

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, September 15, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 5.1 Approve Minutes of Regular Village Board Meeting of August 18, 2021
[2021-08-18 VB Draft Minutes](#)
- 5.2 Motion to approve Accounts Payable Vouchers in the amount of \$1,886,343.61.
[20210825 AP Packet for COW.pdf](#)
- 5.3 Motion to approve a Temporary Class "B" Retailer's License application from the Rotary Club of Mukwonago for the Fall Fest on September 25, 2021.
[Rotary Application - Fall Fest 2021_Redacted](#)
- 5.4 Motion to approve a Temporary Class "B" Retailer's License application from the Son's of the American Legion for the Fall Fest on September 25, 2021.
[Sons of the American Legion - Fall Fest 2021](#)
- 5.5 Motion to approve the implementation of a \$50 Saturday, Sunday and Holiday stipend for one DPW and one Utilities hourly employee scheduled to be on-call on those days.

[Cover Report - Weekend & Holiday On Call Stipends](#)

- 5.6 Motion to approve T-Mobile Lease Amendment for new equipment on North Tower at 626 Veteran's Way.

[Cover Report - T-Mobile Lease Amendment 626 Veterans Way](#)
[T-Mobile 626 Veterans Way Lease Agreement.pdf](#)

- 5.7 Motion to approve a Letter of Credit elimination for Edgewood Village Apartments contingent upon receipt of valid lien waivers.

[Edgewood Village-Letter of Credit Elimination](#)

- 5.8 Motion to approve a Letter of Credit Reduction #3 for Minors Estates Phase 4 contingent upon receipt of valid lien waivers.

[Minors Estates Phase 4 - Letter of Credit Reduction #3](#)

- 5.9 Motion to approve the streetlighting and authorize the Village President to sign the WE Energies lighting agreement for Minors Estates.

[Cover Report- Minors Estates Streetlights](#)
[4396384 Auth Cover Letter_Village.pdf](#)
[4396384 DRAWING.pdf](#)
[4396384 Lighting Record - Non Std.pdf](#)

- 5.10 Motion to approve the access and indemnity agreements for connecting private storm sewer in the public system at MUKV1976998001 (320 Plank Rd.) and MUKV 1976998002 (324 Plank Rd.)

[Cover Report - Ryan's Buying - Plank Road](#)
[Ryan's Buying Lot 1. REVISED.pdf](#)
[Ryan's Buying Lot 2. REVISED.pdf](#)

- 5.11 Motion to approve the First Amendment to the Storm Water Management agreement for the Hill Court Partners Site subject to final approval as to form by the Village Attorney and Village Engineer.

[Cover Report - SWMA Hill Court Partners](#)
[First Amendment to A-R Storm Water Management Agreement \(LKW 8-24-21\) \(14672355\)\(MGB082621\).docx](#)
[Hill Court SWMA Amend Exh E and F](#)

6. Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

- 6.1 Discussion and possible action to approve an underwriting contract with WFAQ radio for public service messages for the remainder of 2021 in the amount of \$266.20.

[WFAQ 2021 Contract](#)

- 6.2 Discussion and possible action to approve an underwriting contract with WFAQ radio for public service messages for an annual contract in 2022 in the amount of \$800.

[WFAQ 2022 Contract](#)

7. Planning Commission Recommendations

Discussion and possible action on the following Plan Commission Recommendations

- 7.1 Discussion and possible action to approve a building modification to 406 Grand Ave; Parcel MUKV 1973-046, a contributing building within the Pearl and Grand Historic District.

[Packet - HPC - Grand Ave 406 - MUKV1973046.pdf](#)

- 7.2 Discussion and possible action to approve **RESOLUTION 2021-68** for Site and Architectural Approval for the addition of a Silo for Aptar Group, applicant; 711 Fox Street; MUKV 1970-989.

[Packet - SPAR- Aptar Silo.pdf](#)

[RESOLUTION 2021-68 - SPAR - Aptar 711 Fox St.pdf](#)

8. Finance Committee, Trustee Meiners

Discussion and possible action on the following items

- 8.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$168,728.14

[20210915 Village Board Packet.pdf](#)

- 8.2 Discussion and consideration of American Rescue Plan Act (ARPA) funding and uses.

9. Judicial Committee, Trustee Walsh

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve a Temporary Class "B" / "Class B" Retailer's License for Mukwonago Area School District Education Foundation Dinner and Auction event to be held on October 9, 2021; at Touch Pad located at 101 W Boxhorn Dr.

[Application for Temp B MASD](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 10.1 Discussion and possible recommendation to approve a template agreement for future agricultural partners for use in upcoming project negotiations pending Village Attorney review.

[Adaptive Management Agenda Materials](#)

- 10.2 Review and discussion regarding Industrial User Notice for upcoming changes to the Sewer Use Ordinance and Industrial Survey.

[Cover Report Industrial User Notice of Sewer Ordinance Changes](#)
[Industrial Flows Survey_Mukwonago](#)
[Notice of Changes to Sewer Ordinance_20210909](#)

- 10.3 Discussion and possible action to approve **Resolution 2021- 69** a Resolution for Declaration of Public Necessity and Relocation Order.

[STH 83 Resolution and Relocation Order](#)

- 10.4 Discussion and possible action to approve the Access Agreement for soil transfer for the DeBack Drive Project.

[Access Agreement 155 Dewey Drive - DeBack Dr Project](#)

11. Protective Services, Trustee Adler

Discussion and possible action on the following items

- 11.1 Police Report for the month of August 2021. *(For information only, no action required)*

[August Police Report](#)

- 11.2 Discussion and possible action on annual revision of department policies for the Fire Department including Policy #1, Organizational; Policy #2 Rules of Conduct, Policy #15 Dispatch Procedures, Policy #21 PPE, Policy #20 Personal Appearance and Dress Code, Policy #27 Use of Station Areas, Policy #32 Drug Free Workplace.

[Policies for Review to Protective Services](#)

- 11.3 Discussion and possible action on authorize the signing of a 2022 Capital Intent Letter for Ambulance due to a 12-13 month production time from date of order price increase of 5% by 10/1/2021 equating \$13,500 increase in pricing.

[2022 Capital Intent Letter for Ambulance.pdf](#)

12. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning Building Inspector and Village Administrator.

13. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the

Municipal Clerk's Office, (262) 363-6420.

MINUTES OF THE VILLAGE BOARD MEETING

Wednesday, August 18, 2021

Time: 6:30 pm

**Place: Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call To Order

The Village President Winchowky called the meeting to order at 6:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149

Roll Call

Board Members Present

Daniel Adler
Eric Brill
Jim Decker
John Meiners
Roger Walsh
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Dave Brown, Utilities Director
Ron Bittner, Public Works Director
Matt Gralinski, Village Attorney
Jerad Wegner, Village Engineer
John Fellows, Village Planner
Tim Rutenbeck, Supervisor of Inspections
Jeff Stein, Fire Chief

Excused

Darlene Johnson

Pledge of Allegiance

Comments from the Public

David Boebel, 815 Parkview Lane commented on the presentation of the Housing Study. He commented he doesn't feel this applies to anyone in the village, and doesn't understand the point of this. He reviewed census figures for median marks and is concerned for the reports regarding the values in the report. He also noted he obtained the purchase policy passed in 2019 regarding purchases in excess of \$30,000 must be presented to the Finance Committee for recommendation of the Village Board. He feels this wasn't approved. Further, he commented regarding the Field Park Sign noted the Village has contracts out to this vendor with no competitive bid. He felt that the DeBack Drive change order is a concern and feels the residents deserve to know the actual cost. Additionally, he sees there is a Bond for 5 million and doesn't understand what this pays for. He feels there needs more control over expenditures.

Micah Roberts, 1616 Honeywell, has concerns regarding development and knows this is a developing area. The overall feel of the residents is changing in the community. The additional multi-family housing can bring additional expenses and he asks that we take a step back from high density housing situations. He additionally has concerns about the DS200 Voting

Tabulator. He feels we don't need to make this purchase and are just fine getting people through the lines. He felt backups were on the electronic check in side. He feels they are connected to the internet all day and he has concerns about that.

Richard Knudtson, noted he is building a house on blood street. Covid has delayed his building. He is staying with his son, they have put personal belongings in the house and there is an ordinance regarding his personal stuff in the house and he has been issued a fine after the August 20th and he is asking for mediation. They are not living there and asked for relief.

Presentations

Presentation of the Housing Study from Tracy Cross & Associates, Inc. Erik A. Doersching, Executive Vice President and Managing Partner

Erik Doersching was present to review his findings in the Housing Study for the Village of Mukwonago.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Village Board meeting minutes of July 21, 2021 and Special Village Board meeting minutes of August 4, 2021

6.2 Motion to approve Accounts Payable Vouchers in the amount of \$511,339.62.

6.3 Motion to approve a Letter of Credit Reduction #2 for Minors Estates Phase 4.

6.4 Motion to approve upgrades to the WWTF Aeration Basin Components for purchase and allow work to be performed for the Aeration Basin Upgrades project (per Task Order 2021-05), with lien waivers and village attorney approval.

6.5 Motion to approve Chief Streit to sign the Memorandum of Understanding for the School Resource Officer Program with the Mukwonago Area School District effective until August 31, 2024.

Decker/Meiners Motion to approve Consent Items #6.1 to 6.5. Unanimously carried.

Other Items for Approval

Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.

Motion to approve a request from the Downtown Development Committee regarding banner concepts (7A, and 3SE for special events) for the downtown area.

Brill/Adler motion to approve a request from the Downtown Development Committee regarding banner concepts (7A, and 3SE for special events) for the downtown area.

Roll Call: "Yes" Trustee Adler, Brill, Meiners, Walsh, and Winchowky. "No" Trustee Decker. Motion carried 5-1.

Motion to award the Field Park Marquee LED Message Center sign contract with Look Creative LLC in the amount of \$69,800.00.

Decker/Meiners motion to approve to award the Field Park Marquee LED Message Center sign contract with Look Creative LLC in the amount of \$69,800.00.

Roll Call: "Yes" Trustee Brill, Decker, Meiners, and Winchowky. "No" Trustee Adler, and Walsh. Motion carried 4-2.

Motion to approve the purchase of an additional DS200 Voting Tabulator.

Decker/Meiners motion to approve the purchase of an additional DS200 Voting Tabulator
Unanimously carried.

Motion to approve a Permanent Easement and Access Agreement dedicating a portion of 301 Main Street for the purposes of public parking stalls.

Decker/Brill motion to approve a Permanent Easement and Access Agreement dedicating a portion of 301 Main Street for the purposes of public parking stalls. Unanimously carried.

Planning Commission Recommendations

Discussion and possible action to approve RESOLUTION 2021-62 for Site Plan and Architectural Review for outdoor smoking patio area Jeffery Royal Jay (Jay's Lanes, Inc.), applicant; 326 Atkinson St; Parcel MUKV 1976-098.

Planner Fellows noted this was amended for a small smoking patio area.

Trustee Walsh questioned the 500 square feet in packet but is 390 but will have a condition of a sidewalk. Why were hours extended beyond normal hours? Walsh would like to see midnight as the hours of closing.

Fellows noted at Plan Commission those items changed as the applicant withdrew their CUP application. The material may not have been updated in the packet. However, this is only for a smoking patio area outdoor dining has been removed.

Brill/Adler motion to approve RESOLUTION 2021-62 for Site Plan and Architectural Review for outdoor smoking patio area Jeffery Royal Jay (Jay's Lanes, Inc.), applicant; 326 Atkinson St; Parcel MUKV 1976-098. Unanimously carried.

Finance Committee, Trustee Meiners

Discussion and possible action to Accounts Payable Vouchers in the amount of \$260,185.10.

Meiners/Decker motion to approve Accounts Payable Vouchers in the amount of \$260,185.10. Unanimously carried.

Discussion and possible action on Resolution 2021-67 a Resolution Amending and Supplementing Resolution 2002-03; Providing the Issuance and Sale of \$5,175,000 Waterworks System and Sewerage System Revenue Bonds, Series 2021C; and Providing for the Payment of said Bonds and other details and covenants with respect thereto.

Finance Director Doherty noted they are refunding sewer BANS and a few other bonds that can be refunded at a lower rate for Utilities, and they are including about one million in new utility debt for a project. Utility borrowing doesn't count against debt capacity.

Jeff Belongia of Huntington was present. He noted the Village has secured AA rating. Utility is often different and often net revenues. Village will save \$250,000 in interest costs, and end with an interest rate of 1.76%

Decker/Meiners motion to approve Resolution 2021-67 a Resolution Amending and Supplementing Resolution 2002-03; Providing the Issuance and Sale of \$5,175,000 Waterworks System and Sewerage System Revenue Bonds, Series 2021C; and Providing for the Payment of said Bonds and other details and covenants with respect thereto.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Meiners, Walsh, Winchowky. Unanimously carried.

Discussion and possible action on an underwriting contract with WFAQ radio for public service messages.

Todd Ciske of WFAQ Radio was present nothing he has been on the air 14 years at this 100 Watt community radio station. Their coverage ranges about 175,000 in the region. Not officially rated. They believe about 5-800 listeners. He produces service announcements and

has them parked on their web sites, and shared on social media. He has completed about 47 announcements that play 10 times per day.

Trustee Walsh confirmed the population coverage of the signal, and their license. Ciske noted they have renewed their broadcast license, approved last year for 8 years with FCC.

Trustee Decker feels they need to listen to the people and the money would be better served elsewhere

Planner Fellows asked if this can be for this year only and look at next year for budgeting, as his budget doesn't have the funds.

Walsh/Adler motion to rework a contract to continue until December 31 and bring back September 1 Committee meeting for review.

Unanimously carried.

Motion to approve Resolution 2021-66 adopting revisions to the Village of Mukwonago Capital Improvement Planning Policy.

Meiners/Decker motion to approve Resolution 2021-66 adopting revisions to the Village of Mukwonago Capital Improvement Planning Policy. Unanimously carried.

Review and discussion on revised version of the 5 Year Capital Plan.

Finance Director Doherty presented the final plan with priorities established. She was not looking for any action, just wanted to present for review.

Public Works Committee, Trustee Brill

Discussion and possible action to approve a contract price adjustment for DeBack Drive Infrastructure in the amount of \$720,513.93

Engineer Wegner noted that in October 2019 the Village issued a contract to Musson Brothers and couple days into work and had to halt ever since. There were general conditions when work picks back up the contractor is due damages and inflation, and two years now and we are getting going on it, and we went to get the price adjustment and this the final number. R&M reviewed those numbers by line item and it is normal to see this type of increase in those years and with Covid materials have increased and had shortages as well. He would expect 15% increase due to these factors and there were two items that he felt were higher and one was dirt hauling to tie in the road grades. Looking into other options to save money and reduce the impact. They have found some fill materials over by Gearbox and have tested materials to be sure it is suitable. If material is confirmed they can eliminate the additional cost to about \$420,000 which is the expected amount. He went back and reviewed there were originally six bidders ranging from 2.8 to 3.7 million. Even adding this change order into the lowest bid, this is still in range in the competitive bid.

Trustee Walsh questioned if this is a budgeted expense. Finance Director Doherty noted they increased budget.

Brill/Meiners motion to approve a contract price adjustment for DeBack Drive Infrastructure in the amount of not to exceed \$720,513.93

Roll Call: "Yes" Trustee Brill, Decker, Meiners, Winchowky. "No" Trustee Adler and Walsh.

Motion carried 4-2.

Protective Services, Trustee Adler

Police Department Monthly Report for July 2021 (*For Information Only*)

Report was placed on file. No action required.

Discussion and possible action on Resolution 2021-65 a Resolution to for Designations of through highways, controlled intersections, and location of stop signs for the Village of Mukwonago.

Chief Streit noted this resolution is to address a situation with Minors for a 4-way intersection, #67 on the Resolution. This resolution hasn't been updated recently and they will be reviewing an update on the list of stop signs before the end of the year.

Adler/Brill motion to approve Resolution 2021-65 a Resolution to for Designations of through highways, controlled intersections, and location of stop signs for the Village of Mukwonago. Unanimously carried.

Village President

Letter of Appreciation to the National Night Out Committee.

Decker/Alder motion to approve letter. Unanimously carried.

Trustee Meiners added he was part of this committee and even with rainstorms it was a huge success.

Decker/Meiners motion to go into Closed Session Closed session pursuant to Wis.Stats. § 19.85(1)(c) (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Building Inspection Code Official.

Roll Call: "Yes" Trustee Adler, Brill, Decker, Meiners, Walsh, and Winchowky. Unanimously carried.

Decker/Brill motion to reconvene into Open Session Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2). Roll Call: "Yes" Trustee Adler, Brill, Decker, Meiners, Walsh, and Winchowky. Unanimously carried.

Adjournment

Meeting adjourned at 8:25pm.

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:**Period or corresponding
report date**

Village Accounts Payable	8/25/2021	\$	290,768.41
Library Accounts Payable	8/13/2021	\$	16,381.55
Spectrum (ach withdrawal)	8/9/2021	\$	2,844.22
US Bank (ach withdrawal)	8/25/2021	\$	17,587.68
We Energies (ach withdrawal)	8/2/2021	\$	28,455.96
Check Disbursement - School Tax Levy	8/4/2021	\$	1,390,456.96
Check Disbursement - Court	8/19/2021	\$	5,265.62
Check Disbursement -Invoice Cloud	8/12/2021	\$	248.75
Check Disbursement - Notary Bond Renewal	6/11/2021	\$	30.00
Check Disbursement - Payroll Related	8/4/2021	\$	5,761.63
Check Disbursement - Payroll Related	8/25/2021	\$	128,542.83
Total for Approval:		\$	<u>1,886,343.61</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

08/25/2021 12:36 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 1/7

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: AIRGAS USA LLC				
9116567063	EMS SUPPLIES	150-5231-531100	634.67	634.67 FIRE
TOTAL VENDOR AIRGAS USA LLC				634.67
VENDOR NAME: ASSOCIATED TRUST CO.				
20807	ANNUAL BOND FEES - 2016A	610-6920-693000	237.50	475.00 FINANCE
		620-8400-856000	237.50	
20808	ANNUAL BOND FEES - 2016B	610-6920-693000	237.50	475.00 FINANCE
		620-8400-856000	237.50	
TOTAL VENDOR ASSOCIATED TRUST CO.				950.00
VENDOR NAME: AT & T MOBILITY				
287291370101081520	AT&T AUGUST CELL PHONES AND HOTSPOTS	100-5211-522500	623.43	623.43 POLICE
TOTAL VENDOR AT & T MOBILITY				623.43
VENDOR NAME: AUGUST WINTER & SONS INC				
33697	WWTF BACKFLOW PREVENTOR TESTING	620-8010-833000	1,361.80	1,361.80 UTILITIES
33727	BACK FLOW TESTING	100-5323-539500	256.50	256.50 DPW
TOTAL VENDOR AUGUST WINTER & SONS INC				1,618.30
VENDOR NAME: C & M AUTO PARTS INC				
6079-340224	COMPACT TRACTOR AIR FILTERS	100-5324-539500	33.98	33.98 DPW
TOTAL VENDOR C & M AUTO PARTS INC				33.98
VENDOR NAME: CENTRAL OFFICE SYSTEMS				
73511035	SEPTEMBER LEASE PAYMENT	100-5142-531200	23.10	165.00 ALLOCATE
		150-5221-531100	21.45	
		220-5140-531200	1.65	
		410-5363-531200	3.30	
		440-5511-531200	8.25	
		500-5344-531200	1.65	
		610-6902-690300	54.45	
		620-8300-840000	51.15	
73505319	COPIER INVOICE	150-5221-531100	92.00	92.00 FIRE
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00
VENDOR NAME: CENTURY SPRINGS BOTTLING				
5920596	VH AND DPW DRINKING WATER	100-5323-531100	17.97	30.45 DPW
		100-5160-531100	12.48	
TOTAL VENDOR CENTURY SPRINGS BOTTLING				30.45
VENDOR NAME: CERTIFIED LABORATORIES				
7467980	WWTF LAB SOAP	620-8010-826000	244.22	244.22 UTILITIES
TOTAL VENDOR CERTIFIED LABORATORIES				244.22

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: CINTAS					
4092891399	STAFF UNIFORMS	100-5323-531100	90.02	90.02	DPW
4092891479	WATER/WWTF UNIFORM SERVICE	610-6920-693000	46.00	91.87	UTILITIES
		620-8010-827000	45.87		
4093542735	WATER / WWTF UNIFORM SERVICE	610-6920-693000	46.00	91.87	UTILITIES
		620-8010-827000	45.87		
4093542697	SATFF UNIFORMS	100-5323-531100	90.02	90.02	DPW
TOTAL VENDOR CINTAS				363.78	
VENDOR NAME: CORE & MAIN LP					
P396345	WATER HYDRANT REPLACEMENTS (3)	610-6454-665400	64.99	64.99	UTILITIES
P383155	WATER HYDRANT REPLACEMENTS (3)	610-6454-665400	9,930.00	9,930.00	UTILITIES
P383156	WATER (3) HYDRANT REPLACEMENTS	610-6454-665400	273.50	273.50	UTILITIES
TOTAL VENDOR CORE & MAIN LP				10,268.49	
VENDOR NAME: COREY OIL, LTD					
222686	MOTOR OIL	100-5324-535100	606.10	606.10	DPW
TOTAL VENDOR COREY OIL, LTD				606.10	
VENDOR NAME: DAINE FINUCAN					
MFD 14721	EBIX PATIENT REFUND MFD 14721	150-0000-130450	25.68	25.68	FINANCE
TOTAL VENDOR DAINE FINUCAN				25.68	
VENDOR NAME: DIGIMATION DART RANGE					
INV-38568	CONVERSION KIT FOR AR-15 FOR FIREARMS SI	100-5215-531100	330.00	330.00	POLICE
TOTAL VENDOR DIGIMATION DART RANGE				330.00	
VENDOR NAME: DODGE CONCRETE					
370745	CONCRETE BIN BLOCKS	100-5341-539500	90.00	90.00	DPW
TOTAL VENDOR DODGE CONCRETE				90.00	
VENDOR NAME: DOMAIN AUTHORITY					
MIL186726	MUKWONAGO MEANS BUSINESS DOMAIN REGISTRA	100-5670-521900	289.00	289.00	PLANNER
TOTAL VENDOR DOMAIN AUTHORITY				289.00	
VENDOR NAME: DYNAMIC AWARDS					
19020	NO PARKING SIGNS	100-5348-531100	210.00	210.00	DPW
TOTAL VENDOR DYNAMIC AWARDS				210.00	
VENDOR NAME: EHLERS					
88032	TID 5 PLAN REVISION	250-5140-521900	8,500.00	8,500.00	ADMIN
TOTAL VENDOR EHLERS				8,500.00	
VENDOR NAME: ELOVECOFFEE, LLC					
081921	ECONOMIC DEVELOPMENT SUMMIT	100-5670-531100	510.00	510.00	PLANNER
TOTAL VENDOR ELOVECOFFEE, LLC				510.00	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	DEPARTMENT	APPROVAL
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2277204	EMS SUPPLIES	150-5231-531100	587.70	587.70	FIRE	
2276252	EMS SUPPLIES	150-5231-531100	452.45	452.45	FIRE	
2274865	EMS SUPPLIES	150-5231-531100	511.91	511.91	FIRE	
2274714	EMS SUPPLIES	150-5231-531100	271.62	271.62	FIRE	
2275444	EMS SUPPLIES	150-5231-531100	17.16	17.16	FIRE	
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				1,840.84		
VENDOR NAME: HAWKINS WATER TREATMENT						
5004075	WWTF SLUDGE THICKENER	620-8010-825000	2,116.80	2,116.80	UTILITIES	
TOTAL VENDOR HAWKINS WATER TREATMENT				2,116.80		
VENDOR NAME: HILLS SIGNS						
30317	METAL INVENTORY TAGS	150-5222-531100	257.00	257.00	FIRE	
TOTAL VENDOR HILLS SIGNS				257.00		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
51499	MISCELLANEOUS MATTERS	100-5130-521900	2,497.50	2,497.50	FINANCE	
51501	UTILITIES	610-6920-692300	74.00	111.00	FINANCE	
		100-5660-521900	37.00			
51500 PROSECUTIONS				1,282.50	1,282.50	FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				3,891.00		
VENDOR NAME: HOME DEPOT						
2021 JULY DPW	MISC SUPPLIES	100-5160-531100	41.05	81.74	DPW	
		100-5344-539500	13.74			
		100-5323-531100	26.95			
TOTAL VENDOR HOME DEPOT				81.74		
VENDOR NAME: HYSAFE						
4450	WWTF CHEMICAL BLDG FALL PROTECTION FOR S	620-8010-833000	4,450.00	4,450.00	UTILITIES	
TOTAL VENDOR HYSAFE				4,450.00		
VENDOR NAME: INDUSTRIAL TRUCK REPAIR INC						
97104	LIFT RENTAL	100-5323-539500	325.00	325.00	DPW	
TOTAL VENDOR INDUSTRIAL TRUCK REPAIR INC				325.00		
VENDOR NAME: JAYME SUKOWATY						
081921	WWTF TRAINING	620-8400-854100	70.00	70.00	UTILITIES	
080621	2021 BOOT ALLOWANCE SUKOWATY	610-6920-693000	100.00	100.00	UTILITIES	
081121	WATER MAIN VALVE REPAIR	610-6451-665100	11.80	11.80	UTILITIES	
TOTAL VENDOR JAYME SUKOWATY				181.80		
VENDOR NAME: JOHNSON CONTROLS SECURITY						
36232927	VH SECURITY	100-5160-521900	689.32	689.32	DPW	
TOTAL VENDOR JOHNSON CONTROLS SECURITY				689.32		
VENDOR NAME: KAESER COMPRESSORS						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: KAESER COMPRESSORS					
914706499	WWTF BLOWER GAUGES	620-8010-833000	169.78	169.78	UTILITIES
TOTAL VENDOR KAESER COMPRESSORS				169.78	
VENDOR NAME: M KATHLEEN WALSH-ROBISON					
081221	EVENT CANCELLED DUE TO COVID	100-4820-485000	50.00	50.00	CLERK
TOTAL VENDOR M KATHLEEN WALSH-ROBISON				50.00	
VENDOR NAME: MARTENS PLBG & HTG INC					
58479	WATER A/C REPAIR WELL 4	610-6200-662500	4,595.00	4,595.00	UTILITIES
TOTAL VENDOR MARTENS PLBG & HTG INC				4,595.00	
VENDOR NAME: MCDONOUGH SEPTIC					
C1789-3	PORTABLE RESTROOMS	100-5521-531100	940.00	940.00	DPW
TOTAL VENDOR MCDONOUGH SEPTIC				940.00	
VENDOR NAME: MUKWONAGO AREA CHAMBER OF COMM					
2021 JUNE ROOM TAX	2021 EXPEDIA / JUNE ROOM TAX	100-0000-244000	660.71	660.71	CLERK
2021 JUNE RM TAX	2021 HOME AWAY.COM / JUNE ROOM TAX	100-0000-244000	1,505.99	1,505.99	CLERK
TOTAL VENDOR MUKWONAGO AREA CHAMBER OF COMM				2,166.70	
VENDOR NAME: MULCAHY/SHAW WATER, INC.					
323534	WWTF UV BULBS FOR DISENFECTION	620-8010-833000	4,664.28	4,664.28	UTILITIES
TOTAL VENDOR MULCAHY/SHAW WATER, INC.				4,664.28	
VENDOR NAME: NAPA AUTO PARTS - SP018					
135616	TRUCK REPAIR	620-8010-827000	18.95	18.95	UTILITIES
141039	SHOP SUPPLIES	100-5323-531100	9.16	9.16	DPW
TOTAL VENDOR NAPA AUTO PARTS - SP018				28.11	
VENDOR NAME: NORTH CENTRAL LABORATORIES					
458358	WWTF LAB SUPPLIES	620-8010-826000	487.50	487.50	UTILITIES
TOTAL VENDOR NORTH CENTRAL LABORATORIES				487.50	
VENDOR NAME: NORTHERN LAKE SERVICE INC					
404508	WWTF LAB TESTING	620-8010-826000	289.70	289.70	UTILITIES
404516	WWTF LAB TESTING	620-8010-826000	197.00	197.00	UTILITIES
405208	WATER BAC T TESTING	610-6300-663200	120.00	120.00	UTILITIES
404989	WWTF LAB TESTING	620-8010-826000	289.70	289.70	UTILITIES
404996	WWTF LAB TESTING	620-8010-827000	197.00	197.00	UTILITIES
404877	WATER LAB TESTING	620-8010-826000	147.50	147.50	UTILITIES
TOTAL VENDOR NORTHERN LAKE SERVICE INC				1,240.90	
VENDOR NAME: OFFICE PRO					
0432579-001	REPORT COVERS	100-5141-531100	91.29	91.29	ALLOCATE
0432579-002	REPORT COVERS - RETURNED	100-5141-531100	(91.29)	(91.29)	ALLOCATE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: OFFICE PRO					
0432742-001	REPORT COVERS - PAYROLL	100-5141-531100	2.84	85.00	ALLOCATE
		100-5142-531200	1.40		
		100-5120-531100	1.40		
		100-5111-531100	4.92		
		100-5241-531100	0.70		
		100-5632-531100	0.70		
		100-5300-539900	7.73		
		100-5670-531100	0.70		
		100-5211-531100	7.02		
		100-5213-531100	1.40		
		100-5212-531100	7.73		
		150-5221-531100	26.69		
		440-5511-531100	14.05		
		610-6902-690300	4.21		
		620-8300-840000	3.51		
TOTAL VENDOR OFFICE PRO				85.00	
VENDOR NAME: OLSEN SAFETY EQUIPMENT					
0390373-IN	WWTF SAFETY GLASSES	620-8010-827000	119.40	119.40	UTILITIES
TOTAL VENDOR OLSEN SAFETY EQUIPMENT				119.40	
VENDOR NAME: PORTER CORP					
175368	OUTDOOR PERFORMANCE STAGE	480-5700-584900	162,596.00	162,596.00	DPW
TOTAL VENDOR PORTER CORP				162,596.00	
VENDOR NAME: PROVEN POWER INC					
02-375518	JD PTO PARTS	100-5324-539500	51.92	51.92	DPW
TOTAL VENDOR PROVEN POWER INC				51.92	
VENDOR NAME: RICHARD JUSTIN					
081721	REFUND DEPOSIT PARK AND KEY - SUBMITTED	100-4820-485000	225.00	225.00	CLERK
TOTAL VENDOR RICHARD JUSTIN				225.00	
VENDOR NAME: RUEKERT & MIELKE, INC.					
137705	12-00000.100 General Services	100-5335-521900	3,666.54	12,484.59	FINANCE
		100-5341-539500	1,539.00		
		100-5521-531100	1,428.50		
		250-5335-521900	5,850.55		
137706	12-00000.300 Water Utility Services	610-6920-692300	1,141.00	1,141.00	FINANCE
137707	12-00000.400 Sewer Utility Services	620-8400-852000	517.00	517.00	FINANCE
137709	12-10063.210 2021 GIS Services - GIS Dat	100-5335-521900	531.00	531.00	FINANCE
137710	12-10069.100 Chapman Farms Portion of Vi	100-0000-211400	143.55	143.55	FINANCE
137712	12-10098.121 Mukwonago WWTF Phosphorus A	620-8400-852000	1,262.25	1,262.25	FINANCE
137720	12-10138.300 2021 Street Rehabilitation	480-5700-584000	5,671.10	5,671.10	FINANCE
137724	12-10144.100 Water EPA Risk & Resilience	610-6920-692300	213.50	213.50	FINANCE
137726	12-10151.220 WWTF Aeration Update / Desi	620-0000-000105	3,159.70	3,159.70	FINANCE
137727	12-10152.100 Local Limits & Industrial P	620-8400-852000	5,882.80	5,882.80	FINANCE
137728	12-10153.100 Wells 3 and 4 Radium Remova	610-6920-692300	1,941.00	1,941.00	FINANCE
137729	12-10156.100 2021 Railroad Quiet Zone Re	100-5341-539500	1,240.00	1,240.00	FINANCE

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: RUEKERT & MIELKE, INC.				
137730	12-10157.200 Rochester Street Temporary	480-5700-521500	3,530.00	FINANCE
137731	12-92041.487 2021 SCADA Service Work	610-6920-692300	880.19	FINANCE
		620-8400-852000	699.19	
137718	12-10134.100 200 GRAND AVENUE CONDOS / R100-0000-211425		143.10	FINANCE
137713	12-10116.300 THE POINTE APARTMENTS / ERO100-0000-211425		918.95	FINANCE
137708	12-10044.300 BOX SELF STORAGE / CONSTRUC100-0000-211425		1,510.60	FINANCE
137733	12-92136.103 CHAPMAN FARM / CHAPMAN RESI100-0000-211425		1,283.50	FINANCE
137734	12-92136.302 CHAPMAN FARM / CHAPMAN VILL100-0000-211425		190.00	FINANCE
137732	12-92097.306 FAIRWINDS PHASE 5 CONSTRUCT100-0000-211425		258.00	FINANCE
137716	12-10125.300 FOX STREET TOWNHOMES / EROS100-0000-211425		143.10	FINANCE
137711	12-10094.300 STORAGE WERKS MINI STORAGE 100-0000-211425		356.55	FINANCE
137719	12-10137.300 HILL COURT MULTI-TENANT DEV100-0000-211425		594.60	FINANCE
137717	12-10130.300 HITTMAN PROPERTY DEVELOPMEN100-0000-211425		241.25	FINANCE
137714	12-10119.300 MALCOLM DRILLING / EROSION 100-0000-211425		166.55	FINANCE
137722	12-10139.310 MEADOWLAND TOWNHOMES DEVELO100-0000-211425		310.10	FINANCE
137725	12-10147.300 MINOR ESTATES PHASE 4 / CON100-0000-211425		13,692.25	FINANCE
137715	12-10120.300 PHANTOM LAKES PRESERVE / CO100-0000-211425		190.00	FINANCE
137735	12-92191.103 PRO HEALTH EXPANSION / 2018100-0000-211425		336.60	FINANCE
TOTAL VENDOR RUEKERT & MIELKE, INC.			59,632.02	
VENDOR NAME: SHI INTERNATIONAL CORP				
B13886584	VEEAM BACK UP ANNUAL RENEWAL (IT)	100-5211-539500	842.20	POLICE
TOTAL VENDOR SHI INTERNATIONAL CORP			842.20	
VENDOR NAME: SOMAR ENTERPRISES				
102390	TWO ASSITANT CHIEF BADGES	100-5211-534700	106.50	POLICE
		100-5211-534600	106.50	
TOTAL VENDOR SOMAR ENTERPRISES			213.00	
VENDOR NAME: SUSAN MADISON				
MFD 1905	EBIX PATIENT REFUND MFD 13989	150-0000-130450	250.00	FINANCE
TOTAL VENDOR SUSAN MADISON			250.00	
VENDOR NAME: SUSANNE SLANE				
MFD 12657	EBIX PATIENT REFUND MFD 12657	150-0000-130450	66.03	FINANCE
TOTAL VENDOR SUSANNE SLANE			66.03	
VENDOR NAME: TTK ELECTRONICS				
140915	LAPTOP BATTERIES	150-5231-539500	406.89	FIRE
TOTAL VENDOR TTK ELECTRONICS			406.89	
VENDOR NAME: TRACY CROSS & ASSOCIATES, INC				
13686	BALANCE DUE FOR HOUSING STUDY	100-5670-521900	7,936.45	PLANNER
TOTAL VENDOR TRACY CROSS & ASSOCIATES, INC			7,936.45	
VENDOR NAME: TRI COUNTY WATERWORKS ASSOC				
081621	WATER TRAINING	610-6920-693000	60.00	UTILITIES

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: TRI COUNTY WATERWORKS ASSOC				
	TOTAL VENDOR TRI COUNTY WATERWORKS ASSOC			60.00
VENDOR NAME: UNITED LABORATORIES				
INV325216	WWTF WEEED KILLER	620-8010-827000	392.49	392.49 UTILITIES
	TOTAL VENDOR UNITED LABORATORIES			392.49
VENDOR NAME: USA BLUEBOOK				
696599	WWTF DO PROBE REBUILD PARTS LAB	620-8010-826000	444.98	444.98 UTILITIES
703631	WWTF MISC	620-8010-827000	155.80	155.80 UTILITIES
703931	WWTF LAB SUPPIES	620-8010-826000	676.27	676.27 UTILITIES
	TOTAL VENDOR USA BLUEBOOK			1,277.05
VENDOR NAME: VERIZON WIRELESS				
9885479263	VERIZON INVOICE	150-5221-522500	50.10	50.10 FIRE
9886182250	MONTHLY BILL	100-5141-522500	106.76	2,033.30 MULTIPLE
		100-5241-522500	152.71	
		150-5221-522500	60.87	
		100-5211-522500	12.76	
		100-5323-522500	1,306.30	
		610-6920-692100	173.77	
		620-8400-851000	173.78	
		100-5632-522500	46.35	
9886182251	2021 AUGUST CELL BILL ACCT# 885503900-00	150-5221-522500	20.81	276.22 MULTIPLE
		100-5323-522500	20.81	
		610-6920-692100	117.30	
		620-8400-851000	117.30	
9886182252	VERIZON INVOICE	150-5221-522500	442.66	442.66 FIRE
	TOTAL VENDOR VERIZON WIRELESS			2,802.28
VENDOR NAME: WISCONSIN IMAGING SOLUTIONS LLC				
AR54741	WWTF COPIER COSTS	620-8400-851000	51.81	51.81 UTILITIES
	TOTAL VENDOR WISCONSIN IMAGING SOLUTIONS LLC			51.81
GRAND TOTAL:				290,768.41

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 08/13/2021 - 08/13/2021

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
08/13/2021	GEN	32421	IMIL1707008	ALSCO	SUPPLIES	531100	5511	26.78
08/13/2021	GEN	32422	1K4X-L4NG-CMXM	AMAZON CAPITOL SERVICES	SUPPLIES	531100	5511	153.94
08/13/2021	GEN	32423	35515	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00
08/13/2021	GEN	32424	2036073115	BAKER & TAYLOR INC.	BOOKS	532800	5700	10.61
			2036073116		BOOKS	532800	5700	15.11
			2036073117		BOOKS	532800	5700	10.07
			2036073118		BOOKS	532800	5700	4.40
			2036073119		BOOKS	532800	5700	10.08
			2036086725		BOOKS	532800	5700	25.18
			2036086726		BOOKS	532800	5700	3.77
			2036086727		BOOKS	532800	5700	5.66
			2036086728		BOOKS	532800	5700	145.77
			2036086729		BOOKS	532800	5700	13.85
			2036086730		BOOKS	532800	5700	61.06
			2036097268		BOOKS	532800	5700	16.76
			2036097269		BOOKS	532800	5700	6.27
			2036097270		BOOKS	532800	5700	92.63
			2036097271		BOOKS	532800	5700	765.74
			2036097827		BOOKS	532800	5700	530.85
			2036104796		BOOKS	532800	5700	46.25
			2036104797		BOOKS	532800	5700	13.28
			2036104798		BOOKS	532800	5700	32.10
			2036104799		BOOKS	532800	5700	110.16
			2036113062		BOOKS	532800	5700	50.68
			2036113063		BOOKS	532800	5700	31.33
			2036113064		BOOKS	532800	5700	42.75
			2036113065		BOOKS	532800	5700	167.36
			2036124406		BOOKS	532800	5700	59.27
			2036124407		BOOKS	532800	5700	38.60
			2036124408		BOOKS	532800	5700	13.85
			2036124409		BOOKS	532800	5700	158.28
			2036126430		BOOKS	532800	5700	6.29
			2036126431		BOOKS	532800	5700	23.18
			2036126432		BOOKS	532800	5700	529.47
CHECK GEN 32424 TOTAL FOR FUN								3,040.66
08/13/2021	GEN	32425	B6229248	BRODART	BOOKS	532800	5700	1,100.78
			B6231614		BOOKS	532800	5700	357.31

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
CHECK GEN 32425 TOTAL FOR FUN								1,458.12
08/13/2021	GEN	32426	21-0614	BROOKLIFE CHURCH	PROGRAMMING	533100	5511	100.00
08/13/2021	GEN	32427	74568743	CENGAGE LEARNING	BOOKS	532800	5700	27.19
			74662818		BOOKS	532800	5700	30.39
			74669810		BOOKS	532800	5700	55.98
			74723962		BOOKS	532800	5700	27.19
			74724373		BOOKS	532800	5700	20.79
			74728883		BOOKS	532800	5700	26.39
			74714056		BOOKS	532800	5700	(30.39)
CHECK GEN 32427 TOTAL FOR FUN								157.54
08/13/2021	GEN	32428	1864395	CENTER POINT LARGE PRINT	BOOKS	532800	5700	27.27
			1863769		BOOKS	532800	5700	77.61
			1862257		BOOKS	532800	5700	53.14
CHECK GEN 32428 TOTAL FOR FUN								158.02
08/13/2021	GEN	32429	6972995	DEMCO	SUPPLIES	531100	5511	335.00
08/13/2021	GEN	32430	18340	DYNAMIC AWARDS	SUPPLIES	531100	5511	16.00
			18378		SUPPLIES	531100	5511	8.00
CHECK GEN 32430 TOTAL FOR FUN								24.00
08/13/2021	GEN	32431	INV-US-54164	ENVISIONWARE, INC	CONTRACTUAL SERVICES	522000	5511	680.40
08/13/2021	GEN	32432	INV-US-53587	ENVISIONWARE, INC	CONTRACTUAL SERVICES	522000	5511	2,323.54
			INV-US-54689		CONTRACTUAL SERVICES	522000	5511	18.36
CHECK GEN 32432 TOTAL FOR FUN								2,341.90
08/13/2021	GEN	32433	82621	FRIENDS OF MUSKEGO PUBLIC LIB	PROGRAMMING	533100	5511	65.00
08/13/2021	GEN	32434	36120792	JOHNSON CONTROLS SECURITY	CONTRACTUAL SERVICES	522000	5511	1,620.50
08/13/2021	GEN	32435	361	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	1,200.00
08/13/2021	GEN	32436	500721933	MIDWEST TAPE	BOOKS	532800	5700	132.97
			500674847		AV MATERIAL	532900	5700	39.99
			500709500		AV MATERIAL	532900	5700	434.89
CHECK GEN 32436 TOTAL FOR FUN								607.8

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
08/13/2021	GEN	32437	72021	MUELLER AMY	PROGRAMMING	533100	5511	260.00
08/13/2021	GEN	32438	Q1 2021	MUKWONAGO ROTARY CLUB	TRAINING & TRAVEL	533500	5511	138.50
08/13/2021	GEN	32439	AR144982	OFFICE COPYING EQUIPMENT	OUTSIDE SERVICES	531000	5511	535.65
08/13/2021	GEN	32440	18012805	QUILL LLC	SUPPLIES	531100	5511	116.89
08/13/2021	GEN	32441	603595	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	35.80
08/13/2021	GEN	32442	493986	WILS	SHARED COUNTY DATABASES	534400	5511	3,145.00
08/13/2021	GEN	32443	15255	WISCONSIN ELEVATOR INSPECTION	CONTRACTUAL SERVICES	522000	5511	95.00
					Total for fund 440 LIBRARY FUND			16,381.55
TOTAL - ALL FUNDS								16,381.55

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/09/2021	GEN	358 (E)	TIME WARNER CABLE	MONTHLY BILL	100-5120-522500	76.02
		358 (E)		MONTHLY BILL	100-5141-522500	80.07
		358 (E)		MONTHLY BILL	100-5142-522500	144.52
		358 (E)		MONTHLY BILL	100-5160-522500	26.45
		358 (E)		MONTHLY BILL	100-5211-522500	815.31
		358 (E)		MONTHLY BILL	100-5241-522500	40.75
		358 (E)		MONTHLY BILL	100-5323-522500	72.84
		358 (E)		MONTHLY BILL	100-5512-522500	177.96
		358 (E)		MONTHLY BILL	150-5221-522500	762.78
		358 (E)		MONTHLY BILL	220-5140-522500	2.33
		358 (E)		MONTHLY BILL	410-5363-522500	4.66
		358 (E)		MONTHLY BILL	440-5511-522500	558.94
		358 (E)		MONTHLY BILL	500-5344-522500	2.33
		358 (E)		MONTHLY BILL	610-6920-692100	39.63
		358 (E)		MONTHLY BILL	620-8400-851000	39.63
						<hr/> 2,844.22
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		2,844.22

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INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 08/25/2021 - 08/25/2021
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY 48804	AMZN MKTP US*2E83B8HW0 LAPTOP DOCKING STATIONS 440-5700-581100	07/22/2021 MROCKLEY	08/25/2021	569.97	0.00	Paid	Y 08/25/2021
	EQUIPMENT LESS THAN \$5000			569.97			
ARMOUR ABBY 48805	AMZN MKTP US*2E4L06II1 LAPTOP COMPUTERS 440-5700-581100	07/22/2021 MROCKLEY	08/25/2021	2,397.00	0.00	Paid	Y 08/25/2021
	EQUIPMENT LESS THAN \$5000			2,397.00			
ARMOUR ABBY 48806	UW MADISON SOE PLACE VIRTUAL CONFERENCE 440-5511-533500	07/23/2021 MROCKLEY	08/25/2021	100.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL			100.00			
ARMOUR ABBY 48807	SMARTSIGN ASSET TAG 440-5511-531100	07/28/2021 MROCKLEY	08/25/2021	127.50	0.00	Paid	Y 08/25/2021
	SUPPLIES			127.50			
ARMOUR ABBY 48808	VISTAPR*VISTAPRINT.COM BUSINESS CARDS 440-5511-531200	08/03/2021 MROCKLEY	08/25/2021	88.57	0.00	Paid	Y 08/25/2021
	PRINTING			88.57			
BITTNER RONALD 48809	AMZN MKTP US*2E9X41C52 DOOR HANDLE REPAIR & AIR INFLATION 100-5241-539500	07/16/2021 MROCKLEY	08/25/2021	84.44	0.00	Paid	Y 08/25/2021
	REPAIRS & MAINTENANCE			25.72			
	SUPPLIES			58.72			
BITTNER RONALD 48810	SP * UBIQUITI INC. DPW CAMERAS AND RECORDER 100-5323-539500	07/26/2021 MROCKLEY	08/25/2021	1,142.40	0.00	Paid	Y 08/25/2021
	REPAIRS & MAINTENANCE			1,142.40			
BITTNER RONALD 48811	ZERO WASTE USA PET WASTE BAGS 100-5521-531100	07/27/2021 MROCKLEY	08/25/2021	49.77	0.00	Paid	Y 08/25/2021
	SUPPLIES			49.77			
BITTNER RONALD 48812	UWCC REGISTRATIONS MCCUEN TRAINING 100-5323-533500	07/27/2021 MROCKLEY	08/25/2021	150.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL			150.00			

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BITTNER RONALD 48813	UWCC REGISTRATIONS MECCUEN TRAINGING 100-5323-533500	07/27/2021 MROCKLEY	08/25/2021	265.00 265.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
BITTNER RONALD 48814	UW EXTENSION NCCUEN TRAINING 100-5323-533500	07/27/2021 MROCKLEY	08/25/2021	30.00 30.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
BITTNER RONALD 48815	HEIN WAUKESHA CAMERA CABLE 100-5323-531100	07/28/2021 MROCKLEY	08/25/2021	183.00 183.00	0.00	Paid	Y 08/25/2021
	SUPPLIES						
BITTNER RONALD 48816	ZORO TOOLS INC TEST STRIPS 100-5660-535200	08/03/2021 MROCKLEY	08/25/2021	32.25 32.25	0.00	Paid	Y 08/25/2021
	STORMWATER COMPLIANCE EXPENSE						
BITTNER RONALD 48817	AMZN MKTP US*2P3L36R41 OFFICE SUPPLIES 100-5323-531100	08/07/2021 MROCKLEY	08/25/2021	59.94 59.94	0.00	Paid	Y 08/25/2021
	SUPPLIES						
BITTNER RONALD 48818	UWCC REGISTRATIONS MCCUEN TRAINING 100-5323-533500	08/13/2021 MROCKLEY	08/25/2021	150.00 150.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
BITTNER RONALD 48819	UWCC REGISTRATIONS MCCUEN TRAINING 100-5323-533500	08/13/2021 MROCKLEY	08/25/2021	150.00 150.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
BITTNER RONALD 48820	UWCC REGISTRATIONS MCCUEN TRAINING 100-5323-533500	08/13/2021 MROCKLEY	08/25/2021	150.00 150.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
BROWN DAVID 48821	PIZZA HUT 035644 WATER EMPLOYEE TRAINING LUNCH 610-6920-693000	08/05/2021 MROCKLEY	08/25/2021	88.17 88.17	0.00	Paid	Y 08/25/2021
	MISC GENERAL EXPENSES						

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Purchase Card Vendor: 0002 US BANK							
BROWN DAVID 48822	PIZZA HUT 035644 SEWER TRAINING LUNCH 620-8010-827000	08/05/2021 MROCKLEY	08/25/2021	113.62 113.62	0.00	Paid	Y 08/25/2021
	OPERATION SUPPLY/EXPENSE						
CASTLE WAYNE A 48823	WWOA WWTF WWOA REGISTRATION 620-8400-854100	08/13/2021 MROCKLEY	08/25/2021	25.88 25.88	0.00	Paid	Y 08/25/2021
	EDUCATIONAL/TRAINING EXPENSES						
DEMOTTO CHRIS 48824	AMZN MKTP US*2E5GX8PH0 TELEPHONE CORD DETANGLER FOR 100-5211-539500	07/19/2021 MROCKLEY	08/25/2021	6.99 6.99	0.00	Paid	Y 08/25/2021
	REPAIRS & MAINTENANCE						
DOHERTY DIANA 48825	LEAGUE OF WISCONSIN MUNIC HR WEBINAR SERIES NOV 9 THRU 11 100-5141-533500	07/19/2021 MROCKLEY	08/25/2021	50.00 50.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
DOHERTY DIANA 48826	ICMA ONLINE ICMA ADVERTISEMENT FOR ADMINISTRATOR 100-5141-521900	07/29/2021 MROCKLEY	08/25/2021	487.50 487.50	0.00	Paid	Y 08/25/2021
	PROFESSIONAL SERVICES						
DOHERTY DIANA 48827	LOCAL GOVERNMENT EDUCATIO WGFOA CONFERENCE SEPT 23 & 24 100-5141-533500	08/06/2021 MROCKLEY	08/25/2021	110.00 110.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
DYKSTRA DIANA 48828	WISCONSIN CITY COUNT CFI WCMA MEMBERSHIP 100-5142-532400	07/19/2021 MROCKLEY	08/25/2021	51.50 51.50	0.00	Paid	Y 08/25/2021
	WCMA MEMBERSHIP						
DYKSTRA DIANA 48829	AMAZON PRIME*2P7WT5R82 PRIME TO BE REFUNDED WITH NEW 100-5142-521900	08/14/2021 MROCKLEY	08/25/2021	119.00 119.00	0.00	Paid	Y 08/25/2021
	PRIME TO BE REFUNDED WITH NEW ACCOUNT						
ISELY MARY JO 48830	AMAZON.COM*2E80W50K0 AMZN BOOKS 440-5700-532800	07/19/2021 MROCKLEY	08/25/2021	189.93 189.93	0.00	Paid	Y 08/25/2021
	BOOKS						

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 48831	AMZN MKTP US*2E3698EC2 BOOKS 440-5700-532800	07/20/2021 MROCKLEY	08/25/2021	20.97 20.97	0.00	Paid	Y 08/25/2021
ISELY MARY JO 48832	AMZN MKTP US*2E5XT5XA0 DVD 440-5700-532900	07/20/2021 MROCKLEY	08/25/2021	18.94 18.94	0.00	Paid	Y 08/25/2021
ISELY MARY JO 48833	AMZN MKTP US*2E5CJ3EP2 DVD 440-5700-532900	07/20/2021 MROCKLEY	08/25/2021	16.94 16.94	0.00	Paid	Y 08/25/2021
ISELY MARY JO 48834	AMAZON.COM*2E9TT40D2 AMZN DVD 440-5700-532900	07/21/2021 MROCKLEY	08/25/2021	169.29 169.29	0.00	Paid	Y 08/25/2021
ISELY MARY JO 48835	AMAZON.COM*2E9IC7941 AMZN DVD 440-5700-532900	07/21/2021 MROCKLEY	08/25/2021	130.82 130.82	0.00	Paid	Y 08/25/2021
ISELY MARY JO 48836	MDC*REVEAL QTR SUBSCRIPTION 440-5511-532600	07/21/2021 MROCKLEY	08/25/2021	20.00 20.00	0.00	Paid	Y 08/25/2021
ISELY MARY JO 48837	AMAZON.COM*2E7N94D82 AMZN DVD 440-5700-532900	07/27/2021 MROCKLEY	08/25/2021	250.38 250.38	0.00	Paid	Y 08/25/2021
ISELY MARY JO 48838	US BANK DVD CREDIT 440-5700-532900	07/28/2021 MROCKLEY	08/25/2021	(0.79) (0.79)	0.00	Paid	Y 08/25/2021
ISELY MARY JO 48839	AMAZON.COM*2P5299TK1 MEMORIAL BOOKS 440-5890-580600	07/28/2021 MROCKLEY	08/25/2021	88.74 88.74	0.00	Paid	Y 08/25/2021
	DONATED FUND EXPENDITURES						

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 48840	AMAZON.COM*2E9Z64I02 AMZN MEMORIAL BOOK 440-5890-580600	07/29/2021 MROCKLEY	08/25/2021	13.99	0.00	Paid	Y 08/25/2021
	DONATED FUND EXPENDITURES			13.99			
ISELY MARY JO 48841	AMAZON.COM*2P9IB1FY0 MAGAZINE 440-5511-532600	07/29/2021 MROCKLEY	08/25/2021	8.50	0.00	Paid	Y 08/25/2021
	PERIODICALS			8.50			
ISELY MARY JO 48842	AMAZON.COM*2P7DT9ZM0 AMZN DVD 440-5700-532900	07/30/2021 MROCKLEY	08/25/2021	13.59	0.00	Paid	Y 08/25/2021
	AV MATERIAL			13.59			
ISELY MARY JO 48843	AMZN MKTP US*2P48R43R0 MEMORIAL BOOK 440-5890-580600	07/31/2021 MROCKLEY	08/25/2021	13.99	0.00	Paid	Y 08/25/2021
	DONATED FUND EXPENDITURES			13.99			
ISELY MARY JO 48844	NETFLIX.COM 8/1/21-8/31/21 440-5511-534000	08/01/2021 MROCKLEY	08/25/2021	17.99	0.00	Paid	Y 08/25/2021
	DIGITAL MATERIALS			17.99			
ISELY MARY JO 48845	ICE AGE TRAIL ALLIANCE THINGERY ITEM 440-5511-533000	08/03/2021 MROCKLEY	08/25/2021	66.68	0.00	Paid	Y 08/25/2021
	THINGERY PURCHASES			66.68			
ISELY MARY JO 48846	ZORO TOOLS INC SPRING LEG SNAP BUTTON 440-5511-533000	08/05/2021 MROCKLEY	08/25/2021	12.78	0.00	Paid	Y 08/25/2021
	THINGERY PURCHASES			12.78			
ISELY MARY JO 48847	THE MUSIC CAFE THINGERY ITEM 440-5511-533000	08/06/2021 MROCKLEY	08/25/2021	17.99	0.00	Paid	Y 08/25/2021
	THINGERY PURCHASES			17.99			
ISELY MARY JO 48848	US BANK SNAP BUTTON REFUND 440-5511-533000	08/08/2021 MROCKLEY	08/25/2021	(7.53)	0.00	Paid	Y 08/25/2021
	THINGERY PURCHASES			(7.53)			

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Purchase Card Vendor: 0002 US BANK							
ISELY MARY JO 48849	ACORN TV MONTHLY MONTHLY CHARGE 440-5511-534000	08/09/2021 MROCKLEY	08/25/2021	6.29	0.00	Paid	Y 08/25/2021
	DIGITAL MATERIALS			6.29			
ISELY MARY JO 48850	US BANK DVD CREDIT 440-5700-532900	08/09/2021 MROCKLEY	08/25/2021	(42.99)	0.00	Paid	Y 08/25/2021
	AV MATERIAL			(42.99)			
ISELY MARY JO 48851	AB* ABEBOOKS.CO IZFIZM BOOKS 440-5700-532800	08/12/2021 MROCKLEY	08/25/2021	17.84	0.00	Paid	Y 08/25/2021
	BOOKS			17.84			
ISELY MARY JO 48852	AMZN MKTP US*2D9AR3AJ1 THINGERY ITEMS 440-5511-533000	08/12/2021 MROCKLEY	08/25/2021	41.83	0.00	Paid	Y 08/25/2021
	THINGERY PURCHASES			41.83			
KIM CATHRYN 48853	ELEGANTTHEMES.COM DIGITAL SUBSCRIPTION 440-5511-534000	07/19/2021 MROCKLEY	08/25/2021	89.00	0.00	Paid	Y 08/25/2021
	DIGITAL MATERIALS			89.00			
KIM CATHRYN 48854	WAL-MART #1571 FIRE EXTINGUISHER 440-5511-531100	07/21/2021 MROCKLEY	08/25/2021	21.28	0.00	Paid	Y 08/25/2021
	SUPPLIES			21.28			
KIM CATHRYN 48855	THE HOME DEPOT 4921 SHELVING FOR THINGERY 440-5511-531100	07/23/2021 MROCKLEY	08/25/2021	399.84	0.00	Paid	Y 08/25/2021
	SUPPLIES			399.84			
KIM CATHRYN 48856	TIDIO COMMUNICATOR CHAT COMMUNICATOR 440-5511-534000	07/25/2021 MROCKLEY	08/25/2021	69.30	0.00	Paid	Y 08/25/2021
	DIGITAL MATERIALS			69.30			
KIM CATHRYN 48857	WAL-MART #1571 PAPER PRODUCTS 440-5511-531100	07/26/2021 MROCKLEY	08/25/2021	6.35	0.00	Paid	Y 08/25/2021
	SUPPLIES			6.35			

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 48858	AMERICAN HEART SHOPCPR CPR CLASS 440-5511-533500	07/28/2021 MROCKLEY	08/25/2021	15.75	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL			15.75			
KIM CATHRYN 48859	PICK N SAVE #384 STAFF RETIREMENT 440-5890-580600	07/28/2021 MROCKLEY	08/25/2021	29.99	0.00	Paid	Y 08/25/2021
	DONATED FUND EXPENDITURES			29.99			
KIM CATHRYN 48860	PICK N SAVE #384 STAFF RETIREMENT 440-5890-580600	07/28/2021 MROCKLEY	08/25/2021	4.48	0.00	Paid	Y 08/25/2021
	DONATED FUND EXPENDITURES			4.48			
KIM CATHRYN 48861	TECHSOUP HOTSPOT ADMIN FEE 440-5511-533000	07/30/2021 MROCKLEY	08/25/2021	165.00	0.00	Paid	Y 08/25/2021
	THINGERY PURCHASES			165.00			
KIM CATHRYN 48862	D J*WALL-ST-JOURNAL SUBSCRIPTION 440-5511-532700	08/06/2021 MROCKLEY	08/25/2021	128.97	0.00	Paid	Y 08/25/2021
	NEWSPAPERS			128.97			
KIM CATHRYN 48863	MAILCHIMP *MONTHLY NEWSLETTER 440-5511-534000	08/08/2021 MROCKLEY	08/25/2021	62.99	0.00	Paid	Y 08/25/2021
	DIGITAL MATERIALS			62.99			
KIM CATHRYN 48864	SHOCKBYTE MINECRAFT HOST 440-5511-531400	08/10/2021 MROCKLEY	08/25/2021	5.00	0.00	Paid	Y 08/25/2021
	META SPACE EQUIPMENT & SUPPLIE			5.00			
KIM CATHRYN 48865	WM SUPERCENTER #1571 CLEANING SUPPLIES 440-5511-531100	08/11/2021 MROCKLEY	08/25/2021	12.69	0.00	Paid	Y 08/25/2021
	SUPPLIES			12.69			
KIM CATHRYN 48866	ADOBE CREATIVE CLOUD CREATIVE CLOUD APP 440-5511-534000	08/11/2021 MROCKLEY	08/25/2021	83.99	0.00	Paid	Y 08/25/2021
	DIGITAL MATERIALS			83.99			

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KIM CATHRYN 48867	THE HOME DEPOT 4921 RAGS IN A BOX 440-5511-531100	08/11/2021 MROCKLEY	08/25/2021	81.46	0.00	Paid	Y 08/25/2021
	SUPPLIES			81.46			
KIM CATHRYN 48868	WALGREENS #7039 FACE MASKS 440-5511-531100	08/13/2021 MROCKLEY	08/25/2021	29.98	0.00	Paid	Y 08/25/2021
	SUPPLIES			29.98			
KINDER MATTHEW 48869	OPC*WISCONSIN RURAL WTR WWTF TRAINING 620-8400-854100	08/11/2021 MROCKLEY	08/25/2021	100.00	0.00	Paid	Y 08/25/2021
	EDUCATIONAL/TRAINING EXPENSES			100.00			
KINDER MATTHEW 48870	OPC MSC*SERVICE FEE 024 WWTF WWOA TRAINING 620-8400-854100	08/11/2021 MROCKLEY	08/25/2021	5.50	0.00	Paid	Y 08/25/2021
	EDUCATIONAL/TRAINING EXPENSES			5.50			
KREISER ROBERT 48871	INTOXIMETERS INC TWO PRELIMINARY BREATH TESTERS FOR 100-5212-539500	08/13/2021 MROCKLEY	08/25/2021	890.00	0.00	Paid	Y 08/25/2021
	REPAIRS & MAINTENANCE			890.00			
MILLER KENNETH 48872	USPS PO 5657100149 WATER LAB TESTING 610-6300-663200	08/02/2021 MROCKLEY	08/25/2021	4.00	0.00	Paid	Y 08/25/2021
	OPERATION SUPPLY/EXP-TREATMENT			4.00			
PETERSON RANDY 48873	HARBOR FREIGHT TOOLS 544 MISC SHOP AND PARK SUPPLIES 100-5323-531100 100-5521-531100	07/22/2021 MROCKLEY	08/25/2021	115.43	0.00	Paid	Y 08/25/2021
	SUPPLIES			25.48			
	SUPPLIES			89.95			
PETERSON RANDY 48874	BEARINGS EQUIPMENT BEARINGS 100-5324-539500	08/13/2021 MROCKLEY	08/25/2021	112.77	0.00	Paid	Y 08/25/2021
	REPAIRS & MAINTENANCE			112.77			
SMITH JAMES A 48875	THE HOME DEPOT #4921 WWTF SLUDGE BED MARKERS 620-8010-827000	08/03/2021 MROCKLEY	08/25/2021	186.18	0.00	Paid	Y 08/25/2021
	OPERATION SUPPLY/EXPENSE			186.18			

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SMITH JAMES A 48876	TFS*THERMOELECTRONNORT WWTF LAB SPETROPHOTOMETER REPAIR 620-8010-826000	08/13/2021 MROCKLEY	08/25/2021	474.00	0.00	Paid	Y 08/25/2021
	OTHER CHEMICALS			474.00			
STIEN JEFFREY R 48877	AMZN MKTP US*2E6CO7GR1 STIEN CLOTHING 150-5221-534600	07/15/2021 MROCKLEY	08/25/2021	165.00	0.00	Paid	Y 08/25/2021
	CLOTHING ALLOWANCE			165.00			
STIEN JEFFREY R 48878	PAYPAL *MABASWISCON MABAS-WI CONFERENCE STIEN 150-5221-533500	07/16/2021 MROCKLEY	08/25/2021	125.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL			125.00			
STIEN JEFFREY R 48879	SQ *SANDWICH SISTERS LLC FIRE PREVENTION FOOD TRUCK 150-5221-531300	07/22/2021 MROCKLEY	08/25/2021	50.00	0.00	Paid	Y 08/25/2021
	FIRE PREVENTION MATERIALS			50.00			
STIEN JEFFREY R 48880	NFPA NATL FIRE PROTECT FIRE PREVENTION PR SUPPLIES 150-5221-531300	07/22/2021 MROCKLEY	08/25/2021	1,418.32	0.00	Paid	Y 08/25/2021
	FIRE PREVENTION MATERIALS			1,418.32			
STIEN JEFFREY R 48881	5.11, INC. CLOTHING STIEN 150-5221-534600	07/23/2021 MROCKLEY	08/25/2021	139.26	0.00	Paid	Y 08/25/2021
	CLOTHING ALLOWANCE			139.26			
STIEN JEFFREY R 48882	COUSINS SUBS #9160 3451 PICKUP STERLING IL 150-5231-539500	07/26/2021 MROCKLEY	08/25/2021	30.09	0.00	Paid	Y 08/25/2021
	REPAIRS & MAINTENANCE			30.09			
STIEN JEFFREY R 48883	THE HOME DEPOT #4921 TRAINING TOOLS 150-5223-531100	07/27/2021 MROCKLEY	08/25/2021	57.57	0.00	Paid	Y 08/25/2021
	SUPPLIES			57.57			
CLERK 48884	AMZN MKTP US*2E9ID72N2 OFFICE SUPPLIES 100-5144-531100	07/28/2021 MROCKLEY	08/25/2021	63.14	0.00	Paid	Y 08/25/2021
	SUPPLIES			63.14			

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Purchase Card Vendor: 0002 US BANK							
CLERK 48885	AMAZON.COM*2P6009SC1 STAFF DEVELOPMENT 100-5142-531100	08/05/2021 MROCKLEY STAFF DEVELOPMENT	08/25/2021	35.22 35.22	0.00	Paid	Y 08/25/2021
STIEN JEFFREY R 48886	AMZN MKTP US*2P10U4B20 EMS SUPPLIES IV PUMP BATTERIES 150-5231-531100	08/05/2021 MROCKLEY SUPPLIES	08/25/2021	59.95 59.95	0.00	Paid	Y 08/25/2021
STIEN JEFFREY R 48887	GALLS UNIFORM COLLAR BRASS 150-5222-534600	08/10/2021 MROCKLEY CLOTHING ALLOWANCE	08/25/2021	144.25 144.25	0.00	Paid	Y 08/25/2021
STIEN JEFFREY R 48888	IDENTIFIRE IDENTIFIRE SCBA LABELING 150-5222-531100	08/10/2021 MROCKLEY SUPPLIES	08/25/2021	29.52 29.52	0.00	Paid	Y 08/25/2021
STIEN JEFFREY R 48889	AMZN MKTP US*2D50153R1 EMS SUPPLIES 150-5231-531100	08/11/2021 MROCKLEY SUPPLIES	08/25/2021	319.98 319.98	0.00	Paid	Y 08/25/2021
STIEN JEFFREY R 48890	AMZN MKTP US*2P2BW1K12 DISPATCH PROJECT 430-5700-571300 150-5221-531100	08/12/2021 MROCKLEY FIRE DEPT CAPITAL EQUIP SUPPLIES	08/25/2021	327.98 222.00 105.98	0.00	Paid	Y 08/25/2021
STIEN JEFFREY R 48891	AMZ*SMARTSIGN MY ASSET TAGS 150-5222-531100	08/13/2021 MROCKLEY SUPPLIES	08/25/2021	451.47 451.47	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48892	USPS PO 5657100149 CERTIFIED MAIL POSTAGE 100-5211-531500	07/19/2021 MROCKLEY POSTAGE	08/25/2021	7.00 7.00	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48893	AMZN MKTP US*2E2JW2DR1 WRISTBANDS FOR NATIONAL NIGHT OUT 340-5890-580602	07/20/2021 MROCKLEY POLICE DONATED FUND EXPENDITURES	08/25/2021	235.00 235.00	0.00	Paid	Y 08/25/2021

