



NORTH BAY VILLAGE
EST. 1945

**NORTH BAY VILLAGE
OFFICIAL AGENDA
ANIMAL WELFARE BOARD
VIRTUAL MEETING
ZOOM MEETING ID: 875 0379 3071
MONDAY, SEPTEMBER 14, 2026 at 6:30 PM**

1. Opening Items

2. Approval of Meeting Minutes

2.A. Approval of the March 18, 2026 Meeting Minutes.

[03.18.2026 - Draft Minutes.pdf](#)

3. Old Business

3.A. Update on the Water Dispensers for Stray Animals

4. New Business

4.A. Discussion on the 2026-2027 Budget for the Board

4.B. Discussion to Update the Village Website's Animal Welfare Information on the Local Cat Population

5. Staff / Commission Liaison Updates

6. Public Comment

7. Agenda Items for Next Meeting: Wednesday, December 16, 2026

8. Adjournment

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK AT 305-756-7171 EXT. 45 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY VILLAGE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE VILLAGE CLERK, NORTH BAY VILLAGE, 1666 KENNEDY CAUSEWAY. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE VILLAGE CLERK AT 305-756-7171 EXT 45. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE VILLAGE WEBSITE AT www.nbvillage.com.

TO REQUEST THIS MATERIAL IN ACCESSIBLE FORMAT, SIGN LANGUAGE INTERPRETERS, INFORMATION ON ACCESS FOR PERSON WITH DISABILITIES, AND/OR ANY ACCOMMODATION TO REVIEW ANY DOCUMENT OR PARTICIPATE IN ANY VILLAGE-SPONSORED PROCEEDING, PLEASE CONTACT (305) 756-7171 FIVE DAYS IN ADVANCE TO INITIATE YOUR REQUEST. TTY USERS MAY ALSO CALL 711 (FLORIDA RELAY SERVICE).



NORTH BAY VILLAGE
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**NORTH BAY VILLAGE
ANIMAL WELFARE BOARD**

**MEETING MINUTES: MONDAY, MARCH 18, 2026, 6:30 P.M.
MEETING ZOOM ID: 875 0379 3071**

1. Opening Items - Call to Order / Roll Call :

a. Call to Order: The meeting was called to order at approximately 6:36 p.m. by Chair Maria De La Cruz Areachea.

b. Roll Call:

i. Board Members Present:

1. Maria De La Cruz Areachea, Chair
2. Rosaura Lopez, Vice Chair
3. Indira Shakti, Secretary
4. Sabrina Fasana
5. Sole Amadi

ii. Board Members Absent: NONE

iii. Village Staff Present:

1. Officer Jessica Polanco, Staff Liaison
2. Officer [Code Enforcement] Maria Tovar, Staff Liaison

2. Approval of Last Meeting Minutes: October 27, 2025 –

a. Motion to Approve:	Chair Maria De La Cruz Areachea.
<i>i. Second:</i>	Vice Chair Rosaura Lopez
<i>ii. Vote:</i>	Passed 5 to 0

3. Old Business:

a. Update on Letters Sent to Major Food Companies:

i. Review Responses Received

ii. Discuss Next Steps and Potential Partnerships:

Discussion included the process of sending letters on behalf of the non-profit entities and following up on prior correspondence.

Chair Maria De La Cruz Areachea emphasized the importance of coordinating with Commissioner Doris Acosta and Claudia (nonprofit Vice President) to ensure proper procedures are followed before pursuing partnerships.

Chair Maria De La Cruz Areachea Action Items:

- Contact Commissioner Doris Acosta to review the status of letters and the nonprofit correspondence process.
- Contact Claudia (Vice President) to ensure letters are sent.

b. Update on Water Receptacles for Community Cats:

i. Discussion on Current Placements:

The Board addressed the need for updates on water receptacles for community cats. Due to the absence of Commissioner Doris Acosta and Village Manager Frank Rollason, no new updates were available. The Board agreed that further follow-up is required.

ii. Discuss a Maintenance Plan and Expansion Opportunities:

The Board noted that feeding operations remain organized and no complaints have been reported. Volunteers were acknowledged for their continued efforts in maintaining the health and well-being of the cat population.

Chair Maria De La Cruz Areachea Action Items:

- Follow up with Commissioner Doris Acosta and Village Manager Frank Rollason regarding water receptacles for community cats.
- Confirm the feasibility of the water container project or determine if it should be closed.

4. New Business:

a. Discussion of the Tag, Neuter, and Release [TNR] Program Progress Report:

i. Overview of TNR Implementation:

ii. Discussion on Population Reduction:

Chair Maria De La Cruz Areachea presented updates on the program, noting that over the past ten years, the cat population has been reduced from approximately 300 to 63 cats—an 80 percent reduction. This has led to fewer stray kittens, reduced disease, and improved overall animal welfare.

iii. Discussion on Data Highlights and Community Impact:

The program is now largely in a maintenance phase, with monitoring of specific areas such as Norway Island.

1. Budget / Funding: Chair Maria De La Cruz Areachea reported that approximately \$1,712 remains in the current budget through September/October after expenditures of about \$1,040 on food supplies.

The Board discussed potential partnerships with organizations such as Chewy or Petco, pending clarification on nonprofit correspondence processes.

Chair Maria De La Cruz Areachea Action Items:

- Assess new location for potential trapping needs for 1 to 2 cats.
- Explore potential partnerships with Chewy or Petco after confirming the letter process.

b. Discussion on Spring Event Hosting an AWAB Table:

i. Review Table Set-Up Plan

ii. Presentation on Graphics

iii. Discussion on Materials and Volunteer Coordination:

The Board discussed an upcoming spring event scheduled for April 4, 2026, at Vogel Park from 10:00 a.m. to 12:00 p.m.

Plans include hosting a table to promote the animal welfare program and nonprofit, with banners, pet-related merchandise, and informational materials. Placement near the bunny area was suggested to increase visibility.

Chair Maria De La Cruz Areachea Action Items:

- Coordinate with Communications Engagement Director Lili Torres and others regarding table arrangements for April 4, 2026 – Spring

Fling Event.

5. Staff / Commission Liaison Updates: NONE

6. Public Comment: NONE

7. Agenda Items for Next Meeting: June 17, 2026 –

a. Chair Maria De La Cruz Areachea Action Items: [Recap]

- i. *Contact Commissioner Doris Acosta to review the status of letters and the nonprofit correspondence process.*
- ii. *Contact Claudia (Vice President) to ensure letters are sent.*
- iii. *Follow up with Commissioner Doris Acosta and Village Manager Frank Rollason regarding water receptacles for community cats.*
- iv. *Confirm the feasibility of the water container project or determine if it should be closed.*
- v. *Coordinate with Communications Engagement Director Lili Torres and others regarding table arrangements for April 4, 2026 – Spring Fling Event.*
- vi. *Assess new location for potential trapping needs for 1 to 2 cats.*
- vii. *Send meeting agendas to Village Clerk Alba Chang at villageclerk@nbvillage.com.*
- viii. *Explore potential partnerships with Chewy or Petco after confirming the letter process.*

8. Adjournment:

a. Motion to Adjourn:

i. *Second:*

ii. *Vote:*

Chair Maria De La Cruz Areachea

Indira Shakti, Secretary

Passed 5 to 0

b. Adjourned:

6:45 p.m.

Submitted by:

Indira Shakti, Secretary