

Village of Mukwonago
Notice of Meeting and **Amended**** Agenda**

REGULAR VILLAGE BOARD MEETING
Wednesday, April 19, 2023

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Amended to add items to #7.1 and #9.2

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Comments from the Public

The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.

5. Presentations

5.1 Swearing in of Newly Elected Officials

6. Proclamations

6.1 A Proclamation in honor of 2023 National Police Week and National Peace Officer Memorial Day.

[2023 Police Proclamation.docx](#)

6.2 A Proclamation in honor of 2023 Arbor Day as April 28, 2023 in the Village of Mukwonago.

[2023 Proclamation - Arbor Day.docx](#)

6.3 A Proclamation in honor of National Public Works Week.

[23NPWW_Proclamation.docx](#)

7. Village President

7.1 Appointments to Committees, Commissions, and Boards.
[Current Terms can be seen here](#)

Committee Chairs

- Finance Chair - Darlene Johnson
- Health & Recreation Chair - John Meiners
- Judicial Committee Chair - Dale Porter
- Personnel Committee Chair - Ken Johnson
- Protective Services Chair - Scott Reeves
- Public Works Committee Chair - Eric Brill

Board of Review

- Dale Porter, Eric Brill, Darlene Johnson

Board of Police Commissioners

- Tim Sperstad, Sue Perkins

Board of Zoning and Building Appeals

- Dave Mades, Sarah Szejn, and Micah Roberts

Downtown Development Committee

- Scott Reeves (Trustee), Eliza Pautz (Voting Member), James Pauer (Voting Member), David Stockwell (Voting Member), Ray Goodden (Non-Voting Member)

Historic Preservation Commission

- Janine Coley, Ray Goodden, Scott Reeves, Jeff Vanevenhoven

Joint Village & Town Protective Services- Fire

- Dale Porter (Trustee)
- **Scott Reeves (Trustee)**
- **Ken Johnson (Trustee)**

Joint Village & Town Fire Commission

- Ken Johnson (Village Liaison)
- **Penny Grant (Alternating Member)**

Library Board of Trustees

- Eric Brill (Trustee), Diane Magolan, Eliza Pautz

Plan Commission

- Eric Brill (Trustee), John Meiners (Trustee), Mark Penzkover

Joint Review Board (TIF)

- James Decker (Citizen)

[2023 Appointments by President Winchowkyv2.pdf](#)

8. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- 8.1 Approve Village Board Meeting Minutes of March 15, 2023
[2023-03-15 DRAFT VB Minutes.docx](#)
- 8.2 Proclamation in honor of Deputy Chief Dave Unti and his distinguished career with the Mukwonago Fire Department.
[Proclamation Unti 2023- Signed.pdf](#)
- 8.3 Proclamation in honor of 2023 National Public Safety Telecommunicators Week.
[Proclamation Dispatch 2023- Signed.pdf](#)
- 8.4 Proclamation in honor of James Decker for his dedicated Public Service as a Village Trustee for the Village of Mukwonago.
[Proclamation Decker 2023- Signed.pdf](#)
- 8.5 Approve Accounts Payable Vouchers in the amount of \$680,542.97.
[040523 VB COW Packet.pdf](#)
- 8.6 Approve a Purchase Requisition for Reclamite sealing project with Corrective Asphalt Sealers in the amount of \$13,440.
[Reclamite Agenda Cover Report.pdf](#)
[Mukwonago WI - REC - 2023 Proposal.pdf](#)
[Reclamite Brochure \(2\).pdf](#)
[Reclamite PR.pdf](#)
- 8.7 Approval of a performance stage rental and special event application from the Village of Mukwonago for the Phantom Junction Concert Series 2023 on June 1, June 3, July 3, August 5, September 8, and October 7.
[Phantom Junctions Stage - 2023 Concert Series.pdf](#)
- 8.8 Approval of the special event application from Mukwonago High School Athletic Booster Club for the Mukwonago Mile fundraiser for the MHS Athletic Booster Club. *(The Club plans to have a 1 mile run immediately preceding the Father's Day Parade on Sunday, June 18, 2023.)*
[06-18-2023 MHS Athletic Booster Club - Mukwonago Mile_Redacted.pdf](#)
- 8.9 Approval of a park and special event application from ProHealth Care Foundation for the Cancer Walk at Field Park and surrounding neighborhood on May 6, 2023 from 6:30 am to 2 pm.
[05-06-2023 - Field - ProHealth Care Cancer Walk.pdf](#)
- 8.10 Approval of **Resolution 2023-10** requesting financial assistance from the WDNR and authorizing participation in the Knowles-Nelson Stewardship Grant Program.
[RESOLUTION 2023-10 Grant Application.docx](#)

- 8.11 Approval of a Park Application and Special Event Application from the Mukwonago Area Chamber of Commerce for the Annual Farmer's Market, located at Field Park, every Wednesday from Noon to 6 pm, beginning May 17, 2023 and ending October 11, 2023.
[Farmers Market 2023 - Field Park.pdf](#)
- 8.12 Approval of a purchase agreement for an additional Reserve Combination Class B/B Fermented Malt Beverage and Liquor License from Town of Mukwonago under Wis. Stats 125.51(4) (e).
[Cover Report - Transfer of Liquor Licenses.docx](#)
[Sample License Transfer Agreement 3.28.22.docx](#)
- 8.13 Approval of a Temporary Class "B"/"Class B" Retailers License to the Rotary Club of Mukwonago for the Phantom Junction Stage Concerts on June 3, 2023 and July 3, 2023.
[Temp Lic Rotary Concert Series 2023_Redacted.pdf](#)
- 8.14 Approval of an application for a Temporary Class "B" retailers license from John Morrich Croation Lodge for Mukwonago Croation Day Fest on July 22, 2023
[Temp Lic Croation Fest_Redacted.pdf](#)
- 8.15 Approval of the Wayfinding Signage RFP and recommendation to award to Michaels Signs with contingencies.
[Wayfinding RFP Report.pdf](#)
- 8.16 Approval of **Resolution 2023-11** to assign authorized representative to Wayne Castle Utilities Director for such documents required under the Safe Drinking Water Loan Funding.
[AIRF_Assign Authorized Representative for Water System Improvments.docx](#)
[RESOLUTION 2023-11 \(Auth Rep Funding-Water System Improvements\).doc](#)
- 8.17 Discussion and possible recommendation to approve **Resolution 2023-12** a Resolution to recognize the month of May as "No Mow May" and suspend the enforcement of Sect. 34-1(a) of the Municipal Code on developed lots.
[RESOLUTION 2023-12 \(No Mow May\).docx](#)
- 8.18 Approval of **Resolution 2023-14** a resolution to declare intent to reimburse expenditures for Safe Drinking Water Loan Program for the north water tower painting.
[AIRF_Intent to Reimburse Expenditures for SDWLP.docx](#)
[RESOLUTION 2023-14 \(ReimburseWater SystemImprovement\).docx](#)
- 8.19 Approval of **Resolution 2023-13** a Resolution to Reduce the Letter of Credit for Goodwill of Mukwonago to \$8,435.60.
[Goodwill of Mukwonago-Letter of Credit Reduction #1.pdf](#)
[RESOLUTION 2023-13 \(LOC Reduction Goodwill\).docx](#)

9. Finance Committee, Trustee Darlene Johnson

Discussion and possible action on the following items

- 9.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$89,527.64.

[041923 VB AP Report.pdf](#)

- 9.2 Discussion and possible action on a 2023 Budget Amendment for the General Fund, Community Development Fund, and Capital Equipment Fund.

[Resolution 2023-15 \(Amended Budget for ERP Qualification\).pdf](#)

10. Public Works Committee, Trustee Brill

Discussion and possible action on the following items

- 10.1 Discussion and possible action on re-installation of temporary bump outs on N. Rochester St., at Lake St. and 215 N. Rochester.

[Bump_Out_Layout.pdf](#)

- 10.2 Discussion and possible action on Phase I Wayfinding Signs

[Wayfinding Agenda Cover Report.pdf](#)

[Detail Exhibit.pdf](#)

[Design email.pdf](#)

11. Protective Services, Trustee Reeves

Discussion and possible action on the following items

- 11.1 Police Report for the month of March *(for information only, no action required)*

[Monthly Report March 2023.pdf](#)

12. Joint Village & Town Protective Services Committee Recommendations

- 12.1 Fire Department Reports *(for information only, no action required)*

[Financials 01-01-2023 to 03-31-2023.pdf](#)

[SKM_C25823041012180.pdf](#)

[2022 Annual Report Document Final.pdf](#)

13. Downtown Development Committee Recommendations, Trustee Reeves

- 13.1 Discussion and possible action to approve Task Order 2023-03 for Rochester Street Road Reconstruction and Streetscaping 30% Plans with R&M in the amount of \$58,495.

[2023-03-Rochester Street Road Reconstruction & Streetscaping Task Order.pdf](#)

- 13.2 Discussion and possible action to affirm that the Downtown Development Committee is to plan to develop a process for creation of Downtown Design Standards.

[2023-03-23 DDC Minutes for Board.docx](#)

14. Village Clerk

14.1 Update on the April 4, 2023 Spring Election and Statistical Report.

[Election Statistics Report 4-04-23](#)

[At A Glance - Turn out By Election](#)

14.2 Announcement of Open Book on May 8, 2023 at 10:00AM and Board of Review on May 22, 2023 from 5pm to 7pm.

[2023 Combo Notice Open Book -BOR.pdf](#)

15. Closed Session

Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning GFLP v Village of Mukwonago; and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with Gearbox Express expansion.

16. Reconvene into Open Session

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

17. Adjournment

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.

Proclamation

Village of Mukwonago, Wisconsin 2023 National Police Week

WHEREAS, The Congress and President of the United States have designated the week of May 14 - 20, 2023 as National Police Week; and

WHEREAS, May 15, of every year has been designated as National Peace Officer Memorial Day; and

WHEREAS, the members of the law enforcement agency of the Village of Mukwonago play an essential role in safeguarding the rights and freedoms of the Village of Mukwonago; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the law enforcement agency of the Village of Mukwonago unceasingly provide a vital public service;

NOW, THEREFORE, I, Fred Winchowky, President of the Village of Mukwonago, call upon all citizens of Mukwonago and upon all patriotic, civic and educational organizations to observe the week of May 14 - 20, 2023, as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of Mukwonago to remember all law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Dated this 19th day of April, 2023.

Fred H. Winchowky, Village President

ATTEST:

Diana Dykstra, Village Clerk-Treasurer





Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Fred Winchowky, President of the Village of Mukwonago,

do hereby proclaim April 28, 2023 as

Arbor Day

In the Village of Mukwonago, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 19th day of April 2023

Fred Winchowky, Village President

Attest: _____

Diana Dykstra, MMC
Village Clerk-Treasurer





Proclamation

In Honor of National Public Works Week

May 21–27, 2023

“Connecting the World Through Public Works”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Village of Mukwonago Wisconsin; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the Village of Mukwonago to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2023 marks the 63^d annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW THEREFORE BE IT RESOLVED, I, Fred Winchowky, do hereby designate the week May 21–27, 2023 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village, DONE at the Village of Mukwonago Wisconsin this 19th day of April 2023.



Fred H. Winchowky, Village President

ATTEST:

Diana Dykstra, Village Clerk-Treasurer



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Committee of the Whole	Finance Chair	Village President	Darlene	Johnson	4/19/2023	4/18/2024	4/19/2023
Committee of the Whole	Health and Recreation Chair	Village President	John	Meiners	4/19/2023	4/18/2024	4/19/2023
Committee of the Whole	Judicial Committee Chair	Village President	Dale	Porter	4/19/2023	4/18/2024	4/19/2023
Committee of the Whole	Personnel Committee Chair	Village President	Ken	Johnson	4/19/2023	4/18/2024	4/19/2023
Committee of the Whole	Protective Services Chair	Village President	Scott	Reeves	4/19/2023	4/18/2024	4/19/2023
Committee of the Whole	Public Works Committee Chair	Village President	Eric	Brill	4/19/2023	4/18/2024	4/19/2023
<i>Board Name</i>	<i>Position</i>	<i>Appointed By</i>	<i>First Name</i>	<i>Last Name</i>	<i>Calculated Start Date</i>	<i>Calculated End Date</i>	<i>Appointed Date</i>

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Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Board of Review	Seat 1	Village President	Fred	Winchowky	4/19/2023	4/18/2024	4/19/2023
Board of Review	Seat 2	Village President	Dale	Porter	4/19/2023	4/18/2024	4/19/2023
Board of Review	Seat 3	Village President	Eric	Brill	4/19/2023	4/18/2024	4/19/2023
Board of Review	Seat 4	Village President	Darlene	Johnson	4/19/2023	4/18/2024	4/19/2023
Board of Review	Clerk (Voting Member)	Village President	Diana	Dykstra	4/19/2023	4/18/2024	4/19/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Board of Review

Basic Information

Type	Board
Status	Enabled
Visibility	Public
Creating Authority	Created under Chapter 78 of the Mukwonago Municipal Code of Ordinances

- Created under Chapter 78 of the Mukwonago Municipal Code of Ordinances
- Board of Review is composed of five members, including the Village President, Village Clerk, and three members of the Village Board of Trustees, who are appointed by the Village President and subject to confirmation by the Village Board.

[Agendas & Minutes](#)

Contact Information

Board Contact Name

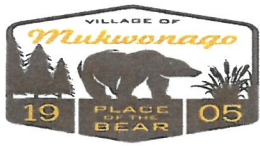
Diana Dykstra

Board Contact Phone

262-363-6420

Email

ddykstra@villageofmukwonago.gov



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Board of Police Commissioners	Commissioner	Village President	Tim	Sperstad	5/1/2023	4/30/2026	4/19/2023
Board of Police Commissioners	Commissioner	Village President	Sue	Perkins	5/1/2023	4/30/2026	4/19/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Village of Mukwonago

Board Book Report



Board of Police Commissioners

Basic Information

Type	Board
Status	Enabled
Visibility	Public
Creating Authority	<ul style="list-style-type: none">Mukwonago Municipal Code Chapter 46-51The Board of Police Commissioners meets quarterly or as necessary.
	Application for Committee, Commission, or Board
	Agendas & Minutes

- The Board of Police Commissioners shall consist of five citizen members appointed by the Village President and confirmed by a majority of the Village Board.
- Terms shall be for three years, commencing on the first Monday in May.
- Mukwonago Municipal Code [Chapter 46-51](#) The Board of Police Commissioners meets quarterly or as necessary.

[Application for Committee, Commission, or Board](#)

[Agendas & Minutes](#)

Contact Information

Board Contact Name
Chief Dan Streit

Board Contact Phone
[262-363-6435](tel:262-363-6435)

Email
dstreit@mkpd.org



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Board of Zoning & Building Appeals	Citizen Member	Village President	Dave	Mades	4/21/2023	4/20/2026	4/19/2023
Board of Zoning & Building Appeals	Citizen Member	Village President	Sarah	Szejn	4/21/2023	4/20/2026	4/19/2023
Board of Zoning & Building Appeals	Alternate	Village President	Micah	Roberts	4/21/2023	4/20/2026	4/19/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Board of Zoning & Building Appeals

Basic Information

Type Board

Status Enabled

Visibility Public

Creating Authority The Board of Zoning and Building Appeals is created under Municipal Code [Section 100-801](#)

The Board shall meet the Thursday after the 4th Tuesday at 6:30pm.

It shall consist of seven members, five regular voting members and two alternate members who shall be qualified to vote in the absence of a regular voting member, appointed by the Village President with confirmation of the Village Board.

- The Board of Zoning and Building Appeals is created under Municipal Code [Section 100-801](#)
- The Board shall meet the Thursday after the 4th Tuesday at 6:30pm.
- It shall consist of seven members, five regular voting members and two alternate members who shall be qualified to vote in the absence of a regular voting member, appointed by the Village President with confirmation of the Village Board.
- The board of zoning and building appeals shall have the powers as set forth in W.S.A., § 62.23(7)(e)7, 8.

[Application for Committee, Commission, or Board Agendas & Minutes](#)

Contact Information

Board Contact Name
Diana Dykstra, Village Clerk-Treasurer

Board Contact Phone
[262-363-6420](tel:262-363-6420)



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Downtown Development Committee	Trustee	Village President	Scott	Reeves	4/20/2023	4/20/2025	4/19/2023
Downtown Development Committee	Voting Member	Village President	Eliza	Pautz	4/20/2023	4/20/2025	4/19/2023
Downtown Development Committee	Voting Member	Village President	James	Pauer	4/20/2023	4/20/2025	4/19/2023
Downtown Development Committee	Voting Member	Village President	David	Stockwell	4/20/2023	4/20/2025	4/19/2023
Downtown Development Committee	Non-Voting Member	Village President	Ray	Goodden	4/20/2023	4/20/2025	4/19/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Downtown Development Committee

Basic Information

Type	Committee
Status	Enabled
Visibility	Public
Creating Authority	Created under Mukwonago Municipal Code of Ordinances Chapter 2-147

Created under Mukwonago Municipal Code of Ordinances [Chapter 2-147](#)

- The Downtown Development Committee shall be a citizen advisory committee that meets the Last Thursday of the Month at 5:30PM as necessary.
- § 2-147. Composition. (a) The DDC shall consist of five voting members each of whom shall be Village residents and up to four nonvoting members with voice. (b) The members of the DDC shall include the following:(1) A member of the Historic Preservation Committee (HPC).(2) A member of the Village Plan Commission and/or the Village Board (the representatives of the Village Board and Plan Commission may be the same person).(3) The Village Administrator or Community Planner. c) In considering the appointment of members, the Village President may consider whether the candidates are business owners or managers of businesses in the Village; persons with known interest in local economic development; persons having general knowledge of the affairs of the Village; persons whose principal occupations offer unique skills in land use, planning, architecture, local history, local government, construction or economic development.(d) The Chairperson shall be elected from the members and shall serve annually.
- Appointments are made for (2) Years Terms.

[Application for Committee, Commission, or Board](#)

[Agendas & Minutes](#)

The Downtown Development Committee shall be a citizen advisory committee whose purpose shall be to advise the Village Board on matters of implementation identified in the Downtown Strategic Plan and to otherwise advise the Village on matters of development activities that will promote the development of the downtown.

Contact Information

Board Contact Name
Village Clerk

Board Contact Phone
[262-363-6420](tel:262-363-6420)

Email
ddykstra@villageofmukwonago.gov



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Historical Preservation Commission	Citizen Member	Village President	Janine	Coley	4/18/2023	4/21/2026	4/19/2023
Historical Preservation Commission	Real Estate Professional	Village President	Ray	Goodden	4/18/2023	4/21/2026	4/19/2023
Historical Preservation Commission	Trustee	Village President	Scott	Reeves	4/18/2023	4/16/2024	4/19/2023
Historical Preservation Commission	Historian	Village President	Jeff	Vanevenhoven	4/18/2023	4/21/2026	4/19/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Historical Preservation Commission

Basic Information	
Type	Commission
Status	Enabled
Visibility	Public
Creating Authority	<p>Historic Preservation Commission is established under Section 100-303 of the Mukwonago Municipal Code.</p> <p>HPC Meets the first Thursday of the Month at 5:30pm as necessary.</p> <p>Historic Preservation Commission consists of seven members. The Village President shall appoint the Commission subject to confirmation by the Village Board. The term of each member shall be three years.</p>
<ul style="list-style-type: none">• Historic Preservation Commission is established under Section 100-303 of the Mukwonago Municipal Code.• HPC Meets the first Thursday of the Month at 5:30pm as necessary.• Historic Preservation Commission consists of seven members. The Village President shall appoint the Commission subject to confirmation by the Village Board. The term of each member shall be three years.	
Application for Committee, Commission, or Board	
Agendas & Minutes	

Contact Information
Board Contact Name Erin Scharf, Village Planner
Board Contact Phone 262-363-6420
Email escharf@villageofmukwonago.gov



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Joint Protective Services (Village /Town Fire)	Village Appointment 3	Village President	Dale	Porter	4/19/2023	4/18/2024	
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Joint Protective Services (Village /Town Fire)

Basic Information	
Type	Committee
Status	Enabled
Visibility	Public
Creating Authority	This Committee is created under the Joint Village and Town of Mukwonago FIRE/EMS Department Agreement.
<ul style="list-style-type: none">Sect. III of the Joint Village and Town FIRE/EMS Department Agreement creates this Joint Village and Town Protective Services Committee.The Committee shall meet the Monday preceding the third Wednesday of each month.The Committee makes recommendations back to each respective Board.Members shall elect among themselves a Chairman and Secretary. Chairmanship shall alternate, the Village in even-numbered years and the Town in odd-numbered years.	
Application for Committee, Commission, or Board	
Agendas & Minutes	

Contact Information
Board Contact Name Chief Stien



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Joint Village & Town Fire Commission	Village Liaison	Village President	Ken	Johnson	4/18/2023	4/15/2024	4/19/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Add Penny Grant (Alternating Member)

Joint Village & Town Fire Commission

Basic Information

Type	Commission
Status	Enabled
Visibility	Public
Creating Authority	Joint Fire Commission is created under the Joint Town and Village of Mukwonago FIRE/EMS Department Agreement. It shall consist of five (5) Commissioners and two (2) non-voting Liaisons. Terms shall be set for three (3) Years with one member as a rotating appointment between the Village and Town. (Village is odd number years.)

- Joint Fire Commission is created under the Joint Town and Village of Mukwonago FIRE/EMS Department Agreement.
- It shall consist of five (5) Commissioners and two (2) non-voting Liaisons.
- Terms shall be set for three (3) Years with one member as a rotating appointment between the Village and Town. (Village is odd number years.)
- The Joint Fire Commission meets Quarterly or as necessary. The Commission meets in the Conference Room #1 at Mukwonago Fire Station #1 located at 1111 Fox St.

[Application for Committee, Commission, or Board](#)

Agendas & Minutes

The purpose is to govern the department with the purpose of removing management of the Fire/EMS Department from political influences and to provide basic protection and security in employment, promotion, and disciplinary practices. The Joint Fire Commission shall not have the optional powers contained in Sect. 62.13 (6) Wis. Stats.

Contact Information

Board Contact Name

Jeffrey R. Stien

Board Contact Phone

(262) 363-6426

Email

chiefstien@mukwonagofire.org



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Library Board of Trustees	Trustee	Village President	Eric	Brill	4/18/2023	4/20/2026	4/18/2023
Library Board of Trustees	Village Representative	Village President	Diane	Magolan	4/18/2023	4/20/2026	4/18/2023
Library Board of Trustees	Board Secretary	Village President	Eliza	Pautz	4/18/2023	4/20/2026	4/18/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Library Board of Trustees

Basic Information	
Type	Board
Status	Enabled
Visibility	Public
Creating Authority	Wis. Stats. Chapter 43
	Terms 3 Years

Contact Information
Board Contact Name Abby Armour
Email aarmou@mukwonagolibrary.org



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
Plan Commission	Chair	Village Board	Fred	Winchowky	4/19/2023	4/18/2024	4/19/2023
Plan Commission	Trustee	Village President	Eric	Brill	4/19/2023	4/18/2024	4/19/2023
Plan Commission	Trustee	Village President	John	Meiners	4/19/2023	4/18/2024	4/19/2023
Plan Commission	Citizen Member	Village President	Mark	Penzkover	4/21/2023	4/20/2026	4/19/2023
Plan Commission	Voting Member	Village President	Tim	Rutenbeck	4/19/2023	4/18/2024	4/19/2023
Plan Commission	Village Liaison	Village President	Nathan	Bayer	4/19/2023	4/18/2024	4/19/2023
Plan Commission	Village Liaison	Village President	Erin	Scharf	4/19/2023	4/18/2024	4/19/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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Plan Commission

Basic Information

Type Board

Status Enabled

Visibility Public

Creating Authority Mukwonago Municipal Code Sect. 61-1

- Mukwonago Municipal Code Sect. 61-1
- Terms are for 3 Years
- This Commission meets 2nd Tuesday every month at 6:30pm

[Application for Committee, Commission, or Board](#)

[Agendas & Minutes](#)

Contact Information

Board Contact Name

Linda Gourdoux

Board Contact Phone

262-363-6420

Email

lgourdoux@villageofmukwonago.gov



Village of Mukwonago

Member Report



Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date
TIF Joint Review Board	Citizen Member	Statutory	James	Decker	1/1/2023	12/31/2023	4/19/2023
Board Name	Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Appointed Date

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TIF Joint Review Board

Basic Information

Type	Board
Status	Enabled
Visibility	Public
Creating Authority	The TIF Joint Review Board is created by State Statutes Sect. 66.1105(4m).

- The TIF Joint Review Board meets annually to review the Tax Increment Finance Districts, or as necessary for new TID actions.

[Agendas & Minutes](#)

Contact Information

Board Contact Name

Diana Dykstra

Board Contact Phone

(262) 363-6420

Email

ddykstra@villageofmukwonago.gov

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING

Wednesday, March 15, 2023

Time: 6:30 pm

**Place: Mukwonago Municipal Building/ Board Room, 440 River Crest Court,
Mukwonago, WI 53149**

Call to Order

President Winchowky called the meeting to order at 6:30pm.

Roll Call

Board Members Present

Eric Brill
James Decker
Darlene Johnson
Ken Johnson
John Meiners
Scott Reeves
Fred Winchowky

Also Present

Fred Schnook, Village Administrator
Diana Dykstra, Village Clerk-Treasurer
Diana Doherty, Finance Director
Chris DeMotto, Assistant Police Chief
Jerad Wegner, Village Engineer
Ron Bittner, Public Works Director
Wayne Castle, Utilities Director
Tim Rutenbeck, Building Inspection Supervisor

Pledge of Allegiance

Comments from the Public

Shane Herbig, 611 Small Farm Road, commented on Agenda item 7.1 regarding affordable housing. He feels this is a horrible idea. He noted he and his wife left a community in Green Bay, they were sold under the premise helping seniors and disabled and only a few low income. Unfortunately, a large population was only low income and they didn't share the same values using constant police protection and it grew to be a problem. He is only sharing his experience.

Presentations

2022 MS4 Stormwater Annual Report Presentation by Public Works Director, Ron Bittner

DPW Director Bittner noted as part of the MS4 permit he brings the review of the storm sewer system. Village staff conducts outreach and education with HOA organizations or local residents and provides this annual report to meet the requirements of these permits. He reviewed the various types of inspections his department is responsible for and what their results were this year.

Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

6.1 Approve Accounts Payable Vouchers in the amount of \$4,343,964.56.

6.2 Approve a Purchase Requisition for Core & Main in the amount of \$77,500 for Water Meter Replacements

6.3 Approve Resolution 2023-07 Amending the 2022 Adopted Budgets for Fire Department, Community Development, Wisconsin Development, TID #5, Village Designated, Capital Equipment, Library, Capital Improvement, Water Utility, and Sewer Utility Funds.

6.4 Approve Phantom Lakes Management District for fireworks at Phantom Glen Park on July 3, 2023 from 3pm - 11 pm.

6.5 Approve a special event permit for YMCA Mud Run at Mukwonago High School on June 24, 2023 from 11am-1pm.

6.6 Approve a park application from Amorphic Beer to host a beer garden in Field Park Pavilion B on May 20, June 24, July 8, August 26, and September 30, 2023.

6.7 Approve a park and special event application from the Village of Mukwonago Police Department National Night Out at Field Park on August 1, 2023 from 6 pm - 8:30 pm.

6.8 Approve a park and special event permit application from Jack-O-Lantern Jaunt sponsored by the Mukwonago Rotary Club at Field Park on October 13/14, 2023 from 6 pm - 9:30 pm.

6.9 Approve a park and special event application from Mukwonago Lions Foundation Easter Egg Hunt at Field Park on April 1, 2023 from 10 am - Noon.

6.10 Approve a park and special event application for Mukwonago Lions Foundation Summerfeste at Field Park on June 15, 16, 17, and 18, 2023. This event will include the Father's Day Parade.

Decker/K Johnson Motion to approve 6.1 to 6.10. Unanimously carried.

Village Administrator

Discussion and possible action on a letter of support to the Wisconsin Department of Health Services for developing inclusive, affordable and replicable community housing as requested by Jemz

Administrator Schnook noted he was contacted today; they will not be applying for ARPA funds at this time.

Planning Commission Recommendations

Discussion and possible action on RESOLUTION 2023-09 for Conditional Use for Pottery by Jessie LLC, a Pottery Studio - Home Occupation to be located at 131 Oakland Ave; Jessica Schroeder (owner), applicant; Parcel MUKV 1973-133.

Decker/Reeves motion to approve. Unanimously carried.

Discussion and possible action on RESOLUTION 2023- 08 for a proposed 4- Lot CSM Extraterritorial Review in the Town of Mukwonago, located at HWY NN and Beulah Rd as submitted by Tom McAdams, TM Highview LLC.

Decker/D Johnson motion to approve. Unanimously carried.

Acknowledgement of approved signs:

- Plan Commission on March 14, 2023 approved PC-RESOLUTION 2023-02 for an entryway sign proposed for Honey Meadow Condominiums located at 331 Westside Ave; Maurice Nielsen (President)(applicant); Parcel MUKV 1974-923-002.
- Plan Commission on March 14, 2023 approved PC-RESOLUTION 2023-03 for a freestanding monument sign exception proposed for the 720 Professional Building, located at 720 N Rochester St; Signamic, Inc., applicant; Parcel MUKV 1973-107.

Finance Committee, Trustee Darlene Johnson

Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$249,553.84.

D Johnson/Meiners motion to approve. Unanimously carried.

Health and Recreation Committee, Trustee John Meiners

Discussion and possible approval for Brooklife Church Eggapalooza Egg Drop/Carnival on April 2, 2023 at Mukwonago High School from 1 pm - 4 pm.

Meiners/Brill motion to approve. Unanimously carried.

Judicial Committee, Trustee Scott Reeves

Discussion and possible action to approve a Temporary Class "B"/"Class B" Retailers License for Mukwonago Summerfeste on June 15, 2023 thru 18th at Field Park.

Reeves/Brill motion to approve. Unanimously carried.

Protective Services, Trustee Decker

Police Report for the Month of February

(For information only, no action required)

Joint Village & Town Protective Services Committee Recommendations, Trustee Decker

Fire Department Monthly Report

(For information only, no action required)

Downtown Development Committee, Trustee Reeves

DDC update of Activities

Trustee Reeves noted the last meeting was productive. They had a discussion regarding downtown strategic plan and implement some design standards in the Village. They conducted a walk around the Village on Sunday and took photos to review later. They will continue to discuss how to implements any suggestions for improvements.

Administrator Schnook noted we are a complaint driven system so they can handle a complaint through their department.

They have been very successful in their planter program and hope to establish a beautification group to help with planting.

Closed Session

President Winchowy noted there was no reason to move into closed session for this meeting tonight. They will schedule this to another meeting.

President Winchowky thanked Trustee Decker for his last official meeting at the Village Board.

Adjournment

Meeting Adjourned at 7:01pm

Respectfully Submitted,

Diana Dykstra, MMC
Village Clerk-Treasurer

DRAFT

Proclamation

In honor of Deputy Chief Dave Unti and his distinguished career
with the Village of Mukwonago

WHEREAS, we are here today to pay honor to and celebrate the 30-year career of Deputy Fire Chief Dave Unti; and

WHEREAS, Dave Unti joined the Fire Department as a paid-on call part time employee starting in November of 1992; and

WHEREAS, since then he has served as EMS Lieutenant, a member of the Dive Team, head of the Safety Committee, and Captain prior to serving as Deputy Chief; and

WHEREAS, Dave Unti has been recognized throughout his career by members of the Mukwonago Fire Department, maintained confidence and support of the Citizens of Mukwonago while leading by example over his career. He selflessly placed the needs of others before his own, always responding to the most dangerous calls for help.

NOW THEREFORE, DO I, Fred H. Winchowky, Village President of the Village of Mukwonago, hereby proclaim, Dave Unti is highly deserving of this special commendation for his dedicated Fire Service and leadership to the Village, and I urge all citizens and employees to join me in honoring Dave Unti for his outstanding contributions to our community for the last 30 Years.

Proclaimed this 19th day of April, 2023.


Fred H. Winchowky, Village President



ATTEST:


Diana Dykstra, Village Clerk-Treasurer

Proclamation

2023 National Public Safety Telecommunicators Week

Whereas emergencies can occur at anytime that require police, fire, or emergency medical services;

And Whereas when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property;

And Whereas the safety of our police officers is dependent upon the quality and accuracy of information obtained from citizens who telephone the Mukwonago Dispatch Center;

And Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

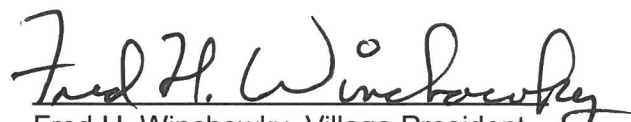
And Whereas Public Safety Telecommunicators are the single vital link for our police officers by monitoring their activities by radio, providing them information, and insuring their safety;

And Whereas while enduring long hours, abnormal schedules, and handling frequent life and death emergencies, the Village of Mukwonago 911 Dispatch Center sets high standards in performing their duties in a dedicated, diligent, and compassionate manner;

And Whereas our Public Safety Communications personnel serve the public daily in countless ways without due recognition by the beneficiaries of their services;

Therefore, Be It Resolved that Fred H. Winchowky, Village President of Mukwonago, declares the week of April 9th -15th, 2023 to be National Public Safety Telecommunicators Week in Mukwonago, in honor of Deborah Zaeske, Brenda DiMaggio, Italia Hench, Nicole Robertson, Aliyah Simmons, and Doris Dietzler whose diligence and professionalism keep our Village and citizens safe.

Dated this 5th day of April, 2023.


Fred H. Winchowky, Village President



ATTEST:


Diana Dykstra, Village Clerk-Treasurer

Proclamation

In honor of Trustee James Decker and his dedicated public service as a Village Trustee for the Village of Mukwonago

WHEREAS, James Decker was duly elected as a Trustee in 2011 for the Village of Mukwonago and retired in 2022; and

WHEREAS, when the Village had an available Trustee position, James Decker stepped up to provide representation until the next election could be completed; and

WHEREAS, James Decker has continued to distinguished himself as a faithful and dedicated Trustee, exemplifying high standards of public service with the Village of Mukwonago; and

WHEREAS, James Decker should be recognized and honored for his valuable contribution and commitment to this community, serving during his tenure as Chair of the Judicial, Personnel, Health & Recreation, and Joint Protective Services; and

WHEREAS, his interest in serving his community has exemplified the Village's tradition of representative democracy and citizen participation.

NOW, THEREFORE, DO I, FRED WINCHOWKY, President of the Village of Mukwonago, do hereby Proclaim James Decker is highly deserving of this special commendation for his contribution to the community and the democratic process, and call upon all Mukwonago residents to join me in expressing gratitude for his years of public service.

Proclaimed this 19th day of April, 2023.


Fred H. Winchowky, Village President



ATTEST:


Diana Dykstra, Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	3/30/2023	\$	240,199.12
Library Accounts Payable	3/10/2023	\$	33,078.44
Charter Communications/Spectrum (ach withdrawal)	3/16/2023	\$	1,798.02
US Bank (ach withdrawal)	3/27/2023	\$	11,702.91
We Energies (ach withdrawal)	3/16/2023	\$	48,787.55
Check Disbursement - Court	3/7/2023	\$	5,055.54
Check Disbursement - Invoice Cloud	3/7/2023	\$	168.50
Check Disbursement - Manuals Park Improvement Engineering and Ebix	2/28/2023	\$	147,488.66
Check Disbursement - Payroll Related	3/1/2023	\$	33,385.47
Check Disbursement - Payroll Related	3/9/2023	\$	1,553.65
Check Disbursement - Payroll Related	3/15/2023	\$	142,074.74
Check Disbursement - Payroll Related	3/16/2023	\$	676.72
Check Disbursement - Payroll Related	3/29/2023	\$	14,573.65
Total for Approval:		\$	<u>680,542.97</u>

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

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PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 04/06/2023 - 04/06/2023
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: AIRGAS USA LLC						
9135474497	AIRGAS- EMS SUPPLIES	150-5231-531100	374.55	374.55	FIRE	04/06/2023
TOTAL VENDOR AIRGAS USA LLC				374.55		
VENDOR NAME: ALSCO						
IMIL1892336	VILLAGE HALL WALK OFF MATTS	100-5160-521900	42.66	42.66	DPW	04/06/2023
IMIL1896532	PD MAR 23 MAT CLEANING	100-5211-539400	42.66	42.66	POLICE	04/06/2023
IMIL1894419	VILLAGE HALL WALK OFF MATTS	100-5160-521900	57.58	57.58	DPW	04/06/2023
TOTAL VENDOR ALSCO				142.90		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1RCXPHWG1MCT DPW	EHTERNET PARTS FOR INDIANHEAD BEACH CAME	100-5211-522950	469.98	469.98	POLICE	04/06/2023
1RCXPHWG1MCT FIRE	STATION SWITCH REPLACEMENT	150-5221-539500	234.99	234.99	FIRE	04/06/2023
1RPPQMPX4LDM		100-5141-531100	11.18	11.18	ADMIN	04/06/2023
1FCRVN3X43V7	TRUCK #5 SALTER CONNECTORS	100-5324-539500	71.40	71.40	DPW	04/06/2023
TOTAL VENDOR AMAZON CAPITOL SERVICES				787.55		
VENDOR NAME: AQUA-PURE OF WI						
1263	PHOS. REMOVAL CHEMICAL	620-8010-824000	17,876.00	17,876.00	UTILITIES	04/06/2023
1274	PHOS. REMOVAL CHEMICAL	620-8010-824000	17,908.00	17,908.00	UTILITIES	04/06/2023
TOTAL VENDOR AQUA-PURE OF WI				35,784.00		
VENDOR NAME: AT & T MOBILITY						
287314801786031520	FIRST NET INVOICE	150-5221-522500	4.71	4.71	FIRE	04/06/2023
TOTAL VENDOR AT & T MOBILITY				4.71		
VENDOR NAME: BAKER TILLY US, LLP						
BT2320621	PROGRESS BILL #4	100-5151-521900	130.00	750.00	FINANCE	04/06/2023
		150-5221-521900	38.08			
		200-5141-521900	77.15			
		410-5363-521900	14.70			
		430-5141-521900	15.87			
		440-5511-521900	26.11			
		480-5151-521900	72.30			
		500-5344-521900	0.81			
		220-5151-521900	29.93			
		240-5151-521900	7.99			
		250-5151-521900	204.59			
		610-6920-692300	70.28			
		620-8400-852000	62.19			
TOTAL VENDOR BAKER TILLY US, LLP				750.00		
VENDOR NAME: BATTERIES PLUS						
P60906369	FIRE ALARM BATTERY	100-5211-539400	85.96	85.96	POLICE	04/06/2023
TOTAL VENDOR BATTERIES PLUS				85.96		
VENDOR NAME: BOUND TREE MEDICAL LLC						
84884825	EMS SUPPLIES	150-5231-531100	511.98	511.98	FIRE	04/06/2023
TOTAL VENDOR BOUND TREE MEDICAL LLC				511.98		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: BRIGHTSPEED						
MARCH 2023	PHONE SERVICE MARCH 2023	100-5142-522500	77.66	561.74	ALLOCATE	04/06/2023
		100-5211-522500	54.70			
		100-5323-522500	107.63			
		440-5511-522500	188.14			
		610-6920-692100	33.86			
		620-8400-851000	99.75			
TOTAL VENDOR BRIGHTSPEED				561.74		
VENDOR NAME: BUCHHOLTZ HANNAH						
2023 CLOTHING	2023 CLOTHING ALLOWANCE - BUCHHOLTZ	150-5222-534600	100.00	100.00	FIRE	04/06/2023
TOTAL VENDOR BUCHHOLTZ HANNAH				100.00		
VENDOR NAME: BUREAU OF CORRECTIONAL ENTERPR						
924-000675	STREET SIGNS	100-5348-531100	478.60	478.60	DPW	04/06/2023
306-196263	PARK RESTROOM SUPPLIES	100-5521-531100	289.00	289.00	DPW	04/06/2023
306-192061	HAND TOWELS (PARKS)	100-5521-531100	136.40	136.40	DPW	04/06/2023
TOTAL VENDOR BUREAU OF CORRECTIONAL ENTERPR				904.00		
VENDOR NAME: BURKE TRUCK & EQUIMENT INC						
31355	V-BOX PRESSURE SWITCH	100-5324-539500	46.14	46.14	DPW	04/06/2023
TOTAL VENDOR BURKE TRUCK & EQUIMENT INC				46.14		
VENDOR NAME: C & M AUTO PARTS INC						
6079-364504	PLOW OIL	100-5324-539500	48.48	48.48	DPW	04/06/2023
6079-364410	TRUCK #1 BALL JOINTS	100-5324-539500	65.22	65.22	DPW	04/06/2023
6079-364633	WIPER BLADES PT # 8	100-5324-539500	30.57	30.57	DPW	04/06/2023
6079-364973	FLOOR DRY	100-5323-531100	41.67	41.67	DPW	04/06/2023
6079-364956	STREET SWEEPER FILTERS	100-5345-539500	53.48	53.48	DPW	04/06/2023
6079-365037	STREET SWEEPER AIR FILTER	100-5345-539500	42.49	42.49	DPW	04/06/2023
TOTAL VENDOR C & M AUTO PARTS INC				281.91		
VENDOR NAME: CARDINAL PRINT GROUP						
19105	OVERTIME SLIPS	100-5211-531200	76.75	76.75	POLICE	04/06/2023
TOTAL VENDOR CARDINAL PRINT GROUP				76.75		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
79327348	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	04/06/2023

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
79327294	MARCH 2023 LEASE PAYMENT 458	100-5142-531200	19.64	165.00	ALLOCATE	04/06/2023
		100-5300-539900	17.37			
		100-5120-531100	7.31			
		100-5141-531100	9.36			
		100-5145-531100	15.54			
		100-5241-531200	2.62			
		100-5632-531200	3.07			
		100-5211-531200	20.58			
		150-5221-531100	21.33			
		410-5363-531200	1.65			
		440-5511-531200	18.65			
		500-5344-531200	4.04			
		610-6902-690300	12.03			
		620-8300-840000	11.81			
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				257.00		
VENDOR NAME: CENTURY SPRINGS BOTTLING						
5388953	LAB SUPPLIES	620-8010-826000	60.96	60.96	UTILITIES	04/06/2023
5388960	VILLAGE HALL DRINKING WATER	100-5160-531100	33.95	33.95	DPW	04/06/2023
TOTAL VENDOR CENTURY SPRINGS BOTTLING				94.91		
VENDOR NAME: CINTAS						
4149013369	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	119.48	119.48	DPW	04/06/2023
4149013506	UNIFORM SERVICE	610-6920-693000	79.58	159.16	UTILITIES	04/06/2023
		620-8400-856000	79.58			
4149729313	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	119.48	119.48	DPW	04/06/2023
4149729357	UNIFORM SERVICE	620-8400-856000	70.08	140.16	UTILITIES	04/06/2023
		610-6920-693000	70.08			
4150427954	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	119.48	119.48	DPW	04/06/2023
4150428015	WATER/SEWER UNIFORM SERVICE	610-6920-693000	54.08	108.16	UTILITIES	04/06/2023
		620-8400-856000	54.08			
TOTAL VENDOR CINTAS				765.92		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY						
FRN 4303 ZAJICHEK	COLUMBIA SOUTHER TUITION - ZAJICHEK FRN4	100-5212-516300	760.00	760.00	POLICE	04/06/2023
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY				760.00		
VENDOR NAME: COMPASS MINERALS AMERICA						
1156706	WINTER ROAD SALT	100-5347-531100	9,040.36	9,040.36	DPW	04/06/2023
1156142	WINTER ROAD SALT	100-5347-531100	12,436.39	12,436.39	DPW	04/06/2023
1157998	WINTER ROAD SALT	100-5347-531100	9,366.34	9,366.34	DPW	04/06/2023
TOTAL VENDOR COMPASS MINERALS AMERICA				30,843.09		
VENDOR NAME: CORE & MAIN LP						
5429733	LARGE METER GASKETS	610-6453-664100	65.39	65.39	UTILITIES	04/06/2023

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DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 04/06/2023 - 04/06/2023
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CORE & MAIN LP					
5505211	WATER NEW METER INSTALL AND REPLACEMENT	610-0000-134600	5,428.99	5,428.99 UTILITIES	04/06/2023
TOTAL VENDOR CORE & MAIN LP			5,494.38		
VENDOR NAME: CORRY EIFERT					
OFFICE PICTURES		100-5632-531100	21.00	21.00 ADMIN	04/06/2023
TOTAL VENDOR CORRY EIFERT			21.00		
VENDOR NAME: CRAIG D CHILDS, PHD, S.C.					
3361	FT PSYCH EXAMS	150-5221-521900	1,500.00	1,500.00 FIRE	04/06/2023
TOTAL VENDOR CRAIG D CHILDS, PHD, S.C.			1,500.00		
VENDOR NAME: CRIVELLO CARLSON S.C.					
5331-185362	LEGAL SERVICES FEB 2023	100-5130-521900	2,800.00	3,020.00 FINANCE	04/06/2023
		100-5521-522000	220.00		
5331-185363	DEVELOPER ITEMS	100-5130-521900	80.00	80.00 FINANCE	04/06/2023
5331-185364	SPECTRUM	100-5130-521900	40.00	40.00 FINANCE	04/06/2023
TOTAL VENDOR CRIVELLO CARLSON S.C.			3,140.00		
VENDOR NAME: DYKSTRA DIANA					
MARCH 2023 MILEAGE	MILEAGE JAN - MARCH ELECTION DELIVERY	100-5144-533200	59.38	59.38 CLERK	04/06/2023
TOTAL VENDOR DYKSTRA DIANA			59.38		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
2540375	EMS SUPPLIES	150-5231-531100	1,217.01	1,217.01 FIRE	04/06/2023
2538960	EMS SUPPLIES	150-5231-531100	20.02	20.02 FIRE	04/06/2023
2536253	EMS SUPPLIES	150-5231-531100	50.99	50.99 FIRE	04/06/2023
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS			1,288.02		
VENDOR NAME: ENVIRONMENT CONTROL					
25823-613	VILLAGE HALL CLEANING	100-5160-521900	698.00	698.00 DPW	04/06/2023
26591-613	VILLAGE HALL CLEANING	100-5160-521900	698.00	698.00 DPW	04/06/2023
TOTAL VENDOR ENVIRONMENT CONTROL			1,396.00		
VENDOR NAME: FASTENAL COMPANY					
WIMUK96493	CUTOFF WHEELS	100-5323-531100	14.16	14.16 DPW	04/06/2023
WIMUK96447	SHOP SUPPLIES AND FLOW BOLTS	100-5323-531100	26.07	110.53 DPW	04/06/2023
		100-5324-539500	84.46		
WIMUK96292	HARDWARE FOR HVAC	620-8010-834000	7.28	7.28 UTILITIES	04/06/2023
WIMUK96302	BATTERY	620-8010-827000	3.79	3.79 UTILITIES	04/06/2023
TOTAL VENDOR FASTENAL COMPANY			135.76		
VENDOR NAME: FOSTER COACH SALES					
25487	A3453 REPAIR	150-5231-539500	385.15	385.15 FIRE	04/06/2023
TOTAL VENDOR FOSTER COACH SALES			385.15		
VENDOR NAME: HAWKINS WATER TREATMENT					
6424387	WWTF PAC CHEMICAL PUMP FLOWMETER	620-8010-824000	1,300.00	1,300.00 UTILITIES	04/06/2023

