

Village of Mukwonago  
**Notice of Meeting and Agenda**

**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, February 2, 2022**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

**1. Call to Order**

**2. Roll Call**

**3. Comments from the Public**

*Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.*

**4. Approval of Minutes**

- 4.1 Approve Minutes of Committee of the Whole meeting of January 5, 2022.  
[2022-01-05 Draft COW Minutes](#)

**5. Downtown Development Committee, Trustee Adler**

*Discussion and action possible on the following items*

- 5.1 Discussion and direction to the consultant and staff regarding the wayfinding signage rankings and list of public facilities to be identified. *(carried over from 1/5/22 COW meeting)*  
[VB Memo - Community Facilities to be identified on Wayfinding Signage - 1-27-2022.pdf](#)

**6. Finance Committee, Trustee Meiners**

*Discussion and action possible on the following items.*

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report for December 2021. *(For information only, no action required)*  
[2021-12 December PRELIMINARY Revenue & Expenditure Guideline.pdf](#)  
[2021-12 December Treasury Report.pdf](#)
- 6.2 Discussion and possible recommendation on Accounts Payable Vouchers in the Amount of \$4,553,202.92  
[20220202 VB COW Packet.pdf](#)

- 6.3 Discussion and possible recommendation on a First Amendment to Assignment of Offer to Purchase for 301 W. Main Street and E Love Coffee, LLC to extend the deadline for construction improvements.

[Cover Report Amendment to agreement 1-27-2022](#)

[301 Amendment to Assign.pdf](#)

## **7. Health and Recreation Committee, Trustee Decker**

*Discussion and action possible on the following items*

- 7.1 Discussion and possible recommendation to approve the service agreement with MSA for the Village of Mukwonago (CORP) Comprehensive Outdoor Recreation Plan update in the amount of \$13,000.

[CORP Cover Report](#)

[08352005 Mukwonago CORP Update PSA.pdf](#)

## **8. Judicial Committee, Trustee Walsh**

*Discussion and action possible on the following items*

- 8.1 Discussion and possible recommendation to amend Ordinance Section 45-118 Easements to create a section regarding village owned easements.

[Cover Report - Easement Ordinance 45-118 Subsection \(c\)](#)

[Easement Use Ordinance 2022 as Amended](#)

- 8.2 Discussion and possible recommendation to approve an amendment to Ordinance Section 86 Sewer Utilities to provide various updates to the Sewer Utilities Chapter in the Municipal Code.

[Cover Report 2022 Sewer Ordinance Update](#)

[SUO Update-2021 Revised Version-20220124](#)

## **9. Library Board of Trustees, Trustee Brill**

- 9.1 Library Director Report for the month of January.

[Library Director Report - 2022-01.pdf](#)

## **10. Public Works Committee, Trustee Brill**

*Discussion and action possible on the following items*

- 10.1 Discussion and possible recommendation to approve a Letter of Credit Reduction for Box Self Storage Development to \$79,998, as recommended by Ruekert-Mielke.

[Box Self Storage Letter of Credit Reduction #3](#)

- 10.2 Discussion and possible recommendation to award the WWTF Aeration Basin Upgrades Project contract to Lee Mechanical, Inc. in the amount of \$291,500.00.

[Aeration Recommendation of Award and Notice of Award.pdf](#)

- 10.3 Discussion and possible recommendation to award Water Well Solutions Wisconsin, LLC the 2022 Well No. 6 Improvements Project contract in the amount of \$38,050.00.

- 10.4 Discussion and possible recommendation to approve [Task Order No. 2022-01](#) from Ruekert Mielke, Inc. for the engineering related services of Rochester Street Sanitary Sewer and Water Main Relay – 60% Plans project in the amount of \$30,215.  
[2022-01-Rochester Street Sanitary Sewer and Water Main Relay Task Order.pdf](#)
- 10.5 Discussion and possible recommendation to approve [Task Order No. 2022-03](#) from Ruekert Mielke, Inc. for the engineering related services of Holz Parkway & Miniwaukan Park Pond Dredging project in the amount of \$35,475.  
[2022-03-Holz Parkway Miniwaukan Park Pond Dredging Task Order.pdf](#)
- 10.6 Discussion and possible recommendation to purchase and installation of temporary bump outs on N. Rochester St., at Lake St. and 215 N. Rochester.  
[Cover Report - Temporary Bump Outs](#)  
[12-10157 Rochester Street.pdf](#)
- 10.7 Discussion and possible recommendation to approve a purchase requisition for Annual Sanitary Sewer Televising with The Expeditors, Inc., in the amount of \$14,560  
[Annual Sewer Televising Requisition and quote.pdf](#)
- 10.8 Discussion and possible recommendation to approve the purchase and payment for the Atkinson Lift Station - Sewer Utility Easement at 210 Shore Drive in the amount of \$8,250  
[2022 Atkinson LS Easement Purchase Agreement](#)  
[Atkinson LS Attachments](#)
- 10.9 Discussion and possible recommendation on a purchase requisition for a 2022 Water Utility Truck Purchase in the amount of \$68,808  
[2022 RAM Promaster 3500](#)

## **11. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

### **Wednesday, January 5, 2022**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

#### **Call to Order**

Meeting was called to order by President Winchowky 5:30pm.

#### **Roll Call**

Board Members Present

Daniel Adler  
Eric Brill  
Jim Decker  
Darlene Johnson  
John Meiners  
Roger Walsh  
Fred Winchowky

*Also Present:*

Fred Schnook, Village Administrator  
Diana Dykstra, Village Clerk-Treasurer  
Diana Doherty, Finance Director  
John Fellows, Village Planner  
Dan Streit, Police Chief  
Mike Michalski, Village Engineer  
Mark Blum, Village Attorney  
Ron Bittner, Public Works Director  
Wayne Castle, Utilities Director  
Tim Rutenbeck, Building Inspector Supervisor

#### **Comments from the Public**

None

#### **Approval of Minutes**

##### **Committee of the Whole Minutes of December 1, 2021**

Decker/Meiners motion to approve Committee of the Whole Minutes of December 1, 2021.  
Unanimously carried.

#### **Downtown Development Committee, Trustee Adler**

##### **Discussion and possible recommendation for banner designs for the downtown area and design template for promotional events.**

Planner Fellows noted the DDC came up with banners, and the Committee recommended these for approval. There are three other marketing banners for the downtown area Rochester just to the north of downtown and bridge to cemetery. Special event banners would be purchased by those entities.

Trustee Johnson questioned if a black bear can be in the logo.

Trustee Meiners liked the designs.

Trustee Johnson asked about Balloons over Mukwonago, and since this would we not have event, they would not want to have this banner.

Planner Fellows noted this is a template only.



Adler/ Meiners motion to approve banner designs for the downtown area and design template for promotional events.

Roll Call: "Yes" Trustee Adler, Brill, Johnson, Meiners, Walsh, Winchowky. "No" Trustee Decker. Motion carried.

**Discussion and possible recommendation on the selection of the primary color for Village Signage, including wayfinding signs, entry signs, identification signs and similar.**

Planner Fellows discussed what signage would look like, and then disseminated color slides. He noted the Committee preferred the green color.

Trustee Adler commented they spent a great deal of time on the colors, they eliminated several and majority agreed with the green.

Adler/Brill motion to approve the primary color of green.

Roll Call: "Yes" Trustee Adler, Brill, Meiners, Walsh, Winchowky. "No" Trustee Johnson and Decker. Motion carried 5-2.

**Discussion and direction to the consultant and staff regarding the wayfinding signage rankings and list of public facilities to be identified.**

Planner Fellows noted this did not go through committee so he is sending to the Board. There will be three or four locations identified on the signs and they required to have a ranking system. Primary locations will direct to that location. He is asking if they are on the right track. President asked board to consider this and come back at the next meeting.

Planner Fellows explained this is all throughout the Village, he suggests they agree to the ranking. Rank #1 will show up on signs more often. Something ranked #4 would only show up just before the location. President Winchowky suggested to bring back to the COW.

DDC relate to the Downtown area only.

Trustee Brill asked where are the locations.

Planner Fellows noted he would get a generic map together.

Trustee Decker asked how much clutter will be created. How many signs will there be?

Planner Fellows stated we could come up with a sign location map.

Portion of Rochester designed based on this list that might help them and can send this early.

Trustee Johnson likes that idea because she is concerned about the number of signs.

**Finance Committee, Trustee Meiners**

**Monthly Treasury Report and Revenue/Expenditure Guideline Report For November** *(For information purposes only, no action required)*

**Discussion and possible recommendation on Accounts Payable Vouchers in the amount of \$1,149,059.56**

Meiners/Decker motion to recommend approval on Accounts Payable Vouchers in the amount of \$1,149,059.56. Unanimously carried.

**Judicial Committee, Trustee Walsh**

**Original Combination Class B Fermented Malt Beverage and Class B Intoxicating Liquor license application for Sandy's Miller Time, LLC 701 Main Street,**

**Mukwonago, Brian Anspach, Agent. *(This is a current licensed establishment changing to a limited liability company requiring re-approval.)***

Walsh/Johnson motion to recommend approval of Original Combination Class B Fermented Malt Beverage and Class B Intoxicating Liquor license application for Sandy's Miller Time, LLC 701 Main Street, Mukwonago, Brian Anspach, Agent.

Unanimously carried.

**Library Board of Trustees, Trustee Brill**

**Library Director Report for December 2021** *(For information only, no action required)*

Trustee Brill noted the Library received a grant for the purchase of electronic lockers outside to pick up any time of day.

**Public Works Committee, Trustee Brill**

**Discussion and possible recommendation to participate in the Waukesha County Adopt-a-Drain program.**

Brill/ Decker motion to recommend approval for the ability to participate in the Waukesha County Adopt-a-Drain program.

Trustee Brill noted we participate in the Stormwater management program and this allows us to get a public participation acknowledgement Public education and outreach which is required under the MS4 permit. Unanimously carried.

**Protective Services, Trustee Adler**

**Monthly Police Report for November 2021.** *(For Information Only, no action required)*

**Adjournment**

Meeting adjourned at 6:18pm

/s/ Diana Dykstra, MMC  
Village Clerk-Treasurer



# Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149  
[www.villageofmukwonago.com](http://www.villageofmukwonago.com) | (262) 363-6420 | Fax: (262)363-6425

To: Village Board  
From: John S. Fellows, Community Planner  
Regarding: Community Facilities to be identified on Wayfinding Signage  
Date: January 27, 2022

---

Village Board,

This memo is intended to introduce the discussion of what community facilities within Mukwonago will be identified on the wayfinding signage.

## **Committee of the Whole Action 1-2022**

The committee of the whole recommended staff

1. to bring the list of locations to the Downtown Committee and
2. provide specific examples of possible sign locations with those items that would be identified.

## **Downtown Development Committee**

The Downtown Development Committee reviewed the list of recommended locations with regard to priority as well as had the following comments:

The committee requested staff look into the following:

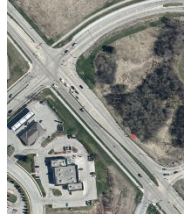
- The priority rankings were listed correctly
- Adding the Beach to the list of items
- Removing Clarendon Elementary School -since the other schools would not be listed as they are not in the Village.
- Remove the words Parkview and just state Middle School to keep the language clearer.
- Work with the design professionals to see if specific icons could be added to the signs, such as Hospital, Parking, Library, etc.
- The Committee was also concerned that there were not pedestrian scaled wayfinding signs yet considered. We discussed the planned kiosk, we also discussed the idea of pedestrian scaled wayfinding signs through this discussion the idea of one or two totem pole style directional signs was preferred. This totem pole might only list public locations, but the committee thought that public and business would be helpful for pedestrians when navigating and such as sign could be supported by a combination of private and public funding. Staff will discuss the concept with the consultant and Public Works staff.
- The committee also discussed the idea of the temporary poles to save cost in the long run. These poles would be similar to what the village currently uses for stop signs, etc., however they would be painted black. The committee though that a round pole that had a base that could be bolted would look better in the short term. Staff will discuss the concept with the consultant and Public Works staff.

### Wayfinding Signage Example:

The consultant provided staff with a map and list of possible locations and what information would be provided on each sign. Planning and Public Works staff reviewed this draft list. Below are five examples: (LARGER MAPS ARE ATTACHED)

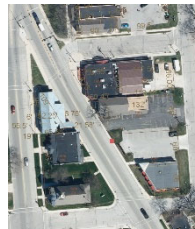
Example One: HWY 83 - North bound - between US43 off ramp and Holz Parkway

Downtown	↑
Police Station	↑
Miniwaukan Park	→
Performance Stage	←
Village Hall	←



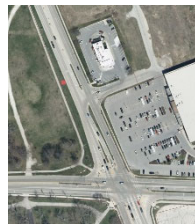
Example Two: HWY 83 - North Bound - between Henry and Atkinson

Field Park	↑
High School	↑
Library	↑
Public Parking	→
Tourism Center	→



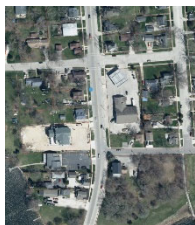
Example Three: HWY 83 - Southbound - before intersection of Veterans

Downtown	↑
Field Park	↑
High School	→
Middle School	↑
Library	↑



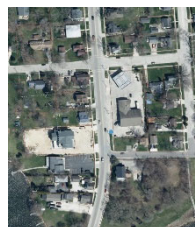
Example Four: Main Street – South Bound – between Andrews and Front Street

Village Hall	↑
Performance Stage	↑
Beach	↑
Police	←



Example Five: Main Street – North Bound – between Andrews and Front Street

Downtown	↑
Field Park	↑
High School	↑
Boat Launch	←



**Updated (based upon DDC recommendation) List of Places to be included on Wayfinding Signage:**

The following is a list of public locations recommended to be identified on the wayfinding signage.

<b>Destination</b>	<b>Verbiage on Sign</b>	<b>Category</b>	<b>Wayfinding Priority</b>
Downtown	Downtown	Municipal	1
Mukwonago High School	High School	School	1
Mukwonago Business Park (old)	Mukwonago Business Park	Municipal	1
Industrial Park (unnamed)	???	Municipal	1
Hospital	Hospital	Public Safety	1
Field Park	Field Park	Park	1
Performance Stage	Performance Stage	Park	1
Miniwaukan Park	Miniwaukan Park	Park	1
Village Hall	Village Hall	Municipal	2
Police Station	Police	Municipal	2
Post Office	Post Office	Municipal	2
Library	Library	Municipal	2
Parkview Middle School	<del>Parkview</del> Middle School	School	2
<del>Claredon Avenue Elementary</del>	<del>Claredon Elementary School</del>	<del>School</del>	<del>2</del>
Indianhead Park	Indianhead Park	Park	2
Minor Park	Minor Park	Park	2
Rosewood Park	Rosewood Park	Park	2
Phantom Glen Park	Phantom Glen Park	Park	2
Tourism Center	Tourism Center	Municipal	3
Red Brick Museum	Red Brick Museum	Museum	3
Municipal Court	Municipal Court	Municipal	3
Fire Station	Fire Station	Municipal	3
Canoe Launch	Canoe Launch	Park	3
Washington Ave Park	Washington Ave Park	Park	3
Plank Road Parking Lot	Public Parking	Parking	3
Atkinson Street Parking Lot	Public Parking	Parking	3
<del>Beach</del>	<del>Beach</del>	<del>Municipal</del>	<del>4</del>
Boat Launch	Boat Launch	Park	4

**Recommendations – Next Steps:**

Staff recommends that the Village Board provide direction to staff to move forward with the above noted modified list of locations, work with the consultant to address the topics from the Downtown Development Committee (icons, poles, totem sign, etc.) and continue to move the project forward.





## Village of Mukwonago GIS

### HWY 83 - North bound - between US43 off ramp and Holz Parkway

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'

## VILLAGE OF MUKWONAGO

440 River Crest Court  
PO Box 206  
Mukwonago, WI 53149  
262-363-6420

Print Date: 1/27/2022









## Village of Mukwonago GIS

### HWY 83 - Southbound - before intersection of Veterans

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'

## VILLAGE OF MUKWONAGO

440 River Crest Court

PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 1/27/2022





## Village of Mukwonago GIS

### Main Street – South Bound – between Andrews and Front Street

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'

## VILLAGE OF MUKWONAGO

440 River Crest Court

PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 1/27/2022





## Village of Mukwonago GIS

### Example Five: Main Street – North Bound – between Andrews and Front Street

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'

## VILLAGE OF MUKWONAGO

440 River Crest Court

PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 1/27/2022

PERIOD ENDING 12/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 12/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	58,728.00	24,688.67	34,039.33	42.04
PTAX	GENERAL PROPERTY TAX	2,932,656.00	2,937,439.91	(4,783.91)	100.16
TAXES	OTHER TAXES	387,500.00	401,306.64	(13,806.64)	103.56
IGOVTRV	INTERGOVERNMENTAL REVENUES	828,668.00	805,824.11	22,843.89	97.24
LICPER	LICENSES & PERMITS	359,410.00	419,250.22	(59,840.22)	116.65
LAWORD	FINES & FORFEITURES	165,000.00	159,346.51	5,653.49	96.57
PUBCHGS	PUBLIC CHARGES FOR SERVICES	34,050.00	38,245.75	(4,195.75)	112.32
LEISURE	LEISURE ACTIVITIES	85,000.00	57,385.69	27,614.31	67.51
IGOVTC	INTERGOVERNMENTAL CHARGES	201,000.00	169,659.89	31,340.11	84.41
INVTINC	INVESTMENT INCOME	43,211.00	11,139.75	32,071.25	25.78
TOTAL REVENUES		5,095,223.00	5,024,287.14	70,935.86	98.61
Expenditures					
5111	VILLAGE BOARD	62,063.00	71,532.06	(9,469.06)	115.26
5112	HISTORIC PRESERVATION	290.00	336.89	(46.89)	116.17
5120	MUNICIPAL COURT	45,321.00	38,254.97	7,066.03	84.41
5130	VILLAGE ATTORNEY	95,000.00	104,504.74	(9,504.74)	110.00
5141	VILLAGE ADMINISTRATOR	234,708.00	124,787.30	109,920.70	53.17
5142	CLERK-TREASURER	236,130.00	227,400.08	8,729.92	96.30
5144	ELECTIONS	26,900.00	13,450.55	13,449.45	50.00
5145	FINANCE DEPARTMENT	0.00	40.20	(40.20)	100.00
5151	INDEPENDENT AUDITING	13,000.00	7,437.44	5,562.56	57.21
5153	ASSESSMENT OF PROPERTY	20,550.00	17,656.81	2,893.19	85.92
5154	RISK & PROPERTY INSURANCE	133,103.00	105,342.68	27,760.32	79.14
5160	VILLAGE HALL	51,737.00	38,167.61	13,569.39	73.77
5191	UNCOLLECTED TAX	0.00	11,195.57	(11,195.57)	100.00
5211	POLICE ADMINISTRATION	1,192,305.00	1,124,048.95	68,256.05	94.28
5212	POLICE PATROL	1,052,284.00	1,054,395.12	(2,111.12)	100.20
5213	CRIME INVESTIGATION	248,005.00	244,736.86	3,268.14	98.68
5215	POLICE TRAINING	12,000.00	8,728.04	3,271.96	72.73
5220	FIRE STATION (VILLAGE)	8,215.00	16,288.48	(8,073.48)	198.28
5235	EMERGENCY GOVERNMENT	2,350.00	0.00	2,350.00	0.00
5241	BUILDING INSPECTOR	238,460.00	219,036.49	19,423.51	91.85
5247	BOARD OF APPEALS	1,050.00	97.88	952.12	9.32
5254	DAMS	8,685.00	7,206.73	1,478.27	82.98
5300	DPW GENERAL ADMINISTRATION	347,938.00	337,530.51	10,407.49	97.01
5323	GARAGE	62,624.00	52,509.42	10,114.58	83.85
5324	MACHINERY & EQUIPMENT	101,009.00	95,929.51	5,079.49	94.97
5335	ENGINEERING	75,000.00	49,715.51	25,284.49	66.29
5341	STREETS & ALLEYS	46,406.00	21,104.77	25,301.23	45.48
5342	STREET LIGHTING	170,500.00	178,112.36	(7,612.36)	104.46
5343	CURBS GUTTERS & SIDEWALKS	25,135.00	25,722.99	(587.99)	102.34
5344	STORM SEWER	15,897.00	6,024.90	9,872.10	37.90
5345	STREET CLEANING	9,304.00	15,472.39	(6,168.39)	166.30
5346	BRIDGES & CULVERTS	0.00	27.47	(27.47)	100.00
5347	SNOW & ICE CONTROL	120,211.00	102,134.98	18,076.02	84.96
5348	STREET SIGNS & MARKINGS	15,834.00	17,957.91	(2,123.91)	113.41
5362	GARBAGE COLLECTION	2,897.00	3,149.22	(252.22)	108.71
5431	ANIMAL POUND	2,470.00	3,904.00	(1,434.00)	158.06
5512	MUSEUM	11,100.00	11,988.43	(888.43)	108.00
5521	PARKS	175,823.00	153,683.96	22,139.04	87.41
5522	CELEBRATIONS	7,988.00	10,126.75	(2,138.75)	126.77
5611	FORESTRY	19,476.00	21,608.83	(2,132.83)	110.95
5613	WEED CONTROL	200.00	68.86	131.14	34.43
5632	PLANNING DEPARTMENT	124,593.00	102,891.39	21,701.61	82.58
5660	STORMWATER MASTER PLAN	10,500.00	8,666.23	1,833.77	82.54
5670	ECONOMIC DEVELOPMENT	43,162.00	50,639.78	(7,477.78)	117.32
5900	OTHER FINANCING USES	25,000.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		5,095,223.00	4,703,615.62	391,607.38	92.31
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,095,223.00	5,024,287.14	70,935.86	98.61
TOTAL EXPENDITURES		5,095,223.00	4,703,615.62	391,607.38	92.31
NET OF REVENUES & EXPENDITURES		0.00	320,671.52	(320,671.52)	100.00

PERIOD ENDING 12/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 12/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	0.00	39,231.15	(39,231.15)	100.00
PTAX	GENERAL PROPERTY TAX	191,015.00	191,015.00	0.00	100.00
UNCLASSIFIED	Unclassified	0.00	2,000.00	(2,000.00)	100.00
EBIX	EBIX REVENUES	1,086,649.00	994,216.38	92,432.62	91.49
IGOVTRV	INTERGOVERNMENTAL REVENUES	78,592.00	83,311.23	(4,719.23)	106.00
PUBCHGS	PUBLIC CHARGES FOR SERVICES	1,500.00	62.00	1,438.00	4.13
IGOVTC	INTERGOVERNMENTAL CHARGES	191,015.00	189,588.04	1,426.96	99.25
INVTINC	INVESTMENT INCOME	1,000.00	258.82	741.18	25.88
TOTAL REVENUES		1,549,771.00	1,499,682.62	50,088.38	96.77
Expenditures					
5140	ADMINISTRATIVE & GENERAL	26,888.00	26,888.04	(0.04)	100.00
5221	FIRE ADMINISTRATION	984,113.00	980,307.57	3,805.43	99.61
5222	FIRE SUPPRESSION	63,298.00	58,220.32	5,077.68	91.98
5223	FIRE TRAINING	39,478.00	25,811.62	13,666.38	65.38
5231	AMBULANCE	345,393.00	371,387.68	(25,994.68)	107.53
5232	AMBULANCE TRAINING	22,601.00	15,619.15	6,981.85	69.11
5700	CAPITAL OUTLAY EXPENDITURES	38,000.00	70,782.93	(32,782.93)	186.27
5880	USE OF GRANTS/DONATIONS	0.00	3,164.72	(3,164.72)	100.00
5900	OTHER FINANCING USES	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		1,549,771.00	1,552,182.03	(2,411.03)	100.16
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		1,549,771.00	1,499,682.62	50,088.38	96.77
TOTAL EXPENDITURES		1,549,771.00	1,552,182.03	(2,411.03)	100.16
NET OF REVENUES & EXPENDITURES		0.00	(52,499.41)	52,499.41	100.00

PERIOD ENDING 12/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 12/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	100.00	936.72	(836.72)	936.72
UTILREV	UTILITY REVENUES	2,003,500.00	2,131,059.51	(127,559.51)	106.37
CONTRIB	CONTRIBUTED CAPITAL	100,000.00	145,462.60	(45,462.60)	145.46
MISCINC	MISC INCOME UTILITIES	137,000.00	132,256.97	4,743.03	96.54
IGOVTC	INTERGOVERNMENTAL CHARGES	1,500.00	830.67	669.33	55.38
INVTINC	INVESTMENT INCOME	14,985.00	3,614.92	11,370.08	24.12
TOTAL REVENUES		2,257,085.00	2,414,161.39	(157,076.39)	106.96
Expenditures					
5140	ADMINISTRATIVE & GENERAL	200.00	0.00	200.00	0.00
5900	OTHER FINANCING USES	150,541.00	10,000.00	140,541.00	6.64
6200	PUMPING OPERATIONS	119,798.00	123,762.42	(3,964.42)	103.31
6210	PUMPING MAINTENANCE	184,362.00	111,655.18	72,706.82	60.56
6300	WATER TREATMENT OPERATIONS	75,181.00	73,714.08	1,466.92	98.05
6310	WATER TREATMENT MAINTENANCE	33,466.00	25,663.03	7,802.97	76.68
6450	T&D-DISTR RSRVR/STNDP MAINT	3,301.00	3,999.10	(698.10)	121.15
6451	T&D-MAINS MAINTENANCE	45,107.00	33,141.99	11,965.01	73.47
6452	T&D-SERVICES MAINTENANCE	40,818.00	45,318.15	(4,500.15)	111.02
6453	T&D-METERS MAINTENANCE	29,093.00	4,083.79	25,009.21	14.04
6454	T&D-HYDRANTS MAINTENANCE	27,314.00	21,769.13	5,544.87	79.70
6901	METER READING LABOR	8,893.00	3,763.95	5,129.05	42.32
6902	ACCOUNTING & COLLECTING LABOR	82,868.00	83,342.20	(474.20)	100.57
6920	ADMINISTRATIVE & GENERAL EXP	964,530.00	976,451.25	(11,921.25)	101.24
6950	YEAR END ACCOUNTING ADJUSTMENT	491,613.00	39,317.18	452,295.82	8.00
TOTAL EXPENDITURES		2,257,085.00	1,555,981.45	701,103.55	68.94
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,257,085.00	2,414,161.39	(157,076.39)	106.96
TOTAL EXPENDITURES		2,257,085.00	1,555,981.45	701,103.55	68.94
NET OF REVENUES & EXPENDITURES		0.00	858,179.94	(858,179.94)	100.00

PERIOD ENDING 12/31/2021

PRELIMINARY DECEMBER BUDGET TO ACTUAL

SELECT FUNDS

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 12/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	1,000.00	967.36	32.64	96.74
UNCLASSIFIED	Unclassified	10,000.00	10,000.00	0.00	100.00
UTILREV	UTILITY REVENUES	1,628,960.00	1,677,098.82	(48,138.82)	102.96
LICPER	LICENSES & PERMITS	100,800.00	103,713.00	(2,913.00)	102.89
CONTRIB	CONTRIBUTED CAPITAL	97,558.00	53,777.00	43,781.00	55.12
MISCINC	MISC INCOME UTILITIES	250,000.00	119,664.89	130,335.11	47.87
INVSTINC	INVESTMENT INCOME	25,600.00	6,863.29	18,736.71	26.81
TOTAL REVENUES		2,113,918.00	1,972,084.36	141,833.64	93.29
Expenditures					
5140	ADMINISTRATIVE & GENERAL	120.00	0.00	120.00	0.00
5900	OTHER FINANCING USES	24,000.00	0.00	24,000.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	510,733.00	654,238.38	(143,505.38)	128.10
8020	LIFT STATIONS/PUMPING EQUIP	32,145.00	21,590.39	10,554.61	67.17
8030	WASTEWATER COLLECTION SYSTEM	98,875.00	47,809.33	51,065.67	48.35
8100	DPW	0.00	1,063.73	(1,063.73)	100.00
8300	ACCOUNTING/COLLECTING	75,668.00	82,077.58	(6,409.58)	108.47
8400	ADMINISTRATIVE & GENERAL	618,052.00	566,740.29	51,311.71	91.70
8900	YEAR END ACCOUNTING ADJUSTMENT	754,325.00	96,102.32	658,222.68	12.74
TOTAL EXPENDITURES		2,113,918.00	1,469,622.02	644,295.98	69.52
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,113,918.00	1,972,084.36	141,833.64	93.29
TOTAL EXPENDITURES		2,113,918.00	1,469,622.02	644,295.98	69.52
NET OF REVENUES & EXPENDITURES		0.00	502,462.34	(502,462.34)	100.00
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		11,015,997.00	10,910,215.51	105,781.49	99.04
TOTAL EXPENDITURES - ALL FUNDS		11,015,997.00	9,281,401.12	1,734,595.88	84.25
NET OF REVENUES & EXPENDITURES		0.00	1,628,814.39	(1,628,814.39)	100.00

TREASURERS REPORT	Dec-2021	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
-------------------	----------	-------	----------	------	--

#### GENERAL VILLAGE

100-111xxx	General Fund	2,584,146.57	177,861.39	1,345,566.76	1,060,718.42
100-111005/020/033	Checking/MRA/Accrued Sick	979,569.58	573,442.08	295,893.35	110,234.15
150-111300	Fire Department	437,683.15	101,096.17	336,586.98	
200-110xxx	Community Development (Deback)	2,405,085.19	761.17	2,404,324.02	
210-111xxx	Wisc Development - RLF	139,226.05	4,014.74	135,211.31	-
220-111xxx	TID#3-General	909,433.00	164,521.23	731,418.32	13,493.45
240-111xxx	TID#4-General	89,453.40	11,420.14	78,033.26	
250-111xxx	TID#5-General	2,971,463.57	515.67	2,970,947.90	
300-111xxx	Debt Service	617,540.92	2,555.58	614,985.34	
320-111300	Fire Department Designated	287,272.34	84.10	287,188.24	
340-111xxx	Village Designated Funds	540,102.83	19,808.38	520,294.45	
350-111xxx	American Rescue Plan Act	421,793.94		421,793.94	
410-111300	Recycling	116,553.62	17,526.32	99,027.30	
430-111300	Capital Equipment	606,332.23	36,038.62	570,293.61	
440-111xxx	Library	336,286.84	115,951.67	220,335.17	
480-111xxx	Capital Improvement Funds	3,677,779.23	125,013.19	3,097,003.28	455,762.76
500-111300	Stormwater District #1	86,037.00	15,995.18	70,041.82	
600-111xxx	Impact Fees	379,217.26	16,761.92	362,455.34	
720-111xxx	Taxroll	6,649,162.32	1,649,162.32	5,000,000.00	
810-111xxx	Parkland Site	237,684.97	20,970.42	216,714.55	
TOTAL		24,471,824.01	3,053,500.29	19,778,114.94	1,640,208.78

#### WATER UTILITY

610-111300	Cash	282,460.08	282,460.08		
610-111200	Bonds & Unrestricted Cash	370,984.33		370,984.33	
610-111400	Long Term Debt	26,133.75			26,133.75
610-111050	Current Year Debt Reserve	42.95	42.95	-	
610-111060	Required Debt Reserve	581,128.97	-	173,858.23	407,270.74
610-111080	Impact Fee	146,975.67	473.95	146,501.72	
610-111033	Accrued Sick Pay	6,733.43		6,733.43	-
TOTAL		1,414,459.18	282,976.98	698,077.71	433,404.49

#### SEWER UTILITY

620-111300	Cash	80,234.63	80,234.63		
620-111200	Bonds & Unrestricted Cash	1,287,637.01		1,287,637.01	
610-111400	Long Term Debt	124,731.82			124,731.82
620-111030	Sewer Connection Fee	125,538.03	5,476.82	120,061.21	-
620-111060	Required Debt Reserve	781,027.28	-	69,763.87	711,263.41
620-111050	Current Year Debt Reserve	43.09	43.09	-	
620-111070	Equipment Replacement Fund	728,588.34	-	533,376.10	195,212.24
620-111080	Impact Fee	721,112.59	615.71	720,496.88	
620-111033	Accrued Sick Pay	6,733.43		6,733.43	-
TOTAL		3,855,646.22	86,370.25	2,738,068.50	1,031,207.47

GRAND TOTAL	29,741,929.41	3,422,847.52	23,214,261.15	3,104,820.74
-------------	---------------	--------------	---------------	--------------

Prepared by Diana Doherty

balance check

29,741,929.41

Does not include December Interest which has not yet been posted

## Accounts Payable Cover Sheet

<b>Report:</b>	<b>Period or corresponding report date</b>		
Village Accounts Payable	1/27/2022	\$	620,073.85
Library Accounts Payable	1/14/2022	\$	36,578.85
Charter Communications/Spectrum (ach withdrawal)	1/26/2022	\$	2,123.52
US Bank (ach withdrawal)	1/26/2022	\$	12,484.68
We Energies (ach withdrawal)	1/19/2022	\$	46,043.89
Check Disbursement - Court	1/11/2022	\$	3,979.68
Check Disbursement - Hales Corners Warrant	12/29/2021	\$	124.00
Check Disbursement - Racine Warrant	1/19/2022	\$	1,035.00
Check Disbursement -Invoice Cloud, Quarterly Tax, Tax Refund Reissue	1/19/2022	\$	2,086.89
Check Disbursement - Education Tax Settlement	1/13/2022	\$	3,527,911.43
Check Disbursement - Insurance Services and Utility Bills	1/20/2022	\$	61,867.84
Check Disbursement - Payroll Related	1/5/2022	\$	6,937.09
Check Disbursement - Payroll Related	1/11/2022	\$	15,000.00
Check Disbursement - Payroll Related	1/21/2022	\$	84,727.32
Check Disbursement - Payroll Related	1/26/2022	\$	2,082.41
Check Disbursement - Payroll Related	1/27/2022	\$	59,839.96
Check Disbursement - Tax Refund Checks	1/14/2022	\$	26,818.28
Check Disbursement - Tax Refund Checks	1/26/2022	\$	43,488.23
<b>Total for Approval:</b>		<b>\$</b>	<b><u>4,553,202.92</u></b>

The preceding list of bills payable was approved for payment

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



01/27/2022 01:56 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 02/03/2022 - 02/03/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 1/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: AIRGAS USA LLC						
9985096299	OXYGEN SUPPLIES	150-5231-531100	430.78	430.78	FIRE	12/31/2021
9121577239	EMS SUPPLIES	150-5231-531100	836.41	836.41	FIRE	02/03/2022
TOTAL VENDOR AIRGAS USA LLC				1,267.19		
VENDOR NAME: ALSCO						
IMIL1764417	MAT CLEANING SERVICE	100-5211-539400	53.01	53.01	POLICE	02/03/2022
IMIL1766651	VH WALKOFF MATS	100-5160-521900	48.67	48.67	DPW	02/03/2022
TOTAL VENDOR ALSCO				101.68		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1JDHQCHVXCH9	WWTF COPIER PAPER	610-6920-692100	59.00	59.00	UTILITIES	02/03/2022
16P1G7L9WJFF	WATER DESK ORGANIZER	610-6920-692100	27.99	27.99	UTILITIES	02/03/2022
17VXH73W1DDG	AVERY TABS FOR NEW OFFICIALS BINDERS	100-5142-531100	37.98	37.98	CLERK	02/03/2022
1PYQH3HVVY4D	COMPUTER SPEAKERS	100-5141-531100	44.99	44.99	ADMIN	02/03/2022
1TXH3RRKVKT9	OFFICE SUPPLIES	100-5141-531100	115.04	115.04	ADMIN	02/03/2022
1TXQKQCV3XTX	BEARINGS	100-5324-539500	6.76	6.76	DPW	02/03/2022
TOTAL VENDOR AMAZON CAPITOL SERVICES				291.76		
VENDOR NAME: ASSOCIATED TRUST CO.						
22061	2010 BOND ISSUE FEES	610-6920-693000	237.50	475.00	FINANCE	12/31/2021
		620-8400-856000	237.50			
22062	2008 ISSUE BOND FEES	610-6920-693000	237.50	475.00	FINANCE	12/31/2021
		620-8400-856000	237.50			
TOTAL VENDOR ASSOCIATED TRUST CO.				950.00		
VENDOR NAME: AT & T MOBILITY						
287291370100115202	AT&T CELL PHONES AND HOTSPOTS	100-5211-522500	628.50	628.50	POLICE	02/03/2022
TOTAL VENDOR AT & T MOBILITY				628.50		
VENDOR NAME: BADGER GLOVE & SAFETY						
053727	WATER/WWTF SAFETY CLOTHING	610-6920-693000	470.00	933.50	UTILITIES	02/03/2022
		620-8010-827000	463.50			
TOTAL VENDOR BADGER GLOVE & SAFETY				933.50		
VENDOR NAME: BASSETT MECHANICAL						
6510128	WWTF HVAC MECHANICAL CONTRACT	620-8010-833000	952.50	952.50	UTILITIES	02/03/2022
TOTAL VENDOR BASSETT MECHANICAL				952.50		
VENDOR NAME: BAYSIDE PRINTING LLC						
139835	WATER OUTSIDE SERVICES	610-6920-692300	708.26	708.26	UTILITIES	12/31/2021
TOTAL VENDOR BAYSIDE PRINTING LLC				708.26		
VENDOR NAME: BLOOM COMPANIES LLC						
12527	HWY 83 ENGINEERING	250-5335-521900	1,916.30	1,916.30	FINANCE	12/31/2021

01/27/2022 01:56 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 02/03/2022 - 02/03/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 2/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: BLOOM COMPANIES LLC						
	TOTAL VENDOR BLOOM COMPANIES LLC			1,916.30		
VENDOR NAME: BOUND TREE MEDICAL LLC						
84374317	EMS SUPPLIES	150-5231-531100	418.16	418.16	FIRE	02/03/2022
84370139	EMS SUPPLIES	150-5231-531100	20.00	20.00	FIRE	02/03/2022
84357711	EMS SUPPLIES	150-5231-531100	20.95	20.95	FIRE	02/03/2022
	TOTAL VENDOR BOUND TREE MEDICAL LLC			459.11		
VENDOR NAME: BS&A						
139304	ONLINE PERMITTING FEES	100-5241-521900	516.00	516.00	BUILDING	12/31/2021
	TOTAL VENDOR BS&A			516.00		
VENDOR NAME: BUREAU OF CORRECTIONAL ENTERPR						
308082	DOWNTOWN BANNERS	480-5700-521500	1,620.00	1,620.00	PLANNER	02/03/2022
	TOTAL VENDOR BUREAU OF CORRECTIONAL ENTERPR			1,620.00		
VENDOR NAME: BURKE TRUCK & EQUIMENT INC						
29418	PATROL TRUCK #7 PLOW REPAIRS	100-5324-539500	85.00	85.00	DPW	02/03/2022
29379	PLOW PARTS	100-5324-539500	660.35	660.35	DPW	02/03/2022
	TOTAL VENDOR BURKE TRUCK & EQUIMENT INC			745.35		
VENDOR NAME: C & M AUTO PARTS INC						
6079-347487	SHOP SUPPLIES	100-5323-531100	20.48	20.48	DPW	02/03/2022
6079347218	SQUAD 34 BRAKE REPAIR	100-5212-539500	224.04	224.04	POLICE	02/03/2022
6079-347869	3452 BRAKES	150-5231-539500	142.97	142.97	FIRE	02/03/2022
6079-347863	3452 BRAKES	150-5231-539500	17.29	17.29	FIRE	02/03/2022
6079-347862	3452 BRAKES	150-5231-539500	56.61	56.61	FIRE	02/03/2022
6079-347728	TRUCK #4 HEADLIGHT	100-5324-539500	17.46	17.46	DPW	02/03/2022
	TOTAL VENDOR C & M AUTO PARTS INC			478.85		
VENDOR NAME: CENTURY SPRINGS BOTTLING						
5026646	WWTF LAB SUPPLIES	620-8010-826000	13.99	13.99	UTILITIES	12/31/2021
	TOTAL VENDOR CENTURY SPRINGS BOTTLING			13.99		
VENDOR NAME: CINTAS						
4108411776	STAFF UNIFORMS	100-5323-531100	118.32	118.32	DPW	02/03/2022
4108411707	WATER/WWTF UNIFORM SERVICE	610-6920-693000	59.55	118.55	UTILITIES	02/03/2022
		620-8010-827000	59.00			
4107724494	STAFF UNIFORMS	100-5323-531100	118.32	118.32	DPW	02/03/2022
4107724420	WATER/WWTF UNIFORM SERVICE	620-8010-827000	85.00	169.55	UTILITIES	02/03/2022
		610-6920-693000	84.55			
	TOTAL VENDOR CINTAS			524.74		
VENDOR NAME: CIVICPLUS						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CIVICPLUS						
219956	EMERGENCY NOTIFICATION SYSTEM	100-5142-521900	428.52	3,000.00	ALLOCATE	02/03/2022
		440-5511-531000	428.58			
		620-8400-852000	428.58			
		150-5221-521900	428.58			
		100-5521-531100	428.58			
		610-6920-692300	428.58			
		100-5211-521900	428.58			
TOTAL VENDOR CIVICPLUS				3,000.00		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY						
BCJ 4101 ZAJICHEK	TUITION REIMBURSEMENT ZAJICHEK	100-5212-516300	705.00	705.00	POLICE	02/03/2022
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				705.00		
VENDOR NAME: DALE G. PEKEL						
HEATT 011022	FIRE TRAINING PROPS	150-5700-571300	1,500.00	1,500.00	FIRE	02/03/2022
TOTAL VENDOR DALE G. PEKEL				1,500.00		
VENDOR NAME: EBIX						
11494	EBIX INVOICE	150-5231-521900	2,247.15	2,247.15	FIRE	12/31/2021
TOTAL VENDOR EBIX				2,247.15		
VENDOR NAME: EMERGENCY COMMUNICATION SYSTEM						
3416	TORNADO SIREN ANNUAL MAINTENANCE	100-5235-531100	826.00	826.00	POLICE	12/31/2021
TOTAL VENDOR EMERGENCY COMMUNICATION SYSTEM				826.00		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2312178	EMS SUPPLIES	150-5231-531100	186.84	186.84	FIRE	02/03/2022
2310681	EMS SUPPLIES	150-5231-531100	179.00	179.00	FIRE	02/03/2022
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				365.84		
VENDOR NAME: EXCEL BUILDING SERVICES LLC						
3782	BUILDING CLEANING SERVICE	100-5211-539400	975.00	975.00	POLICE	02/03/2022
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00		
VENDOR NAME: FASTENAL COMPANY						
WIMUK90976	FLOW BOLTS	100-5324-539500	32.94	32.94	DPW	02/03/2022
TOTAL VENDOR FASTENAL COMPANY				32.94		
VENDOR NAME: FIRST SUPPLY LLC						
3250613-00	WWFT EFFLUENT SAMPLER BOOSTER PUMPS	620-8010-833000	704.48	704.48	UTILITIES	02/03/2022
TOTAL VENDOR FIRST SUPPLY LLC				704.48		
VENDOR NAME: GENERAL FIRE EQUIPMENT CO						
146662	REPLACEMENT SPEAKERS 3451 AND 3452	150-5231-539500	496.80	496.80	FIRE	02/03/2022
TOTAL VENDOR GENERAL FIRE EQUIPMENT CO				496.80		
VENDOR NAME: GRACE ALBELO						
2022 CLOTHING ALBEI	2022 CLOTHING ALLOWANCE - ALBELO	150-5222-534600	50.00	50.00	FIRE	02/03/2022

