

Village of Mukwonago  
**Notice of Meeting and Agenda**

**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, October 4, 2023**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

**1. Call to Order**

**2. Roll Call**

**3. Comments from the Public**

*Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.*

**4. Approval of Minutes**

- 4.1 Approval of September 6, 2023 Committee of the Whole Minutes  
[2023-09-06 DRAFT COW Minutes.docx](#)

**5. Finance Committee, Trustee Darlene Johnson**

*Discussion and action possible on the following items.*

- 5.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For August  
*(For information purposes only, no action required)*

[2023-08 August Revenue & Expenditure Guideline.pdf](#)

[2023-08 August Treasury Report.pdf](#)

- 5.2 Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$385,781.42.

[100423 VB AP Packet.pdf](#)

- 5.3 Discussion and possible recommendation to the Village Board to approve **Resolution 2023-51** Amending the 2023 Adopted Budgets for the General Fund, Community Development, Capital Equipment, Capital Improvement and Debt Service Funds.

[RESOLUTION 2023-51 \(Amend 2023 Budget - Various Funds\).pdf](#)

- 5.4 Discussion and possible recommendation on **RESOLUTION 2023-53** an Amendment to the Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement entered into on May 13, 2021, to add language concerning the settlement of referendum funded expenditures and the establishment of an assigned fund balance as part of the original annual settlement process.

[RESOLUTION 2023-53 MOU Town Village Fire Agmt Amendment](#)

[EXHIBIT A - Amendment to Amended Joint Mukwonago FIRE and EMS Department Agreement](#)

## **6. Library Board of Trustees, Trustee Eric Brill**

- 6.1 Library Report for the month of September. *(For information only, no action required)*  
[Library\\_Director\\_Report\\_September\\_2023.pdf](#)

## **7. Public Works Committee, Trustee Eric Brill**

*Discussion and action possible on the following items*

- 7.1 Discussion and possible recommendation on **RESOLUTION 2023-52** an Intergovernmental Agreement for the provision of municipal sewer and municipal water utility service in an area subject to development between the Village of Mukwonago and the Village of Vernon.

[RESOLUTION 2023-52 IGA Vernon Water Sewer Agreement.docx](#)

[1YE0705-Intergovernmental Agreement Vernon Water Sewer - updated by snk.DOCX](#)

- 7.2 Discussion and possible recommendation on an Adopt-a-Road program.  
[Adopt A Road Program](#)

## **8. Village Administrator**

- 8.1 Discussion on next steps with Strategic Planning
- 8.2 Revisit Covid Policy *(request from Trustee Meiners)*  
[Email Re Covid Tustee Meiners.pdf](#)  
[Village Covid Policy](#)
- 8.3 Announcement the Village Clerk-Treasurer's Office was awarded two federally funded grants from the Wisconsin Elections Commission toward the purchase of the new absentee ballot envelopes and new accessible voting equipment.

## **9. Closed Session**

Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation on the Red Brick Museum Lease.

## **10. Reconvene into Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

## **11. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

### **Wednesday, September 6, 2023**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

#### **Call to Order**

President Winchowky called the meeting to order at 5:30pm.

#### **Roll Call**

Board Members Present

Eric Brill  
Darlene Johnson  
Ken Johnson  
John Meiners  
Scott Reeves  
Fred Winchowky

Also Present

Fred Schnook, Village Administrator  
Diana Dykstra, Village Clerk-Treasurer  
Diana Doherty, Finance Director  
Dan Streit, Police Chief  
Chris DeMotto, Assistant Police Chief  
Jerad Wegner, Village Engineer  
Mike Wilharms, Public Works Supervisor  
Wayne Castle, Utilities Director  
Tim Rutenbeck, Building Inspector

Excused

Dale Porter

#### **Presentations**

Presentation from Jeff Standafer of Citizens Bank

#### **Comments from the Public**

Brad Zajork of Zip Main LLC, noted he is the developer of The Block on the agenda for the Liquor License and appreciates their support.

Dan Wendt, 412 Fritz Way, commented about the potential for deduct meter for irrigation systems specifically. He noted if they run in May or spring the break it isn't significant enough for the others. He asked they provide a deduct meter for those residents who have a outdoor irrigation system or who water a lot outside the summer months. He suggests they and could get a meter at the owners request.

Jasson Ziminsky, representing residents on Fritz Way president of minors homeowners association He noted he is in favor of a deduct meter option for those who water outside the scope of the season.

Nate Livingston, 458 Ahrens Drive, supports deduct meter.



Joel Oblander, 401 Fritz Way, some neighbor communities do allow deduct meter as a standard and feels we should do also.

Phil Ciardo, 441 Ahrens Drive, commented he would support issuing the deduct meter.

Tim Gehl, 1176 Black Bear Drive, asked for clarification on the deduct meter issue. He isn't sure unless he is able to get some clarification.

### **Approval of Minutes**

#### **Minutes of August 2, 2023 Committee of the Whole Meeting.**

Meiners/D Johnson motion to approve. Unanimously carried.

### **Finance Committee, Trustee Darlene Johnson**

#### **Monthly Treasury Report and Revenue/Expenditure Guideline Report for July**

*(For information purposes only, no action required)*

#### **Discussion and possible recommendation to the Village Board to approve Accounts Payable Vouchers in the amount of \$1,968,593.62.**

D Johnson/K Johnson motion to approve. Unanimously carried.

#### **Discussion and possible recommendation on a Patrol Squad purchase**

Chief Streit noted this is the annual replacement of one squad per year at the State discount rate.

D Johnson/Meiners motion to recommend approval. Unanimously carried.

#### **Discussion and possible recommendation to approve a Resolution to Certify the Village of Mukwonago is exempt from the County Library Levy.**

D Johnson/Meiners motion to recommend approval. Unanimously carried.

#### **Discussion and possible recommendation on Resolution 2023-44 A Resolution to adopt an update to the Village of Mukwonago Fund Balance Policy.**

D Johnson/Meiners motion to recommend approval. Finance Director Doherty reviewed adjustments and reviewed the updates. Unanimously carried.

#### **Discussion and possible recommendation on Resolution 2023-43 A Resolution to adopt an update to the Village of Mukwonago Capital Improvement Planning Policy.**

D Johnson/Meiners motion to recommend approval. Doherty noted several changes and included adding a (6) year column for planning, and dates for meetings etc. Unanimously carried.

#### **Discussion and possible recommendation on Resolution 2023- 47 A Resolution to adopt an update to the Village of Mukwonago Capitalized Fixed Asset Policy**

D Johnson/Reeves motion to recommend approval. Doherty noted this is more of an accounting update and detail the auditor expects. Unanimously carried.

#### **Discussion and possible recommendation on a Contract for Maintenance Assessment Services with Associate Appraisal Consultants for 2024-2026.**

D Johnson/Meiners motion to recommend a resolution to approve Contract for Maintenance Assessment Services with Associate Appraisal Consultants for 2024-2026 as amended to include keeping Dean Peters as the Assessor and contingent upon Village Attorney approval.

Eric Brill, ask to amend Keep Dean Peters and contingent upon village attorney approval.  
Unanimously Carried.

**Discussion and possible recommendation on a Contract for Exterior Revaluation Services with Associated Appraisal and Consultants.**

D Johnson/Meiners motion to recommend approval of a resolution for a Contract for Exterior Revaluation Services with Associated Appraisal and Consultants. Unanimously carried.

**Health and Recreation Committee, Trustee John Meiners**

Discussion and possible recommendation to Award the Indian Head Park Sign Project to Poblocki Signs in the amount of \$62,610.

Meiners/Reeves motion to recommend approval.  
Unanimously carried.

**Discussion and possible recommendation to approve the new electric service for the Miniwaukan Park restrooms.**

It was noted this is for the new restrooms and cost is about \$2,886  
Meiners/K Johnson motion to recommend approval. Unanimously carried.

**Judicial Committee, Trustee Dale Porter**

**Discussion and possible recommendation on a Resolution documenting the annual liquor license quota calculation for the Village of Mukwonago.**

Winchowky/K Johnson motion to recommend approval.

Clerk Dykstra explained she has reviewed the licenses issued since 1997 and the population estimates by year. The data is important to document each year to provide an analysis of the number of licenses available to issue under the Reserve Quota.  
Unanimously carried.

**Discussion and possible recommendation of a Temporary Class "B" Retailer's License for the annual St. James Catholic Parish Fish Fry held at 830 E Veteran's Way, held on 10/6/2023, 11/3/2023, 12/1/2023, 1/5/2024, 2/2/2024, 3/1/2024, 4/5/2024, and 5/3/2024.**

D Johnson/Brill motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation on an Original Reserve "Class B"/Class "B" combination Fermented Malt Beverage and Liquor License application for Zip Main, LLC d/b/a The Block, at 944 & 950 Main Street, Mukwonago, WI 53149, Bradley Zajork, Agent.**  
Winchowky/Reeves motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation on an Original Reserve "Class B"/Class "B" Combination Fermented Malt Beverage and Liquor License Application for That Place LLC, d/b/a That Place Restaurant, 1015 E Veteran's Way, Mukwonago, WI 53149, Arturo Napoles, Agent.**

Trustee K Johnson asked about the proposed date of opening.

Arturo Napoles commented it has taken a while to clean up. He had hoped to open in November. He is planning to have a patio at some time. They will bring the extension at that time when they decide to have one.

Winchowky/Meiners motion to recommend approval. Unanimously carried.

**Library Board of Trustees, Trustee Eric Brill**

Library Director Report *(For Information Only, No Action Required)*

**Personnel Committee, Trustee Ken Johnson**

**Discussion and possible recommendation on Ordinance 1019 An Ordinance to Amend Chapter 2 Administration; Article IV Officers and Employees; DIVISION 4 Finance Director.**

Trustee K Johnson discussed how this is a result of previous meeting to look at the ordinances to make them more uniform.

Administrator Schnook noted he observed inconsistencies with the ordinances and how employees were appointed and evaluated and removed.

K Johnson/Brill motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation on Ordinance 1020 an Ordinance to Amend Chapter 2 Administration; ARTICLE IV Officers and Employees; Division 2 Public Works Director.**

K Johnson/D Johnson motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation on Ordinance 1021 an Ordinance to amend Chapter 2 Administration, ARTICLE IV Officer and Employees; Division 5 Utilities Director.**

K Johnson/Meiners motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation on CHARTER ORDINANCE 1022, An Ordinance to amend Charter Ordinance Chapter C, ARTICLE II Officers and Employees; Division 2 Clerk/Treasurer**

K Johnson/Meiners motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation on Resolution 2023-37 to approve the Employee Handbook Update.**

Trustee K Johnson explained they had a meeting to review the employee handbook and reviewed certain items. Finance Directory Doherty reviewed the specific changes and provided a redlined version.

Trustee D Johnson questioned the increase on paged 50 for tuition reimbursement. Doherty noted it is reflective of increase in those costs.

K Johnson/Meiners motion to recommend approval. Unanimously carried.

**Public Works Committee, Trustee Eric Brill**

**Discussion and possible recommendation on a Resolution to approve the Stormwater Management Agreement with St. John's Evangelical Lutheran Church.**

Brill/Reeves motion to recommend approval. Unanimously carried.

**Discussion and possible recommendation to approve Resolution 2023-42 a Resolution to approve a Letter of Credit Elimination for Goodwill of Mukwonago.**

Brill/K Johnson motion to recommend approval. Unanimously carried.

**Discussion regarding residential sprinkler meter requests.**

Utility Director Wayne Castle asked to have a discussion tonight on this issue

He noted a deduct meter is used to measure water that doesn't go down the sewer system.

He noted the Summer Sewer schedule doesn't address the ability to obtain a deduct meter and it has been a past practice not to provide those to residents.

However the AM1 rate does allow for the distribution of the deduct meter. There is a policy by ordinance to allow every resident to get the

He feels these two policies conflict because they are getting the summer sewer credit.

He feels by not complying with Rate Schedule and conflicting with the summer sewer credit, the Board should pick one or the other he isn't sure how the billing would work otherwise. His opinion is to repeal the summer sewer credit and just offer the Deduct Meter to all residents.

We currently offer deduct meters to commercial, manufacturing etc. This could be the part that becomes discriminatory. He asks the Board what is their feelings toward this subject.

Trustee Meiners questioned the amount of labor and cost of meters being passed on to the residents. How can we afford that to install.

Director Castle noted he does plan to recover rental rate for each one that is installed. It is an additional meter on the house and the resident pays an additional rental rate. The meter never gets pulled out and the customer would have to get a plumber to place in their home.

Trustee D. Johnson confirmed the plumbing configurations. Director Castle noted it is a separate system that goes to the outside spigot.

Trustee Meiners noted you will also have to have a plumbing permit them as well.

Trustee Reeves confirmed the summer sewer rate is June, July, and August. If they water their lawns in May would it benefit to increase the time. He additionally asked why can't they have some who want the deduct meter and some who get the credit.

Castle feels it would be a nightmare for accounting.

He noted accounting has found multiple billing issues for years and feels this would just cause a problem. He noted if more revenue comes in maybe they can take some of those funds and assist customers with the cost.

Trustee K Johnson noted this is an interesting topic. He asked if there are other subdivisions in the village who are asking for this. He asked if this is what the PSC is recommending.

Castle noted this is already in effect and feels we just need to repeal the ordinance on the Summer Sewer Credit.

Trustee Brill noted that he has reviewed the numbers and believes there is potential for his house to have savings, however isn't sure if that is the same for others and if it is as cost effective for the others to put in their own system or have to hire a plumber. He would like some additional hard facts before making any decisions. It could be a standard install practice to new homes. He would like to know how long it takes for average resident to recoup costs. How many customers would benefit from this? Is there a hybrid approach?

Castle noted he will bring back to the Board at the November Committee of the Whole Meeting.

### **Update on Well #7**

Utilities Director Castle noted he has nothing major, still working on price. Does have equipment rental for temporary treatment a three-year deal for the filtration system, Working on mechanical contractors for install etc. then they will bring to the board on whether to follow through on this.

### **Closed Session**

Meiners/D Johnson motion to go into Closed Session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Briohn Construction, and a Development Agreement with the Village of Vernon; and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning Mukwonago Professional Policeman's Association at 7:16pm  
Roll Call: Trustee Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky.

**Reconvene into Open Session**

Meiners/K Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 7:58pm. Roll Call: Roll Call: Trustee Brill, D. Johnson, K. Johnson, Meiners, Reeves, Winchowky.

It was noted a contract extension for Briohn Builders will be presented to the next Board meeting for approval.

**Adjournment**

Meeting adjourned at 7:58pm

Respectfully Submitted,

Diana Dykstra, MMC  
Village Clerk-Treasurer

DRAFT

PERIOD ENDING 08/31/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 08/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	67,500.00	46,060.33	21,439.67	68.24
PTAX	GENERAL PROPERTY TAX	3,208,321.00	3,206,711.72	1,609.28	99.95
TAXES	OTHER TAXES	440,234.00	286,298.67	153,935.33	65.03
IGOVTRV	INTERGOVERNMENTAL REVENUES	854,295.00	551,240.40	303,054.60	64.53
LICPER	LICENSES & PERMITS	451,537.00	202,159.09	249,377.91	44.77
LAWORD	FINES & FORFEITURES	173,000.00	87,667.85	85,332.15	50.68
PUBCHGS	PUBLIC CHARGES FOR SERVICES	30,488.00	12,867.25	17,620.75	42.20
LEISURE	LEISURE ACTIVITIES	72,000.00	39,816.63	32,183.37	55.30
IGOVTC	INTERGOVERNMENTAL CHARGES	202,833.00	114,282.91	88,550.09	56.34
INVTINC	INVESTMENT INCOME	68,000.00	242,475.48	(174,475.48)	356.58
TOTAL REVENUES		5,568,208.00	4,789,580.33	778,627.67	86.02
Expenditures					
5111	VILLAGE BOARD	70,563.00	34,495.98	36,067.02	48.89
5112	HISTORIC PRESERVATION	290.00	0.00	290.00	0.00
5120	MUNICIPAL COURT	38,954.00	28,379.64	10,574.36	72.85
5130	VILLAGE ATTORNEY	118,750.00	37,478.93	81,271.07	31.56
5141	VILLAGE ADMINISTRATOR	196,051.00	109,721.43	86,329.57	55.97
5142	CLERK-TREASURER	266,321.00	143,925.37	122,395.63	54.04
5144	ELECTIONS	28,150.00	9,754.32	18,395.68	34.65
5145	FINANCE DEPARTMENT	71,273.00	28,068.99	43,204.01	39.38
5150	IT SERVICES	15,000.00	4,070.15	10,929.85	27.13
5151	INDEPENDENT AUDITING	14,000.00	7,126.29	6,873.71	50.90
5153	ASSESSMENT OF PROPERTY	22,050.00	11,999.78	10,050.22	54.42
5154	RISK & PROPERTY INSURANCE	128,103.00	68,436.77	59,666.23	53.42
5160	VILLAGE HALL	50,816.00	29,106.76	21,709.24	57.28
5191	UNCOLLECTED TAX	0.00	13,752.87	(13,752.87)	100.00
5211	POLICE ADMINISTRATION	1,288,048.00	791,881.85	496,166.15	61.48
5212	POLICE PATROL	1,115,941.00	678,078.94	437,862.06	60.76
5213	CRIME INVESTIGATION	252,396.00	152,379.78	100,016.22	60.37
5215	POLICE TRAINING	12,000.00	1,781.39	10,218.61	14.84
5220	FIRE STATION (VILLAGE)	8,706.00	5,772.99	2,933.01	66.31
5235	EMERGENCY GOVERNMENT	2,000.00	834.00	1,166.00	41.70
5241	BUILDING INSPECTOR	301,443.00	185,668.73	115,774.27	61.59
5247	BOARD OF APPEALS	1,150.00	50.00	1,100.00	4.35
5254	DAMS	10,226.00	7,988.97	2,237.03	78.12
5300	DPW GENERAL ADMINISTRATION	351,899.00	234,407.30	117,491.70	66.61
5323	GARAGE	68,148.00	40,317.19	27,830.81	59.16
5324	MACHINERY & EQUIPMENT	117,218.00	79,409.48	37,808.52	67.75
5335	ENGINEERING	75,000.00	14,918.75	60,081.25	19.89
5341	STREETS & ALLEYS	20,205.00	5,850.18	14,354.82	28.95
5342	STREET LIGHTING	190,250.00	100,797.06	89,452.94	52.98
5343	CURBS GUTTERS & SIDEWALKS	5,572.00	717.26	4,854.74	12.87
5344	STORM SEWER	13,950.00	7,168.24	6,781.76	51.39
5345	STREET CLEANING	18,472.00	4,886.18	13,585.82	26.45
5346	BRIDGES & CULVERTS	1,530.00	0.00	1,530.00	0.00
5347	SNOW & ICE CONTROL	117,094.00	78,018.31	39,075.69	66.63
5348	STREET SIGNS & MARKINGS	20,800.00	9,920.20	10,879.80	47.69
5362	GARBAGE COLLECTION	4,073.00	4,680.09	(607.09)	114.91
5431	ANIMAL POUND	2,600.00	2,420.00	180.00	93.08
5512	MUSEUM	11,940.00	6,302.44	5,637.56	52.78
5521	PARKS	196,770.00	116,897.86	79,872.14	59.41
5522	CELEBRATIONS	7,867.00	7,089.27	777.73	90.11
5611	FORESTRY	28,009.00	29,831.42	(1,822.42)	106.51
5613	WEED CONTROL	243.00	151.72	91.28	62.44
5632	PLANNING DEPARTMENT	165,974.00	81,399.77	84,574.23	49.04
5660	STORMWATER MASTER PLAN	11,250.00	7,914.03	3,335.97	70.35
5670	ECONOMIC DEVELOPMENT	56,113.00	33,597.98	22,515.02	59.88
5900	OTHER FINANCING USES	71,000.00	39,000.00	32,000.00	54.93
TOTAL EXPENDITURES		5,568,208.00	3,256,448.66	2,311,759.34	58.48
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,568,208.00	4,789,580.33	778,627.67	86.02
TOTAL EXPENDITURES		5,568,208.00	3,256,448.66	2,311,759.34	58.48
NET OF REVENUES & EXPENDITURES		0.00	1,533,131.67	(1,533,131.67)	100.00

PERIOD ENDING 08/31/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 08/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	48,173.00	23,443.67	24,729.33	48.67
PTAX	GENERAL PROPERTY TAX	605,081.00	403,387.36	201,693.64	66.67
EBIX	EBIX REVENUES	1,073,143.00	922,829.40	150,313.60	85.99
IGOVTRV	INTERGOVERNMENTAL REVENUES	99,832.00	66,284.75	33,547.25	66.40
PUBCHGS	PUBLIC CHARGES FOR SERVICES	100.00	1,245.00	(1,145.00)	1,245.00
IGOVTC	INTERGOVERNMENTAL CHARGES	605,081.00	403,387.36	201,693.64	66.67
INVTINC	INVESTMENT INCOME	660.00	17,078.20	(16,418.20)	2,587.61
TOTAL REVENUES		2,432,070.00	1,837,655.74	594,414.26	75.56
Expenditures					
5140	ADMINISTRATIVE & GENERAL	27,869.00	18,579.28	9,289.72	66.67
5221	FIRE ADMINISTRATION	1,065,202.00	643,637.14	421,564.86	60.42
5222	FIRE SUPPRESSION	60,380.00	22,988.68	37,391.32	38.07
5223	FIRE TRAINING	27,429.00	11,072.16	16,356.84	40.37
5231	AMBULANCE	355,754.00	231,719.85	124,034.15	65.13
5232	AMBULANCE TRAINING	14,738.00	5,316.42	9,421.58	36.07
5233	REFERENDUM FUNDED STAFFING	679,116.00	117,763.32	561,352.68	17.34
5700	CAPITAL OUTLAY EXPENDITURES	38,000.00	13,290.27	24,709.73	34.97
5880	USE OF GRANTS/DONATIONS	0.00	14,923.97	(14,923.97)	100.00
5900	OTHER FINANCING USES	163,582.00	0.00	163,582.00	0.00
TOTAL EXPENDITURES		2,432,070.00	1,079,291.09	1,352,778.91	44.38
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		2,432,070.00	1,837,655.74	594,414.26	75.56
TOTAL EXPENDITURES		2,432,070.00	1,079,291.09	1,352,778.91	44.38
NET OF REVENUES & EXPENDITURES		0.00	758,364.65	(758,364.65)	100.00

