

Village of Mukwonago  
**Notice of Meeting and Agenda**

**COMMITTEE OF THE WHOLE MEETING**  
**Wednesday, April 5, 2023**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

**1. Call to Order**

**2. Roll Call**

**3. Comments from the Public**

*Information and comment may be received from the public by the Committee of the Whole, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Committee of the Whole may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Committee of the Whole as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project or Village employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Committee of the Whole or Staff will be deemed out of order by the Presiding Officer.*

**4. Presentations**

- 4.1 Presentation of Proclamation in honor of Deputy Chief Dave Unti and his distinguished career with the Mukwonago Fire Department.

[Proclamation Unti 2023- Signed.pdf](#)

- 4.2 Presentation of a Proclamation in honor of 2023 National Public Safety Telecommunicators Week.

[Proclamation Dispatch 2023- Signed.pdf](#)

- 4.3 Presentation of Proclamation in honor of James Decker for his dedicated Public Service as a Village Trustee for the Village of Mukwonago.

[Proclamation Decker 2023- Signed.pdf](#)

- 4.4 Presentation from the Resource Development Team on the 2023 Concert Series at the Phantom Junction Stage.

- 4.5 Presentation from Chamber of Commerce on the Mukwonago Farmers Market.

**5. Approval of Minutes**

- 5.1 Minutes of Committee of the Whole meeting of March 1, 2023

[2023-03-01 Draft COW minutes.docx](#)

## 6. Finance Committee, Trustee Darlene Johnson

*Discussion and action possible on the following items.*

- 6.1 Monthly Treasury Report and Revenue/Expenditure Guideline Report For February  
*(For information purposes only, no action required)*  
[2023-02 February Revenue & Expenditure.pdf](#)  
[2023-02 February Treasury Report.pdf](#)
- 6.2 Discussion and possible recommendation to approve Accounts Payable Vouchers in the amount of \$680,542.97.  
[040523 VB COW Packet.pdf](#)
- 6.3 Discussion and possible recommendation to approve a Purchase Requisition for Reclamite sealing project with Corrective Asphalt Sealers in the amount of \$13,440.  
[Reclamite Agenda Cover Report.pdf](#)  
[Mukwonago WI - REC - 2023 Proposal.pdf](#)  
[Reclamite Brochure \(2\).pdf](#)  
[Reclamite PR.pdf](#)
- 6.4 Discussion regarding Fiber Infrastructure project between the Library, Police Department, Red Brick Museum, and Village Hall.  
[Fiber Report 4-5-2023.pdf](#)

## 7. Health and Recreation Committee, Trustee John Meiners

*Discussion and action possible on the following items*

- 7.1 Discussion and possible recommendation of a performance stage rental and special event application from the Village of Mukwonago for the Phantom Junction Concert Series 2023 on June 1, June 3, July 3, August 5, September 8, and October 7.  
[Phantom Junctions Stage - 2023 Concert Series.pdf](#)
- 7.2 Discussion and possible recommendation on the special event application from Mukwonago High School Athletic Booster Club for the Mukwonago Mile fundraiser for the MHS Athletic Booster Club. *(The Club plans to have a 1 mile run immediately preceding the Father's Day Parade on Sunday, June 18, 2023.)*  
[06-18-2023 MHS Athletic Booster Club - Mukwonago Mile\\_Redacted.pdf](#)
- 7.3 Discussion and possible recommendation of a park and special event application from ProHealth Care Foundation for the Cancer Walk at Field Park and surrounding neighborhood on May 6, 2023 from 6:30 am to 2 pm.  
[05-06-2023 - Field - ProHealth Care Cancer Walk.pdf](#)
- 7.4 Discussion and possible recommendation to approve **Resolution 2023-10** requesting financial assistance from the WDNR and authorizing participation in the Knowles-Nelson Stewardship Grant Program.  
[RESOLUTION 2023-10 Grant Application.docx](#)



- 7.5 Discussion and possible recommendation on a Park Application and Special Event Application from the Mukwonago Area Chamber of Commerce for the Annual Farmer's Market, located at Field Park, every Wednesday from Noon to 6 pm, beginning May 17, 2023 and ending October 11, 2023.  
[Farmers Market 2023 - Field Park.pdf](#)

**8. Judicial Committee, Trustee Scott Reeves**

*Discussion and action possible on the following items*

- 8.1 Discussion and possible recommendation to approve a purchase agreement for an additional Reserve Combination Class B/B Fermented Malt Beverage and Liquor License from Town of Mukwonago under Wis. Stats 125.51(4) (e).  
[Cover Report - Transfer of Liquor Licenses.docx](#)  
[Sample License Transfer Agreement 3.28.22.docx](#)
- 8.2 Discussion and possible recommendation to approve a Temporary Class "B"/"Class B" Retailers License to the Rotary Club of Mukwonago for the Phantom Junction Stage Concerts on June 3, 2023 and July 3, 2023.  
[Temp Lic Rotary Concert Series 2023\\_Redacted.pdf](#)
- 8.3 Discussion and possible recommendation on an application for a Temporary Class "B" retailers license from John Morrich Croation Lodge for Mukwonago Croation Day Fest on July 22, 2023  
[Temp Lic Croation Fest\\_Redacted.pdf](#)

**9. Library Board of Trustees, Trustee Brill**

- 9.1 Library Director Report for the Month of March.  
[03\\_Library\\_Director\\_Report\\_March\\_2023.pdf](#)

**10. Public Works Committee, Trustee Brill**

*Discussion and action possible on the following items*

- 10.1 Announcement of Public Works Resignations and Promotion.
- 10.2 Discussion and possible recommendation to approve **Resolution 2023-12** a Resolution to recognize the month of May as "No Mow May" and suspend the enforcement of Sect. 34-1(a) of the Municipal Code on developed lots.  
[RESOLUTION 2023-12 \(No Mow May\).docx](#)
- 10.3 Discussion and possible recommendation on the Wayfinding Signage RFP and recommendation to award to Michaels Signs with contingencies.  
[Wayfinding RFP Report.pdf](#)
- 10.4 Discussion and possible recommendation to approve **Resolution 2023-11** to assign authorized representative to Wayne Castle Utilities Director for such documents required under the Safe Drinking Water Loan Funding.  
[AIRF\\_Assign Authorized Representative for Water System Improvments.docx](#)  
[RESOLUTION 2023-11 \(Auth Rep Funding-Water System Improvements\).doc](#)

10.5 Discussion and possible recommendation on **Resolution 2023-14** a resolution to declare intent to reimburse expenditures for Safe Drinking Water Loan Program for the north water tower painting.

[AIRF\\_Intent to Reimburse Expenditures for SDWLP.docx](#)

[RESOLUTION 2023-14 \(ReimburseWater SystemImprovement\).docx](#)

10.6 Discussion and possible recommendation on **Resolution 2023-13** a Resolution to Reduce the Letter of Credit for Goodwill of Mukwonago to \$8,435.60.

[Goodwill of Mukwonago-Letter of Credit Reduction #1.pdf](#)

[RESOLUTION 2023-13 \(LOC Reduction Goodwill\).docx](#)

10.7 Update on Downtown Strategic Plan from the Downtown Development Committee.

## **11. Closed Session**

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation on properties along Rochester and Meacham Street.

## **12. Reconvene into Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

## **13. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

# Proclamation

In honor of Deputy Chief Dave Unti and his distinguished career  
with the Village of Mukwonago

**WHEREAS**, we are here today to pay honor to and celebrate the 30-year career of Deputy Fire Chief Dave Unti; and

**WHEREAS**, Dave Unti joined the Fire Department as a paid-on call part time employee starting in November of 1992; and

**WHEREAS**, since then he has served as EMS Lieutenant, a member of the Dive Team, head of the Safety Committee, and Captain prior to serving as Deputy Chief; and

**WHEREAS**, Dave Unti has been recognized throughout his career by members of the Mukwonago Fire Department, maintained confidence and support of the Citizens of Mukwonago while leading by example over his career. He selflessly placed the needs of others before his own, always responding to the most dangerous calls for help.

**NOW THEREFORE, DO I**, Fred H. Winchowky, Village President of the Village of Mukwonago, hereby proclaim, Dave Unti is highly deserving of this special commendation for his dedicated Fire Service and leadership to the Village, and I urge all citizens and employees to join me in honoring Dave Unti for his outstanding contributions to our community for the last 30 Years.

Proclaimed this 19<sup>th</sup> day of April, 2023.

  
Fred H. Winchowky, Village President



ATTEST:

  
Diana Dykstra, Village Clerk-Treasurer

# Proclamation

## 2023 National Public Safety Telecommunicators Week

**Whereas** emergencies can occur at anytime that require police, fire, or emergency medical services;

**And Whereas** when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property;

**And Whereas** the safety of our police officers is dependent upon the quality and accuracy of information obtained from citizens who telephone the Mukwonago Dispatch Center;

**And Whereas** Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

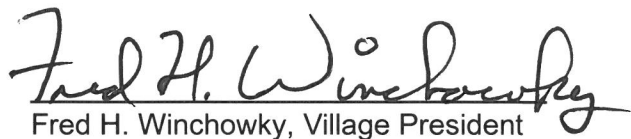
**And Whereas** Public Safety Telecommunicators are the single vital link for our police officers by monitoring their activities by radio, providing them information, and insuring their safety;

**And Whereas** while enduring long hours, abnormal schedules, and handling frequent life and death emergencies, the Village of Mukwonago 911 Dispatch Center sets high standards in performing their duties in a dedicated, diligent, and compassionate manner;

**And Whereas** our Public Safety Communications personnel serve the public daily in countless ways without due recognition by the beneficiaries of their services;

**Therefore, Be It Resolved** that Fred H. Winchowky, Village President of Mukwonago, declares the week of April 9<sup>th</sup> -15<sup>th</sup>, 2023 to be National Public Safety Telecommunicators Week in Mukwonago, in honor of Deborah Zaeske, Brenda DiMaggio, Italia Hench, Nicole Robertson, Aliyah Simmons, and Doris Dietzler whose diligence and professionalism keep our Village and citizens safe.

Dated this 5th day of April, 2023.

  
Fred H. Winchowky, Village President



ATTEST:

  
Diana Dykstra, Village Clerk-Treasurer

# Proclamation

**In honor of Trustee James Decker and his dedicated public service as a Village Trustee for the Village of Mukwonago**

**WHEREAS**, James Decker was duly elected as a Trustee in 2011 for the Village of Mukwonago and retired in 2022; and

**WHEREAS**, when the Village had an available Trustee position, James Decker stepped up to provide representation until the next election could be completed; and

**WHEREAS**, James Decker has continued to distinguished himself as a faithful and dedicated Trustee, exemplifying high standards of public service with the Village of Mukwonago; and

**WHEREAS**, James Decker should be recognized and honored for his valuable contribution and commitment to this community, serving during his tenure as Chair of the Judicial, Personnel, Health & Recreation, and Joint Protective Services; and

**WHEREAS**, his interest in serving his community has exemplified the Village's tradition of representative democracy and citizen participation.

**NOW, THEREFORE, DO I**, FRED WINCHOWKY, President of the Village of Mukwonago, do hereby Proclaim James Decker is highly deserving of this special commendation for his contribution to the community and the democratic process, and call upon all Mukwonago residents to join me in expressing gratitude for his years of public service.

Proclaimed this 19<sup>th</sup> day of April, 2023.

  
Fred H. Winchowky, Village President



ATTEST:

  
Diana Dykstra, Village Clerk-Treasurer

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

### **Wednesday, March 1, 2023**

Time: **5:30 pm**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

#### **Call to Order**

President Winchowky called the meeting to order at 5:30pm.

#### **Roll Call**

Board Members Present

Eric Brill  
James Decker  
Darlene Johnson  
Ken Johnson  
John Meiners  
Scott Reeves  
Fred Winchowky

Also Present

Fred Schnook, Village Administrator  
Diana Dykstra, Village Clerk-Treasurer  
Diana Doherty, Finance Director  
Dan Streit, Police Chief  
Jerad Wegner, Village Engineer  
Nathan Bayer, Village Attorney  
Ron Bittner, Public Works Director  
Wayne Castle, Utilities Director  
Tim Rutenbeck, Building Inspection Supervisor

#### **Comments from the Public**

None

#### **Approval of Minutes**

**Committee of the Whole Minutes from February 1, 2023.**

Decker/D Johnson Motion to approve. Unanimously carried.

#### **Finance Committee, Trustee Darlene Johnson**

**Monthly Treasury Report and Revenue/Expenditure Guideline Report For January**

For information purposes only, no action required

**Discussion and possible recommendation to approve Accounts Payable Vouchers in the amount of \$4,343,964.56.**

Decker/D Johnson Motion to approve. Unanimously carried.

**Discussion and possible recommendation on a Purchase Requisition for Core & Main in the amount of \$77,500 for Water Meter Replacements.**

Decker/Reeves motion to approve.

Utilities Director Castle noted Public Service Commission requires them to change out water meters on a regular schedule. This is ¾ and 1 Inch meters for a 20 year change out and about 5% of the base it replaced. This is a budgeted capital item.

Unanimously carried.

**Discussion and possible recommendation to approve Resolution 2023-07 Amending the 2022 Adopted Budgets for Fire Department, Community Development, Wisconsin Development, TID #5, Village Designated, Capital Equipment, Library, Capital Improvement, Water Utility, and Sewer Utility Funds.**

Decker/Meiners motion to approve.

Finance Director Doherty noted typically amend the budget to bring it back into line with what actually happened. There was a discussion regarding a change to the amount for Fund 480 on page 2 for a contractor pay request that arrived late. There was a lengthy discussion regarding Fire Department shortfall and Administrator Schnook noted there will have to be quarterly meetings to keep the Fire Department in line with spending for the year.

Unanimously carried.

**Health and Recreation Committee, Trustee John Meiners**

**Discussion and possible recommendation of Phantom Lakes Management District for fireworks at Phantom Glen Park on July 3, 2023 from 3pm - 11 pm.**

Meiners/Brill motion to approve. Unanimously carried.

**Discussion and possible recommendation of special event permit for YMCA Mud Run at Mukwonago High School on June 24, 2023 from 11am-1pm.**

Meiners/K Johnson motion to approve. Unanimously carried.

**Discussion and possible recommendation on a park application from Amorphic Beer to host a beer garden in Field Park Pavilion B on May 20, June 24, July 8, August 26, and September 30, 2023.**

Meiners/Brill motion to approve. Unanimously carried.

**Discussion and possible recommendation of a park and special event application from the Village of Mukwonago Police Department National Night Out at Field Park on August 1, 2023 from 6 pm - 8:30 pm.**

Meiners/D Johnson motion to approve. Unanimously carried.

**Discussion and possible recommendation of a park and special event permit application from Jack- O-Lantern Jaunt sponsored by the Mukwonago Rotary Club at Field Park on October 13/14, 2023 from 6 pm - 9:30 pm.**

Meiners/Decker motion to approve. Unanimously carried.

**Discussion and possible recommendation of a park and special event application from Mukwonago Lions Foundation Easter Egg Hunt at Field Park on April 1, 2023 from 10 am - Noon.**

Meiners/Reeves motion to approve. Unanimously carried.

**Discussion and possible recommendation on a park and special event application for Mukwonago Lions Foundation Summerfeste at Field Park on June 15, 16, 17, and 18, 2023. This event will include the Father's Day Parade.**

Meiners/Reeves motion to approve. Unanimously carried.

**Library Board of Trustees, Trustee Brill**

**Library Director Report for February 2023**

Trustee Brill presented the Library Director report of activities. No action was required.



**Village Clerk-Treasurer**

**February 21, 2023 Election Statistics Report**

Clerk Dykstra provided an update on the February 21, 2023 Election activities noting the village saw 27.9% turnout. No action required, for information only

**Closed Session**

D. Johnson/K. Johnson Motion to go into Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GLFP v. Village of Mukwonago.

Roll Call: "Yes" Brill, Decker, D Johnson, K Johnson, Meiners, Reeves, Winchowky.  
Unanimously carried.

**Reconvene into Open Session**

Decker/D Johnson motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 6:24pm.

Roll Call: "Yes" Brill, Decker, D Johnson, K Johnson, Meiners, Reeves, Winchowky.  
Unanimously carried.

**Adjournment**

Meeting adjourned at 6:25pm

Respectfully submitted

Diana Dykstra, MMC  
Village Clerk-Treasurer

PERIOD ENDING 02/28/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 02/28/2023	AVAILABLE BALANCE	% BDGT USED
Fund 100 - GENERAL FUND					
Revenues					
OTHERREV	OTHER REVENUES	322,500.00	7,424.75	315,075.25	2.30
PTAX	GENERAL PROPERTY TAX	3,208,321.00	2,584,195.75	624,125.25	80.55
TAXES	OTHER TAXES	440,234.00	69,388.90	370,845.10	15.76
IGOVTRV	INTERGOVERNMENTAL REVENUES	854,295.00	148,864.00	705,431.00	17.43
LICPER	LICENSES & PERMITS	451,537.00	22,001.80	429,535.20	4.87
LAWORD	FINES & FORFEITURES	173,000.00	22,318.95	150,681.05	12.90
PUBCHGS	PUBLIC CHARGES FOR SERVICES	30,488.00	2,464.50	28,023.50	8.08
LEISURE	LEISURE ACTIVITIES	72,000.00	0.00	72,000.00	0.00
IGOVTC	INTERGOVERNMENTAL CHARGES	202,833.00	2,575.56	200,257.44	1.27
INVTINC	INVESTMENT INCOME	68,000.00	77,864.91	(9,864.91)	114.51
TOTAL REVENUES		5,823,208.00	2,937,099.12	2,886,108.88	50.44
Expenditures					
5111	VILLAGE BOARD	70,563.00	9,415.41	61,147.59	13.34
5112	HISTORIC PRESERVATION	290.00	0.00	290.00	0.00
5120	MUNICIPAL COURT	38,954.00	11,013.73	27,940.27	28.27
5130	VILLAGE ATTORNEY	118,750.00	5,162.50	113,587.50	4.35
5141	VILLAGE ADMINISTRATOR	196,051.00	21,830.57	174,220.43	11.14
5142	CLERK-TREASURER	266,321.00	29,513.12	236,807.88	11.08
5144	ELECTIONS	28,150.00	824.22	27,325.78	2.93
5145	FINANCE DEPARTMENT	71,273.00	(3,811.22)	75,084.22	(5.35)
5150	IT SERVICES	15,000.00	0.00	15,000.00	0.00
5151	INDEPENDENT AUDITING	14,000.00	136.50	13,863.50	0.98
5153	ASSESSMENT OF PROPERTY	22,050.00	2,983.52	19,066.48	13.53
5154	RISK & PROPERTY INSURANCE	128,103.00	26,557.00	101,546.00	20.73
5160	VILLAGE HALL	50,816.00	6,177.15	44,638.85	12.16
5211	POLICE ADMINISTRATION	1,288,048.00	170,978.28	1,117,069.72	13.27
5212	POLICE PATROL	1,115,941.00	138,261.32	977,679.68	12.39
5213	CRIME INVESTIGATION	252,396.00	33,663.18	218,732.82	13.34
5215	POLICE TRAINING	12,000.00	0.00	12,000.00	0.00
5220	FIRE STATION (VILLAGE)	8,706.00	55.72	8,650.28	0.64
5235	EMERGENCY GOVERNMENT	2,000.00	0.00	2,000.00	0.00
5241	BUILDING INSPECTOR	301,443.00	41,755.32	259,687.68	13.85
5247	BOARD OF APPEALS	1,150.00	0.00	1,150.00	0.00
5254	DAMS	10,226.00	1,117.60	9,108.40	10.93
5300	DPW GENERAL ADMINISTRATION	351,899.00	60,444.27	291,454.73	17.18
5323	GARAGE	68,148.00	7,248.61	60,899.39	10.64
5324	MACHINERY & EQUIPMENT	117,218.00	13,370.10	103,847.90	11.41
5335	ENGINEERING	75,000.00	0.00	75,000.00	0.00
5341	STREETS & ALLEYS	20,205.00	2,864.71	17,340.29	14.18
5342	STREET LIGHTING	190,250.00	14,486.67	175,763.33	7.61
5343	CURBS GUTTERS & SIDEWALKS	5,572.00	0.00	5,572.00	0.00
5344	STORM SEWER	13,950.00	401.05	13,548.95	2.87
5345	STREET CLEANING	18,472.00	842.50	17,629.50	4.56
5346	BRIDGES & CULVERTS	1,530.00	0.00	1,530.00	0.00
5347	SNOW & ICE CONTROL	117,094.00	17,821.52	99,272.48	15.22
5348	STREET SIGNS & MARKINGS	20,800.00	1,893.54	18,906.46	9.10
5362	GARBAGE COLLECTION	4,073.00	480.61	3,592.39	11.80
5431	ANIMAL POUND	2,600.00	2,420.00	180.00	93.08
5512	MUSEUM	11,940.00	915.38	11,024.62	7.67
5521	PARKS	196,770.00	3,357.10	193,412.90	1.71
5522	CELEBRATIONS	7,867.00	1,536.21	6,330.79	19.53
5611	FORESTRY	28,009.00	6,572.19	21,436.81	23.46
5613	WEED CONTROL	243.00	0.00	243.00	0.00
5632	PLANNING DEPARTMENT	165,974.00	10,134.49	155,839.51	6.11
5660	STORMWATER MASTER PLAN	11,250.00	167.17	11,082.83	1.49
5670	ECONOMIC DEVELOPMENT	56,113.00	8,310.97	47,802.03	14.81
5900	OTHER FINANCING USES	326,000.00	0.00	326,000.00	0.00
TOTAL EXPENDITURES		5,823,208.00	648,901.01	5,174,306.99	11.14
Fund 100 - GENERAL FUND:					
TOTAL REVENUES		5,823,208.00	2,937,099.12	2,886,108.88	50.44
TOTAL EXPENDITURES		5,823,208.00	648,901.01	5,174,306.99	11.14
NET OF REVENUES & EXPENDITURES		0.00	2,288,198.11	(2,288,198.11)	100.00

PERIOD ENDING 02/28/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 02/28/2023	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND					
Revenues					
OTHERREV	OTHER REVENUES	48,173.00	1,280.00	46,893.00	2.66
PTAX	GENERAL PROPERTY TAX	605,081.00	100,846.84	504,234.16	16.67
EBIX	EBIX REVENUES	1,073,143.00	169,604.10	903,538.90	15.80
IGOVTRV	INTERGOVERNMENTAL REVENUES	99,832.00	0.00	99,832.00	0.00
PUBCHGS	PUBLIC CHARGES FOR SERVICES	100.00	1,170.00	(1,070.00)	1,170.00
IGOVTC	INTERGOVERNMENTAL CHARGES	605,081.00	33,122.00	571,959.00	5.47
INVTINC	INVESTMENT INCOME	660.00	1,006.17	(346.17)	152.45
TOTAL REVENUES		2,432,070.00	307,029.11	2,125,040.89	12.62
Expenditures					
5140	ADMINISTRATIVE & GENERAL	27,869.00	4,644.82	23,224.18	16.67
5221	FIRE ADMINISTRATION	1,065,202.00	142,787.09	922,414.91	13.40
5222	FIRE SUPPRESSION	60,380.00	2,446.86	57,933.14	4.05
5223	FIRE TRAINING	27,429.00	1,832.62	25,596.38	6.68
5231	AMBULANCE	355,754.00	47,745.14	308,008.86	13.42
5232	AMBULANCE TRAINING	14,738.00	1,663.97	13,074.03	11.29
5233	REFERENDUM FUNDED STAFFING	679,116.00	0.00	679,116.00	0.00
5700	CAPITAL OUTLAY EXPENDITURES	38,000.00	0.00	38,000.00	0.00
5880	USE OF GRANTS/DONATIONS	0.00	4,941.90	(4,941.90)	100.00
5900	OTHER FINANCING USES	163,582.00	0.00	163,582.00	0.00
TOTAL EXPENDITURES		2,432,070.00	206,062.40	2,226,007.60	8.47
Fund 150 - FIRE/AMBULANCE FUND:					
TOTAL REVENUES		2,432,070.00	307,029.11	2,125,040.89	12.62
TOTAL EXPENDITURES		2,432,070.00	206,062.40	2,226,007.60	8.47
NET OF REVENUES & EXPENDITURES		0.00	100,966.71	(100,966.71)	100.00

PERIOD ENDING 02/28/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 02/28/2023	AVAILABLE BALANCE	% BDGT USED
Fund 610 - WATER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	200.00	0.00	200.00	0.00
UTILREV	UTILITY REVENUES	2,184,000.00	1,303.21	2,182,696.79	0.06
CONTRIB	CONTRIBUTED CAPITAL	120,000.00	0.00	120,000.00	0.00
MISCINC	MISC INCOME UTILITIES	147,200.00	44,182.71	103,017.29	30.02
IGOVTC	INTERGOVERNMENTAL CHARGES	1,000.00	44.90	955.10	4.49
INVTINC	INVESTMENT INCOME	18,675.00	12,391.47	6,283.53	66.35
TOTAL REVENUES		2,471,075.00	57,922.29	2,413,152.71	2.34
Expenditures					
5140	ADMINISTRATIVE & GENERAL	0.00	3.30	(3.30)	100.00
5900	OTHER FINANCING USES	279,257.00	0.00	279,257.00	0.00
6200	PUMPING OPERATIONS	142,281.00	14,022.50	128,258.50	9.86
6210	PUMPING MAINTENANCE	94,742.00	1,397.84	93,344.16	1.48
6300	WATER TREATMENT OPERATIONS	75,121.00	7,140.05	67,980.95	9.50
6310	WATER TREATMENT MAINTENANCE	27,582.00	1,554.24	26,027.76	5.63
6450	T&D-DISTR RSRVR/STNDP MAINT	3,683.00	205.22	3,477.78	5.57
6451	T&D-MAINS MAINTENANCE	47,130.00	544.62	46,585.38	1.16
6452	T&D-SERVICES MAINTENANCE	42,320.00	1,924.22	40,395.78	4.55
6453	T&D-METERS MAINTENANCE	27,244.00	6,112.62	21,131.38	22.44
6454	T&D-HYDRANTS MAINTENANCE	47,861.00	145.15	47,715.85	0.30
6901	METER READING LABOR	8,236.00	61.70	8,174.30	0.75
6902	ACCOUNTING & COLLECTING LABOR	84,865.00	13,397.79	71,467.21	15.79
6920	ADMINISTRATIVE & GENERAL EXP	1,042,300.00	110,865.28	931,434.72	10.64
TOTAL EXPENDITURES		1,922,622.00	157,374.53	1,765,247.47	8.19
Fund 610 - WATER UTILITY FUND:					
TOTAL REVENUES		2,471,075.00	57,922.29	2,413,152.71	2.34
TOTAL EXPENDITURES		1,922,622.00	157,374.53	1,765,247.47	8.19
NET OF REVENUES & EXPENDITURES		548,453.00	(99,452.24)	647,905.24	18.13

PERIOD ENDING 02/28/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL  
 SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 02/28/2023	AVAILABLE BALANCE	% BDGT USED
Fund 620 - SEWER UTILITY FUND					
Revenues					
OTHERREV	OTHER REVENUES	400.00	0.00	400.00	0.00
UNCLASSIFIED	Unclassified	15,000.00	0.00	15,000.00	0.00
UTILREV	UTILITY REVENUES	1,825,440.00	3,018.26	1,822,421.74	0.17
LICPER	LICENSES & PERMITS	119,800.00	0.00	119,800.00	0.00
CONTRIB	CONTRIBUTED CAPITAL	56,000.00	0.00	56,000.00	0.00
MISCINC	MISC INCOME UTILITIES	175,000.00	13,135.07	161,864.93	7.51
INVSTINC	INVESTMENT INCOME	35,580.00	19,419.40	16,160.60	54.58
TOTAL REVENUES		2,227,220.00	35,572.73	2,191,647.27	1.60
Expenditures					
5140	ADMINISTRATIVE & GENERAL	0.00	3.30	(3.30)	100.00
5900	OTHER FINANCING USES	64,949.00	0.00	64,949.00	0.00
8010	WWTP-TREATMENT/DISPOSAL/GP	575,971.00	55,758.35	520,212.65	9.68
8020	LIFT STATIONS/PUMPING EQUIP	27,627.00	1,517.87	26,109.13	5.49
8030	WASTEWATER COLLECTION SYSTEM	73,308.00	779.00	72,529.00	1.06
8300	ACCOUNTING/COLLECTING	82,365.00	13,059.31	69,305.69	15.86
8400	ADMINISTRATIVE & GENERAL	673,016.00	47,487.91	625,528.09	7.06
TOTAL EXPENDITURES		1,497,236.00	118,605.74	1,378,630.26	7.92
Fund 620 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,227,220.00	35,572.73	2,191,647.27	1.60
TOTAL EXPENDITURES		1,497,236.00	118,605.74	1,378,630.26	7.92
NET OF REVENUES & EXPENDITURES		729,984.00	(83,033.01)	813,017.01	11.37

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MUKWONAGO

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PERIOD ENDING 02/28/2023

PRELIMINARY DECEMBER BUDGET TO ACTUAL

SELECT FUNDS

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 02/28/2023	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES - ALL FUNDS		12,953,573.00	3,337,623.25	9,615,949.75	25.77
TOTAL EXPENDITURES - ALL FUNDS		11,675,136.00	1,130,943.68	10,544,192.32	9.69
NET OF REVENUES & EXPENDITURES		1,278,437.00	2,206,679.57	(928,242.57)	172.61

TREASURERS REPORT	Feb-2023	TOTAL	Citizens	LGIP	Long Term Investments - Johnson Bank & ADM
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#### GENERAL VILLAGE

100-111xxx	General Fund	5,047,076.83	697,671.14	3,285,254.36	1,064,151.33
100-111005/020/033	Checking/MRA/Accrued Sick	1,193,429.61	767,656.46	302,794.45	122,978.70
150-111300	Fire Department	357,417.92	252,237.32	105,180.60	
200-110xxx	Community Development (Deback)	669,992.05	32,268.64	637,723.41	
210-111xxx	Wisc Development - RLF	141,477.67	3,069.10	138,408.57	-
220-111xxx	TID#3-General	1,374,076.66	581,003.43	779,393.37	13,679.86
240-111xxx	TID#4-General	499,915.47	420,037.00	79,878.47	
250-111xxx	TID#5-General	2,885,443.52	742,327.06	2,143,116.46	
300-111xxx	Debt Service	2,557,605.26	877,197.64	1,680,407.62	
320-111300	Fire Department Designated	169,327.48	85.51	169,241.97	
340-111xxx	Village Designated Funds	660,158.09	127,736.33	532,421.76	
350-111xxx	American Rescue Plan Act	862,414.50		862,414.50	
410-111300	Recycling	346,057.92	244,722.44	101,335.48	
430-111300	Capital Equipment	297,840.88	192,665.34	105,175.54	
440-111xxx	Library	574,043.63	348,572.77	225,470.86	
480-111xxx	Capital Improvement Funds	2,724,638.43	(86,854.84)	2,356,413.13	455,080.14
500-111300	Stormwater District #1	46,103.68	29,683.30	16,420.38	
600-111xxx	Impact Fees	345,806.99	59,604.02	286,202.97	
720-111xxx	Taxroll	402,454.08	19,661.51	382,792.57	
810-111xxx	Parkland Site	241,901.73	20,177.58	221,724.15	
TOTAL		21,397,182.40	5,329,521.75	14,411,770.62	1,655,890.03

#### WATER UTILITY

610-111300	Cash	931,733.83	931,733.83		
610-111200	Bonds & Unrestricted Cash	531,269.97		531,269.97	
610-111400	Long Term Debt	26,494.80			26,494.80
610-111050	Current Year Debt Reserve	123,003.20	123,003.20	-	
610-111060	Required Debt Reserve	527,967.50	-	115,070.07	412,897.43
610-111080	Impact Fee	3,586.74	64.54	3,522.20	
610-111033	Accrued Sick Pay	9,652.80		9,652.80	-
TOTAL		2,153,708.84	1,054,801.57	659,515.04	439,392.23

