

Village of Mukwonago  
**Notice of Meeting and Agenda**

**REGULAR VILLAGE BOARD MEETING**  
**Wednesday, April 17, 2024**

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

- 1. Call to Order**
- 2. Roll Call**
- 3. Election of President Pro Tem**
- 4. Pledge of Allegiance**
- 5. Swearing in of Newly Elected Officials; Village Trustee Eric Brill and Village Trustee Darlene Johnson.**
- 6. Comments from the Public**  
*The Public Comment Session shall last no longer than fifteen (15) minutes and individual presentations are limited to three (3) minutes per speaker. These time limits may be extended at the discretion of the Chief Presiding Officer. The Village Board may have limited discussion on the information received, however, no action will be taken on issues raised during the Public Comment Session unless they are otherwise on the Agenda for that meeting. Public comments should be addressed to the Village Board as a body. Presentations shall not deal in personalities personal attacks on members of the Village Board, the applicant for any project or Village employees. Comments, questions and concerns should be presented in a respectful professional manner. Any questions to an individual member of the Commission or Staff will be deemed out of order by the Presiding Officer.*
- 7. Presentations**
  - 7.1 Presentation on Village Hall roofing options by the Garland Company.  
[Village of Mukwonago - Presentation.pdf](#)
- 8. Consent Agenda**  
*All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*
  - 8.1 Approve Village Board meeting minutes of March 20, 2024.  
[2024-03-20 VB DRAFT Minutes](#)
  - 8.2 Approve Accounts Payable Vouchers in the amount of \$491,270.66.  
[04032024 VB AP Packet.pdf](#)

- 8.3 Approve a Special Event application for Croatian Festival at Field Park on July 13, 2024, 11 am to 8 pm; Carol Movrich Gedde, applicant. Application also includes payment for Pavilion A for set-up. (all fees have been paid.)  
[07-13-2024 - Field - Croatian Fest\\_Redacted.pdf](#)
- 8.4 Approve a Special Event Permit application for Phantom Lake Management District to use Phantom Glen Park for fireworks display on July 3, 2024 in conjunction with Phantom Junction Stage Concert, and waiver of Park fees for this event, contingent upon Fire Department Approval.  
[07-03-2024 - Phantom - PLMD Fireworks\\_Redacted.pdf](#)
- 8.5 Approve a Special Event Permit application for National Night Out at Field Park on August 6, 2024 from 6:00 pm to 8:30 pm  
[08-06-2024 - Field - National Night Out 6-830pm.pdf](#)
- 8.6 Approve a Special Event application for the 2024 Maxwell Street Days at Field Park on June 8, 9, July 20, 21, August 17, 18, and September 14, 15.  
[06-8-9 - 07-20-21 - 08-17-18 - 09-14-15 - Field - Maxwell Street Days\\_Redacted.pdf](#)
- 8.7 Approve a Special Event permit for St James Festival on August 23, 24, 25, 2024.  
[St James Festival Sp Event 8-23-24-25-2024\\_Redacted.pdf](#)
- 8.8 Approve a Temporary Class "B"/"Class B" Retailer's License for Croatian Fest at Field Park on July 13, 2024, Carol Movrich Gedde, applicant.  
[Croatian Fest Temp B Application\\_Redacted.pdf](#)
- 8.9 Approve a Temporary Class "B"/"Class B" Retailer's License for American Legion Post #375, applicant; for 2024 Maxwell Street Days at Field Park on June 8, 9, July 20, 21, August 17, 18, and September 14, 15.  
[Maxwell St Days Temp B Application\\_Redacted.pdf](#)
- 8.10 Approve Temporary Class "B"/"Class B" Retailer's License for the Mukwonago Food Pantry to serve beverages at the Phantom Junction Stage concerts on June 13, June 27, and August 13, 2024.  
[Food Pantry Temp B App\\_Redacted.pdf](#)
- 8.11 Approve Temporary Class "B"/"Class B" Retailer's License for St James Festival on August 23, 24, 25, 2024.  
[St James Festival Temp B App\\_Redacted.pdf](#)
- 8.12 Approve a Temporary Class "B"/"Class B" Retailer's License for St James Congregation, 830 E Veterans Way, for the St James the Less Academy Gala on May 11, 2024.  
[St James Temp B - Gala 5-11-2024.pdf](#)
- 8.13 Approve a "Class A" /Class "A" Combination Intoxicating Liquor and Fermented Malt Beverage License Application for Andy Liquor Store at 411 Main Street, Mukwonago, Amandeep Singh Agent (*Application is due to an ownership change only*)

[Andy Liquor Store\\_Redacted Combined.pdf](#)

8.14 Approve **Resolution 2024-19** a Resolution to support the "No Mow May" initiative.  
[RESOLUTION 2024-19 \(No Mow May\).docx](#)

8.15 Approve **Resolution 2024-23** a Resolution to approve a Mukwonago Urban Area Adjusted Urban Area Boundary as required by the WDOT.  
[Boundary Adjustment Agenda Cover Report .docx](#)  
[Wis DOT Boundary Adjustment.pdf](#)  
[RESOLUTION 2024-23 Urban Boundary Map.docx](#)

8.16 Approve **Resolution 2024-22** A Resolution Authorizing the Installation of Intelligent Transportation Systems for the Village of Mukwonago.  
[RESOLUTION 2024-22 ITS Fiber Project](#)  
[CQ\\_Rev#4\\_Village of Mukwonago\\_HDPE BORE PD to Well to Library\\_03202024\\_Redacted.pdf](#)  
[CQ\\_Rev#4\\_Village of Mukwanago\\_HDPE BORE PD to Village Hall\\_03202024\\_Redacted.pdf](#)  
[Budget-Contract-Prices.pdf](#)  
[510347\\_Request for Bid Docs](#)  
[Attachment\\_F\\_Specifications](#)

8.17 Approve a Release of Development Agreement for Chapman Trust Tax Keys MUKV1962-996-008 and MUKV1962-996-009.  
[Release of Development Agreement- Village of Mukwonago.docx](#)  
[Exc. #18 - Development Agreement #4341581.pdf](#)

8.18 Approve the award of the Indianhead Park Pathway Lighting Bid to Pieper Electric, Inc in the amount of \$92,000.  
[20240321-Recommendation of Award.pdf](#)

## 9. **Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves**

9.1 Monthly Reports from the Fire Department.  
[Financials 01-01-2024 to 03-31-2024 w Referendum.pdf](#)  
[Financials 01-01-2024 to 03-31-2024 w-o Referendum.pdf](#)  
[Incident-Type-Report-\(Summary\)\\_01-01-2024 to 03-31-2024.pdf](#)  
[EBIX Reports 01-01-2024 to 03-31-2024.pdf](#)

9.2 Fire Department Capital Improvement Plan and engine replacement options  
[24 04 15 JPS Notice & Agenda.pdf](#)  
[Agenda attachments for Apr 15 JPS Meeting.pdf](#)

## 10. **Planning Commission Recommendations**

*Discussion and possible action on the following Plan Commission Recommendations*

10.1 Discussion and possible action to approve **RESOLUTION 2024-24** for a Planned Unit Development Overlay general development plan for Cardinal Ridge Subdivision, Neumann Developments, Inc., applicant; located at S92W27720 Edgewood Avenue, Parcel MUKV 2091-995.

[Staff Report-20240401-Cardinal Ridge PUD General Development Plan.pdf](#)  
[RESOLUTION 2024-24 Cardinal Ridge General Development Plan.pdf](#)

**11. Finance Committee, Trustee Darlene Johnson**

*Discussion and possible action on the following items*

11.1 Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$282,882.24

[VB AP Packet 041724.pdf](#)

**12. Public Works Committee, Trustee Eric Brill**

*Discussion and possible action on the following items*

12.1 Discussion and possible action on the Village Hall roof replacement project.

[Agenda Cover Report Village Hall Roof.docx](#)

12.2 Update on Public Works Items

- Primary Sign Placement
- Dam Project Update

12.3 Discussion and possible action to approve **Resolution 2024-25** Authorization for the PLMD to store the Harvester on Wahl Ave property and provide approval to the Town of Mukwonago on the conditions.

[RESOLUTION 2024-25 Amend Harvester Storage Wahl Ave](#)

[RESOLUTION 2024-25 Exh A Wahl Ave Lease Agmt](#)

**13. Protective Services, Trustee Scott Reeves**

*Discussion and possible action on the following items*

13.1 Monthly Police Report

[Monthly Report March 2024.pdf](#)

**14. Village President**

14.1 Announcement Arbor Day Ceremony will take place on Friday, April 26, 2024 at 3:00pm at Clarendon Elementary School.

[Arbor Day 24](#)

14.2 Announcement of E-Waste Collection & Recycling Event on Saturday April 27, 2024 from 8:00AM to 1:00PM at the Public Works Garage. *(This event is free to Village Residents)*

[E-Waste Collection and Recycling Flyer 2024\\_Page\\_1.jpg](#)

[E-Waste Collection and Recycling Flyer 2024\\_Page\\_2.jpg](#)

### 14.3 Appointments to Committees, Commissions, and Boards

#### **15. Closed Session**

Closed session pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with WE Energies, and Sommers Property.

#### **16. Reconvene into Open Session**

Motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) for possible discussion and/or action concerning any matter discussed in closed session

#### **17. Adjournment**

It is possible that a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk's Office, (262) 363-6420.



Garland ■ Solutions

## 2024 City Hall Inspection & Budgets



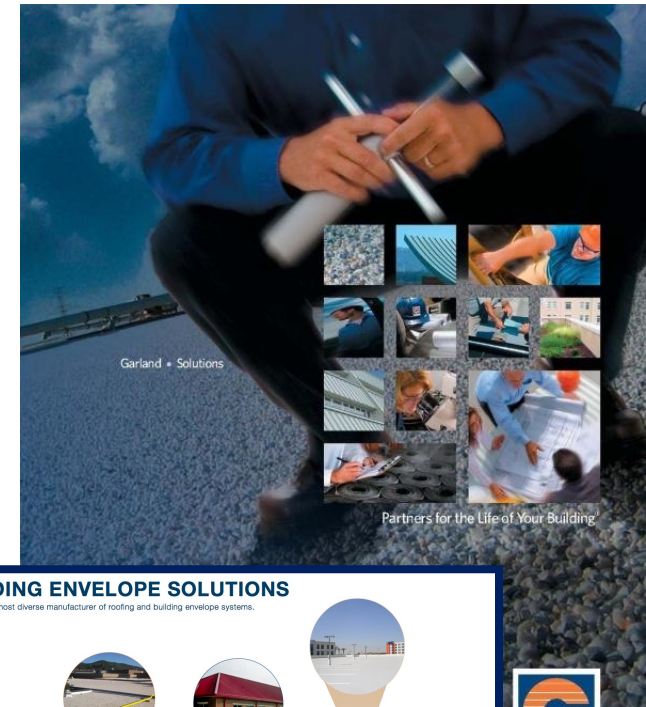
Partners for the life of your building.®

# The Garland Company

## Building Envelope Solutions



- A Full Service, ISO Certified, Roof Asset Management Company, Established in 1895.
- Manufactures a Full Line of High-Performance Products:
  - ✓ Modified Bitumen Roof System
  - ✓ Single Ply Hybrid Roof Systems
  - ✓ Standing Seam and Flat Seam Metal Roofing
  - ✓ Fluid Applied Membranes
  - ✓ Full Line of Maintenance Products
  - ✓ Green Roofing and Sustainable Design
- Deep Product Selection Backed by Ongoing R&D
- Sustainable and Green Roofing Options
- ESOP Company
- Lowest Warranty Adjustment Rating in the Industry



# Roof Management Chain of Liability

## Commodity Manufacturer



- No Liability Holder after 2/5 years
- No direct involvement from Manufacturer (Warranty holder)
- Minimized ability to affect or control quality of work or product
- Large amounts of Grey Area during project bidding and Installation
- No fair comparison in bidding or project final result

## Full-Service Manufacturer



- Minimal Soft Costs
- Direct Manufacturer Involvement
  - Proper product applications
  - Focused on long term success (Warranty holder)
- One contact to oversee, inspect, and update throughout entire process
- Facilitate Bid process and cut out administrative burden for customer
- True Apples-to-Apples bid comparison
- Ability to compare/evaluate all roofing system types



# *Current Roof Condition Photos*

## *CITY HALL*



Heavy Mineral Loss throughout  
Field of Roof



Significant Shingle Damage on  
Northern Hip of Roof



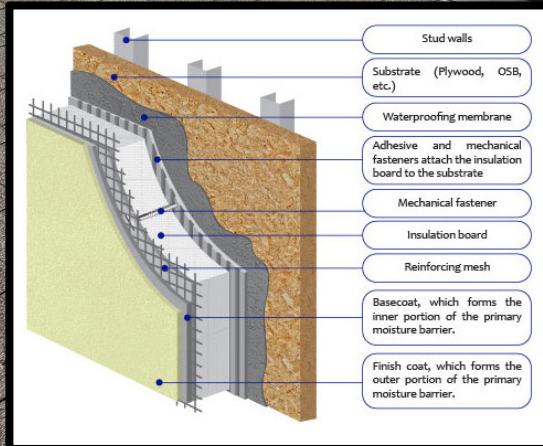
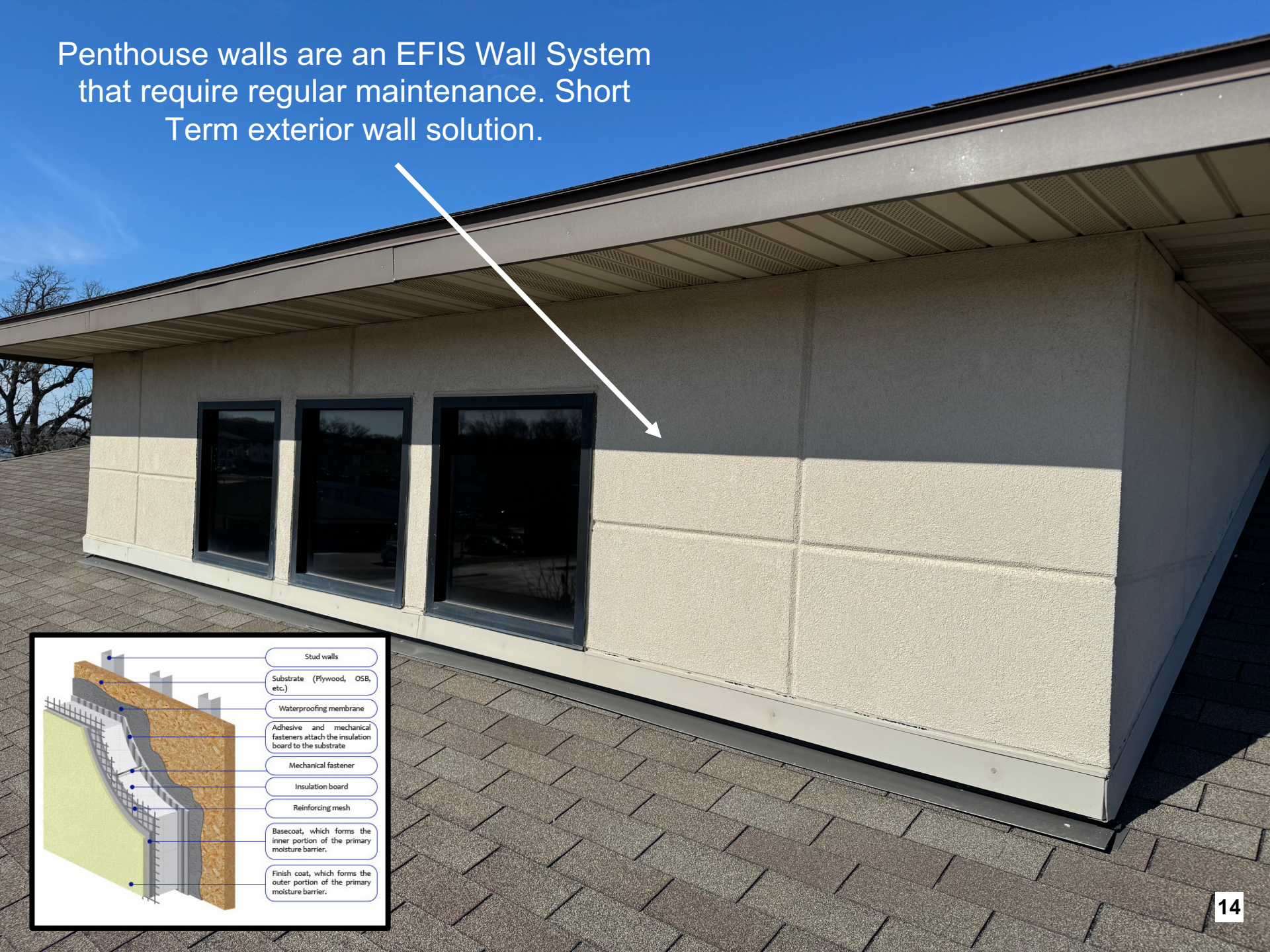


Shingles are brittle and pieces are starting to break away throughout roof system



Improper Shingle installation/design,  
missing Metal Valleys around Roof  
Penthouse

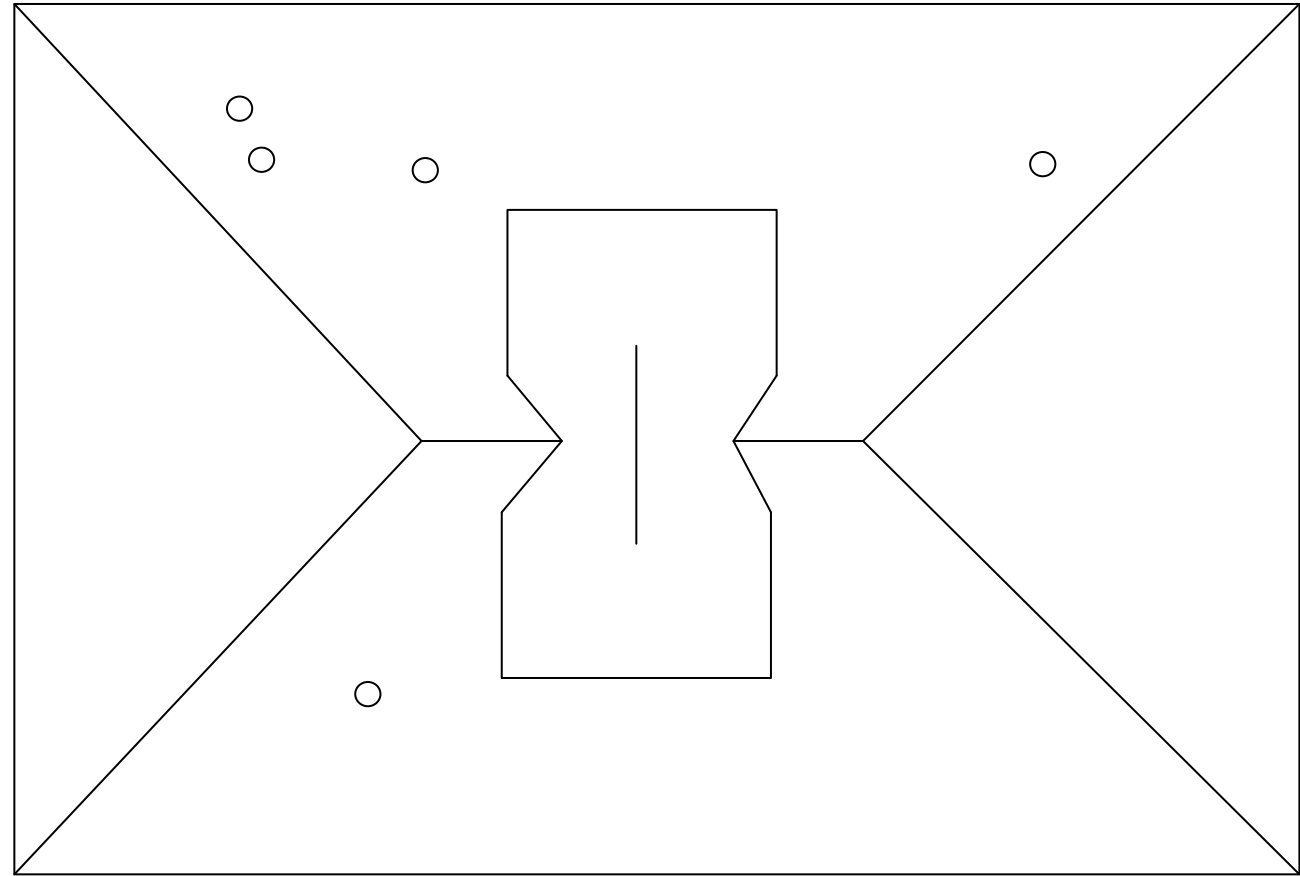
Penthouse walls are an EFIS Wall System that require regular maintenance. Short Term exterior wall solution.



# *Facility Planning and Budgets*



# CITY HALL ROOF REPLACEMENT BUDGETS



The Garland Company  
3800 E. 91<sup>st</sup> Street  
Cleveland, OH 44105

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UPDATED  
4/4/2024

VILLAGE OF MUKWONAGO  
City Hall  
440 River Crest Court, Mukwonago, WI 53149

SHEET TITLE:

COVER  
PAGE

SHEET NO.

**A-1**





# City Hall Roof Replacement Budget Options

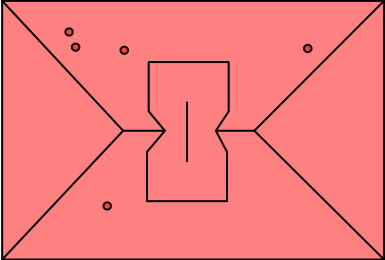
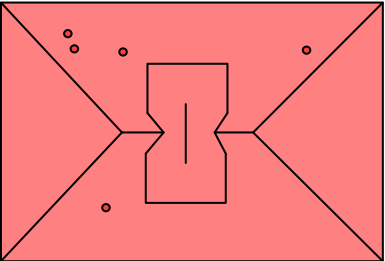
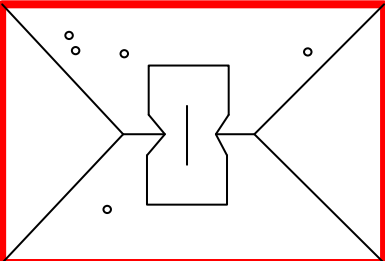
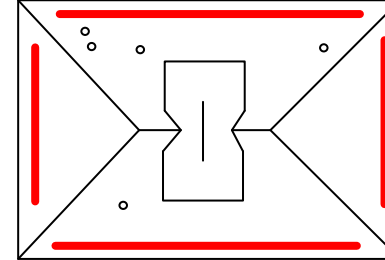


The Garland Company  
3800 E. 91<sup>st</sup> Street  
Cleveland, OH 44105

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UPDATED  
4/4/2024

VILLAGE OF MUKWONAGO  
City Hall  
440 River Crest Court, Mukwonago, WI 53149

	Facility Roof Description	Square Footage	Current Roof Type	Proposed Roof Type & Information	Budget
	City Hall Main Roof (Asphalt Shingle)	15,000	Asphalt Shingle	<ul style="list-style-type: none"> <li>Asphalt Shingle</li> <li>Continuous Waterproof Underlayment</li> <li>25-30 YR Life Cycle/Warranty</li> </ul>	\$95,000
	City Hall Main Roof (Standing Seam Metal)	15,000	Asphalt Shingle	<ul style="list-style-type: none"> <li>Hydrostatic Standing Seam Metal Roof Panel</li> <li>Continuous High Temp Waterproof Underlayment</li> <li>60 YR Life Cycle</li> </ul>	\$285,000
	Facility Gutters and Downspouts (Shingle or Metal)	415 Linear Feet	Gutter and Downspouts	<ul style="list-style-type: none"> <li>Color Match to Shingle or Color Selected by Owner</li> <li>Oversized Gutters</li> </ul>	\$12,000
	Snow Retention Bars (Metal)	380 Linear Feet	N/A	<ul style="list-style-type: none"> <li>S-5 Snow Retention Bars</li> <li>Color Match</li> </ul>	\$20,000

SHEET TITLE:

REPLACEMENT BUDGETS

SHEET NO.

A-2


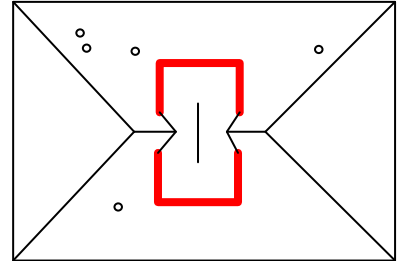


# City Hall Roof Replacement Budget Options



The Garland Company  
3800 E. 91<sup>st</sup> Street  
Cleveland, OH 44105

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	<h1>City Hall Roof Replacement Budget Options</h1>				
	Facility Roof Description	Square Footage	Current Roof Type	Proposed Roof Type & Information	Budget
	Penthouse Walls (Shingle or Metal)	600	EFIS	<ul style="list-style-type: none"> <li>• Flush Seam Metal Wall Panel</li> <li>• Waterproof Underlayment</li> <li>• Installed over top of EFIS</li> </ul>	\$22,000

UPDATED  
4/4/2024

VILLAGE OF MUKWONAGO  
City Hall  
440 River Crest Court, Mukwonago, WI 53149

SHEET TITLE:

REPLACEMENT  
BUDGETS

SHEET NO.

**A-3**



The Garland Company  
3800 E. 91<sup>st</sup> Street  
Cleveland, OH 44105

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UPDATED  
4/4/2024

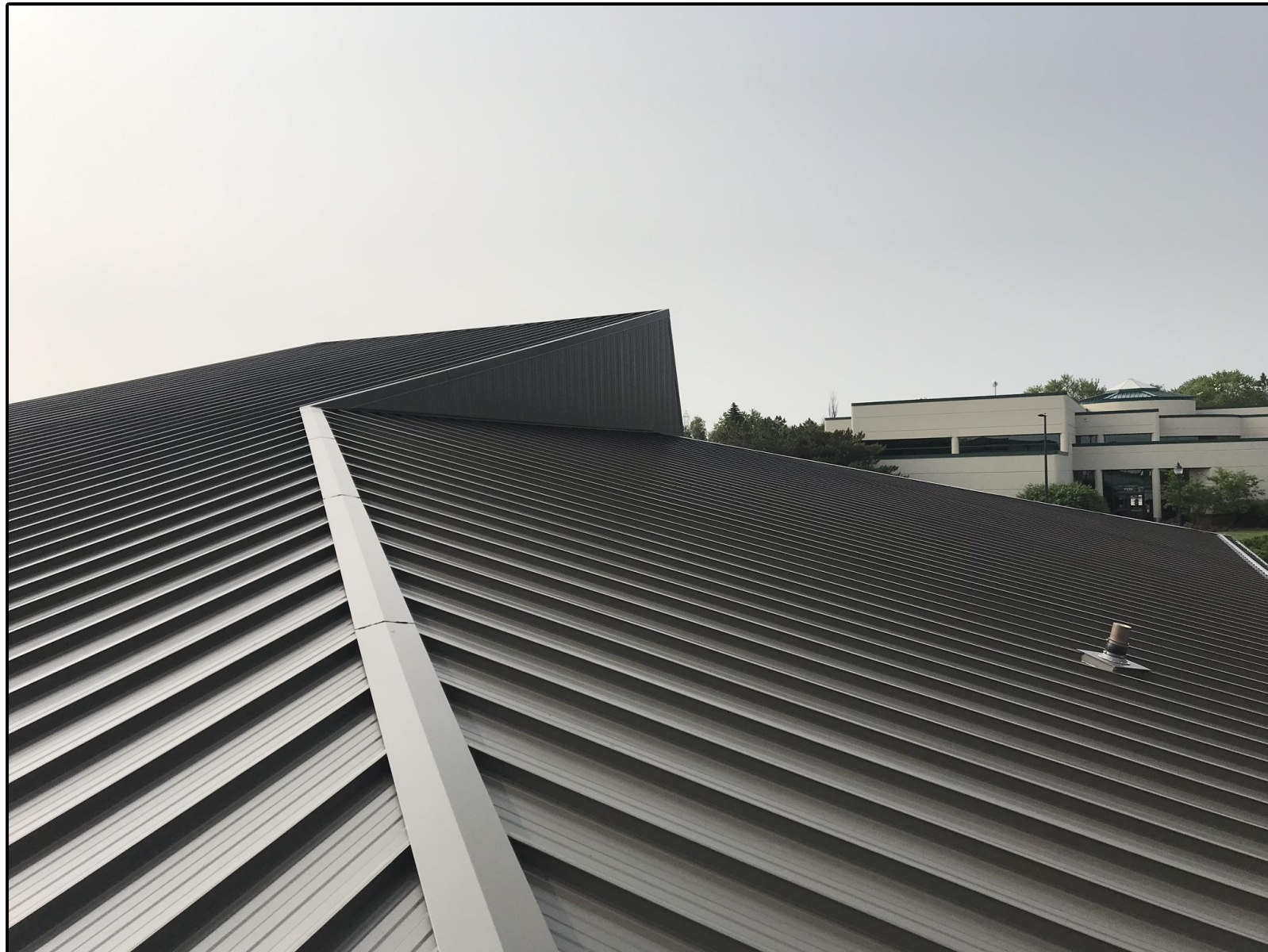
VILLAGE OF MUKWONAGO  
City Hall  
440 River Crest Court, Mukwonago, WI 53149

SHEET TITLE:

EXAMPLE  
PROJECTS

SHEET NO.

A-4



**WAUKESHA COUNTY**  
**Naga-Waukee Golf Course Clubhouse**  
**Asphalt Shingle Roof System**

- Architectural Shingle
- High Temp Continuous Waterproof Underlayment over Entire Facility
  - Oversized Gutters and Downspouts
- Bid Roof System included Asphalt Shingle, Metal Wall Panels, and Translucent Wall Panels. Penthouse Wall Panels and Translucent Wall Panels moved to separate project (Due to budget constrictions).



**CITY OF GREENFIELD**

**Community Center**  
**Standing Seam Metal Roof System**

- Continuous Panel Lengths (74' length at longest)
- Hydrostatic panel with High Temp Underlayment
- Roof System includes Metal Roof Panels, Metal Wall Panels, and Translucent Wall Panels
  - No exposed fasteners, only color match rivets



# Life-Cycle Cost Comparison

## Executive Summary

Date: 04/11/2024

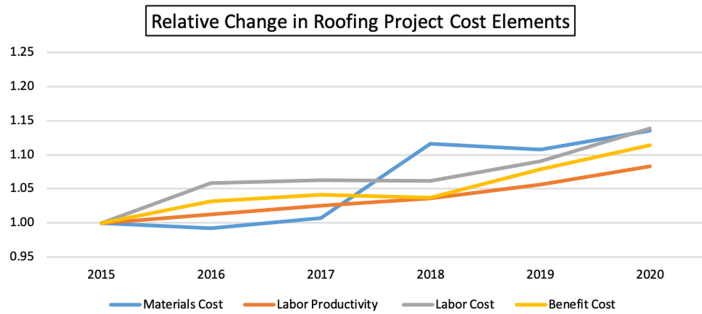
Prepared for: Village of Mukwonago  
City Hall Roof

Comparing the initial costs of roofing projects does not accurately represent the dollars spent over your roof's entire service life. To ensure your roof investment decisions are based on sound financial practice, this life-cycle cost analysis takes into account each roof's initial material/labor costs, typical service life\* and depreciation tax savings. The Net Present Values provided give you an apples-to-apples comparison based on today's costs of ownership, but calculated across the total anticipated service life of each product, enabling you to ensure maximum return on your roofing investment. Net Present Value is used in capital budgeting to predict return on investment. It uses your industry's standard Weighted Average Cost of Capital (WACC) to determine whether a purchase will result in a profitable ROI or a loss over time.

Roof System Type	Square Footage	Average Life Cycle	Initial Cost	Life-Cycle Cost
Concealed-clip Standing Seam Metal Roof	15,000	40-60 Years	\$285,000	\$285,000
Asphalt Architectural Shingle Roof	15,000	25-30 Years	\$95,000	\$215,000

Over the **60 year** service life of the **Concealed-clip Standing Seam Metal Roof**, you would realize a Net Present Value deficit of **\$70,000** in comparison with an **Asphalt Architectural Shingle Roof**

- Expenses have been conservatively adjusted for inflation, then discounted back using the Weighted Average Cost of Capital (WACC) specifically for the 'Government - Local' segment of the roofing industry in 'Wisconsin'.
- Installation costs are derived from RSMMeans data from Gordian.



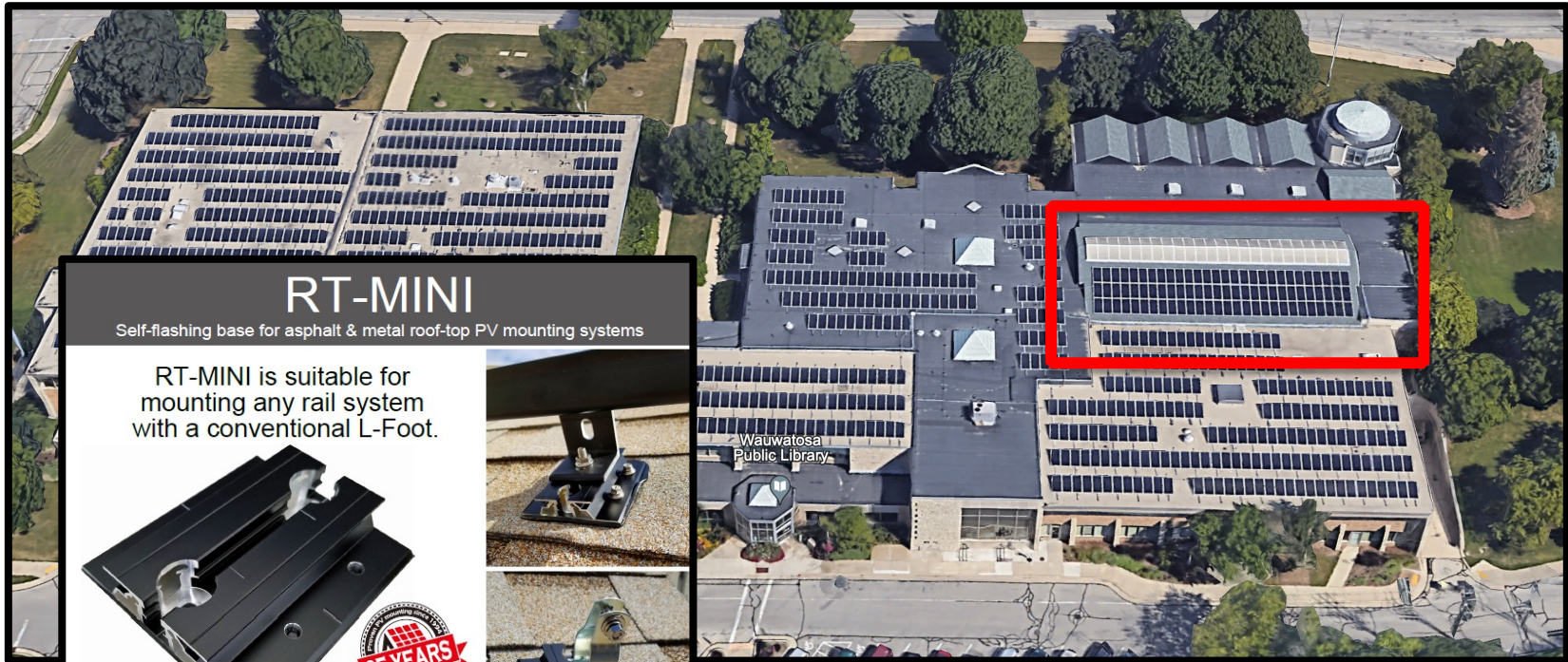
Postponing roof replacement/renovation can significantly increase your total cost of ownership as shown here.

The formulas used for this QuickROI comparison were co-developed by Dr. Scott Moore of SMA Financial Management Resources and Garland, using financial best-practice standards, and are periodically reevaluated and updated when necessary. It should be noted that this analysis does not take into account the costs of rooftop inspection, pre-construction support, project-specific details, on-site project monitoring, warranties, reduced maintenance requirements, wind uplift calculations, or other design support services. These are included in the initial cost of Garland materials, but may be add-on costs when purchasing non-Garland materials.

\* Based on research reported in "Life-Cycle Costs of Commercial Roof Systems," by Donald P. Coffelt, M.ACE and Chris T. Hendrickson, Dist. M.ASCE, Journal of Architectural Engineering, ASCE, Vol.16, No. 1, (Carnegie Mellon), March 2010 and "Raising Awareness on Sustainable Roofing," by Yves Bradet and Robert Venasse, P.Eng., CRT, Construction Canada, January 2006. This Report Copyright © 2016-2024 by The Garland Company, Cleveland Ohio.

# *Roof Mounted Solar Considerations*

# Solar Array Attachment to Shingle Roof System



## RT-MINI

Self-flashing base for asphalt & metal roof-top PV mounting systems

RT-MINI is suitable for mounting any rail system with a conventional L-Foot.



Dual bolt design: M8 or 5/16" for L-Foot & 1/4" for EMC



Installation Manual

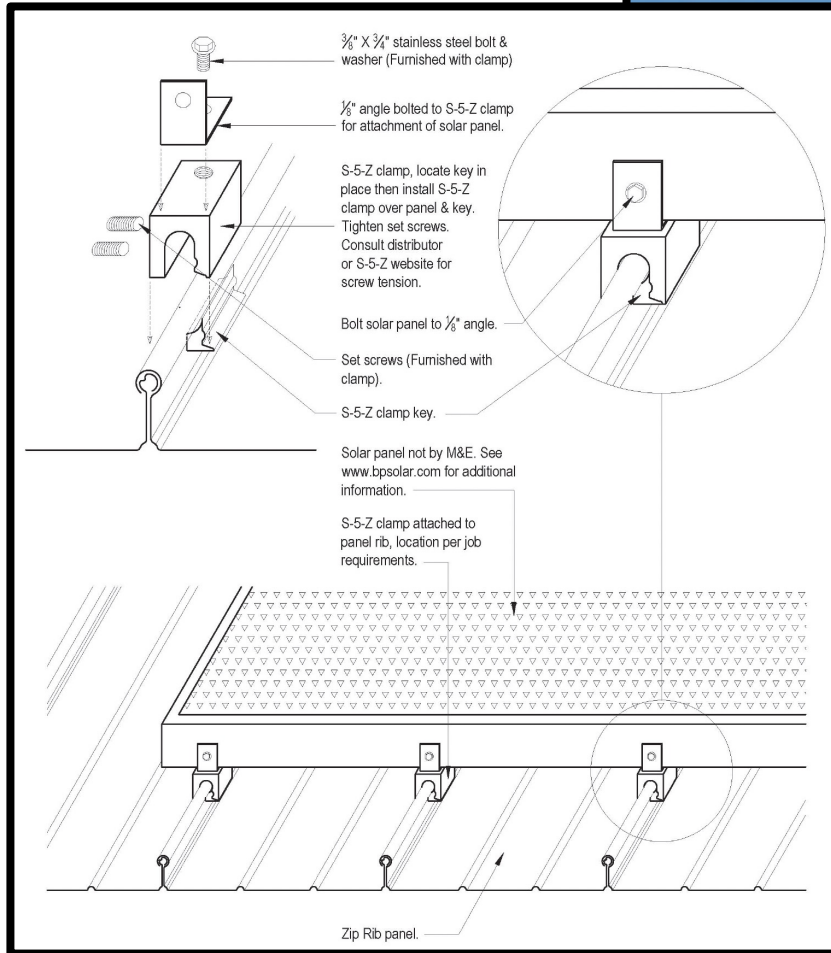


ICC ESR 3575



- Solar mounting brackets must be secured through the asphaltic shingle, in order to properly hold the solar system weight
- A standard solar system will use 2-4 brackets per solar module, meaning you are puncturing usually 100s of holes into the roof system and roof deck.

# Solar Array Attachment to Standing Seam Metal Roof System



- Solar mounting brackets can clamp onto standing seams (as long as properly calculated and affixed for additional weight). Allowing for no penetrations through the roof.
- Solar modules can be removed and added without affecting the underlying roof.





## **MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING**

### **Wednesday, March 20, 2024**

Time: **6:30 pm**

Place: **Mukwonago Municipal Building/ Board Room, 440 River Crest Court,  
Mukwonago, WI 53149**

#### **Call to Order**

President Winchowky called the meeting to order at 6:30pm.

#### **Roll Call**

Board Members Present

Eric Brill  
Dale Porter  
Darlene Johnson  
Ken Johnson  
Scott Reeves  
Fred Winchowky

Also Present

Diana Dykstra, Village Clerk-Treasurer  
Diana Doherty, Finance Director  
Dan Streit, Police Chief  
Chris DeMotto, Assistant Police Chief  
Mike Michalski, Village Engineer  
Wayne Castle, Utilities Director  
Ron Bittner, Public Works Director  
Nathan Bayer, Attorney  
Tim Rutenbeck, Building Inspector

Excused

John Meiners

#### **Pledge of Allegiance**

#### **Comments from the Public**

Sue Batten, 1415 Orchard View Lane, commented she would like to introduce herself and offer her services to assist with the hiring of a new administrator. She noted she has over 30 years in HR experience for GE and has developed some skills she hopes to share. She enjoyed the workshop and feels she can offer some addition insight to questions, behaviors to watch for. She looks forward to assisting.

Colleen Farmer, 1445 Applewood Circle, notes she wanted to say that she appreciates the Village Board taking their time to fill the Administrator position. She felt they need to be respectful in this position and has not felt that in the past. She feels there is a great deal of talent in this community and appreciates being listened to.

#### **Presentations**

2023 MS4 Stormwater Annual Report Presentation by Public Works Director Ron Bittner.

#### **Consent Agenda**

*All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items*

*unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*

- 6.1 Minutes of Special Village Board Meeting of March 6, 2024, Special Village Board Meeting of March 8, 2024, and the Regular Village Board Meeting of February 21, 2024.
- 6.2 Approve Accounts Payable Vouchers in the amount of \$3,208,939.67.
- 6.3 Approve the purchase of the Anti-Ice/Pre-Wet System from Burke Truck & Equipment for \$23,000.
- 6.4 Approve the Purchase Requisition for Expeditors to conduct annual sanitary sewer televising.
- 6.5 Approve a Special Event application for Mukwonago Area Chamber of Commerce Farmers Market. Farmers Market is held at Field Park every Wednesday from May 15 through October 9, 2024 (no market on June 12 during Summerfeste). Set-up begins at 12 pm, take down by 6:30 pm, with the market hours from 2 - 6 pm.
- 6.6 Approve a Special Event application for ProHealth Care Foundation for ProHealth Care Walks for Cancer - Park Walks at Field Park on May 4, 2024 from 7 am to 1 pm.
- 6.7 Approve a Lease Agreement with the Historical Society and Red Brick Museum.
- 6.8 Approve **Resolution 2024-12** a Resolution to appoint additional Election Inspectors for the Village of Mukwonago.
- 6.9 Approve **Resolution 2024-15** A resolution to approve tuition reimbursement forgiveness when an officer is promoted to non-union position
- 6.10 Approve the PFAS litigation for damages addendum, contingent upon attorney review.
- 6.11 Approve a contract with COM2 for the removal and E-Cycle of electronics collected from Village Residents.
- 6.12 Approve to enter into a service agreement with Barrientos Design and Consulting for a Utilities Facility Assessment.
- 6.13 Approve Fire Chief's proposed uses of 2023 Settlement amount, subject to Town of Mukwonago approval which include the following: Joint Agreement Section V \$150,000, Turnout Gear in the amount of \$45,000, Pilot Program for Paramedic Recruitment \$50,000, Full Time Sick Payout Fund: \$35,640.05, Turnout Gear Extractor in the amount of \$17,899.78, and remaining toward cardiac monitor replacements.

D Johnson/K Johnson motion to approve consent agenda items 6.1 to 6.13. Unanimously carried.

### **Other Items for Approval**

*Other items removed from Consent Agenda which were not unanimously approved from the Committee of the Whole.*

**Discussion and possible action to approve an Original Reserve Class B Fermented Malt Beverage and Class B Intoxicating Liquor License Application from The Elegant Farmer, LLC, d/b/a The Elegant Cork, 1541 Main Street, Tina Schmidt Agent.**

K Johnson/Porter motion to approve.

Trustee D Johnson noted in retrospect she re-examined the item and has decided to approve. Unanimously carried.

### **Joint Village & Town Protective Services Committee Recommendations, Trustee Scott Reeves**

Fire Dept Monthly Reports *(for information only, no action required)*

### **Planning Commission Recommendations**

**Discussion and possible action to approve ORDINANCE 1031 for rezoning request for a parcel located at E Wolf Run and Maple Ave (MUKV 2013-995-001), from B-4 Commercial**

**Business Design District to B-3 Commercial Business District, DC Properties LLC, applicant (Darwin Greenwald, agent).**

Winchowky/K Johnson motion to approve. Unanimously carried.

**Discussion and possible action to approve RESOLUTION 2024- 16 for an Extraterritorial Certified Survey Map Review request for a parcel located at W833 CTY TK L in the Town of East Troy (PET1400007B), for Gunars Valters (owner), by Lantech Surveying, applicant (Matt O'Rourke, agent).**

K Johnson/Brill motion to approve. Unanimously carried.

**Discussion and possible action to approve RESOLUTION 2024-17 for a Certified Survey Map Review request to combine the parcels located at 621 and 639 Baxter Dr (MUKV 1970-998-019 & MUKV 1970-998-020), for Adelhelm Lubriccoat (owner), by Keller Inc., applicant (Luke Sebald, agent).**

Winchowky/Brill motion to approve. Unanimously carried.

**Discussion and possible action to approve RESOLUTION 2024 -18 for a Preliminary Plat Review of the lands located at S92W27720 Edgewood Ave (per Ord. 1030), for the Hein Development by Neumann Development Inc., applicant (Bryan Lindgren, agent - Cardinal Ridge Development).**

Winchowky/Porter motion to approve. Applicant clarified the Village would like a park instead of payment in lieu. Board confirmed they wish to have a park on the Village portion of this subdivision. Unanimously carried.

**Site Plan & Architectural Review Approvals: (*For Information Only, No Action Required*)**

It was noted there were the following approvals at the Plan Commission that did not require board action

Approval of PC -RESOLUTION 2024-02 - Site Plan and Architectural Review for Crush Wine Bar, 110 Main St;

Approval of PC-RESOLUTION 2024-04 - Site Plan and Architectural Review Adelhelm Lubriccoat, 621 and 639 Baxter Dr;

**Finance Committee, Trustee Darlene Johnson**

**Discussion and possible action to approve Accounts Payable Vouchers in the amount of \$283,104.49.**

D Johnson/Reeves motion to approve. Unanimously carried.

**Discussion and possible action to approve Resolution 2024- 20 Amending the 2024 Adopted Budgets for Fire Dept, Fire-Ambulance Designated, and Capital Equipment Funds contingent upon Town of Mukwonago approval.**

D Johnson/Reeves motion to approve. Unanimously carried.

**Discussion and possible action to approve Resolution 2024 -21 a Resolution to support Bradley Zajork with Zip Main LLC "The Block" on his grant application with WEDC. (*This removes the Village of Mukwonago from the grant Application and offers support to The Block as the sole applicant.*)**

Winchowky/Porter motion to approve. Unanimously carried.

**Judicial Committee, Trustee Dale Porter**

**Discussion and possible action to approve of a Combination Class B Fermented Malt Beverage and Class C Wine License for Bee Well Cafe at 100 Main Street, Suite 1, Mukwonago, Calaya Nelson Agent.**

Porter/K Johnson motion to approve. Unanimously carried.

**Discussion and possible action to approve a Temporary Class "B"/"Class B" Retailer's License for Knights of Columbus Bags Tournament on March 23, 2024; at St James Parish Activities Center; 830 E Veterans Way.**

Porter/K Johnson motion to approve. Unanimously carried.

**Protective Services, Trustee Scott Reeves**

**Police Report for the month of February 2024. (for information only, no action required)**

**Closed Session**

D Johnson/Reeves motion to go into Closed Session pursuant to **Wis. Stats § 19.85 (1) (g)** (Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation) concerning advice from and Village Board discussion regarding Village compliance with resignation agreement, and pursuant to **Wis. Stats. § 19.85(1)(e)** (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for negotiation with the Sommers/Pitts family, and pursuant to **Wis. Stats. § 19.85(1)(c)** (Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.) concerning the Mukwonago Professional Police Association Contract at 7:02pm.

Roll Call: "Yes" Trustee Brill, D Johnson, K Johnson, Porter, Reeves, Winchowky.  
Unanimously carried.

Also Present for Closed Session: Dykstra, Streit, DeMotto, and Doherty.

At 7:51pm The following left the Closed Session meeting: Streit, DeMotto, and Doherty.

**Reconvene into Open Session**

D Johnson/Porter motion to reconvene into open session pursuant to Wis. Stats. §19.85(2) at 8:13pm.

**Adjournment**

Meeting was adjourned at 8:13pm.

Respectfully submitted,

Diana Dykstra, MMC  
Village Clerk-Treasurer

DRAFT

## Accounts Payable Cover Sheet

<b>Report:</b>	<b>Period or corresponding report date</b>	<b>\$</b>	
Village Accounts Payable	3/28/2024	\$	145,110.06
Check Disbursement - WI Dept of Revenue QTRLY Tax	1/18/2024	\$	386.90
Check Disbursement - Payroll Related	2/29/2024	\$	8,277.71
Check Disbursement - Duplicate Court Payment	3/5/2024	\$	86.20
Check Disbursement - Invoice Cloud	3/5/2024	\$	168.75
Check Disbursement - Court	3/11/2024	\$	7,423.32
Check Disbursement - We Energies	3/12/2024	\$	48,692.30
Charter Spectrum (ACH Withdrawal)	3/14/2024	\$	1,727.37
Check Disbursement - Payroll Related	3/14/2024	\$	173,662.55
Library Accounts Payable	3/15/2024	\$	62,821.35
Check Disbursement - Payroll Related	3/20/2024	\$	5,741.06
US Bank (ACH Withdrawal)	3/27/2024	\$	19,196.55
Check Disbursement - WI Dept of Revenue Admin Fee	3/27/2024	\$	600.00
Check Disbursement - Payroll Related	3/27/2024	\$	17,376.54
	<b>Total for Approval:</b>	<b>\$</b>	<b><u>491,270.66</u></b>

The preceding list of bills payable was approved for payment

**Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ALSCO						
IMIL2000978	PD MAT CLEANING	100-5211-539400	51.89	51.89	POLICE	04/04/2024
IMIL1998914	VILLAGE HALL WALK OFF MATS	100-5160-521900	63.37	63.37	DPW	04/04/2024
TOTAL VENDOR ALSCO				115.26		
VENDOR NAME: AM TOWING						
W37047	VAC TRUCK-EXHAUST PIPE REPAIR	620-8030-828000	743.61	743.61	UTILITIES	04/04/2024
TOTAL VENDOR AM TOWING				743.61		
VENDOR NAME: AMAZON CAPITOL SERVICES						
1QL3Q4PM3GNW	SCANNER DEPUTY DESK	100-5144-531100	150.00	333.95	CLERK	04/04/2024
		100-5142-531100	183.95			
133TYHMM36C9	TIRE TUBES AND TRAILER LIGHTS	100-5324-539500	49.46	49.46	DPW	04/04/2024
1KGDCNK73PRV	ANALOG TELEPHONE ADAPTOR	100-5323-522500	38.00	38.00	DPW	04/04/2024
TOTAL VENDOR AMAZON CAPITOL SERVICES				421.41		
VENDOR NAME: AQUA-DOC INTERNATIONAL, LTD						
36501	SANDBLASTING SKIDSTEER RIMS	100-5324-539500	180.00	180.00	DPW	04/04/2024
TOTAL VENDOR AQUA-DOC INTERNATIONAL, LTD				180.00		
VENDOR NAME: AT & T MOBILITY						
287291370101031520	PD CELL PHONES AND CRADLEPOINTS	100-5211-522500	543.15	543.15	POLICE	04/04/2024
TOTAL VENDOR AT & T MOBILITY				543.15		
VENDOR NAME: AUGUST WINTER & SONS INC						
12-10131.300	PMNT ATKINSON LIFT STATION	620-0000-000104	15,000.00	15,000.00	FINANCE	04/04/2024
TOTAL VENDOR AUGUST WINTER & SONS INC				15,000.00		
VENDOR NAME: BASSETT MECHANICAL						
258244	BOILER GAS ACTUATOR REPLACEMENT	620-8010-833000	4,429.00	4,429.00	UTILITIES	04/04/2024
6512837	BOILER GAS ACTUATOR REPLACEMENT	620-8010-833000	931.89	931.89	UTILITIES	04/04/2024
TOTAL VENDOR BASSETT MECHANICAL				5,360.89		
VENDOR NAME: BROOKS TRACTOR						
M74763	524 LOADER BUSHINGS & SEALS	100-5324-539500	278.98	278.98	DPW	04/04/2024
TOTAL VENDOR BROOKS TRACTOR				278.98		
VENDOR NAME: C & M AUTO PARTS INC						
6079-380286	EURO PASTE	100-5323-531100	19.99	19.99	DPW	04/04/2024
6079-380672	2017 AMBULANCE BRAKE REPAIR	150-5231-539500	544.04	544.04	FIRE	04/04/2024
6079-380693	2017 AMBULANCE BRAKE REPAIR	150-5231-539500	147.79	147.79	FIRE	04/04/2024
6079-380583	TRUCK 5 ENGINE SENSOR	100-5324-539500	70.58	70.58	DPW	04/04/2024
6079-380543	TORO 5910 BATTERIES	100-5324-539500	308.58	308.58	DPW	04/04/2024
TOTAL VENDOR C & M AUTO PARTS INC				1,090.98		
VENDOR NAME: CENTRAL OFFICE SYSTEMS						
82218185	COPIER INVOICE	150-5221-531100	92.00	92.00	FIRE	04/04/2024
TOTAL VENDOR CENTRAL OFFICE SYSTEMS				92.00		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CINTAS						
4186514135	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	140.55	140.55	DPW	04/04/2024
4186514257	UNIFORM SERVICE	610-6920-693000	96.64	192.69	UTILITIES	04/04/2024
		620-8400-856000	96.05			
TOTAL VENDOR CINTAS				592.78		
VENDOR NAME: CJ & ASSOCIATES, INC						
0232764-IN	MUSEUM FLOORING	480-5700-573000	6,241.88	6,241.88	DPW	04/04/2024
TOTAL VENDOR CJ & ASSOCIATES, INC				6,241.88		
VENDOR NAME: COMPASS MINERALS AMERICA						
1316025	ROAD SALT	100-5347-531100	16,158.78	16,158.78	DPW	04/04/2024
TOTAL VENDOR COMPASS MINERALS AMERICA				16,158.78		
VENDOR NAME: CRIVELLO CARLSON S.C.						
5331-201929	FEBRUARY SERVICES	100-5130-521900	320.00	320.00	FINANCE	04/04/2024
5331-201927	FEBRUARY SERVICES	100-5130-521900	4,780.00	4,780.00	FINANCE	04/04/2024
TOTAL VENDOR CRIVELLO CARLSON S.C.				5,100.00		
VENDOR NAME: DECKER SUPPLY CO INC.						
927402	QUICK KURB FLEX BOOTS	100-5348-531100	877.35	877.35	DPW	04/04/2024
TOTAL VENDOR DECKER SUPPLY CO INC.				877.35		
VENDOR NAME: DEPARTMENT OF ADMINISTRATION						
505-000089043	EMAIL FILTER MARCH 2024	100-5111-522900	3.17	50.76	ALLOCATE	04/04/2024
		100-5120-522900	0.91			
		100-5141-522900	0.45			
		100-5142-522900	1.36			
		100-5211-522900	16.32			
		100-5241-522900	1.36			
		100-5300-522900	3.63			
		100-5512-522900	0.45			
		100-5632-522900	0.45			
		150-5221-522900	18.58			
		610-6920-692100	1.36			
		620-8400-851000	1.36			
		100-5145-522900	1.36			
TOTAL VENDOR DEPARTMENT OF ADMINISTRATION				50.76		
VENDOR NAME: DRAGONFLY EMBROIDERY						
22004	DEPUTY	100-5142-531100	61.95	61.95	CLERK	04/04/2024
TOTAL VENDOR DRAGONFLY EMBROIDERY				61.95		



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: DYNAMIC AWARDS					
22798	NAME PLATES D CLERK	100-5142-531100	30.00	CLERK	04/04/2024
TOTAL VENDOR DYNAMIC AWARDS			30.00		
VENDOR NAME: ENVIRONMENT CONTROL					
31315-613	VILLAGE HALL CLEANING	100-5160-521900	698.00	DPW	04/04/2024
TOTAL VENDOR ENVIRONMENT CONTROL			698.00		
VENDOR NAME: ENVIRONMENTAL EXPRESS INC					
1000777089	LAB SUPPLIES	620-8010-826000	921.00	UTILITIES	04/04/2024
TOTAL VENDOR ENVIRONMENTAL EXPRESS INC			921.00		
VENDOR NAME: FAIRCHILD EQUIPMENT					
ESA003637-1	VAC TRUCK WATER HOSE FITTINGS	620-8030-828000	669.81	UTILITIES	04/04/2024
TOTAL VENDOR FAIRCHILD EQUIPMENT			669.81		
VENDOR NAME: HAWKINS WATER TREATMENT					
6708605	CHEMICALS FOR WATER TREATMENT	610-6300-663100	60.00	UTILITIES	04/04/2024
6713043	WELL 5 CL2 PUMP SKID	610-6300-663200	7,928.00	UTILITIES	04/04/2024
6713127	CHEMICALS FOR WATER TREATMENT	610-6300-663100	2,864.45	UTILITIES	04/04/2024
TOTAL VENDOR HAWKINS WATER TREATMENT			10,852.45		
VENDOR NAME: HINCKLEY SPRINGS					
23849324031624	LAB SUPPLIES	620-8010-826000	87.80	UTILITIES	04/04/2024
TOTAL VENDOR HINCKLEY SPRINGS			87.80		
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
56092	PROSECUTIONS	100-5130-521900	960.00	FINANCE	04/04/2024
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,			960.00		
VENDOR NAME: HOME DEPOT					
FEB 2024	MISC SHOP TOOLS AND SUPPLIES	100-5323-531100	307.92	DPW	04/04/2024
FEB 2024 PD	TIMER FOR EVIDENCE ROOM VENTILATION	100-5211-539400	69.97	POLICE	04/04/2024
TOTAL VENDOR HOME DEPOT			377.89		
VENDOR NAME: HORN FEEDS					
35526	SOFTENER SALT	620-8010-827000	75.00	UTILITIES	04/04/2024
TOTAL VENDOR HORN FEEDS			75.00		
VENDOR NAME: JAMES IMAGING SYSTEMS					
1422378	PD QUARTERLY COPY FEES	100-5211-531200	133.79	POLICE	04/04/2024
TOTAL VENDOR JAMES IMAGING SYSTEMS			133.79		
VENDOR NAME: LIFE-ASSIST, INC.					
1417727	EMS SUPPLIES	150-5231-531100	49.42	FIRE	04/04/2024
TOTAL VENDOR LIFE-ASSIST, INC.			49.42		
VENDOR NAME: MACC					
SPRING FLING 2024	SPRING FLING TABLE	100-5111-539900	500.00	CLERK	04/04/2024
TOTAL VENDOR MACC			500.00		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: MINUTEMAN PRESS OF BURLINGTON					
55726	FT TIME OFF AND OT SLIPS	150-5221-531100	143.16	FIRE	04/04/2024
TOTAL VENDOR MINUTEMAN PRESS OF BURLINGTON			143.16		
VENDOR NAME: MUNICIPAL LAW & LITIGATION					
11780	DEBACK	100-5130-521900	120.00	FINANCE	04/04/2024
TOTAL VENDOR MUNICIPAL LAW & LITIGATION			120.00		
VENDOR NAME: NAPA AUTO PARTS - SP018					
218220	BELTS AND GASKETS	620-8010-827000	28.84	UTILITIES	04/04/2024
218649	WINDSHIELD WIPERS	610-6920-693300	12.04	UTILITIES	04/04/2024
218632	WINDSHIELD WIPERS - RETURNED PRODUCT	610-6920-693300	29.14	UTILITIES	04/04/2024
TOTAL VENDOR NAPA AUTO PARTS - SP018			70.02		
VENDOR NAME: NORTHERN LAKE SERVICE INC					
2404357	COMPLIANCE SAMPLING-PFAS, VOC, NITRATE	610-6300-663200	568.83	UTILITIES	04/04/2024
2404439	COMPLIANCE SAMPLING-BACTI	610-6300-663200	140.00	UTILITIES	04/04/2024
TOTAL VENDOR NORTHERN LAKE SERVICE INC			708.83		
VENDOR NAME: PAL STEEL COMPANY					
96791S	STEEL FOR EQUIPMENT REPAIRS	100-5324-539500	119.90	DPW	04/04/2024
TOTAL VENDOR PAL STEEL COMPANY			119.90		
VENDOR NAME: QUILL LLC					
37550009	OFFICE SUPPLIES	100-5211-531100	181.96	POLICE	04/04/2024
37715108	COPY PAPER AND GENERAL OFFICE SUPPLIES	100-5241-531100	2.41	ALLOCATE	04/04/2024
		100-5142-531100	12.94		
		100-5145-531100	6.03		
		100-5141-531100	3.21		
		100-5632-531100	2.97		
		100-5323-531100	12.19		
		100-5120-531100	5.16		
		100-5211-531100	12.72		
		150-5221-531100	12.84		
		410-5363-531100	1.04		
		440-5511-531100	11.81		
		500-5344-531100	1.44		
		610-6920-692100	9.97		
		620-8300-840000	8.84		
		100-5142-531100	49.58		
		100-5144-531100	7.49		
TOTAL VENDOR QUILL LLC			342.60		
VENDOR NAME: REINDERS, INC.					
6048647-01	MOWER DECK TIRES	100-5324-539500	119.45	DPW	04/04/2024
6048647-00	TORO 5910 PARTS	100-5324-539500	673.04	DPW	04/04/2024
TOTAL VENDOR REINDERS, INC.			792.49		
VENDOR NAME: RUEKERT & MIELKE, INC.					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: RUEKERT & MIELKE, INC.					
150917	12-00000.100 General Services	100-5335-521900	5,066.05	7,337.30 FINANCE	04/04/2024
		100-5300-521900	1,135.75		
		100-5660-521900	1,135.50		
150916	12-00000.300 Water Utility Services	610-6920-692300	380.00	380.00 FINANCE	04/04/2024
150918	12-10096.300 Deback Drive Infrastructure	200-5335-521900	860.84	860.84 FINANCE	04/04/2024
150919	12-10098.124 WWTF Phosphorus Assistance	620-8400-852100	2,130.75	2,130.75 FINANCE	04/04/2024
150921	12-10131.300 Atkinson Pump Station Capac	620-0000-000104	1,882.75	1,882.75 FINANCE	04/04/2024
150920	12-10131.310 Atkinson Pump Station Capac	620-0000-000104	5,143.20	5,143.20 FINANCE	04/04/2024
150922	12-10135.210A 2023 VUEWorks Annual Servi	100-5211-521900	1,208.00	2,195.10 FINANCE	04/04/2024
		100-5660-521900	987.10		
150923	12-10135.210B 2023 VUEWorks Annual Servi	610-6920-692300	1,144.02	2,288.03 FINANCE	04/04/2024
		620-8400-852000	1,144.01		
150926	12-10167.100 WWTF Biosolids Handling & S	610-6920-692300	4,000.00	4,000.00 FINANCE	04/04/2024
150927	12-10169.200 Wells 3 and 4 Radium Remova	610-0000-000109	9,419.50	9,419.50 FINANCE	04/04/2024
150929	12-10196.100 Adelhelm LubriCoat Expansio	100-5335-521900	427.50	427.50 FINANCE	04/04/2024
150931	12-10206.220 Mukwonago River Dam, South	480-5700-585200	3,870.00	3,870.00 FINANCE	04/04/2024
150932	12-10209.220 Indianhead Park Pathway Lig	480-5700-584900	7,481.25	7,481.25 FINANCE	04/04/2024
150933	12-10210.100 Cardinal Ridge Hein Develop	100-5335-521900	118.25	118.25 FINANCE	04/04/2024
150924	12-10147.300 MINOR ESTATES PHASE 4 / CON	100-0000-211425	285.00	285.00 FINANCE	04/04/2024
150925	12-10149.310 EDGEWOOD CONDOS / EROSION C	100-0000-211425	151.54	151.54 FINANCE	04/04/2024
150928	12-10190.100 ST. JOHN'S CHURCH EXPANSION	100-0000-211425	150.15	150.15 FINANCE	04/04/2024
TOTAL VENDOR RUEKERT & MIELKE, INC.				48,121.16	
VENDOR NAME: SHERWIN-WILLIAMS					
7000-4	FIELD MARKING PAINT	100-5521-531100	1,025.00	1,025.00 DPW	04/04/2024
TOTAL VENDOR SHERWIN-WILLIAMS				1,025.00	
VENDOR NAME: SOMAR ENTERPRISES					
103227	2024 UNIFORM ALLOWANCE - PITCHER	100-5212-534600	161.99	161.99 POLICE	04/04/2024
103230	NEW RESERVE OFFICER NAMETAG	100-5212-534700	16.90	16.90 POLICE	04/04/2024
TOTAL VENDOR SOMAR ENTERPRISES				178.89	
VENDOR NAME: STERICYCLE					
8006551333	2024 MARCH VH SHREDDING SERVICES	100-5141-531100	49.21	98.42 ALLOCATE	04/04/2024
		100-5142-531100	24.61		
		100-5632-531100	24.60		
TOTAL VENDOR STERICYCLE				98.42	
VENDOR NAME: STIEN JEFF					
032724	STIEN STATION SUPPLY REIMBURSEMENT	150-5221-531100	33.56	33.56 FIRE	04/04/2024
TOTAL VENDOR STIEN JEFF				33.56	
VENDOR NAME: T-MOBILE					
MARCH 2023	T-MOBILE INVOICE	150-5221-522500	429.76	429.76 FIRE	04/04/2024

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT	POST DATE
VENDOR NAME: T-MOBILE						
	TOTAL VENDOR T-MOBILE			429.76		
VENDOR NAME: TRIPLE CROWN PRODUCTS						
351307	SAFETY PPE/UNIFORM	620-8400-856000	29.77	59.55	UTILITIES	04/04/2024
		610-6920-693000	29.78			
TOTAL VENDOR TRIPLE CROWN PRODUCTS				59.55		
VENDOR NAME: ULINE						
176054198	CLEANING SUPPLIES	620-8010-827000	51.00	51.00	UTILITIES	04/04/2024
TOTAL VENDOR ULINE				51.00		
VENDOR NAME: UNITED STATES ALLIANCE FIRE PROTECT						
1046-F124916	REPROGRAM THE FIRE PANEL AT DPW FOR CELL	100-5323-539500	457.50	457.50	DPW	04/04/2024
TOTAL VENDOR UNITED STATES ALLIANCE FIRE PROTECT				457.50		
VENDOR NAME: USA BLUEBOOK						
INV00311446	LAB SUPPLIES	620-8010-826000	1,093.83	1,093.83	UTILITIES	04/04/2024
INV00311788	LAB SUPPLIES	620-8010-826000	73.49	73.49	UTILITIES	04/04/2024
TOTAL VENDOR USA BLUEBOOK				1,167.32		
VENDOR NAME: VERIZON WIRELESS						
9959054944	MARCH 2024 PHONE BILL	100-5141-522500	46.15	843.78	ALLOCATE	04/04/2024
		100-5241-522500	90.98			
		100-5323-522500	334.70			
		610-6920-692100	165.40			
		620-8400-851000	165.40			
		100-5632-522500	41.15			
9959054945	2024 MARCH CELL BILL ACCT# 885503900-000	100-5323-522500	21.67	265.94	ALLOCATE	04/04/2024
		610-6920-692100	122.13			
		620-8400-851000	122.14			
TOTAL VENDOR VERIZON WIRELESS				1,109.72		
VENDOR NAME: W.H. MAJOR & SONS, INC.						
25291 DPW	SPOIL DISPOSAL FROM DPW YARD	100-5341-539500	525.00	525.00	DPW	04/04/2024
25291 UTILITIES	BACKFILL DISPOSAL	610-6451-665100	262.50	525.00	UTILITIES	04/04/2024
		610-6452-665200	262.50			
TOTAL VENDOR W.H. MAJOR & SONS, INC.				1,050.00		
VENDOR NAME: WI DNR						
WS5537ET 2024	WI DNR REGISTRATION FOR TRAILER	150-5222-531100	22.00	22.00	FIRE	04/04/2024
TOTAL VENDOR WI DNR				22.00		
VENDOR NAME: WILHARMS MICHAEL						
MARCH 2024 MILEAGE	MILAGE WILHARMS	100-5323-533500	74.24	74.24	DPW	04/04/2024

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT	POST DATE
VENDOR NAME: WILHARMS MICHAEL						
	TOTAL VENDOR WILHARMS MICHAEL			74.24		
VENDOR NAME: WISCONSIN CONCRETE COATINGS						
012424	BLOWER BUILDING FLOOR COATING	620-8010-834000	19,870.00	19,870.00	UTILITIES	04/04/2024
	TOTAL VENDOR WISCONSIN CONCRETE COATINGS			19,870.00		
VENDOR NAME: WISCONSIN SUPREME COURT						
680-0000001284	CONTINUING JUDICIAL EDUCATION	100-5120-533500	800.00	800.00	FINANCE	04/04/2024
	TOTAL VENDOR WISCONSIN SUPREME COURT			800.00		
GRAND TOTAL:				145,110.06		

03/28/2024 08:48 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 760  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/18/2024	GEN	760 (E)	WI DEPT OF REVENUE QTRLY TAX	WI DEPT OF REVENUE QTRLY TAX	100-5160-539900	9.75
		760 (E)		WI DEPT OF REVENUE QTRLY TAX	100-5521-539900	195.20
		760 (E)		WI DEPT OF REVENUE QTRLY TAX	440-5511-539900	181.95
						<hr/>
						386.90
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		386.90

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/29/2024	GEN	38208	SECURIAN FINANCIAL GROUP INC	MARCH 2024 ACCIDENTAL INS	100-0000-215305	44.50
		38208		MARCH 2024 ACCIDENTAL INS	150-0000-215305	10.88
						<u>55.38</u>
02/29/2024	GEN	778 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 03/01/24	100-0000-215250	584.18
		778 (E)		RETIREMENT GW PR 03/01/24	150-0000-215250	2,028.87
						<u>2,613.05</u>
02/29/2024	GEN	779 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 03/01/24 ID	100-0000-215250	4,004.69
		779 (E)		RETIREMENT MS/ICMA PR 03/01/24 ID	150-0000-215250	50.00
		779 (E)		RETIREMENT MS/ICMA PR 03/01/24 ID	440-0000-215250	866.80
		779 (E)		RETIREMENT MS/ICMA PR 03/01/24 ID	610-0000-215250	195.92
		779 (E)		RETIREMENT MS/ICMA PR 03/01/24 ID	620-0000-215250	491.87
						<u>5,609.28</u>
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		8,277.71

03/28/2024 09:17 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 38209  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/05/2024	GEN	38209	STILES, DENISE	REFUND DUPLICATE PAYMENT BH723697-2	100-0000-211400	86.20
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		86.20



03/28/2024 09:22 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 780  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/05/2024	GEN	780 (E)	INVOICE CLOUD	INVOICE CLOUD MONTHLY FEES - FEB	100-5142-539900	16.22
		780 (E)		INVOICE CLOUD MONTHLY FEES - FEB	100-5241-539900	47.03
		780 (E)		INVOICE CLOUD MONTHLY FEES - FEB	410-5363-539900	30.17
		780 (E)		INVOICE CLOUD MONTHLY FEES - FEB	610-6920-692100	45.16
		780 (E)		INVOICE CLOUD MONTHLY FEES - FEB	620-8300-840000	30.17
						<hr/> 168.75
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		168.75

03/28/2024 09:25 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 38275 - 38277  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/11/2024	GEN	38275	TREASURER STATE OF WI	FEB 2024 COURT FINES AND FEES	100-0000-242400	5,893.32
03/11/2024	GEN	38276	TREASURER WAUKESHA COUNTY	FEB 2024 COURT FINES & FEES	100-0000-243240	1,510.00
03/11/2024	GEN	38277	WALWORTH CTY TREASURER	FEB 2024 COURT FINES AND FEES	100-0000-243250	20.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		7,423.32

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK  
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63627	WE ENERGIES 0700126680-00001 Digester Gas 620-8010-821200	03/11/2024	03/12/2024 MROCKLEY	615.32	0.00	Paid	Y 03/12/2024
	0700126680-00001 Digester Gas			615.32			
4942428030 63628	WE ENERGIES 0700126680-00002 Well #3 Elec 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	1,516.81	0.00	Paid	Y 03/12/2024
	0700126680-00002 Well #3 Elec			1,516.81			
4942428030 63629	WE ENERGIES 0700126680-00003 Street Lights 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	3,990.95	0.00	Paid	Y 03/12/2024
	0700126680-00003 Street Lights			3,990.95			
4942428030 63630	WE ENERGIES 0700126680-00004 Greenwald 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	238.70	0.00	Paid	Y 03/12/2024
	0700126680-00004 Greenwald			238.70			
4942428030 63631	WE ENERGIES 0700126680-00005 Booster Station 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	774.48	0.00	Paid	Y 03/12/2024
	0700126680-00005 Booster Station			774.48			
4942428030 63632	WE ENERGIES 0700126680-00006 Field Park 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	79.05	0.00	Paid	Y 03/12/2024
	0700126680-00006 Field Park			79.05			
4942428030 63633	WE ENERGIES 0700126680-00007 1240 N. Rochester 620-8020-821000	03/11/2024	03/12/2024 MROCKLEY	116.72	0.00	Paid	Y 03/12/2024
	0700126680-00007 1240 N. Rochester			116.72			
4942428030 63634	WE ENERGIES 0700126680-00008 Police Garage 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	228.76	0.00	Paid	Y 03/12/2024
	0700126680-00008 Police Garage			228.76			
4942428030 63635	WE ENERGIES 0700126680-00009 Fld Prk Baseball 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	20.73	0.00	Paid	Y 03/12/2024
	0700126680-00009 Fld Prk Baseball Lights			20.73			
4942428030 63636	WE ENERGIES 0700126680-000010 Fox River View 620-8020-821000	03/11/2024	03/12/2024 MROCKLEY	212.15	0.00	Paid	Y 03/12/2024
	0700126680-000010 Fox River View			212.15			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK  
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63637	WE ENERGIES 0700126680-000011 DPW Elec 100-5323-522200	03/11/2024	03/12/2024 MROCKLEY	453.65	0.00	Paid	Y 03/12/2024
				453.65			
4942428030 63638	WE ENERGIES 0700126680-000012 Fire 150-5221-522200	03/11/2024	03/12/2024 MROCKLEY	2,117.29	0.00	Paid	Y 03/12/2024
				2,117.29			
4942428030 63639	WE ENERGIES 0700126680-000013 police-CTH E N of 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	19.61	0.00	Paid	Y 03/12/2024
				19.61			
4942428030 63640	WE ENERGIES 0700126680-000014 Hall 100-5160-522200	03/11/2024	03/12/2024 MROCKLEY	1,180.64	0.00	Paid	Y 03/12/2024
				1,180.64			
4942428030 63641	WE ENERGIES 0700126680-000014 Hall Gas 100-5160-522400	03/11/2024	03/12/2024 MROCKLEY	362.77	0.00	Paid	Y 03/12/2024
				362.77			
4942428030 63642	WE ENERGIES 0700126680-000016 Miniwauken Park 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	56.39	0.00	Paid	Y 03/12/2024
				56.39			
4942428030 63643	WE ENERGIES 0700126680-000017 Holz Elec 620-8010-821100	03/11/2024	03/12/2024 MROCKLEY	9,529.97	0.00	Paid	Y 03/12/2024
				9,529.97			
4942428030 63644	WE ENERGIES 0700126680-000018 Parks 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	16.67	0.00	Paid	Y 03/12/2024
				16.67			
4942428030 63645	WE ENERGIES 0700126680-000019 Atkinson Pump 620-8020-821000	03/11/2024	03/12/2024 MROCKLEY	570.60	0.00	Paid	Y 03/12/2024
				570.60			
4942428030 63646	WE ENERGIES 0700126680-000020 Well #6 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	1,061.32	0.00	Paid	Y 03/12/2024
				1,061.32			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK  
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63647	WE ENERGIES 0700126680-000021 DPW Gas 100-5323-522400	03/11/2024	03/12/2024 MROCKLEY	597.10	0.00	Paid	Y 03/12/2024
				597.10			
4942428030 63648	WE ENERGIES 0700126680-000022 Concession 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	90.89	0.00	Paid	Y 03/12/2024
				90.89			
4942428030 63649	WE ENERGIES 0700126680-000023 Well #3 Gas 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	9.24	0.00	Paid	Y 03/12/2024
				9.24			
4942428030 63650	WE ENERGIES 0700126680-000024 Parks-200 S 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	23.83	0.00	Paid	Y 03/12/2024
				23.83			
4942428030 63651	WE ENERGIES 0700126680-000025 Tower 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	33.11	0.00	Paid	Y 03/12/2024
				33.11			
4942428030 63652	WE ENERGIES 0700126680-000027 Police 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	1,659.76	0.00	Paid	Y 03/12/2024
				1,659.76			
4942428030 63653	WE ENERGIES 0700126680-000028 Miniwaukan 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	22.53	0.00	Paid	Y 03/12/2024
				22.53			
4942428030 63654	WE ENERGIES 0700126680-000029 F. Park Sump Pump 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	19.11	0.00	Paid	Y 03/12/2024
				19.11			
4942428030 63655	WE ENERGIES 0700126680-00030 Andrews Street 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	138.81	0.00	Paid	Y 03/12/2024
				138.81			
4942428030 63656	WE ENERGIES 0700126680-000031 Holz Gas 620-8010-821200	03/11/2024	03/12/2024 MROCKLEY	448.59	0.00	Paid	Y 03/12/2024
				448.59			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK  
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63657	WE ENERGIES 0700126680-000032 Well #4 Elec 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	3,115.98	0.00	Paid	Y 03/12/2024
				3,115.98			
4942428030 63658	WE ENERGIES 0700126680-000033 Parks 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	27.09	0.00	Paid	Y 03/12/2024
				27.09			
4942428030 63659	WE ENERGIES 0700126680-000034 Street Lights 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	65.13	0.00	Paid	Y 03/12/2024
				65.13			
4942428030 63660	WE ENERGIES 0700126680-000036 Flashers 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	11.19	0.00	Paid	Y 03/12/2024
				11.19			
4942428030 63661	WE ENERGIES 0700126680-000037 Well #4 Gas 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	84.30	0.00	Paid	Y 03/12/2024
				84.30			
4942428030 63662	WE ENERGIES 0700126680-000038 Museum 100-5512-522200	03/11/2024	03/12/2024 MROCKLEY	317.54	0.00	Paid	Y 03/12/2024
				317.54			
4942428030 63663	WE ENERGIES 0700126680-000039 Well #5 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	2,149.95	0.00	Paid	Y 03/12/2024
				2,149.95			
4942428030 63664	WE ENERGIES 0700126680-000043 Outdoor Stage 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	23.18	0.00	Paid	Y 03/12/2024
				23.18			
4942428030 63665	WE ENERGIES 0700126680-000048 Miniwauken Park 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	15.85	0.00	Paid	Y 03/12/2024
				15.85			
4942428030 63666	WE ENERGIES 0709449777-00001 Library Gas 440-5511-522400	03/11/2024	03/12/2024 MROCKLEY	2,911.21	0.00	Paid	Y 03/12/2024
				2,911.21			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK  
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
4942428030 63667	WE ENERGIES 0709449777-00002 Library Elec 440-5511-522200	03/11/2024	03/12/2024 MROCKLEY	2,174.87	0.00	Paid	Y 03/12/2024
	0709449777-00002 Library Elec 0709449777-00002 Library Elec			2,174.87			
4942428030 63668	WE ENERGIES 0712697628-00001 Tower Radio Bldg 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	27.09	0.00	Paid	Y 03/12/2024
	0712697628-00001 Tower Radio Bldg 0712697628-00001 Tower Radio Bldg			27.09			
4942428030 63669	WE ENERGIES 0712697628-00002 Mukw Dam 100-5254-522200	03/11/2024	03/12/2024 MROCKLEY	18.78	0.00	Paid	Y 03/12/2024
	0712697628-00002 Mukw Dam 0712697628-00002 Mukw Dam			18.78			
4942428030 63670	WE ENERGIES 0712697628-00003 PD Tower meter 100-5211-522200	03/11/2024	03/12/2024 MROCKLEY	19.27	0.00	Paid	Y 03/12/2024
	0712697628-00003 PD Tower meter 0712697628-00003 PD Tower meter #05662			19.27			
4942428030 63671	WE ENERGIES 0712697628-00004 1224 Riverton 620-8020-821000	03/11/2024	03/12/2024 MROCKLEY	156.49	0.00	Paid	Y 03/12/2024
	0712697628-00004 1224 Riverton 0712697628-00004 1224 Riverton			156.49			
4942428030 63672	WE ENERGIES 0712697628-00006 Well #7 610-6200-662200	03/11/2024	03/12/2024 MROCKLEY	640.23	0.00	Paid	Y 03/12/2024
	0712697628-00006 Well #7 0712697628-00006 Well #7			640.23			
4942428030 63673	WE ENERGIES 0712697628-00007 School Crossing 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	14.22	0.00	Paid	Y 03/12/2024
	0712697628-00007 School Crossing 0712697628-00007 School Crossing Lights			14.22			
4942428030 63674	WE ENERGIES 0712697628-00008 Field Park Signage 100-5521-522200	03/11/2024	03/12/2024 MROCKLEY	42.71	0.00	Paid	Y 03/12/2024
	0712697628-00008 Field Park Signage 0712697628-00008 Field Park Signage			42.71			
4931948978 63675	WE ENERGIES 0700126680-00015 STREET LIGHTS 100-5342-522200	03/11/2024	03/12/2024 MROCKLEY	10,671.67	0.00	Paid	Y 03/12/2024
	0700126680-00015 STREET LIGHTS 0700126680-00015 STREET LIGHTS			10,671.67			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/04/2024 - 03/12/2024  
 JOURNALIZED PAID  
 VENDOR CODE: 0034 - CHECK TYPE: PAPER CHECK  
 WE ENERGIES REPORT FOR BOARD