01/27/2022 01:56 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 02/03/2022 - 02/03/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 4/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: GRACE ALBELO						
TOTAL VENDOR GRACE ALBELO				50.00		
VENDOR NAME: HAWKINS WATER TREATMENT 6101230	WWTF SLUDGE DEWATERING	620-8010-825000	1,111.32	1,111.32	UTILITIES	02/03/2022
TOTAL VENDOR HAWKINS WATER TREATMENT				1,111.32		
VENDOR NAME: HIGGINS TOWER SERVICE INCE 21-51279	WATER INTERNET/SCADA UPGRADE	610-6920-692300	2,632.50	2,632.50	UTILITIES	12/31/2021
TOTAL VENDOR HIGGINS TOWER SERVICE INCE				2,632.50		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM, 52226	MISCELLANEOUS MATTERS	100-5130-521900	2,680.00	2,680.00	FINANCE	02/03/2022
52227	UTILITIES	610-6920-692300	259.00	314.50	FINANCE	02/03/2022
		620-8400-852100	55.50			
52231	PROSECUTIONS	100-5130-521900	772.50	772.50	FINANCE	02/03/2022
52228	HILL COURT PARTNERS	100-0000-211425	758.50	758.50	FINANCE	02/03/2022
52229	BIELINSKI/CHAPMAN VILLAS	100-0000-211425	152.50	152.50	FINANCE	02/03/2022
52230	BOX SELF STORAGE	100-0000-211425	277.50	277.50	FINANCE	02/03/2022
52226-A	ESPRESSO LOVE - CDI GRANT APPLICATION	100-0000-211425	518.00	518.00	FINANCE	02/03/2022
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				5,473.50		
VENDOR NAME: HORN FEEDS 32232	SOFTENER SALT	100-5323-531100	67.50	67.50	DPW	02/03/2022
TOTAL VENDOR HORN FEEDS				67.50		
VENDOR NAME: IMAGE TREND 132806	ELITE RESCUE SAAS ANNUAL FEE	150-5221-521900	4,333.21	8,666.42	FIRE	02/03/2022
		150-5231-521900	4,333.21			
132885	IMAGE TREND 2022 CAD	150-5221-521900	1,802.50	3,605.00	FIRE	02/03/2022
		150-5231-521900	1,802.50			
TOTAL VENDOR IMAGE TREND				12,271.42		
VENDOR NAME: JACKSON-HIRSCH 1054939	LAMINATING SUPPLIES	150-5221-531100	108.99	108.99	FIRE	02/03/2022
TOTAL VENDOR JACKSON-HIRSCH				108.99		
VENDOR NAME: JET VAC ENVIRONMENTAL 0000004363	WWTF VACTOR REPAIR PARTS	620-8030-831000	48.93	48.93	UTILITIES	12/31/2021
TOTAL VENDOR JET VAC ENVIRONMENTAL				48.93		
VENDOR NAME: LAKESIDE INTERNATIONAL 1354385P	TRUCK FLOOR MATS	100-5324-539500	831.65	831.65	DPW	02/03/2022
TOTAL VENDOR LAKESIDE INTERNATIONAL				831.65		
VENDOR NAME: LANGE ENTERPRISES INC						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: LANGE ENTERPRISES INC						
79053	STREET SIGNS AND POSTS	100-5348-531100	2,208.40	2,208.40	DPW	02/03/2022
TOTAL VENDOR LANGE ENTERPRISES INC				2,208.40		
VENDOR NAME: LYNCH CHEVROLET						
4087809	WWTF P/U OIL CHANGE	620-8030-828000	68.45	68.45	UTILITIES	02/03/2022
4087784	WATER SERVICE TRUCK OIL CHANGE	610-6920-693300	68.45	68.45	UTILITIES	02/03/2022
4087793	WATER SERVICE TRUCK OIL CHANGE	610-6920-693300	68.45	68.45	UTILITIES	02/03/2022
4087833	WWTF VEHICLE MAINTENANCE	620-8030-828000	68.45	68.45	UTILITIES	02/03/2022
TOTAL VENDOR LYNCH CHEVROLET				273.80		
VENDOR NAME: LYNCH MUKWONAGO FORD						
0808217	3451 REPAIR	150-5231-539500	891.36	891.36	FIRE	12/31/2021
084284	CAR 1 REPAIR	150-5222-539500	4.48	4.48	FIRE	02/03/2022
084281	CAR 1 REPAIR	150-5222-539500	289.94	289.94	FIRE	02/03/2022
TOTAL VENDOR LYNCH MUKWONAGO FORD				1,185.78		
VENDOR NAME: MARCO TECHNOLOGIES						
INV9546892	WATER COPIER COSTS	610-6920-692100	44.50	44.50	UTILITIES	02/03/2022
INV9531948	PHONE ISSUES	100-5150-521900	232.00	232.00	FINANCE	02/03/2022
TOTAL VENDOR MARCO TECHNOLOGIES				276.50		
VENDOR NAME: MUKWONAGO FIRE DEPT						
012522	WWTF GAS DETECTORS	620-8010-827000	300.00	300.00	UTILITIES	02/03/2022
TOTAL VENDOR MUKWONAGO FIRE DEPT				300.00		
VENDOR NAME: MUKWONAGO ROTARY CLUB						
2021-2022 Q4	3Q DUES	100-5142-532400	89.75	269.25	ALLOCATE	12/31/2021
		100-5632-532400	89.75			
		100-5211-532400	89.75			
TOTAL VENDOR MUKWONAGO ROTARY CLUB				269.25		
VENDOR NAME: MUNICIPAL ENVIRONMENTAL						
2022 MEMBERSHIP	WATER LEGAL SERVICES	610-6920-692300	787.80	787.80	UTILITIES	02/03/2022
TOTAL VENDOR MUNICIPAL ENVIRONMENTAL				787.80		
VENDOR NAME: MUSSON BROTHERS						
12-10096.300 PMNT	DEBACK DRIVE - 2021/22 SPLIT NEEDS TO BE	200-5700-582100	440,747.43	440,747.43	FINANCE	12/31/2021
TOTAL VENDOR MUSSON BROTHERS				440,747.43		
VENDOR NAME: NAPA AUTO PARTS - SP018						
154932	WWTF VACTOR REPAIR	620-8030-831000	135.11	135.11	UTILITIES	02/03/2022
154576	WATER/WWTF GENERATOR REPAIRS	610-6200-662300	370.93	763.93	UTILITIES	02/03/2022
		620-8010-833000	393.00			
154598	WWTF BLOWER BELTS	620-8010-833000	246.15	246.15	UTILITIES	02/03/2022
154599	WWTF VACTOR MAINTENANCE	620-8030-831000	87.99	87.99	UTILITIES	02/03/2022
154647	WWTF GENERATOR REPAIR	620-8010-833000	(10.00)	(10.00)	UTILITIES	02/03/2022
154606	WWTF VACTOR REPAIRS	620-8030-831000	16.45	16.45	UTILITIES	02/03/2022

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: NAPA AUTO PARTS - SP018					
153936	WATER GENERATOR REPAIR	610-6200-662500	25.49	25.49 UTILITIES	02/03/2022
154783	WWTF TOOLS FOR SHOP AIR DESCALER TOOL	620-8010-827000	189.00	189.00 UTILITIES	02/03/2022
154540	WATER/WWTF RP LIFT STATION / WELLS GENE	620-8020-832000	122.94	674.08 UTILITIES	02/03/2022
		610-6200-662500	551.14		
153849	PATROL TRUCK #7 PARTS	100-5324-539500	40.10	40.10 DPW	02/03/2022
153899	PATROL TRUCK #7 PARTS	100-5324-539500	63.98	63.98 DPW	02/03/2022
153939	SHOP SUPPLIES	100-5323-531100	33.49	33.49 DPW	02/03/2022
153600	PATROL TRUCK #7 PARTS	100-5324-539500	137.77	137.77 DPW	02/03/2022
TOTAL VENDOR NAPA AUTO PARTS - SP018			2,403.54		
VENDOR NAME: NFPA					
2022-2023	2022 NFPA MEMBERSHIP DUES	150-5221-532400	175.00	175.00 FIRE	02/03/2022
TOTAL VENDOR NFPA			175.00		
VENDOR NAME: NORTH CENTRAL LABORATORIES					
464803	WWTF LAB SUPPLIES	620-8010-826000	912.30	912.30 UTILITIES	02/03/2022
TOTAL VENDOR NORTH CENTRAL LABORATORIES			912.30		
VENDOR NAME: OLSEN SAFETY EQUIPMENT					
0394665-IN	WWTF DISPOSABLE RUBBER GLOVES	620-8010-827000	19.05	19.05 UTILITIES	02/03/2022
TOTAL VENDOR OLSEN SAFETY EQUIPMENT			19.05		
VENDOR NAME: PAL STEEL COMPANY					
68408	PITCHERS PLATE RENFORCMENT	100-5521-531100	24.23	24.23 DPW	02/03/2022
17113	BASE STEEL	100-5521-531100	49.20	49.20 DPW	02/03/2022
TOTAL VENDOR PAL STEEL COMPANY			73.43		
VENDOR NAME: PARHARM, PENELOPE					
REFUND012022	UB REFUND #5275 / 1223 RIVERTON	610-0000-142000	209.37	209.37 ALLOCATE	02/03/2022
TOTAL VENDOR PARHARM, PENELOPE			209.37		
VENDOR NAME: POMPS TIRE SERVICE, INC					
60265016	SQUAD TIRES	100-5212-539500	505.20	505.20 POLICE	02/03/2022
60264476	TIRES TRUCK #2	100-5324-539500	503.84	503.84 DPW	02/03/2022
60264070	3471 FRONT TIRES	150-5222-539500	1,747.28	1,747.28 FIRE	02/03/2022
60264218	3462 ALL TIRES	150-5222-539500	2,365.96	2,365.96 FIRE	02/03/2022
60264219	3462 FRONT TIRES	150-5222-539500	1,444.00	1,444.00 FIRE	02/03/2022
TOTAL VENDOR POMPS TIRE SERVICE, INC			6,566.28		
VENDOR NAME: PRECISE ALIGNMENT INC					
20628	FRONT END ALIGNMENT TRUCK #2	100-5324-539500	77.95	77.95 DPW	02/03/2022
TOTAL VENDOR PRECISE ALIGNMENT INC			77.95		
VENDOR NAME: PROHEALTH MEDICAL GROUP					
311492	HEPATITIS SHOT	100-5323-534800	60.00	60.00 DPW	12/31/2021
TOTAL VENDOR PROHEALTH MEDICAL GROUP			60.00		
VENDOR NAME: PROHEALTH PHARMACY					
2021 DECEMBER	EMS SUPPLIES	150-5231-531100	2,032.23	2,032.23 FIRE	12/31/2021

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: PROHEALTH PHARMACY					
TOTAL VENDOR PROHEALTH PHARMACY			2,032.23		
VENDOR NAME: PUBLIC SERVICE COMMISSION OF WI					
2112-I-03980	WATER PSC ADVERTISING	610-6920-692800	32.48	32.48 UTILITIES	12/31/2021
TOTAL VENDOR PUBLIC SERVICE COMMISSION OF WI			32.48		
VENDOR NAME: QUILL LLC					
22070672	TONER FOR PRINTER	100-5120-531100	128.99	128.99 FINANCE	02/03/2022
TOTAL VENDOR QUILL LLC			128.99		
VENDOR NAME: RICOH USA, INC					
5063542636	LARGE FORMAT PRINTER	100-5670-531100	14.46	14.46 PLANNER	12/31/2021
TOTAL VENDOR RICOH USA, INC			14.46		
VENDOR NAME: RJ THOMAS MFG CO					
249177	2021 PICNIC TABLES AND BENCHES REC'D IN	100-5521-531100	13,541.20	13,541.20 DPW	02/03/2022
TOTAL VENDOR RJ THOMAS MFG CO			13,541.20		
VENDOR NAME: RUEKERT & MIELKE, INC.					
139803	12-00000.100 General Services	100-5335-521900	1,381.54	2,658.64 FINANCE	12/31/2021
		100-5521-531100	1,277.10		
139804	12-00000.300 Water Utility Services	610-6920-692300	47.00	47.00 FINANCE	12/31/2021
139805	12-00000.400 Sewer Utility Services	620-8400-852000	362.00	362.00 FINANCE	12/31/2021
139807	12-10063.210 2021 GIS Services - GIS Dat	100-5335-521900	2,065.50	2,065.50 FINANCE	12/31/2021
139809	12-10096.300 Deback Drive Infrastructure	200-5335-521900	32,599.05	32,599.05 FINANCE	12/31/2021
139811	12-10098.121 Mukwonago WWTF Phosphorus A	620-8400-852100	963.40	963.40 FINANCE	12/31/2021
139812	12-10100.100 Sanitary Sewer Use Ordinanc	620-8400-852000	19.50	19.50 FINANCE	12/31/2021
139814	12-10115.200 2019 Well & Well Pump Impro	610-6920-692300	2,168.00	2,168.00 FINANCE	12/31/2021
139813	12-10015.300 2019 Well & Well Pump Impro	610-6920-692300	306.00	306.00 FINANCE	12/31/2021
139816	12-10131.200 Atkinson Pump Station Capac	620-0000-000104	1,841.50	1,841.50 FINANCE	12/31/2021
139819	12-10141.300 Indianhead Park Outdoor Per	480-5700-584900	279.00	279.00 FINANCE	12/31/2021
139820	12-10144.100 Water EPA Risk & Resilience	610-6920-692300	2,531.50	2,531.50 FINANCE	12/31/2021
139823	12-10151.220 WWTF Aeration Update / Desi	620-0000-000105	1,740.00	1,740.00 FINANCE	12/31/2021
139824	12-10152.100 Local Limits & Industrial P	620-8400-852000	383.00	383.00 FINANCE	12/31/2021
139827	12-10169.100 Wells 3 and 4 Radium Remova	610-6920-692300	247.00	247.00 FINANCE	12/31/2021
139828	12-92041.487 2021 SCADA Service Work	610-6920-692300	765.44	765.44 FINANCE	12/31/2021
139806	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425	500.25	500.25 FINANCE	12/31/2021
139808	12-10069.104 CHAPMAN FARMS PORTION OF VI	100-0000-211425	210.60	210.60 FINANCE	12/31/2021
139810	12-10097.100 MAPLE CENTRE DEVELOPMNET RE	100-0000-211425	1,103.25	1,103.25 FINANCE	12/31/2021
139815	12-10127.100 210 MCDIVITT LANE EXPANSION	100-0000-211425	440.90	440.90 FINANCE	12/31/2021
139817	12-10137.300 HILL COURT MULTI-TENANT DEV	100-0000-211425	129.00	129.00 FINANCE	12/31/2021
139818	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425	946.50	946.50 FINANCE	12/31/2021
139821	12-10147.300 MINOR ESTATES PHASE 4 / CON	100-0000-211425	2,581.90	2,581.90 FINANCE	12/31/2021
139822	12-10149.300 EDGEWOOD CONDOS / EROSION C	100-0000-211425	145.50	145.50 FINANCE	12/31/2021
139826	12-10164.100 BLUE BAY MIXED USE DEVELOPM	100-0000-211425	451.50	451.50 FINANCE	12/31/2021
139829	12-92136.302 CHAPMAN FRM / CHAPMAN VILLA	100-0000-211425	169.10	169.10 FINANCE	12/31/2021
139830	12-92136.303 CHAPMAN FAR / CHAPMAN RESID	100-0000-211425	9,864.70	9,864.70 FINANCE	12/31/2021
139831	12-92191.103 PRO HEALTH EXPANSION / 2018	100-0000-211425	304.65	304.65 FINANCE	12/31/2021
TOTAL VENDOR RUEKERT & MIELKE, INC.			65,824.38		
VENDOR NAME: RUNDLE-SPENCE					

01/27/2022 01:56 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 02/03/2022 - 02/03/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 8/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: RUNDLE-SPENCE					
S2995384.001	WATER WELL 7 WATER TEMPERING VALVE REBUI	610-6310-663500 494.70	494.70	UTILITIES	02/03/2022
TOTAL VENDOR RUNDLE-SPENCE			494.70		
VENDOR NAME: SABEL MECHANICAL LLC					
220015	WWTF COMPLETE REBUILD OF RAW PUMP1	620-8010-832000 23,293.19	23,293.19	UTILITIES	02/03/2022
TOTAL VENDOR SABEL MECHANICAL LLC			23,293.19		
VENDOR NAME: SHI INTERNATIONAL CORP					
B14560579	ANNUAL FEE TO ARCHIVE EMAILS	100-5111-522900 40.09	1,260.00	ALLOCATE	02/03/2022
		100-5300-522900 75.89			
		100-5211-522900 213.34			
		100-5120-522900 11.45			
		150-5221-522900 340.77			
		100-5142-522900 77.32			
		100-5632-522900 35.80			
		610-6920-692100 107.38			
		620-8400-851000 107.38			
		100-5145-522900 107.39			
		100-5241-522900 71.59			
		100-5512-522900 35.80			
		100-5141-522900 35.80			
TOTAL VENDOR SHI INTERNATIONAL CORP			1,260.00		
VENDOR NAME: SHRED-IT USA					
8000832119	SHRED SERVICE	100-5211-521900 155.63	155.63	POLICE	02/03/2022
TOTAL VENDOR SHRED-IT USA			155.63		
VENDOR NAME: SOMAR ENTERPRISES					
102540	RESERVE OFFICER NAME TAG BECKER	100-5212-534700 15.40	15.40	POLICE	02/03/2022
TOTAL VENDOR SOMAR ENTERPRISES			15.40		
VENDOR NAME: TELEFLEX LLC					
9504938176	EMS SUPPLIES	150-5231-531100 308.50	308.50	FIRE	02/03/2022
TOTAL VENDOR TELEFLEX LLC			308.50		
VENDOR NAME: TERMINAL ANDRAE INC.					
55517	WATER SCADA UPGRADES	610-6920-692300 3,500.00	3,500.00	UTILITIES	02/03/2022
TOTAL VENDOR TERMINAL ANDRAE INC.			3,500.00		
VENDOR NAME: THE AMERICAN INSTITUTE OF					
000203482	2022 ASSOCIATE MEMBERSHIP RENEWAL	100-5632-532400 242.00	242.00	PLANNER	02/03/2022
TOTAL VENDOR THE AMERICAN INSTITUTE OF			242.00		
VENDOR NAME: THE MASTERS TOUCH, LLC					
78194	2021 WALWORTH TAX BILLS	100-5142-531200 206.33	206.33	CLERK	12/31/2021
TOTAL VENDOR THE MASTERS TOUCH, LLC			206.33		
VENDOR NAME: TROY SANITARY SERVICE					



01/27/2022 01:56 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 02/03/2022 - 02/03/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 9/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: TROY SANITARY SERVICE						
1148	WWTF PORTA JOHN FOR SEPTIC HAULERS	620-8400-852000	720.00	720.00	UTILITIES	12/31/2021
TOTAL VENDOR TROY SANITARY SERVICE				720.00		
VENDOR NAME: ULINE						
143476604	EMS SUPPLIES	150-5231-531100	277.26	277.26	FIRE	02/03/2022
143327089	EMS SUPPLIES	150-5231-531100	213.23	213.23	FIRE	02/03/2022
TOTAL VENDOR ULINE				490.49		
VENDOR NAME: USA BLUEBOOK						
852014	WWTF LAB SUPPLIES	620-8010-826000	76.90	76.90	UTILITIES	02/03/2022
849342	WWTF PHOSPHORUS CHEMICAL PIPING REPAIR	620-8010-824000	(146.78)	(146.78)	UTILITIES	02/03/2022
850817	WWTF LAB SUPPLIES	620-8010-826000	144.85	144.85	UTILITIES	02/03/2022
846752	WWTF PHOPHORUS CHEMICAL PIPING REPAIR	620-8010-824000	175.90	175.90	UTILITIES	02/03/2022
848180	WATER LAB TESTING CHEMICALS	610-6300-663200	159.78	159.78	UTILITIES	02/03/2022
848047	WWTF LAB SUPPLIES	620-8010-826000	550.60	550.60	UTILITIES	02/03/2022
TOTAL VENDOR USA BLUEBOOK				961.25		
VENDOR NAME: VERIZON WIRELESS						
9897224937	MONTHLY BILL	100-5141-522500	52.41	961.04	MULTIPLE	12/31/2021
		100-5241-522500	101.50			
		150-5221-522500	64.63			
		100-5211-522500	12.61			
		100-5323-522500	335.54			
		610-6920-692100	173.96			
		620-8400-851000	173.97			
		100-5632-522500	46.42			
9896497846	VERIZON INVOICE	150-5221-522500	50.10	50.10	FIRE	12/31/2021
9897224939	VERIZON INVOICE	150-5221-522500	461.31	461.31	FIRE	12/31/2021
9897224938	2022 JANUARY CELL BILL ACCT# 885503900-0	150-5221-522500	20.78	275.74	MULTIPLE	12/31/2021
		100-5323-522500	20.78			
		610-6920-692100	117.09			
		620-8400-851000	117.09			
TOTAL VENDOR VERIZON WIRELESS				1,748.19		
VENDOR NAME: WAUKESHA COUNTY EMERGENCY						
395	ID CARDS	150-5222-531100	3.75	3.75	FIRE	02/03/2022
TOTAL VENDOR WAUKESHA COUNTY EMERGENCY				3.75		
VENDOR NAME: WAUKESHA COUNTY FIRE CHIEFS						
2022-12	2022 WCFCA MEMBERSHIP DUES	150-5221-532400	269.16	269.16	FIRE	02/03/2022
TOTAL VENDOR WAUKESHA COUNTY FIRE CHIEFS				269.16		
VENDOR NAME: WAUKESHA CTY TREASURER						
202120040204	WAUKESHA COUNTY DECEMBER INMATE BILLING	100-5212-521900	18.64	18.64	POLICE	12/31/2021
202210020004	WARD MAPS FOR WAUKESHA	100-5144-531200	40.00	40.00	CLERK	02/03/2022
TOTAL VENDOR WAUKESHA CTY TREASURER				58.64		
VENDOR NAME: WI DEPT OF JUSTICE-TIME						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: WI DEPT OF JUSTICE-TIME					
455TIME-0000011645	WI DOJ CIB 1ST QUARTER BADGERNET, TIME A	100-5211-521900 2,244.00	2,244.00	POLICE	02/03/2022
TOTAL VENDOR WI DEPT OF JUSTICE-TIME			2,244.00		
VENDOR NAME: ZARNOTH BRUSH WORKS					
0187752-IN	JD SWEEPER BRUSH	100-5324-539500 426.25	426.25	DPW	02/03/2022
TOTAL VENDOR ZARNOTH BRUSH WORKS			426.25		
GRAND TOTAL:			620,073.85		

01/26/2022 03:17 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33428 - 33456

Page 1/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
01/14/2022	GEN	33428	IMIL1759998	ALSCO	SUPPLIES	531100	5511	66.16
01/14/2022	GEN	33429#	1W1X-7R1P-KMG4	AMAZON CAPITOL SERVICES	META SPACE EQUIPMENT & SUPPLIE	531400	5511	2,177.90
			17QJ-J7D4-KYXD		PROGRAMMING	533100	5511	197.19
			1M6P-DYJY-KYQN		PROGRAMMING	533100	5511	128.33
			1P1F-YTJQ-HH73		BOOKS	532800	5700	688.61
			1YM1-W7VD-K9PC		AV MATERIAL	532900	5700	347.38
CHECK GEN 33429 TOTAL FOR FUN								3,539.41
01/14/2022	GEN	33430	38656	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00
01/14/2022	GEN	33431	83006	ASSETTIGER	DIGITAL MATERIALS	534000	5511	120.00
01/14/2022	GEN	33432	2036394517	BAKER & TAYLOR INC.	BOOKS	532800	5700	4.40
			2036394518		BOOKS	532800	5700	27.98
			2036394519		BOOKS	532800	5700	57.84
			2036394520		BOOKS	532800	5700	138.45
			2036394521		BOOKS	532800	5700	21.57
			2036394522		BOOKS	532800	5700	7.83
			2036394523		BOOKS	532800	5700	8.81
			2036394524		BOOKS	532800	5700	60.87
			2036403814		BOOKS	532800	5700	1,134.45
			2036403815		BOOKS	532800	5700	7.25
			2036403816		BOOKS	532800	5700	3.77
			2036403817		BOOKS	532800	5700	27.70
			2036403818		BOOKS	532800	5700	10.07
			2036403819		BOOKS	532800	5700	10.07
			2036403820		BOOKS	532800	5700	44.38
			2036403821		BOOKS	532800	5700	4.40
			2036403822		BOOKS	532800	5700	76.50
			2036411971		BOOKS	532800	5700	207.76
			2036411972		BOOKS	532800	5700	15.11
			2036411973		BOOKS	532800	5700	14.54
			2036411974		BOOKS	532800	5700	9.49
			2036411975		BOOKS	532800	5700	4.40
			2036433110		BOOKS	532800	5700	194.94
			2036433111		BOOKS	532800	5700	15.95
			2036433112		BOOKS	532800	5700	3.91
			2036433113		BOOKS	532800	5700	68.31
			2036433114		BOOKS	532800	5700	6.29
			2036445109		BOOKS	532800	5700	187.73
								31

01/26/2022 03:17 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33428 - 33456

Page 2/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
CHECK GEN 33432 TOTAL FOR FUN								2,374.81
01/14/2022	GEN	33433	2021-13010314	BRIDGES LIBRARY SYSTEM	CONTRACTUAL SERVICES	522000	5511	37.50
			2021-13010338		OUTREACH	533300	5511	22.00
CHECK GEN 33433 TOTAL FOR FUN								59.50
01/14/2022	GEN	33434	B6331248	BRODART	BOOKS	532800	5700	301.17
			B6335980		BOOKS	532800	5700	446.66
			B6339891		BOOKS	532800	5700	112.09
CHECK GEN 33434 TOTAL FOR FUN								859.92
01/14/2022	GEN	33435	2488.0020	BUELOW, VETTER, BUIKEMA, OLSO	PROFESSIONAL SERVICES	521900	5511	4,539.50
01/14/2022	GEN	33436	76138056	CENGAGE LEARNING	BOOKS	532800	5700	27.19
			76258363		BOOKS	532800	5700	103.16
			76267669		BOOKS	532800	5700	54.38
CHECK GEN 33436 TOTAL FOR FUN								184.73
01/14/2022	GEN	33437	1883181	CENTER POINT LARGE PRINT	BOOKS	532800	5700	55.94
			1899947		BOOKS	532800	5700	302.77
			1903291		BOOKS	532800	5700	27.97
CHECK GEN 33437 TOTAL FOR FUN								386.68
01/14/2022	GEN	33438	960002499	EMCOR SERVICES	REPAIRS & MAINTENANCE	539500	5511	855.00
			960002500		REPAIRS & MAINTENANCE	539500	5511	3,775.00
			960002501		REPAIRS & MAINTENANCE	539500	5511	1,957.00
			960002517		REPAIRS & MAINTENANCE	539500	5511	589.00
			960002460		REPAIRS & MAINTENANCE	539500	5511	1,009.00
			960002484		REPAIRS & MAINTENANCE	539500	5511	910.00
CHECK GEN 33438 TOTAL FOR FUN								9,095.00
01/14/2022	GEN	33439	372530	FINDAWAY WORLD	AV MATERIAL	532900	5700	92.98
01/14/2022	GEN	33440	2022	FRIENDS OF THE DOMES	THINGERY PURCHASES	533000	5511	100.00
01/14/2022	GEN	33441	30672135	GREAT AMERICAN FINANCIAL	CONTRACTUAL SERVICES	522000	5511	536.50
01/14/2022	GEN	33442	970004298	ILLINGWORTH KILGUST	REPAIRS & MAINTENANCE	539500	5511	932.00
01/14/2022	GEN	33443	452	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	720.00

01/26/2022 03:17 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33428 - 33456

Page 3/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 440 LIBRARY FUND									
01/14/2022	GEN	33444	213501	METRO SOUND & VIDEO	REPAIRS & MAINTENANCE	539500	5511	160.00	
01/14/2022	GEN	33445	873975	MICROMARKETING LLC	AV MATERIAL	532900	5700	200.02	
01/14/2022	GEN	33446#	501492694	MIDWEST TAPE	DIGITAL MATERIALS	534000	5511	345.09	
			501399734		AV MATERIAL	532900	5700	619.51	
			501438518		AV MATERIAL	532900	5700	29.99	
			501473062		AV MATERIAL	532900	5700	131.98	
			CHECK GEN 33446 TOTAL FOR FUN						
01/14/2022	GEN	33447	122021	MUELLER AMY	PROGRAMMING	533100	5511	25.00	
01/14/2022	GEN	33448	21869108	QUILL LLC	SUPPLIES	531100	5511	116.98	
			22069585		SUPPLIES	531100	5511	71.98	
			22148163		SUPPLIES	531100	5511	61.57	
			CHECK GEN 33448 TOTAL FOR FUN						
01/14/2022	GEN	33449	5063490065	RICOH USA, INC	OUTSIDE SERVICES	531000	5511	522.49	
01/14/2022	GEN	33450	37700	RINDERLE DOOR CO	REPAIRS & MAINTENANCE	539500	5511	283.30	
01/14/2022	GEN	33451	13742	RIVISTAS LLC	PERIODICALS	532600	5511	2,725.22	
01/14/2022	GEN	33452	22695	TAYLOR COMPUTER SERVICES, INC	EQUIPMENT LESS THAN \$5000	581100	5700	6,157.35	
01/14/2022	GEN	33453	609611	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	8.95	
01/14/2022	GEN	33454	1046-F068689	UNITED STATES ALLIANCE FIRE	CONTRACTUAL SERVICES	522000	5511	480.00	
01/14/2022	GEN	33455	UT4206789	USA TODAY	NEWSPAPERS	532700	5511	347.23	
01/14/2022	GEN	33456	505-0000064911	WISC DEPT OF ADMINISTRATION	DATA LINES	534300	5511	600.00	
					Total for fund 440 LIBRARY FUND				36,578.85
					TOTAL - ALL FUNDS				36,578.85

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

01/26/2022 03:20 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 433  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2022	GEN	433 (E)	CHARTER COMMUNICATIONS	MONTHLY BILL	100-5120-522500	76.74
		433 (E)		MONTHLY BILL	100-5141-522500	81.35
		433 (E)		MONTHLY BILL	100-5142-522500	149.19
		433 (E)		MONTHLY BILL	100-5160-522500	26.95
		433 (E)		MONTHLY BILL	100-5211-522500	822.01
		433 (E)		MONTHLY BILL	100-5241-522500	41.40
		433 (E)		MONTHLY BILL	100-5323-522500	74.26
		433 (E)		MONTHLY BILL	100-5512-522500	177.96
		433 (E)		MONTHLY BILL	150-5221-522500	21.47
		433 (E)		MONTHLY BILL	410-5363-522500	4.74
		433 (E)		MONTHLY BILL	440-5511-522500	564.58
		433 (E)		MONTHLY BILL	500-5344-522500	2.37
		433 (E)		MONTHLY BILL	610-6920-692100	40.25
		433 (E)		MONTHLY BILL	620-8400-851000	40.25
						<hr/> 2,123.52
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		2,123.52

01/26/2022 03:23 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 1/11

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY 51484	MY STICKY ELEMENTS - B WEBSITE POP-UP 440-5511-534000	01/05/2022 MROCKLEY	01/26/2022	39.00	0.00	Paid	Y 01/26/2022
	DIGITAL MATERIALS			39.00			
ARMOUR ABBY 51485	SIGNUPGENIUS AARP SIGN UP PROGRAM 440-5511-533300	01/06/2022 MROCKLEY	01/26/2022	11.99	0.00	Paid	Y 01/26/2022
	OUTREACH			11.99			
ARMOUR ABBY 51486	WISCONSIN LIBRARY ASSOCIA CONFERENCE 440-5511-533500	01/13/2022 MROCKLEY	01/26/2022	25.00	0.00	Paid	Y 01/26/2022
	TRAINING & TRAVEL			25.00			
BITTNER RONALD 51487	AMZN MKTP US*Q78H74BN3 PATROL TRUCK VISION MAGNIFIERS 100-5324-539500	01/10/2022 MROCKLEY	01/26/2022	39.32	0.00	Paid	Y 01/26/2022
	REPAIRS & MAINTENANCE			39.32			
GOURDOUX LINDA 51488	WISCMUNCLERKS WMCA DEPUTY CLERK MEMBERSHIP 100-5142-532400	01/04/2022 MROCKLEY	01/26/2022	65.00	0.00	Paid	Y 01/26/2022
	WMCA DEPUTY CLERK MEMBERSHIP			65.00			
ISELY MARY JO 51489	NETFLIX.COM STREAMING SERVICE 1/1/22-1/31/22 440-5511-533000	01/01/2022 MROCKLEY	01/26/2022	17.99	0.00	Paid	Y 01/26/2022
	THINGERY PURCHASES			17.99			
ISELY MARY JO 51490	ACORN TV MONTHLY JANUARY MEMBERSHIP 440-5511-533000	01/09/2022 MROCKLEY	01/26/2022	6.29	0.00	Paid	Y 01/26/2022
	THINGERY PURCHASES			6.29			
KIM CATHRYN 51491	MAILCHIMP *MISC NEWSLETTER 440-5511-534000	01/08/2022 MROCKLEY	01/26/2022	62.99	0.00	Paid	Y 01/26/2022
	DIGITAL MATERIALS			62.99			
KIM CATHRYN 51492	ADOBE CREATIVE CLOUD CREATIVE CLOUD 440-5511-534000	01/11/2022 MROCKLEY	01/26/2022	83.99	0.00	Paid	Y 01/26/2022
	DIGITAL MATERIALS			83.99			

01/26/2022 03:23 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
JOURNALIZED PAID  
BANK CODE: GEN - CHECK TYPE: EFT  
CREDIT CARD TRANSACTIONS FOR BOARD  
SORTED BY CARDHOLDER

Page: 2/11

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
KINDER MATTHEW 51493	USPS PO 5657100149 WATER- POSTAGE FOR FLUORIDE SAMPLE 610-6300-663200	01/04/2022 MROCKLEY	01/26/2022	4.00 4.00	0.00	Paid	Y 01/26/2022
	OPERATION SUPPLY/EXP-TREATMENT						
MILLER KENNETH 51494	AMZN MKTP US*FP39Z7NK3 WWTF PARTS FOR MOWER TRAILER 620-8010-827000	01/03/2022 MROCKLEY	01/26/2022	183.70 183.70	0.00	Paid	Y 01/26/2022
	OPERATION SUPPLY/EXPENSE						
MILLER KENNETH 51495	TPI CORPORATION WATER WELL CL2 RM HEATER FAN MOTOR 610-6210-662300	01/03/2022 MROCKLEY	01/26/2022	211.79 211.79	0.00	Paid	Y 01/26/2022
	OPERATION SUPPLY/EXP-PUMPING						
MILLER KENNETH 51496	NOR*NORTHERN TOOL WWTF MOWER TRAILER EQUIPMENT RACKS 620-8010-827000	01/05/2022 MROCKLEY	01/26/2022	205.57 205.57	0.00	Paid	Y 01/26/2022
	OPERATION SUPPLY/EXPENSE						
MILLER KENNETH 51497	THE HOME DEPOT 4921 WWTF TOOLS FOR MECHANICS TRUCK 620-8010-827000	01/05/2022 MROCKLEY	01/26/2022	99.97 99.97	0.00	Paid	Y 01/26/2022
	OPERATION SUPPLY/EXPENSE						
MILLER KENNETH 51498	THE HOME DEPOT #4921 WWTF PORTABLE LIGHTS FOR MECHANICS 620-8010-827000	01/05/2022 MROCKLEY	01/26/2022	119.00 119.00	0.00	Paid	Y 01/26/2022
	OPERATION SUPPLY/EXPENSE						
MILLER KENNETH 51499	TPI CORPORATION WATER HEATER MOTOR FOR WELL 7 610-6210-662300	01/06/2022 MROCKLEY	01/26/2022	415.38 415.38	0.00	Paid	Y 01/26/2022
	OPERATION SUPPLY/EXP-PUMPING						
PETERSON RANDY 51500	HARBOR FREIGHT TOOLS 544 SHOP TOOLS AND SUPPLIES 100-5323-531100	01/06/2022 MROCKLEY	01/26/2022	379.28 379.28	0.00	Paid	Y 01/26/2022
	SUPPLIES						
PETERSON RANDY 51501	TRACTOR SUPPLY #339 JD SWEEPER REPAIR 100-5324-539500	01/13/2022 MROCKLEY	01/26/2022	33.56 33.56	0.00	Paid	Y 01/26/2022
	REPAIRS & MAINTENANCE						



01/26/2022 03:23 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 3/11

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
PETERSON RANDY							
51502	HARBOR FREIGHT TOOLS 544	01/13/2022	01/26/2022	60.97	0.00	Paid	Y
	PARK SUPPLIES	MROCKLEY					01/26/2022
	100-5521-531100	SUPPLIES		60.97			
RUTENBECK TIM							
51503	DOA E PAY DOC SALES	01/03/2022	01/26/2022	833.59	0.00	Paid	Y
	PERMIT SEALS	MROCKLEY					01/26/2022
	100-5241-531100	SUPPLIES		833.59			
SMITH JAMES A							
51504	WM SUPERCENTER #1571	01/05/2022	01/26/2022	16.56	0.00	Paid	Y
	WWTF- HARDWARE FOR HANGING CLIP	MROCKLEY					01/26/2022
	620-8010-826000	LABORATORY		16.56			
STIEN JEFFREY R							
51505	AMZN MKTP US*907T841M3	01/04/2022	01/26/2022	123.95	0.00	Paid	Y
	AED BATTERY- TOWN	MROCKLEY					01/26/2022
	150-5231-531100	SUPPLIES		123.95			
STIEN JEFFREY R							
51506	AMZ*VIASCREENS	01/08/2022	01/26/2022	53.13	0.00	Paid	Y
	DELL COMPUTER SCREEN PROTECTOR	MROCKLEY					01/26/2022
	150-5222-531100	SUPPLIES		53.13			
STIEN JEFFREY R							
51507	PICK N SAVE #384	01/14/2022	01/26/2022	26.09	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					01/26/2022
	150-5221-531100	SUPPLIES		26.09			
STIEN JEFFREY R							
51508	AMZN MKTP US*HD8A97LT3	01/16/2022	01/26/2022	60.96	0.00	Paid	Y
	IPHONE SCREEN PROTECTOR-COVER AND	MROCKLEY					01/26/2022
	150-5221-531100	SUPPLIES		44.97			
	150-5222-531100	SUPPLIES		15.99			
STREIT DANIEL							
51509	AMAZON.COM*0W4X08AP3 AMZN	01/03/2022	01/26/2022	18.99	0.00	Paid	Y
	REPLACE COMPUTER SPEAKERS FOR	MROCKLEY					01/26/2022
	100-5211-539500	REPAIRS & MAINTENANCE		18.99			
STREIT DANIEL							
51510	STAPLS0197111031000001	01/11/2022	01/26/2022	36.17	0.00	Paid	Y
	OFFICE SUPPLIES	MROCKLEY					01/26/2022
	100-5211-531100	SUPPLIES		36.17			

01/26/2022 03:23 PM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 4/11

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL 51511	NATW NATW.ORG NATIONAL TOWN WATCH MEMBERSHIP 100-5213-532400	01/12/2022 MROCKLEY	01/26/2022	35.00 35.00	0.00	Paid	Y 01/26/2022
	MEMBERSHIP DUES						
STREIT DANIEL 51512	STAPLS0197231903000001 OFFICE SUPPLIES 100-5211-531100	01/14/2022 MROCKLEY	01/26/2022	16.02 16.02	0.00	Paid	Y 01/26/2022
	SUPPLIES						
SURA MATTHEW J 51513	ZOOM.US 888-799-9666 2022 ZOOM MEMBERSHIP 150-5221-532400	01/03/2022 MROCKLEY	01/26/2022	149.90 149.90	0.00	Paid	Y 01/26/2022
	MEMBERSHIP DUES						
SURA MATTHEW J 51514	MICROSOFT*MICROSOFT 365 F MICROSOFT 365 MEMBERSHIP 2022 150-5221-532400	01/06/2022 MROCKLEY	01/26/2022	104.99 104.99	0.00	Paid	Y 01/26/2022
	MEMBERSHIP DUES						
SURA MATTHEW J 51515	APPLE.COM/BILL APPLE STORAGE 150-5231-531100	01/08/2022 MROCKLEY	01/26/2022	0.99 0.99	0.00	Paid	Y 01/26/2022
	SUPPLIES						
ARMOUR ABBY 51516	QDOBA 1857 CATERING STAFF LUNCH 440-5511-533500	12/16/2021 MROCKLEY	01/26/2022	283.50 283.50	0.00	Paid	Y 12/31/2021
	TRAINING & TRAVEL						
ARMOUR ABBY 51517	US BANK CREDIT FOR DOUBLE CHARGE 440-5511-533500	12/22/2021 MROCKLEY	01/26/2022	(523.19) (523.19)	0.00	Paid	Y 12/31/2021
	TRAINING & TRAVEL						
BITTNER RONALD 51518	DSPTS E SERVICE FEE COM VH ELEVATOR PAYMENT FEE 100-5160-521900	12/14/2021 MROCKLEY	01/26/2022	1.00 1.00	0.00	Paid	Y 12/31/2021
	PROFESSIONAL SERVICES						
BITTNER RONALD 51519	DSPTS EPAY ISE VH ELEVATOR PERMIT FEE 100-5160-521900	12/14/2021 MROCKLEY	01/26/2022	50.00 50.00	0.00	Paid	Y 12/31/2021
	PROFESSIONAL SERVICES						

01/26/2022 03:23 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 5/11

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
BITTNER RONALD 51520	UW EXTENSION HORTICULTURE CLASSES BEN B. 100-5323-533500	12/16/2021 MROCKLEY	01/26/2022	50.00	0.00	Paid	Y 12/31/2021
	TRAINING & TRAVEL			50.00			
BITTNER RONALD 51521	BRAUN ELEVATOR ELEVATOR SERVICE 100-5160-539500	12/17/2021 MROCKLEY	01/26/2022	287.00	0.00	Paid	Y 12/31/2021
	REPAIRS & MAINTENANCE			287.00			
BITTNER RONALD 51522	UWCC REGISTRATIONS SUPERVISOR TRAINING BRENNEN M. 100-5323-533500	12/17/2021 MROCKLEY	01/26/2022	150.00	0.00	Paid	Y 12/31/2021
	TRAINING & TRAVEL			150.00			
BITTNER RONALD 51523	UWCC REGISTRATIONS SUPERVISOR TRAINING BRENNEN M. 100-5323-533500	12/17/2021 MROCKLEY	01/26/2022	150.00	0.00	Paid	Y 12/31/2021
	TRAINING & TRAVEL			150.00			
BITTNER RONALD 51524	UWCC REGISTRATIONS SUPERVISOR TRAINING BRENNEN M. 100-5323-533500	12/17/2021 MROCKLEY	01/26/2022	150.00	0.00	Paid	Y 12/31/2021
	TRAINING & TRAVEL			150.00			
BROWN DAVID 51525	PIZZA HUT 035644 WWTF- APPRECIATION LUNCH FOR VILLAGE 620-8010-827000	12/14/2021 MROCKLEY	01/26/2022	100.25	0.00	Paid	Y 12/31/2021
	OPERATION SUPPLY/EXPENSE			100.25			
BROWN DAVID 51526	PIZZA HUT 035644 WWTF- UTILITIES EMPLOYEE 620-8400-854100	12/14/2021 MROCKLEY	01/26/2022	83.69	0.00	Paid	Y 12/31/2021
	EDUCATIONAL/TRAINING EXPENSES			83.69			
DEMOTTO CHRIS 51527	RECON RELOCATION REPLACE OFFICE CHAIRS 100-5211-539500	12/21/2021 MROCKLEY	01/26/2022	760.00	0.00	Paid	Y 12/31/2021
	REPAIRS & MAINTENANCE			760.00			
DEMOTTO CHRIS 51528	BOY SCOUTS OF AMERICA POT EXPLORER POST DUES 340-5890-581100	12/22/2021 MROCKLEY	01/26/2022	639.60	0.00	Paid	Y 12/31/2021
	EQUIPMENT LESS THAN \$5000			639.60			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
DOHERTY DIANA 51529	FEDEX 436284302 PAYROLL CHECKS FOR 2 EES NOT SET UP 100-5145-539900	12/29/2021 MROCKLEY OTHER	01/26/2022	40.20  40.20	0.00	Paid	Y 12/31/2021
DYKSTRA DIANA 51530	CKE*CROSSROADS PIZZA AND 2021 STAFF PIZZA LUNCH ALL DEPT 100-5142-539900	12/28/2021 MROCKLEY 2021 STAFF PIZZA LUNCH ALL DEPT	01/26/2022	151.06  151.06	0.00	Paid	Y 12/31/2021
GOURDOUX LINDA 51531	AMAZON.COM*PD8C34CS3 AMZN PENS - WEB CAMERA FOR DESK TOP 100-5632-531100	12/21/2021 MROCKLEY SUPPLIES	01/26/2022	78.31  78.31	0.00	Paid	Y 12/31/2021
ISELY MARY JO 51532	AMAZON.COM*QR11K1TN3 AMZN MAGAZINE 440-5511-532600	12/29/2021 MROCKLEY PERIODICALS	01/26/2022	30.00  30.00	0.00	Paid	Y 12/31/2021
KIM CATHRYN 51533	PICK N SAVE #384 STAFF CARDS 440-5890-580600	12/15/2021 MROCKLEY DONATED FUND EXPENDITURES	01/26/2022	25.00  25.00	0.00	Paid	Y 12/31/2021
KIM CATHRYN 51534	APPLE.COM/BILL COLORING APP 440-5511-531400	12/16/2021 MROCKLEY META SPACE EQUIPMENT & SUPPLIE	01/26/2022	2.61  2.61	0.00	Paid	Y 12/31/2021
KIM CATHRYN 51535	WAL-MART #1571 DIY PROGRAM 440-5511-533100	12/16/2021 MROCKLEY PROGRAMMING	01/26/2022	108.23  108.23	0.00	Paid	Y 12/31/2021
KIM CATHRYN 51536	THE HOME DEPOT #4921 WORKBENCH, SHELVING, LADDER 440-5511-531400	12/28/2021 MROCKLEY META SPACE EQUIPMENT & SUPPLIE	01/26/2022	2,162.57  2,162.57	0.00	Paid	Y 12/31/2021
KIM CATHRYN 51537	WAL-MART #1571 TVS 440-5511-531400	12/29/2021 MROCKLEY META SPACE EQUIPMENT & SUPPLIE	01/26/2022	1,356.00  1,356.00	0.00	Paid	Y 12/31/2021

01/26/2022 03:23 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 7/11

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 51538	WAL-MART #1571 METASPACE SUPPLIES 440-5511-531400	12/29/2021 MROCKLEY	01/26/2022	655.80	0.00	Paid	Y 12/31/2021
	META SPACE EQUIPMENT & SUPPLIE			655.80			
KREISER ROBERT 51539	SIRCHIE FINGER PRINT LABO EVIDENCE PACKAGING SUPPLIES 100-5213-531100	12/13/2021 MROCKLEY	01/26/2022	349.44	0.00	Paid	Y 12/31/2021
	SUPPLIES			349.44			
MILLER KENNETH 51540	THE HOME DEPOT #4921 WATER/WWTF- TOOLS 620-8010-833000	12/14/2021 MROCKLEY	01/26/2022	50.97	0.00	Paid	Y 12/31/2021
	MAINT-TREATMENT/DISPOSAL PLANT			25.48			
	OPERATION SUPPLY/EXP-PUMPING			25.49			
MILLER KENNETH 51541	AMZN MKTP US*DZ5754LC3 WWTF LAB OVEN REPAIR PARTS 620-8010-826000	12/17/2021 MROCKLEY	01/26/2022	33.28	0.00	Paid	Y 12/31/2021
	LABORATORY			33.28			
STIEN JEFFREY R 51542	AMZN MKTP US*4X69D6363 AM PHONE DASH HOLDERS- AMBULANCE 150-5231-531100	12/15/2021 MROCKLEY	01/26/2022	74.07	0.00	Paid	Y 12/31/2021
	SUPPLIES			74.07			
STIEN JEFFREY R 51543	AMZN MKTP US*ZB8IN5NE3 3462 CORDS 150-5222-531100	12/16/2021 MROCKLEY	01/26/2022	80.45	0.00	Paid	Y 12/31/2021
	SUPPLIES			80.45			
STIEN JEFFREY R 51544	WM SUPERCENTER #1571 FIRE SUPPLIES 150-5222-531100	12/16/2021 MROCKLEY	01/26/2022	9.97	0.00	Paid	Y 12/31/2021
	SUPPLIES			9.97			
STIEN JEFFREY R 51545	AMAZON.COM*KP0JA3RX3 AMZN VEHICLE BRUSHES 150-5222-531100	12/17/2021 MROCKLEY	01/26/2022	48.18	0.00	Paid	Y 12/31/2021
	SUPPLIES			48.18			
STIEN JEFFREY R 51546	AMZN MKTP US*2N7282TX3 RTF TACITICAL BAGS 150-5231-531100	12/19/2021 MROCKLEY	01/26/2022	77.97	0.00	Paid	Y 12/31/2021
	SUPPLIES			77.97			

