

Village of Mukwonago  
**Notice of Meeting and Agenda**

**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, April 6, 2022**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

**1. Call to Order**

**2. Roll Call**

**3. Comments from the Public**

*Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.*

**4. Approval of Minutes**

4.1 Approve Committee of the Whole Minutes of March 2, 2022.

[2022-03-02 COW Draft Minutes](#)

**5. Finance Committee, Trustee Meiners**

*Discussion and action possible on the following items.*

5.1 Monthly Treasury Report and Revenue/Expenditure guideline report for February

*(this is for discussion and information purposes only, no action is required)*

[2022-02 February Revenue & Expenditure Report.pdf](#)

[2022-02 February Treasury Report.pdf](#)

5.2 Discussion and possible recommendation to approve Accounts Payable vouchers in the amount of \$501,206.75

[VB AP Packet 040622.pdf](#)

5.3 Discussion and possible recommendation to approve an extension and amendment of the existing Tower/Land Lease Agreement with Cello Partnership d/b/a Verizon Wireless.

[Tower Land Lease with Verizon Wireless](#)

**6. Health and Recreation Committee, Trustee Decker**

*Discussion and action possible on the following items*

- 6.1 Update on the (CORP) Comprehensive Outdoor Recreation Plan process.  
[Mukwonago CORP April 6 Meeting Packet Memo](#)
- 6.2 Discussion and possible recommendation on a Park Permit for Phantom Glen Park on July 3, 2022 for a Joint Fireworks display with Phantom Lakes Management District.  
[Signed Phantom Glen 2022-7-3 Rental](#)

## **7. Library Board of Trustees, Trustee Brill**

- 7.1 Library Director Report for the month of March 2022. (for information only, no action required)  
[Library Director Report - 2022-03.pdf](#)

## **8. Public Works Committee, Trustee Brill**

*Discussion and action possible on the following items*

- 8.1 Discussion and possible recommendation on Resolution 2022-28 a Resolution to name unimproved Right of Way within the Village Limits, that the portion of East-West unimproved Right-of-Way, off of E Wolf Run, to be called "Deback Drive" and that the portion of North-South unimproved Right-of-Way, off of Maple Ave, be called "Quail Boulevard."  
[RESOLUTION 2022-28 \(Naming of Deback-Quail\)](#)  
[Staff Report - Street Names for CSM 11997](#)
- 8.2 Discussion and possible recommendation to award the 2022 Mukwonago professional inspection to AYRES, pending final approval by the village attorney for the Mukwonago Dam inspection in the amount of \$2,750.00.  
[Mukwonago Dam Agenda Cover Report](#)  
[AYERS Mukwonago Dam Inspection Proposal.pdf](#)  
[Mead & Hunt PROPOSAL\\_Mukwonago Dam 2022 Insp\\_2-14-2022.pdf](#)  
[MSA 08352006 Contract 3.18.2022.pdf](#)

## **9. Protective Services, Trustee Adler**

*Discussion and action possible on the following items*

- 9.1 Police Report for the month of February 2022. (for information only, no action required)  
[Monthly Report February 2022.pdf](#)
- 9.2 Discussion and possible recommendation on Turnout Gear replacement using settlement money as discussed at the last joint meeting not to exceed \$34,000.  
[Cover Report 2021 Settlement Funds Request for Turnout Gear](#)  
[Innotex Energy TOG Mukwonago quote](#)
- 9.3 Discussion and possible recommendation on the Intercept Agreement with Kettle Moraine Fire Department.  
[KMFD Signed Intercept Agreement 3400](#)  
[NPF and EFD Intercept Revenue 2015-2021](#)

## **10. Village Administrator**

10.1 Update on 200 Grand Ave.

**11. Closed Session**

Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Briohn Builders, Gearbox, and Campbell Construction.

**12. Reconvene into Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

**13. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

### **Wednesday, March 2, 2022**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

#### **Call to Order**

Meeting was called to order by President Winchowky 5:30pm.

#### **Roll Call**

Board Members Present

Daniel Adler  
Eric Brill  
Jim Decker  
Darlene Johnson  
John Meiners  
Roger Walsh  
Fred Winchowky

*Also Present:*

Fred Schnook, Village Administrator  
Diana Dykstra, Village Clerk-Treasurer  
Diana Doherty, Finance Director  
Dan Streit, Police Chief  
Jerad Wegner, Village Engineer  
Nathan Bayer, Village Attorney  
Ron Bittner, Public Works Director  
Wayne Castle, Utilities Director  
Tim Rutenbeck, Building Inspector Supervisor

#### **Comments from the Public**

Micah Roberts, 1616 Honeywell Rd., commented regarding Section 9.2 on the agenda, the Minors Park Task Order. His understanding is the cost is excessive. He looked at them and felt that they need maintenance but there might be other options rather than another study to see if they need repair or engineering. He felt that money could be spent more effectively elsewhere. Additionally recommends getting several cost estimates for field park structure.

#### **Approval of Minutes**

**Approve Minutes of Committee of the Whole meeting of February 2, 2022**

Decker/Johnson motion to approve Minutes of Committee of the Whole meeting of February 2, 2022. Unanimously carried.

#### **Finance Committee, Trustee Meiners**

**Monthly Treasury Report and Revenue/Expenditure Guideline Report for January**

*(For information purposes only, no action required)*

**Discussion and possible recommendation to approve Accounts Payable Vouchers in the amount of \$4,273,789.62.**

Meiners/Decker motion to recommend approval of Accounts Payable Vouchers in the amount of \$4,273,789.62. Unanimously carried.



**Discussion and possible recommendation to approve Resolution 2022-27 Amending the 2021 Adopted Budgets for the General Fund, TID #5, Debt Service, Fire Designated, Village Designated, ARPA, Library, Capital Improvement, Stormwater Utility and Parkland Site Fund.**

Meiners/Decker motion to recommend approval of Resolution 2022-27 Amending the 2021 Adopted Budgets for the General Fund, TID #5, Debt Service, Fire Designated, Village Designated, ARPA, Library, Capital Improvement, Stormwater Utility and Parkland Site Fund. Finance Director Doherty reviewed the changes.  
Motion Unanimously carried.

**Discussion and guidance for the Administrator regarding the Purchase Policy on small contracts.**

Trustee Johnson noted she had been discussing suggestions and ideas to not have all of these comes to the board but felt there should be a minimal amount approved between a certain amount. She feels there should be an approval process with administrator, clerk, finance director and chair. It should be more than just the finance director and the Administrator. Trustee Meiners noted up to \$6,000 he is willing to trust their department heads. He does like the annual list of contracts. Trustee Decker noted we will know if it is unbudgeted.

Trustee Walsh noted it is the responsibility of dept heads to control costs within the budget. He has seen concerns over the last few years discretionary expenses if there is a \$25,000 limit and that gets spent multiple times, and he feels there needs to be competitive bids. President Winchowky noted that policy looks good unless they want to change the policy. He felt each one we see at budget time, and doesn't see why we need to review these at each meeting. No action was taken.

**Health and Recreation Committee, Trustee Decker**

**Discussion and possible recommendation to approve the annual Mukwonago Lions Easter Egg Hunt at Field Park on April 9, 2022 (rain date April 16, 2022) from 10 a.m. to Noon.**

Decker/Meiners motion to recommend approval of the annual Mukwonago Lions Easter Egg Hunt at Field Park on April 9, 2022 (rain date April 16, 2022) from 10 a.m. to Noon.  
Unanimously carried

**Discussion and possible recommendation for ProHealth Cares Park Walk for Cancer scheduled for Field Park May 7, 2022 from 6am to 1pm.**

Decker/Meiners motion to recommend approval of for ProHealth Cares Park Walk for Cancer scheduled for Field Park May 7, 2022 from 6am to 1pm. Unanimously carried.

**Discussion and possible recommendation to approve Mukwonago Lions Summerfeste at Field Park, June 16, 17, 18, 19, 2022, and recommendation to approve a Temporary Class B Retailer's license for the Mukwonago Lions Foundation.**

Decker/Meiners motion to recommend approval of Mukwonago Lions Summerfeste at Field Park, June 16, 17, 18, 19, 2022, and recommendation to approve a Temporary Class B Retailer's license for the Mukwonago Lions Foundation. Unanimously carried.

**Discussion and possible recommendation to approve the application for Croatian Fest at Field Park on July 9, 2022, and approval of a Temporary Class B Retailer's License.**

Decker/Meiners motion to recommend approval of the application for Croatian Fest at Field Park on July 9, 2022, and approval of a Temporary Class B Retailer's License. Unanimously carried.

**Discussion and possible recommendation to approve the Chamber of Commerce sponsored Farmers Market at Field Park every Wednesday May 18, 2022 through October 12, 2022. (No Market on June 15th during Summerfeste) at the agreed upon rate of \$20 per week.**

Decker/Johnson motion to recommend approval of the Chamber of Commerce sponsored Farmers Market at Field Park every Wednesday May 18, 2022 through October 12, 2022. (No Market on June 15th during Summerfeste) at the agreed upon rate of \$20 per week.  
Unanimously carried.

**Discussion and possible recommendation to approve the Field park Pavilion Renovation Study agreement with Plunkett Raysich Architect, LLP, in the amount of \$4,900.**

Decker/Meiners motion to recommend approval of the Field park Pavilion Renovation Study agreement with Plunkett Raysich Architect, LLP, in the amount of \$4,900.

DPW Director Bittner noted they are bringing in this firm because they want licensed engineers to evaluate the building of what they have and want to have as a base so they know what they can do and can't do with the building.

Trustee Walsh asked how they chose the vendor. Bittner noted they looked around and they had done work in Mukwonago previously. He explained the scope doesn't mean going to do this, but what the Village can or can't do with the property, It will include codes etc

Trustee Johnson explained she has been in that building and feels it is a wise decision to look at it. President Winchowky noted this building was constructed in late 60s

Unanimously carried.

**Discussion and possible recommendation to approve Task Order No. 2022-04 from Ruekert Mielke, Inc. for the engineering and construction related services of Miniwaukan Park Restroom Building project in the amount of \$60,325.**

Decker/Meiners motion to recommend approval of Task Order No. 2022-04 from Ruekert Mielke, Inc. for the engineering and construction related services of Miniwaukan Park Restroom Building project in the amount of \$60,325.

DPW Bittner noted the project putting rest rooms in middle of four plex major area to expand use of the park He noted simple bathrooms precast concrete structure with utilities.

There is an Assessment that R&M will be doing including environmental and conducting some borings. Water also is required to be brought in and connected.

Trustee Walsh noted there are two estimates looking at the R& M prework on this, and confirmed current set up.

Trustee Johnson confirmed the elimination of the porta potties.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, and Winchowky. "No" Trustee Walsh. Motion carried 6-1.

#### **Judicial Committee, Trustee Walsh**

**Discussion and possible recommendation to approve a change of agent application from Aldi Inc., Aldi #46 to Justin Olson.**

Walsh/Johnson motion to approve Discussion and possible recommendation to approve a change of agent application from Aldi Inc., Aldi #46 to Justin Olson. Unanimously carried.

#### **Library Board of Trustees, Trustee Brill**

Library Directors Report for February 2022 was presented by Trustee Brill.

**Public Works Committee, Trustee Brill**

**Discussion and possible recommendation to award the WWTF Aeration Basin Upgrades Project contract to Lee Mechanical, Inc. in the amount of \$291,500.00.**

Brill/Meiners motion to recommend approval to award the WWTF Aeration Basin Upgrades Project contract to Lee Mechanical, Inc. in the amount of \$291,500.00.

Utility Director Castle noted this is a project that was worked on last year. Some of the parts have been purchased already. The project is currently more than what was budgeted. The total project was to be about \$435,000 and due to concrete, sandblasting, tank cracks etc. some costs have gone up. The Engineer was budgeted in operations budgets and total will end up over \$500,000. They have reserves to cover those overages and will cancel another project to make this one happen. Unanimously carried.

**Discussion and possible recommendation to approve Task Order No. 2022 -05 from Ruekert Mielke, Inc. for the engineering and construction related services of Minors Park Pedestrian Culvert Crossing project in the amount of \$68,940.**

Brill/Meiners motion to recommend approval of to approve Task Order No. 2022 -05 from Ruekert Mielke, Inc. for the engineering and construction related services of Minors Park Pedestrian Culvert Crossing project in the amount of \$68,940, with the design using the box culvert approach.

Trustee Brill noted this was discussed at CIP time, DPW Bittner commented bridges built by developer for Minors Estates, without any oversight or inspections. They were shallow and with the water table the footings are not functioning properly. It isn't going to last much longer and it is a danger. They were planning on using Clear span, and found a cheaper way to do a box culvert approach.

They need permitting with DNR the task order covers more than just a proposal it additionally covers Survey design bidding and construction and close out.

Unanimously carried.

**Discussion and update on Village Hall maintenance and equipment for furnace and elevator repairs.**

DPW Bittner noted he presented this item so the Board would be aware of the maintenance items that came up. Parts have been ordered and they are waiting for them to arrive, along with some supply chain issues. There may be some budget amendments coming forward to cover those costs moving forward. No action was required.

**Discussion and possible recommendation to approve Resolution 2022- 26 a Resolution to approve the Reduction of the Letter of Credit for Fairwinds Phase V to the amount of \$100,290.**

Brill/Meiners motion to recommend approval of Resolution 2022- 26 a Resolution to approve the Reduction of the Letter of Credit for Fairwinds Phase V to the amount of \$100,290.

Unanimously carried.

**Closed Session**

Decker/Johnson motion to go into Closed Session pursuant to **Wis. Stats § 19.85 (1) (e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Gearbox, and Briohn Builders at 6:32pm.

Roll Call: Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh and Winchowky.

Unanimously carried.

**Reconvene into Open Session**

Decker/Johnson motion to reconvene into open session pursuant to Wis. Stats. 19.85 (2) at 7:46pm. Roll Call: Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh and Winchowky.

Unanimously carried.

**Adjournment**

Meeting adjourned at 7:47p

Respectfully Submitted

Diana Dykstra, MMC  
Village Clerk-Treasurer

PERIOD ENDING 02/28/2022

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 02/28/2022	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	89,694.00	3,008.62	86,685.38	3.35
PTAX	GENERAL PROPERTY TAX	3,006,389.00	2,455,424.56	550,964.44	81.67
TAXES	OTHER TAXES	436,463.00	66,577.70	369,885.30	15.25
IGOVTRV	INTERGOVERNMENTAL REVENUES	847,509.00	144,784.15	702,724.85	17.08
LICPER	LICENSES & PERMITS	446,937.00	52,272.80	394,664.20	11.70
LAWORD	FINES & FORFEITURES	173,000.00	34,686.54	138,313.46	20.05
PUBCHGS	PUBLIC CHARGES FOR SERVICES	30,488.00	3,510.95	26,977.05	11.52
LEISURE	LEISURE ACTIVITIES	72,000.00	0.00	72,000.00	0.00
IGOVTC	INTERGOVERNMENTAL CHARGES	200,201.00	45,832.39	154,368.61	22.89
INVTINC	INVESTMENT INCOME	11,300.00	1,634.88	9,665.12	14.47
TOTAL REVENUES		5,313,981.00	2,807,732.59	2,506,248.41	52.84
Expenditures					
5111	VILLAGE BOARD	67,713.00	9,138.01	58,574.99	13.50
5112	HISTORIC PRESERVATION	290.00	0.07	289.93	0.02
5120	MUNICIPAL COURT	37,954.00	11,758.66	26,195.34	30.98
5130	VILLAGE ATTORNEY	118,750.00	11,132.14	107,617.86	9.37
5141	VILLAGE ADMINISTRATOR	180,709.00	21,052.77	159,656.23	11.65
5142	CLERK-TREASURER	249,528.00	29,193.36	220,334.64	11.70
5144	ELECTIONS	26,900.00	212.78	26,687.22	0.79
5145	FINANCE DEPARTMENT	69,428.00	(6,381.23)	75,809.23	(9.19)
5150	IT SERVICES	15,000.00	232.00	14,768.00	1.55
5151	INDEPENDENT AUDITING	14,000.00	1,117.22	12,882.78	7.98
5153	ASSESSMENT OF PROPERTY	20,550.00	2,928.48	17,621.52	14.25
5154	RISK & PROPERTY INSURANCE	128,103.00	23,043.34	105,059.66	17.99
5160	VILLAGE HALL	48,836.00	4,943.64	43,892.36	10.12
5211	POLICE ADMINISTRATION	1,208,497.00	167,314.57	1,041,182.43	13.84
5212	POLICE PATROL	1,066,620.00	142,015.95	924,604.05	13.31
5213	CRIME INVESTIGATION	256,544.00	32,846.51	223,697.49	12.80
5215	POLICE TRAINING	12,000.00	0.00	12,000.00	0.00
5220	FIRE STATION (VILLAGE)	11,075.00	3,875.38	7,199.62	34.99
5235	EMERGENCY GOVERNMENT	2,000.00	0.00	2,000.00	0.00
5241	BUILDING INSPECTOR	282,221.00	37,294.16	244,926.84	13.21
5247	BOARD OF APPEALS	1,050.00	0.21	1,049.79	0.02
5254	DAMS	8,435.00	1,064.28	7,370.72	12.62
5300	DPW GENERAL ADMINISTRATION	356,588.00	49,605.78	306,982.22	13.91
5323	GARAGE	65,256.00	12,893.19	52,362.81	19.76
5324	MACHINERY & EQUIPMENT	113,045.00	14,388.47	98,656.53	12.73
5335	ENGINEERING	75,000.00	0.00	75,000.00	0.00
5341	STREETS & ALLEYS	22,024.00	567.98	21,456.02	2.58
5342	STREET LIGHTING	180,500.00	14,157.56	166,342.44	7.84
5343	CURBS GUTTERS & SIDEWALKS	25,631.00	0.00	25,631.00	0.00
5344	STORM SEWER	16,470.00	0.00	16,470.00	0.00
5345	STREET CLEANING	16,672.00	0.00	16,672.00	0.00
5346	BRIDGES & CULVERTS	2,550.00	0.00	2,550.00	0.00
5347	SNOW & ICE CONTROL	122,249.00	11,538.70	110,710.30	9.44
5348	STREET SIGNS & MARKINGS	16,297.00	2,719.93	13,577.07	16.69
5362	GARBAGE COLLECTION	3,664.00	293.69	3,370.31	8.02
5431	ANIMAL POUND	2,550.00	0.00	2,550.00	0.00
5512	MUSEUM	12,600.00	961.79	11,638.21	7.63
5521	PARKS	187,471.00	16,072.94	171,398.06	8.57
5522	CELEBRATIONS	8,200.00	1,071.59	7,128.41	13.07
5611	FORESTRY	24,296.00	6,351.00	17,945.00	26.14
5613	WEED CONTROL	210.00	0.00	210.00	0.00
5632	PLANNING DEPARTMENT	123,701.00	11,378.27	112,322.73	9.20
5660	STORMWATER MASTER PLAN	11,500.00	463.66	11,036.34	4.03
5670	ECONOMIC DEVELOPMENT	57,799.00	1,107.72	56,691.28	1.92
5900	OTHER FINANCING USES	43,505.00	0.00	43,505.00	0.00
TOTAL EXPENDITURES		5,313,981.00	636,354.57	4,677,626.43	11.98
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,313,981.00	2,807,732.59	2,506,248.41	52.84
TOTAL EXPENDITURES		5,313,981.00	636,354.57	4,677,626.43	11.98
NET OF REVENUES & EXPENDITURES		0.00	2,171,378.02	(2,171,378.02)	100.00

PERIOD ENDING 02/28/2022

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 02/28/2022	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	40,403.00	300.00	40,103.00	0.74
PTAX	GENERAL PROPERTY TAX	194,835.00	32,472.50	162,362.50	16.67
EBIX	EBIX REVENUES	1,041,995.00	132,177.79	909,817.21	12.69
IGOVTRV	INTERGOVERNMENTAL REVENUES	84,000.00	0.00	84,000.00	0.00
PUBCHGS	PUBLIC CHARGES FOR SERVICES	100.00	0.00	100.00	0.00
IGOVTC	INTERGOVERNMENTAL CHARGES	194,835.00	32,470.50	162,364.50	16.67
INVTINC	INVESTMENT INCOME	270.00	40.84	229.16	15.13
TOTAL REVENUES		1,556,438.00	197,461.63	1,358,976.37	12.69
Expenditures					
5140	ADMINISTRATIVE & GENERAL	27,869.00	4,644.82	23,224.18	16.67
5221	FIRE ADMINISTRATION	1,002,618.00	137,095.59	865,522.41	13.67
5222	FIRE SUPPRESSION	57,880.00	9,673.21	48,206.79	16.71
5223	FIRE TRAINING	27,429.00	3,669.37	23,759.63	13.38
5231	AMBULANCE	357,904.00	49,968.36	307,935.64	13.96
5232	AMBULANCE TRAINING	14,738.00	2,839.05	11,898.95	19.26
5700	CAPITAL OUTLAY EXPENDITURES	38,000.00	2,000.00	36,000.00	5.26
5880	USE OF GRANTS/DONATIONS	0.00	980.00	(980.00)	100.00
5900	OTHER FINANCING USES	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		1,556,438.00	210,870.40	1,345,567.60	13.55
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		1,556,438.00	197,461.63	1,358,976.37	12.69
TOTAL EXPENDITURES		1,556,438.00	210,870.40	1,345,567.60	13.55
NET OF REVENUES & EXPENDITURES		0.00	(13,408.77)	13,408.77	100.00

PERIOD ENDING 02/28/2022

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 02/28/2022	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	100.00	0.00	100.00	0.00
UTILREV	UTILITY REVENUES	2,139,000.00	4,310.84	2,134,689.16	0.20
CONTRIB	CONTRIBUTED CAPITAL	150,000.00	12,745.00	137,255.00	8.50
MISCINC	MISC INCOME UTILITIES	142,200.00	49,992.55	92,207.45	35.16
IGOVTC	INTERGOVERNMENTAL CHARGES	1,500.00	40.40	1,459.60	2.69
INVTINC	INVESTMENT INCOME	2,549.00	206.00	2,343.00	8.08
TOTAL REVENUES		2,435,349.00	67,294.79	2,368,054.21	2.76
Expenditures					
5900	OTHER FINANCING USES	337,101.00	0.00	337,101.00	0.00
6200	PUMPING OPERATIONS	133,036.00	16,389.92	116,646.08	12.32
6210	PUMPING MAINTENANCE	113,828.00	4,998.54	108,829.46	4.39
6300	WATER TREATMENT OPERATIONS	68,562.00	5,766.78	62,795.22	8.41
6310	WATER TREATMENT MAINTENANCE	33,180.00	2,739.46	30,440.54	8.26
6450	T&D-DISTR RSRVR/STNDP MAINT	3,933.00	89.64	3,843.36	2.28
6451	T&D-MAINS MAINTENANCE	47,611.00	320.11	47,290.89	0.67
6452	T&D-SERVICES MAINTENANCE	42,809.00	741.86	42,067.14	1.73
6453	T&D-METERS MAINTENANCE	29,647.00	1,564.15	28,082.85	5.28
6454	T&D-HYDRANTS MAINTENANCE	48,513.00	123.62	48,389.38	0.25
6901	METER READING LABOR	9,711.00	71.75	9,639.25	0.74
6902	ACCOUNTING & COLLECTING LABOR	82,865.00	13,283.61	69,581.39	16.03
6920	ADMINISTRATIVE & GENERAL EXP	979,850.00	103,641.16	876,208.84	10.58
6950	YEAR END ACCOUNTING ADJUSTMENT	504,703.00	0.00	504,703.00	0.00
TOTAL EXPENDITURES		2,435,349.00	149,730.60	2,285,618.40	6.15
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,435,349.00	67,294.79	2,368,054.21	2.76
TOTAL EXPENDITURES		2,435,349.00	149,730.60	2,285,618.40	6.15
NET OF REVENUES & EXPENDITURES		0.00	(82,435.81)	82,435.81	100.00

PERIOD ENDING 02/28/2022

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 02/28/2022	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	1,000.00	23.58	976.42	2.36
UNCLASSIFIED	Unclassified	10,000.00	0.00	10,000.00	0.00
UTILREV	UTILITY REVENUES	1,707,000.00	3,920.06	1,703,079.94	0.23
LICPER	LICENSES & PERMITS	186,800.00	9,345.00	177,455.00	5.00
CONTRIB	CONTRIBUTED CAPITAL	96,000.00	4,710.00	91,290.00	4.91
MISCINC	MISC INCOME UTILITIES	150,000.00	22,775.75	127,224.25	15.18
INVSTINC	INVESTMENT INCOME	4,699.00	411.23	4,287.77	8.75
TOTAL REVENUES		2,155,499.00	41,185.62	2,114,313.38	1.91
Expenditures					
5900	OTHER FINANCING USES	82,893.00	0.00	82,893.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	519,468.00	67,317.48	452,150.52	12.96
8020	LIFT STATIONS/PUMPING EQUIP	28,227.00	1,842.31	26,384.69	6.53
8030	WASTEWATER COLLECTION SYSTEM	50,085.00	1,596.02	48,488.98	3.19
8300	ACCOUNTING/COLLECTING	80,865.00	12,980.30	67,884.70	16.05
8400	ADMINISTRATIVE & GENERAL	637,277.00	36,443.35	600,833.65	5.72
8900	YEAR END ACCOUNTING ADJUSTMENT	756,684.00	0.00	756,684.00	0.00
TOTAL EXPENDITURES		2,155,499.00	120,179.46	2,035,319.54	5.58
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,155,499.00	41,185.62	2,114,313.38	1.91
TOTAL EXPENDITURES		2,155,499.00	120,179.46	2,035,319.54	5.58
NET OF REVENUES & EXPENDITURES		0.00	(78,993.84)	78,993.84	100.00
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		11,461,267.00	3,113,674.63	8,347,592.37	27.17
TOTAL EXPENDITURES - ALL FUNDS		11,461,267.00	1,117,135.03	10,344,131.97	9.75
NET OF REVENUES & EXPENDITURES		0.00	1,996,539.60	(1,996,539.60)	100.00



TREASURERS REPORT	Feb-2022	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
-------------------	----------	-------	----------	------	--

#### GENERAL VILLAGE

100-111xxx	General Fund	4,640,778.29	815,038.15	2,765,021.72	1,060,718.42
100-111005/020/033	Checking/MRA/Accrued Sick	1,139,558.74	733,379.36	295,945.23	110,234.15
150-111300	Fire Department	353,530.37	117,336.33	236,194.04	
200-110xxx	Community Development (Deback)	1,317,017.77	1,354.01	1,315,663.76	
210-111xxx	Wisc Development - RLF	138,261.77	3,015.91	135,245.86	-
220-111xxx	TID#3-General	1,423,167.12	678,128.22	731,545.45	13,493.45
240-111xxx	TID#4-General	308,393.83	230,340.63	78,053.20	
250-111xxx	TID#5-General	3,402,507.92	285,014.02	3,117,493.90	
300-111xxx	Debt Service	2,374,702.78	778,173.87	1,596,528.91	
320-111300	Fire Department Designated	304,638.09	84.13	304,553.96	
340-111xxx	Village Designated Funds	551,352.23	30,967.35	520,384.88	
350-111xxx	American Rescue Plan Act	421,867.89		421,867.89	
410-111300	Recycling	345,194.93	246,150.42	99,044.51	
430-111300	Capital Equipment	451,889.42	503.26	451,386.16	
440-111xxx	Library	523,672.61	303,299.14	220,373.47	
480-111xxx	Capital Improvement Funds	3,507,773.24	54,454.72	2,997,555.76	455,762.76
500-111300	Stormwater District #1	26,758.60	709.45	26,049.15	
600-111xxx	Impact Fees	400,339.72	35,703.02	364,636.70	
720-111xxx	Taxroll	178,660.13	142,738.19	35,921.94	
810-111xxx	Parkland Site	216,033.39	1,396.31	214,637.08	
TOTAL		22,026,098.84	4,457,786.49	15,928,103.57	1,640,208.78

#### WATER UTILITY

610-111300	Cash	425,695.30	425,695.30		
610-111200	Bonds & Unrestricted Cash	472,652.20		472,652.20	
610-111400	Long Term Debt	26,133.75			26,133.75
610-111050	Current Year Debt Reserve	126,286.22	126,286.22	-	
610-111060	Required Debt Reserve	525,895.15	-	118,624.41	407,270.74
610-111080	Impact Fee	13,727.46	13,219.57	507.89	
610-111033	Accrued Sick Pay	8,773.00		8,773.00	-
TOTAL		1,599,163.08	565,201.09	600,557.50	433,404.49

#### SEWER UTILITY

620-111300	Cash	54,460.26	54,460.26		
620-111200	Bonds & Unrestricted Cash	1,290,531.10		1,290,531.10	
610-111400	Long Term Debt	124,731.82			124,731.82
620-111030	Sewer Connection Fee	134,907.38	14,826.21	120,081.17	-
620-111060	Required Debt Reserve	727,943.83	-	16,680.42	711,263.41
620-111050	Current Year Debt Reserve	184,301.56	184,301.56	-	
620-111070	Equipment Replacement Fund	728,665.36	-	533,453.12	195,212.24
620-111080	Impact Fee	725,954.69	5,326.22	720,628.47	
620-111033	Accrued Sick Pay	8,773.00		8,773.00	-
TOTAL		3,980,269.00	258,914.25	2,690,147.28	1,031,207.47

GRAND TOTAL	27,605,530.92	5,281,901.83	19,218,808.35	3,104,820.74
-------------	---------------	--------------	---------------	--------------

Prepared by Diana Doherty

balance check

27,605,530.92

-

## Accounts Payable Cover Sheet

<b>Report:</b>	<b>Period or corresponding report date</b>		
Village Accounts Payable	3/31/2022	\$	236,446.49
Library Accounts Payable	3/11/2022	\$	21,513.03
Charter Communications/Spectrum (ach withdrawal)	3/15/2022	\$	2,014.80
US Bank (ach withdrawal)	3/29/2022	\$	15,973.02
We Energies (ach withdrawal)	3/21/2022	\$	52,194.73
Check Disbursement - Court	3/10/2022	\$	11,062.59
Check Disbursement - Warrant	4/20/1986	\$	222.80
Check Disbursement -Invoice Cloud	3/11/2022	\$	2,156.25
Check Disbursement - NEOPOST ACH Annual Fee	2/8/2022	\$	50.00
Check Disbursement - Shi Adobe Renewal	3/16/2022	\$	1,495.04
Check Disbursement - Fire Trailer	3/17/2022	\$	5,627.00
Check Disbursement - Annual Tax Fee	3/22/2022	\$	450.00
Check Disbursement - Clothing allowance check reissue	3/24/2022	\$	100.00
Check Disbursement - Unemployment Insurance	3/9/2022	\$	936.00
Check Disbursement - TASC Flex	3/29/2022	\$	1,173.90
Check Disbursement - Payroll Related	3/2/2022	\$	6,634.64
Check Disbursement - Payroll Related	3/16/2022	\$	137,981.17
Check Disbursement - Payroll Related	3/31/2022	\$	5,175.29
<b>Total for Approval:</b>		<b>\$</b>	<b><u>501,206.75</u></b>

