

Village of Mukwonago
Notice of Meeting and Agenda

SPECIAL VILLAGE BOARD MEETING
Wednesday, August 4, 2021

Time: **6:30 pm**

Place: **Mukwonago Municipal Building, 440 River Crest Ct., Mukwonago, WI 53149**

**** This Special Board meeting will be held at 6:30PM or immediately following the Committee of the Whole****

1. Call To Order

2. Roll Call

3. New Business

- 3.1 Discussion and possible action to approve **RESOLUTION 2021-36** to approve a Conditional Use for a RCAC facility located at 210 McDivitt Lane, for Kristopher Kiefer/ Birchrock Properties, LLC, applicant; Parcel MUKV 2012-215-005.
[RESOLUTION 2021-36 - CU - 210 McDivitt Ln - MUKV2012215002.pdf](#)
- 3.2 Discussion and possible action to approve **RESOLUTION 2021-37** for Site Plan and Architectural Review for Birchrock Properties, LLC, applicant; 210 McDivitt Ln; Parcel MUKV 2012-215-002.
[RESOLUTION 2021-37 - SPAR - 210 McDivitt Ln - MUKV2012215002.pdf](#)
- 3.3 Discussion and possible action on an Original Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License Application from Sandy's Miller Time, LLC, 701 Main Street, Mukwonago, WI 53149, Brian Anspach, Agent.
[Attachment - Sandys Miller Time Application](#)
- 3.4 Discussion and possible action to award J.H. Hassinger, Inc. the Indianhead Park Outdoor Performance Stage Project contract in the amount of \$310,832.20.
[Recommendation of Award - JH Hassinger](#)
- 3.5 Discussion and possible action to approve the sale of three village owned vehicles, 2004 Sterling patrol truck (DPW), 2017 Ford Explorer (Police squad), and a 2010 Ford Expedition (Police detective squad).
[Agenda Cover Report Auction.docx](#)
- 3.6 Review and consideration on proposed changes to the Village's adopted Capital Improvement Planning Policy.
[REVISION to Village of Mukwonago Capital Improvement Planning Policy adopted 06-03-14 MARKED UP.pdf](#)
[REVISION to Village of Mukwonago Capital Improvement Planning Policy adopted 06-03-14 CLEAN COPY.pdf](#)

3.7 Discussion and consideration of Capital Project Plan and proposed new projects.

[Trustee Capital Requests 2021 Planning Session 2](#)

3.8 Discussion and consideration of ARPA funding and uses.

4. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

RESOLUTION 2021-36

**CONDITIONAL USE FOR PLANNED UNIT
OVERLAY DISTRICT (PUD) FOR BIRCHROCK
PROPERTIES, LLC; 210 MCDIVITT LN;
PARCEL MUKV 2012-215-002; BIRCHROCK
PROPERTIES, LLC**

WHEREAS, BIRCHROCK PROPERTIES, LLC

(hereinafter "property owner") owns the property identified as 210 McDivitt LN (hereinafter "subject property") in the Village of Mukwonago, more particularly described as follows:

LOT 2 CERT SURV 7901 VOL 68/140 REC AS DOC# 2089198 OUTLOT 1 MUKWONAGO ESTATES EAST PT SE1/4 SEC 35 T5N R18E :: DOC# 4331918

WHEREAS, upon receipt of the petition submitted by the property owner and future purchaser, the Village Clerk properly referred such petition to the Plan Commission; and

WHEREAS, allowing for required public notice, the Plan Commission conducted a public hearing on May 11, 2021 to consider the petitioner's request; and

WHEREAS, members of the public in attendance were given ample opportunity to provide comment regarding the petitioner's request; and

WHEREAS, the Plan Commission passed a motion recommending to the Village Board that the conditional use be approved subject to certain conditions; and

WHEREAS, pursuant to Section 100-53 of the Zoning Code, an application for a Conditional Use Permit has been filed to approve a site plan and architectural review as a conditional use for planned unit overlay district (PUD) for property located at 210 McDivitt Ln; Parcel MUKV 2012-215-002; Birchrock Properties, LLC; Applicant, and

WHEREAS, the existing parking surface area being removed, and a new parking lot being situated along the southern portion of the property. The new single-story structure is being positioned to the East of the existing structure and being connected with a walkway. There is also a proposed new walkway at the terminus and north end of the existing structure, to connect the hallways with a corridor; and

WHEREAS, applicant submitted application and plans to take existing parking surface area being removed, and a new parking lot being situated along the southern portion of the property; and

WHEREAS, Section 100-53 allows modifications to certain standards of the Zoning Code and other Municipal Code requirements as a Planned Unit Development Overlay approved as a Conditional Use; and

WHEREAS, Section 100-53 requires with submittal of a request for modifications as a Planned Unit Development that a General Development Plan be approved prior to submittal of final and detailed development construction plans; and

Return to:

Diana Dykstra, Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Parcel Number: MUKV 2012-215-002

WHEREAS, the Village Board grants modifications to the zoning code as follows:

1. Modification to the R-10 Zoning standards as follows:
2. The rear yard building setback shall be permitted to be amended from the required 40 feet to the shown 24.4 feet,
3. The parking lot setback standards, shall be amended from the required 20 feet to the shown 15 feet with landscaping between the surface and the roadway, and
4. The total amount of impervious coverage shall be permitted to be amended from the required 40% to the proposed percentage of 52%, as calculated, and
5. As shown on the plans submitted by the applicants dated December 12, 2019 and February 6, 2020.

