Narragansett Town Council

President
Ewa M. Dzwierzynski

President Pro Tem
Jill A. Lawler

Council Members
Susan P. Cicilline Buonanno
Steven J. Ferrandi
Deborah A. Kopech

Town Solicitor
Mark A. Davis, Esq.

NARRAGANSETT TOWN COUNCIL

REGULAR MEETING AGENDA
MONDAY, AUGUST 19, 2024
7:00 PM
ASSEMBLY ROOM

www.narragansettri.gov

Town Manager
James R. Tierney

Town Clerk
Janet Tarro

This meeting is streamed live on YouTube on the Narragansett Town Council channel https://www.youtube.com/@narragansetttowncouncil. There will be no remote participation.

Posted: August 15, 2024

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. ADMINISTRATIVE MATTERS

A.1 A MOTION TO APPOINT Jennifer Beck as Council Clerk Pro Tem

B. APPROVAL OF MINUTES

B.1 A MOTION TO APPROVE the minutes from the July 26, 2024 special meeting.

B.2 A MOTION TO APPROVE the minutes from the July 26, 2024 executive session meeting.

B.3 A MOTION TO APPROVE the minutes from the August 5, 2024 regular meeting.

C. ANNOUNCEMENTS/PRESENTATIONS

C.1 • Town Manager's Update

D. PUBLIC HEARING/DECISION –7:30 PM

D.1 A MOTION TO SCHEDULE a public hearing on September 16, 2024 on an ordinance in amendment of Appendix A of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Zoning".

D.2 A MOTION TO SCHEDULE a public hearing on September 16, 2024 on an ordinance in amendment of Appendix A of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Zoning", specifically text revisions of Section 2.2 (Definitions), amending the definition of 'Bed and Breakfast/guest house' and Section 6.1 (Use Regulations) and REFER the matter to the Planning Board for review and recommendation.

OPEN FORUM/PUBLIC COMMENT:

The comments of citizens addressing the Council are neither adopted nor endorsed by the body but heard as requested.
***NOTE*:** *Public comment will NOT be taken on matters involving open litigation.*
***RULES*:** Sign *in to speak (back of chambers); state name and address; speak only on topics not on the meeting agenda; 3-minute time limit per speaker/subject matter; and be orderly and respectful.*

E. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the Town Council, and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

E.1 A MOTION TO APPROVE training costs for the Fire Department to host a Fire/Arson Investigation and Arson Case Management for Prosecution course, to be conducted through coordination with the Rhode Island I.A.A.I., in the amount of $8,500.00.

E.2 A MOTION TO APPROVE, RATIFY AND CONFIRM the emergency purchase of six (6) new fuel injectors for the Highway Division's Forestry Bucket Truck, from TruckPro LLC, in the amount of $2,556.16.

E.3 A MOTION TO APPROVE the annual renewal maintenance of Guardian Tracking software module (Employee Performance) for the Fire Department from Vector Solutions, in the amount of $4,522.08.

E.4 A MOTION TO APPROVE the purchase and installation of new personal storage lockers for the Police Department from Donnegan Systems, Inc., in the amount of $6,205.40.

E.5 A MOTION TO AWARD the bid for the Purchase of Beach Accessibility Mats from the lowest bidder, Accessrec, LLC, in the amount of $3,624.00.

E.6 A MOTION TO APPROVE the installation of electrical outlets to power the new all weather AED enclosures that will house the Automated External Defibrillators (AEDs), to be completed by E. W. Audet & Sons, Inc., in the amount of $6,475.00, utilizing the General Electrical Services contract.

E.7 A MOTION TO APPROVE the purchase of Stop Sticks for the Police Department from Stop Stick, Ltd., in the amount of $5,182.00.

E.8 A MOTION TO APPROVE real estate abatements in the amount of $6,000.

E.9 A MOTION TO APPROVE, RATIFY, AND CONFIRM the emergency propane fuel tank replacement at the Stanton wastewater pump station completed by Amerigas, Inc., in amount of $5,873.74.

E.10 A MOTION TO APPROVE, RATIFY, AND CONFIRM sewer excavation and repair work completed by Boyle & Fogarty Construction Co., Inc., in the amount of $6,259.80.

E.11 A MOTION TO APPROVE the waiver of interest for taxpayers in accordance with ordinance Section 70-90 "Waiver of interest on overdue quarterly property tax and utility payments."

E.12 A MOTION TO APPROVE the renewal of the website hosting, support, and site refresh with CivicPlus LLC, in the amount of $8,727.86.

OLD BUSINESS

A MOTION TO READ, PASS AND ACCEPT as a First Reading an ordinance in amendment of Chapter 46 "Miscellaneous Offenses", Article II "Unruly Gatherings".

NEW BUSINESS

F. POLICE DEPARTMENT

F.1 A MOTION TO APPROVE the purchase and installation services of two (2) MDT tablets for two (2) new police vehicles from Island Tech Services, LLC in the amount of $12,710.00.

F.2 A MOTION TO APPROVE the annual contract for technical support for the Police Department's computer software system with Tritech Software Systems (Central Square) in the amount of $20,996.56.

F.3 A MOTION TO ACCEPT a Stanton Foundation Grant which will award the Narragansett Police Department up $32,000 for our K-9 program. This grant will enable the Police Department to establish a second K-9 Unit with a separate skill set from our current K-9. The grant is intended to cover the costs associated with such a program. No matching funds are required.

G. FIRE DEPARTMENT

G.1 A MOTION TO APPROVE the Fire Department's request to hire three (3) Probationary Firefighters as replacements due to recent retirements within the department.

H. PARKS AND RECREATION DEPARTMENT

H.1 A MOTION TO RESCIND the bid award for Toter Trash Bags for the Parks and Recreation and Public Works Departments from Interboro Packaging Corporation due to noncompliance of bid specifications and AWARD to the second lowest bidder, Fordion Packaging Ltd., at the unit costs of $14.92 per Case of 64-gallon clear bags and $20.69 per Case of 64-gallon

black bags, for a one (1) year period.

H.2 A MOTION TO APPROVE a request from the University of Rhode Island Panhellenic Council to host "Seas the Day with Greek Life" at Narragansett Town Beach on Tuesday, September 3, 2024, subject to state and local regulations.

I. PUBLIC WORKS DEPARTMENT

I.1 A MOTION TO APPROVE the proposal from Boyle & Fogarty Construction Co., Inc., in the amount of $10,800.00 for sewer line repairs at the Towers and any other incidental costs that may occur from this project.

J. ENGINEERING DEPARTMENT

J.1 A MOTION TO APPROVE, RATIFY, AND CONFIRM fabrication and installation of a bulkhead plate to repair a leaking slide gate at the Scarborough Wastewater Treatment Facility aeration tank completed by J.F. Brennan Company, Inc., in amount of $11,765.00.

K. INFORMATION TECHNOLOGY DEPARTMENT

K.1 A MOTION TO APPROVE the purchase of Dell computers, workstations and monitors from Zones LLC, in the amount of $27,657.00.

L. FINANCE DEPARTMENT

L.1 A MOTION TO INTRODUCE, READ, PASS, AND ACCEPT as a First Reading the amendment of Chapter 70 of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Purchasing".

L.2 A MOTION TO APPROVE the request to fill the vacancy of Tax Collector Clerk and any potential vacancies created through internal candidates.

M. TOWN MANAGER

M.1 A MOTION TO APPROVE the Narragansett Housing Authority (NHA) funding request of $150,000.00 from Urban Development Grant to meet the funding required for rehabilitation of nine (9) public housing units in the Town.

N. TOWN CLERK

N.1 A MOTION TO APPOINT an individual to the Inclusion, Diversity, Equality, and Awareness (I.D.E.A) Committee.

N.2 A MOTION TO APPOINT one individual to the Narragansett South Kingstown Senior Advisory Committee to fill a vacancy for a term set to expire on January 18, 2026.

N.3 A MOTION TO APPROVE a Private Detective License application for Vincent Carlone of Lighthouse Global Solutions, LLC dba Lighthouse Global Solutions, 346 Kingstown Road, Narragansett, RI, subject to state and local regulations.

N.4 A MOTION TO APPROVE a Private Detective License application for John A. Adams, Jr. of Lighthouse Global Solutions, LLC dba Lighthouse Global Solutions, 346 Kingstown Road, Narragansett, RI, subject to state and local regulations.

N.5 A MOTION TO APPROVE a Class F alcoholic beverage license for Chelsea Cook to hold a fundraising event on August 24, 2024, at the Narragansett Casino, 11 Pier Market Place, Narragansett, RI, subject to state and local regulations.

O. TOWN COUNCIL

O.1 A MOTION TO SCHEDULE a work session on Monday, September 16, 2024 at 5:30 p.m. to continue discussions from the August 5, 2024 Work Session to explore ideas, alternatives, and financing options for the dredging of Narrow River.

O.2 A MOTION TO APPROVE the dredging of Narrow River and selecting alternate1 from Foth Engineering contingent on securing funding.

ADJOURNMENT

Note: Interpreters for the hearing impaired can be made available at any meeting provided a request is received a minimum of three (3) business days prior to

said meeting.

AGENDA ITEM NO. B.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Clerk

SUBJECT:
A MOTION TO APPROVE the minutes from the July 26, 2024 special meeting.

SUGGESTED ACTION:
Approval of minutes as in accordance with state law.

ATTACHMENTS:
07-26-2024 Special Meeting and Executive Session.docx

NARRAGANSETT TOWN COUNCIL

SPECIAL MEETING AND EXECUTIVE SESSION

JULY 26, 2024 MINUTES

A Special Meeting of the Town Council of the Town of Narragansett was held on Friday, July 26, 2024 at 4:00 PM at the Narragansett Town Hall.

Present:	Ewa M. Dzwierzynski, President
	Jill A. Lawler, President Pro Tem
	Steven J. Ferrandi, Member
	James R. Tierney, Town Manager
	Mark A. Davis, Esq., Town Solicitor
Absent:	Susan Cicilline Buonanno, Member
	Deborah A. Kopech, Member

Motion by Councilor Lawler, seconded by Councilor Ferrandi to accept the Call and Warrant for a Special Town Council Meeting scheduled for July 26, 2024 at 4:00 PM, and that the Warrant be made a part of the record of this meeting, and appoint Sarah Masson as Clerk Pro Tem. So unanimously voted.

A. EXECUTIVE SESSION

A.1 Motion by Councilor Lawler, seconded by Councilor Ferrandi at 4:01 PM to retire to Executive Session of the Town Council in accordance with RI General Laws §42-46-4 and §42-46-5(a)(2) for the purpose of litigation, including but not limited to Rainaldi vs. Town of Narragansett Zoning WC-2023-0366 and Narragansett 2100 Inc. et al vs. Town of Narragansett et al WC-2024-0372.

Roll Call Vote:	Ewa Dzwierzynski, President	Aye
	Jill A. Lawler, President Pro Tem	Aye
	Steven J. Ferrandi, Member	Aye

DISCLOSURE OF VOTES (IF ANY)

Motion by Councilor Lawler, seconded by Councilor Ferrandi to seal the July 26, 2024 executive session minutes. So unanimously voted.

Motion by Councilor Lawler, seconded by Councilor Ferrandi at 4:52 PM to exit and reconvene in open session. So unanimously voted.

ADJOURNMENT: Motion by Councilor Lawler, seconded by Councilor Ferrandi to adjourn at 4:53 PM. So unanimously voted.

Attest:

Sarah Masson
Council Clerk Pro Tem

Minutes Accepted as Presented:

Jennifer Beck
Council Clerk Pro Tem

A digital format has been made a part of the record for a complete account of the Council meeting.
https://www.youtube.com/watch?v=YT-YemHXpEI

AGENDA ITEM NO. B.2

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Clerk

SUBJECT:
A MOTION TO APPROVE the minutes from the July 26, 2024 executive session meeting.

SUGGESTED ACTION:
Approval of minutes as in accordance with state law.

AGENDA ITEM NO. B.3

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Clerk

SUBJECT:
A MOTION TO APPROVE the minutes from the August 5, 2024 regular meeting.

SUGGESTED ACTION:
Approval of minutes as in accordance with state law.

ATTACHMENTS:
08-05-2024 Regular Meeting.docx

NARRAGANSETT TOWN COUNCIL

REGULAR MEETING

AUGUST 5, 2024 MINUTES

A Regular Meeting of the Town Council of the Town of Narragansett was held on Monday, August 5, 2024 at 7:00 PM at the Narragansett Town Hall.

Present: Ewa M. Dzwierzynski, President
Jill A. Lawler, President Pro Tem
Susan Cicilline Buonanno, Member
Steven J. Ferrandi, Member
Deborah A. Kopech, Member
James R. Tierney, Town Manager
Mark A. Davis, Esq., Town Solicitor

PLEDGE OF ALLEGIANCE

President Dzwierzynski stated that the public hearing items and item N.1 were being pulled from the agenda due to an error with the Narragansett Times and the publication of the advertisement.

C. PUBLIC HEARING/DECISION –7:30 PM

C.1 A MOTION TO OPEN AND HOLD a public hearing on an ordinance in amendment of Appendix A of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Zoning", specifically text revisions of Section 2.2 (Definitions), amending the definition of 'Bed and Breakfast/guest house' and adding the definition of 'Boarding home'.

C.2 A MOTION TO CLOSE the public hearing.

C.3 A MOTION TO RECEIVE AND PLACE ON FILE the Planning Board Recommendation.

N. TOWN SOLICITOR

N.1 A MOTION TO INTRODUCE, READ, PASS AND ACCEPT as a First Reading, an Ordinance in amendment of Appendix A of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Zoning", Section 2.2 "Definitions" to amend the definition of 'bed and breakfast' and add the definition of 'boarding home'.

A. APPROVAL OF MINUTES

A.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the minutes from the July 15, 2024 work session meeting. So unanimously voted.

A.2 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the minutes from the July 15, 2024 regular meeting. So unanimously voted.

B. ANNOUNCEMENTS/PRESENTATIONS

B.1 Town Manager's Update – Manager Tierney reported on a few incidents that have happened with the Parks and Recreation department, specifically at the beach. He praised security officer Tim Clark on his handling of a situation involving a patron at the beach who was believed to have a gun. In July there was a rescue performed for a man who was in severe distress at the town beach. Lifeguard Captain Anna Lacroix reacted swiftly and brought the man to safety. Lifeguard games are underway noting that the Narragansett Lifeguards have been champions for the last 36 years. In response to Councilor Cicilline Buonnano, Manager Tierney explained the process of stone sealing the streets noting that the loose stone would be swept up after Labor Day. A resident asked if he would publicly thank the Fire Department, the staff at Roger Wheeler State Beach and DEM for their kind and compassionate efforts when a medical emergency involving her daughter occurred over the weekend. The Narragansett Police Department was chosen as the Crisis Intervention Team of the Year. The award letter noted that there were 57 departments nominated for this award. Manager Tierney applauded Chief Corrigan and the department on their exemplary service and congratulated them on earing the award.

OPEN FORUM/PUBLIC COMMENT:

Dr. Al Alba stated that Wilson Park in North Kingstown is beautiful and he would like to see our parks updated, he would like more handicap accessible mats at the beach, and spoke against the parking restrictions on Ocean Road.

Jason Colonies would like to see the dredging project put on an agenda for approval as soon as possible noting he likes option number one.

Catherine Celeberto would like to know who is funding the 4% budget increase. She thought the burden was going to shift to the rentals that run as businesses noting that assessments in the Pier got hit hard.

D. CONSENT AGENDA

Motion by Councilor Lawler, seconded by Councilor Kopech to approve the consent agenda as presented. (15 items). So unanimously voted.

D.1 A MOTION TO APPROVE a three (3)-year contract extension for CLEAR (Consolidated Lead Evaluation and Reporting) for the Police Department from West (Thomson Reuters), in the amount of $2,640.00 annually and AUTHORIZE the Town Manager to sign the contract after review by the Town Solicitor.

D.2 A MOTION TO APPROVE the annual maintenance and technical support contract for the Fire Department's computer-aided dispatch software system with TriTech Software Systems, in the amount of $4,104.48.

D.3 That the Town Council approves the purchase of Taser 10 Bundle from Axon Enterprises,Inc., in the total amount of $8,604.29.

D.4 A MOTION TO APPROVE the request from the RI State Police for their annual "5K Foot Pursuit" Road Race to be held on Sunday, April 27th, 2025, from 7:00 am to 2:00 pm, subject to approval of state and local regulations.

D.5 A MOTION TO APPROVE the purchase of a Body Warn Camera from Utility Associates, Inc. for the Police Department in the amount of $3,663.18.

D.6 A MOTION TO APPROVE a Class F-1 Alcoholic Beverage License for the Narragansett Chamber of Commerce for the 7th Annual Calamari Festival to be held on September 21, 2024, at Veteran's Memorial Park and Gazebo Park, subject to state and local regulations.

D.7 A MOTION TO APPROVE the purchase of Jamf MDM from Zones, LLC, the amount of $5,592.07.

D.8 A MOTION TO APPROVE the request from URI Kappa Sigma Fraternity to host the 2025 Polar Plunge for Military Heroes Campaign at the Town Beach on Sunday, February 16, 2025, from 11:00 am to 1:00 pm, subject to state and local regulations.

D.9 A MOTION TO APPROVE, RATIFY AND CONFIRM the purchase of replacement PTO Pump for DPW Highway Division Truck #12 by Tri-Power Sales and Service, in the amount of $2,641.00.

D.10 A MOTION TO RECIND the bid for the purchase of Wrist Bands for the 2024 beach season from the lowest bidder, Fyre Marketing LLC, and AWARD to the next low bidder Blink Marketing Inc., dba BlinkSwag, in the amount of $5,600.00.

D.11 A MOTION TO REFER the request from Christian D'Agostino in regard to Plat N-H Lot 173-D (945 Boston Neck Road) for waiver of the Sewer Policy to the Sewer Policy Committee for review.

D.12 A MOTION TO APPROVE the purchase of Cold Patch and Hot Patch, based on the State of Rhode Island Master Price Agreement for Asphalt; Cold Patch, Hot Patch, Berm Mix and Winter Mix; Cold Patch (delivered) at $185.00 ton from D'Ambra Construction Inc. and Hot Patch (picked up) at $125.00/ton from Lynch Corp., thru the expiration of the contract.

D.13 A MOTION TO APPROVE real estate abatements in the amount of $1,936.12.

D.14 A MOTION TO APPROVE a Class F-1 Alcoholic Beverage License for the Narragansett Lions Club for the Endless Summer Festival event to be held on September 20 and 21, 2024, at Veteran's Memorial Park, Memorial Square, Narragansett, R.I., subject to state and local regulations.

D.15 A MOTION TO APPROVE the rental of a tent for this year's Gansett Days from Pranzi Tents & Events, in the amount of $9,925.00.

E. OLD BUSINESS

E.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the recommendations of the Sewer Policy Committee and grant a waiver relative to Sewer Policy Section 3.c to Plat N-S Lot 399 (147 Treasure Road) and also grant a waiver relative to Sewer Policy Section 7.h for this property. President Dzwierzynki provided the background of this motion, noting that further information was requested and has now been received and she is satisfied with what has been provided. Councilor Ferrandi stated that this was a two-bedroom home with a two-bedroom septic that has failed. He noted that after inspection of the property there was some question in regards to if it had been used as a five-bedroom home. He further noted that if the applicant was allowed to connect to the sewer this would allow the potential for eight or nine other homes to also connect. He stated that the applicant also requires and additional waiver due to the Westmoreland plant being at 85.1% capacity. An additional wavier is needed if the capacity is over 85%. Council further discussed the possibility of a review of the sewer policy and if the other homes on the street would have to seek a waiver if they wished to connect. Councilor Kopech has concerns as to where the cut off is if the waivers keep being granted. President Dzwierzynki noted that the home is only being used as a two-bedroom home and the septic has failed. Catherine Celeberto spoke against this motion. At

the request of President Dzwierzynski, Director Gerhard explained that installing a new septic at this location is not possible due to the bedrock in the ground. He noted that it is not permittable through the Department of Environmental Management. He further noted that per ordinance anyone with sewer in front of their house could have access with Council approval. Dr. Al Alba commented on how bulk zoning would be affected. Solicitor Davis does not believe it would release someone from the bulk zoning requirements. Catherine Canavan commented that she is concerned about the treatment plant being at capacity and how that could affect affordable housing. Motion passes with four in favor; Councilor Kopech opposed.

NEW BUSINESS

F. FIRE DEPARTMENT

This item was pulled from the agenda by Manager Tierney.

F.1 A MOTION TO APPROVE the Fire Department's request to hire three (3) Probationary Firefighters as replacements due to recent retirements within the department.

G. POLICE DEPARTMENT

G.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the purchase of three (3) Shield 12B Speed Displays with Solar Panels for the Police Department from All Traffic Solutions, Inc., in the amount of $13,419.66. So unanimously voted.

G.2 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the purchase of two (2) new 2023 Ford Police Utility AWD vehicles from McGovern Municipal HQ, in the amount of $87,113.90 utilizing the Greater Boston Police Council contract. Councilor Kopech asked if one of the vehicles was black and white and Chief Corrigan confirmed. Catherine Celeberto stated that she believes the town has too many police vehicles. Motion so unanimously voted.

G.3 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the purchase and installation of equipment for two (2) newPolice vehicles from Strobes N More, in the amount of $44,430.18. Dr. Al Alba asked if the town was receiving a trade in value for the used vehicles being replaced. Motion so unanimously voted.

G.4 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the purchase of new Ballistic Helmets & Face Shields for the Police Department from Safeware, Inc., in the amount of $20,093.19. So unanimously voted.

H. PARKS AND RECREATION DEPARTMENT

H.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the partnership with Narragansett Parks and Recreation, Narragansett Lions Club and Narragansett Chamber of Commerce in hosting "Gansett Fest" on September 20th, 21st, and 22nd, 2024, at Veterans Memorial Park and Gazebo Park. Catherine Celeberto stated that she does not think that the Lion’s Club should have to contribute to the cost of the event. Motion so unanimously voted.

H.2 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the replacement of twenty (20) dry pendant sprinklers on the second floor of Kinney Bungalow to be completed by Encore Fire Protection in the amount of $8800.80. So unanimously voted.

H.3 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the purchase of one (1) new Ditch Witch mini skid steer from The Charles Machine Works Inc., Ditch Witch Division, in the amount of $55,667.93. So unanimously voted.

H.4 Motion by Councilor Lawler, seconded by Councilor Kopech to reject the bid submitted by Strategic Team Solutions, LLC for the Canonchet/North Beach Clubhouse Porch Roof Addition project and award the bid to Martone Service Company, Inc. in the amount of $258,597.00 (lump sum base bid amount) and approve the unit prices for sheathing (Alternate No.2 - wall sheathing $8.00 per square foot and Alternate No. 3 - roof sheathing $8.00 per square foot) for use if deteriorated sheathing is encountered during the work and must be replaced. Council discussed the project and thanked Director Gerhard for noticing the discrepancy in cost. Catherine Celeberto spoke against the motion stating the town will never recoup the costs. Dr. Al Alba asked about the option of awnings and using Abcore Restoration to perform the work. Motion so unanimously voted.

I. COMMUNITY DEVELOPMENT DEPARTMENT

I.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the Town sending a letter of objection to RIDEM regarding the application to alter/disturb freshwater wetlands at Assessors' Plat T, Lot 125, 0 Newport Row, as the project is presented. Dr. Al Alba spoke in support of this motion. Motion so unanimously voted.

J. ENGINEERING DEPARTMENT

J.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the electrical repairs for the Wolfe Road wastewater pump station and portable emergency generator hookup cables for five wastewater pump stations by E.W. Audet & Sons, Inc., in amount of $16,900.00. So unanimously voted.

K. INFORMATION TECHNOLOGY DEPARTMENT

K.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the annual renewal of Office365 Cloud E-Mail and Office with Zones, LLC in the total amount of $69,939.60. So unanimously voted.

L. BUILDING AND ZONING DEPARTMENT

L.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the purchase of one (1) new 2024 Chevrolet Equinox AWD from Liberty Chevrolet, in the amount of $35,480.25 utilizing the RI MPA #563 OE contract. Councilor Kopech stated that she would prefer an electric car. Motion so unanimously voted.

M. HUMAN RESOURCES DEPARTMENT

M.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve the filling of the Environmental Planning Specialist position within the Community Development Department and any subsequent vacancies that will arise from the filling of this position. In response to a question from Council, Manager Tierney confirmed that this position was to fill Jill Sabo's old position. Motion so unanimously voted.

O. TOWN CLERK

O.1 Motion by Councilor Lawler, seconded by Councilor Kopech to approve a Mobile Food Establishment License application for Del's Lemonade, LLC dba Del's Lemonade of South County, subject to state and local regulations. Motion passes with four in favor; Councilor Cicilline Buonanno abstained.

O.2 Motion by Councilor Lawler, seconded by Councilor Kopech to approve a Mobile Food Establishment License application for Justin High dba American Hot Dogs, subject to state and local regulations. Clerk Pro Tem Masson confirmed that this was the last available license for the year. Catherine Celeberto would like to see them list on the application where they would be selling their products. Motion so unanimously voted.

ADJOURNMENT: Motion by Councilor Lawler, seconded by Councilor Kopech to adjourn at 7:54PM. So unanimously voted.

Attest:

Sarah Masson
Council Clerk Pro Tem

Minutes Accepted as Presented:

Jennifer Beck
Council Clerk Pro Tem

A digital format has been made a part of the record for a complete account of the Council meeting.
https://www.youtube.com/watch?v=moorjI3K7tA

AGENDA ITEM NO. D.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Jill Sabo, Community Development Director

DEPARTMENT: Community Development

SUBJECT:
A MOTION TO SCHEDULE a public hearing on September 16, 2024 on an ordinance in amendment of Appendix A of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Zoning".

SUGGESTED ACTION:
In June, 2024, several bills were passed into law by the Rhode Island General Assembly that impact city and town zoning ordinances. Some of the recent changes in the Zoning enabling Act were to clarify mandates that occurred in 2023 and other changes are new. Staff and Board members identified each new statute that would require revisions to the Zoning Ordinance and drafted revisions as needed.

The vast majority of the changes to the Zoning Ordinance are either definitional in nature or clarifications to previous changes made by the State. On July 16, 2024 the Planning Board reviewed the drafted amendments, deliberated on the text, modified the suggested findings, and voted to recommend this attached draft to the Town Council.

The proposed ordinance amendments will be noticed as required by RI General Law 45-24-53 prior to the Public Hearing.

ATTACHMENTS:
memo_ZO_2024_Text_Amendment_PB_to_TC_07182024.pdf
2024 Zoning Amendments DRAFT TC format 07182024.pdf

TOWN OF NARRAGANSETT
DEPARTMENT OF COMMUNITY DEVELOPMENT
25 FIFTH AVENUE ~ NARRAGANSETT, RI 02882

MEMORANDUM

DATE: July 18, 2024

TO: Ewa Dzwierzynski, President, Narragansett Town Council

FM: Mark Brady, Chairman - Narragansett Planning Board

RE: Planning Board recommendation addressing the Zoning Text Amendments to address State Law changes in 2024

INTRODUCTION

The following action took place at the meeting of the Narragansett Planning Board held on July 16, 2024. In attendance were: Mr. Brady, Dr. O'Neill, Mr. Callahan, Mr. Friday and Mr. Brunetto. The recommendations incorporated herein came as the result of an open discussion of the proposed text with the Assistant Town Solicitor and the Community Development Director.

BACKGROUND

In June, 2024 several new changes took effect from the General Assembly's 2024 round of amendments to the Zoning Enabling Act (ZEA). Some of the recent changes in the ZEA were to clarify mandates that occurred in 2023. Other changes are new and each necessitates revisions to the Zoning Ordinance.

Of the several bills passed relating to Zoning or Subdivisions, the drafted text amendments attached address pertinent changes to the Zoning Ordinance. Specifically, the following bills that that are necessitating a Zoning Ordinance amendment are:

Senate Bill 3148 – FAR changes. This bill revised the allowances for dimensional regulations from allowing Floor Area Ratio (FAR) as a general allowable regulating element to allowing FAR with the caveat that "*that zoning ordinances must exclude any portion of a basement as defined in § 45-24.3-5 from the calculation of floor area ratio*". The Board is proposing to replace the definition of "basement" in Section 2.2 of the Zoning Ordinance to mirror the state definition and to add a definition of "cellar" in the same section which did not previously have its own definition in the Ordinance. Also, amendments are made to the definition of "floor area, aggregate or gross".

House Bill 7062 (Senate Bill 2998)- Accessory Dwelling Units. This bill revised the definition of an accessory dwelling unit. It also revised the permitted uses provisions, removing the requirement for the property to be owner occupied, changing the permitted use from only family members, including those with disabilities or 62 years of age or older, to "*use in all residential zoning districts*". ADU's complying with RIGL 45-24-31 (the revised definition) and 45-24-

73(a) are permitted by an administrative building process only. RIGL 45-24-73(a) specifies the circumstances in which ADU's are allowed "by right":

(1) On an owner-occupied property as a reasonable accommodation for family members with disabilities; or

(2) On a lot with a total lot area of twenty thousand square feet (20,000 sq. ft.) or more for which the primary use is residential; or

(3) Where the proposed ADU is located within the existing footprint of the primary structure or existing accessory attached or detached structure and does not expand the footprint of the structure

The statute also permits municipalities to create a maximum unit size for an ADU but sets minimum dimensional requirements for floor area. A studio or one bedroom ADU of at least 900sf or 60% of the floor area of the existing dwelling, whichever is less, shall be allowed, and a two (2) bedroom ADU of at least 1,200sf or 60% of the floor area of the principal dwelling, whichever is less, shall be allowed.

The statute revises the text for restrictions to municipalities, including requiring infrastructure improvements in connection with the ADU unless required by a state agency, to comply with building code requirements, or address necessary upgrades necessary for the ADU. It also restricts a municipality from placing additional lot area, frontage or lot width requirements for ADUs. ADU's cannot trigger zoning relief if placed within the existing footprint of a primary or accessory structure. Other restrictions have also been placed or revised on the a municipality's ability to regulate ADU's.

The bill also prohibits ADU's from being "*offered or rented for tourist or transient use or through a hosting 28 platform, as such terms are defined in § 42-63.1-2*".

The draft ordinance attached revises the definition in Section 2.2 for ADU to reflect the State definition. It also adds a section for ADU's including the allowances by right, restrictions, and development standards for ADU's. Section 6.1, the Table of Use Regulations, also has been amended to reflect the new statute.

In addition, a review of Section 7A.6 - Affordable Accessory Dwelling Units, (AADU) was conducted. Because ADU's were previously prohibited in the Zoning Ordinance, Section 7A.6 was provided to encourage AADU creation. The new statute allows ADUs by right, with certain provisions, therefore the Board proposes to eliminate Section 7A.6 in it's entirely and replace with "reserved" as changes in the State law have made this section no longer necessary.

House Bill 7382 (Senate Bill 2635) Household Definition. This bill changed the definition of household. The drafted text reflects the change in the definition. Section 7.23, referring to "*student occupied dwellings*" has also been revised to reflect this change.

House Bill 7949(Senate Bill 3001) – Subdivision Regulations. House Bill 7949 made several changes to the Subdivision Regulations, which will be addressed in a future amendment to the those regulations through a Public Hearing process with the Planning Board.

In addition H7949 also made changes the ZEA including an attempt to clarify how the provisions of the substandard lot of record regulations should be calculated, notification procedures (which were already updated in the Towns Zoning Ordinance from the changes in 2023), changes in how dimensional variances and special use permits are reviewed when both are required on the same lot, and changes in the applicability of Development Plan Review.

Bill 7949 changed the underlying formula and added an explanation for calculating the dimensional requirements for setbacks, lot width and lot frontage for a substandard lot. Specifically, the new law states that the calculation be *"applying the building setback, lot frontage and lot width* ***requirements from another zoning district in the municipality in which the subject lot would be conforming as to lot area****"*. The new law states that if the lot is not confirming in any district, the same dimensional components *"shall be reduced by the same proportion that the area of such substandard lot meets the minimum lot area of the district in which the lot is located*".

The building coverage calculation for substandard lots of record is still based upon the zoning district in which the lot is located. The drafted text to Section 6.5 of the Zoning Ordinance reflect these changes.

Amendments in the statute related to RIGL45-24-32 stating that municipalities "*shall consider the special-use permit and the dimensional variance together to determine if granting the special use is appropriate based on ~~both the~~ each respective special use criteria and the dimensional variance evidentiary standards.*" This change effectively removed the "Newton" rule which would have, under Narragansett's current Zoning Ordinance, raised the standard of review to a "Use Variance" standard i.e., no beneficial use if required to conform to the ordinance. The change in the law allows a project to be reviewed on both the standards of a special use permit and variance without triggering the higher standard. The draft includes text revisions to reflect this change.

H7949 also made changes to what types of projects qualify for Development Plan Review as well as other changes related to DPR which are located within the subdivision regulations. The draft ordinance reflects the changes in applicability.

House Bill 7980 (Senate Bill 2989) – Manufactured Homes. Bill 7980 adds the definition of Manufactured Homes and provides for enabling language that municipalities may allow manufactured home as a type of single family dwellings is on a lot zoned for single family use. The Town currently allows this use. The drafted ordinance adds the definition of manufactured homes.

FINDINGS

1. **PLANNING BOARD REVIEW/CONSISTENCY WITH THE COMPREHENSIVE PLAN**

Regarding section 21.1 of the Zoning Ordinance, the vast majority of the text considered in the attached draft is prescribed by the enacted statutes, particularly 2024-S3148, 2024-H7062, 2024-H7382, 2024-H7949, and 2024-H7980. The considerations the Planning Board should address for a proposed text amendment are as follows:

(1) Whether the amendment is consistent with the aims and principles embodied in the ***ordinance****;*
(2) Whether the amendment is consistent with the town ***comprehensive plan****;*
(3) How and where the amendment will affect the town's ***land uses, buildings, and facilities****;*
(4) How and where the amendment will affect the town's ***natural land and water resources****;*
(5) Whether and how the amendment will affect ***other regulations***

Zoning Ordinance: Some of the changes drafted to comply with the new state statutes are not consistent within the Zoning Ordinance. Specifically, the definition of "manufactured homes" as provided by in H7929 does not appear to be the same definition of "manufactured home" as reflected in Section 4.7 of the Ordinance. Also, the definition of "basement" in RIGL45-24.3-5 does not match the definition of "basement" in Section 4.7 of the Zoning Ordinance.

Section 4.7, Special Flood Hazard Area Overlay District, has language that was provided to the Town as part of the 'model language' from the Rhode Island Emergency Management Agency (RIEMA) through FEMA. The Board suggests adding the new definitions in Section 2.2 with the explanation as of "A*s used in this section*" to clarify when to use each definition.

Comprehensive Plan: In order to consider if the proposal meets with the objectives of the Comprehensive Plan a review of relevant chapters of the Plan was conducted. Many of the changes in this draft are definitional changes only.
The Comprehensive Plan, Land Use Goal LU1*: Make local land use decisions in an open and transparent environment, based on sound planning principles and with the most accurate and available data* could be considered when reviewing the changes. Policy LU1.1(b) states that review and updating of regulations in light of new legal developments is an action item. These changes meet this provision of the Comprehensive Plan.

These changes could be considered as meeting the overall intent of the Comprehensive Plan.

Buildings, Land Uses and Facilities:
The majority of the changes in this draft are definitional: they are either adding terms that were not previously defined in the Ordinance, or they are amendments to existing definitions. These changes do not appear to have a negative impact to the building, land use or facilities of the Town. The Board does acknowledge, however, that the addition of accessory dwelling units may add strain onto the existing water supply, sewer capacity, and overall infrastructure of the Town.

While the 2023 mandated changes from the State allow larger structures on lots than previously permitted, the changes in H7949 on how setbacks, frontage and width are calculated on substandard lots of record appear to be an attempt to clarify and may potentially temper the setback reductions that can be sought as the calculation is now based upon a lot "***from another zoning district in the municipality in which the subject lot would be conforming as to lot area"***. The lot coverage allowances are still based upon the underlying zoning district.

Natural Land and Water Resources: The proposed changes do not appear to directly affect the natural land or water resources.

Other Regulations:
As previously mentioned, two of the definitions in this round of changes do not comport with RIEMA/FEMA. The proposed language attempts to clarify this as described previously. The department of Public Works and the Engineering Department reviewed the draft changes and have no commentary at this time. No conflicting regulations within those departments have been identified.

TOWN OF NARRAGANSETT
AN ORDINANCE IN AMENDMENT TO CHAPTER 731 OF THE CODE OF ORDINANCES
OF THE TOWN OF NARRAGANSETT ENTITLED
"AN ORDINANCE IN RELATION TO ZONING"

(Only the following sections would be amended and any text not cited, or cited but not underlined or crossed out, remains unchanged. Text deletions are ~~crossed out~~; Text additions are underlined)

Section 1: Section 2, (Definitions) of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled "An Ordinance in Relation to Zoning" is hereby amended by adding or modifying the following terms and definitions as follows:

SECTION 2.2 – DEFINITIONS

Accessory dwelling unit (ADU). A residential living unit on the same lot where the principal use is a legally established single-family dwelling unit or multi-family dwelling unit. An ADU provides complete independent living facilities for one or more persons. It may take various forms including, but not limited to: a detached unit; a unit that is part of an accessory structure, such as a detached garage; or a unit that is part of an expanded or remodeled primary dwelling.

~~A dwelling unit that is either:~~

~~(1) Rented to and occupied by one or more members of the family of the occupant or occupants of the principal residence; or~~

~~(2) Reserved for rental occupancy by a person or a family where the principal residence is owner occupied, and which meets the following provisions:~~

a. ~~In zoning districts that allow residential uses as set forth in section 6.3, no more than one accessory dwelling unit may be allowed per single-family dwelling.~~

b. ~~An accessory dwelling unit shall include separate cooking and sanitary facilities, with its own legal means of ingress and egress and is a complete, separate dwelling unit. The accessory dwelling unit shall be within or attached to the principal dwelling unit structure or within an existing structure, such as a garage or barn, and designed so that the appearance of the principal structure remains that of a one-family residence.~~

Basement. ~~That portion of a building wholly or partly underground and extending no more than four feet above the finished grade. The word "basement" includes the word "cellar."~~ As used in this section, means a portion of the building partly underground, but having less than half its clear height below the average grade of the adjoining ground.

Cellar. ~~See "basement."~~ Means the portion of the building partly underground, having half or more than half its clear height below the average grade of the adjoining ground

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Household. One or more persons living together in a single dwelling unit, with common access to, and common use of, all living and eating areas and all areas and facilities for the preparation and storage of food within the dwelling unit. The term "household unit" shall be synonymous with the term "dwelling unit" for determining the number of such units allowed within any structure on any lot in a zoning district. An individual household shall consist of any one of the following:

(a) A family, which may also include servants and employees living with the family; or

(b) A person or group of unrelated persons living together. ~~The maximum number shall be three persons.~~ This maximum shall be one person per bedroom and shall not exceed five (5) unrelated persons per dwelling. The maximum number shall not apply to NARR-certified recovery residences.

Floor area, aggregate or gross.

a. Breakwater Village only. The sum of the gross horizontal areas of the several floors of the building, excluding basement and attic floors used only for accessory use. All horizontal dimensions shall be taken from the exterior faces of walls or other outer limits of roofed areas. Areas of stairways shall be counted towards the area of the lower floor only, regardless of ceiling height or number of flights of stairs in that location.

b. All residential uses (excluding Breakwater Village). The sum of the gross horizontal areas of the several floors of the building. All horizontal dimensions shall be taken from the exterior faces of walls or other outer limits of roofed areas. Areas of stairways shall be counted towards the area of the lower floor only, regardless of ceiling height or number of flights of stairs in that location.

The computation of aggregate or gross floor area SHALL include the following:

1. The area of each floor of a building as measured from the outside faces of the walls.

2. The area of structures with conditioned living area enclosed on all sides.

3. Attic space, finished or unfinished, with a center ceiling height of seven (7) or more feet. For areas with slanted ceilings, the floor area with a ceiling height of five (5) feet or less shall not be counted.

~~3~~.4. ~~Basements~~ Cellar, (or portions thereof) finished or unfinished with ceiling heights of (7) seven feet or more, shall be counted. ~~Basements~~ Cellars with ceiling heights from floor to bottom of floor joist of 6’11” or less shall not be considered living space and not counted.

The computation of gross floor area shall EXEMPT the following:
1. Detached accessory structures under 144 square feet;
2. Unenclosed carports, porches and decks.
3. For all new construction and substantial improvements, areas below the base flood elevation where the home is required to be elevated pursuant to FEMA regulations.
4. Attached or detached garage space used for storage or for automobile parking.
5. Basements as defined in RIGL 45-24.3-5.

Manufactured home. As used in this section, a manufactured home shall have the same definition as in 42 U.S.C. §5402.

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Section 2: Section 6, (Zone Regulations) of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled "An Ordinance in Relation to Zoning" is hereby amended by adding or modifying the following text:

6.1 Table of Use Regulations

011	Accessory dwelling unit	P	P	P	P	P	X	X	X	X	X	X	~~Per State Standards~~ See Section 7.3(6)
0111	Affordable accessory dwelling unit	~~S~~ P	~~S~~ P	~~S~~ P	~~S~~ P	~~S~~ P	X	X	X	X	X	X	See Section 7.3(6)

6.5. - Modified dimensional regulations for legally created substandard lots of record

A substandard lot of record is not required to seek any zoning relief based solely on the failure to meet minimum lot size requirements of the district in which such lot is located. For any structure proposed under this section on a substandard lot of record, the following dimensional regulations shall apply:

a. ~~The setback, frontage, and/or lot width requirements for a structure under this section is reduced by the same proportion as the lot area of the substandard lot is to the minimum lot area requirement of the zoning district in which the lot is located.~~ Minimum building setbacks, lot frontage and lot width requirements for a lot which is nonconforming in area shall be reduced by applying the building setback, lot frontage and lot width requirements from another zoning district in the municipality in which the subject lot would be conforming as to lot area. If the subject lot is not conforming as to lot area in any zoning district in the municipality, the setbacks, lot frontage and lot width shall be reduced by the same proportion that the area of such substandard lot meets the minimum lot area of the district in which the lot is located.

b. ~~The maximum building coverage requirement for a structure under this section is increased by the same proportion as the lot area of the substandard lot is to the minimum lot area requirement of the zoning district in which the lot is located~~. Maximum lot building coverage for lots that are nonconforming in area shall be increased by the inverse proportion that the area of such substandard lot meets the minimum area requirements in the district in which the lot is located.

Section 3: Section 7, (Supplementary Zoning Regulations) of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled "An Ordinance in Relation to Zoning" is hereby amended by adding a new section 7.3(6) Accessory Dwelling Units with the following text and by amending Section 7.23 (student occupied dwellings):

SECTION 7.3(6) Accessory Dwelling Units

Notwithstanding any other provision of this chapter, an accessory dwelling unit ("ADU") that meets

the requirements of RIGL 45-24-31 and 45-24-73(a) shall be a permitted use in all residential zoning districts. An ADU which meets the requirements of RIGL 45-24-31 and 45-24-73(a) shall be permitted through an administrative building permit process only.

(a) One accessory dwelling unit (ADU) per lot shall be allowed by right under the following circumstances:
    (1) On an owner-occupied property as a reasonable accommodation for family members with disabilities; or
    (2) On a lot with a total lot area of twenty thousand square feet (20,000 sq. ft.) or more for which the primary use is residential; or
    (3) Where the proposed ADU is located within the existing footprint of the primary structure or existing accessory attached or detached structure and does not expand the footprint of the structure.
(b) Development Standard for accessory dwelling units (ADU).
    (1) A studio or one bedroom ADU shall be allowed at no greater than 900sf or (60%) of the floor area of the principal dwelling, whichever is less.
    (2) A two bedroom ADU shall be no larger than 1,200sf or 60% of the floor area of the principal dwelling, whichever is less.
    (3) ADU's shall not contain more than two bedrooms, as defined in Section 2.2 of this ordinance.
    (4) One (1) additional off-street parking space shall be required for each bedroom within the ADU.
    (5) ADUs shall not be offered or rented for tourist or transient use or through a hosting platform, as such terms are defined in RIGL 42-63.1-2.
    (6) ADUs created under RIGL 45-24-73 shall remain as an accessory use to a primary structure and shall not be separated from the primary structure, separated through subdivision, and/or sold by way of condominium creation, ground lease, tenancy in common or other mechanism.
(c) For proposed ADUs that are part of a larger development proposal, ADUs shall not count toward density of the proposal for purposes of limiting the number of dwelling units allowed in such development proposal.

Section 7.23 – Student occupied dwellings, located in a R-10, R-10A or R20 zone.

~~A dwelling or dwelling unit shall not be occupied by more than three college students, unless the building in which the dwelling is located is owner occupied.~~ The maximum number of college students occupying a dwelling or dwelling unit shall be one student per bedroom and shall not exceed five (5) students per dwelling.

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Section 4: Section 7A, (Special Use Permits) of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled "An Ordinance in Relation to Zoning" is hereby amended by deleting 7A.6 in its entirety and replacing with the following text:

Section 7A.6 – Affordable Accessory Dwelling Units – Reserved

~~7A.6. - Affordable accessory dwelling units.~~

~~(a) *Purpose*. The purpose of this section is to allow existing non-permitted accessory dwelling units, to come under compliance in order to meet Narragansett's housing needs (consistent with the Narragansett Comprehensive Plan and with state-wide planning and housing guidance), and to assure the long-term affordability of said units. Affordable accessory dwelling units (AADUs):~~

> ~~(1) Protect stability, property values, and the residential character of a neighborhood by ensuring that AADUs are allowed only in owner-occupied single family residences and under such additional conditions as specified herein.~~
>
> ~~(2) Provide for public safety by ensuring that AADUs exist legally, and in accordance with all applicable local and state codes.~~

~~(b) *Basic provisions.*~~

> ~~(1) Affordable accessory dwelling units (AADUs) are allowed by special use permit, only in residential zones authorized by section 6.3 and are subject to amnesty restrictions described in subsection 7A.6(c).~~
>
> ~~(2) Properties authorized to legalize an AADU, whether in the single-family dwelling itself or in an accessory structure, shall be considered a single-family dwelling for zoning, water, sewer and taxing purposes.~~
>
> ~~(3) No more than one AADU shall be permitted per primary dwelling on any lot.~~
>
> ~~(4) An AADU shall not be permitted on a lot that contains a two-family or multifamily dwelling, or a commercial or industrial use.~~

~~(c)*Amnesty provision for existing unauthorized dwelling units.*~~

> ~~(1) The purpose of this provision is to implement an amnesty procedure for existing dwelling units that were created without a validly-issued variance, special use permit, building permit or occupancy permit (and is not a legally preexisting, nonconforming use or structure), to be brought into compliance and add to the town's stock of affordable housing. Amnesty shall be granted to those dwelling units which apply to these provisions herein.~~
>
> ~~(2) The owner of a lot containing an unauthorized dwelling unit as described in subsection (c)(1) of this section may apply for a special use permit under this section to authorize the dwelling unit as an AADU which shall in all events require rehabilitation work as necessary to bring the unit up to all applicable housing and safety standards. Where no rehabilitation is~~

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required, the owner may submit for a special use permit without the necessity of denial of a building permit.

This application shall be made within two years of the effective date of this section; otherwise, the provisions of this section shall not apply to such lots and the unit shall be removed.

(3) In order to be eligible for the amnesty provision in subsection (c)(2) of this section, the owner shall submit evidence that the unauthorized dwelling unit existed on January 1, 2009, and was occupied continuously for at least three months during 2008.

(4) Nothing articulated within this section can prohibit an owner/applicant from requesting a variance through the zoning board of review for approval of AADU, where conditions are not in compliance with technical standards of this section.

(d) *Municipal subsidy*. The legalization of an AADU on either a lot that complies with the dimensional regulations for a single-family dwelling, or is deemed legal nonconforming, represents a density increase that shall serve as a municipal subsidy (see subsection 7A.1(c)). To Facilitate that and, local fees for the inspection of properties identified under these provisions will be waived, while tax abatement or other fee waivers may be considered on a case by case basis.

(e) *Dimensional requirements.*

(1) The lot on which the AADU is legalized shall meet the dimensional regulations for a single-family dwelling in the applicable zoning district or be deemed a legal nonconforming lot.

(2) One parking space shall be provided to serve the AADU, in addition to the spaces required for the principal dwelling unit.

(f) Affordability *and occupancy requirements.*

(1) The AADU shall comply with the affordability requirements of section 7A.2, including requirements for tenant eligibility, qualification and monitoring.

(2) The AADU shall be affordable to a qualified low- or moderate-income household, and occupied on a year-round basis.

(3) The AADU shall be made subject to a deed restriction, recorded in the Narragansett Land Evidence Records prior to lease of the unit, which assures low-/moderate-income affordability and occupancy for a period of not less than 30 years.

a. To the extent allowable by law, any negative impact on the value of the property resulting from the deed restriction will be reflected in the property tax assessment.

b. The deed restriction shall be revocable if the AADU is removed.

(4) Documentation evidencing that the AADU rental is consistent with these requirements shall be provided to the Narragansett Affordable Housing Corporation or other qualified monitoring agent annually and upon change in occupancy.

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(5) There shall be a written lease for AADUs which shall be for a minimum duration of 12 months.

(g) *Unit size and design requirements.*

(1) An AADU shall not contain more than two bedrooms.

(2) The facade of the primary residence shall retain its appearance as a single-family dwelling. All efforts should be made to maintain the design character of the primary dwelling, and to locate the entrance to the accessory dwelling unit as inconspicuously as possible (for example, placing such entries on the side or back of the structure).

(3) The floor area of an AADU within a single-family dwelling shall not exceed 30 percent of the total living area of the dwelling (i.e., the combined floor area of the main dwelling unit and the accessory dwelling unit).

(4) The floor area of an AADU in an accessory structure shall not exceed 30 percent of the living area of the principal dwelling.

Gross Floor Area (square feet)	**30 percent (square feet)**
800	240
900	270
1000	300
1100	330
1200	360
1300	390
1400	420
1500	450
1600	480
1700	510
1800	540
2000	600
2100	630

~~Gross Floor Area (square feet)~~	~~30 percent (square feet)~~
~~2200~~	~~660~~
~~2300~~	~~690~~
~~2400~~	~~720~~
~~2500~~	~~750~~
~~2600~~	~~780~~
~~2700~~	~~810~~
~~2800~~	~~840~~
~~2900~~	~~870~~
~~3000~~	~~900~~

~~* For structures with floor areas not listed above, the allowed area for an AADU shall equal 30% of the gross floor area.~~

(h) ~~*Compliance with other codes and regulations.*~~

~~(1) The AADU shall meet all requirements of R.I.G.L. 23-27.3 (the state building code), R.I.G.L. 45-24.3 (the housing maintenance and occupancy code), and all applicable fire codes. These shall be completed prior to issuance of a certificate of use and occupancy.~~

~~(2) The service capacity of all utilities, including water supply and wastewater disposal shall be adequate to serve the lot with the accessory dwelling unit.~~

~~a. On any lot serviced with an individual sewage disposal system (ISDS), the applicant for AADU approval shall have the capacity of the existing or any new system confirmed by RIDEM, as necessary.~~

Section 5: Section 12, (Special Use Permits) of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled "An Ordinance in Relation to Zoning" is hereby amended at subsections 12.4, with the following text:

SECTION 12. - SPECIAL USE PERMITS

12.4. - Applicability.

The zoning board or, for unified development review the planning board, shall grant a special use permit, following site plan review and approval in accordance with the procedures and standards set forth in sections 4, 7, 12, 17, and 18 of this ordinance, for the following:

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(1) Any use or structure designated as a special use permit use in section 6 or elsewhere in this ordinance;

(2) Any use or structure proposed for construction in an overlay district;

(3) The use of a substandard lot of record, as provided in section 8 of this ordinance.

The zoning board of review or, for unified development review the planning board, may grant a dimensional variance ~~from the front, side, and rear yard requirements of section 6.4 or 6.5 for a single-family dwelling and accessory structures~~ in conjunction with a special use permit~~, provided the relief granted does not have the effect of allowing a structure to be placed closer to a wetland or coastal feature as described in section 4.3 or 4.4~~. If the special use could not exist without the dimensional variance, the zoning board of review or, for unified development review the planning board, shall consider the special use permit and the dimensional variance together to determine if granting the special use is appropriate based on ~~both the~~ each respective special use criteria and the dimensional variance evidentiary standards. ~~But in no event shall this increase the footprint or size of a dwelling otherwise allowed in the particular overlay district in which relief is requested.~~

Section 6: Section 17, (Land Development Projects) of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled "An Ordinance in Relation to Zoning" is hereby amended by amending Section 17.3 (Development Standards of Development Plan Review) and 17.4 (Unified Development Review – Authorization and process) as follows:

17.3 Development Standards for Development Plan Review (DPR).

Development Plan Review is hereby established as the procedure for approval of projects meeting the applicability criteria set forth in this section. DPR shall only apply to the categories of use as depicted and shall not apply to any development that is defined as a major subdivision or major land development.

Development Plan Review applicants shall employ registered design professionals, including landscape architects, engineers and architects and experts in other disciplines, as necessary, to arrive at a design that optimizes the sense of well-being and sense of place for the residents, maximizes the preservation of green space in the community development process, and minimizes the negative impacts of development on the surrounding neighborhoods, natural systems, and community character. The plan shall reflect, where applicable, community goals as embodied in the comprehensive plan. The planning board may require that the applicant escrow sufficient funds for the town to hire a design consultant to assist the planning board in evaluation the design.

(1) **Applicability**. The following categories of projects shall be subject to the provisions of this chapter:

a. A change in use at the property where no extensive construction of improvements is sought.
b. An adaptive reuse project located in a commercial zone where no extensive exterior construction of improvements is sought.
c. An adaptive reuse project located in a residential zone which results in less than nine (9) residential units.

d. Development in a designated urban or growth center.
e. Institutional development ~~design review~~ for educational or hospital facilities.
~~f. Development in a historic district.~~

Section 7: This ordinance shall take effect upon passage, and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Materials will be available for public review and copy at the Town Clerk's Office from 8:30 a.m. to 4:30 p.m. beginning XXXXX through XXXXX and on the Town's website at www.narragansettri.gov.

The proposed ordinance may be altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment from its original form shall be presented for comment in the course of the public hearing.

Individuals requesting interpreter services for the hearing impaired must call 782-0623 seventy-two (72) hours in advance of the meeting date.

By Order of the Town Council
Sarah Masson
Town Clerk

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AGENDA ITEM NO. D.2

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Mark A. Davis, Solicitor

DEPARTMENT: Town Solicitor

SUBJECT:
A MOTION TO SCHEDULE a public hearing on September 16, 2024 on an ordinance in amendment of Appendix A of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Zoning", specifically text revisions of Section 2.2 (Definitions), amending the definition of 'Bed and Breakfast/guest house' and Section 6.1 (Use Regulations) and REFER the matter to the Planning Board for review and recommendation.

SUGGESTED ACTION:
This Public Hearing will be held to discuss the definition amendment and the potential licensing requirement of 'Bed and breakfast/guest house'.

ATTACHMENTS:
Zoning Ordinance - Bed and Breakfast -Boarding home definition update REVISED.docx

TOWN OF NARRAGANSETT

CHAPTER

**AN ORDINANCE IN AMENDMENT OF APPENDIX A
OF THE CODE OF ORDINANCES OF THE
TOWN OF NARRAGANSETT, RHODE ISLAND, ENTITLED "ZONING"**

It is ordained by the Town Council of the Town of Narragansett as follows (marked in red, strikethrough as deletion, underlined as additions):

Section 1: That within Section 2.2 of the Zoning Ordinance, entitled "Definitions", the following text is hereby amended:

Bed and breakfast~~/guest house~~. A owner-occupied, single-family dwelling offering transient lodging accommodations to the general public within a portion of said dwelling, and which may include limited food preparation and the serving of such food within a common area. Such use shall accommodate no more than four transient guests at any one time.

Section 2: That within Section 6.1 of the Zoning Ordinance, entitled "Use Regulations" the 'Table of Use Regulations' is hereby amended as follows:

062	Renting of rooms as bed and breakfast (no more than four guests)	P	P	P	P	P	X	X	X	X	X	X	~~Owner must reside on premises~~ License Required

Section 3: This ordinance shall take effect upon passage, and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed as of that date.

First reading, read and passed in the Town Council meeting legally assembled the ___ day of September, 2024.

Second reading, read, passed and adopted in the Town Council meeting legally assembled the ___ day of October, 2024.

ATTEST:
Sarah Masson
Council Clerk Pro Tem

AGENDA ITEM NO. E.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Scott Partington, Fire Chief

DEPARTMENT: Fire Department

SUBJECT:
A MOTION TO APPROVE training costs for the Fire Department to host a Fire/Arson Investigation and Arson Case Management for Prosecution course, to be conducted through coordination with the Rhode Island I.A.A.I., in the amount of $8,500.00.

SUGGESTED ACTION:
The department seeks approval to host a Fire/Arson Investigation and Arson Case Management for Prosecution course funded through a FEMA grant. The course will be open to fifty (50) fire investigators, law enforcement personnel, insurance investigators, prosecutors, and private fire investigators from across the New England area.

The topics include: Fire behaviors and indicators, scene security and documentation, fire scene diagramming, building a trial notebook, types of fire setters and motives, working with insurance companies, fire investigation laws and case law, courtroom testimony, writing origin and cause reports.

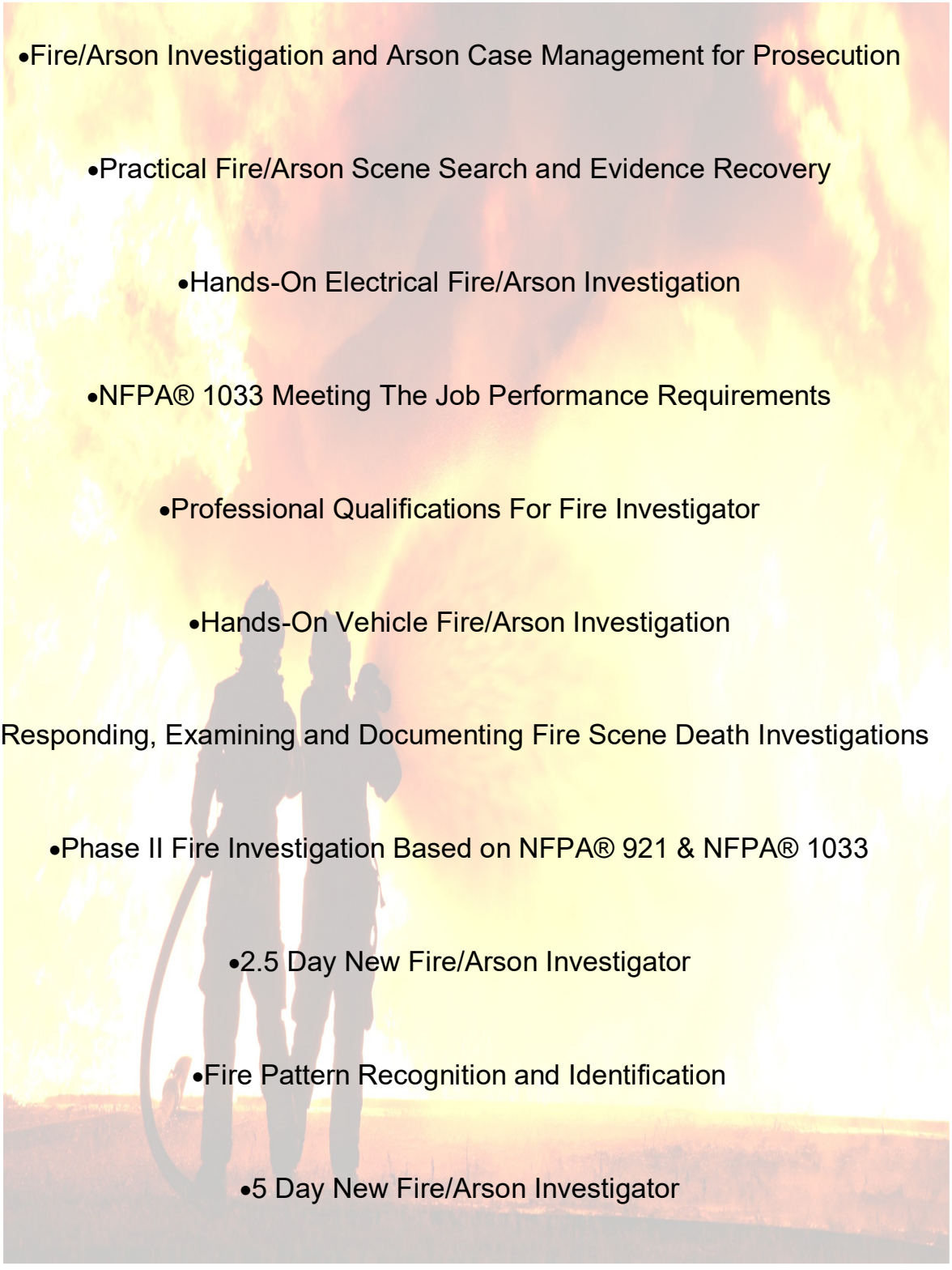
The total cost for the training program is $8,500.00 which is funded through a previously approved reimbursable Federal Emergency Management Agency (FEMA), and the Department of Homeland Security (DHS) Assistance to Firefighters Grant award. #EMW-2022-FG-08337.

FUNDING SOURCE:
Funding is available in the Fire Department Grant Program Account #0827 50252, Grant Expenses.

ATTACHMENTS:
IAAI Fire Catalog_2020.pdf
Arson Case Mgt. - RI IAAI - Quote.pdf
Arson Case Management NC #16473.pdf
EMW-2022-FG-08337 - Amendment - 3.pdf
FEMAGO - Amendment Request.pdf

National Fire Arson Investigation Training Institute

arsonteach@aol.com · 317.752.3945



- Fire/Arson Investigation and Arson Case Management for Prosecution
- Practical Fire/Arson Scene Search and Evidence Recovery
- Hands-On Electrical Fire/Arson Investigation
- NFPA® 1033 Meeting The Job Performance Requirements
- Professional Qualifications For Fire Investigator
- Hands-On Vehicle Fire/Arson Investigation
- Responding, Examining and Documenting Fire Scene Death Investigations
- Phase II Fire Investigation Based on NFPA® 921 & NFPA® 1033
- 2.5 Day New Fire/Arson Investigator
- Fire Pattern Recognition and Identification
- 5 Day New Fire/Arson Investigator

National Fire Arson Investigation Training Institute

Steve Riggs, ***Director***

National Fire Arson Investigation Training Institute

Mission Statement

The National Fire Arson Investigation Training Institute (NFAITI) was created to provide the most current Firefighter and Fire Investigator training available today. All NFAITI Investigation training meets NFPA 1033 and NFPA 921 requirements through our course objectives and instructor led training.

NFAITI provides Firefighters and Fire Investigators training throughout the United States at a reasonable cost, making the training both affordable and easy to access with minimal travel.

NFAITI instructors bring many years of hands on, practical experience and academics that offer Firefighters and Fire Investigators professional, skill specific training.

Professional continuing education credits will be available to attendees who successfully complete the class and pass the required exam.

Please let us know if we can ever be of assistance. We look forward to seeing you in a class.

Steve Riggs, CVFI, IAAI-CFEI, Certified
Director

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Fire Classes

Fire/Arson Investigation and Arson Case Management for Prosecution

Instructor:
Steve Riggs

Course Objectives:

This course is to provide Fire Investigators, Law Enforcement Personnel, Insurance Investigators, D.A. Prosecutors, and Private Fire Investigators responsible for Fire Investigation with a course of study covering investigative techniques used to properly investigate and conduct a Fire Origin and Cause Investigation. This course of study will reference NFPA 921 Guide for Fire and Explosion Investigations and NFPA 1033 Professional Qualifications for Fire Investigators. **Please take time to review the course content on this panel and the breakdown of time panel for a list of topics covered in this course.**

Performance Objectives:

Overview Of Fire Behavior: Provide knowledge of combustible materials and the different effects that temperatures, melting points, and conditions it will have on fire behavior. Examine the different stages of fire and discuss the fire indicators and how that information can lead the investigator to the origin and cause of the fire.

Putting the Case Together: We will discuss the different roles of everyone that will be involved in the investigation and their affect on your investigation. Proper scene security benefits of a systematic and scientific investigation with the proper documentation for your examination.

Fire Scene Diagramming: The course will include the importance of document-ation with diagrams and the useful benefits a diagram will provide. Example diagrams will be provided.

Building a Trial Notebook For Prosecution: Finding the area of origin and determining the cause, documenting the contents, interviewing witnesses, owners & occupants. Types of potential evidence present at the scene, identifying evidence, photographing the evidence, packaging the evidence, writing a search warrant affidavit and presenting expert opinions.

Types of Fire Setters: A study of motives and characteristics of different fire setters.

Insurance Companies: Information often overlooked by investigators. Insurance Companies that is more than ever involved in the investigations within their SIU (Special Investigative Units). We will discuss what information can be shared and the benefits of working together and the Arson Reporting Immunity Act.

Excerpts of Federal Laws/Case Laws: An overview of some of the most important laws that pertain to fire investigation and certain case law that effects the investigator in his/her job as a fire investigator.

Courtroom Testimony: Your case can be won or lost with just one question in a courtroom setting. Learn to be prepared. Common questions you will encounter and how to best prepare yourself for court or depositions.

Writing an Origin and Cause Report: A properly written and documented report with all of the facts from the case including a systematic approach and the use of a scientific method are a must in today's investigations.

A download resource password will be provided to each attendee. The resources site will lead you to a vast amount of information that can be downloaded.

This course is great for those just starting into the fire investigation world, ones that have been in the field for a while or who want to refresh and pick up new ideas. We will discuss moving your investigations to tablets and why the various reasons for doing so, mainly to simplify your life and for discovery purposes.

Practical Fire/Arson Scene Search and Evidence Recovery

Tactics, Techniques and Procedures Used in Processing the Fire/Arson Crime Scene and Collection of Evidence

Instructor:
Steve Riggs

Course Objectives:

The scene of any fire itself is evidence, and the testimony of a trained Fire Investigator, Law Enforcement Officer, D.A. Prosecutor, Insurance Investigator, or Private Investigator concerning observation and findings at an unchanged fire scene is vitally important to the successful clearance of the case. Improper protection of the fire scene will usually result in the contamination, loss, or unnecessary movement of physical evidence.