#### SEWER UTILITY

620-111300	Cash	158,977.60	158,977.60		
620-111200	Bonds & Unrestricted Cash	1,175,508.35		1,175,508.35	
610-111400	Long Term Debt	126,455.09			126,455.09
620-111030	Sewer Connection Fee	199,768.98	1,155.73	198,613.25	-
620-111060	Required Debt Reserve	836,404.82	-	115,314.85	721,089.97
620-111050	Current Year Debt Reserve	197,604.38	197,604.38	-	
620-111070	Equipment Replacement Fund	740,606.89	-	545,687.03	194,919.86
620-111080	Impact Fee	6,666.21	228.80	6,437.41	
620-111033	Accrued Sick Pay	9,652.81		9,652.81	-
TOTAL		3,451,645.13	357,966.51	2,051,213.70	1,042,464.92

GRAND TOTAL	27,002,536.37	6,742,289.83	17,122,499.36	3,137,747.18
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Prepared by Diana Doherty

balance check

27,002,536.37



## Accounts Payable Cover Sheet

<b>Report:</b>	<b>Period or corresponding report date</b>		
Village Accounts Payable	3/30/2023	\$	240,199.12
Library Accounts Payable	3/10/2023	\$	33,078.44
Charter Communications/Spectrum (ach withdrawal)	3/16/2023	\$	1,798.02
US Bank (ach withdrawal)	3/27/2023	\$	11,702.91
We Energies (ach withdrawal)	3/16/2023	\$	48,787.55
Check Disbursement - Court	3/7/2023	\$	5,055.54
Check Disbursement - Invoice Cloud	3/7/2023	\$	168.50
Check Disbursement - Manuals Park Improvement Engineering and Ebix	2/28/2023	\$	147,488.66
Check Disbursement - Payroll Related	3/1/2023	\$	33,385.47
Check Disbursement - Payroll Related	3/9/2023	\$	1,553.65
Check Disbursement - Payroll Related	3/15/2023	\$	142,074.74
Check Disbursement - Payroll Related	3/16/2023	\$	676.72
Check Disbursement - Payroll Related	3/29/2023	\$	14,573.65
<b>Total for Approval:</b>		<b>\$</b>	<b><u>680,542.97</u></b>

The preceding list of bills payable was approved for payment

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

\_\_\_\_\_  
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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 04/06/2023 - 04/06/2023  
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: AIRGAS USA LLC						
9135474497	AIRGAS- EMS SUPPLIES	150-5231-531100	374.55	374.55	FIRE	04/06/2023
TOTAL VENDOR AIRGAS USA LLC				374.55		
VENDOR NAME: ALSCO						
IMIL1892336	VILLAGE HALL WALK OFF MATTS	100-5160-521900	42.66	42.66	DPW	04/06/2023
IMIL1896532	PD MAR 23 MAT CLEANING	100-5211-539400	42.66	42.66	POLICE	04/06/2023
IMIL1894419	VILLAGE HALL WALK OFF MATTS	100-5160-521900	57.58	57.58	DPW	04/06/2023
TOTAL VENDOR ALSCO				142.90		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1RCXPHWG1MCT DPW	EHTERNET PARTS FOR INDIANHEAD BEACH CAME	100-5211-522950	469.98	469.98	POLICE	04/06/2023
1RCXPHWG1MCT FIRE	STATION SWITCH REPLACEMENT	150-5221-539500	234.99	234.99	FIRE	04/06/2023
1RPPQMPX4LDM		100-5141-531100	11.18	11.18	ADMIN	04/06/2023
1FCRVN3X43V7	TRUCK #5 SALTER CONNECTORS	100-5324-539500	71.40	71.40	DPW	04/06/2023
TOTAL VENDOR AMAZON CAPITOL SERVICES				787.55		
VENDOR NAME: AQUA-PURE OF WI						
1263	PHOS. REMOVAL CHEMICAL	620-8010-824000	17,876.00	17,876.00	UTILITIES	04/06/2023
1274	PHOS. REMOVAL CHEMICAL	620-8010-824000	17,908.00	17,908.00	UTILITIES	04/06/2023
TOTAL VENDOR AQUA-PURE OF WI				35,784.00		
VENDOR NAME: AT & T MOBILITY						
287314801786031520	FIRST NET INVOICE	150-5221-522500	4.71	4.71	FIRE	04/06/2023
TOTAL VENDOR AT & T MOBILITY				4.71		
VENDOR NAME: BAKER TILLY US, LLP						
BT2320621	PROGRESS BILL #4	100-5151-521900	130.00	750.00	FINANCE	04/06/2023
		150-5221-521900	38.08			
		200-5141-521900	77.15			
		410-5363-521900	14.70			
		430-5141-521900	15.87			
		440-5511-521900	26.11			
		480-5151-521900	72.30			
		500-5344-521900	0.81			
		220-5151-521900	29.93			
		240-5151-521900	7.99			
		250-5151-521900	204.59			
		610-6920-692300	70.28			
		620-8400-852000	62.19			
TOTAL VENDOR BAKER TILLY US, LLP				750.00		
VENDOR NAME: BATTERIES PLUS						
P60906369	FIRE ALARM BATTERY	100-5211-539400	85.96	85.96	POLICE	04/06/2023
TOTAL VENDOR BATTERIES PLUS				85.96		
VENDOR NAME: BOUND TREE MEDICAL LLC						
84884825	EMS SUPPLIES	150-5231-531100	511.98	511.98	FIRE	04/06/2023
TOTAL VENDOR BOUND TREE MEDICAL LLC				511.98		

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: BRIGHTSPEED						
MARCH 2023	PHONE SERVICE MARCH 2023	100-5142-522500	77.66	561.74	ALLOCATE	04/06/2023
		100-5211-522500	54.70			
		100-5323-522500	107.63			
		440-5511-522500	188.14			
		610-6920-692100	33.86			
		620-8400-851000	99.75			
TOTAL VENDOR BRIGHTSPEED				561.74		
VENDOR NAME: BUCHHOLTZ HANNAH						
2023 CLOTHING	2023 CLOTHING ALLOWANCE - BUCHHOLTZ	150-5222-534600	100.00	100.00	FIRE	04/06/2023
TOTAL VENDOR BUCHHOLTZ HANNAH				100.00		
VENDOR NAME: BUREAU OF CORRECTIONAL ENTERPR						
924-000675	STREET SIGNS	100-5348-531100	478.60	478.60	DPW	04/06/2023
306-196263	PARK RESTROOM SUPPLIES	100-5521-531100	289.00	289.00	DPW	04/06/2023
306-192061	HAND TOWELS (PARKS)	100-5521-531100	136.40	136.40	DPW	04/06/2023
TOTAL VENDOR BUREAU OF CORRECTIONAL ENTERPR				904.00		
VENDOR NAME: BURKE TRUCK & EQUIMENT INC						
31355	V-BOX PRESSURE SWITCH	100-5324-539500	46.14	46.14	DPW	04/06/2023
TOTAL VENDOR BURKE TRUCK & EQUIMENT INC				46.14		
VENDOR NAME: C & M AUTO PARTS INC						
6079-364504	PLOW OIL	100-5324-539500	48.48	48.48	DPW	04/06/2023
6079-364410	TRUCK #1 BALL JOINTS	100-5324-539500	65.22	65.22	DPW	04/06/2023
6079-364633	WIPER BLADES PT # 8	100-5324-539500	30.57	30.57	DPW	04/06/2023
6079-364973	FLOOR DRY	100-5323-531100	41.67	41.67	DPW	04/06/2023
6079-364956	STREET SWEEPER FILTERS	100-5345-539500	53.48	53.48	DPW	04/06/2023
6079-365037	STREET SWEEPER AIR FILTER	100-5345-539500	42.49	42.49	DPW	04/06/2023
TOTAL VENDOR C & M AUTO PARTS INC				281.91		
VENDOR NAME: CARDINAL PRINT GROUP						
19105	OVERTIME SLIPS	100-5211-531200	76.75	76.75	POLICE	04/06/2023
TOTAL VENDOR CARDINAL PRINT GROUP				76.75		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
79327348	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	04/06/2023

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
79327294	MARCH 2023 LEASE PAYMENT 458	100-5142-531200	19.64	165.00	ALLOCATE	04/06/2023
		100-5300-539900	17.37			
		100-5120-531100	7.31			
		100-5141-531100	9.36			
		100-5145-531100	15.54			
		100-5241-531200	2.62			
		100-5632-531200	3.07			
		100-5211-531200	20.58			
		150-5221-531100	21.33			
		410-5363-531200	1.65			
		440-5511-531200	18.65			
		500-5344-531200	4.04			
		610-6902-690300	12.03			
		620-8300-840000	11.81			
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00		
VENDOR NAME: CENTURY SPRINGS BOTTLING						
5388953	LAB SUPPLIES	620-8010-826000	60.96	60.96	UTILITIES	04/06/2023
5388960	VILLAGE HALL DRINKING WATER	100-5160-531100	33.95	33.95	DPW	04/06/2023
TOTAL VENDOR CENTURY SPRINGS BOTTLING				94.91		
VENDOR NAME: CINTAS						
4149013369	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	119.48	119.48	DPW	04/06/2023
4149013506	UNIFORM SERVICE	610-6920-693000	79.58	159.16	UTILITIES	04/06/2023
		620-8400-856000	79.58			
4149729313	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	119.48	119.48	DPW	04/06/2023
4149729357	UNIFORM SERVICE	620-8400-856000	70.08	140.16	UTILITIES	04/06/2023
		610-6920-693000	70.08			
4150427954	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	119.48	119.48	DPW	04/06/2023
4150428015	WATER/SEWER UNIFORM SERVICE	610-6920-693000	54.08	108.16	UTILITIES	04/06/2023
		620-8400-856000	54.08			
TOTAL VENDOR CINTAS				765.92		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY						
FRN 4303 ZAJICHEK	COLUMBIA SOUTHER TUITION - ZAJICHEK FRN4	100-5212-516300	760.00	760.00	POLICE	04/06/2023
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				760.00		
VENDOR NAME: COMPASS MINERALS AMERICA						
1156706	WINTER ROAD SALT	100-5347-531100	9,040.36	9,040.36	DPW	04/06/2023
1156142	WINTER ROAD SALT	100-5347-531100	12,436.39	12,436.39	DPW	04/06/2023
1157998	WINTER ROAD SALT	100-5347-531100	9,366.34	9,366.34	DPW	04/06/2023
TOTAL VENDOR COMPASS MINERALS AMERICA				30,843.09		
VENDOR NAME: CORE & MAIN LP						
5429733	LARGE METER GASKETS	610-6453-664100	65.39	65.39	UTILITIES	04/06/2023

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CORE & MAIN LP					
5505211	WATER NEW METER INSTALL AND REPLACEMENT	610-0000-134600	5,428.99	5,428.99 UTILITIES	04/06/2023
TOTAL VENDOR CORE & MAIN LP			5,494.38		
VENDOR NAME: CORRY EIFERT					
OFFICE PICTURES		100-5632-531100	21.00	21.00 ADMIN	04/06/2023
TOTAL VENDOR CORRY EIFERT			21.00		
VENDOR NAME: CRAIG D CHILDS, PHD, S.C.					
3361	FT PSYCH EXAMS	150-5221-521900	1,500.00	1,500.00 FIRE	04/06/2023
TOTAL VENDOR CRAIG D CHILDS, PHD, S.C.			1,500.00		
VENDOR NAME: CRIVELLO CARLSON S.C.					
5331-185362	LEGAL SERVICES FEB 2023	100-5130-521900	2,800.00	3,020.00 FINANCE	04/06/2023
		100-5521-522000	220.00		
5331-185363	DEVELOPER ITEMS	100-5130-521900	80.00	80.00 FINANCE	04/06/2023
5331-185364	SPECTRUM	100-5130-521900	40.00	40.00 FINANCE	04/06/2023
TOTAL VENDOR CRIVELLO CARLSON S.C.			3,140.00		
VENDOR NAME: DYKSTRA DIANA					
MARCH 2023 MILEAGE	MILEAGE JAN - MARCH ELECTION DELIVERY	100-5144-533200	59.38	59.38 CLERK	04/06/2023
TOTAL VENDOR DYKSTRA DIANA			59.38		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2540375	EMS SUPPLIES	150-5231-531100	1,217.01	1,217.01 FIRE	04/06/2023
2538960	EMS SUPPLIES	150-5231-531100	20.02	20.02 FIRE	04/06/2023
2536253	EMS SUPPLIES	150-5231-531100	50.99	50.99 FIRE	04/06/2023
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS			1,288.02		
VENDOR NAME: ENVIRONMENT CONTROL					
25823-613	VILLAGE HALL CLEANING	100-5160-521900	698.00	698.00 DPW	04/06/2023
26591-613	VILLAGE HALL CLEANING	100-5160-521900	698.00	698.00 DPW	04/06/2023
TOTAL VENDOR ENVIRONMENT CONTROL			1,396.00		
VENDOR NAME: FASTENAL COMPANY					
WIMUK96493	CUTOFF WHEELS	100-5323-531100	14.16	14.16 DPW	04/06/2023
WIMUK96447	SHOP SUPPLIES AND FLOW BOLTS	100-5323-531100	26.07	110.53 DPW	04/06/2023
		100-5324-539500	84.46		
WIMUK96292	HARDWARE FOR HVAC	620-8010-834000	7.28	7.28 UTILITIES	04/06/2023
WIMUK96302	BATTERY	620-8010-827000	3.79	3.79 UTILITIES	04/06/2023
TOTAL VENDOR FASTENAL COMPANY			135.76		
VENDOR NAME: FOSTER COACH SALES					
25487	A3453 REPAIR	150-5231-539500	385.15	385.15 FIRE	04/06/2023
TOTAL VENDOR FOSTER COACH SALES			385.15		
VENDOR NAME: HAWKINS WATER TREATMENT					
6424387	WWTF PAC CHEMICAL PUMP FLOWMETER	620-8010-824000	1,300.00	1,300.00 UTILITIES	04/06/2023

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: HAWKINS WATER TREATMENT						
6424409	WATER CHEMICALS FOR TREATMENT	610-6300-663100	1,365.72	1,365.72	UTILITIES	04/06/2023
6422277	WATER CHEMICALS FOR TREATMENT	610-6300-663100	50.00	50.00	UTILITIES	04/06/2023
TOTAL VENDOR HAWKINS WATER TREATMENT				2,715.72		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
54223	2023 GREENWALD / DEBACK LITIGATION	100-5130-521900	140.00	140.00	FINANCE	04/06/2023
54224	PROSECUTIONS	100-5130-521900	855.00	855.00	FINANCE	04/06/2023
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				995.00		
VENDOR NAME: HOME DEPOT						
FEB 2023	FLOOR WAX AND STRIPPER SURGEPROTECTOR	100-5160-531100	288.71	288.71	DPW	04/06/2023
TOTAL VENDOR HOME DEPOT				288.71		
VENDOR NAME: HOOPSTER PERFORMANCE INC						
6205	DECAL GRAPHIC APPLICATION-PRO MASTER	610-6920-693300	815.00	815.00	UTILITIES	04/06/2023
TOTAL VENDOR HOOPSTER PERFORMANCE INC				815.00		
VENDOR NAME: INDUSTRIAL TRUCK REPAIR INC						
109029	LIFT RENTAL FOR SALT SHED DOOR REPAIR	100-5323-539500	625.00	625.00	DPW	04/06/2023
TOTAL VENDOR INDUSTRIAL TRUCK REPAIR INC				625.00		
VENDOR NAME: JAMES IMAGING SYSTEMS						
1297871	PD COPY FEES	100-5211-531200	125.68	125.68	POLICE	04/06/2023
TOTAL VENDOR JAMES IMAGING SYSTEMS				125.68		
VENDOR NAME: JEFFERSON FIRE & SAFETY						
IN300937	BAUER COMPRESSOR SERVICE	150-5222-539500	732.24	732.24	FIRE	04/06/2023
TOTAL VENDOR JEFFERSON FIRE & SAFETY				732.24		
VENDOR NAME: JOHNS DISPOSAL SVC. INC.						
1061493	MARCH GARBAGE & RECYCLING	410-5362-531000	26,699.86	46,611.62	DPW	04/06/2023
		410-5363-522000	19,911.76			
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.				46,611.62		
VENDOR NAME: KAESTNER AUTO ELECTRIC						
420837	STREET SWEEPER LIGHT BOXES AND LIGHT	100-5345-539500	154.25	154.25	DPW	04/06/2023
420565	AMBER/GREEN LIGHTS FOR PATROL TRUCKS	100-5324-539500	118.00	118.00	DPW	04/06/2023
420424	AMBER/GREEN LIGHTS FOR PATROL TRUCKS	100-5324-539500	354.00	354.00	DPW	04/06/2023
TOTAL VENDOR KAESTNER AUTO ELECTRIC				626.25		
VENDOR NAME: KBS OUTDOOR EQUIPMENT						
4559	SNOWBLOWER PARTS	620-8010-827000	30.52	30.52	UTILITIES	04/06/2023
TOTAL VENDOR KBS OUTDOOR EQUIPMENT				30.52		
VENDOR NAME: L & S ELECTRIC INC						
692249	SCREEN ROOM HVAC MOTOR RATING RECERTIFIC	620-8010-834000	675.00	675.00	UTILITIES	04/06/2023
692250	SCREEN ROOM MOTOR RATING RECERTIFICATION	620-8010-828000	675.00	675.00	UTILITIES	04/06/2023
692558	WWTF SCREENING ROOM EXHAUST FAN REBUILDS	620-8010-834000	975.00	975.00	UTILITIES	04/06/2023

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VENDOR NAME: L & S ELECTRIC INC						
TOTAL VENDOR L & S ELECTRIC INC				2,325.00		
VENDOR NAME: LA FORCE INC						
1215554	VILLAGE HALL SECURUTY REPAIRS	100-5160-539500	339.00	339.00	DPW	04/06/2023
TOTAL VENDOR LA FORCE INC				339.00		
VENDOR NAME: LANGE ENTERPRISES INC						
83142	STREET SIGN POSTS	100-5348-531100	2,822.90	2,822.90	DPW	04/06/2023
TOTAL VENDOR LANGE ENTERPRISES INC				2,822.90		
VENDOR NAME: LYNCH CHEVROLET						
421710	SQUAD 38 BRAKES	100-5212-539500	395.48	395.48	POLICE	04/06/2023
TOTAL VENDOR LYNCH CHEVROLET				395.48		
VENDOR NAME: MACQUEEN EQUIPMENT						
P28548	STREET SWEEPER PARTS	100-5345-539500	122.86	122.86	DPW	04/06/2023
P28551	STREET SWEEPER PARTS	100-5345-539500	61.18	61.18	DPW	04/06/2023
P28510	ELECTRICAL SWITCHES FOR #14 (SWEEPER)	100-5345-539500	198.96	198.96	DPW	04/06/2023
TOTAL VENDOR MACQUEEN EQUIPMENT				383.00		
VENDOR NAME: MARKUS AVILES						
2023 CLOTHING	2023 CLOTHING ALLOWANCE - AVILES	150-5222-534600	50.00	50.00	FIRE	04/06/2023
TOTAL VENDOR MARKUS AVILES				50.00		
VENDOR NAME: MESSAGEUS						
230590134	LONG DISTANCE PHONE SERVICE	610-6920-692100	3.42	6.85	UTILITIES	04/06/2023
		620-8400-851000	3.43			
TOTAL VENDOR MESSAGEUS				6.85		
VENDOR NAME: MUKWONAGO AREA CHAMBER OF COMM						
SPRING FLING 2023	SPRING FLING TABLE	100-5111-539900	500.00	500.00	CLERK	04/06/2023
031523	945 GREENWALD/FEBRUARY ROOM TAX	100-0000-244000	1,535.14	1,535.14	CLERK	04/06/2023
TOTAL VENDOR MUKWONAGO AREA CHAMBER OF COMM				2,035.14		
VENDOR NAME: MUKWONAGO DOOR LLC						
SALT SHED	SALT SHED DOOR REPAIRS	100-5323-539500	3,610.00	3,610.00	DPW	04/06/2023
TOTAL VENDOR MUKWONAGO DOOR LLC				3,610.00		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
2302303	2023 SLUDGE ANALYSIS	620-8010-825500	911.07	911.07	UTILITIES	04/06/2023
2302322	MONTHLY BACTI SAMPLES	610-6300-663200	180.00	180.00	UTILITIES	04/06/2023
2303121	WATER QUARTERLY BAC-T TESTS	610-6300-663200	130.00	130.00	UTILITIES	04/06/2023
TOTAL VENDOR NORTHERN LAKE SERVICE INC				1,221.07		
VENDOR NAME: PAL STEEL COMPANY						
92346S	METAL FOR BOAT LAUNCH PIER AND MEMORIAL	100-5521-531100	191.30	191.30	DPW	04/06/2023
TOTAL VENDOR PAL STEEL COMPANY				191.30		



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VENDOR NAME: PIERCE AMANDA						
2023 CLOTHING	2023 CLOTHING ALLOWANCE - PIERCE	150-5222-534600	100.00	100.00	FIRE	04/06/2023
TOTAL VENDOR PIERCE AMANDA				100.00		
VENDOR NAME: POMPS TIRE SERVICE, INC						
60300466	A3453 TIRES	150-5231-539500	258.34	258.34	FIRE	04/06/2023
TOTAL VENDOR POMPS TIRE SERVICE, INC				258.34		
VENDOR NAME: PRINT PACK & SHIP CENTER						
41596	CCI SURVEY FORMS	610-6453-664100	90.00	90.00	UTILITIES	04/06/2023
TOTAL VENDOR PRINT PACK & SHIP CENTER				90.00		
VENDOR NAME: PROVEN POWER INC						
02-422480	SWEEPER FUEL FILTER SEAL	100-5345-539500	19.73	19.73	DPW	04/06/2023
TOTAL VENDOR PROVEN POWER INC				19.73		
VENDOR NAME: QUILL LLC						
31433243	PAPER AND GENERAL OFFICE SUPPLIES	100-5241-531100	3.05	204.33	ALLOCATE	04/06/2023
		100-5142-531100	22.79			
		100-5145-531100	18.04			
		100-5141-531100	10.86			
		100-5632-531100	3.56			
		100-5323-531100	20.17			
		100-5120-531100	8.49			
		100-5211-531100	23.89			
		150-5221-531100	24.77			
		410-5363-531100	1.92			
		440-5511-531100	21.64			
		500-5344-531100	4.69			
		610-6920-692100	13.96			
		620-8300-840000	13.71			
		100-5142-531100	12.79			
31049881	OFFICE AND CLEANING SUPPLIES	100-5211-531100	99.96	99.96	POLICE	04/06/2023
TOTAL VENDOR QUILL LLC				304.29		
VENDOR NAME: R & R INSURANCE SERVICES						
2805853	2023 Q2 WORKERS COMP INSURANCE	100-5154-551100	15,221.68	26,510.00	FINANCE	04/06/2023
		100-5254-522600	87.50			
		150-5221-522600	6,244.34			
		410-5363-522600	87.50			
		440-5511-522600	229.07			
		500-5344-522600	87.50			
		610-6920-692400	1,819.81			
		620-8400-853000	2,732.60			

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VENDOR NAME: R & R INSURANCE SERVICES					
2805854	VEHICLE & CYBER LIABILITY POLICY #67153	100-5154-551400 175.99	28,789.00	FINANCE	04/06/2023
		100-5154-551400 5,838.45			
		150-5221-522600 16,358.12			
		100-5154-551400 3,871.05			
		610-6920-692400 800.59			
		620-8400-853000 656.81			
		100-5154-551300 624.71			
		100-5254-522600 3.59			
		150-5221-522600 3.59			
		410-5363-522600 256.27			
		440-5511-522600 9.40			
		500-5344-522600 3.59			
		610-6920-692400 74.69			
		620-8400-853000 112.15			
TOTAL VENDOR R & R INSURANCE SERVICES			55,299.00		
VENDOR NAME: ROBERTSON, NICOLE					
2023 UNIFORM	2023 UNIFORM ALLOWANCE - ROBERTSON	100-5211-534600 96.40	96.40	POLICE	04/06/2023
TOTAL VENDOR ROBERTSON, NICOLE			96.40		
VENDOR NAME: RUEKERT & MIELKE, INC.					
145745	12-00000.100 General Services	100-5111-521900 1,031.25	4,432.25	FINANCE	04/06/2023
		100-5335-521900 1,827.50			
		100-5521-531100 618.75			
		100-5660-521900 459.00			
		250-5335-521900 453.75			
		500-5344-535200 42.00			
145746	12-00000.300 Water Utility Services	610-6920-692300 1,595.30	1,595.30	FINANCE	04/06/2023
145744	12-00000.400 Sewer Utility Services	620-8400-852000 208.50	208.50	FINANCE	04/06/2023
145747	12-10063.210 2023 GIS Services - GIS Dat	610-6920-692300 70.00	140.00	FINANCE	04/06/2023
		620-8400-852000 70.00			
145748	12-10096.300 Deback Drive Infrastructure	200-5335-521900 1,122.90	1,122.90	FINANCE	04/06/2023
145749	12-10098.123 WWTF Phosphorus Assistance	620-8400-852100 2,524.50	2,524.50	FINANCE	04/06/2023
145751	12-10131.300 Atkinson Pump Station Capac	620-0000-000104 1,366.50	1,366.50	FINANCE	04/06/2023
145752	12-10135.210 2023 VUEWorks Annual Servic	100-5660-521900 1,699.50	2,922.00	FINANCE	04/06/2023
		610-6920-692300 611.25			
		620-8400-852000 611.25			
145754	12-10145.100 David Alan's Relocation / D100-0000-211400	262.50	262.50	FINANCE	04/06/2023
145755	12-10169.100 Wells 3 and 4 Radium Remova	610-6920-692300 272.50	272.50	FINANCE	04/06/2023
145756	12-10169.120 Wells 3 and 4 Radium Remova	610-0000-000109 1,231.25	1,231.25	FINANCE	04/06/2023
145759	12-10175.300 Miniwaukan Park Restroom Bu	480-5700-584900 1,657.50	1,657.50	FINANCE	04/06/2023
145761	12-10186.120 2023 Knowles-Nelson Grant A	100-5521-522000 1,334.25	1,334.25	FINANCE	04/06/2023
145762	12-10187.120 North Side EST Renovation	610-6920-692300 1,016.00	1,016.00	FINANCE	04/06/2023

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VENDOR NAME: RUEKERT & MIELKE, INC.						
145763	12-92041.705 2023 SCADA Service Work	610-6920-692300	62.63	125.27	FINANCE	04/06/2023
		620-8400-852000	62.64			
145750	12-10127.100 210 MCDIVITT LANE EXPANSION	100-0000-211425	218.75	218.75	FINANCE	04/06/2023
145753	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425	656.25	656.25	FINANCE	04/06/2023
145757	12-10170.300 600 PERKINS DRIVE IDC / ERO	100-0000-211425	262.50	262.50	FINANCE	04/06/2023
145760	12-10178.300 HILL COURT RELOAD SOUTH MUL	100-0000-211425	719.75	719.75	FINANCE	04/06/2023
TOTAL VENDOR RUEKERT & MIELKE, INC.				22,068.47		
VENDOR NAME: SABEL MECHANICAL LLC						
230094	SUPLY/REPLACE GUIDE CLAWS-EDGEWOOD LS	620-8020-832000	1,610.28	1,610.28	UTILITIES	04/06/2023
TOTAL VENDOR SABEL MECHANICAL LLC				1,610.28		
VENDOR NAME: SOMAR ENTERPRISES						
102943	2023 UNIFORM ALLOWANCE - DEMOTTO	100-5211-534600	249.88	249.88	POLICE	04/06/2023
TOTAL VENDOR SOMAR ENTERPRISES				249.88		
VENDOR NAME: STERICYCLE						
8003552306	2023 MARCH VH SHREDDING SERVICES	100-5141-531100	45.65	91.29	ALLOCATE	04/06/2023
		100-5142-531100	22.82			
		100-5632-531100	22.82			
8003592499	PS SHRED SERVICE	100-5211-521900	87.29	87.29	POLICE	04/06/2023
TOTAL VENDOR STERICYCLE				178.58		
VENDOR NAME: STRYKER SALES, LLC						
4095148M	SQUAD AED	340-5890-581100	1,963.47	1,963.47	POLICE	04/06/2023
TOTAL VENDOR STRYKER SALES, LLC				1,963.47		
VENDOR NAME: THE UNIFORM SHOPPE OF GREEN BAY INC						
331523	BALLISTIC VEST - NEW UNIFORM ISSUE	100-5212-534700	911.95	911.95	POLICE	04/06/2023
TOTAL VENDOR THE UNIFORM SHOPPE OF GREEN BAY INC				911.95		
VENDOR NAME: TRI-TECH FORENSICS, INC.						
00821986	SQUAD MEDICAL SUPPLIES	100-5212-531100	608.82	608.82	POLICE	04/06/2023
TOTAL VENDOR TRI-TECH FORENSICS, INC.				608.82		
VENDOR NAME: USA BLUEBOOK						
311114	WATER/SEWER LAB SUPPLIE, METER PARTS/TOO	620-8010-826000	650.00	1,515.51	UTILITIES	04/06/2023
		610-6453-664100	215.00			
		610-6920-693000	325.00			
		620-8010-827000	325.51			
TOTAL VENDOR USA BLUEBOOK				1,515.51		
VENDOR NAME: VERIZON WIRELESS						

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VENDOR NAME: VERIZON WIRELESS					
9930015741	MARCH 2023 PHONE BILL	100-5141-522500 46.05	841.88	ALLOCATE	04/06/2023
		100-5241-522500 90.78			
		100-5323-522500 334.00			
		610-6920-692100 165.00			
		620-8400-851000 165.00			
		100-5632-522500 41.05			
9930015742	2023 MARCH CELL BILL ACCT# 885503900-000	100-5323-522500 21.66	265.78	ALLOCATE	04/06/2023
		610-6920-692100 122.06			
		620-8400-851000 122.06			
9929228756	VERIZON INVOICE	150-5221-522500 50.10	50.10	FIRE	04/06/2023
TOTAL VENDOR VERIZON WIRELESS			1,157.76		
VENDOR NAME: VILLAGE OF VERNON					
8545	TYPE A NOTICE ELECTIONS	100-5144-531200 22.69	22.69	CLERK	04/06/2023
TOTAL VENDOR VILLAGE OF VERNON			22.69		
VENDOR NAME: WI DSPS					
2023 RENEWAL		100-5241-532400 40.00	40.00	BUILDING	04/06/2023
TOTAL VENDOR WI DSPS			40.00		
VENDOR NAME: ZAJICHEK, TAYLOR					
2023 UNIFORM	2023 UNIFORM ALLOWANCE - ZAJICHEK	100-5212-534600 77.64	77.64	POLICE	04/06/2023
2023 UNIFORM ALLOW	2023 UNIFORM ALLOWANCE - ZAJICHEK	100-5212-534600 128.03	128.03	POLICE	04/06/2023
TOTAL VENDOR ZAJICHEK, TAYLOR			205.67		
GRAND TOTAL:			240,199.12		

