

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, June 17, 2020

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

5.1 Approve minutes of the Regular Village Board Meeting of May 20, 2020, and Special Village Board Meeting of June 3, 2020.

[2020-06-03 Special VB Draft Minutes](#)

[2020-05-20 VB Draft Minutes](#)

5.2 Approval of Vouchers in the amount of \$1,449,066.32.

[2020-06-03 COW AP Report.pdf](#)

5.3 Approval of Combination Class "B" Fermented Malt Beverage and Class C Wine License Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Brew52, LLC, d/b/a Brew52, 1146 N. Rochester Street, Glenn Dieball, Agent

B.) Gustavo Gutierrez, d/b/a Mukwonago Family Restaurant, 1015 E Veteran's Way, Gustavo Gutierrez, Agent

[Class B/C Renewals](#)

5.4 Approval of Reserve Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Boneyard Pub and Grille, LLC, d/b/a Boneyard Pub and Grille, 215 Bay View Rd., Suite D, James Jones, Agent

B.) DAA Smokehouse LLC, d/b/a David Alan Alan's Smokehouse & Saloon, 325 Bay View Rd. Suite D/E, Tina O'Bryan, Agent

D.) El Pueblo Inc., d/b/a Antigua Real Restaurant, 355 Bay View Rd., Marco Alarcon, Agent

[Class Reserve B/B Combo Renewals](#)

5.5 Approval of Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) American Legion Community Post #375, 627 Veteran's Way, Michelle Adams, Agent

B.) Blue Bay Inc., d/b/a Blue Bay Restaurant, 927 Main St., Vlaznim Islami, Agent

C. FJ Partners LLC, d/b/a Sol de Mexico, 507 Main St., Froylan Mauricio, Agent

D.) Jay's Lanes, Inc., d/b/a Jays Lanes, 326 Atkinson St., Jeffrey Jay, Agent

E.) Perserverance Corp, d/b/a The Badger Burger Co., 200 S. Rochester St., Mark Weiss, Agent

F.) Sandra Miller, d/b/a Sany's Miller Time, 701 Main St., Sandra Miller, Agent

G.) Take A Big Bite, d/b/a Fork in the Road, 215 N Rochester St., Paul Hennessy, Agent

[Class B/B Combo Renewals](#)

5.6 Approval of Combination Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) Aldi, Inc., d/b/a Aldi #46, 111 East Wolf Run, Ricky Lee Minor, Agent

B.) Main Street Liquor LLC, 411 Main Street, Martin Johnson, Agent

C.) Kwik Trip, Inc., d/b/a Kwik Trip #282, 1212 N. Rochester St., Valerie Swan, Agent

D.) Khasria Two Inc., d/b/a Village Wine and Liquor, 712-18 Main St. Unit 101-103, Harjinder Khasria, Agent

E.) Ultra Mart Foods, LLC, d/b/a Pick N Save #6384, 1010 Rochester St., Patrick Groves, Agent

F.) Walgreen Co., d/b/a Walgreens #07039, 212 N. Rochester St., Brian Marinello, Agent

G.) Wal-Mart Stores East LP, d/b/a Wal-Mart Supercenter #1571, 250 E. Wolf Run, Michael Sandelback, Agent.

H.) 1060 Rochester Enterprises LLC, d/b/a Rochester BP, 1060 N Rochester St., Judith Schwartz, Agent

I.) 909 Greenwald Enterprises, Inc., d/b/a Mukwonago Amoco, 909 Greenwald Ct., Judith Schwartz, Agent

Class A/A Renewals

5.7 Approval of Class "A" Fermented Malt Beverage License Renewal Applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds:

A.) 301 Main Enterprises, Inc. d/b/a Clark, 301 Main Street, Judith Schwartz, Agent

B.) 122 Arrowhead Enterprises, Inc., d/b/a Arrowhead BP, 122 Arrowhead Dr., Judith Schwartz, Agent

C.) 5 Star Stations, Inc., d/b/a Mukwonago Express Mart, 407 South Rochester St., Robin Hernandez, Agent

D.) Genesis Gas, Inc. d/b/a Village Mini Mart, 201 N. Rochester St., Manjo Gupta, Agent

Class A Fermented Malt Beverage Renewals Police Chief Renewal Memo

- 5.8 Approval of a Stormwater Maintenance Agreement for Hittman property for preliminary installation of a water detention basin to get property ready for any future development, not yet selected, for a 3.32 acre property located on the SW corner of State Highway 83 and Arrowhead Drive, MUKV 2015997010.
Recommend Approval to the Village Board.

[Letter Grading and SWMA Approvals from Village Engineer](#)
[Letter of Credit Approval Letter from Village Engineer](#)
[Hittman Storm Water Maintenance Agreement](#)

- 5.9 Approval of the revised Adaptive Management Plan and authorize the Village President to sign.
[Adaptive Management Plan](#)

- 5.10 Approval of Edgewood Condominiums Storm Water Management Agreement.
[Edgewood Condos-Recommendation of Approval of SWMA](#)
[Edgewood Condos Storm Water Maintenance Agreement REVISED.05.6.2020](#)

6. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 6.1 Approve **Resolution 2020-25** of the Extraterritorial Certified Survey Map Review of property located outside of and within 1.5 miles of Village Boundary in Town of Vernon for Hibbard Property at S91W27850 W National Ave (Heaven City Development Co., Owner; Ralph Hibbard, Applicant); Parcel VNT 2090-997-002
[RESOLUTION 2020-25 Extra Terr Review - Town of Vernon.pdf](#)
[Staff Report and presentation documents](#)
- 6.2 Approve **Resolution 2020-26** of the Extraterritorial Certified Survey Map Review for property located outside of and within 1.5 miles of Village Boundary in Town of Waterford for Copper Creek Pass, LLC, property on State Highway 83, near Janesville Rd. (Copper Creek Pass, LLC, Owner; Garret Foat, Applicant); Parcel #016041907004001
[RESOLUTION 2020-26 Extra Terr Review - Town of Waterford.pdf](#)
[Staff Report and presentation documents](#)
- 6.3 Approve **Resolution 2020-23** for Monument Sign for Storage Werks located at 950 Mukwonago Drive (MBAR Holdings, LLC, Owner; Robert Hinz, Applicant); Parcel MUKV 2009-954-002
[RESOLUTION 2020-23 Storage Werks Sign.pdf](#)
[Staff Report and presentation documents](#)
- 6.4 Approve **Resolution 2020-24** for Monument Sign for Edgewood Village Apartment Complex located at 1400 Edgewood Ave (Edgewood Village Apartments LLC, Owner; Warren Hansen, Applicant); Parcel MUKV 2091-998.
[RESOLUTION 2020-24 Edgewood Village Apartments Sign.pdf](#)
[Staff Report and presentation documents](#)

- 6.5 Approve a three-month extension of time to October 17, 2020, to complete construction for approved Special Use Permit granted for Haase House in effect for property at 312 Roberts Drive, Parcel MUKV 1963-028.

[Staff Report and presentation documents](#)

- 6.6 Approve **Resolution 2020-27** for Site Plan Amendment for Mukwonago Animal Hospital Parking Lot expansion to the West, located at 1065 N Rochester St (MAH Property, LLC, Owner; Tom Herlogson, Applicant); Parcel MUKV 1963-996-001
[RESOLUTION 2020-27 Amended SPAR Muk Animal Hospital 2018-012](#)
[Staff Report and presentation documents](#)

7. Downtown Development Committee, Trustee Walsh

Discussion and possible action on the following items

- 7.1 Discussion and possible action to authorize the Village to provide administrative assistance to WEDC for selection and distribution of \$2,500 grants to small businesses.

[Village AIRF DDC 06-17-2020 WEDC Grant](#)

8. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 8.1 Discussion and possible action to approve Vouchers in the amount of \$303,491.76.
- 8.2 Discussion and possible action to approve the purchase order for 24,036 SY GSB 88 Asphalt Sealer and installation.

[GSB 88 Asphalt Sealer PR](#)

9. Judicial Committee, Trustee Walsh

Discussion and possible action on the following items

- 9.1 Discussion and possible action on a Renewal Combination Class "B" Fermented Malt Beverage and Class C Wine License application filed by Marios Natural Roman Pizza, 225 Bayview Road, Suite 500, Mukwonago, contingent upon payment of all outstanding liabilities and delinquencies with the Village of Mukwonago and wholesaler invoices, and clearance of any Department of Revenue holds.

[Renewal Marios Natural Roman Pizza](#)

- 9.2 Discussion and possible action on an Original Combination "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for E and S Sweets, LLC, d/b/a E and S Sweets, Kristin Brill, Agent.

[EandS Sweets Application](#)

9.3 Discussion and possible action on an Original Combination Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License application pursuant to Section 6-56 (c) of the Mukwonago Municipal Code of Ordinances relating to the license lottery when a regular license becomes available, and contingent upon the return of a currently issued Reserve License for one of the following:
A.) James Fredric Jones d/b/a The Boneyard Pub & Grille, 215 Bay View Rd., Mukwonago, James Fredric Jones, Agent.

B.) El Pueblo, Inc. d/b/a Antiqua Real Restaurant, 355 Bay View Rd, Mukwonago, Marco Alaron, Agent.

[License Lottery Applications](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

10.1 Discussion and possible action on Well 3 Rehab project and approve Suez test pump proposal for 72 hour pump test.

[Mukwonago Well 3 Additional Test](#)

11. Protective Services, Trustee Adler

Discussion and possible action on the following items

11.1 Monthly Police Report for May 2020 *(for information only. No action required)*

[Police Monthly Report May 2020](#)

11.2 Discussion and possible action to approve the purchase of Residential Washer and Dryer, not to exceed \$3,000; and sale of Commercial Dryer, pending approval of the Mukwonago Town Board.

[Washer - Dryer Fire Department](#)

12. Village President

12.1 Update on the 2020 U.S. Census activities for residents to be aware of the types of contacts representatives will be making, and urging all residents to self-complete their 2020 Census online at www.my2020census.gov to limit the in-person contact.

[Upcoming Census activities](#)

[Update Leave Handouts](#)

12.2 Discussion on setting a date for completing the Strategic Planning sessions.

[Date Options for Virtual Strategic Planning](#)

13. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

SPECIAL VILLAGE BOARD MEETING MINUTES

Wednesday, June 3, 2020

Time: **7:00 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

Call to Order

The Village President Winchowky called meeting to order at 8:33p.m. in the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present: Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky, Village President

Also present: John Weidl, Village Administrator
Mark Blum, Village Attorney
Diana Dykstra, Clerk-Treasurer
Diana Doherty, Finance Director

New Business

Discussion and possible recommendation on Resolution 2020- 22 A Resolution Authorizing the Issuance and Sale of Approximately \$4,590,000 General Obligation Promissory Notes, Series 2020B.

Decker/Johnson motion to approve Resolution 2020- 22 A Resolution Authorizing the Issuance and Sale of Approximately \$4,590,000 General Obligation Promissory Notes, Series 2020B.

Roll Call "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Discussion and possible recommendation on Resolution 2020- 21 A Resolution Authorizing the Issuance and Sale of \$1,200,000 Taxable General Obligation Promissory Notes, Series 2020A.

Decker/Johnson motion to approve **Resolution 2020- 21** A Resolution Authorizing the Issuance and Sale of \$1,200,000 Taxable General Obligation Promissory Notes, Series 2020A.

Roll Call "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Closed Session

Decker/Johnson motion to go into Closed Session pursuant to Wis. Stats § 19.85 (1) (g) (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning Walmart Business Real Estate Trust v Village of Mukwonago at 8:36pm.

Roll Call "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Open Session

Decker/Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session at 8:39pm.

Roll Call “Yes” Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky.
Unanimously carried.

Decker/Johnson motion to accept a tentative Settlement Offer accepted by Walmart with terms as proposed.

Roll Call “Yes” Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky.
Unanimously carried.

Adjournment

Meeting was adjourned at 8:40pm.

Respectfully Submitted,

Diana Dykstra, CMC
Village Clerk-Treasurer

DRAFT

REGULAR VILLAGE BOARD MEETING MINUTES

Wednesday, May 20, 2020

Time: **6:30 pm**

Place: **Virtual Meeting hosted at Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

The Village President Winchowky called the Zoom Virtual meeting to order at 6:30p.m., hosted in the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present: Daniel Adler
Eric Brill
Jim Decker
Darlene Johnson
John Meiners
Roger Walsh
Fred Winchowky, Village President

Also present: John Weidl, Village Administrator
Mark Blum, Village Attorney
Ron Bittner, Public Works Director
Dave Brown, Utilities Director
Diana Dykstra, Clerk-Treasurer
Diana Doherty, Finance Director
Kevin Schmidt, Police Chief
Jeff Stein, Fire Chief
Ben Kohout, Village Planner
Jerad Wegner, Village Engineer
Bob Harley, Supervisor of Inspections

Pledge of Allegiance

Comments from the Public

Hearing none, public comment was closed at 6:33pm.

Public Hearings

Public Hearing on an amendment to public facilities impact fees in accordance with Wis. Stats. § 66.0617, and proposed Ordinance imposing/amending public facilities impact fees.

Hearing no comments; public hearing was closed at 6:34pm.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and be considered on the regular agenda.

6.1 Approval of Minutes of March 10, 2020 and May 6, 2020 Special Village Board Meeting, and March 18, 2020, and April 15, 2020 Regular Village Board Meetings

6.2 Motion to approve Vouchers in the amount of \$668,680.13.

6.3 Motion to approve the Special Event Application from the Mukwonago Chamber of Commerce for the Farmers Market at Field Park on Wednesdays between May 20, 2020 and October 14, 2020, with the condition the State and Federal guidelines are met regarding spacing, and attendees.

6.4 Motion to approve a License Agreement between Wisconsin Electric Power Company (We Energies) and the Village of Mukwonago for a Trail License.

6.5 Motion to approve a contract amendment for Zoning Code Rewrite with Civi Tek Consulting, Inc. to commence work immediately on conditional uses to meet State Code guidelines at a cost of \$2,100.

6.6 Motion to deny a sewer credit in the amount of \$254.99 for 1311 Riverton Drive for an exterior water leak.

6.7 Motion to approve Change Order #1 for River Park Estates paving, a cost reduction of \$15,843.30 on the contract price due to a calculation error.

6.8 Motion to approve **Task Order No. 2020-06** from Ruckert Mielke, Inc. for the Design and Bidding of CTH LO Sanitary Sewer Rehabilitation in the amount of \$20,820.

6.9 Motion to approve an amendment to the Agreement for the Development of Improvements for Box Self Storage, LLC.

6.10 Discussion and possible action on a request from Bielinski Development, Inc., to amend the Meadowland Townhomes Developers Agreement to extend the time frame to install infrastructure to December 1, 2022, and direct staff to amend agreement accordingly.

Decker/Johnson motion to approve consent agenda items 6.1 to 6.10. Trustee Walsh noted a minor correction to April 15, 2020 minutes, under section 5.2 to clarify language to defer contract awarding. It was clarified motion will include adding to defer contract awarding to the April 15, 2020 minutes.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

Motion to approve Resolution 2020-18 a Resolution to provide for compensation to the Village Board members appointed to the Board of Review.

Decker/Johnson Motion to approve **Resolution 2020-18** a Resolution to provide for compensation to the Village Board members appointed to the Board of Review.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, and Walsh. "No" Winchowky. Motion carried.

Motion to approve Ordinance 979 amending section 45-14 and 45-16 regarding the co-existence of the public site fee with the park impact fee.

Decker/Brill motion to approve **Ordinance 979** amending section 45-14 and 45-16 regarding the co-existence of the public site fee with the park impact fee and with attorney comments

Attorney Blum noted it was discussed previously we have an impact fee for park purposes only assessed when platted. There might be times when they should utilize both so he suggested language which will maintain public site fee. They both could qualify however only one would be utilized.

Currently parkland site fee is \$942, and the fee could be established from time to time tied to the construction index. Trustee Johnson noted she still has concerns.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Meiners, Walsh, and Winchowky. "No" Trustee Johnson.
Motion carried.

Motion to approve a Letter of Credit Reduction for Phantom Lakes Preserve.

Engineer Wegner noted this is standard partial credit reduction for work completed to date. Brill/Decker motion to approve a Letter of Credit Reduction #1 for Phantom Lakes Preserve to \$92,381.40.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Downtown Development Committee, Trustee Walsh

Informational update on the Downtown Development Committee activities

Trustee Walsh provided an update noting implementing a strategic plan with COVID has challenges, and they continue to stay on task, promote and show progress. He noted they have not spent their \$3,500 budget, and have a virtual meeting set for May 28, 2020. They will be reviewing the preliminary plan for Wayfind signage as well.

No action was required.

Finance Committee, Trustee Meiners

Discussion and possible action to authorize the 1/3 payment of the total developer grant amount in accordance with the performance of Developers Agreement with The Pointe Apartments LLC.

Meiners/Decker motion to approve authorizing a 1/3 payment of the total developer grant amount in accordance with the performance of Developers Agreement with The Pointe Apartments LLC. It was noted this payment of \$383,333.33 representing 1/3 payment from TIF was part of the Development Guarantee Agreement to be paid 45 days after the last foundation is in. It is part of the total \$1,150,000 disbursed to the developer pursuant to the agreement.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Motion to approve Vouchers in the amount of \$207,240.79.

Meiners/Johnson motion to approve Vouchers in the amount of \$207,240.79.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Discussion and possible action on small business stimulus plan

Administrator Weidl presented options for a small business stimulus plan asking for direction. Trustee Meiners noted he felt it was straightforward for those looking for assistance in utilities, rent, and marketing. Trustee Decker noted he is not in favor of this. Trustee Walsh asked who this survey went to, and noted he had discussed briefly with Citizens Bank on the administration of the various types of programs. Weidl noted hundreds through the Chamber. Trustee Johnson commented she agrees with Trustee Decker, but feels we should provide more information to the businesses on where they can get help, update the web site, and use the Chamber. Trustee Brill noted he is not in favor of using Village tax dollars used from collections, but rather the remaining grants. He suggested smaller grants handed out for marketing. Weidl suggested up to \$10,000 per project thinking \$50,000 of the CDBG remaining grant funds. President Winchowky noted he would like to see marketing or mailing to the 53149 zip code. Trustee Decker asked if it would be possible to share this project with the Chamber to send to everyone in the Village. Trustee Adler commented the grant makes sense if we are able to do this, now is the time to do it. Trustee Johnson asked if there are enough funds and doesn't like the Village being in the middle.

Decker/Johnson motion to authorize \$500 in advertising to start with the Chamber of Commerce taking the lead. Trustee Johnson requested information be updated on the web site and out to the public on where they can get assistance. April Rezka of the Chamber noted they will find out what the cost would be to mail to the 53149 zip code and bring this information back to the Committee of the Whole. Trustee Johnson additionally suggested a consultant at the Library to assist with filling out these forms if needed.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Health and Recreation Committee, Trustee Decker

Discussion and possible action to approve Ordinance 980 an Ordinance to update Impact Fees

Decker/Brill motion to approve Ordinance 980 an Ordinance to update Impact Fees. It was noted Ordinance 979 is regarding the platting fee and this is the overall impact fee ordinance updated.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Meiners, Walsh, and Winchowky. "No" Trustee Johnson. Motion carried.

Motion to Approve American Legion Post #375 Maxwell Street Days Flea Market Application and Temporary Class B Picnic License application at Field Park. Dates for 2020; June 13-14, July 18-19, August 15-16 and September 12 -13 subject to submitting a Coronavirus Response Plan and adhering to all State and Federal guidelines for this type of event.

Decker/Johnson motion to approve American Legion #375 Maxwell Street Days Flea Market Application and Temporary Class B Picnic License application at Field Park for June 13-14, July 18-19, August 15-16, and September 12-13 subject to submitting a Coronavirus Response Plan approved by the Chief, and adhering to all state and federal guidelines for this type of event.

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. "No" Trustee Adler. Motion carried.

Judicial Committee, Trustee Walsh

Discussion and possible action on Ordinance 981 an ordinance to repeal Section 6-36 License Quotas of the Municipal Code of the Village of Mukwonago to remove the locally imposed liquor license quotas.

Clerk Dykstra noted the Village has established local quotas that are over and above the quotas established by the State of Wisconsin. The Village quota ordinance requires a public hearing, notice to parcels pursuant to the rules of plan commission, added costs, time, and fees to charge. It is recommended this be repealed.

Attorney Blum noted it is unusual to see local quotas, however at one time the Village felt there was to be limitations.

Trustee Walsh noted he had personal family reasons for his concerns.

Chief Schmidt noted he really had no issue with any establishments or this change at all.

Decker/Meiners motion to approve Ordinance 981 an ordinance to repeal Section 6-36 License Quotas of the Municipal Code of the Village of Mukwonago to remove the locally imposed liquor license quotas.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, and Winchowky. "No" Trustee Walsh. Motion carried.

Discussion and review of survey of communities and their actions regarding Alcohol License fees for 2020, as discussed at the Committee of the Whole.

No action was required. A review of the survey results was presented.

Protective Services, Trustee Adler

Monthly Police Report

Monthly Report was presented. No action was required.

Village President

Motion to approve a Presidential Proclamation honoring Building Safety Month for May.

Decker/Walsh motion to approve. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Motion to approve a Presidential Proclamation honoring the 51st Annual Municipal Clerks Week.

Johnson/Walsh motion to approve. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Motion to approve a Presidential Proclamation honoring retiring Municipal Judge Daniel Smart.

Johnson/Decker motion to approve. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Accept resignation from Joe Abruzzo from the Village Plan Commission.

Walsh/Decker motion to accept resignation from Joe Abruzzo from the Village Plan Commission. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Update on COVID -19 Pandemic guidelines for the Village of Mukwonago

Attorney Blum noted the Safer at Home order has been overturned by the Supreme Court. It can only be extended by action of the Legislature The Village could establish its own restrictions if they wanted. At this time, we would be following CDC guidelines moving forward. Trustee Johnson wanted to clarify there will be no tickets or fines for anyone operating. Attorney Blum noted there is no order therefore nothing of record that would result in action for enforcement. It was clarified that anyone seeking a permit from the Village can still be required to produce a plan to follow CDC guidelines that are acceptable to us. No action was required.

Closed Session

Decker/Walsh motion to go into Closed Session pursuant to Wis. Stats § 19.85 (1) (g) (*Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation*) concerning Greenwald Family Ltd. Partnership v Village of Mukwonago, Walmart Real Estate Business Trust v Village of Mukwonago, and pursuant to Wis. Stats. § 19.85(1)(e) (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for negotiation with the DOT STH 83 Non-Participating Letter, Listing Contract and Offer to Purchase for Tax Key A477300004, Amendment to Offer to Purchase for 301 Main Street, and possible land purchase for 830 Veteran's Way at 8:20pm. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Reconvene into Open Session

Decker/Walsh motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session at 9:36pm. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Discussion and possible action on possible land purchase at 830 E. Veteran's Way.

No action was required.

Discussion and possible action on STH 83 DOT non-participation letter.

Decker/Johnson motion to approve signed a non-participation letter on STH83 to the DOT. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Discussion and possible action on an Amendment to Offer to Purchase for 301 W. Main Street.

Meiners/Decker motion to approve an Amendment to Offer to Purchase for 301 W. Main Street, subject to approval as to form with all contingencies as previously offered. It was noted this is an extension to August 1, 2020. Roll Call: "Yes" Trustee Adler, Brill, Decker, Johnson, Meiners, Walsh, and Winchowky. Unanimously carried.

Discussion and possible action on Listing Contract and Offer to Purchase for Tax Key A477300004.

No action was required.

Discussion and possible action on Walmart Business Real Estate Trust v Village of Mukwonago.

No action was required.

Adjournment

Meeting was adjourned at 9:39pm.

Respectfully Submitted

/s/ Diana Dykstra, CMC
Village Clerk-Treasurer

DRAFT

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	6/4/2020	\$	275,228.55
Village Accounts Payable	LIB 05/15/20 check run	\$	9,072.47
April Court-fines & fees AP		\$	4,376.03
WE Energies (ach withdrawal)		\$	27,955.94
Time Warner/Spectrum (ach withdrawal)		\$	2,983.80
US Bank (ach withdrawal)		\$	15,284.28
Manual Checks or E-checks issued	5/1/2020	\$	5,102.14
Manual Checks or E-checks issued	5/4/2020	\$	248.78
Manual Checks or E-checks issued	5/6/2020	\$	1,295.10
Manual Checks or E-checks issued	5/13/2020	\$	566,151.18
Manual Checks or E-checks issued	5/19/2020	\$	74,315.98
Manual Checks or E-checks issued	5/21/2020	\$	383,333.33
Manual Checks or E-checks issued	5/27/2020	\$	58,701.19
Manual Checks or E-checks issued	5/28/2020	\$	25,017.55
	Total for Approval:	\$	<u>1,449,066.32</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: A-CUT ABOVE PAINTING				
2020-008	PHANTOM GLEN RESTROOM PAINTING	100-5521-531100	1,425.00	1,425.00 DPW
TOTAL VENDOR A-CUT ABOVE PAINTING			1,425.00	
VENDOR NAME: ALSCO				
IMIL1565453	MAY 7TH MAT CLEANING SERVICE	100-5211-539400	43.89	43.89 POLICE
IMIL1569705	MAY 21 MAT CLEANING SERVICE	100-5211-539400	43.89	43.89 POLICE
TOTAL VENDOR ALSCO			87.78	
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC				
148644	APPRAISAL SVS JUNE	100-5153-521900	1,414.24	1,414.24 CLERK
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC			1,414.24	
VENDOR NAME: AT & T MOBILITY				
287291370101X05152	MAY INVOICE FOR CELLULAR/HOTSPOT SERVICE	100-5211-522500	580.33	580.33 POLICE
TOTAL VENDOR AT & T MOBILITY			580.33	
VENDOR NAME: AXON ENTERPRISE, INC				
SI-1658859	4 NEW TASER UNITS (2 REPLACEMENTS & 2 NE	100-5212-539500	1,181.00	4,724.00 POLICE
		100-5213-539500	1,181.00	
		340-5890-581100	2,362.00	
TOTAL VENDOR AXON ENTERPRISE, INC			4,724.00	
VENDOR NAME: B & B TRAILERS				
30042	MOWING EQUIPMENT TRAILER	620-0000-139200	6,866.00	6,866.00 UTILITIES
TOTAL VENDOR B & B TRAILERS			6,866.00	
VENDOR NAME: BEACON ATHLETICS				
0517535-IN	BASEBALL FIELD SUPPLIES	100-5521-531100	1,287.00	1,287.00 DPW
TOTAL VENDOR BEACON ATHLETICS			1,287.00	
VENDOR NAME: BRIAN OR NICHOLE ROCKTEACHER				
2020 PARK REFUND	2020 PARK REFUND FIELD PARK 7/25/2020	100-4820-485000	175.00	175.00 CLERK
TOTAL VENDOR BRIAN OR NICHOLE ROCKTEACHER			175.00	
VENDOR NAME: C & M AUTO PARTS INC				
6079-317629	SHOP SUPPLIES	100-5323-531100	8.49	8.49 DPW
TOTAL VENDOR C & M AUTO PARTS INC			8.49	
VENDOR NAME: CENTRAL OFFICE SYSTEMS				
68068104	COPIER INVOICE	150-5221-531100	92.00	92.00 FIRE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: CENTRAL OFFICE SYSTEMS				
68066069	LEASE PAYMENT	100-5142-531200	23.10	165.00 ALLOCATE
		150-5221-531100	21.45	
		220-5140-531200	1.65	
		410-5363-531200	3.30	
		440-5511-531200	8.25	
		500-5344-531200	1.65	
		610-6902-690300	54.45	
		620-8400-851000	51.15	
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00
VENDOR NAME: CENTRALOFFICE SYSTEMS				
IN221520	COPIER INVOICE	150-5221-531100	131.28	131.28 FIRE
TOTAL VENDOR CENTRALOFFICE SYSTEMS				131.28
VENDOR NAME: CENTURY SPRINGS BOTTLING				
5470735	WWTF DI LAB WATER	620-8010-826000	163.00	163.00 UTILITIES
TOTAL VENDOR CENTURY SPRINGS BOTTLING				163.00
VENDOR NAME: CINTAS				
4051183587	STAFF UNIFORMS	100-5323-531100	93.92	93.92 DPW
4051183635	UNIFORM SERVICE	610-6920-693000	40.00	79.75 UTILITIES
		620-8010-827000	39.75	
1901326130	DISPOSABLE MASKS	100-5323-534800	130.00	130.00 DPW
1901326137	UNIFORM SERVICE	610-6920-693000	65.00	130.00 UTILITIES
		620-8010-827000	65.00	
4050606517	STAFF UNIFORMS	100-5323-531100	93.92	93.92 DPW
4050606538	UNIFORM SERVICE	610-6920-693000	39.88	79.75 UTILITIES
		620-8010-827000	39.87	
TOTAL VENDOR CINTAS				607.34
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY				
BCJ 4301	OFFICER KUBIAK TUITION FOR BCJ 4301 - MA	100-5212-516300	690.00	690.00 POLICE
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				690.00
VENDOR NAME: CONLEY MEDIA, LLC				
6362410520	CLERK IMPACT FEE PUBLIC HEARING	100-5142-531200	32.55	32.55 CLERK
6362410520	PLANNER PUBLICATION NOTICE	100-5632-531200	48.32	48.32 PLANNER
TOTAL VENDOR CONLEY MEDIA, LLC				80.87
VENDOR NAME: CORE & MAIN LP				
M378797	WELL 3 PUMP DISCHARGE FLANGE	610-6210-662500	180.00	180.00 UTILITIES
M379768	WELL 3 PUMP MAINT.	610-6210-662500	28.00	28.00 UTILITIES
M380949	WWTF PIPING INVENTORY	620-8010-833000	27.00	27.00 UTILITIES

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: CORE & MAIN LP					
	TOTAL VENDOR CORE & MAIN LP			235.00	
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
68010811	MAY COPY MACHINE LEASE	100-5211-521900	113.40	113.40	POLICE
	TOTAL VENDOR DE LAGE LANDEN FINANCIAL			113.40	
VENDOR NAME: DIGGERS HOTLINE INC					
200438301	DIGGERS HOTLINE	610-6920-693000	141.58	282.58	UTILITIES
		620-8400-852000	141.00		
	TOTAL VENDOR DIGGERS HOTLINE INC			282.58	
VENDOR NAME: DODGE CONCRETE					
345337	STROM WATER DEBRI BIN BLOCKS	100-5344-539500	216.00	216.00	DPW
	TOTAL VENDOR DODGE CONCRETE			216.00	
VENDOR NAME: DYNAMIC AWARDS					
17173	NAMEPLATES FOR ADLER AND MEINERS	100-5111-531100	20.00	20.00	CLERK
	TOTAL VENDOR DYNAMIC AWARDS			20.00	
VENDOR NAME: EBIX					
10258	EBIX INVOICE	150-5231-521900	6,239.39	6,239.39	FIRE
	TOTAL VENDOR EBIX			6,239.39	
VENDOR NAME: EMERGENCY APPARATUS MAINTENANCE INC					
111939	3471 REPAIR	150-5222-539500	772.36	772.36	FIRE
	TOTAL VENDOR EMERGENCY APPARATUS MAINTENANCE INC			772.36	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2168370	EMS SUPPLIES	150-5231-531100	216.89	216.89	FIRE
	TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS			216.89	
VENDOR NAME: ENVIRONMENT CONTROL					
14231-613	VILLAGE HALL CLEANING	100-5160-521900	298.00	298.00	DPW
	TOTAL VENDOR ENVIRONMENT CONTROL			298.00	
VENDOR NAME: FASTENAL COMPANY					
WIMUK82321	METER INSTALLS	610-6453-664100	45.31	45.31	UTILITIES
WIMUK82340	CABLE TIES FOR INVENTORY	620-8010-827000	22.60	22.60	UTILITIES
WIMUK82364	RAS PUMPS SEAL WATER LINE SUPPORTS	620-8010-833000	24.37	24.37	UTILITIES
WIMUK82366	RAS SEAL WATER LINE SUPPORTS	620-8010-833000	8.62	8.62	UTILITIES
WIMUK82360	DPW SHOP SUPPLIES	100-5323-531100	12.78	12.78	DPW
WIMUK82524	HYDRANT METER REPAIR PARTS	610-6453-665300	18.03	18.03	UTILITIES
	TOTAL VENDOR FASTENAL COMPANY			131.71	
VENDOR NAME: GENESEE AGGREGATE CORP					
10181	SAND FOR DRYING BED 2	620-8010-833000	854.81	854.81	UTILITIES
	TOTAL VENDOR GENESEE AGGREGATE CORP			854.81	
VENDOR NAME: GENESEE AGGREGATE TRUCKING					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: GENESEE AGGREGATE TRUCKING				
T10181	WWTF DRYING BED2 REBUILD	620-8010-833000	541.12	541.12 UTILITIES
TOTAL VENDOR GENESEE AGGREGATE TRUCKING			541.12	
VENDOR NAME: HAWKINS WATER TREATMENT				
4716698	CHEMICALS FOR WATER TREATMENT	610-6300-663200	1,836.35	1,836.35 UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT			1,836.35	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,				
49496	FAMILY VENTURE	100-0000-211425	105.00	105.00 FINANCE
49497	CHAPMAN VILLAS	100-0000-211425	35.00	35.00 FINANCE
49493	MISC MATTERS	100-5130-521900	4,270.00	4,270.00 FINANCE
49494	SEWER UTILITY	620-8400-852000	175.00	175.00 FINANCE
49495	ORDINANCE/RESOLUTION	100-5130-521900	395.00	395.00 FINANCE
49498	PROSECUTION	100-5130-521900	247.50	247.50 FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			5,227.50	
VENDOR NAME: JOHNS DISPOSAL SVC. INC.				
450191	MAY GARBAGE/RECYCLING/YAED WASTE COLLECT	410-5362-531000	23,970.96	44,843.11 DPW
		410-5363-522000	17,901.39	
		410-5363-521900	2,970.76	
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.			44,843.11	
VENDOR NAME: JOHNSON CONTROLS				
34270784	VILLAGE HALL QUATERLY SECURITY INSTALLME	100-5160-521900	616.56	616.56 DPW
TOTAL VENDOR JOHNSON CONTROLS			616.56	
VENDOR NAME: KAREN HAMILTON				
2020 REFUND CSM	REFIND EXTRA TERITORIAL CSM FEE	100-4430-444400	200.00	200.00 PLANNER
TOTAL VENDOR KAREN HAMILTON			200.00	
VENDOR NAME: MARTENS PLBG & HTG INC				
53813	VILLAGE HALL FURNACE REPAIR	100-5160-539500	385.00	385.00 DPW
TOTAL VENDOR MARTENS PLBG & HTG INC			385.00	
VENDOR NAME: MUKWONAGO LIONS FOUNDATION				
2020 PARK REFUND	2020 PARK REFUND - CANCELLATION OF SUMME	100-4820-485000	200.00	290.00 CLERK
		100-4430-445300	80.00	
		100-4410-441100	10.00	
TOTAL VENDOR MUKWONAGO LIONS FOUNDATION			290.00	
VENDOR NAME: NORTHERN LAKE SERVICE INC				
378428	WWTF LAB TESTING	620-8010-826000	442.00	442.00 UTILITIES
TOTAL VENDOR NORTHERN LAKE SERVICE INC			442.00	
VENDOR NAME: POMPS TIRE SERVICE, INC				
60210657	NEW TIRES FOR SQUADS	100-5212-539500	1,515.60	1,515.60 POLICE
60210657 FIRE	3488 TIRES	150-5231-539500	538.32	538.32 FIRE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: POMPS TIRE SERVICE, INC				
TOTAL VENDOR POMPS TIRE SERVICE, INC			2,053.92	
VENDOR NAME: QUILL LLC				
6806217	1 CASE (12 CANS) OF DISINFECTANT SPRAY	100-5211-531100	87.43	POLICE
6837660	2 BOXES OF LARGE VINYL POWDERFREE GLOVES	100-5212-531100	11.06	POLICE
6841044	2 BOXES OF MEDIUM DISPOSABLE GLOVES, BAN	100-5212-531100	98.43	POLICE
5824550	MAGNIFYER FOR ELECTIONS	100-5144-531100	21.96	CLERK
4115820	HANGING FILE DESKTOP BOXES	100-5141-531100	51.57	FINANCE
TOTAL VENDOR QUILL LLC			270.45	
VENDOR NAME: REINDERS, INC.				
1827066-00	TORO 5900 MOWER PARTS	100-5324-539500	864.30	DPW
TOTAL VENDOR REINDERS, INC.			864.30	
VENDOR NAME: RICOH USA, INC				
33529865	COPIER LEASE PAYMENT	100-5142-531200	23.88	FINANCE
		150-5221-531100	22.18	
		220-5140-531200	1.71	
		410-5363-531200	3.41	
		440-5511-531200	8.53	
		500-5344-531200	1.71	
		610-6902-690300	56.30	
		620-8400-851000	52.89	
TOTAL VENDOR RICOH USA, INC			170.61	
VENDOR NAME: SAN-A-CARE				
517618	JANITORIAL SUPPLIES	100-5160-531100	61.57	DPW
517803	CLEANING CHEMICAL	100-5521-531100	125.42	DPW
TOTAL VENDOR SAN-A-CARE			186.99	
VENDOR NAME: SHRED-IT USA				
8129804702	MAY SHREDDING SERVICE	100-5211-539500	63.25	POLICE
TOTAL VENDOR SHRED-IT USA			63.25	
VENDOR NAME: SOMAR ENTERPRISES				
101914	2020 CLOTHING ALLOWANCE - DEMOTTO	100-5211-534600	399.00	POLICE
TOTAL VENDOR SOMAR ENTERPRISES			399.00	
VENDOR NAME: STAAB CONSTRUCTION CORP				
12-10081.200	PMNT !WELL #5	610-0000-000109	57,510.63	FINANCE
TOTAL VENDOR STAAB CONSTRUCTION CORP			57,510.63	
VENDOR NAME: TAPCO				
1669711	PEDESTRIAN CROSSWALK LIGHTS AT STH 83 &	430-5700-571100	13,500.00	POLICE
TOTAL VENDOR TAPCO			13,500.00	
VENDOR NAME: UNITED LIQUID WASTE RECYCLING INC				
27753	WWTF SLUDGE HAULING	620-8010-825500	1,885.00	UTILITIES
27755	WWTF SLUDGE HAULING	620-8010-825500	12,725.00	UTILITIES

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: UNITED LIQUID WASTE RECYCLING INC				
	TOTAL VENDOR UNITED LIQUID WASTE RECYCLING INC		14,610.00	
VENDOR NAME: VANGUARD COMPUTERS INC				
49965	LAPTOPS FOR STAFF AND ELECTED OFFICIALS	100-5141-531100 5,517.82	5,517.82	ADMIN
	TOTAL VENDOR VANGUARD COMPUTERS INC		5,517.82	
VENDOR NAME: VERIZON WIRELESS				
9854544591	2020 MAY ACCT# 885503900-00002	150-5221-522500 20.66 100-5323-522500 20.66 610-6920-692100 116.96 620-8400-851000 116.97	275.25	MULTIPLE
9854544592	2020 MAY BILL ACCT# 885503900-00003	150-5221-522500 354.26	354.26	FIRE
9854544590	2020 MAY BILL ACCT#885503900-00001	100-5141-522500 137.06 100-5241-522500 195.62 150-5221-522500 3.17 100-5211-522500 2.30 100-5323-522500 124.74 610-6920-692100 199.41 620-8400-851000 199.40	861.70	MULTIPLE
	TOTAL VENDOR VERIZON WIRELESS		1,491.21	
VENDOR NAME: WI DNR ENVIRONMENTAL FEES				
268003670-2020-1	ANNUAL WWTF DNR PERMIT FEES	620-8400-852000 5,437.47	5,437.47	UTILITIES
	TOTAL VENDOR WI DNR ENVIRONMENTAL FEES		5,437.47	
VENDOR NAME: WISCONSIN IMAGING SOLUTIONS LLC				
AR43999	COPIER LEASE	610-6920-692100 38.50	38.50	UTILITIES
	TOTAL VENDOR WISCONSIN IMAGING SOLUTIONS LLC		38.50	
VENDOR NAME: WOLF PAVING				
12-10128.300 PMNT	RIVER PARK ESTATES - PHASE 2	480-5700-586100 90,463.51	90,463.51	FINANCE
	TOTAL VENDOR WOLF PAVING		90,463.51	
VENDOR NAME: ZEP SALES & SERVICE				
9005162985	FIRE AND EMS CLEANINGSUPPLIES	150-5231-531100 95.95 150-5222-531100 95.94	191.89	FIRE
9005180229	EMS SUPPLIES HAND SANITIZER- COVID 19	150-5231-531100 199.89	199.89	FIRE
	TOTAL VENDOR ZEP SALES & SERVICE		391.78	
GRAND TOTAL:			275,228.55	

05/19/2020 11:04 AM
 User: rgallo
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/15/2020 - 05/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
70245737 40714	CENGAGE LEARNING BOOK CREDIT 440-5700-532800 BOOKS	04/14/2020 CKIM	05/15/2020	(17.54) (17.54)	0.00	Paid	Y 05/06/2020
70218738 40715	CENGAGE LEARNING BOOK CREDIT 440-5700-532800 BOOKS	04/06/2020 CKIM	05/15/2020	(40.93) (40.93)	0.00	Paid	Y 05/06/2020
70208593 40716	CENGAGE LEARNING BOOKS 440-5700-532800 BOOKS	04/02/2020 CKIM	05/15/2020	23.39 23.39	0.00	Paid	Y 05/06/2020
70167161 40717	CENGAGE LEARNING BOOKS 440-5700-532800 BOOKS	03/25/2020 CKIM	05/15/2020	24.69 24.69	0.00	Paid	Y 05/06/2020
70149870 40719	CENGAGE LEARNING BOOKS 440-5700-532800 BOOKS	03/23/2020 CKIM	05/15/2020	17.54 17.54	0.00	Paid	Y 05/06/2020
70145836 40720	CENGAGE LEARNING BOOKS 440-5700-532800 BOOKS	03/20/2020 CKIM	05/15/2020	40.93 40.93	0.00	Paid	Y 05/06/2020
6465326 40702	QUILL LLC PAPER PRODUCTS 440-5511-531100 SUPPLIES	04/24/2020 CKIM	05/15/2020	33.31 33.31	0.00	Paid	Y 05/06/2020
940234 40711	QUILL LLC SUPPLY CREDIT 440-5511-531100 SUPPLIES	04/28/2020 CKIM	05/15/2020	(22.09) (22.09)	0.00	Paid	Y 05/06/2020
6701508 40820	QUILL LLC OFFICE SUPPLIES 440-5511-531100 SUPPLIES	05/05/2020 CKIM	05/15/2020	48.65 48.65	0.00	Paid	Y 05/13/2020
6713123 40822	QUILL LLC CLEANING SUPPLIES 440-5511-531100 SUPPLIES	05/05/2020 CKIM	05/15/2020	54.38 54.38	0.00	Paid	Y 05/13/2020

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/15/2020 - 05/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
594615 40707	UNIQUE MANAGEMENT PLACEMENTS 440-5511-531000	04/01/2020 CKIM	05/15/2020	8.95	0.00	Paid	Y 05/06/2020
	OUTSIDE SERVICES			8.95			
APRIL 40701	LAURA FRISCH MILEAGE 440-5511-533200	04/07/2020 CKIM	05/15/2020	186.01	0.00	Paid	Y 05/06/2020
	MILEAGE			186.01			
APRIL 40706	MUKWONAGO ROTARY CLUB DUES 440-5511-533300	04/01/2020 CKIM	05/15/2020	41.00	0.00	Paid	Y 05/06/2020
	OUTREACH			41.00			
AR111534 40703	OFFICE COPYING EQUIPMENT COPY CONTRACT 440-5511-531000	04/17/2020 CKIM	05/15/2020	130.62	0.00	Paid	Y 05/06/2020
	OUTSIDE SERVICES			130.62			
34150726 40710	JOHNSON CONTROLS SECURITY 5/1/20-7/31/20 440-5511-522000	04/11/2020 CKIM	05/15/2020	1,556.57	0.00	Paid	Y 05/06/2020
	CONTRACTUAL SERVICES			1,556.57			
9391 40712	WI LIBRARY ASSOCIATION MEMBERSHIP RENEWAL WHALEN 440-5511-533500	03/11/2020 CKIM	05/15/2020	50.00	0.00	Paid	Y 05/06/2020
	TRAINING & TRAVEL			50.00			
9413 40713	WI LIBRARY ASSOCIATION MEMBERSHIP RENEWAL ANGELA 440-5511-533500	03/12/2020 CKIM	05/15/2020	210.00	0.00	Paid	Y 05/06/2020
	TRAINING & TRAVEL			210.00			
27265 40708	AMERICA AQUARIA FISH TANK MAINTENANCE 440-5511-531000	04/10/2020 CKIM	05/15/2020	129.99	0.00	Paid	Y 05/06/2020
	OUTSIDE SERVICES			129.99			
26916 40709	AMERICA AQUARIA FISH TANK MAINTENANCE 440-5511-531000	03/13/2020 CKIM	05/15/2020	85.00	0.00	Paid	Y 05/06/2020
	OUTSIDE SERVICES			85.00			
27722 40823	AMERICA AQUARIA FISH TANK MAINTENANCE 440-5511-531000	05/08/2020 CKIM	05/15/2020	85.00	0.00	Paid	Y 05/13/2020
	OUTSIDE SERVICES			85.00			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/15/2020 - 05/15/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
19300800-08 40704	ENGBERG ANDERSON INC SPACE STUDY 440-5890-580600	03/31/2020 CKIM	05/15/2020	6,427.00	0.00	Paid	Y 05/06/2020
		DONATED FUND EXPENDITURES		6,427.00			
# of Invoices:	18	# Due:	0	Totals:	9,153.03	0.00	
# of Credit Memos:	3	# Due:	0	Totals:	(80.56)	0.00	
Net of Invoices and Credit Memos:				9,072.47	0.00		

--- TOTALS BY GL DISTRIBUTION ---

440-5511-522000	CONTRACTUAL SERVICES	1,556.57
440-5511-531000	OUTSIDE SERVICES	439.56
440-5511-531100	SUPPLIES	114.25
440-5511-533200	MILEAGE	186.01
440-5511-533300	OUTREACH	41.00
440-5511-533500	TRAINING & TRAVEL	260.00
440-5700-532800	BOOKS	48.08
440-5890-580600	DONATED FUND EXPENDITURES	6,427.00

--- TOTALS BY FUND ---

440 - LIBRARY FUND	9,072.47	0.00
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--- TOTALS BY DEPT/ACTIVITY ---

5511 - LIBRARY SERVICES	2,597.39	0.00
5700 - CAPITAL OUTLAY EXPENDITURES	48.08	0.00
5890 - USE OF DESIGNATED FUNDS	6,427.00	0.00

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/11/2020 - 05/11/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
APRIL 2020							
40746	TREASURER STATE OF WI STATE OF WI COURT FINES/JAIL 100-0000-242400	05/11/2020 rgallo	05/15/2020	3,348.03	0.00	Paid	Y 05/11/2020
		COURT FEES DUE TO STATE APRIL 2020		3,348.03			
APRIL 2020							
40747	TREASURER WAUKESHA COUNTY WAUK COUNTY COURT FINES/JAIL 100-0000-243240	05/11/2020 rgallo	05/15/2020	1,028.00	0.00	Paid	Y 05/11/2020
		WAUKESHA COUNTY COURT FEES		1,028.00			
# of Invoices:	2	# Due:	0	Totals:	4,376.03	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				4,376.03	0.00		
--- TOTALS BY GL DISTRIBUTION ---							
	100-0000-242400	COURT FEES DUE TO STATE APRIL 2020		3,348.03			
	100-0000-243240	WAUKESHA COUNTY COURT FEES		1,028.00			
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			4,376.03	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	0000 - BALANCE SHEET ACCOUNT			4,376.03	0.00		

JOURNALIZED OPEN AND PAID

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200505 41071	WE ENERGIES 6819-119-729 Hall 100-5160-522200	05/05/2020 rgallo 6819-119-729 Hall	06/03/2020	861.03 861.03	0.00	Paid	Y 05/29/2020
20200505 41072	WE ENERGIES 6819-119-729 Hall Gas 100-5160-522400	05/05/2020 rgallo 6819-119-729 Hall Gas	06/03/2020	177.57 177.57	0.00	Paid	Y 05/29/2020
20200505 41073	WE ENERGIES 0437-358-622 Flashers 100-5211-522200	05/05/2020 rgallo 0437-358-622 Flashers	06/03/2020	9.64 9.64	0.00	Paid	Y 05/29/2020
20200505 41074	WE ENERGIES 5000-725-767 PD Tower meter #05662 100-5211-522200	05/05/2020 rgallo 5000-725-767 PD Tower meter #05662	06/03/2020	44.64 44.64	0.00	Paid	Y 05/29/2020
20200505 41075	WE ENERGIES 8818-483-919 Tower Radio Bldg 100-5211-522200	05/05/2020 rgallo 8818-483-919 Tower Radio Bldg	06/03/2020	19.70 19.70	0.00	Paid	Y 05/29/2020
20200505 41076	WE ENERGIES 7410-051-890 Police 100-5211-522200	05/05/2020 rgallo 7410-051-890 Police	06/03/2020	1,194.74 1,194.74	0.00	Paid	Y 05/29/2020
20200505 41077	WE ENERGIES 8011-380-768 Police Garage 100-5211-522200	05/05/2020 rgallo 8011-380-768 Police Garage	06/03/2020	36.28 36.28	0.00	Paid	Y 05/29/2020
20200505 41078	WE ENERGIES 7879-450-073 Mukw Dam 100-5254-522200	05/05/2020 rgallo 7879-450-073 Mukw Dam	06/03/2020	24.64 24.64	0.00	Paid	Y 05/29/2020
20200505 41079	WE ENERGIES 3893-949-966 DPW Elec 100-5323-522200	05/05/2020 rgallo 3893-949-966 DPW Elec	06/03/2020	324.01 324.01	0.00	Paid	Y 05/29/2020
20200505 41080	WE ENERGIES 3608-115-165 DPW Gas 100-5323-522400	05/05/2020 rgallo 3608-115-165 DPW Gas	06/03/2020	215.43 215.43	0.00	Paid	Y 05/29/2020

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/27/2020 - 05/27/2020
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200505 41081	WE ENERGIES 5001-021-384 Street Lights 100-5342-522200	05/05/2020 rgallo	06/03/2020	(45.17) (45.17)	0.00	Paid	Y 05/29/2020
20200505 41082	WE ENERGIES 8808-380-714 Street Lights 100-5342-522200	05/05/2020 rgallo	06/03/2020	2,986.05 2,986.05	0.00	Paid	Y 05/29/2020
20200505 41083	WE ENERGIES 1438-746-449 Street Lights 100-5342-522200	05/05/2020 rgallo	06/03/2020	57.12 57.12	0.00	Paid	Y 05/29/2020
20200505 41084	WE ENERGIES 0647-211-550 School Crossing Lights 100-5342-522200	05/05/2020 rgallo	06/03/2020	16.51 16.51	0.00	Paid	Y 05/29/2020
20200505 41085	WE ENERGIES 0659-874-941 Museum 100-5512-522200	05/05/2020 rgallo	06/03/2020	171.91 171.91	0.00	Paid	Y 05/29/2020
20200505 41086	WE ENERGIES 2405-680-633 Andrews St. 100-5521-522200	05/05/2020 rgallo	06/03/2020	102.94 102.94	0.00	Paid	Y 05/29/2020
20200505 41087	WE ENERGIES 8046-699-403 Field Park 100-5521-522200	05/05/2020 rgallo	06/03/2020	118.51 118.51	0.00	Paid	Y 05/29/2020
20200505 41088	WE ENERGIES 8658-233-953 Fld Prk Baseball Lights 100-5521-522200	05/05/2020 rgallo	06/03/2020	21.57 21.57	0.00	Paid	Y 05/29/2020
20200505 41089	WE ENERGIES 6837-391-587 Parks 100-5521-522200	05/05/2020 rgallo	06/03/2020	21.42 21.42	0.00	Paid	Y 05/29/2020
20200505 41090	WE ENERGIES 5864-823-491 Concession Building 100-5521-522200	05/05/2020 rgallo	06/03/2020	67.32 67.32	0.00	Paid	Y 05/29/2020

JOURNALIZED OPEN AND PAID

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200505 41091	WE ENERGIES 2054-702-968 Parks 100-5521-522200	05/05/2020 rgallo	06/03/2020	0.00	0.00	Paid	Y 05/29/2020
		2054-702-968 Parks		0.00			
20200505 41092	WE ENERGIES 3277-621-318 F. Park Sump Pump 100-5521-522200	05/05/2020 rgallo	06/03/2020	19.44	0.00	Paid	Y 05/29/2020
		3277-621-318 F. Park Sump Pump		19.44			
20200505 41093	WE ENERGIES 1610-585-380 Parks 100-5521-522200	05/05/2020 rgallo	06/03/2020	39.20	0.00	Paid	Y 05/29/2020
		1610-585-380 Parks		39.20			
20200505 41094	WE ENERGIES 3051-426-864 Miniwaukan Pavilion 100-5521-522200	05/05/2020 rgallo	06/03/2020	23.16	0.00	Paid	Y 05/29/2020
		3051-426-864 Miniwaukan Pavilion		23.16			
20200505 41095	WE ENERGIES 6881-040-700 Miniwauken Park 100-5521-522200	05/05/2020 rgallo	06/03/2020	22.37	0.00	Paid	Y 05/29/2020
		6881-040-700 Miniwauken Park		22.37			
20200505 41096	WE ENERGIES 7698-426-664 Fire 150-5221-522200	05/05/2020 rgallo	06/03/2020	1,516.11	0.00	Paid	Y 05/29/2020
		7698-426-664 Fire		1,516.11			
20200505 41097	WE ENERGIES 9248-740-506 Library Elec 440-5511-522200	05/05/2020 rgallo	06/03/2020	1,388.25	0.00	Paid	Y 05/29/2020
		9248-740-506 Library Elec		1,388.25			
20200505 41098	WE ENERGIES 4843-559-306 Library Gas 440-5511-522400	05/05/2020 rgallo	06/03/2020	621.39	0.00	Paid	Y 05/29/2020
		4843-559-306 Library Gas		621.39			
20200505 41099	WE ENERGIES 9069-575-087 Well #3 Elec 610-6200-662200	05/05/2020 rgallo	06/03/2020	649.82	0.00	Paid	Y 05/29/2020
		9069-575-087 Well #3 Elec		649.82			
20200505 41100	WE ENERGIES 4400-457-029 Well #3 Gas 610-6200-662200	05/05/2020 rgallo	06/03/2020	34.19	0.00	Paid	Y 05/29/2020
		4400-457-029 Well #3 Gas		34.19			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200505 41101	WE ENERGIES 2409-366-321 Well #4 Elec 610-6200-662200	05/05/2020 rgallo	06/03/2020	795.78	0.00	Paid	Y 05/29/2020
	2409-366-321 Well #4 Elec			795.78			
20200505 41102	WE ENERGIES 0465-443-270 Well #4 Gas 610-6200-662200	05/05/2020 rgallo	06/03/2020	71.88	0.00	Paid	Y 05/29/2020
	0465-443-270 Well #4 Gas			71.88			
20200505 41103	WE ENERGIES 0801-988-732 Well #5 610-6200-662200	05/05/2020 rgallo	06/03/2020	2,488.77	0.00	Paid	Y 05/29/2020
	0801-988-732 Well #5			2,488.77			
20200505 41104	WE ENERGIES 4607-813-092 Well #6 610-6200-662200	05/05/2020 rgallo	06/03/2020	929.55	0.00	Paid	Y 05/29/2020
	4607-813-092 Well #6			929.55			
20200505 41105	WE ENERGIES 3234-559-591 Well #7 610-6200-662200	05/05/2020 rgallo	06/03/2020	1,598.45	0.00	Paid	Y 05/29/2020
	3234-559-591 Well #7			1,598.45			
20200505 41106	WE ENERGIES 9291-834-028 Greenwald 610-6200-662200	05/05/2020 rgallo	06/03/2020	296.95	0.00	Paid	Y 05/29/2020
	9291-834-028 Greenwald			296.95			
20200505 41107	WE ENERGIES 8016-691-668 Booster Station 610-6200-662200	05/05/2020 rgallo	06/03/2020	617.28	0.00	Paid	Y 05/29/2020
	8016-691-668 Booster Station			617.28			
20200505 41108	WE ENERGIES 3068-463-180 Tower 610-6200-662200	05/05/2020 rgallo	06/03/2020	32.04	0.00	Paid	Y 05/29/2020
	3068-463-180 Tower			32.04			
20200505 41109	WE ENERGIES 7843-678-578 Atkinson Pump 620-8020-821000	05/05/2020 rgallo	06/03/2020	577.79	0.00	Paid	Y 05/29/2020
	7843-678-578 Atkinson Pump			577.79			
20200505 41110	WE ENERGIES 8238-765-652 Fox River View 620-8020-821000	05/05/2020 rgallo	06/03/2020	166.93	0.00	Paid	Y 05/29/2020
	8238-765-652 Fox River View			166.93			

JOURNALIZED OPEN AND PAID

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20200505 41111	WE ENERGIES 6478-966-911 1224 Riverton 620-8020-821000	05/05/2020 rgallo	06/03/2020	95.20 95.20	0.00	Paid	Y 05/29/2020
20200505 41112	WE ENERGIES 8051-462-203 1240 N. Rochester 620-8020-821000	05/05/2020 rgallo	06/03/2020	117.43 117.43	0.00	Paid	Y 05/29/2020
20200505 41113	WE ENERGIES 7282-806-809 Holz Elec 620-8010-821100	05/05/2020 rgallo	06/03/2020	8,119.10 8,119.10	0.00	Paid	Y 05/29/2020
20200505 41114	WE ENERGIES 2404-776-809 Holz Gas 620-8010-821200	05/05/2020 rgallo	06/03/2020	104.20 104.20	0.00	Paid	Y 05/29/2020
20200505 41115	WE ENERGIES 9276-498-259 Digester Gas 620-8010-821200	05/05/2020 rgallo	06/03/2020	1,112.12 1,112.12	0.00	Paid	Y 05/29/2020
20200505 41116	WE ENERGIES 2008-500-143 Parks-200 S Rochester 100-5342-522200	05/05/2020 rgallo	06/03/2020	22.48 22.48	0.00	Paid	Y 05/29/2020
20200505 41117	WE ENERGIES 6482-485-554 police-CTH E N of 100-5211-522200	05/05/2020 rgallo	06/03/2020	70.20 70.20	0.00	Paid	Y 05/29/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	46	# Due:	0	Totals:	28,001.11	0.00	
# of Credit Memos:	1	# Due:	0	Totals:	(45.17)	0.00	
Net of Invoices and Credit Memos:					27,955.94	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	6819-119-729	Hall	861.03
100-5160-522400	6819-119-729	Hall Gas	177.57
100-5211-522200	0437-358-622	Flashers	1,375.20
100-5254-522200	7879-450-073	Mukw Dam	24.64
100-5323-522200	3893-949-966	DPW Elec	324.01
100-5323-522400	3608-115-165	DPW Gas	215.43
100-5342-522200	5001-021-384	Street Lights	3,036.99
100-5512-522200	0659-874-941	Museum	171.91
100-5521-522200	2405-680-633	Andrews St.	435.93
150-5221-522200	7698-426-664	Fire	1,516.11
440-5511-522200	9248-740-506	Library Elec	1,388.25
440-5511-522400	4843-559-306	Library Gas	621.39
610-6200-662200	9069-575-087	Well #3 Elec	7,514.71
620-8010-821100	7282-806-809	Holz Elec	8,119.10
620-8010-821200	2404-776-809	Holz Gas	1,216.32
620-8020-821000	7843-678-578	Atkinson Pump	957.35

--- TOTALS BY FUND ---

100 - GENERAL FUND	6,622.71	0.00
150 - FIRE/AMBULANCE FUND	1,516.11	0.00
440 - LIBRARY FUND	2,009.64	0.00
610 - WATER UTILITY FUND	7,514.71	0.00
620 - SEWER UTILITY FUND	10,292.77	0.00

--- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	1,038.60	0.00
5211 - POLICE ADMINISTRATION	1,375.20	0.00
5221 - FIRE ADMINISTRATION	1,516.11	0.00
5254 - DAMS	24.64	0.00
5323 - GARAGE	539.44	0.00
5342 - STREET LIGHTING	3,036.99	0.00
5511 - LIBRARY SERVICES	2,009.64	0.00
5512 - MUSEUM	171.91	0.00
5521 - PARKS	435.93	0.00
6200 - PUMPING OPERATIONS	7,514.71	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	9,335.42	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	957.35	0.00

JOURNALIZED OPEN AND PAID

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
APRIL-MAY							
41031	TIME WARNER CABLE MONTHLY BILL 4/28-5/27	05/22/2020 rgallo	05/14/2020	2,983.80	0.00	Paid	Y 05/26/2020
	100-5120-522500	TELEPHONE		79.71			
	100-5141-522500	TELEPHONE		88.27			
	100-5142-522500	TELEPHONE		159.27			
	100-5144-521900	PROFESSIONAL SERVICES		26.40			
	100-5211-522500	TELEPHONE		844.50			
	100-5241-522500	TELEPHONE		44.93			
	100-5323-522500	TELEPHONE		81.03			
	100-5512-522500	TELEPHONE		166.96			
	150-5221-522500	TELEPHONE		803.57			
	220-5140-522500	TELEPHONE		2.57			
	410-5363-522500	Telephone		5.14			
	440-5511-522500	TELEPHONE		591.54			
	500-5344-522500	TELEPHONE-STORM WATER		2.57			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES-WATER		43.67			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES-SEWER		43.67			
# of Invoices:	1	# Due:	0	Totals:	2,983.80	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				2,983.80	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5120-522500	TELEPHONE	79.71
100-5141-522500	TELEPHONE	88.27
100-5142-522500	TELEPHONE	159.27
100-5144-521900	PROFESSIONAL SERVICES	26.40
100-5211-522500	TELEPHONE	844.50
100-5241-522500	TELEPHONE	44.93
100-5323-522500	TELEPHONE	81.03
100-5512-522500	TELEPHONE	166.96
150-5221-522500	TELEPHONE	803.57
220-5140-522500	TELEPHONE	2.57
410-5363-522500	Telephone	5.14
440-5511-522500	TELEPHONE	591.54
500-5344-522500	TELEPHONE-STORM WATER	2.57
610-6920-692100	OFFICE SUPPLIES & EXPENSES-WATER	43.67
620-8400-851000	OFFICE SUPPLIES & EXPENSES-SEWER	43.67

