NORTH BAY VILLAGE
REGULAR VILLAGE COMMISSION MEETING
PUBLIC MEETING NOTICE

Tuesday, January 20, 2026 at 6:00 PM
1666 Kennedy Causeway, #101, North Bay Village, FL 33141

(In-person and virtual via Zoom. See below for details)

The meeting agenda is available online at:
https://northbayvillage-fl.gov/agendas-minutes

Elected Officials and Village staff will participate from the physical meeting location. Members of the public may attend the meeting in person at the physical meeting location, or, alternatively, may watch or call in to the meeting by following these instructions:

ATTEND THE MEETING IN PERSON AT THE PHYSICAL MEETING LOCATION: The meeting will be held in person at the physical meeting location stated above. Admission to the physical meeting location is on a first-come, first-serve basis and space is limited. Doors will open 30 minutes prior to the meeting start time. The Village highly encourages those in attendance to wear facial coverings and abide by social distancing as recommended by the CDC.
Watch the Public Meeting: https://northbayvillage-fl.gov/videos TV Channel 661 Facebook Live
Participate in the meeting via Zoom: Meeting ID: 891 2658 3746
Listen via telephone to the Virtual Public Meeting: 1-305-224-1968 or 1-929-205-6099
For technical support during the meeting, please contact: (786) 309-4991

PUBLIC COMMENTS

Public comments will be accepted by the following means:

IN-PERSON COMMENTS: Members of the public may attend the meeting at the physical meeting location stated above and deliver their public comments in person during the public comment portion of the agenda.

VIRTUAL COMMENTS: ***Public comments will also be accepted during the meeting using the virtual meeting platform.***

VIA E-MAIL TO: publiccomment@nbvillage.com

Interested parties or their authorized representatives may address the Commission and/or Board via written or electronic commentary ("e-comments") by emailing the Village Clerk at least two (2) hours prior to the commencement of the meeting. E-comments will not be read during the meeting but will be distributed to the Village Commission or Board prior to the commencement of the meeting. You may send your concerns with the subject line "PUBLIC COMMENT" and the following information in the body of the email: your name, address, if you are a hired Consultant or Village Employee, and/or if you are engaged in lobbying activities and/or representing an organization.

PUBLIC RECORDS

The meeting will be recorded for later viewing and is a public record. Minutes of the meeting will be taken and will be made available.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY VILLAGE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE VILLAGE CLERK, NORTH BAY VILLAGE, 1666 KENNEDY CAUSEWAY. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE VILLAGE CLERK AT 305-756-7171 EXT 45. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE VILLAGE WEBSITE AT www.northbayvillage-fl.gov.

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK AT 786-224-8070 NO LATER THAN FIVE DAYS PRIOR TO SUCH PROCEEDING. TO REQUEST THIS MATERIAL IN ACCESSIBLE FORMAT, SIGN LANGUAGE INTERPRETERS, INFORMATION ON ACCESS FOR PERSON WITH DISABILITIES, AND/OR ANY ACCOMMODATION TO REVIEW ANY DOCUMENT OR PARTICIPATE IN ANY VILLAGE-SPONSORED PROCEEDING, PLEASE CONTACT 786-224- 8070 FIVE DAYS IN ADVANCE TO INITIATE YOUR REQUEST. TTY USERS MAY ALSO CALL 711 (FLORIDA RELAY SERVICE).

LOBBYING ACTIVITIES

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Village Clerk prior to engaging in lobbying activities per Village Code Sec. 38- 17. ""Lobbyist"" specifically includes the principal, as well as any agent, officer or employee of a principal, regardless of whether the lobbying activities fall within the normal scope of employment of the agent, officer or employee. The term ""lobbyist"" specifically excludes the following persons: lobbyists hired by the Village who are communication with Village personnel in the course of performing under their contracts; attorneys or other representatives retained to represent individuals and corporate entities in quasi-judicial proceedings where the law prohibits ex -parte communications; expert witnesses who only provide scientific, technical or other specialized information or testimony at public meetings; employees of the principal who do not engage in lobbying activities and representatives of non-profit organizations who only appear at publicly noticed meetings, without special compensation or reimbursement for the appearance, whether direct, indirect or contingent, to express support or opposition to any item.

Have questions or need additional information?

E-mail: villageclerk@nbvillage.com

Call: 305-756-7171

North Bay Village

OFFICIAL AGENDA
REGULAR VILLAGE COMMISSION MEETING
1666 Kennedy Causeway, #101, North Bay Village, FL 33141
(In-person and virtual via Zoom. See below for details)
Meeting ID: 891 2658 3746
Tuesday, January 20, 2026
6:00 PM

Decorum: Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the board shall be barred from further appearance before the board by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Village Clerk prior to engaging in lobbying activities per Village Code Sec. 38-17. "Lobbyist" specifically includes the principal, as well as any agent, officer or employee of a principal, regardless of whether the lobbying activities fall within the normal scope of employment of the agent, officer or employee. The term "lobbyist" specifically excludes the following persons: lobbyists hired by the Village who are communication with Village personnel in the course of performing under their contracts; attorneys or other representatives retained to represent individuals and corporate entities in quasi-judicial proceedings where the law prohibits ex-parte communications; expert witnesses who only provide scientific, technical or other specialized information or testimony at public meetings; employees of the principal who do not engage in lobbying activities and representatives of non-profit organizations who only appear at publicly noticed meetings, without special compensation or reimbursement for the appearance, whether direct, indirect or contingent, to express support or opposition to any item.

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1. Opening Items
A. Call to Order
B. Roll Call
C. Pledge of Allegiance
D. Invocation

2. Order of Business

3. Presentations
A. Proclamations and Awards
B. Special Presentations to Commission

3.A. Presentation of a Proclamation to the Miccosukee Tribe of Indians of Florida

3.B. Presentation of a Proclamation Recognizing International Holocaust Remembrance Day

4. Open Forum

5. Approval of Commission Minutes

5.A. Approval of the Following Meeting Minutes - Village Clerk, Alba L. Chang

*** October 21, 2025 - Regular Commission Meeting**
*** November 18, 2025 - Regular Commission Meeting**
10.21.2025 Draft .pdf
11.18.2025 Draft ..pdf

6. Advisory Board Minutes/Written Reports.

7. Village Commission's Report

8. Village Attorney's Report

9. Village Manager's Report

For detailed reporting of the prior month's expenditures, please visit the Finance Department webpage on the North Bay Village website at: NBV Finance Department

9.A. Finance Report - First Quarterly Report for FY 2026
FY 2026 - 1ST QTR REPORT EXPENSES.pdf
FY 2026 - 1ST QTR REPORT REVENUE.pdf

9.B. Communications & Special Events Report (December 2025)
January 2023.png

9.C. Code Enforcement Report (December 2025)
October 2025 CM-Code Report.pdf
November 2025 CM-Code Report.pdf
December 2025 CM-Code Report.pdf

9.D. Traffic Enforcement Report (December 2025)
Monthly Traffic Report (December 2025).pdf

10. Village Clerk's Report

10.A. Village Clerk Report for December of 2025
PRR Log 2025.pdf

11. Consent Agenda
A. Staff Items

B. Proclamation/Award/Village Key Requests

11.A. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN AGREEMENT WITH STADIO LLC FOR THE RENTAL OF SOCCER FACILITIES FOR THE VILLAGE'S SOCCER PROGRAM; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON

It is recommended that the Village Commission authorize the Village Manager to execute an agreement with Stadio, LLC for the use of the soccer fields.

Resolution - Stadio LLC Agreement For Use of Soccer Fields.DOCX
Exhibit A-Stadio Venue Rental Agreement NBV 2026.pdf

11.B. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING THE ACCEPTANCE OF AN EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT ALLOCATION FROM THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT TO PURCHASE A MULTI-BAND POLICE RADIO AND PATROL VEHICLES IN THE AMOUNT OF $78,515.00; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON

It is recommended that the Village Commission ratify the Acceptance of an Edward Byrne Memorial Justice Assistance Grant Allocation from Florida Department of Law Enforcement (FDLE) to purchase a Multi-brand Police Radio and Patrol vehicles in the amount of $78,515.
Resolution -Byrne Grant Agreement FDLE Police Purchases.DOCX
Exhibit A - JAG Grant Award Agreement .pdf

11.C. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE PURCHASE OF SIMUNITION TRAINING EQUIPMENT FROM LOU'S POLICE DISTRIBUTORS, INC. IN THE AMOUNT OF $7,595.76 AND DANA SAFETY SUPPLY, INC. IN THE AMOUNT OF $11,469.80, FOR A TOTAL AMOUNT NOT TO EXCEED $19,510.56; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

It is recommended that the Village Commission approve the purchase of Simunition training equipment for the Police Department in the amount of $19,510.56

Resolution Police Dept Simunition Training Equipment.DOCX
Exhibit A-Lou's Quote-Quotation - S13595.pdf
LPD Glock Sole Source NBVPD 12042025 - Signed.pdf
Dania Safety Supply Quote.pdf
Dania Safety Supply price sheet.pdf

11.D. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. CMA2502 TO CHEN MOORE & ASSOCIATES, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES FOR THE NORTH BAY ISLAND (NBI) PHASE 1 STORMWATER IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED $325,959.82; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON (CIP MANAGER ROGER HOGG)

It is recommended that the Village Commission authorize a work order with Chen Moore and Associates, Inc. to perform construction engineering services for the North Bay Island Phase 1 Stormwater Improvement Project.

Resolution WO CEI for NBI Phase I - Chen Moore.DOCX
Phase I CEI_ Fee Proposal .pdf
Form - Evaluation Sheet.pdf

11.E. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. 08 TO ARDURRA GROUP, INC. FOR THE WATER AND SEWER MASTER PLAN IN AN AMOUNT NOT TO EXCEED $504,634.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON (PUBLIC WORKS DIRECTOR STEVEN BUCKLAND)

It is recommended that the Village Commission authorize work order #08 for a water and sewer master plan in a lump sum amount of $502,634.00 to Ardurra Group, Inc.

Resolution - Ardurra WO - Water and Sewer Master Plan.DOCX
Exhibit A-WO8 Ardurra WSM Plan SOW .pdf
Ardurra Group Inc. Certification Christopher Kuzler.pdf

11.F. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. 10 TO THE ARDURRA GROUP, INC. FOR MIAMI-DADE COUNTY REGULATORY AND ECONOMIC RESOURCES—DIVISION OF ENVIRONMENTAL RESOURCES MANAGEMENT (RER-DERM) FOR REGULATORY SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED $21,260.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON (PUBLIC WORKS DIRECTOR STEVEN BUCKLAND)

It is recommended that Village Commission authorize work order #10 for regulatory compliance reporting in a lump sum amount of $21,260.00 to Ardurra Group, Inc.

Resolution - Ardurra WO RER-DERM Compliance FY 2026.DOCX
Exhibit A-Ardurra DERM Regulatory Compliance 2026.pdf
Ardurra Group Inc.Christopher Kuzler NBV 12.17.25.pdf

11.G. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AND APPROVING EMERGENCY UTILITY SYSTEM REPAIRS PERFORMED BY JORMAK EQUIPMENT & CONSULTING, INC. IN THE AMOUNT OF $71,800.00; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON

It is recommended that the Village Commission ratify the expenditures to Jormak Equipment and Consulting Inc. in the amount of $71,800.00 for emergency utility system repairs.

Resolution Jormak Emergency Repairs.DOCX
Exhibit A-JORMAK -Sewer Lateral on TIES .pdf
Exhibit B-Invoice for Outfall Relocation.pdf

11.H. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AND APPROVING EMERGENCY UTILITY SYSTEM REPAIRS PERFORMED BY DAVID MANCINI & SONS, INC. IN THE AMOUNT OF $131,600.07; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON

It is recommended that the Village Commission ratify expenditures to David Mancini & Sons Inc. in the amount of $131,600.07 for emergency utility system repairs.

Resolution DMSI Emergency Repairs.DOCX
Village and Main Repair Invoicepdf
Village Hall Vault Repair Invoice.pdf

12. First Reading of Ordinances

Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor during public comments. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to crossexamination. If you refuse to be cross-examined or sworn-in, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

13. Public Hearings

Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor during public comments. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse to be cross-examined or sworn-in, your testimony will be given its due weight. The general public will not be permitted to cross-examine

witnesses, but the public may request the Commission ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

13.A. AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 8, "ZONING," SECTION 8.12, "BONUS HEIGHT," AND CHAPTER 15, "FORM BASED CODE," SECTIONS 15.7.B "SUMMARY TABLE AND ILLUSTRATIONS – T6-24 AND T6-24MU (MUNICIPAL USE)" AND 15.7.C "SUMMARY TABLE AND ILLUSTRATIONS – T6-30" TO PROVIDE FOR HEIGHT BONUSES IN T6-24, T6-24MU, AND T6-30 TRANSECT ZONES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE - SPONSORED BY COMMISSIONER RICHARD CHERVONY

It is recommended that the Village Commission approve the proposed Ordinance on second reading as presented.

Ordinance - ULDC Chapter 8 and 15 - T6 Bonus Height.DOCX
Exhibit A - Amending Ch. 8 and 15 - T6 Bonus Height .DOCX
Exhibit B - Amending ULDC Ch. 8 and 15 - T6 Bonus Height.DOCX
MEAI Report CCF - November 2025.docx
2025.11.18 NBV Community Benefit Presentation.pdf
Business Impact Estimate - Posted 12.22.2025.pdf
Notice of Public Hearing - MDC Legal Ad 12.29.2025.pdf

13.B. AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 31 OF THE VILLAGE CODE OF ORDINANCES TO ESTABLISH VARIOUS VILLAGE DEPARTMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON

It is recommended that the Village Commission approve the proposed Ordinance on second reading as presented.

Ordinance Creating New Departments.DOCX
Exhibit A-Village Dept Ordinance Text Amendment Chapter 31.DOCX
Organization Chart.docx
Business Impact Estimate - Posted 12.22.2025.pdf
Notice of Public Hearing - MDC Legal Ad 12.29.2025.pdf

14. Discussion/Action Items

A. Unfinished Business
B. New Business

14.A. Discussion and Direction on the Village's Agreements with Project Football LLC Relating to the Community Center at Galleon Street and the Treasure Island Elementary School (TIES) Fields

14.B. Discussion and Direction on the Implementation of a “Stop the Hate” Blue Square Decal Program for Village Vehicle – Sponsored by Commissioner Richard Chervony

14.C. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, CONFIRMING THE APPOINTMENT OF ROGER HOGG AS CAPITAL IMPROVEMENT PROJECTS DIRECTOR; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

It is recommended that the Village Commission approve a Resolution confirming the appointment of Roger Hogg as Capital Improvement Projects Director.

Resolution - Roger Hogg as CIP Director-2026.DOCX

14.D. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, CONFIRMING THE APPOINTMENT OF LILI TORRES AS COMMUNITY ENGAGEMENT DIRECTOR; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON

It is recommended that the Village Commission approve a Resolution confirming the appointment of Lili Torres as Community Engagement Director.

Resolution -Confirming Appointment - Lili Torres as CE Director.docx

15. Adjournment

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ITEM NO. 3.A

North Bay Village
Recommendation Memorandum

NORTH BAY VILLAGE
EST. 1945

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Mayor Rachel Streitfeld

SUBJECT: Presentation of a Proclamation to the Miccosukee Tribe of Indians of Florida

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RECOMMENDATION

BACKGROUND AND ANALYSIS

Mayor Streitfeld and the Commission wish to recognize the Miccosukee Tribe of Indians of Florida for their generous contributions to the Village residents.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

N/A

PERSONNEL IMPACT

None

ITEM NO. 3.B

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Commissioner Richard Chervony

SUBJECT: Presentation of a Proclamation Recognizing International Holocaust Remembrance Day

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RECOMMENDATION

BACKGROUND AND ANALYSIS

Mayor Streitfeld and the Village Commission wish to recognize International Holocaust Remembrance Day.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

N/A

PERSONNEL IMPACT

None

ITEM NO. 5.A

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY:

SUBJECT: Approval of the Following Meeting Minutes - Village Clerk, Alba L. Chang

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RECOMMENDATION

*** October 21, 2025 - Regular Commission Meeting**
*** November 18, 2025 - Regular Commission Meeting**

BACKGROUND AND ANALYSIS

The Village Commission held a meeting, and Minutes are being provided for the Commission's consideration and approval for the following :

* October 21, 2025 - Regular Commission Meeting
* November 18, 2025 - Regular Commission Meeting

It is recommended that the Village Commission approve the meeting minutes, as presented.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

N/A

PERSONNEL IMPACT

None

ATTACHMENTS

10.21.2025 Draft .pdf
11.18.2025 Draft ..pdf

NORTH BAY VILLAGE
REGULAR VILLAGE COMMISSION MEETING MINUTES
OCTOBER 21, 2025 | 6:00 PM
1666 KENNEDY CAUSEWAY, #101, NORTH BAY VILLAGE, FL 33141
(IN-PERSON AND VIRTUAL VIA ZOOM. SEE BELOW FOR DETAILS)
ZOOM MEETING ID: 891 2658 3746

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1. Opening Items

A. ***Call to Order*:**

Vice Mayor Cuk called the meeting to order at 6:01 p.m.

B. ***Roll Call*:** Present were the following Commission Members

- Mayor Rachel Streitfeld
- Vice Mayor Goran Cuk
- Commissioner Doris Acosta
- Commissioner Richard Chervony
- Commissioner Andrew Rotondaro

C. ***Pledge of Allegiance***

- The *Pledge of Allegiance* was recited.

D. ***Invocation*:** None

2. Order of Business

- Item 14G was assigned a time certain of 7:15 p.m.
- Item 3B was deferred to a later date.
- Item 11F was pulled from the consent agenda for discussion.
- A new discussion item was added to the agenda: a presentation by Sustainability and Resiliency Task Force Chair Alisha Graham on the Coral Reef Project.
- Item 14K was added as a new agenda item—Discussion on the Tula Residence at 7904 West Drive.
- Item 11B was pulled from the consent agenda by Commissioner Acosta.
- Item 11J was pulled from the consent agenda by Mayor Streitfeld.
- Item 11L was also pulled from the consent agenda by Mayor Streitfeld
-

ACTION: Commissioner Chervony made a motion to set the agenda. Vice Mayor Cuk seconded the motion, and it passed by unanimous voice vote.

3. Presentations

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A. Proclamations and Awards
B. Special Presentations to Commission

3.A Presentation of a Proclamation Recognizing Flor Milagros Schulz

Mayor Streitfeld presented retiring Treasure Island Elementary School teacher with a Proclamation on her retirement.

~~**3.B Presentation on the Parking Program by Miami Parking Authority**~~

3.C Presentation of Unsung Hero Award

Commissioner Acosta introduced the presentation of the Unsung Hero Award to long-time resident and Sustainability and Resilience Task Force Member Neil Krasner.

3.D Recognition to the 2025 Summer Intern Students - Sponsored by Commissioner Doris Acosta

Commissioner Acosta recognized the 2025 internship students and expressed how excited they were to have the opportunity to participate in Village initiatives.

The interns then came forward and presented their proposal to establish a Village Youth Board, which would provide the Village Commission with feedback on youth services.

New Item
Presentation of a Proposal of Coral Reef at Vogel Park by Sustainability & Resilience Task Force Chair Alisha Graham.

Ms. Graham addressed the Commission regarding the Village's sustainability vision, which focuses on innovation, restoration, and community education. She presented a proposal to establish a marine garden at Vogel Park by transforming the seawall into a living, water-filtering system using eco-engineered reef arch tiles.

Reef Arche Tiles are engineered with surface textures that mimic oyster beds, providing a foothold for native oysters, barnacles and marine organisms.

If supported by the Commission, she noted that a donated hybrid habitat from APH Marine Construction could be secured. The proposed installations are designed to host sponges and bivalves such as oysters, as well as corals. Together, these organisms function as one of nature's most effective filtration systems.

She explained that the overall cost of the project is modest when compared to its long-term value. A significant portion is already sponsored and offered at a substantial discount. As noted in the packet, the remaining costs could be covered through Village sponsorship, or once the project is officially endorsed the team can continue securing additional donors.

DRAFT

She emphasized that Commission approval and support are essential to move forward and maintain engagement with potential sponsors.

She concluded by stating that the goal of this initiative is for North Bay Village to set the standard for what truly defines a living seawall one that delivers meaningful and measurable ecological impact, not just a name.

Ms. Graham noted that approximately $20,000 has already been sponsored and that the installation cost is $2,500. She added that she can continue seeking additional sponsors to cover the remaining expenses.
There was Commission consensus to support the initiative and move forward with the Arche Reef installation at Vogel Park, with the goal of keeping the project cost-neutral.

Chair Graham requested that the Commission provide a letter of support so she can continue pursuing additional sponsors.

ACTION: Mayor Streitfeld made a motion for the Village Manager to work with Chair Graham on establishing a coral reef at Vogel Park with no financial impact. Commissioner Chervony seconded the motion.

Upon Roll call vote, the motion passed 5-0, with Mayor Streitfeld, Commissioner Chervony, Commissioner Acosta, Commissioner Daro and Vice Mayor Cuk voting for.

14.G Discussion on the Village's Background Checks Clearance Requirements - Sponsored by Mayor Rachel Streitfeld

Mayor Streitfeld introduced the proposed discussion item as a result of what transpired over the last week with the Soccer Program.

Village Manager Rollason made several decisions early in the week that required us to quickly secure coaches for the Soccer Program. We realized that, under the current rules, the Manager has sole discretion over what is acceptable on a background check. Historically, the Village had a Commission-approved policy that established basic minimum standards, and the Manager exercised final discretion based on that policy.

However, the Village Clerk and our Human Resources Director have informed me that this policy was withdrawn at some point, and no record of it can be located, even though we know such a policy previously existed and is no longer in effect.

Mayor Streitfeld invited the Commission to discuss what the policy should be going forward. We want to hear from parents and other stakeholders involved in our soccer program.

Mayor Streitfeld open the floor to Public Comment. The following individuals came forward to address the Village Commission.

- Kevin Cohen
- Alvaro Alvarado

DRAFT

- Clavi Payo
- Lorena Gutierrez
- Brent Latham
- Indira Satki
- Julia Tema

The Village Commission held a detailed discussion regarding the background check process for soccer coaches and the need to establish a formal policy for conducting background checks on consultants and other affected parties going forward.

Village Manager Rollason clarified that his directive to temporarily pause the soccer program was not related to any allegations involving harm to children or similar concerns. He emphasized that the Village's primary concern is the safety and well-being of children and that the objective is to develop a policy that protects both the Village and its residents.
Village Manager Rollason announced that the soccer coaches would be reinstated and that the program would resume normal operations.

A request was made by soccer program parents to extend the registration deadline to allow additional time for enrollment.

Village Manager Rollason granted the request to extend the registration deadline.

4. Open Forum

- Mark Veselinokic
- Pablo Martinez

14.B Discussion on Including the Village in the Route of the Miracles Boat Parade - Sponsored by Commissioner Doris Acosta

There was consensus from the Village Commission to include the Village in the route of the Miracles Boat Parade.

Commissioner Acosta offered to sponsor the event and to host the Watch Party at the Island Walk on Saturday.

ACTION: Vice Mayor Cuk made a motion to include the Village in the route of the Miracles Boat Parade. Commissioner Acosta seconded the motion.

Upon Roll call, the motion passed 5-0, with Vice Mayor Cuk, Commissioner Acosta, Commissioner Chervony, Commissioner Daro and Mayor Streitfeld voting for.

5. Approval of Commission Minutes

5.A Approval of September 16, 2025, First Budget Hearing Meeting Minutes

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ACTION: Commissioner Chervony made a motion to approve the meeting minutes. Vice Mayor Cuk seconded the motion, and it passed by unanimous poll vote.

6. Advisory Board Minutes/Written Reports - None

7. Village Commission's Report

Commissioner Rotondaro
• Provided an update that the Village has issued an Invitation to Bid for the Bus Shelter Project.
• Requested a meeting with Moda to discuss access and sidewalk concerns.

Commissioner Acosta
• Reported her sponsorship of the Art Exhibit at Civic Park.
• Worked with local students serving as summer interns.
• Announced that she will host an agenda item on November 12.
• Conducted a walkthrough of Treasure Island.
• Reminded residents of her weekly office hours, held every Wednesday from 12:00 - 1:00 p.m.

Commissioner Chervony
• Announced that he has scheduled a meeting to take place November 10th with FDOT to discuss future processes.

Mayor Streitfeld requested that Village Clerk Chang coordinate and schedule a Sunshine Meeting between herself and Commissioner Chervony regarding FDOT projects.

Mayor Streitfeld
• Requested that Village staff coordinate and schedule a Parking Workshop during the last week of January 2026.
• Announced that the Stormwater Workshop has been scheduled for November 13.
• Requested that staff coordinate and schedule a Solid Waste Services Workshop for late January or early February.
• Requested that a Solid Waste discussion item be included on the December agenda to allow the Village Commission to provide feedback on services.
• Requested that "Save the Date" flyers be included with the monthly water bills.

8. Village Attorney's Report

Village Attorney Haydee Sera reported that there is no other update on the Johnathan Javitts Case.

9. Village Manager's Report

For detailed reporting of the prior month's expenditures, please visit the Finance Department webpage on the North Bay Village website at: NBV Finance Department

9.A Communications & Special Events Report (September/October 2025)
9.B Traffic Enforcement Report (September 2025)
9.C Code Enforcement Report (September 2025)

Village Manager Rollason provided a verbal update on the following:
• The Village is scheduled to close on the warehouse for the Public Works Department.

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Mayor Streitfeld inquired about the timeline for the park at the Treasure Drive property. Public Works Director Steven Buckland responded that the estimated timeline is approximately seven to eight months.

Authorize the Village Manager to enter into a contract for design and permitting services for the new property and park on Treasure Drive.

ACTION: Mayor Streitfeld made a motion to authorize the Village Manager to enter into a contract for design and permitting services for the new property and park on Treasure Drive. Vice Mayor Cuk seconded the motion.

Upon roll call vote, the motion passed 5-0, with Mayor Streitfeld, Vice Mayor Cuk, Commissioner Acosta, Commissioner Chervony and Commissioner Daro voting for.

11.B A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, CONFIRMING THE APPOINTMENT OF LEILANI CALZADILLA AS BUILDING DEPARTMENT DIRECTOR; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON

ACTION: Commissioner Chervony made a motion to approve a resolution appointing Leilani Calzadilla as Building Department Director. Commissioner Acosta seconded the motion.

Upon Roll call vote, the motion passed 5-0, with Commissioner Chervony, Commissioner Acosta, Commissioner Daro, Vice Mayor Cuk and Mayor Streitfeld voting for.

10. Village Clerk's Report

10.A Village Clerk Report for September of 2025

11. Consent Agenda

A. Staff Items

B. Proclamation/Award/Village Key Requests

11.A A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AMENDMENT NO. 3 TO THE STATE REVOLVING LOAN FUND AGREEMENT NUMBER WW130461, AS AMENDED, WITH THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) FOR THE FINANCING OF PUMP STATION IMPROVEMENTS PROJECT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON

11.C A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN ADDENDUM TO THE SAAS AGREEMENT WITH TYLER

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TECHNOLOGIES, INC. FOR SOFTWARE SERVICES TO SUPPORT THE VILLAGE'S BUILDING DEPARTMENT ELECTRONIC REVIEWS AND DIGITAL PERMIT PLAN REVIEWS IN AN AMOUNT NOT TO EXCEED $87,400 FOR THE FIRST YEAR AND AN AMOUNT NOT TO EXCEED BUDGETED FUNDS FOR FUTURE RENEWALS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON

11.D A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN AGREEMENT WITH DWYL LLC D/B/A LIGHTHOUSE YOGA AND WELLNESS SERVICES IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON

11.E A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING THE BUDGET FOR FISCAL YEAR 2025-2026, TO APPROPRIATE FEDERAL FORFEITURE FUNDS FOR POLICE DEPARTMENT EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON (DEPUTY CHIEF OF POLICE, SAMUEL BEJAR)

11.G A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, ADOPTING THE MIAMI-DADE COUNTY LOCAL MITIGATION STRATEGY; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON (ASSISTANT CHIEF OF POLICE / EMERGENCY MANAGER, RICHARD WEISSMAN)

11.H A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, SELECTING VARIOUS FIRMS PURSUANT TO REQUEST FOR QUALIFICATIONS NO. 2025-006 FOR PARTICIPATION IN THE COMPETITIVE SOLICITATION PROCESS FOR CONSTRUCTION SERVICES FOR THE VILLAGE HALL AND PUBLIC SAFETY COMPLEX PROJECT; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON

11.I A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING EXPENDITURES AND APPROVING AND AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH CHRYSALIS CONCEPTS, LLC DBA CITY LAND USE EXPERTS (C.L.U.E.) FOR PERMITTING SERVICES FOR THE VILLAGE HALL PROJECT IN AN AMOUNT NOT TO EXCEED $73,190.00; WAIVING COMPETITIVE BIDDING; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON

11.K A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING EXPENDITURES TO GOZLAN ELECTRIC, L.L.C. FOR KENNEDY CAUSEWAY EMERGENCY ELECTRICAL REPAIR SERVICES IN AN AMOUNT NOT TO EXCEED $104,325.00; PROVIDING FOR AUTHORIZATION;

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PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON

11.M A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE ISSUANCE OF A WORK ORDER TO KIMLEY-HORN AND ASSOCIATES, INC. FOR POST DESIGN AND CONSTRUCTION BID ASSISTANCE SERVICES FOR THE BAYWALK NORTH PLAZA PROJECT IN AN AMOUNT NOT TO EXCEED $75,274.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON

ACTION: Commissioner Daro made a motion to approve the consent Agenda. Commissioner Chervony seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Daro, Commissioner Chervony, Commissioner Acosta, Vice Mayor Cuk and Mayor Streitfeld voting for.

The following items were pulled from the consent agenda.

~~**11.F A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH BLUE VOICE INC. FOR ARTIFICIAL INTELLIGENCE SOFTWARE FOR USE BY THE POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS FOR FUTURE FISCAL YEARS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON**~~

Item #11F was pulled from the Agenda by Village Manager Rollason.

11.J A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A CHANGE ORDER TO THE CONSTRUCTION AGREEMENT WITH DAVID MANCINI & SONS, INC. RELATED TO THE VILLAGE'S WASTEWATER PUMP STATION IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED $239,478.05; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON

Public Works Director Steven Buckland introduced the item and explained that a change order is required due to significant delays in obtaining the easement necessary for the main wastewater pump station. The easement process resulted in an approximate two-year delay to the project. As a result, contractual penalties to which DMSI is entitled were triggered. The original change order exceeded $500,000; however, the Village successfully negotiated a reduced amount.

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ACTION: Mayor Streitfeld made a motion to approve the Change Order to DMSI. Commissioner Chervony seconded the motion.

Upon roll call vote, the motion passed 5-0 with Mayor Streitfeld, Commissioner Chervony, Commissioner Acosta, Commissioner Daro and Vice Mayor Cuk voting for.

11.L A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AND AUTHORIZING EXPENDITURES TO CHIN DIESEL, INC. FOR SOIL REMOVAL SERVICES IN AN AMOUNT NOT TO EXCEED $200,000; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON

Public Works Director Steven Buckland provided a history of the project, including the demolition of the Galleon Street project and the Community Center. He explained that the original proposal covered only the western portion of the property and the main building, while a small central section was carved out and not included. He noted that the entire site contains contaminated soil and that Chin Diesel was engaged to perform the soil removal services. Funding for these expenditures have budgeted in the 2025 FY.

ACTION: Vice Mayor Cuk made a motion to approve the expenditures. Commissioner Daro seconded the motion.

Upon roll call vote, the motion passed 5-0, with Vice Mayor Cuk, Commissioner Daro, Commissioner Acosta, Commissioner Chervony and Mayor Streitfeld voting for.

12. First Reading of Ordinances – None

Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor during public comments. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross examination. If you refuse to be cross-examined or sworn-in, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

13. Public Hearings – None

Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor during public comments. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse to be cross-examined

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or sworn-in, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

14. Discussion/Action Items

A. Unfinished Business

B. New Business

14.A Discussion and Possible Action on the Village Commission Travel & Event Budget - Sponsored by Mayor Rachel Streitfeld

Mayor Streitfeld introduced the discussion and requested feedback from the Village Commission on reducing all Commissioners' budget line items equally to $7,000.

She proposed that the Mayor and Commissioners' budgets be allocated evenly as follows: $4,000 for travel and $3,000 for events.

Commissioner Daro requested that all previously budgeted funds for travel and events be reduced to $0.

ACTION: Mayor Streitfeld made a motion to allocate the Mayor and Commissioners' budgets evenly as follows: $4,000 for travel and $3,000 for events.

Commissioner Daro requested that his budget be removed to $0.

Vice Mayor Cuk seconded the motion.

Upon roll call, the motion passed 5-0, with Mayor Streitfeld, Vice Mayor Cuk and Commissioner Daro voting for. Commissioner Acosta and Commissioner Chervony voted against.

14.C Discussion on the Village Entry Signs Project - Sponsored by Commissioner Richard Chervony

Commissioner Chervony introduced the discussion regarding the Village Entry Signs. He explained that there are two separate projects listed under the Capital Improvement Projects, which have been pending for several years. He noted that the eastern sign cannot be installed because FDOT does not permit signage in that location, and the same restriction applies to the western side. An alternative location within the City of Miami is being evaluated. The current budget for the project is $15,000.

Commissioner Chervony presented options of other possible locations, such as the front of the Bridgewater building, as an alternative. Public Works Director Mr. Buckland is exploring the

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location and will be connecting with FDOT. This location can be evaluated and if FDOT approves it as a suitable location, we can bring it back.

ACTION: Commissioner Chervony made a motion to remove/cancel the east and west entrance sign projects. Mayor Streitfeld seconded the motion.

Upon Roll call vote, the motion passed 5-0, with Commissioner Chervony, Mayor Streitfeld, Commissioner Acosta, Commissioner Daro and Vice Mayor Cuk voting for.

14.D Discussion on Establishing a Fee Structure for the Acquisition of Additional Height of up to 25 Feet in the T-6 Transect Zone for New Developments - Sponsored by Commissioner Richard Chervony

Commissioner Chervony introduced a discussion on establishing a fee structure for additional building height of up to 25 feet in the T-6 zone for new developments. He noted that prospective developers have expressed interest in paying for extra height along the Causeway. He proposed a fee of $100,000 per foot for additional height, up to a maximum of 25 feet, in the T-6 zone**.**

ACTION: Mayor Streitfeld made a motion directing the Village Attorney to prepare an ordinance for first reading on bonus height for the T-6 zone. Commissioner Chervony seconded the motion.

Upon roll call vote, the motion passed 5-0, with Mayor Streitfeld, Commissioner Chervony, Commissioner Acosta, Commissioner Daro and Vice Mayor Cuk voting for.

14.E Discussion and Direction on Issuing a Request for Proposals (RFP) for the Sale of Village-Owned Transfer of Density Rights (TDRs) - Sponsored by Commissioner Richard Chervony

Commissioner Chervony introduced a discussion on re-issuing a Request for Proposals (RFP) for the sale of Village-owned Transferable Development Rights (TDRs). He noted that Mr. Penn submitted an unsolicited request to the Village Manager to purchase 16 Village-owned TDRs, which was included as part of the discussion item. Commissioner Chervony expressed a desire to issue the solicitation to all interested buyers, explaining that doing so could potentially generate approximately $2,400,000 without waiting for a site plan application.

As of today, the Village has 24 TDRs available for sale.

Village Attorney Tony Recio clarified that the Village Code allows TDR acquisition in two ways: through the site plan approval process or by authorization from the Village Commission to issue a solicitation, as has been done previously. He noted that the most recent solicitation did not receive any bids.

Commissioner Chervony suggested that, in the interest of time, the Village proceed with issuing the solicitation and address potential amendments to the ordinance governing TDR sales at a later date.

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There was a brief discussion regarding a potential code amendment for future TDR sales, including the ongoing evaluation of TDRs by real estate consultants, a review of how surrounding cities manage the sale of their TDRs, and the possibility of establishing a fee structure of $100,000 per foot for up to 25 feet of bonus height.

ACTION: Commissioner Chervony made a motion to issue a RFP for the sale of Village owned Transfer of Density Rights (TDR). Commissioner Daro seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Chervony, Commissioner Daro, Commissioner Acosta, Vice Mayor Cuk and Mayor Streitfeld voting for.

14.F Discussion on the Status of the Island Walk - Sponsored by Commissioner Andy Daro

Commissioner Daro introduced the discussion item regarding the Island Walk and reminded the Commission that one of the guiding code principles of NBV100 was the Island Walk. He shared the results of a recent informal Facebook survey conducted within the community, which received over 150 responses, with 71% in favor of opening the Island Walk. He also reminded the Commission of the recorded Development Agreements associated with these properties, which were part of their site plan approvals and required the inclusion of the Island Walk. Some properties require easements, while others do not. The Village has met with several condominium associations, some of which initially agreed to open the Island Walk but later reversed their decision and closed access.

Commissioner Daro expressed his desire for the entire Island Walk to be open to the public and suggested issuing enforcement letters.

Village Attorney Haydee Sera clarified that some Development Agreements are clearer than others regarding the requirement for public access to the Island Walk, noting that certain cases are stronger than others.

She further explained that changes in Village Administration, including the Village Manager, Clerk, and Legal, have affected how Development Agreements were drafted over time.

There was a brief discussion regarding the Village's ability to enforce public access to the Island Walk and the potential risk of litigation, including references to the 360 Condominium, the Eloquence, and similar public access pathways in other cities, such as those in the Brickell area.

The Village Commission reached a consensus to revisit the Island Walk discussion at the November meeting.

14.H Discussion on the Give Miami Day 2025 Fundraising Priorities

Communications Director Julie Leonardi addressed the Village Commission and explained that, in previous years, the Commission identified initiatives for the Village's participation in Give Miami Day. She noted that this year's event is scheduled for November 20, 2025, and that in prior years the Village has received approximately $5,000 in donations. She requested direction from the Commission regarding how they would like to allocate the funds.

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The Village Commission reached a consensus to designate Park Amenities and Enhancements as the North Bay Village initiative for this year's Give Miami Day.

14.I Discussion on the Village's General Transportation Services - Village Manager Frank Rollason

Village Manager Rollason requested direction from the Village Commission on how to proceed with specific transportation projects.

Deputy Village Manager Jenice Rosado addressed the Commission and outlined existing projects requiring Commission direction:

Freebee
The current operating hours are from 6:30 a.m. to 4:30 p.m. Transportation consultant Jason Spiegel reported an increase in ridership and recommended extending the service hours from 7:00 a.m. to 7:00 p.m. to better meet the Village's end-of-day transportation needs. This change would result in an additional annual cost of $8,000, bringing the total annual cost to $128,000. The Village utilizes CITT funds to support this service.

Cultural Crawl
The Village Administration explored several options, including adding a circulator, establishing a connector or shuttle to neighboring cities, and implementing a trolley program. The current cost for the Cultural Crawl is $960, and the proposed option would add three stops within North Bay Village.

There was Village Commission Consensus on the following:
1. Extend the Cultural Crawl event through 2026.
2. Expand Freebee service hours from 7:00 a.m. to 7:00 p.m.
3. Re-engage with the City of Miami Beach regarding trolley expansion.

Mayor Streitfeld requested that an updated transportation services report be included on the November agenda.

14.J Advisory Board Appointment - Financial Advisory Board

ACTION: Commissioner Chervony made a motion to appoint resident Dr. Sidharth Mehta to the Financial Advisory Board. Vice Mayor Cuk seconded the motion

Upon roll call vote, the motion passed 5-0, with Commissioner Chervony, Vice Mayor Cuk, Commissioner Acosta, Commissioner Daro, and Mayor Streitfeld voting for.

14.K Discussion on the New Construction located at 7904 West Drive known as the Tula Residences.

There was a brief discussion regarding the progress of the Tula Residences development.

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The Village Commission directed the Village Manager to prepare best practices and recommendations to prevent stalled construction projects.

The Village Manager will also verify whether the Tula Residences obtained the proper authorization for its sales center.

15. Adjournment

ACTION: Mayor Streitfeld made a motion to adjourn the meeting. Commission Chervony seconded the motion and it passed by unanimous voice vote.

There being no further business to discuss meeting was adjourned at 10:57 p.m.

Accepted this 20th day of January 2025.

_____
Rachel Streitfeld, Mayor

Respectfully submitted,

_____
Alba L. Chang, CMC
Village Clerk

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NORTH BAY VILLAGE
REGULAR VILLAGE COMMISSION MEETING
1666 KENNEDY CAUSEWAY, #101, NORTH BAY VILLAGE, FL 33141
MEETING ID: 891 2658 3746
TUESDAY, NOVEMBER 18, 2025 | 6:00 PM

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1. Opening Items

A. ***Call to Order*:**

Vice Mayor Cuk called the meeting to order at 6:01 p.m.

B. ***Roll Call*:** Present were the following Commission Members

- Mayor Rachel Streitfeld
- Vice Mayor Goran Cuk
- Commissioner Doris Acosta
- Commissioner Richard Chervony
- Commissioner Andrew Rotondaro

C. ***Pledge of Allegiance***

D.

- The *Pledge of Allegiance* was recited.

E. ***Invocation*:** None

2. Order of Business

- Commissioner Chervony pulled item #11B from consent agenda for discussion and added new items #11L and #11M to the consent agenda.
- Mayor Streitfeld asked to pulled item #11L from consent agenda for discussion.
- Commissioner Acosta pulled item #11C from consent agenda for discussion.
- Vice Mayor Cuk requested move item #14C on the Palm Tree Club up on the agenda after consent agenda.

ACTION: Commissioner Acosta made a motion to approve the order of business. Vice Mayor Cuk seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Acosta, Vice Mayor Cuk, Commissioner Chervony, Commissioner Daro and Mayor Streitfeld voting for.

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3. Presentations

A. Proclamations and Awards

B. Special Presentations to Commission

3.A. Presentation of a Proclamation Epilepsy

Vice Mayor Cuk recognized and the Epilepsy Awareness month and read the Proclamation into the Record.

3.B. Presentation of an Annual Contribution to Treasure Island Elementary School for the Faculty Interventionist

Mayor Streitfeld recognized and presented Treasure Island Elementary School Principal Saperstein with an Annual Contribution to support the local school and faulty interventionists.

3.C. Presentation on the Village's Real Estate Development Incentives / Fee Schedule

Mayor Streitfeld introduced the discussion item and asked Miami Associates to present their report on development fees.

Andrew Dolkart Miami Economic 6661 SW 28 Ter.
Rob Curtis 7520 Red Road – Planning firm that assisted with the report.

Mr. Dolkart came forward and made a presentation on the Policy basis Developer rights,; request for extra height / density; and air rights.

Proposed Formula

- Community Benefit Fee + (bonus Sf) X (land Value / Base SF)
- Bonus Sq: square footage above zoning limit

Example Calculation

- Land Value = $25,000,000
- Base Allowance + 200,000 SF
- Bonus Feet

Presented a summary of development agreement sites.

The consultants presented a recommendation for a possible Code amendment and have generated a formula based on the following:

Land Value Basis, Payment & Use of funds

- Recent purchase price
- Signed purchase
- Certified appraisal

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- Village may request a second approval at the applicant request.
- 25% due before site plan approval
- 75% due before first building permit
- Fund used for resiliency civic space mobility and housing.

Benefit & Considerations
- Benefits: transparent
- Considerations: needs reliable land value data
- Allows negotiation but provides rational.

Next steps
- Decide scope: Village wide or zone specific
- Legal and planning coordination
- Include worksheet or table in final code language.

Mayor Streitfeld requested a Discussion Item be added to the next Planning & Zoning Board Meeting scheduled for December on the proposed formula for Development Fees.

There was Village Commission consensus to bring back an Ordinance on first reading to create a fee structure for the development fees.

3.D. Recognition of Police Officer of the Quarter

* Lieutenant Norlan Benitez and Lieutenant Manuel Casais as Officers of the Quarter for April-June 2025.

* Sergeant Ethan Cherasia and Officer Francisco Landrian as Officers of the Quarter for July-September 2025.

Chief of Police, Carlos Noriega came forward and recognized officer of second and third quarter.

4. Open Forum

- Jack Ratner

Mayor Streitfeld took Item #9B Grant update at this time.

9.B. Status Report on the Village's Grants

Lakessha Morris of BellTower Consulting addressed the Commission and presented a comprehensive update on the status of Village grants**.** Ms. Morris reported the following:

- Secured approximately $2 million in grant reimbursements.
- Provided an overview of grant-related accomplishments.
- Implemented grant management software to improve communication and efficiency.

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- Successfully closed out seven grant contracts.
- Obtained contract extensions for six Village grants.
- Secured $60,327 in funding designated for park shade structures.

5. Approval of Commission Minutes

5.A. Approval of the Following Meeting Minutes - Village Clerk, Alba L. Chang

- September 26, 2025 – Special Meeting
- September 29, 2025 – Final Budget Hearing
- September 29, 2025 – Second Commission Meeting

ACTION: Commissioner Chervony made a motion to approve the meeting minutes as presented. Commissioner Daro seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Chervony, Commissioner Daro, Commissioner Acosta, Vice Mayor Cuk and Mayor Streitfeld voting for.

6. Advisory Board Minutes/Written Reports

6.A. Animal Welfare Board - Vice Chair Rosaura Lopez

Vice Chair Ms. Lopez addressed the Board and provided a summary of recent activities**.** She reported that the Board is prioritizing trap-and-release efforts and is working in collaboration with local rescue organizations to remove cats from the streets.

7. Village Commission's Report

Commissioner Daro

- Reported on the condition of the sidewalks on HI and noted the need to advertise the project for bid.
- Inquired about the status of the Invitation to Bid (ITB) for the Bus Shelters Project; Village Manager Rollason advised that it is anticipated to be included on the December Commission agenda for consideration.
- Reported that the TI paving design work order is expected to be placed on the December agenda.

Commissioner Acosta

- Reported attending the Veterans Day luncheon and expressed appreciation to Benihana and Commissioner Chervony for sponsoring the event.
- Reminded residents of the NBV Boat Parade Watch Party scheduled for December 6, 2025.
- Reminded residents that office hours are held on Wednesdays at 1:00 p.m.
- Announced that the next Agenda Review will be held on December 12, 2025.

Commissioner Chervony

- Expressed appreciation to Lili for coordinating a successful Halloween event.
- Reported attending a Temple Beth event with the Mayor honoring a Holocaust survivor.

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- Provided an update that the Vertiports Project is continuing to move forward.
- Reported on a productive discussion with FDOT regarding future projects on the flat bridges.
- Announced plans to attend a summit addressing antisemitism in New Orleans.

Mayor Streitfeld

- Attended a Temple Beth event.
- Participated in a Sunshine Meeting with Commissioner Chervony to review AFA Development Agreements.
- Met with Senator Jones regarding the 2026 appropriation request.
- Discussed the Solid Waste contract with Miami-Dade County with Commissioner Steinberg.
- Requested that the Village Manager research cost-effective options for replacing the plantings at the Mediums on Treasure Island.

8. Village Attorney's Report

Village Attorney Haydee Sera provided an update.

- Reported that Miami-Dade County and the Village have an Interlocal Agreement (ILA) for Solid Waste Services. She noted that the agreement has not been reviewed by other cities and that the Village negotiated the terms to the best of its ability.
- Provided a summary of the recent Sunshine Meeting regarding AFA matters. As a result, she recommended scheduling a Commission Meeting sooner rather than later, with a tentative date of December 1, 2025, at 9:00 a.m.