01/26/2022 03:23 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 8/11

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL 51547	AMAZON.COM*6Z6630EU3 AMZN TELEVISION MONITOR 100-5211-539500	12/16/2021 MROCKLEY	01/26/2022	477.99	0.00	Paid	Y 12/31/2021
	REPAIRS & MAINTENANCE			477.99			
STREIT DANIEL 51548	AMZN MKTP US*6W0WN8M53 TELEVISION MONITOR MOUNT 100-5211-539500	12/16/2021 MROCKLEY	01/26/2022	27.69	0.00	Paid	Y 12/31/2021
	REPAIRS & MAINTENANCE			27.69			
STREIT DANIEL 51549	US BANK NATIONAL PEN SALES TAX REFUND 100-5213-531100	12/21/2021 MROCKLEY	01/26/2022	(24.15)	0.00	Paid	Y 12/31/2021
	SUPPLIES			(24.15)			
STREIT DANIEL 51550	WISCONSIN CHIEFS OF POLIC WCPA 2022 MEMBERSHIP DUES STREIT 100-5211-532400	12/30/2021 MROCKLEY	01/26/2022	150.00	0.00	Paid	Y 01/26/2022
	MEMBERSHIP DUES			150.00			
STREIT DANIEL 51551	WISCONSIN POLICE LEADERSH WCPA WINTER CONFERENCE REGISTRATION 100-5211-533500	12/30/2021 MROCKLEY	01/26/2022	225.00	0.00	Paid	Y 01/26/2022
	TRAINING & TRAVEL			225.00			
SURA MATTHEW J 51552	FIRE MAUL TOOLS AMBULANCE EQUIPMENT 150-5700-571400	12/17/2021 MROCKLEY	01/26/2022	483.28	0.00	Paid	Y 12/31/2021
	AMBULANCE CAPITAL EQUIP			483.28			
SURA MATTHEW J 51553	IN *SCOTTS HEAVY TRUCK & 3461 DRAWER DIVIDER 150-5222-531100	12/23/2021 MROCKLEY	01/26/2022	87.78	0.00	Paid	Y 12/31/2021
	SUPPLIES			87.78			
Total Purchase Card Vendor: 0002 US BANK				12,484.68	0.00		

01/26/2022 03:23 PM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
JOURNALIZED PAID  
BANK CODE: GEN - CHECK TYPE: EFT  
CREDIT CARD TRANSACTIONS FOR BOARD  
SORTED BY CARDHOLDER

Page: 9/11

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	68	# Due:	0	Totals:	13,032.02	0.00	
# of Credit Memos:	2	# Due:	0	Totals:	(547.34)	0.00	
Net of Invoices and Credit Memos:					12,484.68	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5142-532400	MEMBERSHIP DUES	65.00
100-5142-539900	OTHER	151.06
100-5145-539900	OTHER	40.20
100-5160-521900	PROFESSIONAL SERVICES	51.00
100-5160-539500	REPAIRS & MAINTENANCE	287.00
100-5211-531100	SUPPLIES	52.19
100-5211-532400	MEMBERSHIP DUES	150.00
100-5211-533500	TRAINING & TRAVEL	225.00
100-5211-539500	REPAIRS & MAINTENANCE	1,284.67
100-5213-531100	SUPPLIES	325.29
100-5213-532400	MEMBERSHIP DUES	35.00
100-5241-531100	SUPPLIES	833.59
100-5323-531100	SUPPLIES	379.28
100-5323-533500	TRAINING & TRAVEL	500.00
100-5324-539500	REPAIRS & MAINTENANCE	72.88
100-5521-531100	SUPPLIES	60.97
100-5632-531100	SUPPLIES	78.31
150-5221-531100	SUPPLIES	71.06
150-5221-532400	MEMBERSHIP DUES	254.89
150-5222-531100	SUPPLIES	295.50
150-5231-531100	SUPPLIES	276.98
150-5700-571400	AMBULANCE CAPITAL EQUIP	483.28
340-5890-581100	EQUIPMENT LESS THAN \$5000	639.60
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	4,176.98
440-5511-532600	PERIODICALS	30.00
440-5511-533000	THINGERY PURCHASES	24.28
440-5511-533100	PROGRAMMING	108.23
440-5511-533300	OUTREACH	11.99
440-5511-533500	TRAINING & TRAVEL	(214.69)
440-5511-534000	DIGITAL MATERIALS	185.98
440-5890-580600	DONATED FUND EXPENDITURES	25.00
610-6210-662300	OPERATION SUPPLY/EXP-PUMPING	652.66
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT	4.00
620-8010-826000	LABORATORY	49.84
620-8010-827000	OPERATION SUPPLY/EXPENSE	708.49
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT	25.48
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES	83.69

01/26/2022 03:23 PM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 10/11

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			4,591.44	0.00		
	150 - FIRE/AMBULANCE FUND			1,381.71	0.00		
	340 - VILLAGE DESIGNATED FUND			639.60	0.00		
	440 - LIBRARY FUND			4,347.77	0.00		
	610 - WATER UTILITY FUND			656.66	0.00		
	620 - SEWER UTILITY FUND			867.50	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5142 - CLERK-TREASURER			216.06	0.00		
	5145 - FINANCE DEPARTMENT			40.20	0.00		
	5160 - VILLAGE HALL			338.00	0.00		
	5211 - POLICE ADMINISTRATION			1,711.86	0.00		
	5213 - CRIME INVESTIGATION			360.29	0.00		
	5221 - FIRE ADMINISTRATION			325.95	0.00		
	5222 - FIRE SUPPRESSION			295.50	0.00		
	5231 - AMBULANCE			276.98	0.00		
	5241 - BUILDING INSPECTOR			833.59	0.00		
	5323 - GARAGE			879.28	0.00		
	5324 - MACHINERY & EQUIPMENT			72.88	0.00		
	5511 - LIBRARY SERVICES			4,322.77	0.00		
	5521 - PARKS			60.97	0.00		
	5632 - PLANNING DEPARTMENT			78.31	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			483.28	0.00		
	5890 - USE OF DESIGNATED FUNDS			664.60	0.00		
	6210 - PUMPING MAINTENANCE			652.66	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.00	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			783.81	0.00		
	8400 - ADMINISTRATIVE & GENERAL			83.69	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			40.20			
	0707			4,457.19			
	1051			4.00			
	1086			833.59			
	1275			183.94			
	2365			54.28			
	2544			151.06			
	3064			1,399.60			
	4175			349.44			
	5311			(163.70)			



01/26/2022 03:23 PM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 01/26/2022 - 01/26/2022  
JOURNALIZED PAID  
BANK CODE: GEN - CHECK TYPE: EFT  
CREDIT CARD TRANSACTIONS FOR BOARD  
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	5538			962.71			
	5724			826.94			
	6347			143.31			
	6370			554.77			
	7403			16.56			
	8389			1,319.66			
	9625			473.81			
	9708			877.32			

01/26/2022 03:29 PM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/17/2022 - 01/17/2022  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: EFT  
 WE ENERGIES REPORT FOR BOARD

Page: 1/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3939549608 51432	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	12/28/2021 MROCKLEY	12/28/2021	1,383.46	0.00	Paid	Y 12/31/2021
	0700126680-00001 Digester Gas			1,383.46			
3939549608 51433	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	12/28/2021 MROCKLEY	12/28/2021	1,263.63	0.00	Paid	Y 12/31/2021
	0700126680-00002 Well #3 Elec			1,263.63			
3939549608 51434	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	12/28/2021 MROCKLEY	12/28/2021	3,635.53	0.00	Paid	Y 12/31/2021
	0700126680-00003 Street Lights			3,635.53			
3939549608 51435	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	12/28/2021 MROCKLEY	12/28/2021	174.29	0.00	Paid	Y 12/31/2021
	0700126680-00004 Greenwald			174.29			
3939549608 51436	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	12/28/2021 MROCKLEY	12/28/2021	862.39	0.00	Paid	Y 12/31/2021
	0700126680-00005 Booster Station			862.39			
3939549608 51437	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	12/28/2021 MROCKLEY	12/28/2021	127.89	0.00	Paid	Y 12/31/2021
	0700126680-00007 1240 N. Rochester			127.89			
3939549608 51438	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	12/28/2021 MROCKLEY	12/28/2021	136.48	0.00	Paid	Y 12/31/2021
	0700126680-00008 Police Garage			136.48			
3939549608 51439	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	12/28/2021 MROCKLEY	12/28/2021	22.77	0.00	Paid	Y 12/31/2021
	0700126680-00009 Fld Prk Baseball Lights			22.77			
3939549608 51440	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	12/28/2021 MROCKLEY	12/28/2021	187.46	0.00	Paid	Y 12/31/2021
	0700126680-000010 Fox River View			187.46			
3939549608 51441	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	12/28/2021 MROCKLEY	12/28/2021	400.39	0.00	Paid	Y 12/31/2021
	0700126680-000011 DPW Elec			400.39			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/17/2022 - 01/17/2022  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: EFT  
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3939549608 51442	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	12/28/2021 MROCKLEY	12/28/2021	2,234.72 2,234.72	0.00	Paid	Y 12/31/2021
3939549608 51443	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	12/28/2021 MROCKLEY	12/28/2021	19.51 19.51	0.00	Paid	Y 12/31/2021
3939549608 51444	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	12/28/2021 MROCKLEY	12/28/2021	800.41 800.41	0.00	Paid	Y 12/31/2021
3939549608 51445	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	12/28/2021 MROCKLEY	12/28/2021	504.63 504.63	0.00	Paid	Y 12/31/2021
3939549608 51446	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	12/28/2021 MROCKLEY	12/28/2021	23.44 23.44	0.00	Paid	Y 12/31/2021
3939549608 51447	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	12/28/2021 MROCKLEY	12/28/2021	9,493.48 9,493.48	0.00	Paid	Y 12/31/2021
3939549608 51448	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	12/28/2021 MROCKLEY	12/28/2021	24.51 24.51	0.00	Paid	Y 12/31/2021
3939549608 51449	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	12/28/2021 MROCKLEY	12/28/2021	396.83 396.83	0.00	Paid	Y 12/31/2021
3939549608 51450	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	12/28/2021 MROCKLEY	12/28/2021	965.30 965.30	0.00	Paid	Y 12/31/2021
3939549608 51451	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	12/28/2021 MROCKLEY	12/28/2021	633.66 633.66	0.00	Paid	Y 12/31/2021

01/26/2022 03:29 PM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/17/2022 - 01/17/2022  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: EFT  
 WE ENERGIES REPORT FOR BOARD

Page: 3/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3939549608 51452	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	12/28/2021 MROCKLEY	12/28/2021	90.00 90.00	0.00	Paid	Y 12/31/2021
3939549608 51453	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	12/28/2021 MROCKLEY	12/28/2021	20.46 20.46	0.00	Paid	Y 12/31/2021
3939549608 51454	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	12/28/2021 MROCKLEY	12/28/2021	34.00 34.00	0.00	Paid	Y 12/31/2021
3939549608 51455	WE ENERGIES 0700126680-000027 Police 100-5211-522200	12/28/2021 MROCKLEY	12/28/2021	1,431.79 1,431.79	0.00	Paid	Y 12/31/2021
3939549608 51456	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	12/28/2021 MROCKLEY	12/28/2021	29.00 29.00	0.00	Paid	Y 12/31/2021
3939549608 51457	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	12/28/2021 MROCKLEY	12/28/2021	22.90 22.90	0.00	Paid	Y 12/31/2021
3939549608 51458	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	12/28/2021 MROCKLEY	12/28/2021	141.81 141.81	0.00	Paid	Y 12/31/2021
3939549608 51459	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	12/28/2021 MROCKLEY	12/28/2021	1,740.55 1,740.55	0.00	Paid	Y 12/31/2021
3939549608 51460	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	12/28/2021 MROCKLEY	12/28/2021	37.79 37.79	0.00	Paid	Y 12/31/2021
3939549608 51461	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	12/28/2021 MROCKLEY	12/28/2021	74.13 74.13	0.00	Paid	Y 12/31/2021

01/26/2022 03:29 PM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 01/17/2022 - 01/17/2022  
JOURNALIZED PAID  
VENDOR CODE: 0034 - CHECK TYPE: EFT  
WE ENERGIES REPORT FOR BOARD

Page: 4/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3939549608 51462	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	12/28/2021 MROCKLEY	12/28/2021	9.76 9.76	0.00	Paid	Y 12/31/2021
3939549608 51463	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	12/28/2021 MROCKLEY	12/28/2021	120.38 120.38	0.00	Paid	Y 12/31/2021
3939549608 51464	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	12/28/2021 MROCKLEY	12/28/2021	311.24 311.24	0.00	Paid	Y 12/31/2021
3939549608 51465	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	12/28/2021 MROCKLEY	12/28/2021	2,699.92 2,699.92	0.00	Paid	Y 12/31/2021
3939549608 51466	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	12/28/2021 MROCKLEY	12/28/2021	1,531.75 1,531.75	0.00	Paid	Y 12/31/2021
3939549608 51467	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	12/28/2021 MROCKLEY	12/28/2021	2,479.34 2,479.34	0.00	Paid	Y 12/31/2021
3939549608 51468	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	12/28/2021 MROCKLEY	12/28/2021	24.25 24.25	0.00	Paid	Y 12/31/2021
3939549608 51469	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	12/28/2021 MROCKLEY	12/28/2021	24.51 24.51	0.00	Paid	Y 12/31/2021
3939549608 51470	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	12/28/2021 MROCKLEY	12/28/2021	46.62 46.62	0.00	Paid	Y 12/31/2021
3939549608 51471	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	12/28/2021 MROCKLEY	12/28/2021	131.81 131.81	0.00	Paid	Y 12/31/2021

01/26/2022 03:29 PM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/17/2022 - 01/17/2022  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: EFT  
 WE ENERGIES REPORT FOR BOARD

Page: 5/6

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3939549608 51472	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	12/28/2021 MROCKLEY 0712697628-00006 Well #7	12/28/2021	1,539.79  1,539.79	0.00	Paid	Y 12/31/2021
3939549608 51473	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	12/28/2021 MROCKLEY 0712697628-00007 School Crossing Lights	12/28/2021	33.59  33.59	0.00	Paid	Y 12/31/2021
3976850121 51474	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	12/29/2021 MROCKLEY 0700126680-00015 STREET LIGHTS	12/29/2021	9,922.68  9,922.68	0.00	Paid	Y 12/31/2021
3964750592 51475	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	12/16/2021 MROCKLEY 0700126680-00006 Field Park	12/16/2021	119.10  119.10	0.00	Paid	Y 12/31/2021
3964750592 51476	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	12/16/2021 MROCKLEY 0700126680-000025 Tower	12/16/2021	32.27  32.27	0.00	Paid	Y 12/31/2021
3964750592 51477	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	12/16/2021 MROCKLEY 0700126680-00030 Andrews Street	12/16/2021	103.67  103.67	0.00	Paid	Y 12/31/2021

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 01/17/2022 - 01/17/2022  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: EFT  
 WE ENERGIES REPORT FOR BOARD

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	46	# Due:	0	Totals:	46,043.89	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					46,043.89	0.00

## --- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	800.41
100-5160-522400	GAS	504.63
100-5211-522200	ELECTRIC	1,668.41
100-5254-522200	ELECTRIC	24.51
100-5323-522200	ELECTRIC	400.39
100-5323-522400	GAS	633.66
100-5342-522200	ELECTRIC	13,699.93
100-5512-522200	ELECTRIC	311.24
100-5521-522200	ELECTRIC	473.18
150-5221-522200	ELECTRIC	2,234.72
440-5511-522200	ELECTRIC	2,479.34
440-5511-522400	GAS	1,531.75
610-6200-662200	FUEL OR POWER PURCHASED	9,418.98
620-8010-821100	WWTP ELECTRIC POWER	9,493.48
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	1,525.27
620-8020-821000	PUMPING POWER & FUEL	843.99

## --- TOTALS BY FUND ---

100 - GENERAL FUND	18,516.36	0.00
150 - FIRE/AMBULANCE FUND	2,234.72	0.00
440 - LIBRARY FUND	4,011.09	0.00
610 - WATER UTILITY FUND	9,418.98	0.00
620 - SEWER UTILITY FUND	11,862.74	0.00

## --- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	1,305.04	0.00
5211 - POLICE ADMINISTRATION	1,668.41	0.00
5221 - FIRE ADMINISTRATION	2,234.72	0.00
5254 - DAMS	24.51	0.00
5323 - GARAGE	1,034.05	0.00
5342 - STREET LIGHTING	13,699.93	0.00
5511 - LIBRARY SERVICES	4,011.09	0.00
5512 - MUSEUM	311.24	0.00
5521 - PARKS	473.18	0.00
6200 - PUMPING OPERATIONS	9,418.98	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	11,018.75	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	843.99	0.00

01/26/2022 03:33 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33263 - 33265  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/11/2022	GEN	33263	ARROWHEAD BP	COURT FINES AND FEES	100-0000-233000	50.00
01/11/2022	GEN	33264	TREASURER STATE OF WI	COURT FINES & FEES	100-0000-242400	3,079.68
01/11/2022	GEN	33265	TREASURER WAUKESHA COUNTY	COURT FINES AND FEES	100-0000-243240	850.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		3,979.68



Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/29/2021	GEN	33181	VILLAGE OF HALES CORNERS	SWANEY ADAM P JR 08251991	100-0000-233200	124.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		124.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/19/2022	GEN	33457	RACINE CLERK OF COURTS	KOEHLER SHANNON C#21-2912 W#21CT711	100-0000-233200	1,035.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,035.00

01/26/2022 03:40 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 01/19/2022 - 01/19/2022  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/19/2022	GEN	33457	RACINE CLERK OF COURTS	KOEHLER SHANNON C#21-2912 W#21CT711	100-0000-233200	1,035.00
01/19/2022	GEN	33458	CHR HANSEN INC	UB REFUND #6548 - 600 PERKINS	610-0000-142000	161.45
		33458		UB REFUND #6548 - 600 PERKINS	620-0000-142000	28.50
						<hr/> 189.95
01/19/2022	GEN	33459	CITY OF MUSKEGO	2021 JUNE JULY BOTS ALCOHOL	100-4300-435500	274.96
01/19/2022	GEN	33460	COLLIN MARTIN	TAX OVERPAYMENT MUKV 2012256	720-0000-121100	105.71
01/19/2022	GEN	428 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES -	100-5142-539900	40.41
		428 (E)		INVOICE CLOUD MONTHLY FEES -	100-5241-539900	38.08
		428 (E)		INVOICE CLOUD MONTHLY FEES -	410-5363-539900	69.70
		428 (E)		INVOICE CLOUD MONTHLY FEES -	610-6902-690300	69.71
		428 (E)		INVOICE CLOUD MONTHLY FEES -	620-8300-840000	69.70
						<hr/> 287.60
01/19/2022	GEN	429 (E)	WI DEPT OF REVENUE QTRLY TAX	2022-2023 BUSINESS TAX REGISTRATION	100-5142-539900	10.00
		429 (E)		WI DEPT OF REVENUE QTRLY TAX	100-5160-539900	9.48
		429 (E)		WI DEPT OF REVENUE QTRLY TAX	100-5521-539900	54.77
		429 (E)		WI DEPT OF REVENUE QTRLY TAX	440-5511-539900	119.42
						<hr/> 193.67
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		2,086.89

01/26/2022 04:14 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33267 - 33273  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/13/2022	GEN	33267	EAST TROY SCHOOL DISTRICT	JANUARY TAX SETTLEMENT	720-0000-246200	29,012.07
01/13/2022	GEN	33268	GATEWAY TECHNICAL COLLEGE	JANUARY TAX SETTLEMENT	720-0000-246300	2,478.77
01/13/2022	GEN	33269	MUKWONAGO AREA SCHOOLS	JANUARY TAX SETTLEMENT	720-0000-246000	2,742,085.80
01/13/2022	GEN	33270	PHANTOM LAKES MGMT DISTRICT	JANUARY TAX SETTLEMENT	720-0000-245000	21,757.00
01/13/2022	GEN	33271	WALWORTH CTY TREASURER	JANUARY TAX SETTLEMENT	720-0000-243110	12,515.46
01/13/2022	GEN	33272	WAUKESHA CTY TREASURER	JANUARY TAX SETTLEMENT	720-0000-243100	610,539.62
01/13/2022	GEN	33273	WCTC	JANUARY TAX SETTLEMENT	720-0000-246100	109,522.71
			TOTAL - ALL FUNDS	TOTAL OF 7 CHECKS		3,527,911.43

01/26/2022 04:19 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33565 - 33566  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/20/2022	GEN	33565	R&R INSURANCE SERVICES	VEHICLE & CYBER LIABILITY POLICY #67153	100-5154-551000	8,364.40
		33565		2022 Q1 WORKERS COMP INSURANCE	100-5154-551100	13,259.93
		33565		VEHICLE & CYBER LIABILITY POLICY	100-5154-551200	1,419.01
		33565		VEHICLE & CYBER LIABILITY POLICY	100-5254-522600	92.22
		33565		VEHICLE & CYBER LIABILITY POLICY	150-5221-522600	22,576.47
		33565		VEHICLE & CYBER LIABILITY POLICY	410-5363-522600	346.12
		33565		VEHICLE & CYBER LIABILITY POLICY	440-5511-522600	221.72
		33565		VEHICLE & CYBER LIABILITY POLICY	500-5344-522600	92.22
		33565		VEHICLE & CYBER LIABILITY POLICY	610-6920-692400	2,583.77
		33565		VEHICLE & CYBER LIABILITY POLICY	620-8400-853000	3,303.14
						<hr/> 52,259.00
01/20/2022	GEN	33566	VILLAGE OF MUKWONAGO	2021 DECEMBER QUARTERLY UTILITY BILLS	100-5160-522100	624.83
		33566		2021 DECEMBER QUARTERLY UTILITY	100-5211-522100	548.39
		33566		2021 DECEMBER QUARTERLY UTILITY	100-5323-522100	971.83
		33566		2021 DECEMBER QUARTERLY UTILITY	100-5512-522100	111.51
		33566		2021 DECEMBER QUARTERLY UTILITY	100-5521-522100	981.57
		33566		2021 DECEMBER QUARTERLY UTILITY	150-5221-522100	678.72
		33566		2021 DECEMBER QUARTERLY UTILITY	440-5511-522100	640.19
		33566		2021 DECEMBER QUARTERLY UTILITY	610-6300-663200	854.59
		33566		2021 DECEMBER QUARTERLY UTILITY	620-8010-827000	4,197.21
						<hr/> 9,608.84
TOTAL - ALL FUNDS				TOTAL OF 2 CHECKS		61,867.84

01/26/2022 04:23 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 01/05/2022 - 01/05/2022  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/05/2022	GEN	33182	MINNESOTA LIFE INSURANCE	FEBRUARY 2022 LIFE INSURANCE	100-0000-215301	1,003.04
		33182		FEBRUARY 2022 LIFE INSURANCE	150-0000-215301	164.35
		33182		FEBRUARY 2022 LIFE INSURANCE	440-0000-215301	115.03
		33182		FEBRUARY 2022 LIFE INSURANCE	610-0000-215301	75.86
		33182		FEBRUARY 2022 LIFE INSURANCE	620-0000-215301	134.97
						<hr/> 1,493.25
01/05/2022	GEN	33183	MISSION SQUARE RETIREMENT	RETIREMENT PR 01/07/22 ACCT 305155	100-0000-215250	3,096.03
		33183		RETIREMENT PR 01/07/22 ACCT 305155	150-0000-215250	4.10
		33183		RETIREMENT PR 01/07/22 ACCT 305155	440-0000-215250	561.23
		33183		RETIREMENT PR 01/07/22 ACCT 305155	610-0000-215250	266.86
		33183		RETIREMENT PR 01/07/22 ACCT 305155	620-0000-215250	246.17
						<hr/> 4,174.39
01/05/2022	GEN	33184	SECURIAN FINANCIAL GROUP INC	JANUARY 2022 ACCIDENT INS	100-0000-215305	16.53
		33184		JANUARY 2022 ACCIDENT INS	150-0000-215305	0.37
						<hr/> 16.90
01/05/2022	GEN	427 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 01/07/2022	100-0000-215250	580.00
		427 (E)		RETIREMENT PR 01/07/2022	150-0000-215250	672.55
						<hr/> 1,252.55
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		6,937.09

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/11/2022	GEN	33266	VILLAGE OF MUKWONAGO MRA	REPLENISH MRA ACCOUNT @ CBM	100-0000-216000	15,000.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		15,000.00

01/26/2022 04:45 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 01/20/2022 - 01/20/2022  
Banks: GEN

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/20/2022	GEN	33461	AFLAC	ACCOUNT# V1553 SUPPLEMENTAL JANUARY	100-0000-215302	326.83
		33461		ACCOUNT# V1553 SUPPLEMENTAL JANUARY	150-0000-215302	311.55
		33461		ACCOUNT# V1553 SUPPLEMENTAL JANUARY	610-0000-215302	12.25
		33461		ACCOUNT# V1553 SUPPLEMENTAL JANUARY	620-0000-215302	221.13
						<hr/> 871.76
01/20/2022	GEN	33462	MISSION SQUARE RETIREMENT	RETIREMENT PR 01/21/22 ACCT 305155	100-0000-215250	3,175.69
		33462		RETIREMENT PR 01/21/22 ACCT 305155	150-0000-215250	0.79
		33462		RETIREMENT PR 01/21/22 ACCT 305155	440-0000-215250	686.23
		33462		RETIREMENT PR 01/21/22 ACCT 305155	610-0000-215250	220.46
		33462		RETIREMENT PR 01/21/22 ACCT 305155	620-0000-215250	324.35
						<hr/> 4,407.52
01/20/2022	GEN	33463	MUKWONAGO PROFESSIONAL	JANUARY 2022 FIRE UNION DUES	150-0000-215500	270.00
01/20/2022	GEN	33464	MUKWONAGO PROFESSIONAL POLICE	JANUARY 2022 POLICE UNION DUES	100-0000-215500	600.00
01/20/2022	GEN	33465	VILLAGE OF MUKWONAGO MRA	JANUARY 2022 FSA	100-0000-215350	1,357.28
		33465		JANUARY 2022 FSA	150-0000-215350	328.32
		33465		JANUARY 2022 FSA	610-0000-215350	9.71
		33465		JANUARY 2022 FSA	620-0000-215350	147.99
						<hr/> 1,843.30
01/20/2022	GEN	431 (E)	EMPLOYEE TRUST FUNDS	FEBRUARY 2022 HEALTH INSURANCE	100-0000-215300	51,895.77
		431 (E)		FEBRUARY 2022 HEALTH INSURANCE	150-0000-215300	8,298.87
		431 (E)		FEBRUARY 2022 HEALTH INSURANCE	440-0000-215300	5,864.57
		431 (E)		FEBRUARY 2022 HEALTH INSURANCE	610-0000-215300	4,989.05
		431 (E)		FEBRUARY 2022 HEALTH INSURANCE	620-0000-215300	4,430.96
						<hr/> 75,479.22
01/20/2022	GEN	432 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 01/21/22	100-0000-215250	580.00
		432 (E)		RETIREMENT PR 01/21/22	150-0000-215250	675.52
						<hr/> 1,255.52



01/26/2022 04:45 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 01/20/2022 - 01/20/2022  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
TOTAL - ALL FUNDS			TOTAL OF 7 CHECKS			84,727.32

01/26/2022 04:47 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 435 - 437  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2022	GEN	435 (E)	DELTA DENTAL OF WISCONSIN	FEBRUARY 2022 DENTAL PREMIUMS	100-0000-215304	390.11
		435 (E)		FEBRUARY 2022 DENTAL PREMIUMS	150-0000-215304	20.98
		435 (E)		FEBRUARY 2022 DENTAL PREMIUMS	440-0000-215304	51.72
		435 (E)		FEBRUARY 2022 DENTAL PREMIUMS	610-0000-215304	9.05
		435 (E)		FEBRUARY 2022 DENTAL PREMIUMS	620-0000-215304	0.44
						<hr/> 472.30
01/26/2022	GEN	436 (E)	DELTA DENTAL OF WISCONSIN	FEBRUARY 2022 VISION PREMIUMS	100-0000-215303	56.32
		436 (E)		FEBRUARY 2022 VISION PREMIUMS	440-0000-215303	30.04
						<hr/> 86.36
01/26/2022	GEN	437 (E)	UKG INC.	PAYROLL PROCESSING FEES DEC 2021	100-5111-539900	73.31
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5120-539900	20.95
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5141-539900	47.13
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5142-539900	31.42
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5211-539900	146.62
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5212-539900	157.09
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5213-521900	31.42
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5241-539900	36.65
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5300-539900	136.14
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	100-5632-539900	15.71
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	150-5221-539900	471.24
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	440-5511-539900	225.16
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	610-6902-690300	62.84
		437 (E)		PAYROLL PROCESSING FEES DEC 2021	620-8300-840000	68.07
						<hr/> 1,523.75
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		2,082.41

01/27/2022 12:08 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 438  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/27/2022	GEN	438 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - DEC 2021	100-0000-215200	34,318.71
		438 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	15,252.53
		438 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,523.84
		438 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,462.34
		438 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	2,282.54
						59,839.96
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		59,839.96

01/27/2022 08:44 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33274 - 33427  
Banks: GEN

Page 1/7

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/14/2022	GEN	33274	ALLISON KREMERS	TAX OVERPAYMENT MUKV 2012023	720-0000-121100	120.91
01/14/2022	GEN	33275	ANA MUSEITEF	TAX OVERPAYMENT MUKV 2091056	720-0000-121100	142.93
01/14/2022	GEN	33276	ANGELO RIVERA	TAX OVERPAYMENT MUKV 1963075	720-0000-121100	97.35
01/14/2022	GEN	33277	BEAR PLACE INVESTMENTS LLC	TAX OVERPAYMENT MUKV 1974908	720-0000-121100	190.58
01/14/2022	GEN	33278	BENJAMIN BERGLES	TAX OVERPAYMENT MUKV 1967174	720-0000-121100	112.23
01/14/2022	GEN	33279	BETH DUMS	TAX OVERPAYMENT MUKV 1976141	720-0000-121100	105.64
01/14/2022	GEN	33280	BILMAR PROPERTIES LLC	TAX OVERPAYMENT MUKV 1976132	720-0000-121100	68.01
01/14/2022	GEN	33281	BRIAN BENNEWITZ	TAX OVERPAYMENT MUKV 1969109	720-0000-121100	134.78
01/14/2022	GEN	33282	BRIAN CHAPIN	TAX OVERPAYMENT MUKV 1967111	720-0000-121100	109.93
01/14/2022	GEN	33283	BRIAN HUMANN	TAX OVERPAYMENT MUKV 1971004	720-0000-121100	119.93
01/14/2022	GEN	33284	BRIAN LEWIS	TAX OVERPAYMENT MUKV 1973054	720-0000-121100	41.31
01/14/2022	GEN	33285	BRUCE MARTIN	TAX OVERPAYMENT MUKV 1973229	720-0000-121100	96.38
01/14/2022	GEN	33286	BRYAN MILLER	TAX OVERPAYMENT MUKV 1969120	720-0000-121100	142.15
01/14/2022	GEN	33287	C&R JONES PROPERTIES LLC	TAX OVERPAYMENT MUKV 1974 935/936	720-0000-121100	50.42
01/14/2022	GEN	33288	CARRIE KURANDA	TAX OVERPAYMENT MUKV 1967057	720-0000-121100	101.37
01/14/2022	GEN	33289	CASEY NOEL	TAX OVERPAYMENT MUKV 1963026	720-0000-121100	31.23
01/14/2022	GEN	33290	CHAD KANE-TERHORST	TAX OVERPAYMENT MUKV 1973972	720-0000-121100	112.32
01/14/2022	GEN	33291	CHARLES KEMPF	TAX OVERPAYMENT MUKV 2010978021	720-0000-121100	71.78
01/14/2022	GEN	33292	CHARLES MCGAVER	TAX OVERPAYMENT OR 00051	720-0000-121100	594.00
01/14/2022	GEN	33293	CHRISTINE M GRILLI	TAX OVERPAYMENT MUKV 1963999018	720-0000-121100	101.37
01/14/2022	GEN	33294	CHRISTOPHER D GEORGALAS	TAX OVERPAYMENT MUKV 1968010	720-0000-121100	116.90
01/14/2022	GEN	33295	CHRISTOPHER TARR	TAX OVERPAYMENT MUKV 1971055	720-0000-121100	117.9

01/27/2022 08:44 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33274 - 33427  
Banks: GEN

Page 2/7

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/14/2022	GEN	33296	CHRISTOPHER WASCHOW	TAX OVERPAYMENT MUKV 1973034	720-0000-121100	106.95
01/14/2022	GEN	33297	COLLIN MARTIN	TAX OVERPAYMENT MUKV 2012256 Void Reason: WRONG ADDRESS		** VOIDED **
01/14/2022	GEN	33298	CRYSTAL KUBIAK	TAX OVERPAYMENT MUKV 1969100	720-0000-121100	132.19
01/14/2022	GEN	33299	DANIEL BAILEY	TAX OVERPAYMENT MUKV 1965082	720-0000-121100	30.00
01/14/2022	GEN	33300	DANIEL GLUSICK	TAX OVERPAYMENT MUKV 1960019	720-0000-121100	151.73
01/14/2022	GEN	33301	DANIEL J BAUER	TAX OVERPAYMENT MUKV 1977106	720-0000-121100	139.34
01/14/2022	GEN	33302	DARLENE L PARKER	TAX OVERPAYMENT MUKV 1968089	720-0000-121100	129.60
01/14/2022	GEN	33303	DAVID DEZUR	TAX OVERPAYMENT MUKV 2011992012	720-0000-121100	124.48
01/14/2022	GEN	33304	DAVID HAUGHN	TAX OVERPAYMENT MUKV 1967097	720-0000-121100	116.23
01/14/2022	GEN	33305	DEAN HORVAT	TAX OVERPAYMENT MUKV 2011108	720-0000-121100	1,079.95
01/14/2022	GEN	33306	DENISE SHOROUGHIAN	TAX OVERPAYMENT MUKV 1963999030	720-0000-121100	98.32
01/14/2022	GEN	33307	DENNIS QUINDT	TAX OVERPAYMENT MUKV 2012030	720-0000-121100	103.00
01/14/2022	GEN	33308	DONALD GAINER	TAX OVERPAYMENT MUKV 1973 059/060	720-0000-121100	117.63
01/14/2022	GEN	33309	DOUGLAS FENNINGER	TAX OVERPAYMENT MUKV 1971112	720-0000-121100	104.15
01/14/2022	GEN	33310	DYLAN T CHELLEW	TAX OVERPAYMENT MUKV 1976930	720-0000-121100	97.68
01/14/2022	GEN	33311	EDWARD A WOLFE	TAX OVERPAYMENT MUKV 1969091	720-0000-121100	127.09
01/14/2022	GEN	33312	EDWARD M BURR	TAX OVERPAYMENT MUKV 2091008	720-0000-121100	154.16
01/14/2022	GEN	33313	ELIZABETH A SCHWADER	TAX OVERPAYMENT MUKV 1965042	720-0000-121100	124.06
01/14/2022	GEN	33314	ERIC M BRILL	TAX OVERPAYMENT MUKV 2091069	720-0000-121100	149.35
01/14/2022	GEN	33315	ERIC SCHREINDL	TAX OVERPAYMENT MUKV 1960135	720-0000-121100	147.93
01/14/2022	GEN	33316	ERIK BASTERASH	TAX OVERPAYMENT MUKV 1969030	720-0000-121100	133.28
01/14/2022	GEN	33317	FRACNIS SULLIVAN	TAX OVERPAYMENT MUKV 1960046	720-0000-121100	139.68
01/14/2022	GEN	33318	FRED H LIM	TAX OVERPAYMENT OR 00048	720-0000-121100	532.1



01/27/2022 08:44 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33274 - 33427  
Banks: GEN

Page 3/7

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/14/2022	GEN	33319	FRED JAY KADE	TAX OVERPAYMENT MUKV 1971119	720-0000-121100	139.24
01/14/2022	GEN	33320	FREDERICK RAMGE	TAX OVERPAYMENT MUKV 1976956	720-0000-121100	130.13
01/14/2022	GEN	33321	FREDRICK GERBER	TAX OVERPAYMENT MUKV 1976984023	720-0000-121100	84.67
01/14/2022	GEN	33322	GARY R KUMMER	TAX OVERPAYMENT MUKV 1976154	720-0000-121100	95.18
01/14/2022	GEN	33323	GINA MURPHY	TAX OVERPAYMENT MUKV 1963999019	720-0000-121100	98.32
01/14/2022	GEN	33324	GLORIA CHRISTENSON	TAX OVERPAYMENT MUKV 1974054004	720-0000-121100	414.71
01/14/2022	GEN	33325	GREGORY MUELLER	TAX OVERPAYMENT MUKV 2012246	720-0000-121100	104.08
01/14/2022	GEN	33326	GREGORY WILLIAMS II	TAX OVERPAYMENT MUKV 2091071	720-0000-121100	72.67
01/14/2022	GEN	33327	HALLY KELLY	TAX OVERPAYMENT MUKV 1969043	720-0000-121100	125.58
01/14/2022	GEN	33328	HARRY S FETZER JR	TAX OVERPAYMENT MUKV 2012266	720-0000-121100	123.56
01/14/2022	GEN	33329	HEIDI PEZALL	TAX OVERPAYMENT MUKV 2011073	720-0000-121100	137.51
01/14/2022	GEN	33330	JACQUELINE SIGLIN-ROCHA	TAX OVERPAYMENT MUKV 1976197	720-0000-121100	100.93
01/14/2022	GEN	33331	JAMES HAASSER	TAX OVERPAYMENT MUKV 1969074	720-0000-121100	142.27
01/14/2022	GEN	33332	JAMES LAWIEN	TAX OVERPAYMENT MUKV 1963999047	720-0000-121100	98.12
01/14/2022	GEN	33333	JAMIE IMBERY	TAX OVERPAYMENT MUKV 1960010	720-0000-121100	130.34
01/14/2022	GEN	33334	JASON VERMEULEN	TAX OVERPAYMENT MUKV 1960072	720-0000-121100	130.46
01/14/2022	GEN	33335	JEFFREY SHERMAN	TAX OVERPAYMENT MUKV 1976939	720-0000-121100	71.14
01/14/2022	GEN	33336	JENNIFER RATH	TAX OVERPAYMENT MUKV 1976984003	720-0000-121100	84.88
01/14/2022	GEN	33337	JEREMY A TALBOTT	TAX OVERPAYMENT MUKV 2091096002	720-0000-121100	83.35
01/14/2022	GEN	33338	JLF REAL ESTATE LLC	TAX OVERPAYMENT MUKV 2009984	720-0000-121100	142.03
01/14/2022	GEN	33339	JOEL NELSON	TAX OVERPAYMENT MUKV 1967026	720-0000-121100	3,309.13
01/14/2022	GEN	33340	JOHN BEAUCHAMP	TAX OVERPAYMENT MUKV 1977008	720-0000-121100	145.32
01/14/2022	GEN	33341	JOHN BINIOK	TAX OVERPAYMENT MUKV 1976003	720-0000-121100	69.88

01/27/2022 08:44 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33274 - 33427  
Banks: GEN

Page 4/7

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/14/2022	GEN	33342	JOHN E MCFADDEN	TAX OVERPAYMENT MUKV 1970030	720-0000-121100	95.51
01/14/2022	GEN	33343	JOHN ROCKTEACHER	TAX OVERPAYMENT MUKV 1974923015	720-0000-121100	103.00
01/14/2022	GEN	33344	JOSE GONZALEZ	TAX OVERPAYMENT MUKV 2012110	720-0000-121000	105.28
01/14/2022	GEN	33345	JOSEPH OBERLANDER	TAX OVERPAYMENT MUKV 1977039	720-0000-121100	146.20
01/14/2022	GEN	33346	JULIE ANN WAGROLET	TAX OVERPAYMENT MUKV 1967086	720-0000-121100	100.73
01/14/2022	GEN	33347	KATTRIN M QUINTANILLA	TAX OVERPAYMENT MUKV 1977096	720-0000-121100	150.75
01/14/2022	GEN	33348	KENDALL L RICHARD	TAX OVERPAYMENT MUKV 2011071	720-0000-121100	145.55
01/14/2022	GEN	33349	KERRY ANDERSEN	TAX OVERPAYMENT MUKV 1968096	720-0000-121100	121.78
01/14/2022	GEN	33350	KEVIN HENRICHS	TAX OVERPAYMENT MUKV 1971090	720-0000-121100	114.61
01/14/2022	GEN	33351	KEVIN WOJCIECHOWSKI	TAX OVERPAYMENT MUKV 1977111	720-0000-121100	162.91
01/14/2022	GEN	33352	KING GURINDER S PHUL	TAX OVERPAYMENT MUKV 1968123	720-0000-121100	126.11
01/14/2022	GEN	33353	LARRY WRIGHT	TAX OVERPAYMENT MUKV 2012252	720-0000-121100	102.56
01/14/2022	GEN	33354	LAYTON ASSELIN	TAX OVERPAYMENT MUKV 1960022	720-0000-121100	133.16
01/14/2022	GEN	33355	LEE TANG	TAX OVERPAYMENT MUKV 1968100	720-0000-121100	132.29
01/14/2022	GEN	33356	LINDA MICHALSKI	TAX OVERPAYMENT MUKV 1964987041	720-0000-121100	63.25
01/14/2022	GEN	33357	LISA KELLER	TAX OVERPAYMENT MUKV 1973246	720-0000-121100	96.92
01/14/2022	GEN	33358	MARGARET ENRIGHT	TAX OVERPAYMENT MUKV 1973168	720-0000-121100	108.43
01/14/2022	GEN	33359	MARILYN SCHWARTZ	TAX OVERPAYMENT MUKV 2091059	720-0000-121100	0.35
01/14/2022	GEN	33360	MARKUS MOVRICH	TAX OVERPAYMENT MUKV 1960007	720-0000-121100	146.62
01/14/2022	GEN	33361	MARY J LA TONA	TAX OVERPAYMENT MUKV 1974979004	720-0000-121100	120.87
01/14/2022	GEN	33362	MARY JANE WHITTY	TAX OVERPAYMENT MUKV 1965079	720-0000-121100	114.71
01/14/2022	GEN	33363	MARY KOEHLER LIVING TRUST	TAX OVERPAYMENT MUKV 1963999045	720-0000-121100	98.89

01/27/2022 08:44 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33274 - 33427  
Banks: GEN

Page 5/7

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/14/2022	GEN	33364	MARY STREAM	TAX OVERPAYMENT MUKV 2091043	720-0000-121100	77.89
01/14/2022	GEN	33365	MATTHEW A LOS	TAX OVERPAYMENT MUKV 1967179	720-0000-121100	117.97
01/14/2022	GEN	33366	MATTHEW HUBACHER	TAX OVERPAYMENT MUKV 1973180	720-0000-121100	100.73
01/14/2022	GEN	33367	MATTHEW PARKS	TAX OVERPAYMENT MUKV 1968119	720-0000-121100	131.69
01/14/2022	GEN	33368	MELISSA CERNI	TAX OVERPAYMENT MUKV 2012254	720-0000-121100	117.18
01/14/2022	GEN	33369	MICHAEL BERENS	TAX OVERPAYMENT MUKV 1974027	720-0000-121100	103.77
01/14/2022	GEN	33370	MICHAEL CONTRERAS	TAX OVERPAYMENT MUKV 1978042	720-0000-121100	76.81
01/14/2022	GEN	33371	MICHAEL KINART	TAX OVERPAYMENT MUKV 1976951	720-0000-121100	110.15
01/14/2022	GEN	33372	MICHAEL SCHMELING	TAX OVERPAYMENT MUKV 1978049	720-0000-121100	133.93
01/14/2022	GEN	33373	MICHAEL WOS	TAX OVERPAYMENT MUKV 1977084	720-0000-121100	156.37
01/14/2022	GEN	33374	MIGUEL A RIVERA	TAX OVERPAYMENT MUKV 2012269	720-0000-121100	109.63
01/14/2022	GEN	33375	NICHOLAS ZMUDZINSKI	TAX OVERPAYMENT MUKV 1975945001	720-0000-121100	113.53
01/14/2022	GEN	33376	NICOLAS STAHL	TAX OVERPAYMENT MUKV 197120	720-0000-121100	134.69
01/14/2022	GEN	33377	NICOLE HURLEY	TAX OVERPAYMENT MUKV 1977078	720-0000-121100	137.28
01/14/2022	GEN	33378	NICOLE NAPIERALA	TAX OVERPAYMENT OR 00049	720-0000-121100	527.89
01/14/2022	GEN	33379	NOAH DRAKE	TAX OVERPAYMENT MUKV 1967160	720-0000-121100	110.15
01/14/2022	GEN	33380	PATRICIA L OSHEIM	TAX OVERPAYMENT MUKV 1968143	720-0000-121100	149.56
01/14/2022	GEN	33381	PAUL M CIELINSKI	TAX OVERPAYMENT MUKV 1977049	720-0000-121100	850.07
01/14/2022	GEN	33382	PAUL V WEINSTOCK JR	TAX OVERPAYMENT MUKV 1971047	720-0000-121100	114.61
01/14/2022	GEN	33383	RANDALL MEILLIER	TAX OVERPAYMENT MUKV 1976173	720-0000-121100	100.38
01/14/2022	GEN	33384	RANDY KITZMAN	TAX OVERPAYMENT MUKV 1975969002	720-0000-121100	918.64
01/14/2022	GEN	33385	RAYMOND SCHMIDT	TAX OVERPAYMENT MUKV 1974983	720-0000-121100	137.60
01/14/2022	GEN	33386	RICHARD TACZALA II	TAX OVERPAYMENT MUKV 1974070	720-0000-121100	111.75
01/14/2022	GEN	33387	RICHARD WITTE	TAX OVERPAYMENT MUKV 1974988	720-0000-121100	109.07