WHEREAS, the Board of Building and Zoning Appeals, on January 30, 2020, approved the following:

- a. Variance of 18.2 feet to allow a proposed pervious concrete drive to be 1.8 feet from the mapped wetland.
- b. Variance of 17.5 feet to allow a proposed concrete pad to house a dumpster enclosure to be 2.5 feet from the mapped wetland.
- c. Variance of 6.7 feet to allow a proposed building addition to be 13.3 feet from the mapped wetland, instead of the required 20-foot setback from a mapped an delineated wetland, pursuant to Section 100-283(f)(1)a. of the Village of Mukwonago Municipal Code.

WHEREAS, the Board of Building and Zoning Appeals, on May 27, 2021, approved the following:

- a. Variance of 11 feet to allow a proposed building addition to be 9 feet from the mapped wetland, instead of the required 20-foot setback from a mapped an delineated wetland, pursuant to Section 100-283(f)(1)a. of the Village of Mukwonago Municipal Code

WHEREAS, the request for site plan and architectural review as a conditional use for planned unit overlay district (PUD) or property located at 210 McDivitt Ln; Parcel MUKV 2012-215-002; Birchrock Properties, LLC as submitted has been reviewed and recommended by the Village Plan Commission on May 11, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the Conditional Use Permit for a planned unit overlay district (PUD), for a property located at 210 McDivitt Ln; Parcel MUKV 2012-215-002; Birchrock Properties, LLC; Applicant, subject to the following conditions:

WHEREAS, the Plan Commission, in passing on the matter, has made the following determinations consistent with Section 100-354 of Mukwonago's zoning regulations:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety or welfare of the Village.
2. The uses, values and enjoyment of other property in the surrounding neighborhood that are already permitted shall be, in no foreseeable manner, substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
3. The establishment of the conditional use will not impede the normal and ordinary development and improvement of the surrounding property for uses permitted within the district and/or which are consistent with the standards in the Comprehensive Plan.
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being made to accommodate the use.

5. Adequate measures have been taken or will be taken providing ingress and egress to minimize traffic congestion on public streets so as not to diminish the level of service of any intersection which is impacted by traffic arising from the conditional use.

In addition, the property owner and future purchaser has shown compliance with the requirements set forth in the Village's zoning regulations for the specified use.

WHEREAS, the Village Board has carefully reviewed the recommendation of the Plan Commission and concurs with the Plan Commission's findings set forth above, provided the conditional use is operated pursuant to the conditions of approval set forth in this order.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. **Authorized uses.** Subject to the terms and conditions of this approval and the sections of the zoning code that apply, the property owner is authorized to operate a secondhand store as set forth herein and as specified in the Village's zoning code.
2. **Issuance of permit required.** The zoning administrator is authorized to issue the property owner a conditional use permit when all conditions enumerated in section 3 have been satisfied to his or her satisfaction. Such permit is the last approval before the property owner/tenant can begin to establish the use as authorized herein.
3. **Initial conditions of approval.** The following conditions shall be satisfied prior to the issuance of the conditional use permit:
 - a. The property owner must accept the terms and conditions of this conditional use order in its entirety in writing within 6 months of the date of this decision. Prior to such expiration, the property owner may request an extension to this time period and the Village Clerk may approve an extension with good cause.
 - b. This order must be recorded against the subject property in the Waukesha County register of deeds office (only if subsections 3(a) through 3(b) have been satisfied).

In the event the requirements enumerated in subsections 3(a) and 3(b) above are not satisfied, this order shall automatically be null and void without any further action by the Village of Mukwonago on the aforementioned date.

4. **Ongoing conditions of approval.** The following conditions shall constitute an ongoing obligation:
 - a. The authorized use shall not be conducted in such a way so as to exceed on-site parking.
 - b. The authorized use shall not be conducted in such a way so as to violate fire-related building capacity standards established by the local fire department or the state of Wisconsin.
 - c. The authorized use shall not be conducted in such a way so as to constitute a public or private nuisance as determined by the Plan Commission.
 - d. Potable water and sanitation must be provided and maintained.
 - e. The Plan Commission may unilaterally amend an approved site plan/plan of operation by revising existing provisions or adding new provisions. Such amendment shall be limited in scope to address negative impacts the use is having on surrounding properties and/or the public health, safety, and welfare.