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INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 08/25/2021 - 08/25/2021
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL 48894	VISTAPR*VISTAPRINT.COM BUSINESS CARDS FOR STREIT, DEMOTTO 100-5211-531200	07/20/2021 MROCKLEY	08/25/2021	101.99 101.99	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48895	IN *CLICK FOR SAVINGS LLC 5 COPIES EMOTIONAL SURVIVAL FOR LAW 100-5212-531100	07/20/2021 MROCKLEY	08/25/2021	85.70 85.70	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48896	V FOX VALLEY TECHNICAL CO LEAP CONFERENCE REGISTRATION 100-5211-533500	07/21/2021 MROCKLEY	08/25/2021	89.00 89.00	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48897	TN FOX VALLEY TECH PAYPAT LEAP CONFERENCE REGISTRATION SERVICE 100-5211-533500	07/21/2021 MROCKLEY	08/25/2021	3.00 3.00	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48898	DOJ WS2 EVA EPAY SALE FEE FIRST LINE SUPERVISOR TWO WEEK 100-5215-533500	07/22/2021 MROCKLEY	08/25/2021	150.00 150.00	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48899	DOJ WS2 EVA EPAY SRV FEE FIRST LINE SUPERVISOR SCHOOL SERVICE 100-5215-533500	07/22/2021 MROCKLEY	08/25/2021	3.00 3.00	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48900	NATIONAL PEN CO LLC GIVEAWAY PD LOGO PENCILS 100-5213-531100	07/31/2021 MROCKLEY	08/25/2021	281.93 281.93	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48901	NATIONAL PEN CO LLC PD LOGO GIVEAWAY PENS 100-5213-531100	08/04/2021 MROCKLEY	08/25/2021	507.49 507.49	0.00	Paid	Y 08/25/2021
STREIT DANIEL 48902	AMAZON.COM*2D8YF94T1 SD CARDS FOR SQUAD VIDEO CAMERAS 100-5212-539500	08/10/2021 MROCKLEY	08/25/2021	46.98 46.98	0.00	Paid	Y 08/25/2021

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL 48903	SQ *NWTC CORPORATE TRAINI DISPATCHER CRITICAL CALL TRAINING 100-5211-533500	08/12/2021 MROCKLEY	08/25/2021	240.00 240.00	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
SURA MATTHEW J 48904	DELTA AIR 0062466393400 SURA EMS EXPO CONFERENCE 150-5221-533500	07/29/2021 MROCKLEY	08/25/2021	251.80 251.80	0.00	Paid	Y 08/25/2021
	TRAINING & TRAVEL						
SURA MATTHEW J 48905	NIKE.COM SURA CLOTHING 2021 150-5221-534600	08/01/2021 MROCKLEY	08/25/2021	236.25 236.25	0.00	Paid	Y 08/25/2021
	CLOTHING ALLOWANCE						
SURA MATTHEW J 48906	APPLE.COM/BILL APPLE INVOICE 150-5221-521900	08/10/2021 MROCKLEY	08/25/2021	0.99 0.99	0.00	Paid	Y 08/25/2021
	PROFESSIONAL SERVICES						
WEGNER ANDREW P 48907	ACTIVE911 INC ACTIVE911 150-5221-521900	07/24/2021 MROCKLEY	08/25/2021	624.00 624.00	0.00	Paid	Y 08/25/2021
	PROFESSIONAL SERVICES						
WEGNER ANDREW P 48908	CONWAY SHIELD HELMET FRONT-WEGNER 150-5222-531100	07/27/2021 MROCKLEY	08/25/2021	167.99 167.99	0.00	Paid	Y 08/25/2021
	SUPPLIES						
WEGNER ANDREW P 48909	CONWAY SHIELD HELMET FRONT 150-5222-531100	08/03/2021 MROCKLEY	08/25/2021	176.39 176.39	0.00	Paid	Y 08/25/2021
	SUPPLIES						
ISELY MARY JO 48910	US BANK DVD CREDIT 440-5700-532900	06/12/2021 MROCKLEY	08/25/2021	(0.20) (0.20)	0.00	Paid	Y 08/25/2021
	AV MATERIAL						
Total Purchase Card Vendor: 0002 US BANK				17,587.68	0.00		
# of Invoices:	103	# Due:	0	Totals:	17,639.19	0.00	
# of Credit Memos:	4	# Due:	0	Totals:	(51.51)	0.00	
Net of Invoices and Credit Memos:				17,587.68	0.00		

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

--- TOTALS BY GL DISTRIBUTION ---

100-5141-521900	PROFESSIONAL SERVICES	487.50
100-5141-533500	TRAINING & TRAVEL	160.00
100-5142-521900	PROFESSIONAL SERVICES	119.00
100-5142-531100	SUPPLIES	35.22
100-5142-532400	MEMBERSHIP DUES	51.50
100-5144-531100	SUPPLIES	63.14
100-5211-531200	PRINTING	101.99
100-5211-531500	POSTAGE	7.00
100-5211-533500	TRAINING & TRAVEL	332.00
100-5211-539500	REPAIRS & MAINTENANCE	6.99
100-5212-531100	SUPPLIES	85.70
100-5212-539500	REPAIRS & MAINTENANCE	936.98
100-5213-531100	SUPPLIES	789.42
100-5215-533500	TRAINING & TRAVEL	153.00
100-5241-539500	REPAIRS & MAINTENANCE	25.72
100-5323-531100	SUPPLIES	268.42
100-5323-533500	TRAINING & TRAVEL	895.00
100-5323-539500	REPAIRS & MAINTENANCE	1,142.40
100-5324-539500	REPAIRS & MAINTENANCE	112.77
100-5521-531100	SUPPLIES	139.72
100-5660-535200	STORMWATER COMPLIANCE EXPENSE	32.25
150-5221-521900	PROFESSIONAL SERVICES	624.99
150-5221-531100	SUPPLIES	105.98
150-5221-531300	FIRE PREVENTION MATERIALS	1,468.32
150-5221-533500	TRAINING & TRAVEL	376.80
150-5221-534600	CLOTHING ALLOWANCE	540.51
150-5222-531100	SUPPLIES	825.37
150-5222-534600	CLOTHING ALLOWANCE	144.25
150-5223-531100	SUPPLIES	57.57
150-5231-531100	SUPPLIES	438.65
150-5231-539500	REPAIRS & MAINTENANCE	30.09
340-5890-580602	POLICE DONATED FUND EXPENDITURES	235.00
430-5700-571300	FIRE DEPT CAPITAL EQUIP	222.00
440-5511-531100	SUPPLIES	679.10
440-5511-531200	PRINTING	88.57
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE	5.00
440-5511-532600	PERIODICALS	28.50
440-5511-532700	NEWSPAPERS	128.97
440-5511-533000	THINGERY PURCHASES	296.75
440-5511-533500	TRAINING & TRAVEL	115.75
440-5511-534000	DIGITAL MATERIALS	329.56
440-5700-532800	BOOKS	228.74
440-5700-532900	AV MATERIAL	555.98

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	440-5700-581100	EQUIPMENT LESS THAN \$5000		2,966.97			
	440-5890-580600	DONATED FUND EXPENDITURES		151.19			
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		4.00			
	610-6920-693000	MISC GENERAL EXPENSES		88.17			
	620-8010-826000	OTHER CHEMICALS		474.00			
	620-8010-827000	OPERATION SUPPLY/EXPENSE		299.80			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		131.38			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			5,945.72	0.00		
	150 - FIRE/AMBULANCE FUND			4,612.53	0.00		
	340 - VILLAGE DESIGNATED FUND			235.00	0.00		
	430 - CAPITAL EQUIPMENT FUND			222.00	0.00		
	440 - LIBRARY FUND			5,575.08	0.00		
	610 - WATER UTILITY FUND			92.17	0.00		
	620 - SEWER UTILITY FUND			905.18	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5141 - VILLAGE ADMINISTRATION/FINA			647.50	0.00		
	5142 - CLERK-TREASURER			205.72	0.00		
	5144 - ELECTIONS			63.14	0.00		
	5211 - POLICE ADMINISTRATION			447.98	0.00		
	5212 - POLICE PATROL			1,022.68	0.00		
	5213 - CRIME INVESTIGATION			789.42	0.00		
	5215 - POLICE TRAINING			153.00	0.00		
	5221 - FIRE ADMINISTRATION			3,116.60	0.00		
	5222 - FIRE SUPPRESSION			969.62	0.00		
	5223 - FIRE TRAINING			57.57	0.00		
	5231 - AMBULANCE			468.74	0.00		
	5241 - BUILDING INSPECTOR			25.72	0.00		
	5323 - GARAGE			2,305.82	0.00		
	5324 - MACHINERY & EQUIPMENT			112.77	0.00		
	5511 - LIBRARY SERVICES			1,672.20	0.00		
	5521 - PARKS			139.72	0.00		
	5660 - STORMWATER MASTER PLAN			32.25	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			3,973.69	0.00		
	5890 - USE OF DESIGNATED FUNDS			386.19	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.00	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			88.17	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			773.80	0.00		
	8400 - ADMINISTRATIVE & GENERAL			131.38	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			647.50			
	0707			1,206.07			
	1051			105.50			
	1275			201.79			
	2365			1,085.97			
	2544			170.50			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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CREDIT CARD TRANSACTIONS FOR BOARD

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
3064				6.99			
3167				968.38			
4175				890.00			
5311				3,283.04			
5538				1,751.09			
5724				489.04			
6370				3,416.75			
6639				25.88			
7403				660.18			
8389				4.00			
9625				228.20			
9708				2,446.80			

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/02/2021	GEN	355 (E)	WE ENERGIES	0700126680-000014 Hall	100-5160-522200	935.41
		355 (E)		0700126680-000014 Hall Gas	100-5160-522400	19.00
		355 (E)		0700126680-00008 Police Garage	100-5211-522200	1,359.45
		355 (E)		0712697628-00002 Mukw Dam	100-5254-522200	24.48
		355 (E)		0700126680-000011 DPW Elec	100-5323-522200	325.76
		355 (E)		0700126680-000021 DPW Gas	100-5323-522400	24.07
		355 (E)		0700126680-00003 Street Lights	100-5342-522200	3,558.71
		355 (E)		0700126680-000038 Museum	100-5512-522200	148.31
		355 (E)		0700126680-00009 Fld Prk Baseball	100-5521-522200	833.49
		355 (E)		0700126680-000012 Fire	150-5221-522200	963.61
		355 (E)		0709449777-00002 Library Elec	440-5511-522200	3,740.28
		355 (E)		0709449777-00001 Library Gas	440-5511-522400	689.53
		355 (E)		0700126680-00002 Well #3 Elec	610-6200-662200	7,377.23
		355 (E)		0700126680-000017 Holz Elec	620-8010-821100	7,679.19
		355 (E)		0700126680-00001 Digester Gas	620-8010-821200	147.09
		355 (E)		0700126680-00007 1240 N. Rochester	620-8020-821000	630.35
						<hr/> 28,455.96
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		28,455.96

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/04/2021	GEN	32362	WALWORTH CTY TREASURER	SCHOOL TAX LEVY & FIRST DOLLAR CREDIT	720-0000-121000	43,194.27
08/04/2021	GEN	32363	WAUKESHA CTY TREASURER	SCHOOL TAX LEVY & FIRST DOLLAR CREDIT	720-0000-121000	1,347,262.69
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		1,390,456.96

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MUKWONAGO BOARD FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	AMOUNT	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS
VENDOR NAME: MARIO'S PIZZA				
JULY 2021	COURT FINES & FEES RESTITUTION	365.00	FINANCE	100-0000-233000 365.00
TOTAL VENDOR MARIO'S PIZZA		365.00		
VENDOR NAME: TREASURER STATE OF WI				
JULY 2021	COURT FINES & FEES	3,613.62	FINANCE	100-0000-242400 3,613.62
TOTAL VENDOR TREASURER STATE OF WI		3,613.62		
VENDOR NAME: TREASURER WAUKESHA COUNTY				
JULY 2021	COURT FINES & FEES	1,257.00	FINANCE	100-0000-243240 1,257.00
TOTAL VENDOR TREASURER WAUKESHA COUNTY		1,257.00		
VENDOR NAME: WALWORTH CTY TREASURER				
JULY 2021	COURT FINES & FEES	30.00	FINANCE	100-0000-243250 30.00
TOTAL VENDOR WALWORTH CTY TREASURER		30.00		
GRAND TOTAL:		5,265.62		

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/12/2021	GEN	359 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - JULY	100-5142-539900	2.09
		359 (E)		INVOICE CLOUD MONTHLY FEES - JULY	100-5241-539900	11.63
		359 (E)		INVOICE CLOUD MONTHLY FEES - JULY	410-5363-539900	68.34
		359 (E)		INVOICE CLOUD MONTHLY FEES - JULY	610-6902-690300	98.35
		359 (E)		INVOICE CLOUD MONTHLY FEES - JULY	620-8300-840000	68.34
						<hr/> 248.75
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		248.75

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/11/2021	GEN	32059	NOTARY BOND RENEWAL SERVICE	NOTARY BOND RENEWAL	440-5511-533500	30.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		30.00

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/04/2021	GEN	32361	VANTAGEPOINT TRANSFER AGENTS	RETIREMENT PR 08/06/21 ACCT 305155	100-0000-215250	3,049.76
		32361		RETIREMENT PR 08/06/21 ACCT 305155	150-0000-215250	2.98
		32361		RETIREMENT PR 08/06/21 ACCT 305155	440-0000-215250	546.18
		32361		RETIREMENT PR 08/06/21 ACCT 305155	610-0000-215250	317.09
		32361		RETIREMENT PR 08/06/21 ACCT 305155	620-0000-215250	251.55
						<hr/> 4,167.56
08/04/2021	GEN	356(E)	B2E SOLUTIONS	PAYROLL FEES PR 08/06/21	100-5111-539900	35.25
		356(E)		PAYROLL FEES PR 08/06/21	100-5120-539900	10.07
		356(E)		PAYROLL FEES PR 08/06/21	100-5141-539900	20.14
		356(E)		PAYROLL FEES PR 08/06/21	100-5142-539900	13.61
		356(E)		PAYROLL FEES PR 08/06/21	100-5144-521900	34.50
		356(E)		PAYROLL FEES PR 08/06/21	100-5211-539900	50.35
		356(E)		PAYROLL FEES PR 08/06/21	100-5212-539900	84.53
		356(E)		PAYROLL FEES PR 08/06/21	100-5213-521900	10.07
		356(E)		PAYROLL FEES PR 08/06/21	100-5241-539900	5.04
		356(E)		PAYROLL FEES PR 08/06/21	100-5300-539900	47.35
		356(E)		PAYROLL FEES PR 08/06/21	100-5632-539900	8.57
		356(E)		PAYROLL FEES PR 08/06/21	100-5670-521900	5.04
		356(E)		PAYROLL FEES PR 08/06/21	150-5221-539900	205.37
		356(E)		PAYROLL FEES PR 08/06/21	440-5511-539900	110.78
		356(E)		PAYROLL FEES PR 08/06/21	610-6902-690300	28.71
		356(E)		PAYROLL FEES PR 08/06/21	620-8300-840000	22.18
						<hr/> 691.56
08/04/2021	GEN	357(E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 08/06/21	100-0000-215250	580.00
		357(E)		RETIREMENT PR 08/06/21	150-0000-215250	322.51
						<hr/> 902.51
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		5,761.63

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/18/2021	GEN	32444	AFLAC	ACCOUNT# V1553 SUPPLEMENTAL	100-0000-215302	204.84
		32444		ACCOUNT# V1553 SUPPLEMENTAL	150-0000-215302	310.43
		32444		ACCOUNT# V1553 SUPPLEMENTAL	610-0000-215302	50.76
		32444		ACCOUNT# V1553 SUPPLEMENTAL	620-0000-215302	50.74
						<hr/> 616.77
08/18/2021	GEN	32445	MINNESOTA LIFE INSURANCE	SEPTEMBER 2021 PREM LIFE INSURANCE	100-0000-215301	965.15
		32445		SEPTEMBER 2021 PREM LIFE INSURANCE	150-0000-215301	164.00
		32445		SEPTEMBER 2021 PREM LIFE INSURANCE	440-0000-215301	113.70
		32445		SEPTEMBER 2021 PREM LIFE INSURANCE	610-0000-215301	99.58
		32445		SEPTEMBER 2021 PREM LIFE INSURANCE	620-0000-215301	111.52
						<hr/> 1,453.95
08/18/2021	GEN	32446	MISSION SQUARE RETIREMENT	RETIREMENT PR 08/20/21 ACCT 305155	100-0000-215250	2,941.13
		32446		RETIREMENT PR 08/20/21 ACCT 305155	440-0000-215250	552.97
		32446		RETIREMENT PR 08/20/21 ACCT 305155	610-0000-215250	300.36
		32446		RETIREMENT PR 08/20/21 ACCT 305155	620-0000-215250	266.18
						<hr/> 4,060.64
08/18/2021	GEN	32447	MUKWONAGO PROFESSIONAL	AUGUST 2021 FIRE UNION DUES	150-0000-215500	270.00
08/18/2021	GEN	32448	MUKWONAGO PROFESSIONAL POLICE	AUGUST 2021 POLICE UNION DUES	100-0000-215500	550.00
08/18/2021	GEN	32449	SECURIAN FINANCIAL GROUP INC	AUGUST 2021 ACCIDENT INS	100-0000-215305	20.97
		32449		AUGUST 2021 ACCIDENT INS	150-0000-215305	0.31
						<hr/> 21.28
08/18/2021	GEN	32450	VILLAGE OF MUKWONAGO MRA	AUGUST 2021 FSA	100-0000-215350	1,943.41
		32450		AUGUST 2021 FSA	150-0000-215350	326.96
		32450		AUGUST 2021 FSA	440-0000-215350	2.89
		32450		AUGUST 2021 FSA	610-0000-215350	25.00
		32450		AUGUST 2021 FSA	620-0000-215350	25.00
						<hr/> 2,323.26

08/25/2021 09:46 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 08/18/2021 - 08/18/2021
Banks: GEN

Page 2/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/18/2021	GEN	360 (E)	B2E SOLUTIONS	PAYROLL FEES PR 08/20/21	100-5111-539900	24.52
		360 (E)		PAYROLL FEES PR 08/20/21	100-5120-539900	7.01
		360 (E)		PAYROLL FEES PR 08/20/21	100-5141-539900	14.01
		360 (E)		PAYROLL FEES PR 08/20/21	100-5142-539900	7.01
		360 (E)		PAYROLL FEES PR 08/20/21	100-5211-539900	35.03
		360 (E)		PAYROLL FEES PR 08/20/21	100-5212-539900	38.53
		360 (E)		PAYROLL FEES PR 08/20/21	100-5213-521900	7.01
		360 (E)		PAYROLL FEES PR 08/20/21	100-5241-539900	3.50
		360 (E)		PAYROLL FEES PR 08/20/21	100-5300-539900	38.53
		360 (E)		PAYROLL FEES PR 08/20/21	100-5632-539900	3.50
		360 (E)		PAYROLL FEES PR 08/20/21	100-5670-521900	3.50
		360 (E)		PAYROLL FEES PR 08/20/21	150-5221-539900	133.11
		360 (E)		PAYROLL FEES PR 08/20/21	440-5511-539900	70.06
		360 (E)		PAYROLL FEES PR 08/20/21	610-6902-690300	21.02
		360 (E)		PAYROLL FEES PR 08/20/21	620-8300-840000	17.51
						<hr/> 423.85
08/18/2021	GEN	361 (E)	DELTA DENTAL OF WISCONSIN	SEPTEMBER 2021 DENTAL PREMIUMS	100-0000-215304	270.70
		361 (E)		SEPTEMBER 2021 DENTAL PREMIUMS	150-0000-215304	16.82
		361 (E)		SEPTEMBER 2021 DENTAL PREMIUMS	440-0000-215304	26.10
		361 (E)		SEPTEMBER 2021 DENTAL PREMIUMS	610-0000-215304	7.89
		361 (E)		SEPTEMBER 2021 DENTAL PREMIUMS	620-0000-215304	1.39
						<hr/> 322.90
08/18/2021	GEN	362 (E)	DELTA DENTAL OF WISCONSIN	SEPTEMBER 2021 VISION PREMIUMS	100-0000-215303	50.62
		362 (E)		SEPTEMBER 2021 VISION PREMIUMS	440-0000-215303	30.04
						<hr/> 80.66
08/18/2021	GEN	363 (E)	EMPLOYEE TRUST FUNDS	SEPTEMBER 2021 HEALTH INSURANCE	100-0000-215300	47,739.20
		363 (E)		SEPTEMBER 2021 HEALTH INSURANCE	150-0000-215300	7,747.51
		363 (E)		SEPTEMBER 2021 HEALTH INSURANCE	440-0000-215300	6,515.95
		363 (E)		SEPTEMBER 2021 HEALTH INSURANCE	610-0000-215300	3,410.07
		363 (E)		SEPTEMBER 2021 HEALTH INSURANCE	620-0000-215300	5,352.51
						<hr/> 70,765.24

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User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 08/18/2021 - 08/18/2021
Banks: GEN

Page 3/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/18/2021	GEN	364 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 08/20/21	100-0000-215250	580.00
		364 (E)		RETIREMENT PR 08/20/21	150-0000-215250	322.51
						<u>902.51</u>
08/18/2021	GEN	365 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - JULY 2021	100-0000-215200	28,534.05
		365 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	9,458.88
		365 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	4,613.78
		365 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,234.86
		365 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	1,910.20
						<u>46,751.77</u>
			TOTAL - ALL FUNDS	TOTAL OF 13 CHECKS		128,542.83

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 08/16/2021

☒ Town ☒ Village ☒ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/25/2021 and ending 09/25/2021 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Rotary Club of Mukwonago

(b) Address P.O. Box 114

(Street)

☐ Town

☒ Village

☐ City

(c) Date organized 05/09/1990

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President James Cotturone

Vice President _____

Secretary Thomas Herlugson

Treasurer Jerry Peiffer

(g) Name and address of manager or person in charge of affair: James Cotturone, [REDACTED]

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 500 Main St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Mukwonago Fall Fest

(b) Dates of event 09/25/2021 10:00 AM - 4:00 PM

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

[Signature] 8/16/2021
(Signature) (Date)

Rotary Club of Mukwonago

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \$10.00

Application Date: 08/19/2021

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/25/2021 and ending 09/25/2021 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☒ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Son's of the American Legion

(b) Address 627 E. Veterans Way, Mukwonago, WI 53149
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of _____
President Mike Pook 208-2205
Vice President Tim Spersted go, WI 53149
Secretary Louis Anich 53149
Treasurer _____

(g) Name and address of manager or person in charge of affair: Louis Anich 53149

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number _____
(b) Lot _____ Block 100 block of Main Street, Fox Street & Atkinson St.
(c) Do premises occupy all or part of building? No, outside event
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Street festival downtown, 100 block of Main Street, 100 block of Fox Street and 100 block of Atkinson Street

3. Name of Event

- (a) List name of the event Mukwonago Chamber of Commerce Fallfest
(b) Dates of event 09/25/2021

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer _____
(Signature) [Signature]

Son's of the American Legion Post #375
(Name of Organization)

Date Filed with Clerk 8-24-21

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



Agenda Item Cover Report

Date: August 25, 2021	Committee/Board: Village Board
Submitted by: Diana Doherty	Department: Personnel
Date of Committee Action: September 1, 2021	Date of Village Board Action: September 15, 2021

Subject: Weekend & Holiday On-Call Stipend for DPW & Utilities Hourly Employees

Executive Summary:

DPW and the Utilities each schedule one employee to do weekend rounds on Saturdays and Sundays, whereby they perform specific routine tasks for their respective departments. The time to complete each department's scheduled tasks typically range from one to two and one-half hours. They are paid their regular wages (or overtime if applicable) for the work performed. These employees also carry a Village "on-call" cell phone to respond to any issues that arise any time during their scheduled weekend or if they are scheduled to be on call during a Holiday. Past practice has been to pay the employees an additional hour of wages for each day (sometimes at overtime rates) to carry the "on-call" phone.

I am requesting that a stipend of \$50 for each Saturday, Sunday or Holiday be paid for the responsibility of carrying the "on-call" phone in lieu of the current practice of paying either an hour each day at regular time or overtime or some combination of both depending on the situation. This would greatly simplify the rules that need to be set up with our new payroll vendor to compensate employees for being on-call.

The suggested amount also falls in line with what the Public Works Director and Utilities Director said other communities are paying employees who have weekend on-call responsibilities.

Fiscal Impact:

There's an estimated \$1,300 average annual increase for each department to switch to the stipend over 2021 pay rates. This difference could shrink each year if the stipend were to remain a flat amount as opposed to pay rates which are subject to an annual increase.

Executive Recommendation/Action:

Authorize the implementation of a \$50 Saturday, Sunday and Holiday stipend for one DPW and one Utilities hourly employee scheduled to be on-call on those days.



Agenda Item Cover Report

Date: 8/16/2021	Committee/Board: Public Works
Submitted by: Dave Brown	Department: Water Utility
Date of Committee Action: 9/1/2021	Date of Village Board Action: 9/15/2021

Subject:

T-Mobile Lease Amendment for new Equipment on North Water Tower @ 626 Veterans Way

Executive Summary:

T-Mobile requested permission to install new equipment on the tower for 5G network as VB requested Mark Blum Successfully negotiated the lease in the amount agreed upon.

Fiscal Impact:

\$300/mo. Translating to a \$3600/year lease increase to the Village Water Utility

Executive Recommendation/Action:

Would request that the COW approve and mark the recommendation to the VB for approval of the Lease Amendment.



440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425



Attachments Included

FIRST AMENDMENT TO TOWER/LAND LEASE AGREEMENT

This **FIRST AMENDMENT TO TOWER/LAND LEASE AGREEMENT** (this "**First Amendment**") is made and entered into effective the date of the last signature on this First Amendment (the "**Effective Date**") by and between The Village of Mukwonago, a Wisconsin municipal corporation ("**Landlord**") and T-Mobile Central LLC, a Delaware Limited Liability Company ("**Tenant**").

WHEREAS, Landlord and Tenant entered into a Tower/Land Lease Agreement with an Effective Date of March 6, 2007 (the "**Agreement**") with respect to the Premises that is near, at, on, or part of the Property located at 626 County Road NN, Mukwonago, WI 53149; and

WHEREAS, Landlord and Tenant desire to entire into this First Amendment in order to modify and amend certain provisions of the Lease;

NOW, THEREFORE, in consideration of the mutual covenants and agreement herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant covenant and agree as follows:

1. The Premises, as identified in Exhibit B of the Lease, are hereby modified to reflect what is shown on Exhibit A-1 of this document.
2. The Rent that Tenant pays Landlord will be increased by Three Hundred and No/100 Dollars (\$300.00) per month as of thirty (30) days from the date of commencement of construction for the modification of the new equipment shown on Exhibit A-1 of this document. Thereafter, Rent shall be paid in accordance with the terms of the Lease; however, the rent increase shall last the entire term of the Lease and any extensions. The parties hereby agree that, as of the date of this First Amendment, there are no payment obligations of Tenant under the Leas, including but not limited to the payment of Rent, or other costs or fees, that are overdue; and that any future charges payable under the Lease by Tenant shall be billed by Landlord to Tenant within twelve (12) months from the date the charges were incurred or due; otherwise the charges shall be deemed time-barred, waived and released by Landlord.
2. Unless otherwise defined herein, all capitalized terms used in this First Amendment shall have the same meaning as in the Agreement.
3. Except as modified by this First Amendment, the Agreement shall remain in full force and effect and is ratified and confirmed by the parties. Any further amendments to the Agreement must be in writing and executed by both parties.
4. Landlord represents and warrants to Tenant that the consent or approval of no third party, including, without limitation, a lender, is required with respect to the execution of this First Amendment, or if any such third party consent or approval is required, Landlord has obtained any and all such consents and approvals.

REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties have executed this First Amendment effective as of the latter of the two dates set forth below.

LANDLORD: Village of Mukwonago
a Wisconsin municipal corporation

By: _____

Printed Name: _____

Title: _____

Date: _____

TENANT: T-Mobile Central, LLC
a Delaware limited liability company

By: _____

Printed Name: _____

Title: _____

Date: _____

T-Mobile Legal Approval

Site Number: ML63034B
Site Name: Mukwonago Water Tank
Market: ML

- 2 -

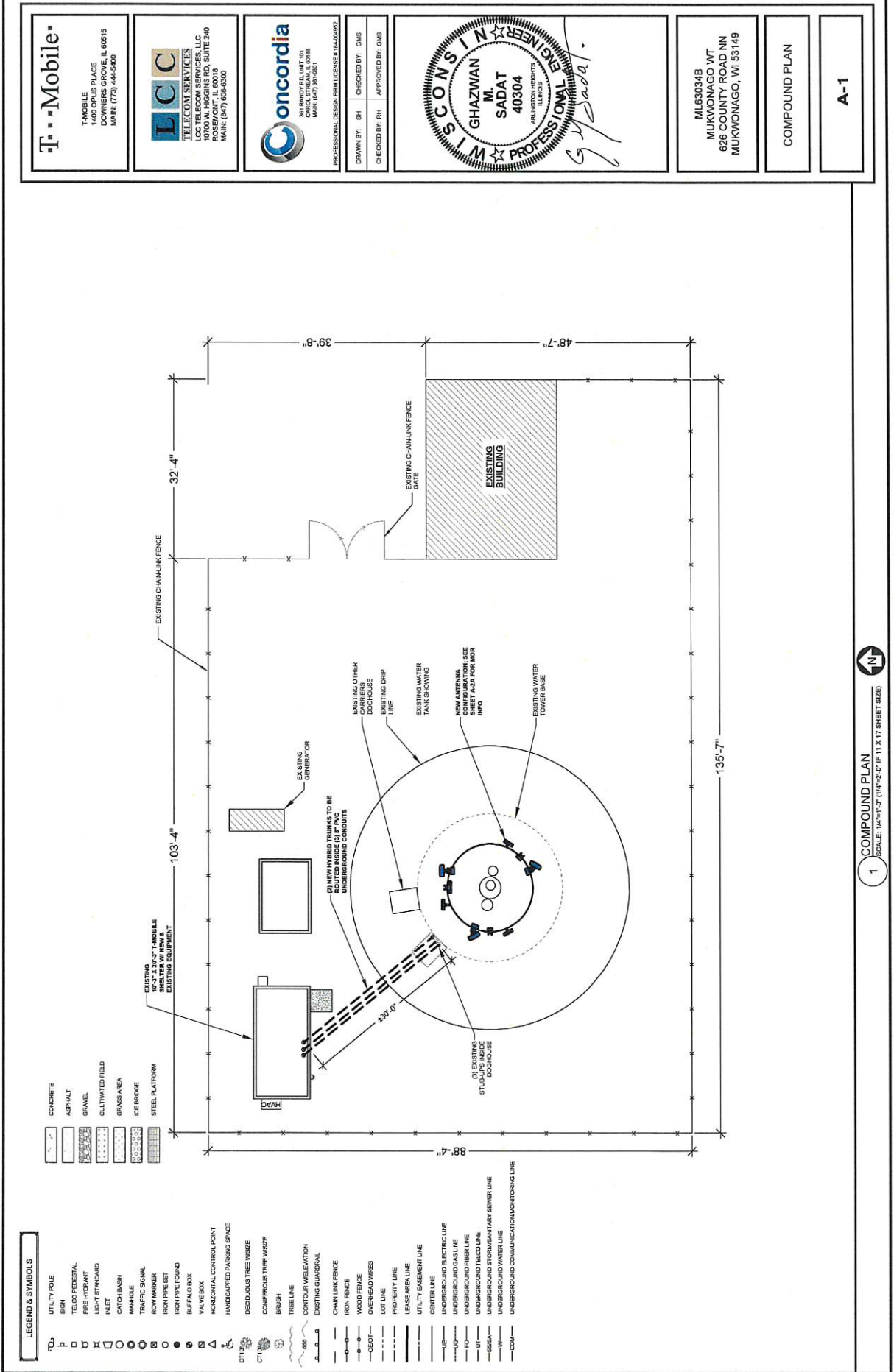
Site Lease - version 6.4.14

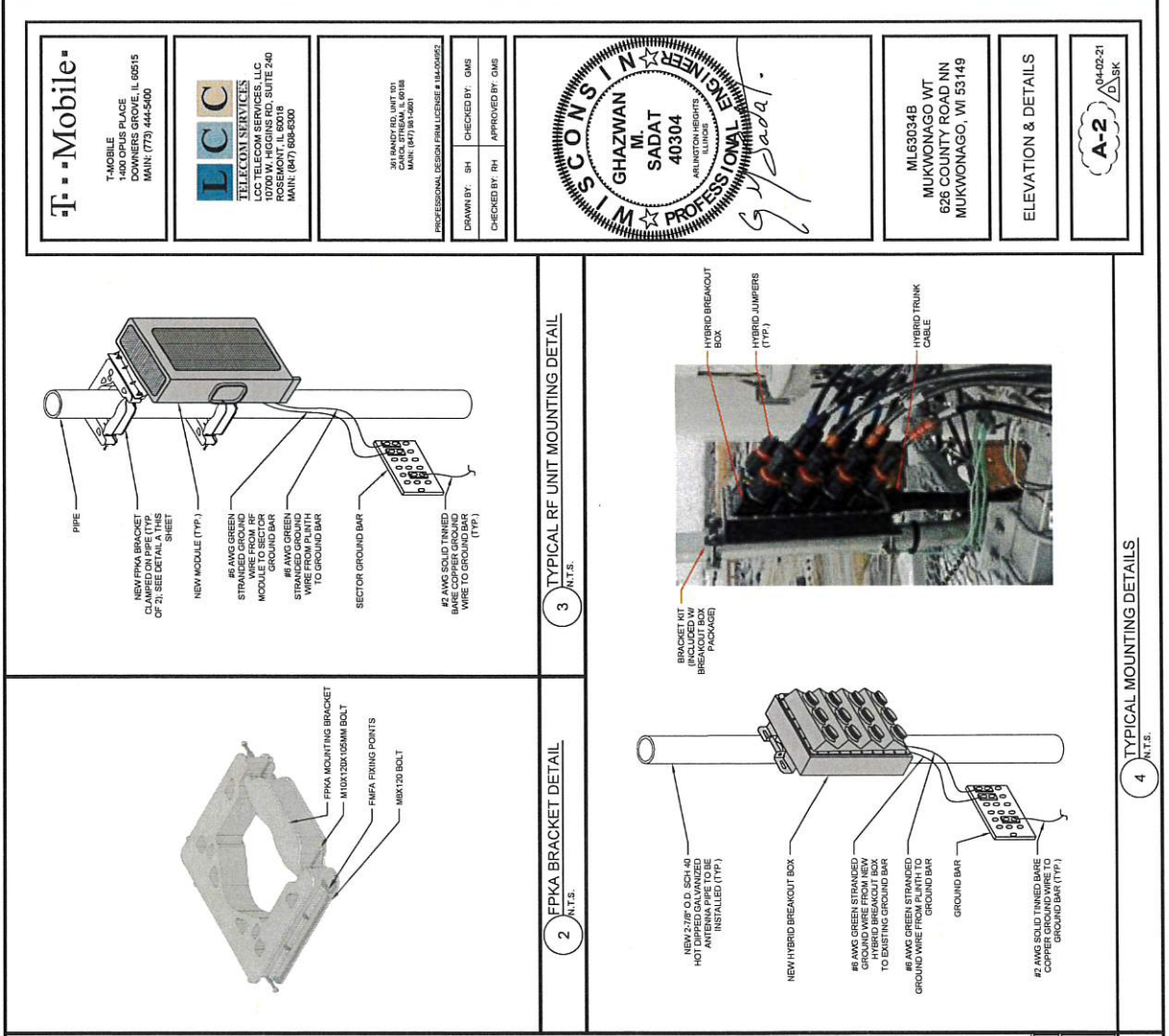
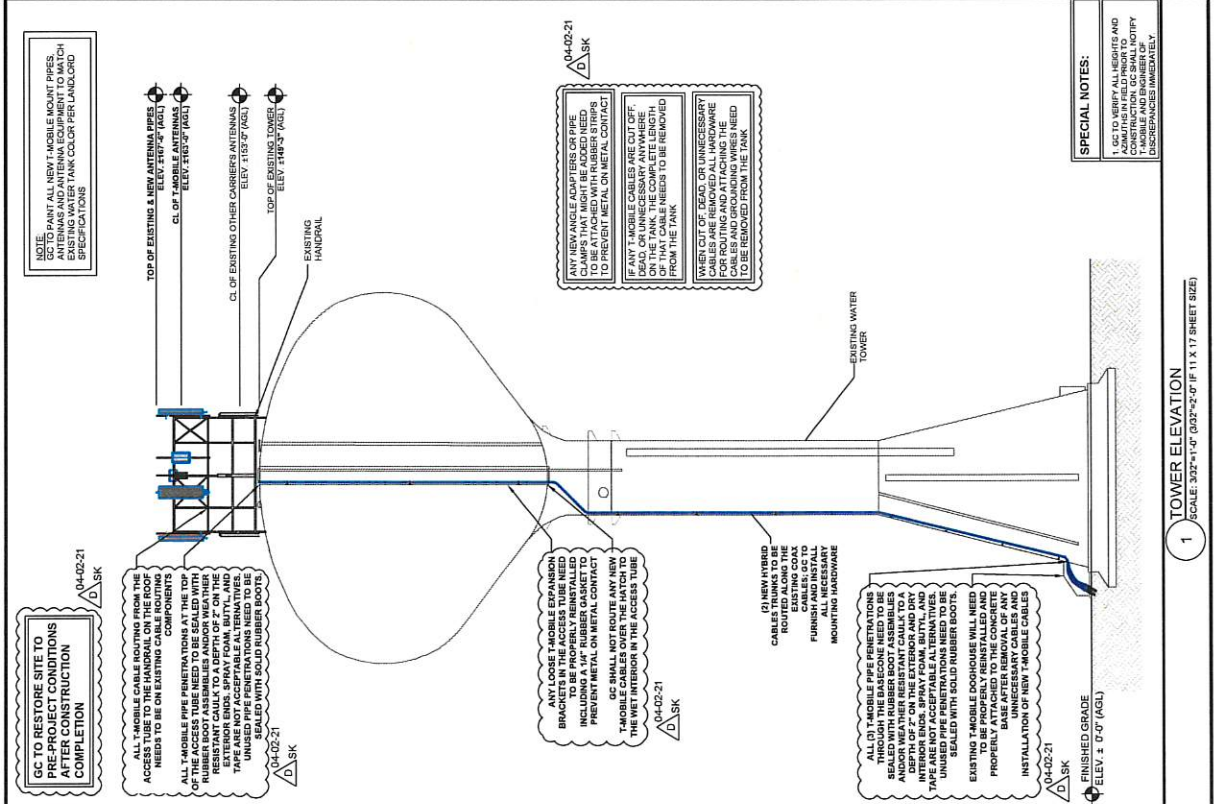
Exhibit A-1

Site Number: ML64034B
Site Name: Mukwonago Water Tank
Market: ML

- 4

Site Lease- version 6.4.14





T-Mobile

T-MOBILE
1400 OPUS PLACE
DOWNERS GROVE, IL 60515
MAIN: (773) 444-5600

LCC

TELECOM SERVICES
1001 W. GILBERT AVE. SUITE 240
ROSEMONT, IL 60018
MAIN: (847) 606-6300

30 SANCY RD. UNIT 101
CAVALO, ILLINOIS 60118
MAIN: (847) 367-6801

PROFESSIONAL DESIGN FIRM LICENSE # 04-002-21

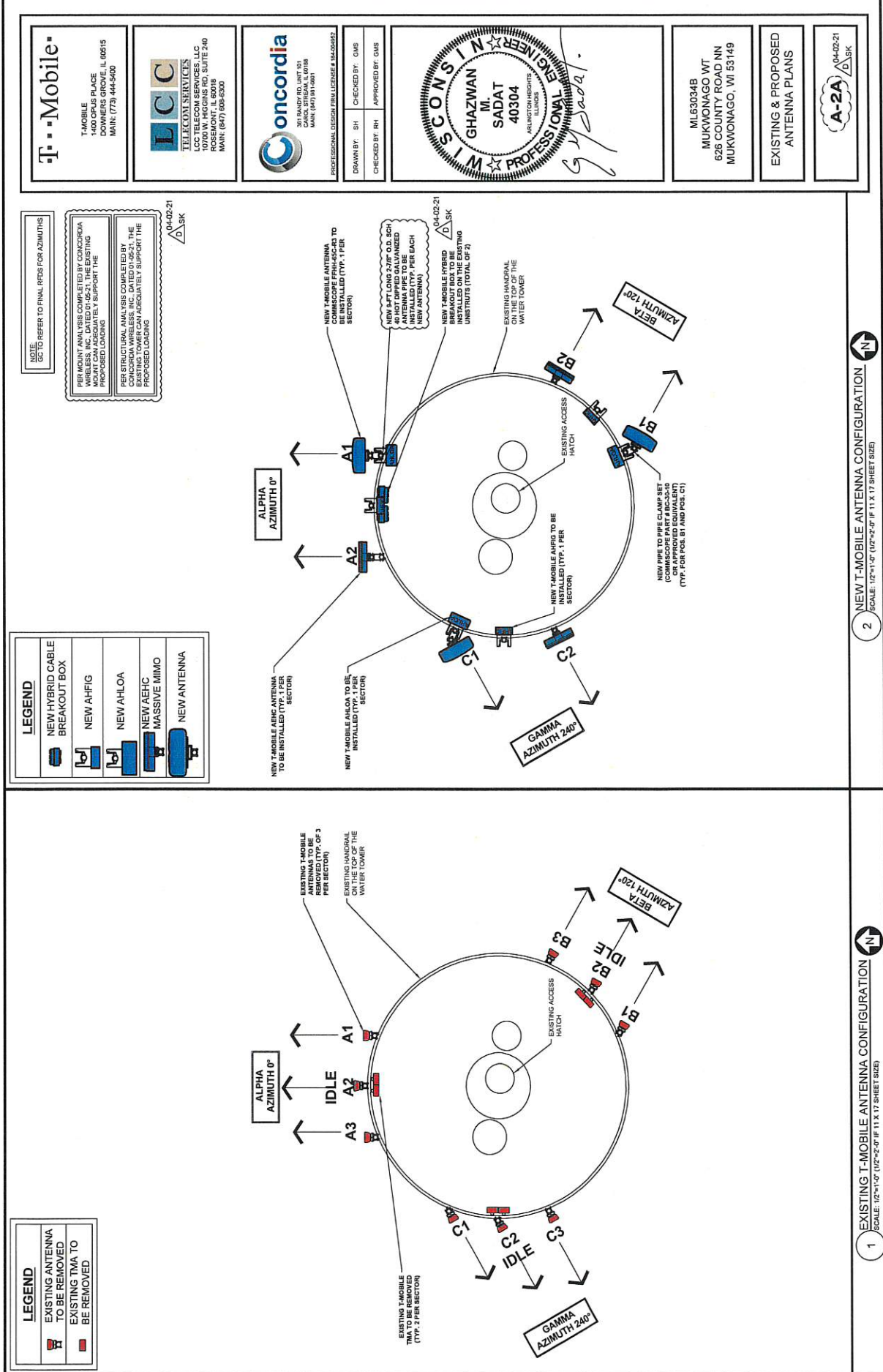
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CHECKED BY: OMS
APPROVED BY: OMS

CONSULTING ENGINEER
GHAZWAN M. SADAT
40304
AREINGTON HEIGHTS, ILLINOIS
PROFESSIONAL ENGINEER

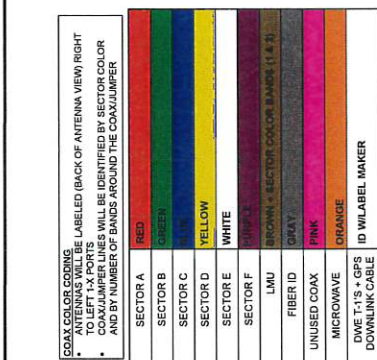
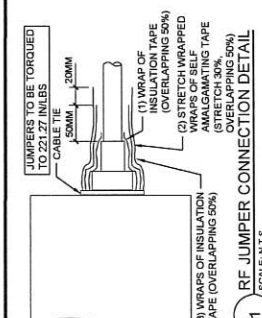
MLS3034B
MUKWONAGO, WI
626 COUNTY ROAD NN
MUKWONAGO, WI 53149





ELEVATION & DETAILS

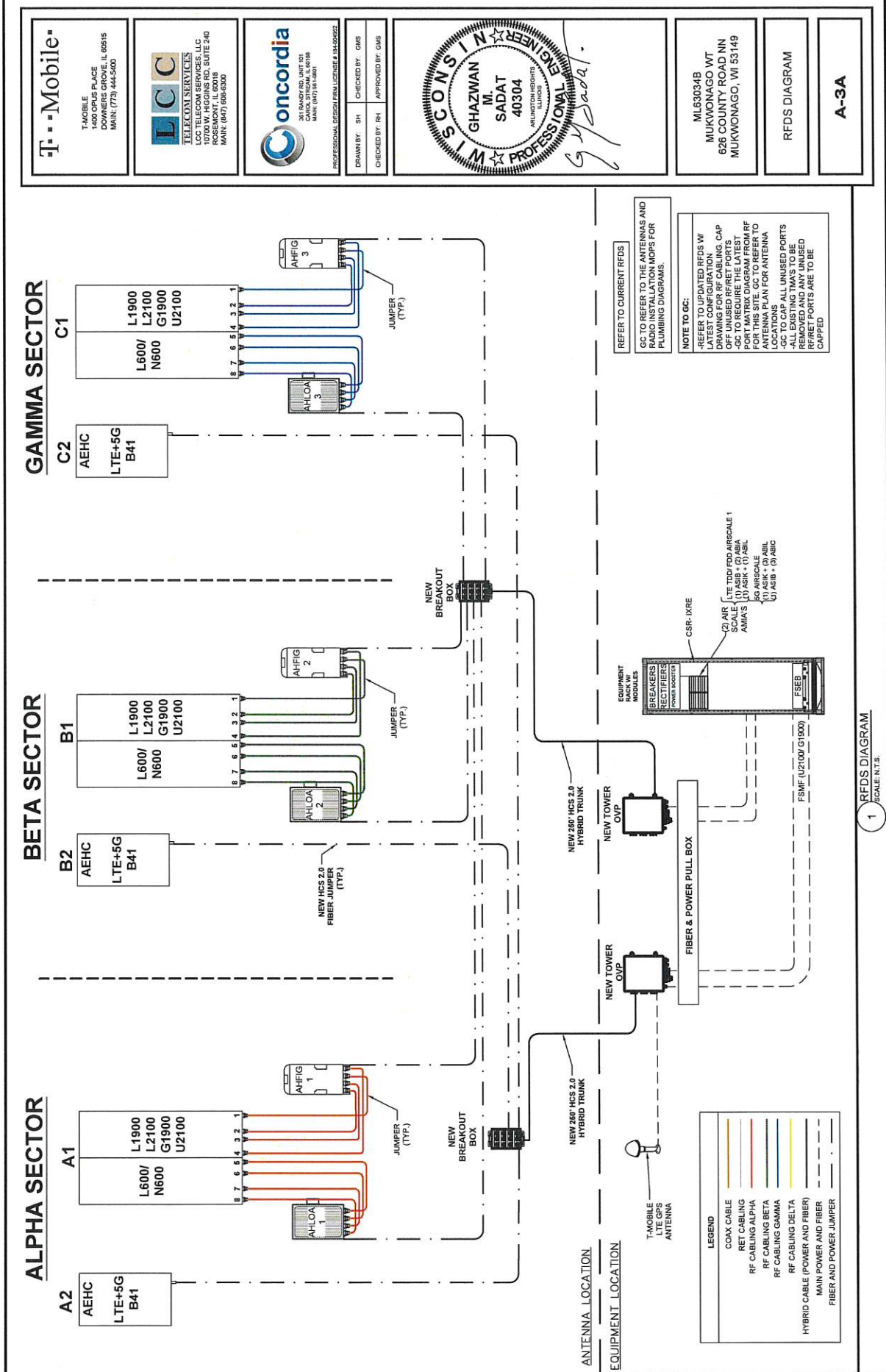
A-2
04-02-21
D/SK



FINAL ANTENNA AND CABLE SCHEDULE														
SECTOR	POS.	AZIMUTH	RAD CENTER	TECHNOLOGY	MECHANICAL TILT	ELECTRICAL TILT	ANTENNA	STATUS	RRU TYPE	SECTOR FIBER JUNCTION BOX	HCS FACTORY LENGTH	BASE FIBER JUNCTION BOX	RF JUMPER LENGTH	FIBER JUMPERS
ALPHA	A2	0°	163'-0"	L2500/ N2500	0°	T.B.D.	AEHC (ACTIVE ANTENNA - MASSIVE MIMO)	NEW	-				-	15'
	A1	0°	163'-0"	L600/N600 L1900/L2100/ G1900/L2100	0°	T.B.D.	COMMSCOPE - FFHH-45C-R3 (OCTO)	NEW	(1) NEW AHFIG (1) NEW AHLOA				≤ 15'-0"	(2) 15'
BETA	B2	120°	163'-0"	L2500/ N2500	0°	T.B.D.	AEHC (ACTIVE ANTENNA - MASSIVE MIMO)	NEW	-			(*) (2) NEW 250' HYBRID TRUNK JUNCTION BOXES TO BE INSTALLED	-	30'
	B1	120°	163'-0"	L600/N600 L1900/L2100/ G1900/L2100	0°	T.B.D.	COMMSCOPE - FFHH-45C-R3 (OCTO)	NEW	(1) NEW AHFIG (1) NEW AHLOA				≤ 15'-0"	(2) 30'
GAMMA	C2	240°	163'-0"	L2500/ N2500	0°	T.B.D.	AEHC (ACTIVE ANTENNA - MASSIVE MIMO)	NEW	-				-	30'
	C1	240°	163'-0"	L600/N600 L1900/L2100/ G1900/L2100	0°	T.B.D.	COMMSCOPE - FFHH-45C-R3 (OCTO)	NEW	(1) NEW AHFIG (1) NEW AHLOA				≤ 15'-0"	(2) 30'
(*) SHARED WITH ALL SECTORS														
IMPORTANT NOTE: PLEASE REFER TO LATEST RFDS SHEET FOR NSN CONFIGURATION. GC TO CAP ALL UNUSED PORTS.														



 <p>T-MOBILE 1400 OPLUS PLACE DOWNERS GROVE, IL 60515 MAIN: (773) 444-5400</p>	 <p>LCC TELECOM SERVICES LCC TELECOM SERVICES LLC SUITE 240 ROSEMONT, IL 60018 MAIN: (630) 558-5300</p>	 <p>concordia 301 BANCORP UNIT 501 CAROL STREAM, IL 60158 MAIN: (630) 381-5801</p>	<p>PROFESSIONAL DESIGN FIRM LICENSE # IL-0002992</p> <table border="1"> <tr> <td>DRAWN BY: BH</td> <td>CHECKED BY: GMS</td> </tr> <tr> <td>CHECKED BY: RH</td> <td>APPROVED BY: GMS</td> </tr> </table>	DRAWN BY: BH	CHECKED BY: GMS	CHECKED BY: RH	APPROVED BY: GMS	 <p><i>G. Sadat</i></p>	<p>ML63034B MUKWONGAO VT 626 COUNTY ROAD NN MUKWONGAO, WI 53149</p>	<p>ANTENNA & CABLE SCHEDULE</p>	<p>A-3</p>
DRAWN BY: BH	CHECKED BY: GMS										
CHECKED BY: RH	APPROVED BY: GMS										



T-Mobile

T-MOBILE
1400 CPUIS PLACE
DOWNERS GROVE, IL 60515
MAIN: (773) 444-5460

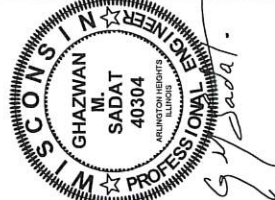


LCC TELECOM SERVICES, LLC
300 W. MONROE ST., SUITE 240
ROSEMONT, IL 60018
MAIN: (847) 608-5300



CONCORDIA
391 RANCHO RD. UNIT 401
CAROL STREAM, IL 60148
MAIN: (847) 341-1801

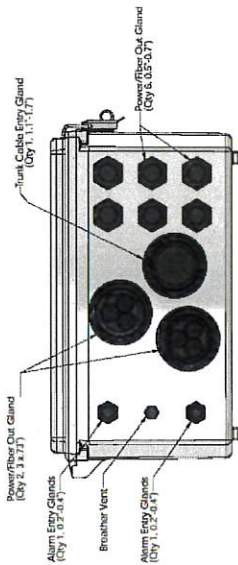
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APPROVED BY: DMS



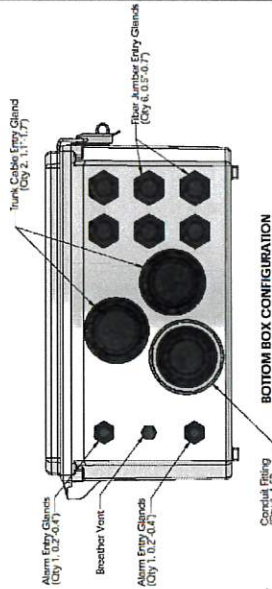
ML63034B
MUKWONAGO, WI
626 COUNTY ROAD NN
MUKWONAGO, WI 53148

NEW EQUIPMENT
SPECIFICATIONS

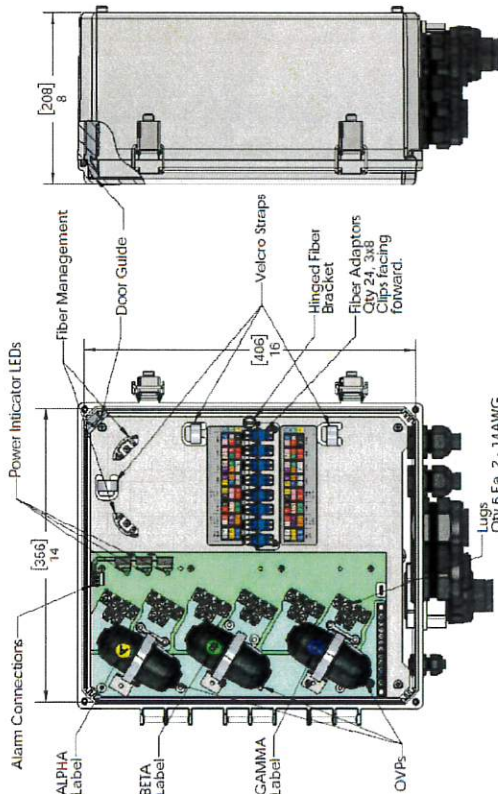
A-4B



ALTERNATE TOP BOX CONFIGURATION

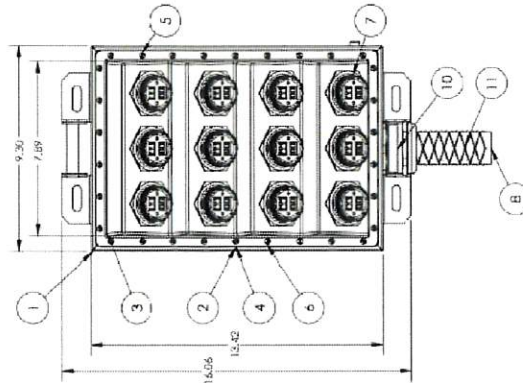
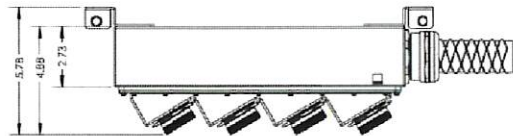


BOTTOM BOX CONFIGURATION



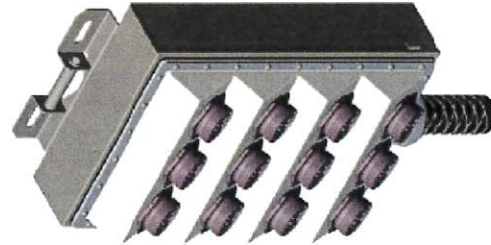
RTMDC-5634-PF-48 BOTTOM OVP/FIBER JUNCTION BOX

NOTE:
1. TOTAL VOLUME IS MAX 480.6 CUBIC INCH.



ITEM NO.	PART NUMBER	DESCRIPTION	AC-DIST05-6P-SHIP/QUANTITY
1	AC-DIST05-24P-DC	IP SHEET/METAL BOX	1
2	AC-OKT05-FB-HICAP	GASKET EPDM	1
3	AC-FB-FRONT-45STEP-3CON	HYBRID MODULE INCLINE MOUNT THERMO SHELL	1
4	AC-STRO5-HICAP	METAL O-RING	1
5	Regulator LW 0.125	WASHER	30
6	3GMWBC6056	TAMPED PROOF #6-32 SCREW	30
7	CF-970850	JAM NUT RECEPTACLE	12
8	ASL9325TYR02	HYBRID CABLE HI-CAP	1
9	6000424	LOCKNUT FOR CABLE GLAND	1
10	4220342	CABLE GLAND	1
11	HOIST GRIP	CABLE HOIST GRIP	1

HYBRID CABLE HIGH-CAP BREAKOUT BOX





T-Mobile®

T-MOBILE
1400 OPUS PLACE
DOWNERS GROVE, IL 60515
MAIN: (773) 444-5400



TELECOM SERVICES
LCC TELECOM SERVICES, LLC
10700 W. HIGGINS RD, SUITE 240
ROSEMONT, IL 60018
MAIN: (647) 608-6300



oncordia

361 RANDY RD, UNIT 101
CAROL STREAM, IL 60188

PROFESSIONAL DESIGN FIRM LICENSE # 184-004952

DRAWN BY: SH	CHECKED BY: CMS
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CHECKED BY: RH
APPROVED BY: GMS



G. Jada.

ML63034B
MUKWONAGO WT
526 COUNTY ROAD NN
MUKWONAGO, WI 53149

23" PANEL MOUNTING RACK SPECIFICATIONS

A-4C

T-Mobile

T-MOBILE
1400 CPUIS PLACE
DOWNERS GROVE, IL 60515
MAIN: (773) 444-6460



TELCO SERVICE
10703 W. HODGINS RD., SUITE 240
ROSEMONT, IL 60018
MAIN: (647) 608-5000



CONCORDIA
391 SANDY RD. UNIT 301
CARLE, ILLINOIS 60118
MAIN: (647) 591-1001

PROFESSIONAL DESIGN FIRM LICENSE # 114-00952

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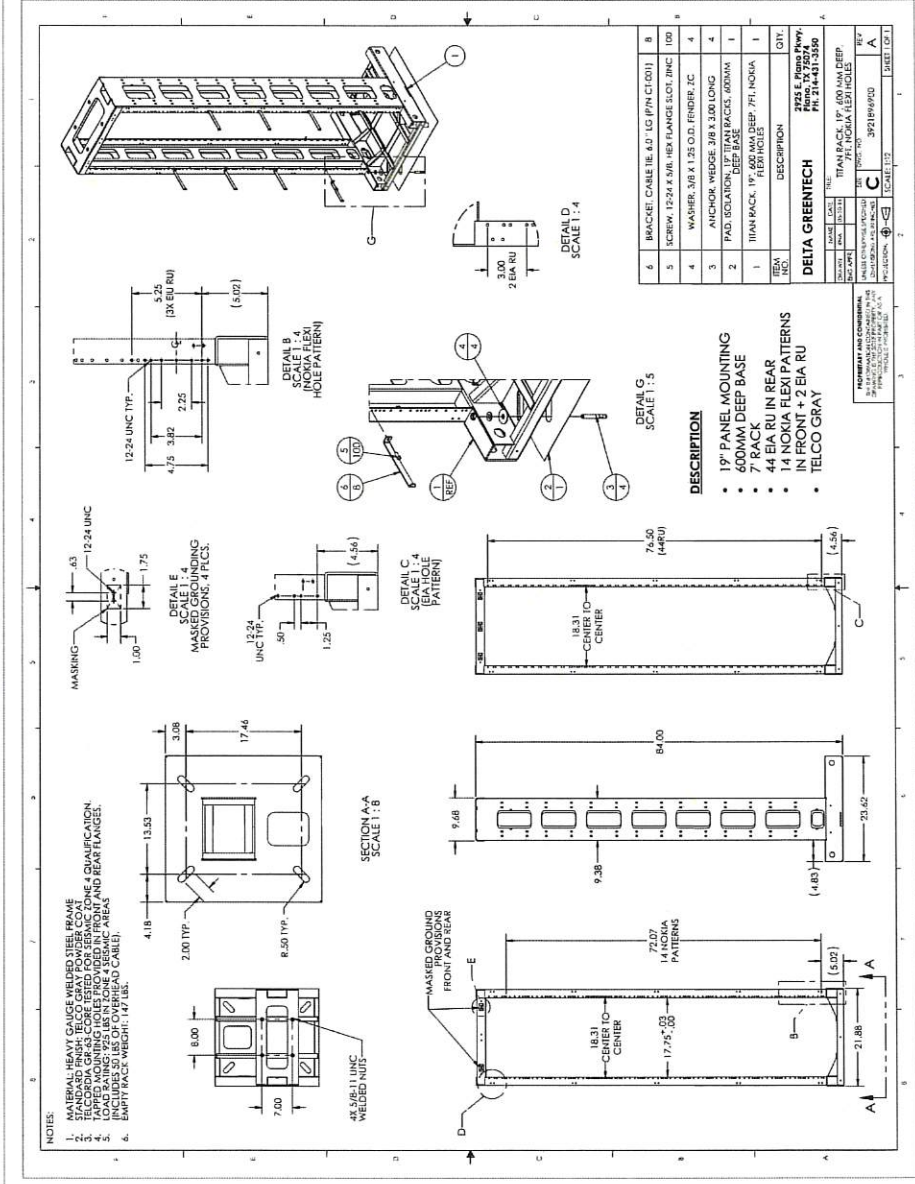
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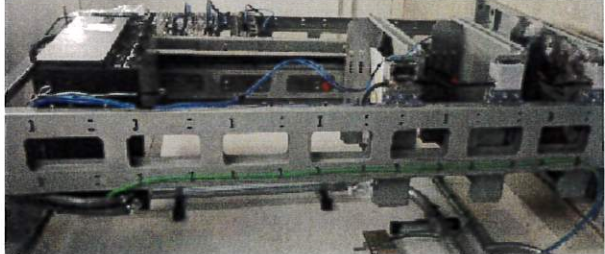
ML63034B
MUKWONAGO, WI
626 COUNTY ROAD NN
MUKWONAGO, WI 53149

19" PANEL MOUNTING
RACK SPECIFICATIONS

A-4D



1 19" PANEL MOUNTING RACK SPECIFICATIONS



2 PANEL MOUNTING RACK EXAMPLE

GENERAL PAINT NOTES:

WET, DRY, INTERIOR & EXTERIOR

SURFACE PREPARATION (EXTERIOR & DRY INTERIOR):

- ABRASIVE BLAST CLEAN ALL NEW STEEL COMPONENTS TO AN SSPC-SP6 "COMMERCIAL BLAST CLEANING" CONDITION PRIOR TO APPLICATION OF PRIMER COAT.
- AFTER WELDING OR CUTTING, CLEAN ALL DAMAGED SURFACES IN ACCORDANCE WITH SSPC-SP3 "POWER TOOL CLEANING" CONDITION PRIOR TO APPLICATION OF PRIME COAT.

COATING (EXTERIOR):

- THE EXTERIOR PAINT REPAIR SYSTEM WILL BE ONE PRIME COAT OF TNAMEC SERIES N69, ONE INTERMEDIATE COAT OF TNAMEC SERIES N69, AND ONE TOPCOAT OF TNAMEC SERIES 1074 (OR LOW VOC EQUIVALENT). PAINT THE EXTERIOR TO MATCH THE EXISTING TOPCOAT COLOR.
- THE THREE-COAT SYSTEM WILL BE APPLIED AT 3.0 - 4.0 MILS PER COAT, TO A THICKNESS OF 9.0 - 12.0 MILS.

COATING (DRY INTERIOR):

- THE DRY INTERIOR PAINT REPAIR SYSTEM WILL BE TWO COATS OF TNAMEC SERIES N69. PAINT THE DRY INTERIOR TO MATCH THE EXISTING TOPCOAT COLOR.
- THE TWO-COAT SYSTEM WILL BE APPLIED AT 3.0 - 4.0 MILS PER COAT, TO A THICKNESS OF 6.0 - 8.0 MILS.

NOTES:

- FOLLOW ALL PAINT MANUFACTURERS' RECOMMENDATIONS WHEN USING THEIR PRODUCTS.