14.C. Discussion Regarding the Palm Tree Club - Sponsored by Vice Mayor Cuk

Vice Mayor Cuk introduced a discussion regarding the Palm Tree Club**.** He invited input from residents and club representatives on topics including noise, parking, resident discounts, and ways to simplify the special event process.

Mayor Streitfeld opened the floor to public comments.

PUBLIC COMMENT

- Vanessa Pinto
- Diane Gomez, Lexix Condo
- Marcos Zuniga Gutierrez – 360 Condo
- Pablo Martinez – Kennedy House
- Mike Mackentire – 8000 West Drive
- Paige Marlent
- Micaela Farrell – Moda
- Wendy 7545 W. Treasure Drive.
- Victoria Lulciuc 7601 E Treasure Dr.

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- Cody – 8000 West Drive
- Silver Lourdes 75

Sean, Operator for the Palm Tree Club (PTC), provided an update on club operations, noting that sound checks are conducted during daytime hours and that noise mitigation measures, including shielding and sound conductors, are in place. He added that the club encourages ridesharing to reduce traffic congestion and aims to work collaboratively with residents to be an active part of the community while reactivating the property. Sean also reported that the residents' discount will be extended and promoted on social media. Michael Diaz, a PTC crew member, expressed a willingness to work with the Village and residents to address concerns raised at the meeting.

Vice Mayor Cuk expressed support for local businesses, including restaurants, and emphasized the importance of their success, noting that PTC has contributed to the economic impact of North Bay Village. He suggested implementing noise limits Monday through Friday. Mayor Streitfeld proposed that music be shut down at 8:00 p.m. on Sunday nights to accommodate school nights, and Mr. Diaz agreed to this request.

Commissioner Chervony has always supported the commercial venue of the business. Suggested for the Kennedy House Condo to meet with PTC. Need to do some noise abatement for the neighbors. He urged the Manager to submit their special event permit with ample amount of time for review.

Commissioner Daro agreed with his colleagues. He felt that the business is trying to mitigate the noise and see the good that the PTC is bringing to NBV.

Allie Eichner suggested implementing a more efficient process for special events to benefit both staff and the community. Mayor Streitfeld raised concerns about a proposed December 24 Wednesday event with a 1:00 a.m. submittal and encouraged exploring ways to mitigate potential impacts.

Michael Diaz noted that the club is considering measures such as lowering sound levels after midnight. Mayor Streitfeld added that the Village could review the noise ordinance and identify best practices. He also noted that Sunbeam and Shoma will have outdoor dining, and additional venues are expected to come to North Bay Village.

Village Manager Rollason indicated that noise could be further reduced through measures such as glass installations and strategic speaker placement.

9. Village Manager's Report

For detailed reporting of the prior month's expenditures, please visit the Finance Department webpage on the North Bay Village website at: NBV Finance Department

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9.A. Report on the Acquisition of the New Public Works Building
9.C. Traffic Enforcement Report (October 2025)
9.D. Code Enforcement Report (October 2025)
9.E. Communications & Special Events Report (October 2025)

10. Village Clerk's Report

10.A. Village Clerk Report for October of 2025

11. Consent Agenda –
A. Staff Items
B. Proclamation/Award/Village Key Requests

11.A. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING RESOLUTION NO. 2025-088 ESTABLISHING THE VILLAGE'S 2025-2026 STATE LEGISLATIVE APPROPRIATION REQUESTS TO REFLECT REVISED PROJECT PRIORITIES AND FUNDING AMOUNTS; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON

11.D. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH FIRST CHOICE DIGITAL, INC. FOR DOCUMENT SCANNING SERVICES IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE CLERK, ALBA L. CHANG

11.E. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BISCAYNE BAY WATERKEEPER, INC. FOR WATER QUALITY MONITORING SERVICES IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON

11.F. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FLORIDA STATE LODGE 81 FRATERNAL ORDER OF POLICE INC. FOR CIVILIAN PERSONNEL; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON (DEPUTY VILLAGE MANAGER/ HUMAN RESOURCES DIRECTOR, JENICE ROSADO)

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11.G. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FLORIDA STATE LODGE 81, FRATERNAL ORDER OF POLICE INC. FOR POLICE OFFICERS, CORPORALS, SERGEANTS, AND LIEUTENANTS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON (DEPUTY VILLAGE MANAGER / HUMAN RESOURCES DIRECTOR, JENICE ROSADO)

11.H. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING THE PURCHASE OF POWERDMS PROFESSIONAL STANDARDS SUITE LICENSES FROM GOVERNMENTJOBS.COM, INC. D/B/A/ NEOGOV FOR USE BY THE POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON

11.I. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AWARDING INVITATION TO BID NO. 2025-002 TO DAVID MANCINI & SONS, INC. (DMSI) FOR THE VILLAGE'S NORTH BAY ISLAND (NBI) PHASE 1 STORMWATER IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED $11,623,151; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON

11.J. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A PROPOSAL FROM CHIN DIESEL, INC. FOR SOIL REMOVAL SERVICES IN AN AMOUNT NOT TO EXCEED $421,150; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON

11.K. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RESCINDING RESOLUTION NO. 2025-080; FINDING THAT ACQUISITION, THROUGH NEGOTIATED CONVEYANCE, OR THE USE OF EMINENT DOMAIN OF PRIVATE PROPERTY DESIGNATED AS PARCEL 1 (PERMANENT EASEMENT) DESCRIBED IN EXHIBIT "A" AND LOCATED AT 1356 BAY TERRACE, SERVES A PUBLIC PURPOSE AND IS NECESSARY FOR CONSTRUCTION OF STORMWATER PUMP STATION IMPROVEMENTS ON NORTH BAY ISLAND; AUTHORIZING THE VILLAGE ATTORNEY AND OTHERS ACTING ON THEIR BEHALF TO INITIATE EMINENT DOMAIN PROCEEDINGS, IF NEEDED; AUTHORIZING THE VILLAGE MANAGER, VILLAGE ATTORNEY, AND OFFICIALS ACTING ON THEIR BEHALF TO RETAIN EXPERT WITNESSES AND CONSULTANTS, AND TO TAKE ALL FURTHER ACTIONS THAT ARE REASONABLY REQUIRED TO ACQUIRE THE PRIVATE PROPERTY DESCRIBED

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IN EXHIBIT "A" AND IMPLEMENT THE PURPOSES OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON

11.M. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A $192,500.00 SETTLEMENT AGREEMENT AND RELEASE BETWEEN THE VILLAGE AND 1353 NW LLC RELATING TO CASE NUMBER 2025-002342-CA-01; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE ATTORNEY HAYDEE SERA

At this time Commissioner Chervony stepped out of the dias momentarily.

ACTION: Commissioner Acosta made a motion to approve the consent agenda. Commissioner Daro seconded the motion.

Upon roll call vote, the motion passed 4-0, with Commissioner Acosta, Commissioner Daro, Vice Mayor Cuk and Mayor Streitfeld voting for.

Commissioner Chervony returned to the dias and rejoined the meeting.

The following agenda items were pulled from consent agenda for discussion.

11.B. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING A FINAL BUDGET AMENDMENT FOR FISCAL YEAR 2024-2025; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON

Commissioner Chervony requested that the Village provide the remaining balance of funds. He noted that until the final 2023/2024 audit is completed, the Village's financial status cannot be fully determined.

ACTION: Commissioner Chervony made a motion to approve the final budget amendment. Mayor Streitfeld seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Chervony, Mayor Streitfeld, Commissioner Acosta, Commissioner Daro, and Vice Mayor Cuk voting for.

11.C. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AN ENGAGEMENT LETTER AND PAYMENT TO TRIMERGE CONSULTING GROUP, P.A. FOR ACCOUNTING CONSULTING

DRAFT

SERVICES IN THE AMOUNT OF $75,315.00; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON

Commissioner Acosta pulled this item for discussion to take a moment to thank Trimerge for their outstanding work and assistance while the Village reassesses its finances.

ACTION: Commissioner Acosta made a motion to ratify TriMerge Consulting group engagement letter and payment. Mayor Streitfeld seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Acosta, Mayor Streitfeld, Commissioner Chervony, Commissioner Daro and Vice Mayor Cuk voting for.

11.L. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE AMENDMENT NO. 2 TO WORK ORDER NO. 13 TO EAC CONSULTING, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES FOR THE TREASURE ISLAND ADA SIDEWALK IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED $37,637.50; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER FRANK ROLLASON

Mayor Streitfeld pulled the agenda item for discussion and inquired about the construction engineering and inspection services being requested.

Capital Improvement Projects Director Roger Hogg addressed the Commission, explaining that the work order was required to finalize the project.

ACTION: Mayor Streitfeld made a motion to approve EAC Consulting, Inc work order. Commissioner Acosta seconded the motion and it passed by unanimous voice vote.

12. First Reading of Ordinances

Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor during public comments. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to crossexamination. If you refuse to be cross-examined or sworn-in, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

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12.A. AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING SECTION 15.3 "SPECIFIC TO TRANSECT ZONES – KENNEDY BOULEVARD DISTRICT (KBD)" OF THE VILLAGE'S UNIFIED LAND DEVELOPMENT CODE TO PROVIDE FOR EXTENSIONS OF APPROVALS OF TEMPORARY STRUCTURES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON

Mayor Streitfeld read the proposed Ordinance title into the record.

Village Planner Craig Pinder introduced the proposed ordinance on first reading. The proposed amendment would remove the 18-month maximum period and grant the Village Manager the authority to extend in 6 months period.

The Planning & Zoning Board on November 5th, 2025, voted to recommend approval of the request to amend Section 15.3 "Specific to Transect Zones, Kennedy Boulevard District (KBD)" of the Unified Land Development Code as
presented.

ACTION: Commissioner Chervony made a motion to approve the proposed ordinance on first reading. Commissioner Acosta seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Chervony, Commissioner Acosta, Commissioner Daro, Vice Mayor Cuk and Mayor Streitfeld voting for.

12.B. AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 4, "ADMINISTRATION AND ENFORCEMENT," OF THE VILLAGE'S UNIFIED LAND DEVELOPMENT CODE BY CREATING A NEW DIVISION 4, "REASONABLE ACCOMMODATION PROCEDURES" AND A NEW SECTION 4.25, TO ESTABLISH PROCEDURES FOR CERTIFIED RECOVERY RESIDENCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE ATTORNEY HAYDEE SERA

Mayor Streitfeld read the proposed Ordinance title into the record.

Village Attorney introduced the proposed ordinance, as we are under a deadline to adopt regulations on certified recovery residences.

DRAFT

The proposed code amendment establishes a process that is consistent with state law.

ACTION: Commissioner Chervony made a motion to adopt the proposed ordinance on first reading as presented. Commissioner Acosta seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Chervony, Commissioner Acosta, Commissioner Daro, Vice Mayor Cuk and Mayor Streitfeld voting for.

13. Public Hearings

Please be advised that if you wish to comment upon any of these quasi-judicial items, please inform the Mayor during public comments. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse to be cross-examined or sworn-in, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further, details of the quasi-judicial procedures may be obtained from the Village Clerk.

14. Discussion/Action Items

A. Unfinished Business

B. New Business

14.A. Discussion on Establishing a Youth Advisory Board - Sponsored by Doris Acosta

Commissioner Acosta introduced a discussion item regarding the establishment of a Youth Advisory Board and requested feedback from the Village Commission.

The proposed Board would consist of high school–aged youth residents of the Village. Commissioner Daro suggested that Commissioner Acosta serve as the Board liaison if the Youth Advisory Board is established. Mayor Streitfeld expressed concerns regarding staff support and the participation of youth students under the Sunshine Law.

Commissioner Chervony raised concerns about the Village budget and the potential consequences of students' actions, noting the importance of avoiding any ethics complaints against minors.

The Commission reached a consensus to establish the Youth Advisory Board.

Mayor Streitfeld suggested Deputy Village Manager Jenice Rosado serve as the Staff Liaison.

14.B. A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE 2026 COMMISSION MEETING

DRAFT

SCHEDULE; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE CLERK, ALBA L. CHANG

ACTION: Commissioner Acosta made a motion to approve the 2026 Commission Meeting Schedule. Vice Mayor Cuk seconded the motion.

Upon roll call vote, the motion passed 5-0, with Commissioner Acosta, Vice Mayor Cuk, Commissioner Chervony, Commissioner Daro and Mayor Streitfeld voting for.

15. Adjournment

Accepted this 20th day of January 2025.

_____
Rachel Streitfeld, Mayor

Respectfully submitted,

_____
Alba L. Chang, CMC
Village Clerk

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ITEM NO. 9.A

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: Finance Report - First Quarterly Report for FY 2026

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
See Report

PERSONNEL IMPACT
None

ATTACHMENTS
FY 2026 - 1ST QTR REPORT EXPENSES.pdf
FY 2026 - 1ST QTR REPORT REVENUE.pdf

EXPENSES

(DISCRETIONARY LINE ITEMS)

1ST QUARTERLY REPORT OF BUDGET VS ACTUAL FY 2026

DEPARTMENTS	FY 2026 ADOPTED BUDGET	EXPENSED	BALANCE	% SPENT
GENERAL FUND				
COMMISSION	$ 69,030.00	$ 5,450.93	$ 63,579.07	7.90
VILLAGE MANAGER	$ 16,819.00	$ 2,495.64	$ 14,323.36	14.84
HUMAN RESOURCES	$ 91,300.00	$ -	$ 91,300.00	0.00
VILLAGE CLERK	$ 44,655.00	$ 6,812.68	$ 37,842.32	15.26
FINANCE	$ 137,320.00	$ 12,360.58	$ 124,959.42	9.00
LEGAL	$ 258,078.00	$ 70,979.60	$ 187,098.40	27.50
INFORMATION TECH	$ 518,211.00	$ 193,990.27	$ 324,220.73	37.43
GENERAL GOVERNMENT	$ 1,745,522.00	$ 349,887.04	$ 1,395,634.96	20.04
POLICE	$ 1,228,669.00	$ 201,286.25	$ 1,027,382.75	16.38
CODE COMPLIANCE	$ 49,425.00	$ 7,197.93	$ 42,227.07	14.56
PARKS & RECREATIONS	$ 493,278.00	$ 139,968.92	$ 353,309.08	28.38
COMMUNICATIONS	$ 40,500.00	$ 4,857.97	$ 35,642.03	11.99

*Note-Personnel & Cost Allocations are not included above

REVENUES

1ST QUARTERLY REPORT OF BUDGET VS ACTUAL FY 2026

REVENUES	FY 2026 ADOPTED BUDGET	RECEIVED	BALANCE	% RECEIVED
GENERAL FUND				
AD VALOREM TAXES	$ 9,889,106.00	$ 7,307,998.26	$ 2,581,107.74	73.90
FRANCHISE FEES	$ 582,000.00	$ 56,347.20	$ 525,652.80	9.68
UTILITY SERVICE TAX	$ 858,500.00	$ 163,454.11	$ 695,045.89	19.04
LICENSES & PERMITS	$ 690,300.00	$ 74,530.38	$ 615,769.62	10.80
INTERGOVERNMENTAL REVENUE	$ 1,151,500.00	$ 248,162.40	$ 903,337.60	21.55
CHARGES FOR GENERAL SERVICES	$ 130,150.00	$ 35,545.24	$ 94,604.76	27.31
FINES & FORFEITURES	$ 183,200.00	$ 30,967.42	$ 152,232.58	16.90
MISC REVENUES	$ 375,000.00	$ 156,307.88	$ 218,692.12	41.68

ITEM NO. 9.B

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Lili Torres, Marketing and Special Events Coordinator

SPONSORED BY: NONE

SUBJECT: Communications & Special Events Report (December 2025)

RECOMMENDATION

BACKGROUND AND ANALYSIS
Communications & Special Events Report (December 2025)

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
NONE

PERSONNEL IMPACT
NONE

ATTACHMENTS
January 2023.png

North Bay Village

Communications & Events Monthly Report: December 2025

NORTH BAY VILLAGE
HEART OF THE BAY

COMMUNITY ENGAGEMENT AND FUNDRAISING:
Promoted FreeBee extended hours enhance this complimentary, eco-friendly service to our residents. Promoted Vice Mayor Goran Cuk's STEM scholarship throughout the community.

CULTURAL AND COMMUNITY EVENTS:
Organized trolley service for Culture Crawl to facilitate community access to local arts venues. Promoted and executed the pilot program for Dance in the Park, introducing new recreational programming. Promoted new Movie Nights, expanding evening entertainment options for families. Planned, promoted and executed the Annual Winter Wonderland event as a cornerstone holiday celebration. Promoted and held the Menorah Lighting ceremony, honoring cultural traditions during the holiday season.

STAFF RECOGNITION AND ENGAGEMENT:
Hosted the Staff Holiday Party to recognize team contributions and foster staff morale.

PUBLIC SAFETY AND ENVIRONMENTAL AWARENESS:
Promoted North Bay Village Police Department holiday safety tips for residents. Promoted King Tides in December to raise environmental awareness.

CIVIC ENGAGEMENT:
Promoted Commissioner Acosta's agenda review to keep constituents informed about municipal matters.

UPCOMING PROGRAMS:
Promoted Winter Camp programming scheduled for December and January.

On *Instagram*, our NBV account has **4,965 followers.**
On *Facebook*, our NBV account has 2,200+ followers.
On *Twitter*, our NBV account has 1,264 followers.
On *LinkedIn*, our NBV account has 60,000 impressions.

ITEM NO. 9.C

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Orlando Rodriguez, Code Enforcement Division Director

SPONSORED BY:

SUBJECT: Code Enforcement Report (December 2025)

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
Recovered $3,900.00 in Code Enforcement Fines.

PERSONNEL IMPACT
NONE

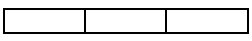
ATTACHMENTS
October 2025 CM-Code Report.pdf
November 2025 CM-Code Report.pdf
December 2025 CM-Code Report.pdf

Property Address	Violation Type	Action Taken	Date/Month	Amount Cited	Fines Collected	STVR Strike	Total Strikes
7711 Coquina Drive	Bulk Trash	Warning	10/1/2025				
1670 S Treasure Drive	Landscape/Hedges	Warning	10/1/2025				
1819 Kennedy Cswy	BTR	Citation	10/1/2025		$250.00		
7541 W Treasure Drive	Landscape	Warning	10/1/2025				
1819 Kennedy Cswy	WWP	Citation	10/1/2025		$250.00		
1819 Kennedy Cswy	WWP	Citation	10/1/2025		$250.00		
1819 Kennedy Cswy	WWP	Citation	10/1/2025		$250.00		
7701 Coquina Drive	Noise	Citation	10/2/2025	$500.00			
7701 Coquina Drive	Construction Site Maint	Warning	10/2/2025				
7517 Adventure Ave	Property Maintenance	Warning	10/2/2025				
Harbor Island	Recycling Labels	Installed	10/3/2025				
7701 Miami View Drive	Bulk Trash	Warning	10/6/2025				
7701 Coquina Drive	Noise	Citation	10/6/2025	$500.00			
7525 Hispanola Ave	Bulk Trash	Warning	10/7/2025				
7937 East Drive	Recycling Violation	Warning	10/7/2025				
7441 Coquina Drive	WWP	Citation	10/7/2025		$250.00		
7516 Buccaneer Ave	Blocking ROW	Warning	10/7/2025				
7516 Buccaneer Ave	Construction Site Maint	Warning	10/8/2025				
7721 Coquina Drive	Blocking ROW	Warning	10/8/2025				
7721 Coquina Drive	Noise	Warning	10/8/2025				
7941 East Drive	Recycling Violation	Warning	10/8/2025				
7928 West Drive	Hedges	Warning	10/9/2025				
1580 Kennedy Cswy	Property Maintenance	Warning	10/9/2025				
8000 West Drive	Property Maintenance	Warning	10/9/2025				
1735 N Treasure Drive	Illegal Dumping	Removed	10/9/2025				
7701 Coquina Drive	Noise	Citation	10/9/2025		$500.00		
7701 Coquina Drive	Noise	Citation	10/9/2025		$500.00		
1801 S Treasure Drive	Bulk Trash	Warning	10/12/2025				
7600 Beach View Drive	Landscape	Warning	10/12/2025				
7530 Miami View Drive	Landscape	Warning	10/13/2025				
7509 Buccaneer Ave	Construction Site Maint/ID	Citation	10/13/2025	$250.00			
7801 Center Bay Drive	Noise	Warning	10/13/2025				
7509 Buccaneer Ave	Construction Site Maint	Warning	10/14/2025				
7509 W Treasure Drive	Construction Site Maint	Warning	10/14/2025				
7516 W Treasure Drive	Construction Site Maint	Warning	10/14/2025				
7800 Center Bay Drive	WWP	Citation	10/15/2025		$250.00		
1780 Kennedy Cswy #201	Animal Violation	Warning	10/15/2025				
7509 Buccaneer Ave	WWP	Citation	10/16/2025	$250.00			
1801 S Treasure Drive	Bulk Trash	Warning	10/16/2025				
7544 W Treasure Drive	Construction Site Maint	Warning	10/16/2025				
1681 Kennedy Cswy	Sign Violation	Citation	10/16/2025	$250.00			
7536 Bounty Ave	Trash Cans	Warning	10/16/2025				
7920 East Drive	Bulk Trash	Warning	10/16/2025				
1359 Bay Terrace	Bulk Trash	Warning	10/16/2025				
1681 Kennedy Cswy	Sign Violation	Citation	10/17/2025		$250.00		
7917 West Drive	Recycling Violation	Citation	10/17/2025	$250.00			
7917 West Drive	Bulk Trash	Citation	10/17/2025	$200.00			
7920 East Drive	Bulk Trash	Citation	10/17/2025				
7536 Bounty Ave	Operating/Advertising	Citation	10/20/2025		$250.00		
7536 Bounty Ave	BTR	Citation	10/20/2025		$250.00		
1721 S Treasure Drive	WWP	Citation	10/20/2025	$250.00			
7544 W Treasure Drive	Construction Site Maint	Citation	10/20/2025				
1601 N Treasure Drive	Fence Maintenance	Warning	10/21/2025				
7910 West Drive	BTR	Warning	10/21/2025				
1440 Kennedy Cswy #1412	BTR	Warning	10/21/2025				
1440 Kennedy Cswy #1402	BTR	Warning	10/21/2025				
1550 Kennedy Cswy	BTR	Warning	10/21/2025				
7544 W Treasure Drive	Construction Site Maint	Citation	10/21/2025		$250.00		
7800 Beach View Drive	Landscape	Citation	10/22/2025				
1721 N Treasure Drive	WWP	Citation	10/22/2025		$250.00		
1851 Galleon Street	SWO	Posted	10/23/2025				
23-3209-008-1210	Vacant Lot Fee	Warning	10/23/2025		$250.00		
7917 West Drive	Recycling Violation	Citation	10/23/2025		$250.00		
7917 West Drive	Bulk Trash	Citation	10/23/2025		$200.00		
7919 West Drive	Bulk Trash	Warning	10/27/2025				
7509 W Treasure Drive	Construction Site Maint/ID	Citation	10/28/2025	$500.00			
7525 Hispanola Ave	Bulk Trash	Warning	10/28/2025				
1666 Kennedy Cswy	Trash	Warning	10/28/2025				
1666 Kennedy Cswy	Handbills	Removed	10/29/2025				
1365 Bay Terrace	Noise	Citation	10/29/2025				
7830 Beach View Drive	Bulk Trash	Warning	10/29/2025				
7525 E Treasure Drive #105	WWP	Citation	10/29/2025	$250.00			

7525 E Treasure Drive #116	WWP	Citation	10/29/2025	$250.00			
7525 E Treasure Drive #115	WWP	Citation	10/29/2025	$250.00			
7525 E Treasure Drive #105	WWP	Citation	10/29/2025		$250.00		
7525 E Treasure Drive #116	WWP	Citation	10/29/2025		$250.00		
7525 E Treasure Drive #116	WWP	Citation	10/29/2025		$250.00		
7411 Beach View Drive	Bulk Trash	Warning	10/29/2025				
1660 S Treasure Drive	Noise	Citation	10/29/2025	$250.00			
7421 Center Bay Drive	Trash	Warning	10/30/2025				
7721 Coquina Drive	Blocking ROW	Warning	10/30/2025				
1660 S Treasure Drive	Blocking ROW	Warning	10/30/2025				
1630 S Treasure Drive	Construction Site Maint/ID	Citation	10/30/2025		$500.00		
7544 Hispanola Ave	Recycle Cans	Warning	10/30/2025				
7545 Hispanola Ave	Recycle Cans	Warning	10/30/2025				
7552 Hispanola Ave	Recycle Cans	Warning	10/30/2025				
7925 West Drive #1	WWP	Citation	10/31/2025				
7925 West Drive #2	Animal Violation	Warning	10/31/2025				
(14) Lien Searches							
				$3,950.00	$5,700.00		

Glossary

Violation Type Abbreviation	Definition
WWP	Work Without Permits
ROW	Right-of-Way
BTR	Business Tax Receipt
Operating/Advertising	Operating / Advertising a Short Term Vacation Rental
SWO	Stop Work Order
STVR	Short Term Vacation Rental
MOT	Maintenance of Traffic
Special Magistrate	Fines Collected as a Result of a Special Magistrate Order
Open/Unsecured	Construction Site Open and Unsecured
STRV Strike	Code violation counted when revoking/denying an STVR License



	Code	Statistics	Nov-25	$	$	X	X
Property Address	Violation Type	Action Taken	Date/Month	Amount Cited	Fines Collected	STVR Strike	Total Strikes
7513 W Treasure Drive	Construction Site Maint.	Warning	11/3/2025				
7500 Bounty Ave	Bulk Trash	Warning	11/4/2025				
1740 S Treasure Drive	Bulk Trash	Warning	11/4/2025				
7544 W Treasure Drive	Blocking ROW	Warning	11/4/2025				
7500 Coquina Drive	Trash Violation	Warning	11/4/2025				
7509 Buccaneer Ave	WWP	Citation	11/4/2025		$250.00		
1365 Bay Terrace	Noise	Citation	11/4/2025		$250.00		
1630 S Treasure Drive	Noise	Warning	11/5/2025				
7601 Beach View Drive	Landscape	Warning	11/5/2025				
1851 Galleon Street	Construction Site Maint.	Warning	11/5/2025				
7530 Miami View Drive	Landscape	Warning	11/5/2025				
1630 S Treasure Drive	Noise	Warning	11/5/2025				
7801 Center Bay Drive	Expired Permits	Warning	11/5/2025				
7925 West Drive	WWP	Citation	11/5/2025		$250.00		
7904 West Drive #1002	WWP	Citation	11/5/2025		$250.00		
7544 W Treasure Drive	Noise	Warning	11/6/2025				
7920 East Drive	Bulk Trash	Warning	11/6/2025				
7800 Center Bay Drive	Trash Violation	Warning	11/6/2025				
7524 Mutiny Ave	Operating/Advertising	Citation	11/6/2025		$250.00		
7524 Mutiny Ave	BTR	Citation	11/6/2025		$250.00		
1872 Kennedy Cswy	Landscape	Citation	11/6/2025		$200.00		
7821 Beach View Drive	Noise	Citation	11/6/2025		$250.00		
Treasure Island	Prohibited Sign	Removed	11/6/2025				
7516 Adventure Ave	Noise	Warning	11/6/2025				
7500 Bounty Ave	Recycling/Trash Cans	Warning	11/7/2025				
1700 Hispanola Ave	Recycling Cans	Warning	11/7/2025				
7532 Hispanola Ave	Recycling Cans	Warning	11/7/2025				
7505 Adventure Ave	Recycling Cans	Warning	11/7/2025				
1455 N Treasure Drive	Noise	Warning	11/7/2025				
7939 East Drive	Operating/Advertising	Warning	11/12/2025				
7939 East Drive	Knox Box	Warning	11/12/2025				
1666 Kennedy Cswy #206	Special Magistrate	Order	11/12/2025		$650.00		
7801 Center Bay Drive	Special Magistrate	Order	11/12/2025		$700.00		
7421 Beach View Drive	Trash Violation	Warning	11/12/2025				
7517 Hispanol Ave	Trash Cans	Warning	11/13/2025				
7545 W Treasure Drive	Operating/Advertising	Warning	11/13/2025				
7431 Center Bay Drive	Noise	Warning	11/17/2025				
7400 Beach View Drive	ROW Maintenance	Warning	11/17/2025				
7720 Miami View Drive	Operating/Advertising	Citation	11/17/2025	$250.00			
7720 Miami View Drive	BTR	Citation	11/17/2025	$250.00			
7731 Miami View Drive	Construction Site Maint	Warning	11/17/2025				
7517 West Drive	Trash	Warning	11/18/2025				
7929 West Drive	Bulk Trash	Warning	11/18/2025				
7600 Beach View Drive	Expired Permit	Warning	11/18/2025				
1721 S Treasure Drive	Noise	Warning	11/18/2025				
7431 Center Bay Drive	Noise	Warning	11/18/2025				
1540 N Treasure Drive	Special Magistrate	Order	11/20/2025		$5,587.50		
7516 Bounty Ave	Noise	Citation	11/20/2025	$500.00			
7720 Miami View Drive	Noise	Citation	11/24/2025	$250.00			
7720 Miami View Drive	BTR	Citation	11/24/2025	$250.00			
7720 Miami View Drive	Operating/Advertising	Citation	11/24/2025	$500.00			
7721 Coquina Drive	Construction Site Maint	Warning	11/24/2025				
7940 West Drive	Gas Blowers	Warning	11/24/2025				
7721 Coquina Drive	Construction Site Maint	Citation	11/25/2025	$250.00			
7701 Coquina Drive	Construction Site Maint	Warning	11/26/2025				
7530 Miami View Drive	Construction Site Maint	Warning	11/26/2025				
(24) Lien Searches							
				$2,250.00	$8,887.50		

Glossary

Violation Type Abbreviation	Definition
WWP	Work Without Permits
ROW	Right-of-Way
BTR	Business Tax Receipt
Operating/Advertising	Operating / Advertising a Short Term Vacation Rental
SWO	Stop Work Order
STVR	Short Term Vacation Rental
MOT	Maintenance of Traffic
Special Magistrate	Fines Collected as a Result of a Special Magistrate Order
Open/Unsecured	Construction Site Open and Unsecured

STRV Strike	Code violation counted when revoking/denying an STVR License

	Code	Statistics	Dec-25	$	$	X	X
Property Address	Violation Type	Action Taken	Date/Month	Amount Cited	Fines Collected	STVR Strike	Total Strikes
7925 West Drive	Bulk Trash	Warning	12/1/2025				
7927-7931 East Drive	Trash Violation	Citation	12/1/2025	$200.00			
8000 West Drive	Gas Blowers	Warning	12/1/2025				
7509 W Treasure Drive	Construction Site Maint	Citation	12/1/2025	$750.00			
7720 Miami View Drive	Noise	Citation	12/1/2025	$500.00			
7720 Miami View Drive	Operating/Advertising	Citation	12/1/2025	$500.00			
7720 Miami View Drive	BTR	Citation	12/1/2025	$250.00			
1872 Kennedy Cswy	Damaged Fence	Warning	12/2/2025				
7721 Coquina Drive	Construction Site Maint/ID	Citation	12/2/2025		$250.00		
1601 S Treasure Drive	Bulk Trash	Warning	12/3/2025				
7536 Bounty Ave	Trash Cans	Warning	12/4/2025				
7600 Beach View Drive	Expired Permits	Citation	12/4/2025	$250.00			
TECO/Buccanner Ave	Blocking ROW	Warning	12/4/2025				
1660 S Treasure Drive	Construction Site Maint	Warning	12/4/2025				
7939 East Drive	Operating/Advertising	Warning	12/4/2025				
7801 Center Bay Drive	Special Magistrate	Order	12/4/2025		$700.00		
7927-7931 East Drive	Bulk Trash	Citation	12/8/2025	$200.00			
7920 East Drive	Bulk Trash	Citation	12/8/2025		$200.00		
7509 Buccaneer Ave	Construction Site Maint/ID	Citation	12/9/2025	$500.00			
7520 Beach View Drive	Illegal Dumping	Removed	12/9/2025				
7509 W Treasure Drive	Noise	Citation	12/9/2025		$250.00		
7509 W Treasure Drive	Construction Site Maint/ID	Citation	12/9/2025		$500.00		
7509 W Treasure Drive	Construction Site Maint/ID	Citation	12/9/2025		$750.00		
7552 W Treasure Drive	Prohibited Sign	Removed	12/10/2025				
7731 Coquina Drive	Recycling Violation	Tagged	12/10/2025				
7720 Coquina Drive	Recycling Violation	Tagged	12/10/2025				
7711 Coquina Drive	Recycling Violation	Tagged	12/10/2025				
7601 Coquina Drive	Recycling Violation	Tagged	12/10/2025				
7501 Coquina Drive	Recycling Violation	Tagged	12/10/2025				
7421 Center Bay Drive	Recycling Violation	Tagged	12/10/2025				
7501 Center Bay Drive	Recycling Violation	Tagged	12/10/2025				
7531 Center Bay Drive	Recycling Violation	Tagged	12/10/2025				
7544 W Treasure Drive	Construction Site Maint	Warning	12/10/2025				
7421 Center Bay Drive	Trash	Warning	12/10/2025				
7917 West Drive	Property maintenance	Warning	12/10/2025				
1819 Kennedy Cswy	Trash Violation	Warning	12/10/2025				
7544 W Treasure Drive	Prohibited Sign	Removed	12/10/2025				
7918 West Drive	Construction Site Maint/ID	Citation	12/10/2025		$500.00		
7549 Adventure Ave	Bulk Trash	Warning	12/10/2025				
7601 Center Bay Drive	Recycling Violation	Tagged	12/10/2025				
7610 Center Bay Drive	Recycling Violation	Tagged	12/10/2025				
7620 Center Bay Drive	Recycling Violation	Tagged	12/10/2025				
7800 Center Bay Drive	Recycling Violation	Tagged	12/10/2025				
7530 Miami View Drive	Recycling Violation	Tagged	12/10/2025				
7720 Miami View Drive	Recycling Violation	Tagged	12/10/2025				
7700 Miami View Drive	Recycling Violation	Tagged	12/10/2025				
7511 Miami View Drive	Recycling Violation	Tagged	12/10/2025				
7500 Miami View Drive	Recycling Violation	Tagged	12/10/2025				
1311 Bay Terrace	Recycling Violation	Tagged	12/10/2025				
1660 S Treasure Drive	Open/Unsecure	Warning	12/11/2025				
7531 Miami View Drive	Bulk Trash	Removed	12/11/2025				
7800 Coquina Drive	Recycling Can	Warning	12/12/2025				
1510 S Treasure Drive	Recycling Can	Warning	12/12/2025				
7501 Adventure Ave	Recycling Can	Warning	12/12/2025				
1601 N Treasure Drive	Fence Mesh	Warning	12/15/2025				
7711 Miami View Drive	Recycling Can	Warning	12/16/2025				
7720 Miami View Drive	Recycling Can	Warning	12/16/2025				
7520 Beach View Drive	Trash Violation	Warning	12/16/2025				
1820 S Treasure Drive	Expired Permit	Warning	12/16/2025				
1671 S Treasure Drive	Expired Permit	Warning	12/16/2025				
1800 Kennedy Cswy #A111	Expired Permit	Warning	12/16/2025				
1735 N Treasure Drive	Expired Permit	Warning	12/16/2025				
7928 West Drive	Expired Permit	Warning	12/16/2025				
7928 West Drive	Expired Permit	Warning	12/16/2025				
7928 West Drive #407	Expired Permit	Warning	12/16/2025				
7904 West Drive #910	Expired Permit	Warning	12/16/2025				
7920 East Drive #5	Expired Permit	Warning	12/16/2025				
7920 East Drive	Bulk Trash	Warning	12/16/2025				
7801 Miami View Drive	Expired Permit	Warning	12/16/2025				
7800 Center Bay Drive	Expired Permit	Warning	12/16/2025				

7904 West Drive #602	Expired Permit	Warning	12/16/2025				
7901 Hispanola Ave #707	Expired Permit	Warning	12/16/2025				
1880 S Treasure Drive	Expired Permit	Warning	12/17/2025				
1880 S Treasure Drive #4K	Expired Permit	Warning	12/17/2025				
1880 S Treasure Drive #3N	Expired Permit	Warning	12/17/2025				
1880 S Treasure Drive #2H	Expired Permit	Warning	12/17/2025				
1865 Kennedy Cswy #16L	Expired Permit	Warning	12/17/2025				
1865 Kennedy Cswy #14D	Expired Permit	Warning	12/17/2025				
1865 Kennedy Cswy #5H	Expired Permit	Warning	12/17/2025				
1865 Kennedy Cswy #3A	Expired Permit	Warning	12/17/2025				
1865 Kennedy Cswy #11M	Expired Permit	Warning	12/17/2025				
1681 Kennedy Cswy	Trash	Warning	12/18/2025				
8000 West Drive #704	Noise	Citation	12/18/2025		$250.00		
1872 Kennedy Cswy	Noise	Citation	12/19/2025	$250.00			
1872 Kennedy Cswy	Construction Site Maint	Citation	12/19/2025	$250.00			
7545 E Treasure Drive	Fence Maintenance	Warning	12/22/2025				
7931 East Drive	Bulk Trash	Warning	12/22/2025				
7917 West Drive	Bulk Trash	Warning	12/22/2025				
1441 S Treasure Drive	Trash Violation	Warning	12/22/2025				
1851 Galleon Street	Open/Unsecure	Warning	12/26/2025				
7721 Coquina Drive	Open/Unsecure	Warning	12/27/2025				
7801 Center Bay Drive	Open/Unsecure	Warning	12/27/2025				
1441 S Treasure Drive	WWP	Citation	12/29/2025	$250.00			
7516 Bounty Ave	Noise	Citation	12/30/2025		$500.00		
7553 W Treasure Drive	Expired Permit	Warning	12/30/2025				
7520 W Treasure Drive	Expired Permit	Warning	12/30/2025				
7513 W Treasure Drive	Expired Permit	Warning	12/30/2025				
7545 E Treasure Drive #5K	Expired Permit	Warning	12/30/2025				
1365 Bay Terrace	Noise	Warning	12/30/2025				
7601 E Treasure Dr #721	Expired Permit	Warning	12/30/2025				
7710 Miami View Drive	Expired Permit	Warning	12/30/2025				
7601 E Treasure Dr #2401	Expired Permit	Warning	12/30/2025				
7601 E Treasure Dr #1819	Expired Permit	Warning	12/30/2025				
7601 E Treasure Dr #CU12	Expired Permit	Warning	12/30/2025				
7601 E Treasure Drive	Expired Permit	Warning	12/31/2025				
(42) Lien Searches							
				$3,900.00	$3,900.00		

Violation Type Abbreviation	**Definition**
WWP	Work Without Permits
ROW	Right-of-Way
BTR	Business Tax Receipt
Operating/Advertising	Operating / Advertising a Short Term Vacation Rental
SWO	Stop Work Order
STVR	Short Term Vacation Rental
MOT	Maintenance of Traffic
Special Magistrate	Fines Collected as a Result of a Special Magistrate Order
Open/Unsecured	Construction Site Open and Unsecured
ID	Illicit Discharge
STRV Strike	Code violation counted when revoking/denying an STVR License

ITEM NO. 9.D

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Ana Gonzalez, Executive Assistant to Chief of Police

SPONSORED BY: NONE

SUBJECT: Traffic Enforcement Report (December 2025)

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
NONENONE

PERSONNEL IMPACT
NONE

ATTACHMENTS
Monthly Traffic Report (December 2025).pdf

North Bay Village Police Department
Memorandum

Date: January 05, 2025

To: Assistant Chief, R. Jenkins

From: Lieutenant**,** Norlan Benitez

Subject: Monthly Traffic Enforcement Report for December 1 to December 31, 2025

The following is the Monthly After-Action Report for the Department's continuing traffic educational/enforcement initiative. The information contained herein details the activity for the month of December 2025. The purpose of our traffic safety campaign is to enhance traffic safety in our community and mitigate violations of traffic laws through the apprehension and citation of drivers, public education, and raise awareness of the dangers of aggressive driving, speeding, red-light running, seat belt compliance, bike/ pedestrian safety, impaired driving, distracted driving, and general traffic safety. Our Traffic Enforcement Team will continue to monitor all Village-wide traffic-related issues and conduct strategic enforcement, reporting our continuing progress on a monthly basis.

Traffic Enforcement on Kennedy Causeway:

- 108 – Speeding Citations
- 25– Criminal Citations
- 43–Moving Violation Citations
- 171 – Non-Moving Citations
- 51 – Warnings

Traffic Enforcement on Treasure Island:

- 0 – Speeding Citation
- 6 – Criminal Citations
- 17– Moving Violation Citations
- 18– Non-Moving Citations
- 5 – Warnings

Traffic Enforcement on Harbor Island:

- 0 – Speeding Citation
- 4 – Criminal Citation
- 21– Moving Violation Citations
- 22– Non-Moving Citations
- 8 – Warnings

Traffic Enforcement on North Bay Island:

- 0 – Speeding
- 0 – Criminal Citation
- 0 – Moving Violation Citations
- 0 – Non-Moving Violation Citations
- 0 – Warnings

Traffic Enforcement Totals:

- ❖ 435– Citations
- ❖ 64–Warnings
- ❖ 135– Parking Citations

ITEM NO. 10.A

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY:

SUBJECT: Village Clerk Report for December of 2025

RECOMMENDATION

BACKGROUND AND ANALYSIS

This monthly report is presented to the Village Commission to keep you informed of the activities and responsibilities within the Office of the Village Clerk.

The primary responsibilities of the department include, but are not limited to, Records Management, Administrative processing of agreements, Resolutions and Ordinances, Management and Oversight of the Village Business Tax Receipts, Residents' Board Administration/Support, and the coordination of the General and Special Elections.

The Village Clerk is responsible for preparing agendas and postings for all of the Village Commission Meetings, Planning & Zoning Board, Special Magistrate, and all of the Resident Advisory Boards.

Public Notices

The Village Clerk's Office issued a total of 7 Public Meeting Notices for December 2025. These notices include various types of meetings, including Town Hall, Village Commission Meetings, Workshops, Resident Advisory Boards, Special Magistrate Hearings, Sunshine Meetings and Request for Proposals.

Execution of Documents - December

Ordinances	Resolutions	Agreements
2	9	9

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
N/A

PERSONNEL IMPACT
None

ATTACHMENTS
PRR Log 2025.pdf

Public Records Request Log - December						
DATE	NAME (REQUESTOR)	DEPARTMENT	REQUESTED INFORMATION	COST	RESPONSE DATE (BUSINESS DAYS) CLOSED / COMPLETED	COMMENTS
12/1/2025	David Zeledon	Building	Open Permits for Shoma Bay; approval; code violations	34.99		In Progress
12/1/2025	Surama Hernandez	Building	Fire alarm drawings for 1700 Kennedy Causeway. #120	N/A	12/5/2025	
12/3/2025	Alisha Graham	Village Clerk	Plans for 7800 Miami View Drivw	N/A	12/3/2025	COMPLETED
12/4/2025	Alex San Juan	Building	Surver for 7513 Bounty Ave	N/A	12/4/2025	COMPLETED
12/5/2025	Betty Ramirez	Village Clerk	Copy of the FOP Union Contract	N/A	12/23/2025	COMPLETED
12/8/2025	Jerry Rumph	Police	Records relating to 1865 79th St; Ana Marcela Duarte, Nicholas Belleto	N/A	12/22/2025	COMPLETED
12/8/2025	Tori Reyes	Building	Building Permits from 11/1/2025-11/30/2025	n/a	12/8/2025	COMPLETED
12/12/2025	Kristina Hernandez	Building	Building Permit List for 7513 Muitny Ave - Roof	n/a	12/15/2025	COMPLETED
12/16/2025	Grant Miller	Village Clerk	List of Email List for Village Newsletter	N/A	12/16/2025	COMPLETED
12/22/2025	Gabriel Goncalves	Code	This request for all open or unresolved code enforcement cases includes properties cited for failure to meet applicable seawall elevation, floodplain, or coastal construction standards adopted by the jurisdiction. Time period requested: January 1, 2023 to present.	n/a	12/22/2025	COMPLETED
			POLICE RECORDS REQUEST			
12/11/2025	Leidy Londono	Police	case number 202500085044			
12/12/2025	Johanna Pena	Police	Case number 202500072564	N/A	1/12/2026	
12/15/2025	Al Matias	Police	All reports, BWC, CAD Records, Dispatch logs, citation, field notes, warning for Case No. 2025-86555	N/A	12/16/2025	Withdrawn
12/12/2025	Police Insider 1 <policeinsider1@workwdeep.com>	Police	1. First-Degree Murder – Fla. Stat. § 782.04(1)(a) 2. Second-Degree Murder – Fla. Stat. § 782.04(2) 3. Child Neglect – Fla. Stat. § 827.03 4. Sexual Exploitation of a Minor – Fla. Stat. § 847.0135 5. Obstructing a Law Enforcement Officer – Fla. Stat. § 843.02 6. Battery on a Law Enforcement Officer – Fla. Stat. § 784.07(2) 7. Attempting to Elude Police Vehicle – Fla. Stat. § 316.1935 8. Kidnapping – Fla. Stat. § 787.01			Provided a cost estimate of $108.96 on 12/22/2025
12/20/2025	Theo Karantsalis	Police	1. EMAILS BETWEEN IDENTIFIED INDIVIDUALS (AND WITH CITY STAFF, IF APPLICABLE) Please produce all emails (sent and received, including internal emails) between any of the following individuals, in any direction (A to B and B to A), including forwarded and replied messages and attachments: • Chief Carlos Noriega • Major Richard Weissman (Professional Standards or Internal Affairs) • Det. Columbano • Jennifer Nunez • Any employee designated as the DAVID point of contact or administrator (or anyone performing that function during the time period) • Any other Professional Standards or Internal Affairs personnel who handled, reviewed, or discussed the matter involving Glenn Rice and or DAVID queries			
12/22/2025	Kimberly Magee - FDC	Police	132017CF0150950001XX LOITERING OR PROWLING RESISTING OFFICER WITHOUT VIOLENCE TO HIS PERSON BURGLARY/UNOCCUPIED CONVEYANCE			
12/30/2025	Natalia Owens	Police	Case No. 2025 00084733	N/A		
12/1/2025	Kamari Dawson KamariDawson@MiamiSAO.com	Police	BWC: ALO2JOE NBV PD Case Number: 202500062414	N/A		
12/2/2025	Jose Morales JoseMorales@MiamiSAO.com	Police	BWC: ALO2R9E NBV PD Case Number: 202500065538	N/A	12/3/2025	
12/2/2025	Victoria Caramay Victoriacaramay@MiamiSAO.com	Police	BWC: AKM874E NBV PD Police Case:	N/A		
12/2/2025	Nicole Munoz NicoleMunoz@MiamiSAO.com	Police	BWC: ALO3J9E, ALO3JAE, ALO3JCE, ALO3JBE, ALO3J8E, NBV Police Case Number: 202500075510	N/A	12/3/2025	
12/3/2025	Victoria Caramay Victoriacaramay@MiamiSAO.com	Police	BWC: AKM9IHE 202500033174 NBV PD Case Number:	N/A	12/3/2025	
12/3/2025	Nicole Munoz NicoleMunoz@MiamiSAO.com	Police	BWC: ALO0UBE, ALO0UCE, ALO0UDE, ALO0UAE NBV Police Case Number: 202500041165	N/A	12/3/2025	
12/4/2025	Jose Morales JoseMorales@MiamiSAO.com	Police	BWC: ALO1BKE 202500054569	N/A	12/4/2025	
12/4/2025	Jose Morales JoseMorales@MiamiSAO.com	Police	BWC: AMIDBBE 2511090069830	N/A	12/4/2025	
12/4/2025	Victoria Caramay Victoriacaramay@MiamiSAO.com		BWC: A9KUCOE NBV PD Case Number: 202500059648	N/A	12/4/2025	
12/4/2025	Jose Morales JoseMorales@MiamiSAO.com		BWC: ALO3F2E NBV PD Case Number: 202500072996	N/A	12/4/2025	
12/8/2025	Keishonda Ferguson KeishondaFerguson@MiamiSAO.com		NBV Police Case Number: 202500083970	N/A	12/8/2025	
12/8/2025	Adrianne Louis AdrianneLouis@MiamiSAO.com		BWC: ALO2PBE NBV Police Case Number: 202500064905	N/A		

12/9/2025	Jose Morales JoseMorales@MiamiSAO.com		BWC: AKM93LE NBV Police Case Number: 202500028208	N/A	12/9/2025	
12/9/2025	Marissel Hernandez MarisselHernandez@MiamiSAO.com		BWC: M25027024 NBV Police Case Number: 202500085317	N/A	12/9/2025	
12/9/2025	Jose Morales JoseMorales@MiamiSAO.com		BWC: ALO3NIE NBV Police Case Number: 202500077187	N/A	12/9/2025	
12/9/2025	Marie Nicaisse MarieNicaisse@MiamiSAO.com		BWC: B25026157 NBV Police Case Number: 202500081884	N/A	12/9/2025	
12/10/2025	Kamari Dawson KamariDawson@MiamiSAO.com		BWC: ALO2O2E NBV Police Case Number: 202500064189	N/A	12/10/2025	
12/11/2025	Garry Scott GarryScott@MiamiSAO.com		BWC: AI8F6DE NBV Police Case Number: 202400058504	N/A	12/11/2025	
12/16/2025	Natalia Owens NataliaOwens@MiamiSAO.com		BWC: F25026150 NBV Police Case Number: 202500084733	N/A	12/16/2025	
12/17/2025	Victoria Caramay Victoriacaramay@MiamiSAO.com		BWC: ALO1HJE NBV Police Case Number: 202500048295	N/A	12/17/2025	
12/17/2025	Kamari Dawson KamariDawson@MiamiSAO.com		BWC: AG8WFPE NBV Police Case Number:	N/A	12/17/2025	
12/22/2025	Nicole Munoz NicoleMunoz@MiamiSAO.com		BWC: ALO3QQE ALO3QLE ALO3QME ALO3QRE ALO3QNE ALO3QOE NBV Police Case Number: 202500079125	N/A	12/22/2025	
12/23/2025	Kamari Dawson KamariDawson@MiamiSAO.com		BWC: ALO3QWE NBV Police Case Number: 202500079134	N/A		
12/24/2025	Victoria Caramay Victoriacaramay@MiamiSAO.com		BWC: AI8C1KE NBV Police Case Number: 202400015126	N/A	12/29/2025	
12/29/2025	Victoria Caramay Victoriacaramay@MiamiSAO.com		BWC: ALO2IGE NBV Police Case Number: 202500062122	N/A	12/29/2025	
12/29/2025	Laura Iyaogeh Lauraiyaogeh@MiamiSAO.com		BWC: M25028206 NBV Police Case Number: 202500090494	N/A	12/29/2025	
12/29/2025	James p. McMillan DEMU BWC DEMU_BWC@MiamiSAO.com		BWC: NBV Police Case Number: 202500089844	N/A	12/29/2025	
12/30/2025	Nicole Munoz NicoleMunoz@MiamiSAO.com		BWC: ALO3MKE, ALO3MJE, ALO3MIE, NBV Police Case Number: 202500076739	N/A	12/30/2025	

ITEM NO. 11.A

North Bay Village
Recommendation Memorandum

NORTH BAY VILLAGE
EST. 1945

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Lili Torres, Marketing and Special Events Coordinator

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN AGREEMENT WITH STADIO LLC FOR THE RENTAL OF SOCCER FACILITIES FOR THE VILLAGE'S SOCCER PROGRAM; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON**

RECOMMENDATION

It is recommended that the Village Commission authorize the Village Manager to execute an agreement with Stadio, LLC for the use of the soccer fields.