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Fund: 440 LIBRARY FUND								
03/10/2023	GEN	36069	IMIL1888147	ALSCO	OUTSIDE SERVICES	531000	5511	72.62
03/10/2023	GEN	36070#	1TMQ-DK1H-4RH3	AMAZON CAPITOL SERVICES	OPERATIONAL SUPPLIES	531100	5511	89.83
			1PRG-PGWW-3WCL		COLLECTION MAINTENANCE & REPAIR	531600	5511	95.85
			177N-HNWM-64T4		METASPACE MAINTENANCE	531700	5511	541.38
			1JC7-71V3-7K3W		THINGERY MAINTENANCE	531800	5511	254.51
			1FHJ-C6KL-3XRN		PROGRAMMING	533100	5511	30.06
			1PRG-PGWW-6NY7		PROGRAMMING	533100	5511	85.93
			167T-KPWQ-7WPY		PROGRAMMING	533100	5511	44.74
			1MWQ-DLJW-4KJH		TRAINING & TRAVEL	533500	5511	65.00
			1MWQ-DLJW-7L4Y		FURNITURE & FIXTURES	581000	5511	1.99
			1163-Y479-7PGG		BOOKS	532800	5700	336.55
			1WC3-NKJK-7VQR		BOOKS	532800	5700	641.94
			1PRG-PGWW-3MRT		AV MATERIAL	532900	5700	19.99
			19QR-NN9N-6TD1		AV MATERIAL	532900	5700	648.55
			1PRG-PGWW-7DGN		AV MATERIAL	532900	5700	215.86
			1V3N-K11N-6WPD		DONATED FUND EXPENDITURES	580600	5890	1,049.98
CHECK GEN 36070 TOTAL FOR FUN								4,122.16
03/10/2023	GEN	36071	46578	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	114.75
03/10/2023	GEN	36072	2037306446	BAKER & TAYLOR INC.	BOOKS	532800	5700	145.69
			2037306447		BOOKS	532800	5700	52.76
			2037306448		BOOKS	532800	5700	116.00
			2037311045		BOOKS	532800	5700	39.21
			2037311046		BOOKS	532800	5700	783.80
			2037320221		BOOKS	532800	5700	17.16
			2037320222		BOOKS	532800	5700	76.68
			2037320223		BOOKS	532800	5700	92.13
			2037320224		BOOKS	532800	5700	88.47
			2037326692		BOOKS	532800	5700	111.25
			2037326693		BOOKS	532800	5700	1,099.60
			2037326694		BOOKS	532800	5700	74.88
			2037335352		BOOKS	532800	5700	105.27
			2037335353		BOOKS	532800	5700	97.02
			2037335354		BOOKS	532800	5700	36.38
			2037352516		BOOKS	532800	5700	72.24
			2037352517		BOOKS	532800	5700	611.56
			2037352518		BOOKS	532800	5700	34.45
			2037356620		BOOKS	532800	5700	1,064.77

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Fund: 440 LIBRARY FUND								
			2037356621		BOOKS	532800	5700	16.52
			2037356622		BOOKS	532800	5700	10.15
			2037359843		BOOKS	532800	5700	152.01
			2037359844		BOOKS	532800	5700	1,262.96
				CHECK GEN 36072 TOTAL FOR FUN				6,160.96
03/10/2023	GEN	36073	2103	BERNSTEIN & ASSOCIATES, LLC	DONATED FUND EXPENDITURES	580600	5890	1,170.00
03/10/2023	GEN	36074	B6557016	BRODART	BOOKS	532800	5700	224.02
			B6562209		BOOKS	532800	5700	404.27
				CHECK GEN 36074 TOTAL FOR FUN				628.29
03/10/2023	GEN	36075	80611597	CENGAGE LEARNING	BOOKS	532800	5700	169.54
			80632179		BOOKS	532800	5700	87.17
			80647898		BOOKS	532800	5700	51.98
				CHECK GEN 36075 TOTAL FOR FUN				308.69
03/10/2023	GEN	36076	1988609	CENTER POINT LARGE PRINT	BOOKS	532800	5700	28.67
			1990652		BOOKS	532800	5700	18.74
				CHECK GEN 36076 TOTAL FOR FUN				47.41
03/10/2023	GEN	36077	25786	COLLABORATIVE SUMMER LIBRARY	PROGRAMMING	533100	5511	76.88
03/10/2023	GEN	36078	7259411	DEMCO INC	COLLECTION MAINTENANCE & REPAIR	531600	5511	136.54
			7264505		COLLECTION MAINTENANCE & REPAIR	531600	5511	99.48
				CHECK GEN 36078 TOTAL FOR FUN				236.02
03/10/2023	GEN	36079	20804	DYNAMIC AWARDS	OPERATIONAL SUPPLIES	531100	5511	48.00
03/10/2023	GEN	36080	960003311	EMCOR SERVICES	DONATED FUND EXPENDITURES	580600	5890	1,409.00
03/10/2023	GEN	36081	33526639	GREAT AMERICAN FINANCIAL SVCS	CONTRACTUAL SERVICES	522000	5511	353.14
03/10/2023	GEN	36082	930027490	ILLINGWORTH KILGUST	DONATED FUND EXPENDITURES	580600	5890	3,578.00
03/10/2023	GEN	36083	38476562	JOHNSON CONTROLS SECURITY	TRAINING & TRAVEL	533500	5511	363.58
03/10/2023	GEN	36084	690	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	960.00
03/10/2023	GEN	36085	913158	MICROMARKETING LLC	AV MATERIAL	532900	5700	33.99
03/10/2023	GEN	36086	503441136	MIDWEST TAPE	DIGITAL COLLECTIONS	534900	5511	590.26

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 440 LIBRARY FUND									
03/10/2023	GEN	36087	24311	TAYLOR COMPUTER SERVICES, INC	ELECTRONIC TOOLS & SERVICES	534000	5511	612.00	
			24385		REPAIRS & MAINTENANCE	539500	5511	130.00	
				CHECK GEN 36087 TOTAL FOR FUN					742.00
03/10/2023	GEN	36088	5993-23	THOMAS PRESS, INC.	OUTREACH	533300	5511	92.90	
03/10/2023	GEN	36089	6109883	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	9.85	
03/10/2023	GEN	36090	211153	VINCENT PLUMBING & HEATING	DONATED FUND EXPENDITURES	580600	5890	4,060.00	
03/10/2023	GEN	36091	2023	WI HISTORICAL FOUNDATION	DONATED FUND EXPENDITURES	580600	5890	1,000.00	
03/10/2023	GEN	36092	22223	1451 DALE PAINTING	DONATED FUND EXPENDITURES	580600	5890	5,900.00	
03/10/2023	GEN	36093	3823	1451 DALE PAINTING	DONATED FUND EXPENDITURES	580600	5890	1,000.00	
					Total for fund 440 LIBRARY FUND			33,078.44	
				TOTAL - ALL FUNDS					33,078.44

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/16/2023	GEN	610 (E)	CHARTER COMMUNICATIONS	MARCH 2023 BILL	100-5120-522500	37.73
		610 (E)		MARCH 2023 BILL	100-5141-522500	15.96
		610 (E)		MARCH 2023 BILL	100-5142-522500	144.04
		610 (E)		MARCH 2023 BILL	100-5145-522900	70.39
		610 (E)		MARCH 2023 BILL	100-5160-522500	29.50
		610 (E)		MARCH 2023 BILL	100-5211-522500	459.69
		610 (E)		MARCH 2023 BILL	100-5241-522500	41.00
		610 (E)		MARCH 2023 BILL	100-5323-522500	74.01
		610 (E)		MARCH 2023 BILL	100-5512-522500	177.96
		610 (E)		MARCH 2023 BILL	150-5221-522500	368.57
		610 (E)		MARCH 2023 BILL	410-5363-522500	4.57
		610 (E)		MARCH 2023 BILL	440-5511-522500	294.57
		610 (E)		MARCH 2023 BILL	500-5344-522500	2.29
		610 (E)		MARCH 2023 BILL	610-6920-692100	38.87
		610 (E)		MARCH 2023 BILL	620-8400-851000	38.87
						<hr/> 1,798.02
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,798.02

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
BITTNER RONALD 58295	WAL-MART #1571 ELECTION SUPPLIES 100-5144-531100	02/21/2023 MROCKLEY	03/22/2023	49.90 49.90	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES						
BITTNER RONALD 58296	SP UBIQUITI INC. UBIQUITY CAMERA EQUIPMENT 100-5212-581100	02/22/2023 MROCKLEY	03/22/2023	397.14 397.14	0.00	Paid	Y 03/22/2023
	EQUIPMENT LESS THAN \$5000						
BITTNER RONALD 58297	SP UBIQUITI INC. INDIANHEAD BEACH CAMERAS 100-5212-581100	02/22/2023 MROCKLEY	03/22/2023	2,243.91 2,243.91	0.00	Paid	Y 03/22/2023
	EQUIPMENT LESS THAN \$5000						
BITTNER RONALD 58298	ZORO TOOLS INC DOCK EDGING BOAT LAUNCH 100-5521-531100	02/28/2023 MROCKLEY	03/22/2023	212.22 212.22	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES						
BITTNER RONALD 58299	HEIN ELECTRIC SUPPLY COMP HIGH BAY LIGHTS DPW 100-5323-539500	03/06/2023 MROCKLEY	03/22/2023	421.47 421.47	0.00	Paid	Y 03/22/2023
	REPAIRS & MAINTENANCE						
BITTNER RONALD 58300	HARBOR FREIGHT TOOLS 544 NITRILE GLOVES 100-5521-531100	03/12/2023 MROCKLEY	03/22/2023	69.86 69.86	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES						
BONK JASON 58301	THE HOME DEPOT #4921 METER SUPPLIES 610-6453-664100	02/24/2023 MROCKLEY	03/22/2023	122.94 122.94	0.00	Paid	Y 03/22/2023
	OPERATION SUPPLY/EXP-T&D						
BONK JASON 58302	USPS PO 5657100149 FLUORIDE SAMPLE POSTAGE 610-6300-663200	03/01/2023 MROCKLEY	03/22/2023	4.85 4.85	0.00	Paid	Y 03/22/2023
	OPERATION SUPPLY/EXP-TREATMENT						
CASTLE WAYNE A 58303	DNR WS2 EM1 EPAY DEM SRVF WC WASTEWATER LICENSE RENEWAL 620-8400-854100	02/14/2023 MROCKLEY	03/22/2023	0.90 0.90	0.00	Paid	Y 03/22/2023
	EDUCATIONAL/TRAINING EXPENSES						

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Purchase Card Vendor: 0002 US BANK							
CASTLE WAYNE A 58304	DNR WS2 EM1 EPAY DEM SALE WC WASTEWATER LICENSE RENEWAL 620-8400-854100	02/14/2023 MROCKLEY	03/22/2023	45.00	0.00	Paid	Y 03/22/2023
	EDUCATIONAL/TRAINING EXPENSES			45.00			
CASTLE WAYNE A 58305	WISCONSIN WASTEWATER OPER WWOA MEETING 620-8400-854100	02/28/2023 MROCKLEY	03/22/2023	72.46	0.00	Paid	Y 03/22/2023
	EDUCATIONAL/TRAINING EXPENSES			72.46			
CASTLE WAYNE A 58306	OPC*WI RURAL WTR CONF WRWA CONFERENCE 610-6920-693000	03/01/2023 MROCKLEY	03/22/2023	175.00	0.00	Paid	Y 03/22/2023
	MISC GENERAL EXPENSES			175.00			
CASTLE WAYNE A 58307	OPC MSC*SERVICE FEE 024 WRWA CONFERENCE 610-6920-693000	03/01/2023 MROCKLEY	03/22/2023	5.97	0.00	Paid	Y 03/22/2023
	MISC GENERAL EXPENSES			5.97			
DEMOTTO CHRIS 58308	PAYPRO FARONICS DEEP FREEZE SOFTWARE 100-5211-522900	03/02/2023 MROCKLEY	03/22/2023	50.40	0.00	Paid	Y 03/22/2023
	SOFTWARE SUPPORT/MAINTENANCE			50.40			
DYKSTRA DIANA 58309	IIMC IIMC MEMBERSHIP 100-5142-532400	02/15/2023 MROCKLEY	03/22/2023	185.00	0.00	Paid	Y 03/22/2023
	IIMC MEMBERSHIP			185.00			
DYKSTRA DIANA 58310	COUSINS SUBS #9160 SHAREPOINT TRAINING LUNCH VH 100-5142-539900	03/01/2023 MROCKLEY	03/22/2023	63.97	0.00	Paid	Y 03/22/2023
	SHAREPOINT TRAINING LUNCH VH			63.97			
DYKSTRA DIANA 58311	VBS*VONAGE BUSINESS 100-5141-522500 100-5142-522500 100-5145-522900 100-5241-522500 100-5632-522500 100-5323-522500 100-5512-522500	03/12/2023 MROCKLEY	03/22/2023	996.40	0.00	Paid	Y 03/22/2023
	TELEPHONE			12.84			
	TELEPHONE			64.33			
	SOFTWARE SUPPORT/MAINTENANCE			51.36			
	TELEPHONE			25.68			
	TELEPHONE			12.84			
	TELEPHONE			25.81			
	TELEPHONE			12.85			

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Purchase Card Vendor: 0002 US BANK							
	100-5120-522500	TELEPHONE		12.84			
	100-5211-522500	TELEPHONE		238.25			
	150-5221-522500	TELEPHONE		233.76			
	440-5511-522500	TELEPHONE		251.85			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		27.00			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		26.99			
GOURDOUX LINDA							
58312	WM SUPERCENTER #1571	02/20/2023	03/22/2023	72.02	0.00	Paid	Y
	ELECTION SUPPLIES	MROCKLEY					03/22/2023
	100-5144-531100	ELECTION SUPPLIES		72.02			
ISELY MARY JO							
58313	NETFLIX.COM	03/01/2023	03/22/2023	19.99	0.00	Paid	Y
	STREAMING 3/1/23-3/31/23	MROCKLEY					03/22/2023
	440-5511-531800	THINGERY MAINTENANCE		19.99			
ISELY MARY JO							
58314	ROKU FOR DISNEY ELECTRONI	03/11/2023	03/22/2023	115.49	0.00	Paid	Y
	DISNEY 3/11/23-3/11/24	MROCKLEY					03/22/2023
	440-5511-531800	THINGERY MAINTENANCE		115.49			
KIM CATHRYN							
58315	SIGNUPGENIUS	02/16/2023	03/22/2023	11.99	0.00	Paid	Y
	AARP SIGN UP	MROCKLEY					03/22/2023
	440-5511-534000	ELECTRONIC TOOLS & SERVICES		11.99			
KIM CATHRYN							
58316	CANVA* I03702-31696247	02/20/2023	03/22/2023	17.50	0.00	Paid	Y
	POST CARDS	MROCKLEY					03/22/2023
	440-5511-533300	OUTREACH		17.50			
KIM CATHRYN							
58317	SP IMAGE SUPPLY	02/21/2023	03/22/2023	52.00	0.00	Paid	Y
	LABEL MAKER TAPE	MROCKLEY					03/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		52.00			
KIM CATHRYN							
58318	DOLLAR GENERAL #10855	02/21/2023	03/22/2023	16.00	0.00	Paid	Y
	BINGO PRIZES	MROCKLEY					03/22/2023
	440-5511-533100	PROGRAMMING		16.00			
KIM CATHRYN							
58319	USPS PO 5657100149	02/23/2023	03/22/2023	66.00	0.00	Paid	Y
	STAMPS AND MAIL	MROCKLEY					03/22/2023
	440-5511-531500	POSTAGE		66.00			

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 58320	SIGNUPGENIUS METASPACE SIGN UP 440-5511-531700	02/23/2023 MROCKLEY METASPACE MAINTENANCE	03/22/2023	11.99  11.99	0.00	Paid	Y 03/22/2023
KIM CATHRYN 58321	MAILCHIMP *MISC NEWSLETTER 440-5511-534000	03/08/2023 MROCKLEY ELECTRONIC TOOLS & SERVICES	03/22/2023	84.00  84.00	0.00	Paid	Y 03/22/2023
KIM CATHRYN 58322	FRIENDS OF THE DOMES, LIBRARY EXPERIENCE PASS/ PD BY 440-5890-580600	03/09/2023 MROCKLEY DONATED FUND EXPENDITURES	03/22/2023	500.00  500.00	0.00	Paid	Y 03/22/2023
KREISER ROBERT 58323	US BANK AMAZON REFUND 100-5211-531100	02/16/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	(15.04)  (15.04)	0.00	Paid	Y 03/22/2023
KUBIAK MICHAEL 58324	US BANK WALMART SHELF REFUND 100-5212-531100	02/22/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	(26.23)  (26.23)	0.00	Paid	Y 03/22/2023
KUBIAK MICHAEL 58325	WAL-MART #1571 WALMART SHELF 100-5212-531100	02/22/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	24.98  24.98	0.00	Paid	Y 03/22/2023
KUBIAK MICHAEL 58326	WM SUPERCENTER #1571 WALMART SHELF 100-5212-531100	02/22/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	26.23  26.23	0.00	Paid	Y 03/22/2023
MILLER KENNETH 58327	SP TRANSPORT PARTS L PRO MASTER RUNNING BOARDS 610-6920-693300	02/15/2023 MROCKLEY TRANSPORTATION EXPENSES	03/22/2023	415.63  415.63	0.00	Paid	Y 03/22/2023
MILLER KENNETH 58328	EBAY O*06-09760-04169 VIBRATION METER 610-6210-662500 620-8010-827000	02/27/2023 MROCKLEY MAINTENANCE-PUMPING OPERATION SUPPLY/EXPENSE	03/22/2023	1,793.47  896.73 896.74	0.00	Paid	Y 03/22/2023

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Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 58329	IN *ADVANCED WELDING SUPP WELDING ROD FOR CLARIFIER REPAIR 620-8010-827000	03/02/2023 MROCKLEY OPERATION SUPPLY/EXPENSE	03/22/2023	27.90  27.90	0.00	Paid	Y 03/22/2023
MILLER KENNETH 58330	EMS*LTD/AAATESTERS PREDICTIVE MAINTENANCE TOOL 610-6210-662500 620-8010-828000	03/11/2023 MROCKLEY MAINTENANCE-PUMPING TRANSPORTATION EXPENSE	03/22/2023	1,139.00  569.50 569.50	0.00	Paid	Y 03/22/2023
MILLER KENNETH 58331	US BANK VIBRATION METER-RETURN 610-6210-662500 620-8010-827000	03/15/2023 MROCKLEY MAINTENANCE-PUMPING OPERATION SUPPLY/EXPENSE	03/22/2023	(1,793.47)  (896.73) (896.74)	0.00	Paid	Y 03/22/2023
PETERSON RANDY 58332	DULTMEIER SALES STEAM CLEANER FITTINGS 100-5324-539500	02/15/2023 MROCKLEY REPAIRS & MAINTENANCE	03/22/2023	24.03  24.03	0.00	Paid	Y 03/22/2023
PETERSON RANDY 58333	HYQUIP WAUKESHA HYDRAULIC FITTING 100-5324-539500	02/24/2023 MROCKLEY REPAIRS & MAINTENANCE	03/22/2023	13.58  13.58	0.00	Paid	Y 03/22/2023
PETERSON RANDY 58334	SP ARKANSAS OUTDOOR STEAM CLEANER MOTOR 100-5324-539500	03/07/2023 MROCKLEY REPAIRS & MAINTENANCE	03/22/2023	581.83  581.83	0.00	Paid	Y 03/22/2023
PETERSON RANDY 58335	JAY-CEE SALES & RIVET PEIR RIVITS 100-5521-531100	03/14/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	35.77  35.77	0.00	Paid	Y 03/22/2023
SCHARF ERIN 58336	COUN OF DEVELOP FINANCE INTRO TO TIF COURSE 100-5632-533500	03/03/2023 MROCKLEY TRAINING & TRAVEL	03/22/2023	825.00  825.00	0.00	Paid	Y 03/22/2023
SCHARF ERIN 58337	AMERICAN PLANNING ASSOCI MEMBERSHIP 100-5632-532400	03/03/2023 MROCKLEY MEMBERSHIP DUES	03/22/2023	99.00  99.00	0.00	Paid	Y 03/22/2023

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Purchase Card Vendor: 0002 US BANK							
SCHNOOK FRED 58338	QUICK CLEANERS LIBRARY TABLE COVERS CLEANING 100-5111-539900	03/08/2023 MROCKLEY	03/22/2023	146.59	0.00	Paid	Y 03/22/2023
	LIBRARY TABLE COVER CLEANING			146.59			
SMITH JAMES A 58339	WAL-MART #1571 OFFICE SUPPLIES 610-6920-692100 620-8400-851000	03/10/2023 MROCKLEY	03/22/2023	20.41	0.00	Paid	Y 03/22/2023
	OFFICE SUPPLIES & EXPENSES			10.21			
	OFFICE SUPPLIES & EXPENSES			10.20			
STIEN JEFFREY R 58340	AMZN MKTP US*HE7SE7P21 EMS SUPPLIES 150-5231-531100	02/15/2023 MROCKLEY	03/22/2023	84.23	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			84.23			
STIEN JEFFREY R 58341	FULLY PROMOTED MENDEN INITIAL FT CLOTHING 150-5221-534600	02/23/2023 MROCKLEY	03/22/2023	384.09	0.00	Paid	Y 03/22/2023
	CLOTHING ALLOWANCE			384.09			
STIEN JEFFREY R 58342	METRO MARKET #384 STATION SUPPLIES 150-5221-531100	02/24/2023 MROCKLEY	03/22/2023	54.56	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			54.56			
STREIT DANIEL 58343	AMZN MKTP US*H54NY0RU0 OFFICE SUPPLIES 100-5211-531100	03/06/2023 MROCKLEY	03/22/2023	27.38	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			27.38			
SURA MATTHEW J 58344	FULLY PROMOTED SURA CLOTHING 150-5221-534600	02/20/2023 MROCKLEY	03/22/2023	172.73	0.00	Paid	Y 03/22/2023
	CLOTHING ALLOWANCE			172.73			
SURA MATTHEW J 58345	IN *RENEW BIOMEDICAL SERV HAMILTON VENTILATOR PM AND REPAIR 150-5231-539500	03/03/2023 MROCKLEY	03/22/2023	1,468.00	0.00	Paid	Y 03/22/2023
	REPAIRS & MAINTENANCE			1,468.00			
SURA MATTHEW J 58346	APPLE.COM/BILL APPLE STORAGE 150-5231-531100	03/08/2023 MROCKLEY	03/22/2023	0.99	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			0.99			

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Inv Ref#	Description	Entered By					Post Date

Purchase Card Vendor: 0002 US BANK

ZAESKE DEBBIE							
58347	POSITIVE PROMOTIONS	03/02/2023	03/22/2023	87.88	0.00	Paid	Y
	TELECOMMUNICATOR WEEK THANK YOU	MROCKLEY					03/22/2023
	100-5211-539900	OTHER		87.88			

Total Purchase Card Vendor: 0002 US BANK

# of Invoices:	50	# Due:	0	Totals:	13,537.65	0.00
# of Credit Memos:	3	# Due:	0	Totals:	(1,834.74)	0.00
Net of Invoices and Credit Memos:					11,702.91	0.00

## --- TOTALS BY GL DISTRIBUTION ---

100-5111-539900	OTHER	146.59
100-5120-522500	TELEPHONE	12.84
100-5141-522500	TELEPHONE	12.84
100-5142-522500	TELEPHONE	64.33
100-5142-532400	MEMBERSHIP DUES	185.00
100-5142-539900	OTHER	63.97
100-5144-531100	OPERATIONAL SUPPLIES	121.92
100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE	51.36
100-5211-522500	TELEPHONE	238.25
100-5211-522900	SOFTWARE SUPPORT/MAINTENANCE	50.40
100-5211-531100	OPERATIONAL SUPPLIES	12.34
100-5211-539900	OTHER	87.88
100-5212-531100	OPERATIONAL SUPPLIES	24.98
100-5212-581100	EQUIPMENT LESS THAN \$5000	2,641.05
100-5241-522500	TELEPHONE	25.68
100-5323-522500	TELEPHONE	25.81
100-5323-539500	REPAIRS & MAINTENANCE	421.47
100-5324-539500	REPAIRS & MAINTENANCE	619.44
100-5512-522500	TELEPHONE	12.85
100-5521-531100	OPERATIONAL SUPPLIES	317.85
100-5632-522500	TELEPHONE	12.84
100-5632-532400	MEMBERSHIP DUES	99.00
100-5632-533500	TRAINING & TRAVEL	825.00
150-5221-522500	TELEPHONE	233.76
150-5221-531100	OPERATIONAL SUPPLIES	54.56
150-5221-534600	CLOTHING ALLOWANCE	556.82
150-5231-531100	OPERATIONAL SUPPLIES	85.22
150-5231-539500	REPAIRS & MAINTENANCE	1,468.00
440-5511-522500	TELEPHONE	251.85
440-5511-531100	OPERATIONAL SUPPLIES	52.00



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INVOICE REGISTER REPORT FOR MUKWONAGO  
EXP CHECK RUN DATES 03/22/2023 - 03/22/2023  
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CREDIT CARD TRANSACTIONS FOR BOARD  
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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
440-5511-531500	POSTAGE			66.00			
440-5511-531700	METASPACE MAINTENANCE			11.99			
440-5511-531800	THINGERY MAINTENANCE			135.48			
440-5511-533100	PROGRAMMING			16.00			
440-5511-533300	OUTREACH			17.50			
440-5511-534000	ELECTRONIC TOOLS & SERVICES			95.99			
440-5890-580600	DONATED FUND EXPENDITURES			500.00			
610-6210-662500	MAINTENANCE-PUMPING			569.50			
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			4.85			
610-6453-664100	OPERATION SUPPLY/EXP-T&D			122.94			
610-6920-692100	OFFICE SUPPLIES & EXPENSES			37.21			
610-6920-693000	MISC GENERAL EXPENSES			180.97			
610-6920-693300	TRANSPORTATION EXPENSES			415.63			
620-8010-827000	OPERATION SUPPLY/EXPENSE			27.90			
620-8010-828000	TRANSPORTATION EXPENSE			569.50			
620-8400-851000	OFFICE SUPPLIES & EXPENSES			37.19			
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			118.36			

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INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/22/2023 - 03/22/2023  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			6,073.69	0.00		
	150 - FIRE/AMBULANCE FUND			2,398.36	0.00		
	440 - LIBRARY FUND			1,146.81	0.00		
	610 - WATER UTILITY FUND			1,331.10	0.00		
	620 - SEWER UTILITY FUND			752.95	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			146.59	0.00		
	5120 - MUNICIPAL COURT			12.84	0.00		
	5141 - VILLAGE ADMINISTRATOR			12.84	0.00		
	5142 - CLERK-TREASURER			313.30	0.00		
	5144 - ELECTIONS			121.92	0.00		
	5145 - FINANCE DEPARTMENT			51.36	0.00		
	5211 - POLICE ADMINISTRATION			388.87	0.00		
	5212 - POLICE PATROL			2,666.03	0.00		
	5221 - FIRE ADMINISTRATION			845.14	0.00		
	5231 - AMBULANCE			1,553.22	0.00		
	5241 - BUILDING INSPECTOR			25.68	0.00		
	5323 - GARAGE			447.28	0.00		
	5324 - MACHINERY & EQUIPMENT			619.44	0.00		
	5511 - LIBRARY SERVICES			646.81	0.00		
	5512 - MUSEUM			12.85	0.00		
	5521 - PARKS			317.85	0.00		
	5632 - PLANNING DEPARTMENT			936.84	0.00		
	5890 - USE OF DESIGNATED FUNDS			500.00	0.00		
	6210 - PUMPING MAINTENANCE			569.50	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.85	0.00		
	6453 - T&D-METERS MAINTENANCE			122.94	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			633.81	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			597.40	0.00		
	8400 - ADMINISTRATIVE & GENERAL			155.55	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0707			759.48			
	1128			87.88			
	2365			135.48			
	2544			1,245.37			
	3064			50.40			
	4175			(15.04)			
	5538			27.38			

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INVOICE REGISTER REPORT FOR MUKWONAGO  
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JOURNALIZED PAID  
BANK CODE: GEN - CHECK TYPE: EFT  
CREDIT CARD TRANSACTIONS FOR BOARD  
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	5540			924.00			
	5724			1,641.72			
	6347			72.02			
	6370			522.88			
	6639			299.33			
	6721			24.98			
	7403			20.41			
	8389			1,582.53			
	8764			127.79			
	8772			146.59			
	9625			655.21			
	9708			3,394.50			

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INVOICE REGISTER REPORT FOR MUKWONAGO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4488818928 58239	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	02/24/2023 MROCKLEY 0700126680-00001 Digester Gas	03/14/2023	898.93  898.93	0.00	Paid	Y 03/14/2023
4488818928 58240	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	02/24/2023 MROCKLEY 0700126680-00002 Well #3 Elec	03/14/2023	1,579.86  1,579.86	0.00	Paid	Y 03/14/2023
4488818928 58241	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	02/24/2023 MROCKLEY 0700126680-00003 Street Lights	03/14/2023	3,989.09  3,989.09	0.00	Paid	Y 03/14/2023
4488818928 58242	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	02/24/2023 MROCKLEY 0700126680-00004 Greenwald	03/14/2023	268.59  268.59	0.00	Paid	Y 03/14/2023
4488818928 58243	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	02/24/2023 MROCKLEY 0700126680-00005 Booster Station	03/14/2023	823.86  823.86	0.00	Paid	Y 03/14/2023
4488818928 58244	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	02/24/2023 MROCKLEY 0700126680-00007 1240 N. Rochester	03/14/2023	129.04  129.04	0.00	Paid	Y 03/14/2023
4488818928 58245	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	02/24/2023 MROCKLEY 0700126680-00008 Police Garage	03/14/2023	187.31  187.31	0.00	Paid	Y 03/14/2023
4488818928 58246	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	02/24/2023 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	03/14/2023	20.58  20.58	0.00	Paid	Y 03/14/2023
4488818928 58247	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	02/24/2023 MROCKLEY 0700126680-000010 Fox River View	03/14/2023	224.35  224.35	0.00	Paid	Y 03/14/2023
4488818928 58248	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	02/24/2023 MROCKLEY 0700126680-000011 DPW Elec	03/14/2023	498.60  498.60	0.00	Paid	Y 03/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4488818928 58249	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	02/24/2023 MROCKLEY 0700126680-000012 Fire	03/14/2023	2,828.53  2,828.53	0.00	Paid	Y 03/14/2023
4488818928 58250	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	02/24/2023 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	03/14/2023	21.37  21.37	0.00	Paid	Y 03/14/2023
4488818928 58251	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	02/24/2023 MROCKLEY 0700126680-000014 Hall	03/14/2023	1,189.24  1,189.24	0.00	Paid	Y 03/14/2023
4488818928 58252	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	02/24/2023 MROCKLEY 0700126680-000014 Hall Gas	03/14/2023	587.06  587.06	0.00	Paid	Y 03/14/2023
4488818928 58253	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000016 Miniwauken Park	03/14/2023	58.37  58.37	0.00	Paid	Y 03/14/2023
4488818928 58254	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	02/24/2023 MROCKLEY 0700126680-000017 Holz Elec	03/14/2023	9,391.02  9,391.02	0.00	Paid	Y 03/14/2023
4488818928 58255	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000018 Parks	03/14/2023	20.42  20.42	0.00	Paid	Y 03/14/2023
4488818928 58256	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	02/24/2023 MROCKLEY 0700126680-000019 Atkinson Pump	03/14/2023	556.18  556.18	0.00	Paid	Y 03/14/2023
4488818928 58257	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000020 Well #6	03/14/2023	1,042.32  1,042.32	0.00	Paid	Y 03/14/2023
4488818928 58258	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	02/24/2023 MROCKLEY 0700126680-000021 DPW Gas	03/14/2023	965.56  965.56	0.00	Paid	Y 03/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4488818928 58259	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000022 Concession Building	03/14/2023	83.93  83.93	0.00	Paid	Y 03/14/2023
4488818928 58260	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000023 Well #3 Gas	03/14/2023	9.24  9.24	0.00	Paid	Y 03/14/2023
4488818928 58261	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	02/24/2023 MROCKLEY 0700126680-000024 Parks-200 S Rochester	03/14/2023	23.27  23.27	0.00	Paid	Y 03/14/2023
4488818928 58262	WE ENERGIES 0700126680-000027 Police 100-5211-522200	02/24/2023 MROCKLEY 0700126680-000027 Police	03/14/2023	1,929.43  1,929.43	0.00	Paid	Y 03/14/2023
4488818928 58263	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000028 Miniwaukan Pavilion	03/14/2023	22.17  22.17	0.00	Paid	Y 03/14/2023
4488818928 58264	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000029 F. Park Sump Pump	03/14/2023	19.30  19.30	0.00	Paid	Y 03/14/2023
4488818928 58265	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	02/24/2023 MROCKLEY 0700126680-000031 Holz Gas	03/14/2023	311.24  311.24	0.00	Paid	Y 03/14/2023
4488818928 58266	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000032 Well #4 Elec	03/14/2023	1,814.65  1,814.65	0.00	Paid	Y 03/14/2023
4488818928 58267	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000033 Parks	03/14/2023	22.48  22.48	0.00	Paid	Y 03/14/2023
4488818928 58268	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	02/24/2023 MROCKLEY 0700126680-000034 Street Lights	03/14/2023	68.37  68.37	0.00	Paid	Y 03/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4488818928 58269	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	02/24/2023 MROCKLEY 0700126680-000036 Flashers	03/14/2023	11.18  11.18	0.00	Paid	Y 03/14/2023
4488818928 58270	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000037 Well #4 Gas	03/14/2023	166.32  166.32	0.00	Paid	Y 03/14/2023
4488818928 58271	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	02/24/2023 MROCKLEY 0700126680-000038 Museum	03/14/2023	434.67  434.67	0.00	Paid	Y 03/14/2023
4488818928 58272	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000039 Well #5	03/14/2023	2,073.97  2,073.97	0.00	Paid	Y 03/14/2023
4488818928 58273	WE ENERGIES 0700126680-00043 Outdoor Stage 100-5521-522200	02/24/2023 MROCKLEY 0700126680-00043 Outdoor Stage	03/14/2023	18.35  18.35	0.00	Paid	Y 03/14/2023
4488818928 58274	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	02/24/2023 MROCKLEY 0709449777-00001 Library Gas	03/14/2023	1,783.15  1,783.15	0.00	Paid	Y 03/14/2023
4488818928 58275	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	02/24/2023 MROCKLEY 0709449777-00002 Library Elec	03/14/2023	2,283.33  2,283.33	0.00	Paid	Y 03/14/2023
4488818928 58276	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	02/24/2023 MROCKLEY 0712697628-00001 Tower Radio Bldg	03/14/2023	22.00  22.00	0.00	Paid	Y 03/14/2023
4488818928 58277	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	02/24/2023 MROCKLEY 0712697628-00002 Mukw Dam	03/14/2023	22.00  22.00	0.00	Paid	Y 03/14/2023
4488818928 58278	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	02/24/2023 MROCKLEY 0712697628-00003 PD Tower meter #05662	03/14/2023	41.85  41.85	0.00	Paid	Y 03/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4488818928 58279	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	02/24/2023 MROCKLEY 0712697628-00004 1224 Riverton	03/14/2023	148.72  148.72	0.00	Paid	Y 03/14/2023
4488818928 58280	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	02/24/2023 MROCKLEY 0712697628-00006 Well #7	03/14/2023	1,521.79  1,521.79	0.00	Paid	Y 03/14/2023
4488818928 58281	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	02/24/2023 MROCKLEY 0712697628-00007 School Crossing Lights	03/14/2023	14.22  14.22	0.00	Paid	Y 03/14/2023
4486856485 58282	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	02/24/2023 MROCKLEY 0700126680-00015 STREET LIGHTS	03/14/2023	10,446.88  10,446.88	0.00	Paid	Y 03/14/2023
4477633424 58283	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	02/24/2023 MROCKLEY 0700126680-00006 Field Park	03/14/2023	65.21  65.21	0.00	Paid	Y 03/14/2023
4477633424 58284	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000025 Tower	03/14/2023	35.73  35.73	0.00	Paid	Y 03/14/2023
4477633424 58285	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	02/24/2023 MROCKLEY 0700126680-00030 Andrews Street	03/14/2023	113.82  113.82	0.00	Paid	Y 03/14/2023