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
		GL Distribution						
# of Invoices:	49	# Due:	0	Totals:	48,692.30	0.00		
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:					48,692.30	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,180.64	
100-5160-522400	GAS	362.77	
100-5211-522200	ELECTRIC	1,965.68	
100-5254-522200	ELECTRIC	18.78	
100-5323-522200	ELECTRIC	453.65	
100-5323-522400	GAS	597.10	
100-5342-522200	ELECTRIC	14,765.80	
100-5512-522200	ELECTRIC	317.54	
100-5521-522200	ELECTRIC	553.01	
150-5221-522200	ELECTRIC	2,117.29	
440-5511-522200	ELECTRIC	2,174.87	
440-5511-522400	GAS	2,911.21	
610-6200-662200	FUEL OR POWER PURCHASED	9,624.12	
620-8010-821100	WWTP ELECTRIC POWER	9,529.97	
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	1,063.91	
620-8020-821000	PUMPING POWER & FUEL	1,055.96	

--- TOTALS BY FUND ---

100 - GENERAL FUND	20,214.97	0.00
150 - FIRE/AMBULANCE FUND	2,117.29	0.00
440 - LIBRARY FUND	5,086.08	0.00
610 - WATER UTILITY FUND	9,624.12	0.00
620 - SEWER UTILITY FUND	11,649.84	0.00

--- TOTALS BY DEPT/ACTIVITY ---

5160 - VILLAGE HALL	1,543.41	0.00
5211 - POLICE ADMINISTRATION	1,965.68	0.00
5221 - FIRE ADMINISTRATION	2,117.29	0.00
5254 - DAMS	18.78	0.00
5323 - GARAGE	1,050.75	0.00
5342 - STREET LIGHTING	14,765.80	0.00
5511 - LIBRARY SERVICES	5,086.08	0.00
5512 - MUSEUM	317.54	0.00
5521 - PARKS	553.01	0.00
6200 - PUMPING OPERATIONS	9,624.12	0.00
8010 - WWTP-TREATMENT/DISPOSAL/GP	10,593.88	0.00
8020 - LIFT STATIONS/PUMPING EQUIP	1,055.96	0.00



Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/14/2024	GEN	781 (E)	CHARTER COMMUNICATIONS	MARCH 2024 MONTHLY BILL	100-5120-522500	36.55
		781 (E)		MARCH 2024 MONTHLY BILL	100-5141-522500	15.46
		781 (E)		MARCH 2024 MONTHLY BILL	100-5142-522500	127.54
		781 (E)		MARCH 2024 MONTHLY BILL	100-5145-522900	61.87
		781 (E)		MARCH 2024 MONTHLY BILL	100-5160-522500	26.95
		781 (E)		MARCH 2024 MONTHLY BILL	100-5211-522500	448.79
		781 (E)		MARCH 2024 MONTHLY BILL	100-5241-522500	36.55
		781 (E)		MARCH 2024 MONTHLY BILL	100-5323-522500	71.70
		781 (E)		MARCH 2024 MONTHLY BILL	100-5512-522500	184.57
		781 (E)		MARCH 2024 MONTHLY BILL	150-5221-522500	357.09
		781 (E)		MARCH 2024 MONTHLY BILL	410-5363-522500	4.05
		781 (E)		MARCH 2024 MONTHLY BILL	440-5511-522500	285.39
		781 (E)		MARCH 2024 MONTHLY BILL	500-5344-522500	2.02
		781 (E)		MARCH 2024 MONTHLY BILL	610-6920-692100	34.42
		781 (E)		MARCH 2024 MONTHLY BILL	620-8400-851000	34.42
						1,727.37
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,727.37

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/14/2024	GEN	38279	AFLAC	ACCOUNT# V1553 MARCH 2024	100-0000-215302	231.08
		38279		ACCOUNT# V1553 MARCH 2024	150-0000-215302	338.66
		38279		ACCOUNT# V1553 MARCH 2024	610-0000-215302	7.52
		38279		ACCOUNT# V1553 MARCH 2024	620-0000-215302	225.86
						803.12
03/14/2024	GEN	38280	MINNESOTA LIFE INSURANCE	APRIL 2024 LIFE INSURANCE	100-0000-215301	1,164.27
		38280		APRIL 2024 LIFE INSURANCE	150-0000-215301	216.37
		38280		APRIL 2024 LIFE INSURANCE	440-0000-215301	90.55
		38280		APRIL 2024 LIFE INSURANCE	610-0000-215301	67.70
		38280		APRIL 2024 LIFE INSURANCE	620-0000-215301	177.35
						1,716.24
03/14/2024	GEN	782 (E)	EMPLOYEE TRUST FUNDS	APRIL 2024 HEALTH INSURANCE	100-0000-215300	62,131.04
		782 (E)		APRIL 2024 HEALTH INSURANCE	150-0000-215300	18,209.90
		782 (E)		APRIL 2024 HEALTH INSURANCE	440-0000-215300	5,221.62
		782 (E)		APRIL 2024 HEALTH INSURANCE	610-0000-215300	4,698.37
		782 (E)		APRIL 2024 HEALTH INSURANCE	620-0000-215300	6,473.31
						96,734.24
03/14/2024	GEN	783 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 03/15/24	100-0000-215250	634.18
		783 (E)		RETIREMENT GW PR 03/15/24	150-0000-215250	2,230.96
						2,865.14
03/14/2024	GEN	784 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 03/15/24 ID	100-0000-215250	4,092.92
		784 (E)		RETIREMENT MS/ICMA PR 03/15/24 ID	150-0000-215250	50.00
		784 (E)		RETIREMENT MS/ICMA PR 03/15/24 ID	440-0000-215250	1,212.71
		784 (E)		RETIREMENT MS/ICMA PR 03/15/24 ID	610-0000-215250	131.02
		784 (E)		RETIREMENT MS/ICMA PR 03/15/24 ID	620-0000-215250	486.21
						5,972.86
03/14/2024	GEN	785 (E)	WI RETIREMENT SYSTEM	WISCONSIN RETIREMENT CONTRIBUTIONS - FEBRUARY 2024	100-0000-215200	36,486.07
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	150-0000-215200	17,520.96
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	440-0000-215200	5,664.16
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	500-0000-215200	248.40

03/28/2024 09:37 AM  
User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 03/14/2024 - 03/14/2024  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	610-0000-215200	2,377.28
		785 (E)		WISCONSIN RETIREMENT CONTRIBUTIONS -	620-0000-215200	3,274.08
						<hr/> 65,570.95
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		173,662.55

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
 CHECK NUMBER 38281 - 38304

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 440 LIBRARY FUND								
03/15/2024	GEN	38281	IMIL1992942	ALSCO	OUTSIDE SERVICES	531000	5511	79.42
03/15/2024	GEN	38282#	1FW9-KJGC-CR4R 1M6M-XY47-DHJK 1HHL-3H3D-9GHQ 1RGR-PQJG-9NPY 13LR-KLHW-6QG4 16DJ-KC3T-6XQ3 1VL9-VTQL-91QJ	AMAZON CAPITOL SERVICES	OPERATIONAL SUPPLIES METASPACE MAINTENANCE THINGERY MAINTENANCE PROGRAMMING PROGRAMMING BOOKS AV MATERIAL	531100 531700 531800 533100 533100 532800 532900	5511 5511 5511 5511 5511 5700 5700	558.78 1,455.81 76.75 67.19 151.79 204.25 981.61
								3,496.18
03/15/2024	GEN	38283	52490	AMERICA AQUARIA	OUTSIDE SERVICES	531000	5511	85.00
03/15/2024	GEN	38284	2038083484 2038083485 2038087263 2038087264 2038094486 2038094487 2038103277 2038103278 2038103427 2038111798 2038111799 2038121061 2038121062 2038136430 2038137115 2038140079 2038140080	BAKER & TAYLOR INC.	BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS	532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800 532800	5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700 5700	316.25 26.53 107.00 832.29 53.11 412.94 183.92 137.96 855.37 35.41 208.12 35.99 319.26 196.63 484.82 1,169.71 6.42
								5,381.73
03/15/2024	GEN	38285	2478 2509	BERNSTEIN & ASSOCIATES, LLC	DONATED FUND EXPENDITURES DONATED FUND EXPENDITURES	580600 580600	5890 5890	920.00 720.00
								1,640.00
03/15/2024	GEN	38286	2141442	BLACKSTONE PUBLISHING	AV MATERIAL	532900	5700	53.88
03/15/2024	GEN	38287	B6739542	BRODART	BOOKS	532800	5700	90.4

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
 CHECK NUMBER 38281 - 38304

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 440 LIBRARY FUND									
			B6741955		BOOKS	532800	5700	374.61	
			B6742113		BOOKS	532800	5700	206.01	
			B6747230		BOOKS	532800	5700	103.81	
			B6749181		BOOKS	532800	5700	527.17	
			B6749607		BOOKS	532800	5700	367.78	
			B6753885		BOOKS	532800	5700	273.27	
			CHECK GEN 38287 TOTAL FOR FUN						1,943.06
03/15/2024	GEN	38288	83844489	CENGAGE LEARNING	BOOKS	532800	5700	81.57	
03/15/2024	GEN	38289	2061738	CENTER POINT LARGE PRINT	BOOKS	532800	5700	27.27	
03/15/2024	GEN	38290	7439325	DEMCO INC	COLLECTION MAINTENANCE & REPAIR	531600	5511	94.52	
03/15/2024	GEN	38291	2024.MCL.0001	DRIFTLESS PATHWAYS, LLC	DONATED FUND EXPENDITURES	580600	5890	7,000.00	
03/15/2024	GEN	38292	24369500-1	ENGBERG ANDERSON ARCHITECTS	DONATED FUND EXPENDITURES	580600	5890	1,200.00	
03/15/2024	GEN	38293	JANUARY& FEBRUARY	ERIC HUEMMER	MILEAGE	533200	5511	35.38	
03/15/2024	GEN	38294	36009859	GREAT AMERICAN FINANCIAL SVCS	CONTRACTUAL SERVICES	522000	5511	353.14	
03/15/2024	GEN	38295	JANUARY	HORN FEED	OPERATIONAL SUPPLIES	531100	5511	22.50	
03/15/2024	GEN	38296	960003695	ILLINGWORTH KILGUST	REPAIRS & MAINTENANCE	539500	5511	417.00	
03/15/2024	GEN	38297	873	KLASSY KLEANERS	OUTSIDE SERVICES	531000	5511	960.00	
03/15/2024	GEN	38298	505128389	MIDWEST TAPE	DIGITAL COLLECTIONS	534900	5511	1,065.95	
03/15/2024	GEN	38299	2024	MILWAUKEE ART MUSEUM	DONATED FUND EXPENDITURES	580600	5890	600.00	
03/15/2024	GEN	38300	2024-061	PEWAUKEE PUBLIC LIBRARY	PROGRAMMING	533100	5511	160.00	
03/15/2024	GEN	38301	37249309	QUILL LLC	OPERATIONAL SUPPLIES	531100	5511	122.83	
03/15/2024	GEN	38302	220566A	ROMAN ELECTRIC CO., INC.	REPAIRS & MAINTENANCE	539500	5511	3,924.68	
03/15/2024	GEN	38303	25863	TAYLOR COMPUTER SERVICES, INC	CONTRACTUAL SERVICES	522000	5511	612.00	
03/15/2024	GEN	38304#	2024-13010037	WAUKESHA CTY TREASURER	OPERATIONAL SUPPLIES	531100	5511	533.47	
			2024-13010037		COLLECTION MAINTENANCE & REPAIR	531600	5511	583.73	
			2024-13010013		ELECTRONIC TOOLS & SERVICES	534000	5511	465.00	
			2024-13010013		CAF+-	534100	5511	25,687.00	
			2024-13010013		SHARED COUNTY DATABASES	534400	5511	1,256.00	
			2024-13010013		DIGITAL COLLECTIONS	534900	5511	4,467.00	
			2024-13010060		DONATED FUND EXPENDITURES	580600	5890	473.04	
			CHECK GEN 38304 TOTAL FOR FUN						33,465.25

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
					Fund: 440 LIBRARY FUND			
					Total for fund 440 LIBRARY FUND			62,821.35

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/20/2024	GEN	786 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2024 DENTAL PREMIUMS	100-0000-215304	2,630.11
		786 (E)		APRIL 2024 DENTAL PREMIUMS	150-0000-215304	400.74
		786 (E)		APRIL 2024 DENTAL PREMIUMS	440-0000-215304	208.69
		786 (E)		APRIL 2024 DENTAL PREMIUMS	610-0000-215304	43.06
		786 (E)		APRIL 2024 DENTAL PREMIUMS	620-0000-215304	128.50
						3,411.10
03/20/2024	GEN	787 (E)	DELTA DENTAL OF WISCONSIN	APRIL 2024 VISION PREMIUMS	100-0000-215303	116.68
		787 (E)		APRIL 2024 VISION PREMIUMS	150-0000-215303	30.02
		787 (E)		APRIL 2024 VISION PREMIUMS	440-0000-215303	30.24
						176.94
03/20/2024	GEN	788 (E)	UKG INC.	PAYROLL PROCESSING FEES FEB 2024	100-5111-539900	99.04
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5120-539900	28.30
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5142-539900	28.30
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5145-539900	56.60
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5211-539900	141.49
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5212-539900	127.34
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5213-521900	28.30
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5241-539900	28.30
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5300-539900	99.04
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	100-5632-539900	14.15
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	150-5221-539900	438.64
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	150-5233-531100	84.90
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	440-5511-534000	311.27
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	610-6902-690300	56.60
		788 (E)		PAYROLL PROCESSING FEES FEB 2024	620-8300-840000	42.45
						1,584.72
03/20/2024	GEN	789 (E)	UKG INC.	MISC PR FEES - 2023 W2 PRINTING /	100-5111-539900	23.60
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5120-539900	5.90
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5141-539900	57.95
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5142-539900	5.90
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5144-521900	59.00
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5145-539900	11.80
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5211-539900	38.35
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5212-539900	47.2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5213-521900	5.90
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5241-539900	5.90
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5300-539900	50.15
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5632-539900	2.95
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	100-5670-521900	2.95
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	150-5221-539900	112.10
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	150-5233-531100	20.65
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	440-5511-534000	94.40
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	610-6902-690300	14.75
		789 (E)		MISC PR FEES - 2023 W2 PRINTING /	620-8300-840000	8.85
						568.30
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		5,741.06



INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK								
ARMOUR ABBY								
63744	GETSLING.COM		03/05/2024	03/22/2024	76.40	0.00	Paid	Y 03/22/2024
	440-5511-534000	ADDITIONAL EMPLOYEES CHARGE ELECTRONIC TOOLS & SERVICES		MROCKLEY	76.40			
BITTNER RONALD								
63745	DSPS E SERVICE FEE COM		02/19/2024	03/22/2024	0.45	0.00	Paid	Y 03/22/2024
	100-5323-539500	DPW BACKFLOW TESTING CC SERVICE FEE REPAIRS & MAINTENANCE		MROCKLEY	0.45			
BITTNER RONALD								
63746	DSPS EPAY ISE		02/19/2024	03/22/2024	20.00	0.00	Paid	Y 03/22/2024
	100-5323-539500	DPW BACL FLOW TESTING REPAIRS & MAINTENANCE		MROCKLEY	20.00			
BITTNER RONALD								
63747	WWW.UI.COM		02/21/2024	03/22/2024	551.00	0.00	Paid	Y 03/22/2024
	100-5521-531100	UBIQUITI CAMERA AND AP OPERATIONAL SUPPLIES		MROCKLEY	551.00			
BITTNER RONALD								
63748	SQUARESPACE INC.		02/23/2024	03/22/2024	276.00	0.00	Paid	Y 03/22/2024
	100-5521-531100	PHANTOM JUNCTION STAGE ANNUAL OPERATIONAL SUPPLIES		MROCKLEY	276.00			
BITTNER RONALD								
63749	ZORO TOOLS INC		02/27/2024	03/22/2024	423.13	0.00	Paid	Y 03/22/2024
	100-5323-539500	DPW GARAGE GAS DETECTOR REPAIRS & MAINTENANCE		MROCKLEY	423.13			
BITTNER RONALD								
63750	ZORO TOOLS INC		02/27/2024	03/22/2024	152.82	0.00	Paid	Y 03/22/2024
	100-5521-531100	PLUMBING DIAPHRAMS OPERATIONAL SUPPLIES		MROCKLEY	152.82			
BITTNER RONALD								
63751	WWW.UI.COM		02/28/2024	03/22/2024	411.00	0.00	Paid	Y 03/22/2024
	430-5700-571100	2 VIEWPORTS FOR DISPATCH CAMERA POLICE DEPT CAPITAL EQUIP		MROCKLEY	411.00			
BITTNER RONALD								
63752	WWW.APWA.NET		03/01/2024	03/22/2024	397.00	0.00	Paid	Y 03/22/2024
	100-5300-532400	APWA MEMBERSHIP BITTNER/WILHARMS MEMBERSHIP DUES		MROCKLEY	397.00			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 0002 US BANK								
63753	BITTNER RONALD WWW.UI.COM	1 VIEWPORT FOR DISPATCH CAMERA	03/05/2024	03/22/2024 MROCKLEY	212.00	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			212.00			
63754	BITTNER RONALD HARBOR FREIGHT TOOLS 544	PARK SUPPLIES	03/10/2024	03/22/2024 MROCKLEY	49.80	0.00	Paid	Y 03/22/2024
	100-5521-531100	OPERATIONAL SUPPLIES			49.80			
63755	BITTNER RONALD PAYPAL *WISCONSIN L WI	WAUKESHA COUNTY STORMWATER WORKSHOP	03/11/2024	03/22/2024 MROCKLEY	120.00	0.00	Paid	Y 03/22/2024
	100-5660-535200	STORMWATER COMPLIANCE EXPENSE			110.00			
	500-5344-535200	Stormwater Compliance Expense			10.00			
63756	BONK JASON THE HOME DEPOT #4921	PLUMBING PARTS	02/21/2024	03/22/2024 MROCKLEY	11.36	0.00	Paid	Y 03/22/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE			11.36			
63757	BONK JASON THE HOME DEPOT #4921	PLUMBING PARTS	03/06/2024	03/22/2024 MROCKLEY	55.14	0.00	Paid	Y 03/22/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE			55.14			
63758	BONK JASON THE HOME DEPOT #4921	TOOLS	03/12/2024	03/22/2024 MROCKLEY	10.97	0.00	Paid	Y 03/22/2024
	620-8010-827000	OPERATION SUPPLY/EXPENSE			10.97			
63759	CASTLE WAYNE A OPC*WI RURAL WTR CONF	WRWA CONFERENCE REGISTRATION	03/06/2024	03/22/2024 MROCKLEY	260.00	0.00	Paid	Y 03/22/2024
	610-6920-693000	MISC GENERAL EXPENSES			130.00			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			130.00			
63760	CASTLE WAYNE A OPC MSC*SERVICE FEE 024	WRWA CONFERENCE REGISTRATION FEE	03/06/2024	03/22/2024 MROCKLEY	8.87	0.00	Paid	Y 03/22/2024
	610-6920-693000	MISC GENERAL EXPENSES			4.44			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			4.43			
63761	CEITHAMER EMILY WAL-MART #1571	PROGRAM SUPPLIES	02/22/2024	03/22/2024 MROCKLEY	15.29	0.00	Paid	Y 03/22/2024

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
		GL Distribution						
		Purchase Card Vendor: 0002 US BANK						
	440-5511-533100	PROGRAMMING			15.29			
63762	CEITHAMER EMILY SP TALES.COM	LIFE STORY KIT	03/12/2024	03/22/2024 MROCKLEY	43.99	0.00	Paid	Y 03/22/2024
	440-5511-533000	THINGERY COLLECTION			43.99			
63763	CEITHAMER EMILY SQ *SCHOOL DISTRICT OF WA	PLANETARIUM EXPLORE PASS	03/12/2024	03/22/2024 MROCKLEY	300.00	0.00	Paid	Y 03/22/2024
	440-5890-580600	DONATED FUND EXPENDITURES			300.00			
63764	DEMOTTO CHRIS AMAZON.COM*RW66G71A2	DISPATCH MONITORS	02/22/2024	03/22/2024 MROCKLEY	299.91	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			299.91			
63765	DEMOTTO CHRIS THE HOME DEPOT #4921	DISPATCH REMODEL HARDWARE	02/22/2024	03/22/2024 MROCKLEY	16.94	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			16.94			
63766	DEMOTTO CHRIS THE HOME DEPOT #4921	DISPATCH REMODEL HARDWARE	02/26/2024	03/22/2024 MROCKLEY	17.96	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			17.96			
63767	DEMOTTO CHRIS AMAZON.COM*RZ0RE8G91	DISPATCH SMART TV AND HARDWARE	03/04/2024	03/22/2024 MROCKLEY	473.93	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			473.93			
63768	DEMOTTO CHRIS AMZN MKTP US*RN18Q7HQ1	DISPATCH MONITOR AND CABLE	03/12/2024	03/22/2024 MROCKLEY	169.92	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			169.92			
63769	DEMOTTO CHRIS AMZN MKTP US*R69CG1W50	DISPATCH GARBAGE CAN AND HARDWARE	03/13/2024	03/22/2024 MROCKLEY	196.99	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			196.99			
63770	DEMOTTO CHRIS AMZN MKTP US*R63DP0BT2	DISPATCH REMODEL CORDS AND CABLES	03/14/2024	03/22/2024 MROCKLEY	67.18	0.00	Paid	Y 03/22/2024
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			67.18			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK							
DEMOTTO CHRIS							
63771	AMZN MKTP US*R68G97B92 DISPATCH REMODEL BULLETING BOARDS 430-5700-571100	03/14/2024	03/22/2024 MROCKLEY	111.87	0.00	Paid	Y 03/22/2024
	POLICE DEPT CAPITAL EQUIP			111.87			
DOHERTY DIANA							
63772	GOVERNMENT FINANCE OFFIC DEBT RATING WEBINAR 100-5145-533500	02/21/2024	03/22/2024 MROCKLEY	85.00	0.00	Paid	Y 03/22/2024
	TRAINING & TRAVEL			85.00			
DOHERTY DIANA							
63773	VBS*VONAGE BUSINESS MARCH 2024 VONAGE PHONE BILL 100-5141-522500	03/12/2024	03/22/2024 MROCKLEY	1,561.87	0.00	Paid	Y 03/22/2024
	TELEPHONE			19.59			
	TELEPHONE			88.42			
	SOFTWARE SUPPORT/MAINTENANCE			88.19			
	SOFTWARE SUPPORT/MAINTENANCE			58.78			
	TELEPHONE			19.59			
	TELEPHONE			39.44			
	TELEPHONE			19.59			
	TELEPHONE			19.59			
	TELEPHONE			366.91			
	TELEPHONE			357.94			
	TELEPHONE			400.21			
	OFFICE SUPPLIES & EXPENSES			41.81			
	OFFICE SUPPLIES & EXPENSES			41.81			
DYKSTRA DIANA							
63774	THE OSTHOFF RESORT WCMA CONFERENCE 100-5141-533500	03/01/2024	03/22/2024 MROCKLEY	345.66	0.00	Paid	Y 03/22/2024
	TRAINING & TRAVEL			345.66			
GOURDOUX LINDA							
63775	METRO MARKET #384 POSTAGE WATER AND ELECTION TRAINING 100-5144-531100	02/22/2024	03/22/2024 MROCKLEY	23.34	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			23.34			
GOURDOUX LINDA							
63776	METRO MARKET #384 ELECTION TRAINING 100-5144-531100	02/24/2024	03/22/2024 MROCKLEY	11.47	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			11.47			
KIM CATHRYN							
63777	WM SUPERCENTER #1571 CLEANING SUPPLIES	02/15/2024	03/22/2024 MROCKLEY	75.73	0.00	Paid	Y 03/22/2024

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 CREDIT CARD TRANSACTIONS FOR BOARD  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnlized Post Date
	Purchase Card Vendor: 0002 US BANK						
	440-5511-531100	OPERATIONAL SUPPLIES		75.73			
63778	KIM CATHRYN COLLABORATIVE SUMMER LIBR SLP PROMOTIONS	02/15/2024	03/22/2024 MROCKLEY	187.95	0.00	Paid	Y 03/22/2024
	440-5511-533100	PROGRAMMING		187.95			
63779	KIM CATHRYN WALGREENS #7039 CLEANING SUPPLIES	02/16/2024	03/22/2024 MROCKLEY	26.52	0.00	Paid	Y 03/22/2024
	440-5511-531100	OPERATIONAL SUPPLIES		26.52			
63780	KIM CATHRYN SEED SAVERS EXCHANGE INC. SEEDS FOR SEED LIBRARY	02/21/2024	03/22/2024 MROCKLEY	15.38	0.00	Paid	Y 03/22/2024
	440-5890-580600	DONATED FUND EXPENDITURES		15.38			
63781	KIM CATHRYN SEED SAVERS EXCHANGE INC. SEEDS FOR SEED LIBRARY	02/22/2024	03/22/2024 MROCKLEY	105.77	0.00	Paid	Y 03/22/2024
	440-5890-580600	DONATED FUND EXPENDITURES		105.77			
63782	KIM CATHRYN WM SUPERCENTER #1571 MICROWAVE	02/22/2024	03/22/2024 MROCKLEY	80.00	0.00	Paid	Y 03/22/2024
	440-5511-581000	FURNITURE & FIXTURES		80.00			
63783	KIM CATHRYN PARTSWH COM VACUUM BELT	02/23/2024	03/22/2024 MROCKLEY	15.09	0.00	Paid	Y 03/22/2024
	440-5511-531100	OPERATIONAL SUPPLIES		15.09			
63784	KIM CATHRYN EB STRATEGIES FOR MAN ONLINE COURSE/ JAME PRIDE	02/26/2024	03/22/2024 MROCKLEY	285.54	0.00	Paid	Y 03/22/2024
	440-5511-533500	TRAINING & TRAVEL		285.54			
63785	KIM CATHRYN NETFLIX 3/1/24-3/31/24 STREAMING SERVICE	03/01/2024	03/22/2024 MROCKLEY	22.99	0.00	Paid	Y 03/22/2024
	440-5511-531800	THINGERY MAINTENANCE		22.99			
63786	KIM CATHRYN METRO MARKET #384 STAFF SNACKS	03/01/2024	03/22/2024 MROCKLEY	9.99	0.00	Paid	Y 03/22/2024
	440-5511-531100	OPERATIONAL SUPPLIES		9.99			

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Purchase Card Vendor: 0002 US BANK								
63787	KIM CATHRYN METRO MARKET #384 440-5511-531100	STAFF PARTY OPERATIONAL SUPPLIES	03/01/2024	03/22/2024 MROCKLEY	15.27 15.27	0.00	Paid	Y 03/22/2024
63788	KIM CATHRYN WAL-MART #1571 440-5511-533100	D&D PROGRAM SUPPLIES PROGRAMMING	03/05/2024	03/22/2024 MROCKLEY	25.96 25.96	0.00	Paid	Y 03/22/2024
63789	KIM CATHRYN METRO MARKET #384 440-5511-531100	STAFF PARTY OPERATIONAL SUPPLIES	03/05/2024	03/22/2024 MROCKLEY	21.52 21.52	0.00	Paid	Y 03/22/2024
63790	KIM CATHRYN FRIENDS OF THE DOMES, 440-5890-580600	EXPLORE PASS PD BY FRIENDS DONATED FUND EXPENDITURES	03/07/2024	03/22/2024 MROCKLEY	500.00 500.00	0.00	Paid	Y 03/22/2024
63791	KIM CATHRYN FSP*SCHLITZ AUDUBON NATUR 440-5890-580600	EXPLORE PASS PD BY FRIENDS DONATED FUND EXPENDITURES	03/07/2024	03/22/2024 MROCKLEY	70.00 70.00	0.00	Paid	Y 03/22/2024
63792	KIM CATHRYN SQ *BETTY BRINN CHILDREN' 440-5890-580600	EXPLORE PASS PD BY FRIENDS DONATED FUND EXPENDITURES	03/07/2024	03/22/2024 MROCKLEY	500.00 500.00	0.00	Paid	Y 03/22/2024
63793	KIM CATHRYN THE HOME DEPOT #4921 440-5511-531100	CLEANING SUPPLIES OPERATIONAL SUPPLIES	03/08/2024	03/22/2024 MROCKLEY	107.36 107.36	0.00	Paid	Y 03/22/2024
63794	KIM CATHRYN SEED SAVERS EXCHANGE INC. 440-5890-580600	SEEDS FOR SEED LIBRARY DONATED FUND EXPENDITURES	03/11/2024	03/22/2024 MROCKLEY	67.65 67.65	0.00	Paid	Y 03/22/2024
63795	KIM CATHRYN US BANK 440-5511-531100	HOOK RETURN OPERATIONAL SUPPLIES	03/12/2024	03/22/2024 MROCKLEY	(19.93) (19.93)	0.00	Paid	Y 03/22/2024

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Purchase Card Vendor: 0002 US BANK								
KINDER MATTHEW 63796	WISCONSIN WASTEWATER OPER SEMINAR REGISTRATION FOR 3 STAFF 620-8400-854100	EDUCATIONAL/TRAINING EXPENSES	02/15/2024	03/22/2024 MROCKLEY	108.15 108.15	0.00	Paid	Y 03/22/2024
KINDER MATTHEW 63797	DSPTS E SERVICE FEE COM BACKFLOW REGISTRATION FEE 620-8010-827000	OPERATION SUPPLY/EXPENSE	02/21/2024	03/22/2024 MROCKLEY	0.45 0.45	0.00	Paid	Y 03/22/2024
KINDER MATTHEW 63798	DSPTS EPAY ISE ANNUAL BACKFLOW REGISTRATION 620-8010-827000	OPERATION SUPPLY/EXPENSE	02/21/2024	03/22/2024 MROCKLEY	20.00 20.00	0.00	Paid	Y 03/22/2024
KINDER MATTHEW 63799	ALLIED INSULATION PIPING INSULATION 620-8010-827000	OPERATION SUPPLY/EXPENSE	02/22/2024	03/22/2024 MROCKLEY	83.82 83.82	0.00	Paid	Y 03/22/2024
KINDER MATTHEW 63800	AMZN MKTP US*RN1ZH2240 SAMPLE CUPS 620-8010-826000	LABORATORY	03/05/2024	03/22/2024 MROCKLEY	807.40 807.40	0.00	Paid	Y 03/22/2024
KINDER MATTHEW 63801	AMZN MKTP US*RN03L9JJ2 FLEET TOOLS 620-8010-827000 610-6200-662300	OPERATION SUPPLY/EXPENSE OPERATION SUPPLY/EXP-PUMPING	03/06/2024	03/22/2024 MROCKLEY	177.33 88.67 88.66	0.00	Paid	Y 03/22/2024
KREISER ROBERT 63802	AMZN MKTP US*RB4A87R31 CODED ENTRY LOCK 100-5211-539400	BLDG REPAIRS & MAINTENANCE	02/15/2024	03/22/2024 MROCKLEY	478.95 478.95	0.00	Paid	Y 03/22/2024
KREISER ROBERT 63803	WWW.DJI.COM DRONE PROPELLARS 100-5212-539500	REPAIRS & MAINTENANCE	02/17/2024	03/22/2024 MROCKLEY	17.50 17.50	0.00	Paid	Y 03/22/2024
KREISER ROBERT 63804	AMAZON.COM*RI1L13LK1 3 DISPATCH SMART TVS AND MOUNTS 430-5700-571100	POLICE DEPT CAPITAL EQUIP	02/17/2024	03/22/2024 MROCKLEY	1,259.94 1,259.94	0.00	Paid	Y 03/22/2024

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Purchase Card Vendor: 0002 US BANK								
63805	KREISER ROBERT AMZN MKTP US*RW0LR2240 430-5700-571100	DISPATCH POWER STRIPS AND CABLE POLICE DEPT CAPITAL EQUIP	02/21/2024	03/22/2024 MROCKLEY	205.95 205.95	0.00	Paid	Y 03/22/2024
63806	KUBIAK MICHAEL SP 3CF5F7-2 100-5212-531100	TRAFFIC CONES OPERATIONAL SUPPLIES	02/19/2024	03/22/2024 MROCKLEY	325.97 325.97	0.00	Paid	Y 03/22/2024
63807	KUBIAK MICHAEL AMZN MKTP US*RW6W33CD2 100-5212-531100	THUMB SCREWS OPERATIONAL SUPPLIES	02/19/2024	03/22/2024 MROCKLEY	18.57 18.57	0.00	Paid	Y 03/22/2024
63808	KUBIAK MICHAEL AMAZON.COM*RW6RR0I80 430-5700-571100	DISPATCH MONITORS POLICE DEPT CAPITAL EQUIP	02/22/2024	03/22/2024 MROCKLEY	306.90 306.90	0.00	Paid	Y 03/22/2024
63809	KUBIAK MICHAEL AMZN MKTP US*RH0VB6CC0 100-5212-531100	OUTDOOR EXTENSION CORD FOR SQUAD 33 OPERATIONAL SUPPLIES	03/14/2024	03/22/2024 MROCKLEY	21.98 21.98	0.00	Paid	Y 03/22/2024
63810	PETERSON RANDY SIMPLE TIRE 100-5324-539500	SKIDSTEER TIRE REPAIRS & MAINTENANCE	02/29/2024	03/22/2024 MROCKLEY	2,095.28 2,095.28	0.00	Paid	Y 03/22/2024
63811	PETERSON RANDY HARBOR FREIGHT TOOLS 544 100-5521-531100	PARK SUPPLIES OPERATIONAL SUPPLIES	03/10/2024	03/22/2024 MROCKLEY	61.74 61.74	0.00	Paid	Y 03/22/2024
63812	PETERSON RANDY MAVERICK MOWER SUPPLY 100-5324-539500	MOWER BLADES REPAIRS & MAINTENANCE	03/14/2024	03/22/2024 MROCKLEY	486.36 486.36	0.00	Paid	Y 03/22/2024
63813	RUTENBECK TIM WM SUPERCENTER #1571 100-5111-531100	WATER FOR BOARD ROOM OPERATIONAL SUPPLIES	03/05/2024	03/22/2024 MROCKLEY	13.96 13.96	0.00	Paid	Y 03/22/2024



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Purchase Card Vendor: 0002 US BANK								
63814	SMITH JAMES A THE HOME DEPOT #4921 620-8010-827000	SAMPLE STORAGE TOTE OPERATION SUPPLY/EXPENSE	03/05/2024	03/22/2024 MROCKLEY	21.96 21.96	0.00	Paid	Y 03/22/2024
63815	STIEN JEFFREY R AMZN MKTP US*RI5UB8H02 150-5223-531100	FIRE TRAINING SMOKE OPERATIONAL SUPPLIES	02/16/2024	03/22/2024 MROCKLEY	108.02 108.02	0.00	Paid	Y 03/22/2024
63816	STIEN JEFFREY R AMZN MKTP US*RW96I6FC0 150-5222-539500	VINYL CEMENT RDC REPAIR REPAIRS & MAINTENANCE	02/16/2024	03/22/2024 MROCKLEY	17.83 17.83	0.00	Paid	Y 03/22/2024
63817	STIEN JEFFREY R AMZN MKTP US*RI47K7YQ2 150-5231-531100	EMS DUFFEL BAG OPERATIONAL SUPPLIES	02/19/2024	03/22/2024 MROCKLEY	59.99 59.99	0.00	Paid	Y 03/22/2024
63818	STIEN JEFFREY R AMZN MKTP US*RW3F02G32 150-5222-531100	PAGER BATTERIES OPERATIONAL SUPPLIES	02/22/2024	03/22/2024 MROCKLEY	89.98 89.98	0.00	Paid	Y 03/22/2024
63819	STIEN JEFFREY R HAIX 150-5233-534600	ROLBIECKI STATION BOOTS CLOTHING ALLOWANCE	02/22/2024	03/22/2024 MROCKLEY	384.00 384.00	0.00	Paid	Y 03/22/2024
63820	STIEN JEFFREY R METRO MARKET #384 150-5221-531100	STATION SUPPLIES OPERATIONAL SUPPLIES	02/23/2024	03/22/2024 MROCKLEY	41.98 41.98	0.00	Paid	Y 03/22/2024
63821	STIEN JEFFREY R BOAT-ED.COM 150-5223-533500	ALCALA BOAT EDUCATION TRAINING & TRAVEL	02/23/2024	03/22/2024 MROCKLEY	40.95 40.95	0.00	Paid	Y 03/22/2024
63822	STIEN JEFFREY R ATVCOURSE.COM 150-5223-533500	ALCALA UTV EDUCATION TRAINING & TRAVEL	02/24/2024	03/22/2024 MROCKLEY	36.70 36.70	0.00	Paid	Y 03/22/2024

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Purchase Card Vendor: 0002 US BANK								
63823	STIEN JEFFREY R US BANK	REFUND FIRE TRAINING SMOKE	03/01/2024	03/22/2024 MROCKLEY	(108.02)	0.00	Paid	Y 03/22/2024
	150-5223-531100	OPERATIONAL SUPPLIES			(108.02)			
63824	STIEN JEFFREY R WAL-MART #1571	STAFF POTOS	03/01/2024	03/22/2024 MROCKLEY	9.88	0.00	Paid	Y 03/22/2024
	150-5221-531100	OPERATIONAL SUPPLIES			9.88			
63825	STIEN JEFFREY R UNDERWATER CONNECTION	LAABS OPEN WATER COURSE	03/01/2024	03/22/2024 MROCKLEY	580.25	0.00	Paid	Y 03/22/2024
	150-5233-533500	TRAINING & TRAVEL			580.25			
63826	STIEN JEFFREY R BOAT-ED.COM	PILANT BOAT CLASS	03/02/2024	03/22/2024 MROCKLEY	45.95	0.00	Paid	Y 03/22/2024
	150-5223-533500	TRAINING & TRAVEL			45.95			
63827	STIEN JEFFREY R BOAT-ED.COM	DORNBURG BOAT CLASS	03/02/2024	03/22/2024 MROCKLEY	45.95	0.00	Paid	Y 03/22/2024
	150-5223-533500	TRAINING & TRAVEL			45.95			
63828	STIEN JEFFREY R ATVCOURSE.COM	PILANT UTV EDUCATION	03/02/2024	03/22/2024 MROCKLEY	36.70	0.00	Paid	Y 03/22/2024
	150-5223-533500	TRAINING & TRAVEL			36.70			
63829	STIEN JEFFREY R ATVCOURSE.COM	LUDWIG UTV EDUCATION	03/02/2024	03/22/2024 MROCKLEY	36.70	0.00	Paid	Y 03/22/2024
	150-5221-533500	TRAINING & TRAVEL			36.70			
63830	STIEN JEFFREY R AMAZON.COM*RN01D5GI0	STATION SUPPLIES	03/03/2024	03/22/2024 MROCKLEY	57.30	0.00	Paid	Y 03/22/2024
	150-5221-531100	OPERATIONAL SUPPLIES			57.30			
63831	STIEN JEFFREY R AMZN MKTP US*RZ2XT9TN1	EMS SUPPLIES	03/03/2024	03/22/2024 MROCKLEY	22.96	0.00	Paid	Y 03/22/2024
	150-5231-531100	OPERATIONAL SUPPLIES			22.96			

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Purchase Card Vendor: 0002 US BANK							
63832	STIEN JEFFREY R UNDERWATER CONNECTION ROUSH OPEN WATER COURSE UNDERWATER 150-5233-533500	03/04/2024	03/22/2024 MROCKLEY	580.25	0.00	Paid	Y 03/22/2024
	TRAINING & TRAVEL			580.25			
63833	STIEN JEFFREY R BOAT-ED.COM HEALY BOAT EDUCATION 150-5223-533500	03/05/2024	03/22/2024 MROCKLEY	45.95	0.00	Paid	Y 03/22/2024
	TRAINING & TRAVEL			45.95			
63834	STIEN JEFFREY R ATVCOURSE.COM HEALY UTV EDUCATION 150-5223-533500	03/05/2024	03/22/2024 MROCKLEY	36.70	0.00	Paid	Y 03/22/2024
	TRAINING & TRAVEL			36.70			
63835	STIEN JEFFREY R US BANK REFUND EMS SUPPLIES 150-5231-531100	03/06/2024	03/22/2024 MROCKLEY	(114.48)	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			(114.48)			
63836	STIEN JEFFREY R UA.COM*888-727-6687 MD FRIESEMA CLOTHING UA 150-5221-534600	03/06/2024	03/22/2024 MROCKLEY	95.03	0.00	Paid	Y 03/22/2024
	CLOTHING ALLOWANCE			95.03			
63837	STIEN JEFFREY R FSP*WISCONSIN STATE FIRE STIEN WSFCA MEMBERSHIP 150-5221-532400	03/07/2024	03/22/2024 MROCKLEY	95.00	0.00	Paid	Y 03/22/2024
	MEMBERSHIP DUES			95.00			
63838	STIEN JEFFREY R AMZN MKTP US*R67HL44N0 I34 GARMIN 150-5231-531100	03/07/2024	03/22/2024 MROCKLEY	107.00	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			107.00			
63839	STIEN JEFFREY R WAL-MART #1571 STAFF PICTURES 150-5221-531100	03/08/2024	03/22/2024 MROCKLEY	0.56	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			0.56			
63840	STIEN JEFFREY R WAL-MART #1571 LOCK OUT TAG OUT SUPPLIES 150-5222-531100	03/11/2024	03/22/2024 MROCKLEY	22.32	0.00	Paid	Y 03/22/2024
	OPERATIONAL SUPPLIES			22.32			

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Purchase Card Vendor: 0002 US BANK								
STREIT DANIEL								
63841	DOJ WS2 EVA EPAY SALE FEE		02/16/2024	03/22/2024	125.00	0.00	Paid	Y
	ACTIVE THREAT INTEGRATED RESPONSE			MROCKLEY				03/22/2024
	100-5215-533500	TRAINING & TRAVEL			125.00			
STREIT DANIEL								
63842	DOJ WS2 EVA EPAY SRV FEE		02/16/2024	03/22/2024	2.50	0.00	Paid	Y
	ACTIVE THREAT INTEGRATED RESPONSE			MROCKLEY				03/22/2024
	100-5215-533500	TRAINING & TRAVEL			2.50			
STREIT DANIEL								
63843	AMZN MKTP US*RW0J61S02		02/25/2024	03/22/2024	63.95	0.00	Paid	Y
	CORKBOARD			MROCKLEY				03/22/2024
	100-5211-531100	OPERATIONAL SUPPLIES			63.95			
STREIT DANIEL								
63844	AMZN MKTP US*RW0C69MM1		02/27/2024	03/22/2024	47.98	0.00	Paid	Y
	2 NOTARY STAMPS			MROCKLEY				03/22/2024
	100-5211-531100	OPERATIONAL SUPPLIES			47.98			
STREIT DANIEL								
63845	AMZN MKTP US*RZ1WX7X01		03/04/2024	03/22/2024	69.77	0.00	Paid	Y
	DISPATCH FOOTSWITCH			MROCKLEY				03/22/2024
	100-5211-539500	REPAIRS & MAINTENANCE			69.77			
SUKOWATY JAYME								
63846	USPS PO 5657100149		03/06/2024	03/22/2024	5.10	0.00	Paid	Y
	POSTAGE FOR FLUORIDE SAMPLE			MROCKLEY				03/22/2024
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			5.10			
SUKOWATY JAYME								
63847	AMOCO#1971514MUKWONAGO A		03/07/2024	03/22/2024	1.89	0.00	Paid	Y
	ICE FOR WATER SAMPLES			MROCKLEY				03/22/2024
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			1.89			
SUKOWATY JAYME								
63848	WM SUPERCENTER #1571		03/13/2024	03/22/2024	27.56	0.00	Paid	Y
	OFFICE SUPPLIES			MROCKLEY				03/22/2024
	610-6920-692100	OFFICE SUPPLIES & EXPENSES			13.78			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES			13.78			
SURA MATTHEW J								
63849	APPLE.COM/BILL		03/08/2024	03/22/2024	0.99	0.00	Paid	Y
	APPLE STORAGE			MROCKLEY				03/22/2024
	150-5231-531100	OPERATIONAL SUPPLIES			0.99			

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 0002 US BANK								
63850	WILHARMS MICHAЕ	UWCC REGISTRATIONS	02/15/2024	03/22/2024	260.10	0.00	Paid	Y
		APWA SUPERVISOR CERTIFICATION		MROCKLEY				03/22/2024
	100-5323-533500	TRAINING & TRAVEL			260.10			
63851	WILHARMS MICHAЕ	UWCC REGISTRATIONS	02/15/2024	03/22/2024	359.00	0.00	Paid	Y
		APWA SUPERVISOR CERTIFICATION		MROCKLEY				03/22/2024
	100-5323-533500	TRAINING & TRAVEL			359.00			
63852	ZAESKE DEBBIE	BIG SKY COMMUNICATIONS I	03/11/2024	03/22/2024	455.00	0.00	Paid	Y
		REPLACE DISPATCH BASE AND DONGLE		MROCKLEY				03/22/2024
	100-5211-539500	REPAIRS & MAINTENANCE			455.00			
Total Purchase Card Vendor: 0002 US BANK					19,196.55	0.00		
# of Invoices:	106	# Due:	0	Totals:	19,438.98	0.00		
# of Credit Memos:	3	# Due:	0	Totals:	(242.43)	0.00		
Net of Invoices and Credit Memos:					19,196.55	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5111-531100	OPERATIONAL SUPPLIES	13.96
100-5120-522500	TELEPHONE	19.59
100-5141-522500	TELEPHONE	19.59
100-5141-533500	TRAINING & TRAVEL	345.66
100-5142-522500	TELEPHONE	88.42
100-5144-531100	OPERATIONAL SUPPLIES	34.81
100-5145-522900	SOFTWARE SUPPORT/MAINTENANCE	88.19
100-5145-533500	TRAINING & TRAVEL	85.00
100-5211-522500	TELEPHONE	366.91
100-5211-531100	OPERATIONAL SUPPLIES	111.93
100-5211-539400	BLDG REPAIRS & MAINTENANCE	478.95
100-5211-539500	REPAIRS & MAINTENANCE	524.77
100-5212-531100	OPERATIONAL SUPPLIES	366.52
100-5212-539500	REPAIRS & MAINTENANCE	17.50
100-5215-533500	TRAINING & TRAVEL	127.50
100-5241-522900	SOFTWARE SUPPORT/MAINTENANCE	58.78
100-5300-532400	MEMBERSHIP DUES	397.00
100-5323-522500	TELEPHONE	39.44
100-5323-533500	TRAINING & TRAVEL	619.10
100-5323-539500	REPAIRS & MAINTENANCE	443.58

INVOICE REGISTER REPORT FOR MUKWONAGO  
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 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
		GL Distribution						
	100-5324-539500	REPAIRS & MAINTENANCE			2,581.64			
	100-5512-522500	TELEPHONE			19.59			
	100-5521-531100	OPERATIONAL SUPPLIES			1,091.36			
	100-5632-522500	TELEPHONE			19.59			
	100-5660-535200	STORMWATER COMPLIANCE EXPENSE			110.00			
	150-5221-522500	TELEPHONE			357.94			
	150-5221-531100	OPERATIONAL SUPPLIES			109.72			
	150-5221-532400	MEMBERSHIP DUES			95.00			
	150-5221-533500	TRAINING & TRAVEL			36.70			
	150-5221-534600	CLOTHING ALLOWANCE			95.03			
	150-5222-531100	OPERATIONAL SUPPLIES			112.30			
	150-5222-539500	REPAIRS & MAINTENANCE			17.83			
	150-5223-533500	TRAINING & TRAVEL			288.90			
	150-5231-531100	OPERATIONAL SUPPLIES			76.46			
	150-5233-533500	TRAINING & TRAVEL			1,160.50			
	150-5233-534600	CLOTHING ALLOWANCE			384.00			
	430-5700-571100	POLICE DEPT CAPITAL EQUIP			3,750.49			
	440-5511-522500	TELEPHONE			400.21			
	440-5511-531100	OPERATIONAL SUPPLIES			251.55			
	440-5511-531800	THINGERY MAINTENANCE			22.99			
	440-5511-533000	THINGERY COLLECTION			43.99			
	440-5511-533100	PROGRAMMING			229.20			
	440-5511-533500	TRAINING & TRAVEL			285.54			
	440-5511-534000	ELECTRONIC TOOLS & SERVICES			76.40			
	440-5511-581000	FURNITURE & FIXTURES			80.00			
	440-5890-580600	DONATED FUND EXPENDITURES			1,558.80			
	500-5344-535200	Stormwater Compliance Expense			10.00			
	610-6200-662300	OPERATION SUPPLY/EXP-PUMPING			88.66			
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			6.99			
	610-6920-692100	OFFICE SUPPLIES & EXPENSES			55.59			
	610-6920-693000	MISC GENERAL EXPENSES			134.44			
	620-8010-826000	LABORATORY			807.40			
	620-8010-827000	OPERATION SUPPLY/EXPENSE			292.37			
	620-8400-851000	OFFICE SUPPLIES & EXPENSES			55.59			
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			242.58			

INVOICE REGISTER REPORT FOR MUKWONAGO  
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 CREDIT CARD TRANSACTIONS FOR BOARD  
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Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnalized Post Date
		GL Distribution						
		--- TOTALS BY FUND ---						
	100 -	GENERAL FUND			8,069.38	0.00		
	150 -	FIRE/AMBULANCE FUND			2,734.38	0.00		
	430 -	CAPITAL EQUIPMENT FUND			3,750.49	0.00		
	440 -	LIBRARY FUND			2,948.68	0.00		
	500 -	STORM WATER UTILITY			10.00	0.00		
	610 -	WATER UTILITY FUND			285.68	0.00		
	620 -	SEWER UTILITY FUND			1,397.94	0.00		
		--- TOTALS BY DEPT/ACTIVITY ---						
	5111 -	VILLAGE BOARD			13.96	0.00		
	5120 -	MUNICIPAL COURT			19.59	0.00		
	5141 -	VILLAGE ADMINISTRATOR			365.25	0.00		
	5142 -	CLERK-TREASURER			88.42	0.00		
	5144 -	ELECTIONS			34.81	0.00		
	5145 -	FINANCE DEPARTMENT			173.19	0.00		
	5211 -	POLICE ADMINISTRATION			1,482.56	0.00		
	5212 -	POLICE PATROL			384.02	0.00		
	5215 -	POLICE TRAINING			127.50	0.00		
	5221 -	FIRE ADMINISTRATION			694.39	0.00		
	5222 -	FIRE SUPPRESSION			130.13	0.00		
	5223 -	FIRE TRAINING			288.90	0.00		
	5231 -	AMBULANCE			76.46	0.00		
	5233 -	REFERENDUM FUNDED STAFFING			1,544.50	0.00		
	5241 -	BUILDING INSPECTOR			58.78	0.00		
	5300 -	DPW GENERAL ADMINISTRATION			397.00	0.00		
	5323 -	GARAGE			1,102.12	0.00		
	5324 -	MACHINERY & EQUIPMENT			2,581.64	0.00		
	5344 -	STORM SEWER			10.00	0.00		
	5511 -	LIBRARY SERVICES			1,389.88	0.00		
	5512 -	MUSEUM			19.59	0.00		
	5521 -	PARKS			1,091.36	0.00		
	5632 -	PLANNING DEPARTMENT			19.59	0.00		
	5660 -	STORMWATER MASTER PLAN			110.00	0.00		
	5700 -	CAPITAL OUTLAY EXPENDITURES			3,750.49	0.00		
	5890 -	USE OF DESIGNATED FUNDS			1,558.80	0.00		
	6200 -	PUMPING OPERATIONS			88.66	0.00		
	6300 -	WATER TREATMENT OPERATIONS			6.99	0.00		
	6920 -	ADMINISTRATIVE & GENERAL EX			190.03	0.00		
	8010 -	WWTP-TREATMENT/DISPOSAL/GP			1,099.77	0.00		
	8400 -	ADMINISTRATIVE & GENERAL			298.17	0.00		
	0366				1,646.87			

03/28/2024 09:54 AM  
 User: MROCKLEY  
 DB: Mukwonago

INVOICE REGISTER REPORT FOR MUKWONAGO  
 EXP CHECK RUN DATES 03/22/2024 - 03/22/2024  
 JOURNALIZED PAID  
 BANK CODE: GEN - CHECK TYPE: EFT  
 CREDIT CARD TRANSACTIONS FOR BOARD  
 SORTED BY CARDHOLDER

Inv Num Inv Ref#	Vendor	Description	Inv Date	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY PAYMENT CARD ACCOUNT ---								
					4,810.00			
	0408				619.10			
	0707				2,112.79			
	1051				1,197.15			
	1086				13.96			
	1128				455.00			
	1552				359.28			
	3049				34.55			
	3064				1,354.70			
	4175				1,962.34			
	5177				345.66			
	5311				76.40			
	5538				309.20			
	5724				0.99			
	6347				34.81			
	6370				2,375.45			
	6639				268.87			
	6721				673.42			
	7403				21.96			
	8764				77.47			
	9625				2,643.38			
	9708				2,613.20			



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User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK NUMBER 791  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/27/2024	GEN	791 (E)	WI DEPT OF REVENUE	2024 ANNUAL ADMINISTRATIVE FEE	220-5140-539900	200.00
		791 (E)		2024 ANNUAL ADMINISTRATIVE FEE	240-5140-539900	200.00
		791 (E)		2024 ANNUAL ADMINISTRATIVE FEE	250-5140-539900	200.00
						<hr/> 600.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		600.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/27/2024	GEN	38373	MUKWONAGO PROFESSIONAL	MARCH 2024 FIRE UNION DUES	150-0000-215500	1,350.00
03/27/2024	GEN	38374	MUKWONAGO PROFESSIONAL POLICE	MARCH 2024 POLICE UNION DUES	100-0000-215500	825.00
03/27/2024	GEN	38375	VILLAGE OF MUKWONAGO MRA	MARCH 2024 FSA	100-0000-215350	3,465.63
		38375		MARCH 2024 FSA	150-0000-215350	1,460.52
		38375		MARCH 2024 FSA	440-0000-215350	90.00
		38375		MARCH 2024 FSA	610-0000-215350	3.78
		38375		MARCH 2024 FSA	620-0000-215350	307.77
						<u>5,327.70</u>
03/27/2024	GEN	792 (E)	GREAT WEST RETIREMENT SERVICES	RETIREMENT GW PR 03/29/24	100-0000-215250	634.18
		792 (E)		RETIREMENT GW PR 03/29/24	150-0000-215250	2,232.23
						<u>2,866.41</u>
03/27/2024	GEN	793 (E)	MISSION SQUARE	RETIREMENT MS/ICMA PR 03/29/24 ID	100-0000-215250	3,944.83
		793 (E)		RETIREMENT MS/ICMA PR 03/29/24 ID	150-0000-215250	56.10
		793 (E)		RETIREMENT MS/ICMA PR 03/29/24 ID	440-0000-215250	1,067.77
		793 (E)		RETIREMENT MS/ICMA PR 03/29/24 ID	610-0000-215250	138.58
		793 (E)		RETIREMENT MS/ICMA PR 03/29/24 ID	620-0000-215250	481.77
						<u>5,689.05</u>
03/27/2024	GEN	794 (E)	TASC	FLEX ADMIN 04/01/2024-06/30/2024	100-5141-539900	18.06
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5142-539900	36.12
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5145-539900	72.24
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5211-539900	198.66
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5212-539900	234.78
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5241-539900	36.12
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5323-531100	198.66
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	100-5632-539900	18.06
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	150-5221-539900	126.42
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	150-5233-531100	108.36
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	440-5511-515900	144.48
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	610-6902-690300	72.24
		794 (E)		FLEX ADMIN 04/01/2024-06/30/2024	620-8300-840000	54.18

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User: MROCKLEY  
DB: Mukwonago

CHECK DISBURSEMENT REPORT FOR MUKWONAGO  
CHECK DATE FROM 03/27/2024 - 03/27/2024  
Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						1,318.38
			TOTAL - ALL FUNDS	TOTAL OF 6 CHECKS		17,376.54

VILLAGE OF MUKWONAGO  
Field Park Rental Application

Date Submitted: 1/8/24

Event Date: 7/23/24

**GUIDELINES**

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office  
ATTN: Park Usage  
440 River Crest Ct  
Mukwonago WI 53149  
Email to: [lgourdoux@villageofmukwonago.gov](mailto:lgourdoux@villageofmukwonago.gov)

**RENTAL INFORMATION**

Date(s) of Event: July 13<sup>th</sup> 2024 also - Big Pavillion  
July 11<sup>th</sup> & 12<sup>th</sup>

Estimated Number of Participants: 300

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 11:00 Event End Time: 7:00

Type of Event: Croatian Festival

**APPLICANT INFORMATION**

Name: Carol Mounich Gedde

Address:  Mukwonago State/Zip: WI 53149

Daytime

E-mail: croatian993@gmail.com

**ORGANIZATION INFORMATION (if applicable)**

Name of Organization: John Mounich Croatian Lodge 993

Mailing Address: 310 Shore Dr. City: Mukwonago State/Zip: WI 53149

Phone Number: 262 363 2124 Is organization a 501(c)3? Yes:  No:

Website Address: cfu lodge 993@gmail.com

**FEES (check those that apply)**

**Field**

Pavilion A (Main) 1-49 people	Thurs & Fri 7/11, 7/12 x2	\$100.00 per day	\$ <u>200.<sup>00</sup></u>
Pavilion A (Main) 50-100 people		\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people		\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)		\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)		\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)		\$25.00 per day	\$ _____
Baseball Field Lights		\$50.00 per day	\$ _____
Entire Park	7/13 1	\$300.00 per day	\$ <u>300</u>
Electricity Coordination (Pavilions B and C)		\$25.00 per day	\$ <u>25</u>
Non-Resident Fee	Additional	\$50.00 per day	\$ _____
<b><u>Total Park Rental Fees</u></b>			\$ <u>525</u>
(Separate Payment)			

**DEPOSIT (all rentals, check those that apply)**

Pavilion A and/or entire park Deposit		\$200.00 per day	\$ <u>600<sup>00</sup></u>
Pavilions B and C Deposit		\$100.00 per day	\$ _____
Key Deposit		\$50.00	\$ <u>50<sup>00</sup></u>
<b><u>Total Deposit Fees</u></b>			\$ <u>650</u>
(Separate Payment)			

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

**CERTIFICATION**

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Carol Mornich Gedde  
Applicant Signature

1/8/24  
Date

Carol Mornich Gedde  
Print Name

Office Use Only

Fees Paid \_\_\_\_\_ Receipt # \_\_\_\_\_ Deposit Returned \_\_\_\_\_ Key # Issued \_\_\_\_\_ Key Returned \_\_\_\_\_

Department Approval

Administrator \_\_\_\_\_ Building Inspection \_\_\_\_\_ Fire \_\_\_\_\_ DPW \_\_\_\_\_

Police \_\_\_\_\_ Utilities \_\_\_\_\_

# VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

**Please read through each of the items below and initial each line to signify that you have read, understand, and agree.**

CG Reservations are dependent upon availability.

CG No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s).

CG Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

CG The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

CG The Applicant should review the facility at opening. Note any pre-existing damages or problems.

CG Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

CG Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

CG Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

## **Cleaning/Damages**

CG Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

CG There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per 1/2 hour.

CG Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

CG The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

Revised 11/2023

# VILLAGE OF MUKWONAGO

CS Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.

CS Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.

CS Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.

CS Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.

CS Fires: All fires must be in personal grills or designated fireplaces.

CS Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

**Please respond YES or NO to the following questions. Please supply additional information if required.**

Yes **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

✓ **Sales:** If YES, attach a list of all vendors and products for sale.



# VILLAGE OF MUKWONAGO

\_\_\_\_\_ **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: \_\_\_ 110V 20 Amp \_\_\_ 110V 30 Amp \_\_\_ 110V 50 Amp

yes **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

NO **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? \_\_\_\_\_

NO **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

yes **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: \_\_\_\_\_

NO **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

yes **Loudspeakers and/or Amplification:** If YES, will it be a: Band  DJ \_\_\_ Other \_\_\_  
What are the hours be? 12-7 All noise (loudspeakers and/or amplification ends at 11 p.m.

NO **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

NO **Inflatable Devices:** If YES, number and location of devices.

NO **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

\*\*for additional 250 persons over 600, an additional port-a-pot for each sex will be required\*\*

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
www.villageofmukwonago.com

# VILLAGE OF MUKWONAGO

## SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 1/18/24

Total Fees Paid: 75.00

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

### ORGANIZATION INFORMATION

Name of Organization: John Mornich Croation Lodge 993  
Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149  
Phone Number: [REDACTED] Is the organization a 501(c)3 organization?:  YES  NO  
Website Address: cfu lodge 993.org  
Event Contact Person: Carol Mornich Gedde  
Mailing Address: [REDACTED] City: Mukwonago State: WI Zip: 53149  
Home Phone: [REDACTED] Cell Phone: 262 661 2482  
Email Address: croation 993@gmail.com

### EVENT INFORMATION

Name of the Event: Mukwonago Croation Day Fest Date(s) of the Event: July 13, 2024  
Event Start Time: 11:00 a.m. Event End Time: 8:00 p.m.  
Location of the Event: Field Park

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.*  YES  NO
- B. Please provide your COVID-19 Action Plan.
- C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- E. Generally describe your event and its purpose.  
A day to celebrate Croation culture with Croation music & food & beverages
- F. Based on the class definitions found in the manual, what class is your event?  CLASS I  CLASS II
- G. Estimated # of participants: 300 Spectators: — Vendors: —

### OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.*  YES  NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 2
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.*  YES  NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.*  YES  NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.*  YES  NO
- H. Does your event involve amplified music?  YES  NO  
 If yes, will the amplified music be a:  Band  DJ  Other  
 Hours of amplified music: NOON - SEVEN
- I. Please list the number of security staff you will be providing for the event: \_\_\_\_\_
- J. Will you need barricades provided by the Village for your event?  YES  NO  
 If yes, how many? \_\_\_\_\_
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.*  YES  NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.*  YES  NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.*  YES  NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.*  YES  NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
John's disposal brings in a 12 yard dumpster  
we do much of the clean up on day of event x  
finish the major cleanup early Sunday morning
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance?  YES  NO

## INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?:  YES  NO

## PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

### Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

### Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

## DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

## TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

*(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)*

Carol Mornich Gedde  
Signature - Applicant

David Krejcarek  
Signature - Applicant

Carol Mornich Gedde Secret.  
Name & Title (PRINT)

David Krejcarek Treas.  
Name & Title (PRINT)

\_\_\_\_\_  
Date

1/7/2024  
Date

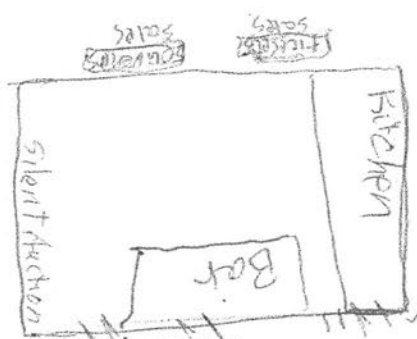
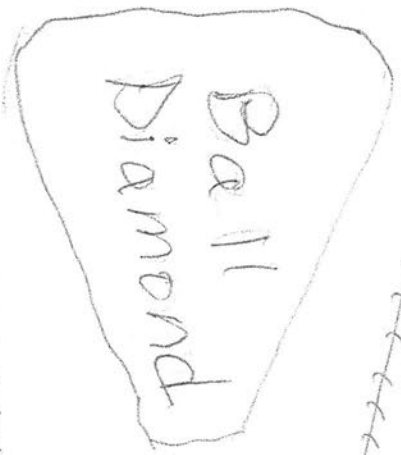
FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
<b>Police Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Fire Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Public Works Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Village Clerk:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____			
Village Board Approval Date	Village President Signature	Permit #	Issue Date

MUKDONGO CANTON WAY FES1

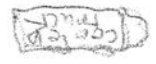
Hwy MN

Hwy 83

Playground



Beer Truck  
 spt bar/walk  
 looking from 5:30am-4:30pm



Roberts Drive

VILLAGE OF MUKWONAGO  
Park Facilities Rental Application

Date Submitted: 2/28/2024

Event Date: July 3rd 2024

Rain date July 5th 2024

**GUIDELINES**

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office  
ATTN: Park Usage  
440 River Crest Ct  
Mukwonago WI 53149  
Email to: [lgourdoux@villageofmukwonago.com](mailto:lgourdoux@villageofmukwonago.com)

**FEES (check those that apply)**

**Indianhead Beach**

Open-air Shelter	\$50.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

**Miniwaukan**

Park Pavilion	\$50.00 per day	\$ _____
Electricity Coordination	\$15.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

**Minor**

Open-air Shelter	\$50.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

**Phantom Glen**

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Park Pavilion	\$50.00 per day	\$ _____
Electricity Coordination	\$15.00 per day	\$ _____
Non-Resident Fee	Additional \$25.00 per day	\$ _____

**DEPOSIT (all rentals, check those that apply)**

---

Park Deposit	\$100.00 per day	\$ <u>100?</u>
Key Deposit	\$25.00	\$ _____

**RENTAL INFORMATION**

---

Date(s) of Event: July 3rd with a rain date July 5th

Estimated Number of Participants: 2

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

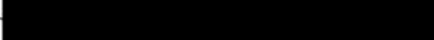
Event Start Time: Setup starts at 3pm, majority of park closes at 8pm, show at 9:30pm Event End Time: Fireworks crew should be packed up by 11pm, PLMD team will complete debris cleanup by 10am the following day

**APPLICANT INFORMATION**

---

Name: Jake Jagmin on behalf of Phantom Lakes Management District

Address:  City: Mukwonago State/Zip: 53149

Daytime Phone: 

E-mail: 

**ORGANIZATION INFORMATION (if applicable)**

---

Name of Organization: Phantom Lake Management District

Mailing Address: PO Box 391 City: Mukwonago State/Zip: 53149

Phone Number: \_\_\_\_\_ Is organization a 501(c)3? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Website Address: https://phantomlakes.us/

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

**CERTIFICATION**

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

*[Handwritten Signature]*

Applicant Signature

*2-28 ~~2023~~ 2024*

Date

*Jake Jagmin*

Print Name

Office Use Only

Fees Paid

Receipt #

Deposit Returned

Key # Issued

Key Returned

Department Approval

Administrator \_\_\_\_\_

Building Inspection \_\_\_\_\_

Fire \_\_\_\_\_

DPW \_\_\_\_\_

Police \_\_\_\_\_

Utilities \_\_\_\_\_



# VILLAGE OF MUKWONAGO

Please read through each of the items below and initial each line to signify that you have read, understand, and agree.

     JJ Reservations are dependent upon availability.

     NA Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be placed in the drop box behind Village Hall. Lost keys will result in re-keying charges. *No keys needed, Village Police to lock restrooms at 8pm.*

     NA The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

     JJ The Applicant should review the facility at opening and complete "Pre-Event" inspection of the Facility Checklist. Any pre-existing damages or problems must be identified at that time.

     JJ Banners at parks: Banners are responsibility of Applicant. Banners may only be put up 2 weeks prior to the event at the park. Banners are limited in size to 5 ft x 7 ft (35 Sq Ft)

     JJ Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee. *5 Star Fireworks to park truck and trailer on the grass during setup.*

     JJ Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

     JJ Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map. *Attached is the map used in the past. DPW to install/remove posts, FD to install caution tape onto posts and place barricades to close the car parking lot. Setup zone starts at 3pm and expands to the keep out zone at 8pm. PLMD will remove the caution tape the morning after the event when the area has been inspected for unexploded shells in daylight.*

## Cleaning/Damages

     JJ Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement. *JJ authorizing on behalf of PLMD. Liability is PLMD's responsibility.*

     NA There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per ½ hour.

     JJ Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

     JJ The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill. *JJ authorizing on behalf of PLMD. Liability is PLMD's responsibility.*

## VILLAGE OF MUKWONAGO

- JJ Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer. [FD to confirm valid and proper insurance certificates are in place prior to the event. \[The contractor \(5-star fireworks\) does not renew his annual insurance policy until approximately April \(as has occurred in years past\)\]](#)
- JJ Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.  
[JJ authorizing on behalf of PLMD. Liability is PLMD's responsibility.](#)
- JJ Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.  
[PLMD will coordinate with the Village Police Cheif, Town Police Chief, Village DPW, Fire Chief and Village Parks and Recreation](#)
- JJ Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.  
[5 Star Fireworks to park truck and trailer on the grass during setup.](#)

NA Fires: All fires must be in personal grills or designated fireplaces.

JJ Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.  
[Cleaning to be conducted immediately after the event with flashlights. Debris will be picked up the following morning before 10am](#)

**Please respond YES or NO to the following questions. Please supply additional information if required.**

YES **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

[Fire Chief Stein to verify valid insurance document in place prior to the event. Anticipated availability is May 2024.](#)

NO **Sales:** If YES, attach a list of all vendors and products for sale.

## VILLAGE OF MUKWONAGO

NO **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: \_\_\_ 110V 20 Amp \_\_\_ 110V 30 Amp \_\_\_ 110V 50 Amp

NO **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

YES **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? \_\_\_\_\_

NO **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.   
*Caution tape around setup and 'keep out' zone, barricades to close car parking lot or no parking after 8 pm signs. DPW and FD to be responsible for installation of caution tape and barricades.*

NO **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: \_\_\_\_\_

NO **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

NO **Loudspeakers and/or Amplification:** If YES, will it be a: Band \_\_\_ DJ \_\_\_ Other \_\_\_  
What are the hours be? \_\_\_\_\_ All noise (loudspeakers and/or amplification ends at 11 p.m.

NO **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

NO **Inflatable Devices:** If YES, number and location of devices.

NO **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms? *Majority of Phantom Glenn park to be closed to spectators during the event due to the safety distances required.*

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. The shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

\*\*for additional 250 persons over 600, an additional port-a-pot for each sex will be required\*\*



White line represents posts and caution tape that shall be installed by 8PM to create the keep out zone. Bathrooms should be locked by Village Police at 8PM.

No cars are to be within the car parking lot after 8PM. DPW/FD/Police to place barricades prior to this time or utilize no parking after 8pm signs.

Orange line represents posts and caution tape that shall be installed by 3PM to create the setup area. Contractor to park a truck and/or trailer within this area during setup. Bathrooms to remain accessible until 8PM.

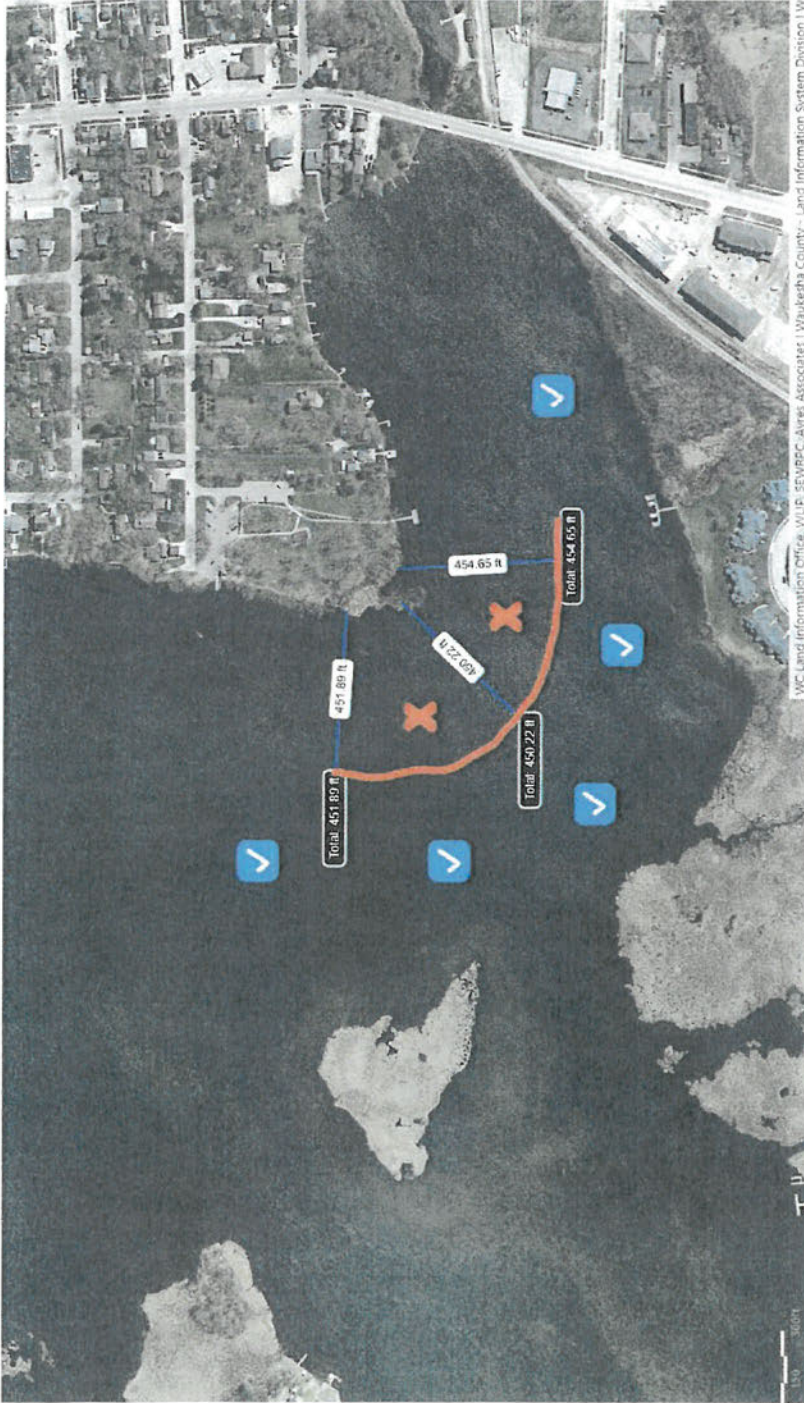
Red line represents 5" shell launch area

Blue line represents 4" shell launch area

Green line represents 3" shell launch area

Yellow line is for "cakes" launch area

Caution tape will be removed by PLMD after the area is inspected for unexploded shells in the daylight and any additional firework debris is picked up. This will be completed no later than 10am the morning following the event. (Contractor will also inspect and clean up directly after the fireworks display using flashlights).