04-02-21
DASK

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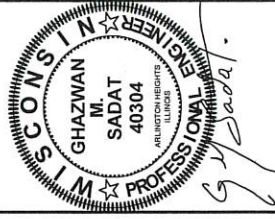


LCC
TELECOM SERVICES, LLC
LCC TELECOM SERVICES, LLC
1000 N. LAKE STREET, SUITE 1940
ROSEMONT, IL 60018
MAIN: (847) 608-6300



concordia
30 RANDY RD, UNIT D31
CAROL STREAM, IL 60188
MAIN: (847) 381-5801
PROFESSIONAL DESIGN FIRM LICENSE # 114-020062

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ML63034B
MUKWONAGO WT
626 COUNTY ROAD NN
MUKWONAGO, WI 53149

PAINT SPECIFICATIONS

PS-1
04-02-21
DASK

[illegible]

1. OWNER FURNISHED MATERIALS, T-MOBILE "THE COMPANY" WILL PROVIDE AND THE CONTRACTOR WILL INSTALL.

- | | | | |
|----|--|-----|---|
| A. | ITE EQUIPMENT FRAME (PLATFORM) AND CIBERDE (CABLE TRAY) (INSTALLATION ONLY) | 10. | CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITIES BOTH HORIZONTALLY AND VERTICALLY PRIOR TO START OF CONSTRUCTION. ANY DISCREPANCIES OR DOUBTS AS TO THE INTERPRETATION OF PLANS SHOULD BE IMMEDIATELY REPORTED TO THE ARCHITECT/ENGINEER. NO PARTIAL WORK SHALL BE PERFORMED UNTIL DISCREPANCY IS CORRECTED BY THE ARCHITECT/ENGINEER. FAILURE TO SECURE SUCH CORRECTION BY THE ARCHITECT/ENGINEER, FAILURE TO SECURE SUCH INSTRUCTION MEANS CONTRACTOR WILL HAVE WORKED AT HIS OWN RISK AND EXPENSE. |
| B. | ICE BROODIE CABLE TRAY WITH COVER (GROUND BUILD-OUT LOCATE ONLY) (CUT TO LENGTHS AND INSTALL FOR ROOFTOP INSTALLATION) | 11. | CONTRACTORS SHALL CLEAN ENTIRE SITE AFTER CONSTRUCTION SUCH THAT NO PAPERS, TRASH, DEBRIS, WEEDS, BRUSH, OR ANY OTHER DEBRIS REMAIN. ALL MATERIALS COLLECTED DURING CLEANING OPERATIONS SHALL BE PROPERLY DISPOSED OF OFF-SITE BY THE CONTRACTOR. |
| C. | ICE BROODIE (SINGLE TAPPING) | 12. | ALL SITE WORK SHALL BE CAREFULLY COORDINATED BY THE CONTRACTOR WITH LOCAL GAS, ELECTRIC, TELEPHONE, AND ANY OTHER UTILITY COMPANIES HAVING JURISDICTION OVER THIS LOCATION. |
| D. | ONLY 1/2" TO FURNISH AND INSTALL FOR ROOFTOP INSTALLATION) | 13. | DURING CONSTRUCTION, THE CONTRACTOR SHALL AT ALL TIMES MAINTAIN THE |
| E. | WATER TAP (SINGLE TAPPING) | | |
| F. | GENERATORS & LIQUID PROPANE TANK | | |
| G. | ANTENNA STAND, BRACKETS, FRAMES, AND PIPES FOR MOUNTING. | | |
| H. | ANTENNAE (INSTALLED BY OTHERS) | | |
| I. | TRANSMISSION LINE | | |
| J. | TRANSMISSION LINE JUNCTIONS | | |
| K. | TRANSMISSION LINE CONNECTORS WITH WEATHERPROOFING KITS | | |
| L. | TRANSMISSION LINE GROUND RIGTS | | |
| M. | HANDING | | |
| N. | WATER TAP (SINGLE TAPPING) | | |
| O. | ITE EQUIPMENT | | |

THE CONTRACTOR IS RESPONSIBLE TO PROVIDE ALL OTHER MATERIALS FOR THE

13. DETERMINE THE QUALITY AND AMOUNT OF EACH OUTCOME THAT SHALL BE OBTAINED FROM THE PROJECT.
14. CONDUCT QUALITY MANAGER AND QUALITY ENGINEER DURING CONSTRUCTION. ENSURE CONTROL MEASURES IF REQUIRED DURING CONSTRUCTION.
15. CONDUCT QUALITY MANAGER AND QUALITY ENGINEER. A COMPLETE SET OF AS-BUILT DRAWINGS TO ACCOMPANY PROJECT ENGINEERING.
16. WILL NOT START THE CONSTRUCTION UNTILL AFTER THEY RECEIVE THE PERMITS.

THE CONTRACTOR SHALL CALL UTILITIES PRIOR TO THE START OF CONSTRUCTION

- OPERATION, READY FOR USE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE EQUIPMENT AT ALL TIMES, AND:
1. ALL EQUIPMENT FURNISHED AND WORK PERFORMED UNDER THE CONTRACT SHALL BE PROTECTED BY THE CONTRACTOR FROM DAMAGE, LOSS, THEFT, AND MISUSE BY THE PUBLIC OR OTHERS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE EQUIPMENT FROM THE DATE OF FINAL ACCEPTANCE FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF FINAL ACCEPTANCE, UNLESS NOTED OTHERWISE. ANY FAILURE OF EQUIPMENT OR WORK DUE TO DEFECTS IN MATERIALS OR WORKMANSHIP SHALL BE CORRECTED BY THE CONTRACTOR AT NO COST TO THE OWNER.
 2. ALL WORK MATERIAL AND EQUIPMENT SHALL COMPLY WITH ALL REQUIREMENTS OF THE LATEST EDITIONS AND REVISIONS AMENDMENTS OF THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) HAZARD RATING SYSTEM, AND ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND ORDINANCES. ALL ELECTRICAL EQUIPMENT PROVIDED UNDER THE CONTRACT SHALL BE NEW (EXCEPT WHERE OTHERWISE NOTED) AND SHALL COMPLY WITH THE REQUIREMENTS OF THE UNDERGROUND FACILITIES ACT AND BEAR THE ULL LABEL.
 3. A SINGLE OR MORE STREET CLOSURES REQUIRING THE MOVING OF ANY EQUIPMENT OR MATERIALS WHICH, IN HIS OPINION, ARE NOT IN COMPLIANCE WITH THE CONTRACT DOCUMENTS, EITHER BEFORE OR AFTER INSTALLATION AND THE
- WHERE ENCOUNTERED IN THE WORK EXECUTION OF THE WORK SHALL BE, AT ALL TIMES, AND WHERE ENCOUNTERED IN THE PROPER EXECUTION OF THE WORK SHALL BE REMOVED AND REINSTALLED BY THE CONTRACTOR AT HIS OWN RISK AND WITHOUT THE NEAR UTILITIES. CONTRACTOR SHALL PROVIDE SAFETY TRAINING FOR THE WORKING CREW. THIS WILL INCLUDE BUT NOT LIMITED TO:
- A. FALL PROTECTION
 - B. CONFINED SPACE
 - C. ELECTRICAL SAFETY
 - D. TRIPPING AND OBSTRUCTION
2. REMOVE FROM SITE OWNERS PROPERTY ALL WASTE MATERIALS, UNUSED EQUIPMENT, EXCESS MATERIALS, EXCESS SUPPLIES, EXCESS TOOLS, AND/OR CONTAMINATED OR DANGEROUS TRASH AND DEBRIS, AND DEPOSE OF IN A LEGAL MANNER.
3. ALL EXISTING INTERACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES WHICH INTERFERE WITH THE EXECUTION OF THE WORK SHALL BE REMOVED AND/OR CAPTURED, PLUGGED OR OTHERWISE DISCONTINUED AT POINTS WHICH WILL PREVENT THE EXECUTION OF THE WORK, SUBJECT TO THE APPROVAL OF THE ENGINEER.

SLOPE, FERTILIZED, SEEDED, AND COVERED WITH MULCH

1. CONTRACTOR SHALL BE RESPONSIBLE FOR THE WORK TO BE COMPLETED ENCLOSED UNTIL IT HAS BEEN INSPECTED BY THE GOVERNING AUTHORITIES. ANY WORK THAT IS ENCLOSED OR COVERED UP BEFORE SUCH INSPECTION AND TEST SHALL BE UNCOVERED AT THE CONTRACTOR'S EXPENSE.
2. CONTRACTOR SHALL ESTABLISH GRADING AND DRAINAGE PRIOR TO CONSTRUCTION.
3. CONTRACTOR IS RESPONSIBLE FOR AVOIDING AND CONSTRUCTION OF ANYTHING THAT MAY BE AFFECTED BY THE CONSTRUCTION OF THE PROJECT.
4. CONTRACTOR SHALL MAINTAIN ACCESS TO ALL EXISTING UTILITIES AND STRUCTURES DURING CONSTRUCTION. FIELD VERIFY ALL EXISTING DIMENSIONS WHICH AFFECT THE NEW CONSTRUCTION.
5. CONTRACTOR SHALL MAINTAIN DISTURBANCE TO EXISTING SITE DURING CONSTRUCTION. EROSION CONTROL MEASURES AS REQUIRED DURING CONSTRUCTION.

CONTRACTIBILITY OF THE SITE AND DELIVERY OF CRITICAL MATERIALS SUCH AS THE STEEL CONCRETE AND CRANES TO THE PROPOSED LEASE AREA. GC SHALL RESTORE

ORIGINAL CONDITIONS AND REPLACE ANY AND ALL DISTURBED TREES OR LANDSCAPE

SCOPE OF WORK FOR THESE PLANS DOES NOT INVOLVE VALUE ENGINEERING AS WELL AS MAINTAINABILITY OPERATIONS OF THE SITE, ACCESS OR UTILITIES.

MINIMUM ALLOWABLE CONCRETE COMPRESSIVE STRENGTH SHALL BE 4000 PSI AT 28 DAYS WHEN TESTED IN ACCORDANCE WITH THE

- ASTM INTERNATIONAL, 1140 RICHMOND AVENUE, WEST CONSHOHOCK, PA 19380-2900, U.S.A. (TEL: 610 376 4000; FAX: 610 376 5700; E-MAIL: service@astm.org).
- C172, ASTM C11 AND ASTM C119 UNLESS OTHERWISE NOTED.
- CONCRETE FOR ALL FOUNDATIONS SHALL BE PER CLASS "V" OF CONCRETE. MINIMUM COMPRESSIVE STRENGTH FOR 1-4" MAXIMUM SIZE CONCRETE MINIMUM CEMENT SHALL BE 4000 PSI (27.6 MPa) FOR 4" TO 12" THICKNESS. MINIMUM COMPRESSIVE STRENGTH FOR 12" TO 18" THICKNESS SHALL BE 4500 PSI (31.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 18" TO 24" THICKNESS SHALL BE 5000 PSI (34.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 24" TO 36" THICKNESS SHALL BE 5500 PSI (37.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 36" TO 48" THICKNESS SHALL BE 6000 PSI (41.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 48" TO 60" THICKNESS SHALL BE 6500 PSI (44.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 60" TO 72" THICKNESS SHALL BE 7000 PSI (48.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 72" TO 84" THICKNESS SHALL BE 7500 PSI (51.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 84" TO 96" THICKNESS SHALL BE 8000 PSI (55.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 96" TO 108" THICKNESS SHALL BE 8500 PSI (58.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 108" TO 120" THICKNESS SHALL BE 9000 PSI (62.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 120" TO 132" THICKNESS SHALL BE 9500 PSI (65.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 132" TO 144" THICKNESS SHALL BE 10000 PSI (68.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 144" TO 156" THICKNESS SHALL BE 10500 PSI (72.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 156" TO 168" THICKNESS SHALL BE 11000 PSI (75.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 168" TO 180" THICKNESS SHALL BE 11500 PSI (79.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 180" TO 192" THICKNESS SHALL BE 12000 PSI (82.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 192" TO 204" THICKNESS SHALL BE 12500 PSI (86.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 204" TO 216" THICKNESS SHALL BE 13000 PSI (89.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 216" TO 228" THICKNESS SHALL BE 13500 PSI (93.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 228" TO 240" THICKNESS SHALL BE 14000 PSI (96.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 240" TO 252" THICKNESS SHALL BE 14500 PSI (100.0 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 252" TO 264" THICKNESS SHALL BE 15000 PSI (103.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 264" TO 276" THICKNESS SHALL BE 15500 PSI (106.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 276" TO 288" THICKNESS SHALL BE 16000 PSI (110.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 288" TO 300" THICKNESS SHALL BE 16500 PSI (113.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 300" TO 312" THICKNESS SHALL BE 17000 PSI (117.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 312" TO 324" THICKNESS SHALL BE 17500 PSI (120.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 324" TO 336" THICKNESS SHALL BE 18000 PSI (124.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 336" TO 348" THICKNESS SHALL BE 18500 PSI (127.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 348" TO 360" THICKNESS SHALL BE 19000 PSI (131.0 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 360" TO 372" THICKNESS SHALL BE 19500 PSI (134.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 372" TO 384" THICKNESS SHALL BE 20000 PSI (137.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 384" TO 396" THICKNESS SHALL BE 20500 PSI (141.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 396" TO 408" THICKNESS SHALL BE 21000 PSI (144.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 408" TO 420" THICKNESS SHALL BE 21500 PSI (148.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 420" TO 432" THICKNESS SHALL BE 22000 PSI (151.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 432" TO 444" THICKNESS SHALL BE 22500 PSI (155.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 444" TO 456" THICKNESS SHALL BE 23000 PSI (158.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 456" TO 468" THICKNESS SHALL BE 23500 PSI (162.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 468" TO 480" THICKNESS SHALL BE 24000 PSI (165.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 480" TO 492" THICKNESS SHALL BE 24500 PSI (168.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 492" TO 504" THICKNESS SHALL BE 25000 PSI (172.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 504" TO 516" THICKNESS SHALL BE 25500 PSI (175.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 516" TO 528" THICKNESS SHALL BE 26000 PSI (179.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 528" TO 540" THICKNESS SHALL BE 26500 PSI (182.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 540" TO 552" THICKNESS SHALL BE 27000 PSI (186.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 552" TO 564" THICKNESS SHALL BE 27500 PSI (189.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 564" TO 576" THICKNESS SHALL BE 28000 PSI (193.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 576" TO 588" THICKNESS SHALL BE 28500 PSI (196.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 588" TO 600" THICKNESS SHALL BE 29000 PSI (199.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 600" TO 612" THICKNESS SHALL BE 29500 PSI (203.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 612" TO 624" THICKNESS SHALL BE 30000 PSI (206.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 624" TO 636" THICKNESS SHALL BE 30500 PSI (210.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 636" TO 648" THICKNESS SHALL BE 31000 PSI (213.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 648" TO 660" THICKNESS SHALL BE 31500 PSI (217.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 660" TO 672" THICKNESS SHALL BE 32000 PSI (220.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 672" TO 684" THICKNESS SHALL BE 32500 PSI (224.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 684" TO 696" THICKNESS SHALL BE 33000 PSI (227.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 696" TO 708" THICKNESS SHALL BE 33500 PSI (231.0 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 708" TO 720" THICKNESS SHALL BE 34000 PSI (234.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 720" TO 732" THICKNESS SHALL BE 34500 PSI (237.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 732" TO 744" THICKNESS SHALL BE 35000 PSI (241.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 744" TO 756" THICKNESS SHALL BE 35500 PSI (244.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 756" TO 768" THICKNESS SHALL BE 36000 PSI (248.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 768" TO 780" THICKNESS SHALL BE 36500 PSI (251.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 780" TO 792" THICKNESS SHALL BE 37000 PSI (255.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 792" TO 804" THICKNESS SHALL BE 37500 PSI (258.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 804" TO 816" THICKNESS SHALL BE 38000 PSI (262.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 816" TO 828" THICKNESS SHALL BE 38500 PSI (265.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 828" TO 840" THICKNESS SHALL BE 39000 PSI (268.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 840" TO 852" THICKNESS SHALL BE 39500 PSI (272.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 852" TO 864" THICKNESS SHALL BE 40000 PSI (275.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 864" TO 876" THICKNESS SHALL BE 40500 PSI (279.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 876" TO 888" THICKNESS SHALL BE 41000 PSI (282.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 888" TO 900" THICKNESS SHALL BE 41500 PSI (286.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 900" TO 912" THICKNESS SHALL BE 42000 PSI (289.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 912" TO 924" THICKNESS SHALL BE 42500 PSI (293.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 924" TO 936" THICKNESS SHALL BE 43000 PSI (296.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 936" TO 948" THICKNESS SHALL BE 43500 PSI (300.0 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 948" TO 960" THICKNESS SHALL BE 44000 PSI (303.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 960" TO 972" THICKNESS SHALL BE 44500 PSI (306.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 972" TO 984" THICKNESS SHALL BE 45000 PSI (310.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 984" TO 996" THICKNESS SHALL BE 45500 PSI (313.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 996" TO 1008" THICKNESS SHALL BE 46000 PSI (317.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1008" TO 1020" THICKNESS SHALL BE 46500 PSI (320.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1020" TO 1032" THICKNESS SHALL BE 47000 PSI (324.1 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1032" TO 1044" THICKNESS SHALL BE 47500 PSI (327.6 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1044" TO 1056" THICKNESS SHALL BE 48000 PSI (331.0 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1056" TO 1068" THICKNESS SHALL BE 48500 PSI (334.5 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1068" TO 1080" THICKNESS SHALL BE 49000 PSI (337.9 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1080" TO 1092" THICKNESS SHALL BE 49500 PSI (341.4 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1092" TO 1104" THICKNESS SHALL BE 50000 PSI (344.8 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1104" TO 1116" THICKNESS SHALL BE 50500 PSI (348.3 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1116" TO 1128" THICKNESS SHALL BE 51000 PSI (351.7 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1128" TO 1140" THICKNESS SHALL BE 51500 PSI (355.2 MPa). MINIMUM COMPRESSIVE STRENGTH FOR 1140" TO 1152" THICKNESS SHALL

CHAMFER ALL EXPOSED EDGES OF CONCRETE 3/4". UNLESS OTHERWISE NOTED.

- REINFORCING STEEL SHALL BE ACCURATELY PLACED AND ADJUSTED ON THE
IN POSITION. LOCATION OF REINFORCEMENT SHALL BE NOTED ON THE
DRAWINGS. THE FOLLOWING MINIMUM COVER (INCHES) FOR REINFORCEMENT
SHALL BE PROVIDED, EXCEPT AS NOTED ON DRAWINGS.
- | | MINIMUM COVER (INCHES) |
|--|------------------------|
| CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH ... 3" | |
| EXPOSED TO EARTH OR WEATHER ... 2" | |
| #8 THROUGH #18 ... 2" | |
| #5 BAR AND SMALLER ... 1.17" | |

OR MATERIAL SHALL NOT IN ANY WAY PREVENT LATER REJECTION WHEN SUCH C

- A. FIVE CONCRETE TEST CYLINDERS SHALL BE TAKEN OF THE TOWER PER FOUR CYLINDERS. TWO SHALL BE TESTED AT THREE DAYS, TWO AT TWENTY-EIGHT DAYS. THE FIFTH CYLINDER SHALL BE KEPT SEPARATELY, IF REQUIRED TO BE USED IN THE FUTURE.
- B. ONE ADDITIONAL TEST CYLINDER SHALL BE TAKEN DURING COLD WEATHER AT CURING ON SITE UNDER SAME CONDITIONS AS CONCRETE IT REPRESENTS.
- C. ONE SLUMP TEST SHALL BE TAKEN FOR EACH SET OF TEST CYLINDERS TAKEN.

CONCRETE PLACEMENT, UNLESS INSPECTION IS WAIVED IN EACH CASE, PLACE
A. THE ENGINEER SHALL BE NOTIFIED NOT LESS THAN 24 HOURS IN ADVANCE OF
CONCRETE SHALL BE PERFORMED ONLY IN THE PRESENCE OF THE ENGINEER

- CONCRETE SHALL NOT BE PLACED UNTIL ALL FORMWORK EMBEDDED PARTS HAVE BEEN REMOVED. ALL FORMWORK SHALL BE REMOVED AND THE REINFORCEMENT, FOUNDATION SURFACES AND JOINTS INVOLVED IN THE PLACEMENT OF CONCRETE SHALL BE INSPECTED AND APPROVED BY THE INSPECTOR BEFORE CONCRETE IS PLACED. ALL FACILITIES ACCEPTABLE TO THE MOBILE REPRESENTATIVE HAVE BEEN PROVIDED AND MADE READY FOR COMPLETION OF THE WORK AS SPECIFIED. CONCRETE MAY NOT BE ORDERED FOR PLACEMENT UNTIL ALL ITEMS HAVE BEEN APPROVED AND T-MOBILE HAS PERFORMED A FINAL INSPECTION AND GIVEN APPROVAL TO START PLACEMENT IN WRITING.

A. IMMEDIATELY AFTER PLACEMENT, THE CONTRACTOR SHALL PROTECT THE CO
FROM DRYING BY COVERING EXCESSIVELY HOT OR COLD TEMPERATURES, AND
PROTECTION

- B. CONCRETE SHALL BE MAINTAINED WITH MINIMAL MOISTURE LOSS AT RELATIVELY CONSTANT TEMPERATURE FOR A PERIOD NECESSARY FOR HYDRATION OF CEMENT. MECHANICAL INJURY FINISHED WORK SHALL BE PROTECTED.
- C. ALL CONCRETE SHALL BE WATER CURED BY CONTINUOUS (NOT PERIODIC) FINE MIST SPRAYING OR SPRINKLING ALL EXPOSED SURFACES. WATER SHALL BE FREE FROM ACID, ALKALI, SALTS, LOSS, OIL, SEDIMENT, AND ORGANIC WATER SUPPLIES. SUCCESSFUL CURING SHALL BE OBTAINED BY USE OF AN AMERICAN WATER SUPPLY UNDER PRESSURE IN PIPES, WITH ALL NECESSARY APPLIANCES OF SPRINKLING SPRAYING DEVICES.

ALL WORK SHALL BE PERFORMED BY GENERAL CONTRACTOR. ELECTRICAL CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE LOCAL AND STATE CODES AND NATIONAL ELECTRICAL CODE.

- ALL SUGGESTED ELECTRICAL ELEMENTS (SUCH AS BREAKER SIZES, WIRE SIZES) ARE FOR ZONING PURPOSES ONLY. IT IS THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR TO CONFIRM COMPLIANCE WITH LOCAL ORDINANCES. IT MAY BE NECESSARY TO PERFORM A LOAD STUDY TO VERIFY THE CAPACITY OF THE EXISTING SERVICE. THIS IS NOT IN CONCORDANCE. IT IS THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR.
- CONTRACTOR SHALL FIELD LOCATE ALL BELOW GRADE GROUND LINES AND UTILITIES. CONTRACTOR IS RESPONSIBLE FOR RELOCATION OF ALL UTILITIES THAT MAY BECOME DISTURBED OR CONFLICTING IN THE COURSE OF CONSTRUCTION.

DETAIL, FABRICATE AND ERECT STRUCTURAL STEEL IN ACCORDANCE WITH THE
 AISC MANUAL OF STEEL CONSTRUCTION (AISC 360) AND THE

- A. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- B. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- C. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- D. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- E. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- F. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- G. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- H. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- I. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- J. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- K. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- L. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- M. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- N. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- O. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- P. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- Q. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- R. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- S. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- T. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- U. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- V. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- W. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- X. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- Y. ASTM A13, GRADE W, ROLLED STEEL, ROOF FOLLOWS.
- Z. ASTM A501, GRADE W, ROLLED STEEL, ROOF FOLLOWS.

CONFORM TO ASTM A-233, E70 SERIES. BARE ELECTRODES AND GRAD
USED IN THE SUBMERGED ARC PROCESS SHALL CONFORM TO AISC S

- C. FIELD WELDING SHALL BE DONE AS PER AWS D1.1 REQUIREMENTS VISUAL INSPECTION IS ACCEPTABLE.

A. ANTENNAS AND COAXIAL CABLES ARE FURNISHED BY T-MOBILE UNDER A SEPARATE CONTRACT. THE CONTRACTOR SHALL ASSIST ANTENNA

- B. INSTALL ANTENNAS AS INDICATED ON DRAWINGS AND T-MOBILE SPECIFICATIONS.
- C. INSTALL GALVANIZED STEEL ANTENNA MOUNTS AS INDICATED ON DRAWINGS.
- D. INSTALL FURNISHED GALVANIZED STEEL OR ALUMINUM WAVEGUIDE AND PROVIDE PRINTOUT OF THAT TEST.

SHALL BE AS PER ATTACHED RFS "MINIMUM FIELD TESTING REQUIREMENTS FOR ANTENNA AND HELIAX COAXIAL CABLE SYSTEMS" DATED 10/5/99

- F. INSTALL COAXIAL CABLES AND TERMINATING BETWEEN ANTENNAS AND EQUIPMENT PER MANUFACTURER'S RECOMMENDATIONS. WEATHERPROOF ALL BETWEEN THE ANTENNA AND EQUIPMENT PER MANUFACTURER'S REQUIREMENTS. TERMINATE ALL COAXIAL CABLE THREE (3) FEET IN EXCESS OF ENTIRE LENGTH TO PREVENT SHORTING. LOCATIONS SHALL BE IDENTIFIED BY LOCATION UNLESS OTHERWISE STATED.

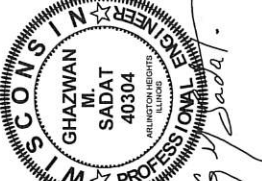
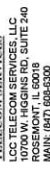
ARE TO BE WEATHER SEALED WITH RFS CONNECTORS/PLICE
WEATHERPROOFING KIT #221213 OR EQUAL

2. ALL COAXIAL CABLE GROUNDING KITS ARE TO BE INSTALLED IN RUNS OF COAXIAL CABLE (NOT WITHIN BENDS).

ALL WORK COMPLIES WITH ALL APPLICABLE LOCAL AND STATE CODES AND NATIONAL ELECTRICAL CODE

- ALL SUGGESTED ELECTRICAL ELEMENTS SUCH AS BREAKER SIZES, WIRE SIZES, CONDUIT SIZES AND CONDUIT TYPES SHALL BE THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR FOR CONFORMING PURPOSES ONLY. IT IS THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR TO CONFIRM COMPATIBILITY WITH ALL EXISTING UTILITIES. IT MAY BE NECESSARY TO PERFORM AN ELECTRICAL LOAD STUDY TO VERIFY THE CAPACITY OF THE EXISTING SERVICE. THIS IS NOT THE RESPONSIBILITY OF CONCORDIA. IT IS THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR.
- CONTRACTOR SHALL FIELD LOCATE ALL BELOW GRADE GROUND LINES AND UTILITY LINES PRIOR TO CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR RELOCATION OF ALL UTILITIES AND GROUND LINES THAT MAY BECOME DISTURBED OR CONFLICTING IN THE COURSE OF CONSTRUCTION.

T-MOBILE
1400 OPUS PLACE
DOWNERS GROVE, IL 60515
MAIN: (773) 444-5400



ML63034B
MUKWONAGO WT
626 COUNTY ROAD NN
MUKWONAGO WI 53149

SP-1

August 24, 2021

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Edgewood Village Apartments
Letter of Credit Elimination

Dear President Winchowky:

In December of 2020, The Village Board voted to reduce the letter of credit for the Edgewood Village Apartments development to an amount only equal to the contingencies associated with the letter of credit value. All public improvement work and punch list items had been completed and the as-built and verification was complete for the storm water facility on-site. We've reviewed the site this summer for any warranty punch list items and have found none. We, therefore, believe that the current letter of credit can be eliminated per the following table:

ITEM	Current LOC Amount	Reduction Amount	Remaining Balance
Sanitary Sewer	\$0.00	\$0.00	\$0.00
Water Main	\$0.00	\$0.00	\$0.00
General Conditions	\$0.00	\$0.00	\$0.00
Public Street Paving	\$0.00	\$0.00	\$0.00
Restoration & Erosion Control	\$0.00	\$0.00	\$0.00
Site Grading, Excavation, Storm Water Facilities	\$0.00	\$0.00	\$0.00
Subtotal:	\$0.00	\$0.00	\$0.00
Contingencies (20%)	\$40,841.20	\$40,841.20	\$0.00
Total Letter of Credit Amount:	\$40,841.20	\$40,841.20	\$0.00

Please note we are recommending that this reduction be approved contingent on a valid Final Lien Waiver for Willkomm Excavating & Grading, Inc. to be reviewed and approved by the Village Attorney.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Mr. Fred Winchowky
Edgewood Village - Letter of Credit Elimination
August 24, 2021
Page 2

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, E.I.T.
Project Engineer
pgesch@ruekertmielke.com

Enclosure
PWG:pwg

cc: Diana Dykstra, Village of Mukwonago
Linda Gourdoux Village of Mukwonago
Tim Rutenbeck, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
John Fellows, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

August 24, 2021

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Minor's Estates Phase 4
Letter of Credit Reduction #3

Dear President Winchowky:

We received a request to have the current Letter of Credit reduced for the Minor's Estates Phase 4 development in the Village. The request was received in our office on August 10, 2021. The request included a letter from the Developer, a lien waiver for the General Contractor performing parts of the work associated with the requested reduction, and a detailed breakdown request by category of work.

The current Letter of Credit for the site is in the amount of \$930,180.44 and the Developer is requesting a reduction of \$283,001.61 to a new Letter of Credit balance of **\$647,178.83**. We've reviewed the request and the work completed for which the request is associated with and recommend that the current Letter of Credit be reduced as stated and as described in the attached documents.

Please note that we are recommending that approval of this reduction be made contingent on receiving a valid lien waiver from Stark Pavement Corporation and RAMS Contracting, Ltd. for the work associated with the reduction.

If you or any staff or board member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, E.I.T.
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg

Enclosure(s)

cc: Diana Dykstra, Village of Mukwonago
Linda Gourdeaux, Village of Mukwonago
Tim Rutenbeck, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
John Fellows, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



HOMES • LAND • INVESTMENTS

August 8, 2021

Jerad Wegner
Ruekert & Mielke
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

RE: Minor's Estates - Letter of Credit Reduction Request #3

Dear Mr. Wegner:

On behalf of Minor's Estates Investments LLC please accept this request for the Village of Mukwonago Engineer to inspect the completed improvements in Minor's Estates and for the Village to reduce the letter of credit per the costs outlined below:

Letter of Credit Balance	\$930,180.44
-Less Requested Reductions-	
Grading & Erosion Control	\$127,989.89
Storm Sewer Construction	\$10,662.00
<u>Road Paving</u>	<u>\$144,349.72</u>
Total Reduction	\$283,001.61
Letter of Credit Balance Remaining	\$647,178.83

Enclosed herewith is a copy of Pay Application No. 3, the detail billing and a conditional lien waiver from DF Tomasini for Pay Application #3. An unconditional lien waiver for letter of credit reduction request #2 will be delivered upon Village Board approval and contractor payment in late August. Also enclosed is a letter of credit worksheet which tracks the letter of credit draws and balances. Please review this request and include the letter of credit reduction on the September Committee of the Whole and Village Board agendas for review and action. If you have any questions or concerns regarding this request, please call me at (262) 424-5997. Thank you for your assistance with this request.

Respectfully Submitted,

Joseph A. Bukovich, P.E.
Owner's Authorized Representative

Enclosures

Cc: Diana Dykstra, Village of Mukwonago
Peter Gesch, Ruekert & Mielke

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2

TO OWNER:

Minor's Estates Investments LLC
190000 Bluemound Road
Brookfield, WI 53045

PROJECT:

Minor's Estates
Mukwonago, WI

APPLICATION NO:

3 Distribution to:

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7/30/21

FROM CONTRACTOR:

D.F. Tomasini Contractors, Inc.
N70 W25176 Indian Grass Lane
Sussex, WI 53089

VIA ARCHITECT:

Lynch & Associates
5482 S Westridge Drive
New Berlin, WI 53151

PERIOD TO:

PROJECT NOS:

DFT #2188

CONTRACT FOR: Site Improvements

CONTRACT DATE:

4/1/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM

2. Net change by Change Orders	\$	1,672,829.12
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	9,920.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	1,682,749.12
	\$	1,400,376.11

5. RETAINAGE:

a. % of Completed Work (Column D + E on G703)	\$	70,018.81
b. % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	70,018.81

6. TOTAL EARNED LESS RETAINAGE

(Line 4 Less Line 5 Total)	\$	1,330,357.30
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7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE	\$	1,052,081.78
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9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)	\$	278,275.53
	\$	352,391.82

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$9,920.00	
TOTALS	\$9,920.00	\$0.00
NET CHANGES by Change Order	\$9,920.00	

CONTRACTOR: D.F. TOMASINI CONTRACTORS, INC.

By:  Date: 7/26/21

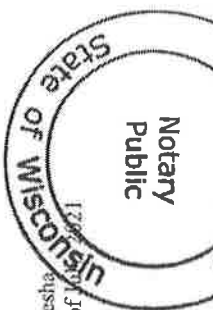
Kirk Dexheimer, President

State of: Wisconsin County of: Waukesha

Subscribed and sworn to before me this 26th day of July, 2021

Notary Public: 

My Commission expires: 09/25/24



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 278,275.53

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By:  Date: 8/8/21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

AIA DOCUMENT G703

2 of 2

Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)
1	Site Improvements - see detail billing	1,672,829.12	1,107,454.50	283,001.61	-	1,390,456.11	282,373.01	69,522.81
2	Change Order #4 Undercuts	9,920.00	-	9,920.00	-	9,920.00	-	496.00
		1,682,749.12	1,107,454.50	292,921.61	-	1,400,376.11	282,373.01	70,018.81

Users may obtain validation of this document by requesting of the license a completed A/A Document D401 - Certification of Document's Authenticity

MINOR'S ESTATES, DFT #2188																		
MUKWONAGO																		
ORG	QTYS	QTYS	QTYS	QTYS	QTYS	QTYS												
QTY	COMPL	COMPL	COMPL	COMPL	COMPL	COMPL	TOTAL			UNIT	ORIGINAL	TOTAL THRU	TOTAL THRU	TOTAL THRU	TOTAL THRU	TOTAL THRU	TOTAL THRU	TOTAL
	5/31/21	6/30/21	7/30/21				QTY		DESCRIPTION	PRICE	TOTALS	5/31/21	6/30/21	7/30/21				COMPLETED
160	0	160	0	0	0	0	160	LF	8" Water Main (including tees, bends, tracer wire, temporary plug) w/compacted spoil backfill	52.00	8,320.00	0.00	8,320.00	0.00	0.00	0.00	0.00	8,320.00
1,780	0	1,780	0	0	0	0	1,780	LF	12" Water Main (including tees, bends and tracer wire) w/compacted spoil	59.00	105,020.00	0.00	105,020.00	0.00	0.00	0.00	0.00	105,020.00
1,267	0	1,267	0	0	0	0	1,267	LF	1-1/2" Water Lateral w/compacted spoil	51.00	64,617.00	0.00	64,617.00	0.00	0.00	0.00	0.00	64,617.00
1	0	1	0	0	0	0	1	EA	8" Gate Valve	1,600.00	1,600.00	0.00	1,600.00	0.00	0.00	0.00	0.00	1,600.00
6	0	6	0	0	0	0	6	EA	12" Gate Valve	2,600.00	15,600.00	0.00	15,600.00	0.00	0.00	0.00	0.00	15,600.00
2	0	2	0	0	0	0	2	EA	Connect to Existing Water Main	2,700.00	5,400.00	0.00	5,400.00	0.00	0.00	0.00	0.00	5,400.00
6	0	6	0	0	0	0	6	EA	Hydrant Assembly (including tee, valve, lead, tracer wire box)	6,100.00	36,600.00	0.00	36,600.00	0.00	0.00	0.00	0.00	36,600.00
8	8	0	0	0	0	0	8	EA	Sanitary Manhole	2,900.00	23,200.00	23,200.00	0.00	0.00	0.00	0.00	0.00	23,200.00
1,247	1,247	0	0	0	0	0	1,247	LF	6" Sanitary Lateral w/compacted spoil	46.00	57,362.00	57,362.00	0.00	0.00	0.00	0.00	0.00	57,362.00
1,781	1,781	0	0	0	0	0	1,781	LF	8" Sanitary Sewer w/compacted spoil backfill	52.00	92,612.00	92,612.00	0.00	0.00	0.00	0.00	0.00	92,612.00
10	0	9	1	0	0	0	10	EA	Storm Manhole	1,400.00	14,000.00	0.00	12,600.00	1,400.00	0.00	0.00	0.00	14,000.00
11	0	10	1	0	0	0	11	EA	Catch Basin Neenah R-3067-L	1,600.00	17,600.00	0.00	16,000.00	1,600.00	0.00	0.00	0.00	17,600.00
142	0	127	15	0	0	0	142	LF	12" RCP CL V Pipe w/compacted spoil	45.00	6,390.00	0.00	5,715.00	675.00	0.00	0.00	0.00	6,390.00
1,364	0	1,227	137	0	0	0	1,364	LF	15" RCP CL IV Pipe w/compacted spoil	51.00	69,564.00	0.00	62,577.00	6,987.00	0.00	0.00	0.00	69,564.00
2,040	0	0	2,040	0	0	0	2,040	LF	Fine road grading	6.75	13,770.00	0.00	0.00	13,770.00	0.00	0.00	0.00	13,770.00
1,950	0	0	1,950	0	0	0	1,950	CY	8" Aggregate Base Course	34.00	66,300.00	0.00	0.00	66,300.00	0.00	0.00	0.00	66,300.00
7,660	0	0	0	0	0	0	0	SY	1-1/2" Asphalt Surface Course installed in 2020	9.00	68,940.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7,660	0	0	0	0	0	0	0	SY	2-1/2" Asphalt Binder Course	8.85	67,791.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4,080	0	0	4,080	0	0	0	4,080	LF	30" Curb and Gutter	14.75	60,180.00	0.00	0.00	60,180.00	0.00	0.00	0.00	60,180.00
4,015	0	0	0	0	0	0	0	LF	5' Wide Concrete Sidewalk with Gravel Base	20.50	82,307.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	0	0	0	0	0	0	0	EA	Detectable Warning Field	375.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
64	0	0	64	0	0	0	64	LF	Sawcut Asphalt Pavement	7.00	448.00	0.00	0.00	448.00	0.00	0.00	0.00	448.00
1	0	1	0	0	0	0	1	LS	Traffic Control	5,500.00	5,500.00	0.00	5,500.00	0.00	0.00	0.00	0.00	5,500.00
1	0.6	0.2	0.17	0	0	0	1.0	LS	Grading (including topsoil stripping, excavation, filling, compaction)	204,477.00	204,477.00	122,686.20	40,895.40	34,761.09	0.00	0.00	0.00	198,342.69
1	0.3	0	0.6	0	0	0	0.9	LS	Respread topsoil, seed, fertilizer, mulch	57,460.00	57,460.00	17,238.00	0.00	34,476.00	0.00	0.00	0.00	51,714.00
14	14	0	0	0	0	0	14	EA	Inlet Protection	106.00	1,484.00	1,484.00	0.00	0.00	0.00	0.00	0.00	1,484.00
2,268	2,268	0	0	0	0	0	2,268	LF	Silt Fence	1.50	3,402.00	3,402.00	0.00	0.00	0.00	0.00	0.00	3,402.00
4,333	0	0	0	0	0	0	0	SF	Erosion Mat	1.74	7,539.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	0	0	0	0	0	0	0	EA	Ditch Checks	132.00	2,772.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	1	0	0	0	0	0	1	LS	Clearing and Grubbing	10,500.00	10,500.00	10,500.00	0.00	0.00	0.00	0.00	0.00	10,500.00
990	0	990	0	0	0	0	990	LF	12" Water Main (including tees, bends and tracer wire) w/compacted spoil	61.00	60,390.00	0.00	60,390.00	0.00	0.00	0.00	0.00	60,390.00
741	0	741	0	0	0	0	741	LF	1-1/2" Water Lateral w/compacted spoil	55.00	40,755.00	0.00	40,755.00	0.00	0.00	0.00	0.00	40,755.00
1	0	1	0	0	0	0	1	EA	12" Gate Valve	2,600.00	2,600.00	0.00	2,600.00	0.00	0.00	0.00	0.00	2,600.00
1	0	1	0	0	0	0	1	EA	Connect to Existing Water Main	2,700.00	2,700.00	0.00	2,700.00	0.00	0.00	0.00	0.00	2,700.00
2	0	2	0	0	0	0	2	EA	Hydrant Assembly (including tee, valve, lead, tracer wire box)	6,100.00	12,200.00	0.00	12,200.00	0.00	0.00	0.00	0.00	12,200.00
2	2	0	0	0	0	0	2	EA	Sanitary Manhole	3,000.00	6,000.00	6,000.00	0.00	0.00	0.00	0.00	0.00	6,000.00
731	731	0	0	0	0	0	731	LF	6" Sanitary Lateral w/compacted spoil	48.00	35,088.00	35,088.00	0.00	0.00	0.00	0.00	0.00	35,088.00
797	797	0	0	0	0	0	797	LF	8" Sanitary Sewer w/compacted spoil backfill	53.00	42,241.00	42,241.00	0.00	0.00	0.00	0.00	0.00	42,241.00

STORM SEWER
PH-1
\$10,662
\$60,623
ROAD PAVING
PH-1
\$80,070

GRADING
PH-1
\$69,237.09

MINOR'S ESTATES, DFT #2188																		
MUKWONAGO																		
ORG	QTYS	QTYS	QTYS	QTYS	QTYS	QTYS	TOTAL			UNIT	ORIGINAL	TOTAL THRU	TOTAL THRU	TOTAL THRU	TOTAL THRU	TOTAL THRU	TOTAL THRU	TOTAL
QTY	COMPL	COMPL	COMPL	COMPL	COMPL	COMPL	QTY		DESCRIPTION	PRICE	TOTALS	5/31/21	6/30/21	7/30/21				COMPLETED
2	0	2	0	0	0	0	2	EA	Storm Manhole	1,500.00	3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00
4	0	4	0	0	0	0	4	EA	Catch Basin Neenah R-3067-L	1,700.00	6,800.00	0.00	6,800.00	0.00	0.00	0.00	0.00	6,800.00
72	0	72	0	0	0	0	72	LF	12" RCP CL V Pipe w/compacted spoil	55.00	3,960.00	0.00	3,960.00	0.00	0.00	0.00	0.00	3,960.00
597	0	597	0	0	0	0	597	LF	15" RCP CL IV Pipe w/compacted spoil	54.00	32,238.00	0.00	32,238.00	0.00	0.00	0.00	0.00	32,238.00
32	0	0	32	0	0	0	32	LF	Sawcut Asphalt Pavement	5.00	160.00	0.00	0.00	160.00	0.00	0.00	0.00	160.00
1	0	0	0.5	0	0	0	0.5	LS	Traffic Control	6,983.44	6,983.44	0.00	0.00	3,491.72	0.00	0.00	0.00	3,491.72
1	0.6	0.2	0.17	0	0	0	1.0	LS	Grading (including topsoil stripping, excavation, filling, compaction)	151,900.00	151,900.00	91,140.00	30,380.00	25,823.00	0.00	0.00	0.00	147,343.00
1	0.3	0	0.6	0	0	0	0.9	LS	Respread topsoil, seed, fertilizer, mulch	54,883.00	54,883.00	16,464.90	0.00	32,929.80	0.00	0.00	0.00	49,394.70
4	4	0	0	0	0	0	4	EA	Inlet Protection	106.00	424.00	424.00	0.00	0.00	0.00	0.00	0.00	424.00
1,440	1,440	0	0	0	0	0	1,440	LF	Silt Fence	1.50	2,160.00	2,160.00	0.00	0.00	0.00	0.00	0.00	2,160.00
10,824	0	0	0	0	0	0	0	SF	Erosion Mat	1.74	18,833.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	0	0	0	0	0	0	0	EA	Ditch Checks	132.00	2,772.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	1	0	0	0	0	0	1	LS	Clearing and Grubbing	9,985.00	9,985.00	9,985.00	0.00	0.00	0.00	0.00	0.00	9,985.00
0	0	0	0	0	0	0	0		Fixed Unit Price - Granular Utility Backfill	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	CY	Fixed Unit Price - Road undercuts, including stone, less geotextile fabric	64.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
											1,672,829.12	531,987.10	575,467.40	283,001.61	0.00	0.00	0.00	1,390,456.11
									TOTAL		1,672,829.12	531,987.10	575,467.40	283,001.61	0.00	0.00	0.00	1,390,456.11
CHANGE ORDERS																		
1	0	0	0	0	0	0	0	LS	CO# 1 Jet and clean storm on Medina Stand repair valve box that was broken by others prior to job start	2,145.00	2,145.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0	0	0	0	0	0	0	LS	CO# 2 Fix broken valve box top that was broken by thers at existing pavement connection prior to job start	354.96	354.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0	0	0	0	0	0	0	LS	CO #3 To relocate 2 hydrants that were not staked correctly by Lynch Survey crew as shown on As-Built Drawings	5,060.47	5,060.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	0	0	1	0	0	0	1	LS	CO #4 Road undercuts, uncluding stone, less geotextile fabric.	9,920.00	9,920.00	0.00	0.00	9,920.00	0.00	0.00	0.00	9,920.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	0	0	0	0	0	0	0	LS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
											17,480.43	0.00	0.00	9,920.00	0.00	0.00	0.00	9,920.00
									TOTAL		1,690,309.55	531,987.10	575,467.40	292,921.61	0.00	0.00	0.00	1,400,376.11

**UNCONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

The undersigned has been paid in full for all labor, services, equipment or material furnished to

Minor's Estates Investements LLC on the job of Minor's Estates
(Owner) (Name)

located at: Minor's Estates, Mukwonago, WI
(Job Description)

and does hereby release any mechanic's lien, stop notice, or any bond right that the undersigned has on the above referenced job to the following extent. This release covers a progress for labor, services, equipment, or materials, furnished to owner through Pay App #3 thru 7/30/21 only, and does not
(Date/Invoice or Pay Application #)

~~cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment.~~

NOTICE: This document waives rights unconditionally and states that you have been paid for giving up those rights. This document is enforceable against you if you sign it, even if you have not been paid. If you have not been paid, use the conditional release form.

Company: D.F. Tomasini Contractors, Inc.
(Company Name)

By:  Date: 8/10/2021
(Signature)

Kirk Dexheimer, President
(Name and Title)

Minor's Estates Phase 1 Letter of Credit

		BEGINNING	Reduction #1	Reduction #2	Reduction #3	Reduction			BALANCE
		BID LOC	6/15/21	7/26/21	8/8/21	#4	Reduction #5	Reduction #6	
1	Grading and erosion control	\$ 528,592.18	\$ 275,484.10	\$ 76,775.40	\$ 127,989.89	\$ -	\$ -	\$ -	\$ 48,342.79
2	Sanitary sewer construction	\$ 256,503.00	\$ 256,503.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Water system construction	\$ 355,802.00	\$ -	\$ 355,802.00	\$ -	\$ -	\$ -	\$ -	\$ -
4	Storm sewer construction	\$ 153,552.00	\$ -	\$ 142,890.00	\$ 10,662.00	\$ -	\$ -	\$ -	\$ -
5	Road paving incl. stone base, curb, binder & sidewalk	\$ 309,439.94	\$ -	\$ -	\$ 144,349.72	\$ -	\$ -	\$ -	\$ 165,090.22
6	Surface course paving (2022)	\$ 68,940.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,940.00
7	Street trees (63 Ph. 1 trees)	\$ 25,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,200.00
8	Contingency (20%)	\$ 339,605.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 339,605.82
TOTAL		\$ 2,037,634.94	\$ 531,987.10	\$ 575,467.40	\$ 283,001.61	\$ -	\$ -	\$ -	\$ 647,178.83

Notes:

Guarantee for improvements expires _____.



Agenda Cover Report

Date: 8/25/21	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public works
Date of Committee Action:	Date of Village Board Action:

Subject:

Discussion and possible recommendation to approve the street lighting for Minors Estates Subdivision.

Executive Summary:

Streetlights are required in new subdivisions to illuminate intersections and fire hydrants. Developers are responsible for the installation costs and the village will assume the monthly electric charges.

Fiscal Impact:

Monthly streetlight electric charges will increase by \$62.80.

Executive Recommendation/Action:

We are requesting a recommendation to the village board to approve and authorize the village president to sign the WE Energies lighting agreement.

☐ **Attachments Included**



We Energies
231 W. Michigan St.
Milwaukee, WI 53203
www.we-energies.com

August 11, 2021

Village of Mukwonago
Ron Bittner
440 River Crest CT
PO Box 206
Mukwonago, WI 53149

Subject: Work Request 4396384; Lighting at Minor's Estates Phase 1

Dear Ron Bittner:

This letter details a work request for We Energies Outdoor Lighting. The upfront charge for this work, which expires 90 days from the date of this letter, is \$13,476.64 (to be paid by the Developer), and does not include site restoration. Net monthly charges will initially increase by \$62.80, which is subject to future rate changes as approved by the Public Service Commission of Wisconsin.

Review the following prior to providing authorization and payment:

- Luminaires are controlled to provide dusk to dawn operation.
- Customer must contact We Energies for lighting maintenance.
- Fixtures are warranted until removed.
- Non-Standard poles and conductors are warranted for 15 years.
- Customer must locate private underground facilities and grant or obtain, without expense to We Energies, access to property, necessary permissions, easements, ordinance satisfaction and permits for installation, removal and maintenance of lighting facilities.
- Termination or change requests after installation and prior to conclusion of the initial term result in customer charges. Monthly rates for fixtures on the LED rate are reduced after the initial term.
- All applicable lighting tariff terms and conditions are available at we-energies.com.
- We Energies does not guarantee this installation meets AASHTO or the Illuminating Engineering Society's minimum recommended standards for lighting.

Please sign the enclosed documents and return them, along with payment for the upfront charge (payable to We Energies) in the envelope provided. Material will be ordered upon receipt of required authorizations and payment. Work request will be scheduled when all contingencies are met. If you have any questions, please call me at 414-944-5645. We look forward to working with you on your lighting project.

Sincerely,

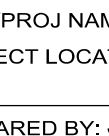
Nicole Warwick
Energy Services Consultant
nicole.warwick@we-energies.com

By signing this letter, you authorize us to do this work and acknowledge acceptance of the rates and conditions of the specified tariffs as approved by the Public Service Commission of Wisconsin.

Signature: _____ Date: _____

Print name: _____ Title: _____

Enclosures

		ELECTRIC WORK REQUEST	
4396384			
<input type="checkbox"/> C <input type="checkbox"/> T <input checked="" type="checkbox"/> V:	MUKWONAGO		
CUST/PROJ NAME:		MINOR'S ESTATES	
PROJECT LOCATION:		BROCKWAY DR & AUGUSTA DR	
PREPARED BY: JENNIFER BIEL (U)			
E-MAIL:		JENNIFER.BIEL@WE-ENERGIES.COM	
OFFICE #:		CELL #:	618-407-8185
PROJECT ID:	DE4395228	IO #:	26057
OPERATING MAPS:		3852-7448-04	
EXISTING FEEDER:		Z77381 MUKWONAGO	
PROPOSED FEEDER:		Z77381 MUKWONAGO	
T-R-S - ¼Q:		T5N R18E SEC 27NWCGS#:	
TYPE OF WORK:			
<input type="checkbox"/> SUBDIVISION-UNDERGROUND FACILITIES			
<input type="checkbox"/> SUBDIVISION-OVERHEAD FACILITIES			
<input type="checkbox"/> SUBDIVISION STREET LIGHT - UNDERGROUND FACILITIES			
<input checked="" type="checkbox"/> SUBDIVISION STREET LIGHT - OVERHEAD FACILITIES			
<input type="checkbox"/> SUBDIVISION - RELOCATE FACILITIES			
<input type="checkbox"/> OTHER:			
STAKING REQUIREMENTS:		RESTORE PRIVATE PROPERTY:	
<input type="checkbox"/> SURVEYOR	<input checked="" type="checkbox"/> STAKED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<input type="checkbox"/> DESIGNER	<input type="checkbox"/> NOT NEEDED		
JU COMPANY:		JOB #	
ENGINEERING CONTACT:		CONSTRUCTION CONTACT:	
PHONE #		PHONE #	
CONSTRUCTION EMAIL:			
EXCEPTIONS/ JU SIGNATURES:			
JU COMPANY:		JOB #	
ENGINEERING CONTACT:		CONSTRUCTION CONTACT:	
PHONE #		PHONE #	
CONSTRUCTION EMAIL:			
EXCEPTIONS/ JU SIGNATURES:			
CONTACT JU PARTNERS 3-5 DAYS PRIOR TO CONSTRUCTION.			
JOINT USE KEY:		RELATED WORK REQUESTS:	
_____ = _____		OH: 4677143 _____	
_____ = _____		DB: 4395228 _____	
_____ = _____		SLDB 4396383 _____	
_____ = _____		SLOH: 4396384 _____	
<input type="checkbox"/> ROW TO OBTAIN EASEMENT / ADD EASEMENT. SURVEYOR TO STAKE C/L AND MARK WIDTH OF EASEMENT ON STAKE.			
<input checked="" type="checkbox"/> ROW TO CONTACT CST/DESIGNER FOR EASEMENT REQ'S.			
<input type="checkbox"/> NO NEW EASEMENTS REQUIRED			

DEVELOPER:	
COMPANY NAME	MINOR'S ESTATES INVESTMENTS LLC
ADDRESS	175 NORTH CORPORATE DR, SUITE 130
CITY, STATE	BROOKFIELD WI 53045
CONTACT NAME	DAVE TANNER JOE BUKOVICH
PHONE	414-651-0260 262-424-5997
EMAIL	DAVIDT@KORNDORFERHOMES.OCM
ENGINEERING:	JB@POINTRE.COM
COMPANY NAME	LYNCH & ASSOCIATES ENGINEERING
CONTACT NAME	JIM MALONEY
PHONE	262-206-8047
EMAIL	JMALONEY@LYNCH-ENGINEERING.COM
TOTAL TRENCH LENGTH: _____	DIMENSIONING NOTES: ALL CABLES TO BE INSTALLED 3' OFF PL UNLESS OTHERWISE NOTED
TOTAL BORE LENGTH: _____	
TOTAL NUMBER OF TRANSFORMERS: _____	
TOTAL NUMBER OF PEDESTALS: _____	

DB STREET LIGHT CABLE INSTALLED ON WR#4396383

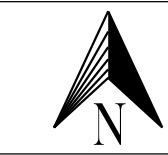
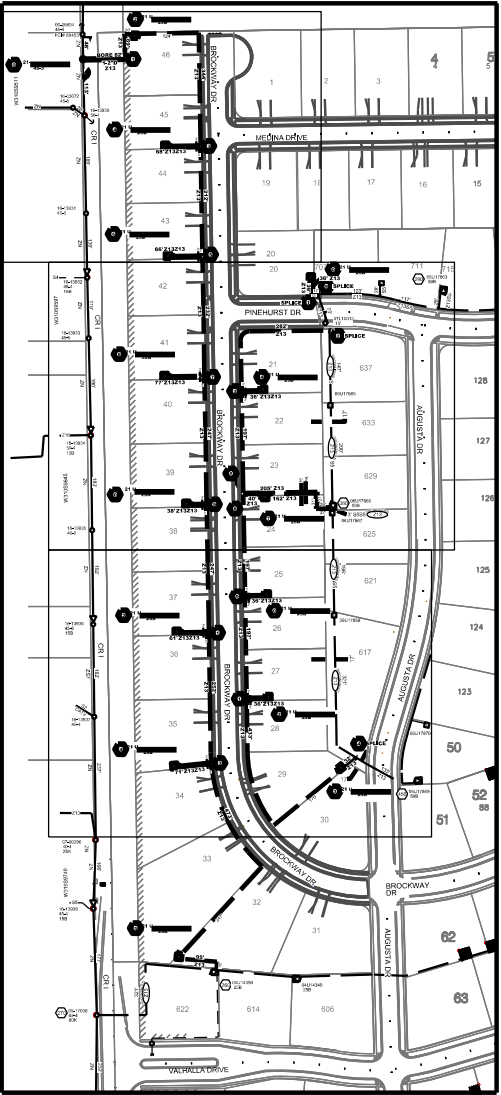
**ALL LIGHTS TO BE
INSTALLED 4' OF BOC**

**5 LIGHTS ARE:
LOW LED COACH
15' BLACK FG POLES**

SHEET 2

SHEET 3

SHEET 4



NOTES:

- * WE ENERGIES WILL NOT RESTORE OR HAUL SPOIL UNLESS OTHERWISE NOTED ON SKETCH
- * CUSTOMER/DEVELOPER IS RESPONSIBLE FOR LOCATING ANY/ALL PRIVATE UNDERGROUND FACILITIES AND/OR OBSTRUCTIONS INCLUDING THOSE THAT HAVE NOT YET BEEN TURNED OVER TO THE MUNICIPALITY
- * WE ENERGIES AND/OR ITS CONTRACTORS ARE NOT RESPONSIBLE FOR DAMAGE TO UNMARKED FACILITIES
- * CUSTOMER/DEVELOPER AND THEIR CONTRACTORS/SUB-CONTRACTORS MUST KEEP WE ENERGIES EASEMENT AREAS FREE AND CLEAR OF OBSTRUCTIONS AND ENSURE ACCESS TO EASEMENT AREAS IS PROVIDED INCLUDING, BUT NOT LIMITED TO: DUMPSTERS, SPOIL, BACKFILL MATERIAL, ETC.
- * CUSTOMER/DEVELOPER AND THEIR CONTRACTORS/SUB-CONTRACTORS MUST ENSURE THAT GRADE AT TIME OF WE ENERGIES INSTALLATION IS WITHIN 4" OF FINAL GRADE INCLUDING ANY PLANS FOR FUTURE LANDSCAPING
- * ANY FIELD ADJUSTMENTS TO SIGNED/APPROVED SKETCH MAY RESULT IN ADDITIONAL COSTS INCURRED BY THE DEVELOPER
- * WE ENERGIES IS NOT RESPONSIBLE FOR DAMAGE TO TREES AND/OR ROOTS LOCATED ALONG TRENCH ROUTE
- * WE ENERGIES AND/OR ITS CONTRACTORS WILL CLEAN ANY MUD/DEBRIS THAT IS TRACKED ONTO EXISTING ROADS AS A RESULT OF THEIR CONSTRUCTION DAILY
- * WE ENERGIES AND ITS CONTRACTORS ARE NOT RESPONSIBLE FOR COMPACTION ISSUES OR DAMAGES TO GRAVELED ROADS
- * ANY ADDITIONAL SPECIAL NOTES OR PROVISIONS

CUSTOMER'S SIGNATURE OF APPROVAL

DATE _____

EROSION CONTROL NOTES

☒ IF DISTURBANCE OCCURS IN SUMMER, FINAL STABILIZATION SHALL BE PERMANENT SEED AND PROPERLY ANCHORED MULCH, UNLESS NOTED. IF DISTURBANCE OCCURS IN WINTER, TEMPORARY STABILIZATION SHALL BE SOIL STABILIZER, UNLESS NOTED. FINAL STABILIZATION IS REQUIRED IN SPRING.

☐ IF DISTURBANCE OCCURS WITHIN THE SLOPE INTERCEPT, FINAL STABILIZATION SHALL BE SOIL STABILIZER, UNLESS NOTED. IF DISTURBANCE OCCURS OUTSIDE THE SLOPE INTERCEPT, FINAL STABILIZATION SHALL BE PERMANENT SEED AND PROPERLY ANCHORED MULCH, UNLESS NOTED.

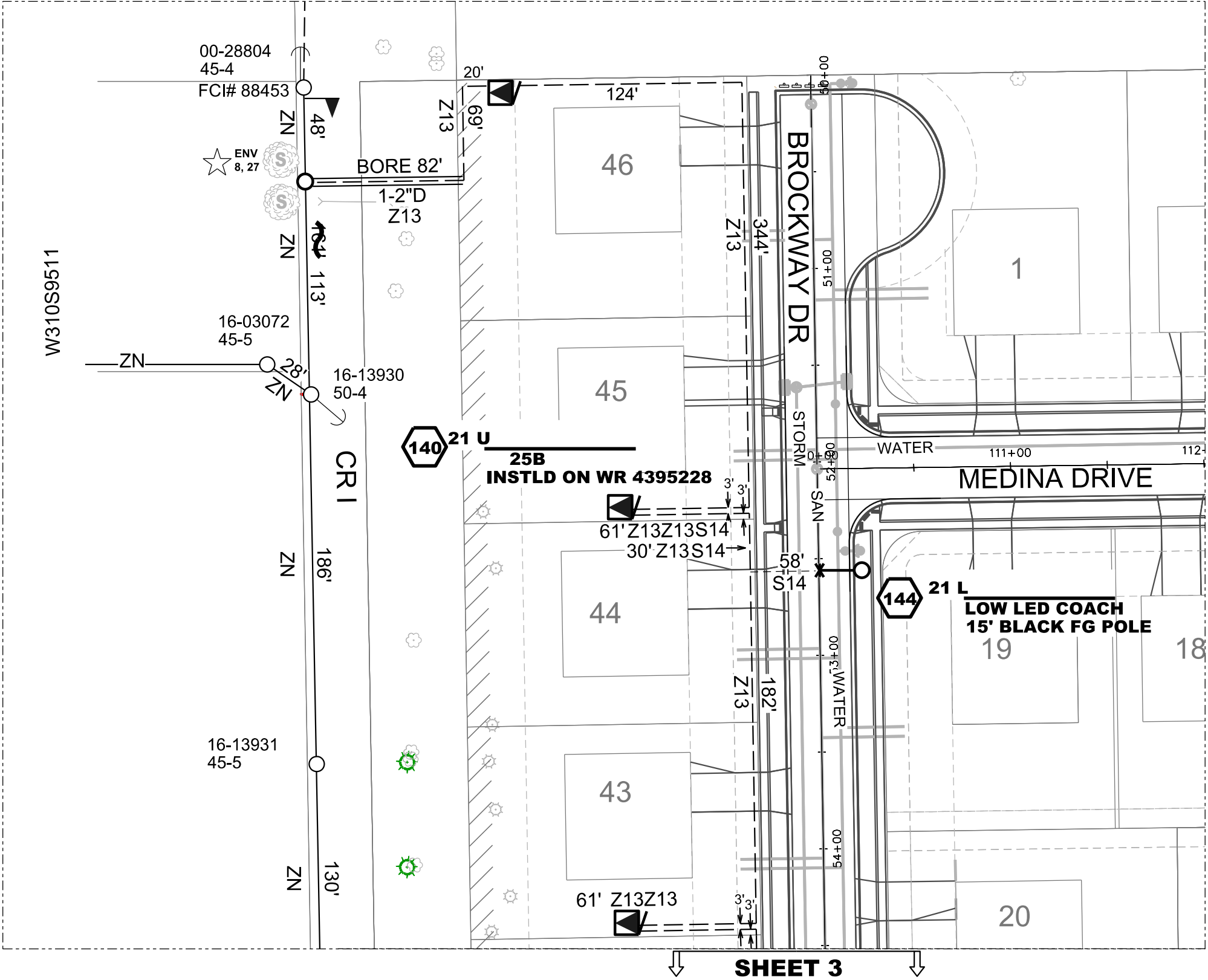
☐ IF DISTURBANCE OCCURS IN AGRICULTURAL FIELDS, SOIL SEGREGATION WILL NEED TO TAKE PLACE TO RETURN FIELDS TO PRE-CONSTRUCTION SOIL STRATIFICATION AND TO PRE-CONSTRUCTION ELEVATIONS.

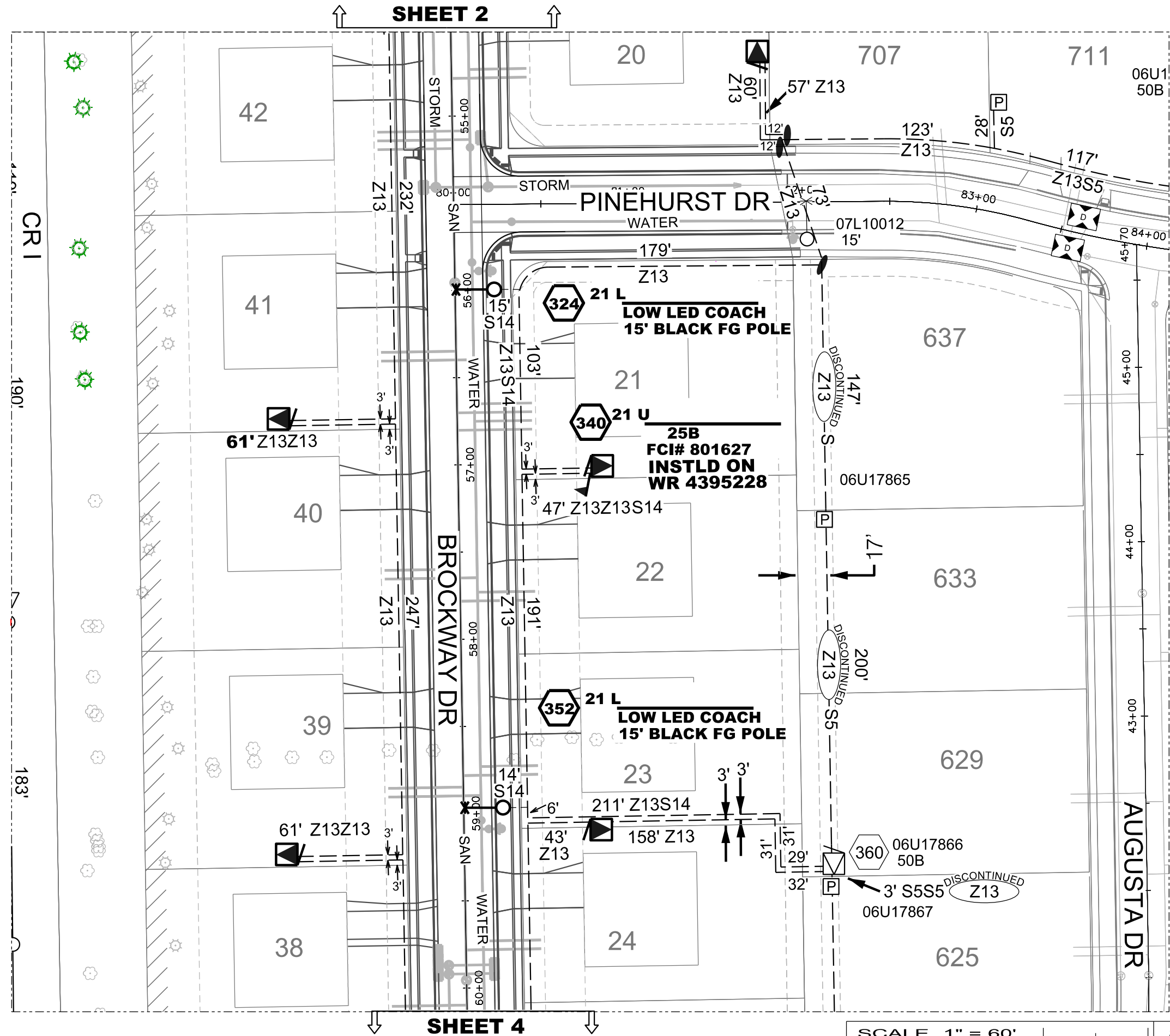
☐ DEPENDING ON THE TIME OF YEAR AND WEATHER CONDITIONS, CONSIDER USING PLATES/MATS IN WETLANDS OR CROSSING DITCHES.

