

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, January 3, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

4. Approval of Minutes

- 4.1 Minutes of December 6, 2023 Committee of the Whole.
[2023-12-06 DRAFT COW Minutes](#)

5. Announcements

- 5.1 Announcement the State of the Village is scheduled for January 25, 2024 at 7:30AM at the Mukwonago Community Library.
[Rotary State of the Village 2024.jpg](#)

6. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For November
(For information purposes only, no action required)
[2023-11 November Revenue & Expenditure Guideline.pdf](#)
[2023-11 November Treasury Report .pdf](#)
- 6.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$534,816.04
[010324 VB Packet.pdf](#)

- 6.3 Discussion and possible recommendation to the Village Board to approve the purchase request of picnic tables from RJ Manufacturing in the amount of \$15,183.

[RJ Thomas Picnic Table Purchase Requisition.pdf](#)

- 6.4 Discussion and possible recommendation on **Resolution 2024-03** A Resolution to adopt an update to the Village of Mukwonago Debt Management Policy.

[Proposed Revision to Debt Management Policy 2024.pdf](#)

[OLD 2014 Version of Debt Management Policy.pdf](#)

7. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 7.1 Presentation, Discussion, and possible recommendation to accept the donation of a Sport Court and upgrades for the Washington Ave Park basketball court.

[Washington_Ave._Basketball_Court_Agenda_Cover_Report.pdf](#)

[Estimate Sport Court Library.pdf](#)

[Library Basketball Court Design 12-29-23.pdf](#)

- 7.2 Discussion and possible recommendation to permit the construction of a 576 SQF cold storage building at Minwaukan Park.

[Miniwaukan Garage Agenda Cover Report](#)

[Verheyen Garage](#)

[Location A.pdf](#)

[Location B.pdf](#)

8. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 8.1 Discussion and possible recommendation on **Ordinance 1025** an Ordinance providing for detachment of a portion of the Village of Mukwonago, Waukesha County Wisconsin for the purpose of Attaching to the Village of Vernon, Waukesha County Wisconsin.

[ORDINANCE 1025 Detachment Heine.pdf](#)

[AttachDetach Exhibit A.pdf](#)

- 8.2 Discussion and possible recommendation on an Original Combination Class B Fermented Malt Beverage and Class C Wine License Application from Five Rice Restaurant, 920 Greenwald Ct., Suite 100, Mukwonago, WI 53149.

[Agenda Cover Report - Five Rice.pdf](#)

[Five Rice Restaurant B-C Application.pdf](#)

9. Library Board of Trustees, Trustee Eric Brill

- 9.1 Library Directors Report for the month of December 2023. *(For Information Only, no action required.)*

[12_Library_Director_Report_December_2023.pdf](#)

10. Personnel Committee, Trustee Ken Johnson

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation to approve **Resolution 24-01** a Resolution establishing a Crossing Guard Job Description.

[Agenda Cover Report Crossing Guard Job Description](#)

[RESOLUTION 2024-01 Job Desc Crossing Guard](#)

- 10.2 Discussion and possible action to grant a residency waiver for a dispatcher.

[Agenda Cover Report Residency Waiver](#)

[Employee Handbook pages 4 and 17.pdf](#)

11. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 11.1 Discussion and possible recommendation to enter into a service agreement with BARRIENTOS design & consulting for a DPW facility assessment.

[DPW Facility Assessment.pdf](#)

[O&M Garage Design Stds 4 2023.pdf](#)

[Mukwonago Mapping Documents.pdf](#)

- 11.2 Discussion and possible recommendation to create an all-way stop as requested by the Orchards II homeowner's association.

[Orchards II Agenda Cover Report.docx](#)

[Stop Sign Proposal Document.docx](#)

[Orchards II Emails.pdf](#)

[Regees Road Speed Board.pdf](#)

- 11.3 Discussion and possible recommendation to approve **Task Order 2024-01** with Ruekert- Mielke for the replacement of the south gate on the Mukwonago Dam.

[South Gate T.O. Agenda Cover Report.docx](#)

[2024-01 Mukwanogo River Dam South Gate Replacement.pdf](#)

- 11.4 Discussion and possible recommendation on **Resolution 2024-02** a Resolution to approve the elimination of Letter of Credit Fairwinds Phase V.

[RESOLUTION 2024-02 Elimination LOC Fairwinds V.pdf](#)

- 11.5 Discussion and possible recommendation on Change Order #4 and Final Close Out of Miniwaukan Park Restroom Building.

[Miniwaukan Park Restroom Building Closeout](#)

12. Village President

- 12.1 Discussion and possible recommendation on the possible rescheduling of the July 3rd Committee of the Whole Meeting.

[Cover Report - July 3rd Committee Meeting](#)

[2024 Meeting Dates](#)

13. Closed Session

Closed session pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning annual evaluation of the Village Administrator.

14. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

15. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING Wednesday, December 6, 2023

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Call to Order

President Winchowky called the meeting to order at 5:30pm.

Roll Call

Board Members Present

Eric Brill
Darlene Johnson
Ken Johnson
John Meiners
Dale Porter
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Chris DeMotto, Assistant Police Chief
Jerad Wegner, Village Engineer
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Jeff Stien, Fire Chief
Nathan Bayer, Attorney

Comments from the Public

Roger Walsh, 142 Oakland Avenue was present to discuss the disallowance of claim on the agenda. He noted he spoke to insurance adjuster, contractor, and look into solutions. He commented years ago the lateral pitch was not installed correctly. DOT reconstruction on Hwy 83 does allow us to get to the infrastructure sooner. Village insurance company didn't consider the time frame this has been on the books to get fixed. It was caused by failure. Village responded quickly and it was fixed with little disruption. It is gravity two buildings and feels this has been a well-known issue for decades and failing infrastructure on that stretch of N. Rochester. The lateral is flat, and if that pitch could be changed when the village replaces the infrastructure soon. It would be a waste for him to replace at this time if the village plans to replace this shortly. He would like to see some collaboration with the DOT. Water main and line failure collapse is a system failure and its always a band aid until fixed fully, without a project number they are in stand still. He would like to see a project number and commitment on this.

Paul Kwiecien, Waukesha noted that he is present due to his application for the Crush Wine Bar Agenda Item 6.1 and hopefully will be moving his Muskego operation to Mukwonago. Just here to introduce themselves and let the Board know if they have any questions he is available.

Judy Rosynek, Mukwonago was also present as a partner to the Crush Wine Bar and is looking forward to opening the business.

Approval of Minutes

Minutes from Committee of the Whole Meeting of November 1, 2023

Meiners/Reeves Motion to approve. Unanimously carried.

Finance Committee, Trustee Darlene Johnson

Monthly Treasury Report and Revenue/Expenditure Guideline Report For October

(For information purposes only, no action required)

Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$970,004.73.

D Johnson/Meiners motion to approve.

Unanimously carried.

Discussion and possible recommendation on the Disallowance of Claim for sewer back up on September 29, 2023 at 221 N Rochester Street and 215 N Rochester Street as recommended by Statewide Services, Inc.

Trustee Reeves noted when he took a tour someone told him that section is the oldest in Waukesha County.

Utility Director Castle stated he can't confirm that, however it is probably one of the original in the village.

Trustee Reeves questioned if there was collapse and there was back up, why won't insurance cover?

Director Castle noted because the Village didn't intentionally cause it.

Attorney Nathan Bayer stated there may be some confusion on first party claim. If something happened on municipal property we turn to carrier for our own property claim. This is a third party claim suggesting the village is liable. We have insurance to defend the village. They are saying only when the village is found liable.

It doesn't necessarily mean the claim is over they just won't pay for it.

Trustee Brill noted there is more to this conversation than this before us. This is a claim and the insurance company is denying the claim. The village in the future can agree to bring this back and pay these claims at another date. There are conversations about pipes in the road in the future as well, but it is not on the agenda tonight.

President Winchowky asked Utility Director if there is anything additionally the village can do to help prevent this from happening again?

Director Castle commented he can't predict, but we acknowledge. We have 60% plans for the downtown area. There have been talks behind the scenes for 2030 project number from the DOT to get the infrastructure replaced. This is isolated to this area. If there is an issue with the main everyone would have an issue.

Trustee Porter asked how long have we known this was a flat lateral.

Utility Director Castle noted it was before his time. It was discussed then and the lateral pitch needed to be addressed.

Trustee Porter stated he feels more discussion is necessary.

Trustee Brill commented the line is flatter where the laterals come into the line. There is the option to pitch further down when that replacement takes place in the future to help prevent future back ups.

D Johnson/Meiners motion to recommend disallowance of claim.

Roll Call "Yes" Trustee Brill, D Johnson, K Johnson, Meiners, Porter, and Winchowky. "No" Trustee Reeves. Motion carried 6-1.

Discussion and possible recommendation on Resolution 2023-72 A Resolution to approve the 2024 Annual Tax Increment Finance District (TID) Budgets.

Finance Director Doherty noted she touched on at the public hearing and there were some changes on the TIF District. Phantom Lakes Management was added to TID 4 as a jurisdiction, which added increment generated.

In Walworth County TID 5 the TID Out Equalized Value calculated by the Department of Revenue was negative for Mukwonago School District so they set the Levy for 0. This means approximately \$309,000 of increment was lost. She doesn't totally understand what happened, it is something we have contacted the State about and they are responsible for equalizing values. This year we have reserves to make it up, and we would not be prepared for another year if this happens again.

In TID 3 nothing has changed.

D Johnson/Meiners motion to recommend approval. Unanimously carried.

Judicial Committee, Trustee Dale Porter

Discussion and possible recommendation on a Class "B"/"Class B" combination fermented malt beverage and reserve intoxicating liquor license for Crush Wine Bar and Craft Lounge application at 110 Main Street, Paul Kwiecien, Agent

Porter/Reeves motion to recommend approval. They noted they have February 1st estimated time of opening. Unanimously carried.

Discussion and possible recommendation on a Class "A" / "Class A" combination fermented malt beverage and intoxicating liquor license application for Quick On 83, at 201 Rochester Street, Naresh Gulati, Agent.

This item was removed from the agenda. The applicant sent an email saying they are withdrawing their application.

Discussion and possible recommendation on RESOLUTION 2023-65 adopting Video Surveillance Policy.

Porter/Brill motion to recommend approval.

DPW Director Bittner noted there are cameras at various locations, parks village wide buildings, and put in place for monitoring on an as needed basis. They are stationary. Unanimously carried.

Discussion and possible recommendation on Resolution 2023-64 a Resolution to Appoint Election Inspectors for the 24-25 Term.

Porter/D Johnson motion to recommend approval. Unanimously carried.

Library Board of Trustees, Trustee Eric Brill

Library Director Report for the Month of November 2023. (For Information Only, No Action Required.)

Personnel Committee, Trustee Ken Johnson

Presentation of Village Hall Time Study by Clerk-Treasurer Dykstra.

Clerk Dykstra presented a Time Study conducted in Village Hall Offices. The presentation, as attached to the agenda, explained how it was conducted and the results showcasing a need for reorganization. The re-organization was discussed previously with Chair Ken Johnson and Administrator Schnook and several job descriptions were adjusted to reflect those duties and changes to the organizational chart. No action was required.

Discussion and possible recommendation on the following Position Description Resolutions;

Resolution 2023-69 Deputy Clerk-Treasurer Position Description

K Johnson/D Johnson motion to recommend approval. Unanimously carried.

Resolution 2023- 70 Deputy Treasurer/Admin Payables Clerk Position Description

K Johnson/Meiners motion to recommend approval. Unanimously carried.

Resolution 2023- 71 Deputy Clerk/Community & Economic Development Position Description

K Johnson/D Johnson motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2023-67, a resolution adopting the 2024 salary and wage schedules for non-represented employees.

K Johnson/Meiners Motion to recommend approval.

Trustee Meiners clarified the employees are only getting 3% raise this year, but the inflation rate is 6% and the policy does reflect the range will adjust by the rate of inflation.

Finance Director Doherty confirmed our annual resolution is established for each position and the individuals fall in that range, and that is correct there is a 3% increase this year for employees. Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2023- 68, A Resolution authorizing annual stipends for the Assistant Fire Chief and Deputy Fire Chief.

K Johnson/D Johnson motion to recommend approval.

Chief Stien noted this is stipend for several years provided basically when they operate in his absence. Unanimously carried.

Public Works Committee, Trustee Eric Brill

Discussion and possible recommendation to approve a service agreement with COM2 for e-Waste disposal contingent upon Attorney review.

Brill/Meiners motion to recommend approval.

Public Works Director Bittner noted he had been approached by a company willing to work at no charge, just time to manage program and assist. COM2 came offering statewide, all they do is recycle, they have bins they drop off and they pick them up. They are certified by the state to handle hazard waste and recycling. This would extend the ability for the village to structure events or additional services.

D Johnson questioned liability insurance requirements. It was noted they have their own insurance, and the village holds their own insurance. Unanimously carried.

Discussion and possible recommendation on a three year Maintenance Contract Renewal with Bassett Mechanical.

Brill/K Johnson motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve Resolution 2023-66 a Resolution to eliminate the Letter of Credit for Hill Court Reload as recommended by the Village Engineer.

Brill/K Johnson motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve a contract renewal with Hydro Corp for non-residential cross connection survey program for 24 months in the amount of \$33,912.

Brill/Meiners motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve the purchase of water meters for 2024 in the amount of \$77,300.

Brill/Porter motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve a Purchase Requisition for Community Room HVAC upgrades in the amount of \$16,750.

Brill/K Johnson motion to recommend approval. Unanimously carried.

Protective Services, Trustee Scott Reeves

Discussion and possible recommendation on proposal from Watson Consoles in the amount of \$59,015 for the dispatch remodel, as budgeted in the Capital Improvement Program.

Trustee Reeves noted he was able to tour the system currently.

Chief Streit noted the reason this is here signed to obtain the lowest cost price. Asst. Chief DeMotto noted they will not be billed until the equipment comes in January or February and they will have over \$5,000 savings by placing the order now.

Reeves/Meiners motion to recommend approval. Unanimously carried.

Closed Session

Meiners/Reeves motion to go into Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GLFP v. Village of Mukwonago

And pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Historical Society, and St. James Property at 6:44pm.

Roll Call: "Yes" Trustee Brill, D Johnson, K Johnson, Meiners, Porter, Reeves, Winchowky. Unanimously carried.

Reconvene into Open Session

D Johnson/S Reeves motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:12pm.

Roll Call: "Yes" Trustee Brill, D Johnson, K Johnson, Meiners, Porter, Reeves, Winchowky. Unanimously carried.

Adjournment

Meeting was Adjourned at 7:12pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer



Please join us to see what's on the horizon for 2024 and beyond.

12th Annual Mukwonago
STATE OF THE VILLAGE

Hybrid In-Person + Virtual Presentation

Thursday, January 25, 2024 | 7:30 to 9:00 am
Mukwonago Community Library + Zoom

*Featuring Mukwonago Village dignitaries:
Fred Winchowky, President
Fred Schnook, Administrator*

Advance registration required
by Friday, January 19, 2024.

To attend in person: bit.ly/3YK0Bhz

To attend virtually: bit.ly/3vhUSfz

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10

PERIOD ENDING 11/30/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	262,500.00	56,988.22	205,511.78	21.71
PTAX	GENERAL PROPERTY TAX	3,208,321.00	3,206,782.17	1,538.83	99.95
TAXES	OTHER TAXES	440,234.00	394,061.57	46,172.43	89.51
IGOVTRV	INTERGOVERNMENTAL REVENUES	854,295.00	879,205.94	(24,910.94)	102.92
LICPER	LICENSES & PERMITS	451,537.00	273,228.64	178,308.36	60.51
LAWORD	FINES & FORFEITURES	173,000.00	111,220.45	61,779.55	64.29
PUBCHGS	PUBLIC CHARGES FOR SERVICES	30,488.00	15,982.50	14,505.50	52.42
LEISURE	LEISURE ACTIVITIES	72,000.00	58,893.10	13,106.90	81.80
IGOVTC	INTERGOVERNMENTAL CHARGES	202,833.00	162,573.59	40,259.41	80.15
INVTINC	INVESTMENT INCOME	68,000.00	319,597.01	(251,597.01)	470.00
TOTAL REVENUES		5,763,208.00	5,478,533.19	284,674.81	95.06
Expenditures					
5111	VILLAGE BOARD	70,563.00	48,763.15	21,799.85	69.11
5112	HISTORIC PRESERVATION	290.00	0.00	290.00	0.00
5120	MUNICIPAL COURT	38,954.00	36,693.26	2,260.74	94.20
5130	VILLAGE ATTORNEY	118,750.00	82,179.21	36,570.79	69.20
5141	VILLAGE ADMINISTRATOR	196,051.00	157,385.99	38,665.01	80.28
5142	CLERK-TREASURER	266,321.00	219,414.22	46,906.78	82.39
5144	ELECTIONS	28,150.00	14,480.62	13,669.38	51.44
5145	FINANCE DEPARTMENT	71,273.00	47,022.11	24,250.89	65.97
5150	IT SERVICES	15,000.00	6,572.97	8,427.03	43.82
5151	INDEPENDENT AUDITING	14,000.00	8,339.64	5,660.36	59.57
5153	ASSESSMENT OF PROPERTY	22,050.00	21,102.15	947.85	95.70
5154	RISK & PROPERTY INSURANCE	128,103.00	116,375.55	11,727.45	90.85
5160	VILLAGE HALL	50,816.00	36,334.83	14,481.17	71.50
5191	UNCOLLECTED TAX	0.00	13,752.87	(13,752.87)	100.00
5211	POLICE ADMINISTRATION	1,288,048.00	1,115,190.75	172,857.25	86.58
5212	POLICE PATROL	1,115,941.00	948,353.10	167,587.90	84.98
5213	CRIME INVESTIGATION	252,396.00	218,798.44	33,597.56	86.69
5215	POLICE TRAINING	12,000.00	3,163.37	8,836.63	26.36
5220	FIRE STATION (VILLAGE)	8,706.00	8,324.82	381.18	95.62
5235	EMERGENCY GOVERNMENT	2,000.00	834.00	1,166.00	41.70
5241	BUILDING INSPECTOR	301,443.00	259,936.34	41,506.66	86.23
5247	BOARD OF APPEALS	1,150.00	50.00	1,100.00	4.35
5254	DAMS	10,226.00	10,324.36	(98.36)	100.96
5300	DPW GENERAL ADMINISTRATION	351,899.00	327,790.99	24,108.01	93.15
5323	GARAGE	68,148.00	55,290.67	12,857.33	81.13
5324	MACHINERY & EQUIPMENT	117,218.00	112,060.71	5,157.29	95.60
5335	ENGINEERING	75,000.00	21,737.89	53,262.11	28.98
5341	STREETS & ALLEYS	20,205.00	12,376.33	7,828.67	61.25
5342	STREET LIGHTING	190,250.00	144,860.19	45,389.81	76.14
5343	CURBS GUTTERS & SIDEWALKS	5,572.00	751.26	4,820.74	13.48
5344	STORM SEWER	13,950.00	15,023.57	(1,073.57)	107.70
5345	STREET CLEANING	18,472.00	13,757.34	4,714.66	74.48
5346	BRIDGES & CULVERTS	1,530.00	411.25	1,118.75	26.88
5347	SNOW & ICE CONTROL	117,094.00	83,910.63	33,183.37	71.66
5348	STREET SIGNS & MARKINGS	20,800.00	15,056.26	5,743.74	72.39
5362	GARBAGE COLLECTION	4,073.00	7,897.02	(3,824.02)	193.89
5431	ANIMAL POUND	2,600.00	2,420.00	180.00	93.08
5512	MUSEUM	11,940.00	8,916.00	3,024.00	74.67
5521	PARKS	196,770.00	171,709.94	25,060.06	87.26
5522	CELEBRATIONS	7,867.00	8,759.01	(892.01)	111.34
5611	FORESTRY	28,009.00	39,909.92	(11,900.92)	142.49
5613	WEED CONTROL	243.00	632.76	(389.76)	260.40
5632	PLANNING DEPARTMENT	165,974.00	110,412.35	55,561.65	66.52
5660	STORMWATER MASTER PLAN	11,250.00	11,309.48	(59.48)	100.53
5670	ECONOMIC DEVELOPMENT	56,113.00	35,114.27	20,998.73	62.58
5900	OTHER FINANCING USES	266,000.00	234,000.00	32,000.00	87.97
TOTAL EXPENDITURES		5,763,208.00	4,807,499.59	955,708.41	83.42
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,763,208.00	5,478,533.19	284,674.81	95.06
TOTAL EXPENDITURES		5,763,208.00	4,807,499.59	955,708.41	83.42
NET OF REVENUES & EXPENDITURES		0.00	671,033.60	(671,033.60)	100.00

PERIOD ENDING 11/30/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	48,173.00	61,540.75	(13,367.75)	127.75
PTAX	GENERAL PROPERTY TAX	605,081.00	554,657.62	50,423.38	91.67
EBIX	EBIX REVENUES	1,073,143.00	1,274,233.72	(201,090.72)	118.74
IGOVTRV	INTERGOVERNMENTAL REVENUES	99,832.00	119,026.72	(19,194.72)	119.23
PUBCHGS	PUBLIC CHARGES FOR SERVICES	100.00	1,245.00	(1,145.00)	1,245.00
IGOVTC	INTERGOVERNMENTAL CHARGES	605,081.00	554,657.62	50,423.38	91.67
INVTINC	INVESTMENT INCOME	660.00	32,796.04	(32,136.04)	4,969.10
TOTAL REVENUES		2,432,070.00	2,598,157.47	(166,087.47)	106.83
Expenditures					
5140	ADMINISTRATIVE & GENERAL	27,869.00	25,546.51	2,322.49	91.67
5221	FIRE ADMINISTRATION	1,065,202.00	900,560.30	164,641.70	84.54
5222	FIRE SUPPRESSION	60,380.00	40,268.13	20,111.87	66.69
5223	FIRE TRAINING	27,429.00	16,135.81	11,293.19	58.83
5231	AMBULANCE	355,754.00	305,062.77	50,691.23	85.75
5232	AMBULANCE TRAINING	14,738.00	6,988.14	7,749.86	47.42
5233	REFERENDUM FUNDED STAFFING	679,116.00	246,000.61	433,115.39	36.22
5700	CAPITAL OUTLAY EXPENDITURES	38,000.00	30,358.44	7,641.56	79.89
5880	USE OF GRANTS/DONATIONS	0.00	14,923.97	(14,923.97)	100.00
5900	OTHER FINANCING USES	163,582.00	0.00	163,582.00	0.00
TOTAL EXPENDITURES		2,432,070.00	1,585,844.68	846,225.32	65.21
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		2,432,070.00	2,598,157.47	(166,087.47)	106.83
TOTAL EXPENDITURES		2,432,070.00	1,585,844.68	846,225.32	65.21
NET OF REVENUES & EXPENDITURES		0.00	1,012,312.79	(1,012,312.79)	100.00

PERIOD ENDING 11/30/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	200.00	1,058.32	(858.32)	529.16
UTILREV	UTILITY REVENUES	2,184,000.00	1,687,283.42	496,716.58	77.26
CONTRIB	CONTRIBUTED CAPITAL	120,000.00	57,178.95	62,821.05	47.65
MISCINC	MISC INCOME UTILITIES	147,200.00	237,986.30	(90,786.30)	161.68
IGOVTC	INTERGOVERNMENTAL CHARGES	1,000.00	4,730.00	(3,730.00)	473.00
INVTINC	INVESTMENT INCOME	18,675.00	103,109.04	(84,434.04)	552.12
TOTAL REVENUES		2,471,075.00	2,091,346.03	379,728.97	84.63
Expenditures					
5140	ADMINISTRATIVE & GENERAL	0.00	3.30	(3.30)	100.00
5900	OTHER FINANCING USES	279,257.00	15,000.00	264,257.00	5.37
6200	PUMPING OPERATIONS	142,281.00	120,539.15	21,741.85	84.72
6210	PUMPING MAINTENANCE	94,742.00	24,815.76	69,926.24	26.19
6300	WATER TREATMENT OPERATIONS	75,121.00	82,837.10	(7,716.10)	110.27
6310	WATER TREATMENT MAINTENANCE	27,582.00	14,420.50	13,161.50	52.28
6450	T&D-DISTR RSRVR/STNDP MAINT	3,683.00	1,383.97	2,299.03	37.58
6451	T&D-MAINS MAINTENANCE	47,130.00	47,667.00	(537.00)	101.14
6452	T&D-SERVICES MAINTENANCE	42,320.00	55,064.79	(12,744.79)	130.12
6453	T&D-METERS MAINTENANCE	27,244.00	42,973.89	(15,729.89)	157.74
6454	T&D-HYDRANTS MAINTENANCE	47,861.00	22,699.75	25,161.25	47.43
6901	METER READING LABOR	8,236.00	1,604.60	6,631.40	19.48
6902	ACCOUNTING & COLLECTING LABOR	84,865.00	75,352.56	9,512.44	88.79
6920	ADMINISTRATIVE & GENERAL EXP	1,042,300.00	848,681.82	193,618.18	81.42
TOTAL EXPENDITURES		1,922,622.00	1,353,044.19	569,577.81	70.37
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,471,075.00	2,091,346.03	379,728.97	84.63
TOTAL EXPENDITURES		1,922,622.00	1,353,044.19	569,577.81	70.37
NET OF REVENUES & EXPENDITURES		548,453.00	738,301.84	(189,848.84)	134.62

PERIOD ENDING 11/30/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	400.00	871.74	(471.74)	217.94
OFS	OTHER FINANCING SOURCES	15,000.00	15,000.00	0.00	100.00
UTILREV	UTILITY REVENUES	1,825,440.00	1,447,328.57	378,111.43	79.29
LICPER	LICENSES & PERMITS	119,800.00	39,021.50	80,778.50	32.57
CONTRIB	CONTRIBUTED CAPITAL	56,000.00	19,123.20	36,876.80	34.15
MISCINC	MISC INCOME UTILITIES	175,000.00	320,348.97	(145,348.97)	183.06
INVSTINC	INVESTMENT INCOME	35,580.00	153,942.00	(118,362.00)	432.66
TOTAL REVENUES		2,227,220.00	1,995,635.98	231,584.02	89.60
Expenditures					
5140	ADMINISTRATIVE & GENERAL	0.00	3.30	(3.30)	100.00
5900	OTHER FINANCING USES	64,949.00	0.00	64,949.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	575,971.00	557,668.51	18,302.49	96.82
8020	LIFT STATIONS/PUMPING EQUIP	27,627.00	21,782.45	5,844.55	78.84
8030	WASTEWATER COLLECTION SYSTEM	73,308.00	96,672.98	(23,364.98)	131.87
8300	ACCOUNTING/COLLECTING	82,365.00	74,669.56	7,695.44	90.66
8400	ADMINISTRATIVE & GENERAL	673,016.00	563,697.87	109,318.13	83.76
TOTAL EXPENDITURES		1,497,236.00	1,314,494.67	182,741.33	87.79
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,227,220.00	1,995,635.98	231,584.02	89.60
TOTAL EXPENDITURES		1,497,236.00	1,314,494.67	182,741.33	87.79
NET OF REVENUES & EXPENDITURES		729,984.00	681,141.31	48,842.69	93.31

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MUKWONAGO

Page: 5/5

PERIOD ENDING 11/30/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL

SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES - ALL FUNDS		12,893,573.00	12,163,672.67	729,900.33	94.34
TOTAL EXPENDITURES - ALL FUNDS		11,615,136.00	9,060,883.13	2,554,252.87	78.01
NET OF REVENUES & EXPENDITURES		1,278,437.00	3,102,789.54	(1,824,352.54)	242.70

TREASURERS REPORT	Nov-2023	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
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GENERAL VILLAGE

100-111xxx	General Fund	3,005,826.11	18,060.35	1,066,464.98	1,921,300.78
100-111005/020/033	Checking/MRA/Accrued Sick	1,080,710.60	639,005.13	314,678.08	127,027.39
150-111300	Fire Department	1,278,193.71	1,117,550.32	160,643.39	
200-110xxx	Community Development (Deback)	1,175,546.85	68.24	1,175,478.61	
210-111xxx	Wisc Development - RLF	130,679.69	130,679.69	-	-
220-111xxx	TID#3-General	642,050.20	642,050.20	-	-
240-111xxx	TID#4-General	435,264.58	208,410.54	226,854.04	
250-111xxx	TID#5-General	3,892,955.67	959.67	3,891,996.00	
300-111xxx	Debt Service	1,040,260.14	870.55	1,039,389.59	
320-111300	Fire Department Designated	175,972.99	88.87	175,884.12	
340-111xxx	Village Designated Funds	659,748.02	105,489.91	554,258.11	
350-111xxx	American Rescue Plan Act	896,261.26		896,261.26	
410-111300	Recycling	166,044.74	166,044.74	-	
430-111300	Capital Equipment	693,802.55	209,219.22	484,583.33	
440-111xxx	Library	412,663.58	177,945.42	234,718.16	
480-111xxx	Capital Improvement Funds	3,482,039.08	30,151.28	3,451,887.80	-
500-111300	Stormwater District #1	60,774.59	60,774.59	-	
600-111xxx	Impact Fees	162,291.22	162,291.22	-	
720-111xxx	Taxroll	50,423.38	50,423.09	0.29	
810-111xxx	Parkland Site	256,715.97	25,898.21	230,817.76	
TOTAL		19,698,224.93	3,745,981.24	13,903,915.52	2,048,328.17

WATER UTILITY

610-111300	Cash	462,266.36	462,266.36		
610-111200	Bonds & Unrestricted Cash	1,463,491.98		1,463,491.98	
610-111400	Long Term Debt	-			-
610-111050	Current Year Debt Reserve	47,675.46	47,675.46	-	
610-111060	Required Debt Reserve	545,964.26	-	119,473.44	426,490.82
610-111080	Impact Fee	11,274.70	11,274.70	-	
610-111033	Accrued Sick Pay	10,026.08		10,026.08	-
TOTAL		2,540,698.84	521,216.52	1,592,991.50	426,490.82

SEWER UTILITY

620-111300	Cash	338,919.81	338,919.81		
620-111200	Bonds & Unrestricted Cash	916,741.05		916,741.05	
610-111400	Long Term Debt	-			-
620-111030	Sewer Connection Fee	245,500.17	39,206.22	206,293.95	-
620-111060	Required Debt Reserve	864,557.22	-	119,727.58	744,829.64
620-111050	Current Year Debt Reserve	77,282.58	77,282.58	-	
620-111070	Equipment Replacement Fund	762,466.87	-	762,466.87	-
620-111080	Impact Fee	26,298.06	26,298.06	-	
620-111033	Accrued Sick Pay	10,026.09		10,026.09	-
TOTAL		3,241,791.85	481,706.67	2,015,255.54	744,829.64

GRAND TOTAL	25,480,715.62	4,748,904.43	17,512,162.56	3,219,648.63
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Prepared by Diana Doherty

balance check

25,480,715.62

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Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	12/28/2023	\$	252,895.06
Library Accounts Payable	12/18/2023	\$	27,514.18
Charter Communications/Spectrum (ach withdrawal)	12/14/2023	\$	1,805.49
US Bank (ach withdrawal)	12/21/2023	\$	16,819.55
We Energies (ach withdrawal)	12/14/2023	\$	40,037.74
Check Disbursement - Court	12/12/2023	\$	2,930.20
Check Disbursement - Invoice Cloud	12/12/2023	\$	155.25
Check Disbursement - TASC	12/28/2023	\$	1,403.26
Check Disbursement - Payroll Related	12/7/2023	\$	11,117.91
Check Disbursement - Payroll Related	12/14/2023	\$	1,783.57
Check Disbursement - Payroll Related	12/21/2023	\$	178,353.83
Total for Approval:		\$	<u>534,816.04</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ABT MAILCOM						
47213	2023 TAX MAILING WALWORTH	100-5142-531500	43.40	43.40	CLERK	12/31/2023
TOTAL VENDOR ABT MAILCOM				43.40		
VENDOR NAME: ALSCO						
IMIL1972980	PD MAT CLEANING	100-5211-539400	47.16	47.16	POLICE	12/31/2023
IMIL1977007	PD MAT CLEANING	100-5211-539400	47.16	47.16	POLICE	12/31/2023
TOTAL VENDOR ALSCO				94.32		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1JYJTT4G1G4N	OFFICE SUPPLIES	100-5142-531100	58.60	58.60	CLERK	12/31/2023
1QJTN6YPMHFC	OFFICE SUPPLIES	100-5142-531100	28.55	28.55	CLERK	12/31/2023
TOTAL VENDOR AMAZON CAPITOL SERVICES				87.15		
VENDOR NAME: ASSOCIATED TRUST CO.						
24890	ANNUAL FEE TAXABLE GO DEBT	300-5800-581300	475.00	475.00	FINANCE	12/31/2023
TOTAL VENDOR ASSOCIATED TRUST CO.				475.00		
VENDOR NAME: AT & T MOBILITY						
287291370101121520	PD CELL PHONES AND CRADLEPOINTS	100-5211-522500	543.07	543.07	POLICE	12/31/2023
TOTAL VENDOR AT & T MOBILITY				543.07		
VENDOR NAME: BEAR GRAPHICS						
0930896	8,000 ELECTION ENVELOPES	100-5144-531200	1,499.38	1,499.38	CLERK	12/31/2023
0930897	ELECTION OUTER ENVELOPE	100-5144-531200	1,499.38	1,499.38	CLERK	12/31/2023
TOTAL VENDOR BEAR GRAPHICS				2,998.76		
VENDOR NAME: BOUND TREE MEDICAL LLC						
85186058	EMS SUPPLIES	150-5231-531100	1,431.61	1,431.61	FIRE	12/31/2023
85192224	EMS SUPPLIES	150-5231-531100	242.63	242.63	FIRE	12/31/2023
TOTAL VENDOR BOUND TREE MEDICAL LLC				1,674.24		
VENDOR NAME: BROOKS TRACTOR						
285114	LOADER REPAIR	620-8010-825500	4,228.12	4,228.12	UTILITIES	12/31/2023
TOTAL VENDOR BROOKS TRACTOR				4,228.12		
VENDOR NAME: BROWN DAVE						
WW LICENSE RENEWAL	WASTEWATER DNR LICENSE RENEWAL	620-8400-854100	45.00	45.00	UTILITIES	01/04/2024
WATER LICENSE	WATER DNR LICENSE RENEWAL	610-6920-693000	45.00	45.00	UTILITIES	01/04/2024
TOTAL VENDOR BROWN DAVE				90.00		
VENDOR NAME: C & M AUTO PARTS INC						
6079-376961	CHASSIS SEALER	100-5324-539500	25.36	25.36	DPW	12/31/2023
6079-3777349	COMPACT TRACTOR HEATER HOSE	100-5324-539500	4.20	4.20	DPW	12/31/2023
6079-377248	TRUCK #1 TAIL LIGHT CICUT BOARD	100-5324-539500	38.12	38.12	DPW	12/31/2023
6079-377227	HAND SOAP	100-5323-531100	25.99	25.99	DPW	12/31/2023
6079-377229	SQUAD 24 BRAKE ROTORS	100-5212-539500	526.34	526.34	POLICE	12/31/2023
TOTAL VENDOR C & M AUTO PARTS INC				620.01		
VENDOR NAME: CARDINAL PRINTGROUP						
19614	OVERTIME AND OFF DAY SLIPS	100-5211-531200	123.00	123.00	POLICE	12/31/2023

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/04/2024 - 01/04/2024
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Page: 2/9

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CARDINAL PRINT GROUP						
TOTAL VENDOR CARDINAL PRINT GROUP				123.00		
VENDOR NAME: CAUDILLO, SARAH						
121923	WELL REIMBURESEMENT	100-5241-521900	3,200.00	3,200.00	ADMIN	12/31/2023
TOTAL VENDOR CAUDILLO, SARAH				3,200.00		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
81611416	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	01/04/2024
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				92.00		
VENDOR NAME: CENTURY FENCE						
235030201	HAULER GATE REPAIR/REPLACEMENT	620-8010-834000	5,160.00	5,160.00	UTILITIES	12/31/2023
TOTAL VENDOR CENTURY FENCE				5,160.00		
VENDOR NAME: CINTAS						
4177228670	STAFF UNIFORMS AND SHOP SUPLIES	100-5323-531100	140.55	140.55	DPW	12/31/2023
4177228902	UNIFORM SERVICE	620-8400-856000	96.34	192.69	UTILITIES	12/31/2023
		610-6920-693000	96.35			
4177972356	STAFF UNIFORM AND SUPPLIES	100-5323-531100	140.55	140.55	DPW	12/31/2023
4177972502	UNIFORM SERVICE	610-6920-693000	87.55	175.09	UTILITIES	12/31/2023
		620-8400-856000	87.54			
TOTAL VENDOR CINTAS				648.88		
VENDOR NAME: CITY OF WAUKESHA						
2223012	CWFD SST 2024 CONTRACT	150-5221-521900	3,038.00	3,038.00	FIRE	01/04/2024
TOTAL VENDOR CITY OF WAUKESHA				3,038.00		
VENDOR NAME: CIVIC WEBWARE						
0328-06	ZONING HUB - 2024	100-5632-521900	456.00	456.00	PLANNER	01/04/2024
TOTAL VENDOR CIVIC WEBWARE				456.00		
VENDOR NAME: CORE & MAIN LP						
S510870	METERS	610-0000-134600	30,000.00	30,000.00	FINANCE	12/31/2023
T932869	LARGE METER REPLACEMENT PARTS	610-6453-664100	377.00	377.00	UTILITIES	12/31/2023
TOTAL VENDOR CORE & MAIN LP				30,377.00		
VENDOR NAME: CRIVELLO CARLSON S.C.						
5331-197243	GS GLOBAL STORMWATER	100-0000-211400	120.00	120.00	FINANCE	12/31/2023
5331-197243	NOVEMBER ATTY SERVICES	100-5130-521900	2,740.00	2,740.00	FINANCE	12/31/2023
TOTAL VENDOR CRIVELLO CARLSON S.C.				2,860.00		
VENDOR NAME: DEPARTMENT OF ADMINISTRATION						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT	POST DATE
VENDOR NAME: DEPARTMENT OF ADMINISTRATION						
505-0000086763	EMAIL FILTER NOVEMBER 2023	100-5111-522900	3.17	50.76	ALLOCATE	12/31/2023
		100-5120-522900	0.91			
		100-5141-522900	0.45			
		100-5142-522900	1.36			
		100-5211-522900	16.32			
		100-5241-522900	1.36			
		100-5300-522900	3.63			
		100-5512-522900	0.45			
		100-5632-522900	0.45			
		150-5221-522900	18.58			
		610-6920-692100	1.36			
		620-8400-851000	1.36			
		100-5145-522900	1.36			
TOTAL VENDOR DEPARTMENT OF ADMINISTRATION				50.76		
VENDOR NAME: DORNER COMPANY						
507528	GRIT VALVES REBUILD	620-8010-833000	3,527.00	3,527.00	UTILITIES	12/31/2023
TOTAL VENDOR DORNER COMPANY				3,527.00		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2604538	EMS SUPPLIES	150-5231-531100	6.18	6.18	FIRE	12/31/2023
2604315	EMS SUPPLIES	150-5231-531100	24.92	24.92	FIRE	12/31/2023
2604314	EMS SUPPLIES	150-5231-531100	967.27	967.27	FIRE	12/31/2023
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				998.37		
VENDOR NAME: ENERGENECS, INC.						
0046779-IN	STEP SCREEN TROUBLE CALL	620-8010-833000	422.50	422.50	UTILITIES	12/31/2023
TOTAL VENDOR ENERGENECS, INC.				422.50		
VENDOR NAME: ENVIRONMENT CONTROL						
30060-613	VH CLEANING	100-5160-521900	698.00	698.00	DPW	01/04/2024
TOTAL VENDOR ENVIRONMENT CONTROL				698.00		
VENDOR NAME: FIRE-RESCUE SUPPLY						
10231	TNT HYDRAULIC TOOLS ANNUAL SERVICE	150-5222-539500	890.00	890.00	FIRE	12/31/2023
TOTAL VENDOR FIRE-RESCUE SUPPLY				890.00		
VENDOR NAME: FOSTER COACH SALES						
26528	I34 INVERTER/CHARGER REPLACEMENT	150-5231-539500	1,190.44	1,190.44	FIRE	12/31/2023
26560	AMBULANCE DRUG LOCK	150-5700-571400	1,082.61	1,082.61	FIRE	12/31/2023
TOTAL VENDOR FOSTER COACH SALES				2,273.05		
VENDOR NAME: HAMILTON MEDICAL						
23302961	EMS SUPPLIES	150-5231-531100	1,672.39	1,672.39	FIRE	12/31/2023
TOTAL VENDOR HAMILTON MEDICAL				1,672.39		
VENDOR NAME: HAWKINS WATER TREATMENT						
6646079	CHEMICALS FOR WATER TREATMENT	610-6300-663100	40.00	40.00	UTILITIES	12/31/2023

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EXP CHECK RUN DATES 01/04/2024 - 01/04/2024
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Page: 4/9

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: HAWKINS WATER TREATMENT						
TOTAL VENDOR HAWKINS WATER TREATMENT				40.00		
VENDOR NAME: HINCKLEY SPRINGS						
23853226 122323	VH WATER	100-5160-531100	48.23	48.23	DPW	12/31/2023
TOTAL VENDOR HINCKLEY SPRINGS				48.23		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM, 55672						
PROSECUTIONS				690.00	FINANCE	12/31/2023
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				690.00		
VENDOR NAME: HOOPSTER PERFORMANCE INC 6475						
NEW SQUAD DECALS				560.00	POLICE	12/31/2023
TOTAL VENDOR HOOPSTER PERFORMANCE INC				560.00		
VENDOR NAME: JAMES IMAGING SYSTEMS 1391772						
QUARTERLY COPY FEES				126.77	POLICE	12/31/2023
TOTAL VENDOR JAMES IMAGING SYSTEMS				126.77		
VENDOR NAME: LANGE ENTERPRISES INC						
86224	SPEED LIMIT SIGN	100-5212-531100	49.49	49.49	POLICE	12/31/2023
86204	ADOPT A ROAD SIGNS	100-5348-531100	572.35	572.35	DPW	12/31/2023
TOTAL VENDOR LANGE ENTERPRISES INC				621.84		
VENDOR NAME: LEAGUE OF WI MUNICIPALITIES 2024 MEMBERSHIP DUES						
2024 MUNICIPAL DUES				4,533.54	CLERK	01/04/2024
TOTAL VENDOR LEAGUE OF WI MUNICIPALITIES				4,533.54		
VENDOR NAME: LIFE-ASSIST, INC.						
1388721	EMS SUPPLIES	150-5231-531100	934.28	934.28	FIRE	12/31/2023
1387514	EMS SUPPLIES	150-5231-531100	1,495.00	1,495.00	FIRE	12/31/2023
TOTAL VENDOR LIFE-ASSIST, INC.				2,429.28		
VENDOR NAME: MJBARNES & ASSOCIATES, LLC 20231202						
LAND APPRASIL FOR PROPOSED DPW EXPANSION				2,600.00	DPW	12/31/2023
TOTAL VENDOR MJBARNES & ASSOCIATES, LLC				2,600.00		
VENDOR NAME: MUNICIPAL LAW & LITIGATION						
10835	REIMBURSE PRINTING CHARGES RE CHAPMAN	100-5130-521900	281.95	281.95	FINANCE	12/31/2023
11253	DONATED LAND	100-5130-521900	100.00	100.00	FINANCE	12/31/2023
TOTAL VENDOR MUNICIPAL LAW & LITIGATION				381.95		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
2321378	LAB TESTING-VOLATILE SOLIDS	620-8010-826000	77.62	77.62	UTILITIES	12/31/2023
2321531	LAB TESTING-VOLATILE SOLIDS	620-8010-826000	77.62	77.62	UTILITIES	12/31/2023
TOTAL VENDOR NORTHERN LAKE SERVICE INC				155.24		
VENDOR NAME: PROHEALTH PHARMACY						
DECEMBER 2023	PHC MEDICATIONS	150-5231-531100	1,169.39	1,169.39	FIRE	12/31/2023
TOTAL VENDOR PROHEALTH PHARMACY				1,169.39		

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/04/2024 - 01/04/2024
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Page: 5/9

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: QUILL LLC						
35957055	TONER, OFFICE SUPPLIES AND CLEANING SUPP	100-5211-531100	423.17	423.17	POLICE	12/31/2023
36300688	COPY PAPER AND GENERAL OFFICE SUPPLIES	100-5241-531100	2.56	160.87	ALLOCATE	12/31/2023
		100-5142-531100	19.14			
		100-5145-531100	15.15			
		100-5141-531100	9.12			
		100-5632-531100	2.99			
		100-5323-531100	16.94			
		100-5120-531100	7.13			
		100-5211-531100	20.06			
		150-5221-531100	20.80			
		410-5363-531100	1.61			
		440-5511-531100	18.18			
		500-5344-531100	3.94			
		610-6920-692100	11.73			
		620-8300-840000	11.52			
36300688 DPW	COPY PAPER	100-5323-531100	41.32	41.32	DPW	12/31/2023
36290121	URINAL MATS	100-5160-531100	33.99	33.99	DPW	12/31/2023
TOTAL VENDOR QUILL LLC				659.35		
VENDOR NAME: R & R INSURANCE SERVICES						
2944311	VEHICLE LIABILITY POLICY #67153	100-5154-551400	181.13	29,568.50	FINANCE	01/04/2024
		100-5154-551400	6,009.26			
		150-5221-522600	17,532.72			
		100-5154-551400	3,847.07			
		610-6920-692400	564.66			
		620-8400-853000	1,433.66			
2944310	2024 Q1 WORKERS COMP INSURANCE	100-5154-551100	12,972.05	25,710.00	FINANCE	01/04/2024
		100-5254-522600	87.48			
		150-5221-522600	8,304.68			
		410-5363-522600	87.48			
		440-5511-522600	214.99			
		500-5344-522600	87.48			
		610-6920-692400	1,581.33			
		620-8400-853000	2,374.51			
2943746	2024 CRIME POLICY RENEWAL	100-5154-551300	724.47	1,436.00	FINANCE	01/04/2024
		100-5254-522600	4.89			
		150-5221-522600	463.88			
		410-5363-522600	4.89			
		440-5511-522600	12.01			
		500-5344-522600	4.89			
		610-6920-692400	88.33			
		620-8400-853000	132.64			
TOTAL VENDOR R & R INSURANCE SERVICES				56,714.50		
VENDOR NAME: RAY STADLER CONSTRUCTION CO., INC.						
12-10175.200 PMNT	MINIWAUKEN BATHROOM PROJECT - FINAL PAYM	480-5700-584900	1,000.00	1,000.00	FINANCE	12/31/2023

22

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: RAY STADLER CONSTRUCTION CO., INC.						
TOTAL VENDOR RAY STADLER CONSTRUCTION CO., INC.				1,000.00		
VENDOR NAME: RECON POWER BIKES 13113	ELECTRCI PATROL BICYCLE	340-5890-580602	4,922.99	4,922.99	POLICE	12/31/2023
TOTAL VENDOR RECON POWER BIKES				4,922.99		
VENDOR NAME: RUEKERT & MIELKE, INC. 149424	12-00000.100 General Services	100-5335-521900	2,106.92	7,504.99	FINANCE	12/31/2023
		100-5343-539500	305.00			
		100-5670-521900	1,090.00			
		610-6920-692300	2,001.54			
		620-8400-852000	2,001.53			
149425	12-00000.300 Water Utility Services	610-6920-692300	2,917.50	2,917.50	FINANCE	12/31/2023
149426	12-00000.400 Sewer Utility Services	620-8400-852000	2,629.50	2,629.50	FINANCE	12/31/2023
149427	12-10096.300 Deback Drive Infrastructure	200-5335-521900	684.57	684.57	FINANCE	12/31/2023
149428	12-10098.123 WWTF Phosphorus Assistance	620-8400-852100	519.50	519.50	FINANCE	12/31/2023
149429	12-10131.300 Atkinson Pump Station Capac	620-0000-000104	12,791.53	12,791.53	FINANCE	12/31/2023
149430	12-10135.210A 2023 VUEWorks Annual Servi	100-5632-521900	493.00	493.00	FINANCE	12/31/2023
149431	12-10135.210B 2023 VUEWorks Annual Servi	620-8400-852000	5,011.00	5,011.00	FINANCE	12/31/2023
149434	12-10151.310 WWTF Aeration Upgrade / Con	620-0000-000105	463.00	463.00	FINANCE	12/31/2023
149436	12-10159.201 Rochester Street Reconstruc	610-6920-692300	4,959.52	9,919.04	FINANCE	12/31/2023
		620-8400-852000	4,959.52			
149437	12-10167.100 WWTF Biosolids Handling & S	620-8400-852000	500.00	500.00	FINANCE	12/31/2023
149438	12-10169.120 Wells 3 and 4 Radium Remova	610-0000-000109	568.50	568.50	FINANCE	12/31/2023
149439	12-10169.212 Wells 3 and 4 Radium Remova	610-0000-000109	48.75	48.75	FINANCE	12/31/2023
149440	12-10175.300 Miniwaukan Park Restroom Bu	480-5700-584900	7,412.68	7,412.68	FINANCE	12/31/2023
149442	12-10185.100 GS Global Expansion / Revie	100-0000-211400	875.00	875.00	FINANCE	12/31/2023
149443	12-10187.220 North Side EST Renovation /	610-6920-692300	153.75	153.75	FINANCE	12/31/2023
149432	12-10147.300 MINOR ESTATES PHASE 4 / CON	100-0000-211425	139.10	139.10	FINANCE	12/31/2023
149433	12-10149.310 EDGEWOOD CONDOS / EROSION C	100-0000-211425	139.10	139.10	FINANCE	12/31/2023
149441	12-10178.300 HILL COURT RELOAD SOUTH MUL	100-0000-211425	340.60	340.60	FINANCE	12/31/2023
149444	12-10190.100 ST. JOHN'S CHURCH EXPANSION	100-0000-211425	139.10	139.10	FINANCE	12/31/2023
149445	12-92136.303 CHAPMAN FARM / CHAPMAN RESI	100-0000-211425	165.60	165.60	FINANCE	12/31/2023
TOTAL VENDOR RUEKERT & MIELKE, INC.				53,415.81		
VENDOR NAME: SCAN GROUP 236015	COURT ENVELOPES	100-5120-531100	209.00	209.00	FINANCE	12/31/2023
TOTAL VENDOR SCAN GROUP				209.00		
VENDOR NAME: SIREN SERVICES 2492	T34 TFT LARGE VALVE INTAKE REPAIR	150-5222-539500	606.98	606.98	FIRE	12/31/2023
2503	E34 REPAIRS AND MAINTENANCE	150-5222-539500	1,389.93	1,389.93	FIRE	12/31/2023
2504	T34 REPAIRS AND MAINTENANCE	150-5222-539500	567.98	567.98	FIRE	12/31/2023
2502	E32 REPAIRS AND MAINTENANCE	150-5222-539500	3,057.94	3,057.94	FIRE	12/31/2023
TOTAL VENDOR SIREN SERVICES				5,622.83		
VENDOR NAME: SOMAR ENTERPRISES 103153	HANDGUN TRAINING AMMUNITION	100-5215-531100	550.00	550.00	POLICE	12/31/2023
TOTAL VENDOR SOMAR ENTERPRISES				550.00		

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 01/04/2024 - 01/04/2024
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 7/9