The preceding list of bills payable was approved for payment

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: AC SERVICE INC						
39512	DPW TUBE HEATER REPAIR	100-5323-539500	765.00	765.00	DPW	04/07/2022
TOTAL VENDOR AC SERVICE INC				765.00		
VENDOR NAME: AIRGAS USA LLC						
9123449382	AIRGAS INVOICE	150-5231-531100	602.00	602.00	FIRE	04/07/2022
TOTAL VENDOR AIRGAS USA LLC				602.00		
VENDOR NAME: ALSCO						
IMIL1784523	VH WALKOFF MATS	100-5160-521900	48.67	48.67	DPW	04/07/2022
IMIL1782328	MAT CLEANING SERVICE	100-5211-539400	53.01	53.01	POLICE	04/07/2022
IMIL1786726	PD MAT CLEANING SERVICE	100-5211-539400	53.01	53.01	POLICE	04/07/2022
TOTAL VENDOR ALSCO				154.69		
VENDOR NAME: AM TOWING						
050168	PD VEHICLE TOW FROM ARREST	100-5212-521900	162.00	162.00	POLICE	04/07/2022
TOTAL VENDOR AM TOWING				162.00		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1GKY7QKQDGF9		100-5670-531100	17.90	17.90	ADMIN	04/07/2022
1MF47MFDK7Q6	SWEEPER SOLENOID BARKETS	100-5324-539500	7.99	7.99	DPW	04/07/2022
1TWR7946WHN3	DYMO LABELS, USB DRIVE, POST ITS	100-5144-531100	61.42	61.42	CLERK	04/07/2022
IJR7DFF1NM1G	MOWER TIRES	100-5324-539500	209.99	209.99	DPW	04/07/2022
14VQP1VTCPCY	KEYBOARD AND MOUSE FOR MATTHEW	100-5145-531100	27.99	27.99	FINANCE	04/07/2022
1QDWCYMYK3NV	WWTF WAYNES OFFICE FLOOR REPAIR	620-8010-834000	58.99	58.99	UTILITIES	04/07/2022
TOTAL VENDOR AMAZON CAPITOL SERVICES				384.28		
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC						
161647	APRIL 2022 ASSESSMENT SVS	100-5153-521900	1,464.24	1,464.24	CLERK	04/07/2022
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				1,464.24		
VENDOR NAME: AT & T MOBILITY						
287291370101031520	PD AT&T CELL PHONES AND HOTSPOTS	100-5211-522500	628.50	628.50	POLICE	04/07/2022
TOTAL VENDOR AT & T MOBILITY				628.50		
VENDOR NAME: BASSETT MECHANICAL						
6510355	WWTF AIR RECIRC BLOWER REPAIR	620-8010-833000	459.98	459.98	UTILITIES	04/07/2022
TOTAL VENDOR BASSETT MECHANICAL				459.98		
VENDOR NAME: BEACON ATHLETICS						
0544746-IN	BASEBALL BASES	100-5521-531100	225.00	225.00	DPW	04/07/2022
TOTAL VENDOR BEACON ATHLETICS				225.00		
VENDOR NAME: BOUND TREE MEDICAL LLC						
84453817	EMS SUPPLIES	150-5231-531100	145.00	145.00	FIRE	04/07/2022
84442000	EMS SUPPLIES	150-5231-531100	20.00	20.00	FIRE	04/07/2022
84457526	EMS SUPPLIES	150-5231-531100	45.65	45.65	FIRE	04/07/2022
TOTAL VENDOR BOUND TREE MEDICAL LLC				210.65		
VENDOR NAME: BRAUN THYSSEN KRUPP ELEVATOR						
26127	VH ELEVATOR REPAIR	100-5160-539500	8,652.00	8,652.00	DPW	04/07/2022

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: BRAUN THYSSEN KRUPP ELEVATOR						
TOTAL VENDOR BRAUN THYSSEN KRUPP ELEVATOR				8,652.00		
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON						
FEB ACTIVITY 2022	GENERAL VILLAGE MATTERS	100-5111-521900	883.50	963.00	FINANCE	04/07/2022
		100-5145-521900	79.50			
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				963.00		
VENDOR NAME: BUREAU OF CORRECTIONAL ENTERPR						
308890	DOWNTOW BANNERS	480-5700-521500	1,499.35	1,499.35	DPW	04/07/2022
TOTAL VENDOR BUREAU OF CORRECTIONAL ENTERPR				1,499.35		
VENDOR NAME: C & M AUTO PARTS INC						
6079-349755	TRUCK BATTERY	100-5324-539500	167.43	167.43	DPW	04/07/2022
6079-349640	SQUAD 34 BRAKE REPAIR	100-5212-539500	237.47	237.47	POLICE	04/07/2022
6079-349544	TRAILER CONNECTOR	100-5324-539500	4.69	4.69	DPW	04/07/2022
6079-350271	SHOP SUPPLIES	100-5323-531100	74.22	74.22	DPW	04/07/2022
TOTAL VENDOR C & M AUTO PARTS INC				483.81		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
75774420	APRIL LEASE PAYMENT	100-5142-531200	15.51	165.00	ALLOCATE	04/07/2022
		100-5300-539900	16.02			
		100-5120-531100	11.10			
		100-5141-531100	1.70			
		100-5145-531100	18.04			
		100-5241-531200	3.35			
		100-5632-531200	4.98			
		100-5211-531200	26.55			
		150-5221-531100	12.06			
		410-5363-531200	1.65			
		440-5511-531200	22.64			
		500-5344-531200	1.65			
		610-6902-690300	15.05			
		620-8300-840000	14.70			
75773269	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	04/07/2022
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00		
VENDOR NAME: CENTURY SPRINGS BOTTLING						
5103653	VH DRINKING WATER	100-5160-531100	32.44	32.44	DPW	04/07/2022
5093919	WWTF LAB SUPPLIES	620-8010-826000	41.48	41.48	UTILITIES	04/07/2022
TOTAL VENDOR CENTURY SPRINGS BOTTLING				73.92		
VENDOR NAME: CINTAS						
4113885908	WATER/WWTF UNIFORM SERVICE	610-6920-693000	78.00	157.05	UTILITIES	04/07/2022
		620-8010-827000	79.05			
4113885946	DPW UNIFORM SERVICE	100-5323-531100	103.14	103.14	DPW	04/07/2022

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CINTAS						
4113198937	WATER/WWTF UNIFORM SERVICE	610-6920-693000	83.05	166.05	UTILITIES	04/07/2022
		620-8010-827000	83.00			
4113198886	STAFF UNIFORMS	100-5323-531100	103.14	103.14	DPW	04/07/2022
4114558873	WATER/WWTF UNIFORM SERVICE	610-6920-693000	90.55	181.05	UTILITIES	04/07/2022
		620-8010-827000	90.50			
4114558922	STAFF UNIFORMS	100-5323-531100	103.14	103.14	DPW	04/07/2022
TOTAL VENDOR CINTAS				813.57		
VENDOR NAME: CITY OF MUSKEGO						
227903	911 ANNUAL ADMIN FEES	100-5211-521900	800.00	800.00	POLICE	04/07/2022
227901	2022 MUSKEGO 911 ADMIN FEES	100-5211-521900	12,200.00	12,200.00	POLICE	04/07/2022
TOTAL VENDOR CITY OF MUSKEGO				13,000.00		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY						
322103032222	PD COLUMBIA SOUTHERN TUITION ZAJICHEK	100-5212-516300	705.00	705.00	POLICE	04/07/2022
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				705.00		
VENDOR NAME: COMPASS MINERALS AMERICA						
978663	BULK SALT	100-5347-531100	14,967.73	14,967.73	DPW	04/07/2022
976800	BULK SALT	100-5347-531100	23,475.59	23,475.59	DPW	04/07/2022
TOTAL VENDOR COMPASS MINERALS AMERICA				38,443.32		
VENDOR NAME: CORE & MAIN LP						
Q019433	WATER NEW METERS	610-0000-134600	8,875.00	8,875.00	UTILITIES	04/07/2022
TOTAL VENDOR CORE & MAIN LP				8,875.00		
VENDOR NAME: DAN KRALL & CO., INC.						
68192	PLOW RAM REBUILD	100-5324-539500	474.86	474.86	DPW	04/07/2022
TOTAL VENDOR DAN KRALL & CO., INC.				474.86		
VENDOR NAME: DECKER SUPPLY CO INC.						
918475	DELINEATOR BOOTS	100-5348-531100	523.02	523.02	DPW	04/07/2022
TOTAL VENDOR DECKER SUPPLY CO INC.				523.02		
VENDOR NAME: EBIX						
11620	EBIX INVOICE	150-5231-521900	7,738.08	7,738.08	FIRE	04/07/2022
TOTAL VENDOR EBIX				7,738.08		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2326064	EMS SUPPLIES	150-5231-531100	980.27	980.27	FIRE	04/07/2022
2326101	EMS SUPPLIES	150-5231-531100	129.99	129.99	FIRE	04/07/2022
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				1,110.26		
VENDOR NAME: ENTRANCE SYSTEMS						
43640	WWTF ENTRANCE GATE MAINTENACE.	620-8010-834000	540.00	540.00	UTILITIES	04/07/2022
TOTAL VENDOR ENTRANCE SYSTEMS				540.00		

03/31/2022 02:36 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 04/07/2022 - 04/07/2022  
UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 4/9

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: EXCEL BUILDING SERVICES LLC						
3811	MARCH BUILDING CLEANING SERVICE	100-5211-539400	975.00	975.00	POLICE	04/07/2022
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00		
VENDOR NAME: FAIRCHILD EQUIPMENT						
K97504	WWTF QUICK CONNECT FITTINGS FOR PUMPING	620-8010-827000	554.81	554.81	UTILITIES	04/07/2022
TOTAL VENDOR FAIRCHILD EQUIPMENT				554.81		
VENDOR NAME: FASTENAL COMPANY						
WIMUK91859	WWTF SERVICE TRAILER SHELVEING INSTALL SC	620-8010-827000	14.62	14.62	UTILITIES	04/07/2022
TOTAL VENDOR FASTENAL COMPANY				14.62		
VENDOR NAME: GALLS LLC						
020555062	2022 UNIFORM ALLOWANCE - KUBIAK	100-5211-534600	75.32	75.32	POLICE	04/07/2022
020555064	2022 UNIFORM ALLOWANCE - KUBIAK	100-5211-534600	70.90	70.90	POLICE	04/07/2022
TOTAL VENDOR GALLS LLC				146.22		
VENDOR NAME: GENERAL FIRE EQUIPMENT CO						
146947	AMBULANCE SPEAKERS	150-5231-539500	473.40	473.40	FIRE	04/07/2022
TOTAL VENDOR GENERAL FIRE EQUIPMENT CO				473.40		
VENDOR NAME: HAWKINS WATER TREATMENT						
6134563	WWTF SLUDGE CONDITIONING CHEMICAL	620-8010-825000	1,111.32	1,111.32	UTILITIES	04/07/2022
6134576	WATER CHEMICALS FOR TREATMENT	610-6300-663100	2,335.10	2,335.10	UTILITIES	04/07/2022
TOTAL VENDOR HAWKINS WATER TREATMENT				3,446.42		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
52517	MISCELLANEOUS MATTERS	100-5130-521900	650.00	650.00	FINANCE	04/07/2022
52518	DEBACK/MAPLE CENTER	200-5130-521900	100.00	100.00	FINANCE	04/07/2022
52512	PROSECUTIONS	100-5130-521900	1,260.00	1,260.00	FINANCE	04/07/2022
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				2,010.00		
VENDOR NAME: HOME DEPOT						
2022 FEB DPW	MISC MAINTENANCE SUPPLIES	100-5160-531100	31.84	112.90	DPW	04/07/2022
		100-5220-539400	59.97			
		100-5521-531100	21.09			
TOTAL VENDOR HOME DEPOT				112.90		
VENDOR NAME: HYSAFE						
7817	WWTF FALL PROTECTION MOUNT FOR SEPTAGE R	620-8010-834000	1,788.00	1,788.00	UTILITIES	04/07/2022
TOTAL VENDOR HYSAFE				1,788.00		
VENDOR NAME: INTERSTATE PUMP & TANK						
13823A1496	FUELING STATION PARTS	100-5324-535100	271.25	271.25	DPW	04/07/2022
TOTAL VENDOR INTERSTATE PUMP & TANK				271.25		
VENDOR NAME: ITALIA HENCH						
2022 CLOTHING	2022 UNIFORM ALLOWANCE - HENCH	100-5211-534600	66.78	66.78	POLICE	04/07/2022

03/31/2022 02:36 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 04/07/2022 - 04/07/2022  
UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 5/9

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ITALIA HENCH						
	TOTAL VENDOR ITALIA HENCH			66.78		
VENDOR NAME: JAMES IMAGING SYSTEMS						
1170157	PD QUARTERLY COPY FEES	100-5211-521900	142.07	142.07	POLICE	04/07/2022
	TOTAL VENDOR JAMES IMAGING SYSTEMS			142.07		
VENDOR NAME: JEFFERSON FIRE & SAFETY						
IN138575	BRASS BUSHING FOR BAY ADAPTER	150-5222-531100	78.00	78.00	FIRE	04/07/2022
	TOTAL VENDOR JEFFERSON FIRE & SAFETY			78.00		
VENDOR NAME: JOHNS DISPOSAL SVC. INC.						
829128	MARCH GARBAGE AND RECYCLING	410-5362-531000	25,455.63	44,448.84	DPW	04/07/2022
		410-5363-522000	18,993.21			
	TOTAL VENDOR JOHNS DISPOSAL SVC. INC.			44,448.84		
VENDOR NAME: KAESTNER AUTO ELECTRIC						
359332	PARK TOOLS	100-5521-531100	69.99	69.99	DPW	04/07/2022
	TOTAL VENDOR KAESTNER AUTO ELECTRIC			69.99		
VENDOR NAME: KIESLERS POLICE SUPPLY						
IN185605	BEAN BAG ROUNDS	100-5215-531100	810.75	810.75	POLICE	04/07/2022
IN185829	2022 UNIFORM ALLOWANCE - CIESZYNSKI	100-5212-534600	439.95	439.95	POLICE	04/07/2022
	TOTAL VENDOR KIESLERS POLICE SUPPLY			1,250.70		
VENDOR NAME: LEAGUE OF WI MUNICIPALITIES						
84159	CYBER SECURITY TRAINING ALL STAFF	100-5142-533500	25.00	25.00	CLERK	04/07/2022
	TOTAL VENDOR LEAGUE OF WI MUNICIPALITIES			25.00		
VENDOR NAME: LYNCH CHEVROLET						
4089073	WATER TRUCK OIL CHANGE	610-6920-693300	78.45	78.45	UTILITIES	04/07/2022
	TOTAL VENDOR LYNCH CHEVROLET			78.45		
VENDOR NAME: MARCO TECHNOLOGIES						
INV9758946	WATER COPIER COSTS	610-6920-692100	44.50	44.50	UTILITIES	04/07/2022
	TOTAL VENDOR MARCO TECHNOLOGIES			44.50		
VENDOR NAME: MCDONOUGH SEPTIC						
OCT-FEB 2022	PORTABLE RESTROOMS PARKS	100-5521-531100	3,006.77	3,006.77	DPW	04/07/2022
	TOTAL VENDOR MCDONOUGH SEPTIC			3,006.77		
VENDOR NAME: MUKWONAGO DOOR LLC						
03142022	IMPOUND GARAGE DOOR REPAIR	100-5211-539400	135.00	135.00	POLICE	04/07/2022
	TOTAL VENDOR MUKWONAGO DOOR LLC			135.00		
VENDOR NAME: MUKWONAGO ROTARY CLUB						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: MUKWONAGO ROTARY CLUB						
2022-2023 Q1	Q4 DUES	100-5142-532400	89.75	269.25	ALLOCATE	04/07/2022
		100-5141-532400	89.75			
		100-5211-532400	89.75			
TOTAL VENDOR MUKWONAGO ROTARY CLUB				269.25		
VENDOR NAME: MUN ENVIRON GRP WASTEWATER DIV						
2022 MEMBERSHIP	WWTF ON CALL ENVIROMENTAL LEGAL ASSISTAN	620-8400-852000	809.05	809.05	UTILITIES	04/07/2022
TOTAL VENDOR MUN ENVIRON GRP WASTEWATER DIV				809.05		
VENDOR NAME: NAPA AUTO PARTS - SP018						
400009018	SHOP SUPPLIES	100-5323-531100	19.54	19.54	DPW	04/07/2022
158120	3482 PUMP	150-5222-539500	8.41	8.41	FIRE	04/07/2022
158187	WWTF SHOP SUPPLIES	620-8010-827000	9.84	9.84	UTILITIES	04/07/2022
159111	WWTF DRIP TRAP REBUILDS	620-8010-833000	6.01	6.01	UTILITIES	04/07/2022
159043	WWTF DOOR CLOSURE REPAIRS	620-8010-834000	5.18	5.18	UTILITIES	04/07/2022
158719	3451 LIGHT REPLACEMENT	150-5231-539500	11.90	11.90	FIRE	04/07/2022
TOTAL VENDOR NAPA AUTO PARTS - SP018				60.88		
VENDOR NAME: NFPA						
8136030Y	NFPA NFC 2022	150-5700-571300	2,295.00	2,295.00	FIRE	04/07/2022
TOTAL VENDOR NFPA				2,295.00		
VENDOR NAME: NORTH CENTRAL LABORATORIES						
467959	WWTF LAB SUPPLIES	620-8010-826000	878.07	878.07	UTILITIES	04/07/2022
467370	WWTF LAB SUPPLIES	620-8010-826000	26.83	26.83	UTILITIES	04/07/2022
TOTAL VENDOR NORTH CENTRAL LABORATORIES				904.90		
VENDOR NAME: OFFICE PRO						
0452948-001	PAPER INVOICE	150-5221-531100	245.94	245.94	FIRE	04/07/2022
TOTAL VENDOR OFFICE PRO				245.94		
VENDOR NAME: POMPS TIRE SERVICE, INC						
60269019	#14 SWEEPER TIRES	100-5345-539500	1,449.64	1,449.64	DPW	04/07/2022
TOTAL VENDOR POMPS TIRE SERVICE, INC				1,449.64		
VENDOR NAME: REGISTRATION FEE TRUST						
2022 FIRE LICENSE	WI PLATE AND TITLE REGISTRATION- UTV TRA	150-5222-539500	169.50	169.50	FIRE	04/07/2022
TOTAL VENDOR REGISTRATION FEE TRUST				169.50		
VENDOR NAME: RUEKERT & MIELKE, INC.						
140367	12-00000.100 General Services	100-5335-521900	1,699.64	2,006.39	FINANCE	04/07/2022
		250-5335-521900	306.75			
140368	12-00000.300 Water Utility Services	610-6920-692300	1,882.50	1,882.50	FINANCE	04/07/2022
140369	12-00000.400 Sewer Utility Services	620-8400-852000	101.00	101.00	FINANCE	04/07/2022



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: RUEKERT & MIELKE, INC.					
140371	12-10063.210 2021 GIS Services - GIS Dat	610-6920-692300 701.12	1,402.25	FINANCE	04/07/2022
		100-5660-521900 350.36			
		100-5632-521900 350.77			
140372	12-10096.300 Deback Drive Infrastructure	200-5335-521900 7,347.00	7,347.00	FINANCE	04/07/2022
140373	12-10098.122 WWTF Phosphorus Assistance	620-8400-852100 3,828.98	3,828.98	FINANCE	04/07/2022
140374	12-10100.100 Sanitary Sewer Use Ordinanc	620-8400-852000 679.00	679.00	FINANCE	04/07/2022
140376	12-10115.200 2019 Well & Well Pump Impro	610-6920-692300 1,937.63	1,937.63	FINANCE	04/07/2022
140375	12-10015.300 2019 Well & Well Pump Impro	610-6920-692300 410.00	410.00	FINANCE	04/07/2022
140378	12-10131.200 Atkinson Pump Station Capac	620-0000-000104 2,807.51	2,807.51	FINANCE	04/07/2022
140380	12-10141.300 Indianhead Park Outdoor Per	480-5700-584900 198.50	198.50	FINANCE	04/07/2022
140383	12-10151.230 WWTF Aeration Update / Bidd	620-0000-000105 2,680.53	2,680.53	FINANCE	04/07/2022
140385	12-10171.100 Extraterritorial MUKT195299	100-5335-521900 604.00	604.00	FINANCE	04/07/2022
140386	12-92041.700 2022 SCADA Service Work	610-6920-692300 2,955.00	16,046.59	FINANCE	04/07/2022
		620-8400-852000 13,091.59			
140370	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425 943.00	943.00	FINANCE	04/07/2022
140377	12-10127.100 210 MCDIVITT LANE EXPANSION	100-0000-211425 113.06	113.06	FINANCE	04/07/2022
140379	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425 818.00	818.00	FINANCE	04/07/2022
140381	12-10147.300 MINOR ESTATES PHASE 4 / CON	100-0000-211425 2,895.00	2,895.00	FINANCE	04/07/2022
140382	12-10149.310 EDGEWOOD CONDOS / EROSION C	100-0000-211425 331.31	331.31	FINANCE	04/07/2022
140384	12-10164.100 BLUE BAY MIXED USE DEVELOPM	100-0000-211425 1,271.00	1,271.00	FINANCE	04/07/2022
140387	12-92136.303 CHAPMAN FARM / CHAPMAN RESI	100-0000-211425 5,514.50	5,514.50	FINANCE	04/07/2022
140388	12-92191.103 PRO HEALTH EXPANSION / 2018	100-0000-211425 328.00	328.00	FINANCE	04/07/2022
TOTAL VENDOR RUEKERT & MIELKE, INC.			54,145.75		
VENDOR NAME: RUTENBECK, TIM					
2022 CLOTHING ALLOW	2022 CLOTHING ALLOWANCE - RUTENBECK	100-5241-539900 200.00	200.00	BUILDING	04/07/2022
TOTAL VENDOR RUTENBECK, TIM			200.00		
VENDOR NAME: SABEL MECHANICAL LLC					
220143	WWTF EFF PUMP 1 REPAIR	620-8010-832000 9,354.65	9,354.65	UTILITIES	04/07/2022
TOTAL VENDOR SABEL MECHANICAL LLC			9,354.65		
VENDOR NAME: SBA STRUCTURES					
IN15730875	PD ANNUAL THEISEN TOWER RENT	100-5211-521900 500.04	500.04	POLICE	04/07/2022
TOTAL VENDOR SBA STRUCTURES			500.04		
VENDOR NAME: SHERWIN-WILLIAMS					
7526-8	LINE PAINTER PARTS	100-5324-539500 7.14	7.14	DPW	04/07/2022
TOTAL VENDOR SHERWIN-WILLIAMS			7.14		
VENDOR NAME: SHI INTERNATIONAL CORP					
B14914028	NETWORK SERVER PROJECT	430-5700-571800 1,818.00	1,818.00	FINANCE	04/07/2022
TOTAL VENDOR SHI INTERNATIONAL CORP			1,818.00		
VENDOR NAME: SHRED-IT USA					
8001226057	PD SHRED SERVICE	100-5211-521900 78.96	78.96	POLICE	04/07/2022
TOTAL VENDOR SHRED-IT USA			78.96		

03/31/2022 02:36 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 04/07/2022 - 04/07/2022  
UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 8/9

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: SOMAR ENTERPRISES						
102591	2022 UNIFORM ALLOWANCE - KREISER	100-5211-534600	101.07	101.07	POLICE	04/07/2022
TOTAL VENDOR SOMAR ENTERPRISES				101.07		
VENDOR NAME: SUBURBAN LABORATORIES INC						
195833	WATER LAB TESTING	610-6300-663200	156.00	156.00	UTILITIES	04/07/2022
197012	WATER LAB TESTING	610-6300-663200	96.00	96.00	UTILITIES	04/07/2022
198539	WATER LAB TESTING	610-6300-663200	120.00	120.00	UTILITIES	04/07/2022
TOTAL VENDOR SUBURBAN LABORATORIES INC				372.00		
VENDOR NAME: TEMPERATURE SYSTEMS INC.						
3198367-00	WWTF RAS RM EXH FAN	620-8010-833000	401.24	401.24	UTILITIES	04/07/2022
TOTAL VENDOR TEMPERATURE SYSTEMS INC.				401.24		
VENDOR NAME: TERMINAL ANDRAE INC.						
56051	WWTF VFD BLOWER #2 REPLACEMENT	620-0000-132500	10,050.00	10,050.00	UTILITIES	04/07/2022
TOTAL VENDOR TERMINAL ANDRAE INC.				10,050.00		
VENDOR NAME: ULINE						
146000517	WWTF LAB SUPPLIES	620-8010-826000	420.15	420.15	UTILITIES	04/07/2022
146034192	EMS SUPPLIES	150-5231-531100	104.16	104.16	FIRE	04/07/2022
146461914	WATER FILING RACK AND GARBAGE CAN LINERS	610-6920-692100	312.76	312.76	UTILITIES	04/07/2022
TOTAL VENDOR ULINE				837.07		
VENDOR NAME: USA BLUEBOOK						
918626	WWTF LAB SUPPLIES	620-8010-827000	(25.10)	(25.10)	UTILITIES	04/07/2022
900873	WATER LOCATOR / WWTF LAB SUPPLIES	610-6452-665200	934.95	1,258.01	UTILITIES	04/07/2022
		620-8010-826000	323.06			
912110	WATER METER BYPASS LOCKS	610-6453-664100	38.95	38.95	UTILITIES	04/07/2022
910516	WWTF LAB SUPPLIES	620-8010-826000	38.82	38.82	UTILITIES	04/07/2022
TOTAL VENDOR USA BLUEBOOK				1,310.68		
VENDOR NAME: VERIZON WIRELESS						
9901748134	MONTHLY BILL	100-5141-522500	51.61	957.91	MULTIPLE	04/07/2022
		100-5241-522500	101.50			
		150-5221-522500	62.14			
		100-5211-522500	12.77			
		100-5323-522500	335.54			
		610-6920-692100	173.96			
		620-8400-851000	173.97			
		100-5632-522500	46.42			
9901748136	VERIZON PHONE INVOICE	150-5221-522500	342.09	342.09	FIRE	04/07/2022
9901748135	2022 MARCH CELL BILL ACCT# 885503900-000	150-5221-522500	20.78	275.74	MULTIPLE	04/07/2022
		100-5323-522500	20.78			
		610-6920-692100	117.09			
		620-8400-851000	117.09			
9900998787	VERIZON INVOICE MONITORS	150-5221-522500	50.10	50.10	FIRE	04/07/2022

03/31/2022 02:36 PM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 04/07/2022 - 04/07/2022  
UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 9/9

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: VERIZON WIRELESS					
TOTAL VENDOR VERIZON WIRELESS			1,625.84		
VENDOR NAME: WAUKESHA COUNTY EMERGENCY					
411	ID CARDS	150-5222-531100 1.50	1.50	FIRE	04/07/2022
TOTAL VENDOR WAUKESHA COUNTY EMERGENCY			1.50		
VENDOR NAME: WAUKESHA CTY TREASURER					
2022-24010060	PORTABLE RADIO PROGRAMMING	100-5212-521900 76.24	76.24	POLICE	04/07/2022
2022-20040028	WAUKESHA COUNTY FEBRUARY INMATE BILLING	100-5212-521900 18.80	18.80	POLICE	04/07/2022
TOTAL VENDOR WAUKESHA CTY TREASURER			95.04		
VENDOR NAME: WCEDA					
2022 MEMBERSHIP	WCEDA MEMBERSHIP	100-5670-532400 500.00	500.00	ADMIN	04/07/2022
TOTAL VENDOR WCEDA			500.00		
VENDOR NAME: WCTC					
S0766736	PD WCTC OFFICER TRAINING	100-5215-533500 285.30	285.30	POLICE	04/07/2022
S0766735	SCHMID WCTC EXAM	150-5232-533500 80.00	80.00	FIRE	04/07/2022
TOTAL VENDOR WCTC			365.30		
VENDOR NAME: WI RURAL WATER ASSOCIATION					
2516	SAFETY TRAINING	100-5323-533500 130.80	130.80	DPW	04/07/2022
TOTAL VENDOR WI RURAL WATER ASSOCIATION			130.80		
GRAND TOTAL:			236,446.49		

03/31/2022 10:35 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33896 - 33916

Page 1/2

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
03/11/2022	GEN	33896	IMIL1777864	ALSCO	SUPPLIES	531100	5511	68.71
03/11/2022	GEN	33897#	1JTQ-PQD6-N6TG	AMAZON CAPITOL SERVICES	SUPPLIES	531100	5511	38.87
			1TXQ-4FFG-TJVD		SUPPLIES	531100	5511	71.98
			1VMD-VQYD-NWYW		META SPACE EQUIPMENT & SUPPLIE	531400	5511	256.60
			1XLJ-61FC-NDG1		PROGRAMMING	533100	5511	29.23
			1Q7R-CGXT-NT6F		PROGRAMMING	533100	5511	105.44
			1VMD-VQYD-LPRP		BOOKS	532800	5700	145.03
			1C4C-GGLG-L1Q6		AV MATERIAL	532900	5700	817.04
CHECK GEN 33897 TOTAL FOR FUN								1,464.19
03/11/2022	GEN	33898	39917	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00
03/11/2022	GEN	33899	2036511665	BAKER & TAYLOR INC.	BOOKS	532800	5700	119.15
			2036511666		BOOKS	532800	5700	32.94
			2036512316		BOOKS	532800	5700	553.51
			2036526600		BOOKS	532800	5700	112.27
			2036526601		BOOKS	532800	5700	182.51
			2036546674		BOOKS	532800	5700	41.55
			2036546675		BOOKS	532800	5700	136.68
			2036546676		BOOKS	532800	5700	844.30
			2036546677		BOOKS	532800	5700	15.95
			2036568641		BOOKS	532800	5700	78.25
			2036568642		BOOKS	532800	5700	577.10
			2036568643		BOOKS	532800	5700	9.51
			2036568644		BOOKS	532800	5700	10.63
CHECK GEN 33899 TOTAL FOR FUN								2,714.35
03/11/2022	GEN	33900	2022	BETTY BRINN CHILDRENS MUSEUM	THINGERY PURCHASES	533000	5511	1,000.00
03/11/2022	GEN	33901	2022-13010200	BRIDGES LIBRARY SYSTEM	SUPPLIES	531100	5511	120.52
03/11/2022	GEN	33902	B6357333	BRODART	BOOKS	532800	5700	93.77
			B6365594		BOOKS	532800	5700	300.61
			B6365780		BOOKS	532800	5700	556.20
			B6375146		BOOKS	532800	5700	800.51
			B6375152		BOOKS	532800	5700	179.93
CHECK GEN 33902 TOTAL FOR FUN								1,931.02
03/11/2022	GEN	33903	19624	DYNAMIC AWARDS	SUPPLIES	531100	5511	24.00

03/31/2022 10:35 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33896 - 33916

Page 2/2

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
03/11/2022	GEN	33904#	INV-US-58237	ENVISIONWARE, INC	CONTRACTUAL SERVICES	522000	5511	1,000.00
			INV-US-57930		EQUIPMENT LESS THAN \$5000	581100	5700	610.69
				CHECK GEN 33904 TOTAL FOR FUN				1,610.69
03/11/2022	GEN	33905	380709	FINDAWAY WORLD	BOOKS	532800	5700	503.43
03/11/2022	GEN	33906	31064757	GREAT AMERICAN FINANCIAL SVCS	OUTSIDE SERVICES	531000	5511	353.14
03/11/2022	GEN	33907	1288	GREAT EDUCATIONAL EXPERIENCES	DONATED FUND EXPENDITURES	580600	5890	400.00
03/11/2022	GEN	33908	312022	HINZ TANYA	PROGRAMMING	533100	5511	60.00
03/11/2022	GEN	33909	930023511	ILLINGWORTH KILGUST	REPAIRS & MAINTENANCE	539500	5511	1,342.50
03/11/2022	GEN	33910	483	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	960.00
03/11/2022	GEN	33911#	501758876	MIDWEST TAPE	DIGITAL MATERIALS	534000	5511	440.52
			501627590		AV MATERIAL	532900	5700	44.99
			501760858		AV MATERIAL	532900	5700	79.98
				CHECK GEN 33911 TOTAL FOR FUN				565.49
03/11/2022	GEN	33912	2282022	MUELLER AMY	PROGRAMMING	533100	5511	75.00
03/11/2022	GEN	33913	23103314	QUILL LLC	SUPPLIES	531100	5511	35.43
			23118668		SUPPLIES	531100	5511	22.49
			23119924		SUPPLIES	531100	5511	59.99
			23147530		SUPPLIES	531100	5511	8.99
			23342967		SUPPLIES	531100	5511	76.95
			23343352		SUPPLIES	531100	5511	49.24
			23138863		SUPPLIES	531100	5511	315.40
			23407701		SUPPLIES	531100	5511	59.80
			1677934		SUPPLIES	531100	5511	(76.95)
				CHECK GEN 33913 TOTAL FOR FUN				551.34
03/11/2022	GEN	33914	1150	RED BRICK MUSEUM	DONATED FUND EXPENDITURES	580600	5890	599.00
03/11/2022	GEN	33915	22810	TAYLOR COMPUTER SERVICES, INC	EQUIPMENT LESS THAN \$5000	581100	5700	7,057.80
03/11/2022	GEN	33916	6098181	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	26.85
				Total for fund 440 LIBRARY FUND				21,513.03
				TOTAL - ALL FUNDS				21,513.03