BACKGROUND AND ANALYSIS

The proposed Resolution seeks the Village Commission's consideration and approval to extend a Professional Services Agreement with Stadio LLC for the rental of the venue soccer facilities for the Village's Soccer Program.

The Village Soccer Programs provide recreational activities for North Bay Village residents and Treasure Island Elementary School (TIES) students. The venue rental details are as follows:

- Tuesdays at 5:30 PM (1 hour):
  1 large field and 1 medium field (2 fields)

- Thursdays at 5:30 PM (1 hour):
  2 large fields and 1 medium field (3 fields)

- Saturdays at 8:30 AM (1 hour) :
  2 large fields and 1 medium field (3 fields)

- Rental Fee: $80
- Total per week: $640.00

Date: Begin: January 5 - 26 End: June 4 - 26

It is recommended that the Village Commission approve the agreement with Stadio, LLC for the rental of space for the Village Soccer Program.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
Fund Name: Soccer Facility
GL Line-Item Number: #001-72-572-4402
Total Budget Allocated: $ 28,320
Encumbered Amount: 0
Remaining Balance: $ 24,900
Amount Requested: $ 23,700

PERSONNEL IMPACT
NONE

ATTACHMENTS
Resolution - Stadio LLC Agreement For Use of Soccer Fields.DOCX
Exhibit A-Stadio Venue Rental Agreement NBV 2026.pdf

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING AN AGREEMENT WITH STADIO LLC FOR THE RENTAL OF SOCCER FACILITIES FOR THE VILLAGE'S SOCCER PROGRAM; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, North Bay Village (the "Village") desires to rent property operated by Stadio LLC ("Stadio") generally located at 523 NW 73rd Street, Miami, FL 33150 (collectively, the "Premises") for use by the Village for the Village's Soccer Program (the "Program"); and

WHEREAS, the Village Commission desires to approve the agreement in substantially the form attached hereto as Exhibit "A" for rental of the Premises for the Program (the "Agreement") and authorize the Village Manager to make such material and non-material changes to the Agreement as may be in the Village's best interest and execute the Agreement, subject to the approval of the Village Attorney as to form, content, and legal sufficiency, and to take all actions necessary to implement the terms and conditions therein; and

WHEREAS, the Village Commission finds that adoption of this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval. That the Village Commission hereby approves the Agreement in substantially the form attached hereto as Exhibit "A" for rental of the Premises for the Program.

Section 3. Authorization. That the Village Commission hereby authorizes the Village Manager to make such material and non-material changes to the Agreement as may be in the Village's best interest and execute the Agreement, subject to the approval of the Village Attorney as to form, content, and legal sufficiency. The Village Manager is further authorized to take such further action as may be necessary to implement the

purpose and provisions of this Resolution and the Agreement, including the expenditure of budgeted funds.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld	_____
Vice Mayor Goran Cuk	_____
Commissioner Doris Acosta	_____
Commissioner Richard Chervony	_____
Commissioner Andy Rotondaro	_____

PASSED AND ADOPTED on this ___ day of _____, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

Venue Rental Agreement

This agreement is made and entered into between Stadio LLC, hereinafter referred to as the "Owner," and North Bay Village, hereinafter referred to as the "Renter," for the rental of the venue soccer facilities operated by Stadio LLC in Miami FL, hereinafter referred to as the "Venue."

1. Rental Details:

- **Tuesdays at 5:30 PM (1 hour):**
    - 1 large field and 1 medium field (2 fields)
- **Thursdays at 5:30 PM (1 hour):**
    - 2 large fields and 1 medium field (3 fields)
- **Saturdays at 8:30 AM (1 hour) :**
    - 2 large fields and 1 medium field (3 fields)

- Rental Fee: $80

- Total of week: $640.00

- Date: **Begin**: January 5-26 **End**: June 4-26

2. Payment Terms:

- The Renter shall pay the full rental at the end of the month, you need to send the check at Stadio LLC, buy at the following address to Maria Copete our Administrative Manager: 12449 Emerald Creek Mnr, Davie FL 33325

3. Use of Venue:

- The Renter shall use the Venue solely for the purposes of conducting sport activities.

- The Renter shall not sublease or assign the Venue to any third party without the Owner's prior written consent.

4. Damages:

- The Renter shall be responsible for any damages to the Venue caused by the Renter or their guests.

- The Owner shall conduct an inspection of the Venue immediately after the event and notify if any damages occurred.

5. Insurance:

- We need a Certificate of Additional Insurance must be made in our name and additional insurance to

Florida Department of Transportation
10000 NW 111 AV
Miami, FL 33178

6. Indemnification and Hold Harmless Agreement:

I agree to indemnify, defend, and hold harmless Stadio LLC, its affiliates, and representatives from any and all claims, liabilities, damages, demands, lawsuits, or expenses (including reasonable attorney's fees) that may arise out of or relate to:

- Minors participation or conduct during academy activities,
- The actions or conduct of any family members, guests, or individuals brought onto the premises by academy.
- Any injury or damage caused minors on another participant or to Stadio LLC's facilities,
- Any claims brought by third parties related to minors actions.

This indemnity applies regardless of whether such claims arise from slip and fall accidents, uneven playing surfaces, weather conditions, equipment failure, lack of supervision, or failure to provide medical assistance.

7. Acknowledgment of Lack of On-Site Security:

I acknowledge that Stadio LLC does not provide on-site security personnel, surveillance, or law enforcement during academy sessions, games, or facility rentals. By permitting my child's participation, I agree that:

- Participation is entirely at our own risk,
- I accept the possibility of injury, harassment, or assault by third parties, including other players,
- Stadio LLC has no duty or ability to guarantee safety from acts of violence or misconduct by others.

I assume full responsibility for my child's safety and hereby release Stadio LLC from any claims arising out of security-related incidents.

8. Clause: Punctuality and Field Usage

The Renter acknowledges and agrees that strict adherence to the scheduled start and end times is essential for the proper operation of the facility. Starting earlier than the reserved time **may be permitted only if there is no prior reservation** and must be authorized by the lessor.

However, the end time must be observed without exception. In cases where another reservation is scheduled immediately afterward — as is the case here, with the field being fully booked from 6:30 p.m on weekdays and 9:30am on weekend. onward — the Renter agrees to vacate the field completely by the designated end time. This includes the removal of all players, coaches, and equipment.

9. Governing Law:

- This agreement shall be governed by the laws of Miami, FL.

10. Entire Agreement:

- This agreement constitutes the entire agreement between the parties and supersedes any prior agreements or understandings, whether written or oral.

- Signature Owner Rep: _____

Name: Maria Copete

Title: Administrative Manager

Date: 1-5-26

- Signature Renter: _____

Name:

Title:

Date:

.

ITEM NO. 11.B

North Bay Village
Recommendation Memorandum

NORTH BAY VILLAGE
EST. 1945

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Samuel Bejar, Deputy Chief of Police

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING THE ACCEPTANCE OF AN EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT ALLOCATION FROM THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT TO PURCHASE A MULTI-BAND POLICE RADIO AND PATROL VEHICLES IN THE AMOUNT OF $78,515.00; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON**

RECOMMENDATION

It is recommended that the Village Commission ratify the Acceptance of an Edward Byrne Memorial Justice Assistance Grant Allocation from Florida Department of Law Enforcement (FDLE) to purchase a Multi-brand Police Radio and Patrol vehicles in the amount of $78,515.

BACKGROUND AND ANALYSIS

The proposed Resolution requests that the Village Commission ratify the acceptance of an Edward Byrne Memorial Justice Assistance Grant allocation from the Florida Department of Law Enforcement.

The North Bay Village Police Department (NBVPD)operates its Maritime Patrol Vessel without a mobile Police Band Radio - this creates operational inefficiencies and causes Officer safety concerns since we cannot readily communicate with dispatch or our sister LEAs - this is particularly noticeable when involved in enforcement and rescue operations involving multi-agency response - a common occurrence in our area due the scarcity of marine patrol resources in Miami-Dade County waters. In addition, the lower power rating of the handheld radios limits their range, a particular problem when involved in offshore operations. Currently, our Marine Patrol Officers use their hand-held radios to monitor Dispatch and call for service. In cases of multi-agency response, they usually change frequencies to a multi-agency talk group, though that necessitates that they lose situational awareness of the primary dispatch channels.

The Village is a participant in a public/private partnership with the Miami-Dade School Board and the Argentinian Football Association (AFA) to develop a Park on school property located in the Village, largely funded by AFA, with operational and oversight responsibility delegated to the Village. The Park will include a community center, two professional soccer pitches and a two-mile wooded trail/running path that must be patrolled by the NBVPD. The vehicles in our current fleet are too large and cannot access the trail/path being developed, nor can they readily operate in the confines of the pitches without the constant concern of causing damage to the pitches. Absent the acquisition of the specialty, marked patrol vehicle, NBVPD would have to patrol the area on foot, causing multiple operational inefficiencies and limiting our ability to provide police services to the area. The NBVPD plans to purchase a street legal, specialty, marked police vehicle to access these unique geographic spaces.

Traffic control and enforcement are a priority for the NBVPD, specifically since traffic issues are exponentially amplified because of our unique, linear island geography that is bisected by a six-lane roadway, which also serves as a primary hurricane evacuation route. This roadway, SR 934, moves an average of 50,000 vehicles daily through our .62 square mile Village. The NBVPD has limited staffing and only one current Motor Officer – the Officer rides a 2017 marked police motorcycle. The acquisition of a new motorcycle will help improve the current abysmal ratio of one motor officer to cover a 50,000-car/day roadway, and also improve Officer Safety, by allowing the Motor Officers to work in tandem as a team, supporting each other in a hazardous traffic environment. The NBVPD intends to acquire a new state-of-the-art, marked police motorcycle to enhance our traffic enforcement efforts on SR 934.

Budgetary difficulties limited the Village's ability to execute the purchase of the above-captioned equipment - in September of 2025, Mayor Streitfeld was able to communicate with FDLE Commissioner Mark Glass and detail our budgetary situation. Commissioner Glass subsequently offered the opportunity to apply for a JAG Residual Funding Request. In follow-up discussions, Commissioner Glass stated that the possibility existed for about $80,000 worth of funding.

In October 2025, an application was made for $78,515 of funding to assist in the procurement of the above-captioned equipment. On January 7th, 2026, the NBVPD was awarded the $78,515 for the purchase of the equipment. The period of performance for this award began on October 01, 2025 and runs through June 30, 2026 - creating a very tight timeline for performance with FDLE asking for a very quick turnaround - thus the Village Manager signed the Award Agreement on the same day.

It is recommended that the Village Commission ratify the acceptance of an Edward Byrne Memorial Justice Assistance Grant allocation from the Florida Department of Law Enforcement.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

Federal Grant-JAG was received for $78,515 Federal Grant-JAG awarded for $78,515

PERSONNEL IMPACT
NONE

ATTACHMENTS
Resolution -Byrne Grant Agreement FDLE Police Purchases.DOCX
Exhibit A - JAG Grant Award Agreement .pdf

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING THE ACCEPTANCE OF AN EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT ALLOCATION FROM THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT TO PURCHASE A MULTI-BAND POLICE RADIO AND PATROL VEHICLES IN THE AMOUNT OF $78,515.00; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Florida Department of Law Enforcement ("FDLE") administers the Edward Byrne Memorial Justice Assistance Grant ("JAG"), a formula-based, block-grant program from the U.S. Department of Justice ("DOJ"), to improve the criminal justice system; and

WHEREAS, North Bay Village (the "Village") applied for the JAG Grant (the "Grant") from FDLE to assist the Village in purchasing a multi-band police radio and patrol vehicles (the "Equipment"); and

WHEREAS, FDLE awarded the Village a JAG Grant in the amount of $78,515 for the Equipment pursuant to the JAG Grant Agreement with FDLE attached hereto as Exhibit "A" (the "Agreement"); and

WHEREAS, the Village Commission desires to ratify the acceptance of the Agreement; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Grant Accepted. That the Village Commission hereby ratifies the acceptance of the Agreement.

Section 3. Authorization. That the Village Manager is hereby authorized to execute any required or related agreements, amendments, or documents that are

required to implement the purposes of this Resolution and the Agreement, subject to the approval of the Village Attorney as to form, content, and legal sufficiency.

Section 4. Implementation. That the Village Manager is hereby authorized to take all actions necessary to implement the purposes of this Resolution.

Section 5. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld	_____
Vice Mayor Goran Cuk	_____
Commissioner Doris Acosta	_____
Commissioner Richard Chervony	_____
Commissioner Andy Rotondaro	_____

PASSED AND ADOPTED on this 20th day of January, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE SOLE USE AND RELIANCE OF NORTH BAY VILLAGE:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

State of Florida
Florida Department of Law Enforcement
Bureau of Criminal Justice Grants (CJG)
2331 Phillips Road
Tallahassee, FL 32308

AWARD AGREEMENT

Recipient: City of North Bay Village

Recipient SAM UEI: MJXPWHNYB1L5

Award Number: JG235

Award Period: 10/01/2025 – 06/30/2026

Award Title: C-JG235: Multi-Band Police Radio and Patrol Vehicles

Federal Funds: $78,515.00

Matching Funds: $0.00

Total Funds: $78,515.00

CFDA: 16.738

Federal Award Number: 15PBJA-24-GG-04224-MUMU

Federal Program: Edward Byrne Memorial Justice Assistance Grant (JAG)

Federal Awarding Agency: U.S. Department of Justice (USDOJ)

Pass-through Entity: Florida Department of Law Enforcement (FDLE)

Research & Development: No

Indirect Cost: No

An award agreement is entered into by and between the Florida Department of Law Enforcement (herein referred to as "FDLE" or "Department") and the City of North Bay Village (herein referred to as "Recipient");

WHEREAS, the Department has the authority pursuant to Florida law and does hereby agree to provide federal financial assistance to the Recipient in accordance with the terms and conditions set forth in the award agreement, and

WHEREAS, the Department has available funds resulting from the federal award listed above, and

WHEREAS, the Recipient and the Department have each affirmed they have read and understood the agreement in its entirety and the Recipient has provided an executed agreement to the Department.

SCHEDULE OF APPENDICES

Appendix A – Scope of Work
Appendix B – Deliverables
Appendix C – Approved Budget
Appendix D – Award Contacts
Appendix E – Special Conditions
Appendix F – Standard Conditions

PERFORMANCE REPORTING

The Recipient shall provide **Quarterly Performance Reports** to the Department attesting to the progress towards deliverables. Performance Reports are due no later than 15 days after the end of each reporting period.

For example: If the monthly reporting period is July 1-31, the Performance Report is due August 15th; if the quarterly reporting period is January 1 – March 31, the Performance Report is due by April 15th.

The Recipient shall respond to the metrics in the electronic grant management system. Information provided by the Recipient will be used by the Department to compile reports on project progress and metrics to the U.S. Department of Justice.

Supporting documentation for performance must be maintained by Recipient and made available upon request for monitoring purposes. Examples of supporting documentation include but are not limited to timesheets, activity reports, meeting notices, delivery documents, public announcements, rosters, presentations, database statistics, etc.

Failure to submit performance reports by the deadline will result in a withholding of funds until performance reports are received.

FINANCIAL REPORTING

The State of Florida's performance and obligation to pay under this agreement is contingent upon an appropriation by the Legislature. The Department will administer and disburse funds under this agreement in accordance with ss. 215.97, 215.971, 215.981 and 215.985, F.S.

This is a cost reimbursement agreement. The Department will reimburse the Recipient for allowable expenditures included in the approved budget **(Appendix C)** incurred during each reporting period. The Recipient shall provide **Quarterly Payment Requests** to the Department attesting to expenditures made during the reporting period. These reports are due no later than 30 days after the end of each reporting period. For example: If the monthly reporting period is July 1-31, the Payment Request is due August 30th; if the quarterly reporting period is January 1 – March 31, the Payment Request is due by April 30th.

Using the electronic grant management system to record expenses, Payment Requests must clearly identify the dates of services, a description of the specific contract deliverables provided during the reporting period, the quantity provided, and the payment amount. All Payment Requests are reviewed and may be audited to the satisfaction of the Department. The Department's determination of acceptable expenditures shall be conclusive.

The final Payment Request shall be submitted to the Department no more than 60 days after the end date of the award. Any payment due under the terms of this agreement may be withheld until performance of services, all reports due are received, and necessary adjustments have been approved by the Department.

The Recipient must maintain original supporting documentation for all funds expended and received under this agreement in sufficient detail for proper pre- and post-audit and to verify work performed was in accordance with the deliverable(s). Payment shall be contingent upon the Department's grant manager receiving and accepting the invoice and the associated supporting documentation. Supporting documentation includes, but is not limited to: quotes, procurement documents, purchase orders, original receipts, invoices, canceled checks or EFT records, bank statements, etc. The state's Chief Financial Officer (CFO) reserves the right to require further documentation on an as needed basis.

Failure to comply with these provisions shall result in forfeiture of reimbursement.

Award Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in **Appendix E and Appendix F** of this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Modifications to this page, including strikeovers, whiteout, etc. are not permitted.

Award ID: JG235
Award Title: C-JG235: Multi-Band Police Radio and Patrol Vehicles
Award Period: 10/01/2025 – 06/30/2026

Florida Department of Law Enforcement
Bureau of Criminal Justice Grants

Signature: _____ Date: _____

Typed Name and Title: Cody Menacof, Bureau Chief

Recipient
City of North Bay Village

The award is not valid until signed and dated by all required parties including either the Chief Official or Designee below. Any Designee signatures must be accompanied by documentation granting the authority to execute this agreement.

By signing below, I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343, and Title 31, Sections 3729-3730 and 3801-3812.

Recipient Chief Official

Signature: _____ Date: _____

Typed Name and Title: Rachel Streitfeld, Mayor

Recipient Chief Official Designee

Signature: _____ Date: 1/7/2026

Printed Name and Title: Frank Rollason, Village Manager

Additional Recipient Signatures (optional)

If your local process requires additional signatures (i.e., legal, clerk, etc.) use the spaces below.

Signature: _____ Date: _____

Printed Name and Title: _____

Signature: _____ Date: _____

Printed Name and Title: _____

Appendix A - Scope of Work

Award Number:	JG235
Recipient:	City of North Bay Village
Award Title:	C-JG235: Multi-Band Police Radio and Patrol Vehicles
Award Period:	10/01/2025 - 06/30/2026

Problem Identification

North Bay Village Police Department operates its patrol vessel without a mobile police band radio, creating significant operational inefficiencies and officer safety risks. Marine officers cannot reliably communicate with dispatch or neighboring law enforcement agencies during enforcement or rescue operations, which frequently require multi agency coordination due to limited marine patrol resources in Miami Dade County waters. Handheld radios also lack the power and range needed for offshore operations, further reducing effectiveness. In addition, the Village is developing a new park through a public private partnership that must be patrolled. Existing police vehicles are too large to access the areas safely, prompting the need for a street legal specialty vehicle to ensure proper patrol coverage and protect park infrastructure.

Currently, traffic control and enforcement remain major challenges due to the Village's narrow island layout and the six lane SR 934 corridor, which carries roughly 50,000 vehicles per day and serves as a primary hurricane evacuation route. The department seeks to acquire a new marked police motorcycle to strengthen traffic enforcement and improve officer safety. Without the specialty patrol vehicle, officers would be forced to patrol the new park on foot, reducing efficiency and limiting service delivery.

Scope of Work

North Bay Village Police Department will use grant funds to purchase a multi-band police radio and patrol vehicles to improve coverage on this high-volume roadway and allow motor officers to operate as a team in a hazardous traffic environment.

Appendix B - Deliverables

Award Number:	JG235
Recipient:	City of North Bay Village
Award Title:	C-JG235: Multi-Band Police Radio and Patrol Vehicles
Award Period:	10/01/2025 - 06/30/2026

Total payments for all deliverables will not exceed the maximum grant award amount.

Deliverable 1	Recipient will use federal grant funds to procure a multi-band police radio and patrol vehicles.
Minimum Performance Criteria:	Performance will be the procurement and receipt of goods/services purchased.
Financial Consequences:	This is a cost reimbursement deliverable. Only those items purchased and received will be eligible for payment.
Deliverable Price:	Total payments for this deliverable will be approximately $78,515.00

Appendix C - Approved Budget

Award Number:	JG235		
Recipient:	City of North Bay Village		
Award Title:	C-JG235: Multi-Band Police Radio and Patrol Vehicles		
Award Period:	10/01/2025-06/30/2026		
Award Amount:	$78,515.00	$0.00	$78,515.00
	Grant Funded	Match	Total

Standard Budget Terms

All items, quantities, and/or prices below are estimates based on the information available at the time of application.

The item(s) listed below may include additional individually priced, operationally necessary accessories, components, and/or peripherals and may be categorized as a "kit", "bundle", "system" etc.

Award funds may be used to pay for any applicable shipping, freight, and/or installation costs.

Award funds will NOT be used to pay for extended warranties, service agreements, contracts, etc., covering any periods that extend beyond the award end date. Funds may be prorated for services within the award period.

Any costs that exceed the award allocation will be the responsibility of the Recipient.

D. Equipment

Item Name	Description	Grant Funded	Match	Total
Marked Patrol Vehicles	(1) Marked Police Motorcycle = $28,414 (1) Emergency Equipment Pkg. which includes lights and sirens for Motorcycle = $4,995 (1) Specialty Marked Police Vehicle for Community Park Patrol = $36,279 (1) Emergency Equipment Pkg. which includes lights and sirens for Specialty Vehicle = $5,000 Total = $ 74,688.00 Only Requesting $66,591.00	$66,591.00	$0.00	$66,591.00
Multi-Band Police Radio	(1) Multi-Band Police Radio for Marine Patrol Vessel @ $10,924 each = $10,924 (1) Installation of Multi-band Police Radio = $1,000 Total $11,924	$11,924.00	$0.00	$11,924.00
		D. Equipment Subtotal:		**$78,515.00**

Appendix D: Award Contacts

Award Number:	JG235
Recipient:	City of North Bay Village
Award Title:	C-JG235: Multi-Band Police Radio and Patrol Vehicles
Award Period:	10/01/2025 - 06/30/2026

Recipient Grant Manager (GM)

Name: Annabelle Rodriguez
Title: Grants & Procurement Accountant
Address: 1666 Kennedy Causeway
Suite 300
North Bay Village, FL 33141-4134
Phone: 305-756-7171
Email: arodriguez@nbvillage.com

Recipient Chief Official (CO)

Name: Rachel Streitfeld
Title: Mayor
Address: 1666 Kennedy Causeway
Suite 300
North Bay Village, FL 33141-4134
Phone: 305-756-7171
Email: villagemanager@nbvillage.com

Recipient Chief Financial Officer (CFO)

Name: Mayte Gamiotea
Title: Chief Financial Officer
Address: 1666 Kennedy Causeway
Suite 300
North Bay Village, FL
Phone: 305-756-7171
Email: mgamiotea@nbvillage.com

Recipient Additional Point of Contact (POC)

Name: Lakeesha Morris-Moreau
Title: Grant Professional Certified
Phone: 786-232-0771
Email: lakeesha@belltowergroup.org

Appendix E: Special Conditions

Award Number:	JG235
Recipient:	City of North Bay Village
Award Title:	C-JG235: Multi-Band Police Radio and Patrol Vehicles
Award Period:	10/01/2025 - 06/30/2026

In addition to the attached standard conditions, the above-referenced grant project is subject to the special conditions set forth below.

S0001	At the time of application review, it was noted the Recipient's SAM.gov registration will expire on January 28, 2026. In order to prevent delays in payment, the Recipient should renew their registration in SAM.gov prior to the expiration date.
S0053	At the time of application, the Recipient's procurement policy does not appear to comply with all federal procurement requirements outlined in the Office of Management and Budget (OMB) Uniform Requirements, 2 CFR 200.318-320 (see Subaward Management Questionnaire (SMQ) section VIII). Documentation of compliance with these requirements must be in accordance with the standards identified in OMB's Uniform Requirements and must be maintained and provided to the Office of Criminal Justice Grants at monitoring.
S0058	At the time of application, the Recipient indicated their organization is required to create and maintain an EEO Plan. The Recipient must provide a copy of their Utilization Report to the Office of Criminal Justice Grants at monitoring.
W0067	WITHHOLDING OF FUNDS: This project requests funding for telecommunications and/or video surveillance equipment. Prior to the drawdown of funds for Multi-band Police radio, in accordance with the Office of Management and Budget (OMB) Uniform Requirements, 2 CFR 200.216, the Recipient must provide documentation that the manufacturer and vendor are not on the Excluded Parties List in SAM.gov to the Office of Criminal Justice Grants.
S0088	A risk assessment completed at the time of application review determined this project is LOW-RISK. As a result, backup documentation related to all grant-funded expenditures must be maintained and made available to OCJG upon request. Documentation may include, but is not limited to: procurement records (including quotes, competitive solicitations/bids, etc.), purchase orders, packing slips, delivery/receivable documents, invoices, proof of payment, timesheets, paystubs, activity logs, client activity logs, participant sign in sheets, billing documentation, travel vouchers etc.
W0092	WITHHOLDING FUNDS: The project period for this award starts 10/01/2025. Prior to the drawdown of funds, the Recipient must submit all quarterly performance reports due since the start date of the award period.
S0047b	At the time of application, the Recipient indicated they do not have written procedures for financial management of federal grant funds Documentation of compliance with these requirements must be in accordance with the standards identified in OMB's Uniform Requirements and must be maintained and provided to the Office of Criminal Justice Grants at monitoring.

Appendix F – FY2024 Award Standard Conditions

The Florida Department of Law Enforcement (FDLE) serves as the State Administering Agency (SAA) for various federal award programs awarded through the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP). FDLE has been assigned as the certified Fiscal Agent for the Project Safe Neighborhoods awards by the U.S. Attorney. FDLE awards funds to eligible applicants, and requires compliance with the agreement and Standard Conditions upon signed acceptance of the award.

The Department will only reimburse recipients for authorized activities specified in the agreement. Failure to comply with provisions of this agreement, or failure to perform award activities as specified, will result in required corrective action including but not limited to financial consequences, project costs being disallowed, withholding of federal funds and/or termination of the project.

GENERAL REQUIREMENTS

All recipients must comply with the financial and administrative requirements set forth in the following:

Current edition of the U.S. Department of Justice (DOJ) Grants Financial Guide
https://www.ojp.gov/doj-financial-guide-2022

Office of Management and Budget (OMB) Uniform Grant Guidance (2 C.F.R. Part 200)
- Subpart A, Definitions
- Subparts B-D, Administrative Requirements
- Subpart E, Cost Principles
- Subpart F, Audit Requirements and all applicable Appendices

Code of Federal Regulations: https://www.ecfr.gov/
- 2 C.F.R. § 175.105(b), Award Term for Trafficking in Persons
- 28 C.F.R. § 38, Equal Treatment for Faith-Based Organizations
- 28 C.F.R. § 83, Government-Wide Requirements for Drug-Free Workplace
- 28 C.F.R. §§ 18, 22, 23, 30, 35, 42, 61, and 63

U.S. Code:
- Title 34, U.S. Code, Crime Control and Law Enforcement
- Title 41, U.S. Code § 4712, Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information
- Title 34, U.S. Code, § 10101 et seq., "Omnibus Crime Control and Safe Streets Act of 1968"

State of Florida General Records Schedule GS1-SL for State and Local Government Agencies:
https://files.floridados.gov/media/706717/gs1-sl-june-2023.pdf and https://files.floridados.gov/media/706718/gs2-june-2023.pdf

State of Florida Statutes:
- Section 112.061, Fla. Stat., Per diem/travel expenses of public officers, employees, authorized persons
- Chapter 119, Fla. Stat., Public Records
- Section 215.34(2), Fla. Stat., State funds; non-collectible items; procedure
- Section 215.97, Fla. Stat. Florida Single Audit Act
- Section 215.971, Fla. Stat., Agreements funded with federal or state assistance
- Section 215.985, Fla. Stat., Transparency in government spending
- Section 216.181(6), Fla. Stat., Approved budgets for operations and fixed capital outlay

DEFINITIONS

Award agreement means a legal instrument of financial assistance between a Federal awarding agency or pass-through entity and a non-Federal entity that, consistent with 31 U.S.C. 6302, 6304, is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency or pass-through entity to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. 6101(3)); and not to acquire property or services for the Federal awarding agency or pass-through entity's direct benefit or use; and is distinguished from a cooperative agreement in that it does not provide for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

Disallowed costs means those charges to a Federal award that the Federal awarding agency or pass-through entity determines to be unallowable, in accordance with the applicable Federal statutes, regulations, or the terms and conditions of the Federal award.

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or $5,000. See also the definitions of *capital assets, computing devices, general purpose equipment, information technology systems, special purpose equipment,* and *supplies* in 2 C.F.R. § 200.1.

Fiscal Agent refers to the agency responsible for the administration of the Project Safe Neighborhoods (PSN) award programs. FDLE has been assigned as the certified Fiscal Agent for PSN awards.

Improper payment means any payment that should not have been made or that was made in an incorrect amount (including overpayments and underpayments) under statutory, contractual, administrative, or other legally applicable requirements. Improper payment also includes any payment to an ineligible party, any payment for an ineligible good or service, any duplicate payment, any payment for a good or service not received (except for such payments where authorized by law), any payment that does not account for credit for applicable discounts, and any payment where insufficient documentation prevents a reviewer from discerning whether a payment was proper.

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the aggregate amount of which does not exceed the micro-purchase threshold. The non-Federal entity uses such procedures in order to expedite the completion of its lowest-dollar small purchase transactions and minimize the associated administrative burden and cost. The micro-purchase threshold is set by the Federal Acquisition Regulation in 48 CFR Subpart 2.1 (Definitions). It is $10,000 except as otherwise discussed in Subpart 2.1 of that regulation, but this threshold is periodically adjusted for inflation.

Modified Total Direct Cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first $25,000 of each award (regardless of the period of performance of the awards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each award in excess of $25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

Non-Federal entity is a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.

Non-federal pass-through entity is a non-Federal entity that provides an award to a recipient to carry out part of a Federal program; the Florida Department of Law Enforcement (FDLE) is the non-federal pass-through entity for this agreement, also referred to as the State Administering Agency (SAA).

Performance goal means a target level of performance expressed as a tangible, measurable objective, against which actual achievement can be compared, including a goal expressed as a quantitative standard, value, or rate. In some instances (e.g., discretionary research awards), this may be limited to the requirement to submit technical performance reports (to be evaluated in accordance with agency policy).

Period of performance means the time during which the non-Federal entity may incur new obligations to carry out the work authorized under the Federal award. The Federal awarding agency or pass-through entity must include start and end dates of the period of performance in the Federal award (see §§ 200.211 Information contained in a Federal award paragraph (b)(5) and 200.332 Requirements for pass-through entities, paragraph (a)(1)(iv)).

Protected Personally Identifiable Information (PII) means an individual's first name or first initial and last name in combination with any one or more of types of information, including, but not limited to social security numbers; passport numbers; credit card numbers; clearances; bank numbers; biometrics; date and place of birth; mother's maiden name; criminal, medical, and financial records; and educational transcripts. This does not include PII that is required by law to be disclosed. (See also § 200.79 Personally Identifiable Information (PII)).

Questioned cost means a cost that is questioned by the auditor because of an audit finding 1) that resulted from a violation or possible violation of a statute, regulation, or the terms and conditions of a Federal award, including for funds used to match Federal funds; 2) where the costs, at the time of the audit, are not supported by adequate documentation; or 3) where the costs incurred appear unreasonable and do not reflect the actions a prudent person would take in the circumstances.

Simplified acquisition threshold means the dollar amount below which a non-Federal entity may purchase property or services using small purchase methods. Non-Federal entities adopt small purchase procedures in order to expedite the purchase of items costing less than the simplified acquisition threshold. The simplified acquisition threshold is set by the Federal Acquisition Regulation at 48 C.F.R. Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. § 1908. As of the publication of this part, the simplified acquisition threshold is $250,000, but this threshold is periodically adjusted for inflation. (Also see definition of Micro-purchase, 2 C.F.R. § 200.67).

Subaward is an award provided by a pass-through entity to a recipient for the recipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual who is a

beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Recipient means a non-Federal entity that receives an award from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program.

Supplies means all tangible personal property other than those described in § 200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the non-Federal entity for financial statement purposes or $5,000, regardless of the length of its useful life. See also §§ 200.20 Computing devices and 200.33 Equipment.

For PSN: Task Forces are established by each USAO to collaborate with a PSN team of federal, state, local, and tribal (where applicable) law enforcement and other community members to implement a strategic plan for investigating, prosecuting, and preventing violent crime.

SECTION I: TERMS AND CONDITIONS

1.0 **Payment Contingent on Appropriation and Available Funds** - The State of Florida's obligation to pay under this agreement is contingent upon an annual appropriation by the Florida Legislature. Furthermore, the obligation of the State of Florida to reimburse recipients for incurred costs is subject to available federal funds.

2.0 **Commencement of Project** - If a project is not operational within (60) days of the original start date of the award period or the date of award activation (whichever is later), the recipient must report by letter to the Department the steps taken to initiate the project, the reasons for delay, and the expected start date.

If a project is not operational within (90) days of the original start date of the award period or the date of award activation (whichever is later), the recipient must submit a second statement to the Department explaining the implementation delay.

Upon receipt of the ninety (90) day letter, the Department shall determine if the reason for delay is justified or shall, at its discretion, unilaterally terminate this agreement and re-obligate award funds to other Department approved projects. The Department, where warranted by extenuating circumstances, may extend the starting date of the project past the ninety (90) day period, but only by formal written adjustment to this agreement.

3.0 **Supplanting** - The recipient agrees that funds received under this award will not be used to supplant state or local funds but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for award activities.

4.0 **Non-Procurement, Debarment and Suspension** - The recipient agrees to comply with Executive Order 12549, Debarment and Suspension and 2 C.F.R. § 180, "OMB Guidelines to Agencies On Governmentwide Debarment And Suspension (Non-procurement)". These procedures require the recipient to certify it shall not enter into any lower tiered covered transaction with a person who is debarred, suspended, declared ineligible or is voluntarily excluded from participating in this covered transaction, unless authorized by the Department. If the award is $100,000 or more, the sub recipient and implementing agency certify that they and their principals:

1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;

2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (a)(ii) of the "Lobbying, Debarment and Drug Free Workplace" certification; and

4) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

5.0 **Federal Restrictions on Lobbying** - In general, as a matter of federal law, federal funds may not be used by any recipient or subrecipient at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. § 1913.

Another federal law generally prohibits federal funds from being used by any recipient or subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal award or cooperative agreement, subaward, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. § 1352.

6.0 **State Restrictions on Lobbying** - In addition to the provisions contained above, the expenditure of funds for the purpose of lobbying the legislature or a state agency is prohibited under this agreement.

7.0 **Additional Restrictions on Lobbying** - The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Office of Justice Programs.

8.0 **"Pay–to–Stay"** - Funds from this award may not be used to operate a "pay-to-stay" program in any local jail. Furthermore, no funds may be given to local jails that operate "pay-to-stay" programs. "Local jail", as referenced in this condition, means an adult facility or detention center owned and/or operated by city, county, or municipality. It does not include juvenile detention centers. "Pay-to-stay" programs as referenced in this condition, means a program by which extraordinary services, amenities and/or accommodations, not otherwise available to the general inmate population, may be provided, based upon an offender's apparent ability to pay, such that disparate conditions of confinement are created for the same or similar offenders within a jurisdiction.

9.0 **The Coastal Barrier Resources Act** - The recipient will comply and assure the compliance of all contractors with the provisions of the Coastal Barrier Resources Act (P.L. No. 97-348) dated October 18, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new federal funds within the units of the Coastal Barrier Resources System.

10.0 **Background Check** - Whenever a background screening for employment or a background security check is required by law for employment, unless otherwise provided by law, the provisions of Section 435, Florida Statutes shall apply. All employees in positions designated by law as positions of trust or responsibility shall be required to undergo security background investigations as a condition of employment and continued employment. For the purposes of the subsection, security background investigations shall include, but not be limited to, employment history checks, fingerprinting for all purposes and checks in this subsection, statewide criminal and juvenile records checks through the Florida Department of Law Enforcement, and federal criminal records checks through the Federal Bureau of Investigation, and may include local criminal records checks through local law enforcement agencies. Such background investigations shall be conducted at the expense of the employing agency or employee.

11.0 **Confidentiality of Data** - The recipient (or subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. § 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate in accordance with the requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23. Privacy Certification forms must be signed by the recipient chief official or an individual with formal, written signature authority for the chief official.

12.0 **Conferences and Inspection of Work** - Conferences may be held at the request of any party to this agreement. At any time, a representative of the Department, of the U.S. Department of Justice, or the Auditor General of the State of Florida, have the right of visiting the project site to monitor, inspect and assess work performed under this agreement.

13.0 **Insurance for Real Property and Equipment** - The recipient must, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with Federal funds as provided to property owned by the non-Federal entity.

14.0 **Flood Disaster Protection Act** - The subrecipient will comply with Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, requiring that the purchase of flood insurance in communities where such insurance is available as a condition of the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified as an area having special flood hazards.

15.0 **General Appropriations Restrictions** - The recipient must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes as set forth in the Consolidated Appropriations Act.

16.0 **Immigration and Nationality Act** - No public funds will intentionally be awarded to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324(a), Section 274(A) of the Immigration and Nationality Act ("INA"). The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274(A) of the INA. Such violation by the

recipient of the employment provisions contained in Section 274(A) of the INA shall be grounds for unilateral cancellation of this contract by the Department.

17.0 For NCHIP & NARIP: Enhancement of Security - If funds are used for enhancing security, the recipient must:

1) Have an adequate process to assess the impact of any enhancement of a school security measure that is undertaken on the incidence of crime in the geographic area where the enhancement is undertaken.

2) Conduct such an assessment with respect to each such enhancement; and submit to the Department the aforementioned assessment in its Final Program Report.

18.0 Personally Identifiable Information Breaches - The recipient (or subrecipient at any tier) must have written procedures in place to respond in the event of actual or imminent "breach" (OMB M-17-12) if it: 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" within the scope of an OJP award-funded program or activity, or 2) uses or operates a "federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to FDLE for subsequent reporting to the OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

19.0 Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards - Consistent with Executive Order 14074, "Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety," OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient ("subgrantee") at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the "controlled equipment" list. The details of the requirement are posted on the OJP web site at https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment , and are incorporated by reference here.

20.0 Exceptions regarding Prohibited and Controlled Equipment under OJP awards - Notwithstanding any provision to the contrary in the other terms and conditions of this award, including in the condition regarding "Compliance with restrictions on the use of federal funds - prohibited and controlled equipment under OJP awards," the requirements for the "Transfer/Sale of Award-Funded Controlled Equipment to Other LEAs" and the requirements for the "Transfer/Sale of Award-Funded Controlled Equipment to NON-LEAs" do not apply to this award.

SECTION II: CIVIL RIGHTS REQUIREMENTS

1.0 Participant Notification of Non-discrimination - FDLE does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in the delivery of services, benefits or in employment.

2.0 Title VI of the Civil Rights Act of 1964 - The recipient, or subrecipient at any tier, must comply with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, and the DOJ implementing regulations, 28 C.F.R. pt. 42, subpts. C & D, which prohibits discrimination in federally assisted programs based on race, color, and national origin in the delivery of services.

3.0 Equal Employment Opportunity Program (EEOP) – The recipient and/or implementing agency must comply with all applicable requirements in 28 C.F.R. § 42, Subpart E, including preparing a Verification Form within 120 days from the initial award date and annually thereafter, and preparing an EEO Plan if required.

Recipients are required to use the Office for Civil Rights EEO Reporting Tool to satisfy this condition (https://ojp.gov/about/ocr/eeop.htm).

4.0 Title IX of the Education Amendments of 1972 - If the recipient operates an education program or activity, the recipient must comply with all applicable requirements of 20 U.S.C. § 1681, and the DOJ implementing regulation at 28 C.F.R. § 54, which prohibits discrimination in federally assisted education programs based on sex both in employment and in the delivery of services.

5.0 Partnerships with Faith-Based and other Neighborhood Organizations - The recipient or subrecipient at any tier, must comply with all applicable requirements of 28 C.F.R. § 38, "Partnerships with Faith-Based and other Neighborhood Organizations", specifically including the provision for written notice to current or prospective program beneficiaries.

6.0 Title II of the Americans with Disabilities Act of 1990 - Recipients who are public entities must comply with the requirements of the Americans with Disabilities Act (ADA), 42 U.S.C. § 12132, and the DOJ implementing regulation at 28 C.F.R. pt. 35, which prohibits discrimination on the basis of disability both in employment and in

the delivery of services, including provision to provide reasonable accommodations.

7.0 **Section 504 of the Rehabilitation Act of 1973** - Recipients must comply with all provisions of 28 U.S.C. § 794, and the DOJ implementing regulation at 28 C.F.R. pt. 42, subpt. G, which prohibits discrimination in federally assisted programs on the basis of disability in both employment and the delivery of services.

8.0 **Age Discrimination Act of 1975** - Recipients must comply with all requirements of 42 U.S.C. § 6102, and the DOJ implementing regulation at 28 C.F.R. pt. 42, subpt. I, which prohibits discrimination based on age in the delivery of services in federally assisted programs.

9.0 **Omnibus Crime Control and Safe Streets Act of 1968 –** Recipients must comply with all provisions of 34 U.S.C. § 10228(c), and the DOJ implementing regulations at 28 C.F.R. pt. 42, subpts. D & E, which prohibits discrimination in programs funded under the statute on the basis of race, color, national origin, sex, and religion, both in employment and in the delivery of services.

10.0 **Limited English Proficiency (LEP)** - In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with LEP. FDLE strongly advises recipients to have a written LEP Language Access Plan. For more information visit www.lep.gov.

11.0 **Finding of Discrimination** - In the event a federal or state court or federal or state administrative agency makes, after a due process hearing, a finding of discrimination on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to FDLE and to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

12.0 **Filing a Complaint** - If an employee, applicant, or client of a recipient has a discrimination complaint against the recipient, they may file a complaint with the recipient, with FDLE, or with the Office for Civil Rights.

Discrimination complaints may be submitted to FDLE at Office of the Inspector General, Post Office Box 1489, Tallahassee, Florida 32302-1489, or online at info@fdle.state.fl.us. Any discrimination complaints filed with FDLE will be reviewed by FDLE's Inspector General and referred to the Office for Civil Rights, the Florida Commission on Human Relations, or the Equal Employment Opportunity Commission, based on the nature of the complaint.

Discrimination complaints may also be submitted to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, Northwest, Washington, D.C. 20531, or at https://www.ojp.gov/program/civil-rights-office/filing-civil-rights-complaint.

For additional information on procedures for filing discrimination complaints, please visit https://www.fdle.state.fl.us/FDLE-Grants/Office-of-Criminal-Justice-Grants/Contact-Us.

13.0 **Retaliation** - In accordance with federal civil rights laws, the recipient shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.

14.0 **Non-discrimination Contract Requirements** - Recipients must include comprehensive Civil Rights nondiscrimination provisions in all contracts funded by the recipient.

15.0 **Pass-through Requirements** - Recipients are responsible for the compliance of contractors and other entities to whom they pass-through funds including compliance with all Civil Rights requirements. These additional tier subrecipients must be made aware that their employees, applicants, or clients may file a discrimination complaint with the recipient, with FDLE, or with the USDOJ Office for Civil Rights and provided the contact information.