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			1,491.07	0.00		
	150 - FIRE/AMBULANCE FUND			803.57	0.00		
	220 - TID#3 - GENERAL			2.57	0.00		
	410 - RECYCLING FUND			5.14	0.00		
	440 - LIBRARY FUND			591.54	0.00		
	500 - STORM WATER UTILITY			2.57	0.00		
	610 - WATER UTILITY FUND			43.67	0.00		
	620 - SEWER UTILITY FUND			43.67	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5120 - MUNICIPAL COURT			79.71	0.00		
	5140 - ADMINISTRATIVE & GENERAL			2.57	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			88.27	0.00		
	5142 - CLERK-TREASURER			159.27	0.00		
	5144 - ELECTIONS			26.40	0.00		
	5211 - POLICE ADMINISTRATION			844.50	0.00		
	5221 - FIRE ADMINISTRATION			803.57	0.00		
	5241 - BUILDING INSPECTOR			44.93	0.00		
	5323 - GARAGE			81.03	0.00		
	5344 - STORM SEWER			2.57	0.00		
	5363 - RECYCLING			5.14	0.00		
	5511 - LIBRARY SERVICES			591.54	0.00		
	5512 - MUSEUM			166.96	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			43.67	0.00		
	8400 - ADMINISTRATIVE & GENERAL			43.67	0.00		

05/27/2020 10:35 AM
 User: rgallo
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/26/2020 - 05/26/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
CASTLE WAYNE A 40971	US BANK CREDIT REFUND FOR CONFERENCE-CODY 610-6920-693000	04/22/2020 rgallo	05/26/2020	(250.00) (250.00)	0.00	Paid	Y 05/15/2020
CASTLE WAYNE A 40972	US BANK REFUND CREDIT FOR CONFERENCE-WAYNE 610-6920-693000	04/22/2020 rgallo	05/26/2020	(250.00) (250.00)	0.00	Paid	Y 05/15/2020
CASTLE WAYNE A 40973	US BANK REFUND CREDIT-SERVICE FEE CONFERENCE 610-6920-693000	04/22/2020 rgallo	05/26/2020	(6.38) (6.38)	0.00	Paid	Y 05/15/2020
CASTLE WAYNE A 40974	US BANK REFUND SERVICE FEE CONFERENCE WAYNE 610-6920-693000	04/22/2020 rgallo	05/26/2020	(6.38) (6.38)	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40977	US BANK REFUND CREDIT FOR PAYPAL-ELASTIC 440-5890-580600	04/17/2020 rgallo	05/26/2020	(50.19) (50.19)	0.00	Paid	Y 05/15/2020
WEIDL JOHN S 40989	US BANK REFUND CREDIT UW EXT CLASS 100-5670-533500	04/23/2020 rgallo	05/26/2020	(975.00) (975.00)	0.00	Paid	Y 05/18/2020
WEIDL JOHN S 40990	US BANK UWEX REFUND/CREDIT CLASS 100-5670-533500	04/28/2020 rgallo	05/26/2020	(415.00) (415.00)	0.00	Paid	Y 05/18/2020
STIEN JEFFREY R 40991	US BANK REFUND CREDIT FOREHEAD THERMOMETER 150-5231-531100	04/18/2020 rgallo	05/26/2020	(119.99) (119.99)	0.00	Paid	Y 05/18/2020
MILLER KENNETH 41024	US BANK REFUND/CREDIT FOR LAWN MOWER REPAIR 620-8010-827000	04/30/2020 rgallo	05/26/2020	(11.81) (11.81)	0.00	Paid	Y 05/18/2020
BITTNER RONALD 40860	USHR OFFICE OF FINANCE US FLAGS 100-5522-531100	05/01/2020 rgallo	05/26/2020	179.95 179.95	0.00	Paid	Y 05/15/2020

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/26/2020 - 05/26/2020

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BANK CODE: GEN - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
BITTNER RONALD							
40861	ZORO TOOLS INC PARK RESTROOMS PARTS 100-5521-531100	05/01/2020 rgallo	05/26/2020	117.46	0.00	Paid	Y 05/15/2020
	SUPPLIES			117.46			
BITTNER RONALD							
40862	WEED MAN MIDDLETON WEED SPRAYING PARKS 100-5521-531100	05/11/2020 rgallo	05/26/2020	4,200.00	0.00	Paid	Y 05/15/2020
	SUPPLIES			4,200.00			
BROWN DAVID							
40863	AMZN MKTP US*Z78XV0U93 COVID MASKS 620-8010-827000	04/22/2020 rgallo	05/26/2020	11.68	0.00	Paid	Y 05/15/2020
	OPERATION SUPPLY/EXPENSE			11.68			
BROWN DAVID							
40864	AMAZON.COM*FF69Z05A3 AMZN COVID MASKS 620-8010-827000	04/23/2020 rgallo	05/26/2020	42.57	0.00	Paid	Y 05/15/2020
	OPERATION SUPPLY/EXPENSE			42.57			
BROWN DAVID							
40865	AMZN MKTP US*6B0SG4HP3 COVID MASKS 620-8010-827000	04/30/2020 rgallo	05/26/2020	15.81	0.00	Paid	Y 05/15/2020
	OPERATION SUPPLY/EXPENSE			15.81			
BROWN DAVID							
40866	AMZN MKTP US*A06H67443 COVID MASKS 620-8010-827000	05/01/2020 rgallo	05/26/2020	39.44	0.00	Paid	Y 05/15/2020
	OPERATION SUPPLY/EXPENSE			39.44			
BROWN DAVID							
40867	AMAZON.COM*A18OI1TX3 COVID MASKS 620-8010-827000	05/01/2020 rgallo	05/26/2020	55.80	0.00	Paid	Y 05/15/2020
	OPERATION SUPPLY/EXPENSE			55.80			
BROWN DAVID							
40868	AMZN MKTP US*663FH1XB3 COVID MASKS 620-8010-827000	05/01/2020 rgallo	05/26/2020	13.11	0.00	Paid	Y 05/15/2020
	OPERATION SUPPLY/EXPENSE			13.11			
BROWN DAVID							
40869	AMAZON.COM*4Q0PY4FJ3 COVID MASKS 620-8010-827000	05/02/2020 rgallo	05/26/2020	11.59	0.00	Paid	Y 05/15/2020
	OPERATION SUPPLY/EXPENSE			11.59			
BROWN DAVID							
40870	AMZN MKTP US*LT2F71TF3 COVID MASKS 620-8010-827000	05/02/2020 rgallo	05/26/2020	7.37	0.00	Paid	Y 05/15/2020
	OPERATION SUPPLY/EXPENSE			7.37			

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CASTLE WAYNE A 40875	KALAHARI RESORT - WI ECOM WASTEWATER CONFERENCE MOTEL 620-8400-854100	04/25/2020 rgallo	05/26/2020	129.00	0.00	Paid	Y 05/15/2020
	EDUCATIONAL/TRAINING EXPENSES			129.00			
DEMOTTO CHRIS 40876	AMZN MKTP US*PJ19174A3 2 - 3XL AND 2 - 4XL PROTECTIVE 100-5212-531100	04/30/2020 rgallo	05/26/2020	75.40	0.00	Paid	Y 05/15/2020
	SUPPLIES			75.40			
DEMOTTO CHRIS 40877	HAHN ACE - MUKWONAGO FOR PUTTING RADIO ANTENNA ON THE 100-5212-539500	05/13/2020 rgallo	05/26/2020	14.04	0.00	Paid	Y 05/15/2020
	REPAIRS & MAINTENANCE			14.04			
DOHERTY DIANA 40878	GOVERNMENT FINANCE OFFIC CASH FLOW IN CRISIS WEBINAR 100-5141-533500	04/20/2020 rgallo	05/26/2020	35.00	0.00	Paid	Y 05/15/2020
	TRAINING & TRAVEL			35.00			
DOHERTY DIANA 40879	UWEX REGISTRATION ADJUSTING ALLOWABLE LEVY LIMIT 100-5142-533500	04/21/2020 rgallo	05/26/2020	20.00	0.00	Paid	Y 05/15/2020
	TRAINING & TRAVEL			20.00			
DYKSTRA DIANA 40880	AMZN MKTP US*9N33W50N3 DYMO ABSENTEE LABELS 100-5144-531100	04/15/2020 rgallo	05/26/2020	30.70	0.00	Paid	Y 05/15/2020
	DYMO ABSENTEE LABELS			30.70			
DYKSTRA DIANA 40881	UWEX REGISTRATION UWEX ALCOHOL LIC TRAINING PT2 100-5142-533500	04/20/2020 rgallo	05/26/2020	20.00	0.00	Paid	Y 05/15/2020
	UWEX ALCOHOL LIC TRAINING PT2			20.00			
DYKSTRA DIANA 40882	UWEX REGISTRATION UWEX ALCOHOL LICENSE TRAINING 100-5142-533500	04/20/2020 rgallo	05/26/2020	20.00	0.00	Paid	Y 05/15/2020
	UWEX ALCOHOL LICENSE TRAINING			20.00			
DYKSTRA DIANA 40883	AMZN MKTP US*2M1LF00R3 LAPTOP HEADSET 100-5142-531100	04/28/2020 rgallo	05/26/2020	185.06	0.00	Paid	Y 05/15/2020
	LAPTOP HEADSET			185.06			
DYKSTRA DIANA 40884	AMZN MKTP US*MG81D1BE2 TRUSTEE LAPTOP BAGS 100-5111-531100	04/29/2020 rgallo	05/26/2020	139.93	0.00	Paid	Y 05/15/2020
	TRUSTEE LAPTOP BAGS			139.93			

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DYKSTRA DIANA 40885	AMZN MKTP US*B65XL6BH3 AWARD CERTIFICATE FOLDER 100-5111-531100	04/30/2020 rgallo	05/26/2020	14.99	0.00	Paid	Y 05/15/2020
		AWARD CERTIFICATE FOLDER		14.99			
DYKSTRA DIANA 40886	AMZN MKTP US*LN5FI8AD3 EMBOSS SEALS FOR CERTIFICATES 100-5111-531100	05/03/2020 rgallo	05/26/2020	6.49	0.00	Paid	Y 05/15/2020
		EMBOSS SEALS FOR CERTIFICATES		6.49			
DYKSTRA DIANA 40887	LEAGUE OF WISCONSIN MUNIC TRUSTEE JOHNSON LEAGUE 101 100-5111-533500	05/04/2020 rgallo	05/26/2020	70.00	0.00	Paid	Y 05/15/2020
		TRUSTEE JOHNSON LEAGUE 101		70.00			
DYKSTRA DIANA 40888	AMZN MKTP US*2V5T71JZ3 DROP CEILING HOOKS 100-5144-531100	05/06/2020 rgallo	05/26/2020	22.95	0.00	Paid	Y 05/15/2020
		DROP CEILING HOOKS		22.95			
DYKSTRA DIANA 40889	WISCONSIN MUNICIPAL CLER BOARD OF REVIEW TRAINING MATERIALS 100-5153-531200	05/13/2020 rgallo	05/26/2020	35.00	0.00	Paid	Y 05/15/2020
		BOARD OF REVIEW TRAINING MATERIALS		35.00			
FRISCH LAURA L 40890	STAPLS0182538256000003 PAPER PRODUCTS 440-5511-531100	04/16/2020 rgallo	05/26/2020	22.80	0.00	Paid	Y 05/15/2020
		SUPPLIES		22.80			
FRISCH LAURA L 40892	AMZN MKTP US*FH4WO47N3 LATEX GLOVES 440-5511-531100	04/18/2020 rgallo	05/26/2020	159.46	0.00	Paid	Y 05/15/2020
		SUPPLIES		159.46			
FRISCH LAURA L 40893	AMZN MKTP US*179YT7JI3 HAND SANITIZER 440-5511-531100	04/21/2020 rgallo	05/26/2020	131.72	0.00	Paid	Y 05/15/2020
		SUPPLIES		131.72			
FRISCH LAURA L 40894	PICK N SAVE #384 CLEANING SUPPLIES 440-5511-531100	04/22/2020 rgallo	05/26/2020	29.65	0.00	Paid	Y 05/15/2020
		SUPPLIES		29.65			
FRISCH LAURA L 40895	WM SUPERCENTER #1571 PROGRAM SUPPLIES 440-5511-533100	04/22/2020 rgallo	05/26/2020	13.81	0.00	Paid	Y 05/15/2020
		PROGRAMMING		13.81			

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FRISCH LAURA L 40896	AMAZON.COM*N15UQ90G3 AMZN PAPER 440-5511-531100	04/23/2020 rgallo	05/26/2020	38.39 38.39	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40897	AIR DELIGHTS INC SOAP DISPENSER 440-5511-531100	04/24/2020 rgallo	05/26/2020	111.93 111.93	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40898	AIR DELIGHTS INC SOAP 440-5511-531100	04/27/2020 rgallo	05/26/2020	20.00 20.00	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40899	FEIN BROTHERS CASHIER SHIELD 440-5511-531100	04/27/2020 rgallo	05/26/2020	1,460.75 1,460.75	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40900	WALGREENS #7039 PLASTIC BAGS 440-5511-531100	05/06/2020 rgallo	05/26/2020	6.83 6.83	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40901	D J*WALL-ST-JOURNAL SUBSCRIPTION 440-5511-532700	05/07/2020 rgallo	05/26/2020	128.97 128.97	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40902	AMZN MKTP US*TY01T6023 GLOVES 440-5511-531100	05/07/2020 rgallo	05/26/2020	51.98 51.98	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40903	AMZN MKTP US*IR9AP3493 GLOVES 440-5511-531100	05/08/2020 rgallo	05/26/2020	51.98 51.98	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40904	MAILCHIMP *MONTHLY NEWSLETTER 440-5511-534000	05/08/2020 rgallo	05/26/2020	59.99 59.99	0.00	Paid	Y 05/15/2020
FRISCH LAURA L 40905	A.P. WHALEY SEED COMPA SEEDS 440-5890-580600	05/11/2020 rgallo	05/26/2020	155.50 155.50	0.00	Paid	Y 05/15/2020

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FRISCH LAURA L 40906	THE HOME DEPOT #4921 RAGS 440-5511-531100	05/13/2020 rgallo	05/26/2020	55.62	0.00	Paid	Y 05/15/2020
	SUPPLIES			55.62			
GOURDOUX LINDA 40907	UWEX REGISTRATION UWEX ALCOHOL LIC PART 1 DC 100-5142-533500	04/21/2020 rgallo	05/26/2020	20.00	0.00	Paid	Y 05/15/2020
	UWEX ALCOHOL LIC PART 1 DC			20.00			
GOURDOUX LINDA 40908	UWEX REGISTRATION UWEX ALCOHOL LIC PART 2 DC 100-5142-533500	04/21/2020 rgallo	05/26/2020	20.00	0.00	Paid	Y 05/15/2020
	UWEX ALCOHOL LIC PART 2 DC			20.00			
GOURDOUX LINDA 40909	LEAGUE OF WISCONSIN MUNIC LEAGUE BOOKS 100-5111-533500	05/05/2020 rgallo	05/26/2020	33.00	0.00	Paid	Y 05/15/2020
	LEAGUE BOOKS			33.00			
GOURDOUX LINDA 40910	MICROSOFT*MICROSOFT 365 F MICROSOFT 365 100-5111-531100	05/12/2020 rgallo	05/26/2020	104.99	0.00	Paid	Y 05/15/2020
	MICROSOFT 365			104.99			
ISELY MARY JO 40911	NETFLIX.COM STREAMING SERVICE 5/1/20-5/31/20 440-5511-534000	05/01/2020 rgallo	05/26/2020	15.99	0.00	Paid	Y 05/15/2020
	DIGITAL MATERIALS			15.99			
ISELY MARY JO 40912	ACORN TV MONTHLY MONTHLY SERVICE 440-5511-534000	05/08/2020 rgallo	05/26/2020	6.29	0.00	Paid	Y 05/15/2020
	DIGITAL MATERIALS			6.29			
ISELY MARY JO 40913	AMAZON.COM*MC0V11BV1 AMZN DVDS 440-5700-532900	05/11/2020 rgallo	05/26/2020	511.85	0.00	Paid	Y 05/15/2020
	AV MATERIAL			511.85			
MILLER KENNETH 40914	THE HOME DEPOT #4921 WELL BUILDING MAINTENANCE 610-6200-662500	04/14/2020 rgallo	05/26/2020	29.67	0.00	Paid	Y 05/15/2020
	MAINTENANCE-PUMPING			29.67			
MILLER KENNETH 40915	MENARDS BURLINGTON WI WWTF RAS PUMP SEAL LUBE WATER LINES 620-8010-833000	04/27/2020 rgallo	05/26/2020	236.09	0.00	Paid	Y 05/15/2020
	MAINT-TREATMENT/DISPOSAL PLANT			236.09			

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MILLER KENNETH							
40916	SIMPLE TIRE TIRES 620-8010-827000	04/28/2020 rgallo	05/26/2020	226.49	0.00	Paid	Y 05/15/2020
		OPERATION SUPPLY/EXPENSE		226.49			
MILLER KENNETH							
40917	THE HOME DEPOT 4921 WELL 4 BUILDING MAINTENANCE 610-6200-662500	04/29/2020 rgallo	05/26/2020	80.38	0.00	Paid	Y 05/15/2020
		MAINTENANCE-PUMPING		80.38			
MILLER KENNETH							
40919	THE HOME DEPOT 4921 WELL 4 BUILDING MAINTENANCE 610-6200-662500	05/05/2020 rgallo	05/26/2020	92.31	0.00	Paid	Y 05/15/2020
		MAINTENANCE-PUMPING		92.31			
MILLER KENNETH							
40920	THE HOME DEPOT #4921 WWTF RAS PUMPS SEAL LUBE LINES 620-8010-833000	05/06/2020 rgallo	05/26/2020	24.40	0.00	Paid	Y 05/15/2020
		MAINT-TREATMENT/DISPOSAL PLANT		24.40			
MILLER KENNETH							
40921	THE HOME DEPOT #4921 WWTF TOOLS FOR TRUCK 620-8010-827000	05/11/2020 rgallo	05/26/2020	78.23	0.00	Paid	Y 05/15/2020
		OPERATION SUPPLY/EXPENSE		78.23			
MILLER KENNETH							
40922	THE HOME DEPOT #4921 WWTF RAS PUMP SEAL WATER LUBE LINES 620-8010-833000	05/12/2020 rgallo	05/26/2020	25.46	0.00	Paid	Y 05/15/2020
		MAINT-TREATMENT/DISPOSAL PLANT		25.46			
MILLER KENNETH							
40923	THE HOME DEPOT #4921 WWTF RAS PUMP SEAL WATER LUBE LINES 620-8010-833000	05/13/2020 rgallo	05/26/2020	12.76	0.00	Paid	Y 05/15/2020
		MAINT-TREATMENT/DISPOSAL PLANT		12.76			
PETERSON RANDY							
40924	HARBOR FREIGHT TOOLS 544 EQUIPMENT AND PARK SUPPLIES 100-5324-539500 100-5521-531100	04/21/2020 rgallo	05/26/2020	123.90	0.00	Paid	Y 05/15/2020
		REPAIRS & MAINTENANCE		99.99			
		SUPPLIES		23.91			
PETERSON RANDY							
40925	ANTON PAAR USA INC BRINE GENERATOR PARTS 100-5347-531100	04/28/2020 rgallo	05/26/2020	2,184.00	0.00	Paid	Y 05/15/2020
		SUPPLIES		2,184.00			
SCHMIDT KEVIN B							
40926	STAPLS0183087691000002 ITEM #2 ON INVOICE, 4" BINDER 100-5211-531100	04/18/2020 rgallo	05/26/2020	22.29	0.00	Paid	Y 05/15/2020
		SUPPLIES		22.29			

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SCHMIDT KEVIN B 40927	STAPLS0183414714000001 14 HANGING PERSONNEL FILE FOLDERS 100-5211-531100 SUPPLIES	04/30/2020 rgallo	05/26/2020	220.74 220.74	0.00	Paid	Y 05/15/2020
SCHMIDT KEVIN B 40928	STAPLS0183471108000001 2 BOXES OF 5 TAB HANING FOLDERS 100-5211-531100 SUPPLIES	05/02/2020 rgallo	05/26/2020	9.32 9.32	0.00	Paid	Y 05/15/2020
SCHMIDT KEVIN B 40929	WI DFI WS2 CFI CC EPAY STATE OF WISCONSIN NOTARY RENEWAL 100-5211-521900 PROFESSIONAL SERVICES	05/05/2020 rgallo	05/26/2020	20.00 20.00	0.00	Paid	Y 05/15/2020
SCHMIDT KEVIN B 40930	WI DFI WS2 CFI CC EPAY STATE OF WISCONSIN NOTARY RENEWAL 100-5211-521900 PROFESSIONAL SERVICES	05/05/2020 rgallo	05/26/2020	20.00 20.00	0.00	Paid	Y 05/15/2020
SCHMIDT KEVIN B 40931	STAPLS0183501752000001 IN CARTRIDGE FOR CANON BACK UP FAX 100-5211-531100 SUPPLIES	05/06/2020 rgallo	05/26/2020	56.24 56.24	0.00	Paid	Y 05/15/2020
SCHMIDT KEVIN B 40932	CITY SUPPLY AIR FRESHNERS FOR RESTROOMS AND 100-5211-539400 BLDG REPAIRS & MAINTENANCE	05/06/2020 rgallo	05/26/2020	74.03 74.03	0.00	Paid	Y 05/15/2020
SCHMIDT KEVIN B 40933	WI DFI WS2 CFI CC EPAY STATE OF WISCONSIN NOTARY RENEWAL 100-5211-521900 PROFESSIONAL SERVICES	05/06/2020 rgallo	05/26/2020	20.00 20.00	0.00	Paid	Y 05/15/2020
SCHMIDT KEVIN B 40934	STAPLS0183644882000001 BLACK TONER FOR DISPATCH PRINTER & 100-5211-531100 SUPPLIES	05/13/2020 rgallo	05/26/2020	229.38 229.38	0.00	Paid	Y 05/15/2020
SMITH JAMES A 40935	WM SUPERCENTER #1571 WWTF CLEANING SUPPLIES 620-8010-827000 OPERATION SUPPLY/EXPENSE	04/17/2020 rgallo	05/26/2020	21.91 21.91	0.00	Paid	Y 05/15/2020
SMITH JAMES A 40936	KALAHARI RESORT - WI ECOM WWTF CONVENTION MOTEL 620-8400-854100 EDUCATIONAL/TRAINING EXPENSES	04/29/2020 rgallo	05/26/2020	129.00 129.00	0.00	Paid	Y 05/15/2020

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SMITH JAMES A 40937	DNR WS2 EM1 EPAY DEM SRVF JS DNR LICENSE RENEWAL 620-8400-854100	04/29/2020 rgallo	05/26/2020	0.79	0.00	Paid	Y 05/15/2020
	EDUCATIONAL/TRAINING EXPENSES			0.79			
SMITH JAMES A 40938	DNR WS2 EM1 EPAY DEM SALE JS LCENSE RENEWAL FEE 620-8400-854100	04/29/2020 rgallo	05/26/2020	45.00	0.00	Paid	Y 05/15/2020
	EDUCATIONAL/TRAINING EXPENSES			45.00			
STIEN JEFFREY R 40939	AMAZON.COM*I39844YI3 SAFETY GOGGLES COVID-19 150-5231-531100	04/17/2020 rgallo	05/26/2020	132.93	0.00	Paid	Y 05/15/2020
	SUPPLIES			132.93			
STIEN JEFFREY R 40941	AMZN MKTP US*0H7BM2Q23 EMS SUPPLIES 150-5231-531100	04/26/2020 rgallo	05/26/2020	12.48	0.00	Paid	Y 05/15/2020
	SUPPLIES			12.48			
STIEN JEFFREY R 40942	ETRAILER CORPORATION 3492 REAR LIGHT REPLACEMENT 150-5222-539500	05/04/2020 rgallo	05/26/2020	38.26	0.00	Paid	Y 05/15/2020
	REPAIRS & MAINTENANCE			38.26			
STIEN JEFFREY R 40943	2096 DOMINOS PIZZA ETFD APARTMENT FIRE REHAB 150-5223-531100	05/07/2020 rgallo	05/26/2020	25.29	0.00	Paid	Y 05/15/2020
	SUPPLIES			25.29			
STREIT DANIEL 40944	APCO INTERNATIONAL INC ONLINE TRAINING FEE FOR 100-5211-533500	05/05/2020 rgallo	05/26/2020	654.00	0.00	Paid	Y 05/15/2020
	TRAINING & TRAVEL			654.00			
SURA MATTHEW J 40945	AMZN MKTP US*RB1DY6303 EMS SUPPLIES 150-5231-531100	04/25/2020 rgallo	05/26/2020	35.17	0.00	Paid	Y 05/15/2020
	SUPPLIES			35.17			
SURA MATTHEW J 40946	EMBROIDME SURA- CLOTHING 150-5221-534600	05/12/2020 rgallo	05/26/2020	47.50	0.00	Paid	Y 05/15/2020
	CLOTHING ALLOWANCE			47.50			
WEGNER ANDREW P 40947	CONWAY SHIELD HELMET FRONTS 150-5222-531100	05/05/2020 rgallo	05/26/2020	71.47	0.00	Paid	Y 05/15/2020
	SUPPLIES			71.47			

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WEIDL JOHN S 40948	IEDC ONLINE IEDC AWARDS APPLICATION 100-5670-521900	04/20/2020 rgallo	05/26/2020	345.00	0.00	Paid	Y 05/15/2020
	PROFESSIONAL SERVICES			345.00			
WEIDL JOHN S 40950	BADGER BURGER COMPANY PIZZA LUNCH THANK YOU TO STAFF 100-5141-539900	04/28/2020 rgallo	05/26/2020	98.82	0.00	Paid	Y 05/15/2020
	OTHER			98.82			
WEIDL JOHN S 40952	DAVID ALAN ALAN S SMOKEHO GIFT CARDS FOR IN-PERSON VOTING 100-5141-539900	05/04/2020 rgallo	05/26/2020	325.00	0.00	Paid	Y 05/15/2020
	OTHER			325.00			
ZIMMERMANN ANGE 40953	SIMPLIFY3D SOFTWARE 440-5890-580600	04/15/2020 rgallo	05/26/2020	149.00	0.00	Paid	Y 05/15/2020
	DONATED FUND EXPENDITURES			149.00			
ZIMMERMANN ANGE 40954	SP * FLASHFORGE USA PTFE TUBE 440-5890-580600	04/15/2020 rgallo	05/26/2020	24.00	0.00	Paid	Y 05/15/2020
	DONATED FUND EXPENDITURES			24.00			
ZIMMERMANN ANGE 40955	AMZN MKTP US*HP5658WX3 FILAMENT 440-5890-580600	04/15/2020 rgallo	05/26/2020	133.99	0.00	Paid	Y 05/15/2020
	DONATED FUND EXPENDITURES			133.99			
ZIMMERMANN ANGE 40956	AMZN MKTP US*SC87W9Y53 GOLF SET 440-5511-533100	04/16/2020 rgallo	05/26/2020	40.86	0.00	Paid	Y 05/15/2020
	PROGRAMMING			40.86			
ZIMMERMANN ANGE 40957	SP * FLASHFORGE USA BUILD PLATE 440-5890-580600	04/22/2020 rgallo	05/26/2020	78.00	0.00	Paid	Y 05/15/2020
	DONATED FUND EXPENDITURES			78.00			
ZIMMERMANN ANGE 40958	AMZN MKTP US*G891S43Y3 PLASTIC BAGS 440-5511-531100	04/23/2020 rgallo	05/26/2020	33.50	0.00	Paid	Y 05/15/2020
	SUPPLIES			33.50			
ZIMMERMANN ANGE 40959	UWEX REGISTRATION ONLINE COURSE 440-5511-533500	04/23/2020 rgallo	05/26/2020	225.00	0.00	Paid	Y 05/15/2020
	TRAINING & TRAVEL			225.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
ZIMMERMANN ANGE 40960	AMZN MKTP US*0E5N00IN3 TRAFFIC CONES 440-5511-531100	04/24/2020 rgallo	05/26/2020	96.74 96.74	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40961	AMZN MKTP US*TL8SN98T3 FILAMENT 440-5890-580600	04/30/2020 rgallo	05/26/2020	456.99 456.99	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40962	AMZN MKTP US*TY4C24HC3 AM PAPER BAGS 440-5511-531100	05/04/2020 rgallo	05/26/2020	176.97 176.97	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40963	AMAZON.COM*9N7RU4EP3 STANCHIONS 440-5511-531100	05/04/2020 rgallo	05/26/2020	672.00 672.00	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40964	PRINT PACK AND SHIP CENTE SHIP PACKAGE 440-5890-580600	05/05/2020 rgallo	05/26/2020	49.51 49.51	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40965	WALGREENS #7039 GIFT CARDS 440-5890-580600	05/05/2020 rgallo	05/26/2020	516.77 516.77	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40966	AMZN MKTP US*U30UR6XO3 TAPE 440-5511-531100	05/05/2020 rgallo	05/26/2020	87.54 87.54	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40967	ADOBE IL CREATIVE CLD ILLUSTRATOR 440-5511-534000	05/09/2020 rgallo	05/26/2020	22.04 22.04	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40968	SHOCKBYTE MINECRAFT 7 440-5511-531400	05/10/2020 rgallo	05/26/2020	5.00 5.00	0.00	Paid	Y 05/15/2020
ZIMMERMANN ANGE 40969	ADOBE CREATIVE CLOUD CREATIVE CLOUD APPS 440-5511-534000	05/11/2020 rgallo	05/26/2020	83.99 83.99	0.00	Paid	Y 05/15/2020

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 05/26/2020 - 05/26/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
ZIMMERMANN ANGE							
40970	AMZN MKTP US*MC3LW22D1 BOOK 440-5700-532800	05/13/2020 rgallo	05/26/2020	23.98	0.00	Paid	Y 05/15/2020
	BOOKS			23.98			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 05/26/2020 - 05/26/2020
 JOURNALIZED OPEN AND PAID
 BANK CODE: GEN - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
# of Invoices:	102	# Due:	0	Totals:	17,369.03	0.00	
# of Credit Memos:	9	# Due:	0	Totals:	(2,084.75)	0.00	
Net of Invoices and Credit Memos:					15,284.28	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5111-531100	TRUSTEE LAPTOP BAGS	266.40
100-5111-533500	TRUSTEE JOHNSON LEAGUE 101	103.00
100-5141-533500	TRAINING & TRAVEL	35.00
100-5141-539900	OTHER	423.82
100-5142-531100	LAPTOP HEADSET	185.06
100-5142-533500	TRAINING & TRAVEL	100.00
100-5144-531100	DYMO ABSENTEE LABELS	53.65
100-5153-531200	BOARD OF REVIEW TRAINING MATERIALS	35.00
100-5211-521900	PROFESSIONAL SERVICES	60.00
100-5211-531100	SUPPLIES	537.97
100-5211-533500	TRAINING & TRAVEL	654.00
100-5211-539400	BLDG REPAIRS & MAINTENANCE	74.03
100-5212-531100	SUPPLIES	75.40
100-5212-539500	REPAIRS & MAINTENANCE	14.04
100-5324-539500	REPAIRS & MAINTENANCE	99.99
100-5347-531100	SUPPLIES	2,184.00
100-5521-531100	SUPPLIES	4,341.37
100-5522-531100	SUPPLIES	179.95
100-5670-521900	PROFESSIONAL SERVICES	345.00
100-5670-533500	TRAINING & TRAVEL	(1,390.00)
150-5221-534600	CLOTHING ALLOWANCE	47.50
150-5222-531100	SUPPLIES	71.47
150-5222-539500	REPAIRS & MAINTENANCE	38.26
150-5223-531100	SUPPLIES	25.29
150-5231-531100	SUPPLIES	60.59
440-5511-531100	SUPPLIES	3,207.86
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	5.00
440-5511-532700	NEWSPAPERS	128.97
440-5511-533100	PROGRAMMING	54.67
440-5511-533500	TRAINING & TRAVEL	225.00
440-5511-534000	DIGITAL MATERIALS	188.30
440-5700-532800	BOOKS	23.98
440-5700-532900	AV MATERIAL	511.85
440-5890-580600	DONATED FUND EXPENDITURES	1,513.57
610-6200-662500	MAINTENANCE-PUMPING	202.36
610-6920-693000	MISC GENERAL EXPENSES	(512.76)
620-8010-827000	OPERATION SUPPLY/EXPENSE	512.19
620-8010-833000	MAINT-TREATMENT/DISPOSAL PLANT	298.71
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES	303.79

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			8,377.68	0.00		
	150 - FIRE/AMBULANCE FUND			243.11	0.00		
	440 - LIBRARY FUND			5,859.20	0.00		
	610 - WATER UTILITY FUND			(310.40)	0.00		
	620 - SEWER UTILITY FUND			1,114.69	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			369.40	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			458.82	0.00		
	5142 - CLERK-TREASURER			285.06	0.00		
	5144 - ELECTIONS			53.65	0.00		
	5153 - ASSESSMENT OF PROPERTY			35.00	0.00		
	5211 - POLICE ADMINISTRATION			1,326.00	0.00		
	5212 - POLICE PATROL			89.44	0.00		
	5221 - FIRE ADMINISTRATION			47.50	0.00		
	5222 - FIRE SUPPRESSION			109.73	0.00		
	5223 - FIRE TRAINING			25.29	0.00		
	5231 - AMBULANCE			60.59	0.00		
	5324 - MACHINERY & EQUIPMENT			99.99	0.00		
	5347 - SNOW & ICE CONTROL			2,184.00	0.00		
	5511 - LIBRARY SERVICES			3,809.80	0.00		
	5521 - PARKS			4,341.37	0.00		
	5522 - CELEBRATIONS			179.95	0.00		
	5670 - ECONOMIC DEVELOPMENT			(1,045.00)	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			535.83	0.00		
	5890 - USE OF DESIGNATED FUNDS			1,513.57	0.00		
	6200 - PUMPING OPERATIONS			202.36	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			(512.76)	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			810.90	0.00		
	8400 - ADMINISTRATIVE & GENERAL			303.79	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			55.00			
	0960			2,875.88			
	1275			197.37			
	2365			534.13			
	2380			768.82			
	2544			545.12			
	3064			89.44			
	3167			71.47			
	4746			82.67			
	5538			654.00			

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 05/26/2020 - 05/26/2020

JOURNALIZED OPEN AND PAID

BANK CODE: GEN - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	6347			177.99			
	6370			208.96			
	6639			129.00			
	7403			196.70			
	7940			2,499.38			
	8378			672.00			
	8389			805.79			
	9625			2,307.90			
	9708			4,497.41			

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/01/2020	GEN	157 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 050120	100-0000-215250	500.00
		157 (E)		RETIREMENT PR 050120	150-0000-215250	74.00
		157 (E)		RETIREMENT PR 050120	610-0000-215250	100.00
		157 (E)		RETIREMENT PR 050120	620-0000-215250	100.00
						774.00
05/01/2020	GEN	158 (E)	PAYROLLDATA.COM	PAYROLL DATA FEE PR 05/01/20	100-5111-539900	23.28
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5120-539900	6.65
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5141-539900	23.28
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5142-539900	6.65
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5144-521900	36.59
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5211-539900	29.93
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5212-539900	29.93
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5213-521900	6.65
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5241-539900	6.65
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5300-539900	29.93
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5632-539900	3.33
		158 (E)		PAYROLL DATA FEE PR 05/01/20	100-5670-521900	3.33
		158 (E)		PAYROLL DATA FEE PR 05/01/20	150-5221-539900	109.77
		158 (E)		PAYROLL DATA FEE PR 05/01/20	440-5511-539900	69.84
		158 (E)		PAYROLL DATA FEE PR 05/01/20	610-6920-693000	16.63
		158 (E)		PAYROLL DATA FEE PR 05/01/20	620-8400-856000	13.30
						415.74
05/01/2020	GEN	29702	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 05/01/20	100-0000-215250	2,907.39
		29702		RETIREMENT PR 05/01/20	150-0000-215250	1.21
		29702		RETIREMENT PR 05/01/20	440-0000-215250	465.59
		29702		RETIREMENT PR 05/01/20	610-0000-215250	358.99
		29702		RETIREMENT PR 05/01/20	620-0000-215250	179.22
						3,912.40
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		5,102.14

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/04/2020	GEN	29703	GOVEIA, AUSTIN	UB refund for account: 6497	610-0000-142000	2.20
		29703		UB refund for account: 6497	620-0000-142000	1.72
						<hr/> 3.92
05/04/2020	GEN	29704	KINNEY, CAROL	UB refund for account: 4102	410-0000-142000	0.95
		29704		UB refund for account: 4102	610-0000-142000	3.19
		29704		UB refund for account: 4102	620-0000-142000	1.58
						<hr/> 5.72
05/04/2020	GEN	29705	PHANTOM WOODS LLC	UB refund for account: 6466	610-0000-142000	179.21
		29705		UB refund for account: 3572	620-0000-142000	47.14
						<hr/> 226.35
05/04/2020	GEN	29706	TADYSAK, TAMMY	UB refund for account: 6498	610-0000-142000	6.65
		29706		UB refund for account: 6498	620-0000-142000	6.14
						<hr/> 12.79
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		248.78

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 05/06/2020 - 05/06/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/06/2020	GEN	159 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - APRIL	100-5142-539900	6.32
		159 (E)		INVOICE CLOUD MONTHLY FEES - APRIL	100-5241-539900	8.78
		159 (E)		INVOICE CLOUD MONTHLY FEES - APRIL	410-5363-539900	62.21
		159 (E)		INVOICE CLOUD MONTHLY FEES - APRIL	610-6920-692100	77.23
		159 (E)		INVOICE CLOUD MONTHLY FEES - APRIL	620-8300-840000	62.21
						<hr/> 216.75
05/06/2020	GEN	160 (E)	VILLAGE OF MUKWONAGO	B19-0005 CHAPMAN FARMS VILLAS	100-0000-211425	1,078.35
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		1,295.10

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/13/2020	GEN	161 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 051520	100-0000-215250	500.00
		161 (E)		RETIREMENT PR 051520	150-0000-215250	206.72
		161 (E)		RETIREMENT PR 051520	610-0000-215250	100.00
		161 (E)		RETIREMENT PR 051520	620-0000-215250	100.00
						906.72
05/13/2020	GEN	162 (E)	PAYROLLDATA.COM	PAYROLL PROCESSING FEE PR 05/15/20	100-5111-539900	35.41
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5120-539900	14.10
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5141-539900	26.96
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5142-539900	9.40
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5144-521900	34.40
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5211-539900	42.31
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5212-539900	48.86
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5213-521900	9.40
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5241-539900	9.40
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5300-539900	45.76
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5632-539900	4.70
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	100-5670-521900	4.70
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	150-5221-539900	179.54
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	440-5511-539900	97.47
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	610-6902-690300	22.26
		162 (E)		PAYROLL PROCESSING FEE PR 05/15/20	620-8300-840000	17.55
						602.22
05/13/2020	GEN	29797	EAST TROY SCHOOL DISTRICT	MAY 2020 TAX SETTLEMENT	720-0000-246200	29,553.28
05/13/2020	GEN	29798	GATEWAY TECHNICAL COLLEGE	MAY 2020 TAX SETTLEMENT	720-0000-246300	2,633.24
05/13/2020	GEN	29799	MUKWONAGO AREA SCHOOLS	MAY 2020 TAX SETTLEMENTS	720-0000-246000	399,234.48
05/13/2020	GEN	29800	PHANTOM LAKES MGMT DISTRICT	MAY 2020 TAX SETTLEMENT	720-0000-245000	2,670.18
05/13/2020	GEN	29801	WALWORTH CTY TREASURER	MAY 2020 TAX SETTLEMENT	720-0000-243110	12,418.2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/13/2020	GEN	29802	WAUKESHA CTY TREASURER	MAY 2020 TAX SETTLEMENT	720-0000-243100	94,052.01
05/13/2020	GEN	29803	WCTC	MAY 2020 TAX SETTLEMENT	720-0000-246100	18,614.45
05/13/2020	GEN	29804	MINNESOTA LIFE INSURANCE	JUNE 2020 PREM LIFE INSURANCE	100-0000-215301	1,134.93
		29804		JUNE 2020 PREM LIFE INSURANCE	150-0000-215301	116.38
		29804		JUNE 2020 PREM LIFE INSURANCE	440-0000-215301	181.52
		29804		JUNE 2020 PREM LIFE INSURANCE	610-0000-215301	93.62
		29804		JUNE 2020 PREM LIFE INSURANCE	620-0000-215301	54.37
						<u>1,580.82</u>
05/13/2020	GEN	29805	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 05/15/20 ID 333360 / ACCT 305155	100-0000-215250	2,875.87
		29805		RETIREMENT PR 05/15/20 ID 333360 /	150-0000-215250	2.92
		29805		RETIREMENT PR 05/15/20 ID 333360 /	440-0000-215250	465.59
		29805		RETIREMENT PR 05/15/20 ID 333360 /	610-0000-215250	316.33
		29805		RETIREMENT PR 05/15/20 ID 333360 /	620-0000-215250	224.85
						<u>3,885.56</u>
			TOTAL - ALL FUNDS	TOTAL OF 11 CHECKS		566,151.18

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 05/19/2020 - 05/19/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/19/2020	GEN	163 (E)	EMPLOYEE TRUST FUNDS	JUNE 2020 PREM HEALTH INSURANCE	100-0000-215300	49,728.11
		163 (E)		JUNE 2020 PREM HEALTH INSURANCE	150-0000-215300	9,190.61
		163 (E)		JUNE 2020 PREM HEALTH INSURANCE	440-0000-215300	7,379.26
		163 (E)		JUNE 2020 PREM HEALTH INSURANCE	610-0000-215300	4,445.99
		163 (E)		JUNE 2020 PREM HEALTH INSURANCE	620-0000-215300	3,572.01
						<hr/> 74,315.98
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		74,315.98

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User: mschneider
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 05/21/2020 - 05/21/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/21/2020	GEN	29877	THE POINTE APARTMENTS LLC	1ST PMNT DUE PER DEVELOPER AGREEMENT	240-5670-589500	383,333.33
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		383,333.33

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/27/2020	GEN	166 (E)	DELTA DENTAL OF WISCONSIN	JUNE 2020 DENTAL PREMIUMS	100-0000-215304	310.64
05/27/2020	GEN	167 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 052920	100-0000-215250	500.00
		167 (E)		RETIREMENT PR 052920	150-0000-215250	220.49
		167 (E)		RETIREMENT PR 052920	610-0000-215250	100.00
		167 (E)		RETIREMENT PR 052920	620-0000-215250	100.00
						920.49
05/27/2020	GEN	168 (E)	PAYROLLDATA.COM	PAYROLL PROCESSING FEE PR 05/29/20	100-5111-539900	23.17
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5120-539900	6.62
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5141-539900	19.86
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5142-539900	6.62
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5211-539900	29.79
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5212-539900	29.79
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5213-521900	6.62
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5241-539900	6.62
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5300-539900	33.10
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5632-539900	3.31
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	100-5670-521900	3.31
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	150-5221-539900	129.14
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	440-5511-539900	72.83
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	610-6902-690300	16.55
		168 (E)		PAYROLL PROCESSING FEE PR 05/29/20	620-8300-840000	13.24
						400.57
05/27/2020	GEN	169 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - APRIL 2020	100-0000-215200	29,892.63
		169 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	8,091.42
		169 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,276.34
		169 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	500-0000-215200	35.74
		169 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,479.74
		169 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	1,810.60
						47,586.47
05/27/2020	GEN	29878	AFLAC	ACCOUNT# V1553 MAY PREMS	100-0000-215302	310.13
		29878		ACCOUNT# V1553 MAY PREMS	150-0000-215302	251.92
		29878		ACCOUNT# V1553 MAY PREMS	610-0000-215302	50.76

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		29878		ACCOUNT# V1553 MAY PREMS	620-0000-215302	50.74
						<u>663.55</u>
05/27/2020	GEN	29879	MUKWONAGO PROFESSIONAL	MAY 2020 FIRE UNION DUES	150-0000-215500	405.00
05/27/2020	GEN	29880	MUKWONAGO PROFESSIONAL POLICE	MAY 2020 POLICE UNION DUES	100-0000-215500	750.00
05/27/2020	GEN	29881	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 05/29/20 ACCT 305155	100-0000-215250	2,863.19
		29881		RETIREMENT PR 05/29/20 ACCT 305155	150-0000-215250	2.19
		29881		RETIREMENT PR 05/29/20 ACCT 305155	440-0000-215250	465.59
		29881		RETIREMENT PR 05/29/20 ACCT 305155	610-0000-215250	317.83
		29881		RETIREMENT PR 05/29/20 ACCT 305155	620-0000-215250	226.49
						<u>3,875.29</u>
05/27/2020	GEN	29882	VILLAGE OF MUKWONAGO MRA	MAY 2020 FSA	100-0000-215350	3,114.98
		29882		MAY 2020 FSA	150-0000-215350	638.44
		29882		MAY 2020 FSA	440-0000-215350	35.76
						<u>3,789.18</u>
			TOTAL - ALL FUNDS	TOTAL OF 9 CHECKS		58,701.19

05/28/2020 01:27 PM
User: mschneider
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 05/28/2020 - 05/28/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/28/2020	GEN	29883	VILLAGE OF MUKWONAGO	TAX ERROR - ASSESSOR MUKV1962-996-008	100-5191-560100	11,169.18
05/28/2020	GEN	29884	VILLAGE OF MUKWONAGO	TAX ERROR - ASSESSOR - MUKV 1962-996-009	100-5191-560100	13,848.37
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		25,017.55

2020-2021 Alcohol License Renewals

Legal Name	Trade Name (D/B/A)	Agent	Premise Street Address
Class B Fermented Malt Beverage and Class C Wine Combination License - BC			
Gus and J's	Mukwonago Family Restaurant	Gustavo Gutierrez	1015 E Veteran's Way
Brew52 LLC	Brew52	Glenn Dieball	1146 N Rochester St.

2020-2021 Alcohol License Renewals

Legal Name	Trade Name (D/B/A)	Agent	Premise Street Address
Class B Combination Reserve License RBLB (3)			
El Pueblo Inc	Antigua Real Restaurant	Marco Alarcon	355 Bay View Rd.
The Boneyard Pub & Grille, LLC	Boneyard Pub & Grille	James Fredric Jones	215 Bay View Rd., Suite 200
DAA Smokehouse LLC	David Alan Alan's Smokehouse	Tina O'Bryan	325 Bay View Rd.

2020-2021 Alcohol License Renewals

Legal Name	Trade Name (D/B/A)	Agent	Premise Street Address
Class B Fermented Malt Beverage and Class B Intoxicating Liquor Combination License BLB -(8)			
American Legion Community Post 375	American Legion Community Post 3	Michelle Adams	627 E. Veterans Way
Blue Bay Inc	Blue Bay Restaurant	Vlaznim Islami	927 Main St.
F.J. Partners LLC	Sol de Mexico	Froylan Mauricio	507 Main St.
Jays Lanes Inc.	Jays Lanes	Jeffrey R. Jay	326 Atkinson St.
Perseverance Corp	Badger Burger	Mark Weiss	200 S Rochester St.
Sandra Miller	Sandy's Miller Time	Sandra Miller	701 Main St.
Take a Big Bite Inc	Fork In the Road Restaurant	Paul Hennessy	215 N Rochester St.
<i>(Vacant - Lottery Scheduled June 17, 2020)</i>			

2020-2021 Alcohol License Renewals

Legal Name	Trade Name (D/B/A)	Agent	Premise Street Address
Class A Fermented Malt Beverage and Class A Intoxicating Liquor Combination License (ALB)			
Aldi Inc. (Wisconsin)	Aldi #46	Chad Gerbing	111 E Wolf Run
Main Street Liquor LLC	Main Street Liquor	Martin Johnson	411 Main Street
Kwik Trip Inc	Kwik Trip #282	Valerie Swan	1212 N Rochester St.
Khasria Two Inc.	Village Wine & Liquor	Harjinder Khasria	712-18 Main St.
Ultra Mart Foods, LLC	Pick N Save #6384	Patrick Groves	1010 N Rochester S.
Walgreen Co.	Walgreens #07039	Brian Marinello	212 N Rochester St
Wal-Mart Stores East LP	Walmart Supercenter #1571	Michael Sandelback	250 E Wolf Run
1060 Rochester Enterprises, Inc.	Rochester BP	Judith Schwartz	1060 N Rochester St.
909 Greenwald Enterprises, Inc.	Mukwonago Amoco	Judith Schwartz	909 Greenwald Ct.

2020-2021 Alcohol License Renewals

Legal Name	Trade Name (D/B/A)	Agent	Premise Street Address
Class A Fermented Malt Beverage License (AB)			
301 Main Enterprises, Inc.	Clark	Judith Schwartz	301 Main St.
5 Star Stations, Inc	Mukwonago Express Mart	Robin Hernandez	407 S. Rochester St.
122 Arrowhead Enterprises, Inc.	Arrowhead BP	Judith Schwartz	122 Arrowhead Dr.
Genesis Gas Inc.	Village Mini Mart	Manoj Gupta	201 N Rochester St.



Village of Mukwonago Police Department

627 S. Rochester Street • Mukwonago, Wisconsin 53149

(262) 363-6435 • FAX (262) 363-6438 • Hearing Impaired (262) 363-6453

KEVIN B. SCHMIDT, CHIEF OF POLICE

TO: Clerk Diana Dykstra

FROM: Police Chief Kevin Schmidt

DATE: May 28, 2020

RE: Renewal Alcohol Beverage License and Agent Appointment

I have reviewed the renewal alcohol beverage license applications and agent appointments for the establishments listed on the next page.

After checking our records and running background checks on the agents for each establishment, I have no objections to any of the establishments and agents.

Per Wisconsin State Statute and Village of Mukwonago Municipal Code section 6-33, all agents meet the qualifications for licenses and permits.

2020 RENEWAL ALCOHOL BEVERAGE LICENSES AND AGENTS

ESTABLISHMENT	ADDRESS	AGENT
American Legion Community Post #375	627 E. Veterans Way	Michelle A. Adams
Antigua Real Restaurant	355 Bay View Road	Marco V. Alarcon
Arrowhead BP	122 Arrowhead Drive	Judith A. Schwartz
Badger Burger Company	200 S. Rochester Street	Mark A. Weiss
Blue Bay Restaurant	927 Main Street	Vlaznim Islami
Boneyard Pub & Grille	215 Bay View Road	James F. Jones
Brew 52	1146 N. Rochester Street	Glenn M. Dieball
Clark	301 Main Street	Judith A. Schwartz
David Alan Alan's Smokehouse & Saloon	325 Bay View Road	Tina M. O'Bryan
Fork in the Road Restaurant	215 N. Rochester Street	Paul J. Hennessy
Jay's Lanes Inc	326 Atkinson Street	Jeffrey R. Jay
KWIK Trip 282	1212 N. Rochester Street	Valerie A. Swan
Main Street Liquor LLC	411 Main Street	Martin M. Johnson
Mukwonago Amoco	909 Greenwald Court	Judith A. Schwartz
Mukwonago Express Mart	407 S. Rochester Street	Robin H. Hernandez
Mukwonago Family Restaurant	1015 E. Veterans Way	Gustavo Gutierrez-Gutierrez
Rochester BP	1060 N. Rochester Street	Judith A. Schwartz
Sandy's Miller Time	701 Main Street	Sandra M. Miller
Village Mini Mart	201 N. Rochester Street	Manoj Gupta
Village Wine & Liquor	712 - 718 Main Street	Harjinder S. Khasria
Walgreens #07039	212 N. Rochester Street	Brian Marinello
WALMART #1571	250 E. Wolf Run	Michael R. Sandlback

Committee/Board:	Village Board
Topic:	Approval of a Stormwater Maintenance Agreement for Hittman property for preliminary installation of a water detention basin to get property ready for any future development, not yet selected, for a 3.32 acre property located on the SW corner of State Highway 83 and Arrowhead Drive, MUKV 2015997010.
From:	Ben Kohout
Department:	Planning & Zoning
Presenter:	Village Planner, Ben Kohout
Date of Committee Action (if required)	June 3, 2020
Date of Village Board Action (if required)	June 17, 2020

Information

Subject:

Approval of a Stormwater Maintenance Agreement for Hittman property for preliminary installation of a water detention basin to get property ready for any future development, not yet selected, for a 3.32 acre property located on the SW corner of State Highway 83 and Arrowhead Drive, MUKV 2015997010.

Background Information/Rationale:

As part of a Development Project that includes a storm water management plan, a storm water maintenance agreement is required to be established which governs the general maintenance and upkeep. The document specifies whom is responsible and for which aspects each party is responsible for. This Stormwater Maintenance Agreement (SWMA) has been reviewed and recommended approval by the Village Engineer.

At this time, the proposed detention basin is sought to be developed in accordance with typical B-2, General Business allowable uses and associated parking lot and impervious area standards with no specified project.

Key Issues for Consideration:

The Village staff has reviewed the request, based on the premise of a typical B-2, General Business, zoning district design lot coverage standard of 75 percent coverage. The Village Engineer has assumed the most intense style of development and impervious paving and based upon any subsequent site plan submittal for a project, is prepared to review based upon the existing and proposed engineering for stormwater management.

Upon review, the Village Engineer and Staff have reviewed and approved the Stormwater Maintenance Agreement and amounts for the surety to satisfy the Village requirements. There are conditions of approval the Engineer is recommending upon the Board taking action. Please refer to the letter specifying these conditions.

Fiscal Impact (if any):

n/a

Requested Action by Committee/Board:

Recommend Approval to the Village Board.

Attachments

Letter Grading and SWMA Approvals from Village Engineer
Letter of Credit Approval Letter from Village Engineer
Hittman Storm Water Maintenance Agreement

May 12, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Hittman Property on Arrowhead Drive
Recommendation of Approval of Development Documents

Dear President Winchowky:

We have reviewed the submitted documents for the Hittman Property located at the southwest corner of Arrowhead Drive and STH 83. The documents consist of construction drawings for site grading and pond construction, a storm water management plan and a storm water maintenance agreement. The final Storm Water Management Plan is dated and was received in our office on May 11, 2020. The construction drawings are dated April 9, 2020 and the final maintenance agreement was received in our office on April 29, 2020. The developer will be grading the site and constructing a storm water retention pond to prepare the site for future development. There will be no construction of roadways, parking lots, buildings, or utilities on the site (besides storm pond structures) during this phase of construction. The developer and their engineer have designed the storm water pond to handle any possible future storm water flows.

We are satisfied with the site construction documents and believe that they are appropriately sizing their storm water facility for any possible future development on the site. We, therefore, recommend the following actions by the Village Board:

1. Approval of the Storm Water Management Plan.
2. Approval and execution of the Storm Water Maintenance Agreement.
 - a. The Storm Water Maintenance Agreement is attached to the email in which this letter is being transmitted such that, if it is approved, it can receive the appropriate signatures and be transferred to a form suitable for recording.
3. Approval of the Construction Drawings for the site.

We recommend the above actions also be made subject to the following conditions:

1. Once signed by the appropriate parties, the storm water maintenance agreement shall be recorded with the Waukesha County Register of Deeds.
2. A Letter of Credit shall be established with the Village for portions of the site work as recommended by Ruekert & Mielke.
3. The appropriate permits shall be received from the Village of Mukwonago and the Wisconsin Department of Natural Resources and copies of those permits shall be forwarded to Ruekert & Mielke.
4. During construction, the following conditions shall be followed:

Mr. Fred Winchowky
Hittman Property – Development Documents
May 12, 2020
Page 2

- a. Owner shall maintain approved plans on-site and readily available to the Village Erosion Control Inspector.
- b. On-site approved plans must reflect current construction conditions and compliance with the Village ordinance.
- c. On-site plans must reflect the current sequence of construction and all erosion and sediment control measures shall meet the WDNR Resources Technical Standards.
- d. Village ordinance requires inspection of the erosion control measures once every 7 days and within 24 hours of a rainfall of 0.5 inches or greater. All inspection reports must be available on-site and available to the Village at any time of day. Reports must contain the information required by the WDNR.
- e. Any construction within the public right-of-way, will conform to the Village Standard Specifications and Village standard details.
- f. Owner will provide erosion control measures and restore any private utility company land disturbance resulting from providing utilities to this site regardless of location.

Our review did not include a detailed check of all engineering and survey data indicated on the drawings. The accuracy of this data is the responsibility of Endpoint Solutions.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Ben Kohout, Village of Mukwonago
Jason Heinonen, P.E., Endpoint Solutions
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

May 20, 2020

Mr. Fred Winchowky
 Village President
 Village of Mukwonago
 440 River Crest Court
 Mukwonago, WI 53149

Re: Hittman Property
 Letter of Credit Recommendation

Dear President Winchowky:

A construction cost estimate was submitted to our office for review, for storm water improvements and site grading pertaining to storm water management at the Hittman Property located at the south west corner of Arrowhead Drive and STH 83. The developer’s contractor has submitted the construction costs for the work that is to be completed. We have reviewed the costs and they are summarized in the following table:

ITEM	Letter of Credit Amount
Erosion Control	\$5,300.00
Restoration	\$7,700.00
Excavation/Grading of Pond & Pond Structures	\$31,190.00
Contingencies (20%)	\$8,838.00
Total Letter of Credit Amount:	\$53,028.00

We believe that the costs, as defined in the table above, adequately represent and cover the proposed storm water improvement work. Upon approval by the Village, a letter of credit should be established in the amount of **\$53,028.00** in accordance with Paragraph 7 of the approved Storm Water Maintenance Agreement. Per the Storm Water Maintenance Agreement, this letter of credit should remain in place until the Village draws on it in full or until 1-year after the date of engineer certification of the pond improvements, whichever occurs first. The contingencies are not eligible for reduction until the end of the 1-year warranty period.

Final approval of the surety is subject to the review of Village Attorney Mark Blum as to appropriate and acceptable form of the surety. Once approved and acceptable to the Village, the surety shall be established such that the storm water maintenance agreement may be appropriately executed prior to construction commencing.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Mr. Fred Winchowky
Hittman Property - Letter of Credit
May 20, 2020
Page 2

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Ben Kohout, Village of Mukwonago
Matt Bautch, Campbell Construction
Jay Campbell, Campbell Construction
Shawn Hittman, Hittman Property
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

Hittman Properties
Storm Water Maintenance Agreement
Village of Mukwonago, County of Waukesha, WI

Dale Hittman and Jackie Hittman IRREVOCABLE Trust, as "Owner" of the property described in Exhibit A, in accordance with Chapter 34 of the Village of Mukwonago Municipal Code, agrees to install and maintain storm water *management practices* on the subject property in accordance with approved plans and Storm Water Permit conditions. The Owner further agrees to the terms stated in this document to ensure that the storm water management practices continue serving the intended functions in perpetuity. This Agreement includes the following exhibits:

Exhibit A: Legal Description of the real estate for which this Agreement applies ("Property").

Exhibit B: Location Map - shows an accurate location of each storm water management practice affected by this Agreement.

Exhibit C: Maintenance Plan - prescribes those activities that must be carried out to maintain compliance with this Agreement.

Exhibit D: Design Summary - contains a summary of key Engineering calculations and other data used to design the storm water management practices.

Exhibit E: As-built survey (to be recorded as an addendum) - shows a detailed "as-built" cross section and plan view of the storm water management practices.

Exhibit F: Engineering/Construction Verification (to be recorded as an addendum) - provides verification from a Professional Engineer that the design and construction of the storm water management practices complies with all applicable technical standards and the Village's requirements.

NOTE: After construction verification has been accepted by the Village of Mukwonago, for all planned storm water management practices, an addendum(s) to this agreement shall be recorded by the Village showing construction details and construction verification. The addendum(s) may contain several additional exhibits, as described below.

Through this Agreement, the Owner hereby subjects the Property to the following covenants, conditions and restrictions:

1. Upon execution of this Agreement, the Village shall record the Agreement at the Waukesha County or Walworth County Register of Deeds, as applicable. The recording of this Agreement shall be a condition for the issuance of a Storm Water Permit. An addendum to this Agreement shall be recorded upon project completion which shall include submittal of Exhibit E and Exhibit F in an acceptable form to the Village. The recording of Amendment #1 including Exhibit E and Exhibit F shall be a condition for the issuance of an occupancy permit.
2. The Owner shall construct, maintain and if necessary reconstruct the storm water management practices so as to maintain their compliance with applicable governmental, statutes, ordinances or rules. The Owner shall be responsible for the routine and extraordinary maintenance and repair of the storm water management practices identified in Exhibit B in accordance with the maintenance plan contained in Exhibit C.

3. The Owner shall, at their own cost inspect the storm water best management practices on an annual basis and maintain records of annual inspections and maintenance performed. Records shall be made available to the Village upon request within 30 days of written notice. Annual inspections shall be performed as detailed in Exhibit C Maintenance Plan of the storm water maintenance agreement and shall be performed to determine if the facility is functioning within the design parameters. Commencing in 2020 - and every five years thereafter the Owner shall, at their own cost, have a certification inspection of the storm water management practices conducted by a professional engineer, who shall then file a report with the Village of Mukwonago no later than December 31st of the same year. Upon written notification by Village of Mukwonago or its designee the Owner shall, at their own cost and within a reasonable time period determined by the Village of Mukwonago, have an inspection of the storm water management practices conducted by a professional engineer, who shall then file a report with the Village of Mukwonago. The Owner shall thereafter timely complete any maintenance or repair work recommended in any of the above reports. The Owner shall be liable for the failure to undertake any maintenance or repairs.
4. In addition, and independent of the requirements under paragraph 2 above, the Village of Mukwonago, or its designee, is authorized but not required to access the property as necessary to conduct inspections of the storm water management BMP's to ascertain compliance with the terms and intent of this Agreement and the activities prescribed in Exhibit C. The Village of Mukwonago may require work to be done which differs from the report(s) described in paragraph 3 above, if the Village of Mukwonago reasonably concludes that such work is necessary and consistent with the intent of this agreement and /or with Chapter 34 of the Village Code of Ordinances. Upon notification by the Village of Mukwonago of required maintenance or repairs, the Owner shall complete the specified maintenance or repairs within a reasonable time frame, as determined by the Village of Mukwonago.
5. If the Owner does not complete an inspection under 3 above or complete the required maintenance or repairs under 2 above within the specified time period, the Village of Mukwonago is authorized, but not required, to perform the specified inspections, maintenance or repairs. In the case of an emergency situation, as determined by the Village of Mukwonago, no notice shall be required prior to the Village of Mukwonago performing emergency maintenance or repairs.