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: STERICYCLE						
8005638447	2023 DECEMBER VH SHREDDING SERVICES	100-5141-531100	50.14	100.28	ALLOCATE	12/31/2023
		100-5142-531100	25.07			
		100-5632-531100	25.07			
8005715472	PD SHRED SERVICE	100-5211-521900	93.41	93.41	POLICE	12/31/2023
TOTAL VENDOR STERICYCLE				193.69		
VENDOR NAME: TARGETSOLUTIONS LEARNING LLC						
INV86901	TARGET SOLUTIONS-VECTOR SCHEDULING ANNUA	150-5231-521900	5,368.39	10,736.77	FIRE	01/04/2024
		150-5221-521900	5,368.38			
TOTAL VENDOR TARGETSOLUTIONS LEARNING LLC				10,736.77		
VENDOR NAME: T-MOBILE						
DECEMBER 2023	T-MOBILE INVOICE	150-5221-522500	429.76	429.76	FIRE	12/31/2023
TOTAL VENDOR T-MOBILE				429.76		
VENDOR NAME: USA BLUEBOOK						
INV00222549	LAB SCALE	620-8010-826000	634.09	634.09	UTILITIES	12/31/2023
TOTAL VENDOR USA BLUEBOOK				634.09		
VENDOR NAME: VERIZON WIRELESS						
9951647688	2023 DECEMBER CELL BILL ACCT# 885503900-	100-5323-522500	21.66	265.87	ALLOCATE	12/31/2023
		610-6920-692100	122.11			
		620-8400-851000	122.10			
TOTAL VENDOR VERIZON WIRELESS				265.87		
VENDOR NAME: VILLAGE OF EAST TROY						
5628	TAP GRANT APPLICATION	100-5670-521900	2,666.67	2,666.67	ADMIN	12/31/2023
TOTAL VENDOR VILLAGE OF EAST TROY				2,666.67		
VENDOR NAME: VILLAGE OF MUKWONAGO						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: VILLAGE OF MUKWONAGO						
2023 Q4	UTILITY 2023 DEC QUARTERLY UTILITY BILLS	100-5521-522100	270.05	9,198.18	ALLOCATE	12/31/2023
		610-6300-663200	130.43			
		100-5521-522100	154.07			
		100-5160-522100	583.75			
		610-6300-663200	199.13			
		150-5221-522100	701.95			
		610-6300-663200	199.13			
		100-5521-522100	509.67			
		440-5511-522100	758.89			
		100-5512-522100	118.61			
		100-5521-522100	210.95			
		610-6300-663200	199.13			
		100-5323-522100	1,104.49			
		100-5211-522100	571.93			
		100-5521-522100	130.43			
		620-8010-827000	3,156.44			
		610-6300-663200	199.13			
TOTAL VENDOR VILLAGE OF MUKWONAGO				9,198.18		
VENDOR NAME: WANASEK CORP						
14887	MANHOLE FRAME REPAIR	620-8030-831000	989.27	989.27	UTILITIES	12/31/2023
TOTAL VENDOR WANASEK CORP				989.27		
VENDOR NAME: WAUKESHA COUNTY CENTER FOR						
1069 2024	DUES 2024 CONTRACT ED COOPARATIVE	100-5670-532400	6,414.00	6,414.00	ADMIN	01/04/2024
TOTAL VENDOR WAUKESHA COUNTY CENTER FOR				6,414.00		
VENDOR NAME: WAUKESHA COUNTY POLICE CHIEFS						
2024	MEMBERSHIP DUES WCPA MEMBERSHIP - STREIT	100-5211-532400	100.00	100.00	POLICE	01/04/2024
2024	MEMBERSHIP AC WCPA MEMBERSHIP - DEMOTTO	100-5211-532400	60.00	60.00	POLICE	01/04/2024
TOTAL VENDOR WAUKESHA COUNTY POLICE CHIEFS				160.00		
VENDOR NAME: WCMA						
2023	FULL MEMBERSHIP WCMA MEMBERSHIP	100-5142-532400	135.19	135.19	CLERK	01/04/2024
TOTAL VENDOR WCMA				135.19		
VENDOR NAME: WCTC						
S0820567	WCTC TRAINING AND RANGE RENTAL	100-5215-533500	139.12	139.12	POLICE	12/31/2023
TOTAL VENDOR WCTC				139.12		
VENDOR NAME: WELDERS SUPPLY CO.						
3028900	WELDING SUPPLIES	100-5323-531100	183.87	183.87	DPW	12/31/2023
TOTAL VENDOR WELDERS SUPPLY CO.				183.87		
VENDOR NAME: WISCONSIN CONCRETE COATINGS						
121823	WELL 5 CONCRETE FLOOR REPAIRS AND EXPOXY COATING	610-6210-662500	7,841.00	7,841.00	UTILITIES	12/31/2023
121823	WELL 6 CONCRETE FLOOR REPAIRS AND EPOXY COATING	610-6210-662500	8,480.00	8,480.00	UTILITIES	12/31/2023
TOTAL VENDOR WISCONSIN CONCRETE COATINGS				16,321.00		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: ZEP SALES & SERVICE					
9009280928	FIRE AND EMS SUPPLIES	150-5222-531100	317.92	635.84 FIRE	12/31/2023
		150-5231-531100	317.92		
TOTAL VENDOR ZEP SALES & SERVICE				635.84	
GRAND TOTAL:				252,895.06	

12/28/2023 08:55 AM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/18/2023 - 12/18/2023

Page 1/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
12/18/2023	GEN	37710	DECEMBER	1451 DALE PAINTING	REPAIRS & MAINTENANCE	539500	5511	1,200.00
12/18/2023	GEN	37711	IMIL1960904	ALSCO	OUTSIDE SERVICES	531000	5511	79.42
			IMIL1968951		OUTSIDE SERVICES	531000	5511	79.42
CHECK GEN 37711 TOTAL FOR FUN								158.84
12/18/2023	GEN	37712#	1H19-RR7Y-DQKJ	AMAZON CAPITOL SERVICES	OPERATIONAL SUPPLIES	531100	5511	1,512.21
			1WQJ-CCMY-9L1F		METASPACE MAINTENANCE	531700	5511	199.75
			1YDP-XKGV-F6RK		THINGERY MAINTENANCE	531800	5511	116.57
			1K6D-61YP-GCJ7		THINGERY COLLECTION	533000	5511	166.85
			1JD4-6C43-9QCL		PROGRAMMING	533100	5511	772.55
			1WWM-Y6VK-DD7C		PROGRAMMING	533100	5511	113.86
			19YN-VQ7G-FX77		PROGRAMMING	533100	5511	29.98
			1W6L-Q3R4-DVV4		REPAIRS & MAINTENANCE	539500	5511	565.50
			17FF-NQ69-CQRN		BOOKS	532800	5700	56.40
			11M9-DH43-DHFQ		AV MATERIAL	532900	5700	501.36
			14QK-LM93-GDLN		AV MATERIAL	532900	5700	356.78
			199X-16WH-FN1V		EQUIPMENT LESS THAN \$5000	581100	5700	6,944.70
CHECK GEN 37712 TOTAL FOR FUN								11,336.51
12/18/2023	GEN	37713	50669	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00
			51136		OUTSIDE SERVICES	531000	5511	85.00
CHECK GEN 37713 TOTAL FOR FUN								170.00
12/18/2023	GEN	37714	2037930998	BAKER & TAYLOR INC.	BOOKS	532800	5700	37.30
			2037930999		BOOKS	532800	5700	349.59
			2037937307		BOOKS	532800	5700	626.27
			2037937308		BOOKS	532800	5700	62.86
			2037940362		BOOKS	532800	5700	3,883.60
			2037952066		BOOKS	532800	5700	102.54
			2037952067		BOOKS	532800	5700	53.65
			2037964184		BOOKS	532800	5700	33.25
			2037964185		BOOKS	532800	5700	37.38
			2037982008		BOOKS	532800	5700	55.80
			2037982009		BOOKS	532800	5700	102.81
CHECK GEN 37714 TOTAL FOR FUN								5,345.05
12/18/2023	GEN	37715	2402	BERNSTEIN & ASSOCIATES, LLC	DONATED FUND EXPENDITURES	580600	5890	520.00

12/28/2023 08:55 AM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/18/2023 - 12/18/2023

Page 2/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 440 LIBRARY FUND									
12/18/2023	GEN	37716	2128585	BLACKSTONE PUBLISHING	AV MATERIAL	532900	5700	141.63	
			2120703		AV MATERIAL	532900	5700	58.90	
				CHECK GEN 37716 TOTAL FOR FUN					200.53
12/18/2023	GEN	37717	B6691301	BRODART	BOOKS	532800	5700	226.02	
			B6687305		BOOKS	532800	5700	129.09	
			B6693832		BOOKS	532800	5700	336.01	
			B6694777		BOOKS	532800	5700	550.09	
			B6696479		BOOKS	532800	5700	161.27	
			B6699431		BOOKS	532800	5700	152.56	
			B6702917		BOOKS	532800	5700	1,324.81	
			B6701786		BOOKS	532800	5700	113.93	
			B6705860		BOOKS	532800	5700	205.78	
				CHECK GEN 37717 TOTAL FOR FUN					3,199.56
12/18/2023	GEN	37718	82939978	CENGAGE LEARNING	BOOKS	532800	5700	31.99	
			82957059		BOOKS	532800	5700	63.18	
				CHECK GEN 37718 TOTAL FOR FUN					95.17
12/18/2023	GEN	37719	2056138	CENTER POINT LARGE PRINT	BOOKS	532800	5700	28.67	
			2056314		BOOKS	532800	5700	56.64	
				CHECK GEN 37719 TOTAL FOR FUN					85.31
12/18/2023	GEN	37720	11132023	CREATESCAPE LANDSCAPING SERVI		580600	5890	1,052.50	
				DONATED FUND EXPENDITURES					
12/18/2023	GEN	37721	5331-195695	CRIVELLO CARLSON S.C.	PROFESSIONAL SERVICES	521900	5511	896.26	
12/18/2023	GEN	37722	NOVEMBER	ERIC HUEMMER	MILEAGE	533200	5511	15.85	
12/18/2023	GEN	37723	2024	FREEMAN NEWSPAPER	NEWSPAPERS	532700	5511	264.00	
12/18/2023	GEN	37724	35378199	GREAT AMERICAN FINANCIAL SVCS		522000	5511	353.14	
				CONTRACTUAL SERVICES					
12/18/2023	GEN	37725	832	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	960.00	
12/18/2023	GEN	37726	YEAR END 2023	LIBRARY PETTY CASH	OPERATIONAL SUPPLIES	531100	5511	9.58	
			YEAR END 2023		POSTAGE	531500	5511	13.73	
			YEAR END 2023		THINGERY MAINTENANCE	531800	5511	27.00	
			YEAR END 2023		PROGRAMMING	533100	5511	96.46	
			YEAR END 2023		OUTREACH	533300	5511	25.11	

12/28/2023 08:55 AM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/18/2023 - 12/18/2023

Page 3/3

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
CHECK GEN 37726 TOTAL FOR FUN								171.88
12/18/2023	GEN	37727#	504721268	MIDWEST TAPE	DIGITAL COLLECTIONS	534900	5511	847.73
			504760200		AV MATERIAL	532900	5700	59.99
CHECK GEN 37727 TOTAL FOR FUN								907.72
12/18/2023	GEN	37728	35776382	QUILL LLC	OPERATIONAL SUPPLIES	531100	5511	79.96
12/18/2023	GEN	37729	220343	ROMAN ELECTRIC CO., INC.	REPAIRS & MAINTENANCE	539500	5511	250.50
12/18/2023	GEN	37730	7979-23	THOMAS PRESS, INC.	OUTREACH	533300	5511	212.00
12/18/2023	GEN	37731	6119345	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	9.85
			6120477		OUTSIDE SERVICES	531000	5511	29.55
CHECK GEN 37731 TOTAL FOR FUN								39.40
Total for fund 440 LIBRARY FUND								27,514.18

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 739
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/14/2023	GEN	739 (E)	CHARTER COMMUNICATIONS	DECEMBER 2023 MONTHLY BILL	100-5120-522500	37.92
		739 (E)		DECEMBER 2023 MONTHLY BILL	100-5141-522500	16.05
		739 (E)		DECEMBER 2023 MONTHLY BILL	100-5142-522500	144.70
		739 (E)		DECEMBER 2023 MONTHLY BILL	100-5145-522900	70.72
		739 (E)		DECEMBER 2023 MONTHLY BILL	100-5160-522500	29.45
		739 (E)		DECEMBER 2023 MONTHLY BILL	100-5211-522500	461.51
		739 (E)		DECEMBER 2023 MONTHLY BILL	100-5241-522500	41.19
		739 (E)		DECEMBER 2023 MONTHLY BILL	100-5323-522500	74.39
		739 (E)		DECEMBER 2023 MONTHLY BILL	100-5512-522500	177.96
		739 (E)		DECEMBER 2023 MONTHLY BILL	150-5221-522500	370.50
		739 (E)		DECEMBER 2023 MONTHLY BILL	410-5363-522500	4.59
		739 (E)		DECEMBER 2023 MONTHLY BILL	440-5511-522500	296.11
		739 (E)		DECEMBER 2023 MONTHLY BILL	500-5344-522500	2.30
		739 (E)		DECEMBER 2023 MONTHLY BILL	610-6920-692100	39.05
		739 (E)		DECEMBER 2023 MONTHLY BILL	620-8400-851000	39.05
						<hr/> 1,805.49
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,805.49

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 1/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY							
62403	DOLLARTREE	11/21/2023	12/22/2023	33.88	0.00	Paid	Y
	BINGO SUPPLIES	MROCKLEY					12/22/2023
	440-5511-533100	PROGRAMMING		33.88			
ARMOUR ABBY							
62404	MAXI AIDS INC	11/27/2023	12/22/2023	463.20	0.00	Paid	Y
	LARGE PRINT KEYBOARDS	MROCKLEY					12/22/2023
	440-5511-581100	EQUIPMENT LESS THAN \$5000		463.20			
ARMOUR ABBY							
62405	LIBRARYWORKS/MODLIBAWD	11/29/2023	12/22/2023	49.00	0.00	Paid	Y
	COLLECTIONS CLASS FEE	MROCKLEY					12/22/2023
	440-5511-533500	TRAINING & TRAVEL		49.00			
ARMOUR ABBY							
62406	WWW.UI.COM	11/30/2023	12/22/2023	211.00	0.00	Paid	Y
	UNIFI CLOUD KEY	MROCKLEY					12/22/2023
	440-5511-581100	EQUIPMENT LESS THAN \$5000		211.00			
ARMOUR ABBY							
62407	SHELFWIZ	11/30/2023	12/22/2023	242.90	0.00	Paid	Y
	SHELFTALKERS	MROCKLEY					12/22/2023
	440-5511-531600	COLLECTION MAINTENANCE & REPAIR		242.90			
ARMOUR ABBY							
62408	CANVA* I03986-61815111	12/01/2023	12/22/2023	147.00	0.00	Paid	Y
	BUSINESS CARDS	MROCKLEY					12/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		147.00			
ARMOUR ABBY							
62409	CANVA* I03992-69167552	12/07/2023	12/22/2023	42.00	0.00	Paid	Y
	BUSINESS CARDS	MROCKLEY					12/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		42.00			
ARMOUR ABBY							
62410	DOMINO'S 2096	12/12/2023	12/22/2023	27.28	0.00	Paid	Y
	TEEN HOLIDAY PARTY	MROCKLEY					12/22/2023
	440-5511-533100	PROGRAMMING		27.28			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 2/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY							
62411	WM SUPERCENTER #1571	12/12/2023	12/22/2023	34.43	0.00	Paid	Y
	TEEN HOLIDAY PARTY	MROCKLEY					12/22/2023
	440-5511-533100	PROGRAMMING		34.43			
ARMOUR ABBY							
62412	WM SUPERCENTER #1571	12/14/2023	12/22/2023	59.00	0.00	Paid	Y
	BLURAY PLAYER	MROCKLEY					12/22/2023
	440-5511-581100	EQUIPMENT LESS THAN \$5000		59.00			
BITTNER RONALD							
62413	LAKESIDE INTERNATIONAL	11/28/2023	12/22/2023	1,273.83	0.00	Paid	Y
	TRUCK REPAIRS	MROCKLEY					12/22/2023
	100-5324-539500	REPAIRS & MAINTENANCE		1,273.83			
BITTNER RONALD							
62414	WWW.UI.COM	12/13/2023	12/22/2023	511.00	0.00	Paid	Y
	REPLACEMENT CAMERA	MROCKLEY					12/22/2023
	100-5211-539400	BLDG REPAIRS & MAINTENANCE		511.00			
BITTNER RONALD							
62415	TRACTOR SUPPLY #339	12/13/2023	12/22/2023	374.25	0.00	Paid	Y
	FENCE POSTS FOR SNOW FENCE	MROCKLEY					12/22/2023
	100-5347-531100	OPERATIONAL SUPPLIES		374.25			
BONK JASON							
62416	USPS PO 5657100149	12/06/2023	12/22/2023	4.85	0.00	Paid	Y
	FLUORIDE SAMPLE POSTAGE	MROCKLEY					12/22/2023
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		4.85			
DEMOTTO CHRIS							
62417	AMZN MKTP US*S05TM3193	11/24/2023	12/22/2023	103.98	0.00	Paid	Y
	12 OUTLET HEAVY DUTY POWERSTRIP	MROCKLEY					12/22/2023
	100-5211-522950	IT DEVICES (NON CAPITAL) & SUPPLIES		103.98			
DEMOTTO CHRIS							
62418	KM SPORTS - ECOMMERCE	11/29/2023	12/22/2023	158.00	0.00	Paid	Y
	RECRUIT ACADEMY UNIFORMS	MROCKLEY					12/22/2023
	100-5211-534700	NEW UNIFORM ISSUE		158.00			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 3/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
DEMOTTO CHRIS							
62419	PAYPRO FARONICS	12/04/2023	12/22/2023	8.40	0.00	Paid	Y
	COMPUTER DEEP FREEZE ANNUAL	MROCKLEY					12/22/2023
	100-5211-522900	SOFTWARE SUPPORT/MAINTENANCE		8.40			
DEMOTTO CHRIS							
62420	WISCONSIN CHIEFS OF POLIC	12/04/2023	12/22/2023	100.00	0.00	Paid	Y
	WCPA ANNUAL MEMBERSHIP - DEMOTTO	MROCKLEY					12/22/2023
	100-5211-532400	MEMBERSHIP DUES		100.00			
DEMOTTO CHRIS							
62421	AMZN MKTP US*0D0Q38HW3	12/14/2023	12/22/2023	65.99	0.00	Paid	Y
	REPLACEMNT WINDOW SPEAKER	MROCKLEY					12/22/2023
	100-5211-539400	BLDG REPAIRS & MAINTENANCE		65.99			
DOHERTY DIANA							
62422	CERTIF A GIFT	11/14/2023	12/22/2023	690.90	0.00	Paid	Y
	MARY JO ISELY RETIREMENT GIFT	MROCKLEY					12/22/2023
	100-5141-539800	EMPLOYEE RECOGNITION		690.90			
DYKSTRA DIANA							
62423	DOLLARTREE	11/15/2023	12/22/2023	11.81	0.00	Paid	Y
	GIFT BAGS FOR ECON DEVELMT	MROCKLEY					12/22/2023
	100-5111-531100	GIFT BAGS FOR ECON DEVELOPMENT MEETING		11.81			
DYKSTRA DIANA							
62424	E AND S SWEETS	11/15/2023	12/22/2023	50.34	0.00	Paid	Y
	GIFT FOR ECONOMIC DEVELPMT	MROCKLEY					12/22/2023
	100-5111-521900	GIFT FOR ECONOMIC DEVELPMT		50.34			
DYKSTRA DIANA							
62425	DOLLAR GENERAL #10855	11/30/2023	12/22/2023	45.68	0.00	Paid	Y
	OFFICE SUPPLIES	MROCKLEY					12/22/2023
	100-5142-531100	OPERATIONAL SUPPLIES		45.68			
DYKSTRA DIANA							
62426	VBS*VONAGE BUSINESS	12/12/2023	12/22/2023	1,542.21	0.00	Paid	Y
	VONAGE DECEMBER 2023 PHONE BILL	MROCKLEY					12/22/2023
	100-5141-522500	TELEPHONE		19.59			
	100-5142-522500	TELEPHONE		78.62			
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE		78.39			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 4/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
	100-5241-522500	TELEPHONE		58.78			
	100-5632-522500	TELEPHONE		19.59			
	100-5323-522500	TELEPHONE		39.44			
	100-5512-522500	TELEPHONE		19.59			
	100-5120-522500	TELEPHONE		19.59			
	100-5211-522500	TELEPHONE		366.89			
	150-5221-522500	TELEPHONE		357.92			
	440-5511-522500	TELEPHONE		400.20			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		41.80			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		41.81			
GOURDOUX LINDA							
62427	WISCMUNCLERKS	11/20/2023	12/22/2023	65.00	0.00	Paid	Y
	WMCA MEMBERSHIP DCLERK	MROCKLEY					12/22/2023
	100-5142-532400	MEMBERSHIP DUES		65.00			
GOURDOUX LINDA							
62428	CIRCLE OF FREINDS MISSIO	11/22/2023	12/22/2023	11.00	0.00	Paid	Y
	FABRIC FOR POSTING BOARDS	MROCKLEY					12/22/2023
	100-5144-531100	OPERATIONAL SUPPLIES		11.00			
GOURDOUX LINDA							
62429	METRO MARKET #384	12/06/2023	12/22/2023	63.88	0.00	Paid	Y
	SUPPLIES FOR WCMA MEETING	MROCKLEY					12/22/2023
	100-5142-533500	SUPPLIES FOR WCMA MEETING		63.88			
GOURDOUX LINDA							
62430	SQ *ESPRESSO LOVE COFFEE	12/07/2023	12/22/2023	23.58	0.00	Paid	Y
	COFFEE FOR WCMA REGION MEETING	MROCKLEY					12/22/2023
	100-5142-533500	COFFEE FOR WCMA REGION MEETING		23.58			
ISELY MARY JO							
62431	AMZN DIGITAL*4J9A11T83	11/14/2023	12/22/2023	59.99	0.00	Paid	Y
	NINTENDO SWITCH GAME	MROCKLEY					12/22/2023
	440-5700-532900	AV MATERIAL		59.99			
KIM CATHRYN							
62432	TRIPLE CROWN PRODUCTS	11/16/2023	12/22/2023	387.30	0.00	Paid	Y
	STAFF TSHIRTS	MROCKLEY					12/22/2023
	440-5511-533300	OUTREACH		387.30			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 5/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
62433	JOHNSON PLASTICS PLUS	11/20/2023	12/22/2023	42.80	0.00	Paid	Y
	SUBLIMATION SUPPLIES	MROCKLEY					12/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		42.80			
KIM CATHRYN							
62434	ADAGIO TEAS	11/21/2023	12/22/2023	34.00	0.00	Paid	Y
	TEA FOR GIVAWAYS	MROCKLEY					12/22/2023
	440-5511-533100	PROGRAMMING		34.00			
KIM CATHRYN							
62435	SIGNUPGENIUS	11/23/2023	12/22/2023	11.99	0.00	Paid	Y
	METASPACE SIGN UP	MROCKLEY					12/22/2023
	440-5511-531700	METASPACE MAINTENANCE		11.99			
KIM CATHRYN							
62436	THOMAS GREENHOUSE	11/24/2023	12/22/2023	107.91	0.00	Paid	Y
	PLANTER DECOR	MROCKLEY					12/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		107.91			
KIM CATHRYN							
62437	PRUSA RESEARCH	11/24/2023	12/22/2023	1,595.99	0.00	Paid	Y
	3D PRINTER	MROCKLEY					12/22/2023
	440-5511-531700	METASPACE MAINTENANCE		1,595.99			
KIM CATHRYN							
62438	CANVA* I03982-71070861	11/27/2023	12/22/2023	260.00	0.00	Paid	Y
	BROCHURES	MROCKLEY					12/22/2023
	440-5511-533300	OUTREACH		260.00			
KIM CATHRYN							
62439	WM SUPERCENTER #1571	11/27/2023	12/22/2023	13.58	0.00	Paid	Y
	EVENT SUPPLIES	MROCKLEY					12/22/2023
	440-5511-533100	PROGRAMMING		13.58			
KIM CATHRYN							
62440	FACEBK 4HELKXF7M2	11/29/2023	12/22/2023	50.00	0.00	Paid	Y
	TREE LIGHTING AD BOOST	MROCKLEY					12/22/2023
	440-5511-533300	OUTREACH		50.00			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 6/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
62441	WALGREENS #7039	11/30/2023	12/22/2023	3.59	0.00	Paid	Y
	CARD	MROCKLEY					12/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		3.59			
KIM CATHRYN							
62442	DSPS E SERVICE FEE COM	11/30/2023	12/22/2023	2.25	0.00	Paid	Y
	SERVICE FEE FOR PERMIT	MROCKLEY					12/22/2023
	440-5511-522000	CONTRACTUAL SERVICES		2.25			
KIM CATHRYN							
62443	DSPS EPAY ISE	11/30/2023	12/22/2023	100.00	0.00	Paid	Y
	BOILER PERMITS	MROCKLEY					12/22/2023
	440-5511-522000	CONTRACTUAL SERVICES		100.00			
KIM CATHRYN							
62444	KWIK TRIP 28200002824	11/30/2023	12/22/2023	30.00	0.00	Paid	Y
	EVENT GIFT CARD FOR SANTA	MROCKLEY					12/22/2023
	440-5511-533100	PROGRAMMING		30.00			
KIM CATHRYN							
62445	HOMEDEPOT.COM	11/30/2023	12/22/2023	218.00	0.00	Paid	Y
	TABLE FOR COMPUTERS	MROCKLEY					12/22/2023
	440-5511-581000	FURNITURE & FIXTURES		218.00			
KIM CATHRYN							
62446	NETFLIX.COM	12/01/2023	12/22/2023	22.99	0.00	Paid	Y
	STREAMING SERVICE 12/1/23-12/31/23	MROCKLEY					12/22/2023
	440-5511-531800	THINGERY MAINTENANCE		22.99			
KIM CATHRYN							
62447	CRICUT	12/04/2023	12/22/2023	100.67	0.00	Paid	Y
	ANNUAL FEE	MROCKLEY					12/22/2023
	440-5511-531700	METASPACE MAINTENANCE		100.67			
KIM CATHRYN							
62448	USPS PO 5657100149	12/05/2023	12/22/2023	8.85	0.00	Paid	Y
	MAIL PACKAGE	MROCKLEY					12/22/2023
	440-5511-531500	POSTAGE		8.85			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 7/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
62449	WALGREENS #7039	12/05/2023	12/22/2023	14.97	0.00	Paid	Y
	CARDS	MROCKLEY					12/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		14.97			
KIM CATHRYN							
62450	E AND S SWEETS	12/05/2023	12/22/2023	27.68	0.00	Paid	Y
	STAFF GET WELL	MROCKLEY					12/22/2023
	440-5890-580600	DONATED FUND EXPENDITURES		27.68			
KIM CATHRYN							
62451	JOHNSON PLASTICS PLUS	12/06/2023	12/22/2023	14.22	0.00	Paid	Y
	TOTE BAGS	MROCKLEY					12/22/2023
	440-5511-531700	METASPACE MAINTENANCE		14.22			
KIM CATHRYN							
62452	WAL-MART #1571	12/07/2023	12/22/2023	50.40	0.00	Paid	Y
	CLEANING SUPPLIES	MROCKLEY					12/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		50.40			
KIM CATHRYN							
62453	4IMPRINT, INC	12/08/2023	12/22/2023	151.19	0.00	Paid	Y
	LOGO PENCILS	MROCKLEY					12/22/2023
	440-5511-533300	OUTREACH		151.19			
KIM CATHRYN							
62454	METRO MARKET #384	12/13/2023	12/22/2023	142.34	0.00	Paid	Y
	GIFT CARD FOR VOLUNTEERS	MROCKLEY					12/22/2023
	440-5890-580600	DONATED FUND EXPENDITURES		142.34			
KIM CATHRYN							
62455	THE OTHER END OF THE LEAS	12/13/2023	12/22/2023	30.00	0.00	Paid	Y
	GIFT CARD FOR THERAPY DOGS	MROCKLEY					12/22/2023
	440-5890-580600	DONATED FUND EXPENDITURES		30.00			
KIM CATHRYN							
62456	THE OTHER END OF THE LEAS	12/13/2023	12/22/2023	15.00	0.00	Paid	Y
	GIFT CARD FOR THERAPY DOG	MROCKLEY					12/22/2023
	440-5890-580600	DONATED FUND EXPENDITURES		15.00			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 8/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KINDER MATTHEW							
62457	DNR WS2 EM1 EPAY DEM SRVF	12/01/2023	12/22/2023	0.90	0.00	Paid	Y
	DNR LICENSE RENEWAL FEE	MROCKLEY					12/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		0.90			
KINDER MATTHEW							
62458	DNR WS2 EM1 EPAY DEM SALE	12/01/2023	12/22/2023	45.00	0.00	Paid	Y
	DNR LICENSE RENEWAL	MROCKLEY					12/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		45.00			
KREISER ROBERT							
62459	SP SCOTT COMPANY DRU	12/03/2023	12/22/2023	150.93	0.00	Paid	Y
	DRUG FIELD TEST KITS	MROCKLEY					12/22/2023
	100-5213-531100	OPERATIONAL SUPPLIES		150.93			
MILLER KENNETH							
62460	MENARDS WAUKESHA WI	11/25/2023	12/22/2023	20.99	0.00	Paid	Y
	TRUCK TOOLS	MROCKLEY					12/22/2023
	610-6210-662300	OPERATION SUPPLY/EXP-PUMPING		20.99			
PETERSON RANDY							
62461	SPEEDY METALS	12/07/2023	12/22/2023	49.11	0.00	Paid	Y
	STEEL FOR SNOW PLOW REPAIRS	MROCKLEY					12/22/2023
	100-5324-539500	REPAIRS & MAINTENANCE		49.11			
SCHNOOK FRED							
62462	METRO MARKET #384	11/16/2023	12/22/2023	41.85	0.00	Paid	Y
	SUPPLIES	MROCKLEY					12/22/2023
	100-5670-531100	OPERATIONAL SUPPLIES		41.85			
SCHNOOK FRED							
62463	WAUKESHA COUNTY BUSINESS	12/07/2023	12/22/2023	50.00	0.00	Paid	Y
	EVENT REGISTRATION	MROCKLEY					12/22/2023
	100-5670-533500	TRAINING & TRAVEL		50.00			
SMITH JAMES A							
62464	BATTERIES PLUS #0580	11/27/2023	12/22/2023	108.45	0.00	Paid	Y
	BATTERIES FOR UPS	MROCKLEY					12/22/2023
	610-6210-662300	OPERATION SUPPLY/EXP-PUMPING		54.23			
	620-8010-827000	OPERATION SUPPLY/EXPENSE		54.22			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 9/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
SMITH JAMES A							
62465	THE HOME DEPOT 4921	12/01/2023	12/22/2023	327.49	0.00	Paid	Y
	SLUDGE BED MARKER POST	MROCKLEY					12/22/2023
	620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES		327.49			
SMITH JAMES A							
62466	TRACTOR SUPPLY #339	12/04/2023	12/22/2023	16.78	0.00	Paid	Y
	SLUDGE BED POST REPAIR	MROCKLEY					12/22/2023
	620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES		16.78			
SMITH JAMES A							
62467	WAL-MART #1571	12/04/2023	12/22/2023	5.98	0.00	Paid	Y
	SLUDGE BED POST REPAIR	MROCKLEY					12/22/2023
	620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES		5.98			
STIEN JEFFREY R							
62468	AMZN MKTP US*MR48J8RX3	11/16/2023	12/22/2023	42.00	0.00	Paid	Y
	DESK CALENDARS	MROCKLEY					12/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		42.00			
STIEN JEFFREY R							
62469	METRO MARKET #384	11/17/2023	12/22/2023	41.95	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					12/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		41.95			
STIEN JEFFREY R							
62470	AMAZON.COM*6L9DN5XB3	11/21/2023	12/22/2023	791.70	0.00	Paid	Y
	FIRE INSPECTOR BOOKS	MROCKLEY					12/22/2023
	150-5221-533500	TRAINING & TRAVEL		527.80			
	150-5223-533500	TRAINING & TRAVEL		263.90			
STIEN JEFFREY R							
62471	WAL-MART #1571	11/27/2023	12/22/2023	52.58	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					12/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		52.58			
STIEN JEFFREY R							
62472	THE HOME DEPOT #4921	11/27/2023	12/22/2023	16.41	0.00	Paid	Y
	SAW BLADES	MROCKLEY					12/22/2023
	150-5222-531100	OPERATIONAL SUPPLIES		16.41			

12/28/2023 09:44 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 10/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R							
62473	DRAGONFLY * MUKWONAGO	11/29/2023	12/22/2023	101.85	0.00	Paid	Y
	CLOTHING- CUOMO	MROCKLEY					12/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		101.85			
STIEN JEFFREY R							
62474	METRO MARKET #384	11/29/2023	12/22/2023	51.97	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					12/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		51.97			
STIEN JEFFREY R							
62475	AMERICAN HEART SHOPCPR	11/30/2023	12/22/2023	208.92	0.00	Paid	Y
	AHA HS FA CPR AED VIDEO USB	MROCKLEY					12/22/2023
	150-5232-533500	TRAINING & TRAVEL		208.92			
STIEN JEFFREY R							
62476	WPSG, INC.	11/30/2023	12/22/2023	434.64	0.00	Paid	Y
	CLOTHING- LUDWIG	MROCKLEY					12/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		434.64			
STIEN JEFFREY R							
62477	FULLY PROMOTED WAUKESHA	11/30/2023	12/22/2023	103.85	0.00	Paid	Y
	CLOTHING- CUOMO	MROCKLEY					12/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		103.85			
STIEN JEFFREY R							
62478	FULLY PROMOTED WAUKESHA	11/30/2023	12/22/2023	49.34	0.00	Paid	Y
	CLOTHING- LUDWIG	MROCKLEY					12/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		49.34			
STIEN JEFFREY R							
62479	GALLS	12/03/2023	12/22/2023	114.43	0.00	Paid	Y
	CLOTHING- MENDEN	MROCKLEY					12/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		114.43			
STIEN JEFFREY R							
62480	AMZN MKTP US*C59N65LH3	12/03/2023	12/22/2023	109.21	0.00	Paid	Y
	CPR TRAINING SUPPLIES	MROCKLEY					12/22/2023
	150-5223-533500	TRAINING & TRAVEL		109.21			

12/28/2023 09:44 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 11/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R							
62481	WWW.FLYINGCROSS.COM	12/05/2023	12/22/2023	95.54	0.00	Paid	Y
	CLOTHING CLASS A- MENDEN	MROCKLEY					12/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		95.54			
STIEN JEFFREY R							
62482	US BANK	12/05/2023	12/22/2023	(16.41)	0.00	Paid	Y
	HOME DEPOT CREDIT	MROCKLEY					12/22/2023
	150-5222-531100	OPERATIONAL SUPPLIES		(16.41)			
STIEN JEFFREY R							
62483	WWW.FLYINGCROSS.COM	12/06/2023	12/22/2023	88.45	0.00	Paid	Y
	CLOTHING CLASS A- MENDEN	MROCKLEY					12/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		88.45			
STIEN JEFFREY R							
62484	METRO MARKET #384	12/07/2023	12/22/2023	41.99	0.00	Paid	Y
	CAPTAIN-LT. CEREMONY	MROCKLEY					12/22/2023
	150-5232-531100	OPERATIONAL SUPPLIES		41.99			
STIEN JEFFREY R							
62485	WM SUPERCENTER #1571	12/07/2023	12/22/2023	6.64	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					12/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		6.64			
STIEN JEFFREY R							
62486	METRO MARKET #384	12/08/2023	12/22/2023	62.95	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					12/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		62.95			
STIEN JEFFREY R							
62487	AMZN MKTP US*VX0DI3ZT3	12/08/2023	12/22/2023	350.83	0.00	Paid	Y
	SPARKY THE DOG HEAD	MROCKLEY					12/22/2023
	150-5221-531300	FIRE PREVENTION MATERIALS		350.83			
STIEN JEFFREY R							
62488	DRAGONFLY * MUKWONAGO	12/12/2023	12/22/2023	498.33	0.00	Paid	Y
	CLOTHING- HAHN	MROCKLEY					12/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		498.33			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 12/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R							
62489	DOJ EPAY RECORDS CHECK	12/12/2023	12/22/2023	10.00	0.00	Paid	Y
	DOJ BACKGROUND CHECK	MROCKLEY					12/22/2023
	150-5221-521900	PROFESSIONAL SERVICES		10.00			
STIEN JEFFREY R							
62490	AMZN MKTP US*XW2V89L63	12/13/2023	12/22/2023	65.52	0.00	Paid	Y
	STATION EMS SUPPLIES	MROCKLEY					12/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		65.52			
STIEN JEFFREY R							
62491	AMZN MKTP US*G19EF99Q3	12/14/2023	12/22/2023	114.48	0.00	Paid	Y
	GARMIN FOR INTERCEPT 34	MROCKLEY					12/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		114.48			
STREIT DANIEL							
62492	AMZN MKTP US*VV3K75LL3	12/04/2023	12/22/2023	196.68	0.00	Paid	Y
	DONGLE BATTERIES	MROCKLEY					12/22/2023
	100-5211-539500	REPAIRS & MAINTENANCE		196.68			
STREIT DANIEL							
62493	WISCONSIN CHIEFS OF POLIC	12/05/2023	12/22/2023	150.00	0.00	Paid	Y
	WCPA MEMBERSHIP - STREIT	MROCKLEY					12/22/2023
	100-5211-532400	MEMBERSHIP DUES		150.00			
STREIT DANIEL							
62494	AMZN MKTP US*TQ3SN31D3	12/06/2023	12/22/2023	219.42	0.00	Paid	Y
	FLASHDRIVES AND CDS	MROCKLEY					12/22/2023
	100-5213-531100	OPERATIONAL SUPPLIES		219.42			
STREIT DANIEL							
62495	AMAZON.COM*TN3X80623	12/08/2023	12/22/2023	129.99	0.00	Paid	Y
	SANDISK 2TB SSD	MROCKLEY					12/22/2023
	100-5213-531100	OPERATIONAL SUPPLIES		129.99			
STREIT DANIEL							
62496	STAPLS0213827207000001	12/10/2023	12/22/2023	116.87	0.00	Paid	Y
	OFFICE SUPPLIES	MROCKLEY					12/22/2023
	100-5211-531100	OPERATIONAL SUPPLIES		116.87			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 13/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STREIT DANIEL							
62497	AMZN MKTP US*SP09G2FD3	12/12/2023	12/22/2023	47.98	0.00	Paid	Y
	CHRISTMAN DECORATIONS	MROCKLEY					12/22/2023
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		47.98			
STREIT DANIEL							
62498	AMZN MKTP US*W02AH1Z13	12/13/2023	12/22/2023	26.32	0.00	Paid	Y
	CHRISTMAS DECORATIONS - TO BE	MROCKLEY					12/22/2023
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		26.32			
STREIT DANIEL							
62499	AMZN MKTP US*V79EB9BY3	12/13/2023	12/22/2023	123.44	0.00	Paid	Y
	CHRISTMAS DECORATIONS	MROCKLEY					12/22/2023
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		123.44			
STREIT DANIEL							
62500	AMZN MKTP US*4T2FC6DW3	12/14/2023	12/22/2023	71.98	0.00	Paid	Y
	CHRISTMAS DECORATIONS - TO BE	MROCKLEY					12/22/2023
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		71.98			
SUKOWATY JAYME							
62501	USPS PO 5657100149	11/15/2023	12/22/2023	6.25	0.00	Paid	Y
	FLUORIDE SAMPLE POSTAGE	MROCKLEY					12/22/2023
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		6.25			
SUKOWATY JAYME							
62502	THE HOME DEPOT #4921	12/12/2023	12/22/2023	6.96	0.00	Paid	Y
	TOOLS	MROCKLEY					12/22/2023
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		6.96			
SURA MATTHEW J							
62503	SP IDENTIFIRE	11/23/2023	12/22/2023	1,093.91	0.00	Paid	Y
	IDENTIFIRE SCBA PACK LABELS AND MASK	MROCKLEY					12/22/2023
	150-5222-531100	OPERATIONAL SUPPLIES		1,093.91			
SURA MATTHEW J							
62504	US BANK	11/25/2023	12/22/2023	(72.84)	0.00	Paid	Y
	IDENTIFIRE REFUND	MROCKLEY					12/22/2023
	150-5222-531100	OPERATIONAL SUPPLIES		(72.84)			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 14/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

Purchase Card Vendor: 0002 US BANK

SURA MATTHEW J							
62505	APPLE.COM/BILL	12/09/2023	12/22/2023	0.99	0.00	Paid	Y
	APPLE STORAGE	MROCKLEY					12/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		0.99			

SURA MATTHEW J							
62506	EBAY O*10-10927-17198	12/13/2023	12/22/2023	48.23	0.00	Paid	Y
	EBAY HOLSTERS	MROCKLEY					12/22/2023
	150-5222-531100	OPERATIONAL SUPPLIES		48.23			

SURA MATTHEW J							
62507	WM SUPERCENTER #1571	12/13/2023	12/22/2023	9.68	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					12/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		9.68			

SURA MATTHEW J							
62508	THE HOME DEPOT #4921	12/13/2023	12/22/2023	23.94	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					12/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		23.94			

ZAESKE DEBBIE							
62509	BIG SKY COMMUNICATIONS I	12/11/2023	12/22/2023	455.00	0.00	Paid	Y
	REPLACE DISPATCH DONGLE	MROCKLEY					12/22/2023
	100-5211-539500	REPAIRS & MAINTENANCE		455.00			

Total Purchase Card Vendor: 0002 US BANK				16,819.55	0.00		
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# of Invoices:	105	# Due:	0	Totals:	16,908.80	0.00	
# of Credit Memos:	2	# Due:	0	Totals:	(89.25)	0.00	

Net of Invoices and Credit Memos:				16,819.55	0.00		
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--- TOTALS BY GL DISTRIBUTION ---

100-5111-521900	PROFESSIONAL SERVICES	50.34
100-5111-531100	OPERATIONAL SUPPLIES	11.81
100-5120-522500	TELEPHONE	19.59
100-5141-522500	TELEPHONE	19.59
100-5141-539800	EMPLOYEE RECOGNITION	690.90
100-5142-522500	TELEPHONE	78.62

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	100-5142-531100	OPERATIONAL SUPPLIES		45.68			
	100-5142-532400	MEMBERSHIP DUES		65.00			
	100-5142-533500	TRAINING & TRAVEL		87.46			
	100-5144-531100	OPERATIONAL SUPPLIES		11.00			
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE		78.39			
	100-5211-522500	TELEPHONE		366.89			
	100-5211-522900	SOFTWARE SUPPORT/MAINTENANCE		8.40			
	100-5211-522950	IT DEVICES (NON CAPITAL) & SUPPLIES		103.98			
	100-5211-531100	OPERATIONAL SUPPLIES		116.87			
	100-5211-532400	MEMBERSHIP DUES		250.00			
	100-5211-534700	NEW UNIFORM ISSUE		158.00			
	100-5211-539400	BLDG REPAIRS & MAINTENANCE		576.99			
	100-5211-539500	REPAIRS & MAINTENANCE		651.68			
	100-5213-531100	OPERATIONAL SUPPLIES		500.34			
	100-5241-522500	TELEPHONE		58.78			
	100-5323-522500	TELEPHONE		39.44			
	100-5324-539500	REPAIRS & MAINTENANCE		1,322.94			
	100-5347-531100	OPERATIONAL SUPPLIES		374.25			
	100-5512-522500	TELEPHONE		19.59			
	100-5632-522500	TELEPHONE		19.59			
	100-5670-531100	OPERATIONAL SUPPLIES		41.85			
	100-5670-533500	TRAINING & TRAVEL		50.00			
	150-5221-521900	PROFESSIONAL SERVICES		10.00			
	150-5221-522500	TELEPHONE		357.92			
	150-5221-531100	OPERATIONAL SUPPLIES		258.09			
	150-5221-531300	FIRE PREVENTION MATERIALS		350.83			
	150-5221-533500	TRAINING & TRAVEL		527.80			
	150-5221-534600	CLOTHING ALLOWANCE		1,486.43			
	150-5222-531100	OPERATIONAL SUPPLIES		1,069.30			
	150-5223-533500	TRAINING & TRAVEL		373.11			
	150-5231-531100	OPERATIONAL SUPPLIES		214.61			
	150-5232-531100	OPERATIONAL SUPPLIES		41.99			
	150-5232-533500	TRAINING & TRAVEL		208.92			
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		269.72			
	440-5511-522000	CONTRACTUAL SERVICES		102.25			
	440-5511-522500	TELEPHONE		400.20			
	440-5511-531100	OPERATIONAL SUPPLIES		408.67			
	440-5511-531500	POSTAGE		8.85			
	440-5511-531600	COLLECTION MAINTENANCE & REPAIR		242.90			
	440-5511-531700	METASPACE MAINTENANCE		1,722.87			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 16/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
440-5511-531800	THINGERY MAINTENANCE			22.99			
440-5511-533100	PROGRAMMING			173.17			
440-5511-533300	OUTREACH			848.49			
440-5511-533500	TRAINING & TRAVEL			49.00			
440-5511-581000	FURNITURE & FIXTURES			218.00			
440-5511-581100	EQUIPMENT LESS THAN \$5000			733.20			
440-5700-532900	AV MATERIAL			59.99			
440-5890-580600	DONATED FUND EXPENDITURES			215.02			
610-6210-662300	OPERATION SUPPLY/EXP-PUMPING			75.22			
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			18.06			
610-6920-692100	OFFICE SUPPLIES & EXPENSES			41.80			
620-8010-827000	OPERATION SUPPLY/EXPENSE			54.22			
620-8010-834000	MAINT-GENERAL PLANT/STRUCTURES			350.25			
620-8400-851000	OFFICE SUPPLIES & EXPENSES			41.81			
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			45.90			

12/28/2023 09:44 AM

User: MROCKLEY

DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Page: 17/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			5,817.97	0.00		
	150 - FIRE/AMBULANCE FUND			4,899.00	0.00		
	340 - VILLAGE DESIGNATED FUND			269.72	0.00		
	440 - LIBRARY FUND			5,205.60	0.00		
	610 - WATER UTILITY FUND			135.08	0.00		
	620 - SEWER UTILITY FUND			492.18	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			62.15	0.00		
	5120 - MUNICIPAL COURT			19.59	0.00		
	5141 - VILLAGE ADMINISTRATOR			710.49	0.00		
	5142 - CLERK-TREASURER			276.76	0.00		
	5144 - ELECTIONS			11.00	0.00		
	5145 - FINANCE DEPARTMENT			78.39	0.00		
	5211 - POLICE ADMINISTRATION			2,232.81	0.00		
	5213 - CRIME INVESTIGATION			500.34	0.00		
	5221 - FIRE ADMINISTRATION			2,991.07	0.00		
	5222 - FIRE SUPPRESSION			1,069.30	0.00		
	5223 - FIRE TRAINING			373.11	0.00		
	5231 - AMBULANCE			214.61	0.00		
	5232 - AMBULANCE TRAINING			250.91	0.00		
	5241 - BUILDING INSPECTOR			58.78	0.00		
	5323 - GARAGE			39.44	0.00		
	5324 - MACHINERY & EQUIPMENT			1,322.94	0.00		
	5347 - SNOW & ICE CONTROL			374.25	0.00		
	5511 - LIBRARY SERVICES			4,930.59	0.00		
	5512 - MUSEUM			19.59	0.00		
	5632 - PLANNING DEPARTMENT			19.59	0.00		
	5670 - ECONOMIC DEVELOPMENT			91.85	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			59.99	0.00		
	5890 - USE OF DESIGNATED FUNDS			484.74	0.00		
	6210 - PUMPING MAINTENANCE			75.22	0.00		
	6300 - WATER TREATMENT OPERATIONS			18.06	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			41.80	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			404.47	0.00		
	8400 - ADMINISTRATIVE & GENERAL			87.71	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			690.90			
	0707			3,435.72			

12/28/2023 09:44 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/21/2023 - 12/25/2023
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Page: 18/18

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	1051			45.90			
	1128			455.00			
	2365			59.99			
	3049			13.21			
	3064			436.37			
	4175			150.93			
	5177			1,650.04			
	5311			1,309.69			
	5538			1,082.68			
	5724			1,103.91			
	6347			163.46			
	6370			3,437.17			
	7403			458.70			
	8389			20.99			
	8764			4.85			
	8772			91.85			
	9625			49.11			
	9708			2,159.08			

12/28/2023 09:47 AM
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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/14/2023 - 12/14/2023
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: EFT
WE ENERGIES REPORT FOR BOARD

Page: 1/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4822286875 62354	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	11/28/2023 MROCKLEY 0700126680-00002 Well #3 Elec	12/14/2023	1,524.40 1,524.40	0.00	Paid	Y 12/14/2023
4822286875 62355	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	11/28/2023 MROCKLEY 0700126680-00003 Street Lights	12/14/2023	4,082.94 4,082.94	0.00	Paid	Y 12/14/2023
4822286875 62356	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	11/28/2023 MROCKLEY 0700126680-00004 Greenwald	12/14/2023	221.58 221.58	0.00	Paid	Y 12/14/2023
4822286875 62357	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	11/28/2023 MROCKLEY 0700126680-00005 Booster Station	12/14/2023	621.31 621.31	0.00	Paid	Y 12/14/2023
4822286875 62358	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	11/28/2023 MROCKLEY 0700126680-00007 1240 N. Rochester	12/14/2023	116.73 116.73	0.00	Paid	Y 12/14/2023
4822286875 62359	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	11/28/2023 MROCKLEY 0700126680-00008 Police Garage	12/14/2023	51.98 51.98	0.00	Paid	Y 12/14/2023
4822286875 62360	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	11/28/2023 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	12/14/2023	67.06 67.06	0.00	Paid	Y 12/14/2023
4822286875 62361	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	11/28/2023 MROCKLEY 0700126680-000010 Fox River View	12/14/2023	180.07 180.07	0.00	Paid	Y 12/14/2023
4822286875 62362	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	11/28/2023 MROCKLEY 0700126680-000011 DPW Elec	12/14/2023	414.30 414.30	0.00	Paid	Y 12/14/2023

12/28/2023 09:47 AM
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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/14/2023 - 12/14/2023
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: EFT
WE ENERGIES REPORT FOR BOARD

Page: 2/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4822286875 62363	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	11/28/2023 MROCKLEY 0700126680-000012 Fire	12/14/2023	1,381.73 1,381.73	0.00	Paid	Y 12/14/2023
4822286875 62364	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	11/28/2023 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	12/14/2023	21.65 21.65	0.00	Paid	Y 12/14/2023
4822286875 62365	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	11/28/2023 MROCKLEY 0700126680-000014 Hall	12/14/2023	987.84 987.84	0.00	Paid	Y 12/14/2023
4822286875 62366	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	11/28/2023 MROCKLEY 0700126680-000014 Hall Gas	12/14/2023	145.31 145.31	0.00	Paid	Y 12/14/2023
4822286875 62367	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	11/28/2023 MROCKLEY 0700126680-000016 Miniwauken Park	12/14/2023	56.28 56.28	0.00	Paid	Y 12/14/2023
4822286875 62368	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	11/28/2023 MROCKLEY 0700126680-000017 Holz Elec	12/14/2023	9,242.89 9,242.89	0.00	Paid	Y 12/14/2023
4822286875 62369	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	11/28/2023 MROCKLEY 0700126680-000018 Parks	12/14/2023	23.56 23.56	0.00	Paid	Y 12/14/2023
4822286875 62370	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	11/28/2023 MROCKLEY 0700126680-000019 Atkinson Pump	12/14/2023	503.75 503.75	0.00	Paid	Y 12/14/2023
4822286875 62371	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	11/28/2023 MROCKLEY 0700126680-000020 Well #6	12/14/2023	866.66 866.66	0.00	Paid	Y 12/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/14/2023 - 12/14/2023
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: EFT
WE ENERGIES REPORT FOR BOARD

Page: 3/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4822286875 62372	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	11/28/2023 MROCKLEY 0700126680-000021 DPW Gas	12/14/2023	127.32 127.32	0.00	Paid	Y 12/14/2023
4822286875 62373	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	11/28/2023 MROCKLEY 0700126680-000022 Concession Building	12/14/2023	154.42 154.42	0.00	Paid	Y 12/14/2023
4822286875 62374	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	11/28/2023 MROCKLEY 0700126680-000023 Well #3 Gas	12/14/2023	10.56 10.56	0.00	Paid	Y 12/14/2023
4822286875 62375	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	11/28/2023 MROCKLEY 0700126680-000024 Parks-200 S Rochester	12/14/2023	26.74 26.74	0.00	Paid	Y 12/14/2023
4822286875 62376	WE ENERGIES 0700126680-000027 Police 100-5211-522200	11/28/2023 MROCKLEY 0700126680-000027 Police	12/14/2023	1,417.79 1,417.79	0.00	Paid	Y 12/14/2023
4822286875 62377	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	11/28/2023 MROCKLEY 0700126680-000028 Miniwaukan Pavilion	12/14/2023	25.30 25.30	0.00	Paid	Y 12/14/2023
4822286875 62378	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	11/28/2023 MROCKLEY 0700126680-000029 F. Park Sump Pump	12/14/2023	21.65 21.65	0.00	Paid	Y 12/14/2023
4822286875 62379	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	11/28/2023 MROCKLEY 0700126680-000031 Holz Gas	12/14/2023	139.02 139.02	0.00	Paid	Y 12/14/2023
4822286875 62380	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	11/28/2023 MROCKLEY 0700126680-000032 Well #4 Elec	12/14/2023	3,015.39 3,015.39	0.00	Paid	Y 12/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/14/2023 - 12/14/2023
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: EFT
WE ENERGIES REPORT FOR BOARD