- f. The use of the subject property shall at all times be in compliance with all applicable laws, rules, regulations or orders, and ordinances of the federal government, State of Wisconsin, Waukesha County, and Village of Mukwonago.
- g. All buildings on the subject property shall comply with all applicable building requirements as may be adopted by the Village of Mukwonago or the state of Wisconsin.
- h. The subject property must be in a clean and neat appearance as determined by the Plan Commission.
- i. The property owner shall obtain and maintain all licenses for the operation of this facility, as may be required by the Village or the State of Wisconsin.
- j. Modification to the R-10 Zoning standards as follows:
 - i. The rear yard building setback shall be permitted to be amended from the required 40 feet to the shown 24.4 feet,
 - ii. The parking lot setback standards, shall be amended from the required 20 feet to the shown 15 feet with landscaping between the surface and the roadway, and
 - iii. The total amount of impervious coverage shall be permitted to be amended from the required 40% to the proposed percentage of 52%, as calculated, and
 - iv. As shown on the plans submitted by the applicants dated December 12, 2019 and February 6, 2020.
- k. Site Plan and Architectural Review approval for the new single story 20 unit RCAC structure and associated parking lot, building additions, storm water pond, shall be subject to all plans and information submitted for the application by the applicant, Castle Senior Living, and dated February 6, 2020, and February 28, 2020 with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to conform to other conditions of approval; the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to the Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards. However, the basic layout and design of the site shall remain unchanged. The existing building shall be remodeled on the exterior subject to the plans and information submitted for the applications by the applicant, Castle Senior Living, and Dated February 5, 2021.
- l. Approval shall be valid for one (1) year from date of approval by the Village Board and will be unique to the applicant and this proposal only.
- m. Prior to the start of any site construction or issuance of a building permit, whichever occurs first, the following shall occur:
 - 1. All final site development plans shall be consistent with the plans noted in Condition No 1 and all calculations verified or as modified.
 - 2. Approval of the site construction and building plans by the Fire Chief, which may include, but are not limited to, Knox box and notification requirements, internal fire suppression, external fire department connection location and hydrant locations.
 - 3. Approval of building plans by the Building Inspector after receipt of approval of building plans by the State of Wisconsin.
 - 4. The Village Engineer, the Utilities Director and the Public Works Director shall approve all updated revised site engineering and utility plans and documents, including a complete Erosion Control Plan, and Stormwater Management Plan. Items specified in the letter from the Village Engineer dated January 6, 2020 and April 20, 2021 and any further review comments shall be satisfied with the consent of the Village Engineer prior to permit issuance.
 - 5. The issuance of this permit is contingent upon the approval of a storm water management plan and storm water maintenance agreement by the Village Board.

6. Approval of building plans shall include appropriate locations of the external mechanical equipment (if applicable) to be placed hidden from view from neighboring properties, as approved by the Zoning Administrator.
7. Approval of dumpster construction plan specification showing block construction and shielded metal gates to ensure the Zoning standards are met, as approved by the Zoning Administrator.
8. A pre-construction meeting shall occur with Village Staff to ensure all applicable items mentioned above have been remedied.
- n. Prior to temporary occupancy issuance, and if needed prior to final occupancy permit, the following shall occur:
 1. Completion of all site grading in accordance with submitted and approved plans.
 2. Completion of the storm water management basin for the overall development.
 3. Completion of the building and additions in accordance with approved plans and all applicable codes.
 4. Completion of paving of driveways and parking lots, including parking signage, space pavement markings and all other pavement markings.
5. Prior to final occupancy permit, which shall be issued no later than 120 days after any temporary occupancy permit, the following shall occur:
 6. Completion of all items required in Condition No 7.
 7. Installation of all Zoning Administrator approved site landscaping as shown on approved plans.

5. **Expansion or changes.** The conditional use hereby authorized shall be confined to the subject property without extension or expansion. Any expansion or change in use shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.

6. **Modification of property boundary lines.** The property owner shall not change the size and/or shape of the subject property by any means without the approval of the Village Board. If the Village Board determines that a proposed change is substantial with regard to the overall size of the parcel and/or configuration, such change shall require issuance of a new conditional use approval pursuant to the requirements in effect at the time of application.

7. **Plans and related matters.** Unless otherwise expressly stated herein, plans that are specifically required by this conditional use order may be amended upon the prior approval of the Plan Commission if the Plan Commission finds the amendment to be minor and consistent with the conditional use order and permit. Any change in any plan that the Plan Commission feels, in its sole discretion to be substantial, shall require a new conditional use approval and all procedures in place at the time must be followed.

8. **Inspection.** The property owner shall allow Village of Mukwonago staff, officials, and other authorized agents to inspect the subject property, at any reasonable time and for any proper purpose related to compliance with this conditional use order.

9. **Discontinuance.** Should the conditional use be discontinued in use for 365 consecutive days the use shall be terminated as set forth in the Village of Mukwonago's zoning regulations.

10. **Private rights.** This approval is given under the Village of Mukwonago's zoning regulations and is not to be interpreted to abrogate any private rights other property owners may have pursuant to deed restrictions or restrictive covenants.

11. **Interpretation.** If any aspect of this conditional use order is in conflict with any other aspect of the conditional use order, the more restrictive provisions shall be controlling, as determined by the Plan Commission.

12. **Other permits.** This order shall not be deemed to constitute a building permit, or constitute any other license or permit required by Village ordinance, or other local, state, or federal law.

13. **Severability.** In the event a court of competent jurisdiction determines that a paragraph or phrase of this conditional use order is unlawful, illegal, or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use order and the remainder shall continue in full force and effect.

14. **Heirs, successors, and assigns.** This conditional use order shall be binding upon the property owner and their heirs, successors, and assigns. Upon a change in ownership, the property owner shall notify the Village Clerk.

15. **Ongoing review.** This conditional use may be reviewed by the Plan Commission with notice to the property owner at any time upon complaint or upon Plan Commission initiative. If it is determined that the authorized use is no longer compatible, or that the provisions of this approval have not been complied with, the Village Board may revoke or amend this order after recommendation by the Plan Commission and holding of a public hearing.