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VENDOR NAME: HAWKINS WATER TREATMENT						
6424409	WATER CHEMICALS FOR TREATMENT	610-6300-663100	1,365.72	1,365.72	UTILITIES	04/06/2023
6422277	WATER CHEMICALS FOR TREATMENT	610-6300-663100	50.00	50.00	UTILITIES	04/06/2023
TOTAL VENDOR HAWKINS WATER TREATMENT				2,715.72		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
54223	2023 GREENWALD / DEBACK LITIGATION	100-5130-521900	140.00	140.00	FINANCE	04/06/2023
54224	PROSECUTIONS	100-5130-521900	855.00	855.00	FINANCE	04/06/2023
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				995.00		
VENDOR NAME: HOME DEPOT						
FEB 2023	FLOOR WAX AND STRIPPER SURGEPROTECTOR	100-5160-531100	288.71	288.71	DPW	04/06/2023
TOTAL VENDOR HOME DEPOT				288.71		
VENDOR NAME: HOOPSTER PERFORMANCE INC						
6205	DECAL GRAPHIC APPLICATION-PRO MASTER	610-6920-693300	815.00	815.00	UTILITIES	04/06/2023
TOTAL VENDOR HOOPSTER PERFORMANCE INC				815.00		
VENDOR NAME: INDUSTRIAL TRUCK REPAIR INC						
109029	LIFT RENTAL FOR SALT SHED DOOR REPAIR	100-5323-539500	625.00	625.00	DPW	04/06/2023
TOTAL VENDOR INDUSTRIAL TRUCK REPAIR INC				625.00		
VENDOR NAME: JAMES IMAGING SYSTEMS						
1297871	PD COPY FEES	100-5211-531200	125.68	125.68	POLICE	04/06/2023
TOTAL VENDOR JAMES IMAGING SYSTEMS				125.68		
VENDOR NAME: JEFFERSON FIRE & SAFETY						
IN300937	BAUER COMPRESSOR SERVICE	150-5222-539500	732.24	732.24	FIRE	04/06/2023
TOTAL VENDOR JEFFERSON FIRE & SAFETY				732.24		
VENDOR NAME: JOHNS DISPOSAL SVC. INC.						
1061493	MARCH GARBAGE & RECYCLING	410-5362-531000	26,699.86	46,611.62	DPW	04/06/2023
		410-5363-522000	19,911.76			
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.				46,611.62		
VENDOR NAME: KAESTNER AUTO ELECTRIC						
420837	STREET SWEEPER LIGHT BOXES AND LIGHT	100-5345-539500	154.25	154.25	DPW	04/06/2023
420565	AMBER/GREEN LIGHTS FOR PATROL TRUCKS	100-5324-539500	118.00	118.00	DPW	04/06/2023
420424	AMBER/GREEN LIGHTS FOR PATROL TRUCKS	100-5324-539500	354.00	354.00	DPW	04/06/2023
TOTAL VENDOR KAESTNER AUTO ELECTRIC				626.25		
VENDOR NAME: KBS OUTDOOR EQUIPMENT						
4559	SNOWBLOWER PARTS	620-8010-827000	30.52	30.52	UTILITIES	04/06/2023
TOTAL VENDOR KBS OUTDOOR EQUIPMENT				30.52		
VENDOR NAME: L & S ELECTRIC INC						
692249	SCREEN ROOM HVAC MOTOR RATING RECERTIFIC	620-8010-834000	675.00	675.00	UTILITIES	04/06/2023
692250	SCREEN ROOM MOTOR RATING RECERTIFICATION	620-8010-828000	675.00	675.00	UTILITIES	04/06/2023
692558	WWTF SCREENING ROOM EXHAUST FAN REBUILDS	620-8010-834000	975.00	975.00	UTILITIES	04/06/2023

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VENDOR NAME: L & S ELECTRIC INC						
TOTAL VENDOR L & S ELECTRIC INC				2,325.00		
VENDOR NAME: LA FORCE INC						
1215554	VILLAGE HALL SECURUTY REPAIRS	100-5160-539500	339.00	339.00	DPW	04/06/2023
TOTAL VENDOR LA FORCE INC				339.00		
VENDOR NAME: LANGE ENTERPRISES INC						
83142	STREET SIGN POSTS	100-5348-531100	2,822.90	2,822.90	DPW	04/06/2023
TOTAL VENDOR LANGE ENTERPRISES INC				2,822.90		
VENDOR NAME: LYNCH CHEVROLET						
421710	SQUAD 38 BRAKES	100-5212-539500	395.48	395.48	POLICE	04/06/2023
TOTAL VENDOR LYNCH CHEVROLET				395.48		
VENDOR NAME: MACQUEEN EQUIPMENT						
P28548	STREET SWEEPER PARTS	100-5345-539500	122.86	122.86	DPW	04/06/2023
P28551	STREET SWEEPER PARTS	100-5345-539500	61.18	61.18	DPW	04/06/2023
P28510	ELECTRICAL SWITCHES FOR #14 (SWEEPER)	100-5345-539500	198.96	198.96	DPW	04/06/2023
TOTAL VENDOR MACQUEEN EQUIPMENT				383.00		
VENDOR NAME: MARKUS AVILES						
2023 CLOTHING	2023 CLOTHING ALLOWANCE - AVILES	150-5222-534600	50.00	50.00	FIRE	04/06/2023
TOTAL VENDOR MARKUS AVILES				50.00		
VENDOR NAME: MESSAGEUS						
230590134	LONG DISTANCE PHONE SERVICE	610-6920-692100	3.42	6.85	UTILITIES	04/06/2023
		620-8400-851000	3.43			
TOTAL VENDOR MESSAGEUS				6.85		
VENDOR NAME: MUKWONAGO AREA CHAMBER OF COMM						
SPRING FLING 2023	SPRING FLING TABLE	100-5111-539900	500.00	500.00	CLERK	04/06/2023
031523	945 GREENWALD/FEBRUARY ROOM TAX	100-0000-244000	1,535.14	1,535.14	CLERK	04/06/2023
TOTAL VENDOR MUKWONAGO AREA CHAMBER OF COMM				2,035.14		
VENDOR NAME: MUKWONAGO DOOR LLC						
SALT SHED	SALT SHED DOOR REPAIRS	100-5323-539500	3,610.00	3,610.00	DPW	04/06/2023
TOTAL VENDOR MUKWONAGO DOOR LLC				3,610.00		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
2302303	2023 SLUDGE ANALYSIS	620-8010-825500	911.07	911.07	UTILITIES	04/06/2023
2302322	MONTHLY BACTI SAMPLES	610-6300-663200	180.00	180.00	UTILITIES	04/06/2023
2303121	WATER QUARTERLY BAC-T TESTS	610-6300-663200	130.00	130.00	UTILITIES	04/06/2023
TOTAL VENDOR NORTHERN LAKE SERVICE INC				1,221.07		
VENDOR NAME: PAL STEEL COMPANY						
92346S	METAL FOR BOAT LAUNCH PIER AND MEMORIAL	100-5521-531100	191.30	191.30	DPW	04/06/2023
TOTAL VENDOR PAL STEEL COMPANY				191.30		

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VENDOR NAME: PIERCE AMANDA						
2023 CLOTHING	2023 CLOTHING ALLOWANCE - PIERCE	150-5222-534600	100.00	100.00	FIRE	04/06/2023
TOTAL VENDOR PIERCE AMANDA				100.00		
VENDOR NAME: POMPS TIRE SERVICE, INC						
60300466	A3453 TIRES	150-5231-539500	258.34	258.34	FIRE	04/06/2023
TOTAL VENDOR POMPS TIRE SERVICE, INC				258.34		
VENDOR NAME: PRINT PACK & SHIP CENTER						
41596	CCI SURVEY FORMS	610-6453-664100	90.00	90.00	UTILITIES	04/06/2023
TOTAL VENDOR PRINT PACK & SHIP CENTER				90.00		
VENDOR NAME: PROVEN POWER INC						
02-422480	SWEEPER FUEL FILTER SEAL	100-5345-539500	19.73	19.73	DPW	04/06/2023
TOTAL VENDOR PROVEN POWER INC				19.73		
VENDOR NAME: QUILL LLC						
31433243	PAPER AND GENERAL OFFICE SUPPLIES	100-5241-531100	3.05	204.33	ALLOCATE	04/06/2023
		100-5142-531100	22.79			
		100-5145-531100	18.04			
		100-5141-531100	10.86			
		100-5632-531100	3.56			
		100-5323-531100	20.17			
		100-5120-531100	8.49			
		100-5211-531100	23.89			
		150-5221-531100	24.77			
		410-5363-531100	1.92			
		440-5511-531100	21.64			
		500-5344-531100	4.69			
		610-6920-692100	13.96			
		620-8300-840000	13.71			
		100-5142-531100	12.79			
31049881	OFFICE AND CLEANING SUPPLIES	100-5211-531100	99.96	99.96	POLICE	04/06/2023
TOTAL VENDOR QUILL LLC				304.29		
VENDOR NAME: R & R INSURANCE SERVICES						
2805853	2023 Q2 WORKERS COMP INSURANCE	100-5154-551100	15,221.68	26,510.00	FINANCE	04/06/2023
		100-5254-522600	87.50			
		150-5221-522600	6,244.34			
		410-5363-522600	87.50			
		440-5511-522600	229.07			
		500-5344-522600	87.50			
		610-6920-692400	1,819.81			
		620-8400-853000	2,732.60			

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: R & R INSURANCE SERVICES					
2805854	VEHICLE & CYBER LIABILITY POLICY #67153	100-5154-551400 175.99	28,789.00	FINANCE	04/06/2023
		100-5154-551400 5,838.45			
		150-5221-522600 16,358.12			
		100-5154-551400 3,871.05			
		610-6920-692400 800.59			
		620-8400-853000 656.81			
		100-5154-551300 624.71			
		100-5254-522600 3.59			
		150-5221-522600 3.59			
		410-5363-522600 256.27			
		440-5511-522600 9.40			
		500-5344-522600 3.59			
		610-6920-692400 74.69			
		620-8400-853000 112.15			
TOTAL VENDOR R & R INSURANCE SERVICES			55,299.00		
VENDOR NAME: ROBERTSON, NICOLE					
2023 UNIFORM	2023 UNIFORM ALLOWANCE - ROBERTSON	100-5211-534600 96.40	96.40	POLICE	04/06/2023
TOTAL VENDOR ROBERTSON, NICOLE			96.40		
VENDOR NAME: RUEKERT & MIELKE, INC.					
145745	12-00000.100 General Services	100-5111-521900 1,031.25	4,432.25	FINANCE	04/06/2023
		100-5335-521900 1,827.50			
		100-5521-531100 618.75			
		100-5660-521900 459.00			
		250-5335-521900 453.75			
		500-5344-535200 42.00			
145746	12-00000.300 Water Utility Services	610-6920-692300 1,595.30	1,595.30	FINANCE	04/06/2023
145744	12-00000.400 Sewer Utility Services	620-8400-852000 208.50	208.50	FINANCE	04/06/2023
145747	12-10063.210 2023 GIS Services - GIS Dat	610-6920-692300 70.00	140.00	FINANCE	04/06/2023
		620-8400-852000 70.00			
145748	12-10096.300 Deback Drive Infrastructure	200-5335-521900 1,122.90	1,122.90	FINANCE	04/06/2023
145749	12-10098.123 WWTF Phosphorus Assistance	620-8400-852100 2,524.50	2,524.50	FINANCE	04/06/2023
145751	12-10131.300 Atkinson Pump Station Capac	620-0000-000104 1,366.50	1,366.50	FINANCE	04/06/2023
145752	12-10135.210 2023 VUEWorks Annual Servic	100-5660-521900 1,699.50	2,922.00	FINANCE	04/06/2023
		610-6920-692300 611.25			
		620-8400-852000 611.25			
145754	12-10145.100 David Alan's Relocation / D100-0000-211400	262.50	262.50	FINANCE	04/06/2023
145755	12-10169.100 Wells 3 and 4 Radium Remova	610-6920-692300 272.50	272.50	FINANCE	04/06/2023
145756	12-10169.120 Wells 3 and 4 Radium Remova	610-0000-000109 1,231.25	1,231.25	FINANCE	04/06/2023
145759	12-10175.300 Miniwaukan Park Restroom Bu	480-5700-584900 1,657.50	1,657.50	FINANCE	04/06/2023
145761	12-10186.120 2023 Knowles-Nelson Grant A	100-5521-522000 1,334.25	1,334.25	FINANCE	04/06/2023
145762	12-10187.120 North Side EST Renovation	610-6920-692300 1,016.00	1,016.00	FINANCE	04/06/2023

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VENDOR NAME: RUEKERT & MIELKE, INC.						
145763	12-92041.705 2023 SCADA Service Work	610-6920-692300	62.63	125.27	FINANCE	04/06/2023
		620-8400-852000	62.64			
145750	12-10127.100 210 MCDIVITT LANE EXPANSION	100-0000-211425	218.75	218.75	FINANCE	04/06/2023
145753	12-10139.310 MEADOWLAND TOWNHOMES DEVELO	100-0000-211425	656.25	656.25	FINANCE	04/06/2023
145757	12-10170.300 600 PERKINS DRIVE IDC / ERO	100-0000-211425	262.50	262.50	FINANCE	04/06/2023
145760	12-10178.300 HILL COURT RELOAD SOUTH MUL	100-0000-211425	719.75	719.75	FINANCE	04/06/2023
TOTAL VENDOR RUEKERT & MIELKE, INC.				22,068.47		
VENDOR NAME: SABEL MECHANICAL LLC						
230094	SUPLY/REPLACE GUIDE CLAWS-EDGEWOOD LS	620-8020-832000	1,610.28	1,610.28	UTILITIES	04/06/2023
TOTAL VENDOR SABEL MECHANICAL LLC				1,610.28		
VENDOR NAME: SOMAR ENTERPRISES						
102943	2023 UNIFORM ALLOWANCE - DEMOTTO	100-5211-534600	249.88	249.88	POLICE	04/06/2023
TOTAL VENDOR SOMAR ENTERPRISES				249.88		
VENDOR NAME: STERICYCLE						
8003552306	2023 MARCH VH SHREDDING SERVICES	100-5141-531100	45.65	91.29	ALLOCATE	04/06/2023
		100-5142-531100	22.82			
		100-5632-531100	22.82			
8003592499	PS SHRED SERVICE	100-5211-521900	87.29	87.29	POLICE	04/06/2023
TOTAL VENDOR STERICYCLE				178.58		
VENDOR NAME: STRYKER SALES, LLC						
4095148M	SQUAD AED	340-5890-581100	1,963.47	1,963.47	POLICE	04/06/2023
TOTAL VENDOR STRYKER SALES, LLC				1,963.47		
VENDOR NAME: THE UNIFORM SHOPPE OF GREEN BAY INC						
331523	BALLISTIC VEST - NEW UNIFORM ISSUE	100-5212-534700	911.95	911.95	POLICE	04/06/2023
TOTAL VENDOR THE UNIFORM SHOPPE OF GREEN BAY INC				911.95		
VENDOR NAME: TRI-TECH FORENSICS, INC.						
00821986	SQUAD MEDICAL SUPPLIES	100-5212-531100	608.82	608.82	POLICE	04/06/2023
TOTAL VENDOR TRI-TECH FORENSICS, INC.				608.82		
VENDOR NAME: USA BLUEBOOK						
311114	WATER/SEWER LAB SUPPLIE, METER PARTS/TOO	620-8010-826000	650.00	1,515.51	UTILITIES	04/06/2023
		610-6453-664100	215.00			
		610-6920-693000	325.00			
		620-8010-827000	325.51			
TOTAL VENDOR USA BLUEBOOK				1,515.51		
VENDOR NAME: VERIZON WIRELESS						

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VENDOR NAME: VERIZON WIRELESS					
9930015741	MARCH 2023 PHONE BILL	100-5141-522500 46.05	841.88	ALLOCATE	04/06/2023
		100-5241-522500 90.78			
		100-5323-522500 334.00			
		610-6920-692100 165.00			
		620-8400-851000 165.00			
		100-5632-522500 41.05			
9930015742	2023 MARCH CELL BILL ACCT# 885503900-000	100-5323-522500 21.66	265.78	ALLOCATE	04/06/2023
		610-6920-692100 122.06			
		620-8400-851000 122.06			
9929228756	VERIZON INVOICE	150-5221-522500 50.10	50.10	FIRE	04/06/2023
TOTAL VENDOR VERIZON WIRELESS			1,157.76		
VENDOR NAME: VILLAGE OF VERNON					
8545	TYPE A NOTICE ELECTIONS	100-5144-531200 22.69	22.69	CLERK	04/06/2023
TOTAL VENDOR VILLAGE OF VERNON			22.69		
VENDOR NAME: WI DSPS					
2023 RENEWAL		100-5241-532400 40.00	40.00	BUILDING	04/06/2023
TOTAL VENDOR WI DSPS			40.00		
VENDOR NAME: ZAJICHEK, TAYLOR					
2023 UNIFORM	2023 UNIFORM ALLOWANCE - ZAJICHEK	100-5212-534600 77.64	77.64	POLICE	04/06/2023
2023 UNIFORM ALLOW	2023 UNIFORM ALLOWANCE - ZAJICHEK	100-5212-534600 128.03	128.03	POLICE	04/06/2023
TOTAL VENDOR ZAJICHEK, TAYLOR			205.67		
GRAND TOTAL:			240,199.12		

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
03/10/2023	GEN	36069	IMIL1888147	ALSCO	OUTSIDE SERVICES	531000	5511	72.62
03/10/2023	GEN	36070#	1TMQ-DK1H-4RH3	AMAZON CAPITOL SERVICES	OPERATIONAL SUPPLIES	531100	5511	89.83
			1PRG-PGWW-3WCL		COLLECTION MAINTENANCE & REPAIR	531600	5511	95.85
			177N-HNWM-64T4		METASPACE MAINTENANCE	531700	5511	541.38
			1JC7-71V3-7K3W		THINGERY MAINTENANCE	531800	5511	254.51
			1FHJ-C6KL-3XRN		PROGRAMMING	533100	5511	30.06
			1PRG-PGWW-6NY7		PROGRAMMING	533100	5511	85.93
			167T-KPWQ-7WPY		PROGRAMMING	533100	5511	44.74
			1MWQ-DLJW-4KJH		TRAINING & TRAVEL	533500	5511	65.00
			1MWQ-DLJW-7L4Y		FURNITURE & FIXTURES	581000	5511	1.99
			1163-Y479-7PGG		BOOKS	532800	5700	336.55
			1WC3-NKJK-7VQR		BOOKS	532800	5700	641.94
			1PRG-PGWW-3MRT		AV MATERIAL	532900	5700	19.99
			19QR-NN9N-6TD1		AV MATERIAL	532900	5700	648.55
			1PRG-PGWW-7DGN		AV MATERIAL	532900	5700	215.86
			1V3N-K11N-6WPD		DONATED FUND EXPENDITURES	580600	5890	1,049.98
CHECK GEN 36070 TOTAL FOR FUN								4,122.16
03/10/2023	GEN	36071	46578	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	114.75
03/10/2023	GEN	36072	2037306446	BAKER & TAYLOR INC.	BOOKS	532800	5700	145.69
			2037306447		BOOKS	532800	5700	52.76
			2037306448		BOOKS	532800	5700	116.00
			2037311045		BOOKS	532800	5700	39.21
			2037311046		BOOKS	532800	5700	783.80
			2037320221		BOOKS	532800	5700	17.16
			2037320222		BOOKS	532800	5700	76.68
			2037320223		BOOKS	532800	5700	92.13
			2037320224		BOOKS	532800	5700	88.47
			2037326692		BOOKS	532800	5700	111.25
			2037326693		BOOKS	532800	5700	1,099.60
			2037326694		BOOKS	532800	5700	74.88
			2037335352		BOOKS	532800	5700	105.27
			2037335353		BOOKS	532800	5700	97.02
			2037335354		BOOKS	532800	5700	36.38
			2037352516		BOOKS	532800	5700	72.24
			2037352517		BOOKS	532800	5700	611.56
			2037352518		BOOKS	532800	5700	34.45
			2037356620		BOOKS	532800	5700	1,064.77

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Fund: 440 LIBRARY FUND								
			2037356621		BOOKS	532800	5700	16.52
			2037356622		BOOKS	532800	5700	10.15
			2037359843		BOOKS	532800	5700	152.01
			2037359844		BOOKS	532800	5700	1,262.96
				CHECK GEN 36072 TOTAL FOR FUN				6,160.96
03/10/2023	GEN	36073	2103	BERNSTEIN & ASSOCIATES, LLC	DONATED FUND EXPENDITURES	580600	5890	1,170.00
03/10/2023	GEN	36074	B6557016	BRODART	BOOKS	532800	5700	224.02
			B6562209		BOOKS	532800	5700	404.27
				CHECK GEN 36074 TOTAL FOR FUN				628.29
03/10/2023	GEN	36075	80611597	CENGAGE LEARNING	BOOKS	532800	5700	169.54
			80632179		BOOKS	532800	5700	87.17
			80647898		BOOKS	532800	5700	51.98
				CHECK GEN 36075 TOTAL FOR FUN				308.69
03/10/2023	GEN	36076	1988609	CENTER POINT LARGE PRINT	BOOKS	532800	5700	28.67
			1990652		BOOKS	532800	5700	18.74
				CHECK GEN 36076 TOTAL FOR FUN				47.41
03/10/2023	GEN	36077	25786	COLLABORATIVE SUMMER LIBRARY	PROGRAMMING	533100	5511	76.88
03/10/2023	GEN	36078	7259411	DEMCO INC	COLLECTION MAINTENANCE & REPAIR	531600	5511	136.54
			7264505		COLLECTION MAINTENANCE & REPAIR	531600	5511	99.48
				CHECK GEN 36078 TOTAL FOR FUN				236.02
03/10/2023	GEN	36079	20804	DYNAMIC AWARDS	OPERATIONAL SUPPLIES	531100	5511	48.00
03/10/2023	GEN	36080	960003311	EMCOR SERVICES	DONATED FUND EXPENDITURES	580600	5890	1,409.00
03/10/2023	GEN	36081	33526639	GREAT AMERICAN FINANCIAL SVCS	CONTRACTUAL SERVICES	522000	5511	353.14
03/10/2023	GEN	36082	930027490	ILLINGWORTH KILGUST	DONATED FUND EXPENDITURES	580600	5890	3,578.00
03/10/2023	GEN	36083	38476562	JOHNSON CONTROLS SECURITY	TRAINING & TRAVEL	533500	5511	363.58
03/10/2023	GEN	36084	690	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	960.00
03/10/2023	GEN	36085	913158	MICROMARKETING LLC	AV MATERIAL	532900	5700	33.99
03/10/2023	GEN	36086	503441136	MIDWEST TAPE	DIGITAL COLLECTIONS	534900	5511	590.26

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Fund: 440 LIBRARY FUND								
03/10/2023	GEN	36087	24311	TAYLOR COMPUTER SERVICES, INC	ELECTRONIC TOOLS & SERVICES	534000	5511	612.00
			24385		REPAIRS & MAINTENANCE	539500	5511	130.00
				CHECK GEN 36087 TOTAL FOR FUN				742.00
03/10/2023	GEN	36088	5993-23	THOMAS PRESS, INC.	OUTREACH	533300	5511	92.90
03/10/2023	GEN	36089	6109883	UNIQUE MANAGEMENT	OUTSIDE SERVICES	531000	5511	9.85
03/10/2023	GEN	36090	211153	VINCENT PLUMBING & HEATING	DONATED FUND EXPENDITURES	580600	5890	4,060.00
03/10/2023	GEN	36091	2023	WI HISTORICAL FOUNDATION	DONATED FUND EXPENDITURES	580600	5890	1,000.00
03/10/2023	GEN	36092	22223	1451 DALE PAINTING	DONATED FUND EXPENDITURES	580600	5890	5,900.00
03/10/2023	GEN	36093	3823	1451 DALE PAINTING	DONATED FUND EXPENDITURES	580600	5890	1,000.00
				Total for fund 440 LIBRARY FUND				33,078.44
				TOTAL - ALL FUNDS				33,078.44

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/16/2023	GEN	610 (E)	CHARTER COMMUNICATIONS	MARCH 2023 BILL	100-5120-522500	37.73
		610 (E)		MARCH 2023 BILL	100-5141-522500	15.96
		610 (E)		MARCH 2023 BILL	100-5142-522500	144.04
		610 (E)		MARCH 2023 BILL	100-5145-522900	70.39
		610 (E)		MARCH 2023 BILL	100-5160-522500	29.50
		610 (E)		MARCH 2023 BILL	100-5211-522500	459.69
		610 (E)		MARCH 2023 BILL	100-5241-522500	41.00
		610 (E)		MARCH 2023 BILL	100-5323-522500	74.01
		610 (E)		MARCH 2023 BILL	100-5512-522500	177.96
		610 (E)		MARCH 2023 BILL	150-5221-522500	368.57
		610 (E)		MARCH 2023 BILL	410-5363-522500	4.57
		610 (E)		MARCH 2023 BILL	440-5511-522500	294.57
		610 (E)		MARCH 2023 BILL	500-5344-522500	2.29
		610 (E)		MARCH 2023 BILL	610-6920-692100	38.87
		610 (E)		MARCH 2023 BILL	620-8400-851000	38.87
						<hr/> 1,798.02
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,798.02

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Purchase Card Vendor: 0002 US BANK							
BITTNER RONALD 58295	WAL-MART #1571 ELECTION SUPPLIES 100-5144-531100	02/21/2023 MROCKLEY	03/22/2023	49.90	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			49.90			
BITTNER RONALD 58296	SP UBIQUITI INC. UBIQUITY CAMERA EQUIPMENT 100-5212-581100	02/22/2023 MROCKLEY	03/22/2023	397.14	0.00	Paid	Y 03/22/2023
	EQUIPMENT LESS THAN \$5000			397.14			
BITTNER RONALD 58297	SP UBIQUITI INC. INDIANHEAD BEACH CAMERAS 100-5212-581100	02/22/2023 MROCKLEY	03/22/2023	2,243.91	0.00	Paid	Y 03/22/2023
	EQUIPMENT LESS THAN \$5000			2,243.91			
BITTNER RONALD 58298	ZORO TOOLS INC DOCK EDGING BOAT LAUNCH 100-5521-531100	02/28/2023 MROCKLEY	03/22/2023	212.22	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			212.22			
BITTNER RONALD 58299	HEIN ELECTRIC SUPPLY COMP HIGH BAY LIGHTS DPW 100-5323-539500	03/06/2023 MROCKLEY	03/22/2023	421.47	0.00	Paid	Y 03/22/2023
	REPAIRS & MAINTENANCE			421.47			
BITTNER RONALD 58300	HARBOR FREIGHT TOOLS 544 NITRILE GLOVES 100-5521-531100	03/12/2023 MROCKLEY	03/22/2023	69.86	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			69.86			
BONK JASON 58301	THE HOME DEPOT #4921 METER SUPPLIES 610-6453-664100	02/24/2023 MROCKLEY	03/22/2023	122.94	0.00	Paid	Y 03/22/2023
	OPERATION SUPPLY/EXP-T&D			122.94			
BONK JASON 58302	USPS PO 5657100149 FLUORIDE SAMPLE POSTAGE 610-6300-663200	03/01/2023 MROCKLEY	03/22/2023	4.85	0.00	Paid	Y 03/22/2023
	OPERATION SUPPLY/EXP-TREATMENT			4.85			
CASTLE WAYNE A 58303	DNR WS2 EM1 EPAY DEM SRVF WC WASTEWATER LICENSE RENEWAL 620-8400-854100	02/14/2023 MROCKLEY	03/22/2023	0.90	0.00	Paid	Y 03/22/2023
	EDUCATIONAL/TRAINING EXPENSES			0.90			

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Purchase Card Vendor: 0002 US BANK							
CASTLE WAYNE A 58304	DNR WS2 EM1 EPAY DEM SALE WC WASTEWATER LICENSE RENEWAL 620-8400-854100	02/14/2023 MROCKLEY	03/22/2023	45.00	0.00	Paid	Y 03/22/2023
	EDUCATIONAL/TRAINING EXPENSES			45.00			
CASTLE WAYNE A 58305	WISCONSIN WASTEWATER OPER WWOA MEETING 620-8400-854100	02/28/2023 MROCKLEY	03/22/2023	72.46	0.00	Paid	Y 03/22/2023
	EDUCATIONAL/TRAINING EXPENSES			72.46			
CASTLE WAYNE A 58306	OPC*WI RURAL WTR CONF WRWA CONFERENCE 610-6920-693000	03/01/2023 MROCKLEY	03/22/2023	175.00	0.00	Paid	Y 03/22/2023
	MISC GENERAL EXPENSES			175.00			
CASTLE WAYNE A 58307	OPC MSC*SERVICE FEE 024 WRWA CONFERENCE 610-6920-693000	03/01/2023 MROCKLEY	03/22/2023	5.97	0.00	Paid	Y 03/22/2023
	MISC GENERAL EXPENSES			5.97			
DEMOTTO CHRIS 58308	PAYPRO FARONICS DEEP FREEZE SOFTWARE 100-5211-522900	03/02/2023 MROCKLEY	03/22/2023	50.40	0.00	Paid	Y 03/22/2023
	SOFTWARE SUPPORT/MAINTENANCE			50.40			
DYKSTRA DIANA 58309	IIMC IIMC MEMBERSHIP 100-5142-532400	02/15/2023 MROCKLEY	03/22/2023	185.00	0.00	Paid	Y 03/22/2023
	IIMC MEMBERSHIP			185.00			
DYKSTRA DIANA 58310	COUSINS SUBS #9160 SHAREPOINT TRAINING LUNCH VH 100-5142-539900	03/01/2023 MROCKLEY	03/22/2023	63.97	0.00	Paid	Y 03/22/2023
	SHAREPOINT TRAINING LUNCH VH			63.97			
DYKSTRA DIANA 58311	VBS*VONAGE BUSINESS 100-5141-522500 100-5142-522500 100-5145-522900 100-5241-522500 100-5632-522500 100-5323-522500 100-5512-522500	03/12/2023 MROCKLEY	03/22/2023	996.40	0.00	Paid	Y 03/22/2023
	TELEPHONE			12.84			
	TELEPHONE			64.33			
	SOFTWARE SUPPORT/MAINTENANCE			51.36			
	TELEPHONE			25.68			
	TELEPHONE			12.84			
	TELEPHONE			25.81			
	TELEPHONE			12.85			

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Purchase Card Vendor: 0002 US BANK							
	100-5120-522500	TELEPHONE		12.84			
	100-5211-522500	TELEPHONE		238.25			
	150-5221-522500	TELEPHONE		233.76			
	440-5511-522500	TELEPHONE		251.85			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		27.00			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES		26.99			
GOURDOUX LINDA							
58312	WM SUPERCENTER #1571	02/20/2023	03/22/2023	72.02	0.00	Paid	Y
	ELECTION SUPPLIES	MROCKLEY					03/22/2023
	100-5144-531100	ELECTION SUPPLIES		72.02			
ISELY MARY JO							
58313	NETFLIX.COM	03/01/2023	03/22/2023	19.99	0.00	Paid	Y
	STREAMING 3/1/23-3/31/23	MROCKLEY					03/22/2023
	440-5511-531800	THINGERY MAINTENANCE		19.99			
ISELY MARY JO							
58314	ROKU FOR DISNEY ELECTRONI	03/11/2023	03/22/2023	115.49	0.00	Paid	Y
	DISNEY 3/11/23-3/11/24	MROCKLEY					03/22/2023
	440-5511-531800	THINGERY MAINTENANCE		115.49			
KIM CATHRYN							
58315	SIGNUPGENIUS	02/16/2023	03/22/2023	11.99	0.00	Paid	Y
	AARP SIGN UP	MROCKLEY					03/22/2023
	440-5511-534000	ELECTRONIC TOOLS & SERVICES		11.99			
KIM CATHRYN							
58316	CANVA* I03702-31696247	02/20/2023	03/22/2023	17.50	0.00	Paid	Y
	POST CARDS	MROCKLEY					03/22/2023
	440-5511-533300	OUTREACH		17.50			
KIM CATHRYN							
58317	SP IMAGE SUPPLY	02/21/2023	03/22/2023	52.00	0.00	Paid	Y
	LABEL MAKER TAPE	MROCKLEY					03/22/2023
	440-5511-531100	OPERATIONAL SUPPLIES		52.00			
KIM CATHRYN							
58318	DOLLAR GENERAL #10855	02/21/2023	03/22/2023	16.00	0.00	Paid	Y
	BINGO PRIZES	MROCKLEY					03/22/2023
	440-5511-533100	PROGRAMMING		16.00			
KIM CATHRYN							
58319	USPS PO 5657100149	02/23/2023	03/22/2023	66.00	0.00	Paid	Y
	STAMPS AND MAIL	MROCKLEY					03/22/2023
	440-5511-531500	POSTAGE		66.00			

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Purchase Card Vendor: 0002 US BANK							
KIM CATHRYN 58320	SIGNUPGENIUS METASPACE SIGN UP 440-5511-531700	02/23/2023 MROCKLEY METASPACE MAINTENANCE	03/22/2023	11.99 11.99	0.00	Paid	Y 03/22/2023
KIM CATHRYN 58321	MAILCHIMP *MISC NEWSLETTER 440-5511-534000	03/08/2023 MROCKLEY ELECTRONIC TOOLS & SERVICES	03/22/2023	84.00 84.00	0.00	Paid	Y 03/22/2023
KIM CATHRYN 58322	FRIENDS OF THE DOMES, LIBRARY EXPERIENCE PASS/ PD BY 440-5890-580600	03/09/2023 MROCKLEY DONATED FUND EXPENDITURES	03/22/2023	500.00 500.00	0.00	Paid	Y 03/22/2023
KREISER ROBERT 58323	US BANK AMAZON REFUND 100-5211-531100	02/16/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	(15.04) (15.04)	0.00	Paid	Y 03/22/2023
KUBIAK MICHAEL 58324	US BANK WALMART SHELF REFUND 100-5212-531100	02/22/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	(26.23) (26.23)	0.00	Paid	Y 03/22/2023
KUBIAK MICHAEL 58325	WAL-MART #1571 WALMART SHELF 100-5212-531100	02/22/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	24.98 24.98	0.00	Paid	Y 03/22/2023
KUBIAK MICHAEL 58326	WM SUPERCENTER #1571 WALMART SHELF 100-5212-531100	02/22/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	26.23 26.23	0.00	Paid	Y 03/22/2023
MILLER KENNETH 58327	SP TRANSPORT PARTS L PRO MASTER RUNNING BOARDS 610-6920-693300	02/15/2023 MROCKLEY TRANSPORTATION EXPENSES	03/22/2023	415.63 415.63	0.00	Paid	Y 03/22/2023
MILLER KENNETH 58328	EBAY O*06-09760-04169 VIBRATION METER 610-6210-662500 620-8010-827000	02/27/2023 MROCKLEY MAINTENANCE-PUMPING OPERATION SUPPLY/EXPENSE	03/22/2023	1,793.47 896.73 896.74	0.00	Paid	Y 03/22/2023

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Purchase Card Vendor: 0002 US BANK							
MILLER KENNETH 58329	IN *ADVANCED WELDING SUPP WELDING ROD FOR CLARIFIER REPAIR 620-8010-827000	03/02/2023 MROCKLEY OPERATION SUPPLY/EXPENSE	03/22/2023	27.90 27.90	0.00	Paid	Y 03/22/2023
MILLER KENNETH 58330	EMS*LTD/AAATESTERS PREDICTIVE MAINTENANCE TOOL 610-6210-662500 620-8010-828000	03/11/2023 MROCKLEY MAINTENANCE-PUMPING TRANSPORTATION EXPENSE	03/22/2023	1,139.00 569.50 569.50	0.00	Paid	Y 03/22/2023
MILLER KENNETH 58331	US BANK VIBRATION METER-RETURN 610-6210-662500 620-8010-827000	03/15/2023 MROCKLEY MAINTENANCE-PUMPING OPERATION SUPPLY/EXPENSE	03/22/2023	(1,793.47) (896.73) (896.74)	0.00	Paid	Y 03/22/2023
PETERSON RANDY 58332	DULTMEIER SALES STEAM CLEANER FITTINGS 100-5324-539500	02/15/2023 MROCKLEY REPAIRS & MAINTENANCE	03/22/2023	24.03 24.03	0.00	Paid	Y 03/22/2023
PETERSON RANDY 58333	HYQUIP WAUKESHA HYDRAULIC FITTING 100-5324-539500	02/24/2023 MROCKLEY REPAIRS & MAINTENANCE	03/22/2023	13.58 13.58	0.00	Paid	Y 03/22/2023
PETERSON RANDY 58334	SP ARKANSAS OUTDOOR STEAM CLEANER MOTOR 100-5324-539500	03/07/2023 MROCKLEY REPAIRS & MAINTENANCE	03/22/2023	581.83 581.83	0.00	Paid	Y 03/22/2023
PETERSON RANDY 58335	JAY-CEE SALES & RIVET PEIR RIVITS 100-5521-531100	03/14/2023 MROCKLEY OPERATIONAL SUPPLIES	03/22/2023	35.77 35.77	0.00	Paid	Y 03/22/2023
SCHARF ERIN 58336	COUN OF DEVELOP FINANCE INTRO TO TIF COURSE 100-5632-533500	03/03/2023 MROCKLEY TRAINING & TRAVEL	03/22/2023	825.00 825.00	0.00	Paid	Y 03/22/2023
SCHARF ERIN 58337	AMERICAN PLANNING ASSOCI MEMBERSHIP 100-5632-532400	03/03/2023 MROCKLEY MEMBERSHIP DUES	03/22/2023	99.00 99.00	0.00	Paid	Y 03/22/2023

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Purchase Card Vendor: 0002 US BANK							
SCHNOOK FRED 58338	QUICK CLEANERS LIBRARY TABLE COVERS CLEANING 100-5111-539900	03/08/2023 MROCKLEY	03/22/2023	146.59	0.00	Paid	Y 03/22/2023
	LIBRARY TABLE COVER CLEANING			146.59			
SMITH JAMES A 58339	WAL-MART #1571 OFFICE SUPPLIES 610-6920-692100 620-8400-851000	03/10/2023 MROCKLEY	03/22/2023	20.41	0.00	Paid	Y 03/22/2023
	OFFICE SUPPLIES & EXPENSES			10.21			
	OFFICE SUPPLIES & EXPENSES			10.20			
STIEN JEFFREY R 58340	AMZN MKTP US*HE7SE7P21 EMS SUPPLIES 150-5231-531100	02/15/2023 MROCKLEY	03/22/2023	84.23	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			84.23			
STIEN JEFFREY R 58341	FULLY PROMOTED MENDEN INITIAL FT CLOTHING 150-5221-534600	02/23/2023 MROCKLEY	03/22/2023	384.09	0.00	Paid	Y 03/22/2023
	CLOTHING ALLOWANCE			384.09			
STIEN JEFFREY R 58342	METRO MARKET #384 STATION SUPPLIES 150-5221-531100	02/24/2023 MROCKLEY	03/22/2023	54.56	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			54.56			
STREIT DANIEL 58343	AMZN MKTP US*H54NY0RU0 OFFICE SUPPLIES 100-5211-531100	03/06/2023 MROCKLEY	03/22/2023	27.38	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			27.38			
SURA MATTHEW J 58344	FULLY PROMOTED SURA CLOTHING 150-5221-534600	02/20/2023 MROCKLEY	03/22/2023	172.73	0.00	Paid	Y 03/22/2023
	CLOTHING ALLOWANCE			172.73			
SURA MATTHEW J 58345	IN *RENEW BIOMEDICAL SERV HAMILTON VENTILATOR PM AND REPAIR 150-5231-539500	03/03/2023 MROCKLEY	03/22/2023	1,468.00	0.00	Paid	Y 03/22/2023
	REPAIRS & MAINTENANCE			1,468.00			
SURA MATTHEW J 58346	APPLE.COM/BILL APPLE STORAGE 150-5231-531100	03/08/2023 MROCKLEY	03/22/2023	0.99	0.00	Paid	Y 03/22/2023
	OPERATIONAL SUPPLIES			0.99			

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/22/2023 - 03/22/2023
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 BANK CODE: GEN - CHECK TYPE: EFT
 CREDIT CARD TRANSACTIONS FOR BOARD
 SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

Purchase Card Vendor: 0002 US BANK

ZAESKE DEBBIE							
58347	POSITIVE PROMOTIONS	03/02/2023	03/22/2023	87.88	0.00	Paid	Y
	TELECOMMUNICATOR WEEK THANK YOU	MROCKLEY					03/22/2023
	100-5211-539900	OTHER		87.88			

Total Purchase Card Vendor: 0002 US BANK	11,702.91	0.00
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# of Invoices:	50	# Due:	0	Totals:	13,537.65	0.00
# of Credit Memos:	3	# Due:	0	Totals:	(1,834.74)	0.00
Net of Invoices and Credit Memos:					11,702.91	0.00

--- TOTALS BY GL DISTRIBUTION ---

100-5111-539900	OTHER	146.59
100-5120-522500	TELEPHONE	12.84
100-5141-522500	TELEPHONE	12.84
100-5142-522500	TELEPHONE	64.33
100-5142-532400	MEMBERSHIP DUES	185.00
100-5142-539900	OTHER	63.97
100-5144-531100	OPERATIONAL SUPPLIES	121.92
100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE	51.36
100-5211-522500	TELEPHONE	238.25
100-5211-522900	SOFTWARE SUPPORT/MAINTENANCE	50.40
100-5211-531100	OPERATIONAL SUPPLIES	12.34
100-5211-539900	OTHER	87.88
100-5212-531100	OPERATIONAL SUPPLIES	24.98
100-5212-581100	EQUIPMENT LESS THAN \$5000	2,641.05
100-5241-522500	TELEPHONE	25.68
100-5323-522500	TELEPHONE	25.81
100-5323-539500	REPAIRS & MAINTENANCE	421.47
100-5324-539500	REPAIRS & MAINTENANCE	619.44
100-5512-522500	TELEPHONE	12.85
100-5521-531100	OPERATIONAL SUPPLIES	317.85
100-5632-522500	TELEPHONE	12.84
100-5632-532400	MEMBERSHIP DUES	99.00
100-5632-533500	TRAINING & TRAVEL	825.00
150-5221-522500	TELEPHONE	233.76
150-5221-531100	OPERATIONAL SUPPLIES	54.56
150-5221-534600	CLOTHING ALLOWANCE	556.82
150-5231-531100	OPERATIONAL SUPPLIES	85.22
150-5231-539500	REPAIRS & MAINTENANCE	1,468.00
440-5511-522500	TELEPHONE	251.85
440-5511-531100	OPERATIONAL SUPPLIES	52.00

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INVOICE REGISTER REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 03/22/2023 - 03/22/2023
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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
440-5511-531500	POSTAGE			66.00			
440-5511-531700	METASPACE MAINTENANCE			11.99			
440-5511-531800	THINGERY MAINTENANCE			135.48			
440-5511-533100	PROGRAMMING			16.00			
440-5511-533300	OUTREACH			17.50			
440-5511-534000	ELECTRONIC TOOLS & SERVICES			95.99			
440-5890-580600	DONATED FUND EXPENDITURES			500.00			
610-6210-662500	MAINTENANCE-PUMPING			569.50			
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			4.85			
610-6453-664100	OPERATION SUPPLY/EXP-T&D			122.94			
610-6920-692100	OFFICE SUPPLIES & EXPENSES			37.21			
610-6920-693000	MISC GENERAL EXPENSES			180.97			
610-6920-693300	TRANSPORTATION EXPENSES			415.63			
620-8010-827000	OPERATION SUPPLY/EXPENSE			27.90			
620-8010-828000	TRANSPORTATION EXPENSE			569.50			
620-8400-851000	OFFICE SUPPLIES & EXPENSES			37.19			
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			118.36			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			6,073.69	0.00		
	150 - FIRE/AMBULANCE FUND			2,398.36	0.00		
	440 - LIBRARY FUND			1,146.81	0.00		
	610 - WATER UTILITY FUND			1,331.10	0.00		
	620 - SEWER UTILITY FUND			752.95	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5111 - VILLAGE BOARD			146.59	0.00		
	5120 - MUNICIPAL COURT			12.84	0.00		
	5141 - VILLAGE ADMINISTRATOR			12.84	0.00		
	5142 - CLERK-TREASURER			313.30	0.00		
	5144 - ELECTIONS			121.92	0.00		
	5145 - FINANCE DEPARTMENT			51.36	0.00		
	5211 - POLICE ADMINISTRATION			388.87	0.00		
	5212 - POLICE PATROL			2,666.03	0.00		
	5221 - FIRE ADMINISTRATION			845.14	0.00		
	5231 - AMBULANCE			1,553.22	0.00		
	5241 - BUILDING INSPECTOR			25.68	0.00		
	5323 - GARAGE			447.28	0.00		
	5324 - MACHINERY & EQUIPMENT			619.44	0.00		
	5511 - LIBRARY SERVICES			646.81	0.00		
	5512 - MUSEUM			12.85	0.00		
	5521 - PARKS			317.85	0.00		
	5632 - PLANNING DEPARTMENT			936.84	0.00		
	5890 - USE OF DESIGNATED FUNDS			500.00	0.00		
	6210 - PUMPING MAINTENANCE			569.50	0.00		
	6300 - WATER TREATMENT OPERATIONS			4.85	0.00		
	6453 - T&D-METERS MAINTENANCE			122.94	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			633.81	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			597.40	0.00		
	8400 - ADMINISTRATIVE & GENERAL			155.55	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0707			759.48			
	1128			87.88			
	2365			135.48			
	2544			1,245.37			
	3064			50.40			
	4175			(15.04)			
	5538			27.38			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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JOURNALIZED PAID
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CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	5540			924.00			
	5724			1,641.72			
	6347			72.02			
	6370			522.88			
	6639			299.33			
	6721			24.98			
	7403			20.41			
	8389			1,582.53			
	8764			127.79			
	8772			146.59			
	9625			655.21			
	9708			3,394.50			

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4488818928 58239	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	02/24/2023 MROCKLEY 0700126680-00001 Digester Gas	03/14/2023	898.93 898.93	0.00	Paid	Y 03/14/2023
4488818928 58240	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	02/24/2023 MROCKLEY 0700126680-00002 Well #3 Elec	03/14/2023	1,579.86 1,579.86	0.00	Paid	Y 03/14/2023
4488818928 58241	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	02/24/2023 MROCKLEY 0700126680-00003 Street Lights	03/14/2023	3,989.09 3,989.09	0.00	Paid	Y 03/14/2023
4488818928 58242	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	02/24/2023 MROCKLEY 0700126680-00004 Greenwald	03/14/2023	268.59 268.59	0.00	Paid	Y 03/14/2023
4488818928 58243	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	02/24/2023 MROCKLEY 0700126680-00005 Booster Station	03/14/2023	823.86 823.86	0.00	Paid	Y 03/14/2023
4488818928 58244	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	02/24/2023 MROCKLEY 0700126680-00007 1240 N. Rochester	03/14/2023	129.04 129.04	0.00	Paid	Y 03/14/2023
4488818928 58245	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	02/24/2023 MROCKLEY 0700126680-00008 Police Garage	03/14/2023	187.31 187.31	0.00	Paid	Y 03/14/2023
4488818928 58246	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	02/24/2023 MROCKLEY 0700126680-00009 Fld Prk Baseball Lights	03/14/2023	20.58 20.58	0.00	Paid	Y 03/14/2023
4488818928 58247	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	02/24/2023 MROCKLEY 0700126680-000010 Fox River View	03/14/2023	224.35 224.35	0.00	Paid	Y 03/14/2023
4488818928 58248	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	02/24/2023 MROCKLEY 0700126680-000011 DPW Elec	03/14/2023	498.60 498.60	0.00	Paid	Y 03/14/2023