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

03/31/2022 10:41 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 454  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/15/2022	GEN	454 (E)	CHARTER COMMUNICATIONS	MONTHLY BILL	100-5120-522500	50.23
		454 (E)		MONTHLY BILL	100-5141-522500	81.23
		454 (E)		MONTHLY BILL	100-5142-522500	148.98
		454 (E)		MONTHLY BILL	100-5160-522500	26.40
		454 (E)		MONTHLY BILL	100-5211-522500	577.42
		454 (E)		MONTHLY BILL	100-5241-522500	41.34
		454 (E)		MONTHLY BILL	100-5323-522500	74.02
		454 (E)		MONTHLY BILL	100-5512-522500	177.96
		454 (E)		MONTHLY BILL	150-5221-522500	368.64
		454 (E)		MONTHLY BILL	410-5363-522500	4.73
		454 (E)		MONTHLY BILL	440-5511-522500	381.07
		454 (E)		MONTHLY BILL	500-5344-522500	2.36
		454 (E)		MONTHLY BILL	610-6920-692100	40.21
		454 (E)		MONTHLY BILL	620-8400-851000	40.21
						<hr/> 2,014.80
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		2,014.80

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 1/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY							
52441	SIGNUPGENIUS	03/06/2022	03/24/2022	11.99	0.00	Paid	Y
	AARP SIGN UP	MROCKLEY					03/24/2022
	440-5511-533300	OUTREACH		11.99			
ARMOUR ABBY							
52442	THE HOME DEPOT #4921	03/12/2022	03/24/2022	188.91	0.00	Paid	Y
	GRUTZMACHER COLLECTION STORAGE	MROCKLEY					03/24/2022
	440-5890-580600	DONATED FUND EXPENDITURES		188.91			
BITTNER RONALD							
52443	AMZN MKTP US*7P8VY0WD3	02/15/2022	03/24/2022	113.19	0.00	Paid	Y
	GROWTH REGULATOR	MROCKLEY					03/24/2022
	100-5521-531100	SUPPLIES		113.19			
BITTNER RONALD							
52444	DMV ELKHORN EK01	02/15/2022	03/24/2022	5.10	0.00	Paid	Y
	VEHICLE REGISTRATION	MROCKLEY					03/24/2022
	100-5324-539500	REPAIRS & MAINTENANCE		5.10			
BITTNER RONALD							
52445	PAYPAL *WISCONSIN L WISCO	03/01/2022	03/24/2022	120.00	0.00	Paid	Y
	STORMWATER WORKSHOP BITTNER	MROCKLEY					03/24/2022
	500-5344-533500	Training & Travel		9.60			
	100-5660-535200	STORMWATER COMPLIANCE EXPENSE		110.40			
BITTNER RONALD							
52446	SWEETWATER SOUND	03/02/2022	03/24/2022	4,085.99	0.00	Paid	Y
	PERFORMANCE STAGE SOUND COMPONENTS	MROCKLEY					03/24/2022
	480-5700-584900	PARK IMPROVEMENT PROJECTS		4,085.99			
BITTNER RONALD							
52447	SWEETWATER SOUND	03/03/2022	03/24/2022	89.29	0.00	Paid	Y
	PERFORMANCE STAGE SOUND COMPONENTS	MROCKLEY					03/24/2022
	480-5700-584900	PARK IMPROVEMENT PROJECTS		89.29			
BITTNER RONALD							
52448	B&H PHOTO 800-606-6969	03/03/2022	03/24/2022	503.00	0.00	Paid	Y
	PERFORMANCE STAGE SOUND COMPONENTS	MROCKLEY					03/24/2022
	480-5700-584900	PARK IMPROVEMENT PROJECTS		503.00			

03/31/2022 11:26 AM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 2/16

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
BONK JASON 52449	USPS PO 5657100149 WATER SAMPLE SHIPPING COSTS 610-6300-663200	03/02/2022 MROCKLEY	03/24/2022	4.50	0.00	Paid	Y 03/24/2022
	OPERATION SUPPLY/EXP-TREATMENT			4.50			
BONK JASON 52450	OPC*WI RURAL WTR CONF WATER STATE CONVENTION COSTS 610-6920-693000	03/07/2022 MROCKLEY	03/24/2022	590.00	0.00	Paid	Y 03/24/2022
	MISC GENERAL EXPENSES			590.00			
BONK JASON 52451	OPC MSC*SERVICE FEE 024 WATER STATE CONVENTION CC 610-6920-693000	03/07/2022 MROCKLEY	03/24/2022	17.41	0.00	Paid	Y 03/24/2022
	MISC GENERAL EXPENSES			17.41			
CASTLE WAYNE A 52452	ADOBE ACROPRO TRIAL WATER COMPUTER SOFTWARE 610-6920-692100	02/16/2022 MROCKLEY	03/24/2022	188.87	0.00	Paid	Y 03/24/2022
	OFFICE SUPPLIES & EXPENSES			188.87			
CASTLE WAYNE A 52453	MICROSOFT*MICROSOFT 365 F WATER MICROSOFT SUPPORT SUBSCRIPTION 610-6920-692100	03/14/2022 MROCKLEY	03/24/2022	104.99	0.00	Paid	Y 03/24/2022
	OFFICE SUPPLIES & EXPENSES			104.99			
DEMOTTO CHRIS 52454	GLOCK INC FIREARM REPAIR PARTS 100-5212-539500	03/11/2022 MROCKLEY	03/24/2022	80.00	0.00	Paid	Y 03/24/2022
	REPAIRS & MAINTENANCE			80.00			
DOHERTY DIANA 52455	FEDEX 441704606 1095C FORMS FOR EMPLOYEES 100-5145-539900	02/17/2022 MROCKLEY	03/24/2022	22.93	0.00	Paid	Y 03/24/2022
	OTHER			22.93			
DOHERTY DIANA 52456	CERTIF A GIFT C WELLMAN RETIRE MENT GIFT 100-5141-539800	02/23/2022 MROCKLEY	03/24/2022	458.79	0.00	Paid	Y 03/24/2022
	EMPLOYEE RECOGNITION			458.79			



03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 3/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
DOHERTY DIANA							
52457	MICROSOFT*MICROSOFT 365 F	03/08/2022	03/24/2022	104.99	0.00	Paid	Y
	ANNUAL RENEWAL	MROCKLEY					03/24/2022
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE		104.99			
DYKSTRA DIANA							
52458	LEAGUE OF WISCONSIN MUNIC	03/01/2022	03/24/2022	330.00	0.00	Paid	Y
	LEAGUE CONF - MEINERS, JOHNSON X2	MROCKLEY					03/24/2022
	100-5111-533500	LEAGUE CONF - MEINERS, JOHNSON X2		330.00			
GOURDOUX LINDA							
52459	DOLLAR GENERAL #10855	02/14/2022	03/24/2022	18.32	0.00	Paid	Y
	ELECTION SUPPLIES	MROCKLEY					03/24/2022
	100-5144-531100	ELECTION SUPPLIES		18.32			
GOURDOUX LINDA							
52460	TLF*WAUKESHA FLORAL AND G	02/19/2022	03/24/2022	88.18	0.00	Paid	Y
	FLOWERS STREIT FUNERAL	MROCKLEY					03/24/2022
	100-5111-539900	FLOWERS STREIT FUNERAL		88.18			
GOURDOUX LINDA							
52461	TLF*WAUKESHA FLORAL AND G	03/02/2022	03/24/2022	92.39	0.00	Paid	Y
	FLOWERS BROWN FUNERAL	MROCKLEY					03/24/2022
	620-8010-827000	OPERATION SUPPLY/EXPENSE		92.39			
ISELY MARY JO							
52462	AMZN DIGITAL*1I5SY9J12	02/28/2022	03/24/2022	13.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		13.99			
ISELY MARY JO							
52463	AMZN DIGITAL*1I3B51KD0	02/28/2022	03/24/2022	14.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		14.99			
ISELY MARY JO							
52464	AMZN DIGITAL*1I6FM7K30	02/28/2022	03/24/2022	14.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		14.99			

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 4/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO							
52465	AMZN DIGITAL*1I2QQ8JS2	02/28/2022	03/24/2022	13.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		13.99			
ISELY MARY JO							
52466	AMZN DIGITAL*1W31D8491	02/28/2022	03/24/2022	14.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		14.99			
ISELY MARY JO							
52467	AMZN DIGITAL*1I3YI3K20	02/28/2022	03/24/2022	14.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		14.99			
ISELY MARY JO							
52468	AMZN DIGITAL*1W25Q4ZC1	02/28/2022	03/24/2022	11.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		11.99			
ISELY MARY JO							
52469	AMZN DIGITAL*1W3MB3FO0	03/01/2022	03/24/2022	7.59	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		7.59			
ISELY MARY JO							
52470	AMZN DIGITAL*1W8X88EY1	03/01/2022	03/24/2022	12.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		12.99			
ISELY MARY JO							
52471	NETFLIX.COM	03/01/2022	03/24/2022	17.99	0.00	Paid	Y
	3/1/22-3/31/22 STREAMING SERVICE	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		17.99			
ISELY MARY JO							
52472	AMZN DIGITAL*1Z3XT7NY1	03/08/2022	03/24/2022	14.99	0.00	Paid	Y
	KINDLE BOOK	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		14.99			

03/31/2022 11:26 AM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 5/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO							
52473	ACORN TV MONTHLY	03/09/2022	03/24/2022	6.29	0.00	Paid	Y
	MONTHLY CHARGE	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		6.29			
ISELY MARY JO							
52474	ROKU FOR DISNEY ELECTRONI	03/11/2022	03/24/2022	83.99	0.00	Paid	Y
	YEARLY SUBSCRIPTION 3/11/22-3/11/23	MROCKLEY					03/24/2022
	440-5511-533000	THINGERY PURCHASES		83.99			
KIM CATHRYN							
52475	VACUUMCLEANERMARK	02/15/2022	03/24/2022	19.89	0.00	Paid	Y
	VACUUM BAGS	MROCKLEY					03/24/2022
	440-5511-531100	SUPPLIES		19.89			
KIM CATHRYN							
52476	WAL-MART #1571	02/16/2022	03/24/2022	45.87	0.00	Paid	Y
	PROGRAMMING SUPPLIES	MROCKLEY					03/24/2022
	440-5511-533100	PROGRAMMING		45.87			
KIM CATHRYN							
52477	WM SUPERCENTER #1571	02/16/2022	03/24/2022	91.95	0.00	Paid	Y
	PROGRAMMING SUPPLIES	MROCKLEY					03/24/2022
	440-5511-533100	PROGRAMMING		91.95			
KIM CATHRYN							
52478	ILLINOIS LIBRARY ASSOC	03/01/2022	03/24/2022	291.98	0.00	Paid	Y
	SUMMER READING PROGRAM T-SHIRTS	MROCKLEY					03/24/2022
	440-5890-580600	DONATED FUND EXPENDITURES		291.98			
KIM CATHRYN							
52479	THE HOME DEPOT 4921	03/01/2022	03/24/2022	81.46	0.00	Paid	Y
	WHITE RAGS	MROCKLEY					03/24/2022
	440-5511-531100	SUPPLIES		81.46			
KIM CATHRYN							
52480	AVERY PRODUCTS CORPORATIO	03/02/2022	03/24/2022	40.38	0.00	Paid	Y
	LABELS- SEED LIBRARY	MROCKLEY					03/24/2022
	440-5511-531100	SUPPLIES		40.38			

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 6/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
52481	US BANK	03/05/2022	03/24/2022	(23.72)	0.00	Paid	Y
	PROGRAM SUPPLIES REFUND	MROCKLEY					03/24/2022
	440-5511-533100	PROGRAMMING		(23.72)			
KIM CATHRYN							
52482	US BANK	03/05/2022	03/24/2022	(7.94)	0.00	Paid	Y
	PROGRAM SUPPLIES REFUND	MROCKLEY					03/24/2022
	440-5511-533100	PROGRAMMING		(7.94)			
KIM CATHRYN							
52483	MAILCHIMP *MISC	03/08/2022	03/24/2022	69.99	0.00	Paid	Y
	NEWSLETTER	MROCKLEY					03/24/2022
	440-5511-534000	DIGITAL MATERIALS		69.99			
KIM CATHRYN							
52484	WALMART.COM AA	03/11/2022	03/24/2022	52.48	0.00	Paid	Y
	TRASH CANS	MROCKLEY					03/24/2022
	440-5511-531100	SUPPLIES		52.48			
KIM CATHRYN							
52485	ADOBE CREATIVE CLOUD	03/11/2022	03/24/2022	83.99	0.00	Paid	Y
	CREATIVE CLOUD	MROCKLEY					03/24/2022
	440-5511-534000	DIGITAL MATERIALS		83.99			
KINDER MATTHEW							
52486	THE HOME DEPOT #4921	02/15/2022	03/24/2022	131.27	0.00	Paid	Y
	WWTF RAS/WAS PUMP RM PAINTING	MROCKLEY					03/24/2022
	620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES		131.27			
KINDER MATTHEW							
52487	THE HOME DEPOT #4921	02/23/2022	03/24/2022	59.98	0.00	Paid	Y
	WWTF SHELVEING UNIT FOR HAULER	MROCKLEY					03/24/2022
	620-8010-827000	OPERATION SUPPLY/EXPENSE		59.98			
KINDER MATTHEW							
52488	THE HOME DEPOT #4921	03/09/2022	03/24/2022	19.47	0.00	Paid	Y
	WWTF WATER STOP FOR RAS/WAS PUMP RM	MROCKLEY					03/24/2022
	620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES		19.47			

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 7/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KREISER ROBERT							
52489	WASP BARCODE TECHNOLOGI	02/07/2022	03/24/2022	645.73	0.00	Paid	Y
	WASP PROPERTY LABEL PRINTER	MROCKLEY					03/24/2022
	100-5213-539500	REPAIRS & MAINTENANCE		645.73			
KREISER ROBERT							
52490	SIRCHIE FINGER PRINT LABO	02/21/2022	03/24/2022	36.15	0.00	Paid	Y
	EVIDENCE PACKING SUPPLIES	MROCKLEY					03/24/2022
	100-5213-531100	SUPPLIES		36.15			
KREISER ROBERT							
52491	CITY MILW POM METERS	02/24/2022	03/24/2022	0.25	0.00	Paid	Y
	CITY OF MILWAUKEE PARKING METER	MROCKLEY					03/24/2022
	100-5213-533500	TRAINING & TRAVEL		0.25			
KREISER ROBERT							
52492	WAL-MART #1571	02/24/2022	03/24/2022	22.08	0.00	Paid	Y
	BLEACH	MROCKLEY					03/24/2022
	100-5211-539400	BLDG REPAIRS & MAINTENANCE		22.08			
KREISER ROBERT							
52493	MILWAUKEE GRAND AVE GARAG	03/07/2022	03/24/2022	6.00	0.00	Paid	Y
	PARKING AT TRAINING	MROCKLEY					03/24/2022
	100-5211-533500	TRAINING & TRAVEL		6.00			
KREISER ROBERT							
52494	MILWAUKEE GRAND AVE GARAG	03/08/2022	03/24/2022	6.00	0.00	Paid	Y
	PARKING AT TRAINING	MROCKLEY					03/24/2022
	100-5211-533500	TRAINING & TRAVEL		6.00			
KREISER ROBERT							
52495	STALKER RADAR	03/11/2022	03/24/2022	250.00	0.00	Paid	Y
	RADAR CABLES FOR SQUADS	MROCKLEY					03/24/2022
	100-5212-539500	REPAIRS & MAINTENANCE		250.00			
KREISER ROBERT							
52496	US BANK	03/12/2022	03/24/2022	(30.75)	0.00	Paid	Y
	SALES TAX REFUND ON WASP PRINTER	MROCKLEY					03/24/2022
	100-5213-539500	REPAIRS & MAINTENANCE		(30.75)			

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 8/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
MCCUEN BRENNAN							
52497	SWEETWATER SOUND	03/08/2022	03/24/2022	224.69	0.00	Paid	Y
	PERFORMANCE STAGE SOUND COMPONENTS	MROCKLEY					03/24/2022
	480-5700-584900	PARK IMPROVEMENT PROJECTS		224.69			
MCCUEN BRENNAN							
52498	SHERRILLTREE	03/11/2022	03/24/2022	332.97	0.00	Paid	Y
	ARBORIST SUPPLIES	MROCKLEY					03/24/2022
	100-5611-531100	SUPPLIES		332.97			
MCCUEN BRENNAN							
52499	LYCON INC	03/15/2022	03/24/2022	420.00	0.00	Paid	Y
	BIN BLOCKS	MROCKLEY					03/24/2022
	100-5323-531100	SUPPLIES		420.00			
MILLER KENNETH							
52500	THE HOME DEPOT #4921	02/17/2022	03/24/2022	18.51	0.00	Paid	Y
	WWTF WAYNES OFFICE FLOOR REPAIRS	MROCKLEY					03/24/2022
	620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES		18.51			
MILLER KENNETH							
52501	HOMEDEPOT.COM	02/21/2022	03/24/2022	189.98	0.00	Paid	Y
	WWTF WAYNES FLOOR REPAIRS	MROCKLEY					03/24/2022
	620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES		189.98			
PETERSON RANDY							
52502	GEIS BUILDING PRODUCTS I	02/14/2022	03/24/2022	568.00	0.00	Paid	Y
	GARAGE DOOR PARTS	MROCKLEY					03/24/2022
	100-5323-539500	REPAIRS & MAINTENANCE		568.00			
PETERSON RANDY							
52503	RACKMOUNT SOLUTIONS	03/02/2022	03/24/2022	657.36	0.00	Paid	Y
	PERFORMANCE STAGE SOUND COMPONENTS	MROCKLEY					03/24/2022
	480-5700-584900	PARK IMPROVEMENT PROJECTS		657.36			
PETERSON RANDY							
52504	TRUCK COUNTRY OF WI-MLWK	03/03/2022	03/24/2022	137.10	0.00	Paid	Y
	WWTF VACTOE REPAIR PARTS AIR BRAKE	MROCKLEY					03/24/2022
	620-8030-831000	MAINT-COLLECTION SYSTEM		137.10			

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 9/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
PETERSON RANDY							
52505	APWA SPRING CONFERENCE	03/04/2022	03/24/2022	300.00	0.00	Paid	Y
	APWA SPRING CONFERENCE	MROCKLEY					03/24/2022
	100-5323-533500	TRAINING & TRAVEL		300.00			
PETERSON RANDY							
52506	WEAVERS COMPACT TRACTOR	03/04/2022	03/24/2022	63.81	0.00	Paid	Y
	TRACTOR PARTS	MROCKLEY					03/24/2022
	100-5324-539500	REPAIRS & MAINTENANCE		63.81			
PETERSON RANDY							
52507	US BANK	03/11/2022	03/24/2022	(275.00)	0.00	Paid	Y
	APWA CONFERENCE REFUND	MROCKLEY					03/24/2022
	100-5323-533500	TRAINING & TRAVEL		(275.00)			
SMITH JAMES A							
52508	THE HOME DEPOT #4921	02/26/2022	03/24/2022	51.94	0.00	Paid	Y
	WATER TEMPORARY HEATER FOR BOOSTER	MROCKLEY					03/24/2022
	610-6200-662300	OPERATION SUPPLY/EXP-PUMPING		51.94			
SMITH JAMES A							
52509	OWPSACSTATE	03/01/2022	03/24/2022	162.00	0.00	Paid	Y
	WWTF ON-LINE TRAINING COURSE JIM	MROCKLEY					03/24/2022
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		162.00			
SMITH JAMES A							
52510	WM SUPERCENTER #1571	03/02/2022	03/24/2022	17.33	0.00	Paid	Y
	WWTF OFFICE SUPPLIES	MROCKLEY					03/24/2022
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		17.33			
SMITH JAMES A							
52511	THE HOME DEPOT #4921	03/02/2022	03/24/2022	193.94	0.00	Paid	Y
	WWTF TOOLS FOR PLANT	MROCKLEY					03/24/2022
	620-8010-827000	OPERATION SUPPLY/EXPENSE		193.94			
SMITH JAMES A							
52512	THE HOME DEPOT #4921	03/09/2022	03/24/2022	38.40	0.00	Paid	Y
	WWTF WATER STOP AND TOOLS FOR	MROCKLEY					03/24/2022
	620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES		38.40			

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 10/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R							
52513	WAL-MART #1571	02/17/2022	03/24/2022	9.59	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					03/24/2022
	150-5221-531100	SUPPLIES		9.59			
STIEN JEFFREY R							
52514	WM SUPERCENTER #1571	02/26/2022	03/24/2022	11.36	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					03/24/2022
	150-5221-531100	SUPPLIES		11.36			
STIEN JEFFREY R							
52515	AMZN MKTP US*1I4KU9R51	02/26/2022	03/24/2022	59.99	0.00	Paid	Y
	PROJECTOR BULB	MROCKLEY					03/24/2022
	150-5221-539500	REPAIRS & MAINTENANCE		59.99			
STIEN JEFFREY R							
52516	DAVID CLARK COMPANY, INC	03/02/2022	03/24/2022	229.75	0.00	Paid	Y
	DAVID CLARK HEADSET REPAIR	MROCKLEY					03/24/2022
	150-5222-539500	REPAIRS & MAINTENANCE		229.75			
STIEN JEFFREY R							
52517	AMZN MKTP US*1W2F93VA1	03/02/2022	03/24/2022	34.15	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					03/24/2022
	150-5231-531100	SUPPLIES		34.15			
STIEN JEFFREY R							
52518	AMZ*VIASCREENS	03/08/2022	03/24/2022	207.71	0.00	Paid	Y
	DELL SCREEN PROTECTORS	MROCKLEY					03/24/2022
	150-5231-531100	SUPPLIES		207.71			
STIEN JEFFREY R							
52519	KATE S KARS AND TRAILER	03/10/2022	03/24/2022	1,000.00	0.00	Paid	Y
	UTV AND TRAILER CAPITAL	MROCKLEY					03/24/2022
	430-5700-571300	FIRE DEPT CAPITAL EQUIP		1,000.00			
STIEN JEFFREY R							
52520	WAL-MART #1571	03/14/2022	03/24/2022	0.58	0.00	Paid	Y
	STAFF PICTURES	MROCKLEY					03/24/2022
	150-5221-531100	SUPPLIES		0.58			



03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
JOURNALIZED PAID  
BANK CODE: GEN - CHECK TYPE: EFT  
CREDIT CARD TRANSACTIONS FOR BOARD  
SORTED BY CARDHOLDER

Page: 11/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL							
52521	DNH*GODADDY.COM	02/22/2022	03/24/2022	63.51	0.00	Paid	Y
	GO DADDY 3 YEAR MKPD.ORG DOMAIN	MROCKLEY					03/24/2022
	100-5211-522900	SOFTWARE SUPPORT/MAINTENANCE		63.51			
STREIT DANIEL							
52522	AMAZON.COM*1I5DY1NT2 AMZN	02/27/2022	03/24/2022	96.98	0.00	Paid	Y
	SSD AND RAM FOR DESKTOP PC	MROCKLEY					03/24/2022
	100-5211-522950	IT DEVICES (NON CAPITAL) & SUPPLIES		96.98			
STREIT DANIEL							
52523	VISTAPRINT	03/02/2022	03/24/2022	34.19	0.00	Paid	Y
	NEW LT. BUSINESS CARDS	MROCKLEY					03/24/2022
	100-5211-531200	PRINTING		34.19			
STREIT DANIEL							
52524	AMAZON.COM*1Z92W0E11	03/09/2022	03/24/2022	57.98	0.00	Paid	Y
	EXTERNAL DVD DRIVES	MROCKLEY					03/24/2022
	100-5211-522950	IT DEVICES (NON CAPITAL) & SUPPLIES		57.98			
STREIT DANIEL							
52525	AMZN MKTP US*1W5PE0282	03/11/2022	03/24/2022	12.98	0.00	Paid	Y
	HDMI MONITOR CABLE	MROCKLEY					03/24/2022
	100-5211-522950	IT DEVICES (NON CAPITAL) & SUPPLIES		12.98			
STREIT DANIEL							
52526	STAPLS0198620071000001	03/12/2022	03/24/2022	43.70	0.00	Paid	Y
	OFFICE SUPPLIES	MROCKLEY					03/24/2022
	100-5211-531100	SUPPLIES		43.70			
SURA MATTHEW J							
52527	U.S. PLASTIC CORPORATION	02/21/2022	03/24/2022	465.30	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					03/24/2022
	150-5231-531100	SUPPLIES		465.30			
SURA MATTHEW J							
52528	APPLE.COM/BILL	03/08/2022	03/24/2022	0.99	0.00	Paid	Y
	APPLE STORAGE	MROCKLEY					03/24/2022
	150-5231-531100	SUPPLIES		0.99			

03/31/2022 11:26 AM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
JOURNALIZED PAID  
BANK CODE: GEN - CHECK TYPE: EFT  
CREDIT CARD TRANSACTIONS FOR BOARD  
SORTED BY CARDHOLDER

Page: 12/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

Purchase Card Vendor: 0002 US BANK

SURA MATTHEW J							
52529	I PORTPRODUCTS.COM	03/08/2022	03/24/2022	360.00	0.00	Paid	Y
	I PORT CASES EMS SUPPLIES	MROCKLEY					03/24/2022
	150-5231-531100	SUPPLIES		360.00			

SURA MATTHEW J							
52530	VERATHON INC	03/08/2022	03/24/2022	441.44	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					03/24/2022
	150-5231-531100	SUPPLIES		441.44			

SURA MATTHEW J							
52531	U.S. PLASTIC CORPORATION	03/09/2022	03/24/2022	27.58	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					03/24/2022
	150-5231-531100	SUPPLIES		27.58			

WEGNER ANDREW P							
52532	CONWAY SHIELD	03/08/2022	03/24/2022	223.94	0.00	Paid	Y
	CONWAY SHIELD HELMET FRONTS	MROCKLEY					03/24/2022
	150-5222-531100	SUPPLIES		223.94			

WEGNER ANDREW P							
52533	US BANK	03/12/2022	03/24/2022	(10.67)	0.00	Paid	Y
	CONWAY SHIELD CREDIT	MROCKLEY					03/24/2022
	150-5222-531100	SUPPLIES		(10.67)			

ZAESKE DEBBIE							
52534	POSITIVE PROMOTIONS	03/07/2022	03/24/2022	145.82	0.00	Paid	Y
	TELECOMMUNICATOR WEEK GIFTS	MROCKLEY					03/24/2022
	340-5890-580602	POLICE DONATED FUND EXPENDITURES		145.82			

Total Purchase Card Vendor: 0002 US BANK				15,973.02	0.00		
--	--	--	--	-----------	------	--	--

# of Invoices:	89	# Due:	0	Totals:	16,321.10	0.00	
# of Credit Memos:	5	# Due:	0	Totals:	(348.08)	0.00	

Net of Invoices and Credit Memos:				15,973.02	0.00		
-----------------------------------	--	--	--	-----------	------	--	--

--- TOTALS BY GL DISTRIBUTION ---

100-5111-533500	TRAINING & TRAVEL	330.00
100-5111-539900	OTHER	88.18

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	100-5141-539800	EMPLOYEE RECOGNITION		458.79			
	100-5144-531100	SUPPLIES		18.32			
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE		104.99			
	100-5145-539900	OTHER		22.93			
	100-5211-522900	SOFTWARE SUPPORT/MAINTENANCE		63.51			
	100-5211-522950	IT DEVICES (NON CAPITAL) & SUPPLIES		167.94			
	100-5211-531100	SUPPLIES		43.70			
	100-5211-531200	PRINTING		34.19			
	100-5211-533500	TRAINING & TRAVEL		12.00			
	100-5211-539400	BLDG REPAIRS & MAINTENANCE		22.08			
	100-5212-539500	REPAIRS & MAINTENANCE		330.00			
	100-5213-531100	SUPPLIES		36.15			
	100-5213-533500	TRAINING & TRAVEL		0.25			
	100-5213-539500	REPAIRS & MAINTENANCE		614.98			
	100-5323-531100	SUPPLIES		420.00			
	100-5323-533500	TRAINING & TRAVEL		25.00			
	100-5323-539500	REPAIRS & MAINTENANCE		568.00			
	100-5324-539500	REPAIRS & MAINTENANCE		68.91			
	100-5521-531100	SUPPLIES		113.19			
	100-5611-531100	SUPPLIES		332.97			
	100-5660-535200	STORMWATER COMPLIANCE EXPENSE		110.40			
	150-5221-531100	SUPPLIES		21.53			
	150-5221-539500	REPAIRS & MAINTENANCE		59.99			
	150-5222-531100	SUPPLIES		213.27			
	150-5222-539500	REPAIRS & MAINTENANCE		229.75			
	150-5231-531100	SUPPLIES		1,537.17			
	340-5890-580602	POLICE DONATED FUND EXPENDITURES		145.82			
	430-5700-571300	FIRE DEPT CAPITAL EQUIP		1,000.00			
	440-5511-531100	SUPPLIES		194.21			
	440-5511-533000	THINGERY PURCHASES		243.77			
	440-5511-533100	PROGRAMMING		106.16			
	440-5511-533300	OUTREACH		11.99			
	440-5511-534000	DIGITAL MATERIALS		153.98			
	440-5890-580600	DONATED FUND EXPENDITURES		480.89			
	480-5700-584900	PARK IMPROVEMENT PROJECTS		5,560.33			
	500-5344-533500	Training & Travel		9.60			
	610-6200-662300	OPERATION SUPPLY/EXP-PUMPING		51.94			
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		4.50			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		293.86			
	610-6920-693000	MISC GENERAL EXPENSES		607.41			

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
JOURNALIZED PAID  
BANK CODE: GEN - CHECK TYPE: EFT  
CREDIT CARD TRANSACTIONS FOR BOARD  
SORTED BY CARDHOLDER

Page: 14/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
620-8010-827000	OPERATION SUPPLY/EXPENSE			346.31			
620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES			397.63			
620-8030-831000	MAINT-COLLECTION SYSTEM			137.10			
620-8400-851000	OFFICE SUPPLIES & EXPENSES			17.33			
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			162.00			

03/31/2022 11:26 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Page: 15/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			3,986.48	0.00		
	150 - FIRE/AMBULANCE FUND			2,061.71	0.00		
	340 - VILLAGE DESIGNATED FUND			145.82	0.00		
	430 - CAPITAL EQUIPMENT FUND			1,000.00	0.00		
	440 - LIBRARY FUND			1,191.00	0.00		
	480 - CAPITAL IMPROVEMENT FUND			5,560.33	0.00		
	500 - STORM WATER UTILITY			9.60	0.00		
	610 - WATER UTILITY FUND			957.71	0.00		
	620 - SEWER UTILITY FUND			1,060.37	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			418.18	0.00		
	5141 - VILLAGE ADMINISTRATOR			458.79	0.00		
	5144 - ELECTIONS			18.32	0.00		
	5145 - FINANCE DEPARTMENT			127.92	0.00		
	5211 - POLICE ADMINISTRATION			343.42	0.00		
	5212 - POLICE PATROL			330.00	0.00		
	5213 - CRIME INVESTIGATION			651.38	0.00		
	5221 - FIRE ADMINISTRATION			81.52	0.00		
	5222 - FIRE SUPPRESSION			443.02	0.00		
	5231 - AMBULANCE			1,537.17	0.00		
	5323 - GARAGE			1,013.00	0.00		
	5324 - MACHINERY & EQUIPMENT			68.91	0.00		
	5344 - STORM SEWER			9.60	0.00		
	5511 - LIBRARY SERVICES			710.11	0.00		
	5521 - PARKS			113.19	0.00		
	5611 - FORESTRY			332.97	0.00		
	5660 - STORMWATER MASTER PLAN			110.40	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			6,560.33	0.00		
	5890 - USE OF DESIGNATED FUNDS			626.71	0.00		
	6200 - PUMPING OPERATIONS			51.94	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.50	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			901.27	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			743.94	0.00		
	8030 - WASTEWATER COLLECTION SYSTE			137.10	0.00		
	8400 - ADMINISTRATIVE & GENERAL			179.33	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			586.71			
	0707			746.33			