16. **Amendment.** The property owner may propose an amendment to this conditional use order at anytime by submitting a written petition to the Village Clerk, which shall be reviewed pursuant to the requirements in effect at the time of application.

17. **Violation.** Any violation of this order may be treated as a violation of Mukwonago's zoning regulations and each day of each violation of each condition herein shall be treated as a separate violation.

Approved this 19th day of May, 2021

BY THE VILLAGE BOARD OF THE VILLAGE OF MUKWONAGO

Fred H. Winchowky, Village President

Attest:

Diana Dykstra, Village Clerk-Treasurer

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally came before me this ____ day of _____ 2021, the persons described above, Fred Winchowky, Village President, and Diana Dykstra, Village Clerk, to me known to be the persons who executed the foregoing instrument and to me known to be such Village President and Village Clerk of the Village of Mukwonago and acknowledged that they executed the foregoing instrument as such officers of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the 19th day of May, 2021.

NOTARY PUBLIC

My Commission Expires:

The remainder of this page left intentionally blank

Acceptance by Property Owner

I, Kristopher Kiefer verify that I am an authorized agent for **Birchrock Properties, LLC** accepts the terms stated herein.

Dated this _____ day of _____, 2021

Kristopher Kiefer, agent

STATE OF WISCONSIN, WAUKESHA/WALWORTH COUNTY

Personally, came before me this ____ day of _____, 2021, the above-named person, Kristopher Kiefer to me known to be the person who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC

My Commission Expires:

Drafted by John S. Fellows, AICP, Planner, at the direction of the Mukwonago Village Board.

RESOLUTION 2021- 37

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW
FOR BIRCHROCK PROPERTIES, LLC; 210 MCDIVITT LN; PARCEL MUKV 2012-215-002
THE VILLAGE OF MUKWONAGO**

WHEREAS, pursuant to Section 100-601, and 100-153 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval for multifamily structures, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by the VILLAGE OF MUKWONAGO

WHEREAS, RCAC are within the R-10 Multi-Family Residential District in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for structures at 210 McDivitt Ln, based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Prior to any land disturbing activity, the applicant must submit a complete and final set of plans to the Village planner. All Village department heads must verify in writing whether they have approved the final plans within their purview. Any outstanding matters must be resolved to staff's satisfaction.
2. Prior to any land-disturbing activity, a pre-construction meeting must be held with the applicant's representatives and primary contractors, and Village department heads and representatives.
3. Prior to any land-disturbing activity, the applicant must reimburse the Village for any outstanding charges and establish an escrow account with the Village as may be required.
4. The applicant must obtain all required building permits within nine months of this date, and start construction within six months of the date of building permit issuance and continue in good faith to completion.
5. All work related to this project must comply with all project plans approved by the Village.
6. The developer must comply with all requirements related to impact fees imposed by the Village.
7. The developer shall comply with all parts of the Municipal Code as it relates to this project.

8. The developer shall comply with comments from Ruekert-Mielke letters regarding stormwater and utilities as well as comment regarding future reviews.
9. A tree survey is required prior to any disturbance on the property. Such plan shall be reviewed and approved by the Director of Public Works.
10. A stormwater management maintenance agreement shall be prepared and executed prior to any disturbance of land. A copy of the recorded document shall be provided to the Village.
11. If the approved plans need to be revised to address any of the conditions of approval or to conform to Building and Fire Safety Codes, the Zoning Administrator and the Supervisor of Inspections are authorized to approve minor modifications so long as the overall project elements remain unchanged. If they determine that the revision is substantial, the plans must be submitted to the Plan Commission for review and approval.
12. Plans must allow for a WB-50 vehicle to access the site as required by the fire department.
13. A dedicated hydrant for FDC and suppression system must be provided as required by the fire department.
14. All lighting within the parking lot and building lighting shall be full cut of lighting and meet municipal standards. Building lighting shall not direct light or the appearance of light towards adjoining properties. The Police Department or Zoning Administrator, after completion or any modification to the lighting in the future, may request adjustments.
15. The applicant applies for and receiving approval for all new signage.
16. Trash dumpster enclosure shall be constructed per village standards and plans submitted.
17. Landscaping Plans shall be updated:
 - a. The R-10 zoning code requires 1 shade or evergreen tree per unit on the property. The plans submitted in 2019 indicating 36 such trees. The total number of units on the property is 40. McDivitt Ln shall have an additional 4 trees planted to line the right of way similar to those on Mukwonago Drive.
18. Any future modification to the site such as modification of parking, lighting, grading, retaining walls, fences, etc. shall require Site Plan and Architectural Review.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 19st day of May 2021.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana Dykstra, Village Clerk-Treasurer

Seller Conf #
0775682208

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: July 1 2021 ending: JUN 30 2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☒ Village of MUKWAGO
☐ City of

County of Waukesha Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1025072144-03</u>	
FEIN Number <u>600-1025072144-04</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