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4488818928 58249	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	02/24/2023 MROCKLEY 0700126680-000012 Fire	03/14/2023	2,828.53 2,828.53	0.00	Paid	Y 03/14/2023
4488818928 58250	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	02/24/2023 MROCKLEY 0700126680-000013 police-CTH E N of Sugd	03/14/2023	21.37 21.37	0.00	Paid	Y 03/14/2023
4488818928 58251	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	02/24/2023 MROCKLEY 0700126680-000014 Hall	03/14/2023	1,189.24 1,189.24	0.00	Paid	Y 03/14/2023
4488818928 58252	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	02/24/2023 MROCKLEY 0700126680-000014 Hall Gas	03/14/2023	587.06 587.06	0.00	Paid	Y 03/14/2023
4488818928 58253	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000016 Miniwauken Park	03/14/2023	58.37 58.37	0.00	Paid	Y 03/14/2023
4488818928 58254	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	02/24/2023 MROCKLEY 0700126680-000017 Holz Elec	03/14/2023	9,391.02 9,391.02	0.00	Paid	Y 03/14/2023
4488818928 58255	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000018 Parks	03/14/2023	20.42 20.42	0.00	Paid	Y 03/14/2023
4488818928 58256	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	02/24/2023 MROCKLEY 0700126680-000019 Atkinson Pump	03/14/2023	556.18 556.18	0.00	Paid	Y 03/14/2023
4488818928 58257	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000020 Well #6	03/14/2023	1,042.32 1,042.32	0.00	Paid	Y 03/14/2023
4488818928 58258	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	02/24/2023 MROCKLEY 0700126680-000021 DPW Gas	03/14/2023	965.56 965.56	0.00	Paid	Y 03/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4488818928 58259	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000022 Concession Building	03/14/2023	83.93 83.93	0.00	Paid	Y 03/14/2023
4488818928 58260	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000023 Well #3 Gas	03/14/2023	9.24 9.24	0.00	Paid	Y 03/14/2023
4488818928 58261	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	02/24/2023 MROCKLEY 0700126680-000024 Parks-200 S Rochester	03/14/2023	23.27 23.27	0.00	Paid	Y 03/14/2023
4488818928 58262	WE ENERGIES 0700126680-000027 Police 100-5211-522200	02/24/2023 MROCKLEY 0700126680-000027 Police	03/14/2023	1,929.43 1,929.43	0.00	Paid	Y 03/14/2023
4488818928 58263	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000028 Miniwaukan Pavilion	03/14/2023	22.17 22.17	0.00	Paid	Y 03/14/2023
4488818928 58264	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000029 F. Park Sump Pump	03/14/2023	19.30 19.30	0.00	Paid	Y 03/14/2023
4488818928 58265	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	02/24/2023 MROCKLEY 0700126680-000031 Holz Gas	03/14/2023	311.24 311.24	0.00	Paid	Y 03/14/2023
4488818928 58266	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000032 Well #4 Elec	03/14/2023	1,814.65 1,814.65	0.00	Paid	Y 03/14/2023
4488818928 58267	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	02/24/2023 MROCKLEY 0700126680-000033 Parks	03/14/2023	22.48 22.48	0.00	Paid	Y 03/14/2023
4488818928 58268	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	02/24/2023 MROCKLEY 0700126680-000034 Street Lights	03/14/2023	68.37 68.37	0.00	Paid	Y 03/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4488818928 58269	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	02/24/2023 MROCKLEY 0700126680-000036 Flashers	03/14/2023	11.18 11.18	0.00	Paid	Y 03/14/2023
4488818928 58270	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000037 Well #4 Gas	03/14/2023	166.32 166.32	0.00	Paid	Y 03/14/2023
4488818928 58271	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	02/24/2023 MROCKLEY 0700126680-000038 Museum	03/14/2023	434.67 434.67	0.00	Paid	Y 03/14/2023
4488818928 58272	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000039 Well #5	03/14/2023	2,073.97 2,073.97	0.00	Paid	Y 03/14/2023
4488818928 58273	WE ENERGIES 0700126680-00043 Outdoor Stage 100-5521-522200	02/24/2023 MROCKLEY 0700126680-00043 Outdoor Stage	03/14/2023	18.35 18.35	0.00	Paid	Y 03/14/2023
4488818928 58274	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	02/24/2023 MROCKLEY 0709449777-00001 Library Gas	03/14/2023	1,783.15 1,783.15	0.00	Paid	Y 03/14/2023
4488818928 58275	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	02/24/2023 MROCKLEY 0709449777-00002 Library Elec	03/14/2023	2,283.33 2,283.33	0.00	Paid	Y 03/14/2023
4488818928 58276	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	02/24/2023 MROCKLEY 0712697628-00001 Tower Radio Bldg	03/14/2023	22.00 22.00	0.00	Paid	Y 03/14/2023
4488818928 58277	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	02/24/2023 MROCKLEY 0712697628-00002 Mukw Dam	03/14/2023	22.00 22.00	0.00	Paid	Y 03/14/2023
4488818928 58278	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	02/24/2023 MROCKLEY 0712697628-00003 PD Tower meter #05662	03/14/2023	41.85 41.85	0.00	Paid	Y 03/14/2023

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4488818928 58279	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	02/24/2023 MROCKLEY 0712697628-00004 1224 Riverton	03/14/2023	148.72 148.72	0.00	Paid	Y 03/14/2023
4488818928 58280	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	02/24/2023 MROCKLEY 0712697628-00006 Well #7	03/14/2023	1,521.79 1,521.79	0.00	Paid	Y 03/14/2023
4488818928 58281	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	02/24/2023 MROCKLEY 0712697628-00007 School Crossing Lights	03/14/2023	14.22 14.22	0.00	Paid	Y 03/14/2023
4486856485 58282	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	02/24/2023 MROCKLEY 0700126680-00015 STREET LIGHTS	03/14/2023	10,446.88 10,446.88	0.00	Paid	Y 03/14/2023
4477633424 58283	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	02/24/2023 MROCKLEY 0700126680-00006 Field Park	03/14/2023	65.21 65.21	0.00	Paid	Y 03/14/2023
4477633424 58284	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	02/24/2023 MROCKLEY 0700126680-000025 Tower	03/14/2023	35.73 35.73	0.00	Paid	Y 03/14/2023
4477633424 58285	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	02/24/2023 MROCKLEY 0700126680-00030 Andrews Street	03/14/2023	113.82 113.82	0.00	Paid	Y 03/14/2023

INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 03/10/2023 - 03/16/2023
 JOURNALIZED PAID
 VENDOR CODE: 0034 - CHECK TYPE: EFT
 WE ENERGIES REPORT FOR BOARD

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	47	# Due:	0	Totals:	48,787.55	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					48,787.55	0.00

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,189.24
100-5160-522400	GAS	587.06
100-5211-522200	ELECTRIC	2,213.14
100-5254-522200	ELECTRIC	22.00
100-5323-522200	ELECTRIC	498.60
100-5323-522400	GAS	965.56
100-5342-522200	ELECTRIC	14,541.83
100-5512-522200	ELECTRIC	434.67
100-5521-522200	ELECTRIC	444.63
150-5221-522200	ELECTRIC	2,828.53
440-5511-522200	ELECTRIC	2,283.33
440-5511-522400	GAS	1,783.15
610-6200-662200	FUEL OR POWER PURCHASED	9,336.33
620-8010-821100	WWTP ELECTRIC POWER	9,391.02
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	1,210.17
620-8020-821000	PUMPING POWER & FUEL	1,058.29

--- TOTALS BY FUND ---

100 - GENERAL FUND	20,896.73	0.00
150 - FIRE/AMBULANCE FUND	2,828.53	0.00
440 - LIBRARY FUND	4,066.48	0.00
610 - WATER UTILITY FUND	9,336.33	0.00
620 - SEWER UTILITY FUND	11,659.48	0.00

--- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	1,776.30	0.00
5211 - POLICE ADMINISTRATION	2,213.14	0.00
5221 - FIRE ADMINISTRATION	2,828.53	0.00
5254 - DAMS	22.00	0.00
5323 - GARAGE	1,464.16	0.00
5342 - STREET LIGHTING	14,541.83	0.00
5511 - LIBRARY SERVICES	4,066.48	0.00
5512 - MUSEUM	434.67	0.00
5521 - PARKS	444.63	0.00
6200 - PUMPING OPERATIONS	9,336.33	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	10,601.19	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	1,058.29	0.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/07/2023	GEN	36065	TREASURER STATE OF WI	FEB 2023 COURT FINES & FEES	100-0000-242400	3,915.54
03/07/2023	GEN	36066	TREASURER WAUKESHA COUNTY	FEB 2023 COURT FINES AND FEES	100-0000-243240	1,130.00
03/07/2023	GEN	36067	WALWORTH CTY TREASURER	FEB 2023 COURT FINES AND FEES	100-0000-243250	10.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		5,055.54

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/07/2023	GEN	604 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES -	100-5142-539900	19.11
		604 (E)		INVOICE CLOUD MONTHLY FEES -	100-5241-539900	30.82
		604 (E)		INVOICE CLOUD MONTHLY FEES -	410-5363-539900	39.52
		604 (E)		INVOICE CLOUD MONTHLY FEES -	610-6902-690300	39.53
		604 (E)		INVOICE CLOUD MONTHLY FEES -	620-8300-840000	39.52
						<hr/> 168.50
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		168.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/28/2023	GEN	36000	ALL-WAYS CONTRACTORS INC	MINOR PARK PEDESTRIAN CULVERT CROSSING - #1	480-5700-584900	142,836.92
02/28/2023	GEN	36001	EBIX	EBIX INVOICE	150-5231-521900	4,651.74
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		147,488.66

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 03/01/2023 - 03/01/2023
Banks: GEN

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/01/2023	GEN	36002	MISSION SQUARE	RETIREMENT PR 03/03/23 ACCT 305155	100-0000-215250	4,350.65
		36002		RETIREMENT PR 03/03/23 ACCT 305155	150-0000-215250	202.96
		36002		RETIREMENT PR 03/03/23 ACCT 305155	440-0000-215250	815.56
		36002		RETIREMENT PR 03/03/23 ACCT 305155	610-0000-215250	188.42
		36002		RETIREMENT PR 03/03/23 ACCT 305155	620-0000-215250	469.54
						<hr/> 6,027.13
03/01/2023	GEN	36003	NORTH SHORE BANK FSB	TRACY TIPTON RETIREMENT SICK LEAVE PAYOUT	100-5211-515800	25,833.60
03/01/2023	GEN	36004	SECURIAN FINANCIAL GROUP INC	MARCH 2023 ACCIDENT INS	100-0000-215305	35.21
		36004		MARCH 2023 ACCIDENT INS	150-0000-215305	0.27
						<hr/> 35.48
03/01/2023	GEN	603 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 03/03/23	100-0000-215250	718.34
		603 (E)		RETIREMENT PR 03/03/23	150-0000-215250	770.92
						<hr/> 1,489.26
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		33,385.47

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/09/2023	GEN	605 (E)	UKG INC.	PAYROLL PROCESSING FEES FEBRUARY	100-5111-539900	99.78
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5120-539900	28.51
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5141-539900	14.25
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5142-539900	28.51
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5145-539900	57.01
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5211-539900	142.54
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5212-539900	142.54
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5213-521900	28.51
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5241-539900	28.51
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5300-539900	99.78
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5632-539900	14.25
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	100-5670-521900	14.25
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	150-5221-539900	427.61
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	440-5511-534000	327.83
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	610-6902-690300	42.76
		605 (E)		PAYROLL PROCESSING FEES FEBRUARY	620-8300-840000	57.01
						<hr/> 1,553.65
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,553.65

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/15/2023	GEN	36094	AFLAC	ACCOUNT# V1553 MARCH 2023	100-0000-215302	327.70
		36094		ACCOUNT# V1553 MARCH 2023	150-0000-215302	310.08
		36094		ACCOUNT# V1553 MARCH 2023	440-0000-215302	0.60
		36094		ACCOUNT# V1553 MARCH 2023	610-0000-215302	2.46
		36094		ACCOUNT# V1553 MARCH 2023	620-0000-215302	230.92
						<hr/> 871.76
03/15/2023	GEN	36095	MINNESOTA LIFE INSURANCE	APRIL 2023 LIFE INSURANCE	100-0000-215301	1,143.39
		36095		APRIL 2023 LIFE INSURANCE	150-0000-215301	168.90
		36095		APRIL 2023 LIFE INSURANCE	440-0000-215301	87.41
		36095		APRIL 2023 LIFE INSURANCE	610-0000-215301	20.94
		36095		APRIL 2023 LIFE INSURANCE	620-0000-215301	196.38
						<hr/> 1,617.02
03/15/2023	GEN	606 (E)	EMPLOYEE TRUST FUNDS	APRIL 2023 HEALTH INSURANCE	100-0000-215300	50,457.17
		606 (E)		APRIL 2023 HEALTH INSURANCE	150-0000-215300	8,487.39
		606 (E)		APRIL 2023 HEALTH INSURANCE	440-0000-215300	6,833.64
		606 (E)		APRIL 2023 HEALTH INSURANCE	610-0000-215300	2,890.45
		606 (E)		APRIL 2023 HEALTH INSURANCE	620-0000-215300	6,721.37
						<hr/> 75,390.02
03/15/2023	GEN	607 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT PR 03/17/23	100-0000-215250	715.22
		607 (E)		RETIREMENT PR 03/17/23	150-0000-215250	776.20
		607 (E)		RETIREMENT PR 03/17/23	440-0000-215250	3.12
						<hr/> 1,494.54
03/15/2023	GEN	608 (E)	MISSION SQUARE	RETIREMENT PR 03/17/23 ID 305155 -	100-0000-215250	4,625.47
		608 (E)		RETIREMENT PR 03/17/23 ID 305155 -	150-0000-215250	200.00
		608 (E)		RETIREMENT PR 03/17/23 ID 305155 -	440-0000-215250	818.29
		608 (E)		RETIREMENT PR 03/17/23 ID 305155 -	610-0000-215250	180.01
		608 (E)		RETIREMENT PR 03/17/23 ID 305155 -	620-0000-215250	477.95
						<hr/> 6,301.72
03/15/2023	GEN	609 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - FEBRUARY 2023	100-0000-215200	35,745.66
		609 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	9,837.60

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		609 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,363.96
		609 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	1,995.54
		609 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	3,456.84
						56,399.68
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		142,074.74

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/16/2023	GEN	611 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2023 DENTAL PREMIUMS	100-0000-215304	458.16
		611 (E)		APRIL 2023 DENTAL PREMIUMS	150-0000-215304	20.98
		611 (E)		APRIL 2023 DENTAL PREMIUMS	440-0000-215304	61.48
		611 (E)		APRIL 2023 DENTAL PREMIUMS	610-0000-215304	9.70
		611 (E)		APRIL 2023 DENTAL PREMIUMS	620-0000-215304	0.06
						<hr/> 550.38
03/16/2023	GEN	612 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2023 VISION PREMIUMS	100-0000-215303	84.88
		612 (E)		APRIL 2023 VISION PREMIUMS	440-0000-215303	41.46
						<hr/> 126.34
TOTAL - ALL FUNDS				TOTAL OF 2 CHECKS		676.72

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/29/2023	GEN	36174	MUKWONAGO PROFESSIONAL	MARCH 2023 FIRE UNION DUES	150-0000-215500	787.50
03/29/2023	GEN	36175	MUKWONAGO PROFESSIONAL POLICE	MARCH 2023 POLICE UNION DUES	100-0000-215500	825.00
03/29/2023	GEN	36176	VILLAGE OF MUKWONAGO MRA	MARCH 2023 FSA	100-0000-215350	2,781.44
		36176		MARCH 2023 FSA	150-0000-215350	876.66
		36176		MARCH 2023 FSA	440-0000-215350	30.58
		36176		MARCH 2023 FSA	620-0000-215350	271.17
						<hr/> 3,959.85
03/29/2023	GEN	615 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 03/31/23	100-0000-215250	718.34
		615 (E)		RETIREMENT GW PR 03/31/23	150-0000-215250	736.23
						<hr/> 1,454.57
03/29/2023	GEN	616 (E)	MISSION SQUARE	RETIREMENT PR 03/31/23 ID 305155 -	100-0000-215250	4,641.37
		616 (E)		RETIREMENT PR 03/31/23 ID 305155 -	150-0000-215250	200.00
		616 (E)		RETIREMENT PR 03/31/23 ID 305155 -	440-0000-215250	819.03
		616 (E)		RETIREMENT PR 03/31/23 ID 305155 -	610-0000-215250	189.25
		616 (E)		RETIREMENT PR 03/31/23 ID 305155 -	620-0000-215250	469.00
						<hr/> 6,318.65
03/29/2023	GEN	617 (E)	TASC	FLEX ADMIN 04/01/2023 - 06/30/2023	100-5141-539900	18.06
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5142-539900	36.12
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5145-539900	72.24
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5211-539900	234.78
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5212-539900	234.78
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5241-539900	36.12
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5323-531100	162.54
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	100-5632-539900	36.12
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	150-5221-539900	126.42
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	440-5511-515900	144.48
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	610-6902-690300	72.24
		617 (E)		FLEX ADMIN 04/01/2023 - 06/30/2023	620-8300-840000	54.18
						<hr/> 1,228.08
TOTAL - ALL FUNDS				TOTAL OF 6 CHECKS		14,573.67



Agenda Cover Report

Date: 3/15/23	Committee/Board: Finance Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action: 4/5/23	Date of Village Board Action: 4/19/23

Subject: Reclamite application on Boxhorn Drive and Hill Court
Executive Summary: Reclamite is a rejuvenation agent used to extend the life of pavement. The material is pink when applied and dries to a brown haze. Reclamite is preferred when street markings are present because the brown haze wears off and the marking become visible again. DPW has used this product on past projects including the lots at the village hall and Field Park.
Fiscal Impact: The project cost of \$13,440.00 includes notification, application, and cleanup.
Executive Recommendation/Action: We are requesting a recommendation to approve the purchase requisition for the Reclamite sealing project for \$13,440.00.

☐ **Attachments Included**



Mailing Address:
300 Daniel Boone Trail
South Roxana, IL 62087
Phone: 618-254-3855
Fax: 618-254-2200

Locations:
300 Daniel Boone Trail, South Roxana, IL 62087
43W630 Wheeler Road, Sugar Grove, IL 60554

March 1, 2023
Ron Bittner
Village of Mukwonago
Office: 262-363-6447
Email: RBittner@villageofmukwonago.com

Hello Ron,

Corrective Asphalt Materials, LLC, (CAM) thanks you for the opportunity to assist the Village of Mukwonago in their road maintenance program. Please accept the following as our formal proposal to apply Reclamite Maltene Based Rejuvenating Agent to selected asphalt pavement.

- **Apply Reclamite to 10,500 SY of selected asphalt pavement.**
- **CAM's responsibilities:**
 - **Furnish and apply Reclamite**
 - **Furnish and apply lime screenings**
 - **All traffic control and signs related to project**
 - **Post application sweeping**
 - **Resident Notification and handle any complaints or issues that may arise from application**
- **Unit Price Reclamite: \$1.28 SY Total Price \$13,440.00**

Village of Mukwonago responsibilities include providing a mailing list for CAM to send resident notifications, and a location to deposit 1-2 Tons of swept up aggregate (lime screenings) post application.

Mike Sumrall, Operations Manager will be contacting you to schedule the project.
Info: mike@cammidwest.com, Cell: 630-465-4142

Billing Information (please fill out upon acceptance)

Name : _____ Address: _____

Phone Number: _____

Again, thank you for the opportunity. We look forward to providing our professional services.

Sincerely,

Rachel Lang
Business Development
Corrective Asphalt Materials, LLC

Mike Sumrall
Operations Manager
Corrective Asphalt Materials, LLC

APPROVED BY:

Sign

Date

Reclamite® Petroleum Maltene-Based Rejuvenating Agent

► What is Reclamite?

According to the National Center for Pavement Preservation “a true asphalt rejuvenator is a maltene-based petroleum product which has the ability to absorb or penetrate into an asphaltic concrete pavement and restore those reactive components (maltenes) that have been lost from the asphalt cement binder due to the natural process of oxidation.”

Reclamite comprises the same maltene fractions as the asphalt binder. Reclamite is refined from a naphthenic (wax free) base that seals and preserves the surface “in-depth”.



► How does it work?

Reclamite has been used for more than 50 years and is proven to add 5-7 years service life to pavements. It penetrates, rejuvenates and seals the surface by replenishing the lost maltene fraction in the asphalt binder. Maltene is necessary to make the surface durable and flexible. Reclamite fluxes with the asphalt binder, restoring the aggregate/asphalt bond.

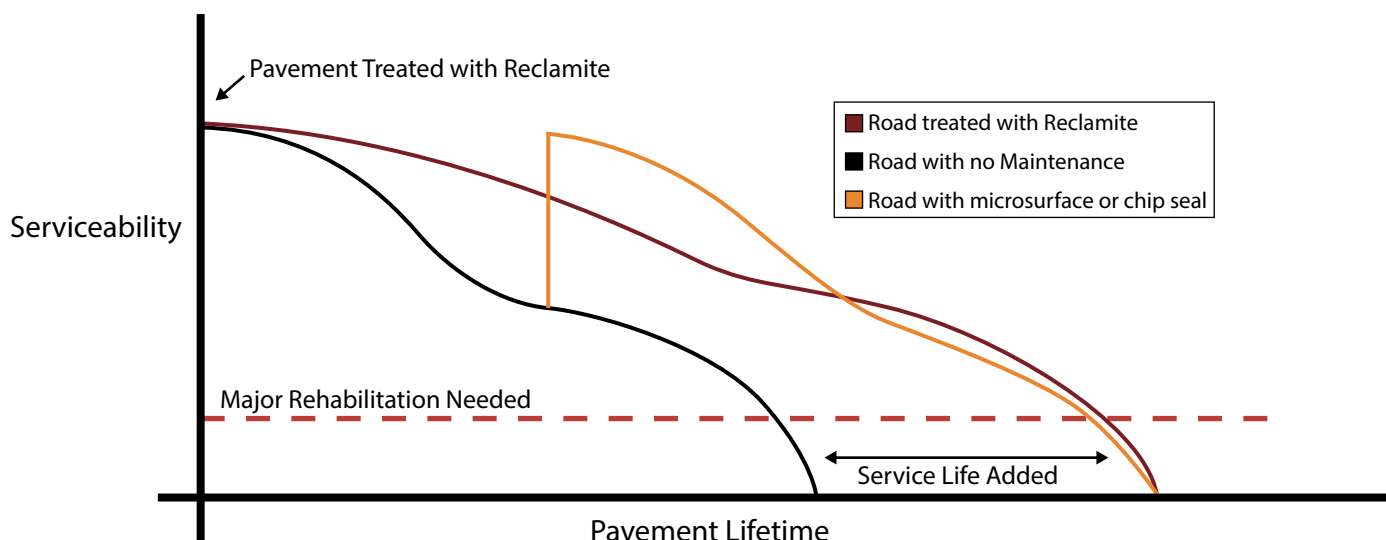
Reclamite prevents raveling and stripping and, by densifying the pavement's surface, it helps address compaction issues, reduces surface permeability, and prevents air and moisture intrusion. It adjusts viscosity and penetration values. It does not contain degreasers, solvents or creosotes.

Components of Asphalt.



► When should Reclamite be used?

Reclamite is a “top-of-the-curve” application. Apply to newer pavement (less than six years old in northern climates, less than ten years old in southern climates) that shows minimal signs of surface deterioration.



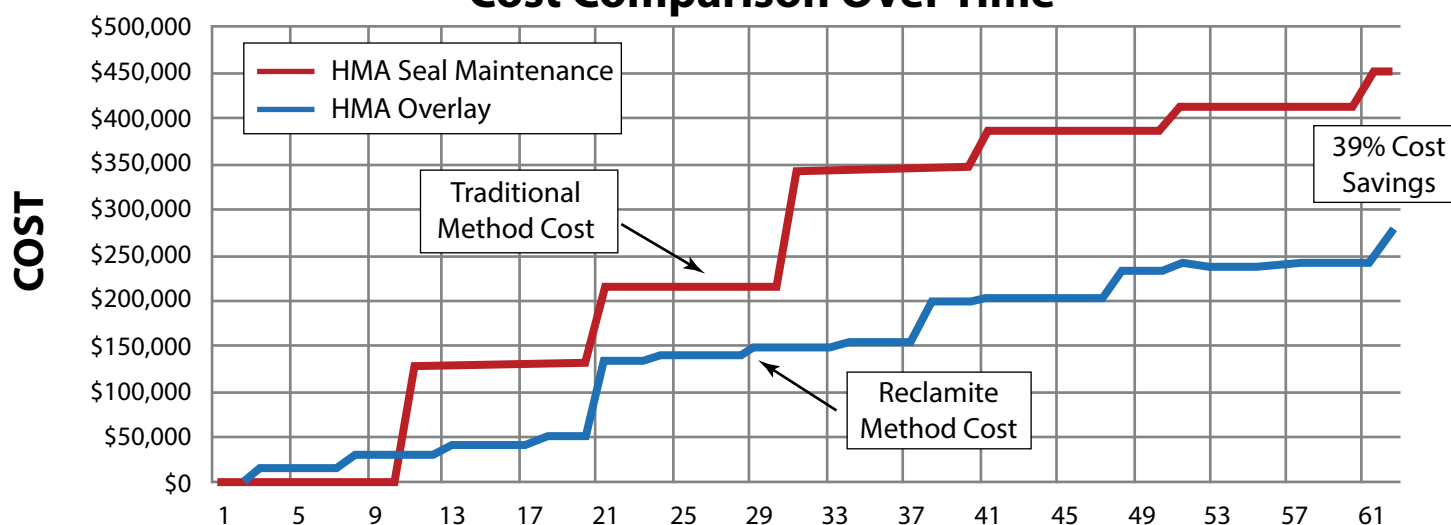
► How is Reclamite applied?

Reclamite is sprayed like a fog seal. The emulsion is diluted with water to 60 percent Reclamite. Application rates average between .05-.08 gallons per square yard. It is applied in one pass, has a 20-45 minute cure time and leaves no surface coating. Then a light coating of sand or limestone screenings is applied (1-2 pounds per square yard). The screenings are swept between 1-2 days after application. Striping is not compromised and remains visible throughout the application process.



Application of Reclamite

Cost Comparison Over Time



Source: Town of Avon, Indiana Preservation Study. Schneider Engineering Case Study
Presented at Purdue University www.youtube.com/watch?v=dYIDAA2Ey4k

AVON PASER AVG. 1999-2013

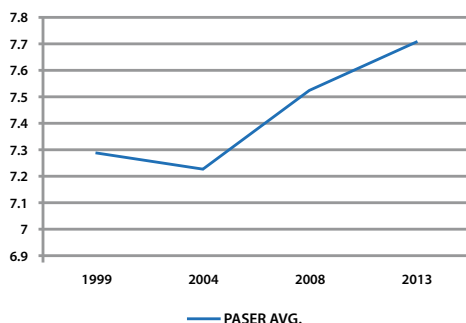


Chart shows average Paser ratings increasing after Reclamite program was initiated

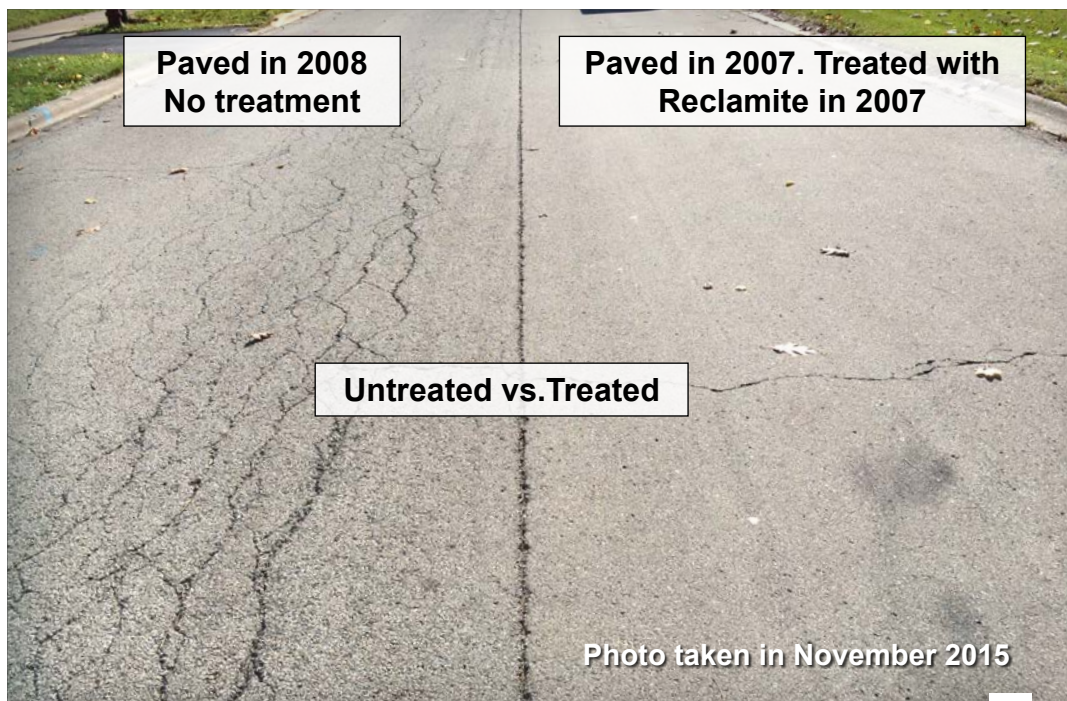


Photo taken in November 2015

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	3/15/23	NUMBER:	
--------------	---------	----------------	--

VENDOR NAME & ADDRESS:	SHIP TO:
Corrective Asphalt Materials 300 Daniel Boone Trail South Roxana, IL 62087	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	Corrective Asphalt Materials	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Capital Plan
-----------------------	-----	-------------------------	--------------

ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	1	Furnish and Apply Reclamite to 10,500 SY of Asphalt	\$1.28 SY	\$13,440	480-5700-582100
			TOTAL	\$13,440	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.gov

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: March 22, 2023

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Village of Mukwonago

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Is the organization a 501(c)3 organization?: ☐ YES ☐ NO

Website Address: _____

3. _____

Event Contact Person: Ron Bittner

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

EVENT INFORMATION

Name of the Event: Phantom Junction Concert Series Date(s) of the Event: 6/1, 6/3, 7/3, 8/5, 9/8, 10/7

Event Start Time: 2 hr before Event End Time: Either after event or next day

Location of the Event: Phantom Junction Stage

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☐ YES ☒ NO

B. Please provide your COVID-19 Action Plan.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.

Present music with food and beverage vendors for family entertainment. To spotlight local vendors and Village of Mukwonago.

F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II

G. Estimated # of participants: ?? Spectators: 500-2,000 Vendors: 1-7

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☒ YES ☐ NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 1-3
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☒ YES ☐ NO
Only July 3
- H. Does your event involve amplified music? ☒ YES ☐ NO
If yes, will the amplified music be a: ☒ Band ☐ DJ ☐ Other
Hours of amplified music: Usually 6-9 pm
- I. Please list the number of security staff you will be providing for the event: Only at 7/3 and 9/8
- J. Will you need barricades provided by the Village for your event? ☐ YES ☐ NO
If yes, how many? Ron Bittner to determine
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☐ NO
Ron Bittner to determine
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☐ NO
Ron Bittner to determine
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?

- P. Have you reviewed and do you have a copy of the **Village of Mukwonago Special Events Manual** and the **Village of Mukwonago Ordinance**? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☐ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)

Ron Bittner

Signature - Applicant

Signature - Applicant

Name & Title (PRINT)

Name & Title (PRINT)

March 22, 2023

Date

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments:	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments:	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments:	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments:	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

Special Events Permit Application (Rev 1/23)

VILLAGE OF MUKWONAGO
Performance Stage Rental Application
Special Event Form Required

Date Submitted: March 22, 2023

Event Date: 6/1, 6/3, 7/3, 8/5, 9/8, 10/7

GUIDELINES

This form must be completed in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **three (3) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office
ATTN: Park Rentals
440 River Crest Ct
Mukwonago WI 53149
Email to: lgourdoux@villageofmukwonago.gov

FEES (complete those that apply)

Performance Stage at Indianhead Park

Performance Stage	\$350.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____
	TOTAL	\$ _____

***SOUND SYSTEM USE REQUIRES PRE-EVENT MEETING WITH REPRESENTATIVE FROM
PUBLIC WORKS DEPARTMENT AT LEAST 48 HOURS IN ADVANCE OF EVENT
DURING NORMAL BUSINESS HOURS***

SECURITY DEPOSIT (Refundable)

Performance Stage Deposit	\$500.00 per day	\$ _____
---------------------------	------------------	----------

RENTAL INFORMATION

Date(s) of Event: 6/1, 6/3, 7/3, 8/5, 9/8, 10/7

Estimated Number of Participants: 500-2,000

NOTE: (Special Event Permit will be required under separate application)

Event Set-Up Time: 2 hr before Event End Time: Either after event or next day

Revised 1/2023

1

APPLICANT INFORMATION

Name: Village of Mukwonago

Address: _____ City: _____ State/Zip: _____

Daytime Phone: _____

E-mail: _____

ORGANIZATION INFORMATION (if applicable)

Name of Organization: Village of Mukwonago

Mailing Address: _____ City: _____ State/Zip: _____

Phone Number: _____ Is organization a 501(c)3? Yes: _____ No: _____

Website Address: _____

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Ron Bittner

Applicant Signature

March 22, 2023

Date

Print Name

Office Use Only

Fees Paid

Receipt #

Deposit Returned

Key # Issued

Key Returned

Department Approval

Administrator _____

Building Inspection _____

Fire _____

DPW _____

Police _____

Utilities _____



Phantom Junction Concert Series

SATURDAY JUNE 3RD

- ETHAN KELLER GROUP 6-9PM

MONDAY JULY 3RD - 4TH OF JULY FESTIVAL

- THE BRITINS 3-6PM
- DIRTY BOOGIE 6-9PM
- FIREWORKS 9:15 (DUSK)

SATURDAY AUGUST 5TH

- DEPOT EXPRESS 6-9PM

FRIDAY SEPTEMBER 8TH

- CHERRY PIE 6-9PM

SATURDAY OCTOBER 7TH - OCTOBERFEST

- STAZ VENGEVSKI 2-4PM
- UBERLAND BAND 4-7PM

2023
FALL
&
SUMMER

Phantom Junction Stage Summer Music Series 2023

Day	Band	Time	Food Service #1	VA Food Service #2	VA Adult Beverage	VA Water Soda	VA Add Vendor #1	VA Add Vendor #2	VA
June 1, 2023	Thursday Mukwonago High School Band	6:30-8:30 PM	Band Booster Club						
June 3, 2023	Saturday Ethan Keller Group	6-9 PM	Sandwich Sisters	Scotts Dog House	Rotary Club	Knights of Columbus Hamburger/Pulled Pork/Water Soda			
July 3, 2023	Monday The BritTins Dirty Boogie Fireworks	3-6 PM 6-9 PM 9:15 (Dusk)	Sweet Abilities (Ice Cream)	Scotts Dog House	Rotary Club	Knights of Columbus Hamburger/Pulled Pork/Water Soda	E & S Sweets	Sugar Spun (Cotton Candy)	Add Vendor VA
Police: 2 Reserve Officers & Bike Patrol									
August 5, 2023	Saturday Depot Express	6-9 PM	Pina Mexican Eats	Scotts Dog House	Knights of Columbus	Section School - Soda/Water	E & S Sweets		
September 8, 2023	Friday Cherry Pie	6-9 PM	Smooth Boar BBQ	Scotts Dog House	Knights of Columbus	Food Pantry - Soda/Water	E & S Sweets	Elegant Farmer	Add Vendor VA
Police: 2 Reserve Officers									
October Fest									
October 7, 2023	Saturday Staz Venglevski Uberland Band (?)	2-4 PM 4-7 PM	Sweet Abilities (Ice Cream)	Scotts Dog House	Amorphic Beer	Trampers Oak Fire Pizza	18 Acres - Oconomowoc	E & S Sweets	

Beer Vendors Need License
Park & Special Event Permits will be applied for by the Village of Mukwonago

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.gov

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 3/1/23

Total Fees Paid: 10

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago High School Athletic Booster Club
Mailing Address: 385 E. Veterans Way City: Mukwonago State: WI Zip: 53149
Phone Number: 414-303-1530 Is the organization a 501(c)3 organization?: ☒ YES ☐ NO
Website Address: www.mukwonagohighschoolathleticboosterclub.com 46-3678013

3. _____
Event Contact Person: John Thornton, Booster Club President

Email Address: mhsaboosterclub@gmail.com

EVENT INFORMATION

Name of the Event: Mukwonago Mile Date(s) of the Event: 6/18/23
Event Start Time: 11:45am immediately before Event End Time: 12:30pm
father's day parade
Location of the Event: See attached maps

- A. Will your event take place in a residential neighborhood? If yes, you will be required to notify all adjacent property owners when the event will occur. ☐ YES ☒ NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.

1 Mile Run fundraiser. Registration at MHS. Finish at PUMS.
School facility use requests submitted.

See attached plan of operation.

- F. Based on the class definitions found in the manual, what class is your event? ☐ CLASS I ☒ CLASS II
- G. Estimated # of participants: 150-175 Spectators: 25 Vendors: 0

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: N/A
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☐ YES ☒ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. One extension cord from PVMS, facility use forms submitted.* ☒ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☐ YES ☒ NO
 If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other
 Hours of amplified music: _____
- I. Please list the number of security staff you will be providing for the event: No security required
- J. Will you need barricades provided by the Village for your event? ☐ YES ☒ NO
 If yes, how many? Nothing different than provided for the parade.
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☒ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of. Facilities at MHS registration and PVMS finish line.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available. MHS Teachers parking lot* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☐ YES ☒ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
Coordinating with the Mukwonago Lions & their parade.
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required? ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

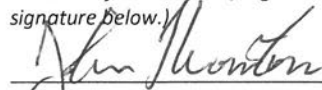
TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

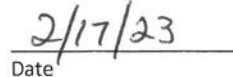
(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)



Signature - Applicant



Name & Title (PRINT)



Date

Signature - Applicant

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

Special Events Permit Application (Rev 1/23)

Mukwonago High School Athletic Booster Club
Mukwonago Mile – Plan of Operation
2/17/23

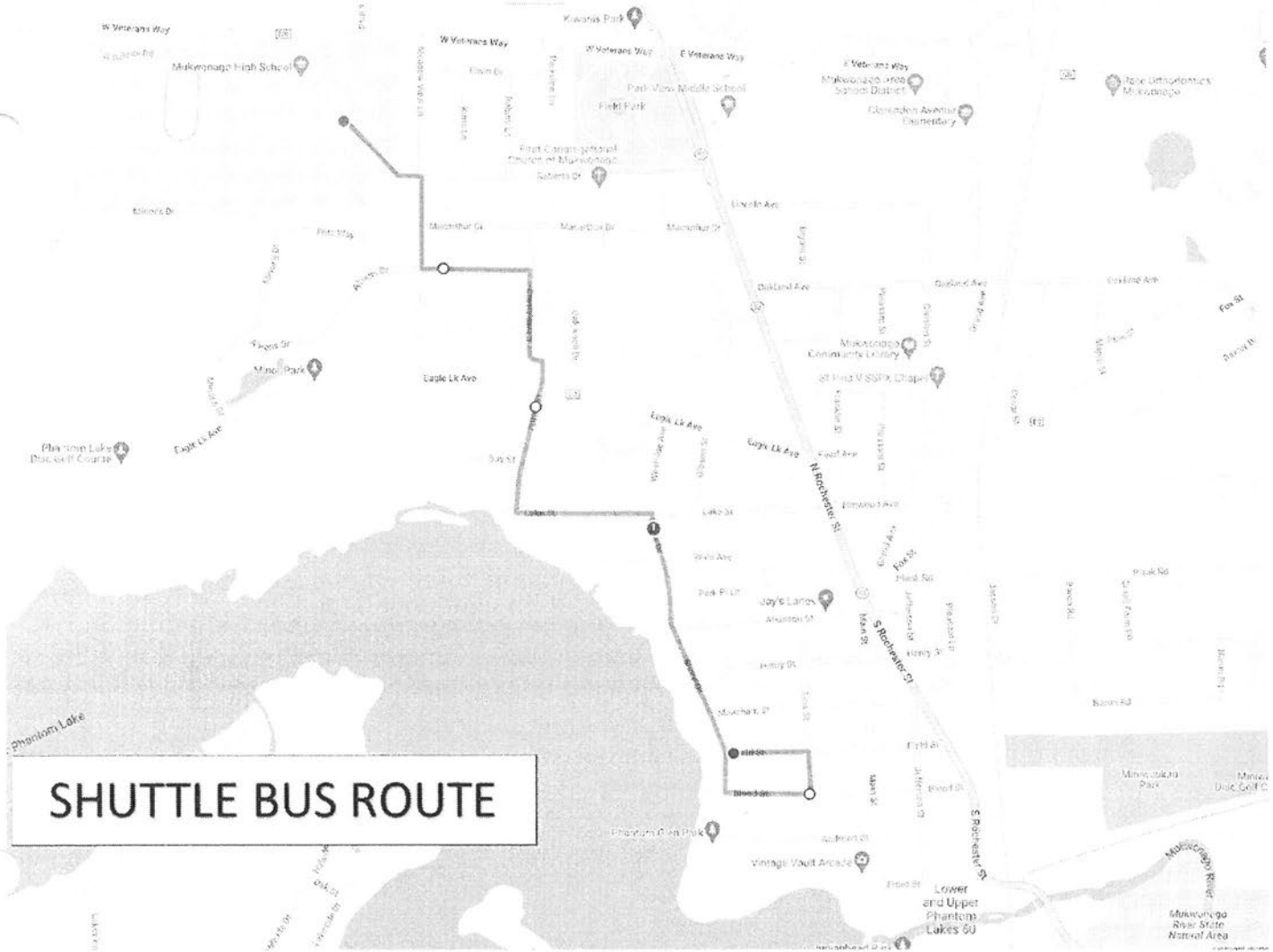
The “Mukwonago Mile” is a fundraiser for the MHS Athletic Booster Club. We intend to have a 1 Mile run immediately preceding the Father’s Day Parade on Sunday, June 18, 2023.

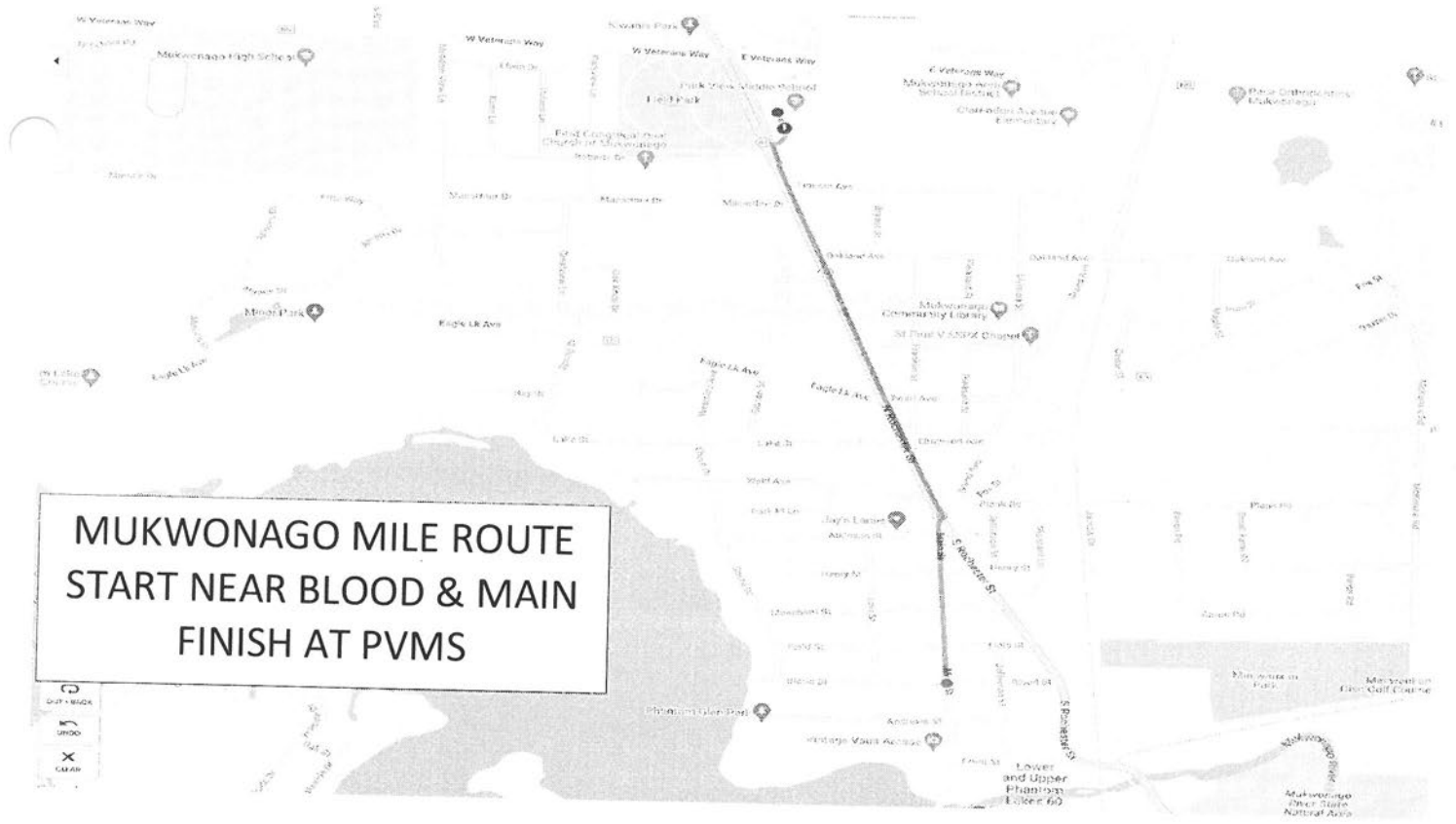
Registration for runners will begin at 10AM at Mukwonago High School (facility use forms submitted to MASD).

We will have a shuttle bus take participants from MHS to the approximate start line of the race (shuttle bus route attached). The bus will run from around 10:30 – 11:30.

The race is anticipated to begin at 11:45am and concluded by 12PM (race map attached). Following the “Mukwonago Mile” race will be a 1K Kids Fun Run held entirely at Park View Middle School (facility use forms submitted to MASD) and concluding by 12:30.

Participants are encouraged to engage with the Mukwonago Lions Summerfeste activities at the conclusion of the event (estimated conclusion of awards around 12:30pm).