The First Law Enforcement Officer or Firefighter to arrive at the scene of the fire automatically incurs the serious and critical responsibility of securing the fire scene and must take precautions to protect its remains unchanged. Physical evidence in and about the fire scene is highly fragile in the sense that the elements, time, inadvertent movement, improper handling and packaging, and numerous other influences can reduce or destroy its evidentiary value. The Legal and Scientific Standards concerning the collection and processing of physical evidence are rigid. Thus, mistakes can easily be made in processing the crime scene, however, the more important fact is that mistakes can be easily avoided if sound procedures are followed.

The proper means of processing a fire scene, photographing, marking, tagging and packaging evidence and transporting requires specialized training. However, this is of a nature that is within every investigators ability to acquire. What is required in addition to procedural knowledge is an appreciation of what could potentially be evidence and what types of information the investigator might obtain from different physical material.

A competent search of a fire scene demands an understanding of basic procedures and appreciation of the “Why” of certain actions, and close attention to detail in carrying them out.

This training deals with the considerations, guidelines, and procedures that will help avoid an oversight, insure thoroughness of the search, and to comply with both legal and scientific requirements that always bear on the use of physical evidence.

The Purpose Of This Course:

The purpose of this course of training is to provide Fire Investigators, Law Enforcement Officers, Insurance Investigators, and D.A. Prosecutors with an in-depth course on Fire Scene Investigation and Evidence Collection Procedures.

Hands-On Electrical Fire/Arson Investigation

Instructor:
Steve Riggs

Course Objectives:

This training module will provide the fire/arson investigator with practical and technical skills necessary to investigate and determine electrical origin and cause of a fire.

This training module will provide both classroom and hands-on training with practical exercises on how to use electrical testing equipment and conduct a systematic accurate examination of electrical equipment, appliances, wiring and electrical circuits.

Attendees will be provided the necessary knowledge of electricity, the definition of electricity, how it cause fires, and how to testify in court for successful prosecution, and/or insurance determination.

Upon Successful Completion:

Attendees will have been provided the skills and knowledge to:

- Demonstrate the proper sequence for investigating electrical fires.
- Understand electrical terminology.
- Demonstrate a working knowledge of 120/240 volt wiring used in residential and commercial settings and testing procedures.
- Demonstrate a working knowledge of electrical appliances and testing procedures.
- Demonstrate a working knowledge of electrical testing equipment, volt ohm meter, and ampere meter.
- Demonstrate a working knowledge of safety devices, controls and failures on appliances.
- Demonstrate the knowledge of how to document an electrical origin.
- Demonstrate knowledge of National Fire Protection Association 921 and National Fire Protection Association 1033.
- Demonstrate knowledge of how to use the internet to conduct fire/arson investigation research and obtain electrical equipment/appliance recall information.
- **A download resource password will be provided to each attendee to download the class resources for future reference.**

NFPA® 1033 Meeting The Job Performance Requirements

Instructor:
Steve Riggs

Course Objectives:

This 2½ day training module will provide the fire/arson investigator with the practical and technical skills necessary to demonstrate compliance with the job performance requirements listed in NFPA® 1033 Standard Professional Qualifications for Fire Investigators.

This training module will provide both classroom and hands-on training with practical exercises on how to comply with the JPR's by actually being given the task, tools, and measurable outcomes to demonstrate the ability to successfully complete the JPR's. The documentation will be two-fold. You will have a completed check off sheet certifying you completed the JPR's, and photographic documentation of yourself completing each of the JPR's.

Upon Successful Completion:

Attendees will have been provided the necessary skills and knowledge to show compliance with the job performance requirements as listed in NFPA® 1033:

NFPA® 1033 states, 1.1* Scope. This standard identifies the minimum job performance requirements (JPR's) for fire investigators.

1.2* Purpose. The purpose of this standard shall be to specify the minimum job performance requirements for serving as a fire investigator in both the private and public sectors.

1.2.2 Job performance requirements for each duty are the tasks an individual must be able to perform in order to successfully carry out that duty; however, they are not intended to measure a level of knowledge. Together, the duties and job performance requirements define the parameters of the job of a fire investigator.

4.1.1* The fire investigator shall meet the job performance requirements defined in Sections 4.2 through 4.7

The question is, if or when you are asked, can you show the court, attorney, judge, or whomever is asking the question, do you meet the job performance requirements as listed in NFPA®1033. What will your answer be?

If your answer is yes, then you are asked, please provide us with that documentation. How will you provide the documentation to properly satisfy the court that you have met and can perform each JPR to their satisfaction?

This class will provide you with the check sheets and photographic evidence that each attendee was able to complete the JPR's as listed in the document.

Professional Qualifications For Fire Investigator

NFPA® Educational Requirements for 1033

Instructor:

Steve Riggs

Course Objectives:

Fire investigators have been familiar with NFPA® 921 Guide for Fire and Explosion Investigators for many years. Today, as an investigator, the question must be asked, can I assure the court, opposing counsel, and my agency or company that I meet the requirements of NFPA® 1033, Professional Qualifications for Fire Investigator, especially in the area of the post-secondary education requirements.

During this two day training module, the investigator will be provided with the necessary information to assure he/she meets the requirements of the NFPA® 1033 standard.

During this training module, attendees will receive necessary information to assure compliance for the pertinent requirements, the sixteen (16) post-secondary education requirements as listed in section 1.3.7, an overview of job performance requirements, and proper documentation of training methods to assure compliance when asked to provide documentation.

Upon Successful Completion:

Attendees will have been provided the necessary skills and knowledge to:

- Demonstrate the ability to complete various tasks involving the job performance requirements.
- The documentation to assure other interested parties, the attendee has met the post-secondary education requirements.
- The attendee will be able to demonstrate their documentation pertaining to their received education and training. How to transfer training documentation into his/her CV to assure compliance with the standard.
- Demonstrate how the investigators superiors evaluate, test, or check the investigators compliance with the standard, by those who are qualified and approved by the authority having jurisdiction.
- Demonstrate compliance with the listed ASTM standards referenced in the standard.
- Demonstrate a proper use of the systematic approach and the application of the scientific method.
- A link to download resource information will be supplied to each attendee, including but not limited to, check sheets to ensure compliance with the standard.

Hands-On Vehicle Fire/Arson Investigation

Tactics, Techniques and Procedures in Vehicle Fire Origin and Cause Determination, Investigation and Documentation

Instructor:
Steve Riggs

Course Objectives:

This 2½ day training module will provide the fire/arson investigator with the practical and technical skills necessary to investigate and determine the area of origin(s) of vehicle fires.

This training module will provide both classroom and hands-on training with practical exercises on how to conduct a systematic, thorough, and scientific examination of the vehicle.

Attendees will be provided the necessary knowledge of vehicle design, electrical systems, fuel systems, and their components that will be encountered in a motor vehicle, including alternative fuels. We will examine how these components can fail or cause fires.

Upon Successful Completion:

Attendees will have been provided the necessary skills and knowledge to:

- Demonstrate the proper systematic approach and scientific method necessary for examining vehicle fires.
- Understand basic vehicle design and electrical systems.
- Demonstrate a working knowledge of wiring used in motor vehicles and the presence of electrical activity on those wires.
- Demonstrate a working knowledge of safety devices (fuses, breakers and fusible links or cartridges).
- Demonstrate the knowledge on how to properly document the vehicle fire.
- Demonstrate the knowledge to photographing the vehicle fire scene in a systematic manner.
- Demonstrate the knowledge of collecting evidence from the vehicle fire scene.
- Demonstrate the knowledge in accordance with National Fire Protection Association 921 Guide for Fire and Explosion Investigation and 1033 Professional Qualifications for Fire Investigators. Note: Current editions will be referenced.
- Demonstrate knowledge of how to obtain recall, technical service bulletin information, consumer complaint information and general research information regarding vehicle fire investigation.
- Attendees will learn the proper techniques for documenting, photographing, evidence collection and preservation including preparing a proper written report.
- A download resource file will be available to the investigators for download including hybrids, the fire tests, and group vehicle examinations. The file is several gigabytes in content.

Responding, Examining and Documenting
Fire Scene Death Investigations

Instructor:
Tim Yandell

Course Objectives:

The fatality fire scene is complex requiring two separate but related investigations. The documentation of the fire scene, along with the fatality or fatalities is important to the successful conclusion of the investigation.

An investigation requires a proper protocol along with the best accepted practices will be applied during the investigation.

This two (2) day training will address the considerations, guidelines and procedures that will comply with the standard of care for conducting a forensic fire/explosion scene death investigation and analysis.

Upon Successful Completion:

Attendees will have been provided the skills and knowledge to:

Describe the investigative considerations necessary to successfully identify and document the necessary documentation at a fatal scene.

Identify and describe the death investigation protocols applied during the course of the investigation.

Describe the death-related pathological and toxicological examination of fire victims. Identify and describe postmortem documentation and all applicable tests conducted. (NFPA 1033:4.4.1)

Describe and understand how the cause and manner of death are determined. (NFPA 1033:4.4.1)

Utilize proper procedures for managing victims and fatalities, given a protocol and appropriate personnel, so that all evidence is discovered and preserved and the protocol procedures are followed. (NFPA 1033: 4.4.1)

Evidence collection at a fire fatality scene investigation based upon NFPA® ASTM International, E-1188 Standard Practice for Collection and Preservation of Information and Physical Items by a Technical Investigator, E1459 Standard Guide for Physical Evidence Labeling and Related Documentation.

Securing the Deceased as Potential Evidence. (NFPA 1033:4.4.1)

Evaluate an Injured Victim for Details About the Fire Scene. (NFPA 1033:4.4.1)

Evaluate a Body for Details About the Fire Scene. (NFPA 1033:4.4.1)

NOTE: THIS TRAINING INCLUDES VERY GRAPHIC SERIOUS INJURY AND DECEDENT PHOTOGRAPHS

Phase II Fire Investigation Based on NFPA® 921 & NFPA® 1033

Including: Case Studies, Documentation and Reference Forms

Instructor:

Tim Yandell

Course Objectives & The Purpose of This Course:

In today's legal atmosphere more emphasis and oversight have occurred in recent years than ever before. The courts are taking a closer look at whether the investigator followed the best accepted practices and referenced literatures during the course of the investigation.

Fire Investigation Overview:

In this course of instruction you will receive the necessary knowledge and information so you can demonstrate to the court, attorney's and juries that you have followed all of the best and accepted practices during the course of your investigation.

Systematic Approach:

- Systematic approach recommended is that of the Scientific Method which is used in the physical sciences.
- This method provides for the organizational & analytical process which is desirable and necessary in a successful fire investigation as discussed in NFPA® 921.

Scientific Method:

- The systematic pursuit of knowledge involving the recognition and formulation of a problem, the collection of data through observations and experiment and the formulation and testing of a hypothesis.
- It is imperative that the investigator is able to convey these important facts to the audience, not only did the investigator document the scene as discussed in the fire investigation literatures, the investigator also followed those practices throughout his/her fire investigation of the scene.
- Applying the proper courtroom presentation or depositions will be the challenge where you will have to explain your compliance with the methodology, scientific methods followed and meeting all of the best practices of our industry.

Case Review:

- Case reviews will be demonstrated throughout the class to assure the attendee will have the benefit of seeing a properly documented scene that will withstand a court challenge.

Reports:

- Report writing skills will be addressed in this seminar. A properly documented report could be the difference in a case going to preliminary hearing, grand jury or a trial.
- The properly written communication to your readers will demonstrate the investigator has properly documented the scene while applying a systematic approach and followed the literatures of our industry.

Upon Completion:

The attendee will have received knowledge in advanced fire document- ation, application of the proper methodology, the use of the scientific method throughout the investigation and while drawing and testing conclusions.

Case studies demonstrating the proper systematic procedure for documentation of the scene and why each step is important.

Understanding the implications with spoliation of evidence from the scene and examine the importance of preparation for testimony and depositions.

The importance of defining the area of origin and documentation of the first material ignited, the ignition or heat source.

2.5 Day New Fire/Arson Investigator

Based on NFPA 921 & NFPA 1033

Techniques and Procedures for Determining the Origin and Cause of a Fire, Documentation of a Fire Scene, Interviewing Witnesses and Legal Considerations of a Fire Scene Investigation

Instructor:

Steve Chasteen

Course Objectives:

Fire investigations is the process of obtaining facts about a fire to bring you to the conclusion—the Origin of the Fire and Cause.

This 2 ½ half day introduction class will provide you with the basic tools and knowledge to help you obtain true facts about any fire investigation. **This is an entry level class for new personnel entering into fire investigation.**

Fire Investigation Overview:

In this course of instruction, you will receive the necessary tools and knowledge to assist you in obtaining the facts about fires.

Fire investigation is the process of obtaining facts about a fire/explosions to bring you to a correct conclusion to the origin & cause of the event.

This class is not intended to make you a “certified” fire investigator.

This class is intended to start you into the “never ending” fire investigation world.

Fire investigation– is the process of determining the origin, cause and development of a fire or explosion.

NFPA 921, (The Current Edition)
“Guide for Fire and Explosion Investigations”

Intended to be a guide, although many courts are using it as a Standard of Care. Will you be ready?

Upon Completion:

The attendee will have been provided the basic
knowledge to perform a successful origin and cause conclusion:

- Basic Investigation Methodology
- Fire Behavior
- Fire Patterns
- Origin & Cause Determination
- Determining Accidental Causes
- Incendiary Fires
- Evidence Collection
- Recording The Scene

Fire Pattern Recognition and Identification

Instructor:
Steve Chasteen

Course Objectives:

Chemistry and Physics: The determination of the origin of a fire involves the coordination of information derived from burn patterns, observations, chemistry and physics of fire. In this segment we will review the chemistry and physics of fire. It is important to have a thorough understanding of “fire” in order to make an accurate determination as to the area of origin and possible causes.

The Fingerprints of Fire: As with any scene there are several identifying characteristics that may be located and evaluated at the scene. In this segment, we will call these patterns the “Fingerprints of Fire.”

Fire Patterns are the visible or measurable physical effects that remains after the fire. Fire patterns must be validated for use in determining the origin of a fire. In this section we will cover the validated fire patterns and their various meanings.

Case Studies: We will review actual case studies. Students will review the provided information and report their conclusions to their peers in the class.

Purpose of Course:

The purpose of this training course is to provide Fire and Law Enforcement Investigators, Insurance Investigators, Private Investigators, Engineers and Prosecutors with an understanding of Fire Patterns and their Interpretations.

5 Day New Fire/Arson Investigator

"Starting With The Basics"

Instructor:

Steve Chasteen

Course Objectives:

Conducting a valid, legal, and proper origin and cause investigation is the first step in working towards a criminal investigation in an arson cause. It is also important in the investigation of accidental fires so future fires and injuries may be prevented.

This course will cover the necessary investigation practices for the new and not so new fire investigator. Upon completion of this course, the student will have the necessary tools to become a well-trained fire investigator. The training will assist and prepare the investigator for the challenges they may face in both criminal and civil investigations and court settings.

Upon Completion:

Upon completion of this course, the student shall be able to inspect and evaluate the fire scene to determine the area and/or point of origin, source of ignition, materials first ignited and the act or activity that brought the ignition source and materials together. The necessary tools and equipment to perform the investigations will also be listed and the usage of each discussed.

The student will be able to prepare diagrams and take photographs of the scene and utilize several forms of field notes necessary to compile the final report.

The student will be able to identify, collect and preserve evidence recovered at the fire scene using the proper physical and legal procedures to retain the usefulness of the evidence in court proceedings.

The student will be able to conduct interviews to obtain usable information in the assistance of determining the origin and cause of the fire and in preparing the final report.

Course Overview:

This course will provide information that will prepare the student for making presentations in legal proceedings, preparation of reports that will be usable for criminal prosecution and help to meet department requirements.

Resources That Will Be Helpful During Class: (But Not Required)

- Current copy of NFPA 921 *Guide for Fire and Explosion Investigations*
- Copy of NFPA 1033 *Standard for Professional Qualifications for Fire Investigator*
- Latest Edition of *Kirk's Fire Investigation*

Instructors

National Fire Arson Investigation Training Institute

Steve Riggs, IAAI-CFI, CFEI, CVFI & CFII Certified

State of Oklahoma (Retired)

Steve Riggs retired after twenty-two years of Law Enforcement, and Fire Service Experience in Oklahoma. Steve has been examining fire scenes for 40 years. Steve holds a Bachelors Degree in Emergency Management, and has extensive training in Fire Cause Determination, Criminal Investigation, Arson Investigation, Evidence Processing, Interviewing Techniques, and Case Management. He is a Certified Police and Fire Instructor and a Certified Fire Investigator Instructor. Mr. Riggs has successfully been involved in many Fire/Arson Prosecutions in Oklahoma and was involved in a Federal Prosecution. **To date, he has never lost an Arson Case.** Steve has authored and co-authored several fire training manuals and written "A Critical Analysis of NFPA 921 User's Manual 2nd Edition". Steve lectures nationally to Local, State, Federal Agencies, Insurance Companies, Private, and Military Investigators, Prosecutors, Vehicle Manufacture Representatives and their Engineers. Steve is on the Board of Directors for the National Association of Fire Investigators.

Tim Yandell, CFEI, CVFI Certified

State of Oklahoma (Retired)

Tim Yandell retired in 2004 from Ponca City Fire Department as a Captain in Fire Suppression and Investigations. Tim has been investigating Fire Origin and Cause of Structures, Vehicles, Heavy Equipment and Wildland Fires along with conducting Mechanical Failure Examinations, Evidence Preservation/Collection, as well as, testifying in both Criminal and Civil Litigation for over thirty years. Tim has authored and co-authored four fire training manuals: Vehicle Fire/Arson Investigation, Fire Investigation Based on NFPA® 921 and NFPA® 1033, Writing and Defending Your Expert Report and Fire Death Investigation. Tim lectures nationally to Local, State, Federal Agencies, Insurance, Private and Military Investigators, Prosecutors, Vehicle Manufacture Representative and their Engineers.

Steve Chasteen, AIFireE, C.F.I., C.F.E.I., FIT-I.A.A.I.

State of Illinois (Retired)

Steve Chasteen has been in the fire service since 1972 serving as a volunteer firefighter and a full-time career firefighter and company officer for more than 27 years for the City of Bloomington, Illinois Fire Department. He worked as a municipal fire investigator for the fire department for a number of years prior to returning to suppression duties on a ladder company where he retired as a Lieutenant.

Steve has also worked as a private fire investigator working in the insurance industry conducting fire investigations for the past 38 years. He has conducted more than 3,500 fire scene examinations and fire analysis to determine the origin and cause of the fire. Steve has testified extensively in both State and Federal Court as an expert witness. Steve is recognized as an "Associate at the Institute of Fire Engineers" in London, England. He is a "Certified Fire Investigator" recognized by the International Association of Arson Investigators, a "Certified Fire and Explosion Investigator" recognized by the National Association of Fire Investigators. Steve also attended the ATF National Academy in Glynco, GA. He is still a member of the MABAS 41 Fire Investigation Team in McLean County, Illinois.

National Fire Arson Investigation Training Institute

8060 Ridgeview Street

Sapulpa, Oklahoma 74066

QUOTE FOR PROFESSIONAL SERVICES

This Agreement, made and entered this ____ day of _____, 2024, by and between the **Rhode Island IAAI (hereinafter RI IAAI), 560 Jefferson Blvd, Warwick, RI 02886** and the **Law Enforcement Risk Management Group (hereinafter "LERMG")**, **700 N. Carr Road, #595, Plainfield, IN 46168** for **LERMG** to provide **RI IAAI** "Fire/Arson Investigation and Arson Case Management for Prosecution" training.

1. **TERM**. The term of this Agreement shall be TBD

2. **SERVICES PROVIDED**. LERMG agrees to provide "Fire/Arson Investigation and Arson Case Management for Prosecution" training and services as follows:

   A. LERMG will provide a 2.5 day training module "Fire/Arson Investigation and Arson Case Management for Prosecution" on TBD in Rhode Island.

3. **COMPENSATION**. In consideration of all the provisions and stipulations of this Agreement, RI IAAI agrees to remit fees to LERMG as follows:

   A. $8,500.00 inclusive of all cost to conduct the training, travel, housing, meals, attendee training material and certificate of completion for up to 50 people.

4. **CONFIDENTIAL INFORMATION**.

   A. Each party to this Agreement acknowledges that it may be exposed to confidential and proprietary information belonging to the other party or relating to its affairs, including but not limited to RI IAAI agency information, claim history, litigation strategies, financial information, product or service information, and other materials expressly designated or marked as confidential (hereinafter "Confidential Information"). Confidential Information does not include:

      i. Information already known or independently developed by the recipient;
      ii. Information in the public domain through no wrongful act of the party; or
      iii. Information received by a party from a third party who was free to disclose it.

   B. Each party agrees that during the term of this Agreement and at all times thereafter, it shall not use, commercialize, or disclose the other party's Confidential Information to any person or entity, except its own employees having a need to know. Each party shall use at least the same degree of care in safeguarding the other party's Confidential Information as it uses in safeguarding its own Confidential Information, but in no event shall a party use less than due diligence and care.

5. **USE OF LERMG NAME**. The parties agree that the LERMG name may be used in risk related education materials in support of the services provided under this Agreement.

6. **INDEPENDENT CONTRACTOR**. While performing services hereunder, LERMG is an independent contractor, and not an employee or agent of RI IAAI.

7. **MODIFICATION AND ASSIGNMENT**. This Agreement may be modified only by subsequent written agreement of the parties. Neither party may assign performance of this Agreement.

8. **TERMINATION**. This Agreement may be terminated by either party hereto upon thirty (30) days written notice.

9. **HOLD HARMLESS AND INDEMNIFICATION**. LERMG agrees to hold harmless and indemnify the RI IAAI, its officers, agents, and employees from and against any and all actions, suits, damages, liability, or other proceeding that may arise as a result of performing services hereunder. This section does not require LERMG to be responsible for or defend against claims or damages arising solely from errors or omissions of the RI IAAI, its officers, agents, and employees and agrees to hold harmless and indemnify LERMG, its officers, agents, and employees in the event LERMG, acting at the specific direction of RI IAAI becomes liable to any third parties.

10. **COMPLIANCE**. LERMG shall comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to providing services pursuant to the agreement, and shall be solely responsible for obtaining current information on such requirements.

11. **CONTROLLING LAW**. This Agreement shall be governed by and construed in accordance with the laws of the State of Rhode Island.

12. **SEVERABILITY**. In the event that any court of competent jurisdiction shall hold any provision of this Agreement unenforceable or invalid, such holding shall not invalidate or render unenforceable any other provision herein.

13. **NOTICES**. Any communication or Notice under this Agreement shall be given in writing to the following designees:

RI IAAI: Rhode Island IAAI -RI IAAI
Attn: Kevin Tuthill
560 Jefferson Blvd
Warwick, RI 02886

LERMG: Law Enforcement Risk Management Group
Attn: Jim Alsup
700 N. Carr Road, #595
Plainfield, IN 46168

Rhode Island IAAI
RI IAAI

By: _____

Date: _____

LERMG

By: _____
Jim Alsup, Director

Date: June 12, 2024

Fire/Arson Investigation and Arson Case Management for Prosecution

Class Objectives:

As an investigator today, it is imperative to be able to demonstrate the needed knowledge necessary to achieve a favorable outcome from working the scene, writing the report, being able to communicate to the court, and judge why you are qualified to be accepted as an expert in the area of fire investigation.

• We will cover applying the proper scientific methodology • Understanding the relevant terminology • The best accepted practices of the industry • Understanding electricity and fire • Natural causes of fire • Vehicle fires • Internet site for sources of information • Origin and cause techniques along with proper documentation • Evidence collection • Spoliation of evidence issues • Interviews with a variety of potential witnesses • What the insurance industry can offer the investigator • Various types of fire setters • Testifying in court or depositions

"The Certified Fire and Explosion Investigator (C.F.E.I.) Examination" (National Association of Fire Investigators)

Certifications will be granted to those whose applications are accepted and pass the examination.
Applications for membership and certification will be available at the class.

For additional information, call the NAFI office (877) 506-NAFI or visit the Website at **www.nafi.org**. Membership fee is $55.00 per year and Certification cost is $125.00. You must be a member of NAFI to be eligible to take the certification test. The NAFI membership application can be completed and turned in with the certification test. You must remain an active NAFI member to maintain your certification status.

"Certification testing will be offered immediately following the first or second day of training"

Please go to **www.nafi.org** to download the CFEI application and have completed prior to class. Bring completed application to the class.
DO NOT MAIL APPLICATION TO NAFI.

National Fire Arson Investigation Training Institute
700 N. Carr Rd., # 595
Plainfield, IN 46168

Phone: 317-386-8325
Fax: 317-386-8228

Visit us on the Web at:
WWW.LLRMI.COM

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April 22, 23 & 24, 2024 • Jacksonville, North Carolina

National Fire Arson Investigation Training Institute
A Division of Legal and Liability Risk Management Institute

Sponsored By:
Jacksonville Fire & Emergency Services
Jacksonville, North Carolina

Steve Riggs, *Director*

Training Seminar

Fire/Arson Investigation and Arson Case Management for Prosecution

When · Where

April 22, 23 & 24, 2024
Jacksonville, North Carolina

Register On-Line At: WWW.LLRMI.COM

Instructor:
Steve Riggs, IAAI-CFI, CFEI, CVFI & CFII Certified
State of Oklahoma (Retired)

Steve Riggs retired after twenty-two years of Law Enforcement, and Fire Service Experience in Oklahoma. Steve has been examining fire scenes for 40 years. Steve holds a Bachelors Degree in Emergency Management, and has extensive training in Fire Cause Determination, Criminal Investigation, Arson Investigation, Evidence Processing, Interviewing Techniques, and Case Management. He is a Certified Police and Fire Instructor and a Certified Fire Investigator Instructor. Mr. Riggs has successfully been involved in many Fire/Arson Prosecutions in Oklahoma and was involved in a Federal Prosecution. **To date, he has never lost an Arson Case.** Steve has authored and co-authored several fire training manuals and written "A Critical Analysis of NFPA 921 User's Manual 2nd Edition". Steve lectures nationally to Local, State, Federal Agencies, Insurance Companies, Private, and Military Investigators, Prosecutors, Vehicle Manufacture Representatives and their Engineers. Steve is on the Board of Directors for the National Association of Fire Investigators.

Fire/Arson Investigation and Arson Case Management for Prosecution

Course Objectives:

This course is to provide Fire Investigators, Law Enforcement Personnel, Insurance Investigators, D.A. Prosecutors, and Private Fire Investigators responsible for Fire Investigation with a course of study covering investigative techniques used to properly investigate and conduct a Fire Origin and Cause Investigation. This course of study will reference NFPA 921 Guide for Fire and Explosion Investigations and NFPA 1033 Professional Qualifications for Fire Investigators. **Please take time to review the course content on this panel and the breakdown of time panel for a list of topics covered in this course.**

Performance Objectives:

Overview Of Fire Behavior: Provide knowledge of combustible materials and the different effects that temperatures, melting points, and conditions it will have on fire behavior. Examine the different stages of fire and discuss the fire indicators and how that information can lead the investigator to the origin and cause of the fire.

Putting the Case Together: We will discuss the different roles of everyone that will be involved in the investigation and their affect on your investigation. Proper scene security benefits of a systematic and scientific investigation with the proper documentation for your examination.

Fire Scene Diagramming: The course will include the importance of documentation with diagrams and the useful benefits a diagram will provide. Example diagrams will be provided.

Building a Trial Notebook For Prosecution: Finding the area of origin and determining the cause, documenting the contents, interviewing witnesses, owners & occupants. Types of potential evidence present at the scene, identifying evidence, photographing the evidence, packaging the evidence, writing a search warrant affidavit and presenting expert opinions.

Types of Fire Setters: A study of motives and characteristics of different fire setters.

Insurance Companies: Information often overlooked by investigators. Insurance Companies that is more than ever involved in the investigations within their SIU (Special Investigative Units). We will discuss what information can be shared and the benefits of working together and the Arson Reporting Immunity Act.

Excerpts of Federal Laws/Case Laws: An overview of some of the most important laws that pertain to fire investigation and certain case law that effects the investigator in his/her job as a fire investigator.

Courtroom Testimony: Your case can be won or lost with just one question in a courtroom setting. Learn to be prepared. Common questions you will encounter and how to best prepare yourself for court or depositions.

Writing an Origin and Cause Report: A properly written and documented report with all of the facts from the case including a systematic approach and the use of a scientific method are a must in today's investigations.

A download resource password will be provided to each attendee. The resources site will lead you to a vast amount of information that can be downloaded.

This course is great for those just starting into the fire investigation world, ones that have been in the field for a while or who want to refresh and pick up new ideas. We will discuss moving your investigations to tablets and why the various reasons for doing so, mainly to simplify your life and for discovery purposes.

Seminar Agenda

Fire/Arson Investigation and Arson Case Management for Prosecution

April 22, 23 & 24, 2024 • Jacksonville, North Carolina

Monday, April 22, 2024

8:00 a.m. - 8:30 a.m.	**Registration**
8:30 a.m. - 12:00 p.m.	Introduction/Orientation Task Force Concepts, A.T.F.E., First Responders, Terminology, Overview Of Fire Behavior, Fire Patterns, Computer Fire Modeling
12:00 p.m. - 1:00 p.m.	**Lunch (On Your Own)**
1:00 p.m. - 5:00 p.m.	Electrical Fires and Heating Equipment Fires, Natural Fires, Overview of Automobile Fires, Fire Company's Role In The Investigation, Securing the Fire Scene, Benefits of a Thorough Investigation, Documenting the Fire Scene

Tuesday, April 23, 2024

8:00 a.m. - 12:00 p.m.	Internet Research and Available Information, Fire Scene Diagramming, Origin and Cause Determination, Fire Scene Vectoring
12:00 p.m. - 1:00 p.m.	**Lunch (On Your Own)**
1:00 p.m. - 5:00 p.m.	Interviewing Techniques. Types of Evidence, Evidence at Fire Scenes, Spoliation of Evidence, Building a Notebook for Trial or Deposition, Forms and Reports, Photographing the Scene

Wednesday, April 24, 2024

8:00 a.m. - 12:00 p.m.	Search Warrants, Elements of Arson, Types of Fire Setters/Insurance Companies Information Available, Potential Red Flags Courtroom Testimony, Use of Mail Covers in the Investigation, Case Law Review Actual Fire Case Studies will be Reviewed as a Practical Exercise During Different Sections of the Course.
12:00 p.m.	**Certificate Presentation**

Note* All times above are approximate and may deviate slightly depending on case studies, questions and class input.

Cut Along Dotted Line

3 Ways to Register for a Seminar!

Ways to Register

1. ***Register Online:*** WWW.LLRMI.COM
2. ***Fax Form: 317-386-8228***
3. ***Mail Form*** **to:**

National Fire Arson Investigation Training Institute
700 N. Carr Rd., # 595
Plainfield, Indiana 46168

Federal ID: 81-0692135

If you have any questions please call

317-386-8325

Upon receiving your registration we will send an invoice to the department or agency.

Checks, Claim Forms, Purchase Orders should be made payable to: LLRMI

Seminar ID #16473

Seminar Title: **Fire/Arson Investigation and Arson Case Management for Prosecution**

Instructor: **Steve Riggs**

Seminar Location: **Jacksonville Center for Public Safety**
200 Marine Blvd
Jacksonville, North Carolina 28540

When: April 22, 23 & 24, 2024

Registration Time: 8:00 a.m. (April 22, 2024)

Note:
To receive special room rates, please identify yourself with **LLRMI Training**

Hotel Reservations: **Hampton Inn & Suites**
1032 Hampton Inn Way
Jacksonville, North Carolina 28546
1-910-347-3400
$107.00 King Room (plus tax)

Registration Fee $325.00 Includes Fire/Arson Investigation and Arson Case Management for Prosecution, **Printed Training Manual** and Certificate of Completion.

Names of Attendees 1. _____

2. _____

3. _____

4. _____

Agency _____

Invoice To Attn: _____
(Must Be Completed)

Address _____

City _____ **State** _____ **Zip** _____

Email _____

Phone _____ **Fax** _____

Amendment Memo

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 07/17/2024

FEMA has made an amendment to your award: EMW-2022-FG-08337. The change to your grant was reviewed and is hereby approved as specified below. All other terms and conditions of the grant remain unchanged.

Budget or scope amendment

FEMA has amended the budget or scope of work of your award. Please view the full budget or scope of work within the Award Summary below, including justifications for differences between the approved costs and scope of work in this amendment and the previously approved costs and scope of work.

- Equipment
- Training

Cost share change: No

Budget change:

Object Class	Previous total	Adjusted total
Personnel	$40,100.00	$29,750.00
Fringe benefits	$0.00	$0.00
Travel	$0.00	$0.00
Equipment	$95,600.00	$95,260.00
Supplies	$7,500.00	$4,800.00
Contractual	$29,390.00	$32,780.00
Construction	$0.00	$0.00
Other	$0.00	$10,000.00
Indirect charges	$0.00	$0.00
Federal	$164,371.42	$164,371.42
Non-federal	$8,218.58	$8,218.58
Total	$172,590.00	$172,590.00

Your amended award package is included below. The amended award package incorporates changes approved in this amendment as well as any previously approved amendments.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 07/17/2024

Kevin Tuthill
TOWN OF NARRAGANSETT POLICE DEPARTMENT
40 CASWELL ST
NARRAGANSETT, RI 02882

EMW-2022-FG-08337

Dear Kevin Tuthill,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2022 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of $164,371.42 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or $8,218.58 for a total approved budget of $172,590.00. Please see the FY 2022 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2022 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2022 Assistance to Firefighters Grant
Recipient: TOWN OF NARRAGANSETT POLICE DEPARTMENT
UEI-EFT: QEBLUPMJGNM3
DUNS number: 140053245
Award number: EMW-2022-FG-08337

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in the original award and approved amendments, the information you provided in your application for Fiscal Year (FY) 2022 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this amended award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	$29,750.00
Fringe benefits	$0.00
Travel	$0.00
Equipment	$95,260.00
Supplies	$4,800.00
Contractual	$32,780.00
Construction	$0.00
Other	$10,000.00
Indirect charges	$0.00
Federal	$164,371.42
Non-federal	$8,218.58
Total	$172,590.00
Program Income	$0.00

Approved scope of work

FEMA has approved the below scope of work. Differences between the approved scope of work in this amendment and the previously approved scope of work are justified below. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2022 AFG NOFO.

Approved request details:

Equipment

PPE Washer/Extractor/Dryer

DESCRIPTION

PPE Dryer NFPA 1851 Compliant

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	3	$14,210.00	$42,630.00	Equipment

Additional funding

DESCRIPTION

Hose (attack/supply) and Hand Tools for extrication/forceable entry

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	$20,300.00	$20,300.00	Equipment

CHANGE FROM APPLICATION

Unit price from **$20,640.00** to **$20,300.00**

JUSTIFICATION

Unit price from $20,640.00 to $20,300.00

PPE Washer/Extractor/Dryer

DESCRIPTION

Install and Warrantee for PPE Washer

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	2	$878.00	$1,756.00	Contractual

PPE Washer/Extractor/Dryer

DESCRIPTION

PPE Washer NFPA 1851 Compliant

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	2	$7,665.00	$15,330.00	Equipment

PPE Washer/Extractor/Dryer

DESCRIPTION

Install and Warrantee for PPE Dryers

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	3	$878.00	$2,634.00	Contractual

Additional funding

DESCRIPTION

Gear Storage Lockers to replace non-compliant PPE Storage, meets NFPA 1851

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	$17,000.00	$17,000.00	Equipment

Additional funding

DESCRIPTION

Management and Administration - Spec, Bids, Purchasing, and general management of contractors.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	$2,000.00	$2,000.00	Personnel

Training

Classroom

DESCRIPTION

instructor-led course certificate bearing class "Practical Aspects of Fire/Arson Investigation and Arson Case Management" Based on NFPA 921 & NFPA 1033

QUANTITY	UNIT PRICE	TOTAL
1	$10,090.00	$10,090.00

BUDGET CLASS

Contractual

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Item created per amendment request

Classroom

DESCRIPTION

Cost for the use of the Rhode Island State Fire Academy training grounds including instructors provided by the State Fire Academy.

QUANTITY	UNIT PRICE	TOTAL
1	$18,300.00	$18,300.00

BUDGET CLASS

Contractual

CHANGE FROM APPLICATION

Unit price from **$25,000.00** to **$18,300.00**

JUSTIFICATION

Unit price from $25,000.00 to $18,300.00 per amendment request

Supplies

DESCRIPTION

In order to facilitate this class we need to update our RIT Packs and purchase SCBA bottles along with general supplies to facilitate the rescue props. These supplies will include items such as plywood, screws, nails, fencing and general RIT gear.

QUANTITY	UNIT PRICE	TOTAL
1	$4,800.00	$4,800.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Unit price from **$7,500.00** to **$4,800.00**

JUSTIFICATION

Unit price from $7,500.00 to $4,800.00 per amendment request

Firefighter II

DESCRIPTION

This budget item is for compensation for members attending the class per the collective bargaining agreement and for the backfill of manpower to ensure minimum staffing is maintained. There was no option for 1407 Rapid Intervention Training under the drop down menu.

QUANTITY	UNIT PRICE	TOTAL
1	$26,250.00	$26,250.00

BUDGET CLASS

Personnel

CHANGE FROM APPLICATION

Unit price from **$36,600.00** to **$26,250.00**

JUSTIFICATION

Unit price from $36,600.00 to $26,250.00 per amendment request

Additional funding

DESCRIPTION

Management and Administration - Purchasing, organization, and liaison with the RI Fire Academy to ensure a safe and successful program.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	$1,500.00	$1,500.00	Personnel

Additional funding

DESCRIPTION

additional excess funds may be used for high priority items per NOFO restrictions after completing Scope of Work

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	$10,000.00	$10,000.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Excess funds less than $10000 may be used for items within Scope of Work or additional high priority items. No amendment needed to use.

Agreement Articles

Program: Fiscal Year 2022 Assistance to Firefighters Grant
Recipient: TOWN OF NARRAGANSETT POLICE DEPARTMENT
UEI-EFT: QEBLUPMJGNM3
DUNS number: 140053245
Award number: EMW-2022-FG-08337

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Article 1	**Assurances, Administrative Requirements, Cost Principles, Representations and Certifications** I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency. II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R.Part 3002. III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.
Article 2	**General Acknowledgements and Assurances** All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance. V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3	**Acknowledgement of Federal Funding from DHS** Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
Article 4	**Activities Conducted Abroad** Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
Article 5	**Age Discrimination Act of 1975** Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
Article 6	**Americans with Disabilities Act of 1990** Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 7	**Best Practices for Collection and Use of Personally Identifiable Information** Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
Article 8	**Civil Rights Act of 1964 – Title VI** Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9	**Civil Rights Act of 1968** Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)
Article 10	**Copyright** Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.
Article 11	**Debarment and Suspension** Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
Article 12	**Drug-Free Workplace Regulations** Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).
Article 13	**Duplication of Benefits** Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons.

Article 14	**Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX** Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.
Article 15	**E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety** Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.
Article 16	**Energy Policy and Conservation Act** Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 17	**False Claims Act and Program Fraud Civil Remedies** Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
Article 18	**Federal Debt Status** All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 19	**Federal Leadership on Reducing Text Messaging while Driving** Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.
Article 20	**Fly America Act of 1974** Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 21	**Hotel and Motel Fire Safety Act of 1990** Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a
Article 22	**John S. McCain National Defense Authorization Act of Fiscal Year 2019** Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons
Article 23	**Limited English Proficiency (Civil Rights Act of 1964, Title VI)** Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance- published-help-department- supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov.
Article 24	**Lobbying Prohibitions** Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
Article 25	**National Environmental Policy Act** Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans

Article 26	**Nondiscrimination in Matters Pertaining to Faith-Based Organizations** It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statues, regulations, and guidance governing the participations of faith- based organizations in individual DHS programs.
Article 27	**Non-Supplanting Requirement** Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
Article 28	**Notice of Funding Opportunity Requirements** All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
Article 29	**Patents and Intellectual Property Rights** Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
Article 30	**Procurement of Recovered Materials** States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 31	**Rehabilitation Act of 1973** Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 32	**Reporting of Matters Related to Recipient Integrity and Performance** General Reporting Requirements: If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.
Article 33	**Reporting Subawards and Executive Compensation** Reporting of first tier subawards. Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 34 **Required Use of American Iron, Steel, Manufactured Products, and Construction Materials** Recipients must comply with the “Build America, Buy America” provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. Information on the process for requesting a waiver from these requirements is on the website below. (a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. The awarding Component may provide specific instructions to Recipients of awards from infrastructure programs that are subject to the “Build America, Buy America” provisions. Recipients should refer to the Notice of Funding Opportunity for further information on the Buy America preference and waiver process.

Article 35	**SAFECOM** Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.
Article 36	**Terrorist Financing** Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.
Article 37	**Trafficking Victims Protection Act of 2000 (TVPA)** Trafficking in Persons. Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.
Article 38	**Universal Identifier and System of Award Management** Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
Article 39	**USA PATRIOT Act of 2001** Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.
Article 40	**Use of DHS Seal, Logo and Flags** Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
Article 41	**Whistleblower Protection Act** Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

Article 42	**Environmental Planning and Historic Preservation (EHP) Review** DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.
Article 43	**Applicability of DHS Standard Terms and Conditions to Tribes** The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.
Article 44	**Acceptance of Post Award Changes** In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/ GMD Call Center at (866) 927-5646 or via e-mail to: ASK-GMD@fema.dhs.gov if you have any questions.
Article 45	**Disposition of Equipment Acquired Under the Federal Award** For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

Article 46	**Prior Approval for Modification of Approved Budget** Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently $250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.
Article 47	**Indirect Cost Rate** 2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.
Article 48	**Award Performance Goals** FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

Article 49	**EHP Compliance Review Required** Under the Modification to a Facility, Equipment, or a component in the Wellness and Fitness Activity, this award includes work, such as ground disturbance, that triggers an EHP compliance review. The recipient is prohibited from committing, obligating, expending, or drawing down FY22 Assistance to Firefighters Grant funds in support of the Modification to Facility, Equipment or a component in the Wellness and Fitness Activity that requires the EHP compliance review, with a limited exception for any approved costs associated with the preparation, conducting, and completion of required EHP reviews. See the FY22 Assistance to Firefighters Grant NOFO for further information on EHP requirements and other applicable program guidance, including FEMA Information Bulletin No. 404. The recipient is required to obtain the required DHS/FEMA EHP compliance approval for this project pursuant to the FY22 Assistance to Firefighters Grant NOFO prior to commencing work for this project. DHS/FEMA will notify you when the EHP compliance review is complete, and work may begin. If the recipient requests a payment for one of the activities requiring EHP compliance review, FEMA may not make a payment for that work while the EHP compliance review is still pending. If FEMA discovers that work has been commenced under one of those activities prematurely, FEMA may disallow costs incurred prior to completion of the EHP compliance review and the receipt of DHS/FEMA approval to begin the work. Please contact your DHS/FEMA AFG Help Desk at 1-866-274-0960 or FireGrants@fema.dhs.gov to receive specific guidance regarding EHP compliance. If you have questions about this term and condition or believe it was placed in error, please contact the relevant Preparedness Officer.

Obligating document

1. Agreement No.	2. Amendment No.	3. Recipient No.	4. Type of Action	5. Control No.
EMW-2022-FG-08337	3	056000251	AMENDMENT	WX01191N2023T

6. Recipient Name and Address	7. Issuing FEMA Office and Address	8. Payment Office and Address
TOWN OF NARRAGANSETT POLICE DEPARTMENT 40 CASWELL ST NARRAGANSETT, RI 02882	Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646	FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742

9. Name of Recipient Project Officer	9a. Phone No.	10. Name of FEMA Project Coordinator	10a. Phone No.
Kevin Tuthill	401-7891000	Assistance to Firefighters Grant Program	1-866-274-0960

11. Effective Date of This Action	12. Method of Payment	13. Assistance Arrangement	14. Performance Period / Budget Period
07/17/2024	OTHER - FEMA GO	COST SHARING	**Performance Period** 08/09/2023 to 08/08/2025 **Budget Period** 08/09/2023 to 08/08/2025

15. Description of Action a. (Indicate funding data for awards or financial changes)

Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2023-F2-GB01 - P410-xxxx-4101-D	$164,371.42	$0.00	$164,371.42	See Totals
		Totals	$164,371.42	$0.00	$164,371.42	$8,218.58

b. To describe changes other than funding data or financial changes, attach schedule and check here:
N/A

~~**16.FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)**~~
This field is not applicable for digitally signed grant agreements

~~**17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)**~~ (Recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this documents for their records.)	
18. FEMA SIGNATORY OFFICIAL (Name and Title) **PAMELA WILLIAMS, Assistant Administrator, Grant Programs**	**DATE** **08/02/2023**

Fiscal Year (FY) 2022 Assistance to Firefighters Grants

Grant ID: EMW-2022-FG-08337

Period of performance: **08/09/2023** to **08/08/2025**

Federal resources awarded: **$164,371.42**

Amendment request 3

Technical assistance comments	Dear Grant Manager, Thank you for submitting this amendment request. It has been reviewed and approved. You may locate the amendment in the "attachment" section of this award. Ryan Nessle Program Analyst | Assistance to Firefighters Grants Program (AFG) Mobile: (202) 793-0591 ryan.nessle@fema.dhs.gov

Filename	Date uploaded	Uploaded by	Label	Description	Action
EMW-2022-FG-08337 - Amendment - 3.pdf	07/17/2024	WF Execution 6042495b-443f-11ef-8f20-12e3b2423cd5	Amendment Package	*No description given.*	

Amendment request narrative	Amendment Request - Narragansett Fire Department FY 2022 Assistance to Firefighters Grant The Narragansett Fire Department is submitting this amendment request to our fiscal year (FY) 2022 Assistance to Firefighters Grant (AFG) award. We are requesting approval to utilize a portion of the grant funding for an additional training program. We are pleased to report that we have successfully completed all originally proposed activities outlined in our FY 2022 AFG grant application. This includes the completion of the Rapid Intervention Team (RIT) training program and the purchase of gear washers and dryers as planned. We are currently awaiting reimbursement for the approved power tool purchases totaling $12,102,

which will be submitted upon receipt of the equipment. We also just paid our final training ground bill for the RIT class for $3200 which we plan to request reimbursement for along with the tools. After these final reimbursement we will have approximately $20,000 left in available funding due to favorable bids. Amendment Request The Narragansett Fire Department requests to utilize a portion of the remaining grant funds to host a training program titled "Practical Aspects of Fire/Arson Investigation and Arson Case Management, Based on NFPA 921 & NFPA 1033." This instructor-led course certificate bearing class will provide our firefighters with advanced knowledge and skills in fire scene investigation, focusing on the principles outlined in National Fire Protection Association (NFPA) standards 921 and 1033. This training directly aligns with the AFG program's goal of enhancing the health and safety of first responders and improving our ability to protect the public from fire and fire-related hazards. A more comprehensive understanding of fire investigation techniques will enable our department to: • Conduct more thorough fire scene investigations • Increase the likelihood of identifying the cause of fires • Enhance our ability to hold arsonists accountable Budget Allocation We anticipate the cost of the "Practical Aspects of Fire/Arson Investigation and Arson Case Management" course to be $[10,000]. This amount will be allocated from the remaining grant funds after reimbursing the tool purchases. We believe this amendment request represents a valuable opportunity to further enhance the capabilities of our firefighters. We appreciate your consideration and look forward to your response. This class will be hosted by the RI Chapter of the International Association of Arson Investigators and will be open to 50 fire investigators from around the state.

Attachments

Filename	Date uploaded	Uploaded by	Label	Description	Action
AFG2022 Grant Tracking Totals (2) (1).xlsx	07/09/2024	ktuthill@narragansettri.gov	Amendment request documentation	Budget totals and expenses to	

Filename	Date uploaded	Uploaded by	Label	Description	Action
				date. Savings and projected leftover funds are noted.	

AGENDA ITEM NO. E.2

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Stephen Daignault, Public Works Director

DEPARTMENT: Public Works Department

SUBJECT:
A MOTION TO APPROVE, RATIFY AND CONFIRM the emergency purchase of six (6) new fuel injectors for the Highway Division's Forestry Bucket Truck, from TruckPro LLC, in the amount of $2,556.16.

SUGGESTED ACTION:
The Highway Division's Forestry Truck # 24, a 2009 International 7300, needed six (6) new fuel injectors to continue operation. This truck is DPW's larger aerial truck with a boom height capacity of 65 feet. Fleet Maintenance reached out to three (3) vendors to submit quotes for the parts, to be installed in house by Fleet Maintenance personnel. The quotes received were as follows:

- TruckPro, LLC $2,590.00 after core return
- Davivo (Dattco) $2,779.56 after $1,320.00 core return plus $150 Estimate shipping
- Allegiance Trucks $3,128.16 after $1,500.00 core return and $22.18 for seals (Estimate = $3,150.34)

Town Manager Tierney was informed of the situation and gave his approval for the issuance of a Purchase Order (#20250275). The injectors have been successfully installed and the truck is back in service. Final Invoice #133-0023921 in the amount of $2,566.16 has been received.

FUNDING SOURCE:
Funding was available in the Public Works Fleet Maintenance Division Operating Account #0001735 50504, Vehicle Maintenance and Repair.

ATTACHMENTS:
A-R-C PW 24 Tree Truck Memo Injectors Replacement_TruckPro_.pdf

Erin Haggarty

From: James R. Tierney
Sent: Friday, July 12, 2024 2:11 PM
To: Stephen Daignault
Cc: Patty Roosa; Christine Wilson; Susan Gallagher; Daren McConnell; Niles Roberts; Erin Haggarty
Subject: RE: Emergency PO Injectors for Forestry Truck #24

Approved.

James R. Tierney
Town Manager / Commissioner of Public Safety
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882
E-Mail: jtierney@narragansettri.gov
Office: (401) 782-0654
Fax: (401)789-8765

"Honesty and transparency make you vulnerable. Be honest and transparent anyway."
-Mother Theresa

From: Stephen Daignault <sdaignault@narragansettri.gov>
Sent: Friday, July 12, 2024 2:07 PM
To: James R. Tierney <jtierney@narragansettri.gov>
Cc: Patty Roosa <proosa@narragansettri.gov>; Christine Wilson <cwilson@narragansettri.gov>; Susan Gallagher <sgallagher@narragansettri.gov>; Daren McConnell <dmcconnell@narragansettri.gov>; Niles Roberts <nroberts@narragansettri.gov>; Erin Haggarty <ehaggarty@narragansettri.gov>
Subject: Re: Emergency PO Injectors for Forestry Truck #24
Importance: High

JIm,
Please see new memo and 3 quotes for the Forestry Truck Injectors. Truckpro is cheapest so we will go with them $2,590.00 after core return. Please ***Approve*** this request.
Thanks,

Stephen L. Daignault Jr.

Stephen L. Daignault Jr.

Town of Narragansett

Director of Public Works

Tree Warden

TOWN OF NARRAGANSETT

DEPARTMENT OF PUBLIC WORKS

INTER OFFICE MEMORANDUM

To: **Jim Tierney, Town Manager**

From: **Steve Daignault, Director of Public Works**

Subject: Emergency Engine Repair Highway Tree Truck #24 Injectors

Date: **July 12, 2024**

Cc: **Susan Gallagher, Purchasing Manager**

Christine Wilson, Finance Director

Highway Division Forestry Truck #24, a 2009 International 7300, needs 6 new fuel injectors. This is DPW's larger aerial truck with a height capacity of 65'. We reached out to 3 vendors to provide quotes for the parts so that the work can be completed in house. Attached are the quotes.

TruckPro	$2,590.00 after core return
Davivo (Dattco)	$2,779.56 after $1,320.00 core return plus $150.00 Estimated shipping
Allegiance (Coastal)	$3,128.16 after $1,500.00 core and $22.18 for seals (Estimate = $3150.34)

We are requesting your permission to forgo the formal process and approve the issuing of a Purchase Order to Truckpro, so that we may expedite the repairs of Highway Truck #24 as soon as possible. Once the work is completed and the final bill is received, we will go ahead with the Approve-Ratify-Confirm process for Town Council approval.

Attachment: 3 Quotes

TruckPro Holding Corporation
TruckPro, LLC - Pawtucket
51 Delta Drive
Pawtucket, RI 02860
PHONE (401) 722-2030

Bill To:
TOWN OF NARRAGANSETT TO017
25 5th Ave
Narragansett RI 02882

Salesman 02-MIKE TOYE **Ship Via:** W/CALL **Date : 07/12/24** **Quote #:** **133-000665**

LINE	QTY	PART NUMBER	DESCRIPTION	CORE	UNIT	EXT.
10	6	AEAP66918	INJECTOR		425.00	2,550.00
11		1 DAY LEAD TIME				
12		DOES NOT INCLUDE CORE CHARGES				

SUB-TOTAL	2,550.00
SHIPPING	40.00
SALES TAX	0.00
AMOUNT	**2,590.00**

PRICES SUBJECT TO CHANGE WITHOUT NOTICE.
T7788 000665

PRICE QUOTE

1) The only warranties on the goods sold with this invoice ('Goods') are those, if any, made expressly by the manufacturer of such Goods, and specifically set forth by such manufacturer.
TRUCKPRO SPECIFICALLY DISCLAIMS ANY WARRANTIES OF ANY KIND WHATSOEVER ON THE GOODS, WHETHER EXPRESS, IMPLIED, STATUTORY, ORAL OR WRITTEN, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE or IMPLIED WARRANTY OF MERCHANTABILITY with respect to any such Goods. Truckpro neither assumes nor authorizes any person to assume on Truckpro's behalf any other obligation or liability or to make any representation, promise or agreement.
2) All claims and return goods must be accompanied by this invoice. If this account is not paid when due, I, we, or either of us agree to pay all Attorney Fees and all other costs which may be incurred in the collection of this account.
3) All credit balances on charge accounts must be offset with a purchase. Truckpro and customer hereby expressly agree that any credit balance unused by the customer to offset a purchase with one (1) year of the creation of such credit balance shall forfeited by customer and shall become the true property of Truckpro.

378 S. WORCESTER ST
NORTON, MA 02766
Phone: (508) 521-6032 Fax: (508) 622-0283

THERMO KING NORTHEAST

DEVIVO COMPANIES

ESTIMATE: E150003106

ESTIMATE:

BILL TO
TOWN OF NARRAGANSETT - 24326
25 FIFTH AVE
NARRAGANSETT, RI 02882
P: (401) 932-4700
F:

DELIVER TO
TOWN OF NARRAGANSETT - 24326
25 FIFTH AVE
NARRAGANSETT RI 02882
P: (401) 932-4700
F:

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	COMPONENT S/N	TERMS	CUSTOMER REFERENCE
7/12/2024	BEST WAY		Rarus.L				**AR**	

QTY SHP	QTY B/O	ITEM	DESCRIPTION	LIST PRICE	UNIT PRICE	EXTD PRICE
6		5010561R93	INJECTOR ASSY,REMAN	638.97	463.26	2,779.56
6		5010561R93-CORE	INJECTOR ASSY,REMAN	220.00	220.00	1,320.00

ESTIMATE

VALID FOR 15 DAYS

SIGNATURE X _____

Products that are nonconforming, defective, damaged or short in quantity must be reported within 2 business days following delivery. Products returnable for credit must be returned within 180 days of sale, must be unused and in saleable condition in their original packaging, and are subject to a 15% restocking fee. Cores must be returned within 60 days and are subject to inspection. No returns are permitted for electrical and specially ordered products. For our full terms of sale, please visit: www.tkne.com/terms-conditions

SUB-TOTAL	4,099.56
PREPAY	0.00
TAX	0.00
SHIPPING	0.00
TOTAL	**4,099.56**
SALE TYPE	**PRET**

Please Remit Payment to:
THERMO KING NORTHEAST
315 SOUTH STREET
NEW BRITAIN, CT. 06051

ALLEGIANCE TRUCKS™

AT NORTHERN WARWICK, LLC
ALLEGIANCE TRUCKS RHODE ISLAND
17 OKEEFE LN
WARWICK, RI 02888
P:(401) 784-3060
F:

BILL TO
TOWN OF NARRAGANSETT - 134520
PUBLIC WORKS
260 WESTMORELAND ST
NARRAGANSETT, RI 02882
P: (401) 782-0688

DELIVER TO
TOWN OF NARRAGANSETT - 134520
260 WESTMORELAND ST
260 WESTMORELAND ST
NARRAGANSETT RI 02882
P: (401) 782-0688

ESTIMATE: E402002294

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	SALE TYPE	TERMS	EMPID	CUS REFERENCE
7/11/2024	PICKUP	7/12/2024 9:53 am	JORDEN K			PRET	CB		

QTY SHP	QTY B/O	ITEM	DESCRIPTION	BIN	LIST PRICE	UNIT PRICE	EXTD PRICE
6		402N/5010561R93	INJECTOR ASSY,REMAN	03-F-03	638.97	521.36	3,128.16
6		402N/5010561R93-CORE	INJECTOR ASSY,REMAN			250.00	1,500.00
1		402N/1842624C92	SEAL,KIT INJECTOR SEAL	12-E-04	32.74	22.18	22.18

THANK YOU-WE APPRECIATE YOUR BUSINESS

ESTIMATE

DISCLAIMER:

The seller hereby expressly disclaims all warranties, either express or implied, including all implied warranties of merchantability or fitness for the particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sales of these parts. Customer agrees to pay all costs of collections, including attorney fees, if amount due on invoice become delinquent. Due and payable by 10th of following month, subject to late charges of 1.5% per month. No refund without this invoice. 25% handling charge on parts returned within 10 days. Special order and electrical parts not returnable. No parts returnable after 10 days. All cores must be returned within 30 days or no returns will be accepted.

SUB-TOTAL	$ 4,650.34
PREPAY	$ 0.00
TAX	$ 0.00
SHIPPING	$ 0.00
TOTAL	**$ 4,650.34**

SIGNATURE X _____

Please Remit Payment to:
AT NORTHERN WARWICK, LLC
CORPORATE BILLING LLC
DEPT 100 PO BOX 830604
BIRMINGHAM, AL 35283

ORIGINAL

Purchase Order

Fiscal Year 2025

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 20250275-00

Delivery must be made within doors of specified destination.

BILL TO

TOWN OF NARRAGANSETT
ATTENTION: ACCOUNTS PAYABLE
25 FIFTH AVENUE
NARRAGANSETT, RI 02882

Questions? Call Purchasing (401) 782-0644

VENDOR

TruckPro, LLC
1900 Charles Bryan Road
Suite 100
Cordova TN 38016

SHIP TO

Public Works
260 Westmoreland Street
Narragansett RI 02882

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
901-252-4200	901-252-4351	25000333	PW 24 Bucket Tree Truck

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
07/15/2024	5926			Public Works

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	The Above Purchase Order Number Must Appear On All Correspondence, Including Packing Slips and Invoices				
1	Emergency replacement of fuel injectors (& associated parts) for PW 24, Bucket tree truck. Work to be performed by Fleet Maintenance staff.	2590.0	EACH	$1.000	$2,590.00

By Susan W. Gallagher
Purchasing Manager

VENDOR COPY

Total Ext. Price $2,590.00
PO Total **$2,590.00**

TruckPro Holding Corporation
TruckPro, LLC - Pawtucket
29787 Network Place
Chicago, IL 60673-1787
PHONE (401) 722-2030

CHARGE SALE 07/16/24

INVOICE: 133-0023921

CUST: TO017 TOWN OF NARRAGANSETT

BILL TO: 25 5th Ave
Narragansett RI 02882

SHIP TO: 260 Westmoreland St
Narragansett RI 02882

P.O.#: 20250275 SHIP VIA: R24 CWPM NEW L

SALESMAN: 28 - WADE GAMBLE

LINE	ORDER	SHIP	PART NUMBER	DESCRIPT	CORE	UNIT	EXTENDED
10	6	6	AEAP66918	INJECTOR		425.00	2,550.00

FUEL SURCHARGE:	.40
SHIPPING:	15.76
SUB-TOTAL:	2,566.16
SALES TAX:	.00
INVOICE AMOUNT	2,566.16

SIGNATURE_____

** REMITTANCE ADDRESS: 29787 Network Place, Chicago, IL 60673-1787

TERMS: NET 10th PROX.
CART _____ WGT _____

AGENDA ITEM NO. E.3

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Scott Partington, Fire Chief

DEPARTMENT: Fire Department

SUBJECT:
A MOTION TO APPROVE the annual renewal maintenance of Guardian Tracking software module (Employee Performance) for the Fire Department from Vector Solutions, in the amount of $4,522.08.

SUGGESTED ACTION:
Guardian Tracking is an employee performance management software tool that focuses on early intervention solutions that equips first responders with a process for consistent feedback, exposure tracking and positive recognition, and helps identify those in need of intervention before an adverse event takes place. Town Council approved the purchase of this software module on October 3, 2022. The annual maintenance fee is up for renewal. The contract period is: October 31, 2024 – October 30, 2025. Vector Solutions is also the current provider of our employee scheduling system.

FUNDING SOURCE:
Funding is available in the Fire Department Operating Account #0001521 50320, PC Software/Programs.

ATTACHMENTS:
Vector Renewal Quote 7_30_2024 (1).pdf

Renewal Notice

VECTOR SOLUTIONS | TargetSolutions

Date Tuesday, July 30, 2024

Contract Name	Account Manager	Billing Frequency	Renewal Start Date
Town of Narragansett Fire Department	Luke Lutz	Annual	10/31/2024 - 10/30/2025

Quantity	Product	Description	Unit Price	Total
44	Guardian Tracking	Annual Subscription for Guardian Tracking -- Employee Performance Management Software	$94.82	$4,172.08
1	Guardian Tracking - Annual Maintenance	Guardian Tracking - Annual Maintenance Fee	$350.00	$350.00

Grand Total: $4,522.08

As a convenience to our customers, we are changing our billing policy effective December 1st, 2019 to send out bills 30 days in advance of your renewal.

This does not change the billing due date or the payment terms of your agreement.

Upon expiration of the Initial or any Renewal Term of your Client Agreement, access to the Services may remain active for thirty (30) days solely for purpose of Company's record keeping (the "Expiration Period"). Unless otherwise provided in your Client Agreement, any access to or usage of the Services following the Expiration Period shall be deemed Client's renewal of the Agreement under the same terms and conditions.

AGENDA ITEM NO. E.4

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sean Corrigan, Police Chief

DEPARTMENT: Police Department

SUBJECT:

A MOTION TO APPROVE the purchase and installation of new personal storage lockers for the Police Department from Donnegan Systems, Inc., in the amount of $6,205.40.

SUGGESTED ACTION:

This purchase is for two (2) new Spacesaver Freestyle Lockers. Each single door locker comes with an adjustable shelf and a 6" keyed interior drawer. These lockers will be for the female locker room.

Donnegan Systems, Inc. is the sole source provider for these custom-made lockers and will match existing lockers that were put into place during the Police Department renovations in 2015 (see attached letter). In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, the Purchasing Manager has determined this to be a sole source item.

FUNDING SOURCE:

Funding is available in the Police Department Operating Account #0001511 50607, Office Equipment.

ATTACHMENTS:
Donnegan_Sole_Source.pdf
Donnegan Proposal 2 LOCKERS.pdf

DONNEGAN SYSTEMS, INC.

"The Document & Storage Management Professionals"

Spacesaver/DSM PSL Personal Storage Locker Sole Source Support Documentation

Donnegan Systems, Inc. is the N.E Spacesaver Contractor for sales, installation and service. Donnegan Systems is a locker company providing innovative storage solutions that enhance productivity and efficiency in our Public Safety Market.

In searching for a personal storage locker, we looked for a product that would meet the current locker quality and changing needs within our facility. The FreeStyle personal storage locker by Spacesaver met our criteria. This welded-metal, personal storage locker can be reconfigured as needs arise. No other locker in the industry offers its level of flexibility. Additionally, for the following reasons, the FreeStyle is our best choice:

1. The double-walled doors are manufactured by welding two metal pans together. The inner panel is ¾ inches in length to allow for the ventilation to move through the bottom of the door. This door also utilizes rubber bumpers to eliminate steel on steel when closing.
2. The door is attached to the locker with a full-length hinge. The hinge was tested by opening to 90 degrees for 50,000 cycles and showed no sign of wear.
3. The internal design has lanced side panels on 3-inch centers up and down both sides of each locker, allowing unlimited reconfiguration.
4. The external drawer, flush with the front of the locker when closed, is the feature most important to us. It is 24 inches deep and utilizes heavy-duty drawer slides that are rated at a 200-lb. maximum capacity. The drawers were cycle tested 50,000 times without fail while loaded to maximum capacity. An interlock system secures the drawer when the main locker door is closed and provides access only when the main locker door is opened. This eliminates the need to carry more than one key to gain access. A flush-mounted pull handle enables access to the drawer.
5. FreeStyle lockers are mechanical air extraction "ready," meaning a locker can be used with or without an air extraction system. Mechanicals can even be added at a later date. Each locker contains an adjustable baffle on the top of the locker, and louvered vents on the doors and drawers. All accessories are installed more than a half-inch away from the rear wall of the locker.
6. The built-in integral garment hanger comes attached to the adjustable shelf and provides for clothing separation, allowing for better drying. The louvered shelf installed inside the cabinet allows for ventilation, making it ideal for drying body armor. A drying rack provides another method for drying body armor. All of these features enable air to be pulled through the locker, provided the appropriate mechanicals are in place.

Spacesaver Freestyle lockers meet the specification requirements that are important to us.

Welded Frame:

1. The welded frame shall consist of top, bottom, back, and sides constructed of a minimum of 18-gauge steel (1.214 millimeters). All frame components shall be joined using resistance welding. Riveting of structural members will not be permitted.

2. Provide side-panel lances evenly spaced on 3-inch centers (76.2 millimeters). Lances to provide the flexibility for end-user reconfiguration that allows on-site addition of internal components anytime anywhere, now or in the future.
3. Provide ventilation holes in top of locker to allow mechanically extracted air to be pulled up through the locker system as required. Ventilation shall be controlled by eight evenly spaced .625-inch-diameter holes (15.875 millimeters). Proper ventilation system ensures unpleasant odors are removed from locker system.
4. End panels with no exposed fasteners shall be provided on the end of each locker run, providing a clean and aesthetically pleasing appearance.
5. All interior components must be constructed of minimum 18-gauge steel (1.214 millimeters) with formed flanges that add stiffness and rigidity.
6. Provide a top shelf with integral hanger bracket.
7. Provide modular intermediate shelf with slots for connection with file dividers. File dividers will aid in maintaining a neat and orderly locker system.
8. Modular shelves shall have two locations on the side panel for attaching hooks, and one location on bottom for attaching double hook accessories.
9. Provide lockable compartment for small valuables:
    a. Provide a 14-gauge (1.897 millimeters) pad-lockable compartment door.
    b. Provide a .188-inch-diameter (4.77 millimeters) zinc-plated steel hinge rod.
    c. Door to be mounted with zinc-plated steel hinge rod and two shoulder washers for smooth, quiet operation.
    d. Provide an 18-guage (1.214 millimeters) hasp bracket for securing lockable compartment door.
10. Utilization of lance design to be used to joint interior components. Lances to provide the flexibility for end-user reconfiguration that allows on-site addition of internal components anytime anywhere, now or in the future.
11. Provide an adjustable air baffle for balancing of the system when mechanical air extraction is used. Upon balancing system, air baffle to be secured with a fastener to maintain ventilation settings.
12. Provide drawer base:
    1. Drawer body wrapper shall have welded frame construction. Riveting of structural members will not be permitted.
    2. Drawers for locker with built-in bench drawers and built-in drawer bases shall have box-formed drawer front.
    3. Provide interlock system for securing drawer when main locker doors are closed, and provide access only when main locker door(s) are opened.
    4. Provide a flush-mounted pull handle.
    5. Drawer slides: Provide 200-lb. maximum load capacity.
    6. Provide louvered air vents in drawer front when built-in bench drawer or built-in drawer base models are required.