Lake patrol to keep boats 450' away from launch site, during the fireworks display. Boat launch will remain open.

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
www.villageofmukwonago.com

# VILLAGE OF MUKWONAGO

## SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: 3-10-24

Total Fees Paid: \_\_\_\_\_

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

### ORGANIZATION INFORMATION

Name of Organization: Village of Mukwonago Police

Mailing Address: 627 S. Rochester ST City: Mukwonago State: WI Zip: 53149

Phone Number: 262-363-6435 Is the organization a 501(c)3 organization?  YES  NO

Website Address: \_\_\_\_\_

Event Contact Person: Lieutenant Kubiak

Mailing Address: 627 S. Rochester ST City: Mukwonago State: WI Zip: 53149

Home Phone: \_\_\_\_\_ Work Phone: 262-363-6435 Cell Phone: \_\_\_\_\_

Email Address: mKubiak@MKPD.org

### EVENT INFORMATION

Name of the Event: National Night Out Date(s) of the Event: 8-6-24

Event Start Time: 6pm Event End Time: 8:30 pm

Location of the Event: Field Park

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.*  YES  NO

B. Please provide your COVID-19 Action Plan.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose.  
Yearly Community Event

F. Based on the class definitions found in the manual, what class is your event?  CLASS I  CLASS II

G. Estimated # of participants: 500 Spectators: \_\_\_\_\_ Vendors: 30

### OTHER INFORMATION

A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.*  YES  NO

- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 0
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.*  YES  NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.*  YES  NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.*  YES  NO
- H. Does your event involve amplified music?  YES  NO  
 If yes, will the amplified music be a:  Band  DJ  Other  
 Hours of amplified music: 6pm - 8:30pm
- I. Please list the number of security staff you will be providing for the event: 10
- J. Will you need barricades provided by the Village for your event?  YES  NO  
 If yes, how many? \_\_\_\_\_
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.*  YES  NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.*  YES  NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.*  YES  NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.*  YES  NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
None Police Department will handle
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance?  YES  NO

## INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?:  YES  NO

## PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

### Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

### Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

## DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).


## TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

*(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)*

  
 Signature - Applicant  
 LT Kubiak 1241  
 Name & Title (PRINT)  
 3-10-24  
 Date

\_\_\_\_\_  
 Signature - Applicant  
 \_\_\_\_\_  
 Name & Title (PRINT)  
 \_\_\_\_\_  
 Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
<b>Police Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Fire Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Public Works Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Village Clerk:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____			
Village Board Approval Date	Village President Signature	Permit #	Issue Date



VILLAGE OF MUKWONAGO

Field Park Rental Application

Date Submitted: 3-10-24

Event Date: 8-6-24

**GUIDELINES**

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office  
ATTN: Park Usage  
440 River Crest Ct  
Mukwonago WI 53149  
Email to: lgourdoux@villageofmukwonago.gov

**RENTAL INFORMATION**

Date(s) of Event: 8-6-24

Estimated Number of Participants: 500

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 6:00 pm Event End Time: 8:30 pm

Type of Event: Mukwonago NVO

**APPLICANT INFORMATION**

Name: LT. Kubiak

Address: 627 S. Rochester ST City: Mukwonago State/Zip: WI 53149

Daytime Phone: 202-363-6435

E-mail: mkubiak@MKPD.org

**ORGANIZATION INFORMATION (if applicable)**

Name of Organization: Village of Mukwonago Police

Mailing Address: 627 S. Rochester ST City: Mukwonago State/Zip: WI 53149

Phone Number: 262-363-6435 Is organization a 501(c)3? Yes: X No: \_\_\_\_\_

Website Address: \_\_\_\_\_

**FEES (check those that apply)**

---

**Field**

---

Pavilion A (Main) 1-49 people	\$100.00 per day	\$ _____
Pavilion A (Main) 50-100 people	\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people	\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)	\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)	\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)	\$25.00 per day	\$ _____
Baseball Field Lights	\$50.00 per day	\$ _____
Entire Park	\$300.00 per day	\$ _____
Electricity Coordination (Pavilions B and C)	\$25.00 per day	\$ _____
Non-Resident Fee	Additional \$50.00 per day	\$ _____
<b>Total Park Rental Fees</b>		\$ _____
(Separate Payment)		

**DEPOSIT (all rentals, check those that apply)**

---

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ _____
Pavilions B and C Deposit	\$100.00 per day	\$ _____
Key Deposit	\$50.00	\$ _____
<b>Total Deposit Fees</b>		\$ _____
(Separate Payment)		

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down an event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved park facilities use permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

**CERTIFICATION**

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Applicant Signature

3-10-24

Date

LT. Kubiak 1241

Print Name

Office Use Only

Fees Paid

Receipt #

Deposit Returned

Key # Issued

Key Returned

Department Approval

Administrator \_\_\_\_\_

Building Inspection \_\_\_\_\_

Fire \_\_\_\_\_

DPW \_\_\_\_\_

Police \_\_\_\_\_

Utilities \_\_\_\_\_

# VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

**Please read through each of the items below and initial each line to signify that you have read, understand, and agree.**

MK Reservations are dependent upon availability.

MK No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s).

MK Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

MK The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

MK The Applicant should review the facility at opening. Note any pre-existing damages or problems.

MK Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

MK Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

MK Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

## **Cleaning/Damages**

MK Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

MK There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per 1/2 hour.

MK Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

MK The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

# VILLAGE OF MUKWONAGO

MK Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.

MK Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.

MK Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.

MK Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.

MK Fires: All fires must be in personal grills or designated fireplaces.

MK Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

**Please respond YES or NO to the following questions. Please supply additional information if required.**

Y **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

       **Sales:** If YES, attach a list of all vendors and products for sale.

# VILLAGE OF MUKWONAGO

Y **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements: \_\_\_ 110V 20 Amp \_\_\_ 110V 30 Amp \_\_\_ 110V 50 Amp

Y **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

No **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? \_\_\_\_\_

No **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

No **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site: \_\_\_\_\_

No **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

Y **Loudspeakers and/or Amplification:** If YES, will it be a: Band \_\_\_ DJ X Other \_\_\_  
What are the hours be? \_\_\_\_\_ All noise (loudspeakers and/or amplification) ends at 11 p.m.

Y **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

Y **Inflatable Devices:** If YES, number and location of devices.

No **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

\*\*for additional 250 persons over 600, an additional port-a-pot for each sex will be required\*\*

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149  
Phone: (262) 363-6420  
Fax: (262) 363-6425  
[www.villageofmukwonago.gov](http://www.villageofmukwonago.gov)

# VILLAGE OF MUKWONAGO

## SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Date Submitted: \_\_\_\_\_

Total Fees Paid: \_\_\_\_\_

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

### ORGANIZATION INFORMATION

Name of Organization: American Legion Post #375

Mailing Address: P.O. Box 152 City: Mukwonago State: WI Zip: 53149-0152

Phone Number: 262-363-3580 Is the organization a 501(c)3 organization?:  YES  NO

Website Address: Post375.org

3. \_\_\_\_\_

Event Contact Person: Timothy J. Flory

Mailing Address: [REDACTED] City: Palmyra State: WI Zip: 53156

Home Phone: \_\_\_\_\_ Work Phone: 2 [REDACTED]

Email Address: 2ndvicecommander@Post375.org

### EVENT INFORMATION

Name of the Event: Maxwell Street Days Date(s) of the Event: 6/8-9, 7/20-21 8/17-18 9/14-15

Event Start Time: 0800 Event End Time: 1700

Location of the Event: Field Park

A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.*  YES  NO

B. Please provide your COVID-19 Action Plan. NO CHANGES FROM PREVIOUS YEARS.

C. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.

D. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.

E. Generally describe your event and its purpose. Flea Market And Community Event

F. Based on the class definitions found in the manual, what class is your event?  CLASS I  CLASS II

G. Estimated # of participants: 6000 Spectators: 3000 Vendors: 500

### OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.*  YES  NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 2
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.*  YES  NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.*  YES  NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.*  YES  NO
- H. Does your event involve amplified music?  YES  NO  
 If yes, will the amplified music be a:  Band  DJ  Other  
 Hours of amplified music: \_\_\_\_\_
- I. Please list the number of security staff you will be providing for the event: (2) Village of Mukwonago Police Reserve
- J. Will you need barricades provided by the Village for your event?  YES  NO  
 If yes, how many? \_\_\_\_\_
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.*  YES  NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.*  YES  NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.*  YES  NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.*  YES  NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
Relocation of Picnic Tables  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance?  YES  NO

## INSURANCE REQUIREMENTS

The Special Event Sponsor will provide evidence of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

Are you able to provide these insurance documents, if required?:  YES  NO



**PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL**

This form is designed to be a guide for submitting a complete application for a special event.

**Application:**

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

**Other Documents:**

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

**DEPOSIT REQUIREMENTS**

The applicant may be required to submit to the Village Clerk-Treasurer’s Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

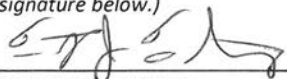
**TERMINATION OF AN EVENT**


The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant’s permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

**CERTIFICATION**

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*(The applicant’s signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant’s authorization letter may be provided in lieu of the applicant’s signature below.)*

  
 Signature - Applicant  
Timothy J. Flury Vice Commander  
 Name & Title (PRINT)  
3-5-24  
 Date

  
 Signature - Applicant  
Thomas P. BRADY COMMANDER  
 Name & Title (PRINT)  
3-5-24  
 Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

VILLAGE OF MUKWONAGO  
Field Park Rental Application

Date Submitted: \_\_\_\_\_

Event Date: \_\_\_\_\_

**GUIDELINES**

This form must be completely in its entirety and submitted to the Village of Mukwonago Clerk's Office, 440 River Crest Ct, Mukwonago, WI 53149, for approval. A Signed copy authorizing the use of the Park Facility will be returned to the requesting party. Fees and the park form must be on file **two (2) months** prior to the event. "Residents" include Village of Mukwonago residents.

Mail completed applications to: Village Clerk-Treasurer's Office  
ATTN: Park Usage  
440 River Crest Ct  
Mukwonago WI 53149  
Email to: [lgourdoux@villageofmukwonago.gov](mailto:lgourdoux@villageofmukwonago.gov)

**RENTAL INFORMATION**

Date(s) of Event: JUNE 8/9 July 29/21 Aug 17/18 SEP 14/15

Estimated Number of Participants: 9,000

NOTE: (If there are 150 people or more, a Special Event Permit will be required under separate application)

Event Start Time: 0600 Event End Time: 1700

Type of Event: Flea Market

**APPLICANT INFORMATION**

Name: Timothy J. Flury

Address:  State/Zip: WI 53156

Daytime \_\_\_\_\_

E-mail: 2advicescommander@Post375.org

**ORGANIZATION INFORMATION (if applicable)**

Name of Organization: American Legion Community Post #375

Mailing Address: P.O. Box 152 City: Mukwonago State/Zip: WI 53149

Phone Number: 262-363-3580 Is organization a 501(c)3? Yes: 501(c)9 No: \_\_\_\_\_

Website Address: Post375.org

**FEES (check those that apply)**

**Field**

Pavilion A (Main) 1-49 people	Jun 7 Aug 16 Jul 19 SEP 13 4x	\$100.00 per day	\$ <u>400.00</u>
Pavilion A (Main) 50-100 people		\$150.00 per day	\$ _____
Pavilion A (Main) more than 100 people		\$175.00 per day	\$ _____
Pavilion B (Ball Diamond)		\$75.00 per day	\$ _____
Pavilion C (Playground Pavilion)		\$75.00 per day	\$ _____
Baseball Field (non-athletic organizations)		\$25.00 per day	\$ _____
Baseball Field Lights		\$50.00 per day	\$ _____
Entire Park	8x	\$300.00 per day	\$ <u>2,400</u>
Electricity Coordination (Pavilions B and C)		\$25.00 per day	\$ _____
Non-Resident Fee	Additional	\$50.00 per day	\$ _____

**Total Park Rental Fees** \$ 2,800  
 (Separate Payment) + 80.00  
 For SPECIAL EVENT + 2,880.00  
3,680

**DEPOSIT (all rentals, check those that apply)**

Pavilion A and/or entire park Deposit	\$200.00 per day	\$ _____
Pavilions B and C Deposit	\$100.00 per day	\$ _____
Key Deposit	\$50.00	\$ _____

**Total Deposit Fees** \$ \_\_\_\_\_  
 (Separate Payment)

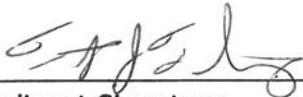
Revised 11/2023

**TERMINATION OF AN EVENT**

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Applicant Signature

3-5-24  
Date

Timothy J. Flory  
Print Name

Office Use Only

Fees Paid \_\_\_\_\_ Receipt # \_\_\_\_\_ Deposit Returned \_\_\_\_\_ Key # Issued \_\_\_\_\_ Key Returned \_\_\_\_\_

Department Approval

Administrator \_\_\_\_\_ Building Inspection \_\_\_\_\_ Fire \_\_\_\_\_ DPW \_\_\_\_\_

Police \_\_\_\_\_ Utilities \_\_\_\_\_

## VILLAGE OF MUKWONAGO

When not in reserved use, the Village of Mukwonago parks and fields are open to the public on a first-come first-serve basis so long as the property and equipment are used with care and for appropriate uses. **Village youth groups will apply separately.**

**Please read through each of the items below and initial each line to signify that you have read, understand, and agree.**

TJF Reservations are dependent upon availability.

TJF No items shall be stored in the pavilion prior to the rental day unless payment has been received for the extra day(s). *FRIDAYS PRIOR TO SALE WEEKENDS LISTED ON PREVIOUS PAGE*

TJF Keys are responsibility of the Applicant to check out at Village Hall, no greater than 48 hours in advance of your event. After completion of the event, keys can be returned to Village Hall on the next business day or dropped off at the Mukwonago Police Department. Lost keys will result in re-keying charges.

TJF The buildings are not to be left unlocked or unattended at any time. Any damages resulting from being left unattended will be the responsibility of the Applicant.

TJF The Applicant should review the facility at opening. Note any pre-existing damages or problems.

TJF Parking is only allowed in designated parking areas. **Performance Stage:** NO vehicles are allowed on the path without prior approval from the Public Works Director or designee.

TJF Following the event, a representative from the Public Works Department will conduct a "Post-Event" inspection and complete the Facility Checklist. The applicant will be notified if the facility was found in unsatisfactory condition.

TJF Layout: A sketch of the event area, toilet facilities, concession area, and parking areas shall be submitted with the application. Please include layout map.

### **Cleaning/Damages**

TJF Applicants shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damage fee will be determined by the number of man hours required and/or cost for services or property replacement.

TJF There are no decorations allowed to be affixed to the Ceiling. Applicant must adhere to the required post event clean up items on the facility checklist. Any items left incomplete may result in a forfeit of any or all of the damage deposit. Additional clean up charges will be billed at \$50 per ½ hour.

TJF Applicant agrees to abide by all Park Rules, Regulations, and Ordinances of the Village of Mukwonago.

TJF The applicant of this rental agreement shall be solely responsible for any violation, damages to the building and cleaning of the building. Any repair costs for damages will be withheld from damage deposit, direct billed to applicant or charges as a special assessment against the applicant's property tax bill.

Revised 11/2023

1

## VILLAGE OF MUKWONAGO

TSF Once approval has been granted, the Village Board, Village Administrator, Chief or Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency to weather, fire, riot, or administrative or clerical error. No fee would be charged for cancelation by a Village Officer.

TSF Applicant agrees to indemnify and hold harmless for all expenses, liability, and/or claim arising out of harm or activity of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at event, if necessary.

TSF Security and Protection: The sponsor of any event shall be responsible for adequate uniformed security personnel. A security plan shall be furnished at least seven (7) days prior to the date of the event for Police Department approval. *NOTE:* Check with Police Department to see if off-duty or reserve police officers would be available for event. Only security personnel approved by the Mukwonago Police Department may be used.

TSF Parking Space(s) on Village streets or Village Owned Parking Lot: Parking of cars shall be on paved areas only. Heavy vehicles on grassy areas for loading and unloading must be authorized the Public Works Director or designee. The Police Department shall be notified in advance if traffic control is needed on public thoroughfares.

TSF Fires: All fires must be in personal grills or designated fireplaces.

TSF Clean-up: Cleaning of the park is the responsibility of the organizer. The event area shall be maintained in an orderly manner during the event and final clean-up shall commence immediately post event. If clean-up is not completed by the end of the next business day, Village personnel shall be utilized and a bill, minus the deposit will be issued to the organizer. Future use of Village facilities may be revoked.

**Please respond YES or NO to the following questions. Please supply additional information if required.**

YES **Insurance Requirements (Required for Special Event):** If YES, the Applicant will provide evident of liability insurance in a form acceptable to the Village Attorney, with limits of not less than \$1 Million per occurrence and \$2 Million in the aggregate, which coverage names the Village of Mukwonago, its officers, agents, employees and contractors as Additional Insured on a primary and non-contributory basis. Evidence of this coverage must be provided by a Policy Endorsement received by the Village not less than 20 days prior to the event. A Certificate of Insurance must evidence this coverage throughout the duration of the event. Applicant further agrees to indemnify and hold harmless the Village of Mukwonago, its officers, agents, employees, contractors and assigns, as and against any and all claims, demands, actions and causes of action, including actual attorney fees, arising from the Applicant's use of Village property and the issuance of this Permit.

YES **Sales:** If YES, attach a list of all vendors and products for sale.

## VILLAGE OF MUKWONAGO

YES **Electricity:** If YES, list pavilions where electricity is needed. **Performance Stage:** Power Requirements:  110V 20 Amp  110V 30 Amp  110V 50 Amp

YES **Food/Non-Alcoholic Beverages:** If YES, the necessary permits and related information for the sale of food shall be obtained from the Waukesha County Health Department (262-896-8300).

YES **Street Usage/Roadway Closure:** If YES, if the event is in the street, street barricades are required. What type and How many barricades will be required? Uniformed Officers  
IF AVAILABLE.

NO **Parking Space(s) on Private Lots:** IF YES, if parking in private lots near the event is required, the applicant shall obtain written permission from the adjacent property owners directly.

YES **Alcohol Served:** If YES, if beer or other fermented malt beverages are sold, a Temporary Class "B"/"Class B" Retailer's License must be completed and turned in with payment with the rental application. Please list the number of Village of Mukwonago licensed bartenders that will be on site:  
2

NO **Admission or Gate Fee Charged:** If YES, explain in detail the reason for the fee.

NO **Loudspeakers and/or Amplification:** If YES, will it be a: Band  DJ  Other   
What are the hours be?  All noise (loudspeakers and/or amplification ends at 11 p.m.

NO **Tents, Canopies, or Other Temporary Structures:** If YES, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.

NO **Inflatable Devices:** If YES, number and location of devices.

YES **Additional Port-a-Pots:** If Yes, using the information below, will your event require Portable Restrooms?

Determining if you need additional port-a-pots. Attendance at the function exceeds 300 people. Any damage will be the responsibility of the sponsoring group. They shall be clean, usable, properly enclosed, emptied when full, and a minimum 100 feet from food preparation areas. They shall be removed the next regular business day. The following schedule should be followed:

301-400 persons – 3 port-a-pots (1 for the men & 2 for the women)

401-500 persons – 6 port-a-pots (2 for the men & 4 for the women)

501-600 persons – 9 port-a-pots (3 for the men & 6 for the women)

\*\*for additional 250 persons over 600, an additional port-a-pot for each sex will be required\*\*



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: KG

DATE (MM/DD/YYYY)

03/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>NORTHBROOK INS. ASSOC., INC.</b> P.O. BOX 520 SLINGER, WI 53086 Robert L Butzke		CONTACT NAME: <b>Kathy Butzke</b> PHONE (A/C, No, Ext): <b>262-439-6222</b> FAX (A/C, No): <b>262-783-4075</b> E-MAIL ADDRESS: <b>kathyb@northbrook-ins.com</b> PRODUCER CUSTOMER ID #: <b>AMERL-2</b>	
INSURED <b>American Legion Post 375</b> <b>PO Box 152</b> <b>Mukwonago, WI 53149</b>		INSURER(S) AFFORDING COVERAGE      NAIC # INSURER A : <b>Society Insurance</b> <b>15261</b> INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

**COVERAGES**

CERTIFICATE NUMBER:

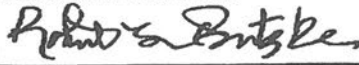
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			BP17034146	01/01/2024	01/01/2025	EACH OCCURRENCE \$ <b>1,000,000</b>
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b>
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$ <b>5,000</b>
	<input checked="" type="checkbox"/> Business Owners						PERSONAL & ADV INJURY \$ <b>1,000,000</b>
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ <b>2,000,000</b>
							PRODUCTS - COMPOP AGG \$ <b>2,000,000</b>
							\$
A	AUTOMOBILE LIABILITY			BP17034146	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b>
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						\$
A	<input checked="" type="checkbox"/> NON-OWNED AUTOS			BP17034146	01/01/2024	01/01/2025	\$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		UM17034155	01/01/2024	01/01/2025	EACH OCCURRENCE \$ <b>1,000,000</b>
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ <b>1,000,000</b>
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input type="checkbox"/> RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC17034154	01/01/2024	01/01/2025	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$ <b>100,000</b>
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b>
							E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

<b>VILLMUK</b>  Village of Mukwonago 440 River Crest Ct. Mukwonago, WI 53149	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Village of Mukwonago  
440 River Crest Court, P.O. Box 206  
Mukwonago, WI 53149  
Phone: (262) 363-6434  
Fax: (262) 363-6438  
www.villageofmukwonago.com

# VILLAGE OF MUKWONAGO

## SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

### ORGANIZATION INFORMATION

Name of Organization: St. James Catholic Church  
Mailing Address: 830 E. Veterans Way City: MUKWONAGO State: WI Zip: 53149  
Phone Number: 262-363-8772 Is the organization a 501(c)3 organization?:  YES  NO  
Website Address: WWW.STJAMESMUKWONAGO.ORG  
Event Contact Person: Jim Hepp  
Mailing Address: [REDACTED] City: MUKWONAGO State: WI Zip: 53149  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: [REDACTED]  
Email Address: [REDACTED]

### EVENT INFORMATION

Name of the Event: St. James Festival Date(s) of the Event: 8-23-25, 2024  
Event Start Time: 4:00pm 8-23-2024 Event End Time: 8-25-2024 4:00pm  
Location of the Event: 830 E. Veterans Way (on Parish property)

- A. Will your event take place in a residential neighborhood? *If yes, you will be required to notify all adjacent property owners when the event will occur.*  YES  NO
- B. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- C. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- D. Generally describe your event and its purpose.

Parish Festival  
A fundraiser and special event for the parish  
\$10 - Beer + wine permit  
\$60 - Special event x 3 days  
\$50 - tent inspection

- E. Based on the class definitions found in the manual, what class is your event?  CLASS I  CLASS II

F. Estimated # of participants: 300/day Spectators: 600/day Vendors: 4-5/day  
2000/night 2000/night

**OTHER INFORMATION**

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.*  YES  NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: 1 or more
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.*  YES  NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.*  YES  NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.*  YES  NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.*  YES  NO
- H. Does your event involve amplified music?  YES  NO  
 If yes, will the amplified music be a:  Band  DJ  Other  
 Hours of amplified music: Approx. 4 hrs/day
- I. Please list the number of security staff you will be providing for the event: per police
- J. Will you need barricades provided by the Village for your event?  YES  NO  
 If yes, how many? 24
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.*  YES  NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.*  YES  NO  
Approx 15 portable toilets - McDonough Septic
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.*  YES  NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.*  YES  NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)?  
John's Disposal  
Police reserves for Friday  
Saturday  
Sunday
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance?  YES  NO

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for an event that includes alcohol, has more than 150 people per day or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required?  YES  NO

## PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

### Application:

- Completed application form including the procedural checklist.
- Application fee: see fee sheet.

### Other Documents:

- Plan of operation/proposal.
- Overview of the site to be used for the event (layout of the event site).
- Any additional information as determined by Village staff.

## DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

## TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

## CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

*(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)*

  
Signature - Applicant

\_\_\_\_\_  
Signature - Applicant

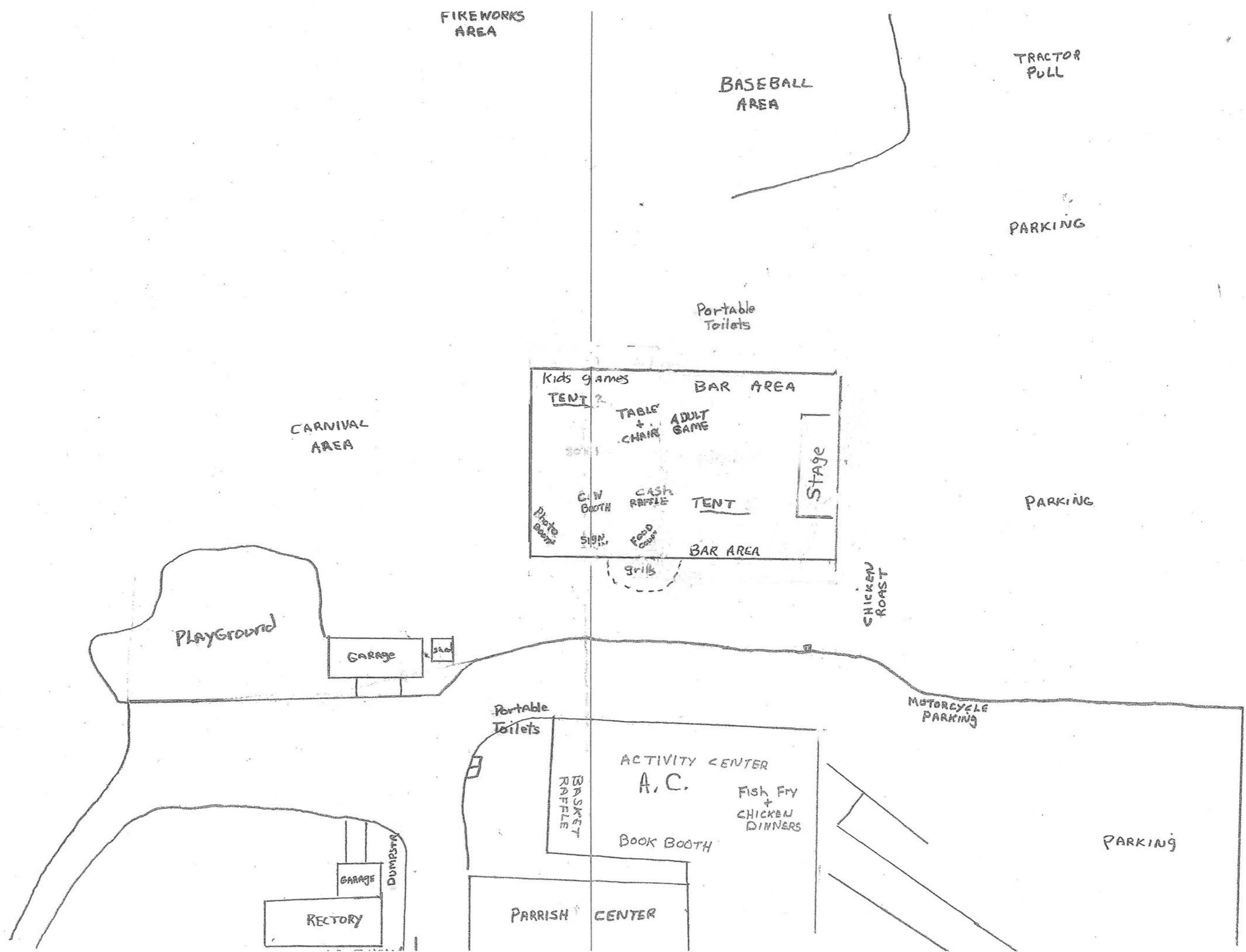
Rev. Jordan Beyhouse / Pastor  
Name & Title (PRINT)

\_\_\_\_\_  
Name & Title (PRINT)

3/12/24  
Date

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
<b>Police Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Fire Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Public Works Department:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____ <b>Village Clerk:</b> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Comments: _____			
Village Board Approval Date	Village President Signature	Permit #	Issue Date



# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 pd.

Application Date: \_\_\_\_\_

Town  Village  City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/13/24 and ending 7/13/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

- Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name John Mornich Creation Lodge 993

(b) Address [Redacted] Mukwonago WI 53149  
 Town  Village  City

(c) Date organized 1954

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Amber King [Redacted]

Vice President David Boeck [Redacted]

Secretary Carol Mornich Gedde [Redacted]

Treasurer David Krejcarek [Redacted]

(g) Name and address of manager or person in charge of affair:  
Carol Mornich Gedde [Redacted] Mukwonago

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Field Park 933 N. Rochester St

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Bar is in the center of the large pavilion, with the beer truck parked just outside the east doors.

### 3. Name of Event

(a) List name of the event 64<sup>th</sup> Annual Mukwonago Creation Day Fest

(b) Dates of event July 13<sup>th</sup> 2024

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Carol Mornich Gedde 3/5/24  
(Signature / Date)

John Mornich Creation Lodge 993  
(Name of Organization)

Date Filed with Clerk 3-4-24

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 40. Application Date: \_\_\_\_\_  
 Town  Village  City of Mukwonago County of Waukesha

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats. SEP 15  
 at the premises described below during a special event beginning JUNE 8 and ending ~~SEP 9~~ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. Organization** (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name AMERICAN LEGION Community Post #375  
 (b) Address 627 E. VETERANS WAY, Mukwonago WI 53149  
(Street)  Town  Village  City  
 (c) Date organized 1934  
 (d) If corporation, give date of incorporation \_\_\_\_\_  
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:   
 (f) Names and addresses of all officers:  
 President \_\_\_\_\_  
 Vice President Commander Timothy J. Flory \_\_\_\_\_  
 Secretary \_\_\_\_\_  
 Treasurer \_\_\_\_\_  
 (g) Name and address of manager or person in charge of affair: Timothy J Flory  
172 Burr Oak St Palmyra WI 53156

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number Hwy NN & Hwy 83 Mukwonago WI 53149  
 (b) Lot \_\_\_\_\_ Block \_\_\_\_\_  
 (c) Do premises occupy all or part of building? Main Pavilion  
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

**3. Name of Event**

(a) List name of the event MAXWELL STREET DAYS  
 (b) Dates of event JUN 8/9 JULY 20/21 AUG 17/18 SEP 14/15

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 3-5-24 AMERICAN LEGION Post #375  
(Signature / Date) (Name of Organization)

Date Filed with Clerk 3-18-24 Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$30.00

Application Date: 03/26/2024

Town  Village  City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning (See dates below) and ending (See dates below) and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Mukwonago Food Pantry

(b) Address 325 Eagle Lake Ave., Mukwonago, WI 53149  
(Street)  Town  Village  City

(c) Date organized 08/01/1989

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President Kurt Schmidt, West Allis, WI

Vice President Cathy Schultz, Mukwonago, WI

Secretary Alexis McCarthy, Mukwonago, WI

Treasurer Nancy Van Deslunt, Mukwonago, WI

(g) Name and address of manager or person in charge of affair: Hannah Hazelberg, 3 [REDACTED]

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Indian Head Park, Performance Stage

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

## 3. Name of Event

(a) List name of the event Phantom Junction Concerts

(b) Dates of event June 13<sup>th</sup>, June 27<sup>th</sup>, August 8<sup>th</sup>

## DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]  
(Signature) (Date)

Mukwonago Food Pantry  
(Name of Organization)

Date Filed with Clerk 3/26/24

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Receipt 83768  
3/27/24

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Town  Village  City of MUKWONAGO

Application Date: 3-4-2024  
County of WAUKESHA

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-23-2024 and ending 8-25-2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

- Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James Catholic Church

(b) Address 830 E. Veterans Way  
(Street)

Town  Village  City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Jim Hepp

Vice President John Langenohl

Secretary Michelle Millard

Treasurer St. James office - Chrystal Annett

(g) Name and address of manager or person in charge of office: Jim Hepp  
Mukwonago WI 53149

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? PART - Activity Center

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Activity Center

### 3. Name of Event

(a) List name of the event St. James Parish Festival

(b) Dates of event 8-23-25, 2024

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 3/12/24  
(Signature / Date)

St. James Congregation  
(Name of Organization)

Date Filed with Clerk 3/25/24

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 03/15/2024

Town  Village  City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

- Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. James the Less Academy

(b) Address 830 E. Veterans Way  
(Street)

Town  Village  City

(c) Date organized 02/14/1896

(d) If corporation, give date of incorporation 02/25/1896

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Archbishop Jerome Listecky; PO Box 070912; Milwaukee, WI 53207-0912

Vice President Rev. Jordan Berghouse; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Secretary Paul Smyczek; 830 E. Veterans Way; Mukwonago, WI 53149-1014

Treasurer Richard Murphy; 830 E. Veterans Way; Mukwonago, WI 53149-1014

(g) Name and address of manager or person in charge of affair: Dr. Grover Green; 830 E. Veterans Way, Mukwonago, WI 53149-1014

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 830 E. Veterans Way

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

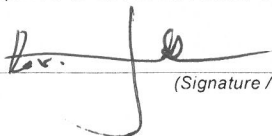
(a) List name of the event St. James the Less Academy Gala

(b) Dates of event 05/11/2024

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

  
(Signature / Date)

St. James the Less Academy

(Name of Organization)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**Part B: Questions**

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. . . . .  
 No  Yes

2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? . . . . .  
 Yes  No

If yes, please explain using the space below. Attach additional sheets if necessary.

**Part A: Premises/Business Information**

1. Legal Business Name (registered entity name or individual's name if sole proprietorship) BBA Trading LLC

2. Trade Name or DBA Andy LAVOR Store

3. Premises Address 411 Main Street

4. County Waukesha

5. Municipality Mukwonago

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN 87-1779814

9. Wisconsin Seller's Permit Number 456-1030786994-04

10. Premises Phone 414-324-8591

11. Premises Email amandep-352@yaho.com

12. Entity Type (check one)  
 Sole Proprietor  Partnership  Limited Liability Company  Corporation  Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.  
Liquor Store - Alcohol stored in coolers & shelves

**Licenses(s) Requested**

"Class A" Beer . . . . . \$ \_\_\_\_\_

"Class B" Beer . . . . . \$ \_\_\_\_\_

"Class C" Wine . . . . . \$ \_\_\_\_\_

Reserve "Class B" Liquor \$ \_\_\_\_\_

"Class A" Liquor (Cider Only) \$ \_\_\_\_\_

"Class B" Liquor . . . . . \$ \_\_\_\_\_

"Class B" (Wine Only) Winery \$ \_\_\_\_\_

Licenses Fees	\$	<u>Provided</u>
Publication Fee	\$	<u>25.00</u>
Background Check	\$	<u>10.00</u>
Total Fees	\$	

**Original Alcohol Beverage License Application**

Form **AT-106**

Municipality V of Mukwonago License Period 23-24

FOR CLERKS ONLY

**Part C: For Corporate/LLC Applicants Only**

1. State of Registration Wisconsin

2. Date of Registration 07/21/2021

3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors .....  Yes  No

Name of Parent Company \_\_\_\_\_  
 FEIN of Parent Company \_\_\_\_\_

4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)?  Yes  No  
 If yes, please explain using the space below. Attach additional sheets if necessary.

5. Agent's Last Name Singh  
 Agent's First Name Amandeep  
 Phone 414-324-8591

**Part D: Individual Information**

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
<u>Singh</u>	<u>Amandeep</u>	<u>member</u>	
<u>Bhupinder</u>	<u>EVU</u>	<u>member</u>	

**Part E: Attestation**

Who must sign this application?  
 • sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature [Signature]  
 Name (Last, First, M.I.) Singh, Amandeep  
 Title member

**Part F: For Clerk Use Only**

Date application was filed with clerk \_\_\_\_\_  
 Date reported to governing body \_\_\_\_\_  
 Date license granted \_\_\_\_\_  
 License number \_\_\_\_\_  
 Date license issued \_\_\_\_\_

Signature of Clerk/Deputy Clerk \_\_\_\_\_

Employer's Address	
Employer's Name	
Dates Employed (MM/YYYY - MM/YYYY)	
Employer's Address	
Employer's Name	

List in chronological order your last two employers within the last 5 years.

**Part D: Employment History**

Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)
Previous Address 2	
Previous City, State, Zip	
Previous Address 1	

List in chronological order your last two residence addresses within the last 5 years.

**Part C: Address History**

10. D. Driver's License/State ID Number	11. Driver's License/State ID State of Issuance
6. C. [Redacted]	
5. Home Address	
2. Relationship to Registered Entity (Title)	3. Email
1. Name (Last, First, M.I.)	

**Part B: Individual Information**

3. Entity Type (check one)	
2. Trade Name or DBA	
1. Registered Entity Name (or individual name if sole proprietor)	

**Part A: Premises/Business Information**

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- managing members and agent of a limited liability company

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

Form AT-103	<b>Alcohol Beverage License Application Supplemental Questionnaire</b>
Date	

**Part G: Attestation**

**READ CAREFULLY BEFORE SIGNING:** I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature: *[Handwritten Signature]*

Date: 3/13/24

**Part F: Questions**

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below.  
 Yes  No

2. How long have you continuously lived in Wisconsin prior to the date of application?  
 Years: 9 years  
 Months: \_\_\_\_\_

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed.  
 Yes  No

**Part E: Criminal History**

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.  
 Yes  No

Law/Ordinance Violated	Penalty Imposed	Trial Date	Was sentence completed?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.  
 Yes  No  
*N/A*

Alcohol Beverage License Application Supplemental Questionnaire

Date

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

**Part A: Premises/Business Information**

1. Registered Entity Name (or individual name if sole proprietor) B & A Trading LLC

2. Trade Name or DBA ~~Winn Street Liquor~~ Andy Lovers Store

3. Entity Type (check one)

Sole Proprietor  Partnership  Limited Liability Company  Corporation  Nonprofit Organization

**Part B: Individual Information**

1. Name (Last, First, M.I.) Singh, Amandeep

2. Relationship to Registered Entity (Title) member

3. Email amandeep - 352@yahoo.com

4. Phone 414-324-8591

5. Home Address [Redacted]

6. C [Redacted]

10. [Redacted]

**Part C: Address History**

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1 [Redacted]

Previous City, State, Zip [Redacted]

Previous Address [Redacted]

Previous City, State, Zip [Redacted]

Dates (MM/YYYY - MM/YYYY) [Redacted]

**Part D: Employment History**

List in chronological order your last two employers within the last 5 years.

Employer's Name [Redacted]

Employer's Address [Redacted]

Dates Employed (MM/YYYY - MM/YYYY) [Redacted]

Employer's Name [Redacted]

Employer's Address [Redacted]

Dates Employed (MM/YYYY - MM/YYYY) [Redacted]

**Part G: Attestation**

**READ CAREFULLY BEFORE SIGNING:** I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature: *Phonetic Jha*

Date: 3/13/24

**Part F: Questions**

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below.  
 Yes  No

2. How long have you continuously lived in Wisconsin prior to the date of application?  
 Years: 9 years  
 Months:

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed.  
 Yes  No

**Part E: Criminal History**

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.  
 Yes  No

Law/Ordinance Violated	Penalty Imposed	Was sentence completed?	Trial Date
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.  
 U/R

Sales & Use Tax

Seller's Permit

456-1030786994-04

Tax Type	Account Type	Account Number
----------	--------------	----------------

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Business name:

MAIN STREET LIQUOR

Legal/real name:

B&A TRADING LLC

411 MAIN ST  
MUKWONAGO WI 53149-1529

### Wisconsin Department of Revenue Seller's Permit

B&A TRADING LLC  
411 MAIN ST  
MUKWONAGO WI 53149-1529

WISCONSIN DEPARTMENT OF REVENUE  
PO BOX 8902  
MADISON, WI 53708-8902




Contact Information:

2135 RIMROCK RD . PO BOX 8902  
MADISON, WI 53708-8902  
ph: 608-266-2776 fax: 608-224-5761  
email: DORBusinessTax@wisconsin.gov  
website: revenue.wi.gov

Letter ID

L1447216464



	
State of Wisconsin • DEPARTMENT OF REVENUE	
Personal Wallet Copy	
Seller's Permit: 456-1030786994-04	Legal/Real Name: B&A TRADING LLC
Signature _____	

==

We are here to serve you

Wisconsin Department of Revenue

PO Box 8902

Madison, WI 53708-8902

Ph: 608-266-2776

Fax: 608-264-6884

Email: [dorbusiness@revenue.wi.gov](mailto:dorbusiness@revenue.wi.gov)

Web: [www.revenue.wi.gov](http://www.revenue.wi.gov)

Main office: 2135 Rimrock Rd., Madison

Approved on \_\_\_\_\_ (Date) by \_\_\_\_\_ (Signature of Proper Local Official) Title \_\_\_\_\_ (Town Chair, Village President, Police Chief)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

[Redacted Signature and Date]

I, \_\_\_\_\_ (Print / Type Agent's Name), hereby accept this appointment as agent for the corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

ACCEPTANCE BY AGENT

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

By: \_\_\_\_\_ (Signature of Officer / Member / Manager)

For: \_\_\_\_\_ (Name of Corporation / Organization / Limited Liability Company)

Place of residence last year \_\_\_\_\_ How long immediately prior to making application \_\_\_\_\_ Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies). Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?  Yes  No

located at \_\_\_\_\_ (Trade Name) \_\_\_\_\_ (Address)

The undersigned duly authorized officer/member/manager of \_\_\_\_\_ (Registered Name of Corporation / Organization or Limited Liability Company) \_\_\_\_\_ (Address) \_\_\_\_\_ (City) \_\_\_\_\_ (County) \_\_\_\_\_ (Town/Village) \_\_\_\_\_ (City)

To the governing body of:  Village  Town \_\_\_\_\_ (Name of Governing Body) \_\_\_\_\_ (Address) \_\_\_\_\_ (City)

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

Submit to municipal clerk.

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Mukwonago County of Waukesha  
 City

The undersigned duly authorized officer/member/manager of B & A Trading LLC  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as MATA street liquor Amey Liqueur Store  
(Trade Name)

located at 411 Main Street, Mukwonago, WI 53149

appoints Amandeep Singh  
(Name of Appointed Agent)

[Redacted Signature]

to act for the corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to this application did the applicant reside in Wisconsin?

Place of residence last year [Redacted]

For: [Redacted]  
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

### ACCEPTANCE BY AGENT

I, Amandeep Singh, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 3/13/24 Agent [Redacted]  
(Signature of Agent) (Date)

[Redacted Signature]

### APPROVAL BY MUNICIPAL CLERK

(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 3/22/2024 by [Signature] Title POLICE CHIEF  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

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**RESOLUTION 2024-19**

**A RESOLUTION INTRODUCED BY THE PUBLIC WORKS DEPARTMENT RECOGNIZING MAY AS “NO MOW MAY” AND SUSPENDING THE ENFORCEMENT OF SECTION 34-1a ON DEVELOPED LOTS.**

---

**WHEREAS**, the Village of Mukwonago residents require food to sustain their lives, and according to the U.S. Department of Agriculture, one of every three bites of food consumed requires pollinators,

**WHEREAS**, the pollinators whose activities generate our food--bees, butterflies, moths, birds, as well as many other species--are in decline due to urban sprawl, habitat loss, pesticide treatments and mowing, disease, and parasites,

**WHEREAS**, the formative period for establishment and nourishment of pollinator species occurs in late Spring upon their emergence from hibernation; at the same time supporting plants emerge and blossom, offering them crucial habitat and foraging opportunities,

**WHEREAS**, a recent study conducted by Lawrence University in Appleton, Wisconsin, has proven that pollinator foraging, development, and diversity is increased by later leaf removal and mowing of grass,

**WHEREAS**, the Village of Mukwonago desires to develop and implement policy to create or expand pollinator-friendly habitat on public and private land to encourage sustainable pollinator-friendly land management practices,

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Mukwonago recognize “No Mow May” for the promotion and education about this critical period for pollinator emergence and survival, allowing for the creation of crucial pollinator-supporting habitat and early Spring foraging opportunities, and;

**BE IT FURTHER RESOLVED**, that in support of “No Mow May,” for the duration of the month of May, the Village of Mukwonago shall suspend the enforcement of Section 34-1a — Mowing of property on residential and commercial properties and as designated on Village owned properties by the Director of Public Works.

Passed and dated this 17<sup>th</sup> day of April 2024

Signed: \_\_\_\_\_

Fred Winchowky, Village President

Attest: \_\_\_\_\_

Diana Dykstra, Village Clerk-Treasurer



## Agenda Cover Report

<b>Date:</b> <b>3/22/24</b>	<b>Committee/Board:</b> <b>Public Works Committee</b>
<b>Submitted by:</b> <b>Ron Bittner</b>	<b>Department:</b> <b>Public Works</b>
<b>Date of Committee Action: 4/3/24</b>	<b>Date of Village Board Action: 4/17/24</b>

<b>Subject:</b> Urban Area Boundary Update - Village of Mukwonago
<b>Executive Summary:</b> Mark from the Wisconsin Department of Transportation, Southeast Region office in Waukesha contacted the village regarding Urban Area Boundary (UAB) updates. Typically, Urban Area Boundaries are updated approximately every ten years following the release of decennial census data. Due to the new census numbers, local and regional developments, and new traffic count data, it is necessary to review the Mukwonago Urban Area Boundary which has broken off from the previous Mukwonago/East Troy Urban Area.
<b>Fiscal Impact:</b> NA
<b>Executive Recommendation/Action:</b> Recommend approving the Urban Area Boundary resolution.

**Attachments Included**

## Ron Bittner

---

**From:** Niedzwiecki, Mark J - DOT <mark.niedzwiecki@dot.wi.gov>  
**Sent:** Monday, February 19, 2024 3:32 PM  
**To:** Diana Dykstra; Ron Bittner  
**Subject:** Urban Area Boundary Update - Village of Mukwonago  
**Attachments:** Mukwonago\_proposed\_adjusted\_UAB\_021624\_clean.pdf; Mukwonago\_proposed\_adjusted\_UAB\_021624.pdf; WisDOT Boundary Adjustment Guidance FINAL.pdf

Hello,

I work in the Planning Section for the Wisconsin Department of Transportation out of the Southeast Region office in Waukesha. One of my duties is to work with municipalities regarding Urban Area Boundary (UAB) updates. Typically, Urban Area Boundaries are updated approximately every ten years following the release of decennial census data. Due to the new census numbers, local and regional developments, and new traffic count data, it is necessary to review the Mukwonago Urban Area Boundary, which has broken off from the previous Mukwonago/East Troy Urban Area.

To assist our discussions, I have attached a map that includes the 2010 Census Urban Area Boundary, 2020 Census Urban Area Boundary, and the Proposed Adjusted Boundary. A second version of the map is attached that also include comments from WisDOT Bureau of Planning and Development and the WisDOT Southeast Region Planning Unit that describe the methods and questions that went into creating the proposed Urban Area Boundary. WisDOT's Boundary Adjustment Guidance is also attached for your assistance with this process.

I would be happy to meet with you to discuss any of the changes or address any concerns or suggestions you may have. The final step would be to obtain a signed resolution similar to the one completed for the Functional Classification update in October 2022 before ultimately getting approval from the WisDOT Secretary's Office and the Federal Highway Administration (FHWA). **We ask specifically for the Urban Area Boundary resolution to include the "clean" map without the comments as an attachment for reference.** Please forward this email to any relevant parties and feel free to give me a call or email if you have any questions or would like to schedule a meeting to discuss the proposal further.

Many thanks,



**Mark Niedzwiecki** (He/Him)

*Urban and Regional Planner Adv*

DTSD, SE Region

**Wisconsin Department of Transportation**

(262) 548-8700 office

[mark.niedzwiecki@dot.wi.gov](mailto:mark.niedzwiecki@dot.wi.gov)

[wisconsindot.gov](http://wisconsindot.gov)





# 2020 Census: Urban Area Boundary Adjustments

- Part 1: Background and Process – Page 1
- Part 2: Technical Considerations – Page 7
- Part 3: Key Process Steps – Page 9

## Part 1: Background and Process

This section includes information explaining Census-defined urban areas, release of urban area boundary data, and the process WisDOT uses for adjusting those urban area boundaries.

Urban Areas are defined by the US Census as individual municipalities or groups of nearby municipalities with a total population of 5,000 or higher. In the past, *urbanized area* was the term for urban areas with populations of 50,000 or higher; all Metropolitan Planning Organizations (MPOs) were urbanized areas. With the 2020 Census, the *urbanized area* category has been discontinued. Large urban areas, with populations of 50,000 and higher, are **MPOs**. All smaller urban areas, with populations of 5,000 to 49,999, are just **urban areas**. MPOs with populations of 200,000 and higher are federally designated as Transportation Management Areas (TMAs).

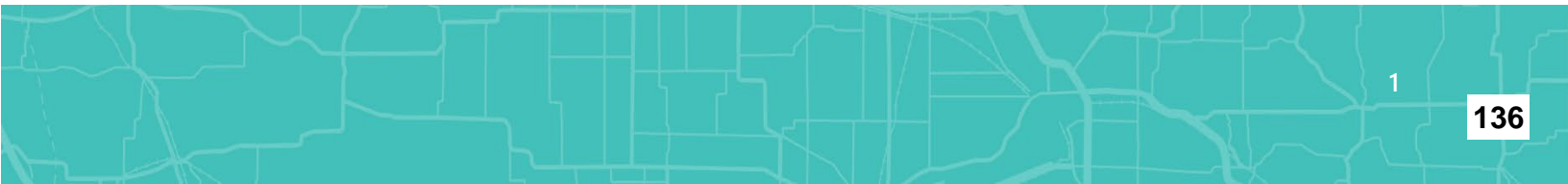
### A. Census-Defined Urban Boundaries and Adjusted Urban Area Boundaries

The Urban Area Boundary (UAB) is important for transportation planning because it is a key factor for federal Surface Transportation Block Grant (STBG) funding eligibility.

WisDOT’s funding program for federal STBG funding is the State Transportation Program (STP). It divides STBG funds into STP-Urban and STP-Rural. The UAB is also a factor for Federal Highway Administration (FHWA) Highway Performance Monitoring System (HPMS) reporting.

Areas *within* the UAB are considered to be **Urban**. All functionally classified, non-local roads within an urban area are eligible for STP-Urban funding. Areas *outside* the UAB are considered to be **Rural**. Functionally classified roads (Major Collectors and higher) outside the UAB are eligible for STP-Rural funding. When a rural county highway continues across the UAB into an urban area; that urban portion is eligible for STBG/STP-Urban rather than STBG/STP-Rural funding. See [WisDOT's Local Program website](#) for additional information.

**Functional Classification** is a way to define and categorize the various roles that streets and highways play in serving the state’s varied transportation needs. Arterial, Collector, and Local classifications categorize roads based on the amount and types of traffic the roads carry, characteristics of the roadways, land uses in the vicinity of the roadways, and the development and population density of the surrounding area.







Also, the approval process is different for urban and rural areas. Approval for changes in an urban area are carried out by the municipal board or elected official; approval in rural areas is under jurisdiction of the county board.

The criteria used by the US Census Bureau for defining urban areas do not align well with transportation planning needs. Census-defined urban areas often do not correspond to known geographic or municipal boundaries and can be irregularly shaped. For this reason, FHWA allows states to adjust the Census-defined urban boundaries in creating the official urban boundary for planning and funding purposes.

Adjustment of these boundaries allows states and MPOs to smooth out the irregularities, ensure administrative continuity, and encompass fringe areas with residential, commercial, industrial, recreational, and/or national defense significance. Adjusting Census-defined Urban boundaries facilitates planning and programming by creating urban boundaries more appropriate for these purposes. The Adjusted UAB becomes the official Urban Area Boundary after it has been approved by FHWA.

**WisDOT’s deadline for approval of adjusted Urban Area Boundaries is June 30, 2024.** This provides a window of approximately 18 months to complete all review, adjustment, and approval of all UA boundaries, including bi-state MPOs. While FHWA has extended their deadline to April 2025, WisDOT will keep the June 2024 deadline. For any adjusted Urban Area Boundaries not approved by the 2025 deadline, the official urban area boundary will default to the Census-defined urban boundary. This outcome is not an acceptable option; WisDOT will review and work with local officials to adjust and approve every Urban Area Boundary in the state.

The Urban Area Boundary (UAB) should not be confused with the municipal or corporate boundary of a city, village, or town. These **CVT boundaries** are used for some transportation planning purposes but they do not affect eligibility for federal STBG funding.

### B. Initial Preparation

Prior to the release of Census 2020 Urban Area Boundary data—expected late in CY 2022—WisDOT-BPED will hold an informational meeting with DTSD Region Planners to explain the boundary update and approval process, including communication with local governments, and timeline for completion. Then, before or shortly after the Census release of UA Boundary data, BPED and the Region staff will hold individual meetings with MPO staff to discuss the boundary adjustment process and answer any questions before the process gets underway. This advance discussion will hopefully minimize numerous iterations of boundary adjustments and back-and-forth communication during the process.

### C. Current Urban Area Boundary and Census-Defined Boundary Overlay Map

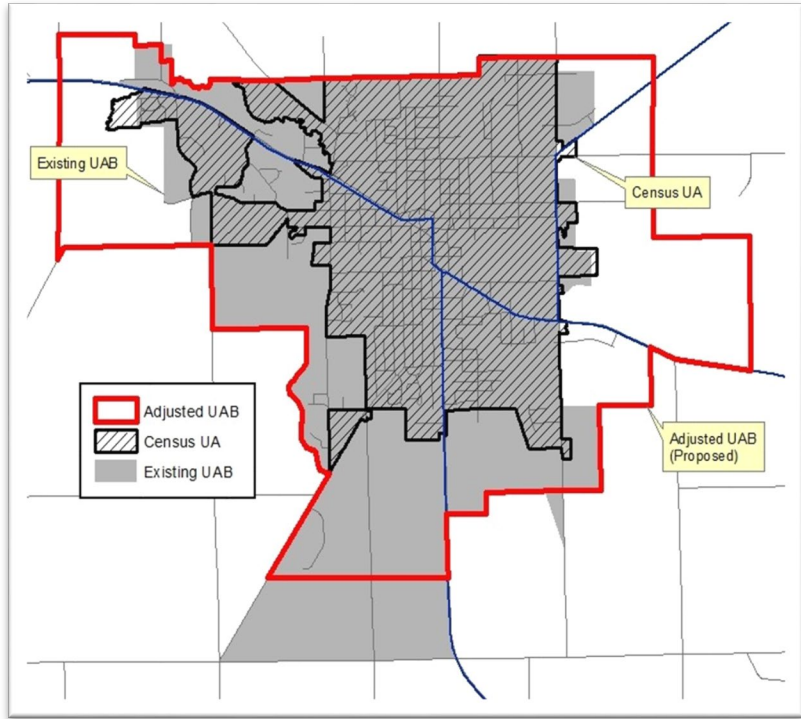
BPED will begin the Urban Area Boundary review and adjustment process. Using Geographic Information Systems (GIS), BPED will overlay the 2020 Census-defined urban boundary on the existing

UA boundary, with the changes highlighted. BPED will then coordinate with the MPOs, other Urban Areas, and respective WisDOT Region staff to create the initial proposed boundary adjustments for each Urban Area.

### D. Proposed Urban Area Boundary Adjustments

For the MPOs, BPED will send the initial overlay map to the MPO contact(s), who will then draft the initial adjusted UA boundary map and send it to Region staff, BPED staff, and FHWA staff for review.

For all other urban areas, in addition to the overlay map, BPED will also develop the initial proposed boundary adjustments and send that map to Region staff and FHWA before to reach concurrence on adjustments. BPED will then send the adjusted UA boundary map to local officials for review and approval. BPED and Region staff will concur on the final proposed adjusted boundary map. For additional information on this process, see WisDOT’s [Functional Classification and Boundary Approval Policy](#).



**MPOs:** The MPO Director or appropriate staff will coordinate review and approval by their Technical Advisory and/or Policy Board. BPED will coordinate with the MPO Liaison, Region Planner, and FHWA throughout the boundary adjustment development and approval processes.

**Other urban areas:** WisDOT Region staff will coordinate communication with the urban areas in their respective region. They will initiate contact with the Municipal Clerk or other elected official (e.g., city planner, public works director, mayor, etc.) to explain the process and timeline for completion. This local official will coordinate the boundary map review and approval by the local board, transportation committee, or designated Urban Area committee.

Region staff will coordinate with BPED as needed during the local review and approval process to address any questions or concerns that arise.

**Newly-Defined Urban Areas:** If there are any “new” census-defined urban areas—populated places that did not meet the criteria for urban definition in 2010—they will switch from being rural places to



*urban places*. Thus, their STBG/STP funding eligibility will change from rural to urban. As a result, the pool of potential funding recipients will change, and with it, the project prioritization factors used to consider and submit projects for STBG/STP funding.

For these newly defined Urban Areas, it is recommended that the Region staff meet with local official(s) (including BPED staff, if desired) to introduce them to the Urban Area concept and what it means for the community—primarily a change in federal funding source and consequent ramifications—as well as an overview of the process and timeline. WisDOT will use the same criteria and analysis for adjusting newly-designated urban area boundaries as are used for pre-existing urban areas. A pre-meeting may be beneficial for any other existing urban areas, too. Region staff will likely make this determination, but BPED also may come across a situation that might benefit from a pre-boundary adjustment meeting with the municipality.

**Bi-state MPOs:** WisDOT will propose adjustments for the Wisconsin portion of the MPO, through coordination with the DTSD Region Planner and MPO Director or delegated MPO staff person who, in turn, will coordinate closely with the neighboring state on the urban area boundary adjustments in that state. The bi-state MPOs in Wisconsin are:

- Duluth-Superior MPO (MN)
- La Crosse-La Crescent MPO (MN)
- Dubuque MPO (IA)
- Beloit-South Beloit MPO (IL)
- Round Lake Beach TMA (SEWRPC and CMAP (IL) MPOs)
- Metropolitan Council TMA (MN)

### E. Review and Approval by MPO/UA Officials

For the MPOs, the MPO policy board reviews the proposed boundary adjustments, can ask questions and suggest changes to WisDOT, and upon concurrence with WisDOT, votes to approve the proposed UA boundary.

For the other urban areas, the municipal clerk—or other local elected official—receives the proposed UA Boundary map and presents it to the appropriate governing body (municipal board/committee) for review and approval. See WisDOT's [Functional Classification and Boundary Approval Policy](#).

If there are questions, or recommendations for changes to the proposed map, the local official should contact the Region Planner who then contacts BPED to discuss them and concur on any changes. BPED will send the revised map back to the Region Planner to send (or present to) the MPO/Local officials. This iterative process continues until all parties concur on the final proposed UA boundary map. The MPO/Local officials approve the proposed UA map and send documentation of approval to the Region Planner who forwards it to BPED.

BPED finalizes the proposed UA map and prepares documentation for internal approval.



### F. Governor/WisDOT Secretary Approval

Federal Law (23 USC 101) states that State and local officials are responsible for approval of urban area boundaries. In Wisconsin, the Governor delegates state approval authority for adjusted Urban Area Boundaries to the State Transportation Secretary. WisDOT will send the proposed UA Boundary map to the WisDOT Secretary for approval/signature. Record of the approval is included with the proposed map.

First in the approval process, the MPOs and other urban areas will pass a resolution approving the adjusted UA boundary and send it to WisDOT-BPED. In the event that passage of a formal resolution is not possible in timely manner, passage of a motion to approve the changes and documented in the meeting minutes, is acceptable. Next, BPED will forward the adjusted boundary map to the WisDOT Secretary for written approval. Finally, BPED will send the map, along with both approval documents, in a submittal packet to FHWA-Wisconsin.

The Census-defined Urban Area—not the adjusted Urban Area—is used to determine the population of the Urban Area. This is a factor for urban areas just under the 50,000 population threshold for MPO designation or the 200,000 threshold for TMA designation.

### G. FHWA Approval

Upon receipt of the adjusted UA Boundary map and approval documentation from BPED, FHWA will send a letter to WisDOT approving the adjusted boundary map.

### H. Final UA Boundary Maps

Once FHWA has approved the adjusted UA boundary, it becomes official, Urban Area Boundary. Upon receipt of the final approval from FHWA-Wisconsin, BPED will add the approval dates to the final UAB maps and posts them on its [website](#). The description of urban areas and UA boundaries on the website will be updated to align with the new urban definitions created from the 2020 Census.

An **outline** of key steps in the UA boundary adjustment process is included at the end of this document.

### I. Metropolitan Planning Area (MPA) Boundaries

Federal Regulations governing Metropolitan Planning Area Boundaries are found in 23 CFR 450.312. Whereas the UA boundary typically defines the area of potential growth of the community over 10 years, the MPA boundary typically extends beyond that to encompass the area of expected urbanization of the metropolitan planning area 20 years into the future.

Transportation projects that fall within the MPA boundary are included in the MPO's Transportation Improvement Program (TIP).

The area between the approved Urban Area (UA) boundary and the Metropolitan Planning Area (MPA) boundary is considered **rural** for functional classification and funding purposes.

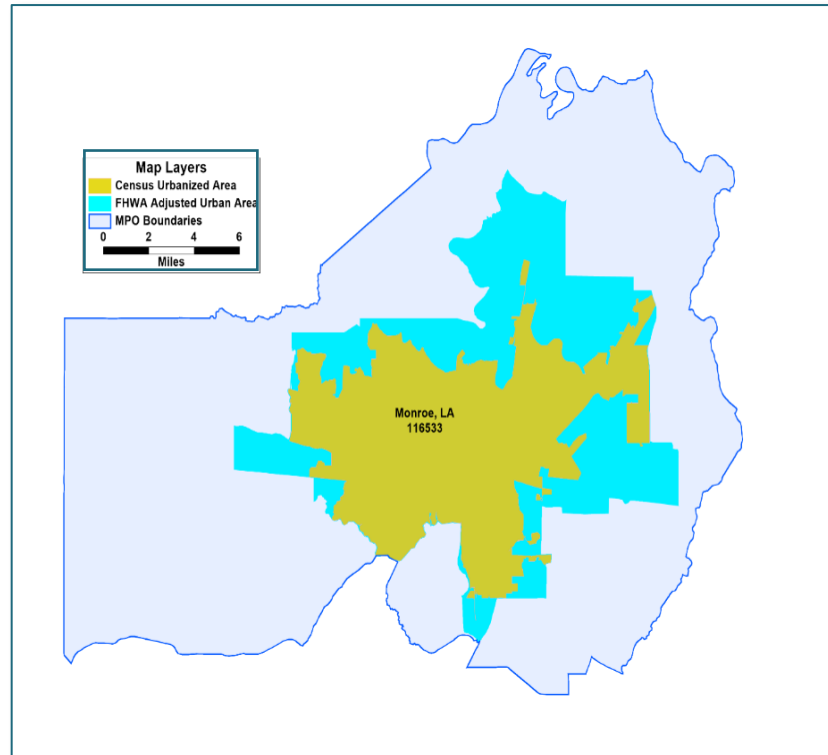
The MPA boundary is used by the federal government as the delineation between jurisdictions of adjoining MPOs.

The MPA boundary must include the entire area encompassed by the adjusted UAB. The MPA boundary usually extends beyond the UAB but can coincide with it, depending on the land use, transportation network, and anticipated growth and development in the areas adjacent to or very near the UA (as shown in the example to the right).

MPOs typically update and finalize their MPA boundaries after the adjusted UA boundary has been approved, although review and consideration of the MPA boundary may occur simultaneously with the urban area boundary adjustment process described above.

The final MPA boundary decisions belong to the MPO; WisDOT has more of an advisory role with regard to the location of the MPA boundary. However, as with WisDOT approval of the Adjusted Urban Area

Boundary, the MPA boundary/map has to be signed off by Department Secretary (as the designee of the Governor) and submitted to FHWA. FHWA acknowledges receipt of the MPA boundary but does not have approval responsibility and therefore does not sign off on the MPA boundary/map.



**This guidance will be reviewed and may be revised after the US Census Bureau has released the urban area data, or after the urban boundary review and adjustment process has begun, to make sure it appropriately addresses any previously unanticipated situations. BPED will clarify the current information and provide additional guidance that may be helpful.**



## Part 2: Technical Considerations

This section comprises the various technical considerations and recommendations—the “rules”—for making adjustments to the Census-defined Urban Area Boundary (UAB).

- 1. The adjusted boundary must include all of the Census-defined boundary.** The adjusted UAB can be concurrent with, or outside of, the Census-defined boundary but *cannot be inside it*.
- 2. The adjusted boundary must include only one Census-defined Urban Area.** This is a one-to-one relationship. The adjusted UAB cannot include two or more Census-defined Urban Areas.
- 3. The adjusted boundary should encompass one contiguous area.** If the Census-defined boundary has resulted in a non-contiguous, disconnected portion of the urban area, the adjusted boundary can be expanded to include this area, creating a contiguous urban area.
- 4. Include within the adjusted boundary areas expected to be developed in the next 10 years.** Because the urban boundary adjustment process occurs only once every ten years, include areas that are likely to experience growth and development during the upcoming ten year window—areas which might be included in the next census boundary definition.
- 5. Eliminate inaccurate, unreasonable, or vaguely apparent boundaries.** Use physical features (e.g., roads, rivers, parcel/property lines, water bodies/shorelines) to define the urban area. The availability of maps and satellite imagery through Google, Bing, USGS (US Geological Survey), and NAIP (National Agriculture Imagery Program) has made it relatively easy to see physical features, roads, residential and commercial developments, and other land uses in considering prudent boundary adjustments.
- 6. Adjust portions of the Census-defined boundary that do not follow a recognizable feature.** When the Census-defined boundary results in an irregular dip or bump-out that does not follow a physical, land use, or roadway feature, and has no apparent relationship to the urban area, smooth out this portion of the boundary using a clearly-definable feature as previously discussed.
- 7. Include all of an incorporated city or village.** If the Census boundary includes part of an incorporated community, include all of the community to avoid the situation where a city or village has both urban and rural portions. Funding eligibility is a key consideration here; it is recommended to have all roads within an urban community be eligible for STP-Urban funding, rather having some roads eligible for STP-Urban funds and others eligible for STP-Rural funds. However, these decisions should take into account recent annexations and extraterritorial zoning areas, as well as potential rural versus urban funding implications. In some cases, a rural portion could stay separate from the adjusted urban area (remain outside the adjusted boundary), but only with compelling justification.



This rule also applies to unincorporated developed areas—commercial, industrial, residential, institutional, etc.—*near* an urban area. If the Census-defined boundary cuts through one of these developments, it is recommended to adjust the boundary to include the entire developed area.

8. **Include typically urban land uses within the urban area boundary.** These are generators *other than* commercial, industrial, and residential uses. These include transit service routes such as bus lines and passenger terminals, as well as golf courses, airports, athletic fields, and ferry terminals, for example, even though these types of land uses can be located in rural locations, too.
9. **Ensure that the adjusted boundary includes or excludes all roads that run concurrent with the boundary.** Do not create or perpetuate a situation where some 'border roads' are within the urban area and others are outside the urban area, or where a single roadway has one or more segments inside and one or more segments outside the boundary. The UAB should be adjusted to include all border roads. Again, funding eligibility is a consideration. Note: Adjusting the boundary to *exclude* all 'border roads' is only possible in cases where the *Census-defined boundary does not include any portions of those border roads*. As mentioned at the beginning of this section, adjusting the urban area boundary *inside* of the Census-defined boundary is not permitted. Thus, in such cases, the only option is to adjust the UAB outward to include all border roads.
10. **Include an entire interchange either inside or outside the urban area boundary.** Often, interchanges exist on 'border roads' as described above. In such cases, make sure that the UAB is adjusted to include the entire interchange within the boundary, not just some of the ramps or auxiliary lanes. As is the case with roads, it might not be possible to adjust the boundary to *exclude* the entire interchange because the Census-defined urban boundary cannot be adjusted inward. Thus, if the Census-defined boundary cuts through the interchange, the only option is to adjust the boundary outward to include all interchange roads and ramps.
11. **Consider the functional classification of roads near the urban boundary.** Roadway Functional Classification and urban boundary placement are closely related. See WisDOT's [Functional Classification Criteria and Procedures](#) for detailed information. Functional classification review begins after the boundary adjustment process concludes; therefore, it is important to consider existing classified and unclassified roads, as well as planned roadways near the UAB when considering boundary adjustments, especially within the context of land use, spacing, and continuity. Functional classification issues should not be the primary factor in determining if and where to adjust an urban boundary, but rather, considered alongside the boundary adjustment criteria above.



### Part 3: Overview of Process Steps\*

1. US Census releases Urban Area (UA) Boundary data (shape files)
2. BPED creates initial UA maps showing:
  - Previous adjusted UA boundary
  - Current Census-defined UA boundary
  - Differences between the two boundaries highlighted
- 3a. BPED sends initial individual overlay map to each **MPO** (UA w/population = 50,000+)
  - Coordinate initial proposed boundary adjustments with MPO, Region, and FHWA via virtual meeting(s), as often as needed
  - Inform (cc: on communication) Planning Section MPO Liaisons
  - BPED reaches concurrence with MPO and respective Region and create final proposed adjusted UA boundary map
  - MPO (Transportation Advisory Committee and/or Policy Board) reviews proposed adjusted UA boundaries
  - MPO Policy Board approves adjusted UA boundary map
- 3b. BPED sends draft individual adjusted UA map to the other **UAs** (population = 5,000 to 49,999)
  - Coordinate with Region staff and FHWA on initial proposed boundary adjustments
  - Region sends initial communication to Municipal Clerk (or other official) for UAs in their region
  - For new UAs, Region schedules (virtual) meetings to explain the concept/process
  - Affected City/Village boards, designated Urban Area committee, or elected official(s) review proposed adjusted UA boundaries
  - BPED discusses comments/suggestions from municipality with Region (and respective local officials if warranted) and makes any revisions to draft UA map.
  - Affected City/Village boards or designated Urban Area committee reviews and approves proposed adjusted UA boundaries
4. Upon receipt of approval/concurrence from MPOs and other UAs, WisDOT sends maps to SO (as Governor's designee) for approval
5. Upon receipt of approved maps from SO, BPED sends approval packet to FHWA for approval
6. Upon receipt of approval letter from FHWA, BPED creates final UAB maps and posts on WisDOT's internet site
7. Deadline for approval of all adjusted UA Boundary maps is June 30, 2024

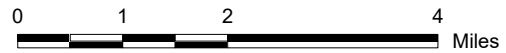
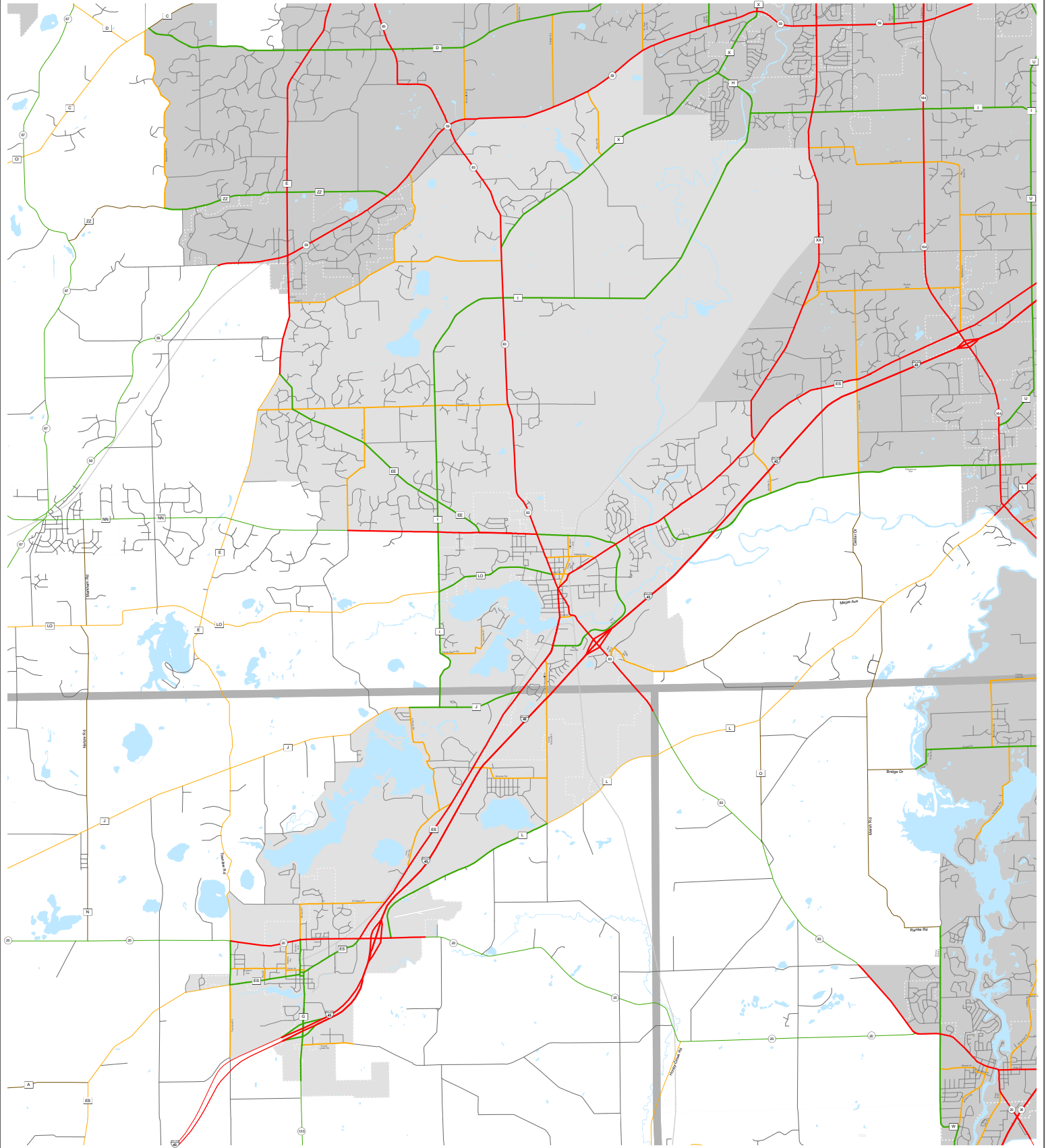
\* Steps 3a and 3b can occur simultaneously.



# MUKWONAGO / EAST TROY

Functional Classification 12/31/2009

MUKWONAGO / EAST TROY



**Legend**

<b>Existing</b>	<b>Planned*</b>	<b>Other</b>
Principal Arterial	Principal Arterial	Railroads
Minor Arterial	Minor Arterial	Lakes, Rivers, Streams
Collector	Collector	City and Village Boundary
Local	Local	Urbanized Area
		Other surrounding urbanized areas
		Rural Area
		County Boundary

\* NOTE: All planned route locations are approximations only.

The information on these maps and produced from these maps was created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other use, while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business.