Sandge's Miller Time LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>FOHL</u>	(First) <u>MICHAEL</u>	(Middle Name) <u>S</u>	Home Address (Street, City or Post Office, & Zip Code) [REDACTED]
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>ANSBACH</u>	(First) <u>BRIAN</u>	(Middle Name) <u>A</u>	Home Address (Street, City or Post Office, & Zip Code) [REDACTED]
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Sandge's Miller Time Business Phone Number 262-363-3843
2. Address of Premises 701 MAIN ST. Post Office & Zip Code MUKWAGO WI 53149
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Walkin cooler - up stairs
1/2 cooler for 1/2 BARRELS down stairs
4. Legal description (omit if street address is given above): _____
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
- (b) If yes, under what name was license issued? Sandge Miller

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☒ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☐ Yes ☒ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <i>Michael S. [Signature]</i>	Title/Member <i>OWNER</i>	Date
Signature <i>Michael S. [Signature]</i>	Phone Number [REDACTED]	Email Address

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <i>7-13-21</i>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

★

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☒ Village of Mukwonago County of Waukesha
☐ City

The undersigned duly authorized officer/member/manager of Sandy's Miller Time, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Sandy's Miller Time, LLC
(Trade Name)

located at 701 Main St

appoints Brian A. Anspach
(Name of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 42 yrs.

Place of residence last year [REDACTED]

For: Sandy's Miller Time, LLC
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Brian A. Anspach, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 7/13/2021 Agent's age 42
(Signature of Agent) (Date)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 7/14/2021 by [Signature] Title POLICE CHIEF
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

July 23, 2021

Ms. Diana Dykstra, CMC
Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

RE: Indianhead Park Outdoor Performance Stage Project

Dear Ms. Dykstra:

Bids for the above project were opened on July 22, 2021 at 10:00 a.m. at the Village Hall and were as follows:

	BIDDER	BASE BID
1.	J.H. Hassinger, Inc.	\$310,832.20
2.	Beson & Houle, LLC.	\$367,823.00

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors and suppliers.
3. Low bidder has successfully completed similar projects.

On these bases, we recommend that J.H. Hassinger, Inc. be awarded the Indianhead Park Outdoor Performance Stage Project contract in the amount of \$310,832.20. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary. On all construction projects, and especially complex ones like this, unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until September 20, 2021, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Letter to Ms. Diana Dykstra
Indianhead Park Outdoor Performance Stage Project
July 23, 2021
Page 2

Respectfully,

RUEKERT & MIELKE, INC.



Michael E. Michalski
Project Engineer
mmichalski@ruekert-mielke.com

MEM:acI

Encl: Notice of Award
Bid Tabulation

cc: Ron Bittner, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

NOTICE OF AWARD

Contract:	Indianhead Park Outdoor Performance Stage Project	Date of Issuance:	_____
Bidder:	J.H. Hassinger, Inc.	Owner:	Village of Mukwonago
Address:	N60 W16289 Kohler Lane Menomonee Falls, WI 53051	Engineer:	Ruekert & Mielke, Inc.
		Engineer's Project No.:	12-10141.200

TO BIDDER:

You are notified that your Bid dated July 22, 2021 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

Indianhead Park Outdoor Performance Stage Project

The Contract Price of your Contract is: \$ 310,832.20

Two (2) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award, or have been transmitted or made available to Bidder electronically.

Two (2) sets of the Drawings will be delivered separately, or otherwise made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer One (1) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Bid security as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01), and Supplementary Conditions (Paragraph SC-6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Owner: VILLAGE OF MUKWONAGO

Signature: _____
Authorized Signature

Title: _____

Date: _____

Copy: Engineer

COST COMPARISON OF BIDDERS

OWNER: Village of Mukwonago
PROJECT: Indianhead Park Outdoor Performance Stage Project
BID OPENING DATE: July 22, 2021

BASE BID				J.H. Hassinger Inc.		Beson & Houle, LLC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL
1	Mobilizing	L.S.	1	\$19,183.25	\$19,183.25 *	\$20,600.00	\$20,600.00
2	Traffic Control	L.S.	1	\$1,524.00	\$1,524.00	\$2,500.00	\$2,500.00
3	Full depth saw cutting	L.F.	8	\$31.75	\$254.00	\$10.00	\$80.00
4	Manufactured perimeter control device	L.F.	525	\$5.40	\$2,835.00 *	\$5.00	\$2,625.00
5	Barrier fence	L.F.	670	\$2.22	\$1,487.40 *	\$5.00	\$3,350.00
6	Clearing and grubbing	L.S.	1	\$1,905.00	\$1,905.00	\$1,500.00	\$1,500.00
7	Pavilion stage concrete footing and column anchors	L.S.	1	\$44,555.41	\$44,555.41	\$79,500.00	\$79,500.00
8	Pavilion stage concrete slab	S.F.	1,380	\$4.76	\$6,568.80 *	\$8.10	\$11,178.00
9	Fabricate pavilion stage	L.S.	1	\$33,066.99	\$33,066.99	\$68,300.00	\$68,300.00
10	Provide all other pavilion stage Work	L.S.	1	\$85,289.39	\$85,289.39	\$88,500.00	\$88,500.00
11	Remove existing pavement	S.Y.	340	\$8.83	\$3,002.20 *	\$4.50	\$1,530.00
12	Construct multi-use path to subgrade	L.S.	1	\$26,797.00	\$26,797.00	\$18,500.00	\$18,500.00
13	Excavation below subgrade (EBS), if required	C.Y.	170	\$27.31	\$4,642.70 *	\$12.00	\$2,040.00
14	Geotextile subgrade stabilization, if required	S.Y.	510	\$6.03	\$3,075.30 *	\$4.00	\$2,040.00
15	Excavation below subgrade (EBS) backfill, if required	TON	340	\$25.15	\$8,551.00 *	\$26.00	\$8,840.00
16	Reclaimed asphaltic pavement base course	TON	430	\$24.89	\$10,702.70 *	\$28.00	\$12,040.00
17	3-inch Asphaltic concrete surface course	TON	200	\$163.83	\$32,766.00	\$142.00	\$28,400.00
18	Concrete sidewalk and ADA ramp	S.F.	100	\$15.24	\$1,524.00	\$25.00	\$2,500.00
19	Concrete steps	EA.	2	\$1,620.52	\$3,241.04	\$1,000.00	\$2,000.00
20	Concrete pavilion ADA ramp	EA.	1	\$1,861.82	\$1,861.82	\$2,000.00	\$2,000.00