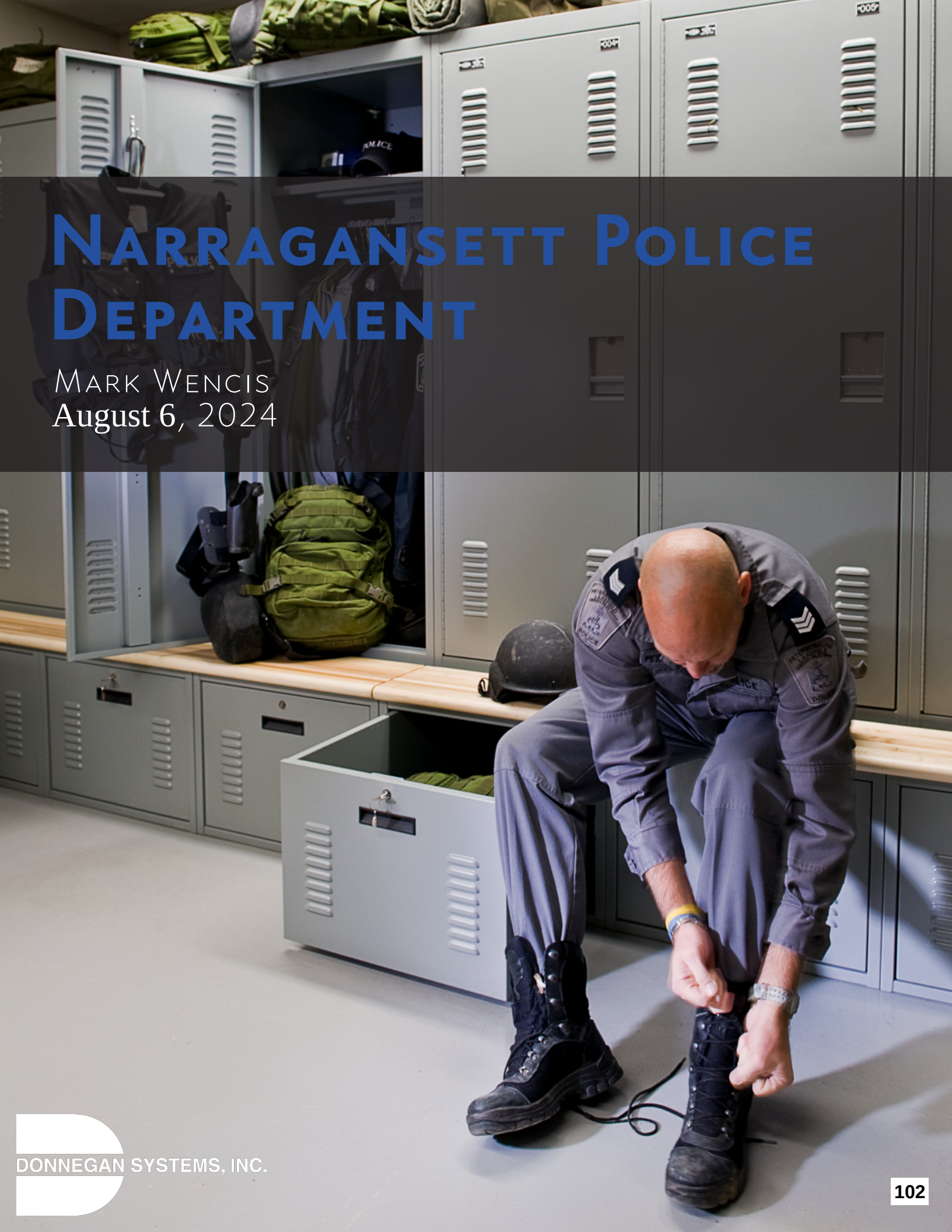
7. Provide capability to attach glides when body armor drying rack is requested.

13. One-piece welded doors (Single and double-door models):

    1. Shall be formed from two pieces of minimum 18-gauge (1.2 millimeters) cold rolled steel box formed and welded together using modern GMAW techniques. One-piece door with inner and outer door panels shall have a combined steel thickness of no less than .096 inches thick (2.4 millimeters). Welded door design with inner panel optimizes structural integrity of locker door system over and above any single frame door design.
    2. Exterior door panel shall be constructed with formed flanges and return flanges to add stiffness.
    3. Internal door panel shall be constructed with formed flanges for added stiffness.
    4. Inner door panel height shall be minimum 70 percent of external door height.
    5. One-piece welded door frame shall consist of internal door panel nested inside exterior door panel and welded per the following requirements:
        a. Top/bottom. Exterior and Interior panels to be welded minimum three places with weld spacing not to exceed 6 inches (152.4 millimeters).
        b. Sides. Exterior and interior panels to be welded with spacing not to exceed 12 inches (304.8 millimeters).
    6. Hinge:
        a. Provide 16-gauge, full-length hinge for increased strength and security of locker system.
        b. Hinges to be welded to door frame with spot welds not to exceed 6-inch separation (152.4 millimeters).
        c. Door assembly to be riveted to door frame on factory pre-established hole pattern.
    7. Locking mechanism. (Type specified by architect):
        a. Provide three locking options (all locking options have protective stainless steel cover plate for durability and scratch resistance):
            i. Pad lock hasp only.
            ii. Keyed Slam lock with master and pad lock hasp.
            iii. Combination Slam lock with master and pad lock hasp.
        b. Single door models: Provide three locking options as listed above.
        c. Double-door models: Provide three locking options on the primary door and simple secure lift latch mechanism with .3125 inches (7.94 millimeters) lock rod for secondary door.

8. Provide louvered air vents in the bottom of the main locker door(s) to allow mechanically extracted air to be pulled up through the locker system.
9. Provide pegboard-style hole pattern on door inner panel for attaching variety of pegboard style accessories.
10. Provide neoprene silencers on each door.

Spacesaver Freestyle Personal Duty Lockers meet the above stated requirements. We believe the Freestyle is the only choice that meets the needs and requirements of our mission.



Narragansett Police Department

Mark Wencis

August 6, 2024

FreeStyle™
PERSONAL STORAGE LOCKER

Make it up as you go.

Corporate Overview

Storage Solutionist

Donnegan Systems was established in 1976 and is a storage solutions provider offering space planning and innovative storage solutions. We handle various industrial, distribution, manufacturing, office, public safety, agriculture, higher education, healthcare, and commercial projects in the New England and Eastern New York markets.

Donnegan Systems is a leader in providing value-added storage solutions to our customers by creating a successful partnership with them throughout the entirety of the project. We pledge to establish lasting relationships with our customers by exceeding their expectations and gaining their trust through exceptional performance by every member of the Donnegan Systems team.

Our Mission

Dedication to providing quality products, technical and management services to our customers. We will strive to implement a long-term relationship with our clients based on safety, quality, timely service, and anticipating their needs. To help fulfill this mission, we will treat all employees fairly and involve them in the quality improvement process to insure responsiveness and cost-effective work execution.

DONNEGAN SYSTEMS, INC.

Testimonial

"Your crew finished up yesterday afternoon. I'd like to let you know how much we appreciated their speed and professionalism with the installation. It looked like a huge job to us, but they made it look easy.

Thanks for all your help and looking forward to working with you with future projects." *- Chief of Police*

"I just wanted to pass along my complements on the fine work your crew did in delivering, assembling, and placing the new locker system for us. The foreman on the job was very personable, and extremely efficient and accommodating. He checked with my Colleague and I throughout the project to ensure everything was placed and assembled to our specs, and at the end, did a walkthrough to show us all the features of the new locker system. And not only did they clean up all the shipping material, but they left the room cleaner than when they arrived.

We were very impressed, and they did a first class job of represented your company." *- Management Assistant*

Narragansett Police Department

Town of Narragansett Police Department

40 Caswell St
Narragansett, RI 02280

Thank you very much for this opportunity and your business!

Date:	August 6, 2024
Proposal:	DONN-080124MW3
Presented by:	Mark Wencis
Office:	(800)222-6311 ext. 314
Cell:	508-320-7186
Fax:	(508)393-3974
Website:	www.donnegan.com

It is understood that the recommendations herein are intended for consideration only by your organization and that the detailed operating advantages are obtainable through the integrated utilization of Donnegan Systems, Inc.'s products and services. Under no circumstances should this information be supplied to anyone not authorized by Donnegan Systems, Inc.

Donnegan Systems, Inc.
170 Bartlett Street
Northborough, MA 01532

** This proposal is valid for 30 days*

Summary

Objective

Donnegan Systems is providing pricing for additional Spacesaver Freestyle Lockers. The Spacesaver Freestyle Locker is a reconfigurable locker that allows for change as needed to meet the department's future requirements.

Value

Donnegan System is a local company providing sales, factory-trained installation and service. Donnegan Systems, Inc. provides innovative storage solutions that enhance productivity and efficiency in our Public Safety Market. Donnegan Systems, Inc. has established a reputation for designing and installing these customized storage solutions. Including, modular lockers, evidence lockers, weapon storage, mobile shelving, and many other products. Let us assist with your project. We are based in Northboro, including our factory-trained installation and factory-trained service department to assist with any concerns.

Contents

Summary i

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1 Equipment Specifications 1

2 Investment Profile 2

3 Customer Acceptance 3

4 Schedule of Values 5

5 Standard Terms and Conditons 6

6 Conditions of Contract 8

7 Appendix 10

1

Equipment Specifications

Spacesaver Freestyle Lockers

- Qty (2) Spacesaver Freestyle Lockers
- Size 90Hx24Wx24D with exterior drawer
- Includes
- 6"H keyed interior drawer.
- Adjustable shelf with hanger
- Single door, hasp type lock option. The owner is to provide locks.
- Flat tops
- We are providing (2) finished end panels for this application.
- Lead time for shipping from the factory and delivery to the Donnegan Systems Northboro warehouse is currently estimated at 17-19 wks.
- Color is Designer Grey

2

Investment Profile

Spacesaver and Ready Rack	Total Price
Product Cost: • Product Cost : $9,738.50 • Freight and delivery are included.	$6,205.40
Installation: • Included • Donnegan Systems, Inc. to deliver and set up (3) Spacesaver Freestyle Lockers. • Pricing is based on the option 1 locker detail drawing. • Installation is to take place during normal business hours. • Based on Non-Union Wage Rate	$0.00
Freight: • Included	$0.00
Total Price * State Sales Tax, if applicable, is not included *	**$6,205.40**

3

Customer Acceptance

Finish Selection & Order Entry Process

Finish Selection:

End Panels: _____(if applicable, see appendix)
Shelving: _____(if applicable, see appendix)
Lockers: _____(if applicable, see appendix)
Type of Floor Covering: _____(if applicable, see appendix)

Order Entry Checklist:

Sign off on drawing: _____
Sign off on proposal description: _____
Submittal of purchase order: _____
Submittal of one-half deposit: _____

Acceptance

Donnegan Systems, Inc. President Donnegan Systems

Donnegan Systems, Inc. Mark Wencis

Customer: Narragansett Police Department

Notes:

1. *Please circle or fill in the above selections at the time of order placement.*
2. *Pricing is based on standard finish selections. All custom paint finishes (indicated by bold print or in the metallic family) have an up-charge.*
3. *It is the customer's responsibility to see that the above checklist items have been addressed before the submittal of the purchase order.*

Purchase Orders:
Purchase orders should be made out to the following:

Donnegan Systems, Inc.
170 Bartlett Street
Northborough, MA 01532
Fax# (508)393-5601

Please include finish selections, ship to address, contact name and phone number on your purchase order.

Installation and Support:
All installation work is performed by insured and factory-trained system installers, ensuring high-quality workmanship and accountability. Donnegan Systems, Inc. will coordinate installation with your schedule. All labor is based on straight time labor during normal working hours (7 a.m. to 3:30 p.m.). If overtime is required, additional costs will be incurred.

Terms and Conditions:
Enclosed are the standard terms and conditions of Donnegan Systems, Inc. Please note that a non-refundable down payment of one-half of the contract amount is due within ten calendar days of contract award.

Leasing Options:
Leasing options are now available. Leasing payment plans eliminate the need to fund the total purchase price, maintain your company's capital, and free up valuable bank credit lines. Please let us know if you want more information about this payment option.

4

Schedule of Values

Schedule of Contract Values		
Donnegan Systems, Inc.		
Project Name:	Narragansett Police Department	
Total Project Value:	**$6,205.40**	** Does not include State Sales Tax*
Item No.	**Description of Work**	**Total**
1.	½ Deposit for Material Release - Due at time of order	$3,102.70
2.	3rd Payment - Due upon completion of product installation	$3,102.70
	Grand Total:	**$6,205.40**

5

Standard Terms and Conditons

The following are the standard terms and conditions of sale for Donnegan Systems, Inc., and will necessarily be made part of any contract resulting from this proposal.

FIELD VERIFICATION:
In the event that Donnegan Systems cannot take field dimensions before placing the order with the manufacturer, the customer will incur additional costs if the as-built drawings differ from the original design drawings.

DELIVERY (Dock, Elevator and Dumpster):
Donnegan Systems, Inc. will notify your designated contact person twenty-four (24) hours prior to delivery. Dock space and/or elevator availability will be arranged by you and made available at no cost to Donnegan Systems, Inc. A dumpster for removal of all shipping and packing materials will be provided at no charge to Donnegan Systems, Inc. the dumpster must be conveniently located and easily accessible at all times during the installation of the equipment.

STORAGE:
If, for any reason, you are not ready to receive the materials and storage is required, storage and handling fees will be added to your invoice.

SPACE REQUIREMENTS:
The space shall be ready for installation and free and clear of all obstructions. If it is not and there is a resulting delay, then the additional person-hours will be billed. The space shall be adequately lit. If additional lighting is required to perform the work safely, the additional cost will be invoiced. It is your responsibility to be certain the space is suitable for the installation of this equipment, i.e., adequate fire protection, clearances, and floor load capacity.

FIRE CODE:
It is the customer's responsibility to verify that the shelving system height is verified on-site prior to placing the purchase order to ensure that proper clearance is maintained.

FREIGHT:
Due to volatility in freight charges, the shipping cost provided on this quote is an ESTIMATE only. Freight costs and the number of truckloads may change. The actual freight cost will be charged at the time of shipment OR on the final invoice. This estimate assumes the product ships in an enclosed van. The freight estimate does NOT include flatbed truck, special equipment, special skidding, or packaging unless the customer specifies at the time of the quote request. Additional charges such

as detention fees, re-consignment, refusal/re-delivery, and other unforeseen carrier charges will be added to final freight billing. Shipping and delivery dates are approximate and are not a guarantee of shipment or delivery on any particular date. Time shall not be of the essence of the contract. Seller shall not be liable for delays in or failures of delivery due to strikes or labor troubles, supplier's delays, accidents, fire, flood, acts of God, action by a governmental authority, changes requested by Buyer, or other causes beyond its reasonable control. Suppose the shipment is delayed at the request of the Buyer. In that case, the Buyer shall make payment as though shipment had been made as specified and for any expenses incurred by Seller due to Buyer's request in delaying shipment; and the material shall be stored at the Buyer's risk and subject to reasonable storage charges.

INSTALLATION:
Installation is in addition to the price of the materials. Labor is planned as straight time unless otherwise noted. Overtime occurring not at Donnegan Systems, Inc.'s discretion will be added to your invoice.

TAXES:
All applicable sales taxes, as required by law, will be billed.

PAYMENT:
This system has been specially designed and will be specially manufactured for your unique requirements. A non-refundable down payment of 50% of the contract amount is due with order, 25% upon shipment from the manufacturer, and the balance 30 days after acceptance. One and one-half (1 1/2) percent interest per month will be charged on any unpaid balance after thirty (30) days. A hold-back of reasonable value is allowed if the installation is not totally complete upon final invoicing without incurring interest charges.

WARRANTY:
The system is warranted against defects in materials in accordance with the given manufacturer's warranty.

INSURANCE CERTIFICATES, PERMITS AND FEES
We reserve the right to pass on any additional costs to obtain insurance certificates, building permits, or miscellaneous fees that have not been previously identified and/or specified in our proposal but are required to complete the project.

CHANGE ORDERS AND OR CANCELLATION:
If, for any reason, you cancel the order, any cancellation, restocking, and handling charges will be invoiced. Change orders requested after receiving your purchase order may also incur additional charges.

6

Conditions of Contract

1. It is agreed by the purchaser that this contract, when accepted by the seller, is not subject to cancellation or to any verbal agreement or condition not stipulated in writing on it, and that

2. Title to the goods described on the fact hereof shall not pass until the purchase price is paid in full. The purchaser hereby grants a security interest in said goods to secure payment and performance to the seller. It is mutually agreed that the billing of such goods is for convenience only; and does not carry the title with it, and that

3. In case of default of payment, or in case of removal of said goods or any part thereof without the consent of the seller, or in the event the purchaser shall mortgage or part with the possession of the said property, voluntarily or involuntarily, without the consent of the seller, the latter shall have the right to resume immediate possession of same wherever it may be found, and remove it with or without process of law, and may declare this agreement terminated and may retain all money paid hereunder as liquidated damages and rental for said goods. In the event a claim is placed in an attorney's hands for collection or in the event of litigation, a reasonable attorney's fee and cost shall be added to it, and that

4. In the event that the sale or use of the merchandise herein is subject to any Federal, State, Municipal, or other tax, now or hereafter enacted, the amount of any such tax shall be added to the purchase or rental price.

5. The seller shall not be liable for any delay in shipment or for failure to deliver the goods covered hereunder because of fire, strikes, war, or other emergencies, whether national or state, or due to controls, laws, or regulations issued by any Nation or State, or any political subdivision thereof, or other causes beyond its control. IN NO EVENT SHALL THE SELLER BE LIABLE FOR INDIRECT OR CONSEQUENTIAL DAMAGES SUCH AS BUT NOT LIMITED TO LOSS OF ANTICIPATED PROFITS OR OTHER ECONOMIC LOSS IN CONNECTION WITH OR ARISING OUT OF THE EXISTENCE, FURNISHING, FAILURE TO FURNISH, FUNCTIONING, OR CUSTOMER'S USE OF THE GOODS.

6. All claims for shortage must be made within five (5) days from receipt of goods.

7. Any Equipment sold hereunder is warranted to be in satisfactory operating condition when delivered. Should any part prove defective in material or workmanship during the warranty period, replacement of same will be made without charge. Buyer shall permit full and free access to perform these services when equipment is not portable; otherwise, Buyer shall return equipment for service at

its expense. This warranty does not include replacing parts due to misuse, neglect, damage, burned-out motors, or fuses.

THE FOREGOING WARRANTY AND LIMITATIONS ARE EXCLUSIVE REMEDIES AND ARE IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8. To the extent any other written agreement between the parties specifically covering the sale of equipment goods is inconsistent, and such other written agreement shall take precedence over these standard conditions.

9. This contract is subject to our credit department approval. This quotation is made for immediate acceptance and is subject to change without notice. If based on specially printed forms, it presupposes your acceptance of overruns or underruns not exceeding 10% of the quantity ordered.

10. Deliveries are subject to delays from fires, strikes, and other causes beyond our control. We reserve the right to correct clerical errors.

11. This contract shall be construed in accordance with the Laws of the Commonwealth of Massachusetts.

12. Payment terms are 50% with the order, 25% upon shipment from the manufacturer, and the balance 30 days after acceptance.

13. Under any resulting contract, Donnegan Systems, Inc. will retain a security interest and retain all rights as a secured creditor under the Uniform Commercial Code until all checks have been cleared and payment in full has been received. In the event of default, the customer shall pay all collection expenses, including attorney fees

Accepted:

By: _____ Date: _____

Authorized Signature

Title: _____

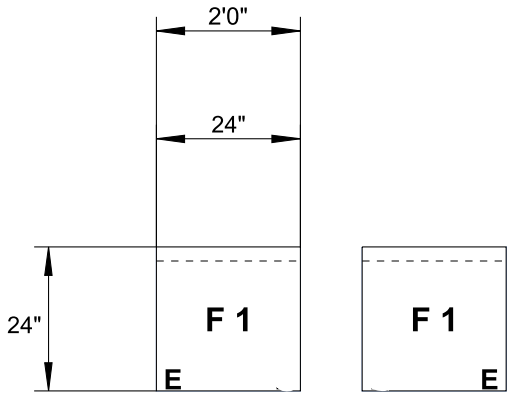
7

Appendix

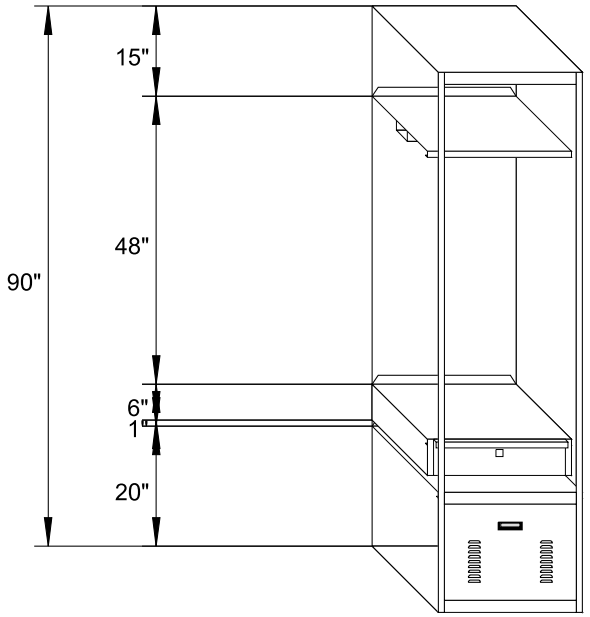
Narragansett RI, Town of - Police Department - Personal Storage Locker

Free Style®
PERSONAL STORAGE LOCKER

H90" Qty: 2
90"x24" d24"



E = Finished End Panels
Qty:2



Flat Top

Adjustable Shelf

Hasp Lock Single Door

Shelf with 6" Keyed Drawer

Exterior Drawer

F 1

Floor Plan

DONNEGAN SYSTEMS, INC.
"The Document and Storage Management Professionals"

Project Name: Narragansett Police Department			Project #:	APPROVAL This drawing Approved By:
Salesperson: WENCIS,MARK	Scale 3/8" = 1'	Rev level:	Drawn by: VS	Dated
			Date Printed: 07/08/2024	

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STATEMENT OF WARRANTY

JANUARY 2023

Weapons Rack, Firearms Storage, Evidence Lockers, and Personal Storage Lockers

LIFETIME LIMITED WARRANTY

Subject to the conditions stated below, Spacesaver Corporation ("Spacesaver") warrants that the cabinets ("structural frames") manufactured by it will be free from defects in materials and factory workmanship for the lifetime of the structural frames. For the purposes of this warranty, structural frames shall be deemed to exclude all moving parts (doors, slides, hinges, and lock mechanism), removable accessories, vinyl coating, electronics and refrigeration equipment.

1-YEAR LIMITED WARRANTY

Spacesaver also warrants that all refrigeration units, shall be free from defects in materials and factory workmanship for one (1) year from the date of the customer's written acceptance of installation. During the 1-year warranty period, all parts are included at no cost for 1 years. Labor is included at no cost during the first year of the 1-year warranty period. After the first year of the 1-year warranty, all labor will be charged at the then-current rate.

5-YEAR LIMITED WARRANTY

Spacesaver also warrants that all equipment, other than structural frames and refrigeration units, shall be free from defects in materials and factory workmanship for five (5) years from the date of the customer's written acceptance of installation. During the 5-year warranty period, all parts are included at no cost for 5 years. Labor is included at no cost during the first year of the 5-year warranty period. After the first year of the 5-year warranty, all labor will be charged at the then-current rate.

Spacesaver also warrants that all electronics associated with a ControLoc™ Technology installation, shall be free from defects in materials and factory workmanship for five (5) years from the date of the customer's written acceptance of installation or 30 days after shipment. Limited warranty specific to ControLoc electronics is conditioned upon the end user "activating" their warranty at www.spacesaver.com. During the 5-year warranty period, all parts are included at no cost for 5 years. Labor is included at no cost during the first year of the 5-year warranty period. After the first year of the 5-year warranty, all labor will be charged at the then-current rate.

If any warranted equipment shall be proved to Spacesaver's satisfaction to be defective, such equipment shall be repaired or replaced at the option of Spacesaver. All warranty service for any equipment manufactured by Spacesaver must be performed by an authorized Spacesaver factory representative. This warranty shall be void if any portion of the purchase price shall be due but unpaid in accordance with the terms pursuant to which the equipment was sold. This warranty shall not apply to equipment repaired by any party other than an authorized Spacesaver factory representative or to defects or damage caused by (a) acts of God or other circumstances beyond Spacesaver's control, (b) improper installation (unless installation was by authorized factory installer), (c) improper environmental conditions, (d) improper operation, maintenance or storage, or (e) other than normal use or service. **EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH ABOVE, SPACESAVER MAKES NO WARRANTIES, IMPLIED OR OTHERWISE, AND SPACESAVER SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

LIMITATION OF LIABILITY

Repair or replacement of any defective equipment, or refund of the purchase price paid by the customer in the event Spacesaver determines such equipment cannot be repaired or replaced, shall be the customer's exclusive remedy for breach of the warranty for product defects, however caused, and in no case shall Spacesaver be liable for incidental, consequential, special or other damages, or loss of profits or revenues whether as a result of breach of contract or warranty, Spacesaver's negligence, or otherwise. Spacesaver shall have no liability for any advice or assistance rendered by any party outside the scope of Spacesaver's written specifications for the manufacture, operation, or maintenance of the warranted equipment. Original installation must be performed by Spacesaver trained and certified installers.

WARRANTY / SUMMARY

This warranty applies exclusively to the original purchaser, and only to Spacesaver products acquired directly from Spacesaver Corporation or from Authorized Spacesaver Area Contractors, Distributors, and Dealers. This warranty gives you specific legal rights; you may also have other rights, which may vary from state to state.

The warranty does not apply to any product which has been subject to misuse, negligence, or accident; has been damaged in shipment, storage, or installation; has been misapplied, has been modified or repaired by unauthorized persons or has been repaired with non-standard Spacesaver replacement parts. It also does not apply to "Customer's Own Goods/Material" (i.e., goods/material specified by the customer that is not standard Spacesaver product offering) used in the manufacture of, or in conjunction with, Spacesaver products. Spacesaver does not warrant the matching of color, grain, or texture except to within commercially accepted standards. This warranty specifically excludes claims for indirect, incidental, or consequential damages arising in any way from a product defect. This warranty is exclusive, and exists in lieu of all other warranties, either expressed or implied. This warranty does not apply to products considered to be of consumable nature, such as batteries and lights. This warranty does not apply to tarnishing, oxidation, paint blemishes, and rust that could arise from products being stored or used in damp or humid environments.

To obtain warranty service, contact your Spacesaver Selling Dealer. You must make a written claim. Provide a copy of your purchase record and a written description of the warranty problem with your claim. If you are unable to contact your Dealer, contact Spacesaver Corporation: 920-563-6362.

Spacesaver® Corporation
1450 Janesville Ave, Fort Atkinson, WI 53538
800.492.3434 | www.spacesaver.com | ssc@spacesave

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Litho in USA. SSC/SSC StatementofWarranty_01/23

STANDARD COLORS

SMOOTH & TEXTURED POWDER COAT PAINT FINISHES

This is a supplemental color chart of the standard color offerings in both smooth and textured finishes available across all product lines. For a complete offering of all colors please contact your Spacesaver Sales Representative to refer you to our Product Chart with standard, custom and metallic color offerings.

Cottonwood
CO (204)

Furniture White
FW (15)

Tan
TN (1)

Frost
FR (6)

Designer Grey
DG (2)

Blue Grey
BG (25)

Forest Green†
FG (84)

Black
BL (7)

†Not Available in Textured on Mobile Product Line.

A COMMITMENT TO QUALITY POWDER COAT PAINT FINISHES

Available in both smooth and textured finishes. Not all colors and finishes available across all product lines see notes below colors swatches and recommended finishes below. All components go through a multistage surface preparation prior to being coated; this process enhances topcoat bonding. The topcoat is a furniture-quality, epoxy-polyester hybrid Powder Coat Finish that meets or exceeds specifications set forth by the American Library Association.

Our electrostatically-applied, thermoset Powder Coat Paint System provides a durable hard finish with superior performance qualities.

- Excellent abrasion, impact, corrosion, stain, yellowing and chemical resistance.
- Exceptional adhesion with uniform film thickness and elimination of runs and sags associated with wet systems.
- A higher edge coating film thickness which virtually eliminates any sharp metal edges.
- Optional antimicrobial powder coat finish is available on all normally powder coated products. Antimicrobial powder coat contains a time-released germicide that is 99.9994% effective in controlling the growth of bacteria, mold, and mildew on the surface.

A COMMITMENT TO THE ENVIRONMENT

Our system is environmentally safe without any volatile or fugitive (stray) emissions in the finished product. Additionally, during the manufacturing process, we produce no volatile emissions or hazardous waste.

A COMMITMENT TO OUR CUSTOMERS

With the goal of bringing you the best local sales and service in the industry, our distribution network is composed of independently owned and operated distributors in major cities throughout North America. The Spacesaver Group's local sales consultants, factory-certified technicians, and expert support staff all work together to provide an excellent customer experience during the design process and long after the sale.

The engineers, project managers, and other professionals at our Wisconsin headquarters collaborate with our distribution partners every day to bring you new product innovations, efficient manufacturing processes, and superior customer support.

We live up to our commitments and have the references to prove it. You can rely on The Spacesaver Group

Slight variations occur in texture, color, grain configurations and finish acceptance of materials used. Therefore, finished pieces may vary in tone or character from images shown on this page. Please order a sample from your Spacesaver sales representative for a more accurate representation of the finished piece.

Spacesaver Corporation
1450 Janesville Avenue
Fort Atkinson, WI 53538-2798
800.492.3434
www.spacesaver.com

Spacesaver®

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Litho in USA. SSC/DEL ProductColorChart_1222_info

AGENDA ITEM NO. E.5

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Michelle Kershaw, Parks & Recreation Director

DEPARTMENT: Parks and Recreation Department

SUBJECT:
A MOTION TO AWARD the bid for the Purchase of Beach Accessibility Mats from the lowest bidder, Accessrec, LLC, in the amount of $3,624.00.

SUGGESTED ACTION:
This bid was for the purchase of two (2) 50' x 5' Beach Accessibility Mats (blue) which are used to transform sandy shores into inclusive pathways, ensuring that everyone can enjoy the beauty and tranquility of Narragansett Town Beach. The Town Beach has been using this product for several years and this purchase will ensure beach staff the ability to replace worn and aging access mats or add additional mat sections where needed at the North and South Pavilions for ADA access. These mats are eco-friendly and are made from recyclable and sustainable materials, minimizing the ecological footprint and preserving the natural beauty of Narragansett Town Beach. These mats are designed with safety in mind, are slip-resistant and weather-resistant, and provide a secure and reliable pathway for ADA accessibility.

Bids were solicited and posted on the Town of Narragansett and State Purchasing Division websites. Five (5) vendors were solicited and four (4) responded. The attached spreadsheet lists the results of the solicitation.

FUNDING SOURCE:
Funding is available in the Beach Enterprise Fund Operating Account #0034 50610, Other Improvements.

ATTACHMENTS:
B24040_results.pdf

Town of Narragansett, RI
Beach Accessiblity Mats - B24040
Parks and Recreation Department
Bid Opening: Tuesday, July 16, 2024, 11:00 AM

Vendor	Total	Notes
Accessrec, LLC	$3,624.00	
Deschamps Mats Systems, Inc.	$3,651.04	
Mobile Notary Services, LLC	$5,950.00	
Strategic Solution	$10,000.00	

B24040/CW

AGENDA ITEM NO. E.6

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Michelle Kershaw, Parks & Recreation Director

DEPARTMENT: Parks and Recreation Department

SUBJECT:
A MOTION TO APPROVE the installation of electrical outlets to power the new all weather AED enclosures that will house the Automated External Defibrillators (AEDs), to be completed by E. W. Audet & Sons, Inc., in the amount of $6,475.00, utilizing the General Electrical Services contract.

SUGGESTED ACTION:
At the July 15, 2024, Town Council meeting, it was unanimously voted to purchase eight (8) CE-TEK 4000 All Weather Locked AED Enclosures to be installed on the exterior of buildings or poles at various parks and other outdoor public recreational areas throughout town. These cabinets will contain an Automated External Defibrillator (AED) which will serve as a critical resource for cardiac emergencies. An AED is a life-saving device designed to deliver a controlled electrical shock to individuals experiencing Sudden Cardiac Arrest, potentially restoring normal heart rhythm and significantly increasing the chances of survival before professional help arrives. A proposal was obtained from E. W. Audet & Sons, Inc., to install electrical outlets at the following locations to bring power to these cabinets:

1. Christofaro Park $1200.00
2. LeRoy Thompson Park (Boon Street) $1925.00
3. Sprague Little League $1925.00
4. George C. Park $1425.00

The total cost of this project is $6,475.00. E. W. Audet & Sons., holds the General Electrical Services contract (Town Council awarded the bid on July 1, 2024, for a one (1)-year period). The current Town Council policy on these contracts require Town Council approval for all work orders that exceed $4,000.00.

FUNDING SOURCE:
Funding is available in the Parks and Recreation Capital Projects Account #00200810 57030, Parks Rehabilitation.

ATTACHMENTS:
E._W._Audet_quote_for_installation_of_outlets_to_power_AED_enclosures.pdf

B24032 Results for General Electrical Services.pdf

E.W. Audet & Sons, Inc.
169 Bay Street Providence, RI 02905
Tel: 401.467.3510 Fax: 401.781.8822

May 7, 2024

Town of Narragansett, RI

Attn: Joe

RE: Proposal – AED Outlet Installation

We are pleased to provide you with our proposal to install outlets for new AEDs:

Christofaro Park - $1,200.00
Boon Street - $1,925.00
Sprague Little League - $1,925.00
George C -$1,425.00

Excluded is:

- AEDs
- Overtime labor

Please let us know if you would like us to order any & if yes, please let us know how many.

Should the above meet with your approval, please sign in the space provided below & return, via email, to kate@ewaudet.com so we can schedule the work.

We appreciate the opportunity to be of service & encourage you to call with any questions or comments.

Respectfully submitted,
E.W. AUDET & SONS, INC.

Jeff Audet
President & Project Manager

cc: #210013-058 file

You are authorized to proceed with work as described above.

Authorized by: _____ Date: _____

Town of Narragansett, RI				
General Electrical Services, B24032				
Finance for All Departments				
Bid Opening - Wednesday, June 5, 2024 at 11:00 am				
	Vendor 1	**Vendor 2**	**Vendor 3**	
	E.W. Audet	**NEXGEN**	**ANJ**	
	& Sons, Inc.	**Electric, Inc.**	**Electric Eye LLC**	
	Price	**Price**	**Price**	
1. Regular Service - 10 day response				
a. Master Electrician - per hour	$112.00	$128.00	$120.00	
b. Journeyman Electrician - per hour	$110.00	$119.00	$115.00	
c. Apprentice - per hour	$83.00	$90.00	$65.00	
Subtotal - Item 1 - all hourly rates	***$305.00***	***$337.00***	***$300.00***	
2. Emergency Serv/Reg hrs- 2 hr resp				
a. Master Electrician - per hour	$112.00	$190.00	$120.00	
b. Journeyman Electrician - per hour	$110.00	$175.00	$115.00	
c. Apprentice - per hour	$83.00	$135.00	$65.00	
3. Emergency Serv/N/W/Hol- 2 hr resp				
a. Master Electrician - per hour	$199.00	$245.00	$175.00	
b. Journeyman Electrician - per hour	$198.00	$225.00	$150.00	
c. Apprentice - per hour	$150.00	$175.00	$105.00	
4. Mark-up for parts and materials				
shall not exceed (in %)	15%	15%	15%	
5. Mark-up for equipment				
shall not exceed (in %)	15%	15%	15%	

AGENDA ITEM NO. E.7

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sean Corrigan, Police Chief

DEPARTMENT: Police Department

SUBJECT:

A MOTION TO APPROVE the purchase of Stop Sticks for the Police Department from Stop Stick, Ltd., in the amount of $5,182.00.

SUGGESTED ACTION:

This purchase is for ten (10) new Stop Sticks to replace the stock that has been used in the field. The Stop Stick is a tire-deflation device that features "in sleeve deployment" simplifying deployment & retrieval keeping loose spikes out of the roadway so no road debris is left behind. Each Stop Stick deploys in less than ten (10) seconds, has an eighty (80)-foot cord so that officers can stand at a safe distance, and comes with a warranty on defective parts for five (5) years.

Stop Stick is the sole source provider of this product (see attached letter). In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, the Purchasing Manager has determined this to be a sole source item.

FUNDING SOURCE:

Funding is available in the Police Department Operating Account, #0001511 50609, Equipment.

ATTACHMENTS:
STOP STICK Sole Source.pdf
Stop Stick Quotation_2024-32010.pdf

August 5, 2024

Narragansett Police Department
James Wass
40 Caswell St.
Narragansett, RI 02882

Dear Detective Wass,

Please accept this letter as confirmation, that Stop Stick, Ltd. is the Sole Source and Sole Distributor for Stop Stick products; including sole distributor and sole manufacturer. The **STOP STICK** is the only tire-deflation device that:

- Features 'In Sleeve Deployment' simplifying deployment & retrieval keeping loose spikes out of the roadway, so no road debris left behind.
- Provides a collapsible housing to protect the user from the spikes during deployment.
- Features trunk lid mounting.
- Deploys in less than 10 seconds.
- Provides a No Cost Replacement Guaranty.
- Provides a warranty on defective parts for five (5) years.
- Features Cord Reel with 80-foot cord that allows the deploying officer to stand a safe distance from the road.
- Has multi-directional spikes to ensure correct deployment; does not matter which way it lands on the roadway.
- Has Tip and Quill assembly that is 2 5/8 inches in length from tip to tip.
- Has (36) Teflon® coated steel Quills and (72) Teflon® coated Tips in each 3-foot section.
- Features a fully trackable Online Training Portal with test questions for product training and continuous education.

The patent numbers for the **STOP STICK** are 5,330,285 and 5,452,962. Federal ID#: is 31-1451405. If I can be of further assistance, please contact me at your convenience.

Sincerely,

Andrew S. Morrison

President

Quotation

Quote Number	2024-32010
Terms	Net 30 Days
Date	08/05/2024
Sales Person	Spencer Gingras
Valid Until	09/04/2024
Shipping	Fedex
Contract Number	
Cooperative	

Ship To

James Wass
Narragansett Police Department
40 Caswell St.
Narragansett, RI 02882
United States
401-789-1091 ext 332
jwass@narragansettri.gov

Bill To

James Wass
Narragansett Police Department
40 Caswell St.
Narragansett, RI 02882
United States
401-789-1091 ext 332
jwass@narragansettri.gov

#	Qty.	Product	Item Code	Unit Price	Ext. Price
1	10	9' Stop Stick Kit w/Tray - Red	S3011K	$ 505.00	$ 5,050.00

Quotation Totals

Currency:	US Dollar
Subtotal:	$ 5,050.00
Shipping Provider:	Fedex
Shipping:	$ 132.00
Total:	$ 5,182.00

Quotation Accepted By

Quote Number 2024-32010

P.O. Number

Tax Exempt #

Print Name _____

Title _____

Signature _____

Date _____

AGENDA ITEM NO. E.8

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Christine Wilson, Finance Director

DEPARTMENT: Finance Department

SUBJECT:
A MOTION TO APPROVE real estate abatements in the amount of $6,000.

SUGGESTED ACTION:
These real estate abatements concern: Three (3) Historic tax credits for properties in compliance with Chapter 70, Article II, Division III, Subdivision VIII 'Tax Credits for Historic District Properties' of the Narragansett Town Code.

ATTACHMENTS:
COUNCIL_8_19_2024.xls

					REAL ESTATE & PERSONAL PROPERTY ABATEMENTS				
TAX YR	**OLD VALUE**	**NEW VALUE**	**DIFFERENCE**	**RATE**	**ABATE AMT**	**ACCT #**	**MAP/LOT**	**NAME**	**REASON**
2024				$6.55	$ 2,000.00	R-02-3615-27	D-64	BRUNETTO FAMILY TRUST	HISTORIC TAX CREDIT (YEAR 3)
2023				$9.31	$ 2,000.00	R-02-3615-27	D-64	BRUNETTO FAMILY TRUST	HISTORIC TAX CREDIT (YEAR 2)
2024				$6.55	$ 2,000.00	R-13-0025-45	C-375	CATANZARO, EMMA REV TRUST	HISTORIC TAX CREDIT (FINAL YEAR 5)
			TOTAL ABATES		$ 6,000.00				

VOTED: 8/19/2024 to APPROVE the Real Estate Abatements
in the amount of $6,000 as recommended by the Finance Director.
ATTEST:

Sarah Masson
Council Clerk Pro Tem

						REAL ESTATE & PERSONAL PROPERTY ADDS					
TAX YEAR	**OLD VALUE**	**NEW VALUE**	**DIFFERENCE**	**RATIO**	**PRORATE VALUE**	**RATE**	**ADD**	**ACCT #**	**MAP/LOT**	**NAME**	**REASON**

VOTED: 8/19/24 to APPROVE the Real and Personal Property Adds
in the amount of $ as recommended by the Finance Director.
ATTEST:

Sarah Masson
Council Clerk Pro Tem

AGENDA ITEM NO. E.9

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Jonathan Gerhard, Town Engineer

DEPARTMENT: Engineering Department

SUBJECT:
A MOTION TO APPROVE, RATIFY, AND CONFIRM the emergency propane fuel tank replacement at the Stanton wastewater pump station completed by Amerigas, Inc., in amount of $5,873.74.

SUGGESTED ACTION:
The Wastewater Division requested a propane delivery during the power failure and electrical repairs for the Stanton Ave wastewater pump station, but Amerigas, the Town's current propane vendor, could not refill the tanks due to corrosion and we needed to replace the tanks. The existing tanks were purchased from and installed by Amerigas in 2016 and we obtained the attached estimate to replace one tank, which we have determined is sufficient fuel supply for the onsite emergency generator. There is still some propane in the tanks so that the generator is operational but we could run out if we experience another extended power outage at the station. The Purchasing Manager confirmed that this purchase may proceed with our current vendor and does not require formal bid solicitation. Accordingly, the Town Manager granted permission to proceed with this purchase from Amerigas and Purchase Order #20245200 was issued in the amount of $6,186.64. The replacement tank has been installed and we are able to resume fuel deliveries. The actual cost of the work was $5,873.74 as indicated on the attached invoice.

FUNDING SOURCE:
Funding was available in the Wastewater Enterprise Fund Account #0032 50506, Equipment Maintenance and Repairs.

ATTACHMENTS:
Town of Narragansett.pdf
amgs_202607174_20240806_28973707_13187250413.pdf
PO 20245200.pdf
WW Approval for Amerigas tank replacement.pdf

AmeriGas

Customer Name:	Date of Site Check:	Completed by (Tech Name):
Town of Narragansett	5/20/24	LV

Customer Address:	City:	State:	Zip:	Phone:
90 Stanton Ave	Narr.	RI		

Customer Ship To:	SSO#	Quote good for 90 days
103133761		

Permit Needed?	Call B4 Dig? (811)	2 Person Job?	Quote Accepted?	Install Ready?
No ☑ Yes ☐	No ☑ Yes ☐	No ☐ Yes ☑	No ☐ Other ☐ Yes ☐	No ☐ Yes ☐

Call Ahead?	Septic?	Estimated time to complete job:	Customer Email:
No ☐ Yes ☑	No ☑ Yes ☐	8 Hrs	

Package Code	Install Package Description	Qty	Price
70353	1 AG Tank up to 1000 gal		
70354	2 AG Tanks up to 1000 gal each		
70415	1 UG Tank up to 1000 gal		
70416	2 UG Tanks up to 1000 gal each		
70413	Cage/Cylinder		
70350	Replace/Install Tank Monitor		
70343	Set Meter		
70344	Swap Meter		
70347	Set Temp Tank		
70348	Swap Tank		
70103	Permit Fee		
70160	Dispatch Fee	1	
70028	Additional Labor 2-men	8 hrs.	346.00
70034	Additional Parts		356.64
Propane	Propane		
Size-Tank	Tank	1	3000.00
70410	Other: Leak Check		110.00
	Other:		
	Other:		
		Sub-Total	6186.64
	Sub-Total excludes Taxes, Hazmat and Fuel Recovery Fees		

Parts List:

Special Equipment Needed:

Customer Notes and Obligations (items/instructions not included in quote):

Service Technician Notes Instructions:
- Enter **Site, DDIR** and **PDIN** notes in the iPad: Service Order – Order Details section
- Add **detailed, internal notes** in the iPad: Service Order – Job Notes section

Customer Signature:

Date:

Site Drawing Instructions: Indicate where tank(s) are to be installed, lines are to be stubbed and provide measurements to each surrounding property line.
Include: Approximate appliance location, driveway, fence/gates, septic, and pertinent landscaping details.

Pump Down & Remove 2-1000's. Install 1-1000 Customer-owned aBoveground tank. Disconnect existing tie down & Ground wire, Reinstall on new tank. Replace Black Iron Piping From Riser to Generator platform to shut off under Generator

Front of House

Generator

AmeriGas - 9291
401-783-3357
www.amerigas.com

ACCOUNT NUMBER: **202607174**
AMOUNT DUE: **$5,873.74**
TERMS: **Due 30 Days From Invoice**

INVOICE NO: 806031140 **INVOICE DATE:** 07/31/2024

BILL TO: TOWN OF NARRAGANSETT
ATTN KATHY TAYLOR
25 FIFTH AVE
NARRAGANSETT RI 02882-3612

GRAND TOTAL FOR ALL TOWN OF NARRAGANSETT LOCATIONS		
Extended Amount	Taxes	Total Amount Due
$5,873.74	$0.00	**$5,873.74**

Please see next page(s) for account detail.

Messages:

We periodically review and revise our standard Terms & Conditions. Visit our company website to read the T&C that apply. Effective October 1, 2023, the HazMat & Safety Compliance Fee is $13.99 (where applicable). For more information, please visit the company's website to review our Terms & Conditions.

Contact Us: Billing, Service & Delivery: 401-783-3357 or www.amerigas.com/contact

Mailing Address:
AmeriGas - 9291

THANK YOU FOR YOUR BUSINESS!

Account No.	Invoice No.	Invoice Date	Amount Due
202607174	806031140	07/31/2024	$5,873.74

AMERIGAS - 9291
CORRESPONDENCE ONLY
PO BOX 45264
WESTLAKE, OH 44145

TOTAL AMOUNT ENCLOSED $

Please return this portion with your payment

☐ **Account or user address change?**
If yes, please check box and complete reverse side.

TOWN OF NARRAGANSETT
ATTN KATHY TAYLOR
25 5TH AVE
NARRAGANSETT RI 02882-3612

REMIT PAYMENT ONLY
PO BOX 371473
PITTSBURGH PA 15250-7473

0202607174000080603114000000005873749

AmeriGas - 9291
401-783-3357
www.amerigas.com

ACCOUNT NUMBER: **202607174**
AMOUNT DUE: **$5,873.74**
TERMS: **Due 30 Days From Invoice**

INVOICE NO: 806031140 **INVOICE DATE:** 07/31/2024

BILL TO:
TOWN OF NARRAGANSETT
ATTN KATHY TAYLOR
25 FIFTH AVE
NARRAGANSETT RI 02882-3612

LOCATION:
TOWN OF NARRAGANSETT
90 STANTON AVE
NARRAGANSETT RI 02882-6327

SHIP-TO NUMBER: 103133761 **DELIVERED BY:** AmeriGas

Detail of Current Activity

Date	Ref No.	Description	PO Number	Misc. ID	Unit Price	Quantity	Extended Amount	Taxes	Amount Due
07/30/24	736159015	1000 GALLON TANK			3,000.00	1.0	$3,000.00		$3,000.00
07/31/24	736159015	APP&S Service Labor			330.00	5.0	$1,650.00		$1,650.00
07/31/24	736159015	APP&S Service Labor			220.00	1.0	$220.00		$220.00
07/31/24	736159015	APP&S Service Labor			220.00	2.0	$440.00		$440.00
07/31/24	736159015	Leak Check: A			110.00	1.0	$110.00		$110.00
07/31/24	736159015	APP&S Parts/Fittings			453.74	1.0	$453.74		$453.74
		TOTAL BULK				0.0	$0.00		$0.00
		TOTAL CYLINDER				0.0	$0.00		$0.00
		TOTAL OTHER				11.0	$5,873.74		$5,873.74

	Extended Amount	Taxes	Amount Due
LOCATION TOTAL	$5,873.74	$0.00	$5,873.74

	Extended Amount	Taxes	Amount Due
GRAND TOTAL FOR ALL TOWN OF NARRAGANSETT LOCATIONS	$5,873.74	$0.00	$5,873.74

Customer Care Line

If you have questions or comments regarding the quality of service you receive or to dispute a bill, please contact our National Customer Care Line:

Phone: 1-800-263-7442
Monday through Friday, 8AM to 5PM
Online: www.amerigas.com/contact

Please include your name and account number with any correspondence.

Important Safety Information

Safety information has been or will be supplied in your Welcome Packet. If you did not receive the safety information, please contact us toll-free at 1-800-263-7442 (1-800-AmeriGas) and we will mail or e-mail it to you. Additional safety information is provided at www.amerigas.com/safety. We recommend you regularly visit this website to view those and other important safety warnings. **If you smell propane or experience any adverse propane conditions or safety-related matters, you should immediately evacuate the premises and dial 9-1-1. You should also contact 1-800-AmeriGas. We recommend purchasing a LP gas detector and a Carbon Monoxide detector.**

TERMS & CONDITIONS & PRIVACY

The Company periodically updates its Terms and Conditions of service, website and online access Terms of Use, and its Privacy Policy (collectively "Terms"), which are available on our website www.amerigas.com for your reference. The Company reserves the right to update, revise or add to the Terms, including the applicable prices, rates, fees and charges from time to time without prior notice. Because fees and charges are subject to change, we recommend that you regularly visit our website in order to view our most current Terms, fees and charges.

Optional Residential Pricing and Payment Programs

Certain restrictions apply and not all programs are available in all areas. Please contact us or visit our website at www.amerigas.com for more information on how these programs may work for you.

AmeriGuard is an annual program where a customer may receive a fixed price for a fixed period of time during which the customer is placed on a convenient monthly payment plan.

AmeriLock is an annual program where a customer receives a fixed price for a fixed term.

Convenience Pay/SmartPay Budget Plan is an optional program that allows you to make convenient monthly payments based on your projected annual usage and current market price.

Pre-Buy is an annual program that enables the customer to pre-purchase their gallons at a fixed price.

PAYMENT TERMS AND LATE FEES

You agree to pay the Company's price per gallon and all fees, rates, and charges on or before the due date indicated on the invoice. If you fail to pay all amounts owed by the due date to the Company, the Company may, unless prohibited by law, add a monthly late charge of 1.5% of the average daily balance or a late charge of $36.00, whichever is greater. **If you fail to make a payment on your outstanding amount owed, the Company may suspend service and/or place a lock on the Leased Equipment.** If the Company places a lock on Leased Equipment, all amounts outstanding (including the applicable Reconnect Charge) must be paid in full before service will be restored. The Company may at any time require you to pay for propane deliveries or services in advance, to post a cash deposit, or to provide other forms of credit enhancement. The Company may apply any amounts it holds from you, whether a security deposit or otherwise, at any time in whole or in part against the outstanding balance. Maryland Customers: If all of the outstanding amount owed is not received within 15 days after it is due, you will pay a late charge of the greater of $5.00 per month or 10% per month for the part of the outstanding amount that is late for no more than three months, or you will pay up to 1.5% per month of the payment amount that is past due.

Payments by Check

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. Funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Definitions

APP&S Parts/Fittings – Cost for parts and fittings used in the installation, repair or replacement of propane equipment.

APP&S Service Labor – Cost of service labor for the installation, repair, or replacement of propane equipment.

Bulk Propane – The amount of propane delivered or consumed. Note: This may be a credit if propane was removed from the installation.

Due Date – The date when late charges will be assessed if payment is not received as shown on the front of this invoice/statement under Account Information.

**** Final **** – Indicates that this is your final invoice upon closing your account.

Guaranteed Price Program Early Termination Fee – This is the fee we charge when a Pre-Buy or GPP contract is terminated early.

Invoice Date – The date the invoice was generated.

Previous Balance – Amounts billed previously for which the Company has not received payment.

Settle-Up – For customers on a monthly payment program, the settle-up process occurs on an annual basis. The Company compares the amounts paid by you to the amount invoiced to your account during the term for actual propane purchased, including applicable fees, taxes and charges. If the difference is a credit, your account is credited the difference. If the difference is a debit, the amount is owed to the Company as provided on the invoice.

FEES AND CHARGES

FEES AND CHARGES ARE NOT GOVERNMENT IMPOSED, NOR IS ANY PORTION OF THEM PAID TO ANY GOVERNMENT AGENCY.

Early Termination Fee – You have received certain benefits from the Company in exchange for your service commitment. If you are leasing equipment from the Company and you terminate propane service with the Company prior to the end of the Initial Term, the Company will charge you an Early Termination Fee.

Emergency Delivery Fee – This applies when a customer enrolled in the Will Call delivery option requests a delivery within one (1) day.

Expedited Delivery Fee – This applies when a customer enrolled in the Will Call delivery option requests a delivery within three (3) days or non-emergency service after business hours or on weekends.

Fuel Recovery Fee – This fee, which is assessed for propane deliveries, helps to offset the significant expenses incurred by the Company in fueling its fleet of motor vehicles. This fee fluctuates on a monthly basis as the Company's cost of fuel fluctuates. For updated fuel recovery fee information, please contact 1-800-AmeriGas or visit the Company's website.

HazMat & Safety Compliance Fee – This fee is assessed for propane deliveries and helps to offset the costs the Company incurs to comply with federal, state and local government regulations, such as hazardous materials, homeland security, emergency preparedness, workplace safety, and related administrative costs. It is also used to fund, in part, among other things, employee safety training and inspections, cylinder requalification, and environmental compliance.

Leak Check Charge – This charge is applied when the Company performs a leak check to verify that the propane system does not have a leak. This test is required by law under certain circumstances, which may include: when new piping is installed, if the gas has been turned off, if there has been an interruption of gas service, or if a leak in the system is suspected. Please contact 1-800-AmeriGas for specifics on when a leak check is required and the current charge.

Meter Fee – This fee applies if your propane usage is measured by a Company-owned meter. This fee helps to offset the cost of the meter, meter reading and related administrative costs. The fee also helps to offset the costs otherwise covered by the HazMat & Safety Compliance Fee (as described above), which is not charged to metered customers.

Paper Invoice Fee – This fee applies if you choose to receive paper invoices from the Company. You may avoid this fee by enrolling in paperless billing in your MyAmeriGas account.

Reconnect Charge – If your tank is locked off by the Company due to nonpayment, this charge will be assessed to remove the lock, perform a leak check and put your propane system back into service.

Returned Check Fee – This fee is intended to cover the deposit return fee assessed by financial institutions and related administrative expenses associated with the return of a customer check for insufficient funds.

Service Dispatch Charge – This applies when a service technician is requested to perform diagnostic or other service work on Customer-owned equipment. This charge is in addition to the applicable charges for actual service work performed and additional charges may be assessed depending upon the nature of the service work required.

Tank Pickup Fee – Upon termination of service, the Company will charge a Tank Pickup Fee to remove any standard above-ground Company-owned tank on your property.

Tank Rent – This fee is the amount charged to customers who are leasing their propane tank and equipment from the Company.

Minimum Delivery Fee – This fee may be charged for a Will Call delivery that is less than 100 gallons and may vary based on geographic location and tank size.

Will Call Convenience Fee – This applies to customers enrolled in the Will Call delivery option and is charged for each Will Call delivery that is not ordered online. Eligible customers may avoid this fee by switching to Automatic delivery or by ordering a delivery online through www.myamerigas.com.

CHANGE OF MAILING ADDRESS SECTION ONLY

Your Account Number: _____

New Address: _____

_____

City: _____

State: _____ ZIP Code: _____

Telephone numbers where you can be reached: Day: ( ) _____ Evening: ( ) _____

Email: _____

93375-Backer

5

REPRINT

Purchase Order

Fiscal Year 2024

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 20245200-00

Delivery must be made within doors of specified destination.

BILL TO

TOWN OF NARRAGANSETT
ATTENTION: ACCOUNTS PAYABLE
25 FIFTH AVENUE
NARRAGANSETT, RI 02882

VENDOR

Amerigas Propane LP
2031 Kingstown Road
Peace Dale RI 02879

SHIP TO

Wastewater Plant
990 Ocean Road
Narragansett RI 02882

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
401-783-3357	610-768-7694	24005509	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
06/13/2024	9389			Wastewater Division

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	Emergency Gas tank removal & Purchase Stanton PS The Above Purchase Order Number Must Appear On All Correspondence, Including Packing Slips and Invoices				
1	Emergency gas tank removal and replacement at Stanton Ave Pump Station. Quote attached-Includes pump down and removal of 2- 1,000 gallon tanks, install 1- 1,000 gallon tank above ground. replace black iron piping from riser to generator platform, leak test included. ***0032 - 50506*** ***$6,186.64*** *Department to arrange for service(s).* *Town Manager approved moving forward with emergency purchase and will go before T.Council as approve, ratify, and confirm.* *Pricing per matched pricing to RI MPA 166; TC approved 11/1/2021, pricing good through 8/31/24.*	6186.6	DLLR	$1.000	$6,186.64

By Dawn W. Gallagher
Purchasing Manager

ACCOUNTING COPY

Total Ext. Price	$6,186.64
PO Total	**$6,186.**

Susan Gallagher

From: James R. Tierney
Sent: Thursday, June 6, 2024 12:47 PM
To: Jonathan Gerhard
Cc: Susan Gallagher; Jennifer Lewis; John Lawless; Philip Rattenni; Scott Goodinson
Subject: RE: Stanton PS Propane Tank Replacement

Approved. Emergency.

James R. Tierney
Town Manager / Commissioner of Public Safety
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882
E-Mail: jtierney@narragansettri.gov
Office: (401) 782-0654
Fax: (401)789-8765

"Honesty and transparency make you vulnerable. Be honest and transparent anyway."
-Mother Theresa

From: Jonathan Gerhard <jgerhard@narragansettri.gov>
Sent: Thursday, June 6, 2024 12:31 PM
To: James R. Tierney <jtierney@narragansettri.gov>
Cc: Susan Gallagher <sgallagher@narragansettri.gov>; Jennifer Lewis <jlewis@narragansettri.gov>; John Lawless <jlawless@narragansettri.gov>; Philip Rattenni <prattenni@narragansettri.gov>; Scott Goodinson <sgoodinson@narragansettri.gov>
Subject: Stanton PS Propane Tank Replacement
Importance: High

Jim –

We requested a propane delivery during the power failure and electrical repairs Stanton Ave wastewater pump station, but Amerigas, the Town's current propane vendor, could not refill the tanks due to corrosion and we need replacements as indicated below. The existing tanks were purchased from and installed by Amerigas in 2016 and we obtained the attached quote to replace one tank, which we have determined is sufficient fuel supply for the onsite emergency generator. There is still some propane in the tanks so that the generator is operational but we could run out if we experience another extended power outage at the station. Accordingly, we request your permission to proceed with this purchase from Amerigas in the amount of $6,186.64 and present it to the Town Council to approve, ratify, and confirm at an upcoming meeting, so that we can expedite the replacement tank and resume fuel deliveries. We reviewed this matter with Susan Gallagher, and she confirmed that this purchase may proceed with our current vendor with your permission and does not require formal bid solicitation.

Please let me know if you need any additional information. Thx.

Jon

Jonathan Gerhard, P.E.
Town Engineer

Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882
(p) 401-782-0637
(f) 401-782-0669
jgerhard@narragansettri.gov

From: John Lawless <jlawless@narragansettri.gov>
Sent: Thursday, June 6, 2024 12:02 PM
To: Jonathan Gerhard <jgerhard@narragansettri.gov>
Cc: Philip Rattenni <prattenni@narragansettri.gov>
Subject: FW: Town of Narragansett qoute

Jon,

Attached is the updated cost proposal from our propane gas supplier Amerigas, for replacement of the existing propane tanks at the Stanton Avenue Pump station (90 Stanton Avenue). In brief, Amerigas will not re-fill the existing tanks as their inspection of the tanks determined that the tanks are corroded and need replacement. In assessing our needs for replacement tanks, it has been determined (through discussions with the Wastewater Division and Amerigas personnel) that we need to replace only one of the two 1000 gallon tanks. Thus, Amerigas's updated proposal shows that they will be providing one new 1000 gallon tank (their proposal also includes draining and removing existing tanks as well as providing new piping and appurtenances).

I told Doreen at Amerigas that I will let her know when we have a PO for the work, and that I will contact her at that time to schedule the work.

John Lawless, Jr., P.E.
Project Engineer
Town of Narragansett
Tel. 401-782-0640
Fax. 401-782-0669
jlawless@narragansettri.gov

From: Sewchuk, Doreen <Doreen.Sewchuk@amerigas.com>
Sent: Thursday, June 6, 2024 9:20 AM
To: John Lawless <jlawless@narragansettri.gov>
Cc: Philip Rattenni <prattenni@narragansettri.gov>; Pagan, Luis <Luis.Pagan@amerigas.com>
Subject: [EXTERNAL] Town of Narragansett qoute

CAUTION: This email originated from outside of the Town of Narragansett. Do not click links or open attachments unless you know the content is safe.

Good morning,
I have attached a new quote for installing 1-1000 above ground tank in replace of the 2 you have now. Right now Lu is available anytime after June 24th for scheduling. Please let me know if you have any questions and when you would like to have me schedule this with you.

Thank you,
Doreen Sewchuk
AmeriGas

Operations Coordinator, Area 109
275 S Main St
Colchester CT 06415
Cell-959-995-1481

AGENDA ITEM NO. E.10

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Jonathan Gerhard, Town Engineer

DEPARTMENT: Engineering Department

SUBJECT:
A MOTION TO APPROVE, RATIFY, AND CONFIRM sewer excavation and repair work completed by Boyle & Fogarty Construction Co., Inc., in the amount of $6,259.80.

SUGGESTED ACTION:
The Wastewater Division sewer video inspection camera got stuck in the sewer line on Lawrence Drive during inspection work on 6/3/24 and could not be withdrawn from the sewer. The Wastewater Division issued a purchase order to Boyle & Fogarty Construction Co., Inc. to excavate and retrieve the camera. Boyle & Fogarty holds the Miscellaneous Repair & Construction Contract for Wastewater, extended through February 7, 2025. The current Town Council policy on this contract requires Town Council approval for all work orders that exceed $6,000.00. The cost of the work was $6,259.80 as indicated on the attached invoice. The Town Manager granted permission to process payment for this emergency work and payment was issued, accordingly. Boyle & Fogarty retrieved the inspection camera and repaired the sewer line defect that caused the camera to get stuck in the line.

FUNDING SOURCE:
Funding was available in the Wastewater Enterprise Fund Account #0032 50201, Professional Services.

ATTACHMENTS:
Boyle_FogartyInv2952.pdf
RE_ Town of Narragansett.pdf
PO 20245120 BandF.pdf

Boyle & Fogarty Construction Co., Inc.

(401) 231-0007 / fax (401) 231-4410
2 Industrial Drive South, Unit 1
Smithfield, RI 02917

Invoice

Date	Invoice #
6/12/2024	2952

Bill To

Town of Narragansett-ER
Scott Goodinson
Wasterwater Superintendent
25 Fifth Avenue
Narragansett, RI 02882

P.O. No.	Terms	Project	Date(s) Worked
			06/03/2024

Description	Qty	Rate	Amount
RE: 9 Lawrence Drive, Narragansett, RI 06/03/2024 - Excavate and retrieve sewer camera - per attached breakdown		6,259.80	6,259.80

Total	$6,259.80
Payments/Credits	$0.00
Balance Due	$6,259.80

Overdue accounts subject to a service charge of 1 1/2% per month.

An Equal Opportunity / Affirmative Action Employer

BOYLE & FOGARTY CONSTRUCTION CO, INC.

Owner: Town of Narragansett
Date: June 3, 2024
Job Description: Excavate and retrieve sewer camera
Location: 9 Lawrence Drive, Narragansett, RI

Labor & Equipment:

Item	Qty	Reg	Rate	OT	Rate	DT	Rate	Total
Superintendent (12:30 p.m.-3:30 p.m.)	1	1.5	$ 99.00	1.5	$ 148.50		$ 198.00	$ 371.25
Foreman (1:00 p.m.-7:00 p.m.)	1	1.0	$ 96.00	5.0	$ 144.00		$ 192.00	$ 816.00
Operator (1:00 p.m.-7:00 p.m.)	1	1.0	$ 94.00	5.0	$ 141.00		$ 188.00	$ 799.00
Laborer (1:00 p.m.-7:00 p.m.)	1	0.5	$ 91.00	5.5	$ 136.50		$ 182.00	$ 796.25
Driver (1:00 p.m.-8:00 p.m.)	1	0.5	$ 80.00	6.5	$ 120.00		$ 160.00	$ 820.00
Mini-Excavator	1	6.0	$ 95.00					$ 570.00
Tri-Axle 10 Wheel Dump Truck	1	7.0	$ 65.00					$ 455.00
Trench Box	1	6.0	$ 60.00					$ 360.00
Utility Truck	1	3.0	$ 55.00					$ 165.00
Utility Truck	1	6.0	$ 55.00					$ 330.00
Stake Body Tool Truck	1	6.0	$ 52.00					$ 312.00
TOTAL LABOR & EQUIPMENT								**$ 5,794.50**

Materials/Other:

Item		U/M	Qty	Rate	Total
6x14-PVC-SDR35	B & F Stock	lf	14.00	$ 7.00	$ 98.00
3/4" Stone	B & F Stock	cy	5.00	$30.00	$ 150.00
Processed Gravel	B & F Stock	cy	5.00	$ 25.00	$ 125.00
6x6 Fernco	B & F Stock	ea	2.00	$ 25.00	$ 50.00
					$ -
Total Materials					**$ 423.00**
10% Markup on Material					$ 42.30
TOTAL					**$ 6,259.80**

Jonathan Gerhard

From: James R. Tierney
Sent: Thursday, June 13, 2024 2:10 PM
To: Jonathan Gerhard
Cc: Susan Gallagher; Jennifer Lewis
Subject: RE: Town of Narragansett - ER and Certified Payroll

Approved. Emergency.