01/27/2022 08:44 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33274 - 33427  
Banks: GEN

Page 6/7

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/14/2022	GEN	33388	ROBERT DUCHARME	TAX OVERPAYMENT MUKV 2012260	720-0000-121100	103.65
01/14/2022	GEN	33389	ROBERT TALATZKO	TAX OVERPAYMENT MUKV 2012068	720-0000-121100	108.31
01/14/2022	GEN	33390	ROBERT TAUER	TAX OVERPAYMENT MUKV 1967029	720-0000-121100	443.20
01/14/2022	GEN	33391	ROMAN TULER	TAX OVERPAYMENT MUKV 2012258	720-0000-121100	110.50
01/14/2022	GEN	33392	RONALD TALLINGER JR	TAX OVERPAYMENT MUKV 1960122	720-0000-121100	20.20
01/14/2022	GEN	33393	ROSS KORTH	TAX OVERPAYMENT A374300001	720-0000-121100	472.51
01/14/2022	GEN	33394	RYAN SIPPEL	TAX OVERPAYMENT OR 00036	720-0000-121100	560.94
01/14/2022	GEN	33395	RYAN SIPPEL	TAX OVERPAYMENT MUKV 2011069	720-0000-121100	2.56
01/14/2022	GEN	33396	SANDRA DUCLOIN	TAX OVERPAYMENT MUKV 1965069010	720-0000-121100	103.10
01/14/2022	GEN	33397	SARA PAULSON	TAX OVERPAYMENT MUKV 1977054	720-0000-121100	156.27
01/14/2022	GEN	33398	SARAH LAMARCHE	TAX OVERPAYMENT MUKV 1976011	720-0000-121100	70.37
01/14/2022	GEN	33399	SCOTT FERGUSON	TAX OVERPAYMENT MUKV 2012998002	720-0000-121100	108.75
01/14/2022	GEN	33400	SEAN DEBOTH	TAX OVERPAYMENT MUKV 1977080	720-0000-121100	137.28
01/14/2022	GEN	33401	SETH TURNER	TAX OVERPAYMENT MUKV 1976198	720-0000-121100	92.47
01/14/2022	GEN	33402	SHAWNA TEJADA	TAX OVERPAYMENT MUKV 1967101	720-0000-121100	111.57
01/14/2022	GEN	33403	SHAYNE PETTED	TAX OVERPAYMENT MUKV 1975959	720-0000-121100	98.77
01/14/2022	GEN	33404	SHELDON HANNEMAN	TAX OVERPAYMENT MUKV 1977118	720-0000-121100	135.24
01/14/2022	GEN	33405	SPENCER KRANZ	TAX OVERPAYMENT MUKV 1964011	720-0000-121100	114.52
01/14/2022	GEN	33406	STEVEN D KOSHERE	TAX OVERPAYMENT MUKV 2091033	720-0000-121100	149.46
01/14/2022	GEN	33407	STEVEN NICOSON OR ANITA NICOSON	TAX OVERPAYMENT MUKV 1965034	720-0000-121100	119.50
01/14/2022	GEN	33408	TERRY SAUNDERS	TAX OVERPAYMENT MUKV 1973970	720-0000-121100	117.97
01/14/2022	GEN	33409	TERRY ZINGSHEIM	TAX OVERPAYMENT MUKV 1968020	720-0000-121100	106.03
01/14/2022	GEN	33410	THEODORE M CALI	TAX OVERPAYMENT MUKV 1968103	720-0000-121100	137.51

01/27/2022 08:44 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33274 - 33427  
Banks: GEN

Page 7/7

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/14/2022	GEN	33411	THOMAS & SALLY RAPPIS	TAX OVERPAYMENT MUKV 1965026	720-0000-121100	108.00
01/14/2022	GEN	33412	THOMAS R ROTH JR	TAX OVERPAYMENT MUKV 2091-989-019	720-0000-121100	116.23
01/14/2022	GEN	33413	THOMAS RYAN JR	TAX OVERPAYMENT MUKV 1968037	720-0000-121100	117.10
01/14/2022	GEN	33414	TIM RICHARDS	TAX OVERPAYMENT MUKV 1978036	720-0000-121100	127.73
01/14/2022	GEN	33415	TIMOTHY GEHL	TAX OVERPAYMENT MUKV 1962989012	720-0000-121100	149.02
01/14/2022	GEN	33416	TIMOTHY KROLL	TAX OVERPAYMENT MUKV 2091073	720-0000-121100	127.29
01/14/2022	GEN	33417	TODD BESCHTA	TAX OVERPAYMENT MUKV 1971092	720-0000-121100	120.04
01/14/2022	GEN	33418	TODD MILLER	TAX OVERPAYMENT MUKV 1969126	720-0000-121100	133.93
01/14/2022	GEN	33419	TRACY TOMPKINS	TAX OVERPAYMENT MUKV 1974951	720-0000-121100	98.77
01/14/2022	GEN	33420	TRAY A SADDY	TAX OVERPAYMENT MUKV 1960001	720-0000-121100	693.73
01/14/2022	GEN	33421	VALERIE S SEIDL	TAX OVERPAYMENT MUKV 1976049	720-0000-121100	6.31
01/14/2022	GEN	33422	VIRGINIA DECKER	TAX OVERPAYMENT MUKV 1974087001	720-0000-121100	201.35
01/14/2022	GEN	33423	WAYNE HAASE	TAX OVERPAYMENT MUKV 1967177	720-0000-121100	108.75
01/14/2022	GEN	33424	WILLIAM & KATHRYN MCCORMACK	TAX OVERPAYMENT MUKV 1960134	720-0000-121100	145.65
01/14/2022	GEN	33425	WILLIAM D THUMSTEDTER	TAX OVERPAYMENT MUKV 1971131	720-0000-121100	249.20
01/14/2022	GEN	33426	ZACHARY BRANDT	TAX OVERPAYMENT OR 00052	720-0000-121100	526.42
01/14/2022	GEN	33427	ZACHARY SCHNEIDER	TAX OVERPAYMENT MUKV 1974093	720-0000-121100	114.29
			TOTAL - ALL FUNDS	TOTAL OF 154 CHECKS (1 voided)		26,818.28

01/27/2022 08:52 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33567 - 33617  
Banks: GEN

Page 1/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2022	GEN	33567	AARON MANCL	TAX OVERPAYMENT MUKV 2011077	720-0000-121100	468.17
01/26/2022	GEN	33568	AMY SAPIENZA	TAX OVERPAYMENT MUKV 1964987060	720-0000-121100	201.25
01/26/2022	GEN	33569	BECKNER PROPERTIES LLC	TAX OVERPAYMENT MUKV 1976122	720-0000-121100	685.22
01/26/2022	GEN	33570	BETH ORMSBY	TAX OVERPAYMENT MUKV 1964987024	720-0000-121100	36.44
01/26/2022	GEN	33571	CHRISTOPHER MASSA	TAX OVERPAYMENT MUKV 1965090	720-0000-121100	103.32
01/26/2022	GEN	33572	DANIEL MICHALSKI	TAX OVERPAYMENT MUKV 2011107	720-0000-121100	151.73
01/26/2022	GEN	33573	DANIEL WENZEL	TAX OVERPAYMENT MUKV 1968050	720-0000-121100	3,649.25
01/26/2022	GEN	33574	EDWARD MUROCZEWSKI	TAX OVERPAYMENT MUKV 1968073	720-0000-121100	104.20
01/26/2022	GEN	33575	ELEGANT FARMER	TAX OVERPAYMENT VM 00010	720-0000-121100	62.54
01/26/2022	GEN	33576	ERIC COLLINS	TAX OVERPAYMENT AP 00065	720-0000-121100	730.35
01/26/2022	GEN	33577	ERIC SCHREINDL	TAX OVERPAYMENT MUKV 1960135	720-0000-121100	6,303.86
01/26/2022	GEN	33578	GREGORY NEHRBASS	TAX OVERPAYMENT MUKV 2010978080	720-0000-121100	3,588.89
01/26/2022	GEN	33579	HAYLEY B IVERS	TAX OVERPAYMENT MUKV 1960106	720-0000-121100	73.88
01/26/2022	GEN	33580	JAMES WOZNEY	TAX OVERPAYMENT MUKV 1978021	720-0000-121100	146.06
01/26/2022	GEN	33581	JEFFREY WEINKAUF	TAX OVERPAYMENT MUKV 2012065	720-0000-121100	105.06
01/26/2022	GEN	33582	JENNIFER PASKIEWICZ	TAX OVERPAYMENT MUKV 2010978071	720-0000-121100	69.93
01/26/2022	GEN	33583	JOHN BOUGNEIT	TAX OVERPAYMENT MUKV 1973983	720-0000-121100	95.61
01/26/2022	GEN	33584	JOHN SUGHROUE	TAX OVERPAYMENT MUKV 1960104	720-0000-121100	201.25
01/26/2022	GEN	33585	JONATHAN HURLEY	TAX OVERPAYMENT MUKV 1968130	720-0000-121100	5,665.08
01/26/2022	GEN	33586	JUSTEN LAST	TAX OVERPAYMENT MUKV 1973181	720-0000-121100	1,699.77
01/26/2022	GEN	33587	KAELYN L KENNEDY	TAX OVERPAYMENT MUKV 2010978012	720-0000-121100	103.91
01/26/2022	GEN	33588	KIMBERLY SCHLINDER	TAX OVERPAYMENT MUKV 2012250	720-0000-121100	109.84
01/26/2022	GEN	33589	LISA M SMITH	TAX OVERPAYMENT MUKV 1976984021	720-0000-121100	83.88

01/27/2022 08:52 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33567 - 33617  
Banks: GEN

Page 2/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2022	GEN	33590	LUKE BANDT	TAX OVERPAYMENT MUKV 1976006	720-0000-121100	70.68
01/26/2022	GEN	33591	MARGARETA S ZINKIEWICZ	TAX OVERPAYMENT MUKV 1960016	720-0000-121100	6,031.58
01/26/2022	GEN	33592	MARK PTASINKSI	TAX OVERPAYMENT MUKV 1967045	720-0000-121100	112.70
01/26/2022	GEN	33593	MATTHEW C HORN	TAX OVERPAYMENT OR 00007	720-0000-121100	422.03
01/26/2022	GEN	33594	MATTHEW J HINTZ	TAX OVERPAYMENT MUKV 1965026	720-0000-121100	114.08
01/26/2022	GEN	33595	MAURICE OTT	TAX OVERPAYMENT MUKV 2012001	720-0000-121100	109.84
01/26/2022	GEN	33596	MICHAEL MEININGER	TAX OVERPAYMENT MUKV 1974958	720-0000-121100	104.73
01/26/2022	GEN	33597	NICHOLAS TITZKOWSKI	TAX OVERPAYMENT MUKV 1965060	720-0000-121100	112.45
01/26/2022	GEN	33598	NICHOLAS WOJCIECHOWSKI	TAX OVERPAYMENT MUKV 2091046	720-0000-121100	144.26
01/26/2022	GEN	33599	PAUL GREENE	TAX OVERPAYMENT MUKV 1977037	720-0000-121100	272.09
01/26/2022	GEN	33600	PAUL MOSER	TAX OVERPAYMENT MUKV 1965046	720-0000-121100	122.22
01/26/2022	GEN	33601	PHILLIP KRAJNEK	TAX OVERPAYMENT MUKV 2011105	720-0000-121100	92.87
01/26/2022	GEN	33602	RICHARD SCOTT WROBLEWSKI	TAX OVERPAYMENT MUKV 1963999031	720-0000-121100	98.64
01/26/2022	GEN	33603	ROBERT STANFIELD	TAX OVERPAYMENT MUKV 1967138	720-0000-121100	112.00
01/26/2022	GEN	33604	ROY TALERT	TAX OVERPAYMENT MUKV 1960118	720-0000-121100	776.28
01/26/2022	GEN	33605	RUTH BILKE	TAX OVERPAYMENT MUKV 1970033	720-0000-121100	109.30
01/26/2022	GEN	33606	SAMUEL CAUDILLO	TAX OVERPAYMENT MUKV 1974934	720-0000-121100	2,496.15
01/26/2022	GEN	33607	SHANNON LADUE	TAX OVERPAYMENT MUKV 1963055	720-0000-121100	98.89
01/26/2022	GEN	33608	SHARON DICRISTO	TAX OVERPAYMENT MUKV 2010978056	720-0000-121100	2,998.56
01/26/2022	GEN	33609	SHAUN NOMMENSEN	TAX OVERPAYMENT MUKV 2011084	720-0000-121100	144.67
01/26/2022	GEN	33610	SHAWNA TEJADA	TAX OVERPAYMENT MUKV 1967101	720-0000-121100	3,524.81
01/26/2022	GEN	33611	SHIRLEY ORTWEIN	TAX OVERPAYMENT MUKV 1976984010	720-0000-121100	91.81

01/27/2022 08:52 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33567 - 33617  
Banks: GEN

Page 3/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/26/2022	GEN	33612	STEPHAN MOSHER	TAX OVERPAYMENT MUKV 2011093	720-0000-121100	400.84
01/26/2022	GEN	33613	STEVEN P KAPPUS SR	TAX OVERPAYMENT MUKV 1973146	720-0000-121100	109.63
01/26/2022	GEN	33614	TERRENCE FOX	TAX OVERPAYMENT MUKV 1976155	720-0000-121100	92.75
01/26/2022	GEN	33615	TIMOTHY C DUNBAR	TAX OVERPAYMENT MUKV 2012163	720-0000-121100	52.94
01/26/2022	GEN	33616	TYLER RADTKE	TAX OVERPAYMENT MUKV 2012170001	720-0000-121100	93.66
01/26/2022	GEN	33617	WILLIAM M GRAF	TAX OVERPAYMENT MUKV 1969020	720-0000-121100	138.28
			TOTAL - ALL FUNDS	TOTAL OF 51 CHECKS		43,488.23





## Agenda Item Cover Report

<b>Date:</b> 01/27/2022	<b>Committee/Board:</b> Finance Committee
<b>Submitted by:</b> John Fellows	<b>Department:</b> Planning
<b>Date of Committee Action:</b> 02/02/2021	<b>Date of Village Board Action:</b> 02/16/2022

**Subject:**

301 West Main Street – First Amendment to Assignment

**Executive Summary:**

Attached is a first amendment to the assignment. As you are aware the assignee did not meet the deadline set forth in Paragraph 4 of the original assignment which was to have the facility constructed by 12-31-2021. The development team has indicated that throughout 2021 they ran in to some unexpected situations such as cost increases. These unexpected items have delayed the project. The developer has received approval from the Village for site plan and conditional use approvals, received state approved plans, and are currently applying for a CDI grant with WEDC.

Attached is the legal document for your review and consideration.

**Fiscal Impact:**

None

**Executive Recommendation/Action:**

Staff recommends the Village Board approve the 301 West Main Street – First Amendment to Assignment

☒ **Attachments Included**

**HIPPENMEYER, REILLY, BLUM,  
SCHMITZER, FABIAN & ENGLISH S.C.**

MARK G. BLUM  
THOMAS G. SCHMITZER  
LORI J. FABIAN  
RONALD E. ENGLISH III  
MATTHEW R. GRALINSKI

720 CLINTON STREET  
P. O. BOX 766  
WAUKESHA, WISCONSIN 53187-0766  
TELEPHONE: (262) 549-8181  
FACSIMILE: (262) 549-8191  
www.hrblawfirm.com

RICHARD S. HIPPENMEYER  
(1911-1979)  
WILLIAM F. REILLY  
(1932-2007)

EMAIL: [MGBLUM@HRBLAWFIRM.COM](mailto:MGBLUM@HRBLAWFIRM.COM)

January 13, 2022

**Via Email ONLY**

Mr. John Fellows  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Ms. Diana Dykstra  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: 301 West Main Street - First Amendment to Assignment

Dear John & Diana:

Enclosed is a First Amendment to Assignment of Offer to Purchase between the Village and E Love Coffee, LLC. As you are aware, the Assignee did not meet the deadline set forth in Paragraph 4 of the original Assignment. As a result, we are amending this agreement to extend the deadline now that a grant has been obtained for the construction of the improvements on the site. I would ask this be placed upon an upcoming Board meeting for action.

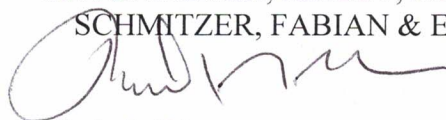
When we worked with this previously, the Stockwells were represented by an attorney. Because the status of that representation is not clear at this point, I would suggest that John reach out to the Stockwells with this First Amendment to verify it is acceptable to them, as I cannot communicate directly with a represented party.

John, I presume you will be preparing the AIRF that would go with this document. If not and you wish me to do so, please let me know so I can prepare the AIRF.

Thank you for your attention to this matter.

Sincerely,

HIPPENMEYER, REILLY, BLUM,  
SCHMITZER, FABIAN & ENGLISH, S.C.



Mark G. Blum  
Village Attorney

MGB/jb  
Enc.

**First Amendment  
Assignment of Offer to Purchase**

Document Number

Title of Document

The property affected by this Agreement is described as follows:

Lot 4, excepting the Southerly 6 feet thereof, and Lot 1, Block 16, in the Original Plat of the Village of Mukwonago, Waukesha County, Wisconsin.

Address: 301 West Main Street

Record this document with the Register of Deed.

Name and Return Address

Atty. Mark G. Blum  
Hippenmeyer, Reilly, Blum, et. al.  
PO Box 766  
Waukesha, WI 53187-0766

MUKV1976128

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum  
Hippenmeyer, Reilly, Blum,  
Schmitzer, Fabian & English, S.C.  
720 Clinton St., PO Box 766  
Waukesha, WI 53187-0766  
Phone: (262) 549-8181  
Email: [mdblum@hrblawfirm.com](mailto:mdblum@hrblawfirm.com)

**FIRST AMENDMENT TO  
ASSIGNMENT OF OFFER TO PURCHASE**

This First Amendment to Assignment of Offer to Purchase (hereinafter "First Amendment") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the VILLAGE OF MUKWONAGO, a Wisconsin municipal corporation (hereinafter referred to as the "VILLAGE") and E Love Coffee, LLC, d/b/a Espresso Love Coffee (hereinafter referred to as ASSIGNEE").

WHEREAS, the Village entered into an Offer to Purchase with Mr. Dave Schwartz dated January 15, 2020 and accepted on February 20, 2020 for the purchase and sale of real estate at 301 West Main Street, Mukwonago, Wisconsin (hereinafter the "Offer"); and

WHEREAS, said Offer was amended in a document dated May 26, 2020 and accepted on May 27, 2020; and

WHEREAS, the Village entered into an agreement to assign its rights in the Offer to the Assignee, which document was signed on August 5, 2020; and

WHEREAS, the Assignment (a true and correct copy of which is attached hereto and marked Exhibit A) was recorded with the Waukesha County Register of Deeds Office on October 15, 2021 as Document No. 4625501 (hereinafter referred to as "Assignment"); and

WHEREAS, the Assignment provided, in Paragraph 4, that the Assignee agreed to complete the construction and obtain occupancy for the coffee shop to be built on the property at 301 West Main Street by December 31, 2021; and

WHEREAS, the Assignee has encountered difficulties with regard to financing the transaction; and

WHEREAS, the Village and the Assignee agree the date referenced in Paragraph 4 of the Assignment should be extended to April 30, 2023.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

1. The Village and the Assignee agree that the Assignment attached hereto as Exhibit A shall be hereby amended to provide that the deadline for completion of construction and the obtaining of an Occupancy Permit for the coffee shop to be built at 301 West Main Street is hereby extended to April 30, 2023.

2. All other terms and conditions of the Assignment are hereby ratified and affirmed as set forth in the attached Exhibit A.

3. To the extent there is any inconsistency between this First Amendment and the Assignment, the terms of this First Amendment shall control.

4. The Village and Assignee agree that this First Amendment shall be recorded with the Waukesha County Register of Deeds.

5. This First Amendment shall be governed and construed in accordance with the laws of the State of Wisconsin, and represents the complete understanding of the parties with respect to the subject matter set forth here. This First Amendment may only be amended by a subsequent agreement executed by both parties.

**VILLAGE:**

Village of Mukwonago

Village of Mukwonago

By: \_\_\_\_\_  
Fred Winchowky, President

By: \_\_\_\_\_  
Diana Dykstra, Clerk

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF WAUKESHA )

Personally came before me, this \_\_\_\_ day of January, 2021, the above-named Fred Winchowky and Diana Dykstra, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission is permanent/expires: \_\_\_\_\_



\*\*\*\*\*

**ASSIGNEE:**

E Love Coffee, LLC

E Love Coffee, LLC

By: \_\_\_\_\_  
David A. Stockwell, Member

By: \_\_\_\_\_  
Tracy A. Stockwell, Member

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF WAUKESHA )

Personally came before me, this \_\_\_\_ day of January, 2022, the above-named David A. Stockwell and Tracy A. Stockwell, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission is permanent/expires: \_\_\_\_\_

Assignment of Offer to Purchase

Document Number

Title of Document

4625501

REGISTER OF DEEDS  
WAUKESHA COUNTY, WI  
RECORDED ON

October 15, 2021 10:33 AM  
James R Behrend  
Register of Deeds

5 PGS  
TOTAL FEE:\$30.00  
TRANS FEE:\$0.00

Book Page -



The property affected by this Agreement is described as follows:

Lot 4, excepting the Southerly 6 feet thereof, and Lot 1, Block 16, in  
the Original Plat of the Village of Mukwonago, Waukesha County,  
Wisconsin.

Address: 301 Main Streert

Record this document with the Register of Deed.

Name and Return Address

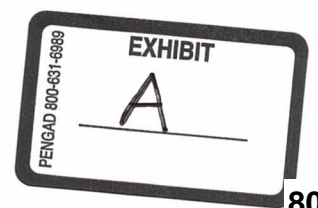
Atty. Mark G. Blum  
Hippenmeyer, Reilly, Blum, et. al.  
PO Box 766  
Waukesha, WI 53187-0766

MUKV1976128

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum  
Hippenmeyer, Reilly, Blum,  
Schmitzer, Fabian & English, S.C.  
720 Clinton St., PO Box 766  
Waukesha, WI 53187-0766  
Phone: (262) 549-8181  
Email: [mgbлум@hrblawfirm.com](mailto:mgbлум@hrblawfirm.com)



## ASSIGNMENT OF OFFER TO PURCHASE

This Assignment of Offer to Purchase is made and entered into this 5<sup>th</sup> day of August, 2020, by and between the VILLAGE OF MUKWONAGO, a Wisconsin municipal corporation (hereinafter referred to as the "VILLAGE") and Elovecoffee, LLC, d/b/a Espresso Love Coffee (hereinafter referred to as ASSIGNEE").

WHEREAS, the Village entered into an Offer to Purchase with Mr. Dave Schwartz dated January 15, 2020 and accepted on February 20, 2020 for the purchase and sale of real estate at 301 West Main Street, Mukwonago, Wisconsin (hereinafter the "Offer"); and

WHEREAS, said Offer was amended in a document dated May 26, 2020 and accepted on May 27, 2020; and

WHEREAS, the Village is desirous of assigning its rights under said Offer to the Assignee under the terms and conditions set forth herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

1. Village does hereby agree to assign to Assignee all right, title and interest which it has to the Offer for the purchase of real estate at 301 West Main Street, Mukwonago, Wisconsin, subject to the conditions as set forth herein.
2. Assignee acknowledges that it has received a copy of the Environmental Site Assessment and follow up testing data from Endpoint Solutions, noting the existence of a reportable environmental condition on the property.
3. Assignee agrees to make all necessary reportings and filings with the Wisconsin Department of Natural Resources regarding said reportable environmental conditions and to follow through with the remediation of said reportable conditions within six (6) months of Assignee's closing on the purchase of the property.
4. Assignee represents that it is its intention to remodel, or raze and rebuild, the existing structure on the site for the purpose of creating a coffee shop with drive through. Assignee agrees to complete the construction and obtain occupancy for said coffee shop with drive through by December 31, 2021.
5. Following Assignee's purchase of the property, Assignee agrees to enter into an Easement Agreement in favor of the Village dedicating a portion of the property for public parking purposes for up to six parking stalls. The maintenance of the parking area with regard to snow and ice removal will be apportioned between the Village and the Assignee on a pro rata basis based on the respective rights of use of the parking area. This apportionment of maintenance responsibilities shall not include the construction or reconstruction of the parking area. The boundaries of the public parking area, as well as the form and terms of the Easement Agreement shall be subject to



the mutual approval of the Village and the Assignee, and shall be recorded immediately following the Assignee's purchase of the property.

6. The Village agrees to place the sum of \$209,000.00 in escrow to be held by the Village Finance Director and that said funds shall be utilized to reimburse the Assignee for its costs related to the environmental remediation of the site. Disbursement of the funds will be made within twenty (20) days of the Village's receipt of the invoice verifying the completion of the work. In the event the amount of reimbursement for environmental remediation fees is less than \$209,000.00, then the difference between the sum disbursed for environmental remediation purposes and the total amount being held in escrow shall be distributed to the Assignee for use in the remodeling, razing and/or rebuilding of the structure. Said disbursement will be made within twenty (20) days of the date an Occupancy Permit is issued for the remodeled structure at 301 West Main Street. The Assignee acknowledges that the Village has paid the sum of \$1,000.00 to the seller as earnest money as part of its Offer for the property at 301 W. Main St. Mukwonago. The disbursement of the funds to the Assignee as described above shall be reduced by said earnest money payment as Assignee shall have the benefit of said payment at the time of closing of its purchase of the property.

7. The Village and Assignee agree that in the event the property is sold by Assignee to a third party within five (5) years of Assignee's purchase of it, Assignee will reimburse the Village at the time of closing for any amounts it may have distributed to Assignee hereunder.

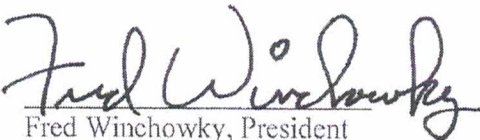
8. The Village and the Assignee agree this Assignment shall be recorded with the Waukesha County Register of Deeds.

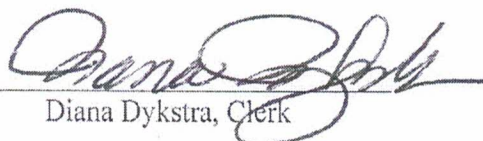
9. Assignee acknowledges that the Village is a Wisconsin municipal corporation and that its acquisition of the easement rights as provided for hereunder does not represent an exercise of the Village's eminent domain authority under Wisconsin Law.

**VILLAGE:**

Village of Mukwonago

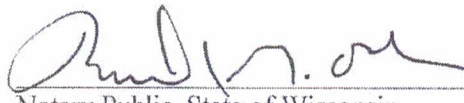
Village of Mukwonago

By:   
Fred Winchowky, President

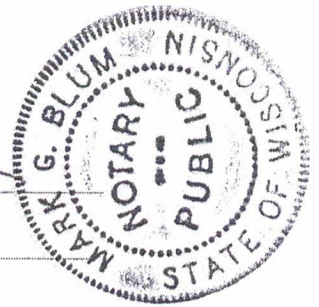
By:   
Diana Dykstra, Clerk

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF WAUKESHA    )

Personally came before me, this 5<sup>th</sup> day of August, 2020, the above-named Fred Winchowky and Diana Dykstra, to me known to be the person who executed the foregoing instrument and acknowledged the same.



Notary Public, State of Wisconsin  
My Commission is permanent/expires: \_\_\_\_\_




ASSIGNEE: Elovecoffee, LLC

By:

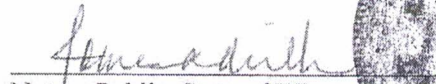
  
David A. Stockwell, Member

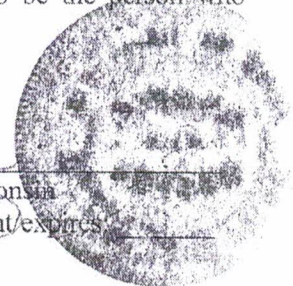
By:

  
Tracy A. Stockwell, Member

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF WAUKESHA    )

Personally came before me, this 24th day of August, 2020, the above-named David A. Stockwell and Tracy A. Stockwell, to me known to be the person who executed the foregoing instrument and acknowledged the same.

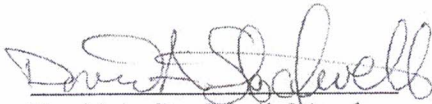
  
Notary Public, State of Wisconsin  
My Commission is permanent/expires: \_\_\_\_\_

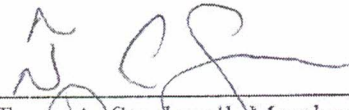


This instrument was drafted by:  
Attorney Mark G. Blum  
Hippenmeyer, Reilly, Blum,  
Schmitzer, Fabian & English, S.C.  
720 Clinton Street, PO Box 766  
Waukesha, WI 53187-0766  
Telephone: 262.549.8181  
Email: [mgbлум@hrblawfirm.com](mailto:mgbлум@hrblawfirm.com)

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission is permanent/expires: \_\_\_\_\_

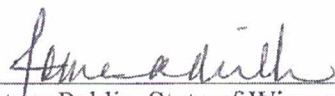
**ASSIGNEE:** Elovecoffee, LLC

By:   
David A. Stockwell, Member

By:   
Tracy A. Stockwell, Member

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF WAUKESHA    )

Personally came before me, this 4<sup>th</sup> day of August, 2020, the above-named David A. Stockwell and Tracy A. Stockwell, to me known to be the person who executed the foregoing instrument and acknowledged the same.

  
Notary Public, State of Wisconsin  
My Commission is permanent/expires: \_\_\_\_\_



This instrument was drafted by:  
Attorney Mark G. Blum  
Hippenmeyer, Reilly, Blum,  
Schmitzer, Fabian & English, S.C.  
720 Clinton Street, PO Box 766  
Waukesha, WI 53187-0766  
Telephone: 262.549.8181  
Email: [mgbalum@hrblawfirm.com](mailto:mgbalum@hrblawfirm.com)



## Agenda Cover Report

<b>Date:</b> <b>1/21//22</b>	<b>Committee/Board:</b> <b>Health and Recreation</b>
<b>Submitted by:</b> <b>Ron Bittner</b>	<b>Department:</b> <b>Public works</b>
<b>Date of Committee Action:</b>	<b>Date of Village Board Action:</b>

**Subject:**

Discussion and possible recommendation to approve the professional service agreement with MSA for the Village's CORP update

**Executive Summary:**

CORPs are considered a 5-year plan for park improvements and additional facility requirements base on community needs and/or input. CORPs are also required for grant funding when they become available. MSA completed our 2017 plan and staff is recommending MSA for the update. The company has the village's background would not be required to start from the beginning.

**Fiscal Impact:**

MSA's quote of \$13,000 Is under the anticipated fees. Staff was receiving estimates of \$15,000 - \$18,000.

**Executive Recommendation/Action:**

We are requesting a recommendation to approve the service agreement with MSA for the Village of Mukwonago Comprehensive Outdoor Recreation Plan update in the amount of \$13,000.

☐ **Attachments Included**

**MSA Professional Service Agreement**



## Professional Services Agreement

MSA Project Number: 08352005

This AGREEMENT (Agreement) is made today January 25, 2022 by and between VILLAGE OF MUKWONAGO (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

**Project Name:** Village of Mukwonago CORP Update

**The scope of the work authorized is:** See Attachment A: Scope of Services

**The schedule to perform the work is:** Approximate Start Date: February 22, 2022  
Approximate Completion Date: September 1, 2022

**The lump sum fee for the work is:** \$13,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

### VILLAGE OF MUKWONAGO

\_\_\_\_\_  
Fred Winchowky  
Village President  
Date: \_\_\_\_\_

440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420

### MSA PROFESSIONAL SERVICES, INC.

\_\_\_\_\_  
*Jason Valerius*  
Jason Valerius  
Team Leader  
Date: January 6, 2022

1702 Pankratz Street  
Madison, WI 53704  
Phone: (608) 242-6601



## ATTACHMENT A: SCOPE OF SERVICES

### COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE

**Project Objective:** Update the village's 2017-2022 Comprehensive Outdoor Recreation Plan (CORP). MSA will update the 2017 CORP InDesign file. The following phases and tasks will be incorporated:

#### **PHASE 1 – EXISTING CONDITIONS ANALYSIS**

##### **TASK 1 | COMMITTEE OF THE WHOLE (COW) MEETING #1 – KICKOFF/SURVEY DEVELOPMENT MEETING**

MSA will meet with the COW to review the project scope, timeline and roles of the consultant, COW, and staff. At the meeting, we will discuss needs and wants for the general park system. The COW will also review a draft copy of the survey and discuss survey outreach efforts. Village staff will provide input on pending maintenance and capital improvement projects.

##### **TASK 2 | PARK INVENTORY**

MSA will tour the village's parks to inventory and visually inspect the condition of existing park facilities. This information will be used to assist with the development of recommendations for maintenance or replacement of village-park facilities.

During the time between the first and second COW meetings, MSA will ask members of the COW to tour, individually or as a group (mobile meeting), the village's parks. MSA will provide COW members with a Park Assessment Form (PAF). The PAF will lead COW members through a process to identify improvement projects (wants vs. needs) considering a number of aspects (i.e. parking, signage, equipment, restrooms, etc.) per park. This process will aide existing and new COW members in reviewing the "status" of each village park and will serve to inform the recommendations of the updated CORP.

##### **TASK 3 | EXISTING COMMUNITY CONDITIONS**

MSA will review the following studies and incorporate applicable recommendations into the village's Comprehensive Outdoor Recreation Plan:

- Village of Mukwonago Comprehensive Plan other relevant studies
- Waukesha County Parks and Open Space Plan
- Wisconsin Statewide Comprehensive Outdoor Recreation Plan

#### **PHASE 2 – PRELIMINARY PARK RECOMMENDATIONS**

##### **TASK 1 | MAPPING**

MSA will generate three (3) maps that visually depict the location of existing parks and trails; facility distribution (e.g. tennis courts, ball diamonds, etc.); and park service areas. Park service areas will be based on the National Recreation and Park Association, Urban Land Institute, and Trust for Public Land's '10-Minute Walk' initiative. These maps will help identify existing and planned neighborhoods underserved by village parks or particular types of recreational facilities. The maps will also display the

location of public school facilities, county facilities, and other private recreational facilities in or near the village.

## **TASK 2 | COMMUNITY SURVEY**

MSA will create an online survey in SurveyMonkey to help better understand community needs and wants related to the village's park system. MSA will also provide a PDF version of the survey that the village could mail to households, or print and have copies available at Village Hall or the Library. Any hard copies of the survey that are received can be entered by the village into SurveyMonkey. MSA will interpret and incorporate findings into the final plan the results of the survey.

## **PHASE 3 – PARK PLAN DEVELOPMENT**

### **TASK 1 | CORP DEVELOPMENT**

MSA will update the village's previous CORP document to create the 2022-2027 Village of Mukwonago Comprehensive Outdoor Recreation Plan. This includes updating the following sections:

- Chapter 1: Introduction/Summary of the Planning Process
- Chapter 2: Description of Mukwonago: *An update of existing and projected demographics; other applicable village planning efforts/studies.*
- Chapter 3: Park, Open Space and Recreation Inventory: *An updated inventory/description of existing park facilities, park types (e.g. mini-parks, community parks, etc.), trails, recreational programs and significant community natural resources, such as waterways, greenways, topography, woodlands, etc. Includes a summary of local recreational facilities not owned or operated by Mukwonago (e.g. school and facilities).*
- Chapter 4: Analysis of Needs and Demands: *An updated analysis of existing and future recreational demands using population projections and National Recreation and Park Association best practices to maintain or improve current level of services. MSA will complete a quantitative, qualitative and geographical analysis of needs and demands.*
- Chapter 5: Goals and Policies for Park and Recreation Planning: *A review and update of the goals and policies the village can use to guide the development of park and recreational facilities, based on best practices and industry recommendations, developed in concert with the village's Comprehensive Plan and 2017 CORP.*
- Chapter 6: Recommendations for Park and Recreational Planning: *A bulleted action plan including:*
  - *Improvements to existing park and recreational facilities, short term (within the next 5 years), and long-term (5 years and beyond)*
  - *Identification of proposed recreational trails or bike routes (general locations)*
  - *Identification of proposed new park facilities including any neighborhood parks, community parks, regional parks and special use facilities (general locations)*
- Chapter 7: Implementation: *Preliminary cost estimates (planning level estimates) for short-term recommendations by year, identification of potential grant funding sources, and updated review of parkland dedication/fee-in-lieu and park impact fee.*
- Appendix A: Survey Results
- Appendix B: Maps
  - Map 1: Existing Park and Recreation Areas

- Map 2: Park Facility Distribution
- Map 3: Park and Recreation Service Areas
- Map 4: Recommended Park, Trail and Open Space Facilities

MSA will forward a copy of the draft plan to village staff for review prior to COW Meeting #2.

#### **TASK 2 | COW MEETING #2 – PLAN REVIEW & RECOMMENDATION**

MSA will present the draft CORP plan to the COW for discussion. MSA anticipates that this meeting will include an opportunity for members of the public to provide feedback on the draft plan. Following the meeting MSA will make final edits to the draft CORP based on feedback.

#### **PHASE 4 – CORP ADOPTION**

##### **TASK 1 | COW MEETING #3 –ADOPTION**

Following the recommendation for adoption at Meeting #2, the COW will officially adopt the 2022-2027 Village of Mukwonago Comprehensive Outdoor Recreation Plan by resolution. MSA will provide the village with a sample resolution. *At the village’s discretion, the COW could hold a public hearing on the draft plan; however, this is not required.*

#### **DELIVERABLES**

A PDF copy of the adopted 2022-2027 Village of Mukwonago Comprehensive Outdoor Recreation Plan. MSA will provide village staff with copies of draft meeting materials, surveys, reports, maps, etc. in PDF format prior to those meetings described under this Scope of Services.

#### **SCHEDULE**

Given our experience with similar projects, MSA believes the project could be completed in less than 8 months depending on the final date meetings are held.

- February – Contracting
- March - April: Phase 1 Activities
  - COW Meeting #1
  - Existing Conditions Analysis
- May-June: Phase 2 Activities:
  - Develop Maps 1-3
  - Community Survey
- July-August: Phase 3 Activities:
  - Park Plan Development, Map 4
  - COW Meeting #2
- September: Phase 4 Activities:
  - COW Meeting #3
  - Final Deliverable



## FEES

CORP Update	\$13,000.00
-------------	-------------

## VILLAGE SERVICES

The following services shall be provided by the village:

- Printing of meeting material or draft copies of plans, reports, or maps for project meetings as needed.
- Noticing all meetings for the project as required.
- Maintaining official meeting minutes for all project meetings as required.
- Assisting with survey outreach.
- Printing and tabulating hard copy surveys as may be needed.
- Serving as the point of contact for the project including any public or media inquiries or requests for information.

## SERVICES NOT PROVIDED AS PART OF THIS PROJECT

The following services are not included within the scope of services but can be completed by MSA upon authorization by the village on a time and materials basis:

- a. Additional Project Meetings or Public Involvement Meetings.
- b. Preparation and tabulation of hard copy versions of community survey.
- c. Site Topographic Survey/Boundary Surveys.
- d. Architectural planning and design services.
- e. Detailed site design development or construction documentation.
- f. No prints are included in this estimate.
- g. Grant Applications/Administration.
- h. Wetland Delineation(s).
- i. Archaeological/historical screening.

**MSA PROFESSIONAL SERVICES, INC. (MSA)**  
**GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)**

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project.

2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.

6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.



## Agenda Item Cover Report

<b>Date:</b> <b>1/26/2022</b>	<b>Committee/Board:</b> <b>Public Works Committee</b>
<b>Submitted by:</b> <b>Wayne Castle</b>	<b>Department:</b> <b>Utilities</b>
<b>Date of Committee Action:</b> <b>2/2/2022</b>	<b>Date of Village Board Action:</b> <b>2/16/2022</b>

**Subject:**

Ordinance to Amend Section 45-118 – Creating Subsection (c).

**Executive Summary:**

Create section in our ordinance which clearly states what will be allowed by a land owner for use in Village owned easements other than clear space and what protocols they must do and follow for permission to use easement.

**Fiscal Impact:**

No fiscal impact for the Village.

**Executive Recommendation/Action:**

The Public Works Committee is asked to make the motion and recommendation to approve ordinance amendment Section 45-118, Easements, Subsection (c) to the Village Board for approval.

☒ **Attachments Included**

**HIPPENMEYER, REILLY, BLUM,  
SCHMITZER, FABIAN & ENGLISH S.C.**

MARK G. BLUM  
THOMAS G. SCHMITZER  
LORI J. FABIAN  
RONALD E. ENGLISH III  
MATTHEW R. GRALINSKI

720 CLINTON STREET  
P. O. BOX 766  
WAUKESHA, WISCONSIN 53187-0766  
TELEPHONE: (262) 549-8181  
FACSIMILE: (262) 549-8191  
www.hrblawfirm.com

RICHARD S. HIPPENMEYER  
(1911-1979)

WILLIAM F. REILLY  
(1932-2007)

EMAIL: [MGBLUM@HRBLAWFIRM.COM](mailto:MGBLUM@HRBLAWFIRM.COM)

December 22, 2021

**Via Email ONLY**

Mr. Dave Brown  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Mr. Wayne Castle  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: Ordinance to Amend Section 45-118 – Creating Subsection (c)


Gentlemen:

Enclosed is a revised draft of the Ordinance to create Section 45-118 (c) of the Village Code. Please review this and advise me as to whether the modifications I made are acceptable.

Thank you for your attention to this matter.

Sincerely,

HIPPENMEYER, REILLY, BLUM,  
SCHMITZER, FABIAN & ENGLISH, S.C.



Mark G. Blum

MGB/jb  
Enc.

Cc: Mr. Ron Bittner

**VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES**

---

**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE TO AMEND SECTION 45-118  
OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE  
TO CREATE SUBSECTION C**

---

The Village Board of the Village of Mukwonago do ordain as follows:

**SECTION I**

Section 45-118, Easements, Subsection (c) of the Municipal Code of the Village of Mukwonago is hereby created to read as follows:

- (c) Where public utility easements exist on private property, the Village shall not permit encroachment upon said easements or the use of any portion of the easement by private property owners absent the consent of the Utility Director, the Director of Public Works or the Village Board. The encroachment shall not include any above-ground structures, landscaping or improvements except for at-grade pavement, gravel, pavers or other materials to improve access to the applicant's property across the easement. If such approval is granted, the party seeking to encroach upon the public easement or to make use of said property shall be required to enter into a License Agreement with the Village in a form acceptable to the Village Attorney. The Licensee shall be required to indemnify and hold harmless the Village of Mukwonago as and against any and all claims, demands, actions or causes of action, including actual attorney fees, that may result from the approval of the License. The Licensee shall further be required to provide evidence annually that the Licensee, its agents, contractors, subcontractors and assigns, has public liability insurance with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which insurance names the Village of Mukwonago as an Additional Insured on a primary and non-contributory basis. The Licensee shall be required to further indemnify the Village, as Licensor, for any costs or expenses incurred by the Village as a result of the impact of the License on the public utilities, as well as the costs of any damages to public utilities arising from the exercise of the rights under the License. The Village shall have the right to repair, maintain and/or reconstruct the public utilities within the easement and should that work result in any disturbance of improvements made by the Licensee on the property, the cost of the restoration of the improvements shall solely be the responsibility of the Licensee. The Village Utility Director may require such additional provisions as may be appropriate given the individual circumstance of the particular License request to protect and preserve public assets. If any of the terms or conditions of the License Agreement are not followed, the Agreement shall be considered to be breached and may be terminated by the Village. The License Agreement shall be recorded with the Register of Deeds of the County in which the property is located and for which the License is given.



## **SECTION II**

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

## **SECTION III**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

## **SECTION IV**

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

**PASSED AND ADOPTED** by the Village Board this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED:

\_\_\_\_\_  
Fred Winchowky, Village President

Countersigned:

\_\_\_\_\_  
Diana Dykstra, Village Clerk/Treasurer



## Agenda Item Cover Report

<b>Date:</b> <b>2/26/2022</b>	<b>Committee/Board:</b> <b>Public Works Committee</b>
<b>Submitted by:</b> <b>Wayne Castle</b>	<b>Department:</b> <b>Sewer Utility</b>
<b>Date of Committee Action:</b> <b>2/2/2022</b>	<b>Date of Village Board Action:</b> <b>2/16/2022</b>

**Subject:**  
Sewer Ordinance Update 2022

**Executive Summary:**

The Sewer Utilities Ordinance have been extremely outdated for some time and need to be brought into todays needs to deal with changing industry standards and protection of the Utilities. Our WPDES limits have changed over the years making the need to correct discharge limits allowed. Water usage has changed due to water saving appliances and fixtures changing the chemical strength of residential discharge yet keeping the same pound loadings. The basic need is for our Ordinances to reflect todays needs and be fair to all users and ensuring we can meet and deal with any Utility situations which may arise.

**Fiscal Impact:**

No fiscal impact to the Village Utility

**Executive Recommendation/Action:**

Ask the COW to approve make recommendation to the Village Board for final approval to approve ARTICLE III – Sewer Service Ordinance Updates 2022.

☒ **Attachments Included**



### ARTICLE III. - SEWER SERVICE<sup>[8]</sup>

Footnotes:

--- (8) ---

**State Law reference**— Authority regarding sewers, W.S.A., § 61.36.

#### DIVISION 1. - GENERALLY

Sec. 86-166. - Application of article.

The application to this article, its rules, regulations and rates shall apply to all persons residing or operating a business within the corporate limits of the village and any person, by attachment or otherwise coming in to locate within the village subsequent to the effective date of the ordinance from which this section is derived.