PERIOD ENDING 08/31/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 08/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	200.00	333.37	(133.37)	166.69
UTILREV	UTILITY REVENUES	2,184,000.00	1,044,865.09	1,139,134.91	47.84
CONTRIB	CONTRIBUTED CAPITAL	120,000.00	39,405.15	80,594.85	32.84
MISCINC	MISC INCOME UTILITIES	147,200.00	219,102.39	(71,902.39)	148.85
IGOVTC	INTERGOVERNMENTAL CHARGES	1,000.00	1,227.50	(227.50)	122.75
INVTINC	INVESTMENT INCOME	18,675.00	70,490.83	(51,815.83)	377.46
TOTAL REVENUES		2,471,075.00	1,375,424.33	1,095,650.67	55.66
Expenditures					
5140	ADMINISTRATIVE & GENERAL	0.00	3.30	(3.30)	100.00
5900	OTHER FINANCING USES	279,257.00	15,000.00	264,257.00	5.37
6200	PUMPING OPERATIONS	142,281.00	83,369.27	58,911.73	58.59
6210	PUMPING MAINTENANCE	94,742.00	16,705.24	78,036.76	17.63
6300	WATER TREATMENT OPERATIONS	75,121.00	57,431.45	17,689.55	76.45
6310	WATER TREATMENT MAINTENANCE	27,582.00	13,315.31	14,266.69	48.28
6450	T&D-DISTR RSRVR/STNDP MAINT	3,683.00	1,383.97	2,299.03	37.58
6451	T&D-MAINS MAINTENANCE	47,130.00	14,880.55	32,249.45	31.57
6452	T&D-SERVICES MAINTENANCE	42,320.00	22,929.26	19,390.74	54.18
6453	T&D-METERS MAINTENANCE	27,244.00	30,009.35	(2,765.35)	110.15
6454	T&D-HYDRANTS MAINTENANCE	47,861.00	18,027.74	29,833.26	37.67
6901	METER READING LABOR	8,236.00	1,214.11	7,021.89	14.74
6902	ACCOUNTING & COLLECTING LABOR	84,865.00	54,945.90	29,919.10	64.75
6920	ADMINISTRATIVE & GENERAL EXP	1,042,300.00	553,151.22	489,148.78	53.07
TOTAL EXPENDITURES		1,922,622.00	882,366.67	1,040,255.33	45.89
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,471,075.00	1,375,424.33	1,095,650.67	55.66
TOTAL EXPENDITURES		1,922,622.00	882,366.67	1,040,255.33	45.89
NET OF REVENUES & EXPENDITURES		548,453.00	493,057.66	55,395.34	89.90



PERIOD ENDING 08/31/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 08/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	400.00	780.85	(380.85)	195.21
OFS	OTHER FINANCING SOURCES	15,000.00	15,000.00	0.00	100.00
UTILREV	UTILITY REVENUES	1,825,440.00	947,414.79	878,025.21	51.90
LICPER	LICENSES & PERMITS	119,800.00	26,671.50	93,128.50	22.26
CONTRIB	CONTRIBUTED CAPITAL	56,000.00	13,147.20	42,852.80	23.48
MISCINC	MISC INCOME UTILITIES	175,000.00	188,078.26	(13,078.26)	107.47
INVSTINC	INVESTMENT INCOME	35,580.00	110,988.82	(75,408.82)	311.94
TOTAL REVENUES		2,227,220.00	1,302,081.42	925,138.58	58.46
Expenditures					
5140	ADMINISTRATIVE & GENERAL	0.00	3.30	(3.30)	100.00
5900	OTHER FINANCING USES	64,949.00	0.00	64,949.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	575,971.00	375,757.74	200,213.26	65.24
8020	LIFT STATIONS/PUMPING EQUIP	27,627.00	14,376.93	13,250.07	52.04
8030	WASTEWATER COLLECTION SYSTEM	73,308.00	21,900.87	51,407.13	29.88
8300	ACCOUNTING/COLLECTING	82,365.00	54,464.19	27,900.81	66.13
8400	ADMINISTRATIVE & GENERAL	673,016.00	326,068.91	346,947.09	48.45
TOTAL EXPENDITURES		1,497,236.00	792,571.94	704,664.06	52.94
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,227,220.00	1,302,081.42	925,138.58	58.46
TOTAL EXPENDITURES		1,497,236.00	792,571.94	704,664.06	52.94
NET OF REVENUES & EXPENDITURES		729,984.00	509,509.48	220,474.52	69.80

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MUKWONAGO

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PERIOD ENDING 08/31/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL

SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 08/31/2023	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES - ALL FUNDS		12,698,573.00	9,304,741.82	3,393,831.18	73.27
TOTAL EXPENDITURES - ALL FUNDS		11,420,136.00	6,010,678.36	5,409,457.64	52.63
NET OF REVENUES & EXPENDITURES		1,278,437.00	3,294,063.46	(2,015,626.46)	257.66

TREASURERS REPORT	Aug-2023	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
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#### GENERAL VILLAGE

100-111xxx	General Fund	4,196,863.25	459,575.98	2,648,192.85	1,089,094.42
100-111005/020/033	Checking/MRA/Accrued Sick	1,256,140.76	819,776.14	310,503.36	125,861.26
150-111300	Fire Department	984,797.23	826,285.04	158,512.19	
200-110xxx	Community Development (Deback)	1,266,627.46	24,225.33	1,242,402.13	
210-111xxx	Wisc Development - RLF	128,575.67	128,575.67	-	-
220-111xxx	TID#3-General	961,462.51	552,749.78	394,712.22	14,000.51
240-111xxx	TID#4-General	439,518.10	215,673.65	223,844.45	
250-111xxx	TID#5-General	4,555,019.15	627,740.48	3,927,278.67	
300-111xxx	Debt Service	2,356,439.83	459,152.67	1,897,287.16	
320-111300	Fire Department Designated	173,638.26	87.53	173,550.73	
340-111xxx	Village Designated Funds	678,720.92	132,206.69	546,514.23	
350-111xxx	American Rescue Plan Act	884,370.90		884,370.90	
410-111300	Recycling	255,760.28	151,742.60	104,017.68	
430-111300	Capital Equipment	676,791.43	90,809.14	585,982.29	
440-111xxx	Library	386,786.70	155,347.92	231,438.78	
480-111xxx	Capital Improvement Funds	4,288,506.62	183,218.06	3,650,208.42	455,080.14
500-111300	Stormwater District #1	54,695.66	37,840.66	16,855.00	
600-111xxx	Impact Fees	141,830.00	104,479.92	37,350.08	
720-111xxx	Taxroll	201,693.64	13,549.19	188,144.45	
810-111xxx	Parkland Site	251,659.26	24,066.37	227,592.89	
TOTAL		24,139,897.63	5,007,102.82	17,448,758.48	1,684,036.33

#### WATER UTILITY

610-111300	Cash	1,187,844.52	1,187,844.52		
610-111200	Bonds & Unrestricted Cash	544,766.87		544,766.87	
610-111400	Long Term Debt	27,115.82			27,115.82
610-111050	Current Year Debt Reserve	300,150.36	300,150.36	-	
610-111060	Required Debt Reserve	540,560.12	-	117,984.60	422,575.52
610-111080	Impact Fee	43,211.55	39,577.74	3,633.81	
610-111033	Accrued Sick Pay	9,898.45		9,898.45	-
TOTAL		2,653,547.69	1,527,572.62	676,283.73	449,691.34

#### SEWER UTILITY

620-111300	Cash	298,722.58	298,722.58		
620-111200	Bonds & Unrestricted Cash	1,205,292.45		1,205,292.45	
610-111400	Long Term Debt	129,419.13			129,419.13
620-111030	Sewer Connection Fee	230,944.23	27,276.37	203,667.86	-
620-111060	Required Debt Reserve	856,227.46	-	118,235.56	737,991.90
620-111050	Current Year Debt Reserve	511,551.53	511,551.53	-	
620-111070	Equipment Replacement Fund	754,494.37	-	559,574.51	194,919.86
620-111080	Impact Fee	20,053.96	13,412.58	6,641.38	
620-111033	Accrued Sick Pay	9,898.46		9,898.46	-
TOTAL		4,016,604.17	850,963.06	2,103,310.22	1,062,330.89

GRAND TOTAL	30,810,049.49	7,385,638.50	20,228,352.43	3,196,058.56
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Prepared by Diana Doherty

balance check

30,810,049.49

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## Accounts Payable Cover Sheet

<b>Report:</b>	<b>Period or corresponding report date</b>		
Village Accounts Payable	9/27/2023	\$	106,504.56
Library Accounts Payable	9/15/2023	\$	20,457.54
Charter Communications/Spectrum (ach withdrawal)	9/11/2023	\$	1,800.67
US Bank (ach withdrawal)	9/25/2023	\$	14,097.86
We Energies (ach withdrawal)	9/11/2023	\$	39,779.68
Check Disbursement - Court	9/11/2023	\$	3,185.43
Check Disbursement - Invoice Cloud	9/11/2023	\$	153.75
Check Disbursement - Concert Series	9/7/2023	\$	4,000.00
Check Disbursement - Unemployment	9/11/2023	\$	304.00
Check Disbursement - Payroll Related	9/1/2023	\$	8,299.72
Check Disbursement - Payroll Related	9/13/2023	\$	94,002.75
Check Disbursement - Payroll Related	9/19/2023	\$	1,648.22
Check Disbursement - Payroll Related	9/27/2023	\$	91,547.24
		<b>Total for Approval:</b>	<b><u>\$ 385,781.42</u></b>

The preceding list of bills payable was approved for payment

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ABT MAILCOM						
2023TBP	PRE POSTAGE WALWORTH TAX BILLS	100-5142-531500	65.00	65.00	CLERK	10/05/2023
TOTAL VENDOR ABT MAILCOM				65.00		
VENDOR NAME: ALSCO						
IMIL1948984	PD MAT CLEANING SERVICE	100-5211-539400	42.66	42.66	POLICE	10/05/2023
IMIL1925172	PD MAT CLEANING SERVICE	100-5211-539400	42.66	42.66	POLICE	10/05/2023
TOTAL VENDOR ALSCO				85.32		
VENDOR NAME: AM TOWING						
W35500	3461 REPAIRS	150-5222-539500	544.15	544.15	FIRE	10/05/2023
W35523	SERIOUS CRASH VEHICLE TOW	100-5212-521900	316.00	316.00	POLICE	10/05/2023
TOTAL VENDOR AM TOWING				860.15		
VENDOR NAME: AMAZON CAPITOL SERVICES						
17WQRDC94LRL	400 WATT UPS BATTERY BACKUP	100-5323-531100	64.99	64.99	DPW	10/05/2023
1VM3DNMLL1F7	IT TOOLS FOR DPW SHOP	100-5323-531100	17.90	17.90	DPW	10/05/2023
1LFHDPTVLDK9	SOLAR STREET LIGHTS FOR INDIAN HEAD PARK	100-5521-531100	139.96	139.96	DPW	10/05/2023
11MTFDJQL4L4	PATCH CABLES	100-5323-531100	45.45	45.45	DPW	10/05/2023
1VRGFMGRGN9GV	OFFICE SUPPLIES	100-5142-531100	157.99	315.98	CLERK	10/05/2023
		100-5144-531100	157.99			
TOTAL VENDOR AMAZON CAPITOL SERVICES				584.28		
VENDOR NAME: AQUA-PURE OF WI						
1375	PHOSPHOROUS REMOVAL CHEMICAL	620-8010-824000	17,474.20	17,474.20	UTILITIES	10/05/2023
TOTAL VENDOR AQUA-PURE OF WI				17,474.20		
VENDOR NAME: AT & T MOBILITY						
287291370101091523	AT&T SEPTEMBER CELL PHONES AND CRADLEPOI	100-5211-522500	542.75	542.75	POLICE	10/05/2023
TOTAL VENDOR AT & T MOBILITY				542.75		
VENDOR NAME: BATTERIES PLUS						
P65375110	UPS FOR SCADA NETWORK	610-6200-662500	264.66	264.66	UTILITIES	10/05/2023
TOTAL VENDOR BATTERIES PLUS				264.66		
VENDOR NAME: BEAR GRAPHICS						
0924575	SVD ENVELOPES	100-5144-531200	231.03	231.03	CLERK	10/05/2023
TOTAL VENDOR BEAR GRAPHICS				231.03		
VENDOR NAME: C & M AUTO PARTS INC						
6079-373287	TORO 5910 BELT	100-5324-539500	15.64	15.64	DPW	10/05/2023
6079-373286	TORO 5910 BELT	100-5324-539500	46.71	46.71	DPW	10/05/2023
6079-373397	CAR 1 BATTERY REPLACEMENT	150-5222-539500	171.49	171.49	FIRE	10/05/2023
6079-373398	BATTERY CORE RETURN	150-5222-539500	(60.00)	(60.00)	FIRE	10/05/2023
6079-373548	SHOP SUPPLIES	100-5323-531100	43.97	43.97	DPW	10/05/2023
6079-373536	TORO 5910 OIL FILTER	100-5324-539500	10.77	10.77	DPW	10/05/2023
6079-373401	SHOP SUPPLIES	100-5323-531100	38.49	38.49	DPW	10/05/2023
TOTAL VENDOR C & M AUTO PARTS INC				267.07		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
80962264	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	10/05/2023
80962193	SEPTEMBER LEASE PAYMENT 458	100-5142-531200	19.64	165.00	ALLOCATE	10/05/2023
		100-5300-539900	17.37			
		100-5120-531100	7.31			
		100-5141-531100	9.36			
		100-5145-531100	15.54			
		100-5241-531200	2.62			
		100-5632-531200	3.07			
		100-5211-531200	20.58			
		150-5221-531100	21.33			
		410-5363-531200	1.65			
		440-5511-531200	18.65			
		500-5344-531200	4.04			
		610-6902-690300	12.03			
		620-8300-840000	11.81			
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00		
VENDOR NAME: CINTAS						
4167941511	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	112.63	112.63	DPW	10/05/2023
4167941635	UNIFORM SERVICE	610-6920-693000	63.08	124.16	UTILITIES	10/05/2023
		620-8400-856000	61.08			
4168650878	UNIFORM SERVICE	610-6920-693000	96.82	193.64	UTILITIES	10/05/2023
		620-8400-856000	96.82			
4168650789	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	112.63	112.63	DPW	10/05/2023
TOTAL VENDOR CINTAS				543.06		
VENDOR NAME: CIVICPLUS						
262046	2023 ANNUAL WEBSITE MAINTENANCE	100-5142-521900	315.00	2,205.00	ALLOCATE	10/05/2023
		440-5511-531000	315.00			
		620-8400-852000	315.00			
		150-5221-521900	315.00			
		100-5521-531100	315.00			
		610-6920-692300	315.00			
		100-5211-521900	315.00			
TOTAL VENDOR CIVICPLUS				2,205.00		
VENDOR NAME: CJ & ASSOCIATES, INC						
0231967-IN	PD FLOORING BALANCE	430-5700-571100	16,027.00	16,027.00	POLICE	10/05/2023
TOTAL VENDOR CJ & ASSOCIATES, INC				16,027.00		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY						
301186091423	COLUMBIA SOUTHERN TUITION - ZAJICHEK	100-5212-516300	845.00	845.00	POLICE	10/05/2023
323053091423	COLUMBIA SOUTHERN TUITION - KIRKPATRICK	100-5212-516300	845.00	845.00	POLICE	10/05/2023
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				1,690.00		

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CORE & MAIN LP						
T592591	HYDRANT AND WATER SERVICE PARTS	610-6452-665200	225.00	1,674.52	UTILITIES	10/05/2023
		610-6454-665400	1,449.52			
				<hr/>		
T383841	HYDRANT PARTS	610-6454-665400	931.50	931.50	UTILITIES	10/05/2023
TOTAL VENDOR CORE & MAIN LP				<hr/>	2,606.02	
VENDOR NAME: COUNTY MATERIALS CORPORATION						
3967883-00	CONCRETE BLOCKS	620-8010-827000	891.00	891.00	UTILITIES	10/05/2023
3965901-00	CONCRETE BLOCKS	620-8010-827000	1,511.00	1,511.00	UTILITIES	10/05/2023
				<hr/>		
TOTAL VENDOR COUNTY MATERIALS CORPORATION				<hr/>	2,402.00	
VENDOR NAME: CRIVELLO CARLSON S.C.						
5331-192851	AUGUST SERVICES	100-5130-521900	3,340.00	3,340.00	FINANCE	10/05/2023
5331-192853	PFAS ISSUE	610-6920-692300	80.00	80.00	FINANCE	10/05/2023
5331-192852	DEVELOPMENT WORK - ZIP MAIN	100-0000-211400	80.00	80.00	FINANCE	10/05/2023
				<hr/>		
TOTAL VENDOR CRIVELLO CARLSON S.C.				<hr/>	3,500.00	
VENDOR NAME: DYNAMIC AWARDS						
22239	NAMEPLATE	100-5111-531100	10.00	10.00	CLERK	10/05/2023
				<hr/>		
TOTAL VENDOR DYNAMIC AWARDS				<hr/>	10.00	
VENDOR NAME: ELECTION SYSTEMS & SOFTWARE						
CD2066774	GRANT-ACCESSIBLE VOTE EXPRESS	100-5144-521900	3,950.00	3,950.00	CLERK	10/05/2023
				<hr/>		
TOTAL VENDOR ELECTION SYSTEMS & SOFTWARE				<hr/>	3,950.00	
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2584071	EMS SUPPLIES	150-5231-531100	3.55	3.55	FIRE	10/05/2023
				<hr/>		
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				<hr/>	3.55	
VENDOR NAME: ENVIRONMENT CONTROL						
28878-613	VILLAGE HALL CLEANING	100-5160-521900	698.00	698.00	DPW	10/05/2023
				<hr/>		
TOTAL VENDOR ENVIRONMENT CONTROL				<hr/>	698.00	
VENDOR NAME: ETI LLC						
09/21/2023	LICENSE MANAGER SUPPORT	100-5142-522900	269.00	269.00	CLERK	10/05/2023
				<hr/>		
TOTAL VENDOR ETI LLC				<hr/>	269.00	
VENDOR NAME: FOTH INFRASTRUCTURE &						
86010		100-5632-521900	3,000.00	3,000.00	FINANCE	10/05/2023
				<hr/>		
TOTAL VENDOR FOTH INFRASTRUCTURE &				<hr/>	3,000.00	
VENDOR NAME: HASTINGS AIR-ENERGY CONTROL INC						
PS-I0000052	PLYMOVENT ANNUAL STATION 1	150-5222-539500	625.00	625.00	FIRE	10/05/2023
				<hr/>		
TOTAL VENDOR HASTINGS AIR-ENERGY CONTROL INC				<hr/>	625.00	
VENDOR NAME: HAWKINS WATER TREATMENT						
6578415	CHEMICALS FOR WATER TREATMENT	610-6300-663100	40.00	40.00	UTILITIES	10/05/2023
6575733	CHEMICALS FOR WATER TREATMENT	610-6300-663100	3,509.48	3,509.48	UTILITIES	10/05/2023
6575394	POLYMER FOR SLUDGE	620-8010-825000	2,690.10	2,690.10	UTILITIES	10/05/2023

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: HAWKINS WATER TREATMENT						
TOTAL VENDOR HAWKINS WATER TREATMENT				6,239.58		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM, 55217	PROSECUTIONS	100-5130-521900	1,072.50	1,072.50	FINANCE	10/05/2023
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				1,072.50		
VENDOR NAME: HOOPSTER PERFORMANCE INC 6403	NEW SQUAD GRAPHICS	430-5700-571100	920.00	920.00	POLICE	10/05/2023
TOTAL VENDOR HOOPSTER PERFORMANCE INC				920.00		
VENDOR NAME: JAMES IMAGING SYSTEMS 1361370	COPIER SUPPLIES - STAPLES	100-5142-531200	16.68	140.14	ALLOCATE	10/05/2023
		100-5300-539900	14.76			
		100-5120-531100	6.21			
		100-5141-531100	7.95			
		100-5145-531100	13.18			
		100-5241-531200	2.23			
		100-5632-531200	2.61			
		100-5211-531200	17.48			
		150-5221-531100	18.12			
		410-5363-531200	1.40			
		440-5511-531200	15.84			
		500-5344-531200	3.43			
		610-6902-690300	10.22			
		620-8300-840000	10.03			
1359738	PD QUARTERLY COPIER FEES	100-5211-531200	110.13	110.13	POLICE	10/05/2023
TOTAL VENDOR JAMES IMAGING SYSTEMS				250.27		
VENDOR NAME: KETTLE MORaine PEST CONTROL 092023	MUSEUM PESTICIDE TREATMENT	100-5512-582100	175.00	175.00	DPW	10/05/2023
TOTAL VENDOR KETTLE MORaine PEST CONTROL				175.00		
VENDOR NAME: KUCHTA, SARAH 091423	REFUND PARK DEPOSIT 08/26/23	100-4820-485000	100.00	100.00	CLERK	10/05/2023
TOTAL VENDOR KUCHTA, SARAH				100.00		
VENDOR NAME: LANGE ENTERPRISES INC 85065	STREET SIGN	100-5348-531100	65.90	65.90	DPW	10/05/2023
TOTAL VENDOR LANGE ENTERPRISES INC				65.90		
VENDOR NAME: LWMMI WM000671530108	WINDSHIELD CLAIM / MOWER INCIDENT	100-5300-539900	450.00	450.00	FINANCE	10/05/2023
TOTAL VENDOR LWMMI				450.00		
VENDOR NAME: MARTENS PLBG & HTG INC 66139	MUSEUM AIR CONDITIONING REPAIRS	100-5512-582100	206.00	206.00	DPW	10/05/2023
TOTAL VENDOR MARTENS PLBG & HTG INC				206.00		
VENDOR NAME: MCDONOUGH SEPTIC						