INVOICE REGISTER REPORT FOR MUKWONAGO  
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 WE ENERGIES REPORT FOR BOARD

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	47	# Due:	0	Totals:	48,787.55	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					48,787.55	0.00

## --- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,189.24
100-5160-522400	GAS	587.06
100-5211-522200	ELECTRIC	2,213.14
100-5254-522200	ELECTRIC	22.00
100-5323-522200	ELECTRIC	498.60
100-5323-522400	GAS	965.56
100-5342-522200	ELECTRIC	14,541.83
100-5512-522200	ELECTRIC	434.67
100-5521-522200	ELECTRIC	444.63
150-5221-522200	ELECTRIC	2,828.53
440-5511-522200	ELECTRIC	2,283.33
440-5511-522400	GAS	1,783.15
610-6200-662200	FUEL OR POWER PURCHASED	9,336.33
620-8010-821100	WWTP ELECTRIC POWER	9,391.02
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	1,210.17
620-8020-821000	PUMPING POWER & FUEL	1,058.29

## --- TOTALS BY FUND ---

100 - GENERAL FUND	20,896.73	0.00
150 - FIRE/AMBULANCE FUND	2,828.53	0.00
440 - LIBRARY FUND	4,066.48	0.00
610 - WATER UTILITY FUND	9,336.33	0.00
620 - SEWER UTILITY FUND	11,659.48	0.00

## --- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	1,776.30	0.00
5211 - POLICE ADMINISTRATION	2,213.14	0.00
5221 - FIRE ADMINISTRATION	2,828.53	0.00
5254 - DAMS	22.00	0.00
5323 - GARAGE	1,464.16	0.00
5342 - STREET LIGHTING	14,541.83	0.00
5511 - LIBRARY SERVICES	4,066.48	0.00
5512 - MUSEUM	434.67	0.00
5521 - PARKS	444.63	0.00
6200 - PUMPING OPERATIONS	9,336.33	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	10,601.19	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	1,058.29	0.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/07/2023	GEN	36065	TREASURER STATE OF WI	FEB 2023 COURT FINES & FEES	100-0000-242400	3,915.54
03/07/2023	GEN	36066	TREASURER WAUKESHA COUNTY	FEB 2023 COURT FINES AND FEES	100-0000-243240	1,130.00
03/07/2023	GEN	36067	WALWORTH CTY TREASURER	FEB 2023 COURT FINES AND FEES	100-0000-243250	10.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		5,055.54

03/30/2023 10:57 AM

User: MROCKLEY

DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO

CHECK NUMBER 604

Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/07/2023	GEN	604 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES -	100-5142-539900	19.11
		604 (E)		INVOICE CLOUD MONTHLY FEES -	100-5241-539900	30.82
		604 (E)		INVOICE CLOUD MONTHLY FEES -	410-5363-539900	39.52
		604 (E)		INVOICE CLOUD MONTHLY FEES -	610-6902-690300	39.53
		604 (E)		INVOICE CLOUD MONTHLY FEES -	620-8300-840000	39.52
						<hr/>
						168.50
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		168.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/28/2023	GEN	36000	ALL-WAYS CONTRACTORS INC	MINOR PARK PEDESTRIAN CULVERT CROSSING - #1	480-5700-584900	142,836.92
02/28/2023	GEN	36001	EBIX	EBIX INVOICE	150-5231-521900	4,651.74
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		147,488.66

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/01/2023	GEN	36002	MISSION SQUARE	RETIREMENT PR 03/03/23 ACCT 305155	100-0000-215250	4,350.65
		36002		RETIREMENT PR 03/03/23 ACCT 305155	150-0000-215250	202.96
		36002		RETIREMENT PR 03/03/23 ACCT 305155	440-0000-215250	815.56
		36002		RETIREMENT PR 03/03/23 ACCT 305155	610-0000-215250	188.42
		36002		RETIREMENT PR 03/03/23 ACCT 305155	620-0000-215250	469.54
						<hr/> 6,027.13
03/01/2023	GEN	36003	NORTH SHORE BANK FSB	TRACY TIPTON RETIREMENT SICK LEAVE PAYOUT	100-5211-515800	25,833.60
03/01/2023	GEN	36004	SECURIAN FINANCIAL GROUP INC	MARCH 2023 ACCIDENT INS	100-0000-215305	35.21
		36004		MARCH 2023 ACCIDENT INS	150-0000-215305	0.27
						<hr/> 35.48
03/01/2023	GEN	603 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 03/03/23	100-0000-215250	718.34
		603 (E)		RETIREMENT PR 03/03/23	150-0000-215250	770.92
						<hr/> 1,489.26
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		33,385.47

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/09/2023	GEN	605 (E)	UKG INC.	PAYROLL PROCESSING FEES FEBRUARY	100-5111-539900	99.78
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5120-539900	28.51
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5141-539900	14.25
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5142-539900	28.51
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5145-539900	57.01
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5211-539900	142.54
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5212-539900	142.54
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5213-521900	28.51
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5241-539900	28.51
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5300-539900	99.78
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5632-539900	14.25
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5670-521900	14.25
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	150-5221-539900	427.61
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	440-5511-534000	327.83
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	610-6902-690300	42.76
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	620-8300-840000	57.01
						<hr/> 1,553.65
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,553.65

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DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Banks: GEN

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/15/2023	GEN	36094	AFLAC	ACCOUNT# V1553 MARCH 2023	100-0000-215302	327.70
		36094		ACCOUNT# V1553 MARCH 2023	150-0000-215302	310.08
		36094		ACCOUNT# V1553 MARCH 2023	440-0000-215302	0.60
		36094		ACCOUNT# V1553 MARCH 2023	610-0000-215302	2.46
		36094		ACCOUNT# V1553 MARCH 2023	620-0000-215302	230.92
						<hr/> 871.76
03/15/2023	GEN	36095	MINNESOTA LIFE INSURANCE	APRIL 2023 LIFE INSURANCE	100-0000-215301	1,143.39
		36095		APRIL 2023 LIFE INSURANCE	150-0000-215301	168.90
		36095		APRIL 2023 LIFE INSURANCE	440-0000-215301	87.41
		36095		APRIL 2023 LIFE INSURANCE	610-0000-215301	20.94
		36095		APRIL 2023 LIFE INSURANCE	620-0000-215301	196.38
						<hr/> 1,617.02
03/15/2023	GEN	606 (E)	EMPLOYEE TRUST FUNDS	APRIL 2023 HEALTH INSURANCE	100-0000-215300	50,457.17
		606 (E)		APRIL 2023 HEALTH INSURANCE	150-0000-215300	8,487.39
		606 (E)		APRIL 2023 HEALTH INSURANCE	440-0000-215300	6,833.64
		606 (E)		APRIL 2023 HEALTH INSURANCE	610-0000-215300	2,890.45
		606 (E)		APRIL 2023 HEALTH INSURANCE	620-0000-215300	6,721.37
						<hr/> 75,390.02
03/15/2023	GEN	607 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 03/17/23	100-0000-215250	715.22
		607 (E)		RETIREMENT PR 03/17/23	150-0000-215250	776.20
		607 (E)		RETIREMENT PR 03/17/23	440-0000-215250	3.12
						<hr/> 1,494.54
03/15/2023	GEN	608 (E)	MISSION SQUARE	RETIREMENT PR 03/17/23 ID 305155 -	100-0000-215250	4,625.47
		608 (E)		RETIREMENT PR 03/17/23 ID 305155 -	150-0000-215250	200.00
		608 (E)		RETIREMENT PR 03/17/23 ID 305155 -	440-0000-215250	818.29
		608 (E)		RETIREMENT PR 03/17/23 ID 305155 -	610-0000-215250	180.01
		608 (E)		RETIREMENT PR 03/17/23 ID 305155 -	620-0000-215250	477.95
						<hr/> 6,301.72
03/15/2023	GEN	609 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - FEBRUARY 2023	100-0000-215200	35,745.66
		609 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	9,837.60

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		609 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,363.96
		609 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	1,995.54
		609 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	3,456.84
						56,399.68
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		142,074.74



Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/16/2023	GEN	611 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2023 DENTAL PREMIUMS	100-0000-215304	458.16
		611 (E)		APRIL 2023 DENTAL PREMIUMS	150-0000-215304	20.98
		611 (E)		APRIL 2023 DENTAL PREMIUMS	440-0000-215304	61.48
		611 (E)		APRIL 2023 DENTAL PREMIUMS	610-0000-215304	9.70
		611 (E)		APRIL 2023 DENTAL PREMIUMS	620-0000-215304	0.06
						<hr/> 550.38
03/16/2023	GEN	612 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2023 VISION PREMIUMS	100-0000-215303	84.88
		612 (E)		APRIL 2023 VISION PREMIUMS	440-0000-215303	41.46
						<hr/> 126.34
TOTAL - ALL FUNDS				TOTAL OF 2 CHECKS		676.72

03/30/2023 11:06 AM  
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CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
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Banks: GEN

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/29/2023	GEN	36174	MUKWONAGO PROFESSIONAL	MARCH 2023 FIRE UNION DUES	150-0000-215500	787.50
03/29/2023	GEN	36175	MUKWONAGO PROFESSIONAL POLICE	MARCH 2023 POLICE UNION DUES	100-0000-215500	825.00
03/29/2023	GEN	36176	VILLAGE OF MUKWONAGO MRA	MARCH 2023 FSA	100-0000-215350	2,781.44
		36176		MARCH 2023 FSA	150-0000-215350	876.66
		36176		MARCH 2023 FSA	440-0000-215350	30.58
		36176		MARCH 2023 FSA	620-0000-215350	271.17
						<hr/> 3,959.85
03/29/2023	GEN	615 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 03/31/23	100-0000-215250	718.34
		615 (E)		RETIREMENT GW PR 03/31/23	150-0000-215250	736.23
						<hr/> 1,454.57
03/29/2023	GEN	616 (E)	MISSION SQUARE	RETIREMENT PR 03/31/23 ID 305155 -	100-0000-215250	4,641.37
		616 (E)		RETIREMENT PR 03/31/23 ID 305155 -	150-0000-215250	200.00
		616 (E)		RETIREMENT PR 03/31/23 ID 305155 -	440-0000-215250	819.03
		616 (E)		RETIREMENT PR 03/31/23 ID 305155 -	610-0000-215250	189.25
		616 (E)		RETIREMENT PR 03/31/23 ID 305155 -	620-0000-215250	469.00
						<hr/> 6,318.65
03/29/2023	GEN	617 (E)	TASC	FLEX ADMIN 04/01/2023 - 06/30/2023	100-5141-539900	18.06
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5142-539900	36.12
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5145-539900	72.24
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5211-539900	234.78
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5212-539900	234.78
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5241-539900	36.12
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5323-531100	162.54
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5632-539900	36.12
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	150-5221-539900	126.42
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	440-5511-515900	144.48
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	610-6902-690300	72.24
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	620-8300-840000	54.18
						<hr/> 1,228.08
TOTAL - ALL FUNDS				TOTAL OF 6 CHECKS		14,573.65



## Agenda Cover Report

<b>Date:</b> <b>3/15/23</b>	<b>Committee/Board:</b> <b>Finance Committee</b>
<b>Submitted by:</b> <b>Ron Bittner</b>	<b>Department:</b> <b>Public Works</b>
<b>Date of Committee Action: 4/5/23</b>	<b>Date of Village Board Action: 4/19/23</b>

<b>Subject:</b> Reclamite application on Boxhorn Drive and Hill Court
<b>Executive Summary:</b> Reclamite is a rejuvenation agent used to extend the life of pavement. The material is pink when applied and dries to a brown haze. Reclamite is preferred when street markings are present because the brown haze wears off and the marking become visible again. DPW has used this product on past projects including the lots at the village hall and Field Park.
<b>Fiscal Impact:</b> The project cost of \$13,440.00 includes notification, application, and cleanup.
<b>Executive Recommendation/Action:</b> We are requesting a recommendation to approve the purchase requisition for the Reclamite sealing project for \$13,440.00.

☐ **Attachments Included**



Mailing Address:  
300 Daniel Boone Trail  
South Roxana, IL 62087  
Phone: 618-254-3855  
Fax: 618-254-2200

Locations:  
300 Daniel Boone Trail, South Roxana, IL 62087  
43W630 Wheeler Road, Sugar Grove, IL 60554

March 1, 2023  
Ron Bittner  
Village of Mukwonago  
Office: 262-363-6447  
Email: [RBittner@villageofmukwonago.com](mailto:RBittner@villageofmukwonago.com)

Hello Ron,

Corrective Asphalt Materials, LLC, (CAM) thanks you for the opportunity to assist the Village of Mukwonago in their road maintenance program. Please accept the following as our formal proposal to apply Reclamite Maltene Based Rejuvenating Agent to selected asphalt pavement.

- **Apply Reclamite to 10,500 SY of selected asphalt pavement.**
- **CAM's responsibilities:**
  - **Furnish and apply Reclamite**
  - **Furnish and apply lime screenings**
  - **All traffic control and signs related to project**
  - **Post application sweeping**
  - **Resident Notification and handle any complaints or issues that may arise from application**
- **Unit Price Reclamite: \$1.28 SY    Total Price \$13,440.00**

**Village of Mukwonago responsibilities include providing a mailing list for CAM to send resident notifications, and a location to deposit 1-2 Tons of swept up aggregate (lime screenings) post application.**

**Mike Sumrall, Operations Manager will be contacting you to schedule the project.**  
Info: [mike@cammidwest.com](mailto:mike@cammidwest.com), Cell: 630-465-4142

**Billing Information (please fill out upon acceptance)**

Name : \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Again, thank you for the opportunity. We look forward to providing our professional services.

Sincerely,

Rachel Lang  
Business Development  
Corrective Asphalt Materials, LLC

Mike Sumrall  
Operations Manager  
Corrective Asphalt Materials, LLC

APPROVED BY:

Sign

Date

## Reclamite® Petroleum Maltene-Based Rejuvenating Agent

### ► What is Reclamite?

According to the National Center for Pavement Preservation “a true asphalt rejuvenator is a maltene-based petroleum product which has the ability to absorb or penetrate into an asphaltic concrete pavement and restore those reactive components (maltenes) that have been lost from the asphalt cement binder due to the natural process of oxidation.”

Reclamite comprises the same maltene fractions as the asphalt binder. Reclamite is refined from a naphthenic (wax free) base that seals and preserves the surface “in-depth”.



### ► How does it work?

Reclamite has been used for more than 50 years and is proven to add 5-7 years service life to pavements. It penetrates, rejuvenates and seals the surface by replenishing the lost maltene fraction in the asphalt binder. Maltene is necessary to make the surface durable and flexible. Reclamite fluxes with the asphalt binder, restoring the aggregate/asphalt bond.

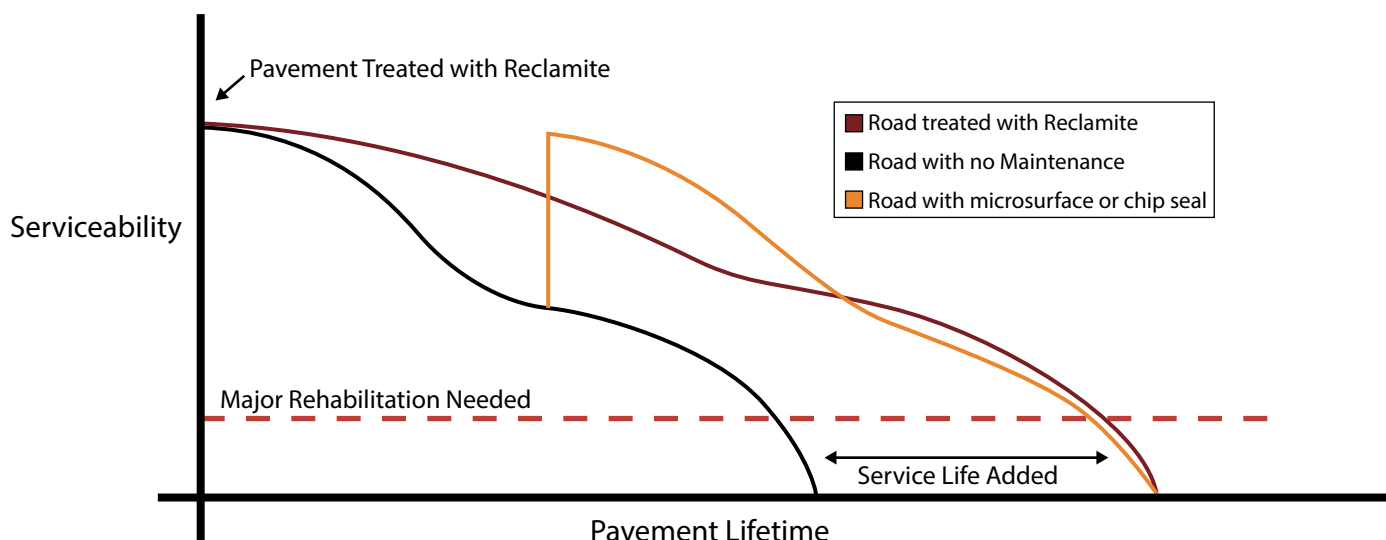
Reclamite prevents raveling and stripping and, by densifying the pavement's surface, it helps address compaction issues, reduces surface permeability, and prevents air and moisture intrusion. It adjusts viscosity and penetration values. It does not contain degreasers, solvents or creosotes.

### Components of Asphalt.



### ► When should Reclamite be used?

Reclamite is a “top-of-the-curve” application. Apply to newer pavement (less than six years old in northern climates, less than ten years old in southern climates) that shows minimal signs of surface deterioration.





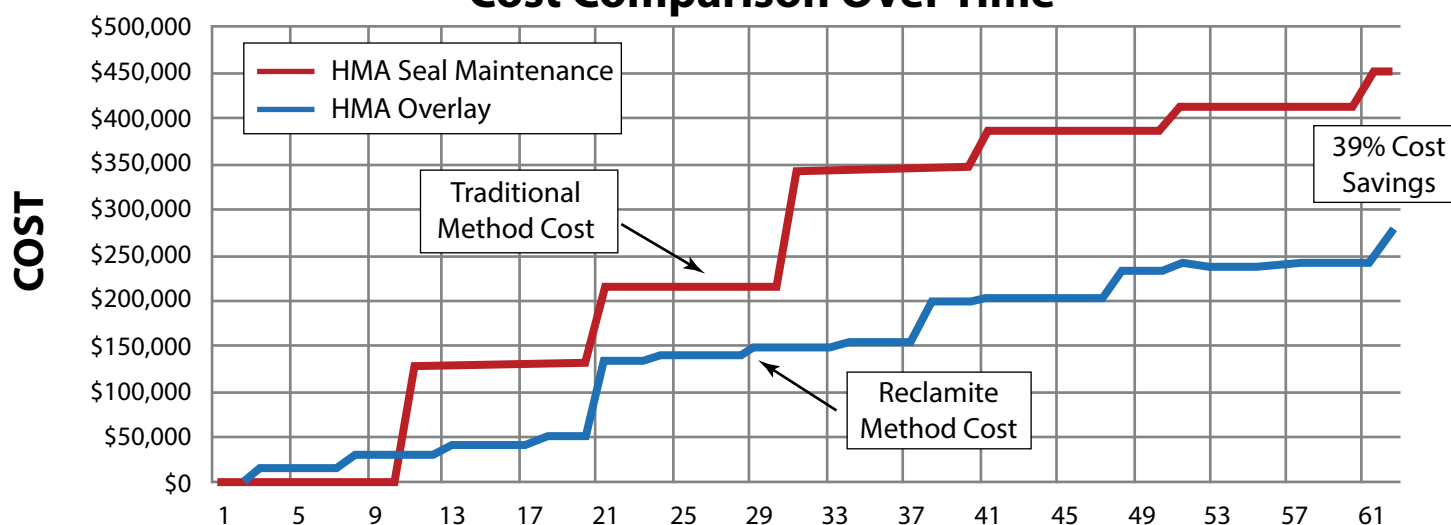
## ► How is Reclamite applied?

Reclamite is sprayed like a fog seal. The emulsion is diluted with water to 60 percent Reclamite. Application rates average between .05-.08 gallons per square yard. It is applied in one pass, has a 20-45 minute cure time and leaves no surface coating. Then a light coating of sand or limestone screenings is applied (1-2 pounds per square yard). The screenings are swept between 1-2 days after application. Striping is not compromised and remains visible throughout the application process.



### Application of Reclamite

## Cost Comparison Over Time



Source: Town of Avon, Indiana Preservation Study. Schneider Engineering Case Study  
Presented at Purdue University [www.youtube.com/watch?v=dYIDAA2Ey4k](http://www.youtube.com/watch?v=dYIDAA2Ey4k)

### AVON PASER AVG. 1999-2013

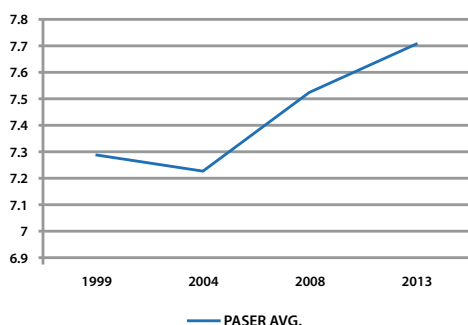


Chart shows average Paser ratings increasing after Reclamite program was initiated

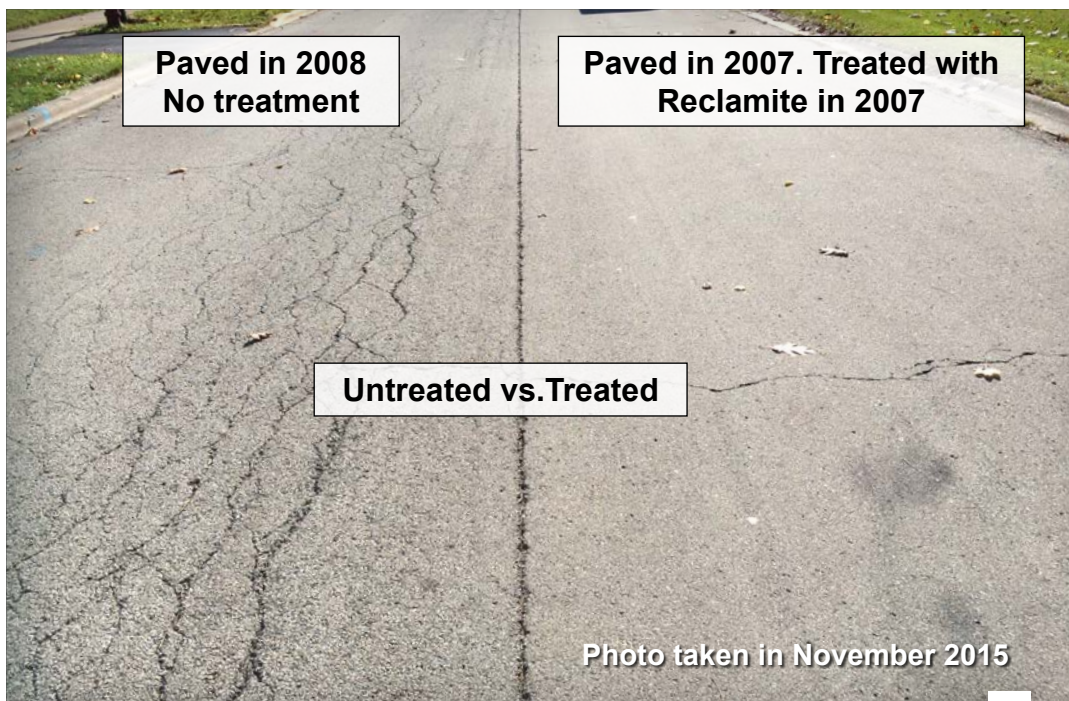


Photo taken in November 2015

## VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

<b>DATE:</b>	3/15/23	<b>NUMBER:</b>	
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<b>VENDOR NAME &amp; ADDRESS:</b>	<b>SHIP TO:</b>
Corrective Asphalt Materials 300 Daniel Boone Trail South Roxana, IL 62087	DPW

<b>DEPT NAME:</b>	<b>SUGGESTED VENDOR</b>	<b>AUTHORIZED SIGNATURE</b>
DPW	Corrective Asphalt Materials	

<b>BUDGETED ITEM?</b>	Yes	<b>BUDGETED SOURCE:</b>	Capital Plan
-----------------------	-----	-------------------------	--------------

ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	1	Furnish and Apply Reclamite to 10,500 SY of Asphalt	\$1.28 SY	\$13,440	480-5700-582100
			<b>TOTAL</b>	\$13,440	

FINANCE COMMITTEE USE ONLY	
<b>APPROVED (COMMITTEE INITIALS):</b>	
<b>DATE:</b>	
<b>SPECIAL INSTRUCTIONS</b>	





## Fred Schnook

---

**From:** John Wisniewski <john@velocitysolutions.tech>  
**Sent:** Thursday, March 30, 2023 6:05 PM  
**To:** Fred Schnook  
**Subject:** Fiber Narrative

**CAUTION: This email originated from outside the organization.  
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In 2014 the Village of Mukwonago endeavoured on an initiative to modernize, unifi and consolidate phone, telecommunication, and IT systems between all Village departments. A prerequisite of this initiative was to establish network connectivity between the Police Department, Library, Village Hall and Fire Station # 1. The Village a Mukwonago was presented with two options to achieve this connectivity which was a leased fiber solution from Spectrum or, for the Village to invest and build out its own private fiber network to connect these facilities.

At the time the technology consultants partnering on the project had recommended and encouraged the Village stakeholders to invest in a private fiber buildout which would give the Village full control and autonomy over the fiber network, unlimited bandwidth, and phases of the fiber build out could be done in conjunction with upcoming Village roadway/utility projects ultimately reducing build costs. The leased Spectrum fiber option was less desirable because this solution would result in significant indefinite recurring operational costs, bandwidth limitations and would be subject to pricing increases after contact expiration.

The Village ultimately elected to lease private fiber from Spectrum under a five-year lease agreement. Within the first 3 months of using the Spectrum leased fiber, the Village identified that Spectrum had under-delivered and oversold their leased fiber solution, and it was not going to meet the needs of the Village phone system, and would not serve as a suitable network connection for shared Village IT functions. In response to the need for higher bandwidth requirements and expanded IT unification, the Village began the establishment of it own private wireless network infrastructure designed to provide higher speed networking to the respective Village facilities, and within six months the Spectrum leased fiber was no longer utilized as the primary network connection and was only utilized as a back up connection due to its bandwidth limitations.

Since 2015, the wireless network has significantly evolved, expanded and now serves all major Village facilities, as well as a portion of the utility and park facilities throughout the Village of Mukwonago. A back up wireless network infrastructure was also established by utilizing the south water tower as a secondary repeater site. This wireless solution has served the Village well, has been cost effective and reliable however, this is a temporary networking solution due to several limitations and increasing challenges, including line of sight requirements, environmental variables, and competitive wireless frequency space in the 5 and 60 GHz frequency bands, all which pose significant long term challenges with maintaining this wireless network. In 2024 the Public Library will also lose its connectivity to the Village wireless network due to a utility project involving the north water tower. As a result, the library will have no phone service or connection to the Village financial system through the duration of this utility project because the library facility does not have line of sight to the redundant wireless network repeater site located on the south water tower. As Village operations continue to expand and services become more technology centric, so do its bandwidth and networking speed requirements which will also exceed the capacity of the existing wireless networking within the next 2 years.

If the Village is going to maintain stable operations while continuing to reliably deliver vital services to the community, there is going to need to be in a more permanent networking solution to inner connect all Village facilities, which will be

the implementation of a private fiber optic network, that will not suffer or be vulnerable to many of the current and future challenges posed by trying to manage a municipal wide wireless network.

At present, the recommendation is a phased private fiber network build out which would first connect Village Hall and the Public Library to the Police Department via private fiber. These two facilities currently pose the greatest connectivity challenge and therefore should be prioritized. Subsequent phases would involve connecting Utilities, Fire Station # 1, and DPW/Well 3. Future phases would potentially include connecting the south water tower and remaining Utility facilities.

Preliminary estimates to connect Village Hall via private fiber to the Police Department is \$98,000. Preliminary estimates to connect the Public Library via private fiber to the Police Department is \$200,000. Leased fiber is not being recommended as a solution due to the significant monthly/yearly recurring operating expense that would result from the preliminary fiber build out and lack of asset ownership after contract expiration.