☒ STOCKPILE MATERIALS SHALL BE PLACED UPSLOPE FROM EXCAVATION. IF STOCKPILE MATERIALS MUST BE PLACED DOWNSLOPE OF EXCAVATION, PROTECT STOCKPILES WITH 12" WATTLES.

☐ PROJECT SPECIFIC EROSION CONTROL NOTES:

WR 4396384	REV.	DESCRIPTION	BY	DATE
	0	DESIGN APPROVED FOR CONSTRUCTION	JB	7/7/21
	1	DEVELOPER REQUESTS 51' EAST SIDE SETBACKS	JB	7/29/21
<div> <div>Printed 7/29/2021 8:55:51 AM</div> <div>SHEET 1 OF 284</div> </div>				





SCALE 1" = 60'

SHEET 3 OF 4



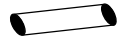

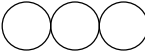
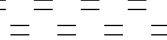

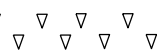

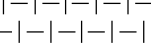

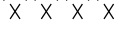
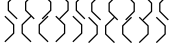
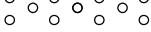


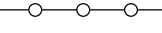




This site plan illustrates the proposed utility layout and lighting pole locations along Augusta Dr. The plan includes the following details:

- Streets:** Augusta Dr (top right), Brockway Dr (middle left), and CR I (bottom left).
- Property Lots:** Labeled with numbers 25, 26, 27, 28, 29, 30, 34, 35, 36, 37, 544, 610, 614, 617, and 621.
- Utility Lines:**
 - Sanitary (SAN):** Indicated by dashed lines with 'S' markers.
 - Storm (STORM):** Indicated by dashed lines with 'S' markers.
 - Water:** Indicated by dashed lines with 'W' markers.
- Proposed Lighting Poles:**
 - 400' 21 U:** Located near lot 25, labeled "INSTLD ON WR 4395228".
 - 404' 21 L:** Located near lot 26, labeled "LOW LED COACH 15' BLACK FG POLE".
 - 430' 21 U:** Located near lot 30, labeled "INSTLD ON WR 4395228".
 - 424' 21 L:** Located near lot 30, labeled "LOW LED COACH 15' BLACK FG POLE".
- Other Features:**
 - Utility markers for Z13, Z13S14, and Z13S13.
 - Stationing markers along Augusta Dr (e.g., 39+00, 40+00, 41+00, 42+00, 43+00, 44+00, 45+00, 46+00, 47+00, 48+00, 49+00, 50+00, 51+00, 52+00, 53+00, 54+00, 55+00, 56+00, 57+00, 58+00, 59+00, 60+00, 61+00, 62+00, 63+00, 64+00, 65+00, 66+00, 67+00, 68+00, 69+00, 70+00, 71+00, 72+00, 73+00, 74+00, 75+00, 76+00, 77+00, 78+00, 79+00, 80+00, 81+00, 82+00, 83+00, 84+00, 85+00, 86+00, 87+00, 88+00, 89+00, 90+00, 91+00, 92+00, 93+00, 94+00, 95+00, 96+00, 97+00, 98+00, 99+00, 100+00).
 - Utility markers for 06U17868, 06U17870, 06U17869 50B, and 06U17871.

SHEET 4 OF 4

<div><div>WE ENERGIES - ELECTRIC OPERATIONS</div><div>CLEARANCE NOTES:</div><div>-LOCATION OF OBSTRUCTIONS ARE FROM RECORDS AND MUST BE VERIFIED IN THE FIELD.</div><div>-MAINTAIN 2' MIN. CLEARANCE BETWEEN OUTSIDE FACE OF MANHOLE & BELL OF PIPE.</div><div>-THIS APPLIES TO GAS AND WATER MAINS.</div><div>-MAINTAIN 2' MIN. VERTICAL CLEARANCE AT CROSSINGS OF SEWER OR WATER MAINS.</div><div>-MAINTAIN 5' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND SEWER.</div><div>-MAINTAIN 3' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND WATER MAINS.</div><div>NOTE - CLEARANCES SHOWN ARE MINIMUM DISTANCES - REFERENCE PERMITS FOR SPECIFIC CLEARANCE REQUIREMENTS. ADDITIONAL UNDERGROUND INFORMATION ON EXCAVATION, BACKFILLING AND CLEARANCES CAN BE FOUND IN STD. 281-02.</div></div>	<div><div>OVERHEAD PRIMARY</div><div>E, F, H, Q, R, W, X or Z</div><div><div>Z1#2ACSR</div><div>Z1#1/0ACSR</div><div>Z2#3/0ACSR</div><div>Z3#2ACSR</div><div>Z4#1/0ACSR</div><div>Z5#3/0ACSR</div><div>Z7#336ACSR</div><div>Z9SPECIAL LIST ON SKETCH</div><div>Z101WIRE REMOVAL</div><div>Z112WIRE REMOVAL</div><div>Z123WIRE REMOVAL</div></div><div><div>DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z</div><div><div>Z13#1AL 25KV</div><div>Z14#3AL 25KV</div><div>Z15#3#500AL 28KV</div><div>X16#2AL 15KV</div><div>X17#3#2AL 15KV</div><div>X18#3#500AL 15KV</div><div>R19#3#1/0AL 35KV</div><div>R20#3#750AL 35KV</div><div>Z21#3#750AL 28KV</div></div><div><div>X22#2Cu 15kV</div><div>X23#3#2Cu 15kV</div><div>Z24#1#2Cu 25kV</div><div>Z25#3#2Cu 25kV</div><div>X26#3#500Cu 15kV</div><div>Z27#3#500Cu 28kV</div><div>Z28#3#750Cu 28kV</div><div>Z29SPECIAL - LIST ON SKETCH</div></div></div></div>			<div><div>NEUTRAL</div><div>N1#2ACSR</div><div>N1#1/0ACSR</div><div>N2#1#3/0ACSR</div><div>N3#1#4/0AL</div><div>N4#1#336ACSR</div><div>N5REMOVAL</div><div>GUYING</div><div>G1/4"ARM GUY</div><div>G15/16"ARM GUY</div><div>G23/8"ARM GUY</div><div>G35/16"POLE GUY</div><div>G43/8"POLE GUY</div><div>G57/16"POLE GUY</div></div>	<div><div>SECONDARY - 1PHASE</div><div>S6DX</div><div>S14TX</div><div>S22TX</div><div>S31/0TXR</div><div>S43/0TXR</div><div>S5350TXR</div><div>S6750TXR</div><div>S71/0TXF</div><div>S84/0TXF</div><div>S9336TXR</div><div>S10750TXF</div><div>S113WIRE REMOVAL</div><div>S123WIRE MAIN</div><div>S146DXCIC</div><div>S151/0TXCIC</div></div>	<div><div>SECONDARY - 3PHASE</div><div>\$1/0TXF</div><div>\$14/0TXF</div><div>\$2336TXF</div><div>\$33/0TX</div><div>\$4350TX</div><div>\$5750TX</div><div>\$61/0QXF</div><div>\$73/0QXF</div><div>\$8350QXR</div><div>\$9750QXR</div><div>\$103WIRE REMOVAL</div><div>\$113/0QXR</div><div>\$124WIRE REMOVAL</div></div>
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<div>EROSION CONTROL LEGEND</div>	
<div><div></div><div>APPROXIMATE LOCATION FOR UNDERGROUND FACILITY EXCAVATION</div></div>	
<div><div></div><div>A/B/C/D</div><div>INLET PROTECTION, TYPE</div></div>	
<div><div></div><div>12" WATTLE or 12"/20" SEDIMENT LOG or 9.5"/20" EROSION EEL</div></div>	
<div><div></div><div>STONE DITCH CHECK</div></div>	
<div><div></div><div>SAND or ROCK BAG</div></div>	
<div><div></div><div>MULCH</div></div>	
<div><div></div><div>SOIL STABILIZER, TYPE B</div></div>	
<div><div></div><div>EROSION MAT CLASS I, TYPE A</div></div>	
<div><div></div><div>EROSION MAT CLASS I, TYPE B</div></div>	
<div><div></div><div>EROSION MAT CLASS I, TYPE A URBAN</div></div>	
<div><div></div><div>EROSION MAT CLASS I, TYPE B URBAN</div></div>	
<div><div></div><div>EROSION MAT CLASS II</div></div>	
<div><div></div><div>EROSION MAT CLASS III</div></div>	
<div><div></div><div>VEGETATIVE BUFFER</div></div>	
<div><div></div><div>TRACKING PAD</div></div>	
<div><div></div><div>TIMBER MAT</div></div>	
<div><div></div><div>SILT FENCE</div></div>	
<div><div></div><div>APPROXIMATE DEWATERING BASIN LOCATION</div></div>	
<div><div></div><div>SURFACE WATER FLOW</div></div>	

WE ENERGIES WORK REQUEST ENVIRONMENTAL NOTES (Notes 1 through 7 apply to ALL work requests)

General

- If WDNR and/or USACE permits were obtained for the project, all permit conditions shall be met during construction of the project.

Erosion Control

- If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.
- Erosion Control BMR's shall meet or exceed the approved WDNR Storm Watter Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html). Refer to We Energies Construction Site Sediment and Erosion Control Standards.
- Inspect installed erosion control BMP's at least one time per week and after ½" rain events: repair as necessary.
- When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed wherever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.

Contaminated Soils

- Whenever soil exhibiting obvious signs of contamination (e.g., discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.

Spills

- If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:
 - Any quantity of oil is spilled into surface water;
 - Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
 - Any oil spill containing greater than 500 ppm PCB;
 - Five gallons or more of oil spilled to the ground;
 - Any oil spill involving a police department, fire department, DNR, or concerned property owner.

Notes 8 through 27 apply as noted at speciflc points withln each work request:

Dewatering

- Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.

Wetlands

- As much as practicable, the majorityof the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.
- All work shall be conducted to minimize soil disturance. No rutting will be allowed within the wetlands.
- If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.
- Excavated soils cannot be stockpiled in wetlands.

Waterways

- All excess spoils shall be removed from wetlands and placed in a suitable upland location.
- Trenching and pit excavations within wetlands shall include soil segregation to facilitate restoration of pre-construction soil stratification, and restoration to pre-construction elevations.
- Poles scheduled to be removed, and that occur within wetland, shall be cut at the ground surface.
- No work can be performed within the banks or below the ordinary high watermark of any navigable waterways/streams.
- No crossing of navigable waterways with equipment can occur. Foot traffic is allowed.
- Any disturbed soil within 75-feet of the ordinary high water mark of any navigable waterways/streams shall be stabilized within 24 hours of construction completion.

Threatened and Endangered Species

- Threatened or endangered species are known to occur in the work area. It is illegal to harass, harm, or kill a protected species under state and federal regulations. Proper precautions shall be taken to ensure harm to individuals is avoided.
- In order to protect the threatened or endangered species, work must be conducted between November 5 and March 15.
- Exclusion fencing must be installed at the work area prior to March 15.
- A qualified biologist must be present when conducting work at this location.

Invasive Specles

- State regulated invasive species are known to occur in the work area. Reasonable precautions are legally required to prevent the spread of these species. The Wisconsin Council on Forestry Transportation and Utility Rights-of Way Best Management Practices should be followed: (<http://council.wisconsinforestry.org/invasives/transportation/>).

Cultural and Historical Resources, cont.

- The project is within or adjacent to an area that is identified by the State of Wisconsin as potentially having Native American artifacts, burial mounds or burial sites, which could be encountered during construction.
- If human bone or any artifacts are discovered during construction, work must cease immediately. Contact the Environmental Department who will contact the State Burial Sites Preservation Office and determine the next steps that must be taken in order to comply with state law. Work at that site MAY NOT PROCEED until the Environmental Department authorizes it.
- A "qualified archaeologist," as specified under Wis. Stats 157.70 (1) (i) and Wis. Admin. Code HS 2.04 (6), must be present to monitor all ground disturbing activities.

Frac-out Contingency Plan

- A frac-out contingency plan shall be on-site and implemented accordingly. The contingency plan shall incorporate the following components.
 - Continuously inspect the bore paths for frac-outs in order to respond quickly and appropriately.
 - Containment materials (e.g. silt fence, straw bales, sand bags, etc.) shall be on site and available should a frac-out occur.
 - A vac truck shall be accessible on short notice in order to respond quickly to a frac-out.



Non-Standard Lighting Record - WI

Billing Name	Village of Mukwonago				
Billing Address	PO Box 206				
C/T/V	Mukwonago	State	WI	Zip	53149
Service Address, if different than Billing Address					
Name	Minor's Estates Phase 1 Subdivision				
Address					
C/T/V	Mukwonago	State	WI	Zip	

CSS ACCT#	Install	Remove
Open cIS CONTRACT#		
Open cIS Premise#		
New Account?	<input type="checkbox"/> Yes	
Customer Type	Governmental (MS4 / LE6)	
Work Request	4396384	Related Work Request
Page # / of #	1/1	

Ref #	Pole					Fixture										Total / mo w/ Source Charge *	Location Description	Install / Remove Date
	Pole #	Rate	Style	Mtg Ht	Color	Qty	Source	Style	Color	Fixt Class	Facilities / LED fixture per mo	Facilities / HID fixture per mo	Watts / fixture	LED Energy Class (kWh)	Energy / fixture per mo			
144	21L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach	Black	H	\$8.91		78	28-30	\$2.65	\$12.56	SE corner of Brockway and Medina	
324	21L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach	Black	H	\$8.91		78	28-30	\$2.65	\$12.56	SE corner of Brockway and Pinehurst	
352	21L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach	Black	H	\$8.91		78	28-30	\$2.65	\$12.56	350' south of Pinehurst on E ROW of Brockway	
404	21L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach	Black	H	\$8.91		78	28-30	\$2.65	\$12.56	650' south of Pinehurst on E ROW of Brockway	
424	21L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach	Black	H	\$8.91		78	28-30	\$2.65	\$12.56	298' NW of Augusta on E ROW of Brockway	

* Monthly total subject to surcharges and credits per Wisconsin Electric Service Rates and future rate changes approved by Public Service Commission

Comments: _____

Authorization: _____

Property Owner / Authorized Representative Signature

Date



Agenda Cover Report

Date: 8/25/21	Committee/Board: Public Works
Submitted by: Ron Bittner	Department: Public works
Date of Committee Action: 9/1/21	Date of Village Board Action: 9/15/21

Subject:

Access and indemnity agreements to connect private storm water into the village's system.

Executive Summary:

Mr. Janssen is constructing two new homes on Plank Road and would like to connect private storm lines into the village's system. Currently there is a village easement behind the sidewalk that has a catch basin located within it. His intent is to connect a private line from each lot into the catch basin to mitigate potential flooding.

Fiscal Impact:

All fees associated with the documents will be paid by the developer.

Executive Recommendation/Action:

We are requesting a recommendation for the village board to approve the access and indemnity agreements for MUKV 176998001 (320 Plank Rd.) and MUKV 1976998002 (324 Plank Rd.) for the connection of private storm sewer into the village's system.

☐ **Attachments Included**

**ACCESS and INDEMNITY
AGREEMENT**

Document Number

Title of Document

The property affected by the attached Agreement is legally described on the attached Exhibits A and B.

Record this document with the Register of Deed.

Name and Return Address

Atty. Mark G. Blum
Hippenmeyer, Reilly, Blum, et al
PO Box 766
Waukesha, WI 53187-0766

MUKV1976-998 (retired 1.1.2022)
MUKV1976-998-001

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mgbлум@hrblawfirm.com

ACCESS and INDEMNITY AGREEMENT

This Access and Indemnity Agreement ("Agreement") is made and entered into this _____ day of _____, 2021, by and between the VILLAGE OF MUKWONAGO, a Wisconsin municipal corporation (hereinafter referred to as the "Village") and RYAN'S BUYING, LLC, a Wisconsin limited liability company, with its principal office and place of business at 13416 Watertown Plank Road, No. 245, Elm Grove, Wisconsin, 53122 (hereinafter referred to as the "Grantee").

WHEREAS, the Village is a grantee of a Permanent Limited Easement granted on November 4, 2004 by Therese M. Swenson, which Easement was recorded with the Waukesha County Register of Deeds on January 20, 2005 as Document No. 3243498, a true and correct copy of which is attached hereto and marked Exhibit A (hereinafter referred to as the "Easement"); and

WHEREAS, said Easement created a permanent storm sewer easement in favor of the Village; and

WHEREAS, said Easement exists on Lot 2 of CSM 12205, which was recorded by the Waukesha County Register of Deeds on July 28, 2021 as Document No. 4604500, a true and correct copy of which is attached as Exhibit B; and

WHEREAS, the owner of Lot 1 of Exhibit B is desirous of running a private storm sewer lateral whose terminus would be within the Village's Easement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

1. The Village hereby consents to the Grantee extending a private storm sewer lateral into the Village's Easement (Exhibit A) subject to the terms and conditions set forth herein. Grantee acknowledges that in the event the Village performs any work within the Easement, the Village may do so and if necessary for the operation of the storm sewer facilities within said Easement, may require that the Grantee modify or terminate its storm sewer lateral extension within the bounds of said Easement. Said work may be done without the consent of the Grantee, and the Grantee shall be solely responsible for the cost of the restoration of its storm sewer lateral.

2. That the private storm sewer lateral is more specifically described on the attached Exhibit C.

3. Grantee agrees to indemnify and hold harmless the Village as and against any and all claims, demands, actions, causes of actions, including costs and actual attorney fees arising from the Grantee's use of the easement, the operation of this Agreement or the presence of the Grantee's storm sewer lateral within the Village's easement. Said indemnification shall include any liens which may be assessed against the Village's Easement arising from the non-payment of construction work or materials related to work performed by the Grantee within the Easement.

4. The work being performed by Grantee to construct the storm sewer lateral shall be in accordance with plans approved by the Village. The Grantee further indemnifies and holds harmless the Village as and against any and all claims, demands, actions or causes of action including actual attorney fees arising from the approval of this Agreement, including, but not limited to, claims of any storm sewer backups or flooding on the Grantee's property.

5. This Agreement shall commence upon its execution and shall thereafter be binding upon the heirs, personal representatives, successors and/or assigns of the parties and shall represent a covenant running with the land. The representations and warranties set forth herein shall survive this document.

6. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

7. This Agreement represents the complete understanding of the parties with respect to the subject matter set forth herein and may only be amended by a subsequent agreement executed by both parties.

VILLAGE:
Village of Mukwonago

VILLAGE:
Village of Mukwonago

By: _____
Fred Winchowky, President

By: _____
Diana Dykstra, Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this ____ day of _____, 2021, the above-named Fred Winchowky and Diana Dykstra, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission is permanent/expires: _____

*****'

GRANTEE:
Ryan's Buying, LLC

By: _____
Ryan Janssen

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this ____ day of _____, 2021, the above-named Ryan Janssen, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission is permanent/expires: _____



UC3243498-005

001002 JAN 20 18

3243498

REGISTER'S OFFICE
WAUKESHA COUNTY, WI
RECORDED ON

01-20-2005 12:24 PM

MICHAEL J. HASSLINGER
REGISTER OF DEEDSREC. FEE: 12.00
REC. FEE-CO: 5.00
REC. FEE-ST: 2.00
TRAN. FEE:
TRAN. FEE-STATE:
PAGES: 5

Document Number:

PERMANENT LIMITED EASEMENT

Exempt from fee: s. 77.25(2r) Wis. Stats.

LPA 3043 (DT1552) 98

THIS EASEMENT, made by Therese M. Swenson, a single person

GRANTOR, conveys a permanent limited easement as described below to

VILLAGE OF MUKWONAGOGRANTEE, for the sum of Three Hundred Fifty
and No/100 Dollars (\$350.00)For the purpose of constructing and maintaining a drainage facility

Any person named in this easement may make an appeal from the amount of compensation within six months after the date of recording of this easement as set forth in s. 32.05(2a) Wisconsin Statutes. For the purpose of any such appeal, the amount of compensation stated on the easement shall be treated as the award and the date the easement is recorded shall be treated as the date of taking and the date of evaluation.

Other persons having an interest of record in the property:

This space is reserved for recording data

Return to

The Highland Group
312 E. Main St., Suite 201
Watertown, WI 53094Parcel Identification Number/Tax Key Number
MUKV 1976-998

LEGAL DESCRIPTION IS ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE.

X Therese M. Swenson
(Signature)

Therese M. Swenson

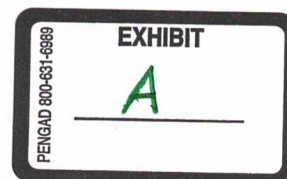
X
(Signature)11-4-04
(Date)State of Wisconsin)
Waukesha County) ss

On the above date, this instrument was acknowledged before me by the named person(s).

Irene Mendola
(Signature, Notary Public, State of Wisconsin)Irene Mendola
(Print or type name, Notary Public, State of Wisconsin)11-21-04
(Date Commission Expires)

Project # _____

This instrument was drafted by the Village of Mukwonago

Parcel No. 7

October 29, 2003

LEGAL DESCRIPTION
Permanent Storm Sewer Easement

For: (Grantee): Village of Mukwonago

Being part of the Northeast one-quarter of the Southeast one-quarter of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin bounded and described as follows (see attached Exhibit "11"):

Being the East 10 feet of the West 82 feet of the South 10 feet of lands known as Tax Key No. 1976-998, described in Document No. 2529885 of deeds at the Waukesha County Register of Deeds, containing 0.0023 acres (100 square feet) more or less of land. Subject to covenants, conditions, restrictions and easements of record.

Bruce K. Cross, R.L.S.

OWNER: (Grantor): Therese M. Swenson

Tax Key No.: 1976-998

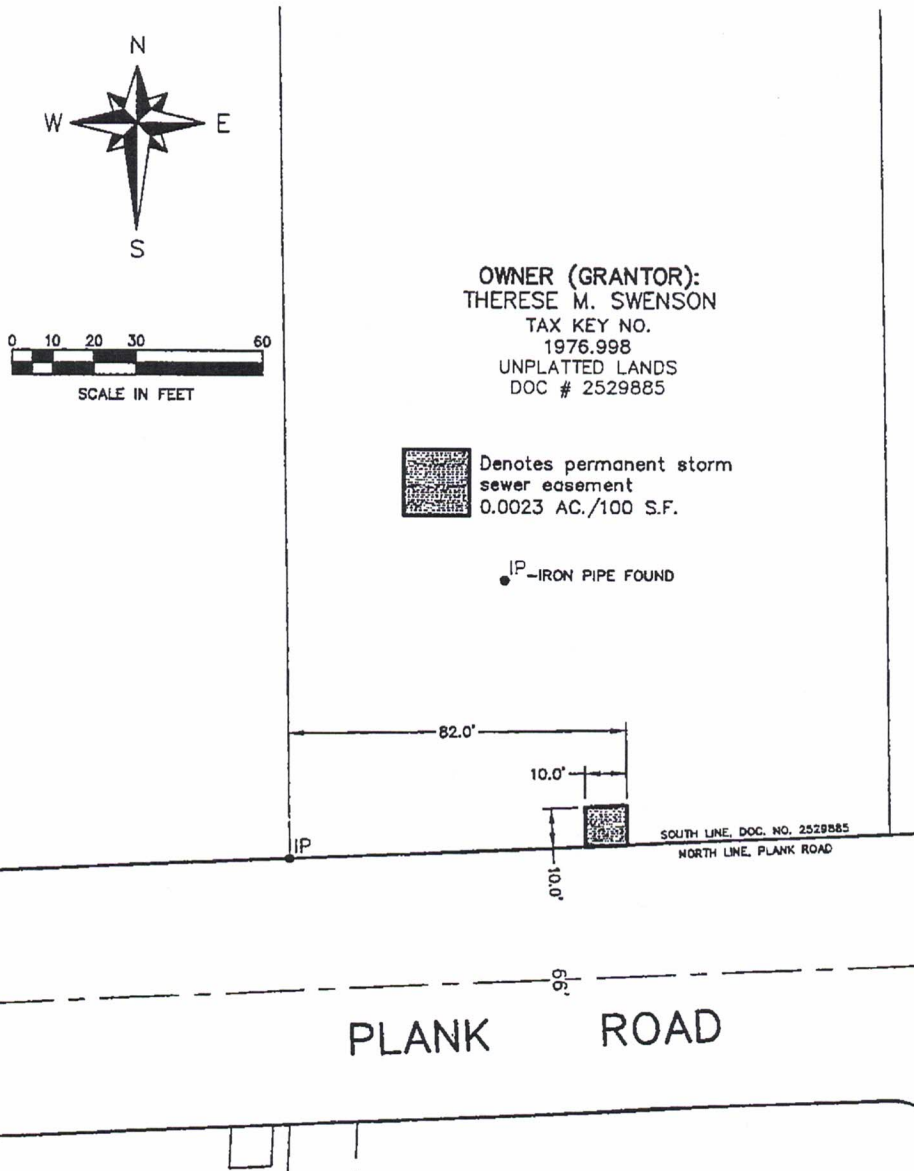
BKC: llg

cc: Russell J. Barry, P.E., Ruekert/Mielke
File

-MukwonagoVillage1292077200\Legals AA\20031029-swenson storm sewer easement.doc-

EXHIBIT "11"**PERMANENT STORM SEWER EASEMENT**

Being part of the Northeast 1/4 of the Southeast 1/4 of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.



Ruekert·Mielke
engineering solutions for a working world

PREPARED FOR:
Village of Mukwonago
440 River Crest Ct.
Mukwonago, WI 53149

PREPARED BY:
Ruekert·Mielke
W233 N2080 Ridgeview Pkwy.
Waukesha, WI 53188

G:\Land\1292077\Dwg\EASEMENT\ExSwensonstresmt

THIS INSTRUMENT WAS DRAFTED BY BRUCE K. CROSS, R.L.S. (10-03)



May 6, 2004

LEGAL DESCRIPTION
Temporary Construction Easement

For: Village of Mukwonago

Being part of the Northeast one-quarter of the Southeast one-quarter of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

Being the South 7 feet of the West 123 feet of lands known as Tax Key No. MUKV1976-998, containing 0.0198 acres (862 square feet) more or less of land. Subject to covenants, conditions, restrictions and easements of record. It is the intent of this description to encompass lands to be graded for pavement reconstruction.

The above interest is to terminate upon the completion of this project or on the day the highway is open to the traveling public, whichever is later.

Bruce K. Cross, R.L.S.

OWNER: (Grantor): Therese M. Swenson

Tax Key No.: MUKV1976-998

BKC: llg

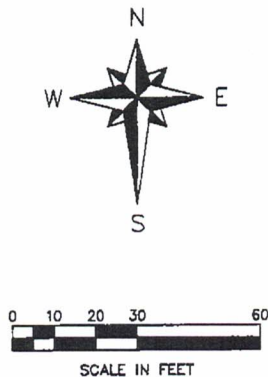
cc: Russell J. Barry, P.E., Ruekert/Mielke
File

~MukwonagoVillage1292077\200\Legals AA\20040505-Temp Construction Esmt-Tax Key No. 1976-998.doc~


W233 N2080 Ridgeview Parkway • Waukesha, Wisconsin 53188-1020
(262) 542-5733 • Fax: (262) 542-5631 • www.ruekert-mielke.com

EXHIBIT "18"**TEMPORARY CONSTRUCTION EASEMENT**

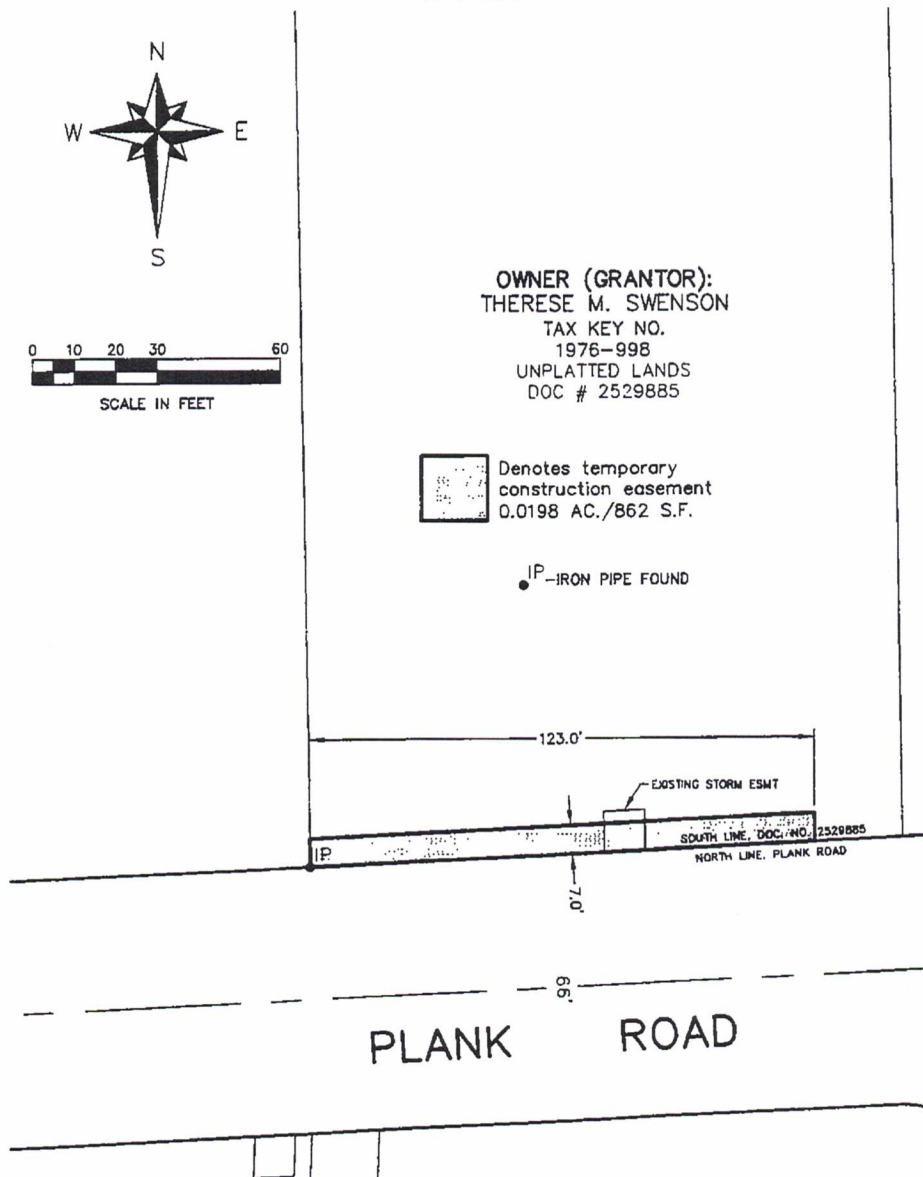
Being part of the Northeast 1/4 of the Southeast 1/4 of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows: Being the South 7 feet of the West 123 feet of lands known as Tax Key No. 1976-998.



OWNER (GRANTOR):
THERESE M. SWENSON
 TAX KEY NO.
 1976-998
 UNPLATTED LANDS
 DOC # 2529885

 Denotes temporary construction easement
 0.0198 AC./862 S.F.

● IP-IRON PIPE FOUND



 **Ruekert-Mielke**
 engineering solutions for a working world

PREPARED FOR:
 Village of Mukwonago
 440 River Crest Ct.
 Mukwonago, WI 53149

PREPARED BY:
 Ruekert-Mielke
 W233 N2080 Ridgeview Pkwy.
 Waukesha, WI 53188

G:\Land\1292077\Dwg\EASEMENT\ExSwensonconconstesmt

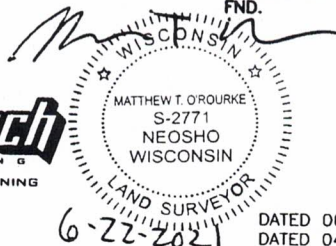
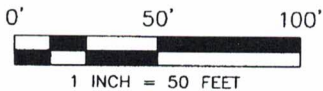
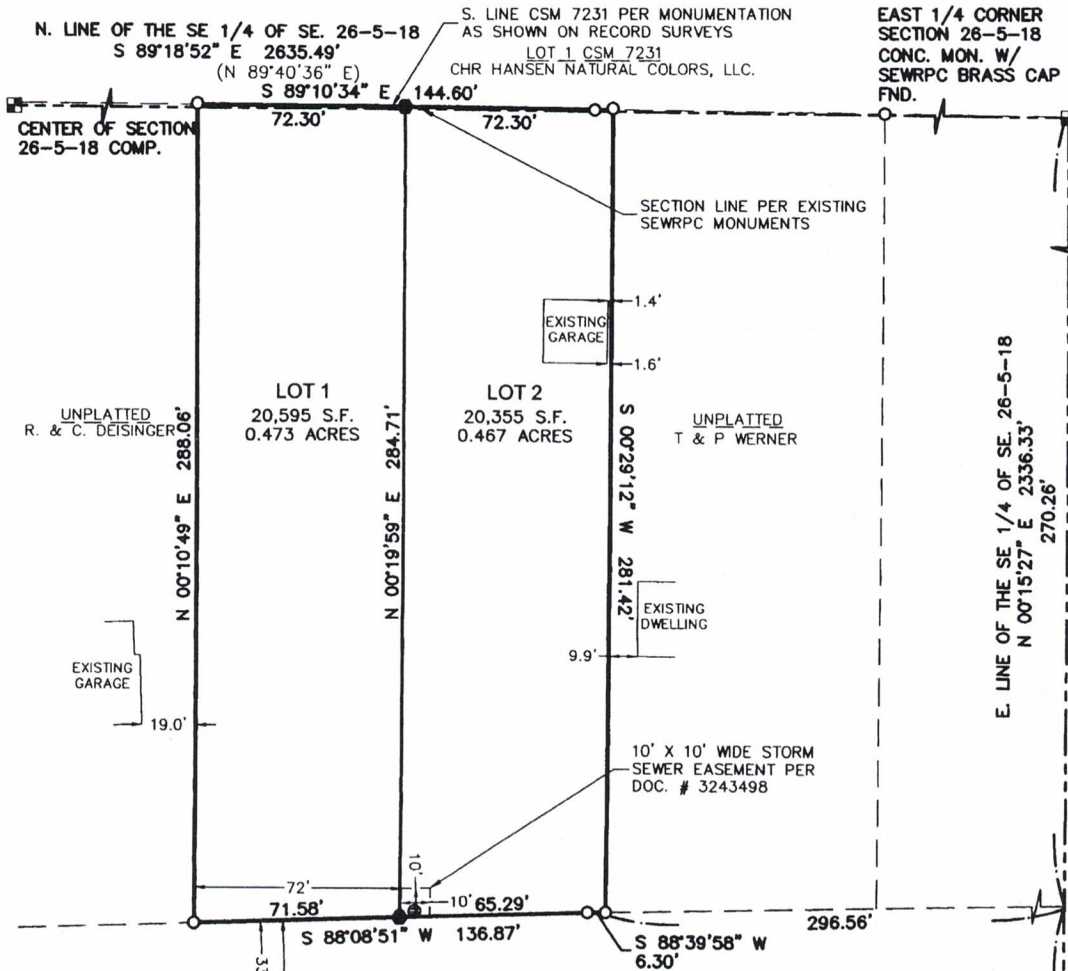
THIS INSTRUMENT WAS DRAFTED BY BRUCE K. CROSS, R.L.S. (05-04)

4604500



WAUKESHA CO. CERTIFIED SURVEY MAP NO. 12205

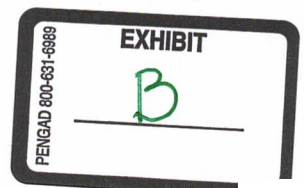
UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 26, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.



PREPARED FOR:
 RYAN'S BUYING, LLC.
 RYAN JANSSEN
 13416 WATERTOWN PLANK RD. #245
 ELM GROVE, WI 53122

THIS INSTRUMENT WAS DRAFTED BY MATTHEW T. O'ROURKE, S-2771

DATED 06/22/2021
 DATED 04/14/2021
 JOB# 21059
 SHEET 1 OF 3



WAUKESHA CO. CERTIFIED SURVEY MAP NO. 12205

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 26, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A DIVISION OF UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 26, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS,

COMMENCING AT THE EAST 1/4 CORNER OF SECTION 26, TOWN 5 NORTH, RANGE 18 EAST; THENCE S 00°15'27" W ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 26, 270.26 FEET TO THE NORTH RIGHT OF WAY OF PLANK ROAD; THENCE S 88°39'58" W, ALONG THE NORTH RIGHT OF WAY OF PLANK ROAD, 296.56 FEET TO THE POINT OF BEGINNING; THENCE S 88°39'58" W, ALONG THE NORTH RIGHT OF WAY OF PLANK ROAD, 6.30 FEET; THENCE S 88°08'51" W, ALONG THE NORTH RIGHT OF WAY OF PLANK ROAD, 136.87 FEET; THENCE N 00°10'49" E, 288.06 FEET TO THE SOUTH LINE OF LOT 1 CSM 7231; THENCE S 89°10'34" E, ALONG THE SOUTH LINE OF LOT 1 CSM 7231, 144.60 FEET; THENCE S 00°29'12" W, 281.42 FEET TO THE POINT OF BEGINNING.

LANDS AS DESCRIBED HAVING AN AREA OF 40,950 SQUARE FEET OR 0.940 ACRES.

THAT I HAVE MADE SAID SURVEY BY THE DIRECTION OF RYAN'S BUYING, LLC. OWNER OF SAID LANDS.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF S. 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION CONTROL ORDINANCE OF THE VILLAGE OF MUKWONAGO IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS 22 DAY OF JUNE, 2021.


MATTHEW T. O'ROURKE, S-2771

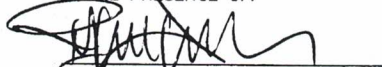
CORPORATE OWNER'S CERTIFICATE

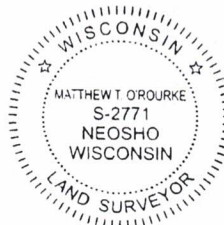
RYAN'S BUYING, LLC, A WISCONSIN LIMITED LIABILITY COMPANY DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID LLC CAUSED THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED ON THIS PLAT.

RYAN'S BUYING, LLC, DOES FURTHER CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF MUKWONAGO IN WITNESS WHEREOF, THE SAID RYAN'S BUYING, LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY: RYAN JANSSEN, MEMBER, AT _____ WISCONSIN, AND ITS CORPORATE SEAL TO BE HEREUNTO AFFIXED ON THIS _____

DAY OF July 6th, 2021

IN THE PRESENCE OF:

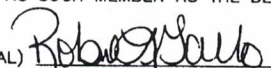

RYAN JANSSEN, MEMBER



CORPORATE OWNER'S NOTARY CERTIFICATE

STATE OF Wisconsin
COUNTY SS Waukesha

PERSONALLY CAME BEFORE ME THIS 6th DAY OF July, 2021 RYAN JANSSEN, MEMBER OF THE ABOVE NAMED LLC, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE SUCH MEMBER OF SAID LLC, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH MEMBER AS THE DEED OF SAID LLC, BY ITS AUTHORITY.

(NOTARY SEAL)  WISCONSIN

NOTARY PUBLIC, Robin L. Gallo

MY COMMISSION EXPIRES 5-31-2025



WAUKESHA CO. CERTIFIED SURVEY MAP NO. 12205

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION
26, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

VILLAGE OF MUKWONAGO PLAN COMMISSION

THIS LAND DIVISION IS HEREBY APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF MUKWONAGO, THIS

8th DAY OF June, 2021.

PRINT OFFICIAL TITLE: Village President

PRINT OFFICIAL TITLE: Village Clerk-Treasurer

SIGNATURE: Fred Winchowky

SIGNATURE: Diana Dykstra

PRINT NAME: FRED Winchowky

PRINT NAME: Diana Dykstra

VILLAGE OF MUKWONAGO BOARD

THIS LAND DIVISION IS HEREBY APPROVED BY THE VILLAGE OF MUKWONAGO BOARD,

THIS 11th DAY OF June, 2021.

Diana Dykstra
DIANA DYKSTRA - VILLAGE TREASURER

Fred Winchowky
FRED WINCHOWKY - VILLAGE PRESIDENT

4604500

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

July 28, 2021 12:31 PM
James R Behrend
Register of Deeds

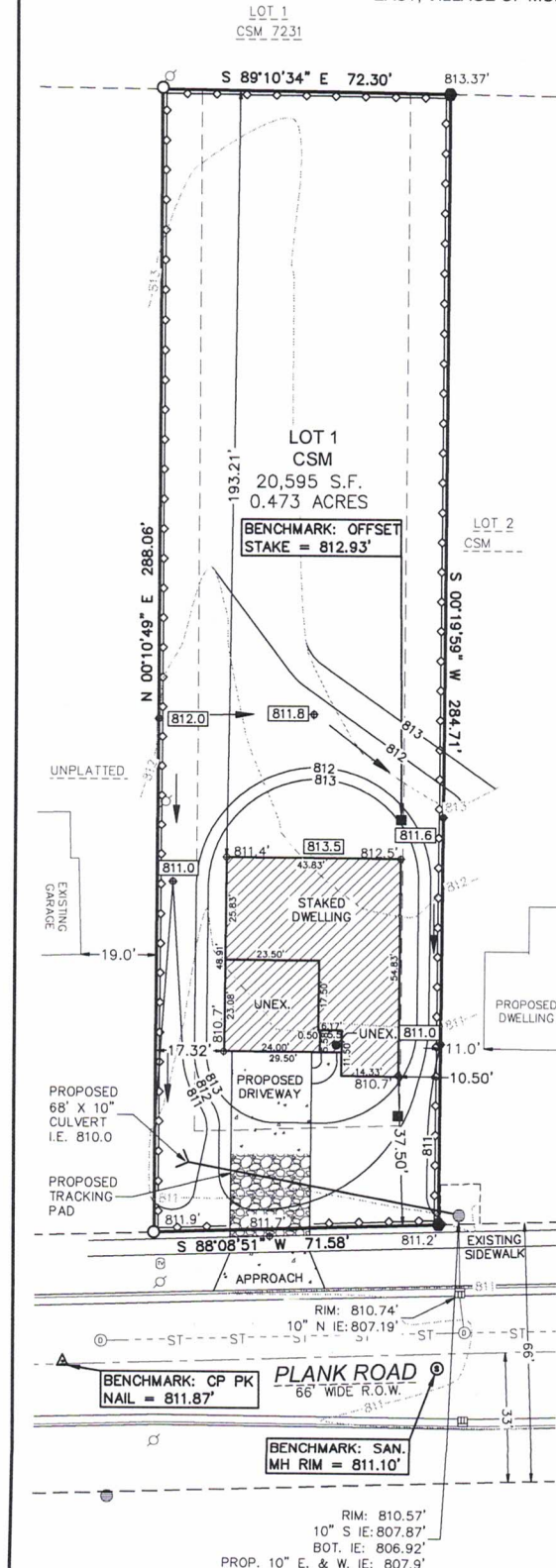
3 PGS
TOTAL FEE: \$30.00
TRANS FEE: \$0.00

Book 125 Page 104-106



PLAT OF SURVEY

LOT 1 OF CSM 12205, BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 25, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA, WISCONSIN.



NOTES:

- BEARINGS BASED ON GRID NORTH OF THE WISCONSIN COUNTY COORDINATE SYSTEM, WAUKESHA COUNTY ZONE (NAD 83 WISCONSIN 2018) AND REFERENCED TO THE NORTH LINE OF THE SE 1/4 OF SECTION 26-05-18 MEASURED AS S 89°18'52" E.
- VERTICAL DATUM IS NAVD 88 (GEOID 12A).
- TITLE COMMITMENT PROVIDED PREPARED BY ATTORNEYS TITLE & CLOSING SERVICE, LLC DATED MARCH 10, 2021, COMMITMENT No. 21-2867 WITH THE FOLLOWING EASEMENTS THAT MAY AFFECT THE SUBJECT PARCEL:
 - EXCEPTION 9: AGREEMENT RECORDED ON DECEMBER 7, 1989, AS DOCUMENT NO. 1568455. (CONNECTING TO THE VILLAGE SEWER & WATER SYSTEM)
 - EXCEPTION 10: PERMANENT LIMITED EASEMENT MADE BY THERESE M. SWENSON, A SINGLE PERSON, TO THE VILLAGE OF MUKWONAGO, RECORDED ON JANUARY 20, 2005, AS DOCUMENT NO. 3243498
- THE EXCAVATOR AND MASON MUST VERIFY AT LEAST 2 BENCHMARKS SHOWN ABOVE.
- PROPOSED ELEVATIONS AS SHOWN ON THIS DRAWING IS A SUGGESTED GRADE AND SHOULD BE VERIFIED BY THE OWNER AND/OR THE BUILDER AND APPROVED BY THE BUILDING INSPECTOR.
- EROSION CONTROL MEASURES SHALL BE PROVIDED BY THE BUILDER AND/OR BUILDING INSPECTOR BASED ON SITE CONDITIONS.
- PER WAUKESHA COUNTY GIS THE PARCEL CURRENTLY DOES NOT HAVE AN ADDRESS.

LEGEND

- FOUND 1" IRON PIPE OR NOTED SET 0.75" O.D. X 18" REBAR WEIGHING 1.502 LBS/FT.
- △ CONTROL POINT BENCHMARK
- STORM MANHOLE
- SANITARY MANHOLE
- CURB INLET
- ROUND STORM INLET
- TV PED
- UTILITY POLE
- GUY WIRE
- CMCP CULVERT
- STORM SEWER
- ST--- EXISTING SPOT GRADE
- 800--- EXISTING CONTOUR
- 800--- PROPOSED CONTOUR
- 800--- PROPOSED SILT FENCE
- 800.0--- PROPOSED ELEVATION
- 10' OFFSET OR NOTED
- PROPOSED FLOW DIRECTION

SETBACK REQUIREMENTS

FRONT YARD = 25'
SIDE YARD = 10'

PROPOSED GRADES PER BUILDER

FINISH YARD GRADE: 813.5
GARAGE FLOOR: 813.83
TOP OF WALL: 814.17
TOP OF FOOTING: 806.17 (8' WALL)
DRIVE SLOPE = 4.6%

SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE LOCATION OF ALL VISIBLE STRUCTURES AND DIMENSIONS OF ALL PRINCIPAL BUILDINGS THEREON, BOUNDARY FENCES, APPARENT EASEMENTS, ROADWAY AND VISIBLE ENCROACHMENTS, IF ANY. THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE, THE TITLE THERETO WITHIN ONE (1) YEAR FROM DATE HEREOF.

SIGNED: MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR S-2771

DATE 07/20/2021	CLIENT RYAN'S BUYING	SECTION LOT 1 PLANK ROAD MUKWONAGO, WI 53149	REV B/2/2021 REQ. SURVEY UPDATES
FILE NO. 21059W	PROJECT PLANK 2 STORY	DRAWN BY JIL	REV
1 OF 1	PLAT OF SURVEY	CHECKED BY MTD	REV
	21059W_SURVEY.DWG		



EXHIBIT

C

**ACCESS and INDEMNITY
AGREEMENT**

Document Number

Title of Document

The property affected by the attached Agreement is legally described on the attached Exhibits A and B.

Record this document with the Register of Deed.

Name and Return Address

Atty. Mark G. Blum
Hippenmeyer, Reilly, Blum, et al
PO Box 766
Waukesha, WI 53187-0766

MUKV1976-998 (retired 1.1.2022)
MUKV 1976-998-002

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mgbalum@hrblawfirm.com

ACCESS and INDEMNITY AGREEMENT

This Access and Indemnity Agreement ("Agreement") is made and entered into this _____ day of _____, 2021, by and between the VILLAGE OF MUKWONAGO, a municipal corporation (hereinafter referred to as the "Village") and RYAN'S BUYING, LLC, a Wisconsin limited liability company, with its principal office and place of business at 13416 Watertown Plank Road, No. 245, Elm Grove, Wisconsin, 53122 (hereinafter referred to as the "Grantee").

WHEREAS, the Village is a grantee of a Permanent Limited Easement granted on November 4, 2004 by Therese M. Swenson, which Easement was recorded with the Waukesha County Register of Deeds on January 20, 2005 as Document No. 3243498, a true and correct copy of which is attached hereto and marked Exhibit A (hereinafter referred to as the "Easement"); and

WHEREAS, said Easement was granted to the Village and created a 10' x 10' easement for the purposes of creating a permanent storm sewer easement; and

WHEREAS, said Easement exists on Lot 2 of CSM 12205, which was recorded by the Waukesha County Register of Deeds on July 28, 2021 as Document No. 4604500, a true and correct copy of which is attached as Exhibit B; and

WHEREAS, the owner of Lot 2 of Exhibit B is desirous of running a private storm sewer lateral whose terminus would be within the Village's Easement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

1. The Village hereby consents to the Grantee extending, constructing and maintaining a private storm sewer lateral into the Village's Easement (Exhibit A) subject to the terms and conditions set forth herein and Grantee acknowledges that in the event the Village performs any work within the Easement, the Village may do so and if necessary for the operation of the storm sewer facilities within said Easement, may require that the Grantee modify or terminate its storm sewer lateral extension within the bounds of said Easement. Said work may be done without the consent of the Grantee, and the Grantee shall be solely responsible for the cost of the restoration of its storm sewer lateral.

2. That the private storm sewer lateral is more specifically described on the attached Exhibit C.

3. Grantee agrees to indemnify and hold harmless the Village as and against any and all claims, demands, actions, causes of actions, including costs and actual attorney fees arising from the Grantees use of the easement, the operation of this Agreement or the presence of the Grantee's storm sewer lateral within the Village's easement arising from the approval of this agreement, . Said indemnification shall include any liens which may be assessed against the

property in the Village's Easement arising from the non-payment of construction work or materials related to work performed by the Grantee within the Easement.

4. The work being performed by Grantee to construct the storm sewer lateral shall be in accordance with plans approved by the Village. The Grantee further indemnifies and holds harmless the Village as and against any and all claims, demands, actions or causes of action including actual attorney fees arising from the approval of this Agreement, including, but not limited to, claims of any storm sewer backups or flooding on the Grantee's property.

5. This Agreement shall commence upon its execution and shall thereafter be binding upon the heirs, personal representatives, successors and/or assigns of the parties and shall represent a covenant running with the land. The representations and warranties set forth herein shall survive this document.

6. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

7. This Agreement represents the complete understanding of the parties with respect to the subject matter set forth herein and may only be amended by a subsequent agreement executed by both parties.

VILLAGE:

Village of Mukwonago

VILLAGE:

Village of Mukwonago

By: _____
Fred Winchowky, President

By: _____
Diana Dykstra, Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this ____ day of _____, 2021, the above-named Fred Winchowky and Diana Dykstra, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission is permanent/expires: _____

*****'

GRANTEE:

Ryan's Buying, LLC

By: _____
Ryan Janssen

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this ____ day of _____, 2021, the above-named Ryan Janssen, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission is permanent/expires: _____



UC3243498-005

Document Number:

PERMANENT LIMITED EASEMENTExempt from fee: s. 77.25(2r) Wis. Stats.
LPA 3043 (DT1552) 98THIS EASEMENT, made by Therese M. Swenson, a single person

GRANTOR, conveys a permanent limited easement as described below to

VILLAGE OF MUKWONAGOGRANTEE, for the sum of Three Hundred Fifty
and No/100 Dollars (\$350.00)For the purpose of constructing and maintaining a drainage facility

Any person named in this easement may make an appeal from the amount of compensation within six months after the date of recording of this easement as set forth in s. 32.05(2a) Wisconsin Statutes. For the purpose of any such appeal, the amount of compensation stated on the easement shall be treated as the award and the date the easement is recorded shall be treated as the date of taking and the date of evaluation.

Other persons having an interest of record in the property:

001002 JAN 20 2005

3243498

REGISTER'S OFFICE
WAUKESHA COUNTY, WI
RECORDED ON

01-20-2005 12:24 PM

MICHAEL J. HASSLINGER
REGISTER OF DEEDSREC. FEE: 12.00
REC. FEE-CO: 5.00
REC. FEE-ST: 2.00
TRAN. FEE:
TRAN. FEE-STATE:
PAGES: 5

This space is reserved for recording data

Return to

The Highland Group
312 E. Main St., Suite 201
Watertown, WI 53094Parcel Identification Number/Tax Key Number
MUKV 1976-998

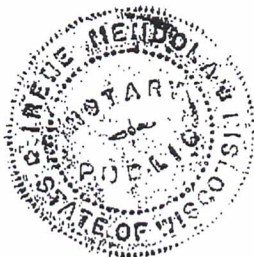
LEGAL DESCRIPTION IS ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE.

X Therese M. Swenson
(Signature)

Therese M. Swenson

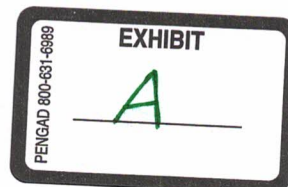
X
(Signature)11-4-04
(Date)State of Wisconsin)
Waukesha County)ss

On the above date, this instrument was acknowledged before me by the named person(s).

Irene Mendola
(Signature, Notary Public, State of Wisconsin)Irene Mendola
(Print or type name, Notary Public, State of Wisconsin)11-21-04
(Date Commission Expires)

Project # _____

This instrument was drafted by the Village of Mukwonago

Parcel No. 7

October 29, 2003

LEGAL DESCRIPTION
Permanent Storm Sewer Easement

For: (Grantee): Village of Mukwonago

Being part of the Northeast one-quarter of the Southeast one-quarter of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin bounded and described as follows (see attached Exhibit "11"):

Being the East 10 feet of the West 82 feet of the South 10 feet of lands known as Tax Key No. 1976-998, described in Document No. 2529885 of deeds at the Waukesha County Register of Deeds, containing 0.0023 acres (100 square feet) more or less of land. Subject to covenants, conditions, restrictions and easements of record.

Bruce K. Cross, R.L.S.

OWNER: (Grantor): Therese M. Swenson

Tax Key No.: 1976-998

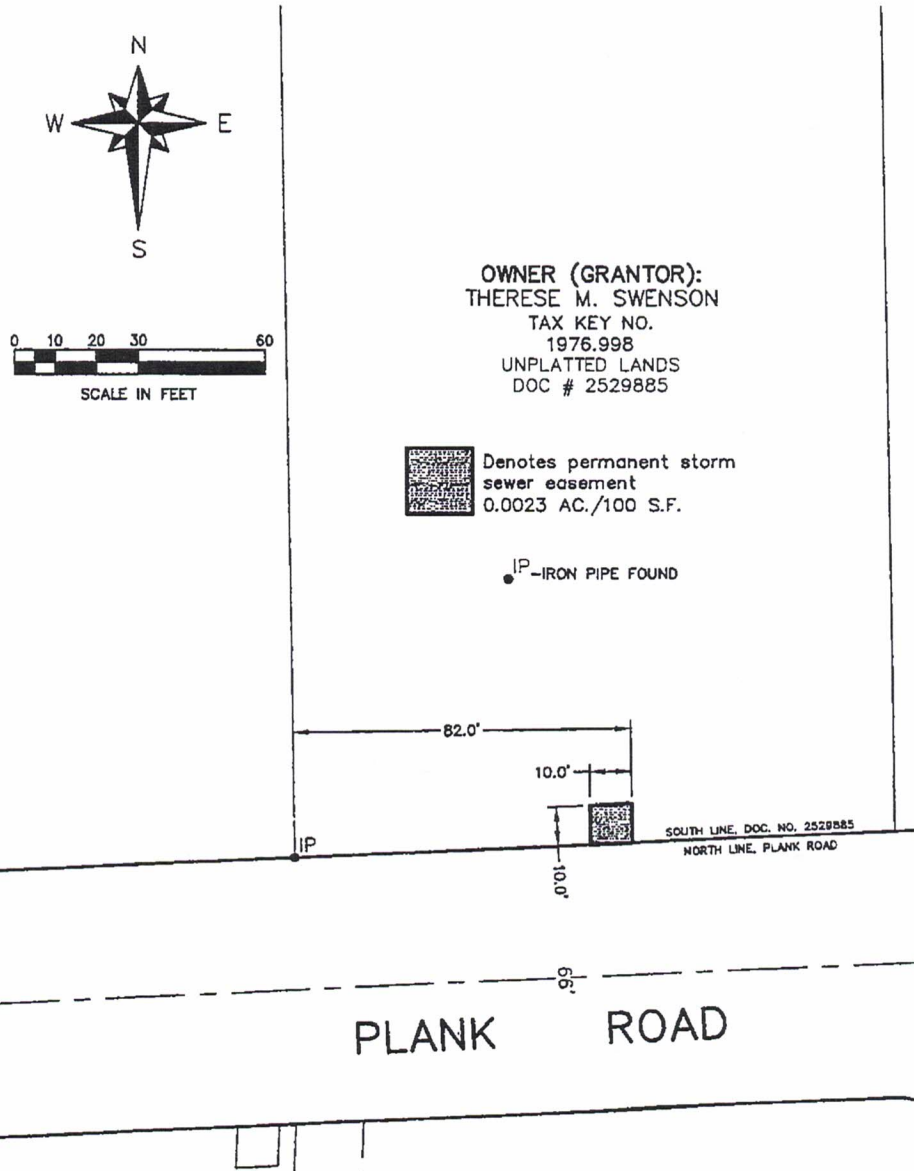
BKC: llg

cc: Russell J. Barry, P.E., Ruekert/Mielke
File

-MukwonagoVillage1292077\200\Legals AA\20031029-swenson storm sewer easement.doc-

EXHIBIT "11"**PERMANENT STORM SEWER EASEMENT**

Being part of the Northeast 1/4 of the Southeast 1/4 of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.



Ruekert·Mielke
engineering solutions for a working world

PREPARED FOR:
Village of Mukwonago
440 River Crest Ct.
Mukwonago, WI 53149

PREPARED BY:
Ruekert·Mielke
W233 N2080 Ridgeview Pkwy.
Waukesha, WI 53188

G:\Land\1292077\Dwg\EASEMENT\ExSwensonstresmt

THIS INSTRUMENT WAS DRAFTED BY BRUCE K. CROSS, R.L.S. (10-03)

May 6, 2004

LEGAL DESCRIPTION
Temporary Construction Easement

For: Village of Mukwonago

Being part of the Northeast one-quarter of the Southeast one-quarter of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

Being the South 7 feet of the West 123 feet of lands known as Tax Key No. MUKV1976-998, containing 0.0198 acres (862 square feet) more or less of land. Subject to covenants, conditions, restrictions and easements of record. It is the intent of this description to encompass lands to be graded for pavement reconstruction.

The above interest is to terminate upon the completion of this project or on the day the highway is open to the traveling public, whichever is later.

Bruce K. Cross, R.L.S.

OWNER: (Grantor): Therese M. Swenson

Tax Key No.: MUKV1976-998

BKC: llg

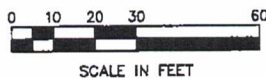
cc: Russell J. Barry, P.E., Ruekert/Mielke
File

~MukwonagoVillage1292077200\Legals AA\20040505-Temp Construction Esmt.-Tax Key No. 1976-998.doc~


W233 N2080 Ridgeview Parkway • Waukesha, Wisconsin 53188-1020
(262) 542-5733 • Fax: (262) 542-5631 • www.ruekert-mielke.com

EXHIBIT "18"**TEMPORARY CONSTRUCTION EASEMENT**

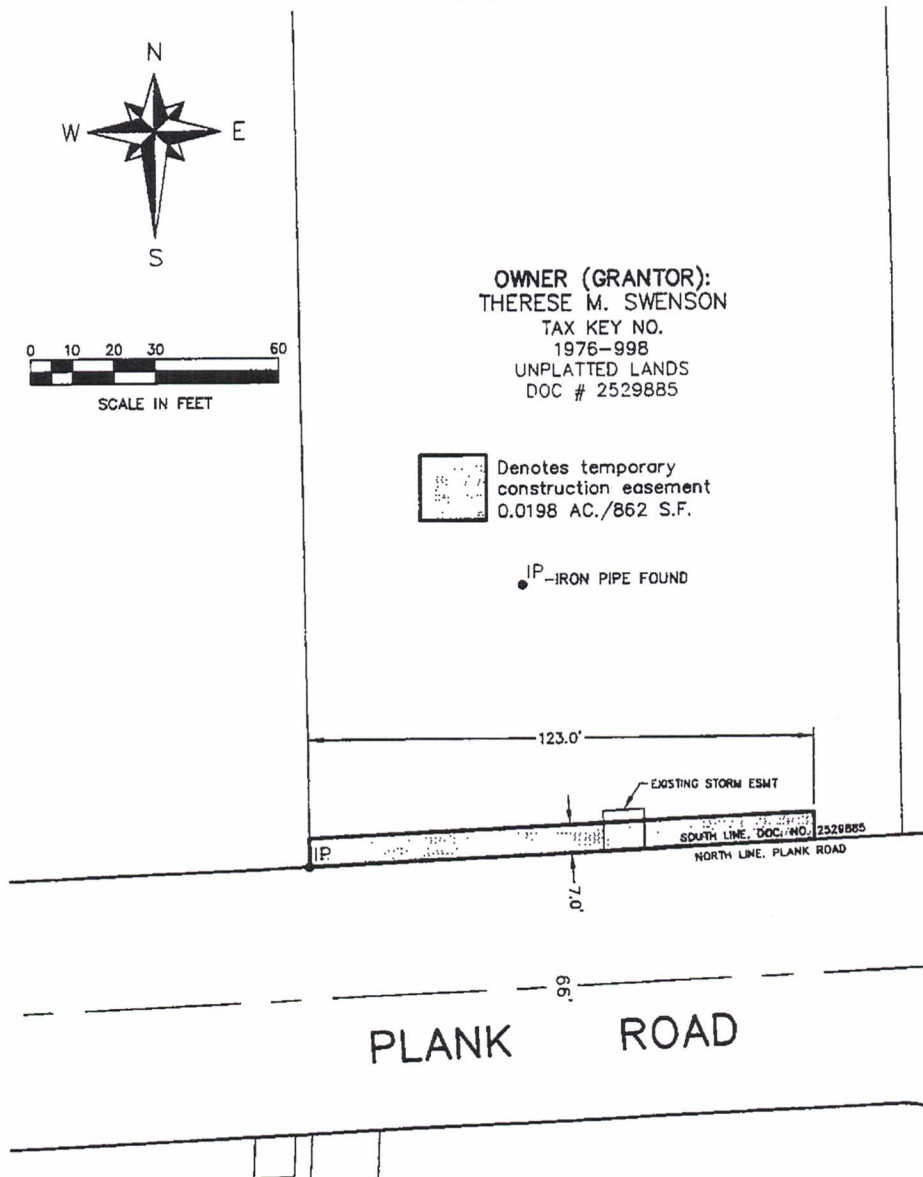
Being part of the Northeast 1/4 of the Southeast 1/4 of Section 26, Town 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows: Being the South 7 feet of the West 123 feet of lands known as Tax Key No. 1976-998.



OWNER (GRANTOR):
THERESE M. SWENSON
 TAX KEY NO.
 1976-998
 UNPLATTED LANDS
 DOC # 2529885

 Denotes temporary construction easement
 0.0198 AC./862 S.F.

• IP—IRON PIPE FOUND



 **Ruekert-Mielke**
 engineering solutions for a working world

PREPARED FOR:
 Village of Mukwonago
 440 River Crest Ct.
 Mukwonago, WI 53149

PREPARED BY:
 Ruekert-Mielke
 W233 N2080 Ridgeview Pkwy.
 Waukesha, WI 53188

G:\Land\1292077\Dwg\EASEMENT\ExSwensonconconstesmt

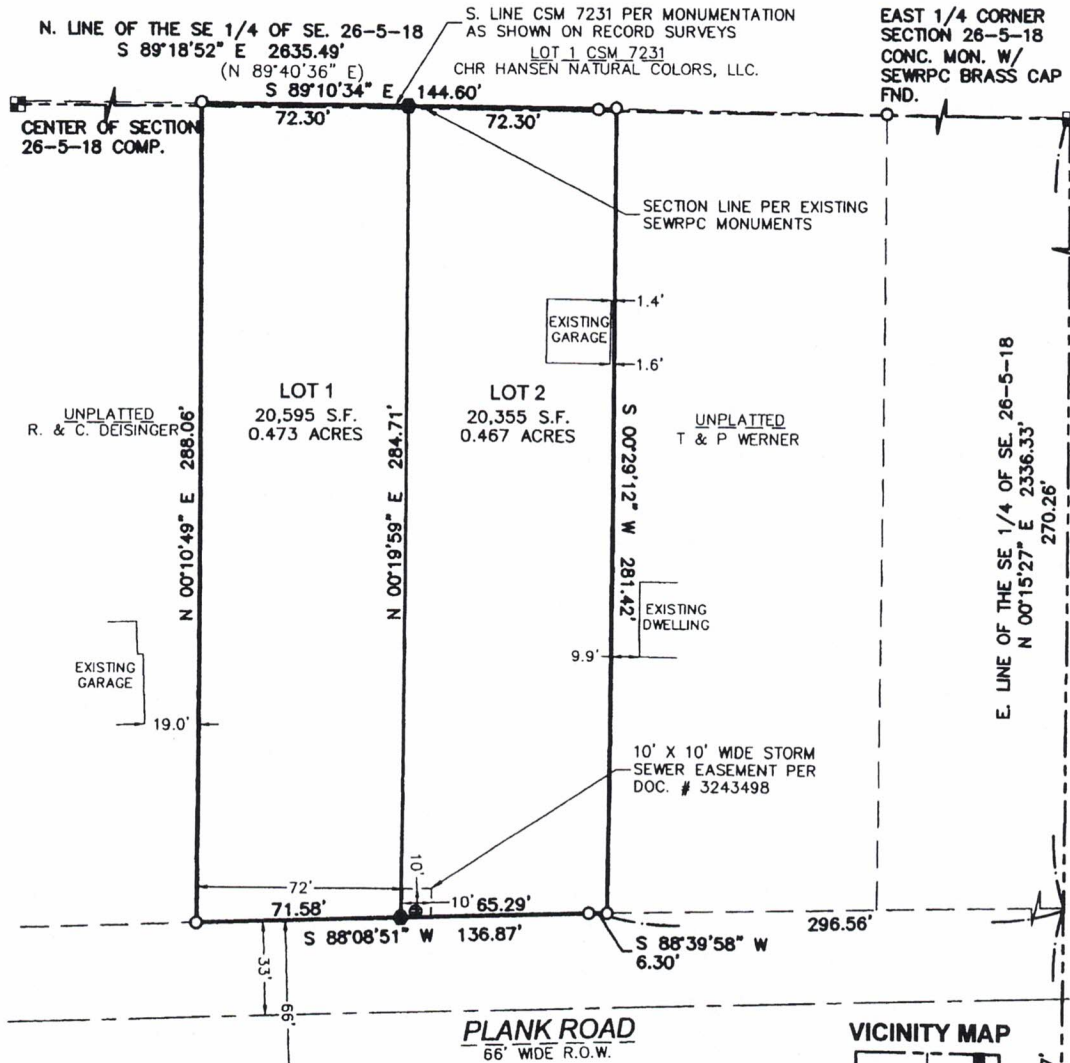
THIS INSTRUMENT WAS DRAFTED BY BRUCE K. CROSS, R.L.S. (05-04)

4604500



WAUKESHA CO. CERTIFIED SURVEY MAP NO. 12205

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 26, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

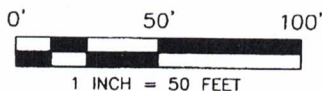


LEGEND

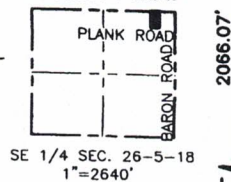
- SECTION CORNER MONUMENT
- FOUND 1" IRON PIPE OR NOTED
- SET 0.75" O.D. X 18" REBAR WEIGHING 1.502 LBS/FT.
- ROUND STORM INLET



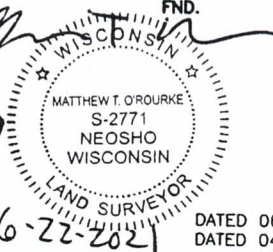
BEARINGS BASED ON GRID NORTH OF THE WISCONSIN COUNTY COORDINATE SYSTEM, WAUKESHA COUNTY ZONE (NAD 83 WISCORS 2011) AND REFERENCED TO THE EAST LINE OF THE SE 1/4 OF SEC. 26-05-18 MEASURED AS N00°15'27"E.