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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: MCDONOUGH SEPTIC						
I10465	HAULER STATION PORTABLE TOILET	620-8010-827000	95.00	95.00	UTILITIES	10/05/2023
I10471	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00	DPW	10/05/2023
I10472	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00	DPW	10/05/2023
I10473	PORTABLE RESTROOMS	100-5521-531100	420.00	420.00	DPW	10/05/2023
I10474	PORTABLE RESTROOMS	100-5521-531100	285.00	285.00	DPW	10/05/2023
I10470	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00	DPW	10/05/2023
TOTAL VENDOR MCDONOUGH SEPTIC				1,085.00		
VENDOR NAME: MUKWONAGO AREA CHAMBER OF COMM						
092523	ROOM TAX DUE TO CHAMBER	100-0000-244000	3,671.96	3,671.96	CLERK	10/05/2023
TOTAL VENDOR MUKWONAGO AREA CHAMBER OF COMM				3,671.96		
VENDOR NAME: NAPA AUTO PARTS - SP018						
204252	TORO 5910 BELT	100-5324-539500	22.90	22.90	DPW	10/05/2023
204259	TORO 5910 BELT	100-5324-539500	27.64	27.64	DPW	10/05/2023
204268	TORO 5910 BELT	100-5324-539500	(30.01)	(30.01)	DPW	10/05/2023
TOTAL VENDOR NAPA AUTO PARTS - SP018				20.53		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
2315983	COMPLIANCE SAMPLING-BACTI	610-6300-663200	180.00	180.00	UTILITIES	10/05/2023
TOTAL VENDOR NORTHERN LAKE SERVICE INC				180.00		
VENDOR NAME: PIEPERPOWER						
885725	BUILDING UPS BATTERY REPLACEMENT	340-5890-581100	3,995.00	3,995.00	POLICE	10/05/2023
TOTAL VENDOR PIEPERPOWER				3,995.00		
VENDOR NAME: POMPS TIRE SERVICE, INC						
60316647	3461 TIRE REPLACEMENT	150-5222-539500	954.48	954.48	FIRE	10/05/2023
TOTAL VENDOR POMPS TIRE SERVICE, INC				954.48		
VENDOR NAME: QUILL LLC						
34515782	TONER AND COPY PAPER	100-5211-531100	407.94	407.94	POLICE	10/05/2023
34515690	CLEANING SUPPLIES	100-5211-539400	123.97	123.97	POLICE	10/05/2023
34653728	COPY PAPER	100-5241-531100	2.86	179.97	ALLOCATE	10/05/2023
		100-5142-531100	21.42			
		100-5145-531100	16.95			
		100-5141-531100	10.20			
		100-5632-531100	3.35			
		100-5323-531100	18.95			
		100-5120-531100	7.97			
		100-5211-531100	22.44			
		150-5221-531100	23.27			
		410-5363-531100	1.80			
		440-5511-531100	20.34			
		500-5344-531100	4.41			
		610-6920-692100	13.12			
		620-8300-840000	12.89			
34604729	COPY PAPER - RETURNED DUE TO DAMAGE IN S	100-5145-531100	179.97	179.97	FINANCE	10/05/2023
2175571	COPY PAPER - RETURNED DUE TO DAMAGE IN S	100-5145-531100	(179.97)	(179.97)	FINANCE	10/05/2023

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: QUILL LLC						
TOTAL VENDOR QUILL LLC				711.88		
VENDOR NAME: REINDERS, INC.						
6039641-00	TORO 5910 PARTS	100-5324-539500	404.89	404.89	DPW	10/05/2023
TOTAL VENDOR REINDERS, INC.				404.89		
VENDOR NAME: SHERWIN-WILLIAMS						
0541-4	FIELD MARKING PAINT	100-5521-531100	253.80	253.80	DPW	10/05/2023
TOTAL VENDOR SHERWIN-WILLIAMS				253.80		
VENDOR NAME: SOMMERS PAINTING LLC						
941	PD PAINTING	430-5700-571100	2,925.00	2,925.00	POLICE	10/05/2023
TOTAL VENDOR SOMMERS PAINTING LLC				2,925.00		
VENDOR NAME: STERICYCLE						
8004699841	2023 SEPTEMBER VH SHREDDING SERVICES	100-5141-531100	48.32	96.64	ALLOCATE	10/05/2023
		100-5142-531100	24.16			
		100-5632-531100	24.16			
TOTAL VENDOR STERICYCLE				96.64		
VENDOR NAME: STIEN JEFF						
SEPT 2023 MILEAGE	MABAS-WI CONFERENCE STIEN MILEAGE	150-5221-533500	239.08	239.08	FIRE	10/05/2023
092523	MABAS-WI CONFERENCE- STIEN	150-5221-533500	38.50	38.50	FIRE	10/05/2023
TOTAL VENDOR STIEN JEFF				277.58		
VENDOR NAME: TERMINAL ANDRAE INC.						
62658	LIGHTS/SCADA UPGRADES WELLS 3, 4, AND 7	610-6200-662500	3,500.00	3,500.00	UTILITIES	10/05/2023
TOTAL VENDOR TERMINAL ANDRAE INC.				3,500.00		
VENDOR NAME: THE EXPEDITERS INC						
3671	ANNUAL SANITARY SEWER TELEVISIONING	620-8030-531000	14,460.52	14,460.52	UTILITIES	10/05/2023
TOTAL VENDOR THE EXPEDITERS INC				14,460.52		
VENDOR NAME: THE UNIFORM SHOPPE OF GREEN BAY INC						
334821	NEW OFFICER UNIFORMS	100-5212-534700	678.85	678.85	POLICE	10/05/2023
TOTAL VENDOR THE UNIFORM SHOPPE OF GREEN BAY INC				678.85		
VENDOR NAME: T-MOBILE						
SEPTEMBER 2023	T-MOBILE INVOICE	150-5221-522500	429.70	429.70	FIRE	10/05/2023
TOTAL VENDOR T-MOBILE				429.70		
VENDOR NAME: ULINE						
168602739	LAB SUPPLIES	620-8010-826000	543.30	543.30	UTILITIES	10/05/2023
TOTAL VENDOR ULINE				543.30		
VENDOR NAME: USA BLUEBOOK						
INV00131972	LAB SUPPLIES	610-6300-663200	60.75	60.75	UTILITIES	10/05/2023
TOTAL VENDOR USA BLUEBOOK				60.75		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: VERIZON WIRELESS					
9944326421	2023 SEPTEMBER CELL BILL ACCT# 885503900	100-5323-522500 21.65	265.69	ALLOCATE	10/05/2023
		610-6920-692100 122.02			
		620-8400-851000 122.02			
9944326420	SEPTEMBER 2023 PHONE BILL	100-5141-522500 46.89	997.76	ALLOCATE	10/05/2023
		100-5241-522500 90.90			
		100-5323-522500 334.42			
		610-6920-692100 165.24			
		620-8400-851000 165.24			
		100-5632-522500 41.11			
		100-5300-522950 153.96			
TOTAL VENDOR VERIZON WIRELESS			1,263.45		
VENDOR NAME: WALWORTH CTY CLERK					
2023 DOG LICENSES	2023 WALWORTH COUNTY DOG LICENSE RECONCI	100-0000-243300 115.75	115.75	CLERK	10/05/2023
TOTAL VENDOR WALWORTH CTY CLERK			115.75		
VENDOR NAME: WE ENERGIES DELAFIELD					
061323	360 S MCKENZIE RD, MUKWONAGO WI 53149 EL	480-5700-584900 2,886.14	2,886.14	DPW	10/05/2023
TOTAL VENDOR WE ENERGIES DELAFIELD			2,886.14		
VENDOR NAME: WISCONSIN POLICY FORUM					
2023 MEMBERSHIP DU	MEMBERSHIP	100-5141-532400 350.00	350.00	ADMIN	10/05/2023
TOTAL VENDOR WISCONSIN POLICY FORUM			350.00		
GRAND TOTAL:			106,504.56		

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
09/15/2023	GEN	37168	IMIL1937085	ALSCO	OUTSIDE SERVICES	531000	5511	29.16
09/15/2023	GEN	37169#	11RK-T3CR-7CMC	AMAZON CAPITOL SERVICES	OPERATIONAL SUPPLIES	531100	5511	90.26
			1HNL-JW7L-944H		METASPACE MAINTENANCE	531700	5511	148.09
			1TFK-NRL3-713H		THINGERY MAINTENANCE	531800	5511	114.51
			1HKY-V414-4NCH		THINGERY COLLECTION	533000	5511	293.21
			16JH-7Y9P-9QVF		PROGRAMMING	533100	5511	28.99
			1J7M-TM3W-63GH		PROGRAMMING	533100	5511	218.07
			1XN4-WNX3-6DW3		PROGRAMMING	533100	5511	100.31
			1W4R-CGM7-61QC		REPAIRS & MAINTENANCE	539500	5511	56.97
			1J7M-TM3W-C37M		BOOKS	532800	5700	276.38
			11MV-L9MN-9H6Q		AV MATERIAL	532900	5700	1,066.47
CHECK GEN 37169 TOTAL FOR FUN								2,393.26
09/15/2023	GEN	37170	49409	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	111.99
09/15/2023	GEN	37171	9272023	ARCHIVE YOUR PAST	PROGRAMMING	533100	5511	203.88
09/15/2023	GEN	37172	2037712928	BAKER & TAYLOR INC.	BOOKS	532800	5700	892.53
			2037712929		BOOKS	532800	5700	108.62
			2037723113		BOOKS	532800	5700	239.59
			2037723114		BOOKS	532800	5700	78.12
			2037732791		BOOKS	532800	5700	125.31
			2037732792		BOOKS	532800	5700	406.98
			2037746689		BOOKS	532800	5700	237.79
			2037746690		BOOKS	532800	5700	44.40
			2037759919		BOOKS	532800	5700	28.47
			2037759920		BOOKS	532800	5700	122.04
			2037763629		BOOKS	532800	5700	752.71
			2037765560		BOOKS	532800	5700	15.30
			2037765561		BOOKS	532800	5700	778.84
CHECK GEN 37172 TOTAL FOR FUN								3,830.70
09/15/2023	GEN	37173	75447	BAYSCAN TECHNOLOGIES	OPERATIONAL SUPPLIES	531100	5511	405.00
09/15/2023	GEN	37174	2292	BERNSTEIN & ASSOCIATES, LLC	DONATED FUND EXPENDITURES	580600	5890	1,440.00
09/15/2023	GEN	37175	B6642762	BRODART	BOOKS	532800	5700	373.16
			B6642778		BOOKS	532800	5700	158.74
			B6645559		BOOKS	532800	5700	114.74
			B6651543		BOOKS	532800	5700	539.6

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
CHECK GEN 37175 TOTAL FOR FUN								1,186.29
09/15/2023	GEN	37176	81664410	CENGAGE LEARNING	BOOKS	532800	5700	28.79
			81679691		BOOKS	532800	5700	63.18
			81684283		BOOKS	532800	5700	30.39
			81723884		BOOKS	532800	5700	27.19
CHECK GEN 37176 TOTAL FOR FUN								149.55
09/15/2023	GEN	37177	2033321	CENTER POINT LARGE PRINT	BOOKS	532800	5700	28.67
			2033495		BOOKS	532800	5700	57.34
CHECK GEN 37177 TOTAL FOR FUN								86.01
09/15/2023	GEN	37178	5331-191491	CRIVELLO CARLSON S.C.	PROFESSIONAL SERVICES	521900	5511	60.00
09/15/2023	GEN	37179	7357842	DEMCO INC	COLLECTION MAINTENANCE & REPAIR	531600	5511	283.23
09/15/2023	GEN	37180	21490	DYNAMIC AWARDS	OPERATIONAL SUPPLIES	531100	5511	25.00
09/15/2023	GEN	37181	6117162	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	29.55
09/15/2023	GEN	37182	1046-F111269	UNITED STATES ALLIANCE FIRE P	CONTRACTUAL SERVICES	522000	5511	2,410.00
			1046-F111270		REPAIRS & MAINTENANCE	539500	5511	453.00
CHECK GEN 37182 TOTAL FOR FUN								2,863.00
09/15/2023	GEN	37183	34750413	GREAT AMERICAN FINANCIAL SVCS	CONTRACTUAL SERVICES	522000	5511	353.14
09/15/2023	GEN	37184	930028815	ILLINGWORTH KILGUST	REPAIRS & MAINTENANCE	539500	5511	793.00
09/15/2023	GEN	37185	9204371961	STRYKER SALES, LLC	DONATED FUND EXPENDITURES			** VOIDED **
			9204407040		DONATED FUND EXPENDITURES			** VOIDED **
09/15/2023	GEN	37186	3048395	IMPACT ACQUISITIONS, LLC	CONTRACTUAL SERVICES	522000	5511	393.40
09/15/2023	GEN	37187	8/23/23	KETTLE MORaine PEST CONTROL	REPAIRS & MAINTENANCE	539500	5511	95.00
09/15/2023	GEN	37188	785	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	960.00
09/15/2023	GEN	37189#	504294890	MIDWEST TAPE	DIGITAL COLLECTIONS	534900	5511	838.99
			504204476		AV MATERIAL	532900	5700	121.97
			504242340		AV MATERIAL	532900	5700	158.21
			504275537		AV MATERIAL	532900	5700	34.90

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND				CHECK GEN 37189 TOTAL FOR FUN				1,154.16
09/15/2023	GEN	37190	23-148 REVISED	NORTHERN LASER SYSTEMS	METASPACE MAINTENANCE	531700	5511	1,083.00
09/15/2023	GEN	37191	34478187	QUILL LLC	OPERATIONAL SUPPLIES	531100	5511	10.87
			34490417		OPERATIONAL SUPPLIES	531100	5511	108.47
				CHECK GEN 37191 TOTAL FOR FUN				119.34
09/15/2023	GEN	37192	113054	ROMAN ELECTRIC CO., INC.	REPAIRS & MAINTENANCE	539500	5511	272.98
09/15/2023	GEN	37193	9204371961	STRYKER SALES, LLC	DONATED FUND EXPENDITURES	580600	5890	2,386.90
			9204407040		DONATED FUND EXPENDITURES	580600	5890	(250.00)
				CHECK GEN 37193 TOTAL FOR FUN				2,136.90
				Total for fund 440 LIBRARY FUND				20,457.54
				TOTAL - ALL FUNDS				20,457.54

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/11/2023	GEN	694 (E)	CHARTER COMMUNICATIONS	SEPTEMBER 2023 MONTHLY BILL	100-5120-522500	37.80
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	100-5141-522500	15.99
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	100-5142-522500	144.27
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	100-5145-522900	70.50
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	100-5160-522500	29.45
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	100-5211-522500	460.35
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	100-5241-522500	41.07
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	100-5323-522500	74.15
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	100-5512-522500	177.96
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	150-5221-522500	369.27
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	410-5363-522500	4.58
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	440-5511-522500	295.13
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	500-5344-522500	2.29
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	610-6920-692100	38.93
		694 (E)		SEPTEMBER 2023 MONTHLY BILL	620-8400-851000	38.93
						<hr/> 1,800.67
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,800.67

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INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 09/22/2023 - 09/22/2023  
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 CREDIT CARD TRANSACTIONS FOR BOARD  
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
ARMOUR ABBY							
61061	CERTIFIED PRODUCTS II	08/16/2023	09/22/2023	105.00	0.00	Paid	Y
	GRAVEL FOR KAYAK PAD	MROCKLEY					09/22/2023
	440-5890-580600	DONATED FUND EXPENDITURES		105.00			
ARMOUR ABBY							
61062	US BANK	08/23/2023	09/22/2023	(2,375.00)	0.00	Paid	Y
	CREDIT FOR TUBE RETURN	MROCKLEY					09/22/2023
	440-5511-531700	METASPACE MAINTENANCE		(2,375.00)			
BITTNER RONALD							
61063	SWEETWATER SOUND	08/28/2023	09/22/2023	4,738.00	0.00	Paid	Y
	PERFORMANCE STAGE SUBWOOFERS	MROCKLEY					09/22/2023
	340-5890-580601	DPW-DESIGNATED FUNDS EXPENDITURE		4,738.00			
BITTNER RONALD							
61064	TRACTOR SUPPLY #339	09/12/2023	09/22/2023	79.99	0.00	Paid	Y
	TRIMEC WEED PESTICIDE	MROCKLEY					09/22/2023
	100-5521-531100	OPERATIONAL SUPPLIES		79.99			
BONK JASON							
61065	DNR WS2 EM1 EPAY DEM SRVF	08/25/2023	09/22/2023	1.80	0.00	Paid	Y
	WRWA EXPO SERVICE FEE	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		1.80			
BONK JASON							
61066	DNR WS2 EM1 EPAY DEM SALE	08/25/2023	09/22/2023	90.00	0.00	Paid	Y
	WRWA EXPO	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		90.00			
BONK JASON							
61067	USPS PO 5657100149	09/07/2023	09/22/2023	4.85	0.00	Paid	Y
	FLUORIDE SAMPLE POSTAGE	MROCKLEY					09/22/2023
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		4.85			
BROWN DAVID							
61068	PIZZA RANCH - STEVENS POI	08/23/2023	09/22/2023	45.76	0.00	Paid	Y
	WRWA EXPO DINNER-FOR THREE PEOPLE	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		45.76			



