NEW KENT COUNTY BOARD OF SUPERVISORS

Monday, May 11, 2026 6:00 PM
Boardroom, County Administration Building, 12007 Courthouse Circle, New Kent, VA 23124
Regular Meeting

A G E N D A

1. CALL TO ORDER

2. INVOCATION and PLEDGE OF ALLEGIANCE

3. ROLL CALL

CONSENT AGENDA
(Matters included here under may be the subject of one motion to approve provided no Board member requests an item to be separated.)

4. CONSENT AGENDA - APPROVAL OF MINUTES
- **a.** December 18, 2025 Joint Meeting with EDA Minutes
- **b.** January 13, 2026 Regular Session Minutes

5. CONSENT AGENDA - MISCELLANEOUS
- **a.** CSA Appropriation and Transfer Request
- **b.** Proclamation Recognizing April 30th as National Therapy Animal Day
- **c.** Proclamation Recognizing June as Men's Health Month and the Week of June 15-21 as Men's Health Week
- **d.** Approval of April 21, 2026 Abstracts of Votes
- **e.** Appropriation of $14,000 from the Central Virginia Transportation Authority Fund for the purchase of gravel for Piney Slope Lane.

6. CONSENT AGENDA - REFUNDS
- **a.** REFUND - Real Estate - Weir Creek LLC - $16,780.80
- **b.** REFUND - Real Estate Tax - Veteran Exemption - $5,691.57
- **c.** REFUND - Real Estate Tax - Veteran Exemption - $3,035.37

7. CONSENT AGENDA - SUPPLEMENTAL APPROPRIATIONS
- **a.** FY 26 Supplemental Appropriations

8. CONSENT AGENDA - INTERDEPARTMENTAL BUDGET TRANSFERS
- **a.** FY26 Interdepartmental Budget Transfer

9. CONSENT AGENDA - TREASURER'S REPORT
- **a.** Treasurer's Report - February 2026

10. CITIZENS COMMENT PERIOD

11. RESIDENCY ADMINISTRATOR'S REPORT
- **a.** VDOT Residency Administrator's Report - April 2026

12. PRESENTATIONS

a. Resolution R-20-26, Construction Management at Risk Determination - Fire Station #2 Construction Project
County Administrator Rodney Hathaway

13. PUBLIC HEARINGS

Public Hearings to be held at 6:30 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address.

a. PUBLIC HEARING - FY2027-2032 Secondary Six-Year Plan - Ordinance O-04-26
Transportation Development Director Amy Inman

b. PUBLIC HEARING - Application CUP-01-26: Conditional Use Permit Request to Operate an Assembly Hall/Event Venue at 17701 Polish Town Road | Applicant: William Felts, on behalf of Anatolio Fenandez Plancarte - Resolution R-18-26
Principal Planner Patrick Silva

c. PUBLIC HEARING - Application CUP-02-26: Conditional Use Permit Request to Operate a Campground as a Home Occupation at 7850 Old Roxbury Road | Applicant: Katrina and Jason Whitehead - Resolution R-19-26
Principal Planner Patrick Silva

d. PUBLIC HEARING - Proposed FY27 New Kent County General Government Budget
County Administrator Rodney Hathaway

e. PUBLIC HEARING - Proposed FY27 Public Utility Budget
County Administrator Rodney Hathaway

14. ELECTED OFFICIALS REPORTS

15. STAFF REPORTS

16. OTHER BUSINESS

17. APPOINTMENTS

a. Appointments - Delegated by District
b. Appointments - Not Delegated by District
c. Appointments - Regional Boards and Commissions

ADJOURNMENT

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, June 8, 2026, and the next work session will be held at 9:00 a.m. on Tuesday, May 26, 2026, both in the Boardroom of the County Administration Building.

If a meeting cannot be held because of the closing of State and/or County offices, the meeting will be held on the next business day that the County offices are open.

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 — Approval of Minutes

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	December 18, 2025 Joint Meeting with EDA Minutes
Time Needed:	Person Appearing:
Request prepared by:	Wanda Watkins, Deputy Board Clerk — Telephone:
Copy provided to:	

ATTACHMENT(S):

121825 Joint Session with EDA.pdf

A SPECIAL JOINT SESSION WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS AND THE ECONOMIC DEVELOPMENT AUTHORITY ON THE 18TH DAY OF DECEMBER IN THE YEAR TWO THOUSAND TWENTY-FIVE AT THE NEW KENT VISITORS AND COMMERCE CENTER, 7324 VINEYARDS PARKWAY, NEW KENT VIRGINIA, AT 8:30 A.M.

IN RE: CALL TO ORDER – ECONOMIC DEVELOPMENT AUTHORITY (EDA)

EDA Chair Mathew Starr welcomed everyone to the joint meeting of the New Kent County Economic Development Authority and the New Kent County Board of Supervisors. He called the EDA meeting to order at 8:38 a.m.

IN RE: ROLL CALL - EDA

Pat Bell	Present
Charles M. Davis	Present
Lawrence E. Haislip, Jr.	Present
W.O. Isgett, Sr.	Present
Samuel Jefferson	Present
Paul Robinson	Present
Mathew Starr, Chair	Present

All members were present.