03/31/2022 11:26 AM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/24/2022 - 03/24/2022  
JOURNALIZED PAID  
BANK CODE: GEN - CHECK TYPE: EFT  
CREDIT CARD TRANSACTIONS FOR BOARD  
SORTED BY CARDHOLDER

Page: 16/16

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	1051			210.72			
	1128			145.82			
	2365			243.77			
	2544			330.00			
	3064			80.00			
	4175			935.46			
	5311			200.90			
	5538			309.34			
	5724			1,295.31			
	6347			198.89			
	6370			1,553.13			
	6639			293.86			
	6899			213.27			
	7403			463.61			
	8389			208.49			
	8764			611.91			
	8798			977.66			
	9625			1,451.27			
	9708			4,916.57			

03/31/2022 11:30 AM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/21/2022 - 03/21/2022  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: EFT  
 WE ENERGIES REPORT FOR BOARD

Page: 1/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4048704331 52535	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	02/25/2022 MROCKLEY 0700126680-00001 Digester Gas	03/21/2022	278.41  278.41	0.00	Paid	Y 03/21/2022
4048704331 52536	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	02/25/2022 MROCKLEY 0700126680-00002 Well #3 Elec	03/21/2022	1,535.36  1,535.36	0.00	Paid	Y 03/21/2022
4048704331 52537	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	02/25/2022 MROCKLEY 0700126680-00003 Street Lights	03/21/2022	3,719.75  3,719.75	0.00	Paid	Y 03/21/2022
4048704331 52538	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	02/25/2022 MROCKLEY 0700126680-00004 Greenwald	03/21/2022	322.20  322.20	0.00	Paid	Y 03/21/2022
4048704331 52539	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	02/25/2022 MROCKLEY 0700126680-00005 Booster Station	03/21/2022	1,254.45  1,254.45	0.00	Paid	Y 03/21/2022
4048704331 52540	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	02/25/2022 MROCKLEY 0700126680-00007 1240 N. Rochester	03/21/2022	175.34  175.34	0.00	Paid	Y 03/21/2022
4048704331 52541	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	02/25/2022 MROCKLEY 0700126680-00008 Police Garage	03/21/2022	180.80  180.80	0.00	Paid	Y 03/21/2022
4048704331 52542	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	02/25/2022 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	03/21/2022	21.50  21.50	0.00	Paid	Y 03/21/2022
4048704331 52543	WE ENERGIES 0700126680-00010 Fox River View 620-8020-821000	02/25/2022 MROCKLEY 0700126680-00010 Fox River View	03/21/2022	244.05  244.05	0.00	Paid	Y 03/21/2022

03/31/2022 11:30 AM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/21/2022 - 03/21/2022  
JOURNALIZED PAID  
VENDOR CODE: 0034 - CHECK TYPE: EFT  
WE ENERGIES REPORT FOR BOARD

Page: 2/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4048704331 52544	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	02/25/2022 MROCKLEY 0700126680-000011 DPW Elec	03/21/2022	502.31  502.31	0.00	Paid	Y 03/21/2022
4048704331 52545	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	02/25/2022 MROCKLEY 0700126680-000012 Fire	03/21/2022	3,135.96  3,135.96	0.00	Paid	Y 03/21/2022
4048704331 52546	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	02/25/2022 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	03/21/2022	17.74  17.74	0.00	Paid	Y 03/21/2022
4048704331 52547	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	02/25/2022 MROCKLEY 0700126680-000014 Hall	03/21/2022	917.77  917.77	0.00	Paid	Y 03/21/2022
4048704331 52548	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	02/25/2022 MROCKLEY 0700126680-000014 Hall Gas	03/21/2022	727.84  727.84	0.00	Paid	Y 03/21/2022
4048704331 52549	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	02/25/2022 MROCKLEY 0700126680-000016 Miniwauken Park	03/21/2022	41.58  41.58	0.00	Paid	Y 03/21/2022
4048704331 52550	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	02/25/2022 MROCKLEY 0700126680-000017 Holz Elec	03/21/2022	10,957.32  10,957.32	0.00	Paid	Y 03/21/2022
4048704331 52551	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	02/25/2022 MROCKLEY 0700126680-000018 Parks	03/21/2022	19.76  19.76	0.00	Paid	Y 03/21/2022
4048704331 52552	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	02/25/2022 MROCKLEY 0700126680-000019 Atkinson Pump	03/21/2022	437.87  437.87	0.00	Paid	Y 03/21/2022



03/31/2022 11:30 AM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/21/2022 - 03/21/2022  
JOURNALIZED PAID  
VENDOR CODE: 0034 - CHECK TYPE: EFT  
WE ENERGIES REPORT FOR BOARD

Page: 3/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4048704331 52553	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	02/25/2022 MROCKLEY	03/21/2022	1,296.45 1,296.45	0.00	Paid	Y 03/21/2022
4048704331 52554	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	02/25/2022 MROCKLEY	03/21/2022	1,180.92 1,180.92	0.00	Paid	Y 03/21/2022
4048704331 52555	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	02/25/2022 MROCKLEY	03/21/2022	88.14 88.14	0.00	Paid	Y 03/21/2022
4048704331 52556	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	02/25/2022 MROCKLEY	03/21/2022	9.57 9.57	0.00	Paid	Y 03/21/2022
4048704331 52557	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	02/25/2022 MROCKLEY	03/21/2022	24.38 24.38	0.00	Paid	Y 03/21/2022
4048704331 52558	WE ENERGIES 0700126680-000027 Police 100-5211-522200	02/25/2022 MROCKLEY	03/21/2022	1,966.36 1,966.36	0.00	Paid	Y 03/21/2022
4048704331 52559	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	02/25/2022 MROCKLEY	03/21/2022	22.94 22.94	0.00	Paid	Y 03/21/2022
4048704331 52560	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	02/25/2022 MROCKLEY	03/21/2022	20.48 20.48	0.00	Paid	Y 03/21/2022
4048704331 52561	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	02/25/2022 MROCKLEY	03/21/2022	197.12 197.12	0.00	Paid	Y 03/21/2022

03/31/2022 11:30 AM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/21/2022 - 03/21/2022  
JOURNALIZED PAID  
VENDOR CODE: 0034 - CHECK TYPE: EFT  
WE ENERGIES REPORT FOR BOARD

Page: 4/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4048704331 52562	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	02/25/2022 MROCKLEY 0700126680-000032 Well #4 Elec	03/21/2022	2,180.01  2,180.01	0.00	Paid	Y 03/21/2022
4048704331 52563	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	02/25/2022 MROCKLEY 0700126680-000033 Parks	03/21/2022	37.40  37.40	0.00	Paid	Y 03/21/2022
4048704331 52564	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	02/25/2022 MROCKLEY 0700126680-000034 Street Lights	03/21/2022	66.89  66.89	0.00	Paid	Y 03/21/2022
4048704331 52565	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	02/25/2022 MROCKLEY 0700126680-000036 Flashers	03/21/2022	10.98  10.98	0.00	Paid	Y 03/21/2022
4048704331 52566	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	02/25/2022 MROCKLEY 0700126680-000037 Well #4 Gas	03/21/2022	198.01  198.01	0.00	Paid	Y 03/21/2022
4048704331 52567	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	02/25/2022 MROCKLEY 0700126680-000038 Museum	03/21/2022	444.65  444.65	0.00	Paid	Y 03/21/2022
4048704331 52568	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	02/25/2022 MROCKLEY 0700126680-000039 Well #5	03/21/2022	3,203.94  3,203.94	0.00	Paid	Y 03/21/2022
4048704331 52569	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	02/25/2022 MROCKLEY 0709449777-00001 Library Gas	03/21/2022	1,838.15  1,838.15	0.00	Paid	Y 03/21/2022
4048704331 52570	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	02/25/2022 MROCKLEY 0709449777-00002 Library Elec	03/21/2022	2,214.14  2,214.14	0.00	Paid	Y 03/21/2022

03/31/2022 11:30 AM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/21/2022 - 03/21/2022  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: EFT  
 WE ENERGIES REPORT FOR BOARD

Page: 5/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4048704331 52571	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	02/25/2022 MROCKLEY 0712697628-00001 Tower Radio Bldg	03/21/2022	21.34  21.34	0.00	Paid	Y 03/21/2022
4048704331 52572	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	02/25/2022 MROCKLEY 0712697628-00002 Mukw Dam	03/21/2022	23.23  23.23	0.00	Paid	Y 03/21/2022
4048704331 52573	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	02/25/2022 MROCKLEY 0712697628-00003 PD Tower meter #05662	03/21/2022	43.75  43.75	0.00	Paid	Y 03/21/2022
4048704331 52574	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	02/25/2022 MROCKLEY 0712697628-00004 1224 Riverton	03/21/2022	183.74  183.74	0.00	Paid	Y 03/21/2022
4048704331 52575	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	02/25/2022 MROCKLEY 0712697628-00006 Well #7	03/21/2022	1,950.40  1,950.40	0.00	Paid	Y 03/21/2022
4048704331 52576	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	02/25/2022 MROCKLEY 0712697628-00007 School Crossing Lights	03/21/2022	15.71  15.71	0.00	Paid	Y 03/21/2022
4048170006 52577	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	02/25/2022 MROCKLEY 0700126680-00015 STREET LIGHTS	03/21/2022	10,325.30  10,325.30	0.00	Paid	Y 03/21/2022
4037787921 52579	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	02/17/2022 MROCKLEY 0700126680-000025 Tower	03/21/2022	33.33  33.33	0.00	Paid	Y 03/21/2022
4037787921 52580	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	02/17/2022 MROCKLEY 0700126680-00030 Andrews Street	03/21/2022	107.39  107.39	0.00	Paid	Y 03/21/2022

03/31/2022 11:30 AM  
User: MROCKLEY  
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/21/2022 - 03/21/2022  
JOURNALIZED PAID  
VENDOR CODE: 0034 - CHECK TYPE: EFT  
WE ENERGIES REPORT FOR BOARD

Page: 6/7

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	45	# Due:	0	Totals:	52,194.73	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					<u>52,194.73</u>	<u>0.00</u>	

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	917.77
100-5160-522400	GAS	727.84
100-5211-522200	ELECTRIC	2,240.97
100-5254-522200	ELECTRIC	23.23
100-5323-522200	ELECTRIC	502.31
100-5323-522400	GAS	1,180.92
100-5342-522200	ELECTRIC	14,152.03
100-5512-522200	ELECTRIC	444.65
100-5521-522200	ELECTRIC	359.19
150-5221-522200	ELECTRIC	3,135.96
440-5511-522200	ELECTRIC	2,214.14
440-5511-522400	GAS	1,838.15
610-6200-662200	FUEL OR POWER PURCHASED	11,983.72
620-8010-821100	WWTP ELECTRIC POWER	10,957.32
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	475.53
620-8020-821000	PUMPING POWER & FUEL	1,041.00

03/31/2022 11:30 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/21/2022 - 03/21/2022  
JOURNALIZED PAID  
VENDOR CODE: 0034 - CHECK TYPE: EFT  
WE ENERGIES REPORT FOR BOARD

Page: 7/7

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			20,548.91	0.00		
	150 - FIRE/AMBULANCE FUND			3,135.96	0.00		
	440 - LIBRARY FUND			4,052.29	0.00		
	610 - WATER UTILITY FUND			11,983.72	0.00		
	620 - SEWER UTILITY FUND			12,473.85	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5160 - VILLAGE HALL			1,645.61	0.00		
	5211 - POLICE ADMINISTRATION			2,240.97	0.00		
	5221 - FIRE ADMINISTRATION			3,135.96	0.00		
	5254 - DAMS			23.23	0.00		
	5323 - GARAGE			1,683.23	0.00		
	5342 - STREET LIGHTING			14,152.03	0.00		
	5511 - LIBRARY SERVICES			4,052.29	0.00		
	5512 - MUSEUM			444.65	0.00		
	5521 - PARKS			359.19	0.00		
	6200 - PUMPING OPERATIONS			11,983.72	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			11,432.85	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			1,041.00	0.00		

03/31/2022 11:35 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33891 - 33895  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/10/2022	GEN	33891	ARROWHEAD BP	COURT FINES AND FEES	100-0000-233000	50.00
03/10/2022	GEN	33892	DANIELLE WOLFE	COURT FINES AND FEES	100-0000-233000	833.00
03/10/2022	GEN	33893	JENNIFER IGNASIAK	COURT REIMBURSEMENT	100-0000-233000	564.00
03/10/2022	GEN	33894	TREASURER STATE OF WI	COURT FINES AND FEES	100-0000-242400	7,122.74
03/10/2022	GEN	33895	TREASURER WAUKESHA COUNTY	COURT FINES AND FEES	100-0000-243240	2,492.85
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		11,062.59

03/31/2022 11:37 AM			CHECK DISBURSEMENT REPORT FOR MUKWONAGO			Page 1/1	
User: MROCKLEY			CHECK NUMBER 33917				
DB: Mukwonago			Banks: GEN				
Check Date	Bank	Check #	Payee	Description	GL #	Amount	
03/15/2022	GEN	33917	VILLAGE OF BUTLER PD	WARRANT JAMARA M BROWN BG344348 BG344349	100-0000-233200	222.80	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		222.80	

03/31/2022 11:41 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 452 - 453  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/11/2022	GEN	452 (E)	HASLER MAILING SOLUTIONS	POSTAGE	100-5142-531500	2,000.00
03/11/2022	GEN	453 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - FEB	100-5142-539900	14.77
		453 (E)		INVOICE CLOUD MONTHLY FEES - FEB	100-5241-539900	53.41
		453 (E)		INVOICE CLOUD MONTHLY FEES - FEB	410-5363-539900	29.36
		453 (E)		INVOICE CLOUD MONTHLY FEES - FEB	610-6902-690300	29.35
		453 (E)		INVOICE CLOUD MONTHLY FEES - FEB	620-8300-840000	29.36
						<hr/> 156.25
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		2,156.25



03/31/2022 11:44 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 440  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/08/2022	GEN	440 (E)	NEOPOST	ANNUAL ACH FUNDING FEE	100-5112-531500	0.07
		440 (E)		ANNUAL ACH FUNDING FEE	100-5120-531500	8.39
		440 (E)		ANNUAL ACH FUNDING FEE	100-5142-531500	5.45
		440 (E)		ANNUAL ACH FUNDING FEE	100-5144-531500	10.03
		440 (E)		ANNUAL ACH FUNDING FEE	100-5211-531500	5.57
		440 (E)		ANNUAL ACH FUNDING FEE	100-5241-531500	0.25
		440 (E)		ANNUAL ACH FUNDING FEE	100-5247-531500	0.21
		440 (E)		ANNUAL ACH FUNDING FEE	100-5323-531500	3.50
		440 (E)		ANNUAL ACH FUNDING FEE	100-5632-531500	2.87
		440 (E)		ANNUAL ACH FUNDING FEE	150-5231-531500	1.18
		440 (E)		ANNUAL ACH FUNDING FEE	440-5511-531500	1.14
		440 (E)		ANNUAL ACH FUNDING FEE	610-6902-690300	5.78
		440 (E)		ANNUAL ACH FUNDING FEE	620-8300-840000	5.56
						<hr/> 50.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		50.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/16/2022	GEN	33918	SHI INTERNATIONAL CORP	ADOBE LICENSE RENEWAL	100-5142-522900	373.76
		33918		ADOBE LICENSE RENEWAL	100-5145-522900	747.52
		33918		ADOBE LICENSE RENEWAL	100-5211-522900	186.88
		33918		ADOBE LICENSE RENEWAL	100-5632-522900	186.88
						<hr/> 1,495.04
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,495.04

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/17/2022	GEN	461 (E)	KATE'S KARS & TRAILER SALES	UTV AND TRAILER CAPITAL	430-5700-571300	5,627.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		5,627.00

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54 AM

03/31/2022 11:54

03/31/2022 11:58 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 33998  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/24/2022	GEN	33998	JAMES SMITH	2021 BOOT REIMBURSEMENT - SMITH	620-8010-827000	100.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		100.00

03/31/2022 12:10 PM			CHECK DISBURSEMENT REPORT FOR MUKWONAGO				Page	1/1
User: MROCKLEY			CHECK NUMBER 33890					
DB: Mukwonago			Banks: GEN					
Check Date	Bank	Check #	Payee	Description	GL #	Amount		
03/09/2022	GEN	33890	UNEMPLOYMENT INSURANCE	TAMMY PENKALSKI UNEMPLOYMENT	440-5511-511000	936.00		
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		936.00		

03/31/2022 12:01 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 464  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/29/2022	GEN	464 (E)	TASC	FLEX 4/1/22 - 6/30/22	100-5141-539900	36.12
		464 (E)		FLEX 4/1/22 - 6/30/22	100-5142-539900	36.12
		464 (E)		FLEX 4/1/22 - 6/30/22	100-5145-539900	90.30
		464 (E)		FLEX 4/1/22 - 6/30/22	100-5211-539900	180.60
		464 (E)		FLEX 4/1/22 - 6/30/22	100-5212-539900	216.72
		464 (E)		FLEX 4/1/22 - 6/30/22	100-5241-539900	36.12
		464 (E)		FLEX 4/1/22 - 6/30/22	100-5323-531100	144.48
		464 (E)		FLEX 4/1/22 - 6/30/22	100-5632-539900	18.06
		464 (E)		FLEX 4/1/22 - 6/30/22	150-5221-539900	144.48
		464 (E)		FLEX 4/1/22 - 6/30/22	440-5511-539900	126.42
		464 (E)		FLEX 4/1/22 - 6/30/22	610-6902-690300	90.30
		464 (E)		FLEX 4/1/22 - 6/30/22	620-8300-840000	54.18
						<hr/> 1,173.90
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,173.90

03/31/2022 12:07 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 03/03/2022 - 03/03/2022  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/03/2022	GEN	33888	MISSION SQUARE RETIREMENT	RETIREMENT PR 03/04/2022 ACCT 305155	100-0000-215250	4,058.14
		33888		RETIREMENT PR 03/04/2022 ACCT 305155	150-0000-215250	5.91
		33888		RETIREMENT PR 03/04/2022 ACCT 305155	440-0000-215250	678.36
		33888		RETIREMENT PR 03/04/2022 ACCT 305155	610-0000-215250	201.95
		33888		RETIREMENT PR 03/04/2022 ACCT 305155	620-0000-215250	342.86
						<hr/> 5,287.22
03/03/2022	GEN	33889	SECURIAN FINANCIAL GROUP INC	MARCH 2022 ACCIDENT INS	100-0000-215305	16.34
		33889		MARCH 2022 ACCIDENT INS	150-0000-215305	0.56
						<hr/> 16.90
03/03/2022	GEN	451 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 03/04/2022	100-0000-215250	580.00
		451 (E)		RETIREMENT PR 03/04/2022	150-0000-215250	750.52
						<hr/> 1,330.52
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		6,634.64



03/31/2022 12:23 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 03/17/2022 - 03/17/2022  
Banks: GEN

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/17/2022	GEN	33992	AFLAC	ACCOUNT# V1553 SUPPLEMENTAL	100-0000-215302	325.86
		33992		ACCOUNT# V1553 SUPPLEMENTAL	150-0000-215302	312.52
		33992		ACCOUNT# V1553 SUPPLEMENTAL	610-0000-215302	5.93
		33992		ACCOUNT# V1553 SUPPLEMENTAL	620-0000-215302	227.45
						<hr/> 871.76
03/17/2022	GEN	33993	MINNESOTA LIFE INSURANCE	APRIL 2022 LIFE INSURANCE	100-0000-215301	971.45
		33993		APRIL 2022 LIFE INSURANCE	150-0000-215301	165.47
		33993		APRIL 2022 LIFE INSURANCE	440-0000-215301	117.41
		33993		APRIL 2022 LIFE INSURANCE	610-0000-215301	37.66
		33993		APRIL 2022 LIFE INSURANCE	620-0000-215301	173.44
						<hr/> 1,465.43
03/17/2022	GEN	33994	MISSION SQUARE RETIREMENT	RETIREMENT PR 03/18/2022 ACCT 305155	100-0000-215250	2,653.03
		33994		RETIREMENT PR 03/18/2022 ACCT 305155	440-0000-215250	690.58
		33994		RETIREMENT PR 03/18/2022 ACCT 305155	610-0000-215250	189.82
		33994		RETIREMENT PR 03/18/2022 ACCT 305155	620-0000-215250	355.19
						<hr/> 3,888.62
03/17/2022	GEN	33995	MUKWONAGO PROFESSIONAL	MARCH 2022 FIRE UNION DUES	150-0000-215500	270.00
03/17/2022	GEN	33996	MUKWONAGO PROFESSIONAL POLICE	MARCH 2022 POLICE UNION DUES	100-0000-215500	575.00
03/17/2022	GEN	33997	VILLAGE OF MUKWONAGO MRA	MARCH 2022 FSA	100-0000-215350	1,299.23
		33997		MARCH 2022 FSA	150-0000-215350	328.67
		33997		MARCH 2022 FSA	610-0000-215350	2.60
		33997		MARCH 2022 FSA	620-0000-215350	155.10
						<hr/> 1,785.60
03/17/2022	GEN	455 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2022 DENTAL PREMIUMS	100-0000-215304	389.84
		455 (E)		APRIL 2022 DENTAL PREMIUMS	150-0000-215304	20.98
		455 (E)		APRIL 2022 DENTAL PREMIUMS	440-0000-215304	51.72
		455 (E)		APRIL 2022 DENTAL PREMIUMS	610-0000-215304	9.76
						<hr/> 472.30
03/17/2022	GEN	456 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2022 VISION PREMIUMS	100-0000-215303	56.32
		456 (E)		APRIL 2022 VISION PREMIUMS	440-0000-215303	35.76
						<hr/> 92.08

03/31/2022 12:23 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 03/17/2022 - 03/17/2022  
Banks: GEN

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/17/2022	GEN	457 (E)	EMPLOYEE TRUST FUNDS	APRIL 2022 HEALTH INSURANCE	100-0000-215300	51,736.86
		457 (E)		APRIL 2022 HEALTH INSURANCE	150-0000-215300	8,316.27
		457 (E)		APRIL 2022 HEALTH INSURANCE	440-0000-215300	6,794.73
		457 (E)		APRIL 2022 HEALTH INSURANCE	610-0000-215300	3,682.88
		457 (E)		APRIL 2022 HEALTH INSURANCE	620-0000-215300	5,759.72
						<hr/> 76,290.46
03/17/2022	GEN	458 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 03/18/2022	100-0000-215250	580.00
		458 (E)		RETIREMENT PR 03/18/2022	150-0000-215250	608.63
						<hr/> 1,188.63
03/17/2022	GEN	459 (E)	UKG INC.	PAYROLL PROCESSING FEES FEB 2022	100-5111-539900	84.84
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5120-539900	24.24
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5141-539900	12.12
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5142-539900	24.24
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5145-539900	48.48
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5211-539900	133.32
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5212-539900	145.44
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5213-521900	24.24
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5241-539900	36.36
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5300-539900	157.56
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	100-5632-539900	12.12
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	150-5221-539900	509.06
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	440-5511-539900	230.28
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	610-6902-690300	60.60
		459 (E)		PAYROLL PROCESSING FEES FEB 2022	620-8300-840000	60.60
						<hr/> 1,563.50
03/17/2022	GEN	460 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - FEBRUARY 2022	100-0000-215200	30,625.75
		460 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	9,586.38
		460 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	4,470.02
		460 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	1,984.74
		460 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	2,850.90
						<hr/> 49,517.79
TOTAL - ALL FUNDS				TOTAL OF 12 CHECKS		137,981.17

03/31/2022 12:25 PM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 03/31/2022 - 03/31/2022  
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/31/2022	GEN	33999	MISSION SQUARE RETIREMENT	RETIREMENT PR 04/01/2022 ACCT 305155	100-0000-215250	2,675.57
		33999		RETIREMENT PR 04/01/2022 ACCT 305155	440-0000-215250	698.68
		33999		RETIREMENT PR 04/01/2022 ACCT 305155	610-0000-215250	198.67
		33999		RETIREMENT PR 04/01/2022 ACCT 305155	620-0000-215250	348.14
						<hr/> 3,921.06
03/31/2022	GEN	34000	SECURIAN FINANCIAL GROUP INC	APRIL 2022 ACCIDENT INS	100-0000-215305	16.90
03/31/2022	GEN	466 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 04/01/2022	100-0000-215250	580.00
		466 (E)		RETIREMENT PR 04/01/2022	150-0000-215250	657.33
						<hr/> 1,237.33
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		5,175.29



## Agenda Item Cover Report

<b>Date:</b> <b>March 31, 2022</b>	<b>Committee/Board:</b> <b>Committee of the Whole</b>
<b>Submitted by:</b> <b>Nathan Bayer</b>	<b>Department:</b> <b>Village Attorney</b>
<b>Date of Committee Action:</b> <b>April 6, 2022</b>	<b>Date of Village Board Action:</b> <b>April 20, 2022</b>

**Subject:**  
**Proposed Third Amendment to Tower/Land Lease Agreement with Cellco Partnership d/b/a Verizon Wireless**

**Executive Summary:**

The Mukwonago Water Utility has been leasing space on the Village's water tower to Cellco Partnership d/b/a Verizon Wireless for a number of years. Cellco now wishes to amend the lease to place additional cellular equipment on the tower.

Staff has evaluated the proposed new equipment and determined that it is appropriate for placement on the water tower. Based upon the square footage that will be taken up by the new equipment, it has been determined that a fair and reasonable increase in the rent would be \$4,800 a year. The attached "Third Amendment to Tower/Lease Agreement" memorializes this increase. It also extends the lease for an additional two (2) five (5) year terms, consistent with the underlying lease.

This proposed Amendment was provided to the Lessor on March 10, 2022. I asked that they respond with any requested edits or changes prior to March 31, 2022. Thus far I have not received any response. If the Lessor seeks any substantive changes to what the Board is considering herein, those changes will have to come back to the committee of the whole before final consideration of the Board.

**Fiscal Impact:**

This Amendment will result in an additional \$4,800 of revenue per year for the Village under the existing Lease.

**Executive Recommendation/Action:**

Based upon staff's calculation that the increase is appropriate in relation to the added square footage, I recommend approval of the Lease Amendment.

☐ **Attachments Included**

### **THIRD AMENDMENT TO TOWER/LAND LEASE AGREEMENT**

THIS THIRD AMENDMENT TO TOWER/LAND LEASE AGREEMENT (the "Third Amendment") is made and shall be effective, as of the last date of the signatures below ("Effective Date"), between Mukwonago Water Utility, a Wisconsin Municipal Corporation, ("Lessor") and Cellco Partnership d/b/a Verizon Wireless ("Lessee").

WHEREAS, Lessor and Lessee (or their predecessors in interest) entered into that certain Tower/Land Lease Agreement dated April 1, 1997, as amended December 1, 2011, and as further amended on September 1, 2015, (the "Lease"), pursuant to which Lessee is leasing from Lessor a portion of that certain property located at 626 C.T.H. NN, in the Village of Mukwonago, County of Waukesha, State of Wisconsin, including space on Lessor's water tower, as more particularly described in the Lease. Lessor and Lessee may be referenced in this Third Amendment individually as a "Party" or collectively as the "Parties"; and

WHEREAS, Lessor and Lessee desire to amend the Lease in order to modify the existing equipment on the leased premises, along with other considerations; and

WHEREAS, lessor and Lessee desire to extend the term of the Lease and update certain other provisions of the Lease.

NOW THEREFORE, in consideration of the mutual covenants and promises contained in this Third Amendment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree to amend the Lease as follows:

1. Term Extension. Upon expiration of the term as provided in Section 2 of the Lease, and as previously extended by the "First Amendment to Tower/Lease Agreement" dated September 1, 2015, the Lease shall automatically be extended for two (2) five (5) year terms ("Additional Extension Terms), beginning on the date of execution of this Amendment.
2. Rent Increase. Commencing in the month in which the new equipment referenced in Exhibit C-3 is installed on the leased premises by the Lessee, the annual rent due under the Lease shall increase \$4,800 per year ("New Rent"). The annual rent shall be paid, in advance, on or before April 1 of each year during the Term of the Lease. The New Rent Shall not increase during the Additional Extension Terms. Rent payments pursuant to the Lease shall be made to the Village of Mukwonago.
3. New Equipment. Lessee shall be allowed to make the equipment additions or removals necessary to configure Lessee's equipment as described on Exhibit C-3, attached hereto. For all purposes under the Lease as amended hereby, the descriptions and specifications of Lessee's equipment set forth in the Lease, including, without limitation, any equipment descriptions and specifications with respect to Lessee's equipment set forth in any schedules, exhibits or attachments to the Lease, are hereby deleted and replaced with the specifications of Lessee's equipment described in Exhibit C-3, attached hereto.

Lessee Site Name: Mukwonago Wt  
Lessee Location #: 113340

4. Unless otherwise provided herein, all defined terms shall have the same meaning as ascribed to such terms in the Lease.
5. In the event of any conflict or inconsistency between the terms of this Third Amendment and the Lease, the terms of this Third Amendment shall govern and control.
6. Except as otherwise provided for in this Third Amendment, the Lease shall remain in full force and effect in accordance with the original terms of the Lease.

[SIGNATURE PAGE TO FOLLOW]

Lessee Site Name: Mukwonago Wt  
Lessee Location #: 113340

**IN WITNESS WHEREOF**, this Third Amendment is effective and entered into as of the date last written below:

**LESSOR:**

Mukwonago Water Utility,  
a Wisconsin Municipal Corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LESSEE:**

Cellco Partnership  
d/b/a Verizon Wireless

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Lessee Site Name: Mukwonago Wt  
Lessee Location #: 113340

## **EXHIBIT C-3**

### **EQUIPMENT SPECIFICATIONS**

ADD:           6 Commscope NHH-65C-R2B  
               3 Commscope BSAMNT-SBS-1-2 (Dual Bracket)  
               3 Ericsson AIR6449  
               3 Commscope CDX1923Q-DS-43  
               3 Ericsson 4449  
               6 Ericsson 8843

RETAIN:       2 Raycap RC3DC-3315-PF-48  
               6 Kathrein AP17-1900/090D





# MSA

## Memo

---

**To:** Mukwonago Committee of the Whole  
**From:** Becky Binz, AICP, Project Manager ([bbinz@msa-ps.com](mailto:bbinz@msa-ps.com))  
**Subject:** April 6<sup>th</sup> Mukwonago – CORP Update Kickoff  
**Date:** March 30, 2022

---

MSA has partnered with the Village to begin the process of updating its Comprehensive Outdoor Recreation Plan. MSA will be attending your April 6<sup>th</sup> meeting to kick-off the project. At the meeting we intend to review the following items:

1. **Project Schedule.** A copy of the project schedule is included in your packet.
2. **Draft On-Line Community Survey.** A draft copy of the survey is included in your packet. **Please email any edits to Ron by Friday, April 15.** We will discuss and coordinate outreach with village staff. MSA will prepare a press release and flyer to aid with outreach. The survey will go live April 25<sup>th</sup> and close on May 20<sup>th</sup>.
3. **Park Assessment Form.** Please tour parks (individually or as a group) and complete the form in your packet to identify improvement projects in each park. **Please email completed forms to Ron by Friday, May 20.**
4. **Meeting Questions.** Please take a look at these questions before the meeting on the 6<sup>th</sup> and gather your initial thoughts and opinions regarding issues and opportunities at Village parks and desired improvements:
  - a. Thinking about park system as a whole – what do you think are strengths in the park system?
  - b. Thinking about parks individually or as a whole – what do you think we need to add?