VICINITY MAP

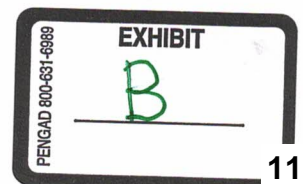


SE CORNER SECTION 26-5-18 CONC. MON. W/ SEWRPC BRASS CAP FND.



PREPARED FOR:
 RYAN'S BUYING, LLC.
 RYAN JANSSEN
 13416 WATERTOWN PLANK RD. #245
 ELM GROVE, WI 53122

THIS INSTRUMENT WAS DRAFTED BY MATTHEW T. O'ROURKE, S-2771 SHEET 1 OF 3



WAUKESHA CO. CERTIFIED SURVEY MAP NO. 12205

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 26, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A DIVISION OF UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 26, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS,

COMMENCING AT THE EAST 1/4 CORNER OF SECTION 26, TOWN 5 NORTH, RANGE 18 EAST; THENCE S 00°15'27" W ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 26, 270.26 FEET TO THE NORTH RIGHT OF WAY OF PLANK ROAD; THENCE S 88°39'58" W, ALONG THE NORTH RIGHT OF WAY OF PLANK ROAD, 296.56 FEET TO THE POINT OF BEGINNING; THENCE S 88°39'58" W, ALONG THE NORTH RIGHT OF WAY OF PLANK ROAD, 6.30 FEET; THENCE S 88°08'51" W, ALONG THE NORTH RIGHT OF WAY OF PLANK ROAD, 136.87 FEET; THENCE N 00°10'49" E, 288.06 FEET TO THE SOUTH LINE OF LOT 1 CSM 7231; THENCE S 89°10'34" E, ALONG THE SOUTH LINE OF LOT 1 CSM 7231, 144.60 FEET; THENCE S 00°29'12" W, 281.42 FEET TO THE POINT OF BEGINNING.

LANDS AS DESCRIBED HAVING AN AREA OF 40,950 SQUARE FEET OR 0.940 ACRES.

THAT I HAVE MADE SAID SURVEY BY THE DIRECTION OF RYAN'S BUYING, LLC. OWNER OF SAID LANDS.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF S. 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION CONTROL ORDINANCE OF THE VILLAGE OF MUKWONAGO IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS 22 DAY OF JUNE, 2021.


MATTHEW T. O'ROURKE, S-2771

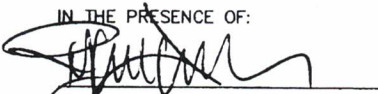
CORPORATE OWNER'S CERTIFICATE

RYAN'S BUYING, LLC, A WISCONSIN LIMITED LIABILITY COMPANY DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID LLC CAUSED THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED ON THIS PLAT.

RYAN'S BUYING, LLC, DOES FURTHER CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF MUKWONAGO IN WITNESS WHEREOF, THE SAID RYAN'S BUYING, LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY: RYAN JANSSEN, MEMBER, AT _____ WISCONSIN, AND ITS CORPORATE SEAL TO BE HEREUNTO AFFIXED ON THIS _____

DAY OF July 6th, 2021

IN THE PRESENCE OF:


RYAN JANSSEN, MEMBER

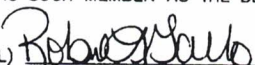


CORPORATE OWNER'S NOTARY CERTIFICATE

STATE OF Wisconsin

COUNTY) SS Waukesha

PERSONALLY CAME BEFORE ME THIS 6th DAY OF July, 2021, RYAN JANSSEN, MEMBER OF THE ABOVE NAMED LLC, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND TO ME KNOWN TO BE SUCH MEMBER OF SAID LLC, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH MEMBER AS THE DEED OF SAID LLC, BY ITS AUTHORITY.

(NOTARY SEAL)  WISCONSIN

NOTARY PUBLIC, 

MY COMMISSION EXPIRES 5-31-2025



WAUKESHA CO. CERTIFIED SURVEY MAP NO. 12205

UNPLATTED LANDS BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION
26, TOWN 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

VILLAGE OF MUKWONAGO PLAN COMMISSION

THIS LAND DIVISION IS HEREBY APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF MUKWONAGO, THIS

8th DAY OF June, 2021.

PRINT OFFICIAL TITLE: Village President

PRINT OFFICIAL TITLE: Village Clerk-Treasurer

SIGNATURE: Fred Winchowky

SIGNATURE: Diana Dykstra

PRINT NAME: FRED Winchowky

PRINT NAME: Diana Dykstra

VILLAGE OF MUKWONAGO BOARD

THIS LAND DIVISION IS HEREBY APPROVED BY THE VILLAGE OF MUKWONAGO BOARD,

THIS 16th DAY OF June, 2021.

Diana Dykstra
DIANA DYKSTRA - VILLAGE TREASURER

Fred Winchowky
FRED WINCHOWKY - VILLAGE PRESIDENT

4604500

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

July 28, 2021 12:31 PM
James R Behrend
Register of Deeds

3 PGS
TOTAL FEE: \$30.00
TRANS FEE: \$0.00

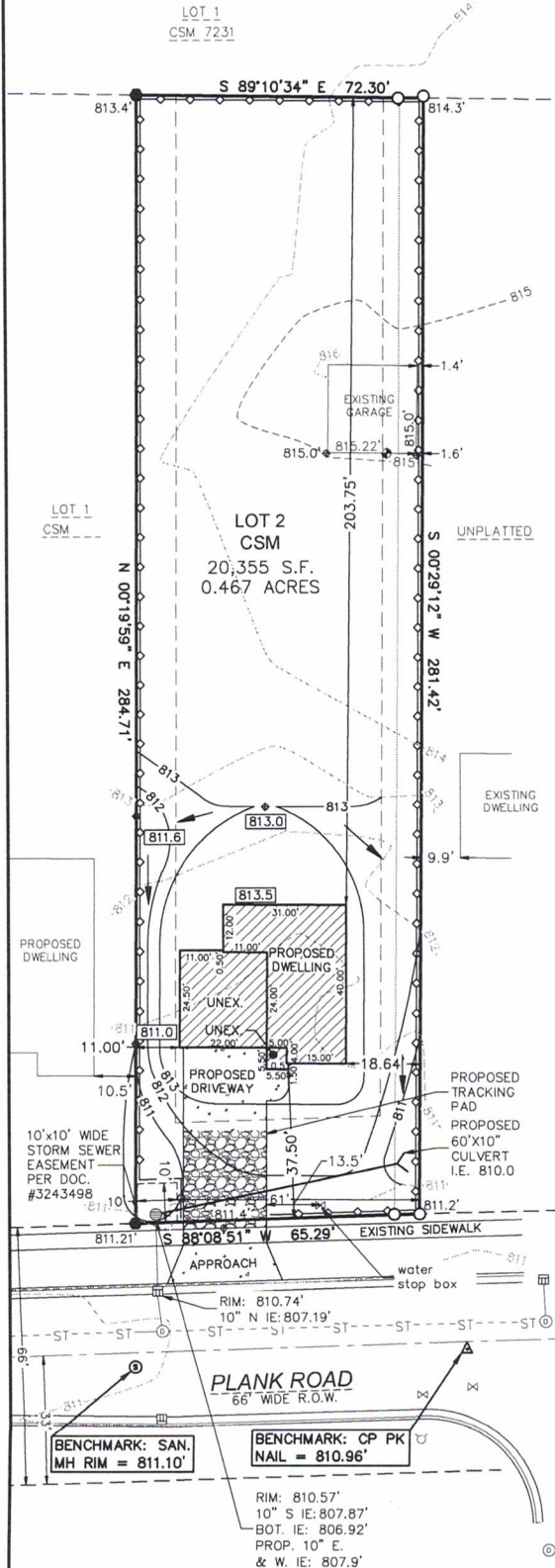
Book 125 Page 104-106



6-22-2021

PLAT OF SURVEY

LOT 2 OF CSM 12205, BEING A PART OF THE NE 1/4 OF THE SE 1/4 AND
PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 25, TOWN 5 NORTH, RANGE
18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA, WISCONSIN.



NOTES:

- BEARINGS BASED ON GRID NORTH OF THE WISCONSIN COUNTY COORDINATE SYSTEM, WAUKESHA COUNTY ZONE (NAD 83 WISCONSIN 2018) AND REFERENCED TO THE NORTH LINE OF LOT 2.
- VERTICAL DATUM IS NAVD 88 (GEOID 12A).
- TITLE COMMITMENT PROVIDED PREPARED BY ATTORNEYS TITLE & CLOSING SERVICE, LLC DATED MARCH 10, 2021, COMMITMENT No. 21-2867 WITH THE FOLLOWING EASEMENTS THAT MAY AFFECT THE SUBJECT PARCEL:
 - EXCEPTION 9: AGREEMENT RECORDED ON DECEMBER 7, 1989, AS DOCUMENT NO. 1568455. (CONNECTING TO THE VILLAGE SEWER & WATER SYSTEM)
 - EXCEPTION 10: PERMANENT LIMITED EASEMENT MADE BY THERESE M. SWENSON, A SINGLE PERSON, TO THE VILLAGE OF MUKWONAGO, RECORDED ON JANUARY 20, 2005, AS DOCUMENT NO. 3243498.
- THE EXCAVATOR AND MASON MUST VERIFY AT LEAST 2 BENCHMARKS SHOWN ABOVE.
- PROPOSED ELEVATIONS AS SHOWN ON THIS DRAWING IS A SUGGESTED GRADE AND SHOULD BE VERIFIED BY THE OWNER AND/OR THE BUILDER AND APPROVED BY THE BUILDING INSPECTOR.
- EROSION CONTROL MEASURES SHALL BE PROVIDED BY THE BUILDER AND/OR BUILDING INSPECTOR BASED ON SITE CONDITIONS.
- PER WAUKESHA COUNTY GIS THE PARCEL CURRENTLY DOES NOT HAVE AN ADDRESS.

LEGEND

- FOUND 1" IRON PIPE OR NOTED SET 0.75" O.D. X 18" REBAR WEIGHING 1.502 LBS/FT.
- CONTROL POINT BENCHMARK
- STORM MANHOLE
- SANITARY MANHOLE
- CURB INLET
- ROUND STORM INLET
- WATER VALVE
- HYDRANT
- CMCP CULVERT
- STORM SEWER
- FLOOR ELEVATION
- EXISTING SPOT GRADE
- EXISTING CONTOUR
- PROPOSED CONTOUR
- PROPOSED SILT FENCE
- PROPOSED ELEVATION
- 10' OFFSET OR NOTED
- PROPOSED FLOW DIRECTION

SETBACK REQUIREMENTS

FRONT YARD = 25'
SIDE YARD = 10'

PROPOSED GRADES PER BUILDER

FINISH YARD GRADE: 813.5
GARAGE FLOOR: 813.83
TOP OF WALL: 814.17
TOP OF FOOTING: 806.17 (8' WALL)
DRIVE SLOPE = 4.6%

SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE LOCATION OF ALL VISIBLE STRUCTURES AND DIMENSIONS OF ALL PRINCIPAL BUILDINGS THEREON, BOUNDARY FENCES, APPARENT EASEMENTS, ROADWAY AND VISIBLE ENCROACHMENTS, IF ANY. THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE, THE TITLE THERETO WITHIN ONE (1) YEAR FROM DATE HEREOF.

SIGNED: MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR S-2771



CLIENT	RYAN'S BUYING	PROJECTIONS	LOT 2 PLANK ROAD MUKWONAGO, WI 53149	REV.	8/2/2021 HOUSE LAYOUT
PROJECT	PLANK RANCH	DATE	07/20/2021	REV.	
PLAT OF SURVEY		DATE	07/20/2021	REV.	
21059E_SURVEY.DWG		DRAWN BY	JIL	CHECKED BY	MTD



EXHIBIT

C



Agenda Item Cover Report

Date:	Committee/Board:
Submitted by:	Department:
Date of Committee Action:	Date of Village Board Action:

Subject:
Executive Summary:
Fiscal Impact:
Executive Recommendation/Action:

☐ Attachments Included

**FIRST AMENDMENT
TO AMENDED AND RESTATED STORM WATER MANAGEMENT AGREEMENT**

THIS FIRST AMENDMENT TO AMENDED AND RESTATED STORM WATER MANAGEMENT AGREEMENT (this “**First Amendment**”) is made as of the ____ day of _____, 2021 (“**Effective Date**”), by and between Village of Mukwonago (“**City**”), Hill Court Partners, LLC (“**Hill Court**”) _____. City, Hill Court and _____ are sometimes referred to herein as the “Parties.”

W I T N E S S E T H:

WHEREAS, the Village entered into that certain Amended and Restated Storm Water Management Agreement dated May 21, 2018 and recorded with the Walworth County Register of Deeds on May 25, 2018 as Document No. 967739 (the “**A/R Storm Water Agreement**”);

WHEREAS, the Parties wish to amend and clarify certain terms and conditions set forth in the A/R Storm Water Agreement.

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. Recitals; Capitalized Terms. The foregoing recitals are true and correct, and incorporated by reference as if more fully set forth herein. All capitalized terms used but not defined herein shall have the meanings given to them in the A/R Storm Water Agreement.
2. Exhibits E and F.
 - a. The requirement to submit and record Exhibits E and F as set forth in Paragraph 1 of the A/R Storm Water Management Agreement shall apply only to the Village and shall not apply to all other owners of the Property; Notwithstanding the forgoing, should there be any addition of impervious surface beyond that which exists on the date of this First Amendment and should the Village determine that additional storm water management BMPs are needed as a result, this requirement shall still apply to the property adding the additional impervious surface.
 - b. The following sentence in Paragraph 1 of the A/R Storm Water Management Agreement shall be deleted: “The recording of Amendment #1 including Exhibit E and Exhibit F shall be a condition for the issuance of an occupancy permit to any Owner.
3. Agreement in Full Force and Effect. Except as hereby modified and amended, the parties do hereby ratify and confirm the terms, covenants, provisions and conditions of the A/R Storm Water Agreement.
4. Authorization. Each party represents that the person executing this First Amendment for such party is acting on behalf of such party and is duly authorized to execute this First

Amendment for such party.

5. Successors and Assigns. All covenants and agreements hereunder shall be binding upon and inure to the benefit of and be enforceable by or against each of the parties hereto and their respective successors and assigns.
6. Severability. If any term or provision of the Lease or this First Amendment, or the application thereof to any person or circumstance, shall to any extent be invalid or unenforceable, the remainder of the A/R Storm Water Agreement or this First Amendment, or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected hereby, and each provision of the A/R Storm Water Agreement and this First Amendment shall be valid and enforceable to the extent permitted by law.
7. Entire Agreement/Modifications. The A/R Storm Water Agreement, as amended herein, represents the entire agreement between the parties. No modification or waiver hereof shall in any event be effective unless the same shall be in writing and signed by the person against whom enforcement thereof is sought, and then such modification or waiver shall be effective only in the specific instance and for the purpose for which given.
8. Governing Law. This First Amendment and the legal relations between the parties hereto shall be governed by and construed in accordance with the laws of the State of Wisconsin without regard to conflict of laws principles.
9. Interpretation. The captions in this First Amendment are for the purposes of reference only and shall not limit or define the meaning of the provisions of this First Amendment. References to any specific gender shall be deemed to include the other gender or neuter, as applicable; references to "expiration" of the Term shall include "termination" and vice-versa; and references to the singular shall include the plural, and vice-versa, all as the context may require. This First Amendment shall not be construed more strictly against one party than the other, it being recognized that the Parties have contributed substantially and materially to the preparation of this First Amendment.
10. Miscellaneous. In the event of any conflict between the terms, conditions and provisions of the A/R Storm Water Agreement and this First Amendment, the terms, conditions and provisions of this First Amendment shall prevail. This First Amendment may be executed in one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

[signatures appear on next page]

IN WITNESS WHEREOF, this First Amendment has been executed as of the date and year first above written.

VILLAGE:

VILLAGE OF MUKWONAGO

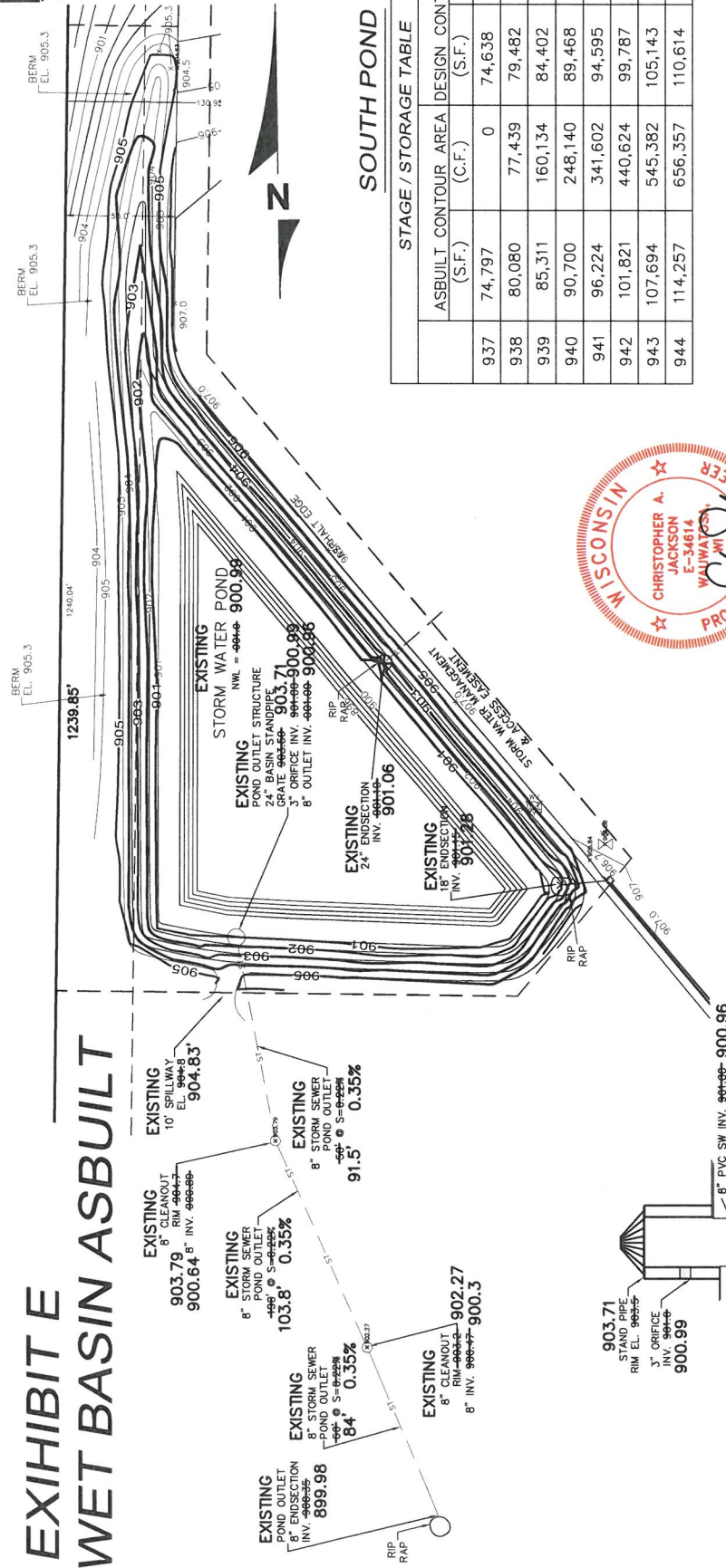
By: _____
Name: _____
Title: _____

HILL COURT:

HILL COURT PARTNERS

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



	STAGE / STORAGE TABLE			
	ASBUILT CONTOUR AREA		DESIGN CONTOUR AREA	
	(S.F.)	(C.F.)	(S.F.)	(C.F.)
937	74,797	0	74,638	0
938	80,080	77,439	79,482	77,060
939	85,311	160,134	84,402	159,002
940	90,700	248,140	89,468	245,937
941	96,224	341,602	94,595	337,969
942	101,821	440,624	99,787	435,160
943	107,694	545,382	105,143	537,625
944	114,257	656,357	110,614	645,503

PEAK OUTFLOW RATES (CFS) TOTAL SITE		PEAK ELEVATION (FT) (SOUTH POND)	
	EXISTING	ASBUILT	ASBUILT
1-YEAR	0.81	0.57	902.30
2-YEAR	1.76	0.80	902.53
10-YEAR	7.92	1.67	903.37
100-YEAR	29.69	3.28	904.63

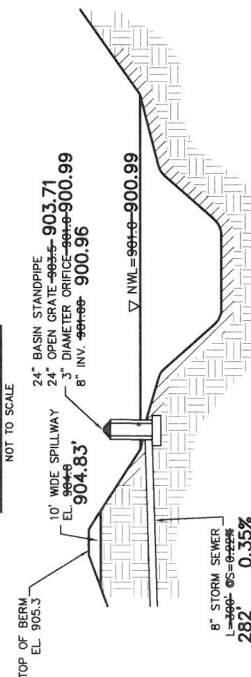


LEGEND

901 _____ EXISTING ASBUILT CONTOUR
x901.36 _____ EXISTING ASBUILT ELEVATION
901 _____ DESIGN CONTOUR
x9901.50 _____ DESIGN ELEVATION
ST _____ EXISTING STORM SEWER



1 inch = 50 ft



STORMWATER POND DETAIL-ASBUILT
NOT TO SCALE

EXIHIBIT E (CONTINUED)

BIORETENTION BASIN ASBUILT

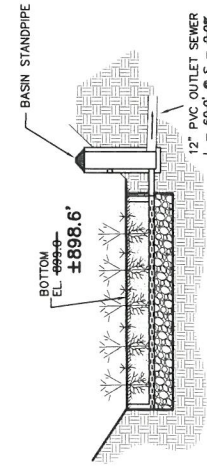
BIORETENTION BASIN

STAGE / STORAGE TABLE				
	ASBUILT CONTOUR AREA (S.F.)	(C.F.)	DESIGN CONTOUR AREA (S.F.)	(C.F.)
899	1,783	0	1,550	0
900	3,042	2,413	2,630	2,090
901	4,581	6,224	3,890	5,350
902	6,539	11,784	5,310	9,950
902.5	7,887	15,391	6,900	13,003

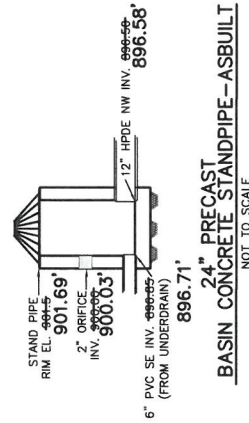
PEAK OUTFLOW RATES (CFS) TOTAL SITE		PEAK ELEVATION (FT) (BIORETENTION BASIN)	
	EXISTING	ASBUILT	
1-YEAR	0.81	0.57	897.36
2-YEAR	1.76	0.80	897.65
10-YEAR	7.92	1.67	899.00
100-YEAR	29.69	3.28	899.88



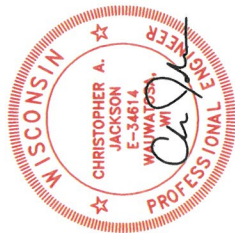
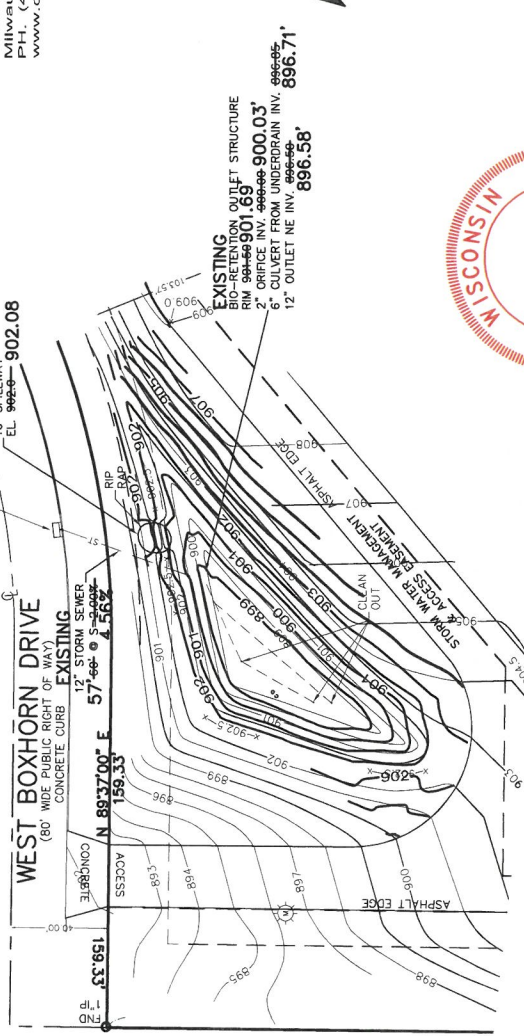
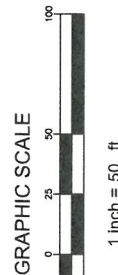
BIORETENTION BASIN SPILLWAY DETAIL—ASBUILT
(LOCATED NW OF INFILTRATION BASIN)
NOT TO SCALE



BIORETENTION BASIN DETAIL—ASBUILT
NOT TO SCALE



24" PRECAST
CONCRETE STANDPIPE—ASBUILT
NOT TO SCALE



LEGEND	
— 901 —	EXISTING ASBUILT CONTOUR
x 901.36	EXISTING ASBUILT ELEVATION
— 901 —	DESIGN CONTOUR
x 9901.50	DESIGN ELEVATION
— ST —	EXISTING STORM SEWER

Exhibit "F"
Engineering/Construction Verification

DATE: August 16, 2021

FROM: CJ Engineering

RE: Engineering/Construction Verification for the following project:

Project Name: **Hill Court Multi-Tenant**

Storm Water Management Practices: **South Wet Pond and Bioretention Basin**

For the above-referenced project and storm water management practices, this correspondence shall serve as verification that the storm water management data presented in Exhibits A through E comply with all applicable state and local technical standards, in accordance with the Village of Mukwonago Storm Water Management and Erosion Control Ordinance.

Any variations from the originally approved construction plans are noted in Exhibit E. These variations are considered to be within the tolerances of standard construction techniques and do not affect the original design.

CJ Engineering
Christopher Jackson, PE



Kettle-Moraine Community Radio, Inc.
WFAQ-LP FM 101.3 FM



S94W31595 Mitchell Ct.
Mukwonago, WI
53149

414-426-0051
radio@wfaq.com
wfaq.com

BILLED TO
Village of Mukwonago
Attn. D. Dykstra
440 River Crest Court
Mukwonago, WI 5314

Invoice

INVOICE NUMBER
00002

DATE OF ISSUE
08/20/2021

DESCRIPTION	UNIT COST	QTY/HR RATE	AMOUNT
On-Air Underwriting Announcements including production for 4 Months per signed agreement.. September 1, 2021 to extend through December 31, 2021	\$.22	1210	\$266.20

SUBTOTAL	\$266.20
DISCOUNT	\$0
(TAX RATE)	0%
TAX	\$0

Invoice total

\$266.20

TERMS

Please pay at least ½ (\$133) by 09/1/2021. Thank you!
Send/ make check payable to:
Kettle-Moraine Community Radio, Inc.
Remit to the address above.

WFAQ-LP FM UNDERWRITING AGREEMENT

WFAQ Community Radio (101.3 FM)

S94W31595 Mitchell Ct, Mukwonago, WI 53149

Phone: (414) 426-0051

PLEASE PRINT

Today's date: August 20, 2021

WFAQ contact: Todd Ciske

INDIVIDUAL, BUSINESS, OR ORGANIZATION NAME	Village of Mukwonago	
CONTACT NAME	Diana Dykstra	
BILLING ADDRESS, CITY, STATE, ZIP	440 RiverCrest Ct, Mukwonago, WI 53149	
PHYSICAL ADDRESS, CITY, STATE, ZIP	Same as above	
BUSINESS TELEPHONE NUMBER	(262)- 363-6420 x2103	
FAX NUMBER	()-	
EMAIL ADDRESS	ddykstra@villageofmukwonago.com	
TERMS OF AGREEMENT	<p>SEPT 1 - DEC 31, 2021 18 WEEKS / 121 DAYS RATE @ YEARLY PER. (\$.22 ea)</p> <p>Random Standalone 10 on-air mentions per 24 hour day, every day, for a 18 week period Community Calendar 1 on-air mention per program, for _____ programs within a _____ week period Special Segment Program - 1 on-air mention per program, for _____ programs within a _____ week period \$ 266.20 (Total) (1210 mentions x \$.22 ea) Underwriting Committee preapproved fee waiver for goods or services received</p>	
BILLING CYCLE	One Time Every _____ Weeks	
ANNOUNCEMENT ON-AIR DATES To be filled out when announcement cycle begins (please allow 1-4 weeks)	Sept 1, 2021 - Dec 31, 2021	
AMOUNT PAID	Check #	\$
IF THERE IS A SPECIFIC ON-AIR SHOW THE UNDERWRITER WISHES TO SUPPORT, ENTER IT HERE		
PROPOSED TEXT FOR UNDERWRITING ANNOUNCEMENT (30 words or less Please see Provision # 5 below)	- VARIOUS - Script = Village News / Announcements recorded + produced x every 2 weeks	

Provisions

1. The license for WFAQ is held by Kettle Moraine Community Radio, Inc., a non-profit organization.
2. WFAQ is licensed by the FCC as a noncommercial LPFM broadcaster, and as such will comply with all FCC regulations appropriate to such licensing.
3. Underwriters of WFAQ do not have authority to exercise any control over the programming or policies of WFAQ, shared programs of WFAQ, live remote broadcasting, or any other content.
4. WFAQ reserves the right to decline underwriting to businesses, organizations, and individuals for any reason.
5. WFAQ reserves the right to edit underwriting text to ensure compliance with FCC regulations.
6. Programs may have more than one underwriter. WFAQ will make every effort to ensure against businesses of the same type underwriting the same broadcast hour.
7. Underwriting fees are due at the signing of this agreement. If fees are not received before the renewal date, this agreement and on-air mentions associated with same will be canceled.

Underwriter _____ Date _____

WFAQ representative Todd Ciske Date August 20, 2021



Kettle-Moraine Community Radio, Inc.
WFAQ-LP FM 101.3 FM

S94W31595 Mitchell Ct. 414-426-0051
Mukwonago, WI radio@wfaq.com
53149 wfaq.com

BILLED TO
Village of Mukwonago
Attn. D. Dykstra
440 River Crest Court
Mukwonago, WI 5314

Invoice

INVOICE NUMBER
00003

DATE OF ISSUE
08/20/2021

DESCRIPTION	UNIT COST	QTY/HR RATE	AMOUNT
On-Air Underwriting Announcements including production for 12 Months per signed agreement.. January 1, 2022 to extend through December 31, 2022	\$.22	3650	\$800

SUBTOTAL \$800
DISCOUNT \$0
(TAX RATE) 0%
TAX \$0

Invoice total
\$800

TERMS

Please pay at least ½ (\$400) by 09/1/2021. Thank you!
Send/ make check payable to:
Kettle-Moraine Community Radio, Inc.
Remit to the address above.

WFAQ-LP FM UNDERWRITING AGREEMENT

WFAQ Community Radio (101.3 FM)

S94W31595 Mitchell Ct, Mukwonago, WI 53149

Phone: (414) 426-0051

PLEASE PRINT

Today's date: August 20, 2021

WFAQ contact: Todd Ciske

INDIVIDUAL, BUSINESS, OR ORGANIZATION NAME	Village of Mukwonago	
CONTACT NAME	Diana Dykstra	
BILLING ADDRESS, CITY, STATE, ZIP	440 RiverCrest Ct., Mukwonago, WI 53149	
PHYSICAL ADDRESS, CITY, STATE, ZIP	Same as above	
BUSINESS TELEPHONE NUMBER	(262)- 363-6420 x 2103	
FAX NUMBER	()-	
EMAIL ADDRESS	ddykstra@villageofmukwonago.com	
TERMS OF AGREEMENT	<p>JAN 1, 2022 - DEC 31, 2022 52 WEEKS RATE @ YEARLY PER (\$.22 ea)</p> <p>Random Standalone 10 on-air mentions per 24 hour day, every day, for a 52 week period Community Calendar 1 on-air mention per program, for _____ programs within a _____ week period Special Segment Program - 1 on-air mention per program, for _____ programs within a _____ week period \$ 800.00 (Total) (3650 mentions x \$.22 ea) Underwriting Committee preapproved fee waiver for goods or services received</p>	
BILLING CYCLE	One Time Every _____ Weeks	
ANNOUNCEMENT ON-AIR DATES To be filled out when announcement cycle begins (please allow 1-4 weeks)		
AMOUNT PAID	Check #	\$
IF THERE IS A SPECIFIC ON-AIR SHOW THE UNDERWRITER WISHES TO SUPPORT, ENTER IT HERE		
PROPOSED TEXT FOR UNDERWRITING ANNOUNCEMENT (30 words or less) Please see Provision # 5 below)	-VARIOUS- Script = Village News / Announcements recorded + produced x every 2 weeks	

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3. Underwriters of WFAQ do not have authority to exercise any control over the programming or policies of WFAQ, shared programs of WFAQ, live remote broadcasting, or any other content.
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5. WFAQ reserves the right to edit underwriting text to ensure compliance with FCC regulations.
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7. Underwriting fees are due at the signing of this agreement. If fees are not received before the renewal date, this agreement and on-air mentions associated with same will be canceled.

Underwriter _____ Date _____

WFAQ representative [Signature] Date August 20, 2021



Planning Commission

September 14, 2021

6:30pm

Village Board Chambers

Mukwonago, WI

Consideration of approval for building modification to a contributing building within the Pearl and Grand Historic District

406 Grand Avenue Parcel Number: MUKV1973046

Case Summary

Parcel Data

Proposal:	Modifications to south window Configuration Modification to window and door Configuration on addition Modification of second floor door
Applicant:	Susanne Lee Perkins - Owner
Request:	Architectural Review
Staff Recommendation:	Approve with Conditions

Parcel Characteristics / Conditions

Acreage:	0.7168
Current Use:	Single Family Residential
Proposed Use:	Single Family Residential
Reason for Request:	New Construction - Modifications
Land Use Classification:	Historical Residential / Village Center
Zoning Classification:	R-3 Single Family - Duplex / Historic District Overlay
Census Tract:	2039.02

Historical Summary

District Summary:

Historic Name:	Pearl and Grand Avenue Historic District
Reference Number:	04001004
Location (Address):	Pearl Avenue generally bounded by Grand Avenue and Franklin Street and portions of Pleasant and Division streets

Dates of Construction:	Dates of Construction of contributing buildings: 1892-1954
District Significance:	The Pearl and Grand Avenue Historic District is a small residential neighborhood just north of Mukwonago's business district. The neighborhood developed shortly after the railroad came through the village in 1885 and continued to grow as the village prospered as an agricultural support center. The original residents were a mix of business and trades people and included four prolific builders: Joseph Clist, William Hillier, William Vick and Albert Grutzmacher. Noted residents such as agriculturist Asa Craig, "The Melon King," and lumberman and grain dealer Rolland Porter lived along Pearl Street.

Architectural styles include Queen Anne and Colonial Revival, as well as simpler homes which exhibit characteristics common to Mukwonago houses the truncated hip roof and the coved eave. Original materials utilized in the district include rock-faced and decoratively stamped concrete block, clapboard and brick. Thickly mortared fieldstone, used liberally for foundations and porches, is another hallmark design element of the community. The Spanish Colonial Revival style St. James Catholic Church (1926), located at 425 Grand Avenue, features this distinctive fieldstone in its foundation and wall buttresses. The most striking structure in the district is a garden folly at 212 Pearl Avenue, known as "Blarney Castle." Constructed of local limestone, this small interpretation of an Irish castle tower was built in 1897, the result of a friendly neighborhood gardening rivalry.

Historic Status:	Listed in the National Register on 09/15/2004
Historic Status:	Listed in the State Register on 09/15/2004
Number of Contributing Buildings	22

Subject Building Contribution to District:

Subject Building Contribution to District:	Contributing Structure
Map:	See Attached

Property Specific Summary:

406 Grand Avenue
The M.L. Davis Residence dates to 1900-1910 and is constructed in the spirit of the four-square plan. However, this home originally two main front rooms and three rear rooms with a rear entrance on the south façade of the home. The home features a truncated hipped roof with a street facing gable and a truncated Southwest corner which also features a gable providing a Queen Anne detail to the structure. A full front porch with mansard roof is the main first floor feature of the structure. A rear addition was constructed to the property post WWII.

Historic Images:

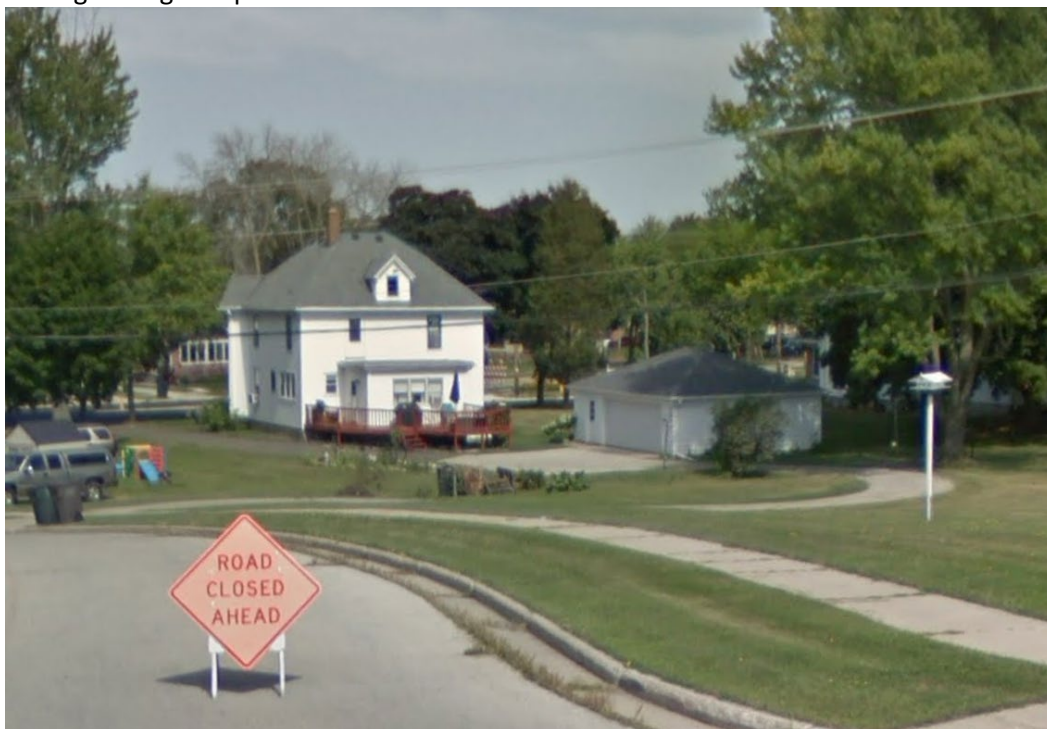


National Register Image 2004.

Images:



Google Images Sept. 2019



Google Images August 2018

Site Review Request:

Site Modifications:	No modifications planned.
Utilities:	No modification to utilities is planned.
Stormwater Management:	No modification to utilities is planned.
Wetlands:	None
Signage:	None
Parking:	No modifications planned.
Staff Review Comments:	See Staff Recommendations below.

Architectural Review:

Modification 1:	Remove three gang windows on the east façade of the non-contributing building addition. The windows will be replaced with a single rear door. Siding on the addition will be replaced to match existing.
Modification 2:	Remove door on the second floor and replace with new double hung windows clad exterior and wood interior to match existing original windows on house. Window trim and detailing will match original windows as much as possible. Evidence indicates that this door was an original window and was made into a door at the time the non-contributing additions was added.
Modification 3:	Remove first floor window on east façade to the south of the non-contributing addition. Evidence indicates that this may have been an original window location however modifications have been altered there is no historic fabric remaining. The siding in this area will be replaced.
Modification 4:	Remove three gang vinyl windows that are not original to the structure on the south elevation. This elevation originally had a small window and the rear entrance to the building, date of these modifications is unknown. Original photographs do exist of this rear/side entry; however no historic material remains of these elements.
Modification 5:	(Note #6 on drawing) Remove rear door on non-contributing addition on the south elevation. This area will be replaced with siding to match.
Modification 6:	Remove window on the north elevation of the non-contributing addition and replace with new windows in slightly different position.
Notes on Windows:	New windows will be aluminum clad windows with wood interior.
Notes on Siding:	Existing siding on the addition will be used to patch areas of the

main structure. New siding will be used on the non-contributing addition to match exiting vinyl siding.

Recommendation

Architectural Review

Staff recommends the Historic Preservation Commission grant a Certificate of Appropriateness for this project. Staff recommends the Planning Commission recommends the Village Board approval of a resolution for modifications to the structure as requested subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. The applicant must obtain all required building permits within nine months of this date and start construction within six months of the date of building permit issuance and continue in good faith to completion.
3. All work related to this project must comply with all project plans approved by the Village.
4. The owner must take photographs of the completed work and submit them to the building inspector within six weeks of completion.
5. The applicant shall comply with all parts of the Municipal Code as it relates to this project.
8. Any future modification to the site such as modification to the contributing building shall require a certificate of appropriateness to be issued.

Attachments

1. Maps
2. Plans
3. VB Resolution



Village of Mukwonago GIS
406 Grand - Aerial

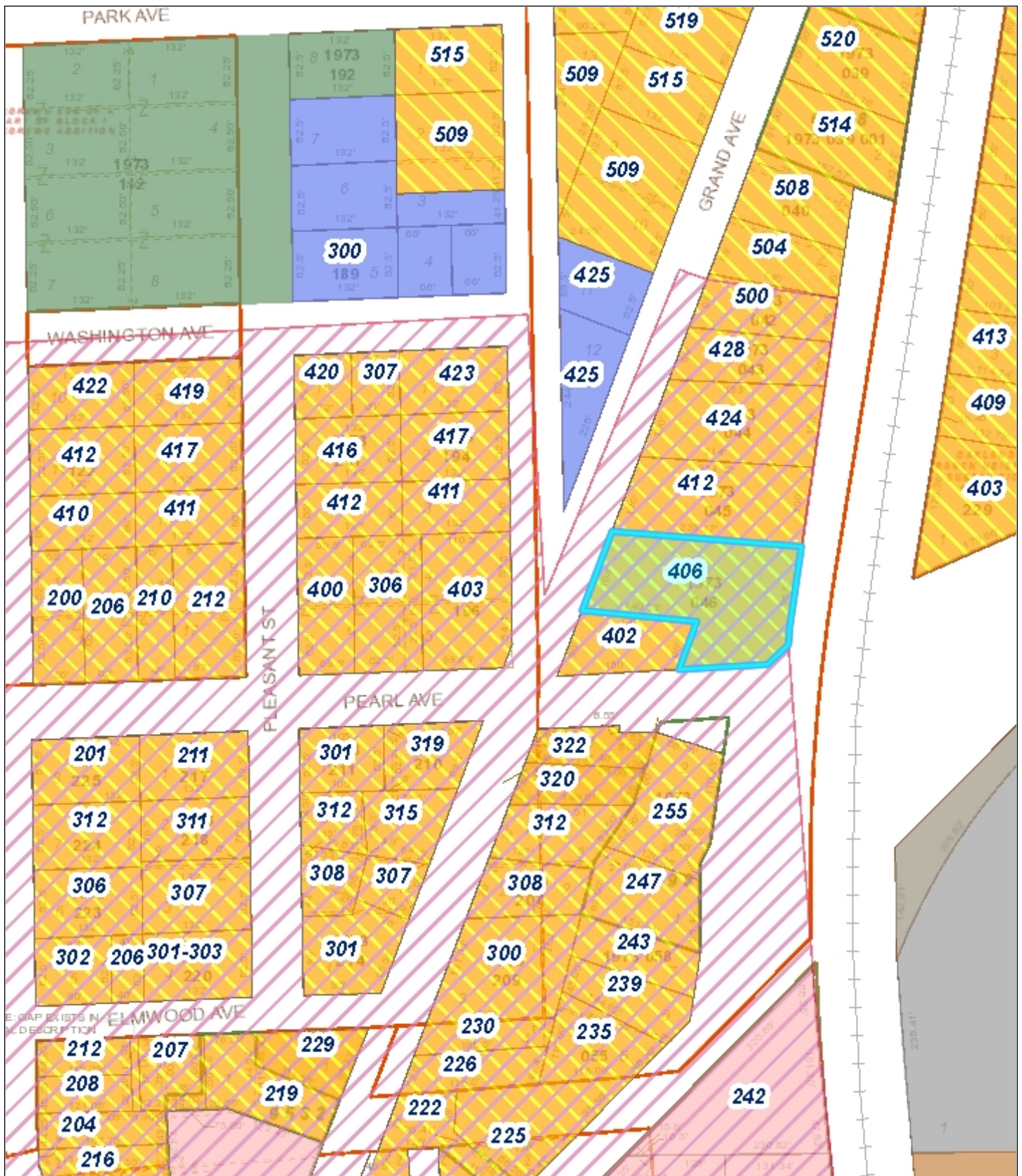
DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 167'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 8/30/2021



Village of Mukwonago GIS 406 Grand - Land Use

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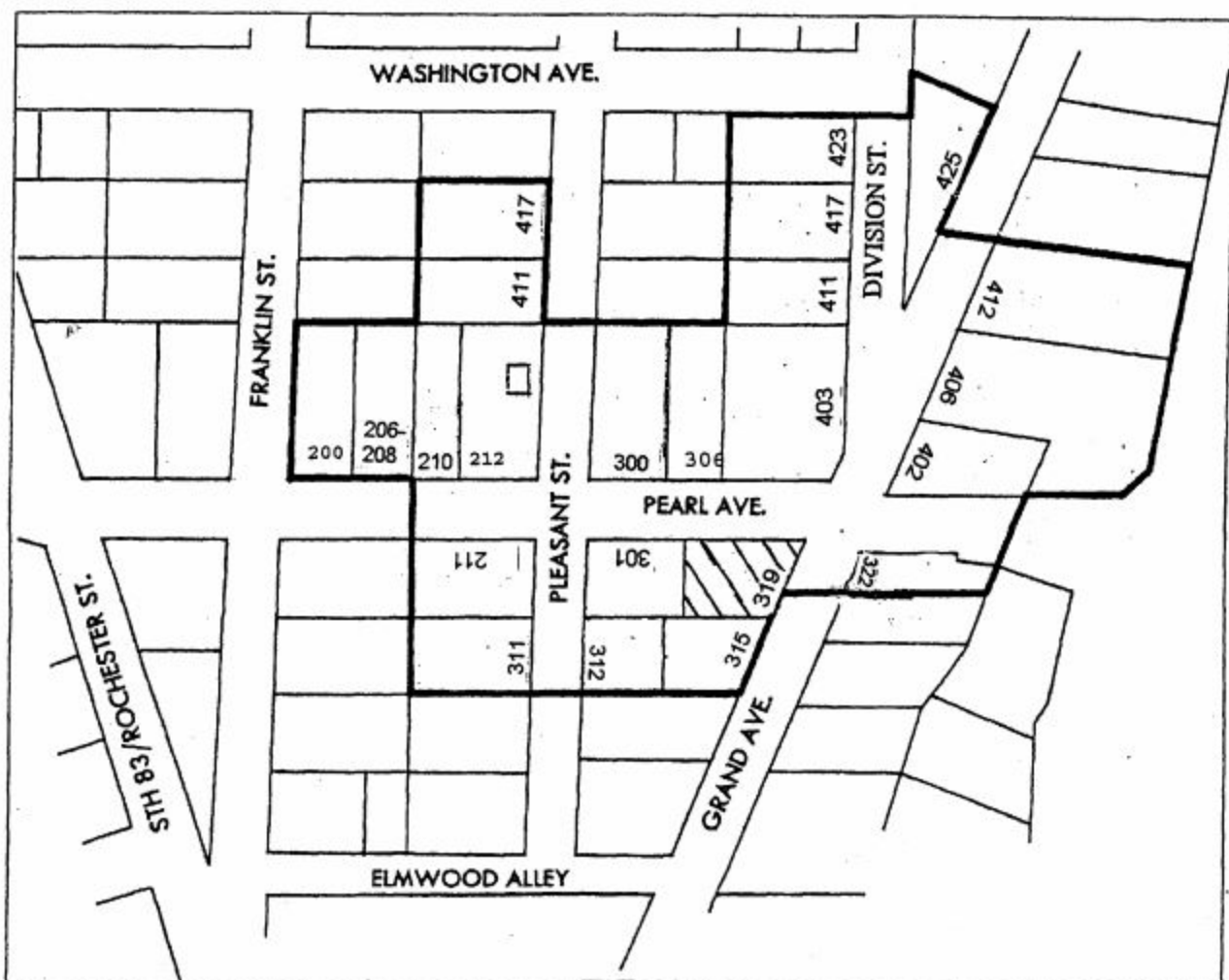


SCALE: 1" = 167'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 8/30/2021

BOUNDARY MAP OF THE PEARL AND GRAND AVENUE HISTORIC DISTRICT

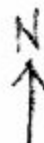


□ structure

— district boundary

○ CONTRIBUTING

▨ NON-CONTRIBUTING





GENERAL KEY NOTES:

- 1 REMOVE 3 GANG WINDOW (NOT ORIGINAL) AND REPLACE WITH NEW DOOR
- 2 REMOVE DOOR (NOT ORIGINAL) AND REPLACE WITH A NEW DOUBLE HUNG WINDOW (CLAD EXTERIOR, WOOD INTERIOR TO MATCH EXISTING)
- 3 REMOVE WINDOW (NOT ORIGINAL) AND ENCLOSE PROPERLY AND STRUCTURALLY
- 4 REMOVE 3 GANG WINDOW (NOT ORIGINAL) AND REPLACE WITH NEW 3 GANG WINDOW (CLAD EXTERIOR, WOOD INTERIOR TO MATCH EXISTING)
- 5 BACK PORCH IS NOT ORIGINAL. SEE PHOTOS OF CMU FOUNDATION THAT SHOWS THIS IS AN ADDITION AFTER ORIGINAL HOME WAS BUILT
- 6 REMOVE EXISTING DOOR AT BACK PORCH (NOT ORIGINAL) AND REPLACE WITH NEW DOUBLE HUNG WINDOW (CLAD EXTERIOR, WOOD INTERIOR TO MATCH EXISTING)
- 7 REMOVE EXISTING WINDOW AT BACK PORCH (NOT ORIGINAL) AND REPLACE WITH NEW DOUBLE HUNG WINDOW (CLAD EXTERIOR, WOOD INTERIOR TO MATCH EXISTING)



ORIGINAL FOUNDATION



1	2	3	4	5
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THESE PLANS ARE PROPERTY OF RYNO HOMES LLC AND ARE INTENDED FOR USE ONLY BY THE CLIENT. ANY REPRODUCTION OR REUSE WITHOUT WRITTEN PERMISSION OF RYNO HOMES LLC.

PERKINS REMODEL
406 GRAND AVE.
MUKWONAGO, WI 53149

GENERAL CONTRACTOR: RYNO HOMES LLC
PHONE: 414-788-5443
EMAIL: ryanm@rynohomes.com



DRAWN BY: R.M.

A2.0



- GENERAL KEY NOTES:**
- 1 REMOVE 3 GANG WINDOW (NOT ORIGINAL) AND REPLACE WITH NEW DOOR
 - 2 REMOVE DOOR (NOT ORIGINAL) AND REPLACE WITH A NEW DOUBLE HUNG WINDOW (CLAD EXTERIOR, WOOD INTERIOR TO MATCH EXISTING)
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ORIGINAL FOUNDATION



1	2	3	4	5

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PERKINS REMODEL
406 GRAND AVE.
MUKWONAGO, WI 53149

GENERAL CONTRACTOR: RYNO HOMES LLC
PHONE: 414-788-5443
EMAIL: ryanm@rynohomes.com



DRAWN BY: R.M.

A2.1

Village of Mukwonago
440 River Crest Ct
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

HISTORIC PRESERVATION REVIEW APPLICATION

Application Fee: \$20

Date Submitted: _____

CONTACTS

Zoning and Planning Department

Contact: Ben Kohout
Phone: (262) 363-6420 ex 2111
Fax: (262) 363-6425
Email: planner@villageofmukwonago.com

Inspection Department

Contact: Robert Harley
Phone: (262) 363-6419
Fax: (262) 363-6425
Email: bharley@villageofmukwonago.com

GUIDELINES

The undersigned petition is to consider a request, as stated herein, for the specified parcel(s) of land and will be reviewed by the Historic Preservation Commission of the Village of Mukwonago. The Plan Commission currently serves the role of the Historic Preservation Commission.

To ensure the proposal will be properly reviewed, the application must be submitted **at least 10 days prior to the meeting** in which the Historic Preservation Commission will consider the matter. The Historic Preservation Commission meets on the second Tuesday of each month at 6:30 p.m.

Materials listed on page 2 must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100, Article III and other pertinent sections of Village ordinances and State Statutes, and as necessary to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Historic Preservation Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Zoning Administrator
ATTN: Historic Preservation Review
440 River Crest Ct
Mukwonago, WI 53149
Deliver to: Village Clerk's Office
440 River Crest Ct
Email to: planner@villageofmukwonago.com

Complete, accurate and specific information must be entered. Please Print.

APPLICANT (Full Legal Name)

Name: SUZANNE Lee PERKINS
Company: _____
Address: 406 GRAND AVENUE City: MUKWONAGO State: WI Zip: 53149
Daytime Phone: 262-309-3559 Fax: →
E-Mail: sueperkins5@gmail.com

APPLICANT IS REPRESENTED BY (Full Legal Name)

Name: RYAN HORNES
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

ARCHITECT

Name: RYAN MENGHE
Company: RYNO HOMES
Address: _____ City: EAGLE State: WI Zip: 53119
Daytime Phone: 414-758-5463 Fax: _____
E-Mail: ryanmenghe@rynohomes.com

PROFESSIONAL ENGINEER

Name: _____
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

REGISTERED SURVEYOR

Name: _____
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

CONTRACTOR

Name: _____
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

PROPERTY AND PROJECT INFORMATION

Present Zoning: _____ Tax Key No(s): _____

Address/Location: _____

Year Built: _____ Style: ^{originally:} Folk VICTORIAN (remodeled)

Present Use: Home Intended Use: Home

Project Start Date: ASAP Project Completion Date: ASAP

Other information about the Property: A small addition to the back of the home was added in the late 50's-early 60's. The front porch was changed to a screened in area in the early 60's.

A. I/We represent that I/we have a vested interest in this property in the following manner:

☒ Owner

☐ Leasehold. Length of Lease: _____

☐ Contractual. Nature of contract: _____

☐ Other. Please explain _____

B. Project Entails (List of what the project involves). Please be specific.

Renovations to this home include repositioning a first floor door on the back first floor exterior. A small second floor door, added in the 60's, will be returned to a window.

PROCEDURAL CHECKLIST FOR HISTORIC PRESERVATION REVIEW AND APPROVAL

Application Submittal Packet Requirements for Village and Applicant Use (Check off List). This form is designed to be a guide for submitting a complete application for a historic preservation review.

Application:

- ☐ Completed application form including the procedural checklist and justification of the proposal
- ☐ Application fee: \$20
- ☐ Agreement for Reimbursable Services (separate application)

Other information (when applicable):

- ☐ Accurate photographs/pictures of the property showing existing appearance and proposed improvements, including building elevations and signage
- ☐ Materials and colors to be used on the project, including manufacturer names, product numbers, as well as exact sample and color board.
- ☐ Heating and air conditioning unit location and size if outside the structure.
- ☐ Outside storage, lighting fixtures, light isometrics plan.
- ☐ Existing signage along with proposed new sizes, colors and location (on the building, pole or ground mounted).
- ☐ Electronic Submittals are required. Email (or CD ROM) with all plans and submittal materials in Adobe PDF to planner@villageofmukwonago.com.
- ☐ Any additional information as determined by Village staff.

Please be aware that a permit from the Village Inspection Office may be necessary

CERTIFICATION

Applicant hereby certifies that:

1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

Suzanne L. Perkins

Signature - Property Owner

SUZANNE L. PERKINS -owner

Name & Title (PRINT)

August 25, 2021

Date

Signature - Applicant

Name & Title (PRINT)

Date

Signature - Property Owner

Name & Title (PRINT)

Date

Signature - Applicant's Representative

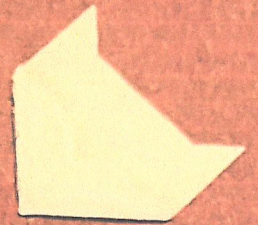
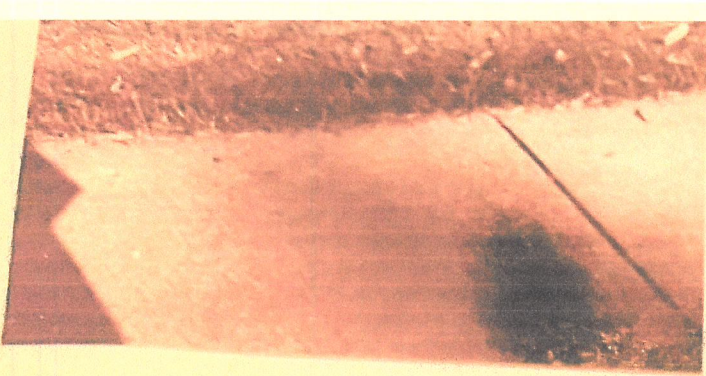
Name & Title (PRINT)

Date

FOR OFFICE USE ONLY		
Date Paid	Receipt #	Meeting Date(s)
Comments/Conditions of Approval		
Chair Signature		

Winter
of '51
Feb.





Grand
Jerry



Mary Lou's 2nd
birthday





after the porch was finished

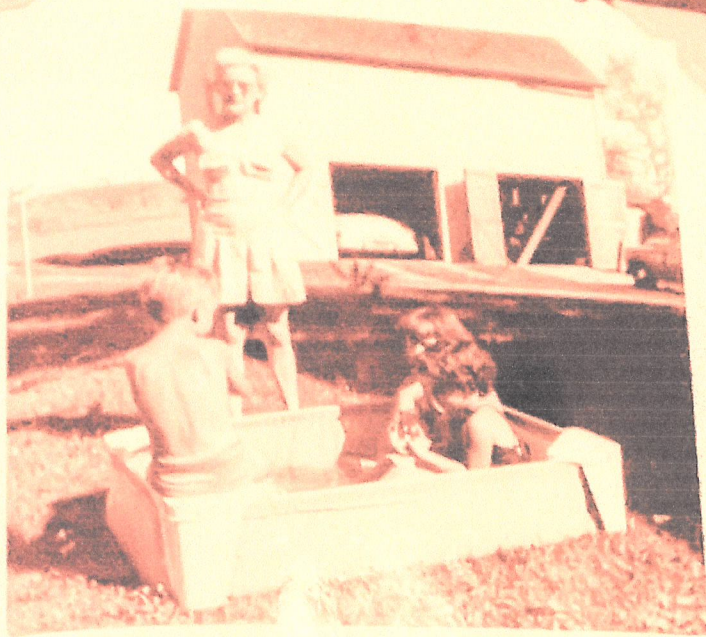


Can you find Mary Lou
& Jerry?



Fall of 1951

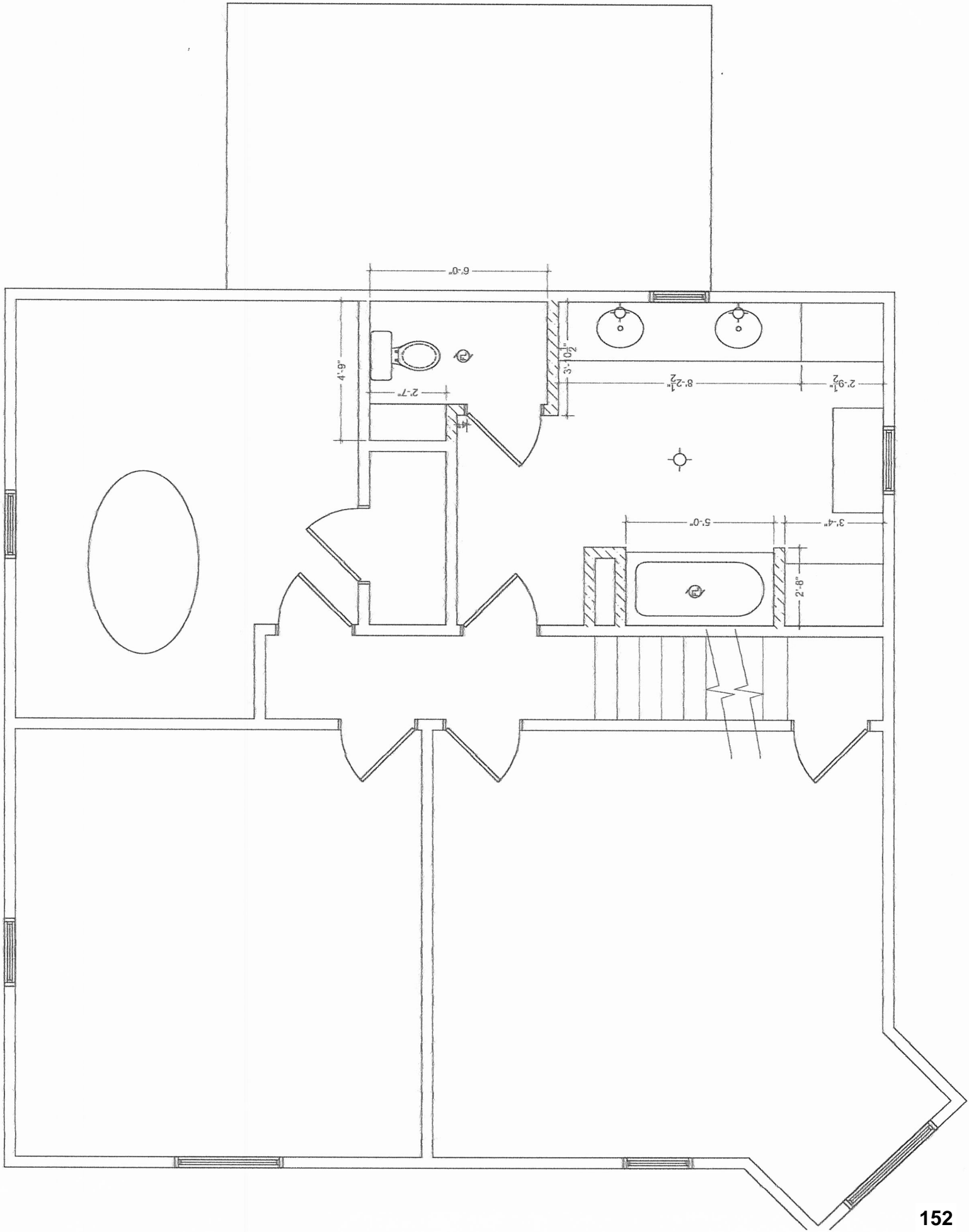




"Nana" is hot too!!

Hot Summer day in July





EDGEWOOD SURVEYING

14195 BEECHWOOD TRAIL • NEW BERLIN • WISCONSIN 53151
(262)366-5749 • fax (262)797-6329

PLAT OF SURVEY

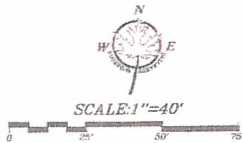
PREPARED FOR: RYNO HOMES

LOCATION: 406 GRAND AVENUE, VILLAGE OF MUKWONAGO

LEGAL DESCRIPTION: PART OF BLOCK "E" IN H.A. YOUMAN'S ADDITION TO THE VILLAGE OF MUKWONAGO, IN THE NE 1/4 SECTION 26, TOWNSHIP 5 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WAUKESHA COUNTY WISCONSIN, DESCRIBED AS FOLLOWS: COMMENCING ON THE WEST LINE 90 FEET FROM THE SW CORNER AND 161'-10" FROM THE NORTH LINE OF BLOCK "E", THENCE S79-3/4°E, 140 FEET 10 INCHES; THENCE S22-1/2°W, 60 FEET; THENCE N89°E, 134 FEET 8 INCHES; THENCE N6-1/4°E, 54 FEET 4 INCHES; N10-1/4°E, 96 FEET 6 INCHES; THENCE N83-1/2°W, 235 FEET 2 INCHES; THENCE S22-1/2°W, 104 FEET TO THE POINT OF BEGINNING.