James R. Tierney
Town Manager / Commissioner of Public Safety
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882
E-Mail: jtierney@narragansettri.gov
Office: (401) 782-0654
Fax: (401)789-8765

"Honesty and transparency make you vulnerable. Be honest and transparent anyway."
-Mother Theresa

From: Jonathan Gerhard <jgerhard@narragansettri.gov>
Sent: Thursday, June 13, 2024 1:42 PM
To: James R. Tierney <jtierney@narragansettri.gov>
Cc: Susan Gallagher <sgallagher@narragansettri.gov>; Jennifer Lewis <jlewis@narragansettri.gov>
Subject: FW: Town of Narragansett - ER and Certified Payroll

Jim –

The camera got stuck in sewer line on Lawrence Drive during Wastewater inspection work on 6/3 and we needed Boyle & Fogarty to excavate and retrieve the camera. The cost of the work exceeds the $6,000 limit of the General Maintenance contract as indicated below and on the attached invoice and we need your approval process payment. Please confirm that we can process payment and submit to Town Council to approve, ratify and confirm at upcoming council meeting. Thx.

Jon

Jonathan Gerhard, P.E.
Town Engineer
Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882
(p) 401-782-0637
(f) 401-782-0669
jgerhard@narragansettri.gov

From: Jennifer Lewis <jlewis@narragansettri.gov>
Sent: Thursday, June 13, 2024 12:52 PM
To: Jonathan Gerhard <jgerhard@narragansettri.gov>
Cc: Scott Goodinson <sgoodinson@narragansettri.gov>; Philip Rattenni <prattenni@narragansettri.gov>
Subject: FW: Town of Narragansett - ER and Certified Payroll

Jon,
Attached please find the invoice for the work Boyle and Fogarty did to retrieve the WW camera that was stuck. The original purchase order #20245120 was for 4,000.00. Unfortunately the invoice came in at $6,259.80. This will require Town council Approval. Can we please see if Jim will approve moving forward with payment and then Approve, Ratify and Confirm with Town council so we can make payment? Thank you for your help.

Thank you,
Jenn

From: Scott Goodinson <sgoodinson@narragansettri.gov>
Sent: Thursday, June 13, 2024 6:50 AM
To: Jennifer Lewis <jlewis@narragansettri.gov>
Cc: Jonathan Gerhard <jgerhard@narragansettri.gov>; Philip Rattenni <prattenni@narragansettri.gov>
Subject: FW: Town of Narragansett - ER and Certified Payroll

B&F Invoice – Lawrence Drive
Looks correct to me.

From: Pete Fogarty <pete@boyleandfogarty.com>
Sent: Wednesday, June 12, 2024 1:36 PM
To: Scott Goodinson <sgoodinson@narragansettri.gov>
Cc: Darleen Crawford <darleen@boyleandfogarty.com>
Subject: [EXTERNAL] FW: Town of Narragansett - ER and Certified Payroll

CAUTION: This email originated from outside of the Town of Narragansett. Do not click links or open attachments unless you know the content is safe.

Hi Scott,

See attached breakdown and invoice for the sewer repair on Lawrence Dr.

Thanks,

Pete Fogarty

Boyle & Fogarty Construction Co., Inc.
B & F Water and Sewer Services, Inc.
www.BoyleandFogarty.com

Office: (401) 231-0007
Cell: (401) 474-5306
Fax: (401) 231-4410

From: Darleen Crawford <darleen@boyleandfogarty.com>
Sent: Wednesday, June 12, 2024 1:17 PM

To: Pete Fogarty <pete@boyleandfogarty.com>
Subject: Town of Narragansett - ER and Certified Payroll

Darleen B. Crawford

Boyle & Fogarty Construction Co., Inc.
www.BoyleandFogarty.com
2 Industrial Drive South, Unit #1
Smithfield, RI 02917

(401) 231-0007 – Office
(401) 231-4410 – Fax

S

REPRINT

Purchase Order

Fiscal Year 2024

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20245120-01**

Delivery must be made within doors of specified destination.

BILL TO

TOWN OF NARRAGANSETT
ATTENTION: ACCOUNTS PAYABLE
25 FIFTH AVENUE
NARRAGANSETT, RI 02882

VENDOR

Boyle & Fogarty Construction Co., Inc.
2 Industrial Drive South
Unit #1
Smithfield RI 02917

SHIP TO

Wastewater Plant
990 Ocean Road
Narragansett RI 02882

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
401-231-0007	401-231-4410	24005400	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
06/06/2024	5224			Wastewater Division

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	B22012 Emerg serv- retrieve camera stuck in line The Above Purchase Order Number Must Appear On All Correspondence, Including Packing Slips and Invoices				
1	Emergency mobilization and dig to retrieve WW camera stuck in sewer pipe under Lawrence Drive. Camera stuck while camera work being done for C'MOM (amount estimated) ***0032 - 50201*** ***$6,259.80*** *B22012 TC approved a one-year extension on 2/5/24; pricing good through 2/7/25.* *Department to arrange for service(s).* *CO#1 increase amount of purchase order to amount of invoice; TM approval attached to move forward and then go to TC to Approve, ratify and confirm.*	6259.8	DLLR	$1.000	$6,259.80

By Susan W. Gallagher
Purchasing Manager

ACCOUNTING COPY

Total Ext. Price $6,259.80
PO Total $6,259.80

AGENDA ITEM NO. E.11

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: James Tierney, Town Manager

DEPARTMENT: Town Manager

SUBJECT:
A MOTION TO APPROVE the waiver of interest for taxpayers in accordance with ordinance Section 70-90 "Waiver of interest on overdue quarterly property tax and utility payments."

SUGGESTED ACTION:
The Town Council adopted ordinance Section 70-90 "Waiver of interest on overdue quarterly property tax and utility payments" on September 20, 2010, that allows the waiver of interest penalties for taxpayers in certain circumstances. Under the current ordinance, taxpayers who are residents of the town and can demonstrate that they have had five years of on time tax payments are eligible to request a one-time waiver. The waiver of interest cannot exceed $500. The ordinance authorizes the Town Council to approve the waiver of interest of taxpayers who request the waiver as far back as July 1, 2008.

The Town Council is being asked to abate the interest penalties for the attached listing of taxpayers.

ATTACHMENTS:
Waiver of Interest - 8-19-2024.pdf

August 19, 2024 Waiver of Interest for Taxpayers

Kathleen Crowley	1 Sea Creast Drive	$21.42

AGENDA ITEM NO. E.12

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Daniel Holland, Information Technology Manager

DEPARTMENT: Information Technology Department

SUBJECT:
A MOTION TO APPROVE the renewal of the website hosting, support, and site refresh with CivicPlus LLC, in the amount of $8,727.86.

SUGGESTED ACTION:
This agreement covers hosting and support for one (1) year, and a redesign/refresh of the Town's website (done every four (4) years). The next refresh is available now. The hosting and support is from 10/1/24 – 9/30/25.

A competitive bid for Website Development and Hosting was awarded to CivicPlus on March 15, 2010. CivicPlus is the only company that can provide this service.

In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, the Purchasing Manager has determined this to be a sole source item.

FUNDING SOURCE:

Funding is available in the Information Technology Operating Account #0001350 50202, Contracted Services.

ATTACHMENTS:
Website FY2025.pdf

Invoice

#312122

10/1/2024

PO #

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

Bill To

Dan Holland
Town of Narragansett
25 Fifth Ave
Narragansett Rhode Island 02882

TOTAL DUE

$8,727.86

Due Date: 10/31/2024

Terms	Due Date	PO #	Approving Authority
Net 30	10/31/2024		

Qty	Item	Start Date	End Date
1	Annual Fee Renewal (Hosting & Support)	10/1/2024	9/30/2025
1	SSL Certificate Annual Fee	10/1/2024	9/30/2025
1	48 Month Redesign Ultimate Annual - CivicEngage Central	10/1/2024	9/30/2025

Total	$8,727.86
Due	**$8,727.86**

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Jill A. Lawler, President Pro Tem

DEPARTMENT: Town Council

SUBJECT:
A MOTION TO READ, PASS AND ACCEPT as a First Reading an ordinance in amendment of Chapter 46 "Miscellaneous Offenses", Article II "Unruly Gatherings".

SUGGESTED ACTION:
The Town's ordinance for unruly gatherings, first offense, currently results in the issuance of an orange sticker. The suggested change to this ordinance will provide law enforcement another 'tool in their toolbox' when assessing the severity of unruly gatherings. This change would give the Municipal Court the discretion to order community service for the first offense and a fine of $500.00 to each person or persons in violation of this section.

In order to be consistent with the Town's short-term rental ordinance for "serious offense", a second nuisance violation shall result in the revocation of the rental registration certificate for the following year.

This ordinance amendment was first introduced at the July 1, 2024 Town Council meeting. After discussion by the Council the matter was continued to review possible changes to the verbiage as written. The attached is the updated ordinance which includes the changes.

ATTACHMENTS:
Ordinance Amendments- Fines for unruly gatherings REVISED.docx

TOWN OF NARRAGANSETT

CHAPTER _____

AN ORDINANCE IN AMENDMENT OF CHAPTER 46 "MISCELLANEOUS OFFENSES" OF THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT

It is ordained by the Town Council of the Town of Narragansett as follows: (Changes marked in red, strikethrough as deletion, underlined as additions. All other text remains unchanged)

Section 1: That Chapter 46 "Miscellaneous Offenses", Article II entitled "Unruly Gatherings" be amended as follows**:**

Sec. 46-32. – Notice of unruly gathering; posting, mailing.

(a) ~~When the police department intervenes at a gathering which constitutes a nuisance under this article, the premises at which such nuisance occurred shall be posted with a notice stating that the intervention of the police has been necessitated as a result of a public nuisance under this article caused by an event at the premises, the date of the police intervention, and that any subsequent event within the period set forth below on the same premises, which necessitates police intervention, shall result in the joint and several liability of any guests causing the public nuisance, or any persons who own or are residents of the property at which the public nuisance occurred, or who sponsored the event constituting the public nuisance more fully set forth below. Any notice posted between September 1 and May 31 of any year shall remain posted until May 31. Any notice posted between June 1 and August 31 of any year shall remain posted until August 31.~~

(a)When the police department intervenes at a gathering which constitutes a nuisance under this article, the premises at which such nuisance occurred shall be posted with a notice stating that the intervention of the police has been necessitated as a result of public nuisance under this article caused by an event at the premises and the date of the police intervention for the cited nuisance and shall result in the joint and several liability of those identified in section 46-34.

(b) In regards to academic year rentals, any notice posted between September 1 and May 31 of any year shall remain posted until May 31. In regards to year round rentals, any notice posted during the lease term shall remain posted until the lease term expiration date. In regards to short term rentals, please refer to Chapter 14, Article XVII 'Short-Term Rentals'.

~~(b)~~(c) The residents and owner of such property shall be jointly responsible for ensuring that such notice is not removed or defaced and it shall be a Code violation carrying a penalty of a minimum, mandatory $100.00 fine in addition to any other penalties which may be due under this section if such notice is removed, obscured or defaced, provided, however, that the residents of the premises or sponsor of the event, if present, shall be consulted as to the

location in which such notice is posted in order to achieve both the security of the notice and its prominent display.

Sec. 46-33. Mailing of notice to property owner.

~~Notice of the intervention shall also be mailed to any property owner on the Town of Narragansett property tax assessment records and shall advise the property owner that any subsequent such intervention within posting periods set forth in section 46-32(a) on the same premises shall result in liability of the property owner for all penalties associated with such intervention as more particularly set forth below.~~ Notice of intervention shall also be mailed to any property owner on the Town of Narragansett property tax assessment records and shall advise the property owner that an intervention occurred as set forth in section 46-32(a) and as a result penalties associated with such intervention will be imposed as set forth below.

Sec. 46-34. Persons liable for ~~subsequent~~ a response to gathering constituting a public nuisance.

(a) If the police department is required to respond to a gathering constituting a public nuisance on the premises, ~~more than once in any posting periods set forth in section 46-32(a),~~ the following persons shall be jointly and severally liable for ~~fines as set forth below~~ penalties pursuant to section 46-35:

(1) The person or persons who own the property where the gathering constituting ~~the~~ a public nuisance took place~~, provided that notice has been mailed to the owner of the property as set forth herein and the gathering occurs at least two weeks after the mailing of such notice~~.

(2) The person or persons residing on or otherwise in control of the property where such gathering took place.

(3) ~~The~~ All person or persons who organized or sponsored such gathering.

(4) All persons attending such gatherings who engage in any activity resulting in the public nuisance.

~~(5) Nothing in this section shall be construed to impose liability on the resident or owners of the premises or sponsor of the gathering, for the conduct of persons who are present without the express or implied consent of the resident or sponsor, as long as the resident and sponsor have taken all steps reasonably necessary to exclude such uninvited participants from the premises, including landlords who are actively attempting to evict a tenant from the premises.~~

~~(b) Where an invited guest engages in conduct which the sponsor or resident could not reasonably foresee and the conduct is an isolated instance of a guest at the event violating the law which the sponsor is unable to reasonably control without the intervention of the police, the unlawful conduct of the individual guest shall not be attributable to the sponsor or resident for the purposes of determining whether the event constitutes a public nuisance under this section.~~

Sec. 46-35. – Penalties for violation.

~~(a)~~ It shall be a Code violation punishable ~~by a $500.00 fine~~ as follows when intervention at ~~the same~~ a location to abate a gathering constituting a public nuisance occurs: ~~within any posting periods set forth in section 46-32(a) after the property was posted in accordance with section 46-32.~~

(1) For a first offense the Municipal Court may impose a fine of $500.00 to any person who organized and/or attended the gathering and/or any person residing at the premise and shall impose a fine of $500.00 to the record owner(s); and

(2) For a second offense the Municipal Court shall impose a $500.00 fine on each person residing at the premises and the record owner(s) and shall revoke the record owner's rental registration certificate for the following rental year.

(b) In addition to the above, the municipal court shall be authorized to order the person or persons in violation to perform community service. For a first intervention, ordering community service shall be discretionary. For a second ~~or third~~ intervention, the municipal court shall, in addition to the monetary penalty set forth above, order the person or persons in violation to perform not less than 25 hours of community service. ~~For a second intervention and not less than 50 hours of community service for a third intervention.~~

Section 2: This ordinance shall take effect upon passage, and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

First reading, read, and passed in the Town Council meeting legally assembled the __ day of August, 2024.

Second reading, read, passed, and adopted in the Town Council meeting legally assembled the __day of September, 2024.

ATTEST:

Sarah Masson
Council Clerk Pro Tem

AGENDA ITEM NO. F.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sean Corrigan, Police Chief

DEPARTMENT: Police Department

SUBJECT:

A MOTION TO APPROVE the purchase and installation services of two (2) MDT tablets for two (2) new police vehicles from Island Tech Services, LLC in the amount of $12,710.00.

SUGGESTED ACTION:

Mobile Data Terminals (MDT) are essential equipment for operations of a police cruiser. This purchase is for the rugged laptops, docking stations, antenna, and other accessories, as well as the installation services.

Island Tech is one of very few vendors who sell, mount and install this equipment. Island Tech is also on the MHEC (MA Higher Education Consortium) contract of which Narragansett is a member.

FUNDING SOURCE:

Funding is available in the Police Department Capital Projects Account #00200190 57008, MDT.

ATTACHMENTS:
ITSIsland_Tech_Services.ITS058852NE.v3.22.pdf

Island Tech Services

Technology Mobility Vehicle

MOB_Narragansett F110/Utility_Q3 1/24/24

Quote #ITS058852NE v3

Prepared by:	Bill to:	Ship to:	Date Issued:
New England Office Jason Danella 980 S 2nd St Ronkonkoma, NY 11779 **P:** 888-615-2770 x243 **E:** jdanella@itsg.us.com	**Narragansett RI Police Department** Town of Narragansett Accounts Payable 25 Fifth Ave Narragansett, RI 02882 **P:** (401) 789-1091 **E:** scroy@narragansettri.gov	**Narragansett RI Police Department** Tony Rotelli 40 Caswell St Narragansett, RI 02882 **P:** (401) 789-1091 **E:** trotelli@narragansettri.gov	**07.25.2024** Expires: **09.24.2024** Contract #:

Products	Price	Qty	Ext. Price
Getac F110 Rugged Tablet PC G6 - i7-1165G7, Windows Hello Webcam, W 11 Pro x64 with 16GB RAM, 256GB PCIe SSD, SR HD LCD+ Touchscreen+Hard Tip stylus), US Power Cord, Rear Camera, WiFi+BT+4G LTE(EM7511)w/integrated GPS/Glonass+Passthrough, 3yb2b	$3,195.00	2	$6,390.00
Tri Pass Vehicle Dock	$650.00	2	$1,300.00
Getac DC Supply	$100.00	2	$200.00
Backlit Keyboard with Touchpad	$300.00	2	$600.00
Tablet Dash Mount for Ford POLICE INTERCEPTOR UTILITY	$650.00	2	$1,300.00
Voltage Timer	$80.00	2	$160.00
Havis - Brother PocketJet 8 Printer Mount for Ford Interceptor Utility	$280.00	2	$560.00
Brother Pocket Jet 823 Kit - Include Printer, Cable, Wiring	**$500.00**	**2**	**$1,000.00**
USB CABLE TYPE A STRAIGHT TO C, 90 DEG DOWN, 10 FT	$0.00	2	$0.00
		Subtotal:	**$11,510.00**

Services	Price	Qty	Ext. Price
Installation and setup of MDT/technology	$550.00	2	$1,100.00
		Subtotal:	**$1,100.00**

ITS Shipping	Price	Qty	Ext. Price
Shipping	$100.00	1	$100.00
		Subtotal:	**$100.00**

Quote Summary	Amount
Products	$11,510.00
Services	$1,100.00
Subtotal:	**$12,610.00**
Shipping:	**$100.00**
Total:	**$12,710.00**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING. PANASONIC & GETAC PRODUCTS ARE BUILT TO ORDER AND NOT RETURNABLE.

A 3% PROCESSING FEE WILL BE ADDED TO ALL INVOICES PAID BY CREDIT CARD.

Acceptance

New England Office	**Narragansett RI Police Department**
Jason Danella	
Signature / Name	Signature / Name Initials
07/25/2024	
Date	Date

AGENDA ITEM NO. F.2

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sean Corrigan, Police Chief

DEPARTMENT: Police Department

SUBJECT:

A MOTION TO APPROVE the annual contract for technical support for the Police Department's computer software system with Tritech Software Systems (Central Square) in the amount of $20,996.56.

SUGGESTED ACTION:

This contract renewal includes the licensing fee, software support and updates for the main software utilized by the Police Department at a cost of $20,996.56. The department began using this software in 2001. The majority of the police agencies in the State of Rhode Island also use Tritech Software Systems software package for their daily operations. The contract period is October 1, 2024 - September 30, 2025. Tritech/Central Square is the manufacturer of this software.

In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, the Purchasing Manager has determined this to be a sole source item.

FUNDING SOURCE:

Funding is available in the Police Administration Operating Account #0001511 50202, Contracted Services.

ATTACHMENTS:
Central Square TriTech Invoice_417407.pdf

Invoice

Invoice No (1 of 1)	Date	Page
417407	8/2/2024	1 of 3

Tritech Software Systems, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
Narragansett Police, RI
Anthony Rotelli
40 Caswell Street
Narragansett RI 02882
United States

Ship To
Narragansett Police, RI
Anthony Rotelli
40 Caswell Street
Narragansett RI 02882
United States

Customer No	Customer Name	Customer PO #	Currency	Due Date
15688	Narragansett Police, RI		USD	9/30/2024

	Description	Units	Rate	Extended
Quote No. Q-179656				
1	CAD to 3rd Party XML 1 Additional Destination Folder Annual - Annual Maintenance Fee CAD to 3rd Party XML Maintenance: Start:10/1/2024, End: 9/30/2025	1	671.30	671.30
2	Admin Clients (Pop. Based) Annual Maintenance Fee - Annual Maintenance Fee Admin (Pop. Based) Maintenance: Start:10/1/2024, End: 9/30/2025	1	806.92	806.92
3	Google Mobile Client Annual Maintenance Fee - Annual Maintenance Fee AVL or Google Mobile clients Maintenance: Start:10/1/2024, End: 9/30/2025	12	67.23	806.76
4	Mobile / FBR Clients Annual Maintenance Fee - Annual Maintenance Fee Mobile/FBR Clients Maintenance: Start:10/1/2024, End: 9/30/2025	12	268.97	3,227.64
5	Detective Client (Pop. Based) Annual Maintenance Fee - Annual Maintenance Fee Detective (Pop. Based) Maintenance: Start:10/1/2024, End: 9/30/2025	1	671.30	671.30
6	Records (Pop. Based) Annual Maintenance Fee - Annual Maintenance Fee Records (Pop. Based) Maintenance: Start:10/1/2024, End: 9/30/2025	1	2,963.20	2,963.20
7	Hunter Systems Booking Camera Interface Annual Maintenance F - Annual Maintenance Fee Hunter Interface Maintenance: Start:10/1/2024, End: 9/30/2025	1	135.62	135.62
8	Law Imaging and Photo Lineup Annual Maintenance Fee - Annual Maintenance Fee Imaging Maintenance: Start:10/1/2024, End: 9/30/2025	1	1,342.60	1,342.60

Invoice

Invoice No (1 of 1)	Date	Page
417407	8/2/2024	2 of 3

Tritech Software Systems, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
Narragansett Police, RI
Anthony Rotelli
40 Caswell Street
Narragansett RI 02882
United States

Ship To
Narragansett Police, RI
Anthony Rotelli
40 Caswell Street
Narragansett RI 02882
United States

Customer No	Customer Name	Customer PO #	Currency	Due Date
15688	Narragansett Police, RI		USD	9/30/2024

	Description	Units	Rate	Extended
9	Mapping - Google Based Annual Maintenance Fee - Annual Maintenance Fee Mapping Google Based Maintenance: Start:10/1/2024, End: 9/30/2025	1	671.30	671.30
10	ODBC Data Dictionary Files (DDF's) Annual Maintenance Fee - Annual Maintenance Fee DDF Maintenance: Start:10/1/2024, End: 9/30/2025	1	271.23	271.23
11	Mobile Law/Fire Message Server Annual Maintenance Fee - Annual Maintenance Fee Mobile (Pop. Based) Maintenance: Start:10/1/2024, End: 9/30/2025	1	1,342.60	1,342.60
12	Dispatch (Pop. Based) Annual Maintenance Fee - Annual Maintenance Fee Dispatch (Pop. Based) Maintenance: Start:10/1/2024, End: 9/30/2025	1	4,034.57	4,034.57
13	Bar Coding Police Property Annual Maintenance Fee - Annual Maintenance Fee Bar Code Maintenance: Start:10/1/2024, End: 9/30/2025	1	671.30	671.30
14	State Interface (Pop. Based) Annual Maintenance Fee - Annual Maintenance Fee State Interface (Pop. Based) Maintenance: Start:10/1/2024, End: 9/30/2025	1	2,156.29	2,156.29
15	Actian Workgroup Annual Maintenance Fee - Annual Maintenance Fee Pervasive Maintenance: Start:10/1/2024, End: 9/30/2025	1	1,223.93	1,223.93

Invoice

Invoice No (1 of 1)	Date	Page
417407	8/2/2024	3 of 3

Tritech Software Systems, a CentralSquare Company
1000 Business Center Drive
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

Bill To
Narragansett Police, RI
Anthony Rotelli
40 Caswell Street
Narragansett RI 02882
United States

Ship To
Narragansett Police, RI
Anthony Rotelli
40 Caswell Street
Narragansett RI 02882
United States

Customer No	Customer Name	Customer PO #	Currency	Due Date
15688	Narragansett Police, RI		USD	9/30/2024

Please include invoice number(s) on your remittance advice.

ACH:
Routing Number 121000358
Account Number 1416612641
E-mail payment details to: Accounts.Receivable@CentralSquare.com

Check:
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	20,996.56
Tax	0.00
Invoice Total	20,996.56
Payments Applied	0.00
Balance Due	**USD 20,996.56**

AGENDA ITEM NO. F.3

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sean Corrigan, Police Chief

DEPARTMENT: Police Department

SUBJECT:

A MOTION TO ACCEPT a Stanton Foundation Grant which will award the Narragansett Police Department up $32,000 for our K-9 program. This grant will enable the Police Department to establish a second K-9 Unit with a separate skill set from our current K-9. The grant is intended to cover the costs associated with such a program. No matching funds are required.

SUGGESTED ACTION:

The Narragansett Police Department has a long and proud history with its K-9 program that dates back to the 1990's. The current program has been continuously running since 2001.

The Narragansett Police Department has successfully written a grant application to; obtain grant funds to purchase a new K-9, the K-9 handler course, in service training for the K-9 handler, an outdoor kennel, equipment, a bulletproof vest for the K-9, dog food for 3 years, vet care allowance for 3 years, a reserve for future K-9 skills training and a reserve for contingency costs. This K-9 will expand the department's coverage for patrol K-9 work and will expand our capacities as this K-9 will be trained to detect narcotics.

This K-9 replaces the K-9 Astor who retired from service this past January. We will utilize this narcotics K-9 and patrol dog for task force work, local call outs as well as drug enforcement and tracking etc. within town.

ATTACHMENTS:
STANTON K-9 Image.pdf
STANTON GRANT Agreement 2024.pdf

STANTON K-9 FOUNDATION

GRANT AGREEMENT

This Grant Agreement is entered into by and between the Stanton K-9 Foundation and the Town of Narragansett pursuant to which the Stanton K-9 Foundation is awarding a $32,000 K-9 Grant to the Town of Narragansett. This Grant is provided to enable the Town to establish a K-9 Unit and is intended to cover the costs associated with such a program, as set forth in the Model Budget attached as Appendix A.

This Grant is provided subject to the following terms:

1. The Town will demonstrate that it has obtained the requisite legal authority authorizing it to enter into this Grant Agreement.

2. The Town agrees that the K-9 grant provided by the Stanton K-9 Foundation shall be used to cover the costs and only the costs set forth on the attached Model Budget, and that these grant funds will not be used for any other departmental activities.

3. Selection of the Canine Officer is at the discretion of the Town, but interviews of potential candidates must include an interview with and approval by experienced K-9 trainer/personnel provided by the Stanton K-9 Foundation.

4. The Canine Officer agrees to commit to serving as handler for an initial five-year period. If for any reason the Canine Officer is unable to continue as handler during that time, the Foundation will have full discretion to rehome the dog as it deems appropriate.

5. The Town agrees to provide release time for the assigned Canine Officer to undergo patrol training (typically 10 to 14 weeks), for specialty training with certification, and ongoing in-service education as appropriate.

6. Patrol training will take place in the fall of 2024 session of the K-9 training program.

*Must train with one of the following: **Berkshire County Sheriff's Office, Boston Police Department's Canine Academy, Connecticut State Police K9 Academy, East Hartford, CT Police Department K9 Academy, Hillsboro, NH Police Department, Massachusetts State Police, Maine State Police, or the Rhode Island K9 Academy**

7. Following completion of patrol training, the Foundation will reimburse the Town up to a maximum of $1,100 per week for a maximum of 14 weeks to offset costs required to maintain staffing levels during this period. In order to receive this reimbursement, the Town must provide the following documents.

    a. Copy of program certification from patrol school

    b. Financial expenditures to date

    c. Sample reporting template (if not the Foundation template)

8. The Town will assist a representative of the Stanton K-9 Foundation in arranging a meeting with the K-9 unit at a mutually convenient time. The Foundation anticipates that this meeting will take place within 30 days following completion of patrol training and certification of the K-9 unit.

9. Following completion of a specialty training program, the Foundation will provide up to $4,500 to reimburse the Town for release time and other expenses associated with specialty training. The Town will provide the Foundation with a copy of the unit's specialty certification in order to be reimbursed. These documents must be submitted within 60 days of certification.

10. Based on the date that the dog and handler are put into service, the Town will provide the following reports. The Town designates Officer Paul Bassett as the individual responsible for reporting to the Foundation. He can be reached at (401)-525-0553 and pbassett@narragansettri.gov . Should the designee leave the Town, the Town will provide the Foundation with a new reporting contact within thirty (30) days. The Town may use the template provided by the Foundation (Appendix B) or some other mutually agreed upon format.

    a. Quarterly activity reports on K-9 unit use for the first year and annual reports thereafter for the next 3 years; and

    b. Quarterly financial reports on K-9-unit spending for the first year and annual reports thereafter for the next 3 years; and

    c. Timely reports (within 14 days of the incident) on any K-9-unit incidents, including complaints from the public or injuries sustained by the public, or the unit.

11. If a K-9 officer does not begin training within 180 days of the receipt of grant monies by the Town, the Town will, at the Stanton K-9 Foundation's request, return the funds to the Foundation.

THE TOWN/CITY OF NARRAGANSETT

By:_____

Title:_____

Print Name:_____

Date:_____

STANTON K-9 FOUNDATION

By:_____
Stephen W. Kidder
Trustee, Stanton K-9 Foundation
President, Hemenway Trust Company LLC

Date:_____

Appendix A

Model Budget for Establishment of K-9 Unit

Item		*Cost*
"Green Dog" and trained for the purpose of work/police work. The dog should come with a 1-year health guarantee, along with a guarantee of success in completing a K-9 training course.	$	9,000
Initial training, BPD K-9 handler course (or comparable facility)	$	1,400
In service training, K-9 handler	$	500
Cost of cruiser conversion for K-9 team use	$	6,000
Outdoor 6'x12' kennel and doghouse at handler's home	$	3,000
Miscellaneous training and handling equipment (collars, leashes, bite sleeves, exercise balls)	$	2,000
K-9 bulletproof vest	$	850
Dog food, 3 years@ $650 per year	$	1,950
Vet care allowance, 3 years @$1,000 per year	$	3,000
3 year costs	**$**	**27,700**
Reserve for contingencies: 10%	$	2,770
Project costs	**$**	**30,470**
Reserve for future K-9 skills training	$	1,530
Grant total	**$**	**32,000**

*Please note the Initial Grant does not cover costs of any wages. Departments can be reimbursed for the K9 Unit's time spent in training with our Patrol School Grant ($1,100 per week of school) and Secondary School Grant ($4,500).

Appendix B

STANTON K-9 FOUNDATION PROGRAM REPORTING FORM

(please attach any and all supporting documents from tracking software and/or financial transactions)

Organization:	
K9 Team:	
Reporting Period:	

CATEGORY	**TOTAL**
Callouts:	
Deployments:	
Tracks:	
Area Searches:	
Building Searches:	
Article Searches:	
Narcotics Searches:	
Community Policing Demonstrations:	
Apprehensions:	
Narcotic Seizures	
In-Service Training Sessions:	
Training Seminars (articulate below):	
Other:	

FINANCIAL	**TOTAL**
Starting Balance This Period:	
Contributions (describe below):	
Expenses (describe below):	
Balance at End of Period:	

NOTES (Please list highlights below):

AGENDA ITEM NO. G.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Scott Partington, Fire Chief

DEPARTMENT: Fire Department

SUBJECT:
A MOTION TO APPROVE the Fire Department's request to hire three (3) Probationary Firefighters as replacements due to recent retirements within the department.

SUGGESTED ACTION:
The Fire Department recently had three senior members retire effective as of June 17, 2024. This request for hire will serve to replace those firefighters.

When a firefighter ends employment with the Narragansett Fire Dept. (whether through retirement, illness, disability, termination, or otherwise) a vacancy within the fire department is created and must be filled in order to maintain the necessary minimal operational staffing levels as set forth by the Town and as required within the Collective Bargaining Agreement (per Article III, Section 1). These replacement hires will maintain the current combined operational and administrative staffing levels.

The hiring, training and replacement process of a firefighter is lengthy. A candidate selected from the active established hiring list must first submit to all the necessary medical, psychological and criminal background screenings. Once hired as a “Probationary Firefighter”, they are sent to the next available recruit training class at the RI State Municipal Fire Training Academy in Exeter, RI. The training academy currently conducts between two (2) to four (4) recruit training classes annually; each lasting twelve (12) weeks. Seats for each recruit training class are limited and must be reserved well in advance.

AGENDA ITEM NO. H.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Michelle Kershaw, Parks & Recreation Director

DEPARTMENT: Parks and Recreation Department

SUBJECT:
A MOTION TO RESCIND the bid award for Toter Trash Bags for the Parks and Recreation and Public Works Departments from Interboro Packaging Corporation due to noncompliance of bid specifications and AWARD to the second lowest bidder, Fordion Packaging Ltd., at the unit costs of $14.92 per Case of 64-gallon clear bags and $20.69 per Case of 64-gallon black bags, for a one (1) year period.

SUGGESTED ACTION:
This bid was for the purchase of toter trash bags in two (2) different colors, for the use by Parks and Recreation as well as Public Works. The expected annual usage of these bags is: 108 cases of clear toter trash bags for recyclables, and 420 cases of black toter bags for regular trash bags for the Parks and Recreation and Public Works Departments (estimated annual cost is $8,148.96). This is a new bid for the Town. In the past, the Town solicited a Request for Quotation for only the Parks and Recreation usage of bags. This bid includes usage for both departments. The unit prices are to be held for one (1) year from the date of award.

Requests for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State of RI Purchasing Division websites. Eight (8) vendors were solicited and five (5) responded. The attached spreadsheet lists the results from the solicitation. Town Council awarded the bid to Interboro Packaging Corp. on May 20, 2024. Since that time, the vendor has provided bag samples that did not comply with the bid specifications and they will not comply with the ordering frequency that we stated in the bid. The next lowest bidder, Fordion Packaging Ltd. will comply with all of the bid specifications.

FUNDING SOURCE:
Funding is available in the respective department's operating account for supplies.

ATTACHMENTS:
B24027_solicitation_results.pdf

Town of Narragansett, RI

Toter Trash Bags, B24027

Parks & Recreation Department

Bid Opening - Wednesday, May 1, 2024 at 11:00 am

Vendor	Price per Case - 64 gallon Clear	Price per Case - 64 gallon Black	Total usage - Clear bags (108 cs)	Total usage - Black bags (420 cs)	TOTAL $ - Both colors
Interboro Packaging Corporation	$17.82	$14.82	$1,924.56	$6,224.40	**$8,148.96**
Fordion Packaging Ltd.	$14.92	$20.69	$1,611.36	$8,689.80	**$10,301.16**
Unipak Corp.	$19.90	$15.90	$2,149.20	$6,678.00	**$8,827.20**
Mina Holdings LLC	$48.84	$39.67	$5,274.72	$16,661.40	**$21,936.12**
Central Poly - Bag Corp.	$19.58	$13.98	$5,274.72	$5,871.60	**$11,146.32**

B24027/SG

AGENDA ITEM NO. H.2

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Michelle Kershaw, Parks & Recreation Director

DEPARTMENT: Parks and Recreation Department

SUBJECT:
A MOTION TO APPROVE a request from the University of Rhode Island Panhellenic Council to host "Seas the Day with Greek Life" at Narragansett Town Beach on Tuesday, September 3, 2024, subject to state and local regulations.

SUGGESTED ACTION:
The objective of URI's "Seas the Day" event is to allow first-year students the opportunity to forge relationships with a relaxing day at the beach prior to the start of the fall semester, ensuring a smooth transition into college life. The event hopes to encourage new students to build and maintain new relationships and showcase the area due to its proximity to the university, allowing many first-year students the opportunity to visit Narragansett Town Beach for the first time. The event is also geared to recruiting men and women who have an interest in Greek Life. A detailed operations plan has been provided and attached to this agenda. Students will not be allowed to participate in this event unless they have signed a waiver of responsibility, had their bags checked for alcohol, and presented their URI student ID prior to boarding bus transportation. Any student appearing impaired will not be allowed on the bus. URI staff will ensure that all trash is collected throughout the day and will work closely with beach management to ensure a successful event. The number of participants is expected to be between 800-1000 students. URI will also coordinate with Narragansett Police in hiring two (2) detail officers for the event. Liability Insurance in the amount of one million dollars per occurrence has been provided for this event.

ATTACHMENTS:
Facility_Use_Form_completed_by_Trinity_O_Neill.pdf
Seas the Day Operation Plan.pdf
Liability Insurance.pdf

Narragansett Parks & Recreation

Facility Use Form

170 Clark Road
Narragansett, RI 02882
401-782-0658

Organization (If applicable):
URI Greek Life

Contact Person: Trinity O'Neill **Phone:** 401-284-8333 **Fax:** _____

Email: uripanhel.recruitment@gmail.com

Time requested must include preparation and cleanup. Facility request is not approved until you receive signed confirmation from the Parks and Recreation Department.

Event: Seas the Day with URI Greek Life **Number of Participants:** 800-1000

Dates: Sept 3 2024 **Start Time:** 8:00am **End Time:** 4:00pm

Please give a brief description of your event (Please attach further documentation if needed):

See attached plan for full event details

Requested Facility(s)

___Big Sprague	___Tennis Building
___Clarke Road	___Christofaro Park
___Little Sprague	___George C
___Boon Street	X Town Beach
___Eastwood Look	___Other

___Lights will be needed at the facility I am requesting

Area(s) Requested

___Baseball Field	___Basketball Court
___Lower Soccer Field	___Tennis Court
___Upper Soccer Field	___Playground Area

Participation Waiver

In consideration of the use of a Narragansett Parks and Recreation Facility, I hereby waive, release and discharge any and all claims for damages for death, personal injury, or property damage which I may have, or which hereafter accrue to me as a result of my use of the reserved facility. This release is intended to discharge in advance the Town of Narragansett, and all of its officers, agents and employees from and against any and all liability arising out of or connected with the use of said facility. It is understood by my signature below that I have agreed that this waiver, release and assumption of risk is to be binding on my heirs, personal representatives, next of kin, spouse and assigns. The signature below indicates the requesting group or individual it is in agreement with all Narragansett Parks and Recreation facility use procedures and the participation waiver. Drones or UAS are not permitted on Town Property without a permit.

Note: Permit may be revoked at any given time by this department

In consideration of the issuance of this permit, the above agrees to pay for any and all damages that may be incurred in connection with use of same.

Fee Due: Ø

Signature: TRINITY A. O'NEILL Date: 7/18/2024

Director's Signature: M.K. Gilhart - Date: 7/30/24

“Seas the Day with Greek Life” URI - Narragansett Beach Day Fall 2024 Proposal

Date: Tuesday, September 3rd, 2024
Time: 9:00am-4:00pm
Location: Narragansett Town Beach
(open and free to the public AFTER Labor Day)

Purpose

To allow first-year students to forge relationships with a relaxing day at the beach prior to the start of classes to ensure a smooth transition into college life.
To build and maintain relationships with stakeholders in the town of Narragansett.
To showcase the area in which our school is located in a relaxed setting, allowing many first-year students to experience all that Rhode Island has to offer.
To recruit men and women that are prospective to Greek Life in a comfortable environment.

Acknowledgement of Previous Years

In previous years Beach Day was run very successfully as a “wellness” or “relaxation” event prior to the start of fall semester classes. In 2017, due to a lack of communication and ineffective PR, the message was misconstrued and resulted in a more high-risk event. Prior to this, Beach Day was considered a relaxing event that students, Greek and non-Greek alike, looked forward to in order to settle into the start of the school year. Extensive measures are being taken to ensure that the Beach Day Event follows its intended purpose and is simultaneously safe and fun. The 2019 and 2021 implementation of Seas the Day returned this event to its intended mission and ran successfully.

Stakeholders

Interfraternity Council Officers
Panhellenic Council Officers
Fraternity & Sorority Chapters & Leadership
Greek Affairs Staff
Dean of Students Staff
URI Police
Narragansett Police
Town of Narragansett
First Year Students
Security Company
Bussing Company
EMS (as applicable)

Communication & Public Relations

A detailed PR plan has been created and distributed to our IFC and Panhellenic public relations chairs. At a later date, closer to the event, a version of this plan will be distributed to all chapter PR chairs. The PR plan places an emphasis on the relaxed nature of the event, while explaining the importance of following the event rules. Similarly, a communication plan will be distributed to the chapters which outlines their role in the event and the rules and regulations they must follow. It provides a timeline of the event and all requirements they must meet in order to participate in the event. The outline of the event will be covered at the Leader’s Summit and chapter presidents will be educated on behavior expectations and the event’s purpose.

Event Management

Event Management Teams (IFC, Panhellenic, Supporting Professional Staff)

On Campus Bus Area - Barlow Circle

- 1 URI PD will be present on campus at the boarding of the buses, monitoring students and ensuring the safety of everyone boarding the bus.
- Security will also be present on campus, checking the bags of students before they board the buses.
- Staff & Student Leaders will assist in boarding the buses and handing out wristbands/signing of waivers (recommendation by Dr. Graney)
- Students who appear visibly intoxicated will not be allowed entry into the event nor will they be allowed to board the bus. We will collaborate with URI PD on their judgment/assessment of next steps regarding this matter.

On Site Beach Management

- Students will not be allowed entry without a wristband.
    - To obtain a wristband they must sign a waiver, have their bags checked, and show their URI ID if taking the bus from campus
    - To obtain a wristband as a chapter participant, they must check in at the chapter tent location
- Panhellenic & IFC will have designated staffing shirts for Narragansett Town Beach staff to easily find throughout the event (expectation from Narragansett Town Managers) and staff entrances to the beach to direct traffic to or from the event. Non-participants will be directed to opposite ends of the beach if members of the public wish to attend the beach for the day
- Panhellenic & IFC will have designated staffing to check on trash (expectation from Narragansett Town Managers) and bringing full trash to the dumpster
- Following the end of the event, staffing will do a final clean up of the beach to ensure all trash from the event is taken care of and brought to dumpster

Participating Chapters

- Chapters are allowed to come at 10:00 to set up tents.
- Every representative from a chapter MUST be wearing an appropriately-colored wristband as well as a chapter shirt with VISIBLE letters.
    - Each chapter is allowed to send a maximum of 10 members
    - Additional members will be turned away not with a wristband
- EVERY chapter that plans to attend needs to have some type of establishment set up (to enforce the idea of active recruitment)
    - Mandatory to have a tent and letters for each chapter
    - Tables, chairs, flags, games (cornhole) etc. are optional
- Chapters must stay for the duration of the event and must have an establishment (tent and letters at minimum) set up for the entirety of their stay.

    - Appropriately colored wristbands must be worn for the duration of their stay. Failure to do so will result in removal from the event.
- Chapters may not serve food or drinks from their establishments.
    - Chapters may not bring food or drinks, and all liquids must be thrown out prior to the event.
- Chapters must keep all formal recruitment rules and regulations in mind while participating in the event
    - Failure to do so may result in an infraction or judicial board
- Chapters must clean up their entire establishment including any and all trash.

First Year Student Attendees

- All first-year students must check in prior to getting on the bus.
    - They must sign a waiver certifying that they are 18 or older (if applicable/as needed)
    - After signing the waiver & having their bag checked they will receive a wristband.
- Before boarding the bus, their bags will be checked by security at the Memorial Union or Barlow Circle bus circle.
    - No outside liquids will be allowed. Waters will be provided at the event.
    - Any drinks must be thrown out prior to boarding the bus
- After arriving to the beach, first year students will be directed straight to our beach area. Any student that wishes to depart the event and not take the bus back to campus will not be allowed back into the beach event. Their wristband will be cut if they depart the area.
- First-year students may come and go as they please based on the availability of our provided transportation. Busses will be shuttling to and from campus periodically throughout the event. The last bus will depart at 12:00 and no longer brings new students to the beach from that point.
    - Buses may not be overfilled. If a bus is full a student may not board.
    - If they miss buses they are responsible for their own transportation.
- Students must wear their wristbands for the duration of their stay. Failure to do so will result in removal from the event.

Sample Event Management Timeline Included Below

Accountability

The communication plan provided to chapter leadership (see Communication & Public Relations) outlines the event rules and also the consequences of not following these rules. Any violation of the rules may result in consequences including, but not limited to, an infraction, judicial board, a referral to URI conduct, or removal from the event. Chapter leadership will be educated on accountability at our fall leader's summit, which occurs in the week leading up to the event. Judicial action for violations of expectations will be held accountable through various channels depending on the violation. This can include: Individual Chapter Judicial Board,

Panhellenic/IFC Judicial for Chapter Violation, URI Community Standards for university policy violation and town/state/federal law held accountable by URI & Narragansett PD

IFC and Panhel Planning

- Police Detail
    - 1 URI PD at the bus
    - Security at the bus circle to check bags
    - 2-4 Narragansett PD at the beach
    - This is based off how many potential new members we are expecting
- Busses to shuttle students to and from campus
    - Leave from Barlow Circle or Memorial Union Bus Circle, have 4 busses available every 20 minutes from 10:00-12:30
        - Advertise first bus from campus at 10am, leaves at 10:00am
        - Advertise last bus leaves campus at 12:00, leaves at 12:30pm
- Wristbands for attendees - colors subject to change
    - One color for fraternities & sororities participating
    - Different Color for first year students/potential new members
- Waiver
    - Create waiver outlining rules and regulations surrounding the event, certifying that they are 18 years of age if they intend to ride the bus to the event, and listing possible consequences of breaking any of these rules
- Pre-Meeting
    - Either a pre-meeting or a conference call with stakeholders and the PD on expectations and risk mitigation plan from the event. Give run down of the event with full scheduling and staffing list.
- Communication Plan to Chapters
    - Expectations will be sent out in August and reaffirmed during our Fall Leader's Summit before school starts. Communication plan explains in extensive detail the event rules and regulations as well as consequences for not following these expectations.

Bus Ride Waiver Information (if needed/applicable)

- All students are expected to adhere to local and state laws
- All students are expected to adhere to all URI recruitment rules.
- Taken directly from student handbook:
    - The University expects students to adhere to all University Policies, Procedures, and Practices.
    - Illegal consumption and possession of alcohol
        - Possession and/or consumption of alcoholic beverages is limited to individuals who are 21 years of age or older. Students under 21 cannot transport alcohol in their cars nor have it in their possession while on

campus. Empty alcohol containers randomly located in a room of someone under 21 may result in charges.

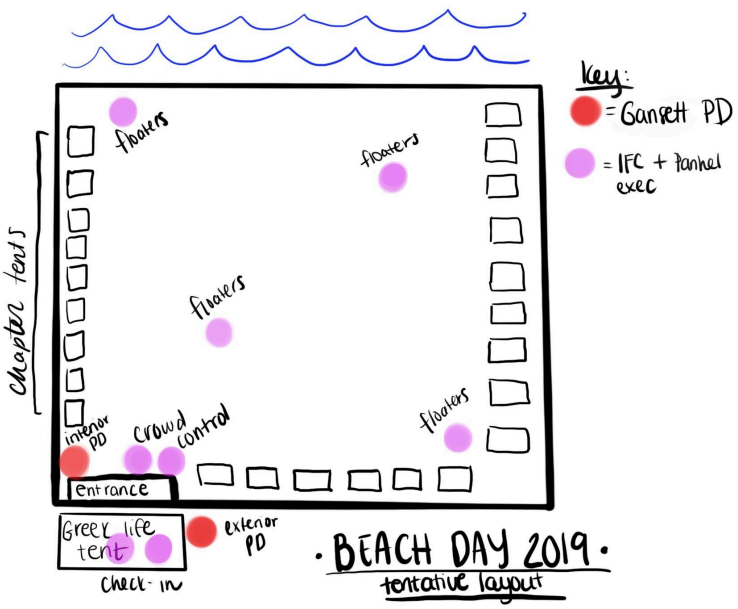
- Serving or Providing Alcohol
  - Serving alcoholic beverages to an individual under 21 years of age, purchasing alcoholic beverages for an individual less than 21 years of age, or negligently allowing a minor to consume alcoholic beverages is prohibited. Serving alcoholic beverages to someone who is visibly intoxicated is prohibited.
- Drugs
  - The use, possession, sale or distribution of narcotics, steroids, stimulants, depressants, hallucinogens, or any other controlled substance or paraphernalia without a prescription are prohibited.
- Drug Paraphernalia.
  - Drug paraphernalia is prohibited on campus and may be subject to investigations for drug presence. Drug paraphernalia is defined as any equipment, product, or material of any kind which is primarily intended or designed for use in manufacturing, compounding, converting, producing, processing, preparing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance, possession of which is unlawful.

Budget:

- Expected Costs to be completed closer to event time

Item	*Expected Cost*	*Total Cost (updated after Event)*	*Notes*
DJ			
Wristbands			2 Colors - 1 for PNM; 1 for Chapter Participants, must have to enter
Narragansett Police			
Narragansett Lifeguards			
Narragansett Concessions			
Buses (Charter Buses)			10am - 3pm - 4 Buses may add a 5th
URI PD (check in)			930am-130pm
Water Pallets			
Staffing Shirts			
Event Signage			PR Signage
SSG Security for Bus Boarding			2 Security- Checks Bags at Bus

Total	$6000		



Risk Mitigation Plan

Staffing and Risk Management Locations:

- One IFC and one Panhellenic executive member will be the head of the Greek Life Tent. They will be overseeing check-in and waivers, and will be aided by other members of Panhellenic and IFC. These members will be wristbanding the students and checking bags.
- A member from both the Panhellenic and IFC board will be immediately within the entrance to the event and will be facilitating crowd-control and ensuring that nobody without wristbands is entering the event.
- The rest of the Panhellenic executive board will be serving as floaters. They will be walking around the event, monitoring, and helping out where they are needed. They will aid in crowd control if necessary and will keep an eye out to make sure that all chapter members and all PNMs are wearing the appropriate wristband. They will ensure that recruitment rules and regulations are being followed and no “dirty” rushing is occuring.
- All Panhellenic chairs will be functioning as Recruitment Counselors during this time, and will be wearing easily distinguishable shirts so that they can be recognized by both members of the Greek Life board and by PNMs. They will be answering questions or concerns that PNMs may have, as well as keeping an eye on things to ensure all runs smoothly. They will report directly to the Panhellenic executive board.
- All remaining IFC board members will be serving as floaters. Their job will be to walk around and monitor the event, help with anything needed by other Panhellenic or IFC members, Police, or Security, while also being available to the PNM’s to answer any questions or concerns they may have. Floaters should also be checking to make sure all event attendees are wearing the appropriate wristband, and following the rules and regulations of recruitment and the town. All IFC members will be wearing distinguishable shirts so they are easily recognized by other board members, event staff, and PNM’s.
- One police will be located “externally” to monitor incoming students and aid the members of Panhellenic and IFC at the check in table. If anyone is intoxicated and refused entry they may help with the removal of the individual.

- One police will be located “internally,” immediately within the entrance of the event. They will be asked to monitor students within the event and, if necessary, escort students without wristbands out of the event.

Schedule

Bus Schedule:

Bus	Departing URI	Arrive URI	Bus	Depart Beach	Arrive URI
Bus 1	10:20	10:40	Bus 1	12:40	1:00
Bus 2	10:30	10:50	Bus 2	12:50	1:10
Bus 3	10:40	11:00	Bus 3	1:00	1:20
Bus 4	10:50	11:10	Bus 4	1:10	1:30
Bus 1	11:00	11:20	Bus 1	1:20	1:40
Bus 2	11:10	11:30	Bus 2	1:30	1:50
Bus 3	11:20	11:40	Bus 3	1:40	2:00
Bus 4	11:30	11:50	Bus 4	1:50	2:10
Bus 1	11:40	12:00	Bus 1	2:00	2:20
Bus 2	11:50	12:10	Bus 2	2:10	2:30
Bus 3	12:00	12:20	Bus 3	2:20	2:40
Bus 4	12:10	12:30	Bus 4	2:30	2:50
Bus 1	12:20	12:40	Bus 1	2:40	3:00
Bus 2	12:30	12:50	Bus 2	2:50	3:10
Bus 3	12:40	1:00	Bus 3	3:00	3:20
Bus 4	12:50	1:10	Bus 4	3:10	3:30

Each bus can carry a maximum of 52 occupants, totalling a maximum of 832 occupants each way. Bolded times denote official event start and end time.

Event Timeline

Time	Event	Staff
7:30am	Small group of staffing to arrive to block off desired area before beach go-ers arrive	Simo, 2-3 Panhellenic and IFC
9:00am	Panhellenic and IFC arrive on-site to prepare and wait for chapter members and police to arrive. Greek Life information and check-in tent is set up.	Panhellenic and IFC
10:00am	Chapters arrive on site. Once their bags are checked and it is ensured they have	Panhellenic and IFC

	wristbands, they begin to set up their tents. IFC and Panhellenic members aid chapters in setting up as well as help the DJ get set up. Police are greeted and once again given a rundown of the event.	
10:50 Morning Shift	First bus arrives. Panhellenic and IFC are in place with their given responsibilities. Check-in tent will be responsible for waivers and wristbands for those who haven't been wristbanded yet. Crowd control will ensure all individuals entering the event are wearing wristbands. Floaters will be keeping an eye on the event and making sure all is running smoothly and that all participants are following the event rules. They will also be on trash patrol, ensuring that bins get emptied and that there is no floating trash around the beach. They will remain in constant contact with the police as well as in contact with the IFC and Panhellenic Reps who are remaining on campus.	**On Campus Check In:** **Check-In Tent:** **Overseeing: Aiding:** **Crowd Control:** **Floaters:** *IFC/Panhel will provide final list*
12:30 Afternoon Shift	Shift change.	**On Campus Check In:** **Check-In Tent:** **Overseeing:** **Aiding:** **Crowd Control:** **Floaters:** *IFC/Panhel will provide final list*

Seas the Day Lead Management Team

Trinity O'Neill - Panhellenic Council Recruitment Vice President
uripanhel.recruitment@gmail.com

Keegan Zelano - Interfraternity Council Recruitment Director
recruitment.ifc.ri@gmail.com

Kelsey Gil - Panhellenic Council President
uripanhel.president@gmail.com

Brian DiPalma - Interfraternity Council President
president.ifc.ri@gmail.com

Alison Burke - Assistant Director, Greek Affairs
alison_burke@uri.edu

Dr. Steve Simo - Assistant Dean, Student Engagement
stephenjsimo@uri.edu

Tiera Bacote - Graduate Assistant, Greek Affairs
tiera_bacote@uri.edu

Updated 7.18.2024

UNIVE-1 OP ID: MLB

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RI Assoc of Ins Agents, Inc. 2400 Post Road Warwick, RI 02886 401-732-2400	CONTACT NAME: Marcia L Berthiaume, AAI, CPIA PHONE (A/C, No, Ext): 401-732-2400 FAX (A/C, No): 401-732-1708 E-MAIL ADDRESS: mberthiaume@iiari.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : University of RI -Self Insurer
INSURED The University of Rhode Island and the Board of Trustees for the University of Rhode Island 75 Lower College Rd, Suite 118 Kingston, RI 02881	INSURER B : United Educators
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR			URI - SELF INSURER	07/01/2024	07/01/2025	DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	X SIR $1,000,000						MED EXP (Any one person)	$
	X Liquor Liability						PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 20,000,000
	X EXCESS LIAB CLAIMS-MADE			GLX202400427400 / G96-90P	07/01/2024	07/01/2025	AGGREGATE	$ 20,000,000
	DED X RETENTION $ SIR						RETENTION	$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

POLICY PROVIDES COVERAGE FOR THE UNIVERSITY OF RHODE ISLAND AND ITS BOARD OF TRUSTEES WITH RESPECTS TO THE NEW STUDENT WELCOME TRIP TO NARRAGANSETT TOWN BEACH ON 09/03/2024.

CERTIFICATE HOLDER

Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Marcia L. Berthiaume

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AGENDA ITEM NO. I.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Stephen Daignault, Public Works Director

DEPARTMENT: Public Works Department

SUBJECT:
A MOTION TO APPROVE the proposal from Boyle & Fogarty Construction Co., Inc., in the amount of $10,800.00 for sewer line repairs at the Towers and any other incidental costs that may occur from this project.

SUGGESTED ACTION:
On May 17, 2024, DPW received a Meshify Defender Leak Sensor Alarm. Upon inspection it was discovered that the building sewage was backing up into the building. The incident was cleared and cleaned. The event occurred because the original cast iron sewer lines were so rotted that they are lined with layers of shale. DPW contacted Guaranteed Router Service who cleaned the pipes. This has worked only on a temporary basis as the company had to return at least one other time to re-snake the pipes to clear blockages. DPW worked with our Wastewater Division to camera and locate the pipes. It was clear that the cast iron pipes that are located outside of the building need to be replaced. DPW has received the quote from Boyle & Fogarty Construction Co., Inc., for the amount of $10,800.00 not including other incidental costs that may arise once work begins.

Boyle & Fogarty holds the Miscellaneous Repair and Construction Contract for sewer repairs (Town Council approved the contract extension on February 5, 2024). The current Town Council policy on these contracts requires Town Council approval for all work orders that exceed $6,000.00.

FUNDING SOURCE:
Funding is available in the Towers Capital Projects Account #0504 50704, Other Capital Improvement.

ATTACHMENTS:
B_F_Proposal_-_Town_of_Narragansett_Sewer.pdf
B22012 Miscell Repair & Construction_Boyle & Fogarty_Good until 2-7-25.pdf

Proposal

BOYLE & FOGARTY
CONSTRUCTION CO., INC.
2 Industrial Drive South, Unit 1
Smithfield, Rhode Island 02917
Telephone (401) 231-0007 • Fax (401) 231-4410

PROPOSAL SUBMITTED TO	PHONE	DATE
Town of Narragansett	401-782-0687	7/24/2024
STREET	**JOB NAME**	
260 Westmoreland St.	The Towers	
CITY, STATE AND ZIP CODE	**JOB LOCATION**	
Narragansett, RI 02882	Ocean Rd. Narragansett	
ARCHITECT	**DATE OF PLANS**	**JOB PHONE**

We hereby submit specifications and estimates for:

Replacement of sewer lateral at the Towers, which includes:

-Labor/Equipment to perform the work
-Connect to existing cast iron pipe right outside foundation with a 4x4 fernco
-Install 4" Schedule 40 to a backcheck/clean out comination
-6x4 fernco to convert the lateral to 6" SDR 35
-Make either a new wye connection or a sewer tap at the main on the other side of the hedges (depends on what we find)
-Crushed stone for bedding
-Saw cut sod in the neighbor's yard and place back after completion of pipe work/backfill/compaction

Total = $10,800.00

Does Not Include:
-Permits/fees
-Replacement of sewer main in neighbor's yard if it is determined that the pipe is in poor condition
-Interior work inside the Tower building
-Ledge/Large boulder removal (if encountered)

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Ten Thousand Eight Hundred Dollars dollars ($ $10,800.00)

Payment to be made as follows :

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

AGENDA ITEM NO. H.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: February 5, 2024

FROM: Susan Gallagher, Purchasing Manager

DEPARTMENT: Finance Department

SUBJECT:
A MOTION TO APPROVE the one (1)-year contract extension for Miscellaneous Repair and Construction for the Water Division, Wastewater Division, and Public Works Department with George Sherman Sand & Gravel Company, Inc. and Boyle & Fogarty Construction Co., Inc. at their quoted unit prices and percentage mark-ups for outside contracted services and materials (excluding Bid Items 2F and 2G), under the same terms and conditions as the original contract.

SUGGESTED ACTION:
This miscellaneous repair contract is mostly used by the Water Division, Wastewater Division, and Public Works Department for emergency and programmed utility, road, and site work projects. This contract includes rates for labor, equipment, and materials. Both vendors have completed projects for the Town and the departments are satisfied with their pricing and performance. The extension period for this contract is: February 8, 2024 – February 7, 2025.

Town Council multi-awarded the original bid to George Sherman Sand & Gravel Company, Inc. and Boyle & Fogarty Construction Co., Inc. on February 7, 2022 and approved a one-year extension on January 17, 2023. Any project initiated under this contract with a value exceeding $6,000.00, requires prior Town Council approval and has a limit of $50,000.00 unless further Town Council approval is obtained.

FUNDING SOURCE:
Funding is available in the appropriate department's operating or capital projects account.

ATTACHMENTS:
B22012 Results for Miscell Repair and Construction Wat WW PW.pdf
B22012 Renewal letter Miscell Repair and Constr Boyle & Fog.pdf
B22012 Renewal letter Miscell Repair and Constr Geo Sherman.pdf

Town of Narragansett
Finance Department • 25 Fifth Avenue • Narragansett, RI 02882-3699
Tel. (401) 782-0644 TDD (401) 782-0610 Fax (401) 788-2555

January 11, 2024

RECEIVED
JAN 16 2024
By

Boyle & Fogarty Construction Co., Inc.
2 Industrial Drive South, Unit 1
Smithfield, RI 02917
E/m: pete@boyleandfogarty.com

ATTN: Peter Fogarty

Re: Bid – Miscellaneous Repair & Construction for Water, Wastewater, and Public Works

Dear Pete,

The Narragansett Town Council approved the one-year extension for the reference bid with your company on January 17, 2023 for the period ending February 7, 2024. Within the contract documents, there is a provision to extend the contract annually, at no change in the bid prices or the contract terms. This extension requires both your agreement and ours.

The Town of Narragansett would like to extend this contract for Miscellaneous Repair & Construction for the period of February 8, 2024 through February 7, 2025, pending Town Council approval. If you agree to this extension at the current bid prices, please sign below as indicated. If you are not interested in this extension, please indicate below as well. After you have indicated your preference, please email this signed letter to me at sgallagher@narragansettri.gov. Thank you for your cooperation in this matter.

Sincerely,

Susan W. Gallagher
Purchasing Manager

Boyle & Fogarty Construction Co., Inc. hereby ***agrees*** to contract extension for the period through February 7, 2025.
(Company Name)

(Signature and Date) 1/15/24

Or

_____ hereby ***declines*** contract extension for the period through February 7, 2025.
(Company Name)

_____ _____
(Signature and Date)

SG/L24029A

Town of Narragansett, RI							
Miscellaneous Repair and Construction: Water/WW/PW, B22012							
Engineering Department							
Bid Opening - Tuesday, January 4, 2022 - 11:00 am							
Item	**Estimated**	**Vendor 1**		**Vendor 2**		**Vendor 3**	
	Quantity	**George Sherman**		**Boyle & Fogarty**		**Key Corporation**	
		Sand & Gravel Co., Inc.		**Construction Co., Inc.**			
		Unit Cost	**Exten. Cost**	**Unit Cost**	**Exten. Cost**	**Unit Cost**	**Exten. Cost**
1. Construction Labor:		----------					
1A. Laborer	100 Mhrs	$80.00	$8,000.00	$89.00	$8,900.00	$90.00	$9,000.00
1B. Foreman	100 Mhrs	$135.00	$13,500.00	$95.00	$9,500.00	$90.00	$9,000.00
1C. Equipment Operator	100 Mhrs	$87.00	$8,700.00	$91.00	$9,100.00	$95.00	$9,500.00
1D. Truck Driver	100 Mhrs	$77.00	$7,700.00	$75.00	$7,500.00	$90.00	$9,000.00
1E. Certified Flagger	100 Mhrs	$100.00	$10,000.00	$70.00	$7,000.00	$85.00	$8,500.00
Subtotal:			*$47,900.00*		*$42,000.00*		*$45,000.00*
2. Construction Materials:		----------					
2A. 3/4" crushed stone	200 Cy	$50.00	$10,000.00	$40.00	$8,000.00	$60.00	$12,000.00
2B. Common borrow	500 Cy	$15.00	$7,500.00	$35.00	$17,500.00	$30.00	$15,000.00
2C. Bank run gravel	500 Cy	$18.00	$9,000.00	$35.00	$17,500.00	$35.00	$17,500.00
2D. Processed gravel	500 Cy	$25.00	$12,500.00	$35.00	$17,500.00	$45.00	$22,500.00
2E. Screened loam 4"	100 Sy	$10.00	$1,000.00	$22.00	$2,200.00	$20.00	$2,000.00
2F. Temp. asphalt patch	1 Ton	$567.00	$567.00	$160.00	$160.00	$375.00	$375.00
2G. Perm. Asphalt patch	1 Ton	$875.00	$875.00	$230.00	$230.00	$375.00	$375.00
2H. Batch-mixed concrete	50 Cy	$425.00	$21,250.00	$210.00	$10,500.00	$300.00	$15,000.00
Subtotal:			*$62,692.00*		*$73,590.00*		*$84,750.00*
3. Construction Equipment:		----------					
3A. Backhoe/loader	100 Hrs	$45.00	$4,500.00	$100.00	$10,000.00	$225.00	$22,500.00
3B. Excavator	100 Hrs	$100.00	$10,000.00	$144.00	$14,400.00	$300.00	$30,000.00
3C. Dump Truck	100 Hrs	$45.00	$4,500.00	$55.00	$5,500.00	$85.00	$8,500.00
3D. Pick-up truck	100 Hrs	$10.00	$1,000.00	$45.00	$4,500.00	$20.00	$2,000.00
3E. Utility truck	100 Hrs	$15.00	$1,500.00	$55.00	$5,500.00	$25.00	$2,500.00
3F. Air compressor	100 Hrs	$50.00	$5,000.00	$50.00	$5,000.00	$15.00	$1,500.00
3G. Trash pump	100 Hrs	$90.00	$9,000.00	$40.00	$4,000.00	$30.00	$3,000.00
3H. Pavement saw	100 Lf	$3.50	$350.00	$2.50	$250.00	$3.00	$300.00

3I. Pipeline tapping	100 Hrs	$500.00	$50,000.00	$300.00	$30,000.00	$100.00	$10,000.00
Subtotal:			*$85,850.00*		*$79,150.00*		*$80,300.00*
Total: Items 1 - 3			**$196,442.00**		**$194,740.00**		**$210,050.00**
4. % markup for outside	%	5%		5%		5%	
sub-contracted services							
(max of 5%of sub work)							
5. % markup for other	%	15%		15%		15%	
materials (Max 15%)							
			**For Water & PW systems only*				
B22012/SG							

AGENDA ITEM NO. J.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Jonathan Gerhard, Town Engineer

DEPARTMENT: Engineering Department

SUBJECT:
A MOTION TO APPROVE, RATIFY, AND CONFIRM fabrication and installation of a bulkhead plate to repair a leaking slide gate at the Scarborough Wastewater Treatment Facility aeration tank completed by J.F. Brennan Company, Inc., in amount of $11,765.00.