VILLAGE OF MUKWONAGO
Park Facilities Rental Application

Date Submitted: 1/3/2023

Event Date: 5/6/2023

GUIDELINES

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to:

Village Clerk-Treasurer's Office

ATTN: Park Usage

440 River Crest Ct

Mukwonago WI 53149

Email to:

lgourdoux@villageofmukwonago.com

*Paid
Check # 10030679
1.11.2023*

FEES (check those that apply)

Field

Pavilion A (Main) 1-49 people	\$100.00 per day	\$ _____
Pavilion A (Main) 50-100 people	\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people	\$175.00 per day	\$ <u>175.00</u>
Pavilion B (Ball Diamond)	\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)	\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)	\$25.00 per day	\$ _____
Baseball Field Lights	\$40.00 per day	\$ _____
Entire Park	\$300.00 per day	\$ <u>300</u>
Electricity Coordination (Pavilions B and C)	\$15.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

DEPOSIT (all rentals, check those that apply)

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ <u>200</u>
Pavilions B and C Deposit	\$100.00 per day	\$ _____
Key Deposit	\$25.00	\$ <u>25</u>

RENTAL INFORMATIONDate(s) of Event: 5/5/2023 - 5/6/2023Estimated Number of Participants: 500

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 5/5 afternoon (set up) Event End Time: 5/6 1pm
5/6 7 am**APPLICANT INFORMATION**Name: Joan LorenzAddress: 725 American Ave City: Waukesha State/Zip: WI 53188Daytime Phone: 262-928-4156E-mail: joan.lorenz@phci.org**ORGANIZATION INFORMATION (if applicable)**Name of Organization: ProHealth Care FoundationMailing Address: 725 American Ave City: Waukesha State/Zip: WI 53188Phone Number: 262-928-4156 Is organization a 501(c)3? Yes: X No: _____Website Address: prohealthcare.org/foundation**TERMINATION OF AN EVENT**

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the

applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Joan Lorenz

Applicant Signature

1/3/2023

Date

Joan Lorenz

Print Name

Office Use Only

Fees Paid

Receipt #

Deposit Returned

Key # Issued

Key Returned

Department Approval

Administrator

Building Inspection

Fire

DPW

Police

Utilities

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 3.9.2023

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Prothealth Care

Mailing Address: 725 American Ave City: Waukesha State: WI Zip: 53188

Phone Number: 262 928 4156 Is the organization a 501(c)3 organization?: ☒ YES ☐ NO

Website Address: prohealthcare.org/Foundation

Event Contact Person: Joan Lorenz

Mailing Address: 725 American Ave City: Waukesha State: WI Zip: 53188

Home Phone: _____ Work Phone: 262 928 4156 Cell Phone: _____

Email Address: joan.lorenz@phci.org

EVENT INFORMATION

Name of the Event: ParkWalk For Cancer Date(s) of the Event: May 5-6, 2023 Shelter May 5 → Setup 10am - 5pm

Event Start Time: May 6th @ 6:30 am Event End Time: May 6th @ 2 pm

Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☒ YES ☐ NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.
Prothealth Care's ParkWalk For Cancer is one of three walks held in Waukesha County on May 6. Funds raised at this annual event support cancer services @ Prothealth Care. The event is a walk in the area around Field Park (approx 2-3 miles). We will have snacks, refreshments, amplified music at the park.
- F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
- G. Estimated # of participants: 500 Spectators: 0 Vendors: 0

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☐ YES ☒ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☒ YES ☐ NO
inside main shelter only
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☒ YES ☐ NO
If yes, will the amplified music be a: ☐ Band ☒ DJ ☐ Other
Hours of amplified music: 8:30 - 11:30 am
- I. Please list the number of security staff you will be providing for the event: 3-4
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
If yes, how many? Please block park entrance + exit for vehicles
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☐ YES ☒ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
Kiwanis Park across the street
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
In past years police have blocked off traffic lane on N. Rochester St as participants begin their walk route at 10am
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?: ☒ YES ☐ NO

Requested 3.9.2023

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
- ☐ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)

Paula Jacobs
Signature - Applicant

Signature - Applicant

Paula Jacobs, Dir Philanthropy
Name & Title (PRINT)

Name & Title (PRINT)

3-9-23
Date

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 6, 2023

ParkWalk COVID-19 Action Plan

As the global pandemic continues, ProHealth Care has taken extra steps to safely address the health care needs of the community. We care for all those who need care — people who have COVID-19 and patients with other needs.

ProHealth Care strongly encourages everyone to take the simple steps that have proven effective in stemming the spread of the virus — wear a mask when you are in large groups of people, keep your distance from others and wash your hands often.

1. Encourage use of masks while in park if social distancing isn't possible.
2. Provide individually wrapped refreshments in a grab and go area for participants.
3. Pre-registration and early t-shirt pick up is offered to reduce the gathering of crowds inside the main shelter at Field Park on May 6.
4. Offer hand sanitizer stations at convenient locations for participants.
5. Virtual walk option (Choose Your Own Path) offered for those who prefer it.

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 6, 2023

Pick up key from Mukwonago Village Hall
– Thursday, May 4, between 8 am and 5 pm

Set-Up – Friday, May 5; approximately 10 am to 5 pm

- Clean and set up main shelter
- Arrange tables within main shelter
- Decorate/hang signs and banners inside main shelter
- Arrange/organize t-shirts
- Set up registration area
- Prepare survivor areas
- Stage refreshment/snack area in main shelter kitchen
- Place garbage bags in cans

Event Day – Saturday, May 6; approximately 6:30 am to 2 pm

- Set Up (6:30 am – 8 am)
 - o Place signs/sponsor signs around park
 - o Put route signs in surrounding neighborhood
 - o Train volunteers
 - o Set up music
- Registration Opens (8 am)
- Program (9 am)
- Walk (10-11 am)
- Post- Walk gathering (11-noon)
- Clean-up (12 – 2 pm)
 - o Clean up trash around park
 - o Separate trash and recycling
 - o Empty trash into dumpsters
 - o Take down signs around park, shelter and route
 - o Clean up shelter
 - o Lock shelter
 - o Return keys to Police Dept

ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 6, 2023

Route – Saturday, May 6, 10 – 11 am



ParkWalk for Cancer
Field Park, Mukwonago
Hosted by ProHealth Care
Saturday, May 6, 2023

Clean-up/Refuse Collection Plan

John's Disposal has recommended the following:

- Line existing garbage cans with 50 gallon bags.
- Divide trash from recycling and place recycling in appropriate Field Park dumpsters.
- Volunteers will walk the park and route and pick up trash.

Village of Mukwonago
2023 ParkWalk for Cancer Field Park Rental

Event Rental Fees for 5/5/23 & 5/6/23

Check for Field Park Facilities Rental Fees:

Deposit	\$200.00
Field Park Pavilion A for more than 100 people (2 days)	\$350.00
Entire Park (1 day)	<u>\$300.00</u>
Total Amount Due	\$850.00

Note: Reservation deposit in the amount of \$225.00 was previously paid by ProHealth Care.
(Check #10030679 on 1.11.2023)

Please make checks payable to:

Village Clerk – Treasurer's Office
Attn: Field Park Usage
440 River Crest Court
P.O. Box 206
Mukwonago, WI 53149

Requested 3.9.2023

RESOLUTION NO. 2023-10

**RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE
WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND
AUTHORIZING PARTICIPATION IN THE KNOWLES-NELSON
STEWARDSHIP GRANT PROGRAM**

WHEREAS, the Village of Mukwonago hereby requests assistance from the Wisconsin Department of Natural Resources for the purpose of a 2.17-acre land purchase.

THEREFORE, BE IT RESOLVED, that the Village of Mukwonago has budgeted a sum sufficient to complete the acquisition or project, and

BE IT FURTHER RESOLVED that the Village of Mukwonago Board of Trustees hereby authorizes the Public Works Director of the Village of Mukwonago to act on behalf of the Municipality to:

1. Submit an application to the Department of Natural Resources for financial aid that may be available,
2. Submit reimbursement claims along with necessary supporting documentation within 6 months of the acquisition completion date,
3. Submit signed documents; and
4. Take necessary action to undertake, direct and complete the approved land acquisition.

BE IT FURTHER RESOLVED that the Village of Mukwonago will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval from the Wisconsin Department of Natural Resources before any change is made in the use of the project site.

Adopted this 19th day of April 2023.

Fred Winchowky, Village President

Diana Dykstra, Clerk – Treasurer

I hereby certify that this is true and correct copy of the resolution adopted by the Village Board on the 19th day of April 2023.

Diana Dykstra, Clerk - Treasurer

FM

VILLAGE OF MUKWONAGO
Park Facilities Rental Application

Date Submitted:

1/25/2023

Event Date:

Every Wed

May 17, 2023 —
Oct 11 2023**GUIDELINES**

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to:

Village Clerk-Treasurer's Office

ATTN: Park Usage

440 River Crest Ct

Mukwonago WI 53149

Email to:

lgourdoux@villageofmukwonago.com

↓
No market
June 14th
(Summerfest)

FEES (check those that apply)**Field**

Pavilion A (Main) 1-49 people	\$100.00 per day	\$ _____
Pavilion A (Main) 50-100 people	\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people	\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)	\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)	\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)	\$25.00 per day	\$ _____
Baseball Field Lights	\$40.00 per day	\$ _____
Entire Park — Partial for Farmers' Market	\$300.00 per day	\$ 22/per week
Electricity Coordination (Pavilions B and C)	\$15.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

★ Special rate TBD by Village Board

DEPOSIT (all rentals, check those that apply)

Pavilion A and/or entire park Deposit \$200.00 per day \$ _____
Pavilions B and C Deposit \$100.00 per day \$ _____
Key Deposit \$25.00 \$ _____

RENTAL INFORMATION

Date(s) of Event: Every Wed May 17 - Oct 11
No market June 14th (Summerfester)
Estimated Number of Participants: 500
NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: Noon set-up Event End Time: 6:30 pm clean-up
(Market opens at 2pm) (Market closes at 6pm)

APPLICANT INFORMATION

Name: April Reszka
Address: 100 Atkinson Street City: Mukwonago State/Zip: WI 53149
Daytime Phone: (262) 363-7758 Cell: (262) 751-1651
E-mail: director@mukwonagochamber.org

ORGANIZATION INFORMATION (if applicable)

Name of Organization: Mukwonago Area Chamber of Commerce
Mailing Address: 100 Atkinson Street City: Muk State/Zip: WI 53149
Phone Number: (262) 363-7758 Is organization a 501(c)3? Yes: _____ No: X
Website Address: www.mukwonagochamber.org

TERMINATION OF AN EVENT

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the

applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

April D. Reszka
Applicant Signature

1/25/2023
Date

April D. Reszka
Print Name

Office Use Only

<u> </u> Fees Paid	<u> </u> Receipt #	<u> </u> Deposit Returned	<u> </u> Key # Issued	<u> </u> Key Returned
------------------------------------------	------------------------------------------	-------------------------------------------------	---------------------------------------------	---------------------------------------------

Department Approval

Administrator Building Inspection Fire DPW

Police Utilities

Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 1/25/2023

Total Fees Paid: _____

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce
Mailing Address: 100 Atkinson Street City: Mukwonago State: WI Zip: 53149
Phone Number: (262) 363 7758 Is the organization a 501(c)3 organization?: ☐ YES ☒ NO
Website Address: www.mukwonagochamber.org
Event Contact Person: April Reszka
Mailing Address: Same as above City: _____ State: _____ Zip: _____
Home Phone: N/A Work Phone: (262) 363-7758 Cell Phone: (262) 751-1651
Email Address: director@mukwonagochamber.org

EVENT INFORMATION

Name of the Event: Mukwonago Farmers' Market Date(s) of the Event: 5/17 - 10/17 Not on 6/14
Event Start Time: 12pm 2pm Event End Time: 6:30pm 6pm
Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.* ☐ YES ☒ NO
- B. Please provide your COVID-19 Action Plan. — ? Do you still need?
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used. ☒
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.
Community service since 2007
Two special events in June + Sept - addition of several artisans
(one each)

- F. Based on the class definitions found in the manual, what class is your event? ☒ CLASS I ☐ CLASS II
- G. Estimated # of participants: 500 Spectators: 20 Vendors: 35
People using park?

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☐ YES ☒ NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: _____
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☐ YES ☒ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☐ YES ☒ NO
 If yes, will the amplified music be a: ☐ Band ☐ DJ ☐ Other
 Hours of amplified music: _____
- I. Please list the number of security staff you will be providing for the event: N/A
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
 If yes, how many? 4
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☒ YES ☐ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☐ YES ☒ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☐ YES ☒ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?
Please see Plan of Operation

- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required? ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☒ Completed application form including the procedural checklist.
- ☒ Application fee: see fee sheet.

Other Documents:

- ☒ Plan of operation/proposal.
- ☒ Overview of the site to be used for the event (layout of the event site).
- ☐ Any additional information as determined by Village staff.

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The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

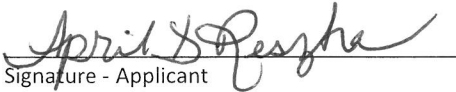
TERMINATION OF AN EVENT


The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

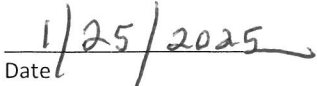
CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)


Signature - Applicant


Name & Title (PRINT) Executive Director


Date 1/25/2025

Signature - Applicant

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date



Mukwonago Farmers' Market Plan of Operation
Every Wednesday, May 17th - October 11th, 2023
(No FM on June 14th - Summerfeste)
2 - 6pm

Mukwonago Area of Chamber of Commerce & Tourism Center's Mission Statement:

The Mukwonago Area Chamber of Commerce & Tourism Center is an organization of community focused leaders dedicated to promoting a positive business environment by supporting economic development through networking, educating and promoting our local businesses, as a voice and resource for business, education, agriculture, civic and community organizations throughout the Mukwonago Area.

PLAN:

- Farmers' Market to be held at Field Park - Please see area map attached
- Both Entrances Open: Hwy 83 and NN/West Veterans Parkway
- Farmers' Market Manager on premise from 12:30 - 6:30pm
- Set-up 12pm, cleanup complete by 6:30pm
- Expecting: 400 - 600 patrons and 35+ vendors
- Please note - two "Special Events" scheduled at this time (June & Sept)
- No electricity provided

DPW:

- If reader board is not up and running, please contact chamber for signage
- Barricades (4) - 2 near baseball diamond and (2) near NN entrance
- Picnic Tables moved from center of market and placed around outer walkway of asphalt path
**Please see overview of site attached
- Garbage Cans (4) - throughout market

Market Manager Position will be posted - looking to hire ASAP

Please call April Reszka at the chamber office with any questions

Office: (262) 363-7758

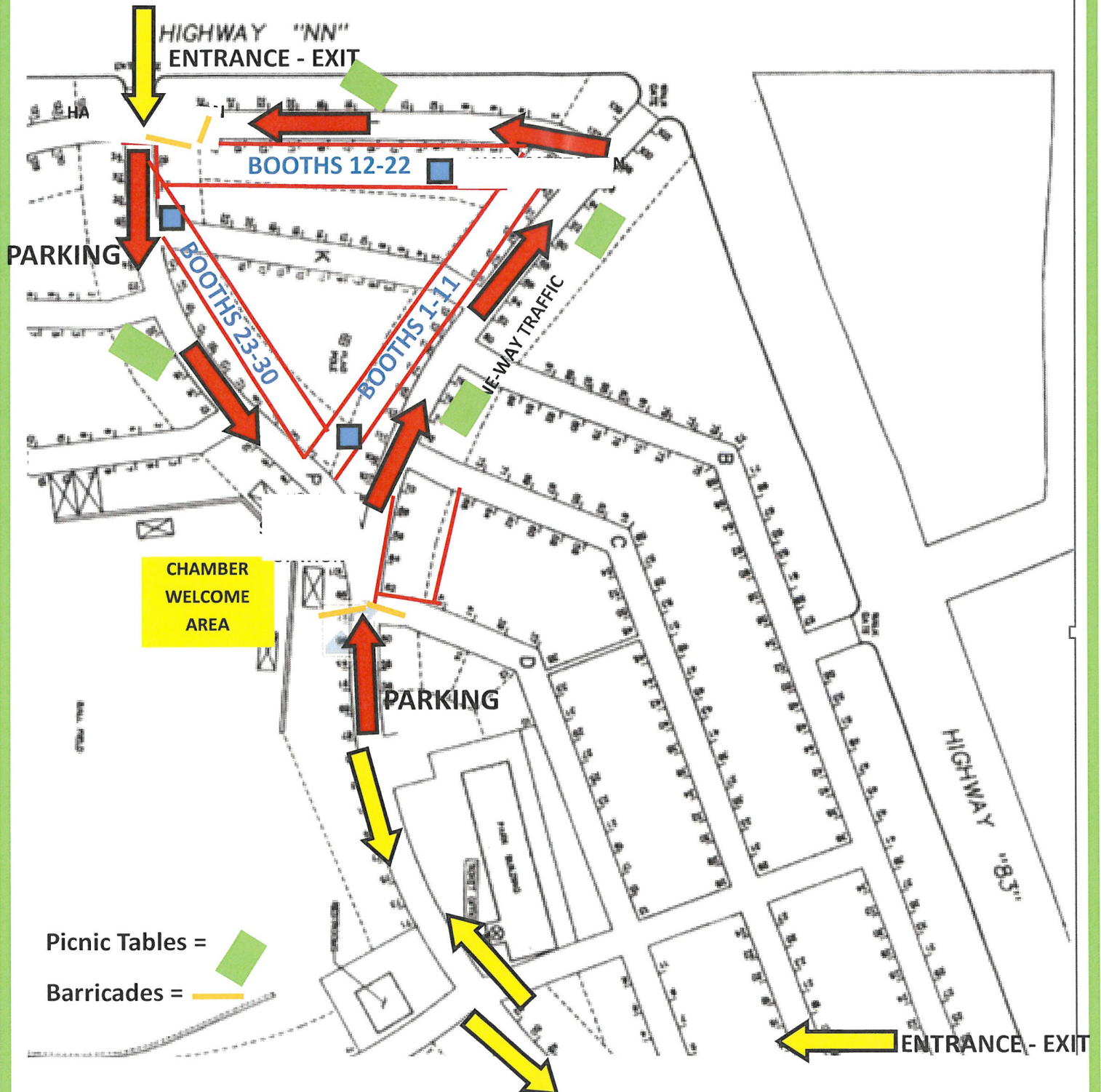
Mobile: (262) 751-1651

Mukwonago Farmers' Market Plan of Operation

Every Wednesday, May 17th - October 11th, 2023

(No FM on June 14th - Summerfeste)

2 - 6pm



MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER

262.363.7758 www.mukwonagochamber.org

Mukwonago Farmers' Market Plan of Operation

Every Wednesday, May 17th - October 11th, 2023

(No FM on June 14th - Summerfeste)

2 - 6pm



MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER

262.363.7758 www.mukwonagochamber.org



Agenda Item Cover Report

Date: March 30, 2023	Committee/Board: Judicial
Submitted by: Diana Dykstra, Clerk-Treasurer	Department: Clerk-Treasurer
Date of Committee Action: 4/05/2023	Date of Village Board Action: 4/19/2023

Subject:

Class B/B Reserve Alcohol License Transfer Agreement with the Town of Mukwonago

Executive Summary:

The Department of Revenue allows Municipalities that have an increase of a full 500 in population gain an additional liquor license. Unfortunately, the population estimates have not increased enough in the last two years to grant us an additional license. The Village has currently issued all Reserve Licenses.

Wis. Stats. 125.51 (4) (e) allows a municipality to transfer an allocated "Class B" Reserve Combination License to another municipality under certain conditions, provided that certain distance and pricing restrictions are met.

The Village receives calls regularly from business owners who are interested in the opportunity to have a license and we have had no available licenses.

The Village has approached the Town of Mukwonago to purchase available Reserve Licenses for use in the Village.

The Town took this matter up at their March Board meeting. I was advised they have agreed to enter into a Liquor License Transfer Agreement for one license at this time. This license would retail for \$10,000 plus annual license fee and the initial \$10,000 fee would be passed on to the Town of Mukwonago to pay for the cost of that license.

I have requested the ability to purchase additional licenses and the Town would like to process each separately as they are needed. We have one business who has requested an application at this time.

Fiscal Impact:

This license will cost \$10,000 which will be paid by the applicant and passed along to the Town. The Village will retain the annual regular license fee.

Executive Recommendation/Action:

I recommend the Village enter into a purchase agreement to transfer a license.



440 River Crest Ct | Mukwonago, WI 53149 | Tel: 262.363.6420 | Fax: 262-363-6425

☐ **Attachments Included**

LIQUOR LICENSE TRANSFER AGREEMENT

THIS TRANSFER AGREEMENT ("Agreement"), is made and entered into by and between the Town of Mukwonago, a municipal corporation ("Town") and the Village of Mukwonago, a municipal corporation ("Village") as of the date this Agreement is fully executed.

WHEREAS, the Village has been petitioned by the owners of Four Two LLC located at 560 Bay View Rd, for a reserve "Class B" combination license; and

WHEREAS, the Town and Village are both municipal corporations entitled to issue a predetermined number of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses pursuant to the quota system established by Wis. Stat. 125.51(4); and

WHEREAS, The Village has met its quota of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses, and as a result, has no further "Class B" combination licenses available to applicants who petition them; and

WHEREAS, the Town has not yet met its quota of allocated "Class B" regular combination licenses and "Class B" reserve combination licenses; and

WHEREAS, pursuant to Wis. Stat. 125.51(4)(br)1.g. the quota limit for reserve "Class B" Licenses issued by a municipality is increased by the number of licenses transferred to it under Wis. Stat. 125.51(4)(e); and

WHEREAS, pursuant to Wis. Stat. 125.51(4)(e), a municipality may transfer its allocated "Class B" reserve combination licenses to another municipality under certain conditions, provided that certain distance and pricing restrictions are met; and

WHEREAS, the Village is contiguous to the Town, and therefore meets a requirement of Wis. Stat. 125.51(4)(e)(1); and

WHEREAS, the Village staff, upon the request and petition by the owners of Four Two LLC have requested one (1) "Class B" reserve combination license from the Town for use in their regular business operations; and

WHEREAS, The Town wishes to transfer one (1) allocated "Class B" reserve combination license to the Village for applicant of Four Two LLC pursuant to the terms and conditions hereinafter set forth.

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Licenses. The Town agrees to transfer to the Village on the terms hereinafter stated, one (1) "Class B" reserve combination license, (hereinafter individually referred to as "License"). The parties agree that the License being transferred by the Town to the Village for the aforementioned business purposes, only. The Village further acknowledges and agrees that the License will be in excess of its allotted quota as set by Wisconsin Statutes and that all requirements of state law shall apply to issuance of the License. In the event the license is not in use for a continuous period of twelve (12) months, such license shall revert back to the Town.

2. Compensation. The total transfer fee to be paid by the Village to the Town for the License is the amount of Ten Thousand Dollars (\$10,000.00) per License for a total transfer fee of Ten Thousand Dollars (\$10,000.00) ("Transfer Fee"). The Transfer Fee shall be paid in a form acceptable to the Town and shall be paid immediately upon issuance of License by the Village.
3. No Waiver. The failure of either party to enforce, at any time, the provisions of this Agreement shall not constitute a waiver of such provisions in any way, or of the right of the parties to demand strict compliance with the terms of this Agreement. Waiver of any specific provision or requirement of this Agreement shall be in writing signed by both parties. The waiver of any specific provision or requirement of this Agreement shall not constitute a waiver of any other provision or requirement.
4. Indemnification. The Village shall indemnify and hold harmless the Town from all liability from claims for damages arising out of the issuance of the Licenses provided, however, this hold harmless and indemnification clause is subject to the immunities, provisions, and limitations of state law.
5. Severability of Provisions. In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and to the extent possible without affecting the intent of the parties, this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained herein.
6. Entire Agreement. This document contains the entire agreement between the Town and the Village with respect to the License and it shall inure to the benefit of and shall bind the parties hereto, their respective heirs, executors, successors, or assigns.
7. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Wisconsin.
8. Modifications. This Agreement may be amended or modified only by written instrument duly executed by both of the parties hereto.
9. Notices. Any notice required hereunder shall be given in writing, signed by the party giving notice, personally delivered or mailed by certified or registered mail, return receipt requested, to the parties' respective addresses as set forth below:

To Town: W320 S8315 Beulah Road, Mukwonago, WI 53149
To Village: 440 River Crest Ct., Mukwonago, WI 53149
10. Notice shall be deemed delivered (a) in the case of personal delivery, on the date when personally delivered; or (b) in the case of certified or registered mail, on the date when deposited in the United States mail with sufficient postage to affect such delivery. Either party may change the address to which notice must be given by delivery of written notice to the other party in accordance with this Section.
12. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original.

13. Headings. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the dates set forth below.

TOWN OF MUKWONAGO

Chairman

Date

Attest

Date

VILLAGE OF MUKWONAGO

Village President

Date

Attest

Date

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 3-27-23

☐ Town ☒ Village ☐ City of MUKWONAGO

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3:00 PM and ending 10:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name ROTARY CLUB OF MUKWONAGO

(b) Address P.O. Box 114, MUKWONAGO, WI 53149
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized 1-4-1990

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President PETER BARRETTE

PAST Vice President JIM COTTURONE

Secretary TOM HERLUGSON

Treasurer JERRY PEIFFER

(g) Name and address of manager or person in charge of _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number SUMMER CONCERT AT INDIAN HEAD PARK, MUKWONAGO

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: AREA NEAR PHANTOM JUNCTION STAGE

3. Name of Event

(a) List name of the event PHANTOM JUNCTION STAGE CONCERT

(b) Dates of event JUNE 3, 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer _____

(Signature / Date)

THE ROTARY CLUB OF MUKWONAGO
(Name of Organization)

Date Filed with Clerk 3-27-23 #13718 \$10-

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 3-27-2023

☐ Town ☒ Village ☐ City of MUKWONAGO

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3:00 PM and ending 10:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name THE ROTARY CLUB OF MUKWONAGO

(b) Address P.O. Box 114, Mukwonago, WI 53149
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 1-4-1990

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President PETER BARRETTE

Past Vice President JIM CATTURONE

Secretary TOM HERLUGSON

Treasurer JERRY PEJFER

(g) Name and address of manager or person in charge: _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number INDIAN HEAD PARK, MUKWONAGO, WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: ON GROUNDS AREA NEAR PHANTOM JUNCTION STAGE

3. Name of Event

(a) List name of the event PHANTOM JUNCTION STAGE CONCERT

(b) Dates of event JULY 3, 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer _____

(Signature / Date)

THE ROTARY CLUB OF MUKWONAGO
(Name of Organization)

Date Filed with Clerk 3-27-23 #73718 \$10.-

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 3/7/23

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☒ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Croatian John Morrich Lodge 993

(b) Address [REDACTED]

☐ Town ☒ Village ☐ City

(c) Date organized 10/1958

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Annber King 6

Vice President David Beck

Secretary Carol Morrich Gedde

Treasurer David Krejcarek

(g) Name and address of manager or person in charge: Carol Morrich Gedde

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 100 933 N. Rochester St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: less than half of the large room in the Pavilion. On the Eastern side.

3. Name of Event

(a) List name of the event Mukwonago Croatian Boy Fest

(b) Dates of event July 27th, 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Carol Morrich Gedde
(Signature / Date)

John Morrich Croatian Lodge 993
(Name of Organization)

Date Filed with Clerk 3-8-23

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



Office of the Village Public Works Dept.

440 River Crest Court, Mukwonago, Wisconsin 53149 | (262) 363-6447 | Fax: (262)363-7197
www.villageofmukwonago.gov

Date: March 31, 2023

To: Public Works Committee

From: Ron Bittner

RE: Phase I Wayfinding Sign Project
Primary and Secondary Village Entrance Signs

The village requested proposals for the construction and installation of primary entrance signs (monument) and secondary entrance signs (post mounted). The RFQ required pricing for option A and B with the difference being the type of sign selected for the Fox St. and Veterans Way East intersection. Bids for the above project were opened on March 24, 2023, at 9:30 AM and Three bids were received with Michaels Signs being the low bid for option B in the amount of \$80,050.00. Option B includes three primary monument signs and three secondary post mounted signs.

Poblocki	(5-Signs) \$72,198 (7-Signs) \$105,633 With Installation
Michaels Signs	(6-Signs) \$71,150 (6-Signs) \$80,050 With Installation
Dept of Corrections	3-Major Signs/3-Minor Signs \$37,079.04 NO Installation

The Department of Public Works has reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder.
3. On these bases, we recommend Michaels Signs for the phase I wayfinding project provide the following conditions are met.
 - a) Michaels Signs provide engineer stamped drawings for the design and wind load as set forth in the KMA design package.
 - b) Cultured veneer stone samples are submitted for final approval.
 - c) Contract and insurance documents are reviewed and approved by the village attorney.

Respectfully Submitted.

Ron Bittner

Public Works Director/Weed Commissioner

VILLAGE OF MUKWONAGO

262-363-6447

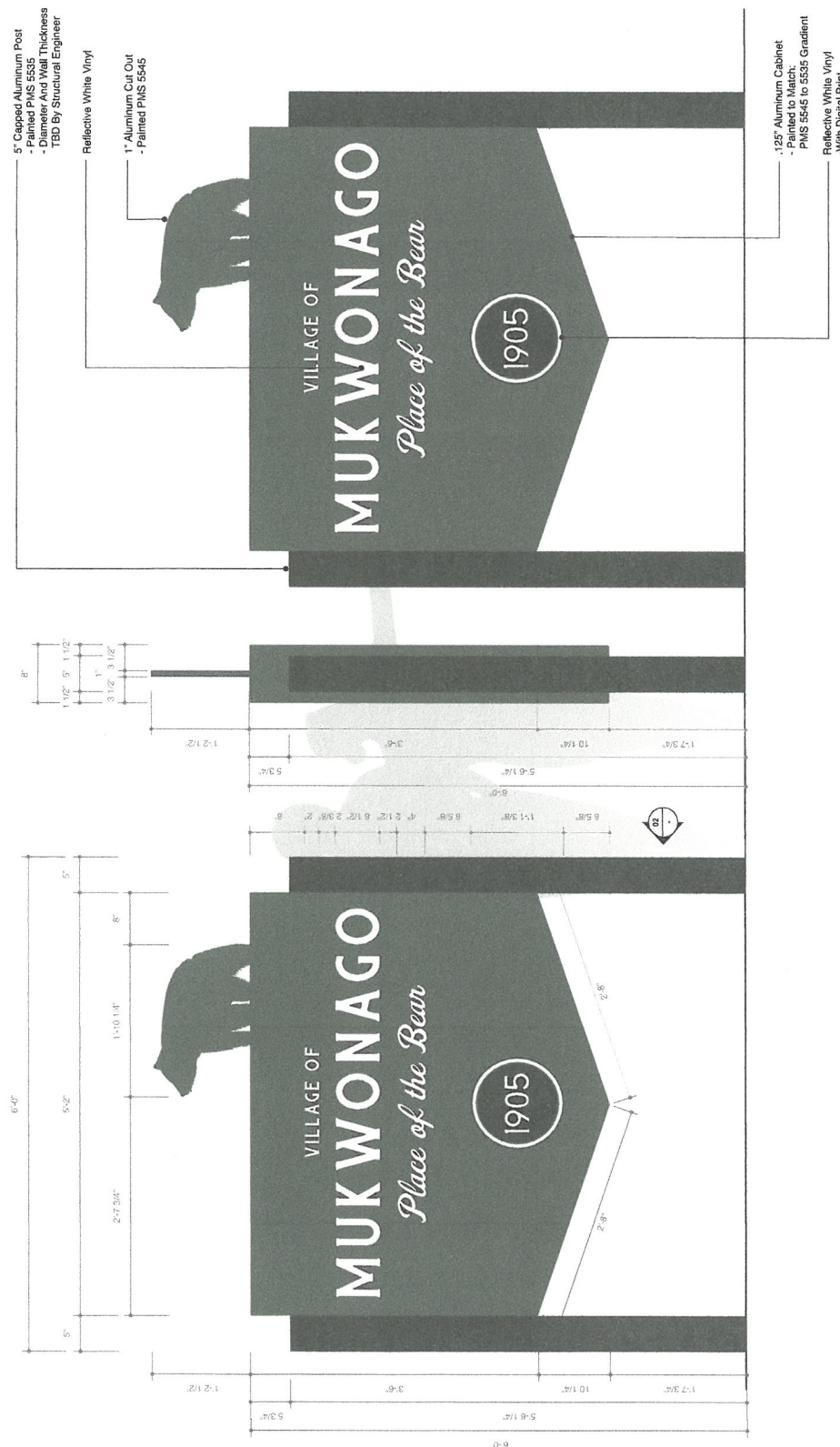
rbittner@villageofmukwonago



Project:	Village of Midwaygo Brand Signage - Wayfinding		
Address:	-	2103.02	-
Project Number:	2103.02		
Date:	03-24-2022		
Project Manager:	Jeremy Deweller		
Sign Type:	-		
Issued for:	Construction Documents		

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Sheet: 19

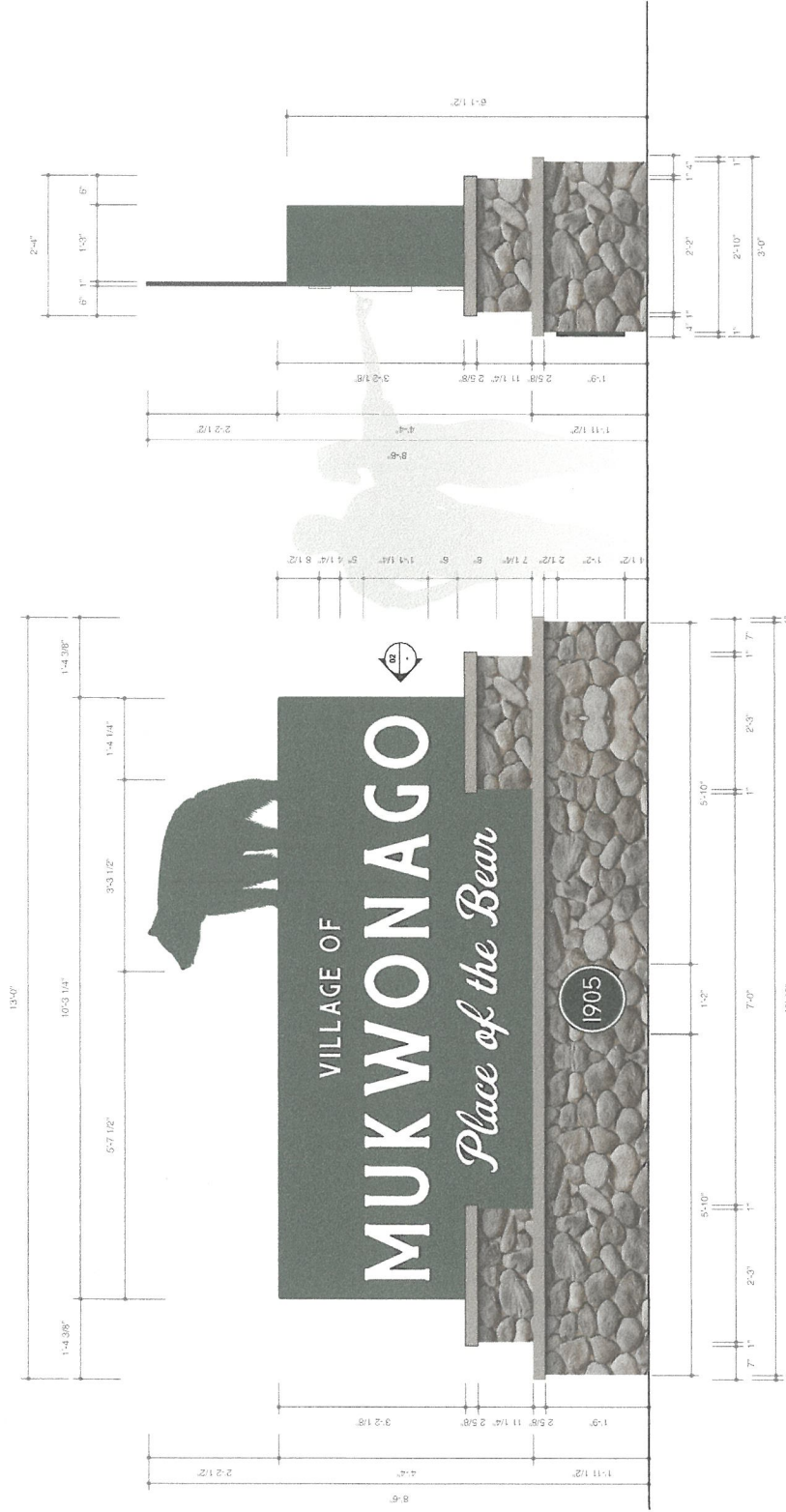


01 Secondary Entrance Elevation / End View Scale - 3/4" = 1' 02 Secondary Entrance Elevation - Materials Scale - 3/4" = 1' 0"

© KMA Design. All Rights Reserved. | www.thekmagroup.com | 104 Broadway Street, Carnegie, PA 15106 | 855.878.2350

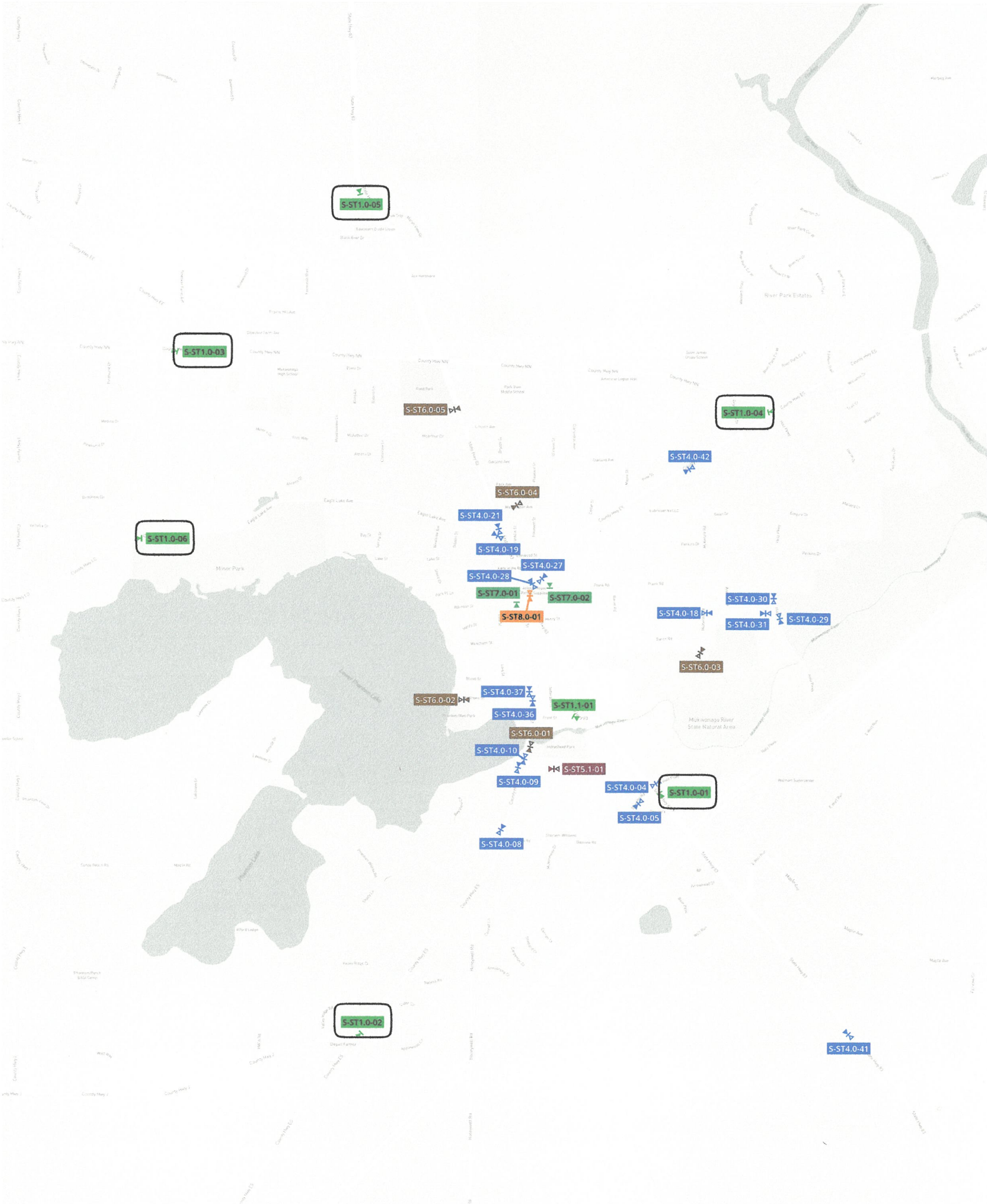
Project:	Village of Mukwonago Bund Signage - Wayfinding
Address:	-
Project Number:	2103.02
Date:	03-24-2022
Project Manager:	Jeremy Detweiler
Sign Type:	-
Issued for:	Construction Documents

No part of this document may be reproduced or utilized in any form, without prior written authorization by Kester-Martin Associates, Inc. (KMA, KMA Design).
These drawings are prepared for **DESIGN INTENT ONLY** and are not for construction. Contractor shall verify and be responsible for all dimensions and conditions of the job. Contractor shall be familiar with the site and conditions it presents. KMA does not warrant the accuracy of any dimensions or conditions shown on these drawings. All dimensions shall be in feet and inches. All work shall be in accordance with the specifications and requirements checked by legal department.



02 Primary Entrance
End View
Scale - 1/2" = 1' 0"

01 Primary Entrance
Elevation
Scale - 1/2" = 1' 0"





PROPOSAL / BID SUBMITTAL

Michael's Signs, Inc.
3914 S. Memorial Drive
Racine, WI 53403
P: 262.554.6066
F: 262.554.0574

Date: March 21, 2023
Expires: 60 days from above date. Price subject to change based on raw material prices
Sales Rep: Dan Radke
Terms: 50% down, balance upon completion
Ship via: Michael's Signs Truck
Lead Time: TBD

Submit to: Village of Mukwonago
Municipal Wayfinding Signage Proj.
440 River Crest Ct.
Mukwonago, WI 53149

Project Location: MULTIPLE SITES
SEE BID DOCS

Product Description

Item	Qty.	Code		Price
A	1	MFG	Option B: Three (3) Single Sided Primary Entrance Signs & Three (3) Double Sided Secondary Entrance Signs per Bid Docs. Includes Installation. Exhibit 1 = Primary Sign. Exhibit 2 = Secondary Sign. Exhibit 3 = Locations	\$76,300.00
	1	Eng.	Engineering	\$3,500.00
B	1	F/S	Transportation / Install	included
C	1	Prm	Permit procurement fee	\$250.00
D	1	Prm	Permit	tbd

Project Total \$80,050.00

* Above costs do not include State and Local Taxes

Permits are billed at cost

* Final electrical connection and necessary permits provided by Owner.

* The above pricing is as approved. If original terms or conditions change relevant to additional items, services, shipment, etc., they must be approved in writing prior to expediting.

* The prices quoted above are based on normal working conditions and hours. Exclusion to normal conditions include: Inadequate soil conditions, unidentified wall conditions and mandatory after business hours work schedules.

* Michael's signs, inc. has a one year warranty on all materials and workmanship, excluding lamps. If final payment is not

* received within 30 days of project completion all warranties are considered null and void.

* Terms are 50% down with balance due 14 days after installation or delivery of signage.



APPROVAL

Signature

Date





PROPOSAL / BID SUBMITTAL

Michael's Signs, Inc.
3914 S. Memorial Drive
Racine, WI 53403
P: 262.554.6066
F: 262.554.0574

Date: March 21, 2023
Expires: 60 days from above date. Price subject to change based on raw material prices
Sales Rep: Dan Radke
Terms: 50% down, balance upon completion
Ship via: Michael's Signs Truck
Lead Time: TBD

Submit to: Village of Mukwonago
Municipal Wayfinding Signage Proj. 440 River Crest Ct.
Mukwonago, WI 53149

Project Location: MULTIPLE SITES
SEE BID DOCS

Product Description

Item	Qty.	Code		Price
A	1	MFG	Option A: Two (2) Single Sided Primary Entrance Signs & Four (4) Double Sided Secondary Entrance Signs per Bid Docs. Includes Installation. Exhibit 1 = Primary Sign. Exhibit 2 = Secondary Sign. Exhibit 3 = Locations	\$67,400.00
	1	Eng.	Engineering	\$3,500.00
B	1	F/S	Transportation / Install	included
C	1	Prm	Permit procurement fee	\$250.00
D	1	Prm	Permit	tbd

Project Total \$71,150.00

- * Above costs do not include State and Local Taxes
Permits are billed at cost
- * Final electrical connection and necessary permits provided by Owner.
- * The above pricing is as approved. If original terms or conditions change relevant to additional items, services, shipment, etc., they must be approved in writing prior to expediting.
- * The prices quoted above are based on normal working conditions and hours. Exclusion to normal conditions include: Inadequate soil conditions, unidentified wall conditions and mandatory after business hours work schedules.
- * Michael's signs, Inc. has a one year warranty on all materials and workmanship, excluding lamps. If final payment is not received within 30 days of project completion all warranties are considered null and void.
- * Terms are 50% down with balance due 14 days after installation or delivery of signage.