John Wisniewski  
President, Velocity  
john@velocitysolutions.tech  
(414) 315-2699

## Fred Schnook

---

**From:** John Wisniewski <john@velocitysolutions.tech>  
**Sent:** Tuesday, March 14, 2023 8:59 AM  
**To:** Fred Schnook; Diana Dykstra  
**Subject:** Fwd: CableCom's quotes for Village of Mukwanago PD to Village Hall & PD to Library & Museum  
**Attachments:** CQ\_Village of Mukwanago\_HDPE Fiber From PD to Village Hall\_03082023.pdf;  
CQ\_Village of Mukwanago\_HDPE Fiber From PD to Library incl Museum\_03082023.pdf

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John Wisniewski  
President, Velocity  
john@velocitysolutions.tech  
(414) 315-2699

----- Forwarded message -----

**From:** Brent Lidwin <[BLidwin@cablecomllc.com](mailto:BLidwin@cablecomllc.com)>  
**Date:** Mon, Mar 13, 2023 at 9:09 AM  
**Subject:** CableCom's quotes for Village of Mukwanago PD to Village Hall & PD to Library & Museum  
**To:** John Wisniewski <john@velocitysolutions.tech>

Good morning John,

Sorry this took me a bit longer than I had planned, however with the addresses you had sent over, I wanted to make sure the initial fiber was sized accordingly to not have to install additional fiber back to the PD in the future as you would look to expand the Village fiber connections.

The fiber to the Library has been sized, to the last handhole along Hwy 83 prior to heading east to the Library, to accommodate the additional addresses to the north.

Likewise, as time would move forward, and a complete ring would be installed. There are enough fibers sized to accommodate all the connections needed

With the fiber to the Village Hall, there are fibers accounted for to capture future fiber installation to the Phantom Lake Boat launch and Indian head Park, plus have a few extra to allow additional growth.

I'll be back in the Office on Wednesday this week. I'm at a trade show today and tomorrow, but will be following Emails as best I can on my phone.

Thank you,



Brent Lidwin

📞 414-459-3574

📱 414-349-1628

[www.cablecomllc.com](http://www.cablecomllc.com)

6070 N. Flint Rd. Glendale, WI 53209

**Technology Solutions for the Future**

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**CableCom LLC**  
6070 N. Flint Road  
Glendale, WI 53209  
(414) 226-2205  
(414) 226-2269 FAX



**Village of Mukwonago**  
440 River Crest Ct  
Mukwonago, WI 5349  
(262) 363-6420

March 8, 2023

**Fiber Optic Cable Installation**  
**Police Department to Village Hall**  
**CableCom's 2022/2023 WI DOT Contract Renewal # 510347**

Quoted by: Brent Lidwin

**Due to volatile raw material costs the following pricing can only be held for (30) days from the above date.**

**Scope of Work**

CableCom will provide materials and/or labor to complete the following scope of work:



Purple Line = (1) 2" HDPE Duct

Yellow Line = 1-1/4" HDPE Duct

1. Engineered Drawings are included that will be created in order to apply for permits and the Villages approval of routes.
  - a. Upon completion of the installation, the Village can work with Digger's Hotline, and use the as-builts to have this fiber listed if anyone calls in for digging.
2. Supply/install (1) 2" HDPE duct from the west side of the Police department to the south side of Front Street.
3. Supply/install (1) 2" HDPE ducts along the east/west pathway along the south side of Front Street.
4. Supply/install (1) 2" HDPE ducts along the north/south pathway along the west side of Main Street.
  - a. Bore will be completed between Monday & Thursday end of day. The East Troy Railroad does not operate Monday – Thursday.
5. Supply/install (1) 1.25" HDPE duct along the east/west pathway along the north side of River Crest Court.
6. Supply/install (1) 1.25" HDPE duct along the north/south pathway to the west side of the Village Hall where the fiber will be entering to the facility.

7. Installation of (4) 24" x 36" x 24" Composite handholes along the route.
  - a. A 4" gravel base will be placed below each handhole to facility the draining of any water
  - b. (1) Flush mounted Fink to be installed adjacent to each handhole
  - c. Where the Fink is installed, a #6 THHN ground wire will be installed to a ground rod that will be placed in the ground within each handhole
  - d. A #12 THHN green tracer wire will be installed from the Fink to the tracer wire.
    - i. The #12 tracer wire will be installed within a 1" innerduct to the Fink.
8. At each building entrance, a NEMA 3 rated 12"x12"x6" pull box will be placed at roughly 3' above grade.
  - a. (1) 2" rigid conduit will be extended from approximately 2-foot below grade up into the bottom of the NEMA 3 enclosure.
    - i. The 2" HDPE duct will be attached to the 2" rigid conduit underground.
  - b. (1) 2" Rigid conduit will be extended up from the top of the NEMA 3 rated pull box to above the ceiling area. The 2" rigid conduit will penetrate into the building utilizing a 2" rigid Electrical LB.
  - c. (1) Outdoor rated singlegang box will be placed adjacent to the NEMA 3 box, and will attach with a 1/2" rigid conduit. Within the singlegang box is where the #12 tracer wire will be coiled for future route tracing/markings.
9. Expose utilities (Daylighting) is included whether under concrete, asphalt or grass areas
10. Soft restoration is included
  - a. Soft restoration will include top soil, seed & straw
  - b. Daylighting cores removed from concrete and/or asphalt will have the core returned to the void, and sealed in place with an epoxy sealant
11. Installation of (1) singlemode 48-strand fiber optic cable between the Police Department & handhole #2 on the proposed southeast corner of Front Street & Main Street.
  - a. 100-feet of slack coil will be left inside each of the (2) handholes that would be used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline or Private Lines for projects.
    - i. In the future, both the Phantom Glen Boat Launce & Indian Head Park's fiber optic cables will be installed to this handhole to complete the fiber/splice connection back to the police Department.
12. Installation of (1) singlemode 12-strand fiber optic cable from H #2 to Village Hall.
  - a. 100-feet of slack coil will be left inside each of the (3) handholes that would be used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline or Private Lines for projects
13. A #12 tracer wire will be installed along with the fiber optic cable to facilitate future route identification.
- 14.
15. Installation of (1) 1" innerduct from the building entry to the main Communications Closet within each facility.
16. New J-hook supports will be installed to maintain local electrical codes and BICSI Standards.
17. Within the Police Department's Server Room, a new 4U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (4) 6-pack LC duplex coupler panel
  - b. (4) 12 Strand LC singlemode pigtail
  - c. (2) 24 Strand splice trays with fusion splice sleeves
  - d. Unused coupler panel slots will have a blank module installed
18. Within the Village Hall's Communications Room, a new 1U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (1) 6-pack LC duplex coupler panel
  - b. (1) 12 Strand LC singlemode pigtail
  - c. (1) 12 Strand splice tray with fusion splice sleeves
  - d. Unused coupler panel slots will have a blanking module installed
19. The 12 singlemode fiber optic strands will be fusion spliced onto the LC pigtails.

20. All fibers will be tested bi-directionally and documented with an OTDR.  
 a. Test results will be sent electronically to the client upon completion.
21. The bore under the river will exceed 5-feet below the bed, and will not require a DNR Permit.

<b><u>Commodity Code:</u></b>	<b><u>Per Unit:</u></b>	<b><u>Cost:</u></b>
962-18-047381 High Density Polyethylene (HDPE) Conduit 1-Duct, 2-Inch, Directional Bore Furnish and Install	\$ 12.50 per/ft	\$ 26,250.00
962-18-047377 High Density Polyethylene (HDPE) Conduit 1-Duct, 1.25-Inch, Directional Bore Furnish and Install	\$ 8.50 per/ft	\$ 6,375.00
725-23-047472 Dielectric 12-Count Fiber Optic Cable, Furnish Only	\$ .28 per/ft	\$ 280.00
962-18-047409 Dielectric 12-Count Fiber Optic Cable, Install Only	\$ 1.25 per/ft	\$ 1,250.00
725-23-047475 Dielectric 48-Count Fiber Optic Cable, Furnish Only	\$ .52 per/ft	\$ 780.00
962-18-047411 Dielectric 48-Count Fiber Optic Cable, Install Only	\$ 1.25 per/ft	\$ 1,875.00
962-18-047430 Fiber optic buried test station, Furnish and install	\$ 100.00 ea	\$ 400.00
962-18-047427 Tracer wire in new conduit, 12 AWG, Furnish and install	\$ .60 per/ft	\$ 1,800.00
725-23-047312 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure	\$ 400.00 ea	\$ 485.00
725-23-047459 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Furnish only	\$ 214.56 ea	\$ 643.68
962-18-047341 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Install only	\$ 200.00 ea	\$ 600.00
725-23-047295 Fusion Splice, Fiber Optic, Singlemode 13-48 count	\$ 40.00 ea	\$ 1,920.00
725-23-047294 Fusion Splice, Fiber Optic, Singlemode 1-12 count	\$ 52.50 ea	\$ 1,260.00
962-18-047435 Fiber optic network testing Troubleshooting and acceptance	\$ 175.00 per/hr	\$ 1,050.00

962-18-047436 ITS Documentation	\$ LOT	\$ 285.00
962-18-047437 Maintenance of Traffic	\$ LOT	\$ 350.00
962-18-047439 Expose Existing Utility, paved surfaces	\$ 1,750.000 ea	\$ 8,750.00
962-18-036282 Cable installation, structured, copper And fiber optic, and related components	\$ LOT	\$ 43,919.12

Includes, Engineering, permitting, exposing utilities in unpaved surfaces, furnishing and installing 1/2" & 2" Rigid conduits & associated structure items for building entrances, 12"x12"x6" pull box, mule tape, 1" innerduct, j-hook supports, 1U Fiber enclosure, LC pigtails, splice trays, splice sleeves, 1/2" EMT & associated box connectors with set screws, mobilization and Project Management, PPE, install (4) handhole, opening and closing of (4) handhole, soft restoration

#### ***Assumptions/Exclusions***

1. All Work to be completed during normal business hours.
2. Access to areas of construction will be granted in a timely manner. Any excessive downtime outside the control of CableCom, due to project scheduling, other contractors, etc. will be billed on a time and material basis.
3. All materials to be supplied by CableCom for the installation.
4. Any excessive rock trenching/drilling or underground obstructions not foreseen will be billed accordingly at an additional charge with customer's approval prior to beginning.
5. Private lines/locates are the responsibility of the customer. CableCom will be responsible for all main utilities within the Right-of-Way and to the premise entry point (Digger's Hotline).

#### ***Cost for Described Work***

**Total: \$97,987.80 + tax & shipping**

#### ***Customer Acceptance***

\_\_\_\_\_  
Accepted By (Signature)

Date: \_\_\_\_\_





**CableCom LLC**  
6070 N. Flint Road  
Glendale, WI 53209  
(414) 226-2205  
(414) 226-2269 FAX



**Village of Mukwonago**  
440 River Crest Ct  
Mukwonago, WI 5349  
(262) 363-6420

March 8, 2023

**Fiber Optic Cable Installation  
Police Department to Library & Museum  
CableCom's 2022/2023 WI DOT Contract Renewal # 510347**

Quoted by: Brent Lidwin

**Due to volatile raw material costs the following pricing can only be held for (30) days from the above date.**

**Scope of Work**

CableCom will provide materials and/or labor to complete the following scope of work:



Purple Line = (1) 2" HDPE Duct

Lime Green Lines = (1) 1-1/4" HDPE Duct

1. Engineered Drawings are included that will be created in order to apply for permits and the Villages approval of routes.
  - a. Upon completion of the installation, the Village can work with Digger's Hotline, and use the as-builts to have this fiber listed if anyone calls in for digging.
2. Supply/install (1) 2" HDPE duct from the north side of the Police department to the handhole across the street, on the east side of south Rochester Street (Hwy 83).
3. Supply/install (1) 2" HDPE duct along the north/south pathway, heading north, on the east side of south Rochester Street (Hwy 83) to the northeast corner of Washington Ave & Hwy 83.
4. Supply/install (1) 1.25" HDPE duct along the east/west pathway, heading east, on the north side of Washington Avenue.
5. Supply/install (1) 1.25" HDPE duct along the north/south pathway to the south side of the Library where the fiber will be entering to the facility.

6. Supply/install (1) 1.25" HDPE duct along the east/west pathway to the south side of the Museum where the fiber will be entering into the south side of the Museum.
7. Installation of (6) 24" x 36" x 24" Composite handholes along the above route.
  - a. A 4" gravel base will be placed below each handhole to facility the draining of any water
  - b. (1) Flush mounted Fink to be installed adjacent to each handhole
  - c. Where the Fink is installed, a #6 THHN ground wire will be installed to a ground rod that will be placed in the ground within each handhole
  - d. A #12 THHN green tracer wire will be installed from the Fink to the tracer wire.
    - i. The #12 tracer wire will be installed within a 1" innerduct to the Fink.
8. At each building entrance, a NEMA 3 rated 12"x12"x6" pull box will be placed at roughly 3' above grade.
  - a. (1) 2" rigid conduit will be extended from approximately 2-foot below grade up into the bottom of the NEMA 3 enclosure.
    - i. The 2" HDPE duct will be attached to the 2" rigid conduit underground at the Police Department.
    - ii. The 1.25" HDPE duct will be placed inside the 2" rigid conduit underground and will extend flush into the NEMA 3 box at the Library & at the Museum.
  - b. (1) 2" Rigid conduit will be extended up from the top of the NEMA 3 rated pull box to above the ceiling area. The 2" rigid conduit will penetrate into the building utilizing a 2" rigid Electrical LB.
  - c. (1) Outdoor rated singlegang box will be placed adjacent to the NEMA 3 box, and will attach with a 1/2" rigid conduit. Within the singlegang box is where the #12 tracer wire will be coiled for future route tracing/markng.
9. Soft restoration is included
  - a. Soft restoration will include top soil, seed & straw
  - b. Locate cores removed from concrete and/or asphalt will be returned to the core, and sealed with an epoxy sealant
10. Installation of (1) singlemode 96-strand fiber optic cable from the Police Station to the handhole across the street on the east side of S. Rochester Street (Hwy 83), then heading north to the handhole located on the northeast corner of S. Rochester Street (Hwy 83) & Washington Ave.
  - a. There will be a splice case located within the following handholes
    - i. Northeast corner of S. Rochester Street (Hwy 83) & Atkinson Street
      1. This handhole will feed to the Museum & eventually to the Atkinson LS.
    - ii. Northeast corner of S. Rochester Street (Hwy 83) & Washington Ave.
      1. This handhole will feed to the Library
  - b. 100-feet of slack coil will be left inside each of the (5) handholes that would be used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline or Private Lines for projects
11. Installation of (1) singlemode 12-strand fiber optic cable from the handhole located on the Northeast corner of S. Rochester Street (Hwy 83) & Atkinson Street to the Museum
  - a. 100-feet of slack coil will be left inside this handhole that would be used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline for projects
12. Installation of (1) singlemode 12-strand fiber optic cable from the handhole located on the Northeast corner of S. Rochester Street (Hwy 83) & Washington Ave to the Library
  - a. 100' of slack coil will be left inside this handhole that would be used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline for projects
13. A #12 tracer wire will be installed along with the fiber optic cable to facilitate future route identification.
14. Installation of (1) 1" innerduct from the building entry to the main Communications Closet within each the Museum & Library.
15. New J-hook supports will be installed to maintain local electrical codes and BICSI Standards.

16. Within the Police Department's Server Room, a new 4U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (8) 6-pack LC duplex coupler panel
  - b. (8) 12 Strand LC singlemode pigtail
  - c. (8) 12 Strand splice tray with fusion splice sleeves
  - d. (4) Unused coupler panel slots will have a blank module installed
17. Within the Library's Communications Room, a new 1U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (1) 6-pack LC duplex coupler panel
  - b. (1) 12 Strand LC singlemode pigtail
  - c. (1) 12 Strand splice tray with fusion splice sleeves
  - d. (2) Unused coupler panel slots will have a blanking module installed
18. The singlemode fiber optic strands within the buildings racks, will be fusion spliced onto the LC pigtails.
  - a. All fibers will be tested bi-directionally and documented with an OTDR.
  - b. Test results will be sent electronically to the client upon completion.

<b><u>Commodity Code:</u></b>	<b><u>Per Unit:</u></b>	<b><u>Cost:</u></b>
962-18-047381 High Density Polyethylene (HDPE) Conduit 1-Duct, 2-Inch, Directional Bore Furnish and Install	\$ 12.50 per/ft	\$ 58,750.00
962-18-047377 High Density Polyethylene (HDPE) Conduit 1-Duct, 1.25-Inch, Directional Bore Furnish and Install	\$ 8.50 per/ft	\$ 10,625.00
725-23-047472 Dielectric 12-Count Fiber Optic Cable, Furnish Only	\$ .28 per/ft	\$ 490.00
962-18-047409 Dielectric 12-Count Fiber Optic Cable, Install Only	\$ 1.25 per/ft	\$ 2,187.50
725-23-047477 Dielectric 96-Count Fiber Optic Cable, Furnish Only	\$ .94 per/ft	\$ 4,465.00
962-18-047413 Dielectric 96-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 7,125.00
962-18-047430 Fiber optic buried test station, Furnish and install	\$ 100.00 ea	\$ 600.00
962-18-047427 Tracer wire in new conduit, 12 AWG, Furnish and install	\$ .60 per/ft	\$ 7,200.00
725-23-047459 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Furnish only	\$ 214.56 ea	\$ 1,931.04
962-18-047341 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Install only	\$ 200.00 ea	\$ 1,800.00

725-23-047294 Fusion Splice, Fiber Optic, Singlemode 1-12 count	\$ 52.50 ea	\$ 1,260.00
725-23-047298 Fusion Splice, Fiber Optic, Singlemode 73 - 144 count	\$ 20.00 ea	\$ 5,760.00
962-18-047435 Fiber optic network testing Troubleshooting and acceptance	\$ 175.00 per/hr	\$ 3,500.00
962-18-047436 ITS Documentation	LOT \$ 285.00	\$ 285.00
962-18-047437 Maintenance of Traffic	LOT \$ 350.00	\$ 350.00
962-18-047439 Expose Existing Utility, paved surfaces	\$ 1,750.000 ea	\$ 63,0000.00
962-18-036282 Cable installation, structured, copper And fiber optic, and related components Includes, Engineering, permitting, furnishing and installing 1/2" & 2" Rigid conduits & associated structure items for (3) building entrances, 12"x12"x6" pull box, mule tape, 1" innerduct, j-hook supports, LC pigtails, splice trays, splice sleeves, 1/2" EMT & associated box connectors with set screws, mobilization and Project Management, PPE, install (6) handholes, opening and closing of (6) handhole, soft restoration	LOT \$	\$ 30,493.56

#### ***Assumptions/Exclusions***

1. All Work to be completed during normal business hours.
2. Access to areas of construction will be granted in a timely manner. Any excessive downtime outside the control of CableCom, due to project scheduling, other contractors, etc. will be billed on a time and material basis.
3. All materials to be supplied by CableCom for the installation.
4. Any excessive rock trenching/drilling or underground obstructions not foreseen will be billed accordingly at an additional charge with customer's approval prior to beginning.
5. Private lines/locates are the responsibility of the customer. CableCom will be responsible for all main utilities within the Right-of-Way and to the premise entry point (Digger's Hotline).

#### ***Cost for Described Work***

**Total: \$199,882.10 + tax & shipping**

#### ***Customer Acceptance***

\_\_\_\_\_  
Accepted By (Signature)

Date: \_\_\_\_\_



Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
[www.villageofmukwonago.gov](http://www.villageofmukwonago.gov)

# VILLAGE OF MUKWONAGO

## SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: March 22, 2023

Total Fees Paid: \_\_\_\_\_

*Application must be received a minimum of **90 days** prior to the special event. Fees are non-refundable.*

### ORGANIZATION INFORMATION

Name of Organization: Village of Mukwonago

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Is the organization a 501(c)3 organization?: ☐ YES ☐ NO

Website Address: \_\_\_\_\_

3. \_\_\_\_\_

Event Contact Person: Ron Bittner

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### EVENT INFORMATION

Name of the Event: Phantom Junction Concert Series Date(s) of the Event: 6/1, 6/3, 7/3, 8/5, 9/8, 10/7

Event Start Time: 2 hr before Event End Time: Either after event or next day

Location of the Event: Phantom Junction Stage

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☐ YES ☒ NO

B. Please provide your COVID-19 Action Plan.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.

Present music with food and beverage vendors for family entertainment. To spotlight local vendors and Village of Mukwonago.

\_\_\_\_\_  
\_\_\_\_\_

F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II

G. Estimated # of participants: ?? Spectators: 500-2,000 Vendors: 1-7

### OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☒ YES ☐ NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 1-3
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☒ YES ☐ NO  
**Only July 3**
- H. Does your event involve amplified music? ☒ YES ☐ NO  
If yes, will the amplified music be a: ☒ Band ☐ DJ ☐ Other  
Hours of amplified music: Usually 6-9 pm
- I. Please list the number of security staff you will be providing for the event: Only at 7/3 and 9/8
- J. Will you need barricades provided by the Village for your event? ☐ YES ☐ NO  
If yes, how many? Ron Bittner to determine
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☐ NO  
**Ron Bittner to determine**
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☐ NO  
**Ron Bittner to determine**
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- P. Have you reviewed and do you have a copy of the **Village of Mukwonago Special Events Manual** and the **Village of Mukwonago Ordinance**? ☒ YES ☐ NO

## INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☐ YES ☐ NO

## PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

### Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

### Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

## DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

## TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

*(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)*

Ron Bittner

Signature - Applicant

Signature - Applicant

Name & Title (PRINT)

Name & Title (PRINT)

March 22, 2023

Date

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
<b>Police Department:</b>	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments:	
<b>Fire Department:</b>	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments:	
<b>Public Works Department:</b>	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments:	
<b>Village Clerk:</b>	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments:	
<b>Village Board Approval Date</b>	<b>Village President Signature</b>	<b>Permit #</b>	<b>Issue Date</b>

Special Events Permit Application (Rev 1/23)

**VILLAGE OF MUKWONAGO**  
**Performance Stage Rental Application**  
Special Event Form Required

Date Submitted: March 22, 2023

Event Date: 6/1, 6/3, 7/3, 8/5, 9/8, 10/7

**GUIDELINES**

This form must be completed in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **three (3) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office  
ATTN: Park Rentals  
440 River Crest Ct  
Mukwonago WI 53149  
Email to: [lgourdoux@villageofmukwonago.gov](mailto:lgourdoux@villageofmukwonago.gov)

**FEES (complete those that apply)**

**Performance Stage at Indianhead Park**

Performance Stage	\$350.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____
	TOTAL	\$ _____

***SOUND SYSTEM USE REQUIRES PRE-EVENT MEETING WITH REPRESENTATIVE FROM  
PUBLIC WORKS DEPARTMENT AT LEAST 48 HOURS IN ADVANCE OF EVENT  
DURING NORMAL BUSINESS HOURS***

**SECURITY DEPOSIT (Refundable)**

Performance Stage Deposit	\$500.00 per day	\$ _____
---------------------------	------------------	----------

**RENTAL INFORMATION**

Date(s) of Event: 6/1, 6/3, 7/3, 8/5, 9/8, 10/7

Estimated Number of Participants: 500-2,000

NOTE: (Special Event Permit will be required under separate application)

Event Set-Up Time: 2 hr before Event End Time: Either after event or next day

Revised 1/2023

1



**APPLICANT INFORMATION**

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Name: Village of Mukwonago

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**ORGANIZATION INFORMATION (if applicable)**

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Name of Organization: Village of Mukwonago

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Is organization a 501(c)3? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Website Address: \_\_\_\_\_

**TERMINATION OF AN EVENT**

---

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

**CERTIFICATION**

---

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Ron Bittner

Applicant Signature

March 22, 2023

Date

---

Print Name

---

Office Use Only

\_\_\_\_\_  
Fees Paid

\_\_\_\_\_  
Receipt #

\_\_\_\_\_  
Deposit Returned

\_\_\_\_\_  
Key # Issued

\_\_\_\_\_  
Key Returned

Department Approval

Administrator \_\_\_\_\_

Building Inspection \_\_\_\_\_

Fire \_\_\_\_\_

DPW \_\_\_\_\_

Police \_\_\_\_\_

Utilities \_\_\_\_\_



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# Phantom Junction Concert Series

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SATURDAY JUNE 3RD

- ETHAN KELLER GROUP 6-9PM

MONDAY JULY 3RD - 4TH OF JULY FESTIVAL

- THE BRITINS 3-6PM
- DIRTY BOOGIE 6-9PM
- FIREWORKS 9:15 (DUSK)

SATURDAY AUGUST 5TH

- DEPOT EXPRESS 6-9PM

FRIDAY SEPTEMBER 8TH

- CHERRY PIE 6-9PM

SATURDAY OCTOBER 7TH - OCTOBERFEST

- STAZ VENGEVSKI 2-4PM
- UBERLAND BAND 4-7PM

2023  
FALL  
&  
SUMMER

## Phantom Junction Stage Summer Music Series 2023

Day	Band	Time	Food Service #1	VA Food Service #2	VA Adult Beverage	VA	Water Soda	VA Add Vendor #1	VA Add Vendor #2	VA
June 1, 2023	Thursday Mukwonago High School Band	6:30-8:30 PM	Band Booster Club							
June 3, 2023	Saturday Ethan Keller Group	6-9 PM	Sandwich Sisters	Scotts Dog House	Rotary Club		Knights of Columbus Hamburger/Pulled Pork/Water Soda			
July 3, 2023	Monday The BritTins Dirty Boogie Fireworks	3-6 PM 6-9 PM 9:15 (Dusk)	Sweet Abilities (Ice Cream)	Scotts Dog House	Rotary Club		Knights of Columbus Hamburger/Pulled Pork/Water Soda	E & S Sweets	Sugar Spun (Cotton Candy)	Add Vendor VA
Police: 2 Reserve Officers & Bike Patrol										
August 5, 2023	Saturday Depot Express	6-9 PM	Pina Mexican Eats	Scotts Dog House	Knights of Columbus		Section School - Soda/Water	E & S Sweets		
September 8, 2023	Friday Cherry Pie	6-9 PM	Smooth Boar BBQ	Scotts Dog House	Knights of Columbus		Food Pantry - Soda/Water	E & S Sweets	Elegant Farmer	Add Vendor VA
Police: 2 Reserve Officers										
October Fest										
October 7, 2023	Saturday Staz Venglevski Uberland Band (?)	2-4 PM 4-7 PM	Sweet Abilities (Ice Cream)	Scotts Dog House	Amorphic Beer		Trampers Oak Fire Pizza	18 Acres - Oconomowoc	E & S Sweets	

Beer Vendors Need License  
Park & Special Event Permits will be applied for by the Village of Mukwonago

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
[www.villageofmukwonago.gov](http://www.villageofmukwonago.gov)

## VILLAGE OF MUKWONAGO

### SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 3/1/23

Total Fees Paid: 10

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

#### ORGANIZATION INFORMATION

Name of Organization: Mukwonago High School Athletic Booster Club  
Mailing Address: 385 E. Veterans Way City: Mukwonago State: WI Zip: 53149  
Phone Number: 414-303-1530 Is the organization a 501(c)3 organization?: ☒ YES ☐ NO  
Website Address: www.mukwonagohighschoolathleticboosterclub.com 46-3678013

3. \_\_\_\_\_  
Event Contact Person: John Thornton, Booster Club President

Email Address: mhsaboosterclub@gmail.com

#### EVENT INFORMATION

Name of the Event: Mukwonago Mile Date(s) of the Event: 6/18/23  
Event Start Time: 11:45am immediately before Event End Time: 12:30pm  
Location of the Event: father's day parade

See attached maps  
A. Will your event take place in a residential neighborhood? If yes, you will be required to notify all adjacent property owners when the event will occur. ☐ YES ☒ NO

B. Please provide your COVID-19 Action Plan.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.

1 Mile Run fundraiser. Registration at MHS. Finish at PUMS.  
School facility use requests submitted.

See attached plan of operation.

F. Based on the class definitions found in the manual, what class is your event?

☐ CLASS I ☒ CLASS II

G. Estimated # of participants: 150-175 Spectators: 25

Vendors: 0

#### OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: N/A
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☐ YES ☒ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. One extension cord from PVMS, facility use forms submitted.* ☒ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☐ YES ☒ NO  
 If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other  
 Hours of amplified music: \_\_\_\_\_
- I. Please list the number of security staff you will be providing for the event: No security required
- J. Will you need barricades provided by the Village for your event? ☐ YES ☒ NO  
 If yes, how many? Nothing different than provided for the parade.
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☒ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of. Facilities at MHS registration and PVMS finish line.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available. MHS Teachers parking lot* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☐ YES ☒ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
Coordinating with the Mukwonago Lions & their parade.
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

## INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO



## PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

### Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

### Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

## DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

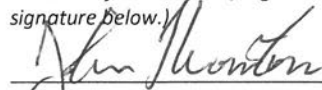
## TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

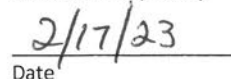
*(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)*



Signature - Applicant



Name & Title (PRINT)



Date

Signature - Applicant

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

Special Events Permit Application (Rev 1/23)

Mukwonago High School Athletic Booster Club  
Mukwonago Mile – Plan of Operation  
2/17/23

The “Mukwonago Mile” is a fundraiser for the MHS Athletic Booster Club. We intend to have a 1 Mile run immediately preceding the Father’s Day Parade on Sunday, June 18, 2023.

Registration for runners will begin at 10AM at Mukwonago High School (facility use forms submitted to MASD).

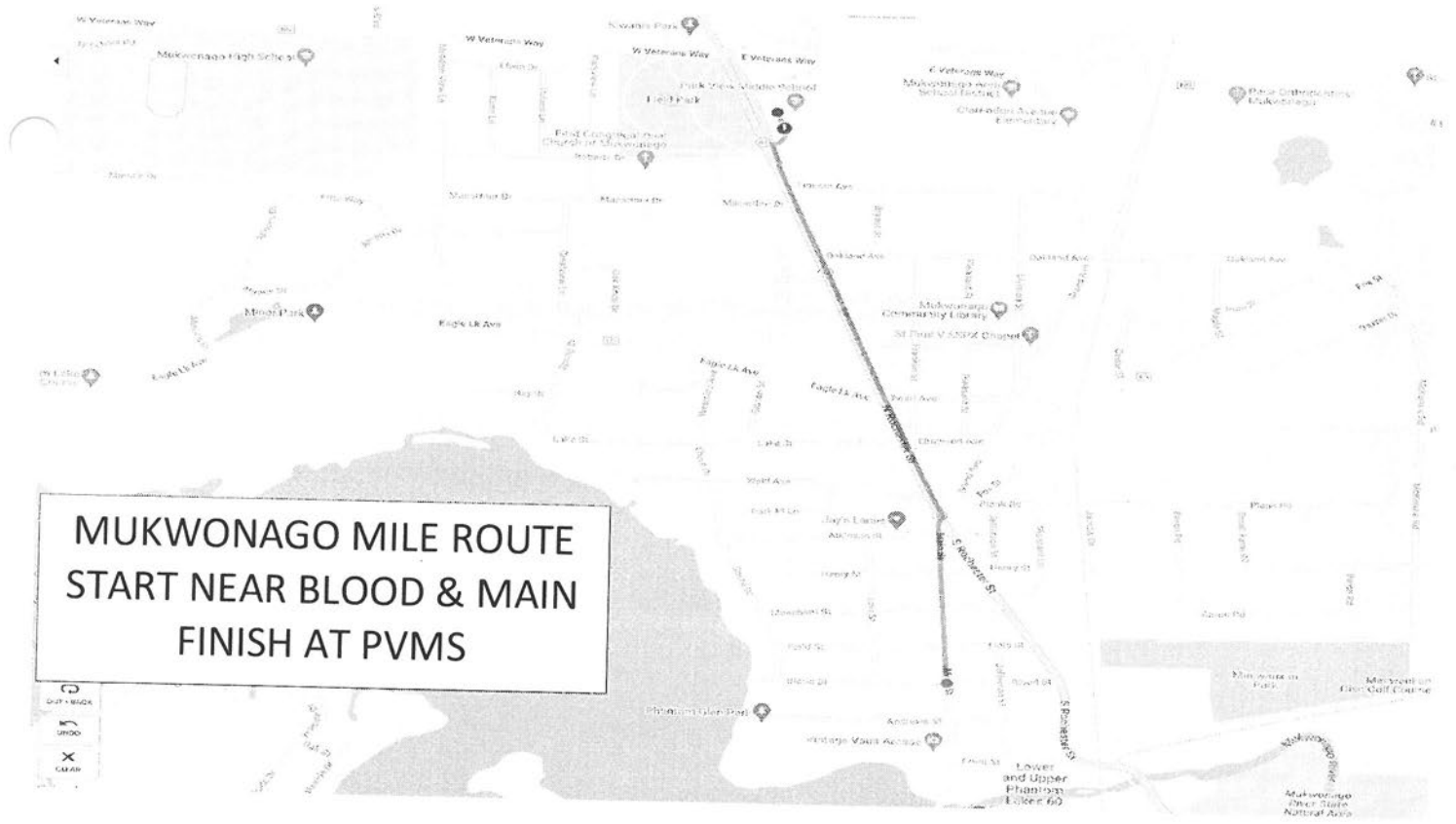
We will have a shuttle bus take participants from MHS to the approximate start line of the race (shuttle bus route attached). The bus will run from around 10:30 – 11:30.