SUGGESTED ACTION:

The Wastewater Division discovered an apparent leak at the slide gate separating the aeration tank treatment channel and waste sludge channel at the Scarborough WWTF and the leak was impacting treatment processes. There is no means to take either process channel out of service to isolate the area from plant flows to perform remedial work. The gate is permanently closed to separate the aeration process from the sludge wasting process and has never been opened to recollection of wastewater staff, so its condition is unknown, and we must presume it is inoperable. It was critical to correct the leaking condition and restore the separation of the aeration and waste channels before the WWTF flows increased due to seasonal summer demand so that wastewater staff can maintain effective treatment process performance.

Wastewater and Engineering staff determined that the most reliable means of correcting the leak was to install a plate to bulkhead the backside of the opening in the concrete between the channels. This work cannot be performed by wastewater staff or our utility maintenance contractors and requires services of professional divers and a custom fabricated aluminum plate. Wastewater obtained the attached quote and statement of qualifications from J.F. Brennan in the amount of $11,765.00 to perform the proposed work. Engineering staff consulted with J.F. Brennan to review and confirm the scope and requirements for the proposed installation work and refine the fabricated plate design details.

The Town Manager granted permission to proceed with this emergency work and Purchase Order #20244693 was issued, accordingly. This work requires Town Council approval. J.F. Brennan completed the work on June 13, 2024, the bulkhead resolved the cross flow from the aeration to waste channel and allowed operators to control the water level in the waste channel, and improvements in treatment operations were observed immediately after the plate was installed.

FUNDING SOURCE:
Funding was available in the Wastewater Enterprise Fund Account #0032 50704, Other Capital Improvement.

ATTACHMENTS:
Proposal-Brennan-Town of Narragansett Seal Repair & Plate.pdf
Bulkhead_Detail_and_Sketches_Field_Modifications.pdf
RE Aeration Tank Emergency Bulkhead.pdf
PO20244693.pdf

J.F. BRENNAN COMPANY, INC.

Effluent Seal Repair & Bulkhead

Town of Narragansett

Narragansett, RI

May 17, 2024

Information herein is released solely to Town of Narragansett and their designated engineering firm. Release to any third party is not permitted without consent from J.F. Brennan Company, Inc.

Marine Professionals Since 1919
BRENNAN

J.F. Brennan Company, Inc.
818 Bainbridge Street
La Crosse, WI 54603
608.784.7173

May 17, 2024

Jonathan Gerhard
Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882

Re: Effluent Seal Repair and Bulkhead

Scott,

J.F. Brennan Company, Inc. (Brennan) is pleased to provide the enclosed proposal for your Effluent Seal Repair & Bulkhead project. Our entire organization, team of engineers, and construction professionals are all grateful for the opportunity to submit this plan describing how the work can proceed in the safest, highest quality, and most efficient manner possible.

In general, Brennan will perform the following:

- Fabricate and install 44 IN x 44 IN aeration bulkhead

We will provide a 4-man dive team and purpose-built dive trailer with diver rescue cradle to perform the scope of work.

Brennan's minimum dive team size for construction is 4-man. This allows a dedicated standby diver and working tender during each dive.

Table 1. Pricing

Item	Description	Qty	Unit	Unit Price	Extension
		Underwater Services			
001	4-Man, ADCI Dive Team, Mon-Fri, 8-HR	1	DY	$8,150.00	**$8,150.00**
002	Effluent Diving Premium	1	LS	$1,000.00	**$1,000.00**
003	Aeration Bulkhead	1	LS	$2,615.00	**$2,615.00**
				Total	**$11,765.00**
		T&M Rates			
004	Overtime	1	Man Hour	$260.00	-
005	Sunday & Holidays	1	Man Hour	$300.00	-
006	Regular Time Mobilization	1	Man Hour	$200.00	-
007	Overtime Mobilization	1	Man Hour	$230.00	-
008	Sunday & Holiday Mobilization	1	Man Hour	$260.00	-
009	Technical Report Writing	1	Man Hour	$170.00	-

Assumptions and General Clarifications

Project Specific Clarifications

- This proposal is valid for 30 days.
- This proposal assumes work will be complete prior to any union labor increases. Pricing is based on labor rates currently in effect.
- We estimate 1 shift to complete the work.
- Brennan will provide all audio/video recordings, sketches, and notes to others following the work, upon request.
- Work areas are to be clear of other contractors and obstructions in order to provide continuity of work. All work is assumed to be conducted without delays due to others schedule.
- Project schedule to be mutually agreed upon. This proposal assumes a contract with agreed upon terms and conditions will be arrived at prior to any work or incurring any other costs.
- Diving operations for this project are ADCI regulated. Brennan will provide union carpenter divers, all certified and trained to ADCI standards. All diving will be in accordance with the latest revision of the ADCI Consensus Standards.
- Brennan assumes No-Decompression diving per U.S. Navy dive tables.
- Brennan will maintain a written agreement with a 24-hour hyperbaric facility capable of performing a Treatment Table 6 per latest U.S. Navy Dive Manual revision.

General Clarifications

- This quote and scope of work must be fully incorporated in any contractual agreement and is to take precedence over any conflicting terms and agreements embodied in any other agreements or documents.
- The Subcontractor shall be entitled to an equitable adjustment to the Subcontract schedule and/or pay items to account for such disruptions, suspensions, and impacts.
- We will perform this work in flow conditions conducive to dive work; high flows may present safety and efficiency challenges in which we cannot work.
- Brennan reserves the right to determine factors that constitute safe working conditions, including but not limited to ice floes or flood-stage emergency releases.
- Unsafe weather/water conditions which impact schedule shall not be grounds to require Brennan to perform uncompensated acceleration.

Exclusions

- Partial days
- Diver penetration
- Depth pay premium

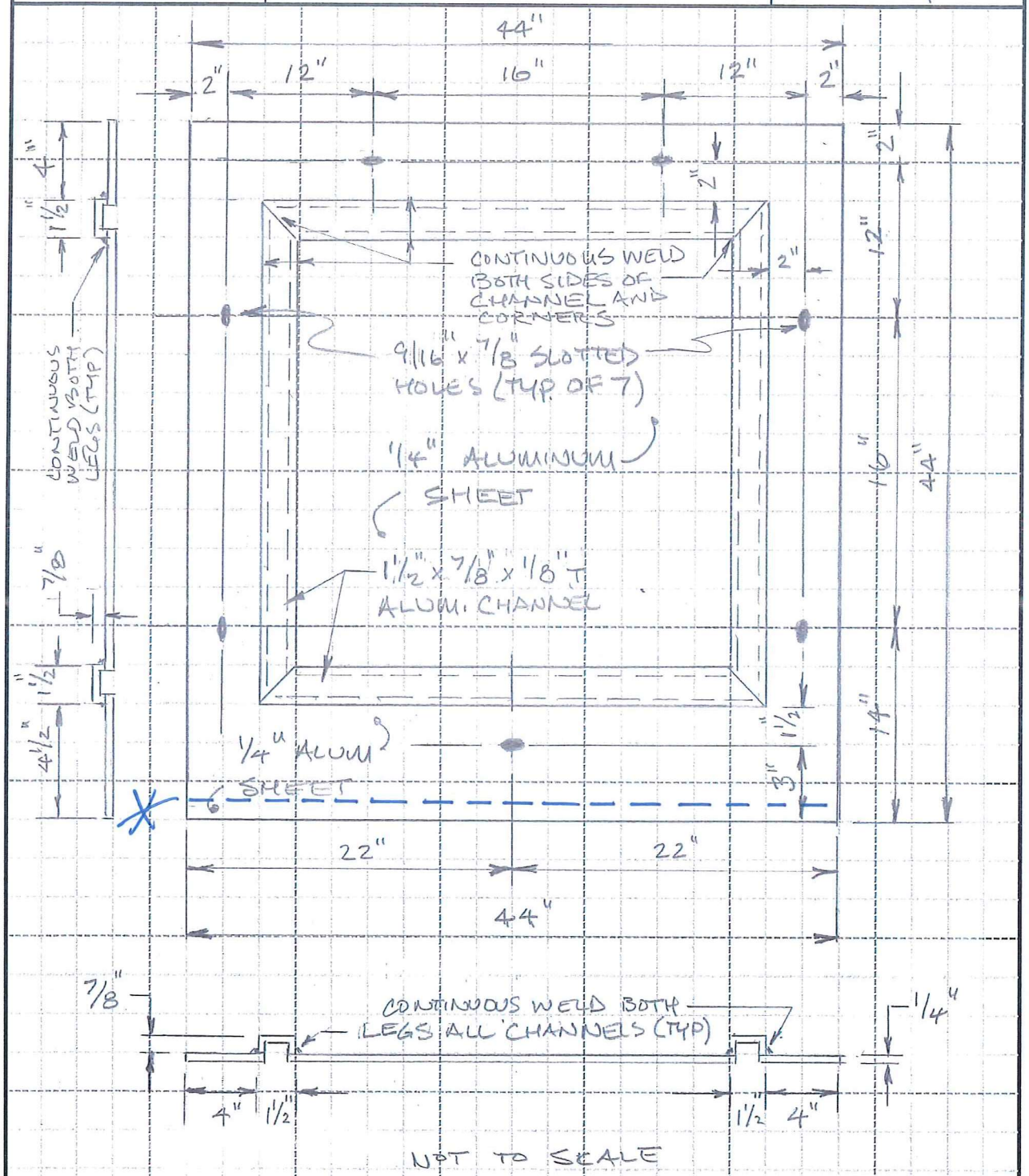
Thank you for the opportunity to submit our proposal for the Effluent Seal Repair & Bulkhead project. Our team is prepared to answer questions you may have regarding the pricing or proposal. Please do not hesitate to contact us at your earliest convenience.

Sincerely,

Steve Pratt, Senior Dive Manager
J.F. Brennan Company, Inc.
spratt@jfbrennan.com | 608.799.4683

Cc: Quentin Thorson
Justin Scherf

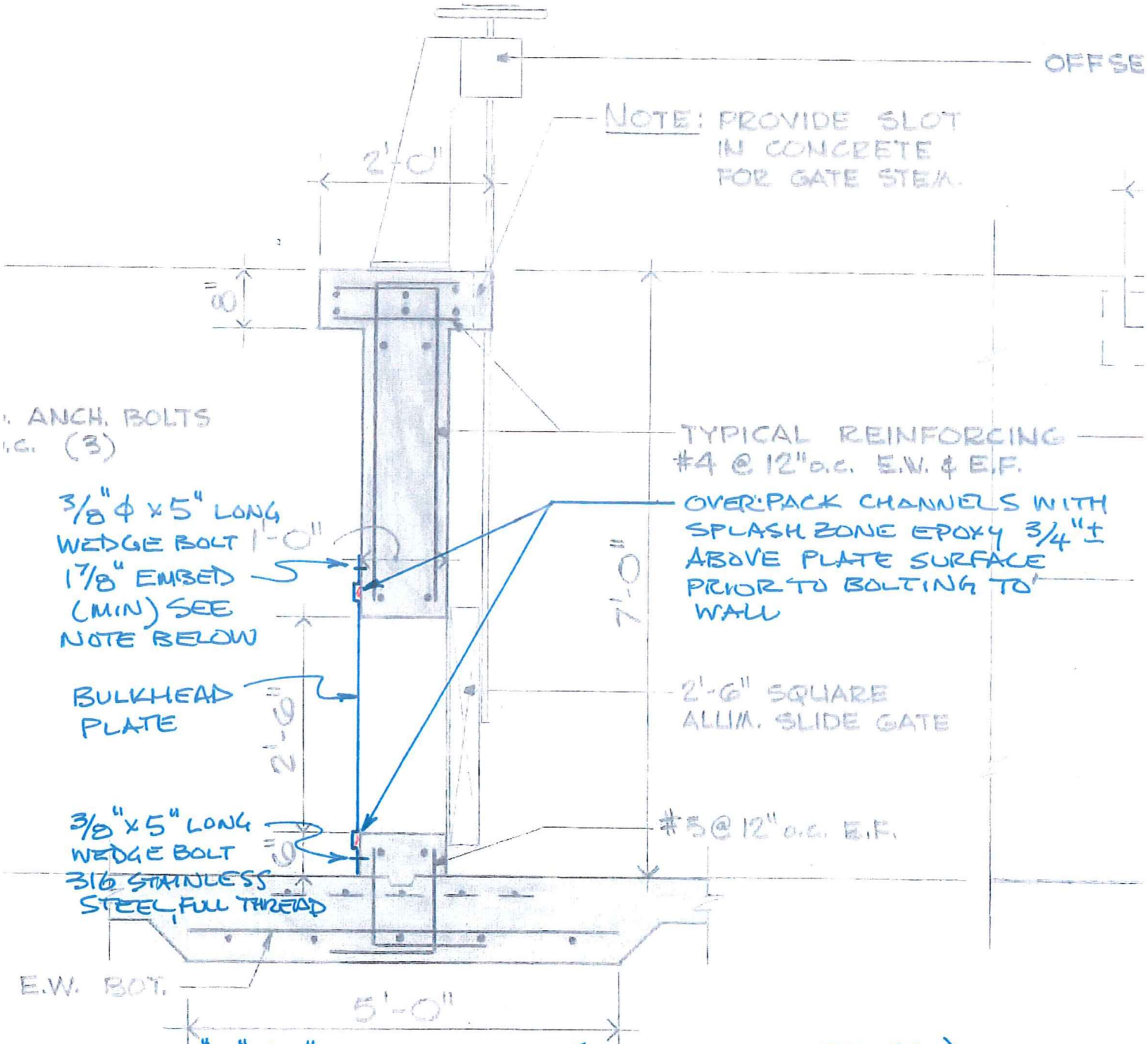
Town of Narragansett Engineering Department	Project: AERATION BULKHEAD PLATE DETAIL	Date: 5/14/24
		By: JSG



* INSTALLED 6/13/24. HAD TO CUT ±1" OFF BOTTOM TO SET PLATE ON TANK FLOOR.

SK-AERATION BULKHEAD-A

5/14/24 JBG

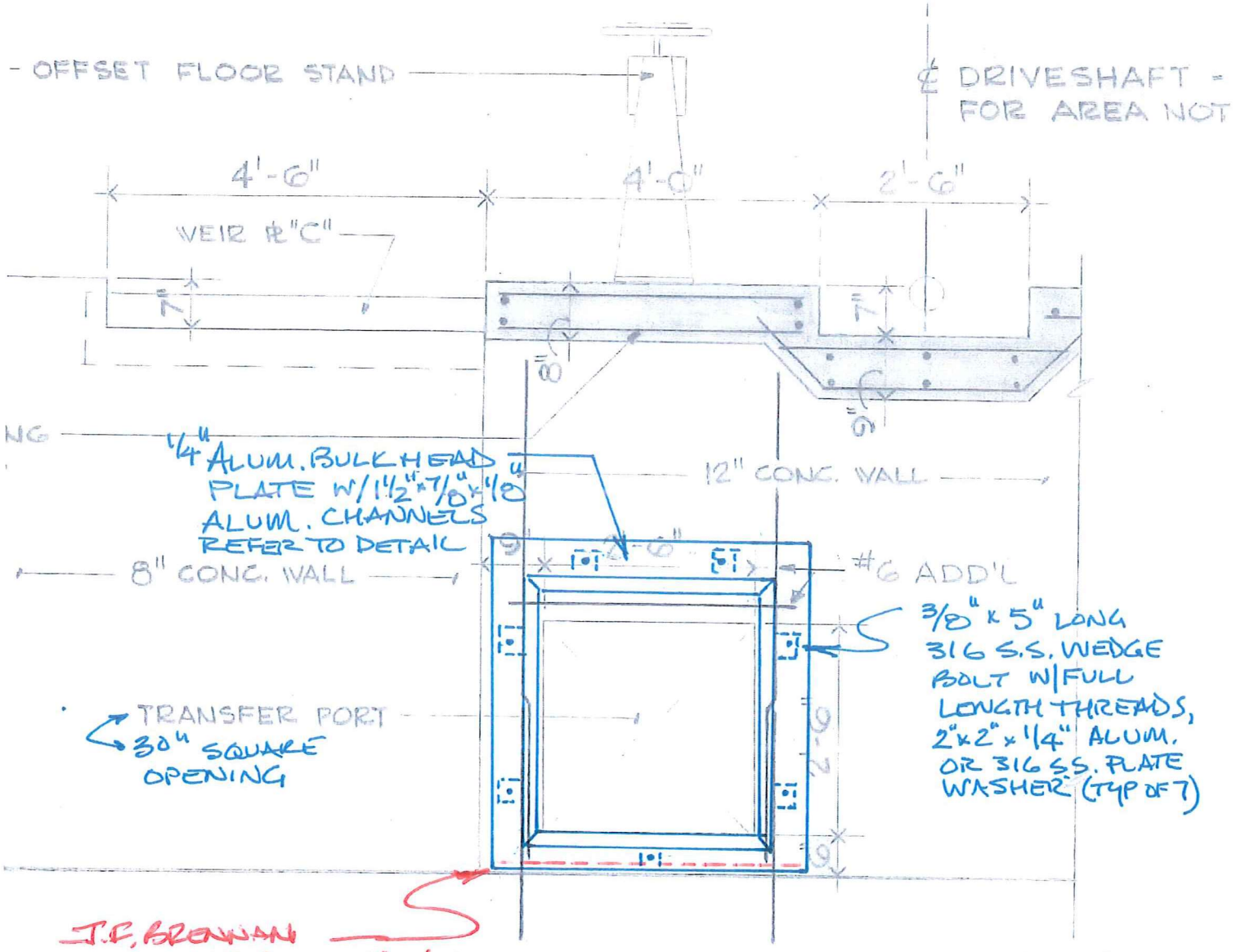


NOTE: 2"x2"x1/4" PLATE WASHER (ALUMINUM OR 316 SS.) WITH 7/16" ϕ HOLE REQUIRED FOR EACH OF SEVEN (7) WEDGE BOLTS.

SECTION 10A / S6

N.T.S.

SK-AERATION BULKHEAD-B
5/14/24
JBE



Jonathan Gerhard

From: James R. Tierney
Sent: Monday, May 20, 2024 10:57 AM
To: Jonathan Gerhard
Cc: Susan Gallagher; Scott Goodinson; Jennifer Lewis
Subject: RE: Aeration Tank Emergency Bulkhead

Approved as emergency.

Susan G: You good with this as is ?

Thank you.

James R. Tierney
Town Manager / Commissioner of Public Safety
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882
E-Mail: jtierney@narragansettri.gov
Office: (401) 782-0654
Fax: (401)789-8765

"Honesty and transparency make you vulnerable. Be honest and transparent anyway."
-Mother Theresa

From: Jonathan Gerhard <jgerhard@narragansettri.gov>
Sent: Monday, May 20, 2024 10:52 AM
To: James R. Tierney <jtierney@narragansettri.gov>
Cc: Susan Gallagher <sgallagher@narragansettri.gov>; Scott Goodinson <sgoodinson@narragansettri.gov>; Jennifer Lewis <jlewis@narragansettri.gov>
Subject: RE: Aeration Tank Emergency Bulkhead
Importance: High

Jim –

We need an aluminum plate fabricated to complete the aeration tank repairs and I was not aware that J.F. Brennan has a fabrication shop and the ability to supply the plate when we obtained the original quote. Having them provide all the materials for the work will assure that all items are supplied in time to complete the work, and we requested a cost proposal to supply the bulkhead plate, accordingly. The additional work to fabricate and provide the plate is $2,615.00 as indicated on the attached J.F. Brennan quote. This is a reasonable price based on market rates for materials and the labor rates identified in their proposal. The total cost to perform the proposed work is $11,765.00 including the bulkhead plate. I have consulted with J.F. Brennan to review and confirm the scope and requirements for the proposed installation work and bulkhead plate fabrication.

We request your permission to amend the emergency purchase order with J.F. Brennan to include the bulkhead plate fabrication and submit the amended item in the amount of $11,765.00 to the Town Council to approve, ratify and confirm at later date. Thank you for your assistance.

Jon

Jonathan Gerhard, P.E.
Town Engineer
Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882
(p) 401-782-0637
(f) 401-782-0669
jgerhard@narragansettri.gov

From: James R. Tierney <jtierney@narragansettri.gov>
Sent: Thursday, May 9, 2024 11:32 AM
To: Jonathan Gerhard <jgerhard@narragansettri.gov>
Cc: Susan Gallagher <sgallagher@narragansettri.gov>; Scott Goodinson <sgoodinson@narragansettri.gov>; Jennifer Lewis <jlewis@narragansettri.gov>
Subject: RE: Aeration Tank Emergency Bulkhead

Approved. This is an urgent matter. Thank you.

James R. Tierney
Town Manager / Commissioner of Public Safety
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882
E-Mail: jtierney@narragansettri.gov
Office: (401) 782-0654
Fax: (401)789-8765

"Honesty and transparency make you vulnerable. Be honest and transparent anyway."
-Mother Theresa

From: Jonathan Gerhard <jgerhard@narragansettri.gov>
Sent: Thursday, May 9, 2024 11:31 AM
To: James R. Tierney <jtierney@narragansettri.gov>
Cc: Susan Gallagher <sgallagher@narragansettri.gov>; Scott Goodinson <sgoodinson@narragansettri.gov>; Jennifer Lewis <jlewis@narragansettri.gov>
Subject: Aeration Tank Emergency Bulkhead

Jim –

The Wastewater Division has discovered an apparent leak at the slide gate separating the aeration tank treatment channel and waste sludge channel at the Scarborough WWTF. The leak is impacting treatment processes, but wastewater staff has been able to maintain satisfactory performance so far. There is no means to take either process channel out of service to isolate the area from plant flows to perform remedial work. The gate is permanently closed to separate the aeration process from the sludge wasting process and has never been opened to recollection of wastewater staff, so its condition is unknown, and we must presume it is inoperable. It critical to correct the leaking condition and restore the separation of the aeration and waste channels before the WWTF flows increase due to seasonal summer demand so that wastewater staff can maintain effective treatment process performance.

We have determined that the most reliable means of correcting the leak is to install a plate to bulkhead the backside of the opening in the concrete between the channels. This work cannot be performed by wastewater staff or our utility maintenance contractors and requires services of professional divers. Wastewater obtained the attached quote and statement of qualifications from J.F. Brennan in the amount of $9,150.00 to perform the proposed work. I have consulted with J.F. Brennan to review and confirm the scope and requirements for the proposed installation work.

As indicated above, it is critical to proceed with this work before summer flow increases, therefore we request your permission to proceed with an emergency purchase order with J.F. Brennan for this work and submit this item to the Town Council to approve, ratify and confirm at later date so that we can complete the repairs and maintain effective treatment operations. Thank you for your assistance.

Jon

Jonathan Gerhard, P.E.
Town Engineer
Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882
(p) 401-782-0637
(f) 401-782-0669
jgerhard@narragansettri.gov

REPRINT

Purchase Order

Fiscal Year 2024

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 20244693-01

Delivery must be made within doors of specified destination.

BILL TO

TOWN OF NARRAGANSETT
ATTENTION: ACCOUNTS PAYABLE
25 FIFTH AVENUE
NARRAGANSETT, RI 02882

Questions? Call Purchasing (401) 782-0644

VENDOR

J.F. Brennan Company, Inc.
818 Bainbridge Street
LaCrosse WI 54603

SHIP TO

Wastewater Plant
990 Ocean Road
Narragansett RI 02882

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
		24004991	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
05/13/2024	6603			Wastewater Division

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	The Above Purchase Order Number Must Appear On All Correspondence, Including Packing Slips and Invoices				
1	Emergency Effluent Seal Repair project WWTF- 4 man dive team to prep and install 3' by 3' plate with gasket and include fabrication of bulkhead	11765.0	DLLR	$1.000	$11,765.00

By Susan W. Gallagher
Purchasing Manager

VENDOR COPY

Total Ext. Price	$11,765.0
PO Total	**$11,765.0**

AGENDA ITEM NO. K.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Daniel Holland, Information Technology Manager

DEPARTMENT: Information Technology Department

SUBJECT:
A MOTION TO APPROVE the purchase of Dell computers, workstations and monitors from Zones LLC, in the amount of $27,657.00.

SUGGESTED ACTION:
This program will replace nine (9) standard workstations and six (6) workstations in various departments. This order also includes ten (10) 27" monitors for Engineering and Community Development, and one (1) ultrawide monitor for Dispatch. It is the policy of the Information Technology Department to replace computers at approximately eight (8) years of age. This policy is three (3) years beyond the industry standard for municipal government but within the IT Department's observed experience with computer hardware longevity.

This purchase includes:
9 Standard Desktops – Dell OptiPlex 7020 SFF Plus
6 Workstations – Dell Precision 3460 SFF
11 Dell UltraSharp Monitors

The Town will be purchasing these items pursuant to the National Cooperative Purchasing Alliance (NCPA) contract # REG14 RFP 01-50 with Zones LLC. Participation in this national cooperative procurement contract gives the town large buying power.

FUNDING SOURCE:
Funding is available in the Information Technology Capital Projects Account #00200130 57068, Computers.

ATTACHMENTS:
Zones Standard Desktops FY2025.pdf
Zones Dell Monitors FY2025.pdf
Zones Workstations FY2025.pdf

ZONES™

7/16/2024

Bill To:

TOWN OF NARRAGANSETT
25 FIFTH AVENUE
NARRAGANSETT,RI 02882
Phone : (401) 789-1044

Ship To:

DANIEL HOLLAND
TOWN OF NARRAGANSETT
25 FIFTH AVENUE
NARRAGANSETT, RI 02882
USA

Account # 0071064000
Quote : K2301865
PO# :

Software prices subject to change

Hardware quotes are valid for 7 business days

Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES LLC
PO Box 737040
DALLAS TX 75373-7040

PLEASE SEND PURCHASE ORDERS DIRECTLY TO YOUR ZONES LLC ACCOUNT MANAGER VIA FAX OR EMAIL

Phil Olsen
Account Manager
Phone:253-205-3057

Email:Phillip.Olsen@zones.com

Item #	Qty.	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
O 00162805 SPO N	9	ZONES INC (ITD)	Dell OptiPlex 7020 SFF Plus-i5-14500-16GB RAM-1TB SSD-5YR ProSupport **Non-returnable item**	O 00162805 SPO	$1,264.00	$11,376.00
			NCPA REG14 01-152 CONTRACT			

ASK US ABOUT
Installation Services
On-site Technical Services and Hourly Service Rates
Remote Help Desk and Remote Network OS Support

Sub-Total:	**$11,376.00**
Estimated Sales Tax:	$0.00
FedEx Ground:	$0.00
Grand Total:	**$11,376.00**

Visit us on the web: **http://www.zones.com**

FINANCING, LEASING AND SUBSCRIPTION OPTIONS AVAILABLE ! CONTACT LEASING@ZONES.COM FOR MORE INFORMATION !

ZONES LLC
1102 15th Street S.W. Suite 102
Auburn, USA 98001
Phone: (800) 419-9663

BBB Member Better Business Bureau® Serving Oregon & Western Washington

CERTIFIED as an NMBC MINORITY BUSINESS ENTERPRISE by the NMSDC

IN THE EVENT THAT YOU HAVE AN AGREEMENT (**"AGREEMENT"**) IN PLACE WITH ZONES, LLC, THAT GOVERNS THE SALE ASSOCIATED HEREWITH, SUCH AGREEMENT SHALL GOVERN; OTHERWISE THE TERMS AND CONDITIONS OF SALE SET FORTH ON THE WEB PAGE LINKED AT WWW.ZONES.COM\TERMSOFSALE (**"TERMS AND CONDITIONS"**), SHALL GOVERN. ZONES EXPRESSLY LIMITS THE TERMS AND CONDITIONS OF THIS SALE TO SUCH AGREEMENT OR THE TERMS AND CONDITIONS, AS APPLICABLE, AND ZONES EXPRESSLY OBJECTS TO, DISCLAIMS, AND REJECTS ANY DIFFERENT OR ADDITIONAL TERMS SET FORTH IN ANY OF CUSTOMER'S DOCUMENTS OR COMMUNICATIONS. ZONES EXPRESSLY DISCLAIMS ALL EXPRESS AND IMPLIED WARRANTIES.

WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!

ZONES™

8/6/2024

Bill To:

TOWN OF NARRAGANSETT
25 FIFTH AVENUE
NARRAGANSETT,RI 02882
Phone : (401) 789-1044

Ship To:

DANIEL HOLLAND
TOWN OF NARRAGANSETT
25 FIFTH AVENUE
NARRAGANSETT, RI 02882
USA

Account # 0071064000
Quote : K2307863
PO# :

Software prices subject to change
Hardware quotes are valid for 7 business days
Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES LLC
PO Box 737040
DALLAS TX 75373-7040

PLEASE SEND PURCHASE ORDERS DIRECTLY TO YOUR ZONES LLC ACCOUNT MANAGER VIA FAX OR EMAIL

Phil Olsen
Account Manager
Phone:253-205-3057

Email:Phillip.Olsen@zones.com

Item #	Qty.	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
O 00162805 SPO N	10	ZONES INC (ITD)	Dell UltraSharp 27 Monitor - U2724D **Non-returnable item**	O 00162805 SPO	$332.00	$3,320.00
O 00162805 SPO N	1	ZONES INC (ITD)	Dell UltraSharp 49 Curved Monitor - U4924DW **Non-returnable item**	O 00162805 SPO	$1,189.00	$1,189.00
			NCPA REG14 01-152 CONTRACT			

ASK US ABOUT
Installation Services
On-site Technical Services and Hourly Service Rates
Remote Help Desk and Remote Network OS Support

Sub-Total:	**$4,509.00**
Estimated Sales Tax:	$0.00
FedEx Ground:	$0.00
Grand Total:	**$4,509.00**

Visit us on the web: **http://www.zones.com**

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ZONES LLC
1102 15th Street S.W. Suite 102
Auburn, USA 98001
Phone: (800) 419-9663

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ZONES™

8/6/2024

Bill To:

TOWN OF NARRAGANSETT
25 FIFTH AVENUE
NARRAGANSETT,RI 02882
Phone : (401) 789-1044

Ship To:

DANIEL HOLLAND
TOWN OF NARRAGANSETT
25 FIFTH AVENUE
NARRAGANSETT, RI 02882
USA

Account # 0071064000
Quote : K2301999
PO# :

Software prices subject to change
Hardware quotes are valid for 7 business days
Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES LLC
PO Box 737040
DALLAS TX 75373-7040

PLEASE SEND PURCHASE ORDERS DIRECTLY TO YOUR ZONES LLC ACCOUNT MANAGER VIA FAX OR EMAIL

Phil Olsen
Account Manager
Phone:253-205-3057

Email:Phillip.Olsen@zones.com

Item #	Qty.	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
011800269-TON	6	DELL RESELLER DIVISION	Dell Precision 3460 SFF-i7-14700-32GB RAM-1TB SSD-5YR ProSupport **Non-returnable item**	210-BCTU	$1,962.00	$11,772.00
			NCPA REG14 01-152 CONTRACT			

ASK US ABOUT
Installation Services
On-site Technical Services and Hourly Service Rates
Remote Help Desk and Remote Network OS Support

Sub-Total:	**$11,772.00**
Estimated Sales Tax:	$0.00
FedEx Ground:	$0.00
Grand Total:	**$11,772.00**

Visit us on the web: **http://www.zones.com**

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AGENDA ITEM NO. L.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Christine Wilson, Finance Director

CO-SPONSOR: Susan Gallagher, Purchasing Manager

DEPARTMENT: Finance Department

SUBJECT:
A MOTION TO INTRODUCE, READ, PASS, AND ACCEPT as a First Reading the amendment of Chapter 70 of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Purchasing".

SUGGESTED ACTION:
The Ordinance Amendments are specifically to Sec. 70-306 entitled "Procedures", Sec. 70-330 entitled " Requisitions for sole source purchases", Sec. 70-331 entitled "Maintenance contracts based upon sole source determination", and Sec. 70-334 entitled "Emergency purchases". The changes noted are introduced to ensure compliance with Charter amendments and to increase purchasing levels to be more in-line with current pricing and State/Federal regulations.

FUNDING SOURCE:
N/A

ATTACHMENTS:
ARTICLE_IV.___PURCHASING_Ordinance 1st read.docx
Sec._6_4_3.___Competitive_bidding..pdf

TOWN OF NARRAGANSETT

CHAPTER

AN ORDINANCE IN AMENDMENT OF CHAPTER 70 OF THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE ISLAND, ENTITLED "TAXATION & FINANCE"

(Only the following sections would be amended and any text not cited remains unchanged. Text deletions are ~~crossed out~~; Text additions are underlined)

It is ordained by the Town Council of the Town of Narragansett as follows:

Section 1: Article IV, (Purchasing), Division 2 (Purchases) of Chapter 70 of the Code of Ordinances of the Town of Narragansett, entitled "Taxation & Finance", is amended as follows:

Sec. 70-306. Procedures.

(a) *Generally.* The purchasing agent or other person making purchases of goods, wares or merchandise for the town before making any such purchase or entering into a contract for the same, shall undertake the following procedure:

(1) Any purchase or contract of under $5,000.00 ~~500.00~~ shall require the approval of the town manager. Bids or quotations shall not be required prior to such awards.

(2) Any purchase or contract between $5,000.00 and $9,999.00 ~~500.00 and $999.00~~ shall require the approval of the town manager. The purchasing agent shall obtain three telephone quotations prior to such awards.

(3) Any purchase or contract between $10,000.00 and $19,999.00 ~~1,000.00 and $2,499.00~~ shall require the approval of the town manager. The purchasing agent shall obtain three written quotations prior to such awards.

~~(4) Any purchase or contract between $2,500.00 and $4,000.00 shall be awarded to the lowest responsible bidder as selected by the town council. The purchasing agent shall obtain a minimum of three written bids prior to such awards.~~

~~(5)~~ (4)Any purchase or contract of $20,000.00 or more ~~of more than $4,000.00~~ shall be awarded to the lowest responsible bidder as selected by the town council. The purchasing agent shall advertise for the solicitation of sealed bids in a local newspaper prior to such awards.

~~(6)~~ (5)The town council and the school committee shall retain the right to reject any or all bids and, in its discretion, to direct the resolicitation of bids.

(b) *Professional services contracts.*

(1) Contracts for architectural, engineering and other similar professional services shall be excepted from the competitive bidding process and shall be awarded on the basis of professional qualifications, experience and the ability to satisfactorily complete the work within time and budget constraints. The purchasing agent shall maintain a list of qualified professionals and shall solicit proposals from this list.

(2) Contracts for professional services of less than $20,000.00 ~~2,500.00~~ shall be made by the town manager and contracts for such services in the sum of $20,000.00 ~~2,500.00~~ or more shall require the approval of the town council.

Section 2: Article IV, (Purchasing), Division 3 (Sole Source Purchases) of Chapter 70 of the Code of Ordinances of the Town of Narragansett, entitled "Taxation & Finance", is amended as follows:

Sec. 70-330. Requisitions for sole source purchases.

Because certain manufactures may not be either a sole source of obtaining an item nor offer the most competitive price, departments shall submit requisitions for sole source purchases in excess of $10,000.00 ~~500.00~~ unless specifically delegated such authority by regulation or by the purchasing agency.

Sec. 70-331. Maintenance contracts based upon sole source determination.

Maintenance contracts based on sole source determination shall be subject to the following:

(1) Annual maintenance contracts ~~in excess of $500.00~~ shall require approval by the office of purchases.

(2) All multiyear contracts shall require approval by the office of purchases.

(3) To achieve better pricing, when the total amount for all contracts with the same supplier exceeds $5,000.00 ~~500.00~~, the department shall submit a single purchase requisition consolidating all requirements.

Sec. 70-334. Emergency purchases.

In accordance with procedures established by the purchasing agent, authorized officials in user departments shall be permitted to react quickly to critical situations when the cost for a remedy or repair is in excess of $5,000.00, ~~500.00~~ and there is not sufficient time to undertake a public, formal or informal bidding process.

Section 3: This ordinance shall take effect upon its final passage, and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

First reading, read and passed in the Town Council meeting legally assembled the ____ day of _____, 2024.

Second reading, read, passed and adopted in the Town Council meeting legally assembled the _____ day of_____, 2024.

ATTEST:

Sarah Masson
Deputy Town Clerk

Sec. 6-4-3. Competitive bidding.

Competitive bidding shall be conducted in the following manner:

a. Any purchase or contract shall be awarded under such rules and regulations as the council shall prescribe by ordinance.

b. All purchases and contracts which involve an expenditure which meet the minimum dollar amount set by state law for a sealed bid process shall be made or let, after such public notice and competition as shall be described by ordinance and shall be awarded to the lowest responsible bidder, provided the council or school committee shall have the right to reject any and all bids and to direct the purchasing agent to solicit new bids.

c. The award of any purchase or contract of twenty thousand dollars ($20,000.00) or more, shall be subject to the approval of the council or school committee.

d. The award of any sale or lease shall be subject to council approval and shall be awarded to the lowest responsible bidder, provided the council shall have the right to reject any and all bids and to direct the purchasing agent to solicit new bids.

e. Unless otherwise provided by State law, record of all bids and quotations showing the names of the bidders and amounts of bids and indicating in each case the successful bidder, together with the originals of all sealed bids and other documents pertaining to the award of purchases or contracts shall be open to public inspection for three (3) years following such award.

f. In the event of a public emergency, the purchase and contracts may be made without public notice and competitive bidding, provided the council or school committee clearly states the particulars of the emergency and/or prospective disadvantages to the town, and upon the majority vote of all council or school committee members.

g. No transaction which is essentially a unit shall be divided for the purpose of evading the intent of this section.

h. The council or, school committee may exempt contracts for professional services from the requirements of competitive bidding.

(Amd. of 11-6-2012(11))

Editor's note(s)—At the direction of the town, the dollar amount in subsection c above was changed from "two thousand five hundred dollars". Former § 6-5-3. See editor's note at Article 6, Chapter 5.

AGENDA ITEM NO. L.2

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Christine Wilson, Finance Director

DEPARTMENT: Finance Department

SUBJECT:
A MOTION TO APPROVE the request to fill the vacancy of Tax Collector Clerk and any potential vacancies created through internal candidates.

SUGGESTED ACTION:
The Tax Collector Clerk position has become vacant due to a resignation. Should the new Tax Collector Clerk come from an internal candidate, it is requested that any backfill also be approved in order to provide a seamless service to the residents of Narragansett. There will not be a net change in positions.

FUNDING SOURCE:
This position is budgeted for and funded through the General Fund 0001330-50101.

AGENDA ITEM NO. M.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: James Tierney, Town Manager

CO-SPONSOR: Christine Wilson, Finance Director

DEPARTMENT: Town Manager

SUBJECT:
A MOTION TO APPROVE the Narragansett Housing Authority (NHA) funding request of $150,000.00 from Urban Development Grant to meet the funding required for rehabilitation of nine (9) public housing units in the Town.

SUGGESTED ACTION:
The NHA is requesting funding from the Urban Development Grant, Fund 0005, to account for a deficit in funding needed to complete the rehabilitation of the nine (9) public housing units in Narragansett. In December 2023, the NHA was awarded $1,066,400.00 through a Rhode Island Housing (RIH) competitive grant process for this project. These nine (9) properties are perpetual low-income affordable housing units in the Town.
While it is no longer required, this request meets the intent of the Urban Development grant program and there are sufficient funds to support this request. There is a cash balance of $220,727.

FUNDING SOURCE:
Rehab Fund 0005-50252

ATTACHMENTS:
Urban_Renewal_request__150K.pdf
Revolving Loan memo.pdf

NARRAGANSETT HOUSING AUTHORITY
Town Hall, 25 Fifth Avenue, Narragansett, RI 02882
*Telephone (401) 789-9489 *TDD (401) 782-0610*

July 16, 2024

Mr. James Tierney, Town Manager
Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882

Dear Mr. Tierney,

This letter is on behalf of the Narragansett Housing Authority, the local agency that provides support to many of our low- and moderate-income residents in Narragansett. The NHA provides rental assistance to approximately 200 local families annually. We offer supportive services to all residents of Narragansett by way of social service counseling, referral, emergency and crisis intervention. The NHA programs support working, elderly and disabled families, local property owners, businesses and the Narragansett community.

As you are aware in December 2023 the NHA was awarded funding through a Rhode Island Housing (RIH) competitive grant process of $1,066,400.00 for rehabilitation of the nine (9) Public Housing units in our Town of Narragansett. We began moving forward immediately to hire the architect and set the construction project out to bid. Unfortunately, the bids received exceed the RIH funding awarded as costs of construction continue to rise. At this time the NHA is requesting funds from the Town of Narragansett's Urban Renewal Fund. The Urban Renewal Fund dates to the 1970's, in which the funds from that project were utilized to purchase these same 9 Public Housing properties. These properties are perpetual low-income affordable housing units for the Town of Narragansett. We are requesting $150,000.00 from the account for gap funding to complete this extremely important project to maintain these units.

The NHA routinely handles the intake and referral to social services and agencies daily to Narragansett residents. We assist local families with a wide variety of education and referrals to navigate options for basic needs of housing, food, utility, crisis intervention and social services. Please contact me with any questions at 789-9489.

Respectfully,

Michael C. McLoughlin
Executive Director

TOWN OF NARRAGANSETT
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
Tel. (401) 789-1044 • TDD (401) 782-0610 • Fax (401) 782-0664
THE DEPARTMENT OF COMMUNITY DEVELOPMENT

TO: **Narragansett Town Council**

FROM: **Michael J. DeLuca, AICP**
Director, Community Development

DATE: **March 8, 2010**

SUBJECT: **Revolving Loan Fund**

Town Council has requested the staff clarify the source and uses of funds currently sitting in a revolving loan fund line item in the Town Budget. As this request was predicated by a $175,000 loan request from the Narragansett Affordable Housing Corporation, it was suggested that this department provide assistance in answering these questions.

Since this application was tabled I have searched through archive boxes and other records held in the Town Clerk's office. Anne Irons and her staff assisted me in uncovering several documents which indicate that the Revolving Loan Fund was originally funded with Urban Renewal funds in the 1970's following completion the main phase of the Pier Village construction.

Attachments show the following:

1. Chapter CLXXV of the Town Ordinances – Approval of the Pier Redevelopment Plan for Urban Renewal site RI-R-24 (Pier Village) specifically acknowledges the Narragansett Redevelopment Agency as the Local Public Agency (LPA). (11/25/69)

2. Town of Narragansett Resolution No. 78-103 – Acknowledges action by LPA entering into a loan and grant contract for purpose of undertaking the urban renewal project. Approval of financial settlement for Project RI-R-24, specifically noting Town intentions of using surplus funds in accordance with HUD regulations. (9/18/78)

3. Town of Narragansett Resolution No. 78-105 – approval for Town to participate in a loan program authorized by Section 312 of the Housing and Community Development Act of 1974; said loans to be used to finance rehabilitation needed to bring properties into conformance with local minimum housing codes; with moderate income families given priority. (10/2/78)

4. Closeout Agreement – Acknowledges substantial completeness of Project RI-R-24 and authorizes surplus funds of $119,347 to be reserved for use under CDBG program regulations and requirements. (12/31/78)

5. Town Clerk provided a listing of rehabilitation loans approved from June 1997 through present; a total of 102 loans. Several samples were photocopied including one approval in July, 1979, one in September, 2003 and the most recent in July, 2006. (Samples attached)

It would seem that the requested loan of $175,000 complies with the standards and criteria of the CDBG program as well as the intent of the program as established over the years. In fact, a similar loan was provided for the NAHC construction of an identical two-family LMI residence at 33 Continental Street just seven years ago.

If the Finance Director can confirm sufficient funds exist (as verbally reported by Mr. McLoughlin), in this budget account, it is my conclusion that they would be appropriately expended for this project.

AGENDA ITEM NO. N.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Council

SUBJECT:
A MOTION TO APPOINT an individual to the Inclusion, Diversity, Equality, and Awareness (I.D.E.A) Committee.

SUGGESTED ACTION:
The Inclusion, Diversity, Equity and Awareness Committee is composed of five public members, one member of the Multicultural Unity Student Involvement Council from URI serving 3-year terms and one member of the Town Council.

Currently, there are two vacant seats available for appointment for terms that are set to expire on May 2, 2025 (Member 5) and May 1, 2027 (Member 2). There are two applications on file from:

- Carolyn Plante
- Jeanne M Ehmann (also applied for the Narragansett South Kingstown Senior Advisory Committee)

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

ATTACHMENTS:
IDEA Board Details
IDEA Roster.pdf
Rules for Commissions Committees Boards Amended 04-03-2023

Narragansett, RI

Inclusion, Diversity, Equity and Awareness Committee

Board Details

The Inclusion, Diversity, Equity and Awareness Committee is an advisory body to the Town Council. It reaches out to residents and outside communities, providing opportunities for discussions, events and cultural exchange. The Committee researches best practices and provides recommendations to the Town Council in support of the Town of Narragansett's commitment to create an authentic and intentionally inclusive community that promotes a culture of unity, tolerance, and empathy.

The Inclusion, Diversity, Equity and Awareness Committee was established March 15, 2021. It is comprised of seven (7) members, including one (1) member of the Town Council, one (1) member of MUSIC (Multicultural Unity Student Involvement Council) from URI and five (5) members of the public appointed in 3-year terms with staggered expiration dates. The members are representative of various groups within the community; and those who have an interest in diplomacy, cultural literacy, and cross-cultural engagement.

Meetings for the Inclusion, Diversity, Equity and Awareness Committee are held on the first Wednesday of the month at 5:30 PM.

Overview

Size 7 Seats

Term Length 3 Year

Term Limit Varies

Additional

Meeting Time

First Wednesday of the month at 5:30 PM

Narragansett, RI

Inclusion, Diversity, Equity and Awareness Committee

Board Roster

Susan P. Cicilline Buonanno

2nd Term Nov 08, 2022 - Nov 05, 2024

Appointing Authority Town Council
Position Town Council Rep
Office/Role Town Council Rep
Voting Member Yes
Appointed Date Dec 19, 2022

Adrienne K. Hazard

2nd Term May 03, 2023 - May 02, 2026

Appointing Authority Town Council
Position Member 4
Office/Role Member
Voting Member Yes
Appointed Date Jun 17, 2024

Michael J. Monroe

2nd Term May 03, 2023 - May 02, 2026

Appointing Authority Town Council
Position Member 3
Office/Role Member
Voting Member Yes
Appointed Date Jun 17, 2024

Alicia Vignali Henry

2nd Term May 03, 2024 - May 02, 2027

Appointing Authority Town Council
Position Member 1
Office/Role Chair
Voting Member Yes
Appointed Date Jun 17, 2024

Vacancy

Appointing Authority Town Council
Position Member 2
Office/Role Member
Voting Member Yes

Vacancy

Appointing Authority Town Council
Position Member 5
Office/Role Member
Voting Member Yes

Vacancy

Position Multicultural Unity Student Involvement Council Rep.
Voting Member Yes

TOWN OF NARRAGANSETT
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
Tel. (401) 789-1044 Fax (401) 783-9637
narragansettri.gov

TOWN OF NARRAGANSETT
RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.

2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.

3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two-year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.

4. All new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates. Individuals currently serving on these Boards need not be interviewed when applying for reappointment to a successive term on the same Board. However, an attendance record will be included to the agenda item for those individuals wishing consideration for reappointment.

5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.

6. A written staff recommendation may be submitted to the council through the Town Manager.

7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.

8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENTS AND RULES FOR MEMBERSHIP

1. Applications for the various commissions, committees and boards shall be available on the Town's website.

2. Only applications received before the scheduled appointment date shall be considered for appointment.

3. The Town Clerk shall notify individuals whose terms are about to expire, to determine if that individual wishes to be considered for reappointment and shall contact the Chair for an attendance report. Members are reappointed at the discretion of the Town Council.

4. Membership on a board, committee or commission shall be limited to two consecutive terms, with a one term hiatus before a member can be eligible to serve on the same board, committee or commission again. Any terms served as an alternate member will not count toward term limits. Members of boards, committee or commissions may serve the second term consecutively if appointed.

5. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of Ad Hoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

6. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date.

7. The chairperson of each commission, committee or board shall submit each January an *Annual Report* including an attendance record, to the Town Clerk.

8. When any member of a commission, committee or board is absent for (3)

consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.

9. Any appointee who is absent without cause for three (3) consecutive meetings may be subject to removal by the Town Council.

10. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.

11. The applicant shall be a full-time resident and elector in the town to be considered for an appointment to the Planning Board, Pension Board and Zoning Board Review.

12. No current member of the Town Council is permitted to serve as an officer for any board, committee, or commission.

13. All town commissions, committees, and boards, including those solely advisory in nature, shall keep written minutes of all their meetings and shall adhere to RIGL § 42-46-7, "The minutes shall include, but need not be limited to: (1) The date, time, and place of the meeting; (2) The members of the public body recorded as either present or absent; (3) A record by individual members of any vote taken; and (4) Any other information relevant to the business of the public body that any member of the public body requests be included or reflected in the minutes." The minutes shall be public records and unofficial minutes shall be available to the public at the office of the public body within thirty-five (35) days of the meeting or at the next regularly scheduled meeting, except where the disclosure would be inconsistent with §§ 42-46-4 and 42-46-5 or where the public body by majority vote extends the time period for the filing of the minutes and publicly states the reason.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.

2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010
Amended 11-15-10
Amended 11-18-13
Amended 11-21-16
Amended 02-06-17
Amended 08-06-18
Amended 10-04-21
Amended 10-17-22
Amended 04-03-23

AGENDA ITEM NO. N.2

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Clerk

SUBJECT:
A MOTION TO APPOINT one individual to the Narragansett South Kingstown Senior Advisory Committee to fill a vacancy for a term set to expire on January 18, 2026.

SUGGESTED ACTION:
The Narragansett South Kingstown Senior Advisory Committee is composed of the following members: One Town Council Member from Narragansett, One Town Council Member from South Kingstown, One Police/Fire Designee in Public Safety, Director of Parks & Recreation - Narragansett, Director of Parks & Recreation - South Kingstown, Two Medical Representatives, One Nurse Case Manager, One Representative from Southern RI Volunteers, One Representative of Tri-County Community Action, One Representative from URI Gerontology Program, One Representative from RI Geriatrics Education Program at URI, Two Senior Residents from Narragansett, Two Senior Residents from South Kingstown, One Veteran. Meetings are held quarterly.

Currently, there is a senior citizen seat available for appointment to fill a vacancy that is set to expire on January 18, 2026. There is one application on file from:

- Jeanne M. Ehmann (also applied for the I.D.E.A. Committee)

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

ATTACHMENTS:
Senior Advisory Roster
Senior Advisory Details 01-23-2023

Narragansett, RI

Narragansett South Kingstown Senior Advisory Committee

Board Roster

William Babcock

2nd Term Aug 07, 2020 - Aug 06, 2023

Appointing Authority Town Council
Position Veteran Rep
Office/Role Member
Voting Member Yes
Appointed Date Aug 02, 2021

Steven J. Ferrandi

1st Term Nov 08, 2022 - Nov 05, 2024

Appointing Authority Town Council
Position Town Council Rep
Office/Role Town Council Rep
Voting Member Yes
Appointed Date Dec 19, 2022

Anne C. Kotch

1st Term Jan 18, 2023 - Jan 18, 2026

Appointing Authority Town Council
Position Narra Senior Citizen
Office/Role Member
Voting Member Yes
Appointed Date May 15, 2023

Michelle Kershaw

1st Term Jun 16, 2021 - N/A

Appointing Authority Town Council
Position Dir Parks & Rec
Office/Role Member
Voting Member Yes

Vacancy

Appointing Authority Town Council
Position Narra Senior Citizen
Office/Role Member
Voting Member Yes
Appointed Date May 15, 2023

Narragansett, RI

Narragansett South Kingstown Senior Advisory Committee

Board Details

The Narragansett-South Kingstown Senior Advisory Council is established for the purpose of information sharing and collaboration related to existing senior programs and essential services in both communities. The Council will also identify possible gaps in resources; and develop recommendations to foster streamlined service delivery to effectively meet the needs of the older adult population in South Kingstown and Narragansett.

The Senior Advisory Council is composed of the following members: One Town Council Member from Narragansett, One Town Council Member from South Kingstown, One Police/Fire Designee in Public Safety, Director of Parks & Recreation - Narragansett, Director of Parks & Recreation - South Kingstown, Two Medical Representatives, One Nurse Case Manager, One Representative from Southern RI Volunteers, One Representative of Tri-County Community Action, One Representative from URI Gerontology Program, One Representative from RI Geriatrics Education Program at URI, Two Senior Residents from Narragansett, Two Senior Residents from South Kingstown, One Veteran.

Overview

Size 5 Seats

Term Length 3 Year

Term Limit Varies

Additional

TOWN OF NARRAGANSETT
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
Tel. (401) 789-1044 Fax (401) 783-9637
narragansettri.gov

TOWN OF NARRAGANSETT
RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.

2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.

3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two-year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.

4. All new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates. Individuals currently serving on these Boards need not be interviewed when applying for reappointment to a successive term on the same Board. However, an attendance record will be included to the agenda item for those individuals wishing consideration for reappointment.

5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.

6. A written staff recommendation may be submitted to the council through the Town Manager.

7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.

8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENTS AND RULES FOR MEMBERSHIP

1. Applications for the various commissions, committees and boards shall be available on the Town's website.

2. Only applications received before the scheduled appointment date shall be considered for appointment.

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5. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of Ad Hoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

6. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date.

7. The chairperson of each commission, committee or board shall submit each January an *Annual Report* including an attendance record, to the Town Clerk.

8. When any member of a commission, committee or board is absent for (3)

consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.

9. Any appointee who is absent without cause for three (3) consecutive meetings may be subject to removal by the Town Council.

10. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.

11. The applicant shall be a full-time resident and elector in the town to be considered for an appointment to the Planning Board, Pension Board and Zoning Board Review.

12. No current member of the Town Council is permitted to serve as an officer for any board, committee, or commission.

13. All town commissions, committees, and boards, including those solely advisory in nature, shall keep written minutes of all their meetings and shall adhere to RIGL § 42-46-7, "The minutes shall include, but need not be limited to: (1) The date, time, and place of the meeting; (2) The members of the public body recorded as either present or absent; (3) A record by individual members of any vote taken; and (4) Any other information relevant to the business of the public body that any member of the public body requests be included or reflected in the minutes." The minutes shall be public records and unofficial minutes shall be available to the public at the office of the public body within thirty-five (35) days of the meeting or at the next regularly scheduled meeting, except where the disclosure would be inconsistent with §§ 42-46-4 and 42-46-5 or where the public body by majority vote extends the time period for the filing of the minutes and publicly states the reason.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.

2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010
Amended 11-15-10
Amended 11-18-13
Amended 11-21-16
Amended 02-06-17
Amended 08-06-18
Amended 10-04-21
Amended 10-17-22
Amended 04-03-23

AGENDA ITEM NO. N.3

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Clerk

SUBJECT:
A MOTION TO APPROVE a Private Detective License application for Vincent Carlone of Lighthouse Global Solutions, LLC dba Lighthouse Global Solutions, 346 Kingstown Road, Narragansett, RI, subject to state and local regulations.

SUGGESTED ACTION:
Vincent Carlone, applicant for Lighthouse Global Solutions, LLC dba Lighthouse Global Solutions, located at 346 Kingstown Road, Narragansett, RI, is requesting a Private Detective License.

According to RI General Law § 5-5-4 a private detective license is required. This applicant meets all of the requirements as stated in RI General Law §5-5 Private Detective Act.

ATTACHMENTS:
Lighthouse Global Application - Carlone
Chief Recommendation - Carlone

GBL-24-20

General Business Licenses

Status: Active

Submitted On: 8/6/2024

Primary Location

25 FIFTH AVENUE
NARRAGANSETT, RI 02882

Owner

TOWN OF NARRAGANSETT
25 FIFTH AVENUE
NARRAGANSETT, RI 02882

Applicant

Vincent Carlone
401-639-2227
vincarlone@gmail.com
PO BOX 1965
Block Island, RI 02807

License Application

Annual License*

New

Type of License

Victualler

☐

Holiday Sales

☐

Additional Hours

☐

Dance/Entertainment

☐

Pool Table

☐

Peddler

☐

Trailer Park/Campground

☐

Theater

☐

Laundry/Dry Cleaners

☐

Game Room

☐

Hotel/Motel

☐

Rooming House

☐

Mechanical/Electronic Amusement

☐

Sunday Parking

☐

Marina

☐

Solider and Sailor

☐

Itinerant Vendor

☐

Second Hand Metal Establishment

☐

Private Detective

☑

Bath House

☐

Owner Details

Owner/Corp Name*

Lighthouse Global Solutions, LLC

Owner/Corp/LLC Address*

346 Kingstown Road Narragansett RI

Owner Phone Number *

401-639-2227

Has the APPLICANT or any of the principals, partners, officers, or stockholders ever been convicted of a crime or misdemeanor? *

No

Residence of applicant for last five years*

308 Southeast Road Block Island RI 02807

Business Details

D/B/A*

Lighthouse Global Solutions

Business Address*

346 Kingstown Road

Unit #

Type of Business*

Private Detective

Business Phone Number*

401-639-2227

After Hours Emergency Phone Number:*

401-639-2227

Mail to Address*

PO Box 1965
Block Island, RI 02807

Galilee Special District*

No

Incorporation Type

Corporation (for profit)

State Incorporated

RI

Date of Incorporation

06/27/2024

Hours of Operation

Dates of operation (if seasonal)

Are the premises owned or leased? *

Owned

List names, addresses for all officers, directors and partners along with titles and term expiration (if applicable)

John Adams - Investigator

Seating Capacity

–

Occupancy in accordance with Fire Code

–

Private Detective

Statement of Citizenship*

US

Resident Alien?

No

Have you ever been licensed as a private detective or investigator in any other jurisdiction?*

No

Has applicant ever been declared by any court of competent jurisdiction to be incompetent by reason of mental defect or disease?*

No

Has the applicant ever been treated for mental illness?*

No

Statement as to whether or not Applicant has been treated for alcoholism or narcotic dependence:*

No I have never been treated for alcohol or narcotic dependence

Describe experience as an investigator or police office with any state, county, municipal police department or federal investigative agency

40 years of continuous service and police work, finishing as the Chief of Police in Block Island, RI.

Has the applicant received any formal education in the criminal justice field?*

Yes

Please describe your formal education in criminal justice

Bachelors of Science
FBI National Academy

Name and address of surety company which has bonded the applicant*

Travelers Causalty and Surety Company of America

Applicant Affidavit

I hereby certify that the above statements are true to the best of my knowledge and belief. By checking this box, I agree that I have the authority to act on behalf of the business. I agree to abide by all local, state and federal ordinances, regulations, and laws that govern this application. Please acknowledge this statement by checking the box.*

☑

Applicant Name*

Vincent Carlone

Title of Applicant

Private Detective

Date Signed*

08/07/2024

TOWN OF NARRAGANSETT
POLICE DEPARTMENT
40 Caswell Street • Narragansett, RI 02882 • Chief Sean Corrigan
Tel. (401) 789-1091 • TDD (401) 782-0661 • Fax (401) 789-8819

August 9, 2024

Honorable Council Members,

The Town of Narragansett application process for a Private Detective License requires approval from the Chief of Police on the merits of the applicant's character. I have known the applicant, Vincent Carlone, for over 27 years and I hold him in the greatest esteem due to his public service and his honorable character. He is a retired Narragansett Police Lieutenant and the former Chief of Police for the New Shoreham Police Department. I have found no adverse information and hereby approve of his application.

Respectfully,

Sean Corrigan
Chief of Police

AGENDA ITEM NO. N.4

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Clerk

SUBJECT:
A MOTION TO APPROVE a Private Detective License application for John A. Adams, Jr. of Lighthouse Global Solutions, LLC dba Lighthouse Global Solutions, 346 Kingstown Road, Narragansett, RI, subject to state and local regulations.

SUGGESTED ACTION:
John A. Adams, Jr., applicant for Lighthouse Global Solutions, LLC dba Lighthouse Global Solutions, located at 346 Kingstown Road, Narragansett, RI, is requesting a Private Detective License.

According to RI General Law § 5-5-4 a private detective license is required. This applicant meets all of the requirements as stated in RI General Law §5-5 Private Detective Act.

ATTACHMENTS:
Lighthouse Global Application - Adams
Chief Recommendation - Adams

GBL-24-22

General Business Licenses

Status: Active

Submitted On: 8/9/2024

Primary Location

16 FERNLEAF TRAIL
NARRAGANSETT, RI 02882

Owner

ADAMS JR., JOHN A. LIVING TRUST ADAMS, REGINA E. LIVING TRUST
C/O JOHN A. & REGINA E. ADAMS TR 110 JOHNNYCAKE DRIVE NAPLES, FL 34110

Applicant

John A Adams Jr
239-438-8359
johnadams06@comcast.net
16 Fernleaf Trail
Narragansett, Rhode Island 02882

License Application

Annual License*

New

Type of License

Victualler

☐

Holiday Sales

☐

Additional Hours

☐

Dance/Entertainment

☐

Pool Table

☐

Peddler

☐

Trailer Park/Campground

☐

Theater

☐

Laundry/Dry Cleaners

☐

Game Room

☐

Hotel/Motel

☐

Rooming House

☐

Mechanical/Electronic Amusement

☐

Sunday Parking

☐

Marina

☐

Solider and Sailor

☐

Itinerant Vendor

☐

Second Hand Metal Establishment

☐

Private Detective

☑

Bath House

☐

Owner Details

Owner/Corp Name*

Lighthouse Global Solutions LLC

Owner/Corp/LLC Address*

346 Kingstown Road Narragansett RI

Owner Phone Number *

(239) 438-8359/(401) 639-2227

Has the APPLICANT or any of the principals, partners, officers, or stockholders ever been convicted of a crime or misdemeanor? *

No

Residence of applicant for last five years*

110 Johnnycake Dr., Naples, FL & 16 Fernleaf Trail Narragansett, RI 02882

Business Details

D/B/A*

Lighthouse Global Solutions LLC

Business Address*

346 Kingstown Rd., Narragansett, RI 02882

Unit #

Type of Business*

Private Detective

Business Phone Number*

(239) 438-8359/(401) 639-2227

After Hours Emergency Phone Number:*

(239) 438-8359/(401) 639-2227

Mail to Address*

346 Kingstown Rd., Narragansett, RI 02882

Galilee Special District*

No

Incorporation Type

Partnership

State Incorporated

Rhode Island

Date of Incorporation

06/11/2024

Hours of Operation

24/7

Dates of operation (if seasonal)

Are the premises owned or leased? *

Owned

List names, addresses for all officers, directors and partners along with titles and term expiration (if applicable)

Vincent T. Carlone Member / John A. Adams, Jr. Member

Seating Capacity

0

Occupancy in accordance with Fire Code

0

Private Detective

Statement of Citizenship*

Citizen

Resident Alien?

No

Have you ever been licensed as a private detective or investigator in any other jurisdiction?*

Yes

Please identify the jurisdiction where licensed and status of the license. Clearly state if license was denied, revoked or suspended for any reason.

Florida / Current / Active John A. Adams, Jr

Has applicant ever been declared by any court of competent jurisdiction to be incompetent by reason of mental defect or disease?*

No

Has the applicant ever been treated for mental illness?*

No

Statement as to whether or not Applicant has been treated for alcoholism or narcotic dependence:*

No I have never been treated for alcohol or narcotic dependence

Describe experience as an investigator or police office with any state, county, municipal police department or federal investigative agency

Retired Special Agent from the U.S. Drug Enforcement Administration (DEA)

Has the applicant received any formal education in the criminal justice field?*

Yes

Please describe your formal education in criminal justice

Pennsylvania Municipal Police Acdemy/ Drug Enforcement Administration Academy (Quantico) / Certification police officer in Florida

Name and address of surety company which has bonded the applicant*

Travelers Casualty & Surety Company of America

Applicant Affidavit

I hereby certify that the above statements are true to the best of my knowledge and belief. By checking this box, I agree that I have the authority to act on behalf of the business. I agree to abide by all local, state and federal ordinances, regulations, and laws that govern this application. Please acknowledge this statement by checking the box.*

☑

Applicant Name*

John A. Adams, Jr

Title of Applicant

Member

Date Signed*

07/25/2024

TOWN OF NARRAGANSETT
POLICE DEPARTMENT
40 Caswell Street • Narragansett, RI 02882 • Chief Sean Corrigan
Tel. (401) 789-1091 • TDD (401) 782-0661 • Fax (401) 789-8819

August 9, 2024

Honorable Council Members,

The Town of Narragansett application process for a Private Detective License requires approval from the Chief of Police on the merits of the applicant's character. The applicant, John Adams, is known to the Police Department due to his work history in law enforcement. I have found no adverse information and hereby approve of his application.

Respectfully,

Sean Corrigan
Chief of Police

AGENDA ITEM NO. N.5

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Clerk

SUBJECT:
A MOTION TO APPROVE a Class F alcoholic beverage license for Chelsea Cook to hold a fundraising event on August 24, 2024, at the Narragansett Casino, 11 Pier Market Place, Narragansett, RI, subject to state and local regulations.

SUGGESTED ACTION:
The applicant, Chelsea Cook, is hosting a fundraising event for a children's theater at the Narragansett Casino on August 24, 2024. As part of the event, alcohol and food will be served. Under state law, a Class F Liquor License is required for special events when alcohol is served to the public.

In accordance with RIGL§ 3-7-14, a retailer's Class F license authorizes the holder of the license to keep for sale and to sell malt and vinous beverages on the premises, described in the license, at retail for consumption on the premises where sold for a period of nineteen (19) hours, including Sunday. The license may be issued to religious organizations, state corporations, limited-liability companies (LLCs), sole proprietorships, and political organizations only and the sale of malt and vinous beverages may take place between the hours of six o'clock (6:00) a.m. and one o'clock (1:00) a.m. on the following day. The fee for each retailer's Class F license is fifteen dollars ($15.00).

ATTACHMENTS:
Application

47

1 Day Licenses

Status: Active

Submitted On: 8/8/2024

Primary Location

11 PIER MARKETPLACE
NARRAGANSETT, RI 02882

Owner

NARRAGANSETT CASINO, LLC
11 PIER MARKET PLACE
NARRAGANSETT, RI 02882

Applicant

Chelsea Cook
401-318-3187
rhodetobroadway.ri@gmail.com
41 Carol Ann Ave
Wakefield , RI 02879

Type of License

Class*

Class F - Beer and Wine Only

Applicant Details

Name*

Chelsea Cook

Address*

41 Carol Ann Ave

Phone Number*

4013183187

Email Address*

RhodetoBroadway.ri@gmail.com

Mail to Address

41 Carol Ann Ave Wakefield RI, 02879

Event Details

Type of Event

Children's Theatre Event

Date of Event

August 24, 2024

Location of Event

11 Pier Market Place Narragansett RI 02882

DBR business compliance regulations

Provide explanation of adequate police control or protection?*

We will have someone at the event monitoring capacity and the police station is next-door to the venue

How will you provide satisfactory sanitary and health facilities on the premises?*

We will have a person who is food, safety, certified in charge of serving the food at the event.