## ATTACHMENT A: SCOPE OF SERVICES

### COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE

**Project Objective:** Update the village's 2017-2022 Comprehensive Outdoor Recreation Plan (CORP). MSA will update the 2017 CORP InDesign file. The following phases and tasks will be incorporated:

#### **PHASE 1 – EXISTING CONDITIONS ANALYSIS**

##### **TASK 1 | COMMITTEE OF THE WHOLE (COW) MEETING #1 – KICKOFF/SURVEY DEVELOPMENT MEETING**

MSA will meet with the COW to review the project scope, timeline and roles of the consultant, COW, and staff. At the meeting, we will discuss needs and wants for the general park system. The COW will also review a draft copy of the survey and discuss survey outreach efforts. Village staff will provide input on pending maintenance and capital improvement projects.

##### **TASK 2 | PARK INVENTORY**

MSA will tour the village's parks to inventory and visually inspect the condition of existing park facilities. This information will be used to assist with the development of recommendations for maintenance or replacement of village-park facilities.

During the time between the first and second COW meetings, MSA will ask members of the COW to tour, individually or as a group (mobile meeting), the village's parks. MSA will provide COW members with a Park Assessment Form (PAF). The PAF will lead COW members through a process to identify improvement projects (wants vs. needs) considering a number of aspects (i.e. parking, signage, equipment, restrooms, etc.) per park. This process will aide existing and new COW members in reviewing the "status" of each village park and will serve to inform the recommendations of the updated CORP.

##### **TASK 3 | EXISTING COMMUNITY CONDITIONS**

MSA will review the following studies and incorporate applicable recommendations into the village's Comprehensive Outdoor Recreation Plan:

- Village of Mukwonago Comprehensive Plan other relevant studies
- Waukesha County Parks and Open Space Plan
- Wisconsin Statewide Comprehensive Outdoor Recreation Plan

#### **PHASE 2 – PRELIMINARY PARK RECOMMENDATIONS**

##### **TASK 1 | MAPPING**

MSA will generate three (3) maps that visually depict the location of existing parks and trails; facility distribution (e.g. tennis courts, ball diamonds, etc.); and park service areas. Park service areas will be based on the National Recreation and Park Association, Urban Land Institute, and Trust for Public Land's '10-Minute Walk' initiative. These maps will help identify existing and planned neighborhoods underserved by village parks or particular types of recreational facilities. The maps will also display the

location of public school facilities, county facilities, and other private recreational facilities in or near the village.

## **TASK 2 | COMMUNITY SURVEY**

MSA will create an online survey in SurveyMonkey to help better understand community needs and wants related to the village's park system. MSA will also provide a PDF version of the survey that the village could mail to households, or print and have copies available at Village Hall or the Library. Any hard copies of the survey that are received can be entered by the village into SurveyMonkey. MSA will interpret and incorporate findings into the final plan the results of the survey.

## **PHASE 3 – PARK PLAN DEVELOPMENT**

### **TASK 1 | CORP DEVELOPMENT**

MSA will update the village's previous CORP document to create the 2022-2027 Village of Mukwonago Comprehensive Outdoor Recreation Plan. This includes updating the following sections:

- Chapter 1: Introduction/Summary of the Planning Process
- Chapter 2: Description of Mukwonago: *An update of existing and projected demographics; other applicable village planning efforts/studies.*
- Chapter 3: Park, Open Space and Recreation Inventory: *An updated inventory/description of existing park facilities, park types (e.g. mini-parks, community parks, etc.), trails, recreational programs and significant community natural resources, such as waterways, greenways, topography, woodlands, etc. Includes a summary of local recreational facilities not owned or operated by Mukwonago (e.g. school and facilities).*
- Chapter 4: Analysis of Needs and Demands: *An updated analysis of existing and future recreational demands using population projections and National Recreation and Park Association best practices to maintain or improve current level of services. MSA will complete a quantitative, qualitative and geographical analysis of needs and demands.*
- Chapter 5: Goals and Policies for Park and Recreation Planning: *A review and update of the goals and policies the village can use to guide the development of park and recreational facilities, based on best practices and industry recommendations, developed in concert with the village's Comprehensive Plan and 2017 CORP.*
- Chapter 6: Recommendations for Park and Recreational Planning: *A bulleted action plan including:*
  - *Improvements to existing park and recreational facilities, short term (within the next 5 years), and long-term (5 years and beyond)*
  - *Identification of proposed recreational trails or bike routes (general locations)*
  - *Identification of proposed new park facilities including any neighborhood parks, community parks, regional parks and special use facilities (general locations)*
- Chapter 7: Implementation: *Preliminary cost estimates (planning level estimates) for short-term recommendations by year, identification of potential grant funding sources, and updated review of parkland dedication/fee-in-lieu and park impact fee.*
- Appendix A: Survey Results
- Appendix B: Maps
  - Map 1: Existing Park and Recreation Areas

- Map 2: Park Facility Distribution
- Map 3: Park and Recreation Service Areas
- Map 4: Recommended Park, Trail and Open Space Facilities

MSA will forward a copy of the draft plan to village staff for review prior to COW Meeting #2.

#### **TASK 2 | COW MEETING #2 – PLAN REVIEW & RECOMMENDATION**

MSA will present the draft CORP plan to the COW for discussion. MSA anticipates that this meeting will include an opportunity for members of the public to provide feedback on the draft plan. Following the meeting MSA will make final edits to the draft CORP based on feedback.

#### **PHASE 4 – CORP ADOPTION**

##### **TASK 1 | COW MEETING #3 –ADOPTION**

Following the recommendation for adoption at Meeting #2, the COW will officially adopt the 2022-2027 Village of Mukwonago Comprehensive Outdoor Recreation Plan by resolution. MSA will provide the village with a sample resolution. *At the village's discretion, the COW could hold a public hearing on the draft plan; however, this is not required.*

#### **DELIVERABLES**

A PDF copy of the adopted 2022-2027 Village of Mukwonago Comprehensive Outdoor Recreation Plan. MSA will provide village staff with copies of draft meeting materials, surveys, reports, maps, etc. in PDF format prior to those meetings described under this Scope of Services.

#### **SCHEDULE**

Given our experience with similar projects, MSA believes the project could be completed in less than 8 months depending on the final date meetings are held.

- February – Contracting
- March - April: Phase 1 Activities
  - COW Meeting #1
  - Existing Conditions Analysis
- May-June: Phase 2 Activities:
  - Develop Maps 1-3
  - Community Survey
- July-August: Phase 3 Activities:
  - Park Plan Development, Map 4
  - COW Meeting #2
- September: Phase 4 Activities:
  - COW Meeting #3
  - Final Deliverable

## FEES

CORP Update	\$13,000.00
-------------	-------------

## VILLAGE SERVICES

The following services shall be provided by the village:

- Printing of meeting material or draft copies of plans, reports, or maps for project meetings as needed.
- Noticing all meetings for the project as required.
- Maintaining official meeting minutes for all project meetings as required.
- Assisting with survey outreach.
- Printing and tabulating hard copy surveys as may be needed.
- Serving as the point of contact for the project including any public or media inquiries or requests for information.

## SERVICES NOT PROVIDED AS PART OF THIS PROJECT

The following services are not included within the scope of services but can be completed by MSA upon authorization by the village on a time and materials basis:

- a. Additional Project Meetings or Public Involvement Meetings.
- b. Preparation and tabulation of hard copy versions of community survey.
- c. Site Topographic Survey/Boundary Surveys.
- d. Architectural planning and design services.
- e. Detailed site design development or construction documentation.
- f. No prints are included in this estimate.
- g. Grant Applications/Administration.
- h. Wetland Delineation(s).
- i. Archaeological/historical screening.



# VILLAGE OF *Mukwonago* WISCONSIN

## Mukwonago Comprehensive Outdoor Recreation Plan Survey

### Introduction

The Village of Mukwonago is updating its Comprehensive Outdoor Recreation Plan (CORP). This plan serves to guide the continual improvement of the Village's parks, open space, bicycle and pedestrian facilities. The CORP also maintains the Village's eligibility for state and federal grants. The Village realizes the importance and benefits of parks, open space, bicycle and pedestrian facilities and is committed to meeting the needs of its current and future residents. By participating in this survey you are helping to shape the future of Mukwonago!



## Respondent Profile

1. What is your age?

- ☐ Yes ☐ No

☐ Village of Mukwonago

☐ Town of Mukwonago

☐ Town of Vernon

☐ Town of East Troy

☐ Town of Waterford

☐ Elsewhere in Waukesha County

☐ Elsewhere in Walworth County

☐ Other (please specify)

--

☐ 0-5 years

☐ 6-20 years

☐ More than 20 years

☐ I don't live in the Village of Mukwonago



VILLAGE OF  
*Mukwonago*  
WISCONSIN

Mukwonago Comprehensive Outdoor Recreation Plan Survey

Bike/Pedestrian

5. How often do you....

	3 or more times per week	1-2 times per week	1-2 times per month	1-2 times per year	0 times in the past year
Walk for exercise	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bike for exercise	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walk for transportation from home to work, stores, restaurants, etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bike for transportation from home to work, stores, restaurants, etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Name a specific location or destination in the Village of Mukwonago that needs to be improved for bicycle or pedestrian safety.

7. Where would you prioritize the location of new bike facilities, routes, or trails?

8. How close is the nearest park or trail to your home?

- ☐ Within reasonable walking and biking distance
- ☐ Within reasonable biking distance, but not walking distance
- ☐ I have to drive





VILLAGE OF  
*Mukwonago*  
WISCONSIN

Mukwonago Comprehensive Outdoor Recreation Plan Survey

Parks/Open Space

9. When visiting Village parks, which activities or facilities do you or members of your household most commonly participate in or use? Check all that apply.

- |   |   |
|---|---|
| <input type="checkbox"/> Playground Equipment                       | <input type="checkbox"/> Athletic Fields (soccer, football, etc.) |
| <input type="checkbox"/> Swimming                                   | <input type="checkbox"/> Walking                                  |
| <input type="checkbox"/> Picnic Facilities (grills, shelters, etc.) | <input type="checkbox"/> Biking                                   |
| <input type="checkbox"/> Ball Diamonds                              | <input type="checkbox"/> Horseshoe Pits                           |
| <input type="checkbox"/> Basketball Courts                          | <input type="checkbox"/> Bird/Nature Viewing                      |
| <input type="checkbox"/> Tennis Courts                              | <input type="checkbox"/> Boating/Fishing                          |
| <input type="checkbox"/> Volleyball Courts                          |   |
| <input type="checkbox"/> Other (please specify)                     |   |

--

\* 10. Which of the following amenities would you like to be added, improved or expanded either by public or private entities? Mark up to 6 preferences.

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Archery/Trap shooting range | <input type="checkbox"/> Golf driving range                                     | <input type="checkbox"/> Playground equipment                             |
| <input type="checkbox"/> ATV trails                  | <input type="checkbox"/> Horseshoe pits   | <input type="checkbox"/> Restrooms  |
| <input type="checkbox"/> Ball diamonds               | <input type="checkbox"/> Ice skating/Hockey rink                                | <input type="checkbox"/> Sand volleyball courts                           |
| <input type="checkbox"/> Basketball courts           | <input type="checkbox"/> Indoor athletic complex (for multiple programs/sports) | <input type="checkbox"/> Shelters   |
| <input type="checkbox"/> Beaches/Lake Access         | <input type="checkbox"/> Indoor pool  | <input type="checkbox"/> Sidewalks  |
| <input type="checkbox"/> Boating facilities          | <input type="checkbox"/> La crosse fields                                       | <input type="checkbox"/> Site furnishings (benches, tables, grills, etc.) |
| <input type="checkbox"/> Bocce ball courts           | <input type="checkbox"/> Lake & shoreline restoration                           | <input type="checkbox"/> Skateboarding facilities                         |
| <input type="checkbox"/> Camping areas               | <input type="checkbox"/> Lighted Athletic Fields                                | <input type="checkbox"/> Sledding hill                                    |
| <input type="checkbox"/> Canoe/Kayak facilities      | <input type="checkbox"/> Off-road mountain biking trails                        | <input type="checkbox"/> Snowmobile trails                                |
| <input type="checkbox"/> Curling rink                | <input type="checkbox"/> Off-road walking/biking trails                         | <input type="checkbox"/> Snowshoeing                                      |
| <input type="checkbox"/> Disc golf course            | <input type="checkbox"/> On-road bicycle facilities                             | <input type="checkbox"/> Soccer fields                                    |
| <input type="checkbox"/> Dog park                    | <input type="checkbox"/> Outdoor pool   | <input type="checkbox"/> Splash pad                                       |
| <input type="checkbox"/> Equestrian Trails           | <input type="checkbox"/> Park landscaping/Trees                                 | <input type="checkbox"/> Tennis courts                                    |
| <input type="checkbox"/> Fishing facilities          | <input type="checkbox"/> Park parking lots                                      | <input type="checkbox"/> X-country skiing                                 |
| <input type="checkbox"/> Football fields             | <input type="checkbox"/> Park signage/Directional signage                       |   |
| <input type="checkbox"/> Golf course                 | <input type="checkbox"/> Pickle ball courts                                     |   |
| <input type="checkbox"/> Other (please specify)      |   |   |

11. What is your **favorite** park to visit in the Village of Mukwonago?



12. Why is this park your **favorite** park to visit in the Village of Mukwonago?



# VILLAGE OF Mukwonago WISCONSIN

## Mukwonago Comprehensive Outdoor Recreation Plan Survey

### Park/Open Space

13. Do you have any concerns about safety or accessibility in any of our parks?

- ☐ Yes  
☐ No

If yes, please describe the name of the park and the concern.

14. Excluding winter months, on average how often do you or members of your household visit or use...?

	3 or more times per week	1-2 times per week	1-2 times per month	1-2 times per year	0 times in the past year
Village of Mukwonago Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waukesha County Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walworth County Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
State Parks, Forests or Natural Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Town Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ice Age National Scenic Trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Muskego Trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other State Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

15. Do you or members of your household commonly (an average of at least once per month) drive somewhere outside of the Village of Mukwonago to use specific recreational facilities?

☐ Yes

☐ No

If yes, please specify where you go and for what activities/facilities.

16. Did anyone in your household participate in Town of Mukwonago sponsored recreation programs in the past year (e.g. youth sports, adult sports, dance, etc.)

☐ Yes

☐ No

☐ Not Sure

17. Are there any reasons that you or members of your household cannot participate in recreational activities?

If yes, check all that apply.

☐ Not interested

☐ Operating hours not convenient

☐ I'm too busy

☐ Poor customer service by staff

☐ Facilities are not kept clean

☐ Do not know locations of facilities

☐ Facilities are not well maintained

☐ Lack of transportation

☐ Program or service is not available

☐ Lack of personal resources (money, equipment, etc.)

☐ Park doesn't contain desired features or facilities

☐ Overcrowding

☐ Security is insufficient

☐ Lack of restrooms

☐ Too far from our residence

☐ I can't take my dog into the parks

☐ Lack of accessibility

☐ Other (please specify)



# VILLAGE OF Mukwonago WISCONSIN

## Mukwonago Comprehensive Outdoor Recreation Plan Survey

### Parks/Open Space

18. Should your community allocate additional funds to be spent on?

	Yes	No	Not Sure
Park Maintenance (maintain existing grounds/facilities)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Installing New Park Facilities/Equipment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parkland Acquisition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bicycle Facilities/Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sidewalk Facilities/Pedestrian Enhancements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tree Plantings/Emerald Ash Borer Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

19. Please use the space provided below to identify a type of new recreation program or service that the Village should consider offering.

20. Please use this space to provide any other comments relating to pedestrian, bicycle, park and recreation services or facilities in the Village of Mukwonago.



VILLAGE OF  
*Mukwonago*  
WISCONSIN

## Mukwonago Comprehensive Outdoor Recreation Plan Survey

Thank you!

**Thank you for helping shape the future of the Village of Mukwonago!**

**If you have any questions, please contact Ron Bittner at [rbittner@villageofmukwonago.com](mailto:rbittner@villageofmukwonago.com) or 262-363-6447.**

# Village of Mukwonago

## *2022-2027 Comprehensive Outdoor Recreation Plan*

### PARK ASSESSMENT FORM

During April/May MSA encourages you to take some time to tour local parks to observe and document potential park improvements to incorporate into the update of the Village's CORP. Tours can be completed individually or as a mobile meeting. This form is intended to guide your visit.

The second page of this form includes each park's name followed by a box to indicate desired improvements considered a *need* versus a *want*. Needs generally address maintenance, access or safety items but can include installation of new or replacement equipment or facilities. Wants generally address something you would like to add to a park but may not be as essential in the short term.

As you tour each park consider the following:

- External access to the park (sidewalks, trails, bike routes etc.)
- Signage (including wayfinding to the park and onsite signage)
- Parking & circulation (vehicular, pedestrian and bicycle)
- Internal access to the park (accessible paths to play equipment, shelters or ball fields)
- Shelters and restrooms
- Support facilities (benches, picnic tables, water fountains, grills, etc.)
- Lighting
- Diversity of play equipment or recreational facilities
- Condition of play equipment or recreational facilities
- Location of play equipment or recreational facilities
- The size of the park and any opportunities for expansion
- The main users of the park and opportunities to increase their enjoyment of the park
- Opportunities to attract other users to the park
- Use of the park for special events and special event needs
- The demographics of the surrounding neighborhood and their potential needs
- How the park fits within the entire Park System

**Field Park**

Wants	Needs

**Miniwaukan Park**

Wants	Needs

**Minor Park**

Wants	Needs

**Indianhead Park**

Wants	Needs



**Phantom Glen Park**

Wants	Needs

**Washington Avenue Park**

Wants	Needs

**Fairwinds Subdivision Park**

Wants	Needs

**TID #3 Conservancy Area**

Wants	Needs

**Open Space Adjacent to Police Station**

Wants	Needs

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
[www.villageofmukwonago.com](http://www.villageofmukwonago.com)

## VILLAGE OF MUKWONAGO PARK FACILITIES RENTAL APPLICATION PHANTOM GLEN PARK

Date Submitted: 3/25/2022

*Complete, accurate and specific information must be entered. Please Print.*

### GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Court, Mukwonago, WI, 53149, for approval. A signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office  
ATTN: Phantom Glen Park Usage  
440 River Crest Ct  
Mukwonago, WI 53149  
Email to: [lgourdoux@villageofmukwonago.com](mailto:lgourdoux@villageofmukwonago.com)

### FEES (check all that apply)

<input type="checkbox"/> Phantom Glen Park Pavilion	\$50.00 per day	\$ _____
<input type="checkbox"/> Entire Park	\$75.00 per day	\$ _____
<input type="checkbox"/> Electricity and Coordination	\$15.00 per day	\$ _____
<input type="checkbox"/> Non-Resident Fee	Additional \$25.00 per day	\$ _____
<b>Fee Total</b>		\$ _____

### DEPOSIT (check all that apply)

<input checked="" type="checkbox"/> Phantom Glen Park Deposit	\$100.00	\$ <u>100</u>
<b>Deposit Total</b>		\$ <u>100</u>

### APPLICANT INFORMATION

Name: Jake Jagmin  
Address: [REDACTED] City: Mukwonago State: WI Zip: 53149  
Daytime Phone: [REDACTED] 0 Fax: \_\_\_\_\_  
E-Mail: jagminj@gmail.com

### ORGANIZATION INFORMATION

Name of Organization: Phantom Lakes Managment District  
Mailing Address: PO BOX 391 City: Mukwonago State: WI Zip: 53149  
Phone Number: \_\_\_\_\_ Is the organization a 501(c)3 organization?: ☒ YES ☐ NO  
Website Address: Phantomlakes.us

## RENTAL INFORMATION

Date(s) of the Event: 7-3-2022 (Rain date TBD, suspect 7-9-2022)

Estimated # of Participants: 2

NOTE: (If there are 150 people or more, a special event permit will be required under separate application):

Event Start Time: 8PM

Event End Time: 11PM

A. Generally describe your event and its purpose.

Independence Day Fireworks display. Fireworks will be launched at "dusk" (9:30PM, pending weather)

The length of the show will be 17-22 minutes.

The primary event day is 7-3-2022. Rain date is TBD, but suspected to be 7-9-2022

B. Will you be serving alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses may be necessary under separate application.*

☐ YES ☒ NO

C. Does your event involve amplified music? NO

If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other

Hours of amplified music: None

D. If you will be using the baseball field lights, what are the times needed? NO

E. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. There may be a separate fee for tent inspection.*

☐ YES ☒ NO

F. Please describe your dumpster/clean-up plan.

Firework contractor to perform a general clean-up directly after the event (using flashlights).

PLMD volunteers to pick up additional paper, cardboard, etc from fireworks debris the following morning to be completed by no later than 11am.

G. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

PLMD will coordinate with the Village Police Chief, Town Police Chief, Village DPW, Fire Chief and Village Parks and Rec.

We will need someone to caution tape the keep out zone and lock the restrooms.

We will need someone to remove the caution tape after the area is inspected for unexploded shells.

## INSURANCE REQUIREMENTS

The applicant will provide an indemnity bond if the event has 50-149 people per day. The applicant will obtain liability insurance for an event that includes alcohol or has 150 or more people per day. Proof of this insurance, with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

## DEPOSIT REQUIREMENTS

The applicant is required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit (amount listed above) each scheduled day of the event (or portion thereof) two months prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

## TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

  
\_\_\_\_\_  
Signature - Applicant  
  
  
\_\_\_\_\_  
Print Name

3/25/2022  
\_\_\_\_\_  
Date

FOR OFFICE USE ONLY			
Date Fees/Deposit Paid	Receipt #	Date Deposit Returned	Permit #
Key # Issued	Date Key Issued	Key # Returned	Date Key Issued
Application forwarded to: <input type="checkbox"/> Administrator <input type="checkbox"/> Building Inspection <input type="checkbox"/> Fire Department <input type="checkbox"/> Police Department <input type="checkbox"/> Public Works Department			

## Library Director Report: March 2022

### Director Meetings and Activities

I met with Fred Schnook, the new Village Administrator, and Diana Doherty to learn more about the library's finances. Specifically, I wanted to know more about how the library expansion was funded in 2011 and where the village and the library stand with debt servicing and impact fees. My goal is to get a clear understanding of the library's finances in preparation for strategic planning and development of a capital improvement plan.

I have been continuing to work on tasks regarding the Grutzmacher collection. I met with Henry on February 25 and learned more about the future of the Historical Society's new building. Howard and I also met with Village Administrator Fred Schnook and Ron Bittner on February 24 to learn about where the village stands on the future of the new building, learning that it is in the Capital Improvement Plan, but that there are no plans for development yet and the Historical Society has not started any capital fundraising projects. Here is an update of where I am in the checklist regarding the Grutzmacher collection:

- 1) Acquire insurance – received appraisal from Henry on February 25. Received insurance quote from R&R and present to Library Board March 10.
- 2) Create extended loan agreement with Historical Society – Asked Henry on February 25 for a copy of whatever loan agreement he thinks his Board wants to use; was told that they use a version of the Waukesha County Historical Society's agreement, and he'd try to get me a copy that he has edited in time for the March Library Board meeting. He did not. I am presenting the original "Mukwonago Historical and Museum Society Incoming Loan Agreement" given to Angie to the Library Board at the March 10 meeting to begin conversation.
- 3) Conduct inventory of entire collection – meeting with Jeff Vanevenhoven on Saturday, March 12 to learn how to inventory a museum collection. Will determine scope of project and any investments needed (i.e. acid-free papers, boxes) after consultation.
- 4) Identify NAGPRA – Have tried contacting the NAGPRA consult Henry suggested twice now. Will continue to reach out to get that ball rolling as I work on the other punchlist items.
- 5) Conduct at least first part of NAGPRA on any items that need it – not started
- 6) Donate collection – not started

Emily Ceithamer, our new Circulation Supervisor, started on February 14 and I've spent a significant amount of my time training her. Due to my background, I am the most knowledgeable person on staff regarding circulation, so I've been the main resource for Emily as she gets up to speed. She has an unbelievable amount of information to learn because she not only has to understand the day-to-day procedures, she also needs to understand how it works within the library system and the technical details of how Polaris works, all on top of getting to know her staff and making changes to improve customer service and staff training. I'm proud of how much she has absorbed in such a short amount of time and can't wait to see the progress she will make once she settles in.

We continue to spend lots of money repairing the boilers. Boiler 1 has actually given an error code for years about safeguard control engaging and the flame going out. It turns out that the flame safeguard control not only needs to be replaced, but seems have been dropped and cracked open at some point and has never seated properly in the unit. Illingworth-Kilgust identified and fixed other maintenance issues that seem to not have been addressed recently. This should all be fixed by mid-March but will add another \$4,000 of emergency repairs to these boilers. So far our new contract is working out by identifying and actually fixing years-old problems, but I suspect we will continue to be surprised with things like this for a while.

We are still waiting for the sprinkler head testing to be conducted. They scheduled a time to come in and remove 4 sprinkler heads but their lift failed and they wound up leaving their equipment outside in front of the library for a few days. Ron told me that usually they try to go above the sprinklers to remove them, but because of the way our roof was built, they will probably have to cut out sheetrock to get to the sprinklers. The Library Board paid for this mandatory testing (to stay with the village's cycle) late in 2021, and the results will determine if our sprinklers are in working order or if we need to replace the entire system.

I've continued to install some major upgrades to our technology now that we have a server. I worked with the Impact/PaperCut technicians to get the new staff copier online. The PaperCut software will do double-duty, replacing our print-release software for the public copier (coming soon!), but also acting as a print-release for staff who need to type in their code before their print jobs actually print. This will cut down on accidental and wasted print jobs, add a layer of privacy for sensitive print jobs, and provide valuable usage data for me to use during budgeting. I also installed our new self-checkout machines from Envisionware. They operate similarly to the old ones but offer some key upgrades: they can scan your library card barcode on the Café Libraries app, they offer email receipts, they have much bigger screens that give us advertising space for programs and announcements, and they have a "side-car" shelf for people to place their pile of books as they check out. Many customers have told us there are nicer and easier to use. Once I've finalized the rollout of this latest round of technology, I will start cross-training staff and making department heads "first point of contact" for specific software programs or pieces of hardware that make logical sense (such as making Emily the point person for the self-checkouts). Engaging third party contractors, such as Impact and Taylor Computers, and ensuring the staff is cross trained will take things off my plate but also will be more sustainable keeping our technology maintained and upgraded going forward.

The Tri-Troy meeting has not been posted yet. I continue to keep an eye on the developments of the joint library agreement between the Town of Troy, the Village of East Troy, and the Town of East Troy.

### **Circulation (Emily Ceithamer)**

I started with the library on February 14th and am on the third week as Circulation Supervisor. I have already connected with a couple other circulation staff members from other libraries in the area as well as some staff from Bridges to learn more about the ins and outs of our system. I am hoping to visit other libraries in the area to see how they run things and help bring in new

ideas. I have also been learning processes and procedures as well as getting to know the department heads and my staff. This week I have tackled writing the schedule for my team. Currently, I am in the process of making a communication board for my circulation team where they can check daily to know what is going on in the library. A couple of things I have noticed that I would like to work on in the next couple months are as follows: streamlining new patron registration, simplifying how we sort our delivery bins, and figuring out an efficient way to take care of damaged items and billing. I'm looking forward to continuing learning more and meeting everyone on the Library Board.

### **Children's Department (Jane DeAngelis)**

Will March Come in like a Lion?--Family Storytime for preschoolers resumes on Wednesday, March 2 at 10:00 am and Lapsit Storytime for babies and toddlers resumes on Thursday, March 3 at 10:00 am. Join us as we enjoy stories, rhymes, and songs all about lions. Please register one person to represent your family.

March 2, 1904 is Dr. Seuss' birthday. We will be encouraging families to sign up for our Beanstack Dr. Seuss Celebration challenge.

Name that Cereal Contest--Celebrate National Cereal Day on March 6th with a contest. Identify as many breakfast cereals as you can for a chance to win a box of your favorite cereal. Open to Children and teens of all ages. Contest ends March 31st.

Honeybee In-Library Scavenger Hunt--Find all the honeybees hiding in the library, learn some interesting honeybee facts, and earn a book from the Prize Book Collection. Open to Children and teens of all ages. Contest ends march 31st.

International Waffle Day--Teens are invited to celebrate International Waffle Day on Friday, March 25 at 2:00 pm in MetaSpace 511. Create and eat a waffle masterpiece while previewing brand-new Young Adult books. Open to grades 7-12. Registration required for each attendee.

Spy University, Codes and Ciphers: a Saturday Station Play Event--Sharpen your spy skills as you work to crack codes and decipher secret messages throughout the library! Recommended for school-age children. Drop in; no registration required. Saturday, March 12, 2022, 10:00am - 2:00pm

### **Reference and Adult Services (Chris Stape)**

Friday movies and monthly Adult Bingo have really rebounded after an awful January. The March 1 Adult Bingo was the highest attendance we have ever had for Bingo, pre- or post-COVID. The other interesting thing is the amount of use the Memory Lab is seeing. I spent more time working one-on-one with patrons in the Lab, than ever. And they are using it for a wide variety of purposes--VHS conversion, slide scanning, 8mm, VHS-C transfer. Folks from all over SE Wisconsin are discovering it and coming in to use it. Similarly, Notary appointments are sky-rocketing.



On March 1 we began our Spice of the Month Club. It's been a great hit and all of the kits will be gone by the end of the first week in March. We're also beginning our March Madness Tournament of Literary Characters. Patrons select their favorite literary characters and compete to win a free book and DVD of their choice.

### **Technical Services and Thingery (Mary Jo Isely)**

419 new items processed and cataloged. February saw a continued flow of new books as well as a careful assessment of new audiobooks. Increased use of Playaways and downloading from Libby & Hoopla are superseding the demands on popular titles in CD format. Collection development in CD format will be seriously evaluated in the upcoming year. The Wolverine Movie-Maker Pro is a resounding hit in the Thingery's Memory Lab On-the-Go. Last month we received excellent reviews and this has continued throughout February. A recent user reported he digitized 4,000 ft. of 8mm film without a hitch and thanked us for offering the service. The newly donated Fender Squire electric guitar and amp are cataloged and currently awaiting a cover for the amp; once received the set will begin final processing for addition to the Thingery's Make Music collection. Weeding continues in Adult Fiction. Lost materials reports were run and distributed to the collection selectors for either replacement or deletion from the catalog.

### **MetaSpace 511 & Technology (Nancy Ayccock)**



February has brought a lot of new faces and a variety of activities to MetaSpace 511. There has been an increase in MetaSpace 511 tours, with library customers dropping in to learn more about the space. 1:1 appointments are going strong with new and repeat customers coming in to use the laser machine, Cricut Maker machine, 3D printers, and learn Adobe Photoshop. Tech Tutor appointment requests are increasing, along with Tech Tutor, Jr. appointments, a new program offering tech education helping children learn robots, coding, and more.

A local homeschool group has been coming in for STEAM-based experiences like a maker music program using instruments from the Thingery, playing a banana piano, and making cardboard guitars. They also enjoyed learning how to use a variety of robots. Innovators in Residence, Kelidy and Kendal, put together two enjoyable and successful programs, Winter Science: Ice Cream in a Bag and LEGO Club: Vertical Build Challenge. MetaSpace 511 was packed for each program, with attendees being able to eat a yummy science experiment and collaborate with their peers to build in a new creative way. MetaSpace 511 has also been available to help provide a space for programs like Zentangle when the community room is occupied. Even though MetaSpace 511 can't offer as much space as needed for Terry's well-attended art and DIY programs, it's been a great way to bring customers to the makerspace to see what's new.

Lead Innovator in Residence Nancy has completed eight hours of professional development during February, learning about advocacy and needs in library makerspaces, skill development for student workers, learning about homeschool education requirements, and networking with fellow library makerspace managers and staff.

### **Community Engagement Coordinator (Eric Huemmer)**

#### Outreach & Marketing

Eric joined the Mukwonago Rotary in February to further connect with community leaders and network with members and presenters; he's already set up a meeting with Linden Grove after his first session.

We're currently auditing our marketing materials, which means the creation of a general handout, new business cards for full-time staff, and ordering additional promotional materials in conjunction with the mini-grant. We've also implemented our Content Calendar for February and continue to fine-tune it for March to include more engagement and cohesive messaging across the board (website, center displays, social channels, etc.) instead of only being promotional.