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 EXP CHECK RUN DATES 09/22/2023 - 09/22/2023  
 JOURNALIZED PAID  
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 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
BROWN DAVID							
61069	BP#1962612R-STORE 4479	08/24/2023	09/22/2023	29.00	0.00	Paid	Y
	WRWA EXPO FUEL	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		29.00			
BROWN DAVID							
61070	TRAVELODGE	08/24/2023	09/22/2023	79.00	0.00	Paid	Y
	WRWA EXPO HOTEL	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		79.00			
CASTLE WAYNE A							
61071	AMZN MKTP US*TQ6OT6AN2	08/18/2023	09/22/2023	489.98	0.00	Paid	Y
	SCADA NETWORK SWITCHES FOR WELLS	MROCKLEY					09/22/2023
	610-6200-662500	MAINTENANCE-PUMPING		489.98			
CASTLE WAYNE A							
61072	DNR WS2 EM1 EPAY DEM SRVF	08/24/2023	09/22/2023	0.90	0.00	Paid	Y
	WATER LICENSE RENEWAL SERVICE FEE	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		0.90			
CASTLE WAYNE A							
61073	DNR WS2 EM1 EPAY DEM SALE	08/24/2023	09/22/2023	45.00	0.00	Paid	Y
	WATER LICENSE RENEWAL FEE	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		45.00			
CASTLE WAYNE A							
61074	WISCONSIN WASTEWATER OPER	09/05/2023	09/22/2023	230.00	0.00	Paid	Y
	WWOA CONFERENCE REGISTRATION	MROCKLEY					09/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		230.00			
DEMOTTO CHRIS							
61075	AMZN MKTP US*TR0NF3U32	09/13/2023	09/22/2023	69.04	0.00	Paid	Y
	BROCHURE HOLDERS	MROCKLEY					09/22/2023
	100-5211-531100	OPERATIONAL SUPPLIES		69.04			
DEMOTTO CHRIS							
61076	AMZN MKTP US*TR7LJ3Y60	09/14/2023	09/22/2023	175.99	0.00	Paid	Y
	CHAIRS	MROCKLEY					09/22/2023
	430-5700-571100	POLICE DEPT CAPITAL EQUIP		175.99			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
DOHERTY DIANA							
61077	GOVERNMENT FINANCE OFFIC	08/21/2023	09/22/2023	85.00	0.00	Paid	Y
	TAX COMPLIANCE FOR ISSUERS WEBINAR	MROCKLEY					09/22/2023
	100-5145-533500	TRAINING & TRAVEL		85.00			
DYKSTRA DIANA							
61078	APPLETON RESIDENCE INN	08/21/2023	09/22/2023	187.20	0.00	Paid	Y
	HOTEL WMCA CONFERENCE	MROCKLEY					09/22/2023
	100-5144-533500	TRAINING & TRAVEL		187.20			
DYKSTRA DIANA							
61079	TST* BOWL NINETY-ONE	08/22/2023	09/22/2023	37.03	0.00	Paid	Y
	CONFERENCE FOOD NOT INCLUDED	MROCKLEY					09/22/2023
	100-5142-533500	TRAINING & TRAVEL		37.03			
DYKSTRA DIANA							
61080	CITY OF APPLETON PARKI	08/23/2023	09/22/2023	6.00	0.00	Paid	Y
	PARKING	MROCKLEY					09/22/2023
	100-5144-533500	TRAINING & TRAVEL		6.00			
DYKSTRA DIANA							
61081	CITY OF APPLETON PARKI	08/23/2023	09/22/2023	6.00	0.00	Paid	Y
	PARKING	MROCKLEY					09/22/2023
	100-5144-533500	TRAINING & TRAVEL		6.00			
DYKSTRA DIANA							
61082	CITY OF APPLETON PARKI	08/25/2023	09/22/2023	6.00	0.00	Paid	Y
	PARKING	MROCKLEY					09/22/2023
	100-5142-533500	TRAINING & TRAVEL		6.00			
DYKSTRA DIANA							
61083	CITY OF APPLETON PARKI	08/25/2023	09/22/2023	6.00	0.00	Paid	Y
	PARKING	MROCKLEY					09/22/2023
	100-5142-533500	TRAINING & TRAVEL		6.00			
DYKSTRA DIANA							
61084	VBS*VONAGE BUSINESS	09/12/2023	09/22/2023	1,543.07	0.00	Paid	Y
	SEPTEMBER 2023 PHONE BILL	MROCKLEY					09/22/2023
	100-5141-522500	TELEPHONE		19.61			
	100-5142-522500	TELEPHONE		78.67			
	100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE		78.39			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
	100-5241-522500	TELEPHONE		58.82			
	100-5632-522500	TELEPHONE		19.61			
	100-5323-522500	TELEPHONE		39.46			
	100-5512-522500	TELEPHONE		19.61			
	100-5120-522500	TELEPHONE		19.61			
	100-5211-522500	TELEPHONE		367.10			
	150-5221-522500	TELEPHONE		358.13			
	440-5511-522500	TELEPHONE		400.40			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		41.83			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		41.83			
GOURDOUX LINDA							
61085	TST* BOWL NINETY-ONE	08/22/2023	09/22/2023	8.69	0.00	Paid	Y
	CONFERENCE FOOD NOT INCLUDED	MROCKLEY					09/22/2023
	100-5142-533500	TRAINING & TRAVEL		8.69			
GOURDOUX LINDA							
61086	CITY OF APPLETON PARKI	08/25/2023	09/22/2023	21.00	0.00	Paid	Y
	D CLERK PARKING	MROCKLEY					09/22/2023
	100-5144-533500	TRAINING & TRAVEL		21.00			
GOURDOUX LINDA							
61087	HILTON APPLETON	08/25/2023	09/22/2023	270.00	0.00	Paid	Y
	D CLERK HOTEL FEE	MROCKLEY					09/22/2023
	100-5142-533500	TRAINING & TRAVEL		270.00			
ISELY MARY JO							
61088	EB LIBRARY MANAGEMENT	08/21/2023	09/22/2023	749.58	0.00	Paid	Y
	LIBRARY MANAGEMENT TRAINING	MROCKLEY					09/22/2023
	440-5511-533500	TRAINING & TRAVEL		749.58			
ISELY MARY JO							
61089	QP* MALONEAUTORACKS	08/22/2023	09/22/2023	35.90	0.00	Paid	Y
	LEG EXTENSION FOR KAYAK RACK	MROCKLEY					09/22/2023
	440-5890-580600	DONATED FUND EXPENDITURES		35.90			
KIM CATHRYN							
61090	GOODWILL RETAIL STORE	08/15/2023	09/22/2023	37.92	0.00	Paid	Y
	PROGRAM SUPPLIES	MROCKLEY					09/22/2023
	440-5511-533100	PROGRAMMING		37.92			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
61091	WALGREENS #7039	08/17/2023	09/22/2023	41.99	0.00	Paid	Y
	PHOTO CONTEST	MROCKLEY					09/22/2023
	440-5511-533100	PROGRAMMING		41.99			
KIM CATHRYN							
61092	QDOBA 1857 CATERING	08/19/2023	09/22/2023	305.81	0.00	Paid	Y
	STAFF TRAINING LUNCH	MROCKLEY					09/22/2023
	440-5511-533500	TRAINING & TRAVEL		305.81			
KIM CATHRYN							
61093	SIGNUPGENIUS	08/23/2023	09/22/2023	11.99	0.00	Paid	Y
	MONTHLY SIGN UP CHARGE	MROCKLEY					09/22/2023
	440-5511-531700	METASPACE MAINTENANCE		11.99			
KIM CATHRYN							
61094	CHICAGO BOOKS & JOURNALS	08/24/2023	09/22/2023	135.08	0.00	Paid	Y
	POSTERS & BOOK MARKS	MROCKLEY					09/22/2023
	440-5511-533100	PROGRAMMING		135.08			
KIM CATHRYN							
61095	DIVILIFE.COM	08/30/2023	09/22/2023	24.00	0.00	Paid	Y
	WEBSITE ADD ON	MROCKLEY					09/22/2023
	440-5511-534000	ELECTRONIC TOOLS & SERVICES		24.00			
KIM CATHRYN							
61096	SQ *SCHOOL DISTRICT OF WA	08/31/2023	09/22/2023	150.00	0.00	Paid	Y
	HORWITZ-DEREMER PLANETARIUM PASS	MROCKLEY					09/22/2023
	440-5890-580600	DONATED FUND EXPENDITURES		150.00			
KIM CATHRYN							
61097	USPS PO 5657100149	09/01/2023	09/22/2023	3.92	0.00	Paid	Y
	MAIL BOOK	MROCKLEY					09/22/2023
	440-5511-531500	POSTAGE		3.92			
KIM CATHRYN							
61098	LABORLAWCENTER, LLC	09/01/2023	09/22/2023	46.78	0.00	Paid	Y
	LABOR LAW POSTER	MROCKLEY					09/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		46.78			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN							
61099	NETFLIX.COM	09/01/2023	09/22/2023	19.99	0.00	Paid	Y
	STREAMING SERVICE 9/1/23-9/30/23	MROCKLEY					09/22/2023
	440-5511-531800	THINGERY MAINTENANCE		19.99			
KIM CATHRYN							
61100	KWIK TRIP 28200002824	09/07/2023	09/22/2023	50.00	0.00	Paid	Y
	PRIZE	MROCKLEY					09/22/2023
	440-5511-533300	OUTREACH		50.00			
KIM CATHRYN							
61101	FORK IN THE ROAD	09/07/2023	09/22/2023	100.00	0.00	Paid	Y
	SLP PRIZE	MROCKLEY					09/22/2023
	440-5890-580600	DONATED FUND EXPENDITURES		100.00			
KIM CATHRYN							
61102	WM SUPERCENTER #1571	09/08/2023	09/22/2023	96.79	0.00	Paid	Y
	CLEANING SUPPLIES	MROCKLEY					09/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		96.79			
KIM CATHRYN							
61103	WALGREENS #7039	09/11/2023	09/22/2023	4.99	0.00	Paid	Y
	CARD	MROCKLEY					09/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		4.99			
KIM CATHRYN							
61104	WM SUPERCENTER #1571	09/12/2023	09/22/2023	11.96	0.00	Paid	Y
	BOTTLED WATER	MROCKLEY					09/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		11.96			
KIM CATHRYN							
61105	WALMART.COM 8009666546	09/13/2023	09/22/2023	53.53	0.00	Paid	Y
	CLEANING SUPPLIES	MROCKLEY					09/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		53.53			
KINDER MATTHEW							
61106	DNR WS2 EM1 EPAY DEM SRVF	08/16/2023	09/22/2023	0.90	0.00	Paid	Y
	WATER LICENSE RENEWAL SERVICE FEE	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		0.90			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
KINDER MATTHEW							
61107	DNR WS2 EM1 EPAY DEM SALE	08/16/2023	09/22/2023	45.00	0.00	Paid	Y
	WATER LICENSE RENEWAL FEE	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		45.00			
KREISER ROBERT							
61108	WWW.DRONELOGBOOK.COM	08/18/2023	09/22/2023	100.00	0.00	Paid	Y
	DRONE TRACKING PROGRAM	MROCKLEY					09/22/2023
	100-5213-521900	PROFESSIONAL SERVICES		100.00			
KUBIAK MICHAEL							
61109	TOOLDISCOUNTER.COM	08/15/2023	09/22/2023	85.05	0.00	Paid	Y
	REPLACEMENT LOCK OUT TOOL	MROCKLEY					09/22/2023
	100-5212-539500	REPAIRS & MAINTENANCE		85.05			
KUBIAK MICHAEL							
61110	DAVID ALAN ALAN S SMOKEHO	08/31/2023	09/22/2023	125.18	0.00	Paid	Y
	NNO COMMITTEE DINNER	MROCKLEY					09/22/2023
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		125.18			
KUBIAK MICHAEL							
61111	US BANK	09/06/2023	09/22/2023	(85.05)	0.00	Paid	Y
	REPLACEMENT LOCK OUT TOOL REFUND	MROCKLEY					09/22/2023
	100-5212-539500	REPAIRS & MAINTENANCE		(85.05)			
KUBIAK MICHAEL							
61112	AMZN MKTP US*TR8742D72	09/12/2023	09/22/2023	49.49	0.00	Paid	Y
	10 PACK TOURNIQUETS	MROCKLEY					09/22/2023
	100-5212-531100	OPERATIONAL SUPPLIES		49.49			
MILLER KENNETH							
61113	STARBUCKS STORE 51920	08/22/2023	09/22/2023	42.00	0.00	Paid	Y
	COFFEE FOR SAFETY TRAINING	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		21.00			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		21.00			
MILLER KENNETH							
61114	TRAVELODGE	08/24/2023	09/22/2023	79.00	0.00	Paid	Y
	WRWA EXPO HOTEL	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		79.00			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH							
61115	WISCONSIN WASTEWATER OPER	09/05/2023	09/22/2023	60.00	0.00	Paid	Y
	WWOA MEMBERSHIP DUES	MROCKLEY					09/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		60.00			
MILLER KENNETH							
61116	THE HOME DEPOT #4921	09/05/2023	09/22/2023	24.78	0.00	Paid	Y
	GRIT TANK WEIR REPAIR	MROCKLEY					09/22/2023
	620-8010-827000	OPERATION SUPPLY/EXPENSE		24.78			
MILLER KENNETH							
61117	WISCONSIN WASTEWATER OPER	09/08/2023	09/22/2023	380.00	0.00	Paid	Y
	WWOA CONFERENCE REGISTRATION FOR 2	MROCKLEY					09/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		380.00			
MILLER KENNETH							
61118	KALAHARI RESORT - WI ECOM	09/10/2023	09/22/2023	139.00	0.00	Paid	Y
	WWOA CONFERENCEN HOTEL	MROCKLEY					09/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		139.00			
MILLER KENNETH							
61119	KALAHARI RESORT - WI ECOM	09/11/2023	09/22/2023	139.00	0.00	Paid	Y
	WWOA CONFERENCE HOTEL	MROCKLEY					09/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		139.00			
PETERSON RANDY							
61120	FIMCO SCHABEN AGSPRAY	08/18/2023	09/22/2023	41.59	0.00	Paid	Y
	SPRAYER PARTS	MROCKLEY					09/22/2023
	100-5324-539500	REPAIRS & MAINTENANCE		41.59			
PETERSON RANDY							
61121	HARBOR FREIGHT TOOLS 544	09/08/2023	09/22/2023	169.23	0.00	Paid	Y
	PARK SUPPLIES & QUICK HITCH	MROCKLEY					09/22/2023
	100-5324-539500	REPAIRS & MAINTENANCE		139.99			
	100-5521-531100	OPERATIONAL SUPPLIES		29.24			
SMITH JAMES A							
61122	WISCONSIN WASTEWATER OPER	09/05/2023	09/22/2023	190.00	0.00	Paid	Y
	WWOA CONFERNCE REGISTRATION	MROCKLEY					09/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		190.00			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R							
61123	FULLY PROMOTED	08/15/2023	09/22/2023	332.85	0.00	Paid	Y
	ROUSH CLOTHING	MROCKLEY					09/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		332.85			
STIEN JEFFREY R							
61124	WAL-MART #1571	08/22/2023	09/22/2023	19.76	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					09/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		19.76			
STIEN JEFFREY R							
61125	WAL-MART #1571	08/25/2023	09/22/2023	30.39	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					09/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		30.39			
STIEN JEFFREY R							
61126	METRO MARKET #384	08/25/2023	09/22/2023	83.84	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					09/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		83.84			
STIEN JEFFREY R							
61127	AMZN MKTP US*T358D4T90	08/26/2023	09/22/2023	23.64	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					09/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		23.64			
STIEN JEFFREY R							
61128	WAL-MART #1571	08/30/2023	09/22/2023	16.08	0.00	Paid	Y
	REHAB SUPPLIES	MROCKLEY					09/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		16.08			
STIEN JEFFREY R							
61129	5.11, INC.	09/03/2023	09/22/2023	197.40	0.00	Paid	Y
	STIEN CLOTHING	MROCKLEY					09/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		197.40			
STIEN JEFFREY R							
61130	DRAGONFLY * MUKWONAGO	09/05/2023	09/22/2023	213.15	0.00	Paid	Y
	FICKAU CLOTHING	MROCKLEY					09/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		213.15			



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	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
STIEN JEFFREY R							
61131	AMAZON.COM*TL50U2IO2	09/06/2023	09/22/2023	41.98	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					09/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		41.98			
STIEN JEFFREY R							
61132	FULLY PROMOTED	09/06/2023	09/22/2023	196.35	0.00	Paid	Y
	STIEN CLOTHING	MROCKLEY					09/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		196.35			
STIEN JEFFREY R							
61133	FULLY PROMOTED	09/06/2023	09/22/2023	195.02	0.00	Paid	Y
	FICKAU CLOTHING	MROCKLEY					09/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		195.02			
STIEN JEFFREY R							
61134	AMZN MKTP US*TL9OJ7KJ1	09/08/2023	09/22/2023	25.98	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					09/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		25.98			
STIEN JEFFREY R							
61135	SP HALOIDRADIOS.COM	09/11/2023	09/22/2023	1,109.82	0.00	Paid	Y
	UHF MOBILE RADIOS	MROCKLEY					09/22/2023
	430-5700-571400	AMBULANCE CAPITAL EQUIP		369.94			
	430-5700-571300	FIRE DEPT CAPITAL EQUIP		369.94			
	150-5700-571300	FIRE DEPT CAPITAL EQUIP		369.94			
STIEN JEFFREY R							
61136	AMAZON.COM*TR3K12B32 AMZN	09/11/2023	09/22/2023	71.84	0.00	Paid	Y
	IV PUMP REPLACEMENT BATTERIES	MROCKLEY					09/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		71.84			
STIEN JEFFREY R							
61137	THE ANTENNA FARM	09/12/2023	09/22/2023	465.06	0.00	Paid	Y
	UHF-VHF ANTENNAS	MROCKLEY					09/22/2023
	430-5700-571300	FIRE DEPT CAPITAL EQUIP		232.53			
	430-5700-571400	AMBULANCE CAPITAL EQUIP		232.53			
STIEN JEFFREY R							
61138	5.11, INC.	09/13/2023	09/22/2023	120.75	0.00	Paid	Y
	FREISEMA CLOTHING	MROCKLEY					09/22/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO  
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 0002 US BANK							
	150-5221-534600	CLOTHING ALLOWANCE		120.75			
STIEN JEFFREY R							
61139	WAL-MART #1571	09/13/2023	09/22/2023	23.92	0.00	Paid	Y
	STATION SUPPLIES	MROCKLEY					09/22/2023
	150-5221-531100	OPERATIONAL SUPPLIES		23.92			
STIEN JEFFREY R							
61140	AMZN MKTP US*TX3AL0ZL2	09/14/2023	09/22/2023	20.98	0.00	Paid	Y
	EMS SUPPLIES	MROCKLEY					09/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		20.98			
STREIT DANIEL							
61141	AMZN MKTP US*TQ8LK72R0	08/23/2023	09/22/2023	14.00	0.00	Paid	Y
	BATTERIES	MROCKLEY					09/22/2023
	100-5211-531100	OPERATIONAL SUPPLIES		14.00			
STREIT DANIEL							
61142	AMZN MKTP US*TQ14W12A1	08/24/2023	09/22/2023	32.85	0.00	Paid	Y
	OFFICER MEMO BOOKS	MROCKLEY					09/22/2023
	100-5212-531100	OPERATIONAL SUPPLIES		32.85			
SUKOWATY JAYME							
61143	METRO MARKET #384	08/22/2023	09/22/2023	26.40	0.00	Paid	Y
	REFRESHMENTS FOR SAFETY TRAINING	MROCKLEY					09/22/2023
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		13.20			
	610-6920-693000	MISC GENERAL EXPENSES		13.20			
SUKOWATY JAYME							
61144	TRAVELODGE	08/24/2023	09/22/2023	79.00	0.00	Paid	Y
	WRWA EXPO HOTEL	MROCKLEY					09/22/2023
	610-6920-693000	MISC GENERAL EXPENSES		79.00			
SURA MATTHEW J							
61145	EXPEDIA 72648334440238	09/04/2023	09/22/2023	692.10	0.00	Paid	Y
	SURA TRAINING EMS EXPO	MROCKLEY					09/22/2023
	150-5221-533500	TRAINING & TRAVEL		692.10			
SURA MATTHEW J							
61146	APPLE.COM/BILL	09/08/2023	09/22/2023	0.99	0.00	Paid	Y
	APPLE STORAGE	MROCKLEY					09/22/2023
	150-5231-531100	OPERATIONAL SUPPLIES		0.99			

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GL Distribution

Purchase Card Vendor: 0002 US BANK

SURA MATTHEW J

61147	DAVID ALAN ALAN S SMOKEHO	09/11/2023	09/22/2023	124.76	0.00	Paid	Y
	09/11 STAFF LUNCH	MROCKLEY					09/22/2023
	150-5223-531100	OPERATIONAL SUPPLIES		124.76			

SURA MATTHEW J

61148	NIKE.COM	09/15/2023	09/22/2023	220.50	0.00	Paid	Y
	SURA CLOTHING	MROCKLEY					09/22/2023
	150-5221-534600	CLOTHING ALLOWANCE		220.50			

ZAESKE DEBBIE

61149	INDEED JOBS	09/01/2023	09/22/2023	267.75	0.00	Paid	Y
	INDEED DISPATCHER APPLICATIONS	MROCKLEY					09/22/2023
	100-5211-521900	PROFESSIONAL SERVICES		267.75			

Total Purchase Card Vendor: 0002 US BANK

# of Invoices:	87	# Due:	0	Totals:	14,097.86	0.00
# of Credit Memos:	2	# Due:	0	Totals:	(2,460.05)	0.00
Net of Invoices and Credit Memos:					14,097.86	0.00

--- TOTALS BY GL DISTRIBUTION ---

100-5120-522500	TELEPHONE	19.61
100-5141-522500	TELEPHONE	19.61
100-5142-522500	TELEPHONE	78.67
100-5142-533500	TRAINING & TRAVEL	327.72
100-5144-533500	TRAINING & TRAVEL	220.20
100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE	78.39
100-5145-533500	TRAINING & TRAVEL	85.00
100-5211-521900	PROFESSIONAL SERVICES	267.75
100-5211-522500	TELEPHONE	367.10
100-5211-531100	OPERATIONAL SUPPLIES	83.04
100-5212-531100	OPERATIONAL SUPPLIES	82.34
100-5213-521900	PROFESSIONAL SERVICES	100.00
100-5241-522500	TELEPHONE	58.82
100-5323-522500	TELEPHONE	39.46
100-5324-539500	REPAIRS & MAINTENANCE	181.58

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	100-5512-522500	TELEPHONE		19.61			
	100-5521-531100	OPERATIONAL SUPPLIES		109.23			
	100-5632-522500	TELEPHONE		19.61			
	150-5221-522500	TELEPHONE		358.13			
	150-5221-531100	OPERATIONAL SUPPLIES		183.89			
	150-5221-533500	TRAINING & TRAVEL		692.10			
	150-5221-534600	CLOTHING ALLOWANCE		1,476.02			
	150-5223-531100	OPERATIONAL SUPPLIES		124.76			
	150-5231-531100	OPERATIONAL SUPPLIES		175.51			
	150-5700-571300	FIRE DEPT CAPITAL EQUIP		369.94			
	340-5890-580601	DPW-DESIGNATED FUNDS EXPENDITURE		4,738.00			
	340-5890-580602	POLICE DESIGNATED FUND EXPENDITURES		125.18			
	430-5700-571100	POLICE DEPT CAPITAL EQUIP		175.99			
	430-5700-571300	FIRE DEPT CAPITAL EQUIP		602.47			
	430-5700-571400	AMBULANCE CAPITAL EQUIP		602.47			
	440-5511-522500	TELEPHONE		400.40			
	440-5511-531100	OPERATIONAL SUPPLIES		214.05			
	440-5511-531500	POSTAGE		3.92			
	440-5511-531700	METASPACE MAINTENANCE		(2,363.01)			
	440-5511-531800	THINGERY MAINTENANCE		19.99			
	440-5511-533100	PROGRAMMING		214.99			
	440-5511-533300	OUTREACH		50.00			
	440-5511-533500	TRAINING & TRAVEL		1,055.39			
	440-5511-534000	ELECTRONIC TOOLS & SERVICES		24.00			
	440-5890-580600	DONATED FUND EXPENDITURES		390.90			
	610-6200-662500	MAINTENANCE-PUMPING		489.98			
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		4.85			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		41.83			
	610-6920-693000	MISC GENERAL EXPENSES		529.56			
	620-8010-827000	OPERATION SUPPLY/EXPENSE		24.78			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		41.83			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		1,172.20			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			2,157.74	0.00		
	150 - FIRE/AMBULANCE FUND			3,380.35	0.00		
	340 - VILLAGE DESIGNATED FUND			4,863.18	0.00		
	430 - CAPITAL EQUIPMENT FUND			1,380.93	0.00		
	440 - LIBRARY FUND			10.63	0.00		
	610 - WATER UTILITY FUND			1,066.22	0.00		
	620 - SEWER UTILITY FUND			1,238.81	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5120 - MUNICIPAL COURT			19.61	0.00		
	5141 - VILLAGE ADMINISTRATOR			19.61	0.00		
	5142 - CLERK-TREASURER			406.39	0.00		
	5144 - ELECTIONS			220.20	0.00		
	5145 - FINANCE DEPARTMENT			163.39	0.00		
	5211 - POLICE ADMINISTRATION			717.89	0.00		
	5212 - POLICE PATROL			82.34	0.00		
	5213 - CRIME INVESTIGATION			100.00	0.00		
	5221 - FIRE ADMINISTRATION			2,710.14	0.00		
	5223 - FIRE TRAINING			124.76	0.00		
	5231 - AMBULANCE			175.51	0.00		
	5241 - BUILDING INSPECTOR			58.82	0.00		
	5323 - GARAGE			39.46	0.00		
	5324 - MACHINERY & EQUIPMENT			181.58	0.00		
	5511 - LIBRARY SERVICES			(380.27)	0.00		
	5512 - MUSEUM			19.61	0.00		
	5521 - PARKS			109.23	0.00		
	5632 - PLANNING DEPARTMENT			19.61	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			1,750.87	0.00		
	5890 - USE OF DESIGNATED FUNDS			5,254.08	0.00		
	6200 - PUMPING OPERATIONS			489.98	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.85	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			571.39	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			24.78	0.00		
	8400 - ADMINISTRATIVE & GENERAL			1,214.03	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0366			85.00			
	0707			1,094.75			
	1051			45.90			
	1128			267.75			