COST COMPARISON OF BIDDERS

OWNER: Village of Mukwonago
PROJECT: Indianhead Park Outdoor Performance Stage Project
BID OPENING DATE: July 22, 2021

BASE BID				J.H. Hassinger Inc.		Beson & Houle, LLC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL
21	Detectable warning field	S.F.	40	\$53.98	\$2,159.20 *	\$45.00	\$1,800.00
22	Topsoil, turf grass seed, fertilizer, and erosion matting	S.Y.	2,000	\$7.92	\$15,840.00 *	\$4.00	\$8,000.00
TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 22)					\$310,832.20		\$367,823.00

- * Line Item #1 Bid Price listed at \$19,183.35 corrected to \$19,183.25
- * Line Item #4 Bid Price listed at \$2,833.69 corrected to \$2,835.00
- * Line Item #5 Bid Price listed at \$1,489.08 corrected to \$1,487.40
- * Line Item #8 Bid Price listed at \$6,572.25 corrected to \$6,568.80
- * Line Item #11 Bid Price listed at \$3,001.01 corrected to \$3,002.20
- * Line Item #13 Bid Price listed at \$4,641.00 corrected to \$4,642.70
- * Line Item #14 Bid Price listed at \$3,076.58 corrected to \$3,075.30
- * Line Item #15 Bid Price listed at \$8,549.64 corrected to \$8,551.00
- * Line Item #16 Bid Price listed at \$10,703.56 corrected to \$10,702.70
- * Line Item #21 Bid Price listed at \$2,159.00 corrected to \$2,159.20



Agenda Cover Report

Date: 7/29/21	Committee/Board: Finance Committee
Submitted by: Ron Bittner	Department: Public works
Date of Committee Action: 8/4/21	Date of Village Board Action: 8/4/21

Subject:

Sale of village vehicles at public auction.

Executive Summary:

The DPW lists surplus and/or obsolete equipment and vehicles on the Wisconsin Surplus auction site. This auction has the three vehicles listed below advertised for the public to bid on.

1. 2004 Sterling DPW snow patrol truck.
2. 2017 Ford Explorer police squad.
3. 2010 Ford Expedition detective squad.

Fiscal Impact:

The vehicles are sold as is and sale proceeds are used to offset replacement costs.

Executive Recommendation/Action:

We are requesting a recommendation to the village board to approve the sale of village vehicles.



440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

☐ Attachments Included

VILLAGE OF MUKWONAGO CAPITAL IMPROVEMENT PLANNING POLICY

- I. **Background.** The intent of the capital improvement planning policy is to ~~insure~~ensure that the Village of Mukwonago has set in place a long-term plan regarding improvements and replacement of buildings, equipment, apparatus, parks, and public infrastructure, including its utilities. It is prudent that the Village Board and management have a process where these items are reviewed ~~and scheduled to be replaced outside of and~~ prior to the annual budget process.

II. Policy Management.

- A. The Village Board must approve a five-year capital improvement plan that is updated annually.
1. The five (5) year capital improvement plan will include consideration of major equipment replacement needs as well as any other projects or future capital expenditures.
- B. The Village Board will hold at least one Capital planning workshop that is considered an open meeting, thus being open for public input.
1. The Capital Improvement Planning process will begin at a staff level in ~~June~~May and the Capital Planning workshop(s) should be expected to ~~occur~~be held in ~~July~~June.
- C. The first year of the five-year capital improvement plan with consideration of any changes will be rolled into the current year capital improvement budget during the annual operating budget process.

III. Funding Plan.

- A. Delaying capital maintenance and replacement of equipment results in higher future costs and decreased resident service. A funding plan ~~has been established to ensure~~s capital needs can be addressed on an ongoing basis without unreasonably large increases in property taxes over the prior year.
1. As part of the annual capital improvement plan process, the Finance Director will develop for consideration by the Village Board a target for changes in the property tax levy necessary for debt service in subsequent budget years. This target will be used to develop guidelines for the level of borrowing needed to support the annual capital improvement budget. The target will be based on a combination of factors including, expected growth in tax base, inflation rates, or similar factors. The borrowing target may be exceeded with the approval of a 2/3 majority of the Village Board.