**RECOMMENDED FUNCTIONAL CLASSIFICATION CHANGES**

WisDOT Region:	South East (SE)
County:	Walworth
Urban Area:	Mukwonago, Eagle, East Troy, North Prairie
Population:	8,142 - 2,138 - 4,310 - 2,542

**Urban Area:  
Mukwonago, Eagle, East Troy, North Prairie**

Starting Mileage:	IH	PA	MA	COL	LOC	TOTAL
	12.56	31.4	49.87	45.81	241.6	381.24

No.	Route	Limits	From	To	IH	PA	MA	COL	LOC	Reason
1	STH 20	I-43 - UAB	uPA	to uMA		-0.57	0.57			Continuity improvement
2	CTH L	STH 20 - Stone School Rd	uMA	to uCOL			-3.00	3.00		AADT (1400) below MA level, continuity improvement
3	Division St	STH 20 - Main St	uMA	to uCOL			-0.42	0.42		AADT (1100) below MA level
4	Honey Creek Rd	Corporate Cir - UAB	uCOL	to uLOC				-0.16	0.16	Continuity improvement, More logical to end at intersection rather than at UAB
5	CTH NN	STH 83 - Fox St	uMA	to uPA		1.10	-1.10			High AADT (8400), land uses (commercial, schools)
6	Holz Pkwy	Fox St - STH 83	uMA	to uPA		1.60	-1.60			High AADT (6700), land uses (commercial, park)
7	Bay View Rd	STH 83 - Main St	uMA	to uPA		0.57	-0.57			High AADT (7100), land uses (commercial)
8	CTH E	CTH EE - STH 59	uPA	to uMA		-1.68	1.68			Continuity improvement, PA mileage %
9	STH 59	CTH E - CTH NN	uMA	to uPA		4.64	-4.64			High AADT (4600-6800), continuity improvement
10	CTH NN	STH 67 - Beulah Rd	uMA	to uPA		4.31	-4.31			High AADT (5800-6500), land uses (high school, commercial), continuity improvement
11	CTH ZZ	Waterville Rd - STH 59	uMA	to uCOL			-3.18	3.18		AADT (1000-1400) below MA level, continuity improvement
12	CTH E	CTH J - CTH EE	uCOL	to uMA			5.97	-5.97		AADT (1500-2100), continuity improvement
13	CTH J	CTH E - E Shore Rd	uCOL	to uMA			2.72	-2.72		AADT (2100-3500), continuity improvement
14	St Peters Rd	Town Line Rd - Dvision St	uLOC	to uCOL				1.00	-1.00	Calculated AADT, configuration of intersection with Townline Rd, continuity improvement
15	CTH I	CTH J - STH 83	uMA	to uCOL			-6.50	6.50		AADT (1100-1300) below MA level
16	CTH ES	Bay View Rd - Holz Pkwy	uPA	to uMA		-1.85	1.85			AADT (3100-3700) below PA level, local request/support to downgrade, improves PA mileage %, traffic calming efforts in area
17				to						

Change:	0	8.12	-12.53	5.25	-0.84
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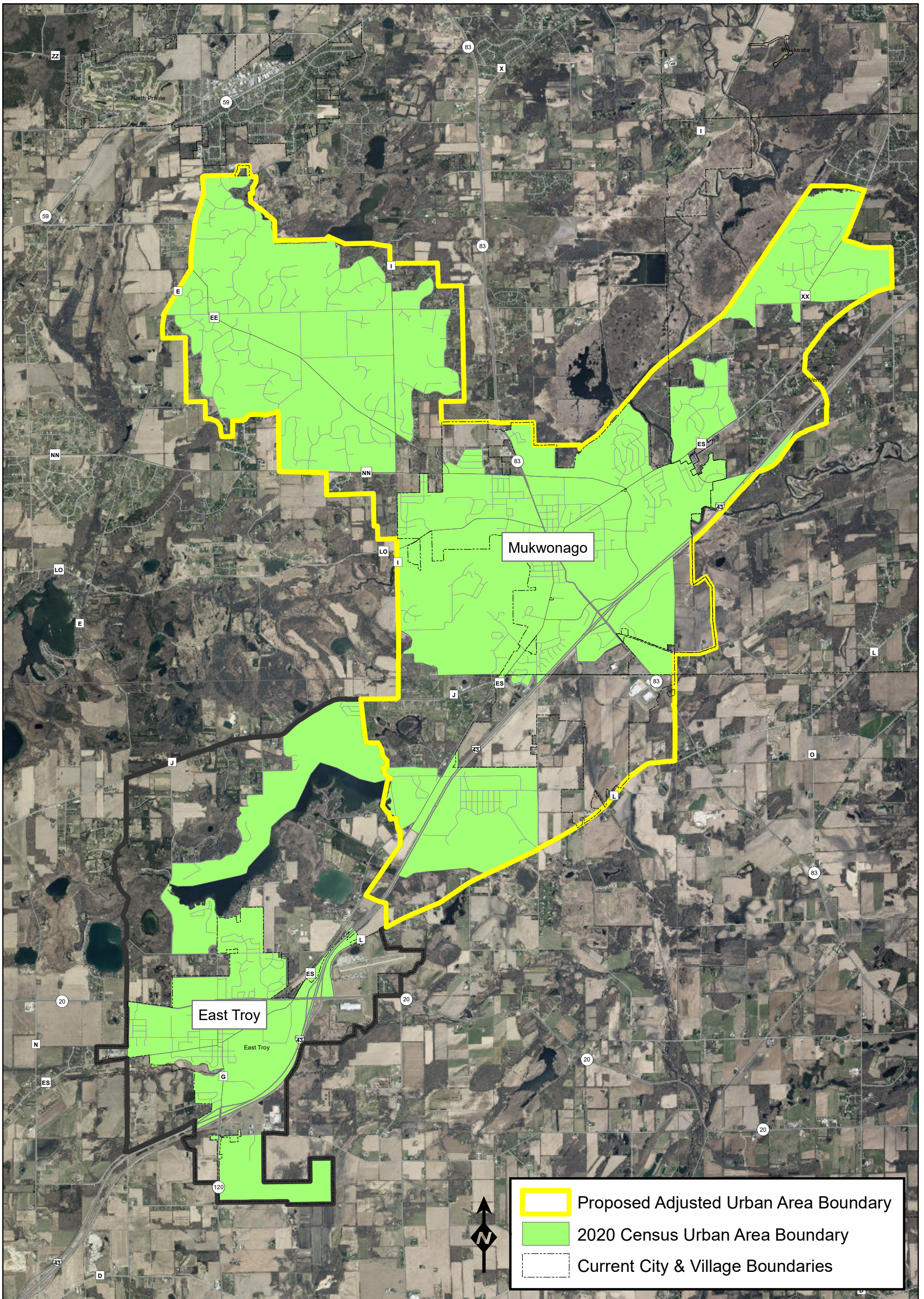
End Mileage:	12.56	39.52	37.34	51.06	240.76	381.24
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End %:	3.3%	10.4%	9.8%	13.4%	63.2%
desirable range	1% - 3%	4% - 11%	7% - 14%	3% - 16%	62% - 74%

# Mukwonago Urban Area

(Adjusted Urban Area Boundary)

**DRAFT**



0 0.5 1 2 3 Miles

Population (2020): 15,287  
Housing Units: 6,230  
Map Date: 02/16/2024

VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES

---

**RESOLUTION NO. 2024-23**

**A RESOLUTION TO AUTHORIZING THE MUKWONAGO URBAN AREA BOUNDARY MAP  
AND FUNCTIONAL CLASSIFICATION CHANGES**

---

**WHEREAS**, a comprehensive functional classification system and boundary review is conducted across the state of Wisconsin after the decennial census update;

**WHEREAS**, the Wisconsin Department of Transportation (WisDOT), Bureau of Planning and Economic Development (BPED) and Division of Transportation Systems Development (DTSD) conducts the functional classification and boundary review with the cooperation of municipal (city/village) stakeholders; and

**WHEREAS**, the municipal stakeholder provides a qualified individual to review proposed functional classification and boundary changes; and

**WHEREAS**, in accordance with federal regulation set forth by the Federal Highway Administration (FHWA) under 23 CFR §§470.103 and 470.105, proposed changes to the functional classification system need to be approved by a city council/village board; and

**NOW, THEREFORE BE IT RESOLVED:** the Village of Mukwonago is responsible for approving proposed functional classification and boundary changes; and

**BE IT FURTHER RESOLVED:** the municipal council/board may delegate approval authority for functional classification and boundaries to a qualified individual(s) by position title(s); and

**BE IT FURTHER RESOLVED:** the municipal council/board delegates the functional classification and boundary approval authority to Ron Bittner, Public Works Director; and

**BE IT FURTHER RESOLVED:** the delegation of the functional classification and boundary approval authority to the individual(s) possessing the job title of Public Works Director, must be adopted by the municipal council/board; and

**BE IT FURTHER RESOLVED:** Public Works Director Ron Bittner has approved a change to functional classification and boundary by delegate, he is notifying the municipal board of the approved change, and the board's acknowledgement of the change will be reflected in the meeting minutes; and

**NOW THEREFORE BE IT RESOLVED**, by the Village Board of the Village of Mukwonago does hereby approve the the Adjusted Mukwonago Urban Boundary Area Map and functional classification changes.

Approved and adopted this 17<sup>th</sup> day of April 2024 by the Village Board of the Village of Mukwonago, Wisconsin.

APPROVED:

ATTESTATION:

\_\_\_\_\_  
Fred H. Winchowky, Village President

\_\_\_\_\_  
Diana Dykstra, MMC  
Village Clerk-Treasurer

**RESOLUTION NO. 2024-22**

**A RESOLUTION TO AUTHORIZING THE INSTALLATION OF INTELLIGENT TRANSPORTATION SYSTEMS FOR THE VILLAGE OF MUKWONAGO**

---

**WHEREAS**, the Village of Mukwonago (“Village”) is in need of Intelligent Transportation Systems (ITS) equipment and services for the enhancement of traffic management and safety within the village limits and has budgeted in the Capital Improvement Plan for Phase One utilizing ARPA funding; and

**WHEREAS**, the State of Wisconsin Department of Transportation (DOT) has established contracts for ITS equipment and services through a competitive bidding process, providing access to pre-negotiated pricing and terms; and

**WHEREAS**, utilizing the State of Wisconsin DOT Contract for ITS equipment and services would streamline the procurement process, save time, and reduce costs for the Village of Mukwonago; and

**WHEREAS**, Section 62.15(1)(c) of the Wisconsin Statutes permits municipalities to waive the requirement for competitive bidding when utilizing contracts established by the State of Wisconsin or any of its agencies; and

**WHEREAS**, Village Department Heads have worked diligently on the planning and proper implementation of this infrastructure plan to provide a secure and scalable network which establishes Phase One including 144ct fiber between Village Hall, Police Department, Atkinson Pump House, and Mukwonago Community Library in an amount not to exceed \$400,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Village of Mukwonago, Waukesha County, Wisconsin, as follows:

1. The Village Board hereby approves the waiver of the public bidding requirement for the procurement of Intelligent Transportation Systems equipment installation and services.
2. The Village Board authorizes the Village Administrator to utilize the State of Wisconsin DOT Contract for Intelligent Transportation Systems Equipment and Service, Contract Number 510347, for the procurement of Intelligent Transportation Systems as described in the phase one proposal.
3. The Village Administrator is directed to take all necessary actions to complete the procurement process in accordance with the terms and conditions of the State of Wisconsin DOT Contract.
4. This resolution shall be effective immediately upon passage and adoption.

**BE IT FURTHER RESOLVED** that the Village Clerk is hereby directed to properly record and index this resolution in the official records of the Village of Mukwonago.

Approved and adopted this 17<sup>th</sup> day of April 2024 by the Village Board of the Village of Mukwonago, Wisconsin.

APPROVED:

ATTESTATION:

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Fred H. Winchowky, Village President

---

Diana Dykstra, MMC  
Village Clerk-Treasurer



**CableCom LLC**  
 6070 N. Flint Road  
 Glendale, WI 53209  
 (414) 226-2205  
 (414) 226-2269 FAX



**Village of Mukwonago**  
 440 River Crest Ct  
 Mukwonago, WI 5349  
 (262) 363-6420

March 20, 2024

**Fiber Optic Cable Installation**

Quoted by: Brent Lidwin

**Police Department to Atkinson Pump House to Library – Rev #4  
 CableCom’s 2023/2024 WI DOT Contract Renewal # 510347**

**Due to volatile raw material costs the following pricing can only be held for (30) days from the above date.**

**Scope of Work**

CableCom will provide materials and/or labor to complete the following scope of work:



Red = 2" HDPE Duct

Yellow = 1.25" HDPE Duct

1. Engineered Drawings are included that will be created in order to apply for permits and the Villages approval of routes.
  - a. Upon completion of the installation, the Village can work with Digger’s Hotline, and use the as-builts to have this fiber listed if anyone calls in for digging.
2. Supply/install (1) 2" HDPE duct from [REDACTED]
3. Supply/install (1) 2" HDPE duct [REDACTED]
4. Supply/install (1) 2" HDPE duct [REDACTED]
5. Supply/install (1) 2" HDPE duct [REDACTED]



6. Supply/install (1) 2" HDPE duct [REDACTED]
7. Supply/install (1) 2" HDPE duct [REDACTED]
8. Supply/install (1) 2" HDPE duct [REDACTED]
9. Supply/install (1) 2" HDPE duct [REDACTED]
10. Supply/install (1) 2" HDPE duct [REDACTED]
11. Supply/install (1) 1.25" HDPE duct [REDACTED]
12. Supply/install (1) 1.25" HDPE duct [REDACTED]
13. A solid #12 THHN ground wire will be installed along with the HDPE duct to not interfere with the fiber installation within the duct.
14. Installation of (14) 24" x 36" x 24" Composite handholes along the above route.
  - a. A 4" gravel base will be placed below each handhole to facility the draining of any water
  - b. (1) Flush mounted Fink to be installed adjacent to each handhole
  - c. Where the Fink is installed, a #6 THHN ground wire will be installed to a ground rod that will be placed in the ground within each handhole
  - d. A #12 THHN tracer wire will be installed from the Fink to the tracer wire.
    - i. The #12 tracer wire will be installed within a 1" innerduct to the Fink.
  - e. 100-feet of slack coil will be left inside each of the (3) handholes that would be used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline or Private Lines for projects
15. At each of (3) building entrances (Police Department, Atkinson Pump House & Library), a NEMA 3 rated 12"x12"x6" pull box will be placed at roughly 3' above grade.
  - a. (1) 2" rigid conduit will be extended from approximately 2-foot below grade up into the bottom of the NEMA 3 enclosure.
    - i. The 2" HDPE duct will be attached to the 2" rigid conduit underground at the Police Department.
    - ii. The 1.25" HDPE duct will be placed inside the 2" rigid conduit underground and will extend flush into the NEMA 3 box at the PD, Atkinson Pump House, Museum & Library.
  - b. (1) 2" Rigid conduit will be extended up from the top of the NEMA 3 rated pull box to above the ceiling area. The 2" rigid conduit will penetrate into the building utilizing a 2" rigid Electrical LB.
  - c. (1) Outdoor rated singlegang box will be placed adjacent to the NEMA 3 box, and will attach with a 1/2" rigid conduit. Within the singlegang box is where the #12 tracer wire will be coiled for future route tracing/markings.
16. Soft restoration is included
  - a. Soft restoration will include top soil, seed & straw
17. Hard restoration is partially included
  - a. Daylighting cores removed from concrete and/or asphalt will have the core returned to the void, and sealed in place with an appropriate concrete or asphalt epoxy sealant
    - i. Seam to seam replacement is not included
18. Installation of (1) singlemode 144-strand fiber optic cable within the 2" HDPE duct from the Police Station to the Library.
  - a. At a minimum, there will be a splice case located within (2) of the handholes
    - i. HH #7, where a 12ct singlemode fiber will be spliced into the Atkinson Pump House (6ct in & 6ct out)
    - ii. HH #14, where a 12ct singlemode fiber will be spliced into the Library (6ct in & 6ct out)
  - b. 100-feet of slack coil will be left inside each of the (2) handholes above for splicing

19. Installation of (1) singlemode 12-strand fiber optic cable from [REDACTED]
  - a. 100-feet of slack coil will be left inside this handhole that will be used for splicing
20. At handhole #9 that will be located [REDACTED]
  - a. [REDACTED]
21. Installation of (1) singlemode 12-strand fiber optic cable from handhole #14 [REDACTED]
  - a. 100-feet of slack coil will be left inside this handhole that will be used for splicing
22. A mule tape will be installed along with all fiber optic cables to facilitate future adds if needed.
23. Installation of (1) 1" innerduct from the building entry to the main Communications Closet within each the Police Department, Atkinson Pump House & Library.
24. New J-hook supports will be installed to maintain local electrical codes and BICSI Standards.
25. Within the Police Department's Server Room, a new 4U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (12) 6-pack LC duplex coupler panel
  - b. (12) 12 Strand LC singlemode pigtail
  - c. (6) 24 Strand splice trays with fusion splice sleeves
26. Within the Atkinson Pump House, a new 1-position wall mounted Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (1) 6-pack LC duplex coupler panel
  - b. (1) 12 Strand LC singlemode pigtail
27. Within the Library's Communications Room, a new 1U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (1) 6-pack LC duplex coupler panel
  - b. (1) 12 Strand LC singlemode pigtail
  - c. (1) 12 Strand splice tray with fusion splice sleeves
  - d. (2) Unused coupler panel slots will have a blanking module installed
28. The 144ct singlemode fiber optic strands of fiber leaving the Police Department will be tested 1-way with an OTDR
  - a. Test results will be sent electronically to the client upon completion.
29. The 6ct singlemode fiber optic strands of fiber leaving the Atkinson Pump House & Library will be tested 1-way with an OTDR back to the Police Department. (With the OTDR testing out from the Police Department, the Atkinson Pump House, Museum & Library will have been tested bi-directionally).
  - a. Test results will be sent electronically to the client upon completion.

<b><u>Commodity Code:</u></b>	<b><u>Per Unit:</u></b>	<b><u>Cost:</u></b>
962-18-047381 High Density Polyethylene (HDPE) Conduit 1-Duct, 2-Inch, Directional Bore Furnish and Install	\$ 14.00 per/ft	\$ 100,820.00
962-18-047377 High Density Polyethylene (HDPE) Conduit 1-Duct, 1.25-Inch, Directional Bore Furnish and Install	\$ 8.50 per/ft	\$ 3,825.00
962-18-047427 Tracer Wire in New Conduit, 12 AWG, Furnish & Install	\$ .85 per/ft	\$ 6,834.00
725-23-047472 Dielectric 12-Count Fiber Optic Cable, Furnish Only	\$ .39 per/ft	\$ 312.00
962-18-047409 Dielectric 12-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 1,200.00
725-23-047478 Dielectric 144-Count Fiber Optic Cable, Furnish Only	\$ 1.68 per/ft	\$ 15,960.00
962-18-047414 Dielectric 144-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 14,250.00
962-18-047430 Fiber optic buried test station, Furnish and install	\$ 125.00 ea	\$ 1,750.00
725-23-047312 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure Furnish Only	\$ 620.00 ea	\$ 1,240.00
962-18-047317 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure Capacity Install Only	\$ 475.00 ea	\$ 950.00
725-23-047459 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Furnish only	\$ 214.56 ea	\$ 3,003.84
962-18-047341 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Install only	\$ 250.00 ea	\$ 3,500.00
725-23-047298 Fusion Splice, Fiber Optic, Singlemode 73-144 count	\$ 24.00 ea	\$ 10,656.00
725-23-047294 Fusion Splice, Fiber Optic, Singlemode 1-12 count	\$ 55.000 ea	\$ 1,980.00
962-18-047435 Fiber optic network testing Troubleshooting and acceptance	\$ 200.00 per/hr	\$ 6,000.00

962-18-047436 ITS Documentation	\$ LOT	\$ 300.00
962-18-047437 Maintenance of Traffic	\$ 350.00 ea	\$ 4,200.00
962-18-047439 Expose Existing Utility, paved surfaces	\$ 2,000.000 ea	\$100,000.00
962-18-036282 Cable installation, structured, copper And fiber optic, and related components	\$ LOT	\$ 16,042.58

Includes, Engineering, permitting, exposing utilities in unpaved surfaces, furnishing and installing 1/2" & 2" Rigid conduits & associated structure items for building entrances, 12"x12"x6" pull boxes, mule tape, trace wire outside of duct, 1" innerduct, j-hook supports, 1U Fiber enclosure, LC pigtailed, splice trays, splice sleeves, 1/2" EMT & associated box connectors with set screws, mobilization and Project Management, PPE, install (14) handhole, opening and closing of (14) handholes, soft restoration

***Assumptions/Exclusions***

1. All Work to be completed during normal business hours.
2. Access to areas of construction will be granted in a timely manner. Any excessive downtime outside the control of CableCom, due to project scheduling, other contractors, etc. will be billed on a time and material basis.
3. All materials to be supplied by CableCom for the installation.
4. Any excessive rock trenching/drilling or underground obstructions not foreseen will be billed accordingly at an additional charge with customer's approval prior to beginning.
5. Private lines/locates are the responsibility of the customer. CableCom will be responsible for all main utilities within the Right-of-Way and to the premise entry point (Digger's Hotline).

***Cost for Described Work***

**Total: \$292,823.42 + tax & shipping**

***Customer Acceptance***

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Accepted By (Signature)**



**CableCom LLC**  
 6070 N. Flint Road  
 Glendale, WI 53209  
 (414) 226-2205  
 (414) 226-2269 FAX



**Village of Mukwonago**  
 440 River Crest Ct  
 Mukwonago, WI 5349  
 (262) 363-6420

March 20, 2024

**Fiber Optic Cable Installation – Rev #4**  
**Village of Mukwonago Police Department to Village Hall**  
**CableCom’s 2022/2023 WI DOT Contract Renewal # 510347**

Quoted by: Brent Lidwin

**Due to volatile raw material costs the following pricing can only be held for (30) days from the above date.**

**Scope of Work**

CableCom will provide materials and/or labor to complete the following scope of work:



Red Line = (1) 2" HDPE Duct

Yellow Line = (1) 1-1/4" HDPE Duct

1. Engineered Drawings are included that will be created in order to apply for permits and the Villages approval of routes.
  - a. Upon completion of the installation, the Village can work with Digger’s Hotline, and use the as-builts to have this fiber listed if anyone calls in for digging.
2. Supply/install (1) 2" HDPE duct from [REDACTED]
3. Supply/install (1) 2" HDPE ducts [REDACTED]
4. Supply/install (1) 2" HDPE ducts [REDACTED]
5. Supply/install (1) 1.25" HDPE duct [REDACTED]

6. Supply/install (1) 1.25" HDPE duct along the r [REDACTED]
7. A solid #12 THHN ground wire will be installed along with the HDPE duct to not interfere with the fiber installation within the duct.
8. Installation of (6) 24" x 36" x 24" Composite handholes along the route.
  - a. A 4" gravel base will be placed below each handhole to facility the draining of any water
  - b. (1) Flush mounted Fink to be installed adjacent to each handhole
  - c. Where the Fink is installed, a solid #12 THHN ground wire will be installed to a ground rod that will be placed in the ground within each handhole
  - d. A solid #12 THHN green tracer wire will be installed from the Fink to the ground rod.
    - i. The solid #12 tracer wire will be installed within a 1" innerduct to the Fink.
9. At each building entrance, a NEMA 3 rated 12"x12"x6" pull box will be placed at roughly 3' above grade.
  - a. (1) 2" rigid conduit will be extended from approximately 2-foot below grade up into the bottom of the NEMA 3 enclosure.
    - i. The 2" HDPE duct will be attached to the 2" rigid conduit underground.
    - ii. The 1.25" HDPE duct will be installed within the 2" rigid conduit underground
  - b. (1) 2" Rigid conduit will be extended up from the top of the NEMA 3 rated pull box to above the ceiling area. The 2" rigid conduit will penetrate into the building utilizing a 2" rigid Electrical LB.
  - c. (1) Outdoor rated singlegang box will be placed adjacent to the NEMA 3 box, and will attach with a 1/2" rigid conduit. Within the singlegang box is where the #12 tracer wire will be coiled for future route tracing/markings without having to enter into the facilities.
10. Expose utilities (Daylighting) is included whether under concrete, asphalt or grass areas
11. Soft restoration is included
  - a. Soft restoration will include top soil, seed & straw
12. Hard restoration is partially included
  - a. Daylighting cores removed from concrete and/or asphalt will have the core returned to the void, and sealed in place with an appropriate concrete or asphalt epoxy sealant
13. Installation of (1) singlemode 96-strand fiber optic cable [REDACTED]
  - [REDACTED]
  - [REDACTED]
  - [REDACTED]
  - [REDACTED]
  - [REDACTED]
14. Installation of (1) singlemode 12-strand fiber optic cable [REDACTED]
  - [REDACTED] used to repair/splice any damage due to begin dug up by anyone not calling Digger's Hotline or Private Lines for projects
15. Installation of (1) 1" plenum rated innerduct from each the building entry to the main Communications Closet within each facility.
16. New J-hook supports will be installed to maintain local electrical codes and BICSI Standards.
17. Within the Police Department's Server Room, a new 4U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (8) 6-pack LC duplex coupler panel
  - b. (8) 12 Strand LC singlemode pigtail
  - c. (4) 24 Strand splice trays with fusion splice sleeves
  - d. (4) Unused coupler panel slots will have a blank module installed
18. Within the Village Hall's Communications Room, a new 1U fiber optic 19" rack or cabinet mountable Fiber Distribution Center will be installed. The following will be installed into each.
  - a. (1) 6-pack LC duplex coupler panel
  - b. (1) 12 Strand LC singlemode pigtail
  - c. (1) 12 Strand splice tray with fusion splice sleeves
  - d. (2) Unused coupler panel slots will have a blanking module installed

19. The singlemode fiber optic strands will be fusion spliced onto the LC pigtails.
20. All (12) fibers between the Police Station and Village Hall will be tested bi-directionally and documented with an OTDR.
  - a. Test results will be sent electronically to the client upon completion.
21. The remaining (84) fibers leaving the Police Department will be tested in one direction to HH#5 and documented with an OTDR.
  - a. Test results will be sent electronically to the client upon completion.
22. The bore under the river will exceed 5-feet below the bed, and will not require a DNR Permit.

<b><u>Commodity Code:</u></b>	<b><u>Per Unit:</u></b>	<b><u>Cost:</u></b>
962-18-047381 High Density Polyethylene (HDPE) Conduit 1-Duct, 2-Inch, Directional Bore Furnish and Install	\$ 14.00 per/ft	\$ 28,000.00
962-18-047377 High Density Polyethylene (HDPE) Conduit 1-Duct, 1.25-Inch, Directional Bore Furnish and Install	\$ 8.50 per/ft	\$ 6,375.00
962-18-047427 Tracer Wire in New Conduit, 12 AWG, Furnish & Install	\$ .85 per/ft	\$ 2,465.00
725-23-047472 Dielectric 12-Count Fiber Optic Cable, Furnish Only	\$ .39 per/ft	\$ 546.00
962-18-047409 Dielectric 12-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 2,100.00
725-23-0477478 Dielectric 144-Count Fiber Optic Cable, Furnish Only	\$ 1.68 per/ft	\$ 5,040.00
962-18-047414 Dielectric 144-Count Fiber Optic Cable, Install Only	\$ 1.50 per/ft	\$ 4,500.00
962-18-047430 Fiber optic buried test station, Furnish and install	\$ 125.00 ea	\$ 750.00
725-23-047312 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure	\$ 620.00 ea	\$ 620.00
962-18-047317 Fiber Optic Splice Enclosure, 144 Count Single Splice Enclosure Capacity Install Only	\$ 475.00 ea	\$ 475.00
725-23-047459 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Furnish Only	\$ 214.56 ea	\$ 2,789.28
962-18-047341 Fiber Optic Termination Panel, 12 count, LC with UPC connectors, Install only	\$ 250.00 ea	\$ 3,250.00

725-23-047298 Fusion Splice, Fiber Optic, Singlemode 73-144 count	\$ 24.00 ea	\$ 3,456.00
725-23-047294 Fusion Splice, Fiber Optic, Singlemode 1-12 count	\$ 55.00 ea	\$ 660.00
962-18-047435 Fiber optic network testing Troubleshooting and acceptance	\$ 200.00 per/hr	\$ 3,000.00
962-18-047436 ITS Documentation	\$ LOT	\$ 300.00
962-18-047437 Maintenance of Traffic	\$ 350.00 ea	\$ 2,100.00
962-18-047439 Expose Existing Utility, paved surfaces	\$ 2,000.00 ea	\$ 14,000.00
962-18-036282 Cable installation, structured, copper And fiber optic, and related components	\$ LOT	\$ 26,059.62
Includes, Engineering, permitting, exposing utilities in unpaved surfaces, furnishing and installing 1/2" & 2" Rigid conduits & associated structure items for building entrances, 12"x12"x6" pull box, mule tape, trace wire outside of duct, 1" innerduct, j-hook supports, 1U Fiber enclosure, LC pigtailed, splice trays, splice sleeves, 1/2" EMT & associated box connectors with set screws, mobilization and Project Management, PPE, install (6) handhole, opening and closing of (6) handholes, soft restoration		

***Assumptions/Exclusions***

1. All Work to be completed during normal business hours.
2. Access to areas of construction will be granted in a timely manner. Any excessive downtime outside the control of CableCom, due to project scheduling, other contractors, etc. will be billed on a time and material basis.
3. All materials to be supplied by CableCom for the installation.
4. Any excessive rock trenching/drilling or underground obstructions not foreseen will be billed accordingly at an additional charge with customer's approval prior to beginning.
5. Private lines/locates are the responsibility of the customer. CableCom will be responsible for all main utilities within the Right-of-Way and to the premise entry point (Digger's Hotline).

***Cost for Described Work***

**Total: \$106,485.90 + tax & shipping**

***Customer Acceptance***

\_\_\_\_\_ **Accepted By (Signature)** \_\_\_\_\_ **Date:** \_\_\_\_\_





**Village of Mukwonago**

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([HTTPS://CLEARGOV.COM](https://cleargov.com))

# 2024 Proposed Annual Budget

Proposed Version - 11/09/2023

Last Updated 11/15/23

[Introduction](#)

[Budget Overview](#)

[Fund Summaries](#)

[Departments](#)

[Capital Improvements](#)

[De](#)



## Fiber Connectivity for all Village Buildings



### Overview

Request Owner	Fred Schnook, Administrator
Department	ADMIN
Type	Capital Equipment

### Description

Village needs to have guaranteed broadband service thru a physical link. Cost revised to bury the fiber

### Details

Budgeted Fund	350, 610 & 620
GL Code	350-5700-576400
Funding	Debt/ARPA Funds/Broadband Grants
New Purchase or Replacement	New
Priority	3-Medium
PROJECT STATUS	Carryover project not completed in Prior Year





# Village of Mukwonago

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## Capital Cost



FY2024 Budget

Total Budget (all years)

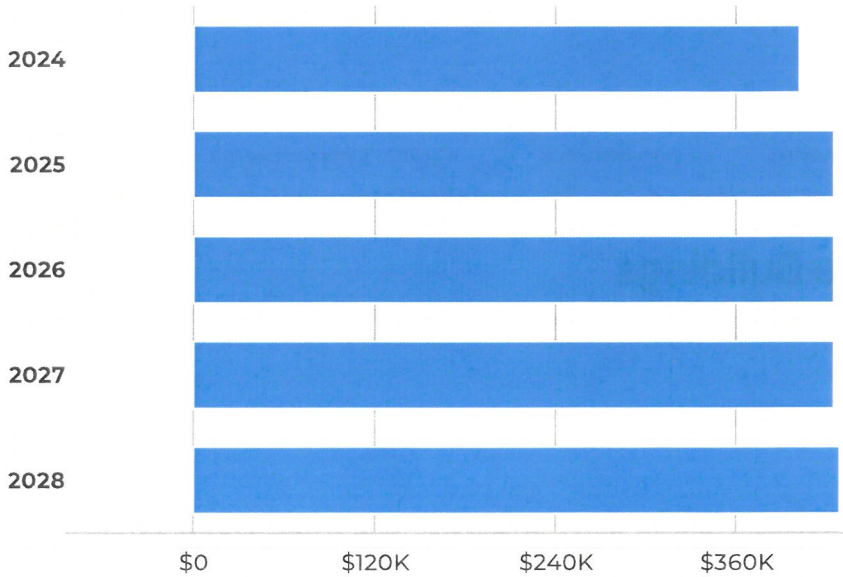
Project Total

**\$401,376**

**\$2.104M**

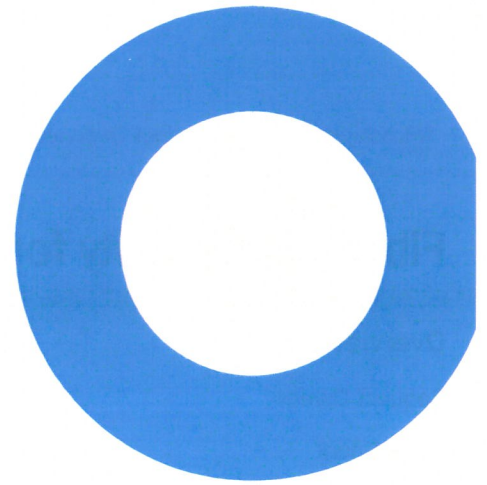
**\$2.104M**

### Capital Cost by Year



● Equipment

### Capital Cost for Budgeted Years



● Equipment (100%)

**TOTAL**

\$  
**\$2,**





### INTELLIGENT TRANSPORTATION SYSTEMS FIBER OPTIC EQUIPMENT AND SERVICE

The Department of Transportation has an extensive fiber optic network, called ITSNET, which is a longitudinal fiber network adjacent to major highway corridors, used for intelligent transportation system (ITS) highway operations, traffic management, and roadway security purposes. ITSNET supports our field equipment that includes traffic condition cameras, dynamic message signs, traffic signals, and detection devices. This contract will construct the needed infrastructure to support further expansion of ITSNET and obtain equipment needed to operate these field devices.

SOLICITATION INFORMATION	AGENCY CONTACT INFORMATION
<b>Event Number:</b> 11308 <b>Event Status:</b> Award Phase <b>Solicitation Reference #:</b> 510347 <b>Agency:</b> WI Dept of Transportation <b>Available Date:</b> 04/20/2020 <b>Response Due Date:</b> 05/19/2020 at 2:00PM	<b>Name:</b> Diana I. Cleven <b>Email:</b> dianai.cleven@dot.wisconsin.gov <b>Phone:</b> 608/267-2972 <b>Phone Ext.:</b> <b>Fax:</b>

**DOCUMENT DOWNLOADS**

  
[Main Document](#)

  
[All Documents](#)

Response due date has passed. Responses are no longer being accepted

▶ SUPPORTING DOCUMENTS

▼ **QUESTIONS & ANSWERS**

No questions have been answered yet

[Ask a Question](#)

▼ **NIGP CODES**

View All | First 1-3 of 3 Last

NIGP Code	Description
83829	Cable, Fiber Optic w/Interconnecting Components and Accessor
96196	Non-Professional Services (Not Otherwise Classified)
96218	Cable Construction, Installation and Maintenance (Fiber Opti

STATE OF WISCONSIN  
 DEPARTMENT OF ADMINISTRATION  
 DOA-3832 (R 07/2019)  
 S. 16.72 WIS. STATS



### Bidder Required Form

**Instructions:** Bidder is required to complete all sections of this form. (Note: If the agency checks the box preceding Section 5 indicating that section is not applicable to the bid/proposal, Bidder may skip Section 5. Bidder may not skip any other sections of this form).

*To be completed by the agency:*

Agency Name Department of Transportation	Solicitation Title Intelligent Transportation Systems Fiber Optic Equipment and Services	Solicitation Reference Number 510347
---	---	---

<b>Section 1: Bidder Information</b>		
Bidder/Proposer Company Name: CableCom, LLC		
E-Mail Address: niki@cablecomllc.com		
Phone Number: (414)349-8606	Toll Free Phone: (888)423-2225	Fax: (414)226-2269
Address: 6070 N Flint Rd		
City: Glendale	State: WI	Zip: 53209
<b>Mailing Address for Purchase Orders (if different than above)</b>		
Address: same as above		
City:	State:	Zip:

<b>Section 2: Bidder Contacts</b>	
List the name and title of the person to contact for questions related to each of the topics below:	
<b>Bid/Proposal</b> Niksa Ivancevic / Partner Email: niki@cablecomllc.com	Phone: (414)349-8606
<b>Affirmative Action Plan</b> Kathy Kirst / HR Manager Email: kkirst@cablecomllc.com	Phone: (414)459-3548
<b>Orders and billing</b> Carrie Trojanowski / Actg Email: ctrojanowski@cablecomllc.com	Phone: (414)459-3545

**Section 3: Bidder Reference**

Provide company name, address, contact person, telephone number, and appropriate information on the product(s) and/or service(s) used with requirements like those included in this solicitation document. If vendor is proposing any arrangement involving a third party, the named references should also be involved in a similar arrangement.

**Company Name:**

Crescent Electric Co

**Address (including City, State, Zip):**

2415 W Spencer St, Appleton, WI 54914

**Contact Person:**

Kim Nielsen

**E-Mail Address:**

kim.nielsen@cesco.com

**Phone:**

(920)734-4517 (08707)

**List Product(s) and/or Service(s) Used:**

Fiber optic &amp; low voltage cabling supplies / ACCOUNT #61932

**Company Name:**

Anixter, Inc.

**Address (including City, State, Zip):**

PO Box 847428, Dallas, TX 75284

**Contact Person:**

Carmen Dumas

**E-Mail Address:**

carmen.dumas@anixter.com

**Phone:**

(224)521-8468

**List Product(s) and/or Service(s) Used:**

Fiber optic cable &amp; supplies / ACCOUNT #793218

**Company Name:**

Wesco Distribution

**Address (including City, State, Zip):**

2301 Fleur Dr, Des Moines, IA 50321

**Contact Person:**

Randy Fredricks

**E-Mail Address:**

rfredricks@wescodist.com

**Phone:**

(630)221-6422

**List Product(s) and/or Service(s) Used:**

Underground construction supplies, duct, handholes, fiber optic cabling supplies / ACCOUNT #11800

**Company Name:**

Vermeer Wisconsin, Inc.

**Address (including City, State, Zip):**5445 N 131<sup>st</sup> St, Butler, WI 53007**Contact Person:**

Cynthia Green

**E-Mail Address:**

cgreen@vermeerwisconsin.com

**Phone:**

(262)781-2288

**List Product(s) and/or Service(s) Used:**

UG Construction Equipment &amp; Equipment Repair / ACCOUNT #61603

**Section 4: Designation of Confidential and Proprietary Information**

The attached material submitted in response to this bid/proposal includes proprietary and confidential information which qualifies as a trade secret, as provided in s. 19.36(5), Wis. Stats., or is otherwise material that can be kept confidential under the Wisconsin Open Records Law. As such, we ask that certain pages, as indicated below, of this bid/proposal response be treated as confidential material and not be released without our written approval.

Prices always become public information when bids/proposals are opened, and therefore cannot be kept confidential.

Other information cannot be kept confidential unless it is a trade secret. Trade secret is defined in s. 134.90(1)(c), Wis. Stats., as follows: "Trade Secret" means information, including a formula, pattern, compilation, program, device, method, technique or process to which all the following apply:

1. The information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use.
2. The information is the subject of efforts to maintain its secrecy that are reasonable under the circumstances.

We request that the following pages not be released:

Section	Page #	Topic
N/A		

Using the boxes below, indicate your agreement with the following statements:

In the event the designation of confidentiality of this information is challenged, the bidder/proposer hereby agrees to provide legal counsel or other necessary assistance to defend the designation of confidentiality and agrees to hold the state harmless for any costs or damages arising out of the state's agreeing to withhold the materials.

The state considers other markings of confidential in the bid/proposal document to be insufficient. The bidder/proposer agrees to hold the state harmless for any damages arising out of the release of any materials unless they are specifically identified above.

**Agency Only:**

Section 5 is not applicable to this bid/proposal. If this box is checked, Bidder may skip to Section 6.

### Section 5: Bidder Agreement: Wisconsin's Cooperative Purchasing Service

Wisconsin statutes (s. 16.73, Wis. Stats.) establish authority to allow Wisconsin municipalities to purchase from state contracts. Participating in the service gives vendors opportunities for additional sales without additional bidding. Municipalities use the service to expedite purchases. A "municipality" is defined as any county, city, village, town, school district, board of school directors, sewer district, drainage district, vocational, technical and adult education district, or any other public body having the authority to award public contracts (s. 16.70(8), Wis. Stats.). Federally recognized Indian tribes and bands in this state may participate in cooperative purchasing with the state or any municipality under ss. 66.0301(1) and (2), Wis. Stats.

Interested municipalities:

- Will contact the contractor directly to place orders referencing the state agency contract number; and
- Are responsible for receipt, acceptance, and inspection of commodities directly from the contractor, and making payment directly to the contractor.

The State of Wisconsin is not party to these purchases or any dispute arising from these purchases and is not liable for delivery or payment of any of these purchases.

Bidders/Proposers may or may not agree to furnish the commodities or services of this bid/proposal to Wisconsin municipalities. A vendor's decision on participating in these services has no effect on awarding this contract.

Bidder: Please indicate your willingness to furnish the commodities or services to Wisconsin municipalities by checking the appropriate box below.

I Agree to furnish the commodities or services of this bid/proposal to Wisconsin municipalities with any special conditions noted below.

I Do Not Agree to furnish the commodities or services to Wisconsin municipalities.

A vendor in the service may specify a minimum order sizes by volume or dollar amount, additional charges beyond normal delivery areas, or other minimal charges for municipalities.

Special Conditions (if applicable):

N/A

<p><b>Section 6: Bidder Identification (Check all that apply)</b></p> <p><input type="checkbox"/> We claim minority bidder preference [Wis. Stats. 16.75(3m) (b)(3)]. Under Wisconsin Statutes, a 5% preference may be granted to CERTIFIED Minority Business Enterprises. Bidder must be certified by the Wisconsin Supplier Diversity Program. If you have questions concerning the certification process, contact the Wisconsin Supplier Diversity Program, 6<sup>th</sup> Floor, 101 E. Wilson St., Madison, WI 53703, (608) 267-9550. <b>Does Not Apply to Printing Bids.</b></p> <p><input type="checkbox"/> We claim disabled veteran owned business bidder preference [Wis. Stats. 16.75(3m) (b)(3)]. Under Wisconsin Statutes, a 5% preference may be granted to CERTIFIED Disabled Veteran Owned Businesses. Bidder must be certified by the Wisconsin Supplier Diversity Program. If you have questions concerning the certification process, contact the Wisconsin Supplier Diversity Program, 6<sup>th</sup> Floor, 101 E. Wilson St., Madison, WI 53703, (608) 267-9550. <b>Does Not Apply to Printing Bids.</b></p> <p><input type="checkbox"/> We are a work center certified under Wis. Stats. S. 16.752 employing persons with severe disabilities. Questions concerning the certification process should be addressed to the Work Center Program, State Bureau of Procurement, 6<sup>th</sup> Floor, 101 E. Wilson St., Madison, WI 53703, (608) 266-5462.</p>
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<p><b>Section 7: Bidder Certifications</b></p> <p>Wis. Stats. s. 16.754 directs the state to purchase materials which are manufactured to the greatest extent in the United States when all other factors are equal. Materials covered in our bid were manufactured in whole or in substantial part in the United States.    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> Unknown</p> <p><input checked="" type="checkbox"/> We certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition, that no attempt has been made to induce any other person or firm to submit or not to submit a bid, that this bid has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor; that the above statement is accurate under penalty of perjury.</p> <p><input checked="" type="checkbox"/> We certify that we are not currently engaged in a prohibited boycott of the State of Israel as defined in s. 20.931(1)(b). Should we be awarded a contract, we understand that future engagement in a boycott of the State of Israel may result in contract termination.</p> <p><input checked="" type="checkbox"/> We certify that we are in compliance with applicable State of Wisconsin non-discrimination/affirmative action requirements as described in State Standard Terms and Conditions, form DOA-3054.</p> <p><input checked="" type="checkbox"/> We will comply with all terms, conditions and specifications required by the state in this Request for Bid/Proposal and all terms of our bid.</p>
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<p><b>Section 8: Bidder Signature</b></p>			
<p>Name of Authorized Company Representative: Niksa Ivancevic</p>	<p>Title: Partner</p>	<p>Phone: (414)349-8606</p>	<p>Fax: (414)226-2269</p>
<p>Signature of Above <small>DocuSigned by:</small> <i>Niksa Ivancevic</i></p>	<p>Date: 5/13/2020</p>	<p>Email: niki@cablecomllc.com</p>	

This document can be made available in alternate formats to individuals with disabilities upon request.





**Division of Business Management**  
Purchasing Section  
PO Box 7396  
Madison, WI 53707-7396

**Tony Evers, Governor**  
**Craig Thompson, Secretary**  
Internet: [www.dot.wisconsin.gov](http://www.dot.wisconsin.gov)

608-267-2972

July 13, 2023

Nik Ivancevic  
CableCom  
6070 N Flint Rd.  
Glendale, WI 53209  
[niki@cablecomllc.com](mailto:niki@cablecomllc.com)

**RE: Contract Renewal #510347**  
**Intelligent Transportation Systems Fiber Optic Equipment and Services**

Dear Mr. Packee:

On 08/15/2020, a contract award was made to your company for a one-year agreement to provide the State of Wisconsin with product and services listed in the above noted contract. This contract includes four (4) one-year renewal options.

Performance on this contract has been satisfactory and the State would like to exercise the third one- year renewal option to continue the active contract period through 08/14/2024. Dean Beekman, [Dean.Beekman@dot.wi.gov](mailto:Dean.Beekman@dot.wi.gov), 414-227-2154, will be your point of contact for this contract. A purchase order will be sent to your company within bill-to information.

If this is acceptable, please initial the statement below and sign and date this document to confirm our understanding that the contract will be renewed with all terms and conditions remaining the same. Please email the form back to me.

If you have any questions, please do not hesitate to contact me.

Thank you.

Diana I. Cleven  
Purchasing Agent Senior  
Division of Business Management  
Bureau of Financial Services, Purchasing  
Madison, WI 53705-7396

DocuSigned by:  
*Nik Ivancevic*  
Signature: \_\_\_\_\_  
2D6E75F0B3B548A...

Date: 7/21/2023 | 9:36 AM CDT

Print Name: Nik Ivancevic

Title: Partner



STATE OF WISCONSIN  
DEPARTMENT OF TRANSPORTATION  
PURCHASING

CONTRACT AWARD

CABLECOM LLC  
6070 N FLINT RD  
GLENDALE WI 53209 9349

Contract Number 407498  
Buyer Name MELISSA VIKEN  
Buyer Telephone (608) 266-0709  
T-Number  
Date Issued 08/12/15  
Vendor Number 391920736-00  
Vendor Telephone (414)459-3545  
TIPS Req. Number 1193812  
Effective Date 06/18/15  
Expiration Date 06/30/16  
Solicitation Number 273528  
RPA Number  
Case Number  
Vendor Contact CHRIS CERMAK  
Telephone Number (414) 459-3562

Contract For ITS FIBER NETWORK & EQUIPMENT SERVICES

**This is NOT a purchase order.**

1. Effective Period 06/18/15 TO 06/30/16
2. FOB Point DEST-FREIGHT INCLUDED
3. Delivery to be made within days ARO unless specified
4. Payment Terms NONE
5. Bid Reference Number
6. Awarded Lines 00235 Lines from the solicitation number 273528  
These lines are included as a part of this contract.

All terms and conditions of, and amendments to solicitation 273528  
are part of this contract as if fully reproduced herein.

**PRICE SHEET**

**CONTRACT AWARD**

Vendor  
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
	UNLESS SPECIFIED OTHERWISE BELOW: SHIP TO: R1 STATEWIDE				
00001	COMMODITY CODE: 725-23-043887 ITS FIBER NETWORK EQUIPMENT & SERVICES	1	EA	0.00	
00002	COMMODITY CODE: 725-23-047294 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 1-12 COUNT	1	EA	48.00	\$ 48.00
00003	COMMODITY CODE: 725-23-047295 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 13-24 COUNT	1	EA	30.00	\$ 30.00
00004	COMMODITY CODE: 725-23-047296 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 25-48 COUNT	1	EA	26.00	\$ 26.00
00005	COMMODITY CODE: 725-23-047297 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 49-72 COUNT	1	EA	24.00	\$ 24.00
00006	COMMODITY CODE: 725-23-047298 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 73-144 COUNT	1	EA	20.00	\$ 20.00
00007	COMMODITY CODE: 725-23-047299 FUSION SPLICE, FIBER OPTIC, SINGLE MODE 145-196 COUNT	1	EA	18.00	\$ 18.00
00008	COMMODITY CODE: 725-23-047300 FUSION SPLICE, FIBER OPTIC, MULTI MODE 1-12 COUNT	1	EA	48.00	\$ 48.00
00009	COMMODITY CODE: 725-23-047301 FUSION SPLICE, FIBER OPTIC, MULTI MODE 13-24 COUNT	1	EA	30.00	\$ 30.00
00010	COMMODITY CODE: 725-23-047302 FUSION SPLICE, FIBER OPTIC, MULTI MODE 25-48 COUNT	1	EA	26.00	\$ 26.00
00011	COMMODITY CODE: 725-23-047303 FUSION SPLICE, FIBER OPTIC, MULTI MODE 49-72 COUNT	1	EA	24.00	\$ 24.00
00012	COMMODITY CODE: 725-23-047304 FUSION SPLICE, FIBER OPTIC, MULTI MODE 73-144 COUNT	1	EA	20.00	\$ 20.00
00013	COMMODITY CODE: 725-23-047305 FUSION SPLICE, FIBER OPTIC, MULTI MODE 145-196 COUNT	1	EA	18.00	\$ 18.00
00014	COMMODITY CODE: 725-23-047306 FIBER OPTIC TERMINATION, 1-12 COUNT	1	EA	50.00	\$ 50.00
00015	COMMODITY CODE: 725-23-047307 FIBER OPTIC TERMINATION, 13-24 COUNT	1	EA	30.00	\$ 30.00
00016	COMMODITY CODE: 725-23-047308 FIBER OPTIC TERMINATION, 25-48 COUNT	1	EA	28.00	\$ 28.00
00017	COMMODITY CODE: 725-23-047309 FIBER OPTIC TERMINATION, 49-72 COUNT	1	EA	26.00	\$ 26.00
00018	COMMODITY CODE: 725-23-047310 FIBER OPTIC SPLICE ENCLOSURE, 48 COUNT SINGLE SPLICE CAPACITY, FURNISH ONLY	1	EA	307.00	\$ 307.00
00019	COMMODITY CODE: 725-23-047311 FIBER OPTIC SPLICE ENCLOSURE, 96 COUNT SINGLE SPLICE CAPACITY, FURNISH ONLY	1	EA	307.00	\$ 307.00

PRICE SHEET

CONTRACT AWARD

Vendor  
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00020	COMMODITY CODE: 725-23-047312 FIBER OPTIC SPLICE ENCLOSURE, 144 COUNT SINGLE SPLICE CAPACITY, FURNISH ONLY	1	EA	485.00	\$ 485.00
00021	COMMODITY CODE: 725-23-047313 FIBER OPTIC SPLICE ENCLOSURE, 192 COUNT SINGLE SPLICE CAPACITY, FURNISH ONLY	1	EA	485.00	\$ 485.00
00022	COMMODITY CODE: 962-18-047315 FIBER OPTIC SPLICE ENCLOSURE, 48 COUNT SINGLE SPLICE CAPACITY, INSTALL ONLY	1	EA	150.00	\$ 150.00
00023	COMMODITY CODE: 962-18-047316 FIBER OPTIC SPLICE ENCLOSURE, 96 COUNT SINGLE SPLICE CAPACITY, INSTALL ONLY	1	EA	150.00	\$ 150.00
00024	COMMODITY CODE: 962-18-047317 FIBER OPTIC SPLICE ENCLOSURE, 144 COUNT SINGLE SPLICE CAPACITY, INSTALL ONLY	1	EA	150.00	\$ 150.00
00025	COMMODITY CODE: 962-18-047318 FIBER OPTIC SPLICE ENCLOSURE, 192 COUNT SINGLE SPLICE CAPACITY, INSTALL ONLY	1	EA	150.00	\$ 150.00
00027	COMMODITY CODE: 962-18-047320 FIBER OPTIC TERMINATION PANEL, 6 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00028	COMMODITY CODE: 962-18-047321 FIBER OPTIC TERMINATION PANEL, 12 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00029	COMMODITY CODE: 962-18-047322 FIBER OPTIC TERMINATION PANEL, 24 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00030	COMMODITY CODE: 962-18-047323 FIBER OPTIC TERMINATION PANEL, 36 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00031	COMMODITY CODE: 962-18-047324 FIBER OPTIC TERMINATION PANEL, 48 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00032	COMMODITY CODE: 962-18-047325 FIBER OPTIC TERMINATION PANEL, 72 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00033	COMMODITY CODE: 962-18-047326 FIBER OPTIC TERMINATION PANEL, 96 COUNT, SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00034	COMMODITY CODE: 962-18-047327 FIBER OPTIC TERMINATION PANEL, 144 COUNT SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00035	COMMODITY CODE: 962-18-047328 FIBER OPTIC TERMINATION PANEL, 288 COUNT SC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00036	COMMODITY CODE: 962-18-047329 FIBER OPTIC TERMINATION PANEL, 6 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00037	COMMODITY CODE: 962-18-047330 FIBER OPTIC TERMINATION PANEL, 12 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00038	COMMODITY CODE: 962-18-047331 FIBER OPTIC TERMINATION PANEL, 24 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00039	COMMODITY CODE: 962-18-047332 FIBER OPTIC TERMINATION PANEL, 36 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00

## PRICE SHEET

## CONTRACT AWARD

Vendor  
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00040	COMMODITY CODE: 962-18-047333 FIBER OPTIC TERMINATION PANEL, 48 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00041	COMMODITY CODE: 962-18-047336 FIBER OPTIC TERMINATION PANEL, 72 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00042	COMMODITY CODE: 962-18-047337 FIBER OPTIC TERMINATION PANEL, 96 COUNT, ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00043	COMMODITY CODE: 962-18-047338 FIBER OPTIC TERMINATION PANEL, 144 COUNT ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00044	COMMODITY CODE: 962-18-047339 FIBER OPTIC TERMINATION PANEL, 288 COUNT ST WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00045	COMMODITY CODE: 962-18-047340 FIBER OPTIC TERMINATION PANEL, 6 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00046	COMMODITY CODE: 962-18-047341 FIBER OPTIC TERMINATION PANEL, 12 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00047	COMMODITY CODE: 962-18-047342 FIBER OPTIC TERMINATION PANEL, 24 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00048	COMMODITY CODE: 962-18-047343 FIBER OPTIC TERMINATION PANEL, 36 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00049	COMMODITY CODE: 962-18-047344 FIBER OPTIC TERMINATION PANEL, 48 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00050	COMMODITY CODE: 962-18-047345 FIBER OPTIC TERMINATION PANEL, 72 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00051	COMMODITY CODE: 962-18-047346 FIBER OPTIC TERMINATION PANEL, 96 COUNT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00052	COMMODITY CODE: 962-18-047347 FIBER OPTIC TERMINATION PANEL, 144 CT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00053	COMMODITY CODE: 962-18-047348 FIBER OPTIC TERMINATION PANEL, 288 CT, LC WITH UPC CONNECTORS, INSTALL ONLY	1	EA	150.00	\$ 150.00
00054	COMMODITY CODE: 962-18-047349 FIBER OPTIC TERMINATION PANEL, 6 COUNT, SC WITH UPC CONNECTORS, WALL MOUNT, INSTALL ONLY	1	EA	150.00	\$ 150.00
00055	COMMODITY CODE: 962-18-047350 FIBER OPTIC TERMINATION PANEL, 12 CT, SC WITH UPC CONNECTORS, WALL MOUNT, INSTALL ONLY	1	EA	150.00	\$ 150.00
00056	COMMODITY CODE: 962-18-047351 FIBER OPTIC TERMINATION PANEL, 6 COUNT, ST WITH UPC CONNECTORS, WALL MOUNT, INSTALL ONLY	1	EA	150.00	\$ 150.00
00057	COMMODITY CODE: 962-18-047352 FIBER OPTIC TERMINATION PANEL, 12 COUNT, ST WITH UPC CONNECTORS, WALL MOUNT, INSTALL ONLY	1	EA	150.00	\$ 150.00

## PRICE SHEET

## CONTRACT AWARD

Vendor

CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00058	COMMODITY CODE: 962-18-047353 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 1.25-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	2.85	\$ 2.85
00059	COMMODITY CODE: 962-18-047354 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 1.25-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	4.25	\$ 4.25
00060	COMMODITY CODE: 962-18-047355 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 1.25-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	7.25	\$ 7.25
00061	COMMODITY CODE: 962-18-047356 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 1.25-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	8.65	\$ 8.65
00062	COMMODITY CODE: 962-18-047357 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	2.85	\$ 2.85
00063	COMMODITY CODE: 962-18-047358 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	4.25	\$ 4.25
00064	COMMODITY CODE: 962-18-047359 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	7.25	\$ 7.25
00065	COMMODITY CODE: 962-18-047360 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	8.65	\$ 8.65
00066	COMMODITY CODE: 962-18-047361 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	4.35	\$ 4.35
00067	COMMODITY CODE: 962-18-047362 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	6.60	\$ 6.60
00068	COMMODITY CODE: 962-18-047363 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	15.80	\$ 15.80
00069	COMMODITY CODE: 962-18-047364 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL	1	FOOT	17.00	\$ 17.00
00070	COMMODITY CODE: 962-18-047365 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 1.25-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	2.29	\$ 2.29
00071	COMMODITY CODE: 962-18-047366 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 1.25-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	2.68	\$ 2.68
00072	COMMODITY CODE: 962-18-047367 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 1.25-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	3.07	\$ 3.07
00073	COMMODITY CODE: 962-18-047368	1	FOOT	3.46	\$ 3.46

## PRICE SHEET

## CONTRACT AWARD

Vendor  
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00074	HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 1.25-INCH, TRENCH, FURNISH AND INSTALL  COMMODITY CODE: 962-18-047369 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	2.85	\$ 2.85
00075	COMMODITY CODE: 962-18-047370 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	4.10	\$ 4.10
00076	COMMODITY CODE: 962-18-047371 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	7.85	\$ 7.85
00077	COMMODITY CODE: 962-18-047372 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	9.25	\$ 9.25
00078	COMMODITY CODE: 962-18-047373 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	4.35	\$ 4.35
00079	COMMODITY CODE: 962-18-047374 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	6.60	\$ 6.60
00080	COMMODITY CODE: 962-18-047375 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	12.72	\$ 12.72
00081	COMMODITY CODE: 962-18-047376 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL	1	FOOT	15.40	\$ 15.40
00082	COMMODITY CODE: 962-18-047377 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 1.25-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	8.50	\$ 8.50
00083	COMMODITY CODE: 962-18-047378 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 1.25-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	8.50	\$ 8.50
00084	COMMODITY CODE: 962-18-047379 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 3-DUCT, 1.25-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	8.50	\$ 8.50
00085	COMMODITY CODE: 962-18-047380 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 4-DUCT, 1.25-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	10.00	\$ 10.00
00086	COMMODITY CODE: 962-18-047381 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 1-DUCT, 2-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	9.50	\$ 9.50
00087	COMMODITY CODE: 962-18-047382 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT 2-DUCT, 2-INCH, DIRECTIONAL BORE FURNISH AND INSTALL	1	FOOT	12.00	\$ 12.00
00088	COMMODITY CODE: 962-18-047383 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	13.00	\$ 13.00

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		T Number			
LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00089	3-DUCT, 2-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047384 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	14.00	\$ 14.00
00090	4-DUCT, 2-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047385 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	12.00	\$ 12.00
00091	1-DUCT, 3-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047386 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	14.00	\$ 14.00
00092	2-DUCT, 3-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047387 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	15.00	\$ 15.00
00093	3-DUCT, 3-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047388 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	16.00	\$ 16.00
00094	4-DUCT, 3-INCH, DIRECTIONAL BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047389 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	27.50	\$ 27.50
00095	2-DUCT, 1.25-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047390 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	35.00	\$ 35.00
00096	4-DUCT, 1.25-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047391 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	27.50	\$ 27.50
00097	1-DUCT, 2-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047392 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	27.50	\$ 27.50
00098	2-DUCT, 2-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047393 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	35.00	\$ 35.00
00099	3-DUCT, 2-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047394 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	40.00	\$ 40.00
00100	4-DUCT, 2-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047395 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	27.50	\$ 27.50
00101	1-DUCT, 3-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047396 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	30.00	\$ 30.00
00102	2-DUCT, 3-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047397 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	35.00	\$ 35.00
00103	3-DUCT, 3-INCH, DIRECTIONAL ROCK BORE FURNISH AND INSTALL COMMODITY CODE: 962-18-047398 HIGH DENSITY POLYETHYLENE (HDPE) CONDUIT	1	FOOT	40.00	\$ 40.00
	4-DUCT, 3-INCH, DIRECTIONAL ROCK BORE				



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	FURNISH AND INSTALL				
00104	COMMODITY CODE: 962-18-047399 PVC CONDUIT, 1.25-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	9.50	\$ 9.50
00105	COMMODITY CODE: 962-18-047400 PVC CONDUIT, 1.25-INCH, SCHEDULE 80, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	9.50	\$ 9.50
00106	COMMODITY CODE: 962-18-047401 PVC CONDUIT, 2-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	10.50	\$ 10.50
00107	COMMODITY CODE: 962-18-047402 PVC CONDUIT, 2-INCH, SCHEDULE 80, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	10.50	\$ 10.50
00108	COMMODITY CODE: 962-18-047403 PVC CONDUIT, 3-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	12.00	\$ 12.00
00109	COMMODITY CODE: 962-18-047404 PVC CONDUIT, 3-INCH, SCHEDULE 80, DIRECTIONAL BORE, FURNISH AND INSTALL	1	FOOT	12.50	\$ 12.50
00110	COMMODITY CODE: 962-18-047405 INSTALL CONDUIT INTO EXISTING ITEM	1	EA	1.00	\$ 1.00
00111	COMMODITY CODE: 962-18-047406 CLEAN & PROOF EXISTING CONDUIT	1	FOOT	0.50	\$ .50
00112	COMMODITY CODE: 962-18-047407 DIELECTRIC 6-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00113	COMMODITY CODE: 962-18-047408 DIELECTRIC 12-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00114	COMMODITY CODE: 962-18-047409 DIELECTRIC 24-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00115	COMMODITY CODE: 962-18-047410 DIELECTRIC 36-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00116	COMMODITY CODE: 962-18-047411 DIELECTRIC 48-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00117	COMMODITY CODE: 962-18-047412 DIELECTRIC 72-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00118	COMMODITY CODE: 962-18-047413 DIELECTRIC 96-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00119	COMMODITY CODE: 962-18-047414 DIELECTRIC 144-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00120	COMMODITY CODE: 962-18-047415 DIELECTRIC 192-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00121	COMMODITY CODE: 962-18-047416 ARMORED SINGLE MODE 6-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00122	COMMODITY CODE: 962-18-047417 ARMORED SINGEL MODE 12-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75

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LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00123	COMMODITY CODE: 962-18-047418 ARMORED SINGLE MODE 24-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00124	COMMODITY CODE: 962-18-047419 ARMORED SINGLE MODE 36-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00125	COMMODITY CODE: 962-18-047420 ARMORED SINGLE MODE 48-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00126	COMMODITY CODE: 962-18-047421 ARMORED SINGLE MODE 72-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00127	COMMODITY CODE: 962-18-047422 ARMORED SINGLE MODE 96-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00128	COMMODITY CODE: 962-18-047423 ARMORED SINGLE MODE 144-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00129	COMMODITY CODE: 962-18-047424 ARMORED SINGLE MODE 192-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00130	COMMODITY CODE: 962-18-047425 MULTI MODE 6-COUNT FIBER OPTIC CABLE, INSTALL ONLY	1	FOOT	0.75	\$ .75
00131	COMMODITY CODE: 962-18-047426 FIBER OPTIC CABLE IN CONDUIT, INSTALL ONLY	1	FOOT	0.75	\$ .75
00132	COMMODITY CODE: 962-18-047427 TRACER WIRE IN NEW CONDUIT, 12 AWG, FURNISH AND INSTALL	1	FOOT	0.25	\$ .25
00133	COMMODITY CODE: 962-18-047428 TRACER WIRE IN EXISTING CONDUIT, 12 AWG, FURNISH AND INSTALL	1	FOOT	0.25	\$ .25
00134	COMMODITY CODE: 962-18-047429 FIBER OPTIC BURIED MARKER/SIGN WARNING, FURNISH AND INSTALL	1	EA	20.50	\$ 20.50
00135	COMMODITY CODE: 962-18-047430 FIBER OPTIC BURIED TEST STATION, FURNISH AND INSTALL	1	EA	30.00	\$ 30.00
00136	COMMODITY CODE: 962-18-047431 COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" C 48", FURNISH AND INSTALL	1	EA	1750.00	\$ 1,750.00
00137	COMMODITY CODE: 962-18-047432 COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" C 48", REPLACE EXISTING, FURNISH AND INSTALL	1	EA	2100.00	\$ 2,100.00
00138	COMMODITY CODE: 962-18-047433 COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" C 48", PLACE ON TOP OF EXISTING VAULT, FURNISH AND INSTALL	1	EA	1750.00	\$ 1,750.00
00139	COMMODITY CODE: 962-18-047434 COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" C 48", FURNISH ONLY	1	EA	954.00	\$ 954.00
00140	COMMODITY CODE: 962-18-047435 FIBER OPTIC NETWORK TESTING, TROUBLESHOOTING AND ACCEPTANCE	1	HOURL	85.00	\$ 85.00
00141	COMMODITY CODE: 962-18-047436 ITS DOCUMENTATION	1	LOT	250.00	\$ 250.00

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00142	COMMODITY CODE: 962-18-047437 MAINTENANCE OF TRAFFIC	1	LOT	250.00	\$ 250.00
00144	COMMODITY CODE: 962-18-047439 EXPOSE EXISTING UTILITY, PAVED SURFACES	1	EA	1500.00	\$ 1,500.00
00145	COMMODITY CODE: 725-23-047440 FIBER OPTIC TERMINATION PANEL, 6 COUNT, SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	201.64	\$ 201.64
00146	COMMODITY CODE: 725-23-047441 FIBER OPTIC TERMINATION PANEL, 12 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	214.56	\$ 214.56
00147	COMMODITY CODE: 725-23-047442 FIBER OPTIC TERMINATION PANEL, 24 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	328.90	\$ 328.90
00148	COMMODITY CODE: 725-23-047443 FIBER OPTIC TERMINATION PANEL, 36 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	524.48	\$ 524.48
00149	COMMODITY CODE: 725-23-047444 FIBER OPTIC TERMINATION PANEL, 48 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	680.67	\$ 680.67
00150	COMMODITY CODE: 725-23-047445 FIBER OPTIC TERMINATION PANEL, 72 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	890.02	\$ 890.02
00151	COMMODITY CODE: 725-23-047446 FIBER OPTIC TERMINATION PANEL, 96 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1180.53	\$ 1,180.53
00152	COMMODITY CODE: 725-23-047447 FIBER OPTIC TERMINATION PANEL, 144 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1708.74	\$ 1,708.74
00153	COMMODITY CODE: 725-23-047448 FIBER OPTIC TERMINATION PANEL, 288 COUNT SC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	2445.10	\$ 2,445.10
00154	COMMODITY CODE: 725-23-047449 FIBER OPTIC TERMINATION PANEL, 6 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	201.64	\$ 201.64
00155	COMMODITY CODE: 725-23-047450 FIBER OPTIC TERMINATION PANEL, 12 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	214.56	\$ 214.56
00156	COMMODITY CODE: 725-23-047451 FIBER OPTIC TERMINATION PANEL, 24 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	328.90	\$ 328.90
00157	COMMODITY CODE: 725-23-047452 FIBER OPTIC TERMINATION PANEL, 36 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	524.48	\$ 524.48
00158	COMMODITY CODE: 725-23-047453 FIBER OPTIC TERMINATION PANEL, 48 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	680.67	\$ 680.67
00159	COMMODITY CODE: 725-23-047454 FIBER OPTIC TERMINATION PANEL, 72 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	890.02	\$ 890.02
00160	COMMODITY CODE: 725-23-047455 FIBER OPTIC TERMINATION PANEL, 96 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1180.53	\$ 1,180.53
00161	COMMODITY CODE: 725-23-047456 FIBER OPTIC TERMINATION PANEL, 144 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1708.74	\$ 1,708.74

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LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00162	COMMODITY CODE: 725-23-047457 FIBER OPTIC TERMINATION PANEL, 288 COUNT ST WITH UPC CONNECTORS, FURNISH ONLY	1	EA	2445.10	\$ 2,445.10
00163	COMMODITY CODE: 725-23-047458 FIBER OPTIC TERMINATION PANEL, 6 COUNT LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	201.64	\$ 201.64
00164	COMMODITY CODE: 725-23-047459 FIBER OPTIC TERMINATION PANEL, 12 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	214.56	\$ 214.56
00165	COMMODITY CODE: 725-23-047460 FIBER OPTIC TERMINATION PANEL, 24 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	328.90	\$ 328.90
00166	COMMODITY CODE: 725-23-047461 FIBER OPTIC TERMINATION PANEL, 36 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	524.48	\$ 524.48
00167	COMMODITY CODE: 725-23-047462 FIBER OPTIC TERMINATION PANEL, 48 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	680.67	\$ 680.67
00168	COMMODITY CODE: 725-23-047463 FIBER OPTIC TERMINATION PANEL, 72 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	890.02	\$ 890.02
00169	COMMODITY CODE: 725-23-047464 FIBER OPTIC TERMINATION PANEL, 96 COUNT, LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1180.53	\$ 1,180.53
00170	COMMODITY CODE: 725-23-047465 FIBER OPTIC TERMINATION PANEL, 144 COUNT LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	1708.74	\$ 1,708.74
00171	COMMODITY CODE: 725-23-047466 FIBER OPTIC TERMINATION PANEL, 288 COUNT LC WITH UPC CONNECTORS, FURNISH ONLY	1	EA	2445.10	\$ 2,445.10
00172	COMMODITY CODE: 725-23-047467 FIBER OPTIC TERMINATION PANEL 6 COUNT, SC WITH UPC CONNECTORS, WALL MOUNT, FURNISH ONLY	1	EA	202.66	\$ 202.66
00173	COMMODITY CODE: 725-23-047468 FIBER OPTIC TERMINATION PANEL, 12 COUNT, SC WITH UPC CONNECTORS, WALL MOUNT, FURNISH ONLY	1	EA	282.67	\$ 282.67
00174	COMMODITY CODE: 725-23-047469 FIBER OPTIC TERMINATION PANEL, 6 COUNT, ST WITH UPC CONNECTORS, WALLMOUNT, FURNISH ONLY	1	EA	202.66	\$ 202.66
00175	COMMODITY CODE: 725-23-047470 FIBER OPTIC TERMINATION PANEL, 12 COUNT, ST WITH UPC CONNECTORS, WALL MOUNT FURNISH ONLY	1	EA	282.67	\$ 282.67
00176	COMMODITY CODE: 725-23-047471 DIELECTRIC 6-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.16	\$ .16
00177	COMMODITY CODE: 725-23-047472 DIELECTRIC 12-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.18	\$ .18
00178	COMMODITY CODE: 725-23-047473 DIELECTRIC 24-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.24	\$ .24
00179	COMMODITY CODE: 725-23-047474 DIELECTRIC 36-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.29	\$ .29

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LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00180	COMMODITY CODE: 725-23-047475 DIELECTRIC 48-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.35	\$ .35
00181	COMMODITY CODE: 725-23-047476 DIELECTRIC 72-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.47	\$ .47
00182	COMMODITY CODE: 725-23-047477 DIELECTRIC 96-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.60	\$ .60
00183	COMMODITY CODE: 725-23-047478 DIELECTRIC 144-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.86	\$ .86
00184	COMMODITY CODE: 725-23-047479 DIELECTRIC 192-COUNT FIBER OPTIC CABLE FURNISH ONLY	1	FOOT	1.14	\$ 1.14
00185	COMMODITY CODE: 725-23-047480 ARMORED SINGLE MODT 6-COUND FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.28	\$ .28
00186	COMMODITY CODE: 725-23-047481 ARMORED SINGLE MODE 12-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.31	\$ .31
00187	COMMODITY CODE: 725-23-047482 ARMORED SINGLE MODE 24-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.37	\$ .37
00188	COMMODITY CODE: 725-23-047483 ARMORED SINGLE MODE 36-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.42	\$ .42
00189	COMMODITY CODE: 725-23-047484 ARMORED SINGLE MODE 48-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.48	\$ .48
00190	COMMODITY CODE: 725-23-047485 ARMORED SINGLE MODE 72-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.62	\$ .62
00191	COMMODITY CODE: 725-23-047486 ARMORED SINGLE MODE 96-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.77	\$ .77
00192	COMMODITY CODE: 725-23-047487 ARMORED SINGLE MODE 144-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	1.08	\$ 1.08
00193	COMMODITY CODE: 725-23-047488 ARMORED SINGLE MODE 192-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	1.30	\$ 1.30
00194	COMMODITY CODE: 725-23-047489 MULTI MODE 6-COUNT FIBER OPTIC CABLE, FURNISH ONLY	1	FOOT	0.53	\$ .53
00195	COMMODITY CODE: 725-23-047490 RACK, 19-INCH, FURNISH AND INSTALL	1	EA	136.54	\$ 136.54
00196	COMMODITY CODE: 725-23-047491 RACK, 23-INCH, FURNISH AND INSTALL	1	EA	208.54	\$ 208.54
00197	COMMODITY CODE: 725-23-047492 FIBER PATCH CORD, LC-ST, 1 METER, FURNISH ONLY	1	EA	14.13	\$ 14.13
00198	COMMODITY CODE: 725-23-047493 FIBER PATCH CORD, LC-SC, 1 METER, FURNISH ONLY	1	EA	11.27	\$ 11.27
00199	COMMODITY CODE: 725-23-047494 FIBER PATCH CORD, SC-SC, 1 METER,	1	EA	10.21	\$ 10.21

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	FURNISH ONLY				
00200	COMMODITY CODE: 725-23-047495 FIBER PATCH CORD, SC-ST, 1 METER, FURNISH ONLY	1	EA	9.49	\$ 9.49
00201	COMMODITY CODE: 725-23-047496 FIBER PATCH CORD, ST-ST, 1 METER, FURNISH ONLY	1	EA	11.70	\$ 11.70
00202	COMMODITY CODE: 725-23-047497 FIBER PATCH CORD, LC-ST, 2 METERS, FURNISH ONLY	1	EA	12.78	\$ 12.78
00203	COMMODITY CODE: 725-23-047498 FIBER PATCH CORD, LC-SC, 2 METERS, FURNISH ONLY	1	EA	13.02	\$ 13.02
00204	COMMODITY CODE: 725-23-047499 FIBER PATCH CORD, SC-SC, 2 METERS, FURNISH ONLY	1	EA	10.78	\$ 10.78
00205	COMMODITY CODE: 725-23-047500 FIBER PATCH CORD, SC-ST, 2 METERS, FURNISH ONLY	1	EA	12.09	\$ 12.09
00206	COMMODITY CODE: 725-23-047501 FIBER PATCH CORD, ST-ST, 2 METERS, FURNISH ONLY	1	EA	12.80	\$ 12.80
00207	COMMODITY CODE: 725-23-047502 FIBER PATCH CORD, LC-ST, 3 METERS, FURNISH ONLY	1	EA	12.83	\$ 12.83
00208	COMMODITY CODE: 725-23-047503 FIBER PATCH CORD, LC-SC, 3 METERS, FURNISH ONLY	1	EA	12.74	\$ 12.74
00209	COMMODITY CODE: 725-23-047504 FIBER PATCH CORD, SC-SC, 3 METERS, FURNISH ONLY	1	EA	12.70	\$ 12.70
00210	COMMODITY CODE: 725-23-047505 FIBER PATCH CORD, SC-ST, 3 METERS, FURNISH ONLY	1	EA	13.90	\$ 13.90
00211	COMMODITY CODE: 725-23-047506 FIBER PATCH CORD, ST-ST, 3 METERS, FURNISH ONLY	1	EA	10.52	\$ 10.52
00212	COMMODITY CODE: 725-23-047507 FIBER PATCH CORD, LC-ST, 5 METERS, FURNISH ONLY	1	EA	12.90	\$ 12.90
00213	COMMODITY CODE: 725-23-047508 FIBER PATCH CORD, LC-SC, 5 METERS, FURNISH ONLY	1	EA	15.97	\$ 15.97
00214	COMMODITY CODE: 725-23-047509 FIBER PATCH CORD, SC-SC, 5 METERS, FURNISH ONLY	1	EA	16.07	\$ 16.07
00215	COMMODITY CODE: 725-23-047510 FIBER PATCH CORD, SC-ST, 5 METERS, FURNISH ONLY	1	EA	15.31	\$ 15.31
00216	COMMODITY CODE: 725-23-047511 FIBER PATCH CORD, ST-ST, 5 METERS, FURNISH ONLY	1	EA	14.94	\$ 14.94
00217	COMMODITY CODE: 725-23-047512 FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 100-FT CABLE, FURNISH ONLY	1	EA	434.00	\$ 434.00
00218	COMMODITY CODE: 725-23-047513	1	EA	425.00	\$ 425.00

**PRICE SHEET**

**CONTRACT AWARD**

Vendor  
CABLECOM LLC

Contract Number 407498

T Number

LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00219	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 100-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047514	1	EA	476.00	\$ 476.00
00220	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 200-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047515	1	EA	467.00	\$ 467.00
00221	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 300-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047516	1	EA	520.00	\$ 520.00
00222	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 300-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047517	1	EA	511.00	\$ 511.00
00223	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 400-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047518	1	EA	561.00	\$ 561.00
00224	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 400-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047519	1	EA	596.00	\$ 596.00
00225	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 500-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047520	1	EA	605.00	\$ 605.00
00226	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 500-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047521	1	EA	596.00	\$ 596.00
00227	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 600-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047522	1	EA	647.00	\$ 647.00
00228	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 600-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047523	1	EA	639.00	\$ 639.00
00229	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 700-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047524	1	EA	691.00	\$ 691.00
00230	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 700-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047525	1	EA	682.00	\$ 682.00
00231	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 800-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047526	1	EA	733.00	\$ 733.00
00233	FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 900-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047528	1	EA	776.00	\$ 776.00
00234	FACTORY TERMINATED FIBER PATCH PANEL, COMMODITY CODE: 725-23-047529	1	EA	768.00	\$ 768.00

**PRICE SHEET**

**CONTRACT AWARD**

Vendor  
CABLECOM LLC

Contract Number 407498

T Number

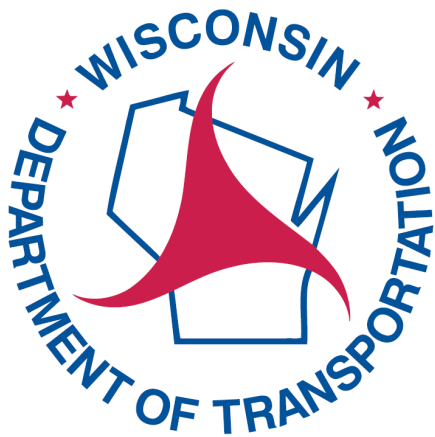
LINE NO.	COMMODITY / SERVICE DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMT IF APPLICABLE
00235	8-COUNT, ST, WITH 900-FT CABLE, FURNISH ONLY COMMODITY CODE: 725-23-047530 FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, SC, WITH 1000-FT CABLE, FURNISH ONLY	1	EA	835.00	\$ 835.00
00236	COMMODITY CODE: 725-23-047531 FACTORY TERMINATED FIBER PATCH PANEL, 8-COUNT, ST, WITH 1000-FT CABLE, FURNISH ONLY	1	EA	827.00	\$ 827.00
00237	COMMODITY CODE: 962-18-047439 EXPOSE EXISTING UTILITY, PAVED SURFACES	1	EA	1500.00	\$ 1,500.00
00238	COMMODITY CODE: 962-18-036282 CABLE INSTALLATION, STRUCTURED, COPPER AND FIBER OPTIC, AND RELATED COMPONENTS	1	LOT	0.00	



# REQUEST FOR BID

## INTELLIGENT TRANSPORTATION SYSTEMS FIBER OPTIC NETWORK EQUIPMENT 510347

**Issued:** 04/20/2020  
**Responses Due:** 05/19/2020  
2:00 PM CT



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## 1 DEFINITIONS

For the purposes of this Request for Bid and resulting Contract(s), the following definitions of terms shall apply, unless otherwise indicated. Include all necessary definitions and acronyms.