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Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
1275				153.76			
2365				785.48			
3049				105.40			
3064				245.03			
4175				100.00			
5177				1,791.30			
5311				(2,270.00)			
5538				46.85			
5724				1,038.35			
6347				299.69			
6370				3,188.81			
6639				765.88			
6721				174.67			
7403				190.00			
8389				863.78			
8764				96.65			
9625				210.82			
9708				4,817.99			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4711025990 60841	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	08/28/2023 MROCKLEY 0700126680-00002 Well #3 Elec	09/06/2023	1,948.46  1,948.46	0.00	Paid	Y 09/06/2023
4711025990 60842	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	08/28/2023 MROCKLEY 0700126680-00003 Street Lights	09/06/2023	4,082.94  4,082.94	0.00	Paid	Y 09/06/2023
4711025990 60843	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	08/28/2023 MROCKLEY 0700126680-00004 Greenwald	09/06/2023	167.47  167.47	0.00	Paid	Y 09/06/2023
4711025990 60844	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	08/28/2023 MROCKLEY 0700126680-00005 Booster Station	09/06/2023	518.64  518.64	0.00	Paid	Y 09/06/2023
4711025990 60845	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	08/28/2023 MROCKLEY 0700126680-00007 1240 N. Rochester	09/06/2023	103.11  103.11	0.00	Paid	Y 09/06/2023
4711025990 60846	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	08/28/2023 MROCKLEY 0700126680-00008 Police Garage	09/06/2023	40.10  40.10	0.00	Paid	Y 09/06/2023
4711025990 60847	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	08/28/2023 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	09/06/2023	48.51  48.51	0.00	Paid	Y 09/06/2023
4711025990 60848	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	08/28/2023 MROCKLEY 0700126680-000010 Fox River View	09/06/2023	158.63  158.63	0.00	Paid	Y 09/06/2023
4711025990 60849	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	08/28/2023 MROCKLEY 0700126680-000011 DPW Elec	09/06/2023	433.29  433.29	0.00	Paid	Y 09/06/2023

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4711025990 60850	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	08/28/2023 MROCKLEY 0700126680-000012 Fire	09/06/2023	1,513.34  1,513.34	0.00	Paid	Y 09/06/2023
4711025990 60851	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	08/28/2023 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	09/06/2023	22.48  22.48	0.00	Paid	Y 09/06/2023
4711025990 60852	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	08/28/2023 MROCKLEY 0700126680-000014 Hall	09/06/2023	1,173.34  1,173.34	0.00	Paid	Y 09/06/2023
4711025990 60853	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	08/28/2023 MROCKLEY 0700126680-000014 Hall Gas	09/06/2023	16.38  16.38	0.00	Paid	Y 09/06/2023
4711025990 60854	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	08/28/2023 MROCKLEY 0700126680-000016 Miniwauken Park	09/06/2023	32.64  32.64	0.00	Paid	Y 09/06/2023
4711025990 60855	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	08/28/2023 MROCKLEY 0700126680-000017 Holz Elec	09/06/2023	8,413.25  8,413.25	0.00	Paid	Y 09/06/2023
4711025990 60856	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	08/28/2023 MROCKLEY 0700126680-000018 Parks	09/06/2023	31.53  31.53	0.00	Paid	Y 09/06/2023
4711025990 60857	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	08/28/2023 MROCKLEY 0700126680-000019 Atkinson Pump	09/06/2023	430.88  430.88	0.00	Paid	Y 09/06/2023
4711025990 60858	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	08/28/2023 MROCKLEY 0700126680-000020 Well #6	09/06/2023	1,000.82  1,000.82	0.00	Paid	Y 09/06/2023



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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4711025990 60859	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	08/28/2023 MROCKLEY 0700126680-000021 DPW Gas	09/06/2023	50.15  50.15	0.00	Paid	Y 09/06/2023
4711025990 60860	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	08/28/2023 MROCKLEY 0700126680-000022 Concession Building	09/06/2023	362.52  362.52	0.00	Paid	Y 09/06/2023
4711025990 60861	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	08/28/2023 MROCKLEY 0700126680-000023 Well #3 Gas	09/06/2023	10.89  10.89	0.00	Paid	Y 09/06/2023
4711025990 60862	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	08/28/2023 MROCKLEY 0700126680-000024 Parks-200 S Rochester	09/06/2023	24.85  24.85	0.00	Paid	Y 09/06/2023
4711025990 60863	WE ENERGIES 0700126680-000027 Police 100-5211-522200	08/28/2023 MROCKLEY 0700126680-000027 Police	09/06/2023	1,538.87  1,538.87	0.00	Paid	Y 09/06/2023
4711025990 60864	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	08/28/2023 MROCKLEY 0700126680-000028 Miniwaukan Pavilion	09/06/2023	23.27  23.27	0.00	Paid	Y 09/06/2023
4711025990 60865	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	08/28/2023 MROCKLEY 0700126680-000029 F. Park Sump Pump	09/06/2023	17.08  17.08	0.00	Paid	Y 09/06/2023
4711025990 60866	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	08/28/2023 MROCKLEY 0700126680-000031 Holz Gas	09/06/2023	10.89  10.89	0.00	Paid	Y 09/06/2023
4711025990 60867	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	08/28/2023 MROCKLEY 0700126680-000032 Well #4 Elec	09/06/2023	3,473.87  3,473.87	0.00	Paid	Y 09/06/2023

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4711025990 60868	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	08/28/2023 MROCKLEY 0700126680-000033 Parks	09/06/2023	117.92  117.92	0.00	Paid	Y 09/06/2023
4711025990 60869	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	08/28/2023 MROCKLEY 0700126680-000034 Street Lights	09/06/2023	60.11  60.11	0.00	Paid	Y 09/06/2023
4711025990 60870	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	08/28/2023 MROCKLEY 0700126680-000036 Flashers	09/06/2023	11.18  11.18	0.00	Paid	Y 09/06/2023
4711025990 60871	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	08/28/2023 MROCKLEY 0700126680-000037 Well #4 Gas	09/06/2023	12.70  12.70	0.00	Paid	Y 09/06/2023
4711025990 60872	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	08/28/2023 MROCKLEY 0700126680-000038 Museum	09/06/2023	261.10  261.10	0.00	Paid	Y 09/06/2023
4711025990 60873	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	08/28/2023 MROCKLEY 0700126680-000039 Well #5	09/06/2023	2,208.59  2,208.59	0.00	Paid	Y 09/06/2023
4711025990 60874	WE ENERGIES 0700126680-00043 Outdoor Stage 100-5521-522200	08/28/2023 MROCKLEY 0700126680-00043 Outdoor Stage	09/06/2023	27.87  27.87	0.00	Paid	Y 09/06/2023
4711025990 60875	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	08/28/2023 MROCKLEY 0709449777-00001 Library Gas	09/06/2023	257.76  257.76	0.00	Paid	Y 09/06/2023
4711025990 60877	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	08/28/2023 MROCKLEY 0712697628-00001 Tower Radio Bldg	09/06/2023	23.75  23.75	0.00	Paid	Y 09/06/2023

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4711025990 60878	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	08/28/2023 MROCKLEY 0712697628-00002 Mukw Dam	09/06/2023	25.02  25.02	0.00	Paid	Y 09/06/2023
4711025990 60879	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	08/28/2023 MROCKLEY 0712697628-00003 PD Tower meter #05662	09/06/2023	36.76  36.76	0.00	Paid	Y 09/06/2023
4711025990 60880	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	08/28/2023 MROCKLEY 0712697628-00004 1224 Riverton	09/06/2023	94.59  94.59	0.00	Paid	Y 09/06/2023
4711025990 60881	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	08/28/2023 MROCKLEY 0712697628-00006 Well #7	09/06/2023	348.52  348.52	0.00	Paid	Y 09/06/2023
4711025990 60882	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	08/28/2023 MROCKLEY 0712697628-00007 School Crossing Lights	09/06/2023	16.76  16.76	0.00	Paid	Y 09/06/2023
4709453909 60883	WE ENERGIES 0712697628-00008 Field Park Signage 100-5521-522200	08/28/2023 MROCKLEY 0712697628-00008 Field Park Signage	09/06/2023	31.99  31.99	0.00	Paid	Y 09/06/2023
4709453909 60884	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	08/28/2023 MROCKLEY 0700126680-00015 STREET LIGHTS	09/06/2023	10,382.15  10,382.15	0.00	Paid	Y 09/06/2023
4698877953 60885	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	08/28/2023 MROCKLEY 0700126680-00006 Field Park	09/06/2023	65.21  65.21	0.00	Paid	Y 09/06/2023
4698877953 60886	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	08/28/2023 MROCKLEY 0700126680-000025 Tower	09/06/2023	35.72  35.72	0.00	Paid	Y 09/06/2023

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DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 09/04/2023 - 09/11/2023  
JOURNALIZED PAID  
VENDOR CODE: 0034 - CHECK TYPE: EFT  
WE ENERGIES REPORT FOR BOARD

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

4698877953							
60887	WE ENERGIES	08/28/2023	09/06/2023	113.78	0.00	Paid	Y
	0700126680-00030 Andrews Street	MROCKLEY					09/06/2023
	100-5521-522200	0700126680-00030 Andrews Street		113.78			

# of Invoices:	46	# Due:	0	Totals:	39,779.68	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					39,779.68	0.00

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,173.34
100-5160-522400	GAS	16.38
100-5211-522200	ELECTRIC	1,673.14
100-5254-522200	ELECTRIC	25.02
100-5323-522200	ELECTRIC	433.29
100-5323-522400	GAS	50.15
100-5342-522200	ELECTRIC	14,566.81
100-5512-522200	ELECTRIC	261.10
100-5521-522200	ELECTRIC	872.32
150-5221-522200	ELECTRIC	1,513.34
440-5511-522400	GAS	257.76
610-6200-662200	FUEL OR POWER PURCHASED	9,725.68
620-8010-821100	WWTP ELECTRIC POWER	8,413.25
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	10.89
620-8020-821000	PUMPING POWER & FUEL	787.21

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INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 09/04/2023 - 09/11/2023  
JOURNALIZED PAID  
VENDOR CODE: 0034 - CHECK TYPE: EFT  
WE ENERGIES REPORT FOR BOARD

Page: 7/7

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			19,071.55	0.00		
	150 - FIRE/AMBULANCE FUND			1,513.34	0.00		
	440 - LIBRARY FUND			257.76	0.00		
	610 - WATER UTILITY FUND			9,725.68	0.00		
	620 - SEWER UTILITY FUND			9,211.35	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5160 - VILLAGE HALL			1,189.72	0.00		
	5211 - POLICE ADMINISTRATION			1,673.14	0.00		
	5221 - FIRE ADMINISTRATION			1,513.34	0.00		
	5254 - DAMS			25.02	0.00		
	5323 - GARAGE			483.44	0.00		
	5342 - STREET LIGHTING			14,566.81	0.00		
	5511 - LIBRARY SERVICES			257.76	0.00		
	5512 - MUSEUM			261.10	0.00		
	5521 - PARKS			872.32	0.00		
	6200 - PUMPING OPERATIONS			9,725.68	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			8,424.14	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			787.21	0.00		

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/11/2023	GEN	37138	TREASURER STATE OF WI	AUG 2023 COURT FINES AND FEES	100-0000-242400	2,515.43
09/11/2023	GEN	37139	TREASURER WAUKESHA COUNTY	AUG 2023 COURT FINES & FEES	100-0000-243240	640.00
09/11/2023	GEN	37141	WALWORTH CTY TREASURER	AUG 2023 COURT FINES AND FEES	100-0000-243250	30.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		3,185.43

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/11/2023	GEN	695 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - AUGUST	100-5142-539900	5.74
		695 (E)		INVOICE CLOUD MONTHLY FEES - AUGUST	100-5241-539900	61.00
		695 (E)		INVOICE CLOUD MONTHLY FEES - AUGUST	410-5363-539900	29.00
		695 (E)		INVOICE CLOUD MONTHLY FEES - AUGUST	610-6920-692100	29.01
		695 (E)		INVOICE CLOUD MONTHLY FEES - AUGUST	620-8300-840000	29.00
						<hr/> 153.75
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		153.75

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 37137  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/07/2023	GEN	37137	CHERRY PIE	09/08/23 CHERRY PIE PERFORMANCE	340-5890-580603	4,000.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		4,000.00



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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 37140  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/11/2023	GEN	37140	UNEMPLOYMENT INSURANCE	JUDITH PODANY UNEMPLOYMENT INSURANCE	100-5212-511000	304.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		304.00

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 09/01/2023 - 09/01/2023  
Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/01/2023	GEN	37054	SECURIAN FINANCIAL GROUP INC	SEPTEMBER 2023 ACCIDENTAL INS	100-0000-215305	39.24
		37054		SEPTEMBER 2023 ACCIDENTAL INS	150-0000-215305	10.94
						<u>50.18</u>
09/01/2023	GEN	692 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 09/01/23	100-0000-215250	853.23
		692 (E)		RETIREMENT GW PR 09/01/23	150-0000-215250	1,296.72
						<u>2,149.95</u>
09/01/2023	GEN	693 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 09/01/23 ID	100-0000-215250	4,394.45
		693 (E)		RETIREMENT MS/ICMA PR 09/01/23 ID	150-0000-215250	200.00
		693 (E)		RETIREMENT MS/ICMA PR 09/01/23 ID	440-0000-215250	813.71
		693 (E)		RETIREMENT MS/ICMA PR 09/01/23 ID	500-0000-215250	2.41
		693 (E)		RETIREMENT MS/ICMA PR 09/01/23 ID	610-0000-215250	206.90
		693 (E)		RETIREMENT MS/ICMA PR 09/01/23 ID	620-0000-215250	482.12
						<u>6,099.59</u>
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		8,299.72

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 09/13/2023 - 09/13/2023  
Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/13/2023	GEN	37142	MINNESOTA LIFE INSURANCE	OCTOBER 2023 LIFE INSURANCE	100-0000-215301	1,223.64
		37142		OCTOBER 2023 LIFE INSURANCE	150-0000-215301	197.23
		37142		OCTOBER 2023 LIFE INSURANCE	440-0000-215301	94.53
		37142		OCTOBER 2023 LIFE INSURANCE	500-0000-215301	0.38
		37142		OCTOBER 2023 LIFE INSURANCE	610-0000-215301	27.80
		37142		OCTOBER 2023 LIFE INSURANCE	620-0000-215301	209.79
						<hr/> 1,753.37
09/13/2023	GEN	697 (E)	EMPLOYEE TRUST FUNDS	OCTOBER 2023 HEALTH INSURANCE	100-0000-215300	53,780.04
		697 (E)		OCTOBER 2023 HEALTH INSURANCE	150-0000-215300	15,029.98
		697 (E)		OCTOBER 2023 HEALTH INSURANCE	440-0000-215300	5,576.11
		697 (E)		OCTOBER 2023 HEALTH INSURANCE	500-0000-215300	23.37
		697 (E)		OCTOBER 2023 HEALTH INSURANCE	610-0000-215300	3,258.18
		697 (E)		OCTOBER 2023 HEALTH INSURANCE	620-0000-215300	6,353.64
						<hr/> 84,021.32
09/13/2023	GEN	698 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 09/15/23	100-0000-215250	860.29
		698 (E)		RETIREMENT GW PR 09/15/23	150-0000-215250	1,256.81
						<hr/> 2,117.10
09/13/2023	GEN	699 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 09/15/23 ID	100-0000-215250	4,412.14
		699 (E)		RETIREMENT MS/ICMA PR 09/15/23 ID	150-0000-215250	200.00
		699 (E)		RETIREMENT MS/ICMA PR 09/15/23 ID	440-0000-215250	812.35
		699 (E)		RETIREMENT MS/ICMA PR 09/15/23 ID	500-0000-215250	1.03
		699 (E)		RETIREMENT MS/ICMA PR 09/15/23 ID	610-0000-215250	214.74
		699 (E)		RETIREMENT MS/ICMA PR 09/15/23 ID	620-0000-215250	470.70
						<hr/> 6,110.96
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		94,002.75

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/19/2023	GEN	700 (E)	UKG INC.	PAYROLL PROCESSING FEES AUGUST 2023	100-5111-539900	94.57
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5120-539900	27.02
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5141-539900	13.51
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5142-539900	27.02
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5145-539900	54.04
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5211-539900	135.10
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5212-539900	162.12
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5213-521900	27.02
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5241-539900	27.02
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5300-539900	162.12
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	100-5632-539900	13.51
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	150-5221-539900	364.77
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	150-5233-531100	81.06
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	440-5511-534000	351.26
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	610-6902-690300	67.55
		700 (E)		PAYROLL PROCESSING FEES AUGUST 2023	620-8300-840000	40.53
						<hr/> 1,648.22
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,648.22

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/27/2023	GEN	37274	AFLAC	ACCOUNT# V1553 SEPTEMBER 2023	100-0000-215302	288.67
		37274		ACCOUNT# V1553 SEPTEMBER 2023	150-0000-215302	307.72
		37274		ACCOUNT# V1553 SEPTEMBER 2023	610-0000-215302	2.71
		37274		ACCOUNT# V1553 SEPTEMBER 2023	620-0000-215302	230.67
						<hr/> 829.77
09/27/2023	GEN	37275	MUKWONAGO PROFESSIONAL	SEPTEMBER 2023 FIRE UNION DUES	150-0000-215500	1,350.00
09/27/2023	GEN	37276	MUKWONAGO PROFESSIONAL POLICE	SEPTEMBER 2023 POLICE UNION DUES	100-0000-215500	750.00
09/27/2023	GEN	37277	VILLAGE OF MUKWONAGO MRA	SEPTEMBER 2023 FSA	100-0000-215350	2,858.22
		37277		SEPTEMBER 2023 FSA	150-0000-215350	875.82
		37277		SEPTEMBER 2023 FSA	440-0000-215350	30.00
		37277		SEPTEMBER 2023 FSA	610-0000-215350	5.82
		37277		SEPTEMBER 2023 FSA	620-0000-215350	265.35
						<hr/> 4,035.21
09/27/2023	GEN	37278	VILLAGE OF MUKWONAGO MRA	2023-09 REPLENISH MRA ACCOUNT	100-0000-216000	15,000.00
09/27/2023	GEN	702 (E)	DELTA DENTAL OF WISCONSIN	OCTOBER 2023 DENTAL PREMIUMS	100-0000-215304	438.64
		702 (E)		OCTOBER 2023 DENTAL PREMIUMS	150-0000-215304	20.98
		702 (E)		OCTOBER 2023 DENTAL PREMIUMS	440-0000-215304	40.50
		702 (E)		OCTOBER 2023 DENTAL PREMIUMS	610-0000-215304	9.40
		702 (E)		OCTOBER 2023 DENTAL PREMIUMS	620-0000-215304	0.36
						<hr/> 509.88
09/27/2023	GEN	703 (E)	DELTA DENTAL OF WISCONSIN	OCTOBER 2023 VISION PREMIUMS	100-0000-215303	118.18
		703 (E)		OCTOBER 2023 VISION PREMIUMS	150-0000-215303	30.02
		703 (E)		OCTOBER 2023 VISION PREMIUMS	440-0000-215303	35.92
						<hr/> 184.12
09/27/2023	GEN	704 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 09/29/23	100-0000-215250	862.64
		704 (E)		RETIREMENT GW PR 09/29/23	150-0000-215250	1,330.62
						<hr/> 2,193.26
09/27/2023	GEN	705 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 09/29/23 ID	100-0000-215250	4,387.72
		705 (E)		RETIREMENT MS/ICMA PR 09/29/23 ID	150-0000-215250	200.00
		705 (E)		RETIREMENT MS/ICMA PR 09/29/23 ID	440-0000-215250	816.85
		705 (E)		RETIREMENT MS/ICMA PR 09/29/23 ID	500-0000-215250	3.08
		705 (E)		RETIREMENT MS/ICMA PR 09/29/23 ID	610-0000-215250	196.3

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		705 (E)		RETIREMENT MS/ICMA PR 09/29/23 ID	620-0000-215250	477.78
						<hr/> 6,081.79
09/27/2023	GEN	706 (E)	TASC	FLEX ADMIN 10/01/23 - 12/31/23	100-5141-539900	18.06
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	100-5142-539900	36.12
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	100-5145-539900	72.24
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	100-5211-539900	198.66
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	100-5212-539900	198.66
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	100-5241-539900	36.12
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	100-5323-531100	180.60
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	100-5632-539900	18.06
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	150-5221-539900	126.42
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	150-5233-531100	72.24
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	440-5511-515900	144.48
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	610-6902-690300	72.24
		706 (E)		FLEX ADMIN 10/01/23 - 12/31/23	620-8300-840000	54.18
						<hr/> 1,228.08
09/27/2023	GEN	707 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - AUGUST 2023	100-0000-215200	33,540.93
		707 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	14,996.10
		707 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,302.52
		707 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,081.82
		707 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	3,463.76
						<hr/> 59,385.13
			TOTAL - ALL FUNDS	TOTAL OF 11 CHECKS		91,547.24

## RESOLUTION 2023-51

### A RESOLUTION AMENDING THE 2023 ADOPTED BUDGETS FOR THE GENERAL FUND, COMMUNITY DEVELOPMENT, CAPITAL EQUIPMENT, CAPITAL IMPROVEMENT, AND DEBT SERVICE FUND