(Code 1966, § 23.03)

Sec. 86-167. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Act* means the Federal Water Pollution Control Act (33 USC 1251 et seq.), as amended by the Federal Water Pollution Control Act Amendments of 1972 (Pub. L. 92-500) and Pub. L. 93-243, or modified by W.S.A., ch. 147, or the appropriate section of Wis. Adm. Code adopted pursuant to W.S.A., ch. 147.

*Ammonia nitrogen (NH<sub>3</sub>-N)* means one of the oxidation states of nitrogen, in which nitrogen is combined with hydrogen in molecular form as NH<sub>3</sub> or in ionized form as NH<sub>4</sub><sup>+</sup>. Quantitative determination of ammonia nitrogen shall be made in accordance with Chapter NR 219 of the Wisconsin Administrative Code.

Formatted: p0

*Approving authority* means the village board or its duly authorized deputy, agent or representative.

*Biochemical oxygen demand (BOD)* means the quantity of oxygen expressed in milligrams per liter (mg/l), utilized in the biochemical oxidation of organic matter ~~under standard laboratory conditions for~~ five days at a temperature of 20 degrees Celsius. ~~The laboratory~~ Quantitative determinations shall be made in accordance with ~~procedures set forth in~~ Chapter NR 219 of the Wisconsin Administrative Code ~~Standard Methods~~.

*Building sewer, lateral and service pipe* means a sewer which carries only sewage and industrial wastes from the building plumbing to the public sanitary sewer.

Formatted: Normal

*Carbonaceous biochemical oxygen demand (CBOD)* means the quantity of oxygen required by microorganisms to oxidize the organic matter present in wastewater, using a chemical inhibitor to inhibit nitrification and prevent the exertion of nitrogen oxygen demand. Quantitative determinations shall be made in accordance with Chapter NR 219 of the Wisconsin Administrative Code.

Formatted: Font: Italic

*Collection system* means the system of sewers and appurtenances for the collection, transportation and pumping of domestic wastewater and industrial waste.

Compatible pollutant means BOD, SS, pH, fecal coliform bacteria, chemical oxygen demand, phosphorus and phosphorus compounds, or nitrogen and nitrogen compounds, plus additional pollutants identified in the WPDES permit issued to the city for its wastewater treatment facility, provided that such wastewater treatment facility was designed to treat such pollutants, and in fact does remove such pollutants to a substantial degree.

Formatted: Normal

*Debt retirement* means the annual principal and interest requirements and obligations of the utility for the wastewater works.

*Domestic wastewater* means waterborne wastes normally being discharged from the sanitary conveniences of dwellings, apartment houses, hotels, office buildings, factories and institutions, free of industrial wastes and in which the average concentration of CBOD is established at or below 300 mg/l, suspended solids is established at or below 250300 mg/l, and the BODTKN is established at or below 200-mg/745 mg/l, and total phosphorus is established at or below 742 mg/l.

Excessive means in such magnitude that, in the judgment of the city, it will cause damage to any facility; will be harmful to the wastewater treatment plant to the degree required to meet the requirements of the WPDES permit; can otherwise endanger life, limb or public property; and/or can constitute a public nuisance.

Formatted: Normal

Failed septic tank waste means the scum, liquid, sludge or other waste from a septic tank or privy dumped at a frequency less than or equal to 90 days. This waste shall be considered holding tank waste. This term does not include the waste from a grease interceptor or trap.

Formatted: Font: Not Italic

Fats, oil, and grease means a group of substances including fats, waxes, free fatty acids, calcium and magnesium soaps, mineral oils, and certain other non-fatty materials. Quantitative determination of fats, oil, and grease shall be made in accordance with Chapter NR 219 of the Wisconsin Administrative Code.

Floatable oil means oil, fat or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. A wastewater shall be considered free of floatable oil if it is properly pretreated and the wastewater does not interfere with the collection or treatment system.

Formatted: Normal

*Flow proportional composite sample* means a sample consisting of portions of waste taken in proportion to the volume of flow of the wastes.

Garbage means the residue from the preparation, cooking and dispensing of food, and from the handling, storage, and sale of food products and produce.

Grease Interceptor means a device for separating and retaining waterborne greases and grease complexes prior to the wastewater exiting the interceptor and entering the sanitary sewer collection system and treatment system. These devices also serve to collect settleable solids, generated by and from food preparation activities, prior to the water exiting the interceptor and entering the sanitary sewer collection and treatment system.

Ground garbage means the residue from the preparation, cooking and dispensing of food that has been shredded to such degree that all particles will be carried freely in suspension under the flow conditions normally prevailing in public sewers with no particle greater than one-half inch in any dimension.

High-strength wastewater means wastewater in which CBOD, SS, nitrogen or phosphorus concentrations exceed domestic strength wastewater.

Holding tank wastewater means liquid waste from a domestic sanitary holding tank.

~~Industrial cost recovery means recovery by the grantee (utility), from the industrial users of a wastewater works, of the grant amount allowable to the treatment of wastes from such users pursuant to section 204(b) of the Federal Act.~~

~~Industrial user means any nongovernmental, nonresidential user of publicly owned wastewater works which discharges more than the equivalent of 25,000 gallons per day (GPD) of sanitary wastes and whose activities are identified in the Standard Industrial Classification Manual, 1972, Office of Management and Budget, as amended and supplemented, under the following divisions:~~

- ~~(1) Division A. Agriculture, Forestry and Fishing.~~
- ~~(2) Division B. Mining.~~
- ~~(3) Division D. Manufacturing.~~
- ~~(4) Division E. Transportation, Communications, Electric, Gas and Sanitary Services.~~
- ~~(5) Division I. Services.~~

~~In determining the amount of a user's discharge for purposes of industrial cost recovery, the grantee may exclude domestic wastes or discharges from sanitary conveniences. After applying the sanitary waste exclusion, dischargers in the above divisions that have a volume exceeding 25,000 GPD or the weight of biochemical oxygen demand (BOD) or suspended solids (SS) equivalent to that weight found in 25,000 GPD of sanitary waste are considered industrial users. Sanitary wastes, for purposes of this calculation of equivalency, are the wastes discharged from residential users. Any nongovernmental user of a publicly owned wastewater works which discharges wastewater to the wastewater works which contains toxic pollutants or poisonous solids, liquids or gases in sufficient quantity, either singly or by interaction with other wastes, to contaminate the sludge of any municipal systems, to injure or to interfere with any sewage treatment process, which constitutes a hazard to humans or animals, creates a public nuisance, creates any hazard in or has an adverse effect on the waters receiving any discharge from the treatment works shall be an industrial user, even if it does not discharge the equivalent of 25,000 gallons per day of sanitary wastes.~~

Incompatible pollutant means any pollutant that is of such strength that will adversely affect or disrupt the wastewater treatment processes or effluent quality or sludge quality if discharged to a wastewater treatment works.

Industrial user means any user whose premises are used primarily for the conduct of a profit oriented enterprise in the fields of manufacturing, transportation, communications or utilities, mining, agriculture, forestry or fishing.

*Industrial waste* means any waterborne solids, liquids or gaseous wastes other than domestic wastewater, resulting from discharging from, flowing from or escaping from any commercial, industrial, manufacturing or food processing operation or process or from the development of any natural resource, or any mixture of these with water or domestic wastewater.

*Intercepting sewer* means a sewer constructed to receive the dry weather flow of untreated or inadequately treated sewage from one or more existing sanitary sewer system terminals other than from a dwelling or building that presently discharges or formerly discharged flow directly into any waters of the state, and convey the flow to a treatment works, or is to serve in lieu of an existing or proposed treatment works.

*Natural outlet* means any outlet into a watercourse, pond, ditch, lake or other body of surface water or groundwater.

*Normal sewage* means sanitary sewage in which CBOD, suspended solids, TKN, or phosphorus concentrations do not exceed normal concentrations of:

Formatted: Normal

Formatted: Normal

Formatted: Font: Italic

Formatted: Font: Italic

- (1) A five-day, 20 degree Celsius, CBOD of not more than ~~300~~290 parts per million;
- (2) A suspended solids content of not more than ~~250~~300 parts per million; ~~or~~
- (3) A TKN content of not more than 457~~545~~ parts per million; or
- ~~(34)~~ Total Phosphorus content of not more than ~~7~~42 parts per million.

*Operation and maintenance cost* means the actual sums spent by the utility in the operation and maintenance of its wastewater works consisting of, but not limited to, each and all of the following purposes:

- (1) Wages and salaries and employees related expenses of operating, maintenance, clerical, laboratory and supervisory personnel, together with fringe benefits and premiums paid on such wages and salaries for the state workers' compensation coverage.
- (2) Electrical power.
- (3) Chemicals, fuel and other operating supplies.
- (4) Repairs to and maintenance of the equipment associated therewith.
- (5) Premiums for hazard insurance.
- (6) Premiums for insurance providing coverage against liability for the injury to persons and/or property.
- (7) Rents and leasing costs.
- (8) Operation, licensing and maintenance costs for trucks and heavy equipment.
- (9) Consultant and legal fees.
- (10) Replacement.

*Person* means any and all persons, natural or artificial, including any individual, firm, company, municipal or private corporation, association, governmental agency or other entity and agents, servants or employees.

*pH* means the logarithm (base 10) of the reciprocal of the hydrogen ion concentration expressed in moles per liter. It shall be determined by one of the procedures outlined in the most recent edition of Standard Methods.

*Phosphorus (P)* means total phosphorus in wastewater, which may be present in any of three principal forms: orthophosphate, polyphosphates, or organic phosphates. Quantitative determination of total phosphorus shall be made in accordance with Chapter NR 219 of the Wisconsin Administrative Code.

*Pretreatment* means an arrangement of devices and structures, for the preliminary treatment or processing of wastewater required to render such wastes acceptable for admission to the public sewers.

*Properly shredded garbage* means the residue from the preparation, cooking and dispensing of food that has been shredded to such degree that all particles will be carried freely in suspension under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in any dimension.

*Public sewer* means a sewer in which all owners or abutting properties have equal rights and which is controlled or owned by public authority.

*Receiving waters* means any watercourse, river, pond, ditch, lake, aquifer or other body of surface or subsurface water receiving discharge of sewage.

Formatted: Normal

Formatted: Normal

*Replacement* means expenditures for obtaining and installing equipment, accessories and appurtenances which are necessary during the useful life of the treatment works to maintain the capacity and performance for which such works were designed and constructed.

*Residential equivalency charge* means a charge levied on users for debt retirement. The charge shall be based on the total debt retirement divided by the number of existing resident equivalent connections (REC).

*Residential equivalent connection* means the amount of sewage contributed to the system from a single-family residence, based on the following criteria which will be recomputed each year:

$$\text{Flow} = \frac{\text{Amount of water used by single-family units}}{\text{total number single-family units}}$$

$$\text{CBOD} = 300 \text{ mg/l}$$

$$\text{SS} = 250 \text{ mg/l}$$

$$\text{TKN} = 45 \text{ mg/l}$$

$$\text{P} = 7 \text{ mg/l}$$

*Sanitary sewer* means a sewer that conveys domestic wastewater or industrial waste or a combination of both, and into which stormwater, surface water and groundwater or unpolluted industrial wastewater are not intentionally passed.

*Segregated domestic wastes* means wastes from nonresidential sources resulting from normal domestic activities. These activities are distinguished from industrial, trade and/or process discharge wastes.

*Seepage* means the wastewater or contents of septic or holding tanks, dosing chambers, grease interceptors, seepage beds, seepage pits, seepage trenches, privies or portable restrooms.

*Septic tank waste* means the scum, liquid, sludge or other waste from a septic tank or privy pumped at a frequency greater than 90 days. This term does not include the waste from a grease interceptor or trap.

*Sewage* (also referred to as wastewater) means a combination of the water-carried wastes from residences, business buildings, institutions and industrial establishments, together with such groundwaters, surface waters and stormwaters as may be present.

*Sewer service charge* means the charge levied on users of the wastewater collection and treatment facilities for capital-related expenses, replacement costs, and operation and maintenance costs of the facilities.

*Sewer use charge* means a charge levied on users of the wastewater collection and treatment works for the user's proportionate share of the cost of operations and maintenance, cost of replacement costs, and cost of debt retirement of such works based on a cost per 1,000 gallons of flow.

*Slug* means any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period longer than 15 minutes more than five times the average 24-hour concentration or flows during normal operation and shall adversely affect the collection system and/or performance of the wastewater treatment works.

*Standard methods* means the examination and analytical procedures set forth in the latest edition of "Standard Methods for the Examination of Water and Wastewater," as prepared, approved and published

Formatted: Normal

Formatted: Font: Italic

Formatted: Normal

jointly by the American Public Health Association, American Water Works Association and the Water Pollution Federation.

*Storm sewer* means a sewer which carries stormwater and surface drainage but excludes domestic wastewater and industrial wastes.

Stormwater runoff means that portion of the rainfall that is drained into the sewers.

Formatted: Normal

~~Superintendent means the superintendent of the wastewater treatment plant who shall be in charge of and supervise the operations and functions of the wastewater treatment plant.~~

*Surcharge* means an additional charge related ~~to~~to industrial ~~or commercial~~ wastes being discharged by any user having unusual characteristics such as excessive CBOD, excessive suspended solids, excessive TKN, or excessive total phosphorus. Excessive means loadings greater than domestic strength wastewater as earlier defined.~~or other pollutants.~~

*Suspended solids* means solids that either float on the surface of, or are in suspension in water, sewage or other liquids, and which are removable by a laboratory filtration device. Quantitative determination of suspended solids shall be made in accordance with ~~procedures set forth in Standard Methods~~Chapter NR 219 of the Wisconsin Administrative Code.

Total Kjeldahl nitrogen (TKN) means the total organic nitrogen and ammonia nitrogen of the wastewater. Quantitative determination of TKN shall be made in accordance with Chapter NR 219 of the Wisconsin Administrative Code.

Formatted: Font: Italic

Total phosphorus means the total quantity of orthophosphate, polyphosphates, and organic phosphates in the wastewater. Qualitative determination of total phosphorus shall be made in accordance with Chapter NR 219 of the Wisconsin Administrative Code.

Formatted: Font: Italic

Toxic substance means any substance whether gaseous, liquid or solid which, when discharged to the sewerage system in sufficient quantities, interferes with any wastewater treatment process, or constitutes a hazard to human beings or animals, or inhibits aquatic life in the receiving waters of the effluent from the wastewater treatment facility.

Unmetered user means a user who is not connected to the municipal water system and thereby does not have his private water supply metered.

Formatted: Normal

*Unpolluted water* means water of quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefited by discharge to the sanitary sewers and wastewater treatment facilities provided.

*User* means any person discharging domestic wastewater, ~~or~~ industrial wastes, or any other wastewater into the collection system.

User charge means the charges levied on city customers, municipalities and/or users of the wastewater facilities for the cost of operation, maintenance and replacement of such wastewater facilities. The user charge is a component of the sewer service charge.

User charge system means that system that generates operation and maintenance, replacement and debt retirement revenues equitably for providing each user category with services.

Formatted: Normal

*Utility* means the village sewer utility, established by this chapter.

Utility Director means the director of the wastewater treatment plant who shall be in charge of and supervise the operations and functions of the wastewater treatment plant.

Formatted: Normal

Volume charge means the charge for operation and maintenance costs and replacement costs. The volume charge shall be based upon normal strength wastewater quantities.

Formatted: Normal

*Waste* means any solids, liquid or gaseous material or combination thereof discharged from any residences, business building, institutions and industrial establishments into the collection system or storm sewer.

*Wastewater* means a combination of the water-carried waste discharged into the collection system from residences, business buildings, institutions and industrial establishments, together with such groundwater, surface water and stormwater as may be present.

*Wastewater pumping station* means a pumping facility utilized to pump wastewater within the collection system.

*Wastewater treatment facilities* means any utility-owned facility, devices and structures used for receiving and treating wastewater from the utility collection system.

*Wastewater works* means all facilities for collecting, pumping, treating and disposing of domestic wastewater and industrial wastes.

*WPDES permit* means a permit to discharge pollutants obtained under the state pollutant discharge elimination system (WPDES) pursuant to W.S.A., ch. 147.

(Code 1966, § 23.04)

**Cross reference**— Definitions generally, § 1-2.

Sec. 86-168. - Creation of public utility.

The village board, pursuant to the provisions of W.S.A., § 66.067, does hereby declare the village-owned sewer system, consisting of the wastewater treatment plant, collection system, waste collection and disposal operations, sewer system and all other appurtenances and equipment used for such purposes, or wastewater works a public utility as of January 30, 1980.

(Code 1966, § 23.01)

Sec. 86-169. - Management of utility.

- (a) The operation, management and control of the utility is hereby vested in the village board as a utility board pursuant to the provisions of W.S.A., § 66.066(1), and referred to in this article as the approving agency. All records of the utility shall be kept by the village clerk-treasurer and Utility Director~~superintendent~~ in the village hall or other officially designated place.
- (b) The rules, regulations and rates set forth in this article shall be considered part of the contract with every individual or entity connected to the wastewater works. Such rules, regulations and rates may be changed from time to time as determined by the village board, and the right is reserved to make special rates and contracts in all proper cases.
- (c) The village board shall cause an annual audit of the books of the utility made by the state bureau of municipal audit or a private firm of certified public accountants and shall make the books and records relating to the utility available for inspection during regular business hours.

(Code 1966, § 23.02)

Sec. 86-170. - Penalty for violation of article.

- (a) Any person who fails to comply with any of the provisions of this article or with an order of the approving authority issued in pursuance of this article, who shall tamper with metering or sampling, shall be liable to the village for any expense, loss or damage occasioned by such violation, including reasonable attorney's fees and other expenses of litigations and, upon conviction of any violation of this article, shall be fined not less than \$100.00 nor more than \$2,500.00 per violation, plus damages. Each day a condition is allowed to exist which is contrary to all or any part of this article shall constitute a new violation. Change of ownership or occupancy of premises delinquent under the provisions of this article shall not be cause for reducing or eliminating charges due and penalties for violations.
- (b) If any user shall discharge a ~~wasteslug of water~~ or wastewater ~~with BOD concentration of 900 mg/l or greater~~, as defined in section ~~86-16786-257(13)~~, such user shall pay a penalty of \$200.00 per violation. Each day a violation occurs shall constitute a separate violation. Such penalty shall be added to the monthly or quarterly billing statement.
- (c) In addition to the court proceedings and penalties described in subsections (a) and (b) of this section, whenever a person violates any provision of this article or fails to comply with any order of the approving authority, the approving authority may order that an action be commenced on behalf of the utility in the county circuit court for the purpose of obtaining an injunction restraining the person violating this article or failing to comply with the order, from making any further discharges into the wastewater treatment facilities of the village.

(Code 1966, § 2:3.18)

Sec. 86-171. - State regulations.

The village shall operate the sewer utility and enforce this article in accordance with section NR 128.13 of the Wis. Adm. Code. The main items included in section NR 128.13 of the Wis. Adm. Code are as follows:

- (1) The village shall maintain a proportionate distribution of operation and maintenance costs among users and user classes.
- (2) The village shall generate sufficient revenues to pay total operation, maintenance and replacement costs.
- (3) The village shall apply excess revenues collected from a class of users to the costs of operation and maintenance attributable to that class for the next year and adjust the rate accordingly.
- (4) All user charges specifically collected for replacement shall be deposited in a separate and distinct fund which shall be used exclusively for replacement.
- (5) Users discharging toxic pollutants shall pay for any increased operation, maintenance and replacement costs caused by the toxic pollutants.
- (6) Users shall be notified at least annually, in conjunction with a regular bill, of the rate and that portion of the user charges which are attributable to wastewater treatment services.
- (7) This article shall take precedence over any terms or conditions of agreement of contracts between the village and users which are inconsistent with the requirements of section NR 128.13 of the Wis. Adm. Code.

(Code 1966, § 23.19)

Sec. 86-172. - Admission to property.



The village shall be permitted to gain access to such properties as may be necessary for the purpose of inspection, observation, measurements, sampling and testing, in accordance with provisions of this article.

(Code 1966, § 23.16)

Sec. 86-173. - Confidentiality of critical information.

~~The Village shall have no authority to inquire into any processes including metallurgical, chemical, oil, refining, ceramic, paper or other industries beyond that point having a direct bearing on the kind and source of discharge into the sanitary sewer. Wastewater pollutants and characteristics will not be recognized as confidential information. Information accepted by the Village as confidential shall not be transmitted to any governmental agency until and unless notification is given to the industrial user. When requested by the user furnishing a report or permit application or questionnaire, the portions of the report, or other document, which might disclose trade secrets or secret processes shall not be made available for use by the village or any state agency in judicial review or enforcement proceedings involving the person furnishing the report unless required to do so by court order or statute. When requested by the user furnishing a report or permit application or questionnaire, the portions of the report, or other document, which might disclose trade secrets or secret processes shall not be made available for use by the village or any state agency in judicial review or enforcement proceedings involving the person furnishing the report.~~

(Code 1966, § 23.17)

Sec. 86-174. - Collection of charges.

The sewer service charges levied pursuant to this article shall be collected by the village in the same manner and in the same place that the water bills are collected and paid.

(Code 1966, § 30.01(6))

Sec. 86-175. - Delinquent payments.

Bills for sewer service not paid within the first 15 days of each month of each collection period shall be considered delinquent and shall be increased by a penalty of ten percent.

(Code 1966, § 30.01(7))

Sec. 86-176. - Lien on real estate.

Each sewer service charge is made a lien upon the corresponding lot, land or premises serviced by a connection to the sanitary sewer system, and if the same is not paid within the period allotted for such payment, the charge shall constitute a lien on the property served and be inserted in the village tax roll, as provided in the state statutes.

(Code 1966, § 30.01(8))

Secs. 86-177—86-185. - Reserved.

DIVISION 2. - CONNECTION TO WASTEWATER WORKS

Sec. 86-186. - Declaration of policy.

The village board finds and declares, [where required by the Wisconsin Department of Safety and Professional Services \(DSPS\) Code](#), that the public health, comfort and safety is preserved and enhanced by the provisions of the wastewater works in the promotion of a clean and healthful environment and that the failure to connect to the wastewater works is contrary to minimum health standards.

(Code 1966, § 23.05(1))

Sec. 86-187. - Connections.

- (a) *Required; notice.* To ensure preservation of public health, comfort and safety, the owner of any houses, buildings, or properties used for human occupancy, employment, recreation, or other habitations, situated within the village and adjacent to a public sewer or in a block through which a public sewer extends, is hereby required at his expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this article, within nine months after the public sewer first becomes operational, or if an immediate health hazard exists within 30 days upon receipt of notice from the building inspector.
- (b) *Failure to comply with notice; village to connect; payment; lien; installment payment; standby charges.* If a person fails to comply with the notice to connect within the given period of time the utility may, at its option:
  - (1) ~~Obtain a court order to~~ cause such connection to be made and bill the property owner for such costs. If such costs are not paid within 30 days, such costs shall be assessed as a special tax lien against the property, unless the owner, within 30 days after the completion of the work, files a written option with the village clerk stating that he cannot pay such amount in one sum and asking that it be levied in not to exceed five equal annual installments. The amount shall be so collected with interest at the rate of eight percent per annum from the completion of the work, the unpaid balance to be a special tax lien; or
  - (2) Impose a standby charge for the period that such failure continues, after ten days' written notice to any owner failing to make a connection to the wastewater works or an amount equal to 150 percent of the residential equivalency charge, payable monthly for the period in which the failure to connect continues, and, upon failure to make such payment, the charge shall be levied as a tax against the lot or parcel to which sewer service was furnished.

(Code 1966, §§ 10.61, 23.05(2))

**State Law reference**— Authority regarding standby charges generally, W.S.A., § 66.069(1)(a).

Sec. 86-188. - Alternative disposal.

- (a) No person shall construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of domestic wastewater, if a public sewer is available.
- (b) No person shall discharge to any natural outlet within the village or in any area under the jurisdiction of the village, sewage or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this article.

(Code 1966, § 23.05(3))

Sec. 86-189. - Prohibited connections.

No sump pump, downspout, cistern overflow, drain tile, water cooled air conditioning, privies or septic tanks shall be connected to the public sewer system or any pipe connected to the public sewer system.

(Code 1966, § 10.62)

Sec. 86-190. - Plumbers; license required.

No plumber, pipefitter, or other person will be permitted to do any plumbing or pipefitting work in connection with the wastewater works without first receiving a license from the state.

(Code 1966, § 23.05(4))

Sec. 86-191. - Maintenance of services.

All public sewer mains within the limits of the village shall be maintained and repaired by the utility without expenses to the property owner, except when they are damaged as a result of negligence or carelessness on the part of the property owner, ~~or~~ occupant, or their contractor, in which case they will be repaired at the expense of the property owner. All sewer services from the sewer main, including the connection, to and throughout the premises shall be maintained free of defective conditions by and at the expense of the owner of the property.

(Code 1966, § 23.05(5); Ord. No. 752A, § I, 1-18-05)

Sec. 86-192. - Users.

- (a) *Application for service; charges; approval and rejection; issuance; expenses.* Every person requesting connection to the wastewater works shall file an application in writing to the utility, in such form as is prescribed for that purpose. Blanks for such applications will be furnished at the office of the village clerk. The application must state fully and truly all the use which will be presently made. If any change in use from that set forth in this application is contemplated, the user must obtain further application and permission from the utility. If the applicant is not the owner of the premises, the written consent of the owner must accompany the application. The application may be for service to more than one building, or more than one unit of service through one service connection; and, in such case, charges shall be made accordingly. If it appears that the service applied for will not provide adequate service for the contemplated use, the utility may reject the application. If the utility approves the application, it shall issue a permit for services as shown on the application. All expenses relating to the connection to the wastewater works shall be paid by the applicant or owner.
- (b) *Tap permits.* After sewer connections have been introduced into any building or upon any premises, no plumber shall make any alterations, extensions, or attachments, unless the party ordering such tapping or other work shall obtain and exhibit the proper permit for the same from the utility.
- (c) *To keep service pipes in repair.* All users shall keep their own service pipes in good repair and protected from frost, at their own risk and expense; and shall prevent any unnecessary overburdening of the wastewater works.
- (d) *Use.* No user shall allow other persons to connect to, or permit other uses to be made of, the wastewater works through his lateral.
- (e) *Inspections to be permitted.* Every user shall permit the utility or its duly authorized agent, at all reasonable hours of the day, to enter their premises or building to examine the pipes and fixtures and the manner in which the drains and sewer connections operate. They must at all times, frankly and without concealment, answer all questions put to them relative to the use of the same.

- (f) *Responsibility.* No claim shall be made against the utility or its agents or employees by reason of the breaking, clogging, stoppage, or freezing of any service pipe; nor from any damage arising from repairing mains, making connections or extensions or any other work that may be deemed necessary by the utility, absent gross negligence of the utility, its agents or employees. The village may cut off the service at any time for the purpose of repairs or any other necessary purpose, any permit granted or regulation to the contrary notwithstanding. Whenever it shall become necessary to shut off the sewer service within any areas of the village, the utility shall, if practicable, give notice to each affected user.

(Code 1966, § 23.05(6))

Sec. 86.193. - Excavations.

- (a) A \$5,000 Bond is required for any work in the right-of-way (ROW).
- (ab) Any contractor or any person performing excavations shall carry public liability insurance in the amount not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate to protect any and all persons or property from injury and/or damage in any way or manner by an act or the failure to act by any of his employees. The contractor or person shall furnish a certificate in form acceptable to the Village, certifying such insurance to be in full force and effect. Any contractor or person shall agree to indemnify and hold harmless the Village from any and all liability, claims, damages or costs arising out of or resulting from the performance of the work. Liability insurance shall list the Village as an additional insured on a primary and noncontributory basis.
- (c) In making excavations in streets or highways for laying service pipe or making repairs, the paving and earth removed must be deposited in a manner that will occasion the least inconvenience to the public.
- (bde) No person shall leave any such excavation made in any street or highway open at any time without barricades, and, during the night, warning lights must be maintained at such excavations. Contractor shall comply with State Specifications 643.
- (eed) All services within the public right-of-way shall ~~have their trenches backfilled with aggregate slurry compacted sand and gravel unless the excavated material is approved by the village. Such work, together with the replacing of sidewalks and paving, must be done so in kind, as to make the street as good, at least, as before it was disturbed, and be satisfactory to the village. be done in accordance with Village Specifications.~~ No opening of the streets for tapping the pipes will be permitted when the ground is frozen.
- (dfe) All construction within the public right-of-way shall be performed according to the latest edition of "Standard Specifications for Sewer and Water Construction in Wisconsin." ~~and Village specifications.~~

(Code 1966, § 10.63, 23.05(7))

Sec. 86-194. - Laterals.

- (a) All laterals on private property will be installed in accordance with Wis. Adm. Code, ~~ch. H-62.04(4) "Building Sewers,"~~ SPS 382.30 Sanitary Drain Systems as from time to time amended.
- (b) The building sewer shall be inspected by the Utility Directors~~superintendent~~ or his designee upon completion of placement of the pipe and before ~~backfilling, and~~ backfilling and tested before and after backfilling.

(Code 1966, §§ 10.64-10.68, 23.05(8))

Sec. 86-195. - Tapping the mains.

- (a) No persons, except those having special permission from the utility, or persons in their service and approved by them, will be permitted under any circumstances to tap the public sanitary sewers. The kind and size of the connection with the public sanitary sewers shall be that specified in the permit [per Village Specifications](#) or order from the utility.
- (b) Pipes should always be tapped at the [10 o'clock and 2 o'clock positions](#)~~top~~, and not within six inches (15cm) of the joint, or within 24 inches (60cm) of another lateral connection. [All mains isin which tap is performed shall be televised after tap is completed.](#)
- (c) When any building sewer service is to be relayed and there are two or more buildings on such service, each building shall be disconnected from such service and a new building sewer shall be installed for each building.

(Code 1966, § 23.05(9))

Secs. 86-196—86-205. - Reserved.

DIVISION 3. - INTERNAL DRAINAGE SYSTEM

Sec. 86-206. - General standards.

[Internal Drainage System shall comply with SPS 381, SPS 382, and SPS 384.](#)

- ~~(a) All stacks, main branches and vents shall be made of extra heavy cast iron coated with tar or asphaltum, galvanized wrought iron, galvanized steel, lead, brass or copper pipe. No galvanized, steel or iron pipe shall be laid underground. Bonding of brass or galvanized pipe is prohibited.~~
- ~~(b) Different sizes of pipes or pipes and fittings shall be connected by proper size increasers or reducers.~~
- ~~(c) Protection. All pipe, unless entirely impracticable, shall be placed within the walls of the structure; shall be as direct as possible and shall, together with all traps, cleanouts and fixtures, be protected from the frost. Protection from frost in outside walls shall be provided by adequate insulation which may consist of proper air spacing, approved insulating materials, warm air circulation, cold air draft stops between joists or studding, or any combination of these.~~

~~(Code 1966, § 10.71)~~

~~Sec. 86-207.—Stacks.~~

- ~~(a) All stacks shall extend full size through the roof. All stacks shall be substantially supported and shall be provided with floor rests or other substantial supports at intervals of floors or ten feet. Horizontal piping shall be supported at intervals not to exceed ten feet. Horizontal cast iron pipe shall be supported at intervals of not more than five feet. Lead, copper and like piping shall be adequately supported to prevent sagging. All pipe supports shall be made of heavy iron posts, wall hangers or brackets and concrete or masonry piers.~~
- ~~(b) Size shall be determined by the number of fixtures connected to the stack. If the pipe grade is 45 degrees or more, the same unit capacity as for vertical stacks will be permissible. The minimum stack size shall be three inches. A long sweep one-quarter bend, two one-eighth bends, or a Y and one-eighth or one-sixth bend, or its equivalent, shall be used at the base of all stacks. When such fittings constitute the connection between a stack and drain, and the drain is of larger size than the stack served, the increase shall be made at the union of the stack and base fittings, and no such bend or fitting shall be less than four inches in diameter.~~

~~(Code 1966, § 10.72)~~

~~Sec. 86-208. Branches.~~

- ~~(a) *Generally.* All branches extending from a stack running vertically, horizontally, or both, shall be carried full size to fixture connections and shall be vented or revented to conform with the provisions of the state plumbing code.~~
- ~~(b) *Grade.* All horizontal pipes shall be in alignment, and at the uniform grade of one-quarter inch per foot or more.~~
- ~~(c) *Direction.* All changes in direction shall be made by the proper use of 45-degree Ys, half Ys, long sweep quarter bonds, sixth, eighth or sixteenth bonds, or with fittings producing a like radius, except that single or double sanitary Ts may be used to install a 45-degree Y with an eighth bend. Short quarter bonds may be used where the change in direction of flow is from the horizontal to the vertical and for closet discharge connections. No common make double sanitary tee shall be used on either a vertical or horizontal stack or branch serving wall hung closet bowls.~~
- ~~(d) *Supports.* All hangers, pipe supports and fixture settings shall be securely made. All drainage pipes shall be rigidly secured and supported so that proper alignment is retained.~~

~~(Code 1966, § 10.73)~~

~~Sec. 86-209. Vents.~~

- ~~(a) *Generally.* Fixtures located on the same floor discharging into a double Y or sanitary tee cross may be vented by a single vent pipe. Fixtures located on opposite sides of a wall or partition in the same building, or directly adjacent to each other, may have a common vent pipe. No vent shall be taken off the crown of a trap. Any back vent serving a trap shall be connected as close to the trap as possible, but in no case shall the distance be more than 24 times the inside diameter of the branch.~~
- ~~(b) *Grade.* All vent and back vent pipes shall be free from drops or sags, and shall be so graded and connected as to drip back to the stack or branch by gravity. Whenever it becomes necessary to trap a horizontal vent pipe, it shall be drained back into a stack or branch by gravity. A loop vent may be installed as provided by the state plumbing code.~~
- ~~(c) *Size.* Size shall be determined from the number of fixture units connected thereto, as provided by the state plumbing code. A branch pipe, to which two and not more than eight fixtures are connected, may be vented by a circuit vent, which shall be taken off ahead of the last fixture. Where fixtures discharge above a branch served by a vent, each such branch shall be provided with a relief wet or dry vent, taken off ahead of the first fixture, with a diameter of not less than one-half the size of the stack. No relief vent shall be less than 1½ inches in diameter. Vents for water closets shall be of the following sizes:~~

~~Two-inch ..... For a battery of two closets~~

~~Three-inch ..... For a battery of three to six closets~~

~~Four-inch ..... For a battery of seven or more closets~~

- ~~(d) *Termination.* All vents shall run separately through the roof, be reconnected at least 12 inches below the roof, or be reconnected to the main vent pipe not less than 38 inches above the highest floor on which fixtures are placed. No fittings for future connections shall be placed in pipe above the point of revent connection. No vent pipe through a roof shall be less than four inches in diameter. Changes in diameter shall be made by means of a long increaser at least one foot below the roof. The roof terminals of all vent pipes shall extend at least three feet above any door, window, scuttle, air shaft or other opening used for ventilation when located at a distance less than 12 feet from such terminal.~~

(Code 1966, § 10.74)

~~Sec. 86-210. Traps.~~

- (a) ~~Generally.~~ Each fixture shall be separately trapped by a water seal trap placed as near to the fixture as practical. Laundry trays, washtubs, or double compartment sinks may waste into single traps. The use of S-traps is prohibited. Every trap shall be protected to prevent siphonage or back pressure by ensuring air circulation with a vent or back vent.
- (b) ~~Design.~~ No trap shall be used which depends upon the action of movable parts for its seal; which depends upon concealed destructible interior partitions for its seal; or which, in case of a defect, would permit the passage of sewer air. Every trap shall be self-cleansing. The water seal shall be at least two inches.
- (c) ~~Material.~~ Material shall be either vitreous china, clay, lead, brass, cast or malleable iron. Cast traps shall be coated on the inside and outside with an approved rustproof coating.
- (d) ~~Installation.~~ All traps shall be so located as to be accessible, rigidly supported, set true with respect to their water level and protect their seals. No fixture shall be double trapped, and there shall be no traps at the base of stacks.

(Code 1966, § 10.75)

~~Sec. 86-211. Cleanouts.~~

- (a) ~~Generally.~~ A four-inch cleanout with a brass screw cover shall be provided at a point where the drain leaves the structure. This cleanout shall be extended from the drain with a cast iron pipe to the surface of the finished floor or grade and shall not be less than two inches above the finished floor or grade. Where the drain or a branch to a stack exceeds 25 feet in length, an additional cleanout shall be provided for such stack. Located at a point 28 to 30 inches above the floor. Such cleanouts shall be equal to the full size of the stack. Cleanouts at the base of stacks shall be placed in a vertical position, so that access can be secured to the stack as well as to the drain. Cleanouts shall be provided in connection with batteries of water closets, urinals, wash basins, sinks and showers at such points that all parts of the branches may be reached conveniently for cleaning or removal of stoppages. Pipes from sinks or other similar fixtures discharging greasy wastes shall have sufficient accessible cleanouts spread over their entire length. All small fixture traps shall be provided with trap screw cleanouts. All fixture traps and cleanouts shall be located as to be accessible for cleaning or removal of stoppages.
- (b) ~~Size of pipe.~~ Pipe cleanouts shall be the same size as the pipe, up to four inches in diameter, and not less than four inches for larger pipe.

(Code 1966, § 10.76)

Secs. 86-~~207~~<sup>12</sup>—86-220. - Reserved.

DIVISION 4. - FIXTURES

Sec. 86-221. - General standards.

All fixtures shall comply with SPS 381, SPS 382, and SPS 384, be of such design, material and construction as to ensure durability, proper service and sanitation. All fixtures shall be installed or set free and open from all enclosing work. Where practicable, all pipes from fixtures shall be run to the wall. Backgrounds, except under special conditions, shall be provided for the securing of all wall fixtures or hangings. Outlet passageways shall be free from impairments and of sufficient size to ensure proper



~~discharge of the fixture contents, under normal conditions. Outlet connections shall be such that a permanent airtight and watertight joint can be readily made between the fixture and the drainage system.~~

~~(Code 1966, § 10.81)~~

~~Sec. 86-222. Fountains.~~

~~All drinking fountains shall be made of earthenware, vitreous chinaware, enameled ironware or other impervious material. The bowl shall be so designed and proportioned as to be free from corners, readily cleaned, and prevent unnecessary splashing at the point where the jet falls into the bowl. The nozzle shall be of nonoxidizing impervious material and shall have no fouling space or enclosures making cleaning difficult or inducing unsanitary conditions. The jet shall be inclined and the orifice shall be higher than the rim of the wastewater receiving bowl. Drinking fountains shall not be installed in toilet rooms.~~

~~(Code 1966, § 10.82)~~

~~Sec. 86-223. Showers.~~

~~All showers, except those directly over unexcavated portions of a building, or where a shower receptacle is used, shall be safed with a noncorrosive material beneath the entire shower stall and upward along the sides of the stall for a distance of at least six inches. The safing shall be properly drained and coated with asphaltum.~~

~~(Code 1966, § 10.83)~~

~~Sec. 86-224. Water closets.~~

~~All water closets shall be made of vitreous chinaware. The bowl and trap must be made of the combined pattern in one piece. They shall hold sufficient quantity of water and be of such shape and form that no fecal matter will collect on any surface of the bowl. All water closet bowls shall be equipped with adequate flushing rims, so as to flush and scour the bowl properly when discharged. Not more than one water closet bowl shall be connected to a three-inch branch. Water closets located back to back shall not be connected with a sanitary cross, but shall be connected by double Ys and one-eighth bends.~~

~~(Code 1966, § 10.84)~~

~~Sec. 86-225. Urinals.~~

- ~~(a) Generally. Urinals shall be made of material impervious to moisture and which will not corrode under the action of urine. Urinals shall be of such materials, design and construction so that they may be properly flushed and kept in a sanitary condition.~~
- ~~(b) New installations. New installations shall consist only of individual urinals. These urinals shall be of porcelain or vitreous china; set into the floor; the floor graded toward the urinal; and equipped with an effective automatic tank or a satisfactory foot operating flushing device. All automatic flushing devices shall be so adjusted as to cause thorough flushing of the urinal at regular intervals. A battery of not more than four stall urinals may be flushed with one automatic tank, providing the flush pipe is so sized and graded as to ensure sufficient pressure, volume and equal distribution of the tank contents.~~

~~(Code 1966, § 10.85)~~

[Secs. 86-222 – 86-225. – Reserved.](#)

Sec. 86-226. - Miscellaneous fixtures.

All grease separators, refuse separators, sumps, ejectors, etc., shall [comply with SPS 381, SPS 382, and SPS 384](#)~~be installed and sized as required by the state plumbing code.~~ [See Section 86-262.](#)

~~(Code 1966, § 10.86)~~

Secs. 86-227—86-235. - Reserved.

#### DIVISION 5. - CHARGES

Sec. 86-236. - Basis.

The sewer service charge shall be based on two parts, the residential equivalency charge, plus the sewer use charge. If any person discharging sewage into the public sewer system procures any part, or all of his water from sources other than the village water utility, the person shall furnish, install and maintain at his expense, water meters, of a type approved by the water utility for the purpose of determining the volume of sewage discharged to the sewer system, as described in section 86-263.

(Code 1966, § 23.06(1))

Sec. 86-237. - Residential equivalency charge.

- (a) A residential equivalency charge is hereby imposed upon each lot, parcel of land, building or premises served by the wastewater works or otherwise discharging sewage, including nondomestic and industrial wastes, into the system. Such residential equivalency charge shall be payable as provided in this division and shall be on the basis of one unit for each residential equivalent unit.
- (b) On or before September 1 of every year the village clerk shall recompute the assignment of residential equivalent units to all users within the system. Such summation of residential equivalent units will then be divided into the yearly debt service to arrive at the charge per residential unit. The recalculation shall be based upon the average water used by each customer, other than single-family dwellings, for the quarters ending March, June and December compared to the average amount of water used by all single-family dwellings for the quarters ending March, June and December. The assignment method shall apply only to buildings that are attached to and are customers of the village water utility. Other users shall be assigned REC's in accordance with section 86-263. The residential equivalency charge chart is attached as Appendix A of this article.

(Code 1966, § 23.06(2))

Sec. 86-238. - Sewer use charge [and surcharges](#).

- (a) A sewer use charge is hereby imposed upon all users of the wastewater works based upon the metered water used thereon or therein as calculated by the water utility. On or before September 1 of every year, the village clerk shall recompute the sewer use charge per 1,000 gallons of water used. This charge shall be computed by dividing the proposed net yearly operation and maintenance budget by the previous year's average water consumption. The residential water consumption for sprinkling during the quarter ending in September and any refrigeration, air conditioning system or industrial cooling water not entering the sewer system shall not be used in computing the sewer use charge.

- (b) For residential users during the quarter ending September 30, the charge shall be the same as that assessed for the last quarter previous, ending June 30, unless the water consumption for this quarter is less than that for the quarter ending June 30, in which case the charge shall be for the actual water used. For all other users, the charge shall be per 1,000 gallons based on the metered water used.

(c) Sewer user charge includes sewer use charge and surcharges for wastewater discharged to the wastewater collection system. These charges are in accordance with the current Sewer Rate StudyB.

(Code 1966, § 23.06(3))

Sec. 86-239. - Industrial and commercial charges for other than domestic wastewater.

Charges for wastewater other than domestic wastewater shall be based on flow, CBOD, suspended solids, phosphorus, TKN, and such other constituents which affect the cost of collection and treatment. All persons discharging wastes into the wastewater works are subject to a surcharge, in addition to any other wastewater service charge, if their wastewater has a concentration greater than domestic wastewater concentrations. The volume of flow used for computing waste surcharges shall be the metered water consumption, or the actual volume of waste as determined by an industrial waste metering installation. The amount of surcharge shall reflect the cost incurred by the utility in removing CBOD, suspended solids, TKN, phosphorus, and other pertinent constituents. The surcharge will be based in accordance with the current Sewer Rate StudyAppendix "B" User Charge System with is part of this article. The surcharge shall be computed on the basis of Model No. 2 contained on page 5270 of the Federal Register, Volume 39, No. 29, February 11, 1974.

Surcharge  $B \cdot c(B) + 5 \cdot c(P) + P \cdot c(P) / Vu$

(Code 1966, § 23.06(4))

Sec. 86-240. - Sewer connection fee.

- (a) *Levied and assessed.* There is hereby levied and assessed upon each lot or parcel of land currently within the village, but not having an existing connection to the wastewater works and upon land subsequently attached to the village, a sewer connection fee. Such fee shall be payable as provided in this section and shall be based on the meter size for the connection of the water service to the property.
- (b) *Existing and future connections.* For the purpose of this article, sewer connections in the village shall be classified as existing connections or future connections. Existing connections shall be those in existence and connections for which a sewer connection permit has been issued and construction started as of 11:59 p.m., March 31, 1980. Future connections shall be those not in existence as of 11:59 p.m., March 31, 1980.
- (c) *Schedule of charges.* The connection fee shall be charged based on the size of the meter utilized for the water service connection to the property. The charge for said service shall be as set forth in the Sewer Rate Study~~schedule attached hereto and incorporated herein as Appendix "B"~~. Said Sewer Rate Study ~~exhibit~~ shall be made available for review and inspection in the office of the village clerk.
- (d) *Payments.* There shall be no connection fee charge for existing connections. Connection fee payments for future connections where only one meter is utilized to provide water service, shall be made in full upon the issuance of a building and/or plumbing permit. Payments for connection fees where there are multiple meters serving multiple tenants or users of the structure shall be paid either in one lump sum or as follows:
- (1) Twenty-five percent upon the issuance of a building permit.
  - (2) Twenty-five percent upon the granting of an occupancy permit.

- (3) The remaining charges to be paid out in 12 equal installments, due on or before the first of each month.
- (4) If any of the monthly payments are not paid when due, then the entire amount shall immediately become due and become a lien against the property that shall be placed upon the tax bill for the property. Interest of one and one-half percent shall be assessed on the entire amount due and owing. The interest shall be calculated from the date of issuance of the building permit. An administrative fee of ten percent of the amount placed upon the tax bill shall also be assessed.