The cost of inspections or measures undertaken by the Village pursuant to this agreement shall be first paid from the proceeds of any surety maintained to secure the performance by the Owner/Developer of its obligations under this agreement and the conditions of the use, site and architectural approval. In the event that the costs of said measures shall exceed the value of the surety or the surety has expired or been terminated, then in that event the cost of said measures shall be assessed as a special charge for current services pursuant to Wis Stat Sec. 66.0627. Any such assessment which is not paid within 60 days after billing shall be deemed a delinquent special charge and shall become a lien upon the parcel against which such charge has been assessed. Such delinquent charges shall be extended upon the current or next tax roll as a delinquent tax against the parcels for which payment has not been received by the Village and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such special charges. The Developer hereby consents to the levy of such charge and waives notice and the right to hearing.

6. This Agreement shall run with the property and be binding upon all heirs, successors and assigns. After the Village records this document, the Village of Mukwonago shall have the sole authority to modify this agreement contingent upon the Village of Mukwonago providing a 30 day written notice to the current Owner. Any modifications shall conform to the minimum requirements of Chapter 34

(or its successor) and be written so as to ensure the long-term maintenance of the storm water BMP's.

- 7. The Owner/Developer agrees to pledge a surety in a form acceptable to the Village of Mukwonago to secure performance of the obligations arising from the construction and maintenance of the storm water BMPs provided for under this Agreement in the amount of 120% of the actual cost of the storm water BMPs. Said surety shall remain in effect for a period of three (3) years from the date of the execution of this Agreement or until drawn upon in full by the Village or one year (1) from the date of the certification of the storm water improvements whichever occurs first. Release of the surety prior to the deadlines stated herein shall be governed by Mukwonago Village code section 34-108(c) as amended
- 8. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

Dated this 29 day of April, 2020

Owner:

Shawn Hittman

Authorized Representative of Dale and Jackie Hittman IRREVOCABLE TRUST

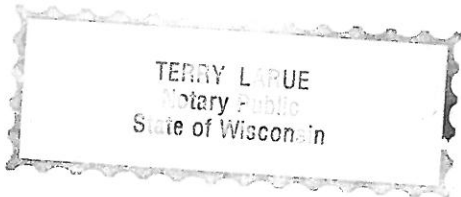
Shawn Hittman, Successor Trustee

(Printed Name of Authorized Representative)

State of Wisconsin:

County of Waukesha

Personally came before me this 29th day of April, 2020, the above named Shawn Hittman, as the authorized Representative of Dale & Jackie Hittman Irrevocable Trust for the purpose of signing this document, to me known to be the person who executed the foregoing instrument and acknowledged the same.



Terry Larue

[Name]

Notary Public, Waukesha County, WI

My commission expires: 10/25/23

Accepted by the Village of Mukwonago this ____ day of _____, 202__.

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

This document was drafted by:

Jason Heinonen

Endpoint Solutions

6871 South Lovers Lane

Franklin, WI 53132

Telephone: (414) 427-1200

Email: jason@endpointcorporation.com

**EXHIBIT A -
LEGAL DESCRIPTION**

(HITTMAN PROPERTY SWMA)

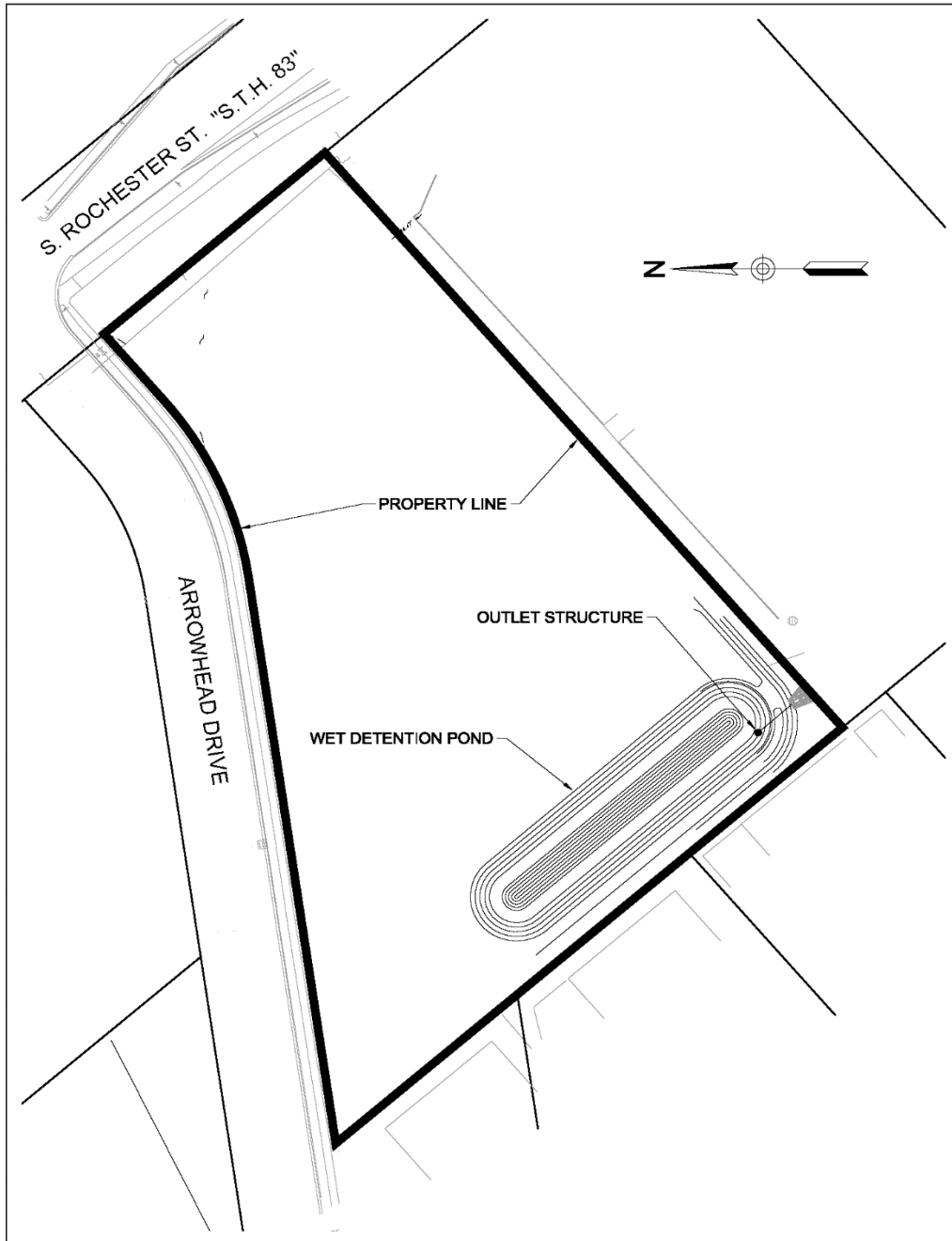
Legal Description of the Property for which this Agreement applies:

Lot 2 of Certified Survey Map No. 9620, recorded in the office of the Register of Deeds for Waukesha County, Wisconsin on August 20, 2003, in Volume 88, page 218, as Document No. 3049054, being a division of Lot 2 of Certified Survey Map No. 6333, being part of the Northwest 1/4 of the Southwest 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

**EXHIBIT B -
LOCATION MAP**

(HITTMAN PROPERTY SWMA)

Location Map of the storm water management practices for which this Agreement applies:



**EXHIBIT C -
MAINTENANCE PLAN**

(HITTMAN PROPERTY SWMA)

Inspection and Maintenance Schedule

I. Post Storm Event Inspection:

Inspect the following after every major rainstorm, defined as a storm which provides more than 2.5-inches of rainfall within a 24-hour period. Make any repairs as necessary:

1. Debris cleanup: The storm sewer inlets, wet detention pond and outlet control structure shall be inspected and all debris shall be collected and disposed of appropriately. The goal of this cleanup process is to remove all materials that may contribute to clogging and thus reduce functionality of the storm sewer system and wet detention pond.
2. Erosion repair and sediment removal: Eroded areas shall be promptly repaired using low-impact earth moving techniques commensurate with the scale of the repair task. Any bare soil areas shall be revegetated according to the original design specifications.

II. Annual Inspection:

Inspect the Wet Detention Pond and Storm Sewer Conveyance Network for the following every year in spring. Make any repairs as necessary

1. Berm and Side Slope Inspection: Walk along the entire pond perimeter and inspect all berms and side slopes for settling, cracking, erosion, or leakage.
2. Inlet/Outlet Pipe Inspection: Inspect all pipe inlets and outlets for any pipe separation or erosion.
3. Storm Sewer Conveyance Network: Inspect all storm sewer structures and conveyance piping for any excessive debris.
4. Permanent Pool Inspection: Visually inspect the level of the permanent pool in the wet detention pond to determine if it is at the proper elevation – the safety shelf should not be exposed. Sediment removal is required once the average depth of permanent pool is 3.5 feet. Sediment disposal locations shall meet State Code. The liner shall be protected from damage during sediment removal.

5. Outlet Structure Inspection: Inspect the outlet structure and outlet pipes. Clear away all debris and remove any blockages. Check for erosion or riprap displacement.

III. Every Third Year

Inspect the following every third year during spring. Make any repairs as necessary:

1. Check Wet Detention Pond Sediment Level: Sediment level in the wet detention pond shall be checked. Sediment must be removed when the average depth of the wet detention pond sediment is less than three feet from the design normal water elevation of the wet detention pond.
2. Exotic and noxious weed management: Plantings in stormwater management facilities shall be surveyed for exotic and noxious weed growths. This survey must be conducted by a qualified individual, knowledgeable in horticulture and the recognition of wetlands vegetation. If noxious or exotic weed growths are present, they shall be eliminated using appropriate methods, and the area shall be revegetated according to the original site specifications, if necessary.

**EXHIBIT D -
DESIGN SUMMARY**

(HITTMAN PROPERTY SWMA)

Storm Water Design Targets

Storm Water Quality Improvement

The site requires 80% reduction in total suspended solids (TSS) as compared to no controls.

Peak Discharge Rate Control

The following rate controls are to be met by the site:

- 100-year post-construction shall be less than or equal to the 10-year pre-construction;
- 10-year post-construction shall be less than or equal to the 2-year pre-construction;
- 2-year post-construction shall be less than or equal to the 2-year pre-construction; and,
- 1-year post-construction shall be less than or equal to the 1-year pre-construction.

Water Quantity Reduction

Storm Events

The following storm frequencies and respective rainfall depths for Mukwonago, Wisconsin were used to analyze the storm water runoff conditions.

Design Storm Recurrence Interval and Depths	
Design Storm	Depth (inches)
1-year, 24-hour	2.40
2-year, 24-hour	2.70
10-year, 24-hour	3.81
100-year, 24-hour	6.18

Runoff Curve Numbers (RCN)

An RCN of 98 for proposed conditions draining to the pond (100% impervious to allow for the most flexible future development) and 74 for proposed undetained areas (areas where grading restrictions wouldn't permit drainage to the pond).

Storm Water Pond and Outlet Structure

The pond was designed in accordance with WDNR Technical Standard 1001. The primary outfall structure will control the one (1)-year and two (2)-year, 24-hour design storms via a six (6)-inch diameter orifice in a three (3)-foot diameter vertical riser

structure. The riser structure will have an open top and convey flow from less frequent storms (e.g., ten (10)-year and 100-year, 24-hour design storms). Flow through the primary outfall structure will be conveyed off-site through an 8-inch diameter culvert discharging to the southwest corner of the Site (consistent with existing drainage patterns).

An overflow spillway was designed to safely convey the 100-year, 24-hour design storm without overtopping the embankments, under plugged conditions. The overflow spillway was verified to be capable of passing the 100-year, 24-hour design storm, if the proposed outlet structure was unavailable.

Results

The following tables summarize the peak discharge estimates for the Site, and the total routed discharge rate for each design storm event.

Existing Conditions Discharge Rates

Design Storm Event	Peak Flow Rate (cfs)
1-year	1.55
2-year	2.13
10-year	4.58
100-year	10.72

Proposed Conditions Discharge Rates

Design Storm Even	Peak Flow Rate into Pond (cfs)	Peak Pond Discharge Rate (cfs)	Target Discharge Rate (cfs)	Site Discharge Rate (cfs)
1-year	9.80	1.07	1.55	1.13
2-year	11.06	1.14	2.13	1.28
10-year	15.74	1.83	2.13	2.09
100-year	25.66	2.35	4.58	3.37

Peak Pond Elevations

Design Storm	Peak Elevation (feet)
1-year	822.53
2-year	822.72
10-year	823.29
100-year	824.48

Water Quality Improvement

Approach

Water quality is proposed to be improved through the use of the pond to allow TSS particles to settle out of the storm water prior to discharge. The outlet structure was designed to control the rate of discharge during the one (1)-year, 24-hour and two (2)-year, 24-hour design storms to promote TSS settling. The permanent pool was designed to be five (5) feet deep to provide three (3) feet of dead storage and two (2) feet of sediment storage. The permanent pool surface area was designed to be 6,881 square feet at elevation 821.0 feet (the lowest outlet invert elevation).

Storm Events

As previously mentioned, the one (1) and two (2)-year, 24-hour design storms were used to analyze the sediment removal efficiency of the proposed pond. The following table provides the peak discharge rates from the sedimentation pond for the pertinent storm events.

TSS Pond Elevations

Design Storm	Peak Pond Discharge Rate (cfs)	Peak Elevation (feet)
1-year, 24-hour	1.07	822.53
2-year, 24-hour	1.14	822.72

Results

The proposed Site was analyzed using WinSLAMM software to determine TSS reduction. A reduction of 80% TSS is required by the Village and WDNR. A summary of the results are below for TSS and Total Phosphorus (P).

Source Loading and Management Model (SLAMM)

	TSS	P
Site without controls	1,922 LBs	6.729 LBs
Site with controls	244 LBs	1.724 LBs
Percent Reduction	87.28%	74.38%

MUKWONAGO ADAPTIVE MANAGEMENT PLAN

**VILLAGE OF MUKWONAGO
WAUKESHA COUNTY, WISCONSIN
MAY 2020**

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MUKWONAGO ADAPTIVE MANAGEMENT PLAN

INTRODUCTION AND BACKGROUND

The Village of Mukwonago received its Wisconsin Pollutant Discharge Elimination System (WPDES) permit renewal for its Wastewater Treatment Facility (WWTF) in April of 2019. The Village's current permit (WI 0020265) will expire in 2020. The future phosphorus limit that the Village is planning for is the Water Quality Based Effluent Limit (WQBEL) of 0.1 mg/L total phosphorus (TP).

The Mukwonago WWTF uses an activated sludge treatment process. The treatment processes include influent pumping, influent fine screening and washing, primary clarification, activated sludge treatment with an integrated fixed film activated sludge (IFFAS) system, final clarification, disinfection, and effluent pumping. Biosolids are wasted from the activated sludge process, anaerobically digested, and thickened by applying them to sand drying beds along with polymer. The resulting product is a semi-solid cake substance that is ultimately disposed of on agricultural lands for soil conditioning through a contract disposal service. Effluent from the WWTF flows in a channel east to the Fox River near the confluence with the Mukwonago River. The Fox River flows into the Illinois River in La Salle County, Illinois which eventually drains to the Mississippi River and reaches the Gulf of Mexico.

Up until the middle of 2018, the WWTF had used ferrous chloride as a coagulant to remove soluble phosphorus by precipitation. The average effluent phosphorus level when using a dose of approximately 65 gallons per day (gpd) was 0.5 to 0.6 mg/L. The chemical was typically added at the head end of the aeration tank for each process train. In the past, the Village had also experimented with adding the ferric chloride in the primary clarifiers. In July of 2018, the Village started using a polyaluminum chloride (PAC) coagulant with integral polymer for phosphorus removal. A dose of 65 gpd of the PAC product was added in lieu of ferric chloride starting in the middle of July. The dose was kept constant for approximately 2 weeks to compare the effectiveness of the PAC product to the ferric chloride. The average concentration during this time was approximately 0.25 mg/L. This showed that the PAC product was more efficient than ferric chloride. Additional optimization using the PAC product has yielded steady treatment levels around 0.15-0.25 mg/L TP.

During the current permit cycle, the Village undertook the items outlined in the Phosphorus Compliance Schedule. The purpose of the schedule was to give the Village annual goals related to the optimization of the existing WWTF for phosphorus removal, analysis of TP concentrations and loadings existing throughout the treatment process, and evaluation of alternatives to reach compliance.

At the end of March of 2019, the Village submitted the Final Compliance Alternatives Plan to the Wisconsin Department of Natural Resources (WDNR) for review. The report summarized actions taken throughout the Phosphorus Compliance Schedule including improved TP removal through chemical optimization and a thorough analysis of compliance alternatives. Compliance alternatives evaluated during the existing permit period included filtration, chemical optimization in conjunction with Water Quality Trading (WQT), algae treatment technology, and Adaptive Management (AM). Although chemical optimization in conjunction with WQT was initially chosen as the most advantageous alternative for the Village, further investigation and coordination with the WDNR led Village staff to decide that AM was the best solution.

The Village has identified AM as the preferred compliance alternative for the WWTF under Wisconsin Administrative Code (WAC) Chapter NR 217. The Village submitted the Watershed Adaptive Management Request Form 3200-139 in March of 2019 along with the Final Compliance Alternatives Plan. The request form is also included in Appendix A for reference. The current AM Plan is meant to supplement the Final Compliance Alternatives Plan in detailing the Village's strategy to achieve TP compliance through AM.

The Village meets the three eligibility conditions of AM as outlined below:

1. **The receiving water does not meet water quality criteria for TP:** A detailed evaluation from WDNR staff documented that the existing median phosphorus concentration from May through October near the anticipated Point of Compliance (POC) approximately 500 feet downstream of the I-43 bridge is greater than 0.1 mg/L. The concentration is estimated at 0.108 mg/L.
2. **The watershed is non-point source dominated:** A PRESTO Lite analysis was completed for the tributary watershed with an outlet at the POC. The analysis showed approximately 55 percent pollutant loading from non-point sources and 45 percent loading from point sources. See the PRESTO Lite output report attached to the AM Request Form in Appendix A for additional details.
3. **The WWTF needs filtration or an equivalent technology to meet the Water Quality Based Effluent Limit:** Filtration is required to meet the WQBEL. It is anticipated from WWTF testing with the PAC product that the lowest total phosphorus effluent concentration that can be consistently achieved without filters is 0.15 to 0.25 mg/L.

There are several advantages to the AM approach for Mukwonago. First, the Fox River at the anticipated POC is close to water quality criterion of 0.1 mg/L. As stated previously, the anticipated ambient concentration of phosphorus at the POC is approximately 0.108 mg/L.

Second, there have been previous watershed studies conducted that can be used as resources in the AM program. GRAEF-USA Inc. conducted a streambank and erosion study in the watershed between Waukesha and Waterford. This study prioritized numerous locations along the Fox River where significant streambank erosion is taking place. This information will be extremely helpful in deciding where future projects can be implemented to reduce phosphorus loading in the river via streambank stabilization. The Southeastern Wisconsin Regional Planning Commission (SEWRPC) has also completed a draft report documenting non-point sources of pollution throughout the Upper Fox Basin. This report was instrumental in identifying and prioritizing sources of non-point pollution in the action area.

There are also several partners in place that will assist the Village in accomplishing the goals of an AM program. These partners include the Southeastern Wisconsin Fox River Commission (SEWFRC), the SEWRPC, the Waukesha County Land and Water Conservation department, and the WDNR. All these organizations have watershed expertise that can help the program. In particular, the SEWFRC can be a valuable partner since they receive funding from the State and their objectives and geographic area align with those of the Mukwonago AM Program.

Another advantage of the AM program is that the implemented best management practices can be converted to WQT credits in the future if monitoring in the river does not show lower phosphorus concentrations at the POC. The Village plans to track and model all activities closely to use this option if needed in the future.

A final advantage to the AM program is the fact that upstream point sources will be reducing their phosphorus discharges to meet the WQBEL requirements. Specifically, the Sussex and Brookfield Water Pollution Control Facilities will be making significant reductions their phosphorus loading. In addition, the Mukwonago WWTF will be making reductions based on their historical discharge concentration of 0.7 mg/L TP. Reductions from all the wastewater treatment facility point sources will improve the downstream water quality.

The estimated 20-year net present value range of WWTF alternatives evaluated in the Preliminary Compliance Alternatives Plan was \$2.1 million to \$9.4 million, with chemical optimization in conjunction with WQT being the lowest cost alternative. In addition to the advantages described above, the Village feels that using AM as their TP compliance strategy will be competitive with and more cost-effective than previous alternatives assessed during the compliance schedule.

IDENTIFY PARTNERS

The Village has already started to identify and engage critical partners that will assist in meeting the goals of their AM Program. In order to effectively engage non-point sources in the upstream area, the Village has been working closely with the SEWFRC. This group was established in 1997 by Wisconsin Act 27 in order to address water resource concerns in the Fox River system. The SEWFRC has authority to implement programs and best management practices in the basin with the goal of improving water and soil quality. The planning area of the SEWFRC encompasses the action area detailed in this plan, so a partnership is mutually beneficial.

The Waukesha County Land and Water Conservation (LWC) Department, SEWRPC, and WDNR will also be important assets to the AM program. They will provide technical assistance by helping to identify critical non-point sources of TP and recommending Management Measures in their respective watershed areas. They will also provide some modeling support for site-specific projects on an as-needed basis.

Other potential partners include engineering consulting firms, government bodies, private landowners, and land conservation and environmental groups. The roles and responsibilities of all existing partners are summarized in Table 1. Since the AM Plan’s initial submittal to the WDNR for review, the Village has met with key personnel at the Waukesha County Land and Water Conservation Department. The Village and the County found a number of synergies in their department’s vision and the Mukwonago AM Program. As a result, the County will be a principal partner in the program, providing technical assistance for the implementation of non-point best management projects among other contributions. A letter of support from the County is included in Appendix H. The Village has not yet established formal Memorandums of Understanding (MOUs) with other partners listed below, but they will soon pursue this option in order to clearly define the roles and responsibilities of the respective partners.

Table 1. Partner Roles and Responsibilities

Party	Roles/Responsibilities
Friends of the Mukwonago River	Friends of the Mukwonago River is an organization that seeks to mitigate some of the potential threats to the water quality in the Mukwonago River Watershed. They can assist the Mukwonago AM Program through sharing educational resources and engaging the local community.
GRAEF-USA Inc.	GRAEF conducted a streambank and erosion study in the watershed between Waukesha and Waterford. This study prioritized numerous locations along the Fox River where significant streambank erosion is taking place. This information will be used in deciding where future projects can be implemented to reduce phosphorus loading to the river.
Ruekert & Mielke, Inc.	Ruekert & Mielke, Inc. (R/M) will provide Technical Assistance for Mukwonago as a part of the AM program. R/M will serve as the regulatory specialist for the TMDL and NR 217 rules.
SEWFRC	The SEWFRC will be a key partner of the Village of Mukwonago in implementing the AM Plan by sharing information related to critical non-point source areas. SEWFRC also has funds available to assist in implementing Management Measures in the project action area.
SEWRPC	The SEWRPC is in the process of expanding the GRAEF study detailing non-point sources in the Fox River Basin which may be utilized by the Village in augmenting their list of potential project sites. They may assist in the modeling of water quality improvements recommended in the action area upstream of the Mukwonago WWTF.

Party	Roles/Responsibilities
Waukesha County	Waukesha County will provide Technical Assistance with Management Measure implementation and modeling. The County will also serve as a liaison to local landowners and help with implanting practice standards and cost-share agreements as necessary.
WDNR	Although the WDNR will not serve as a direct partner, they will coordinate with the Village on the AM program for compliance with NR 217. The WDNR's WisCALM testing methodology will be followed to access project results. The WDNR is responsible for enforcing phosphorus compliance for all parties seeking compliance through this AM Plan.
Wisconsin Department of Agriculture, Trade and Consumer Protection (WDATCP)	WDATCP will provide Technical Assistance for nutrient management planning, farmland preservation program zoning and agreements, farm succession aid, and other general support for farmers as needed.

Communication within the group of identified partners will depend on the type of information to be conveyed and the scale to which it will be communicated. On a broad scale, the Village, with help from SEWFRFC, will lead the effort to promote public awareness and education of the AM program and its objectives. For more specific information, a document management platform such as Dropbox or Google Docs will be used to share, review, and develop files as well as to collaborate with key partners.

Communication associated with Management Measure implementation will be led by the Village working in conjunction with Waukesha County, SEWRPC, and SEWFRFC. Communication at this level will include topics such as targeted non-point sources of TP, specific Management Measure implementation, and project timelines. Communication will also include the status of annual compliance activities for Management Measures already implemented. Using the document management platform, this detailed information will be available to designated partners. The majority of the work in the AM program will take place at this level.

Communication for practices such as streambank stabilization will be led by the Village in conjunction with participating engineering consulting firms, government bodies, private landowners, and land conservation and environmental groups. Meetings will occur as needed for this set of activities. The attendees of these meetings will be determined by the type of activity involved. This set of partners would also have access to the project document management platform.

[DESCRIBE THE WATERSHED AND SET LOAD REDUCTION GOALS](#)

The action area for the Mukwonago AM Plan includes portions of the Upper Fox Watershed (HUC 07120006). Map 1 in Appendix B details the action area as well as some surface water details, county boundaries, twelve digit Hydrologic Unit Code (HUCs) areas, major highways and interstates, municipal boundaries, and the location of the Mukwonago WWTF in relation to the action area. 12-digit HUCs included in the action include the three northern HUC-12s in the Eagle Creek-Fox River Watershed (HUC 0712000607) as well as the southwestern-most HUC-12 in the Pewaukee River-Fox River Watershed (HUC 0712000601). The entirety of the action area is located in Waukesha County.

The WDNR Pollutant Load Ratio Estimation Tool indicates that 55 percent of the TP load in the delineated drainage area upstream of the POC is from non-point sources and 45 percent is from point sources. In order of the magnitude of the average TP loading in the upstream drainage area, significant point sources are the City of Brookfield, the City of Waukesha, the Village of Sussex, and the Village of Mukwonago treatment facilities. There are also multiple MS4 WPDES permittees and municipalities represented in the total upstream area, including the Village of Mukwonago, Village of Big Bend, Town of Vernon, Town of Genesee, Village of North Prairie, Village of Wales, County, Town, and City of Waukesha, the Town and City of Brookfield, Village of Lannon, Town of Lisbon, Village of Menomonee Falls, City of New Berlin, City and Village of Pewaukee, and Village of Sussex. Note that the action area

has been pared down to the four most immediate upstream HUC-12's to the POC. Tables 2 through 5 describe each HUC-12 area in the action area.

Table 2. AM Action Area Description for Plan Development

HUC and Watershed Name	Total Area of Watershed	
	Acres	Square Miles
071200060104 Pebble Creek	11,671	18.2
County	Area of Watershed in the County	Percentage of Watershed Within the County
Waukesha	11,671	100%
What watershed scale was used to develop the action area?		
<input checked="" type="checkbox"/> Full HUC 12 <input type="checkbox"/> Portion of the HUC 12 <input type="checkbox"/> Based on TMDL Reach <input type="checkbox"/> Other		

Table 3. AM Action Area Description for Plan Development

HUC and Watershed Name	Total Area of Watershed	
	Acres	Square Miles
071200060701 Genesee Creek	18,215	28.5
County	Area of Watershed in the County	Percentage of Watershed Within the County
Waukesha	18,215	100%
What watershed scale was used to develop the action area?		
<input checked="" type="checkbox"/> Full HUC 12 <input type="checkbox"/> Portion of the HUC 12 <input type="checkbox"/> Based on TMDL Reach <input type="checkbox"/> Other		

Table 4. AM Action Area Description for Plan Development

HUC and Watershed Name	Total Area of Watershed	
	Acres	Square Miles
071200060702 Pebble Brook	11,375	17.8
County	Area of Watershed in the County	Percentage of Watershed Within the County
Waukesha	11,375	100%
What watershed scale was used to develop the action area?		
<input checked="" type="checkbox"/> Full HUC 12 <input type="checkbox"/> Portion of the HUC 12 <input type="checkbox"/> Based on TMDL Reach <input type="checkbox"/> Other		

Table 5. AM Action Area Description for Plan Development

HUC and Watershed Name	Total Area of Watershed	
	Acres	Square Miles
071200060703 Mill Brook-Fox River	19,347	30.2
County	Area of Watershed in the County	Percentage of Watershed Within the County
Waukesha	19,347	100%
What watershed scale was used to develop the action area?		
<input checked="" type="checkbox"/> Full HUC 12 <input type="checkbox"/> Portion of the HUC 12 <input type="checkbox"/> Based on TMDL Reach <input type="checkbox"/> Other		

Per recommendation of the WDNR, it was assumed that the overall POC for the Village of Mukwonago WWTF will be just downstream of the confluence of the Mukwonago and Fox Rivers. This point will be monitored near where the Fox River crosses the I-43 bridge for ease of accessibility.

The Fox River is identified on the EPA 303 (d) Impaired Waters List as impaired for both TP and polychlorinated biphenyls (PCBs) at the POC. The action area also contains two perennial streams which are impaired for elevated temperature and degraded habitat. There are relatively few lakes in the action area, none of which have an impairment listed on the EPA 303 (d) list. For this reason, Management Measures specifically related to lakes and ponds will not be a significant component of the Village of Mukwonago AM Program.

The Village and SEWFRC have already been proactive in establishing baseline monitoring information in the proximity of the POC. Estimates of the flow rates at the POC were generated using EPA stream flow methodology published in *Volunteer Stream Monitoring: A Methods Manual*. This method was used after coordination with USGS staff who confirmed that existing stream flow data in the area near the POC was limited. The USGS has four monitoring sites on the Fox River. Sites at Waukesha and New Munster both have long term flow data, and sites at Rochester and Waterford were recently installed and only collect river stage. R/M staff collected three flow measurements at the POC (06/18/2019, 07/03/2019, and 08/07/2019) to get a sense of the actual flow and to compare it to existing data. Table 6 below details historical and current data at the Waukesha and New Munster sites in the context of the flow rate measurements taken by R/M.

Table 6. Historical Flow Data at Waukesha, POC, and New Munster Locations

Flow Location	Historical Annual Mean Flow (cfs)	2018 Annual Mean Flow (cfs)	June 2019 Flow Measurement (cfs)	July 2019 Flow Measurement (cfs)	August 2019 Flow Measurement (cfs)
Fox River at Waukesha	115.3 (1963-2018)	149.5	93.9	488	158
Fox River at POC	-	-	335	802	485
Fox River at New Munster	701.3 (1994-2018)	817.3	940	1510	636

In order to interpret the three flow measurements in the context of historical data, an analysis summarized in Table 7 was conducted. In this analysis, each measurement taken at the POC was compared to average daily flows at the Waukesha and New Munster sites on the same day, yielding a relative percentage. These percentages were averaged and then applied to the historical flows at Waukesha and New Munster to yield a relative approximation of the historical annual average flow at the POC location. The historical annual average flow was used to dampen the effect of varying precipitation on stream flows. Given the two relative flows of 285 and 350 cfs, an annual average flow of 325 cfs at the POC was estimated. This estimated value falls in line with lowest measurement taken in June of 2019. This is an intuitive result given 2019 has been a wet year, and the measurement in June was taken during one of the drier portions of the summer months.

Table 7. Historical Flow Data Analysis relative to Waukesha and New Munster Locations

Flow Location	June 2019 Flow Percentage of POC Measurement	July 2019 Flow Percentage of POC Measurement	August 2019 Flow Percentage of POC Measurement	Average Percentage of POC Measurement	Relative Mukwonago Calculated Based on Historical Flow (cfs)
Fox River at Waukesha (USGS)	28%	61%	33%	40%	285
Fox River at New Munster (USGS)	281%	188%	131%	200%	350

Mukwonago WWTF staff and SEWFRC volunteers have also collected samples from several points in the action area in recent years and analyzed them for TP concentration. This data is shown in Appendix C, and Table 8 gives a summary of the existing monitoring results. The TP evaluation summarized in Table 8 was conducted by WDNR staff for data from May 2016 through October 2018 in order to determine the existing concentrations at various locations in proximity to the POC. These concentrations confirmed the eligibility of the Village for AM and were also used to determine the approximate existing TP concentration at the POC. The median growing season concentrations were calculated per NR 217.13(2)(d) of the Wisconsin Administrative Code using data from the months of May through October and averaging results collected within a 28-day period into a single sample.

Upstream of the WWTF, the median TP concentration in the Fox River is approximately 0.12-0.14 mg/L. The Mukwonago River has a very low median TP concentration of 0.014 mg/L TP, showing that this sub-basin likely has a minimal impact on the concentration of TP in the Fox River beyond potential dilution effects. At this point, there is a limited sample set at the POC as this location was recommended relatively recently. However, at the intersection of the Fox River and CTH L (nearest downstream point with a significant data set), the NR 217-calculated median TP concentration is 0.105 mg/L.

Note that since the original AM Plan submittal to the WDNR in July of 2019, WDNR has updated monitoring data collected to date and made revised determinations on the magnitude of flow and concentration of TP. For the purposes of the calculations below related to the load reduction target, an in-stream concentration of 0.108 mg/L TP and a flow of 162.4 MGD (251.2 cfs) were assumed at the POC. A treatment level of 0.2 mg/L TP was assumed for the Mukwonago WWTF effluent at a average flow of 0.85 MGD.

Table 8. Monitoring Results in the Fox River and Mukwonago River near the Village

Station Name	Mukwonago River @ HWY 83	Fox River @ CTY I	Fox River @ CTY ES	Fox River @ CTY L	Fox River @ HWY 83	Fox River @ WRCSD
Waterbody	Mukwonago River	Fox River	Fox River	Fox River	Fox River	Fox River
Location Relative to Mukwonago WWTF	Upstream	Upstream	Upstream	Downstream	Downstream	Downstream
Criteria per Ch. NR 102	0.075	0.075	0.075	0.100	0.100	0.100
Sample Count	41	41	41	41	41	72
Single Samples	38	38	38	38	38	69
Mean	0.015	0.122	0.129	0.124	0.097	0.112
Median	0.014	0.120	0.131	0.103	0.091	0.098
NR 217 Median	0.014	0.125	0.137	0.105	0.089	0.107

Q_e - Flow from WWTF

C_e - WWTF Effluent Total Phosphorus Concentration

Q_s - Flow of Fox River at Confluence

C_s - Total Phosphorus Concentration at Confluence

Current Point Source Load = Q_e x C_e x 8.34 x 365 days/year = 0.85 MGD x 0.20 mg/L x 8.34 x 365 days/year = 517.5 lb/year.

Current Load in Receiving Water = Q_s x C_s x 8.34 x 365 days/year = 162.4 MGD x 0.108 mg/L x 8.34 x 365 days/year = 53,292 lb/year.

Allowable Load Credit = (Q_s + Q_e) x WQC x 8.34 x 365 days/year = (162.4 + 0.85) MGD x 0.1 mg/L x 8.34 x 365 days/year = 49,695 lb/year.

Total Reductions Needed = 517.5+53,292-49,695 lb/year = **4,115 lb/year**.

CONDUCT A WATERSHED INVENTORY

Conducting a watershed inventory is an important step in better understanding the action area to be affected by the AM program. This step will allow program stakeholders to make informed decisions about specific actions to be taken in the watershed to improve water quality. The watershed inventory will help identify important and unique features of the action area and organize this information in way that summarizes a large amount of relevant data in a manageable format. Input from project partners and stakeholders as well as Geographic Information System (GIS) software were used to obtain much of the data presented in this section, including the watershed boundary, streams, rivers, and surface water information, impaired waterways, soils data, land use statistics, as well as other relevant information to the inventory.

As shown in the previous section, the action area is a relatively large area for water quality improvements. The action area is approximately 60,608 acres, or 94.7 square miles, which encompasses land entirely in Waukesha County, Wisconsin.

Map 2 in Appendix B shows an aerial view image of the action area. The action area's northern boundary is the southern portion of the City of Waukesha near the Fox River Parkway. The topography of the action area generally slopes from higher elevations in the north to lower elevations near the confluence of the Mukwonago and Fox Rivers, though not drastically. The elevation of the river near the Fox River Parkway is about 789 feet and drops to about 780 feet at the confluence with the Mukwonago River.

There are several documented dams in the action area, though several have been abandoned. The table below shows information regarding dams in the action area, which are roughly ordered from downstream to upstream. The data shown is provided by the WDNR Surface Water Data Viewer, and dam locations are indicated on Map 1 of Appendix B.

Table 9. Dam Information for the Action Area

Dam	Adjacent River System	County	Key Seq. No.	Field File No.	Size	Hydraulic Height (ft.)
Hidden Lakes	Unnamed Tributary to Fox River	Waukesha	883	67.46	Large	15.0
Southwest Flowage	Unnamed Tributary to Fox River	Waukesha	1066	67.49	Small	3.0
Vernon Marsh-Mid. Flowage	Mill Brook/Fox River	Waukesha	993	67.49	Large	7.0
West Allis Kennel Club	Mill Brook	Waukesha	3132	67.00	Small	9.0
Vernon Marsh-N. Flowage	Pebble Brook/Fox River	Waukesha	994	67.49	Large	7.0
Girl Scouts Camp Chinook	Pebble Brook	Waukesha	2301	67.00	Small	N/A
Jensen	Mill Creek	Waukesha	1571	67.41	Small	N/A
Hass, Howard	Unnamed Tributary to Pebble Brook	Waukesha	3050	67.00	Small	15.0
Minooka Park	Unnamed Tributary to Pebble Brook	Waukesha	2302	67.00	Small	8.0
Vernon Marsh-Ref. Flowage	Fox River	Waukesha	992	67.00	Small	7.0
Saylesville Roller Mill	Saylesville Millpond/Genesee Creek	Waukesha	323	67.07	Large	10.0
Morey	Genesee Creek	Waukesha	1566	67.30	Small	7.0
Genesee Roller Mill	Genesee Millpond/Genesee Creek	Waukesha	3211	67.05	Small	5.0
Willow Springs Lake	Willow Springs Lake/Spring Brook	Waukesha	429	67.45	Large	12.0
Dunlop, Douglas	Spring Lake/Spring Brook	Waukesha	3048	67.00	Small	8.0

Soils data for the watershed was obtained using the Soil Survey Geographic Database (SSURGO) in conjunction with GIS data. Several relevant categories of soil information were obtained from the database, including the total area occupied by each soil type, soil erosion characteristics of the soils, and soil drainage and flooding information. See Appendix D for the complete soil information table for the action area.

There are 137 varieties of soils at various slopes represented in the action area. Soils that populate over 2% of the total land area in the action area are listed in Table 10. Loams and silty loams are the most prevalent soil types in the area, with a considerable amount of poorly drained hydric soil (Houghton muck) typical of floodplains and lake plains.

Table 10. Largest Represented Soils by Area in the Action Area

Soil Symbol	Soil Name	Area (ac)	% Cover
HmC2	Hochheim loam, 6 to 12 percent slopes, eroded	7397.94	8.12%
HtA	Houghton muck, 0 to 2 percent slopes	7128.96	7.82%
HmB2	Hochheim loam, 2 to 6 percent slopes, eroded	4844.92	5.32%
HmB	Hochheim loam, 2 to 6 percent slopes	4146.00	4.55%
Ph	Pella silt loam	3943.35	4.33%
LmB	Lamartine silt loam, 1 to 4 percent slopes	3713.62	4.08%
ThB	Theresa silt loam, 2 to 6 percent slopes	3536.24	3.88%
HmD2	Hochheim loam, 12 to 20 percent slopes, eroded	2984.81	3.28%
BsA	Brookston silt loam, 0 to 3 percent slopes	2156.54	2.37%
FoB	Fox loam, 2 to 6 percent slopes	1970.83	2.16%
MtA	Mequon silt loam, 1 to 3 percent slopes	1950.89	2.14%
Sm	Sebewa silt loam	1911.09	2.10%

Several key characteristics of soil have implications for water quality. These soil characteristics are included in Appendix D. First, the general erodibility of the soils is a good indication of how susceptible different types of soil are to releasing particulate phosphorus to nearby surface waters. Soil erodibility is described by many factors provided by SSURGO, but most importantly by the whole soil erosion factor K_w and the ground slope. The soil erosion factor quantifies the tendency of soil particles to detach from their surroundings, as well as their ability to be transported by water, while accounting for the amount of rocks in a given soil. This factor is an important empirical coefficient in a number of soil loss estimation models such as the Universal Soil Loss Equation (USLE) and the Revised USLE (RUSLE). It is a function of the soil's texture, structure, organic matter content, and permeability. In general, K_w values will improve with anything that enhances infiltration into the soil, impedes the transport of runoff, or improves the natural cohesion of soil particles. Values of K_w range from 0.02 to 0.55, with higher values indicating a greater propensity for the soil to erode. Another factor contributing to soil erosion provided by SSURGO is the ground slope. Greater soil slopes lead to greater risk of soil detachment and transport due to the increased velocity of runoff over the surface.

The action area contains predominantly high-rated K factor soils. Figure 1 below illustrates this distribution based on the area of land that each type of soil occupies. In addition, Map 3 in Appendix B shows a map of the action area with the different soil plots shaded based on K_w value. The darker blue and yellow indicate larger K_w values and a greater risk of soil erosion.

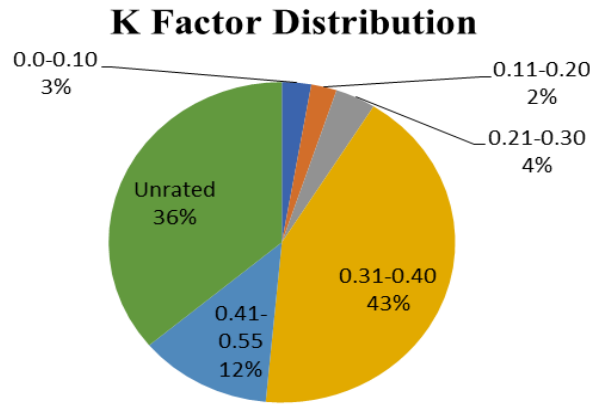


Figure 1. K_w Factor Distribution by Land Area for the Action Area

The SSURGO data also includes a soil description giving a class of accelerated erosion which is shown in Figure 2. The classes of accelerated erosion describe the amount of soil that has been removed from the upper horizons of the soil profile. Class 1 describes sheet erosion where less than 25% of the upper soil has been eroded. Class 2 describes 25-75% soil removal. Class 3 describes soil erosion greater than 75%, which usually occurs when deep rill or gullies form on sloped fields. A third rating, “None – deposition”, describes soil which is not prone to transport off site. Unfortunately, a large percentage of the soils in watershed were unrated, giving a limited picture of the extent of existing soil erosion in the action area. However, 30% of all soil in the action area is shown as Class 1 soils, and 10% of the soils are Class 2.

The ability for soil to either drain or retain water is another important factor in understanding the behavior of water in a watershed. The SSURGO data provides a number of soil descriptions along these lines as well, most important of which are the soil hydric rating and the hydrologic soil group. Hydric soil is soil that is saturated with water for all or parts of the year, which is characteristic of soils found in wetlands or floodplains. This frequent saturation leads to a lack of oxygen in the soil (anaerobic conditions) which promotes the growth of wetland vegetation and species. Hydric soils maintain their physical characteristics even when converted to farmland, keeping these areas prone to water accumulation.

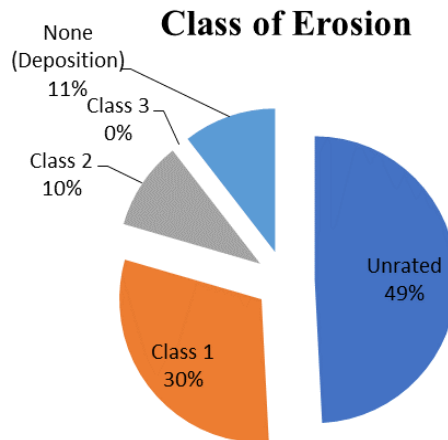


Figure 2. Distribution of Erosion Classes by Land Area for the Action Area

The hydrologic soil group system was developed by the National Resources Conservation Service (NRCS) to describe the infiltration rate of water into the ground by dividing soils into four categories: A, B, C, and D. Class A is characterized by high infiltration rates and low runoff potential, while Class D consists of soils with low infiltration and high risk of runoff and soil transport. Class A soils are typically sandy or granular, Class B soils are silts and loams, Class C soils are sandy clay loams, and Class D soils have high contents of clayey soils or a high water table. If two classes are listed, the first letter describes the soil if it is drained by a man-made drainage system while the second letter describes the soil in its natural state.

In the action area, about 25% of the soil is hydric (22,325 acres) with the rest being non-hydric or unrated. Figure 3 below illustrates the distribution of hydrologic soil groups in the watershed by area. The results show the majority of the soil is Class B, which is intuitive given the large amounts of silt loam in the area. There is also a considerable amount of less drainable soil in Classes C and D, with a potential for more poorly drained soil depending on the drainage condition of the dual classifications. Map 4 of Appendix B shows both hydrologic soil group ratings and the location of hydric soils.

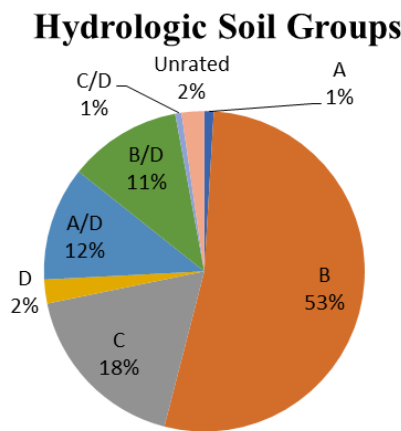


Figure 3. Hydrologic Soil Group Distribution in the Action Area

Other SSURGO data that is presented in Appendix D includes the general drainage condition and flooding frequency of the soils listed. Over 95% of the soils were not rated to flood or to rarely flood, with only 2% of the soils rated to flood occasionally or frequently. Table 11 shows the ratings of drainage condition by area. These supporting soil descriptions indicate that the majority of the watershed is not at risk of flooding, while there is a significant portion of soils that present a risk of overland water flow and erosion.

Table 11. Drainage Condition of the Soils in the Action area

Drainage Condition	Area (ac)	% Cover
Very poorly drained	12984.85	14.3%
Poorly drained	9302.801	10.2%
Somewhat poorly drained	10853.12	11.9%
Moderately well drained	3000.962	3.3%
Well drained	51981.49	57.1%
Excessively drained	19.3995	0.0%
Unrated	2966.511	3.3%

SEWRPC data was used to assess land use in the action area. Map 5 in Appendix B shows the land use map for the watershed, and Table 12 summarizes land use information and agricultural statistics in a tabular format. In addition, Maps 6 and 7 in Appendix B illustrate the locations of wetlands and floodplains in the action area. Approximately 27.5% of land use is agricultural, with an additional 13.4% categorized as open land. A relatively low percentage of the land use in the action area is categorized as commercial, industrial, and institutional. Low and medium density residential makes up a fairly significant percentage of the total land use, with other significant categories being wetlands (20.8%) and transportation (8.0%). The majority of livestock in the watershed are beef cattle, with a sizeable portion of dairy cattle, poultry, and horses.

Table 12. AM Land Use Overview

Current Land Use				
Land Use	Approximate Land Cover (ac)	Approximate Land Cover (%)	Typical Impervious Fraction/Runoff Coefficient¹	Approximate Impervious Area in Watershed
Agriculture	16,656	27.5%	0.10	2.7%
Commercial	202	0.3%	0.70	0.2%
Industrial	490	0.8%	0.70	0.6%
Institutional	431	0.7%	0.70	0.5%
Open Land	8,114	13.4%	0.10	1.3%
Open Water	829	1.4%	0.00	0.0%
Park	1,187	2.0%	0.20	0.4%
Residential (High Density)	227	0.5%	0.70	0.3%
Residential (Low Density)	9,487	15.6%	0.30	4.7%
Residential (Medium Density)	5,497	9.1%	0.50	4.5%
Transportation	4,840	8.0%	1.00	8.0%
Wetlands	12,613	20.8%	0.08	1.7%
Total	60,623	100.0%		25.0%

Livestock Density	
	Approximate Number of Animals in Watershed
Dairy	388
Beef	1,092
Horses	323
Poultry	554
Swine	121
Sheep	80
Total	2,558

¹Runoff coefficients are used in the rational equation, which is one of the simplest methods to determine peak discharge from drainage basin runoff. These values are provided as a general approximation for decision-making purposes and should be modified as appropriate.

IDENTIFY WHERE REDUCTIONS WILL OCCUR

The reductions identified in the Mukwonago AM Plan consist of two main efforts. First, a set of prioritized streambank stabilization projects were identified in a study conducted by GRAEF-USA Inc. in 2014. A portion of the report is included in Appendix E for reference, including a summary table of recommended streambank stabilization projects, key project details, and the associated figures. The NRCS Streambank Erosions Estimator tool was used to compile all of the information from the recommended projects occurring upstream of the POC. The output of the tool models estimates for the amount of soil loss and TP loss mitigated through implementation of streambank Management Measures. The completed table is also included in Appendix E for reference. Based on the estimates in Appendix E, a total of approximately 820 pounds per year in reductions are achievable through the implementation of approximately 6,360 feet of streambank stabilization Management Measures.

The second critical category of reductions that will be achieved in the action area revolves around critical sources of TP in the action area from non-point sources, such as agricultural fields or pasture. These priority areas were identified in a draft study completed by SEWRPC covering the entire Upper Fox Basin. Appendix F contains an exhibit of the action area including all top priority areas included in the SEWRPC study. Even by eliminating “medium” and “low” priority areas identified in the SEWRPC study, the priority areas in Appendix F total approximately 11,763 acres, with 2300-3900 acres identified in each HUC-12 of the action area.

The table included in Appendix F summarizes key information for each parcel included in the high-priority list. The table is sorted by each HUC-12, with rough parcel prioritization based on the approximate controlled area for each site. The Village will target parcels with the greatest areas as a priority as the most potential TP reduction can be theoretically achieved at these sites. A priority will also be given sites closest to the POC. An average phosphorus reduction factor of 1.50 pounds of phosphorus per acre per year was derived from the STEPL model and used to estimate reductions (see Appendix G for STEPL modeling information). The table also includes a column representing the cost of implementation and ongoing maintenance of Management Measures. This value was approximated on a yearly basis assuming a value of \$55 per pound of phosphorus removal.

DESCRIBE MANAGEMENT MEASURES

The identified streambank stabilization projects are still in conceptual planning stages. For this reason, a complete design of the proposed stabilization measures on the banks of the Fox River has not been completed. However, the Village is currently planning with project partners who have experience in streambank stabilization projects and have discussed conceptual design approaches to stabilization at the identified locations.

Of the stream locations evaluated in the site survey, the Village will prioritize projects which show the greatest need for stabilization work. One of the first goals of the proposed stabilization effort is to conduct a plant survey of the riparian edge of the stream location to determine the extent of invasive species such as reed canary grass or buckthorn. All invasive species will be eradicated and replaced with native plantings as a part of the streambank stabilization design. All existing rocks and natural vegetation along the shoreline would be preserved and utilized for the project. In addition, a soil phosphorus concentration analysis would be conducted at project sites per WDNR guidance.

There are several stabilization techniques being considered for implementation. Some options include brush matting, branch packing, geotextile wrapped soil lifts, and stone toe protection combined with native plantings.

Brush matting (or brush mattresses) involves a combination of live stakes, live fascines, and branch cuttings to cover and stabilize streambanks. An example figure is shown below. A thick mat of dormant cuttings is placed on the bank and held down with stakes. The brush mattress serves as structural reinforcement as well as an area where native plantings can take root and provide vegetative

stabilization. For the proposed project sites, this technique would likely be used alongside stone toe protection to a level at or above the ordinary high water level.

In addition to the restoration of riparian vegetation and the reduction of soil erosion, this technique is also able to improve fish habitat by shading the stream, lowering water temperatures, and offering protection from predators.

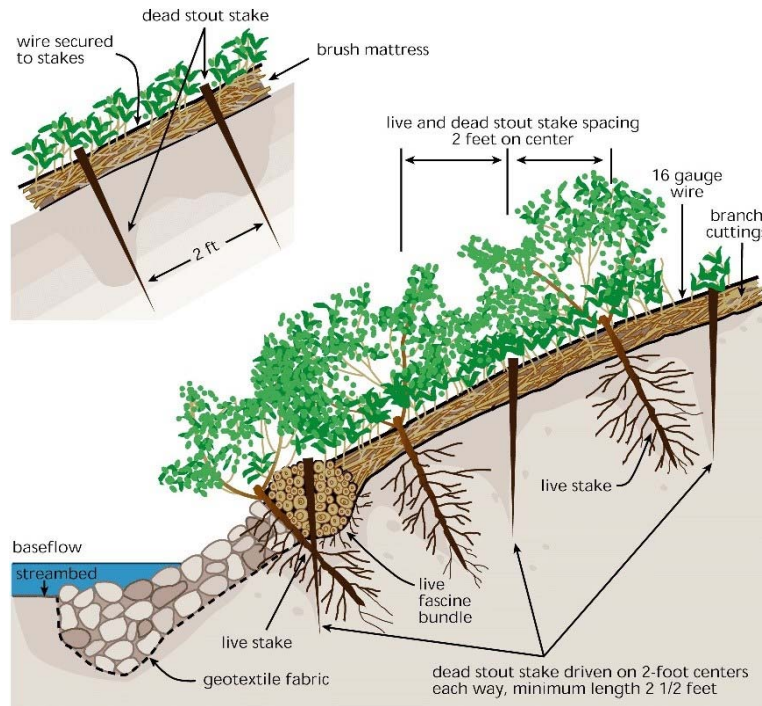


Figure 4. Example of Brush Matting Streambank Technique. Image Credit: Stream Corridor Restoration: Principles, Processes and Practices, 10/98, by the Federal Interagency Stream Restoration Working Group (FISRWG).

In addition to all design and implementation responsibilities, the Village would also develop and implement a regular operation and maintenance (O&M) plan for ensuring adequate performance and long life of the practice. The plan will be consistent with NRCS Code 580.

Per NRCS guidance, the streambank stabilization O&M plan will define the set intervals at which the practice will be inspected, including after every flood event greater than 10-year flood levels. Maintenance activities will include:

- Removal of debris in the stream that diverts flow to the streambank causing increased scouring and erosion.
- Monitoring and maintaining the establishment of native planting and control of invasive species if necessary.
- Repair of any damaged structural sections of the practice.
- Revegetation of areas affected by erosion.

The Village will document and model all streambank stabilization work so that they have the option to switch to a WQT program seamlessly if it is determined that this is a better compliance option. An evaluation of the TP concentration at the POC will be conducted at the 5-year mark of the program to determine if a transition to WQT will be beneficial for the Village's compliance efforts.

The Village will utilize existing nonpoint pollution control programs and related program partners as a resource for the design and implementation of non-point Management Measures. One important program to note is WAC Chapter NR 151. This agricultural nonpoint program establishes statewide agricultural performance standards and prohibitions regarding runoff management. Existing strategies for the implementation, enforcement, and ongoing monitoring of Management Measures in this program will be reviewed and utilized when applicable.

Nutrient Management Plan

Nutrient management plans are required by NR 151. The purpose of the plans is for farmers to have a proactive plan for managing the amount of nutrients in the soil for optimum crop yields. The plans also help prevent an excess of nutrients in the soil. When there is an excess of nutrients, pollutant runoff associated with soil loss is exacerbated. The plans consider the soil type, crop rotation, nutrient uptake of the crops, the amount and type of fertilizer applied, and other general operation details. The goal of the plans is to balance the optimum amount of nutrients required for a particular farming operation taking into account soil type, field slope, crop rotation, and tillage practices.

Cover Crops

Cover crops are vegetation that is planted typically in the fall after the main crop (for example corn or soy beans) is harvested. The cover crop grows quickly and establishes a substantive root structure near the surface of the soil, thus holding the soil in place and helping to prevent soil erosion. The crop dies in the cold weather, but the root structure remains in the soil to stabilize it during the winter months. Winter wheat and winter rye are two examples of cover crops that could be used. The hope for implementing a cover crop program would be to educate users on the benefits of this annual practice through incentives. Once the benefits are realized, the program may become self-sustaining.

Riparian Buffers

Riparian buffers are meant inhibit solids transport and promote nutrient uptake from runoff originating from agricultural operations before reaching nearby surface water. Riparian buffers are typically effective starting at a minimum width of 75 feet. With a supplemental a harvesting program, the buffer area still provides some economic value to farmers. Harvesting also removes the phosphorus taken up by the plant.

Improved Tillage

Improved tillage practices can result in healthier soil and reduced soil loss. Improvements could include implementing no-till or conservation tillage practices to reducing the magnitude of tilling (e.g. going from chisel plowing to disc tilling). The Village is ready to work with the Waukesha County and the SEWFRC to analyze where improved tillage practices could be implemented. SEWFRC members are already coordinating with a landowner who has many years of experience implementing no-till operation in the action area.

Grassed Waterways

Grassed waterways are drainage channels in a field that are planted with grass to reduced erosion and the transport of TSS to the ditch line. Grassed waterways are typically more effective at TSS reduction compared to TP. However, there is still a benefit for TP reduction.

Retention Ponds

Retention ponds help to capture solids and particulate phosphorus during and after a precipitation event. The ponds collect the storm water and settle out the solids as opposed to having the solids transported to surface water.

Barnyard Improvements

Barnyard improvements consist of practices that could be implemented in areas of concentrated livestock feeding. These areas typically lack vegetation or well-established root systems because of the high traffic from livestock. Improvements could include the installation of terraces, re-grading, having multiple feed points, and covering the feed points.

Wetland Restoration

Wetland restoration would consist of taking land in a low area with hydric soils out of production and converting it back into a wetland. Some farmland in the area has been drained with a network of tile drains to convert it into farm land. This land is still marginal for production and is prone to flooding with heavy rains. Waukesha County has identified specific areas that would be good candidates for wetland restoration.

ESTIMATE LOAD REDUCTION EXPECTED BY PERMIT TERM

As described in a previous section, the NRCS Streambank Erosion Estimator tool was used to quantify the potential impact of each of the potential projects identified in the GRAEF study. Results of that analysis can be found in Appendix E. Note that a fairly conservative soil phosphorus concentration of 575 ppm was estimated for all projects for planning purposes. In addition to streambank stabilization, the estimated reductions from the Table in Appendix F were utilized to meet the load reduction target. The Village assumed that all 820 pounds of annual TP reduction identified for streambank stabilization would be achieved over three permit terms. The remaining 3,295 pounds of required reductions were assumed to be achieved through implementation of non-point Management Measures.

Table 13 shown below includes the breakdown of estimated reduction per permit term in pounds per year.

Table 13. Estimated TP Reduction by Permit Term.

	Permit Term 1	Permit Term 2	Permit Term 3	Total
Non-Point Management Measures	1,295	1,000	1,000	3,295
Streambank Stabilization	300	300	220	820
Total	1,595	1,300	1,220	4,115

Based on an earlier section of the AM plan, the current point source load and current total load in the receiving water at the confluence are 517.5 pounds TP per year and 53,292 TP per year, respectively. The Mukwonago WWTF's share of the total loading at the receiving water is:

$$(517.5/53,292) \times 100 = 1.0 \text{ percent.}$$

The WDNR Adaptive Management Technical Handbook states that the AM applicant must, at a minimum, demonstrate that its contributing load to the watershed will be offset in the first permit term. Using this requirement and the overall target reduction of 4,115 pounds per year, the amount of reduction that will be required in the first permit term is:

$$4,115 \text{ pounds TP per year} \times 0.01 = 40.0 \text{ pounds TP per year.}$$

The Mukwonago AM Program will attempt to “front-load” the reductions. According to Table 13, the Village plans to reduce 1,595 pounds TP per year by the end of the first permit term, with 300 pounds per year coming from streambank stabilization work. These reductions will be re-evaluated at the time of permit issuance for each permit term. The ongoing TP reductions will be documented through modeling of streambank stabilization reductions and closely monitoring the in-stream concentration at the POC.

MEASURING SUCCESS

The Village of Mukwonago will continue to partner with the SEWFRC to maintain a monitoring program to measure the results of their efforts. For the past two to three years, the wastewater utility and SEWFRC have conducted once a month monitoring of various points in the watershed. These locations are shown in Map 1 of Appendix B as well as in Appendix C. Official data used for compliance determination and assessment of progress will be sampling data 30 days apart for the months of May through October. The parameters tested at the monitoring points are TP, temperature, DO, clarity, river flow, pH, and TSS. The sampling will occur on or close to the same day every month (the middle of the month). By sampling the same day, there will be a reduction in any bias in the pollutant concentrations from very wet or very dry weather. This sampling method is in accordance with Wisconsin DNR guidance.

Information on the monitoring locations is summarized in the table below.

Table 14. AM Monitoring Overview

Sample Point Description	SWIMS Station ID	Parameters to be Collected	Sampling Frequency
Fox River at CTY I	683096	TP, Ortho-P, TSS, DO, Water Clarity, pH, Air and Water Temp., Chlorophyl A	Monthly
Fox River at CTY ES	10046937	TP, Ortho-P, TSS, DO, Water Clarity, pH, Air and Water Temp., Chlorophyl A	Monthly
Fox River at HWY 43 (200 ft. upstream of HWY 43)	TBD	TP, Ortho-P, TSS, DO, Water Clarity, pH, Air and Water Temp., Chlorophyl A	Monthly
Fox River at HWY 43 (600 ft. downstream of HWY 43)	10053143	TP, Ortho-P, TSS, DO, Water Clarity, pH, Air and Water Temp., Chlorophyl A	Monthly
Fox River at Center Drive	683207	TP, Ortho-P, TSS, DO, Water Clarity, pH, Air and Water Temp., Chlorophyl A	Monthly
Fox River at CTY L	10046947	TP, Ortho-P, TSS, DO, Water Clarity, pH, Air and Water Temp., Chlorophyl A	Monthly
Fox River at HWY 20/36/83	10032437	TP, Ortho-P, TSS, DO, Water Clarity, pH, Air and Water Temp., Chlorophyl A	Monthly
Mukwonago River at HWY 83	10032435	TP, Ortho-P, TSS, DO, Water Clarity, pH, Air and Water Temp., Chlorophyl A	Monthly

FINANCIAL SECURITY

There are many costs involved in the Mukwonago AM Program. Costs include (1) implementing streambank stabilization projects; (2) implementing non-point source Management Measures (3) project meetings and administration; (4) conducting outreach and education; (5) technical assistance; (6) river monitoring; and (7) additional chemical at the WWTF.