16.0 **Civil Rights Training Requirements** - In accordance with Office of Justice Programs (OJP) requirements, the grant manager of the recipient entity responsible for managing awards from FDLE, will be required to complete a two part Civil Rights Training and maintain copies of the training certificates within their award files to be provided upon request at monitoring.

SECTION III: FINANCIAL REQUIREMENTS AND RESPONSIBILTY

1.0 **Fiscal Control and Fund Accounting Procedures** - All expenditures and cost accounting of funds shall conform to the DOJ Grants Financial Guide and 2 C.F.R. § 200 as applicable, in their entirety.

Recipients are required to establish and maintain adequate accounting systems and financial records and to accurately account for funds awarded to them. Financial management systems must be able to record and report on the receipt, obligation, and expenditure of award funds. Systems must also be able to accommodate a fund and

account structure to separately track receipts, expenditures, assets, and liabilities for awards, programs, and additional tiered subrecipients. The awarded funds may or may not be an interest-bearing account, but any earned interest must be accounted for as program income and used for program purposes before the federal award period end date. Any unexpended interest remaining at the end of the federal award period must be refunded to FDLE for transmittal to DOJ.

2.0 **Match** - The value or amount of any "non-federal share," "match," or cost-sharing contribution incorporated into the approved budget is part of the "project cost" for purposes of the 2 C.F.R. § 200 Uniform Requirements, and is subject to audit. In general, the rules and restrictions that apply to award funds from federal sources also apply to funds in the approved budget that are provided as "match" or through "cost sharing."

SECTION IV: AWARD MANAGEMENT AND REPORTING REQUIREMENTS

1.0 **Obligation of Funds** - Award funds shall not be obligated prior to the start date, or subsequent to the end date, of the award. Only project costs incurred on or after the effective date, and on or prior to the termination date of the recipient's project are eligible for reimbursement.

2.0 **Use of Funds** - Federal funds may only be used for the purposes in the recipient's approved award agreement.

3.0 **Advance Funding** - Advance funding may be provided to a recipient upon a written request to the Department.

4.0 **Performance Reporting** - The recipient shall submit Monthly or Quarterly Project performance achievements and performance questionnaires to the Department, within fifteen (15) days after the end of the reporting period. Performance reporting must clearly articulate the activities that occurred within the reporting period, including descriptions of major accomplishments, milestones achieved, and/or barriers or delays encountered. Additional information may be required if necessary to comply with federal reporting requirements. Performance achievements and performance questionnaires that are not complete, accurate, and timely may result in sanctions, as specified in Section IV, Award Management and Reporting Requirements.

5.0 **Financial Consequences for Failure to Perform** - In accordance with Section 215.971, Florida Statutes, payments for state and federal financial assistance must be directly related to the scope of work and meet the minimum level of performance for successful completion. If the recipient fails to meet the minimum level of service or performance identified in this agreement, the Department will apply financial consequences commensurate with the deficiency. Financial consequences may include but are not limited to withholding payments or reimbursement until the deficiency is resolved, tendering only partial payment/reimbursement, imposition of other financial consequences according to the Standard Conditions as applicable, and/or termination of contract and requisition of goods or services from an alternate source. Any payment made in reliance on recipient's evidence of performance, which evidence is subsequently determined to be erroneous, will be immediately due to the Department as a refund.

6.0 **Award Amendments** - Recipients must submit an award amendment through the electronic grant management system for major substantive changes such as changes in project activities or scope of the project, target populations, service providers, implementation schedules, and designs or research plans set forth in the approved agreement and for any budget changes that affect a cost category that was not included in the original budget. Amendments are also required when there will be a transfer of 10% or more of the total budget between budget categories, or there is an indirect cost rate category change.

Recipients may transfer up to 10% of the total budget between current, approved budget categories without prior approval as long as the funds are transferred to an existing line item.

Under no circumstances can transfers of funds increase the total budgeted award.

Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved award will only be considered under extenuating circumstances. Recipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.

All requests for changes, including requests for project period extensions, must be submitted in the electronic grant management system no later than thirty (30) days prior to award expiration date.

7.0 **Financial Expenditures and Reporting** - The recipient shall close the expense reporting period either on a Monthly or Quarterly basis. For any reporting period the recipient is seeking reimbursement, a payment request must also be submitted in the grant management system. Closing of the reporting period and Payment Requests are due thirty (30) days after the end of the reporting period with the exception of the final reporting period.

All project expenditures for reimbursement of recipient costs shall be submitted on the Project Expenditure Report Forms prescribed and provided by FDLE.

All Project Expenditure Reports shall be submitted in sufficient detail for proper pre-audit and post-audit.

All reports must relate financial data to performance accomplishments.

An expenditure report is not required when no reimbursement is being requested however, recipients should close the associated reporting period in the electronic grant management system.

Before the "final" Payment Request will be processed, the recipient must submit to the Department all outstanding Performance Achievements and must have satisfied all withholding, special, and monitoring conditions. Failure to comply with the above provisions shall result in forfeiture of reimbursement.

8.0 **Project Income (PGI)** - All income generated as a direct result of a project shall be deemed program income. Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (i.e., law enforcement entity).

The recipient shall submit a PGI Earnings and Expenditures form in the electronic grant management system as soon as PGI is earned or expended. Prior to expending funds, the recipient shall submit a PGI Spending Request form for FDLE approval. All PGI expenditures must directly relate to the project being funded and must be allowable under the federal award.
Additionally, any unexpended PGI remaining at the end of the federal award period must be submitted to FDLE for transmittal to the Bureau of Justice Assistance.

9.0 **Recipient Integrity and Performance Matters** - Requirement to report information on certain civil, criminal, and administrative proceedings to FDLE, SAM and FAPIIS.

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management ("SAM"), to the designated federal integrity and performance system ("FAPIIS").

10.0 **Verification and updating of Recipient Grant Manager contact information** - The recipient must verify its Recipient Grant Manager (GM) contact information, including telephone number and e-mail address, is current and correct. If any information is incorrect or has changed, an authorized user of the recipient must make changes to the GM information in AmpliFund and provide the GM's contact information to the FDLE grant manager within thirty days of the change.

11.0 **Death in Custody Reporting (JAG Program Only)** – Recipients of funds under Florida's Justice Assistance Grant (JAG) program are required to report all deaths in custody to the Criminal Justice Grants. A death in custody occurs when a person dies who is detained, under arrest, in the process of being arrested, is en route to incarceration, or is incarcerated at a municipal or county jail, state prison, state-run prison boot camp, contracted prison, or other local or state correctional facility. For more information on the reporting requirements, visit: https://www.fdle.state.fl.us/FDLE-Grants/Office-of-Criminal-Justice-Grants/Forms/Forms/DCRA.

SECTION V: MONITORING AND AUDITS

1.0 **Access to Records** - The Florida Department of Law Enforcement, the Auditor General of the State of Florida, the U.S. Department of Justice, the U.S. Comptroller General or any of their duly authorized representatives, shall have access to books, documents, papers and records of the recipient and contractors for the purpose of audit and examination according to the Financial Guide. At any time, a representative of the Department, the U.S. Department of Justice, or the Auditor General of the State of Florida, have the right to visit the project site to monitor, inspect and assess work performed under this agreement.

The Department reserves the right to unilaterally terminate this agreement if the recipient or contractor refuses to allow public access to all documents, papers, letters, or other materials subject to provisions of Chapter 119, Florida Statutes, unless specifically exempted and/or made confidential by operation of Chapter 119, Florida Statutes, and made or received by the recipient or its contractor in conjunction with this agreement.

The recipient will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.

2.0 **Assessments and Evaluations** - The recipient agrees to participate in a data collection process measuring program outputs and outcomes as outlined by the Office of Justice Programs. The recipient agrees to cooperate with any assessments, national evaluation efforts, and/or information or data collection requests related to activities under this award.

3.0 **Monitoring** - The recipient agrees to comply with FDLE's award monitoring guidelines, protocols, and procedures; and to cooperate with FDLE on all award monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide FDLE all documentation necessary to complete monitoring of the award. Further, the recipient agrees to abide by reasonable deadlines set by FDLE for providing requested documents. Failure to cooperate with award monitoring activities may result in sanctions affecting the recipient's award, including, but not limited to: withholding and/or other restrictions on the recipient's access to funds, referral to the Office of the Inspector General for audit review, designation of the recipient as a FDLE High Risk grantee, or termination of award(s).

4.0 **Property Management** - The recipient shall establish and administer a system to protect, preserve, use, maintain and dispose of any property furnished to it by the Department or purchased pursuant to this agreement according to federal property management standards set forth in the DOJ Grants Financial Guide and 2 C.F.R. § 200.313. This obligation continues as long as the recipient retains the property, notwithstanding expiration of this agreement.

5.0 **Award Closeout** - Award Closeout will be initiated by the Department after the final payment request has been processed. The final payment request must be submitted within sixty (60) days of the end date of the award. All performance achievements and performance questionnaires must be completed before the award can be closed.

6.0 **High Risk Recipients** - If a recipient is designated "high risk" by a federal award-making agency, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to FDLE. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: (1) The federal awarding agency that currently designates the recipient high risk, (2). The date the recipient was designated high risk, (3) the high-risk point of contact at that federal awarding agency (name, phone number, and email address), and (4) The reasons for the high-risk status, as set out by the federal awarding agency.

7.0 **Imposition of Additional Requirements** - The recipient agrees to comply with any additional requirements that may be imposed by FDLE during the period of performance for this award if the recipient is designated as "high-risk" for purposes of the DOJ high-risk list.

8.0 **Retention of Records** - The recipient shall maintain all records and documents for a minimum of five (5) years from the date of the final financial statement and be available for audit and public disclosure upon request of duly authorized persons. The recipient shall comply with State of Florida General Records Schedule GS1-SL for State and Local Government Agencies: https://files.floridados.gov/media/706717/gs1-sl-june-2023.pdf.

9.0 **Disputes and Appeals** - The Department shall make its decision in writing when responding to any disputes, disagreements, or questions of fact arising under this agreement and shall distribute its response to all concerned parties. The recipient shall proceed diligently with the performance of this agreement according to the Department's decision. If the recipient appeals the Department's decision, the appeal also shall be made in writing within twenty-one (21) calendar days to the Department's clerk (agency clerk). The recipient's right to appeal the Department's decision is contained in Chapter 120, Florida Statutes, and in procedures set forth in Rule 28-106.104, Florida Administrative Code. Failure to appeal within this time frame constitutes a waiver of proceedings under Chapter 120, Florida Statutes.

10.0 **Failure to Address Audit Issues** - The recipient understands and agrees that FDLE may withhold award funds, or may impose award conditions or other related requirements, if (as determined by FDLE) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the 2 C.F.R. § 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews.

11.0 **Single Annual Audit** - Recipients that expend $1,000,000 or more in a year in total federal award funding shall have a single audit or program-specific audit conducted for that year. The audit shall be performed in accordance with the OMB 2 C.F.R. § 200 Subpart F – Audit Requirements and other applicable federal law. The contract for this agreement shall be identified in the Schedule of Federal Financial Assistance in the subject audit. The contract shall be identified as federal funds passed through the Florida Department of Law Enforcement and include the contract number, CFDA number, award amount, contract period, funds received and disbursed. When applicable, the recipient shall submit an annual financial audit that meets the requirements of 2 C.F.R. § 200 Subpart F, "Audit Requirements" Section 215.97, Florida Statutes, "Florida Single Audit Act" and Rules of the Auditor General, Chapter 10.550, and

Chapter 10.650, "Local Governmental Entity Audits" and "Florida Single Audit Act Audits Nonprofit and For-Profit Organizations."

A complete audit report that covers any portion of the effective dates of this agreement must be performed and submitted to the Federal Audit Clearinghouse within the earlier of thirty (30) calendar days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. Submissions must include required elements described in Appendix X to 2 C.F.R. § 200 on the specified Data Collection Form (Form SF-SAC).

Records shall be made available upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by the Department.

Recipients that expend less than $1,000,000 in federal awards during a fiscal year are exempt from the Single Audit Act audit requirements for that fiscal year. In this case, written notification, in the form of the "Certification of Audit Exemption" form, shall be provided to the Department by the Chief Financial Officer, or designee, that the recipient is exempt. This notice shall be provided to the Department no later than March 1 following the end of the fiscal year.

SECTION VI: AWARD PROCUREMENT AND COST PRINCIPLES

1.0 **Procurement Procedures** - Recipients must have written procedures for procurement transactions. Procedures must conform to applicable Federal law and the standards in 2 C.F.R. §§ 200.318-326.

This condition applies to agreements that FDLE considers to be a procurement "contract", and not a second-tier award.

The details of the advance approval requirement to use a noncompetitive approach in a procurement contract under this award are posed on the OJP website at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm.

Additional information on Federal purchasing guidelines can be found in the Guide to Procurements Under DOJ Grants and Cooperative agreements at https://www.ojp.gov/doj-guide-to-procurement-procedures.

2.0 **Cost Analysis** - A cost analysis must be performed by the recipient if the cost or price is at or above the $35,000 acquisition threshold and the contract was awarded non-competitively in accordance with Section 216.3475, Florida Statutes. The recipient must maintain records to support the cost analysis, which includes a detailed budget, documented review of individual cost elements for allowability, reasonableness, and necessity. See also: Reference Guide for State Expenditures.

3.0 **Allowable Costs** - Allowance for costs incurred under the award shall be determined according to the general principles and standards for selected cost items set forth in the DOJ Grants Financial Guide and 2 C.F.R. Part 200, Subpart E, "Cost Principles".

4.0 **Unallowable Costs** - Payments made for costs determined to be unallowable by either the Federal awarding agency, or the Department, either as direct or indirect costs, must be refunded (including interest) to FDLE and the Federal Government in accordance with instructions that determined the costs are unallowable unless state or Federal statute or regulation directs otherwise. See also 2 C.F.R. §§ 200.300-309.

5.0 **Unmanned Aircraft Systems (UAS)** - The recipient agrees that no funds under this award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

6.0 **Facial Recognition Technology (FRT)** - In accepting this award, the recipient agrees that grant funds cannot be used for Facial Recognition Technology (FRT) unless the recipient has policies and procedures in place to ensure that the FRT will be utilized in an appropriate and responsible manner that promotes public safety, and protects privacy, civil rights, and civil liberties and complies with all applicable provisions of the U.S. Constitution, including the Fourth Amendment's protection against unreasonable searches and seizures and the First Amendment's freedom of association and speech, as well as other laws and regulations. Recipients utilizing funds for FRT must make such policies and procedures available to DOJ upon request.

7.0 **Body Armor** - Certification of body armor "mandatory wear" policies, and compliance with NIJ standards If recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that each law enforcement agency receiving body armor purchased with funds from this award has a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are

no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty. **For PSN,** if recipient uses funds under this award to purchase body armor, the recipient is strongly encouraged to have a "mandatory wear" policy in effect. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: https://nij.ojp.gov/topics/equipment-and-technology/body-armor.

8.0 **Indirect Cost Rate** - A recipient that is eligible to use the "de minimis" indirect cost rate described in 2 C.F.R. § 200.414(f), and elects to do so, must advise FDLE in writing of both its eligibility and its election, and must comply with all associated requirements in the 2 C.F.R. § 200 and Appendix VII.

9.0 **Sole Source** - If the project requires a non-competitive purchase from a sole source, the recipient must complete the Sole Source Justification for Services and Equipment Form and submit to FDLE upon application for pre-approval. If the recipient is a state agency and the cost meets or exceeds $250,000, the recipient must also receive approval from the Florida Department of Management Services (DMS) (See § 287.057(5), Fla. Stat.). Additional details on the sole source requirement can be found at 2 C.F.R. § 200 and the DOJ Grants Financial Guide.

10.0 **Personnel Services** - Recipients may use award funds for eligible personnel services including salaries, wages, and fringe benefits, including overtime in accordance with the DOJ Grants Financial Guide Section 3.9 - Compensation for Personal Services, consistent with the principles set out in 2 C.F.R. § 200, Subpart E and those permitted in the federal program's authorizing legislation. Recipient employees should be compensated with overtime payments for work performed in excess of the established work week and in accordance with the recipient's written compensation and pay plan.

Documentation - Charges for salaries, wages, and fringe benefits must be supported by a system of internal controls providing reasonable assurance that charges are accurate, allowable, and properly allocated. Documentation supporting charges must be incorporated into the official records of the organization.

Charges made to the Personnel Budget Category must reasonably reflect the total time and activity for which the employee is compensated by the organization and cover both federally funded and all other activities. The records may include the use of subsidiary records as defined in the organization's written policies. Where award recipients work on multiple award programs or cost activities, documentation must support a reasonable allocation or distribution of costs among specific activities or cost objectives.

Federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. An award recipient may compensate an employee at a higher rate, provided the amount in excess of the compensation limitation is not paid with federal funds.

11.0 **Contractual Services** - The recipient must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts as described in 2 C.F.R. § 200.318, General procurement.

Requirements for Contractors of Recipients - The recipient assures the compliance of all contractors with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended 34 U.S.C. § 10101 et seq.; the provisions of the current edition of the DOJ Grants Financial Guide (https://www.ojp.gov/doj-financial-guide-2022); and all other applicable federal and state laws, orders, circulars, or regulations. The recipient must pass-through all requirements and conditions applicable to the federal award to any subcontract. The term "contractor" is used rather than the term "vendor" and means an entity that receives a contract as defined in 2 C.F.R. § 200.22, the nature of the contractual relationship determines the type of agreement.

Approval of Consultant Contracts - Compensation for individual consultant services must be reasonable and consistent with that paid for similar services in the marketplace. The Federal awarding agency and pass-through entity must review and approve in writing all consultant contracts prior to employment of a consultant when the individual compensation rate exceeds $650 (excluding travel and subsistence costs) per eight-hour day, or $81.25 per hour. A detailed justification must be submitted to and approved by FDLE, who will coordinate written approval of the Federal awarding agency, prior to recipient obligation or expenditures of such funds. Approval shall be based

upon the contract's compliance with requirements found in the Financial Guide Section 3.6 Consultant Rates and applicable state statutes. The Department's approval of the recipient agreement does not constitute approval of individual consultant contracts or rates. If consultants are hired through a competitive bidding process (not sole source), the $650 threshold does not apply.

12.0 **FFATA Reporting Requirements** - Recipients that enter into awards of $30,000 or more should review the Federal Funding Accountability and Transparency Act of 2006 (FFATA), website for additional reporting requirements at https://ojp.gov/funding/Explore/FFATA.htm

13.0 **Travel and Training** - The cost of all travel shall be reimbursed according to the recipient's written travel policy. If the recipient does not have a written travel policy, cost of all travel will be reimbursed according to State of Florida Travel Guidelines Section 112.061, Florida Statutes. Any foreign travel must obtain prior written approval from the Federal awarding agency and pass-through entity.

14.0 **Expenses Related to Conferences, Meetings, Trainings, and Other Events** - Award funds requested for meetings, retreats, seminars, symposia, events, and group training activities and related expenses must receive written pre-approval from the Federal awarding agency and pass-through entity and comply with all provisions in 2 C.F.R. § 200.432 and DOJ Grants Financial Guide Section 3.10; Conference Approval, Planning, and Reporting. Award applications requesting approval for meeting, training, conference, or other event costs must include a completed Conference & Events Submission Form for approval prior to obligating award funds for these purposes.

15.0 **Training and Training Materials** - Any training or training materials that has been developed or delivered with award funding under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at www.ojp.gov/funding/ojptrainingguidingprinciples.htm.

16.0 **Publications, Media, Websites, and Patents Ownership of Data and Creative Material** - Ownership of material, discoveries, inventions, and results developed, produced, or discovered subordinate to this agreement is governed by the terms of the DOJ Grants Financial Guide, 28 C.F.R. §§ 66, and 2 C.F.R. 200.315.

Written, Visual, or Audio Publications - Publication costs for electronic and print media, including distribution, promotion, and general handling are allowable. If these costs are not identifiable with a particular direct cost objective, it should be allocated as indirect costs. Publication includes writing, editing, and preparing the illustrated material (including videos and electronic mediums).

Recipients must request pre-approval in writing for page charges for professional journal publications. All publication materials must comply with provisions in 2 C.F.R. § 200.461 and DOJ Grants Financial Guide, Section 3.9; Allowable Costs – Publication.

Recipients must submit for review and approval one (1) copy of any written materials to be published, including web-based materials and website content, to be paid under this award at least thirty (30) days prior to the targeted dissemination date.

Any written, visual, or audio publications funded in whole or in part under this award, with the exception of press releases, must contain the following statements identifying the federal award:

*"This project was supported by **[Federal Award Number]** awarded by the **[Bureau of Justice Assistance/Bureau of Justice Statistics]**. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."*

Websites - Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

"This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

Patents - Recipients are subject to applicable regulations governing patents and inventions, including government wide regulations issued by the Department of Commerce (37 C.F.R. § 401 and 2 C.F.R. § 200.315(c)).

Recipients must promptly and fully report to FDLE and the Federal awarding agency if any program produces patentable items, patent rights, processes, or inventions, in the course of work sponsored under this award.

17.0 For NCHIP & NICS: Purchase of Automated Fingerprint Identification System (AFIS) - AFIS equipment purchased under this award must conform to the American National Standards Institute (ANSI) Standard, "Data Format for the Interchange of Fingerprint, Facial & Other Biometric Information" (ANSI/NIST-ITL 1-2007 PART 1) and any other applicable standards set forth by the Federal Bureau of Investigation (FBI).

18.0 Information Technology Projects

Criminal Intelligence Systems - The recipient agrees that any information technology system funded or supported by the Office of Justice Programs funds will comply with 28 C.F.R. § 23, Criminal Intelligence Systems Operating Policies, if the Office of Justice Programs determines this regulation to be applicable. Should the Office of Justice Programs determine 28 C.F.R. § 23 to be applicable, the Office of Justice Programs may, at its discretion, perform audits of the system, as per 28 C.F.R. § 23.20(g). Should any violation of 28 C.F.R. § 23 occur, the recipient may be fined as per 34 U.S.C. § 10231. The recipient may not satisfy such a fine with federal funds.

The recipient understands and agrees that no awarded funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. In doing so the recipient agrees that these restrictions will not limit the use of awarded funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecutions, or adjudication activities.

State IT Point of Contact - The recipient must ensure that the State IT Point of Contact receives written notification regarding any information technology project funded by this award during the obligation and expenditures period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these award funds. In addition, the recipient must maintain an administrative file documenting the meeting of this requirement. For a list of State IT Points of Contact, go to https://it.ojp.gov/technology-contacts.

The State IT Point of Contact will ensure the recipient's project follows a statewide comprehensive strategy for information sharing systems that improve the functioning of the criminal justice system, with an emphasis on integration of all criminal justice components, law enforcement, courts, prosecution, corrections, and probation and parole.

Interstate Connectivity - To avoid duplicating existing networks or IT systems in any initiatives funded by the Bureau of Justice Assistance for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of the Bureau of Justice Assistance that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

19.0 Interoperable Communications Guidance - Recipients using funds to support emergency communications activities must comply with the current SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. Emergency communications activities include the purchase of Interoperable Communications Equipment and technologies such as voice-over-internet protocol bridging or gateway devices, or equipment to support the build out of wireless broadband networks in the 700 MHz public safety band under the Federal Communications Commission (FCC) Waiver Order. SAFECOM guidance can be found at https://www.cisa.gov/sites/default/files/2023-04/fy23_safecom_guidance.pdf.

Recipients interested in developing a public safety broadband network in the 700 MHz band in their jurisdictions must adhere to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band. The recipient shall also ensure projects support the Statewide Communication Interoperability Plan (SCIP) and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC). If any future regulatory requirement (from the FCC or other governmental entity) results in a material technical or financial change in the project, the recipient should submit associated documentation, and other material, as applicable, for review by the SWIC to ensure coordination. Recipients must provide a listing of all communications equipment purchased with award funding (plus the quantity purchased of each item) to FDLE once items are procured during any periodic programmatic progress reports.

20.0 Global Standards Package - In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the recipient to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular award. Recipient shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at https://it.ojp.gov/gsp. Recipient shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

21.0 Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment - In accordance with the requirements as set out in 2 C.F.R. § 200.216, recipients are prohibited from obligating or expending award funds to:

1) Procure or obtain;
2) Extend or renew a contract to procure or obtain;
3) Enter into a contract to procure or obtain equipment, services, or systems that use telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, produced by Huawei Technologies Company or ZTE Corporation (or a subsidiary or affiliate of such entities).

22.0 Unreasonable Restrictions on Competition - This condition applies with respect to any procurement of property or services funded (in whole or in part) by this award, by the recipient (or subrecipient at any tier), and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1) Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 and 200.319(a) – Recipient (or subrecipient at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.
2) Monitoring of compliance with the requirements of this condition will be conducted by FDLE.
3) The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), award recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
4) Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

23.0 Non-Disclosure Agreements - No recipient or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

24.0 Whistleblower Protections – An employee of a recipient (at any tier) must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (a)(2) of 41 U.S.C. 4712 information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

The recipient and subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

25.0 Confidential Funds and Confidential Funds Certificate - A signed certification that the Project Director or Implementing Agency Chief Official has read, understands, and agrees to abide by all conditions for confidential funds outlined in Section 3.12 of the DOJ Grants Financial Guide is required for all projects that involve confidential funds. The signed certification must be submitted at the time of award application. Confidential Funds certifications must be signed by the recipient Chief Official or an individual with formal, written signature authority for the Chief Official.

Prior to the reimbursement of expenditures for confidential funds, the recipient must compile and maintain a CI Funds Tracking Sheet to record all disbursements under the award. The completed form must be submitted with the payment request for FDLE review.

26.0 For JAG: Task Force Training Requirement - The recipient agrees that within 120 days of award, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. The training can be accessed https://www.centf.org/CTFLI/.

All current and new task force members are required to complete this training once during the life of the award, or once every four years if multiple awards include this requirement. This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability.

When FDLE awards funds to support a task force, the recipient must compile and maintain a task force personnel roster along with course completion certificates.

27.0 For NCHIP & NARIP: Protective Order Systems - Any system developed with funds awarded under this cooperative agreement will be designed to permit interface with the National Protective Order file maintained by the FBI.

SECTION VII: ADDITIONAL REQUIREMENTS

1.0 **Environmental Protection Agency's (EPA) list of Violating Facilities** - The recipient assures that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the Program Purpose are not listed on the EPA's list of Violating Facilities and that it will notify the Department of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

2.0 **National Environmental Policy Act (NEPA)** - The recipient agrees to assist FDLE in complying with the NEPA, the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of award funds by the recipient. This applies to the following new activities whether or not they are being specifically funded with these award funds. That is, it applies as long as the activity is being conducted by the recipient or any third party and the activity needs to be undertaken in order to use these award funds. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the award, prior to obligating funds for any of these purposes.

If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact FDLE.

1) New construction;
2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain; a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
3) A renovation, lease, or any other proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
4) Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or educational environments; and
5) Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by the Bureau of Justice Assistance. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed by the Department of Justice at https://www.bja.gov/Funding/nepa.html, for programs relating to methamphetamine laboratory operations.

3.0 **National Historic Preservation Act** - The recipient will assist the Department (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 300.101 et seq.), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. 312501-312508) and the National Environmental Policy Act of 1969 (43 C.F.R. 46).

4.0 **Human Research Subjects** - The recipient agrees to comply with the requirements of 28 C.F.R. § 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

5.0 **Disclosures**

Conflict of Interest – Recipients (at any tier) must establish safeguards to prohibit employees, officers, agents, and board members from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. Recipients must disclose in writing any potential conflict of interest to FDLE (the non-federal pass-through entity).

No employee, officer, agency, or board member may solicit nor accept gratuities, favors, or anything of monetary value from providers/contractors.

Violations of Criminal Law - The recipient must disclose all violations of state or federal criminal law involving fraud, bribery or gratuity violations potentially affecting the award.

6.0 **Uniform Relocation Assistance and Real Property Acquisitions Act** - The recipient will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs.

7.0 **Limitations on Government Employees Financed by Federal Assistance** - The recipient will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7321-26, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

8.0 **Funds to Association of Community Organizations for Reform Now (ACORN) Unallowable** - Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or award to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

9.0 **Text Messaging While Driving** - Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), and Section 316.305, Florida Statutes., the recipient is encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

10.0 **DNA Testing of Evidentiary Materials and Upload of DNA Profiles to a Database** - If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS), by a government DNA lab with access to CODIS. With the exception of Forensic Genetic Genealogy, no profiles generated with award funding may be entered into any other non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

11.0 **Forensic Genealogy Testing** - Recipients utilizing award funds for forensic genealogy testing must adhere to the United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching and must collect and report the metrics identified in Section IX of the document to the Bureau of Justice Assistance. For more information, visit https://www.justice.gov/olp/page/file/1204386/download.

12.0 **Environmental Requirements and Energy** - For awards in excess of $100,000, the recipient must comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C § 85), section 508 of the Clean Water Act (33 U.S.C. § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 C.F.R. § 1 seq.). The recipient must comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871), if any.

13.0 **Other Federal Funds** - The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this award, and those awards have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the recipient will promptly notify, in writing the grant manager for this award, and, if so requested by FDLE seek a budget modification or change of project scope amendment to eliminate any inappropriate duplication of funding.

14.0 **Trafficking in Persons** - The recipient must comply with applicable requirements pertaining to prohibited conduct relating to the trafficking of persons, whether on the part of recipients, recipients or individuals defined as "employees" of the recipient. The details of the recipient and recipient obligations related to prohibited conduct related to trafficking in persons are incorporated by reference and posted at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm.

15.0 **Requirement of the Award; Remedies for Non-Compliance or for Materially False Statements** - Any materially false, fictitious, or fraudulent statement to the Department related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001, 1621, and/or 34 U.S.C. § 10272), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or unenforceable; such provision shall be deemed severable from this award.

16.0 **Employment Eligibility Verification for Hiring Under This Award** - The recipient must ensure that as part of the hiring process for any position that is or will be funded (in whole or in part) with award funds, the employment eligibility of the individual being hired is properly verified in accordance with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

1) All persons who are or will be involved in activities under this award must be made aware of the requirement for verification of employment eligibility, and associated provisions of 8 U.S.C. 1324a(a)(1) and (2) that make it unlawful in the United States to hire (or recruit for employment) certain aliens.
2) The recipient must provide training (to the extent necessary) to those persons required by this condition to be notified of the requirement for employment eligibility verification and the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).
3) As part of the recordkeeping requirements of this award, the recipient must maintain records of all employment eligibility verifications pertinent to compliance with this condition and in accordance with I-9 record retention requirements, as well as pertinent records of notifications and trainings.
4) Monitoring of compliance with the requirements of this condition will be conducted by FDLE.
5) Persons who are or will be involved in activities under this award includes any and all recipient officials or other staff who are or will be involved in the hiring process with respect to an award funded position under this award.
6) For the purposes of satisfying this condition, the recipient may choose to participate in, and use E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient entity uses E-Verify to confirm employment eligibility for each position funded through this award.
7) Nothing in this condition shall be understood to authorize or require any recipient, or any person or other entity, to violate federal law, including any applicable civil rights or nondiscrimination law.
8) Nothing in this condition, including paragraph vi., shall be understood to relieve any recipient, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

17.0 **Determination of Suitability to Interact with Minors** - This condition applies if it is indicated in the application for award (at any tier) that a purpose of some or all of the activities to be carried out under the award is to benefit a set of individuals under 18 years of age.

The recipient (or subrecipient at any tier), must make determinations of suitability before certain individuals may interact with participating minors. The requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP website at https://ojp.gov/funding/Explore/Interact-Minors.htm.

18.0 **Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters** - No recipient under this award, or entity that receives a procurement contract with funds under this award, may require an employee to sign an internal confidentiality agreement that prohibits the reporting of waste, fraud, or abuse to an investigative or law enforcement representative authorized to receive such information.

The foregoing is not intended, to contravene requirements applicable to classified information. In accepting this award, the recipient:

1) Has not required internal confidentiality agreements or statements from employees or contractors that currently prohibit reporting waste, fraud, or abuse;
2) Certifies that, if it learns that it is or has been requiring its employees or contractors to execute agreements that prohibit reporting of waste, fraud, or abuse, it will immediately stop any further obligations of award funds, will provide prompt written notification to FDLE, and will resume such obligations only if expressly authorized to do so by FDLE.

3) Will comply with requirements of 5 U.S.C. §§ 1501-08 and 7321-26, which limit certain political activities of state or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

19.0 **Safe Policing and Law Enforcement** - Recipients that are state, local, college or university law enforcement agencies must be in compliance with the safe policing certification requirement outlined in Executive Order 13929. For detailed information on this certification requirement, see https://cops.usdoj.gov/SafePolicingEO.

20.0 **For JAG: Extreme Risk Protection Programs** - Recipients using funds for Extreme Risk Protection programs must include, at a minimum: pre-deprivation and post-deprivation due process rights that prevent any violation or infringement of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive or procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). Such programs must include, at the appropriate phase to prevent any violation of constitutional rights, at minimum, notice, the right to an in-person hearing, an unbiased adjudicator, the right to know opposing evidence, the right to present evidence, and the right to confront adverse witnesses; the right to be represented by counsel at no expense to the government; pre-deprivation and post-deprivation heightened evidentiary standards and proof which mean not less than the protections afforded to a similarly situated litigant in Federal court or promulgated by the State's evidentiary body, and sufficient to ensure the full protections of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive and procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). The heightened evidentiary standards and proof under such programs must, at all appropriate phases to prevent any violation of any constitutional right, at minimum, prevent reliance upon evidence that is unsworn or unaffirmed, irrelevant, based on inadmissible hearsay, unreliable, vague, speculative, and lacking a foundation; and penalties for abuse of the program.

21.0 **For RSAT: State Alcohol and Drug Abuse Agency** - The recipient will coordinate the design and implementation of treatment programs with the State alcohol and drug abuse agency or any appropriate local alcohol and drug abuse agency, especially when there is an opportunity to coordinate with initiatives funded through the Justice Assistance Grant (JAG) program.

22.0 **For RSAT: Drug Testing** - The recipient will implement or continue to require urinalysis or other proven reliable forms of testing of individuals in correctional residential substance abuse treatment programs. Such testing shall include individuals released from residential substance abuse treatment programs who remain in the custody of the State.

23.0 **For RSAT: Opioid Abuse and Reduction** - The recipient understands and agrees that, to the extent that substance abuse treatment and related services are funded by this award, they will include needed treatment and services to address opioid abuse and reduction.

24.0 **For RSAT: Data Collection** - The recipient agrees that award funds may be used to pay for data collection, analysis, and report preparation only if that activity is associated with federal reporting requirements. Other data collection, analysis, and evaluation activities are not allowable uses of award funds.

25.0 **For RSAT:** Recipient understands and agrees that strategic planning activities funded by this award must include planning on how to address individuals with co-occurring mental health and opioid use disorders.

26.0 **For PSN: Coordination with U.S. Attorney and PSN Task Forces** - The recipient agrees to coordinate the project with the U.S. Attorney and Project Safe Neighborhoods Task Force(s) for the respective U.S. Attorney Districts covered by the award. The recipient also is encouraged to coordinate with other community justice initiatives and other ongoing, local gun prosecution and law enforcement strategies.

27.0 **For PSN: Media-related Outreach** - The recipient agrees to submit to FDLE for review and approval by DOJ, any proposal or plan for PSN media-related outreach projects.

28.0 **For NCHIP & NARIP: Comprehensive Evaluation** - In order to ensure that the National Criminal History Improvement Program (NCHIP) and the NICS Act Record Improvement Program (NARIP) are realizing the objectives in the most productive manner, the recipient agrees to participate in a comprehensive evaluation effort. It is anticipated that the evaluation will take place during the course of the program and will likely involve each participating agency. It is expected that the evaluation will have a minimal impact on an agency's program personnel and resources.

29.0 **For NCHIP & NARIP: Coordination and Compatibility with Systems** - In accordance with federal award conditions, recipient agrees all activities supported under this award must:

1) Be coordinated with Federal, State, and local activities relating to homeland security and presale firearm checks.
2) Ensure criminal justice information systems designed, implemented, or upgraded with NCHIP or NARIP funds are compatible, where applicable, with the National Incident-Based Reporting System (NIBRS), the National Crime Information Center system (NCIC 2000), the National Criminal Instant Background Check System (NICS), the Integrated Automated Fingerprint Identification System (IAFIS), and applicable national, statewide or regional criminal justice information sharing standards and plans.
3) Intend to establish or continue a program that enters into the National Crime Information Center (NCIC) records of: (a) Protection orders for the protection of persons from stalking or domestic violence; (b) Warrants for the arrest of persons violating protection orders intended to protect victims from stalking or domestic violence; and (c) Arrests or convictions of persons violating protection orders intended to protect victims from stalking or domestic violence.

30.0 **For NCHIP & NARIP: Firearm and Background Checks** - Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. § 922 and 34 U.S.C. Ch. 409 -- in connection with any use, by the recipient (or any subrecipient at any tier), of this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

31.0 For Paul Coverdell: Generally Accepted Laboratory Practices – The recipient shall ensure that any forensic laboratory, forensic laboratory system, medical examiner's office, or coroner's office that will receive any portion of the award uses generally accepted laboratory practices and procedures as established by accrediting organizations or appropriate certifying bodies.

32.0 For Paul Coverdell: Accreditation – The recipient may not obligate, expend, or draw down any funds under this award until the recipient submits documentation sufficient to demonstrate that it is accredited.

33.0 If the recipient is not accredited, the recipient must prepare and apply for accreditation by not more than two years from the award date of this award. If accredited, the recipient must continue to demonstrate such accreditation as a condition of receiving or using these subawarded funds; or, if not accredited, the recipient must use the subawarded funds to prepare and apply for accreditation.

34.0 The Coverdell statute (see 34 U.S.C. section 10562(2)) and the Paul Coverdell Science Improvement Grants Program solicitation state certain requirements and guidance associated with proper accreditation and regarding what BJA will consider to be acceptable documentation of accreditation. The awarded funds may not be used under this award by a forensic laboratory or forensic laboratory system with accreditation (or by such laboratory to obtain accreditation) that BJA determines not to be consistent with the Coverdell law and the solicitation or to be otherwise deficient.

The recipient agrees to notify FDLE promptly upon any change in its accreditation status.

35.0 For Paul Coverdell: Gross Income/Revenues – The recipient understands and agrees that gross income (revenues) from fees charged for forensic science or medical examiner services constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 2 C.F.R. 200.307, including as applied in the DOJ Grants Financial Guide, as it may be revised from time to time. The recipient further understands and agrees that both program income earned during the award period and expenditures of such program income must be reported on the quarterly and final Federal Financial Reports (SF425) and are subject to audit.

The recipient understands and agrees that program income earned during the award period may be expended only for permissible uses of funds specifically identified in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program. The recipient further understands and agrees that program income earned during the award period may not be used to supplant State or local government sources for the permissible uses of funds listed in the solicitation.

The recipient understands and agrees that program income that is earned during the final one hundred twenty (120) days of the award period may, if appropriate, be obligated (as well as expended) for permissible uses during the one hundred twenty-day (120-day) period following the end of the award period. The recipient further understands and agrees that any program income earned during the award period that is not obligated and expended with one hundred twenty (120) days of the end of the award period must be returned to OJP.

The recipient understands and agrees that, throughout the award period, it must promptly notify BJA if it either starts or stops charging fees for forensic science or medical examiner services, or if it revises its method of allocating fees received for such services to program income. Notice must be provided in writing to the BJA grant manager for the award within ten (10) business days of implementation of the change.

36.0 For Paul Coverdell: External Investigations – The recipient shall comply with 34 U.S.C. section 10562(4), relating to processes in place to conduct independent external investigations into allegations of serious negligence or misconduct by employees or contractors.

The recipient of this subaward acknowledges that, as stated in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program, BJA assumes that recipients (and subrecipients) of Coverdell funds will make use of the process referenced in their certification as to external investigations and will refer allegations of serious negligence or misconduct substantially affecting the integrity of forensic results to government entities with an appropriate process in place to conduct independent external investigations, such as the government entity (or entities) identified in the grant application. The recipient shall submit the following information as part of its final report:

1) The number and nature of any allegations of serious negligence or misconduct substantially affecting the integrity of forensic results received during the 12-month period of the award;
2) Information on the referrals of such allegations (e.g., the government entity or entities to which referred, the date of referral);
3) The outcome of such referrals (if known as of the date of the report); and
4) If any such allegations were not referred, the reasons(s) for the non-referral.

Should the project period for this award be extended, the recipient shall submit the above information as to the first twelve months of the award as part of the first semi-annual progress report that comes due after the conclusion of the first twelve months of the project period, and shall submit the required information as to subsequent twelve-month periods every twelve months thereafter (as part of a semi-annual progress report) until the close of the award period, at which point the recipient shall submit the required information as to any period not covered by prior reports as part of its final report. The recipient understands and agrees that funds may be withheld (including funds under future awards), or other related requirements may be imposed, if the required information is not submitted on a timely basis.

ITEM NO. 11.C

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Richard Weissman,

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE PURCHASE OF SIMUNITION TRAINING EQUIPMENT FROM LOU'S POLICE DISTRIBUTORS, INC. IN THE AMOUNT OF $7,595.76 AND DANA SAFETY SUPPLY, INC. IN THE AMOUNT OF $11,469.80, FOR A TOTAL AMOUNT NOT TO EXCEED $19,510.56; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

RECOMMENDATION

It is recommended that the Village Commission approve the purchase of Simunition training equipment for the Police Department in the amount of $19,510.56

BACKGROUND AND ANALYSIS

The proposed Resolution seeks the Village Commission's approval to procure Simunition training equipment for the Police Department. The North Bay Village Police Department (NBVPD) is tasked with ensuring the safety and security of the community.

To fulfill this mission, NBVPD continually seeks advancements in training methodologies. Currently, the firearms training curriculum relies on static targets, which limits the development of dynamic response skills. To enhance officer competence and capability, the Department proposes incorporating a force-on-force training component using Simunition Training Equipment. This system enables officers to utilize their actual service weapons (handguns and rifles) against similarly armed opponents using paint-based "marking rounds." Simunition training provides realistic, scenario-based exercises where officers engage moving targets that actively return fire. This advanced training approach significantly improves decision-making, tactical response, and overall readiness, thereby strengthening the Police Department's ability to combat crime and maintain public safety.

The purchase of Simunition Training Equipment, including the required instructor training (date

TBD), will be fully funded through forfeiture monies. This ensures no impact on the general fund budget and no cost to taxpayers. The Simunition products are sourced solely by Lou's Police Distributors and the State Contract.

There are two quotes provided due to the fact that the items from Lou's Police Supply ($7,595.76) are classified as firearms and require the seller to be a Federal Firearms Licensee dealer. The invoice from Dana Safety Supply ($11,914.80), which is the Simunition dealer covers the non-firearm items that do not require a Federal Firearms License.

It is recommended that the Village Commission approve the purchase of Simunition training equipment for the Police Department in the amount of $19,510.56

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
Fund Name: Police - Special Department Supplies
Forfeiture / GL Line-Item Number: 107-21-521-5231
Total Budget Allocated: $30,000
Encumbered Amount: 0
Remaining Balance: $10,489.44
Amount Requested: $19,510.56

PERSONNEL IMPACT
NONE

ATTACHMENTS
Resolution Police Dept Simunition Training Equipment.DOCX
Exhibit A-Lou's Quote-Quotation - S13595.pdf
LPD Glock Sole Source NBVPD 12042025 - Signed.pdf
Dania Safety Supply Quote.pdf
Dania Safety Supply price sheet.pdf

RESOLUTION NO. 2026-_____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, APPROVING THE PURCHASE OF SIMUNITION TRAINING EQUIPMENT FROM LOU'S POLICE DISTRIBUTORS, INC. IN THE AMOUNT OF $7,595.76 AND DANA SAFETY SUPPLY, INC. IN THE AMOUNT OF $11,469.80, FOR A TOTAL AMOUNT NOT TO EXCEED $19,510.56; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, North Bay Village (the "Village") desires to purchase simunition training equipment, inclusive of equipment classified as "firearms" (the "Firearms Equipment") and non-firearms items (the "Non-Firearms Equipment") (collectively, the "Equipment) for the Village's Police Department (the "Department"); and

WHEREAS, Lou's Police Distributors, Inc. ("LPD") is an authorized Federal firearms licensed law enforcement dealer for sales of the Firearms Equipment in South Florida; and

WHEREAS, LPD provided a quote for the purchase of the Firearms Equipment attached hereto as Exhibit "A" in the amount of $7,595.76 (the "LPD Quote"); and

WHEREAS, Dana Safety Supply, Inc. ("DSS") provide a quote for the purchase of the Non-Firearms Equipment attached hereto as Exhibit "B" in the amount of $11,914.80 (the "DSS Quote"); and

WHEREAS, Section 36.25(L) of the Village Code of Ordinances (the "Code") provides that the Village Commission may award a contract without sealed bidding upon a finding that the process of competitive bidding and competitive proposals is not in the best interest of the Village; and

WHEREAS, the Village has budgeted forfeiture funds for the purchase of the Equipment; and

WHEREAS, given the nature of the Equipment, the Village Commission finds that the process of competitive bidding and competitive proposals is not in the best interest of the Village; and

WHEREAS, pursuant to Section 36.25(L) of the Village Code, the Village Commission desires to authorize the Village Manager to purchase the Firearms

Equipment from LPD in the amount of $7,595.76 and Non-Firearms Equipment from DSS in the amount of $11,914.80, consistent with the LPD Quote and DSS Quote attached hereto as Exhibit “A” and “B,” respectively, for a total amount not to exceed $19,510.56 for the Equipment utilizing federal police forfeiture funds; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval. That the Village Commission hereby approves the purchase of the Firearms Equipment from LPD in the amount of $7,595.76 and Non-Firearms Equipment from DSS in the amount of $11,914.80, consistent with the LPD Quote and DSS Quote attached hereto as Exhibit “A” and “B,” respectively, for a total amount not to exceed $19,510.56 for the Equipment utilizing federal police forfeiture funds.

Section 3. Implementation. That the Village Manager is hereby authorized to execute any purchase order or required documentation for the purchases described in this Resolution, and to take any such further action as may be necessary to implement the purpose and provisions of this Resolution, including the expenditure of budgeted funds.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld _____
Vice Mayor Goran Cuk _____
Commissioner Doris Acosta _____
Commissioner Richard Chervony _____
Commissioner Andy Rotondaro _____

PASSED AND ADOPTED on this 20th day of January, 2026.

Rachel Streitfeld, Mayor

ATTEST:

Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE SOLE USE AND RELIANCE OF NORTH BAY VILLAGE:

Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

Lou's Police Distributors, Inc.
7815 W 4th Ave
Hialeah, FL 33014
United States

Invoicing Address:
North Bay Village PD
1666 Kennedy Causeway
Suite 300
North Bay Village FL 33141
United States
305-758-2626

Shipping Address:
North Bay Village PD, North Bay Village Police Department
Delivery-Ofc. Polanco
1666 Kennedy Causeway
Suite 402
North Bay Village FL 33141
United States

North Bay Village PD
1666 Kennedy Causeway
Suite 300
North Bay Village FL 33141
United States
305-758-2626
Tax ID: 85-8012621652C-8

Quotation # S13595

Order Date:	Quotation Date:	Expiration:	Salesperson:
04/09/2025 22:24:43	04/09/2025 22:12:42	01/17/2026	Jimmy Hare

Description	Serial #	Quantity	Unit Price	Taxes	Amount
[UA455ST202MOS] Glock GLOCK 45T FS FXD 5.5lb MOS		8.00 Units	454.00	Tax Exempt	$ 3,632.00
[69424] Streamlight TLR-7X Flex – Includes Low, High Switch mounted on light Black		8.00 Units	140.39	Tax Exempt	$ 1,123.12
[HE507C-GR X2 LEM] HOLOSUN 507C X2 OPEN REFLEX SIGHT GREEN (LEM)		8.00 Units	298.19	Tax Exempt	$ 2,385.52
[GL-RSH-ST] STEEL MIL/LEO Adapter Trijicon RMR / SRO / RCR / Holosun 407C / 507C / 507Comp / 508T / C&H EDC-XL / COMP Fits GLOCK MOS		8.00 Units	56.89	Tax Exempt	$ 455.12

Untaxed Amount	$ 7,595.76
FL - 7% Sales Tax	$ 0.00
Total	$ 7,595.76

Lou's Police Distributors, Inc.
7815 W 4th Ave
Hialeah, FL 33014
United States

Please see our Terms and Conditions of sale at our website.