(Ord. No. 878, § I, 8-19-14)

**Editor's note**— Ord. No. 878, § I, adopted Aug. 19, 2014, repealed the former § 86-240, and enacted a new section as set out herein. The former § 86-240 pertained to reserve capacity assessments and derived from Code 1966, § 23.06(5); and Ord. No. 569, § I, adopted Oct. 23, 1995.

Sec. 86-241. - Ready-to-serve charge.

The owner of each premises to which sewer service has been provided by the utility, but not connected to the wastewater works for sewer service, shall pay for the availability thereof a ready-to-serve charge of 90 percent of the rate provided by section 86-237. Any ready-to-serve charge becoming effective during any year shall be charged on a pro rata basis for that year in which such charge becomes effective.

(Code 1966, § 23.06(6))

Sec. 86-242. - Special rates.

It is understood, however, that the approving authority may, at any time hereafter, set special rates for any large commercial service, industrial use or any other unique user that does not readily fit into other categories of users.

(Code 1966, § 23.06(7))

Sec. 86-243. - Payment.

- (a) *Monthly billing; due date; penalty.* Sewer service charges may be billed monthly and shall be payable at the village clerk's office or at any other officially designated location. Statements for such charges and assessments levied and assessed in accordance with this article shall become due and payable within 20 days from and after the date of the statement. If any such statement is not paid when due, a penalty of ten percent will be added thereto.
- (b) *Responsibility for payment.* The property owner is held responsible for all sewer bills on premises that he owns. All sewer bills and notices of any nature, relative to the sewer service, will be addressed to the owner and/or occupant and delivered to the addressee by first class mail.
- (c) *Failure to receive bill no penalty exemption.* Every reasonable care will be exercised in the proper delivery of sewer bills. Failure to receive a sewer bill, however, shall not relieve any person of the responsibility for payment of sewer rates within the prescribed period, nor exempt any person from any penalty imposed for delinquency in the payment thereof.
- (d) *Delinquent bills; notice of arrears; penalty; lien.* On October 15 in each year, notice shall be given to the owner or occupant of all lots or parcels of real estate to which service has been furnished prior to October 1 and for which payment is owing and in arrears at the time of giving such notice. The utility

shall furnish the village treasurer with a list of all such lots or parcels of real estate, and the notice shall be given by the village treasurer. Such notice shall be in writing and shall state the amount of such arrears, including any penalty assessed pursuant to the rules of such utility; that unless the same is paid by November 1, a penalty of ten percent of the amount of such arrears will be added thereto; and that unless such arrears and penalty is paid by November 15, the same will be levied as a tax against the lot or parcel of real estate to which service was furnished and for which payment is delinquent, as specified. Such notice may be served by delivery to either such owner or occupant personally, or by letter addressed to such owner or occupant at the post office address of such lot or parcel of real estate. On November 16, the village treasurer issuing the notice shall certify and file with the village clerk a list of all lots or parcels of real estate, giving the legal description thereof and the amount of unpaid arrears and penalty. Each such delinquent amount, including such penalty, shall thereupon become a lien upon the lot or parcel of real estate to which the service was furnished and payment for which is delinquent, and the village clerk shall insert the same as a tax against such lot or parcel of real estate. All proceedings in relation to the collection of general property taxes and to the return and sale of property for delinquent taxes shall apply to the tax if the same is not paid within the time required by law for payment of taxes upon real estate.

(Code 1966, § 23.07)

**State Law reference**— Similar provisions, W.S.A., § 66.069(1)(b).

Sec. 86-244. - Disposition of revenue.

- (a) *Costs of operation and maintenance; depreciation reserve; bond payments.* The rates and charges set forth in this division shall be applicable to all services furnished and made available by the wastewater works to the village and its inhabitants, and all other persons, firms and corporations, both public and private, until modified by ordinance amendatory hereof or supplemental hereto, provided such rates and charges, as amended, shall always be fixed, maintained and collected in such amount as shall produce gross revenues adequate to pay as incurred all costs of the operation and maintenance of the utility, to accumulate an adequate reserve for the depreciation thereof, and to pay, when due, the principal of and interest on all bonds of the utility which are payable from the revenues of the wastewater works.
- (b) *Revenue fund.* The funds received from the collection of the sewer service charges authorized by this article shall be credited to a sewer system revenue fund and shall be set aside into the separate and special funds heretofore provided for by the approving authority for the reasonable and proper operation and maintenance of the wastewater works, for a proper and adequate depreciation account, and for the payment of the interest and principal of bonds issued and outstanding, or which may be hereafter issued to provide funds to construct, improve or extend the wastewater works.
- (c) *Additional payments.* When appropriated by the approving authority, the credits to the depreciation account remaining after the payment of operation and maintenance costs and interest and principal of bonds issued shall be available for the payment of the following uses:
  - (1) The replacement of existing sewer mains.
  - (2) Substitution of larger sizes for existing mains.
  - (3) New primary sewer mains and installation of new primary sewer mains in excess of such charge or cost, payable by statutory assessment.
  - (4) Road repair required by such construction.
  - (5) Contracted engineering service to ensure a planned program.
  - (6) Repairs, renewals or expansion of the wastewater works in excess of \$5,000.00.
- (d) *Surplus.* Any surplus in the account shall be available for the payment of principal and interest of bonds issued and outstanding, or which may be issued to provide funds for the wastewater works or

part thereof, and all or a part of the expenses for additions and improvements and other necessary disbursements or indebtedness, together with other uses authorized by W.S.A., § 66.069(1)(c), and the approving authority may, by resolution, pledge such surplus or any part thereof for any such purpose.

(Code 1966, § 23.08)

Sec. 86-245. - Charges for disposal of holding tank wastewater and septic tank waste.

A person with a permit for disposing of holding tank wastewater or septic tank waste into the sewage receiving station at the WWTP ~~wastewater collection and treatment facilities~~ shall be subject to charges as specified in the most current village board resolution ~~in accordance with the current Sewer Rate Study B~~.

(Ord. No. 844, § I, 5-17-11)

Secs. 86-246—86-255. - Reserved.

#### DIVISION 6. - PROHIBITED DISCHARGE

Sec. 86-256. - Discharge agreement.

- (a) No person shall discharge or cause to be discharged to the collection system, either directly or indirectly, any hydrocarbon contaminated substances, material, waters or waste if such discharge, either alone or through interaction with multiple discharges, causes contamination to exceed 150 parts per billion (PPB) of BETX at the headworks of the wastewater treatment plant.
- (b) Prior to the discharge of any hydrocarbon contaminated substances, materials, water or wastes to the wastewater treatment plant, the discharger must enter into an agreement satisfactory to the village. The agreement shall contain the following conditions and/or any other conditions imposed by the village:
  - (1) The discharger shall pay any and all costs associated with the testing and/or monitoring of the discharge.
  - (2) Any and all professional and/or engineering fees incurred by the village that are associated with the discharge shall be paid by the discharger.
  - (3) Limits on the average and maximum wastewater constituents and characteristics.
  - (4) The unit charge or schedule of user charges and fees for the wastewater to be discharged through the wastewater disposal system.
  - (5) Limits on average and maximum flow rate and time of discharge or requirements for flow regulation and equalization.
  - (6) Requirements for installation and maintenance of sampling facilities.
  - (7) Requirements for installations, operation and maintenance of pretreatment facilities.
  - (8) Specifications for monitoring programs which may include sampling locations, frequency and method of sampling, number, and types and standards for tests and reporting schedule.
  - (9) Compliance schedules.
  - (10) Requirements for submission of technical or discharge reports.
  - (11) Requirements for notification to and acceptance by the approving authority of any new introduction of wastewater constituents or of any substantial change in the volume or character of the wastewater constituents being introduced into the wastewater treatment system.

- (12) Requirements for notification of slug or accidental discharges and reporting of violations.
- (13) Other conditions as deemed appropriate by the approving authority to ensure compliance with this article.
- (14) No discharge of hydrocarbon contaminated waste in excess of the design capacity of the wastewater treatment plant.

(Code 1966, § 23.09(1); Ord. No. 537, § I, 6-8-94)

Sec. 86-257. - Enumeration of prohibited wastes or wastewater.

No person shall discharge or cause to be discharged to the collection system, either directly or indirectly, any of the following described wastes or wastewater:

- (1) Any liquid having a temperature higher than 150 degrees Fahrenheit (65 degrees Celsius).
- (2) Any wax, grease or oil, plastic or any other substance that will solidify or become discernibly viscous at temperatures between 32 degrees to 150 degrees Fahrenheit (0 degrees to 65 degrees Celsius).
- (3) Any solids, liquids or gases which by themselves or by interaction with other substances may cause fire, explosion, hazards, create toxic fumes or in any other way be injurious to persons or property involved in the operation or maintenance of the wastewater works.
- (4) Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater works, such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails, paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.
- (5) Any garbage that has not been properly comminuted or shredded to such a degree That all particles will be carried freely in suspension in the municipal sewers: 100 percent passing a one-half-inch screen, and 90 percent passing a one-quarter-inch screen.
- (6) Any noxious or malodorous substance, which either singly or by interaction with other substances, is capable of causing odors objectionable to persons of ordinary sensitivity.
- (7) Any wastes or wastewater having a pH lower than ~~5.05~~6.0 or higher than ~~9.11~~9.0 or having any corrosive property capable of causing damage or hazards to the wastewater works or personnel.
- (8) Any wastes or wastewater of such character and quantity that unusual attention or expense is required to handle them in the wastewater works.
- (9) Any wastewater or wastes containing a toxic or poisonous substance such as plating or heat treating wastes in sufficient quantity to injure or interfere with the wastewater collection system or treatment process and facilities, interfere with the sludge management program, to constitute a hazard to humans or animals, to create any hazard in the wastewater works, or which would cause the utility wastewater treatment facilities to discharge any of the following pollutants in quantities in excess of the limitations established in the Wis. Adm. Code or WPDES permit: arsenic cyanide, hexavalent, chromium, trivalent chromium, copper, cyanide, lead, mercury, molybdenum, nickel, cadmium, silver, zinc, phenols, iron and tin.
- (10) Any radioactive wastes greater than allowable releases as specified by current United States Bureau of Standards handbooks dealing with the handling and release of radioactivity.
- (11) Free or emulsified oil and grease exceeding, on analysis, an average of 100 mg/l of either, or both, or combinations of free or emulsified oil and grease, if, in the opinion of the Utility Director~~superintendent~~ it appears probable that such wastes or wastewater:
  - a. Can deposit grease or oil in the collection system in such manner to cause it to clog.



- b. ~~Mels~~ not amenable to bacterial action and will therefore pass to the receiving waters without being affected by normal wastewater treatment processes.
  - c. Can have deleterious effects on the wastewater treatment process due to the excessive quantities.
- (12) Any cyanides or cyanogen compounds capable of liberating hydrocyanic gas or acidification in excess of one-half mg/l by weight as cyanide in the wastes.
- (13) Wastes or wastewater which:
- a. Cause unusual concentrations of solids or composition, as, for example, in total suspended solids of inert nature (such as fuller's earth) and/or in total dissolved solids such as sodium chloride, or sodium sulfate.
  - b. Cause excessive discoloration in the wastewater treatment facilities discharge.
  - c. ~~Has BOD in excess of 900 mg/l based upon a 24-hour composite sample. Are a slug adversely affecting the collection system and/or performance of the wastewater treatment works.~~
  - d. Has a total ~~CBOD<sub>5</sub>~~ or suspended solids, phosphorus, or TKN loadings that adversely affect the collection system and/or performance of the wastewater treatment works, ~~in excess of the wastewater discharge permit described in section 86-276.~~
  - e. Is discharged without application for a wastewater discharge permit or contractual agreement as required under section 86-276.
  - f. Cause damage to the collection system or impair the treatment process.

(14) Local Limitations

- a. A user shall not discharge into the sewerage system wastewater containing pollutants in amounts exceeding the concentrations stated below. Where Federal, State or local regulations outline different limitations for the same pollutant, the more stringent limitation shall apply.

<u>Pollutant</u>	<u>Concentration mg/l</u>
<u>Arsenic</u>	<u>0.13</u>
<u>Cadmium</u>	<u>0.05</u>
<u>Chromium</u>	<u>1.71</u>
<u>Copper</u>	<u>2.07</u>
<u>Cyanide</u>	<u>0.58</u>
<u>Lead</u>	<u>0.34</u>
<u>Mercury</u>	<u>0.010</u>
<u>Molybdenum</u>	<u>0.23</u>
<u>Nickel</u>	<u>1.28</u>
<u>Selenium</u>	<u>0.11</u>
<u>Silver</u>	<u>0.24</u>
<u>Zinc</u>	<u>1.48</u>

- b. No provision of this section shall be construed to provide lesser discharge standards than are presently or may hereafter be imposed and required by the United States Environmental Protection Agency or the Wisconsin Department of Natural Resources.

(Code 1966, § 23.09(2))

Sec. 86-258. - Slugs.

No person shall allow the discharge of slugs of water or wastes to the collection system which may be harmful to the operation of the wastewater works. Where, in the opinion of the [Utility Director](#)~~superintendent~~, slugging does occur, each person producing such a discharge into the collection system shall construct and maintain at his own expense, a storage reservoir of sufficient capacity with flow control equipment to ensure an equalized discharge over a 24-hour period.

(Code 1966, § 23.09(3))

Sec. 86-259. - Capacity in downstream components required.

No person shall connect to and discharge to the collection system, unless there is capacity available in all downstream components of the wastewater works, as determined by the village engineer.

(Code 1966, § 23.09(4))

**State Law reference—** Discharge standards generally, W.S.A., § 147.035 et seq.

Sec. 86-260. - Accidental discharges; report.

Any person who accidentally discharges wastes or wastewater prohibited under sections 86-256—~~through~~ 86-259 into the wastewater works ~~or storm sewer~~ shall immediately report such discharge to the [Utility Director](#)~~superintendent~~.

(Code 1966, § 23.10)

Sec. 86-261. - Pretreatment facilities.

- (a) *Conditions requiring.* The approving authority may require pretreatment facilities of any person discharging or planning to discharge industrial waste, if the waste or wastewater:
- (1) Could cause damage to the collection system.
  - (2) Impair the treatment process.
  - (3) Cause the utility to incur treatment costs exceeding those of domestic wastewater.
  - (4) Have any of the characteristics of the prohibited discharges described in sections 86-256—~~through~~ 86-259.
  - (5) Cause the wastewater treatment facilities to exceed the total design loading for volume, [CBOD](#), suspended solids, [phosphorus](#), [TKN](#), or any pollutant.
  - (6) Cause a particular industry to exceed its design allocation for volume, [CBOD](#), suspended solids, [phosphorus](#), [TKN](#), or any other pollutant.
- (b) *Expense of owner.* Construction, operation and maintenance of pretreatment facilities shall be at the expense of the person discharging the industrial waste.

- (c) *Submission of plans.* Plans, specifications and any other pertinent information relating to proposed pretreatment facilities shall be submitted for review of the Utility Director~~superintendent~~ and village engineer prior to the start of construction.
- (d) *Operation by qualified persons.* In accordance with Wis. Adm. Code NR 114, all pretreatment facilities shall be operated by qualified personnel holding a license of the proper class issued by the state department of natural resources.

(Code 1966, § 23.11)

Sec. 86-262. - Sand and grease trap installations.

- (a) Grease, oil and sand interceptors shall be provided at repair garages, gasoline stations, car washes and other industrial or commercial establishments for the proper handling of liquid wastes containing grease in excessive amounts, oil, flammable wastes, sand and other harmful ingredients. All interceptors shall be sized and constructed in accordance with SPS 381, SPS 382, and SPS 384 ~~the state plumbing code~~ and shall be designed and located as to be readily and easily accessible for easy cleaning and inspection. All grease, oil and sand interceptors shall be maintained by the owner, at his expense, in continuous, efficient operation at all times.
- (b) Grease hauling shall be performed by a qualified licensed hauler. The Interceptor Owner shall maintain records including pumping date, condition of interceptor after pumping including repairs needed; name, license #, and phone # of hauler; how much was pumped; where waste was disposed; phone number of waste disposal site; and a copy of original manifest from waste hauler. Documentation must be in a readily accessible location for Village personnel to inspect. Documentation must be retained for a period of no less than 3 years.
- (c) Grease interceptors must be pumped out completely every year. However, given that grease discharges vary greatly, some interceptors may need to be pumped on a more frequent basis and that frequency shall be determined by Village.
- (d) The interceptor owner will be required to submit annual maintenance records to Village by January 31<sup>st</sup>.
- (e) Village personnel will perform periodic inspections of grease interceptors and will notify the facility of additional required maintenance or repairs. Upon written notification by Village, the facility shall be required to perform the maintenance and submit a remediation report to Village within 21 calendar days. Upon inspection by the Village, the facility may be required to install, at their expense, additional controls to provide a complete system that prevents discharges of undesirable materials into the wastewater collection system.
- (f) Chemical and biological treatments such as drain cleaners, enzymes, bacteria, acid, or any other chemical or biological additives to emulsify or remove grease is strictly prohibited.
- (g) Any grease interceptor owner that exceeds the maximum daily concentration of 100 mg/l grease will be fined up to \$500.00 per offense.
- (h) Any grease interceptor owner, after inspection by Village, that has not made the necessary repairs or remediation, and submitted a remediation report as ordered by Village within 21 calendar days, will be fined no more than \$100.00 per day late.

Formatted: Indent: Left: 0", Hanging: 0.31"

Formatted: Font: (Default) Arial, 10 pt

Formatted: Superscript

- (i) Any grease interceptor owner found using chemical and/or biological additives to emulsify or remove grease will be fined no more than \$100.00 for the 1<sup>st</sup> offense, \$300.00 for the 2<sup>nd</sup> offense, \$1,000.00 for the 3<sup>rd</sup> offense, and \$2,000.00 thereafter per offense.
- (j) Any grease interceptor owner found guilty of falsifying maintenance and manifest records will be fined \$1,000.00 for 1<sup>st</sup> offense, \$3,000.00 for 2<sup>nd</sup> offense, and \$5,000.00 for 3<sup>rd</sup> offense. In addition, further criminal charges and penalties may be applicable.

Formatted: Superscript

Formatted: Superscript

Formatted: Superscript

Formatted: Normal, Indent: Left: 0", Hanging: 0.31"

Formatted: Font: (Default) Arial, 10 pt, Superscript

Formatted: Font: (Default) Arial, 10 pt, Superscript

Formatted: Font: (Default) Arial, 10 pt, Superscript

(Code 1966, § 23.12)

Sec. 86-263. - Wastewater measurement and sampling.

- (a) *Computation of wastewater flow.* The water consumption, as determined from the meter records of the village water utility, shall be the basis for computing the wastewater flows, unless:
- (1) The water is contained in a product or is evaporated or is discharged as unpolluted water or waste to surface drainage. In such cases, an application may be made for a reduction in the volume of wastewater discharged to the collection system, provided supporting data, satisfactory to the Utility Director<sup>superintendent</sup>, is furnished. This data shall include a flow diagram, destination of water and/or wastewater, supported by submetering data, installed on such process piping, at the expense of the user.
  - (2) The water is condensed from a product, so that the quantity of wastewater is increased over the amount of water being metered. In such cases, the increased flow shall be metered in a manner which is acceptable to the Utility Director<sup>superintendent</sup> and added to the flow obtained from the water meter readings.
  - (3) The quantity of water used during the third billing quarter at any single-family or duplex dwelling units producing domestic wastewater and having a lawn in connection therewith, shall exceed the quantity of water used during the second billing quarter of the calendar year. In such cases, the meter reading for the second billing quarter shall be used in determining the wastewater flow for such third billing quarter; provided, however, that this section shall not be applied to any premises where the water service was disconnected at any time during the second billing quarter. The second billing quarter shall be defined as the months of April, May and June.
  - (4) When water for sprinkling lawns or filling swimming pools is metered separately, no user charge will be made. All such metering shall be at the user's expense.
  - (5) Any lot, parcel of land, building or premises discharging domestic wastewater or industrial waste into the collection system, which is supplied in whole or in part with water not obtained from the water utility, the owner or occupant of such property shall cause to be installed necessary metering equipment as approved by the Utility Director<sup>superintendent</sup> to measure the quantity of water pumped or discharged to the collection system. The user charge shall be based on the quantity of water so measured. Whenever the person fails to install such metering equipment, or where it is not practicable to measure the water consumed on any premises by a meter or meters, the Utility Director<sup>superintendent</sup> shall determine the estimated volume of water discharged into the wastewater works.
- (b) *Metering devices.* The Utility Director<sup>superintendent</sup> may require the installation of devices for metering the volume of waste discharged if those volumes cannot otherwise be determined from metered water consumption records or if flows from the sewer user are deemed by the Utility Director<sup>Superintendent to require flow metering devices</sup>. ~~the user discharges over 10,000 gallons on any day.~~ The metering devices shall be owned and maintained by the person and may not be removed without consent of the Utility Director<sup>superintendent</sup>.
- (c) *Control manholes.* All persons discharging industrial wastes into the wastewater works shall construct and maintain sampling manholes in suitable and accessible locations on public property or easement to facilitate the observation, measurement and sampling of all his wastes or wastewater.

Sampling manholes shall be located and constructed in a manner approved by the [Utility Director](#)~~superintendent~~. Plans shall be submitted to the [Utility Director](#)~~superintendent~~ prior to construction.

- (d) *Sampling manholes.* In the event the wastewater [Utility Director](#)~~superintendent~~ determines that a commercial property has or is likely to discharge commercial wastes into the wastewater works in amounts or of a quality that would make it beneficial for the wastewater works to have a sampling manhole installed, then the property owner shall construct and maintain sampling manholes in suitable and accessible locations on public property or easement to facilitate the observation, measurement and sampling of all his wastes or wastewater. Sampling manholes shall be located and constructed in a manner approved by the [Utility Director](#)~~superintendent~~. Plans shall be submitted to the [Utility Director](#)~~superintendent~~ prior to construction.

(Code 1966, § 23.13; Ord. No. 738, §§ I, II, 6-15-04)

Sec. 86-264. - Industrial waste analysis.

- (a) The village will collect samples and perform laboratory tests on industrial waste discharges as necessary to verify the quantity of flow and character and concentration of an industrial waste. The utility test results shall be used to determine the applicable surcharge.
- (b) Waste or wastewater discharge may be sampled manually or by the use of mechanical equipment, as necessary, to obtain a representative 24-hour composite sample. Samples shall be taken at intervals to be established by contractual agreement under section 86-278~~44~~ or at such intervals as determined by the [Utility Director](#)~~superintendent~~.
- (c) When Wis. Adm. Code § NR 101 or NR 202 require the submittal of the character, and concentration of wastes, waste volume, and production information to the utility or state department of natural resources (DNR), the user shall have the waste character and concentration determined by an independent testing laboratory. A copy of the test results and DNR reports shall be submitted to the [Utility Director](#)~~superintendent~~.
- (d) All measurements, test analysis of the characteristics of industrial wastes shall be determined in accordance with ~~Standard Methods~~[Chapter NR 219 of the Wisconsin Administrative Code](#).

(Code 1966, § 23.14)

Secs. 86-265—86.275. - Reserved.

#### DIVISION 7. - WASTEWATER DISCHARGE PERMIT

Sec. 86-276. - Required under certain conditions.

A wastewater discharge permit is required under this division if a person's discharge into the utility wastewater works has any of the following characteristics:

- (1) A ~~C~~BOD greater than ~~300~~~~200~~ mg/l.
- (2) A suspended solids concentration greater than ~~300~~~~250~~ mg/l.
- (3) A TKN concentration greater than ~~45~~~~75~~~~45~~ mg/l.
- (4) A total phosphorus concentration greater than ~~7~~~~4~~~~2~~ mg/l.
- (35) A volume of 10,000 gallons per day or greater is discharged by any user at one or more points of discharge.
- (46) Any of the characteristics listed under section 86-257.

Any such persons planning to discharge, changing the characteristics of their discharge or whose discharge permit has expired shall make application to the [Utility Director](#)~~superintendent~~ within 60 days prior to the discharge. All persons currently discharging shall make application to the [Utility Director](#)~~superintendent~~ within 60 days after passage of the ordinance from which this section is derived and must have an executed permit within 60 days of application to discharge or discontinue discharging. A discharge permit will be required for each separate point of discharge into the utility wastewater works. No person shall discharge waste or wastewater into the utility wastewater works without a wastewater discharge permit, if required by this section.

(Code 1966, § 23.15(1))

Sec. 86-277. - Application; contents.

Users seeking a wastewater discharge permit shall complete and file with the [Utility Director](#)~~superintendent~~ an application on the form prescribed by the [Utility Director](#)~~superintendent~~. In support of this application, the user shall submit the following information:

- (1) Name, address and standard industrial classification number of the applicant.
- (2) Average daily volume of wastewater to be discharged.
- (3) Wastewater constituents and characteristics as determined by a method approved by the [Utility Director](#)~~superintendent~~.
- (4) Time and duration of discharge.
- (5) Average and peak wastewater flow rates, including daily, monthly and seasonal variations, if any.
- (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers and appurtenances by size, location and elevation.
- (7) Description of activities, facilities and plant processes on the premises including all materials and types of materials which are, or could be, discharged.
- (8) Each product produced by type, amount and rate of production.
- (9) Number and type of employees, and hours of work.
- (10) Any other information as may be deemed by the [Utility Director](#)~~superintendent~~ to be necessary to evaluate the permit application.

The [Utility Director](#)~~superintendent~~ will evaluate the data furnished by the user and may require additional information. After evaluation and acceptance of the data furnished, the [Utility Director](#)~~superintendent~~ may issue a wastewater discharge permit, subject to terms and conditions provided in this division.

(Code 1966, § 23.15(2))

Sec. 86-278. - Conditions.

Wastewater discharge permits shall be expressly subject to all provisions of this article and all other regulations, user charges and fees established by the approving authority. The conditions of wastewater discharge permits shall be uniformly enforced by the [Utility Director](#)~~superintendent~~ in accordance with this article, and applicable state and federal regulations. Permit conditions will include the following:

- (1) The residential equivalency charge, sewer use charge and schedule for surcharge fees for the wastewater to be discharged to the wastewater works.
- (2) The average and maximum wastewater constituents and characteristics.
- (3) Limits on rate and time of discharge or requirements for flow regulations and equalization.

(4) Local limits if applicable to permittee.

(45) Requirements for installation of control manholes, monitoring station metering and sampling facilities, station maintenance and repairs; and reporting.

(56) Pretreatment requirements.

(67) Requirements for maintaining plant records relating to wastewater discharges as specified by the Utility Director~~superintendent~~, and affording the village access thereto.

(78) Average and maximum pollutant concentrations and total daily average and maximum pollutant discharges for all pollutants, subject to limitations and prohibitions which are present in the user's wastewater discharge permit, shall, before issuance of the permit, enter into a contractual agreement with the utility. The contractual agreement shall contain the conditions set forth in the discharge permit, and other items deemed necessary by the approving authority.

(89) All persons required to make application for a wastewater discharge permit shall, before issuance of the permit, enter into a contractual agreement with the utility. The contractual agreement shall contain the conditions set forth in the discharge permit and other items deemed necessary by the approving authority.

(910) Other conditions as deemed appropriate by the Utility Directors~~superintendent~~ to ensure compliance with this article.

(Code 1966, § 23.15(3))

Sec. 86-279. - Duration.

A permit shall be issued for one year and shall be automatically renewed on a year-to-year basis thereafter, unless the person is notified by the Utility Directors~~superintendent~~ within 60 days prior to the expiration of the permit or any renewal thereof. After such notification by the Utility Director~~superintendent~~, the permit shall expire on the end of that year. The terms and conditions of the permit shall be subject to modification and change by the Utility Directors~~superintendent~~ during the life of the permit, if so required because of any ordinances, statutes, or rules and regulations of the approving authority or any applicable state or federal body. The person shall be informed of any proposed changes in his permit at least 60 days prior to the effective date of change. Any changes or new conditions in the permit shall include a reasonable time schedule for compliance.

(Code 1966, § 23.15(4))

Sec. 86-280. - Transfer.

Wastewater discharge permits are issued to a specific user for a specific operation. A wastewater discharge permit shall not be reassigned or transferred or sold to a new owner, new user, different premises, or a new or changed operation.

(Code 1966, § 23.15(5))

Sec. 86-281. - Revocation.

Any user who violates any of the conditions of his permit contractual agreement or this article, or of applicable state and federal regulations, is subject to having his permit revoked.

(Code 1966, § 23. 15(6))



Sec. 86-282. - Disposal of holding tank wastewater and septic tank waste.

- (a) *Permit.* No person in the business of gathering and disposing of holding tank wastewater and septic tank waste shall transfer such material into any ~~disposal area~~ portion of the wastewater facilities unless a permit for disposal has first been obtained from the ~~v~~Village ~~u~~Utility ~~d~~Director or his/her designated ~~ee~~ approving authority. An annual permit shall be required for disposal of holding tank wastewater. An annual permit shall be required for disposal of septic tank waste. Written application for such permit shall be made to the Village (annually before September 1<sup>st</sup>) in the year prior to disposal. The Village will make a determination by October 1<sup>st</sup>. The application shall state the name and address of the applicant, the number of its disposal units and the make, model and license number of each unit. Permits shall be nontransferable, except in the case of replacement of the disposal unit for which a permit shall have been originally issued. ~~A~~ permit may be obtained on an annual basis upon payment of a fee as specified in the most current ~~v~~Village ~~b~~Board resolution. ~~The time and place of disposal will be designated by the village utility director or his/her designee. The~~ ~~v~~Village ~~u~~Utility ~~d~~Director or his/her designated ~~ee~~ approving authority may impose additional conditions as is deemed necessary on any permit granted. The Village may require sampling and testing of waste at the waste hauler's expense. These discharges to the wastewater facilities shall be invoiced to the waste hauler by the Village at the approved rates. An annual permit fee will be charged to each waste hauler. The permit fee must be paid prior to hauling to the WWTF. The amount of the permit fee shall be in accordance with the current Sewer Rate Study.
- (b) *Waste Hauler Licensing.* Only waste haulers licensed by the State of Wisconsin Department of Natural Resources will be permitted to dispose of waste. All permitted waste haulers shall conform with the rules and regulations regarding business licensure and operator certification stated in Chapters NR 113 and NR 114 of the Wisconsin Administrative Code.
- (bc) *Definition Allowable Waste.* "Holding tank wastewater and septic tank waste" ~~are~~is limited solely to the contents of domestic wastewater holding tanks and septic tanks.
- (d) *Charges.* Charges for disposal shall be as determined by the Village. Bills shall be mailed on a monthly basis and payment payable within thirty (30) days thereof. The charges shall be in accordance with ~~B~~the current Sewer Rate Study.
- (ee) *Insurance; indemnification of ~~city~~Village.* Any person or party disposing of hauled holding tank wastewater and septic tank waste shall ~~agree to~~ carry public liability insurance in an amount not less than one million dollars (\$1,000,000)~~\$100,000-00~~ per occurrence and two million dollars (\$2,000,000) in the aggregate to protect any and all persons or property from injury and/or damage caused in any way or manner by an act or the failure to act by any of his employees. The person shall furnish a certificate in form acceptable to the Village, certifying such insurance ~~will to~~ be in full force and effect. Any person disposing of such waste shall agree to indemnify and hold harmless the ~~city~~Village from any and all liability, ~~and~~ claims, ~~for~~ damages or costs arising out of or resulting from such disposal~~work and labor performed~~.
- (f) *Disposal Limited to Wastewater Treatment System.* All disposal shall be performed at the receiving station provided at the wastewater treatment plant site. No discharge will be allowed at remote manholes in the wastewater collection system.
- (dg) *Restrictions on materials discharged to treatment system.* All materials disposed of into the treatment system shall be of domestic origin or compatible pollutants only, and such person shall agree that he/she will comply with the provisions of any and all applicable ordinances of the village and shall not

Formatted: Superscript

Formatted: Superscript

Formatted: Font: Italic

Formatted: Indent: Left: 0", Hanging: 0.31"

Formatted: Indent: Left: 0", Hanging: 0.31"

Formatted: Font: Italic

Formatted: Indent: Left: 0", Hanging: 0.31"

deposit or drain any septage, gasoline, oil, acid, alkali, grease, rags, waste, volatile or inflammable liquids or other deleterious substances into the receiving station~~any manhole~~ or allow any earth, sand or other solid material to pass into the receiving station~~any part of the wastewater collection and treatment facilities~~.

(eh) Acceptance of holding tank wastewater and septic tank waste. Acceptance of holding tank wastewater and septic tank waste under this article shall be subject to:

- (1) Discharge of the material at the receiving station~~designated discharge point in the wastewater treatment plant~~ during normal business hours.
- (2) Existing treatment capacity. If treatment capacity is unavailable, receiving station capacity~~sludge storage~~ is unavailable, WWTF has ~~—or—~~ operational treatment problems or maintenance problems, or the threat of WPDES permit violation that is indirectly or directly related to hauled waste disposal prevent handling of hauled wastewater, the ~~Village~~ Utility ~~Director or his/—or—her designated~~ approving authority may refuse acceptance of such waste.

(i) Failure to Comply with Ordinance. Failure of the permittee, his ~~agents~~ agents, or employees, to comply with this Ordinance shall be cause for suspension or revocation of the discharge permit, forfeiture of access card, and penalties as set forth in Sec. 86-170.

Formatted: Indent: Left: 0", Hanging: 0.31"

(j) Failure to pay hauled waste billings under this article. The Village WWTF staff will maintain a seniority listing of haulers discharging to the treatment facility. The Village has established the following methodology seniority system~~for receiving septage and holding tank wastes at the WWTF from haulers who have failed to pay invoices:~~

Tier 1 Waste Hauler – include haulers who fail to pay invoices within thirty (30) days of issuance. Haulers will be suspended from hauling waste to WWTF for one (1) month.

Tier 2 Waste Hauler – include haulers who fail to pay invoices a second time. Hauler will be suspended from hauling waste to the WWTF for two (2) months, and months and will lose all seniority. have lower seniority for discharge of waste than the totally conforming hauler and Tier 1 waste haulers.

Tier 3 Waste Hauler – include haulers who fail to pay invoices a third time. Hauler will be banned from hauling waste to the WWTF indefinitely.

(k) Refusal of Hauled Waste. If the WWTF has to cut back on hauled waste received, the lowest seniority haulers (haulers with shortest time discharging to WWTF) will be the first haulers banned from discharging waste to the WWTF. If a further cut back in hauled waste is still necessary, the next lowest seniority haulers will be banned from discharging.

(l) —Accepting Additional Hauled Waste. If the WWTF can increase the daily volume of hauled waste, —the WWTF will have discretion to accept a Tier 2 Hauler or an entirely new hauler.

(Ord. No. 844, § II, 5-17-11)

Formatted: Normal

Secs. 86-283—86-286. - Reserved.

## **Library Director Report: January 2021**

### **Director Meetings and Activities**

I have spent the majority of my time recently handling circulation. Tammy Penkalski's last day was January 4 and half the circulation staff was out sick over the holidays. I am acting as the Circulation Supervisor, parsing out circulation duties to other departments such as tech services and the admin offices, working closing and evening shifts that can't be filled, doing circulation scheduling, and generally keeping the department running. The position has been posted as widely as possible and I have already received several strong applications. I will be conducting rolling Zoom interviews with candidates prior to booking in-person interviews in order to keep the process as fast as possible. I will be looking for candidates who have strong managerial backgrounds and proven leadership abilities, so I will definitely consider non-library applicants such as night managers, corporate trainers, retail managers, and restaurant managers.

Fred Schnook started in his position of Village Administrator on January 2. The Village Department Heads and Village Board President Winchowski all met together on January 4 to formalize the transition. Fred has already reached out to the Department Heads to set up meetings and has indicated that he will spend his first few months touring all of the village's facilities. I have invited him to see the library and meet our staff and have extended an invitation to attend Library Board meetings. I look forward to having this final "piece to the puzzle" in place, especially during a strategic planning year.

We are still waiting on one key piece of technology before I can implement improvements: our server. Due to supply chain issues, we will not receive the server until the end of January. When we do, I will be able to migrate several vital computer programs to it so they are backed up and centralized. I will also be able to install our new self-checkout machines, our new circulation computers, and our new RFID pads.

Cathryn and I met with Ron Bittner, Head of DPW, to discuss the Emcor/Illingworth-Kilgust contracts approved by the Library Board. He thought they were fine and we discussed the finer details (such as who would purchase the filters) of each contract. He also walked Kathryn and me around the basement and showed us things we should know about. We all agree that we want to work more closely with DPW going forward and I told Ron that "whatever maintenance the village does, I want the library on the same schedule" so that we don't duplicate efforts and so DPW knows what is going on in the library building. I have also instructed Kathryn, as the person in charge of building and maintenance issues, to call Ron any time we need clarification or need to do something new to ensure that we are getting the best deals, not causing double the work for DPW, and generally staying on the same page.

### **Children's Department (Jane DeAngelis)**

The Youth Winter Reading Challenge continues through the month of January. Children and teens are invited to read at least 10 hours in order to earn the book of their choice from the

Prize Book Collection. Anyone who completes the challenge will also earn a chance to win a Grand Prize. This year the Grand Prize is a snow sculpting kit.

Another way to earn a free book from the Prize Book Collection is to complete the Yeti In-Library Scavenger Hunt. Find the yetis and gather the word on their bellies to complete a snowy quote. Everyone is a winner!

And who doesn't love a Guess How Many contest?! Guess how many blue and white LEGOs are in the container and you could win a pudgy plush penguin. The closest without going over is the winner. It may be the long cold month of January, but we still know how to stay warm and have fun at the library.

### **Circulation**

Tammy Penkalski's last day was January 4. I have taken over as the Circulation Supervisor and Cathryn has been helping. I have made some slight modifications to procedures to help make things easier for our circulation clerks and have enlisted the help of other staff members to do isolated tasks such as having the Department Heads complete the pick lists in the mornings and training the shelvers to empty the delivery bins. I have also re-hired Barbara Hansen, a circulation clerk from Big Bend, as temporary help.

### **Reference and Adult Services (Chris Stape)**

Obviously, the return of our A/V system was the biggest news in Adult Services-land. Friday movies are set to resume on January 7th. A few programs had to be put on hold due to the lack of a projector and I will go ahead and schedule them--they include a postponed program on dealing with headaches, a program about keeping your dog entertained in the Winter months, and two separate author events. The biggest hit of December was the two tea parties we had. Queen Bee Tea and Treats hosted a tea party planning program for adults and a tea party storytime for kids prior to that. The feedback for both was fantastic. Bingo, Zentangle, and any craft programs are all going well. Tanya Hinz is returning in January for one of her canvas painting classes. The Adult Winter Reading Challenge (on Beanstack) began December 20 and runs through January 31st.

### **Technical Services and Thingery (Mary Jo Isely)**

700+ new items processed and cataloged. December is the wind-down month for the year. Catching up with processing and cataloging new formats in the Youth Services collections: Wonderbooks (a built-in audio read-along for picturebooks, readers, & chapter books) & Children's Playaways (pre-loaded MP3 player for chapter books). Significant updating of serial publications in the Adult Nonfiction collection—these comprise updates of personal business, law, educational/occupational testing, technology and travel books. In addition, selectors completed their final orders and large quantities of end-of-year purchases are currently being inventoried, processed, and cataloged. New high demand titles have been difficult to obtain due to supply & demand issues. Very frustrating.

### **MetaSpace 511 & Technology (Nancy Aycok)**



MetaSpace 511 started the month by providing fun family activities in the children's area during the Tree Lighting event. LED Light-Up Reindeer Hats were a big hit with kids and families created LEGO ornaments for the Holiday Tree. The HVAC system was fixed on the 9th of December, and Lead Innovator Nancy started rescheduling previously canceled appointments beginning the next day. There were thirteen laser system appointments, with one including 3D printing, along with makerspace orientations/tours. Customers came in to create holiday gifts and ornaments and continue training on the equipment.

Lead Innovator Nancy held a professional development "Lunch and Learn (Can you engrave that?)" for staff to demonstrate the process of laser engraving and to answer questions. Qdoba lunch was provided for staff, different food items were laser engraved, and there were many great questions and conversations about the laser system. Nancy has completed 9.5 hours of professional development by attending the virtual Capitol Hill Maker Faire presentations, mentoring, a makerspace informational meeting, and working on laser system training.



The Innovators in Residence Interns provided Tech Tutor Jr. STEAM learning sessions for a young customer while her mother and older sister have been learning the laser system. She enjoys them so much she created a Christmas House with candy cane reindeer for Innovator in Residence Kelidy as a thank you. Innovators in Residence Kendal and Kelidy developed a fun and interactive stop motion challenge for LEGO Club this month, which was well attended. They posted the tutorial and the videos made by attendees on the Library's YouTube channel to share with the community.

Makerspace Champion Mark A. volunteered 28 hours during December, conducting repairs, maintenance, and testing on the 3D printers, assisting with customer print requests, and helping setup newly purchased furniture for MetaSpace 511. New furniture was purchased to help give a stable working surface and additional storage underneath the 3D printers.

### **Community Engagement Coordinator (Eric Huemmer)**

#### **Outreach & Marketing:**

With the start of a new year and a brand-new Style & Communications Guide, the Communications Team is now turning its attention to updating all the MCL's marketing materials such as our handouts and pamphlets. We are also reviewing and integrating new internal marketing procedures to plan out our content farther in advance, document marketing plans for larger events and targeted campaigns months in advance, and continue to stay involved with the Greater Mukwonago Area.

The Library has also been partnering with Prairie View Elementary and Eagleville Charter to supply the books requested by teachers to help supplement the school's library resources and classroom activities. The teachers contact Jane with curricular requests who then uses her

expertise to find appropriate items and then Eric delivers the items every other week. The feedback has been extremely positive as we're able to provide classrooms with the books and support they need. We are working with the school media specialists to determine if this is something that could be scaled to support the school district.

### **Events & Programming**

AARP Tax-Aide will be offered again this year at MCL. Sign-ups will begin January 10, 2022, with a coordinated launch of information between signs, the website, and informing our staff in advance. While not technically an MCL event, this is a highly regarded program by the community, and we want to make sure we're providing a fair and equitable chance for everyone to sign up.

Our Winter Reading Challenge has begun, but we're already looking ahead to Summer with our Summer Library Program: Read Off the Beaten Path. (It's a Summer Camp theme.) Working in conjunction with our Youth Services and Adult Services departments, we'll be coordinating weekly programming, larger events and performers, and how best to promote this to the larger community.

### **Statistics**

Mukwonago Community Library								
STATISTICS DECEMBER 2021								
Circulation					Programming			
Bridges Library System	2021	2020	2019	% to 2019	Type	General	Kids	Teens
Village of Mukwonago	4,481	6,087	6,831	-34%	Book Clubs	21		
Town of Mukwonago	4,810	5,647	5,804	-17%	Bingo	8		
Eagle	832	508	851	-2%	Zentangle	18		
Genesee	552	729	794	-30%	DIY Class	14		
North Prairie	1,528	734	467	227%	Tree Lighting	164		
Vernon	1,415	2,101	1,970	-28%	Cup of Tea	19	12	
All other Waukesha County	1,088	1,191	1,178	-8%	Shake Rattle & Roll		15	
Jefferson County	57	244	297	-81%	Paws to Read	11		
Subtotal Bridges System	14,763	17,241	18,192	-19%	Storytimes		36	
Other Wisconsin Counties					Lego Club		20	
Milwaukee County	82	32	32	156%	MetaSpace Programs	32		
Racine County	268	318	533	-50%	Scavenger Hunt	11		
Walworth County	2,313	2,654	2,922	-21%	Teen Dungeons & Dragons			6
All other Wisconsin Counties	25	-	5	400%	Totals	44	298	83
Subtotal Wisconsin Counties	2,688	3,004	3,492	-23%	Total Childrens Programs		9	
Total All Counties	17,451	20,245	21,684	-20%	Total YA Programs		1	
YTD ALL COUNTIES	259,067	220,192	317,604	-18%	Total General Programs		34	
Facility Use & Volunteers				Subscription Databases & Other Highlights				
	This Year	Last Year	Increase/ Decrease		This Year	Last Year	Increase/ Decrease	
Study Room Use	71	51	39.2%	Flipster (System Wide)	3653	4894	-25.4%	
Computer Usage	343	364	-5.8%	Overdrive Circulation (Mukwonago)	2626	2597	1.1%	
Patron Visits	6,175	5,355	15.3%	Gale Courses Verified (System Wide)	67	109	-38.5%	
History Room Users	1	14	-92.9%	Interlibrary Loans Borrower	18	10	80.0%	
Curbside Pick Ups	26	na		Interlibrary Loans Lender	19	29	-34.5%	
Family Care Packages	-	na		New Items Added	771	354	117.8%	
Holds Placed	1,372	na		New Cards Added	40	42	-4.8%	

**Abby Armour**  
Library Director

Mukwonago Community Library  
511 Division Street  
Mukwonago, WI 53149  
(262) 363-6411 x4100  
[mukwonagolibrary.org](http://mukwonagolibrary.org)



*Inspiring creativity, promoting discovery, and building community*



January 17, 2022

Mr. Fred Winchowky  
Village President  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: Box Self Storage Development  
Letter of Credit Reduction No. 3

Dear President Winchowky:

On January 3, 2022, we received a request to reduce the current Letter of Credit for the Box Self Storage Development. We have reviewed this request and find that the items in which a request for reduction is being made, have been sufficiently completed to the standards of the Village of Mukwonago. The following is a breakdown:

ITEM	Current LOC Amount	Reduction Amount	Remaining Balance
Storm Water Ponds Construction	\$5,511.00	\$5,511.00	\$0.00
Complete Water System Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$3,213.50	\$3,213.50	\$0.00
Road Paving Including Stone Base, Curb & Gutter, & Binder Course	\$5,762.50	\$5,762.50	\$0.00
Surface Course Paving	\$11,250.00	\$11,250.00	\$0.00
Contingencies (20%)	\$79,998.00	\$0.00	\$79,998.00
<b>Total Letter of Credit Amount:</b>	<b>\$105,735.00</b>	<b>\$25,737.00</b>	<b>\$79,998.00</b>

We believe that the current Letter of Credit in the amount of \$105,735.00 can be reduced by \$25,737.00 resulting in a new letter of credit amount of **\$79,998.00**. The remaining value for contingencies will expire in the latter half of 2022 at which time we will review the site for any outstanding warranty work and evaluate an elimination of the letter of credit at that time. Lien Waivers have been submitted for the Contractors and Sub-Contractors responsible for the work. We recommend that you have your legal counsel review these waivers prior to approval – they are attached.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, E.I.T.  
Project Engineer  
[pgesch@ruekertmielke.com](mailto:pgesch@ruekertmielke.com)



Mr. Fred Winchowky  
Box Self Storage – LOC Reduction #3  
January 17, 2022  
Page 2

PWG:pwg  
Enclosure

cc: Diana Dykstra, Village of Mukwonago  
Linda Gourdoux, Village of Mukwonago  
Fred Schnook, Village of Mukwonago  
Tim Rutenbeck, Village of Mukwonago  
Mark G. Blum, Village of Mukwonago  
Wayne Castle, Village of Mukwonago  
Ron Bittner, Village of Mukwonago  
John Fellows, Village of Mukwonago  
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

## WAIVER OF LIEN

Date: 12/21/21

**For value received,** I hereby waive all rights and claims for lien on land and on buildings about to be erected, being erected, altered, or repaired and to the appurtenances hereunto,

for: Box Self Storage LLC and Ogden Midwest Funding III LLC owner,

by: D&L Grading

for: Storm Pond Reconstruction

same being situated in the State of Wisconsin, County of Waukesha described as,

1655 Van Buren Drive and Public Roadway (Van Buren Drive), Village of Mukwonago, WI

for all labor, services, materials, plans, or specifications performed, furnished or procured by undersigned for the erection, construction, alteration or repair of said building and appurtenances, except, None, In Full

Dylan E. Shuck pres.  
D&L Grading Inc

**FULL WAIVER OF CONSTRUCTION LIEN**

§779.05, Wis. Stats.