Existing research has shown that streambank stabilization can be a cost effective means of reducing phosphorus loads to surface waters (Center for Watershed Protection et al., 2005; Dove et al., 2009; Bair, 2011). Streambank stabilization uses natural or engineered materials to prevent bank erosion and the transport of sediment into surface waters. There are a number of sources and methods available to estimate the cost of streambank stabilization projects. An average cost of stream restoration of \$129,135 per river mile was estimated by Bair et al, 2011. This estimate is equal to approximately \$2,500 per 100 lineal feet without considerations for contingency, permitting, or engineering. More recent cost estimates range from roughly \$5,000 to \$20,000 per 100 lineal feet depending on the streambank stabilization method, including considerations for contingency, permitting, and engineering. For the purposes of the current study, a cost of \$14,000 per 100 lineal feet was assumed. If all 6,360 lineal feet of recommended projects are implemented in the action area, the total stabilization cost would be approximately \$890,000 by these assumptions.

The cost for implementing non-point source management measures in the action area was estimated assuming a cost of \$55 per pound of phosphorus reduced in the watershed. This number was derived based on R/M's experience implementing similar control measures in nearby watersheds as well as estimates documented by other sources doing similar work. Assuming 2,295 pounds of phosphorus are reduced in the action area in the first 10 years of the program, and estimated cost of \$1,262,250 was determined for planning purposes.

Administration consists of compiling monitoring data, tracking watershed activities, planning for, holding, and debriefing many meeting with various stakeholders, stakeholder communication and coordination, updates to the document management site, and writing the annual report and conducting compliance checks.

These anticipated costs and others are summarized in Table 15 for a ten year period. Costs for Village staff are assumed to be over and above their normal job duties. The table details various assumptions used. The assumptions in the table serve as basis for determining a cost. Actual costs will be different based on many factors.

Table 15. Mukwonago Overall Costs – Ten Year Period

Type of Activity/Practice	Component	Cost	Comments
Streambank Stabilization Projects	Selected Management Measures	\$506,800	Assume that 3620 LF of streambank are stabilized in the first 10 years of the project at \$14,000/100 LF including contingency, engineering, permitting, etc.
Non-Point Source Management Measures	Selected Management Measures	\$1,262,250	Assume an annual cost of \$55/lb TP reduced over 10 years.
Project Meeting and Administration	Project Meetings (Staff)	\$15,000	Assume quarterly meetings.
	Project Meetings (Engineer/Partners)	\$25,000	Assume quarterly meetings. Travel expenses included.
Outreach and Education	Outreach and Education (Staff)	\$10,000	Includes meetings, collaboration with program partners, outreach materials, etc.
	Outreach and Education (Engineer/Partners)	\$20,000	Includes meetings, collaboration with program partners and Village staff, marketing materials generation, etc.

Technical Assistance	Technical Support and Annual Reporting (Engineer)	\$170,000	Includes technical assistance and design work for project installation; annual reporting requirements.
	County Land and Water Department Assistance	\$50,000	Technical assistance from county personnel.
River Monitoring	Village Staff Fox River Monitoring Time and Materials	\$75,600	Includes Village staff time for monthly monitoring as well as lab equipment and supplies.
Additional Chemical at the WWTF	PAC product to maintain effluent TP below interim limit	\$100,000	Includes the cost beyond baseline chemical cost to maintain the effluent TP level safely below interim limits.
Grant Funding from SEWFRC	Grant Funding from SEWFRC	-\$150,000	Assume \$15,000 per year funding from SEWFRC and other sources.
Total		\$2,084,650	10-year budget estimate.

The Village of Mukwonago understands that the Mukwonago Adaptive Management Program is a long-term program that will last 10 years or more and is fully committed to supporting this program.

Name:

Title:

Date:

IMPLEMENTATION SCHEDULE WITH MILESTONES

The water quality milestone is achieving a statistically significant TP concentration at the POC of less than or equal to 0.10 mg/L. The statistically significant methodology will be in accordance with the Wisconsin Consolidated Assessment and Listing Methodology. The goal of the Mukwonago AM Program is to meet the water quality milestone in less fifteen years.

The Village will review the monitoring data in detail throughout the watershed once per year. The concentration at the POC will be analyzed specifically with regard to the median value 30 days apart for the months of May through October. The monitoring data will be used to directly evaluate the progress of the AM Program.

After the first five years in the AM Program, the Village will evaluate the effects of anticipated point load reductions upstream of the action area (including the Mukwonago WWTF) as well as their streambank stabilization and non-point source control efforts on the in-stream concentration of TP in the Fox River. Since a good portion of the planned reductions are occurring in these first five years, the concentration at the POC at this time will be indicative of whether or not the AM Program actions have been effective. At this time, if the median concentration at the POC has not improved or even increased, the Village will seriously consider transitioning to a WQT program. The Village would be able to take credit for the streambank stabilization and non-point source control work they will have done up to that point. Based on calculations included in the Village's Final Compliance Alternatives Plan, the identified streambank stabilization projects and non-point source projects include ample potential TP reductions to cover the credits necessary for the Village to achieve compliance assuming that they would be able to maintain a treatment level of 0.15-0.25 mg/L TP.

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Appendix A

**Adaptive Management Request Form
and PRESTO-Lite Report**

Notice: Pursuant to s. NR 217.18, Wis. Adm. Code, this form must be completed and submitted to the Department at the time of the reissuance of an existing WPDES (Wisconsin pollutant discharge elimination system) permit to request adaptive management for phosphorus water quality based effluent limits (WQBEL). Failure to provide all requested information may result in denial of your request. Personal information collected will be used for administrative purposes and may be provided to requestors to the extent required by Wisconsin Open Records law [ss. 19.31-19.39, Wis. Stats.].

Type of Request: <input checked="" type="radio"/> This is the formal adaptive management request as required in s. NR 217.18(2) <input type="radio"/> This is a preliminary adaptive management request (to be submitted as part of facility planning.)

Facility and Permit Information			
Facility Name	WPDES Permit No.		
Village of Mukwonago Wastewater Treatment Facility	WI- 0 0 2 0 2 6 5		
Facility Address	City	State	ZIP Code
1200 Holz Parkway	Mukwonago	WI	53149
Receiving Water			
Fox River (IL)			

Owner Contact Information			
Last Name	First	MI	Phone No. (incl. area code)
Brown	David	J	(414) 550-2509
Street Address			FAX Number
440 River Crest Court			
City	State	ZIP Code	E-mail address
Mukwonago	WI	53149	dbrown@villageofmukwonago.com

Required for AM Request	Wis. Administrative code Reference	Conclusion	Evidence/Source of information (attach as needed)
1. NPS contribute at least 50% of total P contribution	s. NR 217.18(2)(b)	<input checked="" type="radio"/> NPS contributes at least 50% <input type="radio"/> NPS DOES NOT contribute at least 50%	PRESTO LITE Report (Attached)
2. WQBEL Requires Filtration	s. NR 217.18(2)(c)	<input checked="" type="radio"/> Filtration required <input type="radio"/> Filtration NOT required	
3. AM Plan	s. NR 217.18(2)(d)	<input checked="" type="radio"/> Plan is Included - Page 3 <input type="radio"/> Plan is NOT Included <i>For a preliminary adaptive management request, AM plan not required</i>	

Facility Operation and Performance

1. **Current P removal capability** – If the facility is currently required by a WPDES permit to monitor effluent phosphorus (P) provide a summary of the influent and effluent annual average P concentrations for each of the past three (3) years. If permit required P data is not available, the applicant should provide any other P data that may be applicable and available. If no data is available, the Department may estimate the P effluent concentration by based on data from other similar facilities

Influent phosphorus data is not monitored by the WWTF. Influent values are typically 5 to 6 mg/L. Up until the middle of 2018, the WWTF had used ferrous chloride as a coagulant to remove soluble phosphorus by precipitation. The average effluent phosphorus level when using a dose of approximately 65 gallons per day (gpd) was 0.5 to 0.6 mg/L. In July of 2018, the Village started using a polyaluminum chloride (PAC) coagulant with integral polymer for phosphorus removal. The average concentration during this time was approximately 0.25 mg/L. This showed that the PAC product was more efficient than ferric chloride. Additional optimization using the PAC product has yielded steady treatment levels around 0.15-0.25 mg/L TP.

2. **Facility Operation** - Provide a summary description of overall facility operation. If not a continuously discharging facility, describe storage procedures and the time periods when effluent discharge occurs
 The facility is a conventional activated sludge plant. Processes include metering, screening, influent pumping, grit removal, primary clarification, aeration, final clarification, UV disinfection and effluent pumping. Solids are anaerobically digested and dewatered using sand drying beds. Phosphorus removal is through using a ferric chloride PAC coagulant introduced at the aeration basin.
3. **Previous Studies** - Reference or attach any facility planning or evaluation study that evaluated facility performance capabilities
 Note - Only include studies that are recent, within 5 years, or otherwise applicable for the evaluation of the existing facility and current conditions).
 Previous studies include the Operational Evaluation Report (March 2013), Phosphorus Evaluation Report (March 2016), Preliminary Compliance Alternatives Report (March 2018), and Final Compliance Alternatives Plan (March 2019).

Adaptive Management Plan (s. NR 217.18(d))9.25

This section should summarize the Adaptive Management Plan for internal and external review. A complete Adaptive Management Plan should be attached. Note: If this is a preliminary adaptive management request, this section is not required.

Watershed	Percent Contribution of Applicant Discharge
Upper Fox Watershed (Eagle Crk.-Fox and Pewaukee R.-Fox)	1.0%

Action Area (include map)

See Map 1 included in Appendix B of Mukwonago Adaptive Management Plan

Watershed Characteristics and Timeline Justification

The action area is approximately 60,608 acres, or 94.7 square miles, which encompasses land entirely in Waukesha County, WI. It may take up to three permit terms before the required level of non-point source reductions are reached.

Key Proposed Actions

Streambank stabilization and non-point source management measures.

Key Goals and Measures for Determining Effectiveness

The main goal of the program is to bring the Fox River into compliance with the water quality criterion for phosphorus of 0.1 mg/L total phosphorus. The Village and other partners will be monitoring water quality at the Point of Compliance and other key locations from May through October.

Watershed Adaptive Management Request

Form 3200-139 (R 01/12)

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Partner(s)

Key partners include Waukesha County Land and Water Conservation Department, Southeast Wisconsin Fox River Commission, Ruekert & Mielke, Inc, and Southeast Wisconsin Regional Planning Commission.

Funding Sources

Village of Mukwonago will be the primary source of funding. Various grant opportunities and funding from the Southeast Wisconsin Fox River Commission will be evaluated.

Adaptive Management Request and Certification

Based on the information provided, I am requesting the Watershed Adaptive Management option to achieve compliance with phosphorus water quality standards in accordance with s. NR 217.19, Wis. Adm. Code.

I certify that the information provided with this request is true, accurate and complete to the best of my knowledge.

Print or type name of person submitting request*

Fred Winchowky

Signature of Official

Title

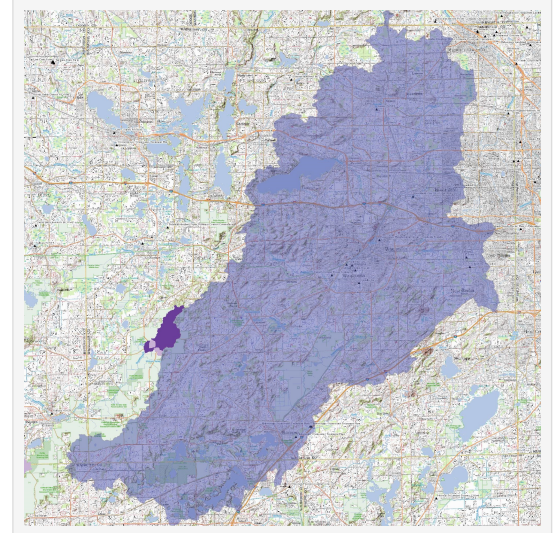
Village of Mukwonago President

Date Signed

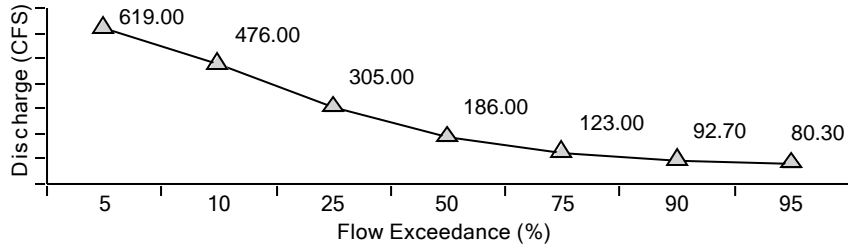
Jun 17, 2020

PRESTO-Lite Watershed Delineation Report

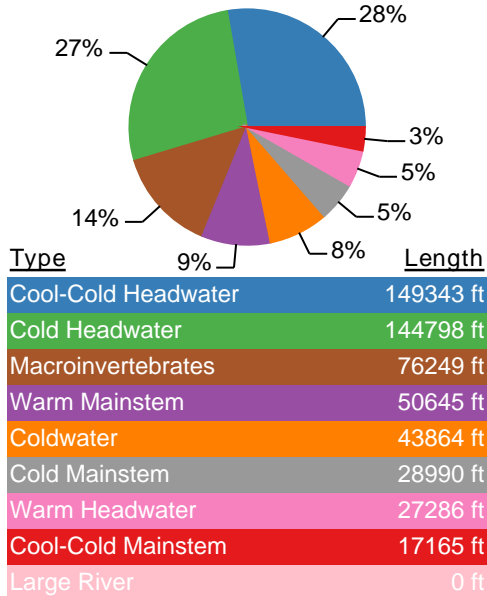
Reach ID: 200212023
 Watershed Name: Village of Big Bend-Fox River
 Waterbody Name: Fox River
 HUC08: Upper Fox
 Watershed Area: 298.49 mi²
 Average Annual Precipitation: 33.62in



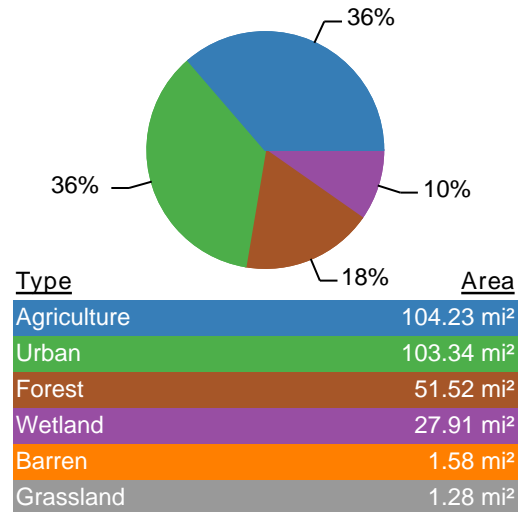
Stream Flow



Tributary Stream Type



Landcover



PRESTO Phosphorus Load Estimate

Avg. Annual Nonpoint Phosphorous Load (80% Confidence Interval)	37,021 (16,668 - 82,223) lbs
Number of Facilities (Individual Facility Information below)	5
Avg. Annual Point-source Phosphorous Load (2010 - 2012 total of all facilities)	30,519lbs
Most Likely Point : Nonpoint Phosphorous Ratio	45% : 55%
Low Estimate Point : Nonpoint Phosphorous Ratio (Adaptive Management)	27% : 73%

Adaptive Management Results

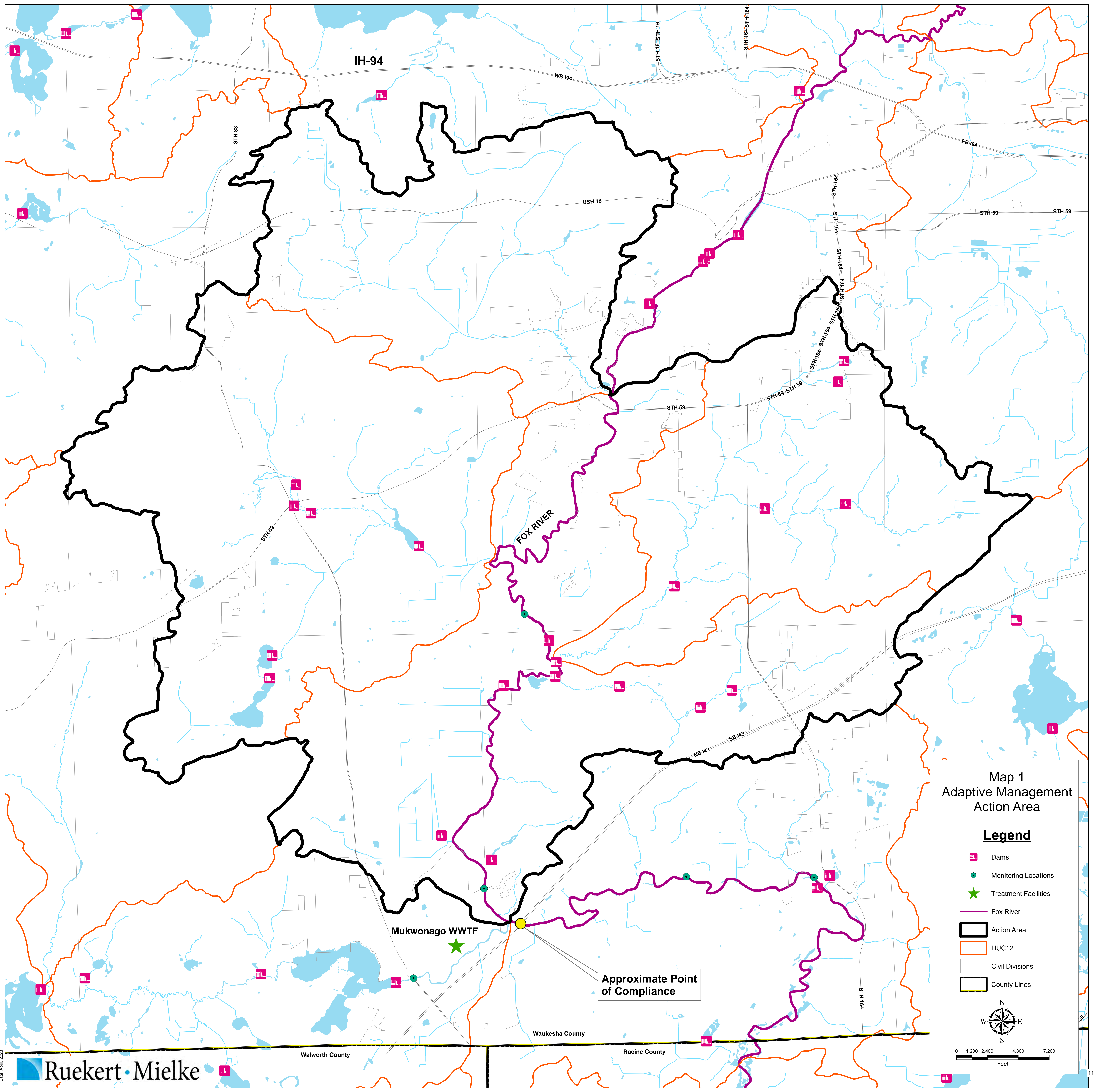
Facilities Discharging to the Village of Big Bend-Fox River Watershed:

Facility Name	Permit #	Outfall #	Waste Type	Receiving Water	Avg. Phosphorus Load (lbs.) (2010 - 2012)
BROOKFIELD, CITY OF	0023469	001	Municipal	Fox River	17949
WAUKESHA CITY	0029971	001	Municipal	Fox River	8221
SUSSEX WASTEWATER TREATMENT FACILITY	0020559	001	Municipal	Unnamed	2705
MUKWONAGO WASTEWATER TREATMENT PLANT	0020265	001	Municipal	Fox River	1634
SCHOOL DISTRICT OF NEW BERLIN	0029998	001	Municipal	Unnamed	10

Watershed Analysis Limitations

- This analysis relies on pre-defined catchments from the Wisconsin Hydrography Data-Plus and may not delineate from the exact location required. When assessing phosphorus loads for specific facility in support of efforts such as adaptive management, care should be taken to ensure that additional downstream point sources do not exist. For adaptive management information related to specific facilities please reference the PRESTO website <http://dnr.wi.gov/topic/surfacewater/presto.html>
- Delineation of watersheds is based on a topographic assessment and therefore do not account for modified drainage networks such as stormwater sewer systems and ditched agriculture.
- If a watershed requires delineation from an exact location the user may use the desktop version of PRESTO that requires ESRI ArcGIS. The PRESTO tool and default datasets can be downloaded at <http://dnr.wi.gov/topic/surfacewater/presto.html>
- Data sources for this report originate from the WDNR's Wisconsin Hydrography Data-Plus value-added dataset and the point and non-point source loading information including in the WDNR's PRESTO model.
- If you have questions about the report generated from the PRESTO-Lite application please contact: DNRWATERQUALITYMODELING@wisconsin.gov

Appendix B
Action Area Exhibits



Map 1
Adaptive Management
Action Area

Legend

- Dams
- Monitoring Locations
- Treatment Facilities
- Fox River
- Action Area
- HUC12
- Civil Divisions
- County Lines

0 1,200 2,400 4,800 7,200
Feet

I:\Projects\1710000\AdaptiveMap1\AdaptiveMap_30x30.mxd
Date: April, 2020

Appendix C

Monitoring Data

Date	Muk. River @ HWY 83 TP (mg/L)	Fox River @ CTY I TP (mg/L)	Fox River @ CTY ES TP (mg/L)	Fox River @ CTY L TP (mg/L)	Fox River @ HWY 83 TP (mg/L)	Date	Fox River @ WRCSD TP (mg/L)	Date	Fox River @ WRCSD TP (mg/L)
5/17/2016	0.025	0.099	0.108	0.081	0.069	5/3/2016	0.07	8/15/2017	0.11
5/24/2016	0.018	0.086	0.124	0.084	0.067	5/10/2016	0.06	8/22/2017	0.12
5/31/2016	0.026	0.111	0.150	0.107	0.073	5/17/2016	0.06	8/29/2017	0.10
6/7/2016	0.018	0.097	0.112	0.081	0.080	5/24/2016	0.06	9/5/2017	0.11
6/14/2016	0.018	0.120	0.140	0.099	0.070	5/31/2016	0.08	9/12/2017	0.06
6/21/2016	0.019	0.189	0.191	0.137	0.087	6/7/2016	0.07	9/19/2017	0.06
6/28/2016	0.008	0.169	0.121	0.100	0.095	6/14/2016	0.06	9/26/2017	0.14
7/5/2016	0.014	0.139	0.137	0.082	0.088	6/21/2016	0.07	10/3/2017	0.08
7/12/2016	0.012	0.126	0.125	0.091	0.106	6/28/2016	0.07	10/10/2017	0.09
7/19/2016	0.014	0.126	0.108	0.086	0.113	7/5/2016	0.06	10/17/2017	0.09
7/26/2016	0.010	0.235	0.176	0.118	0.132	7/12/2016	0.08	10/24/2017	0.10
8/2/2016	0.022	0.129	0.143	0.117	0.133	7/19/2016	0.08	5/8/2018	0.16
8/9/2016	0.025	0.115	0.138	0.850	0.163	7/26/2016	0.15	5/22/2018	0.12
8/16/2016	0.010	0.178	0.179	0.130	0.132	8/2/2016	0.11	5/29/2018	0.12
8/23/2016	0.018	0.114	0.151	0.110	0.108	8/9/2016	0.09	6/5/2018	0.10
8/30/2016	0.014	0.156	0.137	0.124	0.088	8/16/2016	0.16	6/12/2018	0.11
9/6/2016	0.012	0.091	0.130	0.085	0.092	8/23/2016	0.08	6/19/2018	0.22
9/13/2016	0.012	0.153	0.152	0.120	0.061	8/30/2016	0.07	6/26/2018	0.16
9/20/2016	0.014	0.113	0.131	0.103	0.062	9/6/2016	0.06	7/3/2018	0.15
9/27/2016	0.016	0.126	0.189	0.134	0.063	9/13/2016	0.13	7/10/2018	0.10
10/4/2016	0.007	0.134	0.135	0.115	0.070	9/20/2016	0.05	7/17/2018	0.11
10/11/2016	0.004	0.084	0.209	0.206	0.064	9/27/2016	0.05	7/24/2018	0.17
10/18/2016	0.010	0.140	0.134	0.108	0.055	10/4/2016	0.07	7/31/2018	0.11
10/25/2016	0.007	0.080	0.083	0.080	0.093	10/11/2016	0.05	8/7/2018	0.41
5/9/2017	0.014	0.063	0.049	0.037	0.052	10/18/2016	0.06	8/14/2018	0.38
5/23/2017	0.007	0.072	0.056	0.040	0.047	10/25/2016	0.08	8/21/2018	0.09
5/30/2017	0.010	0.091	0.085	0.071	0.064	5/2/2017	0.15	8/28/2018	0.14
6/5/2017	0.010	0.089	0.120	0.112	0.097	5/9/2017	0.06	9/4/2018	0.34
6/13/2017	0.027	0.124	0.154	0.178	0.141	5/16/2017	0.07	9/11/2018	0.12
6/20/2017	0.018	0.137	0.138	0.142	0.158	5/23/2017	0.07	9/18/2018	0.11
6/27/2017	0.014	0.138	0.120	0.095	0.092	5/30/2017	0.11	9/25/2018	0.07
7/25/2017	0.019	0.202	0.237	0.238	0.314	6/6/2017	0.08		
8/25/2017	0.014	0.084	0.123	0.122	0.129	6/13/2017	0.12		
9/25/2017	0.016	0.099	0.090	0.098	0.091	6/20/2017	0.13		
10/25/2017	0.010	0.092	0.088	0.078	0.053	6/27/2017	0.09		
5/16/2018	0.022	0.092	0.082	0.075	0.107	7/4/2017	0.11		
6/15/2018	0.018	0.141	0.131	0.102	0.090	7/11/2017	0.18		
7/16/2018	0.016	0.110	0.114	0.115	0.136	7/18/2017	0.03		
8/16/2018	0.018	0.130	0.111	0.080	0.094	7/25/2017	0.25		
9/17/2018	0.016	0.140	0.144	0.112	0.096	8/1/2017	0.15		
10/16/2018	0.008	0.088	0.054	0.047	0.041	8/8/2017	0.11		
Mean	0.015	0.122	0.129	0.124	0.097	Mean	0.112		
Median	0.014	0.120	0.131	0.103	0.091	Median	0.098		
NR 217						NR 217			
Median	0.014	0.125	0.137	0.105	0.089	Median	0.107		
# of "single samples"	38	38	38	38	38	# of "single samples"	69		

Appendix D

Soil Information

Soil Symbol	Soil Name	Area (ac)	% Cover	K factor (K.w)	Class of Accelerated Erosion (SSM)	Hydric Rating	Hydrologic soil group	Drainage Condition	Frequency of flooding
HmC2	Hochheim loam, 6 to 12 percent slopes, eroded	7397.94	8.12%	-	-	Not hydric	B	Well drained	None
HtA	Houghton muck, 0 to 2 percent slopes	7128.96	7.82%	-	-	All hydric	A/D	Very poorly drained	None
HmB2	Hochheim loam, 2 to 6 percent slopes, eroded	4844.92	5.32%	0.32	Class 2	Not hydric	B	Well drained	None
HmB	Hochheim loam, 2 to 6 percent slopes	4146.00	4.55%	0.32	Class 1	Not hydric	B	Well drained	None
Ph	Pella silt loam	3943.35	4.33%	-	Class 1	All hydric	B/D	Poorly drained	None
LmB	Lamartine silt loam, 1 to 4 percent slopes	3713.62	4.08%	0.32	None (Deposition)	Not hydric	C	Somewhat poorly drained	None
ThB	Theresa silt loam, 2 to 6 percent slopes	3536.24	3.88%	0.37	Class 1	Not hydric	C	Well drained	None
HmD2	Hochheim loam, 12 to 20 percent slopes, eroded	2984.81	3.28%	0.43	-	Not hydric	B	Well drained	None
BsA	Brookston silt loam, 0 to 3 percent slopes	2156.54	2.37%	0.32	None (Deposition)	All hydric	B/D	Very poorly drained	None
FoB	Fox loam, 2 to 6 percent slopes	1970.83	2.16%	0.32	Class 1	Not hydric	B	Well drained	None
MtA	Mequon silt loam, 1 to 3 percent slopes	1950.89	2.14%	0.37	-	Not hydric	C	Somewhat poorly drained	None
Sm	Sebewa silt loam	1911.09	2.10%	-	-	All hydric	B/D	Poorly drained	None
Pa	Palms muck	1742.26	1.91%	-	-	All hydric	A/D	Very poorly drained	None
OuB2	Ozaukee silt loam, 2 to 6 percent slopes, eroded	1714.99	1.88%	-	None (Deposition)	Not hydric	C	Well drained	None
MmA	Matherton silt loam, 1 to 3 percent slopes	1627.53	1.79%	-	-	Not hydric	B	Somewhat poorly drained	None
CrE	Casco-Rodman complex, 20 to 30 percent slopes	1502.09	1.65%	0.32	Class 1	Not hydric	B	Well drained	None
Lu	Loamy land	1456.13	1.60%	-	-	Not hydric	B	Moderately well drained	None
FsB	Fox silt loam, 2 to 6 percent slopes	1435.71	1.58%	0.32	Class 1	Not hydric	B	Well drained	None
CeB	Casco loam, 2 to 6 percent slopes	1384.24	1.52%	0.32	Class 1	Not hydric	B	Well drained	None
CeC2	Casco loam, 6 to 12 percent slopes, eroded	1338.42	1.47%	0.32	Class 2	Not hydric	B	Well drained	None
MoB	Mayville silt loam, 2 to 6 percent slopes	1106.68	1.21%	0.49	Class 1	Not hydric	B	Moderately well drained	None

WeB	Warsaw loam, 2 to 6 percent slopes	1092.04	1.20%	0.24	Class 1	Not hydric	B	Well drained	None
W	Water	1067.96	1.17%	-	-	-	-	-	-
OuB	Ozaukee silt loam, 2 to 6 percent slopes	1065.30	1.17%	0.43	-	Not hydric	C	Well drained	None
FmB	Fox sandy loam, 2 to 6 percent slopes	1007.92	1.11%	0.10	Class 1	Not hydric	B	Well drained	None
KwB	Knowles silt loam, 2 to 6 percent slopes	1005.82	1.10%	0.43	-	Not hydric	B	Well drained	None
FoA	Fox loam, 0 to 2 percent slopes	971.41	1.07%	0.02	Class 1	Not hydric	B	Well drained	None
MxB	Miami loam, sandy loam substratum, 2 to 6 percent slopes	936.91	1.03%	0.37	-	Not hydric	B	Well drained	None
ThB2	Theresa silt loam, 2 to 6 percent slopes, eroded	908.43	1.00%	0.49	Class 2	Not hydric	C	Well drained	None
GP	Gravel pit	839.63	0.92%	-	-	-	A	-	None
QUA	Quarry	814.88	0.89%	-	-	-	-	-	None
CeD2	Casco loam, 12 to 20 percent slopes, eroded	808.95	0.89%	0.32	Class 2	Not hydric	B	Well drained	None
Oc	Ogden muck	767.48	0.84%	-	-	All hydric	A/D	Very poorly drained	None
Na	Navan silt loam	739.40	0.81%	0.37	-	All hydric	D	Poorly drained	Rare
CrD	Casco-Rodman complex, 12-20 percent slopes	738.25	0.81%	0.32	-	Not hydric	B	Well drained	None
WhA	Warsaw silt loam, 0 to 2 percent slopes	682.94	0.75%	0.15	Class 1	Not hydric	B	Well drained	None
OuC2	Ozaukee silt loam, 6 to 12 percent slopes, eroded	644.02	0.71%	-	Class 1	Not hydric	C	Well drained	None
WeA	Warsaw loam, 0 to 2 percent slopes	628.57	0.69%	0.24	Class 1	Not hydric	B	Well drained	None
HmE2	Hochheim loam, 20 to 30 percent slopes, eroded	624.61	0.69%	0.32	Class 1	Not hydric	B	Well drained	None
FsA	Fox silt loam, 0 to 2 percent slopes	617.95	0.68%	0.32	Class 1	Not hydric	B	Well drained	None
KwA	Knowles silt loam, 0 to 2 percent slopes	616.20	0.68%	0.43	-	Not hydric	B	Well drained	None
KlA	Kendall silt loam, 1 to 3 percent slopes	581.60	0.64%	0.43	-	Not hydric	B	Somewhat poorly drained	None
RkB	Ritchey silt loam, 1 to 6 percent slopes	571.74	0.63%	0.32	-	Not hydric	D	Well drained	None
RlA	Ritchey silt loam, mottled subsoil variant, 1 to 3 percent	563.56	0.62%	0.37	-	Not hydric	D	Somewhat poorly drained	None
AsA	Ashkum silty clay loam, 0 to 3 percent slopes	510.31	0.56%	0.20	None (Deposition)	All hydric	B/D	Poorly drained	None
Cw	Colwood silt loam	506.76	0.56%	0.32	None (Deposition)	All hydric	B/D	Poorly drained	None
Ww	Wet alluvial land	501.50	0.55%	0.32	-	All hydric	B/D	Poorly drained	Frequent

HoD3	Hochheim soils, 12 to 20 percent slopes, severely eroded	470.67	0.52%	0.17	-	Not hydric	B	Well drained	None
MxC2	Miami loam,sandy loam substratum, 6 to 12 percent slopes eroded	469.64	0.52%	0.37	-	Not hydric	B	Well drained	None
MgA	Martinton silt loam, 1 to 3 percent slopes	460.49	0.51%	0.32	-	Not hydric	C	Somewhat poorly drained	None
Ac	Adrian muck	448.30	0.49%	-	-	All hydric	A/D	Very poorly drained	None
Sg	Sawmill silt loam, calcareous variant	444.03	0.49%	0.37	-	All hydric	C/D	Poorly drained	Frequent
FmA	Fox sandy loam, 0 to 2 percent slopes	395.35	0.43%	0.24	-	Not hydric	B	Well drained	None
PrA	Pistakee silt loam, 1 to 3 percent slopes	386.20	0.42%	0.49	-	Not hydric	C	Somewhat poorly drained	Occasional
AzA	Aztalan loam, 0 to 2 percent slopes	362.36	0.40%	0.28	None (Deposition)	Not hydric	C	Somewhat poorly drained	None
Pm	Pella silt loam, moderately shallow variant	359.08	0.39%	0.32	None (Deposition)	All hydric	B/D	Poorly drained	None
ThC2	Theresa silt loam, 6 to 12 percent slopes, eroded	318.26	0.35%	0.49	Class 2	Not hydric	C	Well drained	None
MzfA	Mundelein silt loam, 1 to 3 percent slopes	309.99	0.34%	0.32	Class 1	Not hydric	B	Somewhat poorly drained	None
MxD2	Miami loam, sandy loam substratum, 12 to 20 percent slopes, eroded	294.38	0.32%	0.37	-	Not hydric	B	Well drained	None
Dt	Drummer silt loam, gravelly substratum	289.09	0.32%	0.32	-	All hydric	B/D	Poorly drained	None
MoA	Mayville silt loam, 0 to 2 percent slopes	273.60	0.30%	0.49	Class 1	Not hydric	B	Moderately well drained	None
ThA	Theresa silt loam, 0 to 2 percent slopes	272.74	0.30%	0.49	Class 1	Not hydric	C	Well drained	None
AzB	Aztalan loam, 2 to 6 percent slopes	268.69	0.29%	0.43	Class 1	Not hydric	C	Somewhat poorly drained	None
LyB2	Lorenzo loam, 2 to 6 percent slopes, eroded	253.44	0.28%	0.24	-	Not hydric	B	Well drained	None
FmC2	Fox sandy loam, 6 to 12 percent slopes, eroded	224.93	0.25%	0.02	Class 2	Not hydric	B	Well drained	None
ScB	St. Charles silt loam, 2 to 6 percent slopes	201.55	0.22%	0.43	Class 1	Not hydric	B	Well drained	None
HtB	Houghton muck, 2 to 6 percent slopes	194.61	0.21%	-	-	All hydric	A/D	Very poorly drained	None

HeA	Hebron loam, 0 to 2 percent slopes	193.72	0.21%	0.43	-	Not hydric	B	Well drained	None
LDF	Landfill	193.63	0.21%	-	-	-	-	-	-
MhA	Matherton sandy loam, 1 to 3 percent slopes	186.79	0.21%	-	-	Not hydric	B	Somewhat poorly drained	None
DdB	Dodge silt loam, 2 to 6 percent slopes	186.57	0.20%	0.32	None (Deposition)	Not hydric	B	Well drained	None
OnB	Oshtemo sandy loam, 1 to 6 percent slopes	181.87	0.20%	0.28	-	Not hydric	B	Well drained	None
FoC2	Fox loam, 6 to 12 percent slopes, eroded	178.16	0.20%	0.32	Class 2	Not hydric	B	Well drained	None
SeA	St. Charles silt loam, gravelly substratum, 0 to 2 percent	167.33	0.18%	0.37	Class 1	Not hydric	B	Well drained	None
JuA	Juneau silt loam, 1 to 3 percent slopes	167.17	0.18%	0.49	-	Not hydric	B	Well drained	Occasional
VsA	Virgil silt loam, gravelly substratum, 0 to 3 percent slopes	166.04	0.18%	0.37	Class 1	Not hydric	B	Somewhat poorly drained	None
ShB	Saylesville silt loam, 2 to 6 percent slopes	163.13	0.18%	0.43	-	Not hydric	C	Well drained	None
CrF	Casco-Rodman complex, 30 to 45 percent slopes	154.81	0.17%	0.10	Class 1	Not hydric	B	Well drained	None
OuD2	Ozaukee silt loam, 12 to 20 percent slopes, eroded	143.68	0.16%	0.43	Class 2	Not hydric	C	Well drained	None
MxE	Miami loam, sandy loam substratum, 20 to 30 percent slopes	142.92	0.16%	0.37	-	Not hydric	B	Well drained	None
KeA	Kane silt loam, 1 to 3 percent slopes	142.83	0.16%	-	-	Not hydric	B	Somewhat poorly drained	None
Mf	Marsh	141.00	0.15%	-	-	All hydric	A/D	Very poorly drained	Frequent
ScA	St. Charles silt loam, 0 to 2 percent slopes	139.45	0.15%	0.37	Class 1	Not hydric	B	Well drained	None
Mzb	Montgomery silty clay loam	137.16	0.15%	0.20	-	All hydric	D	Very poorly drained	None
HeB	Hebron loam, 2 to 6 percent slopes	136.53	0.15%	0.43	-	Not hydric	B	Well drained	None
Cv	Clayey land	136.01	0.15%	-	-	Not hydric	C	Moderately well drained	None
Wa	Wallkill silt loam	135.38	0.15%	0.32	-	All hydric	C/D	Very poorly drained	Frequent
DdA	Dodge silt loam, 0 to 2 percent slopes	132.64	0.15%	0.49	Class 1	Not hydric	B	Well drained	None
GrB	Grays silt loam, 2 to 6 percent slopes	132.26	0.15%	0.43	-	Not hydric	B	Well drained	None
FsC2	Fox silt loam, 6 to 12 percent slopes, eroded	127.75	0.14%	0.32	Class 2	Not hydric	B	Well drained	None
RkC2	Ritchey silt loam, 6 to 12 percent slopes, eroded	125.44	0.14%	0.32	-	Not hydric	D	Well drained	None

SaA	St. Charles sandy loam, gravelly substratum, 1 to 3 percent	120.08	0.13%	0.17	-	Not hydric	B	Well drained	None
HoC3	Hochheim soils, 6 to 12 percent slopes, severely eroded	114.01	0.13%	0.17	-	Not hydric	B	Well drained	None
SeB	St. Charles silt loam, gravelly substratum, 2 to 6 percent	108.78	0.12%	0.43	Class 1	Not hydric	B	Well drained	None
CcC2	Casco sandy loam, 6 to 12 percent slopes, eroded	102.87	0.11%	0.28	Class 2	Not hydric	B	Well drained	None
Mzk	Mussey loam	98.19	0.11%	0.24	-	All hydric	B/D	Poorly drained	None
BnB	Boyer sandy loam, 1 to 6 percent slopes	97.45	0.11%	-	-	Not hydric	B	Well drained	None
CcB	Casco sandy loam, 2 to 6 percent slopes	95.80	0.11%	0.32	Class 1	Not hydric	B	Well drained	None
CcD2	Casco sandy loam, 12 to 20 percent slopes, eroded	95.36	0.10%	0.24	-	Not hydric	B	Well drained	None
GwB	Griswold silt loam, mottled subsoil variant, 2 to 6 percent slopes	90.84	0.10%	0.32	-	Not hydric	C	Somewhat poorly drained	None
GtB	Griswold silt loam, 2 to 6 percent slopes	77.60	0.09%	-	-	Not hydric	B	Well drained	None
WeC2	Warsaw loam, 6 to 12 percent slopes, eroded	69.31	0.08%	0.02	Class 2	Not hydric	B	Well drained	None
LyC2	Lorenzo loam, 6 to 12 percent slopes, eroded	68.32	0.07%	0.24	-	Not hydric	B	Well drained	None
CfC3	Casco soils, 6 to 12 percent slopes, severely eroded	64.75	0.07%	0.28	-	Not hydric	B	Well drained	None
MvB	Miami sandy loam, sandy loam substratum, 2 to 6 percent slopes	61.91	0.07%	0.17	-	Not hydric	B	Well drained	None
Ru	Rollin muck, deep	59.89	0.07%	0.43	None (Deposition)	All hydric	B/D	Very poorly drained	None
HoE3	Hochheim soils, 20 to 30 percent slopes, severely eroded	51.33	0.06%	-	-	Not hydric	B	Well drained	None
RkE	Ritchey silt loam, 12 to 30 percent slopes	50.24	0.06%	0.32	-	Not hydric	D	Well drained	None
FnB	Fox sandy loam, loamy substratum, 2 to 6 percent slopes	40.59	0.04%	0.24	-	Not hydric	B	Well drained	None
Rv	Rollin muck, shallow	35.26	0.04%	-	-	All hydric	B/D	Very poorly drained	None
CrC2	Casco-Rodman complex, 6 to 12 percent slopes, eroded	35.16	0.04%	0.02	Class 2	Not hydric	B	Well drained	None
Mzg	Muskego muck	30.53	0.03%	-	-	All hydric	A/D	Very poorly drained	None
ShB2	Saylesville silt loam, 2 to 6 percent slopes, eroded	29.46	0.03%	0.43	-	Not hydric	C	Well drained	None
Hu	Houghton mucky peat	29.25	0.03%	-	None (Deposition)	All hydric	A/D	Very poorly drained	Frequent
LyD2	Lorenzo loam, 12 to 20 percent slopes, eroded	29.21	0.03%	0.24	-	Not hydric	B	Well drained	None

Sf	Sandy and gravelly land	28.54	0.03%	-	-	Not hydric	B	Moderately well drained	None
Am	Alluvial land	26.88	0.03%	-	-	Not hydric	B	Somewhat poorly drained	Occasional
FtB	Fox silt loam, loamy substratum, 2 to 6 percent slopes	24.10	0.03%	0.43	-	Not hydric	B	Well drained	None
MvC2	Miami sandy loam, sandy loam substratum, 6 to 12 percent slopes, eroded	21.69	0.02%	0.17	-	Not hydric	B	Well drained	None
WdB	Warsaw sandy loam, 2 to 6 percent slopes	19.92	0.02%	0.15	-	Not hydric	B	Well drained	None
CtB	Chelsea fine sand, 1 to 6 percent slopes	19.40	0.02%	0.05	-	Not hydric	A	Excessively drained	None
BmB	Boyer loamy sand, 1 to 6 percent slopes	16.15	0.02%	0.15	-	Not hydric	B	Well drained	None
BmC2	Boyer loamy sand, 6 to 12 percent slopes, eroded	10.25	0.01%	0.20	Class 2	Not hydric	B	Well drained	None
WmA	Wasepi sandy loam, 1 to 3 percent slopes	9.98	0.01%	0.20	-	Not hydric	B	Somewhat poorly drained	None
GtC2	Griswold silt loam, 6 to 12 percent slopes, eroded	9.85	0.01%	-	-	Not hydric	B	Well drained	None
LmA	Lamartine silt loam	8.01	0.01%	0.28	None (Deposition)	Not hydric	C	Somewhat poorly drained	-
Gd	Gilford loam	7.47	0.01%	0.24	-	All hydric	B/D	Very poorly drained	None
GrA	Grays silt loam, 0 to 2 percent slopes	5.90	0.01%	0.43	-	Not hydric	B	Well drained	None
ShC2	Saylesville silt loam, 6 to 12 percent slopes, eroded	5.41	0.01%	0.43	-	Not hydric	C	Well drained	None
Pc	Palms mucky peat	5.28	0.01%	-	None (Deposition)	All hydric	A/D	Very poorly drained	Frequent
MzkA	Mussey loam	3.52	0.00%	0.28	-	All hydric	B/D	Somewhat poorly drained	Frequent
FaA	Fabius loam, 1 to 3 percent slopes	2.97	0.00%	0.32	-	Not hydric	B	Somewhat poorly drained	None
M-W	Miscellaneous water	2.61	0.00%	-	-	-	-	-	-
HeC2	Hebron loam, 6 to 12 percent slopes, eroded	2.46	0.00%	0.43	-	Not hydric	B	Well drained	None
ShA	Saylesville silt loam, 0 to 2 percent slopes	1.92	0.00%	0.43	-	Not hydric	C	Well drained	None
Lo	Lawson silt loam	1.85	0.00%	0.37	-	Not hydric	C	Somewhat poorly drained	Frequent

RaA	Radford silt loam	1.74	0.00%	0.55	Class 1	Not hydric	B	Somewhat poorly drained	Rare
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Appendix E

Streambank Stabilization Analysis

Table 4
Erosion Area Prioritization
Southeastern Wisconsin Fox River Commission



River Mile	Field Description	Length (feet)	Shoreline Height (ft)	Shoreline Area	Erosion Area	Erosion Rate (ft/year)	Geomorphic Position	Adjacent Area	Map Reference	Erosion Weight A	Length Weight B	Bank Height Weight C	Erosion Weight Rate D	Total Weight =(AxBxCxD)^.5	Priority Ranking
172.1	Moderate Erosion	900	4-5	71	22	1.5	Outside of Curve	Wooded Upland	3-13, 4-14	3	30	5	2.5	33.5	1
168.3	Moderate Erosion	960	4-6	111	NA	No Data	Outside of Curve	Farm Field with Minor Buffer	3-13	3	31	6	1	23.6	2
154.6	Moderate Erosion	390	2-4	250	106A	1	Outside of Curve	Wooded Upland and Abandoned Railway	3-7, 4-7	3	20	4	2	21.8	3
149.1	Moderate Erosion	360	8	313	NA	No Data	Outside of Curve	Wooded Upland	3-5	3	19	8	1	21.3	4
175.75	Moderate Erosion	300	3-5	28	6	0.7	Outside of Curve	River Terrace	3-16, 4-16	3	17	5	1.7	21.0	5
171.8	Moderate Erosion	390	4-7	74	NA	No Data	Outside of Curve	Openlands	3-14	3	20	7	1	20.4	6
149.6	Minor Erosion	810	5-7	306	NA	No Data	Outside of Curve	Farm Field without Buffer	3-5	2	28	7	1	20.0	7
164.8	Moderate Erosion	210	6-8	149	NA	No Data	Outside of Curve	Openlands	3-12	3	14	8	1	18.6	8
169.3	Minor Erosion	860	1-2	98	35	1.5	Outside of Curve	River Terrace	3-13, 4-13	2	29	2	2.5	17.1	9
166.8	Moderate Erosion	750	1-3	129	NA	No Data	Outside of Curve	Wooded Upland	3-12	3	27	3	1	15.7	10
172.1	Minor Erosion	320	>2	69	22A	1.2	Outside of Curve	River Terrace	3-14, 4-14	2	18	3	2.2	15.4	11
151.1	Minor Erosion	540	1-3	290	118	0.5	Straight Section	Farm Field without Buffer	3-6, 4-6	2	23	3	1.5	14.5	12
169.7	Minor Erosion	320	1-2	93	33	1.5	Outside of Curve	River Terrace	3-13, 4-13	2	18	2	2.5	13.4	13
168.7	Minor Erosion	300	1-2	103	38	1.5	Outside of Curve	River Terrace	3-13, 4-13	2	17	2	2.5	13.2	14
167.9	Moderate Erosion	320	Sloping	116	NA	No Data	Outside of Curve	Wooded Upland	3-13	3	18	3	1	12.7	15
156.9	Minor Erosion	690	Sloping	229	NA	No Data	Outside of Curve	Farm Field without Buffer	3-8	2	26	3	1	12.6	16
165.1	Minor Erosion	210	1-2	151	58	1.2	Outside of Curve	River Terrace	3-12, 4-12	2	14	2	2.2	11.3	17
160.5	Moderate Erosion	130	Sloping	195	NA	No Data	Straight Section	Residential Yards	3-10	3	11	3	1	10.1	18
161.1	Stable	390	Sloping	188	NA	No Data	Straight Section	Farm Field without Buffer	3-10	1	20	3	1	7.7	19

A - Erosion weight was based on a numerical value of 4 being assigned to areas of major erosion, 3 to areas of moderate erosion, 2 to areas of minor erosion and 1 to stable areas.

B - Length weight was based on the square root of the length of eroding bank.

C - Height weight was based on the height of the eroding bank. Areas of bank that were sloped were assigned a height of 3 feet.

D - Erosion rate weight was based on the erosion rate estimated from shift in bank location added to 1. Areas without estimated rates were assigned a value of 1.

NRCS Streambank Erosion Estimator (Direct Volume Method)

Farmer / Cooperator Name:
 Tract Number:

Evaluated By:
 Evaluation Date:

Field Number	Eroding Streambank Reach Number	Eroding Bank Length (Feet)	Eroding Bank Height * (Feet)	Area of Eroding Streambank (FT ²)	Lateral Recession Rate (Estimated) (FT / Year)	Estimated Volume (FT ³) Eroded Annually	Soil Texture	Approximate Pounds of Soil per FT ³	Estimated Soil Loss (Tons/Year)
GRAEF Study	172.1	900.0	4.5	4,050	1.50	6,075.0	Clay Loam	85	258.2
	168.3	960.0	5.0	4,800	0.50	2,400.0	Clay Loam	85	102.0
	175.75	300.0	4.0	1,200	0.70	840.0	Clay Loam	85	35.7
	171.8	390.0	5.5	2,145	0.50	1,072.5	Clay Loam	85	45.6
	164.8	210.0	7.0	1,470	0.50	735.0	Clay Loam	85	31.2
	169.3	860.0	1.5	1,290	1.50	1,935.0	Clay Loam	85	82.2
	166.8	750.0	2.0	1,500	0.50	750.0	Clay Loam	85	31.9
	172.1	320.0	2.0	640	1.20	768.0	Clay Loam	85	32.6
	169.7	320.0	1.5	480	1.50	720.0	Clay Loam	85	30.6
	168.7	300.0	1.5	450	1.50	675.0	Clay Loam	85	28.7
	167.9	320.0	1.0	320	0.50	160.0	Clay Loam	85	6.8
	165.1	210.0	1.5	315	1.20	378.0	Clay Loam	85	16.1
	160.5	130.0	1.0	130	0.50	65.0	Clay Loam	85	2.8
161.1	390.0	1.0	390	0.50	195.0	Clay Loam	85	8.3	
Total Estimated Annual Streambank Erosion Soil Loss (Tons):									712.7

Grand Total Estimated Annual Streambank Erosion Soil Loss (Tons): 712.7

* Eroding bank height is measured along the bank, not the vertical height of bank.

Streambank Erosion Calculation Formula:

$$\frac{\text{Eroding Bank Length} \times \text{Eroding Bank Height} \times \text{Lateral Recession Rate (FT/YR)} \times \text{Soil Weight (lbs/ft}^3\text{)}}{2000} = \text{Estimated Soil Loss Per Year (Tons)}$$

<i>Field Number</i>	<i>Eroding Streambank Reach Number</i>	<i>Estimated Soil Loss (Tons/Year)</i>	<i>Estimated Soil Loss (Pounds/Year)</i>	<i>Estimated Soil Loss (Kgs/Year)</i>	<i>Phosphorous Concentration (ppm)</i>	<i>Estimated Phosphorous Loss (Kgs/year)</i>	<i>Estimated Phosphorous Loss (Lbs/year)</i>
GRAEF Study	172.1	258.2	516375	234716	575	135.0	296.9
	168.3	102.0	204000	92727	575	53.3	117.3
	175.75	35.7	71400	32455	575	18.7	41.1
	171.8	45.6	91162.5	41438	575	23.8	52.4
	164.8	31.2	62475	28398	575	16.3	35.9
	169.3	82.2	164475	74761	575	43.0	94.6
	166.8	31.9	63750	28977	575	16.7	36.7
	172.1	32.6	65280	29673	575	17.1	37.5
	169.7	30.6	61200	27818	575	16.0	35.2
	168.7	28.7	57375	26080	575	15.0	33.0
	167.9	6.8	13600	6182	575	3.6	7.8
	165.1	16.1	32130	14605	575	8.4	18.5
	160.5	2.8	5525	2511	575	1.4	3.2
	161.1	8.3	16575	7534	575	4.3	9.5
Total Estimated Annual Phosphorous Loss (Lbs):							819.6
Grand Total Estimated Annual Phosphorous Loss (Lbs):							819.6

Appendix F

Non-Point Source Analysis

Mill Brook-Fox River (0703)

Pebble Brook (0702)

Genesee Creek (0701)

Pebble Creek (0104)

Priority #	Parcel #	Controlled Area (Ac)	Reductions (lbs. P/year)	Annual Cost	Priority #	Parcel #	Controlled Area (Ac)	Reductions (lbs. P/year)	Annual Cost	Priority #	Parcel #	Controlled Area (Ac)	Reductions (lbs. P/year)	Annual Cost	Priority #	Parcel #	Controlled Area (Ac)	Reductions (lbs. P/year)	Annual Cost
1	86	231.95	348	\$19,136	1	151	132.03	198	\$10,893	1	218	203.20	305	\$16,764	1	270	220.36	331	\$18,180
2	85	189.84	285	\$15,662	2	149	103.50	155	\$8,538	2	217	172.51	259	\$14,232	2	269	157.45	236	\$12,990
3	87	144.51	217	\$11,922	3	148	92.34	139	\$7,618	3	216	167.74	252	\$13,839	3	268	134.95	202	\$11,133
4	84	127.63	191	\$10,529	4	146	78.91	118	\$6,510	4	215	165.38	248	\$13,644	4	267	134.92	202	\$11,131
5	89	127.13	191	\$10,488	5	144	78.40	118	\$6,468	5	220	153.28	230	\$12,646	5	266	128.36	193	\$10,590
6	83	126.64	190	\$10,448	6	143	78.35	118	\$6,464	6	214	143.16	215	\$11,811	6	265	126.91	190	\$10,470
7	82	97.35	146	\$8,031	7	145	77.66	116	\$6,407	7	213	140.41	211	\$11,583	7	264	109.40	164	\$9,025
8	81	88.19	132	\$7,275	8	147	75.45	113	\$6,225	8	212	125.34	188	\$10,341	8	263	101.70	153	\$8,390
9	80	78.23	117	\$6,454	9	142	70.01	105	\$5,776	9	211	124.88	187	\$10,303	9	262	98.79	148	\$8,150
10	79	76.39	115	\$6,302	10	141	69.27	104	\$5,715	10	209	112.38	169	\$9,272	10	261	86.06	129	\$7,100
11	78	73.19	110	\$6,038	11	150	68.69	103	\$5,667	11	208	105.47	158	\$8,702	11	260	81.46	122	\$6,720
12	76	67.28	101	\$5,551	12	140	68.13	102	\$5,621	12	207	100.59	151	\$8,299	12	259	73.87	111	\$6,094
13	75	64.86	97	\$5,351	13	139	67.52	101	\$5,571	13	206	95.10	143	\$7,846	13	258	72.45	109	\$5,977
14	77	63.84	96	\$5,266	14	138	67.07	101	\$5,533	14	205	80.98	121	\$6,681	14	257	61.19	92	\$5,048
15	74	60.01	90	\$4,951	15	137	66.33	99	\$5,472	15	204	80.75	121	\$6,662	15	256	52.44	79	\$4,326
16	73	56.85	85	\$4,690	16	136	64.39	97	\$5,312	16	203	80.34	121	\$6,628	16	255	48.92	73	\$4,036
17	72	50.68	76	\$4,181	17	135	57.56	86	\$4,749	17	202	80.02	120	\$6,601	17	254	48.13	72	\$3,971
18	71	49.50	74	\$4,084	18	134	55.67	84	\$4,593	18	201	78.99	118	\$6,517	18	253	46.04	69	\$3,798
19	70	47.61	71	\$3,928	19	133	53.45	80	\$4,410	19	200	78.28	117	\$6,458	19	252	39.72	60	\$3,277
20	69	46.71	70	\$3,854	20	131	40.08	60	\$3,306	20	199	76.80	115	\$6,336	20	251	38.37	58	\$3,166
21	68	45.86	69	\$3,784	21	130	39.80	60	\$3,284	21	198	68.55	103	\$5,655	21	250	38.30	57	\$3,160
22	67	41.60	62	\$3,432	22	129	39.09	59	\$3,225	22	210	68.41	103	\$5,644	22	249	34.46	52	\$2,843
23	66	41.06	62	\$3,388	23	128	37.37	56	\$3,083	23	196	61.68	93	\$5,089	23	248	31.70	48	\$2,615
24	65	40.63	61	\$3,352	24	127	36.23	54	\$2,989	24	197	61.46	92	\$5,071	24	247	27.32	41	\$2,254
25	64	39.62	59	\$3,268	25	126	36.08	54	\$2,976	25	195	58.34	88	\$4,813	25	246	26.33	39	\$2,172
26	63	39.09	59	\$3,225	26	125	33.42	50	\$2,757	26	194	56.25	84	\$4,641	26	245	25.94	39	\$2,140
27	62	39.04	59	\$3,220	27	124	33.40	50	\$2,755	27	193	52.97	79	\$4,370	27	244	25.34	38	\$2,090
28	61	38.90	58	\$3,209	28	123	32.80	49	\$2,706	28	192	51.22	77	\$4,225	28	243	21.50	32	\$1,774
29	60	38.85	58	\$3,206	29	122	31.37	47	\$2,588	29	191	44.55	67	\$3,675	29	242	20.55	31	\$1,696
30	59	38.29	57	\$3,159	30	121	31.34	47	\$2,586	30	190	43.22	65	\$3,566	30	241	20.29	30	\$1,674
31	58	36.66	55	\$3,024	31	120	27.12	41	\$2,237	31	189	40.63	61	\$3,352	31	240	20.00	30	\$1,650
32	57	36.30	54	\$2,994	32	119	25.83	39	\$2,131	32	188	40.30	60	\$3,325	32	239	19.77	30	\$1,631
33	56	36.16	54	\$2,983	33	118	23.50	35	\$1,939	33	187	40.20	60	\$3,317	33	238	16.31	24	\$1,345
34	55	33.27	50	\$2,745	34	117	23.12	35	\$1,908	34	186	40.16	60	\$3,313	34	237	15.72	24	\$1,297
35	54	31.20	47	\$2,574	35	116	22.77	34	\$1,879	35	185	39.82	60	\$3,285	35	236	15.24	23	\$1,257
36	53	30.71	46	\$2,534	36	115	21.78	33	\$1,796	36	184	39.34	59	\$3,246	36	235	12.32	18	\$1,016
37	52	29.52	44	\$2,435	37	114	20.40	31	\$1,683	37	183	39.34	59	\$3,245	37	234	12.08	18	\$996
38	51	29.44	44	\$2,428	38	113	20.18	30	\$1,665	38	182	36.47	55	\$3,009	38	233	10.47	16	\$864
39	50	29.19	44	\$2,408	39	112	19.85	30	\$1,638	39	181	35.49	53	\$2,928	39	232	10.22	15	\$843
40	49	26.46	40	\$2,183	40	111	19.37	29	\$1,598	40	180	35.33	53	\$2,914	40	231	10.19	15	\$840
41	48	26.29	39	\$2,169	41	110	19.01	29	\$1,569	41	179	35.30	53	\$2,912	41	230	10.17	15	\$839
42	47	25.67	39	\$2,118	42	109	18.87	28	\$1,557	42	178	33.97	51	\$2,802	42	228	8.14	12	\$671
43	46	24.50	37	\$2,021	43	108	18.75	28	\$1,547	43	177	33.44	50	\$2,759	43	229	6.75	10	\$557

44	45	23.89	36	\$1,971		44	107	18.61	28	\$1,535		44	176	31.70	48	\$2,615		44	227	4.97	7	\$410
45	44	23.34	35	\$1,926		45	106	17.96	27	\$1,481		45	175	30.31	45	\$2,501		45	225	4.95	7	\$408
46	43	22.14	33	\$1,826		46	104	16.50	25	\$1,361		46	174	29.93	45	\$2,469		46	226	4.14	6	\$342
47	42	20.80	31	\$1,716		47	103	16.39	25	\$1,352		47	173	28.41	43	\$2,344		47	224	3.59	5	\$297
48	41	20.78	31	\$1,714		48	132	16.27	24	\$1,342		48	172	28.17	42	\$2,324		48	223	3.41	5	\$281
49	40	20.71	31	\$1,708		49	102	15.89	24	\$1,311		49	171	27.74	42	\$2,288		49	222	3.09	5	\$255
50	39	20.54	31	\$1,695		50	101	13.91	21	\$1,148		50	170	26.37	40	\$2,175		50	221	3.04	5	\$250
51	38	20.29	30	\$1,674		51	100	11.07	17	\$913		51	169	24.65	37	\$2,034		51	272	2.03	3	\$168
52	37	20.25	30	\$1,671		52	99	10.66	16	\$880		52	168	22.87	34	\$1,887		52	271	1.12	2	\$93
53	88	19.98	30	\$1,648		53	105	9.70	15	\$800		53	167	21.78	33	\$1,796		SUM		2,331	3,496	\$192,301
54	36	19.95	30	\$1,646		54	98	9.17	14	\$757		54	166	20.53	31	\$1,694						
55	35	19.28	29	\$1,591		55	97	8.11	12	\$669		55	165	20.17	30	\$1,664						
56	34	18.83	28	\$1,553		56	96	7.94	12	\$655		56	164	19.97	30	\$1,647						
57	33	17.67	27	\$1,458		57	95	7.39	11	\$610		57	163	19.65	29	\$1,621						
58	32	17.58	26	\$1,450		58	94	6.97	10	\$575		58	162	17.89	27	\$1,476						
59	31	16.86	25	\$1,391		59	93	4.96	7	\$409		59	161	15.12	23	\$1,248						
60	30	16.23	24	\$1,339		60	92	4.04	6	\$333		60	160	11.59	17	\$956						
61	29	16.18	24	\$1,334		61	91	3.87	6	\$319		61	159	10.28	15	\$848						
62	28	15.97	24	\$1,317		62	90	3.38	5	\$279		62	158	9.31	14	\$768						
63	27	14.56	22	\$1,201		63	155	3.04	5	\$250		63	157	8.84	13	\$729						
64	26	13.72	21	\$1,132		64	154	2.62	4	\$216		64	156	8.80	13	\$726						
65	25	13.71	21	\$1,131		65	153	1.30	2	\$107		65	219	8.56	13	\$706						
66	24	13.28	20	\$1,095		SUM		2,306	3,459	\$190,247		SUM		3,865	5,797	\$318,836						
67	23	12.94	19	\$1,068																		
68	22	12.90	19	\$1,064																		
69	21	12.76	19	\$1,053																		
70	20	11.85	18	\$978																		
71	19	11.44	17	\$944																		
72	18	10.90	16	\$899																		
73	17	10.72	16	\$884																		
74	16	10.71	16	\$883																		
75	15	9.93	15	\$820																		
76	14	9.79	15	\$807																		
77	13	8.69	13	\$717																		
78	12	7.43	11	\$613																		
79	11	6.14	9	\$506																		
80	10	5.08	8	\$419																		
81	9	4.82	7	\$398																		
82	8	4.33	6	\$357																		
83	7	4.26	6	\$351																		
84	6	3.33	5	\$275																		
85	5	3.32	5	\$274																		
86	4	2.99	4	\$247																		
87	3	2.64	4	\$217																		
88	2	1.02	2	\$84																		
89	1	0.12	0	\$10																		
SUM		3,261	4,892	\$269,058																		

Appendix G

STEPL Model Analysis

This appendix of the report will discuss the development and outputs of modeling software used to characterize the Village of Mukwonago Adaptive Management Plan action area. The STEPL model was downloaded and utilized by the project team. Input data for the STEPL model was gathered from the STEPL Model Input Data Server. Due to the organization of this data, the watershed was divided into each of the four HUC-12 areas represented in the action for analysis (Watersheds W1, W2, W3, and W4 starting from the most upstream sub-watershed).