Payment terms: 30 Days

Lou's Police Distributors, Inc.
Serving Peacekeepers and Public since 1954

December 4, 2025

To: Richard Weissman, Assistant Chief
North Bay Village Police Department
1666 Kennedy Causeway
Suite 300
North Bay Village, FL 33141

From: Nick Christian, CEO
Lou's Police Distributors, Inc.
7815 West 4th Ave
Hialeah, FL 33014

Re: Glock Authorized Law Enforcement Distributor, South Florida

Assistant Chief Weissman,

Please accept the letter as notice that Lou's Police Distributors, Inc. is the only authorized Law Enforcement Agency distributor for Glock firearms based in the south Florida region. For more than three decades, Lou's Police Distributors, Inc. has proudly supported local south Florida (and statewide) Law Enforcement professionals with Glock firearms from our home in Hialeah, Florida.

Your mission demands readiness; ensuring it is ours – with trust, (local) service and commitment your department deserves. Thanks again for choosing Lou's Police Distributors, Inc. as your preferred partner.

Respectfully,

Nick Christian
President
Lou's Police Distributors, Inc.

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	572204-D
Customer No.	NBVPD

Bill To

CITY OF NORTH BAY VILLAGE PD
1666 KENNEDY CAUSEWAY
SUITE 300
NORTH BAY VILLAGE, FL 33141

Contact: LT. CASASI
Telephone: (786) 714-1440
E-mail: Mcasais@NBVillage.com

Ship To

CITY OF NORTH BAY VILLAGE PD
1666 KENNEDY CAUSEWAY
SUITE 300
NORTH BAY VILLAGE, FL 33141

Contact: LT. CASASI
Telephone: (786) 714-1440
E-mail: Mcasais@NBVillage.com

CCOST

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
04/02/25	UPS GROUND FREIGHT	QUOTED FREIGHT	SIMS	NET30

Entered By	Salesperson	Ordered By	Resale Number
Richard Haddad	Richard Haddad- Miami	LT. CASAIS	85-8012621652c8

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
10	10	Y	8972264 SIMM FX9004 HELMET HEAD PROTECTOR Warehouse: MIAM BLACK - ONE SIZE FITS ALL	216.0000	2,160.00
10	10	Y	8971764 SIM FX® 9000 Protective Throat Collar (one size) Warehouse: MIAM REPLACES OLD # 8971760 --- **********	53.2000	532.00
8	8	Y	8971770 SIMUNITION FX9000 GROIN PROTECTION - MALE Warehouse: MIAM	63.6500	509.20
3	3	Y	8971771 SIMUNITION FX9000 GROIN PROTECTION - FEMALE Warehouse: MIAM	53.2000	159.60
4	4	Y	5330021 SIM FX GEN2 9MM RED MAKRING ROUNDS - 500RD CASE Warehouse: MIAM	306.8500	1,227.40
4	4	Y	5330022 SIMUNITION 9MM FX BLUE GEN 2, 50 RDS/BX, 500 RDS/CS Warehouse: MIAM 9 mm FX® Blue GEN2 50 rds/box - 500 rds/case	306.8500	1,227.40

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Print Time	06:52:14 AM
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Printed By: Richard Haddad

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	572204-D
Customer No.	NBVPD

Bill To	Ship To
CITY OF NORTH BAY VILLAGE PD 1666 KENNEDY CAUSEWAY SUITE 300 NORTH BAY VILLAGE, FL 33141	CITY OF NORTH BAY VILLAGE PD 1666 KENNEDY CAUSEWAY SUITE 300 NORTH BAY VILLAGE, FL 33141
Contact: LT. CASASI **Telephone:** (786) 714-1440 **E-mail:** Mcasais@NBVillage.com	**Contact:** LT. CASASI **Telephone:** (786) 714-1440 **E-mail:** Mcasais@NBVillage.com

CCOST

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
04/02/25	UPS GROUND FREIGHT	QUOTED FREIGHT	SIMS	NET30

Entered By	Salesperson	Ordered By	Resale Number
Richard Haddad	Richard Haddad- Miami	LT. CASAIS	85-8012621652c8

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
2	2	Y	5359101 SIMUNITION 5.56 FX MARKING ROUND RED - 500RD CASE Warehouse: MIAM	399.9500	799.90
5	5	Y	5306003 SIMM 9MM SECURE BLANK LOUD GEN2-500RSD Warehouse: MIAM *REPLACES 5306001	234.6500	1,173.25
2	2	Y	5359108 SIM 5.56 SECURIBLANK TOXFREE - LOUD - 500 RD CS Warehouse: MIAM 20 ROUNDS PER BOX --- 500 ROUNDS PER CASE FOR M4 / M16 / C7 / C8 / G36 5358319 - 1000 RD CASE HAS BEEN DISCONTINUED **********	399.9500	799.90
3	3	Y	5308990 SIMU M4/M16/AR15 CONVERSION BOLT W/O SPORTER BLC Warehouse: MIAM ********** INCLUDES DROP-IN BOLT ONLY. NOTE: FOR USE ONLY ON WEAPONS WITH NO SPORTER BLOCK ------- **********	312.5500	937.65
1	1	Y	MISC TARIFF Warehouse: MIAM	1,943.5000	1,943.50

Print Date	04/09/25
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Printed By: Richard Haddad

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	572204-D
Customer No.	NBVPD

Bill To	**Ship To**
CITY OF NORTH BAY VILLAGE PD 1666 KENNEDY CAUSEWAY SUITE 300 NORTH BAY VILLAGE, FL 33141	CITY OF NORTH BAY VILLAGE PD 1666 KENNEDY CAUSEWAY SUITE 300 NORTH BAY VILLAGE, FL 33141
Contact: LT. CASASI **Telephone:** (786) 714-1440 **E-mail:** Mcasais@NBVillage.com	**Contact:** LT. CASASI **Telephone:** (786) 714-1440 **E-mail:** Mcasais@NBVillage.com

CCOST

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
04/02/25	UPS GROUND FREIGHT	QUOTED FREIGHT	SIMS	NET30

Entered By	Salesperson	Ordered By	Resale Number
Richard Haddad	Richard Haddad- Miami	LT. CASAIS	85-8012621652c8

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
			BRADFORD SHERIFF CONTRACT PRICING BCSO2019-01		

Approved By: _____

☐ **Approve All Items & Quantities**

Quote Good for 30 Days

Print Date	04/09/25
Print Time	06:52:14 AM
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Printed By: Richard Haddad

Subtotal	11,469.80
Freight	445.00
Order Total	11,914.80

Defense Products (46000000-21-STC) Price Sheet

DANA SAFETY SUPPLY, INC.

GROUP 3: TRAINING EQUIPMENT/MATERIALS (INCLUDING K9 EQUIPMENT AND TRAINING AMMUNITION)

Manufacturer/Brand	Model Number	Description	Discount
Simunition	5320761	9 mm FX® Red 50 rds/box - 500 rds/case	7.25%
Simunition	5320762	9 mm FX® Blue 50 rds/box - 500 rds/case	7.25%
Simunition	5320763	9 mm FX® Orange 50 rds/box - 500 rds/case	7.25%
Simunition	5320764	9 mm FX® Yellow 50 rds/box - 500 rds/case	7.25%
Simunition	5320765	9 mm FX® Green 50 rds/box - 500 rds/case	7.25%
Simunition	5320766	9 mm FX® White 50 rds/box - 500 rds/case	7.25%
Simunition	5320771	9 mm FX® Red Toxfree® 50 rds/box - 500 rds/case	7.25%
Simunition	5320772	9 mm FX® Blue Toxfree® 50 rds/box - 500 rds/case	7.25%
Simunition	5320773	9 mm FX® Orange Toxfree® 50 rds/box - 500 rds/case	7.25%
Simunition	5320774	9 mm FX® Yellow Toxfree® 50 rds/box - 500 rds/case	7.25%
Simunition	5320775	9 mm FX® Green Toxfree® 50 rds/box - 500 rds/case	7.25%
Simunition	5320776	9 mm FX® White Toxfree® 50 rds/box - 500 rds/case	7.25%
Simunition	5359101	5.56 mm FX® Red Clipped Toxfree® for M4/M16 - 20 rds/box - 500 rds/case	7.25%
Simunition	5359102	5.56 mm FX® Blue Clipped Toxfree® for M4/M16 - 20 rds/box - 500 rds/case	7.25%
Simunition	5359104	5.56 mm FX® Yellow Clipped Toxfree® for M4/M16 - 20 rds/box - 500 rds/case	7.25%
Simunition	5359106	5.56 mm FX® White Clipped Toxfree® for M4/M16 - 20 rds/box - 500 rds/case	7.25%
Simunition	5358291	5.56 mm FX® Red Clipped Lead Primers for M4/M16 - 20 rds/box - 500 rds/ case	7.25%
Simunition	5358292	5.56 mm FX® Blue Clipped Lead Primers for M4/M16 - 20 rds/box - 500 rds/ case	7.25%
Simunition	5358401	5.56 mm FX® Red Clipped Toxfree® for C7/C8, HK416 - 20 rds/box - 1000 rds/case	7.25%
Simunition	5358402	5.56 mm FX® Blue Clipped Toxfree® for C7/C8, HK416 - 20 rds/box - 1000 rds/case	7.25%
Simunition	5358404	5.56 mm FX® Yellow Clipped Toxfree® for C7/C8, HK416 - 20 rds/box - 1000 rds/case	7.25%
Simunition	5358406	5.56 mm FX® White Clipped Toxfree® for C7/C8, HK416 - 20 rds/box - 1000 rds/case	7.25%
Simunition	5360121	5.56 mm FX® Red Clipped Toxfree® for G36, FNC, AK5, SIG 550/551, FN SCAR 20 rds/box - 500 rds/case	7.25%
Simunition	5360122	5.56 mm FX® Blue Clipped Toxfree® for G36, FNC, AK5, SIG 550/551, FN SCAR 20 rds/box - 500 rds/case	7.25%
Simunition	5360124	5.56 mm FX® Yellow Clipped Toxfree® for G36, FNC, AK5, SIG 550/551, FN SCAR 20 rds/box - 500 rds/case	7.25%
Simunition	5360126	5.56 mm FX® White Clipped Toxfree® for G36, FNC, AK5, SIG 550/551, FN SCAR 20 rds/box - 500 rds/case	7.25%
Simunition	5358421	5.56 mm FX® Red Linked Toxfree® for MINIMI/M249/C9 - 50 rds/box - 800 rds/case MOQ of 50,400 rds is applied	7.25%
Simunition	5358422	5.56 mm FX® Blue Linked Toxfree® for MINIMI/M249/C9 - 50 rds/box - 800 rds/case MOQ of 50,400 rds is applied	7.25%
Simunition	5358426	5.56 mm FX® White Linked Toxfree® for MINIMI/M249/C9 - 50 rds/box - 800 rds/case MOQ of 50,400 rds is applied	7.25%
Simunition	5358271	5.56 mm FX® Red Clipped for SA80 20 rds/box -1000 rds/case MOQ of 50,000 rds is applied	7.25%
Simunition	5358272	5.56 mm FX® Blue Clipped for SA80 20 rds/box -1000 rds/case MOQ of 50,000 rds is applied	7.25%
Simunition	5357411	5.56 mm FX® Red Clipped Toxfree® for FAMAS - 20 rds/box - 1000 rds/case MOQ of 50,000 rds is applied	7.25%
Simunition	5357412	5.56 mm FX® Blue Clipped Toxfree® for FAMAS - 20 rds/box - 1000 rds/case MOQ of 50,000 rds is applied	7.25%
Simunition	5320779	9 mm FX® Toxfree® Non-Marking Cartridges 50 rds/box - 500 rds/case	7.25%

Simunition	5360149	5.56 mm FX® Toxfree® GEN2 Non-marking cartridges clipped for M4/M16 type 20 rds/box - 500 rds/case	7.25%
Simunition	5360169	5.56 mm FX® GEN2 Non-Marking Toxfree® for C7/C8 - 20 rds/box - 500 rds/case	7.25%
Simunition	5306003	9 mm SecuriBlank® Loud Toxfree® GEN2 50 rds/box - 500 rds/case	7.25%
Simunition	5359108	5.56 mm Securiblank® Loud Clip Toxfree® for M4/M16/C7/C8/G36 20 rds/box - 500 rds/case	7.25%
Simunition	5358298	5.56mm Securiblank® Loud Lead Primer for M4/M16/C7/C8/G36 - 20 rds/box - 500 rds/ case	7.25%
Simunition	5306006	9 mm Securiblank® Quiet Toxfree® GEN2 50 rds/box - 500 rds/case	7.25%
Simunition	5306009	9 mm Securiblank® Inert 50 rds/box - 500 rds/case	7.25%
Simunition	5359107	5.56 mm Securiblank® Quiet Toxfree® M4/M16 20 rds/box - 500 rds/case	7.25%
Simunition	5308030	9 mm CQT® Toxfree® 50 rds/box - 1000 rds/case MOQ of 50,000 rds is applied	7.25%
Simunition	5357660	5.56 mm CQT® clipped for M4/M16/C7/C8 20 rds/box - 1000 rds/case MOQ of 50,000 rds is applied	7.25%
Simunition	5357680	5.56 mm CQT® clipped for FNC, AK5, G36, SIG 550/551 20 rds/box - 1000 rds/case MOQ of 50,000 rds is applied	7.25%
Simunition	5302063	** 9 X 19 mm Greenshield® Toxfree® 100 grains/6.5 grammes 50 rds/box - 1000 rds/case Call for availability and pricing MOQ may apply	7.25%
Simunition	5353635	** 5.56 mm Greenshield® 45 grains - 30 rds/box - 1000 rds/case Call for availability and pricing MOQ may apply	7.25%
Simunition	5308270	Beretta 92 FS (M9) (9 mm) - 96 (.40 S&W) Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5308290	Beretta 92 FS Centurion (9 mm) - 96 Centurion (.40 S&W) Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5311460	Beretta PX4 standard (9 mm/.40 S&W) Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5312900	Beretta APX MOS (9 mm) Call for pricing MOQ applies -	7.25%
Simunition	5305810	****** Colt 1911 (.45 ACP) Call for availability and pricing Comes with a magazine Until stock runs out	7.25%
Simunition		MOS kits indicating that MOS sights and MOS mounting plates are not supplied by GD-OTS Canada and must be purchased separately.	7.25%
Simunition	5312600	Glock 17 (9 mm), 22 & 35 (.40 S&W) and Glock 31 (.357 SIG) GEN3 improved (not compatible with GEN4) Requires a 9 mm magazine, not included Until stock runs out	7.25%
Simunition	5312610	Glock 19 (9 mm) 23 (.40 S&W) GEN3 improved (Not compatible with GEN4) Requires a 9 mm magazine, not included Until stock runs out	7.25%
Simunition	5313870	Glock 17 (9 mm), 22/35 (.40 S&W) and Glock 31 (.357 SIG) GEN4 MOS (Not compatible with previous Generation Glocks) Requires a 9 mm magazine, not included	7.25%
Simunition	5312025	Glock 19/23 (.40 S&W) GEN4 (Not compatible with previous Generation Glocks) Requires a 9 mm magazine, not included Until stock runs out	7.25%
Simunition	5314370	Glock 19/23 (.40 S&W) GEN5 MOS (Not compatible with previous Generation Glocks) Requires a 9 mm magazine, not included	7.25%
Simunition	5314350	Glock 17 (9 mm) 22/35 (.40 S&W), Glock 31 (.357 SIG) GEN5 MOS (Not compatible with previous Generation Glocks) Requires a 9 mm magazine, not included	7.25%
Simunition	5308650	H&K USP Std (9 mm/.40 S&W) Requires a 9 mm magazine, not included MOQ applies -	7.25%

Simunition	5311290	H&K USP Compact (9 mm/.40 S&W) Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5311390	H&K P2000 (9 mm/.40 S&W) Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5311755	H&K P30 (9 mm/.40 S&W) Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5313500	***** H&K VP9 (9 mm) Until stock runs out	7.25%
Simunition	5314385	***** H&K MP7 (9 mm) - Bolt, barrel, 2 magazine MOQ applies -	7.25%
Simunition		MOS / Romeo sight and MOS / Romeo mounting plates are not supplied by GD-OTS Canada and must be purchased separately.	7.25%
Simunition	5306890	SIG P228 (9 mm) MOQ applies -	7.25%
Simunition	5307500	SIG P226 (9 mm) MOQ applies -	7.25%
Simunition	5308580	SIG P226 S/Steel (.357 SIG/.40 S&W) Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5308590	SIG P226 S/Steel (9 mm) MOQ applies -	7.25%
Simunition	5309160	SIG P229 (9 mm/.40 S&W/.357) Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5306700	SIG P225 - P6 (9 mm) Call for availability and pricing MOQ applies -	7.25%
Simunition	5313070	SIG P320 Full size (9 mm/.40 S&W) Requires 9 mm magazine, not included Until stock runs out	7.25%
Simunition	5313330	SIG P320 compact/carry (9 mm/.40 S&W) Requires 9 mm magazine, not included Until stock runs out	7.25%
Simunition	5314320	SIG M17 Full Size MOS (9 mm / .40 S&W) Call for pricing	7.25%
Simunition	5314330	SIG M18 compact/carry MOS (9 mm / .40 S&W) Call for pricing	7.25%
Simunition	5309030	SIG PRO 2009/2340 (9 mm /.40 S&W) Requires a 9 mm magazine, not included Call for availability and pricing MOQ applies -	7.25%
Simunition	5314540	SIG MCX Rattler (9 mm) 5.5"BBL MOQ applies -	7.25%
Simunition	5314550	SIG MCX Rattler (9 mm) 9" BBL MOQ applies -	7.25%
Simunition	5315600	SIG P320 Romeo Full size (9 mm) Call for pricing MOQ applies -	7.25%
Simunition	5315700	SIG P320 Romeo compact/carry (9 mm / .40 S&W) Call for pricing	7.25%
Simunition	5302080	S&W Series 590X (9 mm) Call for availability and pricing Until stock runs out	7.25%
Simunition	5304720	S&W Series 400X (.40 S&W) Requires a 9 mm magazine, not included Until stock runs out	7.25%
Simunition	5304850	S&W Series 594X (9 mm) MOQ applies -	7.25%
Simunition	5306680	S&W Series 690X (9 mm) Discontinued once stocks run out Until stock runs out	7.25%
Simunition	5314740	S&W M&P (9 mm)/.40 S&W) Requires a 9mm magazine, not included MOQ applies -	7.25%
Simunition	5314580	S&W M&P Universal barrel Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5315800	S&W M&P M2.0 (9 mm) Full size 4.2" BBL MOS Requires a 9 mm magazine, not included	7.25%
Simunition	5314210	S&W M&P M2.0 (9 mm) Compact 4" BBL Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5308900	***** Walther P99 (9 mm) QA Call for availability and pricing Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5308910	***** Walther P99 (9 mm/.40 S&W) DAO Call for availability and pricing Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5312440	***** Walther PPQ (9 mm) Call for availability and pricing Requires a 9 mm magazine, not included MOQ applies -	7.25%
Simunition	5303890	Browning HP (9 mm) Discontinued once stock runs out	7.25%
Simunition	5310150	CZ75D (9 mm) Discontinued once stock runs out Call for pricing	7.25%

Simunition	5313550	FN509 (Full size) (9 mm) MOQ applies -	7.25%
Simunition	5313150	Springfield XD-9 (9 mm) Call for pricing Until stock runs out	7.25%
Simunition	5313730	Springfield XD-9 MOD2 (9 mm) Call for pricing Until stock runs out	7.25%
Simunition	5313960	Canik TP9 Elite (9 mm) Call for pricing MOQ applies -	7.25%
Simunition	5316030	Canik METE SFX (9 mm) Call for pricing MOQ applies -	7.25%
Simunition	5500490SP	Spare .38 SPL (set of 7)	7.25%
Simunition	5500500SP	Spare .357 Mag. (set of 7)	7.25%
Simunition	5312430	12 gauge Pump Action 2 3/4, 3" for use with 9 mm FX®	7.25%
Simunition	5302580	H&K MP5 SD (9 mm) MOQ applies -	7.25%
Simunition	5303330	H&K MP5 (9 mm)	7.25%
Simunition	5306770	H&K MP5-K / MP5KA4 / MP5KA5 (9 mm) MOQ applies -	7.25%
Simunition	5309380	H&K MP5-N SMG (9 mm) MOQ applies -	7.25%
Simunition	5314760	SIG MPX 4.5" BBL (9 mm) (semi-auto only) MOQ applies -	7.25%
Simunition	5314770	SIG MPX 6" BBL (9 mm) (semi-auto only) Call for pricing MOQ applies -	7.25%
Simunition	5313780	SIG MPX 8" BBL (9 mm) (semi-auto only) MOQ applies -	7.25%
Simunition	5305655	****** M4A1- Flat top (14.5" bbl) - 9 mm Upper Kit Blue Handguard (includes 2 magazines)	7.25%
Simunition	5306585	****** M16A3 Carbine (16.25" bbl) - 9 mm Upper Kit Blue Handguard	7.25%
Simunition	5306736	* Colt SMG (9 mm) - 9 mm Upper Kit Blue Handguard Until stock runs out	7.25%
Simunition	5308815	****** M16A3 Commando (10.5" bbl) - 9 mm Upper Kit Blue Handguard	7.25%
Simunition	5307425	****** Colt AR-15 - 16.25" - Flat top - 9 mm Upper Kit Blue Handguard w/Sporter block only Call for availability and pricing Until stock runs out	7.25%
Simunition	5310950	OPFOR Conversion Kit for M4/M16 Carbine 9 mm (AK47 Look-Alike) Call for availability and pricing	7.25%
Simunition	5314390	AR15/M4/M16 - 9 mm parts kit 16.25" BBL	7.25%
Simunition	5308990	Bolt 5.56 mm M4/M16/AR15 w/o Sporter Block / C7/C8/ SIG 516/SIG M400	7.25%
Simunition	5311350	Bolt/Bolt Carrier ass'y for 5.56 mm H&K 416/M4 Variants Bolt/Bolt Carrier ass'y for H&K 416/M4/M16/C7/C8/SIG 516 (5.56 mm) Requires a 5.56 mm magazine, not included	7.25%
Simunition	5309310	Bolt 5.56 mm FNC/AK5 Family Call for availability and pricing	7.25%
Simunition	5310120	Bolt 5.56 mm SIG 551 Call for availability and pricing Discontinued once stock runs out	7.25%
Simunition	5310170	Bolt 5.56 mm SA80A2 Special Order Call for availability and pricing	7.25%
Simunition	5313420	SIG MCX (5.56 mm) Requires a 5.56 mm magazine, not included	7.25%
Simunition	5314610	Bolt 5.56 mm FN SCAR - SC with fixed handle for Carbine with 7.5" barrel length only MOQ applies -	7.25%
Simunition	5314620	Bolt 5.56 mm FN SCAR - L (Standard and CQC barrel) MOQ applies -	7.25%
Simunition	5314630	Bolt 5.56 mm FN SCAR - L with fixed handle (Standard and CQC barrel) MOQ applies -	7.25%
Simunition	5314480	SIG MCX Rattler PCB (5.56 mm) 5.5" BBL MOQ applies -	7.25%
Simunition	5314490	SIG MCX Rattler PCB (5.56 mm) 9" BBL Call for pricing MOQ applies -	7.25%
Simunition	5308440	Bolt 5.56 mm FN MINIMI M249 with Blue Feed Tray (do not use Blue Feed Tray or Discriminator for CQT®) MOQ applies -	7.25%
Simunition	5310450	Bolt 5.56 mm FN MINIMI M249 with Blue Discriminator (do not use Blue Feed Tray or Discriminator for CQT®) MOQ applies -	7.25%

Simunition	5314380	***** H&K Dedicated MP7 (9 mm) Semi-auto only (includes 2 magazine) Call for availability and pricing MOQ applies -	7.25%
Simunition	5312400	9 mm FX® Conversion Kit for 40 mm Non-Lethal Grenade Launcher comes with 3 rounds.	7.25%
Simunition	5312405SP	9 mm FX® Conversion Kit for 40 mm Non-Lethal Grenade Launcher - Single unit	7.25%
Simunition	5312419SP	O Ring for Discriminator - 40 mm Grenade Launcher (pack of 5)	7.25%
Simunition	5312410SP	Blue Discriminator Ring (2 per bag)	7.25%
Simunition	5312404SP	Discriminating Removal Tool Assembling (1 per pack)	7.25%
Simunition	8971790	FX® 9002 Helmet Head Protector with Nasal Seal (Black)	7.25%
Simunition	8971800	FX® 9002 Helmet Head Protector with Nasal Seal (Blue) Discontinued once stock runs out	7.25%
Simunition	8971999	FX® 9003 Helmet Head Protector (Desert Tan) Discontinued once stock runs out	7.25%
Simunition	8971998	FX® 9003 Helmet Head Protector (Black)	7.25%
Simunition	8971764	FX® 9000 Protective Throat Collar - One size fits all	7.25%
Simunition	8971281	FX® 9000 Protective Sleeves (S/M) Discontinued once stock runs out	7.25%
Simunition	8971286	FX® 9000 Protective Sleeves (L/XL) Discontinued once stock runs out	7.25%
Simunition	8971517	FX® 9000 Arm Protectors (1 pair)	7.25%
Simunition	8971830	FX® 9000 Protective Vest (One size fits most - Men)	7.25%
Simunition	8972300	FX® 9000 Protective Vest (XXL - Men) Call for availability and pricing MOQ applies -	7.25%
Simunition	8971835	FX® 9000 Protective Vest (Women)	7.25%
Simunition	8971875	FX9000 Improved Protective Gloves (S)	7.25%
Simunition	8971876	FX9000 Improved Protective Gloves (M)	7.25%
Simunition	8971877	FX9000 Improved Protective Gloves (L)	7.25%
Simunition	8971878	FX9000 Improved Protective Gloves (XL)	7.25%
Simunition	8971884	FX9000 Protective Gloves (XXL) Discontinued once stock runs out	7.25%
Simunition	8971770	FX® 9000 Groin Protector - Male	7.25%
Simunition	8971771	FX® 9000 Groin Protector - Female	7.25%
Simunition	8971215	FX® 9000 Protective Pants, Small Discontinued once stock runs out	7.25%
Simunition	8971216	FX® 9000 Protective Pants, Medium Until stock runs out	7.25%
Simunition	8971217	FX® 9000 Protective Pants, Large Discontinued once stock runs out	7.25%
Simunition	8971218	FX® 9000 Protective Pants, X-Large Discontinued once stock runs out	7.25%
Simunition	8971315SP	Storage pouch for mask FX® 9002/FX® 9003	7.25%
Simunition	8972090SP	FX® 9002/FX® 9003 Anti-Fog dry cloth	7.25%
Simunition	5305801SP	******* Magazine, Colt 1911 (Modified for 9 mm FX®) (, Canadian Export Laws) Until stock runs out	7.25%
Simunition	5308310SP	9 mm FX® Magazine (20 rds) for M16/M4 Upper Kit	7.25%
Simunition	5308312SP	9 mm Securiblank® Magazine (20 rds) for M16/M4 Upper Kit	7.25%
Simunition	5311070SP	9 mm FX® (HK416) Magazine	7.25%
Simunition	5311731SP	** Magazine for M21 Until stock runs out	7.25%
Simunition	5314140SP	******* 5,56mm FX® Magazine (30 rds) M16 Type (C7-C8, SA80, HK416, FN, FN SCAR, FAMAS G2) (, Canadian Export Laws)	7.25%
Simunition	5314530SP	H&K MP7 9 mm magazine	7.25%
Simunition	5308438SP	5.56 mm Cleaning Kit containing T-handle with cleaning wire and 2 bronze brushes	7.25%
Simunition	5312225SP	Bronze Brushes .243/.25 cal. Rifle for 5.56 mm Rifle in a plastic tube (pack of 2)	7.25%
Simunition	5309427SP	Stainless Steel Brushes 9 mm/.357/.38 cal. for 9 mm kits in a plastic tube (pack of 2 brushes)	7.25%
Simunition	5310310SP	Blue FX® Tape 216.5' roll	7.25%

Simunition	5310311SP	Yellow CQT® Tape 50' roll	7.25%
Simunition	5310790SP	Disassembly tool for Simunition® 9 mm FX® magazine (5308310SP) Call for pricing	7.25%
Simunition	5311840SP	FX® Projectile (5.56 mm/9 mm) Extraction Tool	7.25%
Simunition	5312790SP	Simunition Mag Catch Beretta PX4	7.25%
Simunition	5311480SP	Locking Block for Beretta PX4	7.25%
Simunition	5311486SP	** Spacer Recoil Rod for Beretta PX4	7.25%
Simunition	5311490SP	Spring Keeper for Beretta PX4	7.25%
Simunition	5311495SP	Spring Barrel for Beretta PX4	7.25%
Simunition	5302373SP	Feeding Ramp, Colt 1911	7.25%
Simunition	5305820SP	* Barrel positioning spring, Colt 1911	7.25%
Simunition	5304320SP	*** M4/M16 Firing Pin (only for 5308990)	7.25%
Simunition	5304390SP	Screw for Blue Bolt Carrier Guide for 5.56 mm Bolts and 9 mm Uppers (5 units/bag)	7.25%
Simunition	5304415SP	Blue Bolt Carrier Guide for 5.56 mm Bolts & 9 mm Uppers (5 units/Bag)	7.25%
Simunition	5304615SP	*** Extractor Assembly for M4/M16/C7/C8 Family (extractor, bumper and spring)	7.25%
Simunition	5305980SP	*** Recoil Spring, Colt 1911	7.25%
Simunition	5304295SP	Firing Pin Springs M4/M16, HK416, MCX (5 units/bag)	7.25%
Simunition	5304340SP	** Ejector for M4/M16	7.25%
Simunition	5306301SP	*** Buffer for M16	7.25%
Simunition	5304235SP	** Blue Handguard for M4A1 Carbine	7.25%
Simunition	5305015SP	** Blue Handguard for M16 Rifle for M16A2, M16A3, 20"	7.25%
Simunition	5305165SP	** Blue Handguard for M16 Carbine,14.5", 16" bbl, SMG and M16A3 Commando	7.25%
Simunition	5304180SP	*** Colt Rear Sight / Carrying Handle	7.25%
Simunition	5308499SP	Blue Barrel Indicator for M4/M16/AR15/M249 weapons	7.25%
Simunition	5305760SP	M4/M16/HK416/AR15 FX® Extractor Pin for 9 mm Upper and 5.56 mm Bolt Kit (10 units/bag)	7.25%
Simunition	5310515SP	** FN MINIMI M249/C9 Blue Discriminator Only	7.25%
Simunition	5308243SP	** Extractor for Glock 17 (Slide) 19, 22, 23, 31, 35-GEN3/GEN4	7.25%
Simunition	5308244SP	Extractor Pin Glock 17 (Slide) 19, 22, 23, 31, 35-GEN3/GEN4	7.25%
Simunition	5308245SP	Extractor Spring for Glock 17 (Slide) 19, 22, 23, 31,35-GEN3/GEN4 (5 units/bag)	7.25%
Simunition	5311341SP	Firing Pin Assy, Glock 17 (slide), 19, 22, 23, 31 & 35 (GEN3 only)	7.25%
Simunition	5308201SP	Barrel Ass'y Glock 17, 22, 31 & 35 (GEN2/GEN3)	7.25%
Simunition	5312027SP	Barrel Ass'y Glock 19, 23 (GEN3 Improved/GEN4) Call for pricing	7.25%
Simunition	**SPARE PARTS**	**MORE PARTS AVAILABLE UPON REQUEST**	7.25%
Simunition	5311271SP	Screws & Hex Key for Glock Kits (GEN3 only)	7.25%
Simunition	5307550SP	** Spare Spring Keeper (GEN3/GEN4)	7.25%
Simunition	5307650SP	Spare Open End Wrench 7/16" (GEN3/GEN4)	7.25%
Simunition	5311164SP	Screws for Glock 17, 22, 35, 19, S&W, M&P, USP slide catch (10 units/pack)	7.25%
Simunition	5312001SP	Spare Barrel Glock 17/22 (GEN4 only)	7.25%
Simunition	5308221SP	Spare Slide Back Plate (GEN3/GEN4)	7.25%
Simunition	5312020SP	Spare Slide Glock 17/22 (GEN4 only)	7.25%
Simunition	5308230SP	Spare Slide Block (GEN3/GEN4)	7.25%
Simunition	5308238SP	Spare Slide Screw (GEN3/GEN4)	7.25%
Simunition	5308258SP	** Spare Firing Pin Spring (GEN3/GEN4)	7.25%
Simunition	5308259SP	** Spare Striker Guide (GEN3/GEN4)	7.25%
Simunition	5301760SP	Rod Insertion Tool - MP5 Family	7.25%
Simunition	5301770SP	Insertion Tool - MP5 Family	7.25%
Simunition	5301780SP	Removal Tool - MP5 Family	7.25%
Simunition	5301790SP	Allen Key, H&K MP5 (5303330)	7.25%
Simunition	5301810SP	** Locking Piece - MP5 Family	7.25%
Simunition	5302665SP	Set Screw / Front Part, H&K MP5 SD (5302580)	7.25%
Simunition	5302740SP	Allen Key 9/64", H&K MP5 SD (5302580)	7.25%
Simunition	5303342SP	Barrel Insert, H&K MP5 (5303330, 5309380, 5302580)	7.25%
Simunition	5303350SP	Holding Device, H&K MP5 (5303330)	7.25%
Simunition	5303351SP	Screws for MP5 Barrel Holding Device (4 units/pack)	7.25%

Simunition	5306788SP	Allen Key 5/32" for MP5 (K-5306770, PDW-5307570, SD-5302580)	7.25%
Simunition	5306790SP	Barrel Insert, H&K MP5 K (5306770)	7.25%
Simunition	5307572SP	Barrel Insert MP5 K PDW	7.25%
Simunition	5308690SP	Barrel, H&K USP(5308650)	7.25%
Simunition	5308710SP	Recoil Spring, H&K USP(5308650)	7.25%
Simunition	5311336SP	** Recoil rod for H&K USP Compact (5311290)	7.25%
Simunition	5307581SP	Holding Device MP5K-PDW (5307570)	7.25%
Simunition	5314840SP	Barrel, H&K MP7 Call for pricing MOQ applies -	7.25%
Simunition	5306715SP	** Blue Ejector / Slide Catch, SIG P225	7.25%
Simunition	5306910SP	Feeding Ramp, SIG P228	7.25%
Simunition	5306930SP	Feeding Ramp, SIG P229	7.25%
Simunition	5306970SP	Feeding Ramp, SIG P225	7.25%
Simunition	5306990SP	** Magazine Follower, SIG P225	7.25%
Simunition	5307520SP	Feeding Ramp, SIG P226 (use with Kit PN 5307500)	7.25%
Simunition	5308581SP	Feeding Ramp, SIG P226 S/Steel (.357/.40 S&W) (Use with Kit PN 5308580)	7.25%
Simunition	5308591SP	Feeding Ramp, SIG P226 S/Steel (9 mm) (Use with Kit PN 5308590)	7.25%
Simunition	5309054SP	** Extractor, SIG P229/P226 S/Steel 9 mm/.357/.40 S&W	7.25%
Simunition	5309040SP	SIG PRO Replacement Barrel	7.25%
Simunition	5313440SP	Bumper for SIG MCX	7.25%
Simunition	5308837SP	Feeding Ramp Walther P99	7.25%
Simunition	5304904SP	Discriminator (2 3/4" - 3")	7.25%
Simunition	5312420SP	12 gauge 9 mm FX® Shell Adaptor, Discriminator not included (5 units)	7.25%
Simunition	5312690SP	Spent case push rod for Shotgun 9 mm	7.25%
Simunition	5311738SP	** Spare Striker Bushing S&W M&P (all models)	7.25%
Simunition	5311747SP	Spare Recoil Rod Spring for S&W M&P SecuriBlank® Only (PN 5311740)	7.25%
Simunition	5311745SP	** Spare Recoil Rod (Plated) for S&W M&P SecuriBlank® Only (PN 5311740)	7.25%
Simunition	5311113SP	M&P Feeding Ramp	7.25%
Simunition	5311144SP	S&W M&P Spare Ejector and Pin	7.25%
Simunition	5311138SP	S&W M&P Replacement slide	7.25%
Simunition	8971125SP	Back-Head Protector Warning - Although this back-head fits on the FX® 8000 version mask, the FX® 8000 mask does not provide sufficient protection for 5.56 mm FX® marking cartridges	7.25%
Simunition	8971291SP	FX® 9002 Replacement Lens	7.25%
Simunition	8971323SP	Set of Closed Cell Foam Inserts	7.25%
Simunition	8971020SP	Cover Valve Outlet	7.25%
Simunition	8971420SP	Anti-Soap Baffle	7.25%
Simunition	8971905SP	FX® 9003 Hard Top Cover and Foam	7.25%
Simunition	8971925SP	FX® 9003 Hard Top Cover Foams	7.25%
Simunition	8971021SP	FX® 9003 Goggle Assembly (Lens & Frame)	7.25%
Simunition	8971018SP	FX® 9003 Set of close cell foam (pack of 5)	7.25%

ITEM NO. 11.D

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Roger Hogg, Capital Improvements Project Manager

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. CMA2502 TO CHEN MOORE & ASSOCIATES, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES FOR THE NORTH BAY ISLAND (NBI) PHASE 1 STORMWATER IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED $325,959.82; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON (CIP MANAGER ROGER HOGG)**

RECOMMENDATION

It is recommended that the Village Commission authorize a work order with Chen Moore and Associates, Inc. to perform construction engineering services for the North Bay Island Phase 1 Stormwater Improvement Project.

BACKGROUND AND ANALYSIS

The proposed Resolution seeks the Village Commission's approval to authorize a work order with Chen Moore and Associates, Inc. to perform construction engineering services for the North Bay Island Phase 1 Stormwater Improvement Project.

The 2022 NBV Stormwater Master Plan outlines proposed stormwater system improvements for North Bay Island, divided into four phases. Due to significant existing and anticipated future flooding on North Bay Island, Year 1 improvements have been prioritized for this area. The current project scope includes the abandonment, removal, and disposal of the existing pump station and associated utility features, roadway reconstruction, and installation of upgraded drainage infrastructure. Key components include a new stormwater pump station with increased capacity from 6,000 GPM to 19,000 GPM, new injection wells, inlets, manholes, and related appurtenances.

On March 7, 2025, the Village issued ITB 2025-002 for the North Bay Island Stormwater Improvement Project. The Project consists of furnishing all materials, labor, equipment, services, and incidentals necessary to complete the proposed drainage and site development for the stormwater improvements at North Bay Island. This Project includes the abandonment, removal, and disposal of existing site and utility features, road reconstruction, and installation of drainage improvements, including, but not limited to, proposed stormwater pump station, gravity mains, force main, injection wells, inlets, and manholes.

The Evaluation Committee reviewed all the submitted proposals and determined that the lowest bidder, Solution Construction, Inc., was deemed non-responsive. Consequently, the next lowest responsive bidder, David Mancini & Sons, Inc. [DMSI], met with the ITB requirements. On November 18, 2025, the Village Commission authorized the Village Manager to negotiate and enter a Construction Agreement with David Mancini & Sons for the North Bay Island Phase 1 Stormwater Improvement Project for a contract amount of $11,623,151.00.

This is the Village's first major stormwater infrastructure construction project, and requires significant technical oversight, management and coordination. As such, on September 11, 2025, the Village CIP team sent out requests for qualifications for construction engineering and inspection services (CEI) to our engineering consultants under contract with the Village to provide continuing services. The Village received responses from two interested firms: Chen Moore and Associates and EXP. After reviewing the responses received, the CIP team elected to enter into negotiations with Chen Moore and Associates based on their team's qualifications and availability for the project.

It is recommended that the Village Commission approve a work order for the Construction, Engineering and Inspections services, WO #CMA2502, for a not-to-exceed amount of $325,959.82 to Chen Moore and Associates.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
Fund Name: CAPITAL PROJECTS FUND-GOB STORMWATER
GL Line-Item Number: 340-36-538-6307
Total GL: $44,827,615.00
Total Budgeted NBI Phase 1 project cost: $15,124,119.00
Amount Requested: $325,959.82
Remaining Balance Available for Phase 1: $3,178,008.18

PERSONNEL IMPACT
NONE

ATTACHMENTS
Resolution WO CEI for NBI Phase I - Chen Moore.DOCX
Phase I CEI_ Fee Proposal .pdf
Form - Evaluation Sheet.pdf

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. CMA2502 TO CHEN MOORE & ASSOCIATES, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES FOR THE NORTH BAY ISLAND (NBI) PHASE 1 STORMWATER IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED $325,959.82; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on December 12, 2023, the North Bay Village (the "Village") Commission adopted Resolution No. 2023-155 selecting various consultants pursuant to Request for Qualifications No. 2023-005 for continuing professional general architectural and engineering services and authorizing the Village Manager to negotiate and execute agreements with the various consultants; and

WHEREAS, pursuant to Resolution No. 2023-155, the Village entered into an agreement on April 18, 2024, with Chen Moore & Associates, Inc. (the "Consultant") as one of the selected firms (the "Agreement"); and

WHEREAS, on March 7, 2025, the Village issued Invitation to Bid No. 2025-002 (the "ITB") for all materials, labor, equipment, services, and incidentals necessary to construct the North Bay Island (NBI) Phase 1 Stormwater Improvement Project (the "Project"); and

WHEREAS, on November 18, 2025, the Village Commission adopted Resolution No. 2025-113 awarding the ITB to David Mancini & Sons, Inc. (the "Contractor") as the lowest, most responsive, and most responsible bidder, with a bid amount of $11,623,151 (inclusive of a $600,000 contingency), and authorized the execution of a construction contract with the Contractor for the Project; and

WHEREAS, in accordance with the terms of the Agreement, the Village solicited and Consultant submitted a proposal to provide the construction engineering and inspection services ("CEI Services") for the Project; and

WHEREAS, the Village Commission desires to authorize the Village Manager to issue Work Order CMA2502 to the Consultant for the CEI Services in substantially the form attached hereto as Exhibit "A" in an amount not to exceed $325,959.82 (the "Work

Order"), consistent with the Agreement previously entered into between the Village and Consultant; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Authorization. That the Village Commission hereby authorizes the Village Manager to issue the Work Order to the Consultant consistent with the Work Order attached hereto as Exhibit "A" and the Agreement previously executed in an amount not to exceed $325,959.82.

Section 3. Implementation. That the Village Manager and the Village Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld	_____
Vice Mayor Goran Cuk	_____
Commissioner Doris Acosta	_____
Commissioner Richard Chervony	_____
Commissioner Andy Rotondaro	_____

PASSED AND ADOPTED on this 20th day of January, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE SOLE USE AND RELIANCE OF NORTH BAY VILLAGE:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

WORK ORDER No. CMA2502

Dated this 15th day of December, 2025

NORTH BAY VILLAGE PUBLIC WORKS DEPARTMENT

NORTH BAY ISLAND PHASE I STORMWATER IMPROVEMENT PROJECT – PHASE I – CEI SERVICES

PROFESSIONAL SERVICES

This Task Order between North Bay Village, a Florida municipal corporation ("VILLAGE"), and Chen Moore and Associates, Inc., a Florida company authorized to transact business in Florida ("CONSULTANT"), is pursuant to the Continuing General Professional Engineering and Architectural Services Agreement dated April 18, 2024 ("MASTER AGREEMENT").

PROJECT DESCRIPTION

North Bay Village (VILLAGE) requires the assistance of CMA to perform Construction, Engineering, and Inspection ("CEI") Services for the North Bay Island Phase 1 Stormwater Improvement Project. CMA shall provide services which include but are not limited to design review, post-design review, and construction oversight assistance for the Project (herein referred to as the "CEI Services". The following proposal shall include the construction support services for a new storm water conveyance system, pump station (including deep injection well(s)), and associated pavement restoration for the Phase 1 basin on North Bay Island, to be constructed in accordance with the design documents, signed and sealed by BCC Engineering in October 2024.

SPECIFIC SCOPE OF SERVICES

The Scope of Services to be provided by CONSULTANT shall be as follows:

Task 1 – Preconstruction Services

- General coordination and meetings with the VILLAGE and others involved on the project including the selected Contractor, the design Engineer of Record (EOR), and other team members.

- Attendance, participation and input regarding value engineering options for the project with the selected Contractor, the design Engineer of Record (EOR), and other team members, as applicable.

- Attendance at a preconstruction meeting for the project construction. CMA shall prepare meeting minutes for distribution. The initial preconstruction meeting shall occur once the Notice to Proceed has been issued to the Contractor.

- Review of shop drawings for the project (only for concurrence with the permit documents)

- Attendance at weekly progress meetings during the preconstruction period of the project.

- Review and advisement of the project schedule during the preconstruction period of the project.

Task 2 – Construction Engineering Inspection Services

- Daily field observations through the duration of the construction. Field observations shall be provided jointly by the VILLAGE and the CONSULTANT. The CONSULTANT shall be present at the construction site daily during the construction phase of the Project and will be expected to be available for up to 8 hours per workday. CMA has estimated 1 staff per day and other support staff, as needed, for the duration of the project, as per the time estimate noted on this scope of services agreement. CONSULTANT shall review for adherence to the Construction Documents in regards to construction, workmanship, materials, etc. Daily reports shall include the following:
    - General Conditions including weather conditions
    - Contractor's work force counts by category
    - Description of work performed including location
    - Equipment utilized
    - Tests made and results, if applicable
    - Construction items for the day, including measures taken by the Contractor
    - Records of materials, equipment and labor
    - Logs of photographs
    - Summary of discussions had regarding the project (including conforming and non-confirming items, as well as items that may result in any potential change orders)

- Attendance at bi-weekly progress meetings during the construction period of the project. This will include the attendance of the project manager at every meeting and/or the project principal for half of the meetings. The meetings shall include and shall serve as a forum for coordination and discussion of construction progress, current issues for coordination, construction progress, schedule concerns/status, potential changes/conflicts, status of shop drawing submittals, etc. CONSULTANT shall prepare weekly meeting minutes for distribution. Review and discussion of the two-week look ahead (to be provided by the Contractor) shall occur at each meeting. CONSULTANT shall prepare a bi-weekly status report that will include the daily report.

- Review and advisement of the project schedule during the construction period of the project.

- Photographic records of daily activities within the daily reports

- Review of delivery of items to the site. Such items shall be identified in the daily reports.

- Issuance of Noncompliance Notices, as necessary and appropriate, per the Village's requested procedures (as applicable).

- Should the CONSULTANT witness damage to existing facilities, the CONSULTANT shall identify damaged areas by the Contractor and verify that the Contractor has notified the respective owner(s). Such report will be included in the daily reports.

- Should the CONSULTANT see areas where maintenance of traffic (MOT) or safety zones not be followed by the Contractor, the CONSULTANT shall note these concerns and inform the Contractor and the VILLAGE, as well as coordinate with the Contractor regarding their proposed remedy. Such report will be included in the daily reports.