#### Events & Programming

The AARP Tax-Aide this year has gone smoothly thanks to the efforts of our staff, and the AARP volunteers have diligently worked with the community. As the residents wait in the library, we're developing ways to engage them further.

Planning for Summer Library Program is underway. Thanks to our business sponsors, we plan to host a SLP Kick-Off Event similar to the Tree Lighting Event - open to the community but will also include participation from the Friends group and Gee Funny Farms.

Teen D&D continues to have a waitlist. Our Teen Advisory Board (TAB) will take place the first Wednesday of every month, starting here in March. Finally, we hosted the Memory Café in February (Warm & Cozy Puzzle-thon) and we received the below feedback:



*Eric,*

*Thank you for a wonderful afternoon. Jim and I enjoyed meeting you, the other librarians, and guests. You put a lot of work and thought into making the afternoon a success. And it was. Jim and I enjoyed the opportunity to get out after months of pandemic isolation. Working with others to finish the puzzle made both of us appreciate the joy of cooperating to accomplish a goal.*

*I am continually amazed at the work you and other librarians do to meet the changing needs of the communities.*

*My first memory of a library was of Maude Shunk, the first librarian in Menomonee Falls. The library is now named after her. In the 1950's the library consisted of one room above the fire station. Every week Maude Shunk greeted my family and made me feel special. It is because of her interest in what I read that I attribute my lifelong interest in reading. I am certain that your enthusiasm inspires others today, just as Maude Shunk inspired me a long time ago.*

*Jim and I thank you and the others involved for all your planning and effort in making for a great memory café. I am clearing off my dining room table to make room for a puzzle. Can't wait to put it together tonight along with a cup of hot chocolate on a cold evening. You inspired us.*

*Bette W.*

## Statistics

Mukwonago Community Library								
STATISTICS FEBRUARY 2022								
Circulation					Programming			
Bridges Library System	2022	2021	% to 2021	YR to Date	Type	General	Kids	Teens
Village of Mukwonago	5,153	6,071	-15%	10,074	Friday Flicks	80		
Town of Mukwonago	5,777	5,281	9%	11,659	Book Clubs	16		
Eagle	899	809	11%	1,704	Zentangle	24		
Genesee	536	580	-8%	1,068	Other Adult Programs	36		
North Prairie	906	673	35%	2,026	Shake Rattle & Roll		89	
Vernon	1,633	1,550	5%	3,457	Paws to Read		20	
All other Waukesha County	998	1,583	-37%	1,807	Lego Club		19	
Jefferson County	152	168	-10%	316	Contests	84		
Subtotal Bridges System	16,054	16,715	-4%	32,111	Makespace Tours	17		
Other Wisconsin Counties					Homeschool Program		20	
Milwaukee County	154	57	170%	183	Science at Play		17	
Racine County	243	348	-30%	548	Dungeons & Dragons			20
Walworth County	2,370	2,711	-13%	5,364				
All other Wisconsin Counties	43	17	153%	69	Totals 38	257	165	20
Subtotal Wisconsin Counties	2,810	3,133	-10%	6,164	Total Childrens Programs		12	
Total All Counties	18,864	19,848	-5%	38,275	Total YA Programs		2	
YTD ALL COUNTIES	38,275	40,822	-6%		Total General Programs		24	
Facility Usage				Subscription Databases & Other Highlights				
	This Year	Last Year	Increase/Decrease		This Year	Last Year	Increase /	
Study Room Users	79	61	29.5%	Flipster (System Wide)	3438	5003	-31.3%	
History Room Users	7	6	16.7%	Overdrive Circulation (Mukwonago)	3002	2648	13.4%	
Memory Lab	14	2	600.0%	Gale Courses Verified (System Wide)	258	161	60.2%	
Computer Usage	n/a	360		Interlibrary Loans Borrower	11	13	-15.4%	
Patron Visits	7,045	5,678	24.1%	Interlibrary Loans Lender	28	27	3.7%	
Curbside Pick Ups	10	35	-71.4%	New Items Added	419	515	-18.6%	
				New Cards Added	57	52	9.6%	

**RESOLUTION NO. 2022-28**

**A RESOLUTION NAMING UNIMPROVED RIGHT-OF-WAY  
WITHIN THE VILLAGE LIMITS**

---

**WHEREAS**, the portion of Certified Survey Map 11997 approved on April 1, 2020; and

**WHEREAS**, the portion of East-West unimproved Right-of-Way lies within the Village limits; and

**WHEREAS**, the portion of North-South unimproved Right-of-Way lies within the Village limits;  
and

**WHEREAS**, the Village Board has never assigned these roads a Village Street name; and

**WHEREAS**, upon the recommendations of Plan Commission, Village staff, the Village Board has determined it to be necessary and appropriate to name these roads for clarity and continuity, for emergency services, and for locating addresses.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Village of Mukwonago, Wisconsin, that the portion of East-West unimproved Right-of-Way, off of E Wolf Run, be called "Deback Drive" and that the portion of North-South unimproved Right-of-Way, off of Maple Ave, be called "Quail Boulevard."

**BE IT FURTHER RESOLVED**, that all existing properties that abut these roadway will be given new addresses.

**BE IT FURTHER RESOLVED**, that new name of the roads shall take effect on March 17, 2022.

**PASSED AND ADOPTED** by the Village Board of the Mukwonago, Waukesha and Walworth Counties, Wisconsin this 20<sup>th</sup> day of April, 2022.



---

Fred H. Winchowky, Village President

Attest: \_\_\_\_\_  
Diana Dykstra, Clerk-Treasurer



## PLANNING COMMISSION

March 8, 2022 at 6:30pm

Mukwonago, WI

### Street Names for CSM 11997

#### Case Summary

##### Parcel Data

Proposal:	Street Names
Applicant:	Village of Mukwonago
Request:	Street Names
Staff Recommendation:	Recommend Staff move forward with preparing appropriate legal documents for naming of streets.

##### Parcel Characteristics / Conditions

Acreage:	NA
Current Use:	Unimproved Right of way
Proposed Use:	Right of Way
Reason for Request:	Unnamed Right of Way
Land Use Classification:	NA
Zoning Classification:	NA
Census Tract:	2039.02

#### Request

##### Street Names

The Village of Mukwonago approved a CSM on April 1, 2020 which created two right of ways. This CSM is recorded with the Waukesha Register of deeds as CSM No. 11997. There are two road that require names. There is a north south road and an east west road. Usually Street are named through the CSM process. However these street were left unnamed.

A request has been made to provide addresses for properties located along these unnamed streets. In order for addressed to be assign names need to be selected.

The east west Road has been casually referred to as Deback Drive.

The North -South Road does not have a causal name. Staff has researched possible options for this street. Staff has looked at original plat maps from 1873 to 1922 and found that the land in this area was generally divided

into two larger parcels. Throughout this period some names are constant such as Quail. With a bit of additional research, it appears that the Quail Family and the Perkins Family have final reseeing locations at Oak Knoll Cemetery. Note the Village already has a street named Perkins.

Year	Name
1873	P. Quail
1873	S. Winch
1891	Patrick Quail
1891	A E Perkins
1900	Quail
1900	F Utter
1914	John and Wm Quail
1914	Orrin Perkins
1922	John and Wm Quail
1922	G B VanNorman

Other options could also include Greenhouse Way, note the village already has a Thomas.

---

### Recommendation

Staff recommends the Planning Commission choose two names to move forward and direct Village staff to prepare appropriate documents to bring forward to the Planning Commission for a recommendation and to the Village Board for final approval.

- Staff recommends for the east-west Street: Deback Drive.
- Staff Recommends for the north-south Street: Quail Boulevard.

---

### Attachments

1. Maps
2. Plans



**CERTIFIED SURVEY MAP NO. 11997**

A DIVISION OF LOT 2 OF CSM#11558 BEING PART OF THE NE ¼ OF THE NE ¼ OF SECTION 36, TOWN 5 NORTH, RANGE 18 EAST AND PART OF THE NW ¼ OF THE NW ¼ OF SECTION 31, TOWN 5 NORTH, RANGE 19 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

**SURVEYOR/ENGINEER:**  
PAUL H. VAN HENKELUM, PLS  
201 BROAD STREET, SUITE B  
LAKE GENEVA, WI. 53147  
PHONE: (414) 406-3248

**OWNER/SUBDIVIDER:**  
FAMILY VENTURES OF  
MUKWONAGO, LLC  
N7152 BOWERS RD.  
ELKHORN, WI 53121

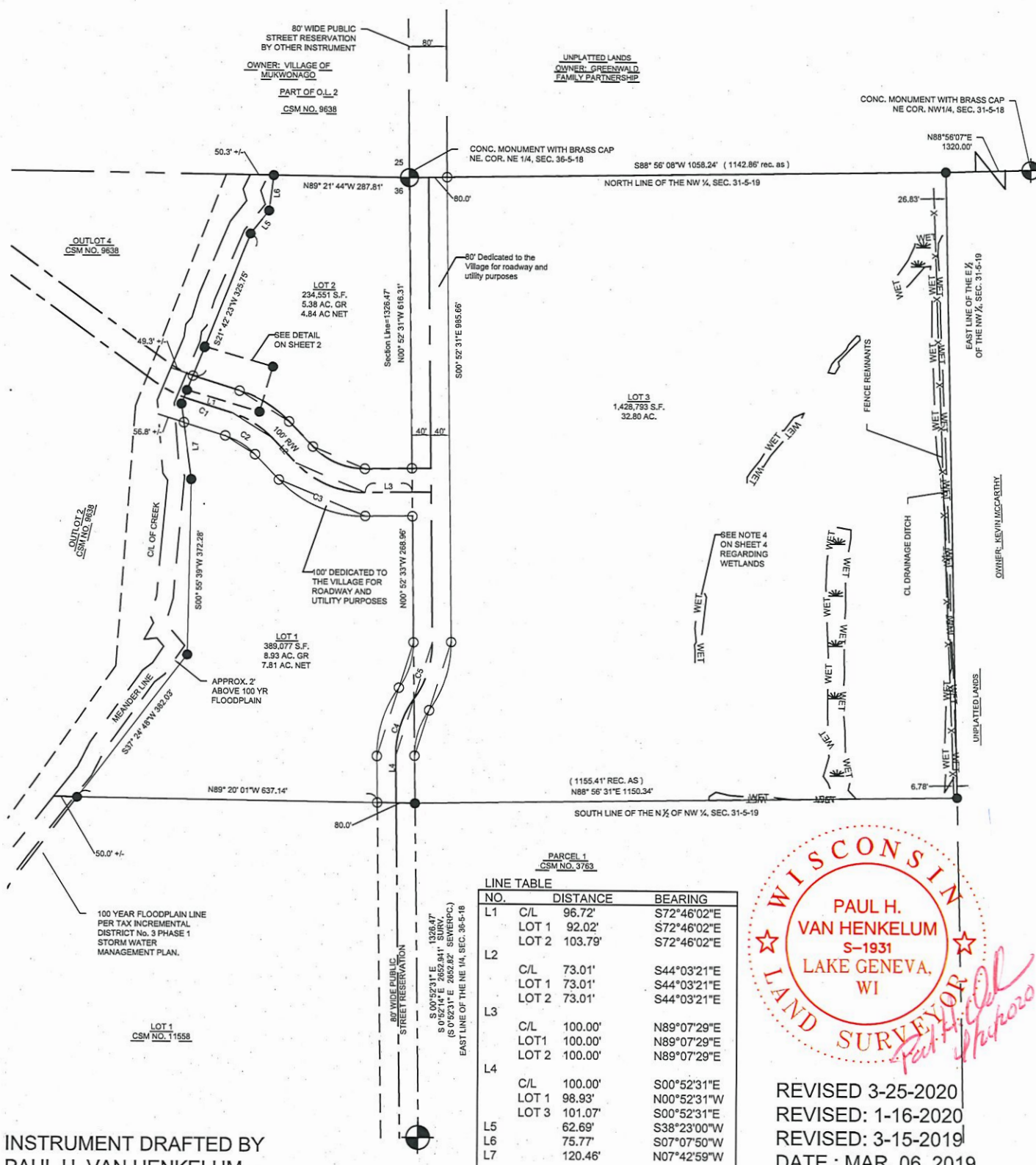
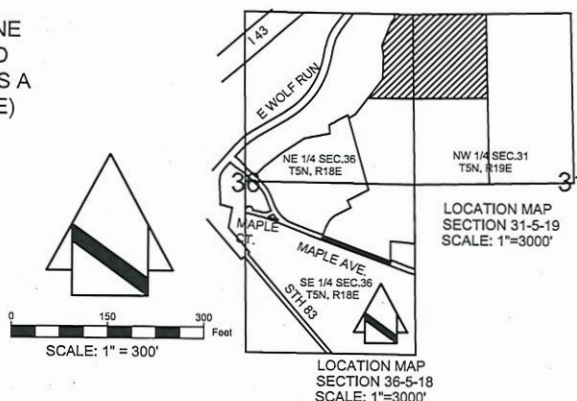
**REFERENCE BEARING:** THE NORTH LINE OF THE NW ¼, SEC. 31-5-19 WAS USED AS THE REFERENCE BEARING AND HAS A BEARING OF S88°56'08"W (SOUTH ZONE)

**LEGEND:**

- -IRON PIPE 1" DIA. (FOUND)
- -IRON PIPE 18" x 1" DIA. SET 1.13+ LBS. PER LIN. FT.
- ⊙ -CONCRETE MONUMENT WITH BRASS CAP
- ◡ -WETLANDS
- (xx.xx) -PREVIOUSLY RECORDED AS

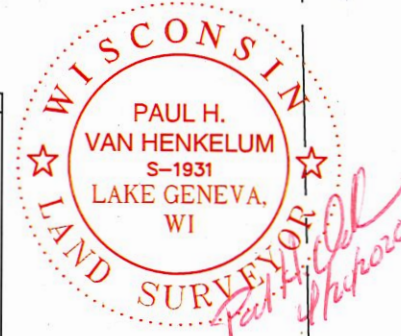
**NOTES:**

1. SEE SHEET 2 FOR SOIL INFORMATION.
2. SEE SHEET 3 FOR TOPOGRAPHY AND CURVE INFORMATION.
3. SEE SHEET 4 FOR GENERAL NOTES.



PARCEL 1  
CSM NO. 3763

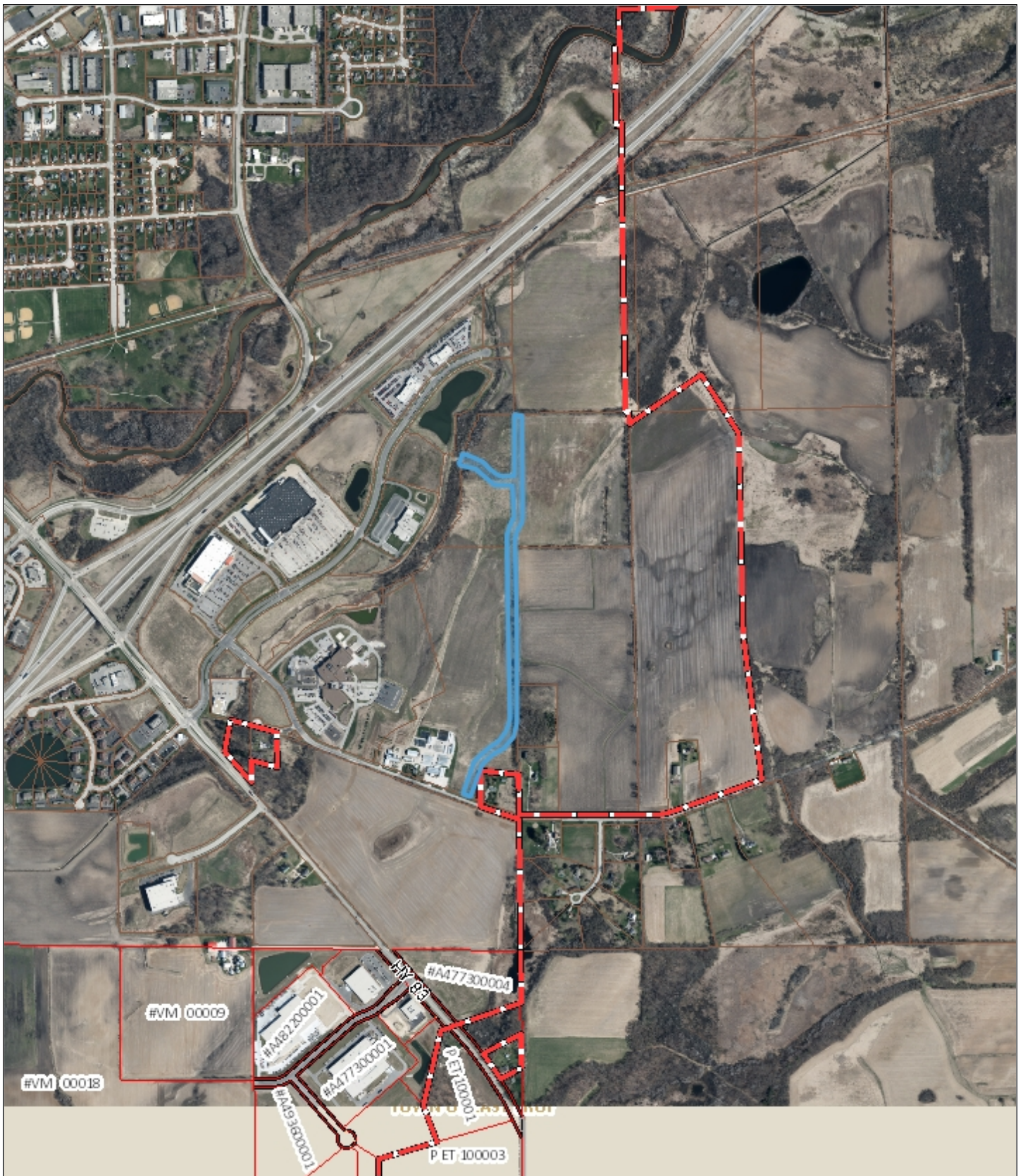
NO.	DISTANCE	BEARING
L1	C/L 96.72'	S72°46'02"E
	LOT 1 92.02'	S72°46'02"E
	LOT 2 103.79'	S72°46'02"E
L2	C/L 73.01'	S44°03'21"E
	LOT 1 73.01'	S44°03'21"E
	LOT 2 73.01'	S44°03'21"E
L3	C/L 100.00'	N89°07'29"E
	LOT 1 100.00'	N89°07'29"E
	LOT 2 100.00'	N89°07'29"E
L4	C/L 100.00'	S00°52'31"E
	LOT 1 98.93'	N00°52'31"W
	LOT 3 101.07'	S00°52'31"E
L5	62.69'	S38°23'00"W
L6	75.77'	S07°07'50"W
L7	120.46'	N07°42'59"W



INSTRUMENT DRAFTED BY  
PAUL H. VAN HENKELUM  
DWG: 1701331 CSM

REVISED 3-25-2020  
REVISED: 1-16-2020  
REVISED: 3-15-2019  
DATE : MAR. 06, 2019  
SHEET 1 OF 5





## Village of Mukwonago GIS

Aerial

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 1333'

## VILLAGE OF MUKWONAGO

440 River Crest Court

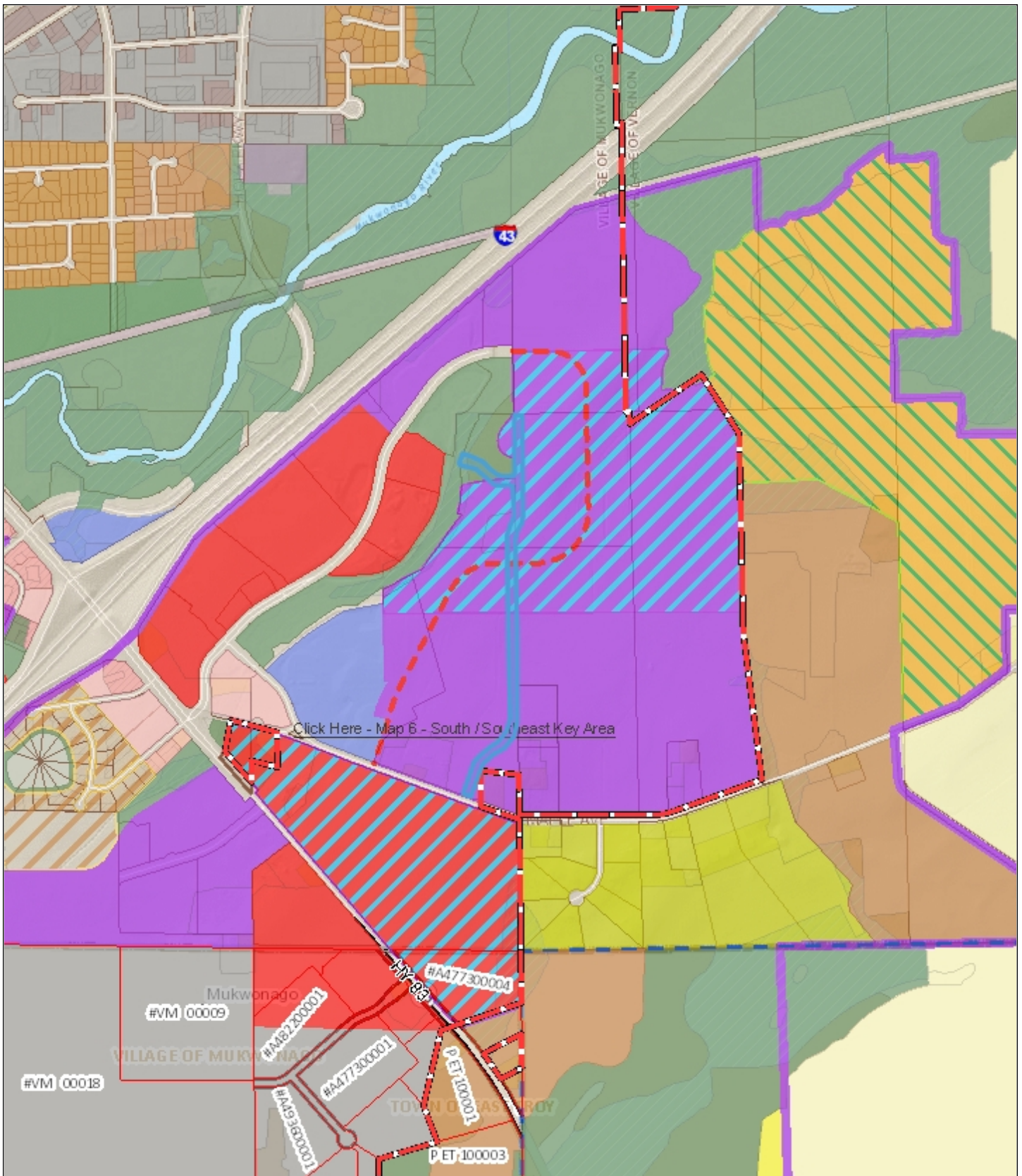
PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 2/16/2022





## Village of Mukwonago GIS

### Land Use

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



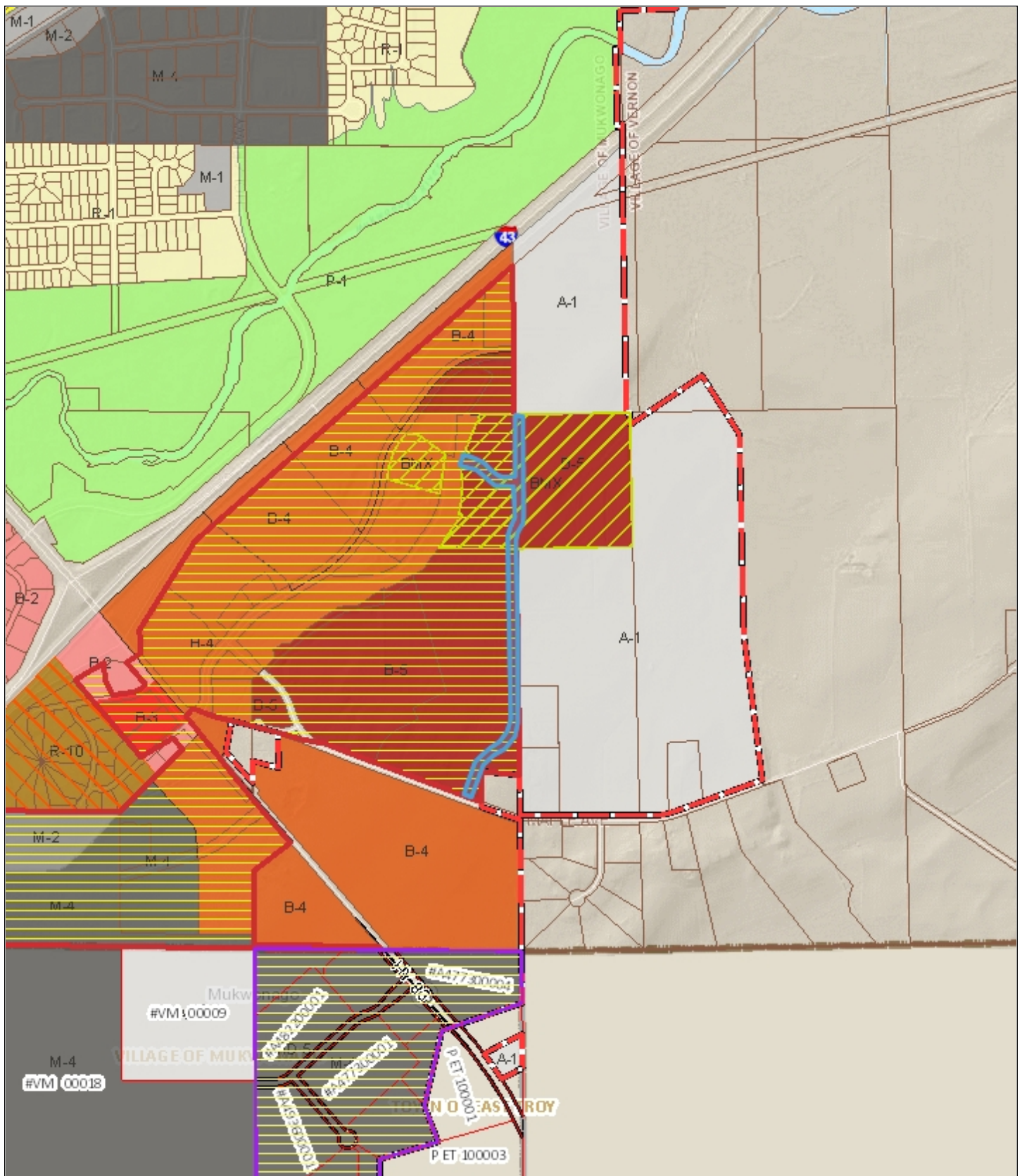
SCALE: 1" = 1333'

## VILLAGE OF MUKWONAGO

440 River Crest Court  
PO Box 206  
Mukwonago, WI 53149  
262-363-6420

Print Date: 2/16/2022





## Village of Mukwonago GIS Zoning

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 1333'

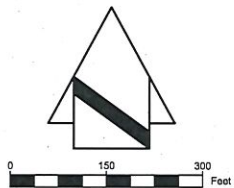
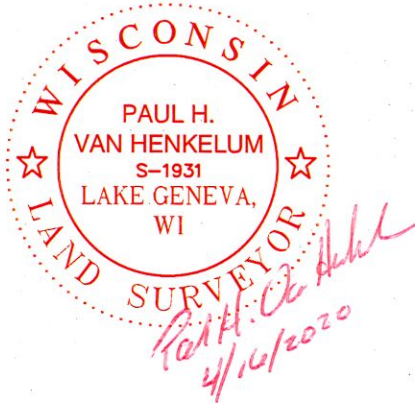
VILLAGE OF MUKWONAGO  
440 River Crest Court  
PO Box 206  
Mukwonago, WI 53149  
262-363-6420

Print Date: 2/16/2022

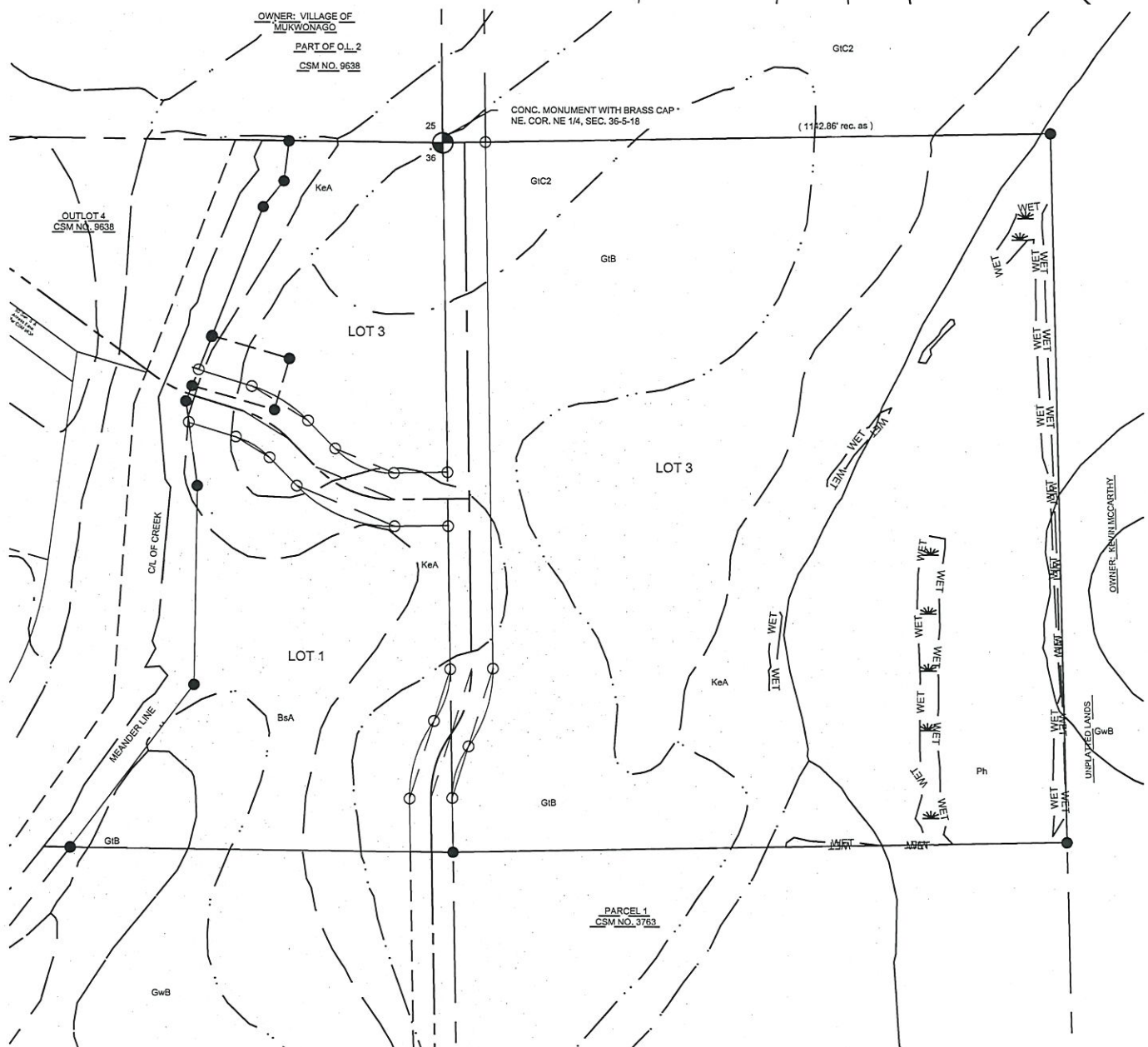
**CERTIFIED SURVEY MAP NO. 11997**

A DIVISION OF LOT 2 OF CSM#11558 BEING PART OF THE NE ¼ OF THE NE ¼ OF SECTION 36, TOWN 5 NORTH, RANGE 18 EAST AND PART OF THE NW ¼ OF THE NW ¼ OF SECTION 31, TOWN 5 NORTH, RANGE 19 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