The sample data from the STEPL Input Data Server was used to populate the septic system information for the watershed as well as most of the default parameters for the USLE and Curve Number Method inputs. These default parameters included the soil and runoff concentrations of nitrogen, phosphorus, and biological oxygen demand. It was also assumed that manure was applied to cropland four months out of the year. While some amount of manure is applied to land throughout the year in this watershed, we assumed that the principal months of manure application occurred in the fall after harvest and in the spring before planting.

Table 1 was developed for the purpose of generating a single reduction efficiency for each pollutant and watershed in the model. This table can be seen below and is organized based on increasing phosphorus reduction efficiency per land area. The approach used in developing this table involved considering several combinations of management measures that may be implemented on a field scale and modeling them in the STEPL BMP (Best Management Practice) calculator. The various outputs of the BMP Calculator were then averaged, yielding the removal efficiencies used in the STEPL model. This approach was suggested by WDNR representatives during a nonpoint modeling training session. They referenced a similar approach taken by the Outagamie County Land Conservation Department (2014), which was seen as an effective means of approximating removal efficiencies in the planning stages of a watershed restoration plan.

In addition to combinations of the default management measures in the STEPL program, two custom nutrient management reduction factors were considered in the development of Table 1. These nutrient management options were also adopted from the Outagamie County Land Conservation Department Report, with original authors being Evans and Corradini (2001). The first nutrient management option is a balanced plan, with reductions in nitrogen and phosphorus averaging 19% and 28%, respectively. The second option is a phosphorus-based plan with phosphorus reduction of about 75%. Several more combinations were considered in developing the average removal efficiencies used in the STEPL model than in the approach taken by the Outagamie County Land Conservation Department, reflecting the flexibility to be given to farmers when working with them. However, the overall results were very similar to the Outagamie County Land Conservation Department Report, which used values of 71% and 84% for phosphorus and sediment reduction, respectively.

Table 1. Compilation of Pollutant Reduction Efficiency for Various Pollutants and Different Combinations of Best Management Practices

Management Measure	N Reduction	Sediment Reduction	P Reduction
Nutrient Management (Balanced)	19.0%	0.0%	28.0%
Cover Crop	30.0%	35.0%	25.0%
Diversion	10.0%	35.0%	30.0%
Nutrient Management (Balanced), Cover Crop	43.3%	35.0%	46.0%
Diversion, Cover Crop	37.0%	57.7%	47.5%
Reduced Tillage	55.0%	75.0%	45.0%
Contour Farming	48.5%	40.5%	55.0%

Cover Crop, Reduced Tillage	68.5%	83.7%	58.7%
Nutrient Management (Balanced), Reduced Tillage	63.6%	75.0%	60.4%
Nutrient Management (P-Based)	0.0%	0.0%	75.0%
Diversion, Reduced Tillage	59.5%	83.7%	61.5%
Contour Farming, Cover Crop	64.0%	61.3%	66.3%
Filter Strip	70.0%	65.0%	75.0%
Nutrient Management (Balanced), Cover Crop, Contour Farming	70.8%	61.3%	75.7%
Nutrient Management (P-Based), Cover Crop	30.0%	35.0%	81.3%
Contour Farming, Reduced Tillage	76.8%	85.1%	75.2%
Nutrient Management (Balanced), Filter Strip	75.7%	65.0%	82.0%
Filter Strip, Cover Crop	79.0%	77.2%	81.3%
Diversion, Filter Strip	73.0%	77.2%	82.5%
Nutrient Management (P-Based), Reduced Tillage	55.0%	75.0%	86.3%
Filter Strip, Diversion, Cover Crop	81.1%	85.2%	86.9%
Filter Strip, Reduced Tillage	86.5%	91.3%	86.3%
Contour Farming, Filter Strip	84.5%	79.2%	88.7%
Nutrient Management (P-Based), Filter Strip	70.0%	65.0%	93.8%
Nutrient Management (Balanced), Reduced Tillage, Filter Strip	89.1%	91.3%	90.1%
Filter Strip, Reduced Tillage, Cover Crop	90.5%	94.3%	89.7%
Filter Strip, Diversion, Reduced Till	87.8%	94.3%	90.4%
Filter Strip, Diversion, Contour Farming	86.1%	86.5%	92.1%
Nutrient Management (P-Based), Reduced Tillage, Filter Strip	86.5%	91.3%	96.6%
Average:	61.8%	65.6%	70.8%

The average removal efficiencies developed in Table 1 were applied to the cropland areas for each of the four HUC-12s modeled in the action area. Model iterations showed that an average of 11% of the total cropland in the sub-watershed would need to be controlled to meet the load reduction target for agricultural best management practices. With this assumption, the outputs shown below were generated from the STEPL model.

Table 2. Pollutant loading and reduction before and after BMP implementation.

Watershed	N Load (no BMP)	P Load (no BMP)	BOD Load (no BMP)	Sediment Load (no BMP)	N Load (with BMP)	P Load (with BMP)	BOD (with BMP)	Sediment Load (with BMP)
	lb/year	lb/year	lb/year	t/year	lb/year	lb/year	lb/year	t/year
Pebble Creek	60494.0	13046.5	158820.4	3486.1	58828.7192	12565.4	157866.4	3337.0
Genesee Creek	82237.5	18154.9	198345.2	4780.0	79033.3124	17238.5	196647.1	4514.6
Pebble Brook	51372.4	10957.6	138607.5	2857.2	49399.5141	10387.2	137471.8	2679.7
Mill Brook-Fox River	88826.7	19588.7	218503.9	5057.9	84051.0362	18224.9	216003.7	4667.3
Total	282930.6	61747.6	714277.1	16181.1	271312.582	58416.1	707989.1	15198.6

Watershed	N Reduction	P Reduction	BOD Reduction	Sediment Reduction	%N Reduction	%P Reduction	%BOD Reduction	%Sed Reduction
	lb/year	lb/year	lb/year	t/year	%	%	%	%
Pebble Creek	1665.3	481.1	954.0	149.1	2.8	3.7	0.6	4.3
Genesee Creek	3204.2	916.4	1698.1	265.3	3.9	5.0	0.9	5.6
Pebble Brook	1972.9	570.3	1135.7	177.5	3.8	5.2	0.8	6.2
Mill Brook-Fox River	4775.6	1363.7	2500.1	390.6	5.4	7.0	1.1	7.7
Total	11618.0	3331.5	6288.0	982.5	4.1	5.4	0.9	6.1

Table 3. Pollutant loading distribution by land use after modeled BMP implementation.

Sources	N Load (lb/yr)	P Load (lb/yr)	BOD Load (lb/yr)	Sediment Load (t/yr)
Urban	81759.04	12613.26	316210.88	1878.42
Cropland	153077.86	39788.70	287268.87	12410.38
Pastureland	26518.21	2708.41	83282.79	725.35
Forest	3692.24	1778.23	8935.44	184.47
Feedlots	4833.43	966.69	6444.57	0.00
User Defined	0.00	0.00	0.00	0.00
Septic	1431.81	560.79	5846.55	0.00
Gully	0.00	0.00	0.00	0.00
Streambank	0.00	0.00	0.00	0.00
Groundwater	0.00	0.00	0.00	0.00
Total	271312.58	58416.08	707989.10	15198.61

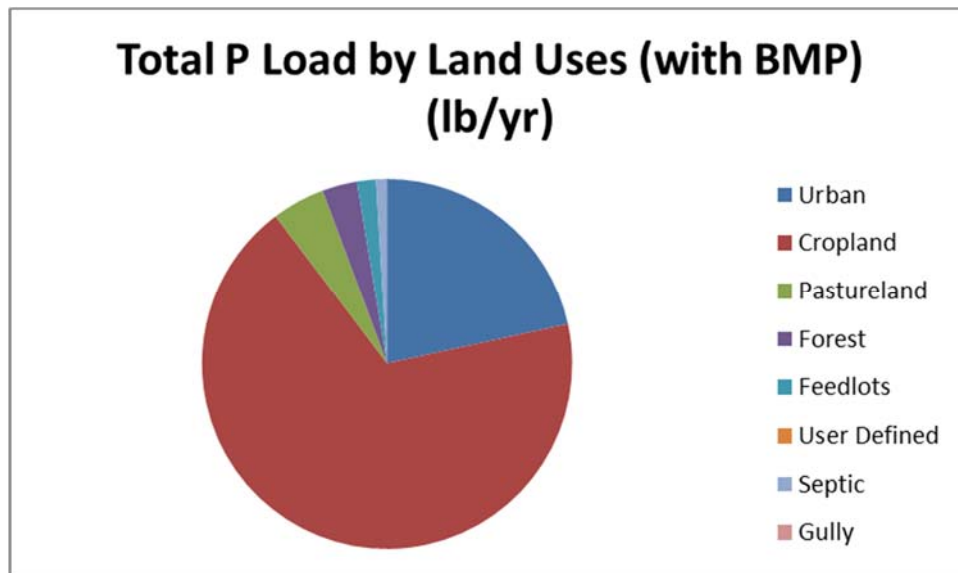


Figure 1. Total phosphorus load by land use after modeled BMP implementation.

The results of the STEPL model analysis were used to estimate a project area-specific factor to be used to estimate reductions from areas identified in Appendix F. In this case, the STEPL model estimated a factor of 1.50 pounds of phosphorus reduction per acre of agricultural land controlled with best management practices. While this approach is approximate, it clarified approximately how many acres of

the land identified in Appendix F would be required to meet the load reduction target of 3,295 pound of TP. In this case, the approximate area of land to be controlled is 2,200 acres, or about 18.5% of the total number of potential high-priority sites in Appendix F.

Appendix H

Letters of Support



Waukesha County
Department of Parks and Land Use

March 23, 2020

Mr. David Brown, Utility Director
Village of Mukwonago WWTP
1200 Holz Parkway
Mukwonago, WI 53149

Dear Mr. Brown,

I am writing to support the Village of Mukwonago's request to the Wisconsin Department of Resources for an approved adaptive management plan. The Waukesha County Department of Parks and Land Use – Land Resources Division is willing to participate in the Village's adaptive management plan implementation by providing guidance in selecting areas to target for nonpoint source reduction, making landowner contacts and assisting with BMP implementation. We would be willing to enter into a working agreement with the Village of Mukwonago to identify the specific roles of the County and the other adaptive management partners.

Controlling agricultural runoff pollution by contacting landowners to promote and implement BMPs in agricultural areas to comply with adopted plans is consistent with the goals and objectives in the Waukesha County Land and Water Resource Management Plan. Therefore, on behalf of the Waukesha County Department of Parks and Land Use, please accept this letter in full support of the Village of Mukwonago's request to the Wisconsin Department of Resources for an approved adaptive management plan.

If you have any questions, you can reach me by telephone at (262) 896-8300.

Sincerely,

A handwritten signature in black ink that reads "Perry M. Lindquist". The signature is written in a cursive style.

Perry Lindquist, Manager
Land Resources Division

cc: Mark Van Weelden – Ruekert|Mielke

May 7, 2020

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Edgewood Condos
Recommendation of Approval of SWMA

Dear President Winchowky:

In 2005, a series of storm water and development documents were reviewed for the construction of the Edgewood Condominiums in 2006. The development contains several storm water management facilities. A storm water maintenance agreement was presented in 2005 for review but, evidently, was never recorded. The Edgewood Condos development was never fully built-out and in recent years, the Village was approached for permits for the construction of a few more condo buildings in the development. As part of the permit issuance, the Village has requested that a storm water maintenance agreement be created and recorded for the existing storm water ponds.

We have reviewed the storm water maintenance agreement dated May 6, 2020 and are satisfied with its contents. The information contained in the document is a hybrid of current data and past storm water calculation data from 2005. Since there are no changes to the originally approved build-out of the development, the storm water management plan did not need to be updated. The new storm water maintenance agreement contains storm water management calculation data from the original plan completed and approved in 2005. The maintenance agreement also contains an as-built survey of the existing facilities, conducted in 2020. The maintenance agreement conforms to current Village standards and meets the requirements of the Village's Storm Water Ordinance.

We, therefore, recommend the following actions to you and the Village Board:

1. Approval and Execution of the Storm Water Maintenance Agreement.
 - a. The Storm Water Maintenance Agreement is being transmitted via email in which this letter is attached.

Upon execution of the agreement by all parties, please return it to Village Attorney Mark Blum for recording. We ask that you provide us with a copy of the recorded document for our records.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

Mr. Fred Winchowky
Edgewood Condos – Approval of SWMA
May 7, 2020
Page 2

PWG:pwg

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Ben Kohout, Village of Mukwonago
Paul VanHenkelum, P.E., P.L.S., Cardinal Engineering
Wayne Foster, Foster Group
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

EDGEWOOD MEADOWS

Storm Water Maintenance Agreement

Village of Mukwonago, County of Waukesha, WI

Edgewood Meadows Condominium Association, Inc., as “Owner” of the property described in Exhibit A, in accordance with Chapter 34 of the Village of Mukwonago Municipal Code, agrees to install and maintain storm water *management practices* on the subject property in accordance with approved plans and Storm Water Permit conditions. The Owner further agrees to the terms stated in this document to ensure that the storm water management practices continue serving the intended functions in perpetuity. This Agreement includes the following exhibits:

Exhibit A: Legal Description of the real estate for which this Agreement applies (“Property”).

Exhibit B: Location Map - shows an accurate location of each storm water management practice affected by this Agreement.

Exhibit C: Maintenance Plan - prescribes those activities that must be carried out to maintain compliance with this Agreement.

Exhibit D: Design Summary - contains a summary of key Engineering calculations and other data used to design the storm water management practices.

Exhibit E: As-built survey - shows a detailed “as-built” cross section and plan view of the storm water management practices.

NOTE: After construction verification has been accepted by the Village of Mukwonago, for all planned storm water management practices, an addendum(s) to this agreement shall be recorded by the Village showing construction details and construction verification. The addendum(s) may contain several additional exhibits, as described below.

Through this Agreement, the Owner hereby subjects the Property to the following covenants, conditions and restrictions:

1. Upon execution of this Agreement, the Village shall record the Agreement at the Waukesha County or Waukesha County Register of Deeds, as applicable. The recording of this Agreement shall be a condition for the issuance of a Storm Water Permit. An addendum to this Agreement shall be recorded upon project completion which shall include submittal of Exhibit E and Exhibit F in an acceptable form to the Village. The recording of Amendment #1 including Exhibit E and Exhibit F shall be a condition for the issuance of an occupancy permit.
2. The Owner shall construct, maintain and if necessary, reconstruct the storm water management practices so as to maintain their compliance with applicable governmental, statutes, ordinances or rules. The Owner shall be responsible for the routine and extraordinary maintenance and repair of the storm water management practices identified in Exhibit B in accordance with the maintenance plan contained in Exhibit C.
3. The Owner shall, at their own cost inspect the storm water best management practices on an annual basis and maintain records of annual inspections and maintenance performed. Records shall be made available to the Village upon request within 30 days of written notice. Annual inspections shall

be performed as detailed in Exhibit C Maintenance Plan of the storm water maintenance agreement and shall be performed to determine if the facility is functioning within the design parameters. Commencing in 2020- and every five years thereafter the Owner shall, at their own cost, have a certification inspection of the storm water management practices conducted by a professional engineer, who shall then file a report with the Village of Mukwonago no later than December 31st of the same year. Upon written notification by Village of Mukwonago or its designee the Owner shall, at their own cost and within a reasonable time period determined by the Village of Mukwonago, have an inspection of the storm water management practices conducted by a professional engineer, who shall then file a report with the Village of Mukwonago. The Owner shall thereafter timely complete any maintenance or repair work recommended in any of the above reports. The Owner shall be liable for the failure to undertake any maintenance or repairs.

4. In addition, and independent of the requirements under paragraph 2 above, the Village of Mukwonago, or its designee, is authorized but not required to access the property as necessary to conduct inspections of the storm water management BMP's to ascertain compliance with the terms and intent of this Agreement and the activities prescribed in Exhibit C. The Village of Mukwonago may require work to be done which differs from the report(s) described in paragraph 3 above, if the Village of Mukwonago reasonably concludes that such work is necessary and consistent with the intent of this agreement and /or with Chapter 34 of the Village Code of Ordinances. Upon notification by the Village of Mukwonago of required maintenance or repairs, the Owner shall complete the specified maintenance or repairs within a reasonable time frame, as determined by the Village of Mukwonago.
5. If the Owner does not complete an inspection under 3 above or complete the required maintenance or repairs under 2 above within the specified time period, the Village of Mukwonago is authorized, but not required, to perform the specified inspections, maintenance or repairs. In the case of an emergency situation, as determined by the Village of Mukwonago, no notice shall be required prior to the Village of Mukwonago performing emergency maintenance or repairs.

The cost of inspections or measures undertaken by the Village pursuant to this agreement shall be first paid from the proceeds of any surety maintained to secure the performance by the Owner/Developer of its obligations under this agreement and the conditions of the use, site and architectural approval. In the event that the costs of said measures shall exceed the value of the surety or the surety has expired or been terminated, then in that event the cost of said measures shall be assessed as a special charge for current services pursuant to Wis Stat Sec. 66.0627. Any such assessment which is not paid within 60 days after billing shall be deemed a delinquent special charge and shall become a lien upon the parcel against which such charge has been assessed. Such delinquent charges shall be extended upon the current or next tax roll as a delinquent tax against the parcels for which payment has not been received by the Village and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such special charges. The Developer hereby consents to the levy of such charge and waives notice and the right to hearing.

6. This Agreement shall run with the property and be binding upon all heirs, successors and assigns. After the Village records this document, the Village of Mukwonago shall have the sole authority to modify this agreement contingent upon the Village of Mukwonago providing a 30-day written notice to the current Owner. Any modifications shall conform to the minimum requirements of Chapter 34 (or its successor) and be written so as to ensure the long-term maintenance of the storm water BMP's.

7. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

Dated this ____ day of _____, 2020

Owner:

Authorized Representative of **Edgewood Meadows Condominium Association, Inc.**

(Printed Name of Authorized Representative)

State of Wisconsin:

County of Waukesha

Personally, came before me this ____ day of _____, 2020, the above named _____, as the authorized Representative of _____ for the purpose of signing this document, to me known to be the person who executed the foregoing instrument and acknowledged the same.

[Name]

Notary Public, Waukesha County, WI

My commission expires: _____

Accepted by the Village of Mukwonago this ____ day of _____, 2020.

Fred Winchowky, Village President

Diana Dykstra, Village Clerk

This document was drafted by:
Paul H. Van Henkelum PE PLS
Cardinal Engineering
Lake Geneva, WI 53147
Telephone: (414)406-3248
Email: paul@cardinalengineeringwi.com

Exhibit A

Legal Description:

Being Lots 1,2,3 and 4 of CSM #10090, Located in the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ and the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 19, Town 5 North, Range 19 East, Village of Mukwonago, Waukesha County, Wisconsin.

Exhibit B

EDGEWOOD MEADOWS
MUKWONAGO, WI

LOCATION MAP

EXHIBIT B



CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS

PO BOX 281 - 1200 LASALLE STREET
LAKE GENEVA, WI 53147
262-757-8778
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE

SCALE	1" = 150'
PROJECT NUMBER	1901442
DATE	05-05-2020
PROJECT MGR	PVH
DRAWN BY	JDB
DESIGNED BY	JDB

SHEET NUMBER
01 OF 01



Exhibit C

Maintenance Plan for Edgewood Meadows Condominium

The owner will perform the following tasks:

Inspect the basins monthly

Inspect the basins after every major storm

Inspect Annually for settling, cracking, erosion, leakage, tree growth on embankment, the condition of the inlet and outlet of channels, sediment accumulation in the basin, and the health and density of the grass turf.

Eroded areas should revegetate immediately

The basins should be mowed twice a year to prevent woody growth, stimulate grass growth, and enhance nutrient removal.

Remove trash and debris.

If ponding occurs regrade area

Exhibit D

The original project was designed and 2005 and said design was based on the ordinances in place at the time.

BASIN 3 INFLOW, OUTFLOW & STORAGE DATA				
Inflow Peak	Maximum Outflow Rate	Max. Water Elevation	Storage Volume at Max. elev.	Outflow Control Structures*
3.3 cfs (Post 2 Yr/24 Hr Peak)	0.4 cfs	792.52	0.10 Acre Feet	1, 2
6.6cfs (Post 10 Yr/24 Hr Peak)	0.6 cfs	793.81	0.22 acre feet	1, 2
11.1 cfs (Post 100 Yr/24 Hr Peak)	3.4 cfs	794.62	0.32 acre feet	1, 2,3

Top of Basin = 795

*The controlling elements are summarized below:

#1 = 4" Diameter Orifice, Inv = 791.00

#2 = 12" Diameter Culvert, Inv = 791.00

#3 = 24" Diameter Standpipe, Crest Elev = 793.8

RUNOFF SUMMARY

	Runoff, cfs		
	2 Year	10 Year	100 Year
Pre-Developed	10.7	27.5	52.0
Post Developed	1.9	6.7	18.2

	Pre-Developed			Post-Developed				
	E1			D1	D2	D3	D4	D5
	Area	21.1			4.4	11.4	2.7	2.2
Runoff Curve Number	72			70	77	80	66	68
Time of Concentration (Hrs.)	0.43			0.08	0.13	0.25	0.28	0.09
2 Yr. Peak flow (cfs)	10.7			3.3	13.8	3.3	0.8	0.3
10 Year Peak Flow (cfs)	27.5			8.7	29.7	6.6	2.5	0.9
100 Year Peak flow (cfs)	52.0			16.5	51.6	11.1	5.3	1.8

BASIN 1				
INFLOW, OUTFLOW & STORAGE DATA				
Inflow Peak	Maximum Outflow Rate	Max. Water Elevation	Storage Volume at Max. elev.	Outflow Control Structures*
3.3 cfs (Post 2 Yr/24 Hr Peak)	0.2 cfs	787.43	0.08 Acre Feet	1, 2
8.7 cfs (Post 10 Yr/24 Hr Peak)	0.3 cfs	788.27	0.27 acre feet	1, 2
16.5 cfs (Post 100 Yr/24 Hr Peak)	2.6 cfs	788.87	0.41 acre feet	1, 2,3

Top of Basin = 790

*The controlling elements are summarized below:

#1 = 3" Diameter Orifice, Inv = 787

#2 = 12" Diameter Culvert, Inv = 786.9

#3 = 36" Diameter Standpipe, Crest Elev = 788.7

BASIN 2				
INFLOW, OUTFLOW & STORAGE DATA				
Inflow Peak	Maximum Outflow Rate	Max. Water Elevation	Storage Volume at Max. elev.	Outflow Control Structures*
14.0 cfs (Post 2 Yr/24 Hr Peak)	1.3cfs	786.77	0.40 Acre Feet	1,2
30.0 cfs (Post 10 Yr/24 Hr Peak)	4.2 cfs	787.45	0.81 acre feet	1,2
52.1 cfs (Post 100 Yr/24 Hr Peak)	11.2 cfs	788.34	1.39 acre feet	1,2,3

Top of Basin = 790

*The controlling elements are summarized below:

#1 = 12" Culvert, Inv = 786

#2 = 24" Culvert, Inv = 786.9

#3 = Weir, Crest = 788.5

Trapezoidal Channel Analysis & Design
Open Channel - Uniform flow

Worksheet Name: EDGEWOOD MEADOWS

Comment: DITCH THROUGH SITE

Solve For Depth

Given Input Data:

Bottom Width.....	24.00 ft
Left Side Slope..	4.00:1 (H:V)
Right Side Slope.	4.00:1 (H:V)
Manning's n.....	0.060
Channel Slope....	0.0020 ft/ft
Discharge.....	272.00 cfs

Computed Results:

Depth.....	3.50 ft
Velocity.....	2.05 fps
Flow Area.....	132.82 sf
Flow Top Width...	51.97 ft
Wetted Perimeter.	52.83 ft
Critical Depth...	1.46 ft
Critical Slope...	0.0498 ft/ft
Froude Number....	0.23 (flow is Subcritical)

WORK SHEET FOR STORM SEWER DESIGN

Project: EDGEWOOD ESTATES
Location: VILLAGE OF MUKWONAGO

Design Frequency: 10 year

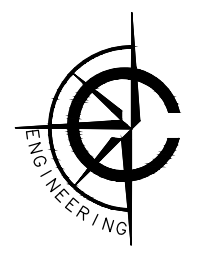
Computed By: DKV

Date: 8/8/05

Station of Upstream Structure	Location		Tributary Area			Travel Time		Rainfall-Runoff				Flow in Conduit				Vertical Control								
	From	To	Index	Area (A)	Runoff Coeff (C)	Equiv Area for 100% Runoff (CA) (+CA)	Inlet Time	Flow Time Street (min)	Flow Time Pipe (min)	Time of Conc (min)	Rainfall Intensity (In/Hr)	Direct Runoff (Cfs)	Other Runoff (Cfs)	Design Runoff (Cfs)	Slope of Sewer (F/Ft)	Pipe Size (In)	Cap Flow Full (Cfs)	Vel Flow Full (Fps)	Length of Pipe (Ft)	Fail of Pipe (Ft)	Invert Elev (Ft)	Lower Upper (Ft)	Top of Structure Lower Upper (Ft)	
	CB1	MH5	2	0.61	0.34	0.21	0.21	5	0.54	5.00	6.3	1.31		1.31	0.005	12	2.52	3.21	103.7	0.5185	798.90	798.38	801.90	804.10
x		MH5	1	0.76	0.32	0.24	0.45	5	5.54	5.54	6.3	1.53		1.53	0.005	12	2.52	3.21	87	0.435	798.90	798.47	801.90	804.10
x		MH5	3	0.09	0.38	0.03	0.48	5	5.54	5.54	6.3	0.22		0.22	0.005	12	2.52	3.21	38.8	0.194	798.90	798.71	801.90	804.10
		MH9				0.00	0.48		0.34	5.54	6.3	3.05		3.05	0.017	15	8.42	6.86	139.2	2.3664	798.19	795.82	804.10	799.67
	12+28.8	MH9				0.00	0.48		0.38	5.88	6.2	3.01		3.01	0.018	15	8.71	7.10	163.2	2.97024	795.72	792.75	799.67	796.52
x		MH6	4	1.23	0.31	0.38	0.87	5	6.26	6.26	6.3	2.40		2.40	0.005	12	2.52	3.21	33.5	0.1675	793.20	793.03	796.64	796.52
	10+65.1	MH6				0.00	0.87		0.04	6.26	6.0	5.20		5.20	0.010	15	6.46	5.26	12.4	0.124	792.65	792.53	796.52	796.64
	10+65.1	MH29	5	0.18	0.51	0.09	0.96		0.30	6.30	6.0	5.75		5.75	0.010	15	6.46	5.26	95	0.95	792.43	791.48	796.64	795.00
	13+43.88	MH28	18	0.20	0.19	0.04	0.04	5	0.41	6.26	6.3	0.24		0.24	0.004	12	2.25	2.87	70	0.28	792.71	792.43	795.20	795.80
	12+62.04	MH28				0.00	0.04		0.96	6.26	6.3	0.24		0.24	0.004	12	2.25	2.87	165	0.66	792.33	791.67	795.80	795.00
	10+95.84	MH29				0.00	1.00		0.23	6.30	6.0	5.98		5.98	0.010	15	6.46	5.26	72	0.72	791.38	790.66	795.00	N/A
	17+85	CB10	6	2.89	0.48	1.39	1.39	5	0.06	5.00	6.3	8.74		8.74	0.019	15	8.90	7.26	27	0.513	787.69	787.18	791.32	791.06
	17+85	CB12	7	2.00	0.46	0.92	2.31	5	5.06	5.06	6.3	5.80		5.80	0.009	15	6.13	4.99	6	0.054	787.69	787.64	791.32	791.06
x		MH13				0.00	2.31		0.66	5.06	6.3	14.54		14.54	0.0015	30	15.89	3.24	127.3	0.19095	786.53	786.34	791.06	792.50
	31+96	CB15	9	0.43	0.48	0.21	0.21	5	0.12	5.00	6.3	1.30		1.30	0.005	12	2.52	3.21	24	0.12	792.75	792.63	795.75	795.54
	31+96	CB16	8	0.42	0.57	0.24	0.45	5	5.12	5.12	6.3	1.51		1.51	0.005	12	2.52	3.21	8	0.04	792.75	792.71	795.75	795.54
x		MH14				0.00	0.45		0.11	5.12	6.3	2.81		2.81	0.022	15	9.58	7.81	49.7	1.0934	792.44	791.35	795.54	796.78
	31+46.2	MH17				0.00	0.45		0.35	5.23	6.3	2.81		2.81	0.019	15	8.90	7.26	153	2.907	791.25	788.34	796.78	792.50
		MH13				0.00	3.44		0.83	5.17	6.3	21.66		21.66	0.0026	36	34.01	4.81	240	0.624	786.34	785.72	792.50	N/A
		MH21				0.00	0.00		0.39	0.00				0.46	0.005	12	2.52	3.21	75	0.375	791.00	790.63	N/A	794.64
	21+21.6	MH22				0.00	0.00		0.39	0.39				0.46	0.013	15	7.37	6.00	142	1.846	790.44	788.59	794.64	793.34
x		CB23	10	0.64	0.50	0.32	0.32	5	5.00	5.00	6.3	2.02		2.02	0.005	12	2.52	3.21	27	0.135	789.01	788.88	793.55	793.34
x		CB24	11	0.73	0.50	0.37	0.69	5	5.00	5.00	6.3	2.30		2.30	0.010	12	3.56	4.54	6	0.06	789.00	788.94	793.55	793.34
	20+25	MH22				0.00	0.69		0.17	5.00	6.3	4.32		4.32	0.012	15	7.08	5.77	58.6	0.7032	788.40	787.70	793.34	792.50
	19+62.6	MH13				0.00	3.44		0.83	5.17	6.3	21.66		21.66	0.0026	36	34.01	4.81	240	0.624	786.34	785.72	792.50	N/A
		OUT				0.00	0.18		0.34	5.00	6.3	1.15		1.15	0.026	12	5.74	7.31	150	3.9	795.90	792.00	798.90	N/A
	CB18	OUT	14	0.38	0.48	0.18	0.18	5	0.32	5.00	6.3	1.66		1.66	0.030	12	6.17	7.86	150	4.5	797.00	792.50	800.00	N/A
		OUT				0.00	0.26		0.30	5.00	6.3	2.78		2.78	0.021	12	5.16	6.57	120	2.52	794.60	792.08	797.60	N/A
	24+80.06	CB25	17	0.79	0.22	0.17	0.17	5	0.24	5.00	6.3	1.09		1.09	0.007	12	2.98	3.80	55	0.385	788.50	788.12	791.50	791.30
	25+08	CB25	12	0.32	0.52	0.17	0.34	5	0.17	5.24	6.3	2.14		2.14	0.005	12	2.52	3.21	33	0.165	788.00	787.84	791.30	791.30
	25+08	CB26	13	0.42	0.54	0.23	0.57	5	1.53	5.41	6.3	3.57		3.57	0.003	18	5.25	2.97	272	0.68	787.74	787.06	791.30	N/A

Exhibit E

NOTE: As-Built Survey was conducted on ponds constructed as part of the original SWMP in 2005. The original and complete SWMP done by Dave Vivian, PE, dated August, 2005 is on file with the Village of Mukwonago.

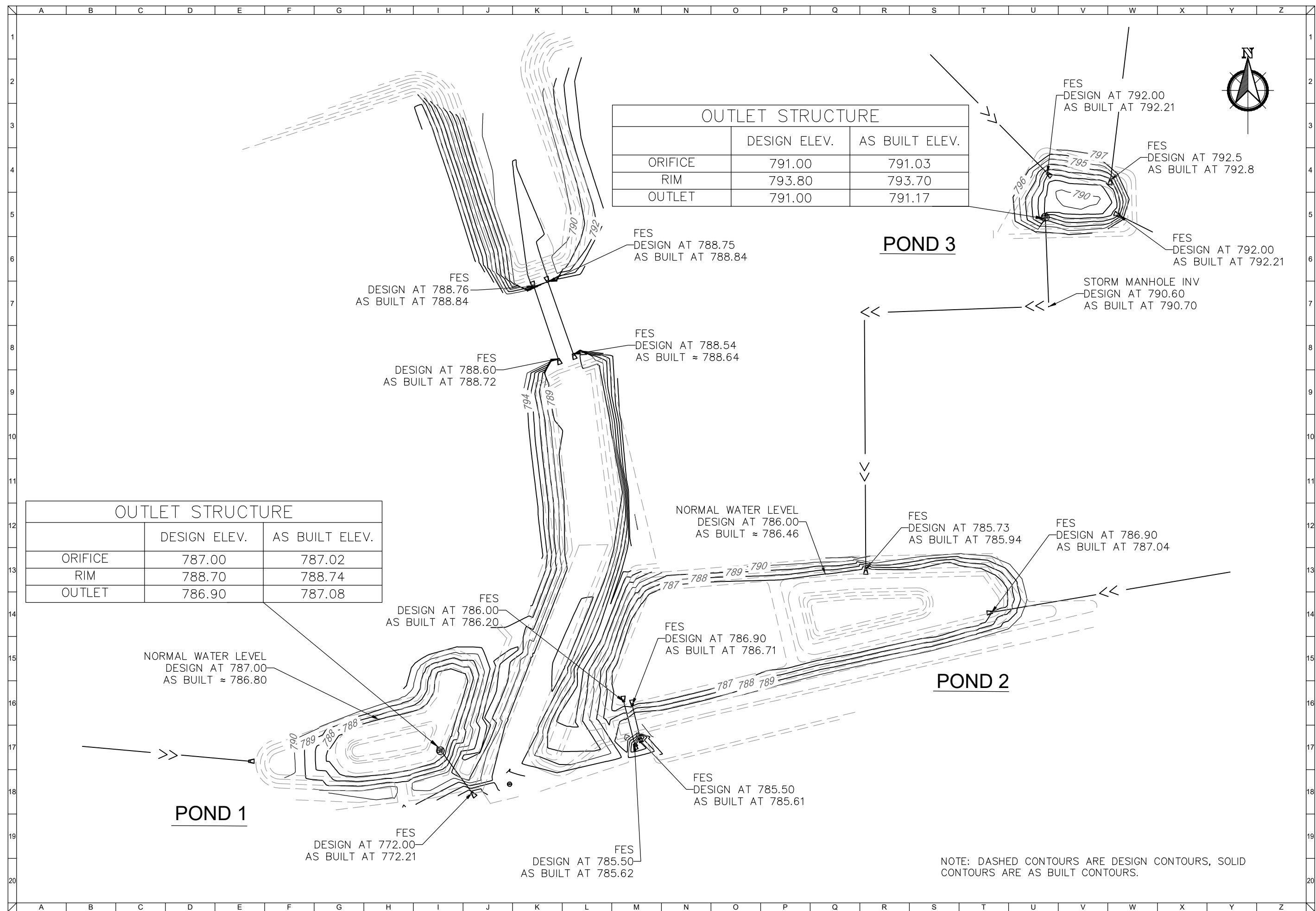


CARDINAL ENGINEERING LLC
DESIGNING IN TRUE DIRECTIONS
PO BOX 281 - 1200 LASALLE STREET
LAKE GENEVA, WI 53147
262-757-9778
CARDINALENGINEERINGWI.COM

NO.	REVISION DESCRIPTION	REV DATE

SCALE	1" = 80'
PROJECT NUMBER	1901442
DATE	05-05-2020
PROJECT MGR	PVH
DRAWN BY	JDB
DESIGNED BY	JDB

SHEET NUMBER
02 OF 02



	DESIGN ELEV.	AS BUILT ELEV.
ORIFICE	791.00	791.03
RIM	793.80	793.70
OUTLET	791.00	791.17

	DESIGN ELEV.	AS BUILT ELEV.
ORIFICE	787.00	787.02
RIM	788.70	788.74
OUTLET	786.90	787.08

NOTE: DASHED CONTOURS ARE DESIGN CONTOURS, SOLID CONTOURS ARE AS BUILT CONTOURS.

RESOLUTION 2020-25

**RESOLUTION APPROVING THE EXTRATERRITORIAL REVIEW OF A THREE-LOT
CERTIFIED SURVEY MAP WITHIN THE TOWN OF VERNON
TAX KEY VNT 2090-997-002**

WHEREAS, pursuant to the Village of Mukwonago Land Division Ordinance and the State of Wisconsin Plat Act (Chapter 236), an application for extraterritorial review of a Certified Survey Map for the property with the current tax key number of **VNT 2090-997-002**, located within the Town of Vernon, was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application was submitted by Ralph Hibbard, and

WHEREAS, the subject property, located along the north side of National Avenue (County Highway ES), North of intersection of National Avenue and Edgewood Avenue, falls with the 1.5-mile extraterritorial plat review area surrounding the corporate boundary of the Village of Mukwonago, and

WHEREAS, the Plat Act allows the Village the opportunity to review any land division that is within the 1.5-mile extraterritorial plat review area for compliance with the Village Comprehensive Plan, and

WHEREAS, a 3-Lot Certified Survey Map creating three-lot CSM out of the existing parcel, and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the 3-Lot Certified Survey Map dated March 27, 2020 prepared by John R. Stigler, and subject to documentation of Town Board approval.

Passed and dated this 17th day of June, 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk-Treasurer

Village of
Mukwonago
 Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149 Tel.(262) 363-6420x2111 –Fax (262) 363-6425 –planner@villageofmukwonago.com

Date: May 29, 2020

To: Fred Winchowky, Village Plan Commission Chair
 Plan Commissioners

From: Ben Kohout, AICP; Village Planner

Subject: Hibbard CSM – Town of Vernon/ Extraterritorial CSM Review; Parcel Tax Id: VNT 2090997002;
 Address: S91W27850 W NATIONAL AVE

Meeting: June 9, 2020 Plan Commission meeting

Property location: North Side of National Avenue (County Highway ES), North of intersection of National Avenue and Edgewood Avenue (Town of Vernon). Located immediately adjacent to and East of Fox River.

Current zoning: Town of Vernon Zoning; Lot 1, Lot 2 zoned as R-1; Outlot 1, Portions of Lot 3 Currently zoned as A-2, B-2, C-1, HG, R-1 Overlay and EC Overlay.

General description: Mr. Ralph Hibbard has applied for a Certified Survey Map for subdivision of his property located in the Town of Vernon and is commonly known as “Heaven City” development. The property is located on the north side of intersection of National Avenue (County Highway ES) and Edgewood Avenue. The property is approximately 260 feet north of the Village corporate boundary, meaning that pursuant to state law, the Village has an opportunity to review the CSM and all CSMs and plats within 1.5 miles, under extraterritorial plat review authority. The property is not part of an Intergovernmental Boundary Agreement.

The purpose of the CSM is to create two new single family residential lots, at one (1) acre sizes off of the existing cul de sac from the north. These lots are currently zoned as R-1, single family residential, in the Town of Vernon and the lot creation will mirror the zoning designation.

The remainder of the parcel, shown as lot 3, contains a primary environmental corridor, the Fox River area, along the western half, and existing multiple family residential units, restaurant/bar usage on the eastern half. This area is zoned for multiple family and commercial purposes through the Town of Vernon.

The Town of Vernon acted upon this CSM request at their March 11, 2020 Board meeting, and approved the request. This is the opportunity for the Village of Mukwonago to Comment on the request. The property owner has approved the Village extending the customary review time from the State Law mandated 90 day window, to provide for a June Plan Commission and Village Board Review, due to the COVID-19 pandemic not affording meetings and, as such, delaying such a review.

Staff has reviewed the CSM and based upon the CSM submitted, the anticipated land usage appears to be following the Village Future Land Use Plan. The two resulting single family lots off of the cul de sac from Lake Side Drive from the North follows the Plan. It is anticipated continuance of commercial usage of this property will conform to the Plan as well. Should someday this property request to be serviced by Village water and

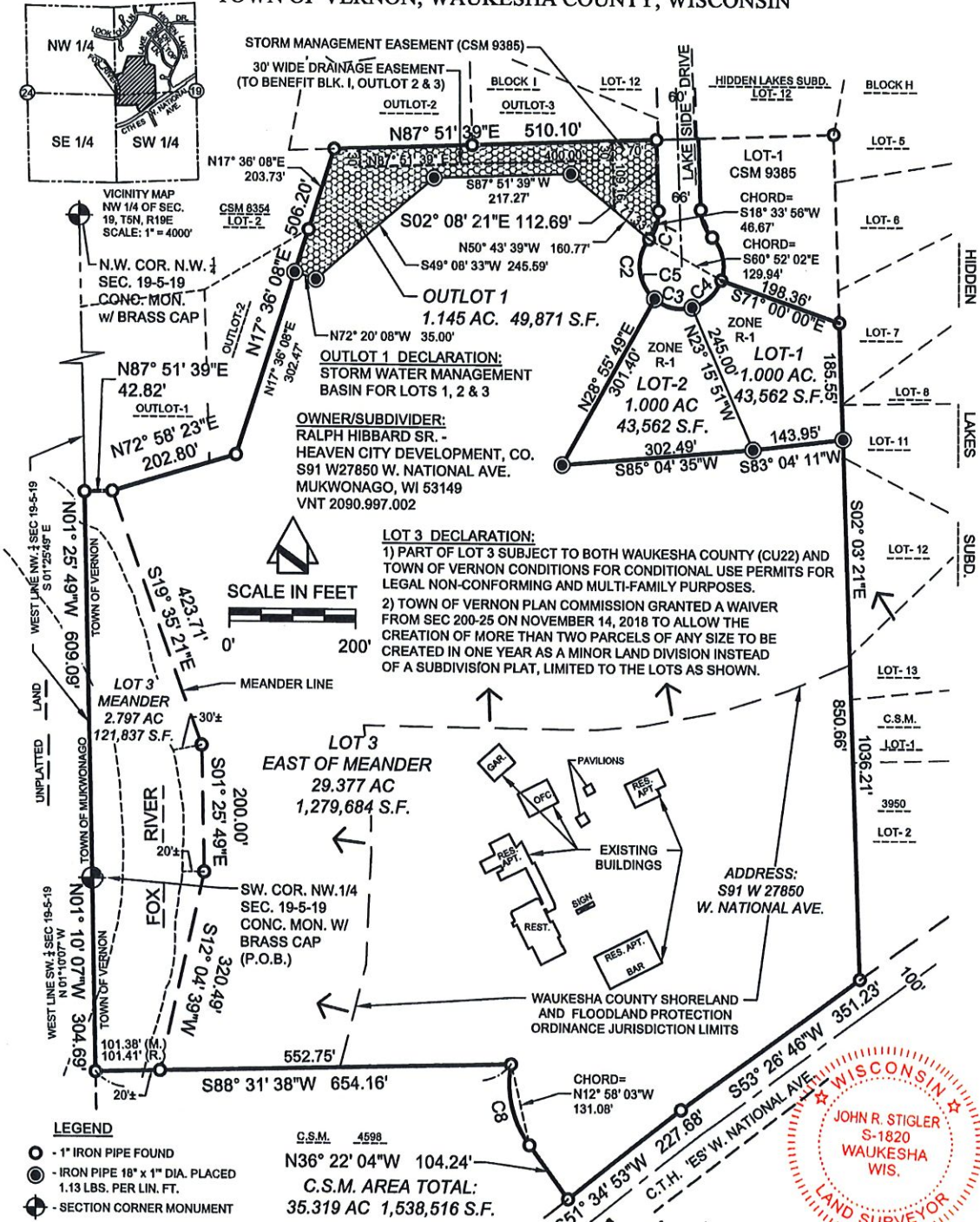
sewer, it is available, and therefore could be annexed. The property owner is not requesting annexation.

Staff will note the proposed Outlot 1, as this lot is envisioned to provide for the stormwater management and drainage to benefit lots to the North, South and West of the proposed CSM. Should this area shown as Outlot 1 be someday in the Village, the Village should be authorized access in these areas for purposes of inspecting the stormwater management practices or enforcing the terms of the Maintenance Agreement applicable to this area. There is a note on the CSM which affords this opportunity.

Recommendation

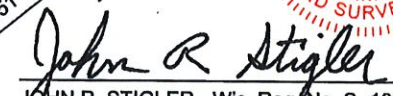
Approval with Conditions. State law allows the Village to review the CSM to ensure compliance with the Village Comprehensive Plan. The Village Comprehensive Plan designates the property as Medium Lot Single-Family I with lot sizes 25,000 square feet and above on the northern half and Low Intensity Commercial/Business usage on the southern half. Therefore, as the proposed CSM conforms to the comprehensive plan, staff recommends approval with no additional considerations at this time.

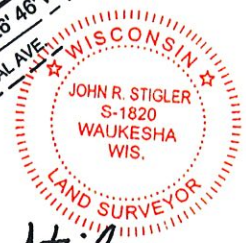
CERTIFIED SURVEY MAP NO. _____ Sheet 1 of 7
 Being a Redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the
 Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4) and Northwest Quarter (NW 1/4)
 of the Southwest Quarter (SW 1/4) of Section 19, Town 5 North, Range 19 East
TOWN OF VERNON, WAUKESHA COUNTY, WISCONSIN



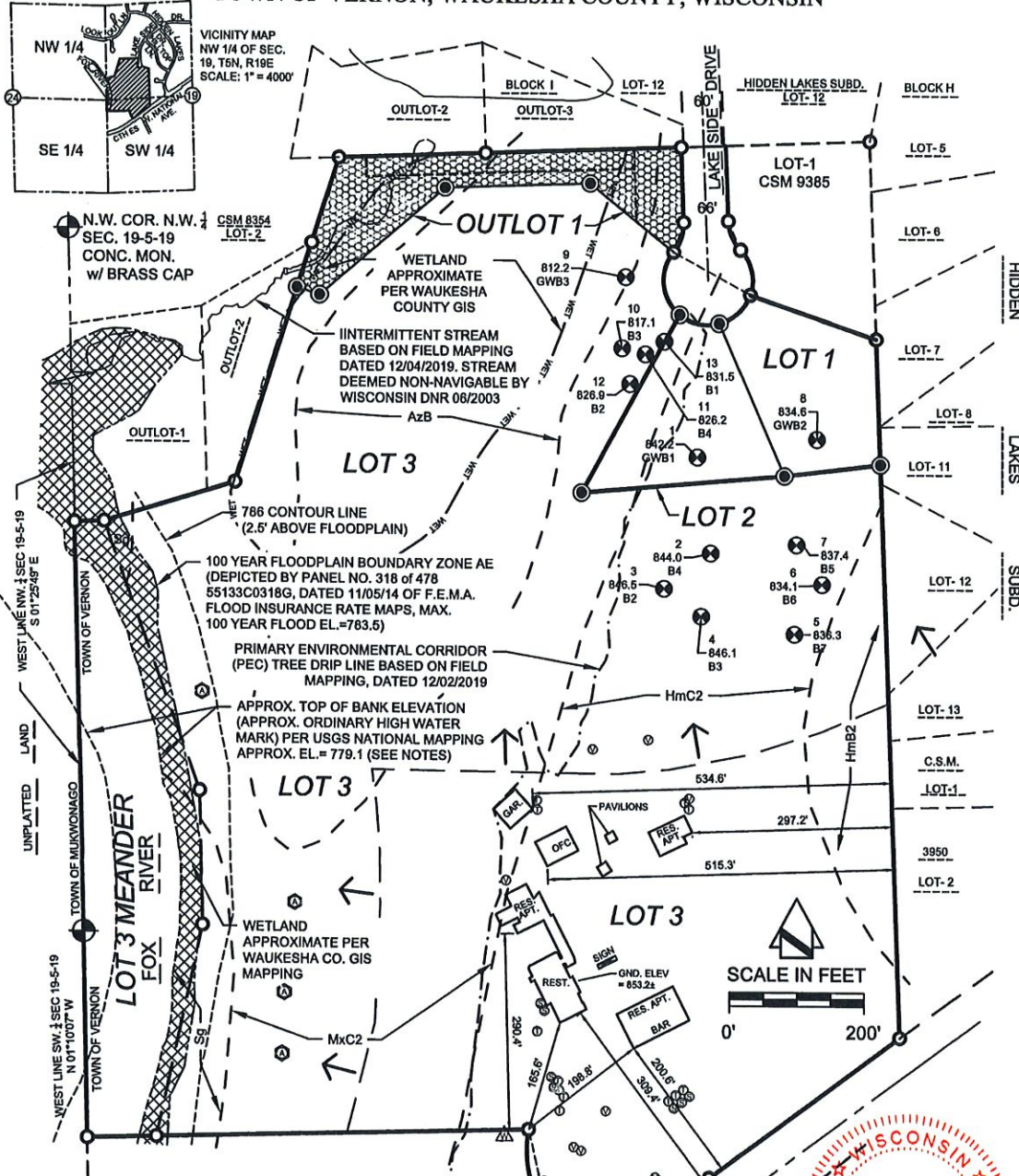
REFERENCE BEARING: THE WEST LINE OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 19, TOWN 5 NORTH, RANGE 19 EAST WAS USED AS THE REFERENCE BEARING AND HAS A BEARING OF N 01°25'49" W BASED ON THE WISCONSIN STATE PLANE COORDINATE SYSTEM (SOUTH ZONE)

NOTES:
 - LOT 1, 2, OUTLOT 1, PORTIONS OF LOT 3 ARE SUBJECT TO THE WAUKESHA COUNTY SHORELAND & FLOODLAND PROTECTION ORDINANCE ARE CURRENTLY ZONED AS A-2, B-2, C-1, HG, R-1 OVERLAY & EC OVERLAY.
 - LOTS 1 & 2 HAVE BEEN REZONED AS R-1 LAND PER ORDINANCE 174-064.


JOHN R. STIGLER - Wis. Reg. No. S-1820
 DATED this 19th DAY of March, 2019
 REVISED this 27th DAY of March, 2020
 INSTRUMENT DRAFTED BY JOHN R. STIGLER
 P.S. VERNON 518
 FILE NAME: S:\PROJECTS\19-9029 (S8701)\DWG\S8701CSM.DWG

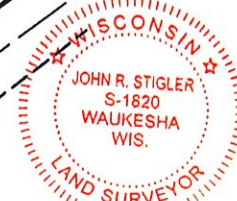


CERTIFIED SURVEY MAP NO. _____ Sheet 2 of 7
 Being a Redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the
 Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4) and Northwest Quarter (NW 1/4)
 of the Southwest Quarter (SW 1/4) of Section 19, Town 5 North, Range 19 East
 TOWN OF VERNON, WAUKESHA COUNTY, WISCONSIN



LEGEND		C.S.M. 4588
○	- 1" IRON PIPE FOUND	WET
●	- IRON PIPE 18" x 1" DIA. PLACED 1.13 LBS. PER LIN. FT.	WETLAND APPROX. PER WAUKESHA CO. GIS
⊕	- SECTION CORNER MONUMENT	APPROX. 100 YR FLOOD BOUNDARY PER WAUKESHA CO. GIS
⊙	- SEPTIC CLEANOUT	PEC - APPROX. PRIMARY ENVIR. CORRIDOR
⊖	- SEPTIC TANK	WAUKESHA CO. SHORELAND AND FLOODLAND PROTECTION ORD. JURISDICTIONAL LIMIT
⊕	- SEPTIC VENT	
⊙	- WATER WELL	
⊕	- ARCHAEOLOGICAL SITE	

NOTES:
 - ANY LAND BELOW THE TOP OF BANK OR ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE 1X, SECTION 1 OF THE STATE CONSTITUTION.



John R. Stigler
 JOHN R. STIGLER - Wis. Reg. No. S-1820
 DATED this 19th DAY of March, 2019
 REVISED this 27th DAY of March, 2020

INSTRUMENT DRAFTED BY JOHN R. STIGLER
 P.S. VERNON 518
 FILE NAME: S:\PROJECTS\19-9029 (S8701)\DWG\S8701CSM.DWG

CERTIFIED SURVEY MAP NO. _____ Sheet 3 of 7
 Being a Redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the
 Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) and Northwest Quarter (NW ¼)
 of the Southwest Quarter (SW ¼) of Section 19, Town 5 North, Range 19 East
 TOWN OF VERNON, WAUKESHA COUNTY, WISCONSIN

Curve Table							
Curve #	Length	Radius	Delta	Chord Length	Chord Bearing	Tangent In	Tangent Out
C1	47.70'	66.00'	41°24'38"	46.67'	S18° 33' 56"W	S2° 08' 21"E	S39° 16' 17"W
C2	103.58'	66.00'	89°55'13"	93.27'	S5° 41' 46"E	S39° 16' 17"W	S50° 38' 56"E
C3	62.48'	66.00'	54°14'04"	60.17'	S77° 45' 58"E	S50° 38' 56"E	N75° 07' 00"E
C4	64.64'	66.00'	56°07'04"	62.09'	N47° 03' 28"E	N75° 07' 00"E	N18° 59' 56"E
C5	230.69'	66.00'	200°15'55"	129.94'	S60° 52' 02"E	S39° 15' 56"W	N19° 00' 01"E
C8	134.80'	165.03'	46°47'56"	131.08'	N12° 58' 03"W	S10° 25' 55"W	S36° 22' 01"E

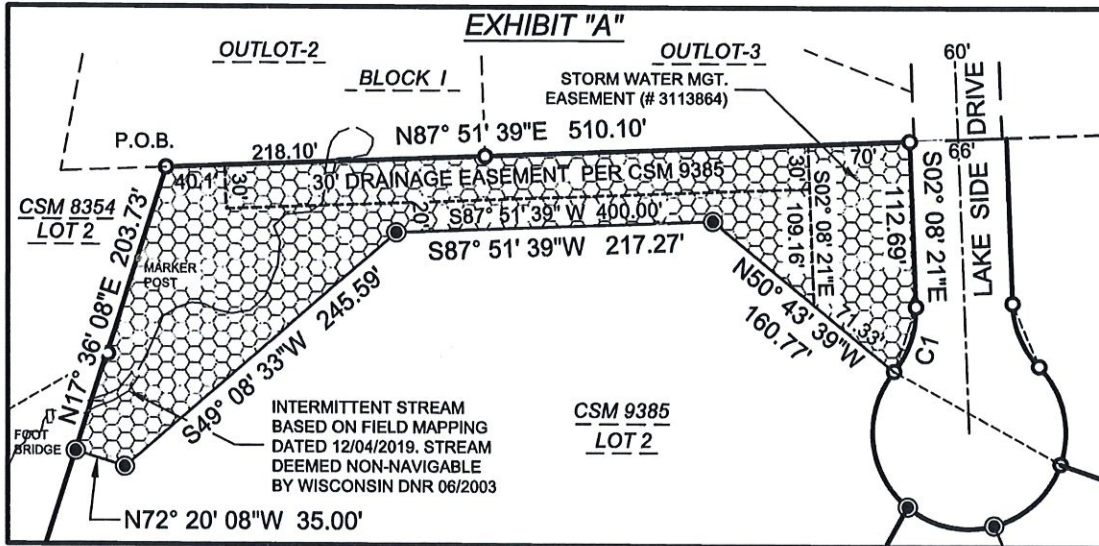


EXHIBIT "A" - OUTLOT 1 STORM WATER MANAGEMENT BASIN

Being a redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) and Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 19, Town 5 North, Range 19 East, Town of Vernon, Waukesha County, Wisconsin also described as follows: Beginning at the far most N.W. corner of Lot 2 of CSM 9385, thence North 87°51'39" East 510.10 feet along the north lot line to the west right-of way of Lakeside Drive; thence South 02°08'21 East 112.69 feet along said west right-of-way line; thence southerly 47.70 feet along the arc of a curve of radius 66.00 feet, curve center lies to the west, chord bears South 18°33'56" West 46.67 feet; thence North 50°43'39" West 160.77 feet; thence South 87°51'39" West 217.27 feet; thence South 49°08'33" West 245.59 feet; thence North 72°20'08" West 35.00 feet; thence N 17°36'08" East 203.73 feet to the far most NW corner of Lot 2 of CSM 9385 and the place of beginning. Containing an area of 49,871 square feet or 1.145 acres of land.

The titleholders of Lot 1, Lot 2, and Lot 3 of this CSM shall each hold 1/3 undivided and nontransferable interest in Outlot 1, where the storm water management practices are located. There are one or more separate documents recorded on the property title through the Waukesha County Register of Deeds entitled "Storm water Management Practice Maintenance Agreement" ("Maintenance Agreement") that apply to Outlot 1. The maintenance agreement subjects this CSM, and all lot owners therein, to covenants, conditions and restrictions necessary to ensure the long-term maintenance of the storm water management practice. The agreement also outlines a process by which the Town of Vernon may levy and collect special assessments or charges for any services the community might provide relating to enforcement of the Maintenance Agreement.

All lands within areas labeled "storm water management basin" are reserved for storm water collection, conveyance, treatment or infiltration. No buildings or other structures are allowed in these areas. No grading or filling is allowed in these areas that may interrupt storm water flows in any way. The Maintenance Agreement may contain specific maintenance requirements for these areas. The Town of Vernon, The Village of Mukwonago, Waukesha County or their designee are authorized access in these areas for purposes of inspecting the storm water management practices or enforcing the terms of Maintenance Agreement.



John R. Stigler
 JOHN R. STIGLER - Wis. Reg. No. S -1820
 DATED this 19th DAY of March, 2019
 REVISED this 27th DAY of March, 2020

CERTIFIED SURVEY MAP NO. _____

Sheet 4 of 7

Being a redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) and Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 19, Town 5 North, Range 19 East
TOWN OF VERNON, WAUKESHA COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

STATE OF WISCONSIN) ss
COUNTY OF WAUKESHA)

I, John R. Stigler, professional land surveyor, being duly sworn on oath, hereby depose and say that I have surveyed, divided and mapped the following land bounded and described as follows:

Being a redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) and Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 19, Town 5 North, Range 19 East, Town of Vernon, Waukesha County, Wisconsin also described as follows: Beginning at the southwest corner of the Northwest Quarter (NW ¼) of said Section 19, thence North 01°25'49" West 609.09 feet along the west line of the Northwest Quarter (NW ¼) of said Section 19; thence North 87°51'39" East 42.82 feet; thence North 72°58'23" East 202.80 feet along the east line of Certified Survey Map No. 8354; thence North 17°36'08" East 506.20 feet along said east line; thence North 87°51'39" East 510.10 feet along the north line of Certified Survey Map No. 9385 to the west right-of-way line of Lakeside Drive; thence South 02°08'21" East along said right-of-way line 112.69 feet; thence southerly 47.70 feet on the arc of a curve of radius 66.00 feet, curve center lies to the west, chord bears South 18°33'56" West 46.67 feet; thence easterly 230.69 feet along the arc of curve and right-of-way of Lakeside Drive, curve center lies to the east chord bears South 60°52'02" East 129.94 feet to the southwest corner of Lot 1 of Certified Survey Map No. 9385; thence South 71°00'00" East 198.36 feet along the south line of said Lot 1; thence South 02°03'21" East 1036.21 feet along the west line of Hidden Lakes Subdivision to the north right-of-way line of W. National Avenue (CTH "ES"); thence South 53°26'46" West 351.23 feet along said north right-of-way line; thence South 51°34'53" West 227.68 feet along said north right-of-way line; thence North 36°22'04" West 104.24 feet; thence northerly 134.80 feet along the arc of a curve, curve center lies to the east, chord bears North 12°58'03" West 131.08 feet, radius of 165.03 feet; thence South 88°31'38" West 654.16 feet; to the west line of the Southwest Quarter (SW ¼) of said Section 19; thence North 01°10'07" West along said west line 304.69 feet to the place of beginning. Also, including lands lying between the North / South property lines extended to the ordinary high water mark (approx. top of bank). CSM total area is 1,538,516 square feet or 35.319 acres of land.

I further certify that I have made such survey, land division and map by the direction of the owners of said land; that such map is a correct representation of the exterior boundaries of the land surveyed and map thereof made; and that I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes pertaining to Certified Survey Maps (Section 236.34) and the regulations of the Town of Vernon, Village of Mukwonago, and Waukesha County in surveying, dividing and mapping the same.



John R. Stigler

JOHN R. STIGLER – Wis. Reg. No. S-1820

STATE OF WISCONSIN)ss
WAUKESHA COUNTY)

The above certificate subscribed and sworn to me this _____ day of _____, 2020

My commission expires July 5, 2023.

PETER A. MUEHL – NOTARY PUBLIC

OWNER: HEAVEN CITY DEVELOPMENT, CO.