- CONSULTANT shall coordinate with the Contractor and the VILLAGE upon receipt of Requests for Information and/or Construction Document Clarification. The Consultant shall coordinate with the EOR to assist in resolving resolutions.

- CONSULTANT shall perform an independent review of any submitted change orders by the Contractor to the VILLAGE. A statement noting a recommendation or denial of the Change Order shall be prepared and submitted to the VILLAGE. Such statement will include an opinion of impact to the Schedule and an opinion of the scale of the cost based on available information and current market conditions. The CONSULTANT shall maintain a change order log and provide a copy of approved change orders to the VILLAGE.

- CONSULTANT shall review monthly pay requisitions including checking of quantities and sign-off of the quantities in the field. CONSULTANT shall review and confirm the status of completed and non-completed work along with stored materials. The CONSULTANT shall advise the VILLAGE of quantities being approved for subsequent concurrence for payment purposes. Formal approval of pay requisitions is the responsibility of the VILLAGE.

Task 3 – Substantial Completion and Record Drawing Review Services

- Conduct substantial completion walk-throughs at appropriate times during the project timeline along with the Contractor, EOR and VILLAGE Representatives. CONSULTANT shall prepare and manage the master punch list on behalf of the VILLAGE.

- CONSULTANT shall coordinate with the Contractor on the status of the punch list items and schedule field meetings to review the addressing of the punch list items.

- Coordination of closeout inspection schedules with the various parties involved.

- Review of record drawings/as-builts prepared by the Contractor and executed by the Engineer of Record

- Review of close out documents, binders, certifications (to be provided by the EOR) and operation/maintenance manuals.

END OF SCOPE OF WORK

PROPOSAL ASSUMPTIONS

- The project area for this additional work shall align with the original scope of work.
- Project is NOT FDOT LAP funded.
- The scope to be constructed during this project includes roadway/pavement, curbing, sidewalks, driveway approaches, storm water drainage system, pump station, deep injection wells, street lighting, signage and striping.
- This proposal specifically excludes any water, sewer or other utility infrastructure construction and is limited to the work specified on the construction documents upon which this proposal Is based.
- The services outlined herein are based on providing construction support services for the construction of the North Bay Island Phase I Stormwater Improvements Project, 100% Construction Documents (prepared by BCC Engineering, Signed and sealed by the EORs in October 2024). Any significant deviations to these plans or augmented design or construction components are specifically excluded from this scope of work.
- This proposal assumes a total 12-month construction schedule. Any time required beyond the 12-month mark, from the issuance of the contractor NTP, shall be rendered additional services.
- No known environmental concerns in the project area.
- Contractor shall obtain necessary NPDES NOI permits.
- Contractor to prepare necessary Maintenance of Traffic Plans for construction.
- Contractor to prepare any dewatering plans and obtain dewatering permits, if necessary.
- Contractor to obtain right-of-way permits for construction.
- Contractor shall prepare all as-builts for CONSULTANT/EOR review.
- The VILLAGE and/or Contractor shall be responsible for any/all fees associated with permits, testing, or project closeout.
- The VILLAGE Project manager shall be notified once the fees in Task 2 have been expended.

ADDITIONAL SERVICES

If authorized in writing by the VILLAGE, as an amendment to this Task Order, the CONSULTANT shall furnish, or obtain, Additional Services of the types listed in the MASTER AGREEMENT. The VILLAGE, as indicated in the MASTER AGREEMENT, will pay for these services.

PERFORMANCE SCHEDULE

The CONSULTANT shall perform the services identified in Tasks 1 - 3 for a period of up to 12 months as outlined herein.

PROJECT FUNDING

Performance of this project is at the VILLAGE's discretion and may be contingent upon the VILLAGE receiving funding and work shall not begin until the VILLAGE provides a Notice to Proceed to CONSULTANT.

METHOD OF COMPENSATION

The services performed will be accomplished via the following Lump Sum and Time and Material (Task 2 only) tasks, developed in accordance with the hourly rates payable by the VILLAGE for each of CONSULTANT's employee categories and reimbursable expenses, if any. Pay application requests shall be prepared on the VILLAGE's approved pay application request form. The CONSULTANT shall submit the pay application request to the VILLAGE's Project Manager for review and approval. Once the VILLAGE's Project Manager approves the CONSULTANT's pay application request, the CONSULTANT may submit it to the VILLAGE's accounts payable department via email (Pwdocuments@nbvillage.com) with a copy to the Project Manager. Pay application requests shall be submitted monthly.

TERMS OF COMPENSATION

Compensation shall be divided as follows:

Task	Task Description	Lump Sum Fees	Time and Material Fees
1	Preconstruction Services	$18,333.80	
2	Construction Engineering Inspection Services		$286,383.70
3	Substantial Completion and Record Drawing Review Services	$16,242.32	
	Subtotals	*$34,576.12*	*$286,383.70*
	Reimbursable Expenses		$5,000.00

VILLAGE CONTACTS

Requests for payments should be directed to North Bay Village Accounts Payable via e-mail to Pwdocuments@nbvillage.com after getting approval from the VILLAGE's Project Manager. All other correspondence and submittals should be directed to the attention of Name of *PM*, Project Manager, at the address shown below. **Please be sure that all correspondence refers to the VILLAGE project number and title as stated above.**

Jean Max Lilavois *Project Manager* Capital Improvements Department North Bay Village Village Hall, 3rd Floor Public Works 1666 Kennedy Causeway North Bay Village, FL 33141 (305) 756-7171 ext. 66 jlilavois@nbvillage.com	**Roger Hogg, PE** *Director* Capital Improvements Department North Bay Village Village Hall, 3rd Floor Public Works 1666 Kennedy Causeway North Bay Village, FL 33141 (305) 756-7171 Ext. 29 RHogg@nbvillage.com

CONSULTANT CONTACTS

Peter Moore, PE, President and CEO
Chen Moore and Associates, Inc.
500 W Cypress Creek Rd., Suite 600, Fort Lauderdale, FL 33309
Email: pmoore@chenmoore.com
Phone: 954-730-0707

Gregory Mendez, PE, Principal Engineer / Office Leader Miami
Chen Moore and Associates, Inc.
3150 SW 38th Ave, Suite 950, Miami, FL 33146
Email: gmendez@chenmoore.com
Phone: 786-497-1500

SIGNATURE PAGE
NORTH BAY VILLAGE

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

By: _____
Roger Hogg,PE
CIP Director
This Work Order approved pursuant to [check one and initial]:
☐ ___Manager Purchasing Authority (§36.25 Village Code)
☐ ___Resolution No. _____*(Commission approval is required for work orders in excess of $15,000 for continuing services consultants)*

By: _____
Frank Rollason
Village Manager

Attest:

By: _____
Alba L. Chang, CMC
Village Clerk

Approved as to form and legal sufficiency:

By: _____
Weiss Serota Helfman Cole & Bierman, P.L.
Village Attorney

SIGNATURE PAGE
CONSULTANT/CONTRACTOR

WITNESSES:

_____

_____
[Witness print/type name]

_____

_____
[Witness print/type name]

(CORPORATE SEAL)

Chen Moore and Associates, Inc.

_____

_____
[Print Name, check title]

☐ President ☐ Vice President
☐ Authorized Signatory (Please provide corporate authorization)

ATTEST:

_____
Secretary

_____
[Print Name]

ACKNOWLEDGMENT

State of Florida
County of _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _ day of _____, 20___, by_____(name of person) as _____ (type of authority) for _____ (name of party on behalf of whom instrument is executed).

_____
Notary Public
(Print, Stamp, or Type as Commissioned)

___Personally known to me; or
___Produced identification (Type of Identification:_____)
___Did take an oath; or
___Did not take an oath

Exhibit A – Work Break Down Fee Schedule

North Bay Island Phase I Stormwater Improvements - Phase I CEI

Position	Name & (Company)	Labor Multiplier [1]	Hourly Rate [2]	Loaded Hourly Rate [1x2]	Contract Max. Rate	Task 1 - Preconstruction Services		Task 2 - Construction Engineering Inspection Services		Task 3 - Substantial Completion and Record Drawings Review Services										Total Labor	Costs
Consultant			$	$	$	Hrs	$	Hrs	$	Hrs	$	Hrs	$	Hrs	$	Hrs	$	Hrs	$	Hours	$
Principal Engineer	Gregory Mendez, PE (CMA)	2.90	101.00	292.90	333.00	10	$ 2,929.00	65	$ 19,038.50	10	$ 2,929.00		$ -		$ -		$ -		$ -	85	$24,896.50
Project Manager		2.90		0.00	235.00		$ -		$ -		$ -		$ -		$ -		$ -		$ -	0	$0.00
Senior Project Engineer	Michael Buick, PE (CMA)	2.90	65.60	190.24	257.00	6	$ 1,141.44	60	$ 11,414.40	6	$ 1,141.44		$ -		$ -		$ -		$ -	72	$13,697.28
Project Engineer	Arnaldo Roman, EI (CMA)	2.90	39.70	115.13	190.00	32	$ 3,684.16	100	$ 11,513.00	10	$ 1,151.30		$ -		$ -		$ -		$ -	142	$16,348.46
Inspector	Rory Brady (CMA)	2.90	31.00	89.90	120.00	100	$ 8,990.00	2562	$ 230,323.80	96	$ 8,630.40		$ -		$ -		$ -		$ -	2758	$247,944.20
Construction Manager	Jose McCray (CMA)	2.90	48.85	141.67	150.00	10	$ 1,416.65	80	$ 11,333.20	12	$ 1,699.98		$ -		$ -		$ -		$ -	102	$14,449.83
Clerical / Admin	Nancy Gonzalez (CMA)	2.90	29.75	86.28	100.00	2	$ 172.55	32	$ 2,760.80	8	$ 690.20		$ -		$ -		$ -		$ -	42	$3,623.55
	Sub-totals					**160**	**$18,333.80**	**2899**	**$286,383.70**	**142**	**$16,242.32**	**0**	**$0.00**	**0**	**$0.00**	**0**	**$0.00**	**0**	**$0.00**	3201	**$320,959.82**
	Task Sub-totals						**$18,333.80**		**$286,383.70**		**$16,242.32**		**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$320,959.82**

Summary of Reimbursable Expenses

Units	No. of	$/Unit	Total
Reimbursables Allowance			$5,000.00
		Reimbursable Expense	**$5,000.00**

Total **$325,959.82**

Exhibit B – Location Map



Exhibit C – Project Tentative Schedule

TBD – The services described herein shall be provided over an assumed period of up to 12 months.

North Bay Village Agreement Number 2023-005
Work Order No. TBD
Construction Engineering and Inspection Services (CEI) for
North Bay Island Phase 1 Stormwater Improvement Project

The following firms provided Responses:

1. EXP (**EXP**)
2. Chen Moore and Associates (**CMA**)

North Bay Village Reviewers:

- Roger Hogg (**RH**)
- Jean Max Lilavois (**JL**)
- Christina Viala (**CV**)

Scoring will be based on a scale of 1 to 5 points (depending on the number of proposals received) with 1 being the lowest score.

1. Firm's qualifications:

   a) Qualifications and availability of proposed personnel.
   b) Similar project experience of the proposed personnel within the last five (5) years.
   c) At least one (1) Professional Engineer (PE) licensed in the State of Florida, with a minimum of five (5) years of responsible charge experience in stormwater infrastructure construction projects.
   d) At least one (1) Field Inspector with a minimum of five (5) years of stormwater or underground utility inspection experience.

2. Firm's experience:
   a) The CONSULTANT's project team shall have verifiable experience within the last five (5) years in the following:
      a. Construction engineering and inspection (CEI) for stormwater conveyance systems, including gravity and pressure pipelines, box culverts, and manholes.
      b. Pump station construction oversight, including mechanical, electrical, and structural components.
      c. Construction of retention/detention ponds, swales, outfalls, deep injection wells and other water quality treatment systems.
      d. Integration of stormwater systems with existing roadway and utility infrastructure.

3. Firm's availability of key personnel and their qualifications. Firms must provide key personnel who include, at a minimum, a Florida licensed civil engineer, a resident inspector, specialty inspectors (electrical, mechanical and structural), surveyor, and other associated personnel, all of whom have at least 5 years of experience related to stormwater infrastructure design and construction.

	Criteria 1	Criteria 2	Criteria 3	Final Scoring
EXP	4	5	5	14
CMA	6	6	4	16

Highest Scoring Firm: Chen Moore & Associates (CMA)

COMBINED RESULTS*

Reviewer Name

M. Roger Hogg

Digitally signed by M. Roger Hogg
Date: 2025.10.01 12:47:22 -04'00'

Signature

ITEM NO. 11.E

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Steven Buckland, Public Works Director

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. 08 TO ARDURRA GROUP, INC. FOR THE WATER AND SEWER MASTER PLAN IN AN AMOUNT NOT TO EXCEED $504,634.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON (PUBLIC WORKS DIRECTOR STEVEN BUCKLAND)**

RECOMMENDATION

It is recommended that the Village Commission authorize work order #08 for a water and sewer master plan in a lump sum amount of $502,634.00 to Ardurra Group, Inc.

BACKGROUND AND ANALYSIS

The proposed Resolution seeks the Village Commission's approval to authorize Work Order #08 with Ardurra Group, Inc. to develop a Water and Sewer Master Plan for the Village.

Ardurra Group, Inc. was chosen as one of the consultants under RFQ 2023-005 for ongoing professional general architectural and engineering services.

WORK ORDER #08

North Bay Village maintains and operates the water supplied to the islands by Miami-Dade County Water and Sewer Department (WASD) and owns and operates approximately 8 miles of water distribution mains and 605 water meters. Additionally, the Village also owns and operates a wastewater collection and conveyance system that consists of approximately 30,000 LF of gravity sewer mains, 143 manholes, and four (4) pump stations/basins.

The community includes a mix of residential, commercial, industrial, and institutional properties and faces increasing redevelopment pressure, climate change risks, aging infrastructure, and evolving regulatory requirements. The purpose of the Water and Sewer Master Plan (WSMP)

is to proactively address these challenges and guide long-term investments. This Master Plan will serve as a 25-year utility roadmap to evaluate the Village's water distribution and wastewater collection systems, focusing on condition, capacity, operational performance, public health protection, and system resiliency.

The WSMP is intended to:

- Provide a data-driven framework for evaluating system condition, capacity, and future demand
- Identify and prioritize water and sewer improvements to support redevelopment, fire protection, and resilience
- Incorporate SCADA and AMI data analytics & improvement recommendations to enhance operational decision-making
- Address regulatory requirements from the Florida Department of Environmental Protection (FDEP), Environmental Protection Agency (EPA), Miami Dade County (MDWASD and RER-DERM)
- Support flood risk mitigation, saltwater intrusion defense, and inflow/infiltration reduction
- Develop a phased Capital Improvement Plan (CIP) with planning-level cost estimates
- Identify grant funding opportunities and implementation strategies
- Align with sustainability and sea-level rise adaptation goals
- Synchronize water and sewer improvements with stormwater construction activities

The Consultant will assist in creating WSMP by completing the following tasks:

- Project Management and Coordination Meetings
- Existing Conditions and Baseline Analysis
- Water System Assessment
- Sewer System Assessment
- Future Growth, Regulatory, Environmental, and Resiliency Planning
- Capital Improvement Plan (CIP)
- Operation and Maintenance (O&M) Recommendations
- Implementation, Phasing, and Final WSMP Deliverables

It is recommended that the Village Commission authorize work order #08 for a water and sewer master plan in a lump sum amount of $502,634.00 to Ardurra Group, Inc.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

$502,634.00Fund Name: Appropriation of Fund Balance-Utilities Administration
Line-Item Number: 430-30-389-3890
Current Reserve Balance: $1,143,352.62
Amount To Be Encumbered: $502,634.00
Remaining Reserve Balance: $640,718.62

PERSONNEL IMPACT

NONE

ATTACHMENTS

Resolution - Ardurra WO - Water and Sewer Master Plan.DOCX
Exhibit A-WO8 Ardurra WSM Plan SOW .pdf
Ardurra Group Inc. Certification Christopher Kuzler.pdf

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. 08 TO ARDURRA GROUP, INC. FOR THE WATER AND SEWER MASTER PLAN IN AN AMOUNT NOT TO EXCEED $504,634.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on December 12, 2023, the North Bay Village ("Village") Commission adopted Resolution No. 2023-155 selecting various consultants pursuant to Request for Qualifications No. 2023-005 (the "RFQ") for continuing professional general architectural and engineering services and authorizing the Village Manager to negotiate and execute agreements with the various consultants; and

WHEREAS, pursuant to the Resolution, the Village entered into an agreement on May 1, 2024, with Ardurra Group, Inc. (the "Consultant"), as one of the selected firms (the "Agreement"); and

WHEREAS, the Village owns, maintains, and operates a wastewater collection system and maintains and operates the water system which is supplied to the Village by Miami-Dade County Water and Sewer Department (WASD); and

WHEREAS, the Village desires to develop a Water and Sewer Master Plan (WSMP) that is strategically aligned with the implementation of the Village's Stormwater Master Plan (SMP); and

WHEREAS, in accordance with the terms of the Agreement, the Village solicited and the Consultant submitted a proposal to provide professional services for the development of the WSMP (the "Services"); and

WHEREAS, the Village Commission desires to authorize the Village Manager to issue work order to the Consultant for the Services in substantially the form attached hereto as Exhibit "A" in an amount not to exceed $502,634.00 (the "Work Order"), consistent with the Agreement previously entered into between the Village and Consultant; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION

OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Authorization. That the Village Commission hereby authorizes the Village Manager to issue the Work Order to the Consultant for the Services, consistent with the Work Order attached hereto as Exhibit "A" and the Agreement previously executed in an amount not to exceed $502,634.00.

Section 3. Implementation. That the Village Manager and Village Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld	_____
Vice Mayor Goran Cuk	_____
Commissioner Doris Acosta	_____
Commissioner Richard Chervony	_____
Commissioner Andy Rotondaro	_____

PASSED AND ADOPTED on this _____ day of _____ 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

WORK ORDER No. 08

Dated this day of , 20XX

NORTH BAY VILLAGE PUBLIC WORKS DEPARTMENT

WATER AND SEWER MASTER PLAN (WSMP)

PROFESSIONAL SERVICES

This Work Order between North Bay Village, a Florida municipal corporation ("VILLAGE"), and Ardurra Group, Inc. (Ardurra), a full service engineering firm authorized to transact business in Florida ("CONSULTANT"), is made pursuant to the RFQ 2023-005 Consultant Service Agreement (the "Agreement") dated May 1, 2024 and expiring on May 1, 2029.

PROJECT DESCRIPTION

The VILLAGE is located within the northeast section of Miami-Dade County, Florida. It consists of three (3) islands surrounded by Biscayne Bay. With approximately 8,200 residents living in 0.83 square miles, the VILLAGE is primarily residential with a mixture of commercial, industrial and educational facilities. The VILLAGE maintains and operates the water supplied to the islands by Miami-Dade County Water and Sewer Department (WASD) and owns and operates approximately 8 miles of Water Distribution Mains and 605 Wholesale Water Meters. Additionally, the VILLAGE also owns and operates a wastewater collection and conveyances system that consists of approximately 30,000 LF of gravity sewer mains, 143 manholes and four (4) pump stations/basins

The community includes a mix of residential, commercial, industrial, and institutional properties and faces increasing redevelopment pressure, climate change risks, aging infrastructure, and evolving regulatory requirements.

The purpose of the WSMP is to proactively address these challenges and guide long-term investments. This Master Plan will serve as a 25-year utility roadmap to evaluate the VILLAGE's water distribution and wastewater collection systems, focusing on condition, capacity, operational performance, public health protection, and system resiliency.

Phased Development to Support the Stormwater Master Plan

A critical component of the WSMP is its strategic alignment with the implementation of the VILLAGE's Stormwater Master Plan (SMP). Recognizing the interdependence of utility infrastructure projects and the need to minimize construction conflicts and disruptions, the WSMP will be developed and submitted in sequenced, phased deliverables.

These phased deliverables will be timed to directly support stormwater infrastructure upgrades, enabling the VILLAGE to make informed decisions about joint trenching, utility corridor coordination, and project timing. Each phase of the WSMP will focus on specific subareas or utility systems, allowing for targeted evaluations, prioritized recommendations, and synchronized capital planning in concert with the phased SMP rollout.

The coordination between the WSMP and SMP will be maintained throughout the planning process via joint milestone meetings, data sharing, and aligned modeling and risk assessments. This integrated approach will maximize cost-effectiveness, enhance community outreach efforts, and accelerate delivery of critical infrastructure improvements across all utility systems.

Purpose and Objectives

The WSMP is intended to:

- Provide a data-driven framework for evaluating system condition, capacity, and future demand
- Identify and prioritize water and sewer improvements to support redevelopment, fire protection, and resilience
- Incorporate SCADA and AMI data analytics & improvement recommendations to enhance operational decision-making
- Address regulatory requirements from the Florida Department of Environmental Protection (FDEP), Environmental Protection Agency (EPA), Miami Dade County (MDWASD and RER-DERM).
- Support flood risk mitigation, saltwater intrusion defense, and inflow/infiltration reduction
- Develop a phased Capital Improvement Plan (CIP) with planning-level cost estimates
- Identify grant funding opportunities and implementation strategies
- Align with sustainability and sea-level rise adaptation goals
- Synchronize water and sewer improvements with stormwater construction activities

The WSMP will serve as a vital planning and decision-support tool, enabling the VILLAGE to advance resilient, cost-effective, and community-conscious utility upgrades through a phased, coordinated implementation strategy.

At the request of the VILLAGE, the CONSULTANT is pleased to submit this proposal to assist with the WSMP.

The Work Order has been divided into the following tasks:

Task	Description
1	Project Management and Coordination Meetings
2	Existing Conditions and Baseline Analysis
3	Water System Assessment
4	Sewer System Assessment
5	Future Growth, Regulatory, Environmental, and Resiliency Planning
6	Capital Improvement Plan (CIP)
7	Operation and Maintenance (O&M) Recommendations
8	Implementation, Phasing, and Final WSMP Deliverables

GENERAL REQUIREMENTS

Design Standards

The CONSULTANT shall be solely responsible for determining the standards the work shall meet and obtain all the requisite regulatory approvals. The design shall include, but is not limited to, the plans and specifications, which describe all systems, elements, details, components, materials, equipment, and any other information necessary for construction. The design shall be accurate, coordinated between disciplines, and in all respects, adequate for construction, and shall be in conformity, and compliance, with all applicable laws, codes, permits, and regulations.

Quality Control

The CONSULTANT is responsible for the quality control (QC) of their work and of its sub-consultants. The CONSULTANT shall provide to the VILLAGE the list of sub-consultants which shall be used for this project. This list shall not be changed without prior approval of the VILLAGE. All sub-consultant documents and submittals shall be submitted directly to the CONSULTANT for their independent QC review. The VILLAGE shall only accept submittals for review and action from the CONSULTANT.

The CONSULTANT shall be responsible for the professional quality, technical accuracy, and coordination of all pre-design services, designs, drawings, specifications, and other services furnished by the CONSULTANT and their sub-consultant(s). It is the CONSULTANT's responsibility to independently and continually QC their plans, specifications, reports, electronic files, progress payment applications, schedules, and all project deliverables required by this task order. The CONSULTANT shall provide the VILLAGE with a marked up set of plans and/or specifications showing the CONSULTANT’s QC review. Such mark-ups shall accompany the CONSULTANT’s scheduled deliverables. The submittal shall include the names of the CONSULTANT’s staff that performed the QC review for each component (structures, roadway, drainage, etc.).

Project Schedule

The CONSULTANT shall submit a preliminary project schedule as an exhibit to this Work Order. The schedule shall be prepared in Microsoft Project and shall include the Consultant’s best estimate as to the project start date.

Within 10 business days after receiving the Notice to Proceed and prior to beginning work, the CONSULTANT shall submit a final project schedule to the VILLAGE for approval. No work shall commence without an approved schedule. The final schedule shall include design, permitting activities, submittal review timeframes, and other project activities as required to complete the work. The CONSULTANT shall submit updated project schedules as required in the specific scope of services.

Permitting

The CONSULTANT shall coordinate with the VILLAGE, regulatory agencies, and any other government entity having an interest or jurisdiction, which may require permits for this project. The CONSULTANT shall provide an estimate of fees and duration associated with the permitting process. Some of the regulatory or permitting agencies associated with this project may include, but are not limited to:

- South Florida Water Management District (SFWMD)

- U.S. Army Corps of Engineers (USACE)
- U.S. Coast Guard (USCG)
- Miami Dade County Department of Regulatory & Economic Resources (RER)
- North Bay Village Building Permit
- Florida Department of Health Miami Dade County

SPECIFIC SCOPE OF SERVICES

The Scope of Services to be provided by the CONSULTANT shall be as follows:

Task 1 – Project Management and Coordination Meetings

The CONSULTANT will provide project management services including stakeholder engagement, interagency collaboration, schedule tracking, and integration with the ongoing Stormwater Master Plan.

The WSMP will be delivered through a phased and sequenced approach, aligned with the implementation timeline of the Stormwater Master Plan. As such, a robust structure of coordination and communication will be established to maintain transparency, streamline decision-making, and facilitate alignment across planning, engineering, and public engagement functions.

Meeting Type	Purpose / Description	Planned Number of Meetings
Project Kickoff Meeting	Initiate the project; review scope, schedule, data needs, roles, and communication protocol.	**1**
Interdepartmental Coordination Meetings	Coordination with VILLAGE departments including Public Works, Building Department, Planning & Zoning, Finance, Grants & Funding, and Public Outreach, as needed, to gather data, validate findings, and align priorities. Additionally, coordination with SWMP team for phasing alignment.	**6**
Meetings with Miami-Dade WASD	Review interconnect capacity, regional system requirements, flow allocations, regulatory considerations, and coordination on future improvements & service plans.	**Up to 2**
Stakeholder Workshop	Present preliminary findings, water/sewer system needs, and early recommendations to internal/external stakeholders; gather input for refinement.	**1**
Community Engagement Meeting	Engage residents and community groups; present project purpose, findings, and proposed improvements; gather public feedback and address questions.	**1**

Presentation to VILLAGE Commission	Present the Draft and/or Final Water & Sewer Master Plan; request Commission feedback and direction for adoption.	**1**
	Total	**12**

Deliverables:

- Monthly Progress Reports (Twelve (12) total)
- Meeting agendas and minutes (One (1) kick-off meeting and three (3) coordination meetings)
- Draft and Final Project Workshop Presentation
- Meeting agendas and sign-in sheets
- Presentation slides and summary notes for each meeting
- Meeting minutes with action items and follow-ups
- Integrated schedule showing alignment with the Stormwater Master Plan

Task 2 – Existing Conditions and Baseline Analysis

The CONSULTANT will gather existing VILLAGE files and data through Request for Information (RFI), field verifications and limited condition assessments. After the RFI response from the VILLAGE and field assessments have been complete, the CONSULTANT will perform a baseline review and analysis of the present water and sewer system to create a baseline of existing conditions and determine potential deficiencies. All existing records will be reviewed within this task.

Task 2 includes the following subtasks:

2.1 – Data Collection & Analysis

The CONSULTANT will prepare a Request for Information (RFI) to the VILLAGE for currently available data on record or furnished by other consultants. Data request may include, but is not limited to:

- Demand Studies
- Past Evaluations
- Regulatory Compliance submittals and documents
- Land use and Environmental designations
- Development Orders
- Customer Service calls and data
- Frequency, severity and duration of Sanitary Sewer Overflows (SSOs)
- Water consumption information
- Building department records
- Previous Water and Sewer Hydraulic Models (per latest RER-DERM Calibration in 2024)
- Billing information
- Water meter data
- SCADA information
- Existing computer models of the collection system

- Private-side sewer system data
- O&M Data
- Lidar Survey, models and data
- Surveys
- GIS Data
- Other data, as applicable and available

Deliverables:
- Request for Information (RFI)

2.2 – Field Data Collection and Condition Assessments

The CONSULTANT will perform limited condition assessments and provide a condition grading based on findings, as follows:

Water Assets

- Valve and hydrant location, condition, and operational status
- Visual identification of suspected material type (where visible or marked)
- Pressure and flow observations (selected four (4) hydrants for fire flow) - record pressure data over a 36-hour interval. The data will be evaluated in conjunction with consumption and system demands in other tasks as well as incorporated into the relevant models.
- Tagging and GPS coordinates collection for hydrants, valves, meters

Sewer Assets

- GPS Location of Force Main Valves
- Re-inspection of limited number of previously rehabilitated manholes to assess continued performance of liners installed

Pump Station Assessments (4 Stations)
- Field visits to assess:
    - Structural integrity, equipment condition, emergency backup provisions
    - SCADA connectivity, electrical panels, wet well conditions
    - Operational parameters (run times, starts, flows if available)

Deliverables:
- Pump Station Condition Assessment Reports
- Pressure Log Summary
- Updated valve inventory

2.3 – Updated GIS Utility Network and Spatial Data Integration

Due to the limited availability of historical as-builts and record drawings, the CONSULTANT will develop an updated best-available utility base map using a combination of existing GIS records, limited field-based verification, and operational data review to generate an actionable inventory with condition ratings, confidence levels, and prioritization inputs.

Where installation years or material types are unknown, estimates will be developed based on parcel age, utility permit trends, and field evidence. Asset data will include confidence ratings. This hybrid approach will inform a risk-based prioritization for capital improvements and support integration with the VILLAGE's ongoing Stormwater Master Plan implementation.

Deliverables:

- Spatially referenced water and sewer networks with attributes (diameter, material, condition, etc., for Sewer Collection System these will be integrated with CCTV data and PACP scoring)
- Updated GIS Data to include determination of pipe depth estimates for water and sewer mains, as well as all manhole locations and inverts for the sewer system.
- Attribute Tables with Confidence Ratings: Fields include material, install year (if known), condition, and data source, with confidence levels
- GIS Map Books/Atlases: Thematic system maps (e.g., by pipe material, diameter, condition) in PDF format
- Gap Analysis Summary: Identification of missing data, unknown assets, and recommendations for future verification
- Stormwater Coordination Layer: GIS overlay of sewer/water assets with SMP phasing and coordination flags
- ArcGIS Online Web Map: Interactive viewer for internal staff, showing asset data, condition, related data

Task 3 – Water System Assessment

The VILLAGE's water distribution system includes water mains, fire hydrants, valves, service lines, meter assemblies and meters. The VILLAGE does not own or operate any backflow preventers, but there is a network of backflow preventers as required only for commercial and multifamily properties. While no lead and copper has been identified within the VILLAGE through previous discovery efforts, most mains are composed of cast iron, ductile iron, or PVC. Some portions are of unknown composition, as their materials have not been confirmed through as-built documentation or excavation.

This effort will review and update current water system characteristic. A demand analysis will be conducted to evaluate present requirements for volume and flow. A hydraulic model will be developed using data collected from Task 2, and multiple scenarios will be analyzed to gain insight into both existing conditions and proposed enhancements. Non-revenue water will be assessed to determine justification of losses and potential causes. Lastly, the water system assessment will review existing metering practices and make recommendations for advanced metering infrastructure (AMI) upgrades.

The sub-tasks below outline the proposed water system assessment.

3.1– Summary of Water System Assets and Operating Characteristics

Based on Findings in Task 2, CONSULTANT will review the updated GIS data, field observations, AMI records, and operational inputs to develop a comprehensive summary of the VILLAGE's potable water system. This task will characterize the physical layout, infrastructure components, interconnect points with MDWASD, and system functionality based on known or inferred attributes. Where historical records are lacking, CONSULTANT will supplement with inferred

values based on development era, parcel data, and visible field indicators. This summary will serve as the foundation for hydraulic modeling and system evaluation tasks.

Deliverables:

- Narrative summary of water system layout and operating characteristics
- Tabular inventory of pipes, hydrants, valves, meters (with known or inferred diameters, materials, lengths)
- Map showing the layout of the water system with labeled asset features
- Pressure zone or system subarea delineation (if applicable)
- Description of known operational issues or pressure constraints

3.2 – Demand Analysis

The CONSULTANT will evaluate historical water consumption trends and analyze seasonal and peak usage profiles across the VILLAGE. Specifically, this review will include an assessment of historical demand data and identification of usage patterns during high-demand periods. An assessment of fire flow capacity and compliance with fire protection requirements will be made to understand current volume deficits. The analysis will be performed by service area that are concurrent with zoning districts. Additionally, the CONSULTANT will develop future demand projections based on anticipated population growth and planned developments.

Also, the CONSULTANT will work with the VILLAGE Planner to obtain future projected population and density growth and use the data obtained to project future water demands and stresses on the current system.

Deliverables:

- Baseline Water Demand Summary (Average Day, Maximum Day, Peak Hour)
- Projected Future Demand Tables by time horizon and land use category
- Fire Flow Demand Matrix
- Assumptions Memo summarizing population projections, per capita/unit demand factors, and growth phasing
- Input Table for Hydraulic Model Calibration (for Task 3.3)

3.3 – Water Transmission & Distribution Hydraulic Modeling

The CONSULTANT will perform a hydraulic modeling analysis of the existing water distribution system to evaluate system performance under various demand conditions. Specifically, the model will incorporate current system infrastructure, fire flow requirements, peak demand scenarios, and pressure zone performance. Additionally, the CONSULTANT will use the model to simulate future system conditions. The models will expose and anticipate system deficiencies and optimization opportunities. Model summaries will be incorporated into the WSMP.

The CONSULTANT will update and calibrate the VILLAGE's existing hydraulic model to be integrated with the GIS utility network developed under Task 2.3. The model will be used to simulate existing and future water demand conditions, evaluate pressure and flow performance, and identify system deficiencies such as dead-ends, undersized mains, or areas with inadequate fire flow.
The hydraulic model will be structured using available GIS data, pipe and node attributes, AMI demand data (where available), and SCADA or pressure log data to simulate system behavior.

CONSULTANT will allocate existing and projected demands from Task 3.2 across the model network using spatial demand allocation techniques. Model calibration will be performed based on available pressure data, hydrant flow test results, or pressure loggers placed at key locations.

Once calibrated, the model will be used to:

- Simulate existing (baseline) system performance under average day, maximum day, and peak hour demand conditions
- Evaluate pressure zones, identify low-pressure or high-pressure areas
- Simulate fire flow adequacy per ISO/NFPA criteria under worst-case demand
- Assess system performance under future projected demand conditions
- Identify system improvements (looping, upsizing, valve adjustments) to address deficiencies

The modeling results will feed directly into the Capital Improvement Plan (Task 6) and serve as a defensible tool for planning and development review.

Deliverables:

- Hydraulic Model data file
- Hydraulic Model Summary Report
- Fire Flow Simulation Results identifying any locations failing to meet required fire flows
- Future Condition Simulation Scenarios aligned with projected demand growth (0–5, 5–15, and 15–25 year horizons)
- List of Recommended System Improvements with capacity justification
- Technical Memo summarizing assumptions, model calibration approach, input data sources, and results interpretation

3.4 – Non-Revenue Water & AMI Review

The CONSULTANT will review VILLAGE data and analyze for water loss within the system. The water loss analysis will interpret water loss through systematic error and physical loss through unmetered sources. The review will quantify percentage loss from various sources. The CONSULTANT will perform a desktop study of meters deployed, review date of install and create a phasing plan for meter replacement. Finally, the CONSULTANT will review current metering capabilities and make recommendations for upgrades to AMI systems that are compatible with the VILLAGE infrastructure. A full meter inventory will be performed along with a phasing plan for new meters and Opinion of Probable Cost. Lastly, the CONSULTANT will review water meter assemblies within the VILLAGE and DRAFT details for meter assemblies and meter boxes.

Deliverables:

- Water Loss Report
- Metering Recommendation Plan
- Meter Assembly and Meter Box Detail

Task 4 – Sewer System Assessment

The VILLAGE sewer conveyance and transmission system consists of a series of gravity mains, force mains, laterals, manholes, and lift stations that operate in conjunction to serve all the property plats within the VILLAGE. All wastewater is transmitted via force mains that interconnect

with the regional sewer system owned by Miami-Dade County. All VILLAGE wastewater is treated at a Miami-Dade County facility.

Most of the gravity mains within the VILLAGE are made of clay pipe, with substantial rehabilitation having been performed over the years. This rehabilitation has primarily aimed to combat inflow and infiltration (I&I). Additionally, while some lift stations within the VILLAGE have been recently rehabilitated or newly constructed, others require attention due to their topographic location, aging infrastructure, obsolete technology, and vulnerability to I&I.

This sewer system assessment will include the following as part of the WSMP:

- Review wastewater regulatory compliance requirements and provide master planning criteria
- Perform a capacity and flow analysis of the wastewater system
- Provide an updated I&I assessment
- Conduct a comprehensive condition and asset evaluation assessment

4.1– Summary of Sewer System Assets and Operating Characteristics

The CONSULTANT will compile and summarize the physical and operational characteristics of the VILLAGE's wastewater collection system using GIS data, I&I and historical CCTV findings onward, and pump station operational records. The task includes characterizing gravity mains, manholes, force mains, and VILLAGE-owned pump stations. CONSULTANT will analyze SCADA trends, runtime data, and historical defect reports to describe flow patterns, known bottlenecks, and infiltration-prone areas. This task will inform capacity analysis and CIP prioritization in subsequent phases.

Deliverables:

- Narrative summary of sewer system configuration and operation
- Tabular inventory of gravity mains, manholes, and pump stations
- Pump station summaries with basic operational parameters and observations
- Condition summary derived from existing CCTV and I&I reports
- Updated map of sewer system layout showing infrastructure and service areas

4.2 – Capacity and Flow Analysis

The CONSULTANT will perform a dry and wet weather flow analysis to determine the impacts of seasonal and tidal water influences onto the wastewater system and develop a baseline current system capacity based on current operating conditions. Furthermore, the CONSULTANT will measure how the system handles peak flows during weather conditions and make an assessment for areas prone to sanitary sewer overflows (SSO's). Rain Induced I&I will be reviewed as well. Additionally, the CONSULTANT will review current and design pump station capacity and make projections for future load capacities that may be required.

Key elements of the capacity analysis will include:

- Estimation of average daily and peak dry weather flows using SCADA pump run-time data, historical metering records, and MDC Schedule of Daily Rated Gallonage
- Evaluation of wet weather performance by analyzing SCADA trends during storm events, incorporating pump station inflow spikes, run time anomalies, and rainfall data.

- Calculation of RDI/I volumes and peaking factors, by comparing baseline DWF to observed WWF during monitored rainfall events.
- Identification of SSO-prone areas, past overflow locations, and pipeline segments or basins at risk of hydraulic surcharge.
- Evaluation of pump station capacity versus peak flow inputs, including wet well detention time, pump run time capacity, and cycle frequency.

The results of this task will inform the sewer hydraulic model (Task 4.3) and support the development of I/I reduction strategies and capital improvements (Task 6), particularly in areas with known high peaking, capacity constraints, or overlapping stormwater impacts.

Deliverables:
- Dry Weather Flow (DWF) and Wet Weather Flow (WWF) hydrographs by basin and pump station
- Available Sewer Capacity Summary for new development (by basin or service area)

4.3 – Sewer Collection & Transmission System Hydraulic Model

The CONSULTANT will update the VILLAGE's existing sewer hydraulic model in order to analyze the existing sewer collection under various demand conditions. Specifically, the model will incorporate current system infrastructure, peak demand scenarios, I/I and RDI/I impacts.

The model will be used to:
- Simulate flow conditions using Dry Weather Flow (DWF) and Wet Weather Flow (WWF) scenarios
- Estimate surcharge levels and identify capacity bottlenecks in gravity mains
- Evaluate system response during peak flow conditions (e.g., back-to-back storm events)
- Validate pump station performance, wet well cycling, and force main hydraulics
- Assess the impact of additional flow contributions from future development or redevelopment
- Support SSO risk mapping and I/I prioritization

Deliverables:
- Calibrated Sewer Hydraulic Model
- Dry and Wet Weather Simulation Results, including pipe capacity, flow velocities, and surcharge depth
- Future Development Scenario Simulations, showing system response to added flows
- Technical Memo summarizing model assumptions, calibration approach, validation process, and findings

Task 4.4 – SCADA and Asset Management System Review

The CONSULTANT will review the current asset management, SCADA remote access systems and current technology use to make recommendations on how to upgrade and optimize the utility for the benefit of the VILLAGE. This task will explore SCADA system coverage and capabilities assessments; expansion of meter technology and integration with other infrastructure needs such as regulatory compliance reporting and water use justifications; systems integration with GIS; risk-based prioritization of existing technologies; and lastly, sustainability and resilience considerations that will improve the overall system.

The CONSULTANT will review SCADA information from those pump stations with capabilities and analyze flow trends to interpret how the system is operation, influences of Inflow and Infiltration and track pump times for regulatory purposes to determine capacity conditions for the stations. Additionally, the CONSULTANT will review the current asset management system and make recommendations to improve. The CONSULTANT will review the VILLAGE's existing work order management system and if applicable propose an improved asset management system process.

Deliverables:

- SCADA Review Findings Summary
- Asset Management System Review Recommendation Summary

Task 5 – Future Growth, Regulatory, Environmental, and Resiliency Planning

The CONSULTANT will evaluate future growth scenarios and their impact on the Village's water and sewer infrastructure by reviewing population projections, planned developments, zoning, and redevelopment trends. This analysis will be conducted in coordination with the Village's Planning and Zoning Department and will assess the adequacy of existing systems to support growth through 2050.

The analysis will include the development of spatially distributed future water and wastewater demands, and will identify system upgrades needed to accommodate projected increases in flow and pressure/fire protection needs. CONSULTANT will also develop a standardized evaluation framework to assess the capacity impacts of new development or redevelopment proposals. This framework will serve as a practical tool for VILLAGE staff during development review and infrastructure planning.

In addition, CONSULTANT will conduct a review of current and emerging regulatory, environmental, and resiliency factors that may affect system planning. This includes evaluating the implications of climate change (e.g., sea level rise, saltwater intrusion), regulatory mandates (e.g., Lead and Copper Rule Revisions, FDOH standards, consent orders), and infrastructure material resiliency. These considerations will be integrated into long-term capital planning and decision-making to guide the Village toward regulatory compliance and system resilience.

Deliverables:

- Projected Water and Sewer Demand Tables (by time horizon and zoning/development type)
- Flow Allocation & Evaluation Tool to support utility availability & allocation decisions
- Summary of Regulatory and Environmental Risk Factors (combined water and sewer)
- Recommendations for Long-Term Infrastructure Adaptation and Resilience

Task 6 – Capital Improvement Plan

CONSULTANT will develop a phased and risk-informed Capital Improvement Plan (CIP) for water and sewer infrastructure upgrades, expansions, and rehabilitations. The CIP will reflect the findings from previous tasks, including system condition, capacity limitations, fire flow

deficiencies, I/I contributors, regulatory compliance needs, and future development-driven demands.

Task 6 includes:

- **Prioritization of Projects Based on Multi-Criteria Analysis**, including:
  - Asset condition and risk of failure
  - Capacity limitations (existing and projected)
  - Regulatory and environmental drivers
  - Community and operational impact
  - Coordination with other infrastructure programs (e.g., stormwater and roadway projects)

- **Evaluation of Project Alternatives**, including:
  - Rehabilitation vs. Replacement options based on lifecycle costs and condition
  - Phased vs. Full-System Upgrades, considering staging, operational continuity, and funding capacity
  - Cost-Benefit and Disruption Minimization Analysis

- **Development of a CIP Project Bank**, categorizing improvements by:
  - Project type (e.g., CIPP lining, upsizing, valve zone optimization, pump upgrades)
  - Priority tier (High, Medium, Low)
  - Implementation timeframe:
    - Short-Term (0–5 years)
    - Mid-Term (5–15 years)
    - Long-Term (15–25 years)

- **Planning-Level Cost Estimates**, using unit cost data from recent projects or regional cost curves (with allowances for inflation and contingency)

- **Coordinate CIP Phasing** with:
  - Stormwater Master Plan implementation
  - Known or planned roadway projects (State and Village)
  - Available or anticipated grant/funding cycles

- **Develop an Implementation Strategy** aligned with Village budgeting processes and funding pursuits (e.g., SRF, FEMA, BIL, FDEP Resiliency)

Deliverables:

- CIP Project Bank (Excel and PDF) with project descriptions, timing, prioritization, and cost
- Phased CIP Summary Tables by planning horizon (0–5, 5–15, 15–25 years)
- Project Summaries (for high-priority projects)
- Opinion of Probable Cost (OPC) for each proposed improvement
- CIP Implementation Schedule (Gantt-style or tabular)

Task 7– Operation and Maintenance (O&M) Recommendations

The CONSULTANT will review current Operation and Maintenance practices being used by the VILLAGE and create efficient processes for the VILLAGE to follow in order to meet O&M needs as well as regulatory requirements.

Deliverables:
- Water Valve Exercise Plan and Schedule
- Force Main Air Release Valve Maintenance Standard Operation Procedure
- Fire Hydrant Flushing and Exercise Plan

Task 8 – Implementation, Phasing, and Final WSMP Deliverables

CONSULTANT will outline a high-level strategy for how the Village can implement the WSMP over time, including:
- Suggested implementation frameworks and project staging logistics
- Funding alignment strategies (e.g., SRF, FEMA, FDEP, Miami-Dade grants)
- Key milestones and triggers for initiating phases (e.g., development applications, asset condition thresholds, compliance deadlines)
- Recommendations for long-term monitoring of system performance, I&I improvements, regulatory compliance, and asset condition

The WSMP phasing plan will be synchronized with the implementation of the Stormwater Master Plan, to:

- Minimize community disruption and redundant construction
- Prioritize corridors where multiple infrastructure improvements overlap
- Support integrated design and permitting schedules
- Provide a basis for coordinated grant/funding applications

The CONSULTANT will prepare and submit the following:
- Draft WSMP for internal review and stakeholder feedback
- Revised WSMP based on comments from Village staff, WASD (if applicable), and stakeholders
- Final WSMP including all figures, appendices, and digital submittals

Deliverables:
- WSMP Implementation Strategy Memo
- Draft WSMP (Full Report: PDF + Word)
- Final WSMP (Incorporating comments)
- Appendices: GIS data, hydraulic models, cost tables, project bank, etc.

PROJECT ASSUMPTIONS

- All requested information will be made available by the VILLAGE
- Survey services will not be performed. If surveys are determined to be required during the project execution, they will be additional services and will require a scope revision.
- The VILLAGE‘s staff will be available to attend meetings and assist with site visits and provide access to the lift stations

- All materials & deliverables shall be submitted electronically to the VILLAGE
- No design or permitting services are included in this Scope of Work
- No surveying, Subsurface Utility Engineering services, geotechnical investigations, water sampling, are included
- The VILLAGE to provide the latest water and sewer calibrated models (performed by previous VILLAGE Consultant)
- The scope of work is limited to water distribution and sewer collection/conveyance infrastructure owned and/or maintained by North Bay Village within the municipal boundaries of North Bay Village and within the municipal boundaries of the City of Miami (specifically on Pelican Island)
- CONSULTANT will coordinate with the Village and relevant agencies (e.g., WASD) to obtain available data and plans; no responsibility is assumed for data accuracy from external sources
- The Village will designate a single point of contact to coordinate feedback and schedule meetings
- Field visits, meetings, and deliverables are based on the estimated number of hours provided; additional services may require scope and fee amendments
- Deliverables will be provided in both digital PDF and editable formats (e.g., Word, Excel, GIS, model files)
- CONSULTANT will compile and integrate all available CCTV and SCADA data into the GIS environment; no new CCTV is included
- GIS layers will be updated based on available data and reasonable assumptions where data is incomplete or absent (e.g., pipe installation year, material)
- No new smoke testing, dye testing, or other testing is included in this scope
- The VILLAGE will conduct submittal reviews and provide comments within five (5) working days of submittal
- In consideration of this task authorization, access to data and information sources is made available to the CONSULTANT. The CONSULTANT shall comply fully with all security procedures and shall not divulge to third parties all confidential data information obtained from the VILLAGE while performing consulting engineering work, including, but not limited to, security procedures, business operations information or proprietary information in the possession of the VILLAGE. The CONSULTANT shall not be required to keep confidential information or material that is publicly available through no fault of the CONSULTANT, material that the CONSULTANT developed independently without relying on the state's or customer's confidential information, or material that is otherwise obtainable under state law as a public record

ADDITIONAL SERVICES

If authorized in writing by the VILLAGE, as an amendment to this Work Order, the CONSULTANT shall furnish, or obtain, Additional Services of the types listed in the AGREEMENT. The VILLAGE, as indicated in the AGREEMENT, will pay for these services.