Page: 4/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4822286875 62381	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	11/28/2023 MROCKLEY 0700126680-000033 Parks	12/14/2023	48.17 48.17	0.00	Paid	Y 12/14/2023
4822286875 62382	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	11/28/2023 MROCKLEY 0700126680-000034 Street Lights	12/14/2023	77.87 77.87	0.00	Paid	Y 12/14/2023
4822286875 62383	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	11/28/2023 MROCKLEY 0700126680-000036 Flashers	12/14/2023	11.19 11.19	0.00	Paid	Y 12/14/2023
4822286875 62384	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	11/28/2023 MROCKLEY 0700126680-000037 Well #4 Gas	12/14/2023	36.51 36.51	0.00	Paid	Y 12/14/2023
4822286875 62385	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	11/28/2023 MROCKLEY 0700126680-000038 Museum	12/14/2023	192.46 192.46	0.00	Paid	Y 12/14/2023
4822286875 62386	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	11/28/2023 MROCKLEY 0700126680-000039 Well #5	12/14/2023	1,877.55 1,877.55	0.00	Paid	Y 12/14/2023
4822286875 62387	WE ENERGIES 0700126680-00043 Outdoor Stage 100-5521-522200	11/28/2023 MROCKLEY 0700126680-00043 Outdoor Stage	12/14/2023	26.10 26.10	0.00	Paid	Y 12/14/2023
4822286875 62388	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	11/28/2023 MROCKLEY 0709449777-00001 Library Gas	12/14/2023	661.77 661.77	0.00	Paid	Y 12/14/2023
4822286875 62390	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	11/28/2023 MROCKLEY 0712697628-00001 Tower Radio Bldg	12/14/2023	30.70 30.70	0.00	Paid	Y 12/14/2023

12/28/2023 09:47 AM
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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/14/2023 - 12/14/2023
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: EFT
WE ENERGIES REPORT FOR BOARD

Page: 5/7

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4822286875 62391	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	11/28/2023 MROCKLEY 0712697628-00002 Mukw Dam	12/14/2023	24.67 24.67	0.00	Paid	Y 12/14/2023
4822286875 62392	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	11/28/2023 MROCKLEY 0712697628-00003 PD Tower meter #05662	12/14/2023	22.76 22.76	0.00	Paid	Y 12/14/2023
4822286875 62393	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	11/28/2023 MROCKLEY 0712697628-00004 1224 Riverton	12/14/2023	161.99 161.99	0.00	Paid	Y 12/14/2023
4822286875 62394	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	11/28/2023 MROCKLEY 0712697628-00006 Well #7	12/14/2023	611.39 611.39	0.00	Paid	Y 12/14/2023
4822286875 62395	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	11/28/2023 MROCKLEY 0712697628-00007 School Crossing Lights	12/14/2023	16.25 16.25	0.00	Paid	Y 12/14/2023
4822286875 62396	WE ENERGIES 0712697628-00008 Field Park Signage 100-5521-522200	11/28/2023 MROCKLEY 0712697628-00008 Field Park Signage	12/14/2023	50.23 50.23	0.00	Paid	Y 12/14/2023
4821803042 62397	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	11/28/2023 MROCKLEY 0700126680-00015 STREET LIGHTS	12/14/2023	10,504.17 10,504.17	0.00	Paid	Y 12/14/2023
4810451984 62398	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	11/28/2023 MROCKLEY 0700126680-00006 Field Park	12/14/2023	65.21 65.21	0.00	Paid	Y 12/14/2023
4810451984 62399	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	11/28/2023 MROCKLEY 0700126680-000025 Tower	12/14/2023	56.73 56.73	0.00	Paid	Y 12/14/2023

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

4810451984							
62400	WE ENERGIES	11/28/2023	12/14/2023	113.79	0.00	Paid	Y
	0700126680-00030 Andrews Street	MROCKLEY					12/14/2023
	100-5521-522200	0700126680-00030 Andrews Street		113.79			

# of Invoices:	46	# Due:	0	Totals:	40,037.74	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				40,037.74	0.00	

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	987.84
100-5160-522400	GAS	145.31
100-5211-522200	ELECTRIC	1,556.07
100-5254-522200	ELECTRIC	24.67
100-5323-522200	ELECTRIC	414.30
100-5323-522400	GAS	127.32
100-5342-522200	ELECTRIC	14,707.97
100-5512-522200	ELECTRIC	192.46
100-5521-522200	ELECTRIC	651.77
150-5221-522200	ELECTRIC	1,381.73
440-5511-522400	GAS	661.77
610-6200-662200	FUEL OR POWER PURCHASED	8,842.08
620-8010-821100	WWTP ELECTRIC POWER	9,242.89
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	139.02
620-8020-821000	PUMPING POWER & FUEL	962.54

12/28/2023 09:47 AM
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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 12/14/2023 - 12/14/2023
JOURNALIZED PAID
VENDOR CODE: 0034 - CHECK TYPE: EFT
WE ENERGIES REPORT FOR BOARD

Page: 7/7

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			18,807.71	0.00		
	150 - FIRE/AMBULANCE FUND			1,381.73	0.00		
	440 - LIBRARY FUND			661.77	0.00		
	610 - WATER UTILITY FUND			8,842.08	0.00		
	620 - SEWER UTILITY FUND			10,344.45	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5160 - VILLAGE HALL			1,133.15	0.00		
	5211 - POLICE ADMINISTRATION			1,556.07	0.00		
	5221 - FIRE ADMINISTRATION			1,381.73	0.00		
	5254 - DAMS			24.67	0.00		
	5323 - GARAGE			541.62	0.00		
	5342 - STREET LIGHTING			14,707.97	0.00		
	5511 - LIBRARY SERVICES			661.77	0.00		
	5512 - MUSEUM			192.46	0.00		
	5521 - PARKS			651.77	0.00		
	6200 - PUMPING OPERATIONS			8,842.08	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			9,381.91	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			962.54	0.00		

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/12/2023	GEN	37705	TREASURER STATE OF WI	NOV 2023 COURT FINES AND FEES	100-0000-242400	2,280.20
12/12/2023	GEN	37706	TREASURER WAUKESHA COUNTY	NOV 2023 COURT FINES & FEES	100-0000-243240	640.00
12/12/2023	GEN	37707	WALWORTH CTY TREASURER	NOV 2023 COURT FINES AND FEES	100-0000-243250	10.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		2,930.20

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/12/2023	GEN	738 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - NOV	100-5142-539900	5.45
		738 (E)		INVOICE CLOUD MONTHLY FEES - NOV	100-5241-539900	40.00
		738 (E)		INVOICE CLOUD MONTHLY FEES - NOV	410-5363-539900	36.60
		738 (E)		INVOICE CLOUD MONTHLY FEES - NOV	610-6920-692100	36.60
		738 (E)		INVOICE CLOUD MONTHLY FEES - NOV	620-8300-840000	36.60
						<hr/> 155.25
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		155.25

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: TASC					
IN2970295	FLEX ADMIN 01-01-2024 TO 03-31-2024 & 20	100-5323-531100 217.40	1,403.26	ALLOCATE	12/29/2023
		610-6902-690300 79.06			
		620-8300-840000 59.29			
		440-5511-515900 158.11			
		150-5221-539900 138.35			
		100-5241-539900 39.53			
		100-5211-539900 217.41			
		100-5212-539900 177.88			
		100-5212-539900 39.53			
		100-5142-539900 39.53			
		100-5141-539900 19.76			
		100-5145-539900 79.06			
		100-5632-539900 19.76			
		150-5233-531100 118.59			
TOTAL VENDOR TASC			1,403.26		
GRAND TOTAL:			1,403.26		

12/28/2023 09:54 AM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/07/2023 - 12/07/2023
Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/07/2023	GEN	37625	SECURIAN FINANCIAL GROUP INC	DECEMBER 2023 ACCIDENTAL INS	100-0000-215305	41.74
		37625		DECEMBER 2023 ACCIDENTAL INS	150-0000-215305	8.44
						<u>50.18</u>
12/07/2023	GEN	736(E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 12/08/23	100-0000-215250	958.09
		736(E)		RETIREMENT GW PR 12/08/23	150-0000-215250	3,843.61
						<u>4,801.70</u>
12/07/2023	GEN	737(E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 12/08/23 ID	100-0000-215250	4,681.06
		737(E)		RETIREMENT MS/ICMA PR 12/08/23 ID	440-0000-215250	813.20
		737(E)		RETIREMENT MS/ICMA PR 12/08/23 ID	610-0000-215250	223.73
		737(E)		RETIREMENT MS/ICMA PR 12/08/23 ID	620-0000-215250	548.04
						<u>6,266.03</u>
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		11,117.91

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/14/2023	GEN	37709	MINNESOTA LIFE INSURANCE	JANUARY 2024 LIFE INSURANCE	100-0000-215301	1,227.95
		37709		JANUARY 2024 LIFE INSURANCE	150-0000-215301	216.37
		37709		JANUARY 2024 LIFE INSURANCE	440-0000-215301	94.20
		37709		JANUARY 2024 LIFE INSURANCE	610-0000-215301	53.39
		37709		JANUARY 2024 LIFE INSURANCE	620-0000-215301	191.66
						<hr/> 1,783.57
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,783.57

12/28/2023 10:02 AM
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/21/2023 - 12/21/2023
Banks: GEN

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/21/2023	GEN	37817	AFLAC	ACCOUNT# V1553 DECEMBER 2023	100-0000-215302	189.87
		37817		ACCOUNT# V1553 DECEMBER 2023	150-0000-215302	338.66
		37817		ACCOUNT# V1553 DECEMBER 2023	610-0000-215302	6.24
		37817		ACCOUNT# V1553 DECEMBER 2023	620-0000-215302	227.14
						<hr/> 761.91
12/21/2023	GEN	37818	MUKWONAGO PROFESSIONAL	DECEMBER 2023 FIRE UNION DUES	150-0000-215500	900.00
12/21/2023	GEN	37819	MUKWONAGO PROFESSIONAL POLICE	DECEMBER 2023 POLICE UNION DUES	100-0000-215500	500.00
12/21/2023	GEN	37820	VILLAGE OF MUKWONAGO MRA	DECEMBER 2023 FSA	100-0000-215350	1,902.78
		37820		DECEMBER 2023 FSA	150-0000-215350	583.44
		37820		DECEMBER 2023 FSA	440-0000-215350	20.00
		37820		DECEMBER 2023 FSA	610-0000-215350	3.74
		37820		DECEMBER 2023 FSA	620-0000-215350	176.90
						<hr/> 2,686.86
12/21/2023	GEN	741 (E)	DELTA DENTAL OF WISCONSIN	JANUARY 2024 DENTAL PREMIUMS	100-0000-215304	2,623.75
		741 (E)		JANUARY 2024 DENTAL PREMIUMS	150-0000-215304	346.56
		741 (E)		JANUARY 2024 DENTAL PREMIUMS	440-0000-215304	215.05
		741 (E)		JANUARY 2024 DENTAL PREMIUMS	500-0000-215304	0.27
		741 (E)		JANUARY 2024 DENTAL PREMIUMS	610-0000-215304	81.71
		741 (E)		JANUARY 2024 DENTAL PREMIUMS	620-0000-215304	89.58
						<hr/> 3,356.92
12/21/2023	GEN	742 (E)	DELTA DENTAL OF WISCONSIN	JANUARY 2024 VISION PREMIUMS	100-0000-215303	127.52
		742 (E)		JANUARY 2024 VISION PREMIUMS	150-0000-215303	30.02
		742 (E)		JANUARY 2024 VISION PREMIUMS	440-0000-215303	30.82
						<hr/> 188.36
12/21/2023	GEN	743 (E)	EMPLOYEE TRUST FUNDS	JANUARY 2024 HEALTH INSURANCE	100-0000-215300	64,466.39
		743 (E)		JANUARY 2024 HEALTH INSURANCE	150-0000-215300	18,209.90
		743 (E)		JANUARY 2024 HEALTH INSURANCE	440-0000-215300	5,236.59
		743 (E)		JANUARY 2024 HEALTH INSURANCE	500-0000-215300	5.67
		743 (E)		JANUARY 2024 HEALTH INSURANCE	610-0000-215300	4,984.54
		743 (E)		JANUARY 2024 HEALTH INSURANCE	620-0000-215300	6,181.47
						<hr/> 99,084.56
12/21/2023	GEN	744 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 12/22/23	100-0000-215250	875.56

12/28/2023 10:02 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 12/21/2023 - 12/21/2023
Banks: GEN

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		744 (E)		RETIREMENT GW PR 12/22/23	150-0000-215250	3,441.35
						4,316.91
12/21/2023	GEN	745 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 12/22/23 ID	100-0000-215250	2,030.27
		745 (E)		RETIREMENT MS/ICMA PR 12/22/23 ID	440-0000-215250	822.36
		745 (E)		RETIREMENT MS/ICMA PR 12/22/23 ID	500-0000-215250	0.78
		745 (E)		RETIREMENT MS/ICMA PR 12/22/23 ID	610-0000-215250	247.69
		745 (E)		RETIREMENT MS/ICMA PR 12/22/23 ID	620-0000-215250	422.23
						3,523.33
12/21/2023	GEN	746 (E)	UKG INC.	PAYROLL PROCESSING FEES NOV 2023	100-5111-539900	94.57
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5120-539900	27.02
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5141-539900	13.51
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5142-539900	27.02
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5145-539900	54.04
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5211-539900	135.10
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5212-539900	162.12
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5213-521900	27.02
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5241-539900	27.02
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5300-539900	135.10
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	100-5632-539900	13.51
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	150-5221-539900	405.30
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	150-5233-531100	81.06
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	440-5511-534000	324.24
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	610-6902-690300	54.04
		746 (E)		PAYROLL PROCESSING FEES NOV 2023	620-8300-840000	40.53
						1,621.20
12/21/2023	GEN	747 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - NOVEMBER 2023	100-0000-215200	35,260.38
		747 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	15,150.18
		747 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,459.78
		747 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	500-0000-215200	15.42
		747 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,342.04
		747 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	3,185.98
						61,413.78
			TOTAL - ALL FUNDS	TOTAL OF 11 CHECKS		178,353.83

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	1/3/24	NUMBER:	
--------------	--------	----------------	--

VENDOR NAME & ADDRESS:	SHIP TO:
RJ Thomas Mfg Co Inc PO Box 946 Cherokee, IA 51012-0946	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	RJ Thomas Mfg Co Inc	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Capital Plan
-----------------------	-----	-------------------------	--------------

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	15	XT Picnic Tables	952.20	\$14,283.00	430-5700-571600
2		Freight		\$900.00	
			TOTAL	\$15,183.00	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

RJ Thomas Mfg Co Inc
 PO Box 946
 Cherokee, IA 51012-0946
 Tel 712-225-5115 800-762-5002
 Fax 712-225-5796
 www.pilotrock.com
 customerservice@rjthomas.com

PRICE QUOTATION



Page 1
 Customer No WI 1009
 Quote No 99892
 Quote Date 12/20/2023
 Slspsn 7440

Bill To
 Mukwonago, Village of
 440 River Crest Court
 Mukwonago WI 53149
 US

Ron Bittner
 rbittner@villageofmukwonago.gov
 262-363-6447

Ship To
 Mukwonago, Village of
 Ron Bittner
 440 River Crest Court
 262-363-6447
 Mukwonago WI 53149
 US

Ship Via
 ECHO

Qty Ordered	UOM	Item No	Unit Price	Extended Price
15	EA	XT/G-8PN TABLE XT 2-3/8OD 8' GLV FRMS GRN RCLD PLSTC 2x10	952.20	\$14,283.00
1	EA	FREIGHT TO ZIP CODE 53149 FOB CHEROKEE, IA 51012	900.00	\$900.00

Any changes to the above quoted models, quantities or destination require a NEW quote.

Terms: Net 30 Days

Quote Total **\$15,183.00**

Purchasing by catalog or internet does NOT make this purchase exempt from sales tax.

Sales tax NOT INCLUDED unless otherwise stated.

CUSTOMER TO UNLOAD FREIGHT FROM TRUCK. SOME ASSEMBLY REQUIRED.

PRICES FIRM 30 DAYS.

ALL MAJOR CREDIT CARDS ACCEPTED

Shipping within 30-days ARO
 CUSTOMER TO UNLOAD

NOTE: All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on the date of quotation and are subject to change by the Seller before final acceptance. Typographical errors are subject to correction. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the Purchaser, ample allowances must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production. Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated which may appear on Purchaser's formal order will NOT be binding on the Seller.



*Model XT/G-6PU 6 Ft. Extra Heavy Duty Portable Rectangular Table
with Hot Dip Galvanized Frame
and Blue 100% Recycled Plastic Planks*

- **Constructed specifically for heavy use areas**
- **Nontip, nontrip walk-through design**
- **All welded end frames are fabricated from 2-3/8" diameter steel pipe**
- **Die-formed center channel and diagonal braces align and strengthen entire table**
- **Frames are hot dip galvanized after fabrication for superior corrosion resistance**
- **100% Recycled Plastic Seat and Top Planks with solid color and U.V. stabilizer for ultraviolet protection**
- **Steel channel reinforcements under seats and table top**
- **Limited lifetime warranty on frames**

SPECIFICATIONS:

- **XT Series** end frames are one-piece welded construction, fabricated from 2.375" O.D. (2-3/8" O.D.) steel pipe to meet 2" nominal steel pipe size specifications with 2" x 2" x 1/8" die formed steel angle for attaching the seats and tops.
- Table frame design incorporates nontip, nontrip, walk-through design features. Bends are tightly formed to prevent tipping when weight is on one side.
- **Model XT/G-6** is a nominal 6 ft. long.
- **Model XT/G-8** is a nominal 8 ft. long.
- Nominal table height is 30". Nominal seat height is 18".
- Frames are supported by diagonal braces of 1-5/16" O.D. steel pipe that connect to a die-formed steel channel designed to align and provide attachment to the table top.
- **Standard:** All steel frame components are hot-dip galvanized after fabrication to ASTM-A123 to maintain an average zinc coating of 2.0 oz. per sq. ft. of surface area (indicated by "/G" in model no., e.g. XT/G-8PW).
- All galvanized fasteners are provided for assembly.
- **Standard:** Top and seats are made of 100% Recycled Plastic molded into 2" x 10" nominal sized planks with solid Brown color (indicated by PW in model no., e.g. XT/G-6PW) formed throughout and a U.V. stabilizer added for ultra-violet protection.
- Recycled Plastic table top and seat planks are supported by pregalvanized steel subframe channels.
- **Optional:** Color choices of powder coated steel frame components. See Specification Bulletin #SPC-CO-001.
- **Optional:** Color choices of Recycled Plastic components. See Specification Bulletin #SPC-CO-001.

AVAILABLE OPTIONS

6' and 8' lengths

**Powder Coat Finish in choice of colors for steel
frame components**

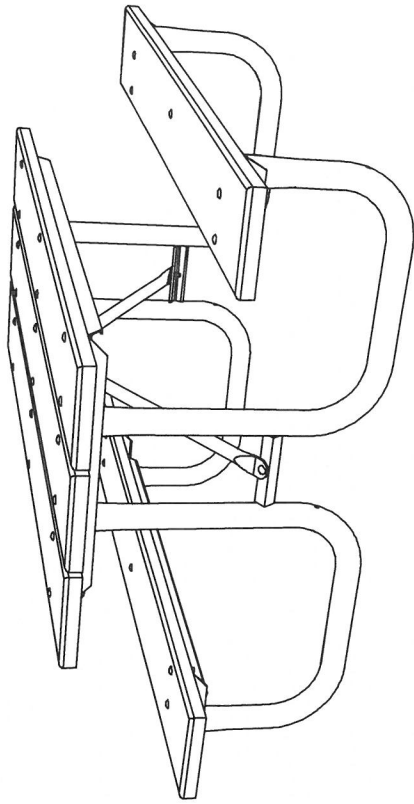
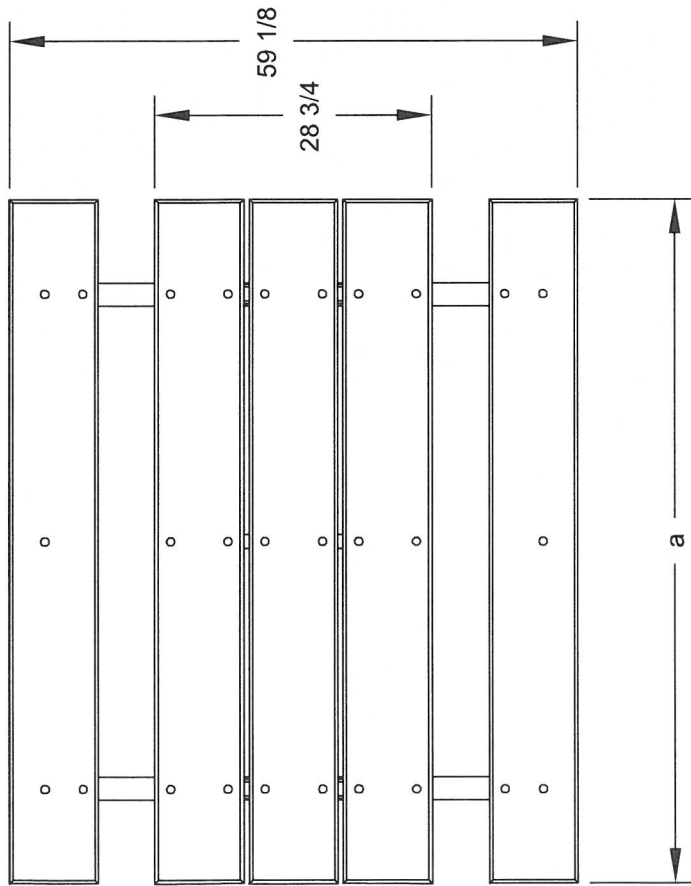
Choice of colors of Recycled Plastic

RJ Thomas Mfg. Co., Inc.

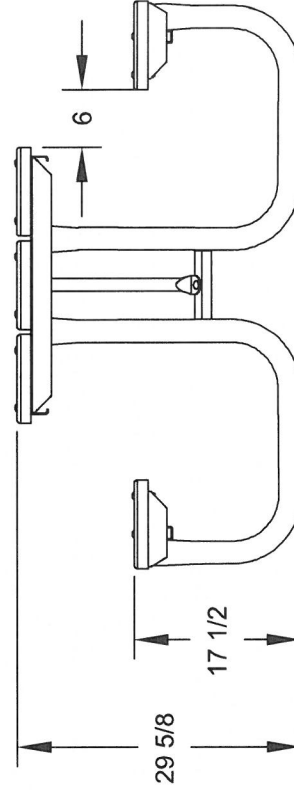
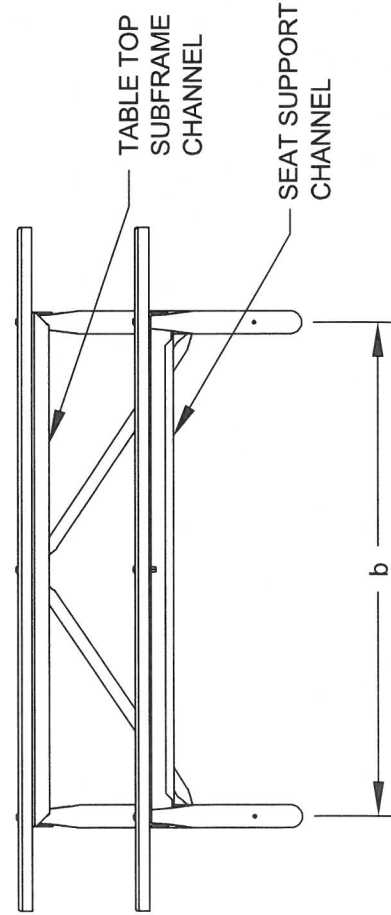
PO Box 946 • Cherokee, IA 51012-0946 • PH: 712-225-5115 • 800-762-5002 • FAX: 712-225-5796

E-mail: pilotrock@rjthomas.com • Web Site: <http://www.pilotrock.com>

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MODEL NUMBER	DIMENSION	
	a	b
XT/G-6	71 1/2	51 3/4
XT/G-8	95 1/2	70



ALL DIMENSIONS IN INCHES

RJThomas Mfg. Co., Inc.
P.O. Box 946 • Cherokee, IA 51012-0946

DRAWN BY
WWM

TITLE XT SERIES 6 AND 8 FOOT PORTABLE RECTANGULAR TABLES WITH 100%
RECYCLED PLASTIC TOP AND SEAT PLANKS

DATE 11-21-08
DWG. NO. AI-1475

VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES

RESOLUTION NO. 2024-03

**A RESOLUTION ADOPTING AN UPDATE TO THE DEBT MANAGEMENT POLICY
FOR THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village of Mukwonago has an established policy for management of Debt, and

WHEREAS, this document is required to be updated periodically to reflect changes in statutes or processes in the Village; and

WHEREAS, the Finance Director recommends the proposed changes and are shown in EXHIBIT A.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Mukwonago Board of Trustees, hereby approves the updated Debt Management Policy herewith attached as EXHIBIT A.

Adopted and Approved this 17th day of January 2024.

APPROVED:

Fred H. Winchowky, Village President

ATTESTATION:

Diana Dykstra, MMC
Village Clerk-Treasurer



Village of Mukwonago

DEBT MANAGEMENT POLICY

I. Introduction

This Debt Management Policy provides a general framework under which the Village plans for and manages the use of debt financing. It serves as a guide in decision making by Village officials and should be considered in conjunction with the Village's other financial policies and budget plans. In addition to following this Debt Management Policy, the Village of Mukwonago will conduct all financing activities in accordance with Federal law, Wisconsin Statutes, and Village Ordinances.

II. Use of Debt Financing

Capital Improvement Plan (CIP)

The Village will prepare and update annually a five-year Capital Improvement Plan (CIP) to be approved by the Village Board as part of the annual budget process. The CIP will be developed with an analysis of the Village's infrastructure and other capital needs and the financial impact of the debt service required to meet the recommended financing plan. The Village will seek to identify alternative revenues sources, when possible, to limit the amount of capital borrowing needed to finance the CIP.

Definition of Capital Expenditures and Term of Borrowing

Capital expenditures are items which are expected to exceed \$5,000 in value and which are likely to have a useful life of two years or more. The term of bonds and notes issued by the Village will not exceed the useful life of the capital project or equipment for which the borrowing is financing. Debt service payments will generally be structured with terms limited to 10 years or fewer except for major facility or infrastructure projects.

Use of Short-Term Operating Debt

The Village will not issue debt to provide cash flow for annual operations unless there is a clear financial emergency that necessitates that action.

III. Types of Debt Issuance

General Obligation Debt: The Village may issue general obligation debt, repayable from ad valorem taxes, for capital expenditures or other properly approved projects.

Revenue Debt: The Village may issue revenue bonds to fund proprietary fund activities such as the water and sewer utilities and for other capital projects that generate adequate revenues from user fees to support operations and debt service requirements. The bonds will include written legal covenants which require that revenue sources are adequate to fund annual debt service coverage and reserve fund requirements.

Short-Term Debt: Short-term borrowing, including Bond Anticipation Notes (BANs) and Note

Anticipation Notes (NANs), may be utilized for interim financing for a project or to reduce debt service payments during the construction period. BANs and NANs shall not mature more than 5 years from the date of issuance.

Conduit Debt: The Village may consider the issuance of conduit debt financing, such as Industrial Development Revenue Bonds, on a case-by-case basis when a public policy purpose can be demonstrated. Any conduit debt financing issues shall be reviewed by the Village's legal counsel prior to issuance. The Village shall obtain a clear opinion that it will not be liable for the payment of principal and interest in the event of default by the conduit borrower. Conduit debt bonds are not included in the Village's debt burden since they are secured solely by revenue of the private party.

IV. Limitations on the Level of Debt to be Issued

Direct Debt to Equalized Value

Wisconsin State Statutes set a limit for outstanding general obligation debt to no more than 5% of the Village's total equalized valuation.

V. Debt Structure and Issuance

Amortization and Debt Service Structure

General obligation debt will generally be structured on a level debt service basis unless there is a unique revenue stream supporting the project that warrants an alternative debt service structure. The payments for street resurfacing projects and capital equipment shall be limited to 10 years or the useful life of the asset, whichever is lower. Debt service for facilities and major infrastructure projects shall be limited to no more than 20 years. Borrowing for TIF-funded projects or other projects with their own revenue stream may have the debt service structured to match the intended revenue stream for the project.

VI. Refunding of Debt

The Village may refund debt when it is in the best financial interest of the Village to do so. Debt may be refunded when there is an economic benefit, to modernize debt covenants, or to restructure the debt service payments. Refunding for restructuring purposes will be limited to mitigating irregular debt service payments or reducing principal outstanding and shall not extend the maximum term of the issue.

Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. When a refunding is undertaken to generate interest rate cost savings, the minimum net present value savings should be at least 2% of the refunded bond principal amount for current refunding. Refinancings that produce net present value savings of less than this target will be considered on a case-by-case basis considering the amount of savings and current market conditions.

VII. Debt Management and Compliance

Investment of Bond Proceeds and Arbitrage Compliance

The investment of bond proceeds requires significant diligence in meeting the objectives of regulatory compliance, cash flow management, and the funding needs of projects. The Village will fully comply with federal arbitrage and rebate requirements. Unless otherwise justified, the Village will seek to use debt proceeds within the established time frames pursuant to the bond or note resolution to avoid arbitrage. If arbitrage occurs, the Village will pay the amount of the arbitrage rebate to the Federal Government as required by Internal Revenue Service regulations. The Village will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirements to preserve the tax-exempt status of outstanding debt.

Maintenance of Credit Rating and Rating Agency Communications

The Village of Mukwonago may seek a rating on all new debt issues that are being sold in the public market. The Finance Director will maintain good communication with bond rating agencies about the Village's financial condition. This effort will include providing periodic updates and the presentation of information on the Village and its finances in conjunction with new debt issuance. The Village will continually strive to maintain its bond rating by reviewing, updating, and enhancing its financial policies, budgeting, long-term forecasting, and overall financial health of the Village.

Financial Reporting

The Finance Director shall be responsible for providing annual disclosure information to established national information repositories and for maintaining compliance with disclosure statements as required by state and national regulatory bodies. On an annual basis, the Finance Director will prepare all required debt-related schedules and footnotes for inclusion in the Village's annual financial statements. The Finance Director should also provide timely notice to national information repositories of any required material event disclosures.

Post-Issuance Compliance

Refer to the Village of Mukwonago's Post-Issuance Compliance Policy for additional information on roles and responsibilities following the issuance of debt.

Appendix A: Glossary

Advance Refunding: Bonds sold to refinance outstanding bonds 90 or more days prior to their maturities and prior to their established call dates. The proceeds of the refunding bonds are deposited in an escrow account, invested in government securities, and used to pay debt service on the refunded bonds through the applicable call date.

Arbitrage: The difference between the interest paid on the tax-exempt securities and the interest earned by investing the security proceeds in higher-yielding taxable securities. IRS regulations govern arbitrage on the proceeds from the issuance of municipal securities.

Bond Anticipation Notes (BANs): Notes which are paid from the proceeds of the issuance of long-term bonds. BANs are typically issued as short-term financing for capital projects.

Call Provisions: The terms of the bond giving the issuer the right to redeem all or a portion of a bond prior to its stated date of maturity at a specific price, usually at or above par.

Capitalized Interest: A portion of the proceeds of a bond issue which is set aside to pay interest on the same bond issue for a specific period. Interest is sometimes capitalized for the construction period of projects.

Competitive Sale: A sale or auction of securities by an issuer in which underwriters or syndicates of underwriters submit sealed bids to purchase the securities. Contrast to a negotiated sale.

Current Refunding: Bonds sold to refinance outstanding bonds prior to their maturity but after or shortly before the call dates of the outstanding bonds. A current refunding can take place not earlier than three months before the call date and any time after the call date. Payment of the outstanding bonds must occur within 90 days of the selling of current refunding bonds.

Debt Service Reserve Fund: The fund in which money is placed which may be used to pay debt service if pledged revenues are insufficient to satisfy the debt service requirements.

Escrow: A fund established to hold money pledged to pay debt service on an outstanding issue.

General Obligations: Bonds issued by the Village secured by the Village's pledge of its full faith and credit and unlimited taxing power.

Negotiated Sale: A method of sale in which the issuer chooses one underwriter to negotiate terms pursuant to which such underwriter will purchase and market the bonds.

Present Value: The current value of a future cash flow.

Private Placement: The original placement of a debt issue with one or more investors as opposed to being publicly offered or sold.

Revenue Bonds: Bonds issued by the Village secured by a specific revenue pledge of rates, rents or fees.

Underwriter: A dealer that purchases new issues of municipal securities from the Issuer and resells them to investors.

Underwriter's Discount: The difference between the price at which bonds are bought by the underwriter from the Issuer and the price at which they are reoffered to investors.

Village of Mukwonago Debt Management Policy

Introduction

The Village acknowledges that certain costs incurred reflect an investment in the future of the Village. These types of costs include development, acquisition, and replacement of assets that will be used by the residents of the Village over a long period of time. Financing of these long-term assets is often appropriately accomplished through the issuance of long-term debt instruments, special assessments, or a combination thereof.

It is the responsibility of the Village Board and Village Administrative staff to monitor the financial health of the Village. A significant portion of the Village's financial health is determined by its ability to manage its debt. It is the responsibility of the Finance Director or designee to regularly monitor the Village's outstanding debt and to recommend issuance, replacement and retirement of outstanding debt to the Finance Committee and the Village Board.

The following debt management policies will be used to provide the general framework for planning and reviewing debt proposals. The Village Board recognizes, however, that there are no absolute rules or easy formulas that can substitute for a thorough review of all information affecting the Village's debt position. Debt decisions should be the result of deliberative consideration of all factors involved.

General Debt Policies

1. The Village will confine long-term borrowing to capital improvements, equipment, or other long-term projects which cannot and, appropriately should not, be financed from current revenues. The Village will not use long-term debt to finance current operations except in a case of extreme unforeseen financial emergency, nor will long-term debt be used to finance the cost of short-lived (less than five years) depreciable assets. In general, the final maturity of bonds and notes issued by the Village should not exceed the expected useful life of the underlying project for which it is being issued.
2. An analysis will be prepared by the Finance Director or designee for each proposed financing; such analysis will assess the impact of debt issuance on current and future operating and capital budgets and address the reliability of revenues to support debt service payments.
3. All costs of issuing long-term debt, including fees for professional services, underwriting fees, and the interest costs over the term of the debt issue, must be considered and carefully evaluated for each borrowing.
4. All feasible alternatives (for example, State Trust Fund loans, Clean Water Fund loans, and private placements with local financial institutions) for borrowing funds should be considered depending on the uniqueness of the items or projects being financed by long-term debt.

5. The Village may use inter-fund loans to minimize the expense and administrative effort associated with external borrowing. Inter-Fund loans are typically made for relatively short periods of time (under five years) and relatively low amounts (under one million dollars). Inter-fund loans will be considered to finance high priority needs on a case-by-case basis, only when other planned expenditures in the fund making the loan would not be affected. Inter-fund loans will be repaid with interest at a rate similar to the average rate of interest the Village earns on its accounts or market rate.
6. Bond proceeds should be limited to financing the costs of planning, design, land acquisition, buildings, permanent structures, attached fixtures or equipment, and movable pieces of large equipment such as fire engines. Bond proceeds should only be used for the following: construction project costs, acquisition of other fixed assets, bond issue costs, debt service reserve requirements, and refunding of outstanding bond issues. Non-capital furnishings and supplies will not be financed from bond proceeds. Refunding bond issues designed to restructure outstanding debt is an acceptable use of bond proceeds. The Village should actively monitor its investment practices to ensure maximum returns on invested bond funds while complying with Federal arbitrage guidelines.
7. General obligation borrowing and revenue bonds should be planned for and the details of the plan incorporated into the Multi-Year Capital Improvement Program. It is imperative that the Village demonstrates to the rating agencies, investment bankers, or creditors, and the Village of Mukwonago taxpayers that Village officials are following a prescribed financial plan.
8. Periodic reviews of outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered if and when there is a net economic benefit of the refunding. In general, advanced refundings for economic savings will be undertaken when net present value savings of at least 2% of the refunded debt can be achieved. Current refundings that produce net present value savings of less than 2% savings may be considered when there is a compelling public policy or long-range financing policy objective.

Debt Limits and Structure

Section 67.03 of Wisconsin Statutes requires that general obligation principal debt outstanding not exceed 5% of the equalized valuation of the taxable property within the Village. Revenue bonds and notes are not considered debt for purposes of determining compliance with constitutional debt limitations.

Policies & Legal Considerations Specific to Types of Debt:

General Obligation Bonds and Notes

Under Chapter 67 of the Wisconsin Statutes, the Village is authorized to issue General Obligation debt payable from ad valorem taxes to finance capital improvements. Mukwonago property taxpayers and citizens should benefit from projects financed by general obligation bonds. This principle of taxpayer equity should be a consideration in determining the type of projects selected for financing by general

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obligation debt. Property tax-supported bonds should be used only after considering alternative funding sources, such as project revenues, Federal and State grants, and special assessments.

Projects proposed for financing through general obligation debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project. Bonds should not be issued for a longer maturity schedule than a conservative estimate of the useful life of the asset to be financed.

Revenue Bonds

Under Section 66.066 of the Wisconsin Statutes, the Village is authorized to issue Revenue Bonds payable from revenues generated from the income of the Utility systems like water, sanitary sewer, storm sewer, transportation and other related types of capital improvements. This type of debt will not count toward the 5% calculation discussed above.

Revenue supported bonds should be used to limit potential dependence on property taxes for those projects with available revenue sources, whether self-generated or dedicated from other sources. Whenever possible, the Village will finance Utility or enterprise projects by using self-supporting revenue bonds. Revenue bonds assure the greatest degree of equity because those who benefit from a project and those who pay for a project are most closely matched.

Every project proposed for financing through revenue bond debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project. Bonds should not be issued for a longer maturity schedule than a conservative estimate of the useful life of the asset to be financed.

Other Types of Debt

The Village can act as a conduit for financing a variety of public/private partnerships where a private enterprise uses the Village as a means of obtaining lower cost financing. These issues include “B-Bonds” for subdivision development and Industrial Revenue Bonds (IRB’s) for manufacturing entities. The Village has also used Tax Increment Financing District revenue to fund general obligation and revenue debt issues.

B – Bonds

- Under section 66.54 of the Wisconsin Statutes, the Village is authorized to issue B-Bonds payable from special assessments levied against benefiting properties. The B-Bonds can be used to construct improvements like streets, water and sewer lines, sidewalks, street lighting, etc. The term cannot exceed the length of time that the special assessment project is levied for in the adopting ordinance. The Wisconsin State Statutes provide that the credit of the Village will not be pledged to repay this form of debt. This type of debt will not count toward the 5% calculation discussed above is, however, a contingent liability of the Village.
- B-Bonds potentially have the greater risk compared to Industrial Revenue Bonds for the Village and even though the B-Bond debt is not a direct obligation of the Village, there may be an effect on the credit rating of the Village if there is a default on the issue. The Village should require an “Economic Feasibility Study”. The Village should require the establishment of a reserve account equal to one year’s principal and interest payment. The Village should recover all administrative and issuance costs for the term of the bonds from

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the bond issuer by insuring that all administrative costs are included in the special assessments.

Industrial Revenue Bonds

- Under section 66.1103 of the Wisconsin Statutes, the Village is authorized to issue Industrial Revenue Bonds payable from revenues generated from the owner of the project. The repayment term cannot exceed 35 years. The Wisconsin State Statutes provide that the credit of the Village will not be pledged to repay this form of debt. This debt will not count toward the 5% calculation discussed above.
- The debt merely uses the Village as a conduit for obtaining lower cost financing. Due to the nature of the projects, the Village has no risk in the case of default. The Village should insure that the issuance of IRB provides benefit to the Village through the creation of jobs or improvements to the manufacturing capabilities at the site. The Village should recover all administrative and issuance costs for the term of the bonds from the bond issuer.

Tax Increment Financing District

- TID debt is another way to collect the funds necessary to pay for the construction of the infrastructure designed to serve the district. The revenue is from the differential of the original tax revenue collected from the district before it was created and the value of the tax on growth. The risk to using TIF debt financing is that the projections of growth may fail to materialize as quickly as expected and the shortfall which is general obligation or revenue debt of the Village will have to come from the general taxpayers and not the property owners that specifically benefit from the project. Projects will be undertaken only after a review of a Financial Feasibility Proforma.

Long – Term Leases

Financial feasibility studies should be performed for all lease and lease-purchase agreements. Lease financing is appropriate but not limited to equipment or capital improvements.

- Explanation for not recommending other financing alternatives should be provided.

Short – Term Borrowing

Under section 67.12 of the Wisconsin Statutes, the Village is empowered to borrow money to meet the cash requirements of any fund in anticipation of revenue receipts from the current fiscal year. All such tax and revenue anticipation notes must be repaid within nine months from the date borrowed and in no event beyond the end of the fiscal year in which the debt was incurred. The Village may utilize tax anticipation or grant anticipation notes under the procedures outlined in the State Statutes. Grant

anticipation notes are special obligations payable solely from, and secured by, grants. The taxing power of the Village is not pledged to the payment of the notes, nor do the notes constitute an indebtedness of the Village within the meaning of any constitutional, statutory or charter provision.

The Village will not use short-term borrowing to finance operating needs except in the case of extreme financial emergency which is beyond the Village's control or reasonable ability to forecast. However, interim financing in anticipation of a definite fixed source of revenue, such as an authorized, but unsold bond issue, or a grant is acceptable.

Bond Rating

In order to minimize future borrowing costs and to assure access to credit is preserved, the Village will adopt policies and fiscal management procedures that will enable the Village to meet a goal of maintaining or improving upon the current bond rating. Every future bond issue proposal will be accompanied by an analysis provided by the Finance Director showing how it conforms to the debt policies adopted by the Village. The Village's financial professionals will review and comment on each bond issue proposal, especially in regard to conformance with existing debt policies and how the financial package impacts the Village's credit worthiness.

Debt Analysis Criteria

Whenever the Village is contemplating a possible debt issue, information will be developed concerning the following four categories commonly used by rating agencies to assess credit worthiness. The utilization of the following criteria may be selective and not all criteria may apply to a specific financing.

1. Debt Analysis

- a. Debt capacity analysis
- b. Purposes for which debt is issued
- c. Debt structure
- d. Debt burden and magnitude indicators and ratios as compared to other communities
- e. Debt history and trends
- f. Adequacy of debt and capital planning
- g. Obsolescence of capital plant

2. Financial Analysis

- a. Stability, diversity, and growth rates of tax sources
- b. Trend in assessed valuation and collections
- c. Current budget trends
- d. Appraisals of past revenue and expenditure estimates
- e. Evidences of financial planning
- f. History and long-term trends of revenues and expenditures
- g. Adherence to generally accepted accounting principles
- h. Fund balance status and trends
- i. Financial monitoring systems and capabilities

3. Governmental and Administrative Analysis

- a. Adequacy of basic service provision
- b. Intergovernmental cooperation/conflict and extent of duplication
- c. Overall village planning efforts

4. Economic Analysis

- a. Population and demographic characteristics
- b. Level of new construction and development
- c. Types of employment, industry and occupation
- d. Trend of the economy

Financial Industry Professionals

1. The Village may utilize the services of a qualified Financial Industry Professional in monitoring its debt and debt service.
2. The Village may work with such professionals to ensure that long-term debt issues are structured to protect the interest of the Village for the present and in the future.
3. The Village should strive to maintain a long-term relationship to allow for continuity and consistency in services provided by such professionals.

Other Consideration

Unassigned General Fund Balance

To provide for unanticipated expenditures and permit orderly adjustment to changes resulting from termination of revenue sources or unanticipated fluctuations in revenues, the Village should strive to maintain an unassigned General Fund balance equal to a minimum of 25% of budgeted General Fund expenditures.

Pay-As-You-Go Financing

A capital equipment replacement fund should be established and incrementally built for equipment purchases that have a useful life of three (3) to (5) years. It is recommended that the Village assign a portion of fund balance over the minimum 25% reserve for operating expenditures towards capital outlay purchases and when deemed feasible and appropriate, a portion of the tax levy be allocated to equipment capital outlay.

Communication and Disclosure Policies

1. The Village will maintain good communications with bond rating agencies regarding its financial condition.
2. The Village will follow a policy of full disclosure in all financial reporting including bond prospectuses and continuing disclosure agreements required under SEC Rule 15c2-12(b)(5).

**** The Financial policies found in this manual will be reviewed by the Finance Committee every three years following adoption or sooner at the discretion of the Village Board.



Agenda Cover Report

Date: 12/20/23	Committee/Board: Health and Recreation Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 1/3/24	Date of Village Board Action: 1/17/24

Subject: Washington Ave. Park Basketball Upgrades
Executive Summary: Rick Witte contacted DPW in August of 2022 about improvements to the basketball court near the library. At that time, it was explained that the project had a place holder in the 2025 CIP and any revisions to scheduling would require donated funds. Rick contacted DPW in December and let us know he had secured the funds to improve the court with a Sport Court overlay system. Rick will be at the meeting to explain the funding opportunity from "Pat Connaughton, from the Bucks, he has an initiative and his foundation is called " Connaughton Courts ." In cooperation with the Jendusa family, they applied for a court at the library location and the application has been approved. Alec Hartsuiker from Sport Court will also be in attendance to discuss the product and installation process.
Fiscal Impact: The village will be responsible for sealing the asphalt and cracks. This would be funded by the parks budget.
Executive Recommendation/Action: Recommend approving upgrading Washington Ave. Park basketball court by installing a Sport Court System with donated funds.