Instrument drafted by John R. Stigler

P.S. Vernon 518

CERTIFIED SURVEY MAP NO. _____

Sheet 5 of 7

Being a redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) and Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 19, Town 5 North, Range 19 East
TOWN OF VERNON, WAUKESHA COUNTY, WISCONSIN

OWNER'S CERTIFICATE:

As Owner, I hereby certify that I caused the land described on this map to be surveyed, divided and mapped in accordance with the requirements of the Town of Vernon and Ordinances of Waukesha County as represented on this map.

HEAVEN CITY DEVELOPMENT, CO.- OWNER

STATE OF WISCONSIN) ss
COUNTY OF WAUKESHA)

Personally came before me this _____ day of _____, 2020, the above named HEAVEN CITY DEVELOPMENT, CO., to me known to be the person who executed the foregoing instrument and acknowledged the same.

My commission expires _____.

NOTARY PUBLIC

CONSENT OF CORPORATE MORTGAGEE:

_____, mortgagee of the above described land, does hereby consent to the surveying, dividing and mapping of the land described on this map and does hereby consent to the above certificate of _____.

IT'S _____

STATE OF WISCONSIN)ss
COUNTY OF WAUKESHA)

Personally came before me this _____ day of _____, 2020, the above named _____ to me known to be the person who executed the foregoing instrument and to me known to be such _____, and acknowledge that he executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

My commission expires _____.

NOTARY PUBLIC

John R Stigler

JOHN R. STIGLER - Wis. Reg. No. S-1820
Dated this 27th day of March, 2020



OWNER: HEAVEN CITY DEVELOPMENT, CO.

Instrument drafted by John R. Stigler

P.S. Vernon 518

CERTIFIED SURVEY MAP NO. _____

Sheet 6 of 7

Being a redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) and Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 19, Town 5 North, Range 19 East
TOWN OF VERNON, WAUKESHA COUNTY, WISCONSIN

TOWN BOARD APPROVAL

Approved by the Town Board, Town of Vernon, this _____ day of _____, 2020.

CARL FORTNER - CHAIRPERSON

KAREN L. SCHUH - CLERK

TOWN PLAN COMMISSION APPROVAL:

Approved by the Plan Commission, Town of Vernon, this _____ day of _____, 2020.

CARL FORTNER - CHAIRPERSON

KAREN L. SCHUH - SECRETARY

VILLAGE PLAN COMMISSION: EXTRATERRITORIAL JURISDICTION

Reviewed by the Plan Commission, Village of Mukwonago, this _____ day of _____, 2020.

FRED WINCHOWKY - PRESIDENT

DIANA DYKSTRA - CLERK/TREASURER

VILLAGE BOARD: EXTRATERRITORIAL JURISDICTION

Reviewed by the Village Board, Village of Mukwonago, this _____ day of _____, 2020.

FRED WINCHOWKY - PRESIDENT

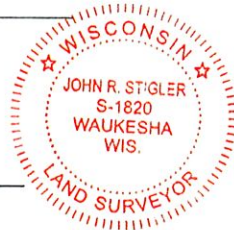
DIANA DYKSTRA - CLERK/TREASURER

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE: Resolved that the above Certified Survey Map which has been filed for approval as required by Chapter 236, Wisconsin Statutes, is hereby approved on this _____ day of _____, 2020.

DALE R. SHAVER - DIRECTOR

John R. Stigler

JOHN R. STIGLER - Wis. Reg. No. S-1820
Dated this 27th day of March, 2020



OWNER: HEAVEN CITY DEVELOPMENT, CO.

Instrument drafted by John R. Stigler

P.S. Vernon 518

CERTIFIED SURVEY MAP NO. _____

Sheet 7 of 7

Being a redivision of Lot 2 of Certified Survey Map No. 9385 and being part of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) and Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 19, Town 5 North, Range 19 East
TOWN OF VERNON, WAUKESHA COUNTY, WISCONSIN

Notes:

1. Those areas within the Primary Environmental Corridor are considered to be within a Primary Environmental Corridor Preservation Area and are subject to the restrictions noted on this page.
2. A Tree Drip Line survey for proposed Lot 2 and Lot 3 was field delineated and is shown on page 2 of 7.
3. BASEMENT RESTRICTION for GROUNDWATER - This Certified Survey Map is located in an area with mapped soils that may have seasonal high groundwater. The Waukesha County Shoreland and Floodland Protection Ordinance currently requires that the lowest level of any principal building must be at an elevation that is at least one (1) foot higher than the highest seasonal groundwater level, unless a variance from that requirement is obtained from the Waukesha County Board of Adjustment. Therefore, additional soil testing in the vicinity of any proposed principal building will be required to ensure compliance with this requirement. If the requirement regarding vertical separation distance from the highest seasonal groundwater level is modified by a future amendment to the Waukesha County Shoreland and Floodland Protection Ordinance, the requirement at the time of construction shall apply. All groundwater separation requirements set forth by the Town of Vernon must also be complied with.

**FLOODPLAIN/WETLAND/PRIMARY ENVIRONMENTAL
CORRIDOR PRESERVATION AREA RESTRICTIONS**

Those areas identified as a Floodplain/Wetland/Primary Environmental Corridor Preservation Area on page 2 of 7 of this Certified Survey Map shall be subject to the following restrictions:

1. Grading, filling and removal of topsoil or other earthen materials are prohibited, unless specifically authorized by the municipality in which this land is located and, if applicable, the Waukesha County Department of Parks and Land Use, the Wisconsin Department of Natural Resources and the Army Corp of Engineers.
2. The removal or destruction of any vegetative cover, i.e., trees, shrubs, grasses, etc., is prohibited, with the exception that invasive, dead, diseased or dying vegetation may be removed, at the discretion of the landowner, and with approval from the Waukesha County Department of Parks and Land Use – Planning and Zoning Division. Silvicultural thinning, upon the recommendation of a forester or naturalist and with approval from the Waukesha County Department of Parks and Land Use – Planning and Zoning Division, shall also be permitted.
3. Grazing by domesticated animals, i.e., horses, cows, etc, is prohibited, unless grazing is conducted in order to manage invasive vegetation and approval is obtained by the Waukesha County Department of Parks and Land Use-Planning and Zoning Division.
4. The introduction of plant material not indigenous to the existing environment is prohibited.
5. Ponds are prohibited unless designed to enhance the natural environment. Ponds that may be permitted are subject to the approval of the municipality in which they are located and, if applicable, the Waukesha County Department of Parks and Land Use, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
6. The construction of buildings is prohibited.

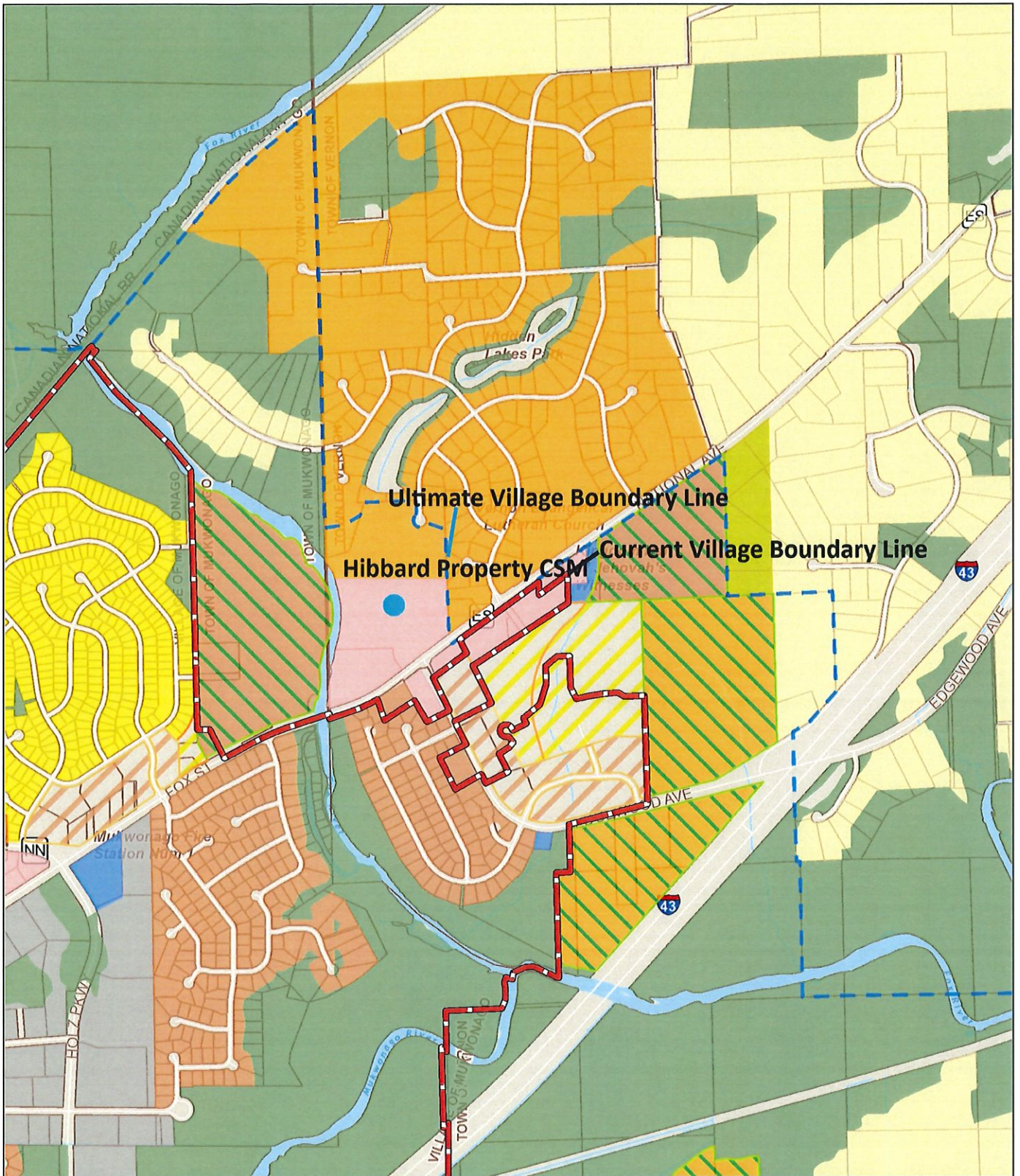
John R Stigler
JOHN R. STIGLER - Wis. Reg. No. S-1820
Dated this 27th day of March, 2020



OWNER: HEAVEN CITY DEVELOPMENT, CO.

Instrument drafted by John R. Stigler

P.S. Vernon 518



2035 Future Land Use Map
Hibbard Property CSM ETR

VILLAGE OF MUKWONAGO
 440 River Crest Court
 PO Box 206
 Mukwonago, WI 53149
 262-363-6420

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 1333'

Print Date: 5/29/2020



Aerial Map 2015

Hibbard Property CSM ETR

VILLAGE OF MUKWONAGO

440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 1333'

Print Date: 5/29/2020

RESOLUTION 2020-26

**RESOLUTION APPROVING THE EXTRATERRITORIAL REVIEW OF A FOUR-LOT
CERTIFIED SURVEY MAP WITHIN THE TOWN OF WATERFORD
TAX KEY #016041907004001**

WHEREAS, pursuant to the Village of Mukwonago Land Division Ordinance and the State of Wisconsin Plat Act (Chapter 236), an application for extraterritorial review of a Certified Survey Map for the property with the current tax key number of **#016041907004001**, located within the Town of Waterford, was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application was submitted by Garret Foat of Copper Creek Pass, LLC, and

WHEREAS, the subject property, located along the East side of State Highway 83, approximately 2,300 feet south of the intersection of Janesville Dr, falls within the 1.5-mile extraterritorial plat review area surrounding the corporate boundary of the Village of Mukwonago, and

WHEREAS, the Plat Act allows the Village the opportunity to review any land division that is within the 1.5-mile extraterritorial plat review area for compliance with the Village Comprehensive Plan, and

WHEREAS, a 4-Lot Certified Survey Map creating four-lot CSM out of the existing parcel, and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the 4-Lot Certified Survey Map dated February 23, 2020 prepared by Gary B Foat, and subject to documentation of Town Board approval.

Passed and dated this 17th day of June, 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk-Treasurer

Village of
Mukwonago
Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149 Tel.(262) 363-6420x2111 –Fax (262) 363-6425 –planner@villageofmukwonago.com

Date: May 30, 2020

To: Fred Winchowky, Village Plan Commission Chair
Plan Commissioners

From: Ben Kohout, AICP; Village Planner

Subject: Foat CSM – Town of Waterford/ Extraterritorial CSM Review; Parcel Tax Id: 016041907004001;
Address: STH 83 (Vacant, No Address)

Meeting(s): June 9, 2020 Plan Commission meeting and June 17 Village Board

Property location: East side of State Highway 83, located South of the Village of Mukwonago, approximately 2,300 feet south of the intersection of Janseville Dr. and STH 83.

Current zoning: Town of Waterford Zoning, A-2 for large lot residential.

General description: Mr. Garret Foat, of Copper Creek Pass, LLC, has provided for subdivision of land to create four new lots.

The purpose of the CSM is to create new residential lots.

The subdivision of land is within 1.5 miles of the current Village Boundary, and as provide by State Statutes, affords the Village the ability to comment and recommend on the request. Staff finds the resulting single family large residential lots are outside of future sanitary sewer and water considerations and more than likely will not be annexed by the Village. The resulting lots are outside of the ultimate Village Boundary shown on the 2035 Future Land Use and Comprehensive Land Use Map. Staff has no concerns with the request.

Staff understands the Town of Waterford has taken action on the request and approved the CSM.

Recommendation

Approval with no conditions.

RACINE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4
OF SECTION 7, TOWN 4 NORTH, RANGE 19 EAST, TOWN OF
WATERFORD, RACINE COUNTY, WISCONSIN.

OWNER/SUBDIVIDER
COPPER CREEK PASS, LLC
510 B, N. SIXTH ST.
WATERFORD, WI 53185

SURVEYOR'S CERTIFICATE:

I, GARY B. FOAT, WISCONSIN PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I
HAVE SURVEYED, DIVIDED AND MAPPED PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4
OF SECTION 7, TOWN 4 NORTH, RANGE 19 EAST, TOWN OF WATERFORD, RACINE COUNTY,
WISCONSIN AND DESCRIBED AS FOLLOWS:

COMMENCE AT THE EAST 1/4 CORNER OF SAID SECTION 7; THENCE S 87°19'12" W
ALONG THE SOUTH LINE OF SAID 1/4 SECTION, 1334.78 FEET TO THE POINT OF BEGINNING;
THENCE CONTINUE S 87°19'12" W ALONG SAID SOUTH LINE, 93.61 FEET TO THE EASTERLY
RIGHT-OF-WAY LINE OF S.T.H. "83"; THENCE 520.86 FEET ALONG SAID EASTERLY LINE ON
AN ARC OF A CURVE TO THE RIGHT, THE CHORD BEARING N 55°12'15" W, 520.25 FEET AND
THE RADIUS BEING 3090.22 FEET; THENCE S 39°28'30" W ALONG SAID EASTERLY LINE, 2.00
FEET; THENCE 793.49 FEET ALONG SAID EASTERLY LINE ON AN ARC OF A CURVE TO THE
RIGHT, THE CHORD BEARING N 43°01'17" W, 791.31 FEET AND THE RADIUS BEING 3092.22
FEET; THENCE N 56°15'25" E ALONG SAID EASTERLY LINE, 7.00 FEET; THENCE 104.02 FEET
ALONG SAID EASTERLY LINE AND AN ARC OF A CURVE TO THE RIGHT, THE CHORD BEARING
N 34°42'31" W, 104.02 FEET AND THE RADIUS BEING 3085.22 FEET; THENCE N 33°44'34" W
ALONG SAID EASTERLY LINE, 368.16 FEET; THENCE N 87°15'10" E ALONG THE NORTH LINE
OF THE SOUTHWEST 1/4 OF SAID 1/4 SECTION, 1313.29 FEET; THENCE S 00°20'40" E
ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF SAID 1/4 SECTION, 1328.02 FEET TO
THE POINT OF BEGINNING. CONTAINING 1,071,740 SQUARE FEET OF LAND.

THAT I HAVE MADE SAID SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF
GARRETT G. FOAT, MEMBER OF THE COPPER CREEK PASS LLC, OWNER OF SAID LAND.

THAT SUCH MAP IS A TRUE AND CORRECT REPRESENTATION OF THE EXTERIOR
BOUNDARIES OF THE LAND SURVEYED AND THE LAND DIVISION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE
WISCONSIN STATUTES AND THE ORDINANCES OF THE TOWN OF WATERFORD IN
SURVEYING, DIVIDING AND MAPPING THE SAME.


GARY B. FOAT FEBRUARY 23, 2020
S-1598
WISCONSIN PROFESSIONAL LAND SURVEYOR



DECEN - FOAT SURVEYING, INC.
100 SOUTH SECOND STREET
WATERFORD, WISCONSIN 53185
(262)534-5404 (FAX)534-2022

103031\103031C1.DWG
THIS INSTRUMENT DRAFTED BY: GARY B. FOAT

SHEET 1 OF 4

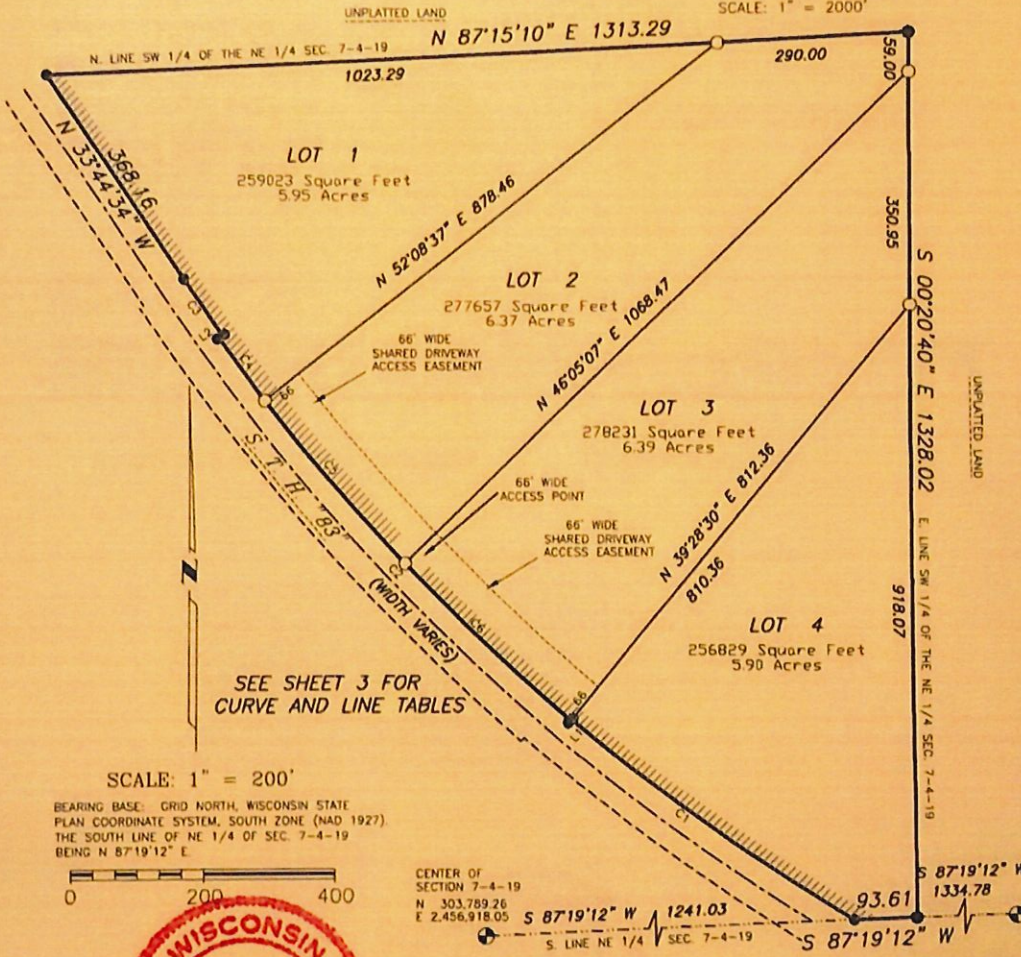
RACINE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 19 EAST, TOWN OF WATERFORD, RACINE COUNTY, WISCONSIN.

OWNER/SUBDIVIDER
COPPER CREEK PASS, LLC
510 B, N. SIXTH ST.
WATERFORD, WI 53185

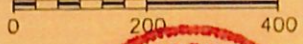
NOTE: THESE LOTS ARE TO BE DEED RESTRICTED TO NO FURTHER LAND DIVISIONS WITHOUT RACINE COUNTY AND TOWN OF WATERFORD APPROVALS.

VICINITY MAP
NE 1/4 SEC. 7-4-19
SCALE: 1" = 2000'



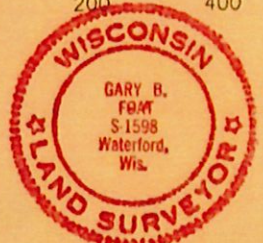
SCALE: 1" = 200'

BEARING BASE: GRID NORTH, WISCONSIN STATE PLAN COORDINATE SYSTEM, SOUTH ZONE (NAD 1927). THE SOUTH LINE OF NE 1/4 OF SEC. 7-4-19 BEING N 87°19'12" E.



CENTER OF SECTION 7-4-19
N 303,789.26
E 2,456,918.05

EAST 1/4 CORNER SECTION 7-4-19
N 303,814.09
E 2,459,584.69



Gary B. Fraz
FEBRUARY 23, 2020

- LEGEND**
- ⊕ - FOUND RACINE COUNTY CONCRETE MONUMENT
 - - SET 1" IRON PIPE, 18" IN LENGTH, 1.68 LBS./LIN. FT.
 - - FOUND 5/8" REBAR
 - ⊙ - FOUND IRON ROD
 - () - RECORDED AS
 - ◆ - SOIL BORING

RACINE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 7,
TOWN 4 NORTH, RANGE 19 EAST, TOWN OF WATERFORD, RACINE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER, I HEREBY CERTIFY THAT I HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO
BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED ON THE MAP, I ALSO CERTIFY THAT
THIS MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION.

TOWN OF WATERFORD
VILLAGE OF MUKWONAGO (EXTRATERRITORIAL JURISDICTION)

WITNESS THE HAND AND SEAL OF SAID OWNER THIS _____ DAY OF _____, 2020.

IN THE PRESENCE OF:

COPPER CREEK PASS, LLC
GARRETT G. FOAT
510 B, N. SIXTH ST.
WATERFORD, WI 53185

GARRETT G. FOAT, MEMBER

STATE OF WISCONSIN)
RACINE COUNTY)SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2020, THE ABOVE NAMED
GARRETT G. FOAT, MEMBER OF THE COPPER CREEK PASS LLC. TO ME KNOWN TO BE THE
PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN

COMMISSION EXPIRES

CURVE TABLE				LINE TABLE	
	CHORD	ARC	RADIUS	LINE	
C1	N 55°12'05" W 520.25	520.86	3090.22	L1	S 39°28'30" W 2.00
C2	N 43°01'17" W 791.31	793.49	3092.22	L2	N 56°15'25" E 7.00
C3	N 34°42'31" W 104.02	104.02	3085.22		
C4	N 36°45'48" W 117.98	117.99	3092.22		
C5	N 40°53'08" W 326.82	326.97	3092.22		
C6	N 47°08'38" W 348.35	348.53	3092.22		



Gary B. Foat
FEBRUARY 23, 2020

RACINE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 7,
TOWN 4 NORTH, RANGE 19 EAST, TOWN OF WATERFORD, RACINE COUNTY, WISCONSIN.

CONSENT OF MORTGAGEE:

WE, _____, MORTGAGEE OF THE ABOVE
DESCRIBED PROPERTY DO HEREBY CONSENT TO THE SURVEYING, DIVIDING, MAPPING OF
THE LAND DESCRIBED ON THIS MAP AND DO CONSENT TO THE OWNERS CERTIFICATE
OF GARRETT G. FOAT.

STATE OF WISCONSIN }
RACINE COUNTY }SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2020.

_____ AND _____ OF THE ABOVE NAMED CORPORATION,
TO ME KNOWN TO BE SUCH _____ AND _____ OF SAID
CORPORATION AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS
SUCH OFFICERS AS THE DEED OF SAID CORPORATION, BY ITS AUTHORITY.

NOTARY PUBLIC STATE OF WISCONSIN

MY COMMISSION EXPIRES _____

TOWN OF WATERFORD APPROVAL:

APPROVED BY THE TOWN OF WATERFORD THIS _____, DAY OF _____, 2020.

TOM HINCZ, TOWN CHAIRMAN

TINA MAYER, TOWN CLERK

VILLAGE OF MUKWONAGO EXTRATERRITORIAL PLAT JURISDICTION APPROVAL:

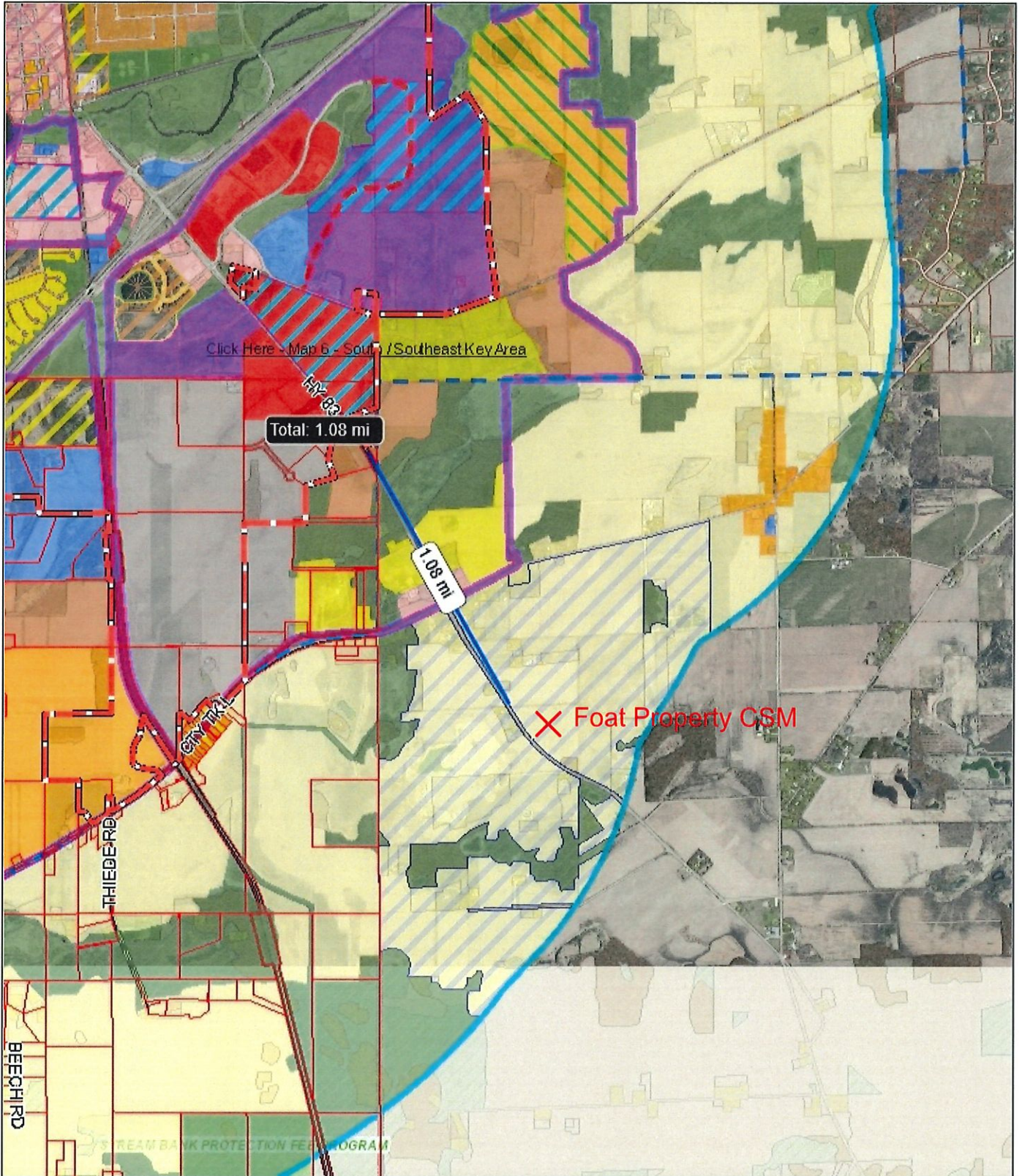
APPROVED BY THE VILLAGE OF MUKWONAGO THIS _____, DAY OF _____, 2020.

FRED WINCHOWKY, VILLAGE PRESIDENT

DIANA DYKSTRA, VILLAGE CLERK/TREASURER



Garrett G. Foat
FEBRUARY 23, 2020



Village of Mukwonago GIS

2035 Recc Land Use

VILLAGE OF MUKWONAGO

440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 2667'

Print Date: 5/14/2020



RESOLUTION 2020-23

**RESOLUTION APPROVING SIGNAGE FOR APPLICANT
STORAGE WERKS AT
950 MUKWONAGO DR, PARCEL MUKV 2009-954-002**

WHEREAS, pursuant to Section 64-32, an application for signage is required to be accepted by the Zoning Administrator to review the applications for zoning compliance, which said application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application was submitted by Westphal, for Storage Werks, 950 Mukwonago Dr, and

WHEREAS, Section 64-32, subsection (b), requires Plan Commission review and recommendation of all signage for single tenant properties 3.01 acres or greater in size, and

WHEREAS, the proposed wall sign and monument sign presented as meeting the requirements of Section 64-32 has been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the proposed monument sign for Storage Werks at 950 Mukwonago Dr, and

BE IT FURTHER RESOLVED this monument sign approval shall be subject to the plans submitted by Westphal, as recommended by the Plan Commission on June 9, 2020, and on file in the office of the Zoning Administrator, with the following conditions:

1. Address number of at least 4-inch-tall type face of contrasting color shall be affixed on the sign and resubmitted for Zoning Administrator review and approval prior to filing for a building permit.
2. A building permit application shall be filed for the signage to ensure proper construction standards are met for all signage.

Passed and dated this 17th day of June, 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk-Treasurer

Village of
Mukwonago
 Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149 Tel.(262) 363-6420x2111 –Fax (262) 363-6425 –planner@villageofmukwonago.com

Date: May 30, 2020

To: Fred Winchowky, Village Plan Commission Chair
 Plan Commissioners

From: Ben Kohout, AICP; Village Planner

Subject: Monument Sign Review/Approval for
 Storage Werks, 950 Mukwonago Drive (MUKV2009954002)

Meeting(s): June 9, 2020 Plan Commission meeting and June 17 Village Board

Property location

East side of Mukwonago Drive, located approximately 200 ft. North of Bay View Road and Mukwonago Drive intersection.

Current zoning

B-2, General Business

General description

Applicant is proposing a 6.6 ft. tall by 7.3 ft. wide monument sign. The sign has a 22 in. base of brick and 22 in. tall by 88 in. wide electronic message center. There is a 30 in. tall by 88 in. wide sign for "Storage Werks" at the top of the sign. The sign is proposed to be located approximately 35 feet south of the entrance and approximately 15 feet south of the parking stalls on the property. The property size is 4.87 acres.

Zoning Review

Signs for Monument signs in the Village proper areas (outside of the defined Village Center) are governed by Section 64-23(g) and monument sign standards found in Chapter 64.

For the size of the sign, the size of the parcel dictates the allowances. The property is 4.87 acres, and the sign code permits 100 s.f. of sign face area and up to 12 feet in height. The sign face of the main sign is 18.3 s.f. The electronic message board area is 14.3 s.f. The total s.f. of sign face area is 32.6 and is under the 100 s.f. maximum size. The overall height is also under the 12 ft. tall maximum allowance.

The Code governs proportions of the sign as it pertains to the electronic reader board and the main business identification sign and these were evaluated. The reader board is 44% of the sign. At an overall size of less than 50 s.f., as this sign is, the maximum allowable percentage is 50%. This standard is met.

The location of the sign shown approximately 35 feet south of the driveway entrance to the parking area is outside of the vision triangles. Code requires a 15 foot vision triangle, as measured from intersection of driveway and right of way.



Storage Werks	LOCATION	950 MUKWONAGO DRIVE	ADDRESS	SPECIAL NOTES	DATE	DRAWING #	DESIGNER
					1/22/18	W500	JH

westphal
BRAND | PRINT | CREATIVE

RESOLUTION 2020-24

**RESOLUTION APPROVING SIGNAGE FOR APPLICANT
EDGEWOOD VILLAGE APARTMENTS AT
1400 EDGEWOOD AVE, PARCEL MUKV 2091-998**

WHEREAS, pursuant to Section 64-32, an application for signage is required to be accepted by the Zoning Administrator to review the applications for zoning compliance, which said application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application was submitted by Warren Hansen, Edgewood Village Apartments, 1400 Edgewood Ave, and

WHEREAS, Section 64-32, subsection (b), requires Plan Commission review and recommendation of all signage for single tenant properties 3.01 acres or greater in size, and

WHEREAS, the proposed monument sign presented as meeting the requirements of Section 64-32 has been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the proposed monument sign for Edgewood Village Apartments at 1400 Edgewood Avenue, and

BE IT FURTHER RESOLVED this monument sign approval shall be subject to the plans submitted by Warren Hanson, as recommended by the Plan Commission on June 9, 2020, and on file in the office of the Zoning Administrator, with the following conditions:

1. A building permit application shall be filed for the signage to ensure proper construction standards are met for all signage.

Passed and dated this 17th day of June, 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk-Treasurer

Village of
Mukwonago
Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149 Tel.(262) 363-6420x2111 –Fax (262) 363-6425 –planner@villageofmukwonago.com

Date: May 30, 2020

To: Fred Winchowky, Village Plan Commission Chair
Plan Commissioners

From: Ben Kohout, AICP; Village Planner

Subject: Monument Sign Review/Approval for
Edgewood Apartments Complex Sign at Entrance, 1400 Edgewood Avenue (MUKV2091998)

Meeting(s): June 9, 2020 Plan Commission meeting and June 17 Village Board

Property location

East side of Edgewood Avenue, approximately 400 feet south of intersection with National Ave.

Current zoning

R-10, Medium Density Multi Family Residential

General description

Applicant is proposing a 12 feet wide by 2'2" tall wood painted monument sign at entrance of apartment complex (south side of entrance – sign already existing). The overall height from grade to top of sign is shown to be 3'2".

Zoning Review

Signs for Apartment complexes is governed by section 64-21(b), which calls for the Plan Commission to review and approve of signs. The allowed sign or signs shall be freestanding monument style, not to exceed 36 square feet in area and six feet in height above adjacent grade, unless allowed a larger size by the plan commission based on the design of the sign and compatibility with adjacent land uses.

The proposal shown by the applicant is under these dimensions. The location of the sign is outside of the vision triangles.

Recommendation

Approval with following condition:

1. Applicant shall obtain building permit for sign.

Attachments

1. Sign Location Map with dimensions
2. Picture of Monument Sign

Edgewood Village

Committee/Board:	Plan Commission
Topic:	Recommend to the Village Board an extension of time request to complete construction for approved Special Use Permit granted for Haase House in effect for property at 312 Roberts Drive.
From:	Ben Kohout
Department:	Planning & Zoning
Presenter:	Ben Kohout, Village Zoning Administrator/Planner
Date of Committee Action (if required)	
Date of Village Board Action (if required)	June 17, 2020

Information

Subject:

Recommend to the Village Board an extension of time request to complete construction for approved Special Use Permit granted for Haase House in effect for property at 312 Roberts Drive.

Background Information/Rationale:

The Haase House is a residence which was granted a Special Use Permit by the Village Board on July 17, 2019. The terms of approval of the SUP included a provision that all construction improvements to meet the standards outlined in the criteria to accommodate the use be completed by July 17, 2020.

The director for Haase house has requested a three month extension, by which time, all necessary improvements shall be in place to finalize construction and open up the Haase House. In speaking with the director, the Village Planner has noted the director expressed the COVID-19 pandemic as a reason for the delay in that the contractors were delayed in working on the project.

Staff finds the request reasonable and offers no objections or concerns with the request.

Key Issues for Consideration:

Fiscal Impact (if any):

n/a

Requested Action by Committee/Board:

Ben Kohout

From: Mary Haase <haasehouse16@gmail.com>
Sent: Thursday, May 21, 2020 1:33 PM
To: Ben Kohout
Subject: The Haase House Extension Request

Follow Up Flag: Follow up
Flag Status: Flagged

Good Afternoon Mr. Cohout,

I, Mary Haase, owner and director of the Haase House, LLC am requesting a 3-month extension on our Special Use Permit requirement to complete a handicapped accessible bathroom and entrance at 312 Roberts Drive. Although moving forward on this project, we are unsure if our permit for the entrance will be approved and that our contractor has time in his schedule to complete our project prior to July 19th. I am specifically asking for an extension to complete these projects no later than October 19th, 2020.

Thank you, Mr. Cohout, for reaching out to me on this matter. Your timeliness is greatly appreciated.

Respectfully,
Mary Haase
Program Director

Mobile: 262-501-2926
haasehouse16@gmail.com

visit us at www.thehaasehouse.com



**HIPPENMEYER, REILLY, BLUM
SCHMITZER, FABIAN & ENGLISH, S.C.**

MARK G. BLUM
THOMAS G. SCHMITZER
LORI J. FABIAN
RONALD E. ENGLISH III

720 CLINTON STREET
P. O. BOX 766
WAUKESHA, WISCONSIN 53187-0766
TELEPHONE: (262) 549-8181
FACSIMILE: (262) 549-8191
www.hrblawfirm.com

RICHARD S. HIPPENMEYER
(1911-1979)

WILLIAM F. REILLY
(1932-2007)

EMAIL: MGBLUM@HRBLAWFIRM.COM

September 11, 2019

Via Email (ddykstra@villageofmukwonago.com) and US Mail

Ms. Diana Dyksatra
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: The Haase House – Special Use Permit

Dear Diana:

Enclosed please find the recorded original Special Use Permit for The Haase House, which was recorded on August 26, 2019 as Document No. 4417273. The original will be sent to you via US Mail for retention with the Village's records.

Thank you for your consideration of this matter.

HIPPENMEYER, REILLY, BLUM,
SCHMITZER, FABIAN & ENGLISH, S.C.



Mark G. Blum

MGB/jb
Enc.

Cc: Attorney David Sparer (via email)
Mr. John Weidl (via email)

SPECIAL USE PERMIT

Document Number

Title of Document

The property affected by this Agreement is legally described as follows:

Lot 9, Block 3 Field Park, PT SW1/4, Section 26, Township 5 North, Range 19 East; Document No. 4265679

4417273

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

August 26, 2019 01:32 PM
James R Behrend
Register of Deeds

13 PGS
TOTAL FEE: \$30.00
TRANS FEE: \$0.00

Book Page -



Record this document with the Register of Deed

Name and Return Address

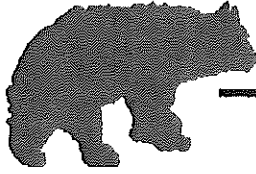
Atty. Mark G. Blum
Hippenmeyer, Reilly, Blum, et. al.
PO Box 766
Waukesha, WI 53187-0766

MUKV 1963028

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mdblum@hrblawfirm.com



CERTIFICATION

I, Diana Dykstra, the duly appointed Village Clerk/Treasurer of the Village of Mukwonago, do hereby certify that the attached photos and maps are a true and correct copy of the original and if they are not legible or readable, a copy of the original is available from the Village of Mukwonago Clerk's Office.

Dated this 20th day of August, 2019


Diana Dykstra, Village Clerk/Treasurer

This certification relates to the Special Use Permit with The Haase House and the Village of Mukwonago.

SPECIAL USE PERMIT

WHEREAS, the Village of Mukwonago (hereafter referred to as the "Village") has received a request from The Haase House, LLC (hereinafter referred to as "THH"), which is desirous of providing self-directed support services pursuant to Medicaid and Department of Health Standards in the Village of Mukwonago; and

WHEREAS, THH intends to serve young adults between the ages of 18-35 with autism spectrum disorder, as well as intellectual and development disabilities, at a property known as 312 Roberts Drive in the Village of Mukwonago (hereinafter referred to as the "Property"); and

WHEREAS, the Property is zoned Single Family Residential and as a result, business or commercial activities are not permitted as either a permitted use or a conditional use under the Mukwonago Village Code; and

WHEREAS, the Americans with Disabilities Act, as well as the Fair Housing Act, require that the Village provide a reasonable accommodation to individuals with disabilities; and

WHEREAS, THH made a claim against the Village asserting that the reasonable accommodation requirements of these federal laws apply to her request and threatened to commence litigation if the parties were not able to negotiate, in good faith, the reasonable accommodation requirement toward an amicable resolution of the controversy; and

WHEREAS, the parties have negotiated in good faith and this Special Use Permit is a product of those discussions.

NOW, THEREFORE, the Village does hereby acknowledge the proposed use described by THH in the attached Business Operation Plan (Exhibit A) for the clientele as identified in said Business Operation Plan (hereinafter the "Plan") represents a protected class under Title II of the Americans with Disabilities Act and therefore, under the Americans with Disabilities and the Fair Housing Acts, the Village is required to reasonably accommodate the clients by allowing THH to provide the services identified in Exhibit A at the Property. The Village hereby consents to the issuing of this Special Use Permit under the terms set forth herein and further, finds that this is a reasonable accommodation under the Americans with Disabilities and the Fair Housing Acts.

THH does hereby agree that as a condition for the issuance of this Special Use Permit, it will conduct its operations and its services to its clients as set forth in its Plan (Exhibit A), as well as in accordance with the following additional conditions:

1. Throughout the use of this Special Use Permit, THH agrees to obtain and maintain such licensure and other permits as may be required by governmental entities with jurisdiction for the operation of its program in accordance with the Plan.
2. THH agrees to comply with their Parking Plan, which is attached hereto and incorporated herein as Exhibit A. There will not be any on-street parking associated

with THH's business except as permitted in the Parking Plan or for temporary parking related to vendors or deliveries

3. THH agrees to construct a handicap accessible bathroom, as well as at least one handicap accessible ingress/egress point to the structure on the Property within one year of the issuance of this Special Use Permit.
4. THH acknowledges that the Property will be subject to fire inspections by the Mukwonago Fire Department and agrees to erect or maintain such equipment and facilities as may be required by the Fire Department, including, if required EXIT lights with battery backups for its ingress/egress locations, as well as to maintain fire extinguishers.
5. THH agrees that the maximum number of clients being served at any one time will not exceed 15, and the total occupancy of the Property at any one time, inclusive of staff, shall not exceed 20.
6. THH and the Village acknowledge that this Special Use Permit, and the rights and obligations hereunder, have been approved by valid and enforceable action of the governing bodies of both parties.
7. THH and the Village acknowledge that this Special Use Permit shall only be effective so long as THH is operating its program in accordance with the Plan attached as Exhibit A and further, agrees that if there are any violations of the terms of this Special Use Permit, the Village may provide notice of said violations, with a right for THH to cure the violation within ten (10) days or to initiate reasonable efforts to cure within the ten (10) days, and diligently follow up on curing. If the Village claims that THH has failed to cure within the cure period, then the Village shall provide the opportunity for a hearing on the violations. In the event the violations are not resolved and the Village Board determines that material violations have, in fact, occurred, this Special Use Permit may be terminated.
8. THH agrees to maintain public liability insurance, as well as professional liability insurance with limits as are typically maintained by other similar programs.
9. The Village and THH acknowledge that this Special Use Permit is the product of a unique set of circumstances (including, but not limited to, THH's expressed recognition through the process leading up to and the issuance of this Special Use Permit, that the parties have worked in good faith to satisfy the reasonable accommodation requirements of the aforementioned federal laws and THH's further expressed acknowledgement that the claim made under those laws is hereby withdrawn, satisfied or made moot by the Village Board's issuance of this Special Use Permit); and the parties further acknowledge that this Special Use Permit shall only continue for so long as the program being run by THH is in operation pursuant to the terms of the Plan attached as Exhibit A. In the event the programs cease to operate, this Special Use Permit shall expire and

the Property shall be returned to a Residential Use as permitted under the Village of Mukwonago Municipal Code.

10. This Special Use Permit is not transferrable or assignable without the approval of the Mukwonago Village Board.
11. The Village and THH acknowledge that this Special Use Permit shall be recorded with the Waukesha County Register of Deeds.
12. By executing this document, the Village of Mukwonago agrees to the issuance of this Special Use Permit and by its signature, THH agrees to the specific terms of this Special Use Permit as set forth herein.
13. This Special Use Permit shall be governed and construed in accordance with the laws of the State of Wisconsin.
14. This Special Use Permit may not be modified except in a written agreement executed by both parties.

[Signature Page To Follow]



BUSINESS & SERVICES DESCRIPTION:

- **Services Provided:** THH is an **Hourly Support Services Program** for young adults with Intellectual Developmental Disabilities (IDD), with 100% of our time devoted to **instruction on “Life Skills” development**. The services that are funded by Centers for Medicare/Medicaid include:
 - **Supportive Home Care (SHC):** Range of services that clients need to meet daily living needs to ensure adequate functioning in a home and safe access to the community. Assistance with eating, exercising, communication, bathing (none at THH), adaptive equipment use, time management, supervision, social skills, wellness, extension of therapy services. These SHC services can be provided in the client’s home, in the community or at THH.
 - **Respite Care (RES):** Services that basically relieve the primary caregiver from care demands. Can occur in the client’s home, in the community or at THH. These services are primarily used for Special Events/Outings outside of a scheduled service times at THH. They also may be used if there is a need to arrive early or stay late due to unforeseen circumstances (i.e. car trouble, meeting before work, funeral to attend, etc...).
 - **Daily Living Skills (DLS):** Services that provide education and skill development or training to improve the client’s ability to independently perform routine daily activities and effectively utilize community resources. May include skill development in personal hygiene, food preparation, home upkeep/maintenance, money management, accessing and using community resources, computer use, parenting and community mobility. It also can be used to provide support at a volunteer site or work setting in our community. Daily Living Skills services can occur in the client’s home, in the community or at THH. DLS is provided by 1:1 or 1:2 instruction
 - **Supported Employment Services (SES):** These are the services that help clients obtain and maintain competitive or customized employment in an integrated work setting. Includes vocational/job-related discovery or assessment, person-centered employment planning, assistance with job placement and negotiations with prospective employers, job coaching, and tools/training to maximize effectiveness of client in that role.
 - **Patient Education & Training (PET):** These are educational services provided to the clients and care-givers to support and advance the development of their advocacy skills to exercise control and responsibility over their supported services and other needs. Includes enrollment fees, books and educational materials, structured meetings, information sharing, training, community visits, etc.
- **Business Type:** THH is considered a **“Self-Directed Support Service Provider”** under the **Centers for Medicaid/Medicare and Dept of Health Services**, and there is no other defined term for this type of program yet. THH is not an Adult Day Care or Day Program due to the extensive curriculum taught and the commitment of the families and /or participants to meet our goal-driven requirements needed to become a client at THH.



- **Business Model:** Our model is **Instructional and goal driven for each person for every hour** they attend.
- **Certifications:** As a Support Service Provider to IDD adults, there are **NO certifications, regulations, or licences our entity is required to have.** BUT, as individuals providing these support services, many staff at THH are licensed professionals. No standards or requirements exist today for any location where these services are provided.
- **Service Provider Standards:** BUT the Centers for Medicaid/Medicare and Dept of Health do **require their providers to meet these standards at both state and federal levels, and THH does.**
 - Liability insurance
 - Background checks
 - Business insurance to utmostly protect the young adults
 - THH also chooses to be certified in CPR/First Aid, Blood Borne Pathogens, and run monthly Safety drills although these are not required.
- **"Self-Directed" Support:** Medicare/Medicaid permits those who receive long-term care support services to choose a self-directed option called IRIS. These are "consumer directed" supports that refers to a wide range of approaches designed to maximize choice and control for people who use long-term care services and supports, including control of one's own budget for services, choice of services and supports, and decision-making authority.
- **IC's (Individual Consultants):** The Department of Health Services assigns each IDD adult a consultant who oversees their funds, services, and The Haase House. These consultants visit us regularly to ensure their clients are receiving the right support in the right setting and help support their self-direction..

CLIENTS SERVED:

- Young Adults 18-35 with Autism spectrum disorder (ASD)
 - **ASD Definition:** A complex developmental disability; signs typically appear during early childhood and affect a person's ability to communicate, and interact with others. ASD is defined by a certain set of behaviors and is a "spectrum condition" that affects individuals differently and to varying degrees.
 - There is no known single cause of autism, but increased awareness and early diagnosis/intervention and access to appropriate services/supports lead to significantly improved outcomes.
 - Some of the behaviors associated with autism include delayed learning of language; difficulty making eye contact or holding a conversation; difficulty with executive functioning, which relates to reasoning and planning; narrow, intense interests; poor motor skills' and sensory sensitivities.
 - Again, a person on the spectrum might follow many of these behaviors or just a few, or many others besides. The diagnosis of autism spectrum disorder is applied based on analysis of all behaviors and their severity.

- **Young Adults 18-35 with Intellectual and Developmental Disability (IDD)**
 - **IDD Definition:** An intellectual developmental disability is characterised by an IQ below 70 (the median IQ is 100), and **significant difficulty with daily living such as self-care, safety, communication, and socialization.** (i.e. cerebral palsy, autism, down syndrome, epilepsy)
 - People with an intellectual disability may process information more slowly than others, have difficulty communicating and managing daily living skills, and also have difficulty with abstract concepts such as money and time.
 - *Intellectual disability* is a disability characterized by significant limitations in both **intellectual functioning** and in **adaptive behavior**, which covers many everyday social and practical skills. This disability originates before the age of 18
 - *Intellectual functioning*—also called intelligence—refers to general mental capacity, such as learning, reasoning, problem solving, and so on.
 - *Adaptive behavior* is the collection of conceptual, social, and practical skills that are learned and performed by people in their everyday lives.
 - *Conceptual skills*—language and literacy; money, time, and number concepts; and self-direction.
 - *Social skills*—interpersonal skills, social responsibility, self-esteem, gullibility, naïveté (i.e., wariness), social problem solving, and to avoid being victimized.
 - *Practical skills*—activities of daily living (personal care), occupational skills, healthcare, travel/transportation, schedules/routines, safety, use of money, use of the telephone
- **Goal-Oriented:** Young adults who are desiring to work toward goals are accepted. We focus on self-determination. The young adults and their families must agree to the purpose/intent of our programming for meeting goals and not simply providing care. So the young adults and their families that are served are often highly motivated, goal driven individuals.
- **Behaviors:** Young adults can attend THH as long as they do not impact the instruction of others and act in a respectful manner to staff, other young adults and those in the community. Since funding is to be used for hourly services we need to assure everyone is receiving the services to be rendered. If any behaviors bring about extreme anxiety or fear in others, we feel this can, and has, directly impacted the instruction of others. Part of our contractual agreement with these families is that we can develop a plan to work on behaviors, but it is the discretion of THH to determine if the young adult will continue with services. If there is a history of behavioral problems or they start displaying negative behaviors, this is addressed immediately with the families and it may be determined that THH is not an appropriate setting for that individual. If requested to leave THH, we would offer families suggestions or provide resources to them if possible, and two-week notice if they need time to plan a transition to other support services.
- **Family:** THH has a strong belief in developing a sense of family - we function just like a family that has duties, responsibilities, runs errands into the community, celebrates birthdays/holidays, exercises, eats, and engages in conversations. We stay strongly connected with families and the needs of our young adults outside of THH, addressing the whole person.

CLIENT/STAFF RATIO:

Our ratio of staff to clients at any given time is at maximum of 1:3. We strive to keep our ratios at this level to assure safety, effective skill training and adequate management and supervision within all community settings.

CLIENTS AVERAGE HOURS:

THH serves 15 clients, all with varying days/times, so there is no real average on how many hours a client spends at THH. The grid to the right shows the # of clients that will be on-site at each time throughout the day (as of June'19).

This will also vary based on vacations, illnesses, when special events are offered, changes in their work schedules, changes in the guardian's schedule, etc.

THH HOURLY # CLIENTS - ON SITE

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7					
7:30	0	0	1	0	0
8	0	1	2	0	0
8:30	3	4	3	1	0
9	5	6	4	3	1
9:30	5	6	4	3	1
10	4	6	3	2	0
10:30	5	6	4	3	1
11	6	6	5	3	2
11:30	6	6	5	4	2
12	6	6	5	4	2
12:30	6	6	5	4	2
1	6	6	6	5	3
1:30	7	6	6	5	3
2	7	6	6	5	3
2:30	8	7	7	6	4
3	8	6	5	4	4
3:30	5	4	4	4	4
4	4	3	2	3	2
4:30	2	2	0	2	0
5	2	2	0	2	0
5:30					

IN HOME	MG - 1hr	RK - 2hr	RK - 2hrs	KW - 2 hrs	MG - 1hr
		RL - 2hrs		RL - 2 hrs	RK - 2hrs

CLIENT SCHEDULES:

Each new client (and their caregivers) will go through an extensive interview process prior to starting services at THH that will determine the types of support services they will receive and the types of activities they will be involved in based on their personal goals of self-determination. THH then collaborates with each client's Individual Consultant and parents/care-givers to determine the appropriate # of hours/wk and determine what can be provided within their annual budget. Then these services can be scheduled. This could range from 2 hours/week to 40 hours/week.

Based on each client's goals, a DAILY schedule of curriculum and activities is set for each client and staffed appropriately.

Monday, June 24th, Morning

Mary 8:00 - 7:30, Malaya 8:10 - 5:30, Kabe 11:15 - 4:15, Sara 8:15 - 4:15 (Homes: Maria, Ryan)

Family Meal, Chicken, Noodle, Taco, Sublet

TIME	Byron	Travis	Daniel	Jade	Alexis	Garrett	Shari	Other/Home
8:15 M, S	*	x	x	x	x	x	w	Mary, Sara
8:30 M, S	Sharpen pencils, adding sheet (S)	Bark p/u B 25 (Ma)	x	Sharpen pencils, adding(S)	x	F/v @ home B 35 (Ma)	x	Mary
9:00	Weights (S)	Travel	Spelling (O)	Weights (S)	x	Travel	x	x
9:15 M, S, Ma	Family Meal (M)	Family Meal (M)	Trunk/hip Strength (S)	Family Meal (M)	x	Trunk/hip Strength (S)	x	Mal, Ryan, Sara
9:30 M, M, S	Snack, hygiene	Family Meal (M)	Start painting flag(S)	Family Meal (M)	x	Start painting flag(S)	w	Mal, Library prep
9:50 M, M, S	Travel to work (S)	Indep read (10) Snack (Ma)	Clean up painting (10) Snack (Ma)	Indep read (10) Snack (Ma)	x	Clean up painting (Ma)	x	Mary
10:10 M, M, S	Work	Travel to Library (SMa)	Travel to Library (SMa)	Travel to Library (SMa)	x	Travel to Library (SMa)	x	Mary
10:25-11:10 M, M, S	Work	Dust/under	Dust/under	Dust/under	Meet us at Library	Dust/under	x	Mary
11:30 M, M, S, K	Work	Travel	Travel	Travel	Travel	Travel	Pick up 11:15 (O)	Mary
11:25 M, M, S, K	Work/PK	Prep Lunch (S)	Oral Motor/abc (O)	Oral Motor (O)	Oral Motor/abc (O) Work on card!	Prep Lunch (Ma) Lunch (M)	Travel (O)	
11:50 M, M, S, K	Work	LUNCH (SMa, K)	LUNCH (SMa, K)	LUNCH (SMa, K)	LUNCH (SMa, K)	LUNCH (SMa, K)	Bathroom (K) Big Enz/PCY 30 LUNCH (SMa, K)	
12:30 M, M, S, K	Work	Clean up /teeth (K, Ma)	Clean up /teeth (K, Ma)	Clean up /teeth (K, Ma)	Clean up /teeth (K, Ma)	Clean up /teeth (K, Ma)	Clean up /teeth (K, Ma)	Sara, Ryan

- **Daily Schedule Example:**
see example for 1/2 day on right

- **Hours of Operation:**
 - o Normal hours are Mon - Fri, 8:00 a.m. - 5:30 p.m. (No holidays or weekends), but there are times a few clients may need to come earlier or stay later.
 - o There may be times when there is a special event (i.e birthday, family dinner, visitors, yard work help, etc.) which may fall within or out of standard operating hours.

STAFF/VOLUNTEERS:

- **Staff** = THH currently has 8 staff members
 - 1 full-time (Mary-program director)
 - 1 part-time (program managers)
 - 4 part-time (program assistants)
 - 2 part-time (office work)

Typically, 3-4 staff members are at THH at one time to provide client services. There are times it could be up to 5 and potentially would be 5 if each day were servicing young adults at full capacity.

- **Office personnel** = Bookkeeper- 1 day per week for 3 hours
= Ops Mgr. - 3 days, 6-7 hrs/day
- **Volunteers** = There are many people who volunteer time to spend with our clients, mainly to teach them things that they are experts in (ie - gardening, crafts, chess, music, art, etc). These are not regular, weekly visits, but may happen 1-2 times per month.

THH HOME/HUB:

A key element to the business model at THH is to utilize a residential home as a hub for providing the support services, to gather as a group prior to a community outing or special event, and to help create the family environment. The home/yard is utilized as part of the training environment to simulate real home living that these young adults are striving for.

- **Home Features Required/Desired:** Due to the nature of our IDD and ASD clients, safety is the #1 priority for the home chosen, and community integration is #2. Features that allow for this are:
 - Ranch-style home (1 floor, limited stairs)
 - Low traffic area
 - 2+ bathrooms
 - Larger rooms
 - Close proximity to businesses, shopping, parks, schools
 - Adequate parking space on the property for staff and drop-offs/pick-ups
- **Home Capacity:** THH will use the standard of having a minimum of 150 square feet of space in the home per 1 client served. (keeping in mind client/staff ratio is 3:1). Curriculum and activities are usually planned in small groups, so most of the time, the clients are working in different rooms or places in the house.
- **Transportation/Parking:**
 - **Client drop-offs/pick ups:** As the schedule indicates above, clients arrive and depart at many different times throughout the day. Either a family member, Seniors on the Go taxi service, or a THH staff member is providing the transportation to/from THH. We offer this service to our clients when it is possible and helps the family with transportation needs. We attempt to vary the drop-off and pick-up times at THH to minimize traffic or vehicle congestion.
 - **Community Trips:** The Haase House will use a typical family mini-van to transport clients to/from the community. If more than 6 clients needs to go somewhere, the staff's personal car will be used. We keep in mind our numbers on any given day. We often split into two groups. Some are working on

skills in the community while another group works at home, resulting in minimized issues with parking or traffic in a residential area. If there is a larger community outing the drop off and pick ups will be located at a local park n ride to ease traffic issues in a residential setting

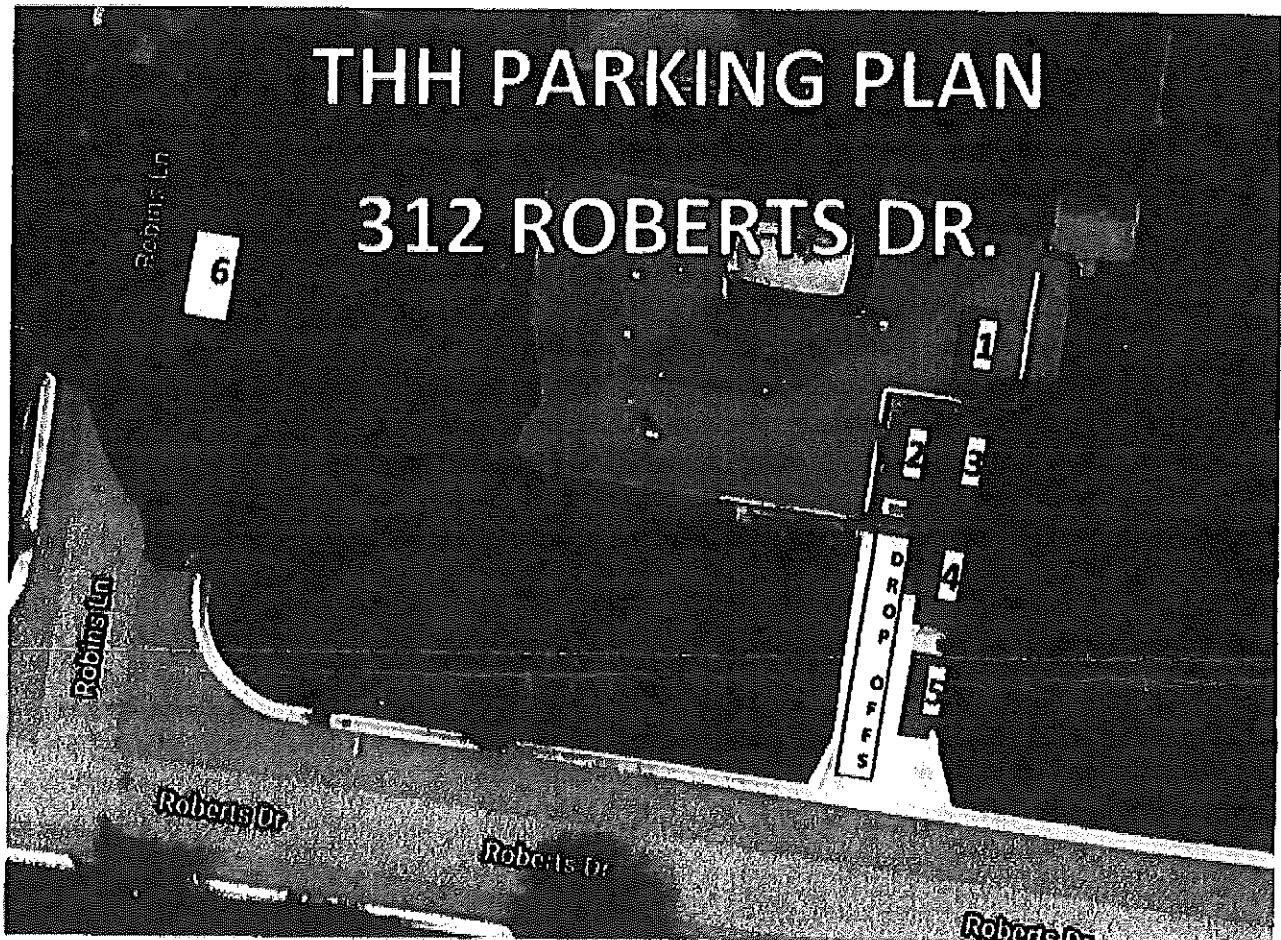
- **Staff Parking:** The average # of cars that will be on-premise are 3-5. See the attached property Parking Plan for THH.
- **Fire/Tornado:** THH will employ the following safety guidelines in the home:
 - A written plan indicating procedures in the event of a fire/tornado will be reviewed with all staff and clients quarterly (evacuation routes, meeting place, supervision, special needs for hearing/mobility/sensory/anxiety, contacting families/guardians, access to emergency forms)
 - A fire/tornado evacuation plan with routes will be posted in the home, with annual inspections schedule with the local fire department.
 - At least one telephone will be accessible on the premises and ALL emergency numbers, including "911" will be clearly posted at each phone location
 - Halls leading to all exits will be clear of obstruction at all times, with at least one exit door being at least 3 feet in width (non commercial ADA)
 - Within the home, all exits will have an "exit" sign (non-commercial) clearly marked
 - Fire drills will be practiced quarterly and documented.
 - Extinguishers, alarms, and exit signs will be inspected annually
- **Missing Persons:** THH will develop a procedure in the event there is a missing person from the daily programming.