PERFORMANCE SCHEDULE

The CONSULTANT shall perform the services identified in Tasks 1 – 10 within 365 days of the written Notice to Proceed.

PROJECT FUNDING

Performance of this project is at the VILLAGE's discretion and may be contingent upon the VILLAGE receiving funding and work shall not begin until the VILLAGE provides a Notice to Proceed to CONSULTANT.

METHOD OF COMPENSATION

The services performed will be accomplished using the Lump Sum method of compensation. The total hourly rates payable by the VILLAGE for each of CONSULTANT's employee categories, reimbursable expenses, if any, and sub-consultant fees, if any, are shown on **Exhibit A** attached hereto and made a part hereof. Pay application requests shall be prepared on the VILLAGE's approved pay application request form. The CONSULTANT shall submit the pay application request to the VILLAGE's Project Manager for review and approval. Pay application requests shall be submitted monthly.

TERMS OF COMPENSATION

Services will be provided for the following Lump Sum amounts:

Task 1	Project Management and Coordination Meetings	$53,574.00
Task 2	Existing Conditions and Baseline Analysis	$123,340.00
Task 3	Water System Assessment	$114,260.00
Task 4	Sewer System Assessment	$111,740.00
Task 5	Future Growth, Regulatory, Environmental, and Resiliency Planning	$ 23,300.00
Task 6	Capital Improvement Plan (CIP)	$32,720.00
Task 7	Operation and Maintenance (O&M) Recommendations	$20,060.00
Task 8	Implementation, Phasing, and Final WSMP Deliverables	$24,640.00
	Grand Total	**$502,634.00**

VILLAGE CONTACTS

Requests for payments should be directed to North Bay Village Accounts Payable via e-mail to Pwdocuments@nbvillage.com after getting approval from the VILLAGE's Project Manager. All other correspondence and submittals should be directed to the attention of Roger Hogg, Capital Improvements Director, at the address shown below. **Please be sure that all correspondence refers to the VILLAGE project number and title as stated above.**

Steven Buckland
Director of Public Works
Public Works
North Bay Village
Village Hall, Suite 208
1666 Kennedy Causeway
North Bay Village, FL 33141 (305)
756-7171 ext. 66
sbuckland@nbvillage.com

Roger Hogg
Capital Improvements Director
Public Works
North Bay Village
Village Hall, Suite 608
1666 Kennedy Causeway
North Bay Village, FL 33141
(305) 756-7171
RHogg@nbvillage.com

CONSULTANT CONTACTS

Consultant POC

Paola Davalos, PE
Ardurra Group, Inc
1000 NW 57th Ct, Suite 800
Miami, FL 33126
padavalos@ardurra.com
786-873-5200

SIGNATURE PAGE
NORTH BAY VILLAGE

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

By: Steven P Buckland
Steven Buckland
Village Public Works Director
This Work Order approved pursuant to [check one and initial]:
☐ ___Manager Purchasing Authority (§36.25 Village Code)
☐ ___Resolution No. _____

By: _____
Frank Rollason
Village Manager

Attest:

By: _____
Alba L. Chang, CMC
Village Clerk

Approved as to form and legal sufficiency:

By: _____
Weiss Serota Helfman Cole & Bierman, P.L.
Village Attorney

SIGNATURE PAGE
CONSULTANT/CONTRACTOR

WITNESSES:

Rodolfo Remon
[Witness print/type name]

Cristina Harper
[Witness print/type name]

(CORPORATE SEAL)

ARDURRA GROUP, INC

Christopher Kuzler
[Print Name, check title]

☐ President ☐ Vice President
☑ Authorized Signatory (Please provide corporate authorization)

ATTEST:

Secretary
Brent Walters
[Print Name]

Exhibit A – Work Break Down Fee Schedule

North Bay Village

RFQ 2023-005 - Work Order No. 08

Water and Sewer Master Plan

PROPOSED FEE SCHEDULE

Appendix A

Task		Rate, $/Hr	Budget: Labor	Budget: Subtotal
1	**Project Management and Coordination Meetings**		$53,574.00	$53,574.00
	Kick-off Meeting		$3,364.00	
	Coordination Meetings (6)		$10,090.00	
	Meeting with Miami Dade WASD (2)		$4,210.00	
	Stakeholder Workshop		$5,250.00	
	Community Engagement Meeting		$5,250.00	
	Presentation to Village Council		$4,290.00	
	Program Management		$21,120.00	
2	**Existing Conditions and Baseline Analysis**		$123,340.00	$123,340.00
	2.1 Data Collection and Analysis		$29,460.00	
	2.2 Field Data Collection and Condition Assessments		$60,600.00	
	2.3 GIS Utility Network Development and Spatial Data Integration		$33,280.00	
3	**Water System Assessment**		$114,260.00	$114,260.00
	3.1 Summary of Water System Assets and Operating Characteristics		$27,100.00	
	3.2 Demand Analysis		$35,540.00	
	3.3 Water Transmission and Distribution Hydraulic Modeling		$33,460.00	
	3.4 Non-Revenue Water and AMI Review		$18,160.00	
4	**Sewer System Assessment**		$111,740.00	$111,740.00
	4.1 Summary of Sewer System Assets and Operation Characteristics		$31,980.00	
	4.2 Capacity and Flow Analysis		$24,190.00	
	4.3 Sewer Collection & Transmission System Hydraulic Model		$37,450.00	
	4.4 SCADA and Asset Management System Evaluation		$18,120.00	
5	**Future Growth, Regulatory, Environmental, and Resiliency Planning**		$22,300.00	$22,300.00
	Future Growth, Regulatory, Environmental, and Resiliency Planning		$22,300.00	
6	**Capital Improvement Plan**		$32,720.00	$32,720.00
	Capital Improvement Plan		$32,720.00	
7	**Operation and Maintenance (O&M) Recommendations**		$20,060.00	$20,060.00
	Operation and Maintenance (O&M) Recommendations		$20,060.00	
8	**Implementation, Phasing, and Final WSMP Deliverables**		$24,640.00	$24,640.00
	Implementation, Phasing, and Final WSMP Deliverables		$24,640.00	
	Sub-Total Labor Fee		**$502,634.00**	**$502,634.00**
	ODC's (Mileage, Reproduction & Reimbursable) (See Appendix B)			**$0.00**
	Sub-Total Labor Fee/ODC			**$502,634.00**
	Total Project Cost (Labor/ODC)			**$502,634.00**
	% Utilization			
	Total ($)			**$502,634.00**

* Labor Multiplier 3.0

Exhibit B – Location Map

Exhibit C – Project Tentative Schedule

CORPORATE RESOLUTION CERTIFICATION

The undersigned, Secretary of Ardurra Group Inc., a Florida corporation *("Corporation"),* does hereby certify that the following Resolutions were adopted by the written consent of the sole director of the Corporation on December 17, 2025:

RESOLVED THAT Christopher Kuzler, the Regional Operations Director - SE and Authorized Representative of the *Corporation* is hereby authorized and empowered to execute on behalf of the *Corporation* any and all Agreements between North Bay Village and the *Corporation.*

DATED: December 17, 2025

CORPORATE SECRETARY

ITEM NO. 11.F

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Steven Buckland, Public Works Director

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. 10 TO THE ARDURRA GROUP, INC. FOR MIAMI-DADE COUNTY REGULATORY AND ECONOMIC RESOURCES—DIVISION OF ENVIRONMENTAL RESOURCES MANAGEMENT (RER-DERM) FOR REGULATORY SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED $21,260.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER FRANK ROLLASON (PUBLIC WORKS DIRECTOR STEVEN BUCKLAND)**

RECOMMENDATION

It is recommended that Village Commission authorize work order #10 for regulatory compliance reporting in a lump sum amount of $21,260.00 to Ardurra Group, Inc.

BACKGROUND AND ANALYSIS

The proposed Resolution seeks the Village Commission's consideration and approval to engage Ardurra Group, Inc to assist the Village with complying with various annual reporting submittals.

Ardurra Group, Inc. was chosen as one of the consultants under RFQ 2023-005 for ongoing professional general architectural and engineering services.

Work Order #10

As a Volume Sewer Customer to Miami-Dade County, the Village must comply with several submittals to RER-DERM yearly. The consultant will assist the Village in complying with the following submittals under Work Order #10.

- Semi-Annual Illicit Stormwater Discharges Report – Miami Dade County Code 24-42.2(3)(c)(ii)
- SSES Annual Report

- Stormwater Illicit Discharge Semiannual Report
- Utility Reporting Structure Matrix and Active Agreement with Utility Downstream
- CMOM Annual Report
- Water Accounting Data Form

It is recommended that the Village Commission authorize work order #10 for regulatory compliance reporting in a lump sum amount of $21,260.00 to Ardurra Group, Inc.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
$21,260.00Fund Name: Appropriation of Fund Balance-Utilities Admin Reserves
Line-Item Number: 430-00-389-3890
Current Reserve Balance: $640,718.62
Amount To Be Encumbered: $21,260.00
Remaining Reserve Balance: $619,458.62

PERSONNEL IMPACT
NONE

ATTACHMENTS
Resolution - Ardurra WO RER-DERM Compliance FY 2026.DOCX
Exhibit A-Ardurra DERM Regulatory Compliance 2026.pdf
Ardurra Group Inc.Christopher Kuzler NBV 12.17.25.pdf

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE WORK ORDER NO. 10 TO THE ARDURRA GROUP, INC. FOR MIAMI-DADE COUNTY REGULATORY AND ECONOMIC RESOURCES—DIVISION OF ENVIRONMENTAL RESOURCES MANAGEMENT (RER-DERM) FOR REGULATORY SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED $21,260.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on December 12, 2023, the North Bay Village ("Village") Commission adopted Resolution No. 2023-155 selecting various consultants pursuant to Request for Qualifications No. 2023-005 (the "RFQ") for continuing professional general architectural and engineering services and authorizing the Village Manager to negotiate and execute agreements with the various consultants; and

WHEREAS, pursuant to the Resolution, on May 1, 2024, the Village entered into an agreement with the Ardurra Group, Inc. (the "Consultant") as one of the selected firms (the "Agreement"); and

WHEREAS, the Village is required to submit various annual reports to the Miami-Dade County Regulatory and Economic Resources—Division of Environmental Management ("RER-DERM") in order to demonstrate compliance with Miami-Dade County's stormwater discharge regulations; and

WHEREAS, in accordance with the terms of the Agreement, the Village solicited and the Consultant submitted a proposal to provide regulatory compliance and support services for 2026, including submission of municipal GIS water and sewer atlas updates and as-builts, assisting in the development of a sewer system evaluation survey (SSES) annual report, and information gathering necessary for the Village's stormwater illicit discharge semiannual report (the "Services"); and

WHEREAS, the Village Commission desires to authorize the Village Manager to issue a Work Order No. 10 to the Consultant for the Services in substantially the form attached hereto as Exhibit "A" in an amount not to exceed $21,260.00 (the "Work Order"), consistent with the Agreement previously entered into between the Village and Consultant; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Authorization. That the Village Commission hereby authorizes the Village Manager to issue the Work Order to the Consultant for the Services, in substantially the form attached hereto as Exhibit "A," in an amount not to exceed $21,260.00.

Section 3. Implementation. That the Village Manager and Village Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld	_____
Vice Mayor Goran Cuk	_____
Commissioner Doris Acosta	_____
Commissioner Richard Chervony	_____
Commissioner Andy Rotondaro	_____

PASSED AND ADOPTED on this 20th day of January, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

WORK ORDER No. 10

Dated this day of , 2025

NORTH BAY VILLAGE PUBLIC WORKS DEPARTMENT

RER-DERM PWO/DWO REGULATORY COMPLIANCE SUPPORT – 2026

PROFESSIONAL SERVICES

This Work Order between North Bay Village, a Florida municipal corporation ("VILLAGE"), and Ardurra Group Inc. (Ardurra), a full service engineering firm authorized to transact business in Florida ("CONSULTANT"), is pursuant to the RFQ 2023-005 Consultant Services Agreement dated May 1, 2024 and expiring on May 1, 2029 ("MASTER AGREEMENT").

PROJECT DESCRIPTION

As a Volume Sewer Customer to Miami-Dade County, the VILLAGE must comply with several submittals to RER-DERM on a yearly basis. CONSULTANT will assist the Village in Complying with the following submittals under this Work Order.

- **Municipal GIS Water and Sewer Atlas and As-Builts Submittal –** Miami Dade County Code 24.42.2(6)
  - Due Date: January 6th of each year

- **Sanitary Sewer Evaluation Survey (SSES) Annual Report –** Miami Dade County Code 24-42.2(3)(c)(iii)
  - Due Date: March 1st of each year

- **Semi-Annual Illicit Stormwater Discharges Report –** Miami Dade County Code 24-42.2(3)(c)(ii)
  - Due Date: January 1st of each year - for the Reporting Period of July through December (of the previous year)
  - Due Date: July 1st of each year - for the Reporting Period of January through June

- **Utility Reporting Structure Matrix and Active Agreement with Utility Downstream –** Miami Dade County Code 24.42.2
  - Due Date: January 30th of each year

- **CMOM Annual Report –** Miami Dade County Code 24.42.2(15)
  - Due Date: January 31st of each year

- **Water Accounting Data Form –** Potable Water Supply Annual Operating Permit
  - Due Date: May 1st of each year

A detailed regulatory reporting matrix schedule for the VILLAGE's Domestic Water and Wastewater Annual Permit requirements (PWO and DWO) is included in **Exhibit C**.

GENERAL REQUIREMENTS

Design Standards

The CONSULTANT shall be solely responsible for determining the standards the work shall meet and obtain all the requisite regulatory approvals. The design shall include, but is not limited to, the plans and specifications, which describe all systems, elements, details, components, materials, equipment, and any other information necessary for construction. The design shall be accurate, coordinated between disciplines, and in all respects, adequate for construction, and shall be in conformity, and compliance, with all applicable laws, codes, permits, and regulations.

Quality Control

The CONSULTANT is responsible for the quality control (QC) of their work and of its sub-consultants. The CONSULTANT shall provide to the VILLAGE the list of sub-consultants which shall be used for this project. This list shall not be changed without prior approval of the VILLAGE. All sub-consultant documents and submittals shall be submitted directly to the CONSULTANT for their independent QC review. The VILLAGE shall only accept submittals for review and action from the CONSULTANT.

The CONSULTANT shall be responsible for the professional quality, technical accuracy, and coordination of all pre-design services, designs, drawings, specifications, and other services furnished by the CONSULTANT and their sub-consultant(s). It is the CONSULTANT's responsibility to independently and continually QC their plans, specifications, reports, electronic files, progress payment applications, schedules, and all project deliverables required by this task order. The CONSULTANT shall provide the VILLAGE with a marked up set of plans and/or specifications showing the CONSULTANT’s QC review. Such mark-ups shall accompany the CONSULTANT’s scheduled deliverables. The submittal shall include the names of the CONSULTANT’s staff that performed the QC review for each component (structures, roadway, drainage, etc.).

Project Schedule

The CONSULTANT shall submit a preliminary project schedule as an exhibit to this Work Order. The schedule shall be prepared in Microsoft Project and shall include the Consultant’s best estimate as to the project start date.

Within 10 business days after receiving the Notice to Proceed and prior to beginning work, the CONSULTANT shall submit a final project schedule to the VILLAGE for approval. No work shall commence without an approved schedule. The final schedule shall include design, permitting activities, submittal review timeframes, and other project activities as required to complete the work. The CONSULTANT shall submit updated project schedules as required in the specific scope of services.

Permitting

The CONSULTANT shall coordinate with the VILLAGE, regulatory agencies, and any other government entity having an interest or jurisdiction, which may require permits for this project. The CONSULTANT shall provide an estimate of fees and duration associated with the permitting process. Some of the regulatory or permitting agencies associated with this project include, but are not limited to:

- Miami Dade County Department of Regulatory & Economic Resources (RER)

SPECIFIC SCOPE OF SERVICES

The Scope of Services to be provided by CONSULTANT shall be as follows:

Task 1 – Water and Sewer Electronic Atlas Submittal (2025)

- Per Miami Dade County Code 24.42.2(6), the CONSULTANT will assist the VILLAGE in providing updates to the water and sewer electronic atlas due January 6th, 2026.

- CONSULTANT will gather the latest information updates for the year 2025 from the VILLAGE. These may include:
  - New projects completed
  - New pipelines found or updates to the existing infrastructure
  - Outside Sewer Connections
  - Private pump stations
  - Water Consumption Data

- The information to be updated will contain the following attributes if available:
  - Pipeline diameter
  - Pipeline Material
  - Date of construction
  - Manhole Rim Elevation and Bottom
  - Inverts
  - Private pump station

- Per the RER-DERM 2025 Technical Guidelines for Municipal GIS Water and Sewer Atlas and As-builts Submittals, CONSULTANT will assist the VILLAGE in meeting the required updated to the Water and Sewer GIS database by digitizing the Water & Sewer assets (lines and nodes) provided by the VILLAGE based on 2025 records, The Water & Sewer assets provided by the VILLAGE will be digitized as shown on the available as-builts, if available.
- The CONSULTANT will package the RER-DERM submittal databases in the latest map package format provided by RER-DERM. CONSULTANT will collect all available VILLAGE as-builts as a package for submittal to RER-DERM.

Deliverables:

- Transmittal Letter to RER-DERM with upload confirmation to FTP site
- Updated RER-DERM Sewer GIS Map Package (.mpk)
- Updated RER-DERM Water GIS Map Package (.mpk)
- Updated RER-DERM PS Basin Map Package (.mpk)
- Updated RER-DERM Customer Information Map Package (.mpk)

Task 2 – SSES Annual Report

- Per Miami Dade County Code 24-42.2(3)(c)(iii), the Consultant will assist the VILLAGE in developing an annual report documenting all completed sewer system evaluations and rehabilitation work, as well as a schedule for any proposed rehabilitation work due March 1st, 2026.
- The CONSULTANT will gather all information required by RER-DERM for a complete

Sewer System Evaluation Survey (SSES) Annual Report including completed and planned SSES and rehabilitation activities.
- CONSULTANT will submit the required report and coordinate with RER-DERM for final approval.

Deliverables:

- Draft SSES Annual Report (in electronic format)
- Final SSES Annual Report submittal to RER-DERM (in electronic format)

Task 3 – Stormwater Illicit Discharge Semiannual Report

- Per Miami Dade County Code 24-42.2(3)(c)(ii), CONSULTANT will assist the VILLAGE in gathering all information required by RER-DERM to comply with the Semi-annual Stormwater Illicit Discharge Reports, due January 1st 2026 and July 1st 2026.

Section 24-42.2(3)(c)(ii)

- *The status of corrective actions to eliminate stormwater discharges into any sanitary sewer collection system shall be reported to the Director or the Director's designee semiannually, January 1 and July 1 of each year*

- This task will include the review of all information provided by the VILLAGE, contractors, and other parties to complete the Stormwater Illicit Discharge Semiannual Report submittals.
- This task will represent the annual reporting cycle for Stormwater Illicit Discharges and will therefore include the development and submittal of two (2) reports.
- CONSULTANT will adhere to the required RER-Deadlines for the 2025/2026 reporting period:
  - January 1st, 2026 - for the Reporting Period of July through December 2025
  - July 1st, 2026 - for the Reporting Period of January through June 2026

Deliverables:

- Two (2) Draft Stormwater Illicit Discharge Reports (in electronic file format)
- Two (2) Final Stormwater Illicit Discharge Reports (in electronic file format) and submittal to RER-DERM

Task 4 – Utility Reporting Structure Matrix and Active Agreement with Utility Downstream

- The CONSULTANT will assist the VILLAGE in providing a Wastewater Utility Reporting Structure Matrix and Active Agreement with Utility Downstream to comply with the current RER-DERM DWO Operating Permit for the Utility.
- CONSULTANT will submit the required documentation and coordinate with RER-DERM for final approval.

Deliverables:

- Utility Reporting Structure Matrix (in electronic format)
- Active Agreement with Utility Downstream (in electronic format)

Task 5 – CMOM Annual Report

- Per Miami Dade County Code 24.42.2(15), CONSULTANT will assist the VILLAGE in providing an approvable report describing changes needed to update the VILLAGE's Capacity, Management, Operation, and Maintenance (CMOM) program due January 31st, 2026.
- The CONSULTANT will prepare (1) Request for Information (RFI) in order to gather all information required by RER-DERM for a complete CMOM Annual Report including, but not limited to, the current staffing in all positions, new work required to maintain the utility's WCTS, new capital work identified in the previous year, training carried out in the previous year, SSOs from the system during the previous year and corrective actions for SSOs, pump station and mains determined to have inadequate capacity during the previous year, the corrective plans for those pump station and mains, any changes in the funding sources level and availability, how the funding requirements for the previous year were met, and expected funding requirements for the upcoming year.
- CONSULTANT will submit the required report and coordinate with RER-DERM for final approval.

Deliverables:

- Draft CMOM Annual Report (in electronic format)
- Final CMOM Annual Report submittal to RER-DERM (in electronic format)

Task 6 – Water Accounting Data Form

- The CONSULTANT will assist the VILLAGE in providing a Water Accounting Data Form for the period of January 1, 2025 to December 31, 2025 to comply with the current RER-DERM PWO Operating Permit for the Utility.
- CONSULTANT will submit the required documentation and coordinate with RER-DERM for final approval.

Deliverables:

- Draft Water Accounting Data Form (in electronic format)
- Final Water Accounting Data Form submittal to RER-DERM (in electronic format)

PROJECT ASSUMPTIONS

- VILLAGE shall provide access to sites
- Requested information being made available by VILLAGE
- VILLAGE staff will be available to conduct meetings, as necessary
- This Work Order includes only the specified Regulatory submittals indicated in Tasks 1-6. Support for additional regulatory requirements may be provided under a separate Work Order
- In consideration of this Task Authorization, access to data and information sources is made available to CONSULTANT. CONSULTANT shall comply fully with all security procedures and shall not divulge to third parties all confidential Data Information obtained from the VILLAGE in the course of performing consulting engineering work, including, but not limited to, security procedures, business operations information or proprietary information in the

possession of the VILLAGE. CONSULTANT shall not be required to keep confidential information or material that is publicly available through no fault of CONSULTANT, material that CONSULTANT developed independently without relying on the state's or Village's confidential information, or material that is otherwise obtainable under State Law as a public record

ADDITIONAL SERVICES

If authorized in writing by the VILLAGE, as an amendment to this Work Order, the CONSULTANT shall furnish, or obtain, Additional Services of the types listed in the AGREEMENT. The VILLAGE, as indicated in the AGREEMENT, will pay for these services.

PERFORMANCE SCHEDULE

The CONSULTANT shall perform the services during the 2026 calendar year, as required by the specific reporting due dates indicated in each Task above.

PROJECT FUNDING

Performance of this project is at the VILLAGE's discretion and may be contingent upon the VILLAGE receiving funding and work shall not begin until the VILLAGE provides a Notice to Proceed to CONSULTANT.

METHOD OF COMPENSATION

The services performed will be accomplished using the Lump Sum method of compensation. The total hourly rates payable by the VILLAGE for each of CONSULTANT's employee categories, reimbursable expenses, if any, and sub-consultant fees, if any, are shown on **Exhibit A** attached hereto and made a part hereof. Pay application requests shall be prepared on the VILLAGE's approved pay application request form. The CONSULTANT shall submit the pay application request to the VILLAGE's Project Manager for review and approval. Pay application requests shall be submitted monthly.

TERMS OF COMPENSATION

Services will be provided for the following amounts:

Task 1 – Water and Sewer Electronic Atlas Submittal (2025)	$11,280.00
Task 2 – SSES Annual Report	$3,710.00
Task 3 – Stormwater Illicit Discharge Semiannual Report	$1,820.00
Task 4 – Utility Reporting Structure Matrix and Active Agreement with Utility Downstream	$270.00
Task 5 – CMOM Annual Report	$2,630.00
Task 6 – Water Accounting Data Form	$1,550.00
Grand Total	**$21,260.00**

VILLAGE CONTACTS

Requests for payments should be directed to North Bay Village Accounts Payable via e-mail to Pwdocuments@nbvillage.com after getting approval from the VILLAGE's Project Manager. All other correspondence and submittals should be directed to the attention of Jean Lilavois, Project Manager, at the address shown below. **Please be sure that all correspondence refers to the VILLAGE project number and title as stated above.**

Steven Buckland
Director of Public Works
Public Works
North Bay Village
Village Hall, Suite 208
1666 Kennedy Causeway
North Bay Village, FL 33141 (305) 756-7171 ext. 66
sbuckland@nbvillage.com

Jean Lilavois
Project Manager
CIP Department
North Bay Village
Village Hall, Suite 608
1666 Kennedy Causeway North
Bay Village, FL 33141 (305) 756-7171 Ext. 29
jlilavois@nbvillage.com

CONSULTANT CONTACTS

Paola Davalos, PE
Ardurra Group, Inc
1000 NW 57th Ct, Suite 800, Miami, FL 33126
Email: padavalos@ardurra.com
Phone: 786-873-5200

SIGNATURE PAGE

NORTH BAY VILLAGE

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

By: Steven P Buckland
Steven Buckland
Village Director of Public Works
This Work Order approved pursuant to [check one and initial]:
☐ ___Manager Purchasing Authority (§36.25 Village Code)
☐ ___Resolution No. _____

By: _____
Frank Rollason
Village Manager

Attest:

By: _____
Alba L. Chang, CMC
Village Clerk

Approved as to form and legal sufficiency:

By: _____
Weiss Serota Helfman Cole & Bierman, P.L.
Village Attorney

SIGNATURE PAGE

CONSULTANT/CONTRACTOR

WITNESSES:

Rodolfo Remon
[Witness print/type name]

Cristina Harper
[Witness print/type name]

(CORPORATE SEAL)

ARDURRA GROUP, INC
CORPORATE SEAL 1977 FLORIDA

ARDURRA GROUP, INC

Christopher Kuzler
[Print Name, check title]

☐ President ☐ Vice President
☑ Authorized Signatory (Please provide corporate authorization)

ATTEST:

Secretary
Brent Walters
[Print Name]

Exhibit A – Work Break Down Fee Schedule

North Bay Village

RFQ 2023-005 - Work Order No. 10

RER-DERM PWO/DWO REGULATORY COMPLIANCE SUPPORT - 2026

Proposed Fee Schedule
Appendix A

Task		Project Manager	GIS Specialist	Designer	Total Hours	Subtotal
	Rate, $/Hr	$235.00	$127.00	$135.00		
1	**Water and Sewer Electronic Atlas Submittal (2025)**	8	40	32	80	$11,280.00
2	**SSES Annual Report**	2	0	24	26	$3,710.00
3	**Stormwater Illicit Discharge Semiannual Report**	2	0	10	12	$1,820.00
4	**Utility Reporting Structure Matrix and Active Agreement with Utility Downstream**	0	0	2	2	$270.00
5	**CMOM Annual Report**	2	0	16	18	$2,630.00
6	**Water Accounting Data Form**	2	0	8	10	$1,550.00
	Total (Hours)	**16**	**40**	**92**	**148**	
	Sub-Total Labor Fee					**$21,260.00**
	ODC's (Mileage, Reproduction & Reimbursable) (See Appendix B)					**$0.00**
	Sub-Total Labor Fee/ODC					**$21,260.00**
	Total Project Cost (Labor/ODC)					**$21,260.00**
	% Utilization	**10.81%**	**27.03%**	**62.16%**	**100.00%**	
	Total ($)	**$3,760.00**	**$5,080.00**	**$12,420.00**	**$0.00**	**$21,260.00**

Exhibit B – Location Map



Exhibit C – Project Tentative Schedule

Regulatory Submittal	Regulatory Agency / Reviewer	Frequency	Recurring Due Date	Next Due Date	Details/Description	Notes/Prepared by
Semi-Annual Illicit Stormwater Discharges Report	Gloria Suarez, EI (RER-DERM)	Semi-annual	1/1/2026 and 7/1/2026	July 1st, 2026	Semi-annual Report detailing illicit stormwater and sewer cross connection (illicit discharges) identified during the reporting period and corrective actions taken to remove cross connection	Ardurra WO10
Municipal GIS Water and Sewer Atlas and As-Builts Submittals	Oscar Aguirre, EI (RER-DERM)	Annual	1/6	January 6th, 2026	Annual GIS Map Packages (3) Update for the City's Sanitary Sewer Atlas, Pump Station Basins, and Customer Information, as well as All Available As-Builts	Ardurra WO10
DWO Operating Permit Condition & Reporting Structure Matrix	Oscar Aguirre, EI (RER-DERM)	Annual	1/30	January 30th, 2026	a. Utility Reporting Structure Matrix b. Active Agreement with Utility Downstream (PDF copy)	Ardurra WO10
CMOM Annual Report	Pablo Asencio (RER-DERM)	Annual	1/31	January 31st, 2026	Annual Capacity, Maintenance, Operations, and Management Report	Ardurra WO10
Sanitary Sewer Evaluation Survey (SSES) Annual Report	Pablo Asencio (RER-DERM)	Annual	3/1	March 1st, 2026	Annual Report detailing all completed evaluations and rehabilitation work, as well as a schedule for additional/proposed rehabilitation work	Ardurra WO10
Water Accouting Data Form	Oscar Aguirre, EI (RER-DERM)	Annual	5/1	May 1st, 2026	Annual Form detailing the size of the Utility and water utilization data for the reporting period	Ardurra WO10

CORPORATE RESOLUTION CERTIFICATION

The undersigned, Secretary of Ardurra Group Inc., a Florida corporation *("Corporation"),* does hereby certify that the following Resolutions were adopted by the written consent of the sole director of the Corporation on December 17, 2025:

RESOLVED THAT Christopher Kuzler, the Regional Operations Director - SE and Authorized Representative of the *Corporation* is hereby authorized and empowered to execute on behalf of the *Corporation* any and all Agreements between North Bay Village and the *Corporation.*

DATED: December 17, 2025

CORPORATE SECRETARY

ITEM NO. 11.G

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Steven Buckland, Public Works Director

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AND APPROVING EMERGENCY UTILITY SYSTEM REPAIRS PERFORMED BY JORMAK EQUIPMENT & CONSULTING, INC. IN THE AMOUNT OF $71,800.00; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON**

RECOMMENDATION

It is recommended that the Village Commission ratify the expenditures to Jormak Equipment and Consulting Inc. in the amount of $71,800.00 for emergency utility system repairs.

BACKGROUND AND ANALYSIS

North Bay Village maintains and operates the water supplied to the islands by Miami-Dade County Water and Sewer Department (WASD) and owns and operates approximately 8 miles of water distribution mains and 605 water meters, and a wastewater collection and conveyance system that consists of approximately 5.5 miles of gravity sewer mains, 143 manholes and four (4) pump stations/basins. Additionally, the Village also owns and maintains a stormwater collection and conveyance system that consists of approximately 3.5 miles of drainage pipe, 118 catch basins, 38 outfalls and two (2) pump stations with deep injection wells.

In September 2025, Village staff responded to a sewer lateral with severely restricted flow. Investigation revealed the lateral was compromised and root-bound by nearby trees. Jormak Equipment and Consulting Inc. was engaged to replace the lateral, restoring proper flow for

the affected condominium.

In July 2025, the seawall at 1850 South Treasure Drive collapsed, prompting replacement operations by the property owner. During an unrelated stormwater inspection in October 2025, staff discovered that an existing outfall beneath the old seawall had been compromised by new pilings. The outfall was not properly designed, and the Village lacked a legal easement. Staff coordinated with the property owner to secure the easement and install a new line and outfall. Jormak Equipment and Consulting Inc. was also engaged to perform the replacement.

Financial Impact:
* Sanitary Sewer lateral replacement: $33,300.00
* Village's share of Stormwater outfall replacement: $38,500.00
Total cost: $71,800.00

Staff consulted with the Village Manager on each of these repairs and was directed to proceed utilizing procurement code §36.25 (I) Emergency procurements. *Notwithstanding any other provisions of this ordinance, the Village Manager may make emergency procurements of goods and services when there exists a threat to public health, welfare, or safety; provided that such emergency procurements shall be made with such competition as is practicable under the circumstances.*

It is recommended that the Village Commission ratify the expenditures to Jormak Equipment and Consulting Inc. in the amount of $71,800.00 for emergency utility system repairs.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
Requested Amount: $71,800.00
Expenditures were fully funded from the following accounts:
- **Fund GL and Name:** 430-35-535-4608 Repair & Maintenance Sewer Lines
  Remaining Balance: $135,504.00
- **Fund GL and Name:** 440-36-538-4609 Repair & Maintenance of Storm Drain Lines
  Remaining Balance: $11,500.00

PERSONNEL IMPACT
NONE

ATTACHMENTS
Resolution Jormak Emergency Repairs.DOCX
Exhibit A-JORMAK -Sewer Lateral on TIES .pdf
Exhibit B-Invoice for Outfall Relocation.pdf

RESOLUTION NO. 2026-_____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AND APPROVING EMERGENCY UTILITY SYSTEM REPAIRS PERFORMED BY JORMAK EQUIPMENT & CONSULTING, INC. IN THE AMOUNT OF $71,800.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 36.25(I) of the North Bay Village Code of Ordinances (the "Village Code") provides that the Village Manager may make emergency procurements of goods and services when there exists a threat to public health, welfare, or safety; and

WHEREAS, in September 2025, Village staff identified a sanitary sewer lateral with severely restricted flow caused by structural failure and root intrusion from nearby trees, creating an immediate threat to the proper functioning of the sanitary sewer system and to public health and safety; and

WHEREAS, to address this condition, Jormak Equipment and Consulting Inc. (the "Contractor") was engaged to perform emergency replacement of the sanitary sewer lateral, restoring proper flow and service to the affected condominium, at a cost of $33,300.00 (the "Sanitary Sewer Lateral Replacement"); and

WHEREAS, in July 2025, the seawall at 1850 South Treasure Drive collapsed and was subsequently replaced by the property owner; and

WHEREAS, during a Village stormwater inspection in October 2025, staff discovered that an existing stormwater outfall beneath the former seawall had been compromised by new pilings, was improperly designed, and lacked a legal easement, creating an immediate risk to the Village's stormwater system; and

WHEREAS, Village staff coordinated with the property owner to secure the necessary easement and engaged the Contractor to install a new stormwater line and outfall as an emergency repair, at the Village's share of $38,500.00 (the "Stormwater Outfall Replacement"); and

WHEREAS, the Village Commission desires to ratify and approve the emergency utility system repair expenditures incurred for the Sanitary Sewer Lateral Replacement and the Stormwater Outfall Replacement, for a total amount of $71,800.00, as more

particularly reflected in the invoices from the Contractor attached hereto as Exhibit "A" and Exhibit "B," respectively; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Ratification. That the Village Commission hereby ratifies and approves the Sanitary Sewer Lateral Replacement and the Stormwater Outfall Replacement, for a total amount of $71,800.00, as more particularly reflected in the invoices from the Contractor attached hereto as Exhibit "A" and Exhibit "B," respectively.

Section 3. Implementation. That the Village Manager is hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld _____
Vice Mayor Goran Cuk _____
Commissioner Doris Acosta _____
Commissioner Richard Chervony _____
Commissioner Andy Rotondaro _____

PASSED AND ADOPTED on this 20th day of January, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

INVOICE # 1-2025 FOR TREASURE ISLAND ELEMENTARY SCHOOL

Jormak Equipment and Consulting Inc.

Street Address:			
City, State, Zip:	**Miami, Florida, 33177**	**Phone**	**7862825020**
E-Mail	**jorge@jormakequipment.com**	**Fax**	
Project No:	**N/A**	**Cell**	**7862825020**
Project:	**Reconnect Existing Sewer Lateral to Existing Manhole**		
Location:	**Treasure Island Elementary School**		
County:	**DADE**		
Customer	**North Bay Village**		
Attention	**Steven Buckland**		
Date	**10/3/2025**		

Contract Item	Description	Units/ Hrs.	Qty	Unit Price	Extension
1	Movilization	LS	1	$2,500.00	$2,500.00
2	Excavate existing lateral to verify depth	LS	1	$4,500.00	$4,500.00
3	Core Drill manhole to make the connection	LS	1	$3,500.00	$3,500.00
4	Build the invert channel inside the manhole	LS	1	$1,800.00	$1,800.00
5	Installation of 70 feet of 6-inch lateral and make connection to existing	LS	1`	$18,500.00	$18,500.00
6	Furnuish and install 6-inch cleanout	LS	1	$2,500.00	$2,500.00
				Grand Total	$33,300.00
	PO # 009047				

APPROVED

By Steven Buckland at 11:21 am, Oct 06, 2025

Invoice # 1- 2025 For North Bay Village

Jormak Equipment and Consulting Inc.

Street Address:	13070 SW 210 Terrace		
City, State, Zip:	Miami, Florida, 33177	Phone	7862825020
E-Mail	jorge@jormakequipment.com	Fax	
Project No:	N/A	Cell	7862825020
Project:	Relocation of 18-inch outfall pipe and plugging the existing		
Location:	1850 South Treasure Drive		
County:	DADE		
Customer	North Bay Village		
Attention	Steven Buckland		
Date	12/18/2025		

Contract Item	Description	Units/ Hrs.	Qty	Unit Price	Extension
1	Mobilization	LS	1	$2,500.00	$2,500.00
2	Excavation of the outfall pipe and seawall to prepare for core drill	LS	1	$7,500.00	$7,500.00
3	Furnish and install two 18-inch 45 degree bends with transition coupling	LS	1	$6,500.00	$6,500.00
4	Furnish and install 18-inch HDPE pipe	LS	1	$4,500.00	$4,500.00
5	Plug existing 18-inch drainage pipe	LS	1	$2,500.00	$2,500.00
6	Furnish and install 18-inch check valve on the outfall pipe	LS	1	$12,500.00	$12,500.00
7	Backfill the area and dispose of all excess material	LS	1	$2,500.00	$2,500.00
				Grand Total	$38,500.00

APPROVED

By Steven Buckland at 3:59 pm, Dec 19, 2025

EMERGENCY REPAIR

440-36-538-4609 Repair & Maintenance of Storm Drain Lines

ITEM NO. 11.H

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Steven Buckland, Public Works Director

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AND APPROVING EMERGENCY UTILITY SYSTEM REPAIRS PERFORMED BY DAVID MANCINI & SONS, INC. IN THE AMOUNT OF $131,600.07; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. - VILLAGE MANAGER, FRANK ROLLASON**

RECOMMENDATION

It is recommended that the Village Commission ratify expenditures to David Mancini & Sons Inc. in the amount of $131,600.07 for emergency utility system repairs.

BACKGROUND AND ANALYSIS

The proposed Resolution requests that the Village Commission ratify expenditures to David Mancini & Sons Inc. in the amount of $131,600.07 for emergency utility system repairs.

In September 2025, David Mancini & Sons Inc (DMSI) responded to two separate emergency calls for repairs to the Village's wastewater system.

* First Incident: At the Village Hall Pump Station, two check valves designed to prevent backflow failed, requiring immediate repair to the vault.
* Second Incident: Approximately one week later, a catastrophic failure occurred on a 16-inch force main located at the edge of the JFK Causeway on Harbor Island, necessitating urgent replacement and restoration.

Financial Impact:
* Vault repair at Village Hall Pump Station: $63,104.97
* Force main repair at JFK Causeway: $68,495.10

Total cost: $131,600.07

Staff consulted with the Village Manager on each of these repairs and was directed to proceed utilizing procurement code §36.25 (I) Emergency procurements. *Notwithstanding any other provisions of this ordinance, the Village Manager may make emergency procurements of goods and services when there exists a threat to public health, welfare, or safety; provided that such emergency procurements shall be made with such competition as is practicable under the circumstances.*

It is recommended that the Village Commission ratify expenditures to David Mancini & Sons Inc. in the amount of $131,600.07 for emergency utility system repairs.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

$131,600.07Expenditures were fully funded from the following accounts:

- **Fund GL and Name:** 430.35.535.4607 Repair & Maintenance Lift Stations
  Remaining Balance: $135,860.00
- **Fund GL and Name:** 430-35-535-4608 Repair & Maintenance Sewer Lines
  Remaining Balance: $131,504.00

Requested Amount: $131,600.07

PERSONNEL IMPACT

NONE

ATTACHMENTS

Resolution DMSI Emergency Repairs.DOCX
Village and Main Repair Invoicepdf
Village Hall Vault Repair Invoice.pdf

RESOLUTION NO. 2026-_____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, RATIFYING AND APPROVING EMERGENCY UTILITY SYSTEM REPAIRS PERFORMED BY DAVID MANCINI & SONS, INC. IN THE AMOUNT OF $131,600.07; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 36.25(I) of the North Bay Village Code of Ordinances (the "Village Code") provides that the Village Manager may make emergency procurements of goods and services when there exists a threat to public health, welfare, or safety; and

WHEREAS, in September 2025, Village staff identified the need for emergency repairs to the Village's wastewater system, resulting from immediate repairs needed at the Village Hall Pump Station and the failure of a 16-inch force main, creating an immediate threat to the proper functioning of the wastewater system and to public health and safety (the "Emergency Repairs"); and

WHEREAS, to address these condition, David Mancini & Sons, Inc. (the "Contractor") was engaged to perform the Emergency Repairs, for a total cost of $131,600.07; and

WHEREAS, the Village Commission desires to ratify and approve the Emergency Repairs, for a total amount of $131,600.07, as more particularly reflected in the invoices from the Contractor attached hereto as Exhibit "A" and Exhibit "B," respectively; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Ratification. That the Village Commission hereby ratifies and approves the Emergency Repairs, for a total amount of $131,600.07, as more particularly reflected in the invoices from the Contractor attached hereto as Exhibit "A" and Exhibit "B," respectively.

Section 3. Implementation. That the Village Manager is hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld	_____
Vice Mayor Goran Cuk	_____
Commissioner Doris Acosta	_____
Commissioner Richard Chervony	_____
Commissioner Andy Rotondaro	_____

PASSED AND ADOPTED on this 20th day of January, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

DAVID MANCINI & SONS, INC.

2601 Wiles Rd Pompano Beach Florida 33073
PH: (954) 977-3556 FAX: (954) 944-2040

Billed to: NORTH BAY VILLAGE
1666 KENNEDY CAUSEWAY STE 300
NORTH BAY VILLAGE FL 33141
Attn: FRANK ROLLANSON

Invoice #: VILLAGE HALL AND MAIN REPAIR
Date: 09/30/2025
Project: 23NBVWWPS

DESCRIPTION		AMOUNT
REPAIRS AT VILLAGE HALL & MAIN	$	$68,495.10
Total Now Due	$	$68,495.10

Contractor: David Mancini & Sons, Inc.

By: Date: 09/30/25

DEVIN TIZON - Project Manager

APPROVED
By Steven Buckland at 9:07 am, Nov 21, 2025

Emergency repair to ruptured sewer line near Village Hall pump station.

GL 430.35.535.4608 Repair & Maintenance Sewer Lines.

DAVID MANCINI & SONS, INC.

2601 Wiles Rd Pompano Beach Florida 33073
PH: (954) 977-3556 FAX: (954) 944-2040

Billed to: NORTH BAY VILLAGE
1666 KENNEDY CAUSEWAY STE 300
NORTH BAY VILLAGE FL 33141
Attn: FRANK ROLLANSON

Invoice #: VILLAGE HALL VAULT
Date: REPAIR 09/30/25
Project: 23NBVWWPS

DESCRIPTION	AMOUNT
VILLAGE HALL VAULT REPAIR	$ $63,104.97
Total Now Due	$ $63,104.97

Contractor: David Mancini & Sons, Inc.

By: Date: 09/30/25
DEVIN TIZON - Project Manager

APPROVED
By Steven Buckland at 9:10 am, Nov 21, 2025

Emergency repair to vault back flow valve at the Village Hall Pump Station
GL 430.35.535.4607 Repair & Maintenance Lift Stations

ITEM NO. 13.A

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Planning and Zoning Board

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Commissioner Richard Chervony

SUBJECT: **AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 8, "ZONING," SECTION 8.12, "BONUS HEIGHT," AND CHAPTER 15, "FORM BASED CODE," SECTIONS 15.7.B "SUMMARY TABLE AND ILLUSTRATIONS – T6-24 AND T6-24MU (MUNICIPAL USE)" AND 15.7.C "SUMMARY TABLE AND ILLUSTRATIONS – T6-30" TO PROVIDE FOR HEIGHT BONUSES IN T6-24, T6-24MU, AND T6-30 TRANSECT ZONES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE - SPONSORED BY COMMISSIONER RICHARD CHERVONY**

RECOMMENDATION

It is recommended that the Village Commission approve the proposed Ordinance on second reading as presented.

BACKGROUND AND ANALYSIS

The proposed Ordinance amends Chapters 8 and 15 of the ULDC to provide for up to three (3) floors or thirty (30) feet (whichever is less) of bonus height in the transects subzones.

The T6 transect, consisting of properties designated (i) T6-24 abutting Kennedy Causeway on the south side within Treasure Island, (ii) T6-30 abutting Kennedy Causeway on the north side within Treasure Island, and (iii) T6-24 MU abutting Kennedy Causeway on the north side within Harbor Island, currently limits maximum height to the lesser of 24 stories or 240 feet, 30 stories or 340 feet, and 24 stories or 240 feet, respectively.

The Village Commission has received feedback from property owners, including in the form of applications seeking to amend height restrictions through special area plans and/or variances, that quality development of multifamily housing requires enhanced floor-to-floor heights that are constrained by the existing dimensional height limitations and that a variety of housing

types are better provided through flexibility in the maximum number of stories.

Modern rooftop mechanical infrastructure may require additional height over the maximum height currently permitted.

The ULDC does not currently provide for height bonuses in the T6 transect, but does provide for multiple height bonuses in RM-70.

In order to provide property owners with enhanced flexibility to develop high quality offerings that are attractive to new residents and aesthetically interesting, the Village Commission desires to provide for height bonuses in the T6 transect.

At the June 2025 Commission Meeting, the Village Commission adopted a Resolution approving an agreement with Miami Economic Associates, Inc. for value analysis of the real estate development incentives.

At the October 21, 2025 Village Commission Meeting, Commissioner Richard Chervony sponsored a discussion item relating to the establishment of a fee structure for the acquisition of additional height of up to 25 feet in the T-6 Transect Zone for new developments. As a result of that discussion, the Commission directed that an ordinance be drafted to provide for bonus height with the price of the bonus height to be set by resolution.

At the November 2025 Commission Meeting, the Village Commission heard a presentation from the Village's consultants, Miami Economic Associates, Inc., relating to the Village's Community Contribution Fees.

As part of the discussion of this proposed Ordinance, feedback is requested on the MEAI's fee analysis and implementation. Copies of MEAI's report and presentation to the Village Commission are attached.