What control procedures will be in place to prevent underage drinking and excessive drinking?*

We will have someone tip certified serving all beer and wine at the event

Applicant Affidavit

I hereby certify that the above statements are true to the best of my knowledge and belief. By checking this box, I agree that I have the authority to act on behalf of the business. I agree to abide by all local, state and federal ordinances, regulations, and laws that govern this application. Please acknowledge this statement by checking the box.

☑

Applicant Name

Chelsea Cook

Date

08/08/2024

AGENDA ITEM NO. O.1

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Ewa M. Dzwierzynski, President

DEPARTMENT: Town Council

SUBJECT:
A MOTION TO SCHEDULE a work session on Monday, September 16, 2024 at 5:30 p.m. to continue discussions from the August 5, 2024 Work Session to explore ideas, alternatives, and financing options for the dredging of Narrow River.

SUGGESTED ACTION:
At the August 5, 2024 Work Session with the Town Council and Foth Engineering, Foth's report and three (3) recommendations for the dredging of Narrow River were presented. The presentation and report are included in this agenda item.

The previous Work Session was deemed productive; however, the limited time of 90-minutes did not allow for all questions and concerns to be addressed during the Work Session. Several questions were brought up by town council members and members of the public. The town manager stated that questions that arose at the Work Session regarding the dredging project and report could be discussed at a future work session. It is evident that there is significant community interest in this topic and this Work Session will provide an opportunity to continue discussions and provide additional time for members of the community to comment.

The cost estimates for the three (3) options were substantial, (estimates included with agenda item), and presented significant financial hurdles for each option. Discussion at this Work Session will include potential financing options.

There are multiple stakeholders that may be involved in this project that include, but not limited to; the Town of Narragansett, Town of South Kingstown, DEM, CRMC, the Dunes Club, Narrow River Preservation Association, Mettatuxet Improvement Association, and all taxpayers.

Due to the significant cost implications and sensitive environmental impact, it is prudent that the Town takes a nuanced, thoughtful, and methodically well-planned approach to address this important issue.

The proposed date for the Work Session is September 16, 2024 at 5:30 p.m.

ATTACHMENTS:

M- Town Narrow River Alternatives Analysis June 2023.pdf
Narrow River Power Point.pdf
Narrow River Dredging Preliminary Engineers Opinion of Probable Cost.pdf

Memorandum

49 Bellevue Avenue
Newport, RI 02840
(401) 236-0360
foth.com

June 23, 2023

Via Email Only: jgerhard@narragansettri.gov

TO: Town of Narragansett

FR: Foth Infrastructure & Environment, LLC

RE: Preliminary Alternatives Analysis for Narrow River Dredging and Disposal
Narragansett, Rhode Island

1. Introduction

The Town of Narragansett (Town) contracted Foth Infrastructure & Environment, LLC (Foth) to complete a preliminary alternatives analysis for the proposed dredging of the Narrow River in Narragansett, Rhode Island (RI). Dredging within this area is necessary to restore safe navigation for recreational vessels which utilize the channel and to prevent the loss of tidal action to the important resource areas of the Narrow River Estuary. This project is also intended to provide increased public access to Narragansett Beach through the beneficial reuse of sediment from the Narrow River. The proposed project site and limits of the investigation can be seen on **Figure 1-1**.

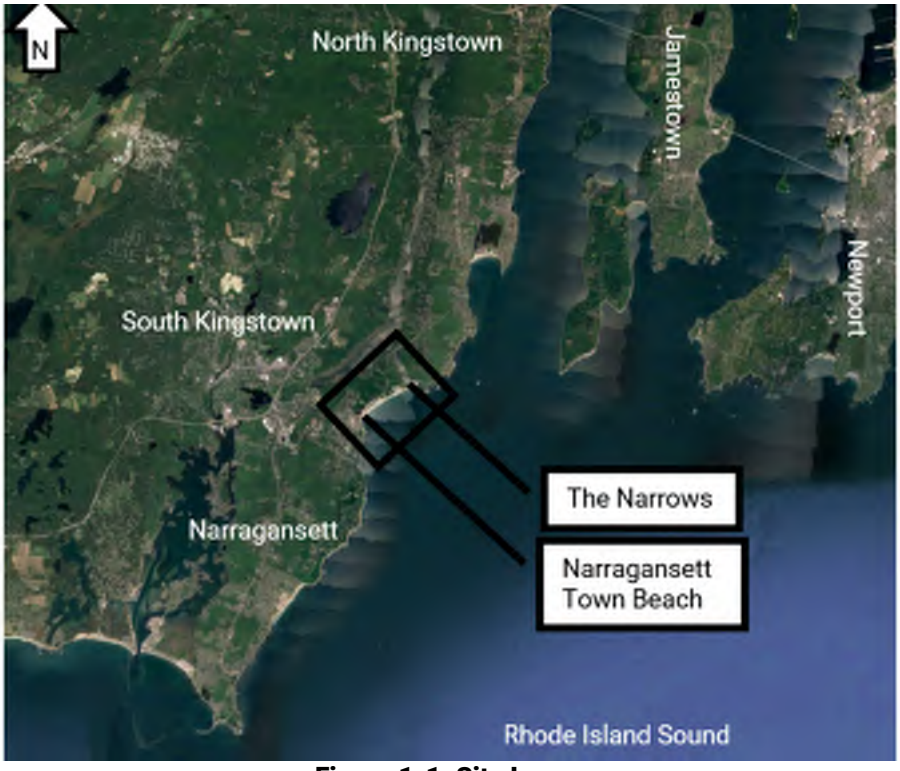


Figure 1-1: Site Locus

The intent of the preliminary alternatives analysis presented herein is to provide options for the scope of future dredging of the Narrow River. The proposed project will meet the overall goals of the Town with an effective and efficient timeframe and budget.

The assessment provides a summary description of the proposed dredging and disposal alternatives for the Narrow River in Narragansett, RI. This memorandum includes three (3) dredging alternatives and four (4) disposal alternatives proposed to meet the needs of the Town.

It is Foth's understanding that this assessment is required due to sediment migration into the site which is caused by significant wave action in RI Sound. The site occasionally experiences hurricane strength winds and large storms. Wave action caused by large storm events transports sediments from the dunes and beaches in a northerly direction into the site. The Beach Replenishment Feasibility Study (Woods Hole Group, Inc., 2011) report attributed the sediment to the daily tidal current. As the tide ebbs and floods each day, the constriction forms at the mouth of the river by the barrier spit causing increased tidal currents. These currents carry sediment into the river until the velocities are reduced and the material is deposited on the flood shoals. However, the wave action is a primary factor in the beach erosion. This includes not only the dunes on Narragansett Beach, but also the dunes behind the Dunes Club in Narragansett, RI, which are deposited into the lower Narrow River (the Narrows) and the Cove. The loss of dunes and beach profile poses a threat to human health and life, and the sediment migration has the potential to cause changes and damage to the estuary of the Narrow River. These storms can affect the Narrow River not only by creating shoals but also by altering circulation patterns and in turn affecting important habitat.

2. Scope of Assessment

As part of this assessment, Foth evaluated three (3) potential dredge options which included the removal of this existing sand bar, dredging the existing southwest channel extending from the Boston Neck Road to the RI Sound, and dredging the proposed northeast channel extending from the Boston Neck Road to the RI Sound.

The limits of the analysis were broken into five (5) sub-categories which include the Sand Bar, North Reach, Southwest Reach, Northeast Reach, and South Reach. Several combinations of these sub-categories were considered to develop the three (3) potential dredge options outlined within this memorandum. In order to finalize these alternatives, further investigation into the subsurface material and the sediment transport within the river is required. Collection and analysis of sediment from within the Narrow River will allow for the development of a final dredge channel which supports the natural flow of the river and reduces accretion and scour to the greatest extent feasible.

As part of this analysis, Foth has developed plans, sections, and volumes for three (3) alternatives for dredging of the Narrows, which is provided in **Attachment 1**. Included within these plans are potential feasible disposal locations. Dredging alternatives have been limited to the area between the Boston Neck Road Bridge and the mouth of the Narrow River with disposal options within the Providence River Confined Aquatic Disposal (CAD) cell, at the Narragansett Beach, within an upland landfill facility or offshore at the Rhode Island Sound Disposal Site

(RISDS). It is assumed that a single alternative will be selected in order to provide the scope of the proposed dredge project moving forward.

The alternative's analysis, prepared for this memorandum, were developed by reviewing the RI Coastal Resources Management Council's (CRMC) Narrow River Special Area Management Plan (SAMP) regulations (CRMC, 2022). Foth understands that dredging will only be allowed to areas necessary to support the demonstrated previous level of use, which includes recreational use and boating access. Due to various regulatory requirements, dredging is prohibited in winter flounder areas during spawning season and where anadromous fish restoration projects are ongoing.

3. Background

The Narrow River, also known as the Pettaquamscutt River, runs from the Town of North Kingstown to the Town of Narragansett. The lower reach (the Narrows) splits the town lines between the Town of South Kingstown and the Town of Narragansett. The river extends approximately seven miles and consists of an inlet, a narrow channel, and a series of basins fed by several small streams throughout the river. The river is underlaid by a steep-walled bedrock valley partially filled with glacial sediment as evident in the bedrock outcroppings located within the proximity of the mouth.

The mouth of the Narrow River, also referred to as the Narrows, is located near the Narragansett Town Beach just north of The Dunes Club. The mouth of the river is busy in the summer months with recreational uses such as swimming and boating. Just up river is the Sprague Bridge and the Chafee National Wildlife Refuge, which is under the management of the U.S. Fish and Wildlife Service (USFWS). The Narrow River is advocated for by the State-Designated Watershed Council of the Narrow River Preservation Association (NRPA). NRPA has been working since 1970 to preserve, protect, and restore the Narrow River and its watershed. Due to recent sediment depositions, access to the site can be challenging at low tide for motorized recreational craft.

A major function of the Narrow River is the use for public access and transit which allows residents of the area to travel to and from the Narragansett Bay. Public access along the river includes several existing sites. There are three state owned boat launching ramps, two fishing sites (Lacey Bridge and Middlebridge Bridge), and two scenic overlook areas.

3.1 The Narrows

3.1.1 Existing Sedimentation Studies

U.S. Army Corps of Engineers (USACE) (USACE, 2009) Hydrodynamic Numerical Modeling and Data Collection

- In 2009, a study was conducted by the U.S. Army Corps of Engineers (USACE) (USACE, 2009) that utilized Hydrodynamic Numerical Modeling and Data Collection to determine the relative impacts of the dredging increments on tide range, current speeds, peak volume flows, and tidal prism/flushing time changes. A total of seven (7) dredging increments were modeled for this study. This study concluded that the only alternative that impacted tidal prism and flushing in any considerable fashion was dredging within the mouth of the Narrows beyond a depth of -4.0' National Geodetic Vertical Datum of 1929 (NGVD 29) (approximately -2.99 feet Mean Lower Low Water [MLLW]). The model was also used to determine the need for erosion protection along various marsh faces. It

was found that current speeds were not that significant near marsh faces, and erosion protection from currents would likely not be needed unless one of the alternatives locates a channel directly against a marsh front.

Woods Hole Group Beach Replenishment Feasibility Study

- In 2011, the Beach Replenishment Feasibility Study, conducted by Woods Hole Group, analyzed potential replenishment alternatives for the Narragansett Town Beach. This study analyzed sediment removal from the Narrow River for placement at the Town Beach and found the correlation favorable.

Craig Swanson and Malcolm Spaulding Feasibility Study

- In 2016, a feasibility study was conducted by Craig Swanson and Malcolm Spaulding, under the direction of the USACE, USFWS, and RI CRMC, on the comparison of marsh elevations to model predictions of dredging effects on tides in the Narrow River. This modeling effort found an increase in the tide range as a result of dredging of the mouth of the Narrows. However, the 2016 feasibility study was terminated in 2018 based on results from the hydraulic model study that showed dredging the Narrow River flood delta would not have significant ecosystem restoration benefits.

3.1.2 Spill History and Outfall Locations

A due diligence assessment was conducted in an effort to identify potential sources of sediment contamination from outfall discharges within the Narrows. Known outfall discharge locations within the proximity of proposed dredge sites and/or those that could have potentially discharged into a nearby tributary/tributaries where dredging is proposed are presented in the plans in **Attachment 1**.

In accordance with the 2020 Harbor Management Plan prepared by the Town of Narragansett, stormwater runoff is the most significant source of bacteria to the Narrow River. Outfalls within the Narrow River have been or will be targeted for improved Best Management Practices (BMPs) to improve water quality. The Town is working to build detention ponds at several outfall locations including those at Wampum Road, Conanicus Road, Mettatuxet Road, and Edgewater Road. In addition to the proposed improvements, RIDEM has done both dry weather and wet weather bacterial sampling and monitors for illicit connections to stormwater pipes.

The Town of Narragansett indicated that two (2) stormwater outfalls exist beneath the Boston Neck Rd bridge. Review of the Rhode Island Department of Transportation (RIDOT) Stormwater Program indicated that these two (2) drainages system were investigated due to their location within a floodplain, proximity to outstanding resource waters, potential for endangered species, tight soils, and high-water table. After implementation of Best Management Practices (BMPs) RIDOT, in conjunction with the EPA, determined that no further action was required for the effluent from these structures. Dredging within the vicinities of these outfalls are not required as the river has sustained depths ranging from approximately -5.0 feet MLLW to -10.0 feet MLLW.

Review of the RIDOT Stormwater Program also indicated that in December of 2021 the EPA approved the RIDOT Stormwater Control Plan for the Narrow River with no further action required by RIDOT. Therefore, RIDOT is no longer required to implement any new structural stormwater controls for the site. According to the Narragansett Department of Public Works (DPW) no known public outfalls are located within the Lower Narrow River (Narrows). Further field investigation may be required to locate any private outfalls.

A due diligence assessment was conducted to identify potential sources of sediment contamination from spill events within the Narrows. The spill history for the Narrows is based upon the available incident information reported by the federal National Response Center (NRC) through 2022. Based on Foth's review of the available information there have been no significant spills reported in or within the proximity of the Narrows in recent history. Foth reached out to the Narragansett Harbor Master who indicated that he has no record of spills occurring within the river over the last fifteen (15) years.

3.1.3 Existing Bathymetric and Topographic Data

Foth was unable to locate existing topographic or bathymetric data for the Narrows, however, a review of the sediment deposition of the shoreline was conducted using historical aerial imagery. It is Foth's understanding that the areas around the Narrows have never been thoroughly surveyed through the use of the LiDAR drone. Foth reviewed the LiDAR data provided by the Town and incorporated this understanding into the sediment deposition review. Foth observed that although sediment deposition within the Narrows is cyclical, material does migrate within the vicinity. Recent weather events have accreted a significant amount of sediment to the sand bar, with some large events overtopping the sand bar and depositing material into the channel behind the bar. Typically, erosion occurs within the river along the north edge of the Dunes Club and the east edge of the mouth of the river.

3.1.4 Existing Sediment Data

Foth was unable to locate any historical sediment sampling information for the Narrow River. Based on Foth's visual observations of the site while performing field investigations, it is assumed that the riverbed sediment consists of a thin layer of marine organics which have settled from the water column underlaid by fine to coarse sands typical of beach material. It is expected that the fines content within the sediment will vary from the mouth of the Narrows to the Boston Neck Road Bridge. This is primarily caused by the change in velocity the river experiences as it gets farther away from the constriction at the entrance. Fines get transported a farther distance from the entrance while coarse materials settle closer to the entrance.

Based on information provided within the Narrow River SAMP, it is understood that the Narrows consists of areas filled by a flood-tidal delta and various other sandy intertidal-to-subtidal shoals. Physical observations indicated the presence of submerged boulders and shallow bedrock within the mouth of the Narrows. Based on the results of Woods Hole Group 2011 study, sediment from the Narrows consisted of predominantly sand with mixed gravel and low percentages of fines (< 1.3%).

Dredging is characterized as one of three permit scenarios by the USACE:

- Maintenance Dredging – Dredging performed to its historically maintained and permitted depths for the purpose of retaining existing use. Maintenance dredging may not be applicable to projects which have not been dredge for a significant amount of time and have allowed full benthic regrowth within the dredge footprint.

- Improvement Dredging – Dredging conducted within the Maintenance Dredge footprint to a greater depth in order to archive increased channel deaths (i.e., "deepening").

- New Dredging – Dredging performed within an area that has historically not been dredged or has allowed full benthic regrowth.

A preliminary review of the RI CRMC permit database returned no results for previous dredge permits at this site. Foth reached out to the RI CRMC for discussion, and it was indicated that this area has not historically been permitted or dredged, and therefore, will be classified as New Dredging.

3.1.5 Natural Resources

Foth performed a desktop review of the RI Geographic Information System (RIGIS) and the USFWS' Information for Planning and Consulting (IPaC) database to obtain information of critical habitat, endangered species, migratory birds, or other natural resources that may be impacted by the proposed dredging within the Narrow River. Preliminary results indicated the following species and habitat:

- Northern Long-Eared Bats
  - Based on Foth's experience on recent dredging projects within RI, the RI Department of Environmental Protection (RI DEM) Fish and Wildlife indicated that there has been no presence of Northern Long-Eared Bats or their habitat in RI in recent years.
- Roseate Tern
  - Based on Foth's experience on recent dredging projects within RI, the RI DEM Fish and Wildlife indicated that there have been no sightings of Roseate Tern in RI in recent years.
- Piping Plover
  - The mouth of the Narrows has had Piping Plover residence. In June of 2023, Foth observed a Piping Plover nest on the existing sand bar. These birds are considered threatened. Considerations may need to be taken during the permitting process to account for Time of Year (TOY) working windows.
- Approximately, 43 species of migratory birds are identified as birds of particular concern within the vicinity of the Narrow River.
  - It is not anticipated that migratory birds will be affected by the proposed dredging. Considerations may need to be taken during the permitting process to account for TOY working windows.

- The Narrow River abuts the John H. Chafee National Wildlife Refuge to the northeast of the proposed dredge site.
    - Foth has designed the proposed dredge footprints in order to not impact the adjacent land and therefore does not anticipate that the proposed dredging will produce impacts to the Wildlife Refuge. Considerations may need to be taken during the permitting process to account for noise pollution that has the potential to affect the Wildlife Refuge.

- The Narrow River is adjacent to or intersects the following wetlands:
    - Estuarine and Marine Deepwater
        - E1UBL – Estuarine subtidal unconsolidated bottom which is considered estuarine open water.
        - M1UBL – Marine subtidal unconsolidated bottom which is considered marine open water.
    - Estuarine and Marine Wetland
        - E2US2P – Estuarine sandy shores and beaches.
        - M2USP – Marine intertidal unconsolidated shore that is irregularly flooded.
        - M2RS2P/M2RS2P – Marine rocky shores.
        - E2RS2P – Estuarian rocky shores.
    - Riverine
        - R5UBH – Riverine perennial unconsolidated bottom that is permanently flooded.

In addition to the natural resources located within the project limits, it is important to note that dredging within the Narrows has the potential of creating impacts on the Mean High Water (MWH) levels in the area of the USFWS' salt marsh restoration project located north of the Boston Neck Road Bridge. This restoration consisted of material removed from within the Upper Narrow River adjacent to the marsh. Both drainage improvements and the placement of thin layers of dredged material were conducted on the Narrow River marsh surfaces in 2019 to build resiliency against sea level rise.

3.2 Narragansett Town Beach

3.2.1 Spill History and Outfall Locations

A due diligence assessment was conducted to identify potential sources of sediment contamination from outfall discharges and/or spill events within Narragansett Town Beach. No known outfall discharge locations exist within the Narragansett Town Beach seawall. According to the Narragansett DPW, as well as the RI Department of Transportation (RI DOT), two (2) outfall locations are located along Ocean Road to the southwest of the site. These outfalls consist of open pipe discharge noted as Ocean Road 1 Outfall and Ocean Road 2 Outfall in accordance with the Narragansett Engineering Department's RI Pollution Discharge Elimination System's (RIPDES) Phase II plans, dated February 24, 2003. Existing outfall locations can be seen within **Attachment 1**.

The spill history for the Narrows is based upon the available incident information reported by the federal NRC. Based on Foth's review of the available information, there have been no

significant spills reported in or within the proximity of the Narragansett Town Beach in recent history.

3.2.2 Existing Bathymetric and Topographic Data

Foth performed a review of the existing Light Detection and Ranging (LiDAR) data, collected by the University of RI (URI), between Spring 2019 through Fall 2021. This data indicates that the existing elevation of the Narragansett Town Beach extending perpendicular from the existing seawall into the Narragansett Bay varies from approximately +0.0' MLLW to approximately -6.0' MLLW within the first ±400'. Existing topography and aerial imagery of the Narragansett Town Beach indicates that the existing grade of sediment diminishes within the southwest portion of the beach adjacent to the Narragansett Pier.

3.2.3 Existing Sediment Data

The 2011 sediment data, collected by Woods Hole Group, as part of a Narragansett Town Beach Replenishment Feasibility Study, defines a median grain size of approximately 0.18 millimeter (mm) for the Town Beach. This grain size indicates the beach consists entirely of sand, with minor percentages of fines (silts and clays) ranging from approximately 0.23% to 1.18%. Samples range from predominantly fine sand to slightly coarser sediments towards the northeastern end which contained medium sand.

3.2.4 Natural Resources

Foth performed a desktop review of the RIGIS and the USFWS' IPaC database to obtain information of critical habitat, endangered species, migratory birds, or other natural resources that may be impacted by the proposed disposal at the Narragansett Town Beach. Preliminary results indicated the following species and habitat:

- Northern Long-Eared Bats
  - Based on Foth's experience on recent dredging projects within RI, the RI DEM Fish and Wildlife indicated that there has been no presence of Northern Long-Eared Bats or their habitat in RI in recent years.
- Roseate Tern
  - Based on Foth's experience on recent dredging projects within RI, the RI DEM Fish and Wildlife indicated that there have been no sightings of Roseate Tern in RI in recent years.
- Piping Plover
  - The mouth of the Narrows has had Piping Plover residence. These birds are considered threatened. Considerations may need to be taken during the permitting process to account for TOY working windows.

- Approximately, 27 species of migratory birds are identified as birds of particular concern within the vicinity of the Narrow River.
    - It is not anticipated that migratory birds will be affected by the proposed disposal. Considerations may need to be taken during the permitting process to account for TOY working windows.
- The Narragansett Beach is adjacent to or intersects the following wetlands:
    - Estuarine and Marine Wetland
        - M2US2P – Marine intertidal unconsolidated shore considered open ocean overlying the continental shelf and its associated high-energy coastline.

4. Field Investigation

Between November 11, 2022, and November 24, 2022, Foth performed a single-beam high frequency hydrographic survey, a topographic survey, and an aerial drone imagery survey of the site. All topographic and hydrographic surveys were performed under the direct supervision of a licensed Professional Engineer, licensed in the State of RI. Data collected within this field investigation are shown within the plans provided in **Attachment 1**. All data collected for this field investigation has been reviewed thoroughly by Foth personnel to ensure quality standards have been met. All data was processed using Hypack, Pix4d, and AutoCAD Civil 3D.

A single beam acoustic survey was selected to be utilized for seabed elevation collection within the Narrow River. Single beam surveys are standard approach for shallow water areas such as the Narrow River. Based on Foth's expertise and experience, the Narrow River does not provide the required water depths for the utilization of a multi-beam echosounder survey. The objective of the single beam acoustic survey was to develop a survey plan that determines navigable depths within the Narrow River channel and vicinity, provide bathymetric data that could be used to locate existing and potential navigational channels, and provides estimates for proposed dredging volumes. The survey was limited to the area between the Boston Neck Road Bridge to the mouth of the Narrow River. The survey efforts worked carefully around tides due to shallow water depths. The hydrographic surveys utilized methods and accuracies outlined in the USACE's Hydrographic Surveying Manual (Engineering Manual [EM] 1110-2-1003) (USACE, 2013).

Soundings presented on the plans reflect existing water depths to the river bottom with respect to then local MLLW datum. Values presented as depths are positive down, so a fix that is 6' below the datum would be plotted as "6.0", which is the typical sign convention for plotted soundings. A color digital terrain model (DTM) was generated from the combined bathymetric and topographic data set. The DTM shows the existing ground features from the seabed up beyond MHW. The color coding of the DTM highlights that areas that are always underwater are shades of blue, the intertidal zone between MLLW and MHW is grayscale, while areas above MHW are shades of brown.

In addition to the topographic and bathymetric data the updated aerial images provide a scalable mapping of various resource areas. This is of particular importance as this data is used to confirm that the proposed dredging limits do not impact the existing seagrass marsh. The images were also used to locate several boulders or outcroppings that would impede dredging efforts.

Project control for the site is an existing National Geodetic Survey control point namely Point ID (PID) #LW0649 Stamped 399, a disk set in the top of a concrete monument at the intersection of Old Boston Neck Road and Boston Neck Road. The coordinates of this point were used to confirm global positioning system (GPS) function at the time of the surveys. The local tidal datum offsets were calculated for the site using National Oceanic and Atmospheric Administration's (NOAA) VDatum online. Coordinates for the site were entered into the online portal and offsets between the local tidal datum and geodetic coordinates produced by the GPS equipment were provided. A datum conversion chart is shown on the plans.

Typical depths in the deeper water corridors of the Narrow River have water depths ranging from +1.0' MLLW to -10.0' MLLW. Based on the findings of the field investigation, Foth has

determined that in areas that have not experienced substantial accretions, a channel at -4.0' MLLW would be appropriate. Foth has utilized this as the proposed dredge depth.

4.1 Potential Obstructions

Bathymetric data provided Foth with valuable information related to the potential dredging location. Several important features were revealed during this review. Based on the results of the November 2022 survey, Foth encountered obstructions within the proposed North Reach, Southwest Reach, and South Reach which may impact dredging operations.

Figure 4-1 details a potential obstruction. It is believed to be a submerged pipeline leading to the Dunes Club. The presence of a submerged pipeline within the proposed Southwest Reach has the potential to limit the dredging within this area to avoid impacting the existing structure. Should the Town wish to pursue this alternative Foth intends to work closely with the Dunes Club to obtain information on this potential obstruction as well as ensure any additional facility features of this site are protected.

Figure 4-1: Potential Obstruction: Submerged Pipeline

Figure 4-2 details large boulders or shallow bedrock outcroppings within the proposed South Reach. The presence of large boulders or bedrock outcroppings has the potential to impact dredging operations and limit the proposed dredge depth within this area.

Figure 4-2: South Reach Large Boulders and Bedrock Outcroppings

Figure 4-3 details shallow bedrock outcroppings within the proposed North Reach. The presence of outcroppings has the potential to impact dredging operations and limit the proposed dredge depth within this area.

Figure 3-3: North Reach Bedrock Outcroppings

Figure 4-4 below details the location of a private structure along the Southwest Reach. It is believed that this private structure consist of a timber supported catwalk supporting a water line.

Figure 3-4: Private Structure

5. Dredge Methodology

Mechanical and hydraulic dredging methods have been considered for the proposed project. While both types of equipment are locally available and capable of performing the proposed dredging, they each have limitations and advantages. The primary driver for the selection of dredging equipment shall be determined by the proposed disposal option, dredge sediment characteristics, and various regulatory concerns.

Due to several site-specific restrictions, primarily shallow water and high currents, final determination of dredge equipment should be evaluated based on the approved disposal alternatives, permitting and regulatory requirements, and contractor means and methods. Foth anticipates that both options will be considered in the final design and contractors be allowed to present bids based on whichever methods are allowed under the permits.

5.1 Hydraulic Dredging

Hydraulic dredging uses a pipeline and pumps to disturb in-situ dredge sediments into a slurry that is then transported by pipeline to a disposal or intermediary site. These dredges require a minimal water depth of approximately ±2.5’ to operate and are considered to be well-suited to work in areas similar to those anticipated to be encountered within the Narrow River. Hydraulic dredges are ideal for placing sediments within an upland area that is in fairly close proximity to the dredge site. This type of dredge can operate in narrower areas and shallower water depths than mechanical dredgers. Hydraulic dredging is better suited for dredge sediment consisting of fines, silt, and sandy material. This method of dredging is not suited for dredging areas containing coarse sediment and gravel as well as areas with shallow bedrock. Effluent management of settled dredge slurry is of regulatory concern when utilizing a hydraulic dredge. The use of a hydraulic dredge may require additional permitting coordination to ensure that turbidity standards for any effluent released back to the environment are maintained throughout construction.

There are three (3) different types of dredges for hydraulic dredging that include suction dredges, cutterhead suction dredges, and hopper suction dredges. Based on the location of the proposed project dredging in relationship to the shoreline, the size of the area, and the overall site dimensions, the hopper dredge is not an option. Cutterhead suction dredges and hopper suction dredges are typically large in scale and commonly used for substantial dredging projects such as maintaining and deepening harbors.

A significant advantage to utilizing a hydraulic dredge is that it operates on an almost continuous dredging cycle, resulting in maximum economy and efficiency. Typical hourly production rates for a small hydraulic dredge are estimated at 150 to 250 cubic yards per hour (cy/hr). A booster pump may be necessary when pumping long distances or up high elevations. Booster pump requirements may vary depending on the proposed dredge equipment but are typically required for pumping over one mile. One or several boosters may be placed in line with a dredge discharge line to assist the dredge pump in achieving the distance or elevation needed to reach the disposal location. In addition, this dredge method minimizes turbidity/sediment re-suspension during construction. Sediments can be directly pumped to an upland area for dewatering and/or disposal. Hydraulic dredging methods introduce a considerable amount of water to the sediment as it is excavated. Typically, the water to sediment (solids) ratio is 80% to 20%, respectively. Therefore, hydraulically dredged sediments need to be dewatered prior to using on-site for beneficial reuse or prior to hauling off-site to an upland location.

Beach nourishment, with a hydraulic dredge, can be done by direct deposition of the slurry onto the beach as depicted on **Figure 5-1**. In this scenario, land moving equipment moves the material into the desired slope and the water is directly discharged into the water body. This method is typical of large-scale beach nourishment projects performed by the USACE throughout the country. This method would represent the most efficient method of beach placement as no material re-handling is required. Permitting this type of disposal is challenging due to the amount of untreated effluent that is discharged at the site.

Figure 5-1: Direct Discharge Beach Nourishment

5.2 Mechanical Dredging

Mechanical dredges require multiple pieces of equipment to operate including a barge or land mounted excavator with a digging bucket as well as equipment to contain the excavated material, such as a hopper, dump scow, or land-based trucks. The production rates for mechanical dredges vary drastically based on their size, equipment specifications, and the capacity of containment barges/trucks on site. The operational hours of a mechanical dredge are also limited by the capacity of its containment barges/trucks.

Mechanical dredging for this project would utilize a barge mounted excavator or crane equipped with a bucket to dig sediments from the seabed as depicted on **Figure 5-2**. The barge is positioned along-side a hopper or dump scow which is utilized to contain, and transport excavated sediments. Mechanical dredging is suited for a larger variety of sediment types. However, shallow bedrock may still impact mechanical dredging operations. Typical equipment utilized for mechanical dredging requires a minimum channel width of 100 feet, however, specialty dredging equipment can work in channels as small as 80-feet wide. The limitations of mechanical dredging include the ability of the channel to provide sufficient water depth to contain the barge and the loaded scow. The dredging plant required to operate a mechanical dredge at this site will be challenged by the velocity of current within the areas to be dredged. Mechanical dredges are the most utilized dredges in the waters of New England.

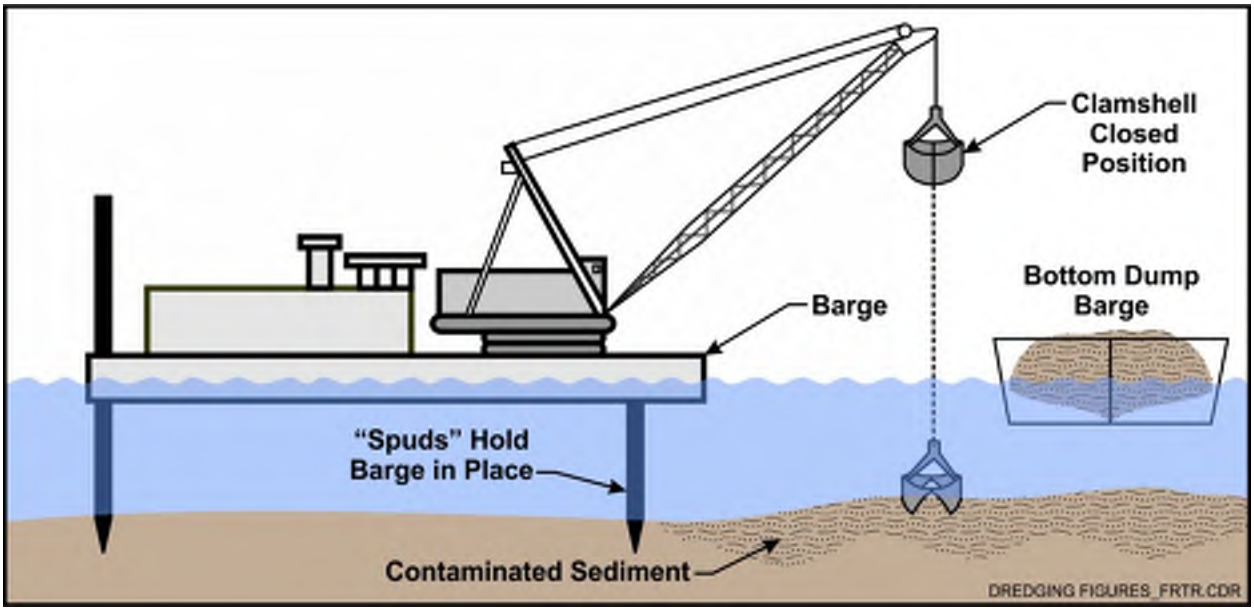


Figure 5-2: Mechanical Dredging

6. Dredging Alternatives Analysis

Foth recommends that the Town proceed with dredge planning activities (dredged sediment sampling, permitting, and contract documents) as required to maintain access within the Narrows. In order to provide the most thorough review of the possible placement alternatives, several options were reviewed. A careful review of the bathymetry showed two (2) potential channel locations. These are further described in Section 5. By utilizing existing deep water to fit a potential channel, the design minimizes dredging quantities, impact to existing resource areas, and avoids areas of boulders and rock outcroppings. Based on this review, the following alternatives were analyzed:

- Alternative 1 – Existing Sand Bar
- Alternative 2 – Existing Deep Water
- Alternative 3 – Entire Channel

It should be noted that any dredging project in this area has the potential to alter existing flow patterns at the site. Changes in flow can create erosive forces that have the potential to cause damage to resource areas, beaches, and dunes adjacent to the dredging works. Foth recommends that a formal sediment transport study be conducted for the system that will maximize the channel design and mitigate any damage to the surrounding environment.

6.1 Alternative 1 – Existing Sand Bar

This alternative was developed based on the immediate needs for dredging within the Narrows to restore this area to previous conditions. Foth reviewed the potential for dredging just the area within the historical channel to a safe navigable depth. RI DEM historical imagery was reviewed to assess the natural configuration of the lower Narrow River. An example of this configuration is shown on **Figure 6-1**. However, this alternative does not address the potential impact from the northern and southern sand bars. Dredging within the mouth of the Narrow River without addressing the sources of potential accretion will lead to the proposed footprint filling back in within a short period of time. To develop an effective and cost-efficient dredging alternative for the Town, Foth has developed a proposed dredge footprint within the mouth of the Narrow River which will allow for a greater increment between required dredging events.

Figure 6-1: Google Earth View of the Mouth of the Narrow River from March 2020

Alternative 1 includes the removal of material from the existing sand bar as shown on **Figure 6-2** and in the plans provided in **Attachment 1**. A review of historical aerial imagery shows that since this photo was taken in October 2021, this area has experienced substantial accretion. It is assumed that this material is material lost from Narragansett Beach and surrounding areas and deposited in this area during storm events. The sand bar represents a large deposit of sand which is atypical of the site throughout the range of the historical photos available at this site. This is also described as part of the dredging proposed in Alternative 2 and Alternative 3 as presented below.

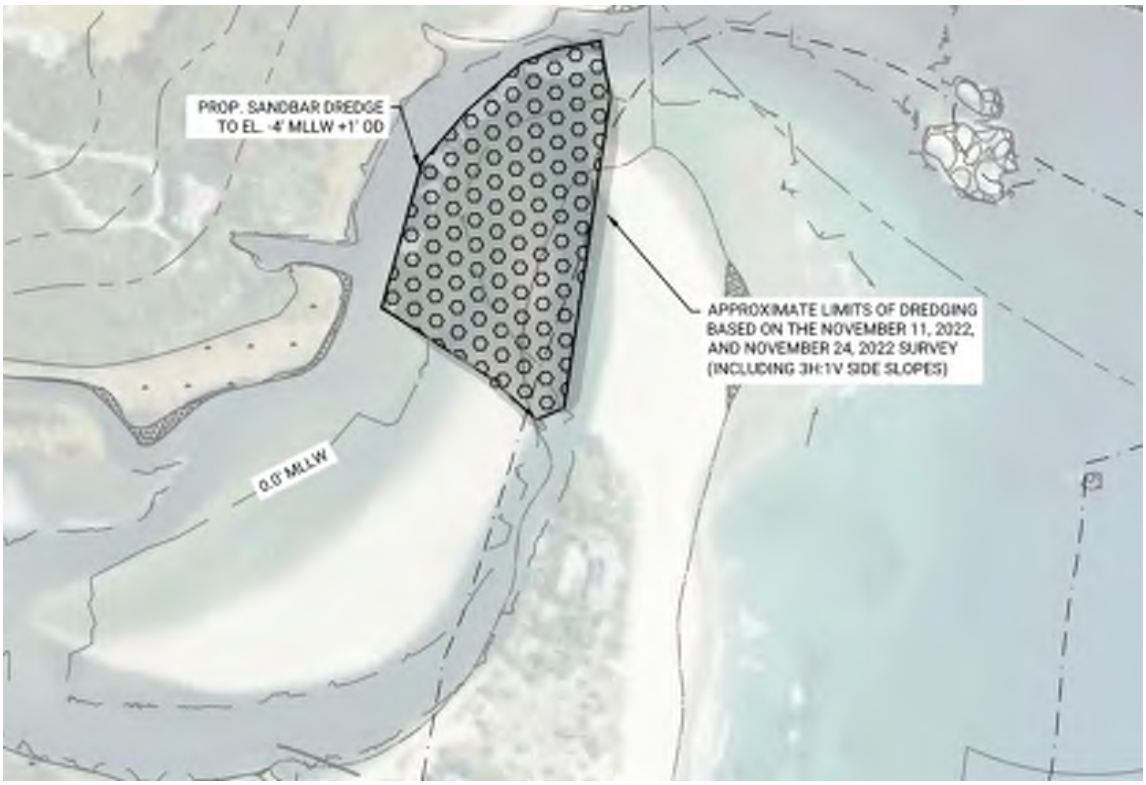


Figure 6-2: Proposed Alternative 1 (See Attachment 1 for Further Detail)

This area consists of 6.6 acres of dredging. It is anticipated that this dredging will include the removal of approximately 37,000 cy of material to a depth of -4.0' MLLW + 1.0' allowable overdredge (OD). The extents of dredging in this area can be adjusted to fit the overall dredging budget and needs at the disposal site. Detailed description of the proposed dredge volume can be seen in **Table 6-1**.

Table 6-1
Alternative 1 – Proposed Dredge Volumes

Site	Dredge Depth	Area (Acres)	Dredge Volume (cy)	Overdredge Volume (cy)	Total Dredge Volumes (cy)
ALTERNATIVE 1					
Sand Bar	-4.0' MLLW + 1' OD	6.6	30,000	7,000	37,000
TOTAL	**-4.0' MLLW + 1' OD**	**6.6**	**30,000**	**7,000**	**37,000**

Note: Includes 10% contingency

This alternative provides the Town with the least amount of dredging within the mouth of the Narrows while also providing the required restoration of the existing channel adjacent to the sand bar. However, this alternative does not provide the Town with a uniform channel depth within the Narrow River. Navigation of recreational vessels which utilize the Narrow River will still be impacted based on the tide cycles.

6.2 Alternative 2 – Existing Deep Water

Alternative 2 was developed based on the findings of the field investigation. Foth identified existing flow patterns through the review of existing deep water from the 2022 bathymetric survey within the Narrow River, which indicate two thalwegs with existing deeper water. This alternative follows the pattern of the historical deep-water channel which travels south from the bridge and then stays close to the southern shore as it makes its way to the entrance channel. In addition, Foth identified a second existing deep-water thalweg within the Narrow River that could be used to develop a new channel alignment that will provide the required access to the Narrow River in an effort to maintain tidal flushing. This alternative was designed to utilize a more direct path that will reduce the dredging area of impact and dredge volumes. Alternative 2 provides the Town with a uniform channel depth and width with a deeper and wider channel along the inlet to account for increased accretion at the mouth. Channel widths were developed based on the existing vessel use of the channel as well as utilizing references such as the American Society of Civil Engineers (ASCE) Planning and Design Guidelines for Small Craft Harbors, Third Edition.

Alternative 2 includes the removal of material from the North Reach, Southwest Reach, Existing Sand Bar, and South Reach as shown on **Figure 6-3** and within the plans presented in **Attachment 1**. This area consists of 19.0 acres of dredging. The Northeast Reach, Southwest Reach, and Existing Sand Bar have been designed to accommodate a 50’ wide channel while the South Reach is designed to accommodate a 100’ wide channel to allow for safer navigation of the mouth of the Narrows. It is anticipated that this dredging will include the removal of approximately 85,300 cy of material to a depth of -4.0’ MLLW + 1.0’ OD within the Northeast Reach, Southwest Reach, Existing Sand Bar, and a depth of -6.0’ MLLW + 1.0’ OD within the South Reach. Foth has selected a dredge depth of -6.0’ MLLW + 1’ OD for the South Reach to account for increased accretion within the mouth of the Narrows. The increased depth also provides safer access to the inlet during times of high wave activity. A detailed description of the proposed dredge volume can be seen in **Table 6-2**.

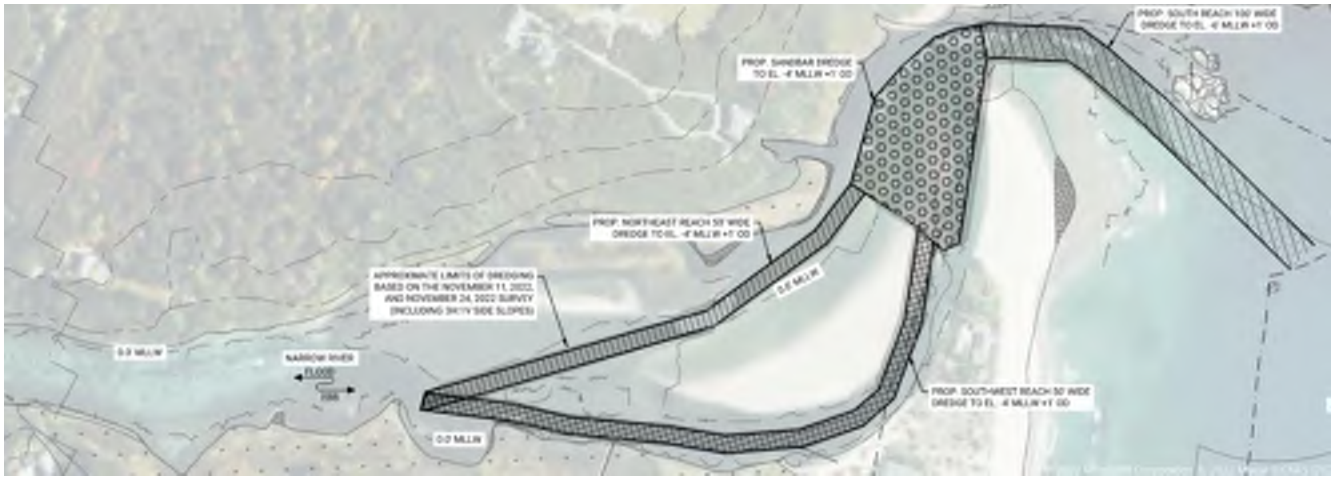


Figure 6-3: Proposed Alternative 2 (See Attachment 1 for Further Detail)

Table 6-2

Alternative 2 – Proposed Dredge Volumes

Site	Dredge Depth	Area (Acres)	Dredge Volume (cy)	Overdredge Volume (cy)	Total Dredge Volumes (cy)
ALTERNATIVE 2					
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 2 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**19.0**	**63,800**	**21,500**	**85,300**

Note: Includes 10% contingency

Alternative 2 was developed to provide a uniform navigational channel from by utilizing the existing thalweg to reduce the overall dredging volume and retain existing flow patterns.

6.3 Alternative 2 – Entire Channel

Like Alternative 2, Alternative 3 was developed utilizing the findings of the field investigation, with the inclusion of the North Reach. Alternative 3 would provide the required access throughout the entirety of the Narrow River channel from the Boston Neck Rd Bridge to the Mouth of the Narrow River in an effort to maintain tidal flushing. This alternative was designed to provide access throughout the Narrow River from the Boston Neck Rd bridge to the mouth of the Narrow River.

Alternative 3 includes the removal of material from the North Reach, Northeast Reach, Southwest Reach, Existing Sand Bar, and South Reach as shown on **Figure 6-4** and in the plans presented within **Attachment 1**. This area consists of 22.2 acres of dredging. The North Reach, Northeast Reach, and Existing Sand Bar have been designed to accommodate a 50’ wide channel while the South Reach is designed to accommodate a 100’ wide channel to allow for easier navigation of the mouth of the Narrows. It is anticipated that this dredging will include the remove of approximately 88,800 cy of material to a depth of -4.0’ MLLW + 1.0’ OD within the North Reach, Northeast Reach, Southwest Reach, Existing Sand Bar, and a depth of -6.0’ MLLW + 1.0’ OD within the South Reach. Detailed description of the proposed dredge volume can be seen in **Table 6-3**.

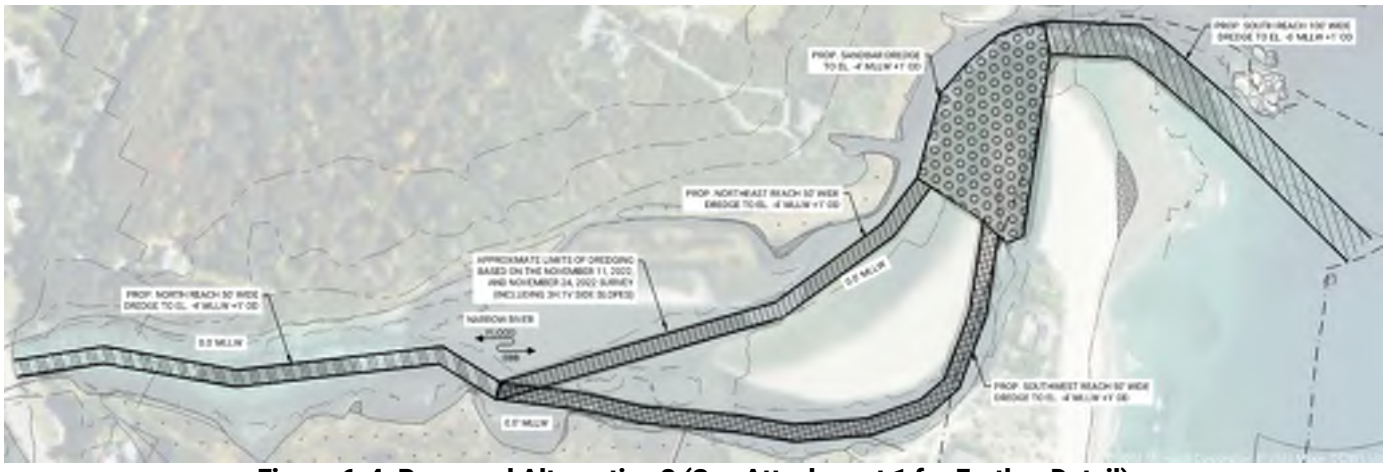


Figure 6-4: Proposed Alternative 3 (See Attachment 1 for Further Detail)

Table 6-3

Alternative 3 Proposed Dredge Volumes

Site	Dredge Depth	Area (Acres)	Dredge Volume (cy)	Overdredge Volume (cy)	Total Dredge Volumes (cy)
ALTERNATIVE 3					
North Reach	-4.0' MLLW + 1' OD	3.2	1,400	2,100	3,500
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 3 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**22.2**	**65,200**	**23,600**	**88,800**

Note: Includes 10% contingency

7. Disposal Alternatives Analysis

To provide the most thorough review of the possible disposal alternatives several options were reviewed. Based on this the following alternatives were analyzed:

- Confined Aquatic Disposal (CAD) Cell Disposal
- Upland Landfill Disposal
- Upland Disposal as Beach Nourishment at Narragansett Town Beach
  - Above the Annual High Tide Line (AHTL) as Dune Restoration
  - Below the Annual High Tide Line (AHTL) as Beach Restoration
- Unconfined offshore placement at the RI Sound Disposal Site (RISDS)

7.1 Confined Aquatic Disposal Cell Disposal

Foth coordinated with the RI CRMC to discuss the potential for CAD cell disposal within the Providence River CAD cell. The RI CRMC indicated that there is no available volume within the existing CAD cell or as capping material. Currently, no opportunities exist for material to be used within the existing Providence River CAD cells for placement or as capping material.

7.2 Upland Landfill Disposal

Generally, upland disposal is an expensive disposal option due to the amount of handling required and tipping fees associated with the facility accepting the material. Other upland disposal options may require additional permitting and site development to accept the material. Due to the lack of source contamination within the river, the sediment from the Narrow River is not expected to exceed the limits of Residential Direct Exposure and Commercial/Industrial Direct Exposure as described in the “Rules and Regulations for Dredging and the Management of Dredged Material”. Should the material from the Narrow River not present analytical results with exceedances of Contaminants of Concern, it is not cost effective to utilize upland landfill disposal options as these are typically reserved for materials with high levels of contaminants. The site is not expected to require upland disposal within a landfill. Should sediment sampling indicate the need for upland disposal, Foth shall pursue this alternative.

7.3 Upland Disposal as Beach Nourishment at Narragansett Town Beach

The RI CRMC Narrow River SAMP regulations provide the following guidance for potential dredging projects:

> *“it would not harm the River if this flood-tidal delta was dredged periodically and the sand replaced on Narragansett Beach. Boat navigation in the lower Narrows would be enhanced and no habitat changes would occur north of Sprague Bridge, a major choke point. Narragansett Town Beach would be the logical site for beach replenishment using the flood-tidal delta sand.”*

Upland disposal within the state of RI is regulated by the RI DEM and RI CRMC. When disposal is proposed below the AHTL, consultation with the USACE is also required. For sediment to be approved for upland disposal, it must first be deemed non-hazardous and determined that placement will not adversely affect the proposed disposal site. In accordance with the RI DEM

and RI CRMC's Sediment Sampling Plan for Dredging Projects all material proposed for upland disposal as beach nourishment must adhere to the properties presented in **Table 7-1**.

Table 7-1

RI DEM and RI CRMC Beach Criteria

Analyte	Unit	Beach Criteria
Grain Size	%	<10
Precent Moisture	%	<25
Total Petroleum Hydrocarbon (TPH)	mg/kg	Non-Detect
Polychlorinated Biphenyl (PCB)	mg/kg	Non-Detect
Polycyclic aromatic hydrocarbons (PAH)	mg/kg	Non-Detect
Arsenic	mg/kg	1.7
Cadmium	mg/kg	1
Chromium	mg/kg	10
Copper	mg/kg	10
Lead	mg/kg	25
Mercury	mg/kg	0.5
Nickel	mg/kg	5
Zinc	mg/kg	25

mg/kg = milligrams per kilogram

Should the proposed dredge sediment not meet the criteria listed above, upland disposal as either dune restoration or beach nourishment will not be permitted. Based upon the review of historic aerial imagery, the natural transport of existing shoreline/nearshore sediments moves south to north, and therefore, dredge sediments placed on the existing sand bar area will potentially migrate back to the Narrow River. Accordingly, this proposed disposal alternative identified in the Request for Proposal, with placement on the existing sand bar, is not anticipated to provide a maximum benefit for the Town's investment. Within this analysis, Foth has reviewed the potential for two (2) beach nourishment disposal locations.

It should be noted that in accordance with the 2016 USACE Hydrodynamic Numerical Modeling and Data Collection, federal funding for any dredging project within the Narrow River conducted as part of any future USFWS project efforts must be used strictly for habitat restoration and shall be required to meet federal cost/benefit ratios.

7.3.1 Above the Annual High Tide Line as Dune Restoration

Dune restoration at the Narragansett Town Beach can increase the level of protection to inland facilities by acting as a physical buffer between the coastline and inland facilities. Dune restoration will also provide increased storm damage protection, recreation, and wildlife habitat. Foth has identified approximately 1.75 acres (approximately 76,150 square feet) of dune along the Narragansett Town Beach which could potentially be utilized as a beneficial reuse disposal location for sediment from the Narrow River in order to provide dune restoration. Proposed dune restoration locations can be seen on **Figure 7-1** and within the plans presented in **Attachment 1**.

Figure 7-1: Dune Restoration

Restored dunes would supply sand to the beach berm, provide dune habitat, and absorb wind and wave energy from storms. However, dune restoration also has the ability to disturb existing species which migrate and nest within the dune as well as provide temporary disruptions to recreational activities along the beach during the construction process. Dune restoration along the Narragansett Town beach will need to account for the following:

- ***Potential species and habitat impacts***: Dune restoration may unintentionally impact coastal species and habitats through construction activities. All work shall be required to adhere to any TOY restrictions designated by the permits.
- ***Vegetation***: similar vegetation to the existing vegetative species should be replanted in order to maintain existing habitat.
- ***Material placement***: Dune restoration has the potential to unintentionally smother existing vegetation that provides stabilization. It is anticipated that the dune restoration should be placed with a thin lift process as to not smother existing vegetation and habitat.

7.3.2 Below the Annual High Tide Line as Beach Restoration

Foth has identified an approximately 194,304 square foot location to the South of the Narragansett Town Beach which has the potential to be utilized as a beneficial reuse location for dredge material from the Narrow River to restore the topography of the existing beach. Based on the available LiDAR data collected by URI, the existing grade of the Narragansett Town Beach ranged from +0.0’ MLLW to approximately -8.0’ MLLW within an approximately 400 linear foot distance from the existing seawall. On average, the Narragansett Town Beach maintains

approximately 200 linear feet of beach. Foth has designed the proposed southwest disposal location to parallel the existing beach contour to provide balance with the existing shoreline topography. Should the Town wish to pursue this alternative Foth shall proceeded with a complete disposal design based on the existing topography of the Narragansett Town Beach. The proposed disposal location can be seen on **Figure 7-2** and in **Attachment 1**.

Figure 7-2: Beach Restoration

A proposed beach nourishment template would be required prior to the evaluation of this alternative. It is Foth's assumption that this alternative would involve a typical beach profile (as depicted on **Figure 7-3**) consisting of an elevated dune along the coastline followed by an intermediate level berm sloping to natural grade within the intertidal area. Beach nourishment provides recreational opportunities as well as added protection from wave energy and storm surges. In addition to the above referenced benefits, this alternative provides the ability to create additional dune habitat on the Narragansett Town Beach, which may provide benefit during the permitting process. However, beach restoration has the ability to disturb existing species which live or migrate on the beach as well as recreational activities along the beach during the construction process.

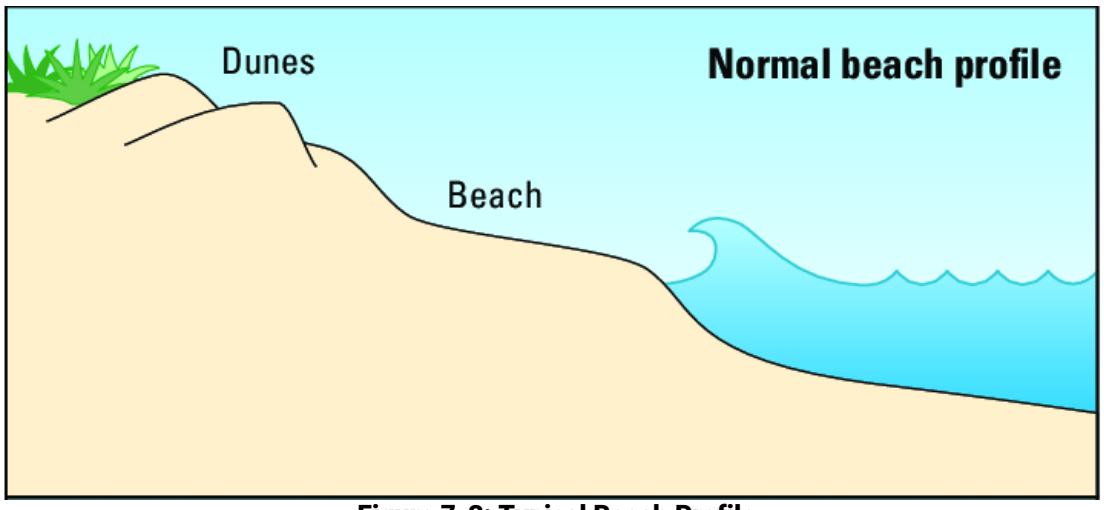


Figure 7-3: Typical Beach Profile

In accordance with the 2011 Woods Hole Group's feasibility study, it was concluded that any improvements to the beach frontage near the existing seawall would improve conditions and act as a buffer for the wall from storm waves. Therefore, it was concluded that beach restoration would extend the life of the existing seawall.

7.4 Unconfined Offshore Disposal at the Rhode Island Sound Disposal Site

The unconfined offshore disposal of dredge sediments at the RISDS is regulated by the USACE and U.S. Environmental Protection Agency (USEPA). For projects of large dredge volumes and proximity to the disposal site, unconfined offshore disposal may provide a time efficient and cost-effective solution for dredge disposal. The time and cost savings recognized with offshore disposal result from not having to dewater and re-handle sediments as required with all upland disposal options. This option utilizes a barge-mounted mechanical dredge (crane or excavator) to place dredge sediments into a dump scow to be towed via tug to the offshore disposal site located at RISDS.

RISDS is 1 square nautical mile in size in size and is located approximately 9 nautical miles south of Point Judith, and 6.5 nautical miles east of Block Island. The site was originally designated as Site 69B, selected for short-term use by the USACE to receive dredged material from the Providence River and Harbor Maintenance Dredging Project. Since its designation as 69B, this site has been opened to municipal and private use for the disposal of dredged material. Disposal of dredged material at the RISDS is not permitted between February 1 and October 1, of any year.

Prior to disposal, sediments are to be tested in accordance with the April 2004 "Regional Implementation Manual for the Evaluation of Dredged Material Proposed for Disposal in New England Waters" (also referred to as RIM) (USEPA, 2004), to determine if they are suitable based on distinct levels of contaminates of concern. In addition, disposal at the RISDS shall not be authorized by the USACE/USEPA without first performing biological testing. Biological testing can be an extremely costly technique and is not typically recommended for small quantities of disposal volume.

The USACE, in conjunction with the EPA, has committed to an initiative to increase the amount of dredge sediment utilized for beneficial reuse to 70% throughout the country by 2030. This includes beach nourishment for material which consists of fewer than 10% fines and elicits no exceedances of analytical results. Should the material from the Narrow River provide sediment which fits these criteria, the USACE/EPA will be ambition to utilize a beneficial reuse site, such as the Narragansett Beach. This will make the approval of offshore disposal extremely difficult.

In addition, the limited depth within the Narrows causes complications for the use of a dump scow. It is likely that any potential contractor would be required to utilize a small scow to be filled in shallow water which would be transited to deeper water and transferred to a larger scow. It is unlikely that a contractor would be able to achieve the proposed dredge depths within the Narrows without a significant expense. Should the Town wish to pursue this alternative, Foth recommends additional investigation into the availability and capability of dredge equipment within New England.

7.5 Summary

Foth has prepared a summary matrix in order to consolidate the proposed disposal alternatives.

Disposal Location	Analytical Requirements	Analytical Turnaround	Est. Sediment Analysis Cost[1]	Permitting	Est. Permit Review Time[1]	Est. Dredge Season[1]
Confined Aquatic Disposal (CAD) Cell Disposal **Upland Landfill Disposal** **Upland Disposal as Beach Nourishment at Narragansett Town Beach:** • Above the Annual High Tide Line (AHTL) as Dune Restoration	**Tier 2** – Physical & Chemical	**Tier 2:** 2 Months	*$10,500* (Est. 8 Sediment Samples)	**USACE** – RI General Permit for Dredging **RI CRMC** – Dredging Assent **RIDEM** – Water Quality Certificate	6-8 Months	2024/2025
Upland Disposal as Beach Nourishment at Narragansett Town Beach: • Below the Annual High Tide Line (AHTL) as Beach Restoration	**Tier 2** – Physical & Chemical **Tier 3** – Biological[2] (If required)	**Tier 2:** 2 Months **Tier 3:** 6 Months	*$155,000*[3] (Est. 8 Sediment Samples w/ 3 Biological Composites, if required)	**USACE** – RI General Permit for Dredging & Disposal **RI CRMC** – Dredging Assent **RIDEM** – Water Quality Certificate	8-10 Months	2025/2026 (If requiring Tier 3)
Unconfined offshore placement at the RI Sound Disposal Site (RISDS)	**Tier 2** – Physical & Chemical **Tier 3** – Biological	**Tier 2:** 2 Months **Tier 3:** 6 Months	*$155,000* (Est. 8 Sediment Samples w/ 3 Biological Composites)	**USACE** – RI Individual Permit for Dredging & Disposal **RI CRMC** – Dredging Assent **RIDEM** – Water Quality Certificate	12-14 Months	2026/2027

Note:
[1] All estimated project costs were estimated utilizing Alternatives 2 and 3. Estimates and timelines are approximate and are subject to change. Estimates are not intended for budging purpose.
[2] Biological Analysis shall require a second sediment sampling collection event once an approved compositing plan has been received by the USACE. Tier 3 compositing plans have an average turnaround time of 3-6 months.
[3] Beach Nourishment at Narragansett Town Beach Below the Annual High Tide Line (AHTL) assumes Tier 3 analysis. Should no Tier 3 analysis be required please refer to Tier 2 estimates above.

8. Next Steps

Foth has identified the following next steps for review and discussion:

- Selection of a single dredging alignment and disposal alternatives.
- As part of the SAMP prepared for the RI CRMC it is noted that the long term effects of changes in circulation, flow, and flushing patterns can alter the salinity, dissolved oxygen level, temperature, erosion patterns, and disturb habitats. Therefore, Foth recommends that additional studies that would estimate impacts caused by the proposed dredge alignments be included as part of the future scope of analysis.
- Foth recommends further field investigation into exiting obstructions within the vicinity of the proposed dredge footprints.
- Foth recommends an expansion of the existing project scope to include a quantitative analysis of coastal processes in order to provide additional critical information and guidance to support the design and permitting for dredging within the Narrow River. In addition, Foth recommends a circulation model to determine the expected sedimentation/shoaling annual quantities for planning. Based upon a precursory review of available historical imagery, the flood-tidal delta varies in size over time and with the severity of storms. To capture the natural fluctuation in conditions at the project site, a quantitative analysis can serve as an important engineering tool that can be used to help ensure long-term navigation passage as well as estimate design life, frequency of dredging, beach compatibility, nourishment template volumes relative to dredge volumes, storm damage reduction, and shoreline stability.