☐ **Attachments Included**

C&C Courts INC/Sport Court North

9208 James Ave S

Suite 5

Bloomington, MN 55431-2331

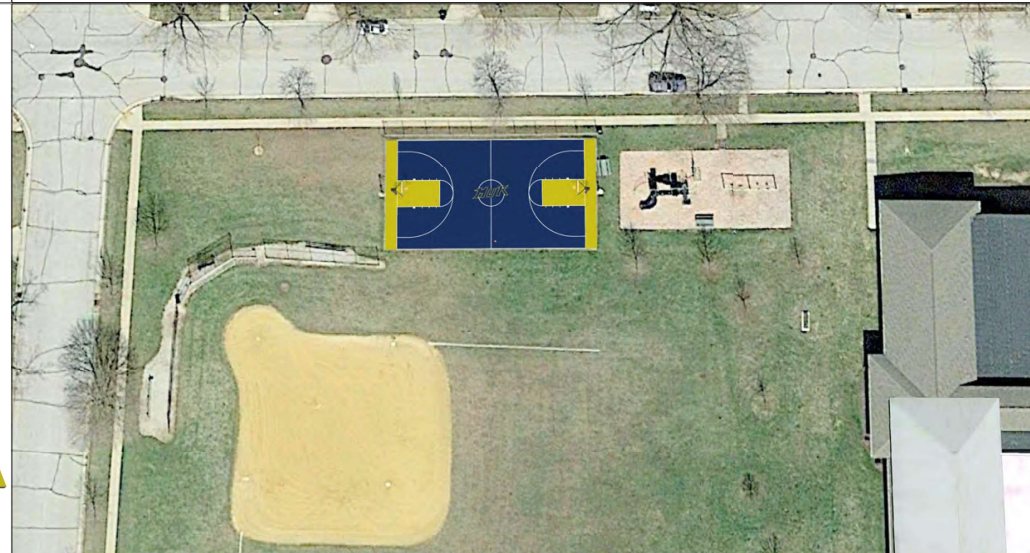
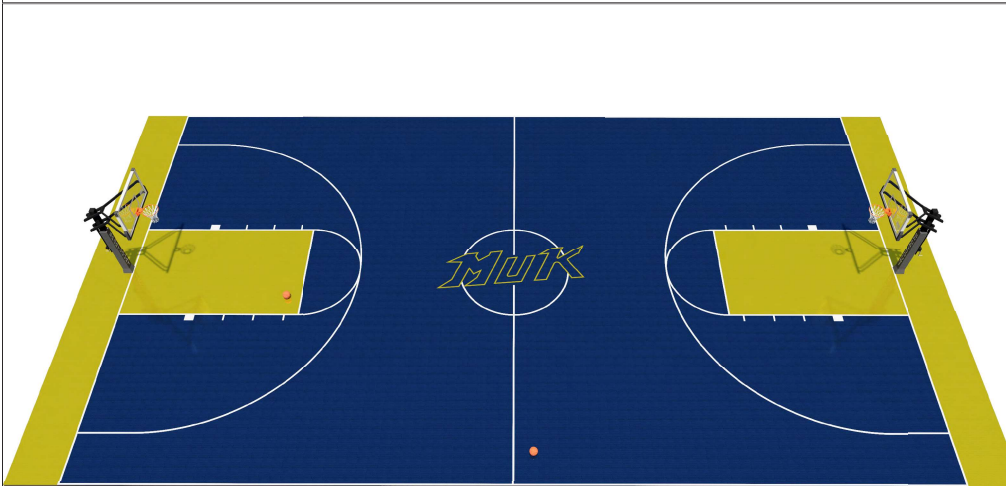
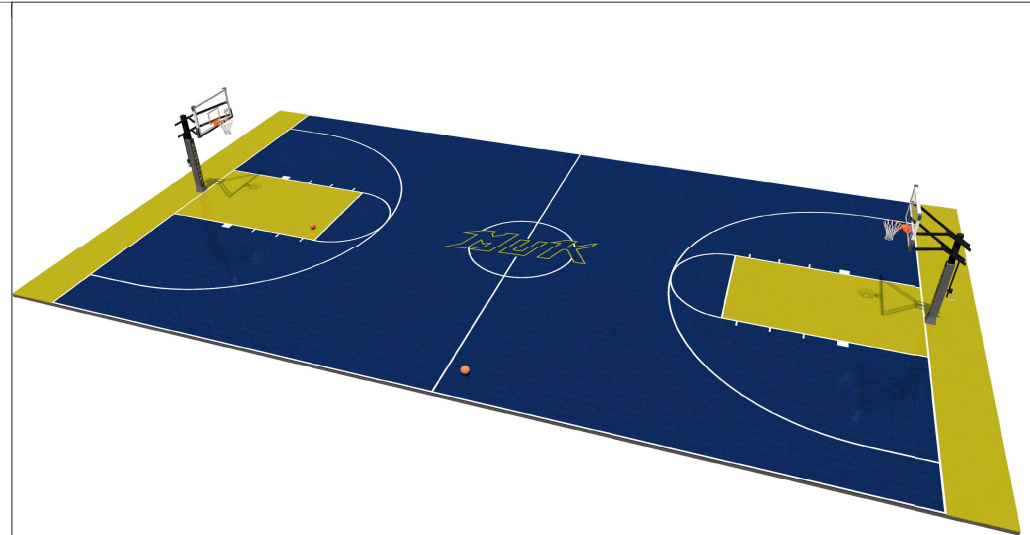
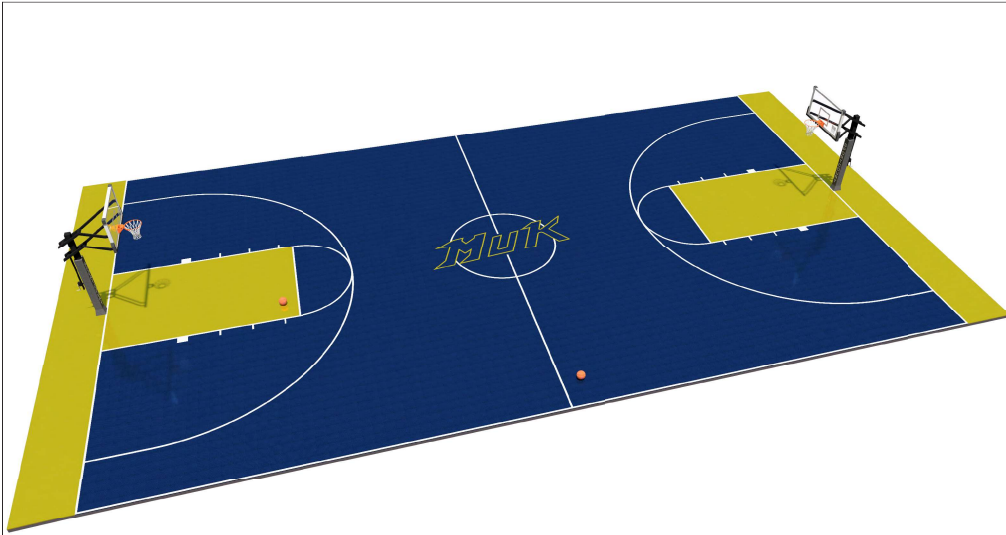
Estimate

Date	Estimate #
7/20/2022	2022-550

Name / Address
Rick Witte

			Project
Description	Qty	Cost	Total
Washington Park Community Upgrades 200 Washington Ave., Mukwonago, WI 53149 - 50'x84' high-school regulation basketball court - 4,200 sqft.			
Sport Court Powergame+ Suspended Sports Surface	4,200	5.30	22,260.00
Sport Court 72/48 Adjustable Basketball System	2	2,725.00	5,450.00
3.75" Ramp Edge	1	938.00	938.00
- For entire perimeter			
Custom Logo Work	1	0.00	0.00
- "MUK" lettering in center court circle			
- \$1,404 value			
Installation Fee/Labor	1	2,291.00	2,291.00
Painting of Sports Lines	1	500.00	500.00
Shipping charges/Freight	1	2,606.00	2,606.00
Sport Court Suspended Sports Surface Surcharge	1	1,050.00	1,050.00
Site Work/Asphalt Prep		0.00	0.00
- To be done by others per Sport Court requirements of no more than 1/8" variance per 10' radius			
- To include removing current basketball systems and setting anchors for new systems			
Estimate good for 30 days.		Total	\$35,095.00

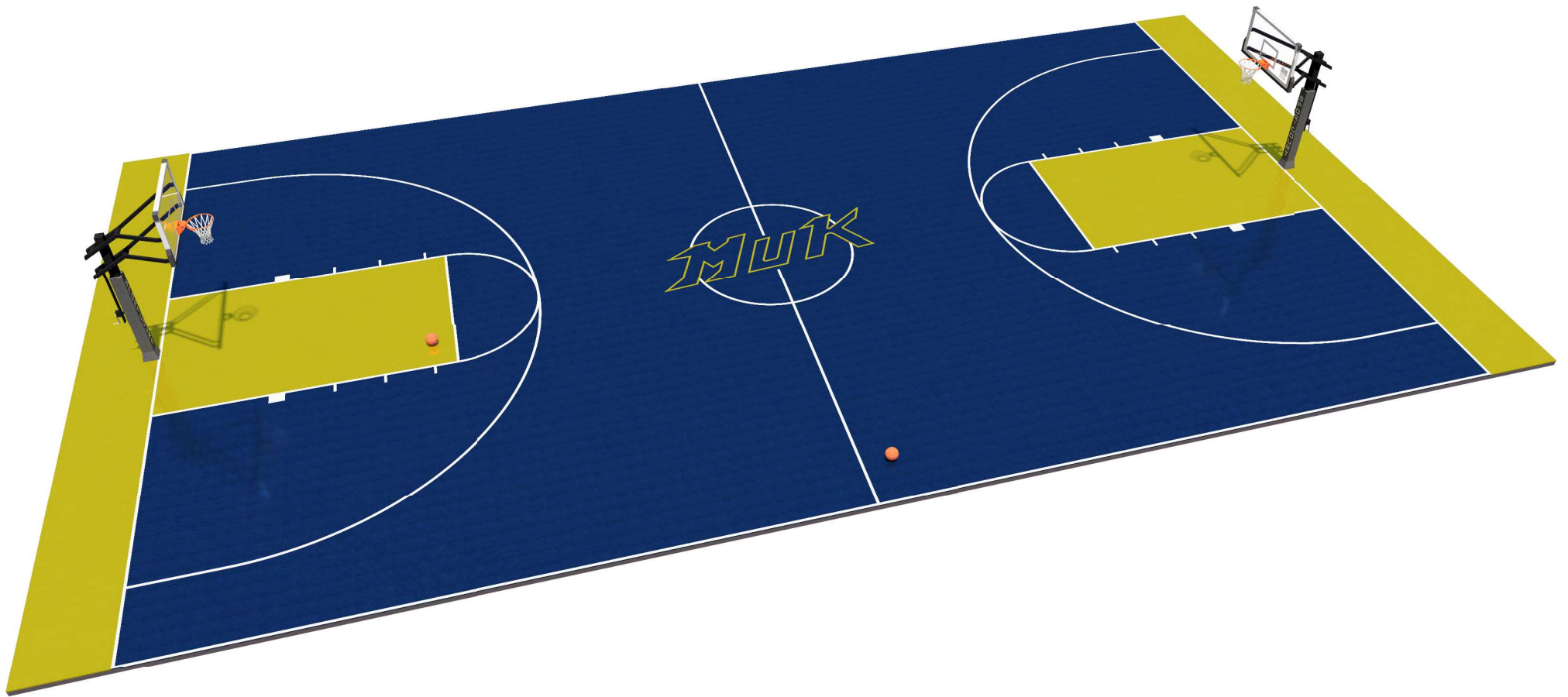
Customer Signature _____



C & C Courts, Inc.
SportCourt of Madison & Milwaukee
1833 Executive DR. Suite 101B,
Oconomowoc, WI 53066
414-856-5690
www.sportcourtwi.com

Athletic & Recreational Architecture



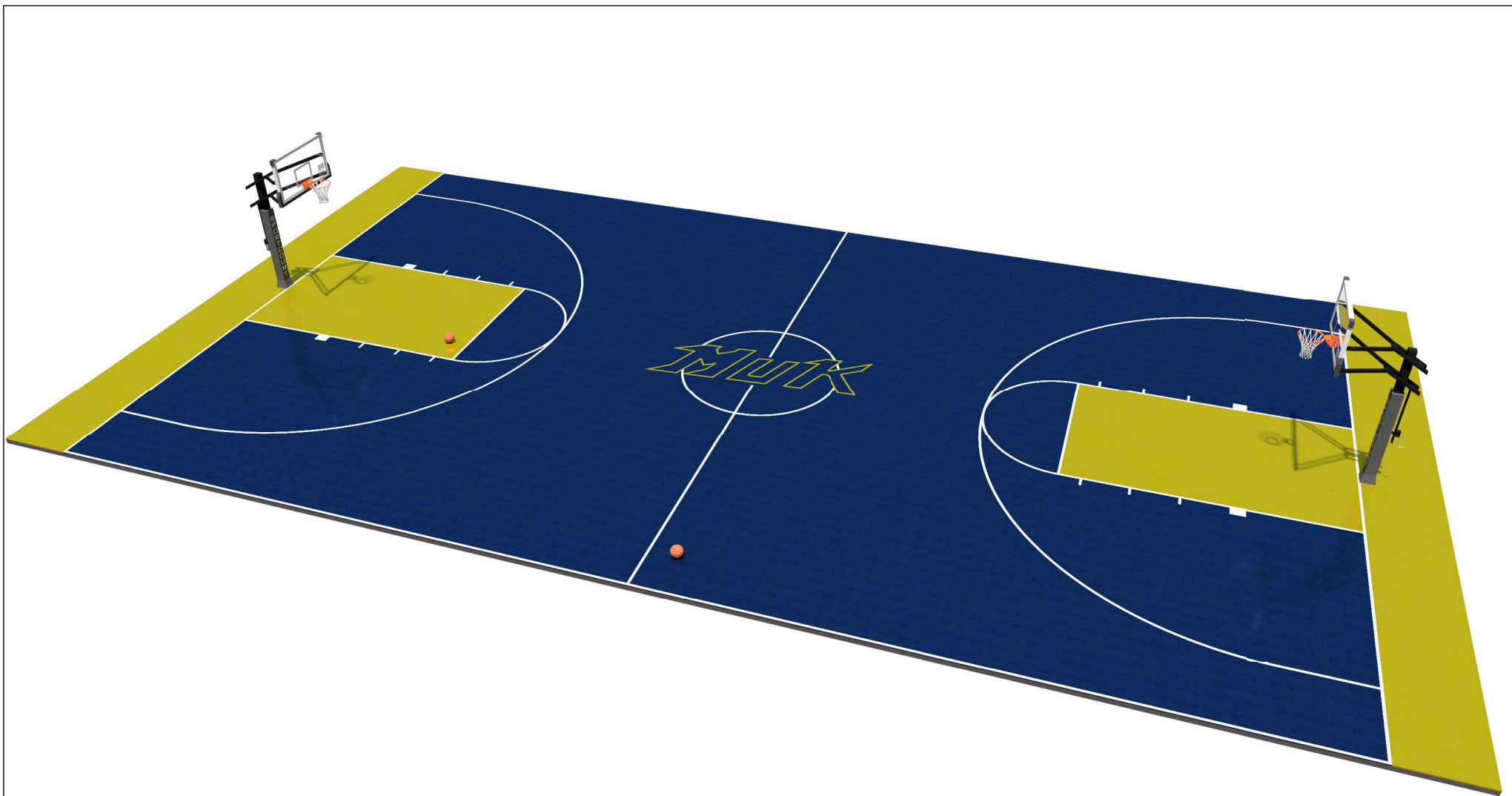


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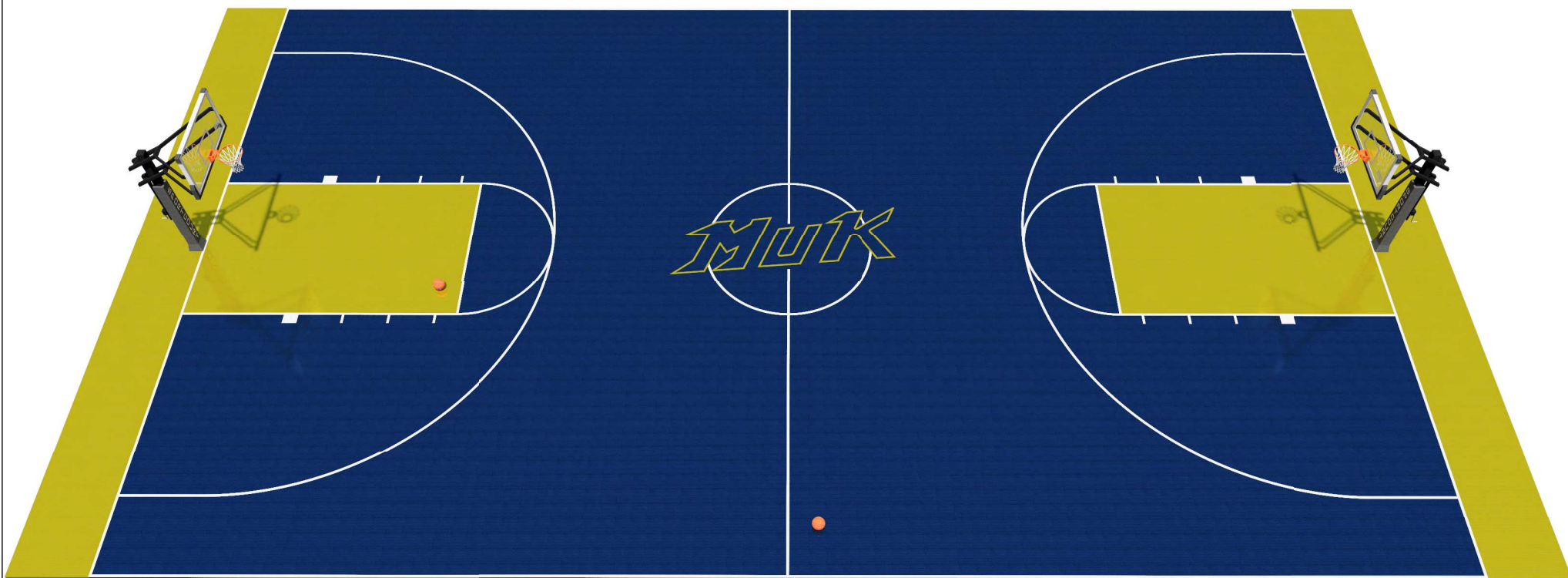
www.spoiledsportdesign.com



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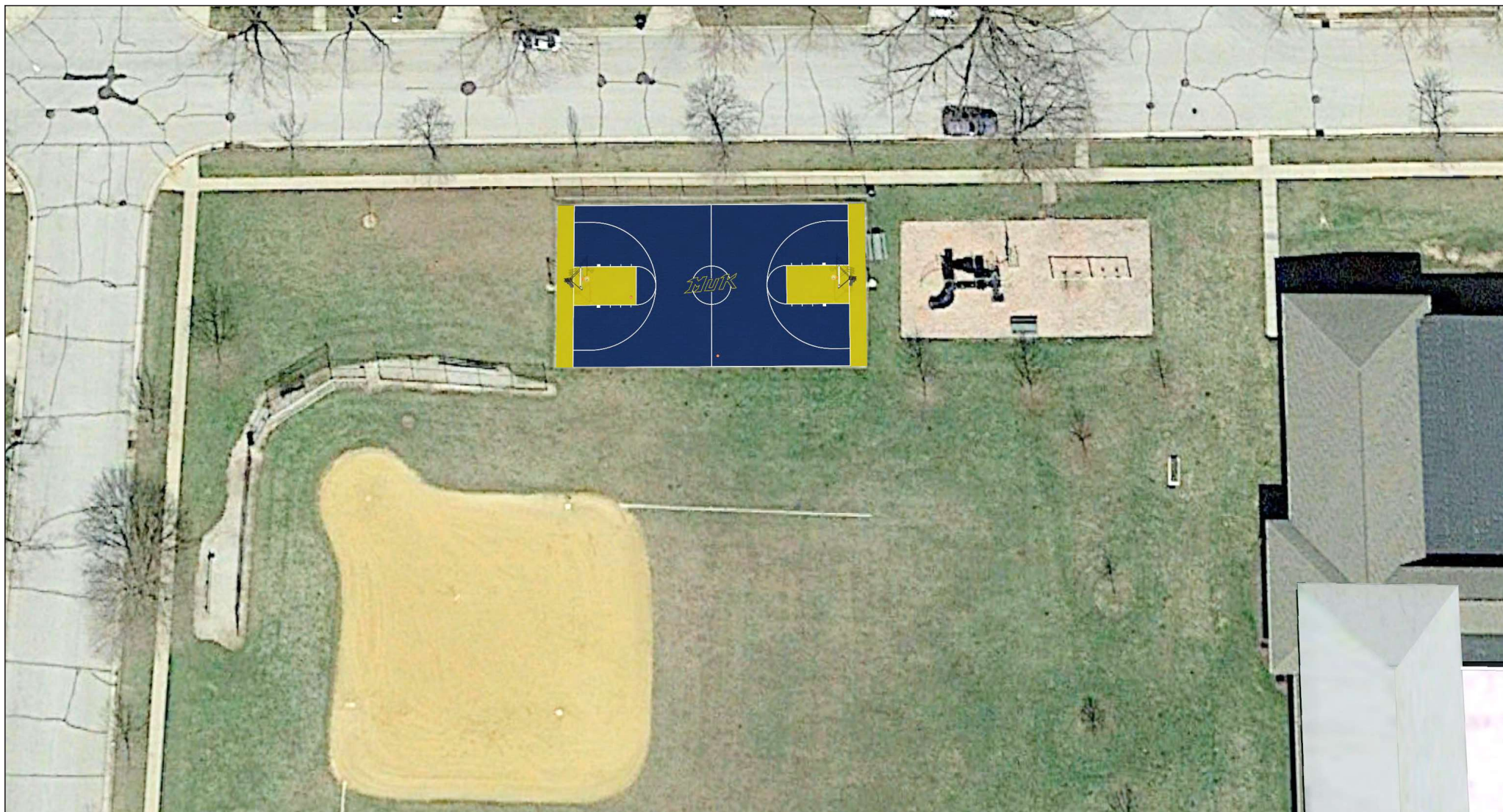


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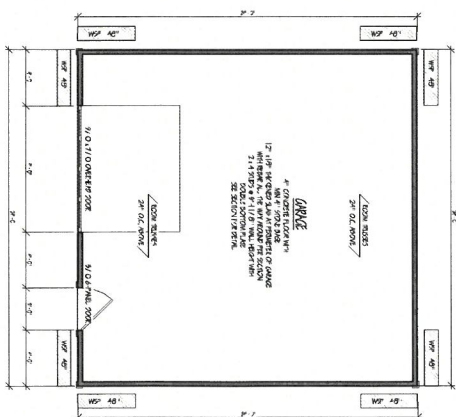
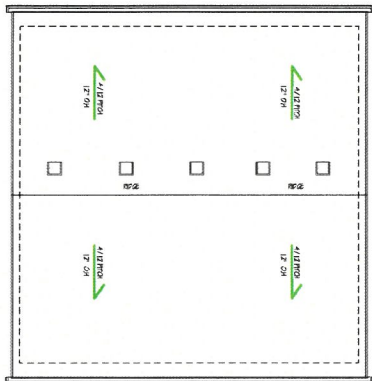
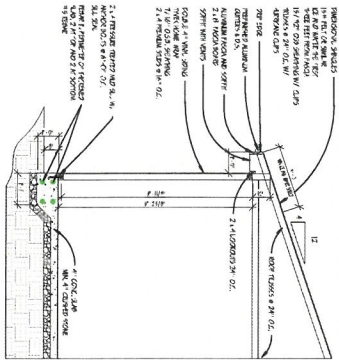
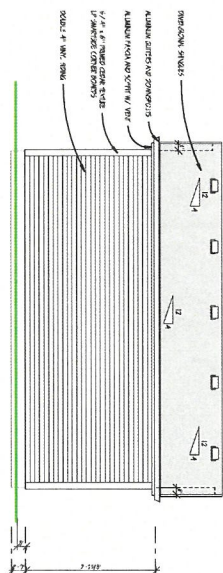
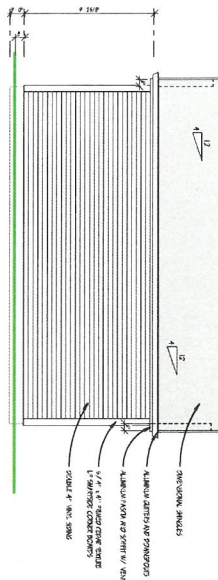
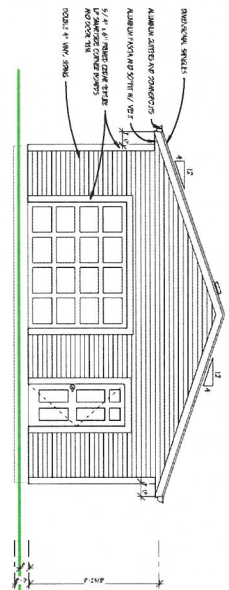
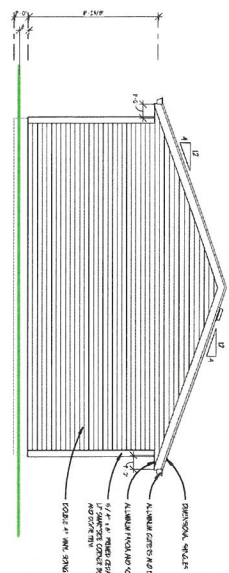


Agenda Cover Report

Date: 12/19/23	Committee/Board: Health and Recreation Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 1/3/24	Date of Village Board Action: 1/17/24

Subject: Construction of a storage garage at Miniwaukan Park.
Executive Summary: DPW is proposing the construction of a 24 x 24 cold storage garage to be occupied by the Mukwonago Area Soccer Club. The MASC organization has been utilizing village parks for the last 25 years and made contributions towards improving the facilities. They currently work out of a 10 x 10 shed that was donated by Home Depot and is now too small to accommodate their needs. DPW will oversee the project as the village will own the building after construction. The project is a community effort where the Mukwonago High School will construct the structure, the Lions club will provide financial assistance and construction mentoring,
Fiscal Impact:
Executive Recommendation/Action: .

☐ Attachments Included

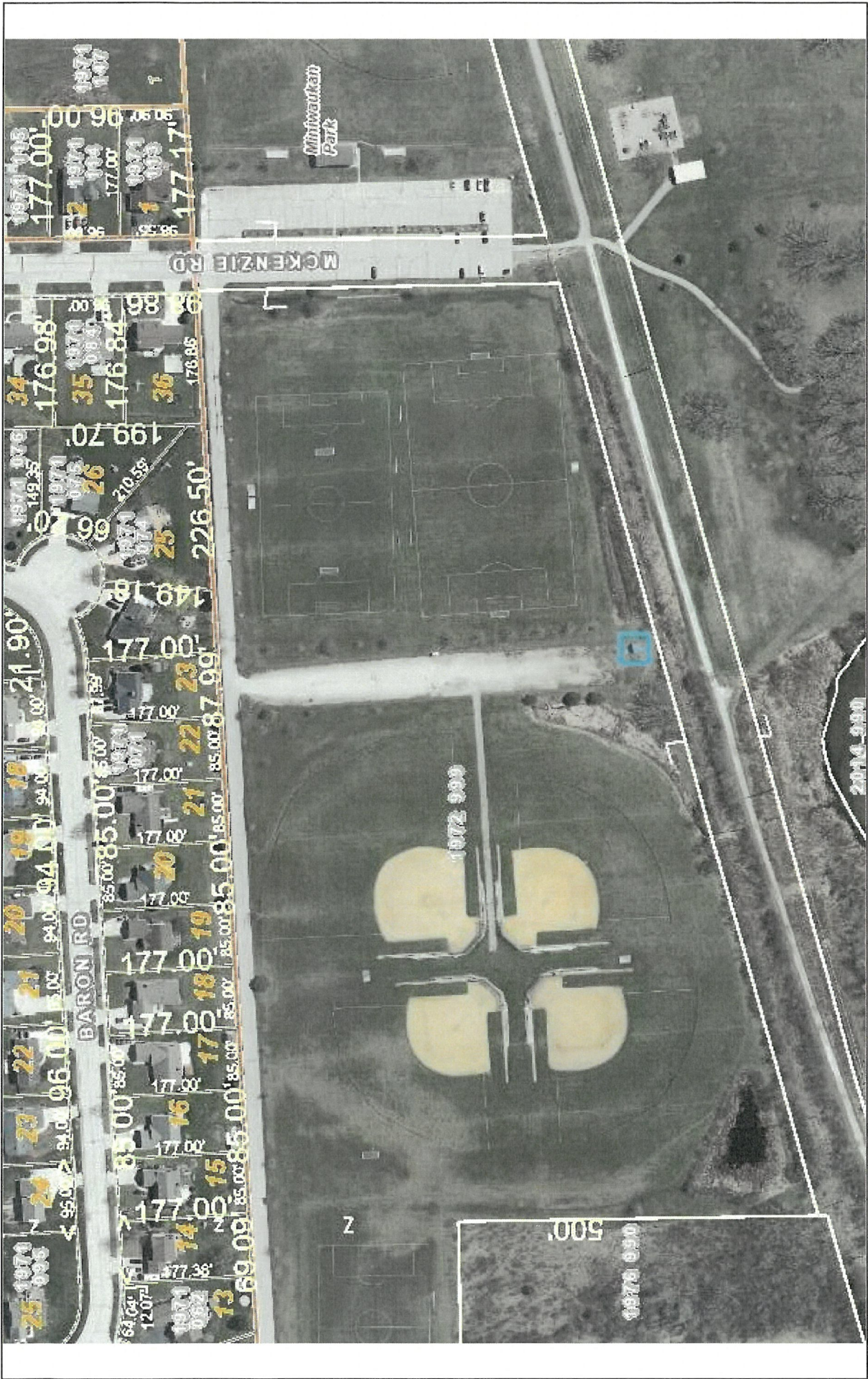


SHEET
1 OF 1

EXISTING AND
REMODELED
PLANS AND
DETAILS

REMODEL FOR:
MUKWONAGO SOCCER CLUBREMODEL:
GARAGE[illegible]

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 INITIAL DRAWING 06-23-23



Village of Mukwonago GIS



SCALE: 1" = 188'

VILLAGE OF MUKWONAGO
 440 River Crest Court
 PO Box 206
 Mukwonago, WI 53149
 262-363-6420

Print Date: 12/19/2023

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



1372 939

Village of Mukwonago GIS

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SCALE: 1" = 42'

VILLAGE OF MUKWONAGO

440 River Crest Court

PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 12/19/2023

ORDINANCE NO. 1025

**An Ordinance Providing for Detachment of a Portion of the Village of Mukwonago,
Waukesha County, Wisconsin, For the Purpose of Attaching to the Village of Vernon,
Waukesha County, Wisconsin**

WHEREAS, the Village of Mukwonago has received a Petition for Detachment of land from the Village of Mukwonago in the County of Waukesha, Wisconsin, to the Village of Vernon in the County of Waukesha, Wisconsin, for the subject property referenced herein; and

WHEREAS, said petitioner has filed the appropriate “Notice of Intent to Circulate a Petition of Detachment” and subsequent “Petition for Attachment and Detachment” pursuant to statute and further filed appropriate copies of same with the Village Clerk of Vernon, Waukesha County, Wisconsin; and

WHEREAS, the aforementioned Petition was signed by the owner of the property within the territory sought to be detached; and

WHEREAS, all the requirements of Wis. Stat. Sec. 66.0277 have been complied with; and

WHEREAS, the Village of Mukwonago determines that the transfer of land discussed above is in the best interests of the Village of Mukwonago to facilitate appropriate growth and development;

NOW THEREFORE, at a regular meeting of the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, held on the 17th day of January 2024, by a favorable vote of three-fourths majority of the Board, said Board does ordain as follows:

SECTION 1

It is hereby ordained that the following Property is detached from the Village of Mukwonago for the purpose of being attached to the Village of Vernon:

All that part of Lot 1 of Certified Survey Map No. 8142, recorded in the Office of the Register of Deeds for Waukesha County on October 22, 1996, in Volume 71 of Certified Survey Maps, at Pages 23 through 25 inclusive, as Document No. 2166785, being located in a part of the Northwest 1/4 of the Southeast 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Vernon, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the East 1/4 Corner of said Section 19; Thence South 87°32'52” West and along the North line of the said Southeast 1/4 Section, 1902.96 feet to a point on the East line of said Lot 1 of Certified Survey Map No. 8142; Thence South 01°43'08” East and along the East line of said Lot 1 of said Certified Survey Map No. 8142, 952.16 feet to a point; Thence South 88°16'52” West and along the existing Corporate Limits line, 200.00 feet to the place of beginning of lands

hereinafter described; Thence North 84°58'32" West and along said existing Corporate Limits Line, 242.15 feet to a point; Thence North 81°19'56" East, 24.76 feet to a point; Thence North 84°59'24" East, 150.15 feet to a point; Thence South 60°27'58" East, 77.20 feet to the point of beginning of this description. Said Parcel contains 3,996 Square Feet (or 0.0917 Acres) of land, more or less.

A certified survey map of this property is attached hereto as Exhibit A.

SECTION 2

It is hereby ordained that the following Property is detached from the Village of Mukwonago for the purpose of being attached to the Village of Vernon:

All that part of Lot 1 of Certified Survey Map No. 8142, recorded in the Office of the Register of Deeds for Waukesha County on October 22, 1996, in Volume 71 of Certified Survey Maps, at Pages 23 through 25 inclusive, as Document No. 2166785, being located in a part of the Northeast 1/4 of the Southwest 1/4 and the Northwest 1/4 of the Southeast 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Vernon, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the East 1/4 Corner of said Section 19; Thence South 87°32'52" West and along the North line of the said Southeast 1/4 Section, 1902.96 feet to a point on the East line of said Lot 1 of Certified Survey Map No. 8142; Thence South 01°43'08" East and along the East line of said Lot 1 of said Certified Survey Map No. 8142, 952.16 feet to a point; Thence South 87°55'55" West, 653.75 feet to the place of beginning of lands hereinafter described: Thence South 50°39'11" West and along the existing Corporate Limits Line, 82.26 feet to a point; Thence South 85°31'46" West and along said existing Corporate Limits Line, 132.35 feet to a point; Thence North 89°39'13" West and along said Corporate Limits Line, 195.07 feet to a point; Thence North 17°24'38" East, 210.00 feet to a point; Thence North 1°30'48" West, 180.00 feet to a point; Thence North 50°00'00" East, 150.00 feet to a point; Thence North 88°29'12" East, 125.00 feet to a point; Thence South 1°30'48" East, 307.59 feet to a point; Thence South 25°28'51" East, 130.07 feet to a point; Thence North 77°52'12" East, 29.26 feet to the point of beginning of this description. Said Parcel contains 121,971 Square Feet (or 2.8001 Acres) of land, more or less.

A certified survey map of this property is attached hereto as Exhibit B.

SECTION 3

The Village Clerk is hereby directed to provide this detachment Ordinance to the Village of Vernon so that the Village of Vernon may consider and pass its own Ordinance attaching and accepting the afore referenced property into the Village of Vernon within the time period prescribed by Wis. Stat. Sec. 66.0227. The Village Clerk for the Village of Mukwonago is further directed to make the mailings pursuant to Wis. Stat. Sec. 66.0217, which requires mailing a copy of the Ordinance of Detachment to the Village Clerk for the Village of Vernon, to the Secretary of State of Wisconsin, and the Clerk of the Mukwonago Area School District, and one copy to any company that provides any utility service to the area detached, a copy to the Register of Deeds of Waukesha County, Wisconsin. All mailings shall occur within thirty (30) days of the date hereof pursuant to Wis. Stat. Sec. 66.03.

SECTION 4

That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby to such extent repealed.

SECTION 5

If any portion of this Ordinance is invalid or unconstitutional, or the application of this Ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

SECTION 6

That this Ordinance shall take effect and be in force from and after its passage and posting as provided by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago and shall indicate the number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, this 17th day of January, 2024.

Fred Winchowky, Village President, Board of Trustees

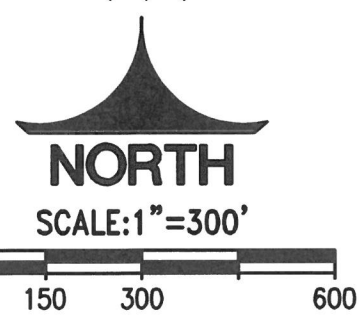
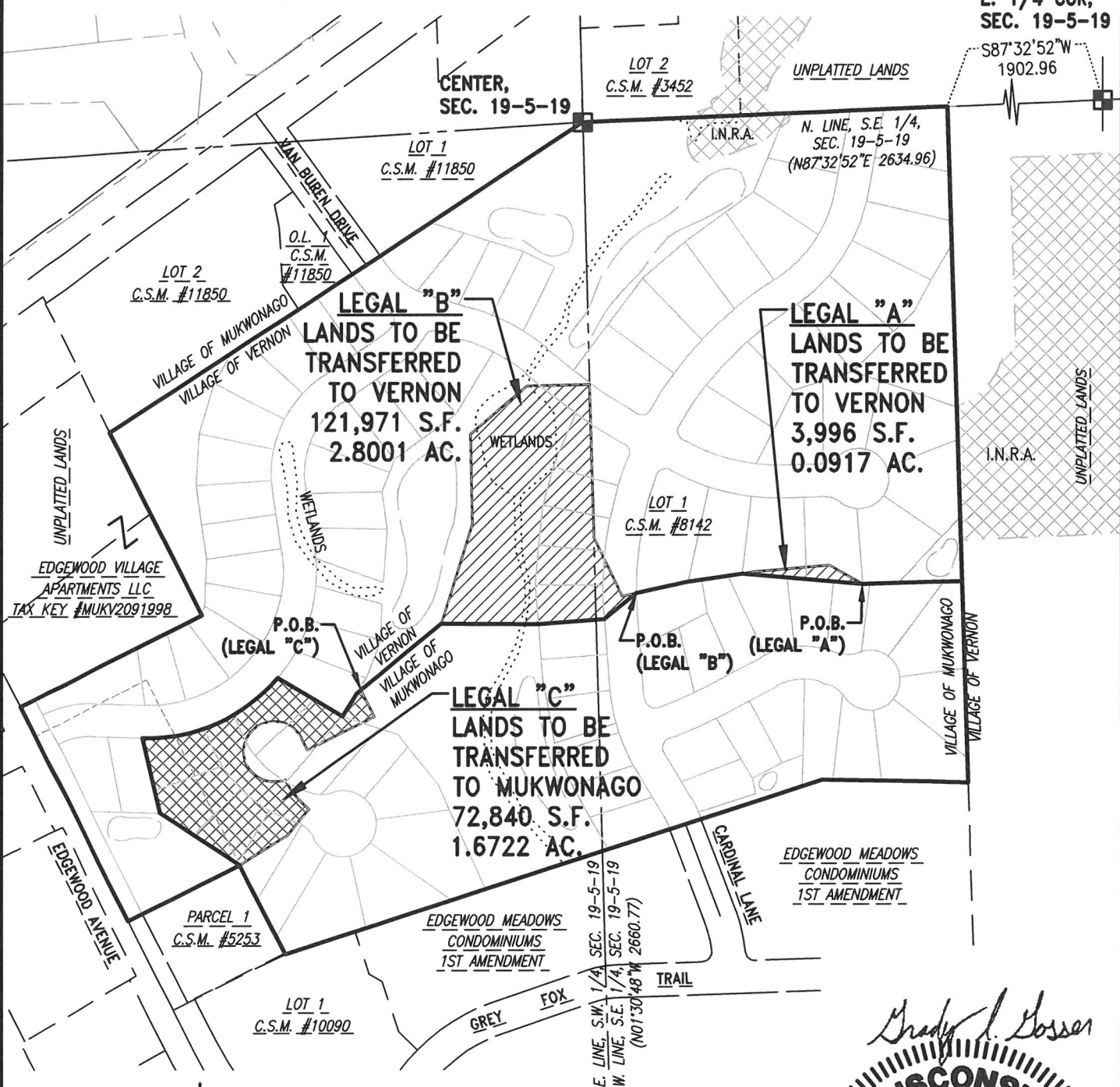
Countersigned:

Diana Dykstra, Village Clerk-Treasurer

ATTACHMENT/DETACHMENT EXHIBIT "A"

ALL THAT PART OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8142 AND UNPLATTED LANDS. BEING LOCATED IN A PART OF THE NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 19, TOWN 5 NORTH, RANGE 19 EAST, IN THE VILLAGES OF MUKWONAGO AND VERNON, WAUKESHA COUNTY, WISCONSIN.

E. 1/4 COR,
SEC. 19-5-19



4100 N. CALHOUN RD.
SUITE 300
BROOKFIELD, WI 53005
PHONE: (262) 790-1480
FAX: (262) 790-1481
EMAIL: Info@trioeng.com



X:\2021\21-040-953-Hein Property Vernon Mukwonago\Drawings\Survey\EXHIBITS\885DEX-ATTACH-DETACH.dwg

ATTACH/DETACH EXHIBIT "B"

LEGAL DESCRIPTION "A" (Lands to be transferred to Vernon)

All that part of Lot 1 of Certified Survey Map No. 8142, recorded in the Office of the Register of Deeds for Waukesha County on October 22, 1996, in Volume 71 of Certified Survey Maps, at Pages 23 through 25 inclusive, as Document No. 2166785, being located in a part of the Northwest 1/4 of the Southeast 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Vernon, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the East 1/4 Corner of said Section 19; Thence South 87°32'52" West and along the North line of the said Southeast 1/4 Section, 1902.96 feet to a point on the East line of said Lot 1 of Certified Survey Map No. 8142; Thence South 01°43'08" East and along the East line of said Lot 1 of said Certified Survey Map No. 8142, 952.16 feet to a point; Thence South 88°16'52" West and along the existing Corporate Limits line, 200.00 feet to the place of beginning of lands hereinafter described;

Thence North 84°58'32" West and along said existing Corporate Limits Line, 242.15 feet to a point; Thence North 81°19'56" East, 24.76 feet to a point; Thence North 84°59'24" East, 150.15 feet to a point; Thence South 60°27'58" East, 77.20 feet to the point of beginning of this description.

Said Parcel contains 3,996 Square Feet (or 0.0917 Acres) of land, more or less.

LEGAL DESCRIPTION "B" (Lands to be transferred to Vernon)

All that part of Lot 1 of Certified Survey Map No. 8142, recorded in the Office of the Register of Deeds for Waukesha County on October 22, 1996, in Volume 71 of Certified Survey Maps, at Pages 23 through 25 inclusive, as Document No. 2166785, being located in a part of the Northeast 1/4 of the Southwest 1/4 and the Northwest 1/4 of the Southeast 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Vernon, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

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Thence South 50°39'11" West and along the existing Corporate Limits Line, 82.26 feet to a point; Thence South 85°31'46" West and along said existing Corporate Limits Line, 132.35 feet to a point; Thence North 89°39'13" West and along said Corporate Limits Line, 195.07 feet to a point; Thence North 17°24'38" East, 210.00 feet to a point; Thence North 1°30'48" West, 180.00 feet to a point; Thence North 50°00'00" East, 150.00 feet to a point; Thence North 88°29'12" East, 125.00 feet to a point; Thence South 1°30'48" East, 307.59 feet to a point; Thence South 25°28'51" East, 130.07 feet to a point; Thence North 77°52'12" East, 29.26 feet to the point of beginning of this description.

Said Parcel contains 121,971 Square Feet (or 2.8001 Acres) of land, more or less.

LEGAL DESCRIPTION "C" (Lands to be transferred to Mukwonago)

All that part of Lot 1 of Certified Survey Map No. 8142, recorded in the Office of the Register of Deeds for Waukesha County on October 22, 1996, in Volume 71 of Certified Survey Maps, at Pages 23 through 25 inclusive, as Document No. 2166785 and Unplatted Lands, being located in a part of the Northeast 1/4 and Southeast 1/4 of the Southwest 1/4 of Section 19, Town 5 North, Range 19 East, in the Village of Vernon, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

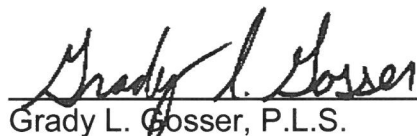
Commencing at the East 1/4 Corner of said Section 19; Thence South 87°32'52" West and along the North line of the said Southeast 1/4 Section, 1902.96 feet to a point on the East line of said Lot 1 of Certified Survey Map No. 8142; Thence South 01°43'08" East and along the East line of said Lot 1 of said Certified Survey Map No. 8142, 1,154.34 feet to a point; Thence South 89°14'21" West, 1212.39 feet to the point of beginning of lands hereinafter described;

Thence South 26°40'38" East, 60.00 feet to a point; Thence South 63°19'22" West, 150.00 feet to a point; Thence North 26°40'38" West, 27.28 feet to a point; Thence Southwesterly 276.73 feet along the arc of a curve, whose center lies to the Southeast, whose radius is 60.0 feet, whose central angle is 264°15'39", and whose chord bears South 21°11'32" West, 88.99 feet to a point; Thence Southeasterly 76.89 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 183.0 feet, whose central angle is 24°04'20", and whose chord bears South 38°42'49" East, 76.32 feet to a point; Thence South 39°15'00" West, 68.04 feet to a point; Thence South 57°38'00" West, 111.50 feet to a point; Thence along the existing Corporate Limits Line the following courses; Thence North 56°47'31" West, 191.03 feet to a point; Thence North 13°05'19" West, 155.18 feet to a point; Thence Northeasterly 305.65 feet along the arc of a curve, whose center lies to the Northwest, whose radius is 333.07 feet, whose central angle is 52°34'47", and whose chord bears North 65°59'28" East, 295.04 feet; Thence South 59°23'49" East, 151.31 feet to a point; Thence North 31°29'21" East, 54.12 feet to a point; Thence North 50°35'42" East, 10.30 feet to the point of beginning of this description.

Said Parcel contains 72,840 Square Feet (or 1.6722 Acres) of land, more or less.

Date: 11/09/23




Grady L. Gosser, P.L.S.
Professional Land Surveyor S-2972
TRIO ENGINEERING, LLC
4100 N. Calhoun Road, Suite 300
Brookfield, WI 53045
Phone: (262)790-1480



440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

Agenda Item Cover Report

Date: 12/28/23	Committee/Board: Judicial Committee
Submitted by: Diana Dykstra	Department: Village Clerk-Treasurer
Date of Committee Action: January 3, 2024	Date of Village Board Action: January 17, 2024

Subject:

Five Rice Class B/C Combination Alcohol License

Executive Summary:

Five Rice Restaurant has applied for a Combination Class B (Beer) and Class C (Wine) combination license. This license is a NON-quota license which allows an establishment where 50% of their receipts come from the sale of food obtain a license to serve Fermented Malt Beverages in combination with Wine. There is NO sale of intoxicating liquors allowed.

The Police Chief is conducting his background.

The applicant qualifies for this license and therefore staff would recommend approval.

Fiscal Impact:

Application Fees will be paid.

Executive Recommendation/Action:

Recommend approval to the Village Board to issue a Class B/C Combination license.

☒ Attachments Included

Form
AT-106

Original Alcohol Beverage License Application

FOR CLERKS ONLY

Municipality

License Period

License(s) Requested

- ☐ Class "A" Beer \$ _____ ☐ "Class A" Liquor \$ _____
- ☒ Class "B" Beer \$ _____ ☐ "Class B" Liquor \$ _____
- ☒ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ _____
- ☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$
Publication Fee	\$ 25.00
Background Check	\$ 10.00
Total Fees	\$

pd
pd

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Five Rice Inc

2. Trade Name or DBA

Five Rice Restaurant

3. Premises Address

920 Greenwald Ct Suite #100 Mukwonago WI 53149

4. County

Waukesha

5. Municipality

Village of Mukwonago

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN

93 177 8156

9. Wisconsin Seller's Permit Number

456-1031454989-04

10. Premises Phone

646 289 6471

11. Premises Email

Newmays2018@yahoo.com

12. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

X Dinner Room and Beer and wine cooler

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration WISCONSIN		2. Date of Registration 2023
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name of Parent Company		FEIN of Parent Company
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name Huang	Agent's First Name Jiangping	Phone [REDACTED]

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Huang	Jiangping	Manager	[REDACTED]
Huang	Mingying	Owner	[REDACTED]

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature [Signature]		Date 12/27/23
Name (Last, First, M.I.) Huang Jiangping		
Title Manager	Email newmays2018@fdu.edu	[REDACTED]

Part F: For Clerk Use Only

Date application was filed with clerk 12-28-23	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of Mukwonago County of Waukesha
☐ City

The undersigned duly authorized officer/member/manager of Five Rice Inc
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Five Rice Restaurant
(Trade Name)

located at 920 Greenwald Ct Suite # 100 Mukwonago WI 53149

appoints Jianping Huang
(Name of Appointed Agent)

[Redacted] WI 53121
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

New Moys Inc City of Elkhorn

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 6 Years

Place of residence last year [Redacted] WI 53121

For: Five Rice Inc
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Jianping Huang, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 12/28/23
(Date)
[Redacted] WI 53121
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Alcohol Beverage License Application
Supplemental Questionnaire

Date

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor)

Five Rice Znc

2. Trade Name or DBA

Five Rice Restaurant

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization**Part B: Individual Information**

1. Name (Last, First, M.I.)

Huang Jian ping

2. Relationship to Registered Entity (Title)

Manager

3. Email

Newmays2018@yahoo.com

4. Phone

[REDACTED]

5. Home Address

6. City

Elkhorn

7. State

WI

8. Zip Code

53121

10. Driver's License/State ID Number

11. Driver's License/State ID State of Issuance

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1

Previous City, State, Zip

Elkhorn WI 53121

Dates (MM/YYYY - MM/YYYY)

Previous Address 2

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Part D: Employment History

List in chronological order your last two employers within the last 5 years.

Employer's Name

May's Restaurant

Employer's Address

3 N Wisconsin St Elkhorn WI 53121

Dates Employed (MM/YYYY - MM/YYYY)

05/2017 - Present

Employer's Name

Employer's Address

Dates Employed (MM/YYYY - MM/YYYY)

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions


1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☐ Yes ☒ No

2. How long have you continuously lived in Wisconsin prior to the date of application? Years 6 Months 7

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature  Date 12/27/23

Library Director Report: December 2023

Director Meetings and Activities

Emily and I finished our 6-week Library Management Course through the *Library Journal*. This course provided excellent interactive sessions including ones on burnout, budgeting, equity-centered leadership, difficult conversations, and more. As my future Associate Director of Collections & Programs, it was beneficial to take this course together as we often had deeper conversations afterwards about management and how what we just learned can be applied to this Library.

I was honored to be invited to the Haase House for their first-annual Friendsgiving where they invited people from the community to a big (and delicious!) meal they cooked. It was a wonderful opportunity to chat with all the Haase House members who I frequently see in the Library as well as see how much of an impact the Library makes on them.

The end of a budget year brings careful attention to the expenditures and revenues. Since half our funding comes from county reimbursement for serving TNR (True Non-Residents), it's imperative that I pay careful attention to the county funding model. To get the biggest reimbursement, we need to spend as close to our budget as possible. We have underspent in the personnel lines due to a lot of turnover this year. We have also exceeded our revenues by over \$28,000, so I've been working on lots of small projects to improve the user experience and achieve goals on the Strategic Plan. You will soon see:

- **Better, easier to find catalogs** – Right now, our catalog computers are old, unreliable (they often crash) and hard to find. I will be moving them to easier-to-find areas and paint the columns they are on a distinct color. I have also purchased new, micro-PCs that can be mounted behind the monitor for a sleek look. Two catalogs will be accessible via sitting and two will be accessible standing, so everyone can find one that they can comfortably use. And every public computer (including the patron PCs and catalogs) will get a low-vision keyboard with high-contrast yellow and black keys for the best accessibility.
- **A bit of paint** – The color behind the Circulation Desk is a dark orange and, along with the dark oak stain, it creates a very dark and heavy look. Since this is our busiest desk, I want to make a welcoming impression with a light blue. We will also be painting the same light blue around the bathrooms in the entryway.
- **Rearranging some shelves** – My (almost) new Associate Director of Collections & Programs has lots of big ideas for promoting the collections and making it easier for customers to find books they are interested in, so I will be moving around some shelving to enable that. There will be a larger “new books” browsing area, the magazines will be condensed, more carrels with power outlets (including USB-C) will go in the rearranged adult area, and more shelving will be added to the DVDs to enable more logical groupings.
- **Lighting** – The lighting over the Thingery, audiobooks, and DVDs is inadequate and it is genuinely difficult to browse those areas at night. Roman Electric will be able to literally

double the light output back there, making it a better, more accessible browsing experience in some of our most popular collections.

- **Staff laptops** – Currently most of the staff have inadequate hard-wired computers. In order to allow for better collaboration and innovation (and just having more than 128 GB harddrives), I have ordered laptops and docking stations for each staff member and will downcycle their old PCs into patron computers. This will also allow me to finally get all of the Library's computers onto a plannable End of Life (EOL) cycle and everything of similar makes and models. Eliminating the variety of makes, models, chipsets, and operating systems this Library accumulated over the years will significantly decrease the amount of time I spend troubleshooting and make it easier to deploy new software and enact upgrades.

Circulation (Emily Ceithamer)

The circulation department has been very busy this last month filling our smart lockers every day. Last month we doubled our numbers for check-outs for the lockers and I see an increase in items almost every day. The team has a great process down, but even with an efficient process we are looking at changing our procedures to putting items in lockers twice a day instead of once. We are always looking to be the most efficient as well as get materials out the fastest so with the increase we are weighing our options. We are extremely happy the lockers are so popular with our patrons and hopefully in the future we will be able to add an additional unit to increase this service as it becomes higher in demand as we've seen through the statistics!

In November, as Chris mentioned last month, we had a new adult book club start that I've been leading. It is called BYO Book Club where patrons bring in a book they recently read and talk about it with the group. It's a great way to socialize with other book lovers and hear what others are reading to get recommendations. We had a lot of fun at our first one in November and I'm looking forward to our December meeting.

In November we also had "Thank Our Delivery Driver Day" where we celebrated our delivery driver Billy. We see Billy Monday through Friday and he's the reason we get materials so fast from other libraries when holds are placed. He works extremely hard and does a lot of heavy lifting for us as we all know... books are heavy! The day was a group effort organized by Bridges where every library handed their driver a card and/or treat. We're thankful for him every day, but it was great that he had special recognition that day from all the libraries in the system.

Children's Department (Jane DeAngelis)

The Library Holiday Tree Lighting storytimes, attended by over 100 people, begins the winter season of library activities. In December, children will be able to create a shredded paper snowman from one of our collection's circable craft bags. They can go on an in-library scavenger hunt for winter words to match with their definitions, earning a free book from the Prize Book Collection. Children can try to guess "Who's Under Santa's Hat" for a chance to win two small Squishmallows. December 18th launches the 2023/2024 Youth Winter Reading Challenge "Are You Yeti to Read?" available through Beanstack. And looking ahead to January

2024, there will be a family book bingo event called “Yeti Bingo” featuring 75 different Yeti characters. Imagine that!

Reference and Adult Services (Chris Stape)

Our near-monthly painting class with local artist Tanya Hinz continues to fill up within hours of registration opening. Tanya returned to this year’s Tree Lighting festivities to present a similar activity and was nearly overwhelmed, running out of canvases in about 30 minutes. I’d purchased some “craft bags” in case this happened and lots of kids wound up painting their very own “Holiday gift bags.” We had our first in a regular series called “U Kan Sing & Strum with TJ & the Ukuladies,” --a ukulele group. Attendance was good, but I think it will grow, much like our previous regular bluegrass jams. Our new Tea of the Month Club keeps gaining momentum. The Friends of the Library have agreed to sponsor it in the coming year which will help funding significantly. Coming up in December, “Winter Legends and Lore” with author and TV personality Chad Lewis. Cahd has been here several times before and is always a popular presenter.

Technical Services and Thingery (Mary Jo Isely)

624 new items were processed and cataloged in November. The Collection Development Team was given a deadline of Dec. 1 for any additional orders for 2023. Jane did not dally-- boxes & boxes of Youth Services books arrived for processing. Seasonal items (i.e. backyard games, metal detectors, inflatable movie screen) were pulled in early November & moved to storage. New additions to the Thingery include a Kill-A-Watt Meter to test power used by electrical appliances and a Tracing Light Box for the Create area. Weeding in Adult Fiction is nearing a long awaited completion. The Cataloging & Thingery manual updates remain works in progress. Succession training continues— monitoring work by new catalogers, Vicki is cross-training interested Circulation Staff in processing new materials & Thingery cross-training continues.

MetaSpace 511 & Technology (Nancy Aycok)

This past year MetaSpace 511 Staff have been evaluating equipment to determine how well things are still working, or not working. We had several 3D printers that had already been put in storage since they were no longer working due to mechanical issues we could not resolve or the equipment being at the end of its life. Most of the 3D printers were used heavily during COVID to help create PPE for local medical workers. The 3D printers were running almost 24 hours, 7 days a week, which takes a toll on machinery. With so many 3D printers in storage Lead Innovator Nancy looked for creative ways to recycle the machines and some additional technical equipment and kits. Through a mutual friend Nancy was able to donate the 3D printers to GPS Education Partners (<https://gpsed.org>) which is a local nonprofit that helps youth receive training in technical careers, with hands on learning to help bridge the workforce gap.

We received this great photo and thank you letter from Bernie McCarthy, an Instructor at the GPS Education Partners Franklin Education Center.



I... want to make sure you know our gratitude and appreciation for the donation from the Mukwonago Library Meta Space is immense!

I have put together some pictures for you that show some of our students working on projects with the donated robotic kits and 3D printers. They also show some of the artifacts from projects & lessons that resulted in leadership & employability reflections, design BPR & tech

artifacts, and business & manufacturing lessons in planning student businesses & product design. Another current project that is underway and not pictured yet is the creation of dining room table-top games for area senior citizen facilities. The students will be completing that as part of a December service project. All of these outstanding learning opportunities and experiences would not have been possible without your donation of robotic kits, virtual headsets, and 3D printers. Thank you!

The printers were put to good use at our Franklin Education Center (housed at the Allis Roller Company). At our center, we work with students from districts throughout Southwestern Milwaukee County and Southeastern Waukesha County. Because of my experience with 3D printers from a different program, our center was selected as the initial donation area. We have tuned up the three Finder printers and will be keeping one at our center to use with our students. The other two will be going out to our ed center in Eagle (housed at Generac) which works with students from Southern Waukesha County & mid-Waukesha County school districts; and our ed center in Menomonee Falls (Bradley Corp.) which works with students from Northeastern Waukesha County and Northwestern Milwaukee County. As you can imagine, your donation will have an immediate positive impact on many students who previously did not have a chance to experience such technology! Students at our Franklin Education Center will be doing diagnostics & repairs on printers that need attention in areas like nozzle repairs, heating beds, or motor tune-ups. Then, as those items are finished, the refurbished 3D printers will head out to our other ed centers throughout Southeast Wisconsin.

Thank you for having such a considerable impact and gift for our students! We will keep you posted with more updates as your impact spreads to other ed centers!

Thank you again, Bernie McCarthy, Instructor / Franklin Education Center

Community Engagement Coordinator (Eric Huemmer)

Community Engagement: October and November were a busy time for community involvement and larger library events, so a good portion of the month was dedicated to shifting from Jack-O-Lantern Jaunts and Business Trick-or-Treats to the back-to-back Tree Lightings (more on those below). But there's always work to be done beyond what the patrons see.

Beyond the events, we're working with the **Autism Society of Southeastern Wisconsin** to reintroduce some resources and programs for patrons with autism or other developmental needs, with a resource night scheduled for January and a recurring LEGO group.

AARP Tax Aide begins in January, and we're already getting calls from patrons on when they can register. We've met with the AARP volunteer coordinator and have the greenlight for 2024, with registration beginning January 8, 2024.

This was also the month for reviewing our **promotional materials** and processes so that we can hit the ground running in 2024. This includes updating our brochure and rack cards and ordering staff shirts for larger events.