APPROVAL

Signature _____

Date _____



Quotation No. E091463-01

Proposed On: 03/20/23

Quote Expiration Date: 04/19/23

Page 1 of 5

Attn FRED SCHOOK VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO, WI 53149		Site Loc VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO, WI 53149			
Project MUKWONAGO VILLAGE WAYFINDING SIGNAGE		By CAMPBELL, JOHN G.			
Phone 262.363.6420 X 2100		Email fschnook@villageofmukwonago.gov			
Ship Via		Terms 1/3 DOWN, NET 30			
		F.O.B. N/A			
Item	Qty	Type	Description	Unit Price	Extended
1	2 EA		MONUMENT SIGN PRIMARY ENTRANCE SIGN Drawing #: KMA DESIGNS SURVEY REQUIRED DWG: 2103.02 PG 17 03-24-2022 INSTRUCTIONS: FABRICATE AND INSTALL QTY: (2) SIDES: S/F ILLUMINATION: LIT FACE MATERIAL: ALUMINUM SIGN TYPE: MONUMENT ADDITIONAL NOTES: 1) PAINTED ALUMINUM SIGN CABINET WITH PUSH THROUGH COPY (LIT), BEAR SILOUHETTE AT TOP AND STONE CLAD PEDESTAL (8'-6" X 13'-0") 2) SIGN INSTALLED DIRECT BURIED IN (2) AUGERED FOOTERS 3) PRIMARY ELECTRIC SUPPLY & FINAL HOOKUP BY OTHERS	\$28,107.00	\$56,214.00
2	3 EA		POST & PANEL SIGN SECONDARY MONUMENT SIGN Drawing #: KMA DESIGN SURVEY REQUIRED DWG: 2103.02 PG 19 03-24-2022 INSTRUCTIONS: FABRICATE AND INSTALL QTY: (3) SIDES: D/F ILLUMINATION: NON-LIT FACE MATERIAL: ALUMINUM SIGN TYPE: POST AND PANEL ADDITIONAL NOTES: 1) PAINTED ALUMINUM SIGN CABINET WITH REFLECTIVE COPY, BEAR SILOUHETTE AT TOP (6'-0" X 6'-0") 2) SIGN INSTALLED DIRECT BURIED IN (2) AUGERED	\$5,328.00	\$15,984.00

WWW.POBLOCKI.COM



Quotation No. E091463-01

Page 2 of 5

Proposed On: 03/20/23
Quote Expiration Date: 04/19/23

Item	Qty	Type	Description	Unit Price	Extended
			FOOTERS		
*Please note, production will not begin until we receive the down payment. MAIN OFFICE: (414) 453-4010 Remit To: 922 South 70th Street Milwaukee, WI 53214				Subtotal	\$72,198.00
				Sales Tax	\$0.00
				Quote Total	\$72,198.00
				Down Payment Due*	\$24,066.00
<div> <div>Submitted By: _____</div> <div>Date: _____</div> <div>Accepted By: _____</div> <div>Date: _____</div> </div>					

WWW.POBLOCKI.COM

MILWAUKEE BOSTON RALEIGH CHICAGO CHARLESTON MADISON GRAND RAPIDS ORLANDO TAMPA CHARLOTTE NASHVILLE VIRGINIA BEACH KANSAS CITY



Quotation No. E091463-02

Proposed On: 03/20/23

Quote Expiration Date: 04/19/23

Page 1 of 5

Attn FRED SCHOOK VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO, WI 53149		Site Loc VILLAGE OF MUKWONAGO 440 RIVER CREST COURT MUKWONAGO, WI 53149			
Project MUKWONAGO VILLAGE WAYFINDING SIGNAGE By CAMPBELL, JOHN G.					
Phone 262.363.6420 X 2100		Email fschnook@villageofmukwonago.gov	Cell Phone 262.395.9431		
Ship Via		Terms 1/3 DOWN, NET 30	F.O.B. N/A		
Item	Qty	Type	Description	Unit Price	Extended
1	3 EA		MONUMENT SIGN PRIMARY ENTRANCE SIGN Drawing #: KMA DESIGNS SURVEY REQUIRED DWG: 2103.02 PG 17 03-24-2022 INSTRUCTIONS: FABRICATE AND INSTALL QTY: (3) SIDES: S/F ILLUMINATION: LIT FACE MATERIAL: ALUMINUM SIGN TYPE: MONUMENT ADDITIONAL NOTES: 1) PAINTED ALUMINUM SIGN CABINET WITH PUSH THROUGH COPY (LIT), BEAR SILOUHETTE AT TOP AND STONE CLAD PEDESTAL (8'-6" X 13'-0") 2) SIGN INSTALLED DIRECT BURIED IN (2) AUGERED FOOTERS 3) PRIMARY ELECTRIC SUPPLY & FINAL HOOKUP BY OTHERS	\$28,107.00	\$84,321.00
2	4 EA		POST & PANEL SIGN SECONDARY MONUMENT SIGN Drawing #: KMA DESIGN SURVEY REQUIRED DWG: 2103.02 PG 19 03-24-2022 INSTRUCTIONS: FABRICATE AND INSTALL QTY: (4) SIDES: D/F ILLUMINATION: NON-LIT FACE MATERIAL: ALUMINUM SIGN TYPE: POST AND PANEL ADDITIONAL NOTES: 1) PAINTED ALUMINUM SIGN CABINET WITH REFLECTIVE COPY, BEAR SILOUHETTE AT TOP (6'-0" X 6'-0") 2) SIGN INSTALLED DIRECT BURIED IN (2) AUGERED	\$5,328.00	\$21,312.00

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MILWAUKEE BOSTON RALEIGH CHICAGO CHARLESTON MADISON GRAND RAPIDS ORLANDO TAMPA CHARLOTTE NASHVILLE VIRGINIA BEACH KANSAS CITY



Quotation No. E091463-02

Page 2 of 5

Proposed On: 03/20/23
Quote Expiration Date: 04/19/23

Item	Qty	Type	Description	Unit Price	Extended
			FOOTERS		
*Please note, production will not begin until we receive the down payment. MAIN OFFICE: (414) 453-4010 Remit To: 922 South 70th Street Milwaukee, WI 53214				Subtotal	\$105,633.00
				Sales Tax	\$0.00
				Quote Total	\$105,633.00
				Down Payment Due*	\$35,211.00
<div> <div>Submitted By: _____</div> <div>Date: _____</div> <div>Accepted By: _____</div> <div>Date: _____</div> </div>					

WWW.POBLOCKI.COM

MILWAUKEE BOSTON RALEIGH CHICAGO CHARLESTON MADISON GRAND RAPIDS ORLANDO TAMPA CHARLOTTE NASHVILLE VIRGINIA BEACH KANSAS CITY



Bureau of
Correctional
Enterprises

Bureau of Correctional Enterprises
3099 East Washington Avenue
P.O. Box 8990
Madison WI 53708-8990

Telephone: 608 240-5257
Fax: 608 240-3321
E-Mail: BCECustomSigns@wisconsin.gov
Web Site: www.shopbce.com


Date: 3/20/2023
Bill To: Village of Mukwonago
630 CTY NN E
Mukwonago, WI 53149

Ship To: **Customer to Advise**

ATTN: Ron Bittner
Phone: 262.363.6420 x2111
rbittner@villageofmukwonago.gov

QUOTE: 030623SK16684 WAYFINDING SIGNAGE FRED SCHNOOK
Cust: 36394
Shop: 922

Signage Quote

Line #	Qty	Details	Image	Unit Price	Ext. Price
1	3	MON-12352-SF-LED	 <p>123"W X 52"H CUSTOM SINGLE-SIDED MONUMENT SIGN WITH 14" X 1" '1905' PLAQUE</p> <p>CABINET ALUMINUM FRAME CONSTRUCTION. .125" ALUMINUM FRONT AND BACK PANELS, PAINTED PMS 5545 AND CLEARCOATED, WHITE TRANSLUCENT PUSH-THRU ACRYLIC TO PROTRUDE THRU FRONT OF SIGN .25" FOR CUSTOM LETTERING. CABINET DEPTH OF 16" WITH LED LIGHTING TO LIGHT FRONT PANEL PUSH-THRU ACRYLIC. THIS WILL INCLUDE PHOTO-EYE AND MANUAL ON/OFF SWITCH.</p> <p>BACK PANEL BLANK, PAINTED PMS 5545</p> <p>39.50"W X 26.50" X 1" ALUMINUM PLATE 'BEAR' SILHOUETTE, PAINTED PMS 5545 AND CLEARCOATED. MOUNTED ON TOP OF SIGN CABINET.</p> <p>14" X 1" ALUMINUM '1905' PLAQUE BASE COLOR PMS 5535, WITH FACE GRAPHICS UV-CURE PRINTED ON FRONT SURFACE AND THEN CLEARCOATED.</p>	\$9,410.87	\$28,232.61

					
2	3	DP-6252-SF	 <p><u>62"W X 52"H X 8"D CUSTOM DOUBLE POST AND PANEL SINGLE-FACED SIGN</u></p> <p>8" DEEP ALUMINUM FRAME CONSTRUCTION PAINTED PMS 5545. .125" ALUMINUM FRONT AND BACK PANELS. FRONT PANEL – CUSTOMER PROVIDED GRAPHICS ECO-SOLVE PRINTED ON WHITE E.G. FLEX (3M 7310) REFLECTIVE VINYL WITH 3M 8518 CLEAR GLOSS LAMINATE. BACK PANEL – BLANK, PAINTED PMS 5545</p> <p>4" X 4" CAPPED ALUMINUM SIDE POSTS PAINTED PMS 5535</p> <p>22.25"W X 14.50"H X 1" ALUMINUM PLATE 'BEAR' SILHOUETTE, PAINTED PMS 5545 AND CLEARCOATED. MOUNTED ON TOP OF SIGN CABINET.</p> <p>(2)STEEL MOUNTING BASES INCLUDED FOR IN-GROUND MOUNTING</p>	\$2,948.81	\$8,846.43

3	1	B-IF	SEE IMAGE FILE \\ednetprint342\bcesci_share\IMAGES\36394 MUKWONAGO VILLAGE OF\2023\ 030623SK16684 WAYFINDING SIGNAGE FRED SCHNOOK		
			PRICES VALID FOR 30 DAYS	*TOTAL	\$37,079.04

Quote Generated by: RAS	(7406)	Date Quote Generated: 3/20/2023
-------------------------	--------	---------------------------------

THIS QUOTE APPROVED FOR PRODUCTION BY:	
NAME _____	DATE _____

Customer approval required prior to submission of Sales Order.

Estimated Production Time: *30 working days from shop reception of Sales Order

Specialty Orders Production Time: *60 working days from shop reception of Sales Order

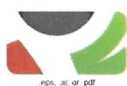
Terms: Net 30

*Actual shipping charges will be at time of invoicing

Pursuant to Wisconsin statute Badger State Industries is afforded the opportunity to supply its customers with materials, supplies, equipment, or contractual services before they may purchase those items elsewhere. The information contained herein is intended for the exclusive use of its customers and should only be used in a manner consistent with the statute.

NOTE: ANY Graphic Design work needed in order to provide a quality product will be billed at \$60.00 per hour, (you will be contacted prior to commencement of labor for approval). This includes, but is not limited to, creating vector images, modifying an image, converting fonts that have not been outlined, etc. See Images below for image submission guidelines. Your sales person will assist you in the event you need a Template.

VECTOR ART
Recommended for all products!
Can be scaled to any size while maintaining quality. Also known as line art. Vector artwork is preferred unless printing photos.



OUTLINED FONTS
(Required for all products!)
Font selection can vary from computer to computer, which can cause a desired text to be replaced with a generic one. To preserve your fonts, always outline, embed, or convert them to curves before submitting artwork.

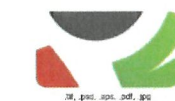


EMBEDDED IMAGES
(Required for all products!)
Most programs allow the user to add an image to a file by linking or embedding. Embedded images are stored within the document itself, while linked files are not. Because of this, linked files can suddenly vanish when opened from a different computer. Embed all images to avoid losing them when files are submitted.

RASTER ART
Also known as bitmap art. Composed of pixels (or tiny squares) grouped together to make one complete image. When scaled larger, the image will lose resolution or pixelate.
• Submit art at 300 DPI (dots per inch)



High resolution images include:
Transted original raw digital photos and stock photos



Low resolution images are:
Photos taken from the internet, scanned images, photos taken on a cell phone, screenshots, etc.

UNACCEPTABLE FILE FORMATS:
Quark, Corel Draw, Word, PowerPoint, Excel, Publisher, Pagesmaker, low resolution scanned images. (High-resolution, unless specified by .eps or .pdf format, will incur additional charges or be rejected.)

GRAPHIC & PRINT GUIDELINES

PRODUCT TEMPLATES

Templates help us ensure artwork is printed correctly, so they are required for all products. Always use the most recent templates, which can be found in the "Graphic Info" tab on each product page of our website.

- Do not leave template lines in artwork
- Templates are available for custom products/orders upon request.

Save **TIME, MONEY and HASSLE** with templates specifically created for each product.



Each template includes the optimal space for adding your artwork, including the bleed, finished and safe areas.





Agenda Item Cover Report

Date: 3/28/23	Committee/Board: Public Works
Submitted by: Wayne Castle	Department: Water Utility
Date of Committee Action: 4/5/23	Date of Village Board Action: 4/19/23

Subject:

Assign Authorized Representative for water system improvements.

Executive Summary:

The intent of this resolution is to assign Wayne Castle, Utilities Director, as the Authorized Representative for water system improvements. This resolution will allow the Village to efficiently keep projects progressing by assigning an authorized representative for such documents as Intent to Apply for Safe Drinking Water Loan Funding for example. The Intent to Apply for this funding assigns the Village a score which ranks the project a priority score based on the criteria provided. This score is used to decide what communities will or won't get funding. In some instances, principal forgiveness is possible. The Village Board will still have the final authority to proceed or not with projects and funding.

Fiscal Impact:

None

Executive Recommendation/Action:

For the Committee of the Whole to recommend to the Village Board to assign Wayne Castle as the Authorized Representative of water system improvements.

Attachments Included

- **Authorized Representative Resolution**

RESOLUTION 2023-11

**A RESOLUTION ACKNOWLEDGING WAYNE A. CASTLE,
UTILITIES DIRECTOR AS AUTHORIZED REPRESENTATIVE FOR THE VILLAGE
OF MUKWONAGO WATER SYSTEM IMPROVEMENTS
AND ALL RELATED ACTIVITIES**

WHEREAS, the Village of Mukwonago, Waukesha/Walworth Counties, Wisconsin (the "Municipality") plans to undertake Water System Improvements (the "Project"); and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to designate one person as representative for the Project;

NOW, THEREFORE, BE IT RESOLVED that the Village of Mukwonago Board hereby acknowledges and appoints Wayne A. Castle, as the authorized representative for the Village of Mukwonago anticipated Water System Improvements project and related activities as follows:

- 1) Authorized representative to the Wisconsin Department of Natural Resources including all technical and financial matters for the Water System Improvements project.
- 2) Authorized representative to the Environmental Protection Agency.
- 3) Authorized representative to any and all departments, agencies of corporations involved, currently or in the future, with the Village of Mukwonago Water System Improvements project.

Motion Presented by: _____
Village Board Member

Motion Seconded by: _____
Village Board Member

Fred Winchowky
Village President

ATTEST:

Diana Dykstra, Village Clerk-Treasurer

I, Diana Dykstra, Village Clerk-Treasurer of the Village of Mukwonago do hereby certify that the above Resolution was duly adopted by a vote of _____ in favor and _____ opposed of the Village Board of the Village of Mukwonago on the _____th day of April, 2023. I further certify that the above Resolution was duly posted by me in 3 public places likely to give notice of its content on the _____th day of _____.

Diana Dykstra, Village Clerk-Treasurer

RESOLUTION 2023-12

**A RESOLUTION INTRODUCED BY THE PUBLIC WORKS DEPARTMENT RECOGNIZING MAY
AS “NO MOW MAY” AND SUSPENDING THE ENFORCEMENT OF SECTION
34-1a ON DEVELOPED LOTS.**

WHEREAS, the Village of Mukwonago residents require food to sustain their lives, and according to the U.S. Department of Agriculture, one of every three bites of food consumed requires pollinators,

WHEREAS, the pollinators whose activities generate our food--bees, butterflies, moths, birds, as well as many other species--are in decline due to urban sprawl, habitat loss, pesticide treatments and mowing, disease, and parasites,

WHEREAS, the formative period for establishment and nourishment of pollinator species occurs in late Spring upon their emergence from hibernation; at the same time supporting plants emerge and blossom, offering them crucial habitat and foraging opportunities,

WHEREAS, a recent study conducted by Lawrence University in Appleton, Wisconsin, has proven that pollinator foraging, development, and diversity is increased by later leaf removal and mowing of grass,

WHEREAS, the Village of Mukwonago desires to develop and implement policy to create or expand pollinator-friendly habitat on public and private land to encourage sustainable pollinator-friendly land management practices,

NOW, THEREFORE, BE IT RESOLVED, that the Village of Mukwonago recognize “No Mow May” for the promotion and education about this critical period for pollinator emergence and survival, allowing for the creation of crucial pollinator-supporting habitat and early Spring foraging opportunities, and;

BE IT FURTHER RESOLVED, that in support of “No Mow May,” for the duration of the month of May, the Village of Mukwonago shall suspend the enforcement of Section 34-1a — Mowing of property on residential and commercial properties and as designated on Village owned properties by the Director of Public Works.

Passed and dated this 19th day of April 2023

Signed: _____

Fred Winchowky, Village President

Attest: _____

Diana Dykstra, Village Clerk-Treasurer



Agenda Item Cover Report

Date: 3/28/23	Committee/Board: Public Works
Submitted by: Wayne Castle	Department: Water Utility
Date of Committee Action: 4/5/23	Date of Village Board Action: 4/19/23

Subject:

Resolution to declare intent to reimburse expenditures for Safe Drinking Water Loan Program for the north water tower painting.

Executive Summary:

The intent of this resolution is for the Village to declare that it understands that funds from the SDWLP will likely not be available before March of 2024. The Village will have to cover costs related to this project until they do become available in 2024. The project will mostly consist of engineering until then and can be covered with reserve funds until funds are made available.

Fiscal Impact:

None

Executive Recommendation/Action:

For the Committee of the Whole to recommend to the Village Board to pass the attached resolution.

Attachments Included

- Intent to reimburse expenditures for SDWLP resolution

RESOLUTION NO. 2023-14

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE
EXPENDITURES FOR SAFE DRINKING WATER LOAN
PROGRAM WATER SYSTEM IMPROVEMENTS IN
THE VILLAGE OF MUKWONAGO**

The Village Board of the Village of Mukwonago do resolve as follows:

WHEREAS, the Village of Mukwonago, Wisconsin hereinafter referred to as (the "Municipality") owns and operates a water supply and distribution system hereinafter referred to as (the "System") as a public utility, and

WHEREAS, the Municipality plans to construct Water System Improvements (the "Project"); and

WHEREAS, the Municipality expects to finance the Project on a long-term basis through the issue of tax-exempt bonds (hereinafter referred to as the "Bonds"); and

WHEREAS, because the Bonds will not be issued prior to March of 2024, the Municipality must provide interim financing to cover the cost of the Project, which costs will be incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago that:

Section 1. Expenditure of Funds. The Municipality will make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The Municipality hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$2,000,000.

Section 3. Unavailability of Long-Term Funds. No funds or payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Declaration of Official Intent is a public record, which shall be maintained in the files of the Municipality and is available for public inspection pursuant to subchapter II of Chapter 19 of the Wisconsin Statutes, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This resolution shall be effective upon its adoption and approval.

Approved this _____ day of _____, 2023.

Fred Winchowky, Village President

ATTEST:

Diana Dykstra, Village Clerk-Treasurer

Vote: Aye _____
Nay _____
Abstain _____
Absent _____

Posted: _____, 2023

March 29, 2023

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Goodwill of Mukwonago
Letter of Credit Reduction #1
US Bank Irrevocable Letter of Credit Number SLCWMIL05091

Dear President Winchowky:

We received a request from Ott Development to reduce the letter of credit for the Goodwill of Mukwonago Project. A letter of credit was established to cover the public infrastructure work being done in Arrowhead Drive for various sewer and water connections. The work on public infrastructure was completed in summer of 2022 and is currently in the one-year warranty period. As such, Ott Development has requested a reduction in the letter of credit except the contingencies which are required to be held during the one-year warranty period. The following is a breakdown:

Item	Letter of Credit Amount	Reduction Amount	New Letter of Credit Balance
Excavation	\$1,200.00	\$1,200.00	\$0.00
Asphalt Roadway Repair	\$4,253.00	\$4,253.00	\$0.00
Utility Abandonments and Connections	\$32,000.00	\$32,000.00	\$0.00
Concrete Curb & Gutter	\$4,725.00	\$4,725.00	\$0.00
Subtotal	\$42,178.00	\$42,178.00	\$0.00
Contingencies (20%)	\$8,435.60	\$0.00	\$8,435.60
Total Letter of Credit Amount:	\$50,613.60	\$42,178.00	\$8,435.60

We are in agreement with the reduction request and, therefore, recommend that the current letter of credit be reduced by \$42,178.00 to a new LOC value of **\$8,435.60**. Lien waivers for everyone except Stark Pavement have been submitted. We are requesting that this reduction be made contingent on the receipt of a valid final lien waiver from Stark Pavement. The lien waivers that we did receive are attached to this letter.

Please note that this letter of credit also has an expiration date of May 31, 2023. The letter of credit shall be renewed for at least one more year to extend through the end of the one-year warranty period.

Mr. Fred Winchowky
Goodwill of Mukwonago – LOC Reduction #1
March 29, 2023
Page 2

If you or any other staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E., (WI)
Project Engineer
pgesch@ruekert-mielke.com

PWG:pwg

cc: Fred Schnook, Village of Mukwonago
Diana Dykstra, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Wayne Castle, Village of Mukwonago
Erin Scharf, Village of Mukwonago
Tim Rutenbeck, Village of Mukwonago
Chief Jeff Stien, Village of Mukwonago
Chief Dan Streit, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



N27 W23588 Paul Rd, Ste. 100
Pewaukee, WI 53072
262-361-4730 Phone
262-361-4803 Fax

Mr. Peter Gesch
Ruekert Mielke
W233N2080 Ridgeview Parkway
Waukesha, WI 53188

Dear Mr Gesch,

Please let this letter act as our request to release the letter of credit in the amount of \$42,178.00 for public right of way work on Arrowhead Drive in the Village of Mukwonago in conjunction with the Goodwill project. All of the work has been completed, reviewed and approved last summer. We understand that the 20% contingency amount of \$8,435.60 is to remain until the one-year warranty has been achieved and no warranty work is needed. At that time, Goodwill will request release of that remaining letter of credit amount.

Thank you in advance,

OTT DEVELOPMENT, INC.

A handwritten signature in black ink, appearing to read 'Jeffrey E. Grahl', is written over the printed name.

Jeffrey E. Grahl
President

FINAL UNCONDITIONAL WAIVER OF LIEN

STATE OF Wisconsin)
COUNTY OF Racine) SS
Gty # _____
Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Ott Development, Inc to furnish Site Utility
for the premises known as Goodwill Mukwonago – New Build, 101 Arrowhead, Mukwonago, WI 53149
of which Goodwill Southeastern WI, Inc is the owner.

THE undersigned, for and in consideration of Twenty Five Thousand Six Hundred Fifty Six and 33/100 (\$25,656.33) Dollars,
and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of,
or right to, lien, under the statutes of the State of Wisconsin relating to mechanics' liens, with respect to and on said above-
described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other
considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date
by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 03/02/2023 COMPANY NAME Willkomm Excavating & Grading, Inc.

ADDRESS 17108 County Line Road Union Grove WI 53182

SIGNATURE AND TITLE Nicholas A. Willkomm President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF Wisconsin)
COUNTY OF Racine) SS
CONTRACTOR'S AFFIDAVIT

THE UNDERSIGNED, (NAME) Nicholas A Willkomm BEING DULY SWORN, DEPOSES AND SAYS THAT HE IS
(PPOSITION) President OF (COMPANY NAME) Willkomm Excavating & Grading, Inc.
WHO IS THE CONTRACTOR FURNISHING Site Utilities WORK ON THE BUILDING LOCATED AT
101 Arrowhead, Mukwonago, WI 53149 OWNED BY Goodwill of Southeastern WI, Inc

That the total amount of the contract including extras* is \$ 256,563.26 on which he or she has received payment of \$ 230,906.93 prior to
this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat
the validity of said waivers. That the following are the names and address of all parties who have furnished material or labor, or both, for said work and
all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or
to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Willkomm Excavating & Grading, Inc.	Site Utilities	167,316.12	141,659.79	25,656.33	0.00
Con-Cor Company	Saw Cutting	600.00	600.00	0.00	0.00
Neenah Foundry Co	Casting	5,194.55	5,194.55	0.00	0.00
County Material Corporation	Pipe	18,180.00	18,180.00	0.00	0.00
Waukesha Lime & Stone	Stone	16,887.57	16,887.57	0.00	0.00
Core & Main	Pipe	48,385.02	48,385.02	0.00	0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		256,563.26	230,906.93	25,656.33	0.00

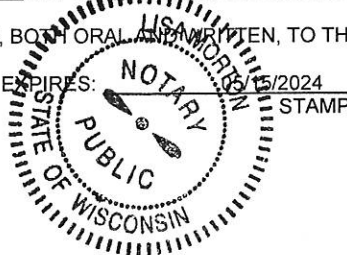
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other
work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 03/02/2023 SIGNATURE Nicholas A. Willkomm

SUBSCRIBED AND SWORN TO BEFORE ME THIS 2nd DAY OF March, 2023

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Rose Mark MY COMMISSION EXPIRES: 03/15/2024
Notary STAMP



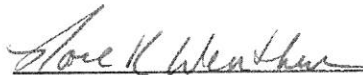
FINAL WAIVER OF LIEN

For value received, Neenah Foundry Co. hereby unconditionally waive **ALL** rights and claims for lien on land and on building about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

For Goodwill Industries of SE WI, Inc. owner, by Willkomm Excavating & Grading, Inc. contractor, for cast iron castings in same being situated in Waukesha County, State of Wisconsin, described as Goodwill Mukwonago.

For all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except, **NONE**.

Neenah Foundry Co.



July 11th, 2022

Name – Title

Date

Noel Wenthur, Director, Capital Planning & Analysis
455288, 455811, 534558, 534644, 534621 & 457660

STATE OF Wisconsin)
) SS
COUNTY OF Waukesha)
_____)

FINAL UNCONDITIONAL WAIVER OF LIEN

Gty # _____

Escrow

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Ott Development, Inc to furnish Concrete and Masonry
for the premises known as Goodwill Mukwonago – New Build, 101 Arrowhead, Mukwonago, WI 53149
of which Goodwill Southeastern WI, Inc is the owner.

THE undersigned, for and in consideration of Fifty Seven Thousand Eighty One and 50/100 (\$ 57,081.50) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Wisconsin relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE _____ COMPANY NAME Marriott Construction, Inc.

ADDRESS W229N2512 Duplainville Rd, Waukesha, WI 53186

SIGNATURE AND TITLE _____ V.P. Finance

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF Wisconsin)
) SS **CONTRACTOR'S AFFIDAVIT**
COUNTY OF Waukesha)

THE UNDERSIGNED, (NAME) Seth Mickelson BEING DULY SWORN, DEPOSES AND SAYS THAT HE IS
(POSITION) V.P. Finance OF (COMPANY NAME) Marriott Construction, Inc
WHO IS THE CONTRACTOR FURNISHING Concrete and Masonry WORK ON THE BUILDING LOCATED AT
101 Arrowhead, Mukwonago, WI 53149 OWNED BY Goodwill of Southeastern WI, Inc

That the total amount of the contract including extras* is \$ 570,815.00 on which he or she has received payment of \$ 513,733.50 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and address of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Marriott Construction, Inc.	Labor/Equip/Materials	319,470.57	262,389.07	57,081.50	0.00
Artistic Stone, Inc	Stone	9,400.00	9,400.00	0.00	0.00
Bay Building Supplies	Materials	17,080.12	17,080.12	0.00	0.00
Lance Construction	Materials	2,810.00	2,810.00	0.00	0.00
Midwest Construction Materials	Materials	26,371.15	26,371.15	0.00	0.00
Nawkaw, Inc	Brick Cleaning/Color Treatment	2,500.00	2,500.00	0.00	0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.					

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE _____ SIGNATURE See page 2

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Notary MY COMMISSION EXPIRES: _____
STAMP

STATE OF Wisconsin)
) SS
COUNTY OF Waukesha)
_____)

FINAL UNCONDITIONAL WAIVER OF LIEN

Gty # _____

Escrow

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Ott Development, Inc to furnish Concrete and Masonry
for the premises known as Goodwill Mukwonago – New Build, 101 Arrowhead, Mukwonago, WI 53149
of which Goodwill Southeastern WI, Inc is the owner.

THE undersigned, for and in consideration of Fifty Seven Thousand Eighty One and 50/100 (\$ 57,081.50) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Wisconsin relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 3/1/2023 COMPANY NAME Marriott Construction, Inc.

ADDRESS W229N2512 Duplainville Rd, Waukesha, WI 53186

SIGNATURE AND TITLE [Signature] V.P. Finance

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF Wisconsin)
) SS **CONTRACTOR'S AFFIDAVIT**
COUNTY OF Waukesha)

THE UNDERSIGNED, (NAME) Seth Mickelson BEING DULY SWORN, DEPOSES AND SAYS THAT HE IS
(POSITION) V.P. Finance OF (COMPANY NAME) Marriott Construction, Inc
WHO IS THE CONTRACTOR FURNISHING Concrete and Masonry WORK ON THE BUILDING LOCATED AT
101 Arrowhead, Mukwonago, WI 53149 OWNED BY Goodwill of Southeastern WI, Inc

That the total amount of the contract including extras* is \$ 570,815.00 on which he or she has received payment of \$ 513,733.50 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and address of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Oldcastle APG, Inc.	Block	86,896.98	86,896.98	0.00	0.00
Potratz Concrete Pumping	Concrete Pumping	1,378.16	1,378.16	0.00	0.00
Quikrete Companies	Spec Mix	13,378.86	13,378.86	0.00	0.00
Reed's Powerwashing	Brick Washing	6,061.00	6,061.00	0.00	0.00
Rivcrete Ready Mix	Concrete	77,745.00	77,745.00	0.00	0.00
Wisconsin Contractor's Supply	Materials	7,723.16	7,723.16	0.00	0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		570,815.00	513,733.50	57,081.50	0.00

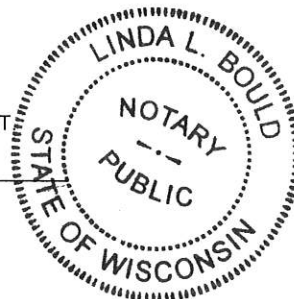
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 3/1/2023 SIGNATURE [Signature]

SUBSCRIBED AND SWORN TO BEFORE ME THIS 1st DAY OF MARCH 2023

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

Linda L. Bould MY COMMISSION EXPIRES: 11/20/2024
Notary STAMP



RESOLUTION NO. 2023-13

**A RESOLUTION TO APPROVE A REDUCTION IN THE LETTER OF CREDIT
FOR GOODWILL OF MUKWONAGO IN THE VILLAGE OF MUKWONAGO**

WHEREAS, the Village Board of the Village of Mukwonago is required to approve a Reduction in a Letter of Credit based on the satisfactory completion and/or acceptance of public infrastructure as required under the terms of the developer's agreement, and

WHEREAS, Ott Development has requested a Letter of Credit Reduction #1 for the development known as Goodwill of Mukwonago, and

WHEREAS, the request includes lien waivers from Contractors performing parts of the work associated with the requested reduction, and a detailed breakdown request by category of work, and

WHEREAS, the Village Engineer has reviewed the request and the work completed for which the request is associated with and recommend that the current Letter of Credit be reduced as stated and as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago, Wisconsin, hereby approves a reduction in the Letter of Credit for Goodwill of Mukwonago to a new Letter of Credit balance of \$8,435.60.

Passed and dated this 19th day of April 2023.

By: _____
Fred Winchowky, Village President



Attest: _____
Diana A Dykstra, Village Clerk-Treasurer

Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	4/13/2023	\$	89,527.64

Total for Approval: \$ 89,527.64

The preceding list of bills payable was approved for payment

Date: _____

Approved by: _____

04/13/2023 02:22 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 04/20/2023 - 04/20/2023
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ALSCO						
IMIL1898619	VH WALK OFF MATTS	100-5160-521900	57.58	57.58	DPW	04/20/2023
IMIL1900715	PD MAT CLEANING APRIL 6	100-5211-539400	42.66	42.66	POLICE	04/20/2023
IMIL1873536	VILLAGE HALL WALKOFF MATS	100-5160-521900	52.82	52.82	DPW	04/20/2023
TOTAL VENDOR ALSCO				153.06		
VENDOR NAME: AMAZON CAPITOL SERVICES						
191RNMKR6PYK	IGNITION SWITCH	100-5324-539500	24.99	24.99	DPW	04/20/2023
1PC6K9LHJ7XY	ELECTION TABLE CLOTHS	100-5144-531100	107.76	107.76	CLERK	04/20/2023
TOTAL VENDOR AMAZON CAPITOL SERVICES				132.75		
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC						
167655	APRIL 2023 ASSESSMENT SVS	100-5153-521900	1,491.74	1,491.74	CLERK	04/20/2023
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				1,491.74		
VENDOR NAME: BASSETT MECHANICAL						
6511697	ERV UNIT MAINTENANCE	620-8010-834000	305.00	305.00	UTILITIES	04/20/2023
6510449C	WWTF HVAC MAINT.	620-8400-852000	779.00	779.00	UTILITIES	04/20/2023
TOTAL VENDOR BASSETT MECHANICAL				1,084.00		
VENDOR NAME: BAYSIDE PRINTING LLC						
142025	1ST QTR 2023 INSERT - NEWSLETTER	100-5142-531200	62.25	996.00	ALLOCATE	04/20/2023
		100-5144-531200	62.25			
		100-5632-531200	62.25			
		150-5221-539900	62.25			
		440-5511-531200	62.25			
		410-5363-531200	62.25			
		610-6920-692300	62.25			
		620-8400-852000	62.25			
		610-6920-692300	498.00			
TOTAL VENDOR BAYSIDE PRINTING LLC				996.00		
VENDOR NAME: BOUND TREE MEDICAL LLC						
84915463	EMS SUPPLIES	150-5231-531100	84.99	84.99	FIRE	04/20/2023
TOTAL VENDOR BOUND TREE MEDICAL LLC				84.99		
VENDOR NAME: BRIAN CIESZYNSKI						
GLOCK REIMBURSEMENT	HANDGUN NIGHT SIGHTS	100-5212-539500	67.00	67.00	POLICE	04/20/2023
TOTAL VENDOR BRIAN CIESZYNSKI				67.00		
VENDOR NAME: BUREAU OF CORRECTIONAL ENTERPR						
306-192150	TOILET PAPER	100-5521-531100	152.60	152.60	DPW	04/20/2023
306-192170	STATION SUPPLIES	150-5221-531100	163.68	163.68	FIRE	04/20/2023
TOTAL VENDOR BUREAU OF CORRECTIONAL ENTERPR				316.28		
VENDOR NAME: C & M AUTO PARTS INC						
6079-365178	SHOP SUPPLIES	100-5323-531100	34.47	34.47	DPW	04/20/2023
6079-365159	TRCK #1 TAILGATE CABLE	100-5324-539500	21.74	21.74	DPW	04/20/2023
6079-365469	SQUAD 33 WINDSHIELD WIPERS	100-5212-539500	21.58	21.58	POLICE	04/20/2023
6079-365470	TRUCK #4 WIPER BLADES	100-5324-539500	21.58	21.58	DPW	04/20/2023

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: C & M AUTO PARTS INC						
6079-365256	3482 BATTERY REPLACEMENT	150-5222-539500	167.43	167.43	FIRE	04/20/2023
6079-365503	COMPCAT TRACTOR OIL	100-5324-535100	131.67	131.67	DPW	04/20/2023
6079-365616	WELL 7 GENERATOR REPAIR PART	610-6200-662500	30.34	30.34	UTILITIES	04/20/2023
TOTAL VENDOR C & M AUTO PARTS INC				428.81		
VENDOR NAME: CASTLE WAYNE						
APRIL 2023 MILEAGE	MILEAGE REIMBURSEMENT	620-8400-854100	130.63	261.25	UTILITIES	04/20/2023
		610-6920-693000	130.62			
TOTAL VENDOR CASTLE WAYNE				261.25		
VENDOR NAME: CINTAS						
4151120943	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	119.48	119.48	DPW	04/20/2023
4151120960	WATER/WWTF UNIFORM SERVICE	610-6920-693000	54.08	108.16	UTILITIES	04/20/2023
		620-8400-856000	54.08			
4151833905	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	115.60	115.60	DPW	04/20/2023
4151834058	UNIFORM SERVICE	610-6920-693000	62.08	124.16	UTILITIES	04/20/2023
		620-8400-856000	62.08			
TOTAL VENDOR CINTAS				467.40		
VENDOR NAME: CIVITEK CONSULTING						
61-21.02	ALGER ETZ REVIEW	100-5632-521900	68.60	68.60	PLANNER	04/20/2023
61-22	MISC PLANNER SERVICES	100-5632-521900	656.60	656.60	PLANNER	04/20/2023
61-21.01	MISC PLANNER SERVICES	100-5632-521900	4,096.40	4,096.40	PLANNER	04/20/2023
TOTAL VENDOR CIVITEK CONSULTING				4,821.60		
VENDOR NAME: CLEARGOV INC						
2020-10767	DIGITAL BUDGET BOOK ANNUAL SUBSCRIPTION	100-5145-522900	4,500.00	4,500.00	FINANCE	04/20/2023
TOTAL VENDOR CLEARGOV INC				4,500.00		
VENDOR NAME: COMMON LINKS CONSTRUCTION LLC						
22-458	SATION # 1 EFIS REPAIRSS	100-5220-539400	800.00	800.00	DPW	04/20/2023
TOTAL VENDOR COMMON LINKS CONSTRUCTION LLC				800.00		
VENDOR NAME: COMPASS MINERALS AMERICA						
1161169	ROAD DE-ICING SALT	100-5347-531100	4,627.89	4,627.89	DPW	04/20/2023
TOTAL VENDOR COMPASS MINERALS AMERICA				4,627.89		
VENDOR NAME: CONLEY MEDIA, LLC						
6362410323-2 DPW	WAYFINDING BID AD	480-5700-521500	43.56	43.56	DPW	04/20/2023
6362410323-2 CLERK	PUBLIC VOTING TEST NOTICE	100-5144-531200	14.44	14.44	CLERK	04/20/2023
6362410323-2 PLANNI	PLAN COMMISSION NOTICES	100-5632-531200	109.75	109.75	PLANNER	04/20/2023
TOTAL VENDOR CONLEY MEDIA, LLC				167.75		
VENDOR NAME: COREY OIL, LTD						
500013	ANTIFREEZE AND MOTR OIL	100-5324-535100	496.22	496.22	DPW	04/20/2023

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VENDOR NAME: COREY OIL, LTD						
500013 FIRE	COREY OIL AND COOLANT INVOICE	150-5222-535100	244.62	489.23	FIRE	04/20/2023
		150-5231-535100	244.61			
500013 POLICE	SQUAD FLUIDS	100-5212-539500	96.25	96.25	POLICE	04/20/2023
TOTAL VENDOR COREY OIL, LTD				1,081.70		
VENDOR NAME: DE LAGE LANDEN FINANCIAL						
79458713 PD	PD COPIER LEASE	100-5211-531200	108.00	108.00	POLICE	04/20/2023
79458713	LEASE 04/15/2023 - 05/14/23 KONICA 450I	100-5142-531200	19.04	160.00	ALLOCATE	04/20/2023
		100-5300-539900	16.85			
		100-5120-531100	7.09			
		100-5141-531100	9.07			
		100-5145-531100	15.07			
		100-5241-531200	2.54			
		100-5632-531200	2.98			
		100-5211-531200	19.95			
		150-5221-531100	20.69			
		410-5363-531200	1.60			
		440-5511-531200	18.08			
		500-5344-531200	3.92			
		610-6902-690300	11.66			
		620-8300-840000	11.46			
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				268.00		
VENDOR NAME: DIGGERS HOTLINE INC						
230338301 DPW	DIGGERS HOTLINE	100-5344-521900	45.77	45.77	DPW	04/20/2023
230338301 - UTILITIES	WATER/WWTF DIGGERS HOTLINE	610-6920-693000	45.77	91.54	UTILITIES	04/20/2023
		620-8030-531000	45.77			
TOTAL VENDOR DIGGERS HOTLINE INC				137.31		
VENDOR NAME: DYKSTRA DIANA						
041023 MILEAGE	MILEAGE SCHOOL DIST AND COUNTIES	100-5144-533200	31.25	31.25	CLERK	04/20/2023
TOTAL VENDOR DYKSTRA DIANA				31.25		
VENDOR NAME: EAGLE ENGRAVING						
2023-2810	STAFF ACCOUNTABILITY TAGS	150-5222-531100	37.00	37.00	FIRE	04/20/2023
TOTAL VENDOR EAGLE ENGRAVING				37.00		
VENDOR NAME: EBIX						
12423	EBIX INVOICE	150-5231-521900	9,070.90	9,070.90	FIRE	04/20/2023
TOTAL VENDOR EBIX				9,070.90		
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS						
2544795	EMS SUPPLIES	150-5231-531100	291.72	291.72	FIRE	04/20/2023
2542436	EMS SUPPLIES	150-5231-531100	14.02	14.02	FIRE	04/20/2023
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS				305.74		

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: EXCEL BUILDING SERVICES LLC						
4000	PD BUILDING CLEANING	100-5211-539400	975.00	975.00	POLICE	04/20/2023
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00		
VENDOR NAME: FASTENAL COMPANY						
WIMUK96568	HEARING PROTECTION	100-5323-534800	67.16	67.16	DPW	04/20/2023
TOTAL VENDOR FASTENAL COMPANY				67.16		
VENDOR NAME: FOTH INFRASTRUCTURE &						
83118	DEVELOPMENT PROCESS	100-5632-521900	4,610.00	4,610.00	ADMIN	04/20/2023
82605	DEVELOPMENT PROCESS	100-5632-521900	1,000.00	1,000.00	ADMIN	04/20/2023
TOTAL VENDOR FOTH INFRASTRUCTURE &				5,610.00		
VENDOR NAME: GRAINGER						
9655367861	WATER/WWTF CORK BOARD	610-6920-692100	194.46	388.91	UTILITIES	04/20/2023
		620-8400-851000	194.45			
TOTAL VENDOR GRAINGER				388.91		
VENDOR NAME: HAHN ACE HARDWARE						
MARCH 2023 UTILITIES	WATER/WWTF HVAC, VEHICLES, MISC EQUIP, R	610-6300-663200	28.30	479.03	UTILITIES	04/20/2023
		610-6310-663500	140.79			
		620-8010-827000	107.98			
		620-8010-833000	45.88			
		620-8010-834000	156.08			
MARCH 2023 DPW						
	MISC SUPPLIES AND REPAIR PARTS	100-5323-531100	20.32	46.37	DPW	04/20/2023
		100-5512-531100	16.18			
		100-5324-539500	9.87			
MARCH 2023 PD						
	REPAIR SUPPLIES	100-5211-539500	5.94	5.94	POLICE	04/20/2023
MARCH 2023 FIRE						
	HAHN ACE HARDWARE INVOICE	150-5221-531100	62.90	62.90	FIRE	04/20/2023
TOTAL VENDOR HAHN ACE HARDWARE				594.24		
VENDOR NAME: HAWKINS WATER TREATMENT						
6433204	WATER CHEMICALS FOR TREATMENT	610-6300-663100	2,425.20	2,425.20	UTILITIES	04/20/2023
TOTAL VENDOR HAWKINS WATER TREATMENT				2,425.20		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,						
54330	MISCELLANEOUS MATTERS	100-5130-521900	120.00	120.00	FINANCE	04/20/2023
54329	PROSECUTIONS	100-5130-521900	645.00	645.00	FINANCE	04/20/2023
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				765.00		
VENDOR NAME: HORN OIL						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: HORN OIL						
MARCH 2023	MARCH FUEL	100-5212-535100	2,722.82	8,698.78	ALLOCATE	04/20/2023
		100-5241-535100	98.75			
		100-5324-535100	2,725.60			
		150-5222-535100	657.43			
		150-5231-535100	1,702.35			
		610-6920-693300	363.52			
		620-8010-828000	428.31			
TOTAL VENDOR HORN OIL				8,698.78		
VENDOR NAME: HYDROCORP						
0071555-IN	CROSS CONNECTION SURVEY CONTRACT	610-6920-692300	1,788.00	1,788.00	UTILITIES	04/20/2023
TOTAL VENDOR HYDROCORP				1,788.00		
VENDOR NAME: INTERSTATE ROOF SYSTEMS						
15660	DPW ROOF REPAIRS	100-5323-539500	638.05	638.05	DPW	04/20/2023
15662	ROOF REPAIR	100-5211-539400	493.29	493.29	POLICE	04/20/2023
15661	SATION # 1 ROOF REPAIRS	100-5220-539400	367.65	367.65	DPW	04/20/2023
TOTAL VENDOR INTERSTATE ROOF SYSTEMS				1,498.99		
VENDOR NAME: JAMES IMAGING SYSTEMS						
1302363	COPIES KONICA 450I- 01/01/23 - 03/31/23	100-5142-531200	39.25	329.79	ALLOCATE	04/20/2023
		100-5300-539900	34.73			
		100-5120-531100	14.61			
		100-5141-531100	18.70			
		100-5145-531100	31.07			
		100-5241-531200	5.24			
		100-5632-531200	6.13			
		100-5211-531200	41.12			
		150-5221-531100	42.64			
		410-5363-531200	3.30			
		440-5511-531200	37.27			
		500-5344-531200	8.08			
		610-6902-690300	24.04			
		620-8300-840000	23.61			
TOTAL VENDOR JAMES IMAGING SYSTEMS				329.79		
VENDOR NAME: KINDER MATTHEW						
2023 BOOT ALLOWANCE	2023 BOOT ALLOWANCE - KINDER	620-8400-856000	50.00	100.00	UTILITIES	04/20/2023
		610-6920-693000	50.00			
TOTAL VENDOR KINDER MATTHEW				100.00		
VENDOR NAME: LA FORCE INC						
00002723FT	VILLAGE HALL ANNUAL SECURITY SUBSCRIPTION	100-5160-521900	1,188.00	1,188.00	DPW	04/20/2023
TOTAL VENDOR LA FORCE INC				1,188.00		
VENDOR NAME: LEE RECREATION LLC						

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VENDOR NAME: LEE RECREATION LLC						
14810-23	SWING SHACKLES	100-5521-531100	35.00	35.00	DPW	04/20/2023
TOTAL VENDOR LEE RECREATION LLC				35.00		
VENDOR NAME: LORI MACCARI						
040323	CPR INSTRUCTOR RECERTIFICATION INVOICE	150-5232-533500	50.00	50.00	FIRE	04/20/2023
TOTAL VENDOR LORI MACCARI				50.00		
VENDOR NAME: MARCO TECHNOLOGIES						
33755942	COPIER LEASE	610-6920-692100	99.83	199.66	UTILITIES	04/20/2023
		620-8400-851000	99.83			
TOTAL VENDOR MARCO TECHNOLOGIES				199.66		
VENDOR NAME: MEG WATER DIVISION						
2023 MEMBERSHIP DUES		610-6920-692300	787.80	787.80	UTILITIES	04/20/2023
TOTAL VENDOR MEG WATER DIVISION				787.80		
VENDOR NAME: MESSAGEUS						
230900134	PHONE SERVICE	610-6920-692100	3.27	6.54	UTILITIES	04/20/2023
		620-8400-851000	3.27			
TOTAL VENDOR MESSAGEUS				6.54		
VENDOR NAME: MIRACLE RECREATION						
855242	PLAYGROUND BORDERS	100-5521-531100	908.64	908.64	DPW	04/20/2023
TOTAL VENDOR MIRACLE RECREATION				908.64		
VENDOR NAME: MOELLER RYAN						
2023 RECERTIFICATION	MOELLER NREMT-P RECERTIFICATION REIMBURSE	150-5232-533500	32.00	32.00	FIRE	04/20/2023
TOTAL VENDOR MOELLER RYAN				32.00		
VENDOR NAME: MUKWONAGO ROTARY CLUB						
2023 Q1	Q4 ROTARY CLUB DUES	100-5142-532400	89.77	269.25	ALLOCATE	04/20/2023
		100-5632-532400	89.74			
		100-5211-532400	89.74			
TOTAL VENDOR MUKWONAGO ROTARY CLUB				269.25		
VENDOR NAME: MUKWONAGO SHOOTING TEAM						
040523	SHOOTING TEAM CANCELED EVENT	100-4820-485000	150.00	150.00	CLERK	04/20/2023
TOTAL VENDOR MUKWONAGO SHOOTING TEAM				150.00		
VENDOR NAME: MUN ENVIRON GRP WASTEWATER DIV						
2023 MEMBERSHIP DUES		620-8400-852000	900.90	900.90	UTILITIES	04/20/2023
TOTAL VENDOR MUN ENVIRON GRP WASTEWATER DIV				900.90		
VENDOR NAME: MUNICIPAL LAW & LITIGATION						