**WHEREAS**, action by the Village Board of the Village of Mukwonago is required to amend the 2023 Adopted Budget, and,

**WHEREAS**, the Village Board has reviewed the budget amendments listed below and recommends their adoption for the reasons specified,

**NOW, THEREFORE, BE IT RESOLVED** the Village Board of the Village of Mukwonago hereby approves amending 2023 Adopted Village Budget as follows:

		Revenue Budget Increase/(Decrease)	Expenditure Budget Increase/(Decrease)
<b>FUND 100 – GENERAL FUND, FUND 430 – CAPITAL EQUIPMENT FUND, and FUND 480 – CAPITAL IMPROVEMENT FUND</b>			
100-4900-493000	FUND BALANCE APPLIED	195,000	
100-5900-592000	TRANSFER TO OTHER FUNDS		195,000
430-4900-492000	TRANSFER FROM OTHER FUNDS	133,000	
430-5900-590500	TRANSFER TO FUND BALANCE		133,000
480-4900-492000	TRANSFER FROM OTHER FUNDS	62,000	
480-5900-590500	TRANSFER TO FUND BALANCE		62,000

#### Use of reserves to fund smaller dollar capital purchases as identified in the 2024 CIP.

<b>FUND 200 – COMMUNITY DEVELOPMENT FUND, FUND 430 – CAPITAL EQUIPMENT FUND, FUND 480 – CAPITAL IMPROVEMENT FUND, and FUND 300 – DEBT SERVICE FUND</b>			
200-4900-493000	FUND BALANCE APPLIED	127,610	
200-5900-592000	TRANSFER TO OTHER FUNDS		127,610
430-4900-493000	FUND BALANCE APPLIED	83,051	
430-5900-592000	TRANSFER TO OTHER FUNDS		83,051
480-4900-493000	FUND BALANCE APPLIED	293,279	
480-5900-592000	TRANSFER TO OTHER FUNDS		293,279
300-4900-492000	TRANSFER FROM OTHER FUNDS	503,940	
300-5900-590500	TRANSFER TO FUND BALANCE		503,940

#### Transfer Premiums (net of issuance costs) from debt proceeds recognized in Capital Funds to Debt Service Fund

Passed and adopted by Roll Call Vote this 18<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Fred H. Winchowky, Village President

Attest: \_\_\_\_\_  
Diana Dykstra, Clerk-Treasurer

VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES

---

**RESOLUTION NO. 2023-53**

**A RESOLUTION APPROVING AN AMENDMENT TO THE “AMENDED JOINT TOWN OF MUKWONAGO AND VILLAGE OF MUKWONAGO FIRE/EMS DEPARTMENT AGREEMENT” ENTERED INTO ON MAY 13, 2021**

---

**WHEREAS**, on May 13, 2021, the Village and Town executed an “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement”; and

**WHEREAS**, both the Village and Town have determined that an increase in Fire Department staff is necessary to promote the health, welfare, and safety of each community and to provide the best Fire and Emergency response services to each community; and

**WHEREAS**, in recognition of the foregoing, in 2022 both the Village and Town passed a referendum agreeing to add \$406,349 to each community’s property tax levy for the purpose of funding 6 (six) additional Fire Department staff; and

**WHEREAS**, the referendum also intended to set up any excess fund balances to offset any future budgetary needs in relation to these new positions; and

**WHEREAS**, the Village and the Town wish to memorialize the aforementioned arrangement stemming from the 2022 referendums in each community by amending the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement,” which was executed on May 13, 2021; and

**WHEREAS**, the Section VI of the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement” states that “This agreement may be amended at any time by the mutual consent of the parties,” and each party gives such consent; and

**WHEREAS**, the Village and the Town freely enter this amendment in the mutual interests of both communities; and

**WHEREAS**, all other terms and conditions contained in the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement” remain the same and unaffected by the amendments enumerated herein;

**WHEREAS**, the proposed document is attached as EXHIBIT A.



**NOW THEREFORE BE IT RESOLVED**, the Village of Mukwonago Board of Trustees hereby approves the AMENDMENT TO THE “AMENDED JOINT TOWN OF MUKWONAGO AND VILLAGE OF MUKWONAGO FIRE/EMS DEPARTMENT AGREEMENT” ENTERED INTO ON MAY 13, 2021.

Adopted and approved this 18<sup>th</sup> day of October 2023.

APPROVED:

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Fred H. Winchowky, Village President

ATTESTATION:

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Diana Dykstra, MMC  
Village Clerk-Treasurer



**AMENDMENT TO THE “AMENDED JOINT TOWN OF MUKWONAGO AND  
VILLAGE OF MUKWONAGO FIRE/EMS DEPARTMENT AGREEMENT” ENTERED  
INTO ON MAY 13, 2021**

This Amendment to the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement” is entered into by and between the Village of Mukwonago, a municipal corporation organized and existing under the laws of the State of Wisconsin with principal offices at 440 River Crest Court in said Village, hereinafter referred to as “Village,” and the Town of Mukwonago, a municipal corporation organized and existing under the laws of the State of Wisconsin with principal offices at W320S8315 Beulah Road in said Township, hereinafter referred to as “Town.”

**RECITALS**

WHEREAS, on May 13, 2021, the Village and Town executed an “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement”; and

WHEREAS, both the Village and Town have determined that an increase in Fire Department staff is necessary to promote the health, welfare, and safety of each community and to provide the best Fire and Emergency response services to each community; and

WHEREAS, in recognition of the foregoing, in 2022 both the Village and Town passed a referendum agreeing to add \$406,349 to each community’s property tax levy for the purpose of funding 6 (six) additional Fire Department staff; and

WHEREAS, the referendum also intended to set up any excess fund balances to offset any future budgetary needs in relation to these new positions; and

WHEREAS, the Village and the Town wish to memorialize the aforementioned arrangement stemming from the 2022 referendums in each community by amending the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement,” which was executed on May 13, 2021; and

WHEREAS, the Section VI of the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement” states that “This agreement may be amended at any time by the mutual consent of the parties,” and each party gives such consent; and

WHEREAS, the Village and the Town freely enter this amendment in the mutual interests of both communities; and

WHEREAS, all other terms and conditions contained in the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement” remain the same and unaffected by the amendments enumerated herein;

NOW THEREFORE, the Village and the Town agree to amend the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement” as follows:

**SECTION V, PART “G” IS CREATED AS FOLLOWS:**

In 2022, a referendum was passed by both the Village and Town adding \$406,349 to each community’s property tax levy on an ongoing basis for the purpose of funding (six) 6 additional Fire Department staff. This levy amount is in addition to the annually agreed upon contribution by both entities to the joint department and one-twelfth (1/12<sup>th</sup>) is remitted monthly to the department. Expenditures that are funded by the referendum are tracked in a segregated sub-set of accounts in the Fire Department Fund. Any excess referendum revenues over these expenditures are retained in a restricted fund balance at year end to cover future increases in costs for these six (6) staff members.

**SECTION V, PART “E” IS AMENDED BY ADDING THE FOLLOWING LANGUAGE AT THE END OF THE EXISTING CLAUSE:**

The annual settlement excludes any excess revenues from referendum activity as described in the previous section. The Village and Town may, on an annual basis and if agreed to jointly, make a motion to retain some or all of the annual settlement for a specific purpose or to establish or replenish an assigned fund balance to offset any future budgetary shortfalls. The assigned fund balance is to be maintained at an amount no less than \$150,000.

**EFFECTIVE DATE**

These Amendments shall be effective upon signing.

These amendments to the “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement” shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns, or such public boards committees, commissions or entities as shall succeed substantially to the rights, powers, and duties of the parties hereto respectively.

**IN WITNESS WHEREOF**, the amendments enumerated herein are incorporated into the existing “Amended Joint Town of Mukwonago and Village of Mukwonago Fire/EMS Department Agreement” that was executed on May 13, 2021, and executed on behalf of the Village and the Town by the signatures below.

Dated this 18<sup>th</sup> day of October 2023.  
VILLAGE OF MUKWONAGO

\_\_\_\_\_  
Fred Winchowky, Village President

\_\_\_\_\_  
Diana Dykstra, Village Clerk-Treasurer

Dated this \_\_\_\_ of \_\_\_\_\_ 2023.  
TOWN OF MUKWONAGO

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Peter Topczewski, Town Chairman

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Kathy Karalewitz, Administrator/ Clerk-Treasurer

## **Library Director Report: September 2023**

### **Director Meetings and Activities**

Our Staff Development Day on August 18 was a great success. A representative from the Waukesha County Aging and Disabilities Resource Center (ADRC) trained the staff on dementia-friendly customer service and the programming librarians shared the results of the Summer Library Program (SLP) as well as collected staff feedback for future improvements. Our staff continues to change as part-time people leave for full-time jobs and new people come on board, so it's vital to revisit these important trainings and also have time to share a meal, learn together, and bond as a team.

There have been several staff turnover events this month. Oliver Zimmerman can't do the landscaping anymore and so Steven Pautz stepped in again to do mowing and watering. Createscapes (generously funded by the McAdams family) has been weeding all summer and we plan to do another spring cleanup as that greatly helped with routine maintenance this summer. The Building & Grounds Committee has begun talks with the DPW about taking over mowing for next year, so Steven is helping us get through the rest of the season while we work on planning for next year. One of our most senior shelvers, Katy, needed to quit as her family life has gotten extremely busy, so I've been conducting interviews for a new shelver. And Marty and James, our new Circulation Clerks, were able to start right away, with their first day being the Staff Development Day. Because new Circulation Clerks are almost constantly being trained, all it takes is one person out sick and we struggle to simply cover the Circulation Desk and core circulation duties. On a daily basis, Circulation Supervisor Emily is taking entire shifts and on a weekly basis either Cathryn or I am helping with circulation tasks, especially if a sickness happens over the weekend and Emily has to shift her entire week to cover the Saturday shift.

On August 25 I attended the Southeastern Wisconsin (SEWI) Director's Retreat at New Berlin Public Library. This was a free, day-long retreat with four speakers addressing topics specifically for library directors. I learned a lot about creating a crisis communication plan, succession planning, and communicating better with boards. In fact, one thing I learned is already on this month's agenda: a Village Board representative report to provide a monthly place to share Village information. Professional development events like this are another huge benefit to belonging to the Bridges Library System, and I am grateful for how much time and effort the Bridges staff put in to provide and fund these trainings.

### **Circulation (Emily Ceithamer)**

In the last month we hired two new circulation clerks, James and Marty! They have both been great additions to the team and are both quick learners. James just finished his MLIS and comes from working in archives, so he comes with lots of knowledge and insight!

We have updated our new card application to be more simplified and easier for patrons. We added a section for parent/guardians to fill out for kids so they don't have to do a form for every family member anymore. Saving time and paper!

We had a circulation clerk and a shelver leave recently, so I've spent a lot of time training and focusing on making sure our new hires have the tools to make them successful in their positions. I focus time on continuing training to, so updating training materials as well. I really enjoy training, so having new people to help give me feedback has been a great tool for me.

I'm very proud of all my team accomplished over the summer and the great work they did. Even with people going on vacations and people leaving for full-time positions elsewhere, I had so many people offer to cover shifts and help anyway they can. The summer ran very smoothly at circulation thanks to all the efforts from other departments as well as having dedicated time for planning at our Staff Development Day back in the spring.

I also feel very fortunate that my whole team was able to be in the same place on Staff Development Day in August because I never see the 11 people on the circulation team at the same time and some of them rarely ever see each other. We always have a circulation meeting in the afternoon where everyone can contribute their ideas and I think this time makes us all stronger as a team! We wouldn't have this opportunity without the library being closed (with other jobs, school, and someone having to be at the desk), so I'm very grateful for our staff development days!

### **Children's Department (Jane DeAngelis)**

Wrapping up: Beanstack Back to School Reading Challenge for a chance to win a \$50 Domino's Pizza gift card; Guess How Many Crayons contest for a chance to win an art lesson at Otto's.

Our fall schedule starts September 11, so check out all the upcoming events:

- Storytime on the Bus-- Next stop, the Library! Join us for a special storytime with our friends from Dousman Transit Company. We will board a school bus, sing songs, and share stories such as The Seals On the Bus and Don's Let the Pigeon Drive the Bus. Recommended for families with children ages 3 and older.
- PokeWalk and Open Pokemon PLayer-- Join us for a walk around the park where we will set lures, catch Pokemon, and hatch eggs. Following the walk, families are welcome to hang out in the library for self-directed Pokemon fun--trade Pokemon, trade cards, and add friends. Families of all ages are welcome. Gotta catch 'em all!
- Pokemon Card Swap-- Do you collect Pokemon cards? Do you have some stinkers in your collection? Bring your Pokemon cards and trade them for something different. Open to school-age children and teens.
- Barbie Show & Tell Storytime-- It's "Show & Tell" with a Storytime spin AND Storytime with a "Show & Tell" spin! We will share songs and rhymes and stories about Barbie. Then each child may bring a Barbie doll to the front of the room and "show and tell" with the other children. (Adults can help if child is shy or needs help). For families with young children.
- Unboxing: Kids Graphic Novels-- We have a new batch of kids' graphic novels ready to go home. Be the first kid in Mukwonago to check out one of these brand-new, never-before-read graphic novels. Recommended for grades 1-6. No registration required.

- Superhero Show & Tell Storytime-- It's "Show & Tell" with a Storytime spin AND Storytime with a "Show & Tell" spin! We will share songs and rhymes and stories about superheroes. Then each child may bring an action figure to the front of the room and "show and tell" with the other children. (Adults can help if child is shy or needs help). For families with young children.
- Clear Skies: Solar and Lunar Eclipses with David Beine-- learn all about solar and lunar eclipses with David Beine, Wehr Astronomical Society member and amateur astronomer since 1971. If the skies are clear, there will also be solar telescope viewing. For families with school-age children.

### **Reference and Adult Services (Chris Stape)**

August saw the end of our Summer Reading Challenge. Participation was up for adults with 333 Beanstack registrations. Our Chopped Challenge cooking contest got 15 submissions. The chefs at Fork in the Road did the judging and were quite impressed with several of the dishes. We'll be doing this again, and the owner of Fork in the Road asked if they might be more involved next year, so that's great. Our Spice of the Month Club keeps growing and after brainstorming with department heads, I think in October we will pause the spices and do a trial run of a "Tea of the Month Club," this time requiring a patron check-out at least one item to receive their tea. We are trying to avoid abuse of this program as many people simply walk in the door, grab the free spice, and walk out. Coming up we have a bluegrass band performance, a class on genealogy, a painting class, and a presentation of Wisconsin Winter myths and legends, among others.

### **Technical Services and Thingery (Mary Jo Isely)**

418 added items were processed and cataloged in August. Continued the reviewing & editing of the troubleshooting manual for Thingery items as well as the Tech Services Manual.

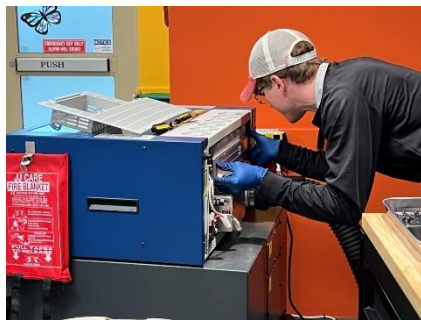
Thingery returns are expending much of our time in Tech Services. Mondays continue to be a high-count day for Thingery returns and maintenance. 3 people from circulation indicated interest in cross-training for Thingery maintenance and all have had an introductory session with Technical Services. Tech Services conducted a review of Thingery & STEAM circulation statistics and weeded consistently low demand items. Most of the items previously been flagged as possible donations to the Friends of the Library rummage sale. Several items were grabbed by MetaSpace 511 as extra copies for programming purposes. As space needs are an issue, an annual review of Thingery & STEAM kits is a valuable process and frees up much needed space. New forthcoming Thingery additions will include a complete Pickleball set w/net, a Kill-O-Watt meter to monitor electricity usage of various home appliances, a knife sharpener with an adjustable angle guide, a binding machine for comb binding spines, a scrapbooking tool kit, and a hand press grommet machine. Explore Passes will see the addition of the Deremer-Horwitz Planetarium Pass. MCL contacted the planetarium in early summer and discovered they did not offer passes, but they were very interested in exploring the idea and created a pass for libraries. We are the guinea pig in the experiment. The Planetarium is

part of the Waukesha School System & is located at the Retzer Nature Center. They provide impressive year-long programming & will also provide a speaker for an MCL program on the solar eclipse. A volunteer from the group also recalibrated our telescope for a nominal fee.

The weeding project is again underway and with the assistance of a shelper much shifting was done to appropriately space books on the shelves so they aren't so cramped. We need to have room for all the new books we add each month!

### **MetaSpace 511 & Technology (Nancy Aycok)**

MetaSpace 511 staff took time to reset and reorganize after the Summer Library Program finished up in August. The makerspace was closed for two weeks to go through inventory, maintenance, and space reorganization. A shift in the makerspace setup is due to the new sublimation printer and heat press added through the Bridges Library Improvement and Innovation Grant that Lead Innovator Nancy applied for.



Having some downtime is crucial to the maintenance of the makerspace, and August is the perfect time when there is a bit of a lull while people are outside more and on vacation. The laser machine required a new laser tube and other annual replacement parts. We have planned for this budgetarily since the service call last year. A CO2 laser tube like the one in MetaSpace 511 can last about four to five years, depending on the amount of usage. In addition, part of the aging of the laser tube is also due to the gas mixture depleting, which happens whether the laser machine is being used or not, which results in a consequent decrease in power and speed. Over the last two years, we have been adjusting the laser machine settings to accommodate this decrease in efficiency, so it was a nice change to experience the laser at full capacity.

A new laser vector (cutting) table was replaced, along with the fume extractor pre-filter, which captures particulates, and the large combined HEPA and carbon filters that filter out chemicals off-gassed by the laser. The laser machine also uses an air pump to remove debris from the laser contact point, preventing burning. The service technician was concerned that the air pump was at its end of life, which was unexpected. We did order and replace the air pump, and the new one should last four to five years.



We said goodbye to MetaSpace 511 Innovator in Residence Intern Kendal who left for college, and everyone at the library will miss her enthusiastic willingness to learn and help. MetaSpace 511 is seeking applicants from the Mukwonago High School IT Academy for a new intern to start this Fall. Our other Intern, Jack, has been assisting Director Armour with replacing hard drives on library computers and other technology projects in addition to his projects in MetaSpace 511.



### **Community Engagement Coordinator (Eric Huemmer)**

Community Engagement: With our Summer Library Program wrapping up in August, we shared our Post-SLP Survey with residents that covered an assortment of topics: this year's events & programs, the Summer Reading Challenge, where they found their information, etc. With 84 surveys submitted, we received plenty of data, feedback, and ideas for next year.

Of the 84 survey responses, 45 residents told us what they enjoyed most about this year's Summer Library Program, so I included a few below:

- "Encouraged my kids to read daily throughout the Summer. We read through our library material quicker! The explore passes provided great memories."
- "The fact that there is an adult summer reading program! Such a fun way to inspire readers and push myself to read more."
- "The pass options! We got to do things we wouldn't have been able to afford."
- "We stopped in to get books and it was nice to see so many options. Neat to see so many people at the library!"

August is also Back to School time. As most of the MASD Open Houses take place on the same day, Ms. Jane, Director Armour, and myself split up to cover three schools. Between the three of us, we interacted with over 600 returning students and their parents, promoted our Back to School Reading Challenge and Library resources, as well as showed support and interacted with teachers and school staff.

Sandy Martin is our new representative from the Job Center of Wisconsin that comes into the Library every Thursday. Not only does she help local job seekers, she also has training to support local business owners looking for help. We've been exploring additional resources and possible programming for things like financial literacy that they would coordinate here at the Library.

We're also gearing up for Library Card Sign Up Month in September – I will be reaching out to departments, businesses, and organizations for a way to promote signing up for library cards externally as we celebrate new library cards back at circulation. We're excited to share more on that front!

Events & Programs: While August is relatively quiet on the programming side, we did host this month's Purple Springs Project with a Back to School Memory Café. Dousman Transportation Co. Brought an accessible school bus for patrons to board, we talked with the bus driver about his favorite stories, before enjoying a "sack lunch" snack, and played Giant Jenga with questions on the blocks about their school days.



Looking ahead, Director Armour and I met with Angie Schubert, the new Director of Programming at the Autism Society of Southeastern Wisconsin, as we plan for this year's Sensory Friendly Tree Lighting alongside our Annual Holiday Tree Lighting as part of the Mukwonago Chamber's Midnight Magic.

Finally, we are preparing for this year's Jack-o-Lantern Jaunt and Halloween Haunt and coordinating with the organizers/Mukwonago Rotary to set up a community art project.