**DETAIL OF PREVIOUSLY DEDICATED 100' R/W**



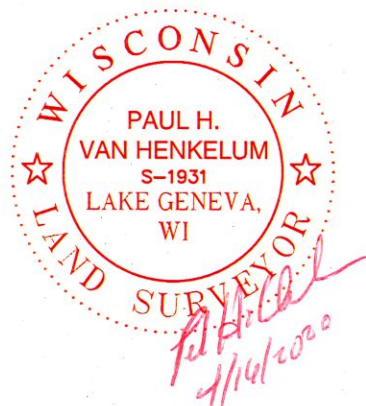
**SOIL DATA**



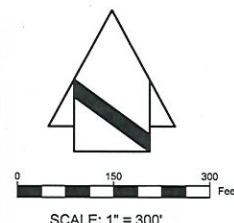


**CERTIFIED SURVEY MAP NO. 11997**

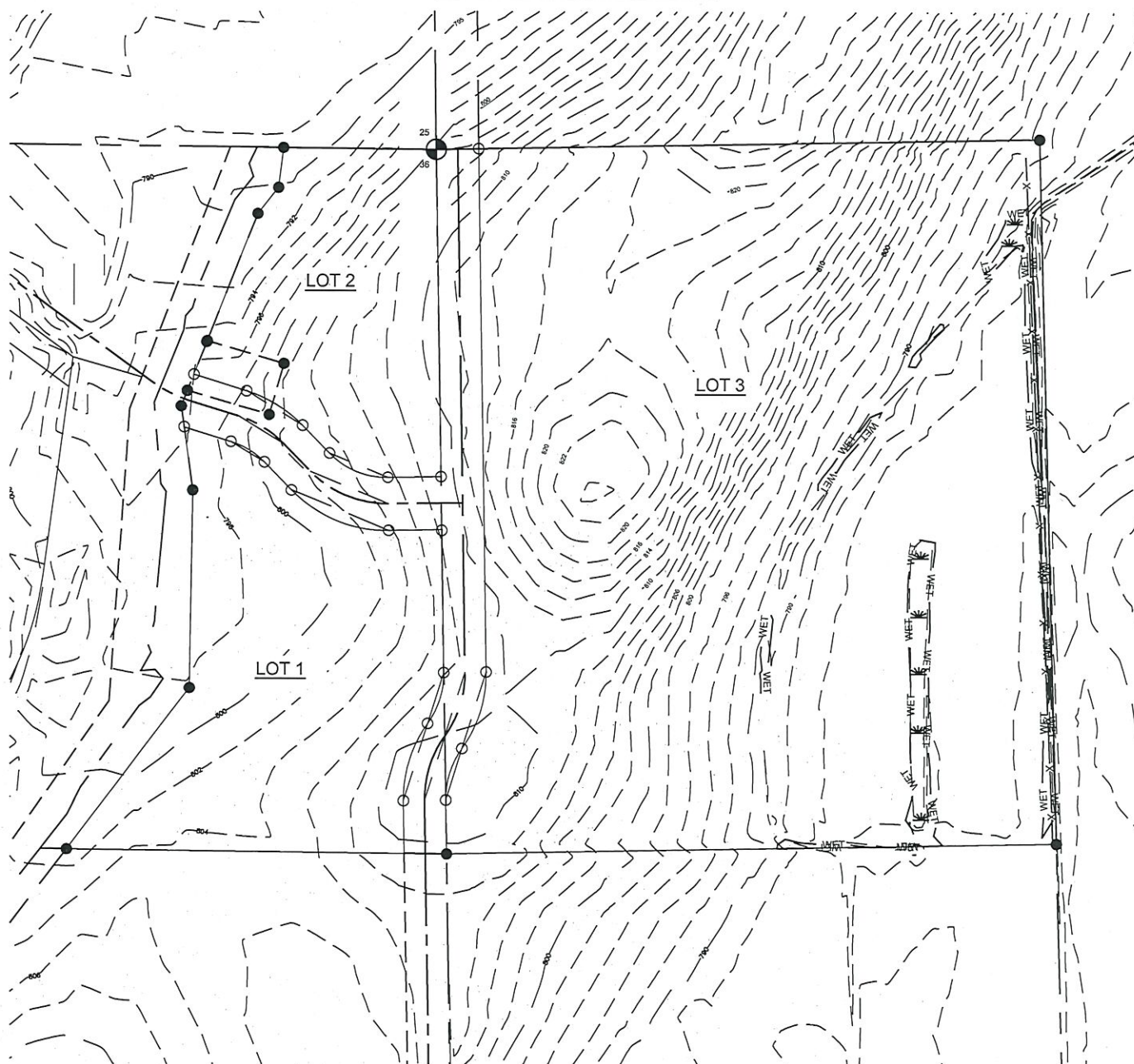
A DIVISION OF LOT 2 OF CSM#11558 BEING PART OF THE NE ¼ OF THE NE ¼ OF SECTION 36, TOWN 5 NORTH, RANGE 18 EAST AND PART OF THE NW ¼ OF THE NW ¼ OF SECTION 31, TOWN 5 NORTH, RANGE 19 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN



CURVE TABLE							
NO.	ARC	RADIUS	CHORD	BEARING	CEN. ANGLE	TAN. IN	TAN. OUT
C1 c/l	82.35'	250.00'	81.98'	S63°19'49"E	19°00'00"	S53°53'37"E	S72°46'02"E
Lot 2	7.58'	200.00'	7.58'	N71°40'55"W	02°10'13"	N72°46'02"W	N70°35'48"W
C2 c/l	100.22'	200.00'	99.18'	S58°24'41"E	28°42'41"	S72°46'02"E	S44°03'21"E
Lot 1	75.17'	150.00'	74.38'	S58°24'41"E	28°42'41"	S72°46'02"E	S44°03'21"E
Lot 2	125.28'	250.00'	123.97'	N58°24'41"W	28°42'41"	N44°03'21"W	N72°46'02"W
C3 c/l	163.43'	200.00'	158.92'	S67°27'56"E	46°49'10"	S44°03'21"E	N89°07'29"E
Lot 1	204.29'	250.00'	198.65'	S67°27'56"E	46°49'10"	S44°03'21"E	N89°07'29"E
Lot 2	122.57'	150.00'	119.19'	N67°27'56"W	46°49'10"	S89°07'29"W	N44°00'21"W
C4 c/l	128.70'	200.00'	126.49'	S17°33'35"W	36°52'12"	S35°59'41"W	S00°52'31"E
Lot 1	154.44'	240.00'	151.79'	S17°33'35"W	36°52'12"	S35°59'41"W	S00°52'31"E
Lot 3	102.96'	160.00'	101.19'	N17°33'35"E	36°52'12"	N00°52'20"W	N35°59'41"E
C5 c/l	128.70'	200.00'	126.49'	S17°33'35"W	36°52'12"	S00°52'31"E	S35°59'41"W
Lot 1	102.96'	160.00'	101.19'	S17°33'35"W	36°52'12"	S00°52'31"E	S35°59'41"W
Lot 3	154.44'	240.00'	151.79'	N17°33'35"E	36°52'12"	N35°59'41"E	N00°52'31"W



**TOPOGRAPHIC DATA**



INSTRUMENT DRAFTED BY PAUL H. VAN HENKELUM  
DWG: 1701331 CSM

REVISED 3-25-2020  
REVISED: 1-16-2020  
REVISED: 3-15-2019  
DATE : MAR. 06, 2019  
SHEET 3 OF 5



**CERTIFIED SURVEY MAP NO. 11997**

A DIVISION OF LOT 2 OF CSM#11558 BEING PART OF THE NE ¼ OF THE NE ¼ OF SECTION 36 , TOWN 5 NORTH, RANGE 18 EAST AND PART OF THE NW ¼ OF THE NW ¼ OF SECTION 31, TOWN 5 NORTH, RANGE 19 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

**SURVEYOR'S CERTIFICATE:**


I, PAUL H. VAN HENKELUM PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED, DEDICATED AND MAPPED THE FOLLOWING LAND HEREIN DESCRIBED:

LOT 2 OF CERTIFIED SURVEY MAP NO. 11558, RECORDED AS DOCUMENT NO. 3843057 IN THE OFFICE OF THE REGISTER OF DEEDS, WAUKESHA COUNTY, BEING PART OF THE NE ¼ OF THE NE ¼ OF SECTION 36 , TOWN 5 NORTH, RANGE 18 EAST AND PART THE NW ¼ OF THE NW ¼ OF SECTION 31, TOWN 5 NORTH, RANGE 19 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN. SAID LANDS CONTAIN 48.81 ACRES MORE OR LESS TO THE MEANDER LINE OF PLATTED CREEK. ALSO INCLUDING LANDS BETWEEN THE MEANDER LINE AND THE CENTERLINE OF PLATTED CREEK (CONTAINING 50.95 ACRES.)

I FURTHER CERTIFY THAT I HAVE MADE SAID MAP BY THE DIRECTION OF FAMILY VENTURES OF MUKWONAGO, LLC, OWNER(S) OF SAID LAND. THAT SUCH LAND DIVISION IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LANDS SURVEYED AND THE COMBINATION THEREOF.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES AND THE LAND DIVISION ORDINANCES OF THE VILLAGE OF MUKWONAGO IN SURVEYING, DIVIDING, DEDICATING AND MAPPING THE SAME.

DATED THIS 16<sup>th</sup> DAY OF April, 2020.

  
PAUL H. VAN HENKELUM,  
PROFESSIONAL LAND SURVEYOR



**GENERAL NOTES:**

1. ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1 OF THE STATE CONSTITUTION.
2. SOIL TYPES, DELINEATION AND EXISTING TOPOGRAPHY TAKEN FROM WAUKESHA COUNTY G.I.S. WEBSITE, JULY, 2017.
3. WETLANDS LOCATED ON LOT 3 WERE DELINEATED BY WETLAND AND WATERWAY CONSULTING, LLC ON 10-18-17 AND SURVEYED BY V2G SURVEYING, LLC ON JAN. 30, 2018.
4. THIS PROPERTY IS NOT IN A FLOOD HAZARD AREA PER FIRM PANEL 55133C0431G, REVISED NOV. 5, 2014.

**BASEMENT RESTRICTION - GROUNDWATER:**

ALTHOUGH THE LOTS IN THIS CERTIFIED SURVEY MAP HAVE BEEN REVIEWED AND APPROVED FOR DEVELOPMENT WITH SINGLE-FAMILY RESIDENTIAL USE IN ACCORDANCE WITH SECTION 236 WISCONSIN STATUTES, THE LANDS THAT ARE PART OF THIS CERTIFIED SURVEY MAP ARE LOCATED IN AN AREA WITH MAPPED SOILS THAT MY CONTAIN SEASONAL HIGH GROUNDWATER. THE WAUKESHA COUNTY SHORELAND AND FLOODLAND PROTECTION ORDINANCE CURRENTLY REQUIRES THAT THE LOWEST LEVEL OF ANY RESIDENCE MUST BE AT AN ELEVATION THAT IS AT LEAST ONE (1) FOOT HIGHER THAN THE HIGHEST SEASONAL GROUNDWATER LEVEL, UNLESS A VARIANCE FROM THAT REQUIREMENTS IS OBTAINED FROM THE WAUKESHA COUNTY BOARD OF ADJUSTMENT. THEREFORE, ADDITIONAL SOIL TESTING IN THE VICINITY OF ANY PROPOSED RESIDENCE WILL BE REQUIRED TO ENSURE COMPLIANCE WITH THIS REQUIREMENT . IF THE REQUIREMENT REGARDING VERTICAL SEPARATION DISTANCE FROM THE HIGHEST SEASONAL GROUND WATER LEVEL IS MODIFIED BY A FUTURE AMENDMENT OF THE WAUKESHA COUNTY SHORELAND AND FLOODLAND PROTECTION ORDINANCE, THE REQUIREMENT AT THE TIME OF CONSTRUCTION SHALL APPLY. ALL GROUNDWATER SEPARATION REQUIREMENTS SET FORTH BY THE VILLAGE OF MUKWONAGO MUST ALSO BE COMPLIED WITH.

INSTRUMENT DRAFTED BY PAUL H. VAN HENKELUM  
DWG: 1701331 CSM

REVISED 3-25-2020  
REVISED: 1-16-2020  
REVISED: 3-15-2019  
DATE : MAR. 06, 2019  
SHEET 4 OF 5

**CERTIFIED SURVEY MAP NO. 11997**

A DIVISION OF LOT 2 OF CSM#11558 BEING PART OF THE NE ¼ OF THE NE ¼ OF SECTION 36, TOWN 5 NORTH, RANGE 18 EAST AND PART OF THE NW ¼ OF THE NW ¼ OF SECTION 31, TOWN 5 NORTH, RANGE 19 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN

**OWNER'S CERTIFICATE**

AS OWNERS, FAMILY VENTURES OF MUKWONAGO, LLC, A WISCONSIN LIMITED LIABILITY COMPANY, HEREBY CERTIFY THAT IT HAS CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED HEREON.

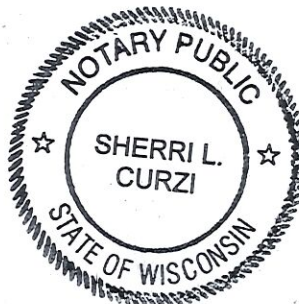
AS OWNERS, WE FURTHER CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:

1.) THE VILLAGE OF MUKWONAGO

DATED THIS 16 DAY OF April, 2020.

Thomas L. Larson

THOMAS L. LARSON, MANAGING MEMBER



STATE OF Wisconsin ) ss  
COUNTY OF Mukwonago )

PERSONALLY CAME BEFORE ME THIS 16 DAY OF April, 2020

THE ABOVE NAMED THOMAS L. LARSON, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

Sherri L. Curzi  
NOTARY PUBLIC

MY COMMISSION EXPIRES: 5/15/2021

**CERTIFICATE OF PLAN COMMISSION APPROVAL:**

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF MUKWONAGO  
ON THIS 18<sup>th</sup> DAY OF March, 2020.

Fred Winchowky  
FRED WINCHOWKY,  
CHAIRPERSON

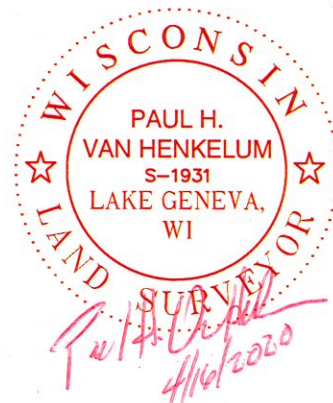
Diana Dykstra  
DIANA DYKSTRA,  
VILLAGE CLERK

**CERTIFICATE OF VILLAGE BOARD APPROVAL:**

APPROVED BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO  
ON THIS 18<sup>th</sup> DAY OF March, 2020.

Fred Winchowky  
FRED WINCHOWKY  
PRESIDENT

Diana Dykstra  
DIANA DYKSTRA,  
VILLAGE CLERK







## Agenda Cover Report

<b>Date:</b> <b>3/29/22</b>	<b>Committee/Board:</b> <b>Public Works Committee</b>
<b>Submitted by:</b> <b>Ron Bittner</b>	<b>Department:</b> <b>Public works</b>
<b>Date of Committee Action: 4/6/22</b>	<b>Date of Village Board Action: 4/20/22</b>

**Subject:**

Mukwonago Dam Professional Inspection

**Executive Summary:**

The village owned dam on the lower Mukwonago River is considered low hazard. This classification requires a professional inspection every 10 years and is due in 2022. Public Works solicited three engineering firms for proposals and is recommending AYRES to complete the inspection.

**Fiscal Impact:**

The proposal from AYRES is for \$2,750. Dam expenses are shared equally with the Town of Mukwonago.

**Executive Recommendation/Action:**

We are requesting a recommendation to approve the contract with AYRES for the 2022 professional inspection of the Mukwonago Dam.

☐ **Attachments Included**

January 17, 2022

Mr. Ron Bitner, Director  
Public Works Department  
630 East Veterans Way  
Mukwonago, WI 53149

Re: Mukwonago Dam  
2022 Owner Responsible Inspection Program

Dear Mr. Bitner:

Thank you for the opportunity to submit this proposal for professional services for conducting an inspection of the Mukwonago Dam as required by the Wisconsin Department of Natural Resources (WDNR). This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

### **Project Description**

Owners of large dams in Wisconsin are required to have a Registered Professional Engineer, with knowledge of dams, periodically conduct an inspection of their structure. This inspection requires review of existing information, a site visit, completion of an inspection checklist, and submittal of an inspection report to the WDNR.

Ayres Associates has inspected over 160 dams since the inception of the WDNR Owner Responsible Inspection Program (ORIP) 11 years ago. All our inspections have been accepted and approved by the WDNR regional engineers almost exclusively on the first submittal.

### **Scope of Services**

#### **Dam Inspection**

1. Contact the WDNR to notify the Regional Engineer that we will be conducting an inspection at the dam.
2. Request from the WDNR electronic copies of available information for the dam (last inspection report, photos, database, etc.).
3. According to the WDNR data base the Mukwonago Dam has a low hazard rating. An Emergency Action Plan (EAP) and an Inspection Operation and Maintenance Plan (IOMP) have been completed for this dam. We will review the reports during the inspection of the dam or ahead of time if PDF copies can be provided to us.
4. Conduct an on-site dam inspection meeting the requirements of the WDNR.
5. If the dam has an existing benchmark, we will conduct a field survey during the inspection. Typical shots include headwater elevation, tailwater elevation, spillway inlet and outlet elevation, and low elevation on the embankment. If a benchmark is not present at the dam location, we will not conduct a field survey.
6. Complete the WDNR required checklists, photo documentation and letter report, and submit these documents to you for review. The letter report will include a description of any dam deficiencies, any recommended remedial actions, and a timeline for these remedial actions, as required by the WDNR. Following your approval of the report, we will forward the final report to



the WDNR Regional Engineer. The report will be filed both electronically and in paper copy per the WDNR requirements.

### **Responsibilities of Owner and Others**

The Owner will provide access to available documentation about the dam before or at the time of the inspection and assist with the elevation survey if one is conducted.

### **Additional Services**

Additional services such as an underwater inspection, setting a benchmark at the dam, and updating the Emergency Action Plan and Inspection, Operation and Maintenance Manual are not included. If these services are necessary, they would be additional services, and a fee estimate would be prepared.

### **Time Schedule**

We will conduct the inspection in the spring/summer of 2022. We will submit the draft report to you within 45 days of inspection and the final report within two weeks of your approval.

### **Fee**

We will perform the above services for a lump sum amount of \$2,750.

### **Contract Terms and Conditions**

Attached are "Contract Terms and Conditions," which will apply to the services, and which are incorporated into this proposal by reference.

## Acceptance

If this proposal and terms and conditions are acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed.

This proposal is valid until April 15, 2022, unless extended by us in writing.

Proposed by Consultant:

Ayres Associates Inc



Christopher T. Goodwin, PE  
Manager, Water Resources  
Direct: 715.831.7682  
GoodwinC@AyresAssociates.com



Curtis R. Hultstrum, PE  
Senior Project Manager  
Direct: 262.522.4926  
HultstrumC@AyresAssociates.com

Accepted by Owner:

Village of Mukwonago  
Owner's Name

Signature

Name

Title

Date

Attachments: Contract Terms and Conditions

**AYRES ASSOCIATES  
CONTRACT TERMS AND CONDITIONS**

**1. Performance of Services:** Consultant shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.

**2. Billing and Payment:** Invoices for Consultant's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.

**3. Access to Site:** Owner shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

**4. Location of Utilities:** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.

**5. Hazardous Materials:** In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Consultant for all services rendered, including reasonable termination expenses.

**6. Insurance:** Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Owner. Consultant shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Consultant shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

**7. Limitation of Professional Liability:** Owner agrees to limit Consultant's professional liability for any and all claims for loss, damage or injury, including but not limited to, claims for negligence, professional errors or omissions, strict liability, and breach of contract or warranty, to an amount of \$50,000.00 or Consultant's fee, whichever is greater. In the event that Owner does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000.00 for increased consideration of ten percent (10%) of the total fee or \$500.00, whichever is greater, upon receiving Owner's written request prior to the start of Consultant's services.

**8. Opinions of Probable Costs:** Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.

**9. Construction Review:** Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.

**10. Construction Observation:** On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.

**11. Standard of Performance:** The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions

of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

**12. Ownership of Documents:** All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Owner for any other purpose without the prior written consent of Consultant.

**13. Electronic Files:** Owner and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Owner is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

**14. Financial and Legal Services:** Consultant's services and expertise do not include the following services, which shall be provided by Owner if required: (1) Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Owner requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Owner requires to ascertain how or for what purpose any Contractor has used the money paid.

**15. Termination of Services:** This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Owner shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.

**16. Controlling Law:** This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Owner.

**17. Assignment of Rights:** Neither Owner nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

**18. Third Party Benefits:** This contract does not create any benefits for any third party.

**19. Dispute Resolution:** Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Owner and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

**20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages:** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

**21. Betterment:** If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Owner's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

**22. Amendments:** This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.



February 14, 2022

Mr. Ron Bittner  
Public Works Director  
Village of Mukwonago  
440 River Crest Ct  
Mukwonago, WI 53149

Subject: Mukwonago Dam 2022 Inspection

Dear Mr. Bittner,

Mead & Hunt, Inc. (Mead & Hunt) is pleased to submit this proposal to provide professional engineering services for the above-referenced project.

## **Project Understanding**

Our proposal is based on our understanding that the Village of Mukwonago (Village) owns the Mukwonago Dam (also referred to as Phantom Lake Dam), which is a large dam and, as such, subject to compliance with Chapter 31 of the Wisconsin Statutes (Regulation of Dams and Bridges Affecting Navigable Waters) and Wisconsin Administrative Code Sections NR 330 (Warning Signs and Portages for Dams) and NR 333 (Dam Design and Construction).

Subsection 31.19(2) of Chapter 31 requires the owner of a large dam to engage a professional engineer to inspect the dam on a frequency determined by the dam's hazard classification. The Mukwonago Dam is classified as low hazard and therefore an inspection is required every 10 years. According to the inspection schedule provided in the Wisconsin Department of Natural Resources (WDNR) dam inventory, the Village is required to hire a professional engineer to inspect the dam in 2022. As such, it is our understanding that the Village is seeking a proposal for a professional engineer to conduct a dam safety inspection and submit report documentation to the WDNR in 2022.

## **Scope of Services**

After receipt of authorization to proceed, Mead & Hunt shall:

- Contact Michelle Hase (regional Water Management Engineer for Waukesha County) at the WDNR prior to the site visit.
- Review documentation about the Mukwonago Dam including available drawings, photographs, reports, and previous inspections.

- Conduct an inspection of the Mukwonago Dam. The inspection will entail visual observation of the water-retaining structures, completion of the WDNR Dam Inspection Checklist, and photographic documentation of conditions at the time of inspection.
- Prepare an inspection report containing findings from the inspection, recommendations for maintenance or repairs, the Dam Inspection Checklist, and photographs from the inspection.
- Transmit an electronic copy of the inspection report (in PDF format) and a file containing the inspection photographs to Michelle Hase at the WDNR. An electronic copy of the report will also be submitted to the Village.

### **Responsibilities of the Village of Mukwonago**

Our Scope of Services and Compensation are based on the Village performing or providing the following:

- A designated representative with complete authority to transmit instructions and information, receive information, interpret policy, and define decisions.
- Access to the project site.
- Available data, drawings, and information related to the project.
- Protection of Mead & Hunt-supplied digital information or data, if any, from contamination, misuse, or changes.

### **Schedule**

Mead & Hunt proposes to conduct the inspection of the Mukwonago Dam and submit the inspection report documentation to the WDNR within 90 days of the inspection. The inspection will be performed prior to September 23, 2022, with the intent of submitting documentation of the inspection to the WDNR no later than December 23, 2022.

### **Compensation**

The work described under the Scope of Services will be performed on a lump-sum basis. The Village of Mukwonago will pay Mead & Hunt \$6,200 as engineering fees for the work performed under this contract.

## Authorization

The Scope of Services and Compensation stated in this proposal are valid for a period of thirty (30) days from the date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of the Village of Mukwonago and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services. All services shall be performed in accordance with the *General Terms and Conditions for Engineering, Architectural, or Consulting Services*, which is included and made a part of this proposal.

We appreciate the opportunity to submit this proposal to the Village of Mukwonago.

Respectfully submitted,

MEAD & HUNT, Inc.



Nick Hathaway, PE  
Water Resources Engineer

Attachment

Accepted by: VILLAGE OF MUKWONAGO

Approved by: MEAD & HUNT, INC.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

*The above person is authorized to sign for Client  
and bind the Client to the terms hereof.*

Date: \_\_\_\_\_

By:  \_\_\_\_\_

Name: Warren S. Hayden, PE

Title: Vice President

Date: February 14, 2022

**Exhibit A.        General Terms and Conditions for Engineering,  
Architectural, or Consulting Services**



**Mead & Hunt, Inc.**  
**General Terms and Conditions (“General Terms”) for Engineering,**  
**Architectural, or Consulting Services**  
**Wisconsin**

1. Client (hereinafter “Client”) and Mead & Hunt, Inc. hereby mutually agree to the terms and conditions contracted in this Agreement for Engineering, Architectural or Consulting Services, including these General Terms and Conditions for Engineering, Architectural, or Consulting Services, and any and all documents incorporated by reference into this Agreement (together, this “Agreement”). This Agreement constitutes this Agreement between Client and Mead & Hunt, Inc. as pursuant to which Services are to be performed by Mead & Hunt, Inc. Receipt by Client of the executed Agreement shall be considered written authorization for Mead & Hunt, Inc. to proceed. Capitalized terms used but not defined herein shall have the meanings assigned to such terms in this Agreement.
2. Mead & Hunt, Inc. will bill Client monthly, according to the payment method set forth in this Agreement, with net payment due within thirty (30) days. Past due balances shall be subject to an interest charge at a rate of 1% per month. In addition, Mead & Hunt, Inc. may, after giving ten (10) days’ written notice, suspend the Services under this Agreement until Client has paid in full all amounts due it for services rendered and expenses incurred, including the interest charge on past due invoices. The fees or rates stated in this Agreement does not include any applicable state and local sales or use taxes or gross receipts taxes; such taxes shall be the sole responsibility of Client.
3. The fees, Services and Scope of Services stated in this Agreement constitute an estimate of the fees and tasks required to perform the Services. Should the Project involve conceptual or process development services, Services often cannot be fully defined during the initial planning stages. As the Project progresses, facts uncovered may also reveal a change in direction which may alter the Scope of Services. If Client requests modifications or changes in the Scope of Services related to the Project, the time of performance of the Services by Mead & Hunt, Inc. and the fees associated therewith shall be revised and accepted by both parties in writing before Mead & Hunt, Inc. undertakes any additional work beyond the Scope of Services. Mead & Hunt, Inc. is not acting as a Municipal Advisor as defined by the Dodd Frank Act.
4. To the fullest extent permitted by law, Client shall indemnify and hold harmless Mead & Hunt, Inc. and its officers, agents, representatives and employees from and against liabilities, claims, losses, damages, expenses, including but not limited to attorney’s fees and disbursements, arising out of or resulting from (i) delays caused in whole or in part by Client’s interference with Mead & Hunt, Inc.’s ability to provide the Services, including, but not limited to, Client’s failure to provide facilities or information specified in this Agreement, (ii) inaccuracies in documents or other information provided by Client to Mead & Hunt, Inc., or (iii) failure to perform under this Agreement, caused by or that arise in whole or in part by any negligent acts, errors or omissions of Client. Mead & Hunt, Inc. reserves the right to renegotiate this Agreement due to any unforeseen delays caused by events beyond Mead & Hunt, Inc.’s control, such as Force Majeure events as described in Section 26 or other events beyond Mead & Hunt, Inc.’s control, like funding for the Project. If any word or clause of this Agreement is determined not to be in compliance with Wisconsin Statutes § 895.447, including any amendments thereto, it shall be stricken and replaced and the remaining word, clause and provisions shall remain in full force and effect.
5. Client agrees to provide such legal, accounting and insurance counseling services as may be required for the Project.
6. Mead & Hunt, Inc. will maintain insurance coverage for worker’s compensation, general liability, automobile liability, and professional liability. Mead & Hunt, Inc. will provide information as to specific limits upon written request. If Client requires coverages or limits in addition to those that Mead & Hunt, Inc. currently has in effect as of the date of this Agreement, premiums for additional insurance shall be paid by Client.
7. **MEAD & HUNT, INC. (INCLUDING ITS CURRENT AND FORMER EMPLOYEES, OFFICERS, DIRECTORS OR SHAREHOLDERS) AND OWNER ARE NOT LIABLE, IN CONTRACT OR TORT OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, OR LIQUIDATED DAMAGES INCLUDING SPECIFICALLY, BUT WITHOUT LIMITATION, LOSS OF PROFIT OR REVENUE, LOSS OF CAPITAL, DELAY DAMAGES, LOSS OF GOODWILL, CLAIM OF THIRD PARTIES, OR SIMILAR DAMAGES (“DAMAGES”). NOTWITHSTANDING THE FOREGOING, CLIENT SHALL BE LIABLE HEREUNDER TO THE EXTENT THAT MEAD & HUNT, INC. IS HELD LIABLE BY ITS SUBCONSULTANTS OR A THIRD-PARTY FOR DAMAGES CAUSED BY OWNER OR ITS EMPLOYEES, INDEPENDENT CONTRACTORS, OR AGENTS. IN NO EVENT SHALL MEAD & HUNT, INC.’S OR ITS SUBCONSULTANTS’ LIABILITY ARISING OUT OF OR RELATED TO ANY BREACH OF THIS AGREEMENT EXCEED THE AMOUNT OF FEES BILLED BY MEAD & HUNT, INC. TO CLIENT FOR SERVICES PERFORMED PURSUANT TO THIS AGREEMENT.**
8. Mead & Hunt, Inc.’s (including its current or former employees, officers, directors, or shareholders) liability to Client for any damages shall not exceed the amount of fees billed by Mead & Hunt, Inc. to Client for services performed pursuant to this Agreement within the last twelve (12) months from the date that the last invoice was submitted to Client by Mead & Hunt, Inc., regardless as to whether Client paid such invoice.
9. Mead & Hunt, Inc. and Client agree that the ultimate liability for contaminants or pollutants regardless of its source, and for the actual, alleged, or threatened discharge, dispersal, release, or escape of pollutants, mycotoxins, spores, smoke, vapors, soot, fumes, mold, acids, alkalis, toxic chemicals, mildew, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, buildings, the atmosphere, or body of water shall remain with Client; and the responsibility and/or liability for any of the foregoing and for the ownership and maintenance of any toxic, hazardous, or asbestos materials relating to the project shall remain with Client.
10. Client and Mead & Hunt, Inc. shall not, during the term of this Agreement or after the termination of this Agreement for a period of one (1) year disclose any Confidential Information to any person or entity, or use any Confidential Information for the benefit of Client or Mead & Hunt, Inc., as the case may be, or any other person or entity, except

with the prior written consent of Mead & Hunt, Inc. or Client, as the case may be, or as required by law. The term "Confidential Information" means information marked or designated by Mead & Hunt, Inc. or Client as confidential. Confidential Information includes, but is not limited to, the purpose, duration, or extent of studies, surveys, and tests conducted by Mead & Hunt, Inc. or its subconsultants throughout the duration of this Agreement, ideas, specifications, techniques, models, data, programs, documentation, processes, know-how, and financial and technical information. Notwithstanding the foregoing, Confidential Information shall not include information or material that (i) is publicly available or becomes publicly available through no action or fault of receiving party, (ii) was already in receiving party's possession or known to receiving party prior to being disclosed or provided to receiving party by or on behalf of disclosing party, provided that the source of information or material was not bound by a contractual, legal or fiduciary obligation of confidentiality to disclosing party or any other party with respect thereto, (iii) was or is obtained by receiving party from a third party, provided that such third party was not bound by a contractual, legal or fiduciary obligation of confidentiality to disclosing party or any other party with respect to such information or material, or (iv) is independently developed by receiving party without reference to the Confidential Information. Except as required by law or court order, the provisions of this clause shall apply to Client's communications with members of the public, governmental agencies, and all other individuals or organizations. The restrictions set forth in this section shall remain in full force and effect (a) with respect to the Confidential Information, for a period of six (6) years following the earlier of the termination of this Agreement or the completion of services under this Agreement; and (b) with respect to the Trade Secrets, which shall have the meaning set forth under applicable law, until the Trade Secrets no longer retain their status or qualify as trade secrets under applicable law.