- B. The plan uses a combination of reserves on hand, allowable tax levy increases, and debt service tax levy that will become available in future years to fund annually recurring purchase requests.
- C. Reserves on hand are derived from the Village's Designated and Capital Improvement Funds
 - 1. The use of reserves allows the Village to gradually increase the tax levy to fund these purchases rather than including large one-time jumps.
 - 2. Reserves will generally fund projects that are carried over from a prior year to complete the project. Savings from a completed project or a capital purchase, or the cancelation of a project after funds have already been allocated in a prior budget also results in reserves that are available to fund the subsequent year's planned capital.
 - 3. Impact fee eligible projects can also be funded from impact fee reserves if those funds are readily available.
 - 1-4. An evaluation of available General Fund reserves and possible transfer of a portion of those reserves to the capital equipment fund and/or capital improvement fund through a current year budget amendment will be considered during the budgeting process.

IV. Procedures.

- A. The Village begins the capital planning process by summarizing all existing capital assets including equipment, apparatus, buildings, and infrastructure assets purchased with an individual value of more than \$5,000 and an estimated useful life of greater than one year. This inventory listing includes the year the asset was purchased, estimated life, and estimated replacement year.
- B. Department Heads then complete a capital needs assessment. One part of that assessment is to review their existing asset inventory and ensure that assets needing replacement during the next five years are requested. Departments are also provided with a listing of the overall capital ~~assets-plan~~ for their review and updates.
 - 1. Department Heads will submit new requests and revise existing items using the capital planning feature of the Village's digital budget book software which contains all the necessary fields to describe the item and cost for consideration in the five-year plan. Justification for the project or purchase and a priority code should also be included in the request.
 - a. Projects or purchases that are appearing for the first time, or those changing in priority or scope, will be noted as such and discussed with the Village Board prior to establishing placement in the Capital Plan.

2. Projects deemed necessary or desirable by Village Board members should be discussed with the appropriate Department Head and Administrator for consideration and inclusion in the plan, following the same process used by Department Heads.

C. Prioritization of capital requests should be considered as follows:

- ~~1.~~ 1. Critical items have legal, safety, or regulatory requirements where not addressing the situation could lead to legal action, fines, penalties, or high risk of liability against the Municipality. Examples include rapidly deteriorating infrastructure; main breaks; critical safety equipment failure
1. 2. High priority items include those required to maintain key services at expected levels where delaying the item could cause a significant drop in service or functionality
2. 3. Medium priority items include those that could provide efficiency benefits or cost savings, but are not essential to maintaining high service levels
3. 4. Low priority items are the “nice to haves” but could be easily be postponed if funding is not available

B.D. Once all capital purchase requests are received by the Finance Director, they are split into three groups and the process to determine the appropriate funding mechanism for each item begins.

1. Non-Debt Financed Purchase Requests: Non-debt financed purchase requests can be thought of as falling into one of three categories: annually recurring, smaller dollar purchases or shorter-lived assets.
 - a. Annually occurring purchases should be financed through annual revenues rather than borrowed funds. This method allows for tax rate stabilization and lower debt service payments due to fewer borrowings.
 - b. Lower cost assets should not be financed if the cost of financing becomes too high in comparison to the asset’s overall value.
 - c. Shorter-lived assets should not be financed for terms longer than the expected useful life of the asset.
 - i. Shorter-lived assets can be financed with debt ~~as long as if~~ the debt is structured to be repaid within the asset’s useful life.
2. Debt Financed Purchase Requests: Debt financed purchase requests are higher cost, more infrequent purchase requests. Due to the infrequency of purchase, paying for these assets with annual operating funds would lead to a tax rates fluctuating

significantly from one year to the next. ~~In order to~~To maintain tax levy stability, these purchases should generally be financed with long-term debt.

3. Storm Water Utility District, Sanitary Sewer, and Water Utility Purchase Requests: These requests are primarily for infrastructure improvement that relate to one of the Village's utilities. The costs of these assets may be financed through user fees and funds on hand or the issuance of long-term revenue debt. If debt financing is used the debt will be repaid through user fees of that utility, rather than through the general tax levy. Storm Water projects that are outside of the Storm Water Utility District are funded through the tax levy or with other Village reserves.

~~G.E.~~ Once a comprehensive listing of capital assets is accumulated, the Finance Director begins the process of determining how to pay for the purchases.

~~D.F.~~ The Finance Director and Village Administrator review the equipment and project requests to verify that they are in line with the Village's overall goals and make any necessary changes in consultation with the Department Heads.

~~E.G.~~ The Finance Director and Village Administrator then present a draft five year Capital Improvement Plan to the Village Board for the Capital Planning workshop(s) for further discussion and consideration.

~~F.H.~~ Once the Capital Planning workshop(s) have been completed, the necessary changes are made and the first year of the Capital Improvement Plan will be rolled into the Capital Improvement Budget and will go through ~~further review~~ final review and approval during the annual operating budget process.

Adopted this ~~3rd day of June, 2014~~ _____.

Village of Mukwonago

Fred H. Winchowky, Village President

ATTEST:

~~Steven A. Braatz, Jr.~~ Diana Dykstra, Village Clerk-Treasurer

VILLAGE OF MUKWONAGO CAPITAL IMPROVEMENT PLANNING POLICY

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- E. The Finance Director and Village Administrator review the equipment and project requests to verify that they are in line with the Village's overall goals and make any necessary changes in consultation with the Department Heads.
- F. The Finance Director and Village Administrator then present a draft five year Capital Improvement Plan to the Village Board for the Capital Planning workshop(s) for further discussion and consideration.
- G. Once the Capital Planning workshop(s) have been completed, the necessary changes are made and the first year of the Capital Improvement Plan will be rolled into the Capital Improvement Budget and will go through final review and approval during the annual operating budget process.