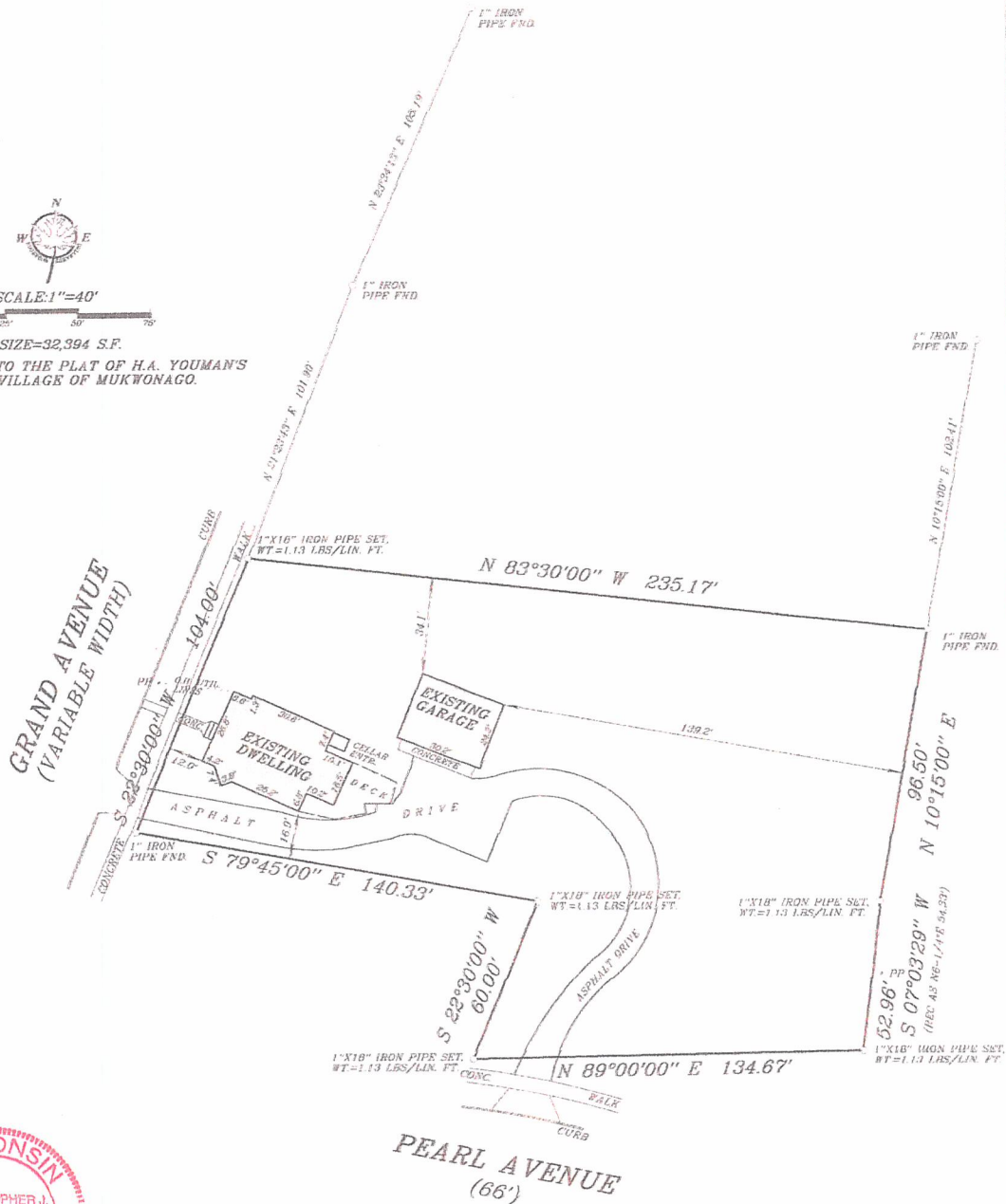
JUNE 29, 2021

WAU-1742



LOT SIZE=32,394 S.F.

BEARINGS REFER TO THE PLAT OF H.A. YOUMAN'S ADDITION TO THE VILLAGE OF MUKWONAGO.



THIS IS AN ORIGINAL PRINT ONLY
IF SEAL IS IMPRINTED IN RED

I hereby certify that I have surveyed the above described property and the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location of all visible structures and dimensions of all principal buildings thereon, boundary fences, apparent easements, roadway and visible encroachments, if any. This survey is made for the present owners of the property, and also those who purchase, mortgage, or guarantee, the title thereto within one (1) year from date hereof.

Signed

CHRISTOPHER J. KUNKEL REGISTERED LAND SURVEYOR S-1755



PLANNING COMMISSION

September 14, 2021 at 6:30pm

Mukwonago, WI

SITE PLAN AND ARCHITECTURAL REVIEW

Aptar Group / SEAQUIST CLOSURES LLC

711 FOX STREET

Parcel Number: MUKV1970989

Case Summary

Parcel Data

Proposal:	Additional Silo
Applicant:	Aptar Group
Request:	Site Plan Review / Architectural Review
Staff Recommendation:	Approve with Conditions

Parcel Characteristics / Conditions

Acreage:	10.0019
Current Use:	Industrial Manufacturing
Proposed Use:	Industrial Manufacturing
Reason for Request:	New Construction New Silo
Land Use Classification:	Industrial
Zoning Classification:	M-4 Manufacturing
Census Tract:	2039.02

Site Plan and Architectural Review Request

Site Review Aptar is seeking approval to install an additional silo to our manufacturing plant. The purpose of this capacity expansion is to allow Aptar to support our customers' growing requirements for sustainable materials, in this case, Post Consumer Resin (PCR). Aptar is projecting to use approximately 6 million pounds of PCR per year by 2025, thus, we are in need of raw material storage in order to support this volume of production.

The plant currently has seven brown silos each standing at 54' from ground level. The proposed silo would be identical to the existing silos on the south side of the building, but on the east side of the employee entrance, which is depicted in the attached images. Other than the necessary piping to convey the resin into the building, there will be no other changes to the exterior of the building. We are currently targeting at installing the silo in early January of 2022.

Staff Review

Engineering	No Concerns
Public Works	No Concerns
Utilities	No Concerns
Police	No Concerns
Fire	No Concerns
Building Inspection	No Concerns
Planning	No Concerns

Recommendation

Site Plan and Architectural Review

Staff recommends the Planning Commission Approve a resolution for the Site Plan and Architectural Review, as set forth in the attached resolution.

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date, and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The Applicant / Property Owner must comply with all requirements related to impact fees imposed by the Village.
7. The Applicant / Property Owner shall comply with all parts of the Municipal Code as it relates to this project.
8. The Applicant / Property Owner shall comply with comments from Ruekert-Mielke letters regarding stormwater and utilities. Final Plans shall be submitted, reviewed, and approved by Ruekert-Mielke prior to the pre-construction meeting.
9. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
10. Any future modification to the site such as modification of buildings, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

Attachments

1. Maps
2. Plans
3. Resolution



Village of Mukwonago GIS Aptar Aerial

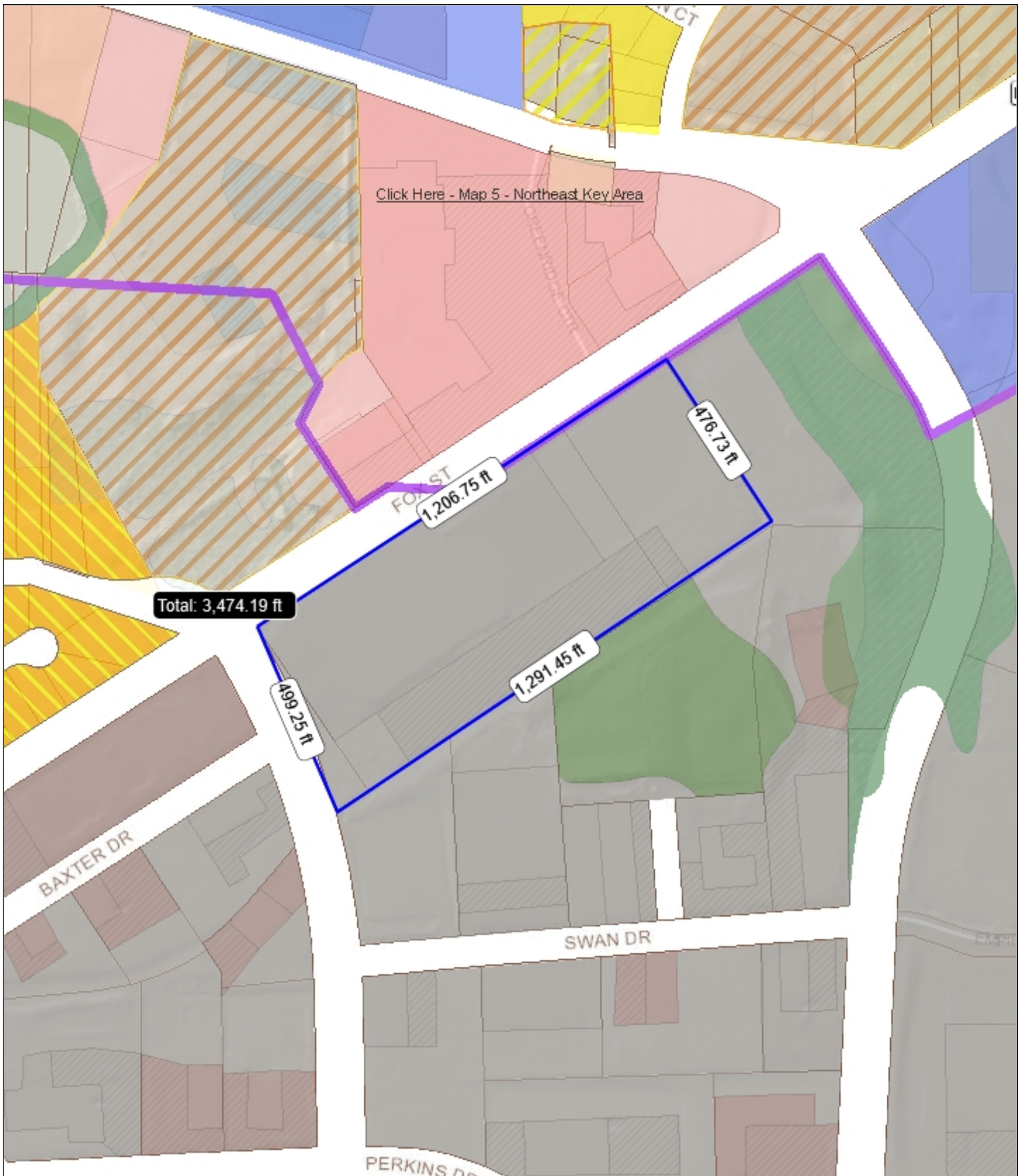
DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 333 '

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 9/7/2021



Village of Mukwonago GIS

Zoning

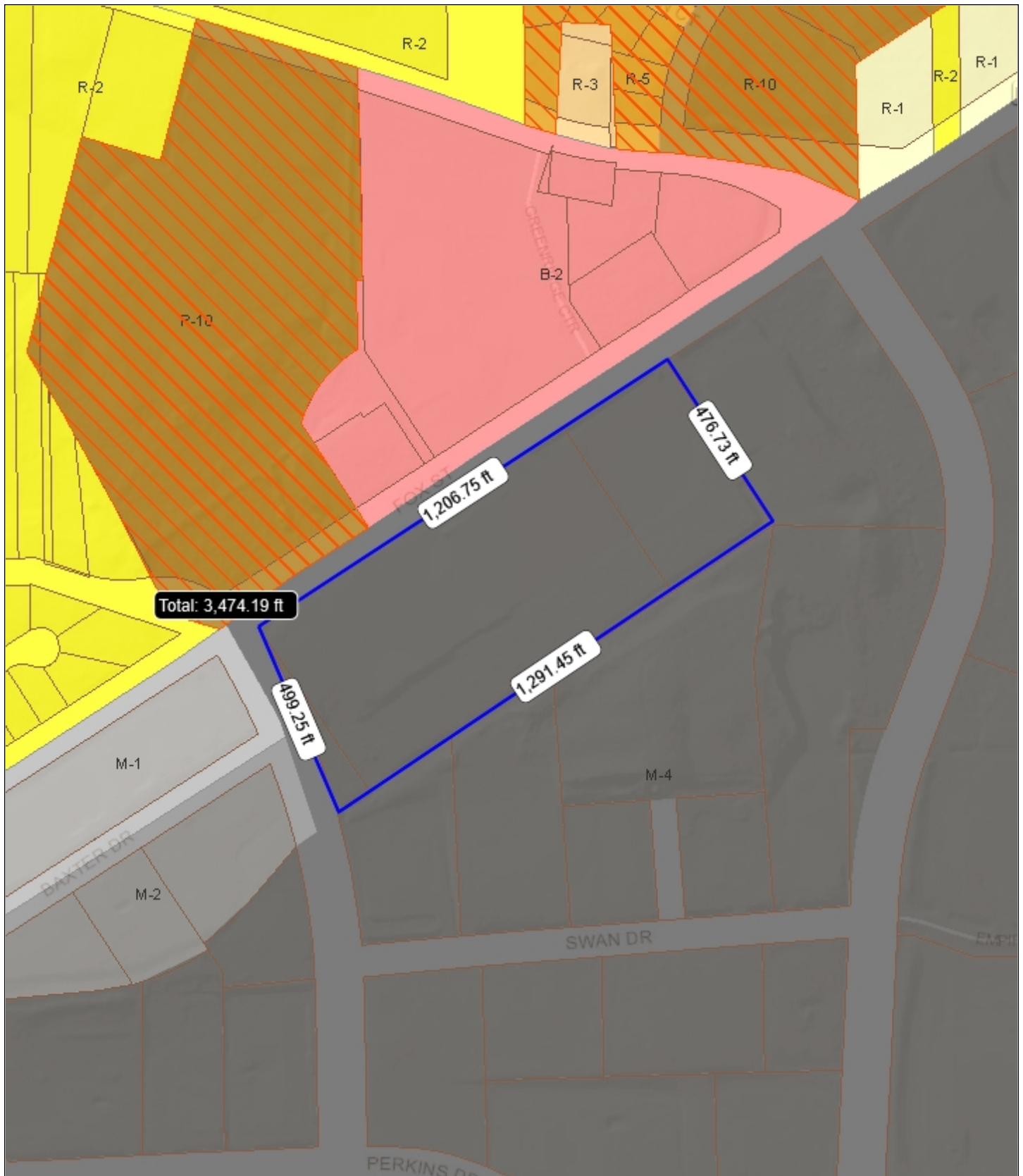
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SCALE: 1" = 333'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 9/7/2021



Village of Mukwonago GIS Zoning

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SCALE: 1" = 333'

VILLAGE OF MUKWONAGO
440 River Crest Court
PO Box 206
Mukwonago, WI 53149
262-363-6420

Print Date: 9/7/2021

Austin Bielek
Aptargroup Inc.
711 Fox Street
Mukwonago, WI 53149
August 3, 2021

Village of Mukwonago
440 River Crest Ct.
Mukwonago, WI, 53149

Dear Village of Mukwonago:

Aptar is seeking approval to install an additional silo to our manufacturing plant. The purpose of this capacity expansion is to allow Aptar to support our customers' growing requirements for sustainable materials, in this case, Post Consumer Resin (PCR). We are projecting to use approximately 6 million pounds of PCR per year by 2025, thus, we are in need of raw material storage in order to support this volume of production.

Our plant currently has seven brown silos each standing at 54' from ground level. The proposed silo would be identical to the existing silos on the south side of the building, but on the east side of the employee entrance, which is depicted in the attached images. Other than the necessary piping to convey the resin into the building, there will be no other changes to the exterior of the building. We are currently targeting at installing the silo in early January of 2022.

Attached are the site plan for the foundation, and other pictures and sketches of what the silo would look like in the proposed location.

Sincerely,

Austin Bielek
Manufacturing Engineer



Badger C
Concentrator

BMO Harris Bank



ES

Fox St

Fox St

ES

Fox St



Aptar Mukwonago



Proposed Silo Location



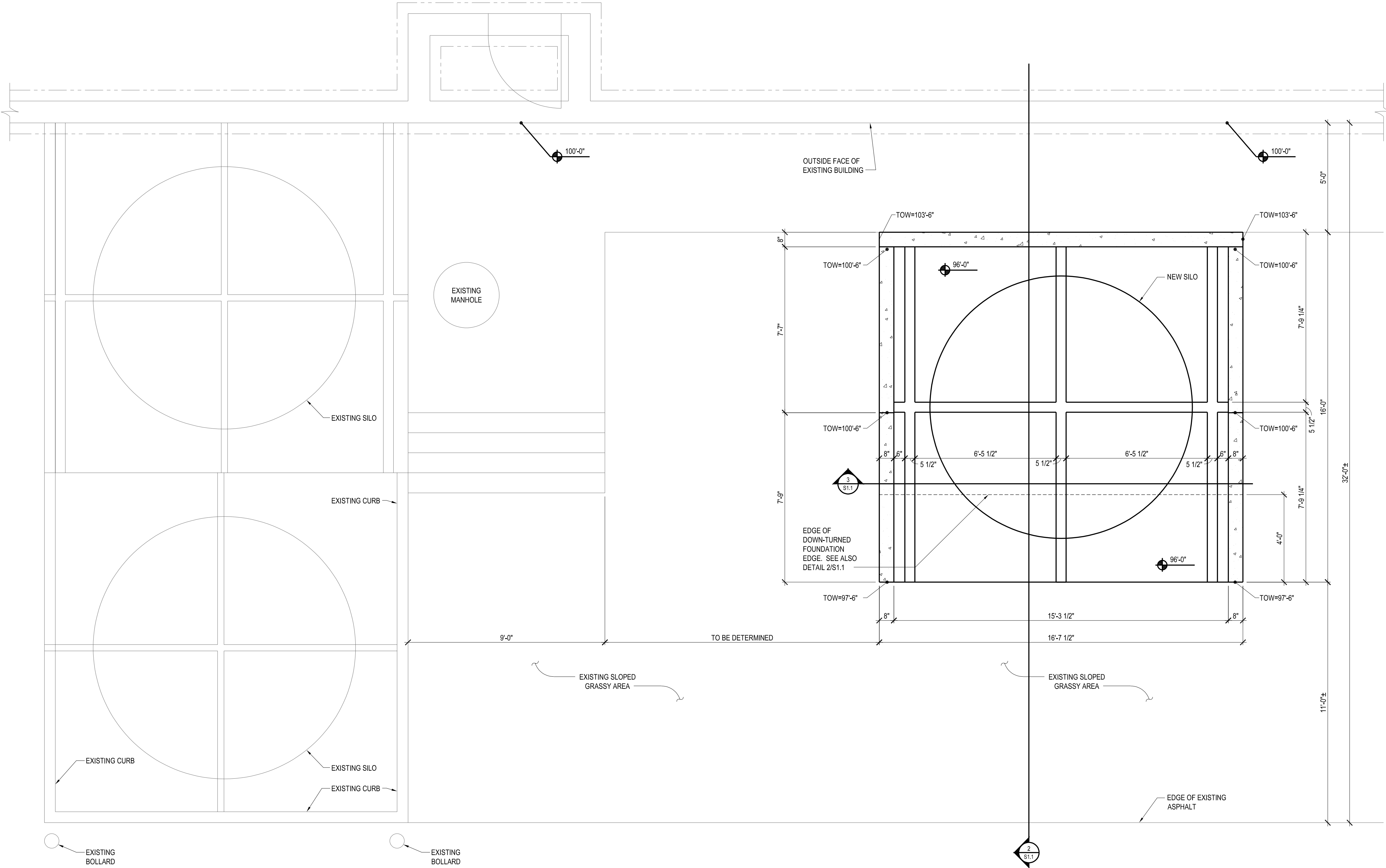
Existing Silos

Baxter Dr

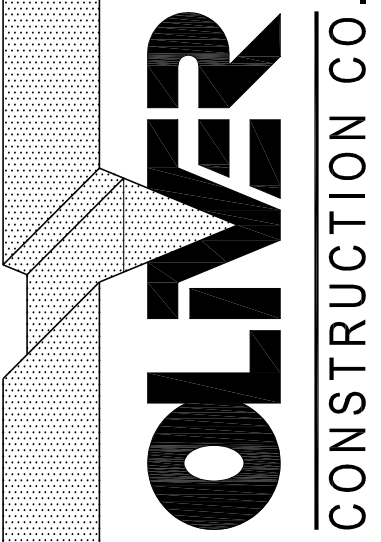
1
S1.0

NEW SILO FOUNDATION PLAN

SCALE: 3/8"=1'-0"



THIS DOCUMENT AND THE INFORMATION HEREWITH IS THE EXCLUSIVE PROPERTY OF OLIVER CONSTRUCTION COMPANY. UNAUTHORIZED USE WILL BE PROSECUTED UNDER SECTION §43.205 OF THE WISCONSIN STATUTES AND IF CONVICTED, THE VIOLATOR SHALL BE SUBJECT TO A FINE NOT TO EXCEED \$10,000.00 AND/OR IMPRISONMENT NOT TO EXCEED TWO YEARS.



1770 EXECUTIVE DRIVE
OCONOMOWOC, WI 53086
PHONE: (262) 567-5677
FAX: (262) 567-4676

PROJECT TITLE

NEW SILO FOUNDATION FOR:

APTAR

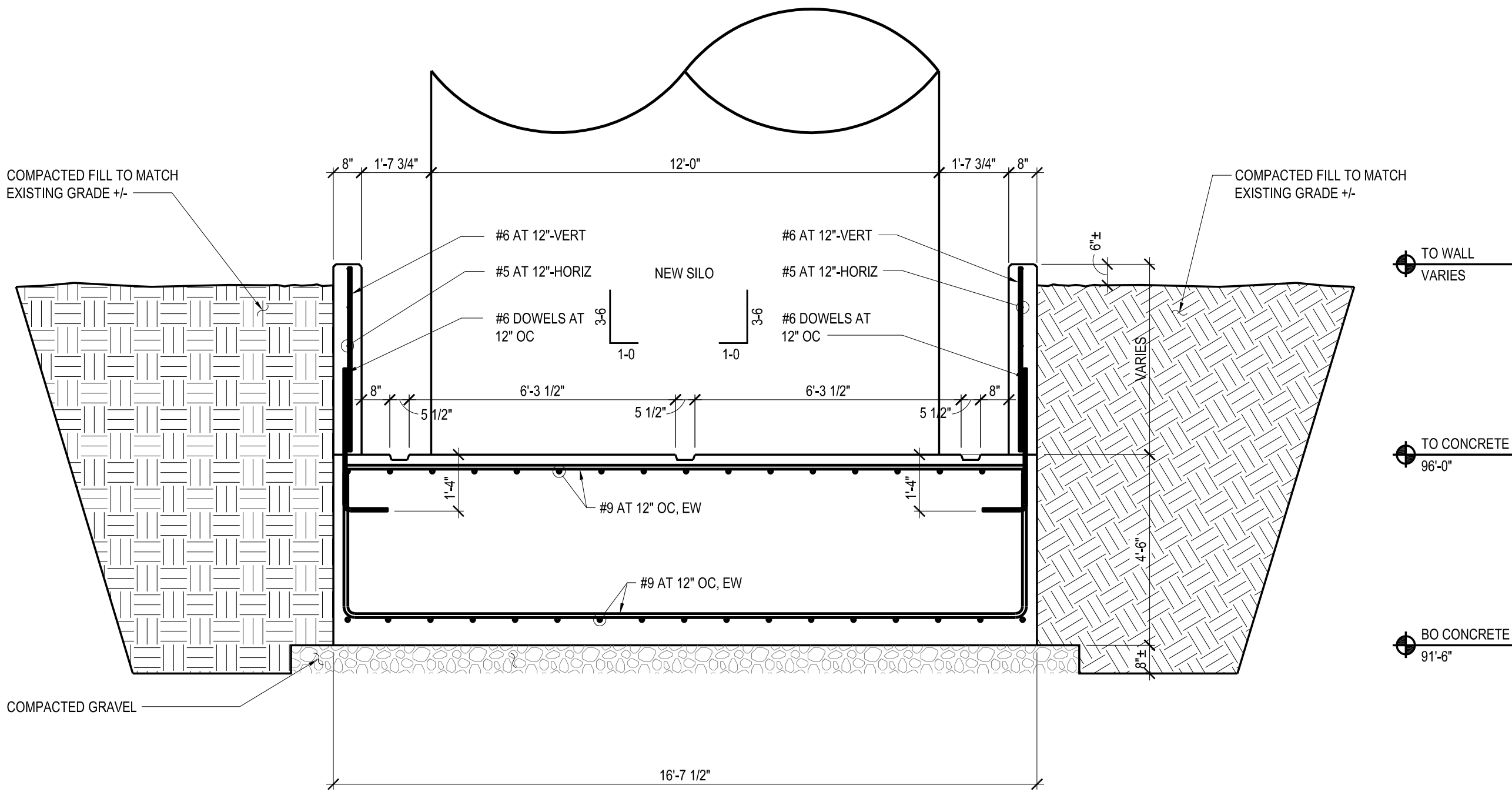
711 FOX STREET - MUKWONAGO, WI 53149

PROJECT INFORMATION

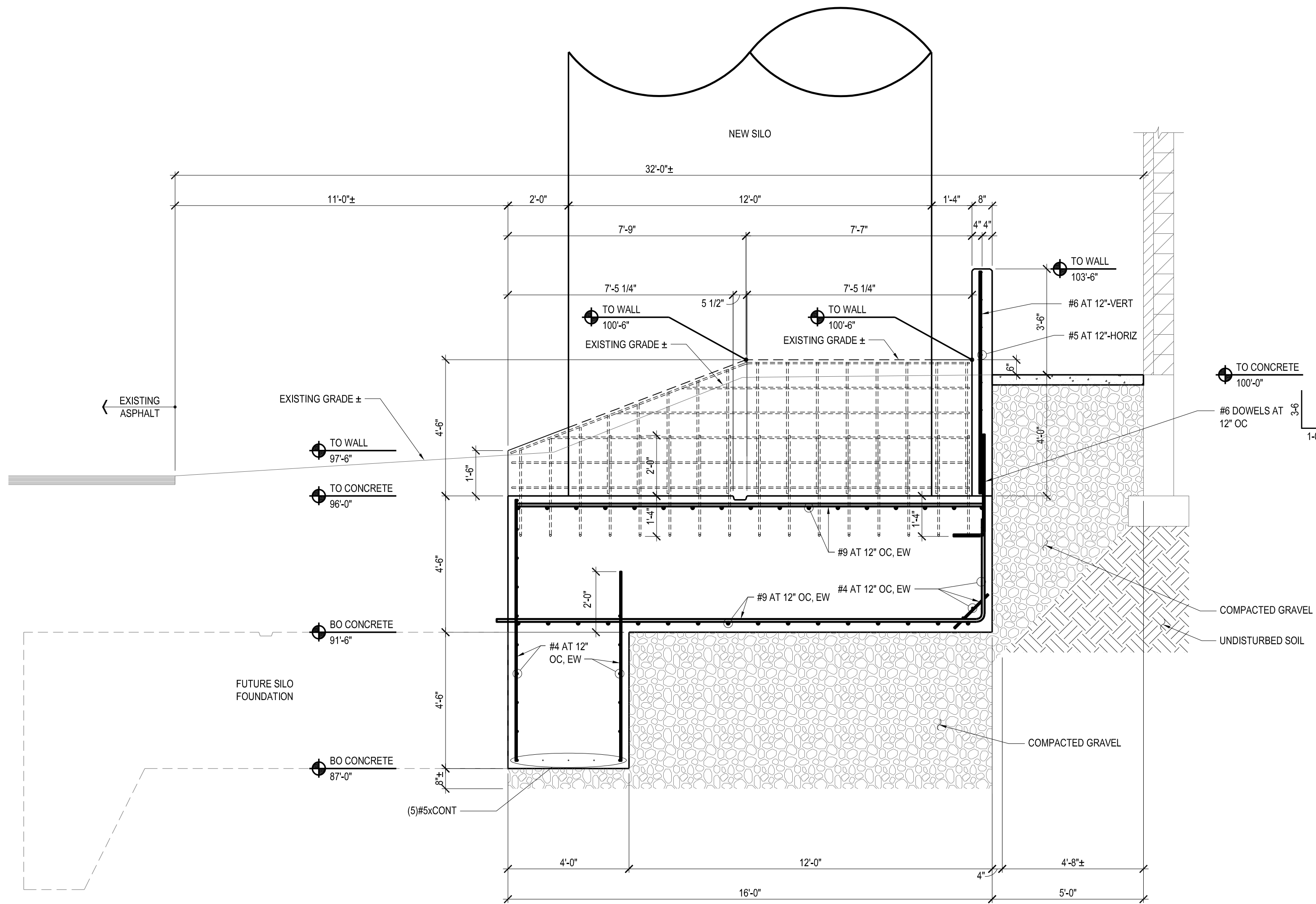
PROJECT NO. : 0908.20
DATE : 07/28/2021
DRAWN BY : TMW
SCALE : AS NOTED
SHEET TITLE : SILO FOUNDATION PLAN

REVISIONS

NO.	DESCRIPTION	DATE



3 SECTION THRU NEW SILO FOUNDATION
S1.1 SCALE: 3/8"=1'-0"



2 LONGITUDINAL SECTION THRU NEW SILO FOUNDATION
S1.1 SCALE: 3/8"=1'-0"

THIS DOCUMENT AND THE INFORMATION HEREWITH IS THE EXCLUSIVE PROPERTY OF OLIVER CONSTRUCTION COMPANY. UNAUTHORIZED USE WILL BE PROSECUTED UNDER SECTION §43.205 OF THE WISCONSIN STATUTES AND IF CONVICTED, THE VIOLATOR SHALL BE SUBJECT TO A FINE NOT TO EXCEED \$10,000.00 AND/OR IMPRISONMENT NOT TO EXCEED TWO YEARS.

1770 EXECUTIVE DRIVE
OCONOMOWOC, WI 53086
PHONE: (262) 567-5577
FAX: (262) 567-4676

OLIVER
CONSTRUCTION CO.

SHEET NO.

S1.1

PROJECT TITLE
NEW SILO FOUNDATION FOR:

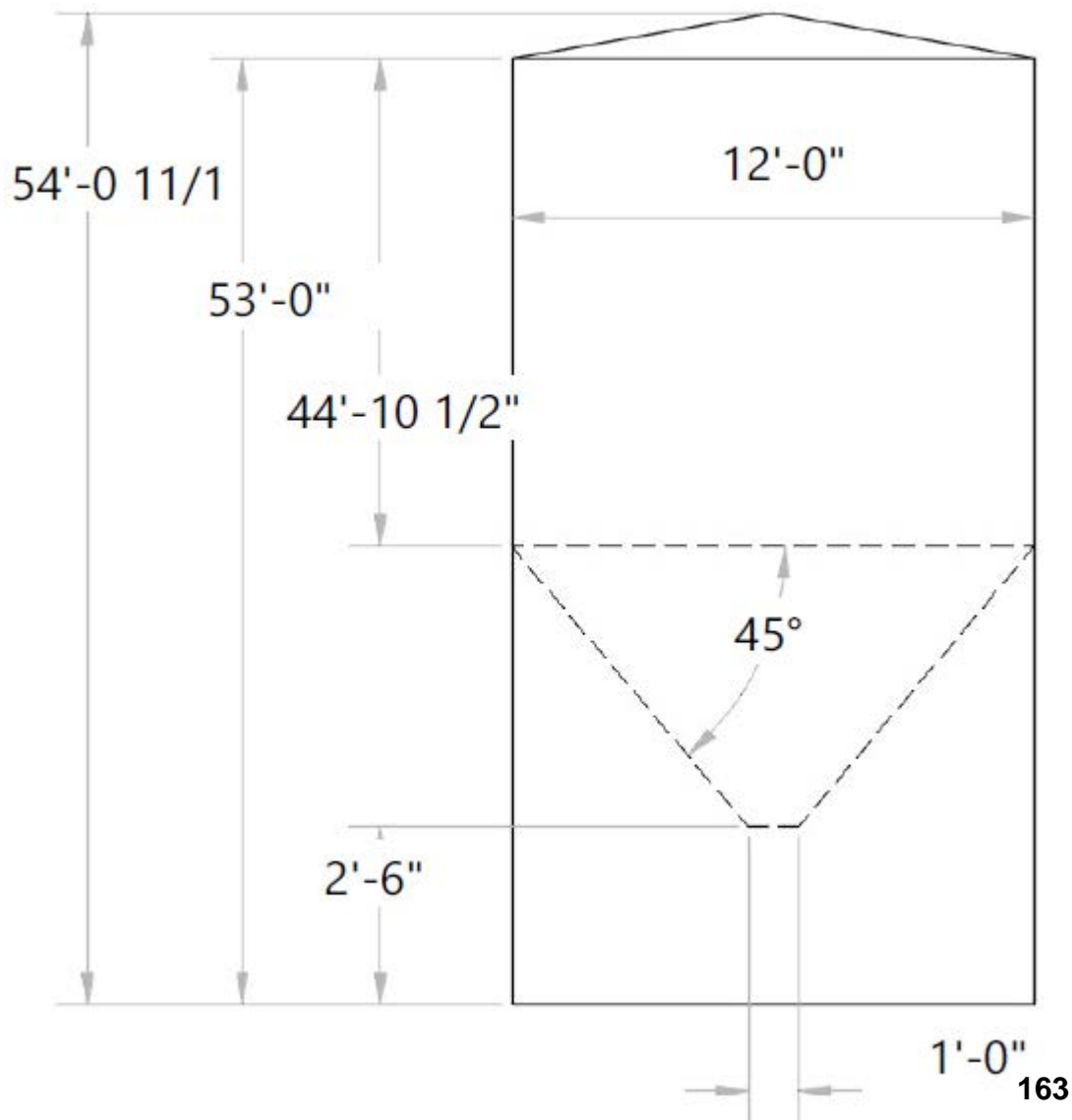
APTAR

711 FOX STREET - MUKWONAGO, WI 53149

PROJECT INFORMATION

PROJECT NO. : 0908.20
DATE : 07/28/2021
DRAWN BY : TMW
SCALE : AS NOTED
SHEET TITLE : SILO FOUNDATION DETAILS

REVISIONS





RESOLUTION 2021-68

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW
FOR APTAR GROUP / SEAQUIST CLOSURES LLC, APPLICANT
AT 711 FOX STREET
PARCEL NUMBER: MUKV 1970-989**

WHEREAS, pursuant to Section 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval for an additional silo, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by the APTAR GROUP

WHEREAS, the use is permitted within the M-4 Medium Heavy Industrial District in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for structures at 711 Fox Street, based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date, and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The Applicant / Property Owner must comply with all requirements related to impact fees imposed by the Village.
7. The Applicant / Property Owner shall comply with all parts of the Municipal Code as it relates to this project.

Village of Mukwonago
Walworth and Waukesha Counties, State of Wisconsin

8. The Applicant / Property Owner shall comply with comments from Ruekert-Mielke letters regarding stormwater and utilities. Final Plans shall be submitted, reviewed, and approved by Ruekert-Mielke prior to the pre-construction meeting.
9. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
10. Any future modification to the site such as modification of buildings, parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 15th day of September 2021.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	9/9/2021	\$	168,728.14

Total for Approval: \$ 168,728.14

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: ALSCO					
IMIL1715798	AUGUST 12 MAT CLEANING	100-5211-539400	52.55	52.55	POLICE
IMIL 1720197	AUGUST 26 PD MAT CLEANING	100-5211-539400	51.86	51.86	POLICE
IMIL 1722385	VH WALKOFF MATS	100-5160-521900	71.40	71.40	DPW
TOTAL VENDOR ALSCO				175.81	
VENDOR NAME: AQUA-PURE OF WI					
1049	WWTF PHOSPHORUS REMOVAL CHEMICALS	620-8010-824000	8,120.00	8,120.00	UTILITIES
TOTAL VENDOR AQUA-PURE OF WI				8,120.00	
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC					
156140	SEPT 2021 ASSESSOR SVS	100-5153-521900	1,430.90	1,430.90	CLERK
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				1,430.90	
VENDOR NAME: BEACON ATHLETICS					
0536086-IN	CLAT BRICKS FOR BALL DIMONDS	100-5521-531100	780.00	780.00	DPW
TOTAL VENDOR BEACON ATHLETICS				780.00	
VENDOR NAME: BLOOM COMPANIES LLC					
12328	HWY 83 IMPROVEMENTS	250-5335-521900	10,539.64	10,539.64	FINANCE
TOTAL VENDOR BLOOM COMPANIES LLC				10,539.64	
VENDOR NAME: BOUND TREE MEDICAL LLC					
84182019	EMS SUPPLIES	150-5231-531100	458.34	458.34	FIRE
84185764	EMS SUPPLIES	150-5231-531100	245.40	245.40	FIRE
84192099	EMS SUPPLIES	150-5231-531100	137.00	137.00	FIRE
TOTAL VENDOR BOUND TREE MEDICAL LLC				840.74	
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON					
AUGUST ACTIVITY	VILLAGE MATTERS - PROFESSIONAL TIME	100-5111-521900	3,239.00	3,239.00	FINANCE
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				3,239.00	
VENDOR NAME: C & M AUTO PARTS INC					
6079-340131	OIL FILTERS FOR SQUADS	100-5212-535100	45.48	45.48	POLICE
TOTAL VENDOR C & M AUTO PARTS INC				45.48	
VENDOR NAME: CENTURY SPRINGS BOTTLING					
5931409	WWTF LAB TESTING	620-8010-826000	69.95	69.95	UTILITIES
TOTAL VENDOR CENTURY SPRINGS BOTTLING				69.95	
VENDOR NAME: CENTURYLINK					
2021 AUGUST	PHONE SERVICE 2021	100-5142-522500	76.72	656.47	MULTIPLE
		100-5211-522500	112.90		
		100-5323-522500	102.31		
		100-5512-522500	115.26		
		440-5511-522500	116.61		
		610-6920-692100	33.39		
		620-8400-851000	99.28		
TOTAL VENDOR CENTURYLINK				656.47	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT
VENDOR NAME: CINTAS					
4094199577	WATER/WWTF UNIFORM SERVICE	610-6920-693000	70.00	136.71	UTILITIES
		620-8010-827000	66.71		
4094199604	STAFF UNIFORMS	100-5323-531100	90.02	90.02	DPW
4094889730	WATER/WWTF UNIFORM SERVICE	610-6920-693000	75.00	146.55	UTILITIES
		620-8010-827000	71.55		
4094889753	STAFF UNIFORMS	100-5323-531100	103.14	103.14	DPW
TOTAL VENDOR CINTAS				476.42	
VENDOR NAME: CIT					
38445317	WATER PHONE SERVICE	610-6920-692100	88.64	88.64	UTILITIES
TOTAL VENDOR CIT				88.64	
VENDOR NAME: CIVITEK CONSULTING					
62-09	ZONING CODE	200-5632-521900	5,000.00	5,000.00	PLANNER
TOTAL VENDOR CIVITEK CONSULTING				5,000.00	
VENDOR NAME: CLASSIC CONCRETE & MASONRY					
8.31.21	SIDEWALK PROGRAM REPLACEMENTS	100-5343-539500	3,009.00	3,009.00	DPW
TOTAL VENDOR CLASSIC CONCRETE & MASONRY				3,009.00	
VENDOR NAME: CONLEY MEDIA, LLC					
6362410821-PLANNING	JAYS LANES	100-5632-531200	64.31	64.31	PLANNER
6362410821-CLERK	ALCOHOL PUBLICATION	100-5247-531200	75.44	91.26	CLERK
		100-5142-531200	15.82		
TOTAL VENDOR CONLEY MEDIA, LLC				155.57	
VENDOR NAME: CORE & MAIN LP					
P470757	WATER HYD REPAIR	610-6454-665400	453.55	453.55	UTILITIES
P499278	WATER NEW LARGE METERS INVENTORY	610-0000-134600	8,785.00	8,785.00	UTILITIES
P446641	WATER MAIN VALVE REPAIR PARTS FOR BOXES	610-6451-665100	248.00	248.00	UTILITIES
P446720	WATER METER MAINT.	610-6453-664100	130.00	130.00	UTILITIES
P446888	WATER HYD REPAIR PARTS	610-6454-665400	300.00	300.00	UTILITIES
P446835	WATER CURB BOX REPAIR	610-6452-665200	127.65	127.65	UTILITIES
TOTAL VENDOR CORE & MAIN LP				10,044.20	
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
73671180	LEASE 09/15/21-10/14/21 KONICA 450I	100-5142-531200	22.40	160.00	ALLOCATE
		150-5221-531100	20.80		
		220-5140-531200	1.60		
		410-5363-531200	3.20		
		440-5511-531200	8.00		
		500-5344-531200	1.60		
		610-6902-690300	52.80		
		620-8300-840000	49.60		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
73671180 - POLICE	COPIER LEASE SEPTEMBER INVOICE	100-5211-521900	108.00	108.00	POLICE
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				268.00	
VENDOR NAME: DIGGERS HOTLINE INC					
210838301	WATER/WWTF DIGGERS HOTLINE	610-6920-693000	150.00	304.47	UTILITIES
		620-8010-827000	154.47		
210638301	WATER/WWTF LOCATES	610-6920-693000	152.00	304.47	UTILITIES
		620-8010-827000	152.47		
210738301	WATER/WWTF LOCATES	610-6920-693000	95.00	193.03	UTILITIES
		620-8010-827000	98.03		
TOTAL VENDOR DIGGERS HOTLINE INC				801.97	
VENDOR NAME: DIVERSIFIED TRUCK SERVICES, INC.					
10367	REPAINT GREYFOX TRAIL BRIDGE RAILING	100-5341-539500	950.00	950.00	DPW
TOTAL VENDOR DIVERSIFIED TRUCK SERVICES, INC.				950.00	
VENDOR NAME: DYKSTRA DIANA					
090721	MILEAGE ELECTIONS - CONFERENCE	100-5142-533200	133.28	133.28	CLERK
TOTAL VENDOR DYKSTRA DIANA				133.28	
VENDOR NAME: DYNAMIC AWARDS					
19093	KETTNER NAME PLATE	100-5111-531100	10.00	10.00	CLERK
TOTAL VENDOR DYNAMIC AWARDS				10.00	
VENDOR NAME: EBIX					
11244	EBIX INVOICE	150-5231-521900	5,734.92	5,734.92	FIRE
TOTAL VENDOR EBIX				5,734.92	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2280124	EMS SUPPLIES	150-5231-531100	25.90	25.90	FIRE
2280123	EMS SUPPLIES	150-5231-531100	263.77	263.77	FIRE
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				289.67	
VENDOR NAME: ENVIRONMENT CONTROL					
19433-613	VILLAGE HALL CLEANING	100-5160-521900	597.00	597.00	DPW
TOTAL VENDOR ENVIRONMENT CONTROL				597.00	
VENDOR NAME: ETNA SUPPLY					
S104153797.002	WATER MAIN VALVE REPAIR PARTS	610-6451-665100	648.00	648.00	UTILITIES
S104153797.001	WATER/ SEWER STREET BOX LIDS	610-6451-665100	1,570.00	1,710.00	UTILITIES
		620-8030-831000	140.00		
TOTAL VENDOR ETNA SUPPLY				2,358.00	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: EXCEL BUILDING SERVICES LLC					
3727	BUILDING CLEANING SERVICE SEPTEMBER	100-5211-539400	975.00	975.00	POLICE
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00	
VENDOR NAME: FASTENAL COMPANY					
WIMUK89079	WATER/WWTF LOCATING MARKING PAINT	610-6920-693000	170.00	342.98	UTILITIES
		620-8010-827000	172.98		
TOTAL VENDOR FASTENAL COMPANY				342.98	
VENDOR NAME: FREEMAN NEWSPAPER					
2021 SUBSCRIPTION	FREEMAN 12-MONTH SUBSCRIPTION RENEWAL	100-5141-531100	252.00	252.00	ADMIN
TOTAL VENDOR FREEMAN NEWSPAPER				252.00	
VENDOR NAME: GALLS LLC					
019056929	OFFICER STEINBRENNER PANTS	100-5213-534600	127.50	127.50	POLICE
019056930	OFFICER STEINBRENNER VEST DEODORIZER	100-5213-534600	21.21	21.21	POLICE
TOTAL VENDOR GALLS LLC				148.71	
VENDOR NAME: GEE ASPHALT SYSTEMS INC.					
01	FOX RIVER VIEW ASPHALT SEALING RAVEL SEAL	480-5700-584000	22,706.00	22,706.00	DPW
TOTAL VENDOR GEE ASPHALT SYSTEMS INC.				22,706.00	
VENDOR NAME: GENERAL CODE, CMS					
CMS0023087 - CLERK	LF CLOUD LICENSE ALLOCATED	100-5142-521900	2,500.00	2,500.00	CLERK
CMS0023087 -DPW	LASER FICHE FEE	100-5300-521900	500.00	500.00	DPW
CMS0023087 -UTILITIES	WATER/WWTF OFFICE RECORDS RETENTION	610-6920-692300	250.00	500.00	UTILITIES
		620-8400-852000	250.00		
CMS0023087 -POLICE	LASERFICHE ANNUAL LICENSE PD SHARE	100-5211-521900	500.00	500.00	POLICE
CMS0023087 -BLDG		100-5241-521900	500.00	500.00	BUILDING
CMS0023087 -PLAN	ANNUAL LASERFICHE	100-5632-522500	500.00	500.00	PLANNER
TOTAL VENDOR GENERAL CODE, CMS				5,000.00	
VENDOR NAME: GOURDOUX LINDA					
090721	MILEAGE	100-5144-533200	97.44	97.44	CLERK
TOTAL VENDOR GOURDOUX LINDA				97.44	
VENDOR NAME: HACH COMPANY					
12621177	WWTF LAB TESTING	620-8010-826000	157.86	157.86	UTILITIES
TOTAL VENDOR HACH COMPANY				157.86	
VENDOR NAME: HAHN ACE HARDWARE					
2021 AUGUST FIRE	HAHN INVOICE	150-5223-531100	14.83	101.36	FIRE
		150-5231-531100	28.78		
		150-5222-531100	37.75		
		150-5221-531100	20.00		

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VENDOR NAME: HAHN ACE HARDWARE			
2021 AUGUST UTILITIES	WATER/WWTF MISC EQUIPMENT / PARTS AND SUPPLIES	610-6452-665200 6.82	617.85 UTILITIES
		610-6310-663500 20.77	
		620-8010-824000 23.21	
		620-8010-826000 3.59	
		620-8010-827000 563.46	
2021 AUGUST DPW			
	PARK AND SHOP SUPPLIES	100-5323-531100 25.19	85.04 DPW
		100-5521-531100 59.85	
TOTAL VENDOR HAHN ACE HARDWARE			804.25
VENDOR NAME: HALLMAN LINDSAY QUALITY PAINTS			
L0248086	FIELD MARKING PAINT	100-5521-531100 389.60	389.60 DPW
TOTAL VENDOR HALLMAN LINDSAY QUALITY PAINTS			389.60
VENDOR NAME: HAWKINS WATER TREATMENT			
6005010	WATER CHEMICALS FOR TREATMENT	610-6300-663100 2,509.08	2,509.08 UTILITIES
6007022	WWTF CHEMICAL TUBE FOR PHOS PUMPS	620-8010-824000 895.02	895.02 UTILITIES
6010046	WWTF CHEMICAL PUMP TUBING	620-8010-827000 771.30	771.30 UTILITIES
TOTAL VENDOR HAWKINS WATER TREATMENT			4,175.40
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,			
51541	HILL CT. PARTNERS	100-0000-211425 499.50	499.50 FINANCE
51542	CHAPMAN	100-0000-211425 92.50	92.50 FINANCE
51543	FAIRWINDS	100-0000-211425 46.25	46.25 FINANCE
51545	MISCELLANEOUS MATTERS	100-5130-521900 1,221.00	1,629.85 FINANCE
		250-5140-521900 279.35	
		480-5700-584900 129.50	
51544 UTILITIES			
		100-5344-521900 370.00	786.25 FINANCE
		610-6920-692300 138.75	
		620-8400-852000 277.50	
51546 PROSECUTIONS			
		100-5130-521900 1,260.00	1,260.00 FINANCE
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			4,314.35
VENDOR NAME: INTERSTATE ROOF SYSTEMS			
12306	FD STATION 1 ROOF REPAIRS	100-5220-539400 537.06	537.06 DPW
TOTAL VENDOR INTERSTATE ROOF SYSTEMS			537.06
VENDOR NAME: JEFFERSON FIRE & SAFETY			
IN132440	CAM LOCKS 3461 ENGINE	150-5700-571300 787.96	787.96 FIRE
TOTAL VENDOR JEFFERSON FIRE & SAFETY			787.96
VENDOR NAME: JEFFREY ROYAL JAY			
083021	CONDITONAL USE PERMIT	100-4430-444400 450.00	450.00 PLANNER
TOTAL VENDOR JEFFREY ROYAL JAY			450.00

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT
VENDOR NAME: JOHNS DISPOSAL SVC. INC. 712335	AUGUST GARBAGE AND RECYCLING	410-5362-531000	24,326.64	42,493.65	DPW
		410-5363-522000	18,167.01		
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.				42,493.65	
VENDOR NAME: KAESTNER AUTO ELECTRIC 62765	WATER TRUCK REPAIR	610-6920-693300	736.94	736.94	UTILITIES
TOTAL VENDOR KAESTNER AUTO ELECTRIC				736.94	
VENDOR NAME: KERESTES-MARTIN ASSOCIATES, INC. 2106.02-01	WAYFINDING SIGNS	480-5700-521500	1,000.00	1,000.00	PLANNER
TOTAL VENDOR KERESTES-MARTIN ASSOCIATES, INC.				1,000.00	
VENDOR NAME: MARSHALL-BOND PUMPS 39974.0	WWTF DIGESTER SLUDGE PUMP REPAIR PARTS	620-8010-833000	897.57	897.57	UTILITIES
TOTAL VENDOR MARSHALL-BOND PUMPS				897.57	
VENDOR NAME: NAPA AUTO PARTS - SP018 142703	AMBULANCE CORNER LIGHTS	150-5231-539500	3.35	3.35	FIRE
142149	WWTF SHOP SUPPLIES	620-8010-827000	126.96	126.96	UTILITIES
142251	NAPA CREDIT	150-5231-539500	(18.85)	(18.85)	FIRE
TOTAL VENDOR NAPA AUTO PARTS - SP018				111.46	
VENDOR NAME: NATIONAL SPRING CO. 102395	3451 AMBULANCE SPRING REPLACEMENT	150-5231-539500	2,086.40	2,086.40	FIRE
TOTAL VENDOR NATIONAL SPRING CO.				2,086.40	
VENDOR NAME: NORTHERN LAKE SERVICE INC 405819	WWTF LAB TESTING	620-8010-826000	197.00	197.00	UTILITIES
405837	WWTF LAB TESTING	620-8010-826000	321.00	321.00	UTILITIES
405404	WWTF LAB TESTING	620-8010-826000	197.00	197.00	UTILITIES
405390	WWTF LAB TESTING	620-8010-826000	197.70	197.70	UTILITIES
405317	WWTF LAB TESTING ADAPTIVE MANAGEMENT	620-8010-826000	283.50	283.50	UTILITIES
TOTAL VENDOR NORTHERN LAKE SERVICE INC				1,196.20	
VENDOR NAME: OLSEN SAFETY EQUIPMENT 0390901-IN	WWTF CHEMICAL BLDG TANK FALL PROTECTION	620-8010-827000	649.73	649.73	UTILITIES
TOTAL VENDOR OLSEN SAFETY EQUIPMENT				649.73	
VENDOR NAME: PAL STEEL COMPANY 3852	WWTF PHOS CHEM PUMP SPILL PAN RAILS	620-8010-833000	169.36	169.36	UTILITIES
TOTAL VENDOR PAL STEEL COMPANY				169.36	
VENDOR NAME: PROHEALTH CARE LAB BILLING 20844368	PROHEALTH AUGUST OWI BLOOD DRAWS	100-5212-521900	105.00	105.00	POLICE
TOTAL VENDOR PROHEALTH CARE LAB BILLING				105.00	
VENDOR NAME: PROHEALTH MEDICAL GROUP 309778 - DPW	EMPLOYMENT SCREENING	100-5300-521900	215.00	215.00	DPW

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VENDOR NAME: PROHEALTH MEDICAL GROUP				
309778 - POLICE	NEW OFFICER PAULSON PHYSICAL AND DRUG SC	100-5212-521900	95.00	95.00 POLICE
309824	SCHMID PHYSICAL- FFII	150-5221-521900	226.00	226.00 FIRE
310002	ENTRY PHYSICAL EXAM	150-5221-521900	434.00	434.00 FIRE
TOTAL VENDOR PROHEALTH MEDICAL GROUP			970.00	
VENDOR NAME: PROVEN POWER INC				
02-376919	COMPACT TRACTOR PARTS	100-5324-539500	34.41	34.41 DPW
TOTAL VENDOR PROVEN POWER INC			34.41	
VENDOR NAME: QUILL LLC				
18803781	PURELL HAND SANITIZER AND LYSOL WIPES	100-5211-539400	113.48	113.48 POLICE
18878171	GARBAGE CAN LINERS	100-5211-539400	41.99	41.99 POLICE
TOTAL VENDOR QUILL LLC			155.47	
VENDOR NAME: RAY O'HERRON CO INC				
2135785-IN	9MM TRAINING AMMUNITION	100-5212-531100	918.92	918.92 POLICE
2113479-IN	RIFLE TRAINING AMMUNITION	100-5215-531100	662.00	662.00 POLICE
TOTAL VENDOR RAY O'HERRON CO INC			1,580.92	
VENDOR NAME: REINDERS, INC.				
1896700-00	TORO PARTS	100-5324-539500	209.99	209.99 DPW
1896700-01	5910 TORO PARTS	100-5324-539500	23.12	23.12 DPW
TOTAL VENDOR REINDERS, INC.			233.11	
VENDOR NAME: TASC				
IN2116854	TASC COMPLIANCE FEE	100-5141-539900	250.00	250.00 FINANCE
TOTAL VENDOR TASC			250.00	
VENDOR NAME: TERMINAL ANDRAE INC.				
53771	WATER WELL 3 NEW VFD	610-6210-662500	15,975.00	15,975.00 UTILITIES
TOTAL VENDOR TERMINAL ANDRAE INC.			15,975.00	
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN				
AUGUST 2021	MISC SUPPLIES	100-5324-539500	43.97	207.91 DPW
		100-5611-531100	63.96	
		100-5347-531100	29.98	
		100-5521-531100	70.00	
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN			207.91	
VENDOR NAME: TRILOGY CONSULTING LLC				
1242	WATER/WWTF RATES	610-6920-692300	385.00	770.00 UTILITIES
		620-8400-852000	385.00	
TOTAL VENDOR TRILOGY CONSULTING LLC			770.00	
VENDOR NAME: UNEMPLOYMENT INSURANCE				
000011059352		100-5212-511000	410.00	410.00 FINANCE

09/09/2021 03:58 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 09/16/2021 - 09/16/2021
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 8/8

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT
VENDOR NAME: UNEMPLOYMENT INSURANCE			
	TOTAL VENDOR UNEMPLOYMENT INSURANCE		410.00
VENDOR NAME: UW-WHITEWATER			
151785	IPMBA BICYCLE OFFICER COURSE ZAJICHEK (T100-5215-533500	200.00	200.00 POLICE
	TOTAL VENDOR UW-WHITEWATER		200.00
VENDOR NAME: WAUKESHA CTY TREASURER			
2021-20040116	WAUKESHA COUNTY JULY 2021 PRISONER HOUSI100-5212-521900	93.20	93.20 POLICE
	TOTAL VENDOR WAUKESHA CTY TREASURER		93.20
VENDOR NAME: WCTC			
S0750696	WCTC INVOICE 150-5223-533500	160.00	160.00 FIRE
	TOTAL VENDOR WCTC		160.00
VENDOR NAME: WI DEPT OF JUSTICE CIB			
AUGUST 2021	BACKGROUND CHECKS 100-0000-242205	49.00	49.00 POLICE
	TOTAL VENDOR WI DEPT OF JUSTICE CIB		49.00
VENDOR NAME: WI DEPT OF TRANSPORTATION			
40987193	WI DOT TITLE FEE FOR NEW SQUAD 26 100-5213-521900	164.50	164.50 POLICE
	TOTAL VENDOR WI DEPT OF TRANSPORTATION		164.50
VENDOR NAME: WI RURAL WATER ASSOCIATION			
S4834	WATER WRWA ANNUAL MEMBERSHIP FEE 610-6920-693000	520.00	520.00 UTILITIES
	TOTAL VENDOR WI RURAL WATER ASSOCIATION		520.00
VENDOR NAME: WILSON CHET			
081921	FUEL FOR SQUAD WHILE OUT OF THE AREA 100-5212-535100	15.14	15.14 POLICE
	TOTAL VENDOR WILSON CHET		15.14
VENDOR NAME: WISCONSIN CENTRAL			
9500228779	WATER R/R CROSSING ANNUAL PERMIT 610-6451-665100	300.00	300.00 UTILITIES
	TOTAL VENDOR WISCONSIN CENTRAL		300.00
VENDOR NAME: ZAESKE DEBORAH			
2021 UNIFORM	2021 UNIFORM ALLOWANCE - ZAESKE (WORK SH100-5211-534600	80.00	80.00 POLICE
	TOTAL VENDOR ZAESKE DEBORAH		80.00
VENDOR NAME: ZEP SALES & SERVICE			
9006597121	ZEP SUPPLIES 150-5222-531100	79.90	159.90 FIRE
	150-5231-531100	80.00	
	TOTAL VENDOR ZEP SALES & SERVICE		159.90
GRAND TOTAL:			168,728.14

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 09/01/2021

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/09/2021 and ending 10/09/2021 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Mukwonago Areas School District Education Foundation

(b) Address 385 E Veterans Way, Mukwonago
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 09/01/2005

(d) If corporation, give date of incorporation 09/01/2005

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Sherry Berg

Vice President Tom McKeever

Secretary Mary Coughlin

Treasurer Cory Manske

(g) Name and address of manager or person in charge of affair: Cory Manske (Treasurer) W296S8150 Shallow Waters Circle, Mukwonago

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 101 West Boxhorn Drive

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event MASDEF Annual Dinner/Fundraiser

(b) Dates of event 10/09/2021

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

[Signature] 9/1/21
(Signature / Date)

Mukwonago Areas School Dist Ed. Found.
(Name of Organization)

Date Filed with Clerk 9-2-21 \$7991

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



Committee/Board:	Utilities Committee
Topic:	Template Agreement for Future Agricultural Partners; Adaptive Management Program Brochure
From:	Mark Van Weelden – Ruekert & Mielke, Inc; David Brown – Utility Director
Department:	Wastewater Utility
Presenter:	Mark Van Weelden – Ruekert & Mielke, Inc; David Brown – Utility Director
Date of Committee Action (if required):	-
Date of Village Board Action (if required):	September 15, 2021

Information

Subject: Review and approval of the template agreement for future agricultural partners. Review of the Mukwonago Adaptive Management Brochure.

Background Information/Rationale: The attached template Agreement will be used for agricultural projects completed in the Adaptive Management Program. The Agreement lays out conditions for the agreement between the Village and the agricultural project partner, including the financial incentivization structure. The Village will be offering a 90% cost-share of the project installation cost (identical to the Southeast/Fox River Commission) as well as annual incentive payments for land taken out of production on a per-acre basis. The attached brochure will be used to advertise the project and be distributed among area farmers.

Key Issues for Consideration: Approval of the Agreement and incentive structure for projects in the Adaptive Management Program. Agreement documents have been reviewed, edited, and approved by Village Attorney Mark Blum.

Fiscal Impact (If any): The incentive program will be the basis of Village funding of agricultural projects in the Adaptive Management Program. Extensive research and coordination with Waukesha County staff was done to assure cost-share rates are appropriate.

Requested Action by Committee/Board: Make a motion for the Village Board to approve the template Agreement document and brochure for future use in the Adaptive Management Program.

Attachments

Mukwonago Adaptive Management Program Agreement (Template)
Mukwonago Adaptive Management Program Brochure

Mukwonago Adaptive Management Program

ABOUT THE PROGRAM	The Village of Mukwonago is implementing a conservation program called Adaptive Management that aims to improve soil and water quality in the Upper Fox River Watershed.
GOAL	To reduce non-point source pollution caused by phosphorus and sediment entering surface waters in the watershed upstream of the Village of Mukwonago. These reductions, in conjunction with efforts to reduce phosphorus discharges from the Village's wastewater treatment facility and storm water system, will improve surface water quality in the Upper Fox River Basin. Improvements to the phosphorus concentration in the Fox River will allow the Village to reach compliance with the Wisconsin Department of Natural Resources wastewater permit requirements in a cost-effective manner.
BENEFITS	In addition to improving surface water quality in area streams and lakes, the program will enhance local wildlife habitat and ecology, control excessive aquatic plant growth, and reduce algal blooms . The program will also provide opportunities for collaboration between the Village and local stakeholders in the watershed to improve soil and water quality. Finally, improvements made in the project area will translate to downstream constituents of the Fox River basin.

The **MUKWONAGO ADAPTIVE MANAGEMENT PROGRAM** aims to limit phosphorous transport into waterways through conservation practices such as:

- Streambank Stabilization
- Grassed Waterways
- Filter Strips
- Cover Crops.

The Village will incentivize conservation practice implementation by **sharing the cost of installation** with program participants and offering **annual compensation for lands taken out of production**.

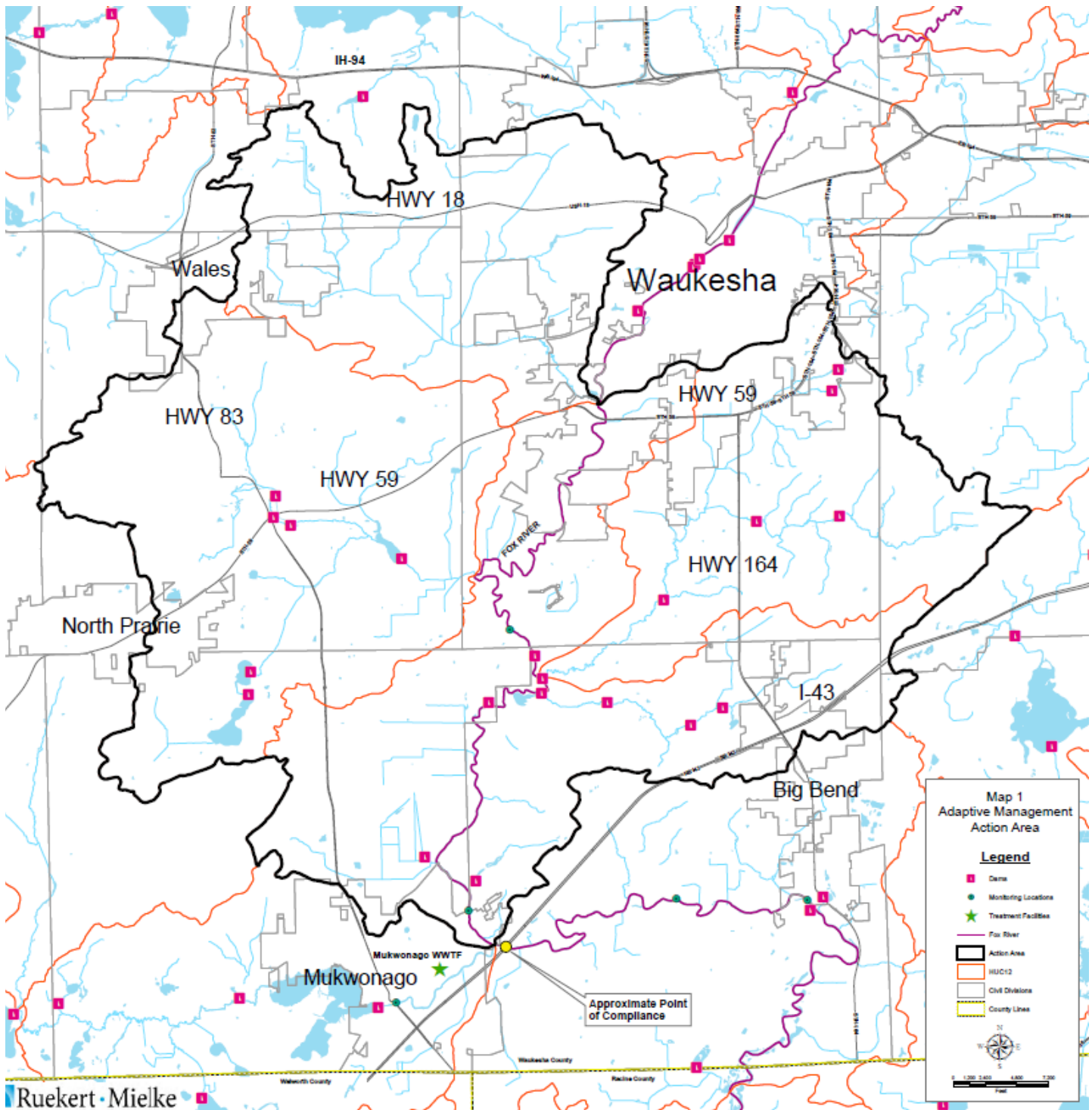


If you are interested in participating in the Mukwonago Adaptive Management Program by implementing conservation practices on your land, have questions about cost-sharing or program details, or want to volunteer in other ways, please contact:

Wayne Castle
 Village of Mukwonago Utilities
wcastle@villageofmukwonago.com
 (262) 363-6416

Marissa Castello
 Waukesha County
 Department of Parks and Land Use
mcastello@waukeshacounty.gov
 (262) 896-8354

Mukwonago Adaptive Management Program



The **Action Area** for the Mukwonago Adaptive Management Program is outlined in the above exhibit with the bold, black line. If your land is within the Action Area, you are eligible to participate in the program and receive financial incentives for program participation.

The **Village of Mukwonago** is partnering with the **Waukesha County Department of Parks and Land Use**, **Southeastern Wisconsin Fox River Commission**, **Ruekert & Mielke, Inc.**, and other local groups to achieve program goals. Please contact us if you want to join the program as a partner or participant!

Mukwonago Adaptive Management Program Agreement

Document Number

The property affected by this Agreement is legally described as/on _____.

Record this document with the Register of Deed.

Name and Return Address

(Parcel Identification Number)

This Agreement is entered into as of the ____ day of _____ 20____, by and between the **Village of Mukwonago** and *(insert landowner or renter here)* _____, *(Last Name)*, **(Owner)** and **(Participant)**.

Commented [VWM1]: Fill in year

RECITALS

1. Background. Whereas the Village of Mukwonago (Village) is leading the Mukwonago Adaptive Management Program (AM Program). The goal of the AM Program is to improve water quality specifically in the Fox River. The main pollutant of concern is total phosphorus (TP). A secondary pollutant of concern is total suspended solids (TSS). TSS is the main mechanism of transport for TP because phosphorus attaches to solids. Benefits of the program will also include improved soil health and water quality in other surface waters in the Fox River Watershed.