The race is anticipated to begin at 11:45am and concluded by 12PM (race map attached). Following the “Mukwonago Mile” race will be a 1K Kids Fun Run held entirely at Park View Middle School (facility use forms submitted to MASD) and concluding by 12:30.

Participants are encouraged to engage with the Mukwonago Lions Summerfeste activities at the conclusion of the event (estimated conclusion of awards around 12:30pm).







**VILLAGE OF MUKWONAGO**  
**Park Facilities Rental Application**

Date Submitted: 1/3/2023

Event Date: 5/6/2023

**GUIDELINES**

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office  
ATTN: Park Usage  
440 River Crest Ct  
Mukwonago WI 53149  
Email to: [lgourdoux@villageofmukwonago.com](mailto:lgourdoux@villageofmukwonago.com)

*Paid  
Check # 10030679  
1.11.2023*

**FEES (check those that apply)**

**Field**

Pavilion A (Main) 1-49 people	\$100.00 per day	\$ _____
Pavilion A (Main) 50-100 people	\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people	\$175.00 per day	\$ <u>175.00</u>
Pavilion B (Ball Diamond)	\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)	\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)	\$25.00 per day	\$ _____
Baseball Field Lights	\$40.00 per day	\$ _____
Entire Park	\$300.00 per day	\$ <u>300</u>
Electricity Coordination (Pavilions B and C)	\$15.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

**DEPOSIT (all rentals, check those that apply)**

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ <u>200</u>
Pavilions B and C Deposit	\$100.00 per day	\$ _____
Key Deposit	\$25.00	\$ <u>25</u>

**RENTAL INFORMATION**Date(s) of Event: 5/5/2023 - 5/6/2023Estimated Number of Participants: 500

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 5/5 afternoon (set up) Event End Time: 5/6 1pm  
5/6 7 am**APPLICANT INFORMATION**Name: Joan LorenzAddress: 725 American Ave City: Waukesha State/Zip: WI 53188Daytime Phone: 262-928-4156E-mail: joan.lorenz@phci.org**ORGANIZATION INFORMATION (if applicable)**Name of Organization: ProHealth Care FoundationMailing Address: 725 American Ave City: Waukesha State/Zip: WI 53188Phone Number: 262-928-4156 Is organization a 501(c)3? Yes: X No: \_\_\_\_\_Website Address: prohealthcare.org/foundation**TERMINATION OF AN EVENT**

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the

applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

### **CERTIFICATION**

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Joan Lorenz

Applicant Signature

1/3/2023

Date

Joan Lorenz

Print Name

---

#### Office Use Only

                      
Fees Paid

                      
Receipt #

                      
Deposit Returned

                      
Key # Issued

                      
Key Returned

Department Approval

Administrator                     

Building Inspection                     

Fire                     

DPW                     

Police                     

Utilities

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
www.villageofmukwonago.com

## VILLAGE OF MUKWONAGO

### SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 3.9.2023

Total Fees Paid: \_\_\_\_\_

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

#### ORGANIZATION INFORMATION

Name of Organization: Prothealth Care

Mailing Address: 725 American Ave City: Waukesha State: WI Zip: 53188

Phone Number: 262 928 4156 Is the organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: prohealthcare.org/Foundation

Event Contact Person: Joan Lorenz

Mailing Address: 725 American Ave City: Waukesha State: WI Zip: 53188

Home Phone: \_\_\_\_\_ Work Phone: 262 928 4156 Cell Phone: \_\_\_\_\_

Email Address: joan.lorenz@phci.org

#### EVENT INFORMATION

Name of the Event: ParkWalk For Cancer Date(s) of the Event: May 5-6, 2023 Shelter May 5 → Setup 10am - 5pm

Event Start Time: May 6<sup>th</sup> @ 6:30 am Event End Time: May 6<sup>th</sup> @ 2 pm

Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☒ YES ☐ NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.  
Prothealth Care's ParkWalk For Cancer is one of three walks held in Waukesha County on May 6. Funds raised at this annual event support cancer services @ Prothealth Care. The event is a walk in the area around Field Park (approx 2-3 miles). We will have snacks, refreshments, amplified music at the park.
- F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
- G. Estimated # of participants: 500 Spectators: 0 Vendors: 0

#### OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: \_\_\_\_\_
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☐ YES ☒ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO  
*inside main shelter only*
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☒ YES ☐ NO  
If yes, will the amplified music be a: ☐ Band ☒ DJ ☐ Other  
Hours of amplified music: 8:30 - 11:30 am
- I. Please list the number of security staff you will be providing for the event: 3-4
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO  
If yes, how many? Please block park entrance + exit for vehicles
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☒ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO  
Kiwanis Park across the street
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
In past years police have blocked off traffic lane on N. Rochester St as participants begin their walk route at 10am
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

## INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

Requested 3.9.2023

## PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

### Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

### Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

## DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

## TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

*(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)*

Paula Jacobs  
Signature - Applicant

\_\_\_\_\_  
Signature - Applicant

Paula Jacobs, Dir Philanthropy  
Name & Title (PRINT)

\_\_\_\_\_  
Name & Title (PRINT)

3-9-23  
Date

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date





ParkWalk for Cancer  
Field Park, Mukwonago  
Hosted by ProHealth Care  
Saturday, May 6, 2023

### **ParkWalk COVID-19 Action Plan**

As the global pandemic continues, ProHealth Care has taken extra steps to safely address the health care needs of the community. We care for all those who need care — people who have COVID-19 and patients with other needs.

ProHealth Care strongly encourages everyone to take the simple steps that have proven effective in stemming the spread of the virus — wear a mask when you are in large groups of people, keep your distance from others and wash your hands often.

1. Encourage use of masks while in park if social distancing isn't possible.
2. Provide individually wrapped refreshments in a grab and go area for participants.
3. Pre-registration and early t-shirt pick up is offered to reduce the gathering of crowds inside the main shelter at Field Park on May 6.
4. Offer hand sanitizer stations at convenient locations for participants.
5. Virtual walk option (Choose Your Own Path) offered for those who prefer it.

ParkWalk for Cancer  
Field Park, Mukwonago  
Hosted by ProHealth Care  
Saturday, May 6, 2023

**Pick up key from Mukwonago Village Hall**  
**– Thursday, May 4, between 8 am and 5 pm**

**Set-Up – Friday, May 5; approximately 10 am to 5 pm**

- Clean and set up main shelter
- Arrange tables within main shelter
- Decorate/hang signs and banners inside main shelter
- Arrange/organize t-shirts
- Set up registration area
- Prepare survivor areas
- Stage refreshment/snack area in main shelter kitchen
- Place garbage bags in cans

**Event Day – Saturday, May 6; approximately 6:30 am to 2 pm**

- Set Up (6:30 am – 8 am)
  - o Place signs/sponsor signs around park
  - o Put route signs in surrounding neighborhood
  - o Train volunteers
  - o Set up music
- Registration Opens (8 am)
- Program (9 am)
- Walk (10-11 am)
- Post- Walk gathering (11-noon)
- Clean-up (12 – 2 pm)
  - o Clean up trash around park
  - o Separate trash and recycling
  - o Empty trash into dumpsters
  - o Take down signs around park, shelter and route
  - o Clean up shelter
  - o Lock shelter
  - o Return keys to Police Dept

ParkWalk for Cancer  
Field Park, Mukwonago  
Hosted by ProHealth Care  
Saturday, May 6, 2023

### Route – Saturday, May 6, 10 – 11 am



ParkWalk for Cancer  
Field Park, Mukwonago  
Hosted by ProHealth Care  
Saturday, May 6, 2023

### **Clean-up/Refuse Collection Plan**

John's Disposal has recommended the following:

- Line existing garbage cans with 50 gallon bags.
- Divide trash from recycling and place recycling in appropriate Field Park dumpsters.
- Volunteers will walk the park and route and pick up trash.

Village of Mukwonago  
2023 ParkWalk for Cancer Field Park Rental

**Event Rental Fees for 5/5/23 & 5/6/23**

***Check for Field Park Facilities Rental Fees:***

Deposit	\$200.00
Field Park Pavilion A for more than 100 people (2 days)	\$350.00
Entire Park (1 day)	<u>\$300.00</u>
<b>Total Amount Due</b>	<b>\$850.00</b>

Note: Reservation deposit in the amount of \$225.00 was previously paid by ProHealth Care.  
(Check #10030679 on 1.11.2023)

***Please make checks payable to:***

Village Clerk – Treasurer's Office  
Attn: Field Park Usage  
440 River Crest Court  
P.O. Box 206  
Mukwonago, WI 53149

*Requested 3.9.2023*

**RESOLUTION NO. 2023-10**

**RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE  
WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND  
AUTHORIZING PARTICIPATION IN THE KNOWLES-NELSON  
STEWARDSHIP GRANT PROGRAM**

---

**WHEREAS**, the Village of Mukwonago hereby requests assistance from the Wisconsin Department of Natural Resources for the purpose of a 2.17-acre land purchase.

**THEREFORE, BE IT RESOLVED**, that the Village of Mukwonago has budgeted a sum sufficient to complete the acquisition or project, and

**BE IT FURTHER RESOLVED** that the Village of Mukwonago Board of Trustees hereby authorizes the Public Works Director of the Village of Mukwonago to act on behalf of the Municipality to:

1. Submit an application to the Department of Natural Resources for financial aid that may be available,
2. Submit reimbursement claims along with necessary supporting documentation within 6 months of the acquisition completion date,
3. Submit signed documents; and
4. Take necessary action to undertake, direct and complete the approved land acquisition.

**BE IT FURTHER RESOLVED** that the Village of Mukwonago will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval from the Wisconsin Department of Natural Resources before any change is made in the use of the project site.

Adopted this 19<sup>th</sup> day of April 2023.

\_\_\_\_\_  
Fred Winchowky, Village President

\_\_\_\_\_  
Diana Dykstra, Clerk – Treasurer

I hereby certify that this is true and correct copy of the resolution adopted by the Village Board on the 19<sup>th</sup> day of April 2023.

\_\_\_\_\_  
Diana Dykstra, Clerk - Treasurer

FM

VILLAGE OF MUKWONAGO  
Park Facilities Rental Application

Date Submitted:

1/25/2023

Event Date:

Every Wed

May 17, 2023 —  
Oct 11 2023**GUIDELINES**

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to:

Village Clerk-Treasurer's Office

ATTN: Park Usage

440 River Crest Ct

Mukwonago WI 53149

Email to:

[lgourdoux@villageofmukwonago.com](mailto:lgourdoux@villageofmukwonago.com)

↓  
No market  
June 14th  
(Summerfest)

**FEES (check those that apply)****Field**

Pavilion A (Main) 1-49 people	\$100.00 per day	\$ _____
Pavilion A (Main) 50-100 people	\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people	\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)	\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)	\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)	\$25.00 per day	\$ _____
Baseball Field Lights	\$40.00 per day	\$ _____
Entire Park — Partial for Farmers' Market	\$300.00 per day	\$ 22/per week
Electricity Coordination (Pavilions B and C)	\$15.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

★ Special rate TBD by Village Board



**DEPOSIT (all rentals, check those that apply)**

Pavilion A and/or entire park Deposit \$200.00 per day \$ \_\_\_\_\_  
Pavilions B and C Deposit \$100.00 per day \$ \_\_\_\_\_  
Key Deposit \$25.00 \$ \_\_\_\_\_

**RENTAL INFORMATION**

Date(s) of Event: Every Wed May 17 - Oct 11  
No market June 14th (Summerfester)  
Estimated Number of Participants: 500  
NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: Noon set-up Event End Time: 6:30 pm clean-up  
(Market opens at 2pm) (Market closes at 6pm)

**APPLICANT INFORMATION**

Name: April Reszka  
Address: 100 Atkinson Street City: Mukwonago State/Zip: WI 53149  
Daytime Phone: (262) 363-7758 Cell: (262) 751-1651  
E-mail: director@mukwonagochamber.org

**ORGANIZATION INFORMATION (if applicable)**

Name of Organization: Mukwonago Area Chamber of Commerce  
Mailing Address: 100 Atkinson Street City: Muk State/Zip: WI 53149  
Phone Number: (262) 363-7758 Is organization a 501(c)3? Yes: \_\_\_\_\_ No: X  
Website Address: www.mukwonagochamber.org

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the

applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

### **CERTIFICATION**

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

April D. Reszka  
Applicant Signature

1/25/2023  
Date

April D. Reszka  
Print Name

---

#### Office Use Only

<u>                    </u> Fees Paid	<u>                    </u> Receipt #	<u>                    </u> Deposit Returned	<u>                    </u> Key # Issued	<u>                    </u> Key Returned
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Department Approval

Administrator <u>                    </u>	Building Inspection <u>                    </u>	Fire <u>                    </u>	DPW <u>                    </u>
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Police <u>                    </u>	Utilities <u>                    </u>
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Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
www.villageofmukwonago.com

# VILLAGE OF MUKWONAGO

## SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 1/25/2023

Total Fees Paid: \_\_\_\_\_

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

### ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce  
Mailing Address: 100 Atkinson Street City: Mukwonago State: WI Zip: 53149  
Phone Number: (262) 363 7758 Is the organization a 501(c)3 organization?: ☐ YES ☒ NO  
Website Address: www.mukwonagochamber.org  
Event Contact Person: April Reszka  
Mailing Address: Same as above City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: N/A Work Phone: (262) 363-7758 Cell Phone: (262) 751-1651  
Email Address: director@mukwonagochamber.org

### EVENT INFORMATION

Name of the Event: Mukwonago Farmers' Market Date(s) of the Event: 5/17 - 10/17 Not on 6/14  
Event Start Time: 12pm 2pm Event End Time: 6:30pm 6pm  
Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☐ YES ☒ NO
- B. Please provide your COVID-19 Action Plan. — ? Do you still need?
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used. ☒
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.  
Community service since 2007  
Two special events in June + Sept - addition of several artisans  
(one each)

- F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
- G. Estimated # of participants: 500 Spectators: 20 Vendors: 35  
People using park?

### OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: \_\_\_\_\_
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☐ YES ☒ NO  
 If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other  
 Hours of amplified music: \_\_\_\_\_
- I. Please list the number of security staff you will be providing for the event: N/A
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO  
 If yes, how many? 4
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☒ YES ☐ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☐ YES ☒ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
Please see Plan of Operation  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

## INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required? ☒ YES ☐ NO

## PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

### Application:

- ☒ Completed application form including the procedural checklist.
- ☒ Application fee: see fee sheet.

### Other Documents:

- ☒ Plan of operation/proposal.
- ☒ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

## DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

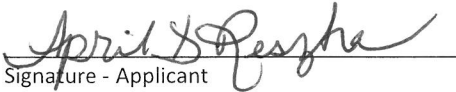
## TERMINATION OF AN EVENT

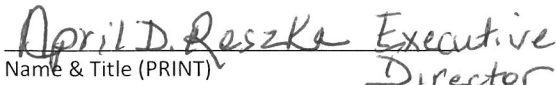
The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

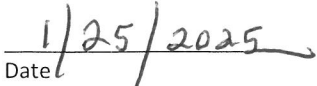
## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

*(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)*

  
Signature - Applicant

  
Name & Title (PRINT) Executive Director

  
Date 1/25/2025

\_\_\_\_\_  
Signature - Applicant

\_\_\_\_\_  
Name & Title (PRINT)

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date





**Mukwonago Farmers' Market Plan of Operation**  
**Every Wednesday, May 17<sup>th</sup> - October 11<sup>th</sup>, 2023**  
**(No FM on June 14<sup>th</sup> - Summerfeste)**  
**2 - 6pm**

**Mukwonago Area of Chamber of Commerce & Tourism Center's Mission Statement:**

The Mukwonago Area Chamber of Commerce & Tourism Center is an organization of community focused leaders dedicated to promoting a positive business environment by supporting economic development through networking, educating and promoting our local businesses, as a voice and resource for business, education, agriculture, civic and community organizations throughout the Mukwonago Area.

**PLAN:**

- Farmers' Market to be held at Field Park - Please see area map attached
- Both Entrances Open: Hwy 83 and NN/West Veterans Parkway
- Farmers' Market Manager on premise from 12:30 - 6:30pm
- Set-up 12pm, cleanup complete by 6:30pm
- Expecting: 400 - 600 patrons and 35+ vendors
- Please note - two "Special Events" scheduled at this time (June & Sept)
- No electricity provided

**DPW:**

- If reader board is not up and running, please contact chamber for signage
- Barricades (4) - 2 near baseball diamond and (2) near NN entrance
- Picnic Tables moved from center of market and placed around outer walkway of asphalt path  
\*\*Please see overview of site attached
- Garbage Cans (4) - throughout market

Market Manager Position will be posted - looking to hire ASAP

Please call April Reszka at the chamber office with any questions

Office: (262) 363-7758

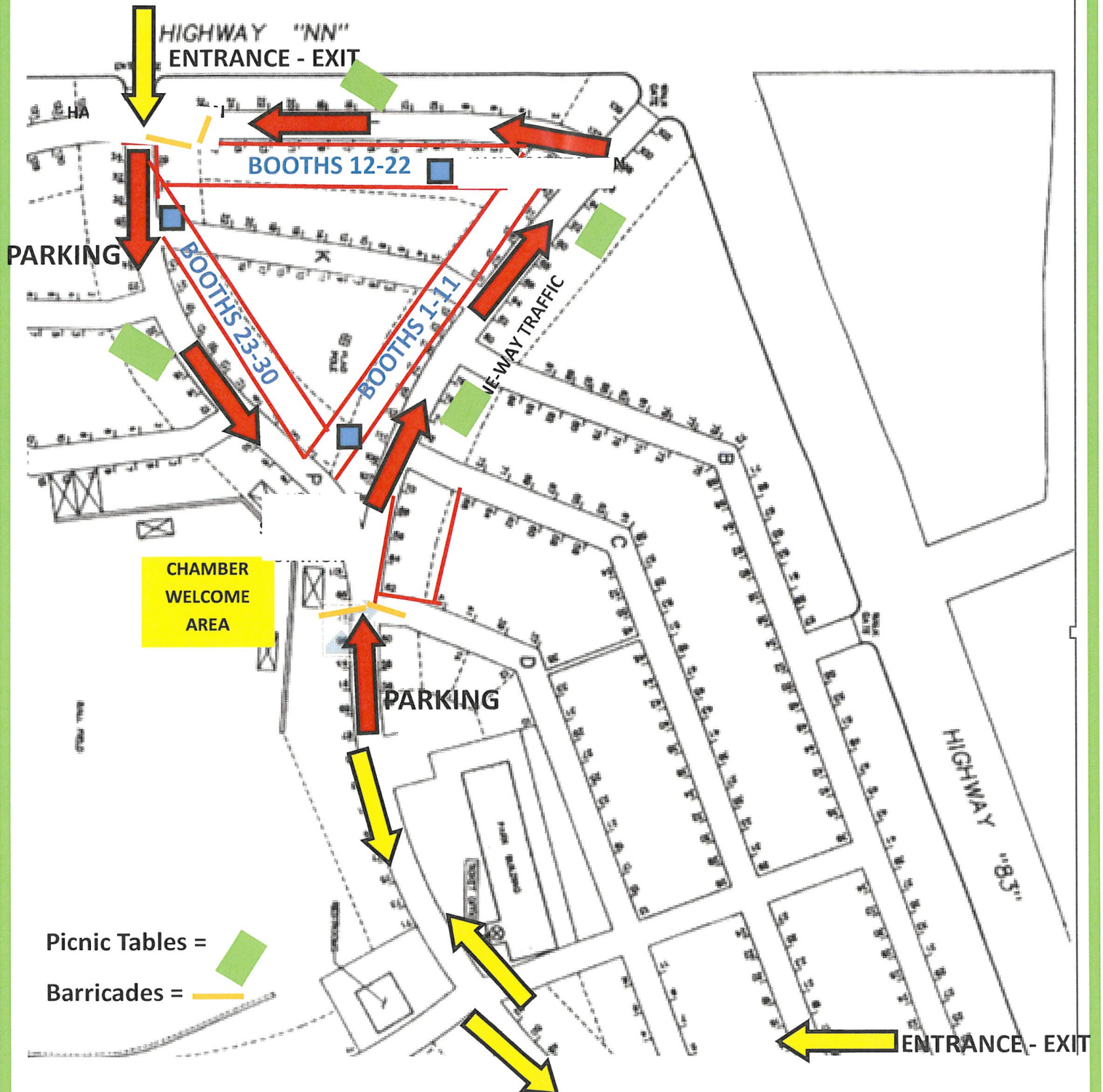
Mobile: (262) 751-1651

**Mukwonago Farmers' Market Plan of Operation**

**Every Wednesday, May 17<sup>th</sup> - October 11<sup>th</sup>, 2023**

**(No FM on June 14<sup>th</sup> - Summerfeste)**

**2 - 6pm**



**MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER**

262.363.7758 [www.mukwonagochamber.org](http://www.mukwonagochamber.org)



## Mukwonago Farmers' Market Plan of Operation

Every Wednesday, May 17<sup>th</sup> - October 11<sup>th</sup>, 2023

(No FM on June 14<sup>th</sup> - Summerfeste)

2 - 6pm



MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER

262.363.7758 [www.mukwonagochamber.org](http://www.mukwonagochamber.org)





## Agenda Item Cover Report

<b>Date:</b> <b>March 30, 2023</b>	<b>Committee/Board:</b> <b>Judicial</b>
<b>Submitted by:</b> <b>Diana Dykstra, Clerk-Treasurer</b>	<b>Department:</b> <b>Clerk-Treasurer</b>
<b>Date of Committee Action:</b> <b>4/05/2023</b>	<b>Date of Village Board Action:</b> <b>4/19/2023</b>

**Subject:**

Class B/B Reserve Alcohol License Transfer Agreement with the Town of Mukwonago

**Executive Summary:**

The Department of Revenue allows Municipalities that have an increase of a full 500 in population gain an additional liquor license. Unfortunately, the population estimates have not increased enough in the last two years to grant us an additional license. The Village has currently issued all Reserve Licenses.

Wis. Stats. 125.51 (4) (e) allows a municipality to transfer an allocated "Class B" Reserve Combination License to another municipality under certain conditions, provided that certain distance and pricing restrictions are met.

The Village receives calls regularly from business owners who are interested in the opportunity to have a license and we have had no available licenses.

The Village has approached the Town of Mukwonago to purchase available Reserve Licenses for use in the Village.

The Town took this matter up at their March Board meeting. I was advised they have agreed to enter into a Liquor License Transfer Agreement for one license at this time. This license would retail for \$10,000 plus annual license fee and the initial \$10,000 fee would be passed on to the Town of Mukwonago to pay for the cost of that license.

I have requested the ability to purchase additional licenses and the Town would like to process each separately as they are needed. We have one business who has requested an application at this time.

**Fiscal Impact:**

This license will cost \$10,000 which will be paid by the applicant and passed along to the Town. The Village will retain the annual regular license fee.

**Executive Recommendation/Action:**

I recommend the Village enter into a purchase agreement to transfer a license.



---

440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

☐ **Attachments Included**

## **LIQUOR LICENSE TRANSFER AGREEMENT**

**THIS TRANSFER AGREEMENT** ("Agreement"), is made and entered into by and between the Town of Mukwonago, a municipal corporation ("Town") and the Village of Mukwonago, a municipal corporation ("Village") as of the date this Agreement is fully executed.

**WHEREAS**, the City has been petitioned by the owners of "Tavern" located at [address] for a reserve "Class B" combination license; and

**WHEREAS**, the Town and Village are both municipal corporations entitled to issue a predetermined number of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses pursuant to the quota system established by Wis. Stat. 125.51(4); and

**WHEREAS**, The Village has met its quota of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses, and as a result, has no further "Class B" combination licenses available to applicants who petition them; and

**WHEREAS**, the Town has not yet met its quota of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses; and

**WHEREAS**, pursuant to Wis. Stat. 125.51(4)(br)1.g. the quota limit for reserve "Class B" Licenses issued by a municipality is increased by the number of licenses transferred to it under Wis. Stat. 125.51(4)(e); and

**WHEREAS**, pursuant to Wis. Stat. 125.51(4)(e), a municipality may transfer its allocated "Class B" reserve combination licenses to another municipality under certain conditions, provided that certain distance and pricing restrictions are met; and

**WHEREAS**, the Village is contiguous to the Town, and therefore meets a requirement of Wis. Stat. 125.51(4)(e)(1); and

**WHEREAS**, the Village staff, upon the request and petition by the owners of "Tavern" have requested one (1) "Class B" reserve combination license from the Town for use in their regular business operations; and

**WHEREAS**, The Town wishes to transfer one (1) allocated "Class B" reserve combination license to the Village for applicant of "Tavern" pursuant to the terms and conditions hereinafter set forth.

**NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION**, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Licenses. The Town agrees to transfer to the Village on the terms hereinafter stated, one (1) "Class B" reserve combination license, (hereinafter individually referred to as "License"). The parties agree that the License being transferred by the Town to the Village for the aforementioned business purposes, only. The Village further acknowledges and agrees that the License will be in excess of its allotted quota as set by Wisconsin Statutes and that all requirements of state law shall apply to issuance of the License. In the event the license is not in use for a continuous period of twelve (12) months, such license shall revert back to the Town.
2. Compensation. The total transfer fee to be paid by the Village to the Town for the License is the amount of Ten Thousand Dollars (\$10,000.00) per License for a total transfer fee of Ten

Thousand Dollars (\$10,000.00) ("Transfer Fee"). The Transfer Fee shall be paid in a form acceptable to the Town and shall be paid immediately upon issuance of License by the Village.

3. No Waiver. The failure of either party to enforce, at any time, the provisions of this Agreement shall not constitute a waiver of such provisions in any way, or of the right of the parties to demand strict compliance with the terms of this Agreement. Waiver of any specific provision or requirement of this Agreement shall be in writing signed by both parties. The waiver of any specific provision or requirement of this Agreement shall not constitute a waiver of any other provision or requirement.
4. Indemnification. The Village shall indemnify and hold harmless the Town from all liability from claims for damages arising out of the issuance of the Licenses provided, however, this hold harmless and indemnification clause is subject to the immunities, provisions, and limitations of state law.
5. Severability of Provisions. In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and to the extent possible without affecting the intent of the parties, this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained herein.
6. Entire Agreement. This document contains the entire agreement between the Town and the Village with respect to the License and it shall inure to the benefit of and shall bind the parties hereto, their respective heirs, executors, successors, or assigns.
7. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Wisconsin.
8. Modifications. This Agreement may be amended or modified only by written instrument duly executed by both of the parties hereto.
9. Notices. Any notice required hereunder shall be given in writing, signed by the party giving notice, personally delivered or mailed by certified or registered mail, return receipt requested, to the parties' respective addresses as set forth below:

**To Town:** [address]

**To Village:** [address]

10. Notice shall be deemed delivered (a) in the case of personal delivery, on the date when personally delivered; or (b) in the case of certified or registered mail, on the date when deposited in the United States mail with sufficient postage to affect such delivery. Either party may change the address to which notice must be given by delivery of written notice to the other party in accordance with this Section.
12. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original.
13. Headings. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the dates set forth below.

**TOWN OF MUKWONAGO**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

**VILLAGE OF MUKWONAGO**

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 3-27-23

☐ Town ☒ Village ☐ City of MUKWONAGO

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3:00 PM and ending 10:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name ROTARY CLUB OF MUKWONAGO

(b) Address P.O. Box 114, MUKWONAGO, WI 53149  
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized 1-4-1990

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President PETER BARRETTE

PAST Vice President JIM COTTURONE

Secretary TOM HERLUGSON

Treasurer JERRY PEIFFER

(g) Name and address of manager or person in charge of \_\_\_\_\_

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number SUMMER CONCERT AT INDIAN HEAD PARK, MUKWONAGO

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: AREA NEAR PHANTOM JUNCTION STAGE

### 3. Name of Event

(a) List name of the event PHANTOM JUNCTION STAGE CONCERT

(b) Dates of event JUNE 3, 2023

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer \_\_\_\_\_

(Signature / Date)

THE ROTARY CLUB OF MUKWONAGO  
(Name of Organization)

Date Filed with Clerk 3-27-23 #13718 \$10-

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 3-27-2023

☐ Town ☒ Village ☐ City of MUKWONAGO

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3:00 PM and ending 10:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name THE ROTARY CLUB OF MUKWONAGO

(b) Address P.O. Box 114, Mukwonago, WI 53149  
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 1-4-1990

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President PETER BARRETTE

Past Vice President JIM CATTURONE

Secretary TOM HERLUGSON

Treasurer JERRY PEJFER

(g) Name and address of manager or person in charge: \_\_\_\_\_

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number INDIAN HEAD PARK, MUKWONAGO, WI

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: ON GROUNDS AREA NEAR PHANTOM JUNCTION STAGE

### 3. Name of Event

(a) List name of the event PHANTOM JUNCTION STAGE CONCERT

(b) Dates of event JULY 3, 2023

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer \_\_\_\_\_

(Signature / Date)

THE ROTARY CLUB OF MUKWONAGO  
(Name of Organization)

Date Filed with Clerk 3-27-23 #73718 \$10.-

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 3/7/23

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☒ Lodge/Society  
☐ Veteran's Organization ☐ Fair Association or Agricultural Society  
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Croatian John Morrich Lodge 993

(b) Address [REDACTED]

☐ Town ☒ Village ☐ City

(c) Date organized 10/1958

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Annber King 6

Vice President David Beck

Secretary Carol Morrich Gedde

Treasurer David Krejcarek

(g) Name and address of manager or person in charge: Carol Morrich Gedde

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 100 933 N. Rochester St

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: less than half of the large room in the Pavilion. On the Eastern side.

### 3. Name of Event

(a) List name of the event Mukwonago Croatian Boy Fest

(b) Dates of event July 27<sup>th</sup>, 2023

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Carol Morrich Gedde  
(Signature / Date)

John Morrich Croatian Lodge 993  
(Name of Organization)

Date Filed with Clerk 3-8-23

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



## **Library Director Report: March 2023**

### **Director Meetings and Activities**

Our time study was held from Monday, January 30, through Saturday, February 25. Every staff member participated and did an excellent job of tracking their time and providing great reflections and insights. I will gather the data and present it to the Personnel Committee at their next meeting.

February was another busy Grutzmacher Collection month. The Grutzmacher Collection Committee began examining the drafts of policy and loan agreements from Driftless Pathways. Our Notice of Intent to Repatriate was accepted by the Federal Register and will be posted in a few weeks; this Notice needs to be posted for 30 days and, if no other Tribe claims the item, the control of the item goes to the requesting Tribe and we will work with them on getting the item physically in their custody after that. We also had another consultation and have two more in March.