11. Mead & Hunt, Inc. shall retain ownership and property interest in all documents prepared or furnished by Mead & Hunt, Inc. and its independent professional associates and consultants, in connection with the Project, which include, but are not limited to, models, plans, sketches, designs, drawings details, specifications, all data and image files, both electronic and hard copy, as applicable (hereinafter "files"), and such files are part of Mead & Hunt, Inc.'s Instruments of Services. Mead & Hunt, Inc. may release files to any other party involved in the Project; and if such release is not provided for in the Scope of Services, fees may be adjusted before the documents are prepared for electronic submittal. Client is not permitted to use Mead & Hunt, Inc. files for any other project without express written permission from Mead & Hunt, Inc., and Mead & Hunt, Inc. may request Client to return or destroy such files at any time. Mead & Hunt, Inc. makes no representation as to compatibility of electronic files with Client's hardware or software and assumes no liability with respect to any use or reuse of the files by Client. Mead & Hunt, Inc. will have no liability to Client or any third party for any material in or transmitted with the files, including without limitations any virus, worm, trap door, back door, tracker, or other illicit code or program that may result from such use or reuse of files. Client hereby indemnifies and holds harmless Mead & Hunt, Inc. against any and all claims related to any use or reuse of the files. Differences may exist between these electronic files and corresponding hard-copy documents prepared by Mead & Hunt, Inc. and the electronic files, the signed or sealed hard-copy documents shall govern. Because information presented on the electronic files can be modified, unintentionally or otherwise, Mead & Hunt, Inc. reserves the right to remove all indicia of ownership and/or involvement from each electronic display. MEAD & HUNT, INC. PROVIDES THE FILES "AS IS," "WITH ALL FAULTS" AND "AS AVAILABLE." TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. UNDER NO CIRCUMSTANCES

SHALL DELIVERY OF THE FILES FOR USE OR REUSE BE DEEMED AS SALE BY MEAD & HUNT, INC. AND MEAD & HUNT, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR ANY PARTICULAR PURPOSE. IN NO EVENT SHALL MEAD & HUNT, INC. BE LIABLE FOR ANY LOSS OF PROFIT, DIRECT OR INDIRECT DAMAGES, OR ANY CONSEQUENTIAL DAMAGES AS A RESULT OF THE USE, REUSE OR CHANGES TO FILES OR ANY DATA THEREIN.

12. Termination of this Agreement by Client or Mead & Hunt, Inc. with or without cause, shall be effective upon ten (10) days' written notice to the other party. The written notice may or may not include the reasons and details for termination. Mead & Hunt, Inc. will prepare a final invoice showing all charges incurred through the date of termination; all outstanding payments are due and payable as stated in Section 2. If Client breaches this Agreement, Mead & Hunt, Inc. may, upon ten (10) days' written notice, suspend Services without further obligation or liability to Client.
13. Mead & Hunt, Inc. will provide the Services in accordance with ordinary generally accepted standards of professional practices. Mead & Hunt, Inc. disclaims all warranties and guarantees, express or implied. The parties agree that this is an agreement for professional services and is not subject to any Uniform Commercial Code. Similarly, Mead & Hunt, Inc. will not accept any general terms or conditions offered by Client in its purchase order, requisition, notice of authorization to proceed, or any other contractual document except as set forth herein or expressly agreed to in writing. Written acknowledgment of receipt or the actual performance of Services subsequent to receipt of such other contractual document is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.
14. Mead & Hunt, Inc. cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the actual and/or final project or construction costs or that the Project or construction costs will not vary from the final costs of the Project. Client agrees to indemnify and to hold Mead & Hunt, Inc. harmless for any claim arising out of or related in any way to the Project or construction costs even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.
15. If Client is a municipality or state authority or any government authority/agency, Client agrees to indemnify and hold harmless Mead & Hunt, Inc. for all claims arising out of or related in any way to acts done by Mead & Hunt, Inc. in the exercise of legislative or quasi-legislative functions.
16. This Agreement shall not be construed as imposing upon or providing to Mead & Hunt, Inc. the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the parties or subcontractors or the safety precautions and programs incident to the work of the parties or subcontractors.
17. In an effort to resolve any conflicts that arise during the design or construction of the Project or following the completion of the Project, Mead & Hunt, Inc. and Client agree to discuss any material disputes between them during the 90 days after notice of disputes given by either party. If discussions are unsuccessful in resolving the dispute, then the

- dispute shall be mediated unless the parties mutually agree otherwise. Any claim not resolved by mediation shall be resolved by arbitration in Wisconsin with the American Arbitration Association or by litigation in the state of Wisconsin.
18. The parties agree that Mead & Hunt, Inc.'s Services in connection with this Agreement shall not subject any of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders to any personal legal liability for any breaches of this Agreement or for any negligence in performing any Services in connection with this Agreement even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders. Therefore, notwithstanding anything to the contrary contained herein, Client agrees that Client's sole and exclusive remedy for any breach of contract or any negligent performance of Services in connection with this Agreement shall be a claim against Mead & Hunt, Inc. Client further agrees that any claim, demand, suit, or judgment shall be asserted only against Mead & Hunt, Inc.'s corporate entity, and not against any of Mead & Hunt, Inc.'s current or former employees, officers, directors, or shareholders, and Client covenants not to sue these individuals. Each of Mead & Hunt, Inc.'s current and former employees, officers, directors or shareholders are made express beneficiaries of this section.
19. None of the rights and/or obligations of either party hereunder may be assigned except with the prior written consent of the other party, and any attempted assignment without such consent shall be void.
20. The limitations and indemnity provided herein shall not apply to the willful or intentional acts of Mead & Hunt, Inc. or its employees, shareholders, officers, or directors. Client acknowledges and agrees that it has had an opportunity to negotiate with respect to the limitations of these General Terms and understands and agrees that if those sections were not included herein the fees for the Services provided in connection with this Agreement would be significantly higher. Client further acknowledges that it is a sophisticated party with experience in the acquisition of design services.
21. To the extent permitted by law, Mead & Hunt, Inc. disclaims any duty to defend Client. Client agrees that it shall not tender the defense of any claim arising out of or related to this Agreement to Mead & Hunt, Inc.
22. If any term or provision of this Agreement is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force. The various terms, provisions, and covenants herein contained shall be deemed to be separable and severable, and the invalidity or unenforceability of any of them shall in no manner affect or impair the validity or enforceability of the remainder hereof.
23. Nothing contained in this Agreement shall create a contractual relationship with a third party or a cause of action in favor of a third party against Mead & Hunt, Inc. Mead & Hunt, Inc.'s Services under this Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Mead & Hunt, Inc. because of this Agreement or the performance or nonperformance of Services hereunder.
24. The General Terms and this Agreement shall be construed and interpreted in accordance with the laws of the state of Wisconsin. No action may be brought except in the state of Wisconsin.
25. Failure of Mead & Hunt, Inc. to insist upon strict conformance of the provisions of this Agreement shall not constitute a waiver of any of the provisions hereof or a waiver of any of the technical requirements, or a waiver of any default provision. Except as may be otherwise expressly stated, the remedies provided herein shall be non-exclusive and in addition to any other remedies in law or equity. A waiver of a breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of such provision. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party.
26. Neither party shall hold the other responsible for damages or delays in performance caused by Force Majeure or other events beyond the control of the other party and which could not reasonably have been anticipated or prevented. For purposes of this Agreement, Force Majeure shall include, but not necessarily be limited to, adverse weather conditions, floods, epidemics, pandemics, war, riot, civil unrest, strikes, lockouts and other industrial disturbances; unknown site conditions, accidents, sabotage, fire, loss of permits, failure to obtain permits; court orders; acts of God; acts, orders, laws or regulations of any governmental agency. Should such acts or events occur, the parties to this Agreement shall mutually agree on the terms and conditions upon which the Services may be continued. Failing achievement of such an agreement, either party may terminate this Agreement in accordance with Section 12.
27. This Agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein shall be of any force or effect, and this Agreement supersedes any other prior understanding entered into between the parties on the subject matter hereof. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party. Nothing contained in this Agreement shall create a contractual relationship with a third party or a cause of action in favor of a third party against Mead & Hunt, Inc. This Agreement may be executed in any number of counterparts with the same effect as if all Parties hereto had signed the same document. All counterparts shall be construed together and shall constitute one agreement. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with the U.S. federal ESign Act of 2000, e.g., [www.docusign.com](http://www.docusign.com)) or other transmission method and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.



## Professional Services Agreement

MSA Project Number:

This AGREEMENT (Agreement) is made today March 18, 2022 by and between VILLAGE OF MUKWONAGO (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

**Project Name:** 2022 Mukwonago Dam Inspection

**The scope of the work authorized is:** See Attached

**The schedule to perform the work is:** Approximate Start Date: March 18, 2022  
Approximate Completion Date: September 2022

**The lump sum fee for the work is:** \$3,300

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

### VILLAGE OF MUKWONAGO

\_\_\_\_\_  
Ron Bittner  
Public Works Director  
Date: \_\_\_\_\_

440 River Crest Ct  
Mukwonago, WI 53149  
Phone: 262-363-6447

### MSA PROFESSIONAL SERVICES, INC.

\_\_\_\_\_  
*Eric Thompson*  
Eric Thompson  
Senior Team Leader  
Date: 3.18.2022

1702 Pankratz St  
Madison, WI 53704  
Phone: 608-242-7779

## **SCOPE OF SERVICES**

### 2022 Mukwonago Dam Inspection Village of Wukwonago

#### **Project Description**

MSA will complete a visual inspection of the Wukwonago Dam in the Village of Wukwonago. The inspection will be completed from the surface or shallow, wadable water surrounding the dam. No provisions for a below-water visual inspection or inspection via boat or other floatation device are included in this proposal.

MSA will complete the first five (5) activities (of 11 requiring owner involvement) as documented on the Wisconsin Department of Natural Resources 'Consultant Inspection Process Form – for dam inspected by outside consultant'.

- 1) Inspection Notification – MSA will notify the DNR and OWNER of the date of our inspection.
- 2) File Research – Review the construction reports and photos as the dam was reconstructed in 2020 and no prior inspections will be valid. MSA will contact the DNR to determine if the WDNRs files include additional information relative to the dam.
- 3) Field Inspection – MSA will physically inspect the dam.
- 4) Inspection Checklist – MSA will complete the applicable sections of the WDNR's inspection form documenting observations during inspection.
- 5) Photo Documentation – MSA will label photos and create back up digital copies.

#### **Items Not Included:**

- a) This proposal is to conduct a visual inspection of portions of the dam that can be observed via walking/wading. No provisions for a below water visual inspection or inspection via boat or other floatation device are included.
- b) This proposal does not include costs to revise the Emergency Action Plan (EAP); Hazard Rating; or the Operation, Maintenance, and Inspection Manual (IOM).
- c) This proposal does not include preparation of construction plans, construction specifications, cost estimates, or timelines for implementation of any required work on the dam.
- d) This proposal does not include costs to conduct a field survey of the dam. If our inspection reveals the need for a topographic survey, the cost of that survey will be extra

**Responsibilities of the City -** The City will provide an operator during the inspection to open and close any operable structures at the dam, if applicable, to allow MSA staff to safely conduct the inspection, as well as for MSA staff to observe the effective operation of each gate.

**Deliverable –** One (1) electronic copy in PDF format of the inspection report and photos.

**MSA PROFESSIONAL SERVICES, INC. (MSA)**  
**GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)**

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project.
2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.
3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.
4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.
5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.
6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.
7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.
8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.
10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

*VILLAGE OF MUKWONAGO  
POLICE DEPARTMENT*



*MONTHLY REPORT*

*February 2022*



**Citation Totals by Offense**

All Departments

Violation Date: 02/01/2022 through 02/28/2022

Court	Agency	Offense Code	Offense Description	Total
<b>MKPD</b>				
	<b>Adult</b>			
		346.14(1m)	Automobile Following Too Closely	1
		346.57(3)	Driving Too Fast For Conditions	3
		346.31(1)	Fail To Follow Indicated Turn	1
		341.15(1m)(a)	Fail/Attach Rear Regis. Decal/Tag	1
		346.072(1m)(b)	Fail/Slow Vehicle-Passing Stop Emerg Veh	1
		346.46(1)	Fail/Stop At Stop Sign	6
		346.18(3)	Fail/Yield Right/Way From Stop Sign	1
		346.18(2)	Fail/Yield While Making Left Turn	3
		346.57(2)	Failure To Keep Vehicle Under Control	2
		346.37(1)(c)3	Failure To Obey Sign Or Signal	1
		947.013(1M)	Harrassment	1
		341.15(3)(b)	Improper Display/Plates (Hard To See)	2
		341.15(3)(c)	Improper Display/Plates (Illegible)	8
		346.89(1)	Inattentive Driving	1
		346.935(3)	Keep Open Intoxicants In Mv	1
		341.04(1)	Non-Registration Of Auto, Etc	27
		341.03(1)	Operate After Rev/Susp Of Registration	2
		344.62(1)	Operate Motor Vehicle W/O Insurance	17
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	1
		347.13(3)	Operate Vehicle W/O Registration Lamps	1
		343.05(3)(a)	Operate W/O Valid License	1
		343.44(1)(a)	Operating After Suspension	3
		346.63(1)(a)	Operating While Intox.	2
		82-71	Parking Lot Traffic Violation	1
		961.41(3g)(b)	Possession of Controlled Substance	1
		54-103	Possession of Nicotine/Tobacco by a Minor	3
		346.62(2)	Reckless Driving-Endanger Safety	1
		946.41(1)	Resist Or Obstruct An Officer	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	2
		346.57(4)(gm)2	Speeding on Freeway	2
		346.57(5)	Speeding Zone And Posted Limits	56
		347.06(3)	Unclean/Defective Lights Or Reflectors	6
		125.07(4)(b)	Underage Drinking-Possess	1
		346.33(1)(d)	Unlawful U/Y Turn-Erected Signs	2
		346.13(1)	Unsafe Lane Deviation	1
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	1
<b>Adult Grand Total</b>				<b>165</b>

**Citation Totals by Offense**

All Departments

Violation Date: 02/01/2022 through 02/28/2022

Court	Agency	Offense Code	Offense Description	Total
<b>MKPD</b>				
	<b>Juvenile</b>			
		961.573(1)	Possess Drug Paraphernalia	1
		961.41(3g)(b)	Possession of Controlled Substance	1
		54-103	Possession of Nicotine/Tobacco by a Minor	4
		118.163	Truancy	1
		125.07(4)(b)	Underage Drinking-Possess	1
			<b>Juvenile Grand Total</b>	<b>8</b>

**Mukwonago Police Department**

03/07/2022 1:43PM

**Tickets Totals (by Violation)**

Page: 1

Department: Mukwonago Police Department

Issue Date: 02/01/2022 through 02/28/2022

Violation Description	Violation Code	Area	Total
Handicapped Parking Violation	82-180		1
		By Violation:	1
Mhs - Park W/O Permit	82-212		3
		By Violation:	3
Park 24hr - Abandoned	82-1(K)		1
		By Violation:	1
Park Left Wheel To Curb	82-1(A)		3
		By Violation:	3
Park No Parking Anytime	82-192		1
		By Violation:	1
Park On Wrong Side - Winter	82-227		11
		By Violation:	11
Park W/O Permit - Winter	82-226		47
		By Violation:	47
Restrictions: Winter/Sth 83/Etc	82-191		1
		By Violation:	1
		Total Tickets:	68



## Monthly Case Overview Report

Printed On: 03/07/22 13:45

Reporting Period: 02/01/2022 - 02/28/2022

### Village of Mukwonago Police - 1122

	Total
<b>Total</b>	<b>52</b>
Abandoned Vehicle or Property	1
Administrative/Informational	5
Bail Jumping	2
Criminal Damage to Property	1
Criminal Damage-Public	1
DOA - Sudden Death, Etc.	2
Drug/Narcotic Law Investigatio	2
Emergency Detention/M.O.	2
Evidence Room	1
Found Property	1
Fraud Complaint	1
Fraud-Imperson	2
Harassing Communication	1
Health-Safety	1
Hit and Run	1
Intimidation (Inc Stalking)	1
Issuance of a Worthless Check	2
Marijuana-Possession	2
Miscellaneous Information	1
Narcotic Equip-Possession	1
Obstructing Justice	1
OWI/DWI-Liquor	2
PBT Test	1
Public Order Crimes	6
Retail Theft \$50-\$200	2
Retail Theft <\$50	1
Retail Theft >\$200	3
Robbery-Street-Weapon	1
Simple Assault	2
Traffic Offense/Traffic Other	2



## Arrests by Statute Report

Printed On: 03/07/22 13:46

Reporting Period: 02/02/22 - 02/28/22

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
346.63(1)(a) - Operating While Intoxicated - 1st Offense	2			2	
54-1(1) - Retail Theft (Shoplifting)	2				2
54-1(B) - Underage Consumption of Alcohol (17-20 YOA)	2				2
54-1(M) - Obstructing or Resisting an Officer	1				1
54-1(V) - Possession of a Controlled Substance	3				3
54-1(V1) - Possession of Drug Paraphernalia	1				1
54-1(W) - Criminal Damage to Property	1				1
54-103 - Possession of Nicotine or Tobacco Product by a Minor	7				7
54-106 - Truancy/Habitual Truancy	1				1
813.125(7) - Violate/Harassment Restraining Order	2		2		
940.19(1) - Battery	1		1		
940.32(2) - Stalking	1	1			
943.01(1) - Criminal Damage to Property (Felony)	1		1		
943.50(1m)(b) - Retail Theft - Intentionally Take - (<=\$500)(UCR \$50-\$199)	1		1		
943.50(1m)(b) - Retail Theft-Intentionally Take >\$500-\$5,000	2	2			
946.49(1)(b) - Bail Jumping-Felony	2	2			
947.01 - Disorderly Conduct	2		2		
947.013(1m) - Harassment	1			1	
948.40 - Contributing to the Delinquency of a Minor	1		1		
961.41(3g)(e) - Possession of THC (Tetrahydrocannabinols) - (2nd and subsequent)	1	1			
FUGM - Fugitive Warrant Other Municipal	1			1	
FUGP - Probation/Parole Hold	1			1	
FUGS - Fugitive Warrant - State	1		1		
<b>Total</b>	<b>38</b>	<b>6</b>	<b>9</b>	<b>5</b>	<b>18</b>



# Traffic Crash List

Printed On: 03/07/22 09:10

Village of Mukwonago Police						
Date Time	Case#	Crash#	Officer	Total Units	Total Injured	Total Killed
02/24/2022 19:55		22-000044	Rogers, Richard-rrog49	1	0	0
02/26/2022 10:44		22-000043	Wilson, Chet-cwil47	2	0	0
02/24/2022 20:32		22-000042	Kubiak, Michael L-mkub41	2	0	0
02/22/2022 14:36	22-008166	22-000041	Kirkpatrick, Cory-ckir37	1	0	0
02/24/2022 10:41		22-000040	Schubel, John-jsch48	1	0	0
02/22/2022 16:55		22-000039	Kubiak, Michael L-mkub41	1	0	0
02/22/2022 15:44		22-000038	Kubiak, Michael L-mkub41	2	1	0
02/21/2022 22:20		22-000037	Cieszynski, Brian-bcie45	1	0	0
02/21/2022 12:05	22-007984	22-000036	Schubel, John-jsch48	2	0	0
02/17/2022 07:15		22-000035	Rogers, Richard-rrog49	1	0	0
02/17/2022 16:00		22-000034	Rogers, Richard-rrog49	2	0	0
02/04/2022 23:00		22-000033	Rogers, Richard-rrog49	1	0	0
02/04/2022 16:30	22-005403	22-000032	Rogers, Richard-rrog49	2	1	0
02/08/2022 13:38		22-000031	Kirkpatrick, Cory-ckir37	2	0	0
02/08/2022 17:11		22-000030	Pinkowski, Shaun-spin42	2	0	0
02/04/2022 16:55		22-000029	Cieszynski, Brian-bcie45	1	0	0
02/01/2022 09:26		22-000028	Paulson, Jennifer-jpau38	2	0	0
Village of Mukwonago Police				26	2	0

17

**Police Contacts - Village**

First Shift	1527
Second Shift	988
Third Shift	380
911 Calls	63
<b>TOTAL CALLS</b>	<b>2958</b>

**Eagle Lake Patrol**

Stops/All Calls

**Police Contacts - Town**

First Shift	356
Second Shift	728
Third Shift	561
911 Calls	35
<b>TOTAL CALLS</b>	<b>1680</b>

**Phantom Lake Patrol**

Stops/All Calls

<b><u>TOTAL CONTACTS</u></b>	<b>4638</b>
------------------------------	-------------

## FLEET MILES AND GAS USAGE

	<b><u>24</u></b>	<b><u>26</u></b>	<b><u>28</u></b>	<b><u>30</u></b>	<b><u>32</u></b>	<b><u>33</u></b>	<b><u>34</u></b>	<b><u>36</u></b>	<b><u>38</u></b>
	<b><u>18 Ford</u></b>	<b><u>21 Ford</u></b>	<b><u>20 Dodge</u></b>	<b><u>19 Ford</u></b>	<b><u>18 Ford</u></b>	<b><u>19 Chev</u></b>	<b><u>17 Ford</u></b>	<b><u>16 Ford</u></b>	<b><u>19 Ford</u></b>
Speed End	86894	2701	6588	96626	77553	9071	NA	87817	92239
Speed Beg	85383	2537	6400	94497	77439	8930	NA	83831	90170
Total Miles	1511	164	188	2129	114	141	NA	3986	2069
Total Gas	127	15	22	173	8	13	NA	306	179

Respectfully Submitted,

Chief Daniel J. Streit  
Village of Mukwongo Police Department





Committee/Board:	Protective Services
Topic:	Turnout gear Replacement
From:	Chief Jeff Stien
Department:	Fire
Presenter:	Chief Jeff Stien
Date of Committee Action (if required):	04/06/2022
Date of Village Board Action (if required):	04/20/2022

---

### Information

**Subject:** Personal Protective Turnout Gear Replacement

**Background Information/Rationale:** NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, requires that structural turnout gear shall be retired when the garment is beyond repair and no longer able to pass an NFPA 1851 Advanced Inspection, or ten years from date of **manufacture**, whichever comes first. For proximity clothing, reflective outer shells have a mandatory retirement date of five years from date of **manufacture**. Of the 50 sets of turnout gear estimated 15 sets or 30% are in violation of the standard. We are coming under additional pressure from the technical colleges to replace. New students have gear inspected prior to class. We repair when we can, but costs are more than the value of the gear. Due to cutting operating budget replacement costs we are unable to replace gear when a set of turnout gear is approximately \$3,300.00 a set. As turnout gear ages additional sets exceed the standard.

**Key Issues for Consideration:** Safety of staff when involved in firefighting activities and associated liability for failure to adhere to the standard.

**Fiscal Impact (If any):** \$34,000.00 requested from revenue overtures from 2021 Operating Budget.

**Requested Action by Committee/Board:** Recommend approval of use of 2021 revenue overtures to pay for sets of turnout gear.

---

### Attachments

---



## Quote PDF

**Jefferson Fire & Safety, Inc**  
 7620 Donna Drive,  
 Middleton, WI 53562  
 1-800-697-3473  
 www.jeffersonfire.com



### QUOTE DETAILS

<b>Quote #:</b> MUFD032122INN	<b>Date:</b> Mar 21st, 2022	<b>Sales Rep:</b> Tim Polzin 414-313-7073 tpolzin@jeffersonfire.com
----------------------------------	--------------------------------	--

### CUSTOMER DETAILS

**Mukwonago Fire Department - Jeff Stien**  
 Office: 262-363-6426  
 Cell: 262-441-0723

### CUSTOMER ADDRESS

<b>Billing Address:</b> 440 River Crest Ct. Mukwonago, WI 53149	<b>Shipping Address:</b> 1111 Fox St. Mukwonago, WI 53149
---	---

### PURCHASE ORDER

### SHIPPING OPTION

### SHIPPING INSTRUCTION

BEST WAY

### NOTES

1-9 sets \$3187.00 ea.  
 10+ sets \$3065.00 ea.

### ORDER DETAILS

QTY.	U/M	ITEM #	Dropship	Vendor Part #	TAX	UNIT PRICE	TOTAL
10	Each	QUO-66614-H8C4N-C	Yes	-	0	\$1925	\$19250
Innotex Energy, Mukwonago Spec (See spec for details) Armor AP/StedAir 4000/Titanium SL2i combo TPP=42.8 THL=281.7 COAT							
10	Each	QUO-66614-H8C4N-P	Yes	-	0	\$1140	\$11400
Innotex Energy, Mukwonago Spec (See spec for details) Armor AP/StedAir 4000/Titanium SL2i combo TPP=42.8 THL=281.7 PANT							

<b>SUBTOTAL:</b>	<b>\$ 30,650.00</b>
<b>TAX:</b>	<b>\$ 0.00</b>

TOTAL:	\$ 30,650.00
--------	--------------

**An Agreement to Provide Paramedic Intercept Services  
between the  
Village and Town of Mukwonago  
and the  
Kettle Moraine Fire District**

---

WHEREAS this Agreement is made on January 1, 2022, by and between the Village of Mukwonago and the Town of Mukwonago, which jointly operate the Mukwonago Fire Department, and the Kettle Moraine Fire District and,

WHEREAS the Mukwonago Fire Department maintains paramedic intercept services and is able and willing to render paramedic intercept services outside of its corporate limits upon reasonable terms, and,

WHEREAS the Kettle Moraine Fire District is located outside the corporate limits of the Village and Town of Mukwonago and desires to have the Mukwonago Fire Department provide paramedic intercept services from the Mukwonago Fire Department and is willing to compensate the Mukwonago Fire Department for such services,

NOW, THEREFORE, it is agreed between the parties as follows:

1. The Mukwonago Fire Department will furnish paramedic intercept services to the service areas covered by the Kettle Moraine Fire District.
2. The Mukwonago Fire Department agrees to respond to the scene of the incident with one (1) paramedic and a support vehicle, or to intercept the Kettle Moraine Fire District en route to the hospital with one (1) paramedic and a support vehicle, and to render such paramedic services as may be required. The Kettle Moraine Fire District shall conduct the transport of the patient to the hospital. The Mukwonago Fire Department may respond with an ambulance if the support vehicle is unavailable or out of service. The paramedic will assist and supplement the EMTs provided by the Kettle Moraine Fire District.
3. The geographic area of the Kettle Moraine Fire District intended for paramedic response by this Agreement includes the entire Kettle Moraine Fire District response area, as depicted on the map attached to this Agreement and marked as Appendix A.
4. The Kettle Moraine Fire District recognizes the right and responsibility of the Mukwonago Fire Department to independently assess, upon receipt of a request for paramedic intercept service from the Kettle Moraine Fire District, whether it is able to dispatch its paramedic as requested. This reservation notwithstanding, the Mukwonago Fire Department will make every effort to respond to each call for service from the Kettle Moraine Fire District efficiently and effectively. In the event the Mukwonago Fire Department is unable to dispatch a paramedic as requested, the Mukwonago Fire Department will immediately convey its inability to respond to the Kettle Moraine Fire District.
5. The Kettle Moraine Fire District agrees to pay the Mukwonago Fire Department as follows:

- a. To pay for all supplies provided by the Mukwonago Fire Department under this Agreement.
  - b. To pay the Mukwonago Fire Department for each patient treated under this Agreement by the Mukwonago Fire Department.<sup>1</sup> Kettle Moraine Fire District shall pay its patient fees within 30 days of receipt of the monthly invoice from the Mukwonago Fire Department billing service. The Mukwonago Fire Department shall not charge a fee if the request for paramedic service is canceled or treatment is not rendered by the Mukwonago Fire Department paramedic. It is understood the Kettle Moraine Fire District, and its respective EMS billing vendor, may bill the patient for the purpose of recovering any costs incurred.
6. The Mukwonago Fire Department and the Kettle Moraine Fire District agree to be responsible for the acts, errors and omissions of their respective employees while responding to, operating at or returning from an intercept incident. Each party hereby indemnifies and holds the other party harmless for any claim for damages arising out of the acts, errors or omissions of the indemnifying parties' employees.

## 7. RISK ALLOCATION

- a. Immunity. All parties (members) to this agreement are governmental entities entitled to governmental immunity under law, including §§893.80, 345.05, 895.46, 66.0313, 66.0315 and 895.05 Wis. Stats. Nothing contained herein shall waive the rights and defenses to which each party may be entitled under law, including all of the immunities, limitations and defenses under the aforementioned statutes, or any subsequent amendments thereof.
  - b. Members Responsible for Own Actions. Each party shall bear the risk of its own actions, as it does with its day-to-day operations.
  - c. Employee Claims. The employees of a Responding or Requesting party shall be covered by his or her employing organization for purposes of worker's compensation, unemployment insurance, and benefits under Ch. 40, Wis. Stats., regardless of whether their Member employer is a Responding or Requesting Member.
  - d. Insurance. All parties shall maintain an insurance policy or maintain a self-insurance program that covers activities that it may undertake by virtue of membership in WisWARN.
  - e. Survival of Obligations. The obligations set forth in this Article VII shall survive the termination or expiration of this Agreement.
8. This Agreement may be amended by written mutual agreement of the parties.
9. The term of this Agreement shall be on-going, except the Agreement: 1) shall be reviewed every three (3) years by all participating parties, and 2) may be terminated at any time with 120 days written notice by any of the parties that have entered into this Agreement (Village of Mukwonago, Town of Mukwonago, and Kettle Moraine Fire District).

---

<sup>1</sup> The 2020 charge for out-of-district paramedic intercept calls is \$500.00. This charge is reviewed annually and may be adjusted pursuant to Medicare/Medicaid regulations and guidelines.

10. All notices, requests, demands and other communications provided for herein or made hereunder shall be in writing, be personally delivered or mailed by Certified Mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt and will be addressed to the address below. Each party may change the address to which notices are sent by sending written notice of such change of address to the other party. All notices shall also be provided in writing to the Chief of the Mukwonago Fire Department and to the Chief of the Kettle Moraine Fire District.

Town of Mukwonago	Village of Mukwonago	Kettle Moraine Fire District	
Attention: Town Clerk	Attention: Village Clerk	Attention: Chief	
W320 S8315 Beulah Rd	440 River Crest Ct	126 E. Main Street	
Mukwonago, WI 53149	Mukwonago, WI 53149	Eagle, WI 53119	

IN EXECUTION THEREOF, representatives of the constituent municipalities and District have signed as follows:

**For the Town of Mukwonago**

By: \_\_\_\_\_  
Peter Topczewski, Chairperson  
Town of Mukwonago

Attest: \_\_\_\_\_  
Kathy Karalewitz, Administrator  
Town of Mukwonago

Dated this \_\_\_\_ day of \_\_\_\_\_, 202\_\_

**For the Village of Mukwonago**

By: \_\_\_\_\_  
Fred Winchowky, President  
Village of Mukwonago

Attest: \_\_\_\_\_  
Diana Dykstra, Clerk-Treasurer  
Village of Mukwonago

Dated this \_\_\_\_ day of \_\_\_\_\_, 202\_\_

**For the Kettle Moraine Fire District**

By: \_\_\_\_\_  
Fire Chief

Attest: \_\_\_\_\_  
Richard Spurrell, KMFD Fire Board President

Dated this 27 day of DECEMBER, 2021

FD	2015	2016	2017	2018	2019	2020	2021	Average
EFD	\$ 13,440.00	\$ 19,000.00	\$ 14,210.00	\$ 9,380.00	\$ 10,345.50	\$ 13,111.19	\$ 15,000.00	\$ 13,498.10
NPFD	\$ 485.00	\$ 8,660.00	\$ 6,370.00	\$ 4,945.00	\$ 4,455.00	\$ 6,495.00	\$ -	\$ 4,487.14
							ave./year	\$ 17,985.24