On Wednesday, December 3, 2025, the Planning and Zoning Board considered the proposed ordinance and recommended approval.

In addition, with respect to MEAI's report, the Board expressed concern about the proposed fee increases and the impact on competition by making new projects uncompetitive, while acknowledging that the fees could be a starting point for negotiations in a development agreement. Some Board Members expressed that if the proposal moved forward, the method of determining land value should be simplified by eliminating the option to evaluate the purchase contract and retain the higher of the appraised value or the purchase price at time of acquisition. In addition, it was suggested that the applicant should pay for the appraisal and, if desired, the Village could seek a second appraisal at the Village's cost. Other Board Members expressed that the report was well-received and long overdue.

Following the Planning and Zoning Board meeting, Exhibit A to the proposed Ordinance was modified for first reading. The modifications between the Board's hearing and first reading are intended to clarify that the bonus height payments for properties in RM-70 are to be done in accordance with subsection C of Section 8.12 and that T6 properties that receive a bonus shall, in lieu of a CCF, pay $100,000 per vertical lineal foot of bonus within 60 days of site plan approval.

This ordinance was approved on first reading as presented on December 16, 2025. No changes have been made between first and second reading. It is recommended that the Village Commission adopt the Ordinance on second reading.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
N/A

PERSONNEL IMPACT
None

ATTACHMENT(S):
Ordinance - ULDC Chapter 8 and 15 - T6 Bonus Height.DOCX
Exhibit A - Amending Ch. 8 and 15 - T6 Bonus Height .DOCX
Exhibit B - Amending ULDC Ch. 8 and 15 - T6 Bonus Height.DOCX
MEAI Report CCF - November 2025.docx
2025.11.18 NBV Community Benefit Presentation.pdf
Business Impact Estimate - Posted 12.22.2025.pdf
Notice of Public Hearing - MDC Legal Ad 12.29.2025.pdf

ORDINANCE NO. 2026-_____

AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 8, "ZONING," SECTION 8.12, "BONUS HEIGHT," AND CHAPTER 15, "FORM BASED CODE," SECTIONS 15.7.B "SUMMARY TABLE AND ILLUSTRATIONS – T6-24 AND T6-24MU (MUNICIPAL USE)" AND 15.7.C "SUMMARY TABLE AND ILLUSTRATIONS – T6-30" TO PROVIDE FOR HEIGHT BONUSES IN T6-24, T6-24MU, AND T6-30 TRANSECT ZONES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, North Bay Village ("Village") has adopted a Unified Land Development Code (the "ULDC") to promote the health, safety, order, convenience, comfort, and general welfare of the public, and to promote and preserve the character and ecological quality of the Village as articulated in the Village's Comprehensive Plan; and

WHEREAS, during its 75th anniversary year, and following an extended public discussion about future growth and development, the Village updated its ULDC as part of a master visioning and planning process known as the "NBV100 Master Plan," which looks at the community's next twenty-five years; and

WHEREAS, the NBV100 Master Plan, guided by principles which originated from the common concerns of North Bay Village residents, is centered on equipping the Village with the tools to become a more livable, resilient, and prosperous community that can adapt to the challenges of a changing climate; and

WHEREAS, the Village seeks to amend the regulations pertaining to, and supplementary to the T6 Transects to improve livability, increase resilience, and preserve and enhance prosperity in the Village, consistent with the principles of the NBV100 Master Plan; and

WHEREAS, the T6 transect, consisting of properties designated (i) T6-24 abutting Kennedy Causeway on the south side within Treasure Island, (ii) T6-30 abutting Kennedy Causeway on the north side within Treasure Island, and (iii) T6-24 MU abutting Kennedy Causeway on the north side within Harbor Island, currently limits maximum height to the lesser of 24 stories or 240 feet, 30 stories or 340 feet, and 24 stories or 240 feet, respectively; and

WHEREAS, the Village Commission has received feedback from property owners, including in the form of applications seeking to amend height restrictions through special area plans and/or variances, that quality development of multifamily housing requires enhanced floor-to-floor heights that is constrained by the existing dimensional height limitations and that a variety of housing types are better provided through flexibility in the maximum number of stories; and

WHEREAS, modern rooftop mechanical infrastructure may require additional height over the maximum height currently permitted; and

WHEREAS, the ULDC does not currently provide for height bonuses in the T6 transect, but does provide for multiple height bonuses in RM-70; and

WHEREAS, in order to provide property owners with enhanced flexibility to develop high quality offerings that are attractive to new residents and aesthetically interesting, the Village Commission desires to provide for height bonuses in the T6 transect; and

WHEREAS, the ULDC and the amendments provided herein are wholly consistent with the NBV100 Master Plan, the Village's Comprehensive Plan, and the Florida Community Planning Act; and

WHEREAS, on December 3, 2025, the Planning and Zoning Board, sitting in its capacity as the Local Planning Agency, reviewed this Ordinance and recommended approval; and

WHEREAS, this Ordinance was duly noticed and presented to the Village Commission in two readings, with second reading conducted as the required public hearing on _____, 2026; and

WHEREAS, the Mayor and Commission find that this Ordinance is in the best interest of the public health, safety, and welfare of the Village's residents and visitors.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:[1]

Section 1. Recitals. That each of the above recitals are true and correct and incorporated herein by this reference.

Section 2. Amending Chapter 8 of the ULDC. That Chapter 8, "Zoning" of the ULDC of North Bay Village, Florida, is hereby amended to read as set forth in Exhibit "A" attached hereto and incorporated herein.

Section 3. Amending Chapter 15 of the ULDC. That Chapter 15 "Form Based Code" of the ULDC of North Bay Village, Florida, is hereby amended to read as set forth in Exhibit "B" attached hereto and incorporated herein.

Section 4. Severability. That the provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but

[1] Coding: ~~Strikethrough words~~ are deletions to the existing text. Underlined words are additions to the existing text. Changes between first and second reading will be indicated with ~~double strikethrough~~ and double underline.

they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 5. Codification. That it is the intention of the Village Commission and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Village's Code of Ordinances, and that the sections of this Ordinance may be renumbered or relettered to accomplish such intentions, and that the word Ordinance shall be changed to Section or other appropriate word.

Section 6. Conflicts. That all ordinances or parts of ordinances, resolutions or parts of resolutions, in conflict herewith, are repealed to the extent of such conflict.

Section 7. Effective Date. That this Ordinance shall become effective immediately upon final adoption on second reading.

PASSED on first reading on the _____ day of _____, 2025.

PASSED AND ADOPTED on second reading on the ____ day of _____, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L.Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, P.L.
Village Attorney

First Reading:
Moved By: _____
Seconded By: _____

Second Reading:
Moved By: _____
Seconded By: _____

Vote on Final Adoption:
Mayor Rachel Streitfeld _____
Vice Mayor Goran Cuk _____
Commissioner Doris Acosta _____
Commissioner Richard Chervony _____
Commissioner Andy Daro _____

EXHIBIT "A"

8.12 – Bonus height.

Properties in the RM-70 and CG districts, and T6 transects, may request to purchase additional height from North Bay Village as follows:

A. Approval of bonus height.

Requests for bonus height shall be made concurrent with site plan review and shall be reviewed pursuant to the same criteria as site plans, provided in Section 5.8 ULDC. The Village Planning and Zoning Board shall review the request and provide a recommendation to the Village Commission. The Village Commission shall have the authority to approve or deny any bonus height request at a site plan review public hearing. ~~Bonus heights are not permitted within the T6 transect zones.~~

B. Maximum bonus height.

1. Except for undersized parcels in RM-70, the maximum building height (with bonus) that may be approved according to this Section is 240 feet, subject to payment of Community Contribution Fees as set forth in subsection C below.

2. Properties in the RM-70 District that are one (1) acre or less and receive development rights pursuant to Section 8.13 may obtain approval from the Village Commission for additional building height of up to thirty percent (30%) above the maximum permitted height (up to 312 feet with the application of all bonuses) to accommodate the transferred density, subject to payment of Community Contribution Fees as set forth in subsection C below.

3. Properties within any T6 transect are eligible for a height bonus to exceed the maximum height allowed within the underlying transect by up to three (3) floors or thirty (30) feet, whichever is less. In lieu of a Community Contribution Fee for this bonus, the property shall qualify for this bonus upon approval of a site plan depicting the bonus height and a development agreement committing to pay $100,000 per vertical lineal foot of bonus within sixty (60) days of site plan approval.

C. Fees.

1. Bonus height Community Contribution Fees shall be paid to North Bay Village in the following manner: a fifty percent (50%) nonrefundable deposit shall be paid to the Village within 90 days of site plan approval by the Village Commission; and the balance shall be paid concurrently with the issuance of a Building Permit. No building permit shall be issued by the Village until the applicant has paid the fees calculated pursuant to this section.

   a. The deposit will be a credit against the Bonus Fee and such credit will run with the land. Without limiting the foregoing, the deposit will run in favor of all owners and successor owners of the subject property and to all site plan approvals regarding the property, even if one or more site plan approvals expire.

   b. The development agreement to be executed and recorded in connection with the site plan approval for the corresponding project shall provide that the Bonus

Fee deposit runs with the land as provided in item a above.

2. The Community Contribution Fees shall be assessed and payable to the Village in accordance with the Village's adopted Fee Schedule, as may be amended from time to time.

3. Community Contribution Fees collected according to the bonus height program shall be utilized for the purchase of future Village parks, land for additional public Open Space, other public amenities, or infrastructure projects.

4. ~~The bonus fees shall be paid in the following manner:~~

   ~~a. Applicant will pay to the Village a deposit equal to 10% of the total bonus height or density fee (the "Bonus Fee") within ninety (90) days of the date the site plan approval becomes final and non-appealable. The deposit will be applied to the total Bonus Fee due.~~

   ~~b. The deposit payment shall be non-refundable.~~

   ~~c. The deposit will be a credit against the Bonus Fee and such credit will run with the land. Without limiting the foregoing, the deposit will run in favor of all owners and successor owners of the subject property and to all site plan approvals regarding the property, even if one or more site plan approvals expire.~~

   d. ~~The development agreement to be executed and recorded in connection with the site plan approval for the corresponding project shall contain appropriate language providing that the Bonus Fee deposit running with the land as provided in item 3 above.~~

EXHIBIT "B" [1]

15.7.B. Summary table and illustrations – T6-24 and T6-24MU (Municipal Use).

1. BUILDING DISPOSITION	
i. LOT OCCUPATION	
a. Lot Area	10,000 sf min.
b. Lot Width	100 ft. min.
c. Lot Coverage	90% max.
d. Floor Lot Ratio	13.0
e. Frontage at Front Setback	70% min.
f. Open Space Requirement	10% Lot Area min.
g. Density with Bonus (1)	120 du/acre (see also *Sec. 15.2.H.*) †
h. Density with Bonus (2)	150 du/acre (see also *Sec. 15.2.H.*)
ii. BUILDING SETBACK	
a. Primary Front–Kennedy Cswy.	20 ft.
b. Primary Front – Waterfront	25 ft. min.
c. Secondary Front/Side A	10 ft. min.
d. Side B	0 ft. min
e. Rear	5 ft. min[1]
f. Stepback 1 (All Sides)	10 ft. min. above 5th Story
g. Stepback 2 (All Sides)	5 ft. min. above 15th Story
2. BUILDING CONFIGURATION	
i. FRONTAGE	
a. Common Lawn	Prohibited
b. Porch and Fence	Prohibited
c. Terrace	Prohibited
d. Forecourt	Allowed[2]
e. Stoop	Allowed[3]
f. Shopfront	Allowed
g. Gallery	Allowed
h. Arcade	Prohibited
ii. BUILDING HEIGHT	
a. Min. Building Height	2 Stories
b. Max. Pedestal Height	10 Stories or 100 feet, whichever is less
c. Max. Building Height	30 Stories or 240 feet, whichever is less, as may be increased pursuant to Sec. 8.12

[1] Coding: ~~Strikethrough words~~ are deletions to the existing text. Underlined words are additions to the existing text. Changes between first and second reading will be indicated with ~~double strikethrough~~ and double underline.

1. Rear setback shall be 15 ft. min. when not abutting an alley and shall be 50 ft. min. above the fifth Story when the rear lot line abuts a lower Transect Zone or RS-1, RS-2, or RM-40 Residential Zoning District.
2. Forecourts shall be pedestrian only.
3. Not allowed facing Kennedy Causeway.

† Note: Development approvals shall be valid for two years in accordance with Sec. 5.11-See *Section 15.2.H* for additional requirements.

* * *

15.7.C. Summary table and illustrations – T6-30.

1. BUILDING DISPOSITION	
i. LOT OCCUPATION	
a. Lot Area	10,000 sf min.
b. Lot Width	100 ft. min.
c. Lot Coverage	75% max.
d. Floor Lot Ratio	13.0
e. Frontage at Front Setback	70 % min. (measured for overall frontage)
f. Open Space Requirement	10% Lot Area min.
g. Density with Bonus (1)	120 du/acre (see also *Sec. 15.2.H.*) †
h. Density with Bonus (2)	150 du/acre (see also *Sec. 15.2.H.*)
ii. BUILDING SETBACK	
a. Primary Front – Kennedy Cswy.	20 ft.
b. Primary Front – Waterfront	25 ft. min.
c. Side West (View Corridor)	20% of Lot Width min.
d. Side East	0 ft. min. - 15 ft. max.
e. Stepback (Kennedy Causeway and Side Yards; Optional Stepback in Waterfront Yard – see *Building Height Illustration)*	10 ft. min. above the 5th Story
2. BUILDING CONFIGURATION	
i. FRONTAGE (Kennedy Causeway)	
a. Common Lawn	Prohibited
b. Porch and Fence	Prohibited
c. Terrace	Prohibited
d. Forecourt	Allowed[1]
e. Stoop	Allowed[2]
f. Shopfront	Allowed
g. Gallery	Required
h. Arcade	Allowed (Replaces Gallery)
i. Habitable Liners	Optional
ii. BUILDING HEIGHT	
a. Min. Building Height	2 Stories
b. Max. Pedestal Height	10 Stories or 100 feet, whichever is less

c. Max. Building Height	30 Stories or 340 feet, whichever is less, as may be increased pursuant to Sec. 8.12
1. Forecourts shall be pedestrian only. 2. Not allowed facing Kennedy Causeway † Note: Development approvals shall be valid for two years in accordance with Sec. 5.11 of the ULDC. See *Section 15.2.H* for additional requirements.	

Proposed Integration of Community Benefit Formula into
North Bay Village Development Code

Pursuant to its professional service agreement with North Bay Village dated August 27, 2025, Miami Economic Associates, Inc. (MEAI), in conjunction with The Curtis Group (TCG), performed an analysis to create a formulaic public benefit requirement for bonus square footage designed to ensure that developers seeking bonus square footage contribute to the Village proportionally to the financial uplift they receive from that additional square footage.. Bonus requests may involve additional density (dwelling units) and/or height rather than just intensity (floor area), particularly in situations where the underlying Floor Area Ratio (FAR) permits adequate intensity but does not allow sufficient unit yield or verticality.

Underlying our analysis is the proposition, subscribed to both MEAI and TCG, that a developer's development rights with to property owned are a function of the size of the property and the land use designation and zoning applicable to that property. When a developer seeks density and/or height greater than that possessed by right, that request is basically seeking permission to develop the air rights above the owned property, which are a community asset for which the Village should be compensated at a level consistent with what was paid the rights possessed by right.

Formula Description

The formula is:
Community Benefit Fee = (Bonus Square Footage) x (Land Value/By Right Building Square Footage)

In this formula:

- Bonus Square Footage = Total square footage exceeding the Base Zoning Allowance
- Land Value = Value of the site proposed for development as verified by: 1) a recorded arm's length transaction within 24 months of the application of Bonus Square Footage; or 2) a purchase and sale agreement executed with 24 months of the date the application for Bonus Square Footage; or 3) by an appraisal performed within 6 months of the date of the application square footage.[1]
- Base Zoning Allowance = the maximum square footage allowed by right according to code

Example Calculation

Assume:
Land Value: $25,000,000
Base Zoning Allowance: 200,000 GSF
Bonus Square Footage: 50,000 GSF

Then:
Land Value per By Right Building Square Foot: $25,000,000/200,000 GSF = $125 GSF
Community Benefit Fee: 50,000 GSF x $125/GSF = $6,250,000

[1] The developer requesting bonus square footage can, at its option, decide to submit an appraisal to the Village for review; however, the Village should have the option to seek a different opinion of value from appraiser of its choosing with cost of such appraisal being borne by the Applicant.

Recommended Code Integration

The following language should be added ULDC Sec. 5.8 or Article 15:

Section X: Value-Based Bonus Contribution

1. Applicability: This section applies to any development project requesting bonus floor, area, height or density through an adopted zoning incentive program

2. Calculation Method:
Community Benefit Fee = (Bonus Square Footage) x (Land Value/By Right Building Square Footage)

3. Land Value Determination:
- An actual purchase price (if acquired with 24 months of the application date in an arm's length transaction); or
- A purchase and sale agreement (if executed within 24 months of the application date): or
- A certified appraisal conducted within 6 months of the application date. The Village may commission a second appraisal, paid for the Applicant, to confirm value.

4. Timing of Payment:
- 25% due prior to site plan approval
- 75% due prior to first building permit

5. Use of Funds:
- Deposited in the Public Benefit Trust Fund
- Allocated to resiliency, mobility, civic space or affordable housing.

Benefits

- Developer contributions reflect real estate value.
- Transparent and formulaic.
- Flexible across projects of varying scale.

Considerations

- Requires reliable land value data.
- May require appraisal dispute resolution.
- Codification of the proposed formula is not intended to preclude the Village from negotiating a bonus contribution with a developer but would serve to provide the Village with a rational and transparent basis for its opening position in such a negotiation.

Next Steps

- Decide whether to apply village-wide or in specific zoning district (e.g., T6-30, T6-36)
- Coordination with Village attorney and planner to ensure consistency with comp plan and Florida Statutes.
- Include a worksheet or illustrative table in the code for clarity.

NORTH BAY VILLAGE COMMUNITY BENEFIT PROPOSAL

November 18, 2025

Miami Economic Associates + The Curtis Group

POLICY BASIS

- Developers' rights = function of land size and zoning
- Requests for extra height/density = request to use air rights
- Air rights = community asset requiring fair compensation

Air rights are not automatic – they belong to the Village

PROPOSED FORMULA

- Community Benefit Fee = (Bonus SF) x (Land Value ÷ Base SF)
- Bonus SF: Square footage above zoning limit
- Land Value: Verified by sale or appraisal
- Base SF: Max allowed under current code

EXAMPLE CALCULATION

- Land Value = $25,000,000
- Base Allowance = 200,000 SF
- Bonus = 50,000 SF
- Fee = 50,000 × ($25M ÷ 200,000) = $6,250,000

SUMMARY OF DEVELOPMENT AGREEMENT SITES

Address	Site Area SF	Sales Year	Land Value	Building Square Footage			Land Value Base SF	Equivalent Community Benefit Fee	Proferred Community Benefit
				Base	Bonus	Total			
1775 Kennedy Causeway	60,900	2023	$35,000,000	359,853	214,000	573,853	$97.26	$20,814,055	Contribution; $1,380,000 (or 19 on-site units if constructed by 2025); 18' wide public walkway with lighting, landscaping, seating, and wayfinding; $1 per paid event space (non-residential) reported bi-annually; $400,000 City Hall
1819-1855 79th Street	98,851	2024	$73,500,000	576,000	178,000	754,000	$127.60	$22,713,542	18' wide public-access promenade (6 AM–midnight); 5% of residential units reserved for non-subsidized workforce; $2,185,000 community contribution
7913 West Drive	43,901	2025	$20,000,000	127,890	75,110	203,000	$156.38	$11,746,032	TDR fee paid.

RECOMMENDED CODE LANGUAGE

Applicability

- Applies to any project requesting bonus floor area, height, or density under a Village-approved incentive program.

Fee Calculation Formula

- Community Benefit Fee = Bonus SF × (Land Value ÷ By-Right Building SF)

LAND VALUE BASIS, PAYMENT & USE OF FUNDS

- Recent purchase price (within 24 months, arms-length)
- Signed purchase & sale agreement (within 24 months)
- Certified appraisal (within 6 months)
- Village may request a second appraisal at applicant's expense.
- 25% due before site plan approval
- 75% due before first building permit
- Funds used for resiliency, civic space, mobility, housing

BENEFITS & CONSIDERATIONS

- Benefits: transparent, scalable, reflects real land value
- Considerations: needs reliable land value data
- Allows negotiation but provides rational baseline

A predictable and fair tool for public-private balancing

NEXT STEPS

- Decide scope: village-wide or zone-specific
- Legal and planning coordination for adoption
- Include worksheet or table in final code language

BUSINESS IMPACT ESTIMATE[1]

Meeting Date: 01/20/2026	**Date Posted**: 12/22/2025	**Agenda Item Number**: 13A

Title of Proposed Ordinance:

AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 8, "ZONING," SECTION 8.12, "BONUS HEIGHT," AND CHAPTER 15, "FORM BASED CODE," SECTIONS 15.7.B "SUMMARY TABLE AND ILLUSTRATIONS – T6-24 AND T6-24MU (MUNICIPAL USE)" AND 15.7.C "SUMMARY TABLE AND ILLUSTRATIONS – T6-30" TO PROVIDE FOR HEIGHT BONUSES IN T6-24, T6-24MU, AND T6-30 TRANSECT ZONES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Applicable Exemptions[2]:

This Business Impact Estimate is not required for ordinances that fall under the following exemptions:

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation.
- ☐ The proposed ordinance relates to the issuance or refinancing of debt.
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget.
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant, or other financial assistance accepted by the municipal government.
- ☐ The proposed ordinance is an emergency ordinance.
- ☐ The proposed ordinance relates to procurement.
- ☐ The proposed ordinance is enacted to implement the following:
  - ☐ Development orders and development permits, as those terms are defined in s. 163.3164, and development agreements, as authorized by the Florida Local Government Development Agreement Act under ss. 163.3220-163.3243;
  - ☐ Comprehensive plan amendments and land development regulation amendments initiated by an application by a private party other than the municipality;
  - ☐ Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  - ☐ Section 553.73, Florida Statutes, relating to the Florida Building Code; or
  - ☐ Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code

Summary of Proposed Ordinance and Statement of Public Purpose to be Served:

The proposed Ordinance amends Chapters 8 and 15 of the Village's Unified Land Development Code (ULDC) to provide for up to three (3) floors or thirty (30) feet (whichever is less) of bonus height in the transects subzones. Additional information is provided in the agenda memorandum supporting the proposed ordinance as presented on first reading on December 16, 2025. The proposed ordinance is intended to provide property owners with enhanced flexibility to develop high quality offerings that are attractive to new residents and aesthetically interesting.

[1] This Business Impact Estimate is provided to comply with the requirements of Section 166.041(4), Florida Statutes. Please note that this Business Impact Estimate may be revised following its initial posting as new information or feedback becomes available.

[2] If one or more boxes are checked under this section, it indicates that the Village has determined that a business impact estimate is not required by state law for the proposed ordinance, but the Village is providing the business impact estimate as a courtesy.

Estimate of Direct Economic Impact on Private/For Profit Businesses:

a. Estimate of Direct Business Compliance Costs:

There is no per se cost to businesses for complying with the ordinance. The ordinance, while providing regulations, does not require businesses to comply; rather, it provides property owners and developers with the opportunity to request additional height through a bonus height process. Community contribution fees (CCF) are charged to a property owner/developer who applies for and obtains bonus height. The CCF is set by resolution of the Village Commission in the Village's adopted Fee Schedule.

b. New Charges/Fees on Businesses Impacted:

The ordinance proposes to charge, in lieu of a CCF, a cost of $100,000 per vertical lineal foot of bonus within 60 days of site plan approval for properties that are eligible for and receive a height bonus of up to three floors or 30 feet, whichever is less.

c. Estimate of Regulatory Costs:

Indeterminate.

Good Faith Estimate of Number of Businesses Likely Impacted:

Indeterminate.

Any Additional Information:

Refer to the agenda from the December 16, 2025 Commission meeting for additional information regarding the proposed ordinance. Additional information about the proposed ordinance will be included in the agenda for the January 20, 2026 Commission meeting.

NORTH BAY VILLAGE
NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN THAT THE MAYOR AND VILLAGE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, WILL HOLD A REGULAR MEETING ON JANUARY 20, 2026, AT 6:00 P.M. AT 1666 KENNEDY CAUSEWAY, #101, NORTH BAY VILLAGE, FL 33141 AND VIA ZOOM, OR AS SOON AS POSSIBLE THEREAFTER. DURING THIS MEETING, THE VILLAGE COMMISSION WILL CONSIDER THE FOLLOWING AT A PUBLIC HEARING:

AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 8, "ZONING," SECTION 8.12, "BONUS HEIGHT," AND CHAPTER 15, "FORM BASED CODE," SECTIONS 15.7.B "SUMMARY TABLE AND ILLUSTRATIONS – T6-24 AND T6-24MU (MUNICIPAL USE)" AND 15.7.C "SUMMARY TABLE AND ILLUSTRATIONS – T6-30" TO PROVIDE FOR HEIGHT BONUSES IN T6-24, T6-24MU, AND T6-30 TRANSECT ZONES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 31 OF THE VILLAGE CODE OF ORDINANCES TO ESTABLISH VARIOUS VILLAGE DEPARTMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

THE MEETING AGENDA IS AVAILABLE ONLINE AT:
HTTPS://NORTHBAYVILLAGE-FL.GOV/AGENDAS-MINUTES/
YOU MAY ATTEND THE MEETING IN PERSON AT THE PHYSICAL MEETING LOCATION:
1666 KENNEDY CAUSEWAY, #101
NORTH BAY VILLAGE, FL 33141 OR

TO PARTICIPATE YOU MAY JOIN THE ZOOM MEETING AT: **MEETING ID:** 891 2658 3746
WATCH THE VIRTUAL PUBLIC MEETING: HTTPS://NORTHBAYVILLAGE-FL.GOV/VIDEOS TV CHANNEL 661 FACEBOOK LIVE
LISTEN VIA TELEPHONE TO THE VIRTUAL PUBLIC MEETING: 305-224-1968 OR 929-205-6099
FOR TECHNICAL SUPPORT DURING THE MEETING, PLEASE CONTACT: (786) 309-4991

THE PROPOSED ORDINANCE(S) AND/OR RESOLUTION(S) ARE AVAILABLE FOR PUBLIC INSPECTIONS AT THE OFFICE OF THE VILLAGE CLERK. TO OBTAIN A COPY OF ANY AGENDA ITEM, INDIVIDUALS SHOULD CONTACT THE VILLAGE CLERK AT 305-756-7171. A COMPLETE AGENDA PACKET WILL ALSO BE ACCESSIBLE ON THE VILLAGE WEBSITE AT WWW.NORTHBAYVILLAGE-FL.GOV FIVE DAYS PRIOR TO THE DATE OF THE MEETING. ANY PERSON WISHING TO ADDRESS THE VILLAGE COMMISSION OR BOARD ON ANY ITEM AT THIS PUBLIC HEARING IS ASKED TO REGISTER WITH THE VILLAGE CLERK PRIOR TO THAT ITEM BEING HEARD. ALTERNATIVELY, MEMBERS OF THE PUBLIC MAY EXPRESS THEIR VIEWS IN WRITING TO THE COMMISSION OR BOARD C/O VILLAGE CLERK, 1666 KENNEDY CAUSEWAY, #300, NORTH BAY VILLAGE, FL 33141, OR VIA EMAIL AT PUBLICCOMMENT@NBVILLAGE.COM

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES IF ANY PERSON DECIDES TO APPEAL ANY DECISION BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO THIS OR ANY MATTER CONSIDERED AT ITS MEETING OR ITS HEARING, SUCH PERSON MUST ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK AT (305) 756-7171 NO LATER THAN TWO BUSINESS DAYS PRIOR TO SUCH MEETING.

ALBA L. CHANG, CMC,
VILLAGE CLERK

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Notice of Public Hearing - Regular Commission Meeting

North Bay Village | Publish Date: Dec 29, 2025

PUBLIC NOTICE IS HEREBY GIVEN THAT THE MAYOR AND VILLAGE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, WILL HOLD A REGULAR MEETING ON JANUARY 20, 2026, AT 6:00 P.M. AT 1666 KENNEDY CAUSEWAY, #101, NORTH BAY VILLAGE, FL 33141 AND VIA ZOOM, OR AS SOON AS POSSIBLE THEREAFTER. DURING THIS MEETING, THE VILLAGE COMMISSION WILL CONSIDER THE FOLLOWING AT A PUBLIC HEARING:

ITEM NO. 13.B

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 31 OF THE VILLAGE CODE OF ORDINANCES TO ESTABLISH VARIOUS VILLAGE DEPARTMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON**

RECOMMENDATION

It is recommended that the Village Commission approve the proposed Ordinance on second reading as presented.

BACKGROUND AND ANALYSIS

The proposed Ordinance seeks the Village Commission's approval to formally establish the Human Resources, Information Technology, Code Compliance, and Community Engagement Departments.

During the 2025–2026 fiscal year budget process, the Village Manager restructured the organization by creating standalone Community Engagement and Human Resources Departments, separate from the Village Manager's Office. Through this legislation, Staff also seeks to officially establish the Information Technology and Code Compliance Departments, which were not previously formalized by Commission action.

§ 3.08 (1) of the Village Charter provides that the Village Commission can - Adopt or amend an administrative code or establish, alter or abolish any Village department or agency.

It is recommended that the Village Commission approve the proposed ordinance on first reading as presented to formally establish the Human Resources, Information Technology, Code Compliance, and Community Engagement Departments.

This ordinance was approved by the Village Commission on first reading at the December 16, 2025 Commission meeting. No changes have been made to the ordinance between first and second reading. It is recommended that the ordinance be adopted as presented.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
N/A

PERSONNEL IMPACT
Human Resources, IT, Code Compliance and Community Engagement Departments

ATTACHMENTS
Ordinance Creating New Departments.DOCX
Exhibit A-Village Dept Ordinance Text Amendment Chapter 31.DOCX
Organization Chart.docx
Business Impact Estimate - Posted 12.22.2025.pdf
Notice of Public Hearing - MDC Legal Ad 12.29.2025.pdf

ORDINANCE NO. 2025-_____

AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 31 OF THE VILLAGE CODE OF ORDINANCES TO ESTABLISH VARIOUS VILLAGE DEPARTMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 3.08 of the Charter of North Bay Village (the "Village") provides that the Village Commission may create new departments by ordinance; and

WHEREAS, the Village Commission desires to update Chapter 31 of the Village's Code of Ordinances (the "Code"), to formally establish administrative departments within the Village Code; and

WHEREAS, the establishment of these departments promotes clarity, efficiency, and organization within Village operations; and

WHEREAS, the Village Commission finds that this Ordinance is necessary and in the best interest of the public health, safety, and welfare of the Village.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:[1]

Section 1. Recitals. That each of the above recitals are true and correct and incorporated herein by this reference.

Section 2. Amending Chapter 31 of the Village Code. That Chapter 31 of the code of ordinances of North Bay Village, Florida, is hereby amended to read as set forth in Exhibit "A" attached hereto and incorporated as though fully set forth herein.

Section 3. Severability. That the provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Codification. That it is the intention of the Village Commission and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Village's Code of Ordinances, and that the sections of this Ordinance may be renumbered or relettered to accomplish such intentions, and that the word Ordinance shall be changed to Section or other appropriate word.

[1] Coding: ~~Strikethrough words~~ are deletions to the existing words. Underlined words are additions to the existing words. Changes between first and second reading are indicated with ~~double strikethrough~~ and double underline.

Section 5. Conflicts. That all ordinances or parts of ordinances, resolutions or parts of resolutions, in conflict herewith, are repealed to the extent of such conflict.

Section 6. Effective Date. That this Ordinance shall become effective immediately upon final adoption on second reading.

PASSED on first reading on the _____ day of _____, 2025.

PASSED AND ADOPTED on second reading on the ____ day of _____, 2025.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, P.L.
Village Attorney

First Reading:
Moved By: _____
Seconded By: _____

Second Reading:
Moved By: _____
Seconded By: _____

Vote on Final Adoption:
Mayor Rachel Streitfeld _____
Vice Mayor Goran Cuk _____
Commissioner Doris Acosta _____
Commissioner Richard Chervony _____
Commissioner Andy Daro _____

EXHIBIT A[1]

Chapter 31 VILLAGE ~~OFFICIALS~~ DEPARTMENTS

~~§ 31.01 Chief of police.~~

~~For various powers and duties of the Chief of Police, see Chapter 71, and §§ 90.03, 115.05, and 115.13.~~

~~§ 31.02 Village attorney.~~

~~For provisions concerning the Village Attorney, see Charter § 3.06.~~

~~§ 31.03 Village clerk.~~

~~For provisions concerning the Village Clerk, see Charter § 4.02.~~

~~§ 31.04 Village manager.~~

~~For provisions concerning the Village Manager, see Charter §§ 4.01 through 4.08, and code § 31.05. For provisions concerning the Village Manager as the Village purchasing agent, see §§ 36.25 and 36.26. For provisions concerning the Village Manager's authorization to establish public transportation routes and rates, see §§ 72.01 and 72.02.~~

~~(Ord. No. 2020-003, § 2, 1-14-20)~~

~~§ 31.05 Village Manager as appointing officer and head of Village Departments.~~

~~(A) The Village Manager is designated as the appointing officer of each and every Department within the classified service of the Village.~~

~~(B) The Village Manager is designated and appointed as the head of the Police Department, Maintenance Department, Water Department, and Clerical Department of the Village. The Village Manager is hereby authorized, empowered, and instructed to direct the operations of each of the Departments.~~

~~(Ord. No. 2020-003, § 2, 1-14-20)~~

~~§ 31.06 Mayor.~~

~~For provisions concerning the Mayor, see Charter §§ 3.01 A. and 3.05.~~

[1] Coding: Strikethrough words are deletions to the existing words. Underlined words are additions to the existing words. Changes between first and second reading are indicated with double strikethrough and double underline.

~~**§ 31.07 Vice-mayor.**~~

~~For provisions concerning the Vice-Mayor, see Charter §§ 3.01 and 3.05.~~

§ 31-01. – Building Department.

The Building Department is established.

§ 31-02. – Community Engagement Department.

The Community Engagement Department is established.

§ 31-03. – Information Technology Department.

The Information Technology Department is established.

§ 31-04. – Human Resources Department.

The Human Resources Department is established.

§ 31-05. – Finance Department.

The Finance Department is established.

§ 31-06. – Police Department.

The Police Department is established.

§ 31-07. – Code Compliance Department.

The Code Compliance Department is established.

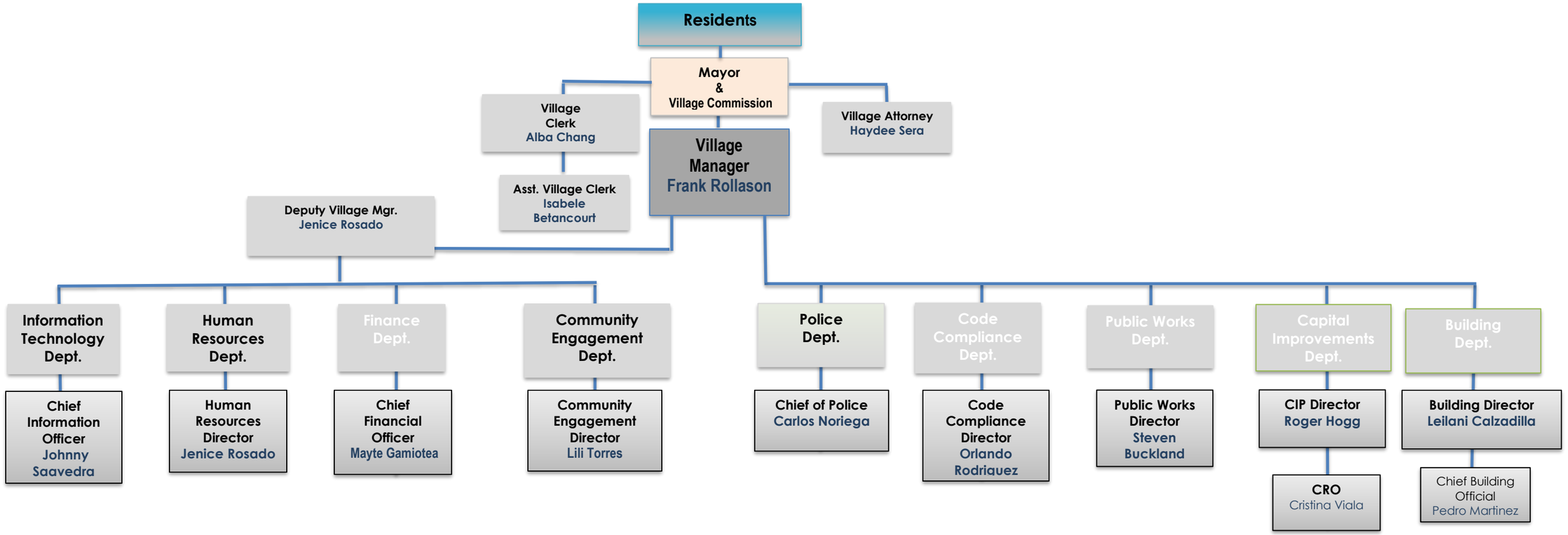
§ 31-08. – Public Works Department.

The Public Works Department is established.

§ 31-09. – Capital Improvements Department.

The Capital Improvements Department is established.

NORTH BAY VILLAGE ORGANIZATIONAL CHART



Effective 12/9/25

BUSINESS IMPACT ESTIMATE[1]

Meeting Date: 01-20-2026	**Date Posted**:12/22/2025	**Agenda Item Number**: 13B

Title of Proposed Ordinance:

AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 31 OF THE VILLAGE CODE OF ORDINANCES TO ESTABLISH VARIOUS VILLAGE DEPARTMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Applicable Exemptions[2]:

This Business Impact Estimate is not required for ordinances that fall under the following exemptions:

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation.
- ☐ The proposed ordinance relates to the issuance or refinancing of debt.
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget.
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant, or other financial assistance accepted by the municipal government.
- ☐ The proposed ordinance is an emergency ordinance.
- ☐ The proposed ordinance relates to procurement.
- ☐ The proposed ordinance is enacted to implement the following:
  - ☐ Development orders and development permits, as those terms are defined in s. 163.3164, and development agreements, as authorized by the Florida Local Government Development Agreement Act under ss. 163.3220-163.3243;
  - ☐ Comprehensive plan amendments and land development regulation amendments initiated by an application by a private party other than the municipality;
  - ☐ Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  - ☐ Section 553.73, Florida Statutes, relating to the Florida Building Code; or
  - ☐ Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code

Summary of Proposed Ordinance and Statement of Public Purpose to be Served:

Section 3.08 of the Charter of North Bay Village (the "Village") provides that the Village Commission may create new departments by ordinance. Additional information is provided in the agenda memorandum supporting the proposed ordinance as presented on first reading on December 16, 2025. The proposed ordinance is intended to update Chapter 31 of the Village's Code of Ordinances (the "Code") to formally establish administrative departments within the Village Code and promote clarity, efficiency, and organization within Village operations.

[1] This Business Impact Estimate is provided to comply with the requirements of Section 166.041(4), Florida Statutes. Please note that this Business Impact Estimate may be revised following its initial posting as new information or feedback becomes available.

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Estimate of Direct Economic Impact on Private/For Profit Businesses:

a. Estimate of Direct Business Compliance Costs:

None.

b. New Charges/Fees on Businesses Impacted:

None.

c. Estimate of Regulatory Costs:

Indeterminate.

Good Faith Estimate of Number of Businesses Likely Impacted:

None.

Any Additional Information:

Refer to the agenda from the December 16, 2025 Commission meeting for additional information regarding the proposed ordinance. Additional information about the proposed ordinance will be included in the agenda for the January 20, 2026, Commission meeting.

NORTH BAY VILLAGE
NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN THAT THE MAYOR AND VILLAGE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, WILL HOLD A REGULAR MEETING ON JANUARY 20, 2026, AT 6:00 P.M. AT 1666 KENNEDY CAUSEWAY, #101, NORTH BAY VILLAGE, FL 33141 AND VIA ZOOM, OR AS SOON AS POSSIBLE THEREAFTER. DURING THIS MEETING, THE VILLAGE COMMISSION WILL CONSIDER THE FOLLOWING AT A PUBLIC HEARING:

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AN ORDINANCE OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AMENDING CHAPTER 31 OF THE VILLAGE CODE OF ORDINANCES TO ESTABLISH VARIOUS VILLAGE DEPARTMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

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PURSUANT TO SECTION 286.0105, FLORIDA STATUTES IF ANY PERSON DECIDES TO APPEAL ANY DECISION BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO THIS OR ANY MATTER CONSIDERED AT ITS MEETING OR ITS HEARING, SUCH PERSON MUST ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK AT (305) 756-7171 NO LATER THAN TWO BUSINESS DAYS PRIOR TO SUCH MEETING.

ALBA L. CHANG, CMC,
VILLAGE CLERK

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Notice of Public Hearing - Regular Commission Meeting

North Bay Village | Publish Date: Dec 29, 2025

PUBLIC NOTICE IS HEREBY GIVEN THAT THE MAYOR AND VILLAGE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, WILL HOLD A REGULAR MEETING ON JANUARY 20, 2026, AT 6:00 P.M. AT 1666 KENNEDY CAUSEWAY, #101, NORTH BAY VILLAGE, FL 33141 AND VIA ZOOM, OR AS SOON AS POSSIBLE THEREAFTER. DURING THIS MEETING, THE VILLAGE COMMISSION WILL CONSIDER THE FOLLOWING AT A PUBLIC HEARING:

ITEM NO. 14.A

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: Discussion and Direction on the Village's Agreements with Project Football LLC Relating to the Community Center at Galleon Street and the Treasure Island Elementary School (TIES) Fields

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RECOMMENDATION

BACKGROUND AND ANALYSIS

Village Manager Frank Rollason seek the Village Commission's feedback and direction as it relates to the ongoing development of the Village's Community Center at Galleon Street.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

N/A

PERSONNEL IMPACT

None

ITEM NO. 14.B

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Commissioner Richard Chervony

SUBJECT: Discussion and Direction on the Implementation of a "Stop the Hate" Blue Square Decal Program for Village Vehicle – Sponsored by Commissioner Richard Chervony

---

RECOMMENDATION

BACKGROUND AND ANALYSIS

The proposed discussion is being introduced by Commissioner Chervony to implement a "Stop the Hate" Blue Decal Program for vehicles.

The blue square has emerged in recent years as a symbol of solidarity against hate, especially antisemitism. It is being used nationally in campaigns to raise awareness of hate incidents and to encourage communities to stand united against all forms of hatred.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

TBD

PERSONNEL IMPACT

None

ITEM NO. 14.C

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, CONFIRMING THE APPOINTMENT OF ROGER HOGG AS CAPITAL IMPROVEMENT PROJECTS DIRECTOR; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

RECOMMENDATION

It is recommended that the Village Commission approve a Resolution confirming the appointment of Roger Hogg as Capital Improvement Projects Director.

BACKGROUND AND ANALYSIS

The proposed Resolution seeks the Village Commission's confirmation to appoint Roger Hogg as the Village Capital Improvement Projects Director.

Section 4.01(G)(2) of the Village Charter provides that the Village Manager will submit appointments of new Department Directors to the Commission for confirmation.

It is recommended that the Village Commission approve a Resolution confirming the appointment of Roger Hogg as Capital Improvement Projects Director.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

The adopted budget for this position in Fiscal Year is $164,800 budgeted in FY 2025/2026
G/L Name: Utilities Enterprise / Regular Salary
G/L #: 430-30-533-1200

PERSONNEL IMPACT

Capital Improvement Projects Director

ATTACHMENTS

Resolution - Roger Hogg as CIP Director-2026.DOCX

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, CONFIRMING THE APPOINTMENT OF ROGER HOGG AS CAPITAL IMPROVEMENT PROJECTS DIRECTOR; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the North Bay Village (the "Village") Manager is promoting Roger Hogg to serve as the Capital Improvement Projects Director; and

WHEREAS, the Village Manager has recommended the appointment of Roger Hogg as the Village's Capital Improvement Projects Director; and

WHEREAS, Section 4.01(G)(2) of the Village Charter provides that the Village Manager will submit appointments of new department directors to the Commission for confirmation; and

WHEREAS, the Village Commission desires to confirm the appointment of Roger Hogg to serve as the Village's Capital Improvement Projects Director; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Confirmation. That the Village Commission hereby confirms the appointment of Roger Hogg to serve as the Village's Capital Improvement Projects Director effective October 1, 2025.

Section 3. Implementation. That the Village Manager, Village Clerk, and Village Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld _____
Vice Mayor Goran Cuk _____
Commissioner Doris Acosta _____
Commissioner Richard Chervony _____
Commissioner Andy Rotondaro _____

PASSED AND ADOPTED on this _____ day of _____, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney

ITEM NO. 14.D

North Bay Village
Recommendation Memorandum

DATE: January 20, 2026

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Alba L. Chang, Village Clerk

SPONSORED BY: Frank Rollason, Village Manager

SUBJECT: **A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, CONFIRMING THE APPOINTMENT OF LILI TORRES AS COMMUNITY ENGAGEMENT DIRECTOR; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE - VILLAGE MANAGER, FRANK ROLLASON**

RECOMMENDATION

It is recommended that the Village Commission approve a Resolution confirming the appointment of Lili Torres as Community Engagement Director.

BACKGROUND AND ANALYSIS

The proposed Resolution seeks the Village Commission's confirmation to appoint Lili Torres as the Village Community Engagement Director.

Section 4.01(G)(2) of the Village Charter provides that the Village Manager will submit appointments of new Department Directors to the Commission for confirmation.

It is recommended that the Village Commission approve a Resolution confirming the appointment of Lili Torres as Community Engagement Director.

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)

Fund Name: Community Engagement Director
GL Line-Item Number: 001-74-574-1200
Total Budget Allocated: $ 215,000
Encumbered Amount: 0
Remaining Balance: $ 182,673
Amount Requested: $ 120,000

PERSONNEL IMPACT
Community Engagement Director

ATTACHMENTS
Resolution -Confirming Appointment - Lili Torres as CE Director.docx

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, CONFIRMING THE APPOINTMENT OF LILI TORRES AS COMMUNITY ENGAGEMENT DIRECTOR; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the North Bay Village (the "Village") Manager is promoting Lili Torres to serve as the Village's Community Engagement Director; and

WHEREAS, the Village Manager has recommended the appointment of Lili Torres to serve as the Village's Community Engagement Director; and

WHEREAS, Section 4.01(G)(2) of the Village Charter provides that the Village Manager will submit appointments of new department directors to the Commission for confirmation; and

WHEREAS, the Village Commission desires to confirm the appointment of Lili Torres to serve as the Village's Community Engagement Director; and

WHEREAS, the Village Commission finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Confirmation. That the Village Commission hereby confirms the appointment of Lili Torres to serve as the Village's Community Engagement Director effective January 20, 2026.

Section 3. Implementation. That the Village Manager, Village Clerk, and Village Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Rachel Streitfeld _____
Vice Mayor Goran Cuk _____
Commissioner Doris Acosta _____
Commissioner Richard Chervony _____
Commissioner Andy Rotondaro _____

PASSED AND ADOPTED on this _____ day of _____, 2026.

_____
Rachel Streitfeld, Mayor

ATTEST:

_____
Alba L. Chang, CMC
Village Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Weiss Serota Helfman Cole & Bierman, PL
Village Attorney