I've concluded all the Periodic Reviews of my Department Heads and am on track to realign their Annual Reviews with mine in the summer so that all staff are reviewed before budgeting begins. Department Head goals include many items from the Strategic Plan so we can begin gathering data and information for when the Library Board needs it.

On February 7 I attended Library Legislative Day at the capital in Madison. The Wisconsin Library Association organizes this every year to have librarians, trustees, and friends talk to their legislators about the importance of libraries. Specifically, the state budget funds library systems, so ensuring Bridges Library System gets the money and support it needs just trickles down to providing more support and services for the Mukwonago community. This is possibly the most important event I attend all year because my advocacy is going straight to the people who control the state.

### **Circulation (Emily Ceithamer)**

In February we welcomed a new circulation clerk, Caryl! She is a recent retiree who wanted to stay connected with the community and I already think she's a great addition to our team.

I have now been in my position for a whole year and in that year, I've trained and hired seven staff members. You've probably noticed almost every monthly report I mention hiring someone new. I love training and teaching new staff members how great our library is, but it comes at the cost that I do not have time for my own supervisor duties when I'm constantly training because of turnover. Simply, I want to be able to give new team members the time and attention they need and deserve. With our current staff levels, that is extremely difficult as I am constantly filling in at the desk.

After doing the time study and seeing the result, I think even just looking at the number of circulation task hours I spend in a month will show we really do not have enough staff in circulation. One quarter of my time is spent doing circulation tasks. I want to spend that time

on staff development and customer service through making connections with patrons to help them with all our services we offer. I also gathered data about how many shelves of items are not put away every night during the time study and the lowest number of shelves was 50 with the highest being 97. That is hundreds of items not getting put on shelves at the end of a day because we do not have the staff hours to do it. All in all, we are not getting items out for our patrons to circulate. As a department head and supervisor, I do not expect every single night to have every single item put away, but these numbers are much too high. While Abby and I have been working together for months to assess post-pandemic staffing needs after pandemic-level staffing levels as well as tackling ways to help reduce shelving hours (this last month we have put “ready to shelve” carts out on the floor and we are in the process of making board books easier to shelve which is extremely time consuming currently), our small changes are not enough. We need more staff.

While there has been the stress of staff levels this month, I am happy to report we have been getting very positive feedback about the smartlockers from patrons. We have a homeschool family that tested the lockers for us right away and they love them! We are continuing to train staff and get feedback and I’m looking forward to when we decide on an official launch date.

We also had an extremely exciting accomplishment in our department! For the month of January (I’m given the report a month later) we didn’t miss checking in a single item from daily delivery from other libraries in the system! That’s thousands of items without making one mistake! When I receive this monthly report, usually libraries can miss on average ten items every month. With my staff being diligent with their check-ins and focusing on their work, they had zero items missed. I’m extremely proud of them and everyone has been talking about this big accomplishment! I will say other libraries rarely get zero like we did!

### **Children’s Department (Jane DeAngelis)**

Each month the library hosts an in-library scavenger hunt where children find objects containing clues to complete a puzzle. Each child that completes—or nearly completes—the puzzle may choose a free book to keep from the Children’s Prize Book Collection. I love to see the engagement and excitement of the children and their parents as they hunt around the library and then choose their prize. In February, children were on the hunt for penguins containing the missing words to a song. One elementary student came to the desk to retrieve his free book and I asked him if he would like to sing the penguin song for me. Eyes diverted, he shook his head, no way. I said maybe your dad will sing it with you. Dad came forward and robustly sang the penguin song, sung to the tune of On Top of Old Smoky. I’m not sure who traumatized that kid more—the librarian who believes in Trick-or-Treat year-round or the singing dad.

One afternoon, a family was headed out after an extended library visit, saying “thank you” and “goodbye” to me on their way. I replied, “see ya later alligator”, to which a little boy whipped around and firmly told me he was not an alligator, he was Evan. I was set straight.

## March programs:

### Bubble Boogie

Dance, sing, wiggle, and squirm to children's favorites plus many new musical hits! And there will be lots of bubbles!

### Family Storytime

Join Miss Jane as she shares songs, rhymes, fingerplays, and some of her all-time favorite picturebooks, both new and old. Recommended for families with children ages 3 and older.

### Discovery Time

Enjoy socializing with other families while exploring our educational toys designed for young minds!

### Paws to Read with Skye, Cole, or Hank

Visit the library and read a poem, picture book, or book chapter to a Therapy Dog. Meet in the Children's Area. For families of all ages. Drop in; no registration necessary.

### Hug a GI Day, a Saturday Station Play event

Join us as we celebrate National Hug a G.I. Day. We will create Hug Cards to send to veterans. There will also be games, crafts, word puzzles, a patriotic photo booth, and physical challenges. Can you survive basic training? Fun for families of all ages. Drop in; no registration required.

### Name That Dr. Seuss Book (on the wall)

Play for a chance to win the game Funco Dr. Seuss Stack with the Cat.

### Dr. Seuss Fish In-Library Scavenger Hunt

Play to earn a free book from the Youth Prize Book collection.

### Teen Contest: Name That Dr. Seuss Book (printable sheet)

Play for a chance to win your favorite snack.

### Peeps Diorama Contest

Enter for a chance to win a plush Peep and some marshmallow Peeps

### Craft Bag: Dr. Seuss yellow fish accordion puppet

Available for check-out with your library card.

## Reference and Adult Services (Chris Stape)

The time study we did in February was valuable, but not particularly shocking. It was interesting to see all the various (and starkly different) things we do as librarians in a typical day, quantified. February was a busy month. We prepared a "March Madness Tournament—'On-Wisconsin' edition. Rather than our usual "Literary Characters" or "Best Books" version of the brackets, I decided to mix it up a little and chose a starting field of things Wisconsin was known

for. For example, Kringle vs. Cream Puffs, or Midnight Magic vs. Fall Fest, or Happy Days vs. Laverne & Shirley. It's a little goofy but patrons seem to be enjoying it. We reached yet another new high for the month's Spice Club, giving out an even 100 spice kits. Spice Club and Adult Bingo continue to grow. Even with every table in the Community Room in use at the last Bingo, several people had no seat, and left. We've been getting the Seed Library ready to open and will be participating in a special program called "One Seed-One Wisconsin" that will work like the Spice of the Month, but it will feature seeds from one particular tomato originally developed at UW-Madison. Our painting classes have resumed and fill-up within days of making the calendar. We also had a program called "Badger Aces" which was about fighter pilots from Wisconsin. It was well attended and we've gotten several very positive comments from those in attendance.

### **Technical Services and Thingery (Mary Jo Isely)**

New book orders were inventoried, processed & catalogued. 558 new items were processed and catalogued in February. Continued the reviewing & editing of the troubleshooting manual for Thingery items. Also reworking the Tech Services Manual. New additions to S.T.E.A.M. Kits are 3 four foot floor puzzles-- Dinosaurs, a marine life puzzle entitled, What's Beneath the Waves and the Solar System. Two new Explore Passes are being added to the Thingery: Green Bay Packer Hall of Fame Museum Pass and the Wisconsin State Historical Society's Library Experience Passes (2) which allow free access to 12 of their historical sites. This month's small Fiction book display highlighted authors who have become popular via Book Tok-- again, very popular. Restocked often. Adult Fiction weeding continues. Time study results were not surprising for Tech Services. Thingery maintenance resulted in nearly 80% of our time spent in Collection Maintenance which greatly affects our ability to complete other relevant tasks -- i.e. weeding collections.

### **MetaSpace 511 & Technology (Nancy Aycok)**

As the Lead Innovator for MetaSpace 511, my days are filled with working with people looking to discover new ways to be creative or work on projects they are excited to make. I'm grateful for the opportunity to get to know so many of you and your families. Being able to help people learn how to use what the makerspace offers is very important to me. Helping to build a maker community that connects and shares with each other is near and dear to my heart. I'm grateful for the patience and support of community members like you, who have been flexible and understanding as I continue to make changes to programs and scheduling to better fit the needs of everyone who wants to create in this space. I'm grateful for the growth that MetaSpace 511 has had during the year and a half plus that I've been here. This growth happens because patrons like you come in to make things, you stay to share ideas and help others, and you tell others about the makerspace and invite them to join you when you come in and make things. I've been so happy and excited to see connections and friendships forming in the makerspace. The makerspace is where you can talk to others, get to know new people, absorb innovative ideas, and try your hand at creating new things. The makerspace is your space, a space for the whole community. Thank you for coming in with your excitement and joy for learning, sharing, creating, and getting to know others. This is what I love about making, the

growth and connection of community, I love working with all of you, and I look forward to seeing what you come in to make next!

### **Community Engagement Coordinator (Eric Huemmer)**

Community Engagement: While coordinating and trying to find a good time for a senior programming round table discussion in the community, I connected with the head of the “New and Old Friends Over 50” - an event and networking group here in Waukesha County. They are pretty active and impressed particularly with Mukwonago and Muskego for their adult program offerings, and will be a good asset following up with communities and social groups.

January & February we have been implementing new platforms and strategies with our marketing. We’ve launched the new rack cards and tracked what’s used most in an effort to understand what people are interested in or have the most questions about. We are also transferring digital mailing platforms; currently the Library spends money on MailChimp, but in March we will transition to LibraryAware, a platform available through the Bridges Library System for free. I also spent time with Emily and Abby to identify needs for new users and develop a specific “New User Experience” when people sign up for a library card. (More on that next month.) We’re also making a concentrated effort to capture fresh stories and images of our patrons, programs, and collection. Below is one “love note” that we received:

*“I love having a quiet space to work, read, and hang out in aside from home. I also love the seemingly endless resources available online with my library card.” - Kaylee*

Events & Programs: The AARP Tax Aide Program started February 6 and has been in full-swing since then. We currently have 284 slots filled of 340 with plenty of time for last-minute patrons. This already exceeds last year’s 256 and the process has been seamless between the Library staff and AARP volunteers.



The Teen Advisory Board is in full-swing helping with planning for Teen Tuesday Summer Library Program, and we’ll be working with local schools to grow the group further with additional events and offerings. And Teen Dungeons & Dragons continues to draw a large crowd each session, especially when a kraken is involved!

Finally, we had a great turnout for our Price is Right Memory Café, with patrons competing to guess the price of Desktop Computers in 1973 (\$95,000!), trying their hand at a modified Plinko, and talking with each other about first cars, houses, and daytime television.



# STATISTICS FEBRUARY 2023

## Physical Item Circulation



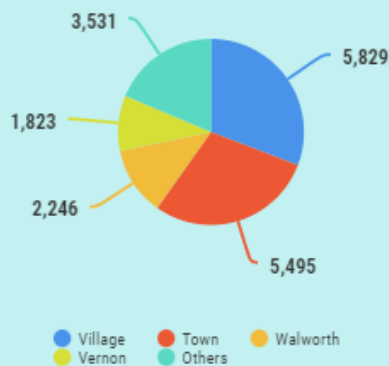
**18,924**

FEBRUARY CIRCULATION  
.3% INCREASE OVER 2022

**39,697**

YEAR-TO DATE CIRCULATION

### Circulation by Area



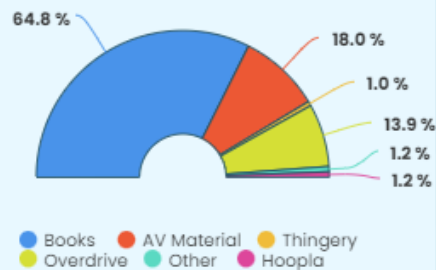
## Circulation Trends



**97**

new library  
cards this  
month

### All Circulation



### Programs This Month

**51**

#### ATTENDANCE:

General 355

Kids 467

Young Adult 31



**299**

People used the  
Community and  
Study Rooms

New Items  
Added

**558**

Renewals

**6674**

Items loaned to  
other Libraries

**3098**



**8004** patron  
visits

#### Peak times

11:00 - 12:00 on Saturdays Avg 98 Checkouts

#### Slowest times

8:00 - 8:30 Tuesdays Average 2 Checkouts

---

**RESOLUTION 2023-12**

**A RESOLUTION INTRODUCED BY THE PUBLIC WORKS DEPARTMENT RECOGNIZING MAY  
AS “NO MOW MAY” AND SUSPENDING THE ENFORCEMENT OF SECTION  
34-1a ON DEVELOPED LOTS.**

---

**WHEREAS**, the Village of Mukwonago residents require food to sustain their lives, and according to the U.S. Department of Agriculture, one of every three bites of food consumed requires pollinators,

**WHEREAS**, the pollinators whose activities generate our food--bees, butterflies, moths, birds, as well as many other species--are in decline due to urban sprawl, habitat loss, pesticide treatments and mowing, disease, and parasites,

**WHEREAS**, the formative period for establishment and nourishment of pollinator species occurs in late Spring upon their emergence from hibernation; at the same time supporting plants emerge and blossom, offering them crucial habitat and foraging opportunities,

**WHEREAS**, a recent study conducted by Lawrence University in Appleton, Wisconsin, has proven that pollinator foraging, development, and diversity is increased by later leaf removal and mowing of grass,

**WHEREAS**, the Village of Mukwonago desires to develop and implement policy to create or expand pollinator-friendly habitat on public and private land to encourage sustainable pollinator-friendly land management practices,

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Mukwonago recognize “No Mow May” for the promotion and education about this critical period for pollinator emergence and survival, allowing for the creation of crucial pollinator-supporting habitat and early Spring foraging opportunities, and;

**BE IT FURTHER RESOLVED**, that in support of “No Mow May,” for the duration of the month of May, the Village of Mukwonago shall suspend the enforcement of Section 34-1a — Mowing of property on residential and commercial properties and as designated on Village owned properties by the Director of Public Works.

Passed and dated this 19<sup>th</sup> day of April 2023

Signed: \_\_\_\_\_

Fred Winchowky, Village President

Attest: \_\_\_\_\_

Diana Dykstra, Village Clerk-Treasurer



## Office of the Village Public Works Dept.

440 River Crest Court, Mukwonago, Wisconsin 53149 | (262) 363-6447 | Fax: (262)363-7197  
[www.villageofmukwonago.gov](http://www.villageofmukwonago.gov)

Date: March 31, 2023

To: Public Works Committee

From: Ron Bittner

RE: Phase I Wayfinding Sign Project  
Primary and Secondary Village Entrance Signs

The village requested proposals for the construction and installation of primary entrance signs (monument) and secondary entrance signs (post mounted). The RFQ required pricing for option A and B with the difference being the type of sign selected for the Fox St. and Veterans Way East intersection. Bids for the above project were opened on March 24, 2023, at 9:30 AM and Three bids were received with Michaels Signs being the low bid for option B in the amount of \$80,050.00. Option B includes three primary monument signs and three secondary post mounted signs.

Poblocki	(5-Signs) \$72,198 (7-Signs) \$105,633 With Installation
Michaels Signs	(6-Signs) \$71,150 (6-Signs) \$80,050 With Installation
Dept of Corrections	3-Major Signs/3-Minor Signs \$37,079.04 NO Installation

The Department of Public Works has reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder.
3. On these bases, we recommend Michaels Signs for the phase I wayfinding project provide the following conditions are met.
  - a) Michaels Signs provide engineer stamped drawings for the design and wind load as set forth in the KMA design package.
  - b) Cultured veneer stone samples are submitted for final approval.
  - c) Contract and insurance documents are reviewed and approved by the village attorney.

Respectfully Submitted.

Ron Bittner

Public Works Director/Weed Commissioner

VILLAGE OF MUKWONAGO

262-363-6447

[rbittner@villageofmukwonago](mailto:rbittner@villageofmukwonago)

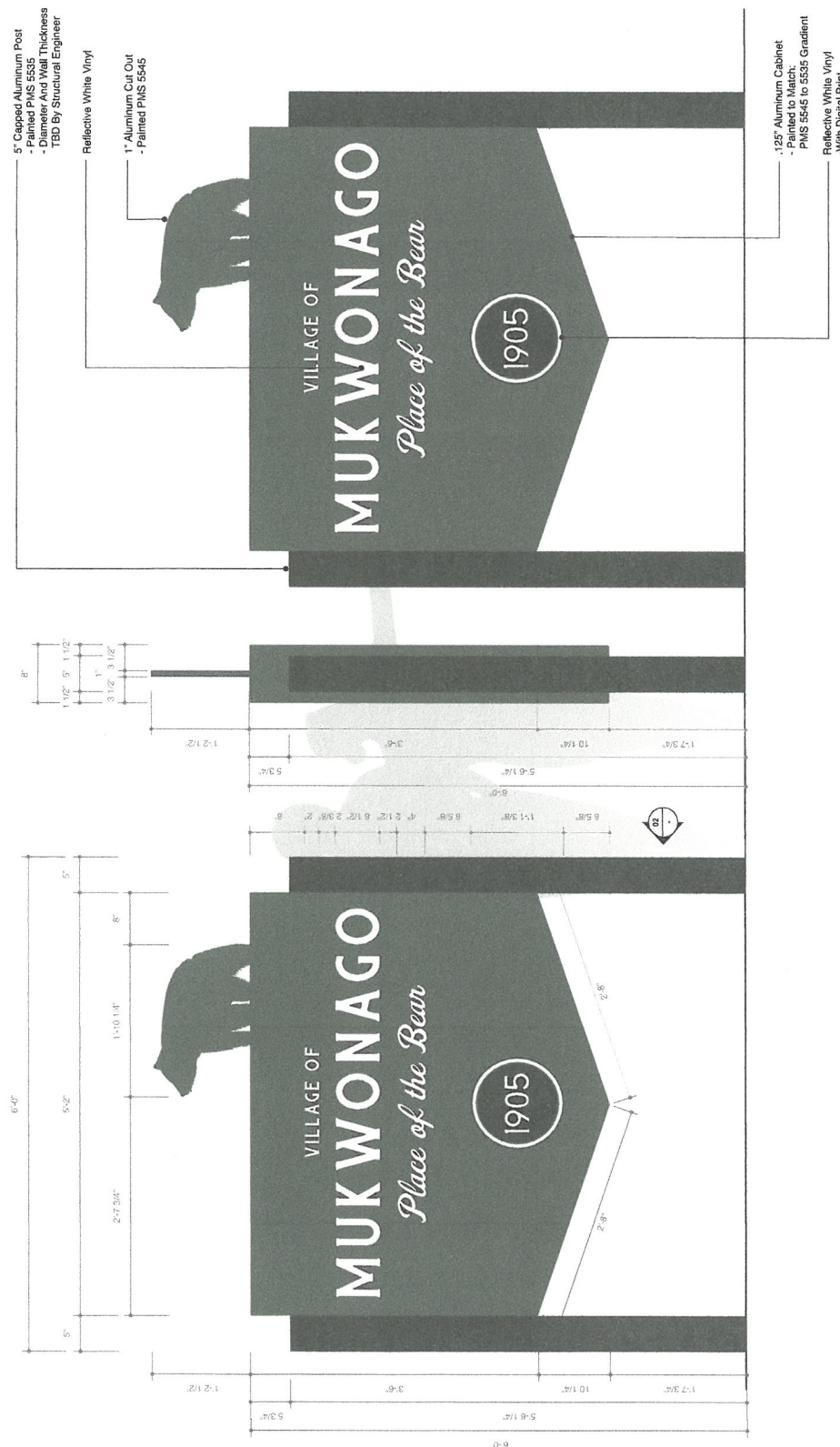




Project:	Village of Mokenago Brand Signage - Wayfinding
Address:	-
Project Number:	2103.02
Date:	03-24-2022
Project Manager:	Jeremy Detwiler
Sign Types:	-
Issued for:	Construction Documents

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Sheet: 19

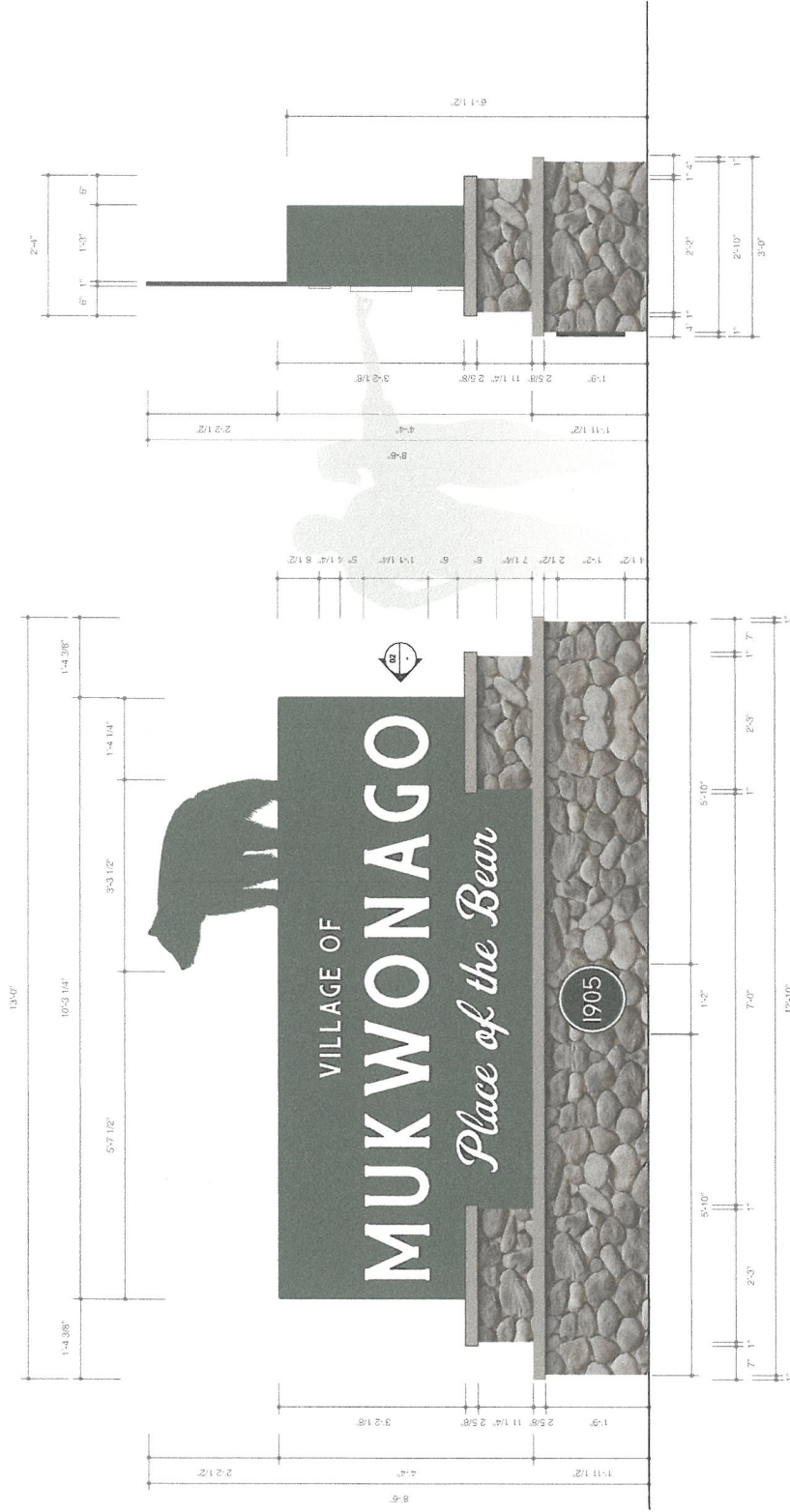


01 Secondary Entrance Elevation / End View Scale - 3/4" = 1' 02 Secondary Entrance Elevation - Materials Scale - 3/4" = 1' 0"

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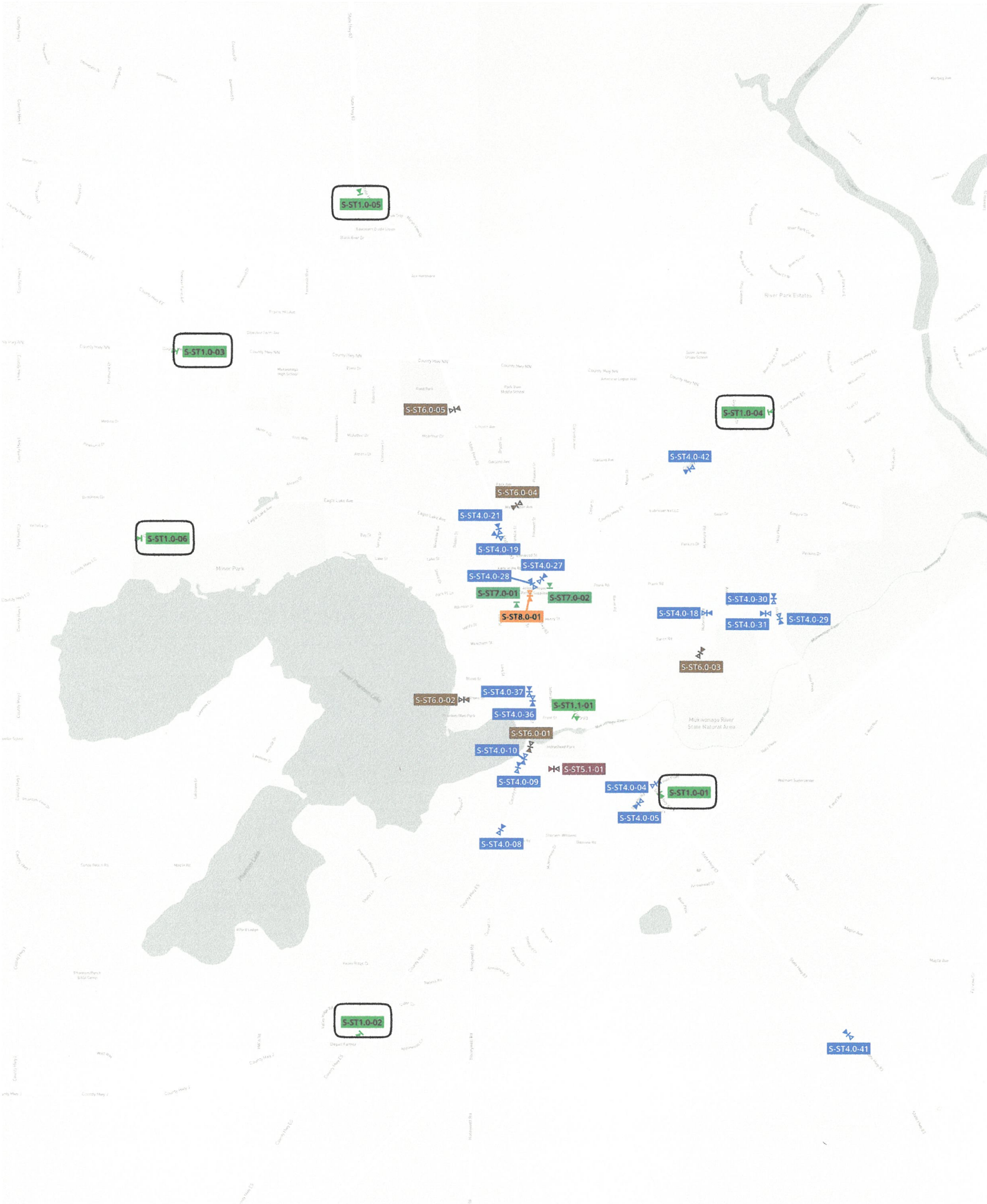
Project:	Village of Mukwonago Bund Signage - Wayfinding
Address:	-
Project Number:	2103.02
Date:	03-24-2022
Project Manager:	Jeremy Detweiler
Sign Type:	-
Issued for:	Construction Documents

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These drawings are issued for **DESIGN INTENT ONLY** and are not for construction. Contractor shall verify and be responsible for all dimensions and conditions of the job. Contractor shall be familiar with the site and conditions it presents. KMA does not warrant the accuracy of any dimensions or conditions shown on these drawings. All dimensions shall be in feet and inches. All work shall be in accordance with the specifications and requirements checked by legal department.



02 Primary Entrance  
End View  
Scale - 1/2" = 1' 0"

01 Primary Entrance  
Elevation  
Scale - 1/2" = 1' 0"







## PROPOSAL / BID SUBMITTAL

Michael's Signs, Inc.  
3914 S. Memorial Drive  
Racine, WI 53403  
P: 262.554.6066  
F: 262.554.0574

Date: March 21, 2023  
Expires: 60 days from above date. Price subject to change based on raw material prices  
Sales Rep: Dan Radke  
Terms: 50% down, balance upon completion  
Ship via: Michael's Signs Truck  
Lead Time: TBD

**Submit to:** Village of Mukwonago  
Municipal Wayfinding Signage Proj.  
440 River Crest Ct.  
Mukwonago, WI 53149

**Project Location:** MULTIPLE SITES  
SEE BID DOCS

### Product Description

Item	Qty.	Code		Price
A	1	MFG	Option B: Three (3) Single Sided Primary Entrance Signs & Three (3) Double Sided Secondary Entrance Signs per Bid Docs. Includes Installation. Exhibit 1 = Primary Sign. Exhibit 2 = Secondary Sign. Exhibit 3 = Locations	\$76,300.00
	1	Eng.	Engineering	\$3,500.00
B	1	F/S	Transportation / Install	included
C	1	Prm	Permit procurement fee	\$250.00
D	1	Prm	Permit	tbd

**Project Total \$80,050.00**

\* Above costs do not include State and Local Taxes

Permits are billed at cost

\* Final electrical connection and necessary permits provided by Owner.

\* The above pricing is as approved. If original terms or conditions change relevant to additional items, services, shipment, etc., they must be approved in writing prior to expediting.

\* The prices quoted above are based on normal working conditions and hours. Exclusion to normal conditions include: Inadequate soil conditions, unidentified wall conditions and mandatory after business hours work schedules.

\* Michael's signs, inc. has a one year warranty on all materials and workmanship, excluding lamps. If final payment is not

\* received within 30 days of project completion all warranties are considered null and void.

\* Terms are 50% down with balance due 14 days after installation or delivery of signage.



### APPROVAL

Signature

Date





## PROPOSAL / BID SUBMITTAL

Michael's Signs, Inc.  
3914 S. Memorial Drive  
Racine, WI 53403  
P: 262.554.6066  
F: 262.554.0574

Date: March 21, 2023  
Expires: 60 days from above date. Price subject to change based on raw material prices  
Sales Rep: Dan Radke  
Terms: 50% down, balance upon completion  
Ship via: Michael's Signs Truck  
Lead Time: TBD

**Submit to:** Village of Mukwonago  
Municipal Wayfinding Signage Proj. 440 River Crest Ct.  
Mukwonago, WI 53149

**Project Location:** MULTIPLE SITES  
SEE BID DOCS

### Product Description

Item	Qty.	Code		Price
A	1	MFG	Option A: Two (2) Single Sided Primary Entrance Signs & Four (4) Double Sided Secondary Entrance Signs per Bid Docs. Includes Installation. Exhibit 1 = Primary Sign. Exhibit 2 = Secondary Sign. Exhibit 3 = Locations	\$67,400.00
	1	Eng.	Engineering	\$3,500.00
B	1	F/S	Transportation / Install	included
C	1	Prm	Permit procurement fee	\$250.00
D	1	Prm	Permit	tbd

**Project Total \$71,150.00**

- \* Above costs do not include State and Local Taxes  
Permits are billed at cost
- \* Final electrical connection and necessary permits provided by Owner.
- \* The above pricing is as approved. If original terms or conditions change relevant to additional items, services, shipment, etc., they must be approved in writing prior to expediting.
- \* The prices quoted above are based on normal working conditions and hours. Exclusion to normal conditions include: Inadequate soil conditions, unidentified wall conditions and mandatory after business hours work schedules.
- \* Michael's signs, Inc. has a one year warranty on all materials and workmanship, excluding lamps. If final payment is not received within 30 days of project completion all warranties are considered null and void.
- \* Terms are 50% down with balance due 14 days after installation or delivery of signage.