Agency:	An office, department, Agency, institution of higher education, association, society or other body in State government created or authorized to be created by the constitution or any law, which is entitled to expend moneys appropriated by law, including the legislature and the courts, but not including an authority, to include the Wisconsin Department of Transportation.
Bid:	A price quotation specifically given to a prospective purchaser by a prospective seller; a Bid is an offer to sell. For the purposes of this RFB, a Bid includes all requisite forms, response completed as instructed.
Bidder/Vendor:	A person or firm that responds to this Request for Bid.
Commodity:	A tangible article of trade or item of merchandise; goods, products, materials, supplies, or finished products. A Commodity is not a Service for purposes of this RFB, but a Commodity may include incidental or related Services.
Contract:	The written agreement between the successful Vendor and the State covering the commodities and Services to be performed pursuant to this RFB.
Contract Administrator:	The Agency employee responsible for oversight of the implementation, administration, and completion of the Contract.
Contractor/Supplier:	The person or entity that has been awarded the Contract as a result of this Bid, and who is required to provide equipment, materials, supplies, contractual Services, or leasing real property to the Procuring Agency.
Contract Manager:	The employee of an Agency responsible for 1) resolving contractual matters that cannot be resolved with the Contract Administrator; and 2) facilitating and/or completing all official actions under the Contract including but not limited to amendments, renewals, and termination.
Department:	The Wisconsin Department of Transportation.
Disabled Veteran-Owned Business (DVB):	A business that has been certified by the Department of Administration under Wis. Stat. §16.283.
DOR:	The Wisconsin Department of Revenue.
FTFPP:	Factory Terminated Fiber Patch Panel.
HDPE:	High Density Polyethylene.
ITS:	Intelligent Transportation Systems.

<u>ITSNET:</u>	A longitudinal fiber network adjacent to major highway corridors
Minority-Owned Business Enterprise (MBE):	A business that has been certified by the Department of Administration under Wis. Stat. §16.287
Municipality:	Any Wisconsin county, city, village, town, school district, board of school directors, sewer district, drainage district, vocational, technical and adult education district, or any other public body having the authority to award public Contracts (Wis. Stat §16.70(8)).
Notice of (Intent to) Award:	A writing issued by the Procuring Agency notifying all Vendors of the Procuring Agency's intent to award a Commodity Contract to the successful Vendor(s), or in the case of Services, the Procuring Agency's intent to award a Contract to the successful Vendor(s).
OTDR:	Optical Time Domain Reflectometer
Purchasing Card (PCard):	A charge card issued to an authorized state employee through the Department of Administration, State Bureau of Procurement's Purchasing Card Contract.
Procurement Specialist:	The individual responsible for overseeing and administering the procurement process for a Bid.
Procuring Agency:	The State Agency conducting the purchasing transactions.
RFB:	Request for Bid.
Services or Contractual Services:	An intangible product, including actions, recommendations, plans, research, customizations, modifications, documentation, and maintenance and support, including all related material necessary to fulfill that which the successful Vendor is obligated to accomplish or to provide under this RFB.
SME:	Subject Matter Expert.
Specification:	A descriptive statement of the physical, functional and performance characteristics of the Commodity or service required by the Procuring Agency. A Specification may be a description of the physical or functional characteristics, or of the nature of a supply. It may include a description of any requirement for inspecting, testing or preparing a supply item for delivery, or the necessary performance criteria. When used throughout this RFB, this term is used interchangeably with the term "requirement".
State:	The State of Wisconsin.

### **1.1 PURPOSE AND SCOPE OF THE REQUEST FOR BID**

The Department of Transportation (DOT) requests Bids to establish a contract for the purchase and installation of Intelligent Transportation Systems (ITS) fiber optic network equipment as described in Attachment F – Fiber Network Equipment Specifications.

Bids that require a minimum number of commodities or Services be ordered will be rejected. There will be no guarantee to purchase any specific quantity or pay any minimum Contract price during the term of the Contract.

### **1.2 OVERVIEW OF PROCURING AGENCY, BACKGROUND, AND OBJECTIVES**

The Wisconsin Department of Transportation requests bids for the purchase and installation of Intelligent Transportation Systems (ITS) fiber optic network equipment. These systems and equipment, referred to as ITSNET, are a longitudinal fiber network adjacent to major highway corridors, used for intelligent transportation system highway operations, traffic management, and roadway security purposes. WisDOT is responsible for the physical maintenance of the fiber optic cable and it is shared with multiple divisions within DOT and several other public agencies.

The Supplier will be responsible to provide and deliver materials statewide related to fiber optic maintenance and/or provide the service for installation. Fiber optic cable, vaults, enclosures, termination panels, conduit, and other supporting equipment are all items that will be provided and/or installed to maintain ITSNET for all parties using it.

The Supplier will be required to follow a plan developed by WisDOT for all installation and repair of the ITSNET fiber optic network. The Supplier is required to be in the business of supplying and/or installing the specified fiber optic cable and material for 5 years and provide a designated project engineer available during business hours. Supplier is responsible to provide testing and acceptance of all maintenance and repairs completed. WisDOT will provide inspection of the installation and material to determine acceptance or rejection.

The systems and equipment procured under this contract must integrate with existing communications networks and traffic management systems operated by WisDOT.

### **1.3 CONTRACT TERM**

The initial term of this contract shall be for one (1) year with four (4) one-year renewal options. Any extension must be authorized by mutual agreement of the Supplier and WisDOT.

As required by Wisconsin Statutes, continuance of a contract beyond the limits of funds available shall be contingent upon appropriation of the necessary funds and the termination of the contract by lack of appropriation shall be without penalty to WisDOT.

WisDOT intends to utilize the results of this RFB to award contracts to multiple Vendors. The RFB document and the awarded Vendor's response shall become the contract unless a separate contract is executed.

#### **1.4 MODIFICATIONS OF CONTRACT**

The Contract shall not be used for purchasing commodities or Services outside of the general scope and intent of the original Request for Bid. Any modifications made to the Contract shall fall within the scope of the Bid and be rendered in writing and signed by both parties or they will be void.

#### **1.5 ORDER OF PRECEDENCE**

In the event of Contract award, the contents of this RFB (including all attachments), RFB addenda and revisions, the Bid response from the successful Vendor as accepted by DOT and any additional terms agreed to in writing by the parties shall be incorporated into the Contract. Failure of the successful Vendor to accept these elements into the Contract will result in the cancellation of the Contract award.

The following priority for contract documents will be used if there are conflicts or disputes:

1. The Contract Award document
2. Official Purchase Order
3. Bid response as accepted by DOT
4. DOT Request for Bid

#### **1.6 COOPERATIVE PURCHASING SERVICES**

Commodities and Services may be made available to Municipalities upon agreement of the Supplier. Where requested by the State, and agreed to by the Supplier(s), Municipalities shall be able to obtain the commodities and Services procured under the Contract at the same rates agreed to by the Procuring Agency and the Supplier. The Supplier shall be responsible for confirming the status of potential Municipalities with the Procuring Agency and providing appropriate documentation and support and reporting Contract usage by Municipalities.

#### **1.7 RESPONDING TO BID REQUIREMENTS**

Mandatory Vendor qualifications and/or requirements in this RFB document must be minimally met without exception; failure to meet such will disqualify your Bid. Before the award of any Contract, the Procuring Agency shall be satisfied that the Vendor has sufficient qualified resources available for performing the work described in this Bid. It is the Vendor's responsibility to acquaint the Procuring Agency with these qualifications by submitting appropriate or supporting documentation.

Failure to meet a qualification will disqualify your Bid. However, in the event that no Vendor is able to meet an individual mandatory requirement, the State reserves the right to continue the review of Bids and to select the Bid that most closely meets the requirements specified in this RFB.

## **2 BIDDER QUALIFICATIONS AND REQUIREMENTS**

All Vendor qualifications in this section are mandatory and shall be met at no additional cost above the pricing provided in the Bid. Vendor must respond using Attachment E – Bidder Qualifications and Attestation. to acknowledge their agreement to comply with the

qualifications and requirements listed in this section. All attachments, documents, price lists, etc. to support your Bid, must include the Bid number 510347. Bid specifications may not be revised without an official written addendum issued by DOT.

- 2.1 Vendor must be an original manufacturer, or distributor and/or dealer authorized by manufacturer.
- 2.2 Vendor must be in the business of selling this type of fiber and material for the past three (3) years.
- 2.3 Vendor must designate a person to provide on-going communication, coordinate servicing, and answer questions and expedite deliveries. This person will act as the Project Manager for this bid. The Project Manager must be available 8:00 AM to 5:00 PM CTB.
- 2.4 Vendor must deliver all materials to the job site designated by WisDOT. Instructions will be provided on the purchase order.
- 2.5 Vendor must provide Invoices within 10 business days after construction completion of any material or providing any services purchased on any contract resulting from this bid.
- 2.6 Vendor must honor any manufacturer's standard warranty. Vendor must include any warranty term and enclose these standard warranty documents with your bid.
- 2.7 Vendor must provide billing name/contact information to WisDOT for any billing related issues upon award of contract.
- 2.8 WisDOT reserves the right to inspect the installation and material to determine acceptance or rejection.
- 2.9 WisDOT requires all Optical Time Domain Reflectometer (OTDR) readings to be sent to WisDOT within 10 (ten) business days after the final splicing or testing has been completed. These must be sent in Excel or other mutually agreed to format.
- 2.10 Vendors must allow the State to conduct background checks to determine circumstances of any conviction of the Contractor or its sub-contractors which may be related to the solicited commodity or service.
- 2.11 Upon request by DOT, Vendor must provide WisDOT Purchasing a Certificate of Insurance prior to award and maintain the minimum limits specified prior to issuance of a Purchase Order. All policies must be issued with a 30-day cancellation notice, by an insurance company licensed to do business in the State of Wisconsin, with a minimum AM Best rating of A1, and signed by an authorized agent.

- 2.12 Vendor is required to submit their return policy as an attachment to their Bid.
- 2.13 Fiber optic splicers must be certified by a recognized industry certification authority. Vendor must submit a copy of their certification with their bid.
- 2.14 Supplier must report on a semi-annual basis, or upon request by DOT, all products purchased against this contract.
- 2.15 Vendor must disclose if any State of Wisconsin employee would provide services relating to the agreement resulting from this solicitation. See [DOA-3681](#) Supplemental Standard Terms and Conditions, section 4.0, Dual Employment or 5.0, Employment.
- 2.16 Pursuant to WI State Statute 16.705, all services provided under this contract must be performed in the United States.

### **3 MANDATORY SPECIFICATIONS OF BID**

Attachment F – Fiber Network Equipment Specifications lists the mandatory specifications and technical requirements that must be met. The Vendor shall review Attachment F – Fiber Network Equipment Specifications and provide a response to Section 3 using Attachment E – Bidder Qualifications and Attestation.

Vendor must provide with their bid response a copy of cut sheets, where applicable as listed on Attachment D Bidder Cost Sheet, with detailed specifications of the materials that show compliance with the specifications of this bid.

Vendor agrees to provide full delivery within 45 days of the purchase order issued to the Supplier, except dielectric and armored fiber optic cable shall be delivered within 75 days. If there are industry-wide delays with the fiber optic cable, the vendor shall notify the contact name on the purchase order. The purchase order will provide specific instructions to advise the Supplier on delivery. Please see sections 4.1 and 5.3.

### **4 SPECIAL TERMS AND CONDITIONS OF BID**

The State reserves the right to negotiate special terms and conditions when it is in the best interest of the State to do so. The Vendor shall not submit its own Contract document as a substitute for the State's Special Terms and Conditions.

Vendors shall accept all terms and conditions listed in [DOA-3054](#) Standard Terms and Conditions and [DOA-3681](#) Supplemental Standard Terms and Conditions. The Vendor must submit point-by-point exceptions to any of these terms and conditions along with proposed alternative language for each point with their Bid submission. The State may or may not consider any of the Vendor's suggested revisions. Any changes or amendment to any of the terms and conditions will occur only if the change is in the best interest of the State.



#### **4.1 DELIVERY REQUIREMENTS**

DOT expects full delivery as identified per item on Attachment D – Bidder Cost Sheet and upon receipt by the Supplier. Delivery may be provided statewide. The purchase order will provide specific instructions to advise the Supplier on delivery.

The State may elect to purchase from another Vendor such quantities as may be needed to fulfill the immediate requirement(s) if the Supplier(s) is then unable to furnish an acceptable product/service. Any difference in costs between the delivered contract price and the delivered price of such shipment(s) from another Vendor may be deducted from any costs, which may be due to the Supplier. DOT reserves the right to bill the Supplier for cost differences.

Failure to notify DOT of these delays may result in cancellation of an order and/or contract. See section 4.3, Liquidated Damages.

#### **4.2 BACKGROUND CHECKS**

Due to the nature of this solicitation, the Procuring Agency reserves the right to conduct background checks on the organization, its officers and employees, and subcontractors, if applicable, in order to determine whether any conviction exists that is substantially related to the solicited Commodity or service, or if such conviction may otherwise adversely affect the Vendor's ability to perform under the resulting Contract. The State is the sole determinant of whether the results of a background check(s) will negatively impact the Supplier's ability to meet contractual obligations and requirements.

#### **4.3 LIQUIDATED DAMAGES**

The Procuring Agency may suffer damages due to Vendor's lack of performance of certain terms and conditions of the resulting Contract. Since it is impractical and extremely difficult to fix the actual damages sustained in the event of any such non-performance, the Procuring Agency will impose the following liquidated damages for the performance failures listed below.

This shall be surety for fulfillment of the contract(s) including quality, performance and delivery under the terms of this Request for Bid. Liquidated damages shall consist of \$100 per calendar day per line item for failure to deliver according to the Supplier specified delivery schedule. Liquidated damages will be deducted from payments on the invoice covering the late shipments, if the invoice is of sufficient amount to cover the liquidated damages. If the invoice is not of a sufficient amount to cover the liquidated damages on a particular shipment, the agency may bill the Supplier for the balance or may request cancellation of the invoice and a credit to cover the balance.

#### **4.4 FRATERNIZATION/AGENCY WORK RULES**

All Suppliers and their subcontractors (if applicable) working on-site are subject to departmental rules. A copy of these rules may be obtained by written request to the Procuring Agency's Procurement Manager identified in this RFB.

#### 4.5 PAYMENT TERMS

Payment will not be made until the time of full delivery and is determined to meet all Specifications, requirements and deliverables and has been accepted by DOT.

DOT may use the following methods to purchase from this contract:

- Specific (Contract Release) orders may be placed for one-time shipments.
- Contract Release Orders, blanket-type, may be issued by Purchasing for the State's fiscal year time period, July 1 – June 30, to allow departmental personnel to call or fax for product or service against the order as needed.

DOT must meet a statutory mandate to pay or reject invoices within 30 days of receipt by DOT. Before payment is made, DOT must verify that all invoiced charges are correct as per this contract. Only properly submitted invoices shall be officially received for payment. Thus, your prompt payment requires that your invoices be clear and complete in conformity with the instructions below.

All invoices must be itemized showing:

- Purchase order number
- Vendor name
- Remit to address
- The complete product description as stated on your Bid
- Prices per the contract
- Dates of service

Send invoice to the bill-to address shown on the order.

#### 4.6 THIRD-PARTY FINANCING

Vendors on Lease or Rental Bids that are using third-party financing shall identify the company, quote the interest rate, and include a copy of their lease or rental Contract with the Bid.

#### 4.7 CERTIFICATES OF INSURANCE

**Every Supplier and all parties furnishing services or products to the Wisconsin Department of Transportation (DOT) or any of its subsidiary companies must provide DOT with evidence of the following minimum insurance requirements. In no way do these minimum requirements limit the liability assumed elsewhere in the contract. All parties shall, at their sole expense, maintain the following insurance:**

A. Commercial General Liability Insurance including contractual coverage:

The limits of this insurance for bodily injury and property damage.

Combined shall be at least:

Each Occurrence Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Products-Completed Operations Limit	\$2,000,000
Personal and Advertising injury Limit	\$1,000,000

**B. Business Automobile Liability Insurance:**

Should the performance of this Agreement involve the use of automobiles, Supplier shall provide comprehensive automobile insurance covering the ownership, operation and maintenance of all owned, non-owned and hired motor vehicles. Supplier shall maintain limits of at least \$1,000,000 per accident for bodily injury and property damage combined.

**C. Workers' Compensation Insurance:**

Such insurance shall provide coverage in amounts not less than the statutory requirements in the state where the work is performed, even if such coverages are elective in that state.

**D. Employers Liability Insurance:**

Such insurance shall provide limits of not less than \$500,000 policy limit.

**E. Excess/Umbrella Liability Insurance:**

Such insurance shall provide additional limits of not less than \$5,000,000 per occurrence in excess of the limits stated in (A.), (B.), and (D.) above.

**Additional Requirements:**

F. Supplier shall require the same minimum insurance requirements, as listed above, of all its Suppliers, and subcontractors, and these Suppliers, and subcontractors shall also comply with the additional requirements listed below.

**G. The insurance specified in (A), (B), and (E) above shall:**

1. Name DOT including its directors, officers, employees and agents as additional insureds by endorsement to the policies; and,
2. Provide that such insurance is primary coverage with respect to all insureds and additional insureds.

H. The above insurance coverages may be obtained through any combination of primary and excess or umbrella liability insurance. DOT may require higher limits or other types of insurance coverage(s) as necessary and appropriate under the applicable purchase order.

I. Except where prohibited by law, all insurance policies shall contain provisions that the insurance companies waive the rights of recovery or subrogation, by endorsement to the insurance policies, against DOT, its subsidiaries, its agents, servants, invitees, employees, co-lessees, co-venturers, affiliated companies, Suppliers, subcontractors and their insurers.

J. Supplier shall provide certificates and endorsements evidencing the coverages, limits and provisions specified above on or before the execution of the Agreement and thereafter upon the renewal of any of the policies. Supplier shall require all insurers to provide DOT with a thirty (30) day advanced written notice of any cancellation, nonrenewal or material change in any of the policies maintained in accordance with this Agreement. Coverage must be placed with carriers with an A. M. Best rating of A- 10 or better.

**Mail to:**

Wisconsin Department of Transportation  
4822 Madison Yards Way, 8<sup>th</sup> Floor, South Tower  
Madison, WI 53705

**4.8 HIGH RISK CERTIFICATES OF INSURANCE**

Copies of these required insurance policies and certificates shall be submitted to DOT upon request.

**4.9 CANCELLATION AND TERMINATION****TERMINATION FOR CAUSE**

The State may terminate this Contract after providing the Supplier with thirty (30) calendar days written notice of the Supplier's right to cure a failure of the Supplier to perform under the terms of this Contract. The Supplier may terminate this Contract after providing the State a one hundred and twenty (120) calendar day notice of the State's right to cure a failure of the State to perform under the terms of this Contract.

Upon the termination of this Contract for any reason, or upon Contract expiration, each party shall be released from all obligations to the other party arising after the date of termination or expiration, except for those that by their terms survive such termination or expiration.

**TERMINATION FOR CONVENIENCE**

Either party may terminate this Contract at any time, without cause, by providing a written notice; the State of Wisconsin by providing at least a thirty (30) calendar day notice to the Supplier, and the Supplier providing at least a one hundred and twenty (120) calendar day notice to the State in advance of the intended date of termination.

In the event of termination for convenience, the Supplier shall be entitled to receive compensation for any fees owed under the Contract. The Supplier shall also be compensated for partially completed Services. In this event, compensation for such partially completed Services shall be no more than the percentage of completion of the Services requested, at the sole discretion of the State, multiplied by the corresponding payment for completion of such Services as set forth in the Contract. Alternatively, at the sole discretion of the State, the Supplier may be compensated for the actual Service hours provided. The State shall be entitled to a refund for goods or Services paid for but not received or implemented, such refund to be paid within thirty (30) days of written notice to the Supplier requesting the refund.

**CONTRACT CANCELLATION**

The State reserves the right to cancel this Contract in whole or in part without penalty if the Supplier:

- Fails to perform any material obligation required under the Contract
- Files a petition in bankruptcy, becomes insolvent, or otherwise takes action to dissolve as a legal entity

- Allows any final judgment not to be satisfied or a lien not to be disputed after a legally-imposed, 30-day notice
- Makes an assignment for the benefit of creditors
- Fails to follow the sales and use tax certification requirements of §77.66 of the Wisconsin Statutes
- Incurs a delinquent Wisconsin tax liability
- Fails to submit a non-discrimination or affirmative action plan as required in the Standard Terms and Conditions (DOA-3054)
- Fails to follow the non-discrimination or affirmative action requirements of subch. II, Chapter 111 of the Wisconsin Statutes (Wisconsin's Fair Employment Law)
- Becomes a federally debarred Supplier
- Is excluded from federal procurement and non-procurement contracts
- Fails to maintain and keep in force all required insurance, permits and licenses as provided in this Contract
- Fails to maintain the confidentiality of the State's information that is considered to be Confidential Information, proprietary, or containing Personally Identifiable Information
- Supplier performance threatens the health or safety of a State employee or State customer

Supplier acknowledges that some of the data and documentation it may become privy to in the performance of this contract is of a confidential nature. Supplier shall make all reasonable efforts to ensure that it or its employees and subcontractors do not disseminate such confidential information.

Supplier or its employees and subcontractors will not reuse, sell, make available, or make use in any format the data researched or compiled for this contract for any venture, profitable or not, outside this contract.

Supplier agrees to observe complete confidentiality with respect to all aspects of any confidential information, proprietary data and/or trade secrets and any parts thereof, whether such contents are the State's or the manufacturer's, Vendor's, or distributor's whereby Supplier or any Supplier's personnel may gain access while engaged by the State or while on State premises.

**The restrictions herein shall survive the termination of this contract for any reason and shall continue in full force and effect and shall be binding upon the Supplier or its agents, employees, successors, assigns, subcontractors, or any party claiming an interest in this contract on behalf of or under the rights of Supplier following any termination.** Supplier shall advise all Suppliers' agents, employees, successors, assigns and subcontractors which are engaged by the State of the restrictions, present and continuing, set forth herein. Supplier shall defend and incur all costs, if any, for actions that arise as a result of noncompliance by Supplier, its agents, employees, successors, assigns and subcontractors regarding the restrictions herein.

## 5 BID PROCEDURE AND INSTRUCTIONS

### 5.1 REASONABLE ACCOMMODATIONS

DOT will provide reasonable accommodations, including the provision of informational material in an alternative format, for qualified individuals with disabilities upon request. If you think you need accommodations at the Bid opening, contact Diana I. Cleven, Procurement Manager, via **e-mail at [dianai.cleven@dot.wi.gov](mailto:dianai.cleven@dot.wi.gov)** or Wisconsin Telecommunications Relay System (TTY) at 1-800-947-3529.

### 5.2 METHOD OF BID

Vendor must submit their Bid cost using Attachment D – Bidder Cost Sheet. No other format will be accepted. Bidder must submit a unit price for each item in Lot A and/or B. Bidder can submit pricing for one lot only, or both. Cost must be quoted in U.S. Dollars.

Bids requiring an order minimum may be disqualified. Bids may be disqualified if the Bid price sheet is altered and not completed as required.

### 5.3 FOB DESTINATION, FREIGHT PREPAID INCLUDED AND INSTALLED

Vendor agrees to provide full delivery within 45 days of the purchase order issued to the Supplier. Dielectric and armored fiber optic cable shall be delivered within 75 days of the purchase order issue to the Supplier. The purchase order will provide specific instructions to advise the Supplier on delivery. Delivery may occur statewide.

Bid prices shall include all packing, freight, insurance, set-up, operation manuals, and instructional charges. Items shall be set in place in an area designated by the Procuring Agency, demonstrated to be in operating condition, and approved by the Procuring Agency.

Failure to bid FOB Destination Freight Prepaid Included in the Bid price will disqualify the Bid.

### 5.4 REQUESTING PRICE ADJUSTMENTS

Supplier must hold the accepted costs from time of Bid through the entire contract period. Price increase requests **must be received in writing by Purchasing at least 30 calendar days prior any request of a change**. Requests shall be justified with supporting documentation of industry-wide increases. If DOT deems cost increases are not acceptable, it reserves the right to award to the next lowest Vendor or re-bid the contract in whole or part. Written acceptance or denial of price increases shall be provided to the Contactor.

If the Supplier's cost decreases during the term of the contract, the Supplier shall immediately notify DOT. Such cost decreases shall become effective to DOT the same date the decrease is effective to the Supplier. If DOT is not properly notified of price decreases, the pricing at the time of order will be used for invoice payment and the vendor will provide refunds or credits as necessary.

## 6 BID PROCEDURE AND INSTRUCTIONS

### 6.1 CALENDAR OF EVENTS

Listed below are important dates and times by which actions related to this Request for Bid shall be completed. In the event that the Procuring Agency finds it necessary to change any of these dates and times (except estimated dates and times), it will do so by posting an amendment to this RFB on Wisconsin eSupplier Portal.

DATE	EVENT
04/20/2020	Date of Issue of the RFB
04/30/2020	Date Questions Due
05/07/2020 (estimated)	Responses to Questions Posted
05/14/2020	Date all Interested Parties must request Skype call-in information
05/19/2020 2:00 p.m. CT	Bids Due from Vendors
05/19/2020 2:30 p.m. CT	Public Bid Opening via Skype
06/01/2020 (estimated)	Anticipated Award Date
07/01/2020	Contract Start Date

### 6.2 CORRESPONDENCE, CLARIFICATIONS, AND QUESTIONS

Vendors are expected to raise any questions, exceptions, or additions they have concerning the RFB document. If at any time prior to the Bid due date a Vendor discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this RFB, the Vendor shall immediately notify the Procuring Agency representative named below of the issue in writing and request modification or clarification of the RFB document. Email is the preferred method of written contact. Please email to: [dianai.cleven@dot.wisconsin.gov](mailto:dianai.cleven@dot.wisconsin.gov).

All communication and/or questions on all matters regarding this Bid shall be made in writing and refer to Request for Bid #510347 and be directed to Diana I. Cleven at [dianai.cleven@dot.wisconsin.gov](mailto:dianai.cleven@dot.wisconsin.gov).

In the event that it becomes necessary to provide additional clarifying data or information, or to revise any part of this RFB, supplements or revisions will be posted to the Wisconsin eSupplier Portal at <https://esupplier.wi.gov>.

All contact or communication with any employee or officer of the State of Wisconsin concerning this RFB, except with Diana I. Cleven is strictly prohibited during the period from the date this RFB is released until the date the notice of intent to award is issued. Diana I. Cleven may authorize in writing contact or communication with another State employee or officer as circumstances may dictate.

### 6.3 WISCONSIN eSUPPLIER PORTAL REGISTRATION

Only Vendors registered with the State of Wisconsin's eSupplier Portal (the State's electronic purchasing information system) will receive future official notice for this service/Commodity. The State of Wisconsin purchasing information and Vendor notification service is available to all businesses and organizations that want to sell to the State. Anyone may access the Wisconsin eSupplier Portal on the internet at <https://eSupplier.wi.gov> to register as a Vendor with the State of Wisconsin. Vendors may use the same internet address for inclusion on the Vendors list for goods and Services that the organization wants to sell to the State. A subscription with notification guarantees the organization will receive an email message each time a State Agency, including any campus of the University of Wisconsin System, posts a request for bid in their designated Commodity/service area(s) with an estimated value over \$50,000. Organizations without internet access receive paper copies in the mail. Increasingly, State agencies also are using Wisconsin eSupplier Portal to post simplified bids valued at \$50,000 or less. Vendors also may receive email notices of these simplified bid opportunities.

Vendors may also visit VendorNet on the internet at <https://VendorNet.wi.gov> to get information on State purchasing practices and policies, goods and Services that the State buys, and tips on selling to the State.

### 6.4 SUBMITTING A BID

Vendors must use the eSupplier System (<https://esupplier.wi.gov>) to respond to this solicitation. eSupplier is more efficient overall and affords Vendors a higher degree of control versus the alternative submittal processes. The eSupplier Sourcing Event number for this solicitation is 11308. The date stamp for eSupplier will be stamped at the time of submission and serves as documentation of a timely submittal. Vendors should allow ample time to enter their eSupplier response.

Required materials shall be received for acceptance of their Bid by the date and time listed on the Bid cover sheet or through eSupplier. Bids received after that time and date will be rejected. In-person, USPS, courier, Faxed and e-mailed Bids are not accepted.

There are typically four main issues that would cause a file to fail to upload into eSupplier:

- The file name is too long. File names must be no longer than 64 characters, including the file extension (e.g., ".docx") and cannot contain special characters (e.g., commas or percent signs).
- The file is too large. The maximum file size is 80MB.
- The file has macros included and enabled. Since these files may contain viruses, the eSupplier system will not allow them.
- The file type is not supported. While most file types may be uploaded, some types, like videos, will not save successfully.

If none of these conditions apply and you still cannot upload a file, contact STAR Support for assistance at [STARSupport@wisconsin.gov](mailto:STARSupport@wisconsin.gov) or (844) 947-7827.



Please Note: When all responses to event sections have been entered and saved, click the **Submit** button to send your response to the State. Click **Submit** on the pop-up window to confirm. You should receive a confirmation message that it has been submitted.

The awarded Supplier may be required to provide all digital submittals in Word, Excel or other mutually agreeable format if requested by DOT.

NOTE: Only information that is identified as a proprietary and confidential on form DOA-3832 will be treated as such by DOT. Vendors may not label or identify their entire submission as confidential. Vendors are responsible to verify that the information uploaded as bid factor two (2) omits the proprietary information designated on DOA-3832.

The awarded Supplier may be required to provide all digital submittals in Word, Excel or other mutually agreeable alternate format if requested by DOT.

## **6.7 FORMAT OF BID RESPONSE**

Vendors must respond to the Bid following Attachment C – Bidder Response Checklist.

Any alteration of the Bid forms or Appendices is prohibited and will result in rejection of the Bid.

### **6.7.1 eSupplier Multiple Bids**

Multiple Bids from a Vendor will be allowed; however each Bid must conform fully to the requirements for Bid submission. Vendors must have multiple user IDs and passwords for WAMS to be able to enter multiple Bids through eSupplier. Each such Bid must be separately submitted and labeled as Bid #1, Bid #2, etc. on each page included in the response. Alternate acquisition plans do not constitute multiple Bids.

More information can be found on the eSupplier Portal Responding to an Event.

### **6.7.2 eSupplier Modifying a Bid**

Vendors may modify a submitted Bid response if the modifications are made prior to the due date and time. Please see [Responding to an Event](#) for detailed instructions on modifying a previously submitted Bid.

### **6.7.3 eSupplier Withdrawal of Bid**

Bids shall be irrevocable until Contract award unless the Bid is withdrawn. Vendors may withdraw a Bid response at any time up to the Bid closing date and time.

The Withdraw button on the Bidder Home Page “My Responses” should be active for any event that hasn’t been awarded. If you are electing to withdraw before the due date, you can do so, but withdrawing completely means you will not be considered at all for the solicitation event as you cannot re-submit a response. If you intend to withdraw your Bid the

Procurement Manager must additionally be notified in writing of the withdrawal via email at [dianai.cleven@dot.wi.gov](mailto:dianai.cleven@dot.wi.gov).

### **6.8 INCURRING COSTS**

Neither the State of Wisconsin nor the Procuring Agency is liable for any costs incurred by the Vendor in responding to this RFB.

## **7 BID ACCEPTANCE AND AWARD**

### **7.1 BID OPENING**

A public Bid opening will be held via Skype on 05/19/2020 at 2:30 p.m. CT. The names of all Vendors may be read aloud at that time. All interested parties must contact Diana I. Cleven at [dianai.cleven@dot.wi.gov](mailto:dianai.cleven@dot.wi.gov) by 05/14/2020 to receive call-in information.

### **7.2 BID REVIEW**

All Bids will be reviewed by the DOT Procurement Manager to ensure compliance with submittal requirements and shall be the sole judge as to Vendors' compliance with the Bid instructions.

### **7.3 BID ACCEPTANCE**

Bids that do not comply with Mandatory Requirements or Mandatory Specifications will be rejected. Bids that do not comply with Special Terms and Conditions of Bid may be rejected. DOT in its sole discretion retains the right to accept or reject any or all Bids, or accept or reject any part of a Bid, if deemed to be in the best interest of the State.

### **7.4 METHOD OF AWARD**

The Bid award(s) will be made on the basis of the lowest price, responsive, responsible Vendor. Prices Bid shall be in US dollars unless otherwise indicated. Bids that require a specific quantity or dollar amount will be disqualified. In the event of Vendor error in calculation, unit price shall prevail in award.

Awarding contracts and rejecting Bids are public actions and the procuring agencies performing these functions are guided by the course of action that best promotes the public interest. It is the duty and authority of the procuring agency to exercise good judgment, due diligence, and to honestly and fairly determine the lowest responsible Vendor(s).

DOT intends to award contracts to multiple Vendors. The State is the sole determinant of its best interests.

Vendors are to submit their cost using Attachment D – Bidder Cost Sheet. No other format will be accepted. The total cost will be the cost used to identify the lowest cost, most responsive, responsible Vendor.

## **7.5 BIDDER REFERENCES/CLIENT LIST**

The Bid shall include Vendor references by completing DOA-3832 Bidder Required Form, listing at least four (4) companies with whom the Vendor has done business similar in size and scope as required by this RFB within the last three (3) years. For each organization listed, the Vendor shall include the company name, address, contact person, email address, and telephone number along with a brief description of the product or service that formed the basis of the business relationship. The Procuring Agency will determine which references to contact in order to assess the quality of the product or service.

## **7.6 USE OF SUBCONTRACTORS**

The Supplier will be responsible for the Contract performance of its subcontractors. The Contract will be between DOT and the awardee. The Supplier will be responsible for its subcontractors' performance of the pertinent Contract obligations including related Specifications, insurance requirements, and applicable regulations. The Vendor shall identify any potential subcontractor it intends to use to provide the product or service it will provide if awarded the Contract.

All subcontractors shall be approved in writing by DOT. Any proposed substitution of an approved subcontractor shall be submitted in writing to the DOT 30 days prior to implementation of the substitution, and include the substitute's qualifications, the reason for the change, and the intended effective date of the substitution. Failure to notify the Procuring Agency may result in cancellation of the Contract without notice and without penalty to the State. Additionally, DOT will not pay any subcontractor or third party directly.

## **8 SUPPLIER DIVERSITY**

### **8.1 MINORITY-OWNED BUSINESS ENTERPRISE / VETERAN-OWNED BUSINESS**

Wisconsin statutes support purchasing goods/service from state certified Minority Business Enterprises (MBEs) and Disabled Veteran-owned Businesses (DVBs) located in Wisconsin. The Wisconsin Department of Transportation is committed to the promotion of state certified minority and disabled veteran-owned businesses in the State's purchasing program.

An MBE means a business certified, or certifiable, by the Wisconsin Department of Administration under Statute 560.036(2). Authority for the Minority Business Enterprise (MBE) program is found in Wisconsin Statutes 15.107(2), 16.75(3m), and 16.755.

A DVB means a business certified, or certifiable, by the Wisconsin Department of Administration (DOA), Wisconsin Supplier Diversity Program under Statute 16.283 (3).

"Disabled veteran" means a person who is verified by the Department of Veterans Affairs as being all of the following at the time the person applies for certification:

1. A veteran as defined in s. 45.01(12),
2. A resident of this state, and
3. A person who is in receipt of an award from the U.S. Department of Veterans Affairs of a service-connected disability rating under 38 USC 1114 or 1134 of at least 30%.

Vendors who feel that they qualify, should seek certification from the Wisconsin Department of Administration, Wisconsin Supplier Diversity Program. Details of program certification are located at: <https://wisdp.wi.gov/>

Vendors are strongly urged to use due diligence to further this policy by setting up subcontracts to state-certified MBEs and DVBs and/or by using such enterprises to provide goods and services incidental to this contract (second-tier suppliers), with a goal of awarding 6% of the contract cost to such enterprises (5% MBEs, 1% DVB).

Vendors must submit the attached Attachment A – DOT MBE / DVB Program Awareness, Compliance & Action Plan indicating their proposed utilization of state-certified minority businesses for this contract. Contact the State's Minority Business Manager for assistance in locating certified firms at (608) 267-9550. A listing of State of Wisconsin certified minority businesses, as well as the services and commodities they provide, is on the State-certified MBE web site: <https://wisdp.wi.gov/Search.aspx>.

Monthly reports (Attachment B) are requested to be submitted to DOT's Purchasing Unit via email to [DOTTIPSCOrrespond@dot.wi.gov](mailto:DOTTIPSCOrrespond@dot.wi.gov), itemizing the deliveries and cost of items or services provided by certified firms. Reports should state the costs for the previous contract month. The Department reserves the right to verify with listed firms their involvement as subcontractors or second-tier suppliers.

## **8.2 WOMAN-OWNED BUSINESS ENTERPRISE**

Woman-Owned Business Enterprises (WBEs) are certified by the Wisconsin Department of Administration. This program can be found at: <https://doa.wi.gov/Pages/DoingBusiness/SupplierDiversity.aspx>.

State-certified WBEs are able to provide both governmental entities and private companies with a credible recognition of the business' ownership. The WBE certification may serve as an additional marketing tool when seeking Contract opportunities with entities that place a value on having a diverse supplier base. There is no price preference for certified WBEs that compete for State Contracts.

A listing of certified WBEs, as well as the Services and commodities they provide, is available at: <https://wisdp.wi.gov/search.aspx>.

## **8.3 DEBARMENT**

Federal Executive Order (E.O.) 12549 "Debarment" requires that all Suppliers receiving individual awards using federal funds and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or Agency from doing business with the Federal Government. Information on debarment is available at the following website: <https://www.sam.gov/portal/SAM>. See Section 15.0 of the Standard Terms and Conditions (DOA-3054).

#### **8.4 AWARD NOTIFICATION**

All Vendors who respond to this RFB with a Bid shall be notified in writing of the Agency's intent to Contract.

### **9 PROTEST AND APPEALS PROCESS**

#### **9.1 PROTESTS**

The appeals process applies only to those requests for bids for services that result in a contract greater than \$50,000. Notices of intent to protest and protests must be made in writing. Protestors should make their protests as specific as possible and should identify Wisconsin Statutes and Wisconsin Administrative Code provisions that are alleged to have been violated.

The written notice of intent to protest the intent to award a contract must be filed with Craig Thompson, Secretary, Wisconsin Department of Transportation, 4822 Madison Yards Way, PO Box 7910, Madison, WI 53707-7910, phone number 608-266-1114, facsimile number 608-266-9912, and received in his office no later than five (5) business days after the notice of intent to award is issued.

The written protest must be received in his office no later than ten (10) business days after the notice of intent to award is issued.

The decision of the head of the procuring agency may be appealed to the Secretary of the Wisconsin Department of Administration within five (5) business days of issuance, with a copy of such appeal filed with the procuring agency. The appeal must allege a violation of a Wisconsin Statute or a provision of the Wisconsin Administrative Code.

A copy of the intent to protest, protest or appeal must be submitted to Elizabeth S. Garland, Section Chief, Department of Transportation, Purchasing Section, 4822 Madison Yards Way, PO Box 7396, Madison, WI 53707-7396.

#### **9.2 APPEALS**

The decision of the head of the Procuring Agency may be appealed to the Secretary of the Department of Administration, in writing, within five (5) business days of the Procuring Agency's issuance of its written Protest decision.

A copy of the Appeal shall also be filed with the head of the Procuring Agency. The Appeal shall be as specific as possible and should identify statutes and Wisconsin Administrative Code provisions that are alleged to have been violated.

Appeals shall be sent to the Wisconsin Department of Administration, Office of the Secretary, 101 E Wilson Street, 10th Floor, PO Box 7864, Madison, WI 53703-7864.

#### **9.3 CERTIFICATION FOR COLLECTION OF SALES AND USE TAX**

The State of Wisconsin shall not enter into a contract with a vendor, and reserves the right to cancel any existing contract, if the vendor or Supplier has not met or complied with the

requirements of s.77.66, Wis. Stats., and related statutes regarding certification for collection of sales and use tax.

**10 REQUIRED FORMS**

Vendor must review and complete all required forms listed on Attachment C – Bidder Response Checklist.

## **Fiber Network Equipment Specifications**

**BID ITEM #1 - FUSION SPLICE, SINGLE MODE, 1-12 COUNT**

**BID ITEM #2 - FUSION SPLICE, SINGLE MODE, 13-48 COUNT**

**BID ITEM #3 - FUSION SPLICE, SINGLE MODE, 49-72 COUNT**

**BID ITEM #4 - FUSION SPLICE, SINGLE MODE, 73-144 COUNT**

A. Description. Work under this item shall consist of completing a Single Mode Fusion Splice, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Materials shall be in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. All work shall be done in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. Single Mode Fusion Splice, complete in place and accepted, shall be measured as a unit completed, including all incidentals required.

E. Basis of Payment. Single Mode Fusion Splice, measured as provided above, **will be paid for at the contract price each**, which price shall be payment in full for completing the splices; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #5 - FIBER OPTIC TERMINATION, 1-24 COUNT**

**BID ITEM #6 - FIBER OPTIC TERMINATION, 25-72 COUNT**

A. Description. Work under this item shall consist of completing a Fiber Optic Termination, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Materials shall be in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. Connectors shall be SC or ST.

C. Construction Methods. All work shall be done in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. Fiber Optic Termination, complete in place and accepted, shall be measured as a unit completed, including all incidentals required.

E. Basis of Payment. Fiber Optic Termination, measured as provided above, **will be paid for at the contract price each**, which price shall be payment in full for completing the terminations; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #7 - FIBER OPTIC SPLICE ENCLOSURE, 96-COUNT SINGLE SPLICE CAPACITY,  
FURNISH ONLY**

**BID ITEM #8 - FIBER OPTIC SPLICE ENCLOSURE, 144-COUNT SINGLE SPLICE CAPACITY,  
FURNISH ONLY**

A. Description. Work under this item shall consist of furnishing a Fiber Optic Splice Enclosure and splice trays, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

Fiber Splice Enclosure, 96-count, shall have a single splice capacity of 96 fibers and meet or exceed the functionality of the Telecommunications product, TYCO FOSC 450 BS Fiber Optic Splice Closure.

Fiber Splice Enclosure, 144-count, shall have a single splice capacity of 144 fibers and meet or exceed the functionality of the Telecommunications product, TYCO FOSC 450 D6 Fiber Optic Splice Closure.

B. Materials. Materials shall be in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. The Fiber Optic Splice Enclosure shall be designed for use under the most severe conditions such as moisture, vibration, impact, cable stress and flex temperature extremes as demonstrated by successfully passing the factory test procedures and minimum specifications listed below:

- (1) **Physical Requirements:** The enclosure must handle up to four cables in a butt configuration. A butt adapter may be used to increase capacity to six cables.

The enclosure shall prevent the intrusion of water without the use of encapsulates.

The enclosure shall be capable of accommodating splice organizer trays that accept mechanical, fusion, or multi-fiber array splices. The splice enclosure shall have provisions for storing fiber splices in an orderly manner, mountings for splice organizer assemblies, and space for excess or unspliced fiber. Splice organizers shall be re-entenable. Splice cases shall hold a sufficient number of splice trays to hold up to 96 splices.

The splice case shall be UL rated.

Enclosure re-entry and subsequent reassemble shall not require specialized tools or equipment. Further, these operations shall not require the use of additional parts.

The splice enclosure shall have provisions for controlling the fiber bend radius to a minimum of 38 mm.

- (2) **Factory Testing:**

**Compression Test:** The enclosure shall not deform more than 10% in its largest cross-sectional dimension when subjected to a uniformly distributed load of 1335 N at a temperature of -18°C and 38°C. The test shall be performed after stabilizing at the required temperature for a minimum of two hours. It shall consist of placing an assembled enclosure between two flat paralleled surfaces, with the longest enclosure dimension parallel to the surfaces. The weight shall be placed on the upper surface for a minimum of 15 minutes. The measurement shall then be taken with weight in place.



Impact Test: The assembled enclosure shall withstand an impact of 28 N-M at temperatures of -18 °C and 38 °C. The test shall be performed after stabilizing the enclosure at the required temperature for a minimum of 2 hours. The test fixture shall consist of 9 kg cylindrical steel impacting head with a 5 cm spherical radius at the point where it contacts the enclosure. It shall be dropped from a height of 30 cm. The enclosure shall not exhibit any cracks or fractures to the housing that would preclude it from passing the water immersion test. There shall be no permanent deformation to the original diameter or characteristic vertical dimension by more than 5%.

Cable Gripping and Sealing Testing: The cable gripping and sealing hardware shall not cause an increase in fiber attenuation in excess of 0.10 dB/fiber @ 1550 nm when attached to the cables and the enclosure assembly. The test shall consist of measurements from six fibers, one from each buffer tube or channel, or randomly selected in the case of a single fiber bundle. The measurements shall be taken from the test fibers, before and after assembly to determine the effects of the cable gripping and sealing hardware on the optical transmission of the fibers.

Vibration Test: The splice organizers shall securely hold the fiber splices and store the excess fiber. The fiber splice organizers and splice retaining hardware shall be tested per EIA Standard FOP-II, Test Condition I. The individual fibers shall not show an increase in attenuation in excess of 0.10 dB/fiber.

Water Immersion Test: The enclosure shall prevent a 3-meter (10 foot) waterhead from intruding into the splice compartment for a period of 7 days. Testing of splice enclosure is to be accomplished by placing the enclosure into a pressure vessel and filling the vessel with tap water to cover the enclosure. Apply continuous pressure to the vessel to maintain a hydrostatic head equivalent to 3 meters on the enclosure and cable. This process shall be continued for 30 days. Remove the enclosure and open to check for the presence of water. Any intrusion of water in the compartment containing the splices constitutes a failure.

Certification: It is the responsibility of the Contractor to insure all the above tests have been performed by either the manufacturer, or an independent testing laboratory, and the appropriate documentation has been submitted to the Department. Manufacturer certification is necessary for the model of enclosure supplied. It is not necessary to subject each supplied enclosure to the actual tests described herein.

C. Construction Methods. None.

D. Method of Measurement. Fiber Optic Splice Enclosure shall be measured as a unit furnished and accepted, including all incidentals required.

E. Basis of payment. Fiber Optic Splice Enclosure, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing the enclosure, splice trays, including all labor, equipment, transportation, and incidentals necessary to furnish the item.

**BID ITEM #9 - FIBER OPTIC SPLICE ENCLOSURE, 96-COUNT SINGLE SPLICE CAPACITY,  
INSTALL ONLY**

**BID ITEM #10 - FIBER OPTIC SPLICE ENCLOSURE, 144-COUNT SINGLE SPLICE CAPACITY,  
INSTALL ONLY**

**Department of Transportation  
Intelligent Transportation Systems  
Fiber Optic Equipment and Services  
RFB #510347**

**ATTACHMENT F**

**Page 4 of 34**

A. Description. Work under this item shall consist of installing a Fiber Optic Splice Enclosure, as directed by the Project Manager and described in these specifications. Preparation work for mid-span and end-to-end splicing is included in this item. The work shall be performed within the geographical limits of the State of Wisconsin.

Fiber Splice Enclosure, 96-count, shall have a single splice capacity of 96 fibers and meet or exceed the functionality of the Telecommunications product, TYCO FOSC 450 BS Fiber Optic Splice Closure.

Fiber Splice Enclosure, 144-count, shall have a single splice capacity of 144 fibers and meet or exceed the functionality of the Telecommunications product, TYCO FOSC 450 D6 Fiber Optic Splice Closure.

B. Materials. None.

C. Construction Methods. The Contractor shall install Fiber Optic Splice Enclosure according to the manufacturer's recommended guidelines. All work shall be done in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

For the mainline splice, the cables shall be end-to-end fusion spliced. End-to-end splicing shall be performed as per manufacturer instructions for the supplied splice enclosure units.

Mid-span splicing (drop splice) shall be performed for each device location at locations shown on the plans. Splicing shall be performed as per Siecor Recommended Procedure SRP-004-013, "Mid-span access of Fiber Optic Cable (Cable slack present)", or appropriate manufacturer instructions. All mid-span splices shall be contained within FSC units.

The Contractor shall affix the FSC to the side of the manhole using the cable support brackets. All cables shall be properly dressed and affixed to rails or racks within the manhole. No cables or enclosures will be permitted to lie on the floor.

D. Method of Measurement. Fiber Optic Splice Enclosure, complete in place and accepted, shall be measured as a unit installed, and the enclosure affixed to the manhole or Cable Vault, including all incidentals required.

E. Basis of payment. Fiber Optic Splice Enclosure, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for installing the enclosure, including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #11 - FIBER OPTIC SPLICE ENCLOSURE, RE-ENTER EXISTING**

A. Description. Work under this item shall consist of opening, cleaning, resealing, and reinstalling an existing Fiber Optic Splice Enclosure, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. None.

C. Construction Methods. The Fiber Optic Splice Enclosure shall be opened, cleaned, resealed, and reinstalled according to the manufacturer's recommended guidelines. All work shall be done in

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accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

The Contractor shall affix the Fiber Optic Splice Enclosure to the side of the manhole using the cable support brackets. All cables shall be properly dressed and affixed to rails or racks within the manhole. No cables or enclosures will be permitted to lie on the floor.

D. Method of Measurement. Fiber Optic Splice Enclosure, Re-enter Existing, complete in place and accepted, shall be measured as a unit completed and the enclosure affixed to the manhole or Cable Vault, including all incidentals required.

E. Basis of payment. Fiber Optic Splice Enclosure, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for opening, cleaning, resealing, and reinstalling the enclosure, including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #12 - FIBER OPTIC TERMINATION PANEL, 36-COUNT, SC WITH UPC CONNECTORS, FURNISH ONLY**

**BID ITEM #13 - FIBER OPTIC TERMINATION PANEL, 72-COUNT, SC WITH UPC CONNECTORS, FURNISH ONLY**

**BID ITEM #14 - FIBER OPTIC TERMINATION PANEL, 36-COUNT, ST WITH UPC CONNECTORS, FURNISH ONLY**

**BID ITEM #15 - FIBER OPTIC TERMINATION PANEL, 72-COUNT, ST WITH UPC CONNECTORS, FURNISH ONLY**

**BID ITEM #16 - FIBER OPTIC TERMINATION PANEL, 6-COUNT, ST WITH UPC CONNECTORS, WALL MOUNT, FURNISH ONLY**

**BID ITEM #17 - FIBER OPTIC TERMINATION PANEL, 12-COUNT, ST WITH UPC CONNECTORS, WALL MOUNT, FURNISH ONLY**

A. Description. Work under this item shall consist of furnishing a Fiber Optic Termination Panel (FTP) in a rack/cabinet or on a wall, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Fiber Optic Terminations shall be performed at a termination panel. The panel shall meet or exceed the following specifications:

Number of terminations:	6, 12, 36, 72
Connector Type:	SC with UPC connectors or ST with UPC connectors
Access:	Front and rear, fold-down or swing out
Cabinet	Metal Construction
Hardware	Stainless Steel

The panel shall include space and a fiber organizer tray for storing fiber slack for both used and unused fibers within the panel. The terminations shall be performed with SC with UPC connectors, ST with UPC connectors. For any open modular bays, install blank covers. Wall mount panels shall not exceed dimensions of 7 inches x 8 inches x 2 inches.

C. Construction Methods. (None)

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D. Method of Measurement. Fiber Optic Termination Panel shall be measured as a unit furnished and accepted, with all connectors, pigtails, and blank covers necessary to make the final connections from the fiber entering the rack/cabinet or wall mount, including all incidentals required.

E. Basis of Payment. Fiber Optic Termination Panel, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing the termination panel, connectors, blank covers, and pigtails; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

**BID ITEM #18 - FIBER OPTIC TERMINATION PANEL, 6 TO 36-COUNT, INSTALL ONLY**

**BID ITEM #19 - FIBER OPTIC TERMINATION PANEL, 72-COUNT, INSTALL ONLY**

A. Description. Work under this item shall consist of installing a Fiber Optic Termination Panel (FTP) in a rack/cabinet or on a wall, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. (None).

C. Construction Methods. All work shall be done in accordance with Section 678 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. For any open modular bays, the Contractor shall install blank covers.

D. Method of Measurement. Fiber Optic Termination Panel, complete in place and accepted, shall be measured as a unit installed, with all connectors and pigtails necessary to make the final connections from the fiber entering the rack/cabinet or wall mount, including all incidentals required.

E. Basis of Payment. Fiber Optic Termination Panel, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for installing the termination panel, connectors, blank covers, and pigtails; including all labor, tools, materials, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #20 - HDPE CONDUIT, 1-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL**

**BID ITEM #21 - HDPE CONDUIT, 2-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL**

**BID ITEM #22 - HDPE CONDUIT, 3-DUCT, 2-INCH, DIRECT PLOW, FURNISH AND INSTALL**

**BID ITEM #23 - HDPE CONDUIT, 1-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL**

**BID ITEM #24 - HDPE CONDUIT, 2-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL**

**BID ITEM #25 - HDPE CONDUIT, 3-DUCT, 3-INCH, DIRECT PLOW, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated High Density Polyethylene (HDPE) Conduit as directed by the Project Manager, in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Material. The material shall be High Density Polyethylene, smooth, solid wall conduit, with a nominal inside diameter of 2 or 3-inches. The size-to-diameter ration shall be SDR-11. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Direct Plow installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the plowing to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Department may, within two working days, suspend work at the site until additional information concerning the placement of the existing utilities is located, gathered, and presented to the Department by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans, and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all direct plowing. Any costs associated obtaining said permits, easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. High Density Polyethylene (HDPE) Conduit, Direct Plow, complete in place and accepted, shall be measured by length in linear feet of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. High Density Polyethylene (HDPE) Conduit, Direct Plow, measured as provided above **will be paid for at the contract unit price per linear foot** which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

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- BID ITEM #26 - HDPE CONDUIT, 1-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL**
- BID ITEM #27 - HDPE CONDUIT, 2-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL**
- BID ITEM #28 - HDPE CONDUIT, 3-DUCT, 2-INCH, TRENCH, FURNISH AND INSTALL**
- BID ITEM #29 - HDPE CONDUIT, 1-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL**
- BID ITEM #30 - HDPE CONDUIT, 2-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL**
- BID ITEM #31 - HDPE CONDUIT, 3-DUCT, 3-INCH, TRENCH, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated High Density Polyethylene (HDPE) Conduit as directed by the Project Manager, in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Material. The material shall be High Density Polyethylene, smooth, solid wall conduit, with a nominal inside diameter of 2 or 3-inches. The size-to-diameter ration shall be SDR-11. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Trench installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the trenching to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Department may, within two working days, suspend work at the site until additional information concerning the placement of the existing utilities is located, gathered, and presented to the Department by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all trenching. Any costs associated obtaining said permits,

easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. High Density Polyethylene (HDPE) Conduit, Trench, complete in place and accepted, shall be measured by length in linear feet of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. High Density Polyethylene (HDPE) Conduit, Trench, measured as provided above **will be paid for at the contract unit price per linear foot** which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

- BID ITEM #32 - HDPE CONDUIT, 1-DUCT, 2-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #33 - HDPE CONDUIT, 2-DUCT, 2-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #34 - HDPE CONDUIT, 3-DUCT, 2-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #35 - HDPE CONDUIT, 1-DUCT, 3-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #36 - HDPE CONDUIT, 2-DUCT, 3-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**
- BID ITEM #37 - HDPE CONDUIT, 3-DUCT, 3-INCH, DIRECTIONAL BORE, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated High Density Polyethylene (HDPE) Conduit as directed by the Project Manager, in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Material. The material shall be High Density Polyethylene, smooth, solid wall conduit, with a nominal inside diameter of 2 or 3-inches. The size-to-diameter ration shall be SDR-11. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Directional Bore installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the boring to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Project Manager may, within two working days, suspend work at the site until additional information

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concerning the placement of the existing utilities is located, gathered, and presented to the Project Manager by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all directional bore crossings. Any costs associated obtaining said permits, easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. High Density Polyethylene (HDPE) Conduit, Directional Bore, complete in place and accepted, shall be measured by length in linear feet of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. High Density Polyethylene (HDPE) Conduit, Directional Bore, measured as provided above **will be paid for at the contract unit price per linear foot** which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #38 - HDPE CONDUIT, 1-DUCT, 2-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL**

**BID ITEM #39 - HDPE CONDUIT, 2-DUCT, 2-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL**

**BID ITEM #40 - HDPE CONDUIT, 3-DUCT, 2-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL**

**BID ITEM #41 - HDPE CONDUIT, 1-DUCT, 3-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL**

**BID ITEM #42 - HDPE CONDUIT, 2-DUCT, 3-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL**

**BID ITEM #43 - HDPE CONDUIT, 3-DUCT, 3-INCH, DIRECTIONAL ROCK BORE, FURNISH AND INSTALL**



A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated High Density Polyethylene (HDPE) Conduit through rock, as directed by the Project Manager, in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications, and as described in these specifications. Rock consists of cobble stone larger than a volleyball, layered shale, or limestone that requires special equipment that is not normally used in bid items 32-37. Contractor must get Project Manager approval before proceeding to bore through rock. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Material. The material shall be High Density Polyethylene, smooth, solid wall conduit, with a nominal inside diameter of 2 or 3-inches. The size-to-diameter ration shall be SDR-11. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Directional Rock Bore installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the boring to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Project Manager may, within two working days, suspend work at the site until additional information concerning the placement of the existing utilities is located, gathered, and presented to the Project Manager by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all directional bore crossings. Any costs associated obtaining said permits, easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. High Density Polyethylene (HDPE) Conduit, Directional Rock Bore, complete in place and accepted, shall be measured by length in linear feet of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. High Density Polyethylene (HDPE) Conduit, Directional Rock Bore, measured as provided above **will be paid for at the contract unit price per linear foot** which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #44 - PVC CONDUIT, 2-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL**

**BID ITEM #45 - PVC CONDUIT, 3-INCH, SCHEDULE 40, DIRECTIONAL BORE, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing outdoor/underground rated PVC conduit, as directed by the Project Manager, in accordance with Section 652 of the State of Wisconsin Department of Transportation Standard Specifications, and as described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The material shall be PVC solid wall conduit with a nominal inside diameter of 2 or 3 inches with one duct. Materials shall be in accordance with Section 652 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

All materials used in the installation of conduits, such as bends, adapters, couplings and fittings shall meet or exceed all recommendations of the duct manufacturer for suitable installation. The Contractor shall furnish and install all appropriate couplers for the conduit system. Couplers shall be anodized aluminum, reverse threaded, and sized as appropriate.

C. Construction Methods. All work shall comply with federal, state, and local codes.

Directional Bore installations shall be completed at locations as shown on the plans. At these locations the Contractor shall be responsible for determining all existing utility locations, both laterally and depth. The Contractor shall use this information to plan and execute the boring to insure against damage to any existing utilities and/or facilities within the work area. The Contractor shall provide this information, including the sources, to the Project Manager a minimum of 5 working days prior to the work at the site. Upon receipt of the utility information from the Contractor, the Project Manager may, within two working days, suspend work at the site until additional information concerning the placement of the existing utilities is located, gathered, and presented to the Project Manager by the Contractor.

At locations such as railroad and river crossings, the Contractor shall follow and be bound by the requirements of the railroads and/or the Department of Natural Resources (DNR).

No repairs will be permitted to any conduit or fitting. All broken, chipped, cracked or impaired lengths of fittings or conduit shall be removed and replaced with approved new material.

This conduit design is for underground installation as shown on the construction plans and shall not be installed above ground or on structures. A minimum depth of 36" is required and any change less than 36" must be approved by the Department.

The minimum-bending radius of the cable shall not be exceeded at anytime during conduit installation. Cable shall not be pulled over edges or corners, over or around obstructions, or through unnecessary curves or bends.

The Contractor shall be responsible for requesting and obtaining all required permits, easements, and associated approvals for all directional bore crossings. Any costs associated obtaining said permits, easements, and associated approvals (including, but not limited to direct costs, processing costs, and delay costs) shall be considered incidental to this item. The only exceptions are DNR and Railroad permits, which are paid under another item in this contract.

All disturbed areas shall have four (4) inches of topsoil placed, and the area shall be fertilized, seeded, and mulched conforming to the requirements of Sections 625, 627, 629, and 630 of the State of Wisconsin Department of Transportation Standard Specifications.

D. Method of Measurement. PVC Conduit, Schedule 40, Directional Bore, complete in place and accepted, shall be measured by linear foot of conduit furnished and installed, including all incidentals required.

E. Basis of Payment. PVC Conduit, Schedule 40, Directional Bore, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing and installing all materials, fittings, couplers, bends; for all utility coordination; for all permits, easements, and approvals; for all restoration, backfilling, topsoil, sod, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, troubleshooting, acceptance, and incidentals necessary to complete the work.

#### **BID ITEM #46 - INSTALL CONDUIT INTO EXISTING ITEM**

A. Description. Work under this item shall consist of installing proposed conduit into an existing manhole, pull box, junction box, communication vault, or other structure, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Use type, size, and number of conduit, as provided and paid for under other items in this contract. Furnish backfill material, topsoil, sod, and fertilizer conforming to the requirements of pertinent provisions of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. Expose the outside of the existing structure without disturbing existing conduits or cabling. Drill the appropriate sized hole for the entering conduit(s) at a location within the structure without disturbing the existing cabling and without hindering the installation of new cabling within the installed conduit. Fill void area between the drilled hole and conduit with an engineer-approved filling material to protect against conduit movement and entry of fill material into the structure. Tamp backfill into place.

D. Method of Measurement. Install Conduit Into Existing Item, complete in place and accepted, shall be measured as a unit installed, including all incidentals required. Up to five conduits entering a structure per entry point into the existing structure will be considered a single unit. Conduits in excess of three, or conduits entering at significantly different entry points into the existing pull box, manhole, or junction box will constitute multiple units of payment.

E. Basis of Payment. Install Conduit Into Existing Item, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for excavating, drilling holes; furnishing and installing all materials, including bricks, coarse aggregate, sand, bedding, and

backfill; for excavating and backfilling; and for furnishing and placing topsoil, sod, and fertilizer in disturbed areas; for properly disposing of surplus materials; including all labor, tools, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #47 - CLEAN & PROOF EXISTING CONDUIT**

A. Description. Work under this item shall consist of cleaning and proofing existing conduit, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. (None)

C. Construction Methods. The Contractor shall Clean and Proof Existing Conduit to ensure that all obstructions are cleared and that conduit continuity and alignment is good. A rigid mandrel roughly 90% of the inner diameter of the conduit shall be used to perform the proof. Any problem areas shall be felt by the person pushing the fiberglass fish and should then be marked on the fish so that the distance to the problem is recorded and if necessary can be located for repair with greater ease. If the fiberglass fish makes its way through the conduit without any difficulties experienced, then the conduit has "proofed out" and no repairs should be necessary.

D. Method of Measurement. Clean & Proof Existing Conduit, complete in place and accepted, shall be measured by linear foot of conduit completed, including all incidentals required.

E. Basis of Payment. Clean & Proof Existing Conduit, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for cleaning and proofing the conduit; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #48 - DIELECTRIC 6-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #49 - DIELECTRIC 12-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #50 - DIELECTRIC 24-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #51 - DIELECTRIC 36-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #52 - DIELECTRIC 48-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #53 - DIELECTRIC 72-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #54 - DIELECTRIC 96-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #55 - DIELECTRIC 144-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

A. Description. Work under this item shall consist of furnishing and testing Dielectric Fiber Optic Cable as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Dielectric Fiber Optic Cable shall meet the following requirements:

- Meets or exceeds the Fiber Optic Communications Cable performance characteristics and test methods as defined in the Department of Agriculture Rural Utilities Service (RUS) 7 CFR 1755.900 (PE-90)
- Meets or exceeds the requirements of ANSI/ICEA Standard for Fiber Optic Outside Plant Communications Cable, ANSI/ICEA S-87-640-2006
- Meets or exceeds the requirements of ITU-T G.652 (Categories A, B, C & D)
- Complies with IEC Specification 60793-2-50 Type B1.3 "Low Water Peak" single mode fiber

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- Complies with TIA 492CAAB / OS2 “Low Water Peak” single mode fiber
- Complies with Telcordia GR-20-CORE, issue 2
- Color coding shall meet TIA/EIA-598B, “Color Coding of Fiber Optic Cables”
- Meets or exceeds applicable National Electrical Safety Code specifications
- Refer to Appendix A for fiber material specifications

C. Construction Methods. None.

D. Method of Measurement. Dielectric Fiber Optic Cable shall be measured by the linear foot of cable furnished and accepted, including all incidentals required.

E. Basis of Payment. Dielectric Fiber Optic Cable, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing the cable; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

**BID ITEM #56 - DIELECTRIC 6 TO 36-COUNT FIBER OPTIC CABLE, INSTALL ONLY**

**BID ITEM #57 - DIELECTRIC 48 TO 72-COUNT FIBER OPTIC CABLE, INSTALL ONLY**

**BID ITEM #58 - DIELECTRIC 96 TO 144-COUNT FIBER OPTIC CABLE, INSTALL ONLY**

A. Description. Work under this item shall consist of installing and testing Dielectric Fiber Optic Cable as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. None.

C. Construction Methods. All cable shall be installed as per Siecor Recommended Procedure 005-011 “Fiber Optic Cable Placing B Duct.” These general procedures will be followed regardless of the manufacturer of the cable. Refer to Appendices A & B for fiber installation and testing specifications.

D. Method of Measurement. Dielectric Fiber Optic Cable, complete in place and accepted, shall be measured by the linear foot of cable installed, including all incidentals required.

E. Basis of Payment. Dielectric Fiber Optic Cable, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for installing and testing the cable; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #59 - ARMORED 6-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #60 - ARMORED 12-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #61 - ARMORED 24-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #62 - ARMORED 36-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #63 - ARMORED 48-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #64 - ARMORED 72-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #65 - ARMORED 96-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

**BID ITEM #66 - ARMORED 144-COUNT FIBER OPTIC CABLE, FURNISH ONLY**

A. Description. Work under this item shall consist of furnishing Armored Single Mode Fiber Optic Cable, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Armored Single Mode Fiber Optic Cable shall meet the following requirements:

- Meets or exceeds the Armored Single Mode Fiber Optic Communications Cable performance characteristics and test methods as defined in the Department of Agriculture Rural Utilities Service (RUS) 7 CFR 1755.900 (PE-90)
- Meets or exceeds the requirements of ANSI/ICEA Standard for Fiber Optic Outside Plant Communications Cable, ANSI/ICEA S-87-640-2006
- Meets or exceeds the requirements of ITU-T G.652 (Categories A, B, C & D)
- Complies with IEC Specification 60793-2-50 Type B1.3 "Low Water Peak" single mode fiber
- Complies with TIA 492CAAB / OS2 "Low Water Peak" single mode fiber
- Complies with Telcordia GR-20-CORE, issue 2
- Color coding shall meet TIA/EIA-598B, "Color Coding of Fiber Optic Cables"
- Meets or exceeds applicable National Electrical Safety Code specifications
- Refer to Appendix A for fiber material specifications

Armored cables shall have an inner jacket with an inner sheath of MDPE. The minimum nominal jacket thickness of the inner sheath shall be 1.0 mm for cables with 3.0mm OD buffer tubes and for reduced diameter (RD) cables. The minimum nominal jacket thickness of the inner sheath shall be 0.8 mm for cables with 2.5mm OD buffer tubes. The inner jacket shall be applied directly over the tensile strength members (as required) and water swellable tape. A water swellable tape shall be applied longitudinally around the outside of the inner jacket. The armor shall be a corrugated steel tape, plastic-coated on both sides for corrosion resistance, and shall be applied around the outside of the water blocking tape with an overlapping seam with the corrugations in register. The outer jacket shall be applied over the corrugated steel tape armor. The outer jacket shall be MDPE with a minimum nominal jacket thickness of 1.4 mm for cables with 3.0mm OD buffer tubes and for reduced diameter (RD) cables. The minimum nominal jacket thickness shall be 1.3 mm for cables with 2.5mm OD buffer tubes. The polyethylene shall contain carbon black to provide ultraviolet light protection and shall not promote the growth of fungus.

C. Construction Methods. None.

D. Method of Measurement. Armored Single Mode Fiber Optic Cable shall be measured by the linear foot of cable furnished and accepted, including all incidentals required.

E. Basis of Payment. Armored Single Mode Fiber Optic Cable, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing the cable; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

**BID ITEM #67 - ARMORED 6 TO 36-COUNT FIBER OPTIC CABLE, INSTALL ONLY**

**BID ITEM #68 - ARMORED 48 TO 72-COUNT FIBER OPTIC CABLE, INSTALL ONLY**

**BID ITEM #69 - ARMORED 96 TO 144-COUNT FIBER OPTIC CABLE, INSTALL ONLY**

A. Description. Work under this item shall consist of installing and testing Armored Single Mode Fiber Optic Cable, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. None.

C. Construction Methods. All cable shall be installed as per Siecor Recommended Procedure 005-011 "Fiber Optic Cable Placing B Duct." These general procedures will be followed regardless of the manufacturer of the cable. Refer to Appendices A & B for fiber installation and testing specifications.

D. Method of Measurement. Armored Single Mode Fiber Optic Cable, complete in place and accepted, shall be measured by the linear foot of cable installed, including along with all incidentals required.

E. Basis of Payment. Armored Single Mode Fiber Optic Cable, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for installing and testing the cable; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #70 - FIBER OPTIC CABLE IN CONDUIT, INSTALL ONLY**

A. Description. Work under this item shall consist of installing and testing Project Manager or Contractor provided Fiber Optic Cable in Conduit, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. (None)

C. Construction Methods. All cable shall be installed as per Siecor Recommended Procedure 005-011 "Fiber Optic Cable Placing B Duct". These general procedures will be followed regardless of the manufacturer of the cable. Refer to Appendices A & B for fiber installation and testing specifications.

For installation of Factory Terminated Fiber Patch Panel, follow all manufacturer's recommended installation procedures. Install cable from control cabinet end out to fiber optic splice location to prevent damage to the patch panel. Mount the patch panel in the control cabinet in a space available and approved by the Project Manager. Splice fiber optic strands to main fiber optic cable as shown on the plans or as directed by the Project Manager. Splices are paid under other items in this contract.

D. Method of Measurement. Fiber Optic Cable in Conduit, complete in place and accepted, shall be measured by the linear foot of cable installed, including all incidentals required.

E. Basis of Payment. Fiber Optic Cable in Conduit, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for installing and testing the cable; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #71 - TRACER WIRE IN NEW CONDUIT, 12 AWG, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing 12 AWG Tracer Wire, as directed by the Project Manager and described in these specifications. The Tracer Wire shall be placed with the fiber optic cable when it is bored, plowed, or trenched. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. 12 AWG Tracer Wire shall meet the following requirements:

- Conductor: 12 AWG Bare Copper
- Stranding: solid

- Insulating Material: PE
- Insulating Thickness: 0.047" Nom.
- Insulating Conductor Diameter: 0.196" Nom.
- Temperature rating: -20 degrees C to 60 C
- Operating voltage: 600 V RMS Max.
- DC Resistance @ 20 Degrees C: 1 Ohms/1M' Nom.

C. Construction Methods. All work shall be done in accordance with Section 652.3.1.1(4) of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. 12 AWG Tracer Wire, complete in place and accepted, shall be measured by the linear foot of wire furnished and installed, including all incidentals required.

E. Basis of Payment. 12 AWG Tracer Wire, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing and installing the wire; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #72 - TRACER WIRE IN EXISTING CONDUIT, 12 AWG, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing 12 AWG Tracer Wire, as directed by the Project Manager and described in these specifications. Tracer Wire shall be placed in existing conduit. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. 12 AWG Tracer Wire shall meet the following requirements:

- Conductor: 12 AWG Bare Copper
- Stranding: solid
- Insulating Material: PE
- Insulating Thickness: 0.047" Nom.
- Insulating Conductor Diameter: 0.196" Nom.
- Temperature rating: -20 degrees C to 60 C
- Operating voltage: 600 V RMS Max.
- DC Resistance @ 20 Degrees C: 1 Ohms/1M' Nom.

C. Construction Methods. All work shall be done in accordance with Section 652.3.1.1(4) of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. 12 AWG Tracer Wire, complete in place and accepted, shall be measured by the linear foot of wire furnished and installed, including all incidentals required.

E. Basis of Payment. 12 AWG Tracer Wire, measured as provided above, **will be paid for at the contract unit price per linear foot**, which price shall be payment in full for furnishing and installing the wire; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #73 - FIBER OPTIC BURIED MARKER/SIGN WARNING, FURNISH AND INSTALL**



A. Description. Work under this item shall consist of furnishing and installing Fiber Optic Buried Marker/Sign Warning, as directed by the Project Manager and described in these specifications. This Marker/Sign shall be placed with the fiber optic cable when it is bored, plowed, or trenched. The normal installation will be in near potential dig-ins, road crossings, or where indicated by WisDOT's or other's plans. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Materials shall be in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. Fiber Optic Buried Marker/Sign Warning shall meet the following requirements:

- Material: UV Treated, .125" Polyethylene
- Marker Height: 78-84"
- Cap Color: Orange, w/Black Text
- Cap Dimensions: 3.50 – 3.80" Diameter
- Post Color: White, 3.50" Diameter
- Conform to APWA uniform color codes

C. Construction Methods. All work shall be done in accordance with Section 671 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

D. Method of Measurement. Fiber Optic Buried Marker/Sign Warning, complete in place and accepted, shall be measured as a unit furnished and installed, including all incidentals required.

E. Basis of Payment. Fiber Optic Buried Marker/Sign Warning, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing and installing the Fiber Optic Buried Marker/Sign Warning; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #74 - FIBER OPTIC BURIED TEST STATION, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing Fiber Optic Buried Test Station, as directed by the Project Manager and described in these specifications. Test Station shall be placed with the fiber optic cable when it is bored, plowed, or trenched. Test Station shall be utilized for bonding & grounding the tracer wire in order to locate the fiber optic cable. The normal installation will be near splice points or where indicated by WisDOT's or other's plans. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Furnish 1-inch diameter rigid nonmetallic schedule 40 pipe conforming to Section 652.2.3 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. Furnish locator marker posts that are made of UV stable fade resistant high impact plastic. Include stainless steel hardware and standard terminals. An anchor bar shall be included with each marker.

C. Construction Methods. Construct in accordance with Section 671.3.1 of the State of Wisconsin Department of Transportation Standard Specifications. The hole in the vault that the conduit is inserted shall be drilled in the side panel above any other conduit or inserted under the vault wall and exposed vertically out of the aggregate base. The conduit will be exposed at ground level outside of the vault.

D. Method of Measurement. Fiber Optic Buried Test Station, complete in place and accepted, shall be measured as a unit furnished and installed, including all incidentals required.

E. Basis of Payment. Fiber Optic Buried Test Station, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing and installing the Fiber Optic Buried Test Station; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #75 - COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" X 48", FURNISH AND INSTALL**

A. Description. Work under this item shall consist of furnishing and installing a new Communications Vault and Vault Lid, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Communications Vault and Vault Lid shall be constructed of the polymer concrete material, "Quazite" or equivalent and be gray in color.

The Communications Vault shall be 30x48-inches and shall have an effective height of 48 inches. The vault shall be one piece. Stackable vaults are **not acceptable**.

The Communications Vault Lid shall have a minimum design load of 15,000 pounds and shall have a permanently recessed logo that reads "WISDOT COMMUNICATIONS," unless otherwise specified. The Communications Vault Lid shall have two (2) ½-inches x 4-inch pull slots. The Vault Lid shall fold in the middle, so the entire unit does not need to be removed.

Manufacturer approved gasketing to resist water from entering the communications vault shall be installed between the lid and the top of the vault.

The Communications Vault Lid shall be secured to the vault with two 3/8-inch 16 UNC stainless steel pentahead bolts to lock the lid and shall also include the appropriate washers.

A fiber optic cable support assembly shall consist of multiple brackets, racks, and/or rails required to suspend the required surplus cabling and any splice enclosures for a single communication vault. The support assemblies shall be recommended and approved by the manufacturer of the fiber optic cable and splice enclosure. The support assembly shall be made from or coated with weather resistant material such that there is no corrosion of the supports. The support assemblies shall be anchored to the existing vault using stainless steel hardware. The fiber optic cable support assemblies shall be incidental to the communications vault.

Void areas between openings and conduit shall be filled with self-curing caulking that will provide a permanent, flexible rubber which is unaffected by sunlight, water, oils, mild acids, and alkali. The caulking shall be mildew resistant and non-flammable. The material shall provide a permanent bond between the conduit entering the vault and the polymer concrete. The caulking shall be gray in color.

Furnish backfill material, topsoil, sod, and fertilizer conforming to the requirements of pertinent provisions of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. Communications Vault and Vault Lid shall be installed in accordance with the applicable requirements of Section 673 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

A manufacturer approved knockout punch driver shall be used to provide openings in the vaults for conduit. Alternatively, the required openings may be machined at the time of vault fabrication.

Voids between entering conduits and the punch driven openings shall not exceed ½-inch. The void areas shall be caulked from the interior and exterior of the communications vault. The conduit shall be allowed to fully cure as per the manufacturer's specifications prior to backfilling.

D. Method of Measurement. Communications Vault and Vault Lid, complete in place and accepted, shall be measured as a unit furnished and installed, including all incidentals required.

E. Basis of Payment. Communications Vault and Vault Lid, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment for furnishing and installing all materials, including the vault, lid, gasketing, bolts, washers, stainless steel mounting hardware, fiber optic cable support assembly, caulking, and coarse aggregate; for all excavation, restoration, backfilling, topsoil, sodding, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #76 - COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" X 48", REPLACE EXISTING, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of locating and replacing a Communications Vault and Vault Lid as directed by the Project Manager and described in these specifications. Some of the existing WisDOT Communications Vaults are buried below ground level. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Communications Vault and Vault Lid shall be constructed of the polymer concrete material, "Quazite" or equivalent and be gray in color.

The Communication Vault shall be 30x48-inches and shall have an effective height of 48 inches. The vault shall be one piece. Stackable vaults are **not acceptable**.