Adopted this _____.

Village of Mukwonago

Fred H. Winchowky, Village President

ATTEST:

Diana Dykstra, Village Clerk-Treasurer

Proposed Projects for Inclusion in the 5 year Capital Plan and Questions on Existing Plan Projects

Requestor	Project	Proposed Project or Question	Staff Comments	Estimated Cost if available	Priority	Proposed Year
Johnson	Reroute sewer projects (River Parks; Holz Parkway)	question	Projects were being considered in the Capital plan due to the needs of specific industrial park users, one which is no longer coming to the Village so the need for the reroute is not imminent. Will need to be revisited if St James develops. We've moved the project to the "beyond 5 years" column of the capital plan			
Johnson	Hwy 83 TID 5 Projects	question	TID #5 Plan is being amended to appropriately identify the costs associated with HWY 83 projects within the 1/2 mile boundar of the TID. We have borrowed the funds needed to do our agreed upon share of the projects; but will gladly accept any funding the state might make available for the projects.			
Walsh	South Side Water Tower to service projected TID 5 development & projected Maple Center Development	proposed project	Dependent on timing of actual development in the area; may need it towards the final development phase of Maple Center	\$2,000,000		
Walsh	Possible need for additional Fire Station	proposed project	Dependent on growth patterns; Station 2 in the Town of Mukwonago would likely be utilized before the Village would consider an additional facility			
Walsh	Wolf Run Completion	proposed project	"Completion" would need to be better defined. Prior estimates for the bridge and the road extension would need to be updated. TID 3 funding is no longer an option.			
Walsh	Downtown Streetscaping Pedestrian Enhancements Funding	proposed project	A drone survey was completed. The R&M estimate to prepare 60% plans for state review is \$82,760 for road and streetscaping and \$30,215 for water and sewer main relay. There would be an additional design cost for final detailed plans. Actual project costs would be determined at a later date once state approves the design plans.			
Walsh	Reconnect Plank Road to the Village (Pedestrian tunnel)	proposed project	Will need updated cost estimate on this project. There are additional issues a tunnel, Sanitary sewer ,water main, stormwater, telephone and fiber optic lines all run in this area. Just the estimate for the Pedestrian Tunnel (excluding infrastructure) is \$1,038,615. An at Grade Pedestrian Crossing is estimated at \$594,140 - likely not to need any infrasture work.			
Walsh	Incentivize relocating Dousman Transport, possible site cleanup, and adequate services for future development	proposed project	Bucholz signed a lease with Dousman Transport before a private developer could secure the site. Is this a reference to the downtown TID John approached the VB on?			
Walsh	DPW Expansion.	proposed project	We are still working on securing the property; actual expansion of the facility would depend on a facility needs assessment which would likely be done in a couple of years after acquiring the land. The needs assessment is estimated to be about \$25,000; actual capital projects will be dependent on the assessment.			
Walsh	Intergovt-agency bike trail agreement between Mukwonago, East Troy, & ET Trolley association for the East Troy to Mukwonago Recreation Trail	proposed project	The Village Board signed an MOU in February 2020 contingent upon a MultiModal Grant Application approval. The application was submitted by the Town of East Troy and the Village of East Troy. Total estimated cost is \$3,700,765; if 90% grant funding is secured, the difference would be split between 5 entities. Village share is estimated to be \$74,015. We have not received any updates concerning the status of the grant funding.			
Walsh	Façade and Repurpose Funding. (Possible Repurpose of former Citgo-Village Mini Mart (other-Former Horn Hardware building)	proposed project				
Walsh	Downtown Sewer & Water Infrastructure projected beyond 5 years. Can any projects be started/completed sooner? (Elmwood)	question	Yes - the projects can be slated sooner, however it would not be financially prudent to do so without the state contributing funds for the road improvements that also need to be done on HWY83. While we could proceed with the Elmwood project, there would be a substantial cost savings if its rolled into the HWY 83 project. We are holding off on this project as long as possible in order to do it in conjunction with the State project.			
Walsh	Is Indianhead Park Theater-Concession Project in Operating vs Capital.?	question	This is a carry over project from 2021 that should (maybe?) be placed in the capital plan for completion. Cost estimates were higher than expected.			
Walsh / Johnson	What is status of Field Park Shelter & Minors Pedestrian Bridge?	question	Neither project is officially approved by the Village Board yet. Field Park, a decision needs to be made on the intended use. New or remodel, three season or four? Do they want to follow the CORP concept plan for the park? There is an estimate on replacing the three bridges at Minors Park in 2022. The original structures were built by a developer without inspections and the foundation footings are tipping and collapsing. each new bridge has a 75 year life expectancy with replacing the wood once in that time.			
Winchowky	Electric charging stations throughout the Village	proposed project	Study would need to determine optimal number and placement of these vehicle charging stations; Capital costs would be dependent on the study results; consider fee-based credit card use to minimize operational electric costs for the Village			
Winchowky	Street Lighting along Holz Parkway	proposed project	Waiting on estimates from WE Energies			