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: MUNICIPAL LAW & LITIGATION						
9579	GREENWALD LITIGATION	100-5130-521900	100.00	100.00	FINANCE	04/20/2023
TOTAL VENDOR MUNICIPAL LAW & LITIGATION				100.00		
VENDOR NAME: NAPA AUTO PARTS - SP018						
189186	TRUCK #14 STREET SWEEPER BEARING	100-5345-539500	44.69	44.69	DPW	04/20/2023
189192	TOOL FOR METERS	610-6453-664100	7.86	7.86	UTILITIES	04/20/2023
TOTAL VENDOR NAPA AUTO PARTS - SP018				52.55		
VENDOR NAME: NATIONAL SPRING CO.						
103786	3482 CHASSIS SPRING REPAIR	150-5222-539500	1,605.65	1,605.65	FIRE	04/20/2023
103793	AMBULANCE 3452 SPRING REPLACEMENT	150-5231-539500	2,361.74	2,361.74	FIRE	04/20/2023
TOTAL VENDOR NATIONAL SPRING CO.				3,967.39		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
2303426	QUARTERLY NITROGEN SAMPLING	620-8010-826000	51.17	51.17	UTILITIES	04/20/2023
TOTAL VENDOR NORTHERN LAKE SERVICE INC				51.17		
VENDOR NAME: PAL STEEL COMPANY						
92634S	WWTF STEPSCREEN RAILING REPAIRS FOR EXHA	620-8010-834000	32.16	32.16	UTILITIES	04/20/2023
TOTAL VENDOR PAL STEEL COMPANY				32.16		
VENDOR NAME: PRIMADATA						
61891	REPLENISH POSTAGE	610-6902-690300	577.27	1,154.54	ALLOCATE	04/20/2023
		620-8300-840000	577.27			
TOTAL VENDOR PRIMADATA				1,154.54		
VENDOR NAME: PROHEALTH CARE LAB BILLING						
10002695996	PROHEALTH MARCH BLOOD DRAWS	100-5212-521900	37.13	37.13	POLICE	04/20/2023
TOTAL VENDOR PROHEALTH CARE LAB BILLING				37.13		
VENDOR NAME: PROHEALTH MEDICAL GROUP						
317303	PHC ENTRY EXAMS	150-5221-521900	2,169.00	2,169.00	FIRE	04/20/2023
TOTAL VENDOR PROHEALTH MEDICAL GROUP				2,169.00		
VENDOR NAME: RICHARD ROGERS						
2023 UNIFORM ALLOW	2023 UNIFORM ALLOWANCE - ROGERS	100-5212-534600	31.45	31.45	POLICE	04/20/2023
TOTAL VENDOR RICHARD ROGERS				31.45		
VENDOR NAME: RICOH USA, INC						
5067079736	LARGE FORMAT PRINTER COPIES	100-5632-531200	8.50	8.50	PLANNER	04/20/2023
TOTAL VENDOR RICOH USA, INC				8.50		
VENDOR NAME: SOMAR ENTERPRISES						
102954	NEW DISPATCHER NAME TAGS	100-5211-534700	33.80	33.80	POLICE	04/20/2023
TOTAL VENDOR SOMAR ENTERPRISES				33.80		
VENDOR NAME: STRYKER SALES, LLC						
4108532M	SQUAD AED	340-5890-581100	2,007.92	2,007.92	POLICE	04/20/2023

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VENDOR NAME: STRYKER SALES, LLC						
4108531M	SQUAD AED	340-5890-581100	2,007.92	2,007.92	POLICE	04/20/2023
4114426	LP15 ANNUAL PM INVOICE	150-5231-521900	6,497.40	6,497.40	FIRE	04/20/2023
TOTAL VENDOR STRYKER SALES, LLC				10,513.24		
VENDOR NAME: THE EXPEDITERS INC						
3522	WWTF SEWER TELEVISION I&I LEAK	620-8030-531000	750.00	750.00	UTILITIES	04/20/2023
TOTAL VENDOR THE EXPEDITERS INC				750.00		
VENDOR NAME: THE UNIFORM SHOPPE OF GREEN BAY INC						
332133	NEW OFFICER NAME TAG	100-5212-534700	18.95	18.95	POLICE	04/20/2023
TOTAL VENDOR THE UNIFORM SHOPPE OF GREEN BAY INC				18.95		
VENDOR NAME: TK ELEVATOR CORPORATION						
3007160188	QUARTERLY VH ELEVATOR SERVICE AGREEMENT	100-5160-521900	213.55	213.55	DPW	04/20/2023
TOTAL VENDOR TK ELEVATOR CORPORATION				213.55		
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN						
MARCH 2023 DPW	MISC SUPPLIES	100-5521-531100	54.99	183.70	DPW	04/20/2023
		100-5324-539500	59.95			
		100-5347-531100	49.99			
		100-5348-531100	18.77			
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				353.69		
MARCH 2023 UTILITIES						
	MOTOR DOLLY	620-8010-827000	169.99	169.99	UTILITIES	04/20/2023
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				353.69		
VENDOR NAME: TRILOGY CONSULTING LLC						
1482	WATER VERNON WATERSERVICE	610-6920-692300	30.00	30.00	UTILITIES	04/20/2023
1483	CONSULTING SERVICE	100-5145-521900	30.00	30.00	FINANCE	04/20/2023
TOTAL VENDOR TRILOGY CONSULTING LLC				60.00		
VENDOR NAME: USA BLUEBOOK						
312389	WWTF LAB SUPPLIES	620-8010-826000	1,033.00	1,033.00	UTILITIES	04/20/2023
TOTAL VENDOR USA BLUEBOOK				1,033.00		
VENDOR NAME: VELOCITY LLC						

04/13/2023 02:22 PM
User: MROCKLEY
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO
EXP CHECK RUN DATES 04/20/2023 - 04/20/2023
UNJOURNALIZED OPEN
BANK CODE: GEN - CHECK TYPE: PAPER CHECK

Page: 9/10

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: VELOCITY LLC					
2023055	APRIL 2023 OFFICE 365 LICENSING AND SENT	100-5111-522900 56.00	1,193.00	ALLOCATE	04/20/2023
		100-5120-522900 20.50			
		100-5141-522900 20.50			
		100-5142-522900 57.50			
		100-5211-522900 297.50			
		100-5241-522900 61.50			
		100-5300-522900 73.50			
		100-5512-522900 16.50			
		100-5632-522900 20.50			
		150-5221-522900 330.50			
		610-6920-692100 53.50			
		620-8400-851000 53.50			
		100-5145-522900 61.50			
		100-5150-521900 62.00			
		440-5511-534000 8.00			
TOTAL VENDOR VELOCITY LLC			1,193.00		
VENDOR NAME: VERIZON WIRELESS					
9931650690	VERIZON LP INVOICE	150-5221-522500 50.20	50.20	FIRE	04/20/2023
TOTAL VENDOR VERIZON WIRELESS			50.20		
VENDOR NAME: WALWORTH CTY SECURITY ALARMS LLC					
16756	STATION # 1 FIRE PANEL IMPROVEMENTS	100-5220-539400 2,102.50	2,102.50	DPW	04/20/2023
TOTAL VENDOR WALWORTH CTY SECURITY ALARMS LLC			2,102.50		
VENDOR NAME: WANASEK CORP					
14173	WATER MAIN REPAIR-CLARENDON AND LINCOLN	610-6451-665100 5,574.36	5,574.36	UTILITIES	04/20/2023
TOTAL VENDOR WANASEK CORP			5,574.36		
VENDOR NAME: WAUKESHA FLORAL & GREENHOUSE					
00080296	FLOWERS FOR KINDER	610-6920-693000 48.00	95.99	FINANCE	04/20/2023
		620-8400-856000 47.99			
TOTAL VENDOR WAUKESHA FLORAL & GREENHOUSE			95.99		
VENDOR NAME: WCTC					
S0796584	WCTC TRAINING AND RANGE RENTAL	100-5215-533500 153.19	153.19	POLICE	04/20/2023
TOTAL VENDOR WCTC			153.19		
VENDOR NAME: WE ENERGIES MLWAUKEE					
4521692054	HOLIDAY LIGHTING ELECTRIC	100-5522-522200 600.00	600.00	DPW	04/20/2023
TOTAL VENDOR WE ENERGIES MLWAUKEE			600.00		
VENDOR NAME: WI DEPT OF JUSTICE CIB					
L6812T 202303	BACKGROUND CHECKS	100-5211-521900 7.00	49.00	ALLOCATE	04/20/2023
		100-0000-242205 42.00			

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT DEPARTMENT	POST DATE
VENDOR NAME: WI DEPT OF JUSTICE CIB					
TOTAL VENDOR WI DEPT OF JUSTICE CIB				49.00	
VENDOR NAME: WI STATE LAB OF HYGIENE					
739259	WATER STATE FLOURIDE TEST	610-6300-663200	28.00	28.00 UTILITIES	04/20/2023
TOTAL VENDOR WI STATE LAB OF HYGIENE				28.00	
GRAND TOTAL:				89,527.64	

RESOLUTION 2023-15

A RESOLUTION AMENDING THE 2023 ADOPTED BUDGETS FOR THE GENERAL FUND, COMMUNITY DEVELOPMENT FUND AND CAPITAL EQUIPMENT FUND BUDGETS

WHEREAS, action by the Village Board of the Village of Mukwonago is required to amend the 2023 Adopted Budget, and,

WHEREAS, the original General Fund budget included a recommended use of fund balance to transfer funds to Community Development and Capital Equipment Funds to reduce the amount of debt that would need to be issued for 2023 projects; and

WHEREAS, an error was discovered in the internal expenditure restraint program calculation after the 2023 budget was adopted, and;

WHEREAS, a budget amendment is necessary to reduce the General Fund 2023 Adopted budget by \$255,000 in order for the Village to qualify for the 2024 expenditure restraint aid payment, and;

WHEREAS, a budget reallocation is needed within the Community Development and Capital Equipment Funds to change the funding sources for the projects, and;

WHEREAS, the Village Board has reviewed the budget amendments listed below and recommends their adoption for the reasons specified,

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Mukwonago hereby approves amending 2023 Adopted Village Budget as follows:

		Revenue Budget Increase/(Decrease)	Expenditure Budget Increase/(Decrease)
Fund 100 - GENERAL FUND			
100-4900-493000	FUND BALANCE APPLIED	(255,000)	
100-5900-592000	TRANSFER TO OTHER FUNDS		(255,000)
Fund 200 – COMMUNITY DEVELOPMENT FUND			
200-4900-492000	TRANSFER FROM OTHER FUNDS	(195,900)	
200-4900-495000	PROCEEDS FROM DEBT	195,900	
Fund 430 – CAPITAL EQUIPMENT			
200-4900-492000	TRANSFER FROM OTHER FUNDS	(59,100)	
200-4900-495000	PROCEEDS FROM DEBT	59,100	

Passed and adopted by Roll Call Vote this 19th day of April, 2023.

Fred H. Winchowky, Village President

Attest: _____
Diana Dykstra, Clerk-Treasurer

11/11/2022

VILLAGE OF MUKWONAGO PROPOSED 2023 GENERAL FUND BUDGET

DEPARTMENT	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY	2022 ORIGINAL BUDGET	2022 ACTIVITY THRU 06/30/22	2022 PROJECTED 12/31/22 ACTIVITY	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 % CHANGE	2023 AMT CHANGE
Fund 100 - GENERAL FUND										
REVENUE SUMMARY										
4100	TAXES	3,147,258	3,381,192	3,442,852	2,732,634	3,447,018	3,648,555	3,648,555	5.97%	205,703
4300	INTERGOV T REVENUES	953,676	810,730	847,509	308,143	838,853	854,295	854,295	0.80%	6,786
4410	LICENSES	32,283	41,001	32,266	29,469	42,061	32,866	32,866	1.86%	600
4430	PERMITS & FEES	371,512	378,614	414,671	199,941	389,791	418,671	418,671	0.96%	4,000
4500	LAW & ORDINANCE VIOLATIONS	155,966	159,347	173,000	94,223	162,265	173,000	173,000	0.00%	
4600	PUBLIC CHARGES FOR SERVICES	27,113	34,546	26,338	14,221	24,527	26,338	26,338	0.00%	
4620	PUBLIC SAFETY	2,723	3,566	3,650	1,446	2,575	3,650	3,650	0.00%	
4670	LEISURE ACTIVITIES	90,291	77,247	72,000	19,305	79,475	72,000	72,000	0.00%	
4680	CONSERVATION & DEVELOPMENT	6,538	133	500			500	500	0.00%	
4700	INTERGOV T CHARGES FOR SERVICE	170,186	175,783	200,201	134,913	231,272	202,833	202,833	1.31%	2,632
4800	MISC REVENUE	32,064	6,049	5,000	1,961	3,909	4,000	4,000	-20.00%	(1,000)
4810	INTEREST REVENUE	48,759	11,446	11,300	17,036	67,780	68,000	68,000	501.77%	56,700
4820	COMMERCIAL REVENUE	16,257	20,428	20,750	9,695	24,490	24,500	24,500	18.07%	3,750
4830	OTHER GENERAL REVENUE		2,143							
4900	OTHER FINANCING SOURCES			63,944			294,000	39,000	-39.01%	(24,944)
ESTIMATED REVENUES - FUND 100		5,054,626	5,102,225	5,313,981	3,562,987	5,314,016	5,823,208	5,568,208	4.78%	254,227
EXPENDITURE GROUPING BY FUNCTION										
Function: ADMIN										
5141	VILLAGE ADMINISTRATOR	210,102	128,342	180,709	74,012	183,498	196,051	196,051	8.49%	15,342
5670	ECONOMIC DEVELOPMENT	70,143	50,656	57,799	22,107	65,761	56,113	56,113	-2.92%	(1,686)
Total - Function ADMIN		280,245	178,998	238,508	96,119	249,259	252,164	252,164	5.73%	13,656
Function: FINANCE										
5145	FINANCE DEPARTMENT		40	69,428	20,138	70,433	71,273	71,273	2.66%	1,845
Total - Function FINANCE			40	69,428	20,138	70,433	71,273	71,273	2.66%	1,845
Function: CLERK										
5111	VILLAGE BOARD	86,683	71,532	67,713	25,752	65,139	70,563	70,563	4.21%	2,850
5112	HISTORIC PRESERVATION		337	290		120	290	290		
5142	CLERK-TREASURER	239,949	227,696	249,528	107,830	238,955	266,321	266,321	6.73%	16,793
5144	ELECTIONS	26,165	13,450	26,900	8,465	24,972	28,150	28,150	4.65%	1,250
5153	ASSESSMENT OF PROPERTY	21,421	17,657	20,550	9,215	20,530	22,050	22,050	7.30%	1,500
5247	BOARD OF APPEALS		97	1,050	255	400	1,150	1,150	9.52%	100
5431	ANIMAL POUND	2,420	2,420	2,550		2,500	2,600	2,600	1.96%	50
Total - Function CLERK		376,638	333,189	368,581	151,517	352,616	391,124	391,124	6.12%	22,543
Function: BLDGINSP										
5241	BUILDING INSPECTOR	214,374	219,655	282,221	119,062	249,302	301,443	301,443	6.81%	19,222
Total - Function BLDGINSP		214,374	219,655	282,221	119,062	249,302	301,443	301,443	6.81%	19,222
Function: PLAN-ZONE										
5632	PLANNING DEPARTMENT	113,526	103,027	123,701	43,950	82,878	165,974	165,974	34.17%	42,273
Total - Function PLAN-ZONE		113,526	103,027	123,701	43,950	82,878	165,974	165,974	34.17%	42,273
Function: DPW										
5160	VILLAGE HALL	54,396	38,276	48,836	29,208	53,384	50,816	50,816	4.05%	1,980

DEPARTMENT	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY	2022 ORIGINAL BUDGET	2022 ACTIVITY THRU 06/30/22	2022 PROJECTED 12/31/22 ACTIVITY	2023 ADOPTED BUDGET	2023 AMENDED BUDGET	2023 % CHANGE	2023 AMT CHANGE
5220	FIRE STATION (VILLAGE)	4,637	16,306	11,075	6,662	9,584	8,706	8,706	-21.39%	(2,369)
5254	DAMS	10,069	12,243	8,435	5,491	16,723	10,226	10,226	21.23%	1,791
5300	DPW GENERAL ADMINISTRATION	350,419	332,494	356,588	166,059	342,184	351,899	351,899	-1.31%	(4,689)
5323	GARAGE	59,647	53,061	65,256	36,562	66,078	68,148	68,148	4.43%	2,892
5324	MACHINERY & EQUIPMENT	88,286	95,929	113,045	50,637	103,857	117,218	117,218	3.69%	4,173
5341	STREETS & ALLEYS	15,819	21,105	22,024	6,385	14,833	20,205	20,205	-8.26%	(1,819)
5342	STREET LIGHTING	175,840	178,112	180,500	68,212	180,000	190,250	190,250	5.40%	9,750
5343	CURBS GUTTERS & SIDEWALKS	24,142	25,723	25,631		25,000	5,572	5,572	-78.26%	(20,059)
5344	STORM SEWER	14,374	7,026	16,470	2,500	11,500	13,950	13,950	-15.30%	(2,520)
5345	STREET CLEANING	13,509	15,472	16,672	5,294	13,611	18,472	18,472	10.80%	1,800
5346	BRIDGES & CULVERTS		27	2,550			1,530	1,530	-40.00%	(1,020)
5347	SNOW & ICE CONTROL	86,078	102,135	122,249	71,854	82,445	117,094	117,094	-4.22%	(5,155)
5348	STREET SIGNS & MARKINGS	17,750	17,958	16,297	8,889	15,001	20,800	20,800	27.63%	4,503
5362	GARBAGE COLLECTION	3,632	3,149	3,664	2,857	6,051	4,073	4,073	11.16%	409
5512	MUSEUM	10,002	11,989	12,600	4,231	10,600	11,940	11,940	-5.24%	(660)
5521	PARKS	176,624	156,471	187,471	91,808	197,616	196,770	196,770	4.96%	9,299
5522	CELEBRATIONS	4,502	10,127	8,200	6,505	9,204	7,867	7,867	-4.06%	(333)
5611	FORESTRY	20,499	21,608	24,296	17,578	29,535	28,009	28,009	15.28%	3,713
5613	WEED CONTROL	57	69	210	12	325	243	243	15.71%	33
5660	STORMWATER MASTER PLAN	13,054	8,666	11,500	3,266	11,000	11,250	11,250	-2.17%	(250)
Total - Function DPW		1,143,336	1,127,946	1,253,569	584,010	1,198,531	1,255,038	1,255,038	0.12%	1,469
Function: POLICE										
5211	POLICE ADMINISTRATION	1,064,211	1,124,152	1,208,497	545,732	1,190,213	1,288,048	1,288,048	6.58%	79,551
5212	POLICE PATROL	1,025,930	1,054,416	1,066,620	492,548	1,052,566	1,115,941	1,115,941	4.62%	49,321
5213	CRIME INVESTIGATION	239,830	244,736	256,544	116,893	249,947	252,396	252,396	-1.62%	(4,148)
5215	POLICE TRAINING	6,137	8,728	12,000	4,194	12,000	12,000	12,000		
5235	EMERGENCY GOVERNMENT	946	826	2,000		1,000	2,000	2,000		
Total - Function POLICE		2,337,054	2,432,858	2,545,661	1,159,367	2,505,726	2,670,385	2,670,385	4.90%	124,724
Function: COURT										
5120	MUNICIPAL COURT	39,970	38,255	37,954	22,293	37,017	38,954	38,954	2.63%	1,000
Total - Function COURT		39,970	38,255	37,954	22,293	37,017	38,954	38,954	2.63%	1,000
Function: MISC-CROSSFUNCTIONAL										
5130	VILLAGE ATTORNEY	104,500	104,505	118,750	30,633	118,750	118,750	118,750		
5150	IT SERVICES			15,000	770	15,000	15,000	15,000		
5151	INDEPENDENT AUDITING	10,035	7,437	14,000	7,076	11,000	14,000	14,000		
5154	RISK & PROPERTY INSURANCE	106,284	105,343	128,103	63,783	100,267	128,103	128,103		
5191	UNCOLLECTED TAX	68,164	11,196							
5335	ENGINEERING	83,662	53,163	75,000	14,793	69,000	75,000	75,000		
5880	USE OF GRANTS/DONATIONS	50,000								
Total - Function MISC-CROSSFUNCTIONAL		422,645	281,644	350,853	117,055	314,017	350,853	350,853		
Function: FUND BALANCE										
5900	OTHER FINANCING USES		5,400	43,505			326,000	71,000	63.20%	27,495
Total - Function FUND BALANCE			5,400	43,505			326,000	71,000	63.20%	27,495
TOTAL GENERAL FUND EXPENDITURE BUDGET - FUND 100										
		4,927,788	4,721,012	5,313,981	2,313,511	5,059,779	5,823,208	5,568,208	4.78%	254,227



Agenda Cover Report

Date: 4/12/23	Committee/Board: Public Works Committee
Submitted by: Ron Bittner	Department: Public Works
Date of Committee Action:	Date of Village Board Action: 4/19/23

Subject:

Wayfinding Signs Phase I

Executive Summary:

Public Works is requesting item 6.15 be removed from the consent agenda for further discussion and guidance.

The original design from KMA provides details in the bears fur that are not depicted well on the plan. The intent was to have this detail cut into the outline of the bear. The proposal from Michaels Signs is based on painting the detail on a smooth edge. Their reasoning is a safety consideration from having a potential sharp edge along the outline. The bid from Poblocki Sign Company includes cutting the details throughout the outline. The bear on the primary signs will be forty inches wide where this detail will become quite noticeable.

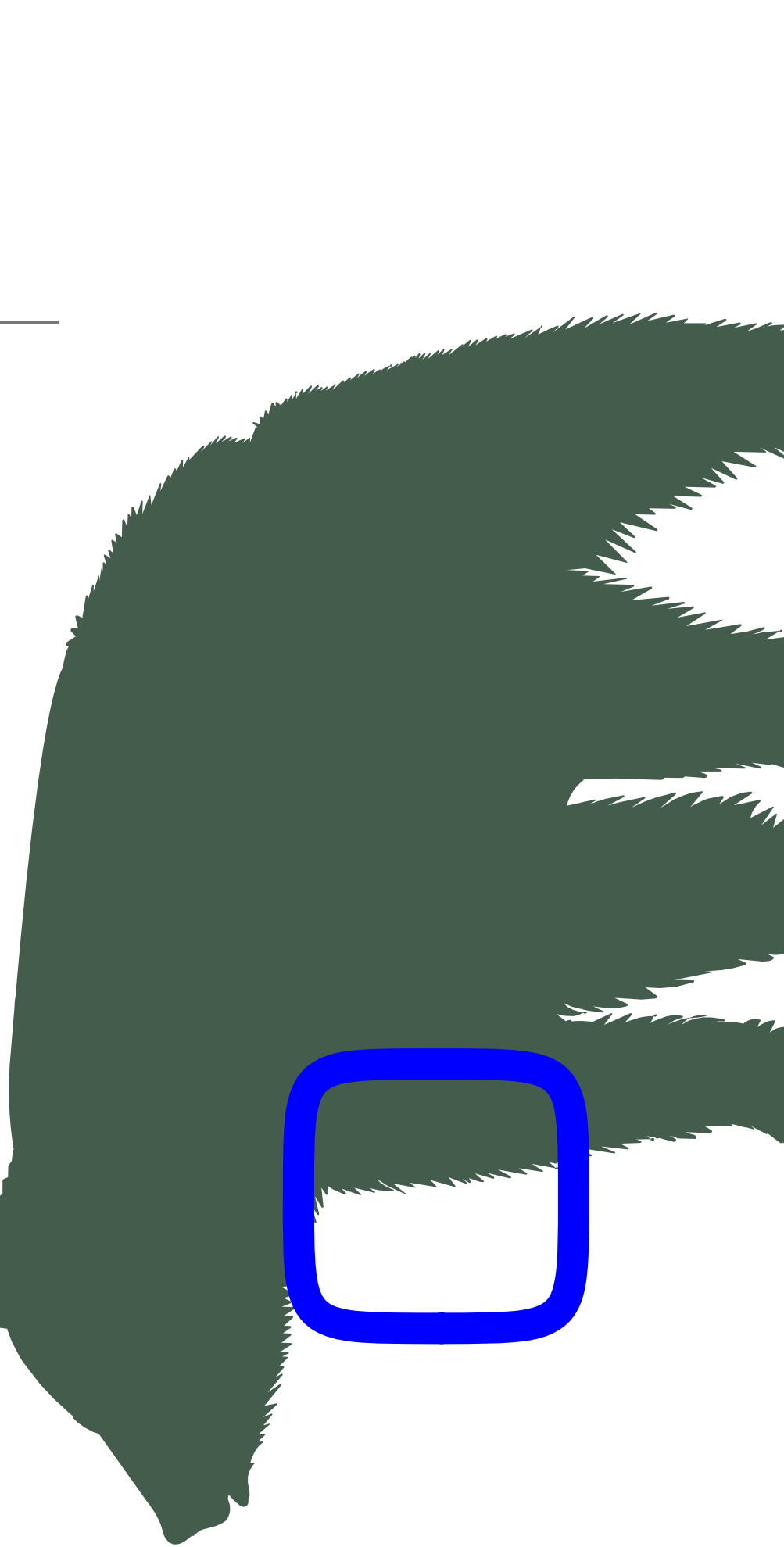
Fiscal Impact:

There is a \$20,255.00 difference in the proposals. (Poblocki Sign Co. \$100,305.00 and Michaels Signs \$80,050.00). Poblocki's pricing is based on a cost of \$28,107.00 for a primary sign (3) and \$5,238.00 for a secondary sign (3). Both bids are within the proposed budget.

Executive Recommendation/Action:

We are requesting direction from the village board on awarding a contract with cost savings based on a painted detail over the cut detail the board approved in the KMA design.

☐ **Attachments Included**



FO

TH

Ron Bittner

From: Dan Radke <dan@michaelsigns.com>
Sent: Thursday, April 6, 2023 11:48 AM
To: Linda Gourdoux; Ron Bittner
Subject: Re: Phase I Wayfinding Sign Project - Primary and Secondary Village Entrance Signs

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Ron / Linda,

Please read copy below that I sent in a previous email. This needs to be noted and part of the contract / construction documents and we need approvals from all parties and architect.

Hi Ron,

After further review, the base pad will span the width of the sign and be 18" deep. The center will have a 24" wide auger hole with our steel post and would go down an additional 30" to 4' total below grade.

The base will be constructed of steel with a cement board screwed to that with the added veneer which we will send for approval.

One key note is the bear on all the signs. The drawings call out for 1" aluminum cut out. We will not cut out the fur portion of the bear on either the primary signs or secondary signs as shown as these edges would be razor sharp and a liability. We would need to route this a little larger to have these portions rounded and safe to the touch. That added area would then be painted an offset color so we could paint and show the fur detail.

Let me know if you have any other questions.

Thanks,



Dan Radke
New Project Development
Michael's Signs, Inc.
dan@michaelsigns.com

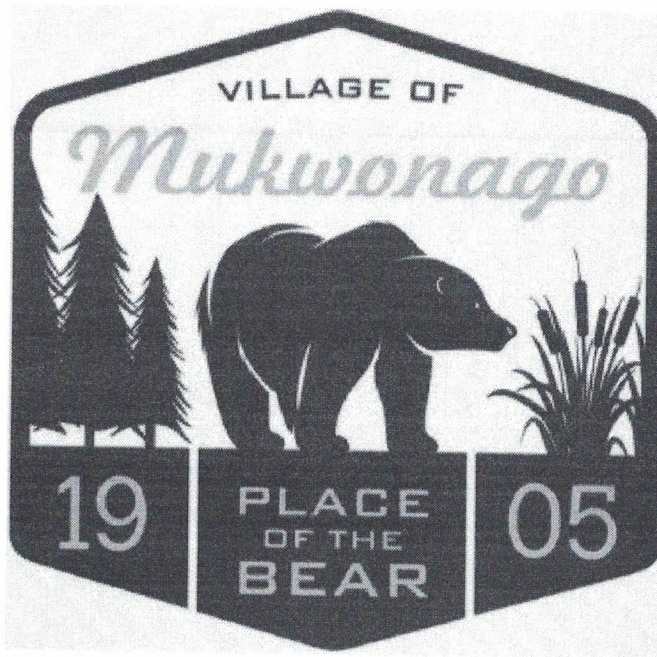
800.554.8110 • 262.554.0574 Fax • 3914 S. Memorial Dr. • Racine, WI 53403 • www.michaelsigns.com

On Apr 6, 2023, at 10:01 AM, Linda Gourdoux <lgourdoux@villageofmukwonago.gov> wrote:

RE: Phase I Wayfinding Sign
Primary and Secondary V

The village requested proposals
(monument) and secondary entrance
B with the difference being the ty
intersection. Bids for the above p
were received with Michaels Sign
includes three primary monumen

Poblocki
Michaels Signs
Dept of Corrections



Linda Gourdoux, WCMC

Deputy Clerk-Treasurer

Phone: 262.363.6420 x2104

Email: lgourdoux@villageofmukwonago.gov

440 River Crest Ct

Mukwonago, WI 53149

www.villageofmukwonago.gov

Please Update your Contact Information as my Email Address has changed!!

*Open Meetings Disclaimer: The email above contains the thoughts, opinions, and commentary of the author alone. It is intended as a one-way transmission of a thought, idea, or information related to my role as municipal official or issues within the municipality, but is not intended to serve as an invitation for reply, rebuttal, discussion, debate or responsive commentary. Please do not respond to this email as it is the author's intention to utilize the informality and convenience of this electronic message while simultaneously avoiding any and all violations of the Wisconsin Open Meetings Law contained in Section 19.81 of the Wisconsin Statutes or elsewhere within Wisconsin law, as applicable to this municipality as described in 66 Op. Att'y Gen. 237 (1977). Specifically, there is no intention on the part of the author to engage in or foster any "governmental business" as defined in State ex.rel. Newspapers v. Showers, 398 N.W.2d 154 (Wis. 1987). **You are specifically requested to refrain from forwarding or "replying to all" with regard to its contents, so as to avoid the possible "walking quorum" proscriptions, including those considered in State ex.rel. Lynch v. Conta, 239 N.W.2d 313 (Wis. 1976).** It is the author's motive and intent to comply with the overriding policy of the open meetings law - to ensure public access to information about governmental affairs. Your cooperation in accomplishing this end is most appreciated.*

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

March 2023

Citation Totals by Offense

All Departments

Violation Date: 03/01/2023 through 03/31/2023

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		346.13(3)	Deviation From Designated Lane	2
		947.01	Disorderly Conduct	4
		14-27(4)	Dog At Large	1
		341.15(1)	Fail/Display Vehicle License Plates	2
		346.46(1)	Fail/Stop At Stop Sign	1
		346.18(3)	Fail/Yield Right/Way From Stop Sign	1
		346.18(2)	Fail/Yield While Making Left Turn	1
		346.37(1)(c)3	Failure To Obey Sign Or Signal	1
		346.48(1)	Failure To Stop For School Bus	5
		346.485(1)	Illegal Pass Of School Bus Reported	2
		341.15(2)	Improperly Attached License Plates	1
		346.89(1)	Inattentive Driving	1
		347.13(1)	No Tail Lamp/Defective Tail Lamp-Night	1
		341.04(1)	Non-Registration Of Auto, Etc	20
		341.03(1)	Operate After Rev/Susp Of Registration	4
		344.62(1)	Operate Motor Vehicle W/O Insurance	20
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	1
		347.14(1)	Operate Vehicle W/O Stopping Lights	5
		343.05(3)(a)	Operate W/O Valid License	2
		343.44(1)(a)	Operating After Suspension	1
		346.63(1)(a)	Operating While Intox.	1
		347.06(1)	Operation W/O Required Lamps Lighted	2
		346.09(3)	Passing In No-Passing Zone	1
		961.573(1)	Possess Drug Paraphernalia	2
		54-103	Possession of Nicotine/Tobacco by a Minor	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	3
		346.57(5)	Speeding Zone And Posted Limits	27
		346.89(3)(a)	Texting while driving	1
		347.06(3)	Unclean/Defective Lights Or Reflectors	5
		125.07(4)(b)	Underage Drinking-Possess	3
		346.33(1)(b)	Unlawful U/Y Turn-Midblock	1
		14-27(11)	Unlicensed Dog	1
		346.08	Unsafe Passing On Right	1
		346.37(1)(c)1	Violate Red Traffic Signal	4
Adult Grand Total				129

Citation Totals by Offense

All Departments

Violation Date: 03/01/2023 through 03/31/2023

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Juvenile			
		961.41(3g)(b)	Possession of Controlled Substance	4
		54-103	Possession of Nicotine/Tobacco by a Minor	7
		943.20(1)(a)	Theft-Movable Property<=\$2500	1
		118.163	Truancy	2
			Juvenile Grand Total	14

Mukwonago Police Department
Tickets Totals (by Violation)

Issue Date: 03/01/2023 through 03/31/2023

Violation Description	Violation Code	Area	Total
Heavy Vehicle	82-180(C)		1
		By Violation:	1
Mhs - Park W/O Permit	82-212		8
		By Violation:	8
Park 24hr - Abandoned	82-1(K)		1
		By Violation:	1
Park In Excess Of Limits - Sub	82-207		1
		By Violation:	1
Park W/O Permit - Winter	82-226		17
		By Violation:	17
		Total Tickets:	28



Arrests by Statute Report

Printed On: 04/06/23 13:57

Reporting Period: 03/01/23 - 03/28/23

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
346.63(1)(a) - Operating While Intoxicated - 1st Offense	1			1	
346.63(1)(a) - Operating while Intoxicated - 1st Offense, with a Minor Child in the Vehicle	1		1		
54-1(1) - Retail Theft (Shoplifting)	3				3
54-1(24) - Theft (under \$2500.00)	2				2
54-1(B) - Underage Consumption of Alcohol (17-20 YOA)	3				3
54-1(G) - Disorderly Conduct	4				4
54-1(P) - Battery	1				1
54-1(V) - Possession of a Controlled Substance	4				4
54-1(V1) - Possession of Drug Paraphernalia	2				2
54-103 - Possession of Nicotine or Tobacco Product by a Minor	8				8
54-106 - Truancy/Habitual Truancy	2				2
940.19(2) - Substantial Battery-Intend Bodily Harm	1	1			
943.01(1) - Criminal Damage to Property (Felony)	1		1		
943.10(1m)(a) - Burglary - Building or Dwelling	1	1			
943.12 - Possession of Burglarious Tools	1	1			
943.201(2)(a) - Misappropriate ID Info - Obtain Money	1	1			
943.38(2) - Forgery-Uttering	1	1			
961.41(3g)(b) - Possession of Controlled Substance	1		1		
961.41(3g)(d) - Possess Amphetamine/LSD/Psilocin	1		1		
961.573(1) - Possess Drug Paraphernalia	1		1		
FUGP - Probation/Parole Hold	1			1	
FUGS - Fugitive Warrant - State	1		1		
Total	42	5	6	2	29



Monthly Case Overview Report

Printed On: 04/06/23 13:58

Reporting Period: 03/01/2023 - 03/31/2023

Village of Mukwonago Police - 1122

	Total
	69
Abandoned Vehicle or Property	1
Administrative/Informational	15
Aggravated Assault	1
Amphetamine - Possession	1
Attempt Burglary-Nonres/Night	1
Debris in Roadway	1
Disorderly Conduct	3
Disorderly Conduct:Fighting	2
Emergency Detention/M.O.	1
Found Property	2
Fraud	3
Harrassment Complaint/Threat	2
Industrial Accident	1
Liquor - Possession	1
Liquor - Underage Possession	1
Lost/Missing Person-Adult	1
Lost/Missing-Property	1
Marijuana-Possession	3
Narcotic Equip-Possession	3
OWI/DWI-Liquor	2
Public Order Crimes	6
Retail Theft \$50-\$200	2
Synthetic Narcotic-Possession	1
Theft - All Others <\$50	2
Traffic Offense/Traffic Other	8
Trouble With a Person	1
Uncontrollable Juvenile	1
Warrant Service	1
Weapons Discharge	1



Traffic Crash List

Printed On: 04/06/23 13:59

Village of Mukwonago Police						
Date Time	Case#	Crash#	Officer	Total Units	Total Injured	Total Killed
03/31/2023 05:45		23-000038	Rogers, Richard-rrrog49	1	1	0
03/27/2023 18:10		23-000037	McKinney, Daniel-dmck44	2	0	0
03/18/2023 00:00		23-000036	Zajichek, Taylor-tzaj36	2	0	0
03/19/2023 20:00		23-000035	Zajichek, Taylor-tzaj36	2	0	0
03/21/2023 07:26		23-000034	Steinbrenner, Jason J-jste35	2	0	0
03/19/2023 22:28		23-000033	Kubiak, Michael L-mkub41	2	0	0
03/13/2023 17:08		23-000032	Pinkowski, Shaun-spin42	2	0	0
03/05/2023 16:35		23-000031	Zajichek, Taylor-tzaj36	2	1	0
03/13/2023 06:04	23-010456	23-000030	McKinney, Daniel-dmck44	1	0	0
03/13/2023 17:08		23-000029	Pinkowski, Shaun-spin42	2	0	0
03/09/2023 22:34		23-000028	Pinkowski, Shaun-spin42	2	0	0
03/08/2023 07:10		23-000027	Rogers, Richard-rrrog49	2	0	0
03/05/2023 00:00		23-000025	Rogers, Richard-rrrog49	1	0	0
03/05/2023 12:55		23-000024	Cieszynski, Brian-bcie45	2	0	0
03/03/2023 15:53		23-000023	Pinkowski, Shaun-spin42	3	0	0
Village of Mukwonago Police				28	2	0

15

Police Contacts - Village

First Shift	1540
Second Shift	888
Third Shift	507
911 Calls	89
TOTAL CALLS	3024

**Eagle Lake Patrol
All Calls/Contacts****Police Contacts - Town**

First Shift	293
Second Shift	542
Third Shift	625
911 Calls	38
TOTAL CALLS	1498

**Phantom Lake Patrol
All Calls/Contacts**

<u>TOTAL CONTACTS</u>	4522
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FLEET MILES AND GAS USAGE

	<u>24</u>	<u>26</u>	<u>28</u>	<u>30</u>	<u>32</u>	<u>33</u>	<u>34</u>	<u>36</u>	<u>38</u>
	<u>22 Chev</u>	<u>21 Ford</u>	<u>20 Dodge</u>	<u>22 Chev</u>	<u>18 Ford</u>	<u>19 Chev</u>	<u>17 Ford</u>	<u>16 Ford</u>	<u>22 Chev</u>
Speed End	38355	6718	13835	36710	79639	12376	90668	98120	28684
Speed Beg	36010	6499	13580	33850	79589	12191	90620	98010	24985
Total Miles	2345	219	255	2860	50	185	48	110	3699
Total Gas	222.4	23.8	35.2	231.8	8	13.1	7.2	12	320.6

Respectfully Submitted,

Chief Daniel J. Streit
Village of Mukwongo Police Department

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND						
Revenues						
Dept 4100 - TAXES						
150-4100-411100	GENERAL PROPERTY TAX	198,732.00	198,732.00	49,683.00	149,049.00	25.00
150-4100-411101	FIRE DEPT REFERENDUM	406,349.00	406,349.00	101,587.26	304,761.74	25.00
Total Dept 4100 - TAXES		605,081.00	605,081.00	151,270.26	453,810.74	25.00
Dept 4300 - INTERGOV T REVENUES						
150-4300-434200	STATE AID OR GRANT	0.00	0.00	3,713.16	(3,713.16)	100.00
150-4300-434400	EMS ACT102 GRANT	19,032.00	19,032.00	0.00	19,032.00	0.00
150-4300-434700	STATE FIRE DUES PROGRAM	41,600.00	41,600.00	0.00	41,600.00	0.00
Total Dept 4300 - INTERGOV T REVENUES		60,632.00	60,632.00	3,713.16	56,918.84	6.12
Dept 4620 - PUBLIC SAFETY						
150-4620-432000	FIRE DEPT CHARGES FOR SERVICES	100.00	100.00	1,170.00	(1,070.00)	1,170.00
150-4620-432500	AMBULANCE COUNTY COLLECTIONS	23,000.00	23,000.00	54.00	22,946.00	0.23
150-4620-473000	EBIX AMBULANCE REVENUE	540,460.00	540,460.00	310,300.22	230,159.78	57.41
150-4620-473700	EBIX FIRE REVENUE	4,312.00	4,312.00	0.00	4,312.00	0.00
150-4620-474100	EBIX INTERFACILITY ALS& BLS	367,376.00	367,376.00	0.00	367,376.00	0.00
150-4620-474200	EBIX INTERFACILITYCRITICALCARE	137,995.00	137,995.00	0.00	137,995.00	0.00
Total Dept 4620 - PUBLIC SAFETY		1,073,243.00	1,073,243.00	311,524.22	761,718.78	29.03
Dept 4700 - INTERGOV T CHARGES FOR SERVICE						
150-4700-434700	STATE FIRE DUES PROGRAM	39,200.00	39,200.00	0.00	39,200.00	0.00
150-4700-473100	FIRE/AMBULANCE SERVICE TO TOWN	198,732.00	198,732.00	33,122.00	165,610.00	16.67
150-4700-473101	FIRE DEPT REFERENDUM - TOWN	406,349.00	406,349.00	0.00	406,349.00	0.00
Total Dept 4700 - INTERGOV T CHARGES FOR SERVICE		644,281.00	644,281.00	33,122.00	611,159.00	5.14
Dept 4800 - MISC REVENUE						
150-4800-488500	INSURANCE PROCEEDS/OFFSET LOSS	0.00	0.00	2,500.00	(2,500.00)	100.00
150-4800-489000	DONATIONS RECEIVED	0.00	0.00	120.00	(120.00)	100.00
150-4800-489900	MISC. REVENUES	0.00	0.00	4,171.27	(4,171.27)	100.00
Total Dept 4800 - MISC REVENUE		0.00	0.00	6,791.27	(6,791.27)	100.00
Dept 4810 - INTEREST REVENUE						
150-4810-487100	INTEREST REVENUE	660.00	660.00	1,006.17	(346.17)	152.45
Total Dept 4810 - INTEREST REVENUE		660.00	660.00	1,006.17	(346.17)	152.45
Dept 4820 - COMMERCIAL REVENUE						
150-4820-488000	SALE OF OWNED PROPERTY	0.00	0.00	6,225.00	(6,225.00)	100.00
Total Dept 4820 - COMMERCIAL REVENUE		0.00	0.00	6,225.00	(6,225.00)	100.00
Dept 4900 - OTHER FINANCING SOURCES						

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND						
Revenues						
150-4900-493000	FUND BALANCE APPLIED	48,173.00	48,173.00	0.00	48,173.00	0.00
Total Dept 4900 - OTHER FINANCING SOURCES		48,173.00	48,173.00	0.00	48,173.00	0.00
TOTAL REVENUES		2,432,070.00	2,432,070.00	513,652.08	1,918,417.92	21.12
Expenditures						
Dept 5140 - ADMINISTRATIVE & GENERAL						
150-5140-511000	SALARIES & WAGES	21,895.00	21,895.00	5,473.74	16,421.26	25.00
150-5140-511200	SOCIAL SECURITY	1,675.00	1,675.00	418.74	1,256.26	25.00
150-5140-515200	RETIREMENT	2,025.00	2,025.00	509.01	1,515.99	25.14
150-5140-515400	HEALTH	2,244.00	2,244.00	558.24	1,685.76	24.88
150-5140-515900	OTHER FRINGE BENEFITS	30.00	30.00	7.50	22.50	25.00
Total Dept 5140 - ADMINISTRATIVE & GENERAL		27,869.00	27,869.00	6,967.23	20,901.77	25.00
Dept 5221 - FIRE ADMINISTRATION						
150-5221-511000	SALARIES & WAGES	582,982.00	582,982.00	124,362.48	458,619.52	21.33
150-5221-511100	OVERTIME	45,687.00	45,687.00	7,182.16	38,504.84	15.72
150-5221-511200	SOCIAL SECURITY	48,093.00	48,093.00	9,707.74	38,385.26	20.19
150-5221-515200	RETIREMENT	83,110.00	83,110.00	17,390.16	65,719.84	20.92
150-5221-515400	HEALTH	96,142.00	96,142.00	29,230.32	66,911.68	30.40
150-5221-515900	OTHER FRINGE BENEFITS	3,438.00	3,438.00	327.31	3,110.69	9.52
150-5221-521900	PROFESSIONAL SERVICES	23,000.00	23,000.00	14,641.81	8,358.19	63.66
150-5221-521901	IT PROFESSIONAL SERVICES	250.00	250.00	0.00	250.00	0.00
150-5221-522100	WATER-SEWER	2,600.00	2,600.00	0.00	2,600.00	0.00
150-5221-522200	ELECTRIC	20,000.00	20,000.00	6,070.56	13,929.44	30.35
150-5221-522500	TELEPHONE	11,000.00	11,000.00	3,119.68	7,880.32	28.36
150-5221-522600	INSURANCE PREMIUMS	88,000.00	88,000.00	22,944.53	65,055.47	26.07
150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE	32,500.00	32,500.00	619.00	31,881.00	1.90
150-5221-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	1,162.84	4,837.16	19.38
150-5221-531300	FIRE PREVENTION MATERIALS	3,000.00	3,000.00	0.00	3,000.00	0.00
150-5221-532400	MEMBERSHIP DUES	1,300.00	1,300.00	1,107.30	192.70	85.18
150-5221-533500	TRAINING & TRAVEL	7,000.00	7,000.00	32.00	6,968.00	0.46
150-5221-534600	CLOTHING ALLOWANCE	3,500.00	3,500.00	809.37	2,690.63	23.12
150-5221-539500	REPAIRS & MAINTENANCE	500.00	500.00	7.19	492.81	1.44
150-5221-539900	OTHER	7,100.00	7,100.00	992.73	6,107.27	13.98
Total Dept 5221 - FIRE ADMINISTRATION		1,065,202.00	1,065,202.00	239,707.18	825,494.82	22.50
Dept 5222 - FIRE SUPPRESSION						
150-5222-511000	SALARIES & WAGES	14,517.00	14,517.00	2,847.75	11,669.25	19.62
150-5222-511200	SOCIAL SECURITY	1,111.00	1,111.00	217.89	893.11	19.61
150-5222-515200	RETIREMENT	752.00	752.00	147.04	604.96	19.55
150-5222-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	319.59	5,680.41	5.33
150-5222-534600	CLOTHING ALLOWANCE	3,000.00	3,000.00	100.00	2,900.00	3.33
150-5222-535100	MOTOR FUEL & OIL	10,000.00	10,000.00	997.94	9,002.06	9.98
150-5222-539500	REPAIRS & MAINTENANCE	25,000.00	25,000.00	1,064.23	23,935.77	4.26
Total Dept 5222 - FIRE SUPPRESSION		60,380.00	60,380.00	5,694.44	54,685.56	9.43

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
Dept 5223 - FIRE TRAINING						
150-5223-511000	SALARIES & WAGES	21,020.00	21,020.00	2,858.70	18,161.30	13.60
150-5223-511200	SOCIAL SECURITY	1,608.00	1,608.00	218.70	1,389.30	13.60
150-5223-515200	RETIREMENT	801.00	801.00	142.60	658.40	17.80
150-5223-531100	OPERATIONAL SUPPLIES	1,000.00	1,000.00	0.00	1,000.00	0.00
150-5223-533500	TRAINING & TRAVEL	3,000.00	3,000.00	939.20	2,060.80	31.31
Total Dept 5223 - FIRE TRAINING		27,429.00	27,429.00	4,159.20	23,269.80	15.16
Dept 5231 - AMBULANCE						
150-5231-511000	SALARIES & WAGES	183,084.00	183,084.00	35,582.34	147,501.66	19.43
150-5231-511200	SOCIAL SECURITY	14,006.00	14,006.00	2,720.99	11,285.01	19.43
150-5231-515200	RETIREMENT	7,614.00	7,614.00	2,252.85	5,361.15	29.59
150-5231-515400	HEALTH	1,000.00	1,000.00	134.26	865.74	13.43
150-5231-515900	OTHER FRINGE BENEFITS	50.00	50.00	1.75	48.25	3.50
150-5231-521900	PROFESSIONAL SERVICES	59,000.00	59,000.00	30,589.10	28,410.90	51.85
150-5231-531100	OPERATIONAL SUPPLIES	57,500.00	57,500.00	14,042.23	43,457.77	24.42
150-5231-531500	POSTAGE	500.00	500.00	68.55	431.45	13.71
150-5231-535100	MOTOR FUEL & OIL	20,000.00	20,000.00	3,174.33	16,825.67	15.87
150-5231-539500	REPAIRS & MAINTENANCE	13,000.00	13,000.00	3,541.01	9,458.99	27.24
Total Dept 5231 - AMBULANCE		355,754.00	355,754.00	92,107.41	263,646.59	25.89
Dept 5232 - AMBULANCE TRAINING						
150-5232-511000	SALARIES & WAGES	9,666.00	9,666.00	1,775.64	7,890.36	18.37
150-5232-511200	SOCIAL SECURITY	739.00	739.00	135.87	603.13	18.39
150-5232-515200	RETIREMENT	333.00	333.00	44.55	288.45	13.38
150-5232-531100	OPERATIONAL SUPPLIES	1,000.00	1,000.00	0.00	1,000.00	0.00
150-5232-533500	TRAINING & TRAVEL	3,000.00	3,000.00	1,244.96	1,755.04	41.50
Total Dept 5232 - AMBULANCE TRAINING		14,738.00	14,738.00	3,201.02	11,536.98	21.72
Dept 5233 - REFERENDUM FUNDED STAFFING						
150-5233-511000	SALARIES & WAGES	416,355.00	416,355.00	6,265.20	410,089.80	1.50
150-5233-511100	OVERTIME	30,139.00	30,139.00	128.94	30,010.06	0.43
150-5233-511200	SOCIAL SECURITY	34,157.00	34,157.00	479.42	33,677.58	1.40
150-5233-515200	RETIREMENT	52,463.00	52,463.00	845.32	51,617.68	1.61
150-5233-515400	HEALTH	127,553.00	127,553.00	704.24	126,848.76	0.55
150-5233-515900	OTHER FRINGE BENEFITS	3,449.00	3,449.00	0.00	3,449.00	0.00
150-5233-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	0.00	6,000.00	0.00
150-5233-533500	TRAINING & TRAVEL	3,000.00	3,000.00	0.00	3,000.00	0.00
150-5233-581100	EQUIPMENT LESS THAN \$5000	6,000.00	6,000.00	0.00	6,000.00	0.00
Total Dept 5233 - REFERENDUM FUNDED STAFFING		679,116.00	679,116.00	8,423.12	670,692.88	1.24
Dept 5700 - CAPITAL OUTLAY EXPENDITURES						
150-5700-571300	FIRE DEPT CAPITAL EQUIP	18,000.00	18,000.00	4,175.86	13,824.14	23.20
150-5700-571400	AMBULANCE CAPITAL EQUIP	18,000.00	18,000.00	0.00	18,000.00	0.00
150-5700-572100	FIRE ADMINISTRATION	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 5700 - CAPITAL OUTLAY EXPENDITURES		38,000.00	38,000.00	4,175.86	33,824.14	10.177

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
Dept 5880 - USE OF GRANTS/DONATIONS						
150-5880-580501	GRANT EXPENDITURES (MISC)	0.00	0.00	4,941.90	(4,941.90)	100.00
Total Dept 5880 - USE OF GRANTS/DONATIONS		0.00	0.00	4,941.90	(4,941.90)	100.00
Dept 5900 - OTHER FINANCING USES						
150-5900-592000	TRANSFERS TO OTHER FUNDS	66,791.00	66,791.00	0.00	66,791.00	0.00
150-5900-592500	TRANSFER TO DESIGNATED FUNDS	30,000.00	30,000.00	0.00	30,000.00	0.00
150-5900-593000	TRANSFER TO TOWN OF MUKWONAGO	66,791.00	66,791.00	0.00	66,791.00	0.00
Total Dept 5900 - OTHER FINANCING USES		163,582.00	163,582.00	0.00	163,582.00	0.00
TOTAL EXPENDITURES		2,432,070.00	2,432,070.00	369,377.36	2,062,692.64	15.19
Fund 150 - FIRE/AMBULANCE FUND:						
TOTAL REVENUES		2,432,070.00	2,432,070.00	513,652.08	1,918,417.92	21.12
TOTAL EXPENDITURES		2,432,070.00	2,432,070.00	369,377.36	2,062,692.64	15.19
NET OF REVENUES & EXPENDITURES		0.00	0.00	144,274.72	(144,274.72)	100.00

04/05/2023
AUSTIN
MFDINTERY2
Financial Class

Year to Date Intercept Report
VILLAGE OF MUKWONAGO
Posting Dates: 01/01/2023 - 03/31/2023

Page: 1

Encounters	Procedures	Charges	Payments	Adjustments	Proc/Enc	Chg/Enc
0	0	.00	500.00	.00	.00	.00
7	7	3,675.00	470.61	679.39	1.00	525.00
15	15	7,875.00	17,225.00	.00	1.00	525.00
22	22	11,550.00	18,195.61	679.39	1.00	525.00
Report Total						

ebix, Inc.

