North Bay Village

OFFICIAL AGENDA
ANIMAL CONTROL ADVISORY BOARD
VIRTUAL MEETING
MEETING ID: 836 9207 0872 | PASSCODE: 278638
WEDNESDAY, JUNE 14, 2023 - 6:30 PM

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1. Opening Items
A. Call to Order
B. Roll Call

2. New Member Oath of Office

2a. Indira Shakti

3. Approval of Meeting Minutes

3a. February 01, 2023

Animal Control Meeting Minutes 02-01-23.pdf

4. Old Business

4a. NONE

5. New Business

5a. 2022/2023 Budget for the Animal Control Board

Detail vs Budget Report Animal Control Board.pdf

5b. Discussion on Mostly Solved Neighbor Complains

5c. Newsletter to Get Volunteers for Feeding and TNR

6. Staff/Commission Liaison Updates

7. Public Comments

8. Agenda Items for Next Meeting: September 6, 2023

9. Adjournment

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK AT 305-756-7171 EXT. 45 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY VILLAGE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE VILLAGE CLERK, NORTH BAY VILLAGE, 1666 KENNEDY CAUSEWAY. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE VILLAGE CLERK AT 305-756-7171 EXT 45. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE VILLAGE WEBSITE AT www.nbvillage.com.

TO REQUEST THIS MATERIAL IN ACCESSIBLE FORMAT, SIGN LANGUAGE INTERPRETERS, INFORMATION ON ACCESS FOR PERSON WITH DISABILITIES, AND/OR ANY ACCOMMODATION TO REVIEW ANY DOCUMENT OR PARTICIPATE IN ANY VILLAGE-SPONSORED PROCEEDING, PLEASE CONTACT (305) 756-7171 FIVE DAYS IN ADVANCE TO INITIATE YOUR REQUEST. TTY USERS MAY ALSO CALL 711 (FLORIDA RELAY SERVICE).

ITEM NO. 2a

North Bay Village
Recommendation Memorandum

DATE: June 14, 2023

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Genesis Guevara, Assistant to the Village Clerk

SPONSORED BY:

SUBJECT: Indira Shakti

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
NONE

PERSONNEL IMPACT
NONE

ITEM NO. 3a

North Bay Village
Recommendation Memorandum

DATE: June 14, 2023

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Genesis Guevara, Assistant to the Village Clerk

SPONSORED BY:

SUBJECT: February 01, 2023

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
NONE

PERSONNEL IMPACT
NONE

ATTACHMENTS
Animal Control Meeting Minutes 02-01-23.pdf

North Bay Village

ANIMAL CONTROL ADVISORY BOARD
VIRTUAL MEETING MINUTES
WEDNESDAY, FEBRUARY 1, 2023 – 6:30 P.M.

Item #1 **Call to Order**

Maria Cruz Marquez called the meeting to order at 6:36 P.M.

Item #2 **Roll Call**

Present at the meeting were Maria Cruz Marquez, Rosaura Lopez, Amy Siegel, Sandra Garcia and Indira Dejtiar

Item #3 **Introduction of New Member and Oath to Office**

Maria Cruz Marquez introduced new board members Sandra Garcia and Indira Dejtiar. Carla Gomez guided the oath of all board members. The 2023 Animal Control Board was organized as follows:

Chair Maria Cruz Marquez
Vice-Chair Rosaura Lopez
Secretary Rosaura Lopez
Member Sandra Garcia
Member Amy Siegel
Member Indira Dejtiar

Item #4 **Approval of Meeting Minutes**

Chair Maria Cruz Marquez made a motion to approve the minutes. Vice-Chair & Secretary Rosaura Lopez seconded the motion. Amy Siegel, Sandra Garcia, and Indira Dejtiar were in favor. Motion passed.

Item #5 **Old Business**

None

Item #6 **New Business**

A. Request for Police Patrol to Protect Feeders from Harassment (5am – 6am and 7:30pm to 8:30pm)

Police department representatives informed that patrol could be done on an as possible basis. Animal Control Board to provide the route map of the feeding stations.

B. 2022/2023 Budget for TNR
City's representatives informed that the budget for TNR is $2,500

C. Trapping Efforts
The animal control continues to work on the Trap-Neuter-Release program. Up to Date about 20 cats have been TNR.

D. Facebook from NBV Promoting our Work and Requesting Cat Food Donations and Volunteers.
Chair Maria Cruz Marquez to work with NBV's Public Relations representative to assist with promotion.

E. Animal Control Newsletter
Chair Maria Cruz Marquez to work with NBV Public Relations representative to assist with the development of the newsletter.