**Statistics (see next page)**

# STATISTICS AUGUST 2023

## Physical Item Circulation



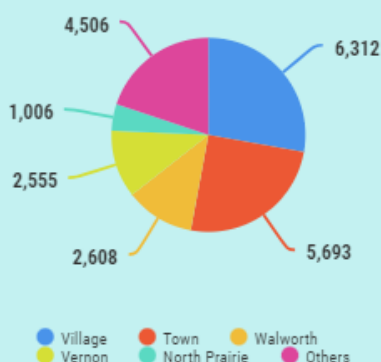
**22,680**

AUGUST CIRCULATION 7%  
DECREASE OVER 2022

**171,842**

2023 YEAR-TO DATE  
CIRCULATION

### Circulation by Area



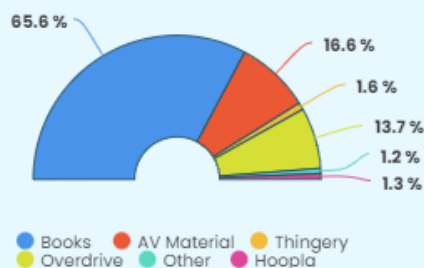
### Circulation Trends



**157**

new library  
cards this  
month

#### All Circulation



### Summer Reading Program

**1188**  
**Readers**

Adult 333  
Kids 766  
Young Adult 89



**165**

People used the  
Community and  
Study Rooms

### Locker Pick up

New Items  
Added



**894**

**418**

Renewals

**7227**

Items loaned to  
other Libraries

**2443**



**10,849**

**patron  
visits**

#### Peak times

10:00 - 11:00 PM Tuesdays Avg 116 Checkouts

#### Slowest times

8:00 - 8:30 PM Mondays Average 10 Checkouts

VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES

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**RESOLUTION NO. 2023-52**

**A RESOLUTION APPROVING THE INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF MUNICIPAL SEWER AND MUNICIPAL WATER UTILITY SERVICE IN AN AREA SUBJECT TO DEVELOPMENT, BETWEEN THE VILLAGE OF VERNON AND THE VILLAGE OF MUKWONAGO.**

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**WHEREAS**, MUKWONAGO and VERNON are authorized under Wis. Stat. § 66.0301 (2) to contract with each other and form an intergovernmental agreement for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law, including, but not limited to water and sewer services; and

**WHEREAS**, there has been proposed a new development of single-family residences, known as the Hein Development, that would take place within the boundaries of both MUKWONAGO and VERNON; and

**WHEREAS**, both MUKWONAGO and VERNON recognize this project as promoting the welfare of each of their respective communities; and

**WHEREAS**, because the completed development will be in both communities, each community desires to set uniform standards in the area of development, which includes the furnishing of water and sewer services to all properties within the Hein Development; and

**WHEREAS**, VERNON, which does not have a water or sewer utility, wishes to have the VERNON residents in the Hein Development area served directly by MUKWONAGO'S water and sewer utility, and billed as direct retail customers of MUKWONAGO'S water and sewer utility; and

**WHEREAS**, MUKWONAGO has determined that serving the properties in the Hein Development in this manner may benefit the financial health of its water and sewer utilities by increasing the customer base by having non-Mukwonago property owners helping to pay a portion of the capital costs; and

**WHEREAS**, VERNON agrees to cover all costs associated with expansion of the existing Mukwonago water and sewer utilities to serve the new properties in VERNON, including but not limited to installation and expansion of all pipes, sewer lines, water and sewer facilities, an associated equipment and installation related expenses, including but not limited to engineering services associated therewith, and

**WHEREAS**, the proposed document is attached as EXHIBIT A.

**NOW THEREFORE BE IT RESOLVED**, the Village of Mukwonago Board of Trustees hereby approves the Intergovernmental Agreement for the provision of municipal sewer and

municipal water utility service in an area subject to development, between the village of Vernon and the Village of Mukwonago.

Adopted and Approved this 18<sup>th</sup> day of October 2023.

APPROVED:

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Fred H. Winchowky, Village President

ATTESTATION:

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Diana Dykstra, MMC  
Village Clerk-Treasurer



**INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF  
MUNICIPAL SEWER AND MUNICIPAL WATER UTILITY SERVICE IN AN  
AREA SUBJECT TO DEVELOPMENT, BETWEEN THE VILLAGE OF  
MUKWONAGO AND THE VILLAGE OF VERNON**

This AGREEMENT is entered into this day of by and between the Village of Mukwonago, organized and existing under the laws of the State of Wisconsin with principal offices at 440 River Crest Court, Mukwonago, Wisconsin, ("MUKWONAGO") and the Village of Vernon, a Municipal Corporation organized and existing, under the laws of the State of Wisconsin with principal offices at W249S8910 Center Drive, Big Bend, Wisconsin, ("VERNON"), as follows:

**RECITALS**

WHEREAS, MUKWONAGO and VERNON are authorized under Wis. Stat. § 66.0301 (2) to contract with each other and form an intergovernmental agreement for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law, including, but not limited to water and sewer services; and

WHEREAS, there has been proposed a new development of single-family residences, known as the Hein Development, that would take place within the boundaries of both MUKWONAGO and VERNON; and

WHEREAS, both MUKWONAGO and VERNON recognize this project as promoting the welfare of each of their respective communities; and

WHEREAS, because the completed development will be in both communities, each community desires to set uniform standards in the area of development, which includes the furnishing of water and sewer services to all properties within the Hein Development; and

WHEREAS, VERNON, which does not have a water or sewer utility, wishes to have the VERNON residents in the Hein Development area served directly by MUKWONAGO'S water and sewer utility, and billed as direct retail customers of MUKWONAGO'S water and sewer utility; and

WHEREAS, MUKWONAGO has determined that serving the properties in the Hein Development in this manner may benefit the financial health of its water and sewer utilities by increasing the customer base by having non-Mukwonago property owners helping to pay a portion of the capital costs; and

WHEREAS, VERNON agrees to cover all costs associated with expansion of the existing Mukwonago water and sewer utilities to serve the new properties in VERNON, including but not limited to installation and expansion of all pipes, sewer lines, water and sewer facilities, an associated equipment and installation related expenses, including but not limited to

engineering services associated therewith,

NOW THEREFORE, in consideration of the following mutual covenants and conditions, VERNON and MUKWONAGO agree as follows:

**A. GENERAL TERMS**

1. MUKWONAGO shall promptly apply to the Public Service Commission of Wisconsin (PSC) pursuant to Wis. Administrative Code PSC 184.03 for authorization to construct municipal water facilities and initiate service in VERNON. Installation of municipal water facilities and provision of water service to the Hein development in VERNON are contingent upon MUKWONAGO receiving authorization from the PSC and shall not commence until such authorization is obtained.
2. VERNON shall pay the cost of the initial installation of municipal water and municipal sewer system improvements and associated appurtenances, including but not limited to design, construction management, obtaining necessary approvals (including extensions of MUKWONAGO'S service areas) and acquisition of easements, material costs associated with any needed changes in the sizing of Mukwonago's existing utility lines to serve the new properties in VERNON necessary to serve the Hein development. In the event it becomes necessary to acquire easements within Mukwonago necessary to provide service exclusively for the benefit of VERNON, MUKWONAGO may exercise its powers of eminent domain, but if it declines to do so, MUKWONAGO authorizes VERNON to exercise its powers of eminent domain under Wis. Stat. § 32.02(1). All costs associated with the acquisition of easements within Mukwonago necessary to provide service exclusively for the benefit of VERNON shall be borne by VERNON. All easements obtained by VERNON for the water and sewer systems shall include language authorizing MUKWONAGO'S utilities to utilize the easements to install, operate, maintain, supplement, repair, enlarge, reconstruct, relocate, inspect and/or extend underground facilities, pipeline or pipelines with valves, hydrants, tie overs, main laterals and service laterals, together with all necessary and appurtenant equipment and including cathodic protection apparatus used for corrosion control, as deemed necessary by MUKWONAGO, for the operation of the system(s).
3. All new municipal water and municipal sewer system improvements shall be consistent with MUKWONAGO Village Code and Utility specifications, all applicable State and Federal regulations, and must be approved by the MUKWONAGO engineering department and utilities before installation.

**B. SERVICE AREA AND CAPACITY**

1. Subject to the terms of this Agreement, to any physical or geographic (elevation) limitations, and VERNON and/or MUKWONAGO obtaining all necessary approvals from third-party regulatory agencies, MUKWONAGO shall provide sanitary sewer and municipal water service to the lands contained within the portion of the Hein Development that fall within the existing boundaries of the Village of Vernon. (The parties will affix a final plat of the Hein Development delineating community boundaries upon finalization and submission of said

plat.) (the "VERNON Service Area"). Nothing in this Agreement obligates MUKWONAGO to ever expand its water and sewer utility service area to serve any other VERNON properties, or properties in any other community.

2. MUKWONAGO shall provide sanitary sewer service to the VERNON Service Area solely for domestic strength wastewater.
3. MUKWONAGO shall install appropriately sized water meters at each residence's connection point to its lateral, and these meters shall be maintained by MUKWONAGO consistent with its meter maintenance policies.

#### **C. SANITARY SEWER SERVICE**

1. The VERNON Service Area shall be served by a sanitary sewer main that will be extended from an existing MUKWONAGO main.
2. MUKWONAGO shall own, operate, and maintain the sanitary sewer system located within VERNON boundaries. VERNON shall be responsible for costs associated with planning, designing and construction of improvements or other changes to MUKWONAGO'S sewerage system downstream of the connection point as needed to provide service to any MUKWONAGO'S service areas, including any interceptor connection to MUKWONAGO'S sewerage system, to the extent that such new system facilities are required to adequately provide service to VERNON.
3. Any proposed additional or substitute connection point(s) to MUKWONAGO'S sanitary sewer system must be approved by MUKWONAGO.
4. All state and local regulations regarding separation and elimination of clearwater from sanitary wastes shall be strictly adhered to and enforced by both parties.
5. VERNON hereby agrees to comply with Chapter 86 of MUKWONAGO'S Municipal Code, now in existence or enacted or amended at any time during the existence of this Agreement or any extension thereof. In the event it has not done so to date, VERNON shall adopt, within 60 days of the effective date of this Agreement, a sewer use ordinance substantially in-conformance with Chapter 86, Division 2 ("Connection to Wastewater Works") of MUKWONAGO'S Municipal Code and all other applicable state, county, or regional rules. Such ordinance shall require all VERNON users of MUKWONAGO'S system to comply with all applicable ordinances, rules and regulations of MUKWONAGO, and VERNON shall strictly enforce said regulations.
6. The parties agree that MUKWONAGO shall have the right to inspect all users within the VERNON Service Area and if, from any inspection, it is determined by MUKWONAGO that any deleterious waste is improperly entering the system, or that either VERNON or a user are violating any ordinance, rule or regulation or this Agreement, the user and VERNON will be notified in writing and shall be required to cease and desist such discharge immediately in the



case of deleterious waste and within five (5) days if some other violation. In the event VERNON and/or user fail to take corrective action (or in the alternative to satisfactorily assure MUKWONAGO that corrective action will be taken within a specified period of time), MUKWONAGO may pursue any and all remedies available to achieve compliance.

7. Sewer Service Connections

- a. No permit for any additional connection to MUKWONAGO'S collection system shall be issued without prior written notice to MUKWONAGO. VERNON agrees that it will ensure that no permits are issued for any improvement involving new connections to the sewerage system unless the applicant first pays all applicable fees and the aforementioned written notice is given to MUKWONAGO. VERNON shall pay a contract connection charge equal to the sewer impact fee and sewer connection fee charged by MUKWONAGO for new connections in MUKWONAGO.
- b. All installations of residential connection laterals shall be approved by MUKWONAGO'S designated inspector and installed by a licensed plumber. Upon issuance of an installation permit, VERNON'S inspector shall forward a copy of the permit to MUKWONAGO. In addition, VERNON'S inspector shall advise MUKWONAGO by e-mail or telephone of the location and date of construction of each lateral. This notification by VERNON to MUKWONAGO shall be given no later than 24 hours prior to the date of construction. MUKWONAGO may conduct spot inspections to determine compliance with MUKWONAGO requirements. VERNON shall collect MUKWONAGO'S fees associated with these services and forward the fees promptly to MUKWONAGO.
- c. After each connection is completed, VERNON shall provide MUKWONAGO with a compliance report certified by VERNON'S plumbing inspector that the connection was inspected and was made in accordance with all state and local regulations. All building connection laterals shall be installed by a plumber licensed by the State of Wisconsin. VERNON shall also have the right to inspect any work performed relating to water service connections. All connections to the system shall meet the requirements of Chapter 86 of the Municipal Code of MUKWONAGO.

8. Sewage Treatment Rates

- a. MUKWONAGO and VERNON have discussed and agree that the initial sewer rates will be set at the then current rates charged to MUKWONAGO ratepayers.
- b. Changes to rates for service shall be adopted by resolution of the Village Board as established in the MUKWONAGO Municipal Code, and shall be on a reasonable and non-discriminatory cost of service basis.

**D. WATER SERVICE**

1. MUKWONAGO shall own, operate, and maintain the municipal water system located

within the VERNON boundaries.

2. Water Service Charges.

- a. MUKWONAGO and VERNON have discussed and agree that MUKWONAGO shall serve the VERNON residents as "Retail Customer(s)". Rates to be paid by the end-user(s) in the VERNON Service Area shall be the same as those set by the PSC for MUKWONAGO customers.
- b. Changes to rates for service shall be as established by the PSC.
- c. The water user charge volume shall be determined as metered at the user's residence.

3. Water Connections

- a. No permit for any additional connection to MUKWONAGO'S water system shall be issued without prior written notice to MUKWONAGO. VERNON agrees that it will ensure that no permits are issued for any improvement involving new connections to the water system unless the applicant first pays all applicable fees and the aforementioned written notice has been given to MUKWONAGO. VERNON shall pay a contract connection charge equal to the water impact fee charged by MUKWONAGO for new connections in MUKWONAGO.
- b. All installations of residential connection laterals shall be approved by MUKWONAGO'S designated inspector and installed by a licensed plumber. Upon issuance of an installation permit, VERNON'S inspector shall forward a copy of the permit to MUKWONAGO. In addition, VERNON'S inspector shall advise MUKWONAGO by e-mail or telephone of the location and date of construction of each lateral. This notification by VERNON to MUKWONAGO shall be given no later than 24 hours prior to the date of construction. MUKWONAGO may conduct spot inspections to determine compliance with MUKWONAGO requirements. VERNON shall collect MUKWONAGO'S fees associated with these services and forward the fees promptly to MUKWONAGO.
- c. After each connection is completed, VERNON shall provide MUKWONAGO with a compliance report certified by VERNON'S plumbing inspector that the connection was inspected and was made in accordance with all state and local regulations. All building connection laterals shall be installed by a plumber licensed by the State of Wisconsin. VERNON shall also have the right to inspect any work performed relating to water service connections. All connections to the system shall meet the requirements of Chapter 86 of the Municipal Code of MUKWONAGO and Schedule X-1 of MUKWONAGO'S water rate tariff as filed with the PSC.

**E. BILLING DATES AND PROCEDURES FOR SEWER AND WATER-  
PAYMENT TERMS**

1. MUKWONAGO will provide wastewater treatment and collection operation and maintenance services and water services to the VERNON Service Area and the users of those utilities shall be liable for payment for all charges relating to these services. MUKWONAGO shall bill the users for all charges on a cycle consistent with their billing of MUKWONAGO utility customers. All invoices shall be paid in full within their prescribed amount of time after the date of billing, and if not so paid, the account(s) shall be considered delinquent. Payments received by MUKWONAGO after the said date may be subject to a late payment charge as determined by MUKWONAGO.
2. VERNON shall place delinquent charges on property tax bills at the request of MUKWONAGO. MUKWONAGO shall notify VERNON of all delinquent bills on or before October 15, annually. VERNON shall forward all collections on delinquent charges obtained through the tax bills to MUKWONAGO within 30 days of receipt.
3. To the extent it is deemed necessary by MUKWONAGO, VERNON shall cooperate with MUKWONAGO in providing any disconnection notices that need to be provided to utility customers in VERNON.

**F. DISPUTES**

1. At least sixty (60) days before initiating dispute resolution to enforce this Agreement, the party contemplating such dispute resolution shall notify in writing the other party and request a meeting to discuss and resolve the matter in contention. Prior to initiating any dispute resolution, all outstanding charges due and owing shall be satisfied. The party receiving such notification shall make itself available at reasonable times and places for such discussions and attempted resolution. The parties represent that they will each make a good faith effort to resolve any disputes that may arise between them. This procedure for dispute resolution shall not apply to emergency or exigent circumstances.
2. Upon failure of either party to comply with the terms and provisions of this Agreement, or with any rules and regulations set forth by the Wisconsin Department of Natural Resources or United States Environmental Protection Agency or other authorities who have legal jurisdiction in these matters, the aggrieved parties may sue in any court of competent jurisdiction for declaratory judgment or other relief as may be provided by law. The prevailing party in any such litigation shall recover its reasonable attorney fees and costs from the other party.
3. The rights and obligations of VERNON and its users shall include those set forth in Wis. Stat. § 66.082 1.

**G. EFFECTIVE DATE**

The Effective Date of this Agreement shall be \_\_\_\_\_, \_\_\_\_\_, 2023.

**H. TERM OF CONTRACT**

This Agreement shall be evaluated for renewal once every 20 years to address any significant

changes and/or unforeseen events or circumstances.

**I. EFFECT OF AGREEMENT**

MUKWONAGO and VERNON recognize that this Agreement is the product of a unique set of circumstances. Accordingly, it is mutually acknowledged that many of the provisions contained herein are unique unto themselves and should not be seen as precedent for any future agreement between MUKWONAGO and other entities.

**J. SEVERABILITY**

If a court of competent jurisdiction declares any clause, provision, or section of this Agreement invalid, the invalidity of such clause, provision or section shall not affect the remaining provisions.

**K. FORCE MAJEURE**

If either party shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, inability to procure material, failure of power, restrictive governmental laws or regulations, riots, insurrection, war or other reason of a like nature not the fault of the party, the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

**L. NO THIRD-PARTY BENEFICIARIES**

This Agreement is intended solely for the benefit of VERNON and MUKWONAGO, and no third party ( other than successors and permitted assigns) shall have any rights or interest in any provision of this Agreement, or as a result of any action or inaction of the parties in connection therewith.

**M. ENTIRE AGREEMENT; AMENDMENT**

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof. There are no restrictions, promises, warranties, covenants, or undertakings other than those expressly set forth in this Agreement, and this Agreement supersedes all prior negotiations, agreements and undertakings between the parties with respect to the subject matter hereof. All Exhibits referenced herein are attached hereto and incorporated herein by this reference. No waiver, amendment, modification, or variation in the terms of this Agreement shall be valid unless in writing and signed by both parties.

**THIS AGREEMENT** shall inure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns, or such public boards committees, commissions or entities as shall succeed substantially to the rights, powers, and duties of the Parties hereto respectively.

**IN WITNESS WHEREOF**, this Agreement has been executed on behalf of MUKWONAGO pursuant to a motion adopted by the Village Board on the \_\_\_\_ day of \_\_\_\_\_2023.

\_\_\_\_\_  
Fred Winchoski, Village President, Board of Trustees

Countersigned:

\_\_\_\_\_  
Diana Dykstra, Village Clerk-Treasurer

**IN WITNESS WHEREOF**, this Agreement has been executed on behalf of VERNON pursuant to a motion adopted by the Village Board on the \_\_\_\_ day of \_\_\_\_\_2023.

\_\_\_\_\_  
Karen Schuh, Village President, Board of Trustees

Countersigned:

\_\_\_\_\_  
Brad Calder, Village Clerk-Treasurer



## Agenda Item Cover Report

<b>Date:</b> 9/28	<b>Committee/Board:</b> Public Works Committee
<b>Submitted by:</b> Ron Bittner	<b>Department:</b> Public Works Director
<b>Date of Committee Action:</b> October 4, 2023	<b>Date of Village Board Action:</b> October 18, 2023

**Subject:**

### Adopt - A - Road Program

**Executive Summary:**

Adopt A Road program is an initiative that allows individuals, community groups, businesses, or organizations to volunteer their time and effort to help maintain and clean up a designated stretch of roadway within a community.

This program holds many benefits including litter reduction, community pride, cost savings, environmental stewardship, safety, beautification, and collaboration.

In addition to that, it helps the Village comply with their MS4 permit and storm water processes. Many other communities have moved to this program as well, and we would like to follow suit.

**Fiscal Impact:**

**Executive Recommendation/Action:**

Approve the request to launch an Adopt A Road Program.

☒ Attachments Included

## Village of Mukwonago Adopt-a-Road Application/Permit

*The Village of Mukwonago Public Works Department (The "Department") and the volunteer group (the "Group") named below, recognize the need and the desirability of litter-free roadways. The Group is hereby applying for a permit in the Village of Mukwonago Adopt-a-Road Program.*

NAME OF ORGANIZATION: \_\_\_\_\_

GROUP NAME AS IT SHOULD APPEAR ON THE SIGN (14 SPACES MAXIMUM ON EACH OF TWO LINES).


CONTACT PERSON: \_\_\_\_\_

CONTACT DAY PHONE: \_\_\_\_\_ EVE. PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

CONTACT MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

GROUP MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE PARTICIPATING IN EACH CLEAN-UP: \_\_\_\_\_

A minimum of three cleanups are required each year. Send Cleanup Reports to [rbittner@villageofmukwonago.gov](mailto:rbittner@villageofmukwonago.gov)

ROAD SECTION YOU ARE INTERESTED IN ADOPTING:

ROAD SECTION \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

ALTERNATE SECTIONS IN ORDER OF PREFERENCE:

ROAD SECTION \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

ROAD SECTION \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

By the signature below the Group acknowledges the hazardous nature of the work and agrees to the Village of Mukwonago Adopt-a-Highway Program TERMS AND CONDITIONS.