Events & Programs: November included two major events with our back-to-back tree lightings. The **Annual Holiday Tree Lighting** was first and featured two local businesses (Kay's Academy of Dance and Painting with Tanya) as well as holiday storytime with Jane, crafts from the MetaSpace 511, and a slew of games and activities. In total, we had at least 375 attendees, up from 200 last year! Each year it grows, and we're already looking at ways to scale for the size and still find ways to keep it fresh and manageable, including more volunteers beyond the Teen Advisory Board. We're aiming to work with the community for more opportunities to get involved.

This was the second **Sensory Friendly Tree Lighting** that we've co-hosted with the Autism Society of Southeastern Wisconsin and the word spread for this event as well: we had at least 125 attendees, which was up from 70 last year! A special thanks to the Storyhill Church who volunteered that evening. Families had nothing but wonderful things to say, and this is a great opportunity for local residents and patrons to still participate without being overwhelmed (or having resources on-hand such as a sensory room and trained staff from ASSEW if they do).



STATISTICS NOVEMBER 2023

Physical Item Circulation



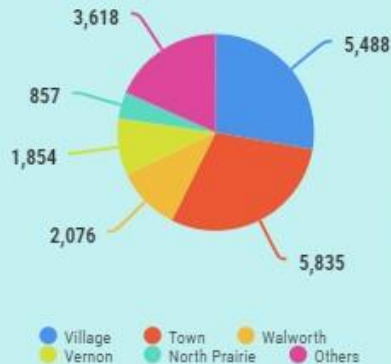
19,728

NOVEMBER CIRCULATION
1% DECREASE OVER 2022

230,035

2023 YEAR-TO DATE
CIRCULATION

Circulation by Area

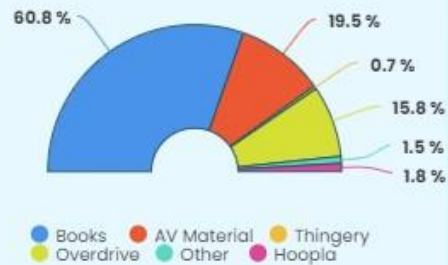


Circulation Trends



81
new library
cards this
month

All Circulation



PROGRAMS
65



Tree Lighting 500



433

People used the
Community and
Study Rooms

Locker Pick up

1,636

New Items Added

624

Renewals

6209

Items loaned to
other Libraries

3,220



9,323

patron
visits

Peak times

1:00 - 2:00 PM Fridays: Avg 89 Checkouts

Slowest times

7:00-8:00 PM Thursdays: Average 20 Checkouts



Agenda Item Cover Report

Date:	Committee/Board:
Submitted by:	Department:
Date of Committee Action:	Date of Village Board Action:

Subject:
Executive Summary:
Fiscal Impact:
Executive Recommendation/Action:

☐ Attachments Included

RESOLUTION 2024-01

Village of Mukwonago Police Department		Job Description: Crossing Guard	
Total Number of Pages: 2			
Rule Number: 2-1000	Issue Date: 01/18/2024	Effective Date: 01/18/2024	Review Date: 01/18/2029
Amends/Replaces:		Updated:	Issuing Authority: Chief DJS

I. PRIMARY FUNCTION. The primary responsibility of an adult school crossing guard is to help children safely cross the street as they walk or bicycle to and from school.

II. ESSENTIAL DUTIES AND RESPONSIBILITIES. The following duties are normal for this position. This description has been prepared to assist in evaluating various classes of responsibilities, skills and working conditions. It is not intended as a complete list of specific duties and responsibilities. Other duties may be required and assigned.

A. MAJOR RESPONSIBILITIES

1. Discourage children from behaving unsafely near traffic, such as darting into the street without looking or crossing against a traffic signal. A guard can encourage safe behavior by all pedestrians at the school crossing.
2. Use existing gaps in traffic to help students cross safely. When the natural traffic flow does not allow enough time for children to safely cross a street, a guard may need to create gaps by stopping traffic temporarily. The guard stops traffic with hand signals or a STOP paddle, then verbally directs children to cross the street. A guard is always the first person in the street and the last person out of the street.
3. Alert motorists that pedestrians are in the process of using the school crossing.
4. Observe and report any incidents or conditions that present a potential safety hazard to the school children or the guard.

B. TYPICAL WORKING CONDITIONS

1. Work every school day, approximately 1 1/2 hours in the morning and 30 minutes in the afternoon.
2. If the crossing guard is ill or otherwise unable to fill a shift, they must contact the police department as soon as possible so that a police officer is assigned to crossing guard duty.
3. Work in all types of weather conditions.

D. INTELLECTUAL ASPECTS

1. Understand and be able to communicate, both verbally and written, in the English language.
2. React quickly and effectively to stressful situations
3. Able to deal with all types of people and personalities.
4. A steady and calm demeanor.
5. The ability to deal with stress.

E. MISCELLANEOUS ASPECTS

1. Work in a potentially stressful environment and must be able to properly deal with stress.
2. Must be able to deal with people from all races, religions, ethnic backgrounds, sexual orientations and ages.

III. MINIMUM JOB QUALIFICATIONS. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required.

- A. 18 years of age.
- B. High school graduate, GED or HSED.
- C. Able to speak, read, understand and write the English language.
- D. No felony convictions.
- E. Any additional training as recommended or required.

IV. WORK ENVIRONMENT. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job:

- A. The pressure to respond quickly and calmly in alarming situations that can be stressful.
- B. Can experience uncomfortable temperatures.
- C. May face exposure to infectious agents such as hepatitis B or HIV.
- D. Work in wet, icy, or muddy areas.
- E. Spend time outside exposed to the elements.

V. AMERICANS WITH DISABILITIES ACT (ADA) ESSENTIAL ELEMENTS AND QUALIFICATIONS.

- A. Must be able to sit, stand, bend, walk and climb with or without back support.
- B. Able to lift a minimum of 25 pounds.
- C. Hearing activities requires the ability to participate in numerous conversations throughout the workday both in person and over the telephone.

VI. ADDITIONAL REQUIREMENTS

- A. Comply with the conditions of employment as stated in the Village of Mukwonago Employee Handbook.
- B. Implement the policy directives of the Police Chief and Village Board.

The Village of Mukwonago is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Passed and dated this 17th day of January 2024.

Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk-Treasurer





Agenda Item Cover Report

Date:	Committee/Board:
Submitted by:	Department:
Date of Committee Action:	Date of Village Board Action:

Subject:
Executive Summary:
Fiscal Impact:
Executive Recommendation/Action:

☐ Attachments Included

The timing of Village contributions towards benefits for newly eligible part-time employees will match requirements for a newly hired full-time employee.

If an employee who works less than thirty (30) hours per week transitions to a position where they will permanently work more than thirty (30) hours per week, eligibility for benefits begins on the date of transition, not on the employee's original hire date. Conversely, an employee who permanently transitions to less than thirty (30) hours per week will have benefits removed or reduced accordingly on the date of transition.

Paid-on-Call (Fire Department Only)

A paid-on-call employee is considered a part-time employee. Paid-on-call (POC) is paid for the time they are on the call or other related department approved activity. POC receive an hourly rate determined by their certifications for the time they are considered working. The hours worked by POC are not regularly scheduled and are random and variable. Because of this variability, POC employees who become eligible for benefits and decide to enroll in them will have contributions calculated based on a six (6) month look back period, which will continue to be evaluated every six (6) months for necessary adjustments.

Temporary

A temporary employee is one who holds a position, either part-time or full-time, for a limited period of time. Temporary employees are made aware of the limited term of their employment when they are hired. Temporary employees are not eligible for any Village benefits.

Emergency Personnel

Emergency personnel are made up of municipal units such as fire and police departments, public works, and utilities.

J. Fingerprinting of Employees

All new employees shall be fingerprinted by the Village Police Department as part of the employment process. Three (3) sets of fingerprint cards shall be taken:

1. State of Wisconsin Employment Card.
2. Federal Government Employment Card.
3. Village of Mukwonago Employee Card.

These fingerprint cards shall be forwarded to the various agencies for classification and search of their files. The Village of Mukwonago employee card shall be kept in the employee's personnel file for future reference, if needed.

K. Identification Badges/Cards

Village representatives, including elected and appointed officials, full or part-time employees, are required to carry a Village identification badge/card when conducting Village business away from their regular workplace. An employee must display his/her identification badge/card upon request. Identification cards are available through the Police Dept. The Fire Department does not use Village ID, they use Waukesha County ID.

Village Administration Office

8:00 a.m. to 5:00 p.m. with one (1) hour unpaid for lunch. Employees who wish to work a "flextime" schedule may take a one-half (1/2) hour unpaid lunch and accumulate up to 3 hours per week for use during that same week.

Office Hours (open to the public)

Monday thru Thursday: 8:00 a.m. to 5:00 p.m., Friday: 8:00 a.m. to 12:00 p.m. (except as required by law)

Clerk/Dispatchers

8:00 a.m. to 4:00 p.m., 4:00 p.m. to 12:00 a.m. and 12:00 a.m. to 8:00 a.m. with one-half (1/2) hour paid lunch.

Hours:

The Dispatch Center is operational continually (24 hours per day, every day)

Shifts:

A full-time clerk/dispatcher's work schedule: five (5) shifts on, two (2) off, four (4) on and two (2) off. A shift differential of fifteen cents (\$0.15) per hour shall be paid for any hours worked between 4:00 p.m. and 8:00 a.m., including overtime hours if the overtime hours are pre-approved by the Police Chief.

The Village reserves the right to change these hours with or without notice.

All "flextime" schedules allowed within any Village department must ensure proper coverage and completion of critical tasks during the stated work hours for each department. Each Department Head is responsible for documenting a policy for any ongoing flex schedule arrangements specific to the needs of their department and to ensure employees are following that policy.

C. Meal and Rest Periods

Employees working more than six (6) hours may take a thirty (30) minute unpaid lunch/meal period. This meal period should be taken at the midpoint of the employee's shift. Employees are also eligible for a fifteen (15) minute paid break daily at 9:30 a.m. or at the discretion of the Department Head, or Designee. Clerk/dispatcher meals are one-half (1/2) hour paid.

D. Residency

The Village Administrator, Emergency Personnel (as defined on page 4), and Police Department Administration must reside within a twenty-five (25) mile radius of the Village center (intersection of County Highway ES and State Highway 83), as measured on a map. Fire Administration residency restrictions as required by the Fire Commission. Paid-on-Call and Paid-on-Premise personnel of the Fire Department are exempt from this requirement.



Agenda Cover Report

Date: 12/19/23	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 1/3/24	Date of Village Board Action: 1/17/24

Subject:

DPW Garage Facility Assessment and Expansion Options

Executive Summary:

The original DPW facility dates to the late 1960s with the construction of an eight thousand square foot addition along with an interior remodel for mechanical and staff considerations in 2000. The current facility was remodeled based on standards at that time and without consideration for growth. DPW would like to enlist the services of Barrientos Design & Consulting to prepare and present a facility assessment with expansion options. Mr. Barrientos specializes in DPW facilities including all aspects of its daily operations. Assessments can provide information on current deficiencies and cost analysis for future maintenance needs on the existing structure. This is not a request for a new building, just the first step in planning for the future. Assessments also provide education on the needs of a public works department and how an efficiently designed facility improves public services.

Fiscal Impact:

DPW budgeted \$25,000 for the assessment and the Barrientos proposal is for \$24,287.

Executive Recommendation/Action:

Recommend approving the Barrientos DPW facilities assessment proposal in the amount of \$24,287.

☐ **Attachments Included**

December 19, 2023

Mr. Ron Bittner
Director
Mukwonago Village DPW Garage
630 County Rd NN,
Mukwonago, WI 53149

RE: DPW GARAGE FACILITY ASSESSMENT & EXPANSION OPTIONS
Architectural Services Letter

Dear Ron,

Barrientos Design & Consulting is pleased to present this proposal of architectural planning services for the development of a facility assessment and conceptual design for a redeveloped DPW Garage at the current County Road NN site.

At this facility, the DPW maintains and manages the Village's stock of vehicles and equipment pieces. Major facility functions include repair bays, fabrication and welding, tire and hydraulic hose shops, parts storage, bulk storage, and fueling. The current DPW garages site is roughly 6.5 acres, but the site significantly narrows on the northern side. There is a notable drop in topography near the railroad tracks on the west side. Inside, the ceiling height is low for the trucks, parts inventory is spread throughout, and loading space is poorly located.

The current site is bounded by St. James Catholic Church to the east, Railroad to the north and west and County Rd NN to the south. Currently, the Village is waiting response from the Church as to their disposition to sell any land. Ideally, the Village would like to purchase a limited section of their land sufficient for DPW operations.

SCOPE OF WORK

The Village wishes to assess the building and site conditions of the DPW complex, identify optimal space needs, and generate options for expanding the building functions. The expansion options will look at potentially purchasing land from the St. James Catholic Church to add to the DPW site.

In order to determine the amount of land needed, Barrientos Design will develop two options: Option 1, would include a building addition placed alongside the existing building on the new site and remodeling the current garage. Option 2 includes building a brand new separate DPW garage on the adjacent new land and reconfiguring the existing facility.

The first task, Facility Conditions Assessment will identify the condition and repairs needed for the building and sitework. In addition, this Assessment will identify code, safety and operational compliance needs for the facility.

The second task, Facility Needs Program, will identify the building and site requirements for an efficient and modern public works garage. In addition, an Optimal Building and Yard plan will be developed to document the basis of further development.

The third task, Conceptual Planning, will involve creating plan options for additions, alternations, expansion and new construction within new land purchased from the Church. With these, construction cost estimates and project development schedules will be developed.

All throughout this study process, we will inform and educate the Village on the industry's best practices and provide examples of other municipalities' approaches and solutions.

Specific tasks and deliverable for each of these Tasks are as follows:

TASK 1 – FACILITY CONDITIONS ASSESSMENT

1. Review existing drawings of the original building and recent renovations.
2. Create a base floor plan for planning and work identification purposes
3. Tour DPW structures and document their facility condition through photographs and plan notations.
4. Gather data on past renovation work and costs over the past ten years.
5. Identify major facility hinderances in executing daily functions.
6. Write up a narrative of each building system identifying repairs, replacement, maintenance or compliance needs and their costs. This will cover the following building components will be reviewed:
 - Architectural enclosure
 - Structural systems
 - HVAC systems
 - Plumbing systems
 - Electrical systems, and power
 - Fixed maintenance equipment
 - Cold storage and Yard facilities, including salt sheds, cold storage, fuel station, stockpiles, fencing.
7. Review site facilities conditions and develop a narrative describing their current state and also their long-term repair needs. This will include:
 - Paving, drives, parking, lighting
 - Stormwater management
 - Village utilities
 - Impacts and coordination with surround Village services

- Adjacent property uses
- 8. Prioritize and phase renovation work over a ten-year schedule
- 9. Develop a cost estimate of renovation items for the next 10 years.
- 10. Identify areas that would most benefit from continued renovation and use, and then areas that would be good candidates for demolition, or for use as other Village functions.

Task 2 – FACILITIES NEEDS PROGRAM

1. Conduct onsite interviews with key DPW staff on the operations, equipment parking, parts storage, staff support and administrative areas.
2. Intake facility data on, fleet composition, major fixed equipment, parts and bulk storage, fueling, service interface, supervisors and administration needs.
3. Tabulate existing square footage by room and function groups. Develop diagram plan of existing Garage and note square footage.
4. Observe the flow of repairs, traffic, material, deliveries, staging and personnel. Document the sequence of Yard events throughout the day. Recommend the best relationship the rooms should have to each other along with grouping into compatible zones. Also identify Yard function flow and relationships.
5. Create relationship diagrams that diagrammatically document the flow of operations and their adjacency requirements.
6. Assess the future growth of the DPW's activities along with fleet, shop, storage and staffing changes. A percent increase in growth over the next ten years will be developed.
7. Develop an Optimal Room Tabulation Program that identifies the needed space and configuration for each room. Compare recommended square feet against existing square feet and identify percentage increases.
8. Create an Optimal floor plan that expresses the sizing, relationships and operational flow required for the Garage.
9. Update and finalize the Optimal room program, floor plan. Create an optimal Yard layout with the DPW Building integrated into the design. Recommend minimal acreage and site development features.
10. Document the Facility Needs report and review with the Village.

TASK 3 – CONCEPTUAL PLANNING

1. Through existing plans and GIS plan information develop outline floor plans of each DPW building. Similarly, create diagram site plan of buildings and yard features. In narrative form, assess site features and impact on design layout.
2. Based on the Facility Program, create Conceptual

building and site plans Options for a new DPW facility as follows:

- a. Build alongside existing building with new building addition and remodeling of existing facility.
 - b. Build a separate new garage on the purchased land from St. James Catholic Church.
 - c. Conceptual floor and site plans will be diagrammatic in nature and indicate major room functions, parking stalls and yard facilities.
3. Assess site improvements needed in narrative form.
 4. Review municipal zoning ordinances and identify restrictions affecting the Garage development.
 5. Assess impact on utilities and roadways based on GIS data available.
 6. Develop conceptual construction schedules and cost estimates for the development.
 7. Identify the benefits and features of each Option and how these affect DPW operational efficiencies.
 8. Provide reference material on current design standards for Fleet Garages.
 9. Submit Conceptual Design in report format and provide a presentation.

Over three Tasks, Barrientos Design will provide up to four onsite meetings, including a final presentation.

SCHEDULE

Barrientos Design will provide the above work over a three-month period. By the 2nd month, we will provide 90% report of our work, and in the last month conduct final reviews and edits.

FEE

Barrientos Design proposes a lump-sum of \$24,287 for the above scope of work. Reimbursement includes fees acquired for traveling to the site and printing for Village use.

For terms and conditions, we propose the attached Standard Terms

We look forward to Mukwonago's positive review of our proposal and to defining the future of your upgraded DPW Garage.

Sincerely,



BARRIENTOS DESIGN & CONSULTING, INC.

Norman Barrientos

Norman Barrientos, AIA, LEED
President

APPROVED

VILLAGE OF MUKWANAGO

Ron Bittner
Public Works Director

Date

BARRIENTOS DESIGN & CONSULTING, INC., ARCHITECT

CONTRACT TERMS AND CONDITIONS

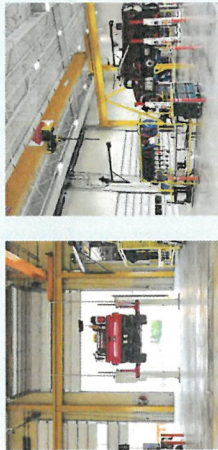
Performance of Services: Architect shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.

1. **Billing and Payment:** Invoices for Architect's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 45 days from date of invoice. If any invoice is not paid within 45 days, Architect may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value added, gross receipts, or sales taxes that may be imposed on payments shall be added to Architect's compensation. No deductions or offsets shall be made from Architect's compensation or expenses on account of any setoffs or back charges.
2. **Access to Site:** Owner shall furnish right-of-entry on the project site for Architect and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Architect will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.
3. **Location of Utilities:** Architect shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Architect in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Architect by the Owner. Nothing contained in this Agreement is intended as a waiver of the Owner to rely upon the immunities or limitations to liability as may be contained within Wisconsin Statutes §893.80 or other applicable law.
4. **Construction Review:** Architect does not accept responsibility for the design of a construction project unless the Architect's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.
5. **Construction Observation:** On request, Architect shall provide personnel to observe construction in order to ascertain that, in general, the work is being

performed in accordance with the construction contract documents. This construction observation shall not make Architect a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Architect shall have no responsibility in that regard. Architect shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Architect's personnel.

6. **Hazardous Materials:** In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Architect for all services rendered, including reasonable termination expenses.
7. **Insurance:** Architect shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Owner. Architect shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Architect shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.
8. **Opinions of Probable Costs:** Architect's opinions of probable project costs are made on the basis of Architect's experience, qualifications and judgment; but Architect cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.
9. **Standard of Performance:** The standard of care for all professional services performed or furnished by Architect under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Architect does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Architect will not accept those terms and conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Ownership of Documents:** All documents produced by Architect under this contract are instruments of Architect's professional service and shall remain the property of Architect and may not be used by Owner for any other purpose without the prior written consent of Architect.
11. **Independent Contractor:** It is understood and agreed that the Architect is an independent contractor for the performance of all services described within this Agreement.
12. **Assignment:** This Agreement and interests hereunder are not to be assigned.
13. **Use of Owner Name:** It is understood and agreed that the name of the Owner and the project title may not be used by the Architect or its agents in any promotional materials without prior approval of the Owner.
14. **Wisconsin Law:** This Agreement shall be governed by and construed with the laws of the State of Wisconsin.
15. **Complete Agreement:** This Agreement represents the entire of listing of the terms between the parties. This Agreement may be modified only in writing by an amendment signed by both parties.
16. **Endorsement:** By endorsing this Agreement both the Architect and the Owner indicate that each has the authority to bind to the terms of this Contract.



GARAGE DESIGN COMPONENTS

Our team takes the time to understand each piece of equipment to create efficient workspaces. It is of high priority to appropriately size storage and work areas to support current needs and future growth. The interior remains flexible, well ventilated, surfaced with high-friction and high-resistant coatings, and has sufficient clearance for truck widths and heights. Our design approach is to be compatible with the repair functions but balanced with ergonomic and healthy interiors.



205 West Highland Drive, Suite 303
Milwaukee, WI 53203
www.barrientosdesign.com



Contact

Norman Barrientos, AIA, NCARB, LEED
Principal-in-Charge
norman@barrientosdesign.com
Office 414-271-1812 (Ext. 1)

REPRESENTATIVE GARAGES



SUN PRAIRIE



PEWAUKEE



JEFFERSON



DOOR



PEPIN



MANITOWOC



FOND DU LAC



CALUMET



NEW BERLIN



OCONOMOWOC



Operations Garage Design Expertise



Menominee



Calumet



Jefferson

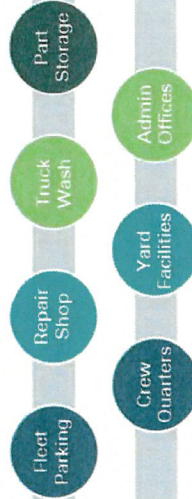


Polk

Barrientos Design & Consulting is a leader in the design of Field Operations Garages. We focus on the operational, planning and logistical needs of Operations Garages for the betterment of our client's needs.

Since the 1980's, our firm has developed planning and design documents for over 60 Garage operations including:

- Fleet Repair Garages
- Public Works Garages & Maintenance
- Highway & Street Garages
- Parks Maintenance Shops
- Utility Service Center
- Field Operation Centers
- Trades Shops
- Transit Bus Garages
- Buildings Maintenance Shops
- Truck Service Centers



7 EFFECTIVE DESIGN PRINCIPLES



1. ROBUSTLY DEFINED FACILITY PROGRAM

Align the facility needs with your objectives

Identify the type maintenance program

Integrate all departments' needs and identify issues

Define facility needs of each function, building, and yard

Analyze fleet composition

2. WORKFLOW EFFICIENCY

A facility that supports operations of garages includes:

- Logical sequence of activities
- Proper location of equipment
- Direct movement through building and yard
- Provide sufficient space for equipment and staff
- Allows for proper circulation, clearances, and heights

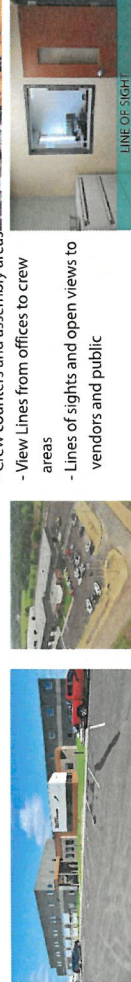
INCREASE WORK OUTPUT AND WORKER SAFETY WITH:

- Equipment that leverages output
- Technology deployment
- Safe & healthy work environments
- Ergonomic workstations

4. ASSET CONTROL & SECURITY

Maintain, track, preserve, and distribute equipment and bulk assets on site with defined areas for:

- Vendor loading
- Ordering and distribution
- Receiving and assembly
- Tracking and monitoring



6. PERFORMANCE & SUSTAINABILITY

A building and yard that will last over 70 years and is environmentally sustainable includes:

- Durability and impact resistance
- Ease of maintenance and cleaning
- Corrosion resistance
- Sustainable principles

7. FUTURE TRENDS

Key garage building trends include:

- Technology and equipment
- Pandemics and social distancing
- Governmental and regulatory
- Social and community

OPERATION DESIGN STANDARDS

SPACE ALLOCATION STANDARDS:

PARKING GARAGE:

Allot 1000 square feet per truck

Include heavy, medium, and light parking stalls

PARTS STORAGE:

Allot 75 square feet per vehicle parked in heated garage

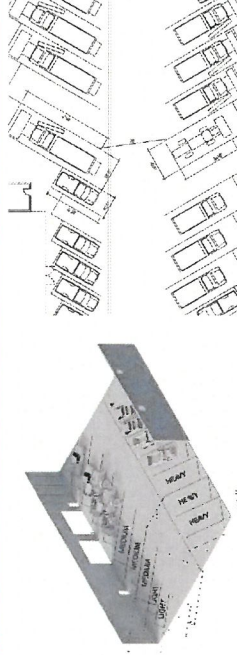
REPAIR BAY:

Allot minimum 2 bays per technician

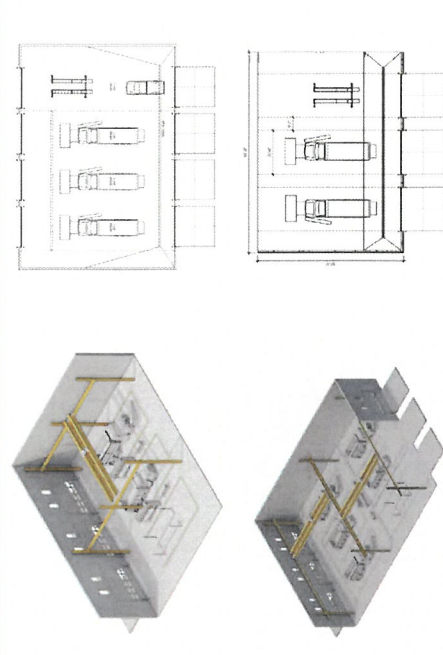
Allot 2000 square feet per bay



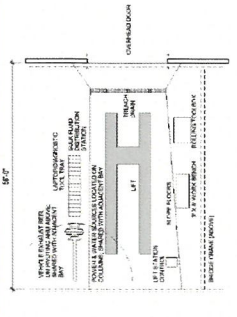
HEATED PARKING



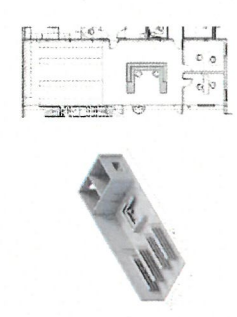
REPAIR GARAGE



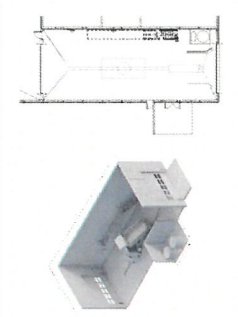
REPAIR GARAGE EQUIPMENT



PARTS & BULK STORAGE



WASH BAY





Mukwonago DPW

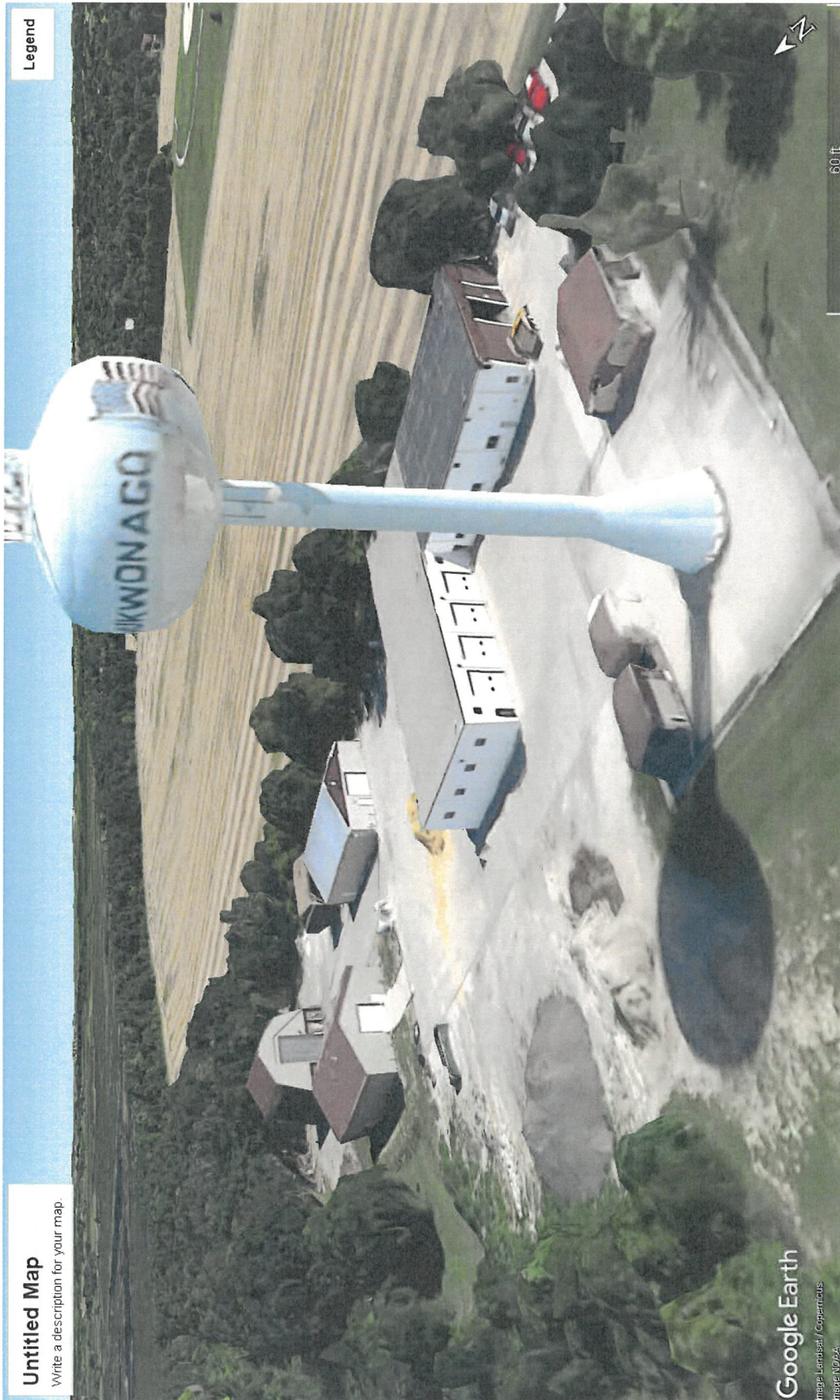
1 630 County Rd NN Site Property Lines
 X-104 1" = 30'-0"



Mukwonago DPW

1 630 County Rd NN Site Topo
X-103 1" = 20'-0"





Untitled Map

Write a description for your map.

Mukwonago DPW

1 630 County Rd NN Site Aerial 3D
 X-105 1" = 30'-0"

DESIGN STANDARDS for Operations & Maintenance Facilities

Operations & Maintenance Facility Architect

- 40 years of design experience
- Planning & Design on over 70 Garages
- Specialized in County and Municipal Operations O&M Facilities.
- Design for Highway, Streets, DPW, Utilities, Parks/Forestry, Fleet, Building & Grounds, Transit , & Private Trucking



Norman Barrientos, AIA

Principal Architect

Barrientos Design & Consulting, Inc.

Why Develop this Seminar for Operations and Maintenance (O&M) Facilities?

- There are no design standards for designing O&M and Garage Facilities
- Standards like ASHRA or ASTM
- No industry best practices have been researched, tested and documented.

But healthcare, education, airports and WWTP all have such

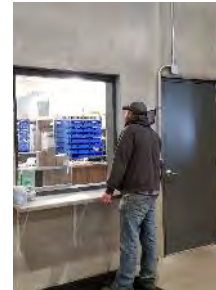
- O&M facilities are a unique building type that has evolved over the decades.
- Public works operations and their associated buildings incrementally change.
- Developing new Garage, is a once in a generation opportunity
- With 4 decades of planning and design experience, share our body of knowledge.

What are Public Works Organizations seeking to achieve with their new facility?

- Maintain your 24/7 levels of mandated services
- Longevity and preservation of assets
- Time effective maintenance and shop operations
- Ergonomically supportive work environment
- Attract and retain a dwindling pool of techs
- Communicate and engage your community to prioritize your CIP
- Demonstrate the Return On Investment
- Correct past design approaches and under sizing
- Incorporates best practices and anticipates future trends
- This time around, we will build BETTER, build STRONGER, and build for the FUTURE!



7 Design Principles of Highly Effective Garages



1. Robustly
Defined Facility
Program

2. Workflow
Efficiency

3. Productivity
& Safety

4. Asset Control
& Security

5. Supervisory
&
Communication

6. Performance
& Sustainability

7. Future
Trends
Integration

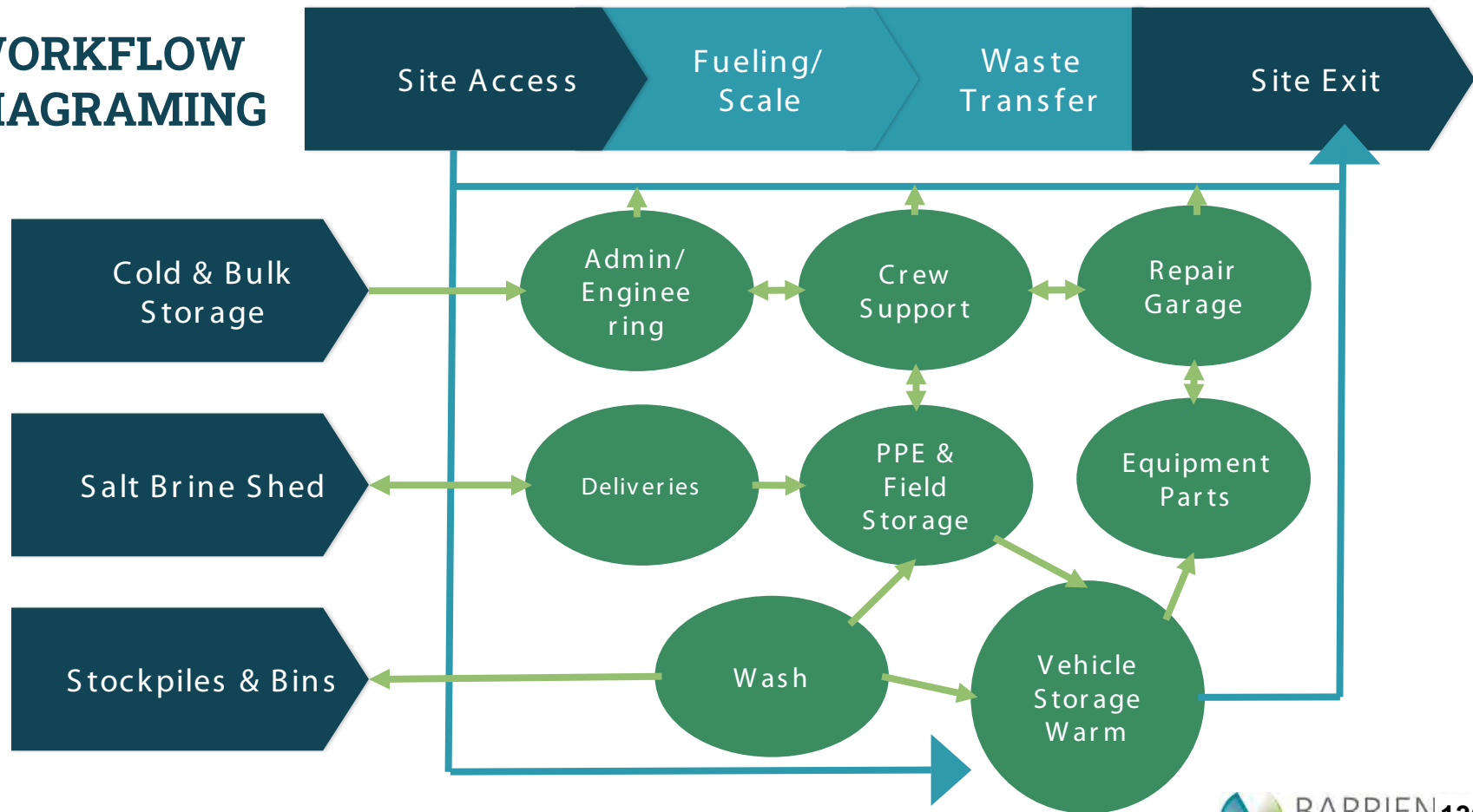
WORKFLOW EFFICIENCY

A facility that enhances and supports the daily operations of garages includes:

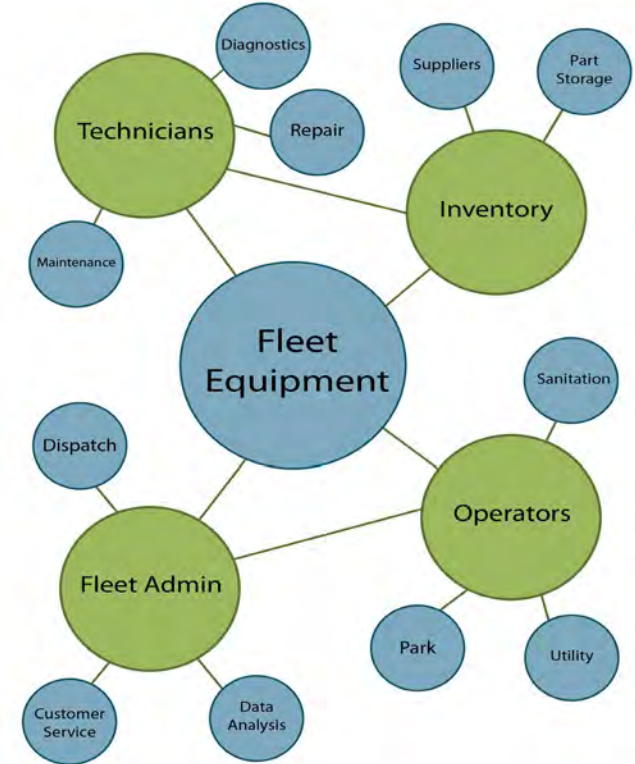
- Logical sequency of activities
- Proper location of equipment
- Direct movement through building and yard
- Provide sufficient space for equipment, inventory, and staff
- Allows for proper circulation, clearances, and heights



WORKFLOW DIAGRAMING



Technicians	Inventory	Operators	Fleet Admin
Fabrication	Manage Parts	Machinery	Maintenance Planning
Parts	Inventory Levels	Vehicles	Admin Support
Oil Changes	Software	Mobility	Data Analysis
Safety Inspections	Distribution	Equipment Usage	Route Planning
Tire Rotations			



FLEET USER RELATIONSHIP NETWORK



Vehicle Parts

Repair Bays

Fabrication
Bay

Sign Shop

Hydraulics
Shop

Tire Shop



PPE Storage

Mechanic
Workstation

Crew
Quarters

Truck Wash

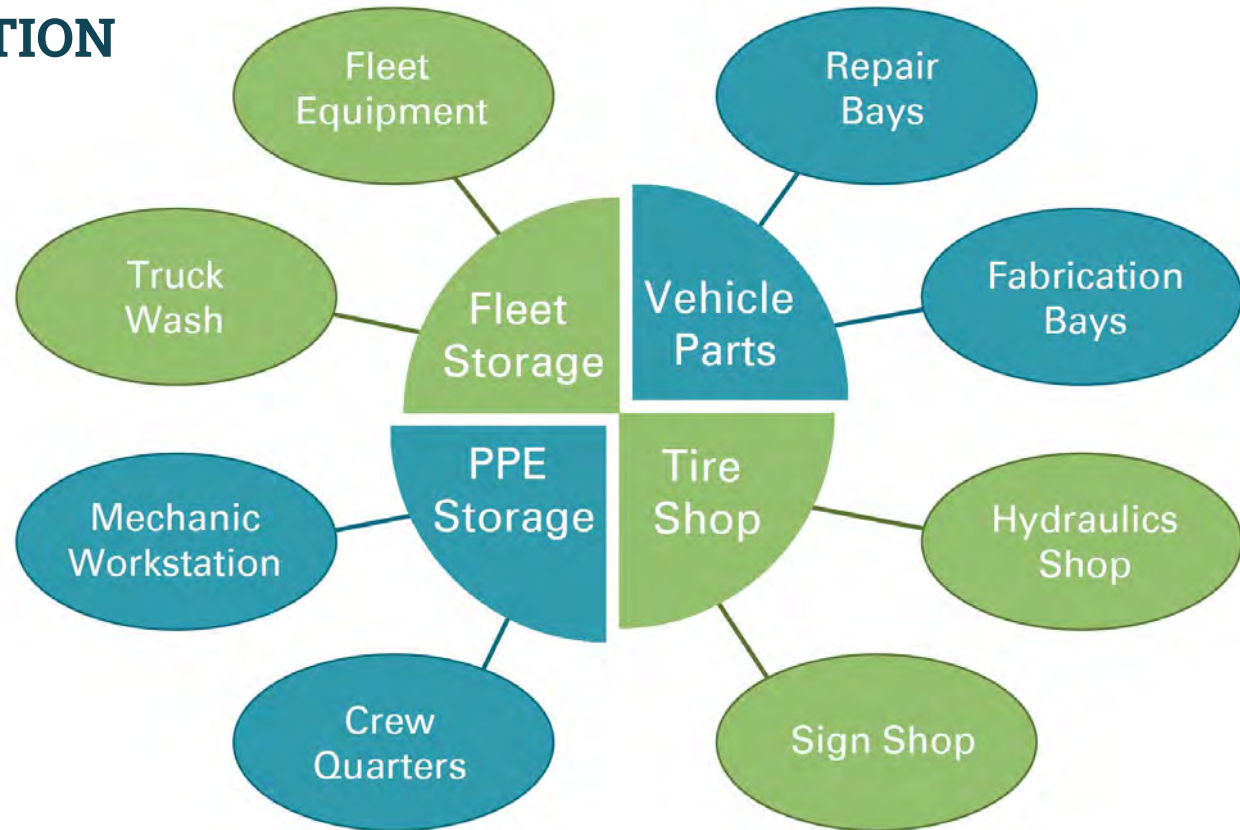
Fleet
Equipment

Fleet Storage



GARAGE FUNCTION NETWORK

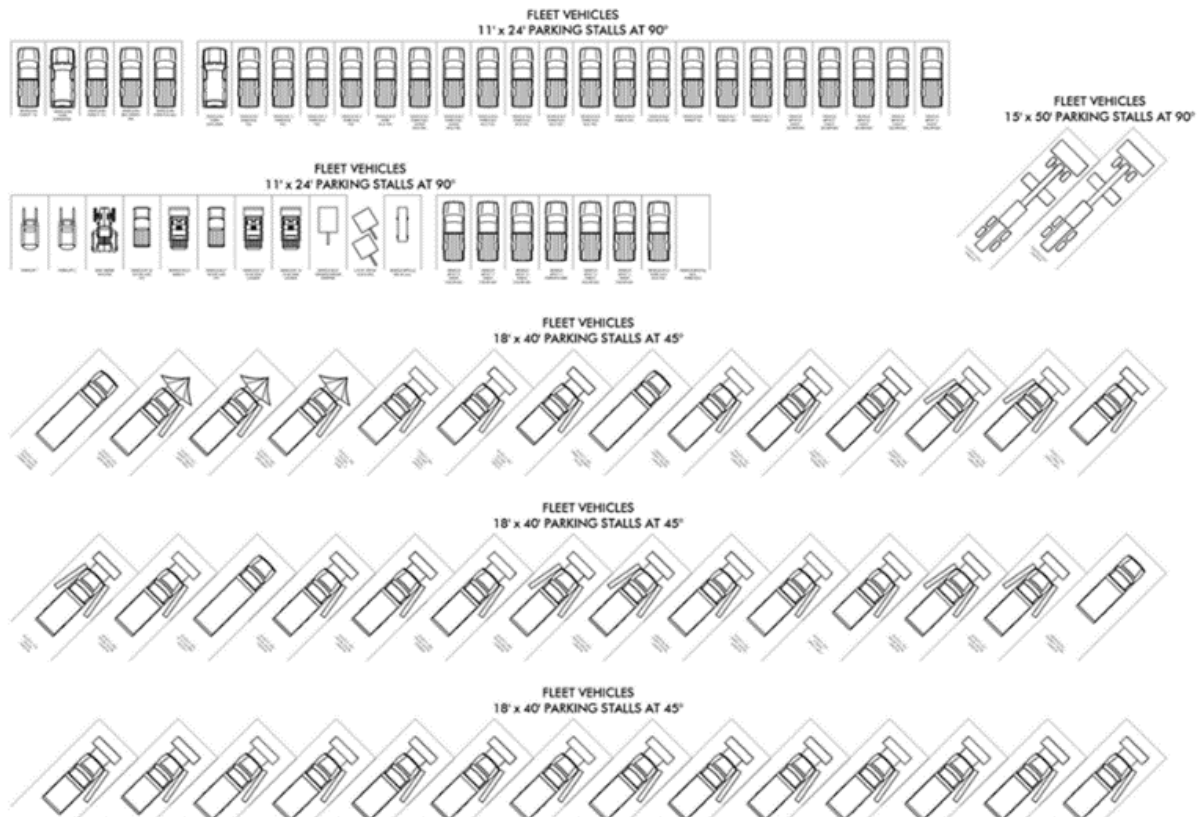
GARAGE FUNCTION NETWORK



DETERMINE YOUR LEVEL OF SERVICE

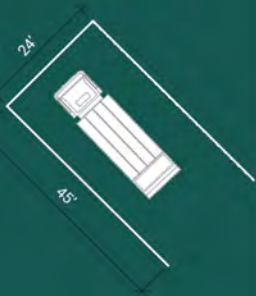
- Set and establish your level of service
- Level of repair: P&M, fabrication, electronics
- Outsourcing of vendors: fueling, truck wash, heavy repair builds
- Repair turnaround speed: quick, medium, slow
- Number of vehicles: heated vs tempered vs cold
- Vehicle lifespan
- Electrical vehicles
- Salt storage
- Frequency of vehicle washes
- Employee appeal and attraction

FLEET SIZE & COMPOSITION

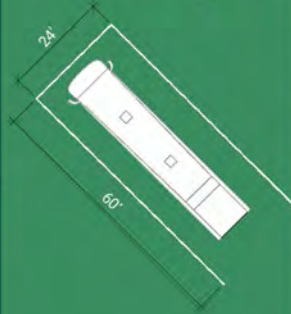


REPAIR BAY SIZE & COUNT

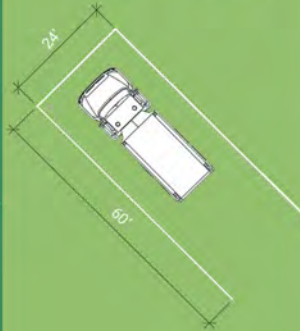
Refuse Trucks
1:8-10
24' x 45'



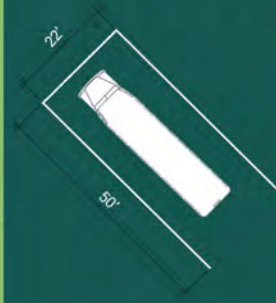
Standard Transit Buses
1:12-15
24' x 60'



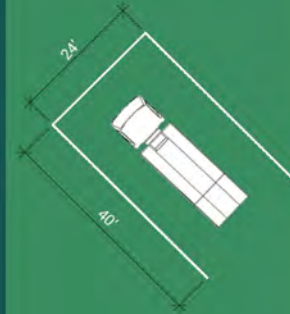
Heavy Duty Vehicles
1:15-20
24' x 60'



School Buses
1:18-20
22' x 50'



Medium Duty Vehicles
1:35-40
24' x 40'



Light Duty Vehicles
1:60-75
20' x 30'



MAJOR GARAGE FUNCTIONS



Repair Bay

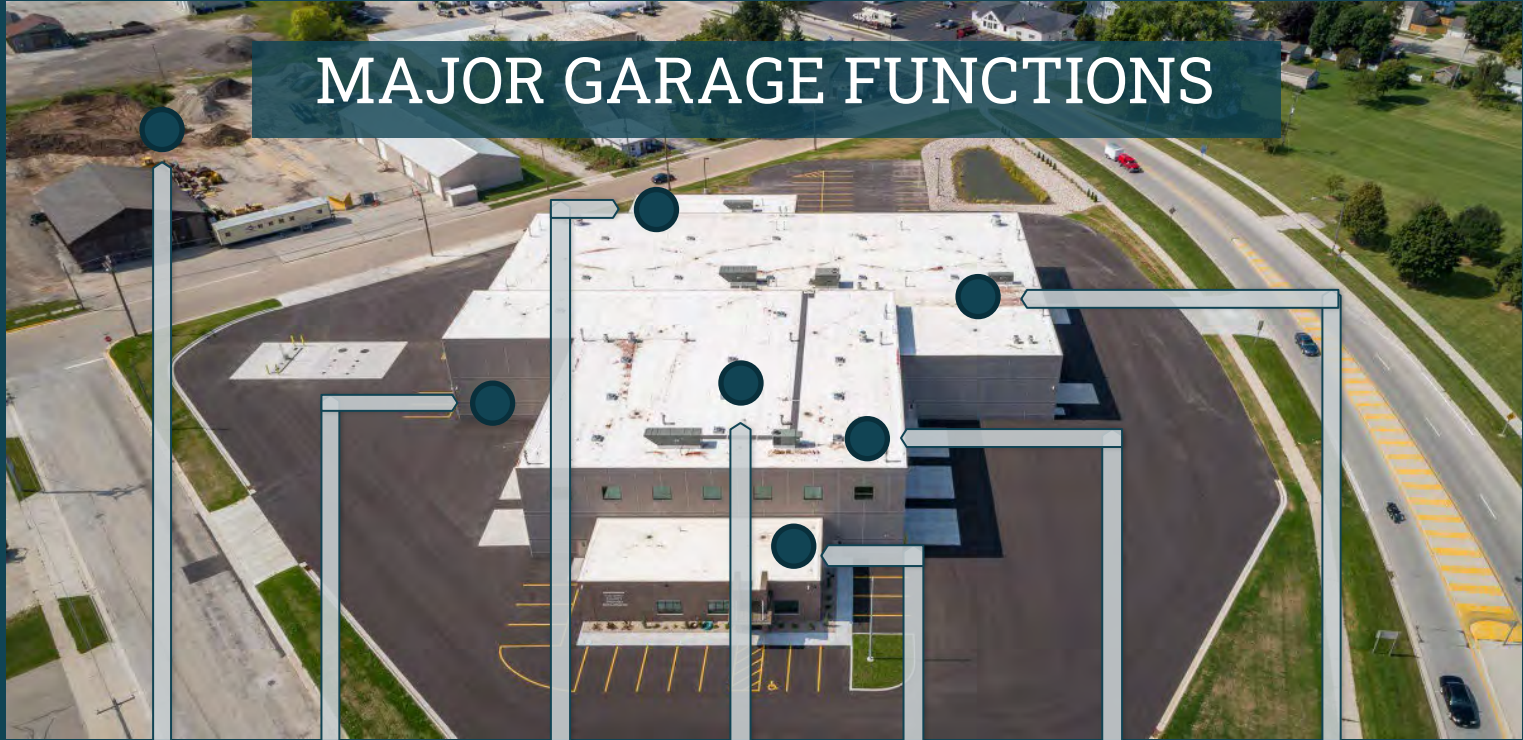
Parts

Administration

Crew
Quarters

Heated
parking

MAJOR GARAGE FUNCTIONS



Yard
Facilities

Parts
Storage

Truck Wash

Crew
Quarters

Admin

Repair Bay

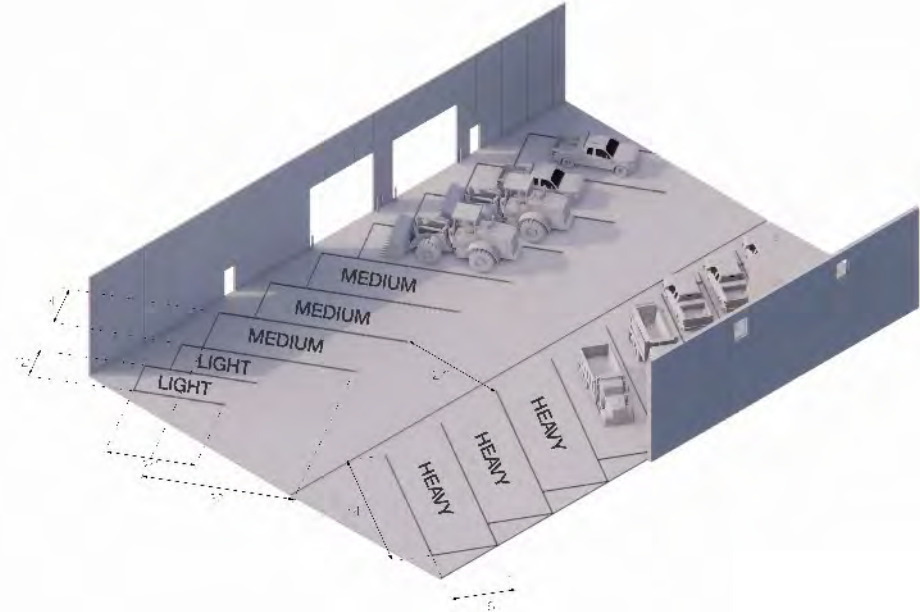
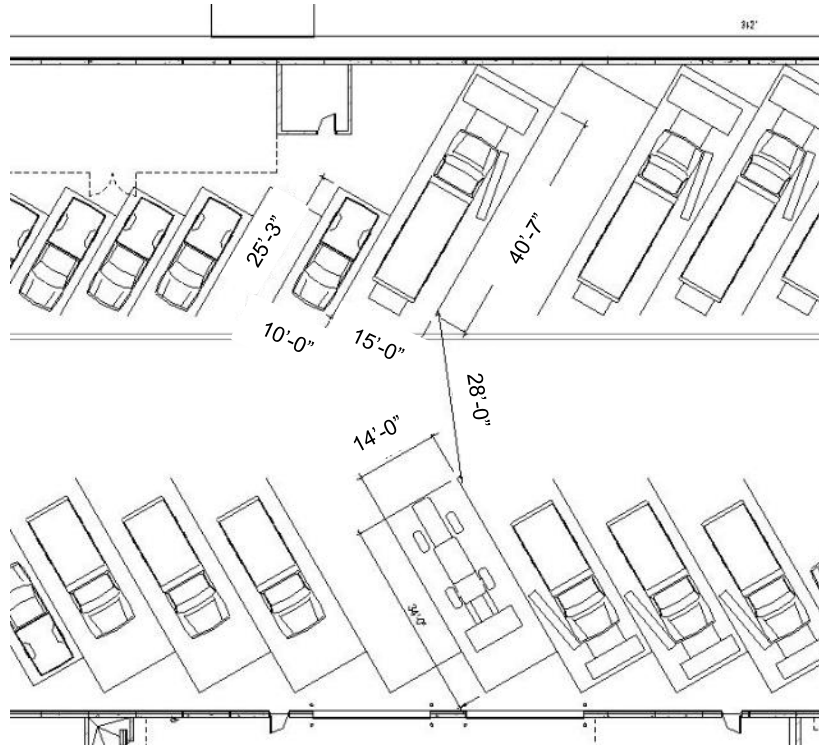
Heated
Parking