04/05/2023

VILLAGE OF MUKWONAGO

User: AUSTIN

Interfacility Summary - Year to Date
Posting Dates: 01/01/2023 - 03/31/2023

Page: 1

Qry: MFDINTEFY2

Type Procedures

	Procedures	Charges	Minutes	Payments	Adjustments
DNG	A0382 BASIC SUPPORT ROUTINE SUPPLIES	26	1,873	296.51	37.59
DNG	A0392 ALS DEFIBRILLATION SUPPLIES	0	0	29.25	91.75
DNG	A0394 ALS IV DRUG THERAPY SUPPLIES	1	103	15.43	0
DNG	A0398 ALS ROUTINE DISPOSABLE SUPPLIES	76	5,576	2,711.66	3,495.17
DNG	A0422 AMBULANCE 02 LIFE SUSTAINING	99	7,195	1,035.18	2,223.29
DNG	A0425 DNG MILEAGE	1,776	8,168	13,082.01	2,093.82
DNG	A0425 GROUND MILEAGE	0	0	92.42	339.58
DNG	A0427 ALS1-EMERGENCY DNG	36	3,531	40,999.24	779.79
DNG	A0429 BLS-EMERGENCY DNG	27	2,945	32,066.70	540.68
DNG	A0434 CRITICAL CARE DNG	48	5,114	77,559.22	1,544.46
DNG	J7030 NORMAL SALINE SOLUTION INFUS	0	0	5.38	5.62
DNG	93005 ELECTROCARDIOGRAM, TRACING	6	480	429.56	151.44
DNG	94760 NONINVASIVE EAR OR PULSE OXIMETRY	1	77	58.70	11.30
DNG	TOTAL	2,096	35,062	168,381.26	9,314.49
Other	A0382 BASIC SUPPORT ROUTINE SUPPLIES	0	0	2.74	0
Other	A0390 ALS - ADVANCED LIFE SUPPORT MILEAG	0	0	8.22	658.38
Other	A0398 ALS ROUTINE DISPOSABLE SUPPLIES	1	0	0	0
Other	A0422 AMBULANCE 02 LIFE SUSTAINING	1	0	10.83	0
Other	A0425 GROUND MILEAGE	24	0	239.02	235.41
Other	A0427 ALS-EMERGENCY INTERFACILITY	1	0	1,000.87	1,103.06
Other	TOTAL	27	0	1,261.68	1,996.85
TOTAL		2,123	35,062	169,642.94	11,311.34

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04/05/2023
User: AUSTIN
Qty: MFDFTMTH
Current
Quantity

VILLAGE OF MUKWONAGO
ERF Summary
Posting Dates: 03/01/2023 - 03/31/2023
Current
Adjustments
YTD
Quantity

Page: 1

Current
Charges

Current
Payments

YTD
Charges

YTD
Payments

YTD
Adjustments

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Village of Mukwonago
Year to Year Analysis
March 2023

2023	January	February	March	April	May	June	July	August	September	October	November	December	YTD	% Change
Charges	\$ 180,891.98	\$ 173,047.75	\$ 180,224.37										\$ 533,964.10	39.2%
Receipt	\$ 89,891.94	\$ 83,702.25	\$ 137,922.11										\$ 311,516.30	30.7%
Coll Rate	49.7%	48.4%	76.8%										69.5%	78.6%
2022	January	February	March	April	May	June	July	August	September	October	November	December	YTD	PYTD
Charges	\$ 164,673.44	\$ 104,735.45	\$ 114,287.34	\$ 118,460.09	\$ 134,183.88	\$ 123,141.88	\$ 140,893.56	\$ 157,468.74	\$ 143,693.98	\$ 109,212.44	\$ 147,637.08	\$ 138,786.81	\$ 1,597,474.77	\$ 383,898.23
Receipt	\$ 70,792.89	\$ 117,564.21	\$ 49,924.45	\$ 81,453.77	\$ 48,836.74	\$ 46,668.08	\$ 111,599.42	\$ 86,587.78	\$ 78,980.12	\$ 63,729.32	\$ 72,660.72	\$ 70,131.47	\$ 886,830.01	\$ 238,281.69
Coll Rate	43.0%	112.5%	43.7%	68.6%	34.9%	37.8%	79.3%	55.0%	55.0%	49.3%	49.1%	50.8%	65.1%	62.1%
2021	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 127,590.91	\$ 136,947.70	\$ 113,695.97	\$ 117,030.80	\$ 157,209.42	\$ 134,051.06	\$ 160,382.09	\$ 134,238.08	\$ 141,691.95	\$ 152,472.33	\$ 125,402.16	\$ 150,317.12	\$ 1,660,980.60	
Receipt	\$ 75,559.83	\$ 40,804.13	\$ 71,227.80	\$ 127,763.52	\$ 78,342.00	\$ 79,948.16	\$ 102,017.01	\$ 86,203.88	\$ 80,637.91	\$ 67,574.94	\$ 120,676.97	\$ 33,308.07	\$ 971,066.02	
Coll Rate	59.2%	29.8%	67.3%	109.2%	49.0%	66.9%	63.6%	66.7%	60.3%	44.3%	96.2%	22.2%	60.3%	
2020	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 149,689.13	\$ 128,030.99	\$ 145,794.95	\$ 130,827.73	\$ 137,941.45	\$ 114,346.09	\$ 125,592.52	\$ 125,502.36	\$ 160,471.03	\$ 132,085.24	\$ 156,247.85	\$ 153,448.80	\$ 1,859,977.94	
Receipt	\$ 84,351.08	\$ 88,622.21	\$ 101,153.33	\$ 94,367.47	\$ 89,613.10	\$ 65,247.85	\$ 94,267.92	\$ 46,073.95	\$ 137,544.71	\$ 93,239.36	\$ 73,387.27	\$ 62,281.64	\$ 1,060,328.88	
Coll Rate	56.3%	68.4%	69.4%	72.1%	72.2%	57.1%	78.1%	36.7%	86.7%	70.6%	47.0%	53.6%	63.9%	
2019	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 99,036.88	\$ 90,713.01	\$ 88,046.11	\$ 101,842.44	\$ 109,767.74	\$ 101,590.08	\$ 114,372.43	\$ 112,813.30	\$ 114,769.16	\$ 97,200.77	\$ 108,708.11	\$ 117,750.00	\$ 1,258,439.02	
Receipt	\$ 73,933.83	\$ 58,751.56	\$ 69,433.36	\$ 70,520.64	\$ 63,095.10	\$ 64,983.94	\$ 59,504.35	\$ 94,757.17	\$ 73,583.28	\$ 84,502.34	\$ 79,071.28	\$ 77,084.37	\$ 899,231.09	
Coll Rate	74.7%	64.8%	78.9%	69.2%	76.7%	64.0%	52.0%	84.1%	64.1%	87.2%	72.7%	66.8%	71.5%	
2018	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 119,224.23	\$ 84,393.55	\$ 121,705.84	\$ 108,412.64	\$ 109,379.98	\$ 106,919.07	\$ 104,433.58	\$ 96,886.91	\$ 100,038.78	\$ 105,141.62	\$ 88,444.16	\$ 101,015.37	\$ 1,245,988.13	
Receipt	\$ 86,979.38	\$ 81,739.79	\$ 59,748.93	\$ 56,912.88	\$ 58,108.60	\$ 73,312.08	\$ 86,977.85	\$ 103,221.77	\$ 105,354.06	\$ 69,886.22	\$ 68,305.49	\$ 88,381.84	\$ 978,907.90	
Coll Rate	73.0%	96.9%	49.1%	58.0%	53.1%	67.3%	83.3%	106.6%	105.3%	66.4%	79.0%	88.8%	78.6%	
2017	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 119,480.10	\$ 105,501.33	\$ 108,693.27	\$ 108,179.31	\$ 105,877.35	\$ 108,530.73	\$ 101,646.34	\$ 117,020.33	\$ 108,487.35	\$ 119,000.91	\$ 111,898.58	\$ 130,890.68	\$ 1,339,017.28	
Receipt	\$ 105,252.51	\$ 96,926.79	\$ 91,598.93	\$ 104,454.70	\$ 57,687.89	\$ 82,820.67	\$ 48,874.09	\$ 101,457.11	\$ 88,148.65	\$ 101,766.32	\$ 91,203.98	\$ 82,072.46	\$ 1,042,282.88	
Coll Rate	88.1%	91.9%	78.1%	96.7%	54.4%	76.3%	48.2%	86.7%	81.8%	80.1%	81.5%	62.8%	77.9%	
2016	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 118,417.10	\$ 108,865.61	\$ 98,581.64	\$ 114,183.48	\$ 114,738.16	\$ 106,624.32	\$ 87,418.43	\$ 121,320.78	\$ 114,640.47	\$ 88,864.19	\$ 99,942.71	\$ 114,214.30	\$ 1,288,288.19	
Receipt	\$ 61,580.88	\$ 92,067.35	\$ 75,405.76	\$ 65,257.87	\$ 55,081.67	\$ 88,015.54	\$ 74,023.63	\$ 53,929.50	\$ 64,285.80	\$ 123,268.86	\$ 55,687.55	\$ 81,768.46	\$ 886,332.77	
Coll Rate	52.9%	84.5%	76.6%	68.0%	48.0%	80.7%	84.7%	44.5%	56.9%	138.6%	55.7%	71.6%	69.1%	
2015	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 79,031.96	\$ 65,512.90	\$ 72,383.40	\$ 78,504.17	\$ 75,945.01	\$ 82,787.10	\$ 188,133.65	\$ 137,139.70	\$ 150,471.31	\$ 123,218.34	\$ 130,032.31	\$ 132,607.47	\$ 1,313,887.32	
Receipt	\$ 39,598.97	\$ 44,216.41	\$ 49,838.11	\$ 65,667.13	\$ 43,208.40	\$ 46,113.48	\$ 54,862.53	\$ 38,003.40	\$ 179,693.52	\$ 104,189.07	\$ 144,486.81	\$ 80,162.80	\$ 893,301.41	
Coll Rate	50.1%	67.5%	67.6%	83.9%	56.5%	56.7%	29.6%	27.7%	118.8%	84.8%	111.1%	60.4%	68.0%	
2014	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 85,552.39	\$ 73,251.45	\$ 75,688.73	\$ 88,762.27	\$ 103,696.17	\$ 83,053.65	\$ 75,876.93	\$ 78,701.18	\$ 93,999.65	\$ 77,489.89	\$ 78,984.19	\$ 71,452.23	\$ 987,829.92	
Receipt	\$ 48,406.42	\$ 51,248.69	\$ 47,643.42	\$ 65,464.63	\$ 37,615.69	\$ 46,713.95	\$ 71,360.57	\$ 49,439.28	\$ 48,660.48	\$ 57,768.77	\$ 52,878.80	\$ 36,868.10	\$ 608,888.00	
Coll Rate	54.3%	70.0%	63.0%	73.7%	36.2%	56.2%	94.0%	62.8%	49.6%	74.6%	68.9%	51.9%	61.8%	

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Mukwonago Fire Department Annual Report 2022

www.mukwonagofire.org

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Mission Statement

It is the mission of the Mukwonago Fire Department to provide a range of programs designed to protect the lives and property of the inhabitants of the Village and Town of Mukwonago from the adverse effects of fire, sudden medical emergencies or exposure to any dangerous condition created by either man or nature.

Vision Statement

The Mukwonago Fire Department will continually strive to exceed our citizen's expectations working within a healthy, safe, and innovative environment that enhances the professional and efficient delivery of emergency services. We also strive to be an organization providing community safety education and information keen to anticipate, influence and embrace change.

Core Values

Integrity – openness, honesty, loyalty, and honor; leading through example to achieve a common goal by actions.

Professional Development – commitment to continually expand the abilities of personnel, encourage continuous education and advancement opportunities as becoming officers.

Accountability – all personnel, management and otherwise providing a level of accountability to each other and the community and the implementation of responsible measuring.

Teamwork – develop and maintain a sense of family camaraderie and loyalty to one another and to the community; provide a sense of help and encouragement for all and by all.

Innovation – progressive, pro-active, modern, open, and creative; open and receptive to all input and feedback

Chief's Report

I appreciate you taking the time to see who we are and what we do. Should you have further questions or are interested in joining this organization you can contact us. We are always looking for additional highly motivated and team-oriented people to join our staff.

I am excited to announce we were able to hold our annual Fire Prevention Week Open house. It was a great success, large public turnout and beautiful weather and fun had by all.

2022 Mukwonago FD continued dispatching services with Waukesha County Communications Center (WCCC). WCCC provides for immediate pre-alerting incidents, followed up with coded emergencies. WCCC provides for a dedicated Fire Dispatcher, auto aid and predetermined response plans. MFD total call volume reached 2115 calls for 2022. MFD responded to 12 less EMS calls, 274 less inter-facility transports and 24 more Fire requests, overall, 11% decrease in call volume. PHC Hospital- Mukwonago opened their floors beds to take extended care patients.

Mukwonago Fire Department took delivery of a new Horton Ambulance, John Deere UTV and trailer. The ambulance is on a truck chassis and comes with a liquid crystal ride system to provide better comfort in the transport of patients.

The department consists of Paid on Call (POC), Paid on Premise (POP) and 7 full-time staff, including the Fire Chief. There are two POP staff from 6am to 6pm Monday through Friday and two POP 0800-1800hrs and one POP 0600-1800hrs on the weekends. POC staff 6pm to 6am seven days a week on a rotating schedule. POC membership is declining nationally and MFD is not immune to this trend. The shortage of available trained individuals', and recruitment of POC/POP staff is becoming an increasing challenge. **In 2022 75.12% of the available POP shifts were filled. 2,484 hours were not filled, equating to 207- 12 hour shifts for the year the department was short staffed.** As we examine our operations, we have taken an emphasis on transitional firefighting, predicting fire flow, working with minimal staffing models. Several departments continue to hire full-time staff and we saw several staff be hired full-time in other departments. The part-time model is becoming increasingly outdated and unreliable.

The 2019 Mukwonago Fire Department Study examined administration, staffing, operations, future growth, and needs. Respective Boards agreed to go to referendum June/July 2022 and in November 2022 the residents of the Village and Town of Mukwonago voted in favor to hire 6 additional full-time staff (3- Firefighter/Paramedics, 3- Firefighter/ EMT-Basics). This was a historic opportunity for the Mukwonago Fire Department. We posted applications internally and then externally for candidates. We hope to fill all the positions by June 2023. This is a step in the right direction with much more work to do. Competition with other agencies for full-time staff is very competitive.

Everyone is welcome at any time to stop in, meet your firefighters, and look at your apparatus. As well as responding to calls, members have spent numerous hours in training and education to keep their skills at top levels. Enjoy the following more detailed information in the following pages.

Sincerely,
Jeffrey R. Stien

Role of Mukwonago Fire Department Personnel

Save life, Protect Property, Render Assistance... IN ADDITION...

The role of today's fire department personnel is quite different from that of years past. The fire service is constantly changing to meet the needs of the community under ever changing times.

Mukwonago Fire Department Personnel need to possess certain attributes to be successful in the role of Firefighter/EMT's: commitment, dedication, integrity, confidence, resilience, adaptability, effective communication skills.

A common image of the firefighter is that of fighting fires. The reality is this is a small fraction of the role. Personnel are cross trained in firefighting and EMS skills. This is effective utilization of the limited number of personnel on the Mukwonago Fire Department. Fire and EMS personnel function in a multi-faceted role within these common areas:

Prevention

Bi-annual inspections and education activities that prevent fire, aid in rapid extinguishment, or limiting the loss of life and property.

- Business, school, residential facility, and home safety inspections
- Education presentations in daycare facilities and schools
- Facility tours
- Open house and other public relations activities to enhance the public's perception of the Mukwonago Fire Department.
- Maintain excellent working relationships with other local departments such as Police and Department of Public Works.

Preparation

Maintaining all aspects of the Mukwonago Fire Department and its Personnel in a state of readiness.

- Routine apparatus and equipment check – observing and checking for needed repairs, replacement, expirations and deficiencies
- Cleaning – apparatus and equipment will last longer and function more effectively. Station cleaning is also important

in preparation should the need to open our doors for displaced members of the community.

- Personnel ensuring their own fitness levels are such that they are prepared for the physically and mentally demanding work.
- In house training monthly for EMT's, Paramedics, Fire Department, Duty Company, and Dive Team.
- External training at WCTC, Gateway Technical College, seminars, or other experiential opportunities to further the knowledge of Mukwonago Fire Department Personnel and to stay current with ever changing technologies.
- Perform administration duties related to records and documentation, thus promoting an overall efficient operation of the Mukwonago Fire Department.

Protection

Programs in place to protect Mukwonago Fire Department Personnel and the community in the event of an emergency.

- Vaccinations against influenza, scheduled personal protective equipment inspections and routine cleaning.
- Annual SCBA flow and fit tests
- Annual apparatus pump testing, ladder testing and hose testing
- Fire Code and ordinance enforcement.
- New turnout gear with Cancer barrier

Response

Putting necessary items into place to expedite the response of Mukwonago Fire Department in the event of an emergency, and safely mitigate any incident.

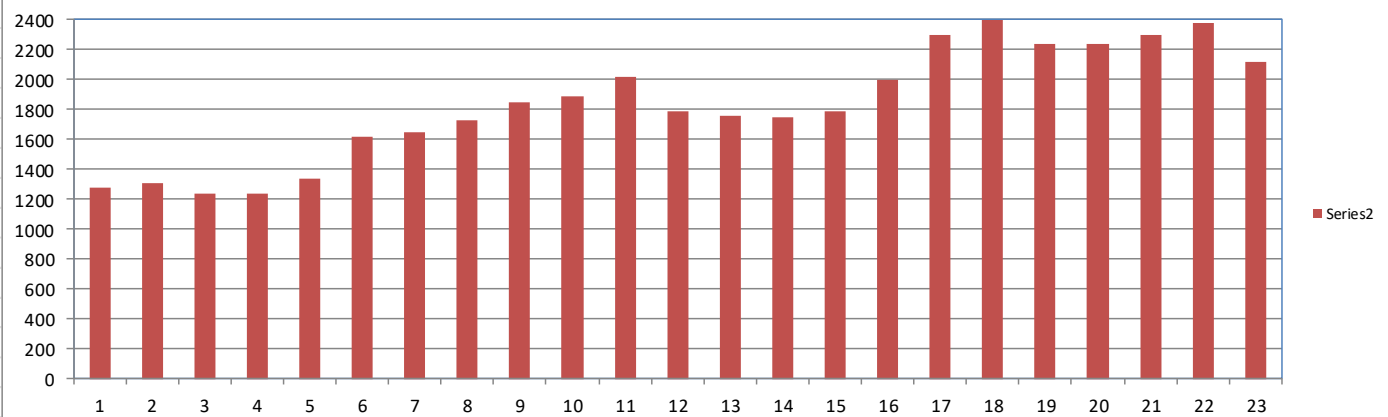
- Driver training and education regarding safe and prompt responses.
- Familiarizing all personnel with the Mukwonago community.
- Familiarizing personnel in the use of GPS units in all apparatus.
- Being prepared for incidents that not only involve fire and medical emergencies but also:
 - Motor vehicle accidents
 - Hazardous materials leaks
 - Railroad incidents
 - Water and Ice emergencies
 - Natural disasters
 - Any other response for which requested.
- Operate apparatus such as engines, aerial devices, water tenders, trailers, ambulances, and support vehicles within the vehicle's design parameters so that the apparatus is used safely and effectively.

- Responsible for all firefighting duties involved in the incident necessary to save lives and property, combat, extinguish and/or prevent fires
- Effectively perform these duties as required under emergency conditions frequently involving considerable hazards.
- Provide medical assistance and administer medical procedures to stabilize a patient's condition and prepare them for transport to medical care facilities.
- Safely perform rescue operations for the victim and rescue personnel.

Executive Summary

Number of Annual Fire and EMS Calls Per Year

Year	Total	Total % Change	EMS	EMS % Change	Transfers	Transfer % Change	Fire	Fire % Change				
2000	1277	0.0			0							
2001	1312	2.7			0	0.0						
2002	1239	-5.6			0	0.0						
2003	1241	0.2			0	0.0						
2004	1342	8.1			0	0.0						
2005	1615	20.3			0	0.0						
2006	1646	1.9	1361		0	0.0	285					
2007	1730	5.1	1426	4.8	0	0.0	304	6.7				
2008	1845	6.6	1537	7.8	0	0.0	308	1.3				
2009	1883	2.1	1625	5.7	0	0.0	258	-16.2				
2010	2015	7.0	1694	4.2	0	0.0	321	24.4				
2011	1791	-11.1	1563	-7.7	0	0.0	228	-29.0				
2012	1756	-2.0	1508	-3.5	0	0.0	248	8.8				
2013	1745	-0.6	1497	-0.7	0	0.0	248	0.0				
2014	1784	2.2	1531	2.3	0	0.0	253	2.0				
2015	1998	12.0	1357	-11.4	362	0.0	279	10.3	Inter-Facilities 07-06-15			
2016	2298	15.0	1206	-11.1	814	124.9	278	-0.4				
2017	2399	4.4	1246	3.3	871	7.0	282	1.4				
2018	2241	-6.6	1218	-2.2	776	-10.9	247	-12.4				
2019	2234	-0.3	1241	1.9	729	-6.1	264	6.9				
2020	2302	3.0	1282	3.3	781	7.1	239	-9.5				
2021	2377	3.3	1327	3.5	768	-1.7	282	18.0				
2022	2115	-11.0	1315	-0.9	494	-35.7	306	8.5				
% Inc.	65.62											



Total Number of Incidents/Ave. Number of Responders

Agency Name	Total Number of Incidents	Total Number of Responders	Average
Mukwonago Fire Department	2,115	6,217	2.9

Fire/ EMS Incidents by District

Basic Incident Zone/District	Number of Incidents
NA	28
Big Bend	22
East Troy Fire / EMS	182
Elkhorn FD	5
Hartland	1
Kettle Moraine Fire District	81
Lake Country	5
Menomonee Falls	1
MUF01- Village	890
MUF02- Village	559
MUF03- Town	92
MUF04- Town	130
MUF05- Town	81
Other	5
Palmyra	1
Pewaukee	1
Tess Corners	1
Vernon	9
Waterford	2
C- WFD	1
Western Lakes FD	10
Village of Waukesha	8
Total	2115

Fire/ EMS Mutual Aid Given and Received

Mutual Aid Given			Mutual Aid Received		
FDID	Basic Incident Type Code And Description	Number of Incidents	Basic Incident Type Code And Description	Number of Incidents	
51030	111 - Building fire	1	111 - Building fire	3	
			114 - Chimney or flue fire, confined to chimney or flue	2	
51110	111 - Building fire	1	140 - Natural vegetation fire, other	1	
51110	571 - Cover assignment, standby, moveup	1	161 - Outside storage fire	1	
			311 - Medical assist, assist EMS crew	18	
64040	111 - Building fire	1	321 - EMS call, excluding vehicle accident with injury	5	
			322 - Motor vehicle accident with injuries	9	
64090	111 - Building fire	1	324 - Motor vehicle accident with no injuries.	2	
64090	381 - Rescue or EMS standby	1	553 - Public service	1	
64090	571 - Cover assignment, standby, moveup	1	571 - Cover assignment, standby, moveup	1	
			611 - Dispatched and cancelled en route	1	
64120	3213 - Intercept	2	733 - Smoke detector activation due to malfunction	1	
			736 - CO detector activation due to malfunction	1	
64130	111 - Building fire	1			
64130	321 - EMS call, excluding vehicle accident with injury	3	Total	46	
64130	3212 - Interfacility Transfer	1			
64130	3213 - Intercept	165			
67080	321 - EMS call, excluding vehicle accident with injury	2			
67080	3213 - Intercept	1			
67080	322 - Motor vehicle accident with injuries	1			
67080	324 - Motor vehicle accident with no injuries.	1			
67080	651 - Smoke scare, odor of smoke	1			
67130	111 - Building fire	1			
67130	361 - Swimming/recreational water areas rescue	1			
67130	571 - Cover assignment, standby, moveup	2			
67140	3213 - Intercept	8			
67150	571 - Cover assignment, standby, moveup	1			
67210	111 - Building fire	1			
67210	321 - EMS call, excluding vehicle accident with injury	1			
67210	322 - Motor vehicle accident with injuries	1			
67230	3213 - Intercept	1			
67270	111 - Building fire	1			
67340	111 - Building fire	2			
67340	743 - Smoke detector activation, no fire - unintentional	1			
67360	3213 - Intercept	17			
67370	111 - Building fire	2			
67370	143 - Grass fire	1			
67370	321 - EMS call, excluding vehicle accident with injury	2			
67370	3213 - Intercept	41			
67370	412 - Gas leak (natural gas or LPG)	1			
67370	611 - Dispatched and cancelled en route	1			
	Total	271			

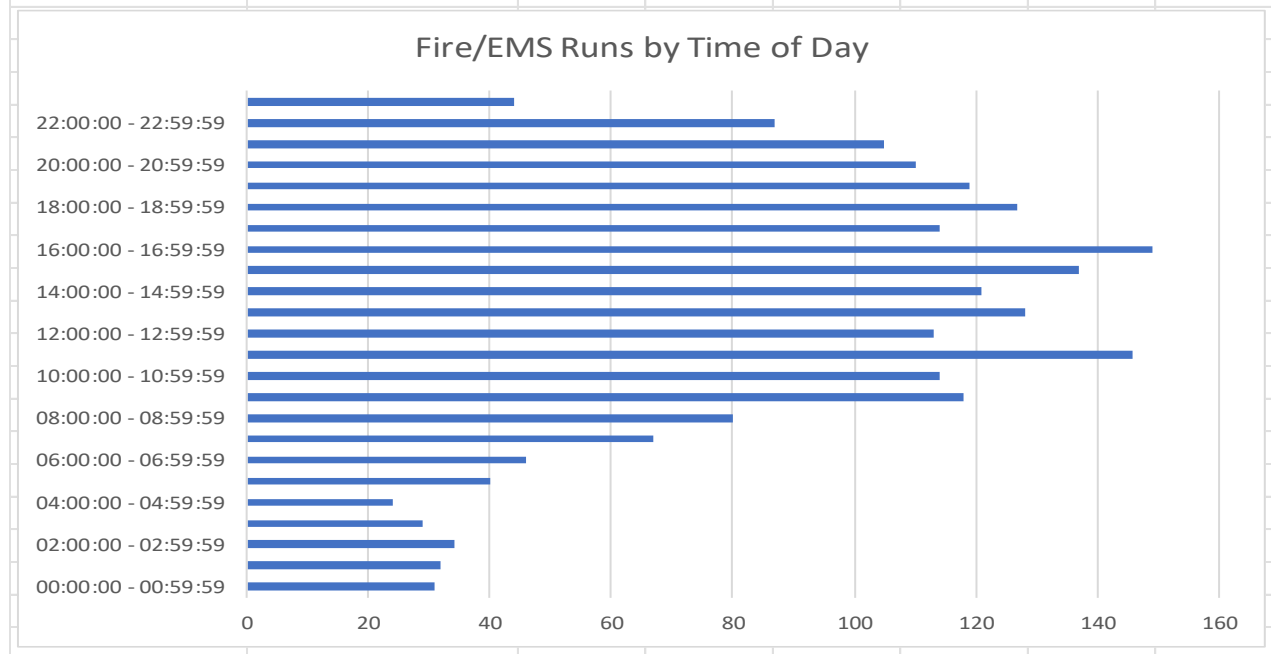
Mutual aid requests are made when additional resources or staffing are needed. Exceeding the current resources or when there is no staffing to handle the call due to being on multiple or other calls. Mukwonago FD is part of MABAS Division 106. The mutual aid requests listed above include both fire and EMS.

Fire/ EMS Incident Type

Incident Type	Basic Incident Type Code And Description	Incidents	Percent	Prop Loss	Cont Loss	Total Loss	Loss Percent
1 - Fire	111 - Building fire	18	0.85%	370,000	56,000	426,000	93.73%
1 - Fire	114 - Chimney or flue fire, confined to chimney or flue	3	0.14%	5,000	0	5,000	1.10%
1 - Fire	131 - Passenger vehicle fire	1	0.05%	15,000	0	15,000	3.30%
1 - Fire	138 - Off-road vehicle or heavy equipment fire	2	0.09%	8,000	0	8,000	1.76%
1 - Fire	140 - Natural vegetation fire, other	1	0.05%	0	0	0	0%
1 - Fire	143 - Grass fire	5	0.24%				
1 - Fire	161 - Outside storage fire	2	0.09%	500	0	500	0.11%
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	251 - Excessive heat, scorch burns with no ignition	1	0.05%				
3 - Rescue & Emergency Medical Service Incident	311 - Medical assist, assist EMS crew	22	1.04%				
3 - Rescue & Emergency Medical Service Incident	321 - EMS call, excluding vehicle accident with injury	900	42.55%				
3 - Rescue & Emergency Medical Service Incident	3212 - Interfacility Transfer	529	25.01%				
3 - Rescue & Emergency Medical Service Incident	3213 - Intercept	237	11.21%				
3 - Rescue & Emergency Medical Service Incident	322 - Motor vehicle accident with injuries	36	1.70%				
3 - Rescue & Emergency Medical Service Incident	324 - Motor vehicle accident with no injuries.	29	1.37%				
3 - Rescue & Emergency Medical Service Incident	361 - Swimming/recreational water areas rescue	1	0.05%				
3 - Rescue & Emergency Medical Service Incident	381 - Rescue or EMS standby	4	0.19%				
4 - Hazardous Condition (No Fire)	400 - Hazardous condition, other	1	0.05%				
4 - Hazardous Condition (No Fire)	411 - Gasoline or other flammable liquid spill	2	0.09%				
4 - Hazardous Condition (No Fire)	412 - Gas leak (natural gas or LPG)	8	0.38%				
4 - Hazardous Condition (No Fire)	413 - Oil or other combustible liquid spill	1	0.05%				
4 - Hazardous Condition (No Fire)	440 - Electrical wiring/equipment problem, other	1	0.05%				
4 - Hazardous Condition (No Fire)	444 - Power line down	7	0.33%				
4 - Hazardous Condition (No Fire)	463 - Vehicle accident, general cleanup	1	0.05%				
5 - Service Call	500 - Service call, other	14	0.66%				
5 - Service Call	511 - Lock-out	2	0.09%				
5 - Service Call	522 - Water or steam leak	5	0.24%				
5 - Service Call	531 - Smoke or odor removal	2	0.09%				
5 - Service Call	542 - Animal rescue	1	0.05%				
5 - Service Call	551 - Assist police or other governmental agency	6	0.28%				
5 - Service Call	553 - Public service	2	0.09%				
5 - Service Call	561 - Unauthorized burning	1	0.05%	0	0	0	0%
5 - Service Call	571 - Cover assignment, standby, moveup	11	0.52%				
6 - Good Intent Call	611 - Dispatched and cancelled en route	152	7.19%				
6 - Good Intent Call	622 - No incident found on arrival at dispatch address	12	0.57%				
6 - Good Intent Call	631 - Authorized controlled burning	4	0.19%				
6 - Good Intent Call	651 - Smoke scare, odor of smoke	4	0.19%				
6 - Good Intent Call	671 - HazMat release investigation w/no HazMat	10	0.47%				
7 - False Alarm & False Call	700 - False alarm or false call, other	2	0.09%				
7 - False Alarm & False Call	731 - Sprinkler activation due to malfunction	2	0.09%				
7 - False Alarm & False Call	733 - Smoke detector activation due to malfunction	14	0.66%				
7 - False Alarm & False Call	734 - Heat detector activation due to malfunction	3	0.14%				
7 - False Alarm & False Call	735 - Alarm system sounded due to malfunction	11	0.52%				
7 - False Alarm & False Call	736 - CO detector activation due to malfunction	8	0.38%				
7 - False Alarm & False Call	740 - Unintentional transmission of alarm, other	1	0.05%				
7 - False Alarm & False Call	741 - Sprinkler activation, no fire - unintentional	3	0.14%				
7 - False Alarm & False Call	743 - Smoke detector activation, no fire - unintentional	5	0.24%				
7 - False Alarm & False Call	744 - Detector activation, no fire - unintentional	3	0.14%				
7 - False Alarm & False Call	745 - Alarm system activation, no fire - unintentional	24	1.13%				
7 - False Alarm & False Call	746 - Carbon monoxide detector activation, no CO	1	0.05%				
Total		2115	1	398500	56000	454500	1

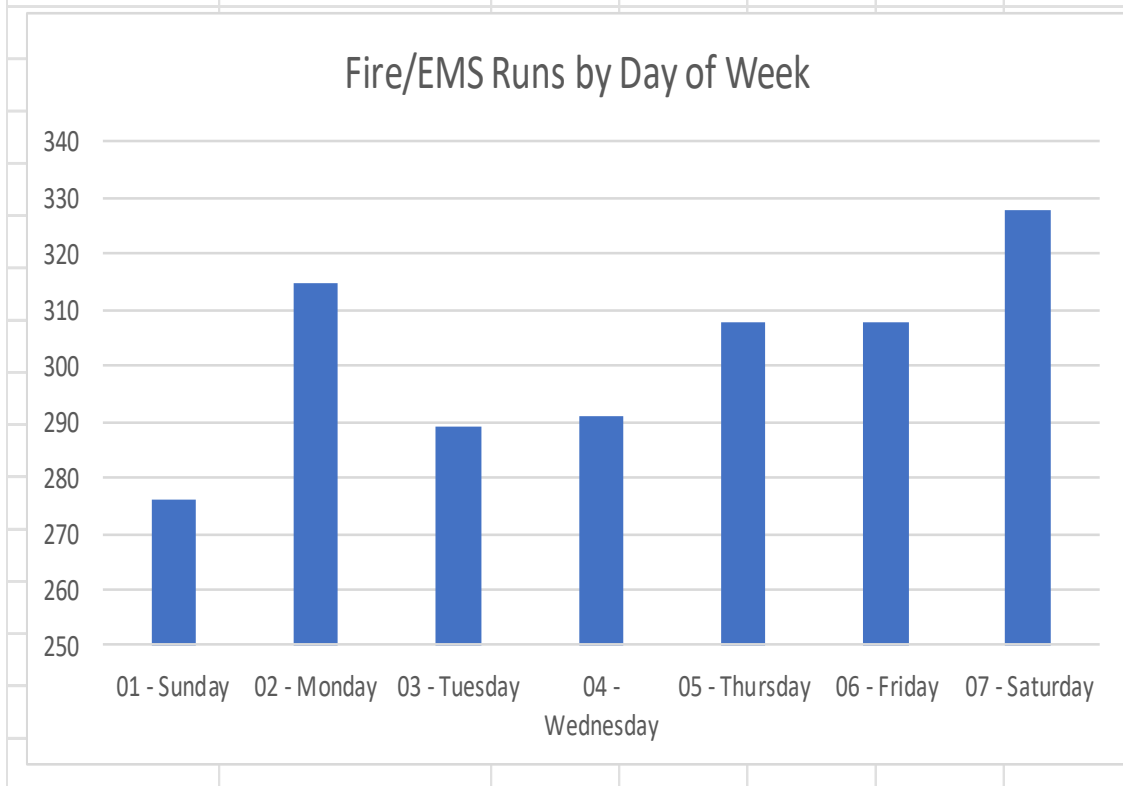
Fire/ EMS Incidents Alarm Time Analysis

Hour of Day	Number of Incidents						
00:00:00 - 00:59:59	31						
01:00:00 - 01:59:59	32						
02:00:00 - 02:59:59	34						
03:00:00 - 03:59:59	29						
04:00:00 - 04:59:59	24						
05:00:00 - 05:59:59	40						
06:00:00 - 06:59:59	46						
07:00:00 - 07:59:59	67						
08:00:00 - 08:59:59	80						
09:00:00 - 09:59:59	118						
10:00:00 - 10:59:59	114						
11:00:00 - 11:59:59	146						
12:00:00 - 12:59:59	113						
13:00:00 - 13:59:59	128						
14:00:00 - 14:59:59	121						
15:00:00 - 15:59:59	137						
16:00:00 - 16:59:59	149						
17:00:00 - 17:59:59	114						
18:00:00 - 18:59:59	127						
19:00:00 - 19:59:59	119						
20:00:00 - 20:59:59	110						
21:00:00 - 21:59:59	105						
22:00:00 - 22:59:59	87						
23:00:00 - 23:59:59	44						
Total	2115						



Fire/ EMS Incidents by the Day of the Week

Day of Week	Number of Incidents					
01 - Sunday	276					
02 - Monday	315					
03 - Tuesday	289					
04 - Wednesday	291					
05 - Thursday	308					
06 - Friday	308					
07 - Saturday	328					
Total	2115					



Emergency Medical Services

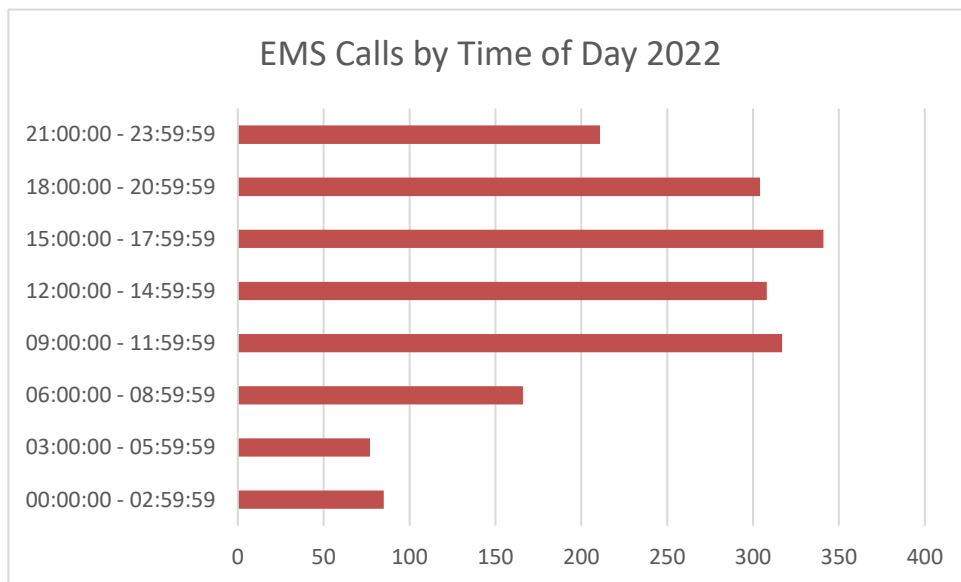


EMS Runs by City

EMS Incident by City Name	Number of Runs	Percent of Total Runs
Village of Mukwonago	1,273	70.37%
Town of Mukwonago	248	13.71%
East Troy	152	6.91%
North Prairie	29	1.60%
Eagle	45	1.33%
	19	1.05%
Village of Big Bend	19	1.05%
Village of Vernon	7	0.39%
LAFT_T	6	0.33%
TROY_T	6	0.33%
SPRP_T	2	0.11%
Town of Genesee	2	0.11%
Village of Dousman	1	0.06%
Total	1,809	1

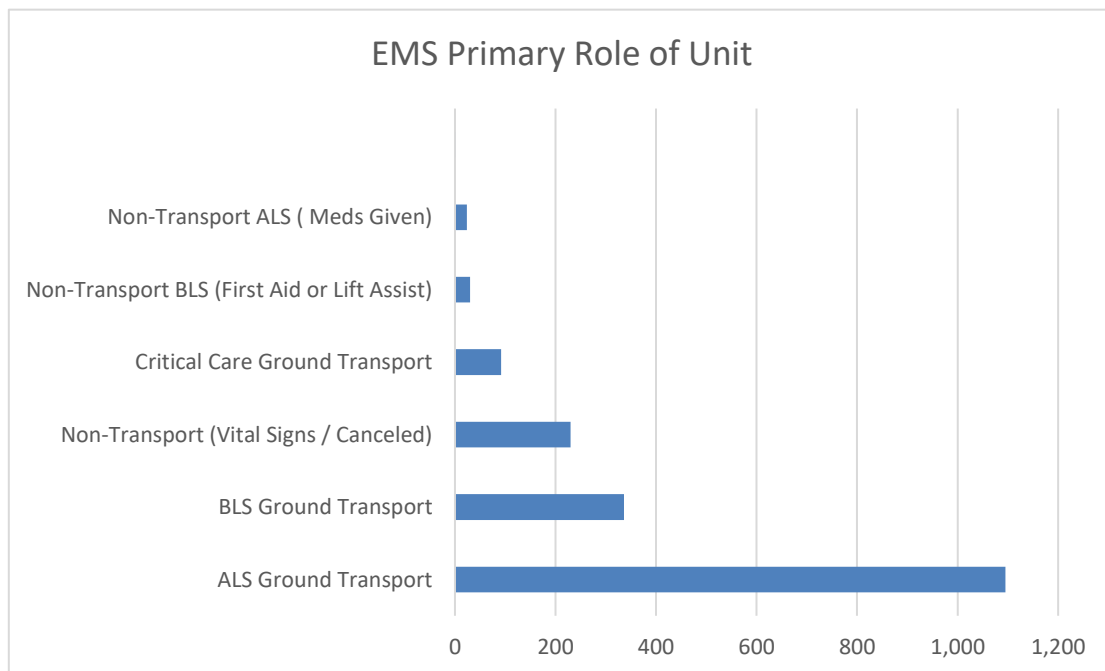
EMS Calls by Time of Day

Time of Day	EMS Incidents
00:00:00 - 02:59:59	85
03:00:00 - 05:59:59	77
06:00:00 - 08:59:59	166
09:00:00 - 11:59:59	317
12:00:00 - 14:59:59	308
15:00:00 - 17:59:59	341
18:00:00 - 20:59:59	304
21:00:00 - 23:59:59	211
Total	1809



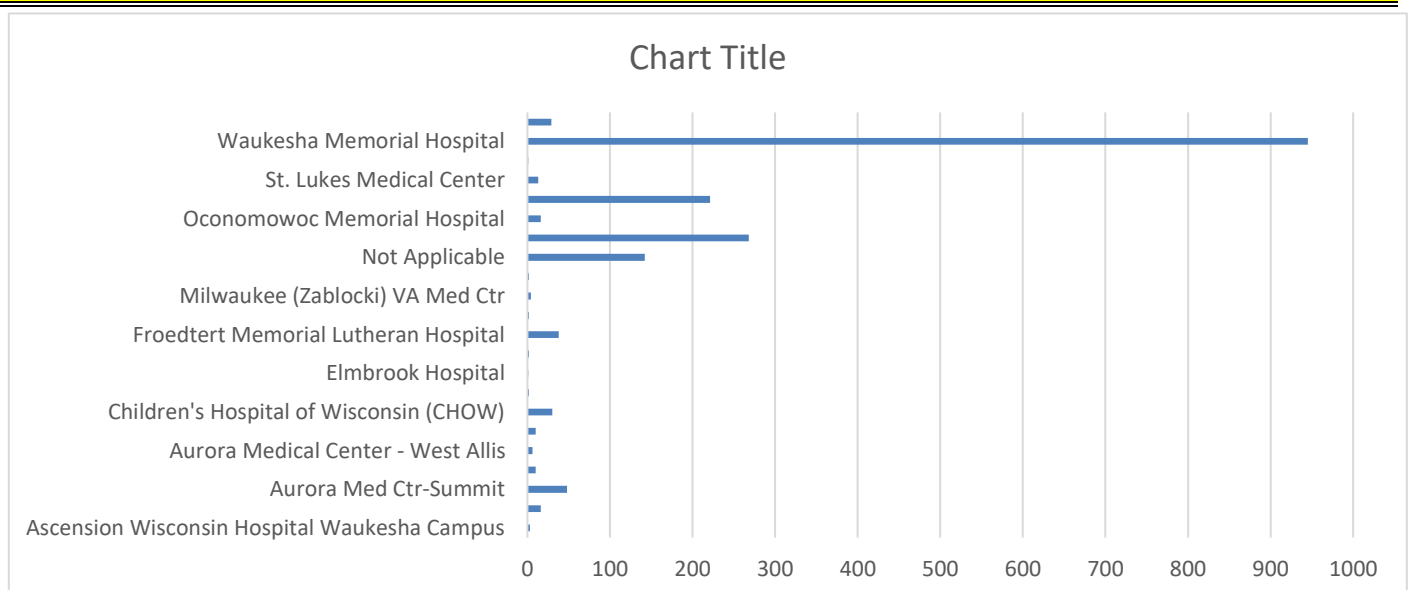
Primary Role of Ambulance

Response Primary Role Of Unit	Number of Runs	Percent of Total Runs
ALS Ground Transport	1,095	60.53%
BLS Ground Transport	336	18.57%
Non-Transport (Vital Signs / Canceled)	230	12.71%
Critical Care Ground Transport	92	5.09%
Non-Transport BLS (First Aid or Lift Assist)	30	1.66%
Non-Transport ALS (Meds Given)	24	1.33%
	2	0.11%
Total	1,809	100%



EMS Calls by Destination

Disposition Destination Name	Destination Code	Number of Runs	Percent of Total Runs
Ascension Wisconsin Hospital Waukesha Campus	333	3	0.17%
Aurora Lakeland Medical Center	132	16	0.88%
Aurora Med Ctr-Summit	316	48	2.65%
Aurora Medical Center - Summit	316	10	0.55%
Aurora Medical Center - West Allis	149	6	0.33%
Aurora Mem Hosp of Burlington	14	10	0.55%
Children's Hospital of Wisconsin (CHOW)	135	30	1.66%
Columbia St Mary's - Milwaukee	53	2	0.11%
Elmbrook Hospital	262	1	0.06%
Elmbrook Memorial Hospital	183	2	0.11%
Froedtert Memorial Lutheran Hospital	232	38	2.10%
Mercy Walworth Hospital And Medical Center	6023	2	0.11%
Milwaukee (Zablocki) VA Med Ctr	125503	4	0.22%
Mooreland Reserve- New Berlin	327	2	0.11%
Not Applicable		142	7.85%
Not Transported	6024	268	14.82%
Oconomowoc Memorial Hospital	113	16	0.88%
Prohealth Waukesha Memorial Hosp-Mukwonago	337	221	12.22%
St. Lukes Medical Center	160	13	0.72%
VA Milwaukee (Clement J Zablocki Veterans Affairs)	125503	1	0.06%
Waukesha Memorial Hospital	41	945	52.24%
Waukesha Memorial Outpatient Center	42	29	1.60%
Total		1809	100%



EMS Inter-Facility Transfers

	2015	2016		2017		2018		2019		2020		2021		2022	
		Admissions	Transfers	Admissions	Transfers	Admissions	Transfers	Admissions	Transfers	Admissions	Transfers	Admissions	Transfers	Admissions	Transfers
January	None	103	6	113	13	106	10	94	8	100	13	102	10	108	13
February	None	71	10	80	6	78	8	100	12	112	12	96	5	67	4
March	None	96	10	82	13	90	9	98	9	97	9	110	7	74	5
April	None	83	5	106	12	100	14	115	17	88	9	107	3	72	4
May	None	95	15	84	9	96	8	118	19	92	4	101	9	91	1
June	None	86	8	70	15	93	5	99	10	114	9	109	8	83	4
July	95	80	4	90	8	116	12	84	19	121	5	122	7	89	5
August	121	105	6	93	9	90	10	103	6	111	6	119	8	79	6
September	100	81	11	89	10	93	8	109	10	126	8	120	9	69	8
October	90	69	14	90	11	95	9	98	10	119	5	133	7	82	7
November	93	96	4	87	10	89	10	109	13	115	10	121	17	73	18
December	92	108	9	111	13	108	15	124	17	105	12	156	20	90	9
Total	591	1073	102	1095	129	1154	118	1251	150	1300	102	1396	110	977	84
	591		1175		1224		1272		1401		1402		1506		1061
% Increase					4.17		3.92		10.14		0.07		7.42		-29.55
MFD Transports	362		814		871		776		729		781		768		494
MFD % Taken	61.25		69.28		71.16		61.01		52.03		55.71		51.00		46.56

ProHealth Care (PHC) provided the number of admission (PHC to PHC facility) and transfer (PHC to other than PHC facility) requests related to the Mukwonago ER. The total numbers include any inter-facility transport request. This includes other than a ProHealth Care facility. The percentage transported by Mukwonago FD declined in 2018 and 2019. This is direct result of freezing a Paid-on Premise (POP) position, meaning it was not opened to be filled due to budgetary restraints. Other causes include available staffing for POP were lower due to several staff being hired full time to other fire departments and hiring pool has declined. In 2022 the hospital beds were opened, and patients were being on extended observation on a floor.