The Communications Vault Lid shall have a minimum design load of 15,000 pounds and shall have a permanently recessed logo that reads "WISDOT COMMUNICATIONS," unless otherwise specified. The Communications Vault Lid shall have two (2) ½-inches x 4-inch pull slots. The Vault Lid shall fold in the middle, so the entire unit does not need to be removed.

Manufacturer approved gaskets to resist water from entering the communications vault shall be installed between the lid and the top of the vault.

The Communications Vault Lid shall be secured to the vault with two 3/8-inch 16 UNC stainless steel pentahead bolts to lock the lid and shall also include the appropriate washers.

A fiber optic cable support assembly shall consist of multiple brackets, racks, and/or rails required to suspend the required surplus cabling and any splice enclosures for a single communication vault. The support assemblies shall be recommended and approved by the manufacturer of the fiber optic cable and splice enclosure. The support assembly shall be made from or coated with weather resistant material such that there is no corrosion of the supports. The support assemblies shall be anchored to the existing vault using stainless steel hardware. The fiber optic cable support assemblies shall be incidental to the communications vault.

Void areas between openings and conduit shall be filled with self-curing caulking that will provide a permanent, flexible rubber which is unaffected by sunlight, water, oils, mild acids, and alkali. The

caulking shall be mildew resistant and non-flammable. The material shall provide a permanent bond between the conduit entering the vault and the polymer concrete. The caulking shall be gray in color.

Furnish backfill material, topsoil, sod, and fertilizer conforming to the requirements of pertinent provisions of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. Communications Vault and Vault Lid shall be installed in accordance with the applicable requirements of Section 673 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

A manufacturer approved knockout punch driver shall be used to provide openings in the vaults for conduit. Alternatively, the required openings may be machined at the time of vault fabrication.

Voids between entering conduits and the punch driven openings shall not exceed ½-inch. The vault shall be allowed to fully cure as per the manufacturer's specifications prior to backfilling.

D. Method of Measurement. Communications Vault and Vault Lid, complete in place and accepted, shall be measured as a unit replaced, including all incidentals required.

E. Basis of Payment. Communications Vault and Vault Lid, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment for furnishing and installing all materials, including the vault, lid, gasketing, bolts, washers, stainless steel mounting hardware, fiber optic cable support assembly, caulking, and coarse aggregate; for all locating and excavation of existing vault, restoration, backfilling, topsoil, sodding, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #77 - COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" X 48", PLACE ON TOP OF EXISTING VAULT, FURNISH AND INSTALL**

A. Description. Work under this item shall consist of locating an existing Communications Vault and placing a new Communications Vault and Vault Lid on top of the existing Communications Vault as directed by the Project Manager and described in these specifications. Some of the existing WisDOT Communications Vaults are buried below ground level. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Communications Vault and Vault Lid shall be constructed of the polymer concrete material, "Quazite" or equivalent and be gray in color.

The communication vault shall be 30x48-inches and shall have an effective height of 48 inches. The vault shall be one piece. Stackable vaults are not acceptable.

The Communications Vault Lid shall have a minimum design load of 15,000 pounds and shall have a permanently recessed logo that reads "WISDOT COMMUNICATIONS," unless otherwise specified. The Communications Vault Lid shall have two (2) ½-inches x 4-inch pull slots. The Vault Lid shall fold in the middle, so the entire unit does not need to be removed.

Manufacturer approved gaskets to resist water from entering the communications vault shall be installed between the lid and the top of the vault.

The Communications Vault Lid shall be secured to the vault with two 3/8-inch 16 UNC stainless steel pentahead bolts to lock the lid and shall also include the appropriate washers.

A fiber optic cable support assembly shall consist of multiple brackets, racks, and/or rails required to suspend the required surplus cabling and any splice enclosures for a single communication vault. The support assemblies shall be recommended and approved by the manufacturer of the fiber optic cable and splice enclosure. The support assembly shall be made from or coated with weather resistant material such that there is no corrosion of the supports. The support assemblies shall be anchored to the existing vault using stainless steel hardware. The fiber optic cable support assemblies shall be incidental to the communications vault.

Void areas between openings and conduit shall be filled with self-curing caulking that will provide a permanent, flexible rubber which is unaffected by sunlight, water, oils, mild acids, and alkali. The caulking shall be mildew resistant and non-flammable. The material shall provide a permanent bond between the conduit entering the vault and the polymer concrete. The caulking shall be gray in color.

Furnish backfill material, topsoil, sod, and fertilizer conforming to the requirements of pertinent provisions of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. Communications Vault and Vault Lid shall be installed in accordance with the applicable requirements of Section 673 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

A manufacturer approved knockout punch driver shall be used to provide openings in the vaults for conduit. Alternatively, the required openings may be machined at the time of vault fabrication.

Voids between entering conduits and the punch driven openings shall not exceed 1/2-inch. The vault shall be allowed to fully cure as per the manufacturer's specifications prior to backfilling.

D. Method of Measurement. Communications Vault and Vault Lid, complete in place and accepted, shall be measured as a unit furnished and installed, including all incidentals required.

E. Basis of Payment. Communications Vault and Vault Lid, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment for furnishing and installing all materials, including the vault, lid, gasketing, bolts, washers, stainless steel mounting hardware, fiber optic cable support assembly, caulking, and coarse aggregate; for all locating and necessary excavation of existing vault in order to place new vault on top of existing vault, restoration, backfilling, topsoil, sodding, fertilizer, and disposal of surplus material; including all labor, tools, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #78 - COMMUNICATIONS VAULT AND VAULT LID, 30" X 48" X 48", FURNISH ONLY**

A. Description. Work under this item shall consist of Furnishing a Communications Vault and Vault Lid as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. The Communications Vault and Vault Lid shall be constructed of the polymer concrete material, "Quazite" or equivalent and be gray in color.

The communication vault shall be 30x48-inches and shall have an effective height of 48 inches. The vault shall be one piece. Stackable vaults are **not acceptable**.

The Communications Vault Lid shall have a minimum design load of 15,000 pounds and shall have a permanently recessed logo that reads "WISDOT COMMUNICATIONS," unless otherwise specified. The Communications Vault Lid shall have two (2) ½-inches x 4-inch pull slots. The Vault Lid shall fold in the middle, so the entire unit does not need to be removed.

Manufacturer approved gaskets to resist water from entering the communications vault shall be installed between the lid and the top of the vault.

The Communications Vault Lid shall be secured to the vault with two 3/8-inch 16 UNC stainless steel pentahead bolts to lock the lid and shall also include the appropriate washers.

A fiber optic cable support assembly shall consist of multiple brackets, racks, and/or rails required to suspend the required surplus cabling and any splice enclosures for a single communication vault. The support assemblies shall be recommended and approved by the manufacturer of the fiber optic cable and splice enclosure. The support assembly shall be made from or coated with weather resistant material such that there is no corrosion of the supports. The support assemblies shall be anchored to the existing vault using stainless steel hardware. The fiber optic cable support assemblies shall be incidental to the communications vault.

Void areas between openings and conduit shall be filled with self-curing caulking that will provide a permanent, flexible rubber which is unaffected by sunlight, water, oils, mild acids, and alkali. The caulking shall be mildew resistant and non-flammable. The material shall provide a permanent bond between the conduit entering the vault and the polymer concrete. The caulking shall be gray in color.

C. Construction Methods. (None)

D. Method of Measurement. Communications Vault and Vault Lid shall be measured as a unit furnished, including all incidentals required.

E. Basis of Payment. Communications Vault and Vault Lid, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment for furnishing all materials, including the vault, lid, gasketing, bolts, washers, stainless steel mounting hardware, fiber optic cable support assembly, and caulking; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

- BID ITEM #79 - FIBER PATCH CORD, LC-ST, 1 METER, FURNISH ONLY**
- BID ITEM #80 - FIBER PATCH CORD, LC-SC, 1 METER, FURNISH ONLY**
- BID ITEM #81 - FIBER PATCH CORD, SC-SC, 1 METER, FURNISH ONLY**
- BID ITEM #82 - FIBER PATCH CORD, SC-ST, 1 METER, FURNISH ONLY**
- BID ITEM #83 - FIBER PATCH CORD, ST-ST, 1 METER, FURNISH ONLY**
- BID ITEM #84 - FIBER PATCH CORD, LC-ST, 2 METERS, FURNISH ONLY**
- BID ITEM #85 - FIBER PATCH CORD, LC-SC, 2 METERS, FURNISH ONLY**
- BID ITEM #86 - FIBER PATCH CORD, SC-SC, 2 METERS, FURNISH ONLY**
- BID ITEM #87 - FIBER PATCH CORD, SC-ST, 2 METERS, FURNISH ONLY**
- BID ITEM #88 - FIBER PATCH CORD, ST-ST, 2 METERS, FURNISH ONLY**
- BID ITEM #89 - FIBER PATCH CORD, LC-ST, 3 METERS, FURNISH ONLY**
- BID ITEM #90 - FIBER PATCH CORD, LC-SC, 3 METERS, FURNISH ONLY**
- BID ITEM #91 - FIBER PATCH CORD, SC-SC, 3 METERS, FURNISH ONLY**
- BID ITEM #92 - FIBER PATCH CORD, SC-ST, 3 METERS, FURNISH ONLY**
- BID ITEM #93 - FIBER PATCH CORD, ST-ST, 3 METERS, FURNISH ONLY**
- BID ITEM #94 - FIBER PATCH CORD, LC-ST, 5 METERS, FURNISH ONLY**
- BID ITEM #95 - FIBER PATCH CORD, LC-SC, 5 METERS, FURNISH ONLY**
- BID ITEM #96 - FIBER PATCH CORD, SC-SC, 5 METERS, FURNISH ONLY**
- BID ITEM #97 - FIBER PATCH CORD, SC-ST, 5 METERS, FURNISH ONLY**
- BID ITEM #98 - FIBER PATCH CORD, ST-ST, 5 METERS, FURNISH ONLY**

A. Description. Work under this item shall consist of furnishing a Fiber Patch Cord. Fiber Patch Cord shall be used as a connector between different fiber optic equipment installed by WisDOT or others. Fiber patch cord shall be furnished as directed by the Project Manager and as described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Fiber Patch Cord shall meet or exceed the following specifications:

**General**

- 1, 2, 3, or 5 meters long
- Single Mode Duplex Fiber
- 9 micron core size
- Jacket shall be yellow PVC
- Each cable end shall be labeled with a "1" or "A" and "2" or "B" to determine orientation
- LC-ST, LC-SC, SC-SC, SC-ST, and ST-ST connectors

**Environmental**

- Operating temperature: - 25 F to +165 F (-34 C to +74 C)
- Relative Humidity: Up to 90%, non-condensing

C. Construction Methods. (None)

D. Method of Measurement. Fiber Patch Cord shall be measured as a unit furnished, including all incidentals required.

E. Basis of Payment. Fiber Patch Cord, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing the unit; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

**BID ITEM #99 - FTFPP, 8-COUNT, ST, WITH 100-FT CABLE, FURNISH ONLY**

**BID ITEM #100 - FTFPP, 8-COUNT, ST, WITH 200-FT CABLE, FURNISH ONLY**

**BID ITEM #101 - FTFPP, 8-COUNT, ST, WITH 300-FT CABLE, FURNISH ONLY**

**BID ITEM #102 - FTFPP, 8-COUNT, ST, WITH 400-FT CABLE, FURNISH ONLY**

**BID ITEM #103 - FTFPP, 8-COUNT, ST, WITH 500-FT CABLE, FURNISH ONLY**

**BID ITEM #104 - FTFPP, 8-COUNT, ST, WITH 600-FT CABLE, FURNISH ONLY**

**BID ITEM #105 - FTFPP, 8-COUNT, ST, WITH 700-FT CABLE, FURNISH ONLY**

**BID ITEM #106 - FTFPP, 8-COUNT, ST, WITH 800-FT CABLE, FURNISH ONLY**

**BID ITEM #107 - FTFPP, 8-COUNT, ST, WITH 900-FT CABLE, FURNISH ONLY**

**BID ITEM #108 - FTFPP, 8-COUNT, ST, WITH 1,000-FT CABLE, FURNISH ONLY**

A. Description. Work under this item shall consist of furnishing 8-count combination Factory Terminated Fiber Patch Panel (FTFPP) and cable systems of the lengths specified, as directed by the Project Manager and described in these specifications. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Furnish combination Fiber Patch Panel and cable systems meeting the following requirements:

- 8 single mode fiber optic strands
- Factory terminated or ST connectors on panel end
- Bare, unterminated fiber strands on non-panel end
- Loose tube cable
- Cable length as indicated by bid item
- Patch panel must be designed and tested for 1,000 re-matings with less than 0.20 dB change
- Patch panel housing material must be ABS plastic

C. Construction Methods. (None)

D. Method of Measurement. Factory Terminated Fiber Patch Panel shall be measured as a unit furnished, including all incidentals required.

E. Basis of Payment. Factory Terminated Fiber Patch Panel, measured as provided above, **will be paid for at the contract unit price each**, which price shall be payment in full for furnishing the fiber patch panel and cable assembly; including all labor, equipment, transportation, and incidentals necessary to furnish the item.

**BID ITEM #109 - FIBER OPTIC NETWORK TESTING, TROUBLESHOOTING, AND ACCEPTANCE**

A. Description. Work under this item shall consist of Testing, Troubleshooting, and Acceptance for the Wisconsin Department of Transportation's or other's existing fiber optic cabling, Fiber Termination Panels (FTPs), and equipment that are already in place, as directed by the Project



Manager. This item is incidental for new work being completed as specified under other items in this contract. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. All test equipment required to test fiber optic communications equipment and cabling shall be supplied by the Contractor, including but not limited to:

- Optical Time Domain Reflectometer (OTDR)
- Fiber Optic Patch Cables and Connectors
- Fiber Power Meters

C. Construction Methods. The fiber optic cable testing is bound to the following certification and work experience requirements. All work shall be done in accordance with Appendix B Fiber Testing Specifications, Section 678 of the State of Wisconsin Department of Transportation Standard Specifications, and as described in these specifications.

#### **Communication System Certification and Work History Requirements**

Personnel performing fiber optic network testing and troubleshooting shall have completed a minimum of one three-day course in fiber optic testing from a major manufacturer of fiber optic cable/equipment such as Siecor, AT&T, Lucent, etc, or shall be certified as a fiber optic technician by the Fiber Optic Association, Inc., Boston, MA.

The technician shall demonstrate a minimum of two years work experience with the testing and acceptance of fiber optic communications systems. The experience shall have occurred within the last 5 years.

D. Method of Measurement. Fiber Optic Network Testing, Troubleshooting, and Acceptance shall be measured per hour of acceptably completed services, including all incidentals required. Each 15-minute increment (or portion thereof) will be measured at quarter-hour increments.

E. Basis of Payment. Fiber Optic Network Testing, Troubleshooting, and Acceptance, measured as provided above, **will be paid for at the contract unit price per hour**, which price shall be payment in full for all services and providing all test documentation to the Project Manager within (10) ten business days after completion; including all labor, tools, materials, equipment, mobilization, permits, OTDR testing and results documentation, troubleshooting, acceptance, and incidentals necessary to complete the work.

#### **BID ITEM #110 - ITS DOCUMENTATION**

A. Description. Work under this item shall consist of preparing the required documentation for the Wisconsin Department of Transportation's or other's Intelligent Transportation Systems (ITS), fiber optic cabling, Fiber Termination Panels (FTPs), and equipment as directed by the Project Manager. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. ITS Documentation shall be in accordance with Section 670.3.4.2 of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. A listing of all the devices installed and the associated serial numbers, along with the as-built CAD and GIS files, shall be provided to the Project Manager. The Contractor shall provide two copies of documentation. The data shall be provided in standard, readable, electronic format (e.g. Excel or Adobe PDF) for the Project Manager to submit to Diggers Hotline. If this is not possible, the bidder shall provide the Project Manager with the appropriate software to enable the Project Manager to read the results electronically.

The following fields are used in the ITS inventory system. This data shall be provided to the Project Manager as soon as it is available. The data must be provided before the equipment is accepted.

General Information:

- Location Description
- Installation Address
- Installation Phone Number
- Service Provider
- Service Provider Utility Account

Additional Details must be included when applicable, such as:

- Description
- Serial Number
- Manufacturer
- Model
- Bolt circle
- Height
- Lowering system

**GPS Data Points**

The contractor shall collect geographic information for all ITS and fiber optic infrastructure installed in the project, hereafter referred to as “GPS data points.” The characteristics of the data points are outlined below along with acceptable procedures for collection and documentation of the data.

**Data Formats**

- Electronic: Data points shall be submitted as a comma or tab delimited ASCII text file. Each data point shall be a single line in the text file. Data points shall be every 50’ for urban and 200’ for rural. Data points may be submitted on a KMZ map along with a table of coordinates. Each line shall be one data record containing the following fields:
  - Latitude (Y-coordinate) in decimal degrees
  - Longitude (X-coordinate) in decimal degrees
  - Altitude (Z-coordinate) in feet
  - Date (day, month, year) of point collection
  - Time (24 hour format) of point collection
  - Initials of field personnel collecting data points
  - Abbreviation for Element Type (see table of elements below)
  - Location description (for example, street and cross street)
  - WisDOT or as specified -- assigned system ID number (when available)

**Data Properties**

The GPS data points shall be collected with the precision and accuracy requirements listed below. GIS quality equipment is typically needed to meet these requirements. For example, the Trimble GeoXT GPS unit meets these requirements.

**Precision**

- Degree coordinates shall be expressed using five decimal places of precision (1.2 meter precision)
- Altitude shall be expressed to the nearest whole foot
- Time/date information shall be expressed to the nearest minute

**Accuracy**

- Data points shall have a lateral accuracy of 1 meter for 95% of collected points
- Data points shall have a vertical (z-coordinate) accuracy of three (3) meters.
- Post-processing of collected points is permitted provided the contractor delivers a report containing meta-data describing the processing method, data sources, and expected accuracy.

**Data Types**

Data points shall be collected for each of the ITS and fiber optic infrastructure elements listed in the table below (if present) within the project area. The points shall be coded according to the abbreviation provided in the table.

**Relevant Elements**

<b>Abbreviation</b>	<b>Description</b>
ANT	Antenna poles (capture point at pole location)
CAB	Field equipment cabinets (unless attached to pole that is already being located)
CAM	CCTV poles (capture point at pole location)
CV	Communication vaults (when part of fiber infrastructure)
GTE	Ramp closure gates
HAR	Highway advisory radio transmitters (at antenna location)
HUT	Equipment shelters (i.e. fiber optic communication huts)
JB	Junction boxes (such as on a bridge)
MBP	Meter breaker pedestals
MD	Microwave detectors/detector poles (capture point at pole location)
MH	Manholes (when part of fiber infrastructure)
OHS	Dynamic message signs (capture at base of sign support with connections to power and/or communications)
PB	Pull boxes (when used with a fiber optic infrastructure installation, or when connected to in-pavement loops)
PG	Point Generic (fiber access/splice locations and other infrastructure not described above)
RMS	Ramp meters (capture point at pole location)
RWIS	RWIS sites (including tower, pull boxes, and meter breaker pedestal)
SGN	Highway advisory radio signs (at sign location)
YF	Yellow Flashers (ramp metered when flashing signs)

C. Construction Methods. (None)

D. Method of Measurement. ITS Documentation shall be measured by the lot per each ITS documentation acceptably completed, including all incidentals required.

E. Basis of Payment. ITS Documentation **will be paid for as a lump sum**, measured by the lot per each acceptably completed, including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #111 - MAINTENANCE OF TRAFFIC**

A. Description. Work under this item shall consist of Maintenance of Traffic, as directed by the Project Manager and described in these specifications. The following lane closures may be required: one lane closure on a two-lane highway per lane, one lane closure on a four-lane undivided highway per lane, one lane closure on a four-lane or greater divided highway per lane, shoulder closure per lane, along with other necessary closures. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Required traffic control materials are referenced in the Wisconsin Manual of Uniform Traffic Control Devices for Streets and Highways (WMUTCD) and the Work Zone Safety Guidelines (WZSG) booklet.

C. Construction Methods. The intent is to perform the required work with the least inconvenience and the maximum safety to the traveling public and to the Contractor. Except as modified below, the requirements for maintenance of traffic are indicated in the WMUTCD and WZSG booklet. Any other variance from the WMUTCD and WZSG booklet must be approved in advance in writing by the Region Work Zone Traffic Manager.

The Contractor shall arrange traffic control devices so traffic to and from freeway(s) are maintained at all times. The Contractor shall be responsible to erect and maintain in proper position, and subsequently remove, all traffic control devices necessary for the maintenance of traffic. The devices which are provided by the vendor shall be reflective, clean, legible, and in good working condition.

Placement of all traffic control devices shall start and proceed in the direction of the flow of traffic. Removal of traffic control devices shall start at the end of the construction area and proceed toward the oncoming traffic. The Contractor shall provide for installation of all necessary traffic control devices before beginning work and for their immediate removal as soon as work is suspended or completed.

D. Method of Measurement. Maintenance of Traffic, complete in place and accepted, shall be measured as each lane or shoulder closure per location, as specified, including all incidentals required. Payment for closing two (2) adjacent lanes on a four-lane or greater divided highway will be paid for as 2 each one-lane closure on a four-lane or greater divided highway.

E. Basis of Payment. Maintenance of Traffic, measured as provided above, **will be paid for at the contract price each**, which price shall be payment in full for furnishing and installing all materials; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

**BID ITEM #112 - EXPOSE EXISTING UTILITY, PAVED SURFACES**

A. Description. Work under this item shall consist of exposing existing utilities under paved surfaces, providing for both lateral and depth dimensions for use with specified Conduit, Directional Bore, and restoring the pavement as directed by the Project Manager and described in these specifications. In addition to providing the required dimensions, the utility shall remain exposed during the directional bore process, allowing for visual assistance that all required utility clearances are met. The work shall be performed within the geographical limits of the State of Wisconsin.

B. Materials. Materials required for this item shall include all base course and pavement (asphalt and/or concrete) as required to restore the site of the utility exposure to its original condition. The materials shall conform to the pertinent sections of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications.

C. Construction Methods. All work shall be done in accordance with pertinent sections of the State of Wisconsin Department of Transportation Standard Specifications and as described in these specifications. The Contractor shall remove up to 4 square feet of pavements, alleys, or driveways, including all surfaces or other pavements superimposed thereon and base course or soil and to a minimum depth of 18-inches below the bottom of the utility being exposed.

When removing pavement, the Contractor shall either remove the pavement to an existing joint or saw and chip to a true line with a face perpendicular to the face of the existing pavement. Drainage shall be maintained in accordance with Subsection 205.3.2 of the State of Wisconsin Department of Transportation Standard Specifications.

Lateral and depth measurements in feet and inches shall be performed and provided to the Project Manager prior to the directional bore taking place.

The utility shall remain exposed and available for visual inspection until the completion of the directional bore. If the utility shall remain exposed overnight, or for prolonged periods of time, the Contractor shall be responsible for traffic protection in the form of traffic rated steel plating or as otherwise directed by the Project Manager.

Upon completion of the utility exposure, the roadway shall be restored in the following manner. Crushed aggregate base course shall be installed from the bottom of the excavation to the bottom of the pavement. Concrete pavement and asphalted surface shall be placed to the dimensions as found in the existing roadway.

D. Method of Measurement. Expose Existing Utility, complete in place and accepted, shall be measured as a unit per each utility exposure completed, including all incidentals required. Should multiple utilities be located within the same exposure area, this occurrence shall be measured as one unit.

E. Basis of Payment. Expose Existing Utility, measured as provided above, **will be paid for at the contract price each**, which price shall be payment for all pavement saw-cutting; for pavement removal; for all excavation; for location of the utilities; for documentation of utility lateral and depth information; for all items required to maintain the site during the directional bore process, including all traffic protection and traffic rated steel plating; for all concrete, asphaltic surfaces, base course and soil required to restore the site to its original condition; including all labor, tools, materials, equipment, mobilization, permits, troubleshooting, acceptance, and incidentals necessary to complete the work.

## **APPENDIX A – FIBER OPTIC MATERIAL AND INSTALLATION SPECIFICATIONS**

**Fiber Construction** - Optical fibers shall be placed inside a loose buffer tube. Each buffer tube shall contain 6/12 fibers dependent on the fiber size. The fibers shall not adhere to the inside of the buffer tube.

In buffer tubes containing multiple fibers, the colors shall be stable across the specified storage and operating temperature range and not subject to fading or smearing onto each other. Colors shall not cause fibers to stick together. Buffer tubes shall be kink resistant within the specified minimum bend radius. Buffer tubes shall be stranded around a central member using the reverse oscillation, or "S-Z", stranding process.

Fillers may be included in the cable core to lend symmetry to the cable cross-section where needed.

The central anti-buckling member shall consist of a glass reinforced plastic rod. The purpose of the central member is to prevent buckling of the cable.

The cable core shall contain a water-blocking material. The water blocking material shall be non-nutritive to fungus, electrically non-conductive, and homogenous. It shall also be free from dirt and foreign matter and shall be readily removable with conventional (nontoxic) solvents.

Binders shall be applied with sufficient tension to secure the buffer tubes to the central member without crushing the buffer tubes. The binders shall be non-hygroscopic, non-wicking, and dielectric with low shrinkage. The cable shall contain at least one ripcord under the sheath for easy sheath removal. Tensile strength shall be provided by a combination of high tensile strength dielectric yarns. The high tensile strength dielectric yarns shall be helically stranded evenly around the cable core.

The single cable jacket or sheath shall be free of holes, splits, and blisters. The single cable jacket shall contain no metal elements and shall be of a consistent thickness. Single cable jackets shall be marked with:

Manufacturer's Name, Optical Cable-Year, Telephone Handset Symbol, WisDOT or as specified - Description (as required by Section 350G of the National Electrical Safety Code).

- Where the Description conforms to the following depending on cable type:
  - Single-Mode Cable: XXF SMF28E
  - XX denotes the fiber count

The cable length shall also be marked every meter. The actual length of the cable shall be within  $-0/+1\%$  of the length markings. Cable marking shall be in contrasting color to the cable jacket. The height of the marking shall be approximately 2.5 mm.

Pull boxes shall have a slack loop with a minimum length of 30 feet. Splice enclosures shall have a slack loop with a minimum length of 100 feet.

The maximum pulling tension shall be 2700 N (608 lbf) during installation (short term) and 890 N (200 lbf) long term installed.

The shipping, storage, and operating temperature range of the cable shall be  $-40^{\circ}\text{C}$  to  $+70^{\circ}\text{C}$ . The installation temperature range of the cable shall be  $-30^{\circ}\text{C}$  to  $+70^{\circ}\text{C}$ .

## **APPENDIX B – FIBER TESTING SPECIFICATIONS**

**Testing** - The Contractor shall provide the date, time, and location of any tests required by this specification at least 24 hours before performing the test.

Upon completion of the cable installation, splicing, and termination, the Contractor shall test all fibers for continuity, events above 0.10 dB, and total attenuation of the cable. The test procedure is as follows:

A Certified Fiber Optics Technician utilizing an Optical Time Domain Reflectometer (OTDR) and Optical Source/Power Meter must conduct the installation test. The Technician is directed to conduct the test using the Standard Operating Procedure as defined by the manufacturer of the test equipment.

The method of connectivity between the OTDR and the cable shall be a factory patch cord of a length equal to the "dead zone" of the OTDR. Optionally, the Technician can use a factory "fiber box" of 100 meters minimum with no splices within the box. The tests shall be conducted at 1310 and 1550 nm for all cable.

At the completion of the test, the Contractor shall provide the test results to the Project Manager in a standard, readable, electronic format (e.g. Excel or Adobe PDF). If this is not possible, the bidder must provide the Project Manager with the appropriate software to enable the Project Manager to read the results electronically. The test documentation shall include the following:

- Cable & Fiber Identification
  - Cable ID

**Department of Transportation  
Intelligent Transportation Systems  
Fiber Optic Equipment and Services  
RFB #510347**

**ATTACHMENT F**

**Page 34 of 34**

- Cable Location - begin and end point
  - Fiber ID, including tube and fiber color
  - Operator Name
  - Date & Time
  - Setup Parameters
  - Wavelength
  - Pulse width (OTDR)
  - Refractory index (OTDR)
  - Range (OTDR)
  - Scale (OTDR)
  - Test Results
- OTDR Test
- Total Fiber Trace
  - Splice Loss/Gain
  - Events greater than 0.10 dB
  - Measured Length (Cable Marking)
  - Total Length (OTDR)
- Optical Source/Power Meter
- Total Attenuation
  - Attenuation (dB/km)

These results shall be provided in tabular form.

The following shall be the criteria for the acceptance of the cable:

The test results shall demonstrate that the dB/km loss does not exceed +3% of the factory test or 1% of the cable's published production loss. The error rate for the test equipment will be considered.

No event shall exceed 0.10 dB. If any event is detected above 0.10 dB, the Contractor must replace or repair that event point.

The total dB loss of the cable, less events, shall not exceed the manufacturer's production specifications as follows: 0.10 db/km at both 1310 and 1550 nm.

If the total loss exceeds these specifications, the Contractor shall replace or repair that cable run at the Contractor's expense, both labor and materials. Elevated attenuation due to exceeding the pulling tension during installation will require the replacement of the cable run at the Contractor's expense, both labor and materials.



**RELEASE OF DEVELOPEMNT  
AGREEMENT**

This Release of Development Agreement (“**Release**”) is effective as of February \_\_\_\_, 2024, by Village of Mukwonago, a municipal corporation located in Waukesha County, Wisconsin (“**Village**”).

**RECITALS:**

A. The Village and the family trust created under Article 7 of the Roger W. Chapman and Fern L. Chapman Joint Revocable Trust dated September 21, 2005 (“**Chapman Trust**”) executed that certain Developer’s Agreement recorded as of May 30, 2018, as Document No. 4341581 in the Register of Deeds in Waukesha County, Wisconsin (the “**Development Agreement**”) for the development of Chapman Farms Boulevard and the subdivision of certain real property now known as Lot 1 and Lot 2 of Certified Survey Map No. 11714, and more particularly described on Exhibit A attached hereto (the “**Property**”).

B. The Village acknowledges that all construction and activities under the Development Agreement have been completed, and the Village therefore desires to release the Property from the Development Agreement and all obligations thereunder.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Village hereby releases the Property from the Development Agreement. The Village hereby acknowledges and agrees that the Property and its owners have fully performed their obligations under the Development; the Development Agreement is therefore terminated and the Property released from the terms and provisions thereof.

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Prepared by and Return to:

Amy T. Harriman  
Quarles & Brady LLP  
33 East Main Street, Suite 900  
Madison, Wisconsin 53703

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MUKV1962-996-008 and  
MUKV1962-996-009  
Tax Parcel Identification Number



EXHIBIT A

Legal Description of Released Property

Lot 1:

LOT 1 OF CERTIFIED SURVEY MAP NO. 11714 RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR WAUKESHA COUNTY, WISCONSIN ON MAY 24, 2018, IN VOLUME 117 OF CERTIFIED SURVEY MAPS, PAGE 275 AS DOCUMENT NO. 4340958, SAID CERTIFIED SURVEY MAP BEING A PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 23, TOWN 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

Tax Parcel No. MUKV1962-996-008

Lot 2:

LOT 2 OF CERTIFIED SURVEY MAP NO. 11714 RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR WAUKESHA COUNTY, WISCONSIN ON MAY 24, 2018, IN VOLUME 117 OF CERTIFIED SURVEY MAPS, PAGE 275 AS DOCUMENT NO. 4340958, SAID CERTIFIED SURVEY MAP BEING A PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 23, TOWN 5 NORTH, RANGE 18 EAST, IN THE VILLAGE OF MUKWONAGO, WAUKESHA COUNTY, WISCONSIN.

Tax Parcel No. MUKV1962-996-009

**DEVELOPER'S AGREEMENT**

Document Number

Title of Document

Please see the attached Agreement.

**4341581**

REGISTER OF DEEDS  
WAUKESHA COUNTY, WI  
RECORDED ON

May 30, 2018 08:48 AM  
James R Behrend  
Register of Deeds

10 PGS  
TOTAL FEE: \$30.00  
TRANS FEE: \$0.00

Book Page -



Record this document with the Register of Deed.

Name and Return Address

Attorney Mark G. Blum

PO Box 766

Waukesha, WI 53187-0766

MUKV 1962-996-002

(Parcel Identification Number)

Legal Description Attached as Exhibit A

fd  
30  
10

Drafted By:

Attorney Mark G. Blum  
Hippenmeyer, Reilly, Blum,  
Schmitzer, Fabian & English, S.C.  
720 Clinton St., PO Box 766  
Waukesha, WI 53187-0766  
Phone: (262) 549-8181  
Email: [mdblum@hrblawfirm.com](mailto:mdblum@hrblawfirm.com)

**DEVELOPER'S AGREEMENT**

This Developer's Agreement is hereinafter referred as the "Developer Agreement" or "Agreement" and is made by and between the VILLAGE OF MUKWONAGO, a Wisconsin municipal corporation (hereinafter referred to as the "Village") and FAMILY TRUST CREATED UNDER ARTICLE 7 OF THE ROGER W. CHAPMAN AND FERN L. CHAPMAN JOINT REVOCABLE TRUST DATED SEPTEMBER 21, 2005, a Trust existing by the laws of the State of Wisconsin (hereinafter referred to as the "Developer").

**R E C I T A L S**

**WHEREAS**, the Family Trust Created under Article 7 of the Roger W. Chapman and Fern L. Chapman Joint Revocable Trust dated September 21, 2005 (the "Trust") has submitted a proposed Certified Survey Map to the Village of Mukwonago for the purposes of effectuating a two lot land division along Chapman Farms Boulevard.

**WHEREAS**, the CSM contemplates the dedication of an extension to Chapman Farms Boulevard to the Village for public road purposes, said extension being 355.83 feet as shown on the attached draft of the CSM, marked as Exhibit "A."

**WHEREAS**, the Trust has entered into an Agreement with the Developer to construct said roadway extension.

**WHEREAS**, the Village and the Developer wish to memorialize their Agreement for construction of this road extension.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

**I. DEVELOPER OBLIGATIONS**

1. Developer agrees to construct a road extension for Chapman Farms Boulevard as set forth on Exhibit "A" at the expense of the Developer or its assigns. Said road extension shall take place when any of the following occurs:

- (a) Before any future re-division of the two lots of Exhibit A; or
- (b) Before any grading permit or building permit is issued for land disturbance or building activity within the lands comprising Exhibit A; or
- (c) Concurrent with the improvement to the future dedication and improvement of Chapman Farm Boulevard west of Exhibit A on lands currently owned by the Developer.

2. Developer must comply with all storm water control regulations as established by the Village. The Developer cannot increase the surface storm water beyond the pre-development condition.

3. Said road extension shall be constructed in accordance with the plans approved by the Public Works Director and Utilities Director. Said plans shall include the same pavement widths, median width and road cross section matching the Chapman Farm Boulevard improvements installed by the Village of Mukwonago west of State Trunk Highway 83. In addition, said plans shall include, but not be limited to, installation of curb and gutter; storm water management facilities; extension of water main; extension of other utilities necessary for the orderly development of lands within and west of Exhibit A; and street lights, all in accordance with Village of Mukwonago standards as established by the Public Works Director, the Utilities Director and/or the Policies and/or Ordinances of the Village.

4. Developer agrees to obtain all permits necessary to make the improvements to the Property as required by the approving agencies with jurisdiction.

5. Upon approval, the plans and specifications as provided for in Paragraph 1 above by the Public Works Director and Utilities Director, the Developer shall (subject to unavoidable delays) promptly commence and diligently pursue and complete the project within twelve (12) months of the approval of the plans as noted herein. The Developer agrees to construct the project in accordance with the approved plans and specifications and in compliance with all other applicable rules and standards of the Village of Mukwonago. Developer agrees to submit the plans for review and approval within sixty (60) days of the occurrence of any of the triggering events set forth in Paragraph 1 above.

## II. INSURANCE

6. Developer, its contractors, lessees, successors and/or assigns shall, during their occupancy of the Property purchase or cause to be purchased, and continuously maintain in effect, insurance against such risks, both generally and specifically, with respect to the development as are customarily insured against in developments of like size and character, including, but not limited to, casualty insurance, comprehensive general liability insurance, physical damage insurance, builders risk insurance and other forms of insurance reasonably required, in the same form as other Wisconsin municipal entities. Such insurance shall be retained in such amounts and with terms of coverage generally customary to such Property. Such insurance shall name the Village as an additional insured as its interests may appear on a primary and non-contributory basis. Said insurance shall be documented by an endorsement in a form satisfactory to the Village. In the event the Property is damaged, or partially or fully destroyed, Developer shall cause the insurance proceeds from such loss to be used to promptly repair and restore the Property to its original condition.

## III. EVENTS OF DEFAULT

7. Failure by the Developer to cause substantial and material completion of the project to occur pursuant to the terms, conditions and limitations of this Agreement or to fulfill any obligations, conditions, agreements or covenants under this Agreement shall be considered an event of default.

8. Failure of the Developer to observe or perform any other covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement within thirty (30) days after receipt of written notice of default from the Village specifying such default, shall

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also be considered an event of default. In the event that the default is such that immediate harm may result from such default, the Developer shall be given five (5) days written notice to cure such default.

9. Remedies of Default. Whenever an event of default as referred occurs, the Village may take any one or more of the following actions:

- (a) The Village may suspend its performance under this Agreement until it receives assurances from the Developer, deemed adequate by the Village, that the Developer will cure its default and continue its performance of this Agreement;
- (b) In the case of an event of default which occurs prior to completion of the project, the Village may cancel the Agreement and this Developer's Agreement.
- (c) The Village may take any action, including legal or administrative action in law or equity, which may reasonably be necessary or desirable to enforce performance and the observance of the obligations set forth herein.

These remedies shall not be deemed to be exclusive and the Village shall have the right to pursue all rights or remedies available to it under applicable Wisconsin law. No delay or omission in pursuing any rights in the event of a default shall impair such right or power or shall be construed to be a waiver thereof. Such rights may be exercised from time to time as may be deemed expedient by the Village.

10. Whenever an event of default occurs and the Village shall employ attorneys or incur other expenses for the collection of payments due or to become due, or for the enforcement or performance or observance of any obligations or agreements on the part of the Developer herein contained. The Developer agrees it shall, on demand thereof, pay the Village the reasonable fees of such attorneys and such other expenses as may be incurred by the Village.

11. Indemnification. Developer covenants and agrees that the Village, its governing body, members, officers, agents, including independent contractors, consultants, legal counsel, servants and employees, hereinafter collectively referred to as the "Indemnified Parties" shall not be liable for and Developer agrees to jointly and severally indemnify and hold harmless the Indemnified Parties against any loss or damage to the Property or any injury to or death of any person occurring at or about or resulting from any defect in the project or from any costs or claim, including reasonable attorney fees, which may result from the Developer's default under this Agreement, except for any willful misrepresentation or any willful wanton misconduct of the Indemnified Parties, the Developer agrees to protect and defend the Indemnified Parties now and forever and further agrees to hold the aforesaid Indemnified Parties harmless from any claim, demand, suit, action or other proceedings whatsoever by any person or entity whatsoever arising or purportedly arising from the actions or inactions of the Developer (or other persons acting on its behalf or under its direction or control) under this Agreement or the transactions contemplated hereby or the acquisition, construction, installation, ownership and operation of the project.

#### IV. SURETY

12. Developer agrees to provide the Village with estimates of the cost of the completion of the construction in accordance with the terms of this agreement. The Village shall review these estimates and shall make a determination as to the cost to complete the improvements.

4

13. The Developer agrees to post a surety in the form of an irrevocable standby letter of credit in a form acceptable to the Village which secures the performance of the construction work for the extension of Chapman Farms Boulevard as provided for hereunder in the amount consistent with the approved estimate plus 20 percent.

14. Said surety shall remain in full force and effect until one year following the Village's acceptance roadway extension for the final lift of asphalt. The Developer agrees that the initial construction of the roadway shall be completed during the 2018 construction season, with the final lift of asphalt being completed no later than June 15, 2019.

15. During the course of construction the Developer agrees to maintains such safety measures, signage and barriers as to protect the public from injury or damage during the course of the construction work.

16. The Village agrees to reduce the Letter of Credit based upon the acceptance of completed improvements by the Village. The reduction of the Letter of Credit will be in the sole discretion of the Village Board upon recommendation of the Village Engineer.

17. The final lift of asphalt for the extension of Chapman Farms Boulevard must be completed in an acceptable form to the Village before any building permits are issued for improvements made to the lots which are being created under the Certified Survey Map, Exhibit "\_\_\_."

18. In the event the developer fails to complete the improvements provided for under this agreement, the Village will have the right to enter the Property and complete the improvements to draw upon the Letter of Credit to reimburse the Village for this expense.

V. MISCELLANEOUS

19. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

20. This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were on the same instrument.

21. This Agreement may not be assigned without the express written permission of the Village of Mukwonago.

22. This Agreement contains the entire agreement and understanding of the parties with respect to the subject matter hereof and may not be amended or modified except through an instrument executed by all parties hereto.

23. If any provision of this Agreement shall be held, deemed to be or shall, in effect, be inoperative or unenforceable, the validity of any one or more phrases, sentences, clauses or sections contained in this Agreement shall not affect the remaining provisions or portions of this Developer's Agreement.



24. The parties acknowledge that approval for the authority to execute this Agreement has been obtained by the governing body of each party.

Dated as of the date first above written.

**VILLAGE:**  
Village of Mukwonago

**VILLAGE:**  
Village of Mukwonago

By: *Fred Winchowky*  
Fred Winchowky, President

By: *Judith Taubert*  
Judith Taubert, Depty Village Clerk

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF WAUKESHA )

Personally came before me, this 21 day of May, 2018, the above-named Fred Winchowky and Judith Taubert to me known to be the person who executed the foregoing instrument and acknowledged the same.

*Linda A Gowdoux*  
Linda A Gowdoux

Print Name  
Notary Public, State of Wisconsin  
My Commission is permanent/expires: May 28, 2018



\*\*\*\*\*

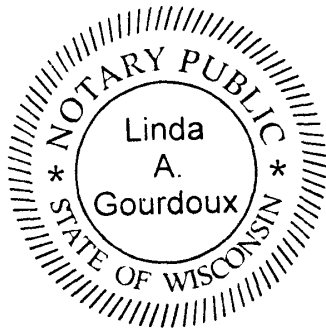
**DEVELOPER:**

Family Trust Created Under Article 7 of the  
Roger W. Chapman and Fern L. Chapman  
Joint Revocable Trust dated September 21, 2005

By: Michael A. Chapman TTEF  
Michael A. Chapman, Trustee

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF WAUKESHA )

Personally came before me, this 21 day of May, 2018, the above-named Michael A. Chapman to me known to be the person who executed the foregoing instrument and acknowledged the same.



Linda A. Gourdoux  
Linda A. Gourdoux  
Print Name  
Notary Public, State of Wisconsin  
My Commission is permanent/expires: May 21, 2018

4340958  
Book 117 Page 275-277



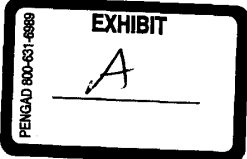
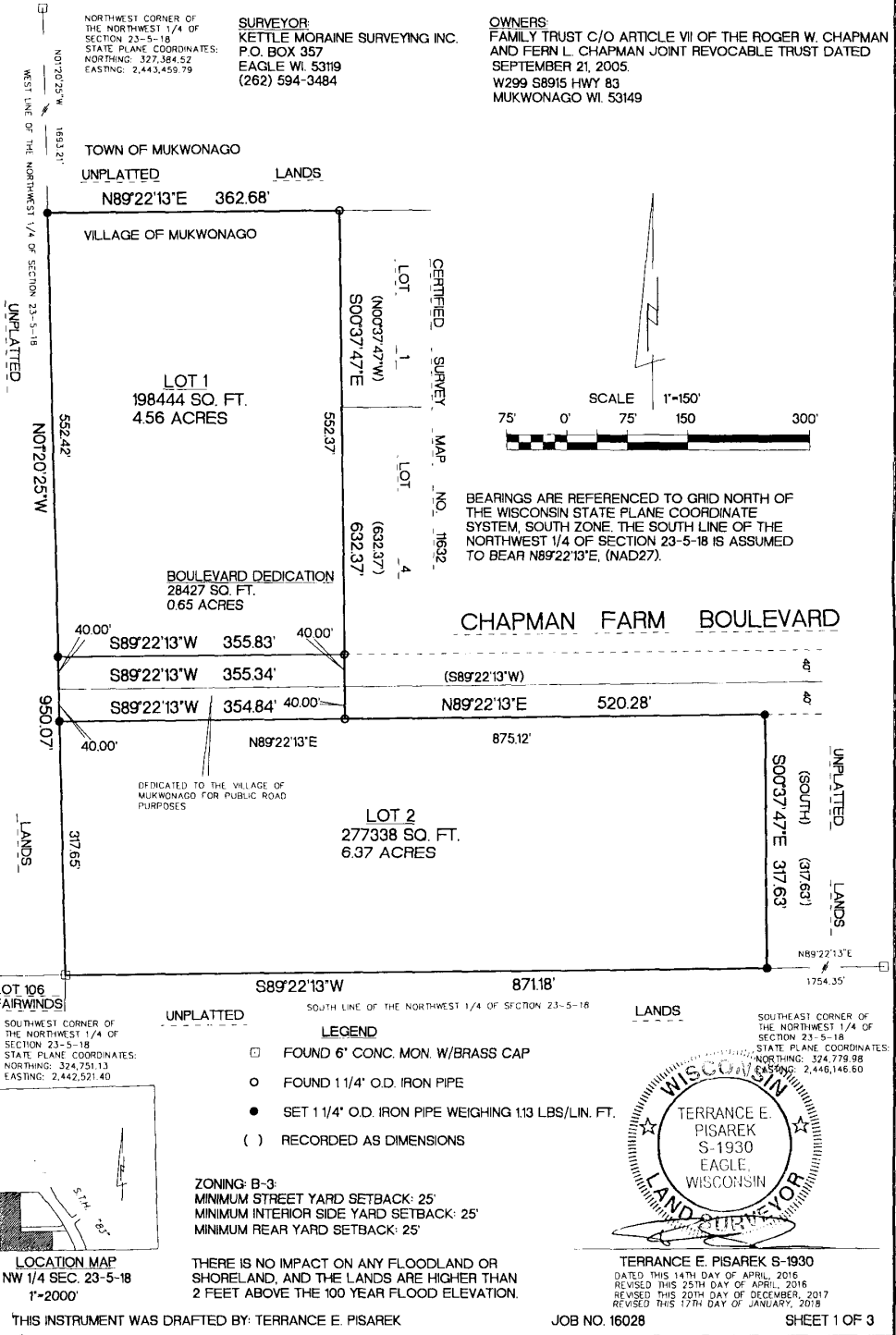
CERTIFIED SURVEY MAP NO. 11714

Being a part of the Southwest 1/4 of the Northwest 1/4 of Section 23, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin.

NORTHWEST CORNER OF THE NORTHWEST 1/4 OF SECTION 23-5-18  
STATE PLANE COORDINATES:  
NORTHING: 327,384.52  
EASTING: 2,443,459.79

SURVEYOR:  
KETTLE MORaine SURVEYING INC.  
P.O. BOX 357  
EAGLE WI. 53119  
(262) 594-3484

OWNERS:  
FAMILY TRUST C/O ARTICLE VII OF THE ROGER W. CHAPMAN AND FERN L. CHAPMAN JOINT REVOCABLE TRUST DATED SEPTEMBER 21, 2005.  
W299 S8915 HWY 83  
MUKWONAGO WI. 53149



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CERTIFIED SURVEY MAP NO. 11714

Being a part of the Southwest ¼ of the Northwest ¼ of Section 23, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin.

**SURVEYOR'S CERTIFICATE**

I, Terrance E. Pisarek, Professional land surveyor, do hereby certify: That I have surveyed, divided and mapped a parcel of land being a part of the Southwest ¼ of the Northwest ¼ of Section 23, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin, bounded and described as follows:

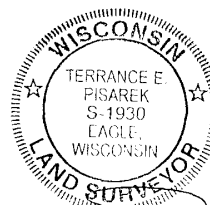
Beginning at the Southwest corner of the Northwest ¼ of said Section 23; thence North 01°20'25" West along the West line of the Northwest ¼ of said Section 23, 950.07 feet; thence North 89°22'13" East parallel with the South line of the Northwest ¼ of said Section 23, 362.68 feet to the Westerly line of Certified Survey Map No. 11632; thence South 00°37'47" East along said Westerly line, 632.37 feet to the Southerly line of Chapman Farm Boulevard; thence North 89°22'13" East along said Southerly line, 520.28 feet; thence South 00°37'47" East, perpendicular to the South line of the Northwest ¼ of said Section 23, 317.63 feet to the South line of the Northwest ¼ of said Section 23; thence South 89°22'13" West along the South line of the Northwest ¼ of said Section 23, 871.18 feet to the Point of Beginning, dedicating an eighty foot wide strip of land as shown on this plat for public road purposes, containing 10.93 acres exclusive of dedicated Right of Way.

That I have made such survey, land division and map by the direction of the Family Trust c/o Article VII of the Roger W. Chapman and Fern L. Chapman joint Revocable Trust dated September 21, 2005 Owners of said land.

That such map is a true representation of all exterior boundaries of the land surveyed and the land division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the Land Division Ordinances of the Village of Mukwonago in surveying, dividing and mapping the same.

Dated this 14<sup>th</sup> day of April, 2016  
Revised this 25<sup>th</sup> Day of April, 2016  
Revised this 20<sup>th</sup> Day of December, 2017  
Revised this 17<sup>th</sup> Day of January, 2018



Terrance E. Pisarek, S 1930

**OWNER'S CERTIFICATE**

I Michael A. Chapman as Trustee for Family Trust c/o Article VII of the Roger W. Chapman and Fern L. Chapman joint Revocable Trust dated September 21, 2005 as Owners, do hereby certify that I have caused the land described to be surveyed, divided mapped and dedicated, as represented on this map in accordance with the requirements of Chapter 236 of the Wisconsin State Statutes and the Village of Mukwonago Land Division Ordinance.

I also certify that this plat is required to be approved by the following: The Village of Mukwonago.

DATE: 5-21, 2018

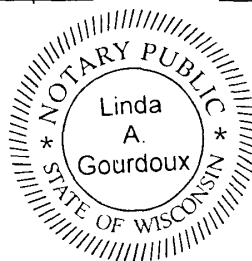
*Michael A. Chapman*  
Michael A. Chapman, Trustee

STATE OF WISCONSIN)  
COUNTY OF WAUKESHA)

Personally came before me this 21 day of May, 2018 the above named person to me be known to be the person who signed the foregoing instrument and acknowledged that he executed the same.

My commission expires: May 28, 2021

*Linda A. Gourdoux*  
Notary Public



CERTIFIED SURVEY MAP NO. 11714

Being a part of the Southwest ¼ of the Northwest ¼ of Section 23, Town 5 North, Range 18 East, in the Village of Mukwonago, Waukesha County, Wisconsin.

**VILLAGE PLANNING COMMISSION APPROVAL**

Approved by the Village of Mukwonago Planning Commission on the 9 day of January, 2018.

Fred Winchowky  
Fred Winchowky, Chairperson

Judith A. Taubert  
Judith A. Taubert, ~~Deputy~~ Clerk

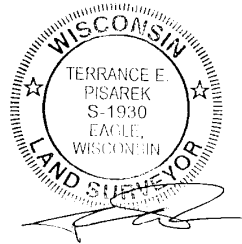
**VILLAGE BOARD APPROVAL**

Approved by the Village of Mukwonago Board on the 16 day of January, 2018.

Fred Winchowky  
Fred Winchowky, President

Judith A. Taubert  
~~Steven Braatz Jr.~~, Clerk  
Judith A. Taubert

Dated this 14<sup>th</sup> Day of April, 2016  
Revised this 25<sup>th</sup> Day of April, 2016  
Revised this 20<sup>th</sup> Day of December, 2017  
Revised this 17<sup>th</sup> Day of January, 2018



Sheet 3 of 3

4340958

REGISTER OF DEEDS  
WAUKESHA COUNTY, WI  
RECORDED ON  
May 24, 2018 02:12 PM  
James R Behrend  
Register of Deeds  
3 PGS  
TOTAL FEE: \$30.00  
TRANS FEE: \$0.00  
Book 117 Page 275-277

277

March 21, 2024

Ms. Diana Dykstra, CMC  
 Clerk-Treasurer  
 Village of Mukwonago  
 440 River Crest Court  
 Mukwonago, Wisconsin 53149

RE: Indianhead Park Pathway Lighting

Dear Ms. Dykstra:

Bids for the above project were opened on March 21, 2024 at 10:00 a.m. at the Village Hall and were as follows:

	<b>BIDDER</b>	<b>BASE BID</b>
1.	<u>Graybar</u>	<u>Incomplete Bid</u>
2.	<u>Pieper Electric, Inc.</u>	<u>\$92,000.00</u>
3.	<u>Wil-Surge Electric, Inc.</u>	<u>\$95,631.00</u>
4.	<u>Hady Electric, Inc.</u>	<u>\$101,150.00</u>

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors and suppliers.
3. Low bidder has successfully completed similar projects.

On these bases, we recommend that Pieper Electric, Inc. be awarded the Indianhead Park Pathway Lighting contract in the amount of \$92,000.00. On all construction projects unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Ms. Diana Dykstra, CMC  
Village of Mukwonago  
March 21, 2024  
Page 2

Bids remain subject to acceptance until May 20, 2024, unless Bidder agrees to an extension. Please advise us of your award decision or call if there are any questions.

Respectfully,

RUEKERT & MIELKE, INC.

Michael E. Michalski  
Project Engineer  
[mmichalski@ruekert-mielke.com](mailto:mmichalski@ruekert-mielke.com)

MEM:sjs

Encl: Notice of Award  
Bid Summary

cc: Ron Bittner, Village of Mukwonago  
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

**NOTICE OF AWARD**

---

Date of Issuance: \_\_\_\_\_

Contract: Indianhead Park Pathway Lighting  
Bidder: Pieper Electric, Inc.  
Address: 5477 S. Westridge Court  
New Berlin, WI 53151

Owner: Village of Mukwonago  
Engineer: Ruekert & Mielke, Inc.  
Engineer's Project No.: 12-10209.200

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**TO BIDDER:**

You are notified that your Bid dated March 21, 2024 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

Indianhead Park Pathway Lighting

The Contract Price of your Contract is: \$ 92,000.00

Two (2) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award or have been transmitted or made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer one (1) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Performance Bond, Payment Bond as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

---

Owner: VILLAGE OF MUKWONAGO

Signature: \_\_\_\_\_  
Authorized Signature

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Copy: Engineer



**BID SUMMARY**

Indianhead Park Pathway Lighting

Village of Mukwonago, Waukesha/Walworth Counties, Wisconsin

Bids Open: March 21, 2024 at 10:00 a.m.

CONTRACTOR	Bid Bond	BASE BID
Graybar		Incomplete Bid – Did not include all the material and labor that is listed in the RFP
Pieper Electric, Inc.	X	\$92,000.00
Wil-Surge Electric, Inc.	X	\$95,631.00
Hady Electric, Inc.	X	\$101,150.00

APPARENT LOW BID:	\$92,000.00
APPARENT LOW BIDDER:	Pieper Electric, Inc.

RUEKERT & MIELKE, INC.  
W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

User: jstien

DB: Mukwonago

PERIOD ENDING 03/31/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Revenues						
Dept 4100 - TAXES						
150-4100-411100	GENERAL PROPERTY TAX	202,707.00	202,707.00	50,676.75	152,030.25	25.00
150-4100-411101	FIRE DEPT REFERENDUM	406,349.00	406,349.00	101,587.26	304,761.74	25.00
Total Dept 4100 - TAXES		609,056.00	609,056.00	152,264.01	456,791.99	25.00
Dept 4300 - INTERGOV T REVENUES						
150-4300-434100	STATE SHARED REVENUES	10,000.00	10,000.00	0.00	10,000.00	0.00
150-4300-434200	STATE AID OR GRANT	0.00	0.00	10,520.73	(10,520.73)	100.00
150-4300-434400	EMS ACT102 GRANT	6,000.00	6,000.00	0.00	6,000.00	0.00
150-4300-434700	STATE FIRE DUES PROGRAM	50,376.00	50,376.00	0.00	50,376.00	0.00
Total Dept 4300 - INTERGOV T REVENUES		66,376.00	66,376.00	10,520.73	55,855.27	15.85
Dept 4620 - PUBLIC SAFETY						
150-4620-432000	FIRE DEPT CHARGES FOR SERVICES	500.00	500.00	350.00	150.00	70.00
150-4620-432500	AMBULANCE COUNTY COLLECTIONS	23,000.00	23,000.00	969.22	22,030.78	4.21
150-4620-473000	EBIX AMBULANCE REVENUE	1,250,000.00	1,250,000.00	259,033.19	990,966.81	20.72
Total Dept 4620 - PUBLIC SAFETY		1,273,500.00	1,273,500.00	260,352.41	1,013,147.59	20.44
Dept 4700 - INTERGOV T CHARGES FOR SERVICE						
150-4700-434700	STATE FIRE DUES PROGRAM	44,588.00	44,588.00	0.00	44,588.00	0.00
150-4700-473100	FIRE/AMBULANCE SERVICE TO TOWN	202,707.00	202,707.00	84,539.17	118,167.83	41.71
150-4700-473101	FIRE DEPT REFERENDUM - TOWN	406,349.00	406,349.00	67,724.84	338,624.16	16.67
Total Dept 4700 - INTERGOV T CHARGES FOR SERVICE		653,644.00	653,644.00	152,264.01	501,379.99	23.29
Dept 4800 - MISC REVENUE						
150-4800-489000	DONATIONS RECEIVED	1,500.00	1,500.00	2,550.00	(1,050.00)	170.00
150-4800-489900	MISC. REVENUES	0.00	0.00	2,081.47	(2,081.47)	100.00
Total Dept 4800 - MISC REVENUE		1,500.00	1,500.00	4,631.47	(3,131.47)	308.76
Dept 4810 - INTEREST REVENUE						
150-4810-487100	INTEREST REVENUE	12,000.00	12,000.00	11,437.40	562.60	95.31
Total Dept 4810 - INTEREST REVENUE		12,000.00	12,000.00	11,437.40	562.60	95.31
TOTAL REVENUES		2,616,076.00	2,616,076.00	591,470.03	2,024,605.97	22.61

Expenditures

Dept 5140 - ADMINISTRATIVE & GENERAL

150-5140-511000	SALARIES & WAGES	22,990.00	22,990.00	5,747.49	17,242.51	25.00
150-5140-511200	SOCIAL SECURITY	1,759.00	1,759.00	439.74	1,319.26	25.00
150-5140-515200	RETIREMENT	2,138.00	2,138.00	534.51	1,603.49	25.00
150-5140-515400	HEALTH	2,233.00	2,233.00	558.24	1,674.76	25.00

PERIOD ENDING 03/31/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5140-515900	OTHER FRINGE BENEFITS	30.00	30.00	7.50	22.50	25.00
Total Dept 5140 - ADMINISTRATIVE & GENERAL		29,150.00	29,150.00	7,287.48	21,862.52	25.00
Dept 5221 - FIRE ADMINISTRATION						
150-5221-511000	SALARIES & WAGES	612,964.00	612,964.00	115,992.53	496,971.47	18.92
150-5221-511100	OVERTIME	48,008.00	48,008.00	8,638.37	39,369.63	17.99
150-5221-511200	SOCIAL SECURITY	50,564.00	50,564.00	9,127.92	41,436.08	18.05
150-5221-515200	RETIREMENT	87,380.00	87,380.00	17,847.20	69,532.80	20.42
150-5221-515400	HEALTH	113,385.00	113,385.00	37,076.93	76,308.07	32.70
150-5221-515900	OTHER FRINGE BENEFITS	3,486.00	3,486.00	230.50	3,255.50	6.61
150-5221-521900	PROFESSIONAL SERVICES	30,000.00	30,000.00	1,270.00	28,730.00	4.23
150-5221-521901	IT PROFESSIONAL SERVICES	1,000.00	1,000.00	360.00	640.00	36.00
150-5221-522100	WATER-SEWER	2,500.00	2,500.00	0.00	2,500.00	0.00
150-5221-522200	ELECTRIC	22,000.00	22,000.00	4,959.46	17,040.54	22.54
150-5221-522500	TELEPHONE	11,000.00	11,000.00	3,128.30	7,871.70	28.44
150-5221-522600	INSURANCE PREMIUMS	88,000.00	88,000.00	50,012.11	37,987.89	56.83
150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE	10,000.00	10,000.00	16,601.17	(6,601.17)	166.01
150-5221-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	1,717.75	4,282.25	28.63
150-5221-531300	FIRE PREVENTION MATERIALS	4,000.00	4,000.00	0.00	4,000.00	0.00
150-5221-532400	MEMBERSHIP DUES	2,000.00	2,000.00	549.61	1,450.39	27.48
150-5221-533500	TRAINING & TRAVEL	13,000.00	13,000.00	356.70	12,643.30	2.74
150-5221-534600	CLOTHING ALLOWANCE	6,500.00	6,500.00	727.33	5,772.67	11.19
150-5221-539500	REPAIRS & MAINTENANCE	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5221-539900	OTHER	7,100.00	7,100.00	1,091.39	6,008.61	15.37
Total Dept 5221 - FIRE ADMINISTRATION		1,120,387.00	1,120,387.00	269,687.27	850,699.73	24.07
Dept 5222 - FIRE SUPPRESSION						
150-5222-511000	SALARIES & WAGES	15,000.00	15,000.00	2,263.50	12,736.50	15.09
150-5222-511200	SOCIAL SECURITY	1,148.00	1,148.00	173.08	974.92	15.08
150-5222-515200	RETIREMENT	752.00	752.00	113.22	638.78	15.06
150-5222-531100	OPERATIONAL SUPPLIES	7,000.00	7,000.00	1,094.06	5,905.94	15.63
150-5222-534600	CLOTHING ALLOWANCE	6,000.00	6,000.00	260.25	5,739.75	4.34
150-5222-535100	MOTOR FUEL & OIL	10,000.00	10,000.00	1,089.57	8,910.43	10.90
150-5222-539500	REPAIRS & MAINTENANCE	21,093.00	21,093.00	1,798.49	19,294.51	8.53
Total Dept 5222 - FIRE SUPPRESSION		60,993.00	60,993.00	6,792.17	54,200.83	11.14
Dept 5223 - FIRE TRAINING						
150-5223-511000	SALARIES & WAGES	21,020.00	21,020.00	4,589.76	16,430.24	21.84
150-5223-511200	SOCIAL SECURITY	1,608.00	1,608.00	351.18	1,256.82	21.84
150-5223-515200	RETIREMENT	801.00	801.00	197.01	603.99	24.60
150-5223-531100	OPERATIONAL SUPPLIES	1,000.00	1,000.00	10.68	989.32	1.07
150-5223-533500	TRAINING & TRAVEL	3,500.00	3,500.00	462.12	3,037.88	13.20
Total Dept 5223 - FIRE TRAINING		27,929.00	27,929.00	5,610.75	22,318.25	20.09
Dept 5231 - AMBULANCE						
150-5231-511000	SALARIES & WAGES	210,794.00	210,794.00	36,333.25	174,460.75	17.24
150-5231-511100	OVERTIME	0.00	0.00	57.00	(57.00)	100.259

PERIOD ENDING 03/31/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5231-511200	SOCIAL SECURITY	16,448.00	16,448.00	2,784.22	13,663.78	16.93
150-5231-515200	RETIREMENT	7,614.00	7,614.00	1,953.87	5,660.13	25.66
150-5231-515400	HEALTH	1,275.00	1,275.00	0.00	1,275.00	0.00
150-5231-515900	OTHER FRINGE BENEFITS	50.00	50.00	0.00	50.00	0.00
150-5231-521900	PROFESSIONAL SERVICES	125,000.00	125,000.00	16,184.69	108,815.31	12.95
150-5231-522900	SOFTWARE SUPPORT/MAINTENANCE	0.00	0.00	14,037.76	(14,037.76)	100.00
150-5231-531100	OPERATIONAL SUPPLIES	62,000.00	62,000.00	12,276.75	49,723.25	19.80
150-5231-531500	POSTAGE	500.00	500.00	63.46	436.54	12.69
150-5231-535100	MOTOR FUEL & OIL	23,000.00	23,000.00	3,099.65	19,900.35	13.48
150-5231-539500	REPAIRS & MAINTENANCE	18,000.00	18,000.00	196.92	17,803.08	1.09
Total Dept 5231 - AMBULANCE		464,681.00	464,681.00	86,987.57	377,693.43	18.72
Dept 5232 - AMBULANCE TRAINING						
150-5232-511000	SALARIES & WAGES	9,666.00	9,666.00	2,925.39	6,740.61	30.26
150-5232-511200	SOCIAL SECURITY	739.00	739.00	223.80	515.20	30.28
150-5232-515200	RETIREMENT	333.00	333.00	80.27	252.73	24.11
150-5232-531100	OPERATIONAL SUPPLIES	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5232-533500	TRAINING & TRAVEL	3,000.00	3,000.00	79.95	2,920.05	2.67
Total Dept 5232 - AMBULANCE TRAINING		15,238.00	15,238.00	3,309.41	11,928.59	21.72
Dept 5233 - REFERENDUM FUNDED STAFFING						
150-5233-511000	SALARIES & WAGES	416,355.00	416,355.00	94,904.93	321,450.07	22.79
150-5233-511100	OVERTIME	30,139.00	30,139.00	9,481.77	20,657.23	31.46
150-5233-511200	SOCIAL SECURITY	34,157.00	34,157.00	7,662.56	26,494.44	22.43
150-5233-515200	RETIREMENT	52,463.00	52,463.00	14,948.19	37,514.81	28.49
150-5233-515400	HEALTH	127,553.00	127,553.00	27,022.27	100,530.73	21.19
150-5233-515900	OTHER FRINGE BENEFITS	3,449.00	3,449.00	80.66	3,368.34	2.34
150-5233-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	302.32	5,697.68	5.04
150-5233-533500	TRAINING & TRAVEL	3,000.00	3,000.00	1,160.50	1,839.50	38.68
150-5233-534600	CLOTHING ALLOWANCE	0.00	0.00	1,088.28	(1,088.28)	100.00
150-5233-581100	EQUIPMENT LESS THAN \$5000	6,000.00	6,000.00	0.00	6,000.00	0.00
Total Dept 5233 - REFERENDUM FUNDED STAFFING		679,116.00	679,116.00	156,651.48	522,464.52	23.07
Dept 5700 - CAPITAL OUTLAY EXPENDITURES						
150-5700-571300	FIRE DEPT CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-571400	AMBULANCE CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-572100	FIRE ADMINISTRATION	5,000.00	5,000.00	0.00	5,000.00	0.00
150-5700-580500	ACT 102 EXPENSES	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5700 - CAPITAL OUTLAY EXPENDITURES		55,000.00	55,000.00	2,903.37	52,096.63	5.28
Dept 5880 - USE OF GRANTS/DONATIONS						
150-5880-580501	GRANT EXPENDITURES (MISC)	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5880 - USE OF GRANTS/DONATIONS		0.00	0.00	2,903.37	(2,903.37)	100.00

PERIOD ENDING 03/31/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
Dept 5900 - OTHER FINANCING USES						
150-5900-592000	TRANSFERS TO OTHER FUNDS	66,791.00	66,791.00	0.00	66,791.00	0.00
150-5900-592500	TRANSFER TO DESIGNATED FUNDS	30,000.00	30,000.00	0.00	30,000.00	0.00
150-5900-593000	TRANSFER TO TOWN OF MUKWONAGO	66,791.00	66,791.00	0.00	66,791.00	0.00
Total Dept 5900 - OTHER FINANCING USES		<u>163,582.00</u>	<u>163,582.00</u>	<u>0.00</u>	<u>163,582.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>2,616,076.00</u>	<u>2,616,076.00</u>	<u>542,132.87</u>	<u>2,073,943.13</u>	<u>20.72</u>
Fund 150 - FIRE/AMBULANCE FUND:						
TOTAL REVENUES		2,616,076.00	2,616,076.00	591,470.03	2,024,605.97	22.61
TOTAL EXPENDITURES		<u>2,616,076.00</u>	<u>2,616,076.00</u>	<u>542,132.87</u>	<u>2,073,943.13</u>	<u>20.72</u>
NET OF REVENUES & EXPENDITURES		0.00	0.00	49,337.16	(49,337.16)	100.00

PERIOD ENDING 03/31/2024

FIRE DEPT WITHOUT REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Revenues						
Dept 4100 - TAXES						
150-4100-411100	GENERAL PROPERTY TAX	202,707.00	202,707.00	50,676.75	152,030.25	25.00
Total Dept 4100 - TAXES		202,707.00	202,707.00	50,676.75	152,030.25	25.00
Dept 4300 - INTERGOV T REVENUES						
150-4300-434100	STATE SHARED REVENUES	10,000.00	10,000.00	0.00	10,000.00	0.00
150-4300-434200	STATE AID OR GRANT	0.00	0.00	10,520.73	(10,520.73)	100.00
150-4300-434400	EMS ACT102 GRANT	6,000.00	6,000.00	0.00	6,000.00	0.00
150-4300-434700	STATE FIRE DUES PROGRAM	50,376.00	50,376.00	0.00	50,376.00	0.00
Total Dept 4300 - INTERGOV T REVENUES		66,376.00	66,376.00	10,520.73	55,855.27	15.85
Dept 4620 - PUBLIC SAFETY						
150-4620-432000	FIRE DEPT CHARGES FOR SERVICES	500.00	500.00	350.00	150.00	70.00
150-4620-432500	AMBULANCE COUNTY COLLECTIONS	23,000.00	23,000.00	969.22	22,030.78	4.21
150-4620-473000	EBIX AMBULANCE REVENUE	1,250,000.00	1,250,000.00	259,033.19	990,966.81	20.72
Total Dept 4620 - PUBLIC SAFETY		1,273,500.00	1,273,500.00	260,352.41	1,013,147.59	20.44
Dept 4700 - INTERGOV T CHARGES FOR SERVICE						
150-4700-434700	STATE FIRE DUES PROGRAM	44,588.00	44,588.00	0.00	44,588.00	0.00
150-4700-473100	FIRE/AMBULANCE SERVICE TO TOWN	202,707.00	202,707.00	84,539.17	118,167.83	41.71
Total Dept 4700 - INTERGOV T CHARGES FOR SERVICE		247,295.00	247,295.00	84,539.17	162,755.83	34.19
Dept 4800 - MISC REVENUE						
150-4800-489000	DONATIONS RECEIVED	1,500.00	1,500.00	2,550.00	(1,050.00)	170.00
150-4800-489900	MISC. REVENUES	0.00	0.00	2,081.47	(2,081.47)	100.00
Total Dept 4800 - MISC REVENUE		1,500.00	1,500.00	4,631.47	(3,131.47)	308.76
Dept 4810 - INTEREST REVENUE						
150-4810-487100	INTEREST REVENUE	12,000.00	12,000.00	11,437.40	562.60	95.31
Total Dept 4810 - INTEREST REVENUE		12,000.00	12,000.00	11,437.40	562.60	95.31
TOTAL REVENUES		1,803,378.00	1,803,378.00	422,157.93	1,381,220.07	23.41
Expenditures						
Dept 5140 - ADMINISTRATIVE & GENERAL						
150-5140-511000	SALARIES & WAGES	22,990.00	22,990.00	5,747.49	17,242.51	25.00
150-5140-511200	SOCIAL SECURITY	1,759.00	1,759.00	439.74	1,319.26	25.00
150-5140-515200	RETIREMENT	2,138.00	2,138.00	534.51	1,603.49	25.00
150-5140-515400	HEALTH	2,233.00	2,233.00	558.24	1,674.76	25.00
150-5140-515900	OTHER FRINGE BENEFITS	30.00	30.00	7.50	22.50	25.00

PERIOD ENDING 03/31/2024

FIRE DEPT WITHOUT REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
Total Dept 5140 - ADMINISTRATIVE & GENERAL		29,150.00	29,150.00	7,287.48	21,862.52	25.00
Dept 5221 - FIRE ADMINISTRATION						
150-5221-511000	SALARIES & WAGES	612,964.00	612,964.00	115,992.53	496,971.47	18.92
150-5221-511100	OVERTIME	48,008.00	48,008.00	8,638.37	39,369.63	17.99
150-5221-511200	SOCIAL SECURITY	50,564.00	50,564.00	9,127.92	41,436.08	18.05
150-5221-515200	RETIREMENT	87,380.00	87,380.00	17,847.20	69,532.80	20.42
150-5221-515400	HEALTH	113,385.00	113,385.00	37,076.93	76,308.07	32.70
150-5221-515900	OTHER FRINGE BENEFITS	3,486.00	3,486.00	230.50	3,255.50	6.61
150-5221-521900	PROFESSIONAL SERVICES	30,000.00	30,000.00	1,270.00	28,730.00	4.23
150-5221-521901	IT PROFESSIONAL SERVICES	1,000.00	1,000.00	360.00	640.00	36.00
150-5221-522100	WATER-SEWER	2,500.00	2,500.00	0.00	2,500.00	0.00
150-5221-522200	ELECTRIC	22,000.00	22,000.00	4,959.46	17,040.54	22.54
150-5221-522500	TELEPHONE	11,000.00	11,000.00	3,128.30	7,871.70	28.44
150-5221-522600	INSURANCE PREMIUMS	88,000.00	88,000.00	50,012.11	37,987.89	56.83
150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE	10,000.00	10,000.00	16,601.17	(6,601.17)	166.01
150-5221-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	1,717.75	4,282.25	28.63
150-5221-531300	FIRE PREVENTION MATERIALS	4,000.00	4,000.00	0.00	4,000.00	0.00
150-5221-532400	MEMBERSHIP DUES	2,000.00	2,000.00	549.61	1,450.39	27.48
150-5221-533500	TRAINING & TRAVEL	13,000.00	13,000.00	356.70	12,643.30	2.74
150-5221-534600	CLOTHING ALLOWANCE	6,500.00	6,500.00	727.33	5,772.67	11.19
150-5221-539500	REPAIRS & MAINTENANCE	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5221-539900	OTHER	7,100.00	7,100.00	1,091.39	6,008.61	15.37
Total Dept 5221 - FIRE ADMINISTRATION		1,120,387.00	1,120,387.00	269,687.27	850,699.73	24.07
Dept 5222 - FIRE SUPPRESSION						
150-5222-511000	SALARIES & WAGES	15,000.00	15,000.00	2,263.50	12,736.50	15.09
150-5222-511200	SOCIAL SECURITY	1,148.00	1,148.00	173.08	974.92	15.08
150-5222-515200	RETIREMENT	752.00	752.00	113.22	638.78	15.06
150-5222-531100	OPERATIONAL SUPPLIES	7,000.00	7,000.00	1,094.06	5,905.94	15.63
150-5222-534600	CLOTHING ALLOWANCE	6,000.00	6,000.00	260.25	5,739.75	4.34
150-5222-535100	MOTOR FUEL & OIL	10,000.00	10,000.00	1,089.57	8,910.43	10.90
150-5222-539500	REPAIRS & MAINTENANCE	21,093.00	21,093.00	1,798.49	19,294.51	8.53
Total Dept 5222 - FIRE SUPPRESSION		60,993.00	60,993.00	6,792.17	54,200.83	11.14
Dept 5223 - FIRE TRAINING						
150-5223-511000	SALARIES & WAGES	21,020.00	21,020.00	4,589.76	16,430.24	21.84
150-5223-511200	SOCIAL SECURITY	1,608.00	1,608.00	351.18	1,256.82	21.84
150-5223-515200	RETIREMENT	801.00	801.00	197.01	603.99	24.60
150-5223-531100	OPERATIONAL SUPPLIES	1,000.00	1,000.00	10.68	989.32	1.07
150-5223-533500	TRAINING & TRAVEL	3,500.00	3,500.00	462.12	3,037.88	13.20
Total Dept 5223 - FIRE TRAINING		27,929.00	27,929.00	5,610.75	22,318.25	20.09
Dept 5231 - AMBULANCE						
150-5231-511000	SALARIES & WAGES	210,794.00	210,794.00	36,333.25	174,460.75	17.24
150-5231-511100	OVERTIME	0.00	0.00	57.00	(57.00)	100.00
150-5231-511200	SOCIAL SECURITY	16,448.00	16,448.00	2,784.22	13,663.78	16.93
150-5231-515200	RETIREMENT	7,614.00	7,614.00	1,953.87	5,660.13	25.00
150-5231-515400	HEALTH	1,275.00	1,275.00	0.00	1,275.00	0.00

PERIOD ENDING 03/31/2024

FIRE DEPT WITHOUT REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5231-515900	OTHER FRINGE BENEFITS	50.00	50.00	0.00	50.00	0.00
150-5231-521900	PROFESSIONAL SERVICES	125,000.00	125,000.00	16,184.69	108,815.31	12.95
150-5231-522900	SOFTWARE SUPPORT/MAINTENANCE	0.00	0.00	14,037.76	(14,037.76)	100.00
150-5231-531100	OPERATIONAL SUPPLIES	62,000.00	62,000.00	12,276.75	49,723.25	19.80
150-5231-531500	POSTAGE	500.00	500.00	63.46	436.54	12.69
150-5231-535100	MOTOR FUEL & OIL	23,000.00	23,000.00	3,099.65	19,900.35	13.48
150-5231-539500	REPAIRS & MAINTENANCE	18,000.00	18,000.00	196.92	17,803.08	1.09
Total Dept 5231 - AMBULANCE		464,681.00	464,681.00	86,987.57	377,693.43	18.72
Dept 5232 - AMBULANCE TRAINING						
150-5232-511000	SALARIES & WAGES	9,666.00	9,666.00	2,925.39	6,740.61	30.26
150-5232-511200	SOCIAL SECURITY	739.00	739.00	223.80	515.20	30.28
150-5232-515200	RETIREMENT	333.00	333.00	80.27	252.73	24.11
150-5232-531100	OPERATIONAL SUPPLIES	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5232-533500	TRAINING & TRAVEL	3,000.00	3,000.00	79.95	2,920.05	2.67
Total Dept 5232 - AMBULANCE TRAINING		15,238.00	15,238.00	3,309.41	11,928.59	21.72
Dept 5700 - CAPITAL OUTLAY EXPENDITURES						
150-5700-571300	FIRE DEPT CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-571400	AMBULANCE CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-572100	FIRE ADMINISTRATION	5,000.00	5,000.00	0.00	5,000.00	0.00
150-5700-580500	ACT 102 EXPENSES	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5700 - CAPITAL OUTLAY EXPENDITURES		55,000.00	55,000.00	2,903.37	52,096.63	5.28
Dept 5880 - USE OF GRANTS/DONATIONS						
150-5880-580501	GRANT EXPENDITURES (MISC)	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5880 - USE OF GRANTS/DONATIONS		0.00	0.00	2,903.37	(2,903.37)	100.00
Dept 5900 - OTHER FINANCING USES						
150-5900-592500	TRANSFER TO DESIGNATED FUNDS	30,000.00	30,000.00	0.00	30,000.00	0.00
Total Dept 5900 - OTHER FINANCING USES		30,000.00	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		1,803,378.00	1,803,378.00	385,481.39	1,417,896.61	21.38
Fund 150 - FIRE/AMBULANCE FUND:						
TOTAL REVENUES		1,803,378.00	1,803,378.00	422,157.93	1,381,220.07	23.41
TOTAL EXPENDITURES		1,803,378.00	1,803,378.00	385,481.39	1,417,896.61	21.38
NET OF REVENUES & EXPENDITURES		0.00	0.00	36,676.54	(36,676.54)	100.00



## Incident Type Report (Summary)

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
100 - Fire, other	1	0.18%				
111 - Building fire	8	1.46%				
113 - Cooking fire, confined to container	2	0.37%	2,500.00	500.00	3,000.00	65.22%
131 - Passenger vehicle fire	1	0.18%	1,500.00	100.00	1,600.00	34.78%
143 - Grass fire	2	0.37%				
	<b>Total: 14</b>	<b>Total: 2.56%</b>	<b>Total: 4,000.00</b>	<b>Total: 600.00</b>	<b>Total: 4,600.00</b>	<b>Total: 100.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
321 - EMS call, excluding vehicle accident with injury	250	45.70%				
3212 - Interfacility Transfer	116	21.21%				
3213 - Intercept	43	7.86%				
322 - Motor vehicle accident with injuries	10	1.83%				
324 - Motor vehicle accident with no injuries.	7	1.28%				
331 - Lock-in (if lock out , use 511 )	1	0.18%				
341 - Search for person on land	2	0.37%				
353 - Removal of victim(s) from stalled elevator	1	0.18%				
	<b>Total: 430</b>	<b>Total: 78.61%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
412 - Gas leak (natural gas or LPG)	2	0.37%				
424 - Carbon monoxide incident	1	0.18%				
444 - Power line down	1	0.18%				
445 - Arcing, shorted electrical equipment	27	4.94%				
	<b>Total: 31</b>	<b>Total: 5.67%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
500 - Service call, other	3	0.55%				
510 - Person in distress, other	1	0.18%				
522 - Water or steam leak	2	0.37%				
551 - Assist police or other governmental agency	1	0.18%				
571 - Cover assignment, standby, moveup	3	0.55%				
	<b>Total: 10</b>	<b>Total: 1.83%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
611 - Dispatched and cancelled en route	27	4.94%				
622 - No incident found on arrival at dispatch address	4	0.73%				
631 - Authorized controlled burning	2	0.37%				
651 - Smoke scare, odor of smoke	2	0.37%				
671 - HazMat release investigation w/no HazMat	3	0.55%				
	<b>Total: 38</b>	<b>Total: 6.95%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
733 - Smoke detector activation due to malfunction	1	0.18%				
735 - Alarm system sounded due to malfunction	4	0.73%				
736 - CO detector activation due to malfunction	2	0.37%				
740 - Unintentional transmission of alarm, other	1	0.18%				
741 - Sprinkler activation, no fire - unintentional	1	0.18%				
745 - Alarm system activation, no fire - unintentional	12	2.19%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
746 - Carbon monoxide detector activation, no CO	3	0.55%				
	<b>Total: 24</b>	<b>Total: 4.39%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
	<b>Total: 547</b>	<b>Total: 100.00%</b>	<b>Total: 4,000.00</b>	<b>Total: 600.00</b>	<b>Total: 4,600.00</b>	<b>Total: 100.00%</b>

04/04/2024  
 AUSTIN  
 MEDINTEY2  
 Financial Class

Year to Date Intercept Report  
 VILLAGE OF MUKWONAGO  
 Posting Dates: 01/01/2024 - 03/31/2024

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Encounters	Procedures	Charges	Payments	Adjustments	Proc/Enc	Chg/Enc
0	0		525.00	.00	.00	.00
3	3	1,575.00	525.00	.00	1.00	525.00
8	8	4,200.00	20,475.00	.00	1.00	525.00
11	11	5,775.00	21,525.00	.00	1.00	525.00
Report Total						

ebix, Inc.