HEATED PARKING

- Heavy duty
- Light duty
- Equipment wash
- Air/water



HEATED PARKING



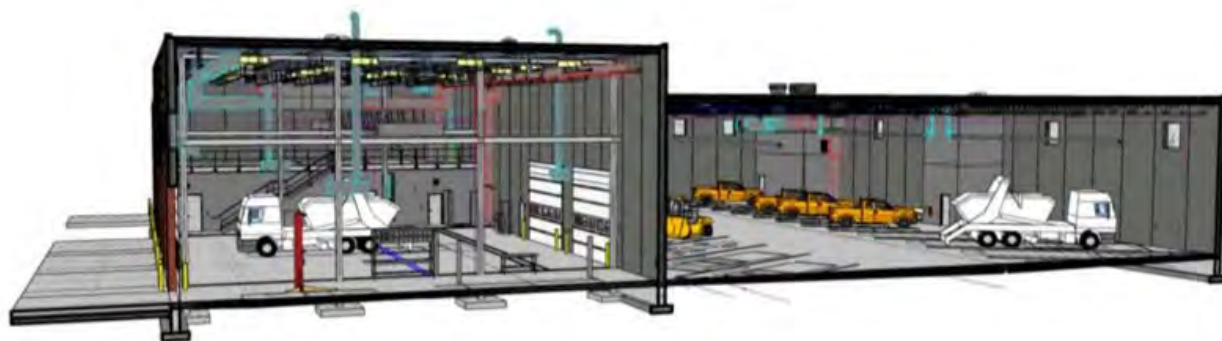
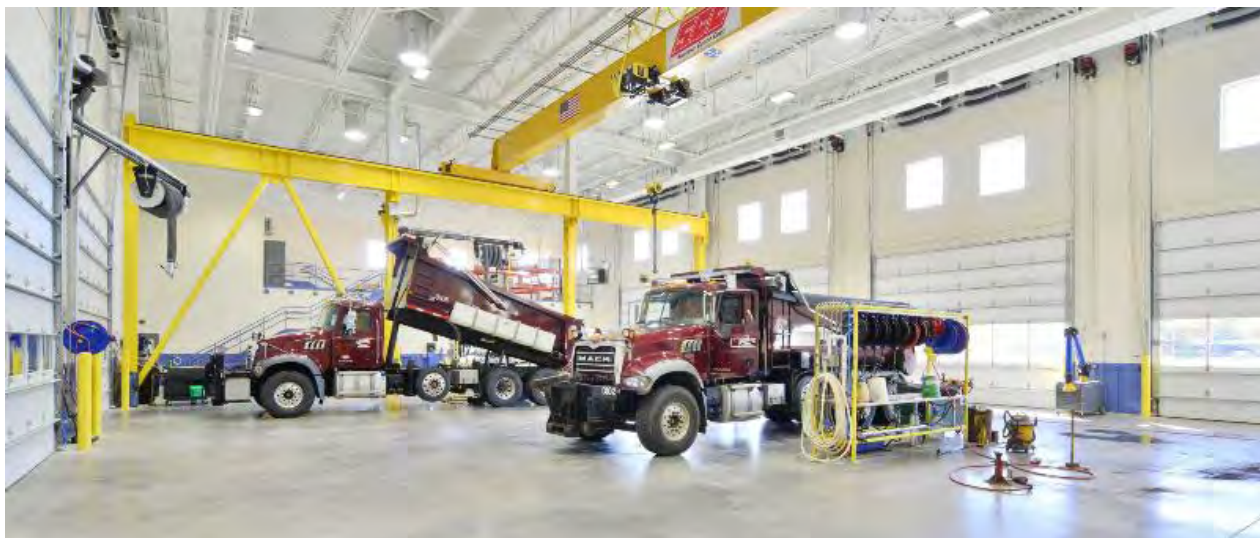


REPAIR GARAGE

- Heavy duty
- Light duty
- Fabrication / welding
- Bulk fluid storage
- Tire shop

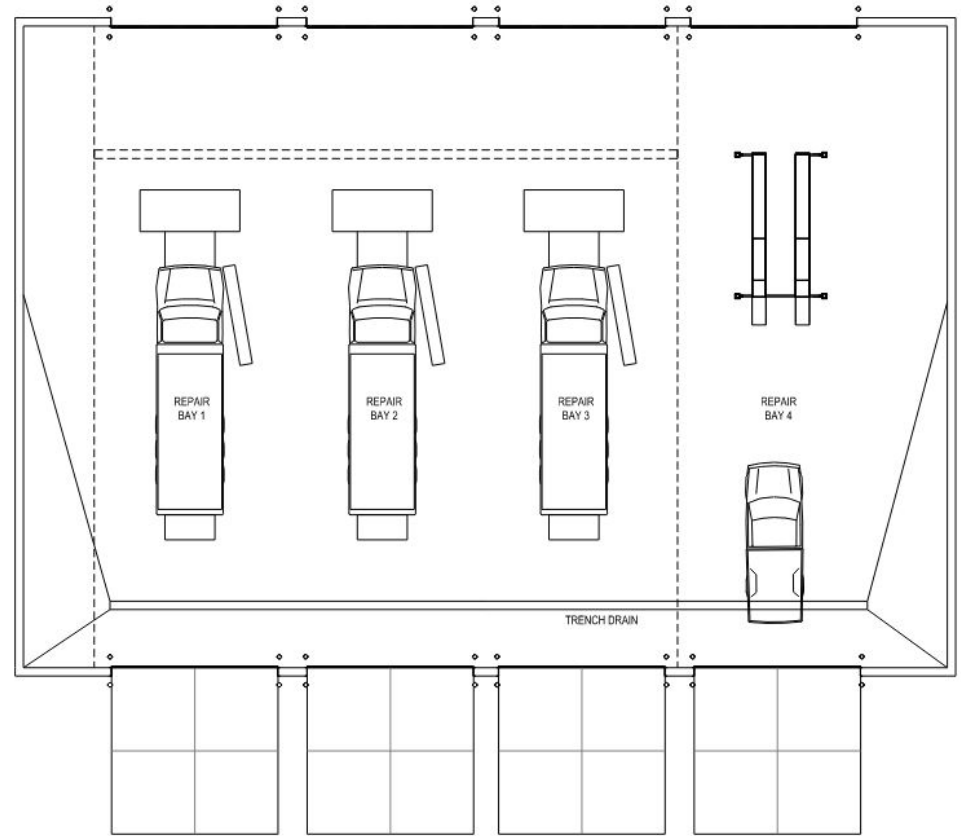




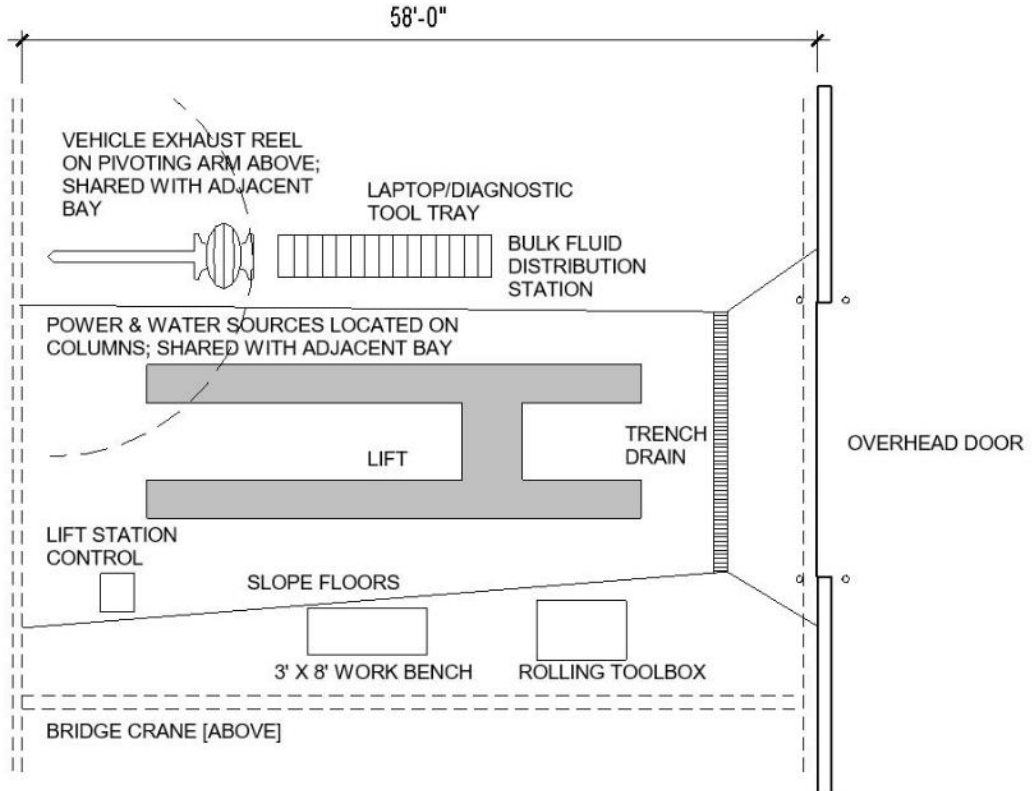
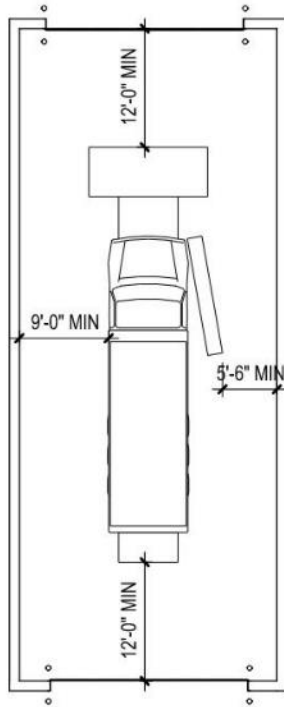


REPAIR GARAGE: EQUIPMENT

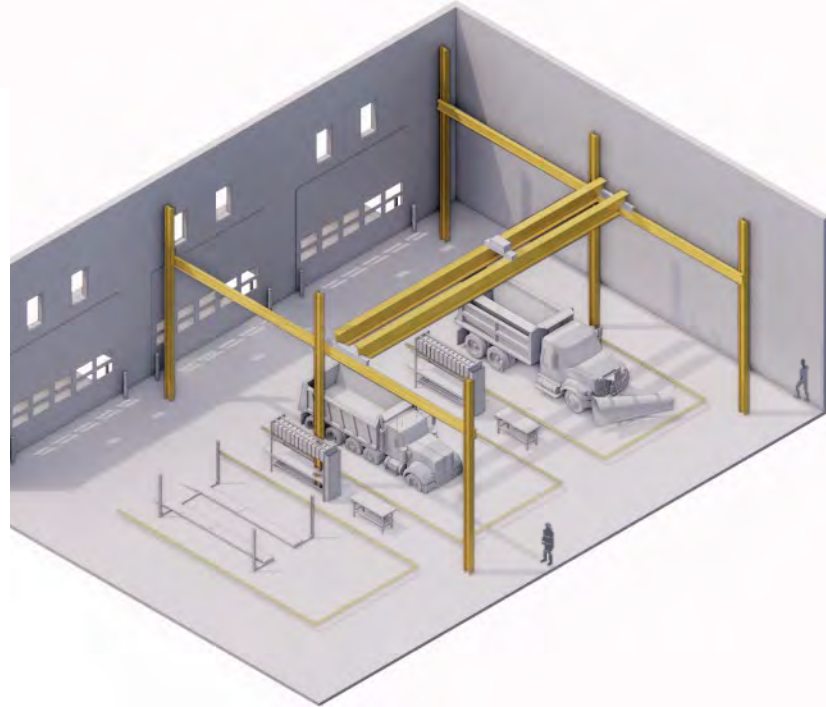
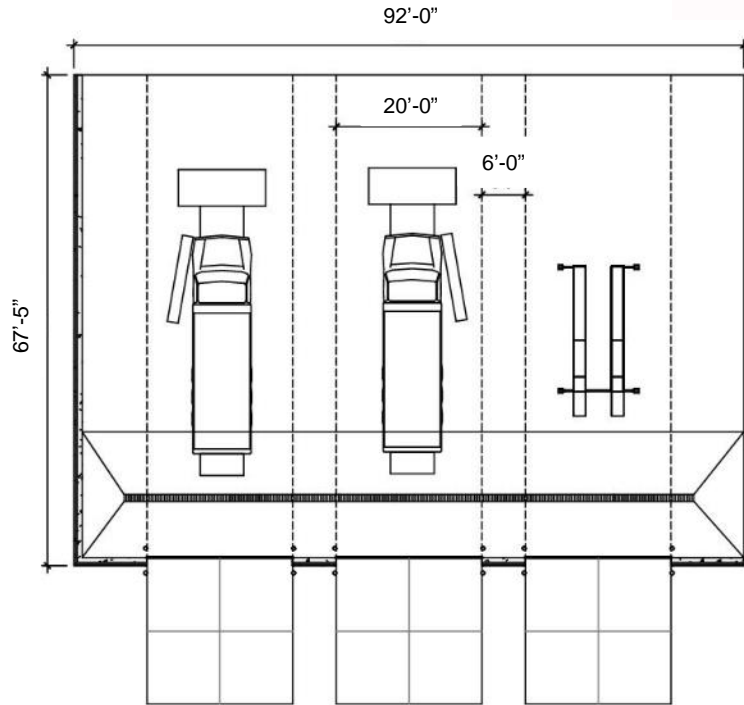
- Overhead crane
- Tailpipe exhaust
- Bulk Fluid
- Reeds
- Toolboxes & workbenches



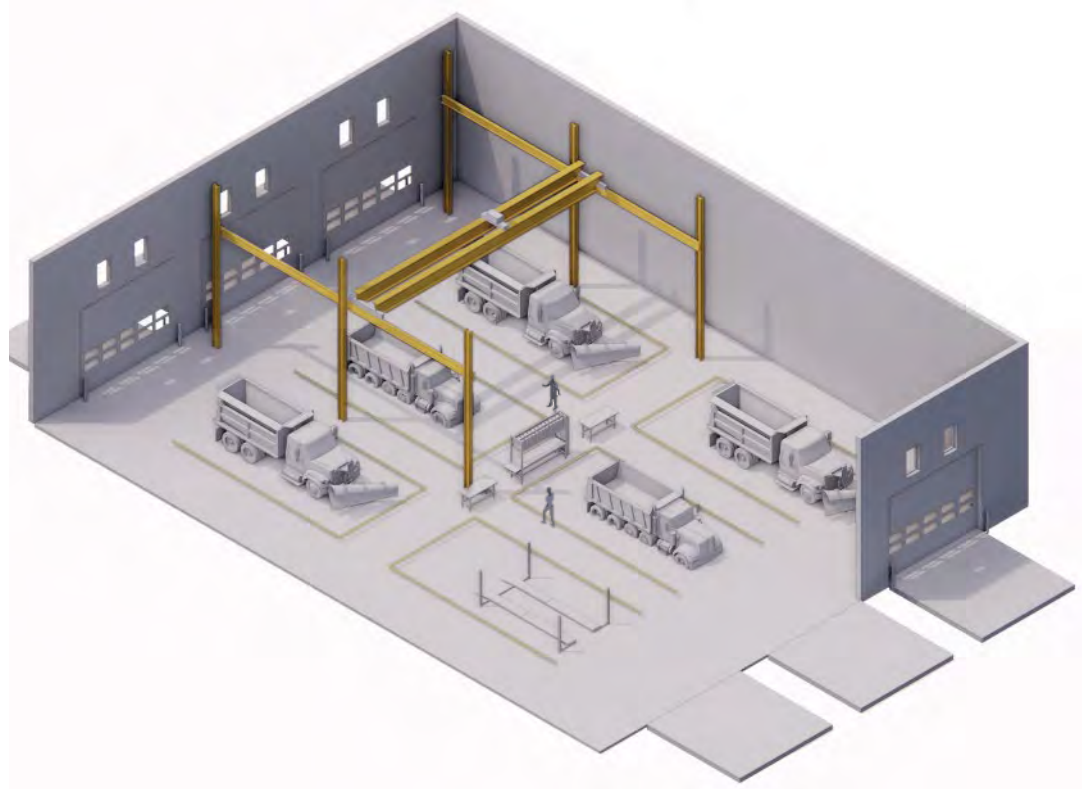
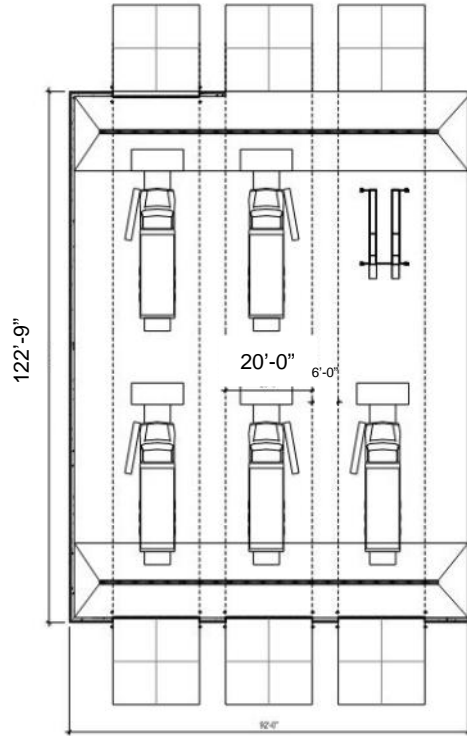
REPAIR BAY EQUIPMENT



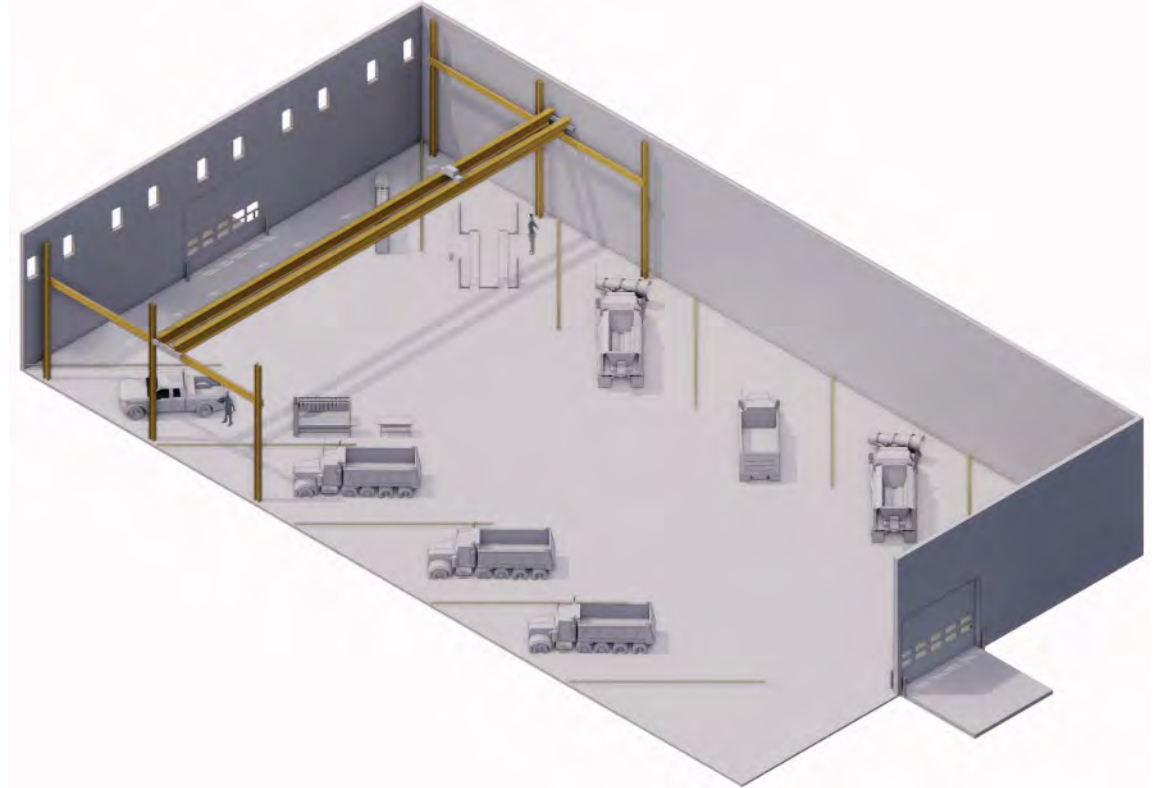
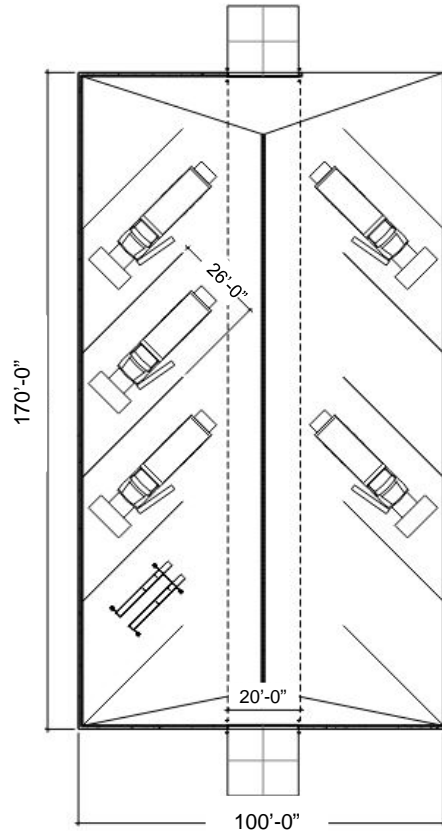
REPAIR GARAGE – PULL IN

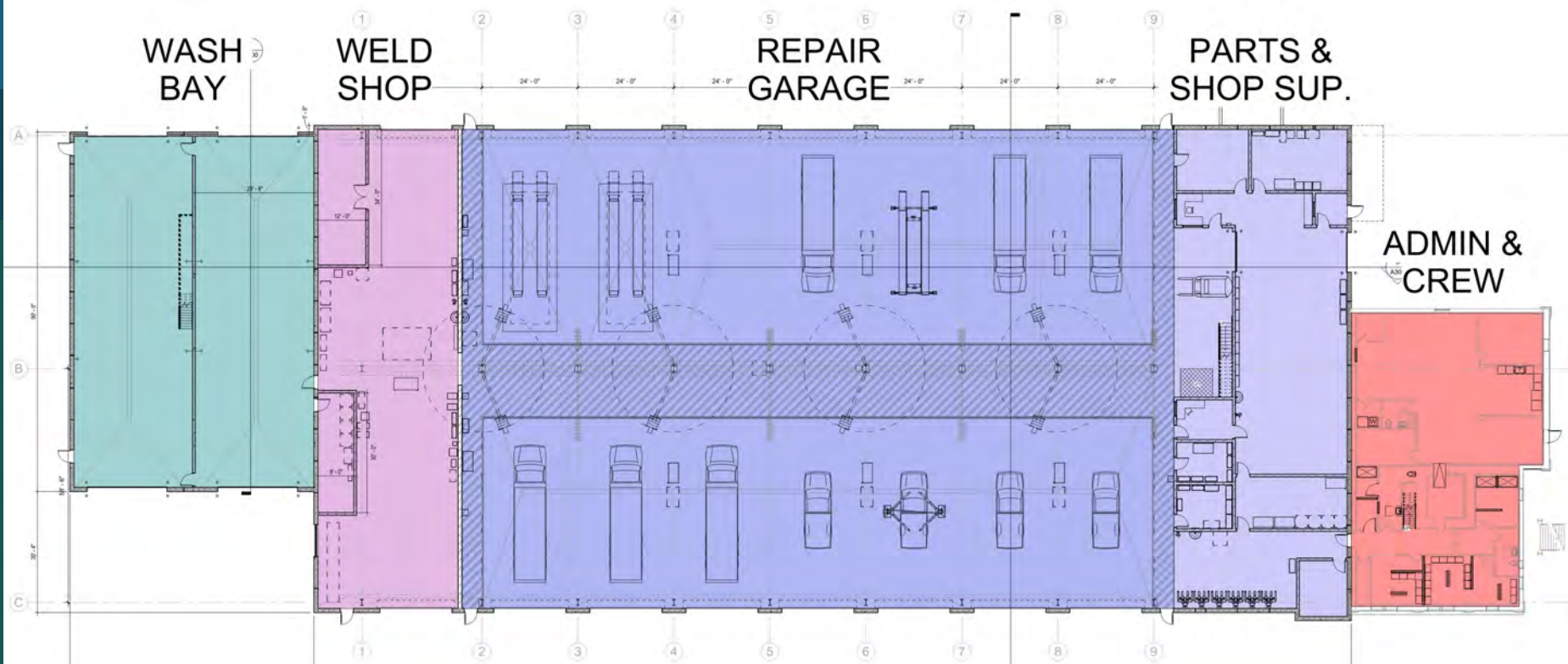


REPAIR GARAGE – PULL THROUGH



REPAIR GARAGE – DRIVE THROUGH





WASH BAY

- CATWALK
- HOSE BIBS
- HOTSY PRESSURE WASHER
- AUTOMATIC WASH

WELD SHOP

- BRAKE LATHE
- MIG WELDER
- 55 TON HYD PRESS
- GRINDING WHEEL
- PLASMA CUTTER

REPAIR GARAGE

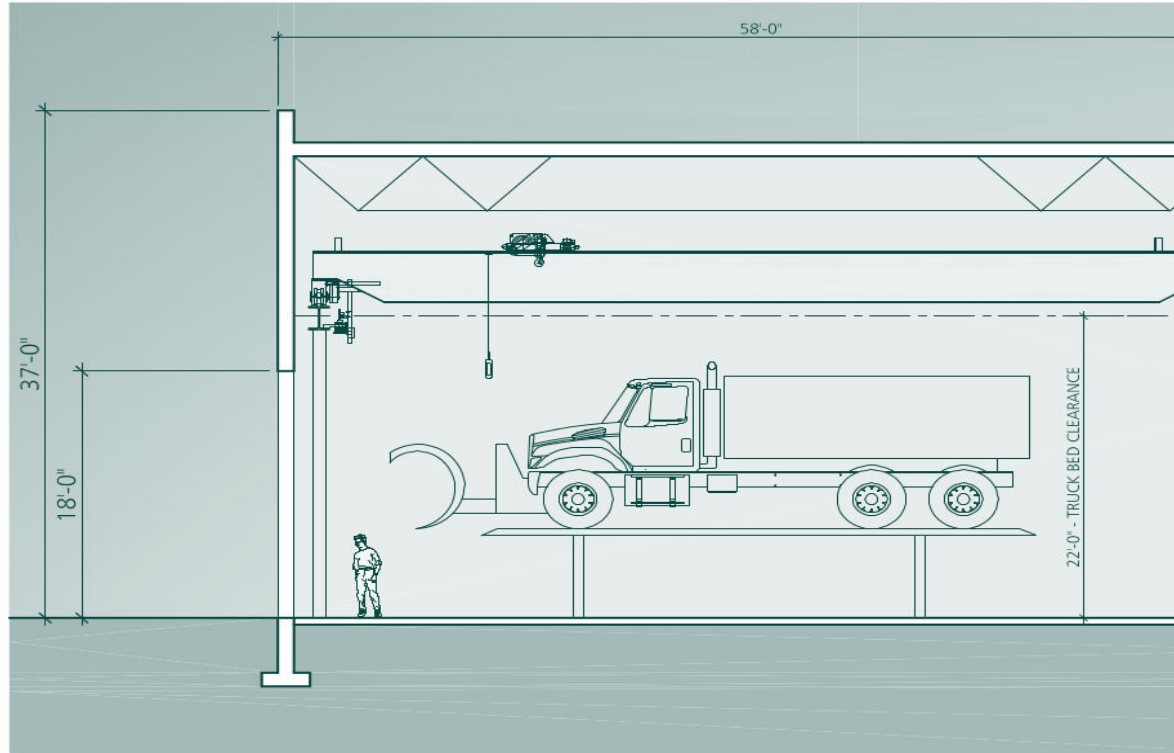
- OVERHEAD CRANE
- EYE WASH & SINKS
- EXHAUST REELS
- BULK FLUID REELS
- VEHICLE LIFTS

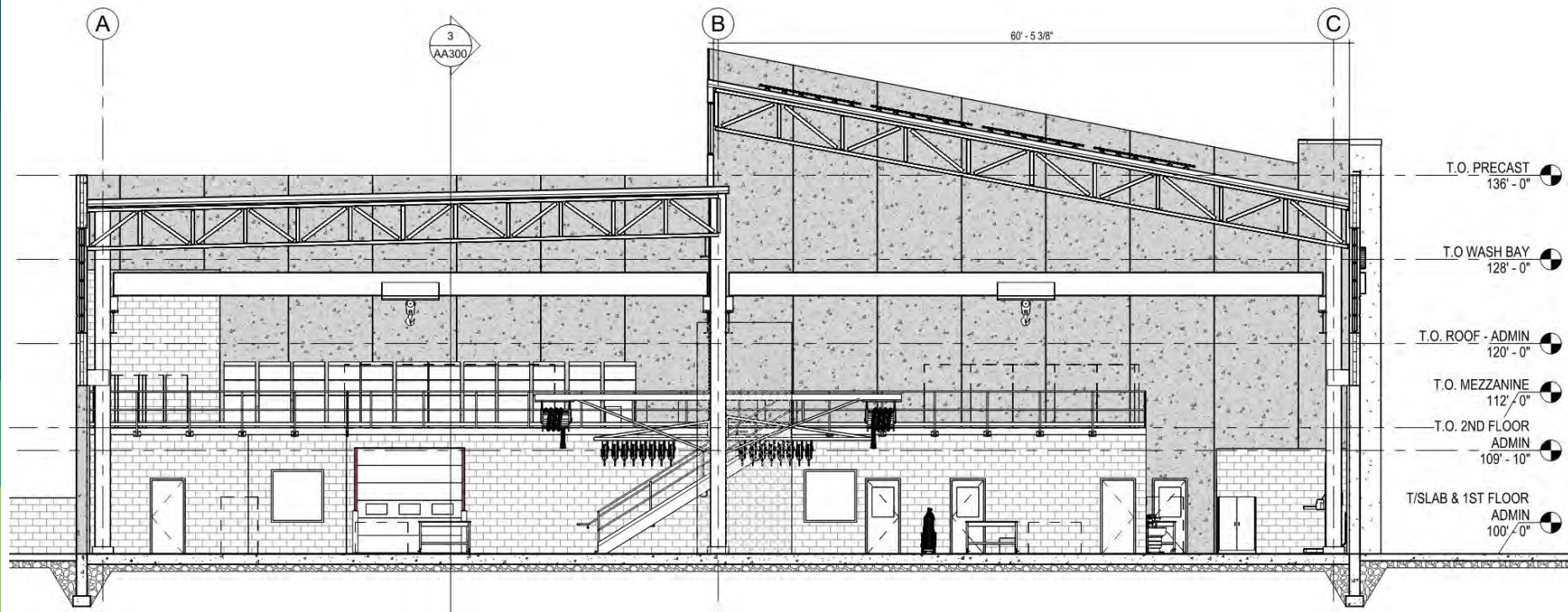
PARTS AND SHOP SUP.

- SUPERVISOR & CLERK OFFICES
- PARTS RACKING
- MEZZANINE & STAIR
- MOBILE COLUMN, JACK STAND, VEHICLE JACK BULK FLUIDS

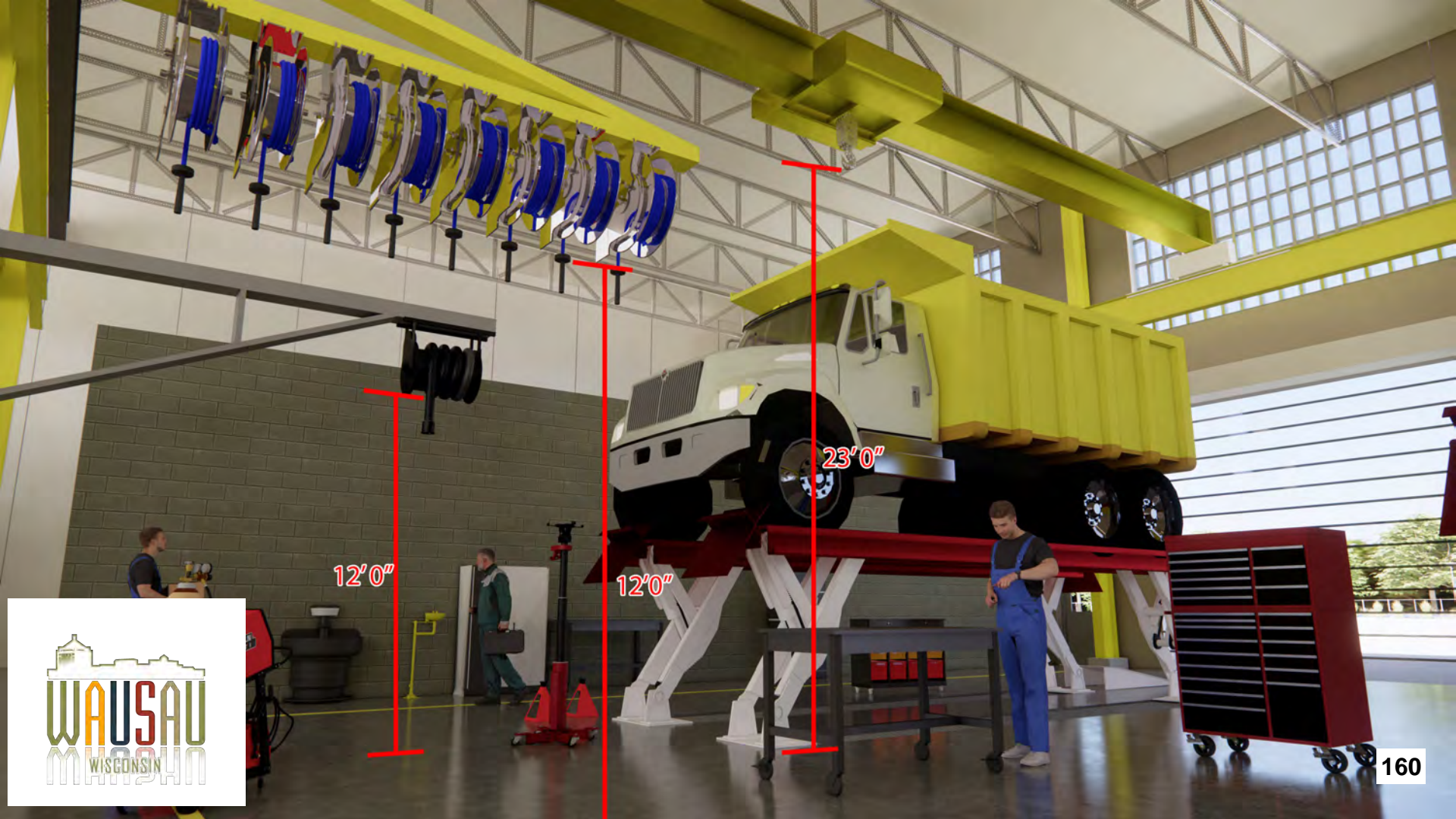


HEIGHT CLEARANCES









12'0"

12'0"

23'0"





VEHICLE LIFTS



DIAMOND LIFT



MOBILE COLUMN LIFT



PARALLELGRAM. LIFT



162
4-POST LIFT

OVERHEAD CONVEYANCE



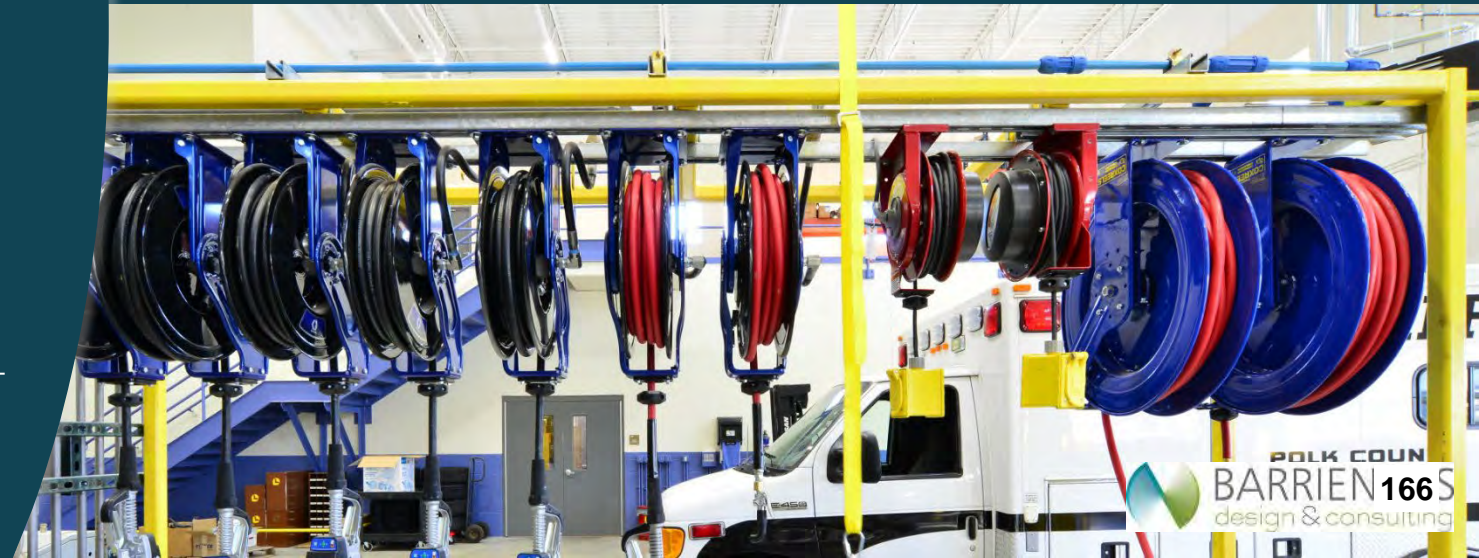
TOOLS AND WORKBENCHES



VEHICLE EXHAUST



BULK FLUID DISTRIBUTION

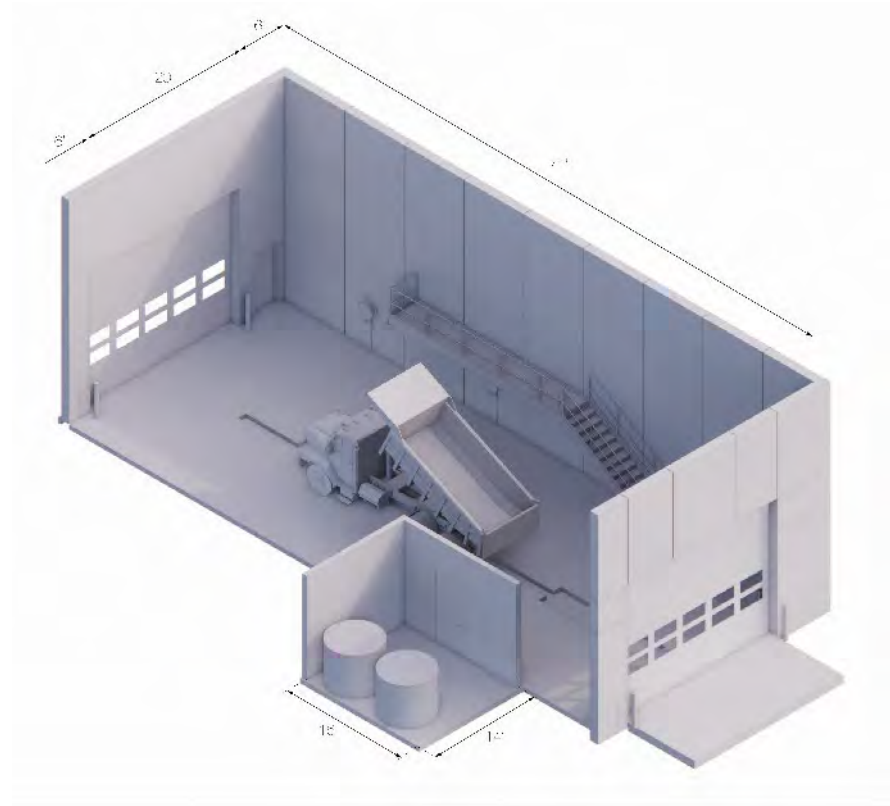
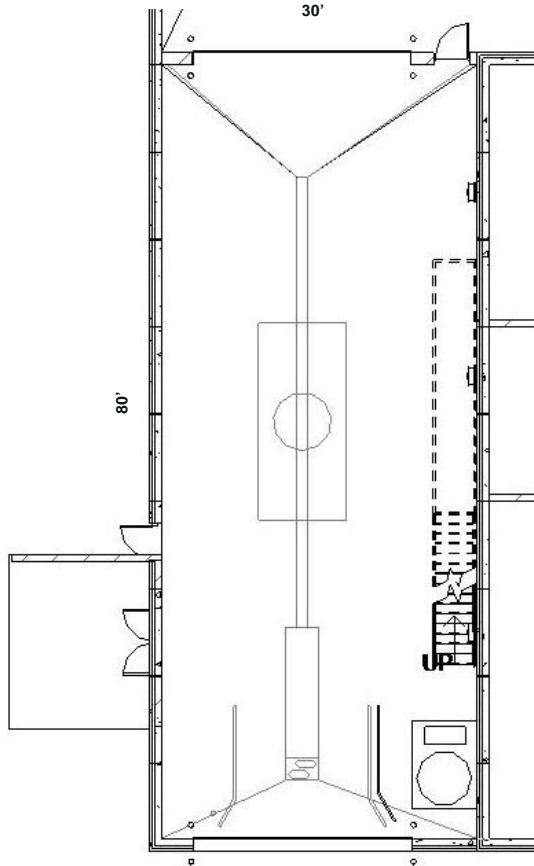


TRUCK WASH

- Parts washer
- Small engine wash
- Tank storage



WASH BAY



MANUAL

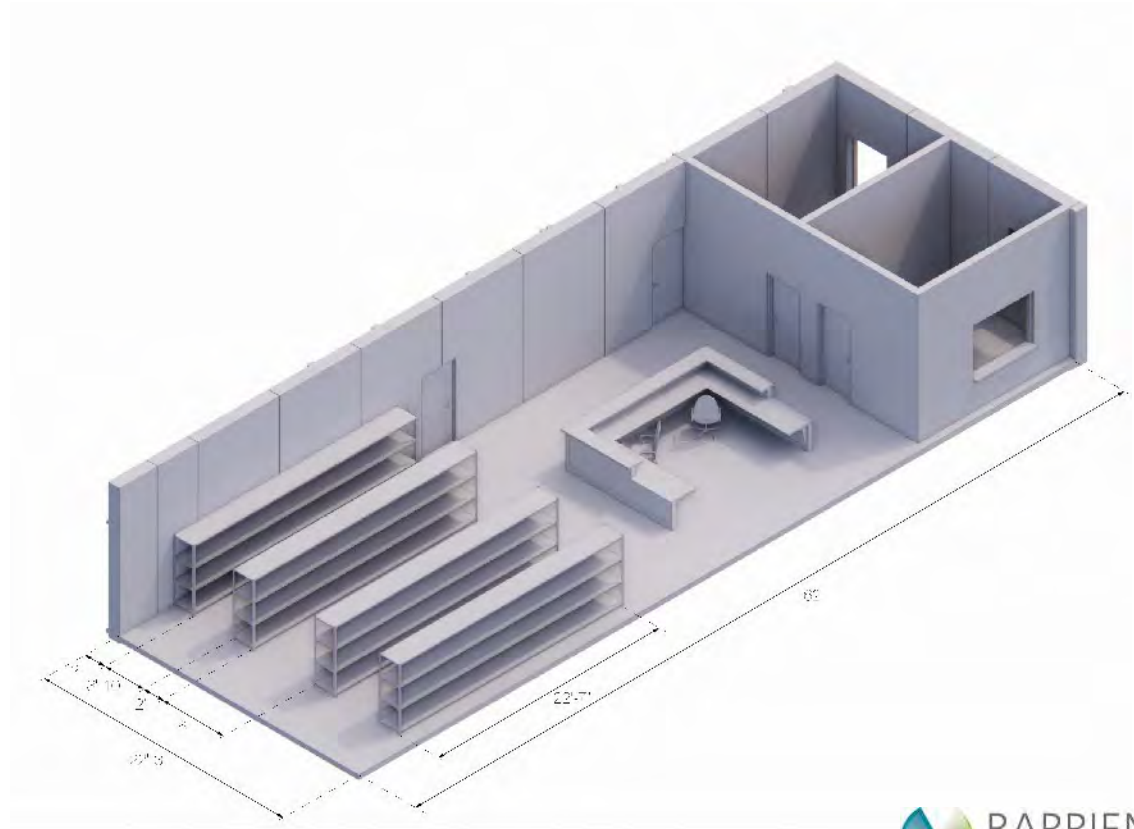
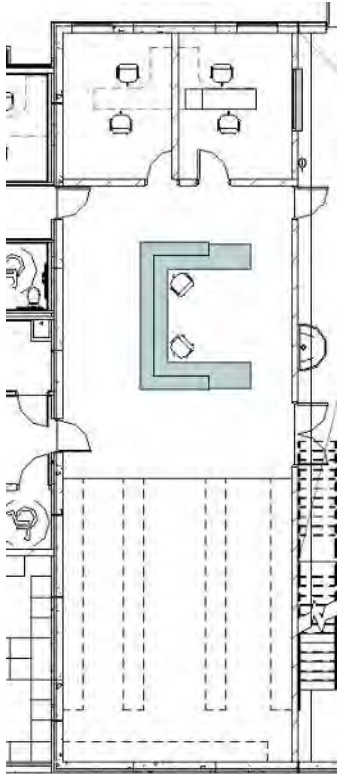
AUTOMATIC

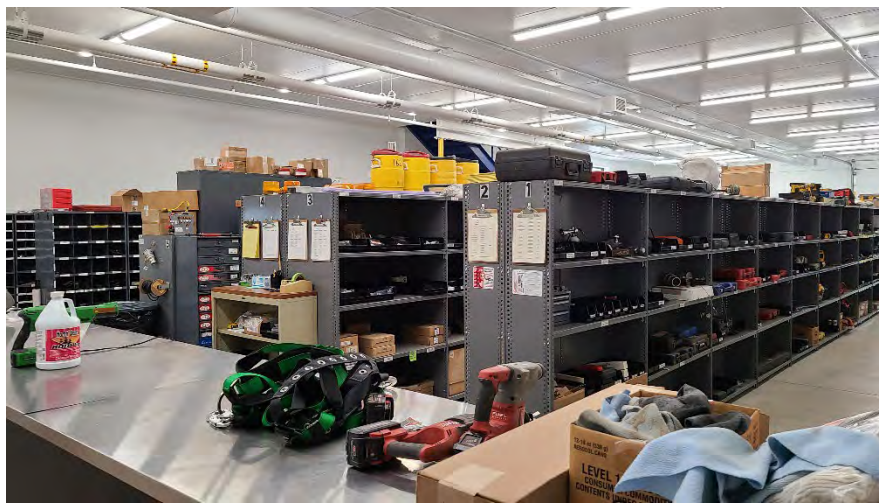
PARTS STORAGE

- Store clerk counter
- Mechanic's station
- Catalogue ordering
- Vehicle parts
- Field tools
- PPE gear
- Tire storage
- Vendor loading



PARTS STORAGE







CREW

- Lockers, restrooms
- Assembly/lunch
- Safety training
- Employee fitness
- Washer/dryer

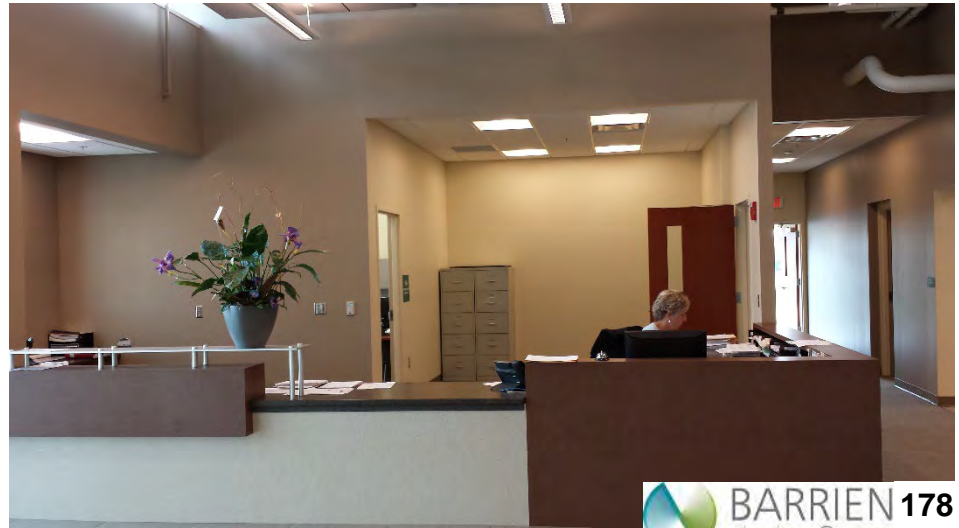
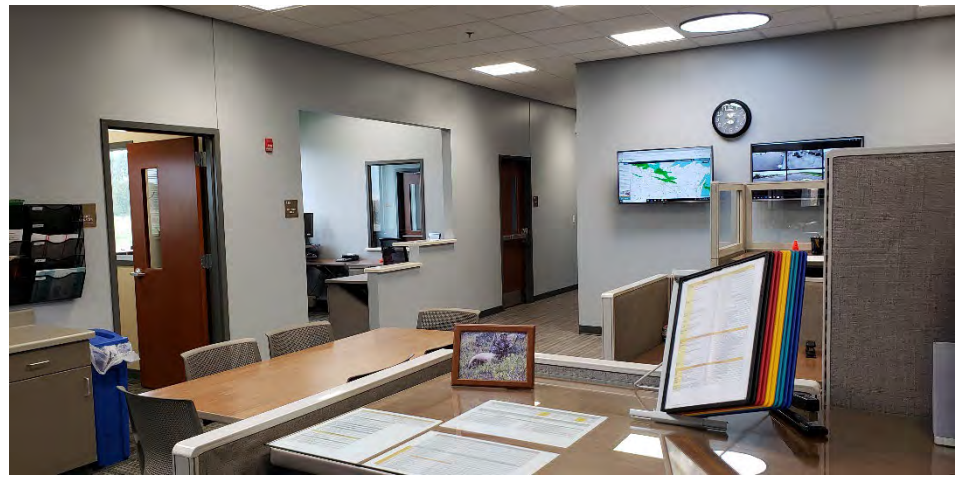




ADMINISTRATION

- Director's office
- Admin assistants
- Superintendents
- Control room
- Public counter
- Public meeting
- Archives / plans





YARD FACILITIES



YARD FACILITIES



1. Canopy
2. Canopy Columns
3. Concrete Slab
(High Traffic Volume)
4. Asphalt Slab
(Lower Traffic Volume)
5. Tanks
6. Protective Fence
7. Bollards
8. Def Tank
9. Unleaded Pumps
10. Diesel Pumps



BULK ASSETS & YARD

Cold / Salt Storage

- Salt and brine applications
- Seasons shifts of equipment
- Staff access
- Height clearance
- Secured screened area

Yard

- Sizing of storage bins
- Vehicle access and loading
- Sequencing, seasonal shifts
- Vendor traffic



LINE OF SIGHT



SUPERVISION & COMMUNICATION

Support and enhance managerial communication, tracking, and information gathering with:

- Collaboration area for supervisors
- Crew counters and assembly areas
- View lines from offices to crew areas
- Lines of sights to vendors and public
- Open views, no blind - spots



SPACE ALLOCATION STANDARDS

- **Parking stalls SF** : allot 1000 SF per truck
- **Repair Bay number** : allot 1.5 to 2 bays per technician
- **Fabrication Bay number:** 2 per fabricator/ welder
- **Repair Garage SF** : allot 2,300 SF per Heavy Bay, 900 SF for Light Bays
- **Locker/Lunchroom** : allot 100 SF per crew member
- **Parts Storage** : allot 75 SF per vehicle that is parked in heated garage
- **Administration** : allot 600 SF per management staff member



BUILDING PERFORMANCE & SUSTAINABILITY

BUILDING PERFORMANCE & SUSTAINABILITY

A building and yard that will last over 70 years and is environmentally sustainable through

- Durability and impact resistance
- Ease of maintenance and cleaning
- Corrosion resistance
- Sustainable principles





Design for Hazard Events

Extreme Weather

Resource Depletion

Economic Upheaval

Social Unrest



Resilient Performance

Sustainable Design

- Renewable Energy
- Potable Water sources
- Passive HVAC
- Natural lighting
- Structural hardening
- Local materials

Regenerative

- Facility self-reliance
- Emergency Preparedness
- Chronic Risk Adaptation
- Interlocking system approach
- Material resource replenishment

Community

- Cooperative interaction of:
 - Environment
 - Social
 - Economic
- Community Benefits
- Shelter / Food source

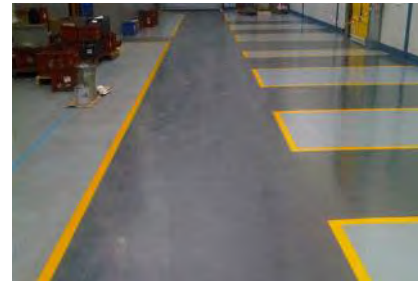
HEALTHY & SAFE ENVIRONMENTS



Natural and LED
Ambient and Task
Lighting



Equipment
Supports
Preferred
Behavior



Safety Walk
Aisles



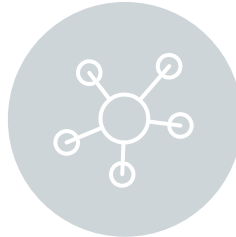
Sustainable
HVAC Exhaust
Systems

FUTURE TRENDS INTEGRATION

Future Trend Influencers



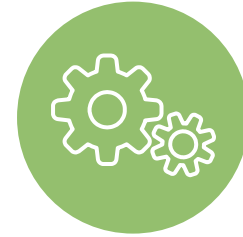
**Electrification
of the fleet,
charging, tech
training**



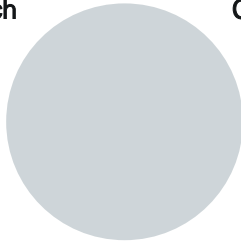
**Consolidation,
Inter - Agency
Cooperation**



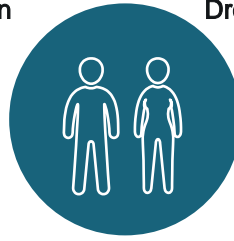
**Autonomous
equipment,
Drones, Robots**



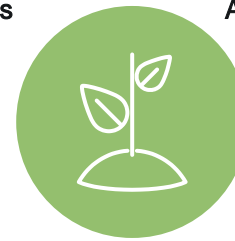
**Telematics. GIS,
Workflow
Automation**



**Specialized,
Heavy Trucks
and Specialty
Shops**



**Attraction and
retention of
staff / increase
training
facilities**



**Sustainability
and resilience**

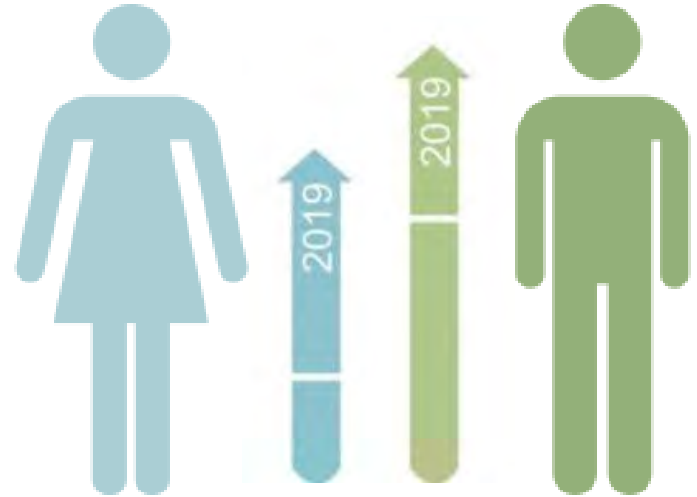
ELECTRIC VEHICLES

- Charging stations
- Electronics shop repair focus vs combustion engine repair
- Battery pack changes for charging
- Autonomous vehicles & robotics



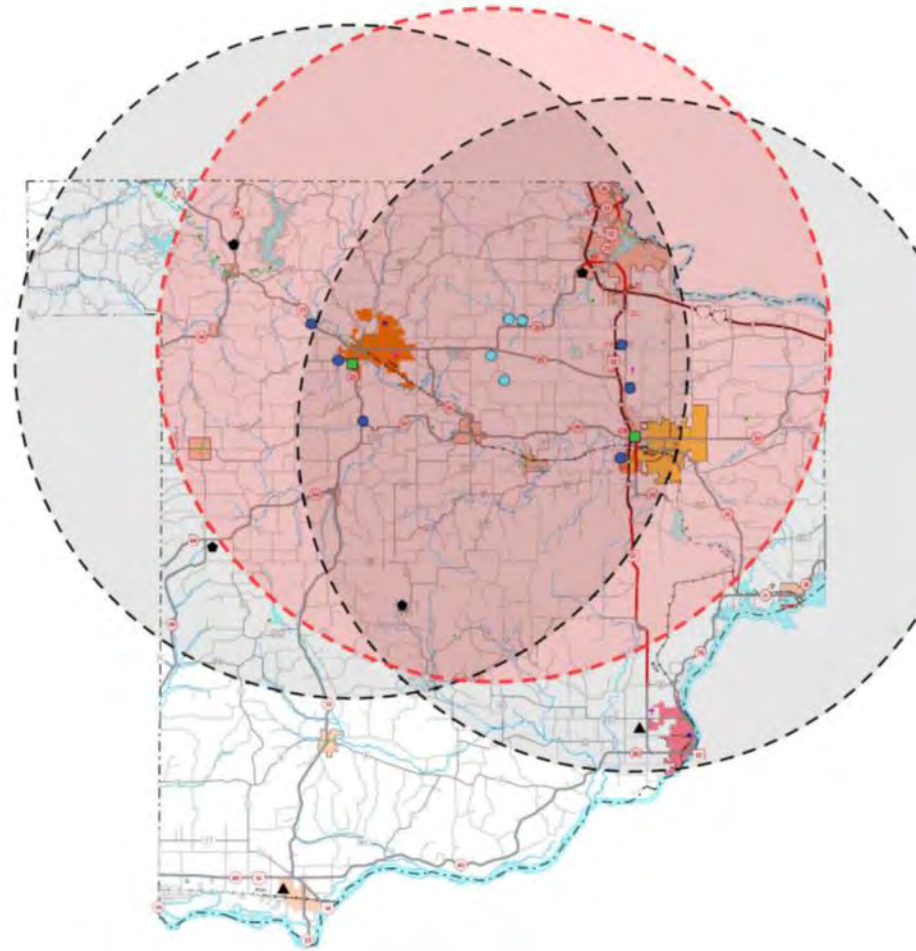
SOCIAL TRENDS

- Women in the work force
- Privacy and security in the workplace
- Active shooter mitigation
- Worker health, safety, and privacy
- Workforce attraction and retention
- Sustainability as a value/priority
- Resilience adaptability



Strategic Siting & Consolidation/Cooperation

- Consolidation of departments and remote shops to one garage
- Flex-shop space combining department shops
- Moving garages out of neighborhood and commercial zones
- Community compatibility and aesthetics



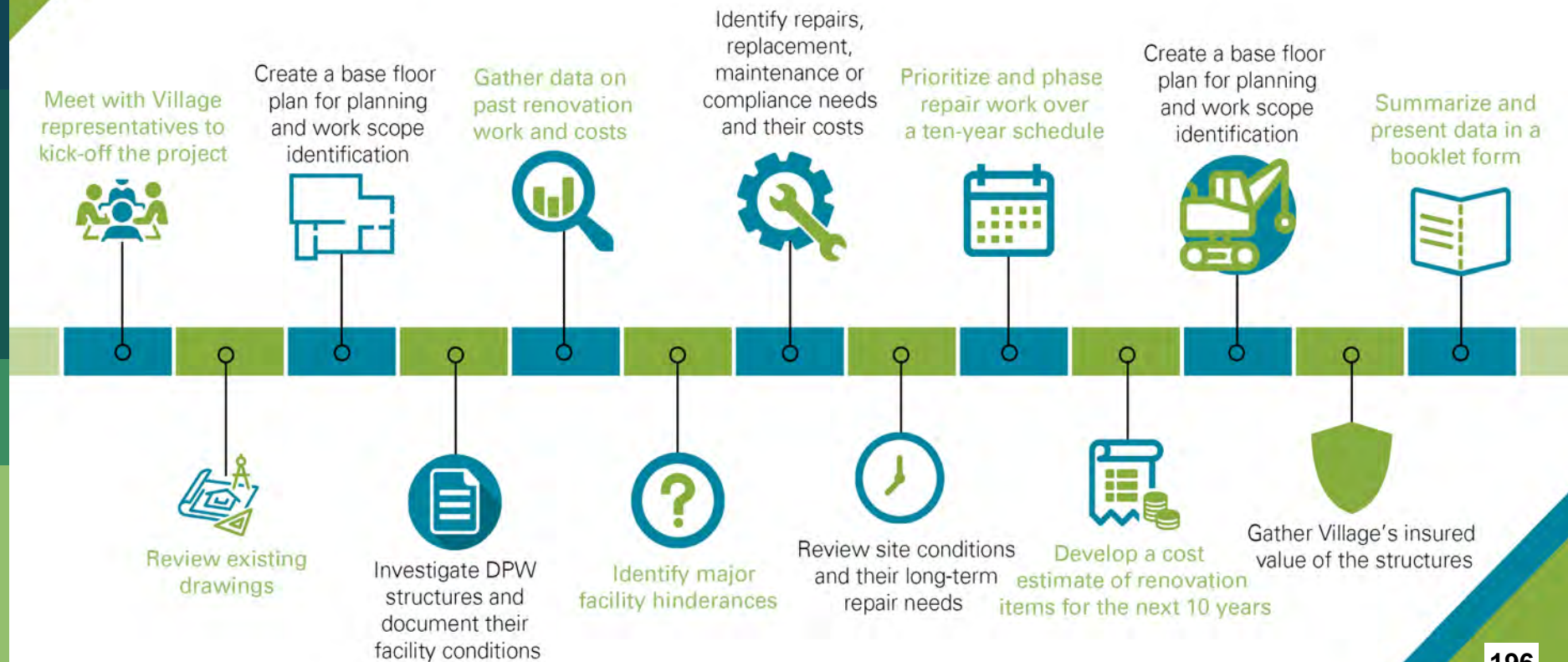
Community Sensitivity & Aesthetics



FACILITY SCOPE PLANNING



Task 1: FACILITIES CONDITION ASSESSMENT





Task 2: FACILITY NEEDS DEFINITION

Onsite interviews with key Public Works staff in each department



Tabulate existing square footage by room and function groups



Create bubble diagrams that document the flow of operations and requirements



Make a projection of alternative fuel vehicles



Create a Yard Development program



Create Facility Programming report and provide an electronic file copy.



Intake facility data on fleet composition



Observe the flow of operations, traffic, fueling, and personnel



Assess the future growth of the Public Works Department



Develop an Optimal Room Tabulation Program



Create an Optimal floor plan



Task 3: CONCEPTUAL EXPANSION PLANS

Create site
base plan



Review conceptual
expansion plans



Review the site and
building plans with
Village staff



Summarize
concept plans and
recommend one for
Village consideration.



Meet with Village staff
for updates and
progress reports



Create up to five
conceptual expansion
building and site plans.



Identify benefits and
shortfalls for each
of the expansion
options



Develop cost estimates



Summarize key
findings, costs,
analysis and
recommendation



Present findings
to the Village



PROJECT EXAMPLES

VERNON



VERNON



VERNON



POLK COUNTY



POLK COUNTY



POLK COUNTY



CALUMET COUNTY



JEFFERSON COUNTY



EXTERIOR FINISHES

VERNON COUNTY

- Main structure: Precast exposed grey aggregate
- Parking structure: Pre-engineered metal building
- Windows: cut in and evenly spaced
- Entrance canopy: cut from budget but after construction County decided to add it back in due to lack of entrance clarity and weather protection



POLK COUNTY

- Main structure: Precast exposed grey aggregate with smooth band at middle (painted)
- Admin wing: Brick and metal panel with canopy
- Windows: cut in and evenly spaced at eyelevel and clerestory



CALUMET COUNTY

- Main structure: Precast exposed grey/green aggregate with smooth band at middle (painted)
- Admin wing: Brick with canopy
- Windows: cut in and evenly spaced at eyelevel and clerestory



JEFFERSON COUNTY

- Main structure: Precast exposed aggregate with smooth band base
- Admin wing: Brick and metal panel with canopy
- Windows: Vertical full windows at repair garage, cut in above overhead doors of repair garage, few windows in parking garage



DOOR COUNTY

- Main structure: Smooth precast with paint, mixed with scored panels
- Admin wing: Mix of precast, metal panels, and storefront windows
- Windows: Full height windows in garage and shops for natural lighting



MANITOWOC COUNTY

- Main structure: Ribbed precast with painted smooth bands
- Admin wing: Ribbed and smooth precast with storefront windows
- Windows: Punched in parking garage used sparingly, little natural light allowed



THANK YOU!

- QUESTIONS?

Norman Barrientos, AIA,

Principal Architect

norman@Barrientosdesign.com

www.barrientosdesign.com



Norman Barrientos, AIA

Principal Architect

Barrientos Design & Consulting, Inc.

Thank you for attending and allowing me to share my 4 decades of industry knowledge with this critical building type.

As public works officials,

Go forth and

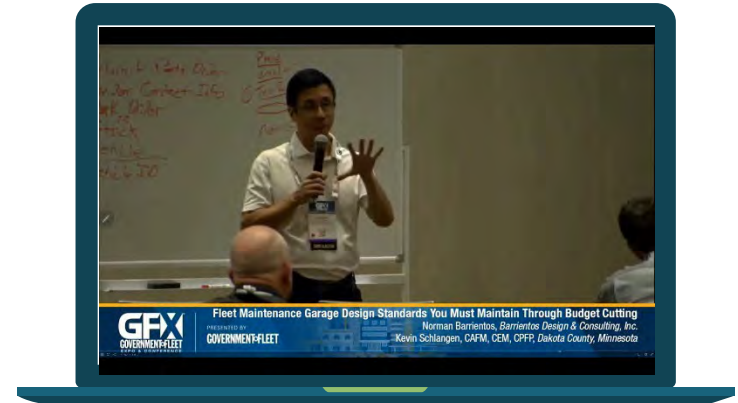
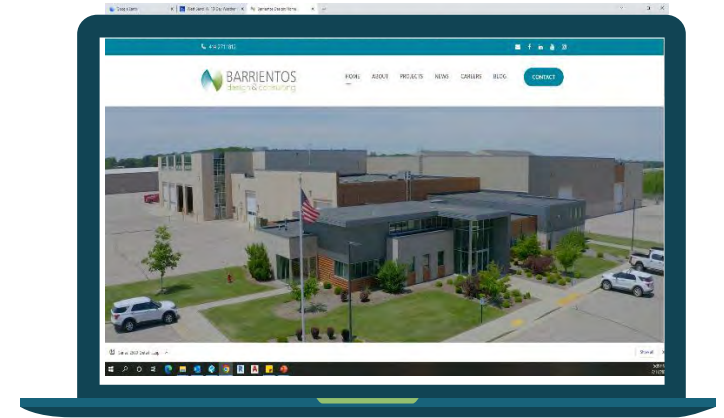
Build BETTER,
Build STRONGER,
&
Build for the FUTURE!

Find us at
[www. barrientosdesign.com](http://www.barrientosdesign.com)

Maintaining your Capital Budget
for your Garage Project

https://youtu.be/YJ_O4lR180Y

Attend PWX San Diego for ours
seminar on Garage of the Future





Mukwonago DPW



Mukwonago DPW



219

Mukwonago DPW

1 630 County Rd NN Site Aerial 3D 2
X-106 1" = 30'-0"



Untitled Map
Write a description for your map.

Legend

Google Earth
Image Landsat / Copernicus
Image NOAA

60 ft

Mukwonago DPW

1 630 County Rd NN Site Aerial 3D
X-105 1" = 30'-0"



Agenda Cover Report

Date: 12/19/23	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 1/3/24	Date of Village Board Action: 1/17/24

Subject: Creation of an all way stop at the intersection of Regees Rd and Jonathan Ct.
Executive Summary: The Orchards II HOA is requesting an all way stop intersection as a method to reduce speeds within the subdivision. They have consulted the police department and DPW for options and are now bringing their request to the village board.
Fiscal Impact: The HOA was informed that the board may charge them for the equipment and installation costs associated with installation. The village would then assume all future maintenance and replacement costs.
Executive Recommendation/Action:

☐ Attachments Included

Village of Mukwonago Board of Trustees,

After over one year of investigation and observation, The Orchards 2 neighborhood would like to request 3-way stop control be installed at the intersection of Regees Road and Jonathan Court.

Resident Observation Summary:

In the Orchards 2 neighborhood, 13 separate homes have officially expressed concerns to the Orchards 2 Homeowners Association (HOA) board regarding vehicles speeding eastbound and westbound along Regees Road. In conversations, the board has also received numerous other unofficial complaints from homeowners. From homeowner observations, it is apparent that a majority of these speeders are using Regees Road as a cut-through between Main Street and Honeywell Road, rather than using the Main Street and Honeywell Road intersection only ~0.3 miles to the north.

This is a concern for our homeowners and board because some of these “short-cut” drivers speeding through our neighborhood are putting the safety of the many children that play in our neighborhood at risk. Over **40 kids**, ranging in ages from newborn and toddler-aged up to high schoolers, live in our neighborhood and play outside during all times of the year.



HOA Investigation Summary:

Our goal of this petition is to have 3-way stop control installed at the intersection of Regees Road and Jonathan Court in order to deter drivers from using Regees Road as a shortcut between Main Street and Honeywell Road. We believe that the introduction of stop signs on Regees Road will reduce the time-savings of the shortcut, so drivers will opt to use the Main Street and Honeywell Road

intersection a short distance to the north. Fewer drivers on Regees Road is expected to reduce the number of speeders, so overall, the risk to all of our kids playing outside will be reduced.

Other options that were investigated were the use of a temporary mini roundabout and temporary speed bumps. However, both options were not feasible for multiple reasons.

Through discussions with Ron Bittner (Public Works Director) and Chris DeMotto (Assistant Police Chief), it was decided that petitioning the Village Board to install 3-way stop control was our best course of action as a neighborhood.

3-way stop control is not expected to degrade operations of the intersection to an unacceptable level.

Resident Support:

After the HOA conducted its investigation of viable alternatives, the HOA board presented the 3-way stop control alternative to the homeowners at our 2023 Annual Meeting. A vote was conducted, per our bylaws, to proceed with petitioning the Village to install 3-way stop control at the intersection. Before the vote took place, the HOA board informed the homeowners that there may be a fee applied to the homeowners that would be split evenly amongst them.

The vote to petition the Village to install 3-way stop control passed with overwhelming support. 93% of the homeowners voted “yes” at the 2023 Annual Meeting.

Please help us keep our kids safe by allowing the installation of 3-way stop control!

Ron Bittner

From: James Pauer <jfpauer@gmail.com>
Sent: Monday, December 18, 2023 10:54 AM
To: Ron Bittner
Subject: Re: Temporary Round a Bout
Attachments: Stop Sign Proposal Document.docx

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Morning Ron,

Please find our proposal attached. Please include this document for the trustees to review prior to the meeting. I will be at the 01/03 meeting

James F. Pauer
(608) 518-2878

On Mon, Dec 11, 2023 at 9:59 AM Ron Bittner <rbittner@villageofmukwonago.gov> wrote:

12/20, with the holiday and tax collections. I will also be out of the office December 22 – January 2.

The correct date is 1/3/24 at 5:30 PM.

Please Update your Contact Information as my Email Address has changed!



Ron Bittner

Public Works Director

Phone: 262.363.6447

Email rbittner@villageofmukwonago.gov

440 River Crest Ct

Mukwonago, WI 53149

www.villageofmukwonago.gov

www.mukwonagodowntown.gov



From: James Pauer <jfpauer@gmail.com>
Sent: Saturday, December 9, 2023 11:08 AM
To: Ron Bittner <rbittner@villageofmukwonago.gov>
Subject: Re: Temporary Round a Bout

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

When is the deadline to submit documents and get on the agenda for January 6th Meeting CotW?

Sent from my iPhone

On Nov 6, 2023, at 8:36 AM, James Pauer <jfpauer@gmail.com> wrote:

I wont be able to attend that meeting, can you please add to the next meeting after that?

Do you have any examples of requests/presentations for something similar that we are trying to do?

James F. Pauer

(608) 518-2878

On Mon, Nov 6, 2023 at 8:28 AM Ron Bittner <rbittner@villageofmukwonago.gov> wrote:

Good Morning James,

I will add this to the agenda for the December 6th Committee meeting. Please provide any information you feel the board should see and I'll include it in the packet. Please plan on attending the meeting (5:30).

Please Update your Contact Information as my Email Address has changed!

<image001.jpg>

Ron Bittner

Public Works Director

Phone: 262.363.6447

Email rbittner@villageofmukwonago.gov

440 River Crest Ct

Mukwonago, WI 53149

www.villageofmukwonago.gov

www.mukwonagodowntown.gov

<image002.jpg>

<image002.jpg>

From: James Pauer <jfpauer@gmail.com>
Sent: Thursday, November 2, 2023 11:11 AM
To: Ron Bittner <rbittner@villageofmukwonago.gov>
Subject: Re: Temporary Round a Bout

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Ron,

Our HOA held a vote to proceed or not with implementing a three way stop in our neighborhood, and it passed.

I'm under the impression that my next steps are to request the Village Board for approval of the work. Do you have any examples of requests/presentations for something similar that we are trying to do?

James F. Pauer

(608) 518-2878

On Fri, Jul 28, 2023 at 8:45 AM Ron Bittner <rbittner@villageofmukwonago.gov> wrote:

Good Morning James,

Speed bumps are not an option, driver usually speed up to make the ride smoother. I had an engineer look at a temporary round-a-bout and that will not work because of turning radiuses.

The village can choose to place stop signs without a PD recommendation. A representative will need to request this from the Public Works Committee at a meeting. Be prepared and have your notes as to why and what you're trying to accomplish. There may be a fee if the board decides this were to happen (\$300-\$350 For two signs, posts, and labor). The stop sign ordinance would need to be amended to include this intersection.

We missed the August Cotw packet deadline. September 6th would be the next meeting. Let me know if you have any questions and if you what to be on the agenda for that night.

Please Update your Contact Information as my Email Address has changed!

<image001.jpg>

Ron Bittner

Public Works Director

Phone: 262.363.6447

Email rbittner@villageofmukwonago.gov

440 River Crest Ct

Mukwonago, WI 53149

www.villageofmukwonago.gov

www.mukwonagodowntown.gov

<image002.jpg>

<image002.jpg>

From: James Pauer <jfpauer@gmail.com>
Sent: Thursday, July 27, 2023 8:58 AM
To: Ron Bittner <rbittner@villageofmukwonago.gov>
Subject: Re: Temporary Round a Bout

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Hi Ron,

After speaking with Chris, he said that the village may still choose to put up stop signs against the recommendation of the Police. Is that correct?

I would like to compile a list of feasible options for Regees Rd with regards to this matter. I believe in the past we've talked about temporary speed bumps and even a mini roundabout, is that right? -- would you please assist me with creating this list?

James F. Pauer

(608) 518-2878

On Tue, Jun 20, 2023 at 4:16 PM Christopher DeMotto <cdemotto@mkpd.org> wrote:

Good Afternoon Gentleman,

I did more research on what criteria we would need to meet to add stops signs on Regees at Jonathan. The guide that is used to determine placement of signs is the Manuel for Uniform Traffic Control Devices. One of the below questions must be met to add stop signs.

A. The vehicular traffic volumes on the through street or highway exceed 6,000 vehicles per day; Data from the speed board shows 800 to 1000 cars per day

- B. *A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway; and/or We do not meet this criteria*
- C. *Crash records indicate that three or more crashes that are susceptible to correction by the installation of a STOP sign have been reported within a 12-month period, or that five or more such crashes have been reported within a 2-year period. Such crashes include right-angle collisions involving road users on the minor-street approach failing to yield the right-of-way to traffic on the through street or highway. Checking WI DOT Crash docs over the last 10 years we have not had a single accident at this location.*

Based on National standards I would not recommend adding stop signs to this intersection.

Assistant Chief Chris DeMotto

Village of Mukwonago PD

627 South Rochester St

Mukwonago, WI 53149

(262)363-6436

<image003.png>

From: James Pauer <jfpauer@gmail.com>
Sent: Tuesday, June 20, 2023 12:23 PM
To: Ron Bittner <rbittner@villageofmukwonago.gov>
Subject: Re: Temporary Round a Bout

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Good Afternoon Ron,

The Orchards 2 Owners Association is investigating this topic further. When I was talking with Chris DeMotto about this topic before, I believe he mentioned that a 3-way stop was possible. I wanted to propose a 3-way stop to the owners, but I wanted to get a little more information.

Can I get confirmation that a 3-way stop at Regees Rd and Jonathan Ct is possible? both from a Village perspective and a Police perspective.
What are the costs to the HOA for implementation?

What are the prerequisites that we would need to accomplish prior to moving forward?

What would the timeframe of installation be?

Thanks for your help

James F. Pauer

(608) 518-2878

On Wed, Jun 15, 2022 at 4:39 PM James Pauer <jfpauer@gmail.com> wrote:

Gotcha,

I had called the police station asking for a speed board prior to talking with you. I was told that an officer would be posting it and a few weeks went by without any action, so I called the police station back to follow up and a few days later an officer showed up explaining the delay.

After talking to Chris he wants to wait for speed data before proceeding on implementing anything. I am going to keep pursuing cost estimates in the meantime.

I did want to follow up with you whether the rubber roundabout is approved from the village with regards to snow removal.

James F. Pauer

(608) 518-2878

On Wed, Jun 15, 2022 at 3:29 PM Ron Bittner <rbittner@villageofmukwonago.com> wrote:

I brought them into the discussion earlier this week and wanted make sure everything was going as planned.

<image001.jpg>

Ron Bittner

Public Works Director

Phone: 262.363.6447

Email rbittner@villageofmukwonago.com

440 River Crest Ct

Mukwonago, WI 53149

www.villageofmukwonago.com

www.mukwonagodowntown.com

<image002.jpg>

<image002.jpg>

From: James Pauer <jfpauer@gmail.com>
Sent: Wednesday, June 15, 2022 3:26 PM
To: Ron Bittner <rbittner@villageofmukwonago.com>
Subject: Re: Temporary Round a Bout

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the
content is safe.**

Maybe last week? An officer knocked on my door to explain that they were waiting on a speed trailer.

I spoke with Chris DeMotto yesterday on the phone.

What are you trying to confirm?

James F. Pauer

(608) 518-2878

On Wed, Jun 15, 2022 at 3:21 PM Ron Bittner <rbittner@villageofmukwonago.com> wrote:

Two weeks ago?

<image001.jpg>

Ron Bittner

Public Works Director

Phone: 262.363.6447

Email rbittner@villageofmukwonago.com

440 River Crest Ct

Mukwonago, WI 53149

www.villageofmukwonago.com

www.mukwonagodowntown.com

<image002.jpg>

<image002.jpg>

From: James Pauer <jfpauer@gmail.com>
Sent: Wednesday, June 15, 2022 3:20 PM
To: Ron Bittner <rbittner@villageofmukwonago.com>
Subject: Re: Temporary Round a Bout

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the
content is safe.**

I'm not sure which officer stopped by my house, about 2 weeks ago. He said that the speed trailer has been ordered and they are waiting for it to arrive.

James F. Pauer

(608) 518-2878

On Wed, Jun 15, 2022 at 3:14 PM Ron Bittner <rbittner@villageofmukwonago.com> wrote:

James,

Did Officer Wilson meet with you and discuss the speed board?

<image001.jpg>

Ron Bittner

Public Works Director

Phone: 262.363.6447

Email rbittner@villageofmukwonago.com

440 River Crest Ct

Mukwonago, WI 53149

www.villageofmukwonago.com

www.mukwonagodowntown.com

<image002.jpg>

<image002.jpg>

From: James Pauer <jfpauer@gmail.com>
Sent: Monday, June 13, 2022 8:48 PM
To: Ron Bittner <rbittner@villageofmukwonago.com>
Subject: Re: Temporary Round a Bout

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the
content is safe.**

Ron,

Did you suggest the mini round about because they are already approved by the village? I see the same company offers rubber speed cushions, which is exactly what i was thinking for the temporary speed bumps.

Let me know if the mini roundabouts are approved or if there is a process to get those approved.

Thanks

James Pauer

Sent from my iPhone

On Jun 13, 2022, at 1:51 PM, Ron Bittner <rbittner@villageofmukwonago.com> wrote:

Hi James,

Here the link.

<https://rubberform.com/product/mini-roundabouts>

<image001.jpg>

Ron Bittner

Public Works Director

Phone: 262.363.6447

Email rbittner@villageofmukwonago.com

440 River Crest Ct

Mukwonago, WI 53149

www.villageofmukwonago.com

www.mukwonagodowntown.com

<image002.jpg>

<image002.jpg>

Statistics Summary Report

Technician Name: administrator

Location: Regees Rd
Address: 1315 Regees Rd, Mukwonago, Wisconsin, USA, 53149
Speed Limit: 25
Report Period: 6/23/2023 to 7/5/2023
Total Vehicle Count: 1,713



Hour	Total Vehicles	Average Vehicles	Total Violations	% Violations	Min. Speed	Max. Speed	Avg. Speed	85% Speed
00-01	15	2	3	20 %	6	29	19	26
01-02	5	1	2	40 %	9	29	22	27
02-03	3	0	2	67 %	22	34	28	34
03-04	1	0	0	0 %	24	24	24	24
04-05	2	0	1	50 %	24	29	27	29
05-06	2	0	1	50 %	21	28	25	28
06-07	46	7	14	30 %	6	34	21	27
07-08	85	12	16	19 %	5	33	20	27
08-09	53	8	9	17 %	4	32	20	26
09-10	187	27	23	12 %	3	35	20	25
10-11	90	13	28	31 %	6	34	22	27
11-12	91	13	16	18 %	6	32	19	26
12-13	108	15	13	12 %	3	33	19	25
13-14	97	14	12	12 %	4	31	19	25
14-15	145	21	14	10 %	3	35	18	24
15-16	101	14	15	15 %	6	30	20	25
16-17	170	24	21	12 %	5	35	18	25
17-18	143	20	28	20 %	5	31	20	27
18-19	107	15	22	21 %	6	32	20	26
19-20	76	11	16	21 %	6	40	20	26
20-21	61	9	5	8 %	3	28	17	24
21-22	44	6	7	16 %	7	31	21	25
22-23	36	5	7	19 %	8	27	21	26
23-24	45	6	5	11 %	6	36	22	24
	1,713	243	280	22 %	8	32	21	26

Count by Speed Bins

Speed	Count
0...1	0
1...2	0
2...3	7
3...4	27
4...5	12
5...6	72
6...7	83
7...8	25
8...9	31
9...10	23
10...11	39
11...12	56
12...13	37
13...14	107
14...15	35
15...16	102
16...17	80
17...18	39
18...19	79
19...20	40
20...21	97
21...22	126
22...23	67
23...24	127
24...25	122
25...26	59
26...27	87
27...28	35
28...29	54
29...30	22



Agenda Cover Report

Date: 12/20/23	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 1/3/24	Date of Village Board Action: 1/17/24

Subject: Task order for the replacement of the south gate on the Mukwonago Dam.
Executive Summary: The south gate is experiencing the same issues that required the replacement of the north gate. The steel channels are rusting, causing the steel to pull away from the concrete wall. The gate cannot slide within the channels and binds. When binding, the gate is extremely hard to operate by hand and the electric actuator gears fail making the system inoperable.
Fiscal Impact: Repairs are estimated at \$70,000. The village shares operational and repair expenses with the Town of Mukwonago equally. The town administrator has notified me that they have a budget for the repairs in 2024.
Executive Recommendation/Action: Recommend approving the R&M task order for engineering services to replace the Mukwonago Dam south gate.

☐ Attachments Included

TASK ORDER

This is Task Order No. 2024-01, consisting of 3 pages
Village of Mukwonago
Mukwonago River Dam South Gate Replacement

Task Order

In accordance with the Agreement between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated January 29, 2019, Owner and Engineer agree as follows:

1. Specific Project Data

A. Title: Mukwonago River Dam South Gate Replacement

B. Description: Design and Construction Services.

The south gate is from the original dam. The north gate was replaced in 2020. The south gate is similarly due to be replaced.

This gate is critical to managing upstream water levels. Staab Construction Corporation conducted the previous gate replacement. This project is classified as a maintenance item. Staab will be selected by the owner to conduct the new gate replacement, as public bidding will not be needed.

2. **Services of Engineer:** The scope for this project includes design, bidding, and construction related services. The scope is provided in the following sections:

A. Design

1. Provide project coordination for cost and timing.
2. Oversee Wisconsin Department of Natural Resources approval for coffer dam to install new gate.
3. Write gate specification.
4. Prepare drawing showing extent of work.

B. Construction Related Services

1. Provide schedule coordination with Owner and Contractor.
2. Review gate submittals for shop drawing and operation and maintenance manual.
3. Coordinate a preconstruction meeting. This includes writing an agenda, attending the meeting, and issuing meeting notes.
4. Provide three (3) intermittent inspections during construction.

3. **Owner's Responsibilities: Attend design progress meetings.** Allow access on-site for Engineer and Contractor. Accommodate construction progress meetings with Engineer and Contractor to discuss project. Accommodate General Contractor and Subcontractors during a construction period to last approximately one week.

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Design	January 26, 2024
Construction	August 30, 2024

TASK ORDER

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Lump Sum, or Estimate of Compensation for Services</u>
Design and Construction	Lump Sum	\$8,600

B. The terms of payment are set forth in the Standard Terms and Conditions.

6. Consultants

None.

7. Other Modifications to Standard Terms and Conditions

None.

8. Attachments

None.

9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago "Alternate Rates" Master Agreement

TASK ORDER

TASK ORDER NO. 2024-01
MUKWONAGO RIVER DAM SOUTH GATE REPLACEMENT
Between Village of Mukwonago
and
Ruekert & Mielke, Inc.
Dated December 6, 2023

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement between Owner and Engineer, dated January 29, 2019, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

Village of Mukwonago

ENGINEER:

Ruekert & Mielke, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: _____

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: December 6, 2023

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: David W. Arnott

Title: Senior Project Manager/Team Leader

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: darnott@ruekert-mielke.com

Phone: 262-953-3080

Fax: 262-542-5631

RESOLUTION NO. 2024-02

**A RESOLUTION TO APPROVE ELIMINATION IN THE LETTER OF CREDIT
FOR FAIRWINDS SUBDIVISION PHASE V DEVELOPMENT
IN THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board of the Village of Mukwonago is required to approve an elimination in a Letter of Credit based on the satisfactory completion and/or acceptance of public infrastructure as required under the terms of the developer's agreement, and

WHEREAS, Belinski Homes has requested a Letter of Credit Reduction #5 for the development known as Fairwinds Subdivision Phase V, and

WHEREAS, the request includes lien waivers from Contractors performing parts of the work associated with the requested reduction, and a detailed breakdown request by category of work, and

WHEREAS, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend that the current Letter of Credit be eliminated as stated and as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby approves an elimination of the Letter of Credit for Fairwinds Subdivision Phase.

Passed and dated this 17th day of January 2024.

By: _____
Fred Winchowky, Village President



Attest: _____
Diana A Dykstra, Village Clerk-Treasurer

December 21, 2023

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Fairwinds Subdivision Phase V
Letter of Credit Reduction #6

Dear President Winchowky:

We have received a request from Bielinski Homes, Inc. to eliminate the Letter of Credit for Phase 5 of the Fairwinds Subdivision. All surface course paving and final storm sewer work was completed in 2022 and the letter of credit was reduced when the improvements were accepted in January 2023. The remaining value of \$14,215 is the contingencies related to the final paving and storm sewer work that were being held for the 1-year warranty period. The warranty period has since expired, and staff have no outstanding concerns.

We, therefore, recommend that the Letter of Credit for Fairwinds Subdivision Phase 5, be reduced from \$14,215 to \$0 and be eliminated. Valid final lien waivers were submitted and approved with the acceptance of the work.

If you or any other staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E., (WI)
Project Engineer
pgesch@ruekert-mielke.com

PWG:pwg

Enclosure(s)

cc: Fred Schnook, Village of Mukwonago
Diana Dykstra, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Wayne Castle, Village of Mukwonago
Erin Scharf, Village of Mukwonago
Tim Rutenbeck, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

BIELINSKI

HOMES

Date: 12/20/2023

Village of Mukwonago - via email

Diana Dykstra

Clerk/Treasurer

440 River Crest Ct.

Mukwonago, WI 53149

Re: Letter of Credit Reduction Request #6 (Final) for Fairwinds Phase 5.

Dear Diana Dykstra:

Due to the completion of the work described below, Bielinski is requesting a final reduction of the amount on the Letter of Credit and Acceptance of all storm sewer and roadways at Fairwinds Phase 5, in the Village of Mukwonago, WI:

Requesting the following reductions per the Developers Agreement

Description of Work	Balance	Amount	Final Balance
Grading & Erosion Control Incl. Final Site Stabilization	\$0.00	\$0.00	\$0.00
Complete Sanitary Sewer Construction	\$0.00	\$0.00	\$0.00
Complete Water System Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone Base, Curb & Gutter,			
Binder Course & Sidewalk	\$0.00	\$0.00	\$0.00
Pond Forebay Repair	\$0.00	\$0.00	\$0.00
Surface Course Paving	\$0.00	\$0.00	\$0.00
Contingencies (20%):	\$14,215.00	\$14,215.00	\$0.00
Total Letter of Credit Amount:	\$14,215.00	\$14,215.00	\$0.00

ORIGINAL LETTER OF CREDIT AMOUNT: \$ 1,456,794.00

BALANCE AFTER (5) REDUCTIONS \$ 14,215.00

REDUCTION AMOUNT THIS REQUEST: \$ 14,215.00

BALANCE OF LETTER OF CREDIT: \$ 0.00

By copy of this letter, we hereby request a reduction of the above amount.

Bielinski Homes, Inc.: John Donovan Title: Development Manager

Name:  Title: Dev. Manager
12/20/23

December 20, 2023

Mr. Ronald Bittner
Public Works Director
Mukwonago, WI, Village of
440 River Crest Court
Mukwonago, Wisconsin 53149

Re: REBID Miniwaukan Park Restroom Building
Final Payment

Dear Mr. Bitner:

Enclosed with this letter please find Change Order No. 4. This Change Order serves to adjust the final Contract Price to reflect the actual completed Work. Please have Change Order No. 4 signed and dated by the appropriate individual, and return an executed copy to our office for further distribution.

In accordance with the Contract Documents, the Contractor for this Project, Ray Stadler Construction Co., Inc., has submitted a final Application for Payment and has furnished the enclosed Contract-required items:

1. Consent of Surety to Final Payment.
2. List of Subcontractors, Suppliers, and service providers performing, furnishing, or procuring labor, services and materials on the Project.
3. Releases or waivers of lien from the General Contractor and first tier Subcontractors and Suppliers.
4. Certificate or other evidence of completed operations insurance.

You may want to have your legal counsel and insurance advisor review the respective lien waivers, bonding, and insurance documents to verify legal effectiveness. If all are satisfactory, we recommend final payment, and give notice (enclosed), that the completed Work is acceptable subject to the provisions of General Conditions paragraph 15.07.

In accordance with paragraph 15.08 of the General Conditions, the Contractor is required to promptly repair or correct defective Work for a period of one year from the date of Substantial Completion which was November 13, 2023. You may wish to review the Project a month or so before the anniversary date to check for any warranty items. If we can be of assistance to you in this regard, please contact us.

Respectfully,

RUEKERT & MIELKE, INC.

Michael E. Michalski
Project Engineer
mmichalski@ruekert-mielke.com

MEM:sjs

Enclosure(s)

cc: Fred Winchowky, Village of Mukwonago
Fred Schook, Village of Mukwonago
Diana Dykstra, CMC, Village of Mukwonago
Nathan Bayer, Village of Mukwonago Attorney
John Stadler, Ray Stadler Construction Co., Inc, w/Notice of Acceptability
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

NOTICE OF ACCEPTABILITY OF WORK

PROJECT: REBID Miniwaukan Park Restroom Building
OWNER: Village of Mukwonago
CONTRACTOR: Ray Stadler Construction Co., Inc.
EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT: March 1, 2023
ENGINEER: Ruekert & Mielke, Inc.
NOTICE DATE: December 20, 2023

To: Village of Mukwonago
Owner

And To: Ray Stadler Construction Co., Inc.
Contractor

From: Ruekert & Mielke, Inc.
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that the completed Work furnished and performed by Contractor under the above Contract is acceptable expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services and the terms and conditions set forth as follows:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the professional judgment of Engineer.
3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner and under the Construction Contract referred to in this Notice, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement and Construction Contract.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract referred to in this Notice, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents.

By: Michael E. Michalski
Title: Project Engineer
Dated: December 20, 2023

Date of Issuance: November 29, 2023

Effective Date:

November 29, 2023

Contract: REBID Miniwaukan Park Restroom Building

Owner:

Village of Mukwonago

Contractor: Ray Stadler Construction Co., Inc

Engineer:

Ruekert & Mielke, Inc.

Address: 6202 W. State Street

Engineer's Project No.:

12-10175.300

Wauwatosa, WI 53213

Effective Date of Contract:

March 1, 2023

The Contract is modified as follows upon execution of this Change Order:

Description:

Close out Change Order.

Reason for Change Order:

Change Contract price to match amount earned.

Attachments:

Close out Change Order Analysis and Final Pay Application No. 4.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ <u>492,840.67</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____
Increase from previously approved Change Order No. 1 to No. 3: \$ <u>4,387.32</u>	Increase/ Decrease from previously approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____
Contract Price prior to this Change Order: \$ <u>497,227.99</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____
Decrease of this Change Order: \$ <u>4,829.75</u>	Increase/ Decrease of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____
Contract Price incorporating this Change Order: \$ <u>492,398.24</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____

RECOMMENDED:

Michael E. Michalski
Digitally signed by Michael E. Michalski
Date: 2023.11.29 14:55:32 -06'00'

Signature: _____
Engineer (Authorized Signature)

Michael E. Michalski
Ruekert & Mielke, Inc.

Date: November 29, 2023

ACCEPTED:

Signature: _____
Owner (Authorized Signature)

Village of Mukwonago

Date: _____

ACCEPTED:

Signature: [Signature]
Contractor (Authorized Signature)

Ray Stadler Construction Co., Inc.

Date: 12/14/23



W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Mukwonago
PROJECT: REBIDMiniwaukan Park Restroom Building
DATE PREPARED: 27-Nov-23

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
1	Mobilization	L.S.	1	\$ 4,560.00	\$ 4,560.00	1.00	\$ 4,560.00
2	Traffic control	L.S.	1	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00
3	Manufactured perimeter control device	2205.68	970	\$ 4.45	\$ 4,316.50	970.00	\$ 4,316.50
4	Temporary seed and mulch	1146.08	3,400.00	\$ 0.66	\$ 2,244.00	0.00	\$ -
5	Clearing and grubbing	L.S.	1.00	\$ 296.40	\$ 296.40	1.00	\$ 296.40
6	Furnish Huffcutt Sugar Maple restroom building	L.S.	1.00	\$ 181,931.46	\$ 181,931.46	1.00	\$ 181,931.46
7	Restroom building concrete footings and foundation	L.S.	1.00	\$ 22,500.18	\$ 22,500.18	1.00	\$ 22,500.18
8	Provide all other restroom building Work	L.S.	1.00	\$ 13,976.40	\$ 13,976.40	1.00	\$ 13,976.40
9	6-inch sanitary lateral w/spoil backfill	L.F.	48.00	\$ 125.40	\$ 6,019.20	48.00	\$ 6,019.20
10	4-inch sanitary lateral w/spoil backfill	L.F.	7.00	\$ 90.06	\$ 630.42	7.00	\$ 630.42
11	4-inch sanitary lateral w/granular backfill	L.F.	26.00	\$ 100.32	\$ 2,608.32	26.00	\$ 2,608.32
12	1 1/2-inch sanitary lateral w/spoil backfill	L.F.	6.00	\$ 84.36	\$ 506.16	6.00	\$ 506.16
13	1 1/2-inch sanitary lateral w/granular backfill	L.F.	15.00	\$ 94.62	\$ 1,419.30	15.00	\$ 1,419.30
14	2-inch HDPE water service w/spoil backfill	L.F.	280.00	\$ 19.93	\$ 5,580.40	280.00	\$ 5,580.40
15	2-inch HDPE water service w/granular backfill	L.F.	28.00	\$ 33.32	\$ 932.96	28.00	\$ 932.96
16	1-inch HDPE water service w/granular backfill	L.F.	28.00	\$ 31.74	\$ 888.72	28.00	\$ 888.72
17	2-inch tap, saddle and corporation valve	EA.	1.00	\$ 1,739.64	\$ 1,739.64	1.00	\$ 1,739.64
18	2-inch curb valve and curb box	EA.	1.00	\$ 1,607.40	\$ 1,607.40	1.00	\$ 1,607.40
19	1-inch curb valve and curb box	EA.	1.00	\$ 1,373.70	\$ 1,373.70	1.00	\$ 1,373.70
20	Water fountain	L.S.	1.00	\$ 8,122.50	\$ 8,122.50	1.00	\$ 8,122.50
21	Electrical conduit	L.F.	27.00	\$ 91.60	\$ 2,473.20	27.00	\$ 2,473.20
22	Construct parking lot to subgrade	L.S.	1.00	\$ 13,996.00	\$ 13,996.00	1.00	\$ 13,996.00
23	Grade, shape, and compact parking lot base	L.S.	1.00	\$ 6,829.74	\$ 6,829.74	1.00	\$ 6,829.74
24	Construct multi-use path to subgrade	L.S.	1.00	\$ 7,296.00	\$ 7,296.00	1.00	\$ 7,296.00
25	Grade, shape, and compact multi-use path base	L.S.	1.00	\$ 2,891.04	\$ 2,891.04	1.00	\$ 2,891.04
26	Excavation below subgrade (EBS), if required	C.Y.	270.00	\$ 27.65	\$ 7,465.50	3.33	\$ 92.07
27	Geotextile subgrade stabilization, if required	S.Y.	810.00	\$ 2.57	\$ 2,081.70	10.00	\$ 25.70
28	Excavation below subgrade (EBS) backfill, if required	TON	540.00	\$ 32.78	\$ 17,701.20	8.56	\$ 280.60
29	Crushed aggregate base course for concrete sidewalk	TON	30.00	\$ 26.39	\$ 791.70	30.00	\$ 791.70
30	3 inch Asphaltic concrete binder course	TON	650.00	\$ 89.03	\$ 57,869.50	615.14	\$ 54,765.91
31	1-1/2 inch Asphaltic concrete surface course	TON	325.00	\$ 102.49	\$ 33,309.25	467.58	\$ 47,922.27
32	3-inch Asphaltic concrete multi-use path	TON	80.00	\$ 134.52	\$ 10,761.60	86.02	\$ 11,571.41
33	Concrete sidewalk and ADA ramp	S.F.	740.00	\$ 12.37	\$ 9,153.80	740.00	\$ 9,153.80
34	Detectable warning fields	S.F.	16.00	\$ 29.28	\$ 468.48	16.00	\$ 468.48
35	Pavement markings	L.S.	1.00	\$ 3,414.30	\$ 3,414.30	1.00	\$ 3,414.30
36	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	3,100.00	\$ 7.70	\$ 23,870.00	4,164.00	\$ 32,062.80
37	Traffic signs	EA.	7.00	\$ 142.50	\$ 997.50	7.00	\$ 997.50
38	Traffic sign posts	EA.	5.00	\$ 165.30	\$ 826.50	5.00	\$ 826.50



W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Mukwonago
PROJECT: REBID Miniwaukan Park Restroom Building
DATE PREPARED: 27-Nov-23

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
	SUBTOTAL OF ORIGINAL CONTRACT ITEMS				\$ 464,950.67		\$ 456,368.68
	MANDATORY ALTERNATES						
MA-1A.	Traffic control	L.S.	1.00	\$ 500.00	\$ 500.00	1.00	\$ 500.00
MA-2A.	Remove existing pavement	S.Y.	580.00	\$ 10.26	\$ 5,950.80	743.00	\$ 7,623.18
MA-3A.	Grade, shape, and compact multi-use path base	L.S.	1.00	\$ 3,705.00	\$ 3,705.00	1.00	\$ 3,705.00
MA-4A.	3-inch Asphaltic concrete multi-use path	TON	110.00	\$ 140.22	\$ 15,424.20	136.20	\$ 19,097.96
MA-5A.	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	300.00	\$ 7.70	\$ 2,310.00	93.00	\$ 716.10
	SUBTOTAL OF MANDATORY ALTERNATE ITEMS				\$ 27,890.00		\$ 31,642.24
	SUBTOTAL OF ORIGINAL CONTRACT ITEMS				\$ 492,840.67		\$ 488,010.92
ADDITIONAL ITEMS							
CO-01	Mop Sink Underground Plumbing	L.S.	1	\$ 1,035.56	\$ 1,035.56	\$ 1.00	\$ 1,035.56
CO-02	Reconfigure and final plumbing connections	L.S.	1	\$ 2,205.68	\$ 2,205.68	\$ 1.00	\$ 2,205.68
CO-03	Reconfigure and install conduit for 200-amp electric service	L.S.	1	\$ 1,146.08	\$ 1,146.08	\$ 1.00	\$ 1,146.08
CO-04							
	SUBTOTAL OF ADDITIONAL ITEMS				\$ 4,387.32		\$ 4,387.32
GRAND TOTALS:					\$ 497,227.99		\$ 492,398.24

ORIGINAL CONTRACT AMOUNT	\$ 492,840.67
EXECUTED CHANGE ORDER(S)	\$4,387.32
CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	<u>\$497,227.99</u>
AMOUNT EARNED ON ORIGINAL CONTRACT ITEMS	\$488,010.92
AMOUNT EARNED ON OTHER ITEMS	\$4,387.32
TOTAL AMOUNT EARNED	<u>\$492,398.24</u>
TOTAL AMOUNT EARNED	\$492,398.24
LESS CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	<u>(\$497,227.99)</u>
CLOSE OUT CHANGE ORDER AMOUNT	<u><u>(\$4,829.75)</u></u>

Contractor's Application for Payment No. 4-Final

		Contractor's Application for Payment No. 4-Final	
		Application Date: 11/29/2023	Application Period: November 2, 2023 to November 13, 2023
To (Owner):	From (Contractor):	Via (Engineer):	Ruekert & Mielke, Inc.
Village of Mukwonago	Ray Stadler Construction Co., Inc.		
Contact: Ron Bittner	Contact: John Stadler	Contact:	Michael E. Michalski
Project: REBIDMiniwaukan Park Restroom Building	Address: 6202 W. State Street Wauwatosa, WI 53213	Address:	W233 N2080 Ridgeview Parkway Waukesha, WI 53188
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:	12-10175.200

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions (Enter as Positive Number)
1	\$1,035.56	
2	\$2,205.68	
3	\$1,146.08	
4		\$4,829.75
TOTALS	\$4,387.32	\$4,829.75
NET CHANGE BY CHANGE ORDERS	-\$442.43	

1. ORIGINAL CONTRACT PRICE	\$	492,840.67
2. Net change by Change Orders	\$	(442.43)
3. CURRENT CONTRACT PRICE (Line 1 + Line 2)	\$	492,398.24
4. TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates)	\$	492,398.24
5. RETAINAGE:		
a. 5% X _____ Work Completed	\$	12,309.96
6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number) ..	\$	12,309.96
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6)	\$	492,398.24
8. LESS PREVIOUS PAYMENTS (Line 7 from Prior Application)	\$	445,834.47
9. AMOUNT DUE THIS APPLICATION	\$	46,563.77

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:

Date:

Payment of: \$ 46,563.77
(Line 9 or other - attach explanation of the other amount)

Recommended by: Michael E. Muehle 11/29/2023
(Engineer) (Date)

Payment of: \$ _____
(Line 9 or other - attach explanation of the other amount)

Approved by: _____ (Owner) _____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

4-Final

For (Project): REBIDMiniwaukan Park Restroom Building								Application Date: 11/29/2023			
Application Period: November 2, 2023 to November 13, 2023								Owner's Contract No.: Engineer's Project No.: 12-10175.200			
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
1	Mobilization	L.S.	1	\$ 4,560.00	\$ 4,560.00	0.90	\$ 4,104.00	0.10	\$ 456.00	1.00	\$ 4,560.00
2	Traffic control	L.S.	1	\$ 1,500.00	\$ 1,500.00	0.90	\$ 1,350.00	0.10	\$ 150.00	1.00	\$ 1,500.00
3	Manufactured perimeter control device	2205.68	970	\$ 4.45	\$ 4,316.50	970.00	\$ 4,316.50		\$ -	970.00	\$ 4,316.50
4	Temporary seed and mulch	1146.08	3,400	\$ 0.66	\$ 2,244.00		\$ -		\$ -		\$ -
5	Clearing and grubbing	L.S.	1	\$ 296.40		1.00	\$ 296.40		\$ -	1.00	\$ 296.40
6	Furnish Huffcutt Sugar Maple restroom building	L.S.	1	\$ 181,931.46	\$ 181,931.46	1.00	\$ 181,931.46		\$ -	1.00	\$ 181,931.46
7	Restroom building concrete footings and foundation	L.S.	1	\$ 22,500.18	\$ 22,500.18	1.00	\$ 22,500.18		\$ -	1.00	\$ 22,500.18
8	Provide all other restroom building Work	L.S.	1	\$ 13,976.40	\$ 13,976.40	1.00	\$ 13,976.40		\$ -	1.00	\$ 13,976.40
9	6-inch sanitary lateral w/spoil backfill	L.F.	48	\$ 125.40	\$ 6,019.20	48.00	\$ 6,019.20		\$ -	48.00	\$ 6,019.20
10	4-inch sanitary lateral w/spoil backfill	L.F.	7	\$ 90.06	\$ 630.42	7.00	\$ 630.42		\$ -	7.00	\$ 630.42
11	4-inch sanitary lateral w/granular backfill	L.F.	26	\$ 100.32	\$ 2,608.32	26.00	\$ 2,608.32		\$ -	26.00	\$ 2,608.32
12	1 1/2-inch sanitary lateral w/spoil backfill	L.F.	6	\$ 84.36	\$ 506.16	6.00	\$ 506.16		\$ -	6.00	\$ 506.16
13	1 1/2-inch sanitary lateral w/granular backfill	L.F.	15	\$ 94.62	\$ 1,419.30	15.00	\$ 1,419.30		\$ -	15.00	\$ 1,419.30
14	2-inch HDPE water service w/spoil backfill	L.F.	280	\$ 19.93	\$ 5,580.40	280.00	\$ 5,580.40		\$ -	280.00	\$ 5,580.40
15	2-inch HDPE water service w/granular backfill	L.F.	28	\$ 33.32	\$ 932.96	28.00	\$ 932.96		\$ -	28.00	\$ 932.96
16	1-inch HDPE water service w/granular backfill	L.F.	28	\$ 31.74	\$ 888.72	28.00	\$ 888.72		\$ -	28.00	\$ 888.72
17	2-inch tap, saddle and corporation valve	EA.	1	\$ 1,739.64	\$ 1,739.64	1.00	\$ 1,739.64		\$ -	1.00	\$ 1,739.64
18	2-inch curb valve and curb box	EA.	1	\$ 1,607.40	\$ 1,607.40	1.00	\$ 1,607.40		\$ -	1.00	\$ 1,607.40
19	1-inch curb valve and curb box	EA.	1	\$ 1,373.70	\$ 1,373.70	1.00	\$ 1,373.70		\$ -	1.00	\$ 1,373.70
20	Water fountain	L.S.	1	\$ 8,122.50	\$ 8,122.50	1.00	\$ 8,122.50		\$ -	1.00	\$ 8,122.50
21	Electrical conduit	L.F.	27	\$ 91.60	\$ 2,473.20	27.00	\$ 2,473.20		\$ -	27.00	\$ 2,473.20
22	Construct parking lot to subgrade	L.S.	1	\$ 13,996.00	\$ 13,996.00	1.00	\$ 13,996.00		\$ -	1.00	\$ 13,996.00
23	Grade, shape, and compact parking lot base	L.S.	1	\$ 6,829.74	\$ 6,829.74	1.00	\$ 6,829.74		\$ -	1.00	\$ 6,829.74
24	Construct multi-use path to subgrade	L.S.	1	\$ 7,296.00	\$ 7,296.00	1.00	\$ 7,296.00		\$ -	1.00	\$ 7,296.00
25	Grade, shape, and compact multi-use path base	L.S.	1	\$ 2,891.04	\$ 2,891.04	1.00	\$ 2,891.04		\$ -	1.00	\$ 2,891.04
26	Excavation below subgrade (EBS), if required	C.Y.	270	\$ 27.65	\$ 7,465.50		\$ -	3.33	\$ 92.07	3.33	\$ 92.07
27	Geotextile subgrade stabilization, if required	S.Y.	810	\$ 2.57	\$ 2,081.70		\$ -	10.00	\$ 25.70	10.00	\$ 25.70
28	Excavation below subgrade (EBS) backfill, if required	TON	540	\$ 32.78	\$ 17,701.20		\$ -	8.56	\$ 280.60	8.56	\$ 280.60
29	Crushed aggregate base course for concrete sidewalk	TON	30	\$ 26.39	\$ 791.70	30.00	\$ 791.70		\$ -	30.00	\$ 791.70
30	3 inch Asphaltic concrete binder course	TON	650	\$ 89.03	\$ 57,869.50	615.14	\$ 54,765.91		\$ -	615.14	\$ 54,765.91
31	1-1/2 inch Asphaltic concrete surface course	TON	325	\$ 102.49	\$ 33,309.25	467.58	\$ 47,922.27		\$ -	467.58	\$ 47,922.27
32	3-inch Asphaltic concrete multi-use path	TON	80	\$ 134.52	\$ 10,761.60	86.02	\$ 11,571.41		\$ -	86.02	\$ 11,571.41
33	Concrete sidewalk and ADA ramp	S.F.	740	\$ 12.37	\$ 9,153.80	740.00	\$ 9,153.80		\$ -	740.00	\$ 9,153.80
34	Detectable warning fields	S.F.	16	\$ 29.28	\$ 468.48	16.00	\$ 468.48		\$ -	16.00	\$ 468.48
35	Pavement markings	L.S.	1	\$ 3,414.30	\$ 3,414.30	1.00	\$ 3,414.30		\$ -	1.00	\$ 3,414.30
36	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	3,100	\$ 7.70	\$ 23,870.00		\$ -	4,164.00	\$ 32,062.80	4,164.00	\$ 32,062.80
37	Traffic signs	EA.	7	\$ 142.50	\$ 997.50	3.00	\$ 427.50	4.00	\$ 570.00	7.00	\$ 997.50
38	Traffic sign posts	EA.	5	\$ 165.30	\$ 826.50	2.00	\$ 330.60	3.00	\$ 495.90	5.00	\$ 826.50
TOTAL BID ITEMS 1-38					\$ 464,654.27		\$ 422,235.61		\$ 34,133.07		\$ 456,368.68

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

4-Final

For (Project): REBIDMiniwaukan Park Restroom Building								Application Date: 11/29/2023			
Application Period: November 2, 2023 to November 13, 2023								Owner's Contract No.: Engineer's Project No.: 12-10175.200			
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
MANDATORY ALTERNATES											
MA-1A.	Traffic control	L.S.	1	\$500.00	\$ 500.00	1.00	\$ 500.00		\$ -	1.00	\$ 500.00
MA-2A.	Remove existing pavement	S.Y.	580	\$10.26	\$ 5,950.80	743.00	\$ 7,623.18		\$ -	743.00	\$ 7,623.18
MA-3A.	Grade, shape, and compact multi-use path base	L.S.	1	\$3,705.00	\$ 3,705.00	1.00	\$ 3,705.00		\$ -	1.00	\$ 3,705.00
MA-4A.	3-inch Asphaltic concrete multi-use path	TON	110	\$140.22	\$ 15,424.20	136.20	\$ 19,097.96		\$ -	136.20	\$ 19,097.96
MA-5A.	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	300	\$7.70	\$ 2,310.00	93.00	\$ 716.10		\$ -	93.00	\$ 716.10
TOTAL MANDATORY BID ITEMS MA-1A to MA-5A					\$ 27,890.00		\$ 31,642.24		\$ -		\$ 31,642.24
ADDITIONAL ITEMS											
CO-1	Mop Sink Underground Plumbing	L.S.	1	\$ 1,035.56	\$ 1,035.56	1.00	\$ 1,035.56		\$ -	1.00	\$ 1,035.56
CO-2	Reconfigure and final plumbing connections	L.S.	1	\$ 2,205.68	\$ 2,205.68	1.00	\$ 2,205.68		\$ -	1.00	\$ 2,205.68
CO-3	Reconfigure and install conduit for 200-amp electric service	L.S.	1	\$ 1,146.08	\$ 1,146.08	1.00	\$ 1,146.08		\$ -	1.00	\$ 1,146.08
TOTAL ADDITIONAL ITEMS					\$ 4,387.32		\$ 4,387.32		\$ -		\$ 4,387.32
TOTAL ALL ITEMS					\$ 496,931.59		\$ 458,265.17		\$ 34,133.07		\$ 492,398.24

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Consent Of Surety to Final Payment

Bond # GRW131735B

PROJECT: <i>(Name and address)</i> REBID Miniwaukan Park Restroom Building	ARCHITECT'S PROJECT NUMBER: N/A	OWNER: <input type="checkbox"/>
	CONTRACT FOR: General Construction	ARCHITECT: <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i> Village of Mukwonago 440 River Crest Ct Mukwonago, WI 53149	CONTRACT DATED: 3/01/2023	CONTRACTOR: <input type="checkbox"/>
		SURETY: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Granite Re, Inc.
14001 Quailbrook Drive
Oklahoma City, OK 73134

, SURETY,

on bond of
(Insert name and address of Contractor)

RAY STADLER CONSTRUCTION CO., INC.
6202 W State St
Milwaukee, WI 53213

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the
Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

Village of Mukwonago
440 River Crest Ct
Mukwonago, WI 53149

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this
date: *(Insert in writing the month followed by the numeric date and year.)*

December 5, 2023

Granite Re, Inc.

(Surety)

(Signature of authorized representative)

Attest: 

(Seal)

Molli Hansen, Witness

Connie Smith, Attorney-in-fact

(Printed name and title)

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User Notes:

(389ADA65)

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31st day of July, 2023.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)



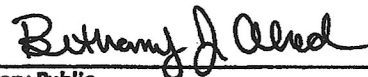

Kenneth D. Whittington, President


Kyle P. McDonald, Assistant Secretary

On this 31st day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2027
Commission #: 11003620




Notary Public

GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

5th day of December, 2023




Kyle P. McDonald, Assistant Secretary

Ray Stadler Construction Co., Inc.

Since 1928

6202 West State Street
Wauwatosa, WI 53213-2906

Phone (414) 774-8805

Fax (414) 774-8807

MINIWAUKAN PARK RESTROOM BUILDING

Contractors List

Ray Stadler Construction 6202 W. State Street Wauwatosa, WI 53213	General Concrete	John Stadler	414-397-1998
Tenn-X Contractors 8255 McHenry St Burlington, WI 53015	Excavation	Don Pearson	262-716-0006
Huffcutt 4033 123 rd St. Chippewa Falls, WI 54729	Pre-Fab Building	Jon Schroetdke <i>Reed Sorensen 715-438-6245</i>	715-723-7446
Riv Crete 12005 W. Hampton Ave. Milwaukee, WI 53225	Ready mix Concrete	Nick Rivecca	414-455-6070
BV Tetzlaff Inc. 3530 N. 107 th Brookfield, WI 53005	Sewer Water	Alec Cowan	262-783-5688
Automation Solutions 10827 N. Industrial Dr. Mequon, WI 53092	Electrical	Chuck Nordness	262-365-9463
PSI Plumbing PO Box 327 Mukwanago, WI 53149	Plumbing	John Kebbekus	414-881-6611
Wolf Paving 278 N. Main St. Dousman, WI 53118	Asphalt	Richard Gassert <i>Jay Trepanier</i>	262-965-2121 <i>262-490-9639</i>

Allways Contractors Inc.	Landscaping	Pete Schmidt	262-510-9065
PO Box 798			
Elm Grove, WI 53122			

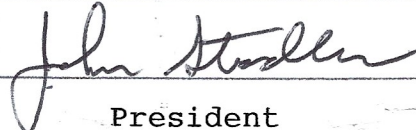
Crowley Construction Corp.	Pavement Markings	Bess Crowley	414-257-2141
1353 N. 68 th St			
Wauwatosa, WI 53213			

WAIVER OF LIEN

12/4/2023

For value received, _____ hereby waive _____ rights and claims for lien on land
and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,
for Village of Mukwonago owner_____,
by Ray Stadler Const. Co., Inc. contractor_____,
for General Contracting
same being situated in Waukesha/Walworth County, State of Wisconsin, described as _____
Miniwaukan Park Restroom Building
360 McKenzie Dr.
Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said
building and appurtenances, except, NONE


President

FINAL WAIVER OF LIEN

DATE: November 27, 2023

For value received, we hereby waive all right and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,


for	VILLAGE OF MUKWONAGO	owner,
by	Ray Stadler Construction Co., Inc.	contractor,
for	Earthwork/Excavation	scope of work

same being situated in Waukesha County, State of Wisconsin, described as

Rebid Miniwaukan Park Restroom Building Project
Miniwaukan Park
Mukwonago, WI

for all labor performed and for all material furnished for the erection, construction, alternation of repair of said building and appurtenances, TO DATE with a final contract amount of \$35,458.83.

Company Name: Tenex Contractors corp.


Signature: (Officer or authorized party)

Title: President

WAIVER OF LIEN

Date: 12/4/23

For value received, \$159,589.00 hereby waive rights and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for Village Of Mukwonago

by Huffcutt Concrete LLC

owner

for Pre-Fab Building

contractor

same being situated in Waukesha/Walworth County, State of Wisconsin, described as

Miniwaukan Park Restroom Building

360 Mckenzie Dr.

Mukwonago, WI 53149

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except, NONE

Signed: Dane Voge

Title: Chief Financial Officer

FINAL WAIVER OF LIEN

DATE: 11/30/23

For Value Received, hereby waive all rights and claims for lien on land and on buildings about to be erected, being erected, altered or repaired and to the appurtenances thereunto

For (Owner): Town of Mukwonago
JOB: Minwaukan Park

Material Supplier: Rivcrete Ready Mix, for Poured Concrete Footings and Foundation

Contractor: Ray Stadler Construction

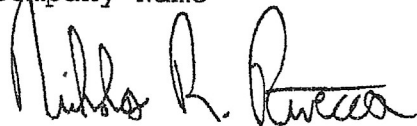
Same being situated in Milwaukee County, State of Wisconsin, described as:

**360 McKenzie Drive
Mukwonago, WI**

For all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except: None

Rivcrete Ready Mix

Company Name



Nicholas R Rivecca, President

Date: 11/30/23

**FINAL AND UNCONDITIONAL RELEASE OF LABOR, SERVICES,
EQUIPMENT AND/OR MATERIAL**

Date: 11/27/23

B V Tetzlaff, Inc.

(Material Vendor or Equipment Supplier of subcontractor)

Acknowledges receipt of payment in the amount of IN FULL for labor, services, equipment and/or material furnished to the property known and described as: **Miniwaukan Park in Mukwonago**, and does hereby release *Ray Stadler Construction Co., Inc.* pro tanto any mechanic's lien, stop notice, claims and/or demands for or on account of labor, services, equipment and/or materials furnished by the undersigned up to and including 30th November 2023 purchased by B V Tetzlaff, Inc. for use in, or on **Miniwaukan Park in Mukwonago**. The undersigned also releases and waives all right of action against the Bonding

Company or Bonding Companies on bonds furnished to the Owner, covering services, labor, materials, and/or equipment furnished by the undersigned to or for the **Miniwaukan Park in Mukwonago** project.

Total: \$19,123.36

Job Number F697

B V Tetzlaff, Inc.

(Material Vendor or Equipment Supplier of subcontractor)

Name: Tricia M. Tetzlaff

Signature: Tricia M. Tetzlaff

Title: President

Dated: 11/28/2023



AUTOMATION SOLUTIONS LLC

REDUCE.INNOVATE.OPTIMIZE

WAIVER OF LIEN

For value received, the undersigned hereby waives ALL of his/her/its rights and claims for construction lien for its labor, material or services performed on or provided to land and improvements located on property at Village of Mukwongago Miniwaukan Park.

Dated this 11th day of December, 2023.

Name: Automation Solutions LLC

By: STEVE NORDNESS

Its: PRESIDENT

N116 W18627 Morse Dr. Germantown WI 53022 262.293.9134

WWW.AUTOMATIONSOLUTIONSLLC.COM

DECEMBER 30, 2023

PSI PLUMBING INC.

FINAL WAIVER OF LIEN

Upon receipt of final we hereby waive all rights & claims for lien on land on buildings about to be erected, being erected, altered or repaired and to the appurtenances thereunto ,

For: RAY STADLER CONSTRUCTION

**Project Re: MINIWAUKAN PARK
 MUKWONAGO WI.**

**By: PSI PLUMBING INC.
 Mukwonago WI.**

For: Final at said building , Through DECEMBER 1, 2023

For all labor performed & for all material furnished for the erection, construction, alterations or repair of said buildings and appurtenances, except, -NONE-

Thank you –

**John Kebbekus
PSI PLUMBING INC.**

PSI PLUMBING INC.

PO BOX 327 MUKWONAGO WI.53149

PH 1.414.881.6611

23.20069
FINAL WAIVER OF LIEN

State of Wisconsin
County of Waukesha
TO WHOM IT MAY CONCERN:

For Owner: Miniwaukan Park Building
to furnish Labor and Materials for Asphalt Construction
for the premises known as 360 McKenzie Dr. Mukwonago, WI 53149
THE undersigned, for and in consideration of Full Amount the receipt whereof is hereby
acknowledged, do(es) hereby waive and release lien or claim of, or right to, lien, under the
statutes of the State of Wisconsin relating to mechanics' lien with respect to and on said
above-described premises, and the improvements thereon, and on the material, fixtures,
apparatus, or machinery furnished.

Given under our hand and seal this 28th day of November, 2023

DocuSigned by:
Signature: *Jacob Mruzycz*
7F56009FD400240...

Title President

Wolf Paving Co., Inc.
1320 Walnut Ridge Dr., Ste. 100
Hartland, WI 53029



P.O. BOX 798 Elm Grove, WI 53122
Phone 262-789-6944 Fax 262-789-6876
www.allwaysinc.com/allwaysinc@aol.com

PARTIAL WAIVER

We have a contract with The Village of Mukwonago to provide improvements to the property described as : **Rebid Miniwaukan Park**

And hereby waive our construction lien for labor/materials provided through:
All-Ways AIA Pay application #1 through 4-4-2023 .

This waiver, together with all previous waivers, if any, does not cover all amounts Due to us for contract Improvements provided through the shown above project.

This waiver is for payment of \$3593.85

11/29/23

Signed on

All-ways Contractors Inc.

Name of Claimant

Signature of Lien Claimant

P.O. Box 798 Elm Grove WI 53122

Address:

262-789-6944

Telephone:

#5605

FINAL WAIVER OF LIEN

Dated this 28th day of Nov, 2023

For value received, WE (I/WE) hereby waive all rights and claims for lien on Land and on buildings about to be erected, erected, altered or repaired and to the Appurtenances thereunto,

For Village of Mukwonago
(owner of property)

By Crowley Construction Corp.
(contractor name)

For Pavement Markings
(brief description of work and/or materials supplied),

same being situated in Waukegan County, State of Wisconsin, described as
Minnow Lake Park in Mukwonago
(brief legal description or address)

for all labor performed and for all materials furnished for the erection, construction, Alteration or repair of said building and appurtenances, except NONE

[Signature]
(signature)

By: Bette Housley
(print name)

Its: [Signature]
(title)



RAYSTAD-01

MEARNEY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robertson Ryan - Milwaukee 330 East Kilbourn Avenue, Suite 850 Milwaukee, WI 53202	CONTACT NAME: Martina Earney	
	PHONE (A/C, No, Ext): (414) 221-0384 FAX (A/C, No): (877) 700-0139	
	E-MAIL ADDRESS: mearney@robertsonryan.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : The Cincinnati Insurance Company	10677
	INSURER B : The Cincinnati Casualty Company	28665
	INSURER C : Columbia Casualty Company	31127
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED

Ray Stadler Construction Company Inc.
6202 W State St
Wauwatosa, WI 53213-2906

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			EPP0419551	1/1/2024	1/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			EBA0419551	1/1/2024	1/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			EPP0419551	1/1/2024	1/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	EWCO419552	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Pollution Per Claim			C7036940325	3/1/2023	1/1/2024	\$ 10,000 retention 1,000,000
C	Pollution Aggregate			C7036940325	3/1/2023	1/1/2024	\$ 10,000 retention 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: REBID Miniwaukan Park Rest Village of Mukwonago, Ruekert & Mielke Inc. and their respective officers, directors, members, partners, employees, agents, consultants and subcontractors are Additional Insureds on General Liability, Auto Liability, Umbrella Liability policy including on-going and completed operations on a primary/non-contributory basis when required by written contract.

Coverage with Company A: Installation Floater \$40,000 and Hired Equipment: \$40,000

CERTIFICATE HOLDER

CANCELLATION

Village of Mukwonago
440 River Crest Ct.
Mukwonago, WI 53149

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AUTOMATIC PRIMARY AND NON-CONTRIBUTORY COVERAGE ENDORSEMENT - WHERE REQUIRED BY WRITTEN CONTRACT

This endorsement modifies insurance provided under the following:

COMMERCIAL UMBRELLA LIABILITY COVERAGE PART

SCHEDULE

LIMITS OF INSURANCE: \$ 1 ,000,000 Each Occurrence Limit \$ 1 ,000,000 Aggregate Limit	
---	--

COMMERCIAL UMBRELLA LIABILITY COVERAGE FORM, US 101 and US 101 UM, is amended as follows:

A. SECTION III - LIMITS OF INSURANCE is amended to add the following:

7. For the purposes of this endorsement only, the Limits of Insurance stated in the Schedule of this endorsement and described below will apply on a "primary and non-contributory basis" within the parameters set forth in **SECTION III - LIMITS OF INSURANCE** of the Coverage Part to which this endorsement is attached:

We will not pay more on behalf of a "non-contributory additional insured" than the lesser of:

- The Limits of Insurance stated in the Schedule of this endorsement; or
- The limits of insurance required in a written contract on a "primary and non-contributory basis" for such "non-contributory additional insured", but only to the extent the required limits of insurance are in excess of the "underlying insurance"; or
- The Limits of Insurance available after the payment of "ultimate net loss" on any insured's behalf from any claim or "suit".

This provision is included within and does not act to increase the Limits of Insurance stated in the Declarations.

B. SECTION IV - CONDITIONS is amended as follows:

1. Condition **9. Other Insurance** is amended to add the following:

It is agreed that this condition does not apply to the "non-contributory additional insured's" own insurance program on which they are a named insured.

However:

- This exception to the Other Insurance Condition shall only apply if the applicable "underlying insurance" applies on a "primary and non-contributory basis" for such "non-contributory additional insured" and only to the extent of the specific limits of insurance required in a written contract or agreement on a "primary and non-contributory basis" that is in excess of the "underlying insurance"; and
- It is understood and agreed that the insurance provided by this Coverage Part is excess of:
 - "Underlying insurance" listed in the Schedule of Underlying Insurance;
 - Any other insurance available to the "non-contributory additional insured" as an additional insured; and
 - Any other insurance available to the "non-contributory additional insured" on which they are not a named insured.

2. The following condition is added:

15. As a precedent to the receipt of insurance coverage hereunder, the "non-contributory additional insured" must give written notice of such claim or "suit", including a demand for de-

fense and indemnity, to any other insurer who had coverage for the claim or "suit" under its policies. Such notice must demand the full coverage available and the "non-contributory additional insured" shall not waive or limit such other available coverage.

This condition does not apply to the "non-contributory additional insured's" own insurance program on which they are a named insured.

C. SECTION IV - DEFINITIONS is amended to add the following:

30. "Non-contributory additional insured" means any person or organization:

- a.** Qualifying as an additional insured under **SECTION II - WHO IS AN INSURED**, Paragraph **3.** of the Coverage Part to which this endorsement is attached; and
- b.** Being granted additional insured status on a "primary and non-contributory basis" in the "underlying insurance" as required in a written

contract between an additional insured and a Named Insured provided:

(1) The written contract or agreement is executed before the "occurrence" resulting in "bodily injury", "personal and advertising injury" or "property damage" for which coverage is being sought under this endorsement; and

(2) The written contract or agreement requires a specific limit of insurance on a "primary and non-contributory basis" that is in excess of "underlying insurance".

31. "Primary and non-contributory basis" means that the limits of insurance of the Coverage Part to which this endorsement is attached apply to insured loss on behalf of the "non-contributory additional insured" prior to limits of insurance from other insurance in which the "non-contributory additional insured" is a named insured.

damages because of "bodily injury", "personal and advertising injury" or "property damage" to which this insurance applies. We will have no duty to defend the insured against any "suit" seeking damages for "bodily injury", "personal and advertising injury" or "property damage" to which this insurance does not apply. We may, at our discretion, investigate any "occurrence" and settle any claim or "suit" that may result when:

- a. The applicable limits of the "underlying insurance" and any other insurance have been exhausted by payment of claims; or
 - b. Damages are sought for "bodily injury", "personal and advertising injury" or "property damage" which are not covered by "underlying insurance" or other insurance.
2. Our right and duty to defend ends when the applicable Limit of Insurance, as stated in the Declarations, has been exhausted by payment of claims.
 3. We have no duty to investigate, settle or defend any claim or "suit" other than those circumstances described in Paragraph **C.1**. However, we do have the right to participate in the investigation, settlement or defense of any claim or "suit" to which this insurance applies. If we exercise this right, we will do so at our expense.
 4. If there is no underlying insurer or other insurance obligated to do so, we will pay the following when we provide a defense:
 - a. All expenses we incur.
 - b. The cost of bail bonds up to \$3,000 (including bonds for related traffic law violations) required because of an "occurrence" we cover. We do not have to furnish these bonds.
 - c. The cost of bonds to appeal a judgment or award in any claim or "suit" we defend and the cost of bonds to release attachments, but only for bond amounts within the applicable Limits of Insurance. We do not have to furnish these bonds.
 - d. Reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including the actual loss of earnings.
 - e. All court costs taxed against the insured in the "suit". However, these payments do not include attorneys'

fees or attorneys' expenses taxed against the insured.

5. If there is no underlying insurer obligated to do so, we will pay the following for an "occurrence" to which this insurance applies, even if we have no duty to provide a defense:
 - a. Prejudgment interest awarded against the insured on that part of the judgment we become obligated to pay and which falls within the applicable Limit of Insurance. If we make an offer to pay the applicable Limits of Insurance, we will not pay any prejudgment interest based on the period of time after the offer.
 - b. All interest awarded against the insured on the full amount of any judgment that accrues:
 - (1) After entry of the judgment; and
 - (2) Before we have paid, offered to pay or deposited in court the part of the judgment that is within the applicable Limit of Insurance.
6. The payments described in Paragraphs **4.** and **5.** above will not reduce the Limits of Insurance provided by this Coverage Part when defense or supplementary payments provided by the "underlying insurance" do not reduce their Limits of Insurance. However, when defense or supplementary payments provided by the "underlying insurance" reduce their Limits of Insurance then such expense payments paid by us will reduce the Limits of Insurance provided by this Coverage Part.
7. If we are prevented by law or otherwise from carrying out any of the provisions of **SECTION I - COVERAGE, C. Defense and Supplementary Payments**, we will pay any expense incurred with our written consent.

SECTION II - WHO IS AN INSURED

1. Except for liability arising out of the ownership, maintenance, occupancy or use of an "auto":
 - a. If you are designated in the Declarations as:
 - (1) An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.
 - (2) A partnership or joint venture, you are an insured. Your members, partners and their spouses are also insureds, but only with respect to the conduct of your business.

- (3) A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.
 - (4) An organization other than a partnership, joint venture, or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders. Each of the following is also a Named Insured:
 - (a) Any "subsidiary" company of such organization, including any "subsidiary" of such "subsidiary":
 - 1) Existing at the inception of this Coverage Part; or
 - 2) Formed or acquired on or after the inception of this Coverage Part.
 - (b) Any other company controlled and actively managed by such organization or any "subsidiary" thereof:
 - 1) At the inception of this Coverage Part; or
 - 2) If the control and active management thereof is acquired on or after the inception of this Coverage Part.
 - (5) A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.
- b.** Each of the following is also an insured:
- (1) Any "employee" of yours while acting within the scope of their duties as such.
 - (2) Any person or organization while acting as your real estate manager.
 - (3) Any person or organization having proper temporary custody of your property if you die, but only:
 - (a) With respect to liability arising out of the maintenance or use of that property; and
 - (b) Until your legal representative has been appointed.
 - (4) Your legal representative if you die, but only with respect to duties as such.
- 2.** Only with respect to liability arising out of the ownership, maintenance, occupancy or use of an "auto":
- a.** You are an insured.
 - b.** Anyone else while using with your permission an "auto" you own, hire or borrow is also an insured except:
 - (1) The owner or any other person or organization (except your "executive officers" or principals) from whom you hire or borrow an "auto", unless such persons or organizations are insureds in your "underlying insurance" listed in the Schedule of Underlying Insurance, and then only for such hazards for which coverage is provided by such "underlying insurance". This exception does not apply if the "auto" is a trailer or semi-trailer connected to an "auto" you own.
 - (2) Your "employee", if the "auto" is owned by that "employee" or a member of his or her household, unless:
 - (a) Such "employee" is an insured with respect to that "auto" in the "underlying insurance" listed in the Schedule of Underlying Insurance, and then only for such hazards for which coverage is provided by such "underlying insurance"; or
 - (b) The "bodily injury" or "property damage" is sustained by a co-"employee" of such "employee".
 - (3) Someone using an "auto" while he or she is working in a business of selling, servicing, repairing, parking or storing "autos", unless that business is yours.
 - (4) Anyone other than your "employees", partners (if you are a partnership), members (if you are a limited liability company), or a lessee or borrower or any of their "employees", while moving property to or from an "auto".
 - c.** Anyone liable for the conduct of an insured described in Paragraphs **2.a.** and **b.** above is also an insured, but only if they are provided insurance coverage for such liability by valid and collectible "underlying insurance" listed in the Schedule of Underlying Insurance and then only for such hazards for which coverage is provided by such "underlying insurance".

- 3.** At your option and subject to the terms and conditions of this insurance, any other person or organization not addressed by Paragraphs **1.** and **2.** above, but covered in the "underlying insurance" listed in the Schedule of Underlying Insurance are also insureds, but only to the extent that insurance is provided for such person or organization by the "underlying insurance".

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture, or limited liability company that is not shown as a Named Insured in the Declarations.

SECTION III - LIMITS OF INSURANCE

- 1.** The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:
 - a.** Insureds;
 - b.** Claims made, "suits" brought or number of vehicles involved or insured; or
 - c.** Persons or organizations making claims or bringing "suits".
- 2.** The Aggregate Limit is the most we will pay for all damages:
 - a.** Included in the "products-completed operations hazard";
 - b.** Because of "bodily injury" by disease sustained by your "employees" arising out of and in the course of their employment by you; or
 - c.** Because of "bodily injury", "personal and advertising injury" or "property damage" not included within **a.** or **b.** above. However, this Aggregate Limit will not apply to damages which are not subject to an Aggregate Limit in the "underlying insurance".

The Aggregate Limit applies separately to **a.**, **b.** and **c.** The Aggregate Limit described in **c.** will apply only to damages not subject to **a.** or **b.** above.

- 3.** Subject to the Limit of Insurance described in **2.c.** above:
 - a.** Only in the event that "underlying insurance" specifically listed in the Schedule of Underlying Insurance provides an annual Aggregate Limit of Insurance for damages that would not be subject to **2.a.** or **b.** above that is applicable separately to each:
 - (1)** Location owned by, or rented or leased to you solely with respect to damages which are the result of a claim or "suit" for "bodily injury" or "property damage" which can be at-

tributed to operations at only a single location, then the Aggregate Limit described in **2.c.** above applies separately to each location owned by, or rented or leased to you.

- (2)** Of your construction projects solely with respect to damages which are the result of a claim or "suit" for "bodily injury" or "property damage" which can be attributed only to ongoing operations and only at a single construction project, then the Aggregate Limit described in **2.c.** above applies separately to each of your construction projects.

- b.** Only with respect to the application of Limits of Insurance described in **3.a.** above, the following terms location and construction project will have the following meanings:

- (1)** Location means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.
- (2)** Construction project means a location you do not own, rent or lease where ongoing improvements, alterations, installation, demolition or maintenance work is performed by you or on your behalf. All connected ongoing improvements, alterations, installation, demolition or maintenance work performed by you or on your behalf at the same location for the same persons or entities, no matter how often or under how many different contracts, will be deemed to be a single construction project.

- 4.** Subject to the limits described in **2.** and **3.** above, the Each Occurrence Limit is the most we will pay for the "ultimate net loss":

- a.** In excess of the applicable limits of "underlying insurance"; or
- b.** If an "occurrence" is not covered by "underlying insurance", but covered by the terms and conditions of this Coverage Part,

for all "bodily injury", "personal and advertising injury" and "property damage" arising out of any one "occurrence".

We will not pay more than the Limit of Insurance shown in this Coverage Part's Declarations for each "occurrence" because any Personal Umbrella Liability Policy(ies) is/are attached to this policy.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTORS ADDITIONAL INSURED - AUTOMATIC STATUS AND AUTOMATIC WAIVER OF SUBROGATION WHEN REQUIRED IN WRITTEN CONTRACT, AGREEMENT, PERMIT OR AUTHORIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Additional Insured - Owners, Lessees Or Contractors - Automatic Status For Other Parties When Required In Written Contract Or Agreement With You

1. Section II - Who Is An Insured is amended to include as an additional insured any person or organization you have agreed in writing in a contract or agreement to add as an additional insured on this Coverage Part. Such person(s) or organization(s) is an additional insured only with respect to liability for:

a. "Bodily injury", "property damage" or "personal and advertising injury" *caused, in whole or in part, by* the performance of your ongoing operations by you or on your behalf, under that written contract or written agreement. Ongoing operations does not apply to "bodily injury" or "property damage" occurring after:

(1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

(2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project; and

b. "Bodily injury" or "property damage" *caused, in whole or in part, by* "your work" performed under that written contract or written agreement and in-

cluded in the "products-completed operations hazard", but only if:

(1) The Coverage Part to which this endorsement is attached provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard"; and

(2) The written contract or written agreement requires you to provide additional insured coverage included within the "products-completed operations hazard" for that person or organization.

If the written contract or written agreement requires you to provide additional insured coverage included within the "products-completed operations hazard" for a specified length of time for that person or organization, the "bodily injury" or "property damage" must occur prior to the expiration of that period of time in order for this insurance to apply.

If the written contract or written agreement requires you to provide additional insured coverage for a person or organization per only ISO additional insured endorsement form number **CG 20 10**, without specifying an edition date, and without specifically requiring additional insured coverage included within the "products-completed operations hazard", this Paragraph **b.** does not apply to that person or organization.

2. If the written contract or written agreement described in Paragraph **1.** above specifically requires you to provide additional insured coverage to that person or organization:

a. *Arising out of* your ongoing operations or *arising out of* "your work"; or

- b. By way of an edition of an ISO additional insured endorsement that includes *arising out of* your ongoing operations or *arising out of* "your work";

then the phrase *caused, in whole or in part, by* in Paragraph **A.1.a.** and/or Paragraph **A.1.b.** above, whichever applies, is replaced by the phrase *arising out of*.

- 3. With respect to the insurance afforded to the additional insureds described in Paragraph **A.1.**, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- a. The preparing, approving or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

- 4. This Paragraph **A.** does not apply to additional insureds described in Paragraph **B.**

B. Additional Insured - State Or Governmental Agency Or Subdivision Or Political Subdivision - Automatic Status When Required In Written Permits Or Authorizations

- 1. **Section II - Who Is An Insured** is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision you have agreed in writing in a permit or authorization to add as an additional insured on this Coverage Part. Such state or governmental agency or subdivision or political subdivision is an additional insured only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued, in writing, a permit or authorization.

- 2. With respect to the insurance afforded to the additional insureds described in Paragraph **B.1.**, the following additional exclusions apply:

This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard."

- C. The insurance afforded to additional insureds described in Paragraphs **A.** and **B.**:

- 1. Only applies to the extent permitted by law; and
- 2. Will not be broader than that which you are required by the written contract, written agreement, written permit or written authorization to provide for such additional insured; and
- 3. Does not apply to any person, organization, state, governmental agency or subdivision or political subdivision specifically named as an additional insured for the same project in the schedule of an endorsement added to this Coverage Part.

- D. With respect to the insurance afforded to the additional insureds described in Paragraphs **A.** and **B.**, the following is added to **Section III - Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the written contract, written agreement, written permit or written authorization described in Paragraphs **A.** and **B.** For the purpose of determining the required amount of insurance only, we will include the minimum amount of any Umbrella Liability or Excess Liability coverage required for that additional insured in that written contract, written agreement, written permit or written authorization; or
- 2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

- E. **Section IV - Commercial General Liability Conditions** is amended to add the following:

Automatic Additional Insured Provision

This insurance applies only if the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed:

1. During the policy period; and
2. Subsequent to your execution of the written contract or written agreement, or the issuance of a written permit or written authorization, described in Paragraphs **A.** and **B.**

- F.** Except when **G.** below applies, the following is added to **Section IV - Commercial General Liability Conditions, Other Insurance,** and supersedes any provision to the contrary:

When Other Additional Insured Coverage Applies On An Excess Basis

This insurance is primary to other insurance available to the additional insured described in Paragraphs **A.** and **B.** except:

1. As otherwise provided in **Section IV - Commercial General Liability Conditions, Other Insurance, b. Excess Insurance;** or
2. For any other valid and collectible insurance available to the additional insured as an additional insured on another insurance policy that is written on an excess basis. In such case, this insurance is also excess.

- G.** The following is added to **Section IV - Commercial General Liability Conditions, Other Insurance,** and supersedes any provision to the contrary:

Primary Insurance When Required By Written Contract, Agreement, Permit Or Authorization

Except when wrap-up insurance applies to the claim or "suit" on behalf of the additional insured, this insurance is primary to any other insurance available to the additional insured described in Paragraphs **A.** and **B.** provided that:

1. The additional insured is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract, agreement, permit or authorization de-

scribed in Paragraph **A.** or **B.** that this insurance would be primary to any other insurance available to the additional insured.

As used in this endorsement, wrap-up insurance means a centralized insurance program under which one party has secured either insurance or self-insurance covering some or all of the contractors or subcontractors performing work on one or more specific project(s).

Primary And Noncontributory Insurance When Required By Written Contract, Agreement, Permit Or Authorization

Except when wrap-up insurance applies to the claim or "suit" on behalf of the additional insured, this insurance is primary to and will not seek contribution from any other insurance available to the additional insured described in Paragraphs **A.** and **B.** provided that:

1. The additional insured is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract, agreement, permit or authorization described in Paragraph **A.** or **B.** that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

As used in this endorsement, wrap-up insurance means a centralized insurance program under which one party has secured either insurance or self-insurance covering some or all of the contractors or subcontractors performing work on one or more specific project(s).

- H.** **Section IV - Commercial General Liability Conditions, Transfer Of Rights Of Recovery Against Others To Us** is amended by the addition of the following:

Waiver of Subrogation

We waive any right of recovery against any additional insured under this endorsement, because of any payment we make under this endorsement, to whom the insured has waived its right of recovery in a written contract, written agreement, written permit or written authorization. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such additional insured prior to loss.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CinciPlus®
BUSINESS AUTO XC+®
(EXPANDED COVERAGE PLUS)
ENDORSEMENT

This endorsement modifies insurance provided by the following:

BUSINESS AUTO COVERAGE FORM

With respect to the coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

A. Blanket Waiver of Subrogation

SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 5. Transfer of Rights of Recovery Against Others to Us is amended by the addition of the following:

We waive any right of recovery we may have against any person or organization because of payments we make for "bodily injury" or "property damage" arising out of the operation of a covered "auto" when you have assumed liability for such "bodily injury" or "property damage" under an "insured contract", provided the "bodily injury" or "property damage" occurs subsequent to the execution or the "insured contract".

B. Noncontributory Insurance

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance c. is deleted in its entirety and replaced by the following:

- c. Regardless of the provisions of Paragraph a. above, this Coverage Form's Liability Coverage is primary and we will not seek contribution from any other insurance for any liability assumed under an "insured contract" that requires liability to be assumed on a primary noncontributory basis.

C. Additional Insured by Contract

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who is an Insured is amended to include as an insured any person or organization for whom you have agreed in a valid written contract to provide insurance as afforded by this policy.

This provision is limited to the scope of the valid written contract.

This provision does not apply unless the valid written contract has been:

1. Executed prior to the accident causing "bodily injury" or "property damage"; and
2. Is still in force at the time of the "accident" causing "bodily injury" or "property damage".

D. Employee Hired Auto

1. Changes in Liability Coverage

The following is added to the **SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who is an Insured**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. Changes in General Conditions

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance is deleted in its entirety and replaced by the following:

- b. For Hired Auto Physical Damage Coverage the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

E. Audio, Visual and Data Electronic Equipment

SECTION III - PHYSICAL DAMAGE COVERAGE, C. Limit of Insurance is amended by adding the following:

4. The most we will pay for all "loss" to audio, visual or data electronic equipment and any accessories used with this equipment as a result of any one "accident" is the lesser of:
 - a. The actual cash value of the damaged or stolen property as of the time of the "accident";
 - b. The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality; or
 - c. \$2,500.

Provided the equipment, at the time of the "loss" is:

- a. Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;
- b. Removable from a permanently installed housing unit as described in Paragraph 2.a. above; or
- c. An integral part of such equipment.

F. Who is an Insured - Amended

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who is an Insured is amended by adding the following:

The following are "insureds":

1. Any subsidiary which is a legally incorporated entity of which you own a financial interest of more than 50% of the voting stock on the effective date of this coverage form.

However, the insurance afforded by this provision does not apply to any subsidiary that is an "insured" under any other automobile liability policy or would be an "insured" under such policy but for termination of such policy or the exhaustion of such policy's limits of insurance.

2. Any organization that is newly acquired or formed by you and over which you maintain majority ownership. The insurance provided by this provision:

- a. Is effective on the date of acquisition or formation, and is afforded for 180 days after such date;
 - b. Does not apply to "bodily injury" or "property damage" resulting from an "accident" that occurred before you acquired or formed the organization;
 - c. Does not apply to any newly acquired or formed organization that is a joint venture or partnership; and
 - d. Does not apply to an insured under any other automobile liability policy or would be an insured under such a policy but for the termination of such policy or the exhaustion of such policy's limits of insurance.
3. Any of your "employees" while using a covered "auto" in your business or your personal affairs, provided you do not own, hire or borrow that "auto".

G. Liability Coverage Extensions - Supplementary Payments - Higher Limits

SECTION II - LIABILITY COVERAGE, A. Coverage, 2. Coverage Extensions, a. Supplementary Payments is amended by:

1. Replacing the \$2,000 Limit of Insurance for bail bonds with \$4,000 in (2); and
2. Replacing the \$250 Limit of Insurance for reasonable expenses with \$500 in (4).

H. Amended Fellow Employee Exclusion

SECTION II - LIABILITY COVERAGE, B. Exclusions, 5. Fellow Employee is modified as follows:

Exclusion 5. **Fellow Employee** is deleted.

I. Hired Auto - Physical Damage

If hired "autos" are covered "autos" for Liability Coverage, then Comprehensive and Collision Physical Damage Coverages as provided under **SECTION III - PHYSICAL DAMAGE COVERAGE** of this Coverage Part are extended to "autos" you hire, subject to the following:

1. The most we will pay for "loss" to any hired "auto" is \$50,000 or the actual cash value or cost to repair or replace, whichever is the least, minus a deductible.
2. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage, or \$1,000, whichever is less.
3. Hired Auto - Physical Damage coverage is excess over any other collectible insurance.

4. Subject to the above limit, deductible, and excess provisions we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own insured under this policy.

Coverage includes loss of use of that hired auto, provided it results from an "accident" for which you are legally liable and as a result of which a monetary loss is sustained by the leasing or rental concern. The most we will pay for any one "accident" is \$3,000.

If a limit for Hired Auto - Physical Damage is shown in the Schedule, then that limit replaces, and is not added to, the \$50,000 limit indicated above and the deductibles shown in the Schedule are applicable.

J. Rental Reimbursement

SECTION III - PHYSICAL DAMAGE COVERAGE is amended by adding the following:

1. We will pay for rental reimbursement expenses incurred by you for the rental of an "auto" because of a "loss" to a covered "auto". Payment applies in addition to the otherwise applicable amount of each coverage you have on a covered "auto". No deductible applies to this coverage.
2. We will pay only for those expenses incurred during the policy period beginning 24 hours after the "loss" and ending, regardless of the policy's expiration, with the lesser of the following number of days:
 - a. The number of days reasonably required to repair the covered "auto". If "loss" is caused by theft, this number of days is added to the number of days it takes to locate the covered "auto" and return it to you; or
 - b. 30 days.
3. Our payment is limited to the lesser of the following amounts:
 - a. Necessary and actual expenses incurred; or
 - b. \$50 per day.
4. This coverage does not apply while there are spare or reserve "autos" available to you for your operations.
5. We will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided for under **SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions**.

K. Transportation Expense - Higher Limits

SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions is amended by replacing \$20 per day with \$50 per day, and \$600 maximum with \$1,500 maximum in **Extension a. Transportation Expenses**.

L. Airbag Coverage

SECTION III - PHYSICAL DAMAGE COVERAGE, B. Exclusions, 3.a. is amended by adding the following:

However, the mechanical and electrical breakdown portion of this exclusion does not apply to the accidental discharge of an airbag. This coverage for airbags is excess over any other collectible insurance or warranty.

M. Loan or Lease Gap Coverage

1. **SECTION III - PHYSICAL DAMAGE COVERAGE, C. Limit of Insurance** is deleted in its entirety and replaced by the following, but only for private passenger type "autos" with an original loan or lease, and only in the event of a "total loss" to such a private passenger type "auto":
 - a. The most we will pay for "loss" in any one "accident" is the greater of:
 - (1) The amount due under the terms of the lease or loan to which your covered private passenger type "auto" is subject, but will not include:
 - (a) Overdue lease or loan payments;
 - (b) Financial penalties imposed under the lease due to high mileage, excessive use or abnormal wear and tear;
 - (c) Security deposits not refunded by the lessor;
 - (d) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
 - (e) Carry-over balances from previous loans or leases, or
 - (2) Actual cash value of the stolen or damaged property.
 - b. An adjustment for depreciation and physical condition will be made in determining actual cash value at the time of "loss".

2. **SECTION V - DEFINITIONS** is amended by adding the following, but only for the purposes of this **Loan or Lease Gap Coverage**:

"Total loss" means a "loss" in which the cost of repairs plus the salvage value exceeds the actual cash value.

N. Glass Repair - Waiver of Deductible

SECTION III - PHYSICAL DAMAGE COVERAGE, D. Deductible is amended by adding the following:

No deductible applies to glass damage if the glass is repaired in a manner acceptable to us rather than replaced.

O. Duties in the Event of an Accident, Claim, Suit or Loss - Amended

SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 2. Duties in the Event of Accident, Claim, Suit or Loss, a. is amended by adding the following:

This condition applies only when the "accident" or "loss" is known to:

1. You, if you are an individual;
2. A partner, if you are a partnership;
3. An executive officer or insurance manager, if you are a corporation; or
4. A member or manager, if you are a limited liability company.

P. Unintentional Failure to Disclose Hazards

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 2. Concealment, Misrepresentation or Fraud is amended by adding the following:

However, if you unintentionally fail to disclose any hazards existing on the effective date of this Coverage Form, we will not deny coverage under this Coverage Form because of such failure.

Q. Mental Anguish Resulting from Bodily Injury

SECTION V - DEFINITIONS, C. "Bodily injury" is deleted in its entirety and replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by a person, including mental anguish and death sustained by the same person that results from such bodily injury, sickness or disease. "Bodily injury" does not include mental anguish or death that does not result from bodily injury, sickness or disease.

R. Coverage for Certain Operations in Connection with Railroads


With respect to the use of a covered "auto" in operations for or affecting a railroad:

1. **SECTION V - DEFINITIONS, H. "Insured contract", 1.c.** is deleted in its entirety and replaced by the following:
 - c. An easement or license agreement;
2. **SECTION V - DEFINITIONS, H. "Insured contract", 2.a.** is deleted.



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Agenda Item Cover Report

Date: 12/27/23	Committee/Board:
Submitted by: Diana Dykstra 	Department: Village Clerk-Treasurer
Date of Committee Action:	Date of Village Board Action: January 17, 2024

Subject:

Request to Alter July Meeting Schedule in 2024

Executive Summary:

July 3, 2024 is a scheduled Committee of the Whole meeting.
It will also be a scheduled concert and fireworks at PLMD.

Given this information, I wanted to have the Board determine how they wish to handle. (Keep as is, Cancel, Reschedule, or even hold prior to the Board meeting)

Fiscal Impact:

N/A

Executive Recommendation/Action:

Have the Board determine how they wish to proceed for the July Committee of the Whole meeting.

☒ **Attachments Included**



2024 MEETING DATES

COMMITTEE OF THE WHOLE

First Wednesday of month at 5:30pm

January 3
February 7
March 6
April 3
May 1
June 5
July 3 * TBD
August 7
September 4
October 2
November 6
December 4

VILLAGE BOARD OF TRUSTEES

Third Wednesday of the month at 6:30pm

January 17
February 21
March 20
April 17
May 15
June 19
July 17
August 21
September 18
October 16
November 20
December 18

PLANNING COMMISSION

Second Tuesday of the month at 6:30pm

January 9
February 13
March 12
April 9
May 14
June 11
July 9
August 13* TBD
September 10
October 8
November 12
December 10

Downtown Development Committee

4th Thursday of the Month 5:30pm

Historic Preservation Commission (As Necessary)

1st Thursday of the month 5:30pm

Joint Protective Services Committee

Monday preceding the 3rd Wednesday 6:30pm

Zoning Board of Appeals (As Necessary)

Thursday after the 4th Tuesday of the month at 6:30pm

Police Commission (As Necessary)

Joint Fire Commission (As Necessary)

2024 ELECTION DATES

February 20th - Spring Primary (If Necessary)
April 2nd - Spring Election & Presidential Preference
August 13th - Partisan Primary
November 5th - General Election