Attachments

Attachment 1: Proposed Dredging and Disposal Plans (dated June 2023)

Attachment 1

Proposed Dredging and Disposal Plans (dated June 2023)

(DRAFT)

NARROW RIVER DREDGE ALTERNATIVE ANALYSIS

TOWN OF NARRAGANSETT
WASHINGTON COUNTY, RI
JUNE 2023

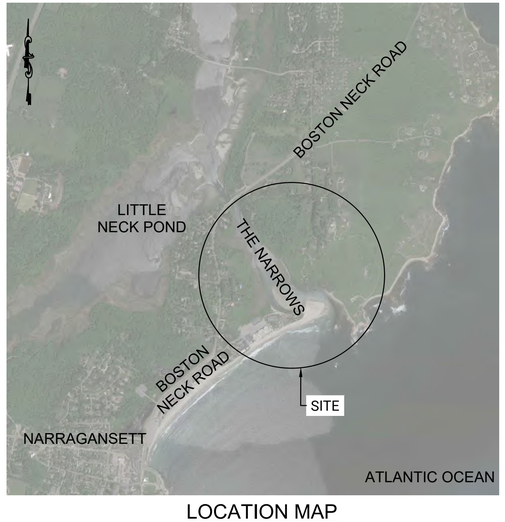
Prepared for:
Town of Narragansett

Prepared by:
Foth Infrastructure & Environment, LLC

DRAWING INDEX

SHEET NUMBER	TITLE
G-001	COVER SHEET
C-101	DREDGE ALTERNATIVES PLAN
C-102	PROPOSED SITE PLAN 1 OF 4
C-103	PROPOSED SITE PLAN 2 OF 4
C-104	PROPOSED SITE PLAN 3 OF 4
C-105	PROPOSED SITE PLAN 4 OF 4
C-301	PROPOSED SECTIONS

VICINITY MAP



LOCATION MAP

SHEET TITLE
COVER SHEET

SHEET NUMBER
G-001

DWG FILED LOCATION:

Town of Narragansett Narrow River Dredging Alternatives Analysis Preliminary Volumes[a]

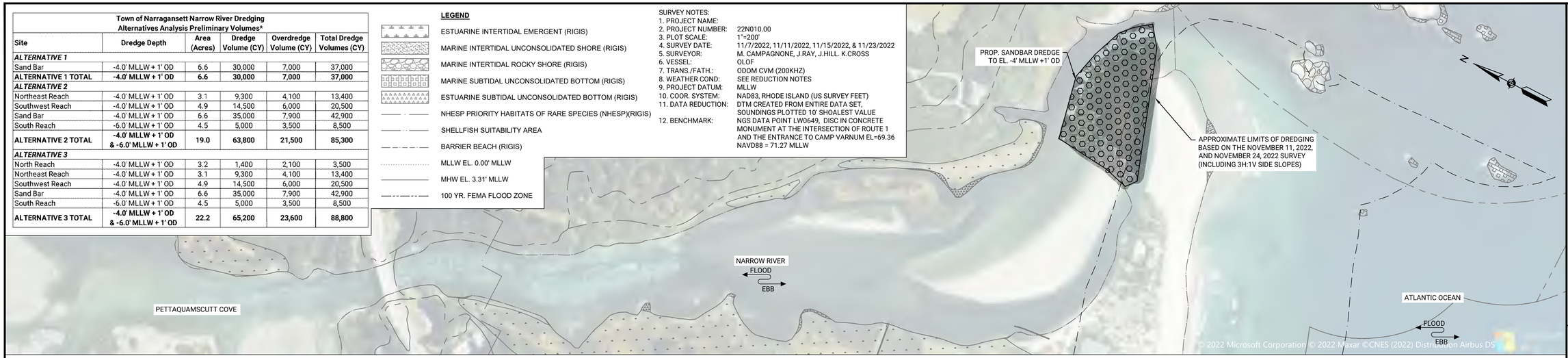
Site	Dredge Depth	Area (Acres)	Dredge Volume (CY)	Overdredge Volume (CY)	Total Dredge Volumes (CY)
ALTERNATIVE 1					
Sand Bar	-4.0' MLLW + 1' OD	6.6	30,000	7,000	37,000
ALTERNATIVE 1 TOTAL	**-4.0' MLLW + 1' OD**	**6.6**	**30,000**	**7,000**	**37,000**
ALTERNATIVE 2					
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 2 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**19.0**	**63,800**	**21,500**	**85,300**
ALTERNATIVE 3					
North Reach	-4.0' MLLW + 1' OD	3.2	1,400	2,100	3,500
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 3 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**22.2**	**65,200**	**23,600**	**88,800**

LEGEND

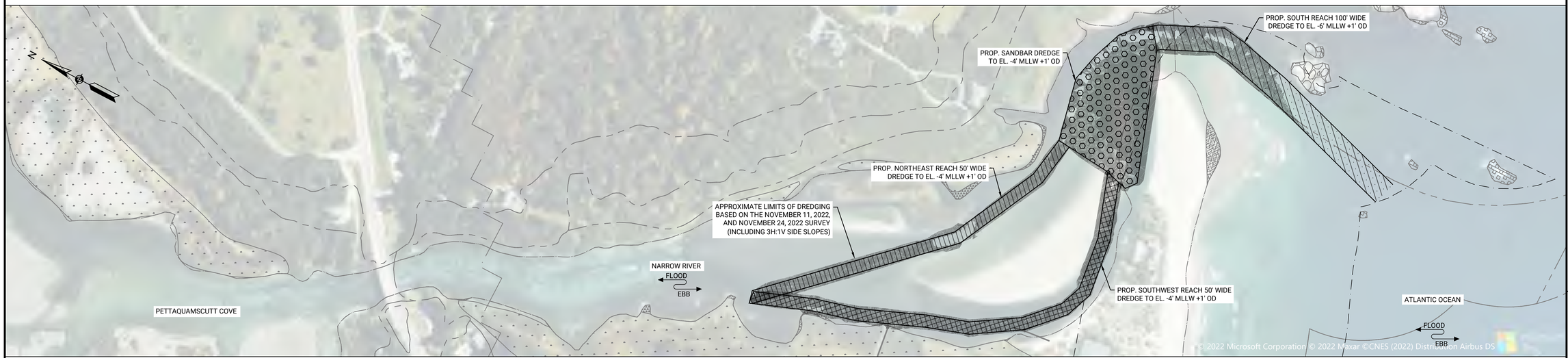
- ESTUARINE INTERTIDAL EMERGENT (RIGIS)
- MARINE INTERTIDAL UNCONSOLIDATED SHORE (RIGIS)
- MARINE INTERTIDAL ROCKY SHORE (RIGIS)
- MARINE SUBTIDAL UNCONSOLIDATED BOTTOM (RIGIS)
- ESTUARINE SUBTIDAL UNCONSOLIDATED BOTTOM (RIGIS)
- NHESP PRIORITY HABITATS OF RARE SPECIES (NHESP)(RIGIS)
- SHELLFISH SUITABILITY AREA
- BARRIER BEACH (RIGIS)
- MLLW EL. 0.00' MLLW
- MHW EL. 3.31' MLLW
- 100 YR. FEMA FLOOD ZONE

SURVEY NOTES:

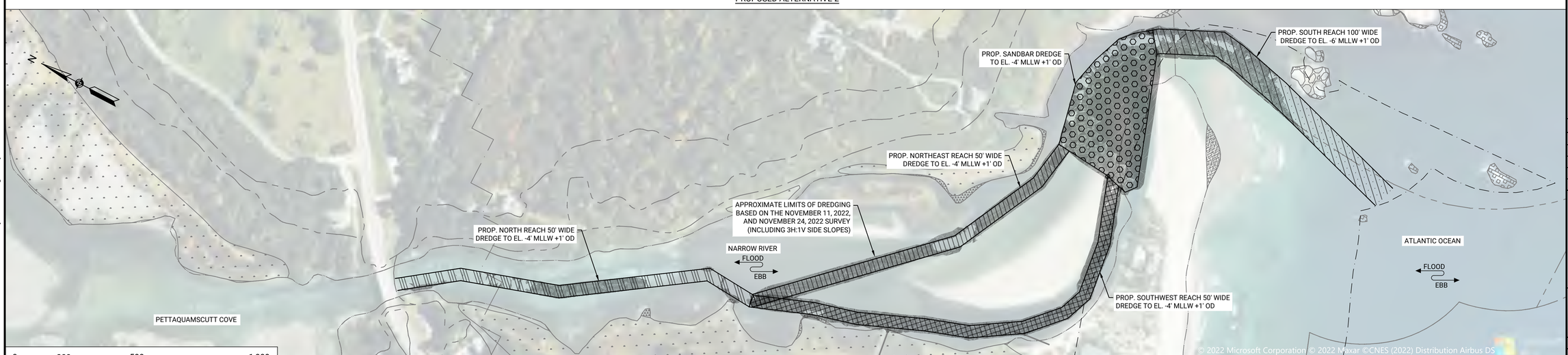
1. PROJECT NAME:	
2. PROJECT NUMBER:	22N010.00
3. PLOT SCALE:	1"=200'
4. SURVEY DATE:	11/7/2022, 11/11/2022, 11/15/2022, & 11/23/2022
5. SURVEYOR:	M. CAMPAGNONE, J.RAY, J.HILL. K.CROSS
6. VESSEL:	OLOF
7. TRANS./FATH.:	ODOM CVM (200KHZ)
8. WEATHER COND:	SEE REDUCTION NOTES
9. PROJECT DATUM:	MLLW
10. COOR. SYSTEM:	NAD83, RHODE ISLAND (US SURVEY FEET)
11. DATA REDUCTION:	DTM CREATED FROM ENTIRE DATA SET, SOUNDINGS PLOTTED 10' SHOALEST VALUE
12. BENCHMARK:	NGS DATA POINT LW0649, DISC IN CONCRETE MONUMENT AT THE INTERSECTION OF ROUTE 1 AND THE ENTRANCE TO CAMP VARNUM EL=69.36 NAVD88 = 71.27 MLLW



PROPOSED ALTERNATIVE 1



PROPOSED ALTERNATIVE 2



0 200 500 1,000

SCALE: 1" = 200'

PROPOSED ALTERNATIVE 3

Foth

NARROW RIVER DREDGE ALTERNATIVE ANALYSIS
TOWN OF NARRAGANSETT

NARROW RIVER
NARRAGANSETT, RI

REVISIONS

NO	BY	DATE	DESCRIPTION

DATE OF PREPARATION

	BY	DATE
SURVEYED	MEC	NOVEMBER 2023
DRAWN	MGB	DECEMBER 2023
DESIGNED	MEC	MAY 2023
CHECKED	KEC	JUNE 2023

SHEET TITLE:

DREDGE ALTERNATIVES PLAN

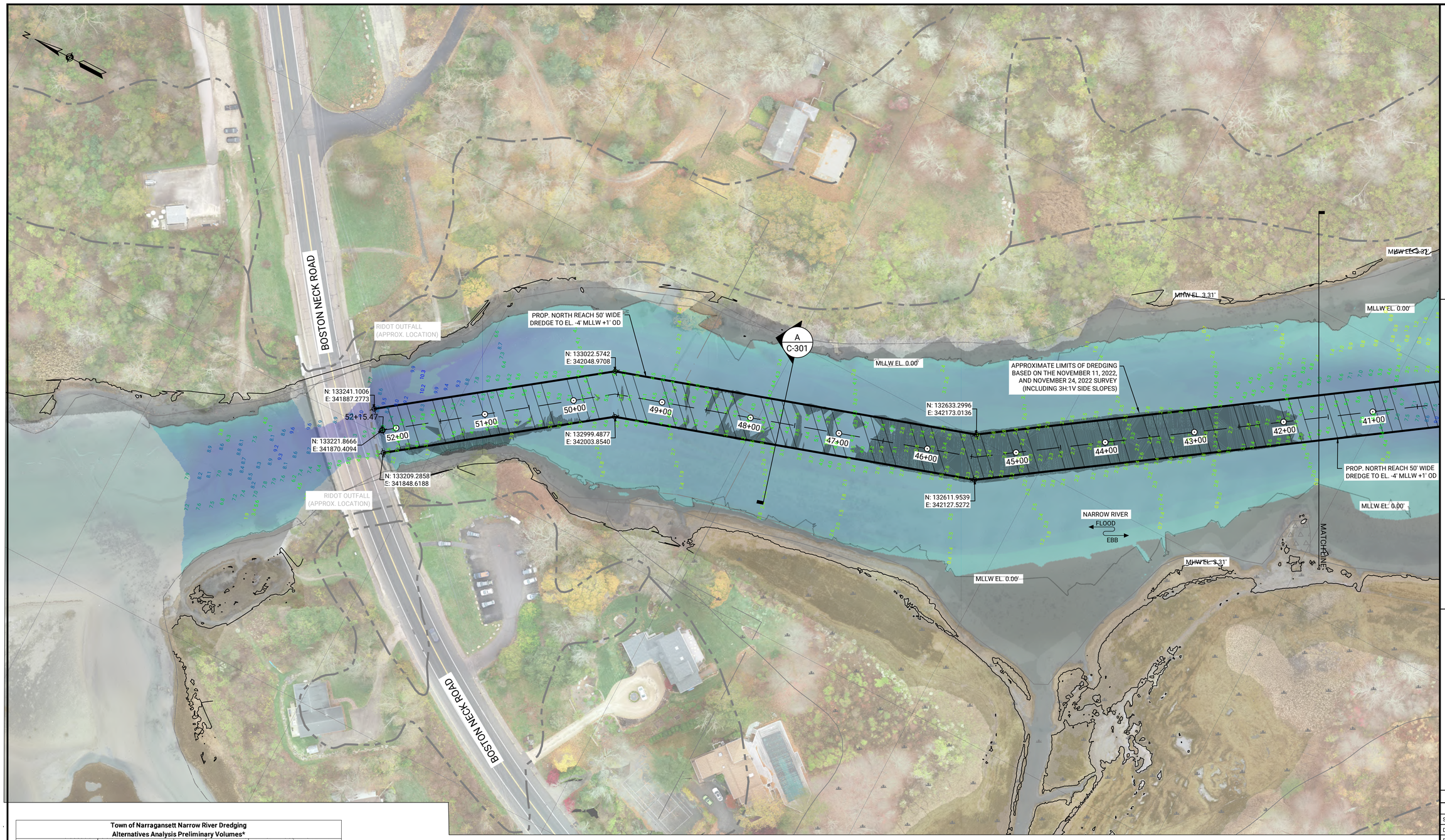
ISSUANCE:

DRAFT

PROJECT NO: 22N010.00

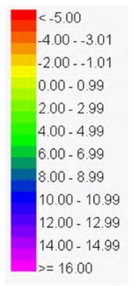
SHEET NUMBER

C-101



Town of Narragansett Narrow River Dredging Alternatives Analysis Preliminary Volumes*

Site	Dredge Depth	Area (Acres)	Dredge Volume (CY)	Overdredge Volume (CY)	Total Dredge Volumes (CY)
ALTERNATIVE 1					
Sand Bar	-4.0' MLLW + 1' OD	6.6	30,000	7,000	37,000
ALTERNATIVE 1 TOTAL	**-4.0' MLLW + 1' OD**	**6.6**	**30,000**	**7,000**	**37,000**
ALTERNATIVE 2					
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 2 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**19.0**	**63,800**	**21,500**	**85,300**
ALTERNATIVE 3					
North Reach	-4.0' MLLW + 1' OD	3.2	1,400	2,100	3,500
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 3 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**22.2**	**65,200**	**23,600**	**88,800**



NOTES:
1. RESULTS OF HYDROGRAPHY FROM SURVEY BETWEEN NOVEMBER 11, 2022, AND NOVEMBER 24, 2022.
2. SOUNDINGS ARE IN FEET AND TENTHS, AND REFER TO DEPTH BELOW MEAN LOWER LOW WATER (MLLW).
3. COORDINATES ARE BASED ON NAD83 RHODE ISLAND STATE PLANE (US SURVEY FEET).
4. SOUNDINGS ARE BASED ON THE 10' SORTED DATA SET.
5. SOUNDINGS SHOWN SHOWN AS NEGATIVE REFLECT VALUES ABOVE THE REFERENCE PLANE.
6. BACKGROUND IMAGERY LOCATION IS APPROXIMATE AND FOR SCALING PURPOSES ONLY.
7. LIMITS OF SALT MARSH, COASTAL BARRIER RECOURSE SYSTEM, BARRIER BEACH, SHELLFISH SUITABILITY, AND NHESP, AS SHOWN, ARE BASED ON AVAILABLE INFORMATION PROVIDED BY THE RIGIS DATABASE.
8. THIS PROJECT IS LOCATED WITHIN THE ZONES AE (EL. 14 NAVD88), VE (EL. 15 & 16 NAVD88) AS DELINEATED ON FIRMette 440090204K, EFFECTIVE DATE 4/3/2020.
9. THE INFORMATION DEPICTED ON THIS PLAN REPRESENTS THE RESULTS OF HYDROGRAPHIC SURVEYS PERFORMED ON THE DATES SHOWN, AND CAN ONLY BE CONSIDERED AS INDICATING THE SEABED CONDITIONS AT THAT TIME. INTERPOLATED INFORMATION FROM BETWEEN SOUNDING RUNS IS NOT GUARANTEED. SHOALS, OBSTRUCTIONS OR OTHER DIFFERING CONDITIONS MAY EXIST BETWEEN THESE RUNS. NO SURVEYS WERE CONDUCTED TO LOCATE PROPERTY LINES, CHANNEL LIMITS, EASEMENTS, UTILITIES, GEOTECHNICAL FEATURES, SHORELINES, STRUCTURES, HABITATS OR ANY OTHER PHYSICAL FEATURES RELATING TO THE PROJECT SITE, NOR DOES FOTH WARRANT THE EXISTENCE OR LOCATION OF SAID PHYSICAL FEATURES.
10. POSSESSION AND USE OF THE MATERIAL CONTAINED ON THESE DRAWINGS IS GRANTED ONLY IN CONNECTION WITH ITS USE AS IT RELATES TO THE TITLED PROJECT, ANY OTHER USE, REPRODUCTION OR DISCLOSURE OF THE INFORMATION CONTAINED HEREON IS EXPRESSLY PROHIBITED WITHOUT THE WRITTEN CONSENT OF FOTH.

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SURVEY NOTES:
1. PROJECT NAME:
2. PROJECT NUMBER: 22N010.00
3. PLOT SCALE: 1"=50'
4. SURVEY DATE: 11/7/2022, 11/11/2022, 11/15/2022, & 11/23/2022
5. SURVEYOR: M. CAMPAGNONE, J.RAY, J.HILL. K.CROSS
6. VESSEL: OLOF
7. TRANS./FATH.: ODOM CVM (200KHZ)
8. WEATHER COND: SEE REDUCTION NOTES
9. PROJECT DATUM: MLLW
10. COOR. SYSTEM: NAD83, RHODE ISLAND (US SURVEY FEET)
11. DATA REDUCTION: DTM CREATED FROM ENTIRE DATA SET, SOUNDINGS PLOTTED 10' SHOALEST VALUE
12. BENCHMARK: NGS DATA POINT LW0649, DISC IN CONCRETE MONUMENT AT THE INTERSECTION OF ROUTE 1 AND THE ENTRANCE TO CAMP VARNUM EL=69.36 NAVD88 = 71.27 MLLW

DATUM OFFSETS

MLLW	MLW	NAVD 88	
4.56	4.43	2.65	AHT
3.56	3.43	1.65	MHHW
3.31	3.18	1.40	MHW
1.91	1.78	0.00	NAVD 88
0.13	0.00	-1.78	MLW
0.00	-0.13	-1.91	MLLW
-0.76	-0.89	-2.67	ALT

OFFSETS TAKEN FROM
VDATUM ONLINE ON 09/06/2022
FOR 41.442489N -71.441626W GEOID 18

0 50 125 250
SCALE: 1" = 50'

Foth

NARROW RIVER DREDGE ALTERNATIVE ANALYSIS
TOWN OF NARRAGANSETT
NARROW RIVER
NARRAGANSETT, RI

REVISIONS			
NO	BY	DATE	DESCRIPTION

DATE OF PREPARATION

	BY	DATE
SURVEYED	MEC	NOVEMBER 2023
DRAWN	MGB	DECEMBER 2023
DESIGNED	MEC	MAY 2023
CHECKED	KEC	JUNE 2023

SHEET TITLE:

PROPOSED SITE PLAN 1 OF 4

ISSUANCE:

DRAFT

PROJECT NO: 22N010.00

SHEET NUMBER

C-102

Town of Narragansett Narrow River Dredging Alternatives Analysis Preliminary Volumes*

Site	Dredge Depth	Area (Acres)	Dredge Volume (CY)	Overdredge Volume (CY)	Total Dredge Volumes (CY)
ALTERNATIVE 1					
Sand Bar	-4.0' MLLW + 1' OD	6.6	30,000	7,000	37,000
ALTERNATIVE 1 TOTAL	**-4.0' MLLW + 1' OD**	**6.6**	**30,000**	**7,000**	**37,000**
ALTERNATIVE 2					
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 2 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**19.0**	**63,800**	**21,500**	**85,300**
ALTERNATIVE 3					
North Reach	-4.0' MLLW + 1' OD	3.2	1,400	2,100	3,500
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 3 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**22.2**	**65,200**	**23,600**	**88,800**

< -5.00
-4.00 - -3.01
-2.00 - -1.01
0.00 - 0.99
2.00 - 2.99
4.00 - 4.99
6.00 - 6.99
8.00 - 8.99
10.00 - 10.99
12.00 - 12.99
14.00 - 14.99
>= 16.00

DATUM OFFSETS

MLLW	MLW	NAVD 88	
4.56	4.43	2.65	AHT
3.56	3.43	1.65	MHHW
3.31	3.18	1.40	MHW
1.91	1.78	0.00	NAVD 88
0.13	0.00	-1.78	MLW
0.00	-0.13	-1.91	MLLW
-0.76	-0.89	-2.67	ALT

OFFSETS TAKEN FROM VDATUM ONLINE ON 09/06/2022 FOR 41.442489N -71.441626W GEOID 18

FEMA AE ZONE EL 14' NAVD88
FEMA VE ZONE EL 15' NAVD88
ESTUARINE SUBTIDAL UNCONSOLIDATED BOTTOM (TYP.)
NARROW RIVER FLOOD EBB
PROP. NORTHEAST REACH 50' WIDE DREDGE TO EL. -4' MLLW +1' OD
PROP. NORTH REACH 50' WIDE DREDGE TO EL. -4' MLLW +1' OD
PROP. SOUTHWEST REACH 50' WIDE DREDGE TO EL. -4' MLLW +1' OD
APPROXIMATE LIMITS OF DREDGING BASED ON THE NOVEMBER 11, 2022, AND NOVEMBER 24, 2022 SURVEY (INCLUDING 3H:1V SIDE SLOPES)
EX. DOCK (APPROX. LOCATION)
ESTUARINE INTERTIDAL EMERGENT (E2EM)
MATCHLINE
MLLW EL. 0.00'
MHW EL. 3.31'
MLW EL. 3.31'
N: 131121.2925 E: 343460.8380
N: 131296.5359 E: 343102.8583
N: 131255.5279 E: 343072.9081
N: 132120.7254 E: 342521.4069
N: 132106.9827 E: 342470.3042
N: 131917.9357 E: 342506.9959
N: 131911.7574 E: 342506.5569
N: 131674.2973 E: 342596.4844
N: 131503.0443 E: 342641.8839
N: 131239.3235 E: 342749.7900
N: 131072.5591 E: 342805.8945
N: 130889.7586 E: 342921.2402
N: 131905.5243 E: 342455.9878
N: 131894.5973 E: 342460.1023
N: 131659.2814 E: 342548.6952
N: 131487.1081 E: 342594.3815
N: 131220.5111 E: 342703.3652
N: 131050.9409 E: 342760.4138
N: 130857.6353 E: 342882.3880
B C-301
C C-301
D C-301
E C-301
70+95.18
26+00 27+00 28+00 29+00 30+00 31+00 32+00 33+00 34+00 35+00 36+00 37+00 38+00 39+00 40+00 41+00 63+00 68+00 69+00 70+00 71+00 72+00 73+00 74+00 75+00 76+00 77+00 78+00 79+00

NOTES:
1. RESULTS OF HYDROGRAPHY FROM SURVEY BETWEEN NOVEMBER 11, 2022, AND NOVEMBER 24, 2022.
2. SOUNDINGS ARE IN FEET AND TENTHS, AND REFER TO DEPTH BELOW MEAN LOWER LOW WATER (MLLW).
3. COORDINATES ARE BASED ON NAD83 RHODE ISLAND STATE PLANE (US SURVEY FEET).
4. SOUNDINGS ARE BASED ON THE 10' VALUE DATA SET.
5. SOUNDINGS SHOWN SHOWN AS NEGATIVE REFLECT VALUES ABOVE THE REFERENCE PLANE.
6. BACKGROUND IMAGERY LOCATION IS APPROXIMATE AND FOR SCALING PURPOSES ONLY.
7. LIMITS OF SALT MARSH, COASTAL BARRIER RECOURSE SYSTEM, BARRIER BEACH, SHELLFISH SUITABILITY, AND NHESP, AS SHOWN, ARE BASED ON AVAILABLE INFORMATION PROVIDED BY THE RIGIS DATABASE.
8. THIS PROJECT IS LOCATED WITHIN THE ZONES AE (EL. 14 NAVD88), VE (EL. 15 & 16 NAVD88) AS DELINEATED ON FIRMette 440090204K, EFFECTIVE DATE 4/3/2020.
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SURVEY NOTES:
1. PROJECT NAME:
2. PROJECT NUMBER: 22N010.00
3. PLOT SCALE: 1"=50'
4. SURVEY DATE: 11/7/2022, 11/11/2022, 11/15/2022, & 11/23/2022
5. SURVEYOR: M. CAMPAGNONE, J.RAY, J.HILL. K.CROSS
6. VESSEL: OLOF
7. TRANS./FATH.: ODOM CVM (200KHZ)
8. WEATHER COND: SEE REDUCTION NOTES
9. PROJECT DATUM: MLLW
10. COOR. SYSTEM: NAD83, RHODE ISLAND (US SURVEY FEET)
11. DATA REDUCTION: DTM CREATED FROM ENTIRE DATA SET, SOUNDINGS PLOTTED 10' SHOALEST VALUE
12. BENCHMARK: NGS DATA POINT LW0649, DISC IN CONCRETE MONUMENT AT THE INTERSECTION OF ROUTE 1 AND THE ENTRANCE TO CAMP VARNUM EL=69.36 NAVD88 = 71.27 MLLW

0 50 125 250
SCALE: 1" = 50'

Foth

NARROW RIVER DREDGE ALTERNATIVE ANALYSIS

TOWN OF NARRAGANSETT

NARROW RIVER
NARRAGANSETT, RI

REVISIONS			
NO.	BY	DATE	DESCRIPTION

DATE OF PREPARATION

	BY	DATE
SURVEYED	MEC	NOVEMBER 2023
DRAWN	MGB	DECEMBER 2023
DESIGNED	MEC	MAY 2023
CHECKED	KEC	JUNE 2023

SHEET TITLE:

PROPOSED SITE PLAN 2 OF 4

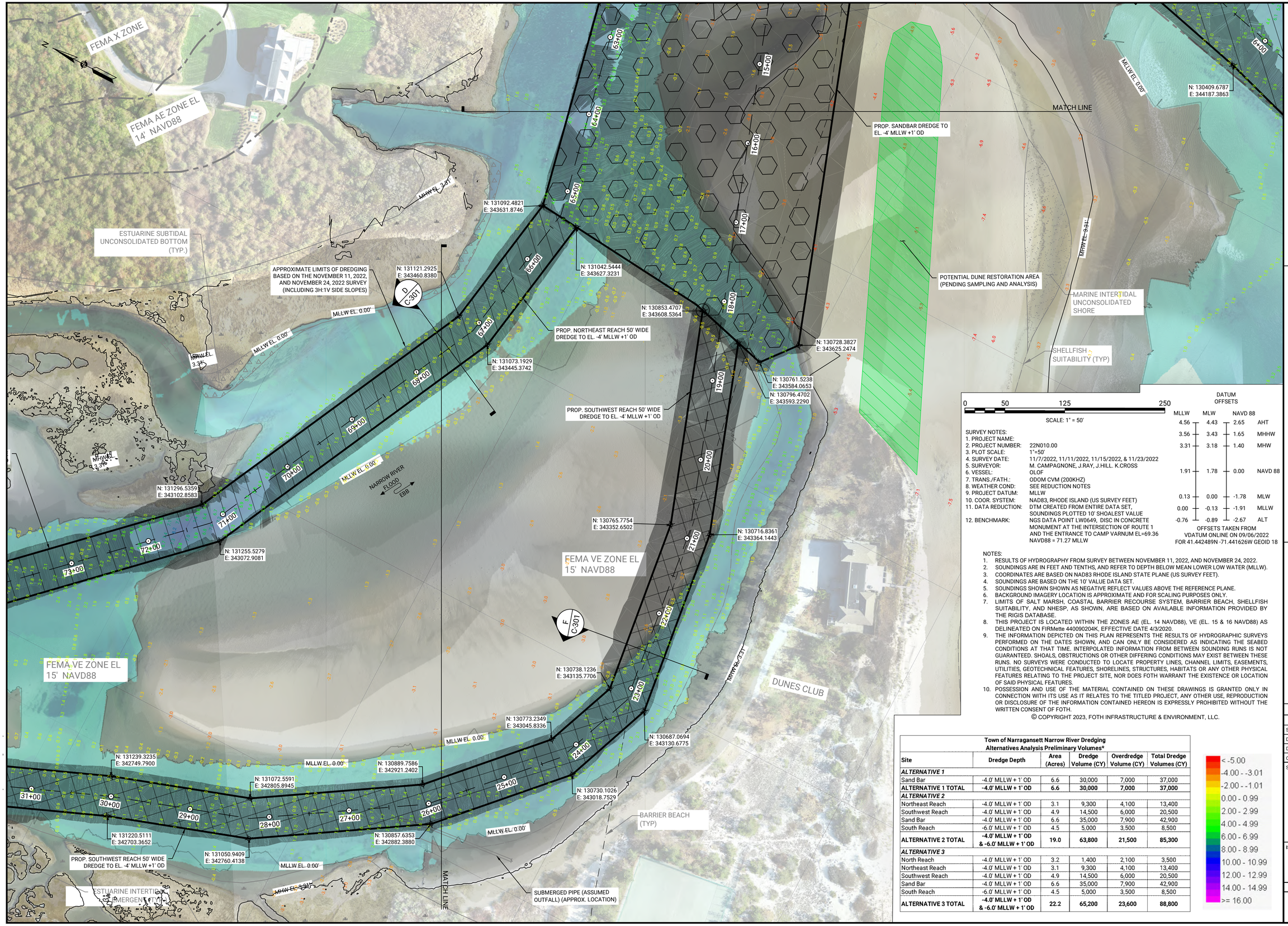
ISSUANCE:

DRAFT

PROJECT NO: 22N010.00

SHEET NUMBER

C-103



SURVEY NOTES:

1. PROJECT NAME:	
2. PROJECT NUMBER:	22N010.00
3. PLOT SCALE:	1"=50'
4. SURVEY DATE:	11/7/2022, 11/11/2022, 11/15/2022, & 11/23/2022
5. SURVEYOR:	M. CAMPAGNONE, J.RAY, J.HILL. K.CROSS
6. VESSEL:	OLOF
7. TRANS./FATH.:	ODOM CVM (200KHZ)
8. WEATHER COND:	SEE REDUCTION NOTES
9. PROJECT DATUM:	MLLW
10. COOR. SYSTEM:	NAD83, RHODE ISLAND (US SURVEY FEET)
11. DATA REDUCTION:	DTM CREATED FROM ENTIRE DATA SET, SOUNDINGS PLOTTED 10' SHOALEST VALUE
12. BENCHMARK:	NGS DATA POINT LW0649, DISC IN CONCRETE MONUMENT AT THE INTERSECTION OF ROUTE 1 AND THE ENTRANCE TO CAMP VARNUM EL=69.36 NAVD88 = 71.27 MLLW

DATUM OFFSETS

MLLW	MLW	NAVD 88	
4.56	4.43	2.65	AHT
3.56	3.43	1.65	MHHW
3.31	3.18	1.40	MHW
1.91	1.78	0.00	NAVD 88
0.13	0.00	-1.78	MLW
0.00	-0.13	-1.91	MLLW
-0.76	-0.89	-2.67	ALT

OFFSETS TAKEN FROM VDATUM ONLINE ON 09/06/2022 FOR 41.442489N -71.441626W GEOID 18

NOTES:
1. RESULTS OF HYDROGRAPHY FROM SURVEY BETWEEN NOVEMBER 11, 2022, AND NOVEMBER 24, 2022.
2. SOUNDINGS ARE IN FEET AND TENTHS, AND REFER TO DEPTH BELOW MEAN LOWER LOW WATER (MLLW).
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Town of Narragansett Narrow River Dredging Alternatives Analysis Preliminary Volumes*

Site	Dredge Depth	Area (Acres)	Dredge Volume (CY)	Overdredge Volume (CY)	Total Dredge Volumes (CY)
ALTERNATIVE 1					
Sand Bar	-4.0' MLLW + 1' OD	6.6	30,000	7,000	37,000
ALTERNATIVE 1 TOTAL	**-4.0' MLLW + 1' OD**	**6.6**	**30,000**	**7,000**	**37,000**
ALTERNATIVE 2					
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 2 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**19.0**	**63,800**	**21,500**	**85,300**
ALTERNATIVE 3					
North Reach	-4.0' MLLW + 1' OD	3.2	1,400	2,100	3,500
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
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Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 3 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**22.2**	**65,200**	**23,600**	**88,800**

< -5.00
-4.00 - -3.01
-2.00 - -1.01
0.00 - 0.99
2.00 - 2.99
4.00 - 4.99
6.00 - 6.99
8.00 - 8.99
10.00 - 10.99
12.00 - 12.99
14.00 - 14.99
>= 16.00

Foth

NARROW RIVER DREDGE ALTERNATIVE ANALYSIS
TOWN OF NARRAGANSETT

NARROW RIVER
NARRAGANSETT, RI

REVISIONS			
NO	BY	DATE	DESCRIPTION

DATE OF PREPARATION

	BY	DATE
SURVEYED	MEC	NOVEMBER 2023
DRAWN	MGB	DECEMBER 2023
DESIGNED	MEC	MAY 2023
CHECKED	KEC	JUNE 2023

SHEET TITLE:

PROPOSED SITE PLAN 3 OF 4

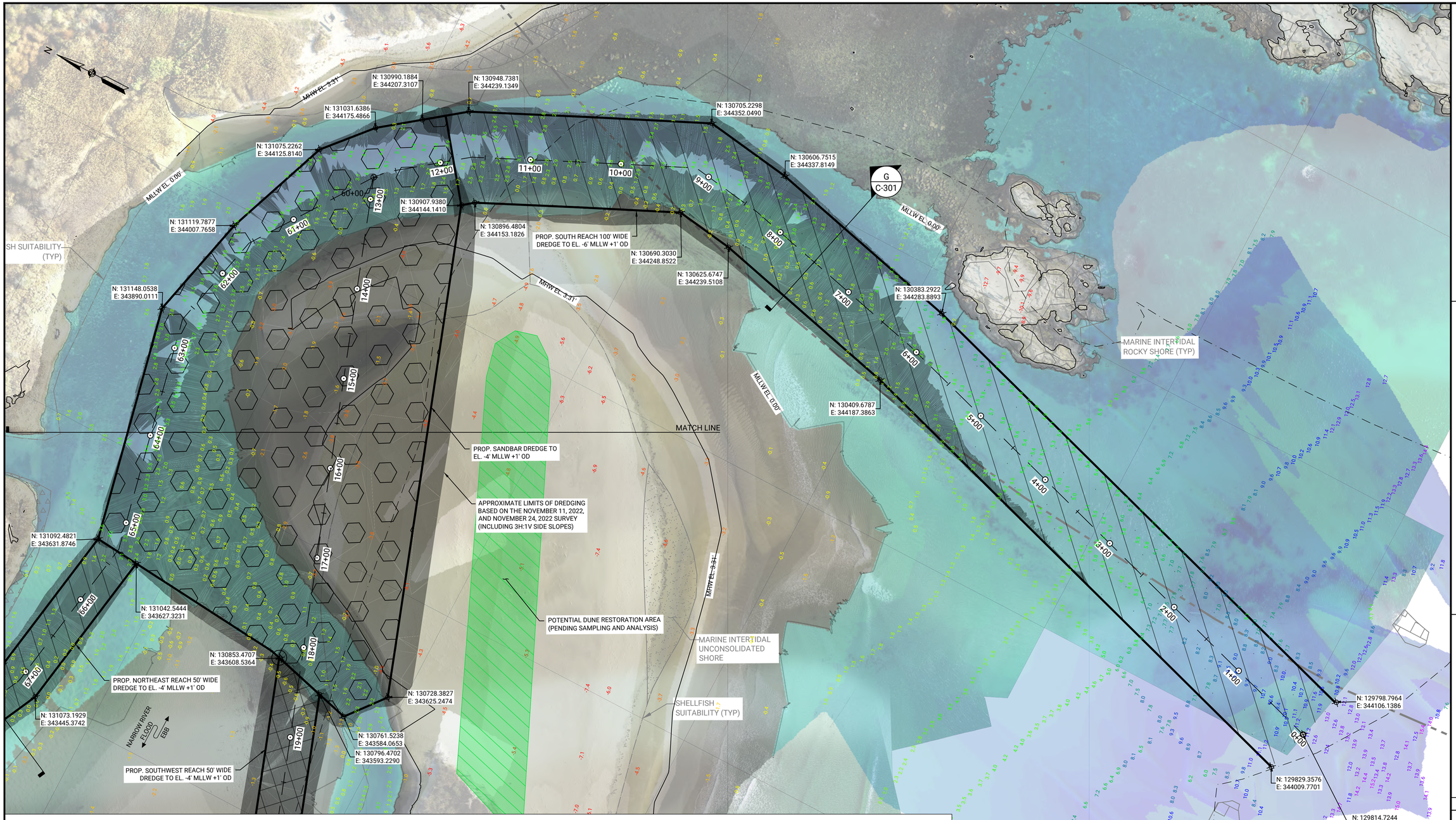
ISSUANCE:

DRAFT

PROJECT NO: 22N010.00

SHEET NUMBER

C-104



Town of Narragansett Narrow River Dredging
Alternatives Analysis Preliminary Volumes*

Site	Dredge Depth	Area (Acres)	Dredge Volume (CY)	Overdredge Volume (CY)	Total Dredge Volumes (CY)
ALTERNATIVE 1					
Sand Bar	-4.0' MLLW + 1' OD	6.6	30,000	7,000	37,000
ALTERNATIVE 1 TOTAL	**-4.0' MLLW + 1' OD**	**6.6**	**30,000**	**7,000**	**37,000**
ALTERNATIVE 2					
Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
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Northeast Reach	-4.0' MLLW + 1' OD	3.1	9,300	4,100	13,400
Southwest Reach	-4.0' MLLW + 1' OD	4.9	14,500	6,000	20,500
Sand Bar	-4.0' MLLW + 1' OD	6.6	35,000	7,900	42,900
South Reach	-6.0' MLLW + 1' OD	4.5	5,000	3,500	8,500
ALTERNATIVE 3 TOTAL	**-4.0' MLLW + 1' OD & -6.0' MLLW + 1' OD**	**22.2**	**65,200**	**23,600**	**88,800**

SOUNDINGS LEGEND

- < -5.00
- -4.00 - -3.01
- -2.00 - -1.01
- 0.00 - 0.99
- 2.00 - 2.99
- 4.00 - 4.99
- 6.00 - 6.99
- 8.00 - 8.99
- 10.00 - 10.99
- 12.00 - 12.99
- 14.00 - 14.99
- >= 16.00

NOTES:
1. RESULTS OF HYDROGRAPHY FROM SURVEY BETWEEN NOVEMBER 11, 2022, AND NOVEMBER 24, 2022.
2. SOUNDINGS ARE IN FEET AND TENTHS, AND REFER TO DEPTH BELOW MEAN LOWER LOW WATER (MLLW).
3. COORDINATES ARE BASED ON NAD83 RHODE ISLAND STATE PLANE (US SURVEY FEET).
4. SOUNDINGS ARE BASED ON THE 10' VALUE DATA SET.
5. SOUNDINGS SHOWN SHOWN AS NEGATIVE REFLECT VALUES ABOVE THE REFERENCE PLANE.
6. BACKGROUND IMAGERY LOCATION IS APPROXIMATE AND FOR SCALING PURPOSES ONLY.
7. LIMITS OF SALT MARSH, COASTAL BARRIER RECOURSE SYSTEM, BARRIER BEACH, SHELLFISH SUITABILITY, AND NHESP, AS SHOWN, ARE BASED ON AVAILABLE INFORMATION PROVIDED BY THE RIGIS DATABASE.
8. THIS PROJECT IS LOCATED WITHIN THE ZONES AE (EL. 14 NAVD88), VE (EL. 15 & 16 NAVD88) AS DELINEATED ON FIRMette 440090204K, EFFECTIVE DATE 4/3/2020.
9. THE INFORMATION DEPICTED ON THIS PLAN REPRESENTS THE RESULTS OF HYDROGRAPHIC SURVEYS PERFORMED ON THE DATES SHOWN, AND CAN ONLY BE CONSIDERED AS INDICATING THE SEABED CONDITIONS AT THAT TIME. INTERPOLATED INFORMATION FROM BETWEEN SOUNDING RUNS IS NOT GUARANTEED. SHOALS, OBSTRUCTIONS OR OTHER DIFFERING CONDITIONS MAY EXIST BETWEEN THESE RUNS. NO SURVEYS WERE CONDUCTED TO LOCATE PROPERTY LINES, CHANNEL LIMITS, EASEMENTS, UTILITIES, GEOTECHNICAL FEATURES, SHORELINES, STRUCTURES, HABITATS OR ANY OTHER PHYSICAL FEATURES RELATING TO THE PROJECT SITE, NOR DOES FOTH WARRANT THE EXISTENCE OR LOCATION OF SAID PHYSICAL FEATURES.
10. POSSESSION AND USE OF THE MATERIAL CONTAINED ON THESE DRAWINGS IS GRANTED ONLY IN CONNECTION WITH ITS USE AS IT RELATES TO THE TITLED PROJECT, ANY OTHER USE, REPRODUCTION OR DISCLOSURE OF THE INFORMATION CONTAINED HEREON IS EXPRESSLY PROHIBITED WITHOUT THE WRITTEN CONSENT OF FOTH.

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DATUM OFFSETS

MLLW	MLW	NAVD 88	
4.56	4.43	2.65	AHT
3.56	3.43	1.65	MHHW
3.31	3.18	1.40	MHW
1.91	1.78	0.00	NAVD 88
0.13	0.00	-1.78	MLW
0.00	-0.13	-1.91	MLLW
-0.76	-0.89	-2.67	ALT

OFFSETS TAKEN FROM
VDATUM ONLINE ON 09/06/2022
FOR 41.442489N -71.441626W GEOID 18

SURVEY NOTES:
1. PROJECT NAME:
2. PROJECT NUMBER: 22N010.00
3. PLOT SCALE: 1"=50'
4. SURVEY DATE: 11/7/2022, 11/11/2022, 11/15/2022, & 11/23/2022
5. SURVEYOR: M. CAMPAGNONE, J.RAY, J.HILL. K.CROSS
6. VESSEL: OLOF
7. TRANS./FATH.: ODOM CVM (200KHZ)
8. WEATHER COND: SEE REDUCTION NOTES
9. PROJECT DATUM: MLLW
10. COOR. SYSTEM: NAD83, RHODE ISLAND (US SURVEY FEET)
11. DATA REDUCTION: DTM CREATED FROM ENTIRE DATA SET, SOUNDINGS PLOTTED 10' SHOALEST VALUE
12. BENCHMARK: OLOF NGS DATA POINT LW0649, DISC IN CONCRETE MONUMENT AT THE INTERSECTION OF ROUTE 1 AND THE ENTRANCE TO CAMP VARNUM EL=69.36 NAVD88 = 71.27 MLLW

0 50 125 250
SCALE: 1" = 50'

Foth

NARROW RIVER DREDGE
ALTERNATIVE ANALYSIS
TOWN OF NARRAGANSETT

NARROW RIVER
NARRAGANSETT, RI

REVISIONS			
NO.	BY	DATE	DESCRIPTION

DATE OF PREPARATION

	BY	DATE
SURVEYED	MEC	NOVEMBER 2023
DRAWN	MGB	DECEMBER 2023
DESIGNED	MEC	MAY 2023
CHECKED	KEC	JUNE 2023

SHEET TITLE:

PROPOSED
SITE PLAN
3 OF 4

ISSUANCE:

DRAFT

PROJECT NO: 22N010.00

SHEET NUMBER
C-105

N

975'

200.00'

200.00'

200.00'

RIDOT OUTFALL
(APPROX. LOCATION)

FEMA VE ZONE EL
14' NAVD88

POTENTIAL BEACH RESTORATION LOCATION
(PENDING SAMPLING AND ANALYSIS)

BOSTON NECK ROAD

RIDOT OUTFALL
(APPROX. LOCATION)

FEMA VE ZONE EL
15' NAVD88

FEMA VE ZONE EL
15' NAVD88

NARRAGANSETT TOWN BEACH

POTENTIAL DUNE RESTORATION AREA
(PENDING SAMPLING AND ANALYSIS)

RIDOT OUTFALL
(APPROX. LOCATION)

MARINE INTERTIDAL
VEGETATED SHRUB (TYP.)

FEMA VE ZONE EL
19' NAVD88

WHELK (TYP.)

FEMA VE ZONE EL
15' NAVD88

SUITABLE SKELETON HABITAT (TYP.)

MUSSEL BED HABITAT (TYP.)

NARRAGANSETT BAY

EBB

FLOOD

© 2022 Microsoft Corporati

0 100 250 500

SCALE: 1" = 100'

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NARROW RIVER DREDGE ALTERNATIVE ANALYSIS

TOWN OF NARRAGANSETT

NARROW RIVER
NARRAGANSETT, RI

REVISIONS

NO	BY	DATE	DESCRIPTION

DATE OF PREPARATION

	BY	DATE
SURVEYED	MEC	NOVEMBER 2023
DRAWN	MGB	DECEMBER 2023
DESIGNED	MEC	MAY 2023
CHECKED	KEC	JUNE 2023

SHEET TITLE:

PROPOSED UPLAND DISPOSAL LOCATIONS

ISSUANCE:

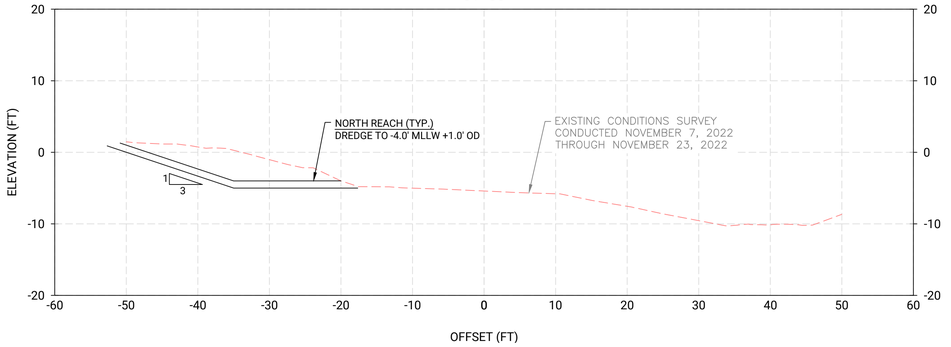
DRAFT

PROJECT NO: 22N010.00

SHEET NUMBER

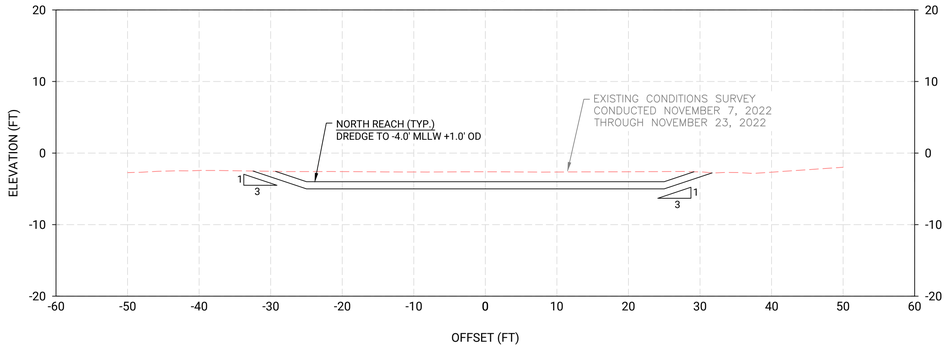
C-106

51+50



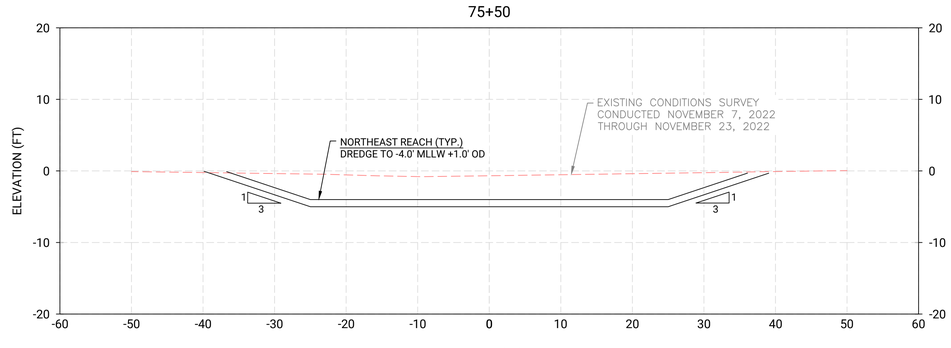
SECTION A: NORTH REACH PROPOSED DREDGE TEMPLATE

44+50



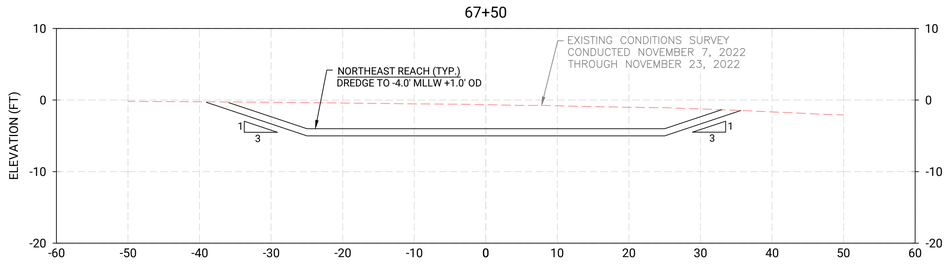
SECTION B: NORTH REACH PROPOSED DREDGE TEMPLATE

75+50



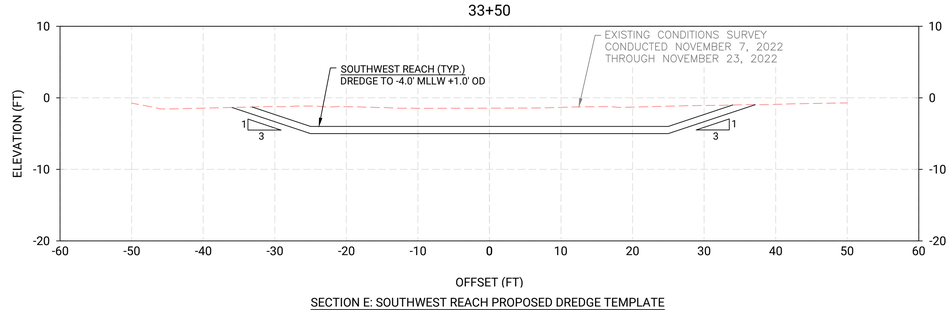
SECTION C: NORTHEAST REACH PROPOSED DREDGE TEMPLATE

67+50



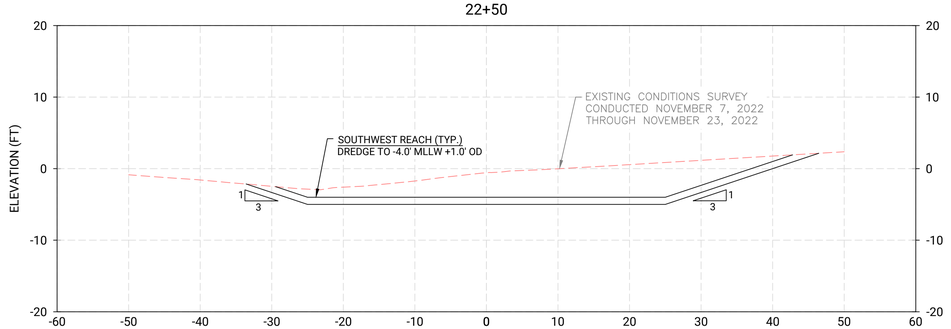
SECTION D: NORTHEAST REACH PROPOSED DREDGE TEMPLATE

33+50



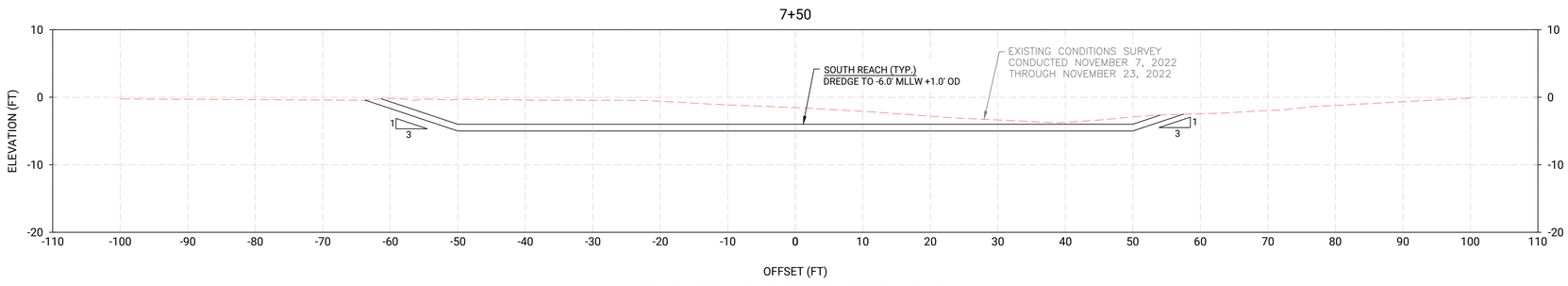
SECTION E: SOUTHWEST REACH PROPOSED DREDGE TEMPLATE

22+50



SECTION F: SOUTHWEST REACH PROPOSED DREDGE TEMPLATE

7+50



SECTION G: SOUTH REACH PROPOSED DREDGE TEMPLATE

GRAPHIC SCALE
0 5 10 20
(IN FEET)
1 INCH = 10 FEET

Foth

NARROW RIVER DREDGE
ALTERNATIVE ANALYSIS
TOWN OF NARRAGANSETT

NARROW RIVER
NARRAGANSETT, RI

REVISIONS

NO.	BY	DATE	DESCRIPTION

DATE OF PREPARATION

	BY	DATE
SURVEYED	MEC	NOVEMBER 2023
DRAWN	MGB	DECEMBER 2023
DESIGNED	MEC	MAY 2023
CHECKED	KEC	JUNE 2023

SHEET TITLE:

PROPOSED SECTIONS

ISSUANCE:

DRAFT

PROJECT NO: 22N010.00

SHEET NUMBER

C-301

Layout: C-301 N:\Graphic Library\Civil Graphics\Graphics Library\Narrow River Alternatives Analysis - 22N010.00\Drawings\Narrow River Alternatives Analysis - 22N010.00.dwg

Foth

Dredging of the Narrow River

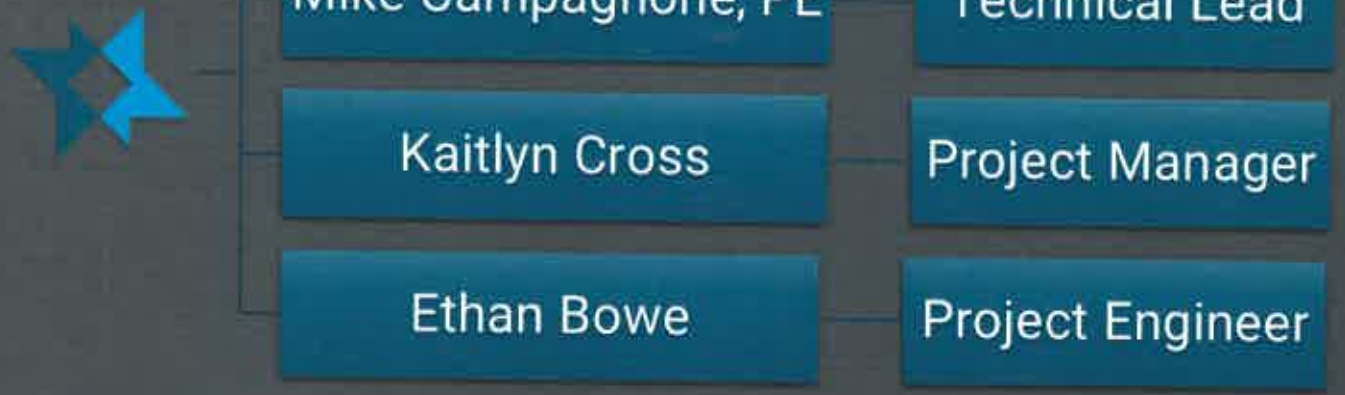
Prepared by:
Foth Infrastructure & Environment, LLC

A presentation to:
Town of Narragansett

TOWN OF NARRAGANSETT
INCORPORATED MARCH 22, 1888
POINT JUDITH LIGHT
RHODE ISLAND

August 5, 2023

Foth Infrastructure & Environment, LLC Team



Who Are We?

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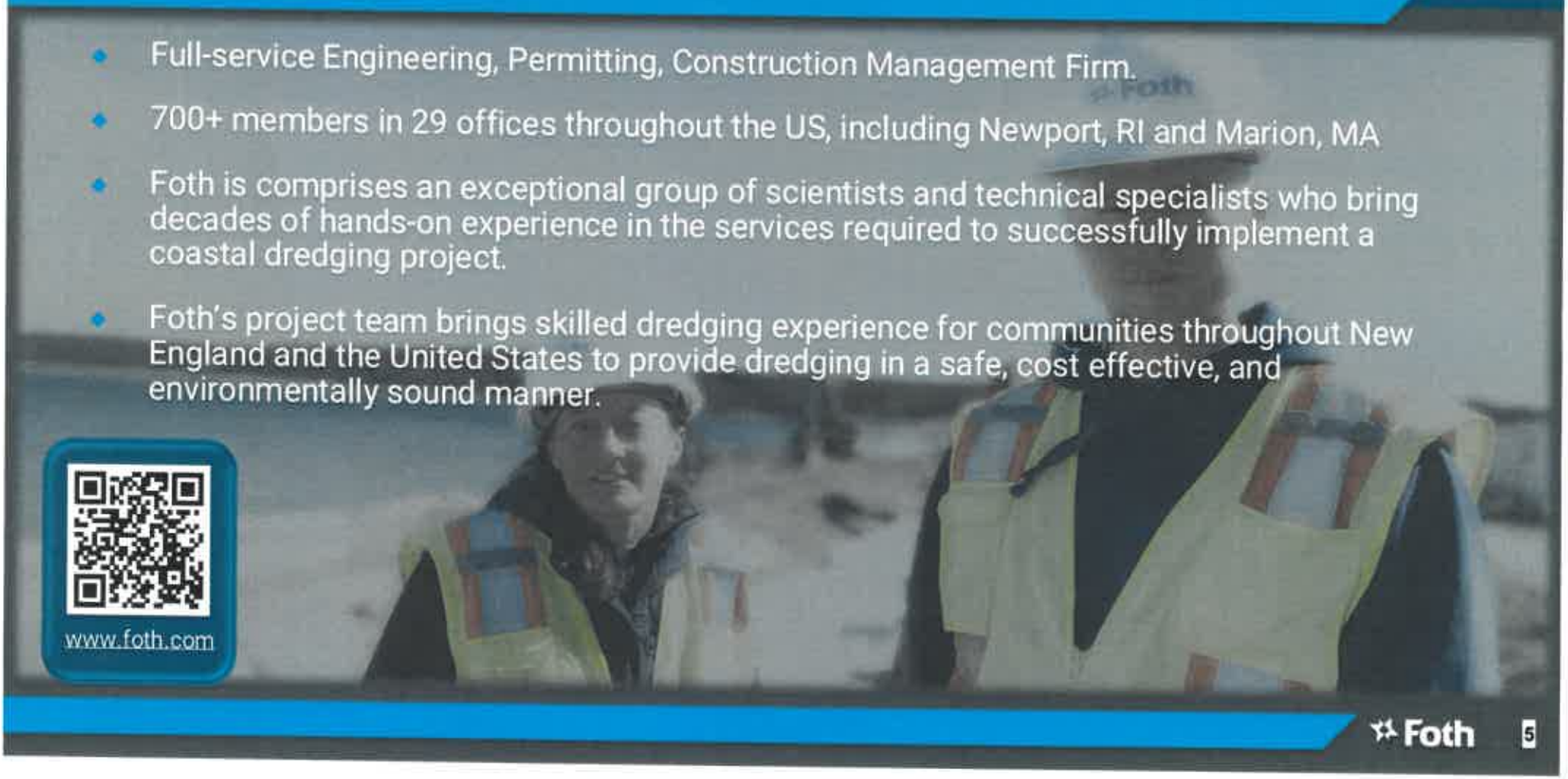
- Foth is comprises an exceptional group of scientists and technical specialists who bring decades of hands-on experience in the services required to successfully implement a coastal dredging project.
- Foth's project team brings skilled dredging experience for communities throughout New England and the United States to provide dredging in a safe, cost effective, and environmentally sound manner.



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Project Introduction

- The Town of Narragansett seeks engineering solutions that enhance recreational boating navigation within the Narrow River while maintaining and preserving critical habitat.
- At present the mouth of the Narrow River is heavily impacted by sedimentation.
  - This poses a risk to recreational navigation, wildlife, adjunct property flooding, and reduced tidal flushing.

April 2010
Legend
Google Earth

April 2012
Legend
Google Earth

September 2014
Legend
Google Earth

May 2015
Legend
Old Antonio
Google Earth
10

August 2016
Legend
Google Earth
11

February 2018
Legend
Google Earth
12

September 2019
Legend
Google Earth
13

March 2020
Legend
Google Earth
14

October 2021
Legend
Pettaquamscutt River
Old Mill Cove
Google Earth
15

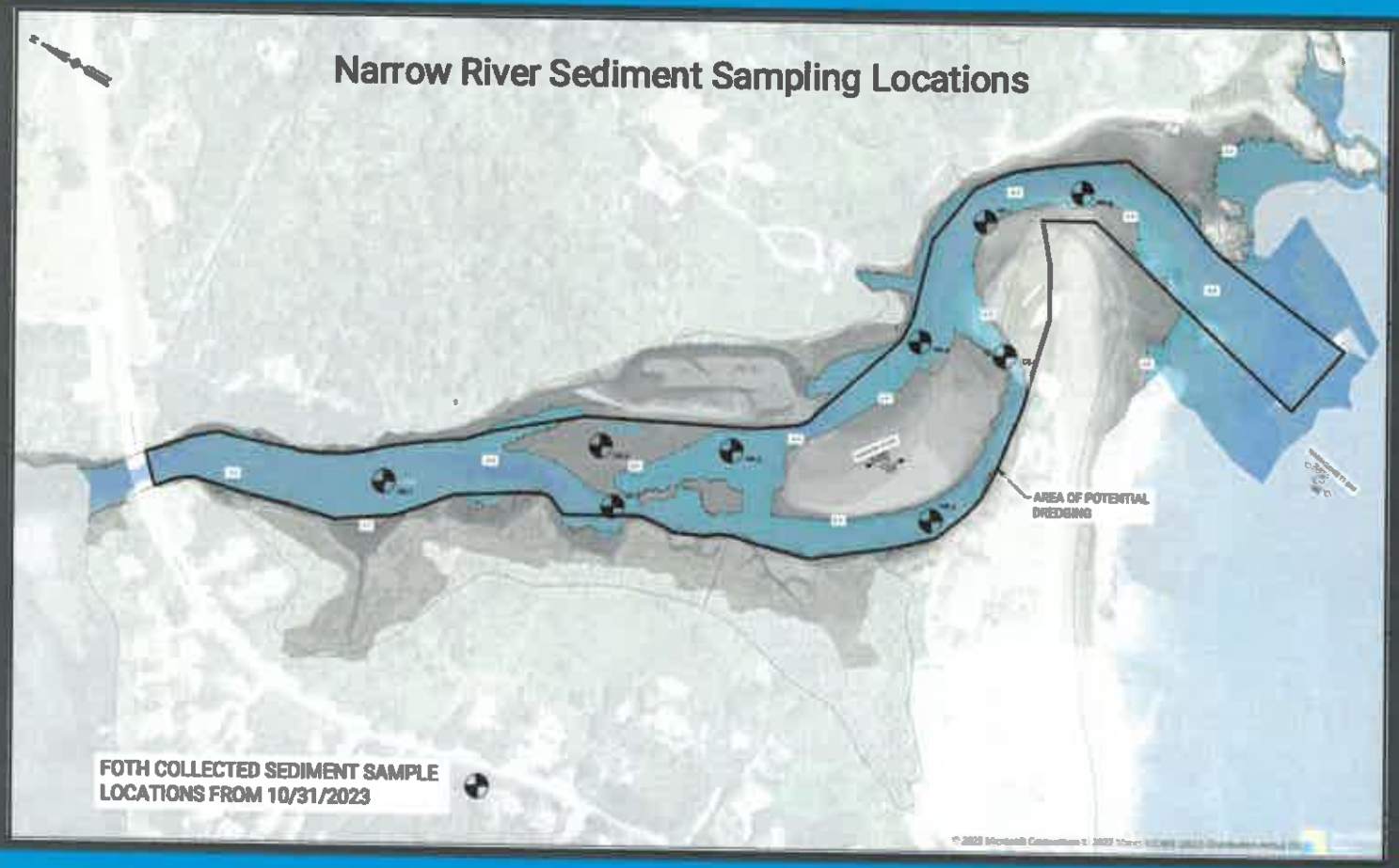
June 2022
Legend
Old Antigonish
Google Earth
16

May 2024
Google Earth
17

Work Completed To Date

- Site Investigation Including Hydrographic & Topographic Survey of the Narrow River
- Preliminary Alternatives Evaluation
- Sampling and Analysis Plan Submission, Review, Approval, and Collection
- Additional Site Investigation Including Topographic Survey of Narragansett Town Beach
- Development of Revised Dredge and Nourishment Alternatives

Sediment Sampling & Analysis



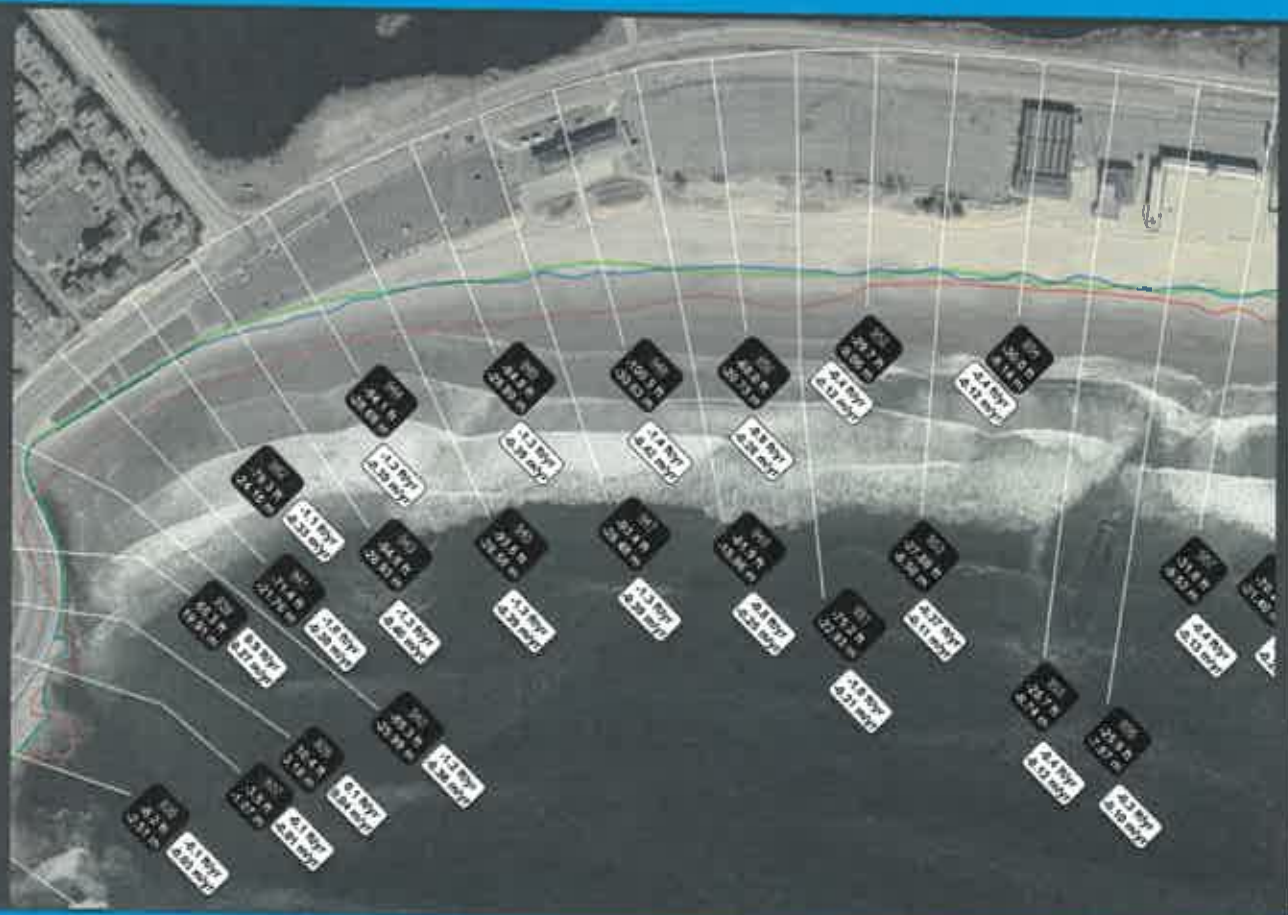
DEM

CRMC

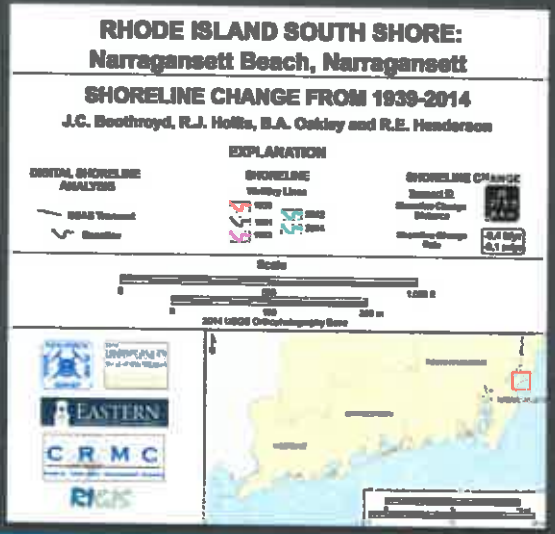
Design Considerations: Narrow River

- Language taken from Narrow River Special Area Management Plan, approved by RI CRMC & NOAA (1999):
  - *"It would not harm the River if its flood-tidal delta was dredged piratically and the sand replaced on the Narragansett Beach. Boat navigation in the lower Narrows would be enhanced and no habitat changes would occur north of the Sprague Bridge, a major choke point. Narragansett Town Beach would be the logical site for beach replacement using flood-tidal delta sand."*
- Existing conditions were reviewed over the last 14 years. Conditions shown in the April 2010 aerial were determined to be preferred restoration condition for the Narrows.