04/04/2024  
 User: AUSTIN  
 Qry: MEDINTEFY2  
 Type Procedures

VILLAGE OF MUKWONAGO  
 Interfacility Summary - Year to Date  
 Posting Dates: 01/01/2024 - 03/31/2024

	Procedures	Charges	Minutes	Payments	Adjustments
DNG	A0382 BASIC SUPPORT ROUTINE SUPPLIES	121.24	650	177.69	.00
DNG	A0398 ALS ROUTINE DISPOSABLE SUPPLIES	2,279.77	2,252	5,226.72	.11
DNG	A0422 AMBULANCE 02 LIFE SUSTAINING	428.49	2,379	603.48	.06
DNG	A0425 DNG MILEAGE	6,350.11	3,766	8,029.22	.63
DNG	A0427 ALS1-EMERGENCY DNG	20,400.00	1,020	35,700.00	8.20
DNG	A0429 BLS-EMERGENCY DNG	12,800.00	1,796	19,200.00	.00
DNG	A0434 CRITICAL CARE DNG	52,800.00	1,950	57,200.00	.00
DNG	93005 ELECTROCARDIOGRAM, TRACING	131.00	89	256.00	.00
DNG	94760 NONINVASIVE EAR OR PULSE OXIMETRY	105.00	276	70.00	.00
DNG	TOTAL	95,415.61	13,178	126,463.11	9.00
Other	A0398 ALS ROUTINE DISPOSABLE SUPPLIES	47.29	162	25.79	.00
Other	A0422 AMBULANCE 02 LIFE SUSTAINING	31.80	162	15.90	.00
Other	A0425 DNG MILEAGE	288.64	162	144.32	.00
Other	A0427 ALS1-EMERGENCY DNG	1,700.00	76	1,700.00	.00
Other	A0429 BLS-EMERGENCY DNG	1,600.00	86	.00	.00
Other	TOTAL	3,667.73	648	1,886.01	.00
TOTAL		99,083.34	13,826	128,349.12	9.00

ebix, Inc.

Run Category	Run Type	Qty	Charges	Amount Paid	Amount Adjusted	Balance
2024 DNG	ALS1	12	20,400.00	15,300.00-	.00	5,100.00
	BLS	9	14,400.00	6,400.00-	.00	8,000.00
	CRIT CARE	23	50,600.00	28,600.00-	.00	22,000.00
	Subtotal	44	85,400.00	50,300.00-	.00	35,100.00
Intercept	Intercept	8	4,200.00	.00	.00	4,200.00
	Subtotal	8	4,200.00	.00	.00	4,200.00
Interfacility	ALS1	1	1,700.00	1,700.00-	.00	.00
	BLS	1	1,600.00	.00	.00	1,600.00
	Subtotal	2	3,300.00	1,700.00-	.00	1,600.00
Non-Resident	ALS1	13	24,208.00	3,105.98-	14,013.50-	7,087.52
	BLS	8	12,652.00	3,102.13-	2,770.37-	6,779.50
	Subtotal	21	36,860.00	6,209.11-	16,783.87-	13,867.02
Non-Transport	Non-Transport	15	2,250.00	223.34-	.00	2,026.66
	Subtotal	15	2,250.00	223.34-	.00	2,026.66
Resident	ALS1	29	35,082.00	11,220.53-	14,124.99-	10,736.48
	BLS	24	23,304.00	5,946.28-	8,890.64-	8,467.08
	Subtotal	53	59,386.00	17,166.81-	23,015.63-	19,203.56
TOTAL	TOTAL	143	191,396.00	75,599.26-	39,799.50-	75,997.24
	Subtotal					
2023 DNG	ALS1	144	244,250.00	244,223.44-	8.20-	18.36
	BLS	118	188,800.00	187,200.02-	.00	1,599.98
	CRIT CARE	188	413,600.00	415,699.71-	.07-	2,099.78-
	Subtotal	450	846,650.00	847,123.17-	8.27-	481.44-
Intercept	Intercept	138	72,450.00	57,025.00-	200.00-	15,225.00
	Subtotal	138	72,450.00	57,025.00-	200.00-	15,225.00

ebix, Inc.

Village of Mukwonago  
Year to Year Analysis  
March 2024

2024	January	February	March	April	May	June	July	August	September	October	November	December	YTD	% Change
Charges	\$ 236,116.07	\$ 66,818.84	\$ 303,142.89										\$ 605,077.80	13.3%
Receipt	\$ 124,714.28	\$ 101,832.94	\$ 69,481.81										\$ 285,628.94	-8.0%
Coll Rate	52.8%	164.4%	22.9%										48.9%	-37.8%
2023	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 160,661.98	\$ 173,047.75	\$ 180,224.37	\$ 168,684.32	\$ 186,174.21	\$ 228,386.08	\$ 185,067.38	\$ 197,448.34	\$ 163,832.24	\$ 207,560.68	\$ 194,178.98	\$ 232,888.09	\$ 2,306,107.60	\$ 553,964.10
Receipt	\$ 89,891.94	\$ 83,702.25	\$ 137,922.11	\$ 139,987.85	\$ 126,467.10	\$ 135,263.35	\$ 94,383.31	\$ 109,582.75	\$ 108,508.59	\$ 152,696.19	\$ 74,274.92	\$ 166,991.01	\$ 1,418,741.37	\$ 311,618.30
Coll Rate	48.7%	48.4%	76.0%	83.0%	67.9%	59.2%	48.4%	55.6%	66.2%	73.8%	38.3%	71.7%	61.5%	68.2%
2022	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 164,673.44	\$ 104,735.45	\$ 114,287.34	\$ 118,460.09	\$ 134,188.58	\$ 123,141.89	\$ 140,653.58	\$ 157,468.74	\$ 143,693.99	\$ 109,212.44	\$ 147,837.06	\$ 138,785.91	\$ 1,587,174.77	\$ 1,587,174.77
Receipt	\$ 70,789.93	\$ 117,584.21	\$ 49,824.45	\$ 81,453.77	\$ 46,538.74	\$ 46,569.08	\$ 111,588.42	\$ 88,587.78	\$ 78,980.12	\$ 53,729.32	\$ 72,860.72	\$ 70,131.47	\$ 888,830.01	\$ 66.5%
Coll Rate	43.0%	112.2%	43.7%	68.8%	34.9%	37.8%	78.3%	58.0%	55.0%	49.2%	48.1%	60.8%	55.5%	55.5%
2021	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 127,560.91	\$ 136,847.70	\$ 113,685.97	\$ 117,030.80	\$ 157,209.42	\$ 134,051.06	\$ 160,382.09	\$ 134,239.09	\$ 141,691.85	\$ 152,472.33	\$ 125,402.18	\$ 150,317.12	\$ 1,660,890.80	\$ 1,660,890.80
Receipt	\$ 75,559.63	\$ 40,804.13	\$ 77,227.80	\$ 127,763.52	\$ 78,342.00	\$ 78,948.16	\$ -102,017.01	\$ 88,203.88	\$ 60,837.81	\$ 67,574.84	\$ 120,676.97	\$ 33,309.07	\$ 971,066.02	\$ 971,066.02
Coll Rate	69.2%	29.8%	67.9%	109.2%	49.8%	58.8%	63.6%	66.7%	56.9%	44.3%	96.2%	22.3%	58.8%	58.8%
2020	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 149,690.13	\$ 128,030.99	\$ 146,794.95	\$ 130,827.73	\$ 137,941.45	\$ 114,348.08	\$ 126,582.52	\$ 126,502.38	\$ 160,471.03	\$ 132,085.24	\$ 158,247.85	\$ 163,448.60	\$ 1,689,977.94	\$ 1,689,977.94
Receipt	\$ 64,351.08	\$ 86,822.21	\$ 101,163.33	\$ 94,367.47	\$ 98,613.10	\$ 65,247.85	\$ 94,287.92	\$ 46,073.95	\$ 137,544.71	\$ 93,239.36	\$ 73,387.27	\$ 82,281.84	\$ 1,080,338.88	\$ 68.9%
Coll Rate	66.3%	69.4%	69.4%	72.1%	72.2%	57.1%	75.1%	36.7%	85.7%	70.8%	47.0%	53.6%	63.9%	63.9%
2019	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 99,038.69	\$ 90,713.01	\$ 88,045.11	\$ 101,842.44	\$ 109,787.74	\$ 101,980.08	\$ 114,372.43	\$ 112,813.30	\$ 114,788.16	\$ 97,200.77	\$ 108,708.11	\$ 117,750.00	\$ 1,256,438.02	\$ 1,256,438.02
Receipt	\$ 73,933.63	\$ 58,751.56	\$ 69,438.36	\$ 70,520.64	\$ 89,095.10	\$ 64,883.94	\$ 58,504.35	\$ 94,757.17	\$ 73,583.28	\$ 94,602.34	\$ 79,071.28	\$ 77,084.37	\$ 899,231.00	\$ 899,231.00
Coll Rate	74.7%	64.8%	78.9%	69.2%	76.7%	64.0%	52.0%	84.1%	64.1%	97.3%	72.7%	66.5%	71.6%	71.6%
2018	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 119,224.23	\$ 84,393.95	\$ 121,705.84	\$ 108,412.64	\$ 109,379.99	\$ 108,919.07	\$ 104,433.58	\$ 96,888.81	\$ 100,038.78	\$ 105,141.62	\$ 86,444.16	\$ 101,015.37	\$ 1,245,988.13	\$ 1,245,988.13
Receipt	\$ 66,979.39	\$ 81,739.79	\$ 59,748.93	\$ 95,812.98	\$ 58,108.80	\$ 73,312.08	\$ 86,977.85	\$ 103,221.77	\$ 105,354.06	\$ 69,868.22	\$ 68,305.49	\$ 89,381.84	\$ 978,907.00	\$ 978,907.00
Coll Rate	73.0%	96.9%	49.1%	88.9%	53.1%	67.3%	83.3%	106.8%	105.3%	66.4%	78.0%	88.5%	78.6%	78.6%
2017	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 119,490.10	\$ 105,501.33	\$ 108,898.27	\$ 109,179.31	\$ 105,877.35	\$ 108,530.73	\$ 101,646.34	\$ 117,020.33	\$ 106,487.35	\$ 113,000.91	\$ 111,899.59	\$ 130,890.88	\$ 1,338,017.29	\$ 1,338,017.29
Receipt	\$ 105,252.51	\$ 98,928.78	\$ 81,598.93	\$ 104,454.70	\$ 57,587.69	\$ 82,820.67	\$ 48,974.09	\$ 101,457.11	\$ 88,148.65	\$ 101,765.32	\$ 91,203.88	\$ 82,072.46	\$ 1,042,262.88	\$ 1,042,262.88
Coll Rate	88.1%	91.9%	75.1%	95.7%	54.4%	76.3%	48.2%	96.7%	82.6%	90.1%	81.6%	62.8%	77.9%	77.9%
2016	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 116,417.10	\$ 108,985.61	\$ 98,581.64	\$ 114,183.48	\$ 114,736.16	\$ 108,824.32	\$ 87,418.43	\$ 121,320.78	\$ 114,840.47	\$ 88,964.18	\$ 99,942.71	\$ 114,214.30	\$ 1,286,288.19	\$ 1,286,288.19
Receipt	\$ 61,550.88	\$ 92,087.35	\$ 75,405.76	\$ 69,257.67	\$ 58,081.67	\$ 86,015.84	\$ 74,023.63	\$ 53,929.50	\$ 64,295.90	\$ 123,288.96	\$ 56,887.66	\$ 81,768.46	\$ 889,332.77	\$ 889,332.77
Coll Rate	52.9%	84.6%	76.5%	60.6%	50.6%	80.7%	84.7%	44.6%	56.8%	138.6%	56.7%	71.6%	69.1%	69.1%
2015	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 79,031.96	\$ 65,512.90	\$ 72,393.40	\$ 78,504.17	\$ 75,845.01	\$ 82,787.10	\$ 188,193.65	\$ 137,138.70	\$ 150,471.31	\$ 123,218.34	\$ 130,032.31	\$ 132,807.47	\$ 1,313,957.32	\$ 1,313,957.32
Receipt	\$ 39,598.97	\$ 44,216.41	\$ 48,838.11	\$ 65,867.13	\$ 48,208.40	\$ 46,113.46	\$ 54,982.53	\$ 38,003.40	\$ 178,683.52	\$ 104,169.07	\$ 144,486.81	\$ 80,182.60	\$ 683,301.41	\$ 683,301.41
Coll Rate	50.1%	67.5%	67.5%	83.9%	63.5%	55.7%	29.8%	27.7%	118.8%	84.5%	111.1%	60.4%	68.0%	68.0%
2014	January	February	March	April	May	June	July	August	September	October	November	December	YTD	YTD
Charges	\$ 85,552.39	\$ 73,251.45	\$ 75,668.73	\$ 88,782.27	\$ 103,885.17	\$ 83,063.65	\$ 75,876.93	\$ 76,701.18	\$ 93,988.95	\$ 77,439.89	\$ 79,964.18	\$ 71,452.23	\$ 987,829.92	\$ 987,829.92
Receipt	\$ 46,406.42	\$ 51,246.69	\$ 47,643.42	\$ 65,464.63	\$ 37,615.89	\$ 46,713.95	\$ 71,380.37	\$ 49,439.28	\$ 46,660.48	\$ 57,768.77	\$ 52,678.80	\$ 35,889.10	\$ 609,888.00	\$ 609,888.00
Coll Rate	54.2%	70.0%	63.0%	73.7%	36.2%	56.2%	94.0%	62.6%	49.8%	74.6%	65.9%	51.6%	61.6%	61.6%

ebix, Inc



## Meeting Notice & Agenda Village and Town of Mukwonago Joint Protective Services

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**When:** 6:30 pm, Monday April 15, 2024  
**Where:** Fire Station #1, 1111 Fox Street, Mukwonago WI 53149

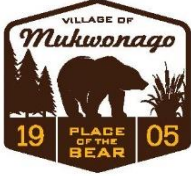
1. Call to order
2. Notice of Meeting and Agenda posted in conformance with Wis. Stat. §19.81 – §19.98.
3. Roll call (Village members Scott Reeves, Ken Johnson, Dale Porter; Town members Peter Topczewski, Lyle Boucher, Richard Wrasman)
4. Approval of March 18, 2024 Draft Minutes\*
5. Public comments
6. Information and discussion only:
  - 6.1. YTD Financial Report w/referendum\*
  - 6.2. YTD Financial Report w/o referendum\*
  - 6.3. YTD EBIX Reports\*
  - 6.4. Year-to-Year Analysis\*
  - 6.5. YTD Incident Type Report\*
7. Discussion and possible action:
  - 7.1. Versti agreement
  - 7.2. Capital Improvement Plan – engine replacement options; commitment
8. Adjourn

\* Support documents for agenda items shown with an asterisk are all contained in a PDF that was e-mailed to all Joint Protective Services Committee members, the Fire Chief, and appropriate Village and Town staff.

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It is possible that a quorum of members of other governmental bodies of may be present at the above noticed meeting. No action will be taken by any governmental body other than the body specifically referred to in this Notice.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request special accommodations, contact the Village Clerk's office, (262) 363-6420



## Meeting Minutes

### Village and Town of Mukwonago Joint Protective Services

---

**When:** 6:30 pm, Monday March 18, 2024

**Where:** Fire Station #1, 1111 Fox Street, Mukwonago WI 53149

1. Meeting was called to order at 6:30 pm CT by Chairman Topczewski.
2. Notice and Agenda of meeting was posted in conformance with Wis. Stat. §19.81 – §19.98.
3. Village members Reeves and Johnson present, Porter absent; Town members Topczewski, Boucher, and Wrasman present; Assistant Chief Wegner and Captain Sura also present.
4. Motion by Wrasman to approve February 19, 2024 minutes as presented, second by Reeves; passed unanimously.
5. There were no public comments.
6. Informational items were reviewed – all routine:
  - 6.1. YTD Financial report w/referendum
  - 6.2. YTD Financial report w/o referendum
  - 6.3. YTD EBIX reports
  - 6.4. Year-to-Year analysis
  - 6.5. YTD Incident Type report
7. Action items:
  - 7.1. ARIF – The Fire Department will join other Town and Village entities in using third party credit/debit card processor AllPaid (GovPayNet).
  - 7.2. ARIF – Versti agreement: contract terms remain to be worked out.
  - 7.3. ARIF – blood administration fee (see January 31, 2024 ARIF): no decision.
  - 7.4. ARIF – settlement distribution (see February 8, 2024 ARIF)
    - 7.4.1. Joint Agreement amendment: discussion, no action.
    - 7.4.2. turnout gear replacement program: discussion, no action.
    - 7.4.3. turnout gear extractor and dryer: discussion, no action.
    - 7.4.4. LP15 cardiac monitor capital offset: discussion, no action.
8. Captain Sura and Assistant Chief Wegner gave a presentation of considerations involved in replacement of engine 3462, purchased in 2001, budgeted for replacement in 2026. Proposals from Rosenbauer and Pierce were reviewed. Given two to four year lead times, it is incumbent on the Village and Town Boards to act in a timely manner.
9. Motion by Topczewski to adjourn at 7:37 pm, second by Boucher; passed unanimously.



PERIOD ENDING 03/31/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Revenues						
Dept 4100 - TAXES						
150-4100-411100	GENERAL PROPERTY TAX	202,707.00	202,707.00	50,676.75	152,030.25	25.00
150-4100-411101	FIRE DEPT REFERENDUM	406,349.00	406,349.00	101,587.26	304,761.74	25.00
Total Dept 4100 - TAXES		609,056.00	609,056.00	152,264.01	456,791.99	25.00
Dept 4300 - INTERGOV T REVENUES						
150-4300-434100	STATE SHARED REVENUES	10,000.00	10,000.00	0.00	10,000.00	0.00
150-4300-434200	STATE AID OR GRANT	0.00	0.00	10,520.73	(10,520.73)	100.00
150-4300-434400	EMS ACT102 GRANT	6,000.00	6,000.00	0.00	6,000.00	0.00
150-4300-434700	STATE FIRE DUES PROGRAM	50,376.00	50,376.00	0.00	50,376.00	0.00
Total Dept 4300 - INTERGOV T REVENUES		66,376.00	66,376.00	10,520.73	55,855.27	15.85
Dept 4620 - PUBLIC SAFETY						
150-4620-432000	FIRE DEPT CHARGES FOR SERVICES	500.00	500.00	350.00	150.00	70.00
150-4620-432500	AMBULANCE COUNTY COLLECTIONS	23,000.00	23,000.00	969.22	22,030.78	4.21
150-4620-473000	EBIX AMBULANCE REVENUE	1,250,000.00	1,250,000.00	259,033.19	990,966.81	20.72
Total Dept 4620 - PUBLIC SAFETY		1,273,500.00	1,273,500.00	260,352.41	1,013,147.59	20.44
Dept 4700 - INTERGOV T CHARGES FOR SERVICE						
150-4700-434700	STATE FIRE DUES PROGRAM	44,588.00	44,588.00	0.00	44,588.00	0.00
150-4700-473100	FIRE/AMBULANCE SERVICE TO TOWN	202,707.00	202,707.00	84,539.17	118,167.83	41.71
150-4700-473101	FIRE DEPT REFERENDUM - TOWN	406,349.00	406,349.00	67,724.84	338,624.16	16.67
Total Dept 4700 - INTERGOV T CHARGES FOR SERVICE		653,644.00	653,644.00	152,264.01	501,379.99	23.29
Dept 4800 - MISC REVENUE						
150-4800-489000	DONATIONS RECEIVED	1,500.00	1,500.00	2,550.00	(1,050.00)	170.00
150-4800-489900	MISC. REVENUES	0.00	0.00	2,081.47	(2,081.47)	100.00
Total Dept 4800 - MISC REVENUE		1,500.00	1,500.00	4,631.47	(3,131.47)	308.76
Dept 4810 - INTEREST REVENUE						
150-4810-487100	INTEREST REVENUE	12,000.00	12,000.00	11,437.40	562.60	95.31
Total Dept 4810 - INTEREST REVENUE		12,000.00	12,000.00	11,437.40	562.60	95.31
TOTAL REVENUES		2,616,076.00	2,616,076.00	591,470.03	2,024,605.97	22.61

Expenditures

Dept 5140 - ADMINISTRATIVE & GENERAL

150-5140-511000	SALARIES & WAGES	22,990.00	22,990.00	5,747.49	17,242.51	25.00
150-5140-511200	SOCIAL SECURITY	1,759.00	1,759.00	439.74	1,319.26	25.00
150-5140-515200	RETIREMENT	2,138.00	2,138.00	534.51	1,603.49	25.00
150-5140-515400	HEALTH	2,233.00	2,233.00	558.24	1,674.76	25.00

PERIOD ENDING 03/31/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5140-515900	OTHER FRINGE BENEFITS	30.00	30.00	7.50	22.50	25.00
Total Dept 5140 - ADMINISTRATIVE & GENERAL		29,150.00	29,150.00	7,287.48	21,862.52	25.00
Dept 5221 - FIRE ADMINISTRATION						
150-5221-511000	SALARIES & WAGES	612,964.00	612,964.00	115,992.53	496,971.47	18.92
150-5221-511100	OVERTIME	48,008.00	48,008.00	8,638.37	39,369.63	17.99
150-5221-511200	SOCIAL SECURITY	50,564.00	50,564.00	9,127.92	41,436.08	18.05
150-5221-515200	RETIREMENT	87,380.00	87,380.00	17,847.20	69,532.80	20.42
150-5221-515400	HEALTH	113,385.00	113,385.00	37,076.93	76,308.07	32.70
150-5221-515900	OTHER FRINGE BENEFITS	3,486.00	3,486.00	230.50	3,255.50	6.61
150-5221-521900	PROFESSIONAL SERVICES	30,000.00	30,000.00	1,270.00	28,730.00	4.23
150-5221-521901	IT PROFESSIONAL SERVICES	1,000.00	1,000.00	360.00	640.00	36.00
150-5221-522100	WATER-SEWER	2,500.00	2,500.00	0.00	2,500.00	0.00
150-5221-522200	ELECTRIC	22,000.00	22,000.00	4,959.46	17,040.54	22.54
150-5221-522500	TELEPHONE	11,000.00	11,000.00	3,128.30	7,871.70	28.44
150-5221-522600	INSURANCE PREMIUMS	88,000.00	88,000.00	50,012.11	37,987.89	56.83
150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE	10,000.00	10,000.00	16,601.17	(6,601.17)	166.01
150-5221-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	1,717.75	4,282.25	28.63
150-5221-531300	FIRE PREVENTION MATERIALS	4,000.00	4,000.00	0.00	4,000.00	0.00
150-5221-532400	MEMBERSHIP DUES	2,000.00	2,000.00	549.61	1,450.39	27.48
150-5221-533500	TRAINING & TRAVEL	13,000.00	13,000.00	356.70	12,643.30	2.74
150-5221-534600	CLOTHING ALLOWANCE	6,500.00	6,500.00	727.33	5,772.67	11.19
150-5221-539500	REPAIRS & MAINTENANCE	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5221-539900	OTHER	7,100.00	7,100.00	1,091.39	6,008.61	15.37
Total Dept 5221 - FIRE ADMINISTRATION		1,120,387.00	1,120,387.00	269,687.27	850,699.73	24.07
Dept 5222 - FIRE SUPPRESSION						
150-5222-511000	SALARIES & WAGES	15,000.00	15,000.00	2,263.50	12,736.50	15.09
150-5222-511200	SOCIAL SECURITY	1,148.00	1,148.00	173.08	974.92	15.08
150-5222-515200	RETIREMENT	752.00	752.00	113.22	638.78	15.06
150-5222-531100	OPERATIONAL SUPPLIES	7,000.00	7,000.00	1,094.06	5,905.94	15.63
150-5222-534600	CLOTHING ALLOWANCE	6,000.00	6,000.00	260.25	5,739.75	4.34
150-5222-535100	MOTOR FUEL & OIL	10,000.00	10,000.00	1,089.57	8,910.43	10.90
150-5222-539500	REPAIRS & MAINTENANCE	21,093.00	21,093.00	1,798.49	19,294.51	8.53
Total Dept 5222 - FIRE SUPPRESSION		60,993.00	60,993.00	6,792.17	54,200.83	11.14
Dept 5223 - FIRE TRAINING						
150-5223-511000	SALARIES & WAGES	21,020.00	21,020.00	4,589.76	16,430.24	21.84
150-5223-511200	SOCIAL SECURITY	1,608.00	1,608.00	351.18	1,256.82	21.84
150-5223-515200	RETIREMENT	801.00	801.00	197.01	603.99	24.60
150-5223-531100	OPERATIONAL SUPPLIES	1,000.00	1,000.00	10.68	989.32	1.07
150-5223-533500	TRAINING & TRAVEL	3,500.00	3,500.00	462.12	3,037.88	13.20
Total Dept 5223 - FIRE TRAINING		27,929.00	27,929.00	5,610.75	22,318.25	20.09
Dept 5231 - AMBULANCE						
150-5231-511000	SALARIES & WAGES	210,794.00	210,794.00	36,333.25	174,460.75	17.24
150-5231-511100	OVERTIME	0.00	0.00	57.00	(57.00)	100.274

PERIOD ENDING 03/31/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5231-511200	SOCIAL SECURITY	16,448.00	16,448.00	2,784.22	13,663.78	16.93
150-5231-515200	RETIREMENT	7,614.00	7,614.00	1,953.87	5,660.13	25.66
150-5231-515400	HEALTH	1,275.00	1,275.00	0.00	1,275.00	0.00
150-5231-515900	OTHER FRINGE BENEFITS	50.00	50.00	0.00	50.00	0.00
150-5231-521900	PROFESSIONAL SERVICES	125,000.00	125,000.00	16,184.69	108,815.31	12.95
150-5231-522900	SOFTWARE SUPPORT/MAINTENANCE	0.00	0.00	14,037.76	(14,037.76)	100.00
150-5231-531100	OPERATIONAL SUPPLIES	62,000.00	62,000.00	12,276.75	49,723.25	19.80
150-5231-531500	POSTAGE	500.00	500.00	63.46	436.54	12.69
150-5231-535100	MOTOR FUEL & OIL	23,000.00	23,000.00	3,099.65	19,900.35	13.48
150-5231-539500	REPAIRS & MAINTENANCE	18,000.00	18,000.00	196.92	17,803.08	1.09
Total Dept 5231 - AMBULANCE		464,681.00	464,681.00	86,987.57	377,693.43	18.72
Dept 5232 - AMBULANCE TRAINING						
150-5232-511000	SALARIES & WAGES	9,666.00	9,666.00	2,925.39	6,740.61	30.26
150-5232-511200	SOCIAL SECURITY	739.00	739.00	223.80	515.20	30.28
150-5232-515200	RETIREMENT	333.00	333.00	80.27	252.73	24.11
150-5232-531100	OPERATIONAL SUPPLIES	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5232-533500	TRAINING & TRAVEL	3,000.00	3,000.00	79.95	2,920.05	2.67
Total Dept 5232 - AMBULANCE TRAINING		15,238.00	15,238.00	3,309.41	11,928.59	21.72
Dept 5233 - REFERENDUM FUNDED STAFFING						
150-5233-511000	SALARIES & WAGES	416,355.00	416,355.00	94,904.93	321,450.07	22.79
150-5233-511100	OVERTIME	30,139.00	30,139.00	9,481.77	20,657.23	31.46
150-5233-511200	SOCIAL SECURITY	34,157.00	34,157.00	7,662.56	26,494.44	22.43
150-5233-515200	RETIREMENT	52,463.00	52,463.00	14,948.19	37,514.81	28.49
150-5233-515400	HEALTH	127,553.00	127,553.00	27,022.27	100,530.73	21.19
150-5233-515900	OTHER FRINGE BENEFITS	3,449.00	3,449.00	80.66	3,368.34	2.34
150-5233-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	302.32	5,697.68	5.04
150-5233-533500	TRAINING & TRAVEL	3,000.00	3,000.00	1,160.50	1,839.50	38.68
150-5233-534600	CLOTHING ALLOWANCE	0.00	0.00	1,088.28	(1,088.28)	100.00
150-5233-581100	EQUIPMENT LESS THAN \$5000	6,000.00	6,000.00	0.00	6,000.00	0.00
Total Dept 5233 - REFERENDUM FUNDED STAFFING		679,116.00	679,116.00	156,651.48	522,464.52	23.07
Dept 5700 - CAPITAL OUTLAY EXPENDITURES						
150-5700-571300	FIRE DEPT CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-571400	AMBULANCE CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-572100	FIRE ADMINISTRATION	5,000.00	5,000.00	0.00	5,000.00	0.00
150-5700-580500	ACT 102 EXPENSES	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5700 - CAPITAL OUTLAY EXPENDITURES		55,000.00	55,000.00	2,903.37	52,096.63	5.28
Dept 5880 - USE OF GRANTS/DONATIONS						
150-5880-580501	GRANT EXPENDITURES (MISC)	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5880 - USE OF GRANTS/DONATIONS		0.00	0.00	2,903.37	(2,903.37)	100.00

PERIOD ENDING 03/31/2024

INCLUDING REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
Dept 5900 - OTHER FINANCING USES						
150-5900-592000	TRANSFERS TO OTHER FUNDS	66,791.00	66,791.00	0.00	66,791.00	0.00
150-5900-592500	TRANSFER TO DESIGNATED FUNDS	30,000.00	30,000.00	0.00	30,000.00	0.00
150-5900-593000	TRANSFER TO TOWN OF MUKWONAGO	66,791.00	66,791.00	0.00	66,791.00	0.00
Total Dept 5900 - OTHER FINANCING USES		<u>163,582.00</u>	<u>163,582.00</u>	<u>0.00</u>	<u>163,582.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>2,616,076.00</u>	<u>2,616,076.00</u>	<u>542,132.87</u>	<u>2,073,943.13</u>	<u>20.72</u>
Fund 150 - FIRE/AMBULANCE FUND:						
TOTAL REVENUES		2,616,076.00	2,616,076.00	591,470.03	2,024,605.97	22.61
TOTAL EXPENDITURES		<u>2,616,076.00</u>	<u>2,616,076.00</u>	<u>542,132.87</u>	<u>2,073,943.13</u>	<u>20.72</u>
NET OF REVENUES & EXPENDITURES		0.00	0.00	49,337.16	(49,337.16)	100.00

PERIOD ENDING 03/31/2024

FIRE DEPT WITHOUT REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Revenues						
Dept 4100 - TAXES						
150-4100-411100	GENERAL PROPERTY TAX	202,707.00	202,707.00	50,676.75	152,030.25	25.00
Total Dept 4100 - TAXES		202,707.00	202,707.00	50,676.75	152,030.25	25.00
Dept 4300 - INTERGOV T REVENUES						
150-4300-434100	STATE SHARED REVENUES	10,000.00	10,000.00	0.00	10,000.00	0.00
150-4300-434200	STATE AID OR GRANT	0.00	0.00	10,520.73	(10,520.73)	100.00
150-4300-434400	EMS ACT102 GRANT	6,000.00	6,000.00	0.00	6,000.00	0.00
150-4300-434700	STATE FIRE DUES PROGRAM	50,376.00	50,376.00	0.00	50,376.00	0.00
Total Dept 4300 - INTERGOV T REVENUES		66,376.00	66,376.00	10,520.73	55,855.27	15.85
Dept 4620 - PUBLIC SAFETY						
150-4620-432000	FIRE DEPT CHARGES FOR SERVICES	500.00	500.00	350.00	150.00	70.00
150-4620-432500	AMBULANCE COUNTY COLLECTIONS	23,000.00	23,000.00	969.22	22,030.78	4.21
150-4620-473000	EBIX AMBULANCE REVENUE	1,250,000.00	1,250,000.00	259,033.19	990,966.81	20.72
Total Dept 4620 - PUBLIC SAFETY		1,273,500.00	1,273,500.00	260,352.41	1,013,147.59	20.44
Dept 4700 - INTERGOV T CHARGES FOR SERVICE						
150-4700-434700	STATE FIRE DUES PROGRAM	44,588.00	44,588.00	0.00	44,588.00	0.00
150-4700-473100	FIRE/AMBULANCE SERVICE TO TOWN	202,707.00	202,707.00	84,539.17	118,167.83	41.71
Total Dept 4700 - INTERGOV T CHARGES FOR SERVICE		247,295.00	247,295.00	84,539.17	162,755.83	34.19
Dept 4800 - MISC REVENUE						
150-4800-489000	DONATIONS RECEIVED	1,500.00	1,500.00	2,550.00	(1,050.00)	170.00
150-4800-489900	MISC. REVENUES	0.00	0.00	2,081.47	(2,081.47)	100.00
Total Dept 4800 - MISC REVENUE		1,500.00	1,500.00	4,631.47	(3,131.47)	308.76
Dept 4810 - INTEREST REVENUE						
150-4810-487100	INTEREST REVENUE	12,000.00	12,000.00	11,437.40	562.60	95.31
Total Dept 4810 - INTEREST REVENUE		12,000.00	12,000.00	11,437.40	562.60	95.31
TOTAL REVENUES		1,803,378.00	1,803,378.00	422,157.93	1,381,220.07	23.41
Expenditures						
Dept 5140 - ADMINISTRATIVE & GENERAL						
150-5140-511000	SALARIES & WAGES	22,990.00	22,990.00	5,747.49	17,242.51	25.00
150-5140-511200	SOCIAL SECURITY	1,759.00	1,759.00	439.74	1,319.26	25.00
150-5140-515200	RETIREMENT	2,138.00	2,138.00	534.51	1,603.49	25.00
150-5140-515400	HEALTH	2,233.00	2,233.00	558.24	1,674.76	25.00
150-5140-515900	OTHER FRINGE BENEFITS	30.00	30.00	7.50	22.50	25.00

User: jstien

DB: Mukwonago

PERIOD ENDING 03/31/2024

FIRE DEPT WITHOUT REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
Total Dept 5140 - ADMINISTRATIVE & GENERAL		29,150.00	29,150.00	7,287.48	21,862.52	25.00
Dept 5221 - FIRE ADMINISTRATION						
150-5221-511000	SALARIES & WAGES	612,964.00	612,964.00	115,992.53	496,971.47	18.92
150-5221-511100	OVERTIME	48,008.00	48,008.00	8,638.37	39,369.63	17.99
150-5221-511200	SOCIAL SECURITY	50,564.00	50,564.00	9,127.92	41,436.08	18.05
150-5221-515200	RETIREMENT	87,380.00	87,380.00	17,847.20	69,532.80	20.42
150-5221-515400	HEALTH	113,385.00	113,385.00	37,076.93	76,308.07	32.70
150-5221-515900	OTHER FRINGE BENEFITS	3,486.00	3,486.00	230.50	3,255.50	6.61
150-5221-521900	PROFESSIONAL SERVICES	30,000.00	30,000.00	1,270.00	28,730.00	4.23
150-5221-521901	IT PROFESSIONAL SERVICES	1,000.00	1,000.00	360.00	640.00	36.00
150-5221-522100	WATER-SEWER	2,500.00	2,500.00	0.00	2,500.00	0.00
150-5221-522200	ELECTRIC	22,000.00	22,000.00	4,959.46	17,040.54	22.54
150-5221-522500	TELEPHONE	11,000.00	11,000.00	3,128.30	7,871.70	28.44
150-5221-522600	INSURANCE PREMIUMS	88,000.00	88,000.00	50,012.11	37,987.89	56.83
150-5221-522900	SOFTWARE SUPPORT/MAINTENANCE	10,000.00	10,000.00	16,601.17	(6,601.17)	166.01
150-5221-531100	OPERATIONAL SUPPLIES	6,000.00	6,000.00	1,717.75	4,282.25	28.63
150-5221-531300	FIRE PREVENTION MATERIALS	4,000.00	4,000.00	0.00	4,000.00	0.00
150-5221-532400	MEMBERSHIP DUES	2,000.00	2,000.00	549.61	1,450.39	27.48
150-5221-533500	TRAINING & TRAVEL	13,000.00	13,000.00	356.70	12,643.30	2.74
150-5221-534600	CLOTHING ALLOWANCE	6,500.00	6,500.00	727.33	5,772.67	11.19
150-5221-539500	REPAIRS & MAINTENANCE	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5221-539900	OTHER	7,100.00	7,100.00	1,091.39	6,008.61	15.37
Total Dept 5221 - FIRE ADMINISTRATION		1,120,387.00	1,120,387.00	269,687.27	850,699.73	24.07
Dept 5222 - FIRE SUPPRESSION						
150-5222-511000	SALARIES & WAGES	15,000.00	15,000.00	2,263.50	12,736.50	15.09
150-5222-511200	SOCIAL SECURITY	1,148.00	1,148.00	173.08	974.92	15.08
150-5222-515200	RETIREMENT	752.00	752.00	113.22	638.78	15.06
150-5222-531100	OPERATIONAL SUPPLIES	7,000.00	7,000.00	1,094.06	5,905.94	15.63
150-5222-534600	CLOTHING ALLOWANCE	6,000.00	6,000.00	260.25	5,739.75	4.34
150-5222-535100	MOTOR FUEL & OIL	10,000.00	10,000.00	1,089.57	8,910.43	10.90
150-5222-539500	REPAIRS & MAINTENANCE	21,093.00	21,093.00	1,798.49	19,294.51	8.53
Total Dept 5222 - FIRE SUPPRESSION		60,993.00	60,993.00	6,792.17	54,200.83	11.14
Dept 5223 - FIRE TRAINING						
150-5223-511000	SALARIES & WAGES	21,020.00	21,020.00	4,589.76	16,430.24	21.84
150-5223-511200	SOCIAL SECURITY	1,608.00	1,608.00	351.18	1,256.82	21.84
150-5223-515200	RETIREMENT	801.00	801.00	197.01	603.99	24.60
150-5223-531100	OPERATIONAL SUPPLIES	1,000.00	1,000.00	10.68	989.32	1.07
150-5223-533500	TRAINING & TRAVEL	3,500.00	3,500.00	462.12	3,037.88	13.20
Total Dept 5223 - FIRE TRAINING		27,929.00	27,929.00	5,610.75	22,318.25	20.09
Dept 5231 - AMBULANCE						
150-5231-511000	SALARIES & WAGES	210,794.00	210,794.00	36,333.25	174,460.75	17.24
150-5231-511100	OVERTIME	0.00	0.00	57.00	(57.00)	100.00
150-5231-511200	SOCIAL SECURITY	16,448.00	16,448.00	2,784.22	13,663.78	16.93
150-5231-515200	RETIREMENT	7,614.00	7,614.00	1,953.87	5,660.13	25.00
150-5231-515400	HEALTH	1,275.00	1,275.00	0.00	1,275.00	0.00

PERIOD ENDING 03/31/2024

FIRE DEPT WITHOUT REFERENDUM

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 03/31/2024	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2024 AMENDED BUDGET			
Fund 150 - FIRE/AMBULANCE FUND						
Expenditures						
150-5231-515900	OTHER FRINGE BENEFITS	50.00	50.00	0.00	50.00	0.00
150-5231-521900	PROFESSIONAL SERVICES	125,000.00	125,000.00	16,184.69	108,815.31	12.95
150-5231-522900	SOFTWARE SUPPORT/MAINTENANCE	0.00	0.00	14,037.76	(14,037.76)	100.00
150-5231-531100	OPERATIONAL SUPPLIES	62,000.00	62,000.00	12,276.75	49,723.25	19.80
150-5231-531500	POSTAGE	500.00	500.00	63.46	436.54	12.69
150-5231-535100	MOTOR FUEL & OIL	23,000.00	23,000.00	3,099.65	19,900.35	13.48
150-5231-539500	REPAIRS & MAINTENANCE	18,000.00	18,000.00	196.92	17,803.08	1.09
Total Dept 5231 - AMBULANCE		464,681.00	464,681.00	86,987.57	377,693.43	18.72
Dept 5232 - AMBULANCE TRAINING						
150-5232-511000	SALARIES & WAGES	9,666.00	9,666.00	2,925.39	6,740.61	30.26
150-5232-511200	SOCIAL SECURITY	739.00	739.00	223.80	515.20	30.28
150-5232-515200	RETIREMENT	333.00	333.00	80.27	252.73	24.11
150-5232-531100	OPERATIONAL SUPPLIES	1,500.00	1,500.00	0.00	1,500.00	0.00
150-5232-533500	TRAINING & TRAVEL	3,000.00	3,000.00	79.95	2,920.05	2.67
Total Dept 5232 - AMBULANCE TRAINING		15,238.00	15,238.00	3,309.41	11,928.59	21.72
Dept 5700 - CAPITAL OUTLAY EXPENDITURES						
150-5700-571300	FIRE DEPT CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-571400	AMBULANCE CAPITAL EQUIP	25,000.00	25,000.00	0.00	25,000.00	0.00
150-5700-572100	FIRE ADMINISTRATION	5,000.00	5,000.00	0.00	5,000.00	0.00
150-5700-580500	ACT 102 EXPENSES	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5700 - CAPITAL OUTLAY EXPENDITURES		55,000.00	55,000.00	2,903.37	52,096.63	5.28
Dept 5880 - USE OF GRANTS/DONATIONS						
150-5880-580501	GRANT EXPENDITURES (MISC)	0.00	0.00	2,903.37	(2,903.37)	100.00
Total Dept 5880 - USE OF GRANTS/DONATIONS		0.00	0.00	2,903.37	(2,903.37)	100.00
Dept 5900 - OTHER FINANCING USES						
150-5900-592500	TRANSFER TO DESIGNATED FUNDS	30,000.00	30,000.00	0.00	30,000.00	0.00
Total Dept 5900 - OTHER FINANCING USES		30,000.00	30,000.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		1,803,378.00	1,803,378.00	385,481.39	1,417,896.61	21.38
Fund 150 - FIRE/AMBULANCE FUND:						
TOTAL REVENUES		1,803,378.00	1,803,378.00	422,157.93	1,381,220.07	23.41
TOTAL EXPENDITURES		1,803,378.00	1,803,378.00	385,481.39	1,417,896.61	21.38
NET OF REVENUES & EXPENDITURES		0.00	0.00	36,676.54	(36,676.54)	100.00

04/04/2024  
 AUSTIN  
 MEDINTERY2  
 Financial Class

Year to Date Intercept Report  
 VILLAGE OF MUKWONAGO  
 Posting Dates: 01/01/2024 - 03/31/2024

BIG BEND VERNON FIRE DEPT  
 EAGLE FIRE DEPT  
 EAST TROY EMS

	Encounters	Procedures	Charges	Payments	Adjustments	Proc/Enc	Chg/Enc
BIG BEND VERNON FIRE DEPT	0	0	.00	525.00	.00	.00	.00
EAGLE FIRE DEPT	3	3	1,575.00	525.00	.00	1.00	525.00
EAST TROY EMS	8	8	4,200.00	20,475.00	.00	1.00	525.00
Report Total	11	11	5,775.00	21,525.00	.00	1.00	525.00

ebix, Inc.



04/04/2024  
 User: AUSTIN  
 Qry: MEDINTEFY2  
 Type Procedures

VILLAGE OF MUKWONAGO  
 Interfacility Summary - Year to Date  
 Posting Dates: 01/01/2024 - 03/31/2024  
 Procedures

		Charges	Minutes	Payments	Adjustments	
DNG	A0382 BASIC SUPPORT ROUTINE SUPPLIES	8	121.24	650	177.69	.00
DNG	A0398 ALS ROUTINE DISPOSBLE SUPPLIES	25	2,279.77	2,252	5,226.72	.11
DNG	A0422 AMBULANCE 02 LIFE SUSTAINING	27	428.49	2,379	603.48	.06
DNG	A0425 DNG MILEAGE	704	6,350.11	3,766	8,029.22	.63
DNG	A0427 ALS1-EMERGENCY DNG	12	20,400.00	1,020	35,700.00	8.20
DNG	A0429 BLS-EMERGENCY DNG	8	12,800.00	796	19,200.00	.00
DNG	A0434 CRITICAL CARE DNG	24	52,800.00	1,950	57,200.00	.00
DNG	93005 ELECTROCARDIOGRAM, TRACING	1	131.00	89	256.00	.00
DNG	94760 NONINVASIVE EAR OR PULSE OXIMETRY	3	105.00	276	70.00	.00
DNG	TOTAL	812	95,415.61	13,178	126,463.11	9.00
Other	A0398 ALS ROUTINE DISPOSBLE SUPPLIES	2	47.29	162	25.79	.00
Other	A0422 AMBULANCE 02 LIFE SUSTAINING	2	31.80	162	15.90	.00
Other	A0425 DNG MILEAGE	32	288.64	162	144.32	.00
Other	A0427 ALS1-EMERGENCY DNG	1	1,700.00	76	1,700.00	.00
Other	A0429 BLS-EMERGENCY DNG	1	1,600.00	86	.00	.00
Other	TOTAL	38	3,667.73	648	1,886.01	.00
TOTAL		850	99,083.34	13,826	128,349.12	9.00

ebix, Inc.

Year Run Category	Run Type	Qty	Charges	Amount Paid	Amount Adjusted	Balance
2024 DNG	ALS1	12	20,400.00	15,300.00-	.00	5,100.00
	BLS	9	14,400.00	6,400.00-	.00	8,000.00
	CRIT CARE	23	50,600.00	28,600.00-	.00	22,000.00
	Subtotal	44	85,400.00	50,300.00-	.00	35,100.00
	Intercept	Intercept	8	4,200.00	.00	.00
	Subtotal	8	4,200.00	.00	.00	4,200.00
Interfacility	ALS1	1	1,700.00	1,700.00-	.00	.00
	BLS	1	1,600.00	.00	.00	1,600.00
	Subtotal	2	3,300.00	1,700.00-	.00	1,600.00
Non-Resident	ALS1	13	24,208.00	3,106.98-	14,013.50-	7,087.52
	BLS	8	12,652.00	3,102.13-	2,770.37-	6,779.50
	Subtotal	21	36,860.00	6,209.11-	16,783.87-	13,867.02
Non-Transport	Non-Transport	15	2,250.00	223.34-	.00	2,026.66
	Subtotal	15	2,250.00	223.34-	.00	2,026.66
Resident	ALS1	29	36,082.00	11,220.53-	14,124.99-	10,736.48
	BLS	24	23,304.00	5,946.28-	8,890.64-	8,467.08
	Subtotal	53	59,386.00	17,166.81-	23,015.63-	19,203.56
	TOTAL	143	191,396.00	75,599.26-	39,799.50-	75,997.24
2023 DNG	ALS1	144	244,250.00	244,223.44-	8.20-	18.36
	BLS	118	188,800.00	187,200.02-	.00	1,599.98
	CRIT CARE	188	413,600.00	415,699.71-	.07-	2,099.78-
	Subtotal	450	846,650.00	847,123.17-	8.27-	481.44-
Intercept	Intercept	138	72,450.00	57,025.00-	200.00-	15,225.00
	Subtotal	138	72,450.00	57,025.00-	200.00-	15,225.00

ebix, Inc.

**Village of Mukwonago**  
**Year to Year Analysis**  
**March 2024**

2024	January	February	March	April	May	June	July	August	September	October	November	December	YTD	% Change
Charges	\$ 236,116.07	\$ 65,818.84	\$ 303,142.89										\$ 805,077.60	13.3%
Receipt	\$ 124,714.29	\$ 101,832.94	\$ 69,481.61										\$ 296,828.84	-8.0%
Coll Rate	52.8%	154.4%	22.9%										48.9%	-37.8%
2023	January	February	March	April	May	June	July	August	September	October	November	December	YTD	PYTD
Charges	\$ 180,691.98	\$ 173,047.75	\$ 180,224.37	\$ 168,684.32	\$ 188,174.21	\$ 228,388.09	\$ 185,067.36	\$ 197,449.34	\$ 163,832.24	\$ 207,560.66	\$ 194,173.99	\$ 232,836.09	\$ 2,308,107.60	\$533,994.10
Receipt	\$ 89,891.94	\$ 83,702.25	\$ 137,922.11	\$ 139,967.85	\$ 126,467.10	\$ 135,253.35	\$ 94,363.31	\$ 109,692.75	\$ 108,509.59	\$ 182,696.19	\$ 74,274.92	\$ 166,991.01	\$ 1,418,741.37	\$311,618.30
Coll Rate	49.7%	48.4%	76.5%	83.0%	67.9%	59.2%	49.4%	55.6%	66.2%	73.6%	38.3%	71.7%	61.5%	58.3%
2022	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 164,673.44	\$ 104,735.45	\$ 114,287.34	\$ 118,460.09	\$ 134,163.66	\$ 123,141.89	\$ 140,693.56	\$ 157,468.74	\$ 143,693.99	\$ 109,212.44	\$ 147,837.06	\$ 138,786.91	\$ 1,597,174.77	
Receipt	\$ 70,792.93	\$ 117,564.21	\$ 49,924.45	\$ 81,453.77	\$ 46,836.74	\$ 46,569.08	\$ 111,598.42	\$ 86,587.76	\$ 78,980.12	\$ 53,729.32	\$ 72,680.72	\$ 70,131.47	\$ 888,830.01	
Coll Rate	43.0%	112.2%	43.7%	68.8%	34.9%	37.8%	79.3%	55.0%	55.0%	49.2%	49.1%	50.6%	55.5%	
2021	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 127,560.91	\$ 136,847.70	\$ 113,685.97	\$ 117,030.80	\$ 157,209.42	\$ 134,051.06	\$ 160,382.09	\$ 134,239.09	\$ 141,691.95	\$ 152,472.33	\$ 125,402.16	\$ 150,317.12	\$ 1,650,890.60	
Receipt	\$ 75,559.63	\$ 40,804.13	\$ 77,227.80	\$ 127,763.52	\$ 78,342.00	\$ 78,948.16	\$ -102,017.01	\$ 88,203.88	\$ 80,837.91	\$ 87,574.94	\$ 120,676.97	\$ 33,309.07	\$ 971,066.02	
Coll Rate	59.2%	29.8%	67.9%	109.2%	49.8%	58.9%	63.6%	66.7%	56.9%	44.3%	96.2%	22.2%	58.8%	
2020	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 149,699.13	\$ 128,030.99	\$ 145,794.95	\$ 130,827.73	\$ 137,941.45	\$ 114,346.09	\$ 126,582.52	\$ 125,502.36	\$ 160,471.03	\$ 132,085.24	\$ 158,247.85	\$ 153,448.60	\$ 1,559,977.94	
Receipt	\$ 84,351.08	\$ 88,822.21	\$ 101,163.33	\$ 94,367.47	\$ 99,613.10	\$ 65,247.85	\$ 94,267.92	\$ 46,073.95	\$ 137,544.71	\$ 93,239.35	\$ 73,387.27	\$ 82,261.64	\$ 1,080,328.88	
Coll Rate	56.3%	69.4%	69.4%	72.1%	72.2%	57.1%	75.1%	36.7%	85.7%	70.6%	47.0%	53.6%	69.9%	
2019	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 99,036.89	\$ 90,713.01	\$ 88,045.11	\$ 101,842.44	\$ 109,787.74	\$ 101,580.06	\$ 114,372.43	\$ 112,813.30	\$ 114,789.16	\$ 97,200.77	\$ 108,708.11	\$ 117,750.00	\$ 1,286,439.02	
Receipt	\$ 73,933.63	\$ 58,751.56	\$ 69,433.36	\$ 70,520.84	\$ 83,095.10	\$ 64,893.94	\$ 58,504.35	\$ 94,757.17	\$ 73,583.28	\$ 94,602.34	\$ 79,071.28	\$ 77,084.37	\$ 899,231.00	
Coll Rate	74.7%	64.8%	78.9%	69.2%	76.7%	64.0%	52.0%	84.1%	64.1%	97.2%	72.7%	66.5%	71.6%	
2018	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 119,224.23	\$ 84,398.95	\$ 121,705.84	\$ 108,412.64	\$ 109,379.98	\$ 106,919.07	\$ 104,433.58	\$ 98,888.91	\$ 100,038.78	\$ 105,141.62	\$ 86,444.16	\$ 101,015.37	\$ 1,245,998.13	
Receipt	\$ 86,979.39	\$ 81,739.79	\$ 59,748.93	\$ 95,912.98	\$ 58,108.60	\$ 73,312.08	\$ 86,977.85	\$ 103,221.77	\$ 105,354.06	\$ 69,668.22	\$ 68,305.49	\$ 89,381.84	\$ 978,807.00	
Coll Rate	73.0%	96.9%	49.1%	88.9%	53.1%	67.3%	83.3%	106.6%	105.3%	66.4%	79.0%	88.6%	78.6%	
2017	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 119,490.10	\$ 105,501.33	\$ 108,893.27	\$ 109,179.31	\$ 105,877.35	\$ 108,530.73	\$ 101,646.34	\$ 117,020.33	\$ 105,487.35	\$ 113,000.91	\$ 111,899.59	\$ 130,690.88	\$ 1,335,017.29	
Receipt	\$ 105,252.51	\$ 98,929.79	\$ 81,598.93	\$ 104,454.70	\$ 57,587.69	\$ 82,820.67	\$ 48,974.09	\$ 101,457.11	\$ 88,149.65	\$ 101,765.32	\$ 91,203.86	\$ 82,072.46	\$ 1,042,262.88	
Coll Rate	88.1%	91.9%	75.1%	95.7%	54.4%	76.3%	48.2%	86.7%	82.6%	90.1%	81.6%	62.8%	77.9%	
2016	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 116,417.10	\$ 108,985.61	\$ 98,561.64	\$ 114,183.48	\$ 114,736.16	\$ 108,624.32	\$ 87,418.43	\$ 121,320.78	\$ 114,940.47	\$ 88,964.19	\$ 99,942.71	\$ 114,214.30	\$ 1,286,289.19	
Receipt	\$ 61,550.88	\$ 92,067.35	\$ 75,405.78	\$ 68,257.67	\$ 55,081.87	\$ 86,015.54	\$ 74,023.63	\$ 59,929.50	\$ 84,295.90	\$ 123,269.86	\$ 55,687.56	\$ 81,768.46	\$ 889,332.77	
Coll Rate	52.9%	84.6%	76.5%	59.8%	48.0%	80.7%	84.7%	44.6%	55.8%	138.8%	55.7%	71.6%	69.1%	
2015	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 79,091.96	\$ 65,512.90	\$ 72,393.40	\$ 78,504.17	\$ 75,845.01	\$ 82,767.10	\$ 186,133.85	\$ 137,139.70	\$ 190,471.31	\$ 123,218.34	\$ 130,032.31	\$ 132,807.47	\$ 1,313,957.32	
Receipt	\$ 39,586.97	\$ 44,216.41	\$ 48,838.11	\$ 65,867.13	\$ 48,209.40	\$ 46,113.46	\$ 54,952.53	\$ 38,003.40	\$ 178,693.62	\$ 104,169.07	\$ 144,486.81	\$ 80,182.60	\$ 893,301.41	
Coll Rate	50.1%	67.5%	67.5%	83.9%	63.5%	55.7%	29.6%	27.7%	118.8%	84.5%	111.1%	60.4%	68.0%	
2014	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Charges	\$ 85,552.39	\$ 73,251.45	\$ 75,068.73	\$ 88,782.27	\$ 103,895.17	\$ 83,053.65	\$ 75,876.93	\$ 78,701.18	\$ 93,989.85	\$ 77,439.89	\$ 79,964.18	\$ 71,452.23	\$ 987,629.92	
Receipt	\$ 46,406.42	\$ 51,246.69	\$ 47,643.42	\$ 65,464.63	\$ 37,615.89	\$ 46,713.95	\$ 71,360.57	\$ 49,439.28	\$ 46,660.48	\$ 57,768.77	\$ 52,678.80	\$ 35,689.10	\$ 609,888.00	
Coll Rate	54.2%	70.0%	63.0%	73.7%	36.2%	56.2%	94.0%	62.8%	49.6%	74.6%	65.9%	51.6%	61.8%	

ebix, Inc.

## Incident Type Report (Summary)

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
100 - Fire, other	1	0.18%				
111 - Building fire	8	1.46%				
113 - Cooking fire, confined to container	2	0.37%	2,500.00	500.00	3,000.00	65.22%
131 - Passenger vehicle fire	1	0.18%	1,500.00	100.00	1,600.00	34.78%
143 - Grass fire	2	0.37%				
	<b>Total: 14</b>	<b>Total: 2.56%</b>	<b>Total: 4,000.00</b>	<b>Total: 600.00</b>	<b>Total: 4,600.00</b>	<b>Total: 100.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
321 - EMS call, excluding vehicle accident with injury	250	45.70%				
3212 - Interfacility Transfer	116	21.21%				
3213 - Intercept	43	7.86%				
322 - Motor vehicle accident with injuries	10	1.83%				
324 - Motor vehicle accident with no injuries.	7	1.28%				
331 - Lock-in (if lock out , use 511 )	1	0.18%				
341 - Search for person on land	2	0.37%				
353 - Removal of victim(s) from stalled elevator	1	0.18%				
	<b>Total: 430</b>	<b>Total: 78.61%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
412 - Gas leak (natural gas or LPG)	2	0.37%				
424 - Carbon monoxide incident	1	0.18%				
444 - Power line down	1	0.18%				
445 - Arcing, shorted electrical equipment	27	4.94%				
	<b>Total: 31</b>	<b>Total: 5.67%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
500 - Service call, other	3	0.55%				
510 - Person in distress, other	1	0.18%				
522 - Water or steam leak	2	0.37%				
551 - Assist police or other governmental agency	1	0.18%				
571 - Cover assignment, standby, moveup	3	0.55%				
	<b>Total: 10</b>	<b>Total: 1.83%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
611 - Dispatched and cancelled en route	27	4.94%				
622 - No incident found on arrival at dispatch address	4	0.73%				
631 - Authorized controlled burning	2	0.37%				
651 - Smoke scare, odor of smoke	2	0.37%				
671 - HazMat release investigation w/no HazMat	3	0.55%				
	<b>Total: 38</b>	<b>Total: 6.95%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
733 - Smoke detector activation due to malfunction	1	0.18%				
735 - Alarm system sounded due to malfunction	4	0.73%				
736 - CO detector activation due to malfunction	2	0.37%				
740 - Unintentional transmission of alarm, other	1	0.18%				
741 - Sprinkler activation, no fire - unintentional	1	0.18%				
745 - Alarm system activation, no fire - unintentional	12	2.19%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
746 - Carbon monoxide detector activation, no CO	3	0.55%				
	<b>Total: 24</b>	<b>Total: 4.39%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
	<b>Total: 547</b>	<b>Total: 100.00%</b>	<b>Total: 4,000.00</b>	<b>Total: 600.00</b>	<b>Total: 4,600.00</b>	<b>Total: 100.00%</b>



## Agenda Cover Report

<b>Date:</b> <b>04-09-2024</b>	<b>Committee/Board:</b> <b>Protective Services</b>
<b>Submitted by:</b> <b>Chief Jeffrey Stien</b>	<b>Department:</b> Fire
<b>Date of Committee Action:</b> <b>NA</b>	<b>Date of Village Board Action:</b> <b>04/17/2024</b>

<b>Subject:</b> Capital Improvement Plan- Fire Department Engine Replacement
<b>Executive Summary:</b>  <p>Engine 32 has been in the CIP for replacement in 2026. This one apparatus will replace the two engines. The one engine was sold in 2023 to accommodate decreasing bay space available. Due to staffing challenges and modifying the fleet size and capability for current and future firefighting this engine will be on a 25–30-year replacement schedule. By committing at this time will ensure pricing at the time of delivery. Possibility to apply down payment to offset cost. Sale of E32 will be applied to offset replacement. Manufacture times vary from 24-48 months. Staff recommend Pierce over Rosenbauer due to the smaller length, height and service provided.</p>
<b>Fiscal Impact:</b> Possible down payment and agreement. 50/50 \$1,300,000.00 financial split in 2026 or 2028 dependent on manufacturer
<b>Executive Recommendation/Action:</b> Recommendation to sign contract with Pierce for Fire Department Engine Replacement FY2028.

**Attachments Included:**

- engine Presentation V3
- Pierce Mukwonago Pricing 4.9.2024
- Pierce Mukwonago Inflation Letter 2.29.2024
- Rosenbauer Mukwonago WI Contract 2-26-2024



# Mukwonago Fire Department Engine Replacement



# Capital Budget

- Due for replacement in 2026
  - Currently set at \$1,000,000
  - Replacing 3462 / E 32 which was purchased in 2001





# Challenges

- Combining two engines into one
  - Downsized the fleet by selling 3463 in 2023
    - Staffing limitations
    - Limited facility storage capacity
  - New diesel motor and emission standards
    - Total cost of \$ 200,000 - \$250,000 compared to \$150,000
  - Build Time
    - 26 – 44 months (Depending on manufacture)



# Challenges

- Price Increases (per Pierce Manufacturing)
  - 2020
    - 10%
  - 2021
    - 9.2%
  - 2022
    - 21.2%
    - + \$50,000-\$100,000 increase due to emission changes
  - 2023
    - 5.75%
  - 2024
    - 2%
    - **2.25% on 5/1/24**
      - **Total 50.4% increase. Does not include the \$50,000 - \$100,000 emissions increase**

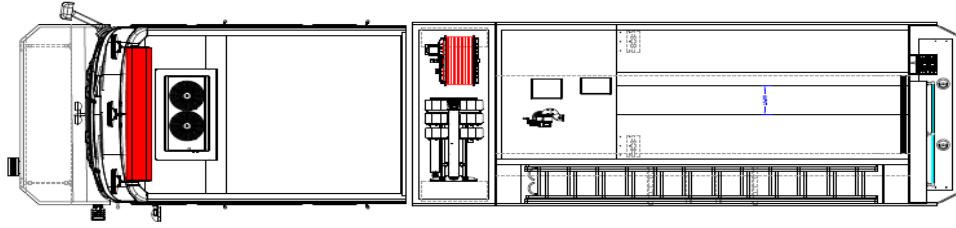


# Committee Goal

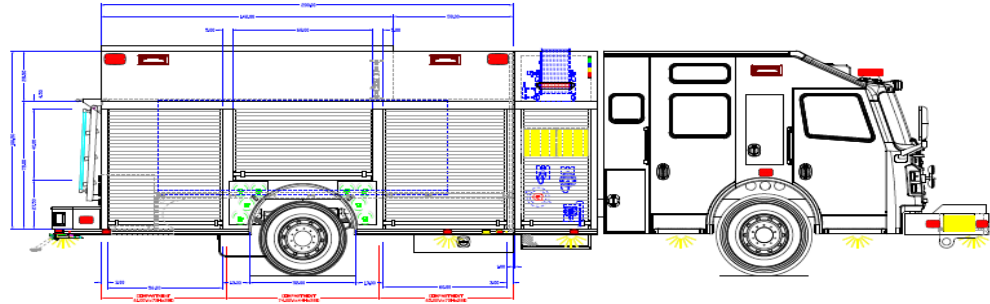
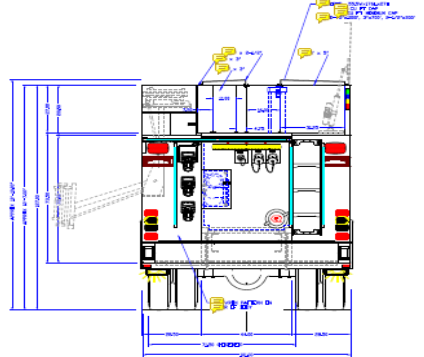
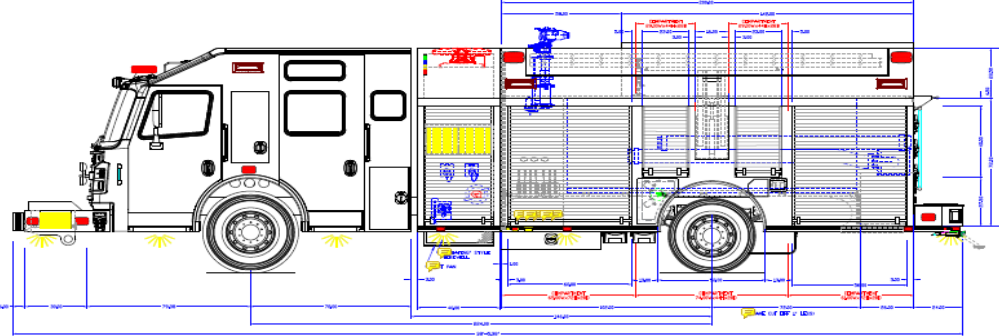
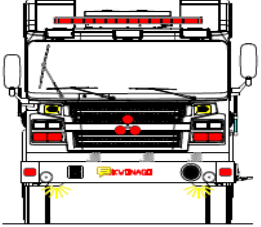
- Have a similar layout and equipment as E 34
  - Shorter in length and height
    - Designed to be first unit response
    - 1000 gallons of water
  - Designed to meet the needs for the next 30 years







- 1. ALL ABOVE HEIGHTS SHOWN.
- 2. DO NOT SCALE DRAWING.
- 3. ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
- 4. DRAWING MAY OR MAY NOT SHOW A UNIT AS DESCRIBED IN THE WRITTEN PART OF SPECIFICATION.
- 5. EXCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE A GUARANTEE OF THAT ITEM WITH THE FINAL DELIVERED UNIT.
- 6. THE EFFECTIVE DOOR OPENINGS WILL PROVIDE LESS THAN THE NOTED DIMENSIONS, LEAVING ROOM FOR SEALING AND UP TO APPROX. 4" LEAKS IN WINDUP DOORS.



- 1. APPROVED BY:
- 2. CHASSIS: COMMANDER 7818
- 3. PUMP: ROSENBAUER 2000 GPM
- 4. TANK: POLY/1000/50(FOAM)
- 5. PANEL MATL: 1/2" X
- 6. PUMP INTERIOR: 1/2" X
- 7. MAXIMUM HEIGHT: NONE
- 8. MAXIMUM LENGTH: NONE
- 9. BODY WIDTH: 10' 0"

PROPRIETARY AND CONFIDENTIAL  
 ALL RIGHTS RESERVED BY THE DRAWING  
 IS THE PROPERTY OF ROSENBAUER AND  
 WILL BE KEPT IN SECRECY AND NOT TO BE  
 REPRODUCED OR TRANSMITTED IN ANY  
 FORM OR BY ANY MEANS, ELECTRONIC  
 OR MECHANICAL, INCLUDING PHOTOCOPYING,  
 RECORDING, OR BY ANY INFORMATION  
 STORAGE AND RETRIEVAL SYSTEM.

**MUKWONAGO  
 FIRE DEPT., WI**

**ROSENBAUER FX 3**

# Loose Equipment (Cost as of 10/2023)

Thermal w/ mount	\$4,500.00
Ripper Rescue 42	\$799.00
Extrication Tools w/ Ram Support	\$47,484.00
Rescue 42	\$10,500.00
Junkyard Dog Cutter w/ Bag	\$1,250.00
800 Mhz Radio	\$6,500.00
Knox Box w/ Software	\$3,000.00
VHF Radio	\$5,500.00
Hydrant Bag w tools	\$1,667.00
Hose	\$13,779.00
Cribbing	\$2,012.00
Blitz fire bracket	\$176.00
Adapters / Coupling / Hydrant	\$3,723.00
Dewalt Tools and Batteries	\$4,650.00
Hand Tools / Exting.	\$3,342.00
Mounts	\$3,921.00
Chain Saw	\$900.00
Battery PPV	\$7,500.00
Cooler	\$1,550.00
Battery Chain Saw w 2 batteries and charger	\$1,760.00
Battery Operated 9" K Saw Dewalt	\$899.00
Battery K Saw w/ Extra Battery	\$3,950.00
Total	\$129,362.00



# Loose Equipment Cost Increase

- Rosenbauer (2-year build)
  - 6% increase per year
    - \$145,351.00
- Pierce (4-year build)
  - 6% increase
    - \$163,316.00



# The Difference

- Last apparatus E 34 is a Rosenbauer
  - Paint Issues
  - Took almost 6 months to get an updated quote
  - Service is subpar
- Length
  - Pierce 35'10"
  - Rosenbauer 38'6"
- Height
  - Pierce 10'
  - Rosenbauer 10'10"





# Comparison

## Rosenbauer

- Build Time
  - Approx 24 months
  - Built in Lyons South Dakota
- Will accept a letter of intent
- No prepayment option
- Sold by Jefferson Fire located in Middleton
- Cost: \$1,285,740.00 and additional price increase 04/01/2024

## Pierce

- Build Time
  - 42-44 months
  - Built In Appleton Wisconsin
- Requires signed contract. Fee if cancelled.
- Does have a prepayment option that would save \$176,245.00.
  - Must be paid at time contract is signed
- Sold by Reliant Fire Apparatus located in Slinger Wisconsin
- Cost: \$1,267,032.00
  - After May 1<sup>st</sup> price increases to \$1,281,250.00

# Pierce Cancellation Fee Language

- 8. Cancellation/Termination. In the event this Agreement is cancelled or terminated before completion, Reliant may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by Reliant; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Reliant endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by Reliant upon sale of the Product to another purchaser, plus any costs incurred by Reliant to conduct any such sale.



# RELIANT FIRE APPARATUS, INC.

P.O. BOX 470 • SLINGER, WISCONSIN 53086 • PHONE (262) 297-5020



4/9/2024

Mukwonago Fire Department  
1111 Fox Street  
Mukwonago, WI 53149

Proposal Detail: Reliant Fire Apparatus Proposal #891 dated 3/7/2024 for one (1) Pierce Velocity PUC Rescue Engine

Dear Assistant Chief Wegner,

Thank you for the opportunity to present this Proposal Detail to the Mukwonago Fire Department. Attached you will find the completed proposal for the apparatus to be furnished. The pricing information for the Proposal Detail is as follows:

**Pricing Summary:**

Base Unit Price Prior to Payment Discount Options Detailed Below: \$1,267,032.00

**100% Prepayment Option:**

Should the Mukwonago Fire Department elect to make 100% payment at contract execution an advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$1,267,032.00
Less Advanced Payment Discount:	<u>\$(176,245.00)</u>
Contract Purchase Price:	<u>\$1,090,787.00</u>

**75% Prepayment Option:**

Should the Mukwonago Fire Department elect to make 100% payment at contract execution an advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$1,267,032.00
Less Advanced Payment Discount:	<u>\$(154,724.00)</u>
Contract Purchase Price:	<u>\$1,112,308.00</u>

**50% Prepayment Option:**

Should the Mukwonago Fire Department elect to make 100% payment at contract execution an advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$1,267,032.00
Less Advanced Payment Discount:	<u>\$(100,726.00)</u>
Contract Purchase Price:	<u>\$1,166,306.00</u>

**25% Prepayment Option:**

Should the Mukwonago Fire Department elect to make 100% payment at contract execution an advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$1,267,032.00
Less Advanced Payment Discount:	<u>\$(50,357.00)</u>
Contract Purchase Price:	<u>\$1,216,675.00</u>

**Other Payment Option:**

The above prepayment options are the most taken. However, custom prepayment options are available on any funds prepaid prior to their due dates. Should the opportunity exist to have other prepayment amounts or intervals other than the proposed above, please provide, and a custom prepayment option quote can be calculated for your review.

**100% Performance Bond:**

Should the Mukwonago Fire Department elect to have a Performance Bond provided, \$3,105.00 will need to be added to the above pricing detail.

**Terms and Conditions:**

Pricing Validity – Proposal pricing is valid for 21 calendar days.

Delivery – Unit to be completed and prepared for final inspection within approximately 45.5 – 48.5 months from receipt and acceptance of contract or purchase order. Delivery lead time is based on current lead time at time of proposal. Lead time will be determined at the time of contract/purchase order award.

Taxes – Any State, Federal, or local taxes are not included. If subject to taxes the amount will be added to the final invoice amount. For a tax-exempt purchase, the purchasing entity tax exempt form is required.

Freight – Delivery shall be F.O.B. Mukwonago, Wisconsin.

Payment Form – Payment to be made in the form of cash or check.

**Payment Terms:**

**Base Option:**

Payment due in full to Reliant Fire Apparatus, Inc. N10 days prior to final inspection and delivery from the Pierce Manufacturing, Inc. build location.

**100% Prepayment Option:**

Payment due in full at time of receipt and acceptance of contract or purchase order.

**75% Prepayment Option:**

\$950,274.00 due at time of receipt and acceptance of contract or purchase order. The remaining balance plus changes, if applicable, due N10 days prior to final inspection and delivery from the Pierce Manufacturing, Inc. build location.

**50% Prepayment Option:**

\$633,516.00 due at time of receipt and acceptance of contract or purchase order. The remaining balance plus changes, if applicable, due N10 days prior to final inspection and delivery from the Pierce Manufacturing, Inc. build location.

**25% Prepayment Option:**

\$316,758.00 due at time of receipt and acceptance of contract or purchase order. The remaining balance plus changes, if applicable, due N10 days prior to final inspection and delivery from the Pierce Manufacturing, Inc. build location.

Said apparatus and equipment are to be built and shipped in accordance with the proposal hereto attached. Delays due to strikes, war, conflicts, pandemics, supply chain issues, or other causes beyond our control, could alter the delivery schedule.

The proposal herein contained shall form part of the final contract and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

This proposal for fire apparatus conforms with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of proposal, except for any items deemed to be “non-compliant” by the purchaser. All “non-compliant” items are detailed on the NFPA Statement of Exceptions included with the proposal.