Date: **December 20, 2021**

1. Claimant's Name: **Payne & Dolan Inc.**  
 Claimant's Address: **N3W23650 Badinger Rd, Waukesha, WI 53187**

2. Property Improved by Contractor's Work (check one):  
☒ Street address: **Public Roadway - Van Buren Dr. Mukwonago, WI.**  
☐ Legal description attached.

3. Contractor's Work furnished at the request of:

**BOX SELF STORAGE LLC**  
**1665 N. Water St.**  
**Milwaukee, WI 53202**

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):

☐ The following work:  
☒ All past Work, including labor, services, material, plans or specifications performed or furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.

5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:

CONTRACTOR NAME: **PAYNE & DOLAN INC.**

By: \_\_\_\_\_

DocuSigned by:

*Jeff Batchelor@wallgroup.com*

(signature)

Authorized Agent's Name: **Jeff Batchelor**

(print name of person signing above)

Title: **Agent**

Address: **N3W23650 Badinger Rd, Waukesha, WI 53187**

Telephone Number: **262-524-1700**

NOTE: This waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

## WAIVER OF LIEN

Date: 12-27-2021

**For value received,** I hereby waive all rights and claims for lien on land and on buildings about to be erected, being erected, altered, or repaired and to the appurtenances hereunto,

for: Box Self Storage LLC and Ogden Midwest Funding III LLC owner,

by: R.G. Schmitt, Inc.

for: Storm Sewer Underground

same being situated in the State of Wisconsin, County of Waukesha described as,

1655 Van Buren Drive and Public Roadway (Van Buren Drive), Village of Mukwonago, WI

for all labor, services, materials, plans, or specifications performed, furnished or procured by undersigned for the erection, construction, alteration or repair of said building and appurtenances, except, None, In Full

R. G. Schmitt Inc  
Gus Schmitt President

# Waiver of Lien

Date 12/21/21

FOR Value received, we hereby waive all rights and claims for lien on land and/or buildings about to be, being erected, erected, altered or repaired and to appurtenances thereunto.

for Box Self Storage LLC (owner)

by D & L Grading, Inc (contractor)

for Storm Water Management and Retention pond reconstruction - IN Full -

same being situated in Waukesha County, State of Wisconsin,

described as Box Self Storage - Paid in full

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building (s), appurtenances, except NONE.



Benjamin W. Horn, Vice President D & L Grading Inc.

## WAIVER OF LIEN

Date: 1/1/2022

**For value received,** I hereby waive all rights and claims for lien on land and on buildings about to be erected, being erected, altered, or repaired and to the appurtenances hereunto,

for: Box Self Storage LLC and Ogden Midwest Funding III LLC owner,

by: Graf Construction

for: Concrete Curb Installation and Materials

same being situated in the State of Wisconsin, County of Waukesha described as,

1655 Van Buren Drive and Public Roadway (Van Buren Drive), Village of Mukwonago, WI

for all labor, services, materials, plans, or specifications performed, furnished or procured by undersigned for the erection, construction, alteration or repair of said building and appurtenances, except, None, In Full

Tyler Graf

*Tyler Graf*



## WAIVER OF LIEN

Date: 1/3/2022

**For value received,** I hereby waive all rights and claims for lien on land and on buildings about to be erected, being erected, altered, or repaired and to the appurtenances hereunto,

for: Box Self Storage LLC and Ogden Midwest Funding III LLC owner,


by: Workman Enterprises

for: Grading, Base Roadway, and Stone

same being situated in the State of Wisconsin, County of Waukesha described as,

1655 Van Buren Drive and Public Roadway (Van Buren Drive), Village of Mukwonago, WI

for all labor, services, materials, plans, or specifications performed, furnished or procured by undersigned for the erection, construction, alteration or repair of said building and appurtenances, except, None, In Full

 Brady Workman  
Workman Enterprises LLC



January 20, 2022

Mr. Wayne Castle  
Utilities Director  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

RE: WWTF Aeration Basin Upgrades

Dear Wayne:

Bids for the above project were opened on January 17, 2022 at 10:00 a.m. at Village of Mukwonago and were as follows:

	<b>BIDDER</b>	<b>BASE BID</b>
1.	Lee Mechanical	\$291,500
2.	Sabel Mechanical	\$324,515
3.	August Winter & Sons	\$418,600
4.	Mid-City Corporation	\$428,450
5.	MZ Construction	\$480,000

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors.
3. Low bidder has successfully completed similar projects over the last 20 years.

On these bases, we recommend that Lee Mechanical be awarded the WWTF Aeration Basin Upgrades contract in the amount of \$291,500. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary. On all construction projects, unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. Please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until March 18, 2022, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.



Letter to Mr. Wayne Castle  
Village of Mukwonago  
January 20, 2022  
Page 2

Respectfully,

RUEKERT & MIELKE, INC.

Alan J. Labisch, E.I.T.  
Project Engineer  
[alabisch@ruekert-mielke.colm](mailto:alabisch@ruekert-mielke.colm)

AJL:acI

Encl: Notice of Award

cc: David W. Arnott, P.E., Ruekert & Mielke, Inc.

---

## NOTICE OF AWARD

---

	Date of Issuance:	_____
	Owner:	Village of Mukwonago
Contract:	WWTF Aeration Basin Upgrades	
Bidder:	Lee Mechanical	Engineer: Ruekert & Mielke, Inc.
Address:	9817 S. 13 <sup>th</sup> Street	Engineer's Project No.: 12-10151.220
	Oak Creek, WI 53154	

---

### TO BIDDER:

You are notified that your Bid dated January 17, 2022 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

the entire project

The Contract Price of your Contract is: \$ 291,500

The proposed Contract Documents have been transmitted or made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer 2 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Performance Bond, Payment Bond as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01), and Supplementary Conditions (Paragraph SC-6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

---

Owner: Village of Mukwonago

Signature: \_\_\_\_\_

Authorized Signature

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Copy: Engineer

January 21, 2022

Mr. Wayne Castle  
Utility Director  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

RE: 2022 Well No. 6 Improvements

Dear Mr. Castle:

Bids for the above project were opened on Monday, January 17, 2022 at 9:00 a.m. at Village of Mukwonago and were as follows:

	<b>BIDDER</b>	<b>BASE BID</b>	<b>MANDATORY ALTERNATE</b>
1.	Water Well Solutions	\$30,575	\$7,475
2.	Mid-City Corporation	\$34,168	\$9,020
3.	Municipal Well & Pump.	\$39,330	\$8,870
4.	CTW Corp.	\$39,439	\$10,740

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder.
3. Low bidder has successfully completed similar projects with the Village.

On these bases, we recommend that Water Well Solutions Wisconsin, LLC be awarded the 2022 Well No. 6 Improvements contract in the amount of \$38,050. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary. On all construction projects, unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village of Mukwonago include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. Please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until March 18, 2022, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Letter to Mr. Wayne Castle  
2022 Well No. 6 Improvements  
January 21, 2022  
Page 2

Respectfully,

RUEKERT & MIELKE, INC.



Christopher L. Epstein, P.E. (WI)  
Project Engineer  
[cepstein@ruekert-mielke.com](mailto:cepstein@ruekert-mielke.com)

CLE:acI

Encl: Notice of Award  
Bid Tabulation

cc: Diana Dykstra, Clerk/Treasurer - Village of Mukwonago  
Dave Brown, Water Lead Operator – Village of Mukwonago  
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

## NOTICE OF AWARD

---

Date of Issuance: \_\_\_\_\_  
Owner: Village of Mukwonago  
Contract: 2022 Well No. 6 Improvements  
Bidder: Water Well Solutions Wisconsin, LLC      Engineer: Ruekert & Mielke, Inc.  
Address: N87 W36051 Mapleton Street      Engineer's Project No.: 12-10115.210  
Oconomowoc, WI 53066

---

### TO BIDDER:

You are notified that your Bid dated January 17, 2022 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

#### 2022 Well No. 6 Improvements

The Contract Price of your Contract is: \$38,050

Two (2) copies of the proposed Contract Documents accompany this Notice of Award, or have been transmitted or made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer one (1) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement Bid Security as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01), and Supplementary Conditions (Paragraph SC-6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

---

Owner: Village of Mukwonago

Signature: \_\_\_\_\_

Authorized Signature

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Copy: Engineer

## COST COMPARISON OF BIDDERS

OWNER: Village of Mukwonago  
PROJECT: 2022 Well No. 6 Improvements  
BID OPENING DATE: January 18, 2022

BASE BID				Water Well Solutions		Mid-City Corp.		Municipal Well & Pump		CTW Corp.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
1	Perform initial pump testing	HRS.	2	\$250.00	\$500.00	\$205.00	\$410.00	\$205.00	\$410.00	\$255.00	\$510.00
2	Refurbish pump bowl assembly	L.S.	1	\$2,100.00	\$2,100.00	\$4,500.00	\$4,500.00	\$3,360.00	\$3,360.00	\$5,345.00	\$5,345.00
3	Refurbish pump stuffing box	L.S.	1	\$195.00	\$195.00	\$400.00	\$400.00	\$340.00	\$340.00	\$215.00	\$215.00
4	Provide 6" dia, column pipe w/ coupling	FT.	80	\$45.75	\$3,660.00	\$41.00	\$3,280.00	\$46.00	\$3,680.00	\$47.40	\$3,792.00
5	Provide 1" dia, 416 stainless steel line shaft w/ couplings	FT.	80	\$17.50	\$1,400.00	\$20.00	\$1,600.00	\$23.00	\$1,840.00	\$18.40	\$1,472.00
6	Provide stainless steel line shaft sleeves	EA.	8	\$29.25	\$234.00	\$28.00	\$224.00	\$21.00	\$168.00	\$40.00	\$320.00
7	Provide bronze drop-in spiders	EA.	8	\$99.00	\$792.00	\$98.00	\$784.00	\$76.00	\$608.00	\$125.00	\$1,000.00
8	Provide submersible level transducer w/ 1" ADR21 PVC stilling tube	L.S.	1	\$1,529.00	\$1,529.00	\$2,550.00	\$2,550.00	\$4,090.00	\$4,090.00	\$3,270.00	\$3,270.00
9	Provide air lines and altitude gauge	L.S.	1	\$300.00	\$300.00	\$150.00	\$150.00	\$290.00	\$290.00	\$95.00	\$95.00
10	Televis well and perform well condition evaluation	L.S.	1	\$500.00	\$500.00	\$1,200.00	\$1,200.00	\$710.00	\$710.00	\$1,025.00	\$1,025.00
11	Mechanically scrub well casing and borehole w/ wire brush	L.S.	1	\$500.00	\$500.00	\$1,320.00	\$1,320.00	\$560.00	\$560.00	\$610.00	\$610.00
12	Bail well	HRS.	1	\$295.00	\$295.00	\$220.00	\$220.00	\$280.00	\$280.00	\$290.00	\$290.00
13	Perform acid treatment of well	L.S.	1	\$3,950.00	\$3,950.00	\$3,200.00	\$3,200.00	\$2,900.00	\$2,900.00	\$5,990.00	\$5,990.00
14	Surging of acid solution	HRS.	6	\$215.00	\$1,290.00	\$220.00	\$1,320.00	\$207.00	\$1,242.00		\$230.00
15	Perform chlorine treatment of well	L.S.	1	\$2,250.00	\$2,250.00	\$2,800.00	\$2,800.00	\$1,540.00	\$1,540.00	\$4,200.00	\$4,200.00
16	Surging of chlorine treatment of well	HRS.	6	\$225.00	\$1,350.00	\$220.00	\$1,320.00	\$207.00	\$1,242.00		\$230.00
17	Post well work televising	L.S.	1	\$400.00	\$400.00	\$1,200.00	\$1,200.00	\$710.00	\$710.00	\$1,025.00	\$1,025.00
18	Perform final pump testing	HRS.	2	\$240.00	\$480.00	\$110.00	\$220.00	\$205.00	\$410.00		\$510.00
19	Provide remaining work not itemized above for Section 33 21 13.30 Potable Well Chemical Well Treatment	L.S.	1	\$5,350.00	\$5,350.00	\$2,000.00	\$2,000.00	\$2,250.00	\$2,250.00	\$4,370.00	\$4,370.00
20	Provide remaining work not itemized above for Section 43 21 13.10 Well Pump-Open Lineshaft	L.S.	1	\$3,500.00	\$3,500.00	\$5,470.00	\$5,470.00	\$12,700.00	\$12,700.00	\$4,940.00	\$4,940.00
<b>TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 20)</b>					<b>\$30,575.00</b>		<b>\$34,168.00</b>		<b>\$39,330.00</b>		<b>\$39,439.00 *</b>
<b>Mandatory Alternate A</b>											
MA-A1	Provide new pump bowl assembly. Duty point: 350 GPM at 252 feet. TDH.	L.S.	1	\$7,475.00	\$7,475.00	\$9,020.00	\$9,020.00	\$8,870.00	\$8,870.00	\$10,740.00	\$10,740.00
<b>Total of All Mandatory Alternate A Bid Prices</b>					<b>\$7,475.00</b>		<b>\$9,020.00</b>		<b>\$8,870.00</b>		<b>\$10,740.00</b>
<b>Total of All Estimated Bid Prices</b>					<b>\$38,050.00</b>		<b>\$43,188.00</b>		<b>\$48,200.00</b>		<b>\$50,179.00</b>

\*Corrected Base Bid Total from Bid Meeting reporting



## TASK ORDER

This is Task Order No. (2022-01),  
consisting of 3 pages  
**Village of Mukwonago**  
*Rochester Street Sanitary Sewer and  
Water Main Relay – 60% Plans*

### Task Order

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert-Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

#### 1. Specific Project Data

- A. Title: Rochester Street Sanitary Sewer and Water Main Relay – 60% Plans
- B. Description: Provide engineering related services for the survey and design of the relay to the sanitary sewer and water main along Rochester Street from Lincoln Avenue to Blood Street, Fox Street from Grand Avenue to Rochester Street, and Pearl Avenue from Grand Avenue to Rochester Street.

#### 2. Services of Engineer

The existing sanitary sewer will be relayed in Rochester Street. Laterals in the relay area, if any, will be relayed to the right of way line.

The existing 4-inch and 8-inch water main will be replaced within the project limits with an 8-inch to 12-inch water main. Water services in the relay area will be replaced from the main to curb stop at the right-of-way line. Hydrant relocations or reinstallations are anticipated.

##### Phase 200 – Design and Bidding (60% Plans)

- Perform measure downs of existing infrastructure structures,
- Prepare plan and profile set of drawings along the centerline alignment for sanitary sewer relay,
- Prepare plan and profile set of drawings along the centerline alignment for water main relay,
- Prepare plan of drawings for construction details,
- Facilitate 60% design meeting with Village staff.

##### Work Available as additional services:

The following services are not included in this effort because we have assumed they are not necessary or the scope of such services has not yet been defined:

- Easements, title searches or other property acquisition services,
- SEWRPC coordination,
- ACOE and DNR permitting,
- Wetland delineations,
- Archaeological survey,
- Environmental assessments or investigations,
- Funding requirements,
- Floodplain analysis and approvals,
- Permit applications not listed,
- Public Information Meetings,
- All construction and bidding phase services via a separate Task Order.

#### 3. Owner's Responsibilities

The Village will Coordinate with Ruekert Mielke staff to review draft plans.

## TASK ORDER

### 4. Times for Rendering Services

Phase  
200

Completion Date  
April 1, 2022

### 5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
200 Design	Hourly Rates	\$30,215

B. The terms of payment are set forth in the Standard Terms and Conditions.

### 6. Consultants

N/A

### 7. Other Modifications to Standard Terms and Conditions

N/A

### 8. Attachments

Level of Effort breakdown for Survey and 60% Design.

### 9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

OWNER:

Village of Mukwonago

ENGINEER:

Ruekert & Mielke, Inc.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Steven C. Wurster, P.E.

Title: \_\_\_\_\_

Title: Senior Vice President/COO

Date: \_\_\_\_\_

Date: January 21, 2022

### DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: \_\_\_\_\_

Name: Michael E. Michalski

Title: \_\_\_\_\_

Title: Project Engineer

Address: \_\_\_\_\_  
\_\_\_\_\_

Address: W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

Email: \_\_\_\_\_

Email: mmichalski@ruekert-mielke.com

Phone: \_\_\_\_\_

Phone: 262-953-3004

Fax: \_\_\_\_\_

Fax: 262-542-5631

**Rochester Street Sanitary Sewer & Water Main Relay**  
**Design Estimate - 60% Plans**

	Jerad Wegner	Michael Michalski	Drafting	Survey	Survey	Other Expenses	
Initials	JJW	MEM					
Employee Class	E6	E3	ET-3	RLS	Crew		Task Total
Hourly Rates	\$ 160	\$ 129	\$ 121	\$ 139	\$ 218		Dollars
<b>Field Survey</b>							
Perform Site Survey and Measure Downs				3	74		\$ 16,549
<b>Design</b>							
Project Coordination	2						\$ 320
Design and Drafting of Sanitary Sewer		16	21				\$ 4,605
Design and Drafting of Water Main		36	21				\$ 7,185
Construction Sequencing, Erosion Control Plan, Notes and Details		2	2				\$ 500
Utility Coordination		2	1				\$ 379
<b>60% Design Review</b>							
Internal Quality Control Review	1	2					\$ 418
Village of Mukwonago Review		2					\$ 258
<b>Survey, Design and Bidding Phase Subtotal (Hours) =</b>	3	60	45	3	74		
<b>Survey, Design and Bidding Phase Subtotal (Dollars) =</b>	\$ 480	\$ 7,740	\$ 5,445	\$ 417	\$ 16,132	\$ -	<b>\$ 30,215</b>

This is Task Order No. (2022-03),  
consisting of 3 pages  
**Village of Mukwonago**  
*Holz Parkway & Miniwaukan Park  
Pond Dredging*

**Task Order**

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated February 20, 2019, Owner and Engineer agree as follows:

**1. Specific Project Data**

- A. Title: Holz Parkway & Miniwaukan Park Pond Dredging
- B. Description: Provide engineering related services for the survey, design, and bidding of the dredging to Holz Parkway and Miniwaukan Park storm water ponds.

**2. Services of Engineer****Phase 200 – Survey, Design and Bidding**

- Prepare and coordinate overall project schedule,
- Perform site topographic survey, including storm water sediment depths,
- Site visit to review layout and planned construction,
- Wetland delineation,
- Environmental assessments and investigations,
- Coordinate environmental testing agency for testing of sediment contaminants,
- Prepare plan of drawings for the proposed sediment removal and stockpiling,
- Prepare plan of drawings for construction details and erosion control,
- Prepare project specifications and other bidding documents,
- WDNR wetland permitting,
- ACOE coordination,
- Upload bidding documents for online viewing/ordering,
- Answer Contractor questions during bidding period,
- Attend Bid Opening,
- Review bids for completion of all contract requirements. Review prequalification statements, and bidder references,
- Issue Recommendation of Award and Notice of Award,
- Attend Village Board meeting to answer questions about the award of the project.

**Work Available as additional services:**

The following services are not included in this effort because we have assumed they are not necessary, or the scope of such services has not yet been defined:

- Easements, title searches or other property acquisition services,
- Environmental Phase 1, 2 or 3 investigations or permitting,
- SEWRPC coordination,
- Archaeological survey,
- Funding requirements,
- Floodplain analysis and approvals,
- Permit applications not listed,
- Public Information Meetings,
- All construction phase services via a separate Task Order.

## TASK ORDER

### 3. Owner's Responsibilities

The Village will Coordinate with Ruekert Mielke staff to review draft plans.

### 4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Advertisement for Bid	June 8, 2022
Bid Opening	June 22, 2022
Recommendation of Award	July 6, 2022

### 5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
200 Design and Bidding	Lump Sum	\$35,475

B. The terms of payment are set forth in the Standard Terms and Conditions.

### 6. Consultants

An environmental testing agency for testing of sediment contaminants.

### 7. Other Modifications to Standard Terms and Conditions

N/A

### 8. Attachments

Level of Effort breakdown for Survey, Design and Bidding.

### 9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated February 20, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

OWNER:

Village of Mukwonago

ENGINEER:

Ruekert & Mielke, Inc.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: January 26, 2022

### DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Name: Michael E. Michalski

Title: Project Engineer

Address: W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

Email: mmichalski@ruekert-mielke.com

Phone: 262-953-3004

Fax: 262-542-5631



**Holz Parkway & Miniwaukan Park Pond Dredging  
Survey, Design and Bidding Estimate**

	Jerad Wegner	Michael Michalski	Drafting	Sue Shird	Ecologist / Biologist	Survey	Survey	Other Expenses	
Initials	JJW	MEM		SJS					
Employee Class	E6	E3	ET-2	AA	EB2	RLS	Crew		Task Total
Hourly Rates	\$ 172	\$ 138	\$ 130	\$ 84	\$ 127	\$ 149	\$ 114		Dollars
<b>Field Survey</b>									
Perform Site Survey						2	16	\$60	\$ 2,182
Process Downloads, Analyze Data, Build Surface and Cadastral						2	2		\$ 526
<b>Environmental</b>									
Preliminary Environmental Screening					4				\$ 508
Wetland Delineations					30				\$ 3,810
Endangered Resources Investigations					12				\$ 1,524
Environmental Testing Agency								\$1,200	\$ 1,200
<b>Design</b>									
Design Sediment Removal and Stockpiling		21							\$ 2,898
Design Erosion Control		6							\$ 828
Design Details		5							\$ 690
Project Manual and Specifications		38		16					\$ 6,588
Drafting			40						\$ 5,200
<b>100% Design Review</b>									
Internal Quality Control Review	2	2							\$ 620
Village of Mukwonago Review	2	1							\$ 482
<b>Approvals - Regulatory Agencies</b>									
WNDR Wetland Permit					40				\$ 5,080
U.S. Army Corps of Engineer					3				\$ 381
<b>Bidding</b>									
Prepare Advertisement for Bids		2		4				\$600	\$ 1,212
Answer Contractor Questions		2							\$ 276
Attend Bid Opening		2							\$ 276
Evaluate Bids, Prepare Bid Tab		1		4					\$ 474
Assist Village with Contractor References		2							\$ 276
Prepare Recommendation for Award		2		2					\$ 444
<b>Survey, Design and Bidding Phase Subtotal (Hours) =</b>	4	84	40	26	89	4	18		
<b>Survey, Design and Bidding Phase Subtotal (Dollars) =</b>	\$ 688	\$ 11,592	\$ 5,200	\$ 2,184	\$ 11,303	\$ 596	\$ 2,052	\$ 1,860	<b>\$ 35,475</b>



## Agenda Cover Report

<b>Date:</b> <b>1/26/22</b>	<b>Committee/Board:</b> <b>Public Works</b>
<b>Submitted by:</b> <b>Ron Bittner, John Fellows</b>	<b>Department:</b> <b>Public Works/Planning</b>
<b>Date of Committee Action:</b> 2/2/22	<b>Date of Village Board Action:</b> 2/16/22

**Subject:**

Purchase and placement of temporary pedestrian bump outs on Rochester St.

**Executive Summary:**

The 2018 Downtown Plan has multiple recommendations. One of the main recommendations is to address the design of Rochester Street to make modifications that enhances pedestrian safety at crosswalk locations. Providing better pedestrian facilities in a downtown area can stimulate pedestrian traffic to shops and restaurants. The two primary ways that crosswalks are enhanced for safety is through the addition of bump-outs and signalization lighting. The Village in both downtown and other locations have added pedestrian signalization at specific crosswalks. These devices have provided additional awareness of crosswalks, however, there continues to be some safety concerns along Rochester Street, specifically the use of the parking lanes for passing at crosswalks.

Village staff would like to conduct an internal study on the feasibility of pedestrian bump outs. The idea was a suggestion from the firm that provided the downtown streetscape concept design in 2020. Installation of rubber curbs and delineators at proposed locations would allow staff, the state DOT to observe the conditions and also allow the public to visualize the changes prior to a final plan and/or project.

The bump outs would be placed on the east and west side of N. Rochester St. at Lake St. and mid-block in front of 215 N. Rochester. The state is reviewing the final permit application and has provided comments about the third proposed location Atkinson Street. Public service announcements would be posted on the message centers, Facebook pages, websites and on WFAQ-LP FM.

**Fiscal Impact:**

Materials will cost \$7,963.88 plus 24 Hours of DPW staff time.  
Funding will come from Capital Improvement Fund 480.

**Executive Recommendation/Action:**

We are requesting a recommendation of approval to install temporary bump outs on Rochester St. at Lake St. and mid-block in front of 215 N. Rochester Street.

☒ **Attachments Included**

## Ron Bittner

---

**From:** Koehnke, Kevin F - DOT <Kevin.Koehnke@dot.wi.gov>  
**Sent:** Friday, December 10, 2021 9:17 AM  
**To:** Michalski, Michael; Baumann, Art - DOT  
**Cc:** Ron Bittner; John Fellows; Elkin, Robert - DOT  
**Subject:** RE: Rochester Street Temporary Pedestrian Bump-outs - Mukwonago Village

Michael,

As we continue to review and discuss internally, we can offer a couple comments at this time:

1. WisDOT will not allow these temporary curb treatments to be installed until after winter (April 1) at the direction of our maintenance section. This is consistent with the Village's permit application which indicates an April 4, 2022 start date for installation.
2. The NB bumpout at Atkinson St. will not be allowed due to operational concerns with the turn lane queuing at this location if installed. That being said, it may not make sense to install the SB treatment at this location either.

*Kevin Koehnke, PE*

Permits Coordinator  
141 NW Barstow Street  
Waukesha WI 53187  
kevin.koehnke@dot.wi.gov  
262-548-5891



---

**From:** Michalski, Michael <mmichalski@ruekert-mielke.com>  
**Sent:** Wednesday, October 20, 2021 1:15 PM  
**To:** Koehnke, Kevin F - DOT <Kevin.Koehnke@dot.wi.gov>; Baumann, Art - DOT <Art.Baumann@dot.wi.gov>  
**Cc:** Ron Bittner <rbittner@villageofmukwonago.com>; John Fellows <jfellows@villageofmukwonago.com>  
**Subject:** Rochester Street Temporary Pedestrian Bump-outs - Mukwonago Village

**CAUTION: This email originated from outside the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Kevin and Art,

Enclosed please find the Permit to Work on Highway Right-of-way Application and associated plan drawings for the above-referenced project. The project involves installing three (3) temporary engineered rubber curb pedestrian bump-outs along North Rochester Street between Eagle Lake Avenue and Meacham Street. The Village of Mukwonago will study the flow of traffic and pedestrian movement within these areas as they plan and prepare design for permanent pedestrian and streetscaping improvements within the downtown corridor.



# RUBBERFORM™

RECYCLED PRODUCTS, LLC

**RubberForm Recycled Products, LLC**

75 Michigan Street  
Lockport, NY 14094-2629  
USA

**Phone:** (716) 478-0404

**Fax:** (716) 478-0408

**Email:** Sales@RubberForm.com

## RUBBERFORM QUOTE

Date	Quote #
08/03/21	RRPQ30305

Sold To:				Ship To:				
Ruekert & Mielke, Inc. Michael Michalski W233N2080 Ridgeview Pkwy Waukesha, WI 53188-1019 United States <b>Phone:</b> (262) 953-3004 <b>Fax:</b> (262) 542-5631				Ruekert & Mielke, Inc. Michael Michalski W233N2080 Ridgeview Pkwy Waukesha, WI 53188-1019 United States <b>Phone:</b> (262) 953-3004 <b>Fax:</b> (262) 542-5631				
P.O. Number		Terms	Rep	Ship Via	ID/Status	Level	FOB	
TBD		TBD	Jake Robbins	R&L Carriers	VAR-Value	Silver	Lockport, NY	
Qty	Part #	Description			Wt	List Price	Unit Price	Ext. Price
64	RF-ERC36YLW-P	Engineered Rubber Curbing - 5" high x 6" wide x 36" long - w/ yellow stripes and post hole			1,728	\$116.26	\$77.51	\$4,960.64
64	RF-ERCYLWP	Hardware - ERC - 3" Round Delineator Post Yellow 36" high w/connector, with 3" wide reflective stripe and hardware for Engineered Rubber Curb			192	\$39.59	\$28.28	\$1,809.92
64	RF-ERC36HWK	Hardware Kit - Engineered Rubber Curb (Flex Kurb): 1/2" x 8" lag bolts (3), washer 1/2" x 1" (3), 3" lag shields, (3), black rubber caps (3), dual connector (dog bone) (1)			320	\$14.97	\$12.56	\$803.84
<b>Estimated 2-Day Transit Time- Includes Limited Access and Liftgate Service</b>								
1	RF-ASC	Prepaid Shipping & Handling to Customer				\$0.00	\$389.48	\$389.48

**SubTotal** \$7,963.88

**Total Weight:** 2,240 **Sales Tax** \$0.00

**Total** **\$7,963.88**

Thank you for the opportunity to quote you on our American made recycled products, made with American sourced recycled materials, and manufactured by American workers. RubberForm is one of the only U.S. Manufacturer of these types of recycled and composite products.

FOB Our Plants: Freight charges are valid for 7 business days and product quotes are valid for 30 days from date of quote. Freight charges are subject to change based on Fuel Surcharges. If your delivery requires services such as liftgate, call ahead, appointment, limited access, residential delivery, or other special delivery services, let us know as soon as possible so that we can adjust your shipping requirements and rate. If any delivery services are added or requested after your order ships our plants, you will be responsible to pay for those services.

RubberForm Recycled Products, LLC does not warrant any installation work and specifically disclaims liability for any direct or indirect

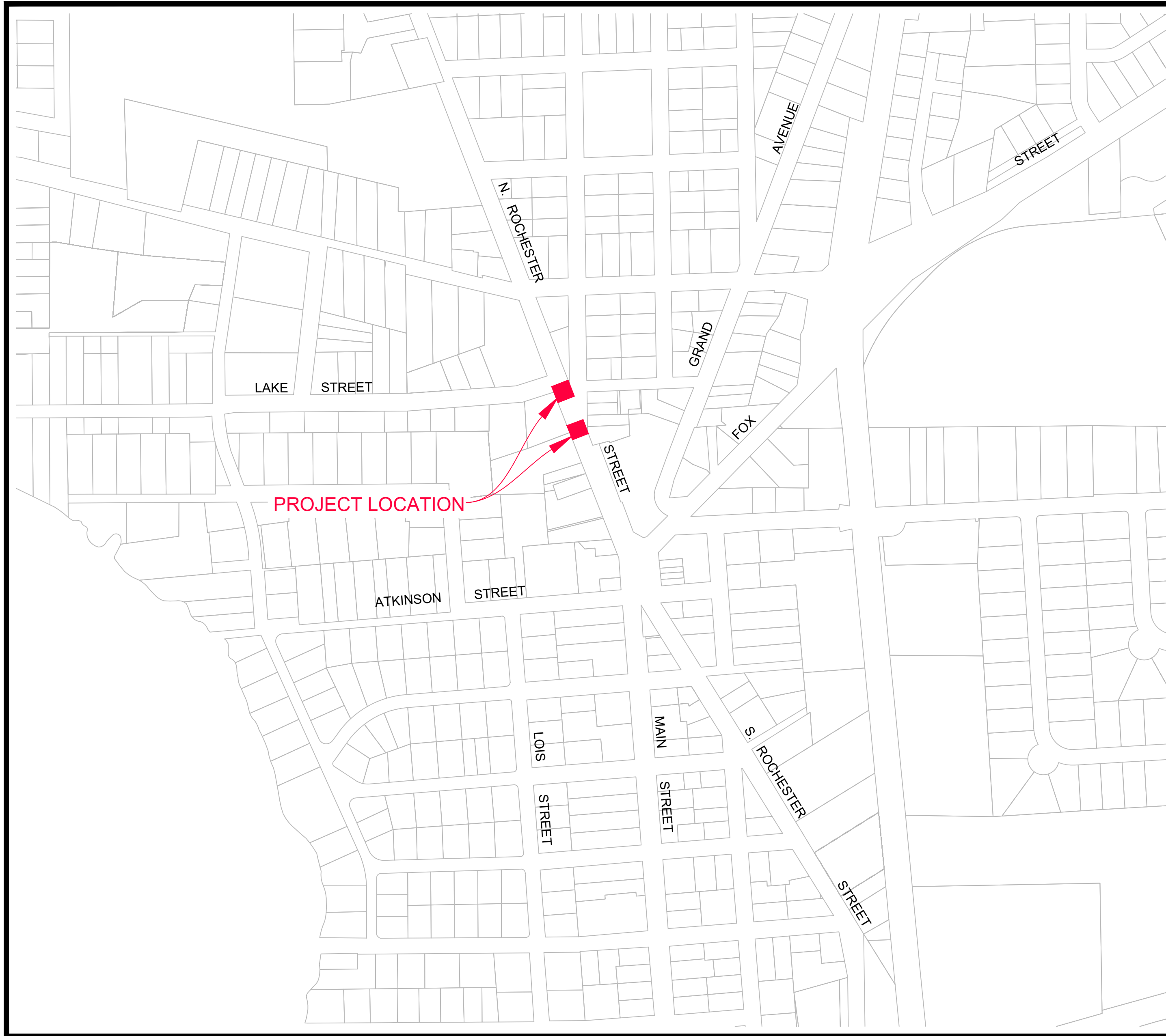


where the rubber meets the road one more time™

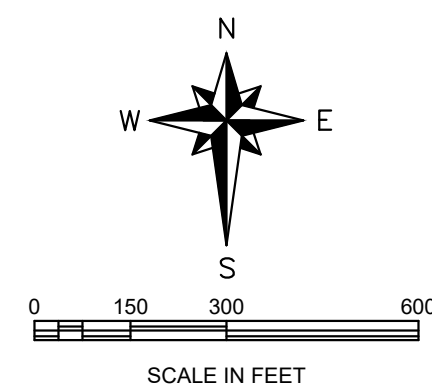




**ROCHESTER STREET TEMPORARY  
PEDESTRIAN BUMP-OUTS  
VILLAGE OF MUKWONAGO  
WAUKESHA/ WALWORTH COUNTIES, WISCONSIN**



ORIGINAL PLAN SET  
IS IN COLOR



COPYRIGHT © 2022 RUEKERT & MIELKE, INC

SHEET INDEX		
SHEET NO.	LOCATION	DESCRIPTION
ID-01	IN: NORTH ROCHESTER STREET PROPOSED TEMPORARY PEDESTRIAN BUMP-OUT	FROM: LAKE STREET TO: 230' SOUTHEAST OF LAKE STREET
DT-01		CONSTRUCTION DETAILS

[illegible]

**CHECKED BY:** \_\_\_\_\_

 **Ruekert • Mielke**

Waukesha • Kenosha • Madison

Global Water Center • Fox Valley

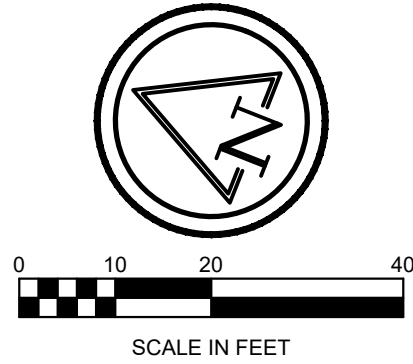
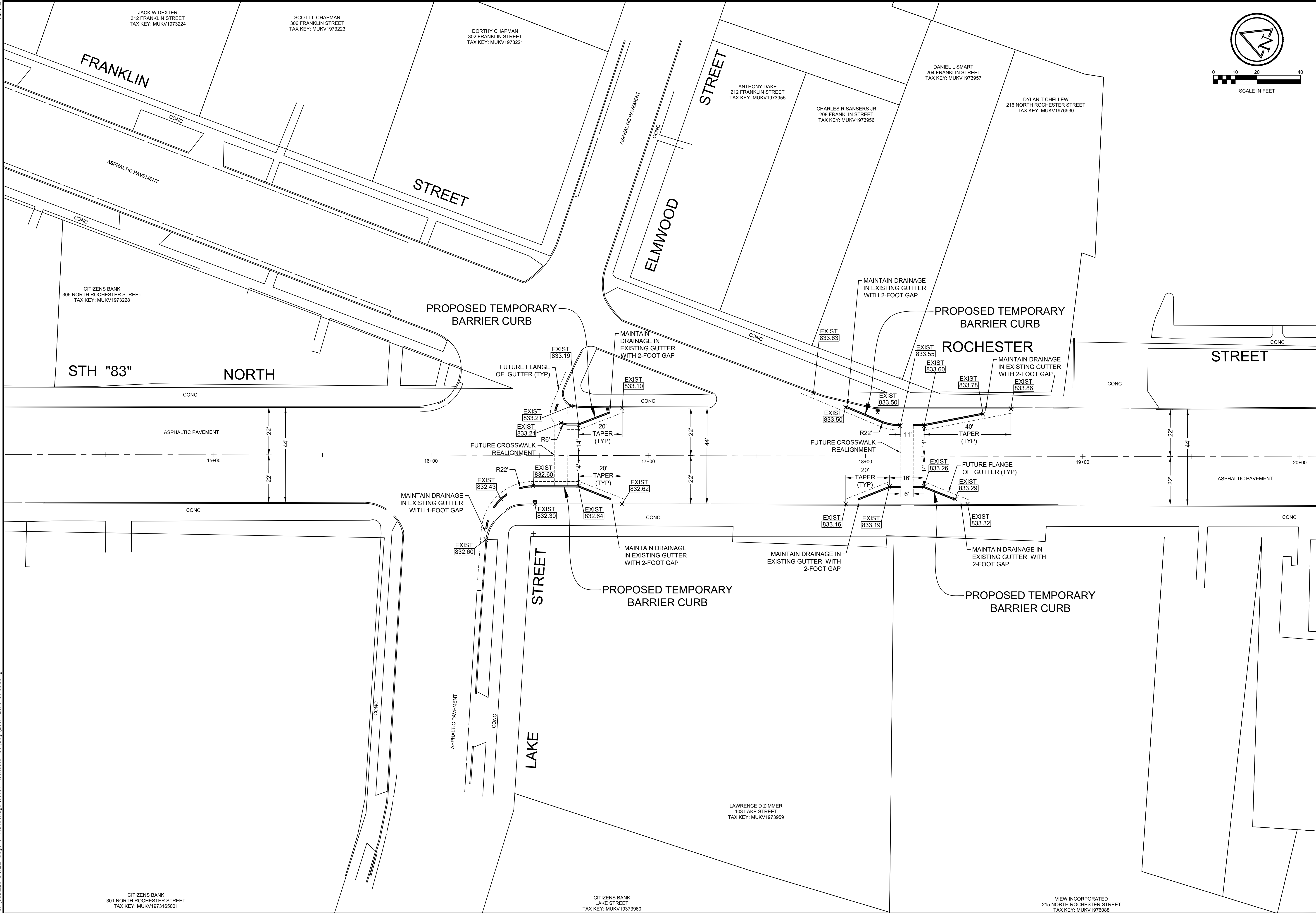
[www.ruekertmielke.com](http://www.ruekertmielke.com)

PROJECT NUMBER:12-10157.200



Jan 06, 2022 1:21pm PLOTTED BY: AEbright SAVED BY: MMchalski  
IMAGES: 20210701 STH83 & Fox St 6609; RM SQUARE\_Full Color-Print;  
REFS: rm2345; RM000-BRANCH OFFICES; Pmbarspo-6609; WAUKESHA NAD83; Albarspo-6609; Tax Keys: Pbarspo-6609  
S:\CD\2019\12\_Village of Mukwonago\10157\_Rochester St Vg V Cox Lake Street.dwg

RM2345



7 6 5 4 3 2 1		A B C D E F G H I J K L M N O P Q R S T U V W X Y Z	
Ruekert • Mielke Waukesha • Kenosha • Madison Global Water Center • Fox Valley www.ruekertmielke.com			
ROCHESTER STREET TEMPORARY PEDESTRIAN BUMP-OUTS PROPOSED TEMPORARY PEDESTRIAN BUMP-OUT IN: NORTH ROCHESTER STREET FROM: LAKE STREET TO: 230' SOUTHEAST OF LAKE STREET VILLAGE OF MUKWONAGO WAUKESHA / WALWORTH COUNTIES, WISCONSIN			
© COPYRIGHT 2022 RUEKERT & MIELKE INC.			
DESIGNED BY: MEM			
DRAFTED BY: APE			
CHECKED BY: JJW			
DATE: JANUARY 2022			
FILE NO. 12-10157.200			
SHEET NO. ID-01			

www.ruekertmielke.com






The RubberForm Engineered Rubber Curb is a rugged, temporary or permanent curb material manufactured from heavy-duty recycled rubber. Easily installed, it may be field-formed down to a 5" radius or pre-formed down to a 1" radius. No excavation is required, and it can repeatedly withstand class 8 truck impacts. RubberForm Engineered Curb is designed out of 100% heavy-duty recycled rubber for performance that outlasts concrete curbing with hard-wearing durability and low maintenance.


The Engineered Rubber Curb is a completely customer-designed rubber curbing that can be made into pre-formed traffic circles, islands, center medians and other traffic calming shapes formed to your specification. It is ideal for concrete curb replacement, curb extensions or permanent sidewalks.

### Features:


- 100% high-quality recycled rubber
- Includes 3 molded holes for easy installation with lag bolts or rebar spike mooring
- Extremely durable: tough enough for heavy traffic impacts
- Resistant to temperature variations, UV light, oils /fuels, salts, moisture and damage-without tearing, chipping, cracking or crumbling
- Economical and easy to maintain
- Flexible: conforms to road curvature and any asphalt or concrete surface
- Easy to install, remove and relocate - for temporary or permanent use
- Patented
- Made in the U.S.A.




100% Recycled Material



UV Resistant



Made in the USA



LEED Certified

 RUBBERFORM RECYCLED PRODUCTS, LLC  
Tel 716-478-0404 // Fax 716-478-0408 // sales@rubberform.com  
RubberForm.com // 75 Michigan St. Lockport, NY 14094



### Specifications:

- 32 lbs per curb
- 6"H x 6"W x 36"L
- 3 mounting holes per curb

### Models:

- RF-ERC36**
- Engineered Rubber Curb plain black

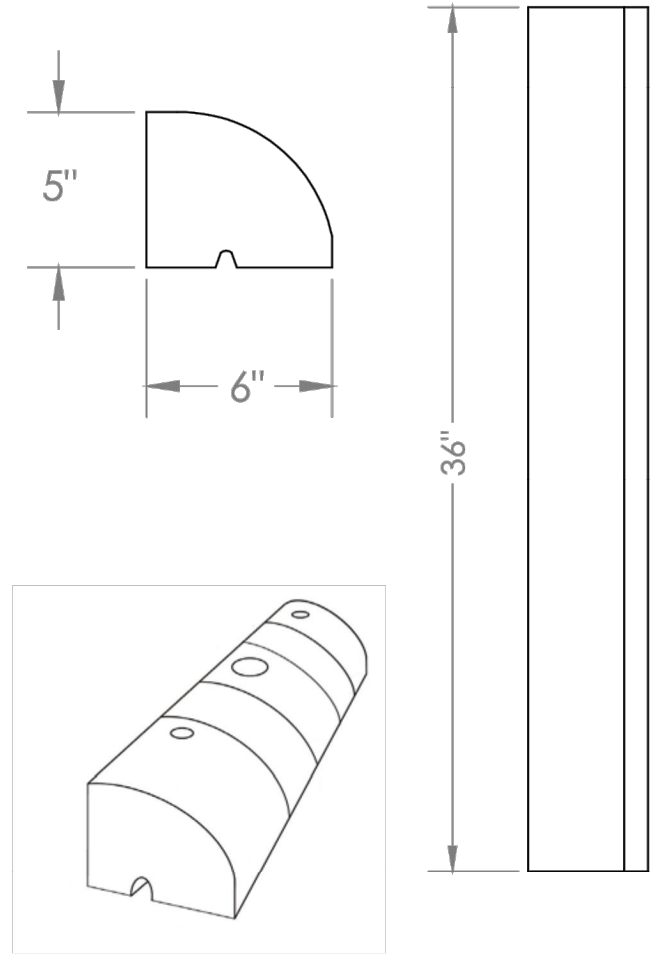
**RF-ERC36S**

- Engineered Rubber Curb with yellow or white safety paint

### Hardware:

**RF-ERCLB**

- 3 Lag bolts
- 3 Anchors
- 3 Washers
- Adhesive



 RUBBERFORM RECYCLED PRODUCTS, LLC  
Tel 716-478-0404 // Fax 716-478-0408 // sales@rubberform.com  
RubberForm.com // 75 Michigan St. Lockport, NY 14094

ROCHESTER STREET TEMPORARY PEDESTRIAN BUMP-OUTS

CONSTRUCTION DETAILS

VILLAGE OF MUKWONAGO  
WAUKESHA/ WALWORTH COUNTIES, WISCONSIN

© COPYRIGHT 2022  
RUEKERT & MIELKE INC.