Design Considerations: Narragansett Town Beach



Historic Shoreline Change at Narragansett Town Beach



Design Alternatives

- Three (3) dredge alternatives were developed with two (2) corresponding beach renourishment alternatives

Design Alternatives – Dredging

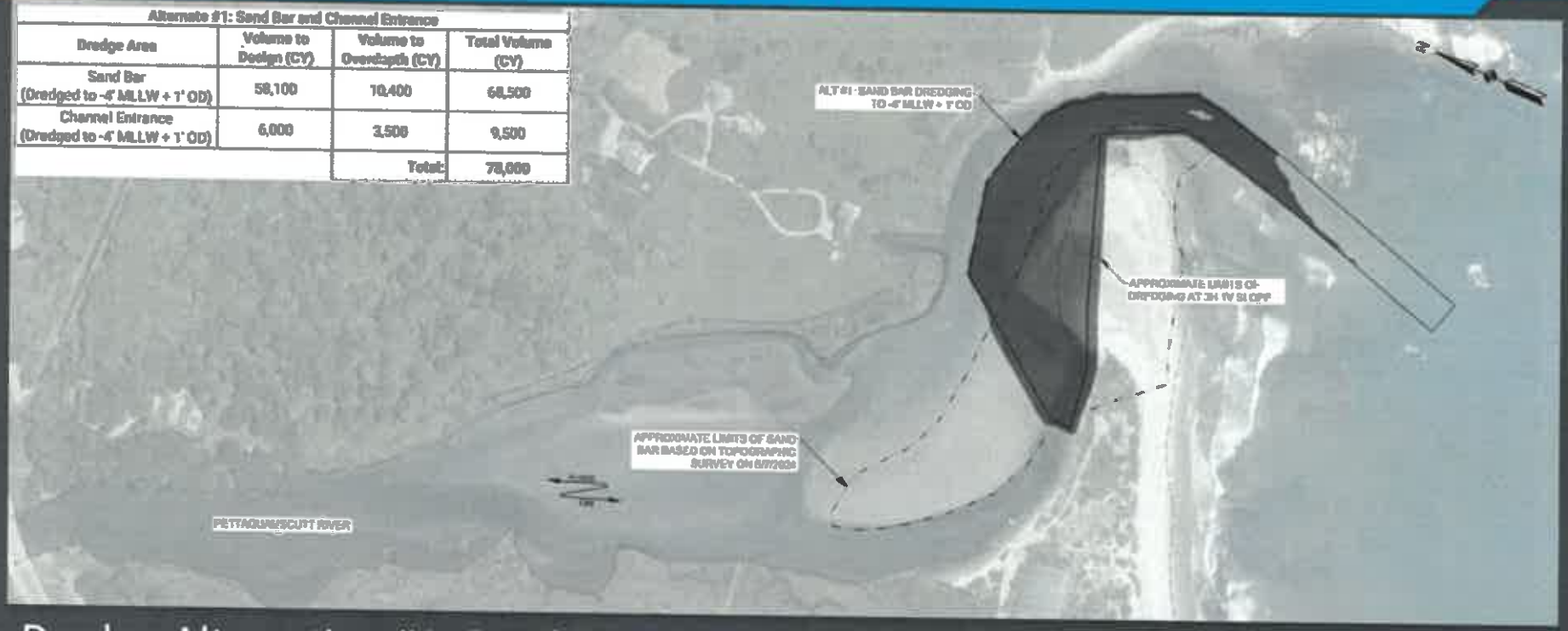
Dredge Area	Volume to Design (CY)	Volume to Overdepth (CY)	Total Volume (CY)
Channel Entrance (Dredged to -4' MLLW + 1' OD)	6,000	3,500	9,500
		Total:	9,500

Channel Entrance

- Dredging of the channel entrance will be required for all dredge design alternatives in order to allow a contractor adequate depth to get equipment into the work area.

Design Alternatives – Dredging

Alternate #1: Sand Bar and Channel Entrance			
Dredge Area	Volume to Design (CY)	Volume to Overdepth (CY)	Total Volume (CY)
Sand Bar (Dredged to -4' MLLW + 1' OD)	58,100	10,400	68,500
Channel Entrance (Dredged to -4' MLLW + 1' OD)	6,000	3,500	9,500
		Total:	78,000

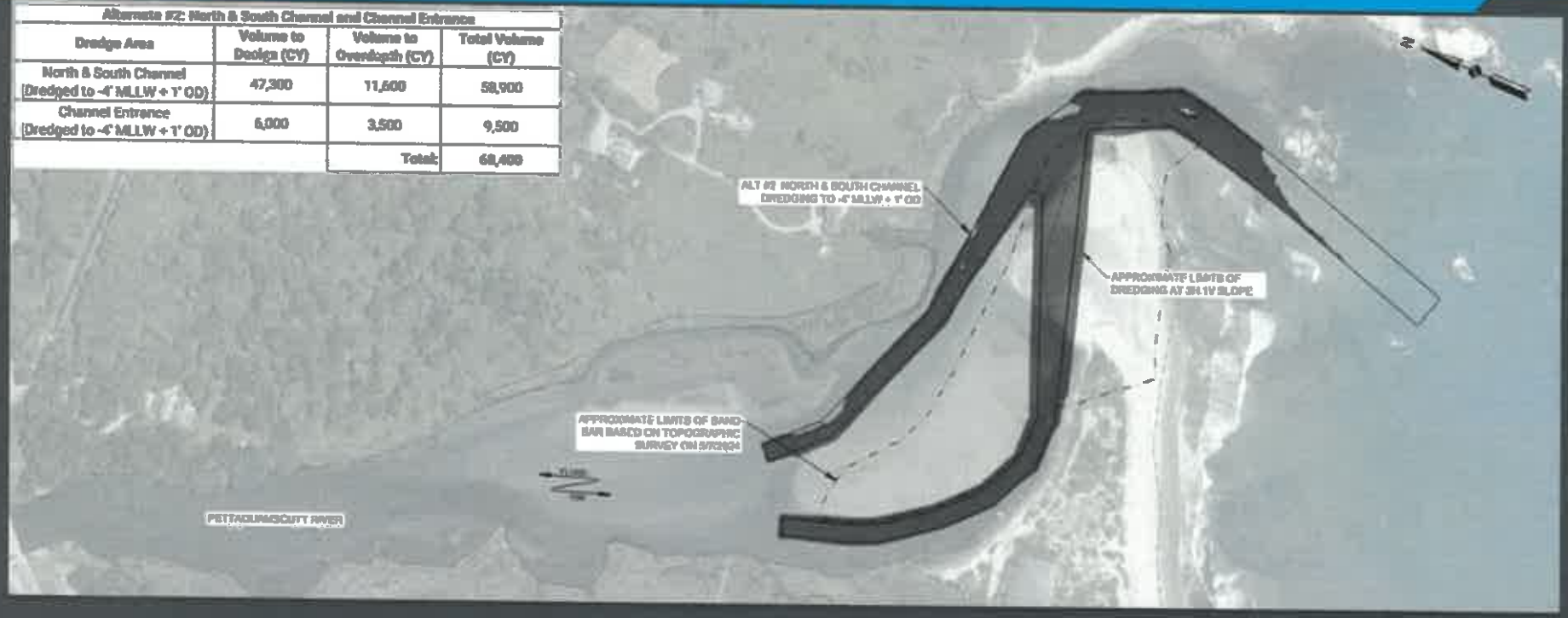


Dredge Alternative #1: Sand Bar and Channel Entrance

- Dredging of approximately 78,000 cubic yards (CY) of material to -4.0' MLLW + 1' of Overdepth (OD) for beneficially reuse at Narragansett Town Beach.

Design Alternatives – Dredging

Alternate #2: North & South Channel and Channel Entrance			
Dredge Area	Volume to Design (CY)	Volume to Overdepth (CY)	Total Volume (CY)
North & South Channel (Dredged to -4' MLLW + 1' OD)	47,300	11,600	58,900
Channel Entrance (Dredged to -4' MLLW + 1' OD)	6,000	3,500	9,500
		Total:	68,400

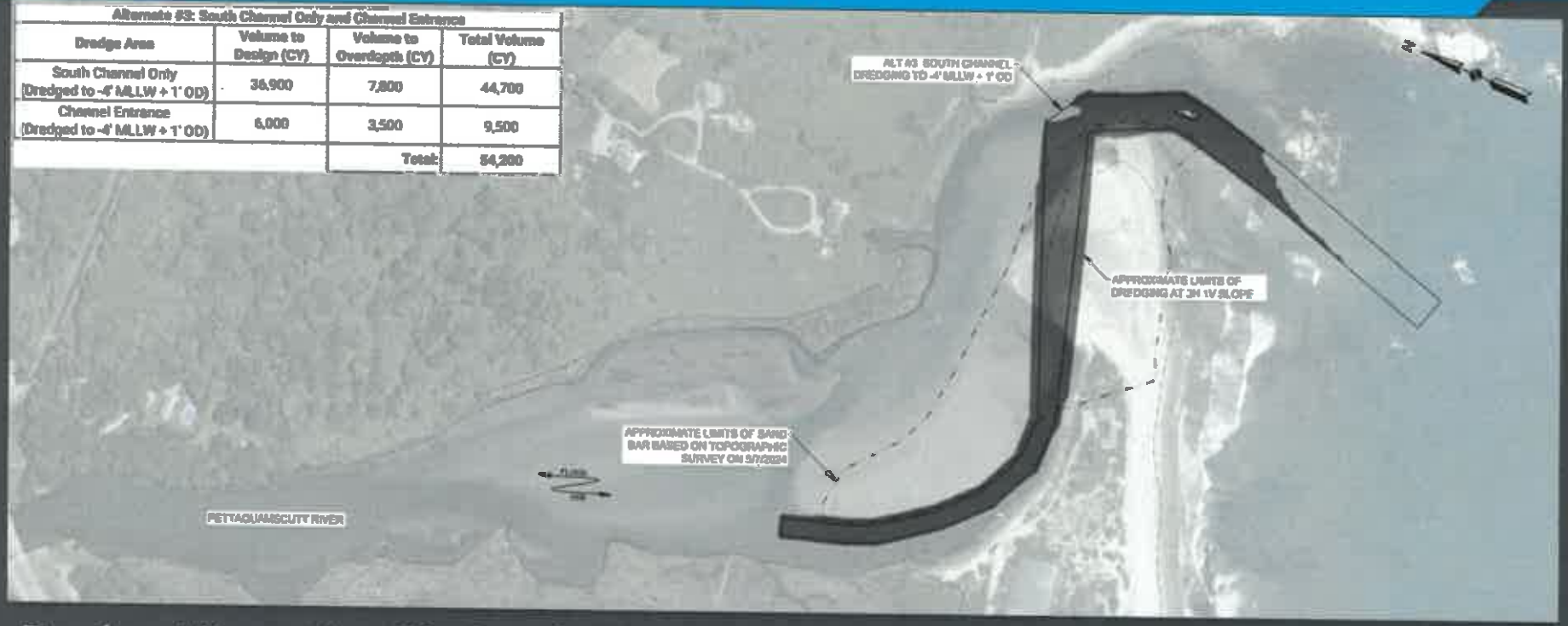


Dredge Alternative #2: North & South Channel and Channel Entrance

- Dredging of approximately 68,400 cubic yards (CY) of material to -4.0' MLLW + 1' of Overdepth (OD) for beneficially reuse at Narragansett Town Beach.

Design Alternatives – Dredging

Alternate #3: South Channel Only and Channel Entrance			
Dredge Area	Volume to Design (CY)	Volume to Overdepth (CY)	Total Volume (CY)
South Channel Only (Dredged to -4' MLLW + 1' OD)	36,900	7,800	44,700
Channel Entrance (Dredged to -4' MLLW + 1' OD)	6,000	3,500	9,500
		Total:	54,200

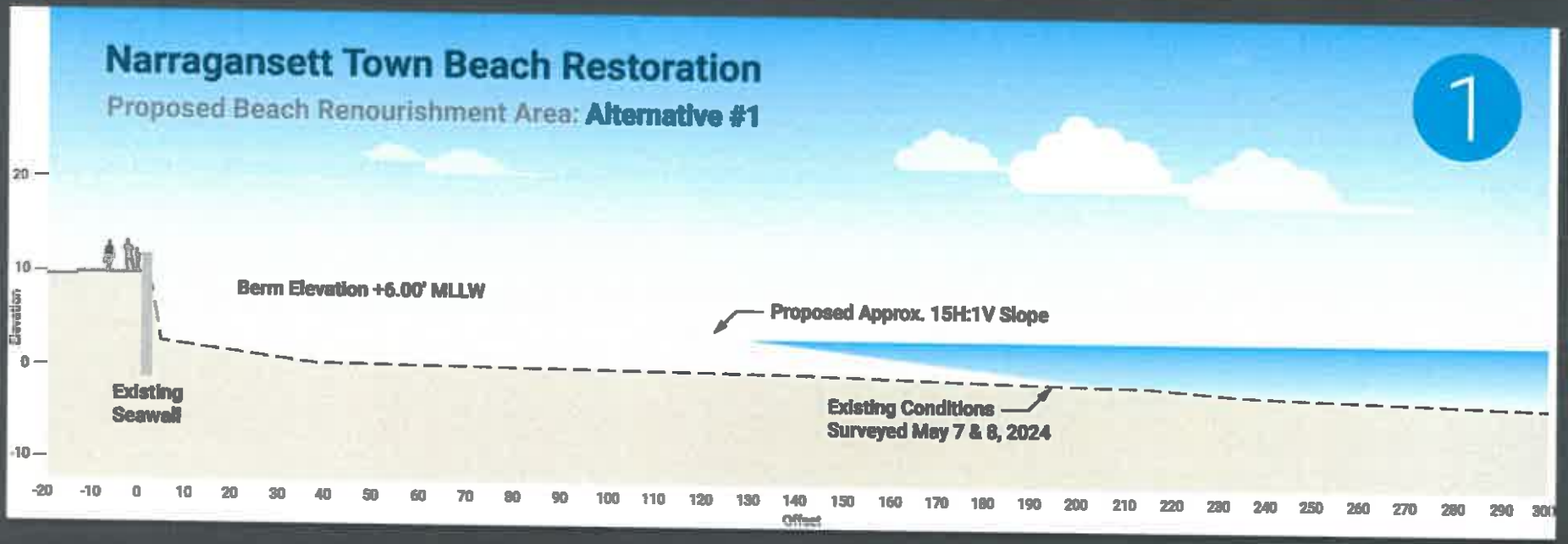


Dredge Alternative #3: South Channel and Channel Entrance

- Dredging of approximately 54,200 cubic yards (CY) of material to -4.0' MLLW + 1' of Overdepth (OD) for beneficially reuse at Narragansett Town Beach.

Design Alternatives – Nourishment

Design Alternatives – Nourishment

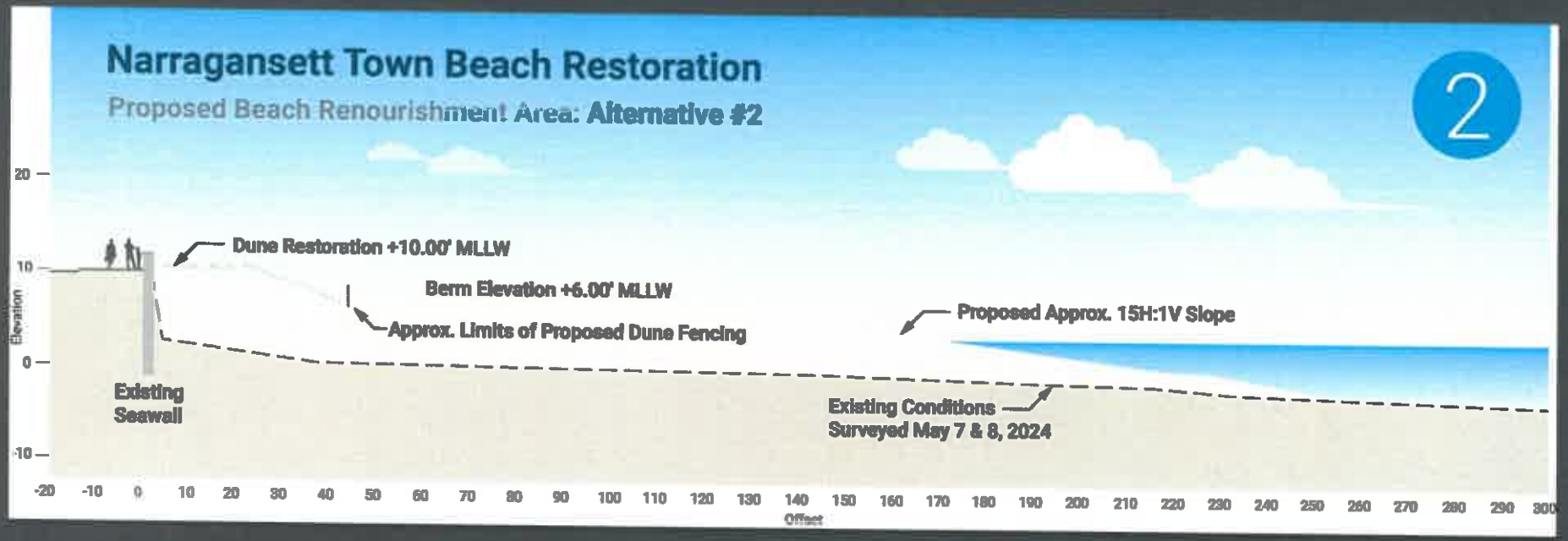


Beach Nourishment Alternative #1

- Fill capacity of approximately 30,000 CY with minimum of 80-foot-wide berm at an elevation of +6' MLLW.

Design Alternatives – Nourishment

Design Alternatives – Nourishment



Beach Nourishment Alternative #2

- Fill capacity of approximately 60,000 CY with minimum 20-foot-wide dune at elevation +10' MLLW sloping to a minimum of 80-foot-wide berm at an elevation of +6' MLLW.

Next Steps

- Select Combined Dredge / Nourishment Alternative
- Permitting:
  - **Federal Permitting:** United States Army Corps of Engineers (USACE)
  - **State Permitting:** Rhode Island Coastal Resources Management Council (RI CRMC) and Rhode Island Department of Environmental Management (RI DEM)
    - *Approximate permit review timeline: 6-8 months*
- Secure Funding
- Construction
  - Anticipated Fall 2025 – Winter 2026

CRMC

DEM RHODE ISLAND

US Army Corps of Engineers

Questions & Answers

Q&A

Foth

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Narrow River Dredging Preliminary Engineers Opinion of Probable Cost

Alternative 1							
Item	**Description**	**Unit Type**	**# Units**	**$/Unit Low**	**$/Unit High**	**Total Low**	**Total High**
1	Mobilization/Demobilization	LS	1	$ 995,000.00	$ 2,650,000.00	$ 995,000.00	$ 2,650,000.00
2	Narrow River Dredging w/ Town Beach Nourishment	CY	78,000	$ 22.00	$ 47.00	$ 1,716,000.00	$ 3,666,000.00
3	Stand-by Rate	Hrs	50	$ 3,500.00	$ 4,500.00	$ 175,000.00	$ 225,000.00
					Total	**$ 2,886,000.00**	**$ 6,541,000.00**
					Total + 10% Contingency	**$ 3,174,600.00**	**$ 7,195,100.00**

Alternative 2							
Item	**Description**	**Unit Type**	**# Units**	**$/Unit Low**	**$/Unit High**	**Total Low**	**Total High**
1	Mobilization/Demobilization	LS	1	$ 995,000.00	$ 2,650,000.00	$ 995,000.00	$ 2,650,000.00
2	Narrow River Dredging w/ Town Beach Nourishment	CY	64,000	$ 22.00	$ 47.00	$ 1,408,000.00	$ 3,008,000.00
3	Stand-by Rate	Hrs	50	$ 3,500.00	$ 4,500.00	$ 175,000.00	$ 225,000.00
					Total	**$ 2,578,000.00**	**$ 5,883,000.00**
					Total + 10% Contingency	**$ 2,835,800.00**	**$ 6,471,300.00**

Alternative 3							
Item	**Description**	**Unit Type**	**# Units**	**$/Unit Low**	**$/Unit High**	**Total Low**	**Total High**
1	Mobilization/Demobilization	LS	1	$ 995,000.00	$ 2,650,000.00	$ 995,000.00	$ 2,650,000.00
2	Narrow River Dredging w/ Town Beach Nourishment	CY	54,200	$ 22.00	$ 47.00	$ 1,192,400.00	$ 2,547,400.00
3	Stand-by Rate	Hrs	50	$ 3,500.00	$ 4,500.00	$ 175,000.00	$ 225,000.00
					Total	**$ 2,362,400.00**	**$ 5,422,400.00**
					Total + 10% Contingency	**$ 2,598,640.00**	**$ 5,964,640.00**

AGENDA ITEM NO. O.2

Item Cover Page

NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: August 19, 2024

FROM: Susan P. Cicilline Buonanno, Member

CO-SPONSOR: Deborah A. Kopech, Member

DEPARTMENT: Town Council

SUBJECT:
A MOTION TO APPROVE the dredging of Narrow River and selecting alternate1 from Foth Engineering contingent on securing funding.

SUGGESTED ACTION:
The Town of Narragansett is seeking solutions that enhance recreational boating navigation while maintaining and preserving habitats in the Narrow River. We had a workshop on August 5, 2024 by Foth Engineers and they shared three alternatives for the dredging project on Narrow River. The workshop was very well attended and the residents understand the importance of this project. At the present time the mouth of the river is heavily impacted by sedimentation so the dredging will help remediate this natural environment back to its origin state and it will replenish our sand on the town beach. After the workshop and the discussions the best option to consider is alternative one. Within that option we will include the restoration of the natural dunes.

FUNDING SOURCE:
The funding for the Narrow River Dredging project will be obtained from private public partnerships with the town Additionally, funding source will be sought out by the federal government and/ or grants.

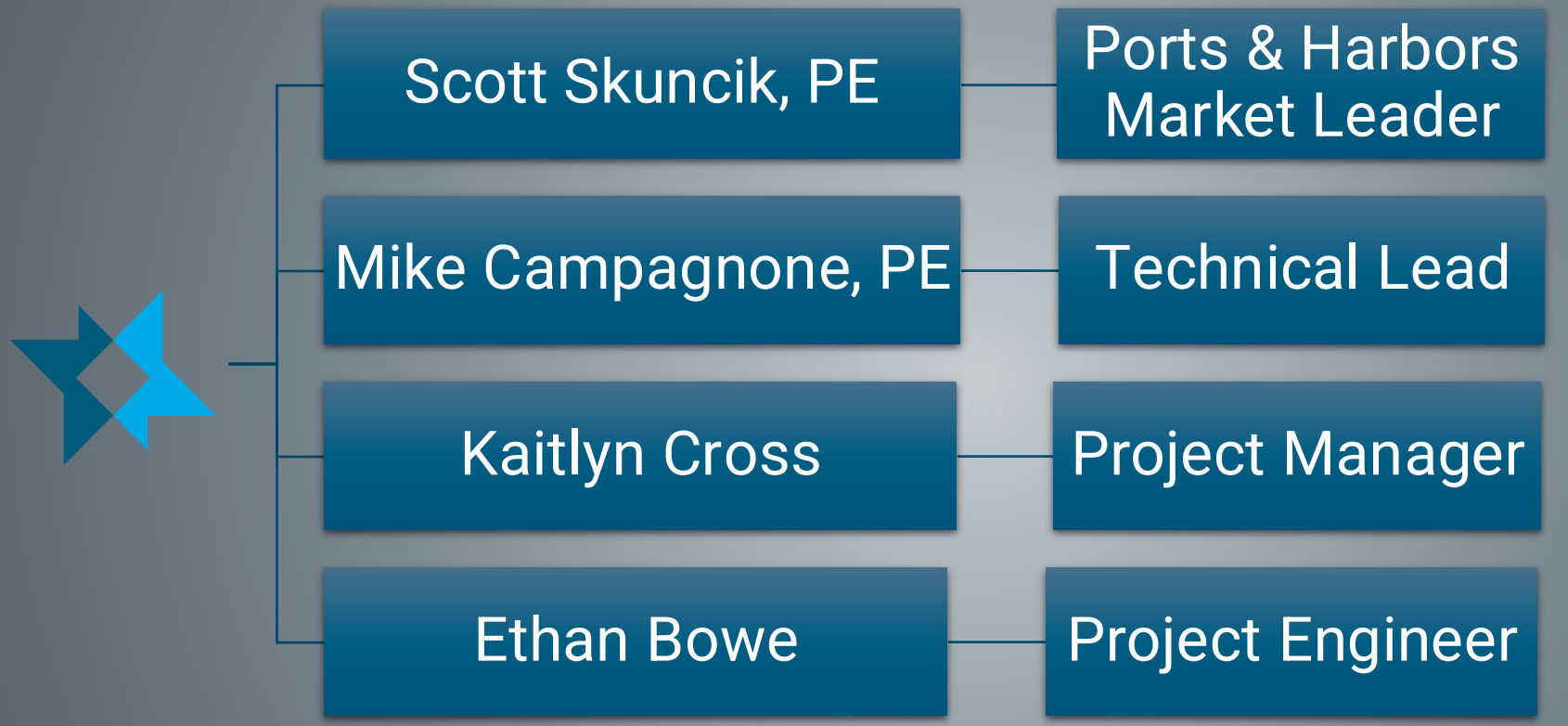
ATTACHMENTS:
Town_of_Narragansett_-_Dredging_of_the_Narrow_River_20240805_Public_Working_Session_R1.pdf
KM_C368-20240805115210.pdf

Dredging of the Narrow River

Prepared by:
Foth Infrastructure & Environment, LLC

A presentation to:
Town of Narragansett

Foth Infrastructure & Environment, LLC Team



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- Foth's project team brings skilled dredging experience for communities throughout New England and the United States to provide dredging in a safe, cost effective, and environmentally sound manner.

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Project Introduction

- The Town of Narragansett seeks engineering solutions that enhance recreational boating navigation within the Narrow River while maintaining and preserving critical habitat.
- At present the mouth of the Narrow River is heavily impacted by sedimentation.
  - This poses a risk to recreational navigation, wildlife, adjunct property flooding, and reduced tidal flushing.

April 2010
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
335
Google Earth
1000 ft

April 2012
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
336
Google Earth
1000 ft

September 2014
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
337
Google Earth
1000 ft

May 2015
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
338
Google Earth
1000 ft

August 2016
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
339
Google Earth
1000 ft

February 2018
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
340
Google Earth
1000 ft

September 2019
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
341
Google Earth
1000 ft

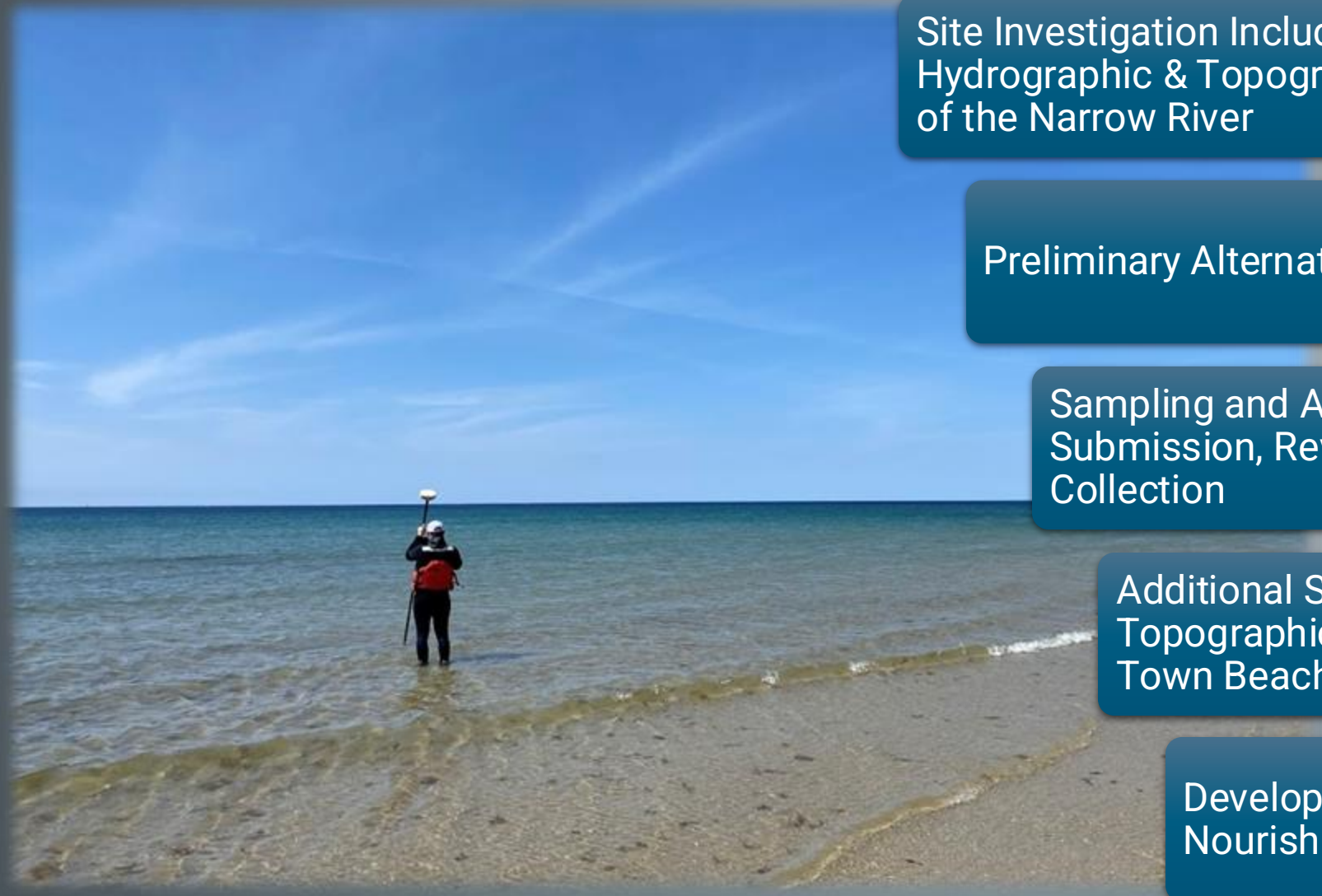
March 2020
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
342
Google Earth
1000 ft

October 2021
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
343
Google Earth
1000 ft

June 2022
Legend
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
344
Google Earth
1000 ft

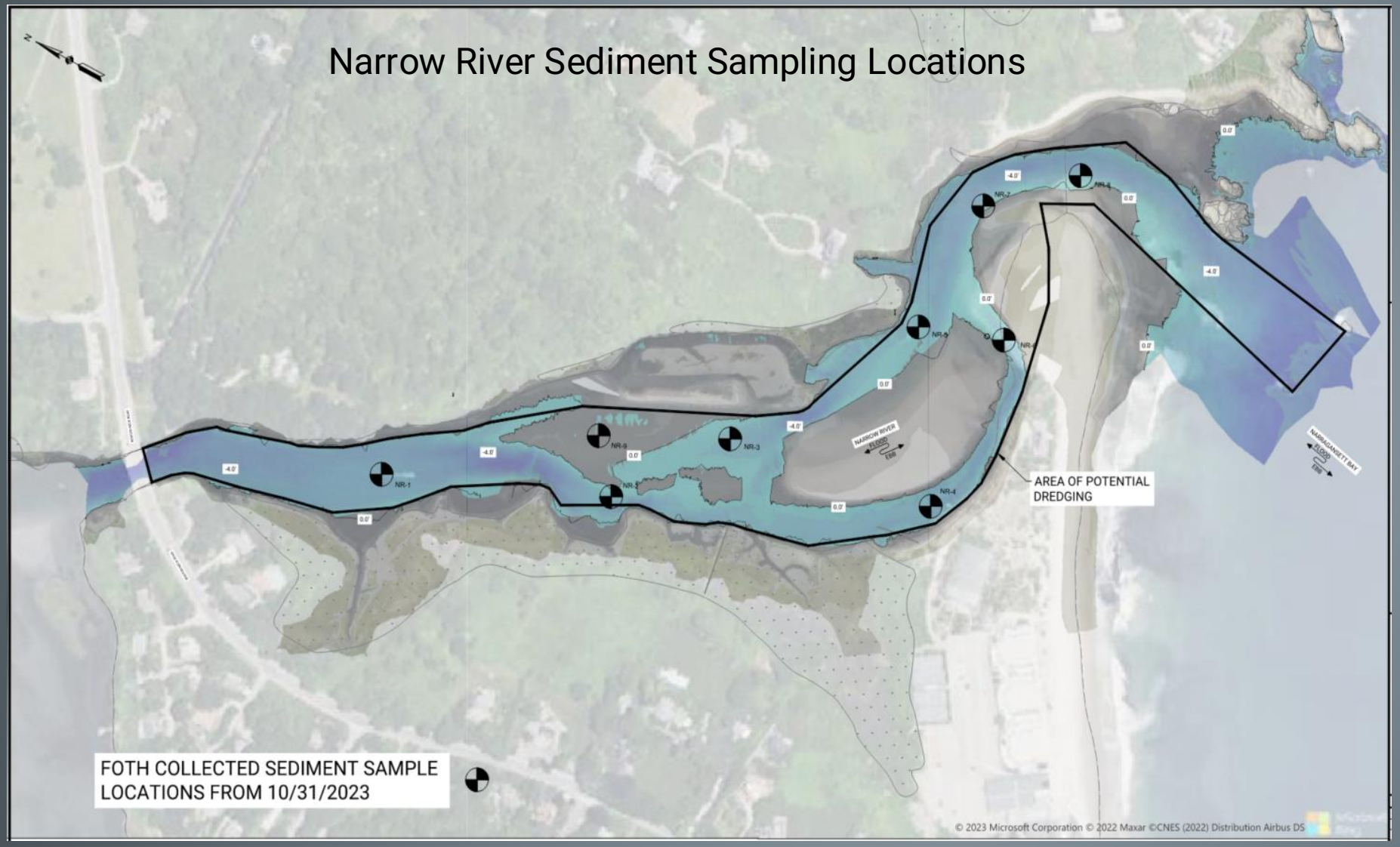
May 2024
The Narrows
Pettaquamscutt River
Thule Cove
Bass Rock
Old Antgonio
345
Google Earth
Image © 2024 Airbus
1000 ft

Work Completed To Date



- Site Investigation Including Hydrographic & Topographic Survey of the Narrow River
- Preliminary Alternatives Evaluation
- Sampling and Analysis Plan Submission, Review, Approval, and Collection
- Additional Site Investigation Including Topographic Survey of Narragansett Town Beach
- Development of Revised Dredge and Nourishment Alternatives

Sediment Sampling & Analysis



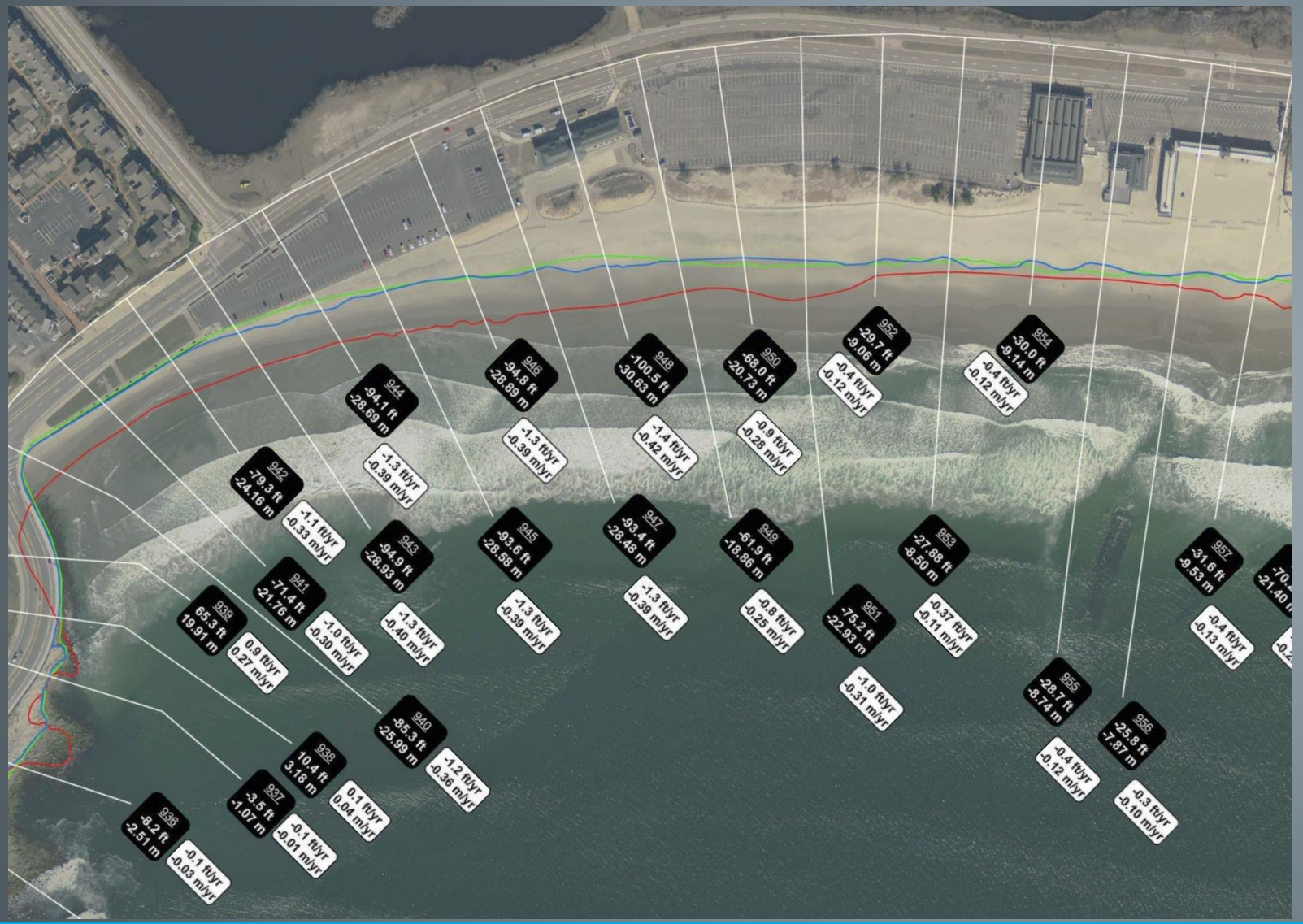
DEM RHODE ISLAND

COASTAL RESOURCES MANAGEMENT COUNCIL est. 1971 CRMC PRESERVE • PROTECT • DEVELOP • RESTORE

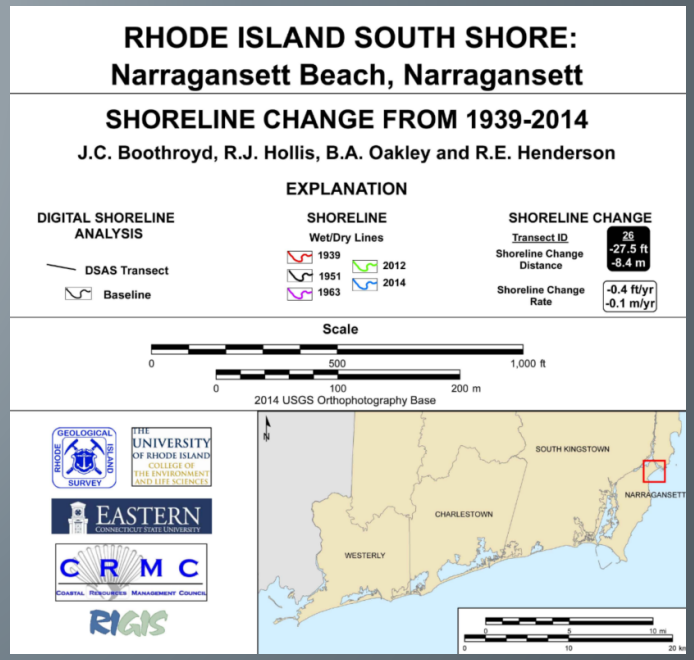
Design Considerations: Narrow River

- Language taken from Narrow River Special Area Management Plan, approved by RI CRMC & NOAA (1999):
  - *"It would not harm the River if its flood-tidal delta was dredged piratically and the sand replaced on the Narragansett Beach. Boat navigation in the lower Narrows would be enhanced and no habitat changes would occur north of the Sprague Bridge, a major choke point. Narragansett Town Beach would be the logical site for beach replacement using flood-tidal delta sand."*
- Existing conditions were reviewed over the last 14 years. Conditions shown in the April 2010 aerial were determined to be preferred restoration condition for the Narrows.

Design Considerations: Narragansett Town Beach



Historic Shoreline Change at Narragansett Town Beach



Design Alternatives

- Three (3) dredge alternatives were developed with two (2) corresponding beach renourishment alternatives

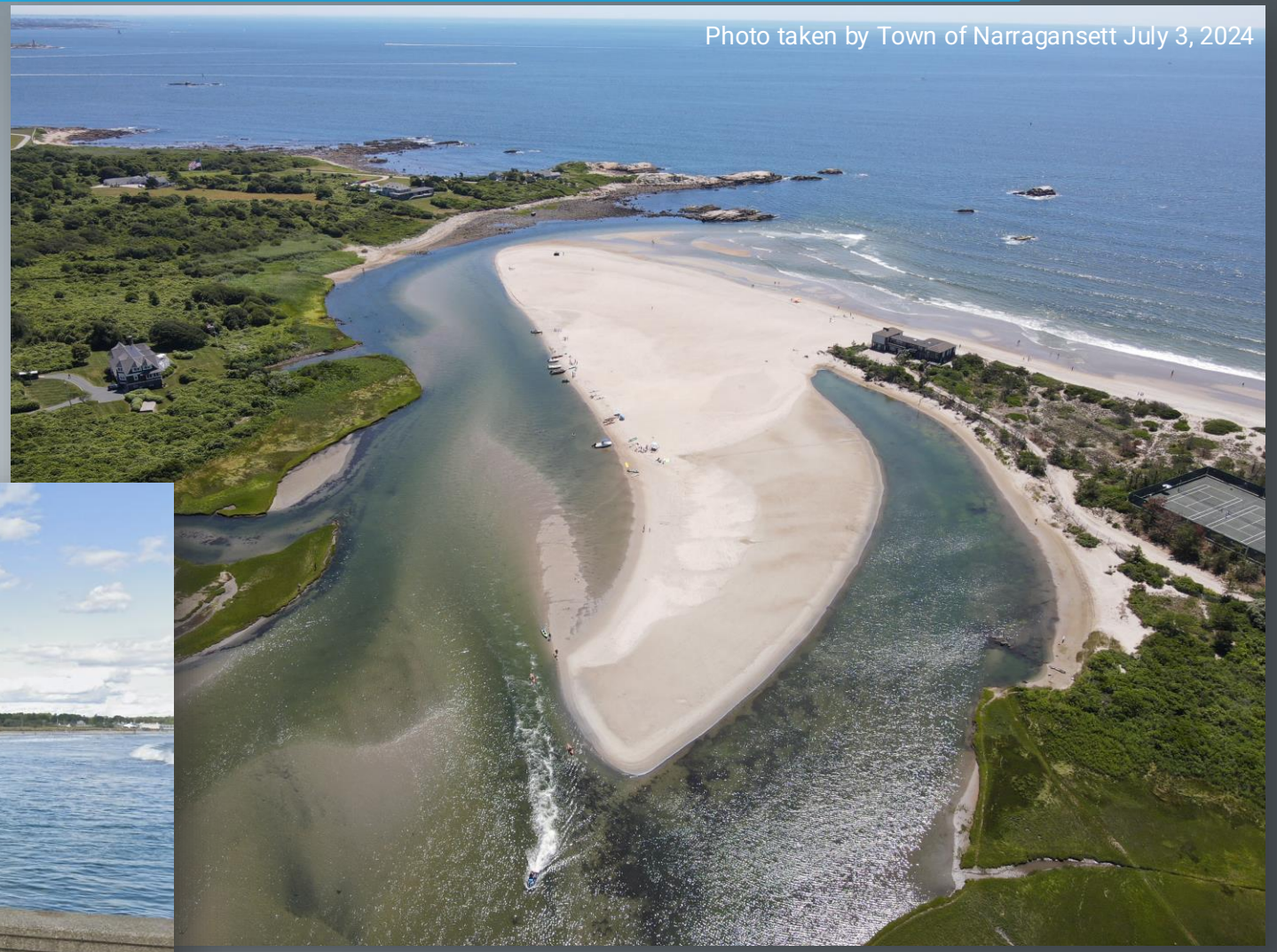


Photo taken by Town of Narragansett July 3, 2024

Photo taken by Google Street View September, 2019

Design Alternatives – Dredging

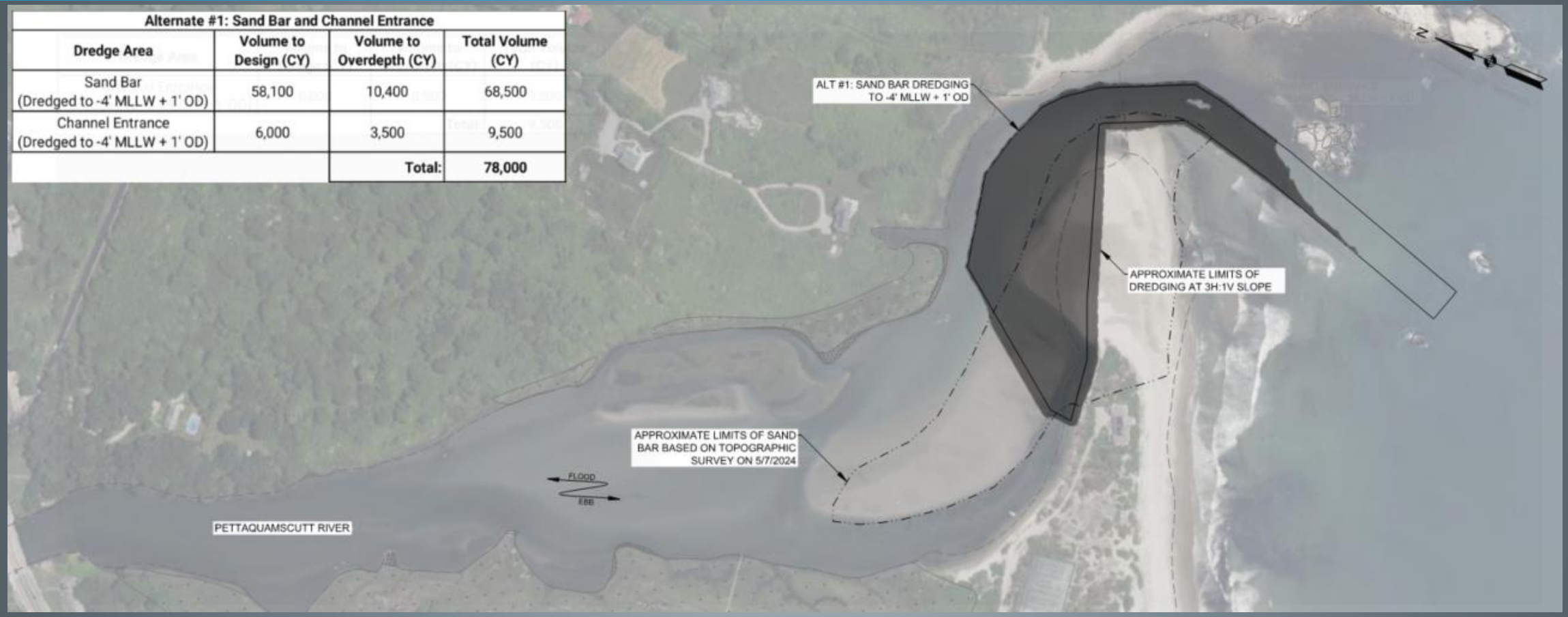
Dredge Area	Volume to Design (CY)	Volume to Overdepth (CY)	Total Volume (CY)
Channel Entrance (Dredged to -4' MLLW + 1' OD)	6,000	3,500	9,500
		Total:	9,500

Channel Entrance

- Dredging of the channel entrance will be required for all dredge design alternatives in order to allow a contractor adequate depth to get equipment into the work area.

Design Alternatives – Dredging

Alternate #1: Sand Bar and Channel Entrance			
Dredge Area	**Volume to Design (CY)**	**Volume to Overdepth (CY)**	**Total Volume (CY)**
Sand Bar (Dredged to -4' MLLW + 1' OD)	58,100	10,400	68,500
Channel Entrance (Dredged to -4' MLLW + 1' OD)	6,000	3,500	9,500
		Total:	**78,000**

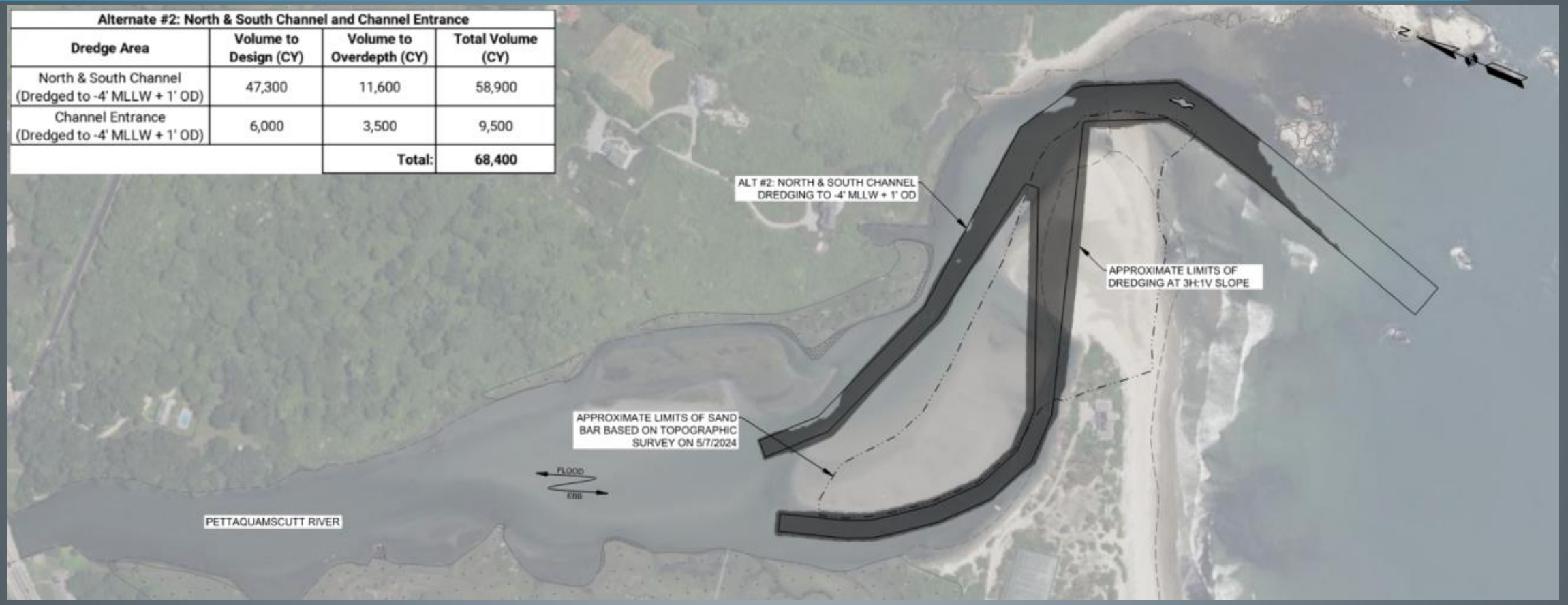


Dredge Alternative #1: Sand Bar and Channel Entrance

- Dredging of approximately 78,000 cubic yards (CY) of material to -4.0’ MLLW + 1’ of Overdepth (OD) for beneficially reuse at Narragansett Town Beach.

Design Alternatives – Dredging

Alternate #2: North & South Channel and Channel Entrance			
Dredge Area	**Volume to Design (CY)**	**Volume to Overdepth (CY)**	**Total Volume (CY)**
North & South Channel (Dredged to -4' MLLW + 1' OD)	47,300	11,600	58,900
Channel Entrance (Dredged to -4' MLLW + 1' OD)	6,000	3,500	9,500
		Total:	**68,400**

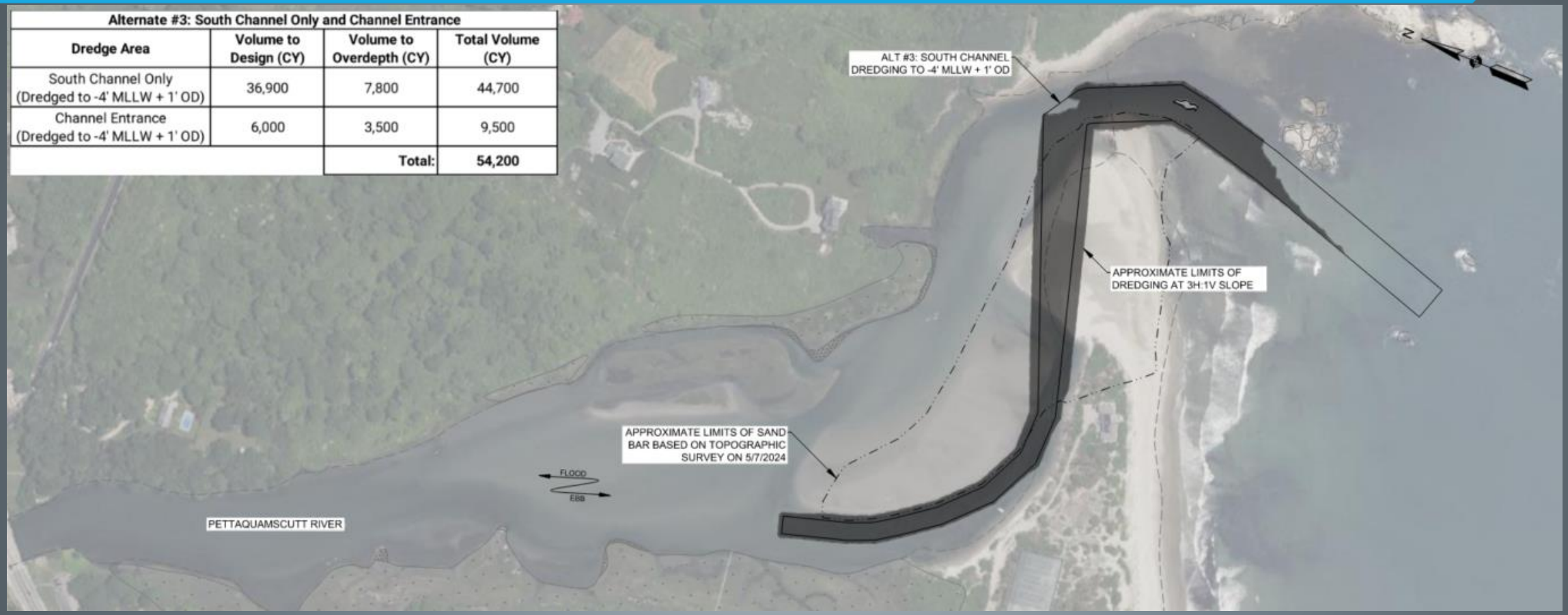


Dredge Alternative #2: North & South Channel and Channel Entrance

- Dredging of approximately 68,400 cubic yards (CY) of material to -4.0’ MLLW + 1’ of Overdepth (OD) for beneficially reuse at Narragansett Town Beach.

Design Alternatives – Dredging

Alternate #3: South Channel Only and Channel Entrance			
Dredge Area	**Volume to Design (CY)**	**Volume to Overdepth (CY)**	**Total Volume (CY)**
South Channel Only (Dredged to -4' MLLW + 1' OD)	36,900	7,800	44,700
Channel Entrance (Dredged to -4' MLLW + 1' OD)	6,000	3,500	9,500
		Total:	**54,200**

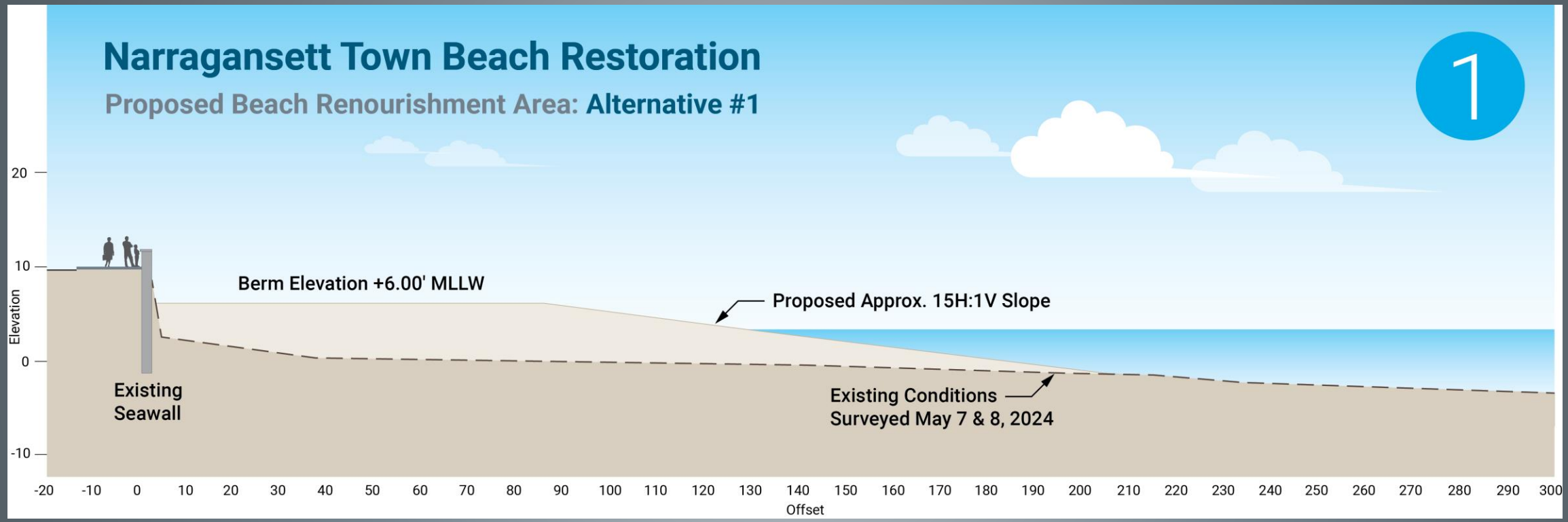


Dredge Alternative #3: South Channel and Channel Entrance

- Dredging of approximately 54,200 cubic yards (CY) of material to -4.0’ MLLW + 1’ of Overdepth (OD) for beneficially reuse at Narragansett Town Beach.

Design Alternatives – Nourishment

Design Alternatives – Nourishment

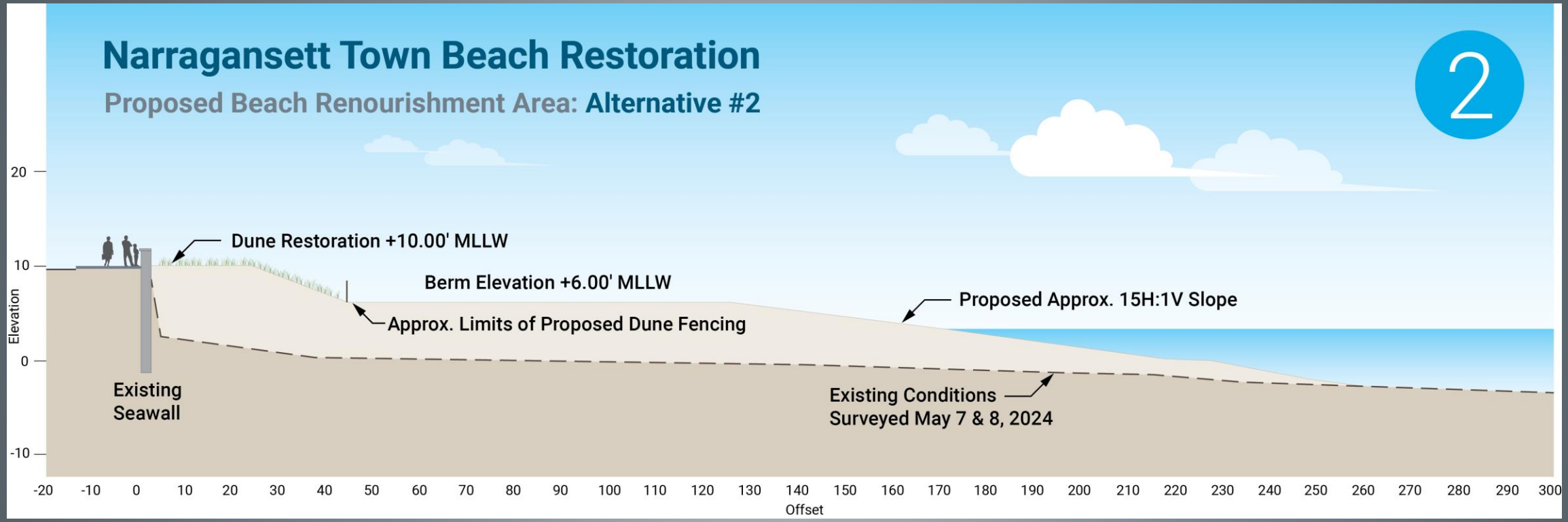


Beach Nourishment Alternative #1

- Fill capacity of approximately 30,000 CY with minimum of 80-foot-wide berm at an elevation of +6’ MLLW.

Design Alternatives – Nourishment

Design Alternatives – Nourishment



Beach Nourishment Alternative #2

- Fill capacity of approximately 60,000 CY with minimum 20-foot-wide dune at elevation +10’ MLLW sloping to a minimum of 80-foot-wide berm at an elevation of +6’ MLLW.

Next Steps

- Select Combined Dredge / Nourishment Alternative
- Permitting:
  - **Federal Permitting:** United States Army Corps of Engineers (USACE)
  - **State Permitting:** Rhode Island Coastal Resources Management Council (RI CRMC) and Rhode Island Department of Environmental Management (RI DEM)
    - *Approximate permit review timeline: 6-8 months*
- Secure Funding
- Construction
  - Anticipated Fall 2025 – Winter 2026

Questions & Answers

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Narrow River Dredging Preliminary Engineers Opinion of Probable Cost

Alternative 1							
Item	Description	Unit Type	# Units	$/Unit Low	$/Unit High	Total Low	Total High
1	Mobilization/Demobilization	LS	1	$ 995,000.00	$ 2,650,000.00	$ 995,000.00	$ 2,650,000.00
2	Narrow River Dredging w/ Town Beach Nourishment	CY	78,000	$ 22.00	$ 47.00	$ 1,716,000.00	$ 3,666,000.00
3	Stand-by Rate	Hrs	50	$ 3,500.00	$ 4,500.00	$ 175,000.00	$ 225,000.00
					Total	$ 2,886,000.00	$ 6,541,000.00
					Total + 10% Contingency	$ 3,174,600.00	$ 7,195,100.00

Alternative 2							
Item	Description	Unit Type	# Units	$/Unit Low	$/Unit High	Total Low	Total High
1	Mobilization/Demobilization	LS	1	$ 995,000.00	$ 2,650,000.00	$ 995,000.00	$ 2,650,000.00
2	Narrow River Dredging w/ Town Beach Nourishment	CY	64,000	$ 22.00	$ 47.00	$ 1,408,000.00	$ 3,008,000.00
3	Stand-by Rate	Hrs	50	$ 3,500.00	$ 4,500.00	$ 175,000.00	$ 225,000.00
					Total	$ 2,578,000.00	$ 5,883,000.00
					Total + 10% Contingency	$ 2,835,800.00	$ 6,471,300.00

Alternative 3							
Item	Description	Unit Type	# Units	$/Unit Low	$/Unit High	Total Low	Total High
1	Mobilization/Demobilization	LS	1	$ 995,000.00	$ 2,650,000.00	$ 995,000.00	$ 2,650,000.00
2	Narrow River Dredging w/ Town Beach Nourishment	CY	54,200	$ 22.00	$ 47.00	$ 1,192,400.00	$ 2,547,400.00
3	Stand-by Rate	Hrs	50	$ 3,500.00	$ 4,500.00	$ 175,000.00	$ 225,000.00
					Total	$ 2,362,400.00	$ 5,422,400.00
					Total + 10% Contingency	$ 2,598,640.00	$ 5,964,640.00