Insurance: THH Holds this Policy (Renewed January 1, 2019)

Company: Robertson-Ryan & Associates - West Bend Mutual

- Abuse/Molestation - up to \$5 million
- Commercial Property Coverage
- Commercial General Liability
- Commercial Umbrella
- Business Auto Coverage
- Renter's Insurance
- Homeowner's Insurance would be attained if business resided in a home

All staff are covered under Workman's Compensation and current Business Insurance policy



Please note the following guidelines for THH Parking:
(exceptions are anticipated to be minimal throughout the year)

- The right side of garage and driveway will be used for staff parking
- The left front spot near doorway (#2) will be used for THH Mini-Van
- The left-side of driveway will be kept open for client drop-offs/pick ups
- On Thursdays from 8a-11a, the Bookkeeper will park her small car on Robins Lane (#6) and enter through the side door

RESOLUTION 2020-27

**RESOLUTION AMENDING THE SITE PLAN (AS APPROVED BY RESOLUTION 2018-012)
FOR MUKWONAGO ANIMAL HOSPITAL WITH REGARD TO PARKING AREAS
TOM HERLUGSON, APPLICANT
1065 N ROCHESTER ST**

WHEREAS, pursuant to Section 100-601 of the Zoning Code, an application to amend a previously approved site plan was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the applicant submitted a site plan and architectural plans to the Village Plan Commission for a major expansion project and the commission approved the same with Resolution 2018-012.

WHEREAS, the applicant now wishes to amend the site plan to provide for more parking.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan with the revisions to the parking areas.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan amendment is subject to the following conditions:

1. Site Plan approval is valid for a period of one (1) year from date of Village Board approval. A New application and subsequent required filings as required by ordinance shall be submitted for consideration if no building permit is applied for during said time frame.
2. The stormwater rain garden shall be properly maintained to the standards designed in the plans dated May 27, 2020. Any additional parking lot expansion/alterations resulting in additional impervious surface area shall be reevaluated to ensure stormwater runoff compliance.
3. In the event of failure of the rain garden, stormwater runoff must meet requirements of the Village Engineers.
4. Must present a revised Lighting Plan with light fixtures and showing Photo Metrics at lot line.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 17th day of June 2020.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk

Date: May 22, 2020

To: Fred Winchowky, Village President, Chair of Planning Commission AND Plan Commissioners

Cc: John Weidl, Village Administrator (via email); Diana Dykstra, Village Clerk (via email); Bob Harley, Supervisor of Inspections (via email); Mark Blum, Village Attorney (via email); Pete Gesch, Village Engineer (via email); Kevin Schmidt, Police Chief (via email); Jeff Stien, Fire Chief (via email); Ron Bittner, Public Works Director (via email); David Brown, Public Services Director (via email); Tom Herlugson, applicant (via email)

From: Ben Kohout, AICP; Village Zoning Administrator/Planner

Subject: Mukwonago Animal Hospital Parking Lot Expansion to West (13 add'l spaces) / **Site Plan Amendment Request**

Meeting(s): June 9, 2020 Plan Commission; June 17, 2020 Village Board

Property location

1065 N. Rochester Street; MUKV1963996001

Current zoning

B-2, General Commercial District

Proposed zoning

N/a

Previous review(s)

N/a

Description

Staff Reviewed a set of plans, dated May 27, 2020 and original submittals for lighting plans and cut sheets dated May 1, 2020. The plans with these dates show 12 additional asphalt parking stalls to the west of the existing asphalt parking lot and associated drive aisles for the Mukwonago Animal Hospital for use by their employees. The 12 additional stalls results in a total of 37 stalls, two of which are handicap stalls. The number of spaces is sufficient, as are the number of handicap stalls provided.

Staff utilized Section 100-402., c.,3.,e., which states that "All or part of the information to be presented on a site plan for a new or expanded parking lot may be waived by the zoning administrator if a small

size of the new or expanded lot does not merit the improvements.” Staff has reviewed the proposal and finds the existing parking and associated parking expansion do not contain landscaping islands and curb and gutter and, as presented, may meet this criterion. Staff is of the opinion this proposal meets the expectations for development in the Village and therefore have not required the following elements customarily found in new parking lots:

1. Landscaping islands,
2. Curb and Gutter along the edges.

With this being said, because there is lighting and landscaping proposed and potential future residential imminent along the western edge of the property, staff would like to note the following inclusions to satisfy the Code.

1. Lighting. The applicant is providing for one light, to shine southerly across the parking lot additional area, situated on the south side of the existing dog run/outside area. Staff is requiring this light be shielded so as to not project onto the West or Southern property lines. A lighting plan, showing foot/candle intensity levels, is provided. The plan shows compliance with the Code. Code provides for “0” foot candle intensity at the property lines.
2. Landscaping. The applicant is providing for a berm, approximately 2.5 to 3 feet tall, along the western edge of the proposed parking surface area. This would serve to satisfy the requirement of landscaping to visually screen adjoining residential properties from headlights shining into neighboring residential properties.

Off-site water drainage was reviewed by the Village Engineer. There is a proposed stormwater rain garden located along the southern edge of the proposed parking lot addition and the Engineer found this will be sufficient to accommodate the additional and present impervious drainage conditions to meet the Village standards.

Zoning standards

Staff utilized the following Village Code Sections in the Review of this Application:

1. 100-402, Parking Lot Standards,
2. 100-601, Site Plan Standards,
3. 34-100 through 34-115, Storm Water Management

Recommendation

Approval with conditions.

Therefore, I am recommending approval with the following conditions:

1. Site Plan approval is valid for a period of one (1) year from date of Village Board approval. A new application and subsequent required filings as required by ordinance shall be submitted for consideration if no building permit is applied for during said time frame.
2. The stormwater rain garden shall be properly maintained to the standards designed in the plans dated May 27, 2020. Any additional parking lot expansion/alterations resulting in additional impervious surface area shall be reevaluated to ensure stormwater run off compliance.

Attachments

1. Site Plan
2. Lighting Plans

GENERAL CONSTRUCTION NOTES:

1. All work shall be in accordance with the Standard Specifications for Highway and Street Construction, State of Wisconsin, 2011 Edition, and the Standard Specifications for Highway and Street Construction, State of Wisconsin, 2011 Edition, as amended.
2. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
3. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
4. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
5. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
6. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
7. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
8. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
9. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
10. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.

CONSTRUCTION PHASING SEQUENCING:

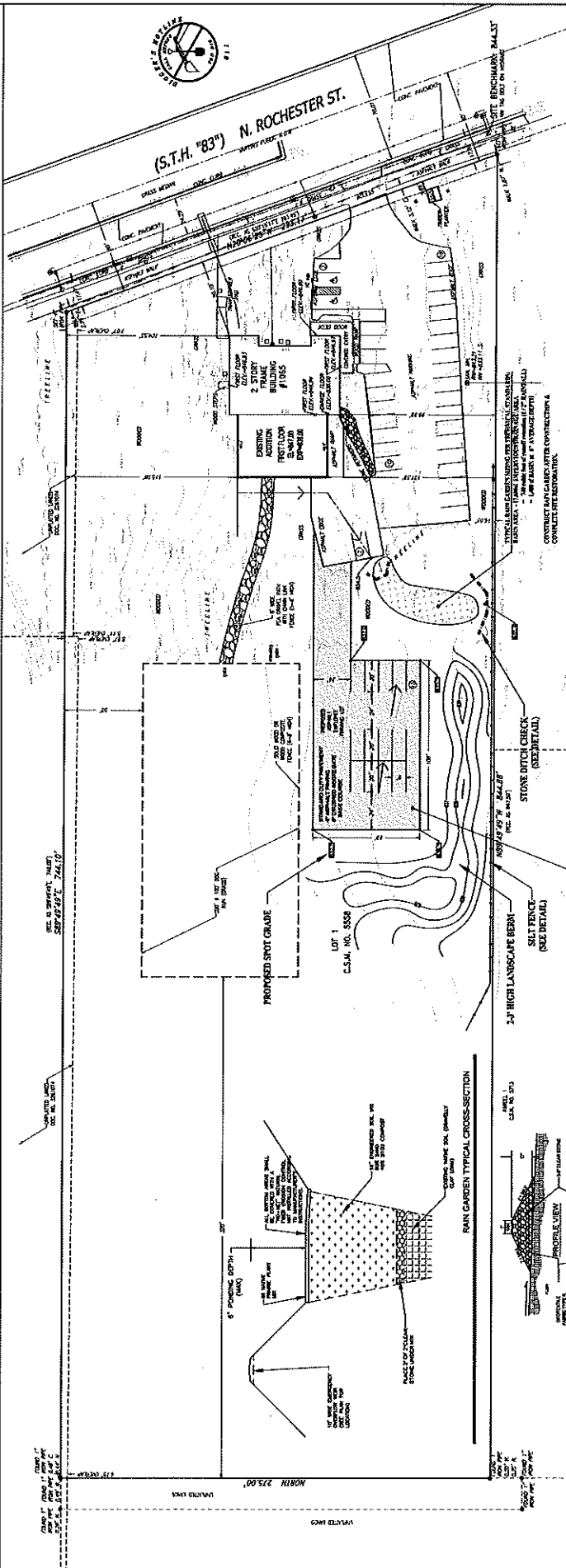
1. PHASE 1: PRELIMINARY WORK AND EXISTING UTILITIES
2. PHASE 2: EXISTING BUILDING RENOVATION
3. PHASE 3: NEW BUILDING CONSTRUCTION
4. PHASE 4: LANDSCAPE AND PAVING
5. PHASE 5: FINAL SITEWORK AND UTILITIES

GENERAL NOTES:

1. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
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9. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.
10. The contractor shall be responsible for obtaining all necessary permits from the appropriate authorities.

SITE DATA TABLE

DEVELOPMENT SITE AREA:	218,115 S.F. (5,002 AC.)
EXISTING BUILDING FLOOR AREA:	3,200 S.F.
PROPOSED BUILDING FLOOR AREA:	2,300 S.F.
TOTAL BUILDING FLOOR AREA:	3,200 + 2,300 = 5,500 S.F.
FLOOR AREA RATIO:	5,500 / 218,115 = 2.5%
EXISTING PARKING LOT:	15,000 S.F.
PROPOSED PARKING LOT:	9,000 S.F.
TOTAL IMPERVIOUS SURFACE AREA:	5,500 + 15,000 + 9,000 = 39,500 S.F.
LANDSCAPE SURFACE AREA (GREEN SPACE RATIO):	189,099 / 218,115 = 87%
LOT COVERAGE:	4%
FRONT SET BACK (RSB):	50' (STATE MIN.)
REAR SET BACK (RSB):	10'
SIDE YARD SET BACK (SY):	10'
EMPLOYEE PARKING:	15
TOTAL PARKING:	30
NEW ADDED IMPERVIOUS AREA:	30,000 - 3,200 = 26,800 S.F. (6.10 AC.)



PROFESSIONAL SEAL

STATE OF WISCONSIN

REGISTERED PROFESSIONAL ENGINEER

DATE: 03-07-2020

CHECKED BY: JRM

SCALE: 1"=30'

DATE: 03-07-2020

PROJECT: SITE GRADING, PAVING & DRAINAGE PLAN

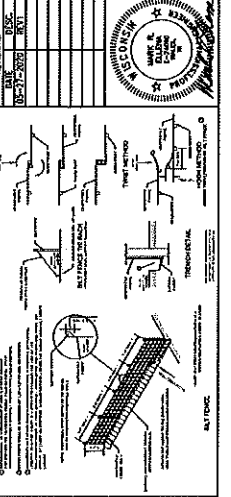
1865 Rochester Street • Village of Menomonee • Wisconsin

MAKAWONG ANIMAL HOSPITAL

1865 Rochester Street • Village of Menomonee • Wisconsin

MAKAWONG ANIMAL HOSPITAL, LLC

1865 Rochester Street • Village of Menomonee • Wisconsin



LIGHTING NOTE:

THE PARKING LOT LIGHTING SHALL BE INSTALLED SO THAT IT SHALL BE SHIELDED AS TO NOT PROJECT OR BE VISIBLE FROM ADJACENT PROPERTIES.

PROFESSIONAL SEAL

STATE OF WISCONSIN

REGISTERED PROFESSIONAL ENGINEER

DATE: 03-07-2020

CHECKED BY: JRM

SCALE: 1"=30'

DATE: 03-07-2020

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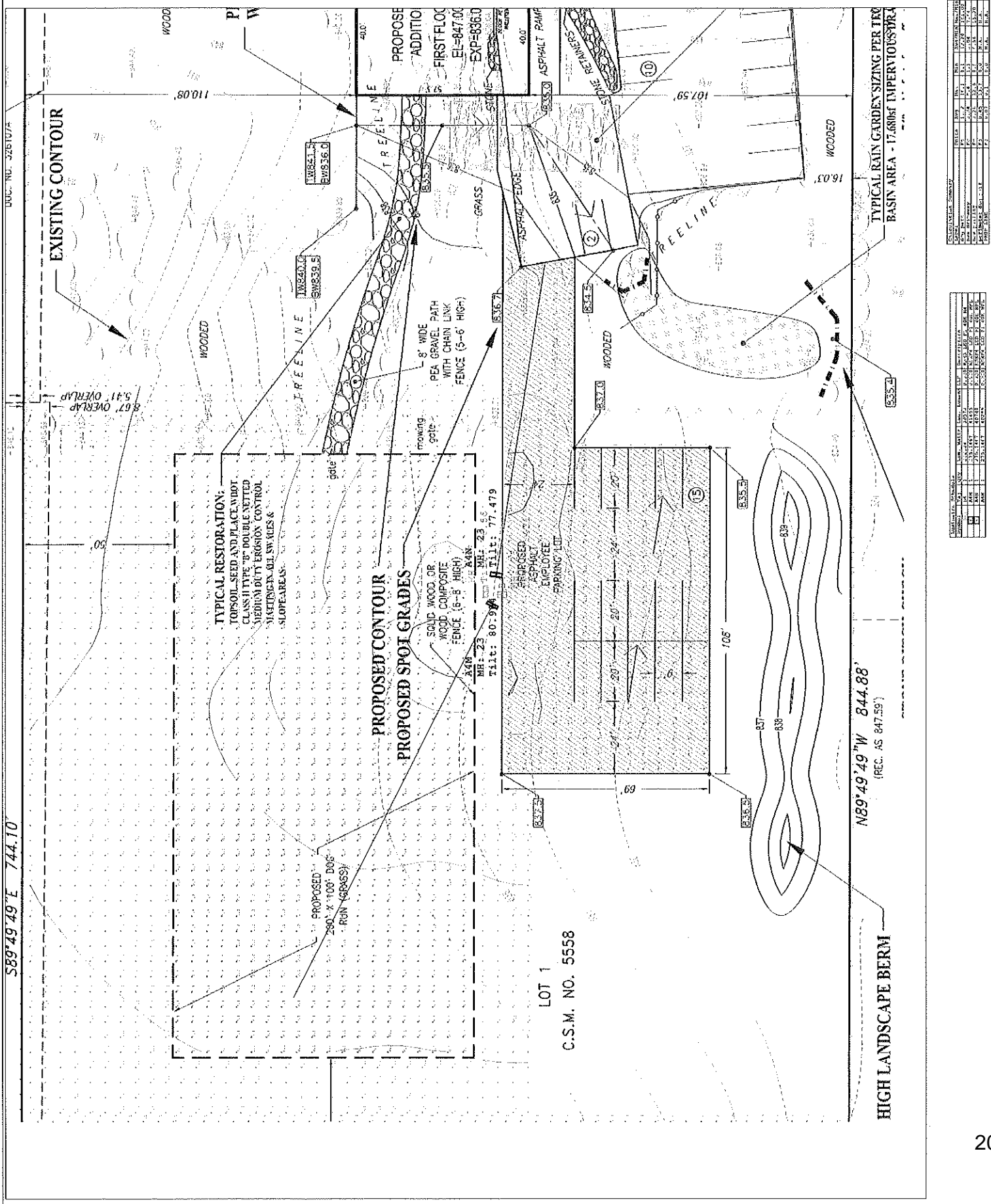
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1865 Rochester Street • Village of Menomonee • Wisconsin

MAKAWONG ANIMAL HOSPITAL, LLC

1865 Rochester Street • Village of Menomonee • Wisconsin



TYPICAL RESTORATION:
 TOPSOIL SEED AND PLACE, W/OT
 CLASS II TYPE "B" DOUBLE NETTED
 MEDIUM DUTY EROSION CONTROL
 MATTING IN ALL SWALES &
 SLOPE AREAS.

PROPOSED CONTOUR
 PROPOSED SPOT GRADES

SOLID WOOD OR
 WOOD COMPOSITE
 FENCE (6'-8" HIGH)
 Tilt: 80.94° MH: 23.65'
 Tilt: 77.479° MH: 23.65'

LOT 1
 C.S.M. NO. 5558

844.88'
 N 89°49'49" W
 (REC. AS 847.59')

HIGH LANDSCAPE BERM

TYPICAL RAIN GARDEN SIZING PER TEC
 BASIN AREA - 17,680sf IMPERVIOUS DR

NO.	DATE	DESCRIPTION
1	7/15/18	ISSUE
2	7/27/18	REVISION

NO.	DATE	DESCRIPTION
1	7/15/18	ISSUE
2	7/27/18	REVISION

NO.	DATE	DESCRIPTION
1	7/15/18	ISSUE
2	7/27/18	REVISION

NO.	DATE	DESCRIPTION
1	7/15/18	ISSUE
2	7/27/18	REVISION

NO.	DATE	DESCRIPTION
1	7/15/18	ISSUE
2	7/27/18	REVISION



Committee/Board:	Village Board
Topic:	WEDC Grant Program
From:	Roger Walsh Village Trustee/DDC Chair
Department:	
Presenter:	Roger Walsh
Date of Committee Action (if required):	
Date of Village Board Action (if required):	06/17/2020 Board Meeting

Information

Subject: WEDC \$2,500 Grant Program Application Process

Background Information/Rationale:

WEDC through our Communities Connect membership informed Wisconsin communities about a \$2,500 Grant program available for up to 30,000 applicants.

See Attachment from WEDC and Info regarding WCCG webinar

Key Issues for Consideration:

- Outreach to Small Businesses regarding Grant application process and deadline
- Authorizing use of Letter of Acknowledgement requirement

Fiscal Impact (If any): Unknown local administration costs

Requested Action by Committee/Board:

Authorize Village provide administrative assistance to WEDC for selection and distribution of \$2,500 grants to small businesses.

Attachments

- Sample Acknowledgement Letter
- Notification from WEDC & Description of WCCG June 12, 2020 webinar.

Please view information and resources available for businesses affected by COVID-19.

View this page for information on the **We're All In Small Business Grant**.

We're All In Small Business Grant

PANDEMIC RELIEF FOR SMALL BUSINESSES IN WISCONSIN

Small businesses in Wisconsin often operate on razor-thin profit margins and hold very little cash in reserve, which makes weathering the effects of a global pandemic particularly challenging. Complicating matters for these small businesses seeking federal or other financial assistance is that they often lack the financial relationships required, or are otherwise ineligible, to qualify for these programs. WEDC's We're All In Small Business Grant is designed to help these small businesses get back on their feet while also encouraging adoption of best practices to keep employees, customers and communities safe.



A basic program description and overview of eligibility criteria appear below. [Find more information on the frequently asked questions page.](#)

HOW IT WORKS

Funded by the federal Coronavirus Aid, Relief and Economic Security (CARES) Act, the We're All In Small Business Grant Program will provide \$2,500 grants to 30,000 Wisconsin small businesses to assist with the costs of business interruption or for health and safety improvements, wages and salaries, rent, mortgages and inventory.

ELIGIBILITY REQUIREMENTS

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LEARN MORE

Learn more about the We're All In Small Business Grant.



REOPEN GUIDELINES

View industry-specific guidelines to help you get back to business while adopting best practices to mitigate health risks.



VIEW FAQs

View a list of frequently asked questions about the grant.



To be eligible, businesses must:

- be a Wisconsin-based, for-profit business;
- employ 20 or fewer full-time equivalent (FTE) employees, including the owner; (Seasonal businesses should use the highest total FTEs employed during the season.)
- earn greater than \$0 but less than \$1 million in annual revenues (gross sales and receipts); and
- have started operating prior to Jan. 1, 2020, and have been in business as of Feb. 2020. (Seasonal businesses should use the highest total FTEs employed during the season.)

APPLICATION PERIOD

The online grant application will be accessible for one week from 8 a.m. Monday, June 15, through 11:59 p.m. Tuesday, June 23. A link to the application will be posted on this page. The Wisconsin Economic Development Corporation will make clear on this webpage and through all of its communications channels when the application period begins and ends. Businesses interested in receiving notifications about funding and other pandemic recovery resources from WEDC can [subscribe to receive regular alerts](#).

BE PREPARED

Applicants are encouraged to prepare for the one-week application period by gathering the following required documents:

- 2018 or 2019 federal tax return for business (If you started your business in 2020, you are not eligible for this grant). Applicable tax returns are:
 - IRS form 1065 Partnership Return (no K-1s required)
 - IRS form 1120 Corporation Return (no schedules required)
 - IRS form 1120S S Corporation Return (no K-1s required)
 - IRS form 1040 (sole proprietors), first two pages, and the following:
 - Schedule C, Profit and Loss from Business
- Signed W-9 and dated form available at www.irs.gov/pub/irs-pdf/fw9.pdf
- A letter or email of acknowledgement from a community organization indicating your business was in operation in February 2020. The letter or email can be from any of the following:
 - Chamber of commerce
 - Main Street or Connect Communities organization
 - Local business improvement district
 - Neighborhood economic development association
 - Local economic development organization
 - County economic development organization
 - Municipality, including tribal government
 - County
 - Local bank, credit union or community development financial institution
 - Regional UW Small Business Development Center
 - U.S. Export Assistance Center – Wisconsin
 - Regional economic development organization
 - Regional Planning Commission
 - Trade association



APPLICATION CHECKLIST

Gather these documents now so you are ready to apply.



LETTER OF ACKNOWLEDGMENT

Use this template to submit a letter or email acknowledgment for a company.



- Sample text for a letter or email can be [downloaded here](#) (file will be saved to your downloads folder automatically). An electronic letter submitted to you via email is acceptable.

HAVE QUESTIONS?

If you have questions regarding the We're All In Small Business Grant, please [review this page of frequently asked questions](#).

FOR MORE INFORMATION

WEDC representatives stand ready to provide guidance to small business owners whose questions are not addressed in the [FAQs](#). To reach a WEDC representative, call 608.210.6700. As we are anticipating heavy call volumes, your patience is appreciated. You can also submit questions to us electronically by clicking the "Contact Us" button below.

 CONTACT US



SAMPLE ACKNOWLEDGEMENT

(Via email or on letterhead of organization)

Dear WEDC:

It is my understanding **XYZ Company** located at **address of company, city**, was in business February 2020.

We support the continued operation of this business and recommend **XYZ company** be considered for the *We're All In* grant opportunity.

With best regards,

Name

Title

Organization

NOTE: MINIMUM INFORMATION REQUIRED

- **Company name**
- **Company address**
- **Confirmation the company was in operations Feb 2020**

Municipal and other partners, we hope you can join us for a webinar this Friday, June 12 at 10:00 am to hear about the We're All In Grant program for small businesses. Representatives of the Wisconsin Economic Development Corporation will join us to walk through the requirements to apply for \$2,500 grants. For-profit businesses with 20 or fewer employees that were in business in February of this year are eligible. Please see the information below and the registration link. Applications open next Monday, June 15 and close on Sunday, June 21. In the meantime, both the Center for Growth and Business Alliance are able to provide acknowledgement letters for your small business clients who are preparing to apply. Please contact us if you need assistance. Thanks,

Tim Casey

Director, Economic Development

Waukesha County Center for Growth

Direct: 262.409.2643 | Main: 262.542.4249 | tcasey@waukeshagrowth.org

waukeshagrowth.org



We're All In Small Business Grant Program

Special Alert: We're All In Small Business Grant Informational Webinar

The Waukesha County Center for Growth and the Waukesha County Business Alliance are proud to bring you this informational webinar on behalf of Waukesha County. With the application for Wisconsin Economic Development Corporation's We're All In Small Business Grant opening June 15 at 8:00 am, join leaders from WEDC to learn more about specifics of the program and how to prepare for the application process.

Waukesha County continues to do everything possible to not only mitigate the spread of COVID-19 but also assist businesses with reopening and recovery. Resources such as the Stay Safe to Stay Open campaign and financial assistance programs such as the We're All In Small Business Grant are here to provide support to small businesses throughout our County. We look forward to providing guidance and expertise as we safely reopen Waukesha County together.

Friday, June 12 | 10:00 – 11:00 a.m.

[Register Here](#)



Funded by the federal Coronavirus Aid, Relief and Economic Security (CARES) Act, the We're All In Small Business Grant Program will provide \$2,500 to 30,000 Wisconsin small businesses to assist with the cost of business interruption or for health and safety improvements, wages and salaries, rent, mortgages and inventory.

Applications will be accepted beginning Monday, June 15 at 8:00 a.m. and will be accepted through Sunday, June 21 at 11:59 p.m.

To be eligible, a business must:

- Be a Wisconsin-based, for-profit business;
- Employ 20 or fewer full-time equivalent (FTE) employees, including the owner;
- Earn greater than \$0 but less than \$1 million in annual revenues (gross sales and receipts); and
- Have started operating prior to January 1, 2020, and have been in business in February 2020.

Applicants are encouraged to prepare for the one-week application period by gathering the following required documents (for more details on applicable documents, please visit [WEDC's website](#)):

- 2018 or 2019 federal tax return for business (If you started your business in 2020, you are not eligible for this grant).
- Signed W-9 form available at www.irs.gov/pub/irs-pdf/fw9.pdf.
- A letter or email of acknowledgement from a community organization indicating your business was in operation in February 2020. If you are seeking a letter of acknowledgment, please contact [Amanda Payne](#) with the Waukesha County Business Alliance.

Payroll Protection Program Flexibility Act

The Payroll Protection Program Flexibility Act (PPPFA) was passed by Congress and signed by President Trump on June 5, 2020. Significant changes to the original Payroll Protection Program include:

- **PPPFA changes the amount that can be forgiven based on payroll to 60% of the total loan.** The PPP loan program originally required that 75% of the loan be spent on payroll to maximize forgiveness. The PPPFA reduces the amount of the loan needed to be spent on payroll from 75% to 60%, thus

increasing the amount of funds available for other expenses from 25% to 40%. These expenses can include rent, mortgage payments, utilities, and interest on loans.

- **PPPFA extends the time period to use funds from 8 to 24 weeks.** The PPP required businesses to spend funds in the eight-week period from the date funds were received. The PPPFA extends the time period to spend the loans to 24 weeks. While businesses still need to spend the money on payroll and authorized expenses, they now have until the end of 2020 to do so. Businesses now have the flexibility to spend the PPP funds when they like for the remainder of the year. PPPFA also does not require businesses to wait for 24 weeks to apply for forgiveness.
- **PPPFA pushes back a June 30, 2020 deadline to rehire workers to December 31, 2020.** Under the new law, businesses now have until December 31, 2020, to rehire workers in order for their salaries to count towards forgiveness.
- **PPPFA eases rehire requirements.** As the intent of the PPP was to keep the same number of employees on the payroll as was used to calculate the loan, it required a business to rehire the same number of full-time employees or full-time equivalents by June 30, 2020. The new law extends the rehire date to December 31, 2020, and adds additional exceptions for a reduced head count. The law states a business can receive forgiveness on payroll amounts if it is unable to rehire an individual who was an employee on or before February 15, 2020; can demonstrate an inability to hire similarly qualified employees on or before December 31, 2020; or is able to demonstrate an inability to return to the same level of business activity as such business was operating at prior to February 15, 2020.
- **PPPFA extends the repayment term from 2 to 5 years.** The new law also eases repayment terms in the event loans or portions of them are not forgiven. A business will now have five years at 1% interest to repay the loan. Further, the first payment will be deferred for six months after the SBA makes a determination on forgiveness. Since under current regulations your bank has 60 days to make a forgiveness determination and the SBA an additional 90 days, this means businesses may have until May of 2021 to make the first payment on the loan.

The PPPFA law will ease many of the burdens placed on businesses that received PPP loans, and for many that may still apply for them. The SBA and the US Treasury Department will be issuing further guidance. Businesses that are interested in pursuing PPP loans can contact [WI SBDC](#) and their lender for additional information.

Waukesha County Business Alliance | 2717 N. Grandview Blvd., Suite 300, Waukesha, WI 53188

[Unsubscribe tcasey@waukeshagrowth.org](mailto:tcasey@waukeshagrowth.org)

[Update Profile](#) | [About Constant Contact](#)

Sent by tcasey@waukeshagrowth.org in collaboration with

Constant Contact 

Try email marketing for free today!

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	06-18-2020 Check Run	\$	303,491.76
	Total for Approval:	\$	<u>303,491.76</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: 1060 ROCHESTER INC				
2020 LICENSE REFUND	2020 REFUND OF LICENCE FEE OVERPAYMENT	100-0000-211400	290.00	290.00 CLERK
TOTAL VENDOR 1060 ROCHESTER INC			290.00	
VENDOR NAME: 122 ARROWHEAD ENERPRISES INC				
2020 LICENSE REFUND	2020 REFUND OF LICENSE FEE OVERPAYMENT	100-0000-211400	313.00	313.00 CLERK
TOTAL VENDOR 122 ARROWHEAD ENERPRISES INC			313.00	
VENDOR NAME: 301 MAIN ST ENTERPRISES				
2020 LICENSE REFUND	2020 REFUND OF LICENSE FEE OVERPAYMENT	100-0000-211400	190.00	190.00 CLERK
TOTAL VENDOR 301 MAIN ST ENTERPRISES			190.00	
VENDOR NAME: 5 ALARM FIRE & SAFETY				
195692-1	MSA RESPIRATORS 200LS AND FILTERS- COVID	150-5231-531100	384.86	384.86 FIRE
TOTAL VENDOR 5 ALARM FIRE & SAFETY			384.86	
VENDOR NAME: 909 GREENWALD ENTERPRISES INC				
2020 LICENSE REFUND	2020 REFUND OF LICENSE FEE OVERPAYMENT	100-0000-211400	210.00	210.00 CLERK
TOTAL VENDOR 909 GREENWALD ENTERPRISES INC			210.00	
VENDOR NAME: AC SERVICE INC				
36967	REPAIR GARAGE HEATER, DOES NOT SHUT OFF	100-5211-539400	224.00	224.00 POLICE
TOTAL VENDOR AC SERVICE INC			224.00	
VENDOR NAME: AIRGAS USA LLC				
9101802236	EMS SUPPLIES	150-5231-531100	658.60	658.60 FIRE
9971003764	EMS SUPPLIES	150-5231-531100	284.65	284.65 FIRE
TOTAL VENDOR AIRGAS USA LLC			943.25	
VENDOR NAME: ALSCO				
IMIL1574251	JUNE 4TH INVOICE FOR MAT CLEANING SERVIC	100-5211-539400	43.89	43.89 POLICE
TOTAL VENDOR ALSCO			43.89	
VENDOR NAME: AMERICAN POWER, INC				
114650	CHAIN SAW PARTS	100-5324-539500	54.02	54.02 DPW
114119	CUTOFF SAW BUSHINGS	100-5324-539500	19.78	19.78 DPW
TOTAL VENDOR AMERICAN POWER, INC			73.80	
VENDOR NAME: AMERICAN WATER WORKS ASSOC				
7001783926	2020 DUES MEMBER #00168143 CASTLE, WAYNE	610-6920-692300	382.00	382.00 UTILITIES
TOTAL VENDOR AMERICAN WATER WORKS ASSOC			382.00	
VENDOR NAME: AMY PODGORSKI				
2020 ROOM REFUND	2020 COMMUNITY ROOM REFUND	100-4820-485500	65.00	65.00 CLERK
TOTAL VENDOR AMY PODGORSKI			65.00	
VENDOR NAME: BAKER TILLY VIRCHOW KRAUSE				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: BAKER TILLY VIRCHOW KRAUSE				
BT1624710	PROGRESS BILLING #4	100-5151-521900	1,046.37	5,700.00 FINANCE
		150-5221-521900	317.37	
		200-5141-521900	502.58	
		410-5363-521900	118.75	
		430-5141-521900	195.11	
		440-5511-521900	219.68	
		480-5151-521900	408.29	
		500-5344-521900	7.23	
		600-5140-582700	1.67	
		600-5140-582800	7.87	
		600-5140-582900	1.63	
		610-5140-582600	13.37	
		620-5140-583000	4.94	
		810-5140-521900	5.14	
		220-5151-521900	75.00	
		240-5151-521900	150.00	
		250-5151-521900	875.00	
		610-6920-692300	875.00	
		620-8400-852000	875.00	
TOTAL VENDOR BAKER TILLY VIRCHOW KRAUSE				<u>5,700.00</u>
VENDOR NAME: BATTERIES PLUS				
P27223631	NEW BATTERY FOR THE SPEED BOARD	100-5212-539500	55.34	55.34 POLICE
TOTAL VENDOR BATTERIES PLUS				<u>55.34</u>
VENDOR NAME: BEAR GRAPHICS				
0848353	ABSENTEE ENVELOPES 2020 - COVID	100-5144-531200	361.78	361.78 CLERK
0848354	ABSENTEE ENVELOPES 2020 - COVID	100-5144-531200	264.30	264.30 CLERK
TOTAL VENDOR BEAR GRAPHICS				<u>626.08</u>
VENDOR NAME: BEDROCK SEWER & WATER				
2120	WATER SERVICE REPAIR NOT A REPLACEMENT	610-6452-665200	3,885.75	3,885.75 UTILITIES
TOTAL VENDOR BEDROCK SEWER & WATER				<u>3,885.75</u>
VENDOR NAME: BK PLANNING STRATEGIES				
M0828-2020	VILLAGE CENTER OVERLAY / 200 GRAND	100-5632-521900	850.00	850.00 PLANNER
TOTAL VENDOR BK PLANNING STRATEGIES				<u>850.00</u>
VENDOR NAME: BOLAND RECREATION				
20054	MINIWAULAN PLAY STRUCTURE SURFACE	480-5700-584900	10,800.00	10,800.00 DPW
20053	MINOR PARK PLAY STRUCTURE INSTALL	480-5700-584900	9,000.00	9,000.00 DPW
20055	MINOR PARK PLAY STRUCTURE SURFACING	480-5700-584900	4,680.00	4,680.00 DPW
TOTAL VENDOR BOLAND RECREATION				<u>24,480.00</u>
VENDOR NAME: BOUND TREE MEDICAL LLC				
83575922	SAFETY GLASSES COVID-19	150-5231-531100	245.98	245.98 FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				<u>245.98</u>
VENDOR NAME: BRAKE & EQUIPMENT				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: BRAKE & EQUIPMENT				
554380	SERVICE TRUCK SAFETY LIGHTING UPGRADES	620-8010-828000	1,866.00	1,866.00 UTILITIES
TOTAL VENDOR BRAKE & EQUIPMENT			1,866.00	
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON				
2488-00099	2020 MA\GENERAL VILLAGE MATTERS	100-5111-521900	2,837.00	5,654.50 FINANCE
		100-5141-521900	1,109.00	
		100-5632-521900	1,423.50	
		100-5111-521900	285.00	
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON			5,654.50	
VENDOR NAME: BUREAU OF CORRECTIONAL ENTERPR				
299940	STREET SIGNS	100-5348-531100	259.56	259.56 DPW
TOTAL VENDOR BUREAU OF CORRECTIONAL ENTERPR			259.56	
VENDOR NAME: C & M AUTO PARTS INC				
6079-316452	OIL FILTER	100-5324-539500	7.98	7.98 DPW
6079-316597	AIR COMPRESSOR OIL	100-5324-539500	14.98	14.98 DPW
6079-318010	SHOP SUPPLIES	100-5323-531100	13.29	13.29 DPW
6079-31800	3488 REFRIGERANT	150-5231-539500	14.98	14.98 FIRE
6079-317560	SQD #24 - BRAKE PADS	100-5212-539500	48.73	48.73 POLICE
6079-318298	3488 REFRIDGERANT	150-5231-539500	22.47	22.47 FIRE
6079-318516	3451 OIL CHANGE	150-5231-539500	7.98	7.98 FIRE
TOTAL VENDOR C & M AUTO PARTS INC			130.41	
VENDOR NAME: CENTURY SPRINGS BOTTLING				
5526540	BOTTLED WATER	100-5160-531100	15.95	15.95 DPW
5525250	BOTTLED WATER	100-5160-531100	23.00	23.00 DPW
TOTAL VENDOR CENTURY SPRINGS BOTTLING			38.95	
VENDOR NAME: CENTURYLINK				
2020 MAY	2020 MAY 21 - JUN 20 TELEPHONE SERVICE	100-5142-522500	73.31	564.14 MULTIPLE
		100-5211-522500	45.35	
		100-5323-522500	92.68	
		100-5512-522500	112.93	
		440-5511-522500	111.16	
		610-6920-692100	31.62	
		620-8400-851000	97.09	
TOTAL VENDOR CENTURYLINK			564.14	
VENDOR NAME: CFU JOHN MOURICH LODGE				
2020 PARK REFUND	2020 PARK REFUND FIELD PARK CROATIAN FES	100-4820-485000	315.00	315.00 CLERK
TOTAL VENDOR CFU JOHN MOURICH LODGE			315.00	
VENDOR NAME: CINTAS				
4051800534	UNIFORM SERVICE UTILITIES	610-6920-693000	39.75	79.75 UTILITIES
		620-8010-827000	40.00	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: CINTAS				
4051500536	STAFF UNIFORMS	100-5323-531100	93.92	93.92 DPW
4052408407	STAFF UNIFORMS	100-5323-531100	96.92	96.92 DPW
4052408426	UNIFORM SERVICE	610-6920-693000	40.00	79.75 UTILITIES
		620-8010-827000	39.75	
TOTAL VENDOR CINTAS			350.34	
VENDOR NAME: CITY OF NEW BERLIN				
2020 MAY BOTS		100-4300-435500	498.16	498.16 POLICE
TOTAL VENDOR CITY OF NEW BERLIN			498.16	
VENDOR NAME: CIVITEK CONSULTING				
62-01	SIGN CODE UPDATE	200-5632-521900	4,000.00	4,000.00 FINANCE
TOTAL VENDOR CIVITEK CONSULTING			4,000.00	
VENDOR NAME: CJ & ASSOCIATES, INC				
0227529-IN	VILLAGE COMMUNITY ROOM TABLES	100-5160-539500	734.33	734.33 DPW
0227529-IN PD	TABLES FOR THE EOC ROOM AT THE VILLAGE	H430-5700-571100	5,014.73	5,014.73 POLICE
TOTAL VENDOR CJ & ASSOCIATES, INC			5,749.06	
VENDOR NAME: CORE & MAIN LP				
M321071	WATER METER	610-0000-134600	2,790.00	2,790.00 UTILITIES
M328090	WATER SERVICE REPAIR PARTS	610-6452-665200	86.00	86.00 UTILITIES
M357306	WATER BACKFLOW PREVENTORS / NEW METERS	610-6453-665300	3,000.00	3,000.00 UTILITIES
M258833	NEW WATER METER	610-0000-134600	2,790.00	2,790.00 UTILITIES
TOTAL VENDOR CORE & MAIN LP			8,666.00	
VENDOR NAME: DIMAGGIO, BRENDA				
SU1189	2020 UNIFORM ALLOWANCE - DIMAGGIO	100-5211-534600	52.54	52.54 POLICE
TOTAL VENDOR DIMAGGIO, BRENDA			52.54	
VENDOR NAME: DOMINION VOTING SYSTEMS				
DVS134049	WAL CO VOTING MACHINE LICENSE	100-5144-521900	463.00	463.00 CLERK
TOTAL VENDOR DOMINION VOTING SYSTEMS			463.00	
VENDOR NAME: DYNAMIC AWARDS				
17201	JUDGE NAME PLATE	100-5120-531100	16.00	16.00 POLICE
TOTAL VENDOR DYNAMIC AWARDS			16.00	
VENDOR NAME: EBIX				
10310	EBIX INVOICE	150-5231-521900	6,591.60	6,591.60 FIRE
TOTAL VENDOR EBIX			6,591.60	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS				
2147696	EMS SUPPLIES	150-5231-531100	31.25	31.25 FIRE
2170517	EMS SUPPLIES	150-5231-531100	463.93	463.93 FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS			495.18	
VENDOR NAME: EXCEL BUILDING SERVICES LLC				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: EXCEL BUILDING SERVICES LLC				
3523	JUNE CLEANING SERVICE	100-5211-539400	975.00	975.00 POLICE
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00
VENDOR NAME: FASTENAL COMPANY				
WIMUK82455	TP	620-8010-827000	72.48	72.48 UTILITIES
WIMUK82466	BLOWER REPAIR	620-8010-833000	51.13	51.13 UTILITIES
WIMUK82467	WELL 4 RESERVOIR HATCH REPAIR	610-6450-664100	17.52	17.52 UTILITIES
WIMUK82487	SEWER RAS PUMP PLUMBING	620-8010-833000	38.01	38.01 UTILITIES
WIMUK82540	SHOP SUPPLIES	100-5323-531100	49.45	49.45 DPW
TOTAL VENDOR FASTENAL COMPANY				228.59
VENDOR NAME: GALLS LLC				
015647238	2 NEW UNIFORM SHIRTS FOR NEW RESERVE OFF	100-5212-534700	63.97	63.97 POLICE
015687714	2020 UNIFORM ALLOWANCE - CIESZYNSKI	100-5212-534600	356.95	356.95 POLICE
015666340	2020 CLOTHING ALLOWANCE - DEMOTTO	100-5211-534600	72.35	72.35 POLICE
015764548	2020 UNIFORM ALLOWANCE - DEMOTTO	100-5211-534600	81.37	81.37 POLICE
TOTAL VENDOR GALLS LLC				574.64
VENDOR NAME: GARDEN MART/THE				
2020 MAY 26	WATER SERVICE REPAIR	610-6452-665200	170.00	170.00 UTILITIES
2020 MAY 26 100908	COLLECTION REPAIR	620-8030-831000	251.97	251.97 UTILITIES
2020 MAY 26 208PM	WATER SERVICE REPAIRS	610-6452-665200	140.00	140.00 UTILITIES
TOTAL VENDOR GARDEN MART/THE				561.97
VENDOR NAME: GENERAL COMMUNICATIONS				
282881	REPAIR CARD ACCESS DOOR ENTRY FOR INNER	100-5211-539400	300.00	300.00 POLICE
TOTAL VENDOR GENERAL COMMUNICATIONS				300.00
VENDOR NAME: HAHN ACE HARDEWARE				
2020 MAY DPW	STREET SIGNS/PARKS/SHOP/FORESTRY SUPPLIE	100-5323-531100	17.96	354.82 DPW
		100-5348-531100	38.30	
		100-5611-531100	3.50	
		100-5521-531100	295.06	
2020 MAY UTILITIES	SAFETY TRAILER, METER TESTING, WELL 4 BU	620-8020-832000	100.00	465.72 UTILITIES
		610-6453-664100	35.00	
		610-6210-662500	330.72	
2020 MAY PD	LIGHT BULBS FOR BASEMENT & BOX OF FURNAC	100-5211-539400	90.41	90.41 POLICE
2020 MAY FIRE	STATION SUPPLIES	150-5221-531100	3.59	3.59 FIRE
2020 MAY LIBRARY	FASTENERS	440-5511-531100	1.17	1.17 LIBRARY
TOTAL VENDOR HAHN ACE HARDEWARE				915.71
VENDOR NAME: HAWKINS WATER TREATMENT				
4719513	CHEMICAL FEED PUMP TUBING	610-6300-663200	71.36	71.36 UTILITIES
4725582	WATER CHEMICALS FOR TREATMENT	610-6300-663200	1,837.95	1,837.95 UTILITIES
4725562	POLYMER FOR SLUDGE THICKENING	620-8010-825000	1,014.30	1,014.30 UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT				2,923.61
VENDOR NAME: HENRY STOERZER				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: HENRY STOERZER				
MFD 13705	EBIX PATIENT REFUND ACCT# MFD 13705	150-4620-473000	688.58	688.58 FINANCE
TOTAL VENDOR HENRY STOERZER			688.58	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,				
49550	MISC MATTERS	100-5130-521900	4,170.00	4,170.00 FINANCE
49553	PROSECUTION	100-5130-521900	615.00	615.00 FINANCE
49551	FAIRWINDS	100-0000-211425	70.00	70.00 FINANCE
49552	BOX SELF STORAGE	100-0000-211425	108.75	108.75 FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			4,963.75	
VENDOR NAME: HOME DEPOT				
2020 MAY PD	REPLACE BROKEN DOOR STOP	100-5211-539400	34.83	34.83 POLICE
2020 MAY DPW	MISC SUPPLIES	100-5345-539500	64.98	357.42 DPW
		100-5521-531100	242.78	
		100-5160-539500	11.65	
		100-5323-539500	6.48	
		100-5611-531100	31.53	
MAY 2020 UTILITIES	BACKFLOW PREVENTORS THAT WERE RETURNED	610-6453-664100	2,690.00	2,690.00 UTILITIES
MAY 2020 CREDIT UT	SEWER MISC	610-6453-664100	(2,690.00)	(2,690.00) UTILITIES
TOTAL VENDOR HOME DEPOT			392.25	
VENDOR NAME: HORN OIL				
2020 MAY FUEL	MONTHLY FUEL	100-5212-535100	1,571.11	4,517.44 ALLOCATE
		100-5241-535100	70.14	
		100-5324-535100	572.31	
		150-5222-535100	550.89	
		150-5231-535100	1,093.48	
		610-6920-693300	257.76	
		620-8010-828000	356.75	
		100-5324-539500	45.00	
TOTAL VENDOR HORN OIL			4,517.44	
VENDOR NAME: HYDROCORP				
0057456-IN	CROSS CONNECTION INSPECTIONS	610-6920-692300	833.00	833.00 UTILITIES
TOTAL VENDOR HYDROCORP			833.00	
VENDOR NAME: JONATHAN REYNOLDS				
MFD 13547	EBIX PATIENT REFUND MFD 13547	150-4620-473000	112.30	112.30 FINANCE
TOTAL VENDOR JONATHAN REYNOLDS			112.30	
VENDOR NAME: KAESTNER AUTO ELECTRIC				
340051	PARKS CLEANING SUPPLIES	100-5521-531100	200.93	200.93 DPW
TOTAL VENDOR KAESTNER AUTO ELECTRIC			200.93	
VENDOR NAME: KETTLE MORAIN PEST CONTROL				
2020-05-19	ANNUAL PEST CONTROL MEASURES, INSIDE AND	100-5211-539400	55.00	55.00 POLICE
TOTAL VENDOR KETTLE MORAIN PEST CONTROL			55.00	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: KLM ENGINEERING INC				
7766	NORTH TOWER AND RESERVOIR 4 INSPECTIONS	610-6920-692300	3,300.00	3,300.00 UTILITIES
TOTAL VENDOR KLM ENGINEERING INC			3,300.00	
VENDOR NAME: LAKESIDE INTERNATIONAL				
1309557P	PATOL TRUCK BATTERIES	100-5324-539500	186.00	186.00 DPW
TOTAL VENDOR LAKESIDE INTERNATIONAL			186.00	
VENDOR NAME: LANGE ENTERPRISES INC				
72664	STREET SIGNS	100-5348-531100	386.19	386.19 DPW
TOTAL VENDOR LANGE ENTERPRISES INC			386.19	
VENDOR NAME: LARRY CRONCE				
MFD13717	EBIX PATIEND REFUND ACCT# MFD 13717	150-4620-473000	850.00	850.00 FINANCE
TOTAL VENDOR LARRY CRONCE			850.00	
VENDOR NAME: LORI MACCARI				
2020 MAY 19	GATEWAY CPR MONITORING INVOICE	150-5232-533500	100.00	100.00 FIRE
TOTAL VENDOR LORI MACCARI			100.00	
VENDOR NAME: MARTENS PLBG & HTG INC				
53780	FEILD PARK PLUMBING REPAIR	100-5521-531100	155.00	155.00 DPW
53750	FIELD PARK PLUMBING VALVE	100-5521-531100	63.00	63.00 DPW
TOTAL VENDOR MARTENS PLBG & HTG INC			218.00	
VENDOR NAME: MARY C SUGDEN				
2020 TAX REFUND	2020 TAX OVERPAYMENT REFUND MUKV1963015	720-0000-121100	10.00	10.00 CLERK
TOTAL VENDOR MARY C SUGDEN			10.00	
VENDOR NAME: MICHELLE ADAMS				
2020 LICENSE REFUND	2020 REFUND OF LICENSE FEE OVERPAYMENT	100-0000-211400	190.00	190.00 CLERK
TOTAL VENDOR MICHELLE ADAMS			190.00	
VENDOR NAME: MUKWONAGO AREA CHAMBER OF COMM				
2020 JAN RM TAX	2020 JANUARY ROOM TAX BAYMONT INN	100-0000-244000	1,211.91	1,211.91 CLERK
2020 FEB ROOM TAX	2020 FEB ROOM TAX BAYMONT	100-0000-244000	1,139.73	1,139.73 CLERK
2020 MARCH RM TAX	2020 MARCH ROOM TAX BAYMONT	100-0000-244000	871.86	871.86 CLERK
2020 APRIL ROOM TAX	2020 APRIL ROOM TAX BAYMONT	100-0000-244000	1,215.54	1,215.54 CLERK
TOTAL VENDOR MUKWONAGO AREA CHAMBER OF COMM			4,439.04	
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL				
100149	VH FURNACE BELT	100-5160-539500	10.15	10.15 DPW
088689	NAPA CREDIT	150-5222-539500	(57.49)	(57.49) FIRE
102194	RETURN OF WIPER	150-5222-539500	(19.99)	(19.99) FIRE
102060	3471 WIPER BLADES	150-5222-539500	39.98	39.98 FIRE
101544	TORO 5900 PARTS	100-5324-539500	29.97	29.97 DPW
102574	BRUSH FIRE SUPPLIES	150-5222-531100	9.69	9.69 FIRE
103750	AIR COMPRESSOR REPAIR	150-5222-539500	110.30	110.30 FIRE
103937	FIRE SUPPLIES	150-5222-531100	10.49	10.49 FIRE
TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL			133.10	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: MULCAHY/SHAW WATER, INC.				
322541	COLLECTION SYSTEM FLOW MONITORING	620-8030-831000	6,460.00	UTILITIES
TOTAL VENDOR MULCAHY/SHAW WATER, INC.			6,460.00	
VENDOR NAME: NORTHERN LAKE SERVICE INC				
378751	WWTF LAB TESTING RIVER	620-8010-826000	275.00	UTILITIES
378853	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
378836	WWTF LAB TESTING	620-8010-826000	312.00	UTILITIES
379151	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
379162	WWTF LAB TESTING	620-8010-826000	334.00	UTILITIES
TOTAL VENDOR NORTHERN LAKE SERVICE INC			1,589.00	
VENDOR NAME: OLD SCHOOL CONTRACTING				
2020 MAY 30	DIGESTER BUILDING BRICK REPAIR	620-8010-834000	1,400.00	UTILITIES
TOTAL VENDOR OLD SCHOOL CONTRACTING			1,400.00	
VENDOR NAME: PAMELA LUEDTKE				
MFD 13517	EBIX PATIENT REFUND MFD ACCT# MFD 13517	150-4620-473000	225.00	FINANCE
TOTAL VENDOR PAMELA LUEDTKE			225.00	
VENDOR NAME: PATRICIA WEBER				
MFD 7467	EBIX PATIENT REFUND ACCT# MFD 7467	150-4620-473000	172.08	FINANCE
TOTAL VENDOR PATRICIA WEBER			172.08	
VENDOR NAME: POMPS TIRE SERVICE, INC				
60211431	NEW TIRE FOR SQUAD	100-5212-539500	126.30	POLICE
TOTAL VENDOR POMPS TIRE SERVICE, INC			126.30	
VENDOR NAME: PORT-A-JOHN, INC				
1313687-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	DPW
1313811-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	DPW
1313686-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	DPW
1313685-IN	PORTABLE RESTROOMS	100-5521-531100	176.00	DPW
1313684-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	DPW
1313683-IN	PORTABLE RESTROOMS	100-5521-531100	176.00	DPW
1313682-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	DPW
1313084-IN	PORTABLE RESTROOMS	100-5521-531100	88.00	DPW
TOTAL VENDOR PORT-A-JOHN, INC			880.00	
VENDOR NAME: PRAXAIR DISTRIBUTION INC				
96759422	OXY/ACETYLENE TANK LEASE	620-8010-827000	30.45	UTILITIES
TOTAL VENDOR PRAXAIR DISTRIBUTION INC			30.45	
VENDOR NAME: PRINT PACK & SHIP CENTER				
40698 UTILITIES	CHEMICAL EQUIPMENT REPAIR SHIPPING	610-6300-663200	113.51	UTILITIES
40698 FIRE	POSTAGE	150-5231-531500	78.87	FIRE
40698 PD	SHIP 2 TASER UNITS IN FOR REPAIRS	100-5211-531500	18.83	POLICE
TOTAL VENDOR PRINT PACK & SHIP CENTER			211.21	
VENDOR NAME: PROHEALTH CARE LAB BILLING				
17560045	OAWI ARREST - BLOOD DRAW AT WMH	100-5212-521900	35.00	POLICE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: PROHEALTH CARE LAB BILLING				
	TOTAL VENDOR PROHEALTH CARE LAB BILLING		35.00	
VENDOR NAME: PROHEALTH CARE MEDICAL ASSOC INC				
303792	PHYSICAL AND DRUG SCREEN FOR NEW DISPATC100-5211-521900	95.00	95.00	POLICE
	TOTAL VENDOR PROHEALTH CARE MEDICAL ASSOC INC		95.00	
VENDOR NAME: PROVEN POWER INC				
02-327202	FUEL FILTER 100-5324-539500	13.60	13.60	DPW
	TOTAL VENDOR PROVEN POWER INC		13.60	
VENDOR NAME: QUADIENT LEASING USA INC				
N8278009	2020-02-27 - 2020-05-26 LEASE PYMT POSTA100-5142-531500	65.62	468.69	ALLOCATE
	150-5221-531100	60.93		
	220-5140-531500	4.69		
	410-5363-531500	9.37		
	440-5511-531500	23.43		
	500-5344-531500	4.69		
	610-6902-690300	154.67		
	620-8400-851000	145.29		
	TOTAL VENDOR QUADIENT LEASING USA INC		468.69	
VENDOR NAME: QUILL LLC				
7294057	CLERK LICENSE RENEWAL MATERIALS 100-5142-531100	13.99	13.99	CLERK
7294057	VH OFFICE SUPPLIES - SORT KWIK 100-5141-531100	4.29	4.29	FINANCE
7338048	STATION SUPPLIES 150-5221-531100	252.82	252.82	FIRE
7496527	OFFICE SUPPLIES 100-5142-531100	14.99	89.36	ALLOCATE
	100-5241-531100	2.10		
	100-5142-531100	2.10		
	100-5141-531100	2.09		
	100-5632-531100	2.10		
	100-5142-531100	9.24		
	150-5221-531100	8.58		
	220-5140-531100	0.66		
	410-5363-531100	1.32		
	440-5511-531100	3.30		
	500-5344-531100	0.66		
	610-6902-690300	21.77		
	620-8400-851000	20.45		
7374254	STATION SUPPLIES 150-5221-531100	32.99	32.99	FIRE
7337469	RESTROOM SOAP 100-5521-531100	46.96	46.96	DPW
	TOTAL VENDOR QUILL LLC		440.41	
VENDOR NAME: R & R INSURANCE SERVICES				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: R & R INSURANCE SERVICES				
2273454	2020 Q3 VEHICLE INSURANCE	100-5154-551400	274.91	25,420.00 FINANCE
		100-5154-551400	6,468.92	
		100-5154-551400	2,153.44	
		150-5221-522600	14,301.30	
		610-6920-692400	1,795.07	
		620-8400-853000	426.36	
2273455	2020 Q3 WORKERS COMP INSURANCE	100-5154-551100	15,148.95	26,791.00 FINANCE
		100-5254-522600	87.50	
		150-5221-522600	6,834.66	
		410-5363-522600	87.50	
		440-5511-522600	242.98	
		500-5344-522600	87.50	
		610-6920-692400	1,811.71	
		620-8400-853000	2,490.20	
TOTAL VENDOR R & R INSURANCE SERVICES				52,211.00
VENDOR NAME: RELIANT FIRE APPARATUS				
CI001728	3462 REPAIR	150-5222-539500	91.40	91.40 FIRE
TOTAL VENDOR RELIANT FIRE APPARATUS				91.40
VENDOR NAME: ROGER KARCHER				
MFD 13562	EBIX PATIENT REFUND ACCT# MFD13562	150-4620-473000	90.05	90.05 FINANCE
TOTAL VENDOR ROGER KARCHER				90.05
VENDOR NAME: RUEKERT & MIELKE, INC.				
132144	12-00000.100 General Services	100-5335-521900	5,335.75	15,823.10 FINANCE
		200-5335-521900	8,949.10	
		250-5335-521900	1,538.25	
132145	12-00000.400 Sewer Utility Services	620-8400-852000	3,453.55	3,453.55 FINANCE
132148	12-10063.210 2020 GIS Services - GIS Dat	610-6920-692300	1,654.75	1,654.75 FINANCE
132149	12-10069.100 Chapman Farms Portion of Vi	100-0000-211400	162.33	162.33 FINANCE
132151	12-10081.300 Well 5 Iron Filter / Constr	610-0000-000109	4,699.28	4,699.28 FINANCE
132153	12-10086.210 Pick 'n Save Pond Improveme	480-5700-584800	780.00	780.00 FINANCE
132154	12-10086.300 Pick 'n Save Pond Improveme	480-5700-584800	809.77	809.77 FINANCE
132155	12-10095.400 I-43 Tower Painting / Anten	610-6920-692300	168.00	168.00 FINANCE
132156	12-10096.300 Deback Drive Infrastructure	200-5335-521900	7,590.61	7,590.61 FINANCE
132158	12-10098.120 Mukwonago WWTF Phosphorus A	620-8400-852000	5,330.75	5,330.75 FINANCE
132161	12-10015.300 2019 Well & Well Pump Impro	610-6920-692300	79.50	79.50 FINANCE
132165	12-10122.300 Village Hall Generator Addi	480-5700-539900	639.75	639.75 FINANCE
132167	12-10128.300 River Park Estates Rehabili	480-5700-586100	25,007.22	25,007.22 FINANCE
132169	12-10131.100 Atkinson Pump Station Capac	620-8400-852000	5,740.00	5,740.00 FINANCE
132170	12-10132.100 Standard Specification Upda	100-5341-539500	1,550.09	1,550.09 FINANCE
132173	12-10132.101 Standard Specification Upda	100-5344-539500	1,076.33	1,076.33 FINANCE
132172	12-10132.102 Standard Specification Upda	620-8400-852000	760.23	760.23 FINANCE
132171	12-10132.103 Standard Specification Upda	610-6920-692300	1,708.14	1,708.14 FINANCE
132174	12-10133.200 CTH LO Sanitary Sewer Rehab	620-0000-000111	15,615.00	15,615.00 FINANCE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: RUEKERT & MIELKE, INC.				
132175	12-92041.486 2020 SCADA Service Work	610-6920-692300 620-8400-852000	4,019.69 4,735.88	8,755.57 FINANCE
132146	12-10044.300 BOX SELF STORAGE / CONSTRUC	100-0000-211425	10,511.70	10,511.70 FINANCE
132147	12-10057.100 EDGEWOOD APARTMENTS / REVIE	100-0000-211425	323.00	323.00 FINANCE
132150	12-10069.102 CHAPMAN FARMS PORTION OF VI	100-0000-211425	183.75	183.75 FINANCE
132157	12-10097.100 MAPLE CENTRE DEVELOPMENT RE	100-0000-211425	1,701.00	1,701.00 FINANCE
132159	12-10109.300 SUPER PRODUCTS DEVELOPMENT	100-0000-211425	181.58	181.58 FINANCE
132160	12-10110.100 KAY'S DANCE CENTER / DEVELO	100-0000-211425	347.45	347.45 FINANCE
132162	12-10016.300 THE POINTE APARTMENTS / ERO	100-0000-211425	511.00	511.00 FINANCE
132163	12-10018.300 TOUCHPAD ELECTRONICS / EROS	100-0000-211425	101.83	101.83 FINANCE
132164	12-10120.300 PHANTOM LAKES PRESERVE / CO	100-0000-211425	561.38	561.38 FINANCE
132166	12-10125.300 FOX STREET TOWNHOMES / EROS	100-0000-211425	82.58	82.58 FINANCE
132168	12-10130.100 HITTMAN PROPERTY DEVELOPMEN	100-0000-211425	726.00	726.00 FINANCE
132176	12-92097.306 FAIRWINDS PHASE 5 CONSTRUCT	100-0000-211425	341.25	341.25 FINANCE
132177	12-92113.302 ORCHARDS OF MUKWONAGO SUBDI	100-0000-211425	256.72	256.72 FINANCE
132178	12-92116.305 EDGEWOOD MEADOWS / EDGEWOOD	100-0000-211425	363.00	363.00 FINANCE
132179	12-92136.102 CHAPMAN FARM / RESIDENTIAL	100-0000-211425	60.50	60.50 FINANCE
132180	12-92191.103 PRO HEALTH EXPANSION / 2018	100-0000-211425	101.83	101.83 FINANCE
TOTAL VENDOR RUEKERT & MIELKE, INC.				117,758.54
VENDOR NAME: SAN-A-CARE				
514656	PROFESSIONAL SPRAYER TO SANITIZE DEPARTM	100-5211-539400	792.67	792.67 POLICE
214427	ELECTROSTATIC SPARYER COVID-19	150-5231-531100	826.34	826.34 FIRE
514436	ELECTROSTATIC SPRAYER/SANITIZER	100-5521-531100	525.12	787.67 DPW
		100-5160-531100	262.55	
518799	FOAMING HAND SOAP	100-5160-531100 100-5521-531100	46.57 61.57	108.14 DPW
TOTAL VENDOR SAN-A-CARE				2,514.82
VENDOR NAME: SENIORS ON THE GO				
2020 PARK REFUND	2020 PARK REFUND PHANTOM GLEN EVENT	100-4820-485000	90.00	90.00 CLERK
TOTAL VENDOR SENIORS ON THE GO				90.00
VENDOR NAME: SHORT POUR DELIVERY SERVICES LLC				
203091	WATER SERVICE REPAIR	610-6452-665200	270.00	270.00 UTILITIES
TOTAL VENDOR SHORT POUR DELIVERY SERVICES LLC				270.00
VENDOR NAME: SHRED-IT USA				
8129767258	2020-05-15 VH SHREDDING SERVICES	100-5141-531100 100-5142-531100 100-5632-531100	30.77 15.38 15.38	61.53 ALLOCATE
TOTAL VENDOR SHRED-IT USA				61.53
VENDOR NAME: SUBURBAN LABORATORIES INC				
176640	WATER LAB TESTING	610-6300-663200	168.00	168.00 UTILITIES

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: SUBURBAN LABORATORIES INC				
TOTAL VENDOR SUBURBAN LABORATORIES INC			168.00	
VENDOR NAME: TAKE A BIG BITE INC				
2020 LICENSE REFUND	2020 REFUND OF LICENSE FEE OVERPAYMENT	100-0000-211400	14.00	CLERK
TOTAL VENDOR TAKE A BIG BITE INC			14.00	
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN				
2020 MAY DPW	PARK SUPPLIES	100-5521-531100	1,374.99	DPW
2020 MAY UTILITIES	STEEL TOE RUBBER BOOTS FOR HYDRANT FLUSH	610-6454-665400	134.99	UTILITIES
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN			1,509.98	
VENDOR NAME: UNEMPLOYMENT INSURANCE				
394.80	PODANY UNEMPLOYMENT	100-5212-511000	394.80	FINANCE
TOTAL VENDOR UNEMPLOYMENT INSURANCE			394.80	
VENDOR NAME: WANASEK CORP				
10854	COLLECTION SYSTEM MAIN REPAIR	620-8030-831000	7,121.52	UTILITIES
TOTAL VENDOR WANASEK CORP			7,121.52	
VENDOR NAME: WEGNER LEE				
2020 CLOTHING ALLOW	2020 BOOT REIMBURSEMENT - WEGNER	100-5323-534800	100.00	DPW
TOTAL VENDOR WEGNER LEE			100.00	
VENDOR NAME: WI DEPT OF AGRICULTURE				
115-0000017139	2020 WEIGHTS & MEASURES STATE CONTRACT	100-0000-211400	4,000.00	CLERK
TOTAL VENDOR WI DEPT OF AGRICULTURE			4,000.00	
VENDOR NAME: WI DEPT OF JUSTICE CIB				
202005 G3385	BACKGROUND CHECKS	150-5221-521900	20.00	FIRE
202005 L6812T		100-0000-242205	847.00	POLICE
		100-5211-521900	63.00	
TOTAL VENDOR WI DEPT OF JUSTICE CIB			930.00	
VENDOR NAME: WI DNR ENVIRONMENTAL FEES				
268594260-2020-1	STORM WATER MS4 PERMIT FEE	500-5344-535200	80.00	DPW
		100-5660-535400	920.00	
TOTAL VENDOR WI DNR ENVIRONMENTAL FEES			1,000.00	
VENDOR NAME: WI STATE LAB OF HYGIENE				
635958	LAB TESTING	610-6300-663200	26.00	UTILITIES
TOTAL VENDOR WI STATE LAB OF HYGIENE			26.00	
VENDOR NAME: ZEP SALES & SERVICE				
9005237791	CLEANING SUPPLIES	150-5231-531100	264.89	FIRE
TOTAL VENDOR ZEP SALES & SERVICE			264.89	

06/11/2020 03:36 PM
User: mschneider
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 06/18/2020 - 06/18/2020
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
GRAND TOTAL:			303,491.76

Committee/Board:	Village Board
Topic:	Discussion and possible action to approve the purchase order for 24,036 SY GSB 88 Asphalt Sealer and installation.
From:	Ron Bittner
Department:	Finance
Presenter:	Ron Bittner
Date of Committee Action (if required)	
Date of Village Board Action (if required)	6/17/20

Information

Subject:

Discussion and possible action to approve the purchase order for 24,036 SY GSB 88 Asphalt Sealer and installation.