Provider Primary Impression

Situation Provider Primary Impression	Number of Runs	Percent of Total Runs
	179	9.89%
History of falling (Z91.81)	102	5.64%
Weakness (R53.1)	100	5.53%
Acute abdomen (R10.0)	83	4.59%
Cardiac arrhythmia/dysrhythmia (I49.9)	67	3.70%
Syncope and collapse (R55)	62	3.43%
Acute pain, not elsewhere classified (G89.1)	61	3.37%
Altered mental status (R41.82)	54	2.99%
Chest pain, unspecified (R07.9)	54	2.99%
Infection (Unknown Source) (A31)	49	2.71%
Cardiac Arrest (I46.9)	39	2.16%
Generalized abdominal pain (R10.84)	38	2.10%
Back Pain (M54.9)	37	2.05%
Injury of hip (S79.91)	37	2.05%
Not Applicable	36	1.99%
Stroke (I63.9)	36	1.99%
Pneumonia, unspecified (J18.9)	31	1.71%
Respiratory distress, acute (J80)	29	1.60%
Injury of head (S09.90)	27	1.49%
GI Bleed (K29.71)	25	1.38%
COPD with exacerbation (J44.1)	24	1.33%
Overdose/Drug Ingestion (itICD.047)	24	1.33%
Behavioral / psychiatric disorder (F99)	23	1.27%
CHF (I50.9)	23	1.27%
Repeated falls (R29.6)	23	1.27%
Seizures without status epilepticus (G40.909)	23	1.27%
Dizziness and giddiness (R42)	21	1.16%
Respiratory disorder, unspecified (J98.9)	21	1.16%
Urinary Tract Infection (UTI) (N39.0)	21	1.16%
Injury of wrist, hand, or fingers (S69.9)	17	0.94%
Septicemia (1); or Sepsis (2) (A41.9)	17	0.94%
Angina (1); or Ischemic chest pain (2) (I20.9)	16	0.88%
Nausea with vomiting, unspecified (R11.2)	16	0.88%
Hypotension (I95.9)	15	0.83%
Injury of lower leg (S89.9)	15	0.83%
Nausea and vomiting (R11)	15	0.83%
Alcohol dependence with withdrawal, unspecified (F10.239)	13	0.72%
Fever (R50.9)	13	0.72%

Injury of face (S09.93)	12	0.66%
Injury of shoulder or upper arm (S49.9)	12	0.66%
Cardiac Chest Pain (STEMI) Inferior wall (I21.1)	11	0.61%
Diabetes with hypoglycemia (1); or Hypoglycemia-Diabetes (2) (E13.64)	11	0.61%
Headache (R51)	11	0.61%
Injury of ankle (S99.91)	10	0.55%
Allergic Reaction (T78.40)	9	0.50%
Influenza, unspecified (Flu) (J11)	9	0.50%
Injury of neck (S19.9)	9	0.50%
Alcohol use, unspecified (F10.9)	7	0.39%
Alcohol use, unspecified with intoxication (F10.92)	7	0.39%
Chest Pain, Other [non-cardiac] (R07.89)	7	0.39%
Injury of lower back (S39.92)	7	0.39%
Injury of thorax (upper chest) (S29.9)	7	0.39%
Anemia, unspecified (D64.9)	6	0.33%
Cardiac Chest Pain (STEMI) Anterior wall (I21.0)	6	0.33%
Choking (itICD.046)	6	0.33%
Diabetes with hyperglycemia (1); or Hyperglycemia-Diabetes (2) (E13.65)	6	0.33%
Head bleed (I62.9)	6	0.33%
Injury of thigh (upper leg) (S79.92)	6	0.33%
Pelvic and perineal pain (R10.2)	6	0.33%
Pulmonary embolism (I26)	6	0.33%
Suicide attempt (T14.91)	6	0.33%
Asthma with exacerbation (J45.901)	5	0.28%
Epistaxis (Nose Bleed) (R04.0)	5	0.28%
Hypoglycemia, unspecified (E16.2)	5	0.28%
Non-specified Sedative, hypnotic or anxiolytic related disorders (F13)	5	0.28%
Non-ST elevation (NSTEMI) myocardial infarction (I21.4)	5	0.28%
TIA (G45.9)	5	0.28%
Cancer, unspecified (D49)	4	0.22%
Diarrhea (K59.1)	4	0.22%
Hypertension (I10)	4	0.22%
Injury of forearm (S59.91)	4	0.22%
Injury, unspecified (T14.90)	4	0.22%
Pulmonary edema, acute (J81.0)	4	0.22%
Seizures with status epilepticus (G40.901)	4	0.22%
Anaphylactic shock (T78.2)	3	0.17%
Burn, unspecified location and degree (T30.0)	3	0.17%
Chronic pain, not elsewhere classified (G89.2)	3	0.17%
Dehydration (E86.0)	3	0.17%
Injury of elbow (S59.90)	3	0.17%
Metabolic disorder, unspecified (E88.9)	3	0.17%
Pneumothorax (J93.9)	3	0.17%

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Unspecified chronic gastritis with bleeding (K29.51)	3	0.17%
Acute bronchitis, unspecified (J20.9)	2	0.11%
Acute bronchospasm (J98.01)	2	0.11%
Appendicitis, acute (K35.80)	2	0.11%
Cardiac Chest Pain (STEMI) Lateral Wall (itICD.078)	2	0.11%
Cardiac Chest Pain (STEMI) other sites (I21.2)	2	0.11%
Croup (J05.0)	2	0.11%
Esophageal obstruction (K22.2)	2	0.11%
Gunshot (itICD.048)	2	0.11%
Injury of abdomen (S39.91)	2	0.11%
Intracranial injury, unspecified (S06.9)	2	0.11%
Labor (itICD.049)	2	0.11%
Not Recorded	2	0.11%
Other reduced mobility (Z74.09)	2	0.11%
Psychoactive substance related disorders, other (F19)	2	0.11%
RSV (B97.4)	2	0.11%
Subdural hemorrhage, traumatic (S06.5)	2	0.11%
Suffocation (1); or Asphyxia (2) (T71.9)	2	0.11%
Unspecified infectious disease (B99.9)	2	0.11%
Uterine or vaginal bleeding, abnormal (N93.9)	2	0.11%
Abdominal aortic aneurysm, ruptured (I71.3)	1	0.06%
Angina, unstable (I20.0)	1	0.06%
Constipation (K59.00)	1	0.06%
Foreign body in digestive system, part unspecified (T18.9)	1	0.06%
Foreign body in respiratory tract, part unspecified (T17.9)	1	0.06%
GERD (K21)	1	0.06%
Hypovolemia (E86.1)	1	0.06%
Injury of foot (S99.92)	1	0.06%
Injury of nose (S09.92)	1	0.06%
Labor and Delivery, uncomplicated delivery (O80)	1	0.06%
Melena (K92.1)	1	0.06%
Migraine (G43.9)	1	0.06%
Nonspecific Inhalant disorders (F15)	1	0.06%
Ocular pain, unspecified eye (H57.10)	1	0.06%
Opioid related disorders (F11)	1	0.06%
Pre-eclampsia (O14.9)	1	0.06%
Pregnancy with contractions (O62.0)	1	0.06%
Respiratory distress of newborn (P22)	1	0.06%
Respiratory failure, unspecified (J96.9)	1	0.06%
Unspecified visual disturbance (H53.9)	1	0.06%

Total	1809	100%
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2022 CPR Report

The CPR program at the Mukwonago Fire Department has continued to provide Mukwonago Fire Department personnel and the public the opportunity to become CPR certified. The CPR program at MFD has continued to adapt to the needs of MFD and the community by providing both in-person classes and hands on checkoffs for online courses.

For the 2022 year we taught 16 CPR classes, which is double the number taught in 2021, with a total number of 33 students. 11 of those students were MFD personnel. The classes for MFD personnel are primarily taught while the personnel are on shift. This saves time and money for both the department and the student. We also provided 2 in person courses (14 students) and 3 online checkoffs for 8 students throughout the year.

The program had multiple expenses over the course of the year. We had multiple AED trainers in many stages of disrepair that required replacement. 4 new AED trainers were purchased at a total cost of \$462. The new devices provide uniformity to the training and can be used for Spanish speaking students. The department MFD also purchased 30 online courses at a cost of \$975 to provide to MFD personnel. Overall, we had a financial difference of negative \$597, for the 2022 year.

The Mukwonago Fire Department

CPR Program

1111 Fox Street
Mukwonago, WI 53149
Phone: (262) 363-6426
Email: learncpr@mukwonagofire.org

2022 CPR Expense Report

MUKWONAGO FIRE DEPARTMENT CPR PROGRAM

Healthcare Provider	3 Hours	Instructors: \$30/hour
Heartsaver CPR/AED: 5 hours		
Heartsaver CPR/AED/First Aid: 9 hours		
Online Check offs	2 hours	

AHA BLS

Date	Students	Instructor	Deposits	Withdrawals
			\$0.00	\$0.00
			\$0.00	\$0.00
		0		\$0.00
		0	\$0.00	\$0.00
		0	\$0.00	\$0.00
		0	\$0.00	\$0.00
		0	\$0.00	\$0.00
		0	\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00

Heartsaver CPR/AED

Date	Students	Instructor	Deposits	Withdrawals
11-Aug	8	3	\$720.00	\$150.00
14-Dec	6	2	\$540.00	\$300.00

Equipment Purchases

Date	Supply	Quantity	Cost
16-Mar	AED trainer	4	\$462
16-Mar	Bulk BLS code	30	\$975

AHA BLS online Check off

Date	Students	Instructor	Deposits	Withdrawals
6-Apr	1	On shift	\$0.00	\$0.00
7-Apr	1	On shift	\$0.00	\$0.00
18-May	2	On shift		\$0.00
6-Jun	2	On shift	\$0.00	\$0.00
3-Jul	3	On shift	\$0.00	\$0.00
8-Jul	1	On shift	\$0.00	\$0.00
13-Jul	1	On shift	\$0.00	\$0.00
17-Jul	1	On shift	\$0.00	\$0.00
31-Aug	1	On shift	\$0.00	\$0.00
22-Aug	1	On shift	\$0.00	\$0.00
12-Sep	1	On shift	\$0.00	\$0.00
			\$0.00	\$0.00

Heartsaver CPR/AED Online checkoff

Date	Students	Instructor	Deposits	Withdrawals
13-Apr	1	2	\$25.00	\$60.00
15-May	2	2	\$60.00	\$60.00
30-Sep	5	2	\$125.00	\$60.00

Payments	\$1,470.00
Costs	\$630.00
Supplies	\$1,437.00
	-\$597.00

Fire/EMS Trainings 2022

Training 01/01/2022 to 12/31/2022

Assignment Name	Duration (hours)
05 - FF Personal Protective Equipment	1.00
08 - Ground Ladders	10.75
13 - Hose Operations & Hose Streams	21.50
14 - Fire Suppression	15.00
17 - Tech Rescue Support & Vehicle Extrication Operations	32.00
24 - Analyzing the Incident	10.50
27 - NIMS-ICS	4.00
ACLS Recertification	45.00
Administrative/Office Work	97.00
ALS Skills Testing	16.50
Ambulance Orientation	36.00
Basic Vent Training	1.00
Basic Vent Training part 2	1.50
Basic Vent Training part 4	1.00
Bleeding Control	3.00
Blood Glucose	1.05
BLS Skills Training	74.00
Board Meeting	2.00
Chainsaws	9.00
Chief Officer Meeting	1.50
Compressor Operation	5.50
CPR Recertification	13.00
De-escalation Article	0.50
Doty Belt	1.40
Drive on Roadway, NFPA 1002, 4.3	19.50
Driver Operator Engine/Pumper, NFPA 1002, Chapter 5	4.00
Emergency Management	7.75
Emergency Response to Terrorism (MOD #1)	3.00
Emergency Services Instructor Recertification	2.00
EMS Abdominal Trauma Advanced	2.00
EMS Acute Coronary Syndrome (Advanced)	5.00
EMS Acute Coronary Syndromes	5.00
EMS Acute Respiratory Distress Syndrome Advanced	1.00
EMS Airway Management Basic	1.00
EMS Allergic Reaction Management	6.00
EMS Allergies and Anaphylaxis Advanced	6.00
EMS Allergies and Anaphylaxis Basic	6.00

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EMS Amputation Injuries Advanced	6.00
EMS Assessing the Patient with Major Trauma	6.00
EMS Assessment and Treatment of Submersion Injuries	1.00
EMS Asthma Advanced	5.00
EMS Back Injury Prevention	6.00
EMS Basics of EMS Operations at a Mass Casualty Incident	2.00
EMS Behavioral Emergencies Advanced	1.00
EMS Bleeding and Shock Advanced	7.00
EMS Burn Management Basic	3.00
EMS Calcium Channel Blocker Overdose (Advanced)	6.00
EMS Carbon Monoxide Poisoning	2.00
EMS Cardiac Emergencies Basic	6.00
EMS Cardiovascular Anatomy & Physiology Review	4.00
EMS Cervical Spine Injuries Part 1 (Advanced)	1.00
EMS Clinical Decision-Making	6.00
EMS CNS Injuries Advanced	1.00
EMS Communication and Documentation	1.00
EMS Crime Scene Awareness	12.00
EMS Cyanide Poisoning (Advanced)	5.00
EMS Dementia (Advanced)	1.00
EMS Detailed Physical Exam	7.00
EMS Diabetic Ketoacidosis Advanced	1.00
EMS Driving Safety	13.00
EMS Ecstasy Abuse Management (Advanced)	1.00
EMS Emergency Care for Electrical Burns	6.00
EMS Emergency Response to Terrorism (MOD #1)	6.00
EMS Endocrine System Emergencies Advanced	2.00
EMS Endocrine System Emergencies Basic	3.00
EMS Environmental Emergencies Basic	1.00
EMS Epilepsy	3.00
EMS Femur Fractures	2.00
EMS Geriatric Behavioral Emergencies	11.00
EMS Geriatric Emergencies Basic	2.00
EMS Geriatric Hip Injuries	7.00
EMS Gunshot Wounds	2.00
EMS Heat Illness and Emergencies	1.00
EMS Hip Fractures	1.00
EMS HIPAA Awareness	1.00
EMS Hypothermia Assessment and Treatment	1.00
EMS Immunology	6.00
EMS Incident Command System	2.00
EMS Intro to Arrhythmias: Tachy-arrhythmias and Fibrillation	1.00
EMS Introduction to Hazardous Materials	24.00

EMS Managing Cardiac Arrest: During and After Resuscitation	4.00
EMS Managing Chronic Care Patients	1.00
EMS Medical, Ethical, and Legal Issues	6.00
EMS Non-Traumatic Abdominal Injuries	4.00
EMS Non-Traumatic Chest Pain	6.00
EMS Obstetrical Emergencies Advanced (2 hour)	14.00
EMS Obstetrical Emergencies Basic	2.00
EMS Operating an AED	7.00
EMS Opioid Overdose & Naloxone Administration	10.00
EMS Over the Counter Drug Overdoses (Advanced)	5.00
EMS Pain Management (Advanced)	7.00
EMS Pediatric Assessment	3.00
EMS Pediatric Assessment Part 1	6.00
EMS Pediatric Assessment Part 2	6.00
EMS Pediatric Cardiac Arrest Advanced	10.00
EMS Pediatric Cardiac Emergencies (Advanced)	5.00
EMS Pediatric Cardiac Emergencies (Basic)	2.00
EMS Pediatric Fever for the Paramedic (Advanced)	5.00
EMS Pediatric Fluid and Airways (Advanced)	5.00
EMS Pediatric Respiratory Emergencies: Upper Airway for the EMT	3.00
EMS Pediatric Shock Advanced (2 hours)	10.00
EMS Pediatric Trauma Advanced	12.00
EMS Pharmacology Advanced	2.00
EMS Pharmacology Basic	1.00
EMS Pharmacology Special Considerations (Advanced)	2.00
EMS Poisons and Toxins Part 1 (Advanced)	5.00
EMS Poisons and Toxins Part 2 (Advanced)	4.00
EMS Rapid Secondary Assessment	6.00
EMS Renal Failure Advanced	6.00
EMS Respiratory System A&P Review	2.00
EMS Safe Transportation of the Pediatric Patient	5.00
EMS Sepsis	1.00
EMS Sepsis (Advanced)	4.00
EMS Special Challenges in Patient Assessment	12.00
EMS Stroke Assessment & Treatment (Advanced)	1.00
EMS Stroke Assessment and Treatment	5.00
EMS Suctioning the Patient Airway	7.00
EMS Sudden Infant Death Syndrome (SIDS)	3.00
EMS Supplemental Oxygen	8.00
EMS TCA Overdose (Advanced)	4.00
EMS Tracheostomies Advanced	4.00
EMS Traumatic Head and Brain Injuries Advanced	12.00
EMS Traumatic Injury During Pregnancy	5.00

2022 Annual Report Mukwonago Fire Department

EMS Unstable Pelvic Fractures	5.00
EMS Weapons of Mass Destruction	6.00
EMS Weapons of Mass Destruction - An Intro to WMD Agents	3.00
Equipment and Apparatus Review	16.00
Evaluations	19.00
Event Stand by	34.75
File Center	2.50
Final Probation Check off	25.00
Fire Commission Meeting	2.50
Fire Department Study	1.50
Fire Industry Driver Intersection Safety	8.00
Fire Inspections	2.50
Firefighter Fitness, NFPA 1500	27.50
First Aid	5.00
Fleet Program Defensive Driving Strategies for Emergency Vehicle Operators	25.00
Gas meters	16.00
I Gel	3.00
Ice Rescue	64.75
Image trend Video	1.00
Importing 12-lead to Image Trend to the Cloud	0.60
Instructor Training Prep	62.00
Initial Crew Sense Training	0.75
Joint Meeting	52.25
K-Saw	5.00
LDH	20.00
Life Pak 15	7.50
Lucas	3.50
Mabas Meeting	20.00
Mental Health	21.00
Month 1 Area and Ambulance Familiarization	0.50
Month 10 - Ground Ladders	11.50
Month 2 Image trend, Intergraph, 3488	0.50
Month 3- 3461 Familiarization	0.50
Month 5- SCBA and Grass rigs	2.00
Month 7 - Extrication	13.75
Month 8 - Aerial Operations	9.50
Monthly ALS Training	235.50
Monthly Department Meeting	75.00
MSA G1 SCBA Bluetooth Pairing	3.00
Municipal Water Supply	8.00
New Driver Operator Engine/Pumper, NFPA 1002, Chapter 5	1.50
New Driver, Drive on Roadway, NFPA 1002, 4.3	1.50
New employee Orientation	158.50

2022 Annual Report Mukwonago Fire Department

New Extrication Tools	9.50
New Preplan	6.00
NFPA 1001 Vehicle Extrication	15.00
NFPA 1410 Drills	99.50
NFPA 1500 Driving Safety	2.00
Officer Meeting	104.00
Oxygen and IV bag set up	3.50
Parade Detail	56.00
Paramedic Orientation	6.00
Ped Transport system for cot (ACR)	3.50
POP Checkoff	12.00
POP Orientation	8.75
Power Pro 2 In-service Video	7.00
Pre-Construction	17.25
Protective Services Committee	2.75
Public CPR	19.00
Public Education NFPA standards	16.00
Public Relations/Education	181.25
Pumper 04 Positioning Apparatus	1.00
Pumper 10 Operating Fire Pumps	6.00
RDC Training online	8.50
Recruit Testing	41.00
Safety Committee	3.00
Sawzall (reciprocating saw)	5.00
Spear Needle Decompression	4.00
Splints	5.50
Stair Chair/Cot/Power load	3.00
Strategic Planning	0.75
Tickets	1.00
Town Board Meeting	32.25
Triple Layer	5.50
Tylenol	1.00
Vent Training part 4	1.00
Village Board Meeting	6.00
Village Committee of the Whole Meeting	7.50
Village Development Meeting	39.50
Water Rescue Training	30.00
Waukesha Fire Chief's Assoc	10.75
WCC Transition	0.50
Wildland Firefighting	70.50

Total	2724.05
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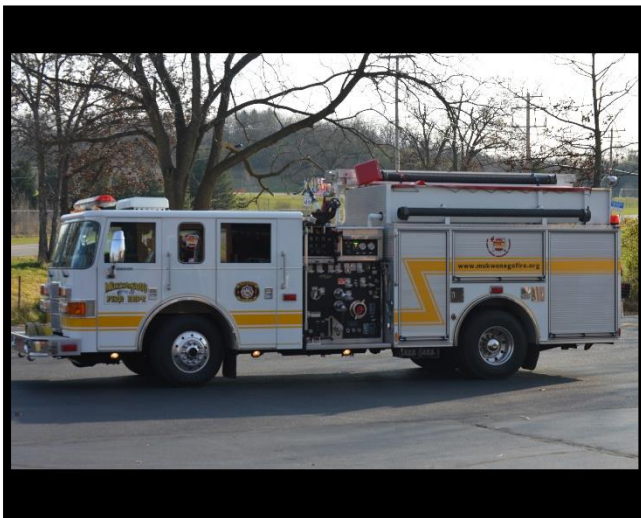
The above chart indicates all the hours of training, meetings, and personal development MFD members attend throughout the last year. Emergency services are very demanding, and continuous training is required to keep up with ever changing challenges members will encounter. A total of 2,724.05 hours of training completed for 2022. Average of 77.83 hours / employee based off 35 employees.

Engines



Vehicle: 3461 – Rosenbauer Commander Pumper-Tender
Year Purchased: 2021
Approximate Cost: \$ 740,000
Replacement Year: 2046
Replacement Cost: \$1,500,000

Vehicle: 3462 – 2002 Pierce Enforcer
Year Purchased: 2002
Approximate Cost: \$ 285,000
Replacement Year: 2026
Replacement Cost: \$ 850,000 (Pumper-Tender)



Vehicle: 3463 – 2001 Pierce Enforcer Rescue Style Pumper
Year Purchased: 2008
Approximate Cost: \$ 198,000
Replacement Year: 2026
Replacement Cost: \$ Sell unit to downsize fleet

Aerial Apparatus

Vehicle: 3471 – Rosenbauer Cobra 101'
Year Purchased: 2013
Approximate Cost: \$ 775,000
Replacement Year: 2038
Replacement Cost: \$ 1,500,000



Specialty Apparatus



Vehicle: 3482 – Ford F350
Year Purchased: 2016
Approximate Cost: \$ 37,819
Replacement Year: 2031
Replacement Cost: \$ 66,000

Vehicle: 3484 – 2022 John Deere and Trailer
Year Purchased: 2022
Approximate Cost: \$ 35,000 w/ trailer
Replacement Year: 2037
Replacement Cost: \$ 45,000



Water Operations

(Ice and open water)



Vehicle: 3496 – 1998 Rescue One
Year Purchased: 1997
Approximate Cost: \$ 13,000
Replacement Year: 2024
Replacement Cost: \$50,000

Personnel Vehicles



Vehicle: 3481 – Chevrolet Silverado 3500
Year Purchased: 2020
Approximate Cost: \$ 50,000
Replacement Year: 2032
Replacement Cost: \$65,000

Vehicle: 3488 – Chevrolet Tahoe
Year Purchased: 2015
Approximate Cost: \$45,000
Replacement Year: 2023
Replacement Cost: \$60,000





Vehicle: Car 1- 2015 Ford Interceptor
Year Purchased: 2014
Approximate Cost: \$30,000
Replacement Year: 2023
Replacement Cost: \$65,000

Ambulances

Vehicle: 3451 – 2022 Horton Ford F550
Year Purchased: 2022
Approximate Cost: \$ 280,000
Replacement Year: 2030
Replacement Cost: \$ 674,000 with Power load and cot



Vehicle: 3452 – 2017 Horton E-450
Year Purchased: 2017
Approximate Cost: \$ 196,000
Replacement Year: 2025
Replacement Cost: \$ 479,000 with Power load and cot

2022 Annual Report Mukwonago Fire Department

Vehicle: 3453 – 2019 Med Tec Ford E-450 Remount
Year Purchased: 20
Approximate Cost: \$ 116,691
Replacement Year: 2027
Replacement Cost: \$ 617,000 with Power load and cot



TASK ORDER

This is Task Order No. (2023-03),
consisting of 3 pages
Village of Mukwonago
*Rochester Street Road Reconstruction
and Streetscaping – 60% Plans*

Task Order

In accordance with the Agreement Amendment between Village of Mukwonago (Owner) and Ruekert-Mielke, Inc. (Engineer) dated December 21, 2022, Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Rochester Street Road Reconstruction and Streetscaping – 30% Plans
- B. Description: Provide engineering related services for the survey and design of the road reconstruction and streetscaping along Rochester Street from Eagle Lake Avenue to Meacham Street, Fox Street from Grand Avenue to Rochester Street, and Main from Rochester Street to Meacham Street.

2. Services of Engineer

Reconstruction of Rochester Street with detailed and distinctive features of streetscaping will be essential to draw development and the public to this very desirable location. Streetscaping helps enhance a community's character, identity, and authenticity.

Phase 210 – Design and Bidding (30% Plans)

- Perform field survey of Diggers utility locates,
- Prepare plans and cross sections of approximately 3,000 linear feet of full pavement reconstruction. This work will include design of accessible sidewalk ramps at immediately adjacent intersections,
- Prepare plan and profile set of drawings along the centerline alignment for storm water improvements,
- Prepare plan set of drawings for erosion control, construction sequencing and construction details,
- Prepare plan set of drawings for landscaping and other streetscaping components,
- Prepare plan set of drawings for pavement markings,
- Coordinate with Wisconsin Department of Transportation for preliminary approvals,
- Coordinate with Waukesha County for preliminary approvals,
- Facilitate 30% design meeting with Village staff.

Work Available as additional services:

The following services are not included in this effort because we have assumed they are not necessary or the scope of such services has not yet been defined:

- Easements, title searches or other property acquisition services,
- SEWRPC coordination,
- ACOE and DNR permitting,
- Wetland delineations,
- Archaeological survey,
- Environmental assessments or investigations,
- Funding requirements,
- Floodplain analysis and approvals,
- Storm Water Management Plans,
- Permit applications not listed,
- Public Information Meetings,
- All construction and bidding phase services via a separate Task Order.

TASK ORDER

3. Owner's Responsibilities

The Village will Coordinate with Ruekert Mielke staff to review draft plans.

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
210	August 31, 2023

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
210 Design	Hourly Rates	\$58,495.00

B. The terms of payment are set forth in the Standard Terms and Conditions.

6. Consultants

N/A

7. Other Modifications to Standard Terms and Conditions

N/A

8. Attachments

Level of Effort breakdown for Survey and 30% Design.

9. Documents Incorporated by Reference

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement between Owner and Engineer, dated December 21, 2022, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

Village of Mukwonago

Signature: _____

Name: _____

Title: _____

Date: _____

ENGINEER:

Ruekert & Mielke, Inc.

Signature: Steven C Wurster

Name: Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: April 11, 2023

DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: _____

Title: _____

Address: _____

Email: _____

Phone: _____

Fax: _____

Name: Michael E. Michalski

Title: Project Engineer

Address: W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

Email: mmichalski@ruekert-mielke.com

Phone: 252-953-3004

Fax: 262-542-5631

Rochester Street Road Reconstruction & Streetscaping
Design Estimate - 30% Plans

	Jerad Wegner	Michael Michalski	Dan Schwartz	Drafting	Ecologist / Biologist	Survey	Survey	Other Expenses	
Initials	JJW	MEM	DJS						
Employee Class	E7	E4	E4	ET-3	EB2	RLS	Crew		Task Total
Hourly Rates	\$ 200	\$ 165	\$ 175	\$ 140	\$ 159	\$ 160	\$ 251		Dollars
Field Survey									
Perform Site Survey and Measure Downs							16	\$2,400	\$ 6,416
Create project in Cad, Format Drawing, Call Diggers, Prep Data for Field Crew, Instructions						24			\$ 3,840
Process Downloads, Analyze Data, Build Surface and Cadastral			8	28		8	12		\$ 9,612
Design									
Project Coordination	3	12		3					\$ 3,000
Design and Drafting of Road Reconstruction and Intersection Details		64		40					\$ 16,160
Design and Drafting of Pavement Markings		9		4					\$ 2,045
Design and Drafting of Storm Sewer		16		12					\$ 4,320
Staging, Traffic Control and Detour Plan									\$ -
Design and Drafting of Landscaping		2		9	28				\$ 6,042
Coordinate with We Energies for Street Lighting									\$ -
Coordinate with Wisconsin Department of Transportation		12		12					\$ 3,660
Construction Sequencing, Erosion Control Plan, Notes and Details		4		9					\$ 1,920
Utility Coordination									\$ -
30% Design Review									
Internal Quality Control Review	1	1		2					\$ 645
Village of Mukwonago Review	1	3		1					\$ 835
Approvals - Regulatory Agencies									
Wisconsin Department of Transportation Work in Right-of-way Permits									\$ -
Survey, Design and Bidding Phase Subtotal (Hours) =	5	123	8	120	28	32	28		
Survey, Design and Bidding Phase Subtotal (Dollars) =	\$ 1,000	\$ 20,295	\$ 1,400	\$ 16,800	\$ 4,452	\$ 5,120	\$ 7,028	\$ 2,400	\$ 58,495

MINUTES OF THE DOWNTOWN DEVELOPMENT COMMITTEE MEETING

Thursday, March 23, 2023

Time: 5:30 pm

Place: Mukwonago Village Hall, 440 River Crest Ct., Mukwonago, WI

1. **Call To Order:** Meeting called to order by chairman Reeves at 5:32 p.m.
2. **Roll Call:** Members Present: Trustee Scott Reeves, Jason Wamser, Eliza Pautz, David Stockwell, Ray Gooden, Tina Chitwood, and Sue Graczyk
Members Excused: Gail Yerke
Others Present: Village President Fred Winchowky, Village Engineer, Mike Michalski, Village Planner Erin Scharf, and Village Administrator Schnook. Citizen attendee Chris Swanson
3. **Public Comment:** Chris Swanson spoke and offered to volunteer to care for the planters. She also asked to talk about trash cans as the blue plastic trashcans downtown are unsightly. Can we use the funds donated for the planters for trash cans? She asked if we could redo the Planter flyer to include other downtown beautification needs or elements like trash cans?
4. **Approval of Minutes:** *Motion by Chitwood, seconded by Gooden to approve the Minutes of the February 23, 2023, DDC Meeting with the addition of Jan Patursik (sp?) as a citizen attendee. Passed unanimously.*
5. **Old Business**
 - 5.1 **Assign a Committee Secretary:** Chair asked for volunteers. None. Consensus of the group to ask for volunteers for minutes at the beginning of each meeting.
 - 5.2 **Update on sponsorship program for planters**
 - **Update on Planters for 2023:** There will be a total of eight (8) sets of planters for 2023 in the downtown. Donations continue to come and Trustee reeves is sending thank you letters to each donor.
 - **Discuss creation of a Beautification Subcommittee; creation of a “charter” that outlines roles, responsibilities and authority:** Trustee Reeves will contact The Master Gardeners Club in a couple of weeks to gauge their willingness to serve in this capacity.
6. **New Business**
 - 6.1 **Request from Ray Gooden of leasing future parking placed on property located at 201 N Rochester St.:** Ray speculated that the building may soon be vacant. He would like to gauge support for two proposals: either the village demolishing the building or Ray demolishing the building and then leasing it back to the Village for downtown parking. There were discussions of putting in electric charging stations that would serve to put Mukwonago on the map in terms of offering this service. Various grants available to purchase or demolish the site were discussed. Committee members questioned the need for additional parking downtown. *No action was taken on this*

agenda item.

- 6.2 **Discuss comments from 3/15/23 Board of Trustees Meeting:** The Committee discussed concerns raised at the Board meeting about actions being taken by the D.D.C. in terms of creating downtown design standards and other items. It was stated that Trustee Reeves and Administrator Schnook will be meeting to draft an update for the Board in terms of providing a go/no go on the Downtown Strategic Plan recommendations.

6.3 **Recommendation to the Board on Downtown Design at 30%**

- **Meet with Ruekert & Mielke to discuss same:**

Mike Michalski, engineer from Ruekert & Mielke, provided an overview and history/background as to the need for 30% plans so for the downtown. The group discussed the efficacy of bump outs and it was felt by some that the bump outs made them feel safer. It was noted that Plan B from Foth actually did include a bump out. The issue was raised that the flashing lights at the crosswalk were not located where they should be. Engineer Michalski informed the group that 30% plans would cost approximately \$60,000. *Motion by Wamser, seconded by Tina Chitwood, to request the Board move forward with 30% plans for the design of the downtown as per Option B proposed by Foth with bump outs., Vote taken carried unanimously.*

6.4 **List of Businesses:**

- **Creating mechanism to identify businesses in downtown district and identify if owner occupied.**
- **Add a field/column to identify if the business owner is also the owner of the building.**

Schnook said that we will be hiring an intern who can help to perform these tasks but asked to what end? How would this be used or of value? Answer: To understand who owns and operates a business versus who is a tenant. This will help define the approach you take when speaking with these businesses. Those that are owner occupied will likely be more invested versus those who are tenants and likely have less control.

6.5 **Review the downtown design standards from other communities.**

Concern was raised about whether to engage in this activity absent Board approval. Chitwood stated that developing Design Standards appears as recommendation #2.2 in the downtown strategic plan. *Motion by Wamser, seconded by Tina Chitwood, that the D.D.C. align itself with the Village Planner and take to the Board permission to work on Downtown Design Guidelines.* Chitwood said she received five standards from Schnook and will compile the ones she receives from others and present them to the group in the future.

6.6 Review Positive and Negative Pictures from Downtown Walking Tour:

The group reviewed the pictures taken in the “walk about” conducted downtown on Sunday, March 12th. Several items, both positive and negative, were discussed. *No action taken.*

6.7 Review Downtown Strategic Plan Go-No Go items or Work Center of what has been accomplished and what is yet to be done.

The committee will take this agenda up at next month’s meeting and after receiving direction or feedback from the Board.

6.8 Discussion of a changing the meeting day/time.

Scharf discussed issues with her personal schedule. She will put a Doodle poll out to the Committee to seek a possible new monthly meeting date and time.

7. Adjourn: 7:19 p.m.

Village of Mukwonago
Election Statistics Report

Tuesday April 4, 2023

	<u>Waukesha</u> Wards 1-10	<u>Walworth</u> Wards 11, 12	TOTAL VILLAGE
Registered Voters by County	5272	124	5,396
% Of Votes Cast	52.3%	65.3%	52.6%

	WAUKESHA W1-10	WALWORTH W11, 12	TOTAL VILLAGE
ABSENTEE Ballots <u>Cast</u> by Reporting Unit	730	20	750
IN-PERSON Votes Cast by Reporting Unit	2025	61	2086
Total Voter Participation	2755	81	2836
Provisional Ballots Cast by Ward	0	0	0
Election Day - NEW Registrations	52	1	53

	Waukesha Votes Cast	Walworth Votes Cast	Village Total By Candidate
Justice of the Supreme Court			
Janet C Protasiewicz	1034	39	1073
Daniel Kelly	1704	40	1744
Write In	7	1	8

Circuit Court Judge Branch 3			
Ralph M Ramirez	1781		
Write In	21		

Circuit Court Judge Branch 4			
Lloyd V Carter	1736		
Write In	19		

Circuit Court Judge Branch 7			
Fred Strampe	745		
Cody Harlacher	1646		
Write In	6		

Circuit Court Judge Branch 11			
William J Domina	1710		
Write In	20		

Waukesha County Executive			
Paul Farrow	1790		
Write In	24		

Village Trustee			
John Meiners	1141	28	1169
James Pauer	677	38	715
Dale Porter	1412	17	1429
Write In	30	3	33

Mukwonago School District At Large			
Paul Eckert	1068	1	1069
Jake Heiligenthal	1230		1230
Write In	16		16

Mukwonago School District Central Region			
Crosby Bugenhagen	1343	1	1344
Steve Wattles	937		937
Write In	12		12

Mukwonago School District East Region			
Joel Frerichs	886		886
Gayle LeSage	1415	1	1416
Write In	10		10

East Troy School District Board Member			
Kevin Bong		29	29
Steve Lambrechts		27	27
Write In		2	2

Referendum East Troy School Dist			
Yes		37	37
No		41	41

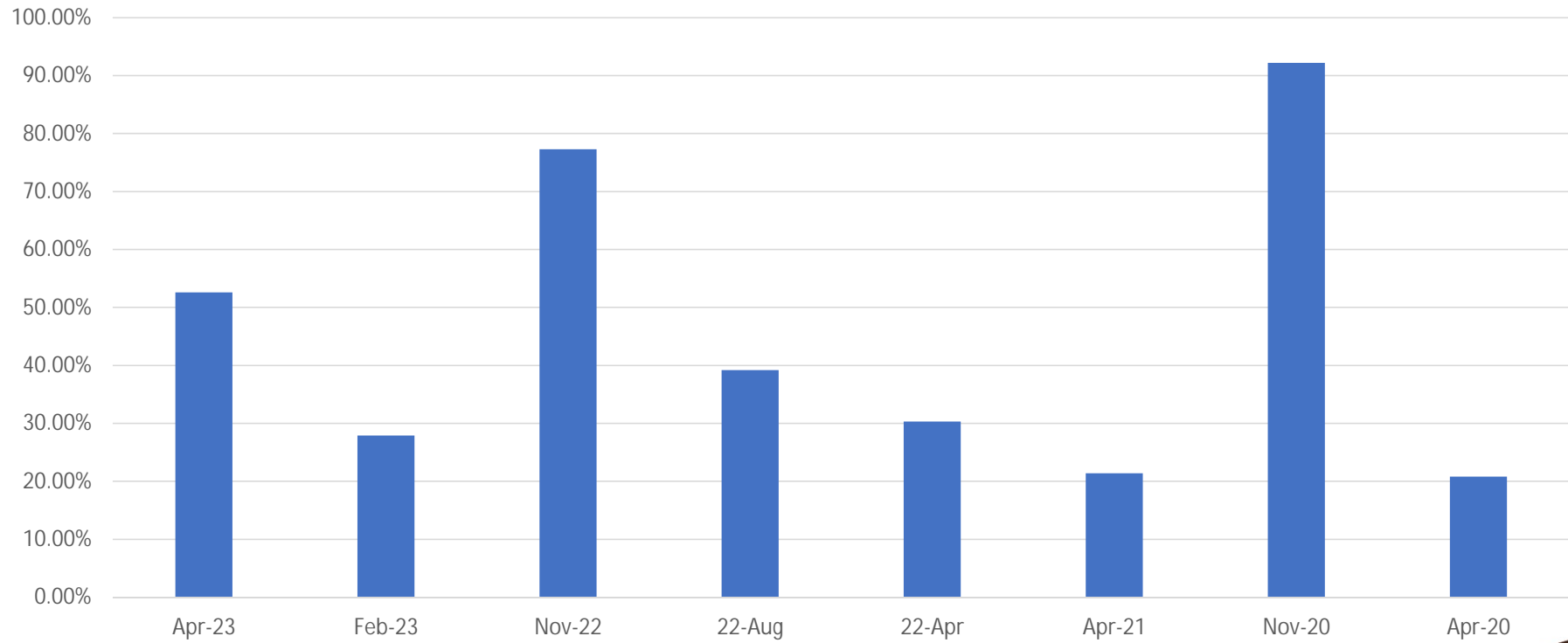
Referendum Q 1 "Conditions of Release before conviction"			
Yes	1951	58	2009
No	633	17	650

Referendum Q 2 "Cash Bail before conviction"			
Yes	1977	56	2033
No	621	19	640

Referendum Q 3 Able Bodied Childless Adults Work Search before Benefits			
Yes	2318	73	2391
No	325	6	331

AT A GLANCE

Voter Turnout By Election



www.villageofmukwonago.gov



NOTICE TO VILLAGE OF MUKWONAGO PROPERTY OWNERS ASSESSMENT ROLL IS OPEN FOR EXAMINATION AND OPEN BOOK

Notice is hereby given that, pursuant to Wis. Stat. §70.45, the 2023 assessment roll for the Village of Mukwonago, Waukesha & Walworth Counties, will be open for examination starting on the 8th day of May, 2023, at 10:00 a.m. and thereafter during office hours of Monday – Thursday 8:00a.m. – 5:00p.m. and Fridays 9:00 a.m. to noon, at the Village Clerk's Office, and on the Village website at www.villageofmukwonago.gov .

Additionally, the Assessor shall be available on the 8th of May 2023 at 10:00 a.m. - 12:00PM by Phone, for the Open Book will be conducted telephonically or virtually, **BY APPOINTMENT ONLY**. Appointments with the Assessor should be made prior to calling Associated Appraisal Consultants at (920) 749-1995.

Instructional material will be provided at the open book to persons who wish to object to valuations under Wis. Stats. §70.47.

NOTICE OF THE BOARD OF REVIEW FOR THE VILLAGE OF MUKWONAGO

NOTICE IS HEREBY GIVEN that the BOARD OF REVIEW for the Village of Mukwonago, Waukesha & Walworth Counties, shall hold its meeting on the 22nd day of May, 2023 starting at 5:00 p.m. at the Mukwonago Municipal Building, 440 River Crest Court, Mukwonago.

Please be advised of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board:

1. No person will be allowed to appear before the board of review, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view the property.
2. After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact or provide information to a member of the board about the person's objection, except at a session of the board.
3. The board of review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the board's first scheduled meeting, the objector provides to the board's clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the board shall waive that requirement during the first 2 hours of the board's first scheduled meeting, and the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the board of review during the first 2 hours of the first scheduled meeting.
4. Objections to the amount or valuation of property shall first be made in writing and filed with the clerk of the board of review within the first 2 hours of the board's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days. The board may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the board shall require that any forms include stated valuations of the property in question. Persons who own land and improvements to that land may object to the aggregate valuation of that land and improvements to that land, but no person who owns land and improvements to that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or

proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith presented evidence to the board in support of the objections and made full disclosure before the board, under oath, of all of that person's property liable to assessment in the district and the value of that property. The requirement that objections be in writing may be waived by express action of the board.

5. When appearing before the board of review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
6. No person may appear before the board of review, testify to the board by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses, as specified in the assessor's manual under s. 73.03 (2a), Wis. stats., that the assessor requests. The Village of Mukwonago has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their officer or by order of a court.* The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1), Wis. stats.
7. The board shall hear upon oath, by telephone, all ill or disabled persons who present to the board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.
8. No person may appear before the board of review, testify to the board by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board, or at least 48 hours before the objection is heard if the objection is allowed under s.70.47 (3) (a), Wis. stats., that person provides to the clerk of the board of review notice as to whether the person will ask for the removal of a member of the board of review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

Respectfully submitted,
Diana Dykstra, MMC
Village Clerk-Treasurer
Village of Mukwonago