### APPROVAL

Signature \_\_\_\_\_

Date \_\_\_\_\_



Quotation No. E091463-01

Proposed On: 03/20/23

Quote Expiration Date: 04/19/23

Page 1 of 5

<b>Attn</b> FRED SCHOOK VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO, WI 53149		<b>Site Loc</b> VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO, WI 53149			
<b>Project</b> MUKWONAGO VILLAGE WAYFINDING SIGNAGE		<b>By</b> CAMPBELL, JOHN G.			
<b>Phone</b> 262.363.6420 X 2100		<b>Email</b> fschnook@villageofmukwonago.gov	<b>Cell Phone</b> 262.395.9431		
<b>Ship Via</b>		<b>Terms</b> 1/3 DOWN, NET 30	<b>F.O.B.</b> N/A		
<b>Item</b>	<b>Qty</b>	<b>Type</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended</b>
1	2 EA		MONUMENT SIGN PRIMARY ENTRANCE SIGN <b>Drawing #:</b> KMA DESIGNS SURVEY REQUIRED DWG: 2103.02 PG 17 03-24-2022 INSTRUCTIONS: FABRICATE AND INSTALL QTY: (2) SIDES: S/F ILLUMINATION: LIT FACE MATERIAL: ALUMINUM SIGN TYPE: MONUMENT  ADDITIONAL NOTES: 1) PAINTED ALUMINUM SIGN CABINET WITH PUSH THROUGH COPY (LIT), BEAR SILOUHETTE AT TOP AND STONE CLAD PEDESTAL (8'-6" X 13'-0") 2) SIGN INSTALLED DIRECT BURIED IN (2) AUGERED FOOTERS 3) PRIMARY ELECTRIC SUPPLY & FINAL HOOKUP BY OTHERS	\$28,107.00	\$56,214.00
2	3 EA		POST & PANEL SIGN SECONDARY MONUMENT SIGN <b>Drawing #:</b> KMA DESIGN SURVEY REQUIRED DWG: 2103.02 PG 19 03-24-2022 INSTRUCTIONS: FABRICATE AND INSTALL QTY: (3) SIDES: D/F ILLUMINATION: NON-LIT FACE MATERIAL: ALUMINUM SIGN TYPE: POST AND PANEL  ADDITIONAL NOTES: 1) PAINTED ALUMINUM SIGN CABINET WITH REFLECTIVE COPY, BEAR SILOUHETTE AT TOP (6'-0" X 6'-0") 2) SIGN INSTALLED DIRECT BURIED IN (2) AUGERED	\$5,328.00	\$15,984.00

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**Quotation No. E091463-01**

Page 2 of 5

**Proposed On: 03/20/23**  
**Quote Expiration Date: 04/19/23**

Item	Qty	Type	Description	Unit Price	Extended
			FOOTERS		
*Please note, production will not begin until we receive the down payment.  MAIN OFFICE: (414) 453-4010 Remit To: 922 South 70th Street Milwaukee, WI 53214				<b>Subtotal</b>	\$72,198.00
				Sales Tax	\$0.00
				<b>Quote Total</b>	<b>\$72,198.00</b>
				Down Payment Due*	\$24,066.00
<div> <div>Submitted By: _____</div> <div>Date: _____</div> <div>Accepted By: _____</div> <div>Date: _____</div> </div>					

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MILWAUKEE BOSTON RALEIGH CHICAGO CHARLESTON MADISON GRAND RAPIDS ORLANDO TAMPA CHARLOTTE NASHVILLE VIRGINIA BEACH KANSAS CITY


**Quotation No. E091463-02**
**Proposed On: 03/20/23**
**Quote Expiration Date: 04/19/23**

Page 1 of 5

<b>Attn</b> FRED SCHOOK VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO, WI 53149		<b>Site Loc</b> VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO, WI 53149			
<b>Project</b> MUKWONAGO VILLAGE WAYFINDING SIGNAGE <b>By</b> CAMPBELL, JOHN G.					
<b>Phone</b> 262.363.6420 X 2100		<b>Email</b> fschnook@villageofmukwonago.gov	<b>Cell Phone</b> 262.395.9431		
<b>Ship Via</b>		<b>Terms</b> 1/3 DOWN, NET 30	<b>F.O.B.</b> N/A		
Item	Qty	Type	Description	Unit Price	Extended
1	3 EA		MONUMENT SIGN PRIMARY ENTRANCE SIGN <b>Drawing #:</b> KMA DESIGNS SURVEY REQUIRED DWG: 2103.02 PG 17 03-24-2022 INSTRUCTIONS: FABRICATE AND INSTALL QTY: (3) SIDES: S/F ILLUMINATION: LIT FACE MATERIAL: ALUMINUM SIGN TYPE: MONUMENT  ADDITIONAL NOTES: 1) PAINTED ALUMINUM SIGN CABINET WITH PUSH THROUGH COPY (LIT), BEAR SILOUHETTE AT TOP AND STONE CLAD PEDESTAL (8'-6" X 13'-0") 2) SIGN INSTALLED DIRECT BURIED IN (2) AUGERED FOOTERS 3) PRIMARY ELECTRIC SUPPLY & FINAL HOOKUP BY OTHERS	\$28,107.00	\$84,321.00
2	4 EA		POST & PANEL SIGN SECONDARY MONUMENT SIGN <b>Drawing #:</b> KMA DESIGN SURVEY REQUIRED DWG: 2103.02 PG 19 03-24-2022 INSTRUCTIONS: FABRICATE AND INSTALL QTY: (4) SIDES: D/F ILLUMINATION: NON-LIT FACE MATERIAL: ALUMINUM SIGN TYPE: POST AND PANEL  ADDITIONAL NOTES: 1) PAINTED ALUMINUM SIGN CABINET WITH REFLECTIVE COPY, BEAR SILOUHETTE AT TOP (6'-0" X 6'-0") 2) SIGN INSTALLED DIRECT BURIED IN (2) AUGERED	\$5,328.00	\$21,312.00

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**Quotation No. E091463-02**

Page 2 of 5

**Proposed On: 03/20/23**  
**Quote Expiration Date: 04/19/23**

Item	Qty	Type	Description	Unit Price	Extended
			FOOTERS		
*Please note, production will not begin until we receive the down payment.  MAIN OFFICE: (414) 453-4010 Remit To: 922 South 70th Street Milwaukee, WI 53214				<b>Subtotal</b>	\$105,633.00
				Sales Tax	\$0.00
				<b>Quote Total</b>	<b>\$105,633.00</b>
				Down Payment Due*	\$35,211.00
<div> <div>Submitted By: _____</div> <div>Date: _____</div> <div>Accepted By: _____</div> <div>Date: _____</div> </div>					

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MILWAUKEE BOSTON RALEIGH CHICAGO CHARLESTON MADISON GRAND RAPIDS ORLANDO TAMPA CHARLOTTE NASHVILLE VIRGINIA BEACH KANSAS CITY



Bureau of  
Correctional  
Enterprises

Bureau of Correctional Enterprises  
3099 East Washington Avenue  
P.O. Box 8990  
Madison WI 53708-8990

Telephone: 608 240-5257  
Fax: 608 240-3321  
E-Mail: [BCECustomSigns@wisconsin.gov](mailto:BCECustomSigns@wisconsin.gov)  
Web Site: [www.shopbce.com](http://www.shopbce.com)


Date: 3/20/2023  
Bill To: Village of Mukwonago  
630 CTY NN E  
Mukwonago, WI 53149

Ship To: **Customer to Advise**

ATTN: Ron Bittner  
Phone: 262.363.6420 x2111  
[rbittner@villageofmukwonago.gov](mailto:rbittner@villageofmukwonago.gov)

QUOTE: 030623SK16684 WAYFINDING SIGNAGE FRED SCHNOOK  
Cust: 36394  
Shop: 922

Signage Quote

Line #	Qty	Details	Image	Unit Price	Ext. Price
1	3	MON-12352-SF-LED	 <p><b>123"W X 52"H CUSTOM SINGLE-SIDED MONUMENT SIGN WITH 14" X 1" '1905' PLAQUE</b></p> <p>CABINET ALUMINUM FRAME CONSTRUCTION. .125" ALUMINUM FRONT AND BACK PANELS, PAINTED PMS 5545 AND CLEARCOATED, WHITE TRANSLUCENT PUSH-THRU ACRYLIC TO PROTRUDE THRU FRONT OF SIGN .25" FOR CUSTOM LETTERING. CABINET DEPTH OF 16" WITH LED LIGHTING TO LIGHT FRONT PANEL PUSH-THRU ACRYLIC. THIS WILL INCLUDE PHOTO-EYE AND MANUAL ON/OFF SWITCH.</p> <p>BACK PANEL BLANK, PAINTED PMS 5545</p> <p>39.50"W X 26.50" X 1" ALUMINUM PLATE 'BEAR' SILHOUETTE, PAINTED PMS 5545 AND CLEARCOATED. MOUNTED ON TOP OF SIGN CABINET.</p> <p>14" X 1" ALUMINUM '1905' PLAQUE BASE COLOR PMS 5535, WITH FACE GRAPHICS UV-CURE PRINTED ON FRONT SURFACE AND THEN CLEARCOATED.</p>	\$9,410.87	\$28,232.61

					
2	3	DP-6252-SF	 <p><b><u>62"W X 52"H X 8"D CUSTOM DOUBLE POST AND PANEL SINGLE-FACED SIGN</u></b></p> <p>8" DEEP ALUMINUM FRAME CONSTRUCTION PAINTED PMS 5545.  .125" ALUMINUM FRONT AND BACK PANELS.  FRONT PANEL – CUSTOMER PROVIDED GRAPHICS ECO-SOLVE PRINTED ON WHITE E.G. FLEX (3M 7310) REFLECTIVE VINYL WITH 3M 8518 CLEAR GLOSS LAMINATE.  BACK PANEL – BLANK, PAINTED PMS 5545</p> <p>4" X 4" CAPPED ALUMINUM SIDE POSTS PAINTED PMS 5535</p> <p>22.25"W X 14.50"H X 1" ALUMINUM PLATE 'BEAR' SILHOUETTE, PAINTED PMS 5545 AND CLEARCOATED. MOUNTED ON TOP OF SIGN CABINET.</p> <p>(2)STEEL MOUNTING BASES INCLUDED FOR IN-GROUND MOUNTING</p>	\$2,948.81	\$8,846.43



3	1	B-IF	SEE IMAGE FILE \\ednetprint342\bcesci_share\IMAGES\36394 MUKWONAGO VILLAGE OF\2023\ 030623SK16684 WAYFINDING SIGNAGE FRED SCHNOOK		
			PRICES VALID FOR 30 DAYS	*TOTAL	\$37,079.04

Quote Generated by: RAS	(7406)	Date Quote Generated: 3/20/2023
-------------------------	--------	---------------------------------

THIS QUOTE APPROVED FOR PRODUCTION BY:	
NAME _____	DATE _____

Customer approval required prior to submission of Sales Order.

Estimated Production Time: \*30 working days from shop reception of Sales Order

Specialty Orders Production Time: \*60 working days from shop reception of Sales Order

Terms: Net 30

\*Actual shipping charges will be at time of invoicing

Pursuant to Wisconsin statute Badger State Industries is afforded the opportunity to supply its customers with materials, supplies, equipment, or contractual services before they may purchase those items elsewhere. The information contained herein is intended for the exclusive use of its customers and should only be used in a manner consistent with the statute.

NOTE: ANY Graphic Design work needed in order to provide a quality product will be billed at \$60.00 per hour, (you will be contacted prior to commencement of labor for approval). This includes, but is not limited to, creating vector images, modifying an image, converting fonts that have not been outlined, etc. See Images below for image submission guidelines. Your sales person will assist you in the event you need a Template.

**VECTOR ART**  
Recommended for all products!  
Can be scaled to any size while maintaining quality. Also known as line art. Vector artwork is preferred unless printing photos.



**OUTLINED FONTS**  
(Required for all products!)  
Font selection can vary from computer to computer, which can cause a desired text to be replaced with a generic one. To preserve your fonts, always outline, embed, or convert them to curves before submitting artwork.

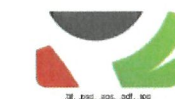


**EMBEDDED IMAGES**  
(Required for all products!)  
Most programs allow the user to add an image to a file by linking or embedding. Embedded images are stored within the document itself, while linked files are not. Because of this, linked files can suddenly vanish when opened from a different computer. Embed all images to avoid losing them when files are submitted.

**RASTER ART**  
Also known as bitmap art. Composed of pixels (or tiny squares) grouped together to make one complete image. When scaled larger, the image will lose resolution or pixelate.  
• Submit art at 300 DPI (dots per inch)



High resolution images include:  
Transted original raw digital photos and stock photos



Low resolution images are:  
Photos taken from the internet, scanned images, photos taken on a cell phone, screenshots, etc.

**UNACCEPTABLE FILE FORMATS:**  
Quark, Corel Draw, Word, PowerPoint, Excel, Publisher, Pagesmaker, low resolution scanned images. (High-resolution, unless specified by eps or pdf format, will incur additional charges or be rejected.)

## GRAPHIC & PRINT GUIDELINES

### PRODUCT TEMPLATES

Templates help us ensure artwork is printed correctly, so they are required for all products. Always use the most recent templates, which can be found in the "Graphic Info" tab on each product page of our website.

- Do not leave template lines in artwork
- Templates are available for custom products/orders upon request.

Save **TIME, MONEY and HASSLE** with templates specifically created for each product.



Each template includes the correct spaces for sizing your artwork, including the bleed, finished and safe areas.





## Agenda Item Cover Report

<b>Date:</b> <b>3/28/23</b>	<b>Committee/Board:</b> <b>Public Works</b>
<b>Submitted by:</b> <b>Wayne Castle</b>	<b>Department:</b> <b>Water Utility</b>
<b>Date of Committee Action:</b> <b>4/5/23</b>	<b>Date of Village Board Action:</b> <b>4/19/23</b>

**Subject:**

Assign Authorized Representative for water system improvements.

**Executive Summary:**

The intent of this resolution is to assign Wayne Castle, Utilities Director, as the Authorized Representative for water system improvements. This resolution will allow the Village to efficiently keep projects progressing by assigning an authorized representative for such documents as Intent to Apply for Safe Drinking Water Loan Funding for example. The Intent to Apply for this funding assigns the Village a score which ranks the project a priority score based on the criteria provided. This score is used to decide what communities will or won't get funding. In some instances, principal forgiveness is possible. The Village Board will still have the final authority to proceed or not with projects and funding.

**Fiscal Impact:**

None

**Executive Recommendation/Action:**

For the Committee of the Whole to recommend to the Village Board to assign Wayne Castle as the Authorized Representative of water system improvements.

**Attachments Included**

- **Authorized Representative Resolution**

**RESOLUTION 2023-11**

**A RESOLUTION ACKNOWLEDGING WAYNE A. CASTLE,  
UTILITIES DIRECTOR AS AUTHORIZED REPRESENTATIVE FOR THE VILLAGE  
OF MUKWONAGO WATER SYSTEM IMPROVEMENTS  
AND ALL RELATED ACTIVITIES**

---

WHEREAS, the Village of Mukwonago, Waukesha/Walworth Counties, Wisconsin (the "Municipality") plans to undertake Water System Improvements (the "Project"); and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to designate one person as representative for the Project;

NOW, THEREFORE, BE IT RESOLVED that the Village of Mukwonago Board hereby acknowledges and appoints Wayne A. Castle, as the authorized representative for the Village of Mukwonago anticipated Water System Improvements project and related activities as follows:

- 1) Authorized representative to the Wisconsin Department of Natural Resources including all technical and financial matters for the Water System Improvements project.
- 2) Authorized representative to the Environmental Protection Agency.
- 3) Authorized representative to any and all departments, agencies of corporations involved, currently or in the future, with the Village of Mukwonago Water System Improvements project.

Motion Presented by: \_\_\_\_\_  
Village Board Member

Motion Seconded by: \_\_\_\_\_  
Village Board Member

---

Fred Winchowky  
Village President

ATTEST:

---

Diana Dykstra, Village Clerk-Treasurer

I, Diana Dykstra, Village Clerk-Treasurer of the Village of Mukwonago do hereby certify that the above Resolution was duly adopted by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed of the Village Board of the Village of Mukwonago on the \_\_\_\_\_th day of April, 2023. I further certify that the above Resolution was duly posted by me in 3 public places likely to give notice of its content on the \_\_\_\_\_th day of \_\_\_\_\_.

---

Diana Dykstra, Village Clerk-Treasurer



## Agenda Item Cover Report

<b>Date:</b> <b>3/28/23</b>	<b>Committee/Board:</b> <b>Public Works</b>
<b>Submitted by:</b> <b>Wayne Castle</b>	<b>Department:</b> <b>Water Utility</b>
<b>Date of Committee Action:</b> <b>4/5/23</b>	<b>Date of Village Board Action:</b> <b>4/19/23</b>

**Subject:**

Resolution to declare intent to reimburse expenditures for Safe Drinking Water Loan Program for the north water tower painting.

**Executive Summary:**

The intent of this resolution is for the Village to declare that it understands that funds from the SDWLP will likely not be available before March of 2024. The Village will have to cover costs related to this project until they do become available in 2024. The project will mostly consist of engineering until then and can be covered with reserve funds until funds are made available.

**Fiscal Impact:**

None

**Executive Recommendation/Action:**

For the Committee of the Whole to recommend to the Village Board to pass the attached resolution.

**Attachments Included**

- Intent to reimburse expenditures for SDWLP resolution



**RESOLUTION NO. 2023-14**

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES FOR SAFE DRINKING WATER LOAN  
PROGRAM WATER SYSTEM IMPROVEMENTS IN  
THE VILLAGE OF MUKWONAGO**

---

*The Village Board of the Village of Mukwonago do resolve as follows:*

WHEREAS, the Village of Mukwonago, Wisconsin hereinafter referred to as (the "Municipality") owns and operates a water supply and distribution system hereinafter referred to as (the "System") as a public utility, and

WHEREAS, the Municipality plans to construct Water System Improvements (the "Project"); and

WHEREAS, the Municipality expects to finance the Project on a long-term basis through the issue of tax-exempt bonds (hereinafter referred to as the "Bonds"); and

WHEREAS, because the Bonds will not be issued prior to March of 2024, the Municipality must provide interim financing to cover the cost of the Project, which costs will be incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago that:

**Section 1. Expenditure of Funds.** The Municipality will make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

**Section 2. Declaration of Official Intent.** The Municipality hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$2,000,000.

**Section 3. Unavailability of Long-Term Funds.** No funds or payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

**Section 4. Public Availability of Official Intent Resolution.** This Declaration of Official Intent is a public record, which shall be maintained in the files of the Municipality and is available for public inspection pursuant to subchapter II of Chapter 19 of the Wisconsin Statutes, and shall remain available for public inspection until the Bonds are issued.

**Section 5. Effective Date.** This resolution shall be effective upon its adoption and approval.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Fred Winchowky, Village President

ATTEST:

\_\_\_\_\_  
Diana Dykstra, Village Clerk-Treasurer

Vote: Aye \_\_\_\_\_  
Nay \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

Posted: \_\_\_\_\_, 2023

March 29, 2023

Mr. Fred Winchowky  
Village President  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: Goodwill of Mukwonago  
Letter of Credit Reduction #1  
US Bank Irrevocable Letter of Credit Number SLCWMIL05091

Dear President Winchowky:

We received a request from Ott Development to reduce the letter of credit for the Goodwill of Mukwonago Project. A letter of credit was established to cover the public infrastructure work being done in Arrowhead Drive for various sewer and water connections. The work on public infrastructure was completed in summer of 2022 and is currently in the one-year warranty period. As such, Ott Development has requested a reduction in the letter of credit except the contingencies which are required to be held during the one-year warranty period. The following is a breakdown:

Item	Letter of Credit Amount	Reduction Amount	New Letter of Credit Balance
Excavation	\$1,200.00	\$1,200.00	\$0.00
Asphalt Roadway Repair	\$4,253.00	\$4,253.00	\$0.00
Utility Abandonments and Connections	\$32,000.00	\$32,000.00	\$0.00
Concrete Curb & Gutter	\$4,725.00	\$4,725.00	\$0.00
<b>Subtotal</b>	<b>\$42,178.00</b>	<b>\$42,178.00</b>	<b>\$0.00</b>
Contingencies (20%)	\$8,435.60	\$0.00	\$8,435.60
<b>Total Letter of Credit Amount:</b>	<b>\$50,613.60</b>	<b>\$42,178.00</b>	<b>\$8,435.60</b>

We are in agreement with the reduction request and, therefore, recommend that the current letter of credit be reduced by \$42,178.00 to a new LOC value of **\$8,435.60**. Lien waivers for everyone except Stark Pavement have been submitted. We are requesting that this reduction be made contingent on the receipt of a valid final lien waiver from Stark Pavement. The lien waivers that we did receive are attached to this letter.

Please note that this letter of credit also has an expiration date of May 31, 2023. The letter of credit shall be renewed for at least one more year to extend through the end of the one-year warranty period.

Mr. Fred Winchowky  
Goodwill of Mukwonago – LOC Reduction #1  
March 29, 2023  
Page 2

If you or any other staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E., (WI)  
Project Engineer  
[pgesch@ruekert-mielke.com](mailto:pgesch@ruekert-mielke.com)

PWG:pwg

cc: Fred Schnook, Village of Mukwonago  
Diana Dykstra, Village of Mukwonago  
Ron Bittner, Village of Mukwonago  
Wayne Castle, Village of Mukwonago  
Erin Scharf, Village of Mukwonago  
Tim Rutenbeck, Village of Mukwonago  
Chief Jeff Stien, Village of Mukwonago  
Chief Dan Streit, Village of Mukwonago  
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



N27 W23588 Paul Rd, Ste. 100  
Pewaukee, WI 53072  
262-361-4730 Phone  
262-361-4803 Fax

Mr. Peter Gesch  
Ruekert Mielke  
W233N2080 Ridgeview Parkway  
Waukesha, WI 53188

Dear Mr Gesch,

Please let this letter act as our request to release the letter of credit in the amount of \$42,178.00 for public right of way work on Arrowhead Drive in the Village of Mukwonago in conjunction with the Goodwill project. All of the work has been completed, reviewed and approved last summer. We understand that the 20% contingency amount of \$8,435.60 is to remain until the one-year warranty has been achieved and no warranty work is needed. At that time, Goodwill will request release of that remaining letter of credit amount.

Thank you in advance,

OTT DEVELOPMENT, INC.

A handwritten signature in black ink, appearing to read 'Jeffrey E. Grahl', is written over the printed name.

Jeffrey E. Grahl  
President

**FINAL UNCONDITIONAL WAIVER OF LIEN**

STATE OF Wisconsin )  
COUNTY OF Racine ) SS  
Gty # \_\_\_\_\_  
Escrow # \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Ott Development, Inc to furnish Site Utility  
for the premises known as Goodwill Mukwonago – New Build, 101 Arrowhead, Mukwonago, WI 53149  
of which Goodwill Southeastern WI, Inc is the owner.

THE undersigned, for and in consideration of Twenty Five Thousand Six Hundred Fifty Six and 33/100 (\$25,656.33) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Wisconsin relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.\*

DATE 03/02/2023 COMPANY NAME Willkomm Excavating & Grading, Inc.

ADDRESS 17108 County Line Road Union Grove WI 53182

SIGNATURE AND TITLE Nicholas A. Willkomm President

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF Wisconsin )  
COUNTY OF Racine ) SS  
CONTRACTOR'S AFFIDAVIT

THE UNDERSIGNED, (NAME) Nicholas A Willkomm BEING DULY SWORN, DEPOSES AND SAYS THAT HE IS  
(PPOSITION) President OF (COMPANY NAME) Willkomm Excavating & Grading, Inc.  
WHO IS THE CONTRACTOR FURNISHING Site Utilities WORK ON THE BUILDING LOCATED AT  
101 Arrowhead, Mukwonago, WI 53149 OWNED BY Goodwill of Southeastern WI, Inc

That the total amount of the contract including extras\* is \$ 256,563.26 on which he or she has received payment of \$ 230,906.93 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and address of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Willkomm Excavating & Grading, Inc.	Site Utilities	167,316.12	141,659.79	25,656.33	0.00
Con-Cor Company	Saw Cutting	600.00	600.00	0.00	0.00
Neenah Foundry Co	Casting	5,194.55	5,194.55	0.00	0.00
County Material Corporation	Pipe	18,180.00	18,180.00	0.00	0.00
Waukesha Lime & Stone	Stone	16,887.57	16,887.57	0.00	0.00
Core & Main	Pipe	48,385.02	48,385.02	0.00	0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		256,563.26	230,906.93	25,656.33	0.00

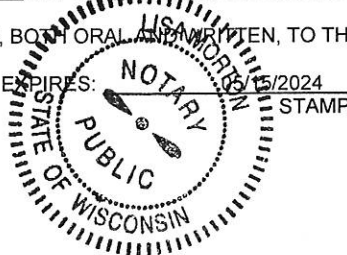
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 03/02/2023 SIGNATURE Nicholas A. Willkomm

SUBSCRIBED AND SWORN TO BEFORE ME THIS 2nd DAY OF March, 2023

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Rosey Mark MY COMMISSION EXPIRES: 03/15/2024  
Notary STAMP



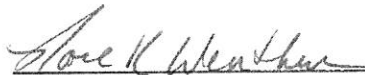
**FINAL WAIVER OF LIEN**

**For value received**, Neenah Foundry Co. hereby unconditionally waive **ALL** rights and claims for lien on land and on building about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

For Goodwill Industries of SE WI, Inc. owner, by Willkomm Excavating & Grading, Inc. contractor, for cast iron castings in same being situated in Waukesha County, State of Wisconsin, described as Goodwill Mukwonago.

For all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except, **NONE**.

Neenah Foundry Co.



July 11th, 2022

Name – Title

Date

Noel Wenthur, Director, Capital Planning & Analysis  
455288, 455811, 534558, 534644, 534621 & 457660

STATE OF Wisconsin )  
 ) SS  
COUNTY OF Waukesha )  
# \_\_\_\_\_ )

**FINAL UNCONDITIONAL WAIVER OF LIEN**

Gty # \_\_\_\_\_

Escrow

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Ott Development, Inc to furnish Concrete and Masonry  
for the premises known as Goodwill Mukwonago – New Build, 101 Arrowhead, Mukwonago, WI 53149  
of which Goodwill Southeastern WI, Inc is the owner.

THE undersigned, for and in consideration of Fifty Seven Thousand Eighty One and 50/100 (\$ 57,081.50) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Wisconsin relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.\*

DATE \_\_\_\_\_ COMPANY NAME Marriott Construction, Inc.

ADDRESS W229N2512 Duplainville Rd, Waukesha, WI 53186

SIGNATURE AND TITLE \_\_\_\_\_ V.P. Finance

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF Wisconsin )  
 ) SS **CONTRACTOR'S AFFIDAVIT**  
COUNTY OF Waukesha )

THE UNDERSIGNED, (NAME) Seth Mickelson BEING DULY SWORN, DEPOSES AND SAYS THAT HE IS  
(POSITION) V.P. Finance OF (COMPANY NAME) Marriott Construction, Inc  
WHO IS THE CONTRACTOR FURNISHING Concrete and Masonry WORK ON THE BUILDING LOCATED AT  
101 Arrowhead, Mukwonago, WI 53149 OWNED BY Goodwill of Southeastern WI, Inc

That the total amount of the contract including extras\* is \$ 570,815.00 on which he or she has received payment of \$ 513,733.50 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and address of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Marriott Construction, Inc.	Labor/Equip/Materials	319,470.57	262,389.07	57,081.50	0.00
Artistic Stone, Inc	Stone	9,400.00	9,400.00	0.00	0.00
Bay Building Supplies	Materials	17,080.12	17,080.12	0.00	0.00
Lance Construction	Materials	2,810.00	2,810.00	0.00	0.00
Midwest Construction Materials	Materials	26,371.15	26,371.15	0.00	0.00
Nawkaw, Inc	Brick Cleaning/Color Treatment	2,500.00	2,500.00	0.00	0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.					

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE \_\_\_\_\_ SIGNATURE See page 2

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

\_\_\_\_\_  
Notary MY COMMISSION EXPIRES: \_\_\_\_\_  
STAMP



STATE OF Wisconsin )  
 ) SS  
COUNTY OF Waukesha )  
# \_\_\_\_\_ )

**FINAL UNCONDITIONAL WAIVER OF LIEN**

Gty # \_\_\_\_\_

Escrow

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of which Goodwill Southeastern WI, Inc is the owner.

THE undersigned, for and in consideration of Fifty Seven Thousand Eighty One and 50/100 (\$ 57,081.50) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Wisconsin relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.\*

DATE 3/1/2023 COMPANY NAME Marriott Construction, Inc.

ADDRESS W229N2512 Duplainville Rd, Waukesha, WI 53186

SIGNATURE AND TITLE [Signature] V.P. Finance

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF Wisconsin )  
 ) SS  
COUNTY OF Waukesha )  
**CONTRACTOR'S AFFIDAVIT**

THE UNDERSIGNED, (NAME) Seth Mickelson BEING DULY SWORN, DEPOSES AND SAYS THAT HE IS  
(POSITION) V.P. Finance OF (COMPANY NAME) Marriott Construction, Inc  
WHO IS THE CONTRACTOR FURNISHING Concrete and Masonry WORK ON THE BUILDING LOCATED AT  
101 Arrowhead, Mukwonago, WI 53149 OWNED BY Goodwill of Southeastern WI, Inc

That the total amount of the contract including extras\* is \$ 570,815.00 on which he or she has received payment of \$ 513,733.50 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and address of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Oldcastle APG, Inc.	Block	86,896.98	86,896.98	0.00	0.00
Potratz Concrete Pumping	Concrete Pumping	1,378.16	1,378.16	0.00	0.00
Quikrete Companies	Spec Mix	13,378.86	13,378.86	0.00	0.00
Reed's Powerwashing	Brick Washing	6,061.00	6,061.00	0.00	0.00
Rivcrete Ready Mix	Concrete	77,745.00	77,745.00	0.00	0.00
Wisconsin Contractor's Supply	Materials	7,723.16	7,723.16	0.00	0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		570,815.00	513,733.50	57,081.50	0.00

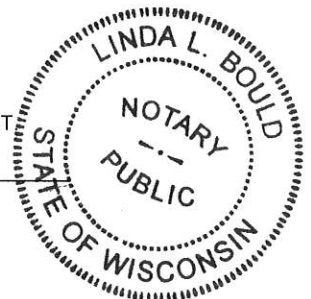
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 3/1/2023 SIGNATURE [Signature]

SUBSCRIBED AND SWORN TO BEFORE ME THIS 1st DAY OF MARCH 2023

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

Linda L. Bould MY COMMISSION EXPIRES: 11/20/2024  
Notary STAMP



**RESOLUTION NO. 2023-13**

**A RESOLUTION TO APPROVE A REDUCTION IN THE LETTER OF CREDIT  
FOR GOODWILL OF MUKWONAGO IN THE VILLAGE OF MUKWONAGO**

---

**WHEREAS**, the Village Board of the Village of Mukwonago is required to approve a Reduction in a Letter of Credit based on the satisfactory completion and/or acceptance of public infrastructure as required under the terms of the developer's agreement, and

**WHEREAS**, Ott Development has requested a Letter of Credit Reduction #1 for the development known as Goodwill of Mukwonago, and

**WHEREAS**, the request includes lien waivers from Contractors performing parts of the work associated with the requested reduction, and a detailed breakdown request by category of work, and

**WHEREAS**, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend that the current Letter of Credit be reduced as stated and as described in Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** the Village Board of the Village of Mukwonago, Wisconsin, hereby approves a reduction in the Letter of Credit for Goodwill of Mukwonago to a new Letter of Credit balance of \$8,435.60.

Passed and dated this 19<sup>th</sup> day of April 2023.

By: \_\_\_\_\_  
Fred Winchowky, Village President



Attest: \_\_\_\_\_  
Diana A Dykstra, Village Clerk-Treasurer