GROUP'S AUTHORIZED SIGNATURE: \_\_\_\_\_

(MUST BE 18 YEARS OR OLDER) TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

DO NOT WRITE BELOW THIS

LINE

The Department approves this permit for the Group to participate in the Village of Mukwonago Adopt-a-Road Program for the section identified above. The Group accepts the responsibility of picking up litter on this section of highway for the period beginning April 1, 20\_\_ and expires on November 1, 20\_\_. **The Department reserves the right to modify or cancel this permit at any time.**

Public Work Director

Date

Please complete this application and submit to: **Village of Mukwonago Public Works**, 440 River Crest Ct., Mukwonago, WI 53149, or Fax to: 262-363-7197, or Email: [rbittner@villageofmukwonago.gov](mailto:rbittner@villageofmukwonago.gov)



# Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149  
Tel. (262) 363-6420 | Fax: (262)363-6425

## VILLAGE OF MUKWONAGO ADOPT-A-ROAD PROGRAM TERMS & CONDITIONS

1. The Group and its members are not to be considered officers, employees, or agents of the Village of Mukwonago Public Works Department.
2. Any inquiries, claims, liabilities, suits, or costs thereof, whatsoever, arising from Group or Group members' activities relating to this permit shall be the sole responsibility of the Group or its individual members.
3. Participants in the Group agree to obey and abide by all laws relating to safety, and such terms and conditions as they may be required by the Department for special conditions that may exist in a particular adopted section. A volunteer form must be signed by all participants on the day of the event and returned to the Village after the event.
4. The Group shall plan for off-road parking or shuttle bus type of travel to the worksite. All vehicles at the pickup site shall be legally parked. Cars should be parked on the same side of the road.
5. The Group certifies that parents or guardians of minor children have been given approval and permission. A parent or legal guardian must sign after the minor child on the volunteer sheet for the minor to participate in the Group's activities. All participants shall be at least 11 years of age or in the sixth grade. The Group shall supply one (1) adult supervisor for every five (5) or six (6) workers.
6. The Group shall pick up litter a minimum of three (3) times a year between April 1 and November 1. The Group shall not work beyond its section limits.
7. The Group shall pick up required supplies and materials from the Village of Mukwonago Public Works Department building located at 630 E Veterans Way Mukwonago, Monday through Friday, 7 a.m. to 3:30 p.m.
8. The Group shall place filled trash bags at one (1) designated pickup site, preferably at the Group Sign.
9. After a litter pickup, the Group shall:
  - Call Public Works, 262-363-6447, for pickup.
  - Cleanup Report **Email:** [rbittner@villageofmukwonago.gov](mailto:rbittner@villageofmukwonago.gov).
10. Unused materials and supplies furnished by the Department may be retained by the Group during the agreement period. At the end of the period the materials and supplies must be returned as instructed by the Department.
11. The Group may keep any recyclable materials collected (aluminum may be cashed in for your group).
12. Partisan political groups (groups of people with common political opinions and purpose organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.

### The Department Agrees to the Following:

1. Provide Adopt-a-Road sign(s) with the Group's name, traffic safety signs, safety vests and trash bags.
2. Remove the filled trash bags as soon as possible, after notification.
3. The Department reserves the right to refuse or revise portions of Group names when preparing signs.

[www.villageofmukwonago.gov](http://www.villageofmukwonago.gov)



## SAFETY

1. Review all safety rules with all participants before proceeding to the highway segment.
2. All participants shall wear safety vests. Clothing should be light colored and cover arms and legs (to protect from plant saps and insects). Leather shoes, boots or sneakers with ankle support are suggested.
3. Properly deploy both traffic safety signs (orange, *WORKERS AHEAD*) during litter pickup.
4. Stay in the right of way. Only cross the road when necessary.
5. Do not enter the roadway or its shoulder areas to pick up trash.
6. Avoid areas of Poison Ivy, Wild Parsnip, or other noxious weeds. Report locations of Wild Parsnip. [wild parsnip pictures - Search \(bing.com\)](#)
7. Use bug spray to stay safe from mosquitoes and ticks.
8. Leave the wildlife alone.
9. Watch your footing. Stay away from and off steep slopes, standing water, trenches, or any type of drop off. Heavy rains can make a calm looking ditch dangerous with undercurrents that cannot be seen.
10. Avoid Construction Zone areas. If you have questions about constructions zone, please call the office.
11. Groups shall work only on one side of the road at a time, always facing traffic. Look up often to see when traffic is encroaching. Never turn your back on oncoming cars. When facing traffic and you see an out-of-control vehicle coming your way, it is more likely to avoid the danger.
12. Work only during daylight hours and in good weather. Stop working in bad weather, especially when visibility is reduced by fog, rain or snow.
13. Bags should not be overfilled. Overfilled bags can open and spill. Remember, the bags need to be lifted over the heads of the patrol workers who put the bags over the tailgate of our big trucks!
14. Glass and sharp objects should be wrapped in paper or placed in a paper bag before putting it in the plastic bag to avoid puncturing the bag or causing injury.
15. Avoid using headsets, which could interfere with hearing the oncoming traffic. Text after the cleanup – so your attention can be spent on your safety and the people you are with.
16. If the Group encounters closed containers or items suspected to be hazardous, do not touch the items!
  - i. For needles or drug paraphernalia call the Village of Mukwonago Police Department at 262-363-6435 and provide the location.
  - ii. For fluid filled containers: Call the Public Works Department office at 262-363-6447 with the location for pickup.
17. The Group shall not pick up litter on medians, bridges, in tunnels, on overpasses or around other structures that would pose a danger.



# Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149  
Tel. (262) 363-6420 | Fax: (262)363-6425

## VILLAGE OF MUKWONAGO VOLUNTEER RELEASE OF LIABILITY

Date: \_\_\_\_\_ Location of activity: \_\_\_\_\_  
Description: \_\_\_\_\_ Adopt-A-Road Litter Collection  
Organization Name: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Emergency Contact Person for day of event:  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### Release of Liability

I desire and agree to participate in this volunteer program and certify that I am physically fit to do so. In consideration for participation in the program, I agree to accept all risks associated with participation therein, including but not limited to the risk of injury to myself or damage to any personal property I have with me during the event. I further hereby covenant and agree not to sue, and further agree to release, discharge, indemnify and hold harmless the Village of Mukwonago and its employees, officers, officials, agents and volunteers (the "released parties") from all claims including those for property damage or personal injuries, costs, expenses and attorney's fees which may accrue as a result of my participation and attendance in this program. I understand and agree that the Village of Mukwonago and its officers, employees, agents and volunteers may by action or inaction, including negligence, contribute to or cause damage or injury to myself. The release and indemnity are not intended to apply for potential claims arising out of reckless or intentional acts.

Signatures: \_\_\_\_\_ Date \_\_\_\_\_

1 \_\_\_\_\_  
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## Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149  
Tel. (262) 363-6420 | Fax: (262)363-6425

### VILLAGE OF MUKWONAGO ADOPT-A-ROAD PROGRAM PERMIT RENEWAL

☐

We WANT to continue our participation in the Adopt-a-Road Program

☐

We DO NOT Want to continue our participation in the Adopt-a-Road Program

Name of Organization: \_\_\_\_\_

Road Section: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Organization Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email address: \_\_\_\_\_

Contact Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Daytime phone #: \_\_\_\_\_

☐

We agree to the Terms & Conditions of the Village of Mukwonago Adopt-a-Road Program.

\_\_\_\_\_  
Organization's authorized signature w/ Title  
(Must be 18 years or older)

\_\_\_\_\_  
Date

#### DO NOT WRITE BELOW THIS LINE

=====

Village of Mukwonago Public Works Dept. approves renewal of this permit for the Organization to participate in the Village of Mukwonago Adopt-a-Highway Program for the section identified above. The Organization accepts the responsibility of picking up litter on this section of highway for the period beginning April 1, 20\_\_\_\_ and ending November 1, 20\_\_\_\_.

The Public Works Dept. reserves the right to modify or cancel this permit at any time.

\_\_\_\_\_  
Village of Mukwonago Public Works Director

\_\_\_\_\_  
Date

**From:** [John Meiners](#)  
**To:** [Fred Schnook](#); [Diana Dykstra](#)  
**Cc:** [Village President](#)  
**Subject:** Covid on the Agenda  
**Date:** Tuesday, September 12, 2023 8:51:08 AM

---

Good Morning Administrator Fred or Clerk Dykstra,

I am hearing of more and more cases of Covid outbreaks in different offices.

I am wondering if we as an employer should re-visit our Covid benefit for those with a Covid doctor's excuse.

All the more if the virus was spread at the workplace.

Can you help me get this on a future agenda so we can discuss? I would list as a discussion only agenda.

Thank you,

John Meiners  
Village of Mukwonago Trustee  
(414) 344-8865 Cell  
[jmeiners@villageofmukwonago.gov](mailto:jmeiners@villageofmukwonago.gov)  
[jhnmeiners@gmail.com](mailto:jhnmeiners@gmail.com) Personal Email



## You've been exposed to COVID-19.

You had close contact, masked or unmasked, indoors or outdoors, with someone during their contagious period.

### Now what?

- If you:**  
Have been boosted  
**OR**  
Completed the primary series of Pfizer or Moderna vaccine within the last 6 months  
**OR**  
Completed the primary series of J&J vaccine within the last 2 months, then:
- Wear a mask around others for 10 days.
    - Test on day 5, if possible.
  - If you develop symptoms get a test and stay home.*

Individuals who have received their booster shot do not need to quarantine following an exposure, but should wear a mask for 10 days after the exposure. For all those exposed, best practice would also include a test for SARS-CoV-2 at day 5 after exposure. If symptoms occur, individuals should immediately quarantine until a negative test confirms symptoms are not attributable to COVID-19.

- If you:**  
Completed the primary series of Pfizer or Moderna vaccine over 6 months ago and are not boosted  
**OR**  
Completed the primary series of J&J over 2 months ago and are not boosted  
**OR**  
Are unvaccinated, then:
- Stay home for 5 days. After that continue to wear a mask around others for 5 additional days.
    - If you can't quarantine you must wear a mask for 10 days.
    - Test on day 5 if possible.

*If you develop symptoms get a test and stay home*

## If You Test Positive for COVID-19:

### Everyone, regardless of vaccination status:

- Stay home for 5 days.
- If you have no symptoms or your symptoms are resolving after 5 days, you can leave your house.
- Continue to wear a mask around others for 5 additional days.

*If you have a fever, continue to stay home until your fever resolves.*

### Notes:

- You need to not have a fever for at least 24 hours. You need to be fever-free WITHOUT the aid of any medication to reduce fever.
- The contagious period is generally in the 1-2 days prior to onset of symptoms and the 2-3 days after.
- Close Contact is defined as someone who was less than 6 feet away from an infected person for a cumulative total of 15 minutes or more over a 24-hour period.







# CDC Recommends Updated COVID-19 Vaccine for Fall/Winter Virus Season

## Press Release

For Immediate Release: Tuesday, September 12, 2023

Contact: [Media Relations](#)

(404) 639-3286

CDC recommends everyone 6 months and older get an updated COVID-19 vaccine to protect against the potentially serious outcomes of COVID-19 illness this fall and winter. Updated COVID-19 vaccines from Pfizer-BioNTech and Moderna will be available later this week.

Vaccination remains the best protection against COVID-19-related hospitalization and death. Vaccination also reduces your chance of suffering the effects of Long COVID, which can develop during or following acute infection and last for an extended duration. If you have not received a COVID-19 vaccine in the past 2 months, get an updated COVID-19 vaccine to protect yourself this fall and winter.

The virus that causes COVID-19 is always changing, and protection from COVID-19 vaccines declines over time. Receiving an updated COVID-19 vaccine can restore protection and provide enhanced protection against the variants currently responsible for most infections and hospitalizations in the United States. Last season, those who received a 2022-2023 COVID-19 vaccine saw greater protection against illness and hospitalization than those who did not receive a 2022-2023 vaccine. To date, hundreds of millions of people have safely received a COVID-19 vaccine under the most intense safety monitoring in U.S. history.

Most Americans can still get a COVID-19 vaccine for free. For people with health insurance, most plans will cover COVID-19 vaccine at no cost to you. People who don't have health insurance or with health plans that do not cover the cost can get a free vaccine from their local health centers; state, local, tribal, or territorial health department; and pharmacies participating in the CDC's Bridge Access Program. Children eligible for the Vaccines for Children program also may receive the vaccine from a provider enrolled in that program.

"We have more tools than ever to prevent the worst outcomes from COVID-19," said Director Mandy Cohen, M.D., M.P.H. "CDC is now recommending updated COVID-19 vaccination for everyone 6 months and older to better protect you and your loved ones."

This is the first fall and winter virus season where vaccines are available for the three viruses responsible for most hospitalizations – COVID-19, RSV, and flu. In addition to safe, updated COVID-19 vaccines, at-home tests for the virus can identify infection so you can protect your family, coworkers, and the general public. If you do get sick, talk to your doctor about proven, effective treatments that can reduce the risk of severe illness, hospitalization, and death.

For more information on updated COVID-19 vaccines visit: [Coronavirus Disease 2019 \(COVID-19\) | CDC](#)

###

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

CDC works 24/7 protecting America's health, safety and security. Whether diseases start at home or abroad, are curable or preventable, chronic or acute, or from human activity or deliberate attack, CDC responds to America's most pressing health threats. CDC is headquartered in Atlanta and has experts located throughout the United States and the world.

Last Reviewed: September 12, 2023  
Source: [Centers for Disease Control and Prevention](#)

# COVID Data Tracker

United States at a Glance

United States  
At a Glance



[< Back to Deaths](#)

## Trends in United States COVID-19 Hospitalizations, Deaths, Emergency Department (ED) Visits, and Test Positivity by Geographic Area

Maps, charts, and data provided by CDC; updates weekly for the previous MMWR week (Sunday-Saturday) on Thursdays (Deaths, Emergency Department Visitivity) and weekly the following Mondays (Hospitalizations) by 8 pm ET<sup>†</sup>

[View Footnotes](#) and [Download Data](#)

Select a geographic area: 

The United States

Weekly COVID-19 New Hospital Admissions

select one

Select a geographic area: 

The United States

Weekly COVID-19 New Hospital Admissions

select one

Select a geographic area: 

The United States

Weekly COVID-19 New Hospital Admissions

select one

The blue bars show weekly COVID-19 hospital admissions.

Emergency Department Visits

Vaccination Distribution & Coverage

Vaccine Effectiveness

Variants & Genomic Surveillance

Traveler-Based Genomic Surveillance

Wastewater Surveillance

Post-COVID Conditions

Health Equity

Pediatric

Pregnancy

Seroprevalence

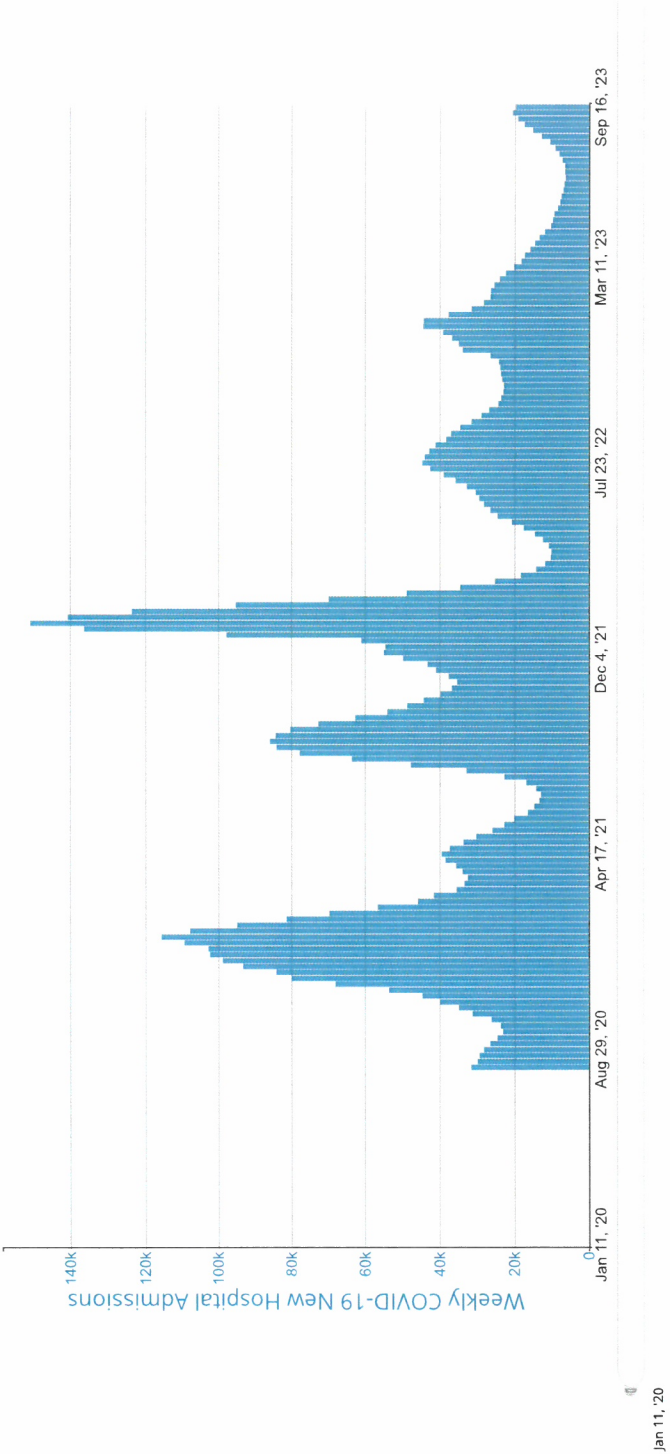
Social Impact

Other COVID-19 Data

Communications Resources

COVID-19 Home

COVID-19 New Hospital Admissions, by Week, in The United States, Reported to CDC



Download

Data Table for Weekly COVID-19 Hospital Admissions - The United States

Footnotes

Want to see maps of COVID-19 Data?

View maps [here](#)

[View and Download COVID-19 Case Surveillance Public Use Data](#)

Geography



COVID Data Tracker

COVID-19 Home >

Maps, charts, and data provided by CDC, updates Mondays and Thursdays by 8 p.m. ET

United States at a Glance

Collapse

United States  
At a Glance

Trend in % Test Positivity **-1.6%** in most recent week

Trend in % Emergency Department Visits **-19.3%** in most recent week

Trend in Hospital Admissions **-4.3%** in most recent week

Total Hospitalizations 6,349,029

Trend in % COVID-19 Deaths **+12.5%** in most recent week

Total Deaths 1,143,192

Data Tracker Home

Trends in United States COVID-19 Hospitalizations, Deaths, Emergency Department (ED) Visits, and Test Positivity by Geographic Area

Maps, charts, and data provided by CDC, updates weekly for the previous MMWR week (Sunday-Saturday) on Thursdays (Deaths, Emergency Department Visits) and weekly the following Mondays (Hospitalizations) by 8 pm ET

[View Footnotes and Download Data](#)

Maps

Hospitalizations

Select a geographic area: Wisconsin

View (left axis): Weekly COVID-19 New Hospital Admissions

View (right axis): select one

Deaths

The blue bars show weekly COVID-19 hospital admissions.

Emergency Department Visits

Vaccination Distribution & Coverage

Vaccine Effectiveness

Variants & Genomic Surveillance

Traveler-Based Genomic Surveillance

Wastewater Surveillance

Post-COVID Conditions

Health Equity

Pediatric

Pregnancy

Seroprevalence

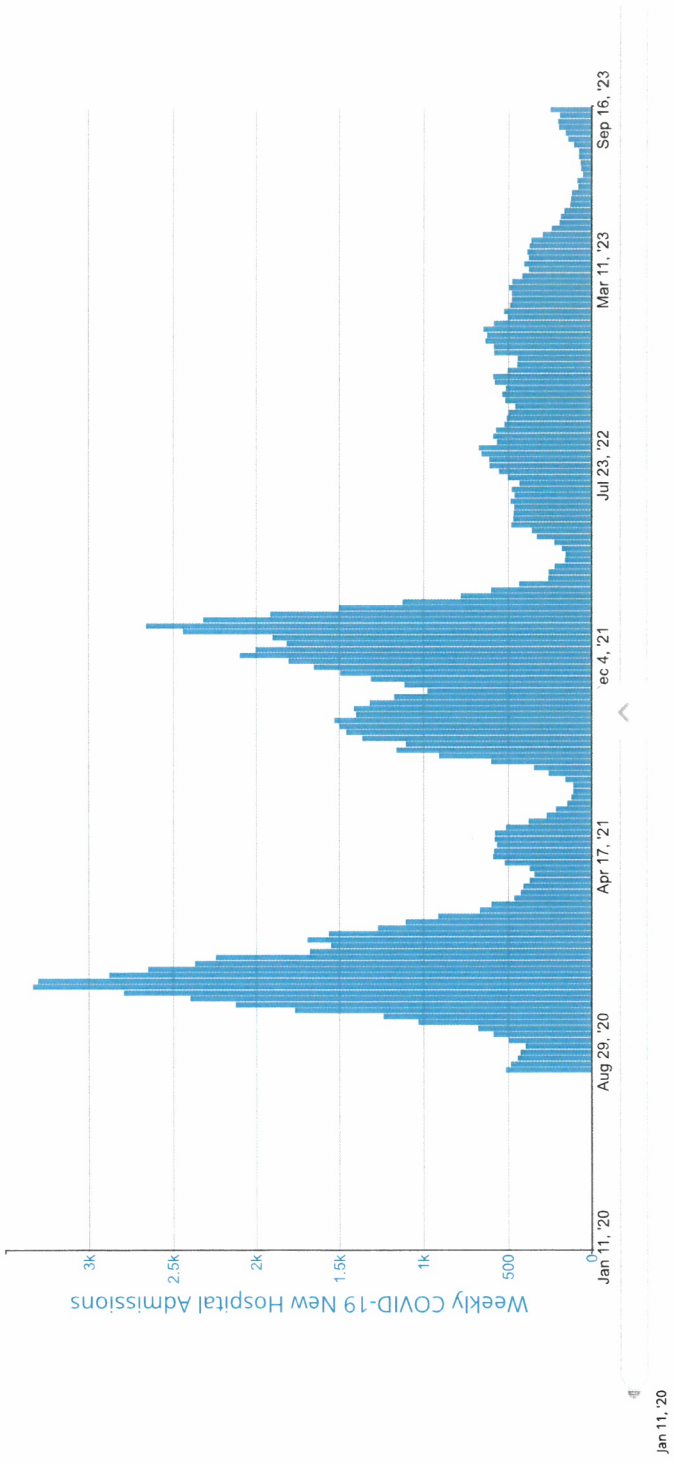
Social Impact

Other COVID-19 Data

Communications Resources

COVID-19 Home

COVID-19 New Hospital Admissions, by Week, in Wisconsin, Reported to CDC



Download

Data Table for Weekly COVID-19 Hospital Admissions - Wisconsin

Footnotes

Want to see maps of COVID-19 Data?

View maps [here](#)

[View and Download COVID-19 Case Surveillance Public Use Data](#)

Geography