Background Information/Rationale:

GSB 88 is a penetrating asphalt preservative used to delay the ageing process of pavement. We incorporated the the product into the street maintenance plan last year. Quotes were received from two nearest certified installers with Fahrner Asphalt being the lower estimate.

Key Issues for Consideration:

Approval of the P.O...

Fiscal Impact (if any):

\$24,306 for product and installation costs from the street maintenance budget.

Requested Action by Committee/Board:

Attachments

[GSB 88 Asphalt Sealer PR](#)

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	6/11/20	NUMBER:	
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VENDOR NAME & ADDRESS: Fahrner Asphalt Sealers LLC 316 Raemosch Rd. Wauwaukee, WI 53597	SHIP TO: DPW <i>Ronald R. Bettner</i>
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DEPT NAME: DPW	SUGGESTED VENDOR Fahrner Asphalt Sealers LLC	AUTHORIZED SIGNATURE
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BUDGETED ITEM?	Yes	BUDGETED SOURCE:	480-5700-5840
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ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	1	24,306 SY GSB 88 Asphalt Sealer		\$24,306.00	480-5700-5840
			TOTAL	\$24,306.00	

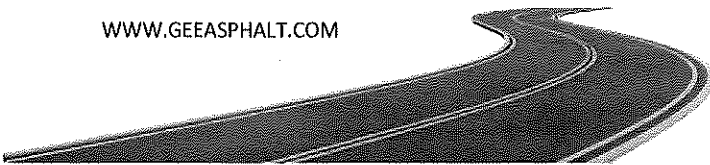
FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	



Making Good Pavements Last!

WWW.GEEASPHALT.COM

Celebrating 50+ years!
Gee Asphalt Systems, Inc.
 4715 6th Street SW
 Cedar Rapids, IA 52404
 319-366-8567
 Fax: 319366-5592
 Toll Free: 800-747-8567
 GOV. CITY / COUNTY



2020 Bituminous Fog Seal Program Proposal **Page 1 of 1**

TO: Mr. Ron Bittner
Village of Mukwonago
630 East Veterans Way
Mukwonago, WI 53149
email: rbittner@villageofmukwonago.com

Proposal #:	20254
Date:	June 10, 2020
Job Name/Location:	Village of Mukwonago
Area:	See Village Map for Details
Customer Phone No.:	(262) 363-6447
Customer Fax No.:	
Customer Cell Phone No.:	

Work to be done Monday through Friday, dawn to dusk unless otherwise specified.

P.O. #	Sales Associate	Terms	Proposed Completion Date
	Chris Havel Mobile: 319-533-2330 CHAVEL@GEEASPHALT.COM	Net 30 Days After Completion of Work. 1-1/2% Interest Will Be Applied Per Month on Unpaid Balance.	2020

Item	Description	Estimated Quantity	Unit Price	Total
	GSB-88 Sealer Binder: Material installed shall be GSB as manufactured by Asphalt Systems, Inc. of Salt Lake City, Utah. GSB is a penetrating, sealing/binding and rejuvenating product designed to last four to five years under most circumstances. (GSB will typically protect pavement twice as long as coal tar emulsion) GSB shall be installed according to the manufacturer's specifications on quantity of asphalt estimated at right. <i>Labor Warranty for GSB two years.</i>			
1	Front St and Lincoln Oakland Ave locations	24,300 sy	\$ 1.10	\$26,730.00
Note	Any Traffic Markings to be done by others.			
	Prices do not include state or local permits, licenses, fees, or taxes which may apply to the work described.	GOVT	TAX	EXEMPT

This proposal is valid for 60 days.	Proposal Total	\$26,730.00
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Proposal prepared by: *Chris Havel*

Net 30

This is a quotation on the goods named, subject to the conditions noted below:

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

To accept this proposal authorize below and return:

_____ Date: _____
 Authorized Signature & Title

Return one signed copy to Gee Asphalt Systems, Inc. to accept proposal. Customer to retain one copy for their records. FAX # 319-366-5592

GSB

Make your pavement last.

PROPOSAL / CONTRACT

Job. No. _____

Date: June 10, 2020



PLOVER, WI 54467
2800 Mecca Drive
Ph.: 715.341.2868
Fax: 715.341.1054

WAUNAKEE, WI 53597
316 Raemisch Road
Ph.: 608.849.6466
Fax: 608.849.6470

KAUKAUNA, WI 54130
860 Eastline Road
Ph.: 920.759.1008
Fax: 920.759.1019

EAU CLAIRE, WI 54703
6615 U.S. Hwy 12 W
Ph.: 715.874.6070
Fax: 715.874.6717

FREDERIC, WI 54837
3468 115th Street
Ph.: 715.653.2535
Fax: 715.653.2553

SAGINAW, MI 48601
2224 Veterans Memorial Pkwy
Ph.: 989.752.9200
Fax: 989.752.9205

DUBUQUE, IA 52002
7680 Commerce Park
Section C
Ph.: 563.566.6231
Fax: 563.588.1240

OAKDALE, MN 55128
7500 Hudson Blvd., Ste. 305
Ph.: 651.340.6212
Fax: 651.340.6221

Pavement Maintenance Contractors

EEO/AA Employer

CORPORATE OFFICE: 1.800.332.3360

Contact Name: RON BITTNER	Contract Price \$24,306.00
PURCHASER: VILLAGE OF MUKWONAGO	TELEPHONE: (262) 363-6447
ADDRESS: 440 RIVER CREST COURT	DESCRIPTION OF PROPERTY:
MUKWONAGO, WI 53149	2020 UPDATED GSB-88 PROJECT
	440 RIVER CREST COURT
	MUKWONAGO, WI 53149

1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

VILLAGE OF MUKWONAGO - 2020 GSB-88

Use self-propelled road sweepers to clean the pavement of dirt and debris. Apply GSB-88 at a rate of 0.10 - 0.15 gallons per square yard. Cures in approximately 1.5 hours depending on weather and application. Apply friction sand course immediately after GSB-88 application. Roads may be temporarily be closed to traffic. Fahrner will try and maintain one travel lane for traffic at all times. **FAHRNER WILL POST "NO PARKING" SIGNS AND HAND OUT LETTERS TO RESIDENT'S AT LEAST 72 HOURS IN ADVANCE.

PRICING: PER ROAD (\$1.00 SY)

NORTHERN SECTION:

- 1.) LINCOLN AVE (MAIN TO CLAREDON) (6,685 SY).....\$6,685.00
 - 2.) OAKLAND AVE (ROCHESTER TO CLAREDON) (5,938 SY).....\$5,938.00
 - 3.) BRYANT ST (LINCOLN TO OAKLAND) (2,133 SY).....\$2,133.00
 - 4.) DIVISION ST (LINCOLN TO OAKLAND) (2,027 SY).....\$2,027.00
 - 5.) CLAREDON AVE (OAKLAND TO E. VETERANS PKWY) (5,690 SY).....\$5,690.00
- CENTRAL AREA:
- 1.) FRONT ST (MAIN TO ROCHESTER) (1,833 SY).....\$1,833.00
- TOTAL IF ALL ACCEPTED.....\$24,306.00

This proposal may be withdrawn if not accepted and received by CONTRACTOR within 20 days of the date above and/ or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.

- 2. If proposal is accepted please sign, retain one copy and forward a copy to our office.
- 3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of \$24,306.00 and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:
Fahrner Asphalt Sealers, LLC:Cell: (608) 381-7117
Joe.Bass@fahrnerasphalt.com

PURCHASER:
I have read and understand the terms and conditions on both sides of this contract.

Joe Bass

(PRINT OR TYPE NAME)
By: Joe Bass
(CONTRACTOR REPRESENTATIVE)

(PRINT OR TYPE NAME)
By: _____
(PURCHASER AUTHORIZED REPRESENTATIVE)

Date: June 10, 2020

Date of acceptance: _____

TERMS AND CONDITIONS

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAWS, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless excepted to in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface with appropriate material to eliminate potential cracking and uneven surface at the edge of the paved surface and for installing, replacing, maintaining and repairing shoulders. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utility/structures.

Unless exempt, in accepting this Proposal/Contract, PURCHASER acknowledges that it shall comply with the requirements of all applicable federal, state, and local employment laws, executive orders, codes and regulations (the "Requirements") effective where the work and/or services are being performed including, but not limited to, 41 CFR §§ 60-1.4(a)(1)-(8), 60-1.4(b), 60-1.4(c) or their successors effective where this Proposal/Contract is performed. To the extent required by law, all provisions of the Requirements are hereby incorporated into and made a part of this Agreement and any applicable agreements of CONTRACTOR. To the extent applicable, the Requirements include, but are not limited to, (1) prohibition of discrimination because of protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, national origin and because of inquiry or discussion about or disclosure of compensation, (2) affirmative action to employ and advance in employment individuals without regard to race, sex, disability, or protected veteran status, (3) compliance with the Employee Notice clause contained in 29 C.F.R. part 471, Appendix A to Subpart A, or its successors, (4) compliance with the EEO-1 and VETS-4212 reports filing requirements in 41 C.F.R. §§ 60-1.7 and 41 C.F.R. §61-300.10, or their successors, (5) compliance with paycheck transparency obligations of 48 C.F.R. § 22.2005, including the contract clause found at 48 C.F.R. § 52.222-60, which is incorporated by reference as if fully set forth herein, (6) other affirmative action in employment, (7) required/certified payrolls, (8) social security acts, (9) unemployment compensation acts, (10) worker's compensation acts, (11) equal employment opportunity acts and (12) the required contract provisions for Federal-Aid Construction Contracts, Form FHWA-1273, if applicable.

When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action covered by prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Wisconsin winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

All warranties are void if payment is not made as stipulated.

DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statutes, Section 421.301(28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin. It is hereby agreed that no legal action with respect to this contract may be brought by either party later than one (1) year after the cause of action accrues and that the party asserting such a legal action shall be barred from any remedy thereto.

INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

The entire contract is embodied in this writing. This writing constitutes the final expression of the party's agreement, and is a complete and exclusive statement of the agreement. In the event that any term of this contract is unenforceable, the remaining terms of the contract shall still be in full force and effect.



Village of Mukwonago Police Department

627 S. Rochester Street • Mukwonago, Wisconsin 53149

(262) 363-6435 • FAX (262) 363-6438 • Hearing Impaired (262) 363-6453

KEVIN B. SCHMIDT, CHIEF OF POLICE

TO: Clerk Diana Dykstra

FROM: Police Chief Kevin Schmidt

DATE: June 8, 2020

RE: Renewal Alcohol Beverage License and Agent Appointment

I have reviewed the renewal alcohol beverage license application and agent appointment for Marios Natural Roman Pizza, INC. located at 225 Bayview Road, Suite 500 in the Village of Mukwonago.

After checking our records and running a background check on the agent, Charlene A. Edwards-Reitman, I have no objection to the renewal of their license.

Per Wisconsin State Statute and Village of Mukwonago Municipal Code section 6-33, the agent meets the qualifications for licenses and permits.

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 7/1/20 ending: 6/30/21
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } mukwonago
 Village of }
 City of }

County of waukesha Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
edwards-reitman	charlene	ann	[REDACTED]

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company marios natural roman pizza inc	Address of Corporation / Limited Liability Company (if different from licensed premises)
---	--

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
edwards-reitman	charlene	ann	[REDACTED]

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
edwards-reitman	charlene	ann	[REDACTED] 0
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

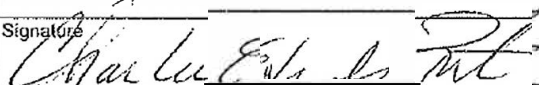
C. Business Information

- Trade Name marios natural roman ~~pizza~~ Pizza, INC Business Phone Number 262-363-3600
- Address of Premises 225 bayview road suite 500 Post Office & Zip Code mukwonago wi 53149
- Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No
- Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) beer cooler, waitress cooler
wine stored in beer kegger, 2 shelves in kitchen file cabinet under front counter.

Applicant's Wisconsin Seller's Permit Number 456-0000543890-03	
FEIN Number 391873192	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input checked="" type="checkbox"/> Class C wine	\$ 300
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 19
TOTAL FEE	\$ 219

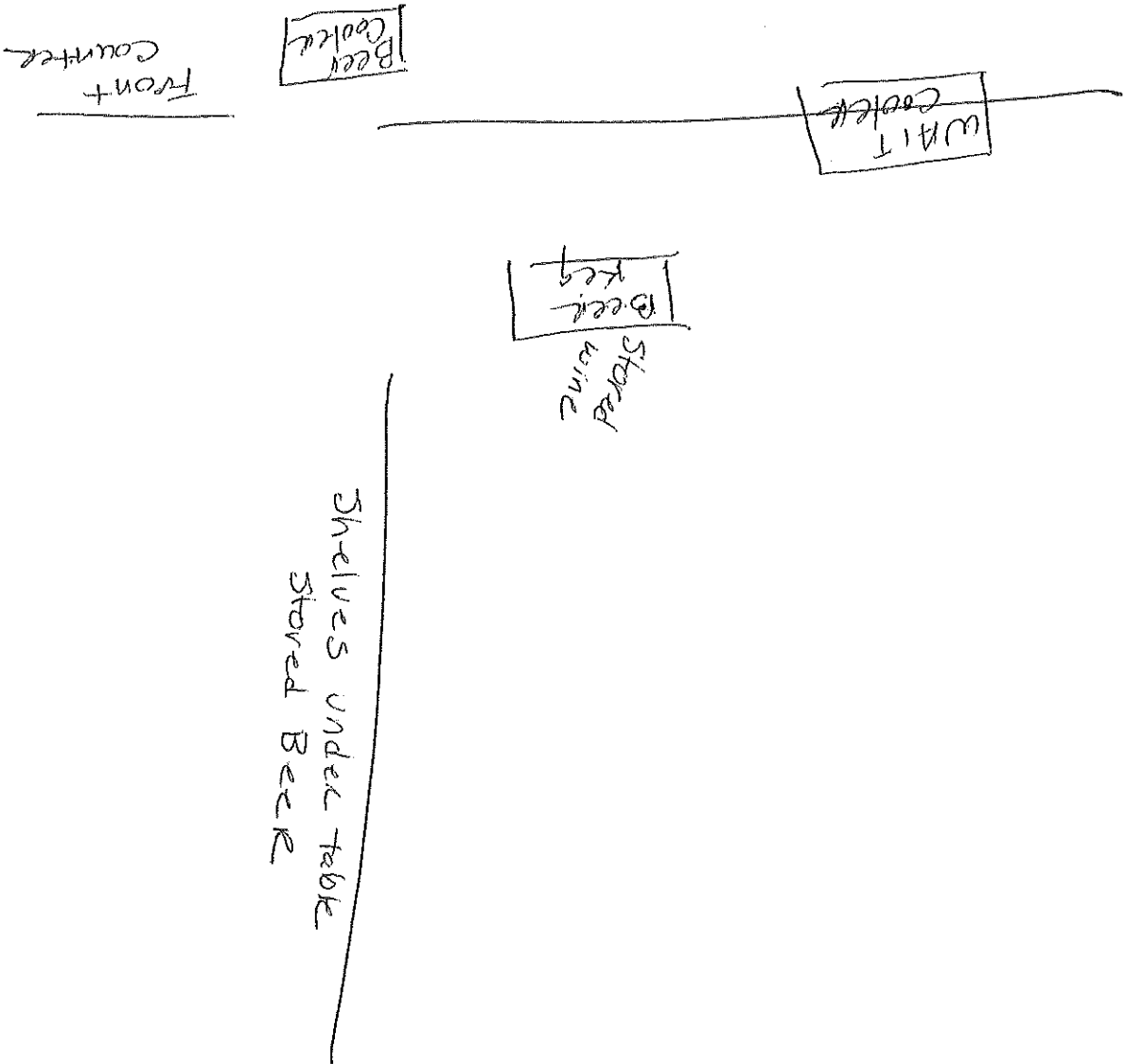
5. Legal description (omit if street address is given on previous page): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** Yes No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** Yes No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** Yes No
- _____
- _____
- _____
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** Yes No
- _____
- _____
- _____
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? Yes No
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No
12. Does the applicant owe municipal property taxes, assessments, or other fees? Yes No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) edwards-reitman charlene a	Title / Member president	Date 06/02/2020
Signature 	Phone Number [REDACTED]	Email Address [REDACTED]

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2020 ending: 06/30/21
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Mukwonago
 Village of }
 City of }

County of Waukesha Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456102984353202	
FEIN Number 83-4151042	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ 300
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$ 500
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 19
TOTAL FEE	\$ 819

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
E and S Sweets LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Brill</u>	(First) <u>Kristin</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	

1. Trade Name E AND S Sweets Business Phone Number 262.368.3270
 2. Address of Premises 211 N Rochester D Post Office & Zip Code Mukwonago, 53149

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

No living quarters on premises
Sale of wine on 1st floor retail space
Wine will be stored on second floor storage area

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 04/29/20 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Kirsten Brill	Title/Member Owner	Date 05/21/20
Signature <i>Kirsten Brill</i>	Phone Number 414.331.5151	Email Address [REDACTED]

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 5/21/20	Date reported to council / board 6/17/20	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Brill		Kirsten			
Home Address (street/route)	Post Office	City	State	Zip Code	
[REDACTED]			WI	53149	
			Place of Birth		
			Hamburg, Germany		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- _____ of _____
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 63 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending. _____
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
A	[REDACTED]	02/01/2010	11/20/2010
Er	[REDACTED]	[REDACTED]	[REDACTED]
Ascension CHS	2525 N LAKE DR MILWA WI	01/22/1978	[REDACTED]

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


 (Signature of Named Individual)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Mukwonago County of Waukesha
 City

The undersigned duly authorized officer/member/manager of E and S Sweets LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

(Trade Name)
located at 211 N Rochester D Mukwonago, WI 53149

appoints Kirsten Brill
(Name of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 63 Years

Place of residence last year [Redacted]

For: E and S Sweets LLC
(Name of Corporation / Organization / Limited Liability Company)

By: Kirsten Brill
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Kirsten Brill, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Kirsten Brill 5/21/2020 Agent's age [Redacted]
(Signature of Agent) (Date)

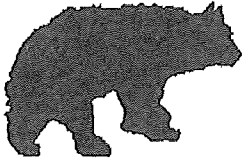
[Redacted]
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 05/26/2020 by Kevin Schmidt Title Police Chief
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

241



Committee/Board:	Judicial Committee
From:	Diana Dykstra
Department:	Village Clerk-Treasurer
Presenter:	Diana Dykstra
Date of Committee Action (if required):	6/17/20
Date of Village Board Action (if required):	6/17/20

Information

Subject:

License Lottery for available "Class B" Intoxicating Liquor

Background Information/Rationale:

Section 6-56(c) of the Municipal Code sets out a process in which we will alert Reserve License holders if a regular "Class B" intoxicating liquor becomes available.

The Village sent letters to three Reserve License Holders. Two license applications were received in my office recording the date and time returned. Statutes require a publication notice at least (15) days before action is taken, and unfortunately COVID caused a closure of our offices to the public. I contacted the two applicants to let them know we would be holding their applications until the Village would be open for a meeting again. Once we knew this would be taking place, our office handled the appropriate publications, and we contacted the applicants should they wish to attend the meeting.

The applications appear in the order they were received. There is only one license available, so only one application will be approved.

Key Issues for Consideration:

Only one license can be issued, and the motion as described on the agenda, will need to include a provision they turn in their currently issued Reserve License.

Fiscal Impact (If any): None. A renewal for a reserve license is the same cost as a regular license. We can actually benefit for the sale of a new Reserve License at \$10,000.

Requested Action by Committee/Board:

"Approval of an Original Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License application pursuant to Section 6-56(c) of the Mukwonago Municipal Code relating to the license lottery when a regular license becomes available, and contingent upon return of a currently issued Reserve License for _____"

Attachments

Applications

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2020 ending: 06/30/2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Mukwonago
 Village of }
 City of }

County of Waukesha Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-0003164635-02</u>	
FEIN Number <u>714022898</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
James Fredric Jones

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Jones</u>	(First) <u>James</u>	(Middle Name) <u>Fredric</u>	[REDACTED]
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

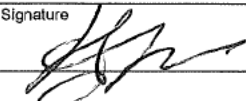
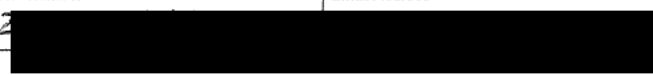
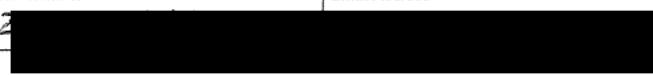
1. Trade Name The Boneyard Pub and Grille Business Phone Number 262 363 9464
 2. Address of Premises 215 Bay View Rd Post Office & Zip Code Mukwonago, WI 53149

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Bar Area, Dining room, Patio, office and kitchen

4. Legal description (omit if street address is given above): _____
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? The Boneyard Pub and Grille

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 1/30/07 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Jones James F</u>	Title/Member <u>member</u>	Date <u>3/20/20</u>
Signature 	Phone Number 	Email Address 

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3/20/20 9:13 am</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)	(first name)	(middle name)
Jones	James	Fredric
Home Address (street/route)		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
 - A member of a **partnership** which is making application for an alcohol beverage license.
 - Member of The Boneyard Pub And Grille
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

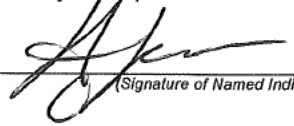
The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 51 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

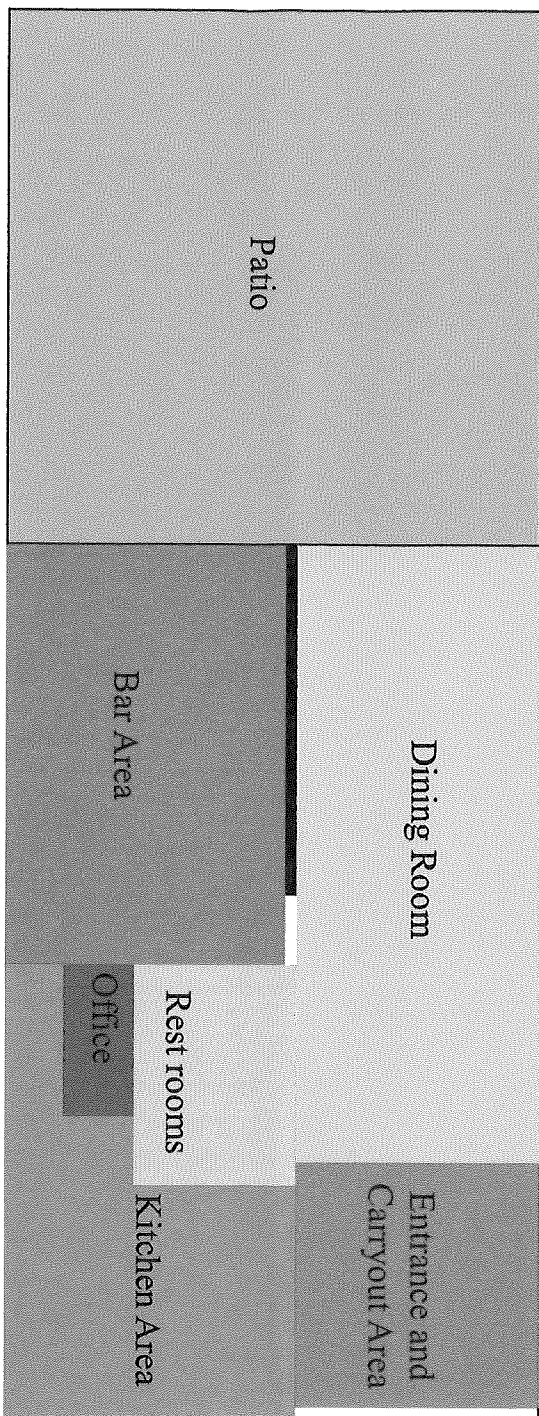
Employer's Name	Employer's Address	Employed From
Boneyard Pub & Grille		
Boneyard Sussex		

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Signature of Named Individual)

The Boneyard Pub and Grille



Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: _____
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } MUKWONAGO
 Village of }
 City of }

County of Waukesha Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-0000-453356-03</u>	
FEIN Number <u>39-1847927</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
El Pueblo Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>ALARCON</u>	<u>MARU</u>	<u>V</u>	[REDACTED]
Vice President / Member Last Name <u>ALARCON</u>	<u>ANA</u>	<u>E</u>	[REDACTED]
Secretary / Member Last Name <u>ALARCON</u>	<u>SONIA</u>	<u>A</u>	[REDACTED]
Treasurer / Member Last Name <u>ALARCON</u>	<u>SONIA</u>	<u>A</u>	[REDACTED]
Agent Last Name <u>ALARCON</u>	<u>MARU</u>	<u>ALARCON</u>	[REDACTED]
Directors / Managers Last Name	(First)	(Middle Name)	Ho

1. Trade Name Antigua Real Restaurant Business Phone Number 262-363-3355
 2. Address of Premises 355 BAYVIEW RD Post Office & Zip Code MUKWONAGO WI 53149

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
STORAGE AREAS, BAR, DINING AREAS, PATIO & ASSIGNED PARKING PLACE

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? RESERVED LICENSE Yes No

(b) If yes, under what name was license issued? El pueblo, inc DBA ANTIGUA REAL RESTAURANT

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No **If yes, explain.**
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
Signature	Phone Number	Email Address

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <i>3/23/20 in dropbox.</i>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)	(first name)	(middle name)
MARCON	MARCO	VINICIO

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- AGENT of EL DUEÑO INC DBA/ ANTIGUA REAL RESTAURANT
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

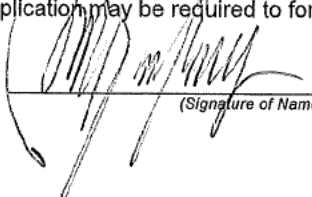
The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 34
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

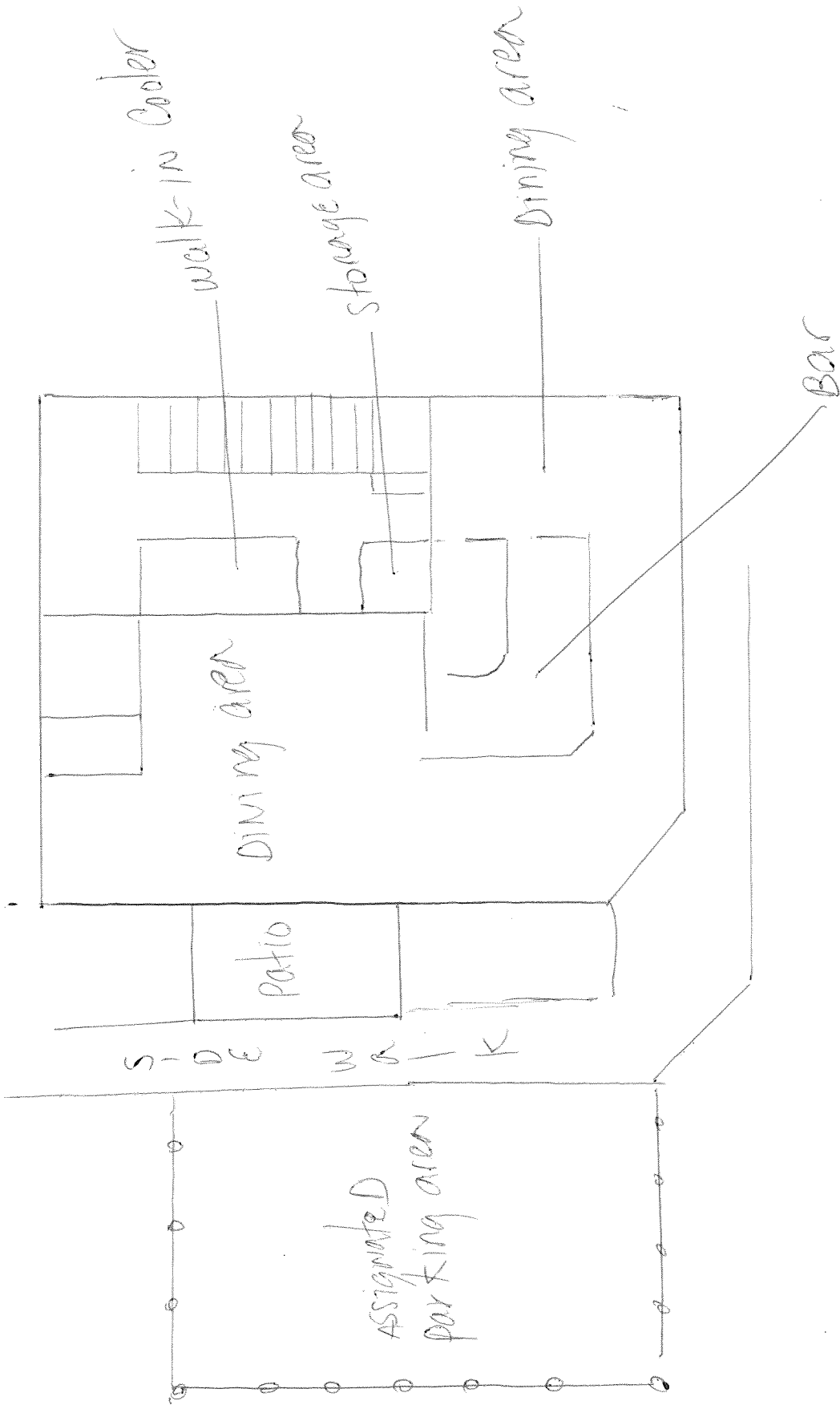
6. Named individual must list in chronological order last two employers.

Employer's Name <u>N/A</u>	Employer's Address	Employed From	To
Employer's Name <u>N/A</u>	Employer's Address	Employed From	To

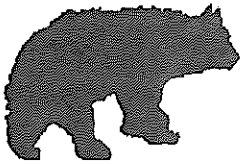
READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Signature of Named Individual)



Antigua Real Restaurant



Committee/Board:	Public Works/Village Board
Topic:	Well 3 Pump Test
From:	Dave Brown
Department:	Water Utility
Presenter:	Dave Brown
Date of Committee Action (if required):	6/17/2020
Date of Village Board Action (if required):	6/17/2020

Information

Subject:

Well 3 Additional pump test.

Background Information/Rationale:

Additional pump test is needed to to determine what the actual capacity of the well is. The Well is currently rated at 900 gpm and when designed it had a specific capacity of 4.4 it has over time developed and now has a specific capacity of 10. Meaning the capacity of the well has theoretically over doubled over time. I and our engineers are recommending to do a 72 hour pump test and run water quality tests to see what the well will actually produce long term. If the the tests turn out like we expect we could request a rerating of the well to the new capacity with the DNR and if approved could save us potentially Millions from having to drill a new well and all items that arise from that.

Key Issues for Consideration:

We have had correspondence with John Jensen on the complications/benefits from performing this test and he had no reasons not to do the pump test.

Fiscal Impact (if any):

\$45,000

Requested Action by Committee/Board:

Make recommendation that the committee and Board approve the Suez proposal and we proceed,

Attachments

Suez Proposal



Water | Advanced Solutions

May 28, 2020

Village of Mukwonago

440 River Crest Court

Mukwonago, WI 53149

Attn: Dave Brown, Utility Director; Chris Epstein, Engineer, Ruekert & Mielke

RE: Mukwonago Well 3 – Additional Well Testing

Dave,

The purpose of this proposal is to provide you information and pricing for the Water Well Solutions service team to perform additional testing of the performance of Well 3.

Procedures:

1. Mobilize to job site with all required equipment to include a 300 HP test motor, pump, and accessories, rented generator, required discharge hose, and trucking equipment.
2. Set 300 HP pump on 8" column pipe to a depth of 560'. The pump is sized to produce 1500 GPM per the request of the customer.
3. Conduct a 72-hour test of the well performance. The conditions of Well 3 will be consistently monitored over the 72-hour period for pumping water levels and water sampling. The results will be provided to the customer and engineer for review.
4. During the testing, the other wells in the area will also be monitored and the results of the static water levels, pumping water levels, and water sampling will be provided to the customer and engineer.
5. Once the testing is completed, the all testing equipment will be removed from the well and the results will be discussed with both the customer and the engineer to determine the next steps for pump selection.

Total Lump Sum: \$45,000

**The total price includes all of the test pumping equipment, labor for the pump installation, testing, and pump removal, test results, and water test sampling. The estimated labor for this portion of the project is 112 hours and is included in the provided price. Should any issues arise during the procedures provided above the test will be stopped and appropriate action will be discussed with both the customer and engineer.*

If there are any questions or anything else that is needed, please don't hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Laura Kerschner", with a stylized flourish at the end.

Laura Kerschner

Project Manager

Water | Advanced Solutions

Mobile: (262) 269-9072

Laura.Kerschner@suez.com

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

May 2020

Citation Totals by Offense

All Departments

Violation Date: 05/01/2020 through 05/31/2020

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		947.01(1)	Disorderly Conduct	1
		341.61(2)	Display Unauth. Veh. Registration Plate	1
		14-27(4)	Dog At Large	2
		341.15(1)	Fail/Display Vehicle License Plates	3
		346.46(1)	Fail/Stop At Stop Sign	2
		346.57(2)	Failure To Keep Vehicle Under Control	1
		346.70(1)	Failure To Notify Police Of Accident	1
		346.69	Hit And Run-Property Adjacent To Highway	1
		341.15(2)	Improperly Attached License Plates	1
		346.89(1)	Inattentive Driving	1
		54-77	Littering	1
		54-102(a)	Loitering /Curfew Violation	3
		34-32	Loud And Unnecessary Noise	1
		341.04(1)	Non-Registration Of Auto, Etc	6
		341.03(1)	Operate After Rev/Susp Of Registration	1
		344.62(1)	Operate Motor Vehicle W/O Insurance	15
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	1
		343.05(3)(b)	Operate Motorcycle W/O Valid License	1
		343.05(3)(a)	Operate W/O Valid License	3
		343.44(1)(a)	Operating After Suspension	8
		346.63(1)(a)	Operating While Intox.	1
		343.44(1)(b)	Operating While Revoked	1
		346.09(3)	Passing In No-Passing Zone	2
		54-103	Possession of Cigarette by Minor	2
		961.41(3g)(b)	Possession of Controlled Substance	2
		34-32(16)	Public Nuisance - Outside Junk Storage	2
		343.305(10)(b)	Refusal	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	2
		22-28	Solicitor License Required	1
		346.57(4)(gm)1	Speeding on Expressway	2
		346.57(4)(gm)2	Speeding on Freeway	32
		346.57(5)	Speeding Zone And Posted Limits	10
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	1
		TR305.32(4)(b)2	Vent/Side Window Excessive Tinting	1
		346.37(1)(c)1	Violate Red Traffic Signal	2
			Adult Grand Total	116

Mukwonago Police Department

Tickets Totals (by Violation)

Department: Mukwonago Police Department

Issue Date: 05/01/2020 through 05/31/2020

Violation Description	Violation Code	Area	Total
Park 24hr - Abandoned	82-1(K)		2
		By Violation:	<u>2</u>
Park Left Wheel To Curb	82-1(A)		4
		By Violation:	<u>4</u>
Park No Parking Anytime	82-192		2
		By Violation:	<u>2</u>
Park Posted Private Property	82-1(I)		1
		By Violation:	<u>1</u>
		Total Tickets:	<u><u>9</u></u>



Monthly Case Overview Report

Printed On: 06/05/20 11:04

Reporting Period: 05/01/2020 - 05/31/2020

Village of Mukwonago Police - 1122

	Total
	44
Administrative/Informational	5
Assist Other Dept/Service/Request by Citizen	1
Bail Jumping	2
Conservation-Environment	1
Debris in Roadway	1
Disorderly Conduct	1
Disorderly Conduct: Noise/Nuis	2
DOA - Sudden Death, Etc.	1
Found Property	2
Found/Recovered-Property	2
Intimidation (Inc Stalking)	1
Investigation/Follow Up	1
Lost/Missing-Property	1
Marijuana-Possession	2
Narcotic Equip-Possession	2
Ordinance Violation Sprinkler/	1
OWI/DWI-Liquor	1
Probation/Parole Hold	1
Public Order Crimes	5
Retail Theft \$50-\$200	1
Retail Theft <\$50	1
Synthetic Narcotic-Possession	1
Theft - All	1
Theft - All Others \$50-\$200	1
Theft - All Others >\$200	2
Traffic Offense/Traffic Other	3
Traffic Stop	1



Arrests by Statute Report

Printed On: 06/05/20 11:02

Reporting Period: 05/01/20 - 05/31/20

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal
14-27(4) - Dog Running at Large	2			2
22-28 - Soliciting Without a Permit	1			1
34-32(16) - Public Nuisance - Outside Junk Storage	1			1
346.09(3) - Passing in No-Passing Zone	1			1
346.63(1)(a) - Operating While Intoxicated - 1st Offense	1			1
54-1(1) - Retail Theft (Shoplifting)	2			2
54-1(24) - Theft (under \$2500.00)	1			1
54-1(G) - Disorderly Conduct	3		1	2
54-1(V) - Possession of a Controlled Substance	2			2
54-102(a) - Loitering or Curfew Violation	3			3
54-103 - Possession of Cigarettes/Tobacco by a Minor	2			2
54-77 - Littering	1			1
940.32(2) - Stalking	1	1		
943.01(2)(d) - Criminal Damage to Property (Over \$2500)	1	1		
943.13(1m)(a) - Trespass to Land	1			1
946.49(1)(b) - Bail Jumping-Felony	3	3		
961.41(3g)(am) - Possession of Narcotic Drugs	1	1		
961.573(1) - Possess Drug Paraphernalia	3		3	
FUGP - Probation/Parole Hold	2			2
FUGS - Fugitive Warrant - State	1		1	
Total	33	6	5	22



Traffic Crash List

Printed On: 06/05/20 11:05

Village of Mukwonago Police								
Date Time	Case#	Crash#	Officer	Total Units	Total Injured	Total Killed	Crash Type	EMS#
05/30/2020 21:31		20-000061	Cleszynski, Brian-bcie45	1	0	0	D	
05/29/2020 16:07		20-000060	Kirkpatrick, Cory-cklr37	1			D	
05/28/2020 17:40		20-000059	Kubiak, Michael L-mkub41	1	0	0	C	
05/24/2020 06:00		20-000058	Zajichek, Taylor-tzaj36	1	0	0	C	
05/13/2020 14:16		20-000057	Kreiser, Robert S-rkre39	1	0	0	C	
05/10/2020 13:11		20-000056	Wilson, Chet F-cwil47	2	0	0	C	
Village of Mukwonago Police				7	0	0		

6

Police Contacts - Village

First Shift	1830
Second Shift	1076
Third Shift	468
911 Calls	138
TOTAL CALLS	3512

Eagle Lake Patrol

Stops/All Calls	26
-----------------	----

Police Contacts - Town

First Shift	362
Second Shift	701
Third Shift	782
911 Calls	55
TOTAL CALLS	1900

Phantom Lake Patrol

Stops/All Calls	32
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Mukwonago Fire Department

All Calls for Service	383
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<u>TOTAL CONTACTS</u>	5853
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FLEET MILES AND GAS USAGE

	<u>24</u>	<u>26</u>	<u>28</u>	<u>30</u>	<u>32</u>	<u>33</u>	<u>34</u>	<u>36</u>	<u>38</u>
	<u>18 Ford</u>	<u>10 Ford</u>	<u>16 Ford</u>	<u>19 Ford</u>	<u>18 Ford</u>	<u>19 Chev</u>	<u>17 Ford</u>	<u>16 Ford</u>	<u>19 Ford</u>
Speed End	55918	81792	26418	27738	73440	5163	NA	NA	38874
Speed Beg	53586	81360	24043	25059	73440	4734	NA	NA	35953
Total Miles	2332	432	2,375	2679	NA	429	NA	NA	2921
Total Gas	177	44	195	219	8	42	NA	NA	231

Respectfully Submitted,

Chief Kevin Schmidt
Village of Mukwongo Police Department



Committee/Board:	Protective Services
Topic:	Purchase of residential washer and dryer and sale of old dryer
From:	Jeff Stien, Fire Chief
Department:	Fire Department
Presenter:	Jeff Stien
Date of Committee Action (if required):	06-15-2020
Date of Village Board Action (if required):	06-17-2020

Information

Subject:

Purchase of residential washer and dryer and sale of old dryer

Background Information/Rationale:

As a result of the COVID-19 situation staff have been required to wash their work clothes at the station for precaution and for any suspected COVID patient. Currently, MFD has a commercial extractor washer (purchased 2012 from ACT102), for fire turnout gear contaminated EMS equipment and a commercial dryer. Over the years the department has trended to more staff staying at the station overnight. Now turnout gear, towels, linens and clothes are washed in dried in appliances intended for fire turnout gear and contaminated EMS equipment. The major concern is cross-contamination of bloodborne pathogens and cancer causing particulates. Turnout gear has to be air dried out of the sun. The dryer is considerably large and not needed due to the fact that turnout gear is not recommended to be placed in a dryer. It is proposed to sell the old commercial dryer and purchase a residential washer and dryer for linens, towels and clothes. The new set would go in the same place as the current dryer with no major modifications required.

Key Issues for Consideration:

Ongoing COVID exposures and eliminating cross-contamination.

Fiscal Impact (If any):

The washer and dryer would be submitted for reimbursement thru the FEMA Public Assistance Grant, due to COVID operational changes. Total sale of the old dryer would offset the cost or partial cost if reimbursement approved. Any outside costs would come from ACT102 funds. Anticipated replacement cost not to exceed \$3,000.00.

Requested Action by Committee/Board:

Recommendation to purchase and sell equipment.

Attachments

- Pictures of current dryer and laundry room

SPEND QUEEN CO. RIPON, WI U.S.A.



MODEL NO.

SERIAL NO.

AMPS

HERTZ

V.

CLOTHES DRYER, VOL II

ANSI Z21.5.2

PHASE

MANIFOLD PRESSURE

INCHES

EQUIPPED FOR:

GAS

INPUT BTU/HR

B.T.U. /CU.FT.

ALTTITUDE

HAVE BEEN

INT

ORIFICE

ORIFICE SIZE AND INPUT RATING FACTORY ADJUSTED FOR USE AT:

EXT

ORIFICE

TESTED FOR NAT. & LIQUEFIED PETROLEUM GASES

MADE IN U.S.A. M410432R



Drying Tumbler

DO NOT OVERSTRUCTURE THE CARE
IN DRYER

Service and Parts
1-800-542-2828

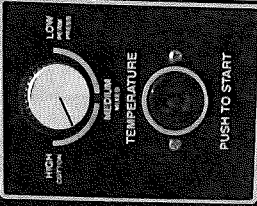
PERMANENT PRESS • ALL FABRIC

Speed Queen Drying Tumbler

LOW
CUTTING
TEMPERATURE

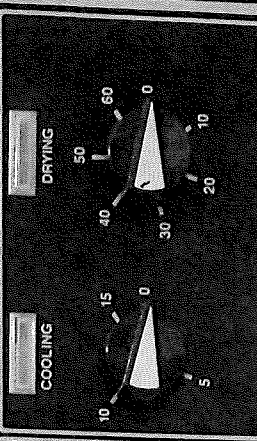
HIGH
CUTTING
TEMPERATURE

PUSH TO START



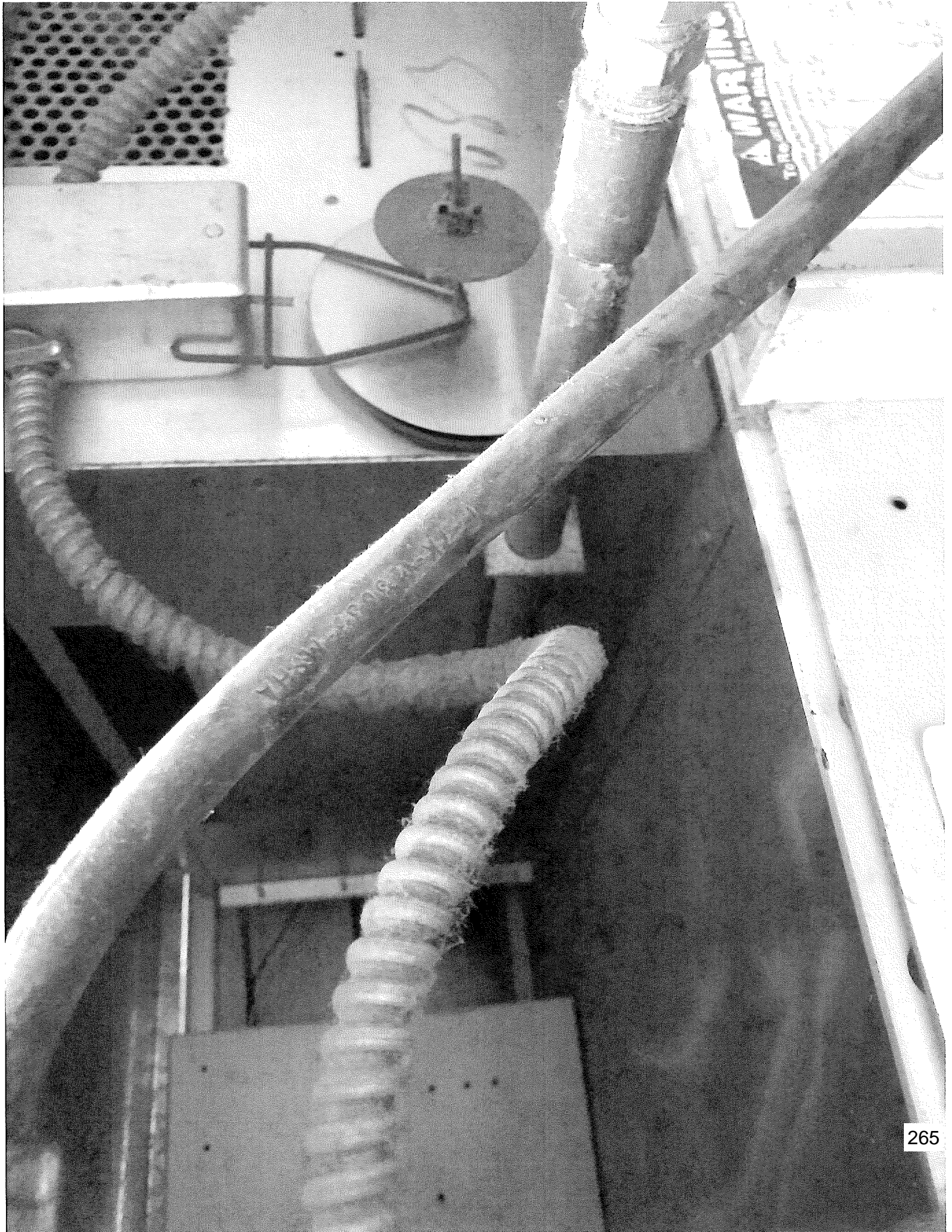
COOLING

DRYING



DO NOT DRY STRUCTURAL FIRE GEAR
IN DRYER

HAIGES MACHINERY, INC.
SALES • SERVICE • PARTS
1-800-542-2828
13114 E. SPRING AVE., DENVER, CO 80231



Upcoming Census activities:

1) **Update Leave (UL):**

The Census Bureau does not mail census invitations to PO Boxes. Each census response needs to be associated with the physical location where people live, not where they receive mail. In some small, rural towns, or sometimes gated, private communities, the U.S. Postal Service requires households to use a post office box to receive their mail, instead of delivering mail directly to homes. In areas that primarily receive mail at PO Boxes, folks likely have not received an invitation letter yet. In an operation called Update Leave, census workers drop off a packet containing a paper questionnaire as well as information on how to respond online or by phone. Update Leave (UL) was scheduled for late March 2020, however, due to COVID19 it was postponed. *Update Leave has already resumed in some states and is scheduled to begin in Wisconsin in June 2020. This will be a no contact operation – census workers simply leave a packet at the door.*

Update Leave residents do not need to wait for the packet – they can use their address to respond online or over the phone now.

2) **Non-Response Follow-up (NRFU):**

Census takers will interview households in person that have not responded online, by phone, or by mail. This operation was scheduled to run from May through July, however, it has been re-scheduled to run August through October 2020.

3) **Group Quarters (GQ):**

This operation has also been delayed. The Census Bureau is working with administrators of facilities like nursing homes, prisons, and student housing to choose an option for counting their residents that requires less in-person contact.

4) **Counting those experiencing homelessness** at soup kitchens, shelters, food vans, RV parks, marinas, hotels, and parks, etc. is on hold. The Census Bureau is working with stakeholders and service providers to determine when to begin this operation. We will keep you posted.

5) **Self Response:**

Of course, self-response has been ongoing and continues through October 2020. Please encourage your community to respond online at www.my2020census.gov or by phone at 844-330-2020. In addition, paper questionnaires were mailed in mid-April to those who had not yet responded.



Respond When You Receive Your 2020 Census Invitation

If your area hasn't received census materials yet, we will deliver them soon. Please respond when you receive yours.

Why haven't I received a census invitation yet?

Census workers drop off census materials to some communities that don't generally receive mail at their home using a city-style address like "101 Main Street." COVID-19 delayed delivery to some communities.

What areas are affected?

Census workers will deliver census materials soon to areas that:

- Have homes without city-style addresses.

- Have city-style addresses for emergency services, but they are not used for mail.
- Receive mail at PO Boxes.
- Have had homes or mail delivery significantly affected by major disasters (for example, parts of California affected by recent wildfires).
- Have high concentrations of seasonally vacant housing.
- Have a mixture of the above examples.

Can I respond now?

Please wait to respond until you receive your census materials.

Connect with us
[@uscensusbureau](https://twitter.com/uscensusbureau)
For more information:
[2020CENSUS.GOV](https://2020census.gov)
D-FS-GP-EN-024

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In your area, the best way to respond is with the unique Census ID we provide. When you receive your materials, you can choose to:

- Complete and mail back the enclosed paper questionnaire.
- Call to respond using your Census ID.
- Respond online using your Census ID.

What if I've already responded?

We're working to match the address you provided to our address list, but we may need to visit you later.

If we can't match your address, census takers may visit to verify the address you provided and may visit to collect your responses in person. We want to ensure we count everyone.

Will I have time to respond before the census ends?

We've extended the deadline to respond. Census workers will drop off census materials soon, and you'll have plenty of time to respond with your Census ID.

If you don't respond when you receive your Census ID, a census taker will visit later to collect your responses in person.

Why can't you mail me the census information?

The census counts people where they live. Many households in your area don't receive mail at their home's physical location.

To make sure we reach everyone, census workers will:

- Canvass the area for places people might live.

- Use a laptop to update our address list.
- Link a census questionnaire to your home's physical location and leave it at your front door.

Why can't I respond now without my Census ID?

Responding with your Census ID ensures you are counted in the right place.

For 95 percent of the country, we can link responses to the right place by using a mailing address. This doesn't work in some communities. For example:

- If the post office delivers your mail to a PO Box, we can't count you at the post office or follow up with you there if you don't respond.
- Rural route addresses (e.g., RR5, Box 9) may represent a mailbox along a roadside, not necessarily your home's location, making it harder to count you in the right place.

How can I track my community's response?

View our interactive 2020 Census Response Rate map at <https://2020census.gov/en/response-rates.html>.

When will you drop off the materials?

The Census Bureau is resuming dropping off materials on a phased schedule across the country. This effort does not require interaction with households, and census workers will follow the most current federal, state, and local guidance.

Find the latest updates at <https://2020census.gov/en/news-events/operational-adjustments-covid-19.html>.

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Update Leave

Recently, the Census Bureau has resumed delivery of response packets in many areas that do not receive mail directly to their home. Please respond using your Census ID number to complete your census form online, by phone or by mail. If you responded without your Census ID number, we may not be able to match your response with where you live. This may result in the need to visit you in person to collect your data.

Please visit 2020census.gov

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Committee/Board:	Village Board
Topic:	Discussion and possible action on setting a date for completing the Strategic Planning sessions.
From:	
Department:	Administration
Presenter:	JSW
Date of Committee Action (if required)	N/A
Date of Village Board Action (if required)	6/17/20

Information

Subject:

Discussion and possible action on setting a date for completing the Strategic Planning sessions.

Background Information/Rationale:

We need to continue with our Strategic Planning sessions.

This would need to be a virtual meeting.

Options for dates are:

6/25, 6/29, 7/1, 7/8, 7/9

Key Issues for Consideration:

Fiscal Impact (if any):

Requested Action by Committee/Board:

Attachments

Diana Dykstra

From: STEVEN C CHMIELEWSKI <steven.chmielewski@wisc.edu>
Sent: Friday, June 5, 2020 2:13 PM
To: John Weidl; Diana Dykstra; ANN M WIED
Subject: Re: Strategic Planning

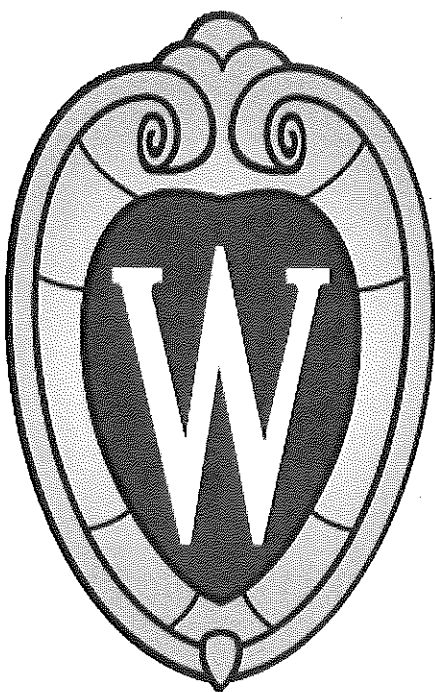
ok, here's our availability:

Thurs. 6/25
Mon. 6/29
Wed. 7/1
Wed. 7/8
Thurs. 7/9

I am following Wisconsin Department of Health Services, UW-Madison, and federal guidelines due to the COVID-19 virus outbreak. I am working remotely. E-mail me or call the phone number below and leave a message. I check my voice mail several times throughout the day.

Steven Chmielewski
Community Development Educator
Waukesha & Jefferson County
515 W Moreland Blvd AC G22
Waukesha, WI 53188

(262) 548-7781
711 (Wisconsin Relay)



Extension
UNIVERSITY OF WI

The Wisconsin Idea: a general principle that education should influence people's lives beyond the boundaries of the classroom

University of Wisconsin-Extension, U.S. Department of Agriculture and Wisconsin Counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

From: John Weidl <jweidl@villageofmukwonago.com>

Sent: Friday, June 5, 2020 2:07 PM

To: STEVEN C CHMIELEWSKI <steven.chmielewski@wisc.edu>; Diana Dykstra <ddykstra@villageofmukwonago.com>; ANN M WIED <ann.wied@wisc.edu>

Subject: RE: Strategic Planning

it's going to have to be virtual then. One of the boards goals given to me is to get the biennial strategic plan done this year.

Thx, - JSW

VILLAGE OF MUKWONAGO

John S. Weidl, Village Administrator

----- Original message -----

From: STEVEN C CHMIELEWSKI <steven.chmielewski@wisc.edu>

Date: 6/5/20 1:45 PM (GMT-06:00)

To: Diana Dykstra <ddykstra@villageofmukwonago.com>, John Weidl <jweidl@villageofmukwonago.com>, ANN M WIED <ann.wied@wisc.edu>

Subject: Re: Strategic Planning

Hi Diana and John,

To clarify, are you are talking about working in-person? Per Dean of Extension, our outreach activities are to continue to be virtual, no-contact events or meetings.

Limited exceptions can be made with less than 10 people through June, yet I would need to get preapproval from our supervisor, Institute and Dean; plus we started with more than 10 participants.

We are also hesitant with physical distance also, would then have to set up meeting space to accommodate.

Could a Zoom meeting be an option to finish this process?

Tentative dates that work for us:

Thurs. 6/25

Mon. 6/29

Wed. 7/1

Wed. 7/8

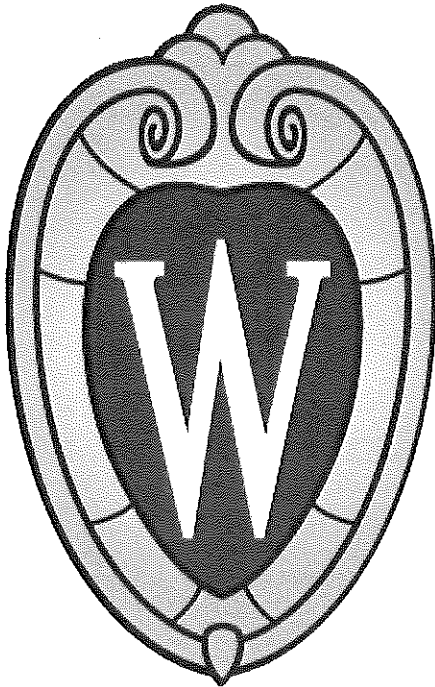
Thurs. 7/9

Thank you,
Steve

I am following Wisconsin Department of Health Services, UW-Madison, and federal guidelines due to the COVID-19 virus outbreak. I am working remotely. E-mail me or call the phone number below and leave a message. I check my voice mail several times throughout the day.

Steven Chmielewski
Community Development Educator
Waukesha & Jefferson County
515 W Moreland Blvd AC G22
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The Wisconsin Idea: a general principle that education should influence people's lives beyond the boundaries of the classroom

University of Wisconsin-Extension, U.S. Department of Agriculture and Wisconsin Counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

From: Diana Dykstra <ddykstra@villageofmukwonago.com>
Sent: Thursday, June 4, 2020 8:56 AM
To: John Weidl <jweidl@villageofmukwonago.com>; STEVEN C CHMIELEWSKI <steven.chmielewski@wisc.edu>
Subject: RE: Strategic Planning

Steve, let me know your availability.