We thank the Mukwonago Fire Department for the opportunity to submit Reliant Fire Apparatus proposal #891 to you. Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Respectfully,

*Dustin Scholz*

Dustin Scholz  
Reliant Fire Apparatus  
(515) 306-4160  
dustins@reliantfire.com

# **RELIANT FIRE APPARATUS, INC.**

880 ENTERPRISE DRIVE • SLINGER, WISCONSIN 53086 • PHONE (262) 297-5020



February 29, 2024

Mukwonago Fire Department  
Chief Jeff Stien  
1111 Fox St.  
Mukwonago, WI 53149

Chief Stien,

We have had discussions on what the fire truck market has done the last couple of years and what we think the near-term potential may be over the next year or two. Below I want to show how inflation could potentially affect the Pierce PUC Rescue Pumper, that we have been discussing, in the future.

In 2020 we saw the impact of Covid-19 and heard how it has affected the supply chain. We saw material prices start to climb and inflation slowly start to impact our incoming products. This inflation impacted our trucks with increases of around 10%. Pierce seemed to be lower than our competitors due to our high-volume purchasing power we have under the Oshkosh Corporation umbrella.

Below is a summary from the past few years of what we have experienced regarding inflationary pressures:

Prior to 2020 we saw an average general price increase of 3%-5% per year

2020 = 10%

1/1/2021 = 5%

5/1/2021 = 2.1%

8/1/2021 = 2.1%

2/1/2022 = 7.2%

5/1/2022 = 7.5%

10/1/2022 = \$50,000 - \$100,000 increase due to emissions changes

11/1/2022 = 6.5%

2/1/2023 = 1.75%

5/1/2023 = 1.25%

8/1/2023 = 1.75%

11/1/2023 = 1%

1/1/2024 = NFPA Changes (Variable Based on Apparatus Type)

2/1/2024 = 2%

5/1/2024 = 2.25% (Announced)

As an illustrated example, let's assume a truck was purchased for \$500,000.00 in December of 2019. If that exact same apparatus were to be ordered today, the cost would be \$850,880.00 at a minimum.

What do we think will happen? We feel very strongly that the inflation impact will not slow down this year and may take a couple of years to subside. We are being told by our suppliers that they will not see their pricing coming back down, just that they hope at some point that it will get back to a "normal" annual price increase.

**With this information let us look into the future.**

We are working with an estimated budget price for a new Rescue Pumper at ***\$1,250,000.00*** (*today's rough price, for illustration purposes only*)

*\*\*No Advanced Payment Discount Applied\*\**

**\*May 1st, 2024 Pierce will be implementing a 2.25% price increase.** This will increase the above price \$31,250.00 for a new total price of \$1,281,250.00.

If the market trends like we have seen over the last year and a half at an 8% annual price increase (could be more or less), the price of the truck could do this.

Remaining 2024 at 2%/quarter price increase (\$83,013.00)	<u>\$1,333,013.00</u>
2025 pricing at 2%/quarter price increase (\$109,883.00)	<u>\$1,442,896.00</u>

\*Total price increase of \$192,896.00 if ordered at the end of 2025

We have seen many departments ordering their budgeted trucks early to secure current pricing, and forgoing the offered prepay discount, which on this truck is around \$175,000.00. If you look at the price today vs. the prepayment discount you would save, you would come out ahead by ordering now. This does not take into consideration the long lead times that the industry is and will continue to experience for some time.

I hope this helps to understand how inflation has been impacting us in the fire industry. None of the future price increases are a guarantee to be that high, but we feel it will be higher than the "normal" 3%-5% for the foreseeable future.

Let me know if you have any questions.

Best Regards,

*Dustin Scholz*

Dustin Scholz  
Reliant Fire Apparatus, Inc.  
(515) 306-4160  
dustins@reliantfire.com

Mukwonago Fire Department  
 1111 Fox Street  
 P.O. Box 206  
 Mukwonago, WI 53149



Date: February 26, 2024

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the Mukwonago Fire Department, hereinafter called the Buyer and an officer of Rosenbauer South Dakota, LLC, hereinafter called the Company, the following apparatus and equipment.

One (1) Rosenbauer Pumper, complete with Rosenbauer Commander chassis per attached specifications.	\$1,259,729.00 each
Gross due upon completion and delivery total	<b>TOTAL \$1,259,729.00</b>
<b>*Note: If chassis amount of \$592,851.00 is paid upon arrival at our plant in South Dakota, deduct \$22,773.00 each</b>	

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

**DELIVERY:**

The estimated delivery time for the completed apparatus, is to be made 750 days after receipt of and approval of this contract duly executed and approved production ready specifications are released, (chassis and (or) major components must arrive within 480 days or delivery may be extended), subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. "Delivery" means the date company is prepared to make physical possession of vehicle available to customer.

**CONTRACT CHANGES:**

After execution and acceptance of this Contract, the Buyer may request that the Company incorporate a change to the Products or the Specifications for the Products by delivering a Change Order to the Company; provided, however, that any such Change Order must be in writing and include a description of the proposed change sufficient to permit the Company to evaluate the feasibility of such Change Order. Within seven (7) working days of receipt of a Change Order, the Company will inform the Buyer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or delivery resulting from such Change Order. The Company shall not be liable to the Buyer for any delay in performance or delivery arising from any such Change Order. Purchase Price may be modified only by mutual written agreement of the Parties because of changes to the Apparatus required or requested by the Buyer during the construction process pursuant to Appendix C, Change Order Policy. Any changes in the Purchase Price resulting from changes to the Apparatus required or requested by the Buyer during the construction process shall be stated in the Change Order signed by both parties. Additional Changes: If various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) require changes to the specification and/or the product that result in a cost increase to comply therewith this cost will be added to the Purchase Price to be paid by the customer.

**FORCE MAJEURE:**

The Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the Company's control which make the Company's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

[www.rosenbaueramerica.com](http://www.rosenbaueramerica.com)

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 870 SOUTH BROAD STREET  
 FREMONT, NEBRASKA 68025  
 P: 402.721.7622





**PAYMENT TERMS:**

Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, the Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and testing, any defects should develop, the Company shall be given reasonable time to correct changes. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer. \*NOTE: upon final inspection at the factory for pick-up or delivery, the Buyer will need to supply a Certificate of Insurance and full payment prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

**TITLE:**

The Apparatus shall always be the property of the Company until it is delivered to the Buyer pursuant to the terms of this agreement. The Company shall bear the sole responsibility and risk for destruction, loss or damage to the apparatus, or any portion of the Apparatus, through the date and time it is delivered to the Buyer. The Company shall deliver good and merchantable title to the Apparatus at the time it is delivered to the Buyer. The Buyer shall bear the sole responsibility and risk for destruction, loss or damage to the Apparatus upon the date and time it takes delivery of the Apparatus.

**PIGGY BACK ORDERS:**

The Company, at its sole discretion, will allow the terms of the contract to be extended to both the Buyer, as well as to other Municipal, State, or Federal agencies for similar unit(s). The Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, the Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/ or commercial heavy truck industries.

**MISCELLANEOUS PROVISIONS:**

This agreement shall be construed in accordance with the laws of the State of South Dakota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venue in South Dakota. The parties agree that this agreement bears a rational relationship to the State of South Dakota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Respectfully submitted,

Dealer: Jefferson Fire & Safety, Inc.

Sales Rep: James Schulenburg

**Buyer:**

We accept the above proposal and enter into contract with signature below.

\_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Date

*After company receipt of this document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.*

**Rosenbauer South Dakota, LLC**

\_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Date

[www.rosenbaueramerica.com](http://www.rosenbaueramerica.com)

[info@rosenbaueramerica.com](mailto:info@rosenbaueramerica.com)

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P: 402.721.7622

## APPENDIX C CHANGE ORDER POLICY

This change order policy is intended to reflect the increased cost of changes which result in delayed deliveries, confused paperwork, poor production flow and increased potential of trucks being built to incorrect specifications. With your cooperation, changes can be kept to a minimum which means we will be able to reduce lead times, increase production and maintain costs which will benefit all of us.

Our objective is accurate, high quality and on-time deliveries exceeding our customer expectations.

Changes any time after the order is received may delay the quoted delivery date. Significant design or component changes will have the largest impact on the schedule and quoted delivery date. Changes that occur later in the process will also have the largest impact on the schedule and quoted delivery date.

All time fences are referenced to contract execution date if not otherwise stated.

### Change Window #1

All changes will be priced at standard pricing and specials will be priced through our normal process. Significant changes made to the vehicle during this time period may result in a delivery extension.

RBM Chassis	0-60 days
RBA Aerial	0-60 days
Rosenbauer Body	0-60 days

### Change Window #2

All changes are subject to a 25% mark-up. All changes are subject to factory review and may be denied due to engineering or lead time issues.

RBM Chassis	61-75 days
RBA Aerial	61-75 days
Rosenbauer Body	61-120 days

### Change Window #3

All changes are subject to a 50% mark-up, and 50% restocking fee on deleted items. All changes are subject to factory review and may be denied due to engineering or lead time issues. No major components can be changed at this time; major components are considered engine, transmission, axles, suspension, cab, frame (wheelbase), seats, water pump and water tank.

RBM Chassis	76-120 days
RBA Aerial	76-120 days
Rosenbauer Body	121-180 days

### Change Window #4

Changes are not recommended at this time. Any changes requested will be priced on a time and material basis. Any changes requested, and that are quoted to the customer, must be approved by the customer within three days or they will not be valid.

RBM Chassis	After 120 days
RBA Aerial	After 120 days
Rosenbauer Body	After 180 days

*\*Note: Any late change orders that are factory driven will be done at cost and no additional mark up or penalties will apply.*

### SURCHARGE NOTICE

COVID-19 has caused extreme volatility in the global manufacturing supply chain. Inflationary pressures continue including raw materials, purchased parts, direct labor, and other firetruck components. In the event your truck order is affected by a surcharge, Rosenbauer America will provide an updated price quote. At that time, you have the option to continue with your truck purchase including the surcharge.

BUYER INITIALS: \_\_\_\_\_

[www.rosenbaueramerica.com](http://www.rosenbaueramerica.com)

[info@rosenbaueramerica.com](mailto:info@rosenbaueramerica.com)

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## APPENDIX D CANCELLATION POLICY

This cancellation policy is intended to outline the costs associated with canceling a contract after the vehicle has been ordered.

All requests for cancellation must be made through the dealership to the appropriate Rosenbauer manufacturing location. The information outlined below is the charges for Rosenbauer and might not reflect the overall charges of the cancellation, taking into consideration the dealership cancellation fees for travel and time spent at the separate expense to the dealership.

All time fences are referenced to contract execution date if not otherwise stated.

### Cancellation Window #1

All requests for cancellation from order entry until the preconstruction meeting is held will incur a \$5,000 cancellation fee.

### Cancellation Window #2

All requests for cancellation after the pre construction until the specifications have been released to engineering will incur a \$10,000 cancellation fee.

### Cancellation Window #3

All requests for cancellation after the specifications have been released until the truck starts in production will incur a \$15,000 cancellation fee in addition to evaluation of materials that have been ordered

### Cancellation Window #4

All requests for cancellation while the truck is in production will be subject to review and charged based material and production time.

**BUYER INITIALS:** \_\_\_\_\_

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**PLAN COMMISSION STAFF REPORT**

TO: Village of Mukwonago Plan Commission  
 FROM: Peter Gesch, P.E., Ruekert & Mielke, Inc.  
 REPORT DATE: April 1, 2024  
 MEETING DATE: April 9, 2024, 6:30 P.M.  
 SUBJECT: Cardinal Ridge Subdivision – General Development Plan Approval

BASIC INFORMATION	
<b>Project:</b>	Cardinal Ridge Subdivision
<b>Applicant:</b>	Bryan Lindgren – Neumann Developments, Inc.
<b>Consulting Engineer:</b>	Trio Engineering
<b>Request:</b>	PUD Overlay - General Development Plan
<b>Staff Recommendation:</b>	Approve with Conditions

PARCEL DATA/CHARACTERISTICS	
<b>Tax Key:</b>	MUKV2091995 (Lands Attached per Ord. 1030)
<b>Acreage:</b>	50.82 (16.50 in MUKV)
<b>Total Number of Units:</b>	94 Total (36 in MUKV)
<b>Density:</b>	2.18 Dwelling Units per Acre
<b>Total Green Space:</b>	60% of lot area required
<b>Park Area Dedication:</b>	Currently in Coordination
<b>Storm Water:</b>	Handled on-site in outlots
<b>Current Use:</b>	Agriculture
<b>Proposed Use:</b>	Single Family Residential Subdivision
<b>Current Zoning:</b>	R-3 Single Family Residential (Via Ordinance 1027)
<b>Proposed Zoning:</b>	R-3 Single Family Residential with PUD Overlay

**Project Summary & Overview**

The Applicant has submitted a Planned Unit Development (PUD) application for the proposed subdivision. This PUD overlay on the R-3 zoning is intended to allow for flexibility to the regulatory framework of the base zoning district while ensuring substantial compliance with the basic intent of the Comprehensive Plan and Zoning Code.

The proposed subdivision lies within the Villages of Mukwonago and Vernon and both municipalities are working with the applicant to develop the subdivision. The detachment and attachment of lands were approved via Ordinance 1025 and Ordinance 1030 respectively in January 2024. The Comprehensive Plan was amended via Ordinance 1026 and the subject property was rezoned via Ordinance 1027 in February 2024. The preliminary plat for the subdivision was approved with conditions via Resolution 2024-18 in March 2024.

The next steps in the development process are to review and approve the General Development Plan and Final Development Plan for the PUD, approve final plans, storm water management, and a Developers Agreement.

**Specific Request**

The Applicant is seeking the review and approval of the General Development Plan for the PUD overlay.

**PUD Modifications**

The proposed portion of the subdivision in Mukwonago includes 36 single-family residential lots ranging in size from 9,000 square feet to 22,061 square feet. The average proposed lot size is 12,770 square feet. The minimum lot area required in the R-3 Single-Family Small Lot – Residential District is 10,000 square feet. The setbacks associated with each lot are also less than required. Below is table summary of proposed modifications:

	<b>R-3 Zoning District</b>	<b>R-3 with PUD Overlay (Proposed)</b>
<b>Min. Lot Area:</b>	10,000 S.F.	9,000 S.F.
<b>Min. Lot Width:</b>	80 Feet Interior/100 Feet Corner	70 Feet Interior, 80 Feet Corner
<b>Max. Building Coverage:</b>	25%	40%
<b>Min. Greenspace:</b>	60% Total Lot Size	5,000 S.F. (55.6% of 9,000 S.F. Lot)
<b>Street Yard Setback:</b>	30 Feet	25 Feet
<b>Interior Side Yard:</b>	15 Feet	7.5 Feet, 15 Feet at side street corner
<b>Rear Yard:</b>	30 Feet	20 Feet

Due to on-site natural features and necessary layouts for roadways and storm water management, the PUD modifications will allow the applicant to better cluster the lots and more adequately develop the land to meet the basic intent of the Comprehensive Plan and Zoning Code.

**Staff Review**

<b>Engineering</b>	No comments at this time.
<b>Public Works</b>	No comments at this time.
<b>Utilities</b>	No comments at this time.
<b>Police</b>	No comments at this time.
<b>Fire</b>	No comments at this time.
<b>Building Inspection</b>	No comments at this time.
<b>Planning</b>	No comments at this time.

Staff Report – General Development Plan  
Cardinal Ridge Subdivision  
April 1, 2024  
Page 3

### **Recommended Action**

Staff recommends the Planning Commission recommend approval to the Village Board for the PUD General Development Plan subject to the conditions enumerated in Resolution 2024-18. The conditions will be resolved for the Final Plat, Developers Agreement, and PUD Final Development Plan.

### **Attachments**

1. Development Overview – dated November 10, 2023
2. Cardinal Ridge General Development Plan – dated March 26, 2024



November 10, 2023

Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Dear Plan Commission,

We are excited to be submitting for consideration our request to re-zone the following property located in the Village of Mukwonago:

- Subject property:
  - Address: S92W27720 Edgewood Ave (vacant land north of Cardinal Lane)
  - Tax Key: MUKV2091995
  - Size: approximately 16.5001 acres
  - Current Owner: Craig Hein
  - Current Zoning: A-1
  - Proposed Zoning: R-3 PUD
  - Current Land Use: Transitional Residential and Medium Lot Single Family
  - Proposed Land Use: Small Lot Single Family

### About Neumann Developments Inc.

Neumann Developments Inc. has been creating single-family residential subdivisions in South-Eastern and South-Central Wisconsin since the year 2000 and has had the proud distinction to have their communities selected for the Metropolitan Builders Association Parade of Homes in twelve neighborhoods in the past twelve years. Since the year 2000, Neumann Developments has developed over 5000 home sites, built over 55 miles of roads, and preserved over 2700 acres of land.

Through strategic partnerships with some of the area's largest builders we are able to create high quality residential developments that bring lasting value to communities. We look forward to the opportunity to bring a great neighborhood to the Village of Mukwonago.

### Market Demand

The market statistics for new residential homes has been and remains incredibly strong. In Mukwonago, inventory of homes available for sale in January was a mere 1.9 months, prices were up 7.23% year over year, with 75% of homes selling in under 30 days. We take a long-range vision in land development planning and the great location, schools, businesses, and community that attract people to Mukwonago will continue to keep demand for new homes in the community strong. By the time this proposed development is ready to bring homes to market in late 2024 and 2025 we are confident that the demand will be there as well.



## Comprehensive Master Plan

The property has been identified to include residential uses with up to 4.6 dwelling units per acre on the Future Land Use Map 2035.

We believe that given the site and community characteristics as well as the demand for residential homes that the highest and best use for the property is to keep amend the use to Small Lot Single Family allowing up to 2.3 dwelling units per acre. The use of single family residential on this property also serves as a transition from the higher density multifamily use to the south and the existing agricultural use in the adjacent Vernon lands.

## Development Overview

- Proposed Development
  - Total Units = 36 Lots
  - Proposed Gross Density = 2.18 units/acre
  - Current Property Assessed Value = \$5,100
  - Estimated Tax Base upon completion = \$17,000,000
  - Proposed Zoning = R-3 PUD
  - Min. Lot Size = 9,000 SF (Avg. 12,770 SF)
  - Min. Lot Width at building setback = 70' interior/ 80' corner lot
  - Min. Lot Width at R.O.W. = 60' wide and 45' in cul-de-sac's
  - Min. Front = 25'
  - Min Side = 7.5', 15' at side street corner
  - Min. Rear = 20'
  - Max Building Coverage = 40%
  - Min. Greenspace = 5000 SF

The proposed development will be able to offer new and current residents housing options in various sizes and price points that are hard to find in Mukwonago. We anticipate the single-family homes to vary in size and design and start in the mid-\$400's. The entire development will be controlled by a master HOA and architectural controls will be in place to create an aesthetically pleasing neighborhood as well as to manage common amenities and green spaces.

The proposed zoning district is consistent with the surrounding areas identified on the Comprehensive Master Plan and furthers the desire by the developer and the Village to create housing options that will be an asset to the community for many years to come. The use of a Planned Unit Development Overlay District on this property provides for uses compatible with planning and surrounding areas that results in the provision of a safe and efficient system for pedestrian and vehicular traffic, attractive recreation and landscaped open spaces, economic design and location of public and private utilities and community facilities; and ensures adequate standards of construction and planning. We believe this neighborhood





would be a great addition to Mukwonago and the new residents will love the proximity to easy commuter routes, blend of urban and rural environment, ample green space, and quick access to downtown areas.

If approved, we would seek to start development work in the Spring of 2024. The estimated project cost would be around \$2,800,000. This project would be owned and developed by a Neumann Developments Inc. related entity. Villas lots would be sold as home and lot packages through affiliated builder Harbor Homes and Estates lots would be available through affiliated builder Tim O'Brien Homes as well as made available directly to individuals and other builders.

This petition is being made after careful consideration regarding the market supply and demand of different residential product types in the Mukwonago area and we feel it provides housing options that will benefit the Village for many years to come.

Thank you for your consideration of this proposed project.

Sincerely,

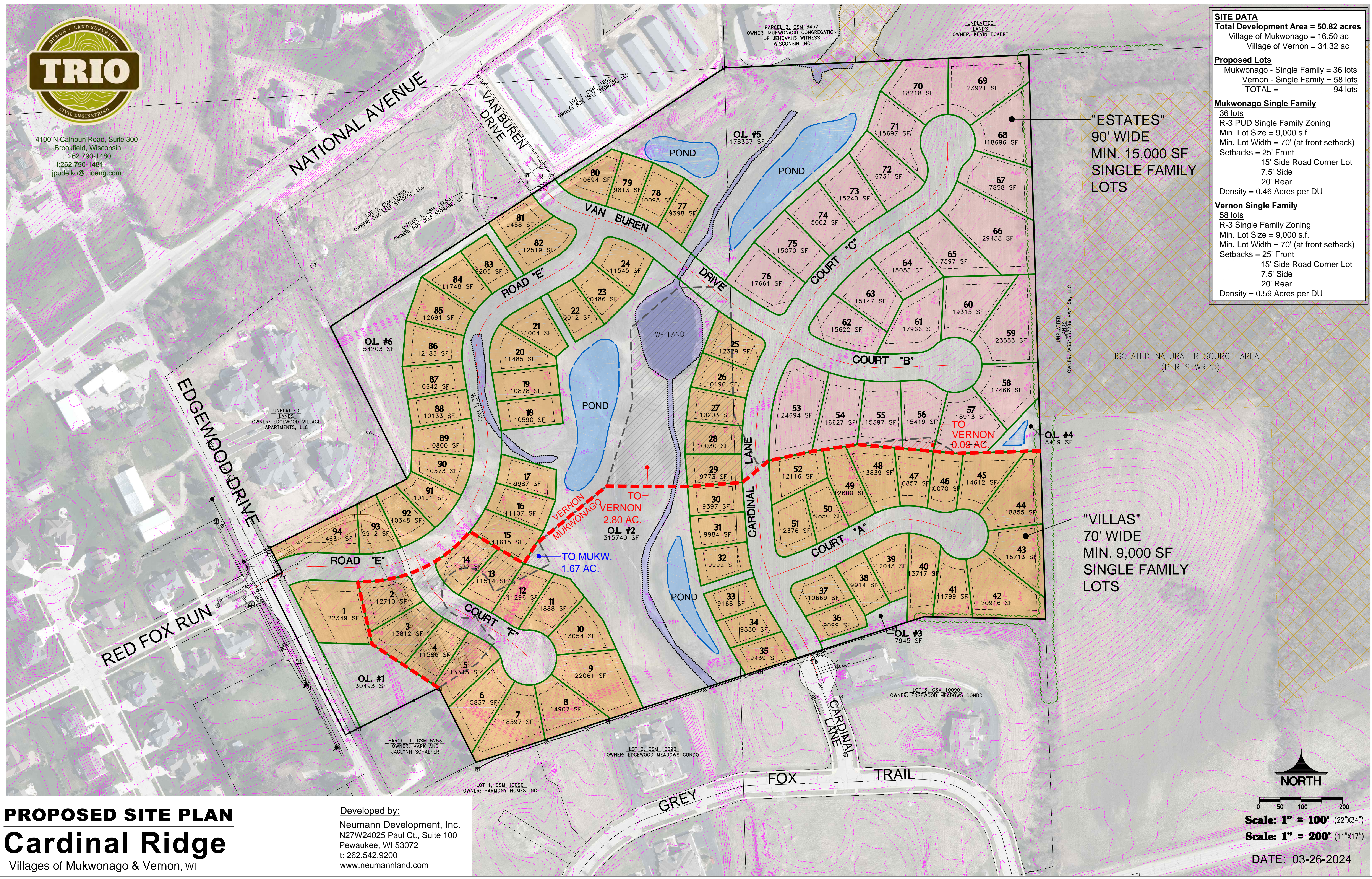
*Bryan Lindgren*

Bryan Lindgren  
Neumann Developments Inc



4100 N Calhoun Road, Suite 300  
 Brookfield, Wisconsin  
 t: 262.790-1480  
 f: 262.790-1481  
 jpudelko@trioeng.com

<b>SITE DATA</b>	
Total Development Area = 50.82 acres	
Village of Mukwonago = 16.50 ac	
Village of Vernon = 34.32 ac	
<b>Proposed Lots</b>	
Mukwonago - Single Family = 36 lots	
Vernon - Single Family = 58 lots	
TOTAL = 94 lots	
<b>Mukwonago Single Family</b>	
36 lots	
R-3 PUD Single Family Zoning	
Min. Lot Size = 9,000 s.f.	
Min. Lot Width = 70' (at front setback)	
Setbacks = 25' Front	
15' Side Road Corner Lot	
7.5' Side	
20' Rear	
Density = 0.46 Acres per DU	
<b>Vernon Single Family</b>	
58 lots	
R-3 Single Family Zoning	
Min. Lot Size = 9,000 s.f.	
Min. Lot Width = 70' (at front setback)	
Setbacks = 25' Front	
15' Side Road Corner Lot	
7.5' Side	
20' Rear	
Density = 0.59 Acres per DU	



**PROPOSED SITE PLAN**  
**Cardinal Ridge**  
 Villages of Mukwonago & Vernon, WI

Developed by:  
 Neumann Development, Inc.  
 N27W24025 Paul Ct., Suite 100  
 Pewaukee, WI 53072  
 t: 262.542.9200  
 www.neumannland.com

**NORTH**

0 50 100 200

**Scale: 1" = 100'** (22"x34")  
**Scale: 1" = 200'** (11"x17")

DATE: 03-26-2024

**VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES**

**RESOLUTION NO. 2024-24**

**RESOLUTION APPROVING THE PLANNED UNIT DEVELOPMENT OVERLAY  
GENERAL DEVELOPMENT PLAN FOR CARDINAL RIDGE SUBDIVISION,  
NEUMANN DEVELOPMENTS, INC.**

**WHEREAS**, pursuant to Chapter 100-53 of the Municipal Code, an application by Neumann Developments, Inc. was submitted for a Planned Unit Development (hereinafter "PUD") for the vacant 16.50-acre property located at S92W27720 Edgewood Avenue, between National Avenue and Edgewood Avenue, also known as the lands attached and executed in Ordinance 1030, in the Village of Mukwonago, which is part of the overall subdivision known as Cardinal Ridge, and

**WHEREAS**, a PUD application requires the submittal of a General Development Plan for review by the Village Plan Commission and Village Board, and

**WHEREAS**, Neumann Developments, Inc. has submitted a General Development Plan for the PUD in the form of an overall site plan and development summary, and

**WHEREAS**, the subject property has base zoning classification of R-3, and

**WHEREAS**, R-3 zoning requires a minimum lot area of 10,000 square feet and the applicant is requesting a minimum lot area of 9,000 square feet with associated set-back and lot width reductions, and

**WHEREAS**, the Plan Commission has reviewed the applicants General Development Plan at their meeting on April 9, 2024 and recommended Village Board approval of the same, and

**WHEREAS**, the Plan Commission conducted a public hearing at their meeting on April 9, 2024, regarding the same matter.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the General Development Plan for the project with a site plan dated March 26, 2024.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** the Village Board is approving the General Development Plan subject to the conditions enumerated in Resolution 2024-18.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** no development or land-disturbing activity of any kind may be undertaken until the Village Board has approved the Final Development Plan and Developer Agreement and all necessary terms and conditions have been satisfied.

Passed and adopted by the Village of Mukwonago Village Board this 17<sup>th</sup> day of April, 2024.

VILLAGE OF MUKWONAGO

By: \_\_\_\_\_  
Fred Winchowky, Village President

Attest: \_\_\_\_\_  
Diana Dykstra, Village Clerk

## Accounts Payable Cover Sheet

Report:	Period or corresponding report date		
Village Accounts Payable	4/11/2024	\$	282,882.24

Total for Approval: \$ 282,882.24

The preceding list of bills payable was approved for payment

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: ALSCO					
IMIL2003061	VILLAGE HALL WALKOFF MATS	100-5160-521900	63.37	63.37 DPW	04/18/2024
IMIL2005136	PD MAT CLEANING	100-5211-539400	51.89	51.89 POLICE	04/18/2024
IMIL2005885	VILAGE HALL WALK OF MATS	100-5160-521900	160.41	160.41 DPW	04/18/2024
TOTAL VENDOR ALSCO				<u>275.67</u>	
VENDOR NAME: AMAZON CAPITOL SERVICES					
1TPTCN7DFH6Y	STATION #1 DOOR LOCK	100-5220-539400	149.45	149.45 DPW	04/18/2024
1DCJJ9J4DTRQ	DEPUTY SUPPLIES/KEYBOARD ETC	100-5142-531100	100.00	169.81 CLERK	04/18/2024
		100-5144-531100	69.81		
TOTAL VENDOR AMAZON CAPITOL SERVICES				<u>319.26</u>	
VENDOR NAME: ANTHEM BLUE CROSS BLUE SHIELD					
MFD 000014635	EBIX PATIENT REFUND MFD 000014635	150-0000-130450	49.03	49.03 FINANCE	04/18/2024
TOTAL VENDOR ANTHEM BLUE CROSS BLUE SHIELD				<u>49.03</u>	
VENDOR NAME: AQUA-PURE INC.					
MUKWI2402	PHOS. REMOVAL CHEMICAL	620-8010-824000	18,548.40	18,548.40 UTILITIES	04/18/2024
TOTAL VENDOR AQUA-PURE INC.				<u>18,548.40</u>	
VENDOR NAME: ASSOCIATED APPRAISAL CONSULTANT INC					
173647	ASSESSOR SERVICES APRIL	100-5153-521900	45,133.25	45,133.25 CLERK	04/18/2024
TOTAL VENDOR ASSOCIATED APPRAISAL CONSULTANT INC				<u>45,133.25</u>	
VENDOR NAME: BAKER TILLY US, LLP					
BT2727437	2023 AUDIT PROGRESS BILL #2	100-5151-521900	7,157.36	32,500.00 FINANCE	04/18/2024
		150-5221-521900	3,020.40		
		200-5141-521900	898.35		
		410-5363-521900	774.13		
		430-5141-521900	781.90		
		440-5511-521900	1,380.53		
		480-5151-521900	2,193.97		
		500-5344-521900	43.35		
		220-5151-521900	2,031.25		
		240-5151-521900	2,031.25		
		250-5151-521900	2,031.25		
		610-6920-692300	5,078.13		
		620-8400-852000	5,078.13		
TOTAL VENDOR BAKER TILLY US, LLP				<u>32,500.00</u>	
VENDOR NAME: BARRIENTOS DESIGN & CONSULTING					
1884	DPW FACILITY ASSESMENT	480-5700-573000	7,286.10	7,286.10 DPW	04/18/2024
TOTAL VENDOR BARRIENTOS DESIGN & CONSULTING				<u>7,286.10</u>	
VENDOR NAME: BASSETT MECHANICAL					
6511405C	MAINTENANCE SERVICE AGREEMENT	620-8400-852000	1,105.00	1,105.00 UTILITIES	04/18/2024
TOTAL VENDOR BASSETT MECHANICAL				<u>1,105.00</u>	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: BAYSIDE PRINTING LLC					
144004	1ST QTR 2024 NEWSLETTER & PLANTER PROJEC	100-5142-531200	71.28	997.86 ALLOCATE	04/18/2024
		100-5211-531200	71.28		
		100-5300-539900	71.28		
		440-5511-531200	71.28		
		410-5363-531200	71.27		
		620-8400-852000	71.27		
		610-6920-692300	71.27		
		100-5670-521500	498.93		
TOTAL VENDOR BAYSIDE PRINTING LLC				997.86	
VENDOR NAME: BIELINSKI HOMES					
032724	Completed BOND TERMINATION - PROJECT COMPLETED	100-0000-211425	4,777.23	4,777.23 FINANCE	04/18/2024
TOTAL VENDOR BIELINSKI HOMES				4,777.23	
VENDOR NAME: BOUND TREE MEDICAL LLC					
85301274	EMS SUPPLIES	150-5231-531100	764.91	764.91 FIRE	04/18/2024
TOTAL VENDOR BOUND TREE MEDICAL LLC				764.91	
VENDOR NAME: BRIGHTSPEED					
MARCH 2024	MARCH 2024 PHONE SERVICE	100-5142-522500	78.02	566.74 ALLOCATE	04/18/2024
		100-5211-522500	55.20		
		100-5323-522500	108.70		
		440-5511-522500	190.85		
		610-6920-692100	34.04		
		620-8400-851000	99.93		
TOTAL VENDOR BRIGHTSPEED				566.74	
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON					
MARCH 2024	ACTIVITY GENERAL POLICE AND VILLAGE MATTERS	100-5211-521900	6,289.50	10,360.50 FINANCE	04/18/2024
		100-5111-521900	3,660.00		
		610-6920-692300	205.50		
		620-8400-852000	205.50		
TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON				10,360.50	
VENDOR NAME: C & M AUTO PARTS INC					
6079-381096	AIR HOSE REPAIR	100-5323-531100	9.49	9.49 DPW	04/18/2024
6079-380879	MINI BULBS	100-5323-531100	6.90	6.90 DPW	04/18/2024
TOTAL VENDOR C & M AUTO PARTS INC				16.39	
VENDOR NAME: CINTAS					
1904760079	UNIFORM JACKET PETERSON	100-5323-531100	81.94	81.94 DPW	04/18/2024
4188725116	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	140.55	140.55 DPW	04/18/2024
4188725303	UNIFORM SERVICE	610-6920-693000	68.30	136.59 UTILITIES	04/18/2024
		620-8400-856000	68.29		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: CINTAS					
4188005916	STAFF UNIFORMS AND SHOP SUPPLIES	100-5323-531100	140.55	DPW	04/18/2024
4188006063	UNIFORM SERVICE	610-6920-693000	59.49	UTILITIES	04/18/2024
		620-8400-856000	59.50		
TOTAL VENDOR CINTAS			618.62		
VENDOR NAME: CITIZENS BANK INS SERVICES					
00061	BOND	100-5120-539900	100.00	FINANCE	04/18/2024
TOTAL VENDOR CITIZENS BANK INS SERVICES			100.00		
VENDOR NAME: CITY OF MUSKEGO					
248244	911 ADMIN FEES	100-5211-522900	2,000.00	POLICE	04/18/2024
TOTAL VENDOR CITY OF MUSKEGO			2,000.00		
VENDOR NAME: CIVITEK CONSULTING					
61-24	PLANNING SERVICES	100-5632-521900	88.20	PLANNER	04/18/2024
TOTAL VENDOR CIVITEK CONSULTING			88.20		
VENDOR NAME: CLEARGOV INC					
2024-14582	DIGITAL BUDGET BOOK ANNUAL SUBSCRIPTION	100-5145-522900	4,635.00	FINANCE	04/18/2024
TOTAL VENDOR CLEARGOV INC			4,635.00		
VENDOR NAME: COLUMBIA SOUTHERN UNIVERSITY					
323053031824	COLUMBIA SOUTHER TUITION - KIRKPATRICK	100-5212-516300	845.00	POLICE	04/18/2024
TOTAL VENDOR COLUMBIA SOUTHERN UNIVERSITY			845.00		
VENDOR NAME: COMPASS MINERALS AMERICA					
1320713	WINTER ROAD SALT	100-5347-531100	8,463.87	DPW	04/18/2024
1323324	WINTR ROAD SALT	100-5347-531100	6,247.99	DPW	04/18/2024
TOTAL VENDOR COMPASS MINERALS AMERICA			14,711.86		
VENDOR NAME: CONLEY MEDIA, LLC					
6362410324-2	CLERK LEGAL NOTICES	100-5144-531200	29.54	CLERK	04/18/2024
6362410324-2	DPW BID AD FOR INDIAN HEAD PARK LIGHTING	480-5700-584900	126.58	DPW	04/18/2024
6362410324-2	PLANNING HEARING NOTICES	100-5632-531200	86.95	PLANNER	04/18/2024
TOTAL VENDOR CONLEY MEDIA, LLC			243.07		
VENDOR NAME: COREY OIL, LTD					
544245	HYDRANT FLUSHING SUPPLIES	610-6454-665400	126.96	UTILITIES	04/18/2024
TOTAL VENDOR COREY OIL, LTD			126.96		
VENDOR NAME: CSS MINDSHARE, LLC					
2494	DISPATCH CUBE SPEAKER - REMODEL PROJECT	430-5700-571100	757.00	POLICE	04/18/2024
TOTAL VENDOR CSS MINDSHARE, LLC			757.00		
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
82301967 PD	PD COPIER LEASE	100-5211-531200	108.00	POLICE	04/18/2024



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: DE LAGE LANDEN FINANCIAL					
82301967	LEASE 04/15/24 - 05/14/24 KONICA 450I	100-5142-531200	19.98	160.00 ALLOCATE	04/18/2024
		100-5300-539900	18.83		
		100-5120-531100	7.97		
		100-5141-531100	4.96		
		100-5145-531100	9.32		
		100-5241-531200	3.73		
		100-5632-531200	4.59		
		100-5211-531200	19.65		
		150-5221-531100	19.84		
		410-5363-531200	1.60		
		440-5511-531200	18.24		
		500-5344-531200	2.22		
		610-6902-690300	15.41		
		620-8300-840000	13.66		
TOTAL VENDOR DE LAGE LANDEN FINANCIAL				268.00	
VENDOR NAME: DIGGERS HOTLINE INC					
240338301 DPW	STORMWATER LOCATES	100-5344-539500	53.07	53.07 DPW	04/18/2024
240338301 UTILITIE	DIGGERS HOTLINE FEE	620-8400-856000	53.07	106.13 UTILITIES	04/18/2024
		610-6920-693000	53.06		
TOTAL VENDOR DIGGERS HOTLINE INC				159.20	
VENDOR NAME: DRAGONFLY EMBROIDERY					
22003	NEW DISPATCHER UNIFORM	100-5211-534700	15.00	15.00 POLICE	04/18/2024
TOTAL VENDOR DRAGONFLY EMBROIDERY				15.00	
VENDOR NAME: EBIX					
13164	EBIX MARCH INVOICE	150-5231-521900	4,634.19	4,634.19 FIRE	04/18/2024
TOTAL VENDOR EBIX				4,634.19	
VENDOR NAME: ETNA SUPPLY					
S105568991.001	PIPE RESTRAINT HARDWARE FOR WAS PIPING	620-8010-827000	2,052.20	2,052.20 UTILITIES	04/18/2024
S105586503.001	INVENTORY PARTS FOR WATER MAINS AND SERV	610-6451-664100	1,561.50	3,957.00 UTILITIES	04/18/2024
		610-6452-665200	2,395.50		
TOTAL VENDOR ETNA SUPPLY				6,009.20	
VENDOR NAME: EVOQUA WATER TECHNOLOGIES					
906383591	DIGESTER GAS VALVE REPLACEMENT	620-8010-833000	7,767.08	7,767.08 UTILITIES	04/18/2024
TOTAL VENDOR EVOQUA WATER TECHNOLOGIES				7,767.08	
VENDOR NAME: EXCEL BUILDING SERVICES LLC					
4183	PD BUILDING CLEANING	100-5211-539400	975.00	975.00 POLICE	04/18/2024
TOTAL VENDOR EXCEL BUILDING SERVICES LLC				975.00	
VENDOR NAME: GALLS LLC					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: GALLS LLC					
027355320	2024 UNIFORM ALLOWANCE - KUBIAK	100-5211-534600	145.48	145.48 POLICE	04/18/2024
TOTAL VENDOR GALLS LLC				<u>145.48</u>	
VENDOR NAME: GORDON FLESCH CO					
I00908888	CANON LEASE 04/20/24 - 05/19/24	100-5142-531200	20.25	162.10 ALLOCATE	04/18/2024
		100-5300-539900	19.08		
		100-5120-531100	8.07		
		100-5141-531100	5.03		
		100-5145-531100	9.43		
		100-5241-531200	3.78		
		100-5632-531200	4.65		
		100-5211-531200	19.91		
		150-5221-531100	20.10		
		410-5363-531200	1.62		
		440-5511-531200	18.48		
		500-5344-531200	2.25		
		610-6902-690300	15.61		
		620-8400-851000	13.84		
IN14613623	CANON COPIES 02/16/24- 03/16/224	100-5142-531200	13.13	105.10 ALLOCATE	04/18/2024
		100-5300-539900	12.37		
		100-5120-531100	5.23		
		100-5141-531100	3.26		
		100-5145-531100	6.11		
		100-5241-531200	2.45		
		100-5632-531200	3.02		
		100-5211-531200	12.91		
		150-5221-531100	13.03		
		410-5363-531200	1.05		
		440-5511-531200	11.98		
		500-5344-531200	1.46		
		610-6902-690300	10.12		
		620-8400-851000	8.98		
TOTAL VENDOR GORDON FLESCH CO				<u>267.20</u>	
VENDOR NAME: HAHN ACE HARDWARE					
MARCH 2024 DPW	PARK, SHOP & FORESTRY SUPPLIES	100-5323-531100	64.22	416.20 DPW	04/18/2024
		100-5611-531100	88.15		
		100-5521-531100	263.83		
MARCH 2024 UTILITII	PLUMBING, HARDWARE, CHEM. FEED, PAINT, A	620-8010-827000	200.03	273.03 UTILITIES	04/18/2024
		620-8030-828000	36.00		
		610-6310-663500	37.00		
MARCH 2024 LIBRARY	AIR FILTERS	440-5511-531100	129.64	129.64 LIBRARY	04/18/2024
MARCH 2024 POLICE	MISCELLANEOUS HARDWARE	100-5211-539500	100.71	100.71 POLICE	04/18/2024

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: HAHN ACE HARDWARE					
MARCH 2024 FIRE	HAHN ACE HARDWARE INVOICE	150-5221-531100	46.93	161.19 FIRE	04/18/2024
		150-5222-539500	34.18		
		150-5222-531100	80.08		
TOTAL VENDOR HAHN ACE HARDWARE				<u>1,080.77</u>	
VENDOR NAME: HAWKINS WATER TREATMENT					
6727335	CHEMICALS FOR WATER TREATMENT	610-6300-663100	3,267.92	3,267.92 UTILITIES	04/18/2024
6722539	CHEMICAL FEED PARTS	610-6310-663500	150.95	150.95 UTILITIES	04/18/2024
6714398	CHEMICAL FEED PARTS	610-6310-663500	35.60	35.60 UTILITIES	04/18/2024
TOTAL VENDOR HAWKINS WATER TREATMENT				<u>3,454.47</u>	
VENDOR NAME: HIPPENMEYER, REILLY, BLUM,					
56167	PROSECUTIONS	100-5130-521900	915.00	915.00 FINANCE	04/18/2024
TOTAL VENDOR HIPPENMEYER, REILLY, BLUM,				<u>915.00</u>	
VENDOR NAME: HORN OIL					
MARCH 2024	MARCH 2024 MONTHLY FUEL	100-5212-535100	2,502.23	9,661.08 ALLOCATE	04/18/2024
		100-5241-535100	78.49		
		100-5324-535100	3,915.83		
		150-5222-535100	637.01		
		150-5231-535100	1,818.60		
		610-6920-693300	74.69		
		620-8010-828000	352.89		
		610-6200-662200	281.34		
TOTAL VENDOR HORN OIL				<u>9,661.08</u>	
VENDOR NAME: HYDROCORP					
0077123-IN	COMMERCIAL CROSS CONNECTION SURVEY CONTR	610-6920-692300	1,413.00	1,413.00 UTILITIES	04/18/2024
TOTAL VENDOR HYDROCORP				<u>1,413.00</u>	
VENDOR NAME: JAMES IMAGING SYSTEMS					
1426581	COPIES KONICA 450I - 01/01/24 - 03/31/24	100-5142-531200	52.99	451.69 ALLOCATE	04/18/2024
		100-5300-539900	49.93		
		100-5120-531100	21.13		
		100-5141-531100	13.15		
		100-5145-531100	24.69		
		100-5241-531200	9.88		
		100-5632-531200	12.18		
		100-5211-531200	52.10		
		150-5221-531100	52.60		
		410-5363-531200	4.24		
		440-5511-531200	48.36		
		500-5344-531200	5.90		
		610-6902-690300	40.85		
		620-8300-840000	36.23		
		100-5512-531100	27.46		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT	POST DATE
VENDOR NAME: JAMES IMAGING SYSTEMS						
TOTAL VENDOR JAMES IMAGING SYSTEMS				451.69		
VENDOR NAME: IN313147	JEFFERSON FIRE & SAFETY ELECTRIC VEHICLE EXTRICATION TRAINING	150-5223-533500	1,500.00	1,500.00	FIRE	04/18/2024
TOTAL VENDOR JEFFERSON FIRE & SAFETY				1,500.00		
VENDOR NAME: 1308234	JOHNS DISPOSAL SVC. INC. MARCH GARBAGE & RECYCLING	410-5362-531000 410-5363-522000	27,878.24 20,793.76	48,672.00	DPW	04/18/2024
TOTAL VENDOR JOHNS DISPOSAL SVC. INC.				48,672.00		
VENDOR NAME: 916673692	KAESER COMPRESSORS SPARE BLOWER CABINET KEYS	620-8010-827000	34.81	34.81	UTILITIES	04/18/2024
TOTAL VENDOR KAESER COMPRESSORS				34.81		
VENDOR NAME: IN236097	KIESLERS POLICE SUPPLY 2024 UNIFORM ALLOWANCE - DEMOTTO	100-5211-534600	477.08	477.08	POLICE	04/18/2024
TOTAL VENDOR KIESLERS POLICE SUPPLY				477.08		
VENDOR NAME: 87116	LANGE ENTERPRISES INC STREET SIGNS	100-5348-531100	588.26	588.26	DPW	04/18/2024
TOTAL VENDOR LANGE ENTERPRISES INC				588.26		
VENDOR NAME: 040824	LEAGUE OF WI MUNICIPALITIES LEAGUE BOOKS	100-5142-533500	60.00	60.00	CLERK	04/18/2024
TOTAL VENDOR LEAGUE OF WI MUNICIPALITIES				60.00		
VENDOR NAME: 21211 21212 21225 21246	LEWIS SOUND & VIDEO PROFESSIONALS MICROPHONES BOARD ROOM CAMERA BOARD ROOM UPGRADES AUDIO UPGRADE BOARD ROOM ADDITIONAL PARTS VIDEO/AUDIO UPGRADES	430-5700-571000 430-5700-571000 430-5700-571000 430-5700-571000	3,564.38 1,180.00 765.00 656.44	3,564.38 1,180.00 765.00 656.44	CLERK CLERK CLERK CLERK	04/18/2024 04/18/2024 04/18/2024 04/18/2024
TOTAL VENDOR LEWIS SOUND & VIDEO PROFESSIONALS				6,165.82		
VENDOR NAME: 1420401 1422169 1423950	LIFE-ASSIST, INC. EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	150-5231-531100 150-5231-531100 150-5231-531100	217.69 460.19 366.10	217.69 460.19 366.10	FIRE FIRE FIRE	04/18/2024 04/18/2024 04/18/2024
TOTAL VENDOR LIFE-ASSIST, INC.				1,043.98		
VENDOR NAME: PYMT ADJUSTMENT P27824	MACQUEEN EQUIPMENT FIRE DEPT CREDIT - ADJUSTMENT SCBA REPAIR	150-5222-539500 150-5222-539500	(51.25) 256.50	(51.25) 256.50	FIRE FIRE	04/18/2024 04/18/2024
TOTAL VENDOR MACQUEEN EQUIPMENT				205.25		
VENDOR NAME: MARCO TECHNOLOGIES						

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		APPROVAL AMOUNT	DEPARTMENT	POST DATE
VENDOR NAME: MARCO TECHNOLOGIES						
36255084	COPIER LEASE	610-6920-692100	89.90	179.79	UTILITIES	04/18/2024
		620-8400-851000	89.89			
TOTAL VENDOR MARCO TECHNOLOGIES				179.79		
VENDOR NAME: MARSHALL-BOND PUMPS						
40659.0	SLUDGE PUMP REGULATOR REPAIR PARTS	620-8010-833000	2,805.18	2,805.18	UTILITIES	04/18/2024
TOTAL VENDOR MARSHALL-BOND PUMPS				2,805.18		
VENDOR NAME: MCDONOUGH SEPTIC						
I11788	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00	DPW	04/18/2024
I11789	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00	DPW	04/18/2024
I11790	PORTABLE RESTROOMS	100-5521-531100	95.00	95.00	DPW	04/18/2024
I11791	PORTABLE RESTROOMS	100-5521-531100	230.00	230.00	DPW	04/18/2024
TOTAL VENDOR MCDONOUGH SEPTIC				515.00		
VENDOR NAME: MINUTEMAN PRESS OF BURLINGTON						
55866	DEPUTY BUSINESS CARDS	100-5142-531200	43.00	43.00	CLERK	04/18/2024
TOTAL VENDOR MINUTEMAN PRESS OF BURLINGTON				43.00		
VENDOR NAME: MUKWONAGO ROTARY CLUB						
3187	Q3 2023-2024 DUES AND BREAKFAST	100-5142-532400	44.88	179.50	ALLOCATE	04/18/2024
		100-5632-532400	44.87			
		100-5211-532400	44.88			
		440-5511-533300	44.87			
TOTAL VENDOR MUKWONAGO ROTARY CLUB				179.50		
VENDOR NAME: MULCAHY/SHAW WATER, INC.						
325819	SPARE SAMPLER PUMPS	620-8010-827000	1,764.54	1,764.54	UTILITIES	04/18/2024
TOTAL VENDOR MULCAHY/SHAW WATER, INC.				1,764.54		
VENDOR NAME: NAPA AUTO PARTS - SP018						
219928	2017 AMBULANCE WIPERS	150-5231-531100	41.98	41.98	FIRE	04/18/2024
219426	VAC TRUCK WATER HOSE REPAIR	620-8030-828000	26.07	26.07	UTILITIES	04/18/2024
TOTAL VENDOR NAPA AUTO PARTS - SP018				68.05		
VENDOR NAME: NEXTEL WIRELESS SOLUTIONS						
195	DISPATCH CONSOLE RELOCATION - REMODEL PR 430-5700-571100		800.00	800.00	POLICE	04/18/2024
198	INTERNET TUNNEL - DISPATCH REMODEL PROJE 430-5700-571100		839.88	839.88	POLICE	04/18/2024
TOTAL VENDOR NEXTEL WIRELESS SOLUTIONS				1,639.88		
VENDOR NAME: NORTHERN LAKE SERVICE INC						
2400244	SOLIDS TESTING	620-8010-826000	77.62	77.62	UTILITIES	04/18/2024
2404798	COMPLIANCE SAMPLING-BACTI	610-6300-663200	27.50	27.50	UTILITIES	04/18/2024
2405240	COMPLIANCE SAMPLING-BACTI	610-6300-663200	167.50	167.50	UTILITIES	04/18/2024
2404948	COMPLIANCE SAMPLING-NITRATES	610-6300-663200	60.00	60.00	UTILITIES	04/18/2024
2405017	COMPLIANCE SAMPLING- SLUDGE TESTING	620-8010-825500	921.47	921.47	UTILITIES	04/18/2024

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: NORTHERN LAKE SERVICE INC					
	TOTAL VENDOR NORTHERN LAKE SERVICE INC		1,254.09		
VENDOR NAME: ORGANIZATION DEVELOPMENT					
14042	NEW DISPATCHER PSYCHOLOGICAL EVALUATION	100-5211-521900	735.00	POLICE	04/18/2024
	TOTAL VENDOR ORGANIZATION DEVELOPMENT		735.00		
VENDOR NAME: PRIMADATA					
65850	REPLENISH POSTAGE	410-5363-531500	120.78	ALLOCATE	04/18/2024
		610-6902-690300	543.53		
		620-8300-840000	543.52		
	TOTAL VENDOR PRIMADATA		1,207.83		
VENDOR NAME: PRINT PACK & SHIP CENTER					
41848 UTILITIES	SHIPPING FOR GENERATOR PARTS	620-8010-827000	16.34	UTILITIES	04/18/2024
41848 POLICE	NEW OFFICER UNIFORM RETURN	100-5212-534700	18.37	POLICE	04/18/2024
41848 FIRE	PRINT PACK AND SHIP INVOICE	150-5231-531500	123.67	FIRE	04/18/2024
	TOTAL VENDOR PRINT PACK & SHIP CENTER		158.38		
VENDOR NAME: PROHEALTH MEDICAL GROUP					
321795	DISPATCHER AND RESERVE OFFICER MEDICAL/D	100-5211-521900	112.00	POLICE	04/18/2024
		100-5212-521900	112.00		
	TOTAL VENDOR PROHEALTH MEDICAL GROUP		224.00		
VENDOR NAME: QUILL LLC					
37817014	OFFICE SUPPLIES	100-5211-531100	16.99	POLICE	04/18/2024
	TOTAL VENDOR QUILL LLC		16.99		
VENDOR NAME: SJE					
CD99518772	WELL #5 WASTE BACKWASH PUMP	610-6210-662500	8,821.56	UTILITIES	04/18/2024
	TOTAL VENDOR SJE		8,821.56		
VENDOR NAME: SOUTHERN LAKES NEWSPAPERS					
453336	SPRING ELECTION NOTICE	100-5144-531200	31.40	CLERK	04/18/2024
	TOTAL VENDOR SOUTHERN LAKES NEWSPAPERS		31.40		
VENDOR NAME: STERICYCLE					
8006244851	FEBRUARY 2024 VH SHREDDING SERVICES	100-5141-531100	48.84	ALLOCATE	04/18/2024
		100-5142-531100	24.42		
		100-5632-531100	24.42		
8006635813	PD SHRED SERVICE	100-5211-521900	90.78	POLICE	04/18/2024
	TOTAL VENDOR STERICYCLE		188.46		
VENDOR NAME: TK ELEVATOR CORPORATION					
3007820772	VILLAGE HALL ELEVATOR PREVENTIVE QUARTER	100-5160-521900	224.23	DPW	04/18/2024
	TOTAL VENDOR TK ELEVATOR CORPORATION		224.23		

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN					
MARCH 2024	PAINT, U JOINT & SIGN BOLTS	100-5324-539500	127.97	184.44 DPW	04/18/2024
		100-5348-531100	56.47		
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				<u>184.44</u>	
VENDOR NAME: TRILOGY CONSULTING LLC					
1696	THE BLOCK DEVELOPMENT	100-0000-211400	720.00	720.00 FINANCE	04/18/2024
1695	UTILITY RATE CONSULTING	610-6920-692300	135.00	270.00 UTILITIES	04/18/2024
		620-8400-852000	135.00		
TOTAL VENDOR TRILOGY CONSULTING LLC				<u>990.00</u>	
VENDOR NAME: TRIPLE CROWN PRODUCTS					
350160	HI VIS SAFETY CLOTHING	100-5323-534800	1,040.99	1,040.99 DPW	04/18/2024
TOTAL VENDOR TRIPLE CROWN PRODUCTS				<u>1,040.99</u>	
VENDOR NAME: UNTI DAVID					
040324	AHA CPR HEARTSVER CLASSES- UNTI	150-5232-533500	115.50	115.50 FIRE	04/18/2024
TOTAL VENDOR UNTI DAVID				<u>115.50</u>	
VENDOR NAME: USA BLUEBOOK					
INV00325864	TOOLS	620-8010-827000	138.95	138.95 UTILITIES	04/18/2024
INV00321369	HYDRANT FLUSHING SUPPLIES	610-6454-665400	735.97	735.97 UTILITIES	04/18/2024
INV00328328	FITTINGS FOR VAC TRUCK	620-8030-828000	183.22	183.22 UTILITIES	04/18/2024
TOTAL VENDOR USA BLUEBOOK				<u>1,058.14</u>	
VENDOR NAME: VILLAGE OF MUKWONAGO					
4931	ROAD OPENING PERMIT-FORCE MAIN REPAIR	620-8030-831000	150.00	150.00 UTILITIES	04/18/2024
2024 Q1 UTILITY	2024 APRIL QUARTERLY UTILITY BILLS	100-5521-522100	203.32	9,456.00 ALLOCATE	04/18/2024
		610-6300-663200	134.06		
		100-5521-522100	109.46		
		100-5160-522100	569.24		
		610-6300-663200	203.32		
		150-5221-522100	790.64		
		610-6300-663200	203.32		
		100-5521-522100	362.74		
		440-5511-522100	620.24		
		100-5512-522100	109.46		
		100-5521-522100	203.32		
		610-6300-663200	203.32		
		100-5323-522100	999.35		
		100-5211-522100	581.54		
		100-5521-522100	109.46		
		620-8010-827000	3,646.57		
		610-6300-663200	203.32		
		100-5521-522100	203.32		
TOTAL VENDOR VILLAGE OF MUKWONAGO				<u>9,606.00</u>	

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	APPROVAL DEPARTMENT	POST DATE
VENDOR NAME: WATSON					
000098175	DISPATCH CONSOLE PART	430-5700-571100	565.00	POLICE	04/18/2024
TOTAL VENDOR WATSON			565.00		
VENDOR NAME: WAUKESHA COUNTY REGISTER OF DEEDS					
4757641	RECORDING RESOLUTION 2024-04 (CU OF MINI 100-5323-521900		30.00	DPW	04/18/2024
4757642	RECORDING RESOLUTION 2024-06 (CU 917-919 100-0000-211400		30.00	CLERK	04/18/2024
TOTAL VENDOR WAUKESHA COUNTY REGISTER OF DEEDS			60.00		
VENDOR NAME: WAUKESHA CTY TREASURER					
2024-10040018	WAUKESHA COUNTY STORMWATER E&OR CONTRACT	100-5660-535200	1,342.40	DPW	04/18/2024
		100-5660-535400	1,342.40		
		500-5344-531000	246.20		
TOTAL VENDOR WAUKESHA CTY TREASURER			2,931.00		
VENDOR NAME: WAUKESHA FLORAL & GREENHOUSE					
00782871 / 0078317	FLOWERS / SURGERY	100-5111-539900	45.99	FINANCE	04/18/2024
		100-5241-539900	49.99		
TOTAL VENDOR WAUKESHA FLORAL & GREENHOUSE			95.98		
VENDOR NAME: WCTC					
S0826825	WCTC VPT AND ACTIVE ASSAILANT TRAINING	100-5215-533500	86.60	POLICE	04/18/2024
S0826824	WCTC EXCEL GALLO	100-5241-533500	114.50	CLERK	04/18/2024
		100-5632-533500	114.50		
TOTAL VENDOR WCTC			315.60		
VENDOR NAME: WI DEPT OF JUSTICE CIB					
L6812T 202403	BACKGROUND CHECKS	100-0000-242205	56.00	ALLOCATE	04/18/2024
TOTAL VENDOR WI DEPT OF JUSTICE CIB			56.00		
VENDOR NAME: WI DEPT OF TRANSPORTATION					
395-0000345619	HWY 83	250-5700-586500	1,511.70	FINANCE	04/18/2024
TOTAL VENDOR WI DEPT OF TRANSPORTATION			1,511.70		
VENDOR NAME: WI STATE LAB OF HYGIENE					
771622	COMPLIANCE SAMPLING-FLUORIDE	610-6300-663200	29.00	UTILITIES	04/18/2024
TOTAL VENDOR WI STATE LAB OF HYGIENE			29.00		
VENDOR NAME: ZARNOTH BRUSH WORKS					
0197460-IN	STREET SWEEPER BROOMS	100-5345-539500	883.00	DPW	04/18/2024
TOTAL VENDOR ZARNOTH BRUSH WORKS			883.00		
VENDOR NAME: ZORN COMPRESSOR & EQUIPMENT					
423901-00	DIGESTER COMPRESSOR SERVICE CALL	620-8010-833000	593.40	UTILITIES	04/18/2024
TOTAL VENDOR ZORN COMPRESSOR & EQUIPMENT			593.40		



04/11/2024 11:53 AM  
User: MROCKLEY  
DB: Mukwonago

PENDING VILLAGE BOARD REVIEW FOR MUKWONAGO  
EXP CHECK RUN DATES 04/18/2024 - 04/18/2024  
UNJOURNALIZED OPEN  
BANK CODE: GEN

Page: 12/12

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	APPROVAL AMOUNT DEPARTMENT	POST DATE
GRAND TOTAL:			282,882.24	



## Agenda Cover Report

<b>Date:</b> 4/11/24	<b>Committee/Board:</b> Public Works Committee
<b>Submitted by:</b> Ron Bittner	<b>Department:</b> Public Works
<b>Date of Committee Action: Information Only</b>	<b>Date of Village Board Action: Information Only</b>

<b>Subject:</b> Village Hall Roof Replacement Process
<b>Executive Summary:</b> The village roof replacement has multiple strategies to consider, asphalt shingles vs standing seam sealed metal roofing. The options, pros and cons will be presented earlier in the meeting with discussion to follow under Public Works. DPW will be working with The Garland Company for design and bidding of the project and options will be presented for final approval.
<b>Fiscal Impact:</b> N/A
<b>Executive Recommendation/Action:</b>  Discussion Only

**Attachments Included**

VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES

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**RESOLUTION NO. 2024 - 25**

**A RESOLUTION TO ALLOWING THE PLACEMENT OF THE HARVESTER FOR PHANTOM LAKES MANAGEMENT DISTRICT PARKING IN THE VILLAGE OF MUKWONAGO**

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**WHEREAS**, the Phantom Lakes Management District (hereinafter referred to as "PLMD") has demonstrated a commitment to environmental stewardship and lake management within the Village; and

**WHEREAS**, PLMD utilizes a harvester for the purpose of maintaining the health and aesthetics of Phantom Lakes, which are integral to the well-being of the Village and its residents; and

**WHEREAS**, PLMD has requested permission to park their harvester on at the end of Wahl Avenue adjacent to the lake for ease of access and operational efficiency; and

**WHEREAS**, the property in question, owned by the Town of Mukwonago, as identified by Tax Key MUKV197590, which is currently undevelopable and therefore available for seasonal/essential use by PLMD, granted by Village Ordinances.

**NOW, THEREFORE, BE IT RESOLVED** by Village of Mukwonago Board of Trustees:

1. That the PLMD is hereby granted permission to park their harvester within the Village, specifically MUKV197590, for the purpose of lake management, essential services, and maintenance.
2. That this permission is granted on a renewal basis every (5) years, and is contingent upon a lease agreement with the Town of Mukwonago.
3. That a copy of this resolution shall be provided to PLMD and the Town of Mukwonago for their records, and it shall be effective immediately upon passage.
4. The Village of Mukwonago Ordinance does not authorize the installation of a security fence or construction of a storage shed, however suggests a temporary modified storage Container, and is in support of the remaining provisions of the Lease Agreement hereby attached as Exhibit A.
5. That all prior resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed to the extent of such conflict.

Approved and adopted this 17<sup>st</sup> of April 2024 by the Village Board of the Village of Mukwonago, Wisconsin.

ATTESTATION:

APPROVED:

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Fred H. Winchowky, Village President

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Diana Dykstra, MMC  
Village Clerk-Treasurer

## LEASE AGREEMENT

WHEREAS, the Town of Mukwonago, hereinafter known as the "Landlord" or "Town", owns a property on Wahl Avenue, on Lower Phantom Lake in Mukwonago, WI, hereinafter known as the "Property", and further identified as tax key number MUKV1975940, and defined with legal description as:

PT SW1/4 SEC 26 T5N R18E; COM NW COR LOT 1 CERT SURV 1771 VOL12/132; WLY ALG S LI WAHL AV 200 FT THE BGN; W 223.75 FT; S 57 FT; ELY ALG SHORE 146.52 FT; SLY & SELY ALG SHORE 105.60 FT; N82°30'E 31 FT; N 154 FT TO BGN, and;

WHEREAS, the Town desires to lease the Property to the Phantom Lakes Management District, hereinafter known as the "Tenant" or "PLMD", for docking, parking and storage of harvesting equipment necessary for maintenance of Phantom Lakes in accordance with its harvesting permit, and;

WHEREAS, the PLMD desires to lease the Property from the Town for said docking, parking and storage of equipment for performing lake maintenance, and;

WHEREAS, the PLMD is responsible for maintaining the Phantom Lakes in accordance with its harvesting plan for the benefit of the public using the lakes, and;

WHEREAS, the property is ideally located and well suited for docking of the harvesting equipment, and;

WHEREAS, the Town and PLMD desire to establish conditions for a lease.

NOW THEREFORE, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town hereby agrees to lease the Property to the PLMD with the following conditions:

1. The property shall be leased by the Town to the PLMD for the sum of one dollar and no/100 (\$1.00) per year.
2. The lease term shall be from January 1 to December 31 every year unless terminated in accordance with conditions of this agreement.
3. The lease shall be automatically renewed annually unless terminated by majority vote of the Town at a meeting properly noticed and open to the public or, unless terminated by the PLMD at a meeting properly noticed and open to the public. The lease termination shall be effective on January 1 of the year following vote by either board to terminate the agreement renewal.
4. The PLMD shall lease the land for docking, parking and storage of harvesting equipment necessary for maintenance of Phantom Lakes in accordance with its harvesting permit.

5. The PLMD shall be allowed to erect security fencing to reduce incidence of vandalism of harvesting equipment and shall be allowed to erect a temporary storage shed to contain any small tools necessary to maintain harvesting equipment.
6. The PLMD shall be allowed to maintain a portable restroom on the property for use by harvesting employees.
7. The PLMD shall maintain the property in good order so as not to be a nuisance to the neighborhood and shall comply with all local ordinances. The PLMD will dispose of all trash in a trash container to be emptied by the Town on a regular basis.
8. The PLMD shall maintain liability insurance on the property with the Town as a named insured in an amount not less than one hundred thousand dollars (\$100,000) pertaining to activities on the Property.
9. In the event the Town issues any notices of code violation, nuisance violation or other violation of local, state or federal law, the PLMD shall promptly bring the Property into compliance. The PLMD shall be allowed a minimum of 60 days to bring Property into compliance in the event Town gives notice to the PLMD of violation on the property.
10. The Town shall have the right to terminate the lease with minimum 60 days notice for any violation of code, law or violation of this lease agreement.
11. The Town shall be authorized to enter the property at any time for any reason it deems necessary.
12. The Town shall be allowed to use the property in any manner not in conflict with use by the PLMD.

Agreed to by:

Landlord: Town of Mukwonago

Tenant: Phantom Lakes Management  
District

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Town Chairman

PLMD Chairman

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Town Administrator

PLMD Secretary

*VILLAGE OF MUKWONAGO  
POLICE DEPARTMENT*



*MONTHLY REPORT*

*March 2024*

**Citation Totals by Offense**

All Departments

Violation Date: 03/01/2024 through 03/31/2024

Court	Agency	Offense Code	Offense Description	Total
<b>MKPD</b>				
	<b>Adult</b>			
		346.14(1m)	Automobile Following Too Closely	1
		948.40(2)	Contributing To The Delinquency Of A Minor	1
		346.13(3)	Deviation From Designated Lane	2
		341.61(2)	Display Unauth. Veh. Registration Plate	1
		14-27(4)	Dog At Large	2
		346.57(3)	Driving Too Fast For Conditions	1
		343.22(1)	Fail/Notify Address/Name Change	2
		346.04(2)	Fail/Obey Traffic Officer-Work Area	1
		346.46(1)	Fail/Stop At Stop Sign	5
		346.18(3)	Fail/Yield Right/Way From Stop Sign	1
		346.48(1)	Failure To Stop For School Bus	4
		346.06	Failure To Yield Right Of Way	1
		341.15(3)(a)	Improper Display/Plates (No Plates)	1
		341.04(2)	Improper Registration Of Auto, Etc	1
		341.15(2)	Improperly Attached License Plates	4
		346.89(1)	Inattentive Driving	2
		347.13(1)	No Tail Lamp/Defective Tail Lamp-Night	3
		341.04(1)	Non-Registration Of Auto, Etc	21
		341.03(1)	Operate After Rev/Susp Of Registration	2
		344.62(1)	Operate Motor Vehicle W/O Insurance	10
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	3
		347.13(3)	Operate Vehicle W/O Registration Lamps	1
		347.14(1)	Operate Vehicle W/O Stopping Lights	6
		346.89(5)	Operate vehicle with visible electronic device	1
		343.05(3)(a)	Operate W/O Valid License	7
		343.44(1)(a)	Operating After Suspension	7
		343.44(1)(b)	Operating While Revoked	1
		347.06(1)	Operation W/O Required Lamps Lighted	2
		82-71	Parking Lot Traffic Violation	2
		961.573(1)	Possess Drug Paraphernalia	4
		961.41(3g)(b)	Possession of Controlled Substance	3
		346.62(2)	Reckless Driving-Endanger Safety	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	1
		346.57(4)(gm)1	Speeding on Expressway	1
		346.57(4)(gm)2	Speeding on Freeway	7
		346.57(5)	Speeding Zone And Posted Limits	23
		943.20(1)(a)	Theft-Movable Property<=\$2500	1
		347.06(3)	Unclean/Defective Lights Or Reflectors	7
		346.13(1)	Unsafe Lane Deviation	1
		346.37(1)(c)1	Violate Red Traffic Signal	4
		TR305.34(6)(c)	Windshield - Tinting - Critical Area	1
			<b>Adult Grand Total</b>	<b>150</b>

**Citation Totals by Offense**

All Departments

Violation Date: 03/01/2024 through 03/31/2024

<b>Court</b>	<b>Agency</b>	<b>Offense Code</b>	<b>Offense Description</b>	<b>Total</b>
<b>MKPD</b>				
	<b>Juvenile</b>			
		54-102(a)	Loitering /Curfew Violation	3
		343.05(3)(a)	Operate W/O Valid License	1
		961.41(3g)(b)	Possession of Controlled Substance	2
		54-103	Possession of Nicotine/Tobacco by a Minor	3
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	2
			<b>Juvenile Grand Total</b>	<b>11</b>





## Monthly Case Overview Report

Printed On: 04/04/24 10:18

Reporting Period: 03/01/2024 - 03/30/2024

Village of Mukwonago Police - 1122

	<b>Total</b>
	<b>52</b>
Administrative/Informational	<b>9</b>
Assist Other Dept/Service/Request by Citizen	<b>1</b>
Bail Jumping	<b>1</b>
Contrib Delinquency Minor	<b>1</b>
Criminal Damage-Private	<b>1</b>
Disorderly Conduct: Harassment	<b>1</b>
DOA - Sudden Death, Etc.	<b>1</b>
Evidence Room	<b>1</b>
Fraud-Imperson	<b>1</b>
Hit and Run	<b>2</b>
Industrial Accident	<b>1</b>
Marijuana-Possession	<b>3</b>
Narcotic Equip-Possession	<b>1</b>
Passing Counterfeit	<b>1</b>
Public Order Crimes	<b>5</b>
Retail Theft <\$50	<b>1</b>
Retail Theft >\$200	<b>3</b>
Retail Theft-Anti-Theft Device	<b>1</b>
School Bus Violations	<b>1</b>
Shoplifting/Retail Theft Compl	<b>1</b>
Simple Assault	<b>1</b>
Suspicious Circumstance	<b>1</b>
Theft - All	<b>1</b>
Theft - All Others <\$50	<b>1</b>
Theft - All Others >\$200	<b>2</b>
Traffic Offense/Traffic Other	<b>7</b>
Truancy Ordinance Violation	<b>1</b>
Warrant/Fugitive - Other Agenc	<b>1</b>



**Arrests by Statute Report**

Printed On: 04/04/24 10:20

**Reporting Period: 03/02/24 - 03/30/24**

This report contains all arrest charges.

	<b>Total</b>	<b>Felony</b>	<b>Misdemeanor</b>	<b>Non-Criminal</b>	<b>Ordinance</b>
14-27(4) - Dog Running at Large	2				2
54-1(1) - Retail Theft (Shoplifting)	3				3
54-1(10) - Contributing to the Delinquency of a Minor	1				1
54-1(24) - Theft (under \$2500.00)	1				1
54-1(V) - Possession of a Controlled Substance 961.41(3g)(e)	5				5
54-1(V1) - Possession of Drug Paraphernalia	4				4
54-102(a) - Loitering or Curfew Violatiion	3				3
54-103 - Possession of Nicotine or Tobacco Product by a Minor	3				3
940.19(1) - Battery	1		1		
943.201(2)(a) - Misappropriate ID Info - Obtain Money	1	1			
943.50(1m)(b) - Retail Theft - Intentionally Take - (>\$500-\$5,000)	1	1			
943.50(1m)(b) - Retail Theft-Intentionally Take >\$500-\$5,000	1	1			
943.50(1m)(f) - Retail Theft - Rem Anti-Theft Device - (>\$500-\$5,000)	1	1			
943.50(1m)(h) - Retail Theft - Anti-Theft Device Remover - (>\$500-\$5,000)	1	1			
943.82 - Fraud against a financial institution	1	1			
946.49(1)(a) - Bail Jumping-Misdemeanor	1		1		
946.49(1)(b) - Bail Jumping-Felony	1	1			
947.01 - Disorderly Conduct	1		1		
961.41(3g)(g) - Possess Methamphetamine	1	1			
FUGM - Fugitive Warrant Other Municipal	1			1	
FUGS - Fugitive Warrant - State	2		2		
<b>Total</b>	<b>36</b>	<b>8</b>	<b>5</b>	<b>1</b>	<b>22</b>



**Traffic Crash List**

Printed On: 04/04/24 10:24

Village of Mukwonago Police								
Date Time	Case#	Crash#	Officer	Total Units	Total Injured	Total Killed	Crash Type	EMS#
03/23/2024 14:06	24-013198	24-000046	Pinkowski, Shaun-spin42	2	0	0	C	
03/15/2024 07:06		24-000045	Pitcher, Peter-ppit38	2	0	0	C	
03/26/2024 16:13		24-000044	Cieszynski, Brian-bcie45	2	0	0	C	
03/22/2024 07:10		24-000043	Petted, Joseph J-jpet43	2	0	0	C	
03/22/2024 07:22		24-000042	Wilson, Chet-cwil47	3	0	0	C	
03/21/2024 10:33		24-000041	Wilson, Chet-cwil47	1	0	0	C	
03/21/2024 10:33		24-000040	Wilson, Chet-cwil47	2	0	0	C	
03/07/2024 11:27		24-000039	Pitcher, Peter-ppit38	2	0	0	C	
03/12/2024 19:10		24-000038	Zajichek, Taylor-tzaj36	1	0	0	D	
03/10/2024 12:08	24-011242	24-000037	Pinkowski, Shaun-spin42	1	0	0	C	
03/09/2024 17:07	24-011162	24-000036	Cieszynski, Brian-bcie45	2	0	0	C	
03/03/2024 18:44		24-000035	Kubiak, Michael L-mkub41	2	2	0	C	
03/01/2024 15:42		24-000034	Cieszynski, Brian-bcie45	2	0	0	C	
<b>Village of Mukwonago Police</b>				<b>24</b>	<b>2</b>	<b>0</b>		

(13)

**Police Contacts - Village**

First Shift	1395
Second Shift	920
Third Shift	464
911 Calls	156
<b>TOTAL CALLS</b>	<b>2935</b>

**Police Contacts - Town**

First Shift	569
Second Shift	565
Third Shift	741
911 Calls	46
<b>TOTAL CALLS</b>	<b>1921</b>

**Phantom Lake Patrol**  
**All Calls/Contacts**

**TOTAL CONTACTS** **4856**

**FLEET MILES AND GAS USAGE**

	<b>24</b>	<b>26</b>	<b>28</b>	<b>30</b>	<b>32</b>	<b>33</b>	<b>34</b>	<b>36</b>	<b>38</b>
	<b><u>22 Chev</u></b>	<b><u>21 Ford</u></b>	<b><u>20 Dodge</u></b>	<b><u>22 Chev</u></b>	<b><u>17 Ford</u></b>	<b><u>19 Chev</u></b>	<b><u>23 Chev</u></b>	<b><u>18 Ford</u></b>	<b><u>22 Chev</u></b>
Speed End	72484	NA	18418	69371	81549	NA	4725	91489	57981
Speed Beg	70349	NA	18190	66889	NA	NA	3401	91425	56455
Total Miles	2135	NA	228	2482	NA	NA	1324	64	1526
Total Gas	197.3	NA	20.6	253.3	8.3	NA	135.3	7	168.8

Respectfully Submitted,

Chief Daniel J. Streit  
Village of Mukwongo Police Department

# Arbor Day April 26, 2024

Each year the Village of Mukwonago is proud to host an Arbor Day Celebration.

Arbor Day is traditionally observed as a special day to commemorate the planting of trees.

The Village President has proclaimed April 26th as Arbor Day in the Village and urges all citizens to plant trees to gladden the heart and promote the well-being of future generations.

Join the Village in the Arbor Day Celebration and planting of trees on April 26, 2024 at Clarendon Elementary at 3:00PM



## Village of Mukwonago's E-Waste Collection and Recycling



**Come out and recycle your old electronic waste with the Village!**

**Who?** Village of Mukwonago Residents

**What?** A day of recycling! Bring all your electronic waste to the collection site and the village will handle it from there! For a list of recyclable materials, please consult the adjoining document.

**When?** Saturday, April 27, 2024, 8:00am-1:00pm

**Where?** Village Municipal Building, 630 E Veterans Way, Mukwonago, WI 53149 (Right underneath the water tower)

Please direct any question to the event coordinator, Blake Stephens.

Please be sure that what you bring is on the recyclable list that partners this flyer.

This e-waste recycling event is solely for the Village of Mukwonago residents.

We hope to see you there!

Email: [Scouterblake@gmail.com](mailto:Scouterblake@gmail.com)

Number: (262) 202-5647

Please note that our e-waste recycling program is exclusively available to residents of the village of Mukwonago. We kindly request that only individuals residing within the boundaries of the Village of Mukwonago participate in this initiative. Your cooperation ensures efficient and effective management of our resources and services. Thank you for your understanding.

### **list of items that we accept:**

Consumer Computers  
(Desktops, Laptops, Netbooks  
& Tablets)

Consumer Computers  
(Desktops, Laptops, Netbooks  
& Tablets)  
Consumer Printers (Desktop-  
Style Printers, Printer-Fax,  
Copier-Scanner Combinations,  
3-D Printers)

Consumer Video Display  
Devices (Televisions, Computer  
Monitors, E-Readers)

Computer Peripherals (Mice,  
Keyboards, Scanners, Etc.)

Fax Machines  
DVD Players  
VCRs  
Digital Video Players/Recorders  
Cell Phones

Microwaves  
Toasters  
Vacuums