DESIGNED BY: MEM

DRAFTED BY: APE

CHECKED BY: JJW

DATE: JANUARY 2022

FILE NO.  
**12-10157.200**

SHEET NO.  
**DT-01**

 **Ruekert • Mielke**

Waukesha • Kenosha • Madison

Global Water Center • Fox Valley

[www.ruekertmielke.com](http://www.ruekertmielke.com)

7	6	5	4	3	2	1	TOWN: 5N
Δ	2	1	0	0	0	0	RANGE: 18E
SECTION(S): 36 NW							



# VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

<b>DATE:</b>	1/20/2022	<b>NUMBER:</b>	
--------------	-----------	----------------	--

<b>VENDOR NAME &amp; ADDRESS:</b>	<b>SHIP TO:</b>
The Expeditors, Inc. 139 N. Main Str. Dousman, Wi. 53118	N/A

<b>DEPT NAME:</b>	<b>SUGGESTED VENDOR</b>	<b>AUTHORIZED SIGNATURE</b>
WWTF Utility	The Expeditors, Inc.	<i>Wayne Castan</i>

<b>BUDGETED ITEM?</b>	Yes, \$15,000	<b>BUDGETED SOURCE:</b>	WWTF Operating Budget
-----------------------	------------------	-------------------------	--------------------------

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	Approximately 28,000 LF	Annual Sanitary Sewer Televising	\$0.52/LF	\$14,560	620-8030- 531000
			<b>TOTAL</b>	<b>\$14,560</b>	

FINANCE COMMITTEE USE ONLY	
<b>APPROVED (COMMITTEE INITIALS):</b>	
<b>DATE:</b>	
SPECIAL INSTRUCTIONS	



# The Expeditors, Inc.

## QUOTATION

**CUSTOMER:** Village of Mukwonago

**QUOTE DATE:** 1-19-22

**CONTACT:** Dave Brown

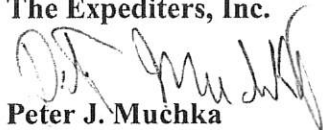
**PROJECT:** 2022 Sanitary Sewer Televising

**WORK DESCRIPTION:** Televis 28,000' LF of 8"-18" Sanitary Sewer

**QUOTE:** 28,000 X .52 = \$14,560.00

Thank you for the opportunity to bid this work. If you have any questions, please feel free to call us at 1-800-657-0879.

Sincerely,  
The Expeditors, Inc.



Peter J. Muchka

**CUSTOMER SIGNATURE:**

139 N. Main St. Dousman, WI. 53118  
Phone 800-657-0879 Fax 800-261-3582  
theexpeditors@aol.com



## Agenda Item Cover Report

<b>Date:</b> <b>1/26/2022</b>	<b>Committee/Board:</b> <b>Public Works Committee</b>
<b>Submitted by:</b> <b>Wayne Castle</b>	<b>Department:</b> <b>Sewer Utility</b>
<b>Date of Committee Action:</b> <b>2/2/2022</b>	<b>Date of Village Board Action:</b> <b>2/16/2022</b>

**Subject:**  
Atkinson LS Easement purchase at 210 Shore Drive

**Executive Summary:**  
This was the negotiated easement for the new check valve building for Atkinson LS upgrade which is currently out to bid and scheduled for 2022. This is for a temporary construction easement and a permanent easement for the new 8' X 10' check valve building.

**Fiscal Impact:**  
\$8,250

**Executive Recommendation/Action:**  
COW is asked to approve and make recommendation to the Village Board for approval of the purchase and payment for the Sewer Utility Easement at 210 Shore Drive for the sum of \$8,250.

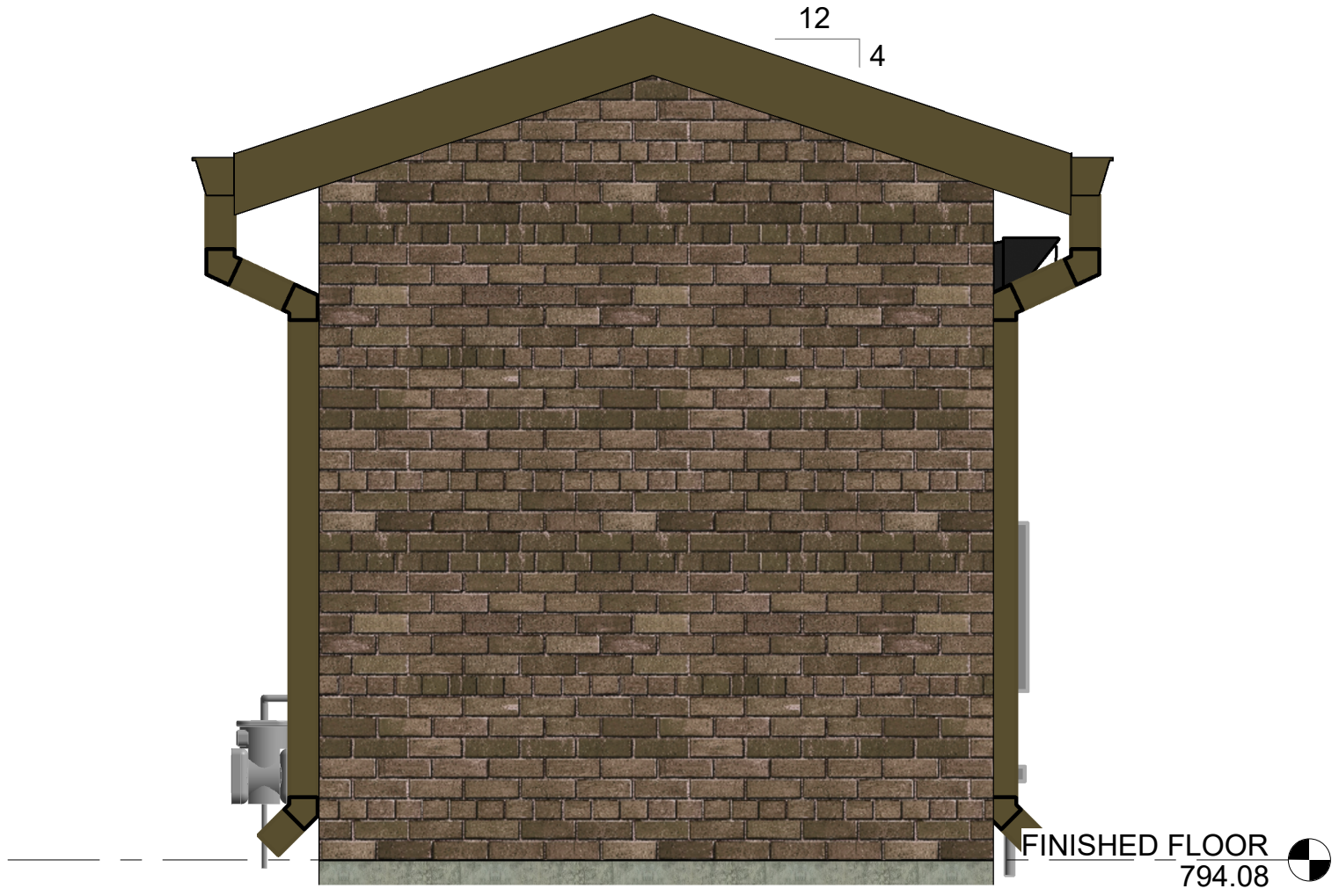
☒ **Attachments Included**



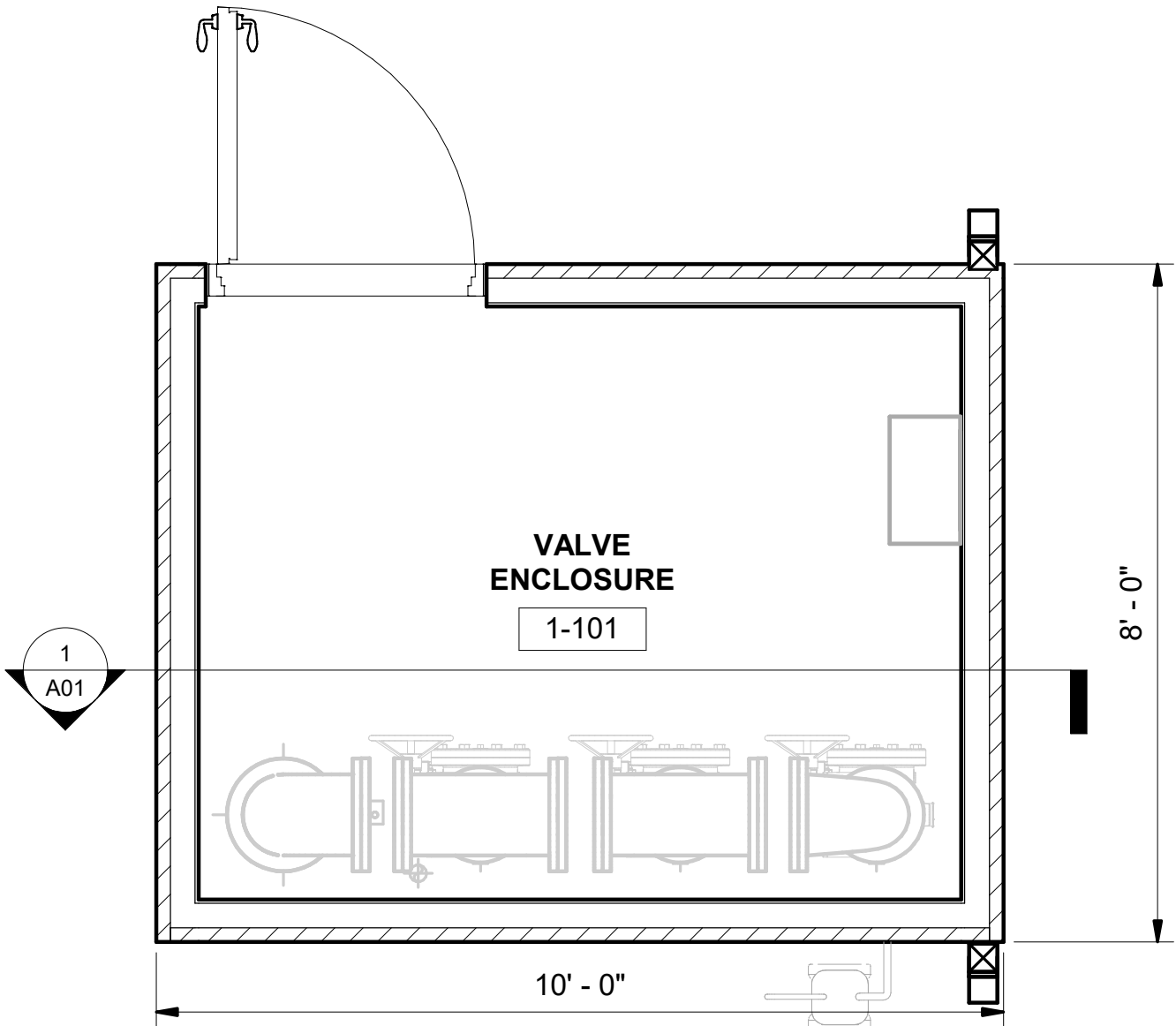
BIM\_260/12-10131 Atkinson Pump Station/12-10131-RA model.rvt  
11/8/2021 10:29:59 AM



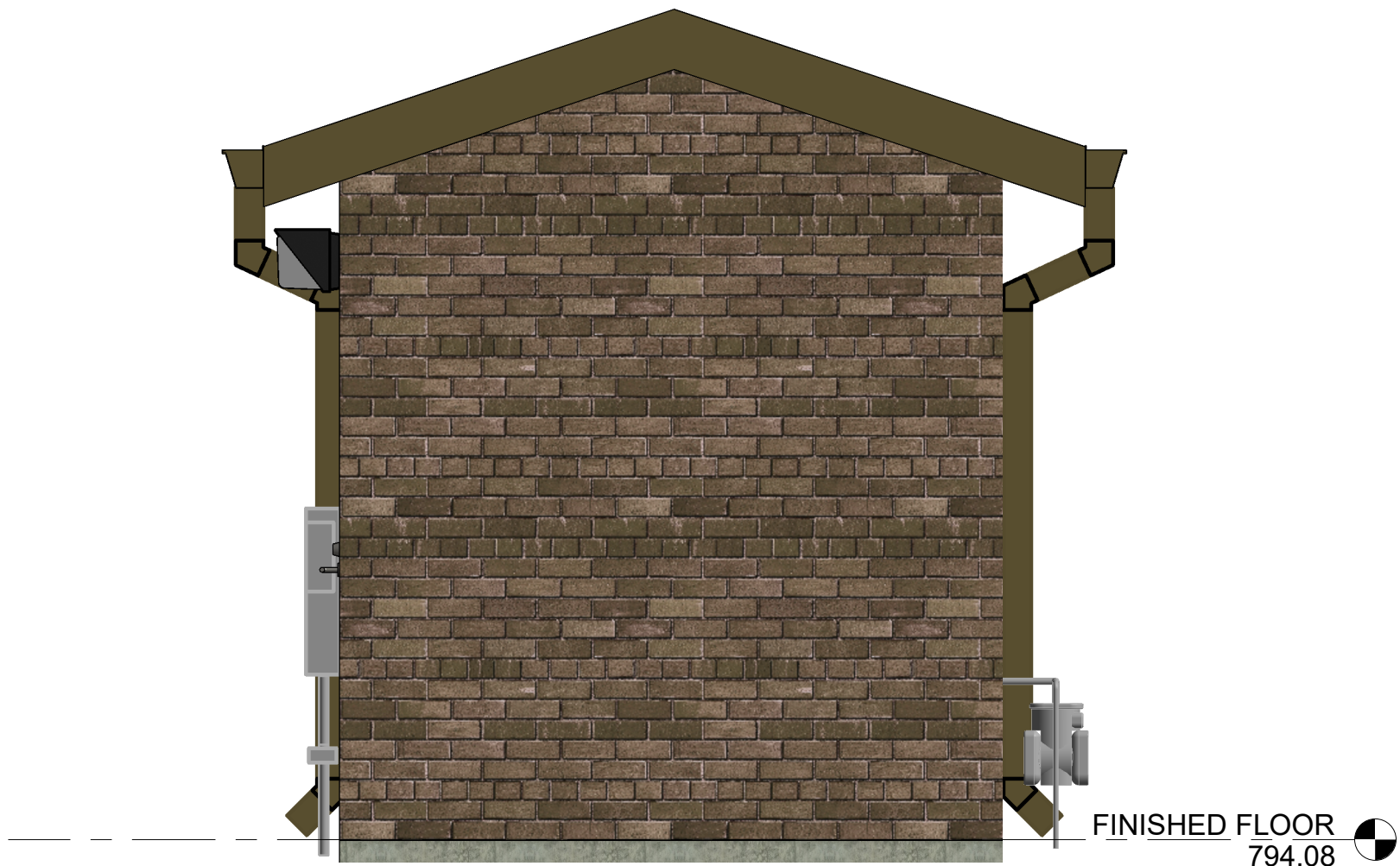
SOUTHEAST ELEVATION  
SCALE: 1/2" = 1'-0"



NORTHEAST ELEVATION  
SCALE: 1/2" = 1'-0"



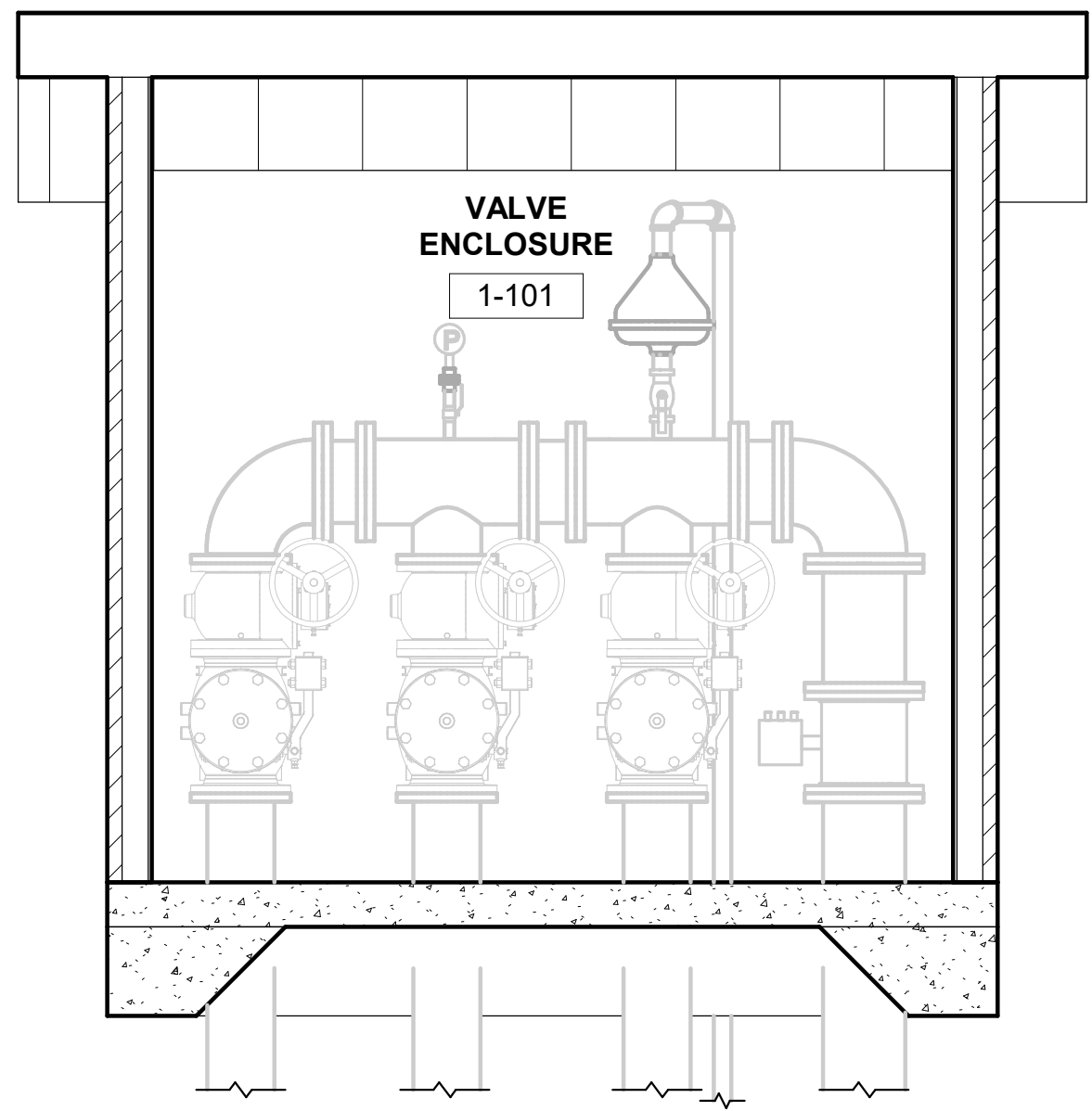
FLOOR PLAN  
SCALE: 1/2" = 1'-0"



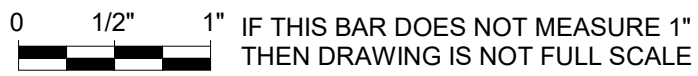
SOUTHWEST ELEVATION  
SCALE: 1/2" = 1'-0"



NORTHWEST ELEVATION  
SCALE: 1/2" = 1'-0"



Section 1  
SCALE: 1/2" = 1'-0"



1 2 3 4 5 6 7						
RUEKERT & MIELKE						
Waukesha • Kenosha • Madison Global Water Center • Fox Valley www.ruekertmielke.com						
ATKINSON PUMP STATION IMPROVEMENTS LIFT STATION PLANS VILLAGE OF MUKWONAGO WAUKESHA COUNTY, WI						
© COPYRIGHT RUEKERT & MIELKE INC.						
DESIGN BY: DJH						
DRAFTED BY: WCB						
CHECKED BY: DWA						
DATE: January, 2021						
FILE NO. 12-10131						
DRAWING NO. 11						
SHEET NO. A01						



Parcel No.	Owner's Name	Make Check Payable to:	Property Address	Owner's Address	Amount of Check	SS # / EIN
Under Plu	Benjamin J Vander Pluym and Jessica R Treffinger	Benjamin J Vander Pluym and Jessica R Treffinger	210 Shore Drive Mukwonago, WI 53149	210 Shore Drive Mukwonago, WI 53149	\$8,250.00	387-25-7922

Please mail checks to:  
 Marc McSorley  
 Single Source Inc.  
 250 Bishops Way, Suite 102  
 Brookfield, WI 53005

# PERMANENT LIMITED EASEMENT

Exempt from fee: s.77.25(2r) Wis. Stats.  
LPA1552 04/2010 (Replaces LPA3043) Ch. 84 Wis. Stats.

**THIS EASEMENT**, made by Benjamin J Vander Pluym and Jessica R Treffinger GRANTOR, conveys a permanent limited easement as described below to the Village of Mukwonago, GRANTEE, for the sum of **Eight Thousand Two Hundred Fifty** dollars (\$ **8,250.00**) for the purpose of: lift station construction

Any person named in this conveyance may make an appeal from the amount of compensation within six months after the date of recording of this conveyance as set forth in s.32.05(2a) Wisconsin Statutes. For the purpose of any such appeal, the amount of compensation stated on the conveyance shall be treated as the award, and the date the conveyance is recorded shall be treated as the date of taking and the date of evaluation.

Other persons having an interest of record in the property:

**Legal Description Is Attached And Made A Part Of This Document By Reference**

This space is reserved for recording data

Return to

Single Source Inc.  
Attn: Marc McSorley  
250 Bishops Way, Suite 102  
Brookfield, WI 53005

Parcel Identification Number/Tax Key Number  
MUKV1976062



*Ben Vander Pluym*  
(Signature)

(Signature)

(Print Name)

*Jessica Treffinger*  
(Signature)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

*1/22/22*  
(Date)

(Date)

State of Wisconsin )

*Waukesha* ) ss.

County )

On the above date, this instrument was acknowledged before me by the named person(s).

*Marc McSorley*  
(Signature, Notary Public, State of Wisconsin)

(Print or Type Name, Notary Public, State of Wisconsin)

*2/7/24*  
(Date Commission Expires)

(Date Commission Expires)

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
\* Ben Vander Pluym

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.  
\* 210 Shore Drive

**6** City, state, and ZIP code  
\* Mukwonago, WI 53149

**7** List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

3 8 7 - 2 5 - 7 9 2 2

or

**Employer identification number**

- - - - -

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ►

\* Ben Vander Pluym

Date ►

1/22/22

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

# NOMINAL PAYMENT PARCEL - WAIVER OF APPRAISAL RECOMMENDATION AND APPROVAL

Ch. 32 Wis. Stats.

Owner <b>Benjamin J Vander Pluym and Jessica R Treffinger</b>	Area and Interest Required 445 PLE and 828 SF TLE
--	--

## Allocation

Land		Sq. Ft.	X	\$	/sf	=	\$ 0
		Sq. Ft.	X	\$	/sf	=	\$ 0
Permanent Limited Easement	445	Sq. Ft.	X	\$4.00	/sf	=	\$ 1,780
Temporary Limited Easement (TLE)	828	Sq. Ft.	X	\$4.00 x 8% x 1 Yrs.	/sf	=	\$ 264.96
Fencing						=	\$ 0
Landscaping	Pine tree, hardwood, bush					=	\$ 1,500
Improvements						=	\$ 0
Other						=	\$ 0
Total Damages						=	\$ 3,544.96
Rounded To						=	<del>\$ 3,600.00</del>

\$8,250.00  
22  
BTR

The undersigned owner(s), having been fully informed of the right to have the property appraised, and to receive just compensation based upon an appraisal, have decided to waive the right to an appraisal and agree to accept settlement in the above-stated amount as full payment for the parcel stated, subject to approval by the Village of Mukwonago.

The undersigned owner(s) further state that the decision to waive the right of an appraisal was made without undue influences or coercive action of any nature.

It is intended that the instrument of conveyance will be executed upon presentation by the City of West Allis agents or representatives.

X <u>Ben Vander Pluym</u> 1/22/22 Owner Signature (Benjamin J Vander Pluym)      Date	X _____ Owner Signature      Date
X <u>Jessica Vander Pluym</u> 1/22/22 Owner Signature (Jessica R Treffinger)      Date	X _____ Owner Signature      Date

## For Office Use Only

**APPROVED FOR: Village of Mukwonago**

X \_\_\_\_\_  
Date

Project ID <b>Lift Station</b>	County <b>Waukesha</b>	Parcel No.: <b>Vander Pluym and Treffinger</b>
-----------------------------------	---------------------------	---



# STATEMENT TO CONSTRUCTION ENGINEER

Ipa1528 8/2011 (Replaces DT3034) s. 84.09 Wis. Stats.

Provide copies to: project engineer, parcel folder and owner

Owner Name(s) Benjamin J Vander Pluym and Jessica R Treffinger	Address 210 Shore Drive Mukwonago, WI 53149-1544	Area code - phone Home: Cell: Work:
Tenant, if any	Address	Area code - phone Home: Cell: Work:


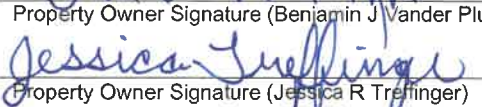
- Basic concepts of construction project have been explained to owner.
- All commitments agreed upon between negotiator and property owner are listed below.
- No other commitments, either verbal or implied, are valid.
- All commitments are subject to approval of WisDOT.

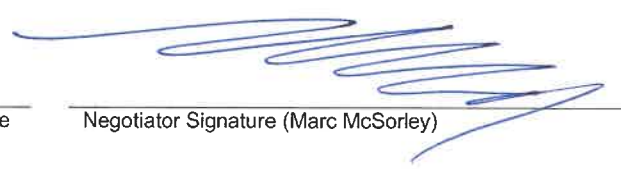
Commitments made (fences, driveways, trees, drainage or other items):

NONE.

Other matters of interest and owner concerns:

NONE.

 1/22/22  
Property Owner Signature (Benjamin J Vander Pluym) Date  
 1/22/22  
Property Owner Signature (Jessica R Treffinger) Date

 1/22/22  
Negotiator Signature (Marc McSorley) Date

Commitments Approved:

Approving Authority Signature and Title

Date

Project Lift Station

County: Waukesha

Parcel No.: Vander Pluym and Treffinger

# EXHIBIT "A"

SHEET 1 OF 1

## PROPOSED AREA FOR PERMANENT EASEMENT ACROSS LOT 8, BLOCK 8, MUKWONAGO SHORE SUBDIVISION

Being part of Lot 8, Block 8, Mukwonago Shore Subdivision, located in the SE 1/4 and the SW 1/4 of Section 26, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

### Description:

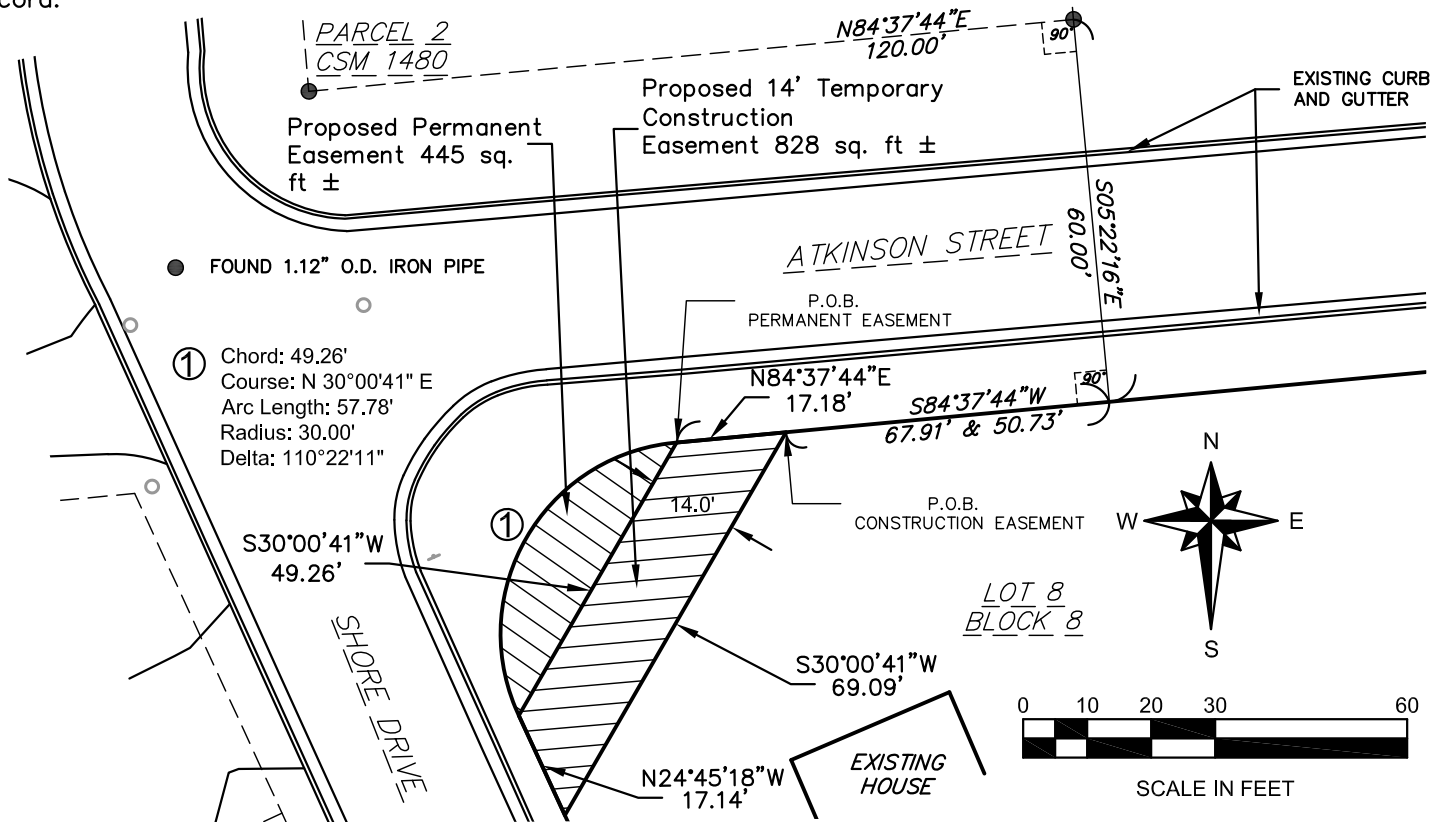
Being part of Lot 8, Block 8, Mukwonago Shores Subdivision. located in the SE 1/4 and the SW 1/4 of Section 26, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

### PERMANENT EASEMENT:

Commencing at the Southeasterly corner of Parcel 2 of CSM 1480; thence S05°22'16"E, a distance of 60.00 feet to the Southerly Right-of-Way (ROW) line of Atkinson Street; thence S84°37'44"W along said line, a distance of 67.91 feet to the POINT OF BEGINNING (POB); thence S30°01'41"W, a distance of 49.26 feet to the Easterly ROW line of Shore Drive; thence 57.78 feet along the arc of a curve to the right; whose radius is 30.00 feet; and whose chord bears N30°01'41"E, 49.26 feet to the POINT OF BEGINNING, containing 445 square feet more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.

### TEMPORARY CONSTRUCTION EASEMENT:

Commencing at the Southeasterly corner of Parcel 2 of CSM 1480; thence S05°22'16"E, a distance of 60.00 feet to the Southerly ROW line of Atkinson Street; thence S84°37'44"W along said line, a distance of 50.73 feet to the POINT OF BEGINNING (POB); thence S30°00'41"W, a distance of 69.09 feet to the Easterly ROW line of Shore Drive; thence N24°45'18"W, a distance of 17.14 feet; thence N30°00'41"E, a distance of 49.26 feet to the Southerly ROW line of Atkinson Street; thence N84°37'44"E, a distance of 17.18 feet to the POINT OF BEGINNING, containing 828 square feet more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.



 **Ruekert • Mielke**  
[www.ruekertmielke.com](http://www.ruekertmielke.com)

**PREPARED FOR:**  
Village of Mukwonago  
440 River Crest Ct.  
Mukwonago, WI 53149

**PREPARED BY:**  
Ruekert & Mielke, Inc.  
W233 N2080 Ridgeway Pkwy.  
Waukesha, WI 53188

## VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

<b>DATE:</b>	1/26/2022	<b>NUMBER:</b>	
--------------	-----------	----------------	--

<b>VENDOR NAME &amp; ADDRESS:</b>	<b>SHIP TO:</b>
Lynch Chrysler 282 E. Wolf Run Mukwonago WI, 53149	1200 Holz PKWY

<b>DEPT NAME:</b>	<b>SUGGESTED VENDOR</b>	<b>AUTHORIZED SIGNATURE</b>
Water Utility	Lynch Chrysler	<i>Wayne Cast</i>

<b>BUDGETED ITEM?</b>	Yes	<b>BUDGETED SOURCE:</b>	Capital Budget
-----------------------	-----	-------------------------	----------------

ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	1	2022 Ram ProMaster 3500 High Roof and vehicle upfit	\$68,808.00	\$68,808.00	
			<b>TOTAL</b>	\$68,808.00	

Only one price was obtained due to current supply chain issues which are explained in the attached email from Lynch Chrysler. In order to get this vehicle this year we needed to move forward with this purchase based on the very limited allocations of this particular vehicle to the State of Wisconsin. Vehicle was originally to replace another vehicle but with the re-organization within the Utility that happened after the capital budget was approved it was decided that we will not be trading the other vehicle in and that this purchase will be an addition to our fleet.

<b>FINANCE COMMITTEE USE ONLY</b>	
<b>APPROVED (COMMITTEE INITIALS):</b>	
<b>DATE:</b>	
<b>SPECIAL INSTRUCTIONS</b>	

## Wayne Castle

---

**From:** James Carrillo <jcarrillo@shoplynch.com>  
**Sent:** Wednesday, January 12, 2022 6:09 PM  
**To:** Wayne Castle  
**Subject:** RAM Promaster  
**Attachments:** Village of Mukwonago POC.pdf; Village of Mukwonago PA.pdf; Village of Mukwonago Upfit.pdf

**CAUTION: This email originated from outside the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good evening Wayne,

Per our conversation I have attached a copy of the Purchase Order Confirmation, purchase agreement and the upfit details. I spent a fair amount of time trying to pull state pricing on this for you and was finally able to get some clarity on why I couldn't find it. To be frank, for 2022 it doesn't exist. Due to lack of inventory and extreme scheduling restrictions RAM will not be building any fleet orders on Promaster vans for 2022. I have been fighting a lot of situations lately where my fleet customers are trying to order units and purchase them as retail but their retail orders are getting canceled because the factory is assuming that we are just going to reinvoice them as fleet. Looking at the way Promaster vans were moving at the end of 2021 it's no surprise. We were one of two dealerships that had any ground stock on these at the end of the year and sold everyone of them for between 8,000 and 10,000 over MSRP and at that we couldn't keep them on the shelf. I even found several dealerships out there selling models that were 3+ years old over the original MSRP.

I just got my allocation for the first build date that is set to begin in late February. The 15 units that we were allotted represent over half of what was allocated to the entire state of Wisconsin. I have to get all of my orders for this build in by the 15<sup>th</sup> of the month and should expect to see these land somewhere in May/June.

Please let me know if there is any additional information you need.

Thanks Wayne,  
-James

The information contained in or attached to this electronic mail message is confidential, privileged and the exclusive property of Lynch Chrysler Dodge Jeep Ram. This information is to be used solely by the individual or entity named above. Any reproduction, dissemination, fabrication, or manufacture for sale of any information contained in or attached to this message in part or as a whole without the written permission of Lynch Chrysler Dodge Jeep Ram is prohibited. All documents transmitted are not intended to be binding until a hard copy has been manually signed by all parties.

# Purchase Agreement

James Carrillo  
Lynch Mukwonago  
280-282 E Wolf Run  
Mukwonago, WI 53149

Buyer	Co-Buyer	Vehicle
Village and of Mukwonago 440 River Crest Ct Mukwonago, WI 531491759 D: (262) 363-6447, E: (262) 363-6426, C: (262) 441-0723 accountspayable@villageofmukwonago.com		2022 RAM ProMaster 3500 High Roof VIN: Stock #: Mileage: Color:

Purchase Details	
Retail Price:	\$55,125.00
Sales Price:	\$52,265.00
<b>Savings:</b>	<b>\$2,860.00</b>
Accessories:	\$15,950.00
License and Title Fee:	\$194.00
Service Fee:	\$399.00
Total Taxes	\$0.00
<b>Total Sales Price:</b>	<b>\$68,808.00</b>
Trade Allowance:	\$0.00
Trade Payoff:	\$0.00
Trade Equity:	\$0.00
Rebate:	\$0.00
Cash Down:	\$0.00
<b>Cash Price:</b>	<b>\$68,808.00</b>

X

Customer Signature

Date

X

Manager Signature

Date

Disclaimer:

With approved credit and some restrictions apply

Printed 1/12/22 5:30 PM

LYNCH CHRYSLER DODGE JEEP, INC.  
282 WOLF RUN  
MUKWONAGO, WI 531498470

### Configuration Preview

Date Printed: 2022-01-12 6:28 PM      VIN:      Quantity: 1  
Estimated Ship Date:      VON:      Status: BA - Pending order

**Sold to:**  
LYNCH CHRYSLER DODGE JEEP, INC. (60321)  
282 WOLF RUN  
MUKWONAGO, WI 531498470

**Ship to:**  
LYNCH CHRYSLER DODGE JEEP, INC. (60321)  
282 WOLF RUN  
MUKWONAGO, WI 531498470

**Vehicle:**      **2022 3500 CARGO VAN HIGH ROOF (159 IN WB EXT) (VF3L17)**

	Sales Code	Description	MSRP(USD)	FWP(USD)
<b>Model:</b>	VF3L17	3500 CARGO VAN HIGH ROOF (159 IN WB EXT)	45,185	43,125
<b>Package:</b>	22A	Customer Preferred Package 22A	0	0
	ERF	3.6L V6 24V VVT Engine	0	0
	DFH	9-Spd 948TE Auto Transmission	0	0
<b>Paint/Seat/Trim:</b>	PW7	Bright White Clear Coat	0	0
	APA	Monotone Paint	0	0
	*A7	Cloth Buckets Seats	0	0
	-X9	Black	0	0
<b>Options:</b>	XFH	Class IV Receiver Hitch	495	446
	YEP	Manuf Statement of Origin	0	0
	AAC	Driver Convenience Group	1,995	1,796
	ADK	Premium Convenience Group	1,695	1,526
	MDA	Front License Plate Bracket	0	0
	BAJ	220 Amp Alternator	295	266
	BDC	100 Amp Battery	95	86
	CMB	Heated Driver Seat	195	176
	CMC	Heated Passenger Seat	145	130
	CCK	Mopar Slush Mat Front Walk Thru	150	136
	JKV	115V Auxiliary Power Outlet	100	90
	LCP	MOPAR Cargo Area Lighting - LED	285	257
	XPB	MOPAR MasterSHIELD Undercoating	395	356
	MKN	MOPAR Splash Guards - Vehicle Set	215	193
	HDG	Rear Heater - A/C Prep Package	145	130
	CWC	Cargo Partition	445	400
	SDD	Premium Heavy Duty Suspension	245	220
	LNJ	Front Fog Lamps	195	176
	LHL	Auxiliary Switches	145	130
	LMK	Daytime Running Headlamps	75	68
	JVB	Driver Seat - Manual Adjust 6-Way	245	220
	JWB	Frt Pass Seat - Manual Adjust 6-Way	245	220
	XXS	Upfitter Electronic Module (VSIM)	345	310
	5N6	Easy Order	0	0
	151	Zone 51-Chicago	0	0
	4EX	Sales Tracking	0	0
<b>Discounts:</b>	YGV	4.5 Additional Gallons of Gas	0	13
<b>Destination Fees:</b>			1,795	1,795

**Note:** This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



HB:	1,593	Total Price:	<u>55,125</u>	<u>52,265</u>
FFP:	51,817			
EP:	49,852			

Order Type: Retail  
Scheduling Priority: 4-Dealer Order  
Salesperson:  
Customer Name:  
Customer Address:

PSP Month/Week:  
Build Priority: 99

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



U.S. UPFITTERS OF WISCONSIN, INC.  
 3515 N 127TH STREET  
 BROOKFIELD, WI 53005  
 Phone 262-373-0454  
 Toll Free 800-377-5652  
 www.inlad.com

# Quote

Date	Quote#
10/21/2021	32480

<b>Name / Address</b>
Lynch Chrysler Jeep Dodge Ram 282 E. Wolf Run Mukwonago, WI 53149 Ship To Lynch Chrysler Jeep Dodge Ram 282 E. Wolf Run Mukwonago, WI 53149

--

P.O. No.	Terms	Phone #	Fax #
	Net 15	262-514-4000	

Item	Description	Qty	Cost	Total
	(James carrillo) 262-378-3578 (ProMaster 159" Ext. HR) jcarrillo@shoplynch.com			
	*****Assuming Factory Bulkhead*****			
	Driver Side			
	Shelf over wheelwell *****Air Compressor DS front corner w/inverter*****			
RD-N5-RA72-4	Aluminum Shelving Unit for High Roof Van, 14" x 62" x 72"	1		
RD-N5-PS20-8	NEW Partskeeper with 8 Cases and 2 Shelves	2		
RD-62-U1114	14" deep plastic bin with a center divider	10		
	Passenger Side			
RD-S3-WA48-1	WORKBENCH 18D 48W 40 H	1		
Install Labor	Assembly & Installation Charge	1		
	Rubber Mat			
LEG-652-043-7021	Pre-Cut Rubber Floor Mat 1/4" thick, ProMaster 159" WB EXT WB, WITH DOOR SILLS	1		
Install Labor	Assembly & Installation Charge	1		
	Double Drop Down Ladder Rack			
WG2291-3-01	EZG2- MID/HIGH ROOF VAN RACK	1		
WG2295-3-01	EZG2- MID/HIGH ROOF LONG KIT	1		
WG2115-0-01	EZ GLIDE 2 Full-size Mounting Rail Kit, 115 in. Promaster	1		
Install Labor	Assembly & Installation Charge	1		
	Corner to Corner Strobes (rear concealed front surface)			

Subtotal

Sales Tax (0.0%)

Total



U.S. UPFITTERS OF WISCONSIN, INC.  
 3515 N 127TH STREET  
 BROOKFIELD, WI 53005  
 Phone 262-373-0454  
 Toll Free 800-377-5652  
 www.inlad.com

# Quote

Date	Quote#
10/21/2021	32480

<b>Name / Address</b>
Lynch Chrysler Jeep Dodge Ram 282 E. Wolf Run

Mukwonago, WI 53149 <b>Ship To</b>  Lynch Chrysler Jeep Dodge Ram 282 E. Wolf Run Mukwonago, WI 53149
--

P.O. No.	Terms	Phone #	Fax #
	Net 15	262-514-4000	

Item	Description	Qty	Cost	Total
EC9014A	Concealed LED: Hide-A-LED, (6 LED), headlight/surface mountable, 12-24VDC, 16 flash patterns, amber	4		
Electrical Fee	Electrical Parts needed for install. Cable/Wire, Fuse & Fuse Holders and Terminal, ECT.	1		
Install Labor	Assembly & Installation Charge	1		
	Back Up Alarm			
EC510	Alarm: Back-up, 97 dB, 12VDC	1		
Install Labor	Assembly & Installation Charge	1		
	Air Compressor mount DS Front			
001P	Huskey 1005020041 SKU	1		
Install Labor	Assembly & Installation Charge	1		
	Tool Box by Side Door			
001P	Huskey Tool Chest SKU. 1004323026	1		
Install Labor	Assembly & Installation Charge	1		
	Inverter 4000 Watt			
	Mini Light Bar (Where is Placement)			
EC5590A	Reflex 5590 Series Amber Light	1		
AM-Switch	AM-Switch	1		
Install Labor	Assembly & Installation Charge	1		
	4000 Watt Inverter to run Compressor			
	*****Van must be running while using inverter*****			
Thor-THPW3000	THOR 3000W PURE SINE WAVE INVERTER 12V W/USB 2.1 MODEL THPW3000			

Subtotal

Sales Tax (0.0%)

Total



U.S. UPFITTERS OF WISCONSIN, INC.  
 3515 N 127TH STREET  
 BROOKFIELD, WI 53005  
 Phone 262-373-0454  
 Toll Free 800-377-5652  
 www.inlad.com

# Quote

Date	Quote#
10/21/2021	32480

<b>Name / Address</b>
Lynch Chrysler Jeep Dodge Ram 282 E. Wolf Run Mukwonago, WI 53149 Ship To Lynch Chrysler Jeep Dodge Ram 282 E. Wolf Run Mukwonago, WI 53149

--

P.O. No.	Terms	Phone #	Fax #
	Net 15	262-514-4000	

Item	Description	Qty	Cost	Total
TBS-PAC-200	Battery Isolator/Relay, 200A High Current Relay	1		
BATP-BAT31DC...	Group 31 Marine Grade Deep Cycle Battery	1		
BATP-BATBOX	Group 31 Battery Box	1		
Electrical Fee	Electrical Parts needed for install. Cable/Wire, Fuse & Fuse Holders and Terminal, ECT.	1		
Install Labor	Assembly & Installation Charge	1		
RD-6072	8" Swivel Hook, Tumbled Aluminum, 4" Opening	6		
	***Leave the hooks loose***			
	*****The pricing has been marked up to compensate long wait to get van*****			
	Placement Wayne 262-441-1366			

Signature	Subtotal
	Sales Tax (0.0%) \$0.00
	<b>Total</b>