IN RE: CALL TO ORDER – BOARD OF SUPERVISORS (BOS)

BOS Chair Thomas Evelyn thanked the EDA for hosting this meeting and breakfast and noted this annual meeting had been a great event for many years. He called the BOS meeting to order at 8:39 a.m.

IN RE: ROLL CALL – BOS

Thomas W. Evelyn, Chair	Present
John P. Moyer	Present
Amy M. Pearson	Present
Ron Stiers	Present
Jordan Stewart	Present

All members were present.

Others in attendance included County Administrator Rodney Hathaway, Interim EDA Attorney Brendan S. Hefty, Director of Economic Development Lindsay Hurt, Economic Development and Tourism Manager Gail Carey, Deputy Clerk of the Board of Supervisors Wanda Watkins, County Treasurer Charles Evelyn, III, Financial Services Director Richard "Tripp" Lawrence, III, Assistant Financial Services Director Andrea Gardner, Community Development Director Josh Airaghi, Community Development Office Manager Tracee McLeod, Sheriff Lee Bailey, Mr. Tommy Tiller (District Two EDA Member Elect), Mr. Joey Calloway (LaRS Group Inc. Vice President of Operations), Mr. Lou Babilino (LaRS Group Inc. Chief Financial Officer), Mr. Jordan Anglin (LaRS Group Inc. President), Mr. Scott Richards (CarMax Operations Manager), Ms. Peggy Spiak (New Kent High School College, Career & Life Readiness Coordinator), Dr. Julie Ellis (Bridging Communities Career and Technical Center Executive Director) and a citizen.

IN RE: RECESS

Mr. Starr and Mr. Evelyn called for a brief recess at 8:39 a.m. for breakfast. County Administrator Rodney Hathaway blessed the meal. The meetings reconvened at 9:05 a.m.

IN RE: APPROVAL OF MINUTES - EDA

A motion to approve the November 20, 2025 EDA meeting minutes was made by Ms. Bell, seconded by Mr. Davis and carried.

IN RE: TREASURER'S REPORT - EDA

County Treasurer Charles Evelyn, III provided information on various funds held in several financial institutions. The total available funds balance as of November 30, 2025 was $350,702.82.

- C&F Checking Account Balance - $12,599.97
- LGIP Account (Local Government Investment Pool) - $338,102.85

An overview of recent account activity was provided. $226,016.67 of the $276,045.48 Local Business Grants Budget had been approved leaving a balance of $50,028.81. The Fisher property was also listed as an asset valued at $440,000 to $480,000.

A motion to approve the December 18, 2025 Treasurer's Report was made by Mr. Robinson, seconded by Mr. Isgett and carried.

IN RE: ECONOMIC DEVELOPMENT YEARLY REVIEW AND UPDATE

Mr. Starr turned the floor over to Economic Development Director Lindsay Hurt for the annual economic development review and update.

Ms. Hurt reported there had been a great deal of activity over the past year and noted the BOS had been very supportive. She provided brief updates on some of the most notable activity including:

Colonial Downs

- A horse named American Promise had won the Virginia Derby on March 15, 2025 and by doing so had qualified for the Kentucky Derby.
- The racing season was expected to expand to 48 days in 2026. They were working on expanding their reach with more high-level thoroughbreds including several top-tier horses. 2024 Kentucky Derby winner Mystik Dan had raced at Colonial Downs and it had been an exciting year at the track.
- Colonial Downs had been very open to partnering with New Kent County on events.

Buc-ee's

- This would be a 75,000 sq. ft. facility with 650 parking spaces for cars and RVs.
- Several traffic improvements including a diverging diamond, dedicated access road from I-64, interstate widening and new signalization were in the works.
- The planned opening date would be in September 2029.

AutoZone

- This 800,000 sq. ft. warehouse and distribution center had opened on January 27, 2025.
- This project represented a $185 million investment and 352 new jobs.

- AutoZone had moved ahead with expanding the direct import piece of their business which had originally been planned for several years after opening the distribution center.

CarMax – Reconditioning and Auction Center
- This project included separate reconditioning and auction facilities.
- Facilities included 78,000 sq. ft. of space for wholesale, service and car washing.
- Operations had begun in late summer 2025.

Ms. Hurt thanked Mr. Richards for his presence at this meeting, for his support and for allowing the EDA and BOS to tour their facility. (Both groups were scheduled to tour the facility later in the day.)

LaRS Group, Inc
- LaRS Group, Inc. was a site development services company.
- Facilities included 3,400 sq. ft of office space and 7,500 sq. ft. of warehouse space.
- This project represented a $3.5 million investment.
- Facilities had opened in late October 2025.

Ms. Hurt introduced Mr. Calloway, Mr. Babilino and Mr. Anglin with LaRS Group Inc. and noted both groups would also be touring this facility later in the day.

New Kent City Center
- Approximately 1,410 acres were available for development at New Kent City Center.
- 2.5 million square feet of logistics and industrial space were planned.
- Staff had been working with Matan on a speculative building approximately one million square feet in size.
- Development plans were under review for both Matan & Scannell (Scannell had sold property to Target.).
- Target had announced plans for a distribution center earlier in the year with construction scheduled to run from 2027 to 2029. Site improvements to the sewer infrastructure and road were currently underway. This would be a 1.4 million square foