

Village of Mukwonago
Notice of Meeting and Agenda

COMMITTEE OF THE WHOLE MEETING
Wednesday, April 3, 2024

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

1. Call to Order

2. Roll Call

3. Election of a President Pro Tem

4. Comments from the Public

Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Electronic Recycling Presentation and Event Announcement

[Electronic Waste Recycling Proposal Presentation.pdf](#)

[E-Waste Collection and Recycling Flyer 2024.pdf](#)

[Electronis Recycling Acptable Materials.pdf](#)

6. Proclamations

6.1 A Proclamation honoring the 2024 National Library Week.

[24 Natl Library Week - Signed.pdf](#)

6.2 A Proclamation honoring National Public Safety Telecommunicators Week

[24 Public Safety Telecommunicators - Signed.pdf](#)

6.3 A Proclamation honoring Arbor Day in the Village of Mukwonago for April 26, 2024

[24 Arbor Day - Signed.pdf](#)

7. Approval of Minutes

7.1 Committee of the Whole Meeting Minutes of March 6, 2024

8. Finance Committee, Trustee Darlene Johnson

Discussion and action possible on the following items.

- 8.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For February
(For information purposes only, no action required)
[2024-01 February Treasury Report.pdf](#)
[2024-01 February Revenue & Expenditure.pdf](#)
- 8.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$491,270.66.
[04032024 VB AP Packet.pdf](#)
- 8.3 Update on the 2024 Exterior Revaluation process. *(For Information Only, No Action Required)*
[Memo re Revaluation Status](#)
- 8.4 Update and discussion on **Resolution 2024-20** use of 2023 Settlement Amounts for the Fire Department. *(Town of Mukwonago did not approve.)*

9. Health and Recreation Committee, Trustee John Meiners

Discussion and action possible on the following items

- 9.1 Discussion and possible recommendation on a Special Event application for Croatian Festival at Field Park on July 13, 2024, 11 am to 8 pm; Carol Movrich Gedde, applicant. Application also includes payment for Pavilion A for set-up. (all fees have been paid.)
[07-13-2024 - Field - Croatian Fest_Redacted.pdf](#)
- 9.2 Discussion and possible recommendation for a Special Event Permit application for Phantom Lake Management District to use Phantom Glen Park for fireworks display on July 3, 2024 in conjunction with Phantom Junction Stage Concert, and waiver of Park fees for this event, contingent upon Fire Department Approval.
[07-03-2024 - Phantom - PLMD Fireworks_Redacted.pdf](#)
- 9.3 Discussion and possible recommendation to approve a Special Event Permit application for National Night Out at Field Park on August 6, 2024 from 6:00 pm to 8:30 pm
[08-06-2024 - Field - National Night Out 6-830pm.pdf](#)
- 9.4 Discussion and possible recommendation on a Special Event application for the 2024 Maxwell Street Days at Field Park on June 8, 9, July 20, 21, August 17, 18, and September 14, 15.
[06-8-9 - 07-20-21 - 08-17-18 - 09-14-15 - Field - Maxwell Street Days_Redacted.pdf](#)
- 9.5 Discussion and possible recommendation to approve a Special Event permit for St James Festival on August 23, 24, 25, 2024.
[St James Festival Sp Event 8-23-24-25-2024_Redacted.pdf](#)

10. Judicial Committee, Trustee Dale Porter

Discussion and action possible on the following items

- 10.1 Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License for Croatian Fest at Field Park on July 13, 2024, Carol Movrich Gedde, applicant.

[Croatian Fest Temp B Application_Redacted.pdf](#)

- 10.2 Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License for American Legion Post #375, applicant; for 2024 Maxwell Street Days at Field Park on June 8, 9, July 20, 21, August 17, 18, and September 14, 15.

[Maxwell St Days Temp B Application_Redacted.pdf](#)

- 10.3 Discussion and possible recommendation to approve Temporary Class "B"/"Class B" Retailer's License for the Mukwonago Food Pantry to serve beverages at the Phantom Junction Stage concerts on June 13, June 27, and August 13, 2024.

[Food Pantry Temp B App_Redacted.pdf](#)

- 10.4 Discussion and possible recommendation to approve Temporary Class "B"/"Class B" Retailer's License for St James Festival on August 23, 24, 25, 2024.

[St James Festival Temp B App_Redacted.pdf](#)

- 10.5 Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailer's License for St James Congregation, 830 E Veterans Way, for the St James the Less Academy Gala on May 11, 2024.

[St James Temp B - Gala 5-11-2024.pdf](#)

- 10.6 Discussion and possible recommendation on a "Class A" /Class "A" Combination Intoxicating Liquor and Fermented Malt Beverage License Application for Andy Liquor Store at 411 Main Street, Mukwonago, Amandeep Singh Agent (*Application is due to an ownership change only*)

[Andy Liquor Store_Redacted Combined.pdf](#)

11. Library Board of Trustees, Trustee Eric Brill

- 11.1 Library Board Report for the Month of March (*For Information Only, No Action Required*)

[The_Directors_Report_03_March_2024.pdf](#)

[2024_February_Shelf_Life_Newsletter.pdf](#)

12. Personnel Committee, Trustee Ken Johnson

Discussion and action possible on the following items

- 12.1 Update on the position of Village Administrator. (*For Information Only, No Action Required*)

13. Public Works Committee, Trustee Eric Brill

Discussion and action possible on the following items

- 13.1 Discussion and possible recommendation to approve **Resolution 2024-19** a Resolution to support the "No Mow May" initiative.
[RESOLUTION 2024-19 \(No Mow May\).docx](#)
- 13.2 Discussion and possible recommendation to approve **Resolution 2024-23** a Resolution to approve a Mukwonago Urban Area Adjusted Urban Area Boundary as required by the WDOT.
[Boundary Adjustment Agenda Cover Report .docx](#)
[Wis DOT Boundary Adjustment.pdf](#)
[RESOLUTION 2024-23 Urban Boundary Map.docx](#)
- 13.3 Discussion and possible recommendation to approve **Resolution 2024-22 A** Resolution Authorizing the Installation of Intelligent Transportation Systems for the Village of Mukwonago.
[RESOLUTION 2024-22 ITS Fiber Project](#)
[CQ_Rev#4_Village of Mukwonago_HDPE BORE PD to Well to Library_03202024_Redacted.pdf](#)
[CQ_Rev#4_Village of Mukwanago_HDPE BORE PD to Village Hall_03202024_Redacted.pdf](#)
[Budget-Contract-Prices.pdf](#)
[510347_Request for Bid Docs](#)
[Attachment_F_Specifications](#)
- 13.4 Discussion and possible recommendation to approve a Release of Development Agreement for Chapman Trust Tax Keys MUKV1962-996-008 and MUKV1962-996-009.
[Release of Development Agreement- Village of Mukwonago.docx](#)
[Exc. #18 - Development Agreement #4341581.pdf](#)
- 13.5 Discussion and Direction on the Holz Parkway Street Lighting Project.
[Holz Parkway Street Lighting Agenda Cover Report.docx](#)
[WE Energies 413.pdf](#)
[WE Energies 415.pdf](#)
[WE Energies 416.pdf](#)
- 13.6 Discussion and possible recommendation to approve the award of the Indianhead Park Pathway Lighting Bid to Pieper Electric, Inc in the amount of \$92,000.
[20240321-Recommendation of Award.pdf](#)
- 13.7 Discussion and possible recommendation to support the conditions of the Wahl Avenue Property Lease agreement with the Town of Mukwonago and PLMD allowing PLMD to erect a security fence to reduce vandalism, temporary storage shed to contain small tools necessary to maintain harvesting equipment, and a temporary Port-a-Potty rented by PLMD for use from the harvesting crew
(Use and storage was previously approved by the Village Board on February 21, 2024 in Resolution 2024-10)
[Request re Wahl Ave Lease Agreement](#)
- 13.8 Update on STH 83 *(For information only, No action required)*

14. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

Who I am

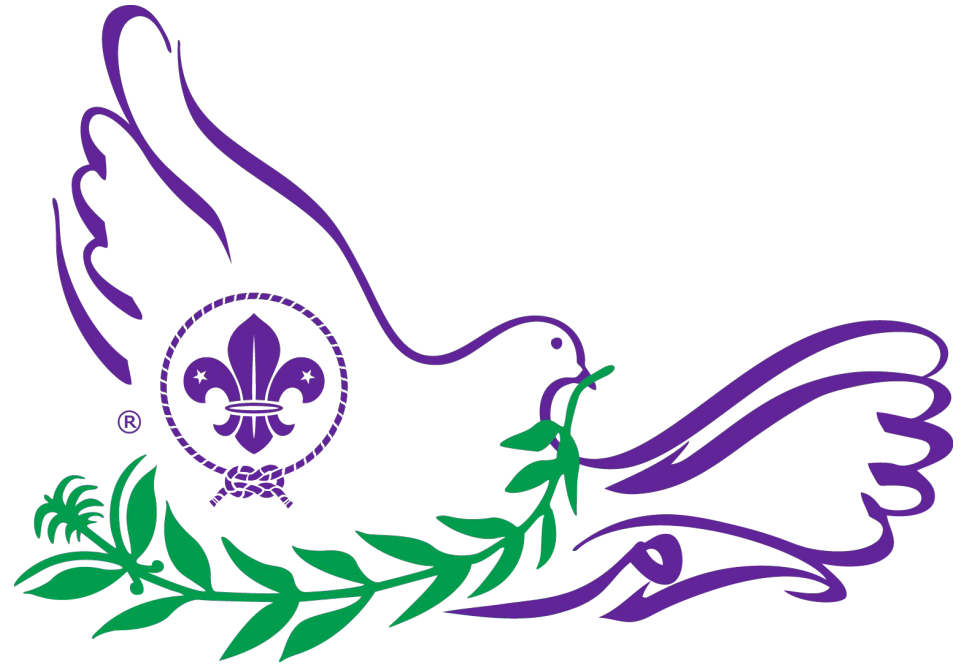


The award





Secondary Support



Messengers of Peace

The Project

- Purpose
- Needs
- Benefits
- Logistics

Village of Mukwonago's E-Waste Collection and Recycling



Come out and recycle your old electronic waste with the Village!

Who? Village of Mukwonago Residents

What? A day of recycling! Bring all your electronic waste to the collection site and the village will handle it from there! For a list of recyclable materials, please consult the adjoining document.

When? Saturday, April 27, 2024, 8:00am-1:00pm

Where? Village Municipal Building, 630 E Veterans Way, Mukwonago, WI 53149 (Right underneath the water tower)

Please direct any question to the event coordinator, Blake Stephens.

Please be sure that what you bring is on the recyclable list that partners this flyer.

This e-waste recycling event is solely for the Village of Mukwonago residents.

We hope to see you there!

Email: Scouterblake@gmail.com

Number: (262) 202-5647

Please note that our e-waste recycling program is exclusively available to residents of the village of Mukwonago. We kindly request that only individuals residing within the boundaries of the Village of Mukwonago participate in this initiative. Your cooperation ensures efficient and effective management of our resources and services. Thank you for your understanding.

Conservation Issues in America



Project Location and Plan

- DPW Building (630 E Veterans Way)
- Day of Work





Where the Project Will Go From Here

- Advertisement and Engagement (Flyer, Social Media, Etc,)
- Communications with recycling company (COM2)
- Village Awareness and Education (Supplemental Information)

Purpose and end goal of this project

- To teach and educate
- To create an efficient recycling plan to encourage neighboring municipalities to implement e-waste recycling operations

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Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149
www.villageofmukwonago.com | (262) 363-6447 | Fax: (262)363-7197

E-Waste

Electronic Items accepted at the April 27 Collection Event

1. Consumer Computers (Desktops, Laptops, Netbooks & Tablets)
2. Consumer Printers (Desktop-Style Printers, Printer-Fax, Copier-Scanner Combinations, 3-D Printers)
3. Consumer Video Display Devices (Televisions, Computer Monitors, E-Readers)
4. Computer Peripherals (Mice, Keyboards, Scanners, Etc.)
5. Fax Machines
6. DVD Players
7. VCRs
8. Digital Video Players/Recorders
9. Cell Phones
10. Microwaves
11. Toasters
12. Vacuums

Proclamation

2024 National Library Week Proclamation

WHEREAS, libraries offer the opportunity for everyone to connect with others, learn new skills, and pursue their passions, no matter where they are on life's journey;

WHEREAS, libraries have long served as trusted institutions, striving to ensure equitable access to information and services for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;

WHEREAS, libraries adapt to the ever-changing needs of their communities, developing and expanding collections, programs, and services that are as diverse as the populations they serve;

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals;

WHEREAS, libraries play a pivotal role in economic development by providing resources and support for job seekers, entrepreneurs, and small businesses, thus contributing to local prosperity and growth;

WHEREAS, libraries make choices that are good for the environment and make sense economically, creating thriving communities for a better tomorrow;

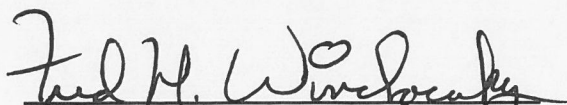
WHEREAS, libraries are treasured institutions that preserve our collective heritage and knowledge, safeguarding both physical and digital resources for present and future generations;

WHEREAS, libraries are an essential public good and fundamental institutions in democratic societies, working to improve society, protect the right to education and literacy, and promote the free exchange of information and ideas for all;


WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, be it resolved that I [*name, title of official*] proclaim National Library Week, April 7-13, 2024. During this week, I encourage all residents to visit their library and celebrate the adventures and opportunities they unlock for us every day. Ready, Set, Library!

Dated this 3rd day of April, 2024.


Fred H. Winchowky, Village President



ATTEST: 
Diana Dykstra, Village Clerk-Treasurer

Proclamation

2024 National Public Safety Telecommunicators Week

Whereas emergencies can occur at anytime that require police, fire, or emergency medical services;

And Whereas when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property;

And Whereas the safety of our police officers is dependent upon the quality and accuracy of information obtained from citizens who telephone the Mukwonago Dispatch Center;

And Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

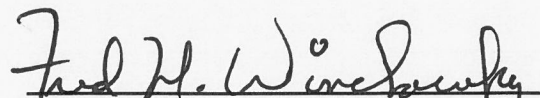
And Whereas Public Safety Telecommunicators are the single vital link for our police officers by monitoring their activities by radio, providing them information, and insuring their safety;

And Whereas while enduring long hours, abnormal schedules, and handling frequent life and death emergencies, the Village of Mukwonago 911 Dispatch Center sets high standards in performing their duties in a dedicated, diligent, and compassionate manner;

And Whereas our Public Safety Communications personnel serve the public daily in countless ways without due recognition by the beneficiaries of their services;


Therefore, Be It Resolved that Fred H. Winchowky, Village President of Mukwonago, declares the week of April 14th – 20th, 2024 to be National Public Safety Telecommunicators Week in Mukwonago, in honor of Deborah Zaeske, Brenda DiMaggio, Italia Hench, Nicole Robertson, Aliyah Simmons, Doris Dietzler and Jeanne Kennedy whose diligence and professionalism keep our Village and citizens safe.

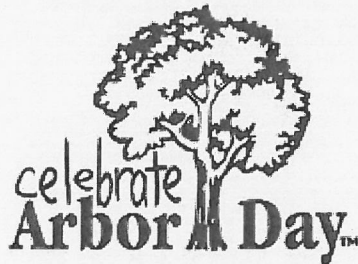
Dated this 3rd day of April, 2024.


Fred H. Winchowky, Village President



ATTEST:


Diana Dykstra, Village Clerk-Treasurer



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
Whereas, Arbor Day is now observed throughout the nation and the world, and
Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and
Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
Whereas, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community, and
Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

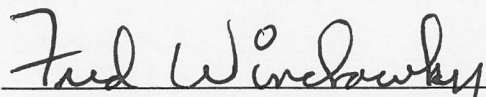
Now, Therefore, I, Fred Winchowky, President of the Village of Mukwonago,
do hereby proclaim April 26, 2024 as

Arbor Day

In the Village of Mukwonago, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and


Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 3rd day of April 2024



Fred Winchowky, Village President

Attest:


Diana Dykstra, MMC
Village Clerk-Treasurer



**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
Wednesday, March 6, 2024**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 5:30pm.

Roll Call

Board Members Present

Eric Brill
Dale Porter
Darlene Johnson
Ken Johnson
Scott Reeves
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Dan Streit, Police Chief
Jeff Stien, Fire Chief
Mike Michalski, Village Engineer
Wayne Castle, Utilities Director
Ron Bittner, Public Works Director
Nathan Bayer, Attorney

Excused:

John Meiners

Approval of Minutes

Approval of Committee of the Whole Meeting minutes of February 7, 2024

D Johnson/K Johnson Motion to approve. Unanimously carried.

Presentations

2023 Annual Presentation of Water & Sewer Rates from Christy DeMaster, Trilogy Consulting, Inc.

Finance Committee, Trustee Darlene Johnson

Monthly Treasury Report and Revenue/Expenditure Guideline Report For January

(For information purposes only, no action required)

Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$3,208,939.67.

D Johnson/K Johnson motion to recommend approval.

Trustee D. Johnson noted this included tax settlements which is why it was so large.

Unanimously carried.

Discussion and possible recommendation to approve the purchase of the Anti-Ice/Pre-Wet System from Burke Truck & Equipment for \$23,200.

DPW Bittner noted that trucks are equipped with pre-wet systems. This unit is a wedge style tank and designed to fit in the back of an existing truck. It can be used for anti-ice, and use for regular patrol, and use for liquid, dry or combination in between.

D Johnson/Reeves motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve the Purchase Requisition for Expeditors to conduct annual sanitary sewer televising.

Director Castle noted it is part of our annual maintenance they clean 10% annually and then televise it.

D Johnson/Reeves motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to the Village Board to approve Resolution 2024-14 Amending the 2023 Adopted Budgets for the Fire Dept., Community Development, TID #4, Fire/Ambulance Designated, Village Designated, American Rescue Plan Act, Capital Equipment, Library, Parkland, Water Utility and Sewer Utility Funds.

Finance Director Doherty noted this is the annual budget amendment as they wrap up fiscal year. Most of these are because we had more revenue than prior years. Fire it is an increase in EBIX revenues. They are increasing the fire budget. Community Development Fund is due to a delay in a project, TID 4 was added interest revenues, Fire Ambulance is due to settlement, Village designated funds was for donations that were taken in, ARPA was using those funds for the Well 3& 4 and received more in interest from that fund, Capital Equipment that didn't get purchased, Library donations, Parkland Site Fund which had added interest revenue. The utility side had increases due to additional residential and commercial revenues and leases.

D Johnson/K Johnson motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve the 2023 Fire Department Settlement.

Finance Director Doherty reviewed the settlement figures. She noted revenue for fire was \$2,876,341 and Expenditures were \$1,930,801 and that's \$945,000 they didn't spend. With the revenue excess they are recommending replenishment of the ProHealth monies and \$345,000 of referendum money they want to hold and use for the new fire fighters. That leaves \$493,000 split with village and town.

D Johnson/reeves motion to recommend approval, subject to the Town of Mukwonago approval. Unanimously carried.

Discussion and possible recommendation to the Village Board regarding Fire Chief's proposed uses of 2023 Settlement amount.

Chief Stien noted in 2023 had an excess of revenue and he would like the board to consider several uses of those funds. He recommends to replenish the pro health fund, next he suggests replacement of 2021 and 2022 turnout gear. The last time he purchase was 2022, \$45,000 for 10 sets of replacements. He also would like the opportunity to establish a pilot program for this year and decide if successful for recruitment or retention; \$15,000 a piece or a total of \$50,000 for this new program. They would like to fund the full time sick payout fund, which is about \$36,000 short. They would like a Turnout Gear Extractor washing machine. The current extractor was 2013. They do not need dryer. \$18,000. He would like Cardiac monitors (4). And the balance to offset the 2024 CIP project to prevent the village from borrowing.

D Johnson/ K Johnson motion to recommend to the Village Board to approve the proposed use pending Town of Mukwonago Board approval. Unanimously carried.

Health and Recreation Committee, Trustee John Meiners

Discussion and possible recommendation to approve a Special Event application for Mukwonago Area Chamber of Commerce Farmers Market. Farmers Market is held at Field Park every Wednesday from May 15 through October 9, 2024 (no market on June 12 during Summerfeste). Set-up begins at 12 pm, take down by 6:30 pm, with the market hours from 2 - 6 pm.

D Johnson/Reeves motion to recommend approval.

Trustee Brill asked about the fee as the application was missing that information. It was noted the fee schedule requires \$23 per week. The application also indicates no alcohol on the application and they have had Amorphic Beer. It is in her plan of operations to declare. The Clerk will follow up with April from the Chamber to correct this.

Unanimously carried.

Discussion and possible recommendation to approve a Special Event application for ProHealth Care Foundation for ProHealth Care Walks for Cancer - Park Walks at Field Park on May 4, 2024 from 7 am to 1 pm.

K Johnson/Brill motion to recommend approval. Unanimously carried.

Discussion and possible recommendation to approve a Lease Agreement with the Historical Society and Red Brick Museum.

DPW Bittner noted there were no changes, and this copy is the latest decision at the last meeting.

Winchowky/Porter motion to recommend approval. Unanimously carried.

Judicial Committee, Trustee Dale Porter

Discussion and possible recommendation on an Original Reserve Class B Fermented Malt Beverage and Class B Intoxicating Liquor License Application from The Elegant Farmer, LLC, d/b/a The Elegant Cork, 1541 Main Street, Tina Schmidt Agent.

Porter/ Reeves motion to recommend approval.

Trustee D. Johnson asked if this was a new license.

Trustee Brill asked for clarification from applicant if they want to serve on the entire premise.

Tina Schmidt agent was present to explain she wanted to extend to greenhouse for events

Trustee Brill noted he had concerns regarding restrictions on fencing on outdoor areas and where they can consume.

Chief Streit noted he doesn't have an issue in this location. It is more of downtown establishments where people are walking. He noted most recent was the American Legion where they were made to put up bollards. He also noted if here were issues they could recommend a change at the renewal.

Trustee D. Johnson noted she plans to vote no due to some of the churches that have concerns with the number of licenses in the Village.

Motion carried 5-1, Trustee D. Johnson votes no.

Discussion and possible recommendation on Resolution 2024-12 a Resolution to appoint additional Election Inspectors for the Village of Mukwonago.

Porter/K Johnson motion to recommend approval. Unanimously carried.

Library Board of Trustees, Trustee Eric Brill
Library Directors Report for the month of January.
(For Information Only, No Action Required)

Personnel Committee, Trustee Ken Johnson

Discussion and possible recommendation on Resolution 2024-15 A resolution to approve tuition reimbursement forgiveness when an officer is promoted to non-union position

K Johnson/Porter motion to recommend approval.

Chief Streit noted officers are allowed up to \$11,000 per year for tuition advance, they receive incentive pay which is credited until their tuition is paid. Basically, an interest free loan and they repay from their incentive pay. They have not had this issue in the past and had always paid back where someone was promoted and they weren't getting the incentive pay to pay back. He noted this could be added to the employee handbook in the future for amendments. Trustee K Johnson confirmed this is structured at \$2,500 per year until payback. Unanimously carried.

Public Works Committee, Trustee Eric Brill

Discussion and possible recommendation on the PFAS litigation for damages addendum, contingent upon attorney review.

Brill/K Johnson motion to recommend approval.

It was noted this is an amendment to the original settlement and need to make sure structured deal and amend to what was originally laid out.

Director Castle wanted to inform the Board that they are working on getting the village some money. Once they found PFAS in one of their wells they took that well off line. He learned of the 3M & Dupont settlements.

Attorney Bayer noted this is basically an amendment to the terms and conditions to pay the settlement over a number of years as opposed to immediately.

D Johnson, questions the number, appears to be nationwide.

Each community will be unique depending on the testing of PFAS and number of participants. Unanimously carried.

Discussion and possible recommendation to approve a contract with COM2 for the removal and E-Cycle of electronics collected from Village Residents.

Brill/Reeves motion to recommend approval.

DPW Director Bittner noted that we will become a collection center, and will not cost the village anything. The contract is for services and disposal. The village will be the administrator Com2 will provide pallets, disposal etc and they make money based on recycling proceeds and grants. Unanimously carried.

Discussion and possible recommendation to enter into a service agreement with Barrientos Design and Consulting for a Utilities Facility Assessment.

Brill/K. Johnson motion to recommend approval.

It was noted this is a budgeted item and the department wanted to get a fair review and this assessment that will help them with their planned expansions. Unanimously carried.

Presentation from Ruckert & Mielke on the 30% Plans for Hwy 83. *(Information Only, no action required)*

Trustee Brill noted about a year ago approved task order for 30% plans, and it was presented to the DDC and hasn't been before the Village Board before now.

This was presented to the Downtown Committee in December and he wanted to bring this to the Board for the next steps and make sure to track these items and move forward.

He requested Trustee Reeves bring any comments forward to the Board which would be helpful.

Mike Michalski presented the conceptual 30% plans, and took both FOTH design and strategic plan and came up with reconstruction.

Streetscaping stamped concrete and planters, benches will come further down the line once we get an agreement with other entities for approving the overall plan.

Trustee Brill noted there are open-ended questions where this came from where did we get here and has seen recommendations from the DDC over the last few years.

This is the first step in the process to get the state to buy into the requirements we need on the street. This is really not representing the secondary items that the DOT is not as concerned with at this time. This is a lengthy multi step process so he will be opening regular conversations.

Mike Michalski noted that they are in the design process. In the spring early summer they will get authorization to further investigate the overall project scope which is first safety the operational components and take local considerations and vision corners. Once authorization they will set up meetings and take everything under consideration and take what they want to see in their corridor.

Trustee Brill noted he is looking for the pulse of the board

Trustee K Johnson asked about the projections on streetscapes and has seen the planters and would like to see that sooner. More open to other options to collaborate.

Recommending they continue to research that pricing for future consideration and will bring this back for updates and high level pricing.

Discussion and possible recommendation on STH83/Rochester Street Utility Relay Project options.

The Board was presented options on replacing water/sewer utilities which have had issues recently and had R& M work up solutions.

Utilities Director Castle noted the cost to do this project and what are all different options to address issues. He was presented three options with replacing some aging infrastructure while coordinating with the State on the STH 83 project.

Mike Michalski noted 2 miles of sewer and water relay Rochester and a couple side streets. This covers granular backfill and trench repair about 5.2 million and then if the State requires slurry backfill add \$540,000 to that amount.

He noted the second option is \$5.5 Million which knowing DOT is coming in 5 years if they required resurfacing of entire road and again and add \$540,000 for slurry backfill if they require. Then option 3 repair or replacing lateral at fork in the road with a grinder pump. \$131,261

Trustee Brill noted this explains why this project keeps getting discussed and kicked down the road. He was surprised by the cost, and opened the discussion on how do we fund, reprioritize, rework with those numbers and rates changes, etc. The next step feels like we look at this now. Makes sense to figure this out and be prepared.

Utilities Director Castle noted this is in the capital plan for atleast 5 years, and there could be rate changes to work into that mix.

Trustee K Johnson suggested exploring funding options.
It was a consensus of the Board to continue to push forward and research this necessary improvement and search funding options to go along with the planning of STH83.

Adjournment

Meeting adjourned at 7:22pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

DRAFT

TREASURERS REPORT

Feb-2024

TOTAL

Citizens

LGIP

Long Term
Investments - Johnson
Bank & ADM

GENERAL VILLAGE

100-111xxx	General Fund	4,640,980.74	975,141.05	1,737,158.38	1,928,681.31
100-111005/020/033	Checking/MRA/Accrued Sick	1,342,675.92	895,995.90	318,915.17	127,764.85
150-111300	Fire Department	1,282,854.48	622,231.01	660,623.47	
200-110xxx	Community Development (Deback)	1,179,990.59	7,692.09	1,172,298.50	
210-111xxx	Wisc Development - RLF	132,034.44	132,034.44		
220-111xxx	TID#3-General	1,179,686.59	1,179,686.59		
240-111xxx	TID#4-General	765,434.43	535,525.84	229,908.59	
250-111xxx	TID#5-General	3,778,328.41	115,912.73	3,662,415.68	
300-111xxx	Debt Service	2,868,637.85	58,062.37	2,810,575.48	
320-111300	Fire Department Designated	178,342.04	89.68	178,252.36	
340-111xxx	Village Designated Funds	795,349.47	233,628.37	561,721.10	
350-111xxx	American Rescue Plan Act	860,651.83		860,651.83	
410-111300	Recycling	353,937.40	353,937.40	-	
430-111300	Capital Equipment	667,340.76	175,897.19	491,443.57	
440-111xxx	Library	599,813.10	361,934.51	237,878.59	
480-111xxx	Capital Improvement Funds	3,365,893.87	4,026.92	3,361,866.95	
500-111300	Stormwater District #1	65,035.47	65,035.47		
600-111xxx	Impact Fees	175,145.16	175,145.16	-	
720-111xxx	Taxroll	391,609.62	22,520.27	369,089.35	
810-111xxx	Parkland Site	262,237.56	28,311.87	233,925.69	
	TOTAL	24,885,979.73	5,942,808.86	16,886,724.71	2,056,446.16

WATER UTILITY

610-111300	Cash	537,868.71	537,868.71		
610-111200	Bonds & Unrestricted Cash	1,697,124.45		1,697,124.45	
610-111400	Long Term Debt	-			-
610-111050	Current Year Debt Reserve	118,694.33	118,694.33	-	
610-111060	Required Debt Reserve	528,634.38	-	99,667.57	428,966.81
610-111080	Impact Fee	22,251.50	22,251.50	-	
610-111033	Accrued Sick Pay	8,704.15		8,704.15	-
	TOTAL	2,913,277.52	678,814.54	1,805,496.17	428,966.81

SEWER UTILITY

620-111300	Cash	16,609.68	16,609.68		
620-111200	Bonds & Unrestricted Cash	573,935.98		573,935.98	
610-111400	Long Term Debt	-			-
620-111030	Sewer Connection Fee	256,333.54	47,315.15	209,018.39	-
620-111060	Required Debt Reserve	838,129.06	-	88,975.31	749,153.75
620-111050	Current Year Debt Reserve	193,685.78	193,685.78	-	
620-111070	Equipment Replacement Fund	772,535.74	-	772,535.74	-
620-111080	Impact Fee	30,436.78	30,436.78	-	
620-111033	Accrued Sick Pay	8,704.16		8,704.16	-
	TOTAL	2,690,370.72	288,047.39	1,653,169.58	749,153.75

GRAND TOTAL	30,489,627.97	6,909,670.79	20,345,390.46	3,234,566.72
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Prepared by Diana Doherty

balance check

30,489,627.97

PERIOD ENDING 02/29/2024

SELECT FUNDS

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	283,800.00	46,984.81	236,815.19	16.56
PTAX	GENERAL PROPERTY TAX	3,292,240.00	2,590,532.43	701,707.57	78.69
TAXES	OTHER TAXES	438,834.00	69,316.66	369,517.34	15.80
IGOVTRV	INTERGOVERNMENTAL REVENUES	1,069,963.00	150,699.47	919,263.53	14.08
LICPER	LICENSES & PERMITS	277,429.00	40,431.12	236,997.88	14.57
LAWORD	FINES & FORFEITURES	145,000.00	25,700.83	119,299.17	17.72
PUBCHGS	PUBLIC CHARGES FOR SERVICES	18,198.00	1,647.40	16,550.60	9.05
LEISURE	LEISURE ACTIVITIES	72,000.00	0.00	72,000.00	0.00
IGOVTCH	INTERGOVERNMENTAL CHARGES	201,732.00	11,824.13	189,907.87	5.86
INVSTINC	INVESTMENT INCOME	160,937.00	94,559.26	66,377.74	58.76
TOTAL REVENUES		5,960,133.00	3,031,696.11	2,928,436.89	50.87
Expenditures					
5111	VILLAGE BOARD	72,363.00	27,976.42	44,386.58	38.66
5112	HISTORIC PRESERVATION	290.00	26.71	263.29	9.21
5120	MUNICIPAL COURT	39,567.00	11,406.00	28,161.00	28.83
5130	VILLAGE ATTORNEY	118,750.00	2,505.00	116,245.00	2.11
5141	VILLAGE ADMINISTRATOR	271,929.00	72,129.07	199,799.93	26.52
5142	CLERK-TREASURER	280,919.00	33,405.09	247,513.91	11.89
5144	ELECTIONS	31,650.00	201.89	31,448.11	0.64
5145	FINANCE DEPARTMENT	75,287.00	(4,403.37)	79,690.37	(5.85)
5150	IT SERVICES	15,000.00	62.00	14,938.00	0.41
5151	INDEPENDENT AUDITING	10,000.00	0.00	10,000.00	0.00
5153	ASSESSMENT OF PROPERTY	181,200.00	52,436.18	128,763.82	28.94
5154	RISK & PROPERTY INSURANCE	130,800.00	23,733.98	107,066.02	18.15
5160	VILLAGE HALL	54,141.00	4,361.59	49,779.41	8.06
5211	POLICE ADMINISTRATION	1,349,901.00	181,017.32	1,168,883.68	13.41
5212	POLICE PATROL	1,166,199.00	142,961.58	1,023,237.42	12.26
5213	CRIME INVESTIGATION	262,029.00	33,821.15	228,207.85	12.91
5215	POLICE TRAINING	12,000.00	816.00	11,184.00	6.80
5220	FIRE STATION (VILLAGE)	8,983.00	216.88	8,766.12	2.41
5235	EMERGENCY GOVERNMENT	2,000.00	0.00	2,000.00	0.00
5241	BUILDING INSPECTOR	315,615.00	42,544.64	273,070.36	13.48
5247	BOARD OF APPEALS	900.00	87.40	812.60	9.71
5254	DAMS	12,807.00	1,060.97	11,746.03	8.28
5300	DPW GENERAL ADMINISTRATION	373,532.00	65,152.03	308,379.97	17.44
5323	GARAGE	84,259.00	8,732.64	75,526.36	10.36
5324	MACHINERY & EQUIPMENT	131,986.00	21,384.64	110,601.36	16.20
5335	ENGINEERING	75,000.00	0.00	75,000.00	0.00
5341	STREETS & ALLEYS	14,691.00	750.43	13,940.57	5.11
5342	STREET LIGHTING	185,250.00	14,548.87	170,701.13	7.85
5343	CURBS GUTTERS & SIDEWALKS	2,970.00	0.00	2,970.00	0.00
5344	STORM SEWER	13,805.00	45.59	13,759.41	0.33
5345	STREET CLEANING	20,523.00	0.00	20,523.00	0.00
5346	BRIDGES & CULVERTS	1,519.00	0.00	1,519.00	0.00
5347	SNOW & ICE CONTROL	114,814.00	21,820.26	92,993.74	19.00
5348	STREET SIGNS & MARKINGS	24,742.00	936.67	23,805.33	3.79
5362	GARBAGE COLLECTION	5,529.00	452.79	5,076.21	8.19
5431	ANIMAL POUND	2,500.00	2,420.00	80.00	96.80
5512	MUSEUM	11,875.00	1,365.35	10,509.65	11.50
5521	PARKS	220,159.00	3,715.84	216,443.16	1.69
5522	CELEBRATIONS	8,809.00	2,084.99	6,724.01	23.67
5611	FORESTRY	35,057.00	3,382.95	31,674.05	9.65
5613	WEED CONTROL	500.00	0.00	500.00	0.00
5632	PLANNING DEPARTMENT	134,138.00	12,473.60	121,664.40	9.30
5660	STORMWATER MASTER PLAN	11,250.00	689.07	10,560.93	6.13
5670	ECONOMIC DEVELOPMENT	42,895.00	6,914.29	35,980.71	16.12
5900	OTHER FINANCING USES	32,000.00	0.00	32,000.00	0.00
TOTAL EXPENDITURES		5,960,133.00	793,236.51	5,166,896.49	13.31
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,960,133.00	3,031,696.11	2,928,436.89	50.87
TOTAL EXPENDITURES		5,960,133.00	793,236.51	5,166,896.49	13.31
NET OF REVENUES & EXPENDITURES		0.00	2,238,459.60	(2,238,459.60)	100.00

PERIOD ENDING 02/29/2024

SELECT FUNDS

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	1,500.00	70.00	1,430.00	4.67
PTAX	GENERAL PROPERTY TAX	609,056.00	101,509.34	507,546.66	16.67
EBIX	EBIX REVENUES	1,273,000.00	213,338.19	1,059,661.81	16.76
IGOVTRV	INTERGOVERNMENTAL REVENUES	110,964.00	2,905.60	108,058.40	2.62
PUBCHGS	PUBLIC CHARGES FOR SERVICES	500.00	350.00	150.00	70.00
IGOVTC	INTERGOVERNMENTAL CHARGES	609,056.00	101,509.34	507,546.66	16.67
INVSTINC	INVESTMENT INCOME	12,000.00	11,437.40	562.60	95.31
TOTAL REVENUES		2,616,076.00	431,119.87	2,184,956.13	16.48
Expenditures					
5140	ADMINISTRATIVE & GENERAL	29,150.00	4,858.32	24,291.68	16.67
5221	FIRE ADMINISTRATION	1,120,387.00	152,579.15	967,807.85	13.62
5222	FIRE SUPPRESSION	60,993.00	3,610.03	57,382.97	5.92
5223	FIRE TRAINING	27,929.00	2,558.45	25,370.55	9.16
5231	AMBULANCE	464,681.00	56,398.33	408,282.67	12.14
5232	AMBULANCE TRAINING	15,238.00	1,213.94	14,024.06	7.97
5233	REFERENDUM FUNDED STAFFING	679,116.00	85,735.10	593,380.90	12.62
5700	CAPITAL OUTLAY EXPENDITURES	55,000.00	2,903.37	52,096.63	5.28
5880	USE OF GRANTS/DONATIONS	0.00	2,903.37	(2,903.37)	100.00
5900	OTHER FINANCING USES	163,582.00	0.00	163,582.00	0.00
TOTAL EXPENDITURES		2,616,076.00	312,760.06	2,303,315.94	11.96
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		2,616,076.00	431,119.87	2,184,956.13	16.48
TOTAL EXPENDITURES		2,616,076.00	312,760.06	2,303,315.94	11.96
NET OF REVENUES & EXPENDITURES		0.00	118,359.81	(118,359.81)	100.00

PERIOD ENDING 02/29/2024

SELECT FUNDS

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	25,276.00	4,003.07	21,272.93	15.84
UTILREV	UTILITY REVENUES	2,151,500.00	1,497.54	2,150,002.46	0.07
CONTRIB	CONTRIBUTED CAPITAL	0.00	8,217.00	(8,217.00)	100.00
MISCINC	MISC INCOME UTILITIES	162,000.00	49,016.52	112,983.48	30.26
IGOVTCH	INTERGOVERNMENTAL CHARGES	1,200.00	2,062.70	(862.70)	171.89
INVTINC	INVESTMENT INCOME	49,980.00	23,409.57	26,570.43	46.84
TOTAL REVENUES		2,389,956.00	88,206.40	2,301,749.60	3.69
Expenditures					
5900	OTHER FINANCING USES	15,000.00	0.00	15,000.00	0.00
6200	PUMPING OPERATIONS	144,337.00	13,574.81	130,762.19	9.40
6210	PUMPING MAINTENANCE	73,029.00	6,847.08	66,181.92	9.38
6300	WATER TREATMENT OPERATIONS	109,622.00	10,202.22	99,419.78	9.31
6310	WATER TREATMENT MAINTENANCE	27,054.00	212.39	26,841.61	0.79
6450	T&D-DISTR RSRVR/STNDP MAINT	3,812.00	2,183.01	1,628.99	57.27
6451	T&D-MAINS MAINTENANCE	56,942.00	885.30	56,056.70	1.55
6452	T&D-SERVICES MAINTENANCE	55,870.00	515.86	55,354.14	0.92
6453	T&D-METERS MAINTENANCE	38,531.00	2,231.58	36,299.42	5.79
6454	T&D-HYDRANTS MAINTENANCE	50,394.00	0.00	50,394.00	0.00
6901	METER READING LABOR	5,329.00	0.00	5,329.00	0.00
6902	ACCOUNTING & COLLECTING LABOR	88,178.00	13,606.47	74,571.53	15.43
6920	ADMINISTRATIVE & GENERAL EXP	1,131,158.00	116,964.87	1,014,193.13	10.34
TOTAL EXPENDITURES		1,799,256.00	167,223.59	1,632,032.41	9.29
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,389,956.00	88,206.40	2,301,749.60	3.69
TOTAL EXPENDITURES		1,799,256.00	167,223.59	1,632,032.41	9.29
NET OF REVENUES & EXPENDITURES		590,700.00	(79,017.19)	669,717.19	13.38

PERIOD ENDING 02/29/2024

SELECT FUNDS

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 02/29/2024	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	56,852.00	23.23	56,828.77	0.04
OFS	OTHER FINANCING SOURCES	15,000.00	0.00	15,000.00	0.00
UTILREV	UTILITY REVENUES	1,944,500.00	3,785.30	1,940,714.70	0.19
LICPER	LICENSES & PERMITS	25,700.00	6,127.00	19,573.00	23.84
CONTRIB	CONTRIBUTED CAPITAL	12,500.00	3,038.00	9,462.00	24.30
MISCINC	MISC INCOME UTILITIES	175,000.00	17,510.29	157,489.71	10.01
INVSTINC	INVESTMENT INCOME	78,630.00	21,385.11	57,244.89	27.20
TOTAL REVENUES		2,308,182.00	51,868.93	2,256,313.07	2.25
Expenditures					
8010	WWTP-TREATMENT/DISPOSAL/GP	665,347.00	72,782.12	592,564.88	10.94
8020	LIFT STATIONS/PUMPING EQUIP	30,386.00	4,840.37	25,545.63	15.93
8030	WASTEWATER COLLECTION SYSTEM	90,651.00	428.90	90,222.10	0.47
8300	ACCOUNTING/COLLECTING	85,678.00	13,522.19	72,155.81	15.78
8400	ADMINISTRATIVE & GENERAL	765,615.00	48,702.41	716,912.59	6.36
TOTAL EXPENDITURES		1,637,677.00	140,275.99	1,497,401.01	8.57
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,308,182.00	51,868.93	2,256,313.07	2.25
TOTAL EXPENDITURES		1,637,677.00	140,275.99	1,497,401.01	8.57
NET OF REVENUES & EXPENDITURES		670,505.00	(88,407.06)	758,912.06	13.19

PERIOD ENDING 02/29/2024

SELECT FUNDS

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 02/29/2024	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES - ALL FUNDS		13,274,347.00	3,602,891.31	9,671,455.69	27.14
TOTAL EXPENDITURES - ALL FUNDS		<u>12,013,142.00</u>	<u>1,413,496.15</u>	<u>10,599,645.85</u>	<u>11.77</u>
NET OF REVENUES & EXPENDITURES		1,261,205.00	2,189,395.16	(928,190.16)	173.60

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	3/28/2024	\$	145,110.06
Check Disbursement - WI Dept of Revenue QTRLY Tax	1/18/2024	\$	386.90
Check Disbursement - Payroll Related	2/29/2024	\$	8,277.71
Check Disbursement - Duplicate Court Payment	3/5/2024	\$	86.20
Check Disbursement - Invoice Cloud	3/5/2024	\$	168.75
Check Disbursement - Court	3/11/2024	\$	7,423.32
Check Disbursement - We Energies	3/12/2024	\$	48,692.30
Charter Spectrum (ACH Withdrawal)	3/14/2024	\$	1,727.37
Check Disbursement - Payroll Related	3/14/2024	\$	173,662.55
Library Accounts Payable	3/15/2024	\$	62,821.35
Check Disbursement - Payroll Related	3/20/2024	\$	5,741.06
US Bank (ACH Withdrawal)	3/27/2024	\$	19,196.55
Check Disbursement - WI Dept of Revenue Admin Fee	3/27/2024	\$	600.00
Check Disbursement - Payroll Related	3/27/2024	\$	17,376.54
	Total for Approval:	\$	<u>491,270.66</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ALSCO						
IMIL2000978	PD MAT CLEANING	100-5211-539400	51.89	51.89	POLICE	04/04/2024
IMIL1998914	VILLAGE HALL WALK OFF MATS	100-5160-521900	63.37	63.37	DPW	04/04/2024
TOTAL VENDOR ALSCO				115.26		
VENDOR NAME: AM TOWING						
W37047	VAC TRUCK-EXHAUST PIPE REPAIR	620-8030-828000	743.61	743.61	UTILITIES	04/04/2024
TOTAL VENDOR AM TOWING				743.61		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1QL3Q4PM3GNW	SCANNER DEPUTY DESK	100-5144-531100	150.00	333.95	CLERK	04/04/2024
		100-5142-531100	183.95			
133TYHMM36C9	TIRE TUBES AND TRAILER LIGHTS	100-5324-539500	49.46	49.46	DPW	04/04/2024
1KGDCNK73PRV	ANALOG TELEPHONE ADAPTOR	100-5323-522500	38.00	38.00	DPW	04/04/2024
TOTAL VENDOR AMAZON CAPITOL SERVICES				421.41		
VENDOR NAME: AQUA-DOC INTERNATIONAL, LTD						
36501	SANDBLASTING SKIDSTEER RIMS	100-5324-539500	180.00	180.00	DPW	04/04/2024
TOTAL VENDOR AQUA-DOC INTERNATIONAL, LTD				180.00		
VENDOR NAME: AT & T MOBILITY						
287291370101031520	PD CELL PHONES AND CRADLEPOINTS	100-5211-522500	543.15	543.15	POLICE	04/04/2024
TOTAL VENDOR AT & T MOBILITY				543.15		
VENDOR NAME: AUGUST WINTER & SONS INC						
12-10131.300	PMNT ATKINSON LIFT STATION	620-0000-000104	15,000.00	15,000.00	FINANCE	04/04/2024
TOTAL VENDOR AUGUST WINTER & SONS INC				15,000.00		
VENDOR NAME: BASSETT MECHANICAL						
258244	BOILER GAS ACTUATOR REPLACEMENT	620-8010-833000	4,429.00	4,429.00	UTILITIES	04/04/2024
6512837	BOILER GAS ACTUATOR REPLACEMENT	620-8010-833000	931.89	931.89	UTILITIES	04/04/2024
TOTAL VENDOR BASSETT MECHANICAL				5,360.89		
VENDOR NAME: BROOKS TRACTOR						
M74763	524 LOADER BUSHINGS & SEALS	100-5324-539500	278.98	278.98	DPW	04/04/2024
TOTAL VENDOR BROOKS TRACTOR				278.98		
VENDOR NAME: C & M AUTO PARTS INC						
6079-380286	EURO PASTE	100-5323-531100	19.99	19.99	DPW	04/04/2024
6079-380672	2017 AMBULANCE BRAKE REPAIR	150-5231-539500	544.04	544.04	FIRE	04/04/2024
6079-380693	2017 AMBULANCE BRAKE REPAIR	150-5231-539500	147.79	147.79	FIRE	04/04/2024
6079-380583	TRUCK 5 ENGINE SENSOR	100-5324-539500	70.58	70.58	DPW	04/04/2024
6079-380543	TORO 5910 BATTERIES	100-5324-539500	308.58	308.58	DPW	04/04/2024
TOTAL VENDOR C & M AUTO PARTS INC				1,090.98		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
82218185	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	04/04/2024
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				92.00		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT	POST DATE
VENDOR NAME: CINTAS						
4186514135	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	140.55	140.55	DPW	04/04/2024
4186514257	UNIFORM SERVICE	610-6920-693000	96.64	192.69	UTILITIES	04/04/2024
		620-8400-856000	96.05			
TOTAL VENDOR CINTAS				592.78		
VENDOR NAME: CJ & ASSOCIATES, INC						
0232764-IN	MUSEUM FLOORING	480-5700-573000	6,241.88	6,241.88	DPW	04/04/2024
TOTAL VENDOR CJ & ASSOCIATES, INC				6,241.88		
VENDOR NAME: COMPASS MINERALS AMERICA						
1316025	ROAD SALT	100-5347-531100	16,158.78	16,158.78	DPW	04/04/2024
TOTAL VENDOR COMPASS MINERALS AMERICA				16,158.78		
VENDOR NAME: CRIVELLO CARLSON S.C.						
5331-201929	FEBRUARY SERVICES	100-5130-521900	320.00	320.00	FINANCE	04/04/2024
5331-201927	FEBRUARY SERVICES	100-5130-521900	4,780.00	4,780.00	FINANCE	04/04/2024
TOTAL VENDOR CRIVELLO CARLSON S.C.				5,100.00		
VENDOR NAME: DECKER SUPPLY CO INC.						
927402	QUICK KURB FLEX BOOTS	100-5348-531100	877.35	877.35	DPW	04/04/2024
TOTAL VENDOR DECKER SUPPLY CO INC.				877.35		
VENDOR NAME: DEPARTMENT OF ADMINISTRATION						
505-000089043	EMAIL FILTER MARCH 2024	100-5111-522900	3.17	50.76	ALLOCATE	04/04/2024
		100-5120-522900	0.91			
		100-5141-522900	0.45			
		100-5142-522900	1.36			
		100-5211-522900	16.32			
		100-5241-522900	1.36			
		100-5300-522900	3.63			
		100-5512-522900	0.45			
		100-5632-522900	0.45			
		150-5221-522900	18.58			
		610-6920-692100	1.36			
		620-8400-851000	1.36			
		100-5145-522900	1.36			
TOTAL VENDOR DEPARTMENT OF ADMINISTRATION				50.76		
VENDOR NAME: DRAGONFLY EMBROIDERY						
22004	DEPUTY	100-5142-531100	61.95	61.95	CLERK	04/04/2024
TOTAL VENDOR DRAGONFLY EMBROIDERY				61.95		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: DYNAMIC AWARDS					
22798	NAME PLATES D CLERK	100-5142-531100	30.00	CLERK	04/04/2024
TOTAL VENDOR DYNAMIC AWARDS			30.00		
VENDOR NAME: ENVIRONMENT CONTROL					
31315-613	VILLAGE HALL CLEANING	100-5160-521900	698.00	DPW	04/04/2024
TOTAL VENDOR ENVIRONMENT CONTROL			698.00		
VENDOR NAME: ENVIRONMENTAL EXPRESS INC					
1000777089	LAB SUPPLIES	620-8010-826000	921.00	UTILITIES	04/04/2024
TOTAL VENDOR ENVIRONMENTAL EXPRESS INC			921.00		
VENDOR NAME: FAIRCHILD EQUIPMENT					
ESA003637-1	VAC TRUCK WATER HOSE FITTINGS	620-8030-828000	669.81	UTILITIES	04/04/2024
TOTAL VENDOR FAIRCHILD EQUIPMENT			669.81		
VENDOR NAME: HAWKINS WATER TREATMENT					
6708605	CHEMICALS FOR WATER TREATMENT	610-6300-663100	60.00	UTILITIES	04/04/2024
6713043	WELL 5 CL2 PUMP SKID	610-6300-663200	7,928.00	UTILITIES	04/04/2024
6713127	CHEMICALS FOR WATER TREATMENT	610-6300-663100	2,864.45	UTILITIES	04/04/2024
TOTAL VENDOR HAWKINS WATER TREATMENT			10,852.45		
VENDOR NAME: HINCKLEY SPRINGS					
23849324031624	LAB SUPPLIES	620-8010-826000	87.80	UTILITIES	04/04/2024
TOTAL VENDOR HINCKLEY SPRINGS			87.80		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
56092	PROSECUTIONS	100-5130-521900	960.00	FINANCE	04/04/2024
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			960.00		
VENDOR NAME: HOME DEPOT					
FEB 2024	MISC SHOP TOOLS AND SUPPLIES	100-5323-531100	307.92	DPW	04/04/2024
FEB 2024 PD	TIMER FOR EVIDENCE ROOM VENTILATION	100-5211-539400	69.97	POLICE	04/04/2024
TOTAL VENDOR HOME DEPOT			377.89		
VENDOR NAME: HORN FEEDS					
35526	SOFTENER SALT	620-8010-827000	75.00	UTILITIES	04/04/2024
TOTAL VENDOR HORN FEEDS			75.00		
VENDOR NAME: JAMES IMAGING SYSTEMS					
1422378	PD QUARTERLY COPY FEES	100-5211-531200	133.79	POLICE	04/04/2024
TOTAL VENDOR JAMES IMAGING SYSTEMS			133.79		
VENDOR NAME: LIFE-ASSIST, INC.					
1417727	EMS SUPPLIES	150-5231-531100	49.42	FIRE	04/04/2024
TOTAL VENDOR LIFE-ASSIST, INC.			49.42		
VENDOR NAME: MACC					
SPRING FLING 2024	SPRING FLING TABLE	100-5111-539900	500.00	CLERK	04/04/2024
TOTAL VENDOR MACC			500.00		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: MINUTEMAN PRESS OF BURLINGTON					
55726	FT TIME OFF AND OT SLIPS	150-5221-531100	143.16	143.16 FIRE	04/04/2024
TOTAL VENDOR MINUTEMAN PRESS OF BURLINGTON				143.16	
VENDOR NAME: MUNICIPAL LAW & LITIGATION					
11780	DEBACK	100-5130-521900	120.00	120.00 FINANCE	04/04/2024
TOTAL VENDOR MUNICIPAL LAW & LITIGATION				120.00	
VENDOR NAME: NAPA AUTO PARTS - SP018					
218220	BELTS AND GASKETS	620-8010-827000	28.84	28.84 UTILITIES	04/04/2024
218649	WINDSHIELD WIPERS	610-6920-693300	12.04	12.04 UTILITIES	04/04/2024
218632	WINDSHIELD WIPERS - RETURNED PRODUCT	610-6920-693300	29.14	29.14 UTILITIES	04/04/2024
TOTAL VENDOR NAPA AUTO PARTS - SP018				70.02	
VENDOR NAME: NORTHERN LAKE SERVICE INC					
2404357	COMPLIANCE SAMPLING-PFAS, VOC, NITRATE	610-6300-663200	568.83	568.83 UTILITIES	04/04/2024
2404439	COMPLIANCE SAMPLING-BACTI	610-6300-663200	140.00	140.00 UTILITIES	04/04/2024
TOTAL VENDOR NORTHERN LAKE SERVICE INC				708.83	
VENDOR NAME: PAL STEEL COMPANY					
96791S	STEEL FOR EQUIPMENT REPAIRS	100-5324-539500	119.90	119.90 DPW	04/04/2024
TOTAL VENDOR PAL STEEL COMPANY				119.90	
VENDOR NAME: QUILL LLC					
37550009	OFFICE SUPPLIES	100-5211-531100	181.96	181.96 POLICE	04/04/2024
37715108	COPY PAPER AND GENERAL OFFICE SUPPLIES	100-5241-531100	2.41	160.64 ALLOCATE	04/04/2024
		100-5142-531100	12.94		
		100-5145-531100	6.03		
		100-5141-531100	3.21		
		100-5632-531100	2.97		
		100-5323-531100	12.19		
		100-5120-531100	5.16		
		100-5211-531100	12.72		
		150-5221-531100	12.84		
		410-5363-531100	1.04		
		440-5511-531100	11.81		
		500-5344-531100	1.44		
		610-6920-692100	9.97		
		620-8300-840000	8.84		
		100-5142-531100	49.58		
		100-5144-531100	7.49		
TOTAL VENDOR QUILL LLC				342.60	
VENDOR NAME: REINDERS, INC.					
6048647-01	MOWER DECK TIRES	100-5324-539500	119.45	119.45 DPW	04/04/2024
6048647-00	TORO 5910 PARTS	100-5324-539500	673.04	673.04 DPW	04/04/2024
TOTAL VENDOR REINDERS, INC.				792.49	
VENDOR NAME: RUEKERT & MIELKE, INC.					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: RUEKERT & MIELKE, INC.					
150917	12-00000.100 General Services	100-5335-521900	5,066.05	7,337.30 FINANCE	04/04/2024
		100-5300-521900	1,135.75		
		100-5660-521900	1,135.50		
150916	12-00000.300 Water Utility Services	610-6920-692300	380.00	380.00 FINANCE	04/04/2024
150918	12-10096.300 Deback Drive Infrastructure	200-5335-521900	860.84	860.84 FINANCE	04/04/2024
150919	12-10098.124 WWTF Phosphorus Assistance	620-8400-852100	2,130.75	2,130.75 FINANCE	04/04/2024
150921	12-10131.300 Atkinson Pump Station Capac	620-0000-000104	1,882.75	1,882.75 FINANCE	04/04/2024
150920	12-10131.310 Atkinson Pump Station Capac	620-0000-000104	5,143.20	5,143.20 FINANCE	04/04/2024
150922	12-10135.210A 2023 VUEWorks Annual Servi	100-5211-521900	1,208.00	2,195.10 FINANCE	04/04/2024
		100-5660-521900	987.10		
150923	12-10135.210B 2023 VUEWorks Annual Servi	610-6920-692300	1,144.02	2,288.03 FINANCE	04/04/2024
		620-8400-852000	1,144.01		
150926	12-10167.100 WWTF Biosolids Handling & S	610-6920-692300	4,000.00	4,000.00 FINANCE	04/04/2024
150927	12-10169.200 Wells 3 and 4 Radium Remova	610-0000-000109	9,419.50	9,419.50 FINANCE	04/04/2024
150929	12-10196.100 Adelhelm LubriCoat Expansio	100-5335-521900	427.50	427.50 FINANCE	04/04/2024
150931	12-10206.220 Mukwonago River Dam, South	480-5700-585200	3,870.00	3,870.00 FINANCE	04/04/2024
150932	12-10209.220 Indianhead Park Pathway Lig	480-5700-584900	7,481.25	7,481.25 FINANCE	04/04/2024
150933	12-10210.100 Cardinal Ridge Hein Develop	100-5335-521900	118.25	118.25 FINANCE	04/04/2024
150924	12-10147.300 MINOR ESTATES PHASE 4 / CON	100-0000-211425	285.00	285.00 FINANCE	04/04/2024
150925	12-10149.310 EDGEWOOD CONDOS / EROSION C	100-0000-211425	151.54	151.54 FINANCE	04/04/2024
150928	12-10190.100 ST. JOHN'S CHURCH EXPANSION	100-0000-211425	150.15	150.15 FINANCE	04/04/2024
TOTAL VENDOR RUEKERT & MIELKE, INC.				48,121.16	
VENDOR NAME: SHERWIN-WILLIAMS					
7000-4	FIELD MARKING PAINT	100-5521-531100	1,025.00	1,025.00 DPW	04/04/2024
TOTAL VENDOR SHERWIN-WILLIAMS				1,025.00	
VENDOR NAME: SOMAR ENTERPRISES					
103227	2024 UNIFORM ALLOWANCE - PITCHER	100-5212-534600	161.99	161.99 POLICE	04/04/2024
103230	NEW RESERVE OFFICER NAMETAG	100-5212-534700	16.90	16.90 POLICE	04/04/2024
TOTAL VENDOR SOMAR ENTERPRISES				178.89	
VENDOR NAME: STERICYCLE					
8006551333	2024 MARCH VH SHREDDING SERVICES	100-5141-531100	49.21	98.42 ALLOCATE	04/04/2024
		100-5142-531100	24.61		
		100-5632-531100	24.60		
TOTAL VENDOR STERICYCLE				98.42	
VENDOR NAME: STIEN JEFF					
032724	STIEN STATION SUPPLY REIMBURSEMENT	150-5221-531100	33.56	33.56 FIRE	04/04/2024
TOTAL VENDOR STIEN JEFF				33.56	
VENDOR NAME: T-MOBILE					
MARCH 2023	T-MOBILE INVOICE	150-5221-522500	429.76	429.76 FIRE	04/04/2024

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT	POST DATE
VENDOR NAME: T-MOBILE						
	TOTAL VENDOR T-MOBILE			429.76		
VENDOR NAME: TRIPLE CROWN PRODUCTS						
351307	SAFETY PPE/UNIFORM	620-8400-856000	29.77	59.55	UTILITIES	04/04/2024
		610-6920-693000	29.78			
TOTAL VENDOR TRIPLE CROWN PRODUCTS				59.55		
VENDOR NAME: ULINE						
176054198	CLEANING SUPPLIES	620-8010-827000	51.00	51.00	UTILITIES	04/04/2024
TOTAL VENDOR ULINE				51.00		
VENDOR NAME: UNITED STATES ALLIANCE FIRE PROTECT						
1046-F124916	REPROGRAM THE FIRE PANEL AT DPW FOR CELL	100-5323-539500	457.50	457.50	DPW	04/04/2024
TOTAL VENDOR UNITED STATES ALLIANCE FIRE PROTECT				457.50		
VENDOR NAME: USA BLUEBOOK						
INV00311446	LAB SUPPLIES	620-8010-826000	1,093.83	1,093.83	UTILITIES	04/04/2024
INV00311788	LAB SUPPLIES	620-8010-826000	73.49	73.49	UTILITIES	04/04/2024
TOTAL VENDOR USA BLUEBOOK				1,167.32		
VENDOR NAME: VERIZON WIRELESS						
9959054944	MARCH 2024 PHONE BILL	100-5141-522500	46.15	843.78	ALLOCATE	04/04/2024
		100-5241-522500	90.98			
		100-5323-522500	334.70			
		610-6920-692100	165.40			
		620-8400-851000	165.40			
		100-5632-522500	41.15			
9959054945	2024 MARCH CELL BILL ACCT# 885503900-000	100-5323-522500	21.67	265.94	ALLOCATE	04/04/2024
		610-6920-692100	122.13			
		620-8400-851000	122.14			
TOTAL VENDOR VERIZON WIRELESS				1,109.72		
VENDOR NAME: W.H. MAJOR & SONS, INC.						
25291 DPW	SPOIL DISPOSAL FROM DPW YARD	100-5341-539500	525.00	525.00	DPW	04/04/2024
25291 UTILITIES	BACKFILL DISPOSAL	610-6451-665100	262.50	525.00	UTILITIES	04/04/2024
		610-6452-665200	262.50			
TOTAL VENDOR W.H. MAJOR & SONS, INC.				1,050.00		
VENDOR NAME: WI DNR						
WS5537ET 2024	WI DNR REGISTRATION FOR TRAILER	150-5222-531100	22.00	22.00	FIRE	04/04/2024
TOTAL VENDOR WI DNR				22.00		
VENDOR NAME: WILHARMS MICHAEL						
MARCH 2024 MILEAGE	MILAGE WILHARMS	100-5323-533500	74.24	74.24	DPW	04/04/2024

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: WILHARMS MICHAEL					
	TOTAL VENDOR WILHARMS MICHAEL			74.24	
VENDOR NAME: 012424	WISCONSIN CONCRETE COATINGS BLOWER BUILDING FLOOR COATING	620-8010-834000	19,870.00	19,870.00 UTILITIES	04/04/2024
	TOTAL VENDOR WISCONSIN CONCRETE COATINGS			19,870.00	
VENDOR NAME: 680-0000001284	WISCONSIN SUPREME COURT CONTINUING JUDICIAL EDUCATION	100-5120-533500	800.00	800.00 FINANCE	04/04/2024
	TOTAL VENDOR WISCONSIN SUPREME COURT			800.00	
GRAND TOTAL:				145,110.06	

03/28/2024 08:48 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 760
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/18/2024	GEN	760 (E)	WI DEPT OF REVENUE QTRLY TAX	WI DEPT OF REVENUE QTRLY TAX	100-5160-539900	9.75
		760 (E)		WI DEPT OF REVENUE QTRLY TAX	100-5521-539900	195.20
		760 (E)		WI DEPT OF REVENUE QTRLY TAX	440-5511-539900	181.95
						<hr/>
						386.90
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		386.90

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/29/2024	GEN	38208	SECURIAN FINANCIAL GROUP INC	MARCH 2024 ACCIDENTAL INS	100-0000-215305	44.50
		38208		MARCH 2024 ACCIDENTAL INS	150-0000-215305	10.88
						<u>55.38</u>
02/29/2024	GEN	778 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 03/01/24	100-0000-215250	584.18
		778 (E)		RETIREMENT GW PR 03/01/24	150-0000-215250	2,028.87
						<u>2,613.05</u>
02/29/2024	GEN	779 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 03/01/24 ID	100-0000-215250	4,004.69
		779 (E)		RETIREMENT MS/ICMA PR 03/01/24 ID	150-0000-215250	50.00
		779 (E)		RETIREMENT MS/ICMA PR 03/01/24 ID	440-0000-215250	866.80
		779 (E)		RETIREMENT MS/ICMA PR 03/01/24 ID	610-0000-215250	195.92
		779 (E)		RETIREMENT MS/ICMA PR 03/01/24 ID	620-0000-215250	491.87
						<u>5,609.28</u>
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		8,277.71

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User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 38209
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/05/2024	GEN	38209	STILES, DENISE	REFUND DUPLICATE PAYMENT BH723697-2	100-0000-211400	86.20
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		86.20

03/28/2024 09:22 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 780
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/05/2024	GEN	780 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - FEB	100-5142-539900	16.22
		780 (E)		INVOICE CLOUD MONTHLY FEES - FEB	100-5241-539900	47.03
		780 (E)		INVOICE CLOUD MONTHLY FEES - FEB	410-5363-539900	30.17
		780 (E)		INVOICE CLOUD MONTHLY FEES - FEB	610-6920-692100	45.16
		780 (E)		INVOICE CLOUD MONTHLY FEES - FEB	620-8300-840000	30.17
						<hr/> 168.75
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		168.75

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User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 38275 - 38277
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/11/2024	GEN	38275	TREASURER STATE OF WI	FEB 2024 COURT FINES AND FEES	100-0000-242400	5,893.32
03/11/2024	GEN	38276	TREASURER WAUKESHA COUNTY	FEB 2024 COURT FINES & FEES	100-0000-243240	1,510.00
03/11/2024	GEN	38277	WALWORTH CTY TREASURER	FEB 2024 COURT FINES AND FEES	100-0000-243250	20.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		7,423.32

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63627	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	03/11/2024	03/12/2024 MROCKLEY	615.32	0.00	Paid	Y 03/12/2024
				615.32			
4942428030 63628	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	1,516.81	0.00	Paid	Y 03/12/2024
				1,516.81			
4942428030 63629	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	3,990.95	0.00	Paid	Y 03/12/2024
				3,990.95			
4942428030 63630	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	238.70	0.00	Paid	Y 03/12/2024
				238.70			
4942428030 63631	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	774.48	0.00	Paid	Y 03/12/2024
				774.48			
4942428030 63632	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	79.05	0.00	Paid	Y 03/12/2024
				79.05			
4942428030 63633	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	03/11/2024	03/12/2024 MROCKLEY	116.72	0.00	Paid	Y 03/12/2024
				116.72			
4942428030 63634	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	228.76	0.00	Paid	Y 03/12/2024
				228.76			
4942428030 63635	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	20.73	0.00	Paid	Y 03/12/2024
				20.73			
4942428030 63636	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	03/11/2024	03/12/2024 MROCKLEY	212.15	0.00	Paid	Y 03/12/2024
				212.15			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63637	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	03/11/2024	03/12/2024 MROCKLEY	453.65	0.00	Paid	Y 03/12/2024
				453.65			
4942428030 63638	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	03/11/2024	03/12/2024 MROCKLEY	2,117.29	0.00	Paid	Y 03/12/2024
				2,117.29			
4942428030 63639	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	19.61	0.00	Paid	Y 03/12/2024
				19.61			
4942428030 63640	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	03/11/2024	03/12/2024 MROCKLEY	1,180.64	0.00	Paid	Y 03/12/2024
				1,180.64			
4942428030 63641	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	03/11/2024	03/12/2024 MROCKLEY	362.77	0.00	Paid	Y 03/12/2024
				362.77			
4942428030 63642	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	56.39	0.00	Paid	Y 03/12/2024
				56.39			
4942428030 63643	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	03/11/2024	03/12/2024 MROCKLEY	9,529.97	0.00	Paid	Y 03/12/2024
				9,529.97			
4942428030 63644	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	16.67	0.00	Paid	Y 03/12/2024
				16.67			
4942428030 63645	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	03/11/2024	03/12/2024 MROCKLEY	570.60	0.00	Paid	Y 03/12/2024
				570.60			
4942428030 63646	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	1,061.32	0.00	Paid	Y 03/12/2024
				1,061.32			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63647	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	03/11/2024	03/12/2024 MROCKLEY	597.10	0.00	Paid	Y 03/12/2024
				597.10			
4942428030 63648	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	90.89	0.00	Paid	Y 03/12/2024
				90.89			
4942428030 63649	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	9.24	0.00	Paid	Y 03/12/2024
				9.24			
4942428030 63650	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	23.83	0.00	Paid	Y 03/12/2024
				23.83			
4942428030 63651	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	33.11	0.00	Paid	Y 03/12/2024
				33.11			
4942428030 63652	WE ENERGIES 0700126680-000027 Police 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	1,659.76	0.00	Paid	Y 03/12/2024
				1,659.76			
4942428030 63653	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	22.53	0.00	Paid	Y 03/12/2024
				22.53			
4942428030 63654	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	19.11	0.00	Paid	Y 03/12/2024
				19.11			
4942428030 63655	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	138.81	0.00	Paid	Y 03/12/2024
				138.81			
4942428030 63656	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	03/11/2024	03/12/2024 MROCKLEY	448.59	0.00	Paid	Y 03/12/2024
				448.59			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63657	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	3,115.98	0.00	Paid	Y 03/12/2024
				3,115.98			
4942428030 63658	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	27.09	0.00	Paid	Y 03/12/2024
				27.09			
4942428030 63659	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	65.13	0.00	Paid	Y 03/12/2024
				65.13			
4942428030 63660	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	11.19	0.00	Paid	Y 03/12/2024
				11.19			
4942428030 63661	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	84.30	0.00	Paid	Y 03/12/2024
				84.30			
4942428030 63662	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	03/11/2024	03/12/2024 MROCKLEY	317.54	0.00	Paid	Y 03/12/2024
				317.54			
4942428030 63663	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	2,149.95	0.00	Paid	Y 03/12/2024
				2,149.95			
4942428030 63664	WE ENERGIES 0700126680-00043 Outdoor Stage 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	23.18	0.00	Paid	Y 03/12/2024
				23.18			
4942428030 63665	WE ENERGIES 0700126680-00048 Miniwauken Park 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	15.85	0.00	Paid	Y 03/12/2024
				15.85			
4942428030 63666	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	03/11/2024	03/12/2024 MROCKLEY	2,911.21	0.00	Paid	Y 03/12/2024
				2,911.21			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63667	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	03/11/2024	03/12/2024 MROCKLEY	2,174.87	0.00	Paid	Y 03/12/2024
	0709449777-00002 Library Elec 0709449777-00002 Library Elec			2,174.87			
4942428030 63668	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	27.09	0.00	Paid	Y 03/12/2024
	0712697628-00001 Tower Radio Bldg 0712697628-00001 Tower Radio Bldg			27.09			
4942428030 63669	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	03/11/2024	03/12/2024 MROCKLEY	18.78	0.00	Paid	Y 03/12/2024
	0712697628-00002 Mukw Dam 0712697628-00002 Mukw Dam			18.78			
4942428030 63670	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	19.27	0.00	Paid	Y 03/12/2024
	0712697628-00003 PD Tower meter 0712697628-00003 PD Tower meter #05662			19.27			
4942428030 63671	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	03/11/2024	03/12/2024 MROCKLEY	156.49	0.00	Paid	Y 03/12/2024
	0712697628-00004 1224 Riverton 0712697628-00004 1224 Riverton			156.49			
4942428030 63672	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	640.23	0.00	Paid	Y 03/12/2024
	0712697628-00006 Well #7 0712697628-00006 Well #7			640.23			
4942428030 63673	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	14.22	0.00	Paid	Y 03/12/2024
	0712697628-00007 School Crossing 0712697628-00007 School Crossing Lights			14.22			
4942428030 63674	WE ENERGIES 0712697628-00008 Field Park Signage 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	42.71	0.00	Paid	Y 03/12/2024
	0712697628-00008 Field Park Signage 0712697628-00008 Field Park Signage			42.71			
4931948978 63675	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	10,671.67	0.00	Paid	Y 03/12/2024
	0700126680-00015 STREET LIGHTS 0700126680-00015 STREET LIGHTS			10,671.67			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
		GL Distribution						
# of Invoices:		49	# Due:	0	Totals:	48,692.30		0.00
# of Credit Memos:		0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:						<u>48,692.30</u>		<u>0.00</u>

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,180.64	
100-5160-522400	GAS	362.77	
100-5211-522200	ELECTRIC	1,965.68	
100-5254-522200	ELECTRIC	18.78	
100-5323-522200	ELECTRIC	453.65	
100-5323-522400	GAS	597.10	
100-5342-522200	ELECTRIC	14,765.80	
100-5512-522200	ELECTRIC	317.54	
100-5521-522200	ELECTRIC	553.01	
150-5221-522200	ELECTRIC	2,117.29	
440-5511-522200	ELECTRIC	2,174.87	
440-5511-522400	GAS	2,911.21	
610-6200-662200	FUEL OR POWER PURCHASED	9,624.12	
620-8010-821100	WWTP ELECTRIC POWER	9,529.97	
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	1,063.91	
620-8020-821000	PUMPING POWER & FUEL	1,055.96	

--- TOTALS BY FUND ---

100 - GENERAL FUND	20,214.97	0.00
150 - FIRE/AMBULANCE FUND	2,117.29	0.00
440 - LIBRARY FUND	5,086.08	0.00
610 - WATER UTILITY FUND	9,624.12	0.00
620 - SEWER UTILITY FUND	11,649.84	0.00

--- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	1,543.41	0.00
5211 - POLICE ADMINISTRATION	1,965.68	0.00
5221 - FIRE ADMINISTRATION	2,117.29	0.00
5254 - DAMS	18.78	0.00
5323 - GARAGE	1,050.75	0.00
5342 - STREET LIGHTING	14,765.80	0.00
5511 - LIBRARY SERVICES	5,086.08	0.00
5512 - MUSEUM	317.54	0.00
5521 - PARKS	553.01	0.00
6200 - PUMPING OPERATIONS	9,624.12	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	10,593.88	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	1,055.96	0.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/14/2024	GEN	781 (E)	CHARTER COMMUNICATIONS	MARCH 2024 MONTHLY BILL	100-5120-522500	36.55
		781 (E)		MARCH 2024 MONTHLY BILL	100-5141-522500	15.46
		781 (E)		MARCH 2024 MONTHLY BILL	100-5142-522500	127.54
		781 (E)		MARCH 2024 MONTHLY BILL	100-5145-522900	61.87
		781 (E)		MARCH 2024 MONTHLY BILL	100-5160-522500	26.95
		781 (E)		MARCH 2024 MONTHLY BILL	100-5211-522500	448.79
		781 (E)		MARCH 2024 MONTHLY BILL	100-5241-522500	36.55
		781 (E)		MARCH 2024 MONTHLY BILL	100-5323-522500	71.70
		781 (E)		MARCH 2024 MONTHLY BILL	100-5512-522500	184.57
		781 (E)		MARCH 2024 MONTHLY BILL	150-5221-522500	357.09
		781 (E)		MARCH 2024 MONTHLY BILL	410-5363-522500	4.05
		781 (E)		MARCH 2024 MONTHLY BILL	440-5511-522500	285.39
		781 (E)		MARCH 2024 MONTHLY BILL	500-5344-522500	2.02
		781 (E)		MARCH 2024 MONTHLY BILL	610-6920-692100	34.42
		781 (E)		MARCH 2024 MONTHLY BILL	620-8400-851000	34.42
						1,727.37
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,727.37

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/14/2024	GEN	38279	AFLAC	ACCOUNT# V1553 MARCH 2024	100-0000-215302	231.08
		38279		ACCOUNT# V1553 MARCH 2024	150-0000-215302	338.66
		38279		ACCOUNT# V1553 MARCH 2024	610-0000-215302	7.52
		38279		ACCOUNT# V1553 MARCH 2024	620-0000-215302	225.86
						803.12
03/14/2024	GEN	38280	MINNESOTA LIFE INSURANCE	APRIL 2024 LIFE INSURANCE	100-0000-215301	1,164.27
		38280		APRIL 2024 LIFE INSURANCE	150-0000-215301	216.37
		38280		APRIL 2024 LIFE INSURANCE	440-0000-215301	90.55
		38280		APRIL 2024 LIFE INSURANCE	610-0000-215301	67.70
		38280		APRIL 2024 LIFE INSURANCE	620-0000-215301	177.35
						1,716.24
03/14/2024	GEN	782 (E)	EMPLOYEE TRUST FUNDS	APRIL 2024 HEALTH INSURANCE	100-0000-215300	62,131.04
		782 (E)		APRIL 2024 HEALTH INSURANCE	150-0000-215300	18,209.90
		782 (E)		APRIL 2024 HEALTH INSURANCE	440-0000-215300	5,221.62
		782 (E)		APRIL 2024 HEALTH INSURANCE	610-0000-215300	4,698.37
		782 (E)		APRIL 2024 HEALTH INSURANCE	620-0000-215300	6,473.31
						96,734.24
03/14/2024	GEN	783 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 03/15/24	100-0000-215250	634.18
		783 (E)		RETIREMENT GW PR 03/15/24	150-0000-215250	2,230.96
						2,865.14
03/14/2024	GEN	784 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 03/15/24 ID	100-0000-215250	4,092.92
		784 (E)		RETIREMENT MS/ICMA PR 03/15/24 ID	150-0000-215250	50.00
		784 (E)		RETIREMENT MS/ICMA PR 03/15/24 ID	440-0000-215250	1,212.71
		784 (E)		RETIREMENT MS/ICMA PR 03/15/24 ID	610-0000-215250	131.02
		784 (E)		RETIREMENT MS/ICMA PR 03/15/24 ID	620-0000-215250	486.21
						5,972.86
03/14/2024	GEN	785 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - FEBRUARY 2024	100-0000-215200	36,486.07
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	17,520.96
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,664.16
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	500-0000-215200	248.40

03/28/2024 09:37 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 03/14/2024 - 03/14/2024
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,377.28
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	3,274.08
						<hr/> 65,570.95
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		173,662.55

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
 CHECK NUMBER 38281 - 38304

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
03/15/2024	GEN	38281	IMIL1992942	ALSCO	OUTSIDE SERVICES	531000	5511	79.42
03/15/2024	GEN	38282#	1FW9-KJGC-CR4R 1M6M-XY47-DHJK 1HHL-3H3D-9GHQ 1RGR-PQJG-9NPY 13LR-KLHW-6QG4 16DJ-KC3T-6XQ3 1VL9-VTQL-91QJ	AMAZON CAPITOL SERVICES	OPERATIONAL SUPPLIES METASPACE MAINTENANCE THINGERY MAINTENANCE PROGRAMMING PROGRAMMING BOOKS AV MATERIAL	531100 531700 531800 533100 533100 532800 532900	5511 5511 5511 5511 5511 5700 5700	558.78 1,455.81 76.75 67.19 151.79 204.25 981.61
								3,496.18
03/15/2024	GEN	38283	52490	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00
03/15/2024	GEN	38284	2038083484 2038083485 2038087263 2038087264 2038094486 2038094487 2038103277 2038103278 2038103427 2038111798 2038111799 2038121061 2038121062 2038136430 2038137115 2038140079 2038140080	BAKER & TAYLOR INC.	BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS	532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800	5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700	316.25 26.53 107.00 832.29 53.11 412.94 183.92 137.96 855.37 35.41 208.12 35.99 319.26 196.63 484.82 1,169.71 6.42
								5,381.73
03/15/2024	GEN	38285	2478 2509	BERNSTEIN & ASSOCIATES, LLC	DONATED FUND EXPENDITURES DONATED FUND EXPENDITURES	580600 580600	5890 5890	920.00 720.00
								1,640.00
03/15/2024	GEN	38286	2141442	BLACKSTONE PUBLISHING	AV MATERIAL	532900	5700	53.88
03/15/2024	GEN	38287	B6739542	BRODART	BOOKS	532800	5700	90.4

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
 CHECK NUMBER 38281 - 38304

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 440 LIBRARY FUND									
			B6741955		BOOKS	532800	5700	374.61	
			B6742113		BOOKS	532800	5700	206.01	
			B6747230		BOOKS	532800	5700	103.81	
			B6749181		BOOKS	532800	5700	527.17	
			B6749607		BOOKS	532800	5700	367.78	
			B6753885		BOOKS	532800	5700	273.27	
			CHECK GEN 38287 TOTAL FOR FUN						1,943.06
03/15/2024	GEN	38288	83844489	CENGAGE LEARNING	BOOKS	532800	5700	81.57	
03/15/2024	GEN	38289	2061738	CENTER POINT LARGE PRINT	BOOKS	532800	5700	27.27	
03/15/2024	GEN	38290	7439325	DEMCO INC	COLLECTION MAINTENANCE & REPAIR	531600	5511	94.52	
03/15/2024	GEN	38291	2024.MCL.0001	DRIFTLESS PATHWAYS, LLC	DONATED FUND EXPENDITURES	580600	5890	7,000.00	
03/15/2024	GEN	38292	24369500-1	ENGBERG ANDERSON ARCHITECTS	DONATED FUND EXPENDITURES	580600	5890	1,200.00	
03/15/2024	GEN	38293	JANUARY& FEBRUARY	ERIC HUEMMER	MILEAGE	533200	5511	35.38	
03/15/2024	GEN	38294	36009859	GREAT AMERICAN FINANCIAL SVCS	CONTRACTUAL SERVICES	522000	5511	353.14	
03/15/2024	GEN	38295	JANUARY	HORN FEED	OPERATIONAL SUPPLIES	531100	5511	22.50	
03/15/2024	GEN	38296	960003695	ILLINGWORTH KILGUST	REPAIRS & MAINTENANCE	539500	5511	417.00	
03/15/2024	GEN	38297	873	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	960.00	
03/15/2024	GEN	38298	505128389	MIDWEST TAPE	DIGITAL COLLECTIONS	534900	5511	1,065.95	
03/15/2024	GEN	38299	2024	MILWAUKEE ART MUSEUM	DONATED FUND EXPENDITURES	580600	5890	600.00	
03/15/2024	GEN	38300	2024-061	PEWAUKEE PUBLIC LIBRARY	PROGRAMMING	533100	5511	160.00	
03/15/2024	GEN	38301	37249309	QUILL LLC	OPERATIONAL SUPPLIES	531100	5511	122.83	
03/15/2024	GEN	38302	220566A	ROMAN ELECTRIC CO., INC.	REPAIRS & MAINTENANCE	539500	5511	3,924.68	
03/15/2024	GEN	38303	25863	TAYLOR COMPUTER SERVICES, INC	CONTRACTUAL SERVICES	522000	5511	612.00	
03/15/2024	GEN	38304#	2024-13010037	WAUKESHA CTY TREASURER	OPERATIONAL SUPPLIES	531100	5511	533.47	
			2024-13010037		COLLECTION MAINTENANCE & REPAIR	531600	5511	583.73	
			2024-13010013		ELECTRONIC TOOLS & SERVICES	534000	5511	465.00	
			2024-13010013		CAF+-	534100	5511	25,687.00	
			2024-13010013		SHARED COUNTY DATABASES	534400	5511	1,256.00	
			2024-13010013		DIGITAL COLLECTIONS	534900	5511	4,467.00	
			2024-13010060		DONATED FUND EXPENDITURES	580600	5890	473.04	
			CHECK GEN 38304 TOTAL FOR FUN						33,465.25

03/28/2024 09:42 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 38281 - 38304

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
					Fund: 440 LIBRARY FUND			
					Total for fund 440 LIBRARY FUND			62,821.35

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/20/2024	GEN	786 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2024 DENTAL PREMIUMS	100-0000-215304	2,630.11
		786 (E)		APRIL 2024 DENTAL PREMIUMS	150-0000-215304	400.74
		786 (E)		APRIL 2024 DENTAL PREMIUMS	440-0000-215304	208.69
		786 (E)		APRIL 2024 DENTAL PREMIUMS	610-0000-215304	43.06
		786 (E)		APRIL 2024 DENTAL PREMIUMS	620-0000-215304	128.50
						3,411.10
03/20/2024	GEN	787 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2024 VISION PREMIUMS	100-0000-215303	116.68
		787 (E)		APRIL 2024 VISION PREMIUMS	150-0000-215303	30.02
		787 (E)		APRIL 2024 VISION PREMIUMS	440-0000-215303	30.24
						176.94
03/20/2024	GEN	788 (E)	UKG INC.	PAYROLL PROCESSING FEES FEB 2024	100-5111-539900	99.04
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5120-539900	28.30
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5142-539900	28.30
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5145-539900	56.60
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5211-539900	141.49
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5212-539900	127.34
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5213-521900	28.30
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5241-539900	28.30
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5300-539900	99.04
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5632-539900	14.15
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	150-5221-539900	438.64
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	150-5233-531100	84.90
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	440-5511-534000	311.27
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	610-6902-690300	56.60
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	620-8300-840000	42.45
						1,584.72
03/20/2024	GEN	789 (E)	UKG INC.	MISC PR FEES - 2023 W2 PRINTING /	100-5111-539900	23.60
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5120-539900	5.90
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5141-539900	57.95
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5142-539900	5.90
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5144-521900	59.00
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5145-539900	11.80
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5211-539900	38.35
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5212-539900	47.2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5213-521900	5.90
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5241-539900	5.90
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5300-539900	50.15
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5632-539900	2.95
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5670-521900	2.95
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	150-5221-539900	112.10
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	150-5233-531100	20.65
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	440-5511-534000	94.40
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	610-6902-690300	14.75
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	620-8300-840000	8.85
						568.30
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		5,741.06

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK								
ARMOUR ABBY								
63744	GETSLING.COM		03/05/2024	03/22/2024	76.40	0.00	Paid	Y 03/22/2024
		ADDITIONAL EMPLOYEES CHARGE		MROCKLEY				
	440-5511-534000	ELECTRONIC TOOLS & SERVICES			76.40			
BITTNER RONALD								
63745	DSPS E SERVICE FEE COM		02/19/2024	03/22/2024	0.45	0.00	Paid	Y 03/22/2024
		DPW BACKFLOW TESTING CC SERVICE FEE		MROCKLEY				
	100-5323-539500	REPAIRS & MAINTENANCE			0.45			
BITTNER RONALD								
63746	DSPS EPAY ISE		02/19/2024	03/22/2024	20.00	0.00	Paid	Y 03/22/2024
		DPW BACL FLOW TESTING		MROCKLEY				
	100-5323-539500	REPAIRS & MAINTENANCE			20.00			
BITTNER RONALD								
63747	WWW.UI.COM		02/21/2024	03/22/2024	551.00	0.00	Paid	Y 03/22/2024
		UBIQUITI CAMERA AND AP		MROCKLEY				
	100-5521-531100	OPERATIONAL SUPPLIES			551.00			
BITTNER RONALD								
63748	SQUARESPACE INC.		02/23/2024	03/22/2024	276.00	0.00	Paid	Y 03/22/2024
		PHANTOM JUNCTION STAGE ANNUAL		MROCKLEY				
	100-5521-531100	OPERATIONAL SUPPLIES			276.00			
BITTNER RONALD								
63749	ZORO TOOLS INC		02/27/2024	03/22/2024	423.13	0.00	Paid	Y 03/22/2024
		DPW GARAGE GAS DETECTOR		MROCKLEY				
	100-5323-539500	REPAIRS & MAINTENANCE			423.13			
BITTNER RONALD								
63750	ZORO TOOLS INC		02/27/2024	03/22/2024	152.82	0.00	Paid	Y 03/22/2024
		PLUMBING DIAPHRAMS		MROCKLEY				
	100-5521-531100	OPERATIONAL SUPPLIES			152.82			
BITTNER RONALD								
63751	WWW.UI.COM		02/28/2024	03/22/2024	411.00	0.00	Paid	Y 03/22/2024
		2 VIEWPORTS FOR DISPATCH CAMERA		MROCKLEY				
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			411.00			
BITTNER RONALD								
63752	WWW.APWA.NET		03/01/2024	03/22/2024	397.00	0.00	Paid	Y 03/22/2024
		APWA MEMBERSHIP BITTNER/WILHARMS		MROCKLEY				
	100-5300-532400	MEMBERSHIP DUES			397.00			

INVOICE REGISTER REPORT FOR MUKWONAGO
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 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK								
63753	BITTNER RONALD WWW.UI.COM	1 VIEWPORT FOR DISPATCH CAMERA	03/05/2024	03/22/2024 MROCKLEY	212.00	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			212.00			
63754	BITTNER RONALD HARBOR FREIGHT TOOLS 544	PARK SUPPLIES	03/10/2024	03/22/2024 MROCKLEY	49.80	0.00	Paid	Y 03/22/2024
	100-5521-531100	OPERATIONAL SUPPLIES			49.80			
63755	BITTNER RONALD PAYPAL *WISCONSIN L WI	WAUKESHA COUNTY STORMWATER WORKSHOP	03/11/2024	03/22/2024 MROCKLEY	120.00	0.00	Paid	Y 03/22/2024
	100-5660-535200	STORMWATER COMPLIANCE EXPENSE			110.00			
	500-5344-535200	Stormwater Compliance Expense			10.00			
63756	BONK JASON THE HOME DEPOT #4921	PLUMBING PARTS	02/21/2024	03/22/2024 MROCKLEY	11.36	0.00	Paid	Y 03/22/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE			11.36			
63757	BONK JASON THE HOME DEPOT #4921	PLUMBING PARTS	03/06/2024	03/22/2024 MROCKLEY	55.14	0.00	Paid	Y 03/22/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE			55.14			
63758	BONK JASON THE HOME DEPOT #4921	TOOLS	03/12/2024	03/22/2024 MROCKLEY	10.97	0.00	Paid	Y 03/22/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE			10.97			
63759	CASTLE WAYNE A OPC*WI RURAL WTR CONF	WRWA CONFERENCE REGISTRATION	03/06/2024	03/22/2024 MROCKLEY	260.00	0.00	Paid	Y 03/22/2024
	610-6920-693000	MISC GENERAL EXPENSES			130.00			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			130.00			
63760	CASTLE WAYNE A OPC MSC*SERVICE FEE 024	WRWA CONFERENCE REGISTRATION FEE	03/06/2024	03/22/2024 MROCKLEY	8.87	0.00	Paid	Y 03/22/2024
	610-6920-693000	MISC GENERAL EXPENSES			4.44			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			4.43			
63761	CEITHAMER EMILY WAL-MART #1571	PROGRAM SUPPLIES	02/22/2024	03/22/2024 MROCKLEY	15.29	0.00	Paid	Y 03/22/2024

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024
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 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnlized Post Date
		GL Distribution						
		Purchase Card Vendor: 0002 US BANK						
	440-5511-533100	PROGRAMMING			15.29			
63762	CEITHAMER EMILY SP TALES.COM	LIFE STORY KIT	03/12/2024	03/22/2024 MROCKLEY	43.99	0.00	Paid	Y 03/22/2024
	440-5511-533000	THINGERY COLLECTION			43.99			
63763	CEITHAMER EMILY SQ *SCHOOL DISTRICT OF WA	PLANETARIUM EXPLORE PASS	03/12/2024	03/22/2024 MROCKLEY	300.00	0.00	Paid	Y 03/22/2024
	440-5890-580600	DONATED FUND EXPENDITURES			300.00			
63764	DEMOTTO CHRIS AMAZON.COM*RW66G71A2	DISPATCH MONITORS	02/22/2024	03/22/2024 MROCKLEY	299.91	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			299.91			
63765	DEMOTTO CHRIS THE HOME DEPOT #4921	DISPATCH REMODEL HARDWARE	02/22/2024	03/22/2024 MROCKLEY	16.94	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			16.94			
63766	DEMOTTO CHRIS THE HOME DEPOT #4921	DISPATCH REMODEL HARDWARE	02/26/2024	03/22/2024 MROCKLEY	17.96	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			17.96			
63767	DEMOTTO CHRIS AMAZON.COM*RZ0RE8G91	DISPATCH SMART TV AND HARDWARE	03/04/2024	03/22/2024 MROCKLEY	473.93	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			473.93			
63768	DEMOTTO CHRIS AMZN MKTP US*RN18Q7HQ1	DISPATCH MONITOR AND CABLE	03/12/2024	03/22/2024 MROCKLEY	169.92	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			169.92			
63769	DEMOTTO CHRIS AMZN MKTP US*R69CG1W50	DISPATCH GARBAGE CAN AND HARDWARE	03/13/2024	03/22/2024 MROCKLEY	196.99	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			196.99			
63770	DEMOTTO CHRIS AMZN MKTP US*R63DP0BT2	DISPATCH REMODEL CORDS AND CABLES	03/14/2024	03/22/2024 MROCKLEY	67.18	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			67.18			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024
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 CREDIT CARD TRANSACTIONS FOR BOARD
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Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK								
DEMOTTO CHRIS								
63771	AMZN MKTP US*R68G97B92		03/14/2024	03/22/2024	111.87	0.00	Paid	Y 03/22/2024
	DISPATCH REMODEL BULLETING BOARDS			MROCKLEY				
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			111.87			
DOHERTY DIANA								
63772	GOVERNMENT FINANCE OFFIC		02/21/2024	03/22/2024	85.00	0.00	Paid	Y 03/22/2024
	DEBT RATING WEBINAR			MROCKLEY				
	100-5145-533500	TRAINING & TRAVEL			85.00			
DOHERTY DIANA								
63773	VBS*VONAGE BUSINESS		03/12/2024	03/22/2024	1,561.87	0.00	Paid	Y 03/22/2024
	MARCH 2024 VONAGE PHONE BILL			MROCKLEY				
	100-5141-522500	TELEPHONE			19.59			
	100-5142-522500	TELEPHONE			88.42			
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE			88.19			
	100-5241-522900	SOFTWARE SUPPORT/MAINTENANCE			58.78			
	100-5632-522500	TELEPHONE			19.59			
	100-5323-522500	TELEPHONE			39.44			
	100-5512-522500	TELEPHONE			19.59			
	100-5120-522500	TELEPHONE			19.59			
	100-5211-522500	TELEPHONE			366.91			
	150-5221-522500	TELEPHONE			357.94			
	440-5511-522500	TELEPHONE			400.21			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES			41.81			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES			41.81			
DYKSTRA DIANA								
63774	THE OSTHOFF RESORT		03/01/2024	03/22/2024	345.66	0.00	Paid	Y 03/22/2024
	WCMA CONFERENCE			MROCKLEY				
	100-5141-533500	TRAINING & TRAVEL			345.66			
GOURDOUX LINDA								
63775	METRO MARKET #384		02/22/2024	03/22/2024	23.34	0.00	Paid	Y 03/22/2024
	POSTAGE WATER AND ELECTION TRAINING			MROCKLEY				
	100-5144-531100	OPERATIONAL SUPPLIES			23.34			
GOURDOUX LINDA								
63776	METRO MARKET #384		02/24/2024	03/22/2024	11.47	0.00	Paid	Y 03/22/2024
	ELECTION TRAINING			MROCKLEY				
	100-5144-531100	OPERATIONAL SUPPLIES			11.47			
KIM CATHRYN								
63777	WM SUPERCENTER #1571		02/15/2024	03/22/2024	75.73	0.00	Paid	Y 03/22/2024
	CLEANING SUPPLIES			MROCKLEY				

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024
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 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnlized Post Date
		GL Distribution						
		Purchase Card Vendor: 0002 US BANK						
	440-5511-531100	OPERATIONAL SUPPLIES			75.73			
63778	KIM CATHRYN COLLABORATIVE SUMMER LIBR SLP PROMOTIONS		02/15/2024	03/22/2024 MROCKLEY	187.95	0.00	Paid	Y 03/22/2024
	440-5511-533100	PROGRAMMING			187.95			
63779	KIM CATHRYN WALGREENS #7039 CLEANING SUPPLIES		02/16/2024	03/22/2024 MROCKLEY	26.52	0.00	Paid	Y 03/22/2024
	440-5511-531100	OPERATIONAL SUPPLIES			26.52			
63780	KIM CATHRYN SEED SAVERS EXCHANGE INC. SEEDS FOR SEED LIBRARY		02/21/2024	03/22/2024 MROCKLEY	15.38	0.00	Paid	Y 03/22/2024
	440-5890-580600	DONATED FUND EXPENDITURES			15.38			
63781	KIM CATHRYN SEED SAVERS EXCHANGE INC. SEEDS FOR SEED LIBRARY		02/22/2024	03/22/2024 MROCKLEY	105.77	0.00	Paid	Y 03/22/2024
	440-5890-580600	DONATED FUND EXPENDITURES			105.77			
63782	KIM CATHRYN WM SUPERCENTER #1571 MICROWAVE		02/22/2024	03/22/2024 MROCKLEY	80.00	0.00	Paid	Y 03/22/2024
	440-5511-581000	FURNITURE & FIXTURES			80.00			
63783	KIM CATHRYN PARTSWH COM VACUUM BELT		02/23/2024	03/22/2024 MROCKLEY	15.09	0.00	Paid	Y 03/22/2024
	440-5511-531100	OPERATIONAL SUPPLIES			15.09			
63784	KIM CATHRYN EB STRATEGIES FOR MAN ONLINE COURSE/ JAME PRIDE		02/26/2024	03/22/2024 MROCKLEY	285.54	0.00	Paid	Y 03/22/2024
	440-5511-533500	TRAINING & TRAVEL			285.54			
63785	KIM CATHRYN NETFLIX 3/1/24-3/31/24 STREAMING SERVICE		03/01/2024	03/22/2024 MROCKLEY	22.99	0.00	Paid	Y 03/22/2024
	440-5511-531800	THINGERY MAINTENANCE			22.99			
63786	KIM CATHRYN METRO MARKET #384 STAFF SNACKS		03/01/2024	03/22/2024 MROCKLEY	9.99	0.00	Paid	Y 03/22/2024
	440-5511-531100	OPERATIONAL SUPPLIES			9.99			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024
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 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 0002 US BANK								
63787	KIM CATHRYN METRO MARKET #384 440-5511-531100	STAFF PARTY OPERATIONAL SUPPLIES	03/01/2024	03/22/2024 MROCKLEY	15.27 15.27	0.00	Paid	Y 03/22/2024
63788	KIM CATHRYN WAL-MART #1571 440-5511-533100	D&D PROGRAM SUPPLIES PROGRAMMING	03/05/2024	03/22/2024 MROCKLEY	25.96 25.96	0.00	Paid	Y 03/22/2024
63789	KIM CATHRYN METRO MARKET #384 440-5511-531100	STAFF PARTY OPERATIONAL SUPPLIES	03/05/2024	03/22/2024 MROCKLEY	21.52 21.52	0.00	Paid	Y 03/22/2024
63790	KIM CATHRYN FRIENDS OF THE DOMES, 440-5890-580600	EXPLORE PASS PD BY FRIENDS DONATED FUND EXPENDITURES	03/07/2024	03/22/2024 MROCKLEY	500.00 500.00	0.00	Paid	Y 03/22/2024
63791	KIM CATHRYN FSP*SCHLITZ AUDUBON NATUR 440-5890-580600	EXPLORE PASS PD BY FRIENDS DONATED FUND EXPENDITURES	03/07/2024	03/22/2024 MROCKLEY	70.00 70.00	0.00	Paid	Y 03/22/2024
63792	KIM CATHRYN SQ *BETTY BRINN CHILDREN' 440-5890-580600	EXPLORE PASS PD BY FRIENDS DONATED FUND EXPENDITURES	03/07/2024	03/22/2024 MROCKLEY	500.00 500.00	0.00	Paid	Y 03/22/2024
63793	KIM CATHRYN THE HOME DEPOT #4921 440-5511-531100	CLEANING SUPPLIES OPERATIONAL SUPPLIES	03/08/2024	03/22/2024 MROCKLEY	107.36 107.36	0.00	Paid	Y 03/22/2024
63794	KIM CATHRYN SEED SAVERS EXCHANGE INC. 440-5890-580600	SEEDS FOR SEED LIBRARY DONATED FUND EXPENDITURES	03/11/2024	03/22/2024 MROCKLEY	67.65 67.65	0.00	Paid	Y 03/22/2024
63795	KIM CATHRYN US BANK 440-5511-531100	HOOK RETURN OPERATIONAL SUPPLIES	03/12/2024	03/22/2024 MROCKLEY	(19.93) (19.93)	0.00	Paid	Y 03/22/2024

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024
 JOURNALIZED PAID
 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK								
KINDER MATTHEW 63796	WISCONSIN WASTEWATER OPER SEMINAR REGISTRATION FOR 3 STAFF 620-8400-854100	02/15/2024	03/22/2024 MROCKLEY	108.15	0.00	Paid	Y 03/22/2024	
	EDUCATIONAL/TRAINING EXPENSES			108.15				
KINDER MATTHEW 63797	DSPS E SERVICE FEE COM BACKFLOW REGISTRATION FEE 620-8010-827000	02/21/2024	03/22/2024 MROCKLEY	0.45	0.00	Paid	Y 03/22/2024	
	OPERATION SUPPLY/EXPENSE			0.45				
KINDER MATTHEW 63798	DSPS EPAY ISE ANNUAL BACKFLOW REGISTRATION 620-8010-827000	02/21/2024	03/22/2024 MROCKLEY	20.00	0.00	Paid	Y 03/22/2024	
	OPERATION SUPPLY/EXPENSE			20.00				
KINDER MATTHEW 63799	ALLIED INSULATION PIPING INSULATION 620-8010-827000	02/22/2024	03/22/2024 MROCKLEY	83.82	0.00	Paid	Y 03/22/2024	
	OPERATION SUPPLY/EXPENSE			83.82				
KINDER MATTHEW 63800	AMZN MKTP US*RN1ZH2240 SAMPLE CUPS 620-8010-826000	03/05/2024	03/22/2024 MROCKLEY	807.40	0.00	Paid	Y 03/22/2024	
	LABORATORY			807.40				
KINDER MATTHEW 63801	AMZN MKTP US*RN03L9JJ2 FLEET TOOLS 620-8010-827000 610-6200-662300	03/06/2024	03/22/2024 MROCKLEY	177.33	0.00	Paid	Y 03/22/2024	
	OPERATION SUPPLY/EXPENSE			88.67				
	OPERATION SUPPLY/EXP-PUMPING			88.66				
KREISER ROBERT 63802	AMZN MKTP US*RB4A87R31 CODED ENTRY LOCK 100-5211-539400	02/15/2024	03/22/2024 MROCKLEY	478.95	0.00	Paid	Y 03/22/2024	
	BLDG REPAIRS & MAINTENANCE			478.95				
KREISER ROBERT 63803	WWW.DJI.COM DRONE PROPELLARS 100-5212-539500	02/17/2024	03/22/2024 MROCKLEY	17.50	0.00	Paid	Y 03/22/2024	
	REPAIRS & MAINTENANCE			17.50				
KREISER ROBERT 63804	AMAZON.COM*RI1L13LK1 3 DISPATCH SMART TVS AND MOUNTS 430-5700-571100	02/17/2024	03/22/2024 MROCKLEY	1,259.94	0.00	Paid	Y 03/22/2024	
	POLICE DEPT CAPITAL EQUIP			1,259.94				

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 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK								
63805	KREISER ROBERT AMZN MKTP US*RW0LR2240 430-5700-571100	DISPATCH POWER STRIPS AND CABLE POLICE DEPT CAPITAL EQUIP	02/21/2024	03/22/2024 MROCKLEY	205.95 205.95	0.00	Paid	Y 03/22/2024
63806	KUBIAK MICHAEL SP 3CF5F7-2 100-5212-531100	TRAFFIC CONES OPERATIONAL SUPPLIES	02/19/2024	03/22/2024 MROCKLEY	325.97 325.97	0.00	Paid	Y 03/22/2024
63807	KUBIAK MICHAEL AMZN MKTP US*RW6W33CD2 100-5212-531100	THUMB SCREWS OPERATIONAL SUPPLIES	02/19/2024	03/22/2024 MROCKLEY	18.57 18.57	0.00	Paid	Y 03/22/2024
63808	KUBIAK MICHAEL AMAZON.COM*RW6RR0I80 430-5700-571100	DISPATCH MONITORS POLICE DEPT CAPITAL EQUIP	02/22/2024	03/22/2024 MROCKLEY	306.90 306.90	0.00	Paid	Y 03/22/2024
63809	KUBIAK MICHAEL AMZN MKTP US*RH0VB6CC0 100-5212-531100	OUTDOOR EXTENSION CORD FOR SQUAD 33 OPERATIONAL SUPPLIES	03/14/2024	03/22/2024 MROCKLEY	21.98 21.98	0.00	Paid	Y 03/22/2024
63810	PETERSON RANDY SIMPLE TIRE 100-5324-539500	SKIDSTEER TIRE REPAIRS & MAINTENANCE	02/29/2024	03/22/2024 MROCKLEY	2,095.28 2,095.28	0.00	Paid	Y 03/22/2024
63811	PETERSON RANDY HARBOR FREIGHT TOOLS 544 100-5521-531100	PARK SUPPLIES OPERATIONAL SUPPLIES	03/10/2024	03/22/2024 MROCKLEY	61.74 61.74	0.00	Paid	Y 03/22/2024
63812	PETERSON RANDY MAVERICK MOWER SUPPLY 100-5324-539500	MOWER BLADES REPAIRS & MAINTENANCE	03/14/2024	03/22/2024 MROCKLEY	486.36 486.36	0.00	Paid	Y 03/22/2024
63813	RUTENBECK TIM WM SUPERCENTER #1571 100-5111-531100	WATER FOR BOARD ROOM OPERATIONAL SUPPLIES	03/05/2024	03/22/2024 MROCKLEY	13.96 13.96	0.00	Paid	Y 03/22/2024

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Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 0002 US BANK								
63814	SMITH JAMES A THE HOME DEPOT #4921 620-8010-827000	SAMPLE STORAGE TOTE OPERATION SUPPLY/EXPENSE	03/05/2024	03/22/2024 MROCKLEY	21.96 21.96	0.00	Paid	Y 03/22/2024
63815	STIEN JEFFREY R AMZN MKTP US*RI5UB8H02 150-5223-531100	FIRE TRAINING SMOKE OPERATIONAL SUPPLIES	02/16/2024	03/22/2024 MROCKLEY	108.02 108.02	0.00	Paid	Y 03/22/2024
63816	STIEN JEFFREY R AMZN MKTP US*RW96I6FC0 150-5222-539500	VINYL CEMENT RDC REPAIR REPAIRS & MAINTENANCE	02/16/2024	03/22/2024 MROCKLEY	17.83 17.83	0.00	Paid	Y 03/22/2024
63817	STIEN JEFFREY R AMZN MKTP US*RI47K7YQ2 150-5231-531100	EMS DUFFEL BAG OPERATIONAL SUPPLIES	02/19/2024	03/22/2024 MROCKLEY	59.99 59.99	0.00	Paid	Y 03/22/2024
63818	STIEN JEFFREY R AMZN MKTP US*RW3F02G32 150-5222-531100	PAGER BATTERIES OPERATIONAL SUPPLIES	02/22/2024	03/22/2024 MROCKLEY	89.98 89.98	0.00	Paid	Y 03/22/2024
63819	STIEN JEFFREY R HAIX 150-5233-534600	ROLBIECKI STATION BOOTS CLOTHING ALLOWANCE	02/22/2024	03/22/2024 MROCKLEY	384.00 384.00	0.00	Paid	Y 03/22/2024
63820	STIEN JEFFREY R METRO MARKET #384 150-5221-531100	STATION SUPPLIES OPERATIONAL SUPPLIES	02/23/2024	03/22/2024 MROCKLEY	41.98 41.98	0.00	Paid	Y 03/22/2024
63821	STIEN JEFFREY R BOAT-ED.COM 150-5223-533500	ALCALA BOAT EDUCATION TRAINING & TRAVEL	02/23/2024	03/22/2024 MROCKLEY	40.95 40.95	0.00	Paid	Y 03/22/2024
63822	STIEN JEFFREY R ATVCOURSE.COM 150-5223-533500	ALCALA UTV EDUCATION TRAINING & TRAVEL	02/24/2024	03/22/2024 MROCKLEY	36.70 36.70	0.00	Paid	Y 03/22/2024

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Purchase Card Vendor: 0002 US BANK								
63823	STIEN JEFFREY R US BANK	REFUND FIRE TRAINING SMOKE	03/01/2024	03/22/2024 MROCKLEY	(108.02)	0.00	Paid	Y 03/22/2024
	150-5223-531100	OPERATIONAL SUPPLIES			(108.02)			
63824	STIEN JEFFREY R WAL-MART #1571	STAFF POTOS	03/01/2024	03/22/2024 MROCKLEY	9.88	0.00	Paid	Y 03/22/2024
	150-5221-531100	OPERATIONAL SUPPLIES			9.88			
63825	STIEN JEFFREY R UNDERWATER CONNECTION	LAABS OPEN WATER COURSE	03/01/2024	03/22/2024 MROCKLEY	580.25	0.00	Paid	Y 03/22/2024
	150-5233-533500	TRAINING & TRAVEL			580.25			
63826	STIEN JEFFREY R BOAT-ED.COM	PILANT BOAT CLASS	03/02/2024	03/22/2024 MROCKLEY	45.95	0.00	Paid	Y 03/22/2024
	150-5223-533500	TRAINING & TRAVEL			45.95			
63827	STIEN JEFFREY R BOAT-ED.COM	DORNBURG BOAT CLASS	03/02/2024	03/22/2024 MROCKLEY	45.95	0.00	Paid	Y 03/22/2024
	150-5223-533500	TRAINING & TRAVEL			45.95			
63828	STIEN JEFFREY R ATVCOURSE.COM	PILANT UTV EDUCATION	03/02/2024	03/22/2024 MROCKLEY	36.70	0.00	Paid	Y 03/22/2024
	150-5223-533500	TRAINING & TRAVEL			36.70			
63829	STIEN JEFFREY R ATVCOURSE.COM	LUDWIG UTV EDUCATION	03/02/2024	03/22/2024 MROCKLEY	36.70	0.00	Paid	Y 03/22/2024
	150-5221-533500	TRAINING & TRAVEL			36.70			
63830	STIEN JEFFREY R AMAZON.COM*RN01D5GI0	STATION SUPPLIES	03/03/2024	03/22/2024 MROCKLEY	57.30	0.00	Paid	Y 03/22/2024
	150-5221-531100	OPERATIONAL SUPPLIES			57.30			
63831	STIEN JEFFREY R AMZN MKTP US*RZ2XT9TN1	EMS SUPPLIES	03/03/2024	03/22/2024 MROCKLEY	22.96	0.00	Paid	Y 03/22/2024
	150-5231-531100	OPERATIONAL SUPPLIES			22.96			

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Purchase Card Vendor: 0002 US BANK							
63832	STIEN JEFFREY R UNDERWATER CONNECTION ROUSH OPEN WATER COURSE UNDERWATER 150-5233-533500	03/04/2024	03/22/2024 MROCKLEY	580.25	0.00	Paid	Y 03/22/2024
	TRAINING & TRAVEL			580.25			
63833	STIEN JEFFREY R BOAT-ED.COM HEALY BOAT EDUCATION 150-5223-533500	03/05/2024	03/22/2024 MROCKLEY	45.95	0.00	Paid	Y 03/22/2024
	TRAINING & TRAVEL			45.95			
63834	STIEN JEFFREY R ATVCOURSE.COM HEALY UTV EDUCATION 150-5223-533500	03/05/2024	03/22/2024 MROCKLEY	36.70	0.00	Paid	Y 03/22/2024
	TRAINING & TRAVEL			36.70			
63835	STIEN JEFFREY R US BANK REFUND EMS SUPPLIES 150-5231-531100	03/06/2024	03/22/2024 MROCKLEY	(114.48)	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			(114.48)			
63836	STIEN JEFFREY R UA.COM*888-727-6687 MD FRIESEMA CLOTHING UA 150-5221-534600	03/06/2024	03/22/2024 MROCKLEY	95.03	0.00	Paid	Y 03/22/2024
	CLOTHING ALLOWANCE			95.03			
63837	STIEN JEFFREY R FSP*WISCONSIN STATE FIRE STIEN WSFCA MEMBERSHIP 150-5221-532400	03/07/2024	03/22/2024 MROCKLEY	95.00	0.00	Paid	Y 03/22/2024
	MEMBERSHIP DUES			95.00			
63838	STIEN JEFFREY R AMZN MKTP US*R67HL44N0 I34 GARMIN 150-5231-531100	03/07/2024	03/22/2024 MROCKLEY	107.00	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			107.00			
63839	STIEN JEFFREY R WAL-MART #1571 STAFF PICTURES 150-5221-531100	03/08/2024	03/22/2024 MROCKLEY	0.56	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			0.56			
63840	STIEN JEFFREY R WAL-MART #1571 LOCK OUT TAG OUT SUPPLIES 150-5222-531100	03/11/2024	03/22/2024 MROCKLEY	22.32	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			22.32			

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Purchase Card Vendor: 0002 US BANK								
STREIT DANIEL								
63841	DOJ WS2 EVA EPAY SALE FEE		02/16/2024	03/22/2024	125.00	0.00	Paid	Y
	ACTIVE THREAT INTEGRATED RESPONSE			MROCKLEY				03/22/2024
	100-5215-533500	TRAINING & TRAVEL			125.00			
STREIT DANIEL								
63842	DOJ WS2 EVA EPAY SRV FEE		02/16/2024	03/22/2024	2.50	0.00	Paid	Y
	ACTIVE THREAT INTEGRATED RESPONSE			MROCKLEY				03/22/2024
	100-5215-533500	TRAINING & TRAVEL			2.50			
STREIT DANIEL								
63843	AMZN MKTP US*RW0J61S02		02/25/2024	03/22/2024	63.95	0.00	Paid	Y
	CORKBOARD			MROCKLEY				03/22/2024
	100-5211-531100	OPERATIONAL SUPPLIES			63.95			
STREIT DANIEL								
63844	AMZN MKTP US*RW0C69MM1		02/27/2024	03/22/2024	47.98	0.00	Paid	Y
	2 NOTARY STAMPS			MROCKLEY				03/22/2024
	100-5211-531100	OPERATIONAL SUPPLIES			47.98			
STREIT DANIEL								
63845	AMZN MKTP US*RZ1WX7X01		03/04/2024	03/22/2024	69.77	0.00	Paid	Y
	DISPATCH FOOTSWITCH			MROCKLEY				03/22/2024
	100-5211-539500	REPAIRS & MAINTENANCE			69.77			
SUKOWATY JAYME								
63846	USPS PO 5657100149		03/06/2024	03/22/2024	5.10	0.00	Paid	Y
	POSTAGE FOR FLUORIDE SAMPLE			MROCKLEY				03/22/2024
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			5.10			
SUKOWATY JAYME								
63847	AMOCO#1971514MUKWONAGO A		03/07/2024	03/22/2024	1.89	0.00	Paid	Y
	ICE FOR WATER SAMPLES			MROCKLEY				03/22/2024
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			1.89			
SUKOWATY JAYME								
63848	WM SUPERCENTER #1571		03/13/2024	03/22/2024	27.56	0.00	Paid	Y
	OFFICE SUPPLIES			MROCKLEY				03/22/2024
	610-6920-692100	OFFICE SUPPLIES & EXPENSES			13.78			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES			13.78			
SURA MATTHEW J								
63849	APPLE.COM/BILL		03/08/2024	03/22/2024	0.99	0.00	Paid	Y
	APPLE STORAGE			MROCKLEY				03/22/2024
	150-5231-531100	OPERATIONAL SUPPLIES			0.99			

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Purchase Card Vendor: 0002 US BANK								
63850	WILHARMS MICHAЕ	UWCC REGISTRATIONS	02/15/2024	03/22/2024	260.10	0.00	Paid	Y
		APWA SUPERVISOR CERTIFICATION		MROCKLEY				03/22/2024
	100-5323-533500	TRAINING & TRAVEL			260.10			
63851	WILHARMS MICHAЕ	UWCC REGISTRATIONS	02/15/2024	03/22/2024	359.00	0.00	Paid	Y
		APWA SUPERVISOR CERTIFICATION		MROCKLEY				03/22/2024
	100-5323-533500	TRAINING & TRAVEL			359.00			
63852	ZAESKE DEBBIE	BIG SKY COMMUNICATIONS I	03/11/2024	03/22/2024	455.00	0.00	Paid	Y
		REPLACE DISPATCH BASE AND DONGLE		MROCKLEY				03/22/2024
	100-5211-539500	REPAIRS & MAINTENANCE			455.00			
Total Purchase Card Vendor: 0002 US BANK					19,196.55	0.00		
# of Invoices:	106	# Due:	0	Totals:	19,438.98	0.00		
# of Credit Memos:	3	# Due:	0	Totals:	(242.43)	0.00		
Net of Invoices and Credit Memos:					19,196.55	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5111-531100	OPERATIONAL SUPPLIES	13.96
100-5120-522500	TELEPHONE	19.59
100-5141-522500	TELEPHONE	19.59
100-5141-533500	TRAINING & TRAVEL	345.66
100-5142-522500	TELEPHONE	88.42
100-5144-531100	OPERATIONAL SUPPLIES	34.81
100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE	88.19
100-5145-533500	TRAINING & TRAVEL	85.00
100-5211-522500	TELEPHONE	366.91
100-5211-531100	OPERATIONAL SUPPLIES	111.93
100-5211-539400	BLDG REPAIRS & MAINTENANCE	478.95
100-5211-539500	REPAIRS & MAINTENANCE	524.77
100-5212-531100	OPERATIONAL SUPPLIES	366.52
100-5212-539500	REPAIRS & MAINTENANCE	17.50
100-5215-533500	TRAINING & TRAVEL	127.50
100-5241-522900	SOFTWARE SUPPORT/MAINTENANCE	58.78
100-5300-532400	MEMBERSHIP DUES	397.00
100-5323-522500	TELEPHONE	39.44
100-5323-533500	TRAINING & TRAVEL	619.10
100-5323-539500	REPAIRS & MAINTENANCE	443.58

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		GL Distribution						
	100-5324-539500	REPAIRS & MAINTENANCE			2,581.64			
	100-5512-522500	TELEPHONE			19.59			
	100-5521-531100	OPERATIONAL SUPPLIES			1,091.36			
	100-5632-522500	TELEPHONE			19.59			
	100-5660-535200	STORMWATER COMPLIANCE EXPENSE			110.00			
	150-5221-522500	TELEPHONE			357.94			
	150-5221-531100	OPERATIONAL SUPPLIES			109.72			
	150-5221-532400	MEMBERSHIP DUES			95.00			
	150-5221-533500	TRAINING & TRAVEL			36.70			
	150-5221-534600	CLOTHING ALLOWANCE			95.03			
	150-5222-531100	OPERATIONAL SUPPLIES			112.30			
	150-5222-539500	REPAIRS & MAINTENANCE			17.83			
	150-5223-533500	TRAINING & TRAVEL			288.90			
	150-5231-531100	OPERATIONAL SUPPLIES			76.46			
	150-5233-533500	TRAINING & TRAVEL			1,160.50			
	150-5233-534600	CLOTHING ALLOWANCE			384.00			
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			3,750.49			
	440-5511-522500	TELEPHONE			400.21			
	440-5511-531100	OPERATIONAL SUPPLIES			251.55			
	440-5511-531800	THINGERY MAINTENANCE			22.99			
	440-5511-533000	THINGERY COLLECTION			43.99			
	440-5511-533100	PROGRAMMING			229.20			
	440-5511-533500	TRAINING & TRAVEL			285.54			
	440-5511-534000	ELECTRONIC TOOLS & SERVICES			76.40			
	440-5511-581000	FURNITURE & FIXTURES			80.00			
	440-5890-580600	DONATED FUND EXPENDITURES			1,558.80			
	500-5344-535200	Stormwater Compliance Expense			10.00			
	610-6200-662300	OPERATION SUPPLY/EXP-PUMPING			88.66			
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			6.99			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES			55.59			
	610-6920-693000	MISC GENERAL EXPENSES			134.44			
	620-8010-826000	LABORATORY			807.40			
	620-8010-827000	OPERATION SUPPLY/EXPENSE			292.37			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES			55.59			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			242.58			

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		GL Distribution						
		--- TOTALS BY FUND ---						
	100 -	GENERAL FUND			8,069.38	0.00		
	150 -	FIRE/AMBULANCE FUND			2,734.38	0.00		
	430 -	CAPITAL EQUIPMENT FUND			3,750.49	0.00		
	440 -	LIBRARY FUND			2,948.68	0.00		
	500 -	STORM WATER UTILITY			10.00	0.00		
	610 -	WATER UTILITY FUND			285.68	0.00		
	620 -	SEWER UTILITY FUND			1,397.94	0.00		
		--- TOTALS BY DEPT/ACTIVITY ---						
	5111 -	VILLAGE BOARD			13.96	0.00		
	5120 -	MUNICIPAL COURT			19.59	0.00		
	5141 -	VILLAGE ADMINISTRATOR			365.25	0.00		
	5142 -	CLERK-TREASURER			88.42	0.00		
	5144 -	ELECTIONS			34.81	0.00		
	5145 -	FINANCE DEPARTMENT			173.19	0.00		
	5211 -	POLICE ADMINISTRATION			1,482.56	0.00		
	5212 -	POLICE PATROL			384.02	0.00		
	5215 -	POLICE TRAINING			127.50	0.00		
	5221 -	FIRE ADMINISTRATION			694.39	0.00		
	5222 -	FIRE SUPPRESSION			130.13	0.00		
	5223 -	FIRE TRAINING			288.90	0.00		
	5231 -	AMBULANCE			76.46	0.00		
	5233 -	REFERENDUM FUNDED STAFFING			1,544.50	0.00		
	5241 -	BUILDING INSPECTOR			58.78	0.00		
	5300 -	DPW GENERAL ADMINISTRATION			397.00	0.00		
	5323 -	GARAGE			1,102.12	0.00		
	5324 -	MACHINERY & EQUIPMENT			2,581.64	0.00		
	5344 -	STORM SEWER			10.00	0.00		
	5511 -	LIBRARY SERVICES			1,389.88	0.00		
	5512 -	MUSEUM			19.59	0.00		
	5521 -	PARKS			1,091.36	0.00		
	5632 -	PLANNING DEPARTMENT			19.59	0.00		
	5660 -	STORMWATER MASTER PLAN			110.00	0.00		
	5700 -	CAPITAL OUTLAY EXPENDITURES			3,750.49	0.00		
	5890 -	USE OF DESIGNATED FUNDS			1,558.80	0.00		
	6200 -	PUMPING OPERATIONS			88.66	0.00		
	6300 -	WATER TREATMENT OPERATIONS			6.99	0.00		
	6920 -	ADMINISTRATIVE & GENERAL EX			190.03	0.00		
	8010 -	WWTP-TREATMENT/DISPOSAL/GP			1,099.77	0.00		
	8400 -	ADMINISTRATIVE & GENERAL			298.17	0.00		
	0366				1,646.87			

03/28/2024 09:54 AM
User: MROCKLEY
DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 03/22/2024 - 03/22/2024
JOURNALIZED PAID
BANK CODE: GEN - CHECK TYPE: EFT
CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY PAYMENT CARD ACCOUNT ---								
					619.10			
					2,112.79			
					1,197.15			
					13.96			
					455.00			
					359.28			
					34.55			
					1,354.70			
					1,962.34			
					345.66			
					76.40			
					309.20			
					0.99			
					34.81			
					2,375.45			
					268.87			
					673.42			
					21.96			
					77.47			
					2,643.38			
					2,613.20			

03/28/2024 10:11 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK NUMBER 791
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/27/2024	GEN	791 (E)	WI DEPT OF REVENUE	2024 ANNUAL ADMINISTRATIVE FEE	220-5140-539900	200.00
		791 (E)		2024 ANNUAL ADMINISTRATIVE FEE	240-5140-539900	200.00
		791 (E)		2024 ANNUAL ADMINISTRATIVE FEE	250-5140-539900	200.00
						<hr/> 600.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		600.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/27/2024	GEN	38373	MUKWONAGO PROFESSIONAL	MARCH 2024 FIRE UNION DUES	150-0000-215500	1,350.00
03/27/2024	GEN	38374	MUKWONAGO PROFESSIONAL POLICE	MARCH 2024 POLICE UNION DUES	100-0000-215500	825.00
03/27/2024	GEN	38375	VILLAGE OF MUKWONAGO MRA	MARCH 2024 FSA	100-0000-215350	3,465.63
		38375		MARCH 2024 FSA	150-0000-215350	1,460.52
		38375		MARCH 2024 FSA	440-0000-215350	90.00
		38375		MARCH 2024 FSA	610-0000-215350	3.78
		38375		MARCH 2024 FSA	620-0000-215350	307.77
						<u>5,327.70</u>
03/27/2024	GEN	792 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 03/29/24	100-0000-215250	634.18
		792 (E)		RETIREMENT GW PR 03/29/24	150-0000-215250	2,232.23
						<u>2,866.41</u>
03/27/2024	GEN	793 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 03/29/24 ID	100-0000-215250	3,944.83
		793 (E)		RETIREMENT MS/ICMA PR 03/29/24 ID	150-0000-215250	56.10
		793 (E)		RETIREMENT MS/ICMA PR 03/29/24 ID	440-0000-215250	1,067.77
		793 (E)		RETIREMENT MS/ICMA PR 03/29/24 ID	610-0000-215250	138.58
		793 (E)		RETIREMENT MS/ICMA PR 03/29/24 ID	620-0000-215250	481.77
						<u>5,689.05</u>
03/27/2024	GEN	794 (E)	TASC	FLEX ADMIN 04/01/2024-06/30/2024	100-5141-539900	18.06
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5142-539900	36.12
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5145-539900	72.24
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5211-539900	198.66
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5212-539900	234.78
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5241-539900	36.12
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5323-531100	198.66
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5632-539900	18.06
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	150-5221-539900	126.42
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	150-5233-531100	108.36
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	440-5511-515900	144.48
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	610-6902-690300	72.24
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	620-8300-840000	54.18

03/28/2024 10:23 AM
User: MROCKLEY
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 03/27/2024 - 03/27/2024
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						1,318.38
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		17,376.54



DATE: March 26, 2024
TO: Village Board of Trustees
FROM: Diana Dykstra
RE: Update on Village Revaluation

I requested an update from the Village Assessor on our Revaluation to make sure we were on target for our normal Board of Review schedules that take place in May or June.

He confirmed they are completed with all the residential fieldwork, and are now working to complete the commercial fieldwork.

Last month they completed the sales validation and sale ratio study that is used for their appraisal modeling process.

They are working on data auditing and setting appraised values of individual properties.

Dean expects they will be ready to mail out notices of changed assessments about the end of April. There will be a an informational insert included with the notice and he will provide this to us in advance.

VILLAGE OF MUKWONAGO
Field Park Rental Application

Date Submitted: 1/8/24

Event Date: 7/23/24

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Park Usage
440 River Crest Ct
Mukwonago WI 53149
Email to: lgourdoux@villageofmukwonago.gov

RENTAL INFORMATION

Date(s) of Event: July 13th 2024 also - Big Pavilion
July 11th & 12th

Estimated Number of Participants: 300

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

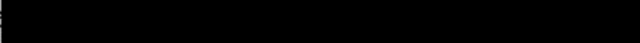
Event Start Time: 11:00 Event End Time: 7:00

Type of Event: Croatian Festival

APPLICANT INFORMATION

Name: Carol Mounich Gedde

Address:  Mukwonago State/Zip: WI 53149

Daytime: 

E-mail: croatian993@gmail.com

ORGANIZATION INFORMATION (if applicable)

Name of Organization: John Mounich Croatian Lodge 993

Mailing Address: 310 Shore Dr. City: Mukwonago State/Zip: WI 53149

Phone Number: 262 363 2124 Is organization a 501(c)3? Yes: No:

Website Address: cfu lodge 993@gmail.com

FEES (check those that apply)

Field

Pavilion A (Main) 1-49 people	Thurs & Fri 7/11, 7/12 x2	\$100.00 per day	\$ <u>200.⁰⁰</u>
Pavilion A (Main) 50-100 people		\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people		\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)		\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)		\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)		\$25.00 per day	\$ _____
Baseball Field Lights		\$50.00 per day	\$ _____
Entire Park	7/13 1	\$300.00 per day	\$ <u>300</u>
Electricity Coordination (Pavilions B and C)		\$25.00 per day	\$ <u>25</u>
Non-Resident Fee	Additional	\$50.00 per day	\$ _____
Total Park Rental Fees (Separate Payment)			\$ <u>525</u>

DEPOSIT (all rentals, check those that apply)

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ <u>600⁰⁰</u>	
Pavilions B and C Deposit	\$100.00 per day	\$ _____	
Key Deposit	\$50.00	\$ <u>50⁰⁰</u>	
Total Deposit Fees (Separate Payment)			\$ <u>650</u>

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Carol Mornich Gedde
Applicant Signature

1/8/24
Date

Carol Mornich Gedde
Print Name

Office Use Only

Fees Paid _____ Receipt # _____ Deposit Returned _____ Key # Issued _____ Key Returned _____

Department Approval

Administrator _____ Building Inspection _____ Fire _____ DPW _____

Police _____ Utilities _____

VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

CG Reservations are dependent upon availability.

CG No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s).

CG Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

CG The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

CG The Applicant should review the facility at opening. Note any pre-existing damages or problems.

CG Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

CG Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

CG Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

Cleaning/Damages

CG Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

CG There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per 1/2 hour.

CG Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

CG The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

Revised 11/2023

VILLAGE OF MUKWONAGO

CS Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.

CS Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.

CS Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.

CS Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.

CS Fires: All fires must be in personal grills or designated fireplaces.

CS Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

Please respond YES or NO to the following questions. Please supply additional information if required.

Yes **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

✓ **Sales:** If YES, attach a list of all vendors and products for sale.

VILLAGE OF MUKWONAGO

_____ **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: ___ 110V 20 Amp ___ 110V 30 Amp ___ 110V 50 Amp

yes **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

NO **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? _____

NO **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

yes **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____

NO **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

yes **Loudspeakers and/or Amplification:** If YES, will it be a: Band DJ ___ Other ___
What are the hours be? 12-7 All noise (loudspeakers and/or amplification ends at 11 p.m.

NO **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

NO **Inflatable Devices:** If YES, number and location of devices.

NO **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

for additional 250 persons over 600, an additional port-a-pot for each sex will be required

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 1/13/24

Total Fees Paid: 75.00

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: John Mornich Croation Lodge 993
Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149
Phone Number: [REDACTED] Is the organization a 501(c)3 organization?: YES NO
Website Address: cfu lodge 993.org
Event Contact Person: Carol Mornich Gedde
Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149
Home Phone: [REDACTED] Cell Phone: 262 661 2482
Email Address: croation 993@gmail.com

EVENT INFORMATION

Name of the Event: Mukwonago Croation Day Fest Date(s) of the Event: July 13, 2024
Event Start Time: 11:00 a.m. Event End Time: 8:00 p.m.
Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* YES NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.
A day to celebrate Croation culture with Croation music & food & beverages
- F. Based on the class definitions found in the manual, what class is your event? CLASS I CLASS II
- G. Estimated # of participants: 300 Spectators: — Vendors: —

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* YES NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 2
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* YES NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* YES NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* YES NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* YES NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* YES NO
- H. Does your event involve amplified music? YES NO
 If yes, will the amplified music be a: Band DJ Other
 Hours of amplified music: NOON - SEVEN
- I. Please list the number of security staff you will be providing for the event: _____
- J. Will you need barricades provided by the Village for your event? YES NO
 If yes, how many? _____
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* YES NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* YES NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* YES NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* YES NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
John's disposal brings in a 12 yard dumpster
we do much of the clean up on day of event x
finish the major cleanup early Sunday morning
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? YES NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: YES NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)

Carol Mornich Gedde
Signature - Applicant

David Krejcarek
Signature - Applicant

Carol Mornich Gedde Secret.
Name & Title (PRINT)

David Krejcarek Treas.
Name & Title (PRINT)

Date

1/7/2024
Date

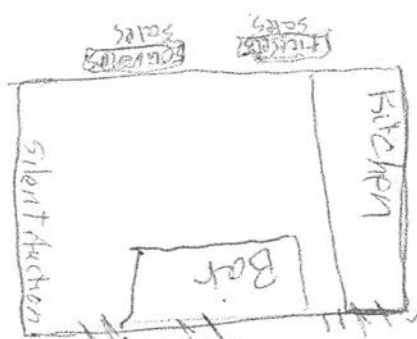
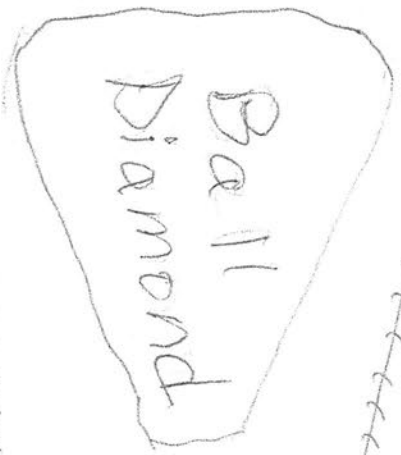
FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Fire Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Public Works Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Village Clerk: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____			
Village Board Approval Date	Village President Signature	Permit #	Issue Date

MUKDONGO CANTON WAY FES1

Hwy MN

Hwy 83

Playground



looking from 5:30am-4:30pm
 spt bartending
 Beer Truck

Roberts Drive

VILLAGE OF MUKWONAGO
Park Facilities Rental Application

Date Submitted: 2/28/2024

Event Date: July 3rd 2024

Rain date July 5th 2024

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Park Usage
440 River Crest Ct
Mukwonago WI 53149
Email to: lgourdoux@villageofmukwonago.com

FEES (check those that apply)

Indianhead Beach

Open-air Shelter	\$50.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

Miniwaukan

Park Pavilion	\$50.00 per day	\$ _____
Electricity Coordination	\$15.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

Minor

Open-air Shelter	\$50.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

Phantom Glen

Park Pavilion \$50.00 per day \$ _____
Electricity Coordination \$15.00 per day \$ _____
Non-Resident Fee Additional \$25.00 per day \$ _____

DEPOSIT (all rentals, check those that apply)

Park Deposit \$100.00 per day \$ 100?
Key Deposit \$25.00 \$ _____

RENTAL INFORMATION

Date(s) of Event: July 3rd with a rain date July 5th

Estimated Number of Participants: 2

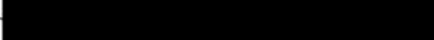
NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: Setup starts at 3pm, majority of park closes at 8pm, show at 9:30pm Event End Time: Fireworks crew should be packed up by 11pm, PLMD team will complete debris cleanup by 10am the following day

APPLICANT INFORMATION

Name: Jake Jagmin on behalf of Phantom Lakes Management District

Address:  City: Mukwonago State/Zip: 53149

Daytime Phone: 

E-mail: 

ORGANIZATION INFORMATION (if applicable)

Name of Organization: Phantom Lake Management District

Mailing Address: PO Box 391 City: Mukwonago State/Zip: 53149

Phone Number: _____ Is organization a 501(c)3? Yes: _____ No: _____

Website Address: https://phantomlakes.us/

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

[Handwritten Signature]

Applicant Signature

2-28 ~~2023~~ 2024

Date

Jake Jagmin

Print Name

Office Use Only

Fees Paid

Receipt #

Deposit Returned

Key # Issued

Key Returned

Department Approval

Administrator _____

Building Inspection _____

Fire _____

DPW _____

Police _____

Utilities _____

VILLAGE OF MUKWONAGO

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

JJ Reservations are dependent upon availability.

NA Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be placed in the drop box behind Village Hall. Lost keys will result in re-keying charges. *No keys needed, Village Police to lock restrooms at 8pm.*

NA The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

JJ The Applicant should review the facility at opening and complete "Pre-Event" inspection of the Facility Checklist. Any pre-existing damages or problems must be identified at that time.

JJ Banners at parks: Banners are responsibility of Applicant. Banners may only be put up 2 weeks prior to the event at the park. Banners are limited in size to 5 ft x 7 ft (35 Sq Ft)

JJ Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee. *5 Star Fireworks to park truck and trailer on the grass during setup.*

JJ Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

JJ Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map. *Attached is the map used in the past. DPW to install/remove posts, FD to install caution tape onto posts and place barricades to close the car parking lot. Setup zone starts at 3pm and expands to the keep out zone at 8pm. PLMD will remove the caution tape the morning after the event when the area has been inspected for unexploded shells in daylight.*

Cleaning/Damages

JJ Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement. *JJ authorizing on behalf of PLMD. Liability is PLMD's responsibility.*

NA There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per ½ hour.

JJ Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

JJ The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill. *JJ authorizing on behalf of PLMD. Liability is PLMD's responsibility.*

VILLAGE OF MUKWONAGO

- JJ Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer. [FD to confirm valid and proper insurance certificates are in place prior to the event. \[The contractor \(5-star fireworks\) does not renew his annual insurance policy until approximately April \(as has occurred in years past\)\]](#)
- JJ Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.
[JJ authorizing on behalf of PLMD. Liability is PLMD's responsibility.](#)
- JJ Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.
[PLMD will coordinate with the Village Police Cheif, Town Police Chief, Village DPW, Fire Chief and Village Parks and Recreation](#)
- JJ Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.
[5 Star Fireworks to park truck and trailer on the grass during setup.](#)

NA Fires: All fires must be in personal grills or designated fireplaces.

JJ Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.
[Cleaning to be conducted immediately after the event with flashlights. Debris will be picked up the following morning before 10am](#)

Please respond YES or NO to the following questions. Please supply additional information if required.

YES **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

[Fire Chief Stein to verify valid insurance document in place prior to the event. Anticipated availability is May 2024.](#)

NO **Sales:** If YES, attach a list of all vendors and products for sale.

VILLAGE OF MUKWONAGO

NO **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: ___ 110V 20 Amp ___ 110V 30 Amp ___ 110V 50 Amp

NO **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

YES **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? _____

NO **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.
Caution tape around setup and 'keep out' zone, barricades to close car parking lot or no parking after 8 pm signs. DPW and FD to be responsible for installation of caution tape and barricades.

NO **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____

NO **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

NO **Loudspeakers and/or Amplification:** If YES, will it be a: Band ___ DJ ___ Other ___
What are the hours be? _____ All noise (loudspeakers and/or amplification ends at 11 p.m.

NO **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

NO **Inflatable Devices:** If YES, number and location of devices.

NO **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms? *Majority of Phantom Glenn park to be closed to spectators during the event due to the safety distances required.*

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. The shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

for additional 250 persons over 600, an additional port-a-pot for each sex will be required



White line represents posts and caution tape that shall be installed by 8PM to create the keep out zone. Bathrooms should be locked by Village Police at 8PM.

No cars are to be within the car parking lot after 8PM. DPW/FD/Police to place barricades prior to this time or utilize no parking after 8pm signs.

Orange line represents posts and caution tape that shall be installed by 3PM to create the setup area. Contractor to park a truck and/or trailer within this area during setup. Bathrooms to remain accessible until 8PM.

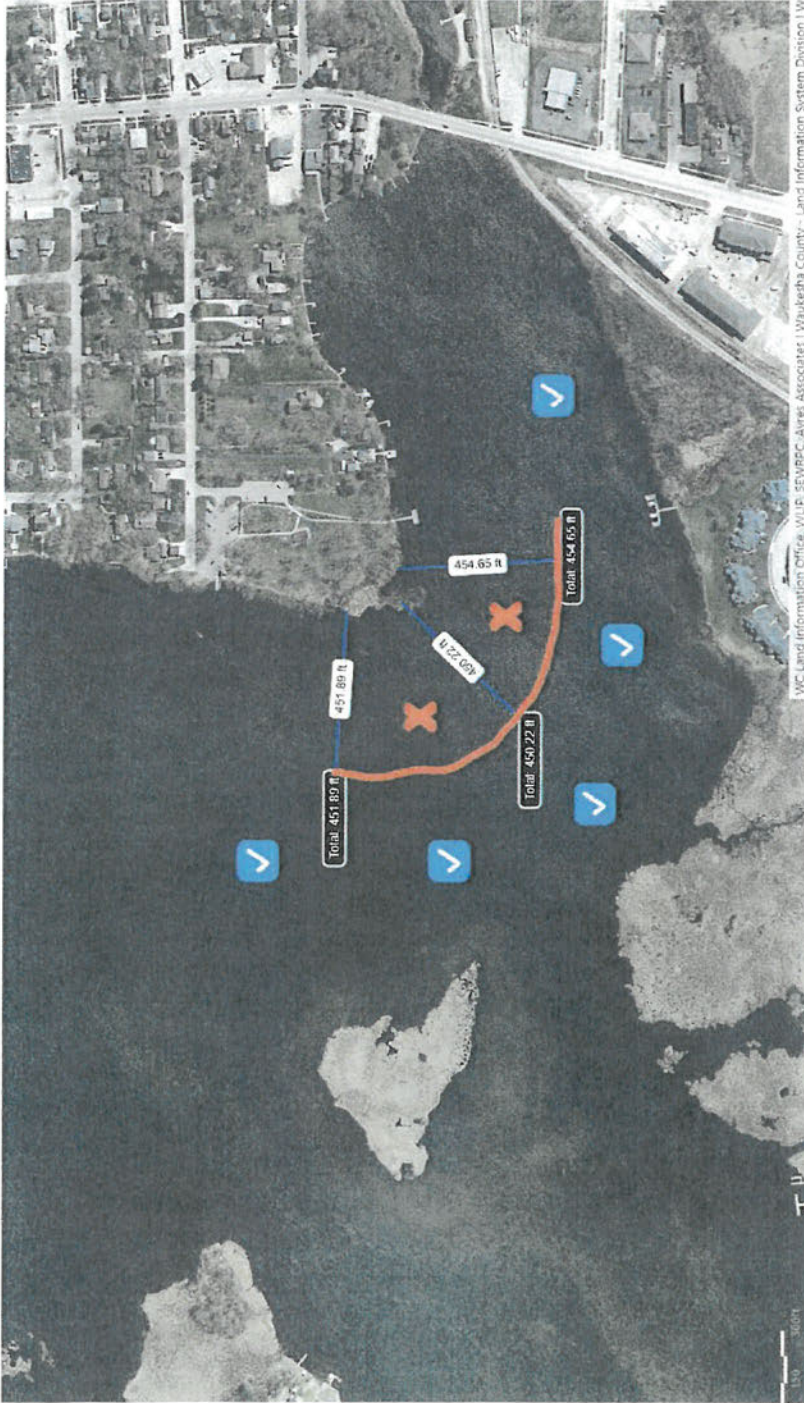
Red line represents 5" shell launch area

Blue line represents 4" shell launch area

Green line represents 3" shell launch area

Yellow line is for "cakes" launch area

Caution tape will be removed by PLMD after the area is inspected for unexploded shells in the daylight and any additional firework debris is picked up. This will be completed no later than 10am the morning following the event. (Contractor will also inspect and clean up directly after the fireworks display using flashlights).



Lake patrol to keep boats 450' away from launch site, during the fireworks display. Boat launch will remain open.

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 3-10-24

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Village of Mukwonago Police

Mailing Address: 627 S. Rochester ST City: Mukwonago State: WI Zip: 53149

Phone Number: 262-363-6435 Is the organization a 501(c)3 organization? YES NO

Website Address: _____

Event Contact Person: Lieutenant Kubiak

Mailing Address: 627 S. Rochester ST City: Mukwonago State: WI Zip: 53149

Home Phone: _____ Work Phone: 262-363-6435 Cell Phone: _____

Email Address: mKubiak@MKPD.org

EVENT INFORMATION

Name of the Event: National Night Out Date(s) of the Event: 8-6-24

Event Start Time: 6pm Event End Time: 8:30 pm

Location of the Event: Field Park

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* YES NO

B. Please provide your COVID-19 Action Plan.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.
Yearly Community Event

F. Based on the class definitions found in the manual, what class is your event? CLASS I CLASS II

G. Estimated # of participants: 500 Spectators: _____ Vendors: 30

OTHER INFORMATION

A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* YES NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 0
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* YES NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* YES NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* YES NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* YES NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* YES NO
- H. Does your event involve amplified music? YES NO
 If yes, will the amplified music be a: Band DJ Other
 Hours of amplified music: 6pm - 8:30pm
- I. Please list the number of security staff you will be providing for the event: 10
- J. Will you need barricades provided by the Village for your event? YES NO
 If yes, how many? _____
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* YES NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* YES NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* YES NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* YES NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
None Police Department will handle
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? YES NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: YES NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).


TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)


 Signature - Applicant
 LT Kubiak 1241
 Name & Title (PRINT)
 3-10-24
 Date

 Signature - Applicant

 Name & Title (PRINT)

 Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Fire Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Public Works Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Village Clerk: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____			
Village Board Approval Date	Village President Signature	Permit #	Issue Date

VILLAGE OF MUKWONAGO

Field Park Rental Application

Date Submitted: 3-10-24

Event Date: 8-6-24

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Park Usage
440 River Crest Ct
Mukwonago WI 53149
Email to: lgourdoux@villageofmukwonago.gov

RENTAL INFORMATION

Date(s) of Event: 8-6-24

Estimated Number of Participants: 500

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 6:00 pm Event End Time: 8:30 pm

Type of Event: Mukwonago NNO

APPLICANT INFORMATION

Name: LT. Kubiak

Address: 627 S. Rochester ST City: Mukwonago State/Zip: WI 53149

Daytime Phone: 202-363-6435

E-mail: mkubiak@MKPD.org

ORGANIZATION INFORMATION (if applicable)

Name of Organization: Village of Mukwonago Police

Mailing Address: 627 S. Rochester ST City: Mukwonago State/Zip: WI 53149

Phone Number: 262-363-6435 Is organization a 501(c)3? Yes: X No: _____

Website Address: _____

FEES (check those that apply)

Field

Pavilion A (Main) 1-49 people	\$100.00 per day	\$ _____
Pavilion A (Main) 50-100 people	\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people	\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)	\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)	\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)	\$25.00 per day	\$ _____
Baseball Field Lights	\$50.00 per day	\$ _____
<u>Entire Park</u>	\$300.00 per day	\$ _____
Electricity Coordination (Pavilions B and C)	\$25.00 per day	\$ _____
Non-Resident Fee	Additional \$50.00 per day	\$ _____
Total Park Rental Fees		\$ _____
(Separate Payment)		

DEPOSIT (all rentals, check those that apply)

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ _____
Pavilions B and C Deposit	\$100.00 per day	\$ _____
Key Deposit	\$50.00	\$ _____
Total Deposit Fees		\$ _____
(Separate Payment)		

Revised 11/2023

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.



Applicant Signature

3-10-24

Date

LT. Kubiak 1241

Print Name

Office Use Only

Fees Paid _____ Receipt # _____ Deposit Returned _____ Key # Issued _____ Key Returned _____

Department Approval

Administrator _____ Building Inspection _____ Fire _____ DPW _____
Police _____ Utilities _____

VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

MK Reservations are dependent upon availability.

MK No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s).

MK Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

MK The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

MK The Applicant should review the facility at opening. Note any pre-existing damages or problems.

MK Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

MK Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

MK Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

Cleaning/Damages

MK Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

MK There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per 1/2 hour.

MK Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

MK The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

VILLAGE OF MUKWONAGO

MK Once approval has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.

MK Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.

MK Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.

MK Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.

MK Fires: All fires must be in personal grills or designated fireplaces.

MK Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

Please respond YES or NO to the following questions. Please supply additional information if required.

Y **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

 Sales: If YES, attach a list of all vendors and products for sale.

VILLAGE OF MUKWONAGO

Y **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: ___ 110V 20 Amp ___ 110V 30 Amp ___ 110V 50 Amp

Y **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

No **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? _____

No **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

No **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____

No **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

Y **Loudspeakers and/or Amplification:** If YES, will it be a: Band ___ DJ X Other ___
What are the hours be? _____ All noise (loudspeakers and/or amplification) ends at 11 p.m.

Y **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

Y **Inflatable Devices:** If YES, number and location of devices.

No **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

for additional 250 persons over 600, an additional port-a-pot for each sex will be required

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.gov

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: _____

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: American Legion Post #375

Mailing Address: P.O. Box 152 City: Mukwonago State: WI Zip: 53149-0152

Phone Number: 262-363-3580 Is the organization a 501(c)3 organization?: YES NO

Website Address: Post375.org

3. _____

Event Contact Person: Timothy J. Flory

Mailing Address: [REDACTED] City: Palmyra State: WI Zip: 53156

Home Phone: _____ Work Phone: 2 [REDACTED]

Email Address: 2ndvicecommander@Post375.org

EVENT INFORMATION

Name of the Event: Maxwell Street Days Date(s) of the Event: 6/8-9, 7/20-21 8/17-18 9/14-15

Event Start Time: 0800 Event End Time: 1700

Location of the Event: Field Park

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* YES NO

B. Please provide your COVID-19 Action Plan. NO CHANGES FROM PREVIOUS YEARS.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.
Flea Market And Community Event

F. Based on the class definitions found in the manual, what class is your event? CLASS I CLASS II

G. Estimated # of participants: 6000 Spectators: 3000 Vendors: 500

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* YES NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 2
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* YES NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* YES NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* YES NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* YES NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* YES NO
- H. Does your event involve amplified music? YES NO
 If yes, will the amplified music be a: Band DJ Other
 Hours of amplified music: _____
- I. Please list the number of security staff you will be providing for the event: (2) Village of Mukwonago Police Reserve
- J. Will you need barricades provided by the Village for your event? YES NO
 If yes, how many? _____
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* YES NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* YES NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* YES NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* YES NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
RELOCATION OF PICNIC TABLES

- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? YES NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: YES NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer’s Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

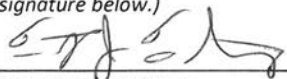
TERMINATION OF AN EVENT


The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant’s permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant’s signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant’s authorization letter may be provided in lieu of the applicant’s signature below.)


 Signature - Applicant
Timothy J. Flury Vice Commander
 Name & Title (PRINT)
3-5-24
 Date


 Signature - Applicant
Thomas P. BRADY COMMANDER
 Name & Title (PRINT)
3-5-24
 Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Fire Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Public Works Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Village Clerk: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____			
Village Board Approval Date	Village President Signature	Permit #	Issue Date

VILLAGE OF MUKWONAGO
Field Park Rental Application

Date Submitted: _____

Event Date: _____

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Park Usage
440 River Crest Ct
Mukwonago WI 53149
Email to: lgourdoux@villageofmukwonago.gov

RENTAL INFORMATION

Date(s) of Event: JUNE 8/9 July 29/21 Aug 17/18 SEP 14/15

Estimated Number of Participants: 9,000

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 0600 Event End Time: 1700

Type of Event: Flea Market

APPLICANT INFORMATION

Name: Timothy J. Flury

Address:  State/Zip: WI 53156

Daytime _____

E-mail: 2advicescommander@Post375.org

ORGANIZATION INFORMATION (if applicable)

Name of Organization: American Legion Community Post #375

Mailing Address: P.O. Box 152 City: Mukwonago State/Zip: WI 53149

Revised 11/2023

Phone Number: 262-363-3580 Is organization a 501(c)3? Yes: 501(c)3 No: _____

Website Address: Post375.org

FEES (check those that apply)

Field

Pavilion A (Main) 1-49 people	Jun 7 Aug 16 Jul 19 SEP 13	4x	\$100.00 per day	\$ <u>400.00</u>
Pavilion A (Main) 50-100 people			\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people			\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)			\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)			\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)			\$25.00 per day	\$ _____
Baseball Field Lights			\$50.00 per day	\$ _____
Entire Park		8x	\$300.00 per day	\$ <u>2,400</u>
Electricity Coordination (Pavilions B and C)			\$25.00 per day	\$ _____
Non-Resident Fee		Additional	\$50.00 per day	\$ _____

Total Park Rental Fees \$ 2,800
 (Separate Payment) + 80.00
 For SPECIAL EVENT + 2,880.00
3,680

DEPOSIT (all rentals, check those that apply)

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ _____
Pavilions B and C Deposit	\$100.00 per day	\$ _____
Key Deposit	\$50.00	\$ _____
Total Deposit Fees		\$ _____
(Separate Payment)		

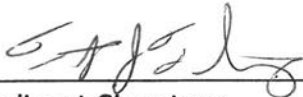
Revised 11/2023

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.


Applicant Signature

3-5-24
Date

Timothy J. Flory
Print Name

Office Use Only

Fees Paid _____ Receipt # _____ Deposit Returned _____ Key # Issued _____ Key Returned _____

Department Approval

Administrator _____ Building Inspection _____ Fire _____ DPW _____

Police _____ Utilities _____

VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

TJF Reservations are dependent upon availability.

TJF No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s). *FRIDAYS PRIOR TO SALE WEEKENDS LISTED ON PREVIOUS PAGE*

TJF Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

TJF The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

TJF The Applicant should review the facility at opening. Note any pre-existing damages or problems.

TJF Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

TJF Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

TJF Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

Cleaning/Damages

TJF Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

TJF There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per ½ hour.

TJF Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

TJF The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

Revised 11/2023

1

VILLAGE OF MUKWONAGO

TSF Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.

TSF Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.

TSF Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.

TSF Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.

TSF Fires: All fires must be in personal grills or designated fireplaces.

TSF Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

Please respond YES or NO to the following questions. Please supply additional information if required.

YES **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

YES **Sales:** If YES, attach a list of all vendors and products for sale.

VILLAGE OF MUKWONAGO

YES **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: X 110V 20 Amp ___ 110V 30 Amp ___ 110V 50 Amp

YES **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

YES **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? Uniformed Officers IF Available.

NO **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

YES **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 2

NO **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

NO **Loudspeakers and/or Amplification:** If YES, will it be a: Band ___ DJ ___ Other ___
What are the hours be? ___ All noise (loudspeakers and/or amplification ends at 11 p.m.

NO **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

NO **Inflatable Devices:** If YES, number and location of devices.

YES **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

for additional 250 persons over 600, an additional port-a-pot for each sex will be required



CERTIFICATE OF LIABILITY INSURANCE

OP ID: KG

DATE (MM/DD/YYYY)

03/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NORTHBROOK INS. ASSOC., INC. P.O. BOX 520 SLINGER, WI 53086 Robert L Butzke		CONTACT NAME: Kathy Butzke PHONE (A/C, No, Ext): 262-439-6222 FAX (A/C, No): 262-783-4075 E-MAIL ADDRESS: kathyb@northbrook-ins.com PRODUCER CUSTOMER ID #: AMERL-2	
INSURED American Legion Post 375 PO Box 152 Mukwonago, WI 53149		INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Society Insurance 15261 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

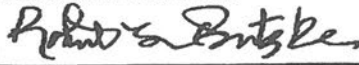
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			BP17034146	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> Business Owners						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMPOP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			BP17034146	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						\$
<input checked="" type="checkbox"/> NON-OWNED AUTOS			BP17034146	01/01/2024	01/01/2025	\$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		UM17034155	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 1,000,000
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input type="checkbox"/> RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC17034154	01/01/2024	01/01/2025	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 100,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

VILLMUK Village of Mukwonago 440 River Crest Ct. Mukwonago, WI 53149	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Village of Mukwonago
440 River Crest Court, P.O. Box 206
Mukwonago, WI 53149
Phone: (262) 363-6434
Fax: (262) 363-6438
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: St. James Catholic Church
Mailing Address: 830 E. Veterans Way City: MUKWONAGO State: WI Zip: 53149
Phone Number: 262-363-8772 Is the organization a 501(c)3 organization?: YES NO
Website Address: WWW.STJAMESMUKWONAGO.ORG
Event Contact Person: Jim Hepp
Mailing Address: [REDACTED] City: MUKWONAGO State: WI Zip: 53149
Home Phone: _____ Work Phone: _____ Cell Phone: [REDACTED]
Email Address: [REDACTED]

EVENT INFORMATION

Name of the Event: St. James Festival Date(s) of the Event: 8-23-25, 2024
Event Start Time: 4:00pm 8-23-2024 Event End Time: 8-25-2024 4:00pm
Location of the Event: 830 E. Veterans Way (on Parish property)

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* YES NO
- B. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- C. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- D. Generally describe your event and its purpose.

Parish Festival
A fundraiser and special event for the parish
\$10 - Beer + wine permit
\$60 - Special event x 3 days
\$50 - tent inspection

- E. Based on the class definitions found in the manual, what class is your event? CLASS I CLASS II

F. Estimated # of participants: 300/day Spectators: 600/day Vendors: 4-5/day
2000/night 2000/night

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* YES NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 1 or more
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* YES NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* YES NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* YES NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* YES NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* YES NO
- H. Does your event involve amplified music? YES NO
 If yes, will the amplified music be a: Band DJ Other
 Hours of amplified music: Approx. 4 hrs/day
- I. Please list the number of security staff you will be providing for the event: per police
- J. Will you need barricades provided by the Village for your event? YES NO
 If yes, how many? 24
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* YES NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* YES NO
Approx 15 portable toilets - McDonough Septic
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* YES NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* YES NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
John's Disposal
Police reserves for Friday
Saturday
Sunday
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? YES NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for an event that includes alcohol, has more than 150 people per day or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required? YES NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)


Signature - Applicant

Signature - Applicant

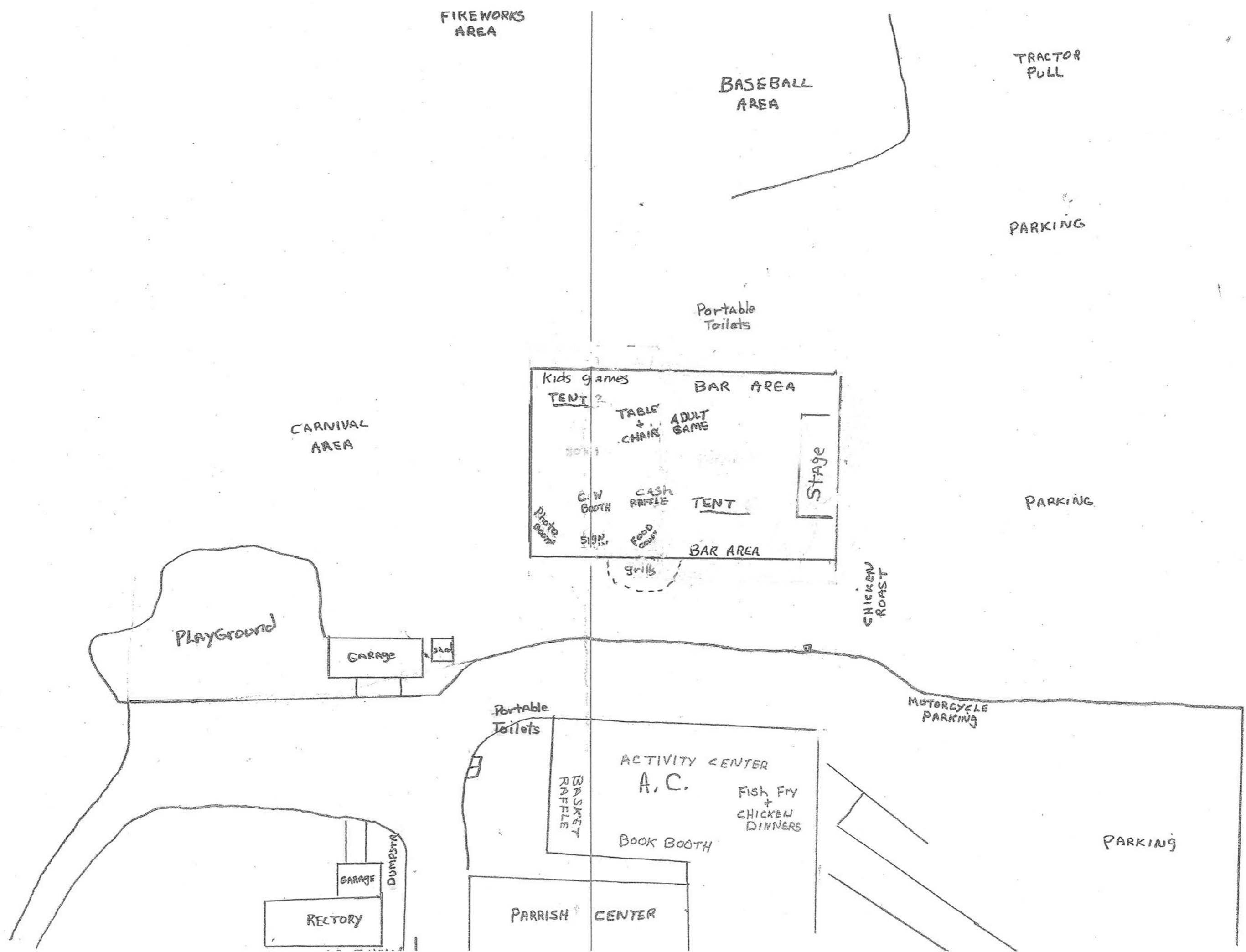
Rev. Jordan Beyhouse / Pastor
Name & Title (PRINT)

Name & Title (PRINT)

3/12/24
Date

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Fire Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Public Works Department: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ Village Clerk: Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____			
Village Board Approval Date	Village President Signature	Permit #	Issue Date



Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 pd.

Application Date: _____

Town Village City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/13/24 and ending 7/13/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name John Mornich Croatian Lodge 993

(b) Address [Redacted] Mukwonago WI 53149
 Town Village City

(c) Date organized 1954

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Amber King [Redacted]
Vice President David Boeck [Redacted]
Secretary Carol Mornich Gedde [Redacted]
Treasurer David Krejcarek [Redacted]

(g) Name and address of manager or person in charge of affair:
Carol Mornich Gedde [Redacted] Mukwonago

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Field Park 933 N. Rochester St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Bar is in the center of the large pavilion, with the beer truck parked just outside the east doors.

3. Name of Event

(a) List name of the event 64th Annual Mukwonago Croatian Day Fest

(b) Dates of event July 13th 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Carol Mornich Gedde 3/5/24
(Signature / Date)

John Mornich Croatian Lodge 993
(Name of Organization)

Date Filed with Clerk 3-4-24

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License


See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 40. Application Date: _____
 Town Village City of MUKWONAGO County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats. SEP 15
 at the premises described below during a special event beginning JUNE 8 and ending ~~SEP 9~~ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name AMERICAN LEGION Community Post #375
 (b) Address 627 E. VETERANS WAY, MUKWONAGO WI 53149
(Street) Town Village City
 (c) Date organized 1934
 (d) If corporation, give date of incorporation _____
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
 (f) Names and addresses of all officers:
 President _____
 Vice President Commander Timothy J. Flory 
 Secretary _____
 Treasurer _____
 (g) Name and address of manager or person in charge of affair: Timothy J Flory
172 Burr Oak St Palmyra WI 53156

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Hwy NN & Hwy 83 MUKWONAGO WI 53149
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? MAIN PAULION
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event MAXWELL STREET DAYS
 (b) Dates of event JUN 8/9 JULY 20/21 AUG 17/18 SEP 14/15

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer  3-5-24 AMERICAN LEGION Post #375
(Signature / Date) (Name of Organization)

Date Filed with Clerk 3-18-24 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

AT-315 (R. 9-19) Receipt #83735

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$30.00

Application Date: 03/26/2024

Town Village City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning (See dates below) and ending (See dates below) and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Mukwonago Food Pantry

(b) Address 325 Eagle Lake Ave., Mukwonago, WI 53149
(Street) Town Village City

(c) Date organized 08/01/1989

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kurt Schmidt, West Allis, WI

Vice President Cathy Schultz, Mukwonago, WI

Secretary Alexis McCarthy, Mukwonago, WI

Treasurer Nancy Van Deslunt, Mukwonago, WI

(g) Name and address of manager or person in charge of affair: Hannah Hazelberg, 3 [REDACTED]

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Indian Head Park, Performance Stage

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Phantom Junction Concerts

(b) Dates of event June 13th, June 27th, August 8th

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
(Signature) (Date)

Mukwonago Food Pantry
(Name of Organization)

Date Filed with Clerk 3/26/24

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Receipt 83768
3/27/24

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Town Village City of MUKWONAGO

Application Date: 3-4-2024
County of WAUKESHA

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-23-2024 and ending 8-25-2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Church

(b) Address 830 E. Veterans Way
(Street)

Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Jim Hepp

Vice President John Langenohl

Secretary Michelle Millard

Treasurer St. James office - Chrystal Annett

(g) Name and address of manager or person in charge of office: Jim Hepp
Mukwonago WI 53149

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? PART - Activity Center

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Activity Center

3. Name of Event

(a) List name of the event St. James Parish Festival

(b) Dates of event 8-23-25, 2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 3/12/24
(Signature / Date)

St. James Congregation
(Name of Organization)

Date Filed with Clerk 3/25/24

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 03/15/2024

Town Village City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James the Less Academy

(b) Address 830 E. Veterans Way
(Street)

Town Village City

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Archbishop Jerome Listecky; PO Box 070912; Milwaukee, WI 53207-0912

Vice President Rev. Jordan Berghouse; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair: Dr. Grover Green; 830 E. Veterans Way, Mukwonago, WI 53149-1014

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

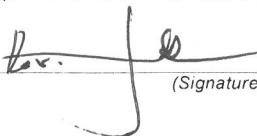
(a) List name of the event St. James the Less Academy Gala

(b) Dates of event 05/11/2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer


(Signature / Date)

St. James the Less Academy

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate.
 No Yes

2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?
 Yes No

If yes, please explain using the space below. Attach additional sheets if necessary.

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship) BBA Trading LLC

2. Trade Name or DBA Andy LAVOR Store

3. Premises Address 411 Main Street

4. County Waukesha

5. Municipality Mukwonago

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN 87-1779814

9. Wisconsin Seller's Permit Number 456-1030786994-04

10. Premises Phone 414-324-8591

11. Premises Email amandep-352@yaho.com

12. Entity Type (check one)
 Sole Proprietor Partnership Limited Liability Company Corporation Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.
Liquor Store - Alcohol stored in coolers & shelves

Licenses(s) Requested

"Class A" Beer \$

"Class B" Beer \$

"Class C" Wine \$

Reserve "Class B" Liquor \$

"Class A" Liquor (Cider Only) \$

"Class B" Liquor \$

"Class B" (Wine Only) Winery \$

Licenses Fees	\$	<u>Provided</u>
Publication Fee	\$	<u>25.00</u>
Background Check	\$	<u>10.00</u>
Total Fees	\$	

Original Alcohol Beverage License Application

Form **AT-106**

Municipality V of Mukwonago License Period 23-24

FOR CLERKS ONLY

Signature of Clerk/Deputy Clerk	
Date license granted	License number
Date application was filed with clerk	Date reported to governing body
Date provisional license issued (if applicable)	

Part F: For Clerk Use Only

Title: *member*

Name (Last, First, M.I.): *Singh, Amrdeep*

Signature: *[Signature]*

Date: *3/13/24*

Part E: Attestation

Who must sign this application?
 • sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	First Name	Title	Phone
<i>Singh</i>	<i>Amrdeep</i>	<i>member</i>	
<i>Bhupinder</i>	<i>EVU</i>	<i>member</i>	

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

5. Agent's Last Name: *Singh*
 Agent's First Name: *Amrdeep*
 Phone: *414-324-8591*

4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?
 Yes No

3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, officers, managers, or directors.
 Yes No

Name of Parent Company: _____
 FEIN of Parent Company: _____

2. Date of Registration: *07/21/2021*

1. State of Registration: *Wisconsin*

Part C: For Corporate/LLC Applicants Only

Part D: Employment History

List in chronological order your last two employers within the last 5 years.

Employer's Name	Employer's Address
Employer's Name	Employer's Address
Dates Employed (MM/YYYY - MM/YYYY)	Dates Employed (MM/YYYY - MM/YYYY)

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1	Previous City, State, Zip
Previous Address 2	Previous City, State, Zip
Dates (MM/YYYY - MM/YYYY)	Dates (MM/YYYY - MM/YYYY)

Part B: Individual Information

1. Name (Last, First, M.I.) **Bhupinder, FNU**

2. Relationship to Registered Entity (Title) **member**

3. Email **amandeep-352@yahoo.com**

5. Home Address [Redacted]

6. [Redacted]

10. D. Driver's License/State ID Number [Redacted]

11. Drivers License/State ID State of Issuance [Redacted]

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor) **B & A Trading LLC**

2. Trade Name or DBA **Andy Liquor Store**

3. Entity Type (check one)

Sole Proprietor

Partnership

Limited Liability Company

Corporation

Nonprofit Organization

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

Form AT-103

Alcohol Beverage License Application Supplemental Questionnaire


Date

Partner info

125

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature: 

Date: 3/13/24

Part F: Questions

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below.
 Yes No

2. How long have you continuously lived in Wisconsin prior to the date of application?
 Years: 9 years
 Months: _____

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed.
 Yes No

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.
 Yes No

Law/Ordinance Violated	Penalty Imposed	Trial Date	Was sentence completed?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.
 Yes No
 U/R

Alcohol Beverage License Application Supplemental Questionnaire

Date

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including: sole proprietor, all partners of a partnership, all officers, directors, and agent of a corporation or nonprofit organization, managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor) B & A Trading LLC

2. Trade Name or DBA ~~Winn Street Liquor~~ Andy Lovers Store

3. Entity Type (check one)
 Sole Proprietor
 Partnership
 Limited Liability Company
 Corporation
 Nonprofit Organization

Part B: Individual Information

1. Name (Last, First, M.I.) Singh, Amandeep

2. Relationship to Registered Entity (Title) member

3. Email amandeep - 352@yahoo.com

4. Phone 414-324-8591

5. Home Address [Redacted]

6. C [Redacted]

10. [Redacted]

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1 [Redacted]

Previous City, S [Redacted]

Previous Address [Redacted]

Previous City, State, Zip [Redacted]

Dates (MM/YYYY - MM/YYYY) [Redacted]

Part D: Employment History

List in chronological order your last two employers within the last 5 years.

Employer's Name [Redacted]

Employer's Address [Redacted]

Dates Employed (MM/YYYY - MM/YYYY) [Redacted]

Employer's Name [Redacted]

Employer's Address [Redacted]

Dates Employed (MM/YYYY - MM/YYYY) [Redacted]

Signature <i>Phonetic J...</i>	Date 3/13/24
Part G: Attestation	
READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.	

Part F: Questions	
1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
2. How long have you continuously lived in Wisconsin prior to the date of application?	Years <u>9</u> Months
3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Part E: Criminal History	
1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? If yes to question 1, please list details of each conviction below. Attach additional sheets as needed. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.	
<u>N/A</u>	

Sales & Use Tax

Seller's Permit

456-1030786994-04

Tax Type	Account Type	Account Number
----------	--------------	----------------

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Business name:

MAIN STREET LIQUOR

Legal/real name:

B&A TRADING LLC

411 MAIN ST
MUKWONAGO WI 53149-1529

Wisconsin Department of Revenue Seller's Permit

B&A TRADING LLC
411 MAIN ST
MUKWONAGO WI 53149-1529

WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902




Contact Information:

2135 RIMROCK RD . PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-224-5761
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID

L1447216464

	
State of Wisconsin • DEPARTMENT OF REVENUE	
Personal Wallet Copy	
Seller's Permit: 456-1030786994-04	Legal/Real Name: B&A TRADING LLC
Signature _____	

==

We are here to serve you

Wisconsin Department of Revenue

PO Box 8902

Madison, WI 53708-8902

Ph: 608-266-2776

Fax: 608-264-6884

Email: dorbusiness@revenue.wi.gov

Web: www.revenue.wi.gov

Main office: 2135 Rimrock Rd., Madison

Approved on _____ (Date) by _____ (Signature of Proper Local Official) Title _____ (Town Chair, Village President, Police Chief)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

[Redacted Signature and Title]

_____, (Signature of Agent) 8/15/24 (Date)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

I, _____ (Print / Type Agent's Name) Amved Singh, hereby accept this appointment as agent for the

ACCEPTANCE BY AGENT

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

By: _____ (Signature of Officer / Member / Manager) (Name of Corporation / Organization / Limited Liability Company)

For: _____

Place of residence last year _____

How long immediately prior to making application _____

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

to act for the corporation/organization/limited liability company _____

appoints _____

located at _____ 411 Main Street, Mukwonago, WI 53149

_____ (Trade Name) ~~4011 Street Lager~~ Andy Licoor Store

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

The undersigned duly authorized officer/member/manager of _____ BBA Trading LLC (Registered Name of Corporation / Organization or Limited Liability Company)

To the governing body of: Village of Mukwonago City Town County of Waukesha

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

Submit to municipal clerk.

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Mukwonago County of Waukesha
 City

The undersigned duly authorized officer/member/manager of B & A Trading LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as MATA street liquor Amey Liqueur Store
(Trade Name)

located at 411 Main Street, Mukwonago, WI 53149

appoints Amandeep Singh
(Name of Appointed Agent)




to act for the corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

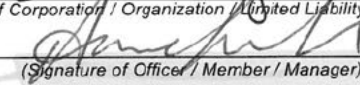
Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to this application did the applicant reside in Wisconsin?

Place of residence last year 

For: 
(Name of Corporation / Organization / Limited Liability Company)

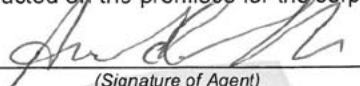

By: 
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Amandeep Singh, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

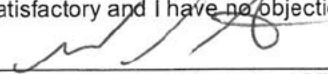
corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 3/13/24 Agent 
(Signature of Agent) (Date)



APPROVAL BY MUNICIPAL OFFICIAL (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 3/22/2024 by  Title POLICE CHIEF
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

THE DIRECTOR'S REPORT

MARCH 2024

MUKWONAGO COMMUNITY LIBRARY

reflections on February

*from the desk of
Abby Armour*

NEWS YOU CAN USE

Two staff members, Maria Petrella and Eric Huemmer, resigned this month to take other jobs. I wish them all the best!

This has led to several transitions and means that much of my time this month has been focused on personnel management:

- **James Pride** stepped in to the role of Circulation Specialist.
- I have taken over marketing duties temporarily and **Chris Stape** will now be in charge of Memory Cafes and outreach to Linden Grove.
- Associate Director Cathryn Kim identified several times during the week where we get behind on vital tasks that snowballs to major backups in circulation. We have **strategically added 2 labor hours to the circulation area** to keep circulation smooth and consistent.
- After examining the budget, I also determined that I could hire **another Library Associate** with an emphasis on tween and teen programming.



Mark your calendars!

National Library Week 2024

April 7 - April 13

Summer Library Program Kick-Off

June 8

We will need volunteers!



ADVOCACY

Each year I attend Library Legislative Day in Madison. This day is organized by the Wisconsin Library Association (WLA) to connect library staff, trustees, and friends to their state legislators and to advocate for library system funding. This year I was proud to bring Associate Director Emily Ceithamer as well as library enthusiasts Sandy and Carmen who shared stories of how our Library has made an impact in our community.

Why does this matter?

Because of this event, libraries are highly regarded by legislators in the state and they have shown their support by voting for funding increases. Developing these relationships ensures that state legislators have accurate information about topics like book challenges. Legislators are also reminded that libraries are a resource for them, too, as we invite them to hold listening sessions in our communities.

BY THE NUMBERS: FEBRUARY

46,375

Total 2024
physical + digital
circulation



19,080

physical item circulation
this month

3,566

digital item circulation
this month



408

community members
used our rooms
this month



489

new items added
this month



17,449

Total 2024
visits to the Library

116

new library cards
this month



1,051

people attended
programs this month



1,040

new library
cards in 2022

1,227

new library
cards in 2023

232

new library
cards in 2024

That's an
18%
increase!

We are already
at a 19.6%
increase over
2023!

Clients at Haase House using the ice cream maker we donated from our Thingery



When we determined that we could not safely maintain food-related Thingery items for circulation, we reached out to the library super-users at Haase House who took our ice cream maker for their enrichment activities.

COLLABORATIONS

The Friends of the Library have generously provided additional funding for more Explore Passes! Associate Director Emily Ceithamer has identified and begun purchasing passes we have never offered before, including the newest additions: **Waukesha County Historical Society** and **Racine Art Museum**. We now offer Explore Passes to 12 destinations - with more coming!

We couldn't do it without our Friends!

The Friends of the Library have consistently and generously purchased ALL of our Explore Passes since 2021.

1,249

Explore Pass circulations in 2023

\$6,146

Money donated for Explore Passes in 2024



THE DIRECTOR'S REPORT

Mukwonago Community Library

Mar. 2024 - Reflections on February

PAGE 2 OF 4

CIRCULATION & CUSTOMER EXPERIENCE TEAM

We hired three new Public Service Associates to ensure continued high quality service on the Circulation & Customer Experience Team. Associate Director Cathryn Kim has been hard at work creating schedules that enable training while handling coverage of core job duties. Thanks to all of our veteran Public Service Associates who have temporarily covered shifts!

Public Service Associates do a lot!

Our Public Service Associates (PSAs) are highly-skilled staff who have to be able to handle a wide variety of tasks - often simultaneously. Duties include:

- provide friendly and helpful customer service at the Circ Desk
- accurately check in/out books, DVDs, audiobooks...and kayaks!
- sort and organize books for shelving and holds
- count and maintain a variety of Thingery items with dozens of parts
- empty book drops, load and unload delivery bins, and shelf books - it's a physical job!

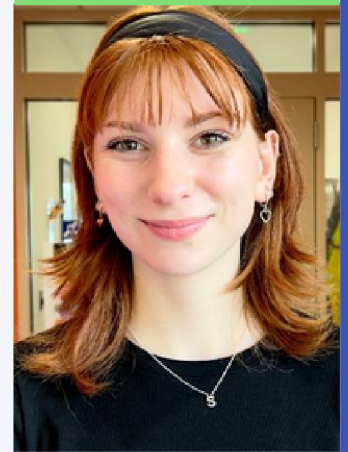


New PSAs Kayleigh, Macy, and Susan

Lauryn



Skylar



COLLECTIONS & PROGRAMS TEAM

We hired two new staff members to expand the capacity of the Collections & Programs Team!

- **Tweens & Teens** - Lauryn is our new Library Associate. She will take over the Teen Advisory Board, develop programs for tweens and teens, work at the Info Desk, and assist Jane DeAngelis with youth collection development.
- **STEAM Programs** - Skylar is our very first Maker In Residence! She will do some exciting programs in March like Fun with Slime and Candle Painting with Wax.

What is a Maker In Residence?

A Maker In Residence (MIR) works with our MetaSpace 511 Lead Innovator to create a program to teach the community based on their skills and interests. This 6-week mentor-based residency allows the MIR to develop critical career skills while sharing their talent - and we can provide more and widely-varied programs to our users!

This program is fully funded for the year by a grant from the Cudahy Foundation.

THE DIRECTOR'S REPORT

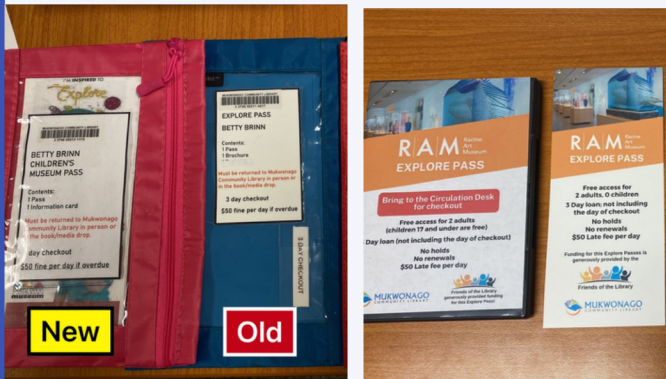
Mukwonago Community Library

NEW

COLLECTIONS

Associate Director Emily Ceithamer has excitedly started updating some collections. Improvements include:

- **Better Explore Pass packaging** - Standardized packaging makes it easier for staff to accurately circulate the Explore Passes and cohesive marketing makes it user friendly - while proudly showing the sponsorship by the Friends.



- **Lucky Day collection rebranding** - Formerly called the “This Just In” collection, we have re-branded it to the “Lucky Day” collection. These items are not holdable, meaning it’s your “lucky day” if you walk in to find them. Updating the name aligns with the term our digital collection on Overdrive uses and makes a more consistent experience for users.

Collection Maintenance = Less Friction

“Friction” is a business term that refers to anything that makes it harder for the user to get what they need. Collection maintenance is important because it eliminates barriers and makes it easier for users to find what they are looking for.



Above: Driftless Pathways packing up the Collection at Red Brick Museum

Below: All of the Library’s items on loan to MHMS in storage at the Red Brick Museum



GRUTZMACHER COLLECTION

The first phase of the flooring project at the Red Brick Museum concluded on February 14 when Driftless Pathways finished packing all the Grutzmacher Collection items on loan to MHMS. The frames were left on the wall but covered with plastic.

The Village has yet to start the actual flooring project, but the Library’s items are safely stored in boxes on-site until the project is complete and the Library Board determines next steps.

Until this project, these items were continuously on display since 1970.



SHELF LIFE

Mukwonago Community Library Newsletter



2023 By the Numbers

CHECK-OUTS

247,335
Total Checkouts

116,289
Children & Young
Adult Collection

131,046
Items from the
Adult Collection



197,914 of items
checked out from the
Library were **books**



10,306

Smart Locker Pick-ups
Launched in 2023, the
smart lockers allow
patrons to pick up their
holds at any time or day

PATRONS



110,909
Patron visits



3,470

Number of times patrons
used our study rooms
and event spaces

EVENTS & PROGRAMS



702
Programs
hosted at the
Library

1,744
Hours running
programs

309
Taxes filed via AARP
Tax-Aide Program



678
1-on-1 Appointments
in the MetaSpace 511



551
Scavenger Hunts
Completed



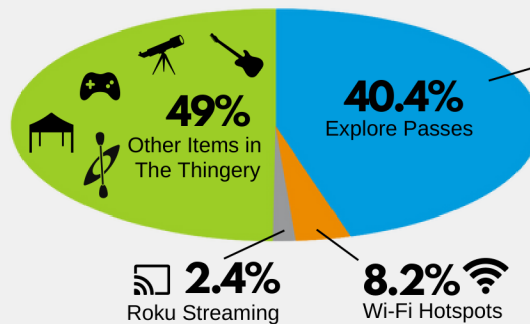
979
Annual Reading
Challenges



THE THINGERY
A LENDING LIBRARY OF THINGS

3,090
Items checked out from
The Thingery

1,040
Staff hours in 2023
dedicated to cleaning
and maintenance



1,249
Nearly **HALF** of the items
checked out from The Thingery
were **Explore Passes**,
generously paid for by the
Friends of Mukwonago
Community Library!



Note From The Director

Each year on the first Tuesday of February I attend Library Legislative Day at the state capitol in Madison. This day is coordinated by the Wisconsin Library Association to connect library staff, trustees, and library friends to their state legislators. We share stories of how important libraries are to their communities and advocate for appropriate funding. This is important work to ensure our legislators know that libraries provide a wide range of services and are vital community hubs and encourage them to vote for budgets and bills that support all the work we do.

This year I was excited to bring several representatives from Mukwonago. My new Associate Director of Collections and Programs, Emily Ceithamer, attended for the first time. Library super-supporters Sandy and Carmen also attended for the first time and shared first-hand just how important libraries are to seniors in our community. I am always so proud to share how amazing our Library is!



Abigail R. Armour
Abby Armour, Director



A Fresh Look at the Library

A BETTER USER EXPERIENCE

We have been working hard this year to add several updates throughout the Library to help improve your experience! Take a look on your next visit to the Library

- Due to it's popularity, The Thingery collection has been moved towards the front entrance for your convenience.
- New adult fiction and nonfiction materials are now surrounded by comfortable seating to enjoy while you make your selections.
- Our new Lucky Day Collection is now displayed in the center of the main walkway to showcase the hottest adult book titles.
- Our Café Catalog computers are now located on special color pillars for ease of searching.

- The lighting over the newly relocated large print adult collection has been increased to make browsing better.
- High contrast keyboard are now located at all of our public and Café Catalog computers for improve accessibility for users with low vision.



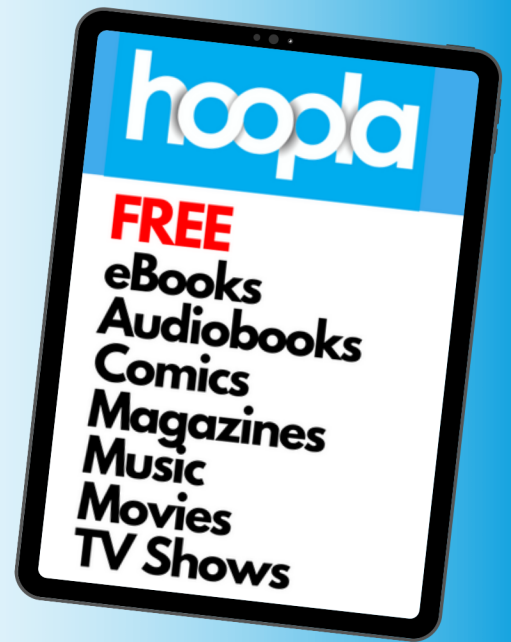
- An entire shelving unit has been added to the adult DVD collection which simplifies searching for TV shows and movies titles.

Featured Database: hoopla

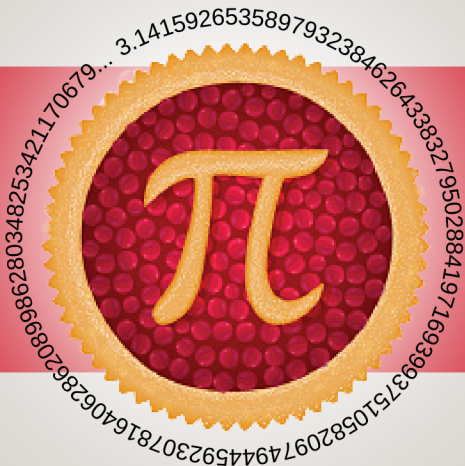
FREE WITH YOUR CAFE LIBRARY CARD

"Borrow and enjoy audiobooks, eBooks, comics, movies, TV, magazines, or music everywhere you have a screen—your computer, your phone, your car, even your TV. hoopla syncs across all your devices, so you can stream titles immediately or whenever you're in the mood. Most titles can also be downloaded to your phone or tablet. hoopla offers more content, in more places, than any other digital library platform and it's all FREE thanks to your public library!" (taken from www.hoopladigital.com)

Hoopla is completely free! All you need is your Café Library card and pin number. Download the app, visit our website, or scan this code to get started!



Enjoy hoopla on all your devices: smart TV, smartphone, MP3 player, tablet, and computer!



Mukwonago Community Library Celebrates International Pi Day

Indulge your taste buds while supporting our favorite local library!

THURSDAY, MARCH 14
11:30 AM - 5:00 PM

(while supplies last)

Slice of Pie - \$2
Whole Pie Small - \$12
Whole Pie Large - \$16

**CASH, CHECK, CREDIT CARD
ACCEPTED**



All proceeds benefit the Mukwonago Community Library.



A Makerspace for the Whole Community

Open Maker Hours

DROP IN AND SEE WHAT'S HAPPENING IN METASPACE 511

Did you know that MetaSpace 511 has Open Maker Hours?

Open Maker Hours are the days/times that MetaSpace 511 is staffed and the doors are open to the public so you can walk-in and work on projects, see what new things are happenings, and get help on creative projects. Check the Library Calendar or the MetaSpace 511 door for Open Maker Hours each month. If your project requires the use of specific equipment such as the laser machine, 3D printers, Cricut Maker, and laptops with design software like Cricut Design Space and CorelDraw, we recommend that you make a reservation for the equipment you need during Open Maker Hours. Any equipment that isn't reserved for the day is first come first serve. To make a reservation, please visit the Bookings page on our website to reserve equipment:



<https://www.signupgenius.com/go/10C0F44A8AC23A2FFC43-metaspace> or scan this code on your smart device. Select the equipment you wish to reserve using the tabs at the top of the Bookings page.



MONDAYS
1:30-6:30 PM

TUESDAYS
12:30-4:30 PM

THURSDAYS
11:30 AM-5:30 PM
(NOT AVAILABLE FEBRUARY 15)

FRIDAYS
10:30 AM-2:30 PM
(NOT AVAILABLE FEBRUARY 16)

Sublimation is all the rage in MetaSpace 511. Come on in to learn more!

Sublimation is a wonderful way to add full-color designs to your creative projects. Sublimation is like a dyeing process where you can print your design using sublimation ink on sublimation paper to transfer it to a blank item such as a mug, t-shirt, mousepad, and more. Sublimation is the process that merges the ink with the item and makes the images very durable

and long-lasting. We had a visit from a homeschool group this month and they made sublimation bookmarks with their favorite photos and drawings. Stop in soon for some creative inspiration and to try this process for yourself!



Have a question for the MetaSpace 511 crew?
Call (262) 363-6411 ext. 4111, or email: metaspace511@mukwonagolibrary.org

COMING IN MARCH!

Thanks to our generous Friends of the Library, we will be adding **TWO NEW EXPLORE PASSES** to our Thingery!



RAM Racine Art Museum

The Racine Art Museum is a prominent cultural institution dedicated to showcasing and celebrating contemporary visual arts located in



Racine, WI. Our pass allows free access for two adults; any children ages 17 and under are free.

 **WAUKESHA COUNTY HISTORICAL SOCIETY & MUSEUM**

Spanning the stories of earliest contact between Native Americans and European and American settlers to the rock and roll legacy of Les Paul, the historical society & museum is a portal for discovery and inspiration. This pass allows free access for two adults and two children ages 17 and under.

Eat. Sleep. Game. Repeat.

WE HAVE WHAT YOU NEED TO GET GAMING

Playing video games offers a thrilling escape into worlds filled with adventure and challenge. We have several opportunities for gamers to jump into the virtual realm. All you have to do is visit The Thingery to get started!



XBox One X Console and Games

Elevate your gaming experience with this immersive 4K HD console. Challenge your family and friends to an exciting racing game or thrilling battle royale with a wide variety of games available for all ages.



PS4 Console and Games

The Playstation 4 Pro Console available to check out features faster frame rates and vibrant graphics. Stop by the Library and grab some epic PS4 games. Invite some friends over for hours of epic gaming!



Nintendo Switch Devices and Games

The Thingery is home to two Switch devices you can take and play on-the-go. Don't forget that we also have additional games to borrow and use on our devices or your own.

Games for Older Consoles

If you have your own game console, we have additional games for Wii, Xbox 360, Xbox One, PS4, and Nintendo Switch.

Prefer Online Games?

We have four Chromebooks available for checkout to access fun and educational games online.



Diorama Contest

It's time to get creative! Children ages 5-18 are invited to submit a one-of-a-kind Peeps diorama inspired by your favorite book for a chance to win a Peep-tacular prize!

Entries will be accepted Monday, March 4 through Saturday, March 22.

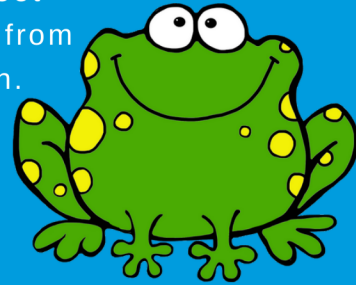
We will have one winner in each age category: ages 5-8, ages 9-12, and ages 13-18.

Just For Kids!

Can You Find Them All?

THE HUNT IS ON

Miss Jane has hidden several spring frogs around the Children's Area and we need your help to find them! Complete your scavenger hunt entry sheet and select a FREE book from the Prize Book Collection. This game ends Thursday, February 29.



Identify the Shadows

TAKE A GUESS FOR A CHANCE TO WIN!

Every February, we wait to see if the groundhog saw it's shadow. Miss Jane created a contest featuring the shadows of several other amazing animals. On your next visit, try and name them all for a chance to win Farkle, a dice-rolling, risk-taking family game! This contest is open to children of all ages and ends Thursday, February 29.



Chapter Books for Beginning Readers

CHECK OUT A BUNDLE TODAY!

As young readers grow from reader level books into chapter books, it can be overwhelming to find chapter books that fit their reading level among the hundreds of choices we offer. Miss Jane has bundled several exciting beginning reader chapter books to help you get started. Stop by the Children's Area on your next visit to see what adventures await your young reader!



Contact Us!

Mukwonago Community Library
511 Division Street
Mukwonago, WI 53149
262-363-6411
Director: Abby Armour
Email: info@mukwonagolibrary.org

Follow us!



Monday - Thursday 9 am - 8 pm
Friday 9 am - 6 pm
Saturday 9 am - 4 pm

RESOLUTION 2024-19

A RESOLUTION INTRODUCED BY THE PUBLIC WORKS DEPARTMENT RECOGNIZING MAY AS “NO MOW MAY” AND SUSPENDING THE ENFORCEMENT OF SECTION 34-1a ON DEVELOPED LOTS.

WHEREAS, the Village of Mukwonago residents require food to sustain their lives, and according to the U.S. Department of Agriculture, one of every three bites of food consumed requires pollinators,

WHEREAS, the pollinators whose activities generate our food--bees, butterflies, moths, birds, as well as many other species--are in decline due to urban sprawl, habitat loss, pesticide treatments and mowing, disease, and parasites,

WHEREAS, the formative period for establishment and nourishment of pollinator species occurs in late Spring upon their emergence from hibernation; at the same time supporting plants emerge and blossom, offering them crucial habitat and foraging opportunities,

WHEREAS, a recent study conducted by Lawrence University in Appleton, Wisconsin, has proven that pollinator foraging, development, and diversity is increased by later leaf removal and mowing of grass,

WHEREAS, the Village of Mukwonago desires to develop and implement policy to create or expand pollinator-friendly habitat on public and private land to encourage sustainable pollinator-friendly land management practices,

NOW, THEREFORE, BE IT RESOLVED, that the Village of Mukwonago recognize “No Mow May” for the promotion and education about this critical period for pollinator emergence and survival, allowing for the creation of crucial pollinator-supporting habitat and early Spring foraging opportunities, and;

BE IT FURTHER RESOLVED, that in support of “No Mow May,” for the duration of the month of May, the Village of Mukwonago shall suspend the enforcement of Section 34-1a — Mowing of property on residential and commercial properties and as designated on Village owned properties by the Director of Public Works.

Passed and dated this 17th day of April 2024

Signed: _____

Fred Winchowky, Village President

Attest: _____

Diana Dykstra, Village Clerk-Treasurer



Agenda Cover Report

Date: 3/22/24	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 4/3/24	Date of Village Board Action: 4/17/24

Subject: Urban Area Boundary Update - Village of Mukwonago
Executive Summary: Mark from the Wisconsin Department of Transportation, Southeast Region office in Waukesha contacted the village regarding Urban Area Boundary (UAB) updates. Typically, Urban Area Boundaries are updated approximately every ten years following the release of decennial census data. Due to the new census numbers, local and regional developments, and new traffic count data, it is necessary to review the Mukwonago Urban Area Boundary which has broken off from the previous Mukwonago/East Troy Urban Area.
Fiscal Impact: NA
Executive Recommendation/Action: Recommend approving the Urban Area Boundary resolution.

Attachments Included

Ron Bittner

From: Niedzwiecki, Mark J - DOT <mark.niedzwiecki@dot.wi.gov>
Sent: Monday, February 19, 2024 3:32 PM
To: Diana Dykstra; Ron Bittner
Subject: Urban Area Boundary Update - Village of Mukwonago
Attachments: Mukwonago_proposed_adjusted_UAB_021624_clean.pdf; Mukwonago_proposed_adjusted_UAB_021624.pdf; WisDOT Boundary Adjustment Guidance FINAL.pdf

Hello,

I work in the Planning Section for the Wisconsin Department of Transportation out of the Southeast Region office in Waukesha. One of my duties is to work with municipalities regarding Urban Area Boundary (UAB) updates. Typically, Urban Area Boundaries are updated approximately every ten years following the release of decennial census data. Due to the new census numbers, local and regional developments, and new traffic count data, it is necessary to review the Mukwonago Urban Area Boundary, which has broken off from the previous Mukwonago/East Troy Urban Area.

To assist our discussions, I have attached a map that includes the 2010 Census Urban Area Boundary, 2020 Census Urban Area Boundary, and the Proposed Adjusted Boundary. A second version of the map is attached that also include comments from WisDOT Bureau of Planning and Development and the WisDOT Southeast Region Planning Unit that describe the methods and questions that went into creating the proposed Urban Area Boundary. WisDOT's Boundary Adjustment Guidance is also attached for your assistance with this process.

I would be happy to meet with you to discuss any of the changes or address any concerns or suggestions you may have. The final step would be to obtain a signed resolution similar to the one completed for the Functional Classification update in October 2022 before ultimately getting approval from the WisDOT Secretary's Office and the Federal Highway Administration (FHWA). **We ask specifically for the Urban Area Boundary resolution to include the "clean" map without the comments as an attachment for reference.** Please forward this email to any relevant parties and feel free to give me a call or email if you have any questions or would like to schedule a meeting to discuss the proposal further.

Many thanks,



Mark Niedzwiecki (He/Him)
Urban and Regional Planner Adv
DTSD, SE Region
Wisconsin Department of Transportation
(262) 548-8700 office
mark.niedzwiecki@dot.wi.gov
wisconsindot.gov





2020 Census: Urban Area Boundary Adjustments

- Part 1: Background and Process – Page 1
- Part 2: Technical Considerations – Page 7
- Part 3: Key Process Steps – Page 9

Part 1: Background and Process

This section includes information explaining Census-defined urban areas, release of urban area boundary data, and the process WisDOT uses for adjusting those urban area boundaries.

Urban Areas are defined by the US Census as individual municipalities or groups of nearby municipalities with a total population of 5,000 or higher. In the past, *urbanized area* was the term for urban areas with populations of 50,000 or higher; all Metropolitan Planning Organizations (MPOs) were urbanized areas. With the 2020 Census, the *urbanized area* category has been discontinued. Large urban areas, with populations of 50,000 and higher, are **MPOs**. All smaller urban areas, with populations of 5,000 to 49,999, are just **urban areas**. MPOs with populations of 200,000 and higher are federally designated as Transportation Management Areas (TMAs).

A. Census-Defined Urban Boundaries and Adjusted Urban Area Boundaries

The Urban Area Boundary (UAB) is important for transportation planning because it is a key factor for federal Surface Transportation Block Grant (STBG) funding eligibility.

WisDOT’s funding program for federal STBG funding is the State Transportation Program (STP). It divides STBG funds into STP-Urban and STP-Rural. The UAB is also a factor for Federal Highway Administration (FHWA) Highway Performance Monitoring System (HPMS) reporting.

Areas *within* the UAB are considered to be **Urban**. All functionally classified, non-local roads within an urban area are eligible for STP-Urban funding. Areas *outside* the UAB are considered to be **Rural**. Functionally classified roads (Major Collectors and higher) outside the UAB are eligible for STP-Rural funding. When a rural county highway continues across the UAB into an urban area; that urban portion is eligible for STBG/STP-Urban rather than STBG/STP-Rural funding. See [WisDOT's Local Program website](#) for additional information.

Functional Classification is a way to define and categorize the various roles that streets and highways play in serving the state’s varied transportation needs. Arterial, Collector, and Local classifications categorize roads based on the amount and types of traffic the roads carry, characteristics of the roadways, land uses in the vicinity of the roadways, and the development and population density of the surrounding area.



Also, the approval process is different for urban and rural areas. Approval for changes in an urban area are carried out by the municipal board or elected official; approval in rural areas is under jurisdiction of the county board.

The criteria used by the US Census Bureau for defining urban areas do not align well with transportation planning needs. Census-defined urban areas often do not correspond to known geographic or municipal boundaries and can be irregularly shaped. For this reason, FHWA allows states to adjust the Census-defined urban boundaries in creating the official urban boundary for planning and funding purposes.

Adjustment of these boundaries allows states and MPOs to smooth out the irregularities, ensure administrative continuity, and encompass fringe areas with residential, commercial, industrial, recreational, and/or national defense significance. Adjusting Census-defined Urban boundaries facilitates planning and programming by creating urban boundaries more appropriate for these purposes. The Adjusted UAB becomes the official Urban Area Boundary after it has been approved by FHWA.

The Urban Area Boundary (UAB) should not be confused with the municipal or corporate boundary of a city, village, or town. These **CVT boundaries** are used for some transportation planning purposes but they do not affect eligibility for federal STBG funding.

WisDOT’s deadline for approval of adjusted Urban Area Boundaries is June 30, 2024. This provides a window of approximately 18 months to complete all review, adjustment, and approval of all UA boundaries, including bi-state MPOs. While FHWA has extended their deadline to April 2025, WisDOT will keep the June 2024 deadline. For any adjusted Urban Area Boundaries not approved by the 2025 deadline, the official urban area boundary will default to the Census-defined urban boundary. This outcome is not an acceptable option; WisDOT will review and work with local officials to adjust and approve every Urban Area Boundary in the state.

B. Initial Preparation

Prior to the release of Census 2020 Urban Area Boundary data—expected late in CY 2022—WisDOT-BPED will hold an informational meeting with DTSD Region Planners to explain the boundary update and approval process, including communication with local governments, and timeline for completion. Then, before or shortly after the Census release of UA Boundary data, BPED and the Region staff will hold individual meetings with MPO staff to discuss the boundary adjustment process and answer any questions before the process gets underway. This advance discussion will hopefully minimize numerous iterations of boundary adjustments and back-and-forth communication during the process.

C. Current Urban Area Boundary and Census-Defined Boundary Overlay Map

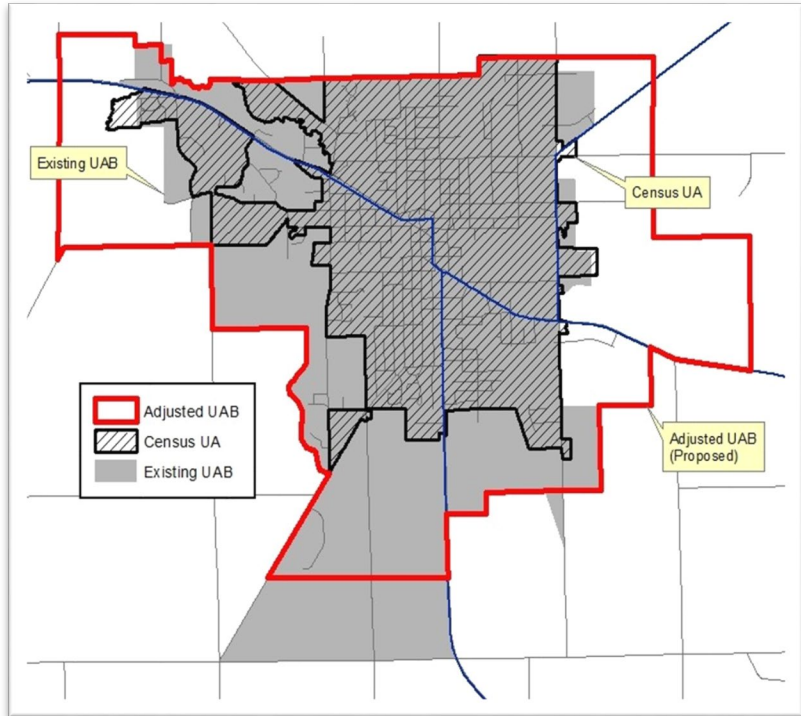
BPED will begin the Urban Area Boundary review and adjustment process. Using Geographic Information Systems (GIS), BPED will overlay the 2020 Census-defined urban boundary on the existing

UA boundary, with the changes highlighted. BPED will then coordinate with the MPOs, other Urban Areas, and respective WisDOT Region staff to create the initial proposed boundary adjustments for each Urban Area.

D. Proposed Urban Area Boundary Adjustments

For the MPOs, BPED will send the initial overlay map to the MPO contact(s), who will then draft the initial adjusted UA boundary map and send it to Region staff, BPED staff, and FHWA staff for review.

For all other urban areas, in addition to the overlay map, BPED will also develop the initial proposed boundary adjustments and send that map to Region staff and FHWA before to reach concurrence on adjustments. BPED will then send the adjusted UA boundary map to local officials for review and approval. BPED and Region staff will concur on the final proposed adjusted boundary map. For additional information on this process, see WisDOT’s [Functional Classification and Boundary Approval Policy](#).



MPOs: The MPO Director or appropriate staff will coordinate review and approval by their Technical Advisory and/or Policy Board. BPED will coordinate with the MPO Liaison, Region Planner, and FHWA throughout the boundary adjustment development and approval processes.

Other urban areas: WisDOT Region staff will coordinate communication with the urban areas in their respective region. They will initiate contact with the Municipal Clerk or other elected official (e.g., city planner, public works director, mayor, etc.) to explain the process and timeline for completion. This local official will coordinate the boundary map review and approval by the local board, transportation committee, or designated Urban Area committee.

Region staff will coordinate with BPED as needed during the local review and approval process to address any questions or concerns that arise.

Newly-Defined Urban Areas: If there are any “new” census-defined urban areas—populated places that did not meet the criteria for urban definition in 2010—they will switch from being rural places to



urban places. Thus, their STBG/STP funding eligibility will change from rural to urban. As a result, the pool of potential funding recipients will change, and with it, the project prioritization factors used to consider and submit projects for STBG/STP funding.

For these newly defined Urban Areas, it is recommended that the Region staff meet with local official(s) (including BPED staff, if desired) to introduce them to the Urban Area concept and what it means for the community—primarily a change in federal funding source and consequent ramifications—as well as an overview of the process and timeline. WisDOT will use the same criteria and analysis for adjusting newly-designated urban area boundaries as are used for pre-existing urban areas. A pre-meeting may be beneficial for any other existing urban areas, too. Region staff will likely make this determination, but BPED also may come across a situation that might benefit from a pre-boundary adjustment meeting with the municipality.

Bi-state MPOs: WisDOT will propose adjustments for the Wisconsin portion of the MPO, through coordination with the DTSD Region Planner and MPO Director or delegated MPO staff person who, in turn, will coordinate closely with the neighboring state on the urban area boundary adjustments in that state. The bi-state MPOs in Wisconsin are:

- Duluth-Superior MPO (MN)
- La Crosse-La Crescent MPO (MN)
- Dubuque MPO (IA)
- Beloit-South Beloit MPO (IL)
- Round Lake Beach TMA (SEWRPC and CMAP (IL) MPOs)
- Metropolitan Council TMA (MN)

E. Review and Approval by MPO/UA Officials

For the MPOs, the MPO policy board reviews the proposed boundary adjustments, can ask questions and suggest changes to WisDOT, and upon concurrence with WisDOT, votes to approve the proposed UA boundary.

For the other urban areas, the municipal clerk—or other local elected official—receives the proposed UA Boundary map and presents it to the appropriate governing body (municipal board/committee) for review and approval. See WisDOT's [Functional Classification and Boundary Approval Policy](#).

If there are questions, or recommendations for changes to the proposed map, the local official should contact the Region Planner who then contacts BPED to discuss them and concur on any changes. BPED will send the revised map back to the Region Planner to send (or present to) the MPO/Local officials. This iterative process continues until all parties concur on the final proposed UA boundary map. The MPO/Local officials approve the proposed UA map and send documentation of approval to the Region Planner who forwards it to BPED.

BPED finalizes the proposed UA map and prepares documentation for internal approval.



F. Governor/WisDOT Secretary Approval

Federal Law (23 USC 101) states that State and local officials are responsible for approval of urban area boundaries. In Wisconsin, the Governor delegates state approval authority for adjusted Urban Area Boundaries to the State Transportation Secretary. WisDOT will send the proposed UA Boundary map to the WisDOT Secretary for approval/signature. Record of the approval is included with the proposed map.

First in the approval process, the MPOs and other urban areas will pass a resolution approving the adjusted UA boundary and send it to WisDOT-BPED. In the event that passage of a formal resolution is not possible in timely manner, passage of a motion to approve the changes and documented in the meeting minutes, is acceptable. Next, BPED will forward the adjusted boundary map to the WisDOT Secretary for written approval. Finally, BPED will send the map, along with both approval documents, in a submittal packet to FHWA-Wisconsin.

The Census-defined Urban Area—not the adjusted Urban Area—is used to determine the population of the Urban Area. This is a factor for urban areas just under the 50,000 population threshold for MPO designation or the 200,000 threshold for TMA designation.

G. FHWA Approval

Upon receipt of the adjusted UA Boundary map and approval documentation from BPED, FHWA will send a letter to WisDOT approving the adjusted boundary map.

H. Final UA Boundary Maps

Once FHWA has approved the adjusted UA boundary, it becomes official, Urban Area Boundary. Upon receipt of the final approval from FHWA-Wisconsin, BPED will add the approval dates to the final UAB maps and posts them on its [website](#). The description of urban areas and UA boundaries on the website will be updated to align with the new urban definitions created from the 2020 Census.

An **outline** of key steps in the UA boundary adjustment process is included at the end of this document.

I. Metropolitan Planning Area (MPA) Boundaries

Federal Regulations governing Metropolitan Planning Area Boundaries are found in 23 CFR 450.312. Whereas the UA boundary typically defines the area of potential growth of the community over 10 years, the MPA boundary typically extends beyond that to encompass the area of expected urbanization of the metropolitan planning area 20 years into the future.

Transportation projects that fall within the MPA boundary are included in the MPO's Transportation Improvement Program (TIP).

The area between the approved Urban Area (UA) boundary and the Metropolitan Planning Area (MPA) boundary is considered **rural** for functional classification and funding purposes.

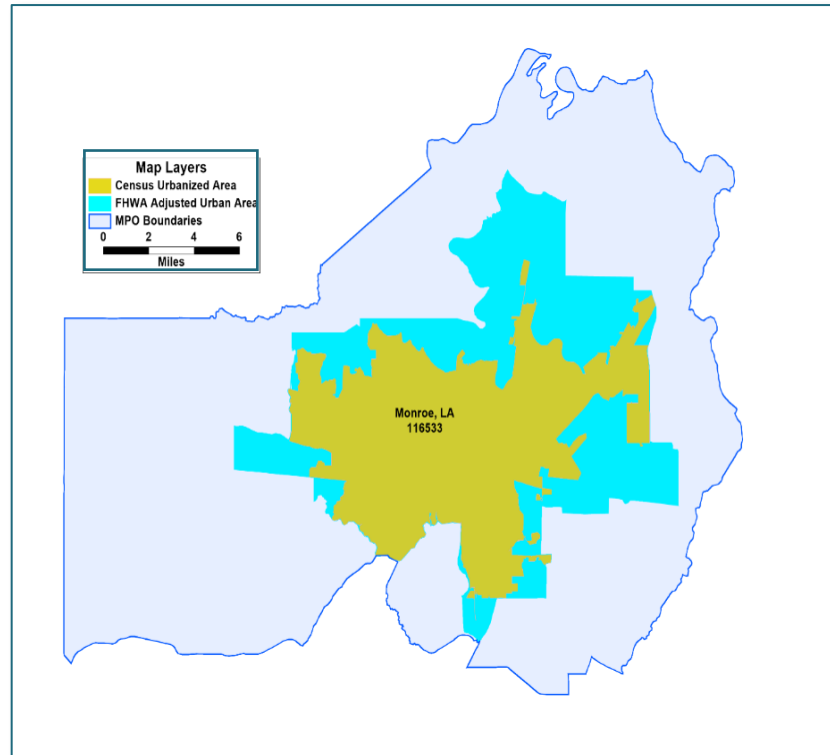
The MPA boundary is used by the federal government as the delineation between jurisdictions of adjoining MPOs.

The MPA boundary must include the entire area encompassed by the adjusted UAB. The MPA boundary usually extends beyond the UAB but can coincide with it, depending on the land use, transportation network, and anticipated growth and development in the areas adjacent to or very near the UA (as shown in the example to the right).

MPOs typically update and finalize their MPA boundaries after the adjusted UA boundary has been approved, although review and consideration of the MPA boundary may occur simultaneously with the urban area boundary adjustment process described above.

The final MPA boundary decisions belong to the MPO; WisDOT has more of an advisory role with regard to the location of the MPA boundary. However, as with WisDOT approval of the Adjusted Urban Area

Boundary, the MPA boundary/map has to be signed off by Department Secretary (as the designee of the Governor) and submitted to FHWA. FHWA acknowledges receipt of the MPA boundary but does not have approval responsibility and therefore does not sign off on the MPA boundary/map.



This guidance will be reviewed and may be revised after the US Census Bureau has released the urban area data, or after the urban boundary review and adjustment process has begun, to make sure it appropriately addresses any previously unanticipated situations. BPED will clarify the current information and provide additional guidance that may be helpful.



Part 2: Technical Considerations

This section comprises the various technical considerations and recommendations—the “rules”—for making adjustments to the Census-defined Urban Area Boundary (UAB).

- 1. The adjusted boundary must include all of the Census-defined boundary.** The adjusted UAB can be concurrent with, or outside of, the Census-defined boundary but *cannot be inside it*.
- 2. The adjusted boundary must include only one Census-defined Urban Area.** This is a one-to-one relationship. The adjusted UAB cannot include two or more Census-defined Urban Areas.
- 3. The adjusted boundary should encompass one contiguous area.** If the Census-defined boundary has resulted in a non-contiguous, disconnected portion of the urban area, the adjusted boundary can be expanded to include this area, creating a contiguous urban area.
- 4. Include within the adjusted boundary areas expected to be developed in the next 10 years.** Because the urban boundary adjustment process occurs only once every ten years, include areas that are likely to experience growth and development during the upcoming ten year window—areas which might be included in the next census boundary definition.
- 5. Eliminate inaccurate, unreasonable, or vaguely apparent boundaries.** Use physical features (e.g., roads, rivers, parcel/property lines, water bodies/shorelines) to define the urban area. The availability of maps and satellite imagery through Google, Bing, USGS (US Geological Survey), and NAIP (National Agriculture Imagery Program) has made it relatively easy to see physical features, roads, residential and commercial developments, and other land uses in considering prudent boundary adjustments.
- 6. Adjust portions of the Census-defined boundary that do not follow a recognizable feature.** When the Census-defined boundary results in an irregular dip or bump-out that does not follow a physical, land use, or roadway feature, and has no apparent relationship to the urban area, smooth out this portion of the boundary using a clearly-definable feature as previously discussed.
- 7. Include all of an incorporated city or village.** If the Census boundary includes part of an incorporated community, include all of the community to avoid the situation where a city or village has both urban and rural portions. Funding eligibility is a key consideration here; it is recommended to have all roads within an urban community be eligible for STP-Urban funding, rather having some roads eligible for STP-Urban funds and others eligible for STP-Rural funds. However, these decisions should take into account recent annexations and extraterritorial zoning areas, as well as potential rural versus urban funding implications. In some cases, a rural portion could stay separate from the adjusted urban area (remain outside the adjusted boundary), but only with compelling justification.



This rule also applies to unincorporated developed areas—commercial, industrial, residential, institutional, etc.—*near* an urban area. If the Census-defined boundary cuts through one of these developments, it is recommended to adjust the boundary to include the entire developed area.

8. **Include typically urban land uses within the urban area boundary.** These are generators *other than* commercial, industrial, and residential uses. These include transit service routes such as bus lines and passenger terminals, as well as golf courses, airports, athletic fields, and ferry terminals, for example, even though these types of land uses can be located in rural locations, too.
9. **Ensure that the adjusted boundary includes or excludes all roads that run concurrent with the boundary.** Do not create or perpetuate a situation where some 'border roads' are within the urban area and others are outside the urban area, or where a single roadway has one or more segments inside and one or more segments outside the boundary. The UAB should be adjusted to include all border roads. Again, funding eligibility is a consideration. Note: Adjusting the boundary to *exclude* all 'border roads' is only possible in cases where the *Census-defined boundary does not include any portions of those border roads*. As mentioned at the beginning of this section, adjusting the urban area boundary *inside* of the Census-defined boundary is not permitted. Thus, in such cases, the only option is to adjust the UAB outward to include all border roads.
10. **Include an entire interchange either inside or outside the urban area boundary.** Often, interchanges exist on 'border roads' as described above. In such cases, make sure that the UAB is adjusted to include the entire interchange within the boundary, not just some of the ramps or auxiliary lanes. As is the case with roads, it might not be possible to adjust the boundary to *exclude* the entire interchange because the Census-defined urban boundary cannot be adjusted inward. Thus, if the Census-defined boundary cuts through the interchange, the only option is to adjust the boundary outward to include all interchange roads and ramps.
11. **Consider the functional classification of roads near the urban boundary.** Roadway Functional Classification and urban boundary placement are closely related. See WisDOT's [Functional Classification Criteria and Procedures](#) for detailed information. Functional classification review begins after the boundary adjustment process concludes; therefore, it is important to consider existing classified and unclassified roads, as well as planned roadways near the UAB when considering boundary adjustments, especially within the context of land use, spacing, and continuity. Functional classification issues should not be the primary factor in determining if and where to adjust an urban boundary, but rather, considered alongside the boundary adjustment criteria above.



Part 3: Overview of Process Steps*

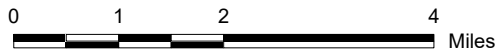
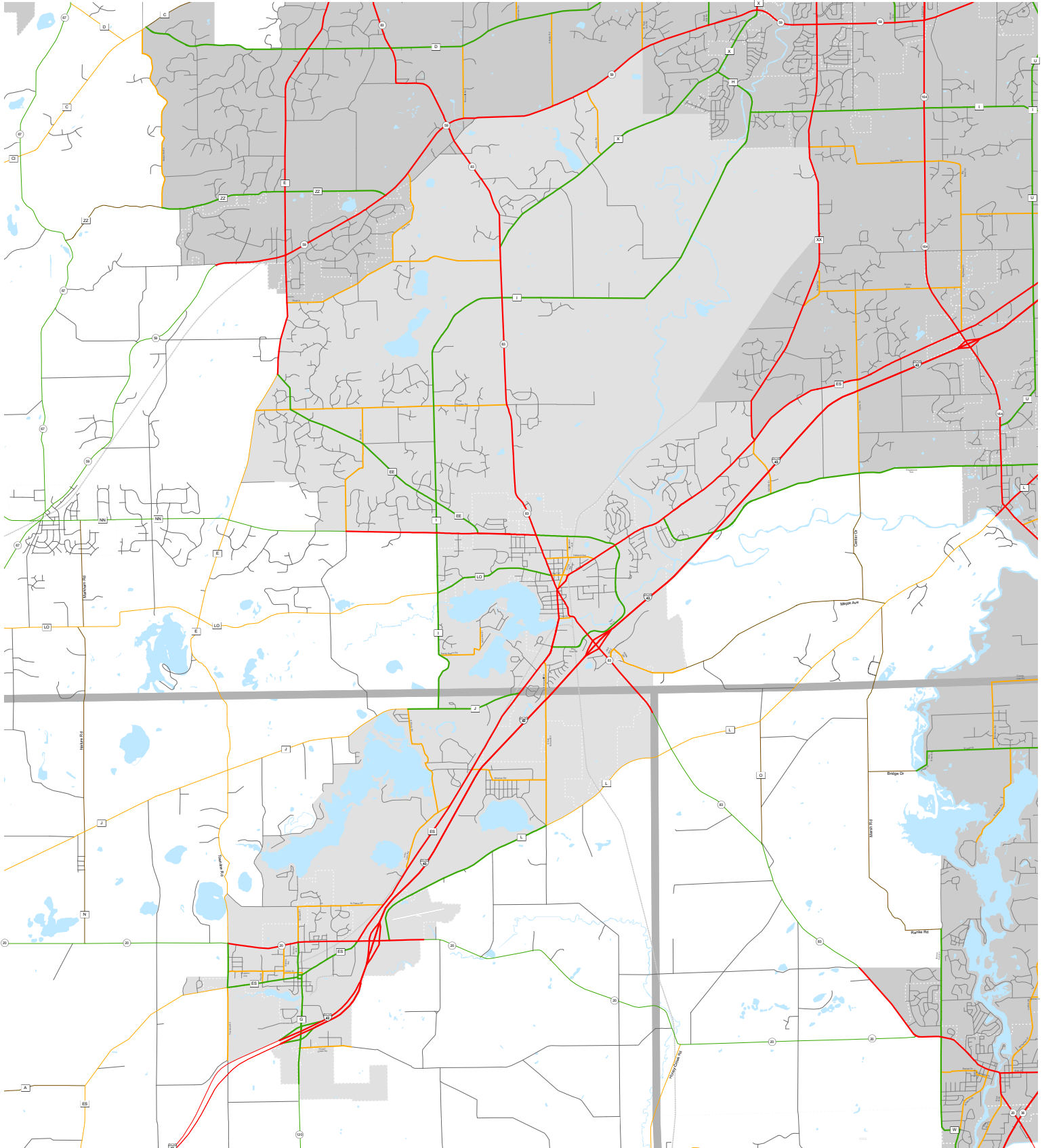
1. US Census releases Urban Area (UA) Boundary data (shape files)
2. BPED creates initial UA maps showing:
 - Previous adjusted UA boundary
 - Current Census-defined UA boundary
 - Differences between the two boundaries highlighted
- 3a. BPED sends initial individual overlay map to each **MPO** (UA w/population = 50,000+)
 - Coordinate initial proposed boundary adjustments with MPO, Region, and FHWA via virtual meeting(s), as often as needed
 - Inform (cc: on communication) Planning Section MPO Liaisons
 - BPED reaches concurrence with MPO and respective Region and create final proposed adjusted UA boundary map
 - MPO (Transportation Advisory Committee and/or Policy Board) reviews proposed adjusted UA boundaries
 - MPO Policy Board approves adjusted UA boundary map
- 3b. BPED sends draft individual adjusted UA map to the other **UAs** (population = 5,000 to 49,999)
 - Coordinate with Region staff and FHWA on initial proposed boundary adjustments
 - Region sends initial communication to Municipal Clerk (or other official) for UAs in their region
 - For new UAs, Region schedules (virtual) meetings to explain the concept/process
 - Affected City/Village boards, designated Urban Area committee, or elected official(s) review proposed adjusted UA boundaries
 - BPED discusses comments/suggestions from municipality with Region (and respective local officials if warranted) and makes any revisions to draft UA map.
 - Affected City/Village boards or designated Urban Area committee reviews and approves proposed adjusted UA boundaries
4. Upon receipt of approval/concurrence from MPOs and other UAs, WisDOT sends maps to SO (as Governor's designee) for approval
5. Upon receipt of approved maps from SO, BPED sends approval packet to FHWA for approval
6. Upon receipt of approval letter from FHWA, BPED creates final UAB maps and posts on WisDOT's internet site
7. Deadline for approval of all adjusted UA Boundary maps is June 30, 2024

* Steps 3a and 3b can occur simultaneously.

MUKWONAGO / EAST TROY

Functional Classification 12/31/2009

MUKWONAGO / EAST TROY



Legend

Existing	Planned*	Other
Principal Arterial	Principal Arterial	Railroads
Minor Arterial	Minor Arterial	Lakes, Rivers, Streams
Collector	Collector	City and Village Boundary
Local	Local	Urbanized Area
		Other surrounding urbanized areas
		Rural Area
		County Boundary

* NOTE: All planned route locations are approximations only.

The information on these maps and produced from these maps was created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other use, while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business.

RECOMMENDED FUNCTIONAL CLASSIFICATION CHANGES

WisDOT Region:	South East (SE)
County:	Walworth
Urban Area:	Mukwonago, Eagle, East Troy, North Prairie
Population:	8,142 - 2,138 - 4,310 - 2,542

**Urban Area:
Mukwonago, Eagle, East Troy, North Prairie**

Starting Mileage:	IH	PA	MA	COL	LOC	TOTAL
	12.56	31.4	49.87	45.81	241.6	381.24

No.	Route	Limits	From	To	IH	PA	MA	COL	LOC	Reason
1	STH 20	I-43 - UAB	uPA	to uMA		-0.57	0.57			Continuity improvement
2	CTH L	STH 20 - Stone School Rd	uMA	to uCOL			-3.00	3.00		AADT (1400) below MA level, continuity improvement
3	Division St	STH 20 - Main St	uMA	to uCOL			-0.42	0.42		AADT (1100) below MA level
4	Honey Creek Rd	Corporate Cir - UAB	uCOL	to uLOC				-0.16	0.16	Continuity improvement, More logical to end at intersection rather than at UAB
5	CTH NN	STH 83 - Fox St	uMA	to uPA		1.10	-1.10			High AADT (8400), land uses (commercial, schools)
6	Holz Pkwy	Fox St - STH 83	uMA	to uPA		1.60	-1.60			High AADT (6700), land uses (commercial, park)
7	Bay View Rd	STH 83 - Main St	uMA	to uPA		0.57	-0.57			High AADT (7100), land uses (commercial)
8	CTH E	CTH EE - STH 59	uPA	to uMA		-1.68	1.68			Continuity improvement, PA mileage %
9	STH 59	CTH E - CTH NN	uMA	to uPA		4.64	-4.64			High AADT (4600-6800), continuity improvement
10	CTH NN	STH 67 - Beulah Rd	uMA	to uPA		4.31	-4.31			High AADT (5800-6500), land uses (high school, commercial), continuity improvement
11	CTH ZZ	Waterville Rd - STH 59	uMA	to uCOL			-3.18	3.18		AADT (1000-1400) below MA level, continuity improvement
12	CTH E	CTH J - CTH EE	uCOL	to uMA			5.97	-5.97		AADT (1500-2100), continuity improvement
13	CTH J	CTH E - E Shore Rd	uCOL	to uMA			2.72	-2.72		AADT (2100-3500), continuity improvement
14	St Peters Rd	Town Line Rd - Dvision St	uLOC	to uCOL				1.00	-1.00	Calculated AADT, configuration of intersection with Townline Rd, continuity improvement
15	CTH I	CTH J - STH 83	uMA	to uCOL			-6.50	6.50		AADT (1100-1300) below MA level
16	CTH ES	Bay View Rd - Holz Pkwy	uPA	to uMA		-1.85	1.85			AADT (3100-3700) below PA level, local request/support to downgrade, improves PA mileage %, traffic calming efforts in area
17				to						

Change:	0	8.12	-12.53	5.25	-0.84
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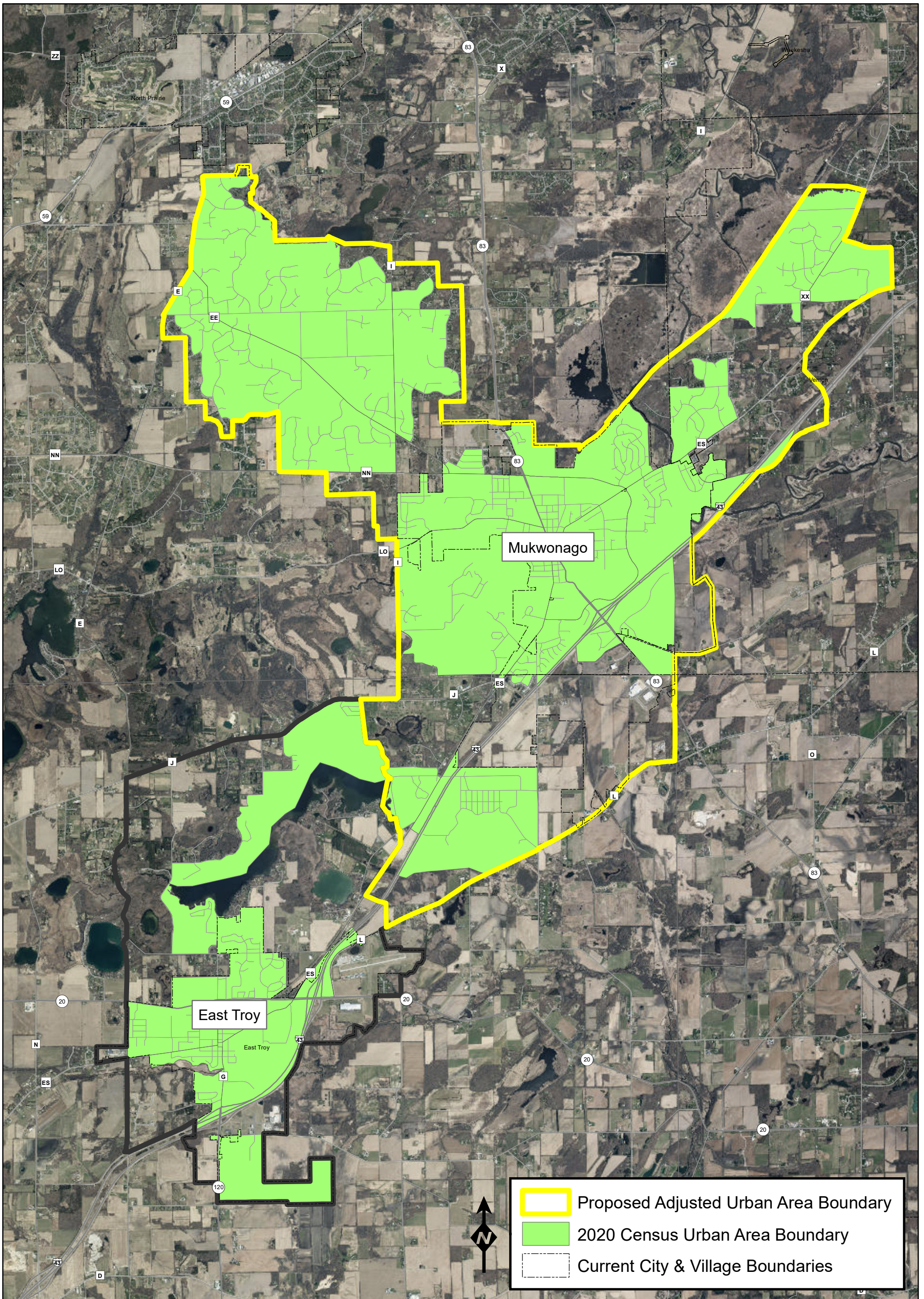
End Mileage:	12.56	39.52	37.34	51.06	240.76	381.24
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End %:	3.3%	10.4%	9.8%	13.4%	63.2%
desirable range	1% - 3%	4% - 11%	7% - 14%	3% - 16%	62% - 74%

Mukwonago Urban Area

(Adjusted Urban Area Boundary)

DRAFT



0 0.5 1 2 3 Miles

Population (2020): 15,287
Housing Units: 6,230
Map Date: 02/16/2024

VILLAGE OF MUKWONAGO
WAUKESHA AND WALWORTH COUNTIES

RESOLUTION NO. 2024-23

**A RESOLUTION TO AUTHORIZING THE MUKWONAGO URBAN AREA BOUNDARY MAP
AND FUNCTIONAL CLASSIFICATION CHANGES**

WHEREAS, a comprehensive functional classification system and boundary review is conducted across the state of Wisconsin after the decennial census update;

WHEREAS, the Wisconsin Department of Transportation (WisDOT), Bureau of Planning and Economic Development (BPED) and Division of Transportation Systems Development (DTSD) conducts the functional classification and boundary review with the cooperation of municipal (city/village) stakeholders; and

WHEREAS, the municipal stakeholder provides a qualified individual to review proposed functional classification and boundary changes; and

WHEREAS, in accordance with federal regulation set forth by the Federal Highway Administration (FHWA) under 23 CFR §§470.103 and 470.105, proposed changes to the functional classification system need to be approved by a city council/village board; and

NOW, THEREFORE BE IT RESOLVED: the Village of Mukwonago is responsible for approving proposed functional classification and boundary changes; and

BE IT FURTHER RESOLVED: the municipal council/board may delegate approval authority for functional classification and boundaries to a qualified individual(s) by position title(s); and

BE IT FURTHER RESOLVED: the municipal council/board delegates the functional classification and boundary approval authority to Ron Bittner, Public Works Director; and

BE IT FURTHER RESOLVED: the delegation of the functional classification and boundary approval authority to the individual(s) possessing the job title of Public Works Director, must be adopted by the municipal council/board; and

BE IT FURTHER RESOLVED: Public Works Director Ron Bittner has approved a change to functional classification and boundary by delegate, he is notifying the municipal board of the approved change, and the board's acknowledgement of the change will be reflected in the meeting minutes; and

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Mukwonago does hereby approve the the Adjusted Mukwonago Urban Boundary Area Map and functional classification changes.

Approved and adopted this 17th day of April 2024 by the Village Board of the Village of Mukwonago, Wisconsin.

APPROVED:

ATTESTATION:

Fred H. Winchowky, Village President

Diana Dykstra, MMC
Village Clerk-Treasurer

RESOLUTION NO. 2024-22

A RESOLUTION TO AUTHORIZING THE INSTALLATION OF INTELLIGENT TRANSPORTATION SYSTEMS FOR THE VILLAGE OF MUKWONAGO

WHEREAS, the Village of Mukwonago (“Village”) is in need of Intelligent Transportation Systems (ITS) equipment and services for the enhancement of traffic management and safety within the village limits and has budgeted in the Capital Improvement Plan for Phase One utilizing ARPA funding; and

WHEREAS, the State of Wisconsin Department of Transportation (DOT) has established contracts for ITS equipment and services through a competitive bidding process, providing access to pre-negotiated pricing and terms; and

WHEREAS, utilizing the State of Wisconsin DOT Contract for ITS equipment and services would streamline the procurement process, save time, and reduce costs for the Village of Mukwonago; and

WHEREAS, Section 62.15(1)(c) of the Wisconsin Statutes permits municipalities to waive the requirement for competitive bidding when utilizing contracts established by the State of Wisconsin or any of its agencies; and

WHEREAS, Village Department Heads have worked diligently on the planning and proper implementation of this infrastructure plan to provide a secure and scalable network which establishes Phase One including 144ct fiber between Village Hall, Police Department, Atkinson Pump House, and Mukwonago Community Library in an amount not to exceed \$400,000.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, as follows:

1. The Village Board hereby approves the waiver of the public bidding requirement for the procurement of Intelligent Transportation Systems equipment installation and services.
2. The Village Board authorizes the Village Administrator to utilize the State of Wisconsin DOT Contract for Intelligent Transportation Systems Equipment and Service, Contract Number 510347, for the procurement of Intelligent Transportation Systems as described in the phase one proposal.
3. The Village Administrator is directed to take all necessary actions to complete the procurement process in accordance with the terms and conditions of the State of Wisconsin DOT Contract.
4. This resolution shall be effective immediately upon passage and adoption.

BE IT FURTHER RESOLVED that the Village Clerk is hereby directed to properly record and index this resolution in the official records of the Village of Mukwonago.

Approved and adopted this 17th day of April 2024 by the Village Board of the Village of Mukwonago, Wisconsin.

APPROVED:

ATTESTATION:

Fred H. Winchowky, Village President

Diana Dykstra, MMC
Village Clerk-Treasurer



CableCom LLC
 6070 N. Flint Road
 Glendale, WI 53209
 (414) 226-2205
 (414) 226-2269 FAX



Village of Mukwonago
 440 River Crest Ct
 Mukwonago, WI 5349
 (262) 363-6420

March 20, 2024

Fiber Optic Cable Installation

Quoted by: Brent Lidwin

**Police Department to Atkinson Pump House to Library – Rev #4
 CableCom’s 2023/2024 WI DOT Contract Renewal # 510347**

Due to volatile raw material costs the following pricing can only be held for (30) days from the above date.

Scope of Work

CableCom will provide materials and/or labor to complete the following scope of work:



Red = 2" HDPE Duct

Yellow = 1.25" HDPE Duct

1. Engineered Drawings are included that will be created in order to apply for permits and the Villages approval of routes.
 - a. Upon completion of the installation, the Village can work with Digger’s Hotline, and use the as-builts to have this fiber listed if anyone calls in for digging.
2. Supply/install (1) 2" HDPE duct from [REDACTED]
3. Supply/install (1) 2" HDPE duct [REDACTED]
4. Supply/install (1) 2" HDPE duct [REDACTED]
5. Supply/install (1) 2" HDPE duct [REDACTED]

6. Supply/install (1) 2" HDPE duct [REDACTED]
7. Supply/install (1) 2" HDPE duct [REDACTED]
8. Supply/install (1) 2" HDPE duct [REDACTED]
9. Supply/install (1) 2" HDPE duct [REDACTED]
10. Supply/install (1) 2" HDPE duct [REDACTED]
11. Supply/install (1) 1.25" HDPE duct [REDACTED]
12. Supply/install (1) 1.25" HDPE duct [REDACTED]
13. A solid #12 THHN ground wire will be installed along with the HDPE duct to not interfere with the fiber installation within the duct.
14. Installation of (14) 24" x 36" x 24" Composite handholes along the above route.
 - a. A 4" gravel base will be placed below each handhole to facility the draining of any water
 - b. (1) Flush mounted Fink to be installed adjacent to each handhole
 - c. Where the Fink is installed, a #6 THHN ground wire will be installed to a ground rod that will be placed in the ground within each handhole
 - d. A #12 THHN tracer wire will be installed from the Fink to the tracer wire.
 - i. The #12 tracer wire will be installed within a 1" innerduct to the Fink.
 - e. 100-feet of slack coil will be left inside each of the (3) handholes that would be used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline or Private Lines for projects
15. At each of (3) building entrances (Police Department, Atkinson Pump House & Library), a NEMA 3 rated 12"x12"x6" pull box will be placed at roughly 3' above grade.
 - a. (1) 2" rigid conduit will be extended from approximately 2-foot below grade up into the bottom of the NEMA 3 enclosure.
 - i. The 2" HDPE duct will be attached to the 2" rigid conduit underground at the Police Department.
 - ii. The 1.25" HDPE duct will be placed inside the 2" rigid conduit underground and will extend flush into the NEMA 3 box at the PD, Atkinson Pump House, Museum & Library.
 - b. (1) 2" Rigid conduit will be extended up from the top of the NEMA 3 rated pull box to above the ceiling area. The 2" rigid conduit will penetrate into the building utilizing a 2" rigid Electrical LB.
 - c. (1) Outdoor rated singlegang box will be placed adjacent to the NEMA 3 box, and will attach with a 1/2" rigid conduit. Within the singlegang box is where the #12 tracer wire will be coiled for future route tracing/markings.
16. Soft restoration is included
 - a. Soft restoration will include top soil, seed & straw
17. Hard restoration is partially included
 - a. Daylighting cores removed from concrete and/or asphalt will have the core returned to the void, and sealed in place with an appropriate concrete or asphalt epoxy sealant
 - i. Seam to seam replacement is not included
18. Installation of (1) singlemode 144-strand fiber optic cable within the 2" HDPE duct from the Police Station to the Library.
 - a. At a minimum, there will be a splice case located within (2) of the handholes
 - i. HH #7, where a 12ct singlemode fiber will be spliced into the Atkinson Pump House (6ct in & 6ct out)
 - ii. HH #14, where a 12ct singlemode fiber will be spliced into the Library (6ct in & 6ct out)
 - b. 100-feet of slack coil will be left inside each of the (2) handholes above for splicing

19. Installation of (1) singlemode 12-strand fiber optic cable from [REDACTED]
 - a. 100-feet of slack coil will be left inside this handhole that will be used for splicing
20. At handhole #9 that will be located [REDACTED]
 - a. [REDACTED]
21. Installation of (1) singlemode 12-strand fiber optic cable from handhole #14 [REDACTED]
 - a. 100-feet of slack coil will be left inside this handhole that will be used for splicing
22. A mule tape will be installed along with all fiber optic cables to facilitate future adds if needed.
23. Installation of (1) 1" innerduct from the building entry to the main Communications Closet within each the Police Department, Atkinson Pump House & Library.
24. New J-hook supports will be installed to maintain local electrical codes and BICSI Standards.
25. Within the Police Department's Server Room, a new 4U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
 - a. (12) 6-pack LC duplex coupler panel
 - b. (12) 12 Strand LC singlemode pigtail
 - c. (6) 24 Strand splice trays with fusion splice sleeves
26. Within the Atkinson Pump House, a new 1-position wall mounted Fiber Distribution Center will be installed. The following will be installed into each.
 - a. (1) 6-pack LC duplex coupler panel
 - b. (1) 12 Strand LC singlemode pigtail
27. Within the Library's Communications Room, a new 1U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
 - a. (1) 6-pack LC duplex coupler panel
 - b. (1) 12 Strand LC singlemode pigtail
 - c. (1) 12 Strand splice tray with fusion splice sleeves
 - d. (2) Unused coupler panel slots will have a blanking module installed
28. The 144ct singlemode fiber optic strands of fiber leaving the Police Department will be tested 1-way with an OTDR
 - a. Test results will be sent electronically to the client upon completion.
29. The 6ct singlemode fiber optic strands of fiber leaving the Atkinson Pump House & Library will be tested 1-way with an OTDR back to the Police Department. (With the OTDR testing out from the Police Department, the Atkinson Pump House, Museum & Library will have been tested bi-directionally).
 - a. Test results will be sent electronically to the client upon completion.

<u>Commodity Code:</u>	<u>Per Unit:</u>	<u>Cost:</u>
962-18-047381 High Density Polyethylene (HDPE) Conduit 1-Duct, 2-Inch, Directional Bore Furnish and Install	\$ 14.00 per/ft	\$ 100,820.00
962-18-047377 High Density Polyethylene (HDPE) Conduit 1-Duct, 1.25-Inch, Directional Bore Furnish and Install	\$ 8.50 per/ft	\$ 3,825.00
962-18-047427 Tracer Wire in New Conduit, 12 AWG, Furnish & Install	\$.85 per/ft	\$ 6,834.00
725-23-047472 Dielectric 12-Count Fiber Optic Cable, Furnish Only	\$.39 per/ft	\$ 312.00
962-18-047409 Dielectric 12-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 1,200.00
725-23-047478 Dielectric 144-Count Fiber Optic Cable, Furnish Only	\$ 1.68 per/ft	\$ 15,960.00
962-18-047414 Dielectric 144-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 14,250.00
962-18-047430 Fiber optic buried test station, Furnish and install	\$ 125.00 ea	\$ 1,750.00
725-23-047312 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure Furnish Only	\$ 620.00 ea	\$ 1,240.00
962-18-047317 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure Capacity Install Only	\$ 475.00 ea	\$ 950.00
725-23-047459 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Furnish only	\$ 214.56 ea	\$ 3,003.84
962-18-047341 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Install only	\$ 250.00 ea	\$ 3,500.00
725-23-047298 Fusion Splice, Fiber Optic, Singlemode 73-144 count	\$ 24.00 ea	\$ 10,656.00
725-23-047294 Fusion Splice, Fiber Optic, Singlemode 1-12 count	\$ 55.000 ea	\$ 1,980.00
962-18-047435 Fiber optic network testing Troubleshooting and acceptance	\$ 200.00 per/hr	\$ 6,000.00

962-18-047436 ITS Documentation	\$ LOT	\$ 300.00
962-18-047437 Maintenance of Traffic	\$ 350.00 ea	\$ 4,200.00
962-18-047439 Expose Existing Utility, paved surfaces	\$ 2,000.000 ea	\$100,000.00
962-18-036282 Cable installation, structured, copper And fiber optic, and related components	\$ LOT	\$ 16,042.58

Includes, Engineering, permitting, exposing utilities in unpaved surfaces, furnishing and installing 1/2" & 2" Rigid conduits & associated structure items for building entrances, 12"x12"x6" pull boxes, mule tape, trace wire outside of duct, 1" innerduct, j-hook supports, 1U Fiber enclosure, LC pigtailed, splice trays, splice sleeves, 1/2" EMT & associated box connectors with set screws, mobilization and Project Management, PPE, install (14) handhole, opening and closing of (14) handholes, soft restoration

Assumptions/Exclusions

1. All Work to be completed during normal business hours.
2. Access to areas of construction will be granted in a timely manner. Any excessive downtime outside the control of CableCom, due to project scheduling, other contractors, etc. will be billed on a time and material basis.
3. All materials to be supplied by CableCom for the installation.
4. Any excessive rock trenching/drilling or underground obstructions not foreseen will be billed accordingly at an additional charge with customer's approval prior to beginning.
5. Private lines/locates are the responsibility of the customer. CableCom will be responsible for all main utilities within the Right-of-Way and to the premise entry point (Digger's Hotline).

Cost for Described Work

Total: \$292,823.42 + tax & shipping

Customer Acceptance

_____ **Accepted By (Signature)** **Date:** _____



CableCom LLC
 6070 N. Flint Road
 Glendale, WI 53209
 (414) 226-2205
 (414) 226-2269 FAX



Village of Mukwonago
 440 River Crest Ct
 Mukwonago, WI 5349
 (262) 363-6420

March 20, 2024

Fiber Optic Cable Installation – Rev #4
Village of Mukwonago Police Department to Village Hall
CableCom’s 2022/2023 WI DOT Contract Renewal # 510347

Quoted by: Brent Lidwin

Due to volatile raw material costs the following pricing can only be held for (30) days from the above date.

Scope of Work

CableCom will provide materials and/or labor to complete the following scope of work:



Red Line = (1) 2" HDPE Duct

Yellow Line = (1) 1-1/4" HDPE Duct

1. Engineered Drawings are included that will be created in order to apply for permits and the Villages approval of routes.
 - a. Upon completion of the installation, the Village can work with Digger’s Hotline, and use the as-builts to have this fiber listed if anyone calls in for digging.
2. Supply/install (1) 2" HDPE duct from [REDACTED]
3. Supply/install (1) 2" HDPE ducts [REDACTED]
4. Supply/install (1) 2" HDPE ducts [REDACTED]
5. Supply/install (1) 1.25" HDPE duct [REDACTED]

6. Supply/install (1) 1.25" HDPE duct along the r [REDACTED]
7. A solid #12 THHN ground wire will be installed along with the HDPE duct to not interfere with the fiber installation within the duct.
8. Installation of (6) 24" x 36" x 24" Composite handholes along the route.
 - a. A 4" gravel base will be placed below each handhole to facility the draining of any water
 - b. (1) Flush mounted Fink to be installed adjacent to each handhole
 - c. Where the Fink is installed, a solid #12 THHN ground wire will be installed to a ground rod that will be placed in the ground within each handhole
 - d. A solid #12 THHN green tracer wire will be installed from the Fink to the ground rod.
 - i. The solid #12 tracer wire will be installed within a 1" innerduct to the Fink.
9. At each building entrance, a NEMA 3 rated 12"x12"x6" pull box will be placed at roughly 3' above grade.
 - a. (1) 2" rigid conduit will be extended from approximately 2-foot below grade up into the bottom of the NEMA 3 enclosure.
 - i. The 2" HDPE duct will be attached to the 2" rigid conduit underground.
 - ii. The 1.25" HDPE duct will be installed within the 2" rigid conduit underground
 - b. (1) 2" Rigid conduit will be extended up from the top of the NEMA 3 rated pull box to above the ceiling area. The 2" rigid conduit will penetrate into the building utilizing a 2" rigid Electrical LB.
 - c. (1) Outdoor rated singlegang box will be placed adjacent to the NEMA 3 box, and will attach with a 1/2" rigid conduit. Within the singlegang box is where the #12 tracer wire will be coiled for future route tracing/markings without having to enter into the facilities.
10. Expose utilities (Daylighting) is included whether under concrete, asphalt or grass areas
11. Soft restoration is included
 - a. Soft restoration will include top soil, seed & straw
12. Hard restoration is partially included
 - a. Daylighting cores removed from concrete and/or asphalt will have the core returned to the void, and sealed in place with an appropriate concrete or asphalt epoxy sealant
13. Installation of (1) singlemode 96-strand fiber optic cable [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
14. Installation of (1) singlemode 12-strand fiber optic cable [REDACTED]
 - [REDACTED] used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline or Private Lines for projects
15. Installation of (1) 1" plenum rated innerduct from each the building entry to the main Communications Closet within each facility.
16. New J-hook supports will be installed to maintain local electrical codes and BICSI Standards.
17. Within the Police Department's Server Room, a new 4U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
 - a. (8) 6-pack LC duplex coupler panel
 - b. (8) 12 Strand LC singlemode pigtail
 - c. (4) 24 Strand splice trays with fusion splice sleeves
 - d. (4) Unused coupler panel slots will have a blank module installed
18. Within the Village Hall's Communications Room, a new 1U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
 - a. (1) 6-pack LC duplex coupler panel
 - b. (1) 12 Strand LC singlemode pigtail
 - c. (1) 12 Strand splice tray with fusion splice sleeves
 - d. (2) Unused coupler panel slots will have a blanking module installed

19. The singlemode fiber optic strands will be fusion spliced onto the LC pigtails.
20. All (12) fibers between the Police Station and Village Hall will be tested bi-directionally and documented with an OTDR.
 - a. Test results will be sent electronically to the client upon completion.
21. The remaining (84) fibers leaving the Police Department will be tested in one direction to HH#5 and documented with an OTDR.
 - a. Test results will be sent electronically to the client upon completion.
22. The bore under the river will exceed 5-feet below the bed, and will not require a DNR Permit.

<u>Commodity Code:</u>	<u>Per Unit:</u>	<u>Cost:</u>
962-18-047381 High Density Polyethylene (HDPE) Conduit 1-Duct, 2-Inch, Directional Bore Furnish and Install	\$ 14.00 per/ft	\$ 28,000.00
962-18-047377 High Density Polyethylene (HDPE) Conduit 1-Duct, 1.25-Inch, Directional Bore Furnish and Install	\$ 8.50 per/ft	\$ 6,375.00
962-18-047427 Tracer Wire in New Conduit, 12 AWG, Furnish & Install	\$.85 per/ft	\$ 2,465.00
725-23-047472 Dielectric 12-Count Fiber Optic Cable, Furnish Only	\$.39 per/ft	\$ 546.00
962-18-047409 Dielectric 12-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 2,100.00
725-23-0477478 Dielectric 144-Count Fiber Optic Cable, Furnish Only	\$ 1.68 per/ft	\$ 5,040.00
962-18-047414 Dielectric 144-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 4,500.00
962-18-047430 Fiber optic buried test station, Furnish and install	\$ 125.00 ea	\$ 750.00
725-23-047312 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure	\$ 620.00 ea	\$ 620.00
962-18-047317 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure Capacity Install Only	\$ 475.00 ea	\$ 475.00
725-23-047459 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Furnish Only	\$ 214.56 ea	\$ 2,789.28
962-18-047341 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Install only	\$ 250.00 ea	\$ 3,250.00

725-23-047298 Fusion Splice, Fiber Optic, Singlemode 73-144 count	\$ 24.00 ea	\$ 3,456.00
725-23-047294 Fusion Splice, Fiber Optic, Singlemode 1-12 count	\$ 55.00 ea	\$ 660.00
962-18-047435 Fiber optic network testing Troubleshooting and acceptance	\$ 200.00 per/hr	\$ 3,000.00
962-18-047436 ITS Documentation	\$ LOT	\$ 300.00
962-18-047437 Maintenance of Traffic	\$ 350.00 ea	\$ 2,100.00
962-18-047439 Expose Existing Utility, paved surfaces	\$ 2,000.00 ea	\$ 14,000.00
962-18-036282 Cable installation, structured, copper And fiber optic, and related components	\$ LOT	\$ 26,059.62
Includes, Engineering, permitting, exposing utilities in unpaved surfaces, furnishing and installing 1/2" & 2" Rigid conduits & associated structure items for building entrances, 12"x12"x6" pull box, mule tape, trace wire outside of duct, 1" innerduct, j-hook supports, 1U Fiber enclosure, LC pigtailed, splice trays, splice sleeves, 1/2" EMT & associated box connectors with set screws, mobilization and Project Management, PPE, install (6) handhole, opening and closing of (6) handholes, soft restoration		

Assumptions/Exclusions

1. All Work to be completed during normal business hours.
2. Access to areas of construction will be granted in a timely manner. Any excessive downtime outside the control of CableCom, due to project scheduling, other contractors, etc. will be billed on a time and material basis.
3. All materials to be supplied by CableCom for the installation.
4. Any excessive rock trenching/drilling or underground obstructions not foreseen will be billed accordingly at an additional charge with customer's approval prior to beginning.
5. Private lines/locates are the responsibility of the customer. CableCom will be responsible for all main utilities within the Right-of-Way and to the premise entry point (Digger's Hotline).

Cost for Described Work

Total: \$106,485.90 + tax & shipping

Customer Acceptance

_____ **Accepted By (Signature)** _____ **Date:** _____



Village of Mukwonago

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([HTTPS://CLEARGOV.COM](https://cleargov.com))

2024 Proposed Annual Budget

Proposed Version - 11/09/2023

Last Updated 11/15/23

- [Introduction](#)
- [Budget Overview](#)
- [Fund Summaries](#)
- [Departments](#)
- [Capital Improvements](#)
- [De](#) 

Fiber Connectivity for all Village Buildings



Overview

Request Owner	Fred Schnook, Administrator
Department	ADMIN
Type	Capital Equipment

Description

Village needs to have guaranteed broadband service thru a physical link. Cost revised to bury the fiber

Details

Budgeted Fund	350, 610 & 620
GL Code	350-5700-576400
Funding	Debt/ARPA Funds/Broadband Grants
New Purchase or Replacement	New
Priority	3-Medium
PROJECT STATUS	Carryover project not completed in Prior Year





Village of Mukwonago

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Capital Cost



FY2024 Budget

Total Budget (all years)

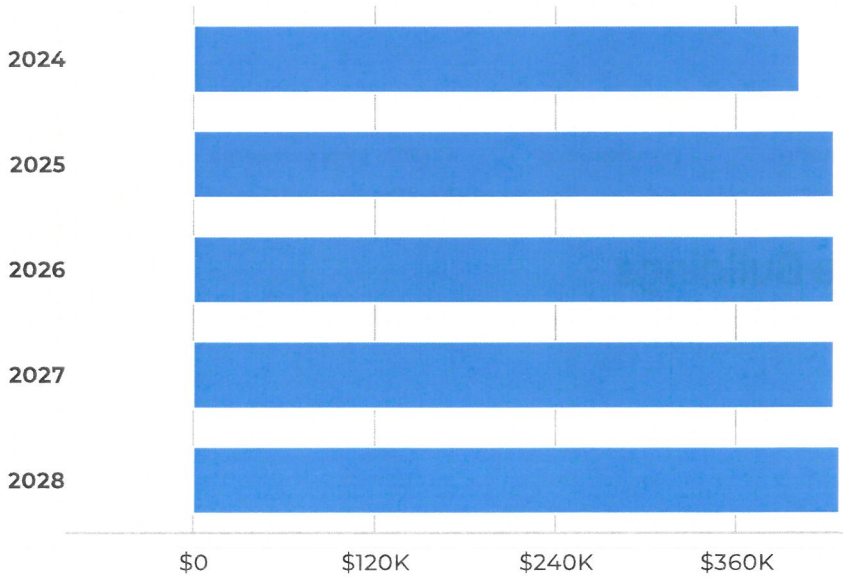
Project Total

\$401,376

\$2.104M

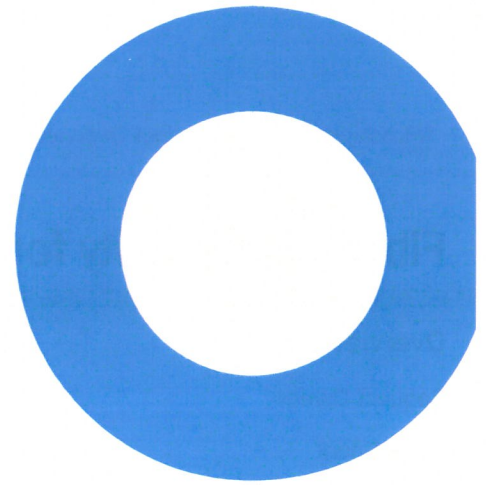
\$2.104M

Capital Cost by Year



● Equipment

Capital Cost for Budgeted Years



● Equipment (100%)

TOTAL

\$
\$2,





INTELLIGENT TRANSPORTATION SYSTEMS FIBER OPTIC EQUIPMENT AND SERVICE

The Department of Transportation has an extensive fiber optic network, called ITSNET, which is a longitudinal fiber network adjacent to major highway corridors, used for intelligent transportation system (ITS) highway operations, traffic management, and roadway security purposes. ITSNET supports our field equipment that includes traffic condition cameras, dynamic message signs, traffic signals, and detection devices. This contract will construct the needed infrastructure to support further expansion of ITSNET and obtain equipment needed to operate these field devices.

SOLICITATION INFORMATION	AGENCY CONTACT INFORMATION
Event Number: 11308 Event Status: Award Phase Solicitation Reference #: 510347 Agency: WI Dept of Transportation Available Date: 04/20/2020 Response Due Date: 05/19/2020 at 2:00PM	Name: Diana I. Cleven Email: dianai.cleven@dot.wisconsin.gov Phone: 608/267-2972 Phone Ext.: Fax:

DOCUMENT DOWNLOADS


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Response due date has passed. Responses are no longer being accepted

▶ SUPPORTING DOCUMENTS

▼ **QUESTIONS & ANSWERS**

No questions have been answered yet

[Ask a Question](#)

▼ **NIGP CODES**

View All | First 1-3 of 3 Last

NIGP Code	Description
83829	Cable, Fiber Optic w/Interconnecting Components and Accessor
96196	Non-Professional Services (Not Otherwise Classified)
96218	Cable Construction, Installation and Maintenance (Fiber Opti

STATE OF WISCONSIN
 DEPARTMENT OF ADMINISTRATION
 DOA-3832 (R 07/2019)
 S. 16.72 WIS. STATS



Bidder Required Form

Instructions: Bidder is required to complete all sections of this form. (Note: If the agency checks the box preceding Section 5 indicating that section is not applicable to the bid/proposal, Bidder may skip Section 5. Bidder may not skip any other sections of this form).

To be completed by the agency:

Agency Name Department of Transportation	Solicitation Title Intelligent Transportation Systems Fiber Optic Equipment and Services	Solicitation Reference Number 510347
---	---	---

Section 1: Bidder Information		
Bidder/Proposer Company Name: CableCom, LLC		
E-Mail Address: niki@cablecomllc.com		
Phone Number: (414)349-8606	Toll Free Phone: (888)423-2225	Fax: (414)226-2269
Address: 6070 N Flint Rd		
City: Glendale	State: WI	Zip: 53209
Mailing Address for Purchase Orders (if different than above)		
Address: same as above		
City:	State:	Zip:

Section 2: Bidder Contacts	
List the name and title of the person to contact for questions related to each of the topics below:	
Bid/Proposal Niksa Ivancevic / Partner Email: niki@cablecomllc.com	Phone: (414)349-8606
Affirmative Action Plan Kathy Kirst / HR Manager Email: kkirst@cablecomllc.com	Phone: (414)459-3548
Orders and billing Carrie Trojanowski / Actg Email: ctrojanowski@cablecomllc.com	Phone: (414)459-3545

Section 3: Bidder Reference

Provide company name, address, contact person, telephone number, and appropriate information on the product(s) and/or service(s) used with requirements like those included in this solicitation document. If vendor is proposing any arrangement involving a third party, the named references should also be involved in a similar arrangement.

Company Name:

Crescent Electric Co

Address (including City, State, Zip):

2415 W Spencer St, Appleton, WI 54914

Contact Person:

Kim Nielsen

E-Mail Address:

kim.nielsen@cesco.com

Phone:

(920)734-4517 (08707)

List Product(s) and/or Service(s) Used:

Fiber optic & low voltage cabling supplies / ACCOUNT #61932

Company Name:

Anixter, Inc.

Address (including City, State, Zip):

PO Box 847428, Dallas, TX 75284

Contact Person:

Carmen Dumas

E-Mail Address:

carmen.dumas@anixter.com

Phone:

(224)521-8468

List Product(s) and/or Service(s) Used:

Fiber optic cable & supplies / ACCOUNT #793218

Company Name:

Wesco Distribution

Address (including City, State, Zip):

2301 Fleur Dr, Des Moines, IA 50321

Contact Person:

Randy Fredricks

E-Mail Address:

rfredricks@wescodist.com

Phone:

(630)221-6422

List Product(s) and/or Service(s) Used:

Underground construction supplies, duct, handholes, fiber optic cabling supplies / ACCOUNT #11800

Company Name:

Vermeer Wisconsin, Inc.

Address (including City, State, Zip):5445 N 131st St, Butler, WI 53007**Contact Person:**

Cynthia Green

E-Mail Address:

cgreen@vermeerwisconsin.com

Phone:

(262)781-2288

List Product(s) and/or Service(s) Used:

UG Construction Equipment & Equipment Repair / ACCOUNT #61603

Section 4: Designation of Confidential and Proprietary Information

The attached material submitted in response to this bid/proposal includes proprietary and confidential information which qualifies as a trade secret, as provided in s. 19.36(5), Wis. Stats., or is otherwise material that can be kept confidential under the Wisconsin Open Records Law. As such, we ask that certain pages, as indicated below, of this bid/proposal response be treated as confidential material and not be released without our written approval.

Prices always become public information when bids/proposals are opened, and therefore cannot be kept confidential.

Other information cannot be kept confidential unless it is a trade secret. Trade secret is defined in s. 134.90(1)(c), Wis. Stats., as follows: "Trade Secret" means information, including a formula, pattern, compilation, program, device, method, technique or process to which all the following apply:

1. The information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use.
2. The information is the subject of efforts to maintain its secrecy that are reasonable under the circumstances.

We request that the following pages not be released:

Section	Page #	Topic
N/A		

Using the boxes below, indicate your agreement with the following statements:

In the event the designation of confidentiality of this information is challenged, the bidder/proposer hereby agrees to provide legal counsel or other necessary assistance to defend the designation of confidentiality and agrees to hold the state harmless for any costs or damages arising out of the state's agreeing to withhold the materials.

The state considers other markings of confidential in the bid/proposal document to be insufficient. The bidder/proposer agrees to hold the state harmless for any damages arising out of the release of any materials unless they are specifically identified above.

Agency Only:

Section 5 is not applicable to this bid/proposal. If this box is checked, Bidder may skip to Section 6.

Section 5: Bidder Agreement: Wisconsin's Cooperative Purchasing Service

Wisconsin statutes (s. 16.73, Wis. Stats.) establish authority to allow Wisconsin municipalities to purchase from state contracts. Participating in the service gives vendors opportunities for additional sales without additional bidding. Municipalities use the service to expedite purchases. A "municipality" is defined as any county, city, village, town, school district, board of school directors, sewer district, drainage district, vocational, technical and adult education district, or any other public body having the authority to award public contracts (s. 16.70(8), Wis. Stats.). Federally recognized Indian tribes and bands in this state may participate in cooperative purchasing with the state or any municipality under ss. 66.0301(1) and (2), Wis. Stats.

Interested municipalities:

- Will contact the contractor directly to place orders referencing the state agency contract number; and
- Are responsible for receipt, acceptance, and inspection of commodities directly from the contractor, and making payment directly to the contractor.

The State of Wisconsin is not party to these purchases or any dispute arising from these purchases and is not liable for delivery or payment of any of these purchases.

Bidders/Proposers may or may not agree to furnish the commodities or services of this bid/proposal to Wisconsin municipalities. A vendor's decision on participating in these services has no effect on awarding this contract.

Bidder: Please indicate your willingness to furnish the commodities or services to Wisconsin municipalities by checking the appropriate box below.

I Agree to furnish the commodities or services of this bid/proposal to Wisconsin municipalities with any special conditions noted below.

I Do Not Agree to furnish the commodities or services to Wisconsin municipalities.

A vendor in the service may specify a minimum order sizes by volume or dollar amount, additional charges beyond normal delivery areas, or other minimal charges for municipalities.

Special Conditions (if applicable):

N/A

<p>Section 6: Bidder Identification (Check all that apply)</p> <p><input type="checkbox"/> We claim minority bidder preference [Wis. Stats. 16.75(3m) (b)(3)]. Under Wisconsin Statutes, a 5% preference may be granted to CERTIFIED Minority Business Enterprises. Bidder must be certified by the Wisconsin Supplier Diversity Program. If you have questions concerning the certification process, contact the Wisconsin Supplier Diversity Program, 6th Floor, 101 E. Wilson St., Madison, WI 53703, (608) 267-9550. Does Not Apply to Printing Bids.</p> <p><input type="checkbox"/> We claim disabled veteran owned business bidder preference [Wis. Stats. 16.75(3m) (b)(3)]. Under Wisconsin Statutes, a 5% preference may be granted to CERTIFIED Disabled Veteran Owned Businesses. Bidder must be certified by the Wisconsin Supplier Diversity Program. If you have questions concerning the certification process, contact the Wisconsin Supplier Diversity Program, 6th Floor, 101 E. Wilson St., Madison, WI 53703, (608) 267-9550. Does Not Apply to Printing Bids.</p> <p><input type="checkbox"/> We are a work center certified under Wis. Stats. S. 16.752 employing persons with severe disabilities. Questions concerning the certification process should be addressed to the Work Center Program, State Bureau of Procurement, 6th Floor, 101 E. Wilson St., Madison, WI 53703, (608) 266-5462.</p>

<p>Section 7: Bidder Certifications</p> <p>Wis. Stats. s. 16.754 directs the state to purchase materials which are manufactured to the greatest extent in the United States when all other factors are equal. Materials covered in our bid were manufactured in whole or in substantial part in the United States. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p><input checked="" type="checkbox"/> We certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition, that no attempt has been made to induce any other person or firm to submit or not to submit a bid, that this bid has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor; that the above statement is accurate under penalty of perjury.</p> <p><input checked="" type="checkbox"/> We certify that we are not currently engaged in a prohibited boycott of the State of Israel as defined in s. 20.931(1)(b). Should we be awarded a contract, we understand that future engagement in a boycott of the State of Israel may result in contract termination.</p> <p><input checked="" type="checkbox"/> We certify that we are in compliance with applicable State of Wisconsin non-discrimination/affirmative action requirements as described in State Standard Terms and Conditions, form DOA-3054.</p> <p><input checked="" type="checkbox"/> We will comply with all terms, conditions and specifications required by the state in this Request for Bid/Proposal and all terms of our bid.</p>

<p>Section 8: Bidder Signature</p>			
<p>Name of Authorized Company Representative: Niksa Ivancevic</p>	<p>Title: Partner</p>	<p>Phone: (414)349-8606</p>	<p>Fax: (414)226-2269</p>
<p>Signature of Above <small>DocuSigned by:</small> <i>Niksa Ivancevic</i></p>	<p>Date: 5/13/2020</p>	<p>Email: niki@cablecomllc.com</p>	

This document can be made available in alternate formats to individuals with disabilities upon request.



Division of Business Management
Purchasing Section
PO Box 7396
Madison, WI 53707-7396

Tony Evers, Governor
Craig Thompson, Secretary
Internet: www.dot.wisconsin.gov

608-267-2972

July 13, 2023

Nik Ivancevic
CableCom
6070 N Flint Rd.
Glendale, WI 53209
niki@cablecomllc.com

RE: Contract Renewal #510347
Intelligent Transportation Systems Fiber Optic Equipment and Services

Dear Mr. Packee:

On 08/15/2020, a contract award was made to your company for a one-year agreement to provide the State of Wisconsin with product and services listed in the above noted contract. This contract includes four (4) one-year renewal options.

Performance on this contract has been satisfactory and the State would like to exercise the third one- year renewal option to continue the active contract period through 08/14/2024. Dean Beekman, Dean.Beekman@dot.wi.gov, 414-227-2154, will be your point of contact for this contract. A purchase order will be sent to your company within bill-to information.

If this is acceptable, please initial the statement below and sign and date this document to confirm our understanding that the contract will be renewed with all terms and conditions remaining the same. Please email the form back to me.

If you have any questions, please do not hesitate to contact me.

Thank you.

Diana I. Cleven
Purchasing Agent Senior
Division of Business Management
Bureau of Financial Services, Purchasing
Madison, WI 53705-7396

DocuSigned by:
Nik Ivancevic
Signature: _____
2D6E75F0B3B548A...

Date: 7/21/2023 | 9:36 AM CDT

Print Name: Nik Ivancevic

Title: Partner



STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION
PURCHASING

CONTRACT AWARD

CABLECOM LLC
6070 N FLINT RD
GLENDALE WI 53209 9349

Contract Number 407498
Buyer Name MELISSA VIKEN
Buyer Telephone (608) 266-0709
T-Number
Date Issued 08/12/15
Vendor Number 391920736-00
Vendor Telephone (414)459-3545
TIPS Req. Number 1193812
Effective Date 06/18/15
Expiration Date 06/30/16
Solicitation Number 273528
RPA Number
Case Number
Vendor Contact CHRIS CERMAK
Telephone Number (414) 459-3562

Contract For ITS FIBER NETWORK & EQUIPMENT SERVICES

This is NOT a purchase order.

1. Effective Period 06/18/15 TO 06/30/16
2. FOB Point DEST-FREIGHT INCLUDED
3. Delivery to be made within days ARO unless specified
4. Payment Terms NONE
5. Bid Reference Number
6. Awarded Lines 00235 Lines from the solicitation number 273528
 These lines are included as a part of this contract.

All terms and conditions of, and amendments to solicitation 273528
are part of this contract as if fully reproduced herein.

PRICE SHEET

CONTRACT AWARD

Vendor
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
	UNLESS SPECIFIED OTHERWISE BELOW: SHIP TO: R1 STATEWIDE				
00001	COMMODITY CODE: 725-23-043887 ITS FIBER NETWORK EQUIPMENT & SERVICES	1	EA	0.00	
00002	COMMODITY CODE: 725-23-047294 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 1-12 COUNT	1	EA	48.00	\$ 48.00
00003	COMMODITY CODE: 725-23-047295 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 13-24 COUNT	1	EA	30.00	\$ 30.00
00004	COMMODITY CODE: 725-23-047296 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 25-48 COUNT	1	EA	26.00	\$ 26.00
00005	COMMODITY CODE: 725-23-047297 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 49-72 COUNT	1	EA	24.00	\$ 24.00
00006	COMMODITY CODE: 725-23-047298 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 73-144 COUNT	1	EA	20.00	\$ 20.00
00007	COMMODITY CODE: 725-23-047299 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 145-196 COUNT	1	EA	18.00	\$ 18.00
00008	COMMODITY CODE: 725-23-047300 FUSION SPLICE, FIBER OPTIC, MULTI MODE 1-12 COUNT	1	EA	48.00	\$ 48.00
00009	COMMODITY CODE: 725-23-047301 FUSION SPLICE, FIBER OPTIC, MULTI MODE 13-24 COUNT	1	EA	30.00	\$ 30.00
00010	COMMODITY CODE: 725-23-047302 FUSION SPLICE, FIBER OPTIC, MULTI MODE 25-48 COUNT	1	EA	26.00	\$ 26.00
00011	COMMODITY CODE: 725-23-047303 FUSION SPLICE, FIBER OPTIC, MULTI MODE 49-72 COUNT	1	EA	24.00	\$ 24.00
00012	COMMODITY CODE: 725-23-047304 FUSION SPLICE, FIBER OPTIC, MULTI MODE 73-144 COUNT	1	EA	20.00	\$ 20.00
00013	COMMODITY CODE: 725-23-047305 FUSION SPLICE, FIBER OPTIC, MULTI MODE 145-196 COUNT	1	EA	18.00	\$ 18.00
00014	COMMODITY CODE: 725-23-047306 FIBER OPTIC TERMINATION, 1-12 COUNT	1	EA	50.00	\$ 50.00
00015	COMMODITY CODE: 725-23-047307 FIBER OPTIC TERMINATION, 13-24 COUNT	1	EA	30.00	\$ 30.00
00016	COMMODITY CODE: 725-23-047308 FIBER OPTIC TERMINATION, 25-48 COUNT	1	EA	28.00	\$ 28.00
00017	COMMODITY CODE: 725-23-047309 FIBER OPTIC TERMINATION, 49-72 COUNT	1	EA	26.00	\$ 26.00
00018	COMMODITY CODE: 725-23-047310 FIBER OPTIC SPLICE ENCLOSURE, 48 COUNT SINGLE SPLICE CAPACITY, FURNISH ONLY	1	EA	307.00	\$ 307.00
00019	COMMODITY CODE: 725-23-047311 FIBER OPTIC SPLICE ENCLOSURE, 96 COUNT SINGLE SPLICE CAPACITY, FURNISH ONLY	1	EA	307.00	\$ 307.00

PRICE SHEET

CONTRACT AWARD

Vendor
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00020	COMMODITY CODE: 725-23-047312 FIBER OPTIC SPLICE ENCLOSURE, 144 COUNT SINGLE SPLICE CAPACITY, FURNISH ONLY	1	EA	485.00	\$ 485.00
00021	COMMODITY CODE: 725-23-047313 FIBER OPTIC SPLICE ENCLOSURE, 192 COUNT SINGLE SPLICE CAPACITY, FURNISH ONLY	1	EA	485.00	\$ 485.00
00022	COMMODITY CODE: 962-18-047315 FIBER OPTIC SPLICE ENCLOSURE, 48 COUNT SINGLE SPLICE CAPACITY, INSTALL ONLY	1	EA	150.00	\$ 150.00
00023	COMMODITY CODE: 962-18-047316 FIBER OPTIC SPLICE ENCLOSURE, 96 COUNT SINGLE SPLICE CAPACITY, INSTALL ONLY	1	EA	150.00	\$ 150.00
00024	COMMODITY CODE: 962-18-047317 FIBER OPTIC SPLICE ENCLOSURE, 144 COUNT SINGLE SPLICE CAPACITY, INSTALL ONLY	1	EA	150.00	\$ 150.00
00025	COMMODITY CODE: 962-18-047318 FIBER OPTIC SPLICE ENCLOSURE, 192 COUNT SINGLE SPLICE CAPACITY, INSTALL ONLY	1	EA	150.00	\$ 150.00
00027	COMMODITY CODE: 962-18-047320 FIBER OPTIC TERMINATION PANEL, 6 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00028	COMMODITY CODE: 962-18-047321 FIBER OPTIC TERMINATION PANEL, 12 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00029	COMMODITY CODE: 962-18-047322 FIBER OPTIC TERMINATION PANEL, 24 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00030	COMMODITY CODE: 962-18-047323 FIBER OPTIC TERMINATION PANEL, 36 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00031	COMMODITY CODE: 962-18-047324 FIBER OPTIC TERMINATION PANEL, 48 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00032	COMMODITY CODE: 962-18-047325 FIBER OPTIC TERMINATION PANEL, 72 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00033	COMMODITY CODE: 962-18-047326 FIBER OPTIC TERMINATION PANEL, 96 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00034	COMMODITY CODE: 962-18-047327 FIBER OPTIC TERMINATION PANEL, 144 COUNT SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00035	COMMODITY CODE: 962-18-047328 FIBER OPTIC TERMINATION PANEL, 288 COUNT SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00036	COMMODITY CODE: 962-18-047329 FIBER OPTIC TERMINATION PANEL, 6 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00037	COMMODITY CODE: 962-18-047330 FIBER OPTIC TERMINATION PANEL, 12 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00038	COMMODITY CODE: 962-18-047331 FIBER OPTIC TERMINATION PANEL, 24 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00039	COMMODITY CODE: 962-18-047332 FIBER OPTIC TERMINATION PANEL, 36 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00

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CONTRACT AWARD

Vendor
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00040	COMMODITY CODE: 962-18-047333 FIBER OPTIC TERMINATION PANEL, 48 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00041	COMMODITY CODE: 962-18-047336 FIBER OPTIC TERMINATION PANEL, 72 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00042	COMMODITY CODE: 962-18-047337 FIBER OPTIC TERMINATION PANEL, 96 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00043	COMMODITY CODE: 962-18-047338 FIBER OPTIC TERMINATION PANEL, 144 COUNT ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00044	COMMODITY CODE: 962-18-047339 FIBER OPTIC TERMINATION PANEL, 288 COUNT ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00045	COMMODITY CODE: 962-18-047340 FIBER OPTIC TERMINATION PANEL, 6 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00046	COMMODITY CODE: 962-18-047341 FIBER OPTIC TERMINATION PANEL, 12 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00047	COMMODITY CODE: 962-18-047342 FIBER OPTIC TERMINATION PANEL, 24 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00048	COMMODITY CODE: 962-18-047343 FIBER OPTIC TERMINATION PANEL, 36 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00049	COMMODITY CODE: 962-18-047344 FIBER OPTIC TERMINATION PANEL, 48 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00050	COMMODITY CODE: 962-18-047345 FIBER OPTIC TERMINATION PANEL, 72 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00051	COMMODITY CODE: 962-18-047346 FIBER OPTIC TERMINATION PANEL, 96 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00052	COMMODITY CODE: 962-18-047347 FIBER OPTIC TERMINATION PANEL, 144 CT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00053	COMMODITY CODE: 962-18-047348 FIBER OPTIC TERMINATION PANEL, 288 CT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00054	COMMODITY CODE: 962-18-047349 FIBER OPTIC TERMINATION PANEL, 6 COUNT, SC WITH UPC CONNECTORS, WALL MOUNT, INSTALL ONLY	1	EA	150.00	\$ 150.00
00055	COMMODITY CODE: 962-18-047350 FIBER OPTIC TERMINATION PANEL, 12 CT, SC WITH UPC CONNECTORS, WALL MOUNT, INSTALL ONLY	1	EA	150.00	\$ 150.00
00056	COMMODITY CODE: 962-18-047351 FIBER OPTIC TERMINATION PANEL, 6 COUNT, ST WITH UPC CONNECTORS, WALL MOUNT, INSTALL ONLY	1	EA	150.00	\$ 150.00
00057	COMMODITY CODE: 962-18-047352 FIBER OPTIC TERMINATION PANEL, 12 COUNT, ST WITH UPC CONNECTORS, WALL MOUNT, INSTALL ONLY	1	EA	150.00	\$ 150.00

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CONTRACT AWARD

Vendor

CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00058	COMMODITY CODE: 962-18-047353 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 1.25-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	2.85	\$ 2.85
00059	COMMODITY CODE: 962-18-047354 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 1.25-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	4.25	\$ 4.25
00060	COMMODITY CODE: 962-18-047355 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 1.25-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	7.25	\$ 7.25
00061	COMMODITY CODE: 962-18-047356 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 1.25-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	8.65	\$ 8.65
00062	COMMODITY CODE: 962-18-047357 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	2.85	\$ 2.85
00063	COMMODITY CODE: 962-18-047358 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	4.25	\$ 4.25
00064	COMMODITY CODE: 962-18-047359 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	7.25	\$ 7.25
00065	COMMODITY CODE: 962-18-047360 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	8.65	\$ 8.65
00066	COMMODITY CODE: 962-18-047361 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	4.35	\$ 4.35
00067	COMMODITY CODE: 962-18-047362 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	6.60	\$ 6.60
00068	COMMODITY CODE: 962-18-047363 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	15.80	\$ 15.80
00069	COMMODITY CODE: 962-18-047364 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	17.00	\$ 17.00
00070	COMMODITY CODE: 962-18-047365 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 1.25-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	2.29	\$ 2.29
00071	COMMODITY CODE: 962-18-047366 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 1.25-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	2.68	\$ 2.68
00072	COMMODITY CODE: 962-18-047367 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 1.25-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	3.07	\$ 3.07
00073	COMMODITY CODE: 962-18-047368	1	FOOT	3.46	\$ 3.46

PRICE SHEET

CONTRACT AWARD

Vendor
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00074	HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 1.25-INCH, TRENCH, FURNISH AND INSTALL COMMODITY CODE: 962-18-047369 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	2.85	\$ 2.85
00075	COMMODITY CODE: 962-18-047370 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	4.10	\$ 4.10
00076	COMMODITY CODE: 962-18-047371 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	7.85	\$ 7.85
00077	COMMODITY CODE: 962-18-047372 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	9.25	\$ 9.25
00078	COMMODITY CODE: 962-18-047373 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	4.35	\$ 4.35
00079	COMMODITY CODE: 962-18-047374 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	6.60	\$ 6.60
00080	COMMODITY CODE: 962-18-047375 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	12.72	\$ 12.72
00081	COMMODITY CODE: 962-18-047376 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	15.40	\$ 15.40
00082	COMMODITY CODE: 962-18-047377 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 1.25-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	8.50	\$ 8.50
00083	COMMODITY CODE: 962-18-047378 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 1.25-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	8.50	\$ 8.50
00084	COMMODITY CODE: 962-18-047379 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 1.25-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	8.50	\$ 8.50
00085	COMMODITY CODE: 962-18-047380 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 1.25-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	10.00	\$ 10.00
00086	COMMODITY CODE: 962-18-047381 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 2-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	9.50	\$ 9.50
00087	COMMODITY CODE: 962-18-047382 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 2-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	12.00	\$ 12.00
00088	COMMODITY CODE: 962-18-047383 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	13.00	\$ 13.00

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CONTRACT AWARD

Vendor CABLECOM LLC		Contract Number 407498			
		T Number			
LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00089	3-DUCT, 2-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047384 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	14.00	\$ 14.00
00090	4-DUCT, 2-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047385 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	12.00	\$ 12.00
00091	1-DUCT, 3-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047386 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	14.00	\$ 14.00
00092	2-DUCT, 3-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047387 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	15.00	\$ 15.00
00093	3-DUCT, 3-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047388 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	16.00	\$ 16.00
00094	4-DUCT, 3-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047389 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	27.50	\$ 27.50
00095	2-DUCT, 1.25-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047390 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	35.00	\$ 35.00
00096	4-DUCT, 1.25-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047391 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	27.50	\$ 27.50
00097	1-DUCT, 2-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047392 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	27.50	\$ 27.50
00098	2-DUCT, 2-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047393 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	35.00	\$ 35.00
00099	3-DUCT, 2-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047394 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	40.00	\$ 40.00
00100	4-DUCT, 2-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047395 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	27.50	\$ 27.50
00101	1-DUCT, 3-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047396 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	30.00	\$ 30.00
00102	2-DUCT, 3-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047397 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	35.00	\$ 35.00
00103	3-DUCT, 3-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047398 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	40.00	\$ 40.00
	4-DUCT, 3-INCH, DIRECTIONAL ROCK BORE				

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LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
	FURNISH AND INSTALL				
00104	COMMODITY CODE: 962-18-047399 PVC CONDUIT, 1.25-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	9.50	\$ 9.50
00105	COMMODITY CODE: 962-18-047400 PVC CONDUIT, 1.25-INCH, SCHEDULE 80, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	9.50	\$ 9.50
00106	COMMODITY CODE: 962-18-047401 PVC CONDUIT, 2-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	10.50	\$ 10.50
00107	COMMODITY CODE: 962-18-047402 PVC CONDUIT, 2-INCH, SCHEDULE 80, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	10.50	\$ 10.50
00108	COMMODITY CODE: 962-18-047403 PVC CONDUIT, 3-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	12.00	\$ 12.00
00109	COMMODITY CODE: 962-18-047404 PVC CONDUIT, 3-INCH, SCHEDULE 80, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	12.50	\$ 12.50
00110	COMMODITY CODE: 962-18-047405 INSTALL CONDUIT INTO EXISTING ITEM	1	EA	1.00	\$ 1.00
00111	COMMODITY CODE: 962-18-047406 CLEAN & PROOF EXISTING CONDUIT	1	FOOT	0.50	\$.50
00112	COMMODITY CODE: 962-18-047407 DIELECTRIC 6-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00113	COMMODITY CODE: 962-18-047408 DIELECTRIC 12-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00114	COMMODITY CODE: 962-18-047409 DIELECTRIC 24-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00115	COMMODITY CODE: 962-18-047410 DIELECTRIC 36-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00116	COMMODITY CODE: 962-18-047411 DIELECTRIC 48-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00117	COMMODITY CODE: 962-18-047412 DIELECTRIC 72-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00118	COMMODITY CODE: 962-18-047413 DIELECTRIC 96-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00119	COMMODITY CODE: 962-18-047414 DIELECTRIC 144-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00120	COMMODITY CODE: 962-18-047415 DIELECTRIC 192-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00121	COMMODITY CODE: 962-18-047416 ARMORED SINGLE MODE 6-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00122	COMMODITY CODE: 962-18-047417 ARMORED SINGEL MODE 12-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75

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00123	COMMODITY CODE: 962-18-047418 ARMORED SINGLE MODE 24-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00124	COMMODITY CODE: 962-18-047419 ARMORED SINGLE MODE 36-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00125	COMMODITY CODE: 962-18-047420 ARMORED SINGLE MODE 48-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00126	COMMODITY CODE: 962-18-047421 ARMORED SINGLE MODE 72-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00127	COMMODITY CODE: 962-18-047422 ARMORED SINGLE MODE 96-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00128	COMMODITY CODE: 962-18-047423 ARMORED SINGLE MODE 144-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00129	COMMODITY CODE: 962-18-047424 ARMORED SINGLE MODE 192-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00130	COMMODITY CODE: 962-18-047425 MULTI MODE 6-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$.75
00131	COMMODITY CODE: 962-18-047426 FIBER OPTIC CABLE IN CONDUIT, INSTALL ONLY	1	FOOT	0.75	\$.75
00132	COMMODITY CODE: 962-18-047427 TRACER WIRE IN NEW CONDUIT, 12 AWG, FURNISH AND INSTALL	1	FOOT	0.25	\$.25
00133	COMMODITY CODE: 962-18-047428 TRACER WIRE IN EXISTING CONDUIT, 12 AWG, FURNISH AND INSTALL	1	FOOT	0.25	\$.25
00134	COMMODITY CODE: 962-18-047429 FIBER OPTIC BURIED MARKER/SIGN WARNING, FURNISH AND INSTALL	1	EA	20.50	\$ 20.50
00135	COMMODITY CODE: 962-18-047430 FIBER OPTIC BURIED TEST STATION, FURNISH AND INSTALL	1	EA	30.00	\$ 30.00
00136	COMMODITY CODE: 962-18-047431 COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" C 48", FURNISH AND INSTALL	1	EA	1750.00	\$ 1,750.00
00137	COMMODITY CODE: 962-18-047432 COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" C 48", REPLACE EXISTING, FURNISH AND INSTALL	1	EA	2100.00	\$ 2,100.00
00138	COMMODITY CODE: 962-18-047433 COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" C 48", PLACE ON TOP OF EXISTING VAULT, FURNISH AND INSTALL	1	EA	1750.00	\$ 1,750.00
00139	COMMODITY CODE: 962-18-047434 COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" C 48", FURNISH ONLY	1	EA	954.00	\$ 954.00
00140	COMMODITY CODE: 962-18-047435 FIBER OPTIC NETWORK TESTING, TROUBLESHOOTING AND ACCEPTANCE	1	HOOR	85.00	\$ 85.00
00141	COMMODITY CODE: 962-18-047436 ITS DOCUMENTATION	1	LOT	250.00	\$ 250.00

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00142	COMMODITY CODE: 962-18-047437 MAINTENANCE OF TRAFFIC	1	LOT	250.00	\$ 250.00
00144	COMMODITY CODE: 962-18-047439 EXPOSE EXISTING UTILITY, PAVED SURFACES	1	EA	1500.00	\$ 1,500.00
00145	COMMODITY CODE: 725-23-047440 FIBER OPTIC TERMINATION PANEL, 6 COUNT, SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	201.64	\$ 201.64
00146	COMMODITY CODE: 725-23-047441 FIBER OPTIC TERMINATION PANEL, 12 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	214.56	\$ 214.56
00147	COMMODITY CODE: 725-23-047442 FIBER OPTIC TERMINATION PANEL, 24 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	328.90	\$ 328.90
00148	COMMODITY CODE: 725-23-047443 FIBER OPTIC TERMINATION PANEL, 36 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	524.48	\$ 524.48
00149	COMMODITY CODE: 725-23-047444 FIBER OPTIC TERMINATION PANEL, 48 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	680.67	\$ 680.67
00150	COMMODITY CODE: 725-23-047445 FIBER OPTIC TERMINATION PANEL, 72 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	890.02	\$ 890.02
00151	COMMODITY CODE: 725-23-047446 FIBER OPTIC TERMINATION PANEL, 96 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1180.53	\$ 1,180.53
00152	COMMODITY CODE: 725-23-047447 FIBER OPTIC TERMINATION PANEL, 144 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1708.74	\$ 1,708.74
00153	COMMODITY CODE: 725-23-047448 FIBER OPTIC TERMINATION PANEL, 288 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	2445.10	\$ 2,445.10
00154	COMMODITY CODE: 725-23-047449 FIBER OPTIC TERMINATION PANEL, 6 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	201.64	\$ 201.64
00155	COMMODITY CODE: 725-23-047450 FIBER OPTIC TERMINATION PANEL, 12 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	214.56	\$ 214.56
00156	COMMODITY CODE: 725-23-047451 FIBER OPTIC TERMINATION PANEL, 24 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	328.90	\$ 328.90
00157	COMMODITY CODE: 725-23-047452 FIBER OPTIC TERMINATION PANEL, 36 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	524.48	\$ 524.48
00158	COMMODITY CODE: 725-23-047453 FIBER OPTIC TERMINATION PANEL, 48 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	680.67	\$ 680.67
00159	COMMODITY CODE: 725-23-047454 FIBER OPTIC TERMINATION PANEL, 72 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	890.02	\$ 890.02
00160	COMMODITY CODE: 725-23-047455 FIBER OPTIC TERMINATION PANEL, 96 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1180.53	\$ 1,180.53
00161	COMMODITY CODE: 725-23-047456 FIBER OPTIC TERMINATION PANEL, 144 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1708.74	\$ 1,708.74

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00162	COMMODITY CODE: 725-23-047457 FIBER OPTIC TERMINATION PANEL, 288 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	2445.10	\$ 2,445.10
00163	COMMODITY CODE: 725-23-047458 FIBER OPTIC TERMINATION PANEL, 6 COUNT LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	201.64	\$ 201.64
00164	COMMODITY CODE: 725-23-047459 FIBER OPTIC TERMINATION PANEL, 12 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	214.56	\$ 214.56
00165	COMMODITY CODE: 725-23-047460 FIBER OPTIC TERMINATION PANEL, 24 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	328.90	\$ 328.90
00166	COMMODITY CODE: 725-23-047461 FIBER OPTIC TERMINATION PANEL, 36 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	524.48	\$ 524.48
00167	COMMODITY CODE: 725-23-047462 FIBER OPTIC TERMINATION PANEL, 48 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	680.67	\$ 680.67
00168	COMMODITY CODE: 725-23-047463 FIBER OPTIC TERMINATION PANEL, 72 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	890.02	\$ 890.02
00169	COMMODITY CODE: 725-23-047464 FIBER OPTIC TERMINATION PANEL, 96 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1180.53	\$ 1,180.53
00170	COMMODITY CODE: 725-23-047465 FIBER OPTIC TERMINATION PANEL, 144 COUNT LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1708.74	\$ 1,708.74
00171	COMMODITY CODE: 725-23-047466 FIBER OPTIC TERMINATION PANEL, 288 COUNT LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	2445.10	\$ 2,445.10
00172	COMMODITY CODE: 725-23-047467 FIBER OPTIC TERMINATION PANEL 6 COUNT, SC WITH UPC CONNECTORS, WALL MOUNT, FURNISH ONLY	1	EA	202.66	\$ 202.66
00173	COMMODITY CODE: 725-23-047468 FIBER OPTIC TERMINATION PANEL, 12 COUNT, SC WITH UPC CONNECTORS, WALL MOUNT, FURNISH ONLY	1	EA	282.67	\$ 282.67
00174	COMMODITY CODE: 725-23-047469 FIBER OPTIC TERMINATION PANEL, 6 COUNT, ST WITH UPC CONNECTORS, WALLMOUNT, FURNISH ONLY	1	EA	202.66	\$ 202.66
00175	COMMODITY CODE: 725-23-047470 FIBER OPTIC TERMINATION PANEL, 12 COUNT, ST WITH UPC CONNECTORS, WALL MOUNT FURNISH ONLY	1	EA	282.67	\$ 282.67
00176	COMMODITY CODE: 725-23-047471 DIELECTRIC 6-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.16	\$.16
00177	COMMODITY CODE: 725-23-047472 DIELECTRIC 12-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.18	\$.18
00178	COMMODITY CODE: 725-23-047473 DIELECTRIC 24-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.24	\$.24
00179	COMMODITY CODE: 725-23-047474 DIELECTRIC 36-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.29	\$.29

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00180	COMMODITY CODE: 725-23-047475 DIELECTRIC 48-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.35	\$.35
00181	COMMODITY CODE: 725-23-047476 DIELECTRIC 72-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.47	\$.47
00182	COMMODITY CODE: 725-23-047477 DIELECTRIC 96-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.60	\$.60
00183	COMMODITY CODE: 725-23-047478 DIELECTRIC 144-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.86	\$.86
00184	COMMODITY CODE: 725-23-047479 DIELECTRIC 192-COUNT FIBER OPTIC CABLE FURNISH ONLY	1	FOOT	1.14	\$ 1.14
00185	COMMODITY CODE: 725-23-047480 ARMORED SINGLE MODT 6-COUND FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.28	\$.28
00186	COMMODITY CODE: 725-23-047481 ARMORED SINGLE MODE 12-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.31	\$.31
00187	COMMODITY CODE: 725-23-047482 ARMORED SINGLE MODE 24-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.37	\$.37
00188	COMMODITY CODE: 725-23-047483 ARMORED SINGLE MODE 36-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.42	\$.42
00189	COMMODITY CODE: 725-23-047484 ARMORED SINGLE MODE 48-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.48	\$.48
00190	COMMODITY CODE: 725-23-047485 ARMORED SINGLE MODE 72-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.62	\$.62
00191	COMMODITY CODE: 725-23-047486 ARMORED SINGLE MODE 96-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.77	\$.77
00192	COMMODITY CODE: 725-23-047487 ARMORED SINGLE MODE 144-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	1.08	\$ 1.08
00193	COMMODITY CODE: 725-23-047488 ARMORED SINGLE MODE 192-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	1.30	\$ 1.30
00194	COMMODITY CODE: 725-23-047489 MULTI MODE 6-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.53	\$.53
00195	COMMODITY CODE: 725-23-047490 RACK, 19-INCH, FURNISH AND INSTALL	1	EA	136.54	\$ 136.54
00196	COMMODITY CODE: 725-23-047491 RACK, 23-INCH, FURNISH AND INSTALL	1	EA	208.54	\$ 208.54
00197	COMMODITY CODE: 725-23-047492 FIBER PATCH CORD, LC-ST, 1 METER, FURNISH ONLY	1	EA	14.13	\$ 14.13
00198	COMMODITY CODE: 725-23-047493 FIBER PATCH CORD, LC-SC, 1 METER, FURNISH ONLY	1	EA	11.27	\$ 11.27
00199	COMMODITY CODE: 725-23-047494 FIBER PATCH CORD, SC-SC, 1 METER,	1	EA	10.21	\$ 10.21

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	FURNISH ONLY				
00200	COMMODITY CODE: 725-23-047495 FIBER PATCH CORD, SC-ST, 1 METER, FURNISH ONLY	1	EA	9.49	\$ 9.49
00201	COMMODITY CODE: 725-23-047496 FIBER PATCH CORD, ST-ST, 1 METER, FURNISH ONLY	1	EA	11.70	\$ 11.70
00202	COMMODITY CODE: 725-23-047497 FIBER PATCH CORD, LC-ST, 2 METERS, FURNISH ONLY	1	EA	12.78	\$ 12.78
00203	COMMODITY CODE: 725-23-047498 FIBER PATCH CORD, LC-SC, 2 METERS, FURNISH ONLY	1	EA	13.02	\$ 13.02
00204	COMMODITY CODE: 725-23-047499 FIBER PATCH CORD, SC-SC, 2 METERS, FURNISH ONLY	1	EA	10.78	\$ 10.78
00205	COMMODITY CODE: 725-23-047500 FIBER PATCH CORD, SC-ST, 2 METERS, FURNISH ONLY	1	EA	12.09	\$ 12.09
00206	COMMODITY CODE: 725-23-047501 FIBER PATCH CORD, ST-ST, 2 METERS, FURNISH ONLY	1	EA	12.80	\$ 12.80
00207	COMMODITY CODE: 725-23-047502 FIBER PATCH CORD, LC-ST, 3 METERS, FURNISH ONLY	1	EA	12.83	\$ 12.83
00208	COMMODITY CODE: 725-23-047503 FIBER PATCH CORD, LC-SC, 3 METERS, FURNISH ONLY	1	EA	12.74	\$ 12.74
00209	COMMODITY CODE: 725-23-047504 FIBER PATCH CORD, SC-SC, 3 METERS, FURNISH ONLY	1	EA	12.70	\$ 12.70
00210	COMMODITY CODE: 725-23-047505 FIBER PATCH CORD, SC-ST, 3 METERS, FURNISH ONLY	1	EA	13.90	\$ 13.90
00211	COMMODITY CODE: 725-23-047506 FIBER PATCH CORD, ST-ST, 3 METERS, FURNISH ONLY	1	EA	10.52	\$ 10.52
00212	COMMODITY CODE: 725-23-047507 FIBER PATCH CORD, LC-ST, 5 METERS, FURNISH ONLY	1	EA	12.90	\$ 12.90
00213	COMMODITY CODE: 725-23-047508 FIBER PATCH CORD, LC-SC, 5 METERS, FURNISH ONLY	1	EA	15.97	\$ 15.97
00214	COMMODITY CODE: 725-23-047509 FIBER PATCH CORD, SC-SC, 5 METERS, FURNISH ONLY	1	EA	16.07	\$ 16.07
00215	COMMODITY CODE: 725-23-047510 FIBER PATCH CORD, SC-ST, 5 METERS, FURNISH ONLY	1	EA	15.31	\$ 15.31
00216	COMMODITY CODE: 725-23-047511 FIBER PATCH CORD, ST-ST, 5 METERS, FURNISH ONLY	1	EA	14.94	\$ 14.94
00217	COMMODITY CODE: 725-23-047512 FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 100-FT CABLE, FURNISH ONLY	1	EA	434.00	\$ 434.00
00218	COMMODITY CODE: 725-23-047513	1	EA	425.00	\$ 425.00

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00219	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 100-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047514	1	EA	476.00	\$ 476.00
00220	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 200-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047515	1	EA	467.00	\$ 467.00
00221	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 300-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047516	1	EA	520.00	\$ 520.00
00222	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 300-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047517	1	EA	511.00	\$ 511.00
00223	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 400-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047518	1	EA	561.00	\$ 561.00
00224	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 400-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047519	1	EA	596.00	\$ 596.00
00225	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 500-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047520	1	EA	605.00	\$ 605.00
00226	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 500-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047521	1	EA	596.00	\$ 596.00
00227	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 600-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047522	1	EA	647.00	\$ 647.00
00228	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 600-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047523	1	EA	639.00	\$ 639.00
00229	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 700-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047524	1	EA	691.00	\$ 691.00
00230	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 700-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047525	1	EA	682.00	\$ 682.00
00231	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 800-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047526	1	EA	733.00	\$ 733.00
00233	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 900-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047528	1	EA	776.00	\$ 776.00
00234	FACTORY TERMINATED FIBER PATCH PANEL, COMMODITY CODE: 725-23-047529	1	EA	768.00	\$ 768.00

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Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00235	8-COUNT, ST, WITH 900-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047530 FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 1000-FT CABLE, FURNISH ONLY	1	EA	835.00	\$ 835.00
00236	COMMODITY CODE: 725-23-047531 FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 1000-FT CABLE, FURNISH ONLY	1	EA	827.00	\$ 827.00
00237	COMMODITY CODE: 962-18-047439 EXPOSE EXISTING UTILITY, PAVED SURFACES	1	EA	1500.00	\$ 1,500.00
00238	COMMODITY CODE: 962-18-036282 CABLE INSTALLATION, STRUCTURED, COPPER AND FIBER OPTIC, AND RELATED COMPONENTS	1	LOT	0.00	

REQUEST FOR BID

INTELLIGENT TRANSPORTATION SYSTEMS FIBER OPTIC NETWORK EQUIPMENT **510347**

Issued: 04/20/2020
Responses Due: 05/19/2020
2:00 PM CT

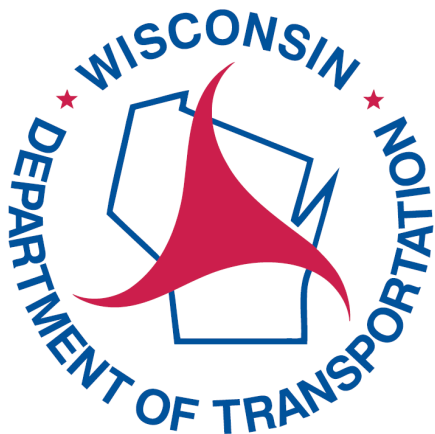


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1 DEFINITIONS

For the purposes of this Request for Bid and resulting Contract(s), the following definitions of terms shall apply, unless otherwise indicated. Include all necessary definitions and acronyms.

Agency:	An office, department, Agency, institution of higher education, association, society or other body in State government created or authorized to be created by the constitution or any law, which is entitled to expend moneys appropriated by law, including the legislature and the courts, but not including an authority, to include the Wisconsin Department of Transportation.
Bid:	A price quotation specifically given to a prospective purchaser by a prospective seller; a Bid is an offer to sell. For the purposes of this RFB, a Bid includes all requisite forms, response completed as instructed.
Bidder/Vendor:	A person or firm that responds to this Request for Bid.
Commodity:	A tangible article of trade or item of merchandise; goods, products, materials, supplies, or finished products. A Commodity is not a Service for purposes of this RFB, but a Commodity may include incidental or related Services.
Contract:	The written agreement between the successful Vendor and the State covering the commodities and Services to be performed pursuant to this RFB.
Contract Administrator:	The Agency employee responsible for oversight of the implementation, administration, and completion of the Contract.
Contractor/Supplier:	The person or entity that has been awarded the Contract as a result of this Bid, and who is required to provide equipment, materials, supplies, contractual Services, or leasing real property to the Procuring Agency.
Contract Manager:	The employee of an Agency responsible for 1) resolving contractual matters that cannot be resolved with the Contract Administrator; and 2) facilitating and/or completing all official actions under the Contract including but not limited to amendments, renewals, and termination.
Department:	The Wisconsin Department of Transportation.
Disabled Veteran-Owned Business (DVB):	A business that has been certified by the Department of Administration under Wis. Stat. §16.283.
DOR:	The Wisconsin Department of Revenue.
FTFPP:	Factory Terminated Fiber Patch Panel.
HDPE:	High Density Polyethylene.
ITS:	Intelligent Transportation Systems.

<u>ITSNET:</u>	A longitudinal fiber network adjacent to major highway corridors
Minority-Owned Business Enterprise (MBE):	A business that has been certified by the Department of Administration under Wis. Stat. §16.287
Municipality:	Any Wisconsin county, city, village, town, school district, board of school directors, sewer district, drainage district, vocational, technical and adult education district, or any other public body having the authority to award public Contracts (Wis. Stat §16.70(8)).
Notice of (Intent to) Award:	A writing issued by the Procuring Agency notifying all Vendors of the Procuring Agency's intent to award a Commodity Contract to the successful Vendor(s), or in the case of Services, the Procuring Agency's intent to award a Contract to the successful Vendor(s).
OTDR:	Optical Time Domain Reflectometer
Purchasing Card (PCard):	A charge card issued to an authorized state employee through the Department of Administration, State Bureau of Procurement's Purchasing Card Contract.
Procurement Specialist:	The individual responsible for overseeing and administering the procurement process for a Bid.
Procuring Agency:	The State Agency conducting the purchasing transactions.
RFB:	Request for Bid.
Services or Contractual Services:	An intangible product, including actions, recommendations, plans, research, customizations, modifications, documentation, and maintenance and support, including all related material necessary to fulfill that which the successful Vendor is obligated to accomplish or to provide under this RFB.
SME:	Subject Matter Expert.
Specification:	A descriptive statement of the physical, functional and performance characteristics of the Commodity or service required by the Procuring Agency. A Specification may be a description of the physical or functional characteristics, or of the nature of a supply. It may include a description of any requirement for inspecting, testing or preparing a supply item for delivery, or the necessary performance criteria. When used throughout this RFB, this term is used interchangeably with the term "requirement".
State:	The State of Wisconsin.

1.1 PURPOSE AND SCOPE OF THE REQUEST FOR BID

The Department of Transportation (DOT) requests Bids to establish a contract for the purchase and installation of Intelligent Transportation Systems (ITS) fiber optic network equipment as described in Attachment F – Fiber Network Equipment Specifications.

Bids that require a minimum number of commodities or Services be ordered will be rejected. There will be no guarantee to purchase any specific quantity or pay any minimum Contract price during the term of the Contract.

1.2 OVERVIEW OF PROCURING AGENCY, BACKGROUND, AND OBJECTIVES

The Wisconsin Department of Transportation requests bids for the purchase and installation of Intelligent Transportation Systems (ITS) fiber optic network equipment. These systems and equipment, referred to as ITSNET, are a longitudinal fiber network adjacent to major highway corridors, used for intelligent transportation system highway operations, traffic management, and roadway security purposes. WisDOT is responsible for the physical maintenance of the fiber optic cable and it is shared with multiple divisions within DOT and several other public agencies.

The Supplier will be responsible to provide and deliver materials statewide related to fiber optic maintenance and/or provide the service for installation. Fiber optic cable, vaults, enclosures, termination panels, conduit, and other supporting equipment are all items that will be provided and/or installed to maintain ITSNET for all parties using it.

The Supplier will be required to follow a plan developed by WisDOT for all installation and repair of the ITSNET fiber optic network. The Supplier is required to be in the business of supplying and/or installing the specified fiber optic cable and material for 5 years and provide a designated project engineer available during business hours. Supplier is responsible to provide testing and acceptance of all maintenance and repairs completed. WisDOT will provide inspection of the installation and material to determine acceptance or rejection.

The systems and equipment procured under this contract must integrate with existing communications networks and traffic management systems operated by WisDOT.

1.3 CONTRACT TERM

The initial term of this contract shall be for one (1) year with four (4) one-year renewal options. Any extension must be authorized by mutual agreement of the Supplier and WisDOT.

As required by Wisconsin Statutes, continuance of a contract beyond the limits of funds available shall be contingent upon appropriation of the necessary funds and the termination of the contract by lack of appropriation shall be without penalty to WisDOT.

WisDOT intends to utilize the results of this RFB to award contracts to multiple Vendors. The RFB document and the awarded Vendor's response shall become the contract unless a separate contract is executed.

1.4 MODIFICATIONS OF CONTRACT

The Contract shall not be used for purchasing commodities or Services outside of the general scope and intent of the original Request for Bid. Any modifications made to the Contract shall fall within the scope of the Bid and be rendered in writing and signed by both parties or they will be void.

1.5 ORDER OF PRECEDENCE

In the event of Contract award, the contents of this RFB (including all attachments), RFB addenda and revisions, the Bid response from the successful Vendor as accepted by DOT and any additional terms agreed to in writing by the parties shall be incorporated into the Contract. Failure of the successful Vendor to accept these elements into the Contract will result in the cancellation of the Contract award.

The following priority for contract documents will be used if there are conflicts or disputes:

1. The Contract Award document
2. Official Purchase Order
3. Bid response as accepted by DOT
4. DOT Request for Bid

1.6 COOPERATIVE PURCHASING SERVICES

Commodities and Services may be made available to Municipalities upon agreement of the Supplier. Where requested by the State, and agreed to by the Supplier(s), Municipalities shall be able to obtain the commodities and Services procured under the Contract at the same rates agreed to by the Procuring Agency and the Supplier. The Supplier shall be responsible for confirming the status of potential Municipalities with the Procuring Agency and providing appropriate documentation and support and reporting Contract usage by Municipalities.

1.7 RESPONDING TO BID REQUIREMENTS

Mandatory Vendor qualifications and/or requirements in this RFB document must be minimally met without exception; failure to meet such will disqualify your Bid. Before the award of any Contract, the Procuring Agency shall be satisfied that the Vendor has sufficient qualified resources available for performing the work described in this Bid. It is the Vendor's responsibility to acquaint the Procuring Agency with these qualifications by submitting appropriate or supporting documentation.

Failure to meet a qualification will disqualify your Bid. However, in the event that no Vendor is able to meet an individual mandatory requirement, the State reserves the right to continue the review of Bids and to select the Bid that most closely meets the requirements specified in this RFB.

2 BIDDER QUALIFICATIONS AND REQUIREMENTS

All Vendor qualifications in this section are mandatory and shall be met at no additional cost above the pricing provided in the Bid. Vendor must respond using Attachment E – Bidder Qualifications and Attestation. to acknowledge their agreement to comply with the

qualifications and requirements listed in this section. All attachments, documents, price lists, etc. to support your Bid, must include the Bid number 510347. Bid specifications may not be revised without an official written addendum issued by DOT.

- 2.1 Vendor must be an original manufacturer, or distributor and/or dealer authorized by manufacturer.
- 2.2 Vendor must be in the business of selling this type of fiber and material for the past three (3) years.
- 2.3 Vendor must designate a person to provide on-going communication, coordinate servicing, and answer questions and expedite deliveries. This person will act as the Project Manager for this bid. The Project Manager must be available 8:00 AM to 5:00 PM CTB.
- 2.4 Vendor must deliver all materials to the job site designated by WisDOT. Instructions will be provided on the purchase order.
- 2.5 Vendor must provide Invoices within 10 business days after construction completion of any material or providing any services purchased on any contract resulting from this bid.
- 2.6 Vendor must honor any manufacturer's standard warranty. Vendor must include any warranty term and enclose these standard warranty documents with your bid.
- 2.7 Vendor must provide billing name/contact information to WisDOT for any billing related issues upon award of contract.
- 2.8 WisDOT reserves the right to inspect the installation and material to determine acceptance or rejection.
- 2.9 WisDOT requires all Optical Time Domain Reflectometer (OTDR) readings to be sent to WisDOT within 10 (ten) business days after the final splicing or testing has been completed. These must be sent in Excel or other mutually agreed to format.
- 2.10 Vendors must allow the State to conduct background checks to determine circumstances of any conviction of the Contractor or its sub-contractors which may be related to the solicited commodity or service.
- 2.11 Upon request by DOT, Vendor must provide WisDOT Purchasing a Certificate of Insurance prior to award and maintain the minimum limits specified prior to issuance of a Purchase Order. All policies must be issued with a 30-day cancellation notice, by an insurance company licensed to do business in the State of Wisconsin, with a minimum AM Best rating of A1, and signed by an authorized agent.

- 2.12 Vendor is required to submit their return policy as an attachment to their Bid.
- 2.13 Fiber optic splicers must be certified by a recognized industry certification authority. Vendor must submit a copy of their certification with their bid.
- 2.14 Supplier must report on a semi-annual basis, or upon request by DOT, all products purchased against this contract.
- 2.15 Vendor must disclose if any State of Wisconsin employee would provide services relating to the agreement resulting from this solicitation. See [DOA-3681](#) Supplemental Standard Terms and Conditions, section 4.0, Dual Employment or 5.0, Employment.
- 2.16 Pursuant to WI State Statute 16.705, all services provided under this contract must be performed in the United States.

3 MANDATORY SPECIFICATIONS OF BID

Attachment F – Fiber Network Equipment Specifications lists the mandatory specifications and technical requirements that must be met. The Vendor shall review Attachment F – Fiber Network Equipment Specifications and provide a response to Section 3 using Attachment E – Bidder Qualifications and Attestation.

Vendor must provide with their bid response a copy of cut sheets, where applicable as listed on Attachment D Bidder Cost Sheet, with detailed specifications of the materials that show compliance with the specifications of this bid.

Vendor agrees to provide full delivery within 45 days of the purchase order issued to the Supplier, except dielectric and armored fiber optic cable shall be delivered within 75 days. If there are industry-wide delays with the fiber optic cable, the vendor shall notify the contact name on the purchase order. The purchase order will provide specific instructions to advise the Supplier on delivery. Please see sections 4.1 and 5.3.

4 SPECIAL TERMS AND CONDITIONS OF BID

The State reserves the right to negotiate special terms and conditions when it is in the best interest of the State to do so. The Vendor shall not submit its own Contract document as a substitute for the State's Special Terms and Conditions.

Vendors shall accept all terms and conditions listed in [DOA-3054](#) Standard Terms and Conditions and [DOA-3681](#) Supplemental Standard Terms and Conditions. The Vendor must submit point-by-point exceptions to any of these terms and conditions along with proposed alternative language for each point with their Bid submission. The State may or may not consider any of the Vendor's suggested revisions. Any changes or amendment to any of the terms and conditions will occur only if the change is in the best interest of the State.

4.1 DELIVERY REQUIREMENTS

DOT expects full delivery as identified per item on Attachment D – Bidder Cost Sheet and upon receipt by the Supplier. Delivery may be provided statewide. The purchase order will provide specific instructions to advise the Supplier on delivery.

The State may elect to purchase from another Vendor such quantities as may be needed to fulfill the immediate requirement(s) if the Supplier(s) is then unable to furnish an acceptable product/service. Any difference in costs between the delivered contract price and the delivered price of such shipment(s) from another Vendor may be deducted from any costs, which may be due to the Supplier. DOT reserves the right to bill the Supplier for cost differences.

Failure to notify DOT of these delays may result in cancellation of an order and/or contract. See section 4.3, Liquidated Damages.

4.2 BACKGROUND CHECKS

Due to the nature of this solicitation, the Procuring Agency reserves the right to conduct background checks on the organization, its officers and employees, and subcontractors, if applicable, in order to determine whether any conviction exists that is substantially related to the solicited Commodity or service, or if such conviction may otherwise adversely affect the Vendor's ability to perform under the resulting Contract. The State is the sole determinant of whether the results of a background check(s) will negatively impact the Supplier's ability to meet contractual obligations and requirements.

4.3 LIQUIDATED DAMAGES

The Procuring Agency may suffer damages due to Vendor's lack of performance of certain terms and conditions of the resulting Contract. Since it is impractical and extremely difficult to fix the actual damages sustained in the event of any such non-performance, the Procuring Agency will impose the following liquidated damages for the performance failures listed below.

This shall be surety for fulfillment of the contract(s) including quality, performance and delivery under the terms of this Request for Bid. Liquidated damages shall consist of \$100 per calendar day per line item for failure to deliver according to the Supplier specified delivery schedule. Liquidated damages will be deducted from payments on the invoice covering the late shipments, if the invoice is of sufficient amount to cover the liquidated damages. If the invoice is not of a sufficient amount to cover the liquidated damages on a particular shipment, the agency may bill the Supplier for the balance or may request cancellation of the invoice and a credit to cover the balance.

4.4 FRATERNIZATION/AGENCY WORK RULES

All Suppliers and their subcontractors (if applicable) working on-site are subject to departmental rules. A copy of these rules may be obtained by written request to the Procuring Agency's Procurement Manager identified in this RFB.

4.5 PAYMENT TERMS

Payment will not be made until the time of full delivery and is determined to meet all Specifications, requirements and deliverables and has been accepted by DOT.

DOT may use the following methods to purchase from this contract:

- Specific (Contract Release) orders may be placed for one-time shipments.
- Contract Release Orders, blanket-type, may be issued by Purchasing for the State's fiscal year time period, July 1 – June 30, to allow departmental personnel to call or fax for product or service against the order as needed.

DOT must meet a statutory mandate to pay or reject invoices within 30 days of receipt by DOT. Before payment is made, DOT must verify that all invoiced charges are correct as per this contract. Only properly submitted invoices shall be officially received for payment. Thus, your prompt payment requires that your invoices be clear and complete in conformity with the instructions below.

All invoices must be itemized showing:

- Purchase order number
- Vendor name
- Remit to address
- The complete product description as stated on your Bid
- Prices per the contract
- Dates of service

Send invoice to the bill-to address shown on the order.

4.6 THIRD-PARTY FINANCING

Vendors on Lease or Rental Bids that are using third-party financing shall identify the company, quote the interest rate, and include a copy of their lease or rental Contract with the Bid.

4.7 CERTIFICATES OF INSURANCE

Every Supplier and all parties furnishing services or products to the Wisconsin Department of Transportation (DOT) or any of its subsidiary companies must provide DOT with evidence of the following minimum insurance requirements. In no way do these minimum requirements limit the liability assumed elsewhere in the contract. All parties shall, at their sole expense, maintain the following insurance:

A. Commercial General Liability Insurance including contractual coverage:

The limits of this insurance for bodily injury and property damage.

Combined shall be at least:

Each Occurrence Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Products-Completed Operations Limit	\$2,000,000
Personal and Advertising injury Limit	\$1,000,000

B. Business Automobile Liability Insurance:

Should the performance of this Agreement involve the use of automobiles, Supplier shall provide comprehensive automobile insurance covering the ownership, operation and maintenance of all owned, non-owned and hired motor vehicles. Supplier shall maintain limits of at least \$1,000,000 per accident for bodily injury and property damage combined.

C. Workers' Compensation Insurance:

Such insurance shall provide coverage in amounts not less than the statutory requirements in the state where the work is performed, even if such coverages are elective in that state.

D. Employers Liability Insurance:

Such insurance shall provide limits of not less than \$500,000 policy limit.

E. Excess/Umbrella Liability Insurance:

Such insurance shall provide additional limits of not less than \$5,000,000 per occurrence in excess of the limits stated in (A.), (B.), and (D.) above.

Additional Requirements:

F. Supplier shall require the same minimum insurance requirements, as listed above, of all its Suppliers, and subcontractors, and these Suppliers, and subcontractors shall also comply with the additional requirements listed below.

G. The insurance specified in (A), (B), and (E) above shall:

1. Name DOT including its directors, officers, employees and agents as additional insureds by endorsement to the policies; and,
2. Provide that such insurance is primary coverage with respect to all insureds and additional insureds.

H. The above insurance coverages may be obtained through any combination of primary and excess or umbrella liability insurance. DOT may require higher limits or other types of insurance coverage(s) as necessary and appropriate under the applicable purchase order.

I. Except where prohibited by law, all insurance policies shall contain provisions that the insurance companies waive the rights of recovery or subrogation, by endorsement to the insurance policies, against DOT, its subsidiaries, its agents, servants, invitees, employees, co-lessees, co-venturers, affiliated companies, Suppliers, subcontractors and their insurers.

J. Supplier shall provide certificates and endorsements evidencing the coverages, limits and provisions specified above on or before the execution of the Agreement and thereafter upon the renewal of any of the policies. Supplier shall require all insurers to provide DOT with a thirty (30) day advanced written notice of any cancellation, nonrenewal or material change in any of the policies maintained in accordance with this Agreement. Coverage must be placed with carriers with an A. M. Best rating of A- 10 or better.

Mail to:

Wisconsin Department of Transportation
4822 Madison Yards Way, 8th Floor, South Tower
Madison, WI 53705

4.8 HIGH RISK CERTIFICATES OF INSURANCE

Copies of these required insurance policies and certificates shall be submitted to DOT upon request.

4.9 CANCELLATION AND TERMINATION**TERMINATION FOR CAUSE**

The State may terminate this Contract after providing the Supplier with thirty (30) calendar days written notice of the Supplier's right to cure a failure of the Supplier to perform under the terms of this Contract. The Supplier may terminate this Contract after providing the State a one hundred and twenty (120) calendar day notice of the State's right to cure a failure of the State to perform under the terms of this Contract.

Upon the termination of this Contract for any reason, or upon Contract expiration, each party shall be released from all obligations to the other party arising after the date of termination or expiration, except for those that by their terms survive such termination or expiration.

TERMINATION FOR CONVENIENCE

Either party may terminate this Contract at any time, without cause, by providing a written notice; the State of Wisconsin by providing at least a thirty (30) calendar day notice to the Supplier, and the Supplier providing at least a one hundred and twenty (120) calendar day notice to the State in advance of the intended date of termination.

In the event of termination for convenience, the Supplier shall be entitled to receive compensation for any fees owed under the Contract. The Supplier shall also be compensated for partially completed Services. In this event, compensation for such partially completed Services shall be no more than the percentage of completion of the Services requested, at the sole discretion of the State, multiplied by the corresponding payment for completion of such Services as set forth in the Contract. Alternatively, at the sole discretion of the State, the Supplier may be compensated for the actual Service hours provided. The State shall be entitled to a refund for goods or Services paid for but not received or implemented, such refund to be paid within thirty (30) days of written notice to the Supplier requesting the refund.

CONTRACT CANCELLATION

The State reserves the right to cancel this Contract in whole or in part without penalty if the Supplier:

- Fails to perform any material obligation required under the Contract
- Files a petition in bankruptcy, becomes insolvent, or otherwise takes action to dissolve as a legal entity

- Allows any final judgment not to be satisfied or a lien not to be disputed after a legally-imposed, 30-day notice
- Makes an assignment for the benefit of creditors
- Fails to follow the sales and use tax certification requirements of §77.66 of the Wisconsin Statutes
- Incurs a delinquent Wisconsin tax liability
- Fails to submit a non-discrimination or affirmative action plan as required in the Standard Terms and Conditions (DOA-3054)
- Fails to follow the non-discrimination or affirmative action requirements of subch. II, Chapter 111 of the Wisconsin Statutes (Wisconsin's Fair Employment Law)
- Becomes a federally debarred Supplier
- Is excluded from federal procurement and non-procurement contracts
- Fails to maintain and keep in force all required insurance, permits and licenses as provided in this Contract
- Fails to maintain the confidentiality of the State's information that is considered to be Confidential Information, proprietary, or containing Personally Identifiable Information
- Supplier performance threatens the health or safety of a State employee or State customer

Supplier acknowledges that some of the data and documentation it may become privy to in the performance of this contract is of a confidential nature. Supplier shall make all reasonable efforts to ensure that it or its employees and subcontractors do not disseminate such confidential information.

Supplier or its employees and subcontractors will not reuse, sell, make available, or make use in any format the data researched or compiled for this contract for any venture, profitable or not, outside this contract.

Supplier agrees to observe complete confidentiality with respect to all aspects of any confidential information, proprietary data and/or trade secrets and any parts thereof, whether such contents are the State's or the manufacturer's, Vendor's, or distributor's whereby Supplier or any Supplier's personnel may gain access while engaged by the State or while on State premises.

The restrictions herein shall survive the termination of this contract for any reason and shall continue in full force and effect and shall be binding upon the Supplier or its agents, employees, successors, assigns, subcontractors, or any party claiming an interest in this contract on behalf of or under the rights of Supplier following any termination. Supplier shall advise all Suppliers' agents, employees, successors, assigns and subcontractors which are engaged by the State of the restrictions, present and continuing, set forth herein. Supplier shall defend and incur all costs, if any, for actions that arise as a result of noncompliance by Supplier, its agents, employees, successors, assigns and subcontractors regarding the restrictions herein.

5 BID PROCEDURE AND INSTRUCTIONS

5.1 REASONABLE ACCOMMODATIONS

DOT will provide reasonable accommodations, including the provision of informational material in an alternative format, for qualified individuals with disabilities upon request. If you think you need accommodations at the Bid opening, contact Diana I. Cleven, Procurement Manager, via **e-mail at dianai.cleven@dot.wi.gov** or Wisconsin Telecommunications Relay System (TTY) at 1-800-947-3529.

5.2 METHOD OF BID

Vendor must submit their Bid cost using Attachment D – Bidder Cost Sheet. No other format will be accepted. Bidder must submit a unit price for each item in Lot A and/or B. Bidder can submit pricing for one lot only, or both. Cost must be quoted in U.S. Dollars.

Bids requiring an order minimum may be disqualified. Bids may be disqualified if the Bid price sheet is altered and not completed as required.

5.3 FOB DESTINATION, FREIGHT PREPAID INCLUDED AND INSTALLED

Vendor agrees to provide full delivery within 45 days of the purchase order issued to the Supplier. Dielectric and armored fiber optic cable shall be delivered within 75 days of the purchase order issue to the Supplier. The purchase order will provide specific instructions to advise the Supplier on delivery. Delivery may occur statewide.

Bid prices shall include all packing, freight, insurance, set-up, operation manuals, and instructional charges. Items shall be set in place in an area designated by the Procuring Agency, demonstrated to be in operating condition, and approved by the Procuring Agency.

Failure to bid FOB Destination Freight Prepaid Included in the Bid price will disqualify the Bid.

5.4 REQUESTING PRICE ADJUSTMENTS

Supplier must hold the accepted costs from time of Bid through the entire contract period. Price increase requests **must be received in writing by Purchasing at least 30 calendar days prior any request of a change**. Requests shall be justified with supporting documentation of industry-wide increases. If DOT deems cost increases are not acceptable, it reserves the right to award to the next lowest Vendor or re-bid the contract in whole or part. Written acceptance or denial of price increases shall be provided to the Contactor.

If the Supplier's cost decreases during the term of the contract, the Supplier shall immediately notify DOT. Such cost decreases shall become effective to DOT the same date the decrease is effective to the Supplier. If DOT is not properly notified of price decreases, the pricing at the time of order will be used for invoice payment and the vendor will provide refunds or credits as necessary.

6 BID PROCEDURE AND INSTRUCTIONS

6.1 CALENDAR OF EVENTS

Listed below are important dates and times by which actions related to this Request for Bid shall be completed. In the event that the Procuring Agency finds it necessary to change any of these dates and times (except estimated dates and times), it will do so by posting an amendment to this RFB on Wisconsin eSupplier Portal.

DATE	EVENT
04/20/2020	Date of Issue of the RFB
04/30/2020	Date Questions Due
05/07/2020 (estimated)	Responses to Questions Posted
05/14/2020	Date all Interested Parties must request Skype call-in information
05/19/2020 2:00 p.m. CT	Bids Due from Vendors
05/19/2020 2:30 p.m. CT	Public Bid Opening via Skype
06/01/2020 (estimated)	Anticipated Award Date
07/01/2020	Contract Start Date

6.2 CORRESPONDENCE, CLARIFICATIONS, AND QUESTIONS

Vendors are expected to raise any questions, exceptions, or additions they have concerning the RFB document. If at any time prior to the Bid due date a Vendor discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this RFB, the Vendor shall immediately notify the Procuring Agency representative named below of the issue in writing and request modification or clarification of the RFB document. Email is the preferred method of written contact. Please email to: dianai.cleven@dot.wisconsin.gov.

All communication and/or questions on all matters regarding this Bid shall be made in writing and refer to Request for Bid #510347 and be directed to Diana I. Cleven at dianai.cleven@dot.wisconsin.gov.

In the event that it becomes necessary to provide additional clarifying data or information, or to revise any part of this RFB, supplements or revisions will be posted to the Wisconsin eSupplier Portal at <https://esupplier.wi.gov>.

All contact or communication with any employee or officer of the State of Wisconsin concerning this RFB, except with Diana I. Cleven is strictly prohibited during the period from the date this RFB is released until the date the notice of intent to award is issued. Diana I. Cleven may authorize in writing contact or communication with another State employee or officer as circumstances may dictate.

6.3 WISCONSIN eSUPPLIER PORTAL REGISTRATION

Only Vendors registered with the State of Wisconsin's eSupplier Portal (the State's electronic purchasing information system) will receive future official notice for this service/Commodity. The State of Wisconsin purchasing information and Vendor notification service is available to all businesses and organizations that want to sell to the State. Anyone may access the Wisconsin eSupplier Portal on the internet at <https://eSupplier.wi.gov> to register as a Vendor with the State of Wisconsin. Vendors may use the same internet address for inclusion on the Vendors list for goods and Services that the organization wants to sell to the State. A subscription with notification guarantees the organization will receive an email message each time a State Agency, including any campus of the University of Wisconsin System, posts a request for bid in their designated Commodity/service area(s) with an estimated value over \$50,000. Organizations without internet access receive paper copies in the mail. Increasingly, State agencies also are using Wisconsin eSupplier Portal to post simplified bids valued at \$50,000 or less. Vendors also may receive email notices of these simplified bid opportunities.

Vendors may also visit VendorNet on the internet at <https://VendorNet.wi.gov> to get information on State purchasing practices and policies, goods and Services that the State buys, and tips on selling to the State.

6.4 SUBMITTING A BID

Vendors must use the eSupplier System (<https://esupplier.wi.gov>) to respond to this solicitation. eSupplier is more efficient overall and affords Vendors a higher degree of control versus the alternative submittal processes. The eSupplier Sourcing Event number for this solicitation is 11308. The date stamp for eSupplier will be stamped at the time of submission and serves as documentation of a timely submittal. Vendors should allow ample time to enter their eSupplier response.

Required materials shall be received for acceptance of their Bid by the date and time listed on the Bid cover sheet or through eSupplier. Bids received after that time and date will be rejected. In-person, USPS, courier, Faxed and e-mailed Bids are not accepted.

There are typically four main issues that would cause a file to fail to upload into eSupplier:

- The file name is too long. File names must be no longer than 64 characters, including the file extension (e.g., ".docx") and cannot contain special characters (e.g., commas or percent signs).
- The file is too large. The maximum file size is 80MB.
- The file has macros included and enabled. Since these files may contain viruses, the eSupplier system will not allow them.
- The file type is not supported. While most file types may be uploaded, some types, like videos, will not save successfully.

If none of these conditions apply and you still cannot upload a file, contact STAR Support for assistance at STARSupport@wisconsin.gov or (844) 947-7827.

Please Note: When all responses to event sections have been entered and saved, click the **Submit** button to send your response to the State. Click **Submit** on the pop-up window to confirm. You should receive a confirmation message that it has been submitted.

The awarded Supplier may be required to provide all digital submittals in Word, Excel or other mutually agreeable format if requested by DOT.

NOTE: Only information that is identified as a proprietary and confidential on form DOA-3832 will be treated as such by DOT. Vendors may not label or identify their entire submission as confidential. Vendors are responsible to verify that the information uploaded as bid factor two (2) omits the proprietary information designated on DOA-3832.

The awarded Supplier may be required to provide all digital submittals in Word, Excel or other mutually agreeable alternate format if requested by DOT.

6.7 FORMAT OF BID RESPONSE

Vendors must respond to the Bid following Attachment C – Bidder Response Checklist.

Any alteration of the Bid forms or Appendices is prohibited and will result in rejection of the Bid.

6.7.1 eSupplier Multiple Bids

Multiple Bids from a Vendor will be allowed; however each Bid must conform fully to the requirements for Bid submission. Vendors must have multiple user IDs and passwords for WAMS to be able to enter multiple Bids through eSupplier. Each such Bid must be separately submitted and labeled as Bid #1, Bid #2, etc. on each page included in the response. Alternate acquisition plans do not constitute multiple Bids.

More information can be found on the eSupplier Portal Responding to an Event.

6.7.2 eSupplier Modifying a Bid

Vendors may modify a submitted Bid response if the modifications are made prior to the due date and time. Please see [Responding to an Event](#) for detailed instructions on modifying a previously submitted Bid.

6.7.3 eSupplier Withdrawal of Bid

Bids shall be irrevocable until Contract award unless the Bid is withdrawn. Vendors may withdraw a Bid response at any time up to the Bid closing date and time.

The Withdraw button on the Bidder Home Page “My Responses” should be active for any event that hasn’t been awarded. If you are electing to withdraw before the due date, you can do so, but withdrawing completely means you will not be considered at all for the solicitation event as you cannot re-submit a response. If you intend to withdraw your Bid the

Procurement Manager must additionally be notified in writing of the withdrawal via email at dianai.cleven@dot.wi.gov.

6.8 INCURRING COSTS

Neither the State of Wisconsin nor the Procuring Agency is liable for any costs incurred by the Vendor in responding to this RFB.

7 BID ACCEPTANCE AND AWARD

7.1 BID OPENING

A public Bid opening will be held via Skype on 05/19/2020 at 2:30 p.m. CT. The names of all Vendors may be read aloud at that time. All interested parties must contact Diana I. Cleven at dianai.cleven@dot.wi.gov by 05/14/2020 to receive call-in information.

7.2 BID REVIEW

All Bids will be reviewed by the DOT Procurement Manager to ensure compliance with submittal requirements and shall be the sole judge as to Vendors' compliance with the Bid instructions.

7.3 BID ACCEPTANCE

Bids that do not comply with Mandatory Requirements or Mandatory Specifications will be rejected. Bids that do not comply with Special Terms and Conditions of Bid may be rejected. DOT in its sole discretion retains the right to accept or reject any or all Bids, or accept or reject any part of a Bid, if deemed to be in the best interest of the State.

7.4 METHOD OF AWARD

The Bid award(s) will be made on the basis of the lowest price, responsive, responsible Vendor. Prices Bid shall be in US dollars unless otherwise indicated. Bids that require a specific quantity or dollar amount will be disqualified. In the event of Vendor error in calculation, unit price shall prevail in award.

Awarding contracts and rejecting Bids are public actions and the procuring agencies performing these functions are guided by the course of action that best promotes the public interest. It is the duty and authority of the procuring agency to exercise good judgment, due diligence, and to honestly and fairly determine the lowest responsible Vendor(s).

DOT intends to award contracts to multiple Vendors. The State is the sole determinant of its best interests.

Vendors are to submit their cost using Attachment D – Bidder Cost Sheet. No other format will be accepted. The total cost will be the cost used to identify the lowest cost, most responsive, responsible Vendor.

7.5 BIDDER REFERENCES/CLIENT LIST

The Bid shall include Vendor references by completing DOA-3832 Bidder Required Form, listing at least four (4) companies with whom the Vendor has done business similar in size and scope as required by this RFB within the last three (3) years. For each organization listed, the Vendor shall include the company name, address, contact person, email address, and telephone number along with a brief description of the product or service that formed the basis of the business relationship. The Procuring Agency will determine which references to contact in order to assess the quality of the product or service.

7.6 USE OF SUBCONTRACTORS

The Supplier will be responsible for the Contract performance of its subcontractors. The Contract will be between DOT and the awardee. The Supplier will be responsible for its subcontractors' performance of the pertinent Contract obligations including related Specifications, insurance requirements, and applicable regulations. The Vendor shall identify any potential subcontractor it intends to use to provide the product or service it will provide if awarded the Contract.

All subcontractors shall be approved in writing by DOT. Any proposed substitution of an approved subcontractor shall be submitted in writing to the DOT 30 days prior to implementation of the substitution, and include the substitute's qualifications, the reason for the change, and the intended effective date of the substitution. Failure to notify the Procuring Agency may result in cancellation of the Contract without notice and without penalty to the State. Additionally, DOT will not pay any subcontractor or third party directly.

8 SUPPLIER DIVERSITY

8.1 MINORITY-OWNED BUSINESS ENTERPRISE / VETERAN-OWNED BUSINESS

Wisconsin statutes support purchasing goods/service from state certified Minority Business Enterprises (MBEs) and Disabled Veteran-owned Businesses (DVBs) located in Wisconsin. The Wisconsin Department of Transportation is committed to the promotion of state certified minority and disabled veteran-owned businesses in the State's purchasing program.

An MBE means a business certified, or certifiable, by the Wisconsin Department of Administration under Statute 560.036(2). Authority for the Minority Business Enterprise (MBE) program is found in Wisconsin Statutes 15.107(2), 16.75(3m), and 16.755.

A DVB means a business certified, or certifiable, by the Wisconsin Department of Administration (DOA), Wisconsin Supplier Diversity Program under Statute 16.283 (3).

"Disabled veteran" means a person who is verified by the Department of Veterans Affairs as being all of the following at the time the person applies for certification:

1. A veteran as defined in s. 45.01(12),
2. A resident of this state, and
3. A person who is in receipt of an award from the U.S. Department of Veterans Affairs of a service-connected disability rating under 38 USC 1114 or 1134 of at least 30%.

Vendors who feel that they qualify, should seek certification from the Wisconsin Department of Administration, Wisconsin Supplier Diversity Program. Details of program certification are located at: <https://wisdp.wi.gov/>

Vendors are strongly urged to use due diligence to further this policy by setting up subcontracts to state-certified MBEs and DVBs and/or by using such enterprises to provide goods and services incidental to this contract (second-tier suppliers), with a goal of awarding 6% of the contract cost to such enterprises (5% MBEs, 1% DVB).

Vendors must submit the attached Attachment A – DOT MBE / DVB Program Awareness, Compliance & Action Plan indicating their proposed utilization of state-certified minority businesses for this contract. Contact the State's Minority Business Manager for assistance in locating certified firms at (608) 267-9550. A listing of State of Wisconsin certified minority businesses, as well as the services and commodities they provide, is on the State-certified MBE web site: <https://wisdp.wi.gov/Search.aspx>.

Monthly reports (Attachment B) are requested to be submitted to DOT's Purchasing Unit via email to DOTTIPSCOrrespond@dot.wi.gov, itemizing the deliveries and cost of items or services provided by certified firms. Reports should state the costs for the previous contract month. The Department reserves the right to verify with listed firms their involvement as subcontractors or second-tier suppliers.

8.2 WOMAN-OWNED BUSINESS ENTERPRISE

Woman-Owned Business Enterprises (WBEs) are certified by the Wisconsin Department of Administration. This program can be found at: <https://doa.wi.gov/Pages/DoingBusiness/SupplierDiversity.aspx>.

State-certified WBEs are able to provide both governmental entities and private companies with a credible recognition of the business' ownership. The WBE certification may serve as an additional marketing tool when seeking Contract opportunities with entities that place a value on having a diverse supplier base. There is no price preference for certified WBEs that compete for State Contracts.

A listing of certified WBEs, as well as the Services and commodities they provide, is available at: <https://wisdp.wi.gov/search.aspx>.

8.3 DEBARMENT

Federal Executive Order (E.O.) 12549 "Debarment" requires that all Suppliers receiving individual awards using federal funds and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or Agency from doing business with the Federal Government. Information on debarment is available at the following website: <https://www.sam.gov/portal/SAM>. See Section 15.0 of the Standard Terms and Conditions (DOA-3054).

8.4 AWARD NOTIFICATION

All Vendors who respond to this RFB with a Bid shall be notified in writing of the Agency's intent to Contract.

9 PROTEST AND APPEALS PROCESS

9.1 PROTESTS

The appeals process applies only to those requests for bids for services that result in a contract greater than \$50,000. Notices of intent to protest and protests must be made in writing. Protestors should make their protests as specific as possible and should identify Wisconsin Statutes and Wisconsin Administrative Code provisions that are alleged to have been violated.

The written notice of intent to protest the intent to award a contract must be filed with Craig Thompson, Secretary, Wisconsin Department of Transportation, 4822 Madison Yards Way, PO Box 7910, Madison, WI 53707-7910, phone number 608-266-1114, facsimile number 608-266-9912, and received in his office no later than five (5) business days after the notice of intent to award is issued.

The written protest must be received in his office no later than ten (10) business days after the notice of intent to award is issued.

The decision of the head of the procuring agency may be appealed to the Secretary of the Wisconsin Department of Administration within five (5) business days of issuance, with a copy of such appeal filed with the procuring agency. The appeal must allege a violation of a Wisconsin Statute or a provision of the Wisconsin Administrative Code.

A copy of the intent to protest, protest or appeal must be submitted to Elizabeth S. Garland, Section Chief, Department of Transportation, Purchasing Section, 4822 Madison Yards Way, PO Box 7396, Madison, WI 53707-7396.

9.2 APPEALS

The decision of the head of the Procuring Agency may be appealed to the Secretary of the Department of Administration, in writing, within five (5) business days of the Procuring Agency's issuance of its written Protest decision.

A copy of the Appeal shall also be filed with the head of the Procuring Agency. The Appeal shall be as specific as possible and should identify statutes and Wisconsin Administrative Code provisions that are alleged to have been violated.

Appeals shall be sent to the Wisconsin Department of Administration, Office of the Secretary, 101 E Wilson Street, 10th Floor, PO Box 7864, Madison, WI 53703-7864.

9.3 CERTIFICATION FOR COLLECTION OF SALES AND USE TAX

The State of Wisconsin shall not enter into a contract with a vendor, and reserves the right to cancel any existing contract, if the vendor or Supplier has not met or complied with the

requirements of s.77.66, Wis. Stats., and related statutes regarding certification for collection of sales and use tax.

10 REQUIRED FORMS

Vendor must review and complete all required forms listed on Attachment C – Bidder Response Checklist.

Fiber Network Equipment Specifications

BID ITEM #1 - FUSION SPLICE, SINGLE MODE, 1-12 COUNT

BID ITEM #2 - FUSION SPLICE, SINGLE MODE, 13-48 COUNT

BID ITEM #3 - FUSION SPLICE, SINGLE MODE, 49-72 COUNT

BID ITEM #4 - FUSION SPLICE, SINGLE MODE, 73-144 COUNT

A. Description. Work under this item shall consist of completing a Single Mode Fusion Splice, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Materials shall be in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. All work shall be done in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. Single Mode Fusion Splice, complete in place and accepted, shall be measured as a unit completed, including all incidentals required.

E. Basis of Payment. Single Mode Fusion Splice, measured as provided above, **will be paid for at the contract price each**, which price shall be payment in full for completing the splices; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #5 - FIBER OPTIC TERMINATION, 1-24 COUNT

BID ITEM #6 - FIBER OPTIC TERMINATION, 25-72 COUNT

A. Description. Work under this item shall consist of completing a Fiber Optic Termination, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Materials shall be in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. Connectors shall be SC or ST.

C. Construction Methods. All work shall be done in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. Fiber Optic Termination, complete in place and accepted, shall be measured as a unit completed, including all incidentals required.

E. Basis of Payment. Fiber Optic Termination, measured as provided above, **will be paid for at the contract price each**, which price shall be payment in full for completing the terminations; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #7 - FIBER OPTIC SPLICE ENCLOSURE, 96-COUNT SINGLE SPLICE CAPACITY,
FURNISH ONLY**

**BID ITEM #8 - FIBER OPTIC SPLICE ENCLOSURE, 144-COUNT SINGLE SPLICE CAPACITY,
FURNISH ONLY**

A. Description. Work under this item shall consist of furnishing a Fiber Optic Splice Enclosure and splice trays, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

Fiber Splice Enclosure, 96-count, shall have a single splice capacity of 96 fibers and meet or exceed the functionality of the Telecommunications product, TYCO FOSC 450 BS Fiber Optic Splice Closure.

Fiber Splice Enclosure, 144-count, shall have a single splice capacity of 144 fibers and meet or exceed the functionality of the Telecommunications product, TYCO FOSC 450 D6 Fiber Optic Splice Closure.

B. Materials. Materials shall be in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. The Fiber Optic Splice Enclosure shall be designed for use under the most severe conditions such as moisture, vibration, impact, cable stress and flex temperature extremes as demonstrated by successfully passing the factory test procedures and minimum specifications listed below:

- (1) **Physical Requirements:** The enclosure must handle up to four cables in a butt configuration. A butt adapter may be used to increase capacity to six cables.

The enclosure shall prevent the intrusion of water without the use of encapsulates.

The enclosure shall be capable of accommodating splice organizer trays that accept mechanical, fusion, or multi-fiber array splices. The splice enclosure shall have provisions for storing fiber splices in an orderly manner, mountings for splice organizer assemblies, and space for excess or unspliced fiber. Splice organizers shall be re-entenable. Splice cases shall hold a sufficient number of splice trays to hold up to 96 splices.

The splice case shall be UL rated.

Enclosure re-entry and subsequent reassemble shall not require specialized tools or equipment. Further, these operations shall not require the use of additional parts.

The splice enclosure shall have provisions for controlling the fiber bend radius to a minimum of 38 mm.

- (2) **Factory Testing:**

Compression Test: The enclosure shall not deform more than 10% in its largest cross-sectional dimension when subjected to a uniformly distributed load of 1335 N at a temperature of -18°C and 38°C. The test shall be performed after stabilizing at the required temperature for a minimum of two hours. It shall consist of placing an assembled enclosure between two flat paralleled surfaces, with the longest enclosure dimension parallel to the surfaces. The weight shall be placed on the upper surface for a minimum of 15 minutes. The measurement shall then be taken with weight in place.

Impact Test: The assembled enclosure shall withstand an impact of 28 N-M at temperatures of -18 °C and 38 °C. The test shall be performed after stabilizing the enclosure at the required temperature for a minimum of 2 hours. The test fixture shall consist of 9 kg cylindrical steel impacting head with a 5 cm spherical radius at the point where it contacts the enclosure. It shall be dropped from a height of 30 cm. The enclosure shall not exhibit any cracks or fractures to the housing that would preclude it from passing the water immersion test. There shall be no permanent deformation to the original diameter or characteristic vertical dimension by more than 5%.

Cable Gripping and Sealing Testing: The cable gripping and sealing hardware shall not cause an increase in fiber attenuation in excess of 0.10 dB/fiber @ 1550 nm when attached to the cables and the enclosure assembly. The test shall consist of measurements from six fibers, one from each buffer tube or channel, or randomly selected in the case of a single fiber bundle. The measurements shall be taken from the test fibers, before and after assembly to determine the effects of the cable gripping and sealing hardware on the optical transmission of the fibers.

Vibration Test: The splice organizers shall securely hold the fiber splices and store the excess fiber. The fiber splice organizers and splice retaining hardware shall be tested per EIA Standard FOP-II, Test Condition I. The individual fibers shall not show an increase in attenuation in excess of 0.10 dB/fiber.

Water Immersion Test: The enclosure shall prevent a 3-meter (10 foot) waterhead from intruding into the splice compartment for a period of 7 days. Testing of splice enclosure is to be accomplished by placing the enclosure into a pressure vessel and filling the vessel with tap water to cover the enclosure. Apply continuous pressure to the vessel to maintain a hydrostatic head equivalent to 3 meters on the enclosure and cable. This process shall be continued for 30 days. Remove the enclosure and open to check for the presence of water. Any intrusion of water in the compartment containing the splices constitutes a failure.

Certification: It is the responsibility of the Contractor to insure all the above tests have been performed by either the manufacturer, or an independent testing laboratory, and the appropriate documentation has been submitted to the Department. Manufacturer certification is necessary for the model of enclosure supplied. It is not necessary to subject each supplied enclosure to the actual tests described herein.

C. Construction Methods. None.

D. Method of Measurement. Fiber Optic Splice Enclosure shall be measured as a unit furnished and accepted, including all incidentals required.

E. Basis of payment. Fiber Optic Splice Enclosure, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing the enclosure, splice trays, including all labor, equipment, transportation, and incidentals necessary to furnish the item.

**BID ITEM #9 - FIBER OPTIC SPLICE ENCLOSURE, 96-COUNT SINGLE SPLICE CAPACITY,
INSTALL ONLY**

**BID ITEM #10 - FIBER OPTIC SPLICE ENCLOSURE, 144-COUNT SINGLE SPLICE CAPACITY,
INSTALL ONLY**

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A. Description. Work under this item shall consist of installing a Fiber Optic Splice Enclosure, as directed by the Project Manager and described in these specifications. Preparation work for mid-span and end-to-end splicing is included in this item. The work shall be performed within the geographical limits of the State of Wisconsin.

Fiber Splice Enclosure, 96-count, shall have a single splice capacity of 96 fibers and meet or exceed the functionality of the Telecommunications product, TYCO FOSC 450 BS Fiber Optic Splice Closure.

Fiber Splice Enclosure, 144-count, shall have a single splice capacity of 144 fibers and meet or exceed the functionality of the Telecommunications product, TYCO FOSC 450 D6 Fiber Optic Splice Closure.

B. Materials. None.

C. Construction Methods. The Contractor shall install Fiber Optic Splice Enclosure according to the manufacturer's recommended guidelines. All work shall be done in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

For the mainline splice, the cables shall be end-to-end fusion spliced. End-to-end splicing shall be performed as per manufacturer instructions for the supplied splice enclosure units.

Mid-span splicing (drop splice) shall be performed for each device location at locations shown on the plans. Splicing shall be performed as per Siecor Recommended Procedure SRP-004-013, "Mid-span access of Fiber Optic Cable (Cable slack present)", or appropriate manufacturer instructions. All mid-span splices shall be contained within FSC units.

The Contractor shall affix the FSC to the side of the manhole using the cable support brackets. All cables shall be properly dressed and affixed to rails or racks within the manhole. No cables or enclosures will be permitted to lie on the floor.

D. Method of Measurement. Fiber Optic Splice Enclosure, complete in place and accepted, shall be measured as a unit installed, and the enclosure affixed to the manhole or Cable Vault, including all incidentals required.

E. Basis of payment. Fiber Optic Splice Enclosure, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for installing the enclosure, including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #11 - FIBER OPTIC SPLICE ENCLOSURE, RE-ENTER EXISTING

A. Description. Work under this item shall consist of opening, cleaning, resealing, and reinstalling an existing Fiber Optic Splice Enclosure, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. None.

C. Construction Methods. The Fiber Optic Splice Enclosure shall be opened, cleaned, resealed, and reinstalled according to the manufacturer's recommended guidelines. All work shall be done in

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accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

The Contractor shall affix the Fiber Optic Splice Enclosure to the side of the manhole using the cable support brackets. All cables shall be properly dressed and affixed to rails or racks within the manhole. No cables or enclosures will be permitted to lie on the floor.

D. Method of Measurement. Fiber Optic Splice Enclosure, Re-enter Existing, complete in place and accepted, shall be measured as a unit completed and the enclosure affixed to the manhole or Cable Vault, including all incidentals required.

E. Basis of payment. Fiber Optic Splice Enclosure, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for opening, cleaning, resealing, and reinstalling the enclosure, including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #12 - FIBER OPTIC TERMINATION PANEL, 36-COUNT, SC WITH UPC CONNECTORS, FURNISH ONLY

BID ITEM #13 - FIBER OPTIC TERMINATION PANEL, 72-COUNT, SC WITH UPC CONNECTORS, FURNISH ONLY

BID ITEM #14 - FIBER OPTIC TERMINATION PANEL, 36-COUNT, ST WITH UPC CONNECTORS, FURNISH ONLY

BID ITEM #15 - FIBER OPTIC TERMINATION PANEL, 72-COUNT, ST WITH UPC CONNECTORS, FURNISH ONLY

BID ITEM #16 - FIBER OPTIC TERMINATION PANEL, 6-COUNT, ST WITH UPC CONNECTORS, WALL MOUNT, FURNISH ONLY

BID ITEM #17 - FIBER OPTIC TERMINATION PANEL, 12-COUNT, ST WITH UPC CONNECTORS, WALL MOUNT, FURNISH ONLY

A. Description. Work under this item shall consist of furnishing a Fiber Optic Termination Panel (FTP) in a rack/cabinet or on a wall, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Fiber Optic Terminations shall be performed at a termination panel. The panel shall meet or exceed the following specifications:

Number of terminations:	6, 12, 36, 72
Connector Type:	SC with UPC connectors or ST with UPC connectors
Access:	Front and rear, fold-down or swing out
Cabinet	Metal Construction
Hardware	Stainless Steel

The panel shall include space and a fiber organizer tray for storing fiber slack for both used and unused fibers within the panel. The terminations shall be performed with SC with UPC connectors, ST with UPC connectors. For any open modular bays, install blank covers. Wall mount panels shall not exceed dimensions of 7 inches x 8 inches x 2 inches.

C. Construction Methods. (None)

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D. Method of Measurement. Fiber Optic Termination Panel shall be measured as a unit furnished and accepted, with all connectors, pigtails, and blank covers necessary to make the final connections from the fiber entering the rack/cabinet or wall mount, including all incidentals required.

E. Basis of Payment. Fiber Optic Termination Panel, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing the termination panel, connectors, blank covers, and pigtails; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

BID ITEM #18 - FIBER OPTIC TERMINATION PANEL, 6 TO 36-COUNT, INSTALL ONLY

BID ITEM #19 - FIBER OPTIC TERMINATION PANEL, 72-COUNT, INSTALL ONLY

A. Description. Work under this item shall consist of installing a Fiber Optic Termination Panel (FTP) in a rack/cabinet or on a wall, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. (None).

C. Construction Methods. All work shall be done in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. For any open modular bays, the Contractor shall install blank covers.

D. Method of Measurement. Fiber Optic Termination Panel, complete in place and accepted, shall be measured as a unit installed, with all connectors and pigtails necessary to make the final connections from the fiber entering the rack/cabinet or wall mount, including all incidentals required.

E. Basis of Payment. Fiber Optic Termination Panel, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for installing the termination panel, connectors, blank covers, and pigtails; including all labor, tools, materials, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #20 - HDPE CONDUIT, 1-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL

BID ITEM #21 - HDPE CONDUIT, 2-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL

BID ITEM #22 - HDPE CONDUIT, 3-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL

BID ITEM #23 - HDPE CONDUIT, 1-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL

BID ITEM #24 - HDPE CONDUIT, 2-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL

BID ITEM #25 - HDPE CONDUIT, 3-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated High Density Polyethylene (HDPE) Conduit as directed by the Project Manager, in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Material. The material shall be High Density Polyethylene, smooth, solid wall conduit, with a nominal inside diameter of 2 or 3-inches. The size-to-diameter ration shall be SDR-11. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Direct Plow installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the plowing to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Department may, within two working days, suspend work at the site until additional information concerning the placement of the existing utilities is located, gathered, and presented to the Department by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans, and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all direct plowing. Any costs associated obtaining said permits, easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. High Density Polyethylene (HDPE) Conduit, Direct Plow, complete in place and accepted, shall be measured by length in linear feet of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. High Density Polyethylene (HDPE) Conduit, Direct Plow, measured as provided above **will be paid for at the contract unit price per linear foot** which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #26 - HDPE CONDUIT, 1-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL

BID ITEM #27 - HDPE CONDUIT, 2-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL

BID ITEM #28 - HDPE CONDUIT, 3-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL

BID ITEM #29 - HDPE CONDUIT, 1-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL

BID ITEM #30 - HDPE CONDUIT, 2-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL

BID ITEM #31 - HDPE CONDUIT, 3-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated High Density Polyethylene (HDPE) Conduit as directed by the Project Manager, in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Material. The material shall be High Density Polyethylene, smooth, solid wall conduit, with a nominal inside diameter of 2 or 3-inches. The size-to-diameter ration shall be SDR-11. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Trench installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the trenching to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Department may, within two working days, suspend work at the site until additional information concerning the placement of the existing utilities is located, gathered, and presented to the Department by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all trenching. Any costs associated obtaining said permits,

easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. High Density Polyethylene (HDPE) Conduit, Trench, complete in place and accepted, shall be measured by length in linear feet of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. High Density Polyethylene (HDPE) Conduit, Trench, measured as provided above **will be paid for at the contract unit price per linear foot** which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

- BID ITEM #32 - HDPE CONDUIT, 1-DUCT, 2-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #33 - HDPE CONDUIT, 2-DUCT, 2-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #34 - HDPE CONDUIT, 3-DUCT, 2-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #35 - HDPE CONDUIT, 1-DUCT, 3-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #36 - HDPE CONDUIT, 2-DUCT, 3-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #37 - HDPE CONDUIT, 3-DUCT, 3-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated High Density Polyethylene (HDPE) Conduit as directed by the Project Manager, in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Material. The material shall be High Density Polyethylene, smooth, solid wall conduit, with a nominal inside diameter of 2 or 3-inches. The size-to-diameter ration shall be SDR-11. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Directional Bore installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the boring to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Project Manager may, within two working days, suspend work at the site until additional information

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concerning the placement of the existing utilities is located, gathered, and presented to the Project Manager by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all directional bore crossings. Any costs associated obtaining said permits, easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. High Density Polyethylene (HDPE) Conduit, Directional Bore, complete in place and accepted, shall be measured by length in linear feet of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. High Density Polyethylene (HDPE) Conduit, Directional Bore, measured as provided above **will be paid for at the contract unit price per linear foot** which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #38 - HDPE CONDUIT, 1-DUCT, 2-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL

BID ITEM #39 - HDPE CONDUIT, 2-DUCT, 2-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL

BID ITEM #40 - HDPE CONDUIT, 3-DUCT, 2-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL

BID ITEM #41 - HDPE CONDUIT, 1-DUCT, 3-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL

BID ITEM #42 - HDPE CONDUIT, 2-DUCT, 3-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL

BID ITEM #43 - HDPE CONDUIT, 3-DUCT, 3-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated High Density Polyethylene (HDPE) Conduit through rock, as directed by the Project Manager, in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications, and as described in these specifications. Rock consists of cobble stone larger than a volleyball, layered shale, or limestone that requires special equipment that is not normally used in bid items 32-37. Contractor must get Project Manager approval before proceeding to bore through rock. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Material. The material shall be High Density Polyethylene, smooth, solid wall conduit, with a nominal inside diameter of 2 or 3-inches. The size-to-diameter ration shall be SDR-11. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Directional Rock Bore installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the boring to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Project Manager may, within two working days, suspend work at the site until additional information concerning the placement of the existing utilities is located, gathered, and presented to the Project Manager by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all directional bore crossings. Any costs associated obtaining said permits, easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. High Density Polyethylene (HDPE) Conduit, Directional Rock Bore, complete in place and accepted, shall be measured by length in linear feet of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. High Density Polyethylene (HDPE) Conduit, Directional Rock Bore, measured as provided above **will be paid for at the contract unit price per linear foot** which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #44 - PVC CONDUIT, 2-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL

BID ITEM #45 - PVC CONDUIT, 3-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated PVC conduit, as directed by the Project Manager, in accordance with Section 652 of the State of Wisconsin Department of Transportation Standard Specifications, and as described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The material shall be PVC solid wall conduit with a nominal inside diameter of 2 or 3 inches with one duct. Materials shall be in accordance with Section 652 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Directional Bore installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the boring to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Project Manager may, within two working days, suspend work at the site until additional information concerning the placement of the existing utilities is located, gathered, and presented to the Project Manager by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all directional bore crossings. Any costs associated obtaining said permits, easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. PVC Conduit, Schedule 40, Directional Bore, complete in place and accepted, shall be measured by linear foot of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. PVC Conduit, Schedule 40, Directional Bore, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #46 - INSTALL CONDUIT INTO EXISTING ITEM

A. Description. Work under this item shall consist of installing proposed conduit into an existing manhole, pull box, junction box, communication vault, or other structure, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Use type, size, and number of conduit, as provided and paid for under other items in this contract. Furnish backfill material, topsoil, sod, and fertilizer conforming to the requirements of pertinent provisions of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. Expose the outside of the existing structure without disturbing existing conduits or cabling. Drill the appropriate sized hole for the entering conduit(s) at a location within the structure without disturbing the existing cabling and without hindering the installation of new cabling within the installed conduit. Fill void area between the drilled hole and conduit with an engineer-approved filling material to protect against conduit movement and entry of fill material into the structure. Tamp backfill into place.

D. Method of Measurement. Install Conduit Into Existing Item, complete in place and accepted, shall be measured as a unit installed, including all incidentals required. Up to five conduits entering a structure per entry point into the existing structure will be considered a single unit. Conduits in excess of three, or conduits entering at significantly different entry points into the existing pull box, manhole, or junction box will constitute multiple units of payment.

E. Basis of Payment. Install Conduit Into Existing Item, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for excavating, drilling holes; furnishing and installing all materials, including bricks, coarse aggregate, sand, bedding, and

backfill; for excavating and backfilling; and for furnishing and placing topsoil, sod, and fertilizer in disturbed areas; for properly disposing of surplus materials; including all labor, tools, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #47 - CLEAN & PROOF EXISTING CONDUIT

A. Description. Work under this item shall consist of cleaning and proofing existing conduit, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. (None)

C. Construction Methods. The Contractor shall Clean and Proof Existing Conduit to ensure that all obstructions are cleared and that conduit continuity and alignment is good. A rigid mandrel roughly 90% of the inner diameter of the conduit shall be used to perform the proof. Any problem areas shall be felt by the person pushing the fiberglass fish and should then be marked on the fish so that the distance to the problem is recorded and if necessary can be located for repair with greater ease. If the fiberglass fish makes its way through the conduit without any difficulties experienced, then the conduit has "proofed out" and no repairs should be necessary.

D. Method of Measurement. Clean & Proof Existing Conduit, complete in place and accepted, shall be measured by linear foot of conduit completed, including all incidentals required.

E. Basis of Payment. Clean & Proof Existing Conduit, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for cleaning and proofing the conduit; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #48 - DIELECTRIC 6-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #49 - DIELECTRIC 12-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #50 - DIELECTRIC 24-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #51 - DIELECTRIC 36-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #52 - DIELECTRIC 48-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #53 - DIELECTRIC 72-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #54 - DIELECTRIC 96-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #55 - DIELECTRIC 144-COUNT FIBER OPTIC CABLE, FURNISH ONLY

A. Description. Work under this item shall consist of furnishing and testing Dielectric Fiber Optic Cable as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Dielectric Fiber Optic Cable shall meet the following requirements:

- Meets or exceeds the Fiber Optic Communications Cable performance characteristics and test methods as defined in the Department of Agriculture Rural Utilities Service (RUS) 7 CFR 1755.900 (PE-90)
- Meets or exceeds the requirements of ANSI/ICEA Standard for Fiber Optic Outside Plant Communications Cable, ANSI/ICEA S-87-640-2006
- Meets or exceeds the requirements of ITU-T G.652 (Categories A, B, C & D)
- Complies with IEC Specification 60793-2-50 Type B1.3 "Low Water Peak" single mode fiber

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- Complies with TIA 492CAAB / OS2 “Low Water Peak” single mode fiber
- Complies with Telcordia GR-20-CORE, issue 2
- Color coding shall meet TIA/EIA-598B, “Color Coding of Fiber Optic Cables”
- Meets or exceeds applicable National Electrical Safety Code specifications
- Refer to Appendix A for fiber material specifications

C. Construction Methods. None.

D. Method of Measurement. Dielectric Fiber Optic Cable shall be measured by the linear foot of cable furnished and accepted, including all incidentals required.

E. Basis of Payment. Dielectric Fiber Optic Cable, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing the cable; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

BID ITEM #56 - DIELECTRIC 6 TO 36-COUNT FIBER OPTIC CABLE, INSTALL ONLY

BID ITEM #57 - DIELECTRIC 48 TO 72-COUNT FIBER OPTIC CABLE, INSTALL ONLY

BID ITEM #58 - DIELECTRIC 96 TO 144-COUNT FIBER OPTIC CABLE, INSTALL ONLY

A. Description. Work under this item shall consist of installing and testing Dielectric Fiber Optic Cable as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. None.

C. Construction Methods. All cable shall be installed as per Siecor Recommended Procedure 005-011 “Fiber Optic Cable Placing B Duct.” These general procedures will be followed regardless of the manufacturer of the cable. Refer to Appendices A & B for fiber installation and testing specifications.

D. Method of Measurement. Dielectric Fiber Optic Cable, complete in place and accepted, shall be measured by the linear foot of cable installed, including all incidentals required.

E. Basis of Payment. Dielectric Fiber Optic Cable, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for installing and testing the cable; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #59 - ARMORED 6-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #60 - ARMORED 12-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #61 - ARMORED 24-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #62 - ARMORED 36-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #63 - ARMORED 48-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #64 - ARMORED 72-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #65 - ARMORED 96-COUNT FIBER OPTIC CABLE, FURNISH ONLY

BID ITEM #66 - ARMORED 144-COUNT FIBER OPTIC CABLE, FURNISH ONLY

A. Description. Work under this item shall consist of furnishing Armored Single Mode Fiber Optic Cable, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Armored Single Mode Fiber Optic Cable shall meet the following requirements:

- Meets or exceeds the Armored Single Mode Fiber Optic Communications Cable performance characteristics and test methods as defined in the Department of Agriculture Rural Utilities Service (RUS) 7 CFR 1755.900 (PE-90)
- Meets or exceeds the requirements of ANSI/ICEA Standard for Fiber Optic Outside Plant Communications Cable, ANSI/ICEA S-87-640-2006
- Meets or exceeds the requirements of ITU-T G.652 (Categories A, B, C & D)
- Complies with IEC Specification 60793-2-50 Type B1.3 "Low Water Peak" single mode fiber
- Complies with TIA 492CAAB / OS2 "Low Water Peak" single mode fiber
- Complies with Telcordia GR-20-CORE, issue 2
- Color coding shall meet TIA/EIA-598B, "Color Coding of Fiber Optic Cables"
- Meets or exceeds applicable National Electrical Safety Code specifications
- Refer to Appendix A for fiber material specifications

Armored cables shall have an inner jacket with an inner sheath of MDPE. The minimum nominal jacket thickness of the inner sheath shall be 1.0 mm for cables with 3.0mm OD buffer tubes and for reduced diameter (RD) cables. The minimum nominal jacket thickness of the inner sheath shall be 0.8 mm for cables with 2.5mm OD buffer tubes. The inner jacket shall be applied directly over the tensile strength members (as required) and water swellable tape. A water swellable tape shall be applied longitudinally around the outside of the inner jacket. The armor shall be a corrugated steel tape, plastic-coated on both sides for corrosion resistance, and shall be applied around the outside of the water blocking tape with an overlapping seam with the corrugations in register. The outer jacket shall be applied over the corrugated steel tape armor. The outer jacket shall be MDPE with a minimum nominal jacket thickness of 1.4 mm for cables with 3.0mm OD buffer tubes and for reduced diameter (RD) cables. The minimum nominal jacket thickness shall be 1.3 mm for cables with 2.5mm OD buffer tubes. The polyethylene shall contain carbon black to provide ultraviolet light protection and shall not promote the growth of fungus.

C. Construction Methods. None.

D. Method of Measurement. Armored Single Mode Fiber Optic Cable shall be measured by the linear foot of cable furnished and accepted, including all incidentals required.

E. Basis of Payment. Armored Single Mode Fiber Optic Cable, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing the cable; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

BID ITEM #67 - ARMORED 6 TO 36-COUNT FIBER OPTIC CABLE, INSTALL ONLY

BID ITEM #68 - ARMORED 48 TO 72-COUNT FIBER OPTIC CABLE, INSTALL ONLY

BID ITEM #69 - ARMORED 96 TO 144-COUNT FIBER OPTIC CABLE, INSTALL ONLY

A. Description. Work under this item shall consist of installing and testing Armored Single Mode Fiber Optic Cable, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. None.

C. Construction Methods. All cable shall be installed as per Siecor Recommended Procedure 005-011 "Fiber Optic Cable Placing B Duct." These general procedures will be followed regardless of the manufacturer of the cable. Refer to Appendices A & B for fiber installation and testing specifications.

D. Method of Measurement. Armored Single Mode Fiber Optic Cable, complete in place and accepted, shall be measured by the linear foot of cable installed, including along with all incidentals required.

E. Basis of Payment. Armored Single Mode Fiber Optic Cable, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for installing and testing the cable; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #70 - FIBER OPTIC CABLE IN CONDUIT, INSTALL ONLY

A. Description. Work under this item shall consist of installing and testing Project Manager or Contractor provided Fiber Optic Cable in Conduit, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. (None)

C. Construction Methods. All cable shall be installed as per Siecor Recommended Procedure 005-011 "Fiber Optic Cable Placing B Duct". These general procedures will be followed regardless of the manufacturer of the cable. Refer to Appendices A & B for fiber installation and testing specifications.

For installation of Factory Terminated Fiber Patch Panel, follow all manufacturer's recommended installation procedures. Install cable from control cabinet end out to fiber optic splice location to prevent damage to the patch panel. Mount the patch panel in the control cabinet in a space available and approved by the Project Manager. Splice fiber optic strands to main fiber optic cable as shown on the plans or as directed by the Project Manager. Splices are paid under other items in this contract.

D. Method of Measurement. Fiber Optic Cable in Conduit, complete in place and accepted, shall be measured by the linear foot of cable installed, including all incidentals required.

E. Basis of Payment. Fiber Optic Cable in Conduit, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for installing and testing the cable; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #71 - TRACER WIRE IN NEW CONDUIT, 12 AWG, FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing 12 AWG Tracer Wire, as directed by the Project Manager and described in these specifications. The Tracer Wire shall be placed with the fiber optic cable when it is bored, plowed, or trenched. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. 12 AWG Tracer Wire shall meet the following requirements:

- Conductor: 12 AWG Bare Copper
- Stranding: solid

- Insulating Material: PE
- Insulating Thickness: 0.047" Nom.
- Insulating Conductor Diameter: 0.196" Nom.
- Temperature rating: -20 degrees C to 60 C
- Operating voltage: 600 V RMS Max.
- DC Resistance @ 20 Degrees C: 1 Ohms/1M' Nom.

C. Construction Methods. All work shall be done in accordance with Section 652.3.1.1(4) of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. 12 AWG Tracer Wire, complete in place and accepted, shall be measured by the linear foot of wire furnished and installed, including all incidentals required.

E. Basis of Payment. 12 AWG Tracer Wire, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing and installing the wire; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #72 - TRACER WIRE IN EXISTING CONDUIT, 12 AWG, FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing 12 AWG Tracer Wire, as directed by the Project Manager and described in these specifications. Tracer Wire shall be placed in existing conduit. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. 12 AWG Tracer Wire shall meet the following requirements:

- Conductor: 12 AWG Bare Copper
- Stranding: solid
- Insulating Material: PE
- Insulating Thickness: 0.047" Nom.
- Insulating Conductor Diameter: 0.196" Nom.
- Temperature rating: -20 degrees C to 60 C
- Operating voltage: 600 V RMS Max.
- DC Resistance @ 20 Degrees C: 1 Ohms/1M' Nom.

C. Construction Methods. All work shall be done in accordance with Section 652.3.1.1(4) of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. 12 AWG Tracer Wire, complete in place and accepted, shall be measured by the linear foot of wire furnished and installed, including all incidentals required.

E. Basis of Payment. 12 AWG Tracer Wire, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing and installing the wire; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #73 - FIBER OPTIC BURIED MARKER/SIGN WARNING, FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing Fiber Optic Buried Marker/Sign Warning, as directed by the Project Manager and described in these specifications. This Marker/Sign shall be placed with the fiber optic cable when it is bored, plowed, or trenched. The normal installation will be in near potential dig-ins, road crossings, or where indicated by WisDOT's or other's plans. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. Fiber Optic Buried Marker/Sign Warning shall meet the following requirements:

- Material: UV Treated, .125" Polyethylene
- Marker Height: 78-84"
- Cap Color: Orange, w/Black Text
- Cap Dimensions: 3.50 – 3.80" Diameter
- Post Color: White, 3.50" Diameter
- Conform to APWA uniform color codes

C. Construction Methods. All work shall be done in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. Fiber Optic Buried Marker/Sign Warning, complete in place and accepted, shall be measured as a unit furnished and installed, including all incidentals required.

E. Basis of Payment. Fiber Optic Buried Marker/Sign Warning, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing and installing the Fiber Optic Buried Marker/Sign Warning; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #74 - FIBER OPTIC BURIED TEST STATION, FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing Fiber Optic Buried Test Station, as directed by the Project Manager and described in these specifications. Test Station shall be placed with the fiber optic cable when it is bored, plowed, or trenched. Test Station shall be utilized for bonding & grounding the tracer wire in order to locate the fiber optic cable. The normal installation will be near splice points or where indicated by WisDOT's or other's plans. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Furnish 1-inch diameter rigid nonmetallic schedule 40 pipe conforming to Section 652.2.3 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. Furnish locator marker posts that are made of UV stable fade resistant high impact plastic. Include stainless steel hardware and standard terminals. An anchor bar shall be included with each marker.

C. Construction Methods. Construct in accordance with Section 671.3.1 of the State of Wisconsin Department of Transportation Standard Specifications. The hole in the vault that the conduit is inserted shall be drilled in the side panel above any other conduit or inserted under the vault wall and exposed vertically out of the aggregate base. The conduit will be exposed at ground level outside of the vault.

D. Method of Measurement. Fiber Optic Buried Test Station, complete in place and accepted, shall be measured as a unit furnished and installed, including all incidentals required.

E. Basis of Payment. Fiber Optic Buried Test Station, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing and installing the Fiber Optic Buried Test Station; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #75 - COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" X 48", FURNISH AND INSTALL

A. Description. Work under this item shall consist of furnishing and installing a new Communications Vault and Vault Lid, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Communications Vault and Vault Lid shall be constructed of the polymer concrete material, "Quazite" or equivalent and be gray in color.

The Communications Vault shall be 30x48-inches and shall have an effective height of 48 inches. The vault shall be one piece. Stackable vaults are **not acceptable**.

The Communications Vault Lid shall have a minimum design load of 15,000 pounds and shall have a permanently recessed logo that reads "WISDOT COMMUNICATIONS," unless otherwise specified. The Communications Vault Lid shall have two (2) ½-inches x 4-inch pull slots. The Vault Lid shall fold in the middle, so the entire unit does not need to be removed.

Manufacturer approved gasketing to resist water from entering the communications vault shall be installed between the lid and the top of the vault.

The Communications Vault Lid shall be secured to the vault with two 3/8-inch 16 UNC stainless steel pentahead bolts to lock the lid and shall also include the appropriate washers.

A fiber optic cable support assembly shall consist of multiple brackets, racks, and/or rails required to suspend the required surplus cabling and any splice enclosures for a single communication vault. The support assemblies shall be recommended and approved by the manufacturer of the fiber optic cable and splice enclosure. The support assembly shall be made from or coated with weather resistant material such that there is no corrosion of the supports. The support assemblies shall be anchored to the existing vault using stainless steel hardware. The fiber optic cable support assemblies shall be incidental to the communications vault.

Void areas between openings and conduit shall be filled with self-curing caulking that will provide a permanent, flexible rubber which is unaffected by sunlight, water, oils, mild acids, and alkali. The caulking shall be mildew resistant and non-flammable. The material shall provide a permanent bond between the conduit entering the vault and the polymer concrete. The caulking shall be gray in color.

Furnish backfill material, topsoil, sod, and fertilizer conforming to the requirements of pertinent provisions of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. Communications Vault and Vault Lid shall be installed in accordance with the applicable requirements of Section 673 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

A manufacturer approved knockout punch driver shall be used to provide openings in the vaults for conduit. Alternatively, the required openings may be machined at the time of vault fabrication.

Voids between entering conduits and the punch driven openings shall not exceed ½-inch. The void areas shall be caulked from the interior and exterior of the communications vault. The conduit shall be allowed to fully cure as per the manufacturer's specifications prior to backfilling.

D. Method of Measurement. Communications Vault and Vault Lid, complete in place and accepted, shall be measured as a unit furnished and installed, including all incidentals required.

E. Basis of Payment. Communications Vault and Vault Lid, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment for furnishing and installing all materials, including the vault, lid, gasketing, bolts, washers, stainless steel mounting hardware, fiber optic cable support assembly, caulking, and coarse aggregate; for all excavation, restoration, backfilling, topsoil, sodding, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #76 - COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" X 48", REPLACE EXISTING, FURNISH AND INSTALL

A. Description. Work under this item shall consist of locating and replacing a Communications Vault and Vault Lid as directed by the Project Manager and described in these specifications. Some of the existing WisDOT Communications Vaults are buried below ground level. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Communications Vault and Vault Lid shall be constructed of the polymer concrete material, "Quazite" or equivalent and be gray in color.

The Communication Vault shall be 30x48-inches and shall have an effective height of 48 inches. The vault shall be one piece. Stackable vaults are **not acceptable**.

The Communications Vault Lid shall have a minimum design load of 15,000 pounds and shall have a permanently recessed logo that reads "WISDOT COMMUNICATIONS," unless otherwise specified. The Communications Vault Lid shall have two (2) ½-inches x 4-inch pull slots. The Vault Lid shall fold in the middle, so the entire unit does not need to be removed.

Manufacturer approved gaskets to resist water from entering the communications vault shall be installed between the lid and the top of the vault.

The Communications Vault Lid shall be secured to the vault with two 3/8-inch 16 UNC stainless steel pentahead bolts to lock the lid and shall also include the appropriate washers.

A fiber optic cable support assembly shall consist of multiple brackets, racks, and/or rails required to suspend the required surplus cabling and any splice enclosures for a single communication vault. The support assemblies shall be recommended and approved by the manufacturer of the fiber optic cable and splice enclosure. The support assembly shall be made from or coated with weather resistant material such that there is no corrosion of the supports. The support assemblies shall be anchored to the existing vault using stainless steel hardware. The fiber optic cable support assemblies shall be incidental to the communications vault.

Void areas between openings and conduit shall be filled with self-curing caulking that will provide a permanent, flexible rubber which is unaffected by sunlight, water, oils, mild acids, and alkali. The

caulking shall be mildew resistant and non-flammable. The material shall provide a permanent bond between the conduit entering the vault and the polymer concrete. The caulking shall be gray in color.

Furnish backfill material, topsoil, sod, and fertilizer conforming to the requirements of pertinent provisions of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. Communications Vault and Vault Lid shall be installed in accordance with the applicable requirements of Section 673 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

A manufacturer approved knockout punch driver shall be used to provide openings in the vaults for conduit. Alternatively, the required openings may be machined at the time of vault fabrication.

Voids between entering conduits and the punch driven openings shall not exceed ½-inch. The vault shall be allowed to fully cure as per the manufacturer's specifications prior to backfilling.

D. Method of Measurement. Communications Vault and Vault Lid, complete in place and accepted, shall be measured as a unit replaced, including all incidentals required.

E. Basis of Payment. Communications Vault and Vault Lid, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment for furnishing and installing all materials, including the vault, lid, gasketing, bolts, washers, stainless steel mounting hardware, fiber optic cable support assembly, caulking, and coarse aggregate; for all locating and excavation of existing vault, restoration, backfilling, topsoil, sodding, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #77 - COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" X 48", PLACE ON TOP OF EXISTING VAULT, FURNISH AND INSTALL

A. Description. Work under this item shall consist of locating an existing Communications Vault and placing a new Communications Vault and Vault Lid on top of the existing Communications Vault as directed by the Project Manager and described in these specifications. Some of the existing WisDOT Communications Vaults are buried below ground level. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Communications Vault and Vault Lid shall be constructed of the polymer concrete material, "Quazite" or equivalent and be gray in color.

The communication vault shall be 30x48-inches and shall have an effective height of 48 inches. The vault shall be one piece. Stackable vaults are not acceptable.

The Communications Vault Lid shall have a minimum design load of 15,000 pounds and shall have a permanently recessed logo that reads "WISDOT COMMUNICATIONS," unless otherwise specified. The Communications Vault Lid shall have two (2) ½-inches x 4-inch pull slots. The Vault Lid shall fold in the middle, so the entire unit does not need to be removed.

Manufacturer approved gaskets to resist water from entering the communications vault shall be installed between the lid and the top of the vault.

The Communications Vault Lid shall be secured to the vault with two 3/8-inch 16 UNC stainless steel pentahead bolts to lock the lid and shall also include the appropriate washers.

A fiber optic cable support assembly shall consist of multiple brackets, racks, and/or rails required to suspend the required surplus cabling and any splice enclosures for a single communication vault. The support assemblies shall be recommended and approved by the manufacturer of the fiber optic cable and splice enclosure. The support assembly shall be made from or coated with weather resistant material such that there is no corrosion of the supports. The support assemblies shall be anchored to the existing vault using stainless steel hardware. The fiber optic cable support assemblies shall be incidental to the communications vault.

Void areas between openings and conduit shall be filled with self-curing caulking that will provide a permanent, flexible rubber which is unaffected by sunlight, water, oils, mild acids, and alkali. The caulking shall be mildew resistant and non-flammable. The material shall provide a permanent bond between the conduit entering the vault and the polymer concrete. The caulking shall be gray in color.

Furnish backfill material, topsoil, sod, and fertilizer conforming to the requirements of pertinent provisions of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. Communications Vault and Vault Lid shall be installed in accordance with the applicable requirements of Section 673 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

A manufacturer approved knockout punch driver shall be used to provide openings in the vaults for conduit. Alternatively, the required openings may be machined at the time of vault fabrication.

Voids between entering conduits and the punch driven openings shall not exceed 1/2-inch. The vault shall be allowed to fully cure as per the manufacturer's specifications prior to backfilling.

D. Method of Measurement. Communications Vault and Vault Lid, complete in place and accepted, shall be measured as a unit furnished and installed, including all incidentals required.

E. Basis of Payment. Communications Vault and Vault Lid, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment for furnishing and installing all materials, including the vault, lid, gasketing, bolts, washers, stainless steel mounting hardware, fiber optic cable support assembly, caulking, and coarse aggregate; for all locating and necessary excavation of existing vault in order to place new vault on top of existing vault, restoration, backfilling, topsoil, sodding, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #78 - COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" X 48", FURNISH ONLY

A. Description. Work under this item shall consist of Furnishing a Communications Vault and Vault Lid as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Communications Vault and Vault Lid shall be constructed of the polymer concrete material, "Quazite" or equivalent and be gray in color.

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The communication vault shall be 30x48-inches and shall have an effective height of 48 inches. The vault shall be one piece. Stackable vaults are **not acceptable**.

The Communications Vault Lid shall have a minimum design load of 15,000 pounds and shall have a permanently recessed logo that reads "WISDOT COMMUNICATIONS," unless otherwise specified. The Communications Vault Lid shall have two (2) ½-inches x 4-inch pull slots. The Vault Lid shall fold in the middle, so the entire unit does not need to be removed.

Manufacturer approved gaskets to resist water from entering the communications vault shall be installed between the lid and the top of the vault.

The Communications Vault Lid shall be secured to the vault with two 3/8-inch 16 UNC stainless steel pentahead bolts to lock the lid and shall also include the appropriate washers.

A fiber optic cable support assembly shall consist of multiple brackets, racks, and/or rails required to suspend the required surplus cabling and any splice enclosures for a single communication vault. The support assemblies shall be recommended and approved by the manufacturer of the fiber optic cable and splice enclosure. The support assembly shall be made from or coated with weather resistant material such that there is no corrosion of the supports. The support assemblies shall be anchored to the existing vault using stainless steel hardware. The fiber optic cable support assemblies shall be incidental to the communications vault.

Void areas between openings and conduit shall be filled with self-curing caulking that will provide a permanent, flexible rubber which is unaffected by sunlight, water, oils, mild acids, and alkali. The caulking shall be mildew resistant and non-flammable. The material shall provide a permanent bond between the conduit entering the vault and the polymer concrete. The caulking shall be gray in color.

C. Construction Methods. (None)

D. Method of Measurement. Communications Vault and Vault Lid shall be measured as a unit furnished, including all incidentals required.

E. Basis of Payment. Communications Vault and Vault Lid, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment for furnishing all materials, including the vault, lid, gasketing, bolts, washers, stainless steel mounting hardware, fiber optic cable support assembly, and caulking; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

- BID ITEM #79 - FIBER PATCH CORD, LC-ST, 1 METER, FURNISH ONLY**
- BID ITEM #80 - FIBER PATCH CORD, LC-SC, 1 METER, FURNISH ONLY**
- BID ITEM #81 - FIBER PATCH CORD, SC-SC, 1 METER, FURNISH ONLY**
- BID ITEM #82 - FIBER PATCH CORD, SC-ST, 1 METER, FURNISH ONLY**
- BID ITEM #83 - FIBER PATCH CORD, ST-ST, 1 METER, FURNISH ONLY**
- BID ITEM #84 - FIBER PATCH CORD, LC-ST, 2 METERS, FURNISH ONLY**
- BID ITEM #85 - FIBER PATCH CORD, LC-SC, 2 METERS, FURNISH ONLY**
- BID ITEM #86 - FIBER PATCH CORD, SC-SC, 2 METERS, FURNISH ONLY**
- BID ITEM #87 - FIBER PATCH CORD, SC-ST, 2 METERS, FURNISH ONLY**
- BID ITEM #88 - FIBER PATCH CORD, ST-ST, 2 METERS, FURNISH ONLY**
- BID ITEM #89 - FIBER PATCH CORD, LC-ST, 3 METERS, FURNISH ONLY**
- BID ITEM #90 - FIBER PATCH CORD, LC-SC, 3 METERS, FURNISH ONLY**
- BID ITEM #91 - FIBER PATCH CORD, SC-SC, 3 METERS, FURNISH ONLY**
- BID ITEM #92 - FIBER PATCH CORD, SC-ST, 3 METERS, FURNISH ONLY**
- BID ITEM #93 - FIBER PATCH CORD, ST-ST, 3 METERS, FURNISH ONLY**
- BID ITEM #94 - FIBER PATCH CORD, LC-ST, 5 METERS, FURNISH ONLY**
- BID ITEM #95 - FIBER PATCH CORD, LC-SC, 5 METERS, FURNISH ONLY**
- BID ITEM #96 - FIBER PATCH CORD, SC-SC, 5 METERS, FURNISH ONLY**
- BID ITEM #97 - FIBER PATCH CORD, SC-ST, 5 METERS, FURNISH ONLY**
- BID ITEM #98 - FIBER PATCH CORD, ST-ST, 5 METERS, FURNISH ONLY**

A. Description. Work under this item shall consist of furnishing a Fiber Patch Cord. Fiber Patch Cord shall be used as a connector between different fiber optic equipment installed by WisDOT or others. Fiber patch cord shall be furnished as directed by the Project Manager and as described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Fiber Patch Cord shall meet or exceed the following specifications:

General

- 1, 2, 3, or 5 meters long
- Single Mode Duplex Fiber
- 9 micron core size
- Jacket shall be yellow PVC
- Each cable end shall be labeled with a "1" or "A" and "2" or "B" to determine orientation
- LC-ST, LC-SC, SC-SC, SC-ST, and ST-ST connectors

Environmental

- Operating temperature: - 25 F to +165 F (-34 C to +74 C)
- Relative Humidity: Up to 90%, non-condensing

C. Construction Methods. (None)

D. Method of Measurement. Fiber Patch Cord shall be measured as a unit furnished, including all incidentals required.

E. Basis of Payment. Fiber Patch Cord, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing the unit; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

BID ITEM #99 - FTFPP, 8-COUNT, ST, WITH 100-FT CABLE, FURNISH ONLY

BID ITEM #100 - FTFPP, 8-COUNT, ST, WITH 200-FT CABLE, FURNISH ONLY

BID ITEM #101 - FTFPP, 8-COUNT, ST, WITH 300-FT CABLE, FURNISH ONLY

BID ITEM #102 - FTFPP, 8-COUNT, ST, WITH 400-FT CABLE, FURNISH ONLY

BID ITEM #103 - FTFPP, 8-COUNT, ST, WITH 500-FT CABLE, FURNISH ONLY

BID ITEM #104 - FTFPP, 8-COUNT, ST, WITH 600-FT CABLE, FURNISH ONLY

BID ITEM #105 - FTFPP, 8-COUNT, ST, WITH 700-FT CABLE, FURNISH ONLY

BID ITEM #106 - FTFPP, 8-COUNT, ST, WITH 800-FT CABLE, FURNISH ONLY

BID ITEM #107 - FTFPP, 8-COUNT, ST, WITH 900-FT CABLE, FURNISH ONLY

BID ITEM #108 - FTFPP, 8-COUNT, ST, WITH 1,000-FT CABLE, FURNISH ONLY

A. Description. Work under this item shall consist of furnishing 8-count combination Factory Terminated Fiber Patch Panel (FTFPP) and cable systems of the lengths specified, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Furnish combination Fiber Patch Panel and cable systems meeting the following requirements:

- 8 single mode fiber optic strands
- Factory terminated or ST connectors on panel end
- Bare, unterminated fiber strands on non-panel end
- Loose tube cable
- Cable length as indicated by bid item
- Patch panel must be designed and tested for 1,000 re-matings with less than 0.20 dB change
- Patch panel housing material must be ABS plastic

C. Construction Methods. (None)

D. Method of Measurement. Factory Terminated Fiber Patch Panel shall be measured as a unit furnished, including all incidentals required.

E. Basis of Payment. Factory Terminated Fiber Patch Panel, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing the fiber patch panel and cable assembly; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

BID ITEM #109 - FIBER OPTIC NETWORK TESTING, TROUBLESHOOTING, AND ACCEPTANCE

A. Description. Work under this item shall consist of Testing, Troubleshooting, and Acceptance for the Wisconsin Department of Transportation's or other's existing fiber optic cabling, Fiber Termination Panels (FTPs), and equipment that are already in place, as directed by the Project

Manager. This item is incidental for new work being completed as specified under other items in this contract. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. All test equipment required to test fiber optic communications equipment and cabling shall be supplied by the Contractor, including but not limited to:

- Optical Time Domain Reflectometer (OTDR)
- Fiber Optic Patch Cables and Connectors
- Fiber Power Meters

C. Construction Methods. The fiber optic cable testing is bound to the following certification and work experience requirements. All work shall be done in accordance with Appendix B Fiber Testing Specifications, Section 678 of the State of Wisconsin Department of Transportation Standard Specifications, and as described in these specifications.

Communication System Certification and Work History Requirements

Personnel performing fiber optic network testing and troubleshooting shall have completed a minimum of one three-day course in fiber optic testing from a major manufacturer of fiber optic cable/equipment such as Sincor, AT&T, Lucent, etc, or shall be certified as a fiber optic technician by the Fiber Optic Association, Inc., Boston, MA.

The technician shall demonstrate a minimum of two years work experience with the testing and acceptance of fiber optic communications systems. The experience shall have occurred within the last 5 years.

D. Method of Measurement. Fiber Optic Network Testing, Troubleshooting, and Acceptance shall be measured per hour of acceptably completed services, including all incidentals required. Each 15-minute increment (or portion thereof) will be measured at quarter-hour increments.

E. Basis of Payment. Fiber Optic Network Testing, Troubleshooting, and Acceptance, measured as provided above, **will be paid for at the contract unit price per hour**, which price shall be payment in full for all services and providing all test documentation to the Project Manager within (10) ten business days after completion; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #110 - ITS DOCUMENTATION

A. Description. Work under this item shall consist of preparing the required documentation for the Wisconsin Department of Transportation's or other's Intelligent Transportation Systems (ITS), fiber optic cabling, Fiber Termination Panels (FTPs), and equipment as directed by the Project Manager. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. ITS Documentation shall be in accordance with Section 670.3.4.2 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. A listing of all the devices installed and the associated serial numbers, along with the as-built CAD and GIS files, shall be provided to the Project Manager. The Contractor shall provide two copies of documentation. The data shall be provided in standard, readable, electronic format (e.g. Excel or Adobe PDF) for the Project Manager to submit to Diggers Hotline. If this is not possible, the bidder shall provide the Project Manager with the appropriate software to enable the Project Manager to read the results electronically.

The following fields are used in the ITS inventory system. This data shall be provided to the Project Manager as soon as it is available. The data must be provided before the equipment is accepted.

General Information:

- Location Description
- Installation Address
- Installation Phone Number
- Service Provider
- Service Provider Utility Account

Additional Details must be included when applicable, such as:

- Description
- Serial Number
- Manufacturer
- Model
- Bolt circle
- Height
- Lowering system

GPS Data Points

The contractor shall collect geographic information for all ITS and fiber optic infrastructure installed in the project, hereafter referred to as “GPS data points.” The characteristics of the data points are outlined below along with acceptable procedures for collection and documentation of the data.

Data Formats

- Electronic: Data points shall be submitted as a comma or tab delimited ASCII text file. Each data point shall be a single line in the text file. Data points shall be every 50’ for urban and 200’ for rural. Data points may be submitted on a KMZ map along with a table of coordinates. Each line shall be one data record containing the following fields:
 - Latitude (Y-coordinate) in decimal degrees
 - Longitude (X-coordinate) in decimal degrees
 - Altitude (Z-coordinate) in feet
 - Date (day, month, year) of point collection
 - Time (24 hour format) of point collection
 - Initials of field personnel collecting data points
 - Abbreviation for Element Type (see table of elements below)
 - Location description (for example, street and cross street)
 - WisDOT or as specified -- assigned system ID number (when available)

Data Properties

The GPS data points shall be collected with the precision and accuracy requirements listed below. GIS quality equipment is typically needed to meet these requirements. For example, the Trimble GeoXT GPS unit meets these requirements.

Precision

- Degree coordinates shall be expressed using five decimal places of precision (1.2 meter precision)
- Altitude shall be expressed to the nearest whole foot
- Time/date information shall be expressed to the nearest minute

Accuracy

- Data points shall have a lateral accuracy of 1 meter for 95% of collected points
- Data points shall have a vertical (z-coordinate) accuracy of three (3) meters.
- Post-processing of collected points is permitted provided the contractor delivers a report containing meta-data describing the processing method, data sources, and expected accuracy.

Data Types

Data points shall be collected for each of the ITS and fiber optic infrastructure elements listed in the table below (if present) within the project area. The points shall be coded according to the abbreviation provided in the table.

Relevant Elements

Abbreviation	Description
ANT	Antenna poles (capture point at pole location)
CAB	Field equipment cabinets (unless attached to pole that is already being located)
CAM	CCTV poles (capture point at pole location)
CV	Communication vaults (when part of fiber infrastructure)
GTE	Ramp closure gates
HAR	Highway advisory radio transmitters (at antenna location)
HUT	Equipment shelters (i.e. fiber optic communication huts)
JB	Junction boxes (such as on a bridge)
MBP	Meter breaker pedestals
MD	Microwave detectors/detector poles (capture point at pole location)
MH	Manholes (when part of fiber infrastructure)
OHS	Dynamic message signs (capture at base of sign support with connections to power and/or communications)
PB	Pull boxes (when used with a fiber optic infrastructure installation, or when connected to in-pavement loops)
PG	Point Generic (fiber access/splice locations and other infrastructure not described above)
RMS	Ramp meters (capture point at pole location)
RWIS	RWIS sites (including tower, pull boxes, and meter breaker pedestal)
SGN	Highway advisory radio signs (at sign location)
YF	Yellow Flashers (ramp metered when flashing signs)

C. Construction Methods. (None)

D. Method of Measurement. ITS Documentation shall be measured by the lot per each ITS documentation acceptably completed, including all incidentals required.

E. Basis of Payment. ITS Documentation **will be paid for as a lump sum**, measured by the lot per each acceptably completed, including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #111 - MAINTENANCE OF TRAFFIC

A. Description. Work under this item shall consist of Maintenance of Traffic, as directed by the Project Manager and described in these specifications. The following lane closures may be required: one lane closure on a two-lane highway per lane, one lane closure on a four-lane undivided highway per lane, one lane closure on a four-lane or greater divided highway per lane, shoulder closure per lane, along with other necessary closures. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Required traffic control materials are referenced in the Wisconsin Manual of Uniform Traffic Control Devices for Streets and Highways (WMUTCD) and the Work Zone Safety Guidelines (WZSG) booklet.

C. Construction Methods. The intent is to perform the required work with the least inconvenience and the maximum safety to the traveling public and to the Contractor. Except as modified below, the requirements for maintenance of traffic are indicated in the WMUTCD and WZSG booklet. Any other variance from the WMUTCD and WZSG booklet must be approved in advance in writing by the Region Work Zone Traffic Manager.

The Contractor shall arrange traffic control devices so traffic to and from freeway(s) are maintained at all times. The Contractor shall be responsible to erect and maintain in proper position, and subsequently remove, all traffic control devices necessary for the maintenance of traffic. The devices which are provided by the vendor shall be reflective, clean, legible, and in good working condition.

Placement of all traffic control devices shall start and proceed in the direction of the flow of traffic. Removal of traffic control devices shall start at the end of the construction area and proceed toward the oncoming traffic. The Contractor shall provide for installation of all necessary traffic control devices before beginning work and for their immediate removal as soon as work is suspended or completed.

D. Method of Measurement. Maintenance of Traffic, complete in place and accepted, shall be measured as each lane or shoulder closure per location, as specified, including all incidentals required. Payment for closing two (2) adjacent lanes on a four-lane or greater divided highway will be paid for as 2 each one-lane closure on a four-lane or greater divided highway.

E. Basis of Payment. Maintenance of Traffic, measured as provided above, **will be paid for at the contract price each**, which price shall be payment in full for furnishing and installing all materials; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

BID ITEM #112 - EXPOSE EXISTING UTILITY, PAVED SURFACES

A. Description. Work under this item shall consist of exposing existing utilities under paved surfaces, providing for both lateral and depth dimensions for use with specified Conduit, Directional Bore, and restoring the pavement as directed by the Project Manager and described in these specifications. In addition to providing the required dimensions, the utility shall remain exposed during the directional bore process, allowing for visual assistance that all required utility clearances are met. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Materials required for this item shall include all base course and pavement (asphalt and/or concrete) as required to restore the site of the utility exposure to its original condition. The materials shall conform to the pertinent sections of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. All work shall be done in accordance with pertinent sections of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. The Contractor shall remove up to 4 square feet of pavements, alleys, or driveways, including all surfaces or other pavements superimposed thereon and base course or soil and to a minimum depth of 18-inches below the bottom of the utility being exposed.

When removing pavement, the Contractor shall either remove the pavement to an existing joint or saw and chip to a true line with a face perpendicular to the face of the existing pavement. Drainage shall be maintained in accordance with Subsection 205.3.2 of the State of Wisconsin Department of Transportation Standard Specifications.

Lateral and depth measurements in feet and inches shall be performed and provided to the Project Manager prior to the directional bore taking place.

The utility shall remain exposed and available for visual inspection until the completion of the directional bore. If the utility shall remain exposed overnight, or for prolonged periods of time, the Contractor shall be responsible for traffic protection in the form of traffic rated steel plating or as otherwise directed by the Project Manager.

Upon completion of the utility exposure, the roadway shall be restored in the following manner. Crushed aggregate base course shall be installed from the bottom of the excavation to the bottom of the pavement. Concrete pavement and asphalted surface shall be placed to the dimensions as found in the existing roadway.

D. Method of Measurement. Expose Existing Utility, complete in place and accepted, shall be measured as a unit per each utility exposure completed, including all incidentals required. Should multiple utilities be located within the same exposure area, this occurrence shall be measured as one unit.

E. Basis of Payment. Expose Existing Utility, measured as provided above, **will be paid for at the contract price each**, which price shall be payment for all pavement saw-cutting; for pavement removal; for all excavation; for location of the utilities; for documentation of utility lateral and depth information; for all items required to maintain the site during the directional bore process, including all traffic protection and traffic rated steel plating; for all concrete, asphaltic surfaces, base course and soil required to restore the site to its original condition; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

APPENDIX A – FIBER OPTIC MATERIAL AND INSTALLATION SPECIFICATIONS

Fiber Construction - Optical fibers shall be placed inside a loose buffer tube. Each buffer tube shall contain 6/12 fibers dependent on the fiber size. The fibers shall not adhere to the inside of the buffer tube.

In buffer tubes containing multiple fibers, the colors shall be stable across the specified storage and operating temperature range and not subject to fading or smearing onto each other. Colors shall not cause fibers to stick together. Buffer tubes shall be kink resistant within the specified minimum bend radius. Buffer tubes shall be stranded around a central member using the reverse oscillation, or "S-Z", stranding process.

Fillers may be included in the cable core to lend symmetry to the cable cross-section where needed.

The central anti-buckling member shall consist of a glass reinforced plastic rod. The purpose of the central member is to prevent buckling of the cable.

The cable core shall contain a water-blocking material. The water blocking material shall be non-nutritive to fungus, electrically non-conductive, and homogenous. It shall also be free from dirt and foreign matter and shall be readily removable with conventional (nontoxic) solvents.

Binders shall be applied with sufficient tension to secure the buffer tubes to the central member without crushing the buffer tubes. The binders shall be non-hygroscopic, non-wicking, and dielectric with low shrinkage. The cable shall contain at least one ripcord under the sheath for easy sheath removal. Tensile strength shall be provided by a combination of high tensile strength dielectric yarns. The high tensile strength dielectric yarns shall be helically stranded evenly around the cable core.

The single cable jacket or sheath shall be free of holes, splits, and blisters. The single cable jacket shall contain no metal elements and shall be of a consistent thickness. Single cable jackets shall be marked with:

Manufacturer's Name, Optical Cable-Year, Telephone Handset Symbol, WisDOT or as specified - Description (as required by Section 350G of the National Electrical Safety Code).

- Where the Description conforms to the following depending on cable type:
 - Single-Mode Cable: XXF SMF28E
 - XX denotes the fiber count

The cable length shall also be marked every meter. The actual length of the cable shall be within $-0/+1\%$ of the length markings. Cable marking shall be in contrasting color to the cable jacket. The height of the marking shall be approximately 2.5 mm.

Pull boxes shall have a slack loop with a minimum length of 30 feet. Splice enclosures shall have a slack loop with a minimum length of 100 feet.

The maximum pulling tension shall be 2700 N (608 lbf) during installation (short term) and 890 N (200 lbf) long term installed.

The shipping, storage, and operating temperature range of the cable shall be -40°C to $+70^{\circ}\text{C}$. The installation temperature range of the cable shall be -30°C to $+70^{\circ}\text{C}$.

APPENDIX B – FIBER TESTING SPECIFICATIONS

Testing - The Contractor shall provide the date, time, and location of any tests required by this specification at least 24 hours before performing the test.

Upon completion of the cable installation, splicing, and termination, the Contractor shall test all fibers for continuity, events above 0.10 dB, and total attenuation of the cable. The test procedure is as follows:

A Certified Fiber Optics Technician utilizing an Optical Time Domain Reflectometer (OTDR) and Optical Source/Power Meter must conduct the installation test. The Technician is directed to conduct the test using the Standard Operating Procedure as defined by the manufacturer of the test equipment.

The method of connectivity between the OTDR and the cable shall be a factory patch cord of a length equal to the "dead zone" of the OTDR. Optionally, the Technician can use a factory "fiber box" of 100 meters minimum with no splices within the box. The tests shall be conducted at 1310 and 1550 nm for all cable.

At the completion of the test, the Contractor shall provide the test results to the Project Manager in a standard, readable, electronic format (e.g. Excel or Adobe PDF). If this is not possible, the bidder must provide the Project Manager with the appropriate software to enable the Project Manager to read the results electronically. The test documentation shall include the following:

- Cable & Fiber Identification
 - Cable ID

**Department of Transportation
Intelligent Transportation Systems
Fiber Optic Equipment and Services
RFB #510347**

ATTACHMENT F

Page 34 of 34

- Cable Location - begin and end point
 - Fiber ID, including tube and fiber color
 - Operator Name
 - Date & Time
 - Setup Parameters
 - Wavelength
 - Pulse width (OTDR)
 - Refractory index (OTDR)
 - Range (OTDR)
 - Scale (OTDR)
 - Test Results
- OTDR Test
- Total Fiber Trace
 - Splice Loss/Gain
 - Events greater than 0.10 dB
 - Measured Length (Cable Marking)
 - Total Length (OTDR)
- Optical Source/Power Meter
- Total Attenuation
 - Attenuation (dB/km)

These results shall be provided in tabular form.

The following shall be the criteria for the acceptance of the cable:

The test results shall demonstrate that the dB/km loss does not exceed +3% of the factory test or 1% of the cable's published production loss. The error rate for the test equipment will be considered.

No event shall exceed 0.10 dB. If any event is detected above 0.10 dB, the Contractor must replace or repair that event point.

The total dB loss of the cable, less events, shall not exceed the manufacturer's production specifications as follows: 0.10 db/km at both 1310 and 1550 nm.

If the total loss exceeds these specifications, the Contractor shall replace or repair that cable run at the Contractor's expense, both labor and materials. Elevated attenuation due to exceeding the pulling tension during installation will require the replacement of the cable run at the Contractor's expense, both labor and materials.

**RELEASE OF DEVELOPEMNT
AGREEMENT**

This Release of Development Agreement (“**Release**”) is effective as of February ____, 2024, by Village of Mukwonago, a municipal corporation located in Waukesha County, Wisconsin (“**Village**”).

RECITALS:

A. The Village and the family trust created under Article 7 of the Roger W. Chapman and Fern L. Chapman Joint Revocable Trust dated September 21, 2005 (“**Chapman Trust**”) executed that certain Developer’s Agreement recorded as of May 30, 2018, as Document No. 4341581 in the Register of Deeds in Waukesha County, Wisconsin (the “**Development Agreement**”) for the development of Chapman Farms Boulevard and the subdivision of certain real property now known as Lot 1 and Lot 2 of Certified Survey Map No. 11714, and more particularly described on Exhibit A attached hereto (the “**Property**”).

B. The Village acknowledges that all construction and activities under the Development Agreement have been completed, and the Village therefore desires to release the Property from the Development Agreement and all obligations thereunder.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Village hereby releases the Property from the Development Agreement. The Village hereby acknowledges and agrees that the Property and its owners have fully performed their obligations under the Development; the Development Agreement is therefore terminated and the Property released from the terms and provisions thereof.

Prepared by and Return to:

Amy T. Harriman
Quarles & Brady LLP
33 East Main Street, Suite 900
Madison, Wisconsin 53703

MUKV1962-996-008 and
MUKV1962-996-009
Tax Parcel Identification Number

EXHIBIT A

Legal Description of Released Propert

Lot 1:

LOT 1 OF CERTIFIED SURVEY MAP NO. 11714 RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR WAUKESHA COUNTY, WISCONSIN ON MAY 24, 2018, IN VOLUME 117 OF CERTIFIED SURVEY MAPS, PAGE 275 AS DOCUMENT NO. 4340958, SAID CERTIFIED SURVEY MAP BEING A PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 23, TOWN 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

Tax Parcel No. MUKV1962-996-008

Lot 2:

LOT 2 OF CERTIFIED SURVEY MAP NO. 11714 RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR WAUKESHA COUNTY, WISCONSIN ON MAY 24, 2018, IN VOLUME 117 OF CERTIFIED SURVEY MAPS, PAGE 275 AS DOCUMENT NO. 4340958, SAID CERTIFIED SURVEY MAP BEING A PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 23, TOWN 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

Tax Parcel No. MUKV1962-996-009

DEVELOPER'S AGREEMENT

Document Number

Title of Document

Please see the attached Agreement.

4341581

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON

May 30, 2018 08:48 AM
James R Behrend
Register of Deeds

10 PGS
TOTAL FEE: \$30.00
TRANS FEE: \$0.00

Book Page -



Record this document with the Register of Deed.

Name and Return Address

Attorney Mark G. Blum
PO Box 766
Waukesha, WI 53187-0766

MUKV 1962-996-002

(Parcel Identification Number)

Legal Description Attached as Exhibit A

fd
30
10

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mdblum@hrblawfirm.com

DEVELOPER'S AGREEMENT

This Developer's Agreement is hereinafter referred as the "Developer Agreement" or "Agreement" and is made by and between the VILLAGE OF MUKWONAGO, a Wisconsin municipal corporation (hereinafter referred to as the "Village") and FAMILY TRUST CREATED UNDER ARTICLE 7 OF THE ROGER W. CHAPMAN AND FERN L. CHAPMAN JOINT REVOCABLE TRUST DATED SEPTEMBER 21, 2005, a Trust existing by the laws of the State of Wisconsin (hereinafter referred to as the "Developer").

R E C I T A L S

WHEREAS, the Family Trust Created under Article 7 of the Roger W. Chapman and Fern L. Chapman Joint Revocable Trust dated September 21, 2005 (the "Trust") has submitted a proposed Certified Survey Map to the Village of Mukwonago for the purposes of effectuating a two lot land division along Chapman Farms Boulevard.

WHEREAS, the CSM contemplates the dedication of an extension to Chapman Farms Boulevard to the Village for public road purposes, said extension being 355.83 feet as shown on the attached draft of the CSM, marked as Exhibit "A."

WHEREAS, the Trust has entered into an Agreement with the Developer to construct said roadway extension.

WHEREAS, the Village and the Developer wish to memorialize their Agreement for construction of this road extension.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

I. DEVELOPER OBLIGATIONS

1. Developer agrees to construct a road extension for Chapman Farms Boulevard as set forth on Exhibit "A" at the expense of the Developer or its assigns. Said road extension shall take place when any of the following occurs:

- (a) Before any future re-division of the two lots of Exhibit A; or
- (b) Before any grading permit or building permit is issued for land disturbance or building activity within the lands comprising Exhibit A; or
- (c) Concurrent with the improvement to the future dedication and improvement of Chapman Farm Boulevard west of Exhibit A on lands currently owned by the Developer.

2. Developer must comply with all storm water control regulations as established by the Village. The Developer cannot increase the surface storm water beyond the pre-development condition.

3. Said road extension shall be constructed in accordance with the plans approved by the Public Works Director and Utilities Director. Said plans shall include the same pavement widths, median width and road cross section matching the Chapman Farm Boulevard improvements installed by the Village of Mukwonago west of State Trunk Highway 83. In addition, said plans shall include, but not be limited to, installation of curb and gutter; storm water management facilities; extension of water main; extension of other utilities necessary for the orderly development of lands within and west of Exhibit A; and street lights, all in accordance with Village of Mukwonago standards as established by the Public Works Director, the Utilities Director and/or the Policies and/or Ordinances of the Village.

4. Developer agrees to obtain all permits necessary to make the improvements to the Property as required by the approving agencies with jurisdiction.

5. Upon approval, the plans and specifications as provided for in Paragraph 1 above by the Public Works Director and Utilities Director, the Developer shall (subject to unavoidable delays) promptly commence and diligently pursue and complete the project within twelve (12) months of the approval of the plans as noted herein. The Developer agrees to construct the project in accordance with the approved plans and specifications and in compliance with all other applicable rules and standards of the Village of Mukwonago. Developer agrees to submit the plans for review and approval within sixty (60) days of the occurrence of any of the triggering events set forth in Paragraph 1 above.

II. INSURANCE

6. Developer, its contractors, lessees, successors and/or assigns shall, during their occupancy of the Property purchase or cause to be purchased, and continuously maintain in effect, insurance against such risks, both generally and specifically, with respect to the development as are customarily insured against in developments of like size and character, including, but not limited to, casualty insurance, comprehensive general liability insurance, physical damage insurance, builders risk insurance and other forms of insurance reasonably required, in the same form as other Wisconsin municipal entities. Such insurance shall be retained in such amounts and with terms of coverage generally customary to such Property. Such insurance shall name the Village as an additional insured as its interests may appear on a primary and non-contributory basis. Said insurance shall be documented by an endorsement in a form satisfactory to the Village. In the event the Property is damaged, or partially or fully destroyed, Developer shall cause the insurance proceeds from such loss to be used to promptly repair and restore the Property to its original condition.

III. EVENTS OF DEFAULT

7. Failure by the Developer to cause substantial and material completion of the project to occur pursuant to the terms, conditions and limitations of this Agreement or to fulfill any obligations, conditions, agreements or covenants under this Agreement shall be considered an event of default.

8. Failure of the Developer to observe or perform any other covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement within thirty (30) days after receipt of written notice of default from the Village specifying such default, shall

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also be considered an event of default. In the event that the default is such that immediate harm may result from such default, the Developer shall be given five (5) days written notice to cure such default.

9. Remedies of Default. Whenever an event of default as referred occurs, the Village may take any one or more of the following actions:

- (a) The Village may suspend its performance under this Agreement until it receives assurances from the Developer, deemed adequate by the Village, that the Developer will cure its default and continue its performance of this Agreement;
- (b) In the case of an event of default which occurs prior to completion of the project, the Village may cancel the Agreement and this Developer's Agreement.
- (c) The Village may take any action, including legal or administrative action in law or equity, which may reasonably be necessary or desirable to enforce performance and the observance of the obligations set forth herein.

These remedies shall not be deemed to be exclusive and the Village shall have the right to pursue all rights or remedies available to it under applicable Wisconsin law. No delay or omission in pursuing any rights in the event of a default shall impair such right or power or shall be construed to be a waiver thereof. Such rights may be exercised from time to time as may be deemed expedient by the Village.

10. Whenever an event of default occurs and the Village shall employ attorneys or incur other expenses for the collection of payments due or to become due, or for the enforcement or performance or observance of any obligations or agreements on the part of the Developer herein contained. The Developer agrees it shall, on demand thereof, pay the Village the reasonable fees of such attorneys and such other expenses as may be incurred by the Village.

11. Indemnification. Developer covenants and agrees that the Village, its governing body, members, officers, agents, including independent contractors, consultants, legal counsel, servants and employees, hereinafter collectively referred to as the "Indemnified Parties" shall not be liable for and Developer agrees to jointly and severally indemnify and hold harmless the Indemnified Parties against any loss or damage to the Property or any injury to or death of any person occurring at or about or resulting from any defect in the project or from any costs or claim, including reasonable attorney fees, which may result from the Developer's default under this Agreement, except for any willful misrepresentation or any willful wanton misconduct of the Indemnified Parties, the Developer agrees to protect and defend the Indemnified Parties now and forever and further agrees to hold the aforesaid Indemnified Parties harmless from any claim, demand, suit, action or other proceedings whatsoever by any person or entity whatsoever arising or purportedly arising from the actions or inactions of the Developer (or other persons acting on its behalf or under its direction or control) under this Agreement or the transactions contemplated hereby or the acquisition, construction, installation, ownership and operation of the project.

IV. SURETY

12. Developer agrees to provide the Village with estimates of the cost of the completion of the construction in accordance with the terms of this agreement. The Village shall review these estimates and shall make a determination as to the cost to complete the improvements.

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13. The Developer agrees to post a surety in the form of an irrevocable standby letter of credit in a form acceptable to the Village which secures the performance of the construction work for the extension of Chapman Farms Boulevard as provided for hereunder in the amount consistent with the approved estimate plus 20 percent.

14. Said surety shall remain in full force and effect until one year following the Village's acceptance roadway extension for the final lift of asphalt. The Developer agrees that the initial construction of the roadway shall be completed during the 2018 construction season, with the final lift of asphalt being completed no later than June 15, 2019.

15. During the course of construction the Developer agrees to maintains such safety measures, signage and barriers as to protect the public from injury or damage during the course of the construction work.

16. The Village agrees to reduce the Letter of Credit based upon the acceptance of completed improvements by the Village. The reduction of the Letter of Credit will be in the sole discretion of the Village Board upon recommendation of the Village Engineer.

17. The final lift of asphalt for the extension of Chapman Farms Boulevard must be completed in an acceptable form to the Village before any building permits are issued for improvements made to the lots which are being created under the Certified Survey Map, Exhibit "___."

18. In the event the developer fails to complete the improvements provided for under this agreement, the Village will have the right to enter the Property and complete the improvements to draw upon the Letter of Credit to reimburse the Village for this expense.

V. MISCELLANEOUS

19. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

20. This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were on the same instrument.

21. This Agreement may not be assigned without the express written permission of the Village of Mukwonago.

22. This Agreement contains the entire agreement and understanding of the parties with respect to the subject matter hereof and may not be amended or modified except through an instrument executed by all parties hereto.

23. If any provision of this Agreement shall be held, deemed to be or shall, in effect, be inoperative or unenforceable, the validity of any one or more phrases, sentences, clauses or sections contained in this Agreement shall not affect the remaining provisions or portions of this Developer's Agreement.

24. The parties acknowledge that approval for the authority to execute this Agreement has been obtained by the governing body of each party.

Dated as of the date first above written.

VILLAGE:
Village of Mukwonago

VILLAGE:
Village of Mukwonago

By: *Fred Winchowky*
Fred Winchowky, President

By: *Judith Taubert*
Judith Taubert, Depty Village Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this 21 day of May, 2018, the above-named Fred Winchowky and Judith Taubert to me known to be the person who executed the foregoing instrument and acknowledged the same.

Linda A Gowdoux
Linda A Gowdoux

Print Name
Notary Public, State of Wisconsin
My Commission is permanent/expires: May 28, 2018



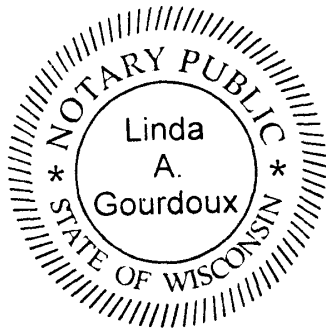
DEVELOPER:

Family Trust Created Under Article 7 of the
Roger W. Chapman and Fern L. Chapman
Joint Revocable Trust dated September 21, 2005

By: Michael A. Chapman TTEF
Michael A. Chapman, Trustee

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me, this 21 day of May, 2018, the above-named Michael A. Chapman to me known to be the person who executed the foregoing instrument and acknowledged the same.



Linda A. Gourdoux
Linda A. Gourdoux
Print Name
Notary Public, State of Wisconsin
My Commission is permanent/expires: May 21, 2018

CERTIFIED SURVEY MAP NO. 11714

Being a part of the Southwest ¼ of the Northwest ¼ of Section 23, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Terrance E. Pisarek, Professional land surveyor, do hereby certify: That I have surveyed, divided and mapped a parcel of land being a part of the Southwest ¼ of the Northwest ¼ of Section 23, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

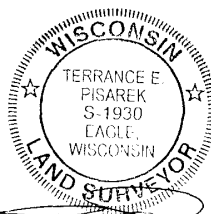
Beginning at the Southwest corner of the Northwest ¼ of said Section 23; thence North 01°20'25" West along the West line of the Northwest ¼ of said Section 23, 950.07 feet; thence North 89°22'13" East parallel with the South line of the Northwest ¼ of said Section 23, 362.68 feet to the Westerly line of Certified Survey Map No. 11632; thence South 00°37'47" East along said Westerly line, 632.37 feet to the Southerly line of Chapman Farm Boulevard; thence North 89°22'13" East along said Southerly line, 520.28 feet; thence South 00°37'47" East, perpendicular to the South line of the Northwest ¼ of said Section 23, 317.63 feet to the South line of the Northwest ¼ of said Section 23; thence South 89°22'13" West along the South line of the Northwest ¼ of said Section 23, 871.18 feet to the Point of Beginning, dedicating an eighty foot wide strip of land as shown on this plat for public road purposes, containing 10.93 acres exclusive of dedicated Right of Way.

That I have made such survey, land division and map by the direction of the Family Trust c/o Article VII of the Roger W. Chapman and Fern L. Chapman joint Revocable Trust dated September 21, 2005 Owners of said land.

That such map is a true representation of all exterior boundaries of the land surveyed and the land division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the Land Division Ordinances of the Village of Mukwonago in surveying, dividing and mapping the same.

Dated this 14th day of April, 2016
Revised this 25th Day of April, 2016
Revised this 20th Day of December, 2017
Revised this 17th Day of January, 2018



Terrance E. Pisarek, S 1930

OWNER'S CERTIFICATE

I Michael A. Chapman as Trustee for Family Trust c/o Article VII of the Roger W. Chapman and Fern L. Chapman joint Revocable Trust dated September 21, 2005 as Owners, do hereby certify that I have caused the land described to be surveyed, divided mapped and dedicated, as represented on this map in accordance with the requirements of Chapter 236 of the Wisconsin State Statutes and the Village of Mukwonago Land Division Ordinance.

I also certify that this plat is required to be approved by the following: The Village of Mukwonago.

DATE: 5-21, 2018

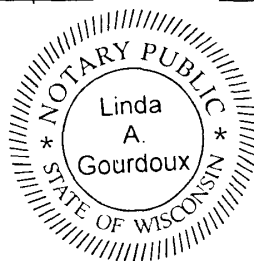
Michael A. Chapman TEF
Michael A. Chapman, Trustee

STATE OF WISCONSIN)
COUNTY OF WAUKESHA)

Personally came before me this 21 day of May, 2018 the above named person to me be known to be the person who signed the foregoing instrument and acknowledged that he executed the same.

My commission expires: May 28, 2021

Linda A. Gourdoux
Notary Public



CERTIFIED SURVEY MAP NO. 11714

Being a part of the Southwest ¼ of the Northwest ¼ of Section 23, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin.

VILLAGE PLANNING COMMISSION APPROVAL

Approved by the Village of Mukwonago Planning Commission on the 9 day of January, 2018.

Fred Winchowky
Fred Winchowky, Chairperson

Judith A. Taubert
Judith A. Taubert, ~~Deputy~~ Clerk

VILLAGE BOARD APPROVAL

Approved by the Village of Mukwonago Board on the 16 day of January, 2018.

Fred Winchowky
Fred Winchowky, President

Judith A. Taubert
~~Steven Braatz Jr.~~, Clerk
Judith A. Taubert

Dated this 14th Day of April, 2016
Revised this 25th Day of April, 2016
Revised this 20th Day of December, 2017
Revised this 17th Day of January, 2018



Sheet 3 of 3

4340958

REGISTER OF DEEDS
WAUKESHA COUNTY, WI
RECORDED ON
May 24, 2018 02:12 PM
James R Behrend
Register of Deeds
3 PGS
TOTAL FEE: \$30.00
TRANS FEE: \$0.00
Book 117 Page 275-277

277



Agenda Cover Report

Date: 3/22/24	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: Discussion Only	Date of Village Board Action: Discussion Only

Subject: Holz Parkway Street Lighting.
<p>Executive Summary: Illuminating Holz Parkway has been a topic of discussion since a pedestrian was hit while walking on the road in 2016. The project was initially scheduled for 2023 and carried over to 2024 due to the lengthy process in obtaining an actual quote from WE Energies. The street lighting design has streetlights on the north and west sides of the road and will also illuminate the multi-use trail. The lights and poles quoted are the village’s standard Black pole and LED coach lights.</p>
<p>Fiscal Impact: The proposal from WE Energies was quoted in three parts totaling \$258,137.64. This is significantly higher than the estimated cost of \$175,000 in 2022 that was based on a past lighting project. The sections include S. Rochester St. to the Mukwonago River at \$131,333.01, The Mukwonago River to Perkins Dr. at \$51,842.07 and Perkins Dr. to Fox St. at \$74,962.56. Options to consider for the project, #1 Complete the entire project. #2 Complete the project in phases to accommodate the budget. #3 Carry the project out to a future date. #4 Remove the project from the CIP. #5 Request a new lighting design and reduce the number of fixtures.</p>
<p>Executive Recommendation/Action: Discussion and direction on the project.</p>

Attachments Included



We Energies
231 W. Michigan St.
Milwaukee, WI 53203
www.we-energies.com

February 6, 2024

Village of Mukwonago
Attn: Ron Bittner
440 River Crest Ct.
Mukwonago, WI 53149

Subject: Lighting at Holtz Parkway, Perkins Dr-Fox St., Mukwonago

Dear Ron:

This letter details work for We Energies Outdoor Lighting. The upfront charge for this work, which expires 90 days from the date of this letter, is \$74,962.56, and does not include site restoration. Net monthly charges will initially increase by \$226.61, which is subject to future rate changes as approved by the Public Service Commission of Wisconsin. Your next steps are:

1. Review the following prior to providing authorization and payment:
 - Luminaires are controlled to provide dusk to dawn operation.
 - Customer must contact us for lighting maintenance.
 - Fixtures are warranted until removed.
 - Non-standard poles and conductors are warranted for 15 years.
 - Customer must locate private underground facilities and grant or obtain, without expense to us, access to property, necessary permissions, easements, ordinance satisfaction and permits for installation, removal and maintenance of lighting facilities.
 - Termination or change requests after installation and prior to conclusion of the initial term will result in customer charges. Monthly rates for fixtures on the LED rate are reduced after the initial term.
 - All applicable lighting tariff terms and conditions are available at www.we-energies.com.
 - We do not guarantee this installation meets AASHTO or the Illuminating Engineering Society's minimum recommended standards for lighting.

2. Remit payment, if applicable, using one of the following options. Reference the work request number shown below on your check or when paying via phone or online.
 - Personal check.
 - Online by visiting www.we-energies.com/payconstructionbill.
 - By phone at 855-570-0998.

3. Sign and return the enclosed documents to:

We Energies
Essential Services A299
PO Box 2046
Milwaukee, WI 53201-9627

If returning via email send to Night-Aura-Outdoor-Ltg@wecenergygroup.com.

Material will be ordered upon receipt of required authorizations and payment. Work will be scheduled when all contingencies are met. If you have any questions, please call me at 262-968-5710. We look forward to working with you on your lighting project.

Sincerely,

Lisa Smith

By signing this letter, you authorize us to do this work and acknowledge acceptance of the rates and conditions of the specified tariffs as approved by the Public Service Commission of Wisconsin.

Signature: _____ Date: _____

Print name: _____ Title: _____

Work request #: 4829413

Enclosures

Non-Standard Lighting Record - WI

VILLAGE OF MUKWONAGO

Billing Name		State		Zip	
Billing Address		State		Zip	
Service Address, if different than Billing Address					
Name		State		Zip	
Address		State		Zip	
C/T/V		State		Zip	

Open cIS CONTRACT#	Install	Remove
Open cIS Premise#		
New Account? <input type="checkbox"/>		
Customer Type	Governmental (MS4 / LE6)	
Work Request	4829413	
Page # / of #	1 OF 1	
Related Work Request		

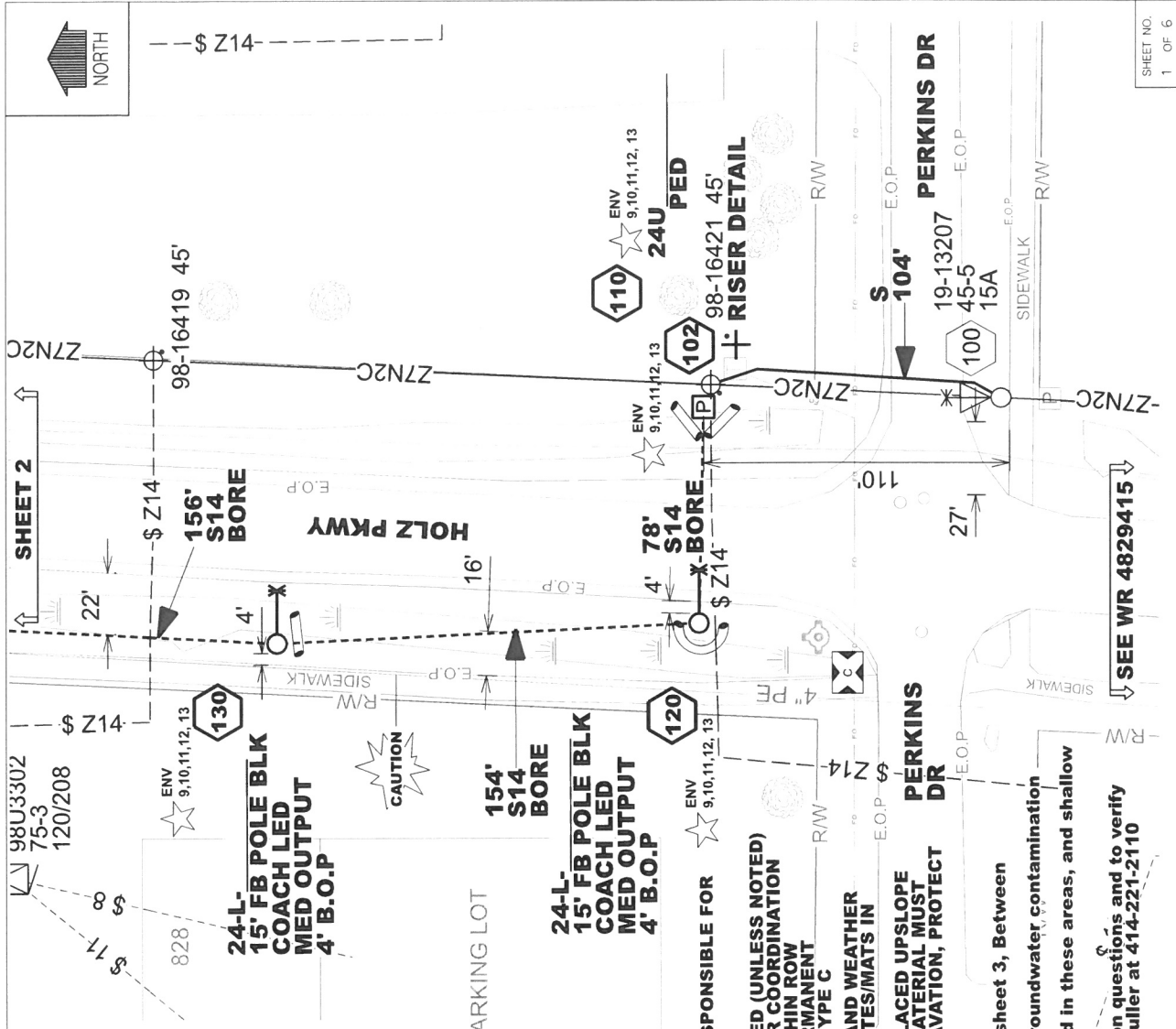
Ref #	Pole			Fixture										Total / mo w/ Source Charge *	Location Description	Install / Remove Date		
	Pole #	Rate	Style	Mig Ht	Color	Fixt Class	LED fixture	Facilities / HID fixture	Watts / fixture	Energy Class (kWh)	LED Energy / fixture per mo	Facilities / LED fixture	Watts / fixture					
120	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	NW CORNER OF PERKINS DR -ALONG HOLZ PKWY	
130	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 473FT SOUTH OF SWAN DR- ALONG HOLZ PKWY-WS OF RD	
140	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 314FT SOUTH OF SWAN DR- ALONG HOLZ PKWY-WS OF RD	
160	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 165FT SOUTH OF SWAN DR- ALONG HOLZ PKWY-WS OF RD	
170	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	SW CORNER OF SWAN DR & HOLZ PKWY	
180	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 1645FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
190	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 1480FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
200	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 1335FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
210	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 1185FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
220	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 1027FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
230	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 897FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
240	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 753FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
250	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 618FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
260	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 478FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
290	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 355FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
300	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	APPROX. 190FT SOUTH OF FOX ST- ALONG HOLZ PKWY-WS OF RD	
310	24-L	LE6	FG-Smooth	15 Ft	Black	H	Coach-Med	Black	9.72	70	25-27	2.61	70	25-27	2.61	\$13.33	SW CORNER OF FOX ST & HOLZ PKWY	

\$ 74,962.56	\$226.61
---------------------	-----------------

* Monthly total subject to surcharges and credits per Wisconsin Electric Service Rates and future rate changes approved by Public Service Commission

Comments:

Authorization: _____ Date _____
 Property Owner / Authorized Representative Signature



COMMON INFORMATION	
STAKING REQUIREMENTS: <input checked="" type="checkbox"/> SURVEYOR <input type="checkbox"/> DESIGNER	MANUAL SERVICE IN EASEMENT: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
RESTORE PRIVATE PROPERTY: <input type="checkbox"/> WE ENERGIES <input checked="" type="checkbox"/> CUSTOMER	
WORK IS APPROX. 0 FT. SE CORNER OF PERKINS DR & HOLZ PARKWAY NEAREST CROSS STREET (also refer to adjacent sheet)	
ELECTRIC INFORMATION	
OPER MAP #: 3924-7448-04	FEEDER/LINE #: Z77378
CATV JOINT USE #:	TEL JOINT USE #:
PROPOSED GAS SERVICE INFORMATION	
MTR TYPE: _____ PRES: <input type="checkbox"/> EPV	RELIGHT <input type="checkbox"/>
SERV PIPE SIZE: _____ MATERIAL: _____	CURB VLV <input type="checkbox"/>
MTR LOC: _____ FT. OF _____	GASNER <input type="checkbox"/>
CONSTRUCTION TYPE: _____	RE-INSPING <input type="checkbox"/>
RR NAME _____	PHONE #:
RAILROAD PERMITTING/FLAGGING REQUIRED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
CORROSION CONTACT: N/A	

CONSTRUCTION REMARKS

SECTION / TOWN / RANGE: NE1/4 SEC25, T5N, R18E
 SITE VISIT COMPLETED BY:
 JOB OWNER: LISA SMITH 262-424-9245

MAIN CONTACTS:

CONTRACTOR/BUILDER: SAME AS CUSTOMER
 PLUMBER/HVAC:
 ELECTRICIAN: SAME AS CUSTOMER
 CUSTOMER: RON BITTNER 262-363-6447

GENERAL NOTES:

- *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION OF PAVEMENT
- *B.O.P = BACK OF PAVEMENT
- *ALL S15 / S14 CABLE TO BE TRENCHED (UNLESS NOTED)
- *SEE WR4829415 AND WR4829416 FOR COORDINATION
- *IF RESTORATION IS NECESSARY WITHIN ROW FINAL STABILIZATION SHALL BE PERMANENT SEED AND EROSION MAT, CLASS 2, TYPE C
- DEPENDING ON THE TIME OF YEAR AND WEATHER CONDITIONS, CONSIDER USING PLATES/MATS IN WETLANDS OR CROSSING DITCHES
- STOCKPILE MATERIALS SHALL BE PLACED UPSLOPE FROM EXCAVATION. IF STOCKPILE MATERIAL MUST BE PLACED DOWNSLOPE FROM EXCAVATION, PROTECT STOCKPLIES WITH 12" WATTLES

ENVIRONMENTAL NOTES:

- *Use of manifests are REQUIRED on sheet 3, Between pts 180 and 190
- *Avoid hydrovac in areas of known groundwater contamination (sheets 2-4), where possible
- *If hydrovac or dewatering is required in these areas, and shallow groundwater is encountered, contamination may be required.
- *For contamination or containerization questions and to verify manifest reach out to Erin Ganzenmuller at 414-221-2110

CRITICAL SAFETY RULES - EO:

1. Enclosed space procedures
2. Excavation and shoring
3. Rubber gloves and sleeves
4. Fall protection
5. Lock out - Tag out
6. Seat belts
7. Securing parked vehicles

CONTINGENCIES & COMMENTS:

DIGGERS HOTLINE / MISS DIG REQUIRED

WE ENERGIES WILL COMPLETE LAWN / PAVEMENT REPAIR

ROAD ROW NEIGHBORING PROPERTY NONE CUSTOMER PROPERTY

WE ENERGIES WILL HAUL SPOIL FROM:

ROAD ROW NEIGHBORING PROPERTY NONE CUSTOMER PROPERTY

CUSTOMER IS REQUIRED TO LOCATE ALL PRIVATE UNDERGROUND FACILITIES PRIOR TO INSTALLATION

WE ENERGIES IS NOT RESPONSIBLE FOR ROOT DAMAGE

W&E
 ELEC WR DE4829413
 GAS WR #####



80-03948
 45-0
 3-25-3
 120/208

SWAN DR

HOLZ PKWY

EMPIRE DR

24-L-15' FB POLE BLK
 COACH LED
 MED OUTPUT
 2' E OF PATH

136'
 S14
 BORE

24-L-15' FB POLE BLK
 COACH LED
 MED OUTPUT
 4' E OF PATH

154'
 S14
 BORE

24-L-15' FB POLE BLK
 COACH LED
 MED OUTPUT
 4' E OF PATH

GENERAL NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL S15 / S14 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829415 AND WR4829416 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 2, TYPE C

ENVIRONMENTAL NOTES:
 *Annotate on sketch outline of potential contamination as shown above on Sheet(s) 2-4
 *Do not dewater in the areas of contamination.
 *Avoid hydrivac in areas of known groundwater contamination, where possible
 *If hydrovac or dewatering required in these areas, and shallow groundwater is encountered, containization may be required.

SHEET NO.
 2 OF 6



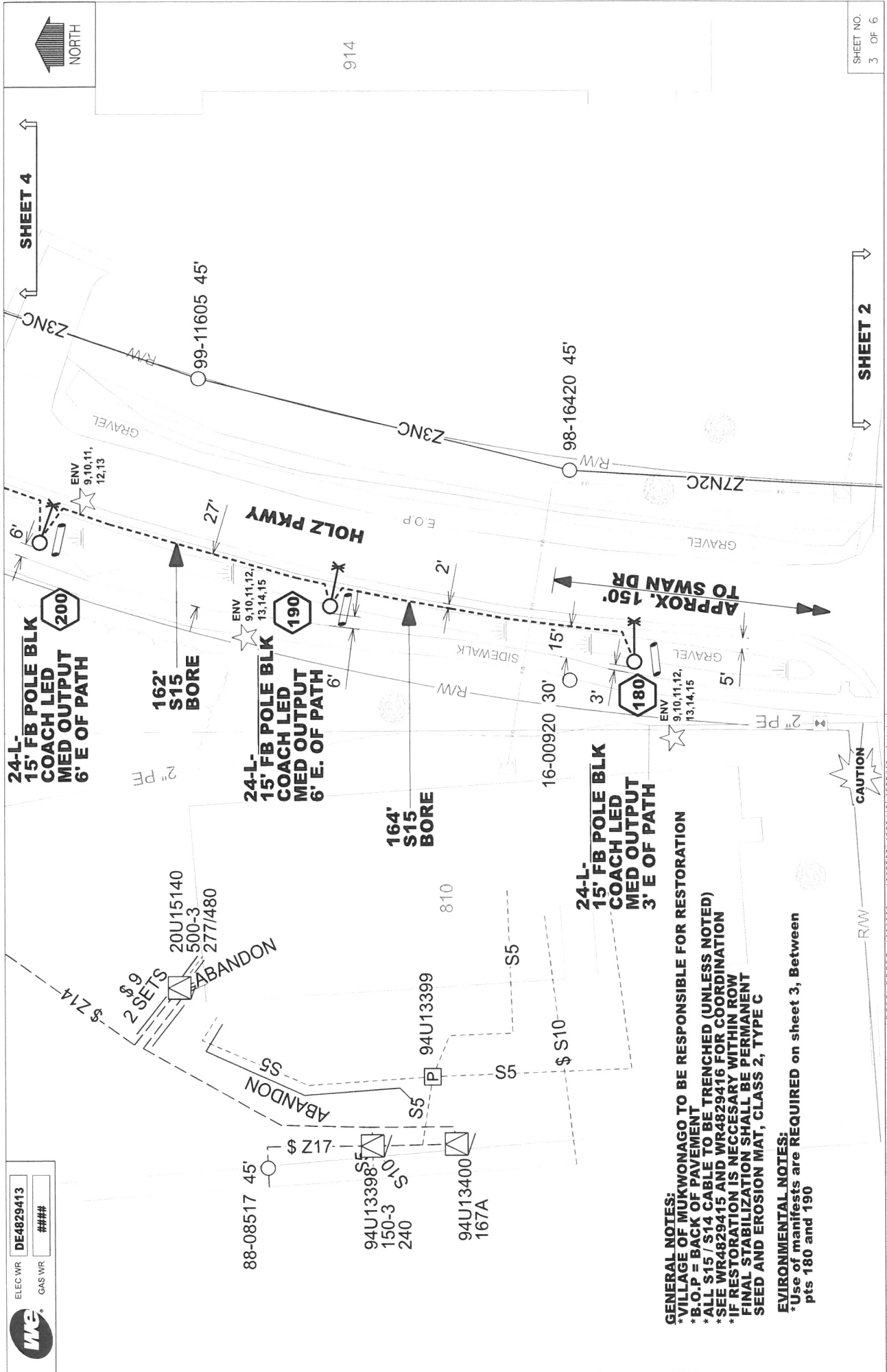
ELEC WR DE4829413

GAS WR #####



SHEET 4

SHEET NO. 3 OF 6



GENERAL NOTES:
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 *B.O.P = BACK OF PAVEMENT
 *ALL S15 / S14 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829415 AND WR4829416 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 2, TYPE C

ENVIRONMENTAL NOTES:
 *Use of manifests are REQUIRED on sheet 3, Between
 pts 180 and 190

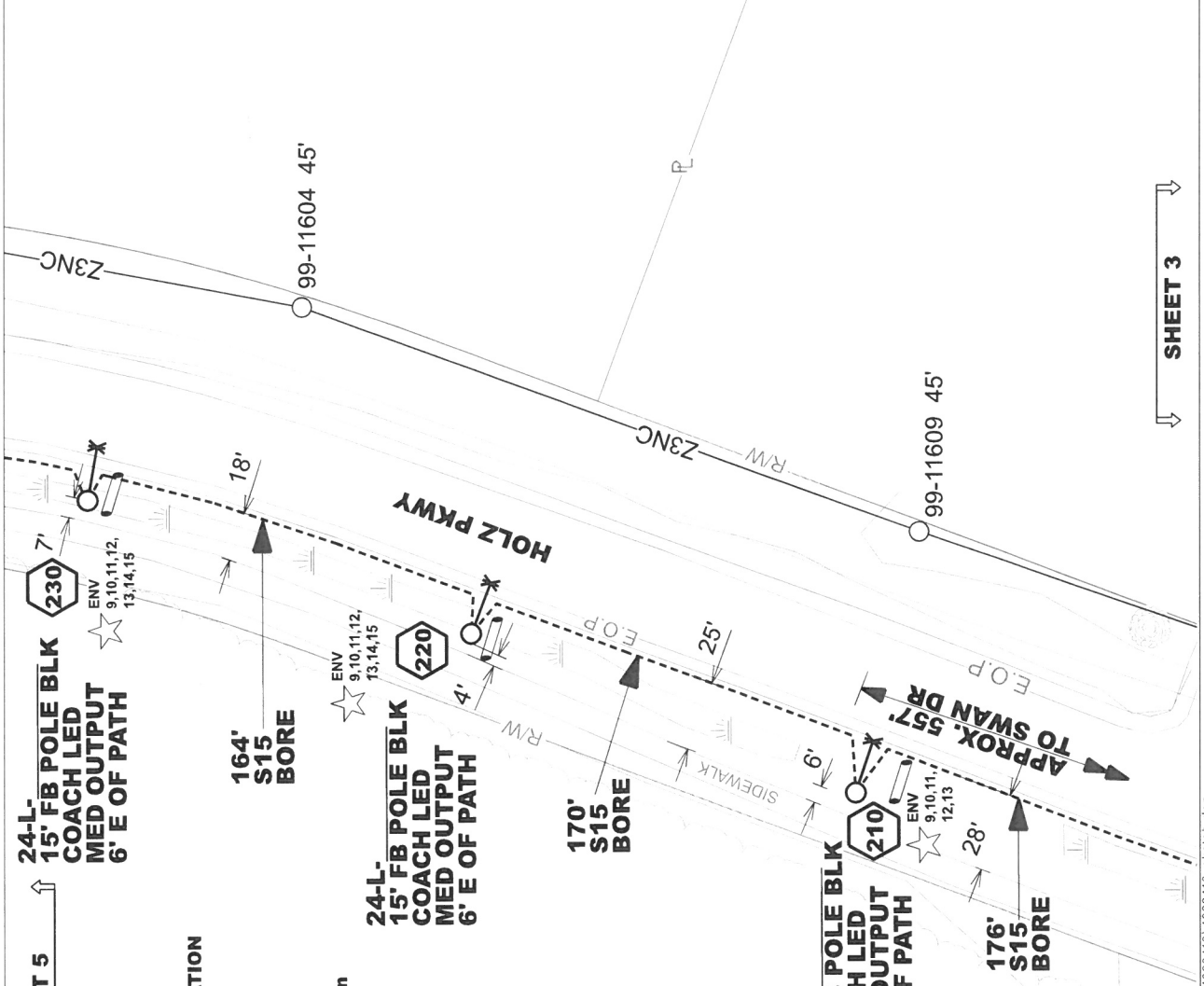


SHEET 5



GENERAL NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL \$15 / \$14 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829415 AND WR4829416 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 2, TYPE C

ENVIRONMENTAL NOTES:
 *Annotate on sketch outline of potential contamination as shown above on Sheet(s) 2-4
 *Do not dewater in the areas of contamination.
 *Avoid hydrivac in areas of known groundwater contamination, where possible
 *If hydrovac or dewatering required in these areas, and shallow groundwater is encountered, containization may be required.

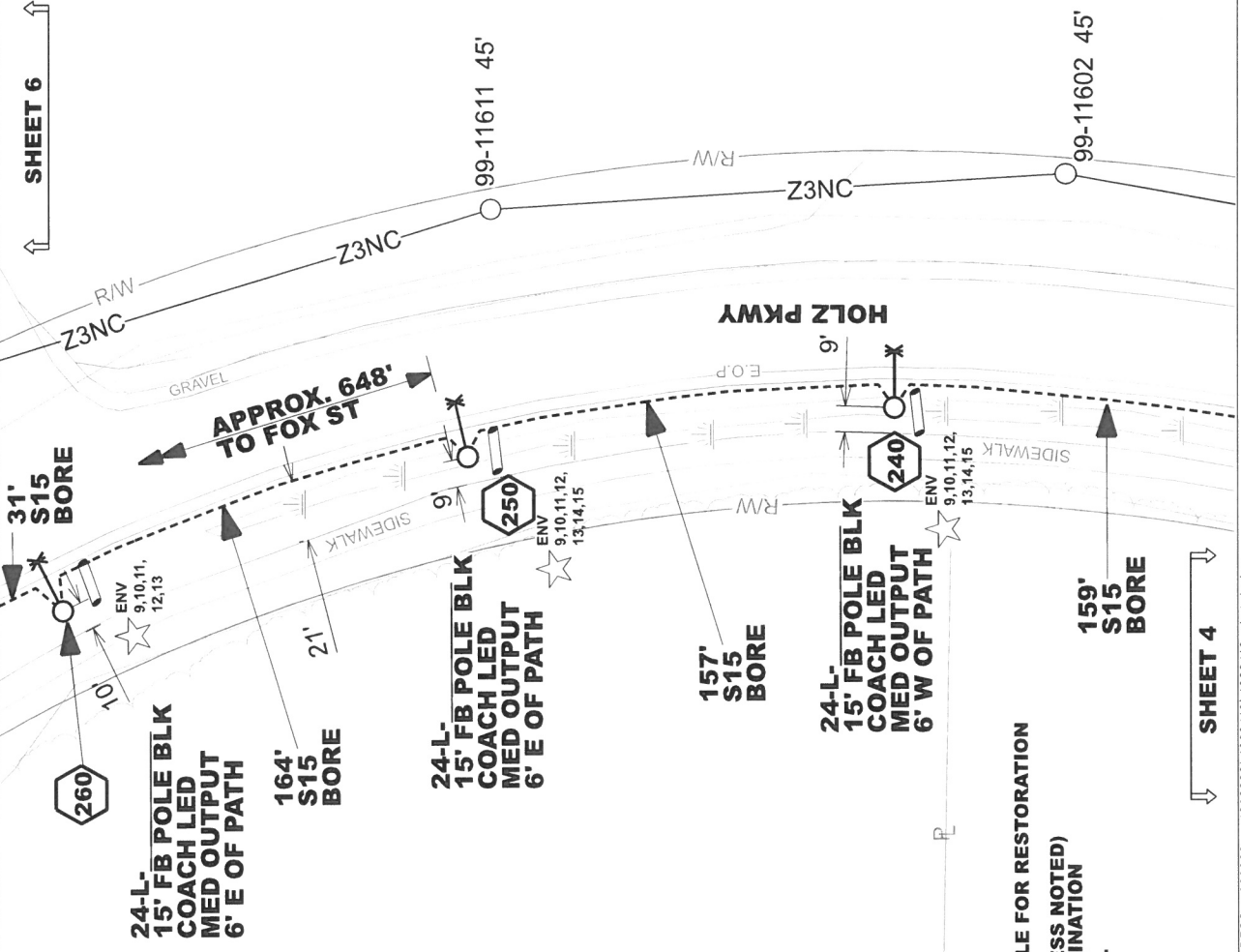


SHEET 3

SHEET NO.
4 OF 6



ELEC. WR DE4829413
GAS WR ####



NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL S15 / S14 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829415 AND WR4829416 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 2, TYPE C

SHEET NO.
5 OF 6

1/24/2024 10:26:16 AM U:\Data\@Work Management\Western\DESC\@DESC\4820000 - 4839999\4829413\4829413_sketch.dgn

WE ENERGIES - ELECTRIC OPERATIONS		OVERHEAD PRIMARY E, F, H, Q, R, W, X or Z	STANDARD WIRE KEY	NEUTRAL	SECONDARY - 1PHASE	SECONDARY - 3PHASE	
CLEARANCE NOTES:							
-LOCATION OF OBSTRUCTIONS ARE FROM RECORDS AND MUST BE VERIFIED IN THE FIELD.							
-MAINTAIN 2' MIN. CLEARANCE BETWEEN OUTSIDE FACE OF MANHOLE & BELL OF PIPE.							
-THIS APPLIES TO GAS AND WATER MAINS.							
-MAINTAIN 2' MIN. VERTICAL CLEARANCE AT CROSSINGS OF SEWER OR WATER MAINS.							
-MAINTAIN 5' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND SEWER.							
-MAINTAIN 3' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND WATER MAINS.							
NOTE - CLEARANCES SHOWN ARE MINIMUM DISTANCES - REFERENCE PERMITS FOR SPECIFIC CLEARANCE REQUIREMENTS. ADDITIONAL UNDERGROUND INFORMATION ON EXCAVATION, BACKFILLING AND CLEARANCES CAN BE FOUND IN STD. 281-02.							
Z	1 #2 ACSR	Z12	1 #2 Cu 15KV	N	1-#2 ACSR	S	6DX
Z1	1 #1/0 ACSR	Z21	1 #1/0 AL 25KV	N1	1-#1/0 ACSR	S1	4 TX
Z2	1 #3/0 ACSR	Z3	3 #2 ACSR	N2	1-#3/0 ACSR	S2	2 TX
Z3	3 #2 ACSR	Z4	3 #1/0 ACSR	N3	1-#4/0 AL	S3	3/0 TX
Z4	3 #1/0 ACSR	Z5	3 #3/0 ACSR	N4	1-#336 ACSR	S4	3/0 TX
Z5	3 #3/0 ACSR	Z6	3 #500 Cu 15KV	N5	REMOVAL	S5	350 TXR
Z6	3 #500 Cu 15KV	Z7	3 #500 AL 15KV	GUYING		S6	750 TXR
Z7	3 #336 ACSR	Z8	3 #750 AL 35KV	G 1/4"	ARM GUY	S7	3/0 QXF
Z8	SPECIAL LIST ON SKETCH	Z9	3 #750 AL 28KV	G1	5/16" ARM GUY	S8	350 QXR
Z9	1 WIRE REMOVAL	Z10	1 WIRE REMOVAL	G2	3/8" ARM GUY	S9	750 QXR
Z10	2 WIRE REMOVAL	Z11	2 WIRE REMOVAL	G3	5/16" POLE GUY	S10	3 WIRE REMOVAL
Z11	3 WIRE REMOVAL	Z12	3 WIRE REMOVAL	G4	3/8" POLE GUY	S11	3 WIRE MAIN
Z12	3 WIRE REMOVAL	Z21	3 #750 AL 28KV	G5	7/16" POLE GUY	S12	3 WIRE REMOVAL
						S13	4 WIRE REMOVAL
						S14	6DX CIC
						S15	1/0TX CIC

WE ENERGIES WORK REQUEST ENVIRONMENTAL NOTES (Notes 1 through 7 apply to ALL work requests)

General
1. If WDNR and/or USACE permits were obtained for the project, all permit conditions shall be met during construction of the project.

Erosion Control
2. If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.

3. Erosion Control BMP's shall meet or exceed the approved WDNR Storm Water Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html). Refer to We Energies Construction Site Sediment and Erosion Control Standards.

4. Inspect installed erosion control BMP's at least one time per week and after 1/2" rain events; repair as necessary.

5. When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed wherever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.

Contaminated Soils
6. Whenever soil exhibiting obvious signs of contamination (e.g. discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.

Spills
7. If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:
a. Any quantity of oil is spilled into surface water;
b. Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
c. Any oil spill containing greater than 500 ppm PCB;
d. Five gallons or more of oil spilled to the ground;
e. Any oil spill involving a police department, fire department, DNR, or concerned property owner.

Notes 8 through 27 apply as noted at specific points within each work request:

Dewatering
8. Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.

Wetlands
9. As much as practicable, the majority of the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.
10. All work shall be conducted to minimize soil disturbance. No rutting will be allowed within the wetlands.
11. If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.
12. Excavated soils cannot be stockpiled in wetlands.

Frac-out Contingency Plan
27. A frac-out contingency plan shall be on-site and implemented accordingly. The contingency plan shall incorporate the following components:
a. Continuously inspect the bore paths for frac-outs in order to respond quickly and appropriately.
b. Containment materials (e.g. silt fence, straw bales, sand bags, etc.) shall be on site and available should a frac-out occur.
c. A vac truck shall be accessible on short notice in order to respond quickly to a frac-out.

EROSION CONTROL LEGEND	
ENV 8, 27	APPROXIMATE LOCATION FOR UNDERGROUND FACILITY EXCAVATION
A/B/C/D	INLET PROTECTION, TYPE
	12" WATTLE or 12"x20" SEDIMENT LOG or 9.5"x72" EROSION EEL.
	STONE DITCH CHECK
	ROCK BAG
	MULCH
	SOIL STABILIZER, TYPE B
	EROSION MAT CLASS I, TYPE A
	EROSION MAT CLASS I, TYPE B
	EROSION MAT CLASS I, TYPE A URBAN
	EROSION MAT CLASS I, TYPE B URBAN
	EROSION MAT CLASS II
	EROSION MAT CLASS III
	VEGETATIVE BUFFER
	TRACKING PAD
	TIMBER MAT
	SILT FENCE
	APPROXIMATE DEWATERING BASIN LOCATION
	SURFACE WATER FLOW



We Energies
231 W. Michigan St.
Milwaukee, WI 53203
www.we-energies.com

February 6, 2024

Village of Mukwonago
Attn: Ron Bittner
440 River Crest Ct.
Mukwonago, WI 53149

Subject: Lighting at Holtz Parkway

Dear Ron:

This letter details work for We Energies Outdoor Lighting. The upfront charge for this work, which expires 90 days from the date of this letter, is \$51,842.07, and does not include site restoration. Net monthly charges will initially increase by \$171.47, which is subject to future rate changes as approved by the Public Service Commission of Wisconsin. Your next steps are:

1. Review the following prior to providing authorization and payment:
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 - Customer must locate private underground facilities and grant or obtain, without expense to us, access to property, necessary permissions, easements, ordinance satisfaction and permits for installation, removal and maintenance of lighting facilities.
 - Termination or change requests after installation and prior to conclusion of the initial term will result in customer charges. Monthly rates for fixtures on the LED rate are reduced after the initial term.
 - All applicable lighting tariff terms and conditions are available at www.we-energies.com.
 - We do not guarantee this installation meets AASHTO or the Illuminating Engineering Society's minimum recommended standards for lighting.

2. Remit payment, if applicable, using one of the following options. Reference the work request number shown below on your check or when paying via phone or online.
 - Personal check.
 - Online by visiting www.we-energies.com/payconstructionbill.
 - By phone at 855-570-0998.

3. Sign and return the enclosed documents to:

We Energies
Essential Services A299
PO Box 2046
Milwaukee, WI 53201-9627

If returning via email send to Night-Aura-Outdoor-Ltg@wecenergygroup.com.

Material will be ordered upon receipt of required authorizations and payment. Work will be scheduled when all contingencies are met. If you have any questions, please call me at 262-968-5710. We look forward to working with you on your lighting project.

Sincerely,

Lisa Smith

By signing this letter, you authorize us to do this work and acknowledge acceptance of the rates and conditions of the specified tariffs as approved by the Public Service Commission of Wisconsin.

Signature: _____ Date: _____

Print name: _____ Title: _____

Work request #: 4829415

Enclosures

Non-Standard Lighting Record - WI

Village of Mukwonago			
Billing Name	State		Zip
Billing Address	State		Zip
C/T/V	State		Zip
Service Address, if different than Billing Address			
Name	State		Zip
Address	State		Zip
C/T/V	State		Zip

Open cIS CONTRACT#	Install	Remove
Open cIS Premise#		
New Account? <input type="checkbox"/>		
Customer Type	Governmental (MS4 / LE6)	
Work Request	4829415	Related Work Request
Page # / of #	1	1 of 1

Ref #	Pole										Total / mo w/ Source Charge *	Location Description	Install / Remove Date					
	Pole #	Rate	Style	Mtg Ht	Color	Qty	Source	Style	Color	Class				Facilities / LED fixture		Watts / fixture	LED Energy Class (kWh)	Energy / fixture per mo
														LED fixture per mo	HID fixture per mo			
140	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX 289FT NORTH OF SMALL FARM RD- ALONG HOLZ PRKWY- WS OF RD		
150	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX 437FT NORTH OF SMALL FARM RD- ALONG HOLZ PRKWY- WS OF RD		
160	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX 588FT NORTH OF SMALL FARM RD- ALONG HOLZ PRKWY- WS OF RD		
170	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX 735FT NORTH OF SMALL FARM RD- ALONG HOLZ PRKWY- WS OF RD		
180	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX 885FT NORTH OF SMALL FARM RD- ALONG HOLZ PRKWY- WS OF RD		
190	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX 138FT NORTH OF SMALL FARM RD- ALONG HOLZ PRKWY- WS OF RD		
200	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	SW CORNER OF SMALL FARM RD & HOLZ PKWY		
210	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX. 130FT SOUTH OF SMALL FARM RD- ALONG HOLZ PKWY - WS OF RD		
220	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX. 289FT SOUTH OF SMALL FARM RD- ALONG HOLZ PKWY - WS OF RD		
230	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX. 441FT SOUTH OF SMALL FARM RD- ALONG HOLZ PKWY - WS OF RD		
240	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX. 600FT SOUTH OF SMALL FARM RD- ALONG HOLZ PKWY - WS OF RD		
250	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX. 754FT SOUTH OF SMALL FARM RD- ALONG HOLZ PKWY - WS OF RD		
260	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.61	70	25-27	\$2.58	\$13.19	APPROX. 880FT SOUTH OF SMALL FARM RD- ALONG HOLZ PKWY - WS OF RD		
											\$ 51,842.07	\$171.47						

* Monthly total subject to surcharges and credits per Wisconsin Electric Service Rates and future rate changes approved by Public Service Commission

Comments:

Authorization: _____ Date _____



ELEC WR **DE4829415**

GAS WR **####**

CITY / TOWN / VILLAGE: VILLAGE OF MUKWONAGO

CUST/PROJ NAME: VILLAGE OF MUKWONAGO

PROJECT LOCATION: HOLZ PARKWAY

WORK DESCRIPTION: INSTALL NONSTD ST LIGHT, SPAN & POLE

PREPARED BY: KENYA JENKINS (K)

E-MAIL: KENYA.JENKINS@WE ENERGIES.COM

OFFICE #: 414-221-3484

CELL #: 262-424-6888

PAGER #: IO #: 26057

PROJECT ID: CGS #: DATE REVISION: 1/27/23 11/15/23

RAILROAD PERMITTING/FLAGGING REQUIRED YES NO

CORROSION CONTACT: N/A

COMMON INFORMATION

STAKING REQUIREMENTS: SURVEYOR STAKED DESIGNER NOT NEEDED YES NO

RESTORE PRIVATE PROPERTY: WE ENERGIES CUSTOMER

WORK IS APPROX 0 FT. SE CORNER OF PERKINS DR & HOLZ PARKWAY NEAREST CROSS STREET (433-100-004 SURVEY PIN)

ELECTRIC INFORMATION

OPER MAP #: 3924-7448-04 FEEDERLINE #: Z77378
CATV JOINT USE #: TEL JOINT USE #:

PROPOSED GAS SERVICE INFORMATION

MTR SIZE: MTR TYPE: PRES: BVV
SERV PIPE SIZE: MATERIAL: RELIGHT
MTR LOC: FT OF CORNER CURB VLV
CONSTRUCTION TYPE: TRIPPING

RR NAME: PHONE #:

JOB INFO:

SECTION / TOWN / RANGE: NE1/4 SEC25, T5N, R18E

SITE VISIT COMPLETED BY:

JOB OWNER: LISA SMITH 262-424-9245

MAIN CONTACTS:

- CONTRACTOR/BUILDER: SAME AS CUSTOMER
- PLUMBER/HVAC:
- ELECTRICIAN: SAME AS CUSTOMER
- CUSTOMER: RON BITTNER 262-363-6447

CONTINGENCIES & COMMENTS:

DIGGERS HOTLINE / MISS DIG REQUIRED

WE ENERGIES WILL COMPLETE LAWN / PAVEMENT REPAIR ON:

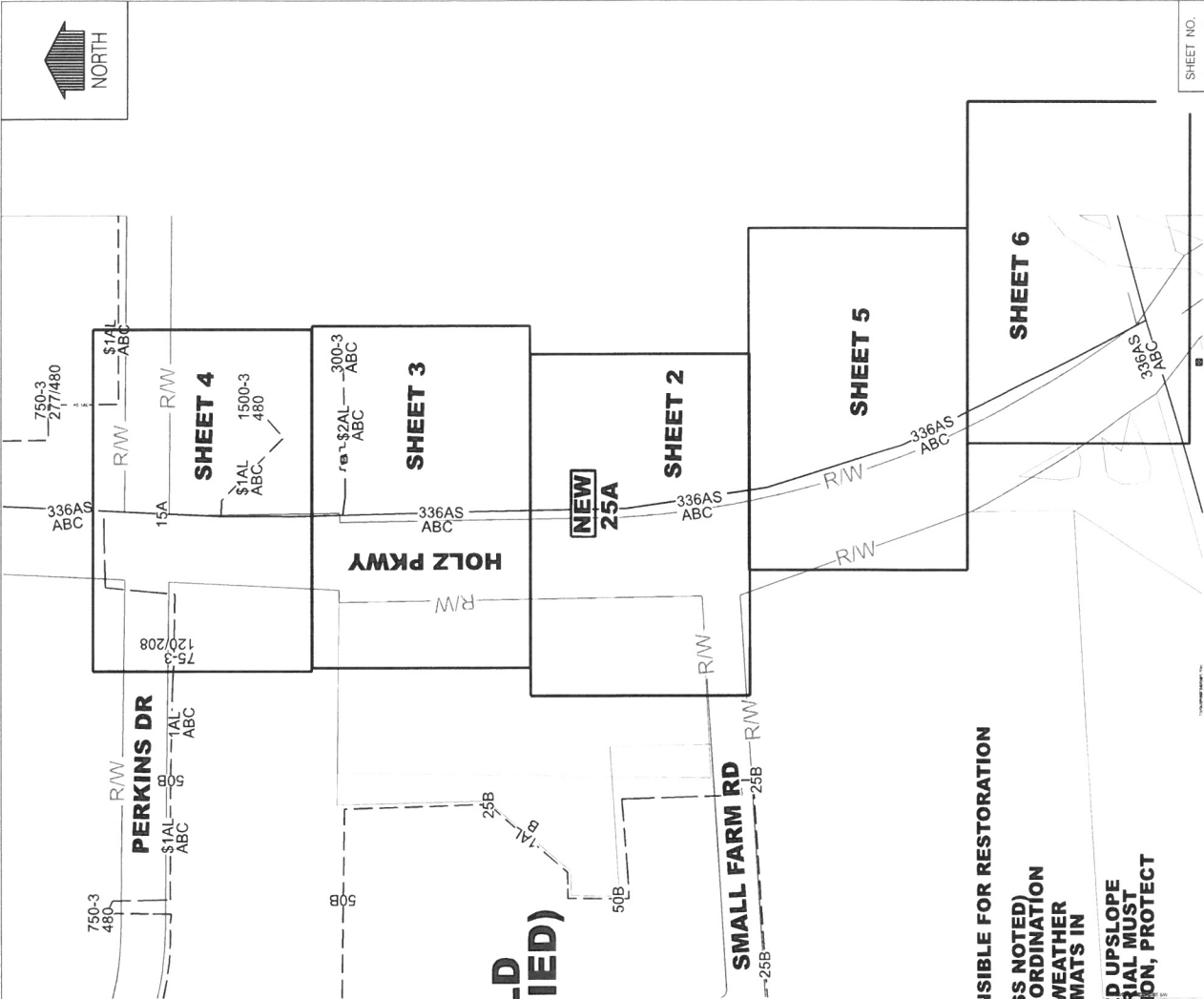
- ROAD ROW
 - NEIGHBORING PROPERTY
 - NONE
 - CUSTOMER PROPERTY
- WE ENERGIES WILL HAUL SPOIL FROM:
- ROAD ROW
 - NEIGHBORING PROPERTY
 - NONE
 - CUSTOMER PROPERTY

CUSTOMER IS REQUIRED TO LOCATE ALL PRIVATE UNDERGROUND FACILITIES PRIOR TO INSTALLATION

WE ENERGIES IS NOT RESPONSIBLE FOR ROOT DAMAGE

CONSTRUCTION REMARKS

CUSTOMER'S SIGNATURE OF APPROVAL _____ DATE _____



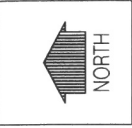
PROPOSED IN BOLD (NOT FIELD VERIFIED) Z77378

CRITICAL SAFETY RULES - EO:

1. Enclosed space procedures
2. Excavation and shoring
3. Rubber gloves and sleeves
4. Fall protection
5. Lock out - Tag out
6. Seat belts
7. Securing parked vehicles

NOTES:

- *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
- *B.O.P = BACK OF PAVEMENT
- *ALL \$15 CABLE TO BE TRENCHED (UNLESS NOTED)
- *SEE WR4829413 AND WR4829416 FOR COORDINATION
- DEPENDING ON THE TIME OF YEAR AND WEATHER CONDITIONS, CONSIDER USING PLATES/MATS IN WETLANDS OR CROSSING DITCHES
- STOCKPILE MATERIALS SHALL BE PLACED UPSLOPE FROM EXCAVATION. IF STOCKPILE MATERIAL MUST BE PLACED DOWNSLOPE FROM EXCAVATION, PROTECT STOCKPILES WITH 12" WATTLES

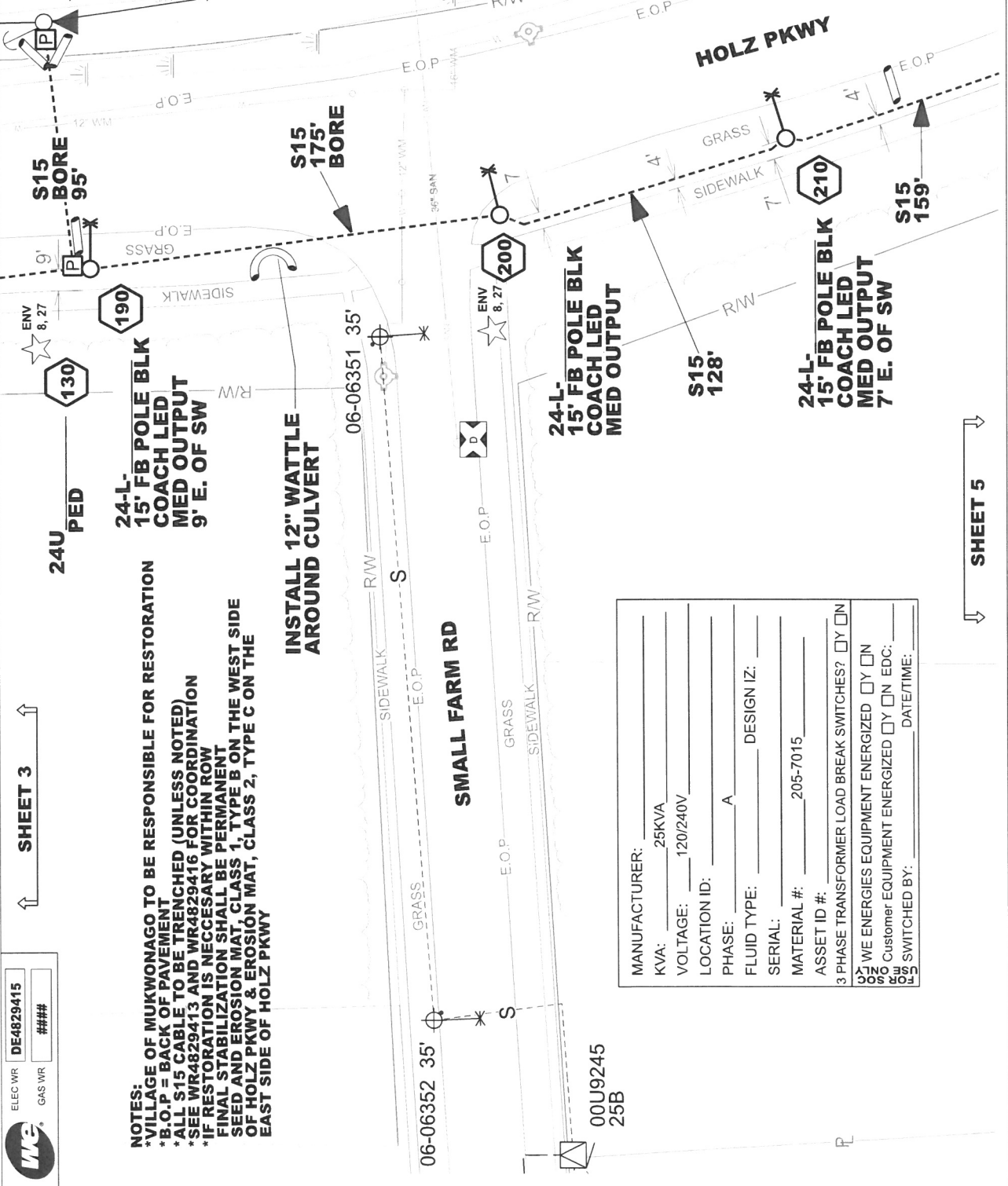


ELEC. WR. DE4829415
GAS WR. #####

SHEET 3

07-14195 45'
100 25A
ENV 9,10,11
12,13
120/240
STD. 110-30.6
STD. 121-35.2
STD. 129-12.3
+ RISER DETAIL
120 24U
PED
ENV 9,10,11
12,13

- CRITICAL SAFETY RULES - EO:
1. Enclosed space procedures
 2. Excavation and shoring
 3. Rubber gloves and sleeves
 4. Fall protection
 5. Lock out - Tag out
 6. Seat belts
 7. Securing parked vehicles




NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL S15 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829413 AND WR4829416 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 1, TYPE B ON THE WEST SIDE
 OF HOLZ PKWY & EROSION MAT, CLASS 2, TYPE C ON THE
 EAST SIDE OF HOLZ PKWY

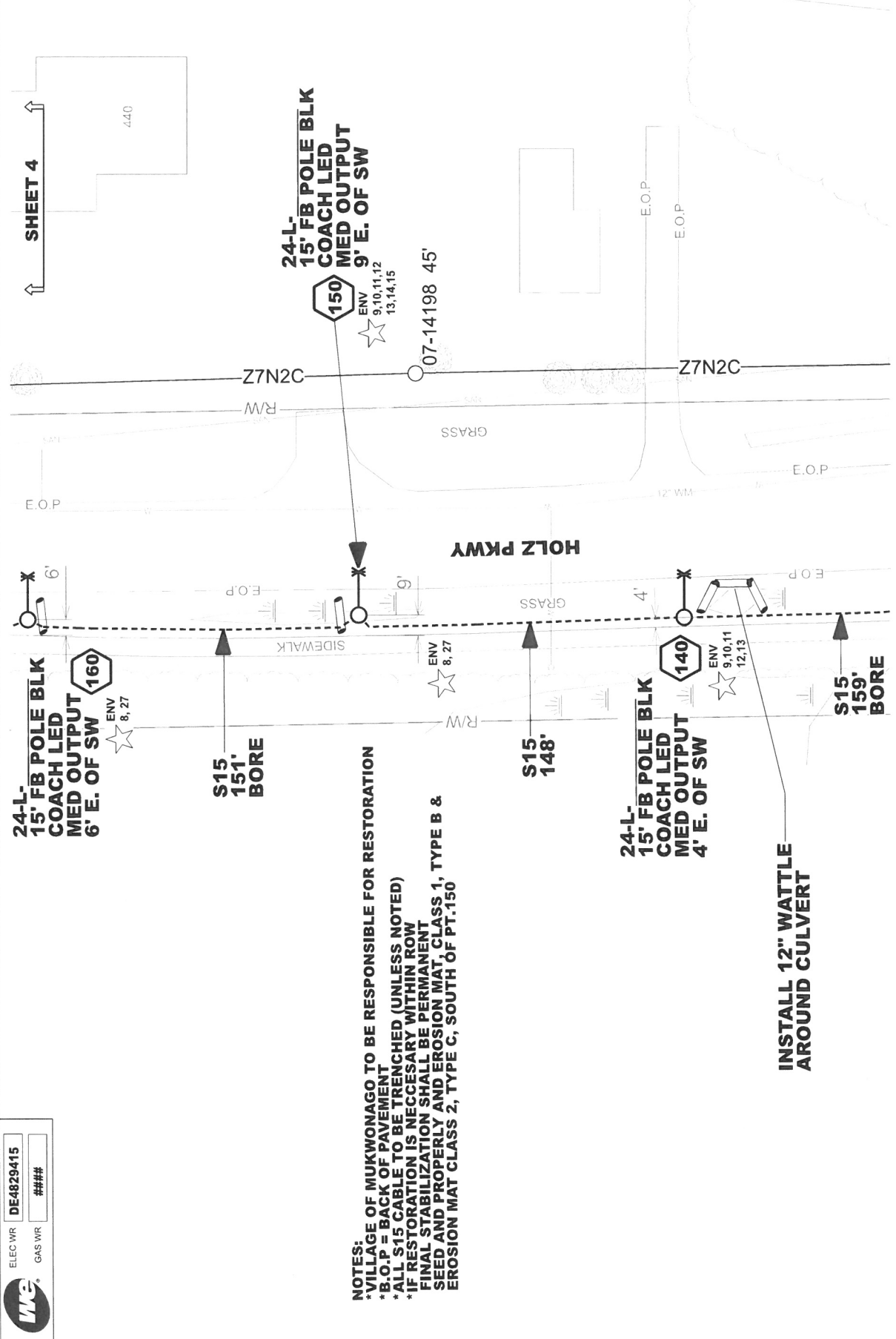
INSTALL 12" WATTLE
 AROUND CULVERT

MANUFACTURER: _____
 KVA: 25KVA
 VOLTAGE: 120/240V
 LOCATION ID: _____
 PHASE: A
 FLUID TYPE: _____ DESIGN IZ: _____
 SERIAL: _____
 MATERIAL #: 205-7015
 ASSET ID #: _____
 3 PHASE TRANSFORMER LOAD BREAK SWITCHES? Y N
 WE ENERGIES EQUIPMENT ENERGIZED Y N
 CUSTOMER EQUIPMENT ENERGIZED Y N EDC: _____
 SWITCHED BY: _____ DATE/TIME: _____

SHEET 5



ELEC WR DE4829415
GAS WR ###



NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL S15 CABLE TO BE TRENCHED (UNLESS NOTED)
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND PROPERLY AND EROSION MAT, CLASS 1, TYPE B &
 EROSION MAT CLASS 2, TYPE C, SOUTH OF PT.150

SHEET 4

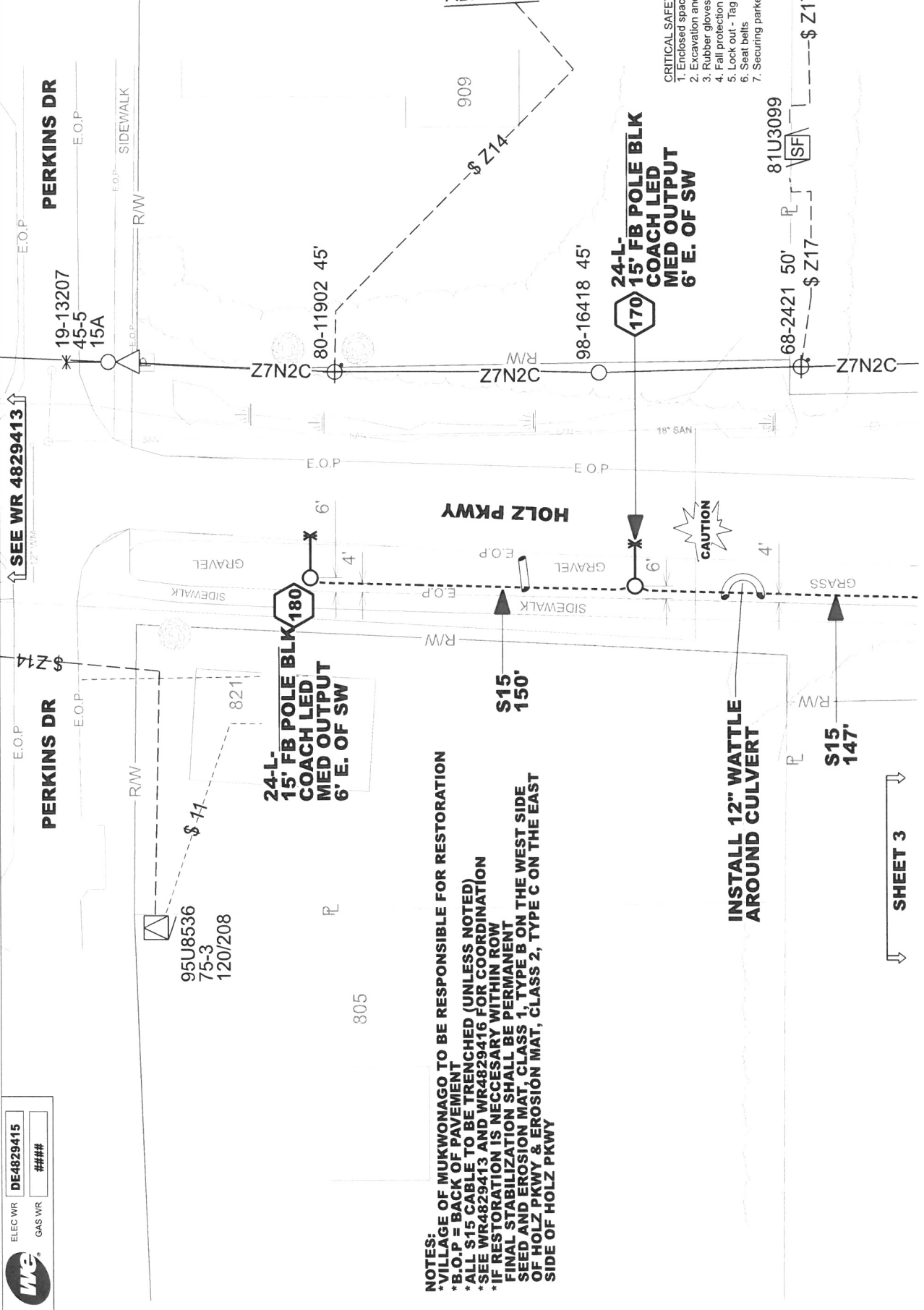
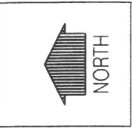
SHEET 2

SHEET NO.
3 OF 6

1/26/2024 6:55:46 AM U:\Data\@Work Management\Western\DESC\@DESC 4820000 - 4839999\4829415\4829415_sketchn.dgn



SEE WR 4829413

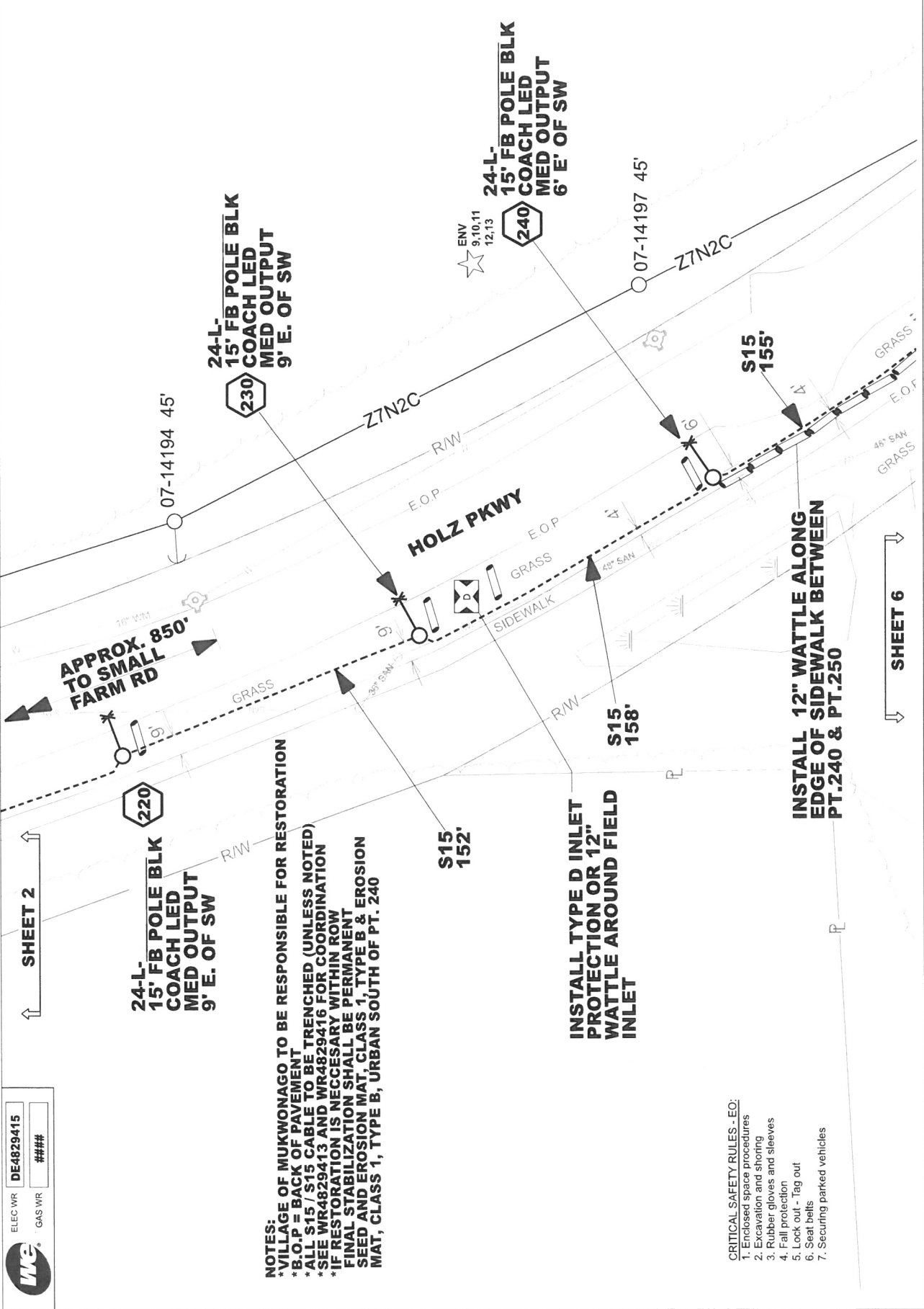
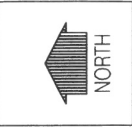


NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL S15 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829413 AND WR4829416 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 1, TYPE B ON THE WEST SIDE
 OF HOLZ PKWY & EROSION MAT, CLASS 2, TYPE C ON THE EAST
 SIDE OF HOLZ PKWY

- CRITICAL SAFETY RULES - EO:**
1. Enclosed space procedures
 2. Excavation and shoring
 3. Rubber gloves and sleeves
 4. Fall protection
 5. Lock out - Tag out
 6. Seat belts
 7. Securing parked vehicles

SHEET 3

SHEET NO.
4 OF 6



ELEC WR DE4829415
GAS WR #####

SHEET 2

SHEET 6

NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL S15/S15 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829413 AND WR4829416 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 1, TYPE B & EROSION
 MAT, CLASS 1, TYPE B, URBAN SOUTH OF PT. 240

**INSTALL TYPE D INLET
 PROTECTION OR 12"
 WATTLE AROUND FIELD
 INLET**

**INSTALL 12" WATTLE ALONG
 EDGE OF SIDEWALK BETWEEN
 PT.240 & PT.250**

- CRITICAL SAFETY RULES - EO:**
1. Enclosed space procedures
 2. Excavation and shoring
 3. Rubber gloves and sleeves
 4. Fall protection
 5. Lock out - Tag out
 6. Seat belts
 7. Securing parked vehicles

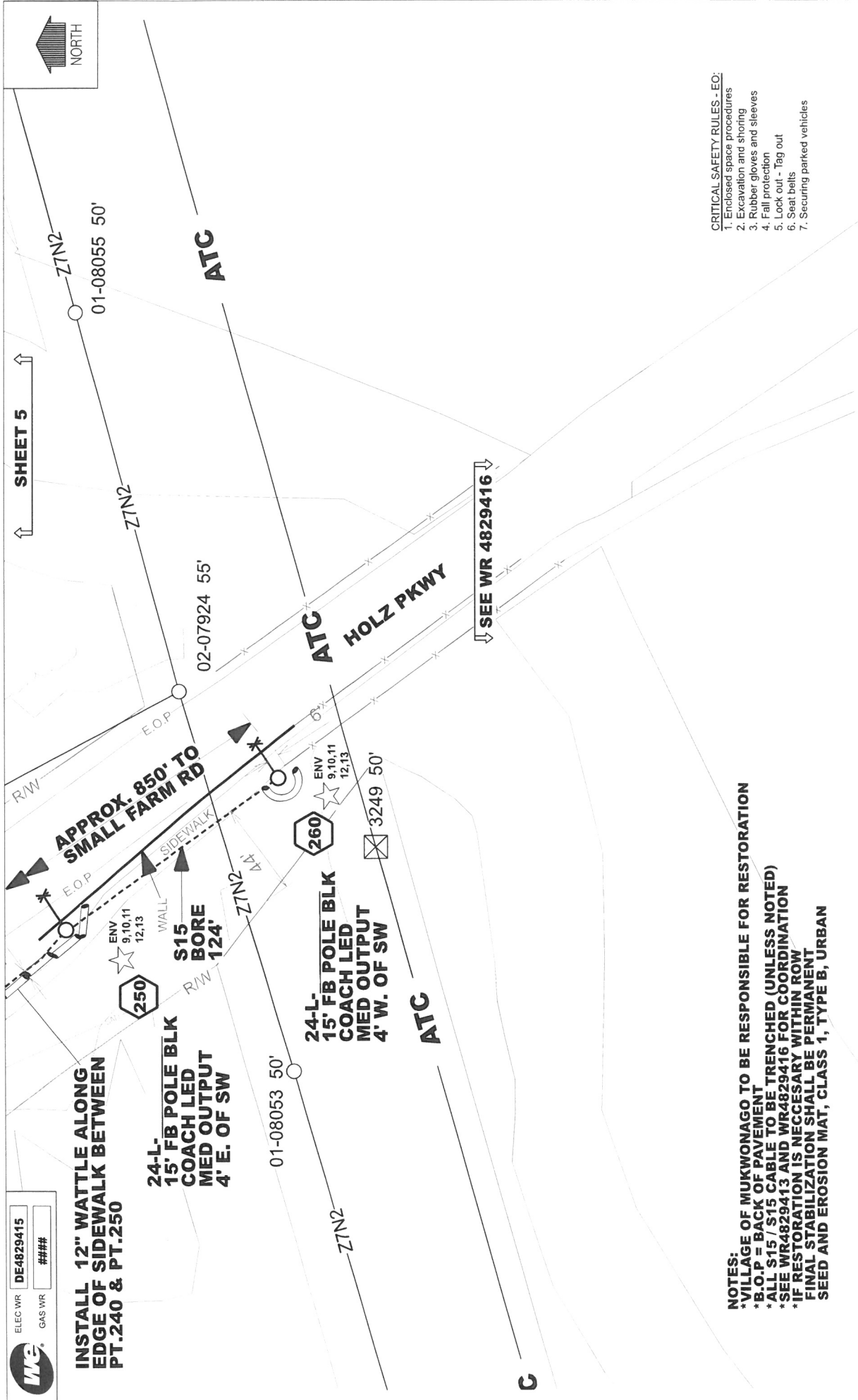
W3
ELEC. WR DE4829415
GAS WR ###

**INSTALL 12" WATTLE ALONG
EDGE OF SIDEWALK BETWEEN
PT.240 & PT.250**

**24-L-
15' FB POLE BLK
COACH LED
MED OUTPUT
4' E. OF SW**

**S15
BORE
124'**

**24-L-
15' FB POLE BLK
COACH LED
MED OUTPUT
4' W. OF SW**



SHEET 5



- CRITICAL SAFETY RULES - EO:**
1. Enclosed space procedures
 2. Excavation and shoring
 3. Rubber gloves and sleeves
 4. Fall protection
 5. Lock out - Tag out
 6. Seat belts
 7. Securing parked vehicles

NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL S15/S15 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829413 AND WR4829416 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 1, TYPE B, URBAN

SHEET NO.
6 OF 6

WE ENERGIES - ELECTRIC OPERATIONS		OVERHEAD PRIMARY E, F, H, Q, R, W, X, or Z	STANDARD WIRE KEY	NEUTRAL	SECONDARY - 1PHASE	SECONDARY - 3PHASE	
CLEARANCE NOTES:							
-LOCATION OF OBSTRUCTIONS ARE FROM RECORDS AND MUST BE VERIFIED IN THE FIELD.							
-MAINTAIN 2' MIN. CLEARANCE BETWEEN OUTSIDE FACE OF MANHOLE & BELL OF PIPE.							
-THIS APPLIES TO GAS AND WATER MAINS.							
-MAINTAIN 2' MIN. VERTICAL CLEARANCE AT CROSSINGS OF SEWER OR WATER MAINS.							
-MAINTAIN 5' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND SEWER.							
-MAINTAIN 3' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND WATER MAINS.							
NOTE - CLEARANCES SHOWN ARE MINIMUM DISTANCES - REFERENCE PERMITS FOR SPECIFIC CLEARANCE REQUIREMENTS. ADDITIONAL UNDERGROUND INFORMATION ON EXCAVATION, BACKFILLING AND CLEARANCES CAN BE FOUND IN STD. 281-02.							
Z	1 #2 ACSR	X22	1 #2 Cu 15KV	N	1-#2 ACSR	S	6DX
Z1	1 #1/0 ACSR	Z21	1 #1/0 ACSR	N1	1-#1/0 ACSR	S1	4 TX
Z2	1 #3/0 ACSR	Z22	1 #3/0 ACSR	N2	1-#3/0 ACSR	S2	2 336 TFX
Z3	3 #2 ACSR	Z23	3 #2 AL 28KV	N3	1-#4/0 AL	S3	3/0 TX
Z4	3 #1/0 ACSR	Z24	1 #2 Cu 25KV	N4	1-#336 ACSR	S4	3/0 TXR
Z5	3 #3/0 ACSR	Z25	1 #2 AL 15KV	N5	REMOVAL	S5	750 TX
Z7	3 #336 ACSR	X16	1 #2 AL 15KV	G	1/4" ARM GUY	S6	1/0 QXF
Z9	SPECIAL LIST ON SKETCH	X17	3 #2 AL 15KV	G1	5/16" ARM GUY	S7	3/0 QXF
Z10	1 WIRE REMOVAL	X18	3 #500 AL 15KV	G2	3/8" ARM GUY	S8	350 QXR
Z11	2 WIRE REMOVAL	X19	3 #10 AL 35KV	G3	3/8" POLE GUY	S9	750 QXR
Z12	3 WIRE REMOVAL	R20	3 #750 AL 35KV	G4	5/16" POLE GUY	S10	750 TFX
		Z21	3 #750 AL 28KV	G5	3/8" POLE GUY	S11	3 WIRE REMOVAL
					S12	3 WIRE MAIN	\$11 3/0 QXR
					S13	4 WIRE REMOVAL	\$12 4 WIRE REMOVAL
					S14	6DX CIC	
					S15	1/0TX CIC	

WE ENERGIES WORK REQUEST ENVIRONMENTAL NOTES (Notes 1 through 7 apply to ALL work requests)

- General**
- If WDNR and/or USACE permits were obtained for the project, all permit conditions shall be met during construction of the project.
 - If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.
 - Erosion Control BMP's shall meet or exceed the approved WDNR Storm Water Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html).
 - Refer to We Energies Construction Site Sediment and Erosion Control Standards.
 - Inspect installed erosion control BMP's at least one time per week and after 1/2" rain events; repair as necessary.
 - When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed wherever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.
- Erosion Control**
- If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.
 - Erosion Control BMP's shall meet or exceed the approved WDNR Storm Water Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html).
 - Refer to We Energies Construction Site Sediment and Erosion Control Standards.
 - Inspect installed erosion control BMP's at least one time per week and after 1/2" rain events; repair as necessary.
 - When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed wherever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.
- Contaminated Soils**
- Whenever soil exhibiting obvious signs of contamination (e.g., discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.
- Spills**
- If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:
 - Any quantity of oil is spilled into surface water.
 - Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
 - Any oil spill containing greater than 500 ppm PCB;
 - Five gallons or more of oil spilled to the ground;
 - Any oil spill involving a police department, fire department, DNR, or concerned property owner.
- Notes 8 through 27 apply as noted at specific points within each work request:**
- Dewatering**
- Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.
- Wetlands**
- As much as practicable, the majority of the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.
 - All work shall be conducted to minimize soil disturbance. No rutting will be allowed within the wetlands.
 - If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.
 - Excavated soils cannot be stockpiled in wetlands.
- Waterways**
- No work can be performed within the banks or below the ordinary high watermark of any navigable waterways/streams.
 - No crossing of navigable waterways with equipment can occur. Foot traffic is allowed.
 - Any disturbed soil within 75-feet of the ordinary high water mark of any navigable waterways/streams shall be stabilized within 24 hours of construction completion.
- Threatened and Endangered Species**
- Threatened or endangered species are known to occur in the work area. It is illegal to harass, harm, or kill a protected species under state and federal regulations. Proper precautions shall be taken to ensure harm to individuals is avoided.
 - In order to protect the threatened or endangered species, work must be conducted between November 5 and March 15.
 - Exclusion fencing must be installed at the work area prior to March 15.
 - A qualified biologist must be present when conducting work at this location.
- Invasive Species**
- State regulated invasive species are known to occur in the work area. Reasonable precautions are legally required to prevent the spread of these species. The Wisconsin Council on Forestry Transportation and Utility Rights-of-Way Best Management Practices should be followed: (<http://council.wisconsinforestry.org/invasives/transportation/>).
- Cultural and Historical Resources, cont.**
- The project is within or adjacent to an area that is identified by the State of Wisconsin as potentially having Native American artifacts, burial mounds or burial sites, which could be encountered during construction.
 - If human bone or any artifacts are discovered during construction, work must cease immediately. Contact the Environmental Department who will contact the State Burial Sites Preservation Office and determine the next steps that must be taken in order to comply with state law. Work at this site MAY NOT PROCEED until the Environmental Department authorizes it.
 - A "qualified archaeologist," as specified under Wis. Stats 157.70 (1) (f) and Wis. Admin. Code HS 2.04 (6), must be present to monitor all ground disturbing activities.
- Frac-out Contingency Plan**
- A frac-out contingency plan shall be on-site and implemented accordingly. The contingency plan shall incorporate the following components.
 - Continuously inspect the bore paths for frac-outs in order to respond quickly and appropriately.
 - Containment materials (e.g. silt fence, straw bales, sand bags, etc.) shall be on site and available should a frac-out occur.
 - A vac truck shall be accessible on short notice in order to respond quickly to a frac-out.

EROSION CONTROL LEGEND

ENV 8, 27	APPROXIMATE LOCATION FOR UNDERGROUND FACILITY EXCAVATION	INLET PROTECTION, TYPE
		12" WATTLE or 12"/20" SEDIMENT LOG or 9.5"/20" EROSION EEL
		STONE DITCH CHECK
		ROCK BAG
		MULCH
		SOIL STABILIZER, TYPE B
		EROSION MAT CLASS I, TYPE A
		EROSION MAT CLASS I, TYPE B
		EROSION MAT CLASS I, TYPE A URBAN
		EROSION MAT CLASS I, TYPE B URBAN
		EROSION MAT CLASS II
		EROSION MAT CLASS III
		VEGETATIVE BUFFER
		TRACKING PAD
		TIMBER MAT
		SILT FENCE
		APPROXIMATE DEWATERING BASIN LOCATION
		SURFACE WATER FLOW





We Energies
231 W. Michigan St.
Milwaukee, WI 53203
www.we-energies.com

March 4, 2024

Village of Mukwonago
Attn: Ron Bittner
440 River Crest Ct.
Mukwonago, WI 53149

Subject: Lighting at Holtz Parkway to S. Rochester St. Mukwonago (54 lights)

Dear Ron:

This letter details work for We Energies Outdoor Lighting. The upfront charge for this work, which expires 90 days from the date of this letter, is \$131,333.01, and does not include site restoration. Net monthly charges will initially increase by \$346.58, which is subject to future rate changes as approved by the Public Service Commission of Wisconsin. Your next steps are:

1. Review the following prior to providing authorization and payment:
 - Luminaires are controlled to provide dusk to dawn operation.
 - Customer must contact us for lighting maintenance.
 - Fixtures are warranted until removed.
 - Non-standard poles and conductors are warranted for 15 years.
 - Customer must locate private underground facilities and grant or obtain, without expense to us, access to property, necessary permissions, easements, ordinance satisfaction and permits for installation, removal and maintenance of lighting facilities.
 - Termination or change requests after installation and prior to conclusion of the initial term will result in customer charges. Monthly rates for fixtures on the LED rate are reduced after the initial term.
 - All applicable lighting tariff terms and conditions are available at www.we-energies.com.
 - We do not guarantee this installation meets AASHTO or the Illuminating Engineering Society's minimum recommended standards for lighting.

2. Remit payment, if applicable, using one of the following options. Reference the work request number shown below on your check or when paying via phone or online.
 - Personal check.
 - Online by visiting www.we-energies.com/payconstructionbill.
 - By phone at 855-570-0998.

3. Sign and return the enclosed documents to:

We Energies
Essential Services A299
PO Box 2046
Milwaukee, WI 53201-9627

If returning via email send to Night-Aura-Outdoor-Ltg@wecenergygroup.com.

Material will be ordered upon receipt of required authorizations and payment. Work will be scheduled when all contingencies are met. If you have any questions, please call me at 262-968-5710. We look forward to working with you on your lighting project.

Sincerely,

Lisa Smith

By signing this letter, you authorize us to do this work and acknowledge acceptance of the rates and conditions of the specified tariffs as approved by the Public Service Commission of Wisconsin.

Signature: _____ Date: _____

Print name: _____ Title: _____

Work request #: 4829416

Enclosures

Non-Standard Lighting Record - WI

VILLAGE OF MUKWONAGO			
Billing Name	MUKWONAGO	State	Zip
Billing Address			53149
C/T/V			
Service Address, if different than Billing Address			
Name		State	Zip
Address			
C/T/V			

Open c/s CONTRACT#	Install	Remove
Open c/s Premise#		
New Account? <input type="checkbox"/> Yes		
Customer Type	Governmental (MS4 / LE6)	
Work Request	4829416	Related Work Request
Page # / of #	1 OF 2	

Ref #	Pole #	Rate	Style	Mtr. Ht	Color	Qty	Source	Style	Color	Fixt Class	Facilities / LED fixture		Watts / fixture	Energy / fixture (kWh)	Energy / fixture per mo	Total / mo w/ Source Charge*	Location Description	Install / Remove Date
											LED fixture per mo	HID fixture per mo						
150	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	APPROX.375FT EAST OF E. ROCHESTER ST		
160	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
170	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
180	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
190	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
200	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
210	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
220	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
230	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
250	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
260	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
270	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
280	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
290	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
300	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
310	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
320	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		
330	24-L	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72	70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD		

\$239.94 Total monthly charges, or net change, before taxes

* Monthly total subject to surcharges and credits per Wisconsin Electric Service Rates and future rate changes approved by Public Service Commission

Comments:

Authorization: _____ Date _____
 Property Owner / Authorized Representative Signature

Non-Standard Lighting Record - WI

VILLAGE OF MUKWONAGO			
Billing Name	MUKWONAGO	State	WI
Billing Address		Zip	53149
C/T/V			
Service Address, if different than Billing Address			
Name		State	
Address		Zip	
C/T/V			

Open cIS CONTRACT#	Install	Remove
Open cIS Premise#		
New Account? <input type="checkbox"/>		
Customer Type	Governmental (MS4 / LEB)	
Work Request	4829416	Related Work Request
Page # / of #	2 OF 2	

Ref #	Pole										Total / mo w/ Source Charge *	Location Description	Install / Remove Date					
	Pole #	Rate	Style	Mtg Ht	Color	Qty	Source	Style	Color	Flxt Class				Facilities / LED fixture per mo	Facilities / HID fixture per mo	Watts / fixture	LED Energy Class [kWh]	Energy / fixture per mo
340	24-L-	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72		70	25-27	\$2.61	\$13.33	APPROX.3025FT EAST OF E.ROCHESTER ST	
350	24-L-	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72		70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD	
360	24-L-	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72		70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD	
370	24-L-	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72		70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD	
380	24-L-	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72		70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD	
390	24-L-	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72		70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD	
400	24-L-	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72		70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD	
410	24-L-	LE6	FG-Smooth	15 Ft	Black	1	LED_3K	Coach-Med	Black	H	\$9.72		70	25-27	\$2.61	\$13.33	ALONG HOLTZ PKWY- WS OF ROAD	
											\$ 131,333.01	\$106.64	Total monthly charges, or net change, before taxes					

* Monthly total subject to surcharges and credits per Wisconsin Electric Service Rates and future rate changes approved by Public Service Commission

Comments:

Authorization:

Property Owner / Authorized Representative Signature

Date



ELEC WR **DE4829416**

GAS WR **####**

CITY / TOWN / VILLAGE: VILLAGE OF MUKWONAGO

CUST/PROJ NAME: VILLAGE OF MUKWONAGO

PROJECT LOCATION: HOLTZ PKWY TO S. ROCHESTER ST

WORK DESCRIPTION: INSTALL NON-STD. ST. LIGHT, POLES &

SPAN

PREPARED BY: KENYA JENKINS (K)

E-MAIL: KENYA.JENKINS@WE-ENERGIES.COM

OFFICE # : 414-221-3484 CELL # : 262-424-4688

PAGER # : IO # : 26057

PROJECT ID: CGS # :

DATE PREPARED: 12/15/22 DATE REVISED: 2/20/24

RAILROAD PERMITTING/FLAGGING REQUIRED YES NO

CORROSION CONTACT: N/A

COMMON INFORMATION

STAKING REQUIREMENTS: SURVEYOR STAKED MAIN / SERVICE IN BASEMENT: YES NO

DESIGNER NOT NEEDED WE ENERGIES CUSTOMER

RESTORE PRIVATE PROPERTY: WE ENERGIES CUSTOMER

WORK IS APPROX 0 FT. DIRECTION NE CORNER OF CL OF S. ROCHESTER ST & HOLTZ PKWY NEAREST CROSS STREET (do not add street name)

ELECTRIC INFORMATION

OPER MAP # : 3888-7448-04 FEEDERLINE # : Z77389A

CATV JOINT USE # : TEL JOINT USE # :

PROPOSED GAS SERVICE INFORMATION

MTR SIZE: MTR TYPE: PRES:

SERV PIPE SIZE: MATERIAL:

MTR LOC: FT. OF CORNER

CONSTRUCTION TYPE: THE INFLIPPING

PHONE # :

JOB INFO:

SECTION / TOWN / RANGE: NW1/4 SEC. 36, T5N, R18E

SITE VISIT COMPLETED BY: KENYA JENKINS 262-424-4688

JOB OWNER: LISA SMITH 262-424-9245

MAIN CONTACTS:

CONTRACTOR/BUILDER: SAME AS CUSTOMER

PLUMBER/HVAC:

ELECTRICIAN: SAME AS CUSTOMER

CUSTOMER: RON BITTNER 262-363-6447

CONTINGENCIES & COMMENTS:

DIGGERS HOTLINE / MISS DIG REQUIRED

WE ENERGIES WILL COMPLETE LAWN / PAVEMENT REPAIR ON:

ROAD ROW NEIGHBORING PROPERTY

NONE CUSTOMER PROPERTY

WE ENERGIES WILL HAUL SPOIL FROM:

ROAD ROW NEIGHBORING PROPERTY

NONE CUSTOMER PROPERTY

CUSTOMER IS REQUIRED TO LOCATE ALL PRIVATE UNDERGROUND FACILITIES PRIOR TO INSTALLATION

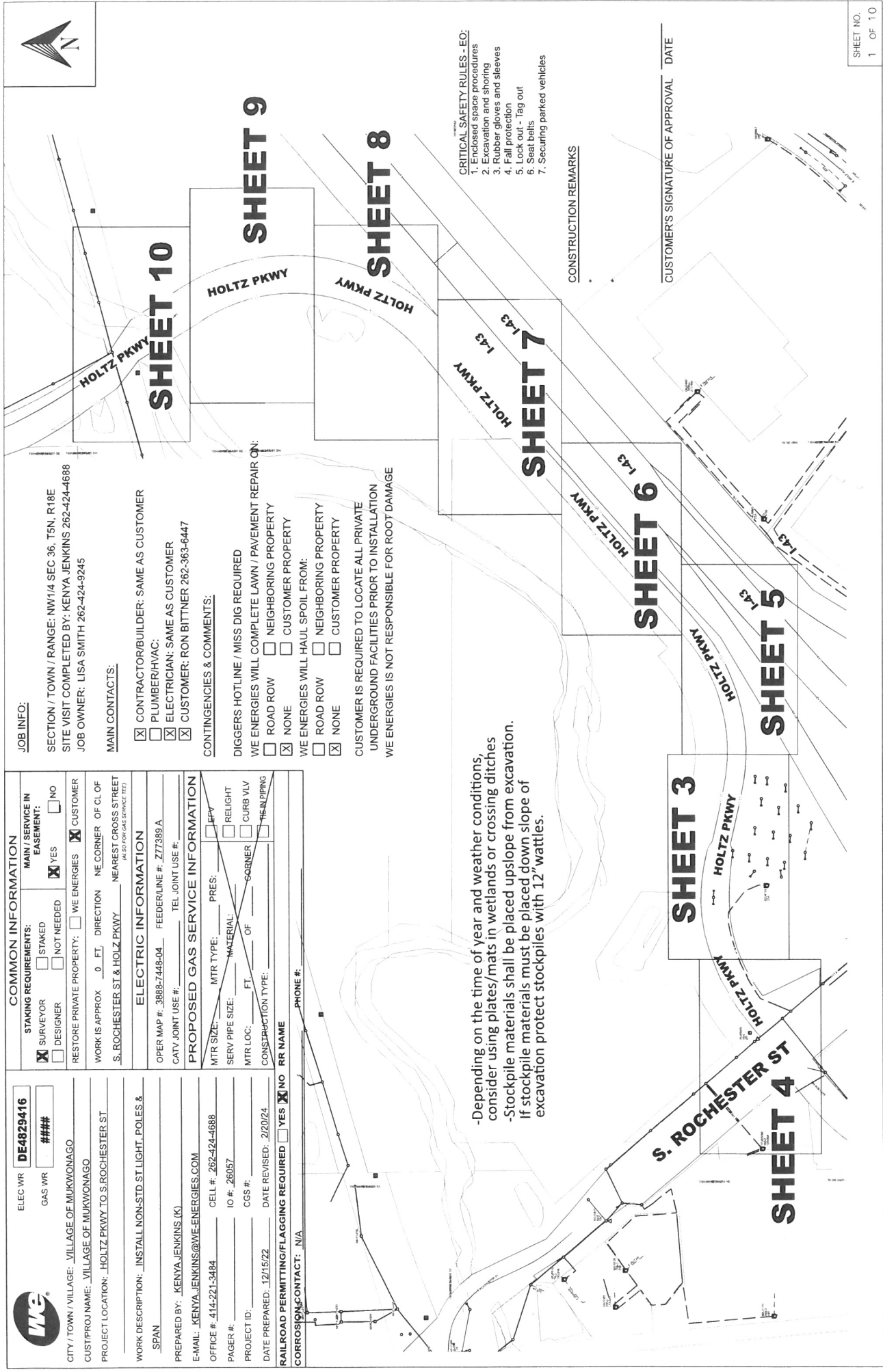
WE ENERGIES IS NOT RESPONSIBLE FOR ROOT DAMAGE

-Depending on the time of year and weather conditions, consider using plates/mats in wetlands or crossing ditches
-Stockpile materials shall be placed upslope from excavation. If stockpile materials must be placed down slope of excavation protect stockpiles with 12" wattles.

- CRITICAL SAFETY RULES - EO:**
1. Enclosed space procedures
 2. Excavation and shoring
 3. Rubber gloves and sleeves
 4. Fall protection
 5. Lock out - tag out
 6. Seat belts
 7. Securing parked vehicles

CONSTRUCTION REMARKS

CUSTOMER'S SIGNATURE OF APPROVAL _____ DATE _____

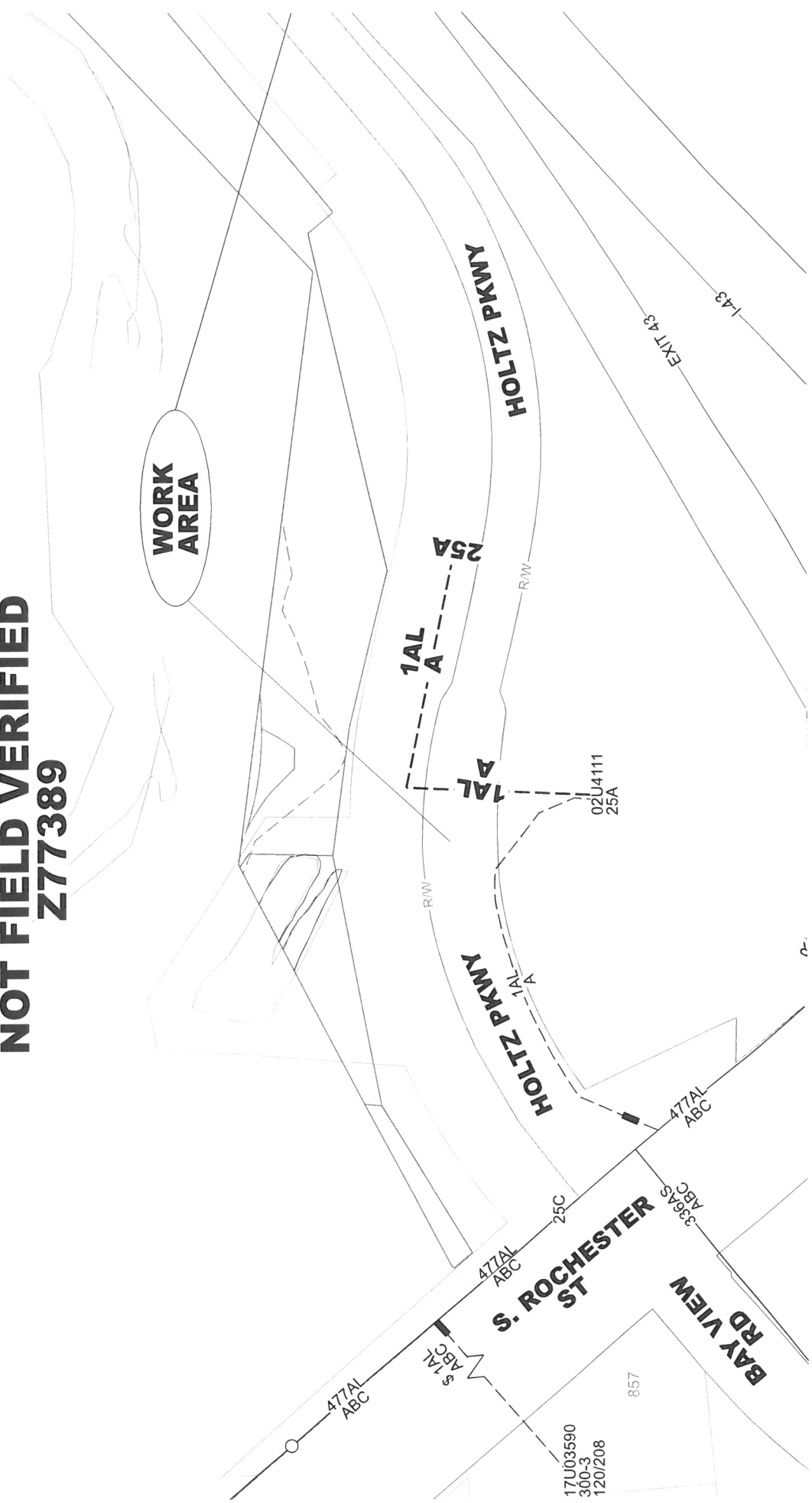


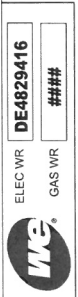


PROPOSED FEEDER SKETCH NOT FIELD VERIFIED Z777389

WORK
AREA

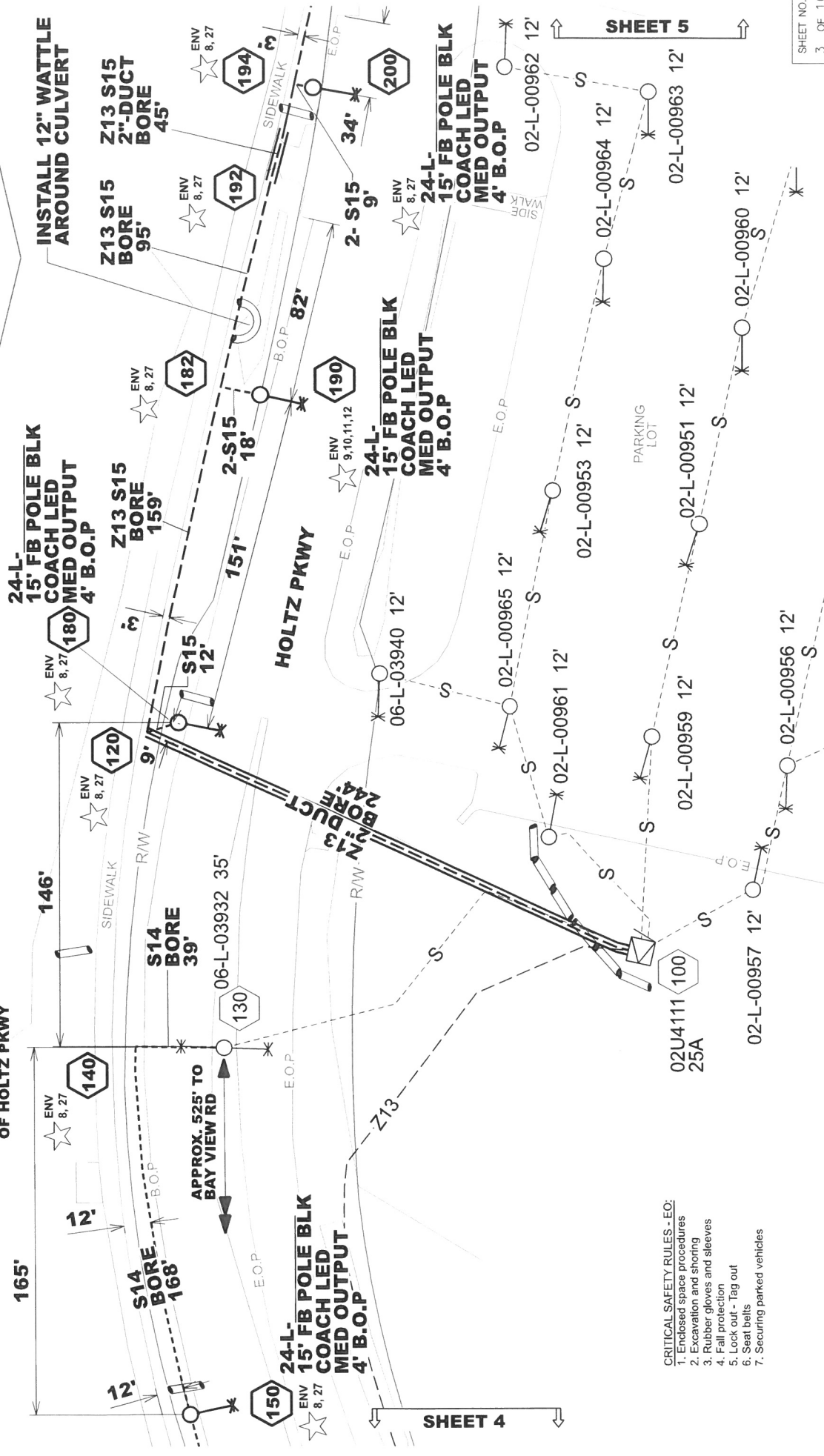
W3
ELEC WR DE4829416
GAS WR #####





ELEC WR DE4829416
GAS WR #####

NOTES:
 *VILLAGE OF MUKWONAGO TO BE RESPONSIBLE FOR RESTORATION
 *B.O.P = BACK OF PAVEMENT
 *ALL S15 CABLE TO BE TRENCHED (UNLESS NOTED)
 *SEE WR4829413 AND WR4829415 FOR COORDINATION
 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 2, TYPE C ON THE NORTH SIDE
 OF HOLTZ PKWY

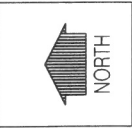


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 5. Lock out - Tag out
 6. Seat belts
 7. Securing parked vehicles

SHEET NO.
3 OF 10

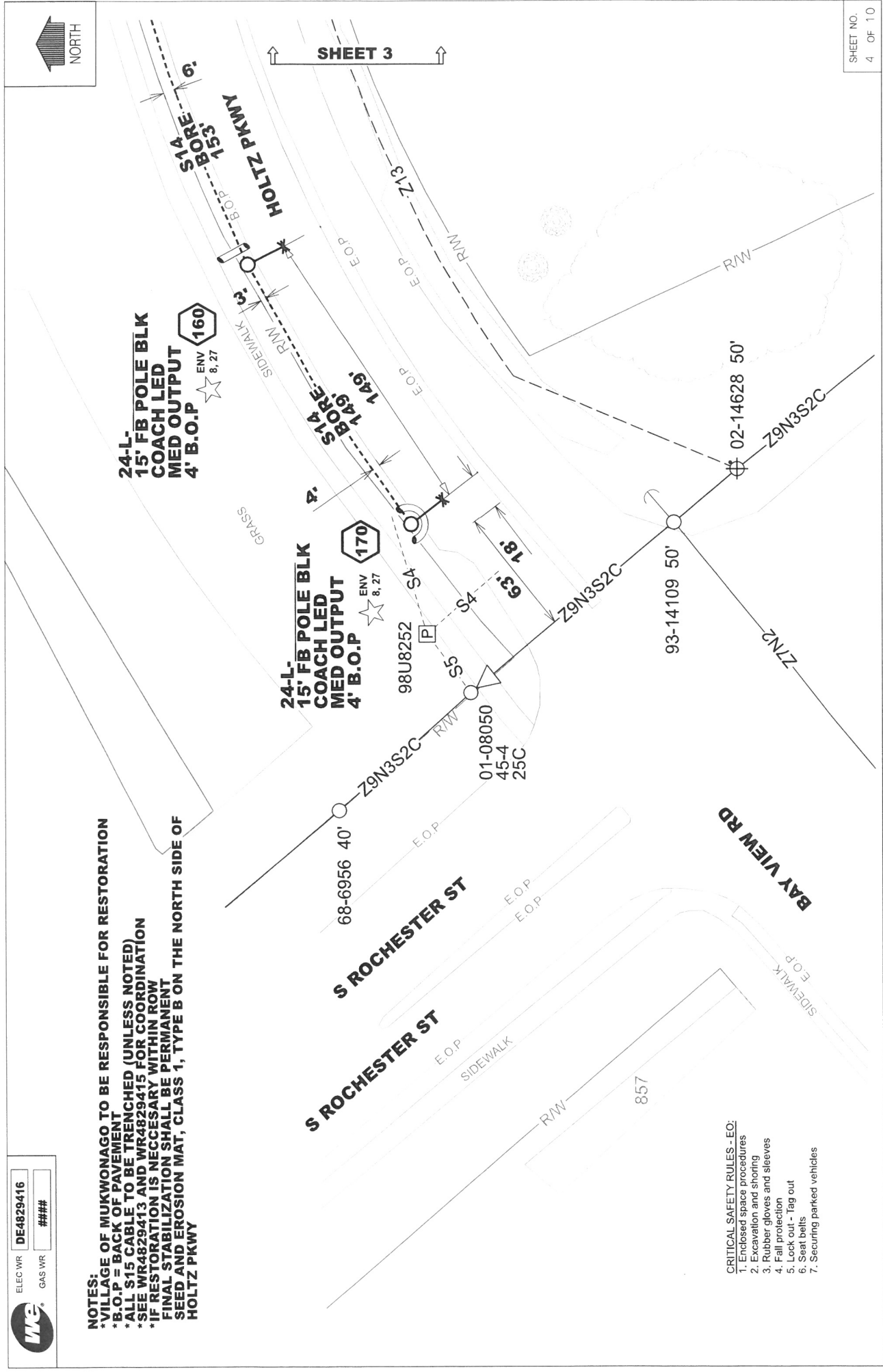
W&E
 ELEC WR DE4829416
 GAS WR ###

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 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 1, TYPE B ON THE NORTH SIDE OF
 HOLTZ PKWY



SHEET 3

SHEET NO.
4 OF 10



- CRITICAL SAFETY RULES - EO:**
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 4. Fall protection
 5. Lock out - Tag out
 6. Seat belts
 7. Securing parked vehicles

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ELEC WR DE4829416
 GAS WR #####

SHEET 6

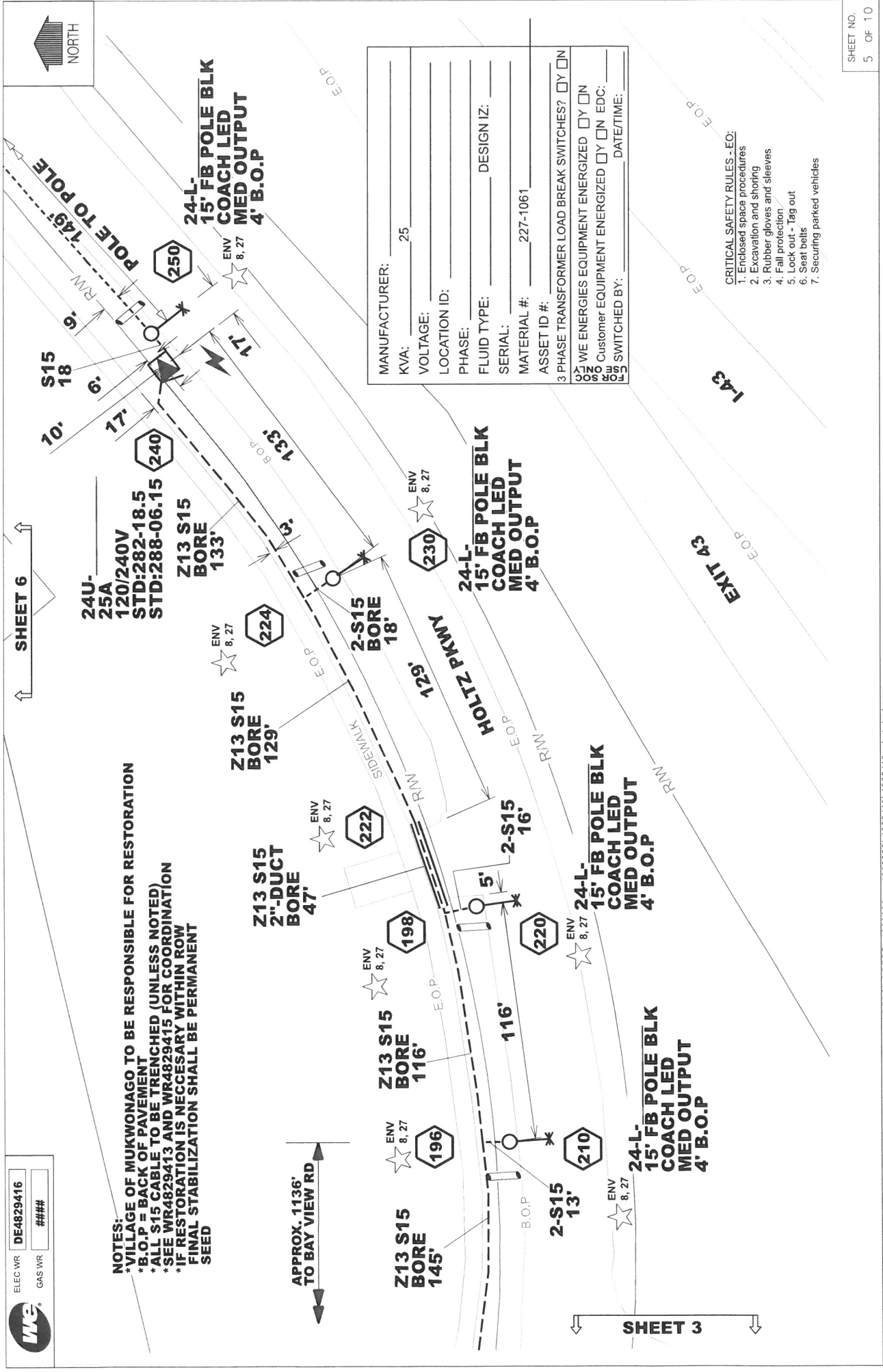


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 *IF RESTORATION IS NECESSARY WITHIN ROW
 FINAL STABILIZATION SHALL BE PERMANENT SEED

APPROX. 1136'
 TO BAY VIEW RD

MANUFACTURER: _____
 KVA: _____ 25
 VOLTAGE: _____
 LOCATION ID: _____
 PHASE: _____
 FLUID TYPE: _____ DESIGN IZ: _____
 SERIAL: _____ MATERIAL #: _____ 227-1061
 ASSET ID #: _____
 3 PHASE TRANSFORMER LOAD BREAK SWITCHES? Y N
 02 WE ENERGIES EQUIPMENT ENERGIZED Y N
 03 Customer EQUIPMENT ENERGIZED Y N EDC: _____
 04 SWITCHED BY: _____ DATE/TIME: _____

- CRITICAL SAFETY RULES - EO:**
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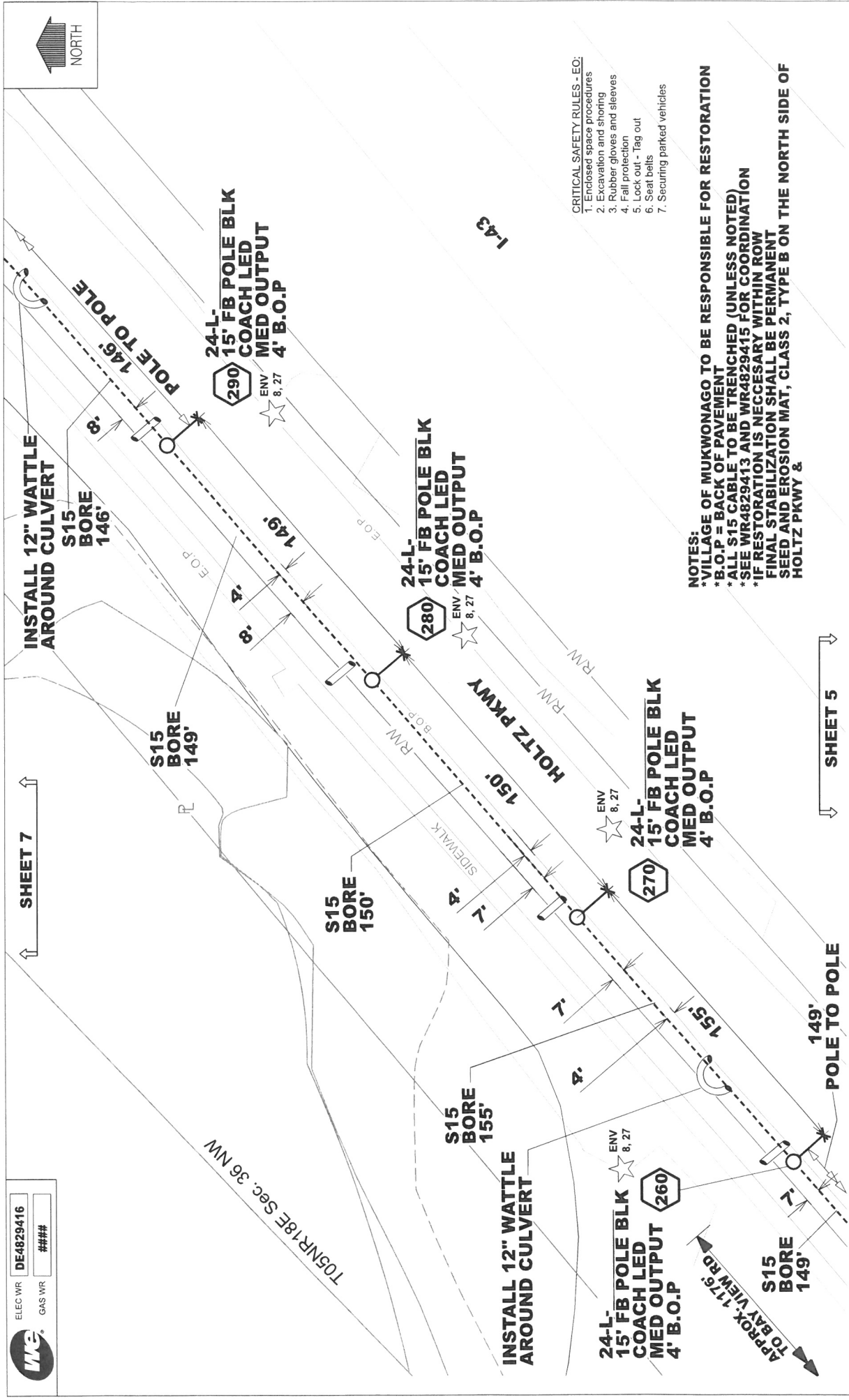


SHEET 3

SHEET NO.
 5 OF 10

M&E
ELEC WR DE4829416
GAS WR #####

SHEET 7



- CRITICAL SAFETY RULES - EO:**
1. Enclosed space procedures
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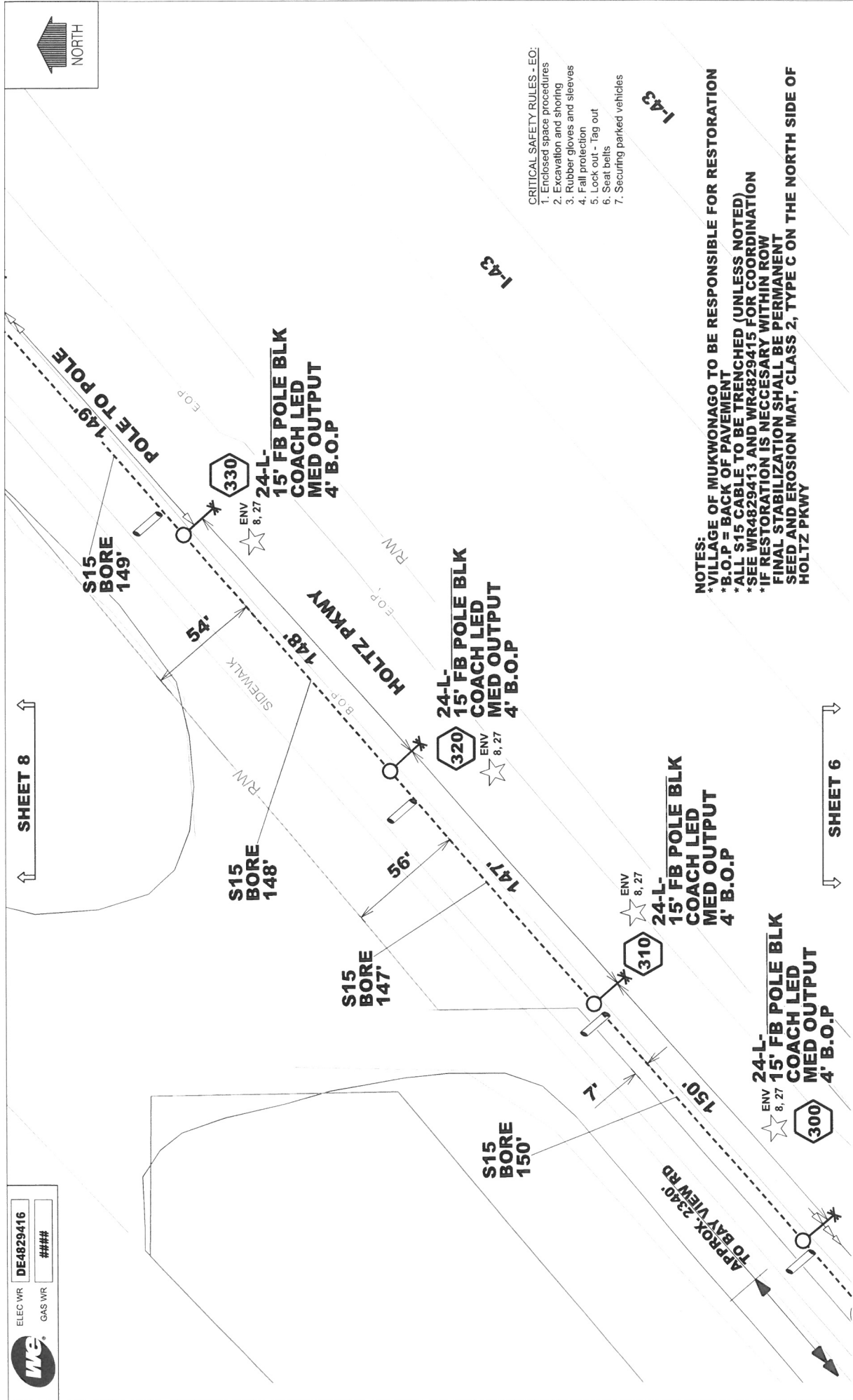
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 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 2, TYPE B ON THE NORTH SIDE OF
 HOLTZ PKWY &

SHEET 5

SHEET NO.
6 OF 10

W&E
 ELEC WR DE4829416
 GAS WR #####

SHEET 8



- CRITICAL SAFETY RULES - EO:**
1. Enclosed space procedures
 2. Excavation and shoring
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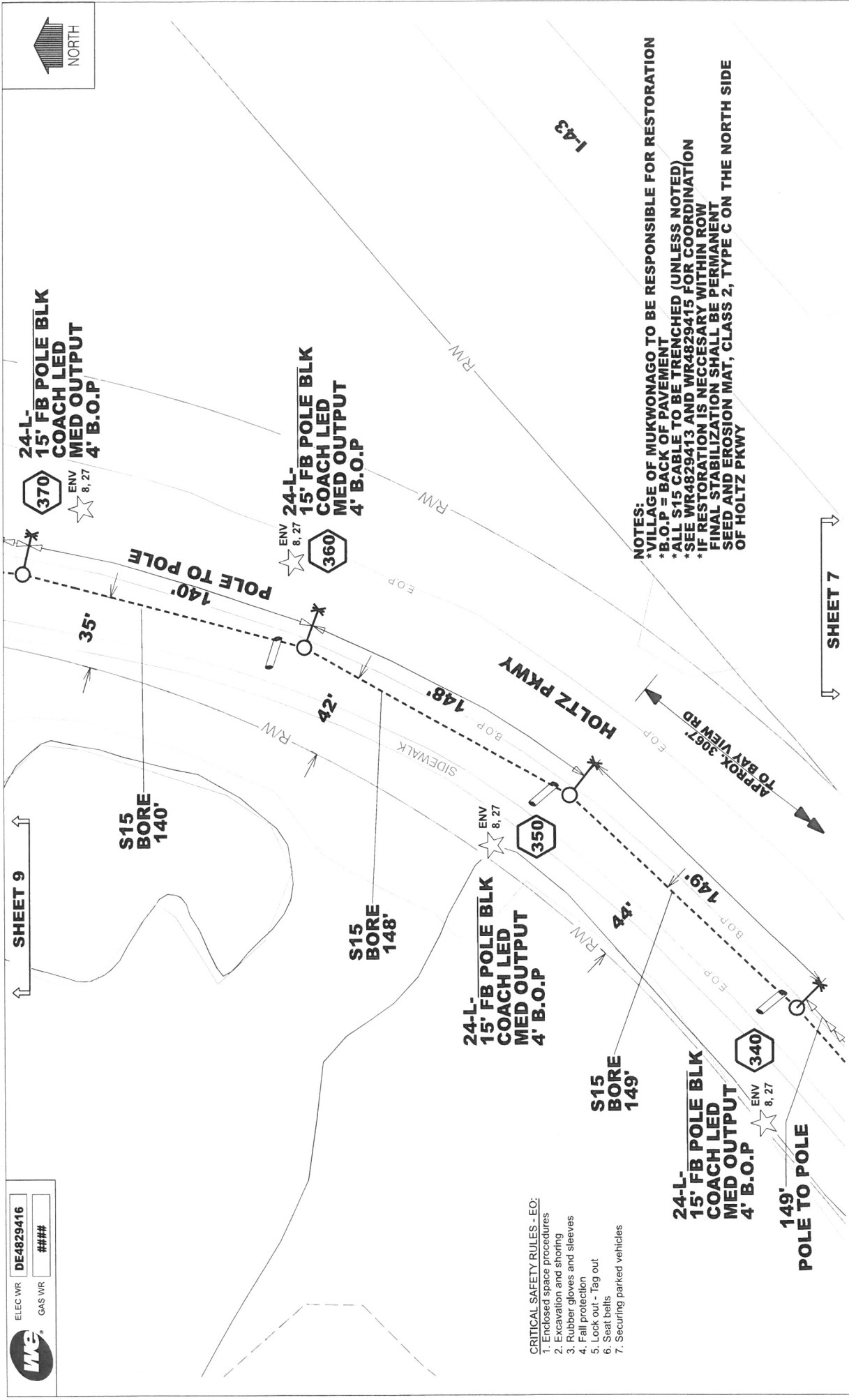
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 SEED AND EROSION MAT, CLASS 2, TYPE C ON THE NORTH SIDE OF
 HOLTZ PKWY

SHEET 6

SHEET NO.
 7 OF 10

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 ELEC WR DE4829416
 GAS WR #####

SHEET 9




NOTES:
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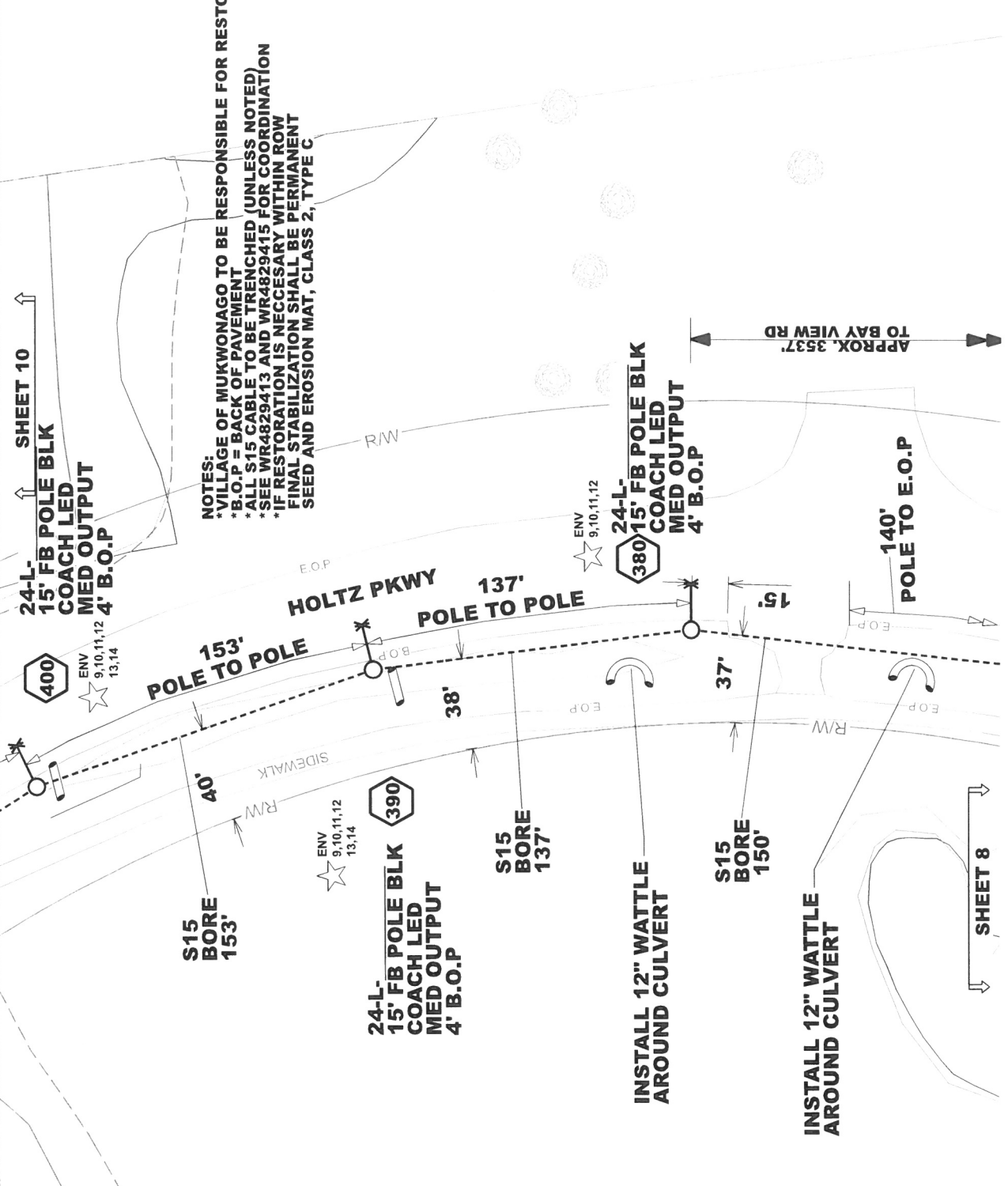
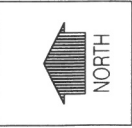
- CRITICAL SAFETY RULES - EO:**
1. Enclosed space procedures
 2. Excavation and shoring
 3. Rubber gloves and sleeves
 4. Fall protection
 5. Lock out - Tag out
 6. Seat belts
 7. Securing parked vehicles

SHEET 7

SHEET NO.
 8 OF 10



ELEC WR **DE4829416**
GAS WR ###



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 SEED AND EROSION MAT, CLASS 2, TYPE C

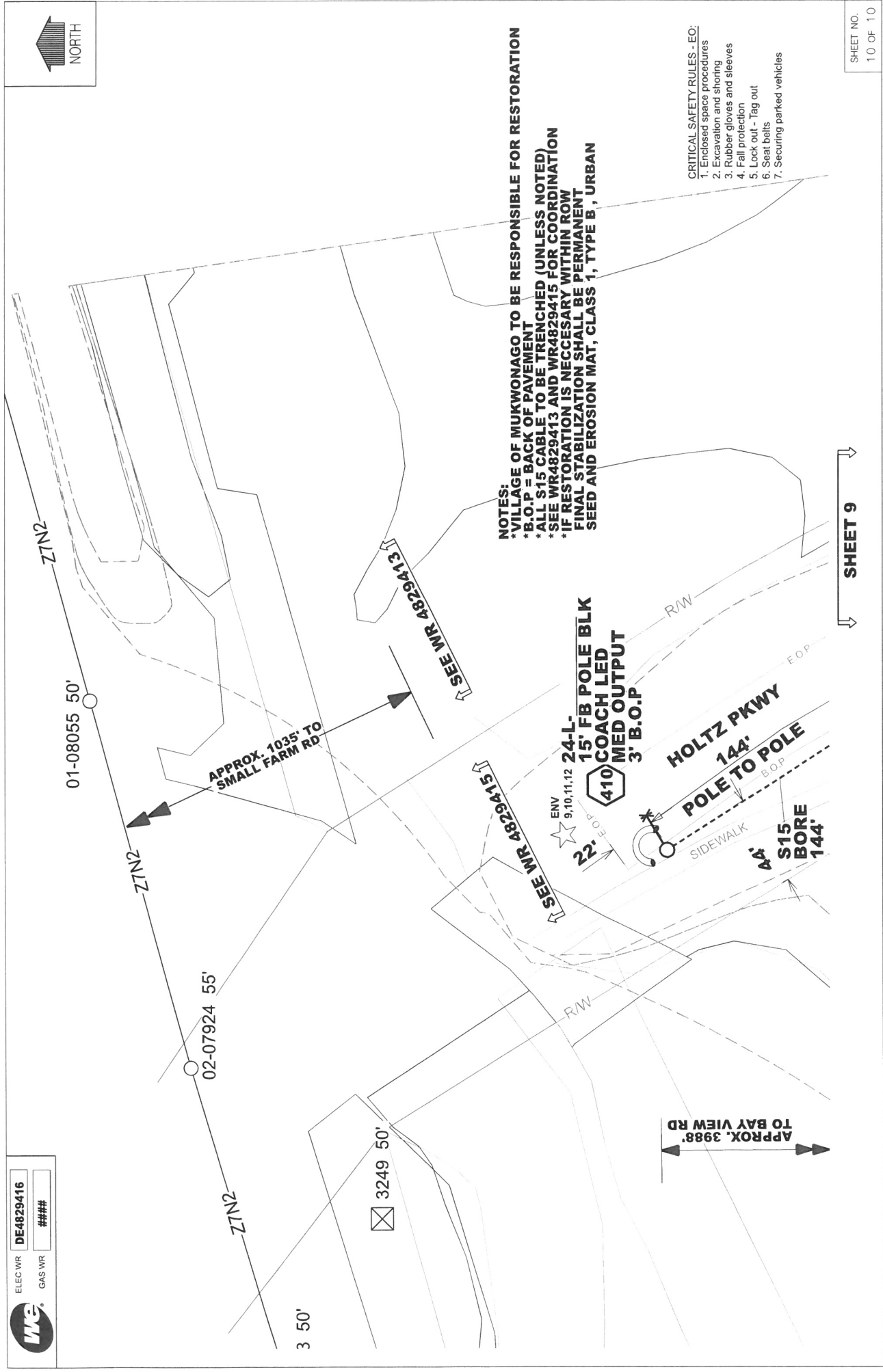
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SHEET NO.
9 OF 10

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GAS WR #####



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 FINAL STABILIZATION SHALL BE PERMANENT
 SEED AND EROSION MAT, CLASS 1, TYPE B, URBAN

- CRITICAL SAFETY RULES - EO:**
1. Enclosed space procedures
 2. Excavation and shoring
 3. Rubber gloves and sleeves
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← SHEET 9 →

SHEET NO.
10 OF 10

WE ENERGIES - ELECTRIC OPERATIONS		STANDARD WIRE KEY		SECONDARY - 1PHASE		SECONDARY - 3PHASE			
CLEARANCE NOTES: -LOCATION OF OBSTRUCTIONS ARE FROM RECORDS AND MUST BE VERIFIED IN THE FIELD. -MAINTAIN 2' MIN. CLEARANCE BETWEEN OUTSIDE FACE OF MANHOLE & BELL OF PIPE. -THIS APPLIES TO GAS AND WATER MAINS. -MAINTAIN 2' MIN. VERTICAL CLEARANCE AT CROSSINGS OF SEWER OR WATER MAINS. -MAINTAIN 5' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND SEWER. -MAINTAIN 3' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND WATER MAINS. NOTE - CLEARANCES SHOWN ARE MINIMUM DISTANCES - REFERENCE PERMITS FOR SPECIFIC CLEARANCE REQUIREMENTS. ADDITIONAL UNDERGROUND INFORMATION ON EXCAVATION, BACKFILLING AND CLEARANCES CAN BE FOUND IN STD. 281-02.		OVERHEAD PRIMARY E, F, H, I, Q, R, W, X or Z Z 1 #2 ACSR Z1 1 #1/0 ACSR Z2 1 #3/0 ACSR Z3 3 #2 ACSR Z4 3 #1/0 ACSR Z5 3 #3/0 ACSR Z7 3 #336 ACSR Z9 3 #477 AL Z10 1 WIRE REMOVAL Z11 2 WIRE REMOVAL Z12 3 WIRE REMOVAL		NEUTRAL N 1-#2 ACSR N1 1-#1/0 ACSR N2 1-#3/0 ACSR N3 1-#4/0 AL N4 1-#336 ACSR N5 REMOVAL GUYING G 1/4" ARM GUY G1 5/16" ARM GUY G2 3/8" ARM GUY G3 5/16" POLE GUY G4 3/8" POLE GUY G5 7/16" POLE GUY		S 6DX S1 4 TX S2 2 TX S3 1/0 TXR S4 3/0 TXR S5 350 TXR S6 750 TXR S7 1/0 QXF S8 4/0 QXF S9 336 TXR S10 750 TXF S11 3 WIRE REMOVAL S12 3 WIRE MAIN S14 6DX CIC S15 1/0TX CIC		\$ 1/0 TXF \$1 4/0 TXF \$2 336 TXF \$3 3/0 TX \$4 350 TX \$5 750 TX \$6 1/0 QXF \$7 3/0 QXF \$8 350 QXR \$9 750 QXR \$10 3 WIRE REMOVAL \$11 3/0 QXR \$12 4 WIRE REMOVAL	

WE ENERGIES WORK REQUEST ENVIRONMENTAL NOTES (Notes 1 through 7 apply to ALL work requests)

- General**
- If WDNR and/or USACE permits were obtained for the project, all permit conditions shall be met during construction of the project.
 - If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.
 - Erosion Control BMP's shall meet or exceed the approved WDNR Storm Water Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html). Refer to We Energies Construction Site Sediment and Erosion Control Standards.
 - Inspect installed erosion control BMP's at least one time per week and after 1/2" rain events; repair as necessary.
 - When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed wherever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.

- Erosion Control**
- If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:
 - Any quantity of oil is spilled into surface water.
 - Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
 - Any oil spill containing greater than 500 ppm PCB;
 - Five gallons or more of oil spilled to the ground;
 - Any oil spill involving a police department, fire department, DNR, or concerned property owner.

- Contaminated Soils**
- Whenever soil exhibiting obvious signs of contamination (e.g. discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.

- Spills**
- If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:
 - Any quantity of oil is spilled into surface water.
 - Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
 - Any oil spill containing greater than 500 ppm PCB;
 - Five gallons or more of oil spilled to the ground;
 - Any oil spill involving a police department, fire department, DNR, or concerned property owner.

- Invasive Species**
- State regulated invasive species are known to occur in the work area. Reasonable precautions are legally required to prevent the spread of these species. The Wisconsin Council on Forestry Transportation and Utility Rights-of-Way Best Management Practices should be followed: (<http://council.wisconsinforestry.org/invasives/transportation/>).

- Cultural and Historical Resources, cont.**
- The project is within or adjacent to an area that is identified by the State of Wisconsin as potentially having Native American artifacts, burial mounds or burial sites, which could be encountered during construction.
 - If human bone or any artifacts are discovered during construction, work must cease immediately. Contact the Environmental Department who will contact the State Burial Sites Preservation Office and determine the next steps that must be taken in order to comply with state law. Work at that site MAY NOT PROCEED until the Environmental Department authorizes it.
 - A "qualified archaeologist," as specified under Wis. Stats 157.70 (1) (i) and Wis. Admin. Code HS 2.04 (6), must be present to monitor all ground disturbing activities.

- Threatened and Endangered Species**
- Threatened or endangered species are known to occur in the work area. It is illegal to harass, harm, or kill a protected species under state and federal regulations. Proper precautions shall be taken to ensure harm to individuals is avoided.
 - In order to protect the threatened or endangered species, work must be conducted between November 5 and March 15.
 - Exclusion fencing must be installed at the work area prior to March 15.
 - A qualified biologist must be present when conducting work at this location.

- Fracture-out Contingency Plan**
- A fracture-out contingency plan shall be on-site and implemented accordingly. The contingency plan shall incorporate the following components:
 - Continuously inspect the bore paths for fracture-outs in order to respond quickly and appropriately.
 - Containment materials (e.g. silt fence, straw bales, sand bags, etc.) shall be on site and available should a fracture-out occur.
 - A vac truck shall be accessible on short notice in order to respond quickly to a fracture-out.

- Notes 8 through 27 apply as noted at specific points within each work request:**
- Dewatering**
- Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.

- Wetlands**
- As much as practicable, the majority of the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.
 - All work shall be conducted to minimize soil disturbance. No rutting will be allowed within the wetlands.
 - If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.
 - Excavated soils cannot be stockpiled in wetlands.

- Notes 1 through 7 apply to ALL work requests**
- All excess spoils shall be removed from wetlands and placed in a suitable upland location.
 - Trenching and pit excavations within wetlands shall include soil segregation to facilitate restoration of pre-construction soil stratification, and restoration to pre-construction elevations.
 - Poles scheduled to be removed, and that occur within wetland, shall be cut at the ground surface.

- Waterways**
- No work can be performed within the banks or below the ordinary high watermark of any navigable waterways/streams.
 - No crossing of navigable waterways with equipment can occur. Foot traffic is allowed.
 - Any disturbed soil within 75-feet of the ordinary high water mark of any navigable waterways/streams shall be stabilized within 24 hours of construction completion.

- Appendix A**
- EROSION CONTROL LEGEND**
- | SYMBOL | DESCRIPTION |
|--------|--|
| | APPROXIMATE LOCATION FOR UNDERGROUND FACILITY EXCAVATION |
| | INLET PROTECTION, TYPE A/B/C/D |
| | 12" WATTLE or 12"/20" SEDIMENT LOG or 9.5"/20" EROSION EEL |
| | STONE DITCH CHECK |
| | ROCK BAG |
| | MULCH |
| | SOIL STABILIZER, TYPE B |
| | EROSION MAT CLASS I, TYPE A |
| | EROSION MAT CLASS I, TYPE B |
| | EROSION MAT CLASS I, TYPE A URBAN |
| | EROSION MAT CLASS I, TYPE B URBAN |
| | EROSION MAT CLASS II |
| | EROSION MAT CLASS III |
| | VEGETATIVE BUFFER |
| | TRACKING PAD |
| | TIMBER MAT |
| | SILT FENCE |
| | APPROXIMATE DEWATERING BASIN LOCATION |
| | SURFACE WATER FLOW |

March 21, 2024

Ms. Diana Dykstra, CMC
 Clerk-Treasurer
 Village of Mukwonago
 440 River Crest Court
 Mukwonago, Wisconsin 53149

RE: Indianhead Park Pathway Lighting

Dear Ms. Dykstra:

Bids for the above project were opened on March 21, 2024 at 10:00 a.m. at the Village Hall and were as follows:

	BIDDER	BASE BID
1.	<u>Graybar</u>	<u>Incomplete Bid</u>
2.	<u>Pieper Electric, Inc.</u>	<u>\$92,000.00</u>
3.	<u>Wil-Surge Electric, Inc.</u>	<u>\$95,631.00</u>
4.	<u>Hady Electric, Inc.</u>	<u>\$101,150.00</u>

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors and suppliers.
3. Low bidder has successfully completed similar projects.

On these bases, we recommend that Pieper Electric, Inc. be awarded the Indianhead Park Pathway Lighting contract in the amount of \$92,000.00. On all construction projects unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Ms. Diana Dykstra, CMC
Village of Mukwonago
March 21, 2024
Page 2

Bids remain subject to acceptance until May 20, 2024, unless Bidder agrees to an extension. Please advise us of your award decision or call if there are any questions.

Respectfully,

RUEKERT & MIELKE, INC.

Michael E. Michalski
Project Engineer
mmichalski@ruekert-mielke.com

MEM:sjs

Encl: Notice of Award
Bid Summary

cc: Ron Bittner, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

NOTICE OF AWARD

Date of Issuance: _____

Contract: Indianhead Park Pathway Lighting
Bidder: Pieper Electric, Inc.
Address: 5477 S. Westridge Court
New Berlin, WI 53151

Owner: Village of Mukwonago
Engineer: Ruekert & Mielke, Inc.
Engineer's Project No.: 12-10209.200

TO BIDDER:

You are notified that your Bid dated March 21, 2024 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

Indianhead Park Pathway Lighting

The Contract Price of your Contract is: \$ 92,000.00

Two (2) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award or have been transmitted or made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer one (1) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Performance Bond, Payment Bond as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Owner: VILLAGE OF MUKWONAGO

Signature: _____
Authorized Signature

Title: _____

Date: _____

Copy: Engineer

BID SUMMARY

Indianhead Park Pathway Lighting

Village of Mukwonago, Waukesha/Walworth Counties, Wisconsin

Bids Open: March 21, 2024 at 10:00 a.m.

CONTRACTOR	Bid Bond	BASE BID
Graybar		Incomplete Bid – Did not include all the material and labor that is listed in the RFP
Pieper Electric, Inc.	X	\$92,000.00
Wil-Surge Electric, Inc.	X	\$95,631.00
Hady Electric, Inc.	X	\$101,150.00

APPARENT LOW BID:	\$92,000.00
APPARENT LOW BIDDER:	Pieper Electric, Inc.

RUEKERT & MIELKE, INC.
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Diana Dykstra

From: Darlene Johnson <dmjohnson1@waukeshacounty.gov>
Sent: Thursday, March 28, 2024 10:33 PM
To: Diana Dykstra; Village President; Darlene Johnson; Darlene Johnson; Ron Bittner
Subject: Fwd: Wahl Avenue property lease
Attachments: Wahl Ave lease agreement.docx

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Dear Interim Administrator DYKSTRA,

At the Phantom Lakes Management District meeting on Thursday, March 28, 2024, I was informed that the Town of Mukwonago declined signing the Wahl Lease Agreement without assurances by the Village of Mukwonago Board that they agree with the additional conditions of desires of docking, parking, and storage of equipment, including the Conveyor, for performing lake management per the harvesting permit. The allowance of the lease would not change from what is currently occurring at the Wahl Avenue Town of Mukwonago property.

These conditions include:

- . allowing PLMD to erect a security fence to reduce vandalism;

- . temporary storage shed to contain any small tools necessary to maintain harvesting equipment;

- . A temporary Port-a-potty at that location rented by Phantom Lakes Management District for use by the harvesting crew.

As an appointed member of the Phantom Lakes Management District, I am requesting this item be put on the April 3rd Committee of the Whole meeting agenda. Members of the PLMD will attend the meeting to make comments regarding the matter of additional conditions to be added to Resolution 2024-10.

Sincerely regards,
Darlene M Johnson
Waukesha County Supervisor
dmjohnson1@waukeshacounty.gov
(414) 916-3876
dmjohnson1@waukeshacounty.gov

From: David Dubey <david.dubey@gmail.com>
Sent: Thursday, March 28, 2024 8:23:40 PM

To: Darlene Johnson <dmjohnson1@waukeshacounty.gov>
Cc: Adam Miller <adam@tekoinc.com>; Joanne Tlachac-Hehn <rjhehn@hotmail.com>; Jake Jagmin <jagminj@gmail.com>; scottbplmd@gmail.com <scottbplmd@gmail.com>
Subject: Fwd: Wahl Avenue property lease

You don't often get email from david.dubey@gmail.com. [Learn why this is important](#)

CAUTION: This email originated from an unverified external source. Verify the legitimacy of the email before clicking links or opening attachments. If you believe this email is malicious in nature, please report it by using the Phish Alert button in Outlook.

Darlene - See attached for approval of conditions at the Village.

Copying others since you may not have seen this previously.

Thanks,
Dave

----- Forwarded message -----

From: David Dubey <david.dubey@gmail.com>
Date: Thu, Oct 26, 2023 at 7:25 PM
Subject: Wahl Avenue property lease
To: Kathy Karalewitz <kkaralewitz@townofmukwonago.us>, Peter Topczewski <ptopczewski@townofmukwonago.us>
Cc: PLMD Secretary <gonefishing@phantomlakes.us>, Joe Graczyk <joe.graczyk@gmail.com>

Kathy and Peter,

See attached proposed lease agreement for the Wahl avenue property. Can we meet to discuss this to work out any issues prior to submitting to legal review (if legal review necessary)? I am available to come to the Town hall during business hours or in the evening to review as needed.

In an effort to minimize legal fees, I have attempted to incorporate all the requests John Macy had requested in a lease agreement. I know John thought we might need a title search or other property research. I believe this has been done many years ago and is the reason the Town owns the property, and is not needed.

The PLMD has a very limited budget, and has not authorized me to expend legal fees in excess of \$1000 on this matter, of which we have already paid just over \$600 for Atty. Macy's fee for the previous review and letter. I understand one more review may exceed that and I would need PLMD approval prior to that occurring.

Please let me know anything else we can do to accommodate any concerns of the Town. As noted in the lease agreement, one purpose of the lease is to better support the lake management activities, which is in the best interest of the Town. In return, the PLMD will relieve the Town from maintenance of the property, saving time the public works department can use elsewhere in the Town.

Sincerely,
David Dubey
Town representative for PLMD

LEASE AGREEMENT

WHEREAS, the Town of Mukwonago, hereinafter known as the "Landlord" or "Town", owns a property on Wahl Avenue, on Lower Phantom Lake in Mukwonago, WI, hereinafter known as the "Property", and further identified as tax key number MUKV1975940, and defined with legal description as:

PT SW1/4 SEC 26 T5N R18E; COM NW COR LOT 1 CERT SURV 1771 VOL12/132; WLY ALG S LI WAHL AV 200 FT THE BGN; W 223.75 FT; S 57 FT; ELY ALG SHORE 146.52 FT; SLY & SELY ALG SHORE 105.60 FT; N82°30'E 31 FT; N 154 FT TO BGN, and;

WHEREAS, the Town desires to lease the Property to the Phantom Lakes Management District, hereinafter known as the "Tenant" or "PLMD", for docking, parking and storage of harvesting equipment necessary for maintenance of Phantom Lakes in accordance with its harvesting permit, and;

WHEREAS, the PLMD desires to lease the Property from the Town for said docking, parking and storage of equipment for performing lake maintenance, and;

WHEREAS, the PLMD is responsible for maintaining the Phantom Lakes in accordance with its harvesting plan for the benefit of the public using the lakes, and;

WHEREAS, the property is ideally located and well suited for docking of the harvesting equipment, and;

WHEREAS, the Town and PLMD desire to establish conditions for a lease.

NOW THEREFORE, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town hereby agrees to lease the Property to the PLMD with the following conditions:

1. The property shall be leased by the Town to the PLMD for the sum of one dollar and no/100 (\$1.00) per year.
2. The lease term shall be from January 1 to December 31 every year unless terminated in accordance with conditions of this agreement.
3. The lease shall be automatically renewed annually unless terminated by majority vote of the Town at a meeting properly noticed and open to the public or, unless terminated by the PLMD at a meeting properly noticed and open to the public. The lease termination shall be effective on January 1 of the year following vote by either board to terminate the agreement renewal.
4. The PLMD shall lease the land for docking, parking and storage of harvesting equipment necessary for maintenance of Phantom Lakes in accordance with its harvesting permit.

5. The PLMD shall be allowed to erect security fencing to reduce incidence of vandalism of harvesting equipment and shall be allowed to erect a temporary storage shed to contain any small tools necessary to maintain harvesting equipment.
6. The PLMD shall be allowed to maintain a portable restroom on the property for use by harvesting employees.
7. The PLMD shall maintain the property in good order so as not to be a nuisance to the neighborhood and shall comply with all local ordinances. The PLMD will dispose of all trash in a trash container to be emptied by the Town on a regular basis.
8. The PLMD shall maintain liability insurance on the property with the Town as a named insured in an amount not less than one hundred thousand dollars (\$100,000) pertaining to activities on the Property.
9. In the event the Town issues any notices of code violation, nuisance violation or other violation of local, state or federal law, the PLMD shall promptly bring the Property into compliance. The PLMD shall be allowed a minimum of 60 days to bring Property into compliance in the event Town gives notice to the PLMD of violation on the property.
10. The Town shall have the right to terminate the lease with minimum 60 days notice for any violation of code, law or violation of this lease agreement.
11. The Town shall be authorized to enter the property at any time for any reason it deems necessary.
12. The Town shall be allowed to use the property in any manner not in conflict with use by the PLMD.

Agreed to by:

Landlord: Town of Mukwonago

Tenant: Phantom Lakes Management
District

Date: _____

Date: _____

By: _____

By: _____

Town Chairman

PLMD Chairman

Attest: _____

Attest: _____

Town Administrator

PLMD Secretary