Item #7 **Staff/Commission Liaison Updates**

None

Item #8 **Public Comments**

None

Item #9 **Discussion of Future Agenda Items for Next Meeting; March 1, 2023**

Chair Maria Cruz Marquez proposed next meeting to take place on April 5, 2023

Item #10 **Adjournment**

Chair Maria Cruz Marquez made a motion to adjourn the meeting at 7:26 P.M. Vice Chair/Secretary Rosaura Lopez seconded. Sandra Garcia, Amy Siegel, and Indira Dejtiar were in favor. Meeting adjourned.

ITEM NO. 4a

North Bay Village
Recommendation Memorandum

DATE: June 14, 2023

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Genesis Guevara, Assistant to the Village Clerk

SPONSORED BY:

SUBJECT: NONE

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
NONE

PERSONNEL IMPACT
NONE

ITEM NO. 5a

North Bay Village
Recommendation Memorandum

DATE: June 14, 2023

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Genesis Guevara, Assistant to the Village Clerk

SPONSORED BY:

SUBJECT: 2022/2023 Budget for the Animal Control Board

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
NONE

PERSONNEL IMPACT
NONE

ATTACHMENTS
Detail vs Budget Report Animal Control Board.pdf

North Bay Village, FL

Detail vs Budget Report
Account Detail
Date Range: 10/01/2022 - 09/30/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - GENERAL								
Expense								
001-19-519-4390	Animal Control	0.00	2,500.00	0.00	1,961.84	1,961.84	538.16	21.53%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/12/2023	POPKT04929	571	112222	STRAY CATS SPAY/NEUTER PROG/RABIES ...	01673 - PETS & VETS ANIMAL CLINIC		340.00
04/10/2023	POPKT05230	2437	112379	STRAY CATS SPAY/NEUTER PROG/RABIES ...	01673 - PETS & VETS ANIMAL CLINIC		510.00
05/15/2023	GLPKT20367	JN03700		TO RECLASS ANIMAL CONTROL EXPENSES ...			42.32
05/15/2023	GLPKT20367	JN03700		TO RECLASS ANIMAL CONTROL EXPENSES ...			183.97
05/15/2023	GLPKT20367	JN03700		TO RECLASS ANIMAL CONTROL EXPENSES ...			173.36
05/19/2023	APPKT10942	1KKY-RK1T-QK3N		PURINA CAT FOOD 7 BAGS/ANIMAL CONT...	01763 - AMAZON CAPITAL SERVICES		453.39
05/19/2023	APPKT10942	1NTP-RVJH-4YWJ		PURINA DRY CAT FOOD 10 BAGS/ANIMAL ...	01763 - AMAZON CAPITAL SERVICES		258.80

Expense Totals:	**0.00**	**2,500.00**	**0.00**	**1,961.84**	**1,961.84**	**538.16**	**21.53%**
001 - GENERAL Totals:	**0.00**	**2,500.00**	**0.00**	**1,961.84**	**1,961.84**	**538.16**	**21.53%**
Report Total:	**0.00**	**2,500.00**	**0.00**	**1,961.84**	**1,961.84**	**538.16**	**21.53%**

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - GENERAL								
Expense								
001-19-519-4390	Animal Control	0.00	2,500.00	0.00	1,961.84	1,961.84	538.16	21.53%
	Expense Totals:	**0.00**	**2,500.00**	**0.00**	**1,961.84**	**1,961.84**	**538.16**	**21.53%**
	001 - GENERAL Totals:	**0.00**	**2,500.00**	**0.00**	**1,961.84**	**1,961.84**	**538.16**	**21.53%**
	Report Total:	**0.00**	**2,500.00**	**0.00**	**1,961.84**	**1,961.84**	**538.16**	**21.53%**

Fund Summary

Fund		Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - GENERAL		0.00	2,500.00	0.00	1,961.84	1,961.84	538.16	21.53%
	Report Total:	**0.00**	**2,500.00**	**0.00**	**1,961.84**	**1,961.84**	**538.16**	**21.53%**

ITEM NO. 5b

North Bay Village
Recommendation Memorandum

NORTH BAY VILLAGE
EST. 1945

DATE: June 14, 2023

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Genesis Guevara, Assistant to the Village Clerk

SPONSORED BY:

SUBJECT: Discussion on Mostly Solved Neighbor Complains

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
NONE

PERSONNEL IMPACT
NONE

ITEM NO. 5c

North Bay Village
Recommendation Memorandum

DATE: June 14, 2023

TO: Honorable Mayor, Vice Mayor and Members of the Village Commission

FROM: Genesis Guevara, Assistant to the Village Clerk

SPONSORED BY:

SUBJECT: Newsletter to Get Volunteers for Feeding and TNR

RECOMMENDATION

BACKGROUND AND ANALYSIS

BUDGETARY/FINANCIAL IMPACT (Finance Dept.)
NONE

PERSONNEL IMPACT
NONE