2. Parties to Agreement. Whereas the parties to the Agreement are the Village of Mukwonago and (insert landowner or renter here) _____. This Agreement is a standalone Agreement between the Village of Mukwonago and (insert landowner or renter here) _____, not to be confused with other conservation programs provided by Waukesha County or the National Resources Conservation Service (NRCS). [For a property renter, the property Owner will be required to approve the Agreement and be a party to this Agreement.]

Commented [VWM2]: Include as appropriate

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

AGREEMENT

3. Project Area. The project area for the (reference land by Owner or renter name) _____ land is shown in Appendix A. Appendix A shows a location map and a property map inclusive of a legal description. The property map shows property lines and the approximate area for installation of management measures established in this Agreement.

Commented [VWM3]: Include legal description in Appendix A

4. Agreement Practices and Lifespans. The management measures to be implemented through this Agreement are described in accordance with NRCS naming convention.

The practice lifespans are set to match the NRCS default lengths for specific practices. NRCS has identified through experience the appropriate practical lifespan for practices based on uncertainty factors and construction cost. For example, a practice such as cover crops that is highly dependent on crop rotation and yields will have a shorter lifespan. In addition, a project with significant capital cost such as sediment basin will have a longer lifespan to reflect the upfront construction investment of the practice.

Nutrient Management Plans are not eligible for this Agreement. The NRCS practice names, practice code numbers, practice lifespans and areas are shown in Table 1 below.

Table 1 – Management Measure Practice Summary

NRCS Management Measure Name and Component	NRCS Code Number	Practice Lifespan	Acres

5. Initial Practice Payment. For a given practice, (insert land owner or renter here) _____ will be paid 90% of the total project installation cost. The total project installation cost shall be determined by procurement of at least three (3) third-party bids. AM

Program partners will assist the Owner in the solicitation and evaluation of bids. The total cost paid by the Village of Mukwonago will be 90% of the lowest acceptable bid if a third-party contractor is awarded the work.

If the landowner elects to install the management measure him/herself, they will still be reimbursed 90% of the lowest acceptable bid. AM Program staff and Waukesha County will ensure that practices are installed to appropriate NRCS Technical Standards.

The Village of Mukwonago will pay the Initial Practice Payment within 60 days of approval from Waukesha County after the management measure construction has been successfully implemented.

6. Annual Incentive Payment. In addition to the Initial Practice Payment, the Village of Mukwonago will pay *(insert land owner or renter here)*_____ an additional annual payment per Appendix B for the following practices that take land out of production: _____. In this case, the practice area was determined to be in Tier __, so the Annual Incentive Payment will be \$_____ based on the following criteria and an Agreement term of ____ years:

Metric	Result	Points
1 – Controlled Area		
2 – Watershed		
3 – Proximity to Surface Water at Pour Point		
4 – Average Slope to Pour Point		
TOTAL		

The payment will be made at the end of each calendar year. The payment will be made after the Annual Certification documentation is submitted and the Village confirms the project is continuing in a successful mode.

7. Annual Certification. *(insert land owner or renter here)* _____ agrees to provide time and date-stamped digital photographs of the practice area by December 15th of each year. Photographs should be taken after any crops are harvested but before snow accumulation each year.

Commented [VWM4]: Remove for 1-year agreements

(insert land owner or renter here) _____ also agrees to let a member of the AM Program on their land for an inspection of the practices after an inspection has been previously arranged with reasonable notice. Photograph submittals are not required if an AM Program member inspects the practice area in person.

8. Operation and Maintenance. Practices must be operated and maintained in accordance with NRCS Technical Standards. Operation and Maintenance in accordance with

NRCS-CPA-1202-CPC Section 6 must be followed. See Appendix C for a program-specific adaptation of NRCS-CPA-1202-CPC Section 6.

9. **Termination and Survival.** If the Participant or landowner fails to carry out the terms and conditions of this Agreement, the Village of Mukwonago shall provide written notice of the default. The landowner shall have thirty (30) days in which to cure that default. If the default is not cured the Village may terminate this Agreement. In this case, the Village will be paid back the full amount of the Initial Practice Payment per the terms outlined in the table below. Annual Incentive Payments will not be made to the Participant or landowner from the termination date forward.

Commented [VWM5]: Include depending on owner/renter situation

Commented [VWM6]: Include depending on owner/renter situation

Commented [VWM7]: Remove for 1-year agreements

The Village of Mukwonago may terminate this Agreement, in whole or in part, without liability, if the Village determines that continued operation of this Agreement will result in the violation of a statute or regulation, or if the Village determines that termination would be in the public interest.

Survival. This Agreement shall be binding upon the heirs, personal representatives, successors and assigns of the landowner. If termination of the Agreement occurs before the end of the term of Agreement, by the mutual agreement of the landowner and the Village, the landowner owes the Village of Mukwonago for the full value of the Initial Practice Payment unless at least three years have passed since the installation of the practice. After three years have passed from the date of installation, a prorated amount of the Initial Practice Payment would be refunded according to the following schedule and paid within 60 days of the transfer of ownership:

Commented [VWM8]: Include depending on owner/renter situation

	Percentage of Initial Practice Payment to be Repaid if Participant Terminates Agreement Before X Years Are Completed.						
	3 Yrs	4 Yrs	5 Yrs	7 Yrs	10 Yrs	15 Yrs	20 Yrs
5-Year Agreement	100%	50%	25%	NA	NA	NA	NA
10-Year Agreement	100%	75%	65%	50%	25%	NA	NA
20-Year Agreement	100%	90%	85%	75%	65%	40%	25%

If the landowner wishes to sell or transfer ownership of a portion of the land that is included in the project area (see Appendix A), the landowner must approach the Village of Mukwonago to assign the Agreement. The Village has the right to approve or reject based on the intent and objectives of the Agreement. The Village will calculate the percentage of the original practice that is impacted, and the Participant or landowner will owe that percentage of the Initial Practice Payment, multiplied by the percentage listed in the above chart based on how long the practice was in place before the date of sale or transfer. For example:

Commented [VWM9]: Include depending on owner/renter situation

A 20-acre parcel has a 10-year Agreement term with an Initial Practice Payment of \$5,000. The Participant wants to amend the Agreement to sell 5 acres before the 7th year of the Agreement is completed:

$5 \text{ Acre} / 20 \text{ Acres} = 25\%$ of the Initial Practice Area x \$5000 x 50% = \$625 repaid to the Village within 60 days of transfer of ownership.

Commented [VWM10]: Remove for 1-year agreements

10. Confidentiality. The AM Program may need accurate field-specific information to evaluate bids for installation and to record project-related information. Any farmer that enters this Agreement would be expected to share pertinent farm operational information with the Village and/or Waukesha County. This farm operational information includes but is not limited to: soil test data, soil types, crop rotation, topography, fertilizer application and animal units. The information will be shared with the Village of Mukwonago and the appropriate County staff only. The Village will not share the information with the media or public unless required by law. The Village will not disseminate any information that identifies the *(insert land owner or renter here)* property, farming operations or farming practices with any entity outside the project unless required by law.

11. General Understandings. *(insert land owner or renter here)* understands and agrees to the following:

a. That I am entering this agreement voluntarily and that this is not an exercise of the Village's eminent domain authority.

b. That any changes I make on the property will be my choice and my responsibility and I will not hold the project or its implementers responsible for any impacts caused by these changes.

c. That the project will not release any information about the property, my farming practices or my farming operations unless required by law. However, the project will be allowed to display in an anonymous fashion, the list of changes, the estimated costs, the estimated phosphorus reductions, and the payments made resulting from my participation in the program.

Commented [VWM11]: Edit Section 11 based on number of owners signing the document

12. Notices. All notices to either party to this Agreement shall be delivered in person or sent by certified mail, postage prepaid, return receipt requested, to the other party at that party's last known address. If the other party's address is not known to the party desiring to send a notice, the party sending the notice may use the address to which the other party's property tax bills are sent.

13. Severability. In the event that any one or more of the provisions, paragraphs, words, clauses, phrases or sentences contained in this Agreement, or the application thereof in any circumstance, is held invalid, illegal or unenforceable in any respect for any reason, the validity, legality and enforceability of any such provision, paragraph, word, clause, phrase or

sentence in every other respect and of the remaining provisions, paragraphs, words, clauses, phrases or sentences of this Agreement shall not be in any way impaired, it being the intention of the parties that this Agreement shall be enforceable to the fullest extent permitted by law.

14. Entire Agreement. This Agreement sets forth the entire understanding of the parties and may not be changed except by a written document duly executed and acknowledged by all parties hereto and properly recorded in the office of the Register of Deeds for Waukesha County, Wisconsin.

15. Waiver. No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions herein shall be construed to be a waiver of such a right or power. A waiver by a party of any obligations of the other party shall not be construed to be a waiver of any breach or any other terms or conditions of this Agreement.

16. Enforcement. Enforcement of this Agreement may be by proceedings at law or in equity against any person, persons or entity violating or attempting to or threatening to violate any terms or conditions contained herein, either to restrain or prevent such a violation or to obtain any other available relief. If a suit is brought to enforce this Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney's fees, from the non-prevailing party.

17. Not a Dedication. Nothing in this Agreement shall be deemed to be a gift or dedication of any portion of the property affected hereunder to the public or for any public purpose whatsoever.

18. Governing Law. This Agreement shall be governed by, and construed in accordance with, the internal laws of the State of Wisconsin.

SUMMARY

NRCS Management Measure Name and Component	
NRCS Code Number	
Practice Life Span	
Management Measure Quantity	
Village of Mukwonago Initial Practice Payment Total Cost	
Village of Mukwonago Annual Incentive Payment Unit Cost	
Village of Mukwonago Annual Incentive Payment Total Cost	

Prepared By:

Village of Mukwonago Adaptive Management Program

Effective as of the last date set forth below:

IN WITNESS WHEREOF, the Village of Mukwonago and
_____(*landowner and/or renter*) have executed this Agreement as of the day and
year first above written.

VILLAGE OF MUKWONAGO

(PROPERTY OWNER)

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

(RENTER)

By: _____

Name: _____

Title: _____

Date: _____

Commented [VWM12]: Remove if Renter is not signing

STATE OF WISCONSIN)
) SS
_____ COUNTY)

Personally came before me this _____ day of _____, 20____, the above named _____, the _____ to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin

[SEAL]

My commission:_____

STATE OF WISCONSIN)
) SS
_____ COUNTY)

Personally came before me this _____ day of _____, 20____, the above named _____, the _____ to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin

[SEAL]

My commission:_____

STATE OF WISCONSIN)
) SS
_____ COUNTY)

Personally came before me this _____ day of _____, 20____, the above named _____, the _____ to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin

[SEAL]

My commission:_____

Appendix A:

Project Area Exhibits

Appendix B:

Rental Rate Determination

Appendix B – Rental Rate Determination

Tier 1 Rate: \$150/acre*year for 5 years, \$200/acre*year for 10 years; for project areas with \geq 22 points from metric system below. For Tier 1 short-term projects with areas out of production 1 to 4 years, the rate is \$125/acre*year.

Tier 2 Rate: \$125/acre*year for 5 years, \$175/acre*year for 10 years; for project areas with \leq 21 points and $>$ 15 points from metric system below. For Tier 2 short-term projects with areas out of production 1 to 4 years, the rate is \$100/acre*year.

Tier 3 Rate: \$100/acre*year for 5 years, \$150/acre*year for 10 years; for project areas with \leq 15 points from metric system below. For Tier 3 short-term projects with areas out of production 1 to 4 years, the rate is \$75/acre*year.

Note: Rental Rates above are applicable for projects where less than 50% of the total field area is taken out of production. For lands taken out of production exceeding 50% of the total field area, the rental rate will be determined through direct negotiation with AM Program staff.

Metric 1: Controlled Area

- 0-10 acres = 4 points
- 11-25 acres = 7 points
- 26-40 acres = 10 points
- 40+ acres = 12 points

Metric 2: Watershed

- Mill Brook-Fox River = 7 points
- Pebble Brook = 4 points
- Genesee Creek = 3 points
- Pebble Creek = 1 points

Metric 3: Proximity to Surface Water at Field Pour Point

- 0-50 ft. = 7 points
- 51-150 ft. = 5 points
- $>$ 150 ft. = 1 point

Metric 4: Average Field Slope to Pour Point

- $>$ 5% = 7 points
- 3-4% = 5 points
- 0-2% = 3 points

Appendix C:

O&M

Requirements

Excerpt from NRCS-CPA-1202-CPC (Adapted for Mukwonago Adaptive Management Program Agreement)

Section 6 – Operation and Maintenance of Conservation Activities

- A. The Participant agrees to operate and maintain (O&M) all conservation activities included within this Agreement for the practice lifespan as listed in the Agreement, and any subsequent conservation activities resulting from modification of the Agreement. This requirement also extends to those conservation activities installed before Agreement execution but included in the Agreement because their maintenance is necessary to obtain the conservation performance level agreed upon in this Agreement. The Participant will operate and maintain existing conservation activities to at least the level of conservation performance identified at the time of Agreement execution, for the practice lifespan and operate and maintain additional activities which are installed and adopted over the term of the Agreement.
- B. The term Operation and Maintenance (O&M) as used in the Agreement includes:
 - a. **Operation:** The administration, management, and performance of non-maintenance activities necessary to keep a conservation activity safe and functioning as planned;
 - b. **Maintenance:** The recurring activities necessary to retain or restore a conservation activity in a safe and functioning condition, including, but not limited to, the management of vegetation, the repair or replacement of failed components or conservation activity, the prevention or treatment of deterioration, and the repair of damages caused by vandalism or negligence, but excluding damage caused by a local, state or nationally recognized natural disaster;
 - c. **Repair:** The actions to return a deteriorated, damaged, abandoned, or failed conservation activity and/or component to an acceptable and functional condition; and
 - d. **Replacement:** The removal of a conservation activity or component and implementation of a similar, functional conservation activity or component.
- C. The Participant is responsible for the O&M activities and acknowledges these activities may require labor, funds, and management in order to ensure the appropriate program purposes are met.
- D. The Participant's O&M responsibilities begin when the conservation activity implementation is completed, as determined by the Mukwonago Adaptive Management Program, and shall continue through the end of the practice lifespan.
- E. The Participant acknowledges that the "conservation activity lifespan" is the time period in which the conservation activities are to be used and maintained for their intended purposes as defined by NRCS technical references and documented in the Agreement.
- F. Specific O&M requirements for conservation activities covered within this Agreement are defined by appropriate NRCS technical standards.
- G. The Participant acknowledges that conservation activities implemented before the Agreement execution but included in the Agreement to obtain the environmental benefits

must be operated and maintained as specified in the Agreement and within this paragraph.

- H. The Participant agrees to the O&M requirements as listed within this Paragraph (6) and failure to carry-out the terms and conditions listed may result in termination of this Agreement.



Agenda Item Cover Report

Date: 9/15/2021	Committee/Board: Village Board
Submitted by: Dave Brown	Department: WWTF Utility
Date of Committee Action:	Date of Village Board Action: 9/15/2021

Subject:

Industrial User Notice of upcoming changes to the Sewer Use Ordinance and Industrial Survey.

Executive Summary:

This will help us plan for future plant loadings and issues for possible WWTF contamination (Bacteriological Plant Upsets) which could cause WWTF plant violations and downstream river environmental pollution issues resulting in fines and penalties.

The DNR or EPA does not technically mandate that we do this but do recommend that plants proceed with these programs. If we were to ever have a issue then they could then push us in this direction. We feel being proactive and working with the Villages Industrial users is the most beneficial route for all. A lot of times a business truly has no idea the type of impact they can or could have on our system. The Village had one company years ago that discharged a product which corroded completely through the downstream manholes and mains which caused the need for major repairs and would turn the plant all different colors. Another time just recently a company within the Village did work to their process and caused a upset to the WWTF and nearly put us into violation of our WPDES Permit.

By no means do we wish to turn this information around and use it against a user to limit their production or cost them an expense. We want to use this as an opportunity to partner with them to help us all and keep them in compliance with our ordinances.

Fiscal Impact:

Save the Village and it's users future headaches by proactively looking at our processes and needs.

Executive Recommendation/Action:

Recommend no action other than give comment and verbal approval to proceed.

☐ **Attachments Included**

INDUSTRIAL SURVEY

Village of Mukwonago, WI

SECTION A – GENERAL INFORMATION

We understand that some items on this form may not pertain to your industry. Please fill out any applicable information to your industry and return the filled-out form to the Village within 3 weeks.

1. Company Name: _____
Mailing Address: _____

Phone Number: _____
2. Address of Manufacturing Facility: _____

Phone Number: _____
3. Authorized Representative
 - a. Name: _____
 - b. Title: _____
 - c. Phone Number: _____
4. Contact Person
 - a. Name: _____
 - b. Title: _____
 - c. Phone Number: _____

SECTION B – PRODUCT OR SERVICE INFORMATION

1. Description of Manufacturing, Production, or Service Activities:

2. List types and amounts (mass or volume per year) of raw materials used or planned for use (attach list if needed):

3. List types and amounts (mass or volume) of products produced annually or projected annual production:

4. List all types and quantity of chemicals used or planned for use such as boiler additives, or parts washer solutions (attach list if needed). Include copies of Manufacturer's Safety Data Sheets (if available) for all chemicals identified:

Chemical	Quantity
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

5. Provide Schematic Diagram of Operations (attach additional sheet if necessary):

6. Provide schematic diagram of Village/private water system showing pipeline size, estimated consumption, deduct meters, and process meters. (Attach additional sheet if necessary.)

7. Provide schematic diagram of sanitary sewer/storm-sewer system showing pipeline sizes and estimated flows. (Attach additional sheet if necessary.)

8. Standard Industrial Classification Numbers or North American Industry Classification System Numbers (SIC/NAICS Code) for Facilities:

9. Principal Products Produced:

SECTION C – PLANT OPERATIONAL CHARACTERISTICS

1. Are major processes batch or continuous?

Average number of batches per 24-hour day: _____

--

SAMPLE

2. Are processes subject to seasonal variation? [] Yes [] No

If yes, how and when does operation change?

How does seasonal variation affect wastewater discharge?

3. Is a Spill Prevention Control and Countermeasure Plan prepared for the facility? [] Yes [] No
(Provide plan if available.)

4. Does the facility have internal water meters on processes?

5. Water recycling or material reclaiming process utilized:

6. Shift Information

Number of Shifts per Work Day: _____ Number of Work Days per Week: _____

Average Number of Employees per Shift:

Shift Start Times:

7. Hours of Operation

8. Are any process changes or expansions planned during the next three years? ☐ Yes ☐ No

If yes, what is the nature of the planned changes or expansions:

SECTION D – WASTE GENERATION/IDENTIFICATION

1. Which of the following are generated? (Check as many as appropriate.) What are the estimated/measured volumes?

	Flow (gpd)	Estimated	Measured
<input type="checkbox"/> Domestic Wastes (Restrooms)	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Cooling Water (Non-Contact)	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Boiler/Tower Blowdown	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Cooling Water (Contact)	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Process Waste to Sanitary Sewer	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Process Waste to Recycle	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Equipment/Facility Washdown	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Air Pollution Control Unit	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Storm-Water Runoff to Sewer	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Irrigation/Lawn Watering	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other:	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other:	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>

2. If process wastewater is generated, identify the processes and flow rate from each process:

3. Provide the following flow characteristics:

- a. Peak Hourly Flow Rate (gpd):

- b. Maximum Daily Flow Rate (gpd):

- c. Average Annual Flow Rate (gpd):

4. Provide water use data for past few years (2018, 2019, 2020) for water obtained from private sources.

5. Provide information on water meters and deduct meters used in the facility:

6. Provide information on existing sampling and flow metering stations for water discharged to sanitary sewers:

7. Where are wastes discharged? What are estimated or measured discharge volumes?

	Flow (gpd)	Estimated	Measured
<input type="checkbox"/> Sanitary Sewer	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Storm Water	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Surface Water	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Ground Water	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Water Haulers	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Evaporation	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other:	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other:	<hr/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Describe any water treatment or conditioning processes utilized:

9. If wastes are hauled, identify type of waste hauled, volume, and frequency:

Type of Waste	Volume (gal)	Frequency
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Hauler Information:

Name:

Address:

Phone Number:

10. If any wastewater analyses have been performed on the wastewater discharges from your facilities, attach a copy of the most recent data to this questionnaire. Be sure to include the date of the analysis, name of the laboratory performing the analysis, and the location(s) from which the sample(s) was/were taken. (Attach sketches, plans, etc., as necessary.)

11. Provide a scale drawing of plant site showing the location of buildings and sewers. Show location of sampling points, streets, alleys, and other pertinent physical structures.,

For each discharge sewer at the facility, identify the following:

Plant Sewer No.	Sewer Size (Inches)	Location	Average Flow (gpd)

12. Does the facility practice:

Onsite Storage: ☐ Yes ☐ No

Offsite Storage: ☐ Yes ☐ No

Onsite Disposal: ☐ Yes ☐ No

Onsite Disposal: ☐ Yes ☐ No

Describe the method(s) of storage or disposal:

13. Pretreatment devices or processes used for treating wastewater or sludge:
(Check all those that apply.)

- ☐ Air Flotation
- ☐ Centrifuge
- ☐ Chemical precipitation
- ☐ Chlorination
- ☐ Cyclone
- ☐ Filtration
- ☐ Flow Equalization
- ☐ Grease or oil separation, type
- ☐ Grease Trap
- ☐ Grit Removal
- ☐ Ion Exchange
- ☐ Neutralization, pH correction
- ☐ Ozonation
- ☐ Reverse Osmosis
- ☐ Screen
- ☐ Sedimentation
- ☐ Septic Tank
- ☐ Solvent Separation
- ☐ Spill Protection
- ☐ Sump
- ☐ Biological Treatment Type: _____
- ☐ Other: _____
- ☐ Other: _____
- ☐ No pretreatment provided

SECTION E – PERMITS

1. Provide list of environmental control permits:

2. Applicable pretreatment standards, if any:

SAMPLE



Village of Mukwonago

Office of the Water and Sewer Utilities

440 River Crest Court, Mukwonago, Wisconsin 53149
Tel. (262) 363-6416 | Fax: (262) 363-0552
www.villageofmukwonago.com

Notice of Upcoming Changes to Sewer Use Ordinance

Dear Sewer User,

The Village is currently in the process of developing local limits for industrial users of our sewer system. The limits will focus on pollutants of concern as identified by the EPA and Wisconsin Department of Natural Resources. Having limits in place for heavy metals and other pollutants will not only benefit our wastewater treatment plant (WWTP) by ensuring we can treat the waste coming through the sewer, but it will also prevent toxification of the Fox River. The pollutants of concern include the following but could also contain some other specific toxic chemicals:

- | | | | |
|------------|-----------|--------------|------------|
| • Arsenic | • Copper | • Mercury | • Selenium |
| • Cadmium | • Cyanide | • Molybdenum | • Silver |
| • Chromium | • Lead | • Nickel | • Zinc |

The purpose of these limits is *not* to restrict industrial users' abilities to manufacture or produce. The purpose is to make sure our WWTP and the receiving water can handle what comes down the drain. When developing the limits, we look at pollutants from these different perspectives:

- Will the pollutants inhibit any of the treatment processes that we have at the WWTP?
- Will the pollutants be able to pass through the WWTP and create toxic conditions that inhibit aquatic life in the Fox River?
- Will the pollutants end up in our biosolids product and prevent its beneficial reuse or application to agricultural land?

We are working closely with our engineer to establish these limits. We are following EPA guidance and are keeping our industrial users in mind during this process. If these limits are not established, it is increasingly likely that large concentrations or 'plugs' of these pollutants could enter our sewer system and create serious problems at the WWTP or the Fox River.

Action Item:

In the coming weeks you will receive an industrial user survey form. When you receive the survey, please fill out the form within 3 weeks of receiving it and return it to the Village when completed. We ask that you fill out the form completely, to the best of your ability, as it will aid us in developing fair and reasonable limits for these pollutants.

Please feel free to reach out to me via email with any questions about the survey form.

Sincerely,
Dave Brown

Dave Brown
Utilities Director
drown@villageofmukwonago.com

Wayne Castle
Assistant Utilities Director
wcastle@villageofmukwonago.com



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	
Topic:	STH 83 Project – Relocation Order/Acquisition
From:	Village Attorney Mark G. Blum
Department:	
Presenter:	
Date of Committee Action (if required):	
Date of Village Board Action (if required):	

Information

Subject: Relocation Order for STH 83 Project

Background Information/Rationale:

The Village has been in discussions with the Wisconsin DOT regarding the construction of transportation facilities along STH 83, which work would be done in conjunction with the State project construction. The State of Wisconsin has determined that it will need to be the Village's responsibility to acquire the additional right-of-way for the purpose of these transportation facilities. Therefore, the Village will need to undertake the process of that land acquisition through the eminent domain process in Wisconsin Statute Sec. 32.05. The first step in that process would be for the Village to determine the acquisition of this land is a necessary and proper public purpose. Once that would occur, the Village can move forward with the process of making that acquisition.

Key Issues for Consideration:

Fiscal Impact (If any): None

Requested Action by Committee/Board:

Discussion and action on a Resolution for Declaration of Public Necessity and Relocation Order.

Attachments

Resolution with Attachment No. 1

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. ____

**RESOLUTION FOR DECLARATION OF PUBLIC NECESSITY AND
RELOCATION ORDER TO CONSTRUCT PUBLIC TRANSPORTATION FACILITIES
IN THE VILLAGE OF MUKWONAGO**

This is a Relocation Order of the Village of Mukwonago, Waukesha/Walworth Counties, Wisconsin, by its Village Board and for its Relocation Order, hereby resolves as follows:

1. This Relocation Order is in accordance with Wisconsin Statute Section 62.22(1m) and Subsection 32.05(1) of the Wisconsin Statutes for the purposes establishing the public necessity and Relocation Order for the described public improvement project.
2. The Village of Mukwonago hereby determines that in accordance with its Comprehensive Plan, it is necessary and a proper public purpose to construct transportation facilities on property described in Attachment No. 1 (hereinafter referred to as the "Project"). The transportation facilities are to be located in lands hereby designated for use as a public right-of-way.
3. The Village of Mukwonago will acquire certain lands, rights to use of land and easements as shown on the attached survey maps and legal descriptions, which are described in Attachment No. 1.
4. A certified copy of this Resolution shall be filed with the Waukesha County Clerks within twenty (20) days of its adoption and final approval pursuant to Wisconsin Statute Sec. 32.05(1)(a).

Dated and adopted this _____ day of September, 2021.

Fred H. Winchowky, Village President

Diana Dykstra, Village Clerk

I hereby certify that this is a true and correct copy of the Resolution adopted by the Village Board on the ____ day of September, 2021.

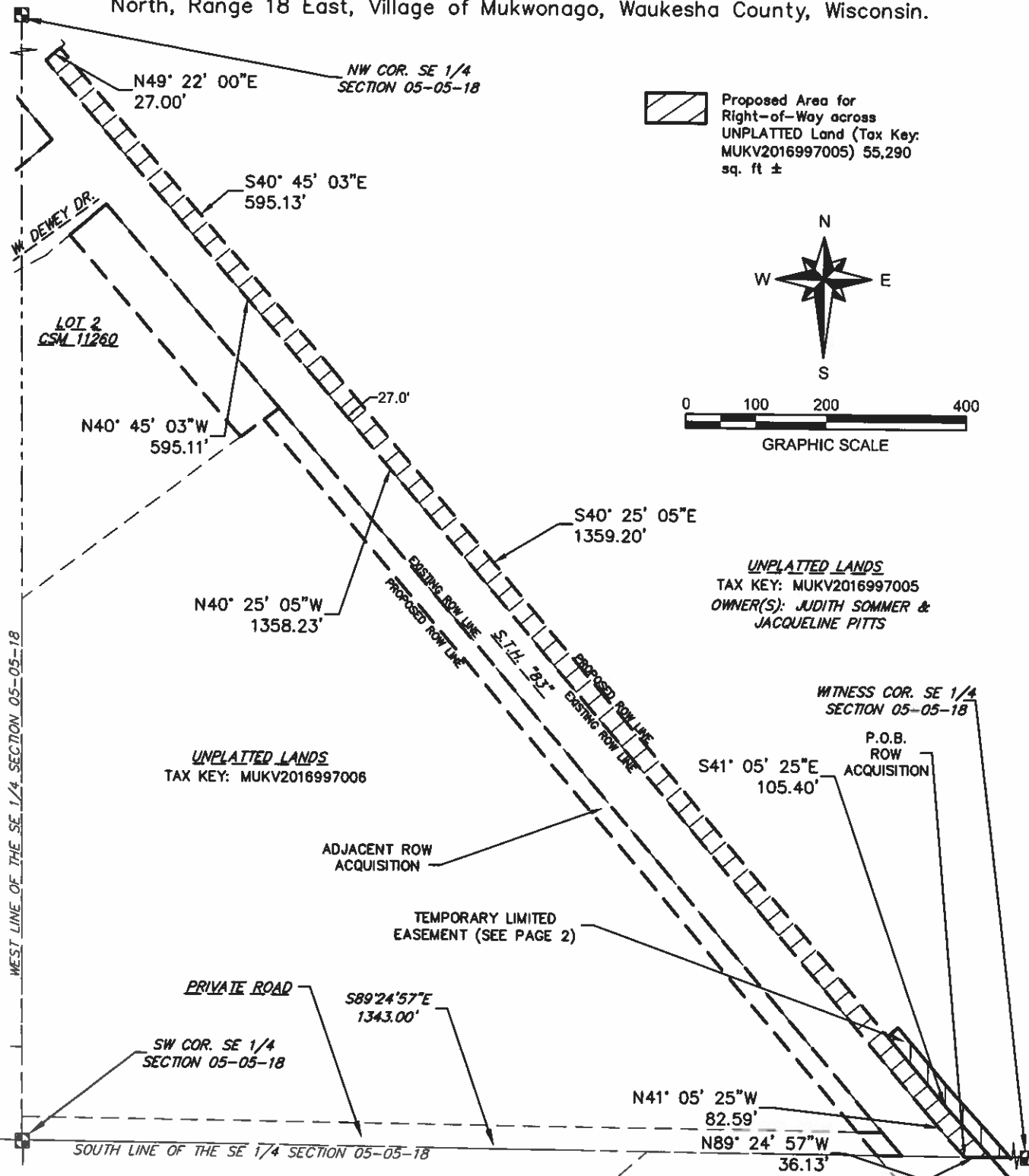
Diana Dykstra, Village Clerk

EXHIBIT "A"

SHEET 1 OF 3

RIGHT-OF-WAY ACQUISITION & TEMPORARY LIMITED EASEMENT (T.L.E.)

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.



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PREPARED FOR:
Village of Mukwonago
440 River Crest Ct.
Mukwonago, WI 53149

PREPARED BY:
Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Pkwy.
Waukesha, WI 53188

THIS INSTRUMENT WAS DRAFTED BY JOHN SCHULZ (9/8/21) CHECKED BY CHRIS RUETTEN, P.L.S. (9

Attachment No. 1

EXHIBIT "A"

SHEET 2 OF 3

RIGHT-OF-WAY ACQUISITION & TEMPORARY LIMITED EASEMENT (T.L.E.)

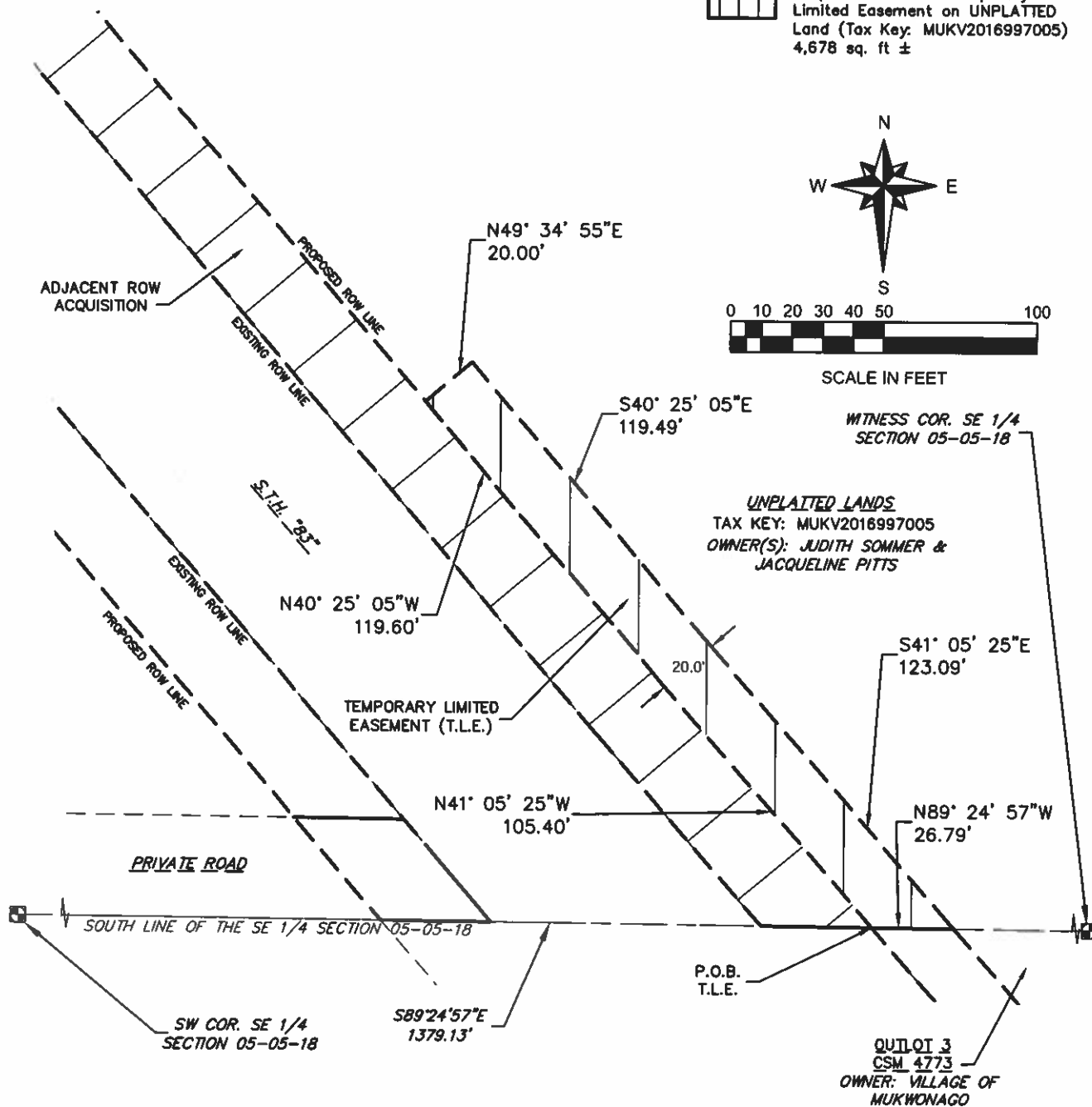
Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.



Proposed Area for Temporary Limited Easement on UNPLATTED Land (Tax Key: MUKV2016997005) 4,678 sq. ft ±



SCALE IN FEET



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EXHIBIT "A"

SHEET 3 OF 3

RIGHT-OF-WAY ACQUISITION & TEMPORARY LIMITED EASEMENT (T.L.E.)

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

Description:

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

RIGHT-OF-WAY ACQUISITION DESCRIPTION:

Commencing at the Southwest corner of said Southeast 1/4 of Section 36; thence bearing S89°24'57"E, a distance of 1343.00 feet along the South line of the Southeast 1/4 to the East Right-of-Way (ROW) line of State Highway "83", also being the POINT OF BEGINNING (POB); thence along said line over the next four courses; thence bearing N41°05'25"W, a distance of 82.59 feet; thence bearing N40°25'05"W, a distance of 1358.23 feet; thence bearing N40°45'03"W, a distance of 595.11 feet; thence bearing N49°22'00"E, a distance of 27.00 feet; thence bearing S40°45'03"E, a distance of 595.13 feet; thence bearing S40°25'05"E, a distance of 1359.20 feet; thence bearing S41°05'25"E, a distance of 105.40 feet to the South line of said Southeast 1/4; thence bearing N89°24'57"W along said line, a distance of 36.13 feet to the POINT OF BEGINNING, containing 55,290 square feet (1.27 acres) more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.

TEMPORARY LIMITED EASEMENT DESCRIPTION:

Commencing at the Southwest corner of said Southeast 1/4 of Section 36; thence bearing S89°24'57"E, a distance of 1379.13 feet along the South line of the Southeast 1/4 to the POINT OF BEGINNING (POB); thence bearing N41°05'25"W, a distance of 105.40 feet; thence bearing N40°25'05"W, a distance of 119.60 feet; thence bearing N49°34'55"E, a distance of 20.00 feet; thence bearing S40°25'05"E, a distance of 119.49 feet; thence bearing S41°05'25"E, a distance of 123.09 feet to the South line of the Southeast 1/4; thence bearing N89°24'57"W along said line, a distance of 26.79 feet to the POINT OF BEGINNING, containing 4,678 square feet (.11 acres) more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.

PROPERTY LINES SHOWN ON THIS EXHIBIT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR OCCUPATION LINES. THIS EXHIBIT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING LINES OF THE PUBLIC LAND SURVEY SYSTEM AND RIGHT-OF-WAY LINES, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE PROPERTY SURVEY AS DEFINED AND PURSUANT TO THE WISCONSIN ADMINISTRATIVE CODE A-E 7.

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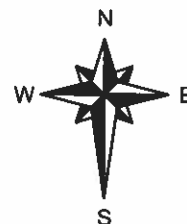
EXHIBIT "B"

SHEET 1 OF 2

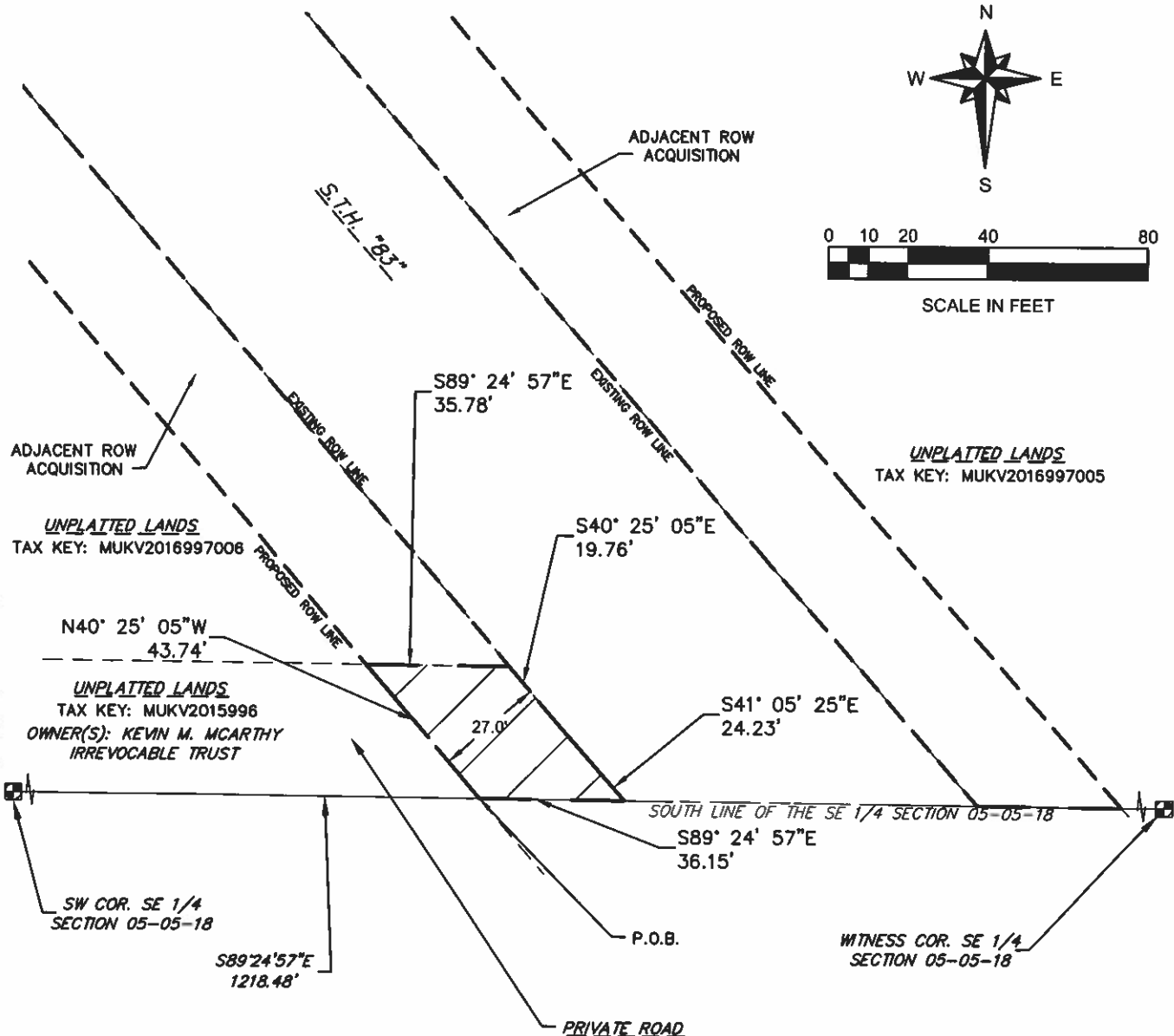
RIGHT-OF-WAY ACQUISITION

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

 Proposed Area for Right-of-Way across UNPLATTED Land (Tax Key: MUKV2015996) 55,290 sq. ft ±



SCALE IN FEET



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EXHIBIT "B"

SHEET 2 OF 2

RIGHT-OF-WAY ACQUISITION

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

Description:

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

Commencing at the Southwest corner of said Southeast 1/4 of Section 36; thence bearing S89°24'57"E, a distance of 1218.48 feet along the South line of the Southeast 1/4 to the POINT OF BEGINNING (POB); thence bearing N40°25'05"W, a distance of 43.74 feet to the Southerly line of lands described by Tax Key MUKV2016997006; thence bearing S89°24'57"E, a distance of 35.78 feet to the West Right-of-Way (ROW) line of State Highway "83"; thence along said line over the next two courses; thence bearing S40°25'05"E, a distance of 19.76 feet; thence bearing S41°05'25"E, a distance of 24.23 feet to the South line of said Southwest 1/4; thence bearing S89°24'57"E along said line, a distance of 36.15 feet to the POINT OF BEGINNING, containing 55,290 square feet (1.27 acres) more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.

G:\CJD_2018\12_Village of Mukwonago\10160 STH 83 Land Acquisition\dwg\EASEMENTS\20210830 ROW EASEMENT EXHIBITS.dwg

PROPERTY LINES SHOWN ON THIS EXHIBIT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR OCCUPATION LINES. THIS EXHIBIT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING LINES OF THE PUBLIC LAND SURVEY SYSTEM AND RIGHT-OF-WAY LINES, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE PROPERTY SURVEY AS DEFINED AND PURSUANT TO THE WISCONSIN ADMINISTRATIVE CODE A-E 7.



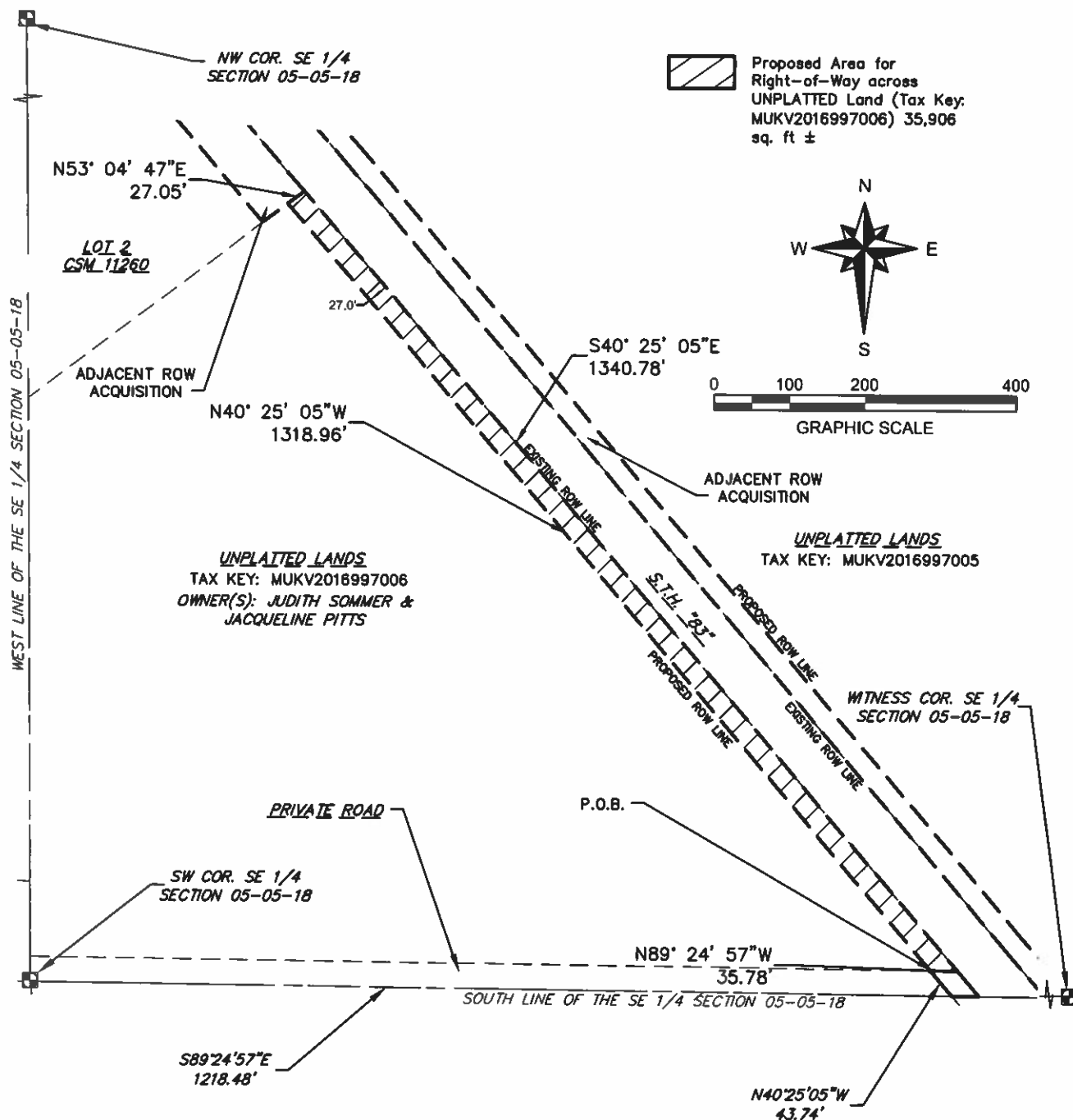
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SHEET 1 OF 2

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.



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EXHIBIT "C"

SHEET 2 OF 2

RIGHT-OF-WAY ACQUISITION

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

Description:

Being part of Unplatted Lands, located in part of the SE 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

Commencing at the Southwest corner of said Southeast 1/4 of Section 36; thence bearing S89°24'57"E, a distance of 1218.48 feet along the South line of the Southeast 1/4; thence bearing N40°25'05"W, a distance of 43.74 feet to the North line of a Private Road, also being the POINT OF BEGINNING (POB); thence bearing N40°25'05"W, a distance of 1318.96 feet to a Southerly line of Lot 2 of CSM 11260; thence bearing N53°04'47"E along said line, a distance of 27.05 feet to the West Right-of-Way (ROW) line of State Highway "83"; thence bearing S40°25'05"E, a distance of 1340.78 feet to the North line of a Private Road; thence bearing N89°24'57"W along said line, a distance of 35.78 feet to the POINT OF BEGINNING, containing 35,906 square feet (0.82 acres) more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.

G:\CD_2018\12_Village of Mukwonago\10160 STH 83 Land Acquisition\dwg\EASEMENTS\20210830 ROW EASEMENT EXHIBITS.dwg

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EXHIBIT "D"

SHEET 2 OF 2

RIGHT-OF-WAY ACQUISITION

Being part of Lot 2 of Certified Survey Map 11260, located in part of the SE 1/4 and part of the SW 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

Description:

Being part of Lot 2 of Certified Survey Map 11260, located in part of the SE 1/4 and part of the SW 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

Commencing at the Southwest corner of said Southeast 1/4 of Section 36; thence bearing S89°24'57"E, a distance of 1254.63 feet along the South line of the Southeast 1/4 to the West Right-of-Way (ROW) line of State Highway "83"; thence along said line over the next two courses; thence bearing N41°05'25"W, a distance of 24.23 feet; thence bearing N40°25'05"W, a distance of 1360.54 feet to a Southerly line of Lot 2 of CSM 11260, also being the POINT OF BEGINNING (POB); thence bearing S53°04'47"W along said line, a distance of 68.13 feet; thence bearing N40°45'03"W, a distance of 376.30 feet to the South ROW line of West Dewey Drive; thence bearing N49°32'15"E, a distance of 68.13 feet to the West ROW line of State Highway "83"; thence bearing S40°45'03"E, a distance of 380.52 feet to the POINT OF BEGINNING, containing 25,781 square feet (0.59 acres) more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.

G:\CD_2018\12_Village of Mukwonago\10160 STH 83 Land Acquisition\dwg\EASEMENTS\20210830 ROW EASEMENT EXHIBITS.dwg

PROPERTY LINES SHOWN ON THIS EXHIBIT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR OCCUPATION LINES. THIS EXHIBIT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING LINES OF THE PUBLIC LAND SURVEY SYSTEM AND RIGHT-OF-WAY LINES, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE PROPERTY SURVEY AS DEFINED AND PURSUANT TO THE WISCONSIN ADMINISTRATIVE CODE A-E 7.



PREPARED FOR:
 Village of Mukwonago
 440 River Crest Ct.
 Mukwonago, WI 53149

PREPARED BY:
 Ruekert & Mielke, Inc.
 W233 N2080 Ridgeview Pkwy.
 Waukesha, WI 53188

EXHIBIT "E"

SHEET 2 OF 2

RIGHT-OF-WAY ACQUISITION

Being part of Lot 3 of Certified Survey Map 11260, located in part of the SE 1/4 and part of the SW 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin.

Description:

Being part of Lot 3 of Certified Survey Map 11260, located in part of the SE 1/4 and part of the SW 1/4 of Section 36, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

Commencing at the Southwest corner of said Southeast 1/4 of Section 36; thence bearing S89°24'57"E, a distance of 1254.63 feet along the South line of the Southeast 1/4 to the West Right-of-Way (ROW) line of State Highway "83"; thence along said line over the next three courses; thence bearing N41°05'25"W, a distance of 24.23 feet; thence bearing N40°25'05"W, a distance of 1360.54 feet; thence bearing N40°45'03"W, a distance of 500.52 feet to the North ROW line of West Dewey Drive, also being the POINT OF BEGINNING (POB); thence bearing S49°32'15"W along said line, a distance of 68.13 feet; thence bearing N40°45'03"W, a distance of 92.21 feet to the West ROW line of State Highway "83"; thence along said line over the next two courses; thence bearing N49°22'00"E, a distance of 68.13 feet; thence bearing S40°45'03"E, a distance of 92.42 feet to the POINT OF BEGINNING, containing 6,289 square feet (0.14 acres) more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.

PROPERTY LINES SHOWN ON THIS EXHIBIT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR OCCUPATION LINES. THIS EXHIBIT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING LINES OF THE PUBLIC LAND SURVEY SYSTEM AND RIGHT-OF-WAY LINES, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE PROPERTY SURVEY AS DEFINED AND PURSUANT TO THE WISCONSIN ADMINISTRATIVE CODE A-E 7.



PREPARED FOR:
 Village of Mukwonago
 440 River Crest Ct.
 Mukwonago, WI 53149

PREPARED BY:
 Ruekert & Mielke, Inc.
 W233 N2080 Ridgeview Pkwy.
 Waukesha, WI 53188

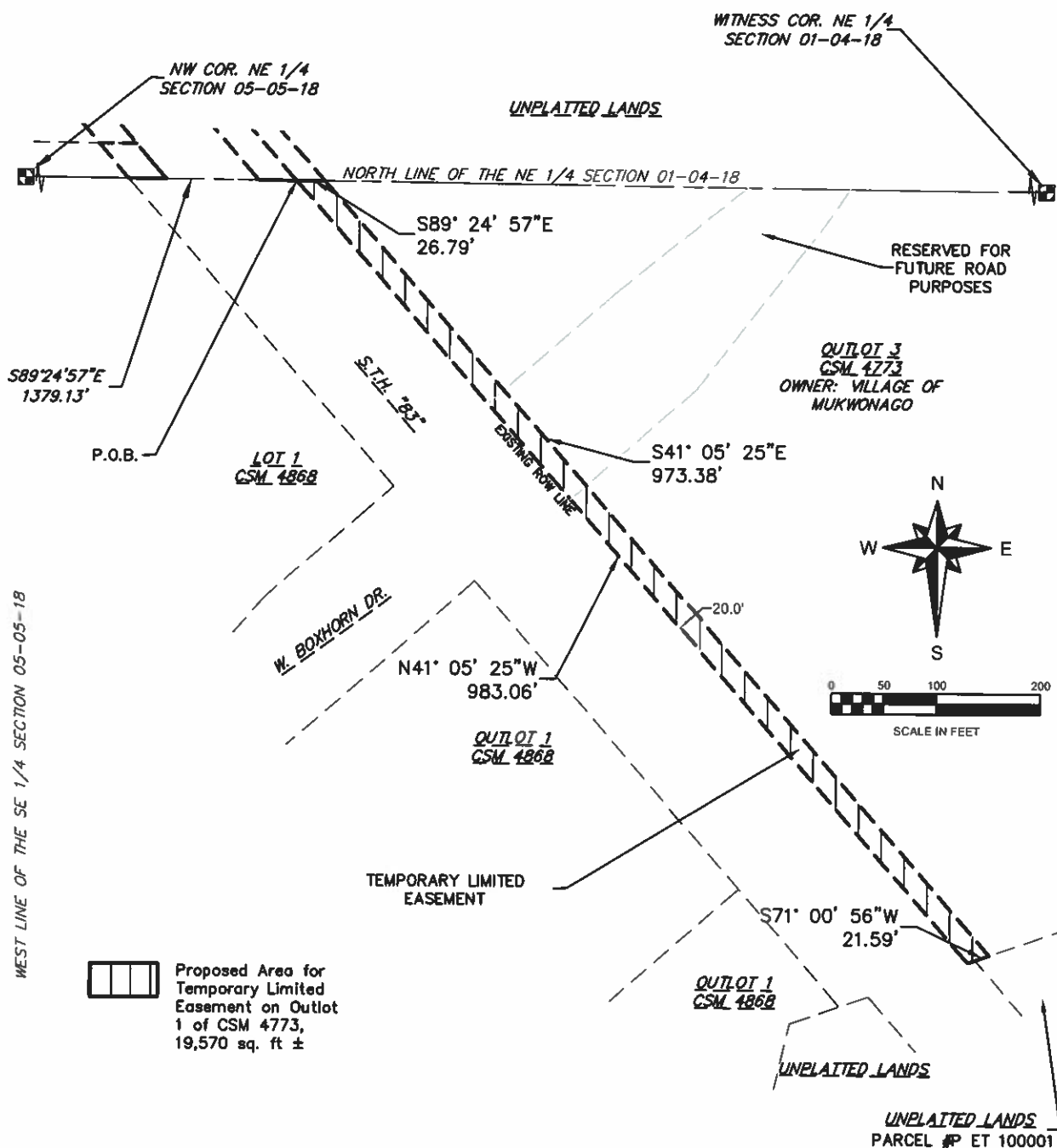
THIS INSTRUMENT WAS DRAFTED BY JOHN SCHULZ (8/31/21) CHECKED BY: CHRIS RUETTEN, P.L.S. (8/31/21)

EXHIBIT "F"

SHEET 1 OF 2

TEMPORARY LIMITED EASEMENT (T.L.E.)

Being part of Outlot 3 of Certified Survey Map 4773, located in part of the NE 1/4 of Section 1, Township 4 North, Range 18 East, Village of Mukwonago, Walworth County, Wisconsin.



Ruekert • Mielke
www.ruekertmielke.com

PREPARED FOR:
Village of Mukwonago
440 River Crest Ct.
Mukwonago, WI 53149

PREPARED BY:
Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Pkwy.
Waukesha, WI 53188

THIS INSTRUMENT WAS DRAFTED BY JOHN SCHULZ (9/8/21) CHECKED BY: CHRIS RUETTEN, P.L.S. (9/8/21)

EXHIBIT "F"

SHEET 2 OF 2

TEMPORARY LIMITED EASEMENT (T.L.E.)

Being part of Outlot 3 of Certified Survey Map 4773, located in part of the NE 1/4 of Section 1, Township 4 North, Range 18 East, Village of Mukwonago, Walworth County, Wisconsin.

Description:

Being part of Outlot 3 of Certified Survey Map 4773, located in part of the NE 1/4 of Section 1, Township 4 North, Range 18 East, Village of Mukwonago, Walworth County, Wisconsin, bounded and described as follows:

TEMPORARY LIMITED EASEMENT DESCRIPTION:

Commencing at the Northwest corner of said Northeast 1/4 of Section 1; thence bearing S89°24'57"E, a distance of 1379.13 feet along the North line of the Northeast 1/4 to the POINT OF BEGINNING (POB); thence bearing S89°24'57"E along said line, a distance of 26.79 feet; thence bearing S41°05'25"E, a distance of 973.38 feet to the Northerly line of lands described by Parcel No. P ET 100001; thence bearing S71°00'56"W along said line, a distance of 21.59 feet to the Easterly Right-of-Way (ROW) line of State Highway "83"; thence bearing N41°05'25"W along said line, a distance of 983.06 feet to the POINT OF BEGINNING, containing 19,570 square feet (.45 acres) more or less of land. Subject to, but not limited to, covenants, conditions, restrictions and easements of record.

G:\CD_2018\12_Village of Mukwonago\10160 STH 83 Land Acquisition\dwg\EASEMENTS\20210830 ROW EASEMENT EXHIBITS.dwg

PROPERTY LINES SHOWN ON THIS EXHIBIT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR OCCUPATION LINES. THIS EXHIBIT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING LINES OF THE PUBLIC LAND SURVEY SYSTEM AND RIGHT-OF-WAY LINES, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE PROPERTY SURVEY AS DEFINED AND PURSUANT TO THE WISCONSIN ADMINISTRATIVE CODE A-E 7.



PREPARED FOR:
 Village of Mukwonago
 440 River Crest Ct.
 Mukwonago, WI 53149

PREPARED BY:
 Ruekert & Mielke, Inc.
 W233 N2080 Ridgeview Pkwy.
 Waukesha, WI 53188

THIS INSTRUMENT WAS DRAFTED BY JOHN SCHULZ (9/8/21) CHECKED BY: CHRIS RUETTEN, P.L.S. (9/8/21)



Agenda Item Cover Report

Date: September 10, 2021	Committee/Board: Public Works
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 9/15/21	Date of Village Board Action: 9/15/21

Subject:

Access Agreement - Soil Transfer

Executive Summary:

As you remember, we are in need of soil for the DeBack Drive Project. This agreement memorializes the ability to transfer soil from one location to the project location as discussed at the last meeting.

Fiscal Impact:**Executive Recommendation/Action:**

Approve the Access Agreement

☒ **Attachments Included**

ACCESS AGREEMENT

This Access Agreement (hereinafter “Agreement”) is made and entered into this ____ day of September, 2021, by and between the VILLAGE OF MUKWONAGO, a Wisconsin municipal corporation (hereinafter referred to as the “Village”) and 155 DEWEY LLC, a Wisconsin limited liability company (hereinafter referred to as the “Grantor”).

WHEREAS, Grantor owns the property at 155 Dewey Court, Village of Mukwonago, which is more specifically described on the attached Exhibit A (hereinafter referred to as the “Property”); and

WHEREAS, the Village is in need of fill for the construction of a public roadway; and

WHEREAS, the Grantor has approximately 15,000 square yards of fill on its Property, a portion of which it would like to dispose; and

WHEREAS, the Village is in need of approximately 10,000 -12,000 square yards of fill from the Property; and

WHEREAS, the parties are desirous of entering into an agreement allowing for the Village to access the Property to remove said soil, and restore the site following the completion of that removal.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Village and the Grantor do hereby covenant, consent and agree as follows:

1. The Grantor hereby consents to the Village removing 10,000 to 12,000 square yards of soil from its Property (Exhibit A), subject to the following terms and conditions:

- a. The Village agrees to install a tracking pad at the point of access to the Property from Dewey Drive.
- b. The Village agrees to install erosion control measures in accordance with the Village of Mukwonago Municipal Code and to maintain those erosion control measures throughout the duration of the Village’s use of the Property.
- c. The Village agrees to maintain public liability insurance and to require that any contractor participating in the removal of the soil to also maintain such public liability insurance.
- d. The Village agrees to re-grade the area where the soil is being removed once the removal is complete.

2. The authority to access the Property to perform the removal of the soil shall commence upon the date of execution of this Agreement, and shall continue until May 31, 2022.

3. This Agreement shall be binding upon the heirs, personal representatives, successors and/or assigns of the parties.

4. This Agreement shall be governed and construed in the accordance with the laws of the State of Wisconsin.

5. This Agreement represents the complete understanding of the parties with respect to the subject matter set forth herein and may only be amended by a subsequent agreement executed by each party.

6. This Agreement may be executed in counterparts with the effective date being the date of signature of the last party.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

VILLAGE:
Village of Mukwonago

VILLAGE:
Village of Mukwonago

By: _____
Fred Winchowky,
President

By: _____
Diana Dykstra,
Clerk/Treasurer

GRANTOR:
155 Dewey, LLC

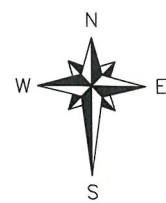
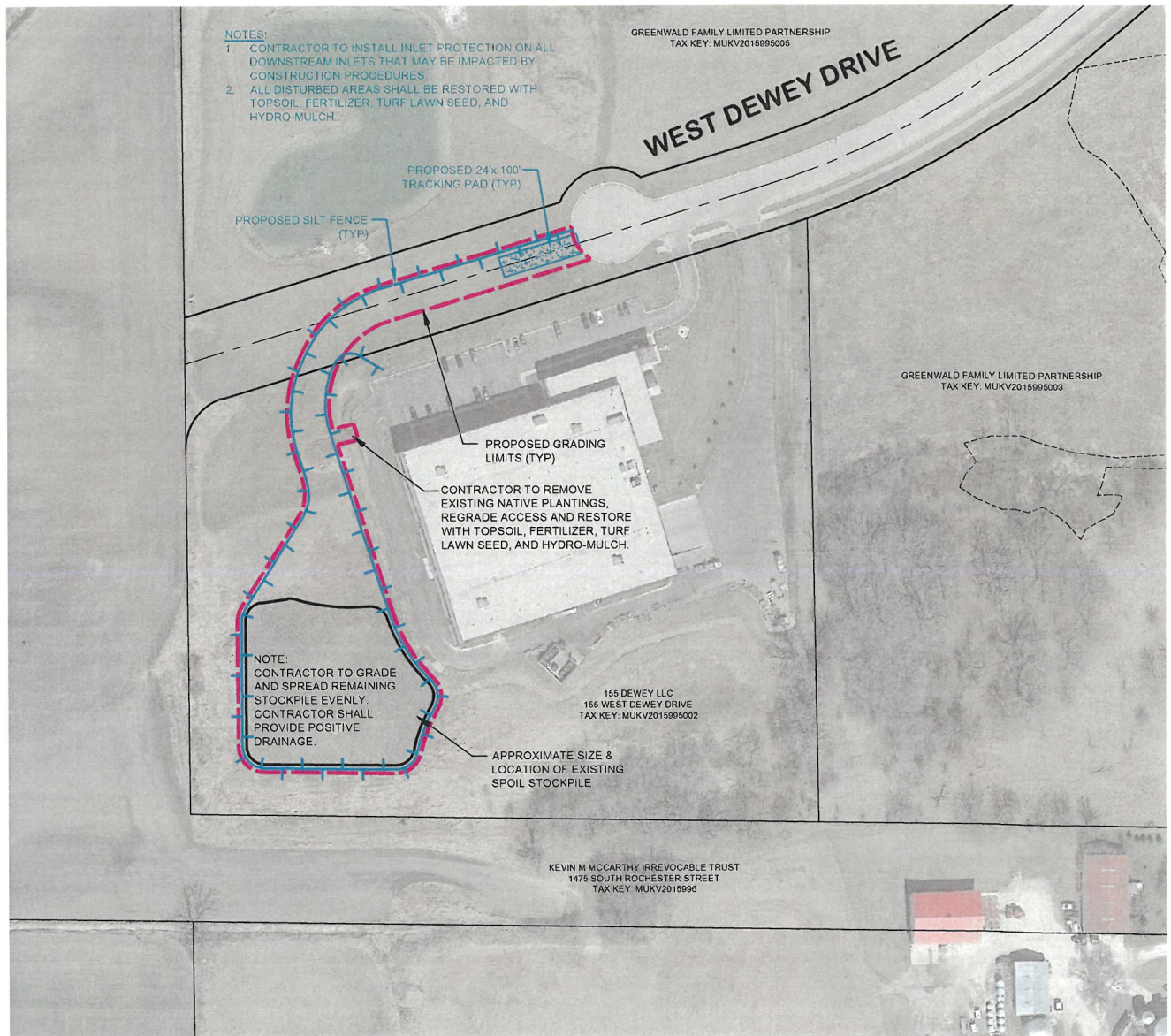
By: _____

Print Name & Title

FIGURE #1

**DEBACK DRIVE INFRASTRUCTURE
PROPOSED BORROW SITE AT GEARBOX EXPRESS**

**VILLAGE OF MUKWONAGO
WAUKESHA/ WALWORTH COUNTIES, WISCONSIN**



GRAPHIC SCALE

DATE: SEPTEMBER, 2021

SOURCE:
BASEMAP SOURCE:

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

August 2021

Citation Totals by Offense

All Departments

Violation Date: 08/01/2021 through 08/31/2021

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		346.14(1m)	Automobile Following Too Closely	3
		947.01(1)	Disorderly Conduct	2
		82-2	Display Of Power	1
		341.61(2)	Display Unauth. Veh. Registration Plate	2
		14-27(4)	Dog At Large	1
		346.04(2)	Fail/Obey Traffic Officer-Work Area	1
		346.46(1)	Fail/Stop At Stop Sign	5
		346.18(3)	Fail/Yield Right/Way From Stop Sign	1
		346.18(2)	Fail/Yield While Making Left Turn	1
		346.57(2)	Failure To Keep Vehicle Under Control	3
		TR305.34(6)	Illegal Materials On Windshield	1
		341.15(3)(b)	Improper Display/Plates (Hard To See)	3
		341.15(3)(c)	Improper Display/Plates (Illegible)	2
		346.31(2)	Improper Right Turn	1
		346.89(1)	Inattentive Driving	5
		34-32(9)	Loud And Unnecessary Noise	1
		347.13(1)	No Tail Lamp/Defective Tail Lamp-Night	2
		341.04(1)	Non-Registration Of Auto, Etc	38
		341.03(1)	Operate After Rev/Susp Of Registration	4
		344.62(1)	Operate Motor Vehicle W/O Insurance	16
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	9
		343.07(1g)(a)3	Operate Mtr Veh By Permittee W/O Auth Person	1
		347.16(2)(b)	Operate Trailer W/O Rear Reflectors	1
		347.13(3)	Operate Vehicle W/O Registration Lamps	2
		347.14(1)	Operate Vehicle W/O Stopping Lights	2
		343.05(3)(a)	Operate W/O Valid License	3
		343.44(1)(a)	Operating After Suspension	9
		346.63(1)(a)	Operating While Intox.	1
		343.44(1)(b)	Operating While Revoked	1
		347.06(1)	Operation W/O Required Lamps Lighted	1
		346.10(2)	Passing At Intersection	1
		346.09(3)	Passing In No-Passing Zone	2
		961.573(1)	Possess Drug Paraphernalia	2
		961.41(3g)(b)	Possession of Controlled Substance	2
		343.085(2m)(a)2	Prob Licensee Oper Class D Veh - 12am And 5am	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	8
		346.57(4)(gm)2	Speeding on Freeway	24
		346.57(5)	Speeding Zone And Posted Limits	64
		347.06(3)	Unclean/Defective Lights Or Reflectors	11
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	4
		346.37(1)(c)1	Violate Red Traffic Signal	7
		TR305.34(6)(c)	Windshield - Tinting - Critical Area	1
Adult Grand Total				250

Mukwonago Police Department
Tickets Totals (by Violation)

Issue Date: 08/01/2021 through 08/31/2021

Violation Description	Violation Code	Area	Total
Handicapped Parking Violation	82-180		2
		By Violation:	2
Park 24hr - Abandoned	82-1(K)		2
		By Violation:	2
Park Left Wheel To Curb	82-1(A)		3
		By Violation:	3
Park No Parking Anytime	82-192		1
		By Violation:	1
		Total Tickets:	8



Monthly Case Overview Report

Printed On: 09/07/21 07:21

Reporting Period: 08/01/2021 - 08/31/2021

Village of Mukwonago Police - 1122

	Total
	61
Administrative/Informational	8
Assist Other Dept/Service/Request by Citizen	2
Bail Jumping	1
Bomb Threat	1
Burglary-Forced Entry/Nonres/Night	1
Carrying a Concealed Weapon	1
Disorderly Conduct	3
Disturbing the Public Peace	1
DOA - Sudden Death, Etc.	1
Evidence Room	1
Fraud	2
Fraud-By Wire	1
Fraud-Imperson	2
Industrial Accident	1
Making False Report	1
Marijuana-Possession	4
Operating After Revocation Vio	2
OWI/DWI-Liquor	4
Passing Counterfeit	1
Public Order Crimes	3
Resisting Officer - Simple Physical	1
Retail Theft \$50-\$200	4
Retail Theft <\$50	2
Retail Theft >\$200	3
Sex Assault-Elderly	1
Sex Offense	1
Station Contact	1
Theft - All	2
Theft - All Others \$50-\$200	2
Traffic Offense/Traffic Other	2
Weapon Offense	1



Arrests by Statute Report

Printed On: 09/07/21 07:22

Reporting Period: 08/01/21 - 08/31/21

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance	Unclassified
14-27(4) - Dog Running at Large	1				1	
34-32(9) - Loud and Unnecessary Noise	1				1	
346.09(3) - Passing in No-Passing Zone	1			1		
346.63(1)(a) - Operating While Intoxicated - 1st Offense	1			1		
346.63(1)(a) - Operating While Intoxicated - 3rd Offense	2		2			
346.63(1)(a) - Operating While Intoxicated - 4th Offense in 5 Years	1	1				
54-1(1) - Retail Theft (Shoplifting)	8				8	
54-1(16) - Animal Abuse	1				1	
54-1(G) - Disorderly Conduct	5		3		2	
54-1(V) - Possession of a Controlled Substance	1				1	
54-1(V1) - Possession of Drug Paraphernalia	2				2	
940.225(1) - 1st Degree Sexual Assault	1	1				
941.20(1)(b) - Operate/Go Armed w/ Firearm-Intoxicated	1		1			
941.23 - Carrying a Concealed Weapon	1		1			
943.50(1m)(b) - Retail Theft-Intentionally Take >\$500-\$5,000	1	1				
944.20(1)(b) - Lewd, Lascivious Behavior-Exposure	1		1			
946.41(1) - Resisting or Obstructing an Officer	3		3			
948.11(2)(a) - Expose Child to Harmful Material	2	2				
961.41(3g)(b) - Possession of a Controlled Substance (Other than a Schedule I or II Narcotic)	1		1			
961.41(3g)(b) - Possession of Controlled Substance	1		1			
961.41(3g)(d) - Possess Amphetamine/LSD/Psilocin	1		1			
961.573(1) - Possess Drug Paraphernalia	1		1			
961.573(3) - Possess Drug Paraphernalia-Methamphet.	1	1				
968.075 - Domestic Abuse Incident	1					1
FUGM - Fugitive Warrant Other Municipal	1			1		
Total	41	6	15	3	16	1

August Monthly Crash Report

Date	On Hwy	On Street	At #	From/At Hwy	From/At Street	Total Units	Total Injured	Total Killed
08/03/2021		RIVER PARK CIR E			RAINBOW CT	2	1	0
08/05/2021		PARKING LOT	1231	083	ROCHESTER RD	1	0	0
08/05/2021	083			083	ROCHESTER RD	2	0	0
08/10/2021	NN			083		2	0	0
08/15/2021		BAY VIEW RD			GREENWALD CT	1	0	0
08/16/2021		PARKING LOT	1120		RIVER PARK CIR E	2	0	0
08/16/2021	83	ROCHESTER RD			HOLZ PKWY	3	0	0
08/16/2021		GREENWALD CT			BAY VIEW RD	2	0	0
08/19/2021		WOLF RUN		083	ROCHESTER RD	1	1	0
08/20/2021	NN			ES	FOX ST	1	1	0
08/21/2021	83	ROCHESTER RD		NN		2	0	0
08/21/2021	83	ROCHESTER RD			BAY VIEW RD	2	0	0
08/23/2021		PARKING LOT		083	ROCHESTER RD	2	0	0
08/24/2021	043			083	ROCHESTER RD	2	0	0
08/27/2021		PARKING LOT	240 MAPLE		WOLF RUN E	2	0	0
08/27/2021	83			083		2	0	0
08/27/2021	83	ROCHESTER RD		NN		2	1	0
						31	4	0

17

Police Contacts - Village

First Shift	1694
Second Shift	1368
Third Shift	493
911 Calls	122
TOTAL CALLS	3677

Eagle Lake Patrol

Stops/All Calls	40
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Police Contacts - Town

First Shift	303
Second Shift	572
Third Shift	521
911 Calls	50
TOTAL CALLS	1446

Phantom Lake Patrol

Stops/All Calls	32
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<u>TOTAL CONTACTS</u>	5195
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FLEET MILES AND GAS USAGE

	<u>24</u>	<u>26</u>	<u>28</u>	<u>30</u>	<u>32</u>	<u>33</u>	<u>34</u>	<u>36</u>	<u>38</u>
	<u>18 Ford</u>	<u>10 Ford</u>	<u>20 Dodge</u>	<u>19 Ford</u>	<u>18 Ford</u>	<u>19 Chev</u>	<u>17 Ford</u>	<u>16 Ford</u>	<u>19 Ford</u>
Speed End	79689	1135	4828	80888	76747	8352	114902	64147	80069
Speed Beg	78291	903	4591	78331	76747	8277	114754	60966	78871
Total Miles	1398	232	237	2557	NA	75	148	3181	1198
Total Gas	117	32	35	228	9	16	21	251	188

Respectfully Submitted,

Chief Daniel J. Streit
Village of Mukwongo Police Department



Agenda Cover Report

Date: 09-13-2021	Committee/Board: Village Board
Submitted by: Chief Jeffrey Stien	Department: Fire
Date of Committee Action: 09-13-2021	Date of Village Board Action: 09-15-2021

Subject:**Policy revisions:**

- a. Policy # 1 Organizational Policy
- b. Policy #13 Rules of Conduct
- c. Policy #15 Dispatch Procedures
- d. Policy #21 PPE
- e. Policy #20 Personal Appearance and Dress Code
- f. Policy #27 Use of Station Areas
- g. Policy #32 Drug Free Workplace

Executive Summary:

Annual review of department policies. Additions highlighted in yellow, and omissions highlighted in red. Reviewed by department officers and presented at Protective Services Committee.

Fiscal Impact:

None

Executive Recommendation/Action:

Recommendation to approve revisions to attached policies as presented.

☐ **Attachments Included:**

- a. Policy # 1 Organizational Policy
- b. Policy #13 Rules of Conduct
- c. Policy #15 Dispatch Procedures
- d. Policy #21 PPE
- e. Policy #20 Personal Appearance and Dress Code
- f. Policy #27 Use of Station Areas
- g. Policy #32 Drug Free Workplace



MUKWONAGO FIRE DEPARTMENT

OPERATING PROCEDURES

Organizational Policy		Approved by: Chief Jeffrey R. Stien	
POL #1	Draft Date: 4/6/00	Revision Date(s): 6/6/02, 1/5/04, 3/19/12, 2/19/13, 2/24/14, 4/23/15, 6/2/16, 12/22/16, 1/15/18, 4/5/18, 12/07/2020	Effective Date: 3/19/12, 3/4/13, 2/24/14, 4/23/15, 6/2/16, 12/22/16, 1/15/18, 4/5/18, 12/16/20

PURPOSE: The purpose of this policy is to define the organization of the Mukwonago Fire Department.

SCOPE: This policy is to be followed by all officers and members of this department. Authority to deviate from this policy rests with the officer in charge incident who will be responsible for the results of any deviation.

A. Definition of the Mukwonago Fire Department

1. The Mukwonago Fire Department is an organization, consisting of members who are full-time, part-time, paid on premise and paid-on-call for the Village and Town of Mukwonago.
2. The organization was formed to provide continuous Fire and Ambulance Services for the Village and Town of Mukwonago.

B. Rules and Regulations

1. The Mukwonago Fire Department is created and governed by Chapter #38 of the Village of Mukwonago Municipal code and the Mukwonago Joint Fire Commission.
2. Disciplinary actions will follow Policy #5 on Corrective Action.

C. Chain of Command

1. The Mukwonago Fire Department functions utilizing the Incident Command System.

D. Membership and Positions of the Department

The Fire Department shall consist of a maximum of 80 members. The following departmental ranks will be recognized: Chief, Assistant Chief, Deputy Chief, Battalion Chief, Captain, Lieutenant, Fire Marshall, and Administrative Assistant. Additionally, line staff who live or normally work within two miles of the boundaries of the Village or Town of Mukwonago may be appointed by the Chief and approved by the Joint Fire Commission. At no time shall the department consist of less than 22 active members. If the member resides outside of the prescribed boundaries, then he/she shall come into the area within two miles of the boundaries of the Village or Town of Mukwonago and be available to respond for the duration of their assigned duty or work shift. If a member that lives just outside the response area can justify an acceptable response time, they can contest a variance to the Chief for consideration. This is a case by case situation.

1. There shall be three (3) types of memberships:
 - a. Cadet – will be any member 16 to 18 years' old that has been accepted and placed on the department for the Cadet Program and that does not have a high school diploma or

GED and is currently in high school. The child of a current active MFD member in good standing can be 15 years old.

- b. Probationary Membership - will be any member that has been placed on the department but has not completed the probationary period.
- c. Regular Membership - will be any member that has completed the prescribed probationary period.
- d. Honorary Membership - will be any member as follows:
 - Who has served Fifteen (15) years on the Mukwonago Fire Department,
 - Who has served Ten (10) years on the Mukwonago Fire Department, has been received by the membership, and has received 2/3 vote for Honorary Membership, or
 - Anyone who has sustained a line of duty or career ending injury.

d. MFD Probationary Period

The Mukwonago Fire Department has in place a probationary period of 18 months for new hires from the employee's date of hire. Consideration of a shortened probationary term may be considered with any or all the following conditions being met:

- Valid State of WI EMT License, not to include First Responder.
- State of WI Firefighter Level I or Firefighter Level II.
- Out of State Firefighter Level I or Firefighter Level II with International Fire Service Accreditation Congress (IFSAC) seal affixed, must be readable and contain certification number inside the seal.

All probationary members will be identified as follows:

- An orange probationary shield on their helmet.

After a performance review has been given to the probationary member by his/her company officer(s), should a probationary member need to be extended in their probation, one additional 6-month extension will be given as a maximum. During probation, the Chief shall have the authority to recommend termination without cause. Probationary members will have an orientation period. The Orientation Period will consist of operations, apparatus and equipment checklists and proficiency testing.

Probationary members are strongly encouraged to respond to as many fire related calls as possible during their probationary period. Probationary members do have the ability to run on any duty company to gain more experience.

Probation reviews of a member need to be conducted every 6 months by the company Captain and/or Lieutenant. At the end of the probationary period the Company Captain or Lieutenant will recommend to the Officer staff to come off probation.

2. Membership shall be further limited to the following sub-categories of probationary and regular membership:
 - a. Firefighter
 - b. EMT
 - c. Firefighter/EMT

Effective 01/01/2011, all personnel shall be cross trained in fire and EMS unless authorized by the Fire Chief. The membership of the fire department shall consist of at least 90% Firefighter/EMT's and no more than 1 individual per company of either Firefighters or EMT's. All probationary members joining the department shall declare their status upon joining the fire department.

All probationary members shall take the department oath to be administered by the Village or Town of Mukwonago Elected Official/Administrator.

It shall be prescribed that any probationary members that are placed onto the Fire Department into either of these categories after October 1, 2003, shall meet the following conditions:

- That all Firefighters ONLY, within the allotted 18-month probationary period, attain Firefighter-Level I, Firefighter-Level II and State Certified Motor Pump Operator (MPO).
- That all EMT's ONLY, within the allotted 18-month probationary period, attain EMT-Basic and AEMT.
- That all Firefighter/EMT's, within the allotted 18-month probationary period, attain Firefighter-Level I and EMT-Basic.

Failure to complete the above prescribed certifications within the allotted 18-month probationary period will result in a review of the probationary member and possibly immediate termination from the Mukwonago Fire Department.

- Any probationary member that comes to the Mukwonago Fire Department with either fire or EMS experience shall have a minimum of a 12-month probationary period.
- Any probationary member that comes to the Mukwonago Fire Department with both fire/EMS experiences that meets the criteria to be off probation shall have a minimum of a 6-month probationary period.
- Any probationary member that was a past member of the Mukwonago Fire Department with fire/EMS experience and left in good standing but has been off the department more than 12 months but has stayed active with another fire department or medically related field for the past year shall have a minimum of a 3 month probationary period.
- Any probationary member that was a past member of the Mukwonago Fire Department with fire/EMS experience and left in good standing but has been off the department less than 12 months and has stayed active with another fire department or medically related field shall be reinstated to regular membership per the discretion of the Fire Chief or designee.

Any regular member of the fire department that wishes to change their status from a Firefighter/EMT to either Firefighter or EMT can only do so if their status change keeps the membership within the above prescribed percentages. Also, these members will be

required to attain the certification levels that are required of the Firefighter (Firefighter-Level I & II and State Certified Motor Pump Operator) or EMT (EMT-Basic and AEMT) within one year from granting of status change. Failure to complete the classes will result in a review of the member and possibly immediate termination from the Mukwonago Fire Department.

3. The following positions shall be appointed by the Joint Fire Commission after qualified members have applied, interviewed/tested, and have been recommended by the Chief of the Department. He/she shall hold such position until resignation or removal for cause.
 - a. Chief
 - b. Assistant Chief
 - c. Deputy Chief
 - d. Battalion Chief
 - e. Captain
 - f. Lieutenant
 - g. Fire Marshal
 - h. Training Officer
 - i. Firefighter/EMT
 - j. Probationary Firefighter/EMT

E. New Members

1. A Ride Along with a Chief Officer is required for a candidate. The individual will complete the required Ride Along paperwork. The Ride Along is done to get a better impression of the candidate from an Officer interpretation.
2. Must complete a MFD Application form, successfully pass a background check, have a valid driver's license, have a high school diploma or GED, and pass a written exam with a score of 70% or better. Automatic disqualifications for appointment to the Mukwonago Fire Department will include but may not be limited to:
 - a. Any felony
 - b. Indecent solicitation of a child
 - c. Sexual exploitation of a child
 - d. Prostitution
 - e. Aggravated assault
 - f. Criminal sexual abuse
3. The Personnel Committee shall consist of one (1) Chief Officer, Fire Captain or Lieutenant, and Firefighter/EMT's if available. The Personnel Committee shall be appointed by the Chief. It shall be the responsibility of the Personnel Committee to interview and screen all prospective members. The Personnel Committee shall provide a list of recommended candidates to the Chief.

4. Upon receiving a list of recommended candidates from the Personnel Committee, the Chief shall review each and submit his/her recommendations to the Joint Fire Commission for their approval.
5. Must successfully pass a medical physical and drug test.
6. Must successfully pass a physical agility exam.
7. All new members hired by the Village of Mukwonago for the Mukwonago Fire Department shall be fingerprinted by the Village of Mukwonago Police Department as part of the employment process. There shall be one (1) set of fingerprint cards taken:
 - a. Village of Mukwonago Employee Card
These fingerprint cards shall be maintained in the employee's personnel file at the Mukwonago Fire Department.
8. High school students who are 18 years old and who have not received their diploma/GED may apply to the Fire Department thru the Cadet Program. Students shall provide the Fire Department with a copy of their report card for review and shall meet a minimum GPA of 2.0 on a 4.0 scale or 3.0 on a 6.0 scale. High school students may attend trainings and receive their fire and EMS training if they are in good standing with their high school. The student will be permitted to respond to or participate at emergency calls. Participation will be limited to training, station duties and post emergency clean-up at the station Monday - Friday between 15:00 – 22:00 and all day any non-school day or when school is not in session. Any high school student 15-17 years old cannot respond emergent to scenes and participate as described in the Cadet Program Manual.
9. A new member with no prior fire/EMS service experience will be on probation for a minimum of 18 months. At the discretion of the Chief, a new member with prior fire/EMS service experience could be on probation for a minimum of 12 months.
 - a. During the probationary period, a written review will be conducted by the Company Captain or Lieutenant at six (6) months and twelve (12) months.
 - b. At the conclusion of the minimum probationary period, a written review will be completed by the Company Captain or Lieutenant, and Chief. This review will be discussed with the probationary member by the Company Captain or Lieutenant.
 - c. After the probationary member has received their review by the Company Captain or Lieutenant, the probationary member shall be reviewed by the Department Officers for acceptance to regular membership, extension of probation, or termination from the Mukwonago Fire Department.
 - d. If probation is extended, this period shall be determined by Department Officers and re-reviewed as above in (c).

F. Attendance

1. The following functions shall be considered Monthly Obligations, unless excused by the Fire Chief or Designee, for all active members of the Mukwonago Fire Department:
 - a. Department Meetings

-
- b. Fire Training
 - c. EMS Training
 - d. Special Work Details
 - e. All members shall attend a minimum of 75% of the total hours for department fire and EMS trainings. Company trainings and department meetings are excluded from this percentage. The Chief will provide quarterly training reports to the company officers. Members can request in writing to their company officer, a justification for missing regularly scheduled trainings and an alternative to meet required training requirements. Failure to meet minimum requirements will be addressed by the Corrective Action Policy #5.
2. The Chief and designees oversee and monitor attendance records for all members.


Meetings of the Department

1. The order of business at monthly and annual meetings shall be as follows:
- Meeting called to order
 - Pledge
 - Roll Call
 - Approval of the minutes
 - Promotions/New Members
 - Correspondence
 - Officers' Reports
 - Committee's Reports
 - Old Business
 - New Business
 - Consultation for the good of the service
 - Adjournment subject to call
2. To pass any motion by a vote, 50% of in attendance members voting plus one (1) of membership in attendance is needed for approval.

G. Emergency Incidents

- 1. It is the responsibility of the members of the Mukwonago Fire Department to respond to emergency incidents as per the Policies and Standard Operating Guidelines of the Mukwonago Fire Department.
- 2. Duty companies consisting of at least one (1) Captain, or one (1) Lieutenant and supportive members (MPO, Firefighter, Firefighter/EMT, EMT, Probationary, etc.) shall be assigned to respond to incidents that do not require a full fire department response.
- 3. Ambulance crews consisting of at least two (2) state licensed EMT's shall be assigned to respond to medical incidents.
- 4. After an emergency incident, personnel must return to their respective station and prepare all equipment to a state of readiness. Personnel will be released by the Officer in Charge.

5. Any personnel standing-by at any Mukwonago Fire Department station will remain standing-by until released by the Officer in Charge of the incident.

		<p style="text-align: center;">MUKWONAGO FIRE DEPARTMENT</p> <p style="text-align: center;">OPERATING PROCEDURES</p>	
Rules of Conduct		Approved by: Chief Jeffrey R. Stien	
POL #13	Draft Date: 11/29/93 (SOG 41), 8/5/99 (POL), 11/14/02	Revision Date: 01/22/09, 4/5/09, 3/19/12, 5/2/19	Effective Date: 3/19/12, 5/2/19

Purpose: The following list of directives represents the conduct standards for members of the Mukwonago Fire Department.

Scope: All officers are responsible to assure that this policy is enforced and held accountable for their lack of communicating the situation and any necessary follow up as warranted.

Every member of the fire department is expected to operate in a highly self-disciplined manner and is responsible to regulate his/her conduct in a positive, productive and mature way. Failure to do so will result in disciplinary action.

A. Policies, Standard Operating Guidelines (SOGs), and Directives

1. It is the responsibility of all personnel to familiarize themselves with and shall follow the Policies and Standard Operating Guidelines (SOGs) of the Department.
2. Personnel shall carry out all written directives as assigned.

B. Position Responsibility

1. At a minimum, personnel shall be available to respond during the duty hours of their assigned position.
2. Personnel shall not use or be under the influence of alcoholic beverages, debilitating drugs, or any substance which could impair their physical or mental capabilities.
 - a. Such conditions are not allowed while on Mukwonago Fire Department premises – on duty or off duty.
3. Considering the nature of the jobs of the Department, all personnel shall keep themselves physically fit.
4. All personnel shall operate safely and use good judgment. Care shall be taken with Department property.

5. Personnel shall not use any portion of the Department's property, equipment, name, or good will for personal gain. Use of the Department's property, name, or good will must be for the sake of fire prevention, the betterment of the Department, and/or firefighting activities.
6. Sexual activity of any nature will not occur in the Mukwonago Fire Department facilities or any municipal vehicle at any time. This includes parking lots, common areas (including training room, day room, dorm rooms, rest rooms, and laundry facilities), and training grounds, surrounding property or other owned or leased facilities.
7. All personnel shall use their training and capabilities to always protect the public, both while engaged in Mukwonago Fire Department activities and while off duty.
8. All personnel shall work competently in their positions to cause all Department programs to operate effectively.
9. All personnel shall keep themselves informed in order to perform within their position effectively.
10. Members requiring a medical leave of absence shall be granted time off per the recommendation of a doctor. Members shall not abuse this medical leave of absence time.

C. Department Computer Use

1. The use of computers to access pornographic internet sites, downloading of illicit materials, or the use of chat rooms for illicit activities is expressly prohibited and will not be tolerated.
2. Downloading or installing of any computer programs without the written authorization of the Fire Chief is strictly prohibited.
 - a. Exception: Automatic updates of previously installed software will be permitted.
 - b. Personnel will be terminated immediately if found to be abusing the privilege of using the Department's computers.

D. General Conduct

1. An individual is always representing the Mukwonago Fire Department while on/off duty. Poor actions while on/off duty can result in disciplinary action.
2. All personnel shall obey the law while on duty and off duty.
3. Supervisors will manage in an effective considerate manner.
 - a. Subordinates will follow instructions in a positive, cooperative manner.
4. Personnel shall be concerned and protective of each member's welfare.
5. Members of the Department shall conduct themselves in a manner that reflects positively on the Mukwonago Fire Department at all times.
 - a. Be civil, orderly, and courteous to the public, coworkers, and supervisors.
 - b. Do not use coarse, intensive, abusive, violent, or profane language.
 - c. Do not act in a hostile/threatening manner.
 - d. Do not fight.
 - e. Do not steal.
 - f. Any lewd/lascivious behavior is not acceptable.

6. Members will wear Mukwonago Fire Department apparel with pride in appropriate situations/locations.
 - a. Personnel shall not consume alcoholic beverages while wearing Mukwonago Fire Department identifying apparel.



MUKWONAGO FIRE DEPARTMENT

OPERATING PROCEDURES

Dispatch Procedures		Approved by: Chief Jeffrey R. Stien	
POL #15	Draft Date: 02/24/14	Revision Date: 05/2/19	Effective Date: 2/24/14, 5/2/19

PURPOSE: The purpose of this policy is to define a systematic dispatching by the Village of Mukwonago Dispatch Center for all non-emergency and emergency incidents for the Mukwonago Fire Department.

SCOPE: This policy is to be followed by all officers and members of this department. Authority to deviate from this policy/procedure rests with the officer in charge of the incident who will be responsible for the results of any deviation.

A. Responses

There are four (4) types of responses: Call response types include but not limited to:

1. **Ambulance Crew** – Emergency Medical Responses shall have a minimum of two (2) EMS personnel respond to the call. If an additional ambulance request comes in while the primary crew is still working the first call, the dispatcher shall tone for the Mukwonago Ambulance backup crew. The fire department currently operates three (3) ambulances. Due to staff or equipment availability, the dispatcher may be directed to request an ambulance from other community (mutual aid). The requestor will advise dispatch where they wish the mutual aid ambulance to respond to, or the location at which the ambulance should standby.
2. **Paramedic Intercept (Primary)** - The Paramedic Intercept is a request for a Paramedic to respond to an outside agency's request for assistance. This response is with the paramedic intercept vehicle staffed with a minimum of one Paramedic. This is used mainly when the primary Paramedic is available. If a Paramedic is unavailable, dispatch shall be notified to inform the requesting agency a Paramedic will be unable to respond.
3. **Duty Company** – The Duty Company response is a small-scale response of the fire department. This is a Company response. If the Duty Officer feels

he/she needs additional personnel or equipment is needed to control the incident, dispatch will be advised. Types of these calls include:

- Motor vehicle crash
- Investigation of smoke, fire, and CO alarms – each with a report of no fire involvement
- Car fire
- Dumpster fire
- Service call (wires down, locked out of a home, assist with alarm reset)

The Duty Officer may determine the incident requires additional equipment and/or personnel are needed. Dispatch shall be advised for an additional tone(s) to meet such needs.

4. **All Call (Fire Department Response)** – The Fire Department Response is an all call requesting all available personnel to respond as directed. Examples of Fire Department Responses include:

- Backup Ambulance call
- Backup Paramedic tone
- Confirmed Structure Fire
- Wildland (grass) Fire
- Industrial Accident
- Water Rescue
- Search for Missing person
- Severe thunderstorm / tornado warning.
- MABAS call
- Bomb Threat
- Storm Warning immediate to Mukwonago. These include tornado, thunderstorm, and blizzard warnings. **Note- these are warnings not watches.**
- Any other incident at the discretion of the Fire Chief or designee

B. Communications

1. The Fire Department uses clear text language – no 10-codes. The Fire Department shall utilize the Fire Dispatch frequency when calling en-route, on scene, and clearing the incident. Once
 - i. Enroute Mukwonago FD will utilize the CAD system button activation. Radio use is to be limited and utilized if CAD is not working and on scene size-up

- ii. On scene, Fire Department units will switch to a designated frequency as indicated by the Incident Commander (8TACRED, TAC-A 1,2, COMM 32, etc.). The Incident Commander or designee will be responsible for communicating to dispatch when an alternate frequency will be used for on scene radio traffic, monitoring dispatch frequency, and transmitting information to dispatch. MFD will use common language and no 10-codes. MFD units will utilize the Fire Dispatch frequency when calling enroute, on scene and clearing calls. Once on scene, MFD units will be utilizing an operations channel to be determined by Incident Command. This frequency will be a Simplex, or non-repeater channel that dispatch cannot monitor. The Incident Commander or his designee will be responsible for transmitting information from the operations channel to dispatch. The Incident Commander will monitor the dispatch channel.

Clear text language commonly used by Fire Department personnel includes:

- Emergency / non-emergency
- En Route
- On scene
- With Patient contact
- Clear scene Available on Event
- In Available Quarters
- Available
- Under control
- All clear
- Loss stopped
- Command terminated
- Units can return when ready
- Other change of status communication

2. When toning out a fire department call that may require a police response (i.e. MVA, combative patient, etc.) the dispatcher will contact Mukwonago Police Department via point or phone to request assistance. utilize the simulcast feature. When the tone goes out, it sends a 3 beep alert message to squads and then broadcasts the voice message from the fire tone over the police frequency. The dispatch message will be: Attention Mukwonago Fire Department (Ambulance Crew, etc.) and Village (or Town) police squads – then continue the message.
- In the event of a police tactical situation or incident of a sensitive nature, dispatch will request personnel report to their station for a special assignment. In this case, the Fire Chief or designee will need to call dispatch via telephone land-line for additional incident information and staging assignment.

C. AMBULANCE CALLS

Unless the primary ambulance is on a call, the message to be transmitted will be transmitted on the *MUF CREW tone*. If the primary ambulance is already on a call, the message should go out on the *ALL CALL tone*. The message will be: **Mukwonago Fire Department ambulance (back up ambulance) crew**, report for duty. You have a call at (address or location), then give the nature of the call and any additional information available. If there is no response from any unit within three (3) minutes, re-tone an **All Call** on the *ALL CALL tone*, for the call. If there is no response within five (5) minutes following the second tone, contact WCCC and request a Paramedic Ambulance from Vernon Fire to respond. If Vernon is not available, check with a fire officer as to their preference.

1. PARAMEDIC INTERCEPT CALL

The message for a paramedic intercept is: **Mukwonago Fire Department ambulance** you have a Paramedic Intercept request. You have a call at (address or location), then give the nature of the call and any additional information available. This tone should go out on the *MUF CREW tone*. You should call a paramedic who is on an active call, to verify their availability. If there is no paramedic available, notify the caller at the time of the call.

2. FIRE DEPARTMENT DUTY CREW CALL

The message for a duty crew call is: **Mukwonago Fire Department Duty Crew** report for duty. You have a call at (address or location), then give the nature of the call and any additional information available. This call should go out on the *MUF CREW tone*, unless the primary ambulance is already on a call. In that case, tone on *ALL CALL*. The fire department may have a unit designated as "command" and will handle unit assignments on the scene. If necessary, the IC may call for additional resources.

3. FIRE DEPARTMENT ALL CALL

The message for an all call is: **Mukwonago Fire Department All Call** report for duty. You have a call at (address or location), then give the nature of the call. This should go out on the *ALL CALL tone*. If there is a fire or other hazardous situation, urge the caller and all other residents to evacuate by the safest possible route. As the fire units call in, provide them with any additional information and updates. The fire department will designate a "command" unit and will handle assignments.

D. Mukwonago Fire request for MABAS (mutual aid)

1. The Waukesha County Communications Center (WCCC) has been designated as the County's MABAS dispatch center. The Duty Officer or designee will request for an auto-aid, mutual aid or MABAS request.
2. WCCC will notify the responding agencies dispatch center where a response is needed (i.e., standby at station one, go to the scene, etc.), what equipment is needed and what type of response (emergency or non-emergency) is requested.
3. In the event the other fire department requests an escort or assistance in locating the scene, if a village or town police squad is available, dispatch a squad to an appropriate location to intercept the fire units and provide escort to the scene.
4. If the responding mutual aid department is not dispatched through Mukwonago Dispatch, they will be in contact with their own dispatch center.

E. Knox boxes

The fire department has added Knox Boxes in several of their units. A Knox box is a small safe that can hold keys and other items. The fire department wants to provide accountability for the keys and so the boxes will be opened by radio tones, , when used at a scene have WCCC note keys used and resecured at the request of an authorized person.

1. The fire unit will notify dispatch that the key has been replaced and the Knox box is secure. Dispatch will log the replacement and re-securing of the box.

F. Request for Records


1. A request for records must come from a command level officer. The request may be for radio or telephone recordings, CAD call information, or other records.
2. All record requests must be approved by the Chief of Police, or his designee.
3. A request for a record check (CHRI) must come from the Fire Chief or his designee. The records must be run under the "E" designator for reason. Dissemination of these records is covered by TIME, NCIC and CIB policies and applicable State and Federal laws. These records shall not leave the police department.
4. If the response requires a fire report and vehicle information is necessary to complete the report, this may be provided to the authorized fire personnel. Any information released, must be related to a fire/EMS call.

G. Times and Run Numbers

1. If dispatch is not busy, the dispatcher may provide the caller with the information.
2. If dispatch is busy, the dispatcher will advise the caller and select one of the following options:
 - The dispatcher will call the fire station and speak to anyone at that location, or leave a message on the voice mail.
 - The dispatcher will fax the information to the station.
 - The dispatcher can contact the requestor on a cellular telephone with the information when time permits.
 - Information can be sent via the WDA.
 - If advised, you may e-mail to chiefstien@mukwonagofire.org or awegner@mukwonagofire.org

H. Media and Press Releases

All information and releases pertaining to fire department business will be handled by the department Chief(s), Incident Commander, or designee on the scene.

		<p style="text-align: center;">MUKWONAGO FIRE DEPARTMENT</p> <p style="text-align: center;">OPERATING PROCEDURES</p>	
Personal Appearance and Dress Code		Approved by: Chief Jeffrey R. Stien	
POL #20	Draft Date:	Revision Date: 04/28/2009, 06/30/2011, 03/19/12, 09/24/12, 06/17/13	Effective Date: 03/22/12, 9/24/12, 06/17/13

PURPOSE: The purpose of this policy is to outline expected personal appearance and dress code while representing the Mukwonago Fire Department.

SCOPE: This policy is to be followed by all **officers and** members of this department. Authority to deviate from this policy/procedure rests with the Chief **of the Department** or **designee** who will be responsible for the results of any deviation.

While this policy does not cover all potential appearance and grooming issues, any extreme clothes, hairstyles, facial hair or jewelry are not permitted. Personnel are encouraged to use discretion in maintaining the professional image of the Department.

1. **Hair standards:** based on the use of a protective hood. Both males and females must conceal all hair within a protective hood and still maintain proper fit of headgear and self-contained breathing apparatus face piece. **Additionally,** hair length must not interfere with providing emergency medical services. Caution must be taken to prevent member's hair from becoming contaminated by patient's bodily fluids or from contaminating a patient's injuries.

- Hair Standard: Hair is to be neatly groomed and clean. It shall be cut, styled, and worn in a conservative manner. Hair may be in a bun, ponytail or braided to accomplish the above criteria. The bulk or length of hair shall not interfere with the proper wearing of any department headgear or equipment.
- Hair Coloring: Hair coloring must look natural. Unnatural hair coloring, such as green, purple, blue, bright red, etc., are not permitted. Hair pins, combs, or barrettes may be worn to meet the requirement of this standard.
- Wigs and Hair Pieces: Wigs or hair pieces may be worn while on duty or in uniform for cosmetic reasons to cover natural baldness or physical disfigurement. If a wig or hair piece is worn, it must conform to this standard for natural hair and must not cause a safety hazard.

- **Facial Hair:** No person shall report for work or be on duty with facial hair of sufficient length to potentially interfere with an individual's ability to maintain a safe mask seal with/while wearing a self-contained breathing apparatus.
 - **Beards and Goatees:** Beards and goatees are not permitted.
 - **Sideburns:** Sideburns must be neatly trimmed. Sideburns must not extend below the bottom of the ear lobe and must end with a clean-shaven horizontal line. Sideburns shall not extend into the portion of the face which provides for the seal of the SCBA face piece. "Muttonchops," "Ships Captain," or similar grooming styles are not permitted.
 - **Mustaches:** Mustaches may be worn provided they are maintained in a neat, clean manner which presents a groomed appearance. The mustache must not interfere with the wearing of any fire equipment or SCBA and shall not expose the wearer to undue risk or hazard. Mustaches commonly known as "Fu Manchu" or "Handlebar" are prohibited.
2. **Jewelry:** A limited amount of jewelry may be worn while in uniform provided the items are discreet, do not expose the wearer to undue risk or hazard, and comply with the following guideline:
- Earrings in the nose, eyebrows, lips, etc., are not permitted.
 - Stud ear rings, one in each ear, is permitted while on duty and at the station.
 - Necklaces or chains worn about the neck are permitted as long as they are concealed beneath the uniform shirt.
 - Jewelry which is loose or protrudes and may catch in machinery or equipment may not be worn while in uniform.
 - Visible piercing of the body, with the exception of that mentioned above, is prohibited and must be removed or covered prior to starting duty or conducting Fire Department business.
3. **Cosmetics:** Females may wear cosmetics such as eye shadow, rouge, or powder as long as these items are used in moderation and worn in a conservative style.
4. **Tattoos:** All tattoos that are in visible areas shall not depict explicit sexual content, immoral, express radical social statements or other offensive implications must be covered at all times while on duty. If you are unsure of the acceptability of a potential tattoo, check with a Chief grade officer in regards to the intent of this policy.
- All tattoos/body art on the head, face, neck, or scalp are prohibited.
 - Intentional mutilation of any part of the body that is visible is **prohibited**.

Mutilation is defined as the intentional, radical alteration of the body, head, face, or skin for the purpose of and/or resulting in an abnormal appearance. Examples include, but are not limited to:

- Split, forked, or pierced tongue
- Pieced nose, lip, eyebrow, or other areas of the face or body
- Foreign objects inserted under the skin or intentional burns to create a design or pattern
- Enlarged or stretched holes in ears (other than normal pierced earlobes)
- Intentional scarring on neck, face, scalp, or anywhere on the body

Compliance:

The Fire Department reserves the right to remove employees from a call for poor hygiene. This includes strong body or breath odors, including tobacco, failure to shave, or unkempt hair.

This policy does not cover all potential appearance and grooming issues and any extreme clothing, hairstyles, facial hair, or jewelry is not permitted. The Fire Chief or his/her designee will make the final determination on all appearance and grooming matters. Employees are encouraged to maintain the professional image of the Mukwonago Fire Department.

Failure to comply with this policy may result in disciplinary action up to and including termination.

Uniforms:

All clothing shall be neat, wrinkle free, in good condition and not translucent. Undergarments are to be worn and not exposed or visible through clothing. Sleeveless tops are not acceptable. No sandals or open toes. Socks and hosiery, along with closed toed shoes, per OSHA guidelines must be able to provide protection from potential needle sticks, splashing blood or potentially infectious material. **Appropriate uniform shall be worn while on call or duty and follow this policy for appearance while at the station. Exceptions to be approved by the Fire Chief or designee.**

Dress Uniform: Class A

1. Suit coat, dark blue (if issued by the department)
2. Dark blue dress pants (if issued by the department)
3. White shirt and black tie- Officers and light blue shirt and tie- line staff(provided after probation)
4. Dress Hat and hat badge (If issued by the department)
5. White gloves, collar brass and shirt badge (If issued by the department)
6. Black dress socks (member supplied)
7. Black belt (member supplied)
8. Black leather/dress shoes (If issued by the department)

Semi-Dress Uniform: Class B

1. Dark blue MFD button shirt (provided by the department)
2. Dark blue pants (member supplied)
3. Black belt (member supplied)
4. Black shoes (member supplied)

Work Uniform: Class C

1. Dark blue, red, or grey T-shirt (member supplied)
2. Dark blue jumpsuit with MFD logo (member supplied)
3. Dark blue pants or shorts (member supplied)
 - a. Pants are defined as having belt loops and pockets and they are ankle length.
 - b. Shorts may be worn during the months of May through September weather/temperature permitting. For specific EMS calls dealing with medical emergencies and any suspicion of trauma or any fire call, pants or bunkers or equivalent are required.
 - c. Shorts must extend from the waist to a point at or just above the knee (NFPA 1975 - 6.2.2 Fire and Emergency Services Protective Clothing and Equipment).
 - d. Shorts must navy blue (5.11 type recommended). They shall be clean and be free of tears and rips. Shorts shall be worn with black socks and black low cut shoes (not boots).
 - e. When wearing shorts, turnout gear must be worn for any fire related incidents (i.e. fire, MVC, Haz-mat, investigation, rescue, etc.).

Self-purchased MFD logo apparel may be worn while on duty including:

1. MFD approved baseball/knit caps, winter hats or visors, navy in color and can affix their FD# in the designated area
 2. Job Shirts, Jump Suits, Polo shirts, fleece and navy cargo shorts can be purchased by probationary members.
 3. Regular and honorary members are the only people that can purchase any items with their name and rank on the shirt. When putting a name on a piece of clothing you will use your last name. There is an additional charge for adding names and rank so that is not a requirement to have the clothing.
 4. All shirts will be navy in color for line staff and Chief Officers can get navy or white Captains and Lieutenants can get navy or grey.
 5. Probationary members will not be allowed to purchase winter coats until they are of regular member status.
 6. Probationary member will be allotted \$30.00 for a pair of navy work pants.
4. As part of portraying a uniform appearance, the following weekday schedule shall be followed:
1. Monday through Thursday – blue t-shirt

2. Friday – blue t-shirt or Support Our Troops (red) shirt
3. Saturday through Sunday – any color t-shirt

Any day when on Fire Inspections or on a Public Relations Activity, the badge shirt and pants shall be donned as noted below.

5. Uniform shirt standards:

1. Left shoulder: Department patch- Class A and Class B uniform
2. Right shoulder: National Registry or State EMS Certification and/or State Level Fire Certification patch or Dive Team (maximum of 2 patches on right shoulder) Class B uniform only. Nothing is to be on right shoulder for Class A uniform shirts.
** Per the State of Wisconsin, no patch may be worn for an EMS certification greater than the level of EMS care that the individual and/or MFD is certified to provide. **
3. Collar brass: Officer Rank bugles or MFD designation
4. Badge: Located above the left pocket
5. Any fire department certification pins may be worn on the right pocket flap (maximum of 4) Class B uniform only.

6. Class A Uniforms may be worn to, but not limited to, the following:

1. Funerals, Parades, Special department functions, meetings, and fire inspections.

7. Class B Uniforms shall be worn to, but not limited to, the following:

1. All departmental practices (Fire, EMS, Company), Funerals, Parades, Special Department Functions, Meetings, and Fire Inspections.
2. All classes internal or external, hosted, sponsored or the member is representing the Mukwonago Fire Department.

8. Class C Uniforms shall be worn to, but not limited to:

1. All departmental practices (Fire, EMS, Company), Special Department Functions, Meetings, and Fire Inspections.
2. All classes internal or external, hosted, sponsored or the member is representing the Mukwonago Fire Department.


3. Chief or designee will make the determination if shorts will be allowed for the individual event

9. All uniforms shall be worn in an appropriate manner in accordance with Mukwonago Fire Department guidelines:

- a. Shirt tucked in; buttons buttoned.
- b. No clothing worn over the top of the uniform when in attendance of meetings and practices, when indoors.

- c. Issued to new members: 1 each T-shirt navy, grey (while supplies last), and red. 1 long sleeve navy T-shirt, 1-navy fall Coat and 1 navy badge shirt.

**No MFD apparel, of any kind, is to be worn to establishments in question
(i.e.: bars, nightclubs, adult entertainment facilities, etc.)**

		<p style="text-align: center;">MUKWONAGO FIRE DEPARTMENT</p> <p style="text-align: center;">OPERATING PROCEDURES</p>	
Personal Protective Equipment		Approved by: Chief Jeffrey R. Stien	
POL #21	Draft Date: 04/05/09	Revision Date: 2/1/12, 3/19/12, 11/13/14	Effective Date: 3/22/12, 11/13/14

PURPOSE: The purpose of this policy is to establish minimum standard of protection for firefighters and EMS personnel when operating at training and incidents involving the Mukwonago Fire Department.

SCOPE: This procedure is to be followed by all officers and members of the Mukwonago Fire Department. Authority to deviate from this procedure rests with the officer in charge who will be responsible for the results of any deviation.

A. Personal Protective Equipment

1. All members operating at a training exercise or at a scene of an incident shall wear and use personal protective equipment as provided by NFPA 1971.
2. The Mukwonago Fire Department shall issue firefighting protective equipment to include, but not be limited to the following:
 - a. Helmet with eye protection (goggles/face shield), ear flaps, chin strap, and
 - b. Accountability tags
 - c. Flashlight
 - d. Hood
 - e. Turnout coat
 - f. Bunker pants with suspenders
 - g. Reflective ANSI vest
 - h. Gut Belt and webbing
 - i. Rubber Boots
 - j. 2 Sets of gloves or mittens
 - k. Face piece for use with Self Contained Breathing Apparatus (SCBA) provided on apparatus.
 - l. Chainsaw helmets and chaps are provided on apparatus
3. The department will cover replacement only at the time the product is worn or damaged beyond repair and can no longer be safely used.
4. Leather boots may be purchased by the member and the department will pick up offset the cost as compared with the purchase of department issued rubber boots.

5. Self-purchased items must follow NFPA 1971 and be approved for use by a Chief **Officer of the Mukwonago Fire Department** or designee. It will be member's responsibility to keep self-purchased items in good, working condition.
6. Fire helmets are not designed to provide protection in the event of an apparatus crash and may contribute to cervical or other injuries. For this and in accordance with NFPA 1901, fire helmets shall not be worn inside a moving apparatus. Fire helmets shall be secured inside the cab or an external compartment.
7. Any time it is appropriate for turnout gear to be worn, the only approved way to don turnout gear is with shorts/pants on under bunker pants. If wearing shorts, they must extend from the waist to a point at or just above the knee (NFPA 1975 - 6.2.2 Fire and Emergency Services Protective Clothing and Equipment).

B. Self-Contained Breathing Apparatus (SCBA)

1. The decision to use Self Contained Breathing Apparatus (SCBA) is based on three guidelines:
 - a. No personnel shall be allowed to breathe smoke or contaminated/oxygen deficient air.
 - b. Use breathing apparatus until the atmosphere has been determined to be safe through sampling and monitoring.
 - c. If in doubt, use breathing apparatus.
2. **At minimum**, Self-Contained Breathing Apparatus (SCBA) shall be worn with face piece in place, using tank air, by all personnel when operating:
 - a. in an environment where contamination or oxygen deficient atmosphere are either present or suspected
 - b. in an unventilated, confined space
 - c. in and above areas involved in fire
 - d. in areas subject to explosion or sudden contamination
3. Self-Contained Breathing Apparatus (SCBA) shall be worn and ready for use by all personnel operating on the fire ground in a stand-by or "ready-to-go mode".

C. Cleaning and Inspection

1. All members will be subject to a bi-annual equipment inspection as well as an annual fit test of the Department issued SCBA face piece.
2. All members of the Mukwonago Fire Department shall be responsible for keeping their personal protective equipment clean, in good repair and in a constant state of readiness.
3. After an incident, members shall:
 - a. Inspect all personal protective equipment for damage or missing items
 - b. Brush, wipe down or launder any soiled protective gear
 - c. Return all personal protective equipment to a state of readiness

4. If any personal protective equipment becomes damaged, a repair form must be completed and the damaged item shall be taken out of service. Contact an Officer of the Department for assistance in repair or obtaining replacement equipment.


D. Cleaning Turnout Gear

1. Turnout gear is expected to be cleaned:
 - a. Every six (6) months **OR**;
 - b. Immediately following contamination by:
 - Fire (i.e. structure, wild land, training, etc.)
 - Contaminated with bodily fluids
 - Contact with hazardous chemicals (if determined safe to launder by Officer in Charge)
 - Or, presence of any offensive odor
2. The cleaning procedures for turnout gear are as follows:
 - Remove suspenders and all items from pockets
 - Separate layers of turnout gear and remove Drag Rescue Device (DRD)
 - Turn inner liner inside-out
 - Fasten all Velcro and clasps
 - Place all turnout gear inside washer and set on permanent press cycle
 - **DO NOT USE BLEACH UNDER ANY CIRCUMSTANCES**
 - Hang all turnout gear to dry in the bay. Avoid all direct sunlight. Machine drying is not permitted.

E. Cleaning SCBA Face Piece

1. Members certified and qualified to wear and operate SCBA shall follow recommended care and cleaning procedures for the Department issued SCBA face piece.
 - a. The cleaning procedures for the SCBA face piece are as follows:
 - Short duration: If the face piece mask is worn for a short duration run (i.e., an investigation or a false alarm), use the disposable cleaning towelettes in the bay wash area to wipe down all areas of the face piece.
 - Long duration: If the face piece is worn for a long duration run (i.e., a structure fire, car fire or training exercise), completely wash the face piece using the cleaning solution in the bay wash area, rinse and hang to dry. Follow the recommended instructions on the bottle when using the cleaning solution.
 - b. After cleaning, inspect the following prior to putting the SCBA face piece back into service:
 - Make certain that all removable parts to the face piece have been returned to their proper location and are properly secured within the face piece.
 - Extend all straps.

- Fully inspect the face piece for any missing/damaged parts. If the face piece is damaged or if removable parts are missing, a repair form must be completed and the face piece shall be taken out of service. Contact an Officer of the Department for assistance in repair or obtaining a new face piece.

		<p style="text-align: center;">MUKWONAGO FIRE DEPARTMENT</p> <p style="text-align: center;">OPERATING PROCEDURES</p>	
Use of Station Common Areas		Approved by: Chief Jeffrey R. Stien	
POL #27	Draft Date: 2/26/09	Revision Date: 3/19/12, 01/15/18, 05/02/19	Effective Date: 3/19/12, 01/15/18, 05/02/19

PURPOSE: The purpose of this policy is to outline expectations regarding the use of Mukwonago Fire Department **common station** areas.

SCOPE: This policy is to be followed by all officers and members of this department. Authority to deviate from this policy/procedure rests with the officer in charge.

A. The station **common** areas of the Mukwonago Fire Department include **but not limited to the following:**

1. Apparatus Bay
2. Training Room
3. Day Room
4. Dorm Rooms
5. Rest Rooms
6. **Storage areas**
7. **Staff Offices**
8. Laundry Facilities

B. The Mukwonago Fire Department does not tolerate conduct or behavior reflecting adversely on the Fire Department. (Policy 13 – Rules of Conduct).

1. Property damaged resulting of unprofessional behavior will be billed to the offender(s).

C. No alcohol, illegal substances, or weapons of any kind are permitted in Mukwonago Fire Department facilities or any municipal vehicles. This includes parking lots, common areas (including training room, day room, dorm rooms, rest rooms, and laundry facilities), and training grounds, surrounding property or other owned or leased facilities.

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- D. The use of tobacco products, (smoking, chewing or snuff tobacco) in Mukwonago Fire Department facilities or vehicles is forbidden.
1. Dispose of tobacco in the proper receptacles outside the building.
 2. Parking lots, flowerbeds, drinking fountains and the like are not appropriate receptacles.
- E. Quiet time in the station common areas will be from 22:00 – 06:00 hours daily.
- F. Sexual activity of any nature will not occur in the Mukwonago Fire Department facilities or any municipal vehicles at any time. This includes parking lots, **common** areas (including training room, day room, dorm rooms, rest rooms, and laundry facilities), and training grounds, surrounding property or other owned or leased facilities. **This behavior will not be tolerated and will result in discipline up to and including termination.**
- G. The Mukwonago Fire Department will not be responsible for the loss or damage of any personal property used or left in any of the station common areas.
- H. Policy prohibits the display and possession of pornographic or otherwise sexually suggestive material in fire department facilities including vehicles. No pornographic magazines, pictures, books, videos or DVD's are allowed in the fire department dormitories, classroom or day room. Open display of pin-ups, posters, or other depictions of nude or scantily or suggestively clad persons on fire department premises will be deemed a violation of this policy. (see Policy 10 – Image Recording). **This behavior will not be tolerated and will result in discipline up to and including termination.**
- I. Turnout gear is not permitted on any carpeted area at any time.
- J. **Please help maintain the highest quality living and working conditions. Pick-up refuse in the buildings or parking lots, do not walk by it. Immediately report repairs or service needs to your immediate supervisor.**
- K. The following outlines specific conditions for each of the station common areas:
- 1. Training Room**
 - a. Turnout gear shall not be worn in the training room at any time.
 - b. During meetings, trainings, or class sessions, pagers and cell phones shall be kept off or in the vibrate position so as not to disturb.

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- c. Food and drink are permitted with the exception of the Monthly Fire Department Meeting. Dependent on the type of training or event.
 - Clean up all spills immediately
 - If the spill leaves a mark or a stain, notify the on duty officer.

2. Day Room

- a. The day room is available for your relaxation and enjoyment.
- b. Keep this **common** area in an orderly condition at all times.
- c. Be courteous and democratic when viewing television or playing video games.
- d. Sleeping in the day room from 22:00 – 06:00 is prohibited unless authorized by the Chief of department or designee.

3. Dorm Rooms

- a. Only eligible Mukwonago Fire Department and outside paramedic personnel may use the dorm rooms –. This usage shall be limited to periods of time during which personnel are on duty as full-time or on call.
- b. All persons using the dorm rooms will always follow Policy 13 – Rules of Conduct.
 - There shall be no more than two (2) people staying in the single dorm rooms. **There shall be no co-ed dorms.**
- c. Personnel will supply their own bedding (sheets, pillowcase, pillow, etc.)
- d. Personnel staying in the dorm room will keep the room neat and tidy. Floors will be free of personal items, trash removed daily, and bathrooms kept clean. After each stay, return the dorm room to an orderly condition, ready for the next person.
- e. In the rare event of a catastrophic event or state of emergency, (i.e., snowstorm, tornado, etc.) the dorm rooms can and will be used to provide shelter to displaced citizens.

4. Rest Rooms

- a. Rest rooms and shower areas are to be kept clean immediately following use.

5. Laundry Facilities

- a. Each station has laundry facilities available for cleaning items (turnout gear, linens, member uniforms, etc.) that may have become soiled during the course of an incident or training. Laundry facilities are not for cleaning routine personal items not soiled during the course of an incident or training.
- b. Clean lint traps after each use.
- c. Fold and put away cleaned and dried linens
- d. Keep laundry facilities in an orderly condition.



MUKWONAGO FIRE DEPARTMENT

OPERATING PROCEDURES

Drug Free Workplace		Approved by: Chief Jeffrey R. Stien	
POL # 32	Draft Date: 10/04/11	Revision Date: 3/19/12, 7/27/16	Effective Date: 3/19/12, 7/27/16

PURPOSE: The purpose of this policy is to define Mukwonago Fire Department members regarding the unlawful manufacture, distribution, dispensing, and possession or use of drugs and alcohol in the workplace. as a Drug Free Workplace.

SCOPE: This policy is to be followed by all officers and members of this department. Authority to deviate from this policy rests with the officer in charge who will be responsible for the results of any deviation. Chief or designee.

- A. The Mukwonago Fire Department prohibits the unlawful manufacture, distribution, dispensing, possession, or use of illegal controlled substances on department time or on all department grounds, Village and Town property, or on worksites. Any employee who engages in any of these actions may be subject to disciplinary action up to and including termination.
- B. Alcohol consumption is prohibited while on departmental time or on department grounds and may not be consumed unlawfully on Village and Town property. There is a zero tolerance for alcohol while on shift.
- C. The Drug-Free Workplace Act of 1988 requires that all department employees report any convictions related to violations related to criminal drug statutes that occur on the Village, Town, or department premises or off premises while conducting departmental business. A report of a conviction must be made to your supervisor or the Fire Chief within five days of your conviction. Failure to comply with this policy may be subject to disciplinary action up to and including termination.

D. Testing Conditions:

An employee is required to submit to a clinically accepted alcohol or controlled substance test upon a supervisor's reasonable suspicion to believe that the employee is in violation of this policy. The determination of reasonable suspicion must be based on specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the employee. Such observations shall be documented in the Reasonable Suspicion Checklist (attached to this policy).

Supervisor Responsibilities:

Any supervisor (e.g. lieutenant, captain, or chief officer) who makes the determination that reasonable suspicion exists to conduct a clinically accepted drug or alcohol test shall:

- Immediately suspend the employee's public contact and ensure that he/she does not engage in any emergency response activities or operate any Department vehicle
- Notify the Duty Officer or another readily available member of the command staff
- Document observations in the Reasonable Suspicion Checklist (attached to this policy)

1. It is the policy of the Mukwonago Fire Department that, upon the offer of hire, applicants must submit to a drug test as a condition of employment.

2. Supervisors may order a drug or alcohol screening test when they have a reasonable suspicion that an employee is using, or under the influence of drugs or alcohol. A reasonable suspicion to request a drug or alcohol test is based on the totality of circumstances for the incident. Possible circumstances may include:

- a. Conduct or behavior that is out of the ordinary for the individual involved.
- b. Information provided by sources that are reliable and credible.
- c. Behavior which is characteristic of controlled substance or alcohol usage including (but not limited to), unusual speech or difficulty in speaking, exhibiting an odor of alcohol or other controlled substance, problems with movements, problems with concentration or diminished mental clarity.
- d. If the employee is involved in a vehicular accident with a departmental, Village or Town owned vehicle.

Duty Officer Responsibilities:

Upon being notified that reasonable suspicion exists to conduct a clinically accepted drug or alcohol test, the Duty Officer shall:

- Ensure that the Reasonable Suspicion Checklist (attached to this policy) has been filled out by the employee's direct supervisor.
 - Ensure that the Chief has been notified. If this Chief is unavailable, ensure that the Assistant Chief is notified directly.
 - Transport, accompanied by a second supervisor or member of the command staff, the employee in question to Occupational Medical facility for testing. If the test must be performed outside of normal business hours, refer to the After-Hours Drug and Alcohol Testing Procedure (attached to this policy).
 - After testing is complete, escort the employee to his/her residence or plan for alternative transport. Under no circumstances should an employee who is impaired by alcohol or drugs be allowed to operate a motor vehicle.
-

E. Any employee found intoxicated or under the influence of narcotics while on duty, will be placed on immediate suspension, and as indicated by this policy, will be subject to disciplinary action up to and including termination.

Confidentiality of Records:

The Department respects the confidentiality and privacy rights of all individuals. Accordingly, the results of any tests administered under this policy and the identity of any individual participating in the Department's EAP or other assessment or treatment program, will not be revealed by the Department to anyone except as required by law. The Department will release any individual's records as directed by the express written consent of the individual authorizing release to an identified person.

In addition, the Department will ensure that any lab, agency, or Medical Review Officer (MRO), used to conduct testing under this policy will maintain the confidentiality of individual test records. The MRO will disclose information related to a verified positive drug or alcohol test of an individual only to the on-Duty Officer or designee. The Department may disclose information to the individual or to the decision-maker in a lawsuit, grievance, or another proceeding by or on behalf of the individual which arises from any action taken in response to a positive drug or alcohol test; or as required by law, including court orders and subpoenas; or upon the tested individual's written authorization and consent.

Reasonable Suspicion After-Hours Drug and Alcohol Testing:

There are various options available if it is determined reasonable suspicion exists to conduct an alcohol and/or drug test on an employee when the Department's affiliated Occupational Health Clinics are closed (i.e., outside of normal business hours).

Alcohol Testing

- Alcohol test(s) may be performed at the Mukwonago Police Department (hereafter "Police Department"). Call the Police Department and ask to talk to the Commanding Officer. The Commanding Officer will tell you if there is an officer available to perform a Preliminary Breath Test (PBT). This test is designed to quickly identify if alcohol is present. If an officer is available to perform a PBT, transport the employee to the Police Department for testing. This test will be conducted in the Booking area.

If the PBT shows the presence of alcohol and the reading is near the .08 concentration threshold, it should be followed up by an Intoximeter test, which will also be conducted in the Booking area at the Police Department.

Note: A supervisor must accompany and remain present with the employee during the entire testing process at the Police Department.

Reasonable Suspicion Checklist

Employee Name: _____ Employee No. _____

Walking

- ☐ Stumbling
- ☐ Unsteady
- ☐ Staggering
- ☐ Unable to Walk
- ☐ Falling
- ☐ Holding-On
- ☐ Swaying

Standing

- ☐ Swaying
- ☐ Sagging
- ☐ Rigid
- ☐ Feet Spread Apart
- ☐ Staggering
- ☐ Unable to Stand

Speech

- ☐ Slurred
- ☐ Incoherent
- ☐ Rambling
- ☐ Slow

Appearance

- ☐ Disheveled
- ☐ Partially Dressed
- ☐ Dirty
- ☐ Obvious, Excessive Stains

Smell

- ☐ Odor of Alcohol
- ☐ Unusual / Pungent
- ☐ Excessive Use of Cologne

Demeanor

- ☐ Hostile
- ☐ Physically Aggressive
- ☐ Paranoid
- ☐ Apologetic
- ☐ Drowsy
- ☐ Grandiose
- ☐ Crying
- ☐ Easily Agitated

Face

- ☐ Flushed
- ☐ Pale
- ☐ Sweaty
- ☐ Sagging

Eyes

- ☐ Bloodshot
- ☐ Dilated
- ☐ Glassy
- ☐ Drooping

Time of Observation: _____ Location: _____

Other Observations: _____

Officer Signature: _____ Employee No. _____

Date: _____

Witness Signature: _____ Employee No. _____

Date: _____



Agenda Cover Report

Date: 09-13-2021	Committee/Board: Village Board
Submitted by: Chief Jeffrey Stien	Department: Fire
Date of Committee Action: 09-13-2021	Date of Village Board Action: 09-15-2021

Subject:

2022 Capital Intent Letter for ambulance- 12–13-month production time from date of order-price increase of 5% by 10-01-2021 equating \$13,500.00 increase in pricing

Executive Summary:

Due to extended delivery times on chassis and material costs, there is a price increase 10-01-2021 and possible chance production time going out of approved capital budget year. In the past an intent letter was signed by the board placing the order and did not take on any financial responsibility. This provides the flexibility to order by 10-01-2021 to save costs, chassis delivery and production in 2022.

Fiscal Impact:

None for signing order

Executive Recommendation/Action:

Recommendation to sign intent letter for ambulance

☐ **Attachments Included:**



Mukwonago Fire Department

1111 Fox Street • 440 River Crest Court • Mukwonago, WI 53149

Chief of Department
Jeffrey R. Stien

Emergency: 262-363-6435
Non-Emergency: 262-363-6426

September 9, 2021

Foster Coach Sales INC
903 Prosperity Drive
Sterling IL 61081

Re: Village of Mukwonago/Town of Mukwonago

Dear Sir or Madam:

The Village of Mukwonago and the Town of Mukwonago (hereinafter the "Purchasing Parties") intends to purchase one Horton Ambulance, from Foster Coach Sales, during the third quarter of 2022. The fire apparatus being considered is pursuant to the Proposal provided to the Fire Department dated September 9, 2021, a copy of which is attached hereto.

It is the intent of the Purchasing Parties to take delivery of the ambulance from Horton through its local dealership, Foster Coach Sales, Inc., in the third quarter of 2022. The Purchasing Parties acknowledge that the delivery schedule is subject to the terms of delivery as set forth in the attached Proposal. The time for this type of apparatus is approximately 320-340 days.

Due to an increase in commodities prices, Horton Emergency Vehicles has implemented a price increase of 5% as of July 1, 2021, which they have granted price protection to The Village of Mukwonago and the Town of Mukwonago until October 1, 2021. The Ambulance and Ford chassis must be ordered before this date to lock in the price. Foster Coach Sales has agreed to order the unit and accept financial of the ambulance responsibility until December 1, 2021. At this date a final invoice will be supplied to The Village of Mukwonago and the Town of Mukwonago. At this time a sign-off on the unit will be needed for it to go into production.

The Village of Mukwonago and the Town of Mukwonago, have the right to cancel the order before December 1, 2021 and Foster Coach will cancel the contract and use the chassis for a demo.

VILLAGE OF MUKWONAGO

TOWN OF MUKWONAGO

By: _____
President Fred Winchowky

By: _____
Peter Topczewski, Town Chai

Foster Coach Sales, INC.

By: _____
Shawn Foster



Mukwonago Fire Department

1111 Fox Street • 440 River Crest Court • Mukwonago, WI 53149

Chief of Department
Jeffrey R. Stien

Emergency: 262-363-6435
Non-Emergency: 262-363-6426

September 9, 2021

Jefferson Fire & Safety, Inc.
7620 Donna Drive
Middleton, WI 53562

Re: Village of Mukwonago/Town of Mukwonago

Dear Sir or Madam:

The Village of Mukwonago and the Town of Mukwonago (hereinafter the "Purchasing Parties") intends to purchase one Life Line Superliner Type I Ambulance. The Ambulance being considered is pursuant to the Proposal provided to the Fire Department dated September 7th, 2021, a copy of which is attached hereto.

It is the intent of the Purchasing Parties to take delivery of the Life Line ambulance through its local dealership, Jefferson Fire and Safety, Inc. The completion time for this ambulance is approximately 240 days from receipt of chassis and completed signed off drawings and workorder.

Jefferson Fire & Safety is required to notify the Purchasing Parties upon completion of the ambulance. This Letter of Intent will allow Jefferson Fire & Safety and Life Line Emergency Vehicles and the Purchasing Parties to move forward with pre-construction process, which includes the approved build drawings and workorder.

This Letter of Intent is issued and signed by the Purchasing Parties. The intent is to sign an official contract and commitment for the ambulance being proposed by: _____.

The Purchasing Parties are not, in any way, obligated to purchase this apparatus. If the 2022 Budget Request is not approved or if the Purchasing Parties choose not to purchase this ambulance for any reason, Jefferson Fire & Safety reserves the right to sell the ambulance to other parties. The Purchasing Parties understand and will commit to notify Jefferson Fire & Safety and Life Line Emergency Vehicles as soon as reasonably practicable of their decision not to purchase this ambulance in order to provide Jefferson Fire & Safety as much lead time as possible to place the ambulance up for sale to other customers.

This agreement shall be governed and construed in accordance with the laws of the State of Wisconsin and any statements to the contrary in the attached Proposal shall be modified accordingly.

VILLAGE OF MUKWONAGO

TOWN OF MUKWONAGO

By: _____
President Fred Winchowky

By: _____
Peter Topczewski, Town Chair

JEFFERSON FIRE & SAFETY, INC

By: _____

Print Name & Title

CC: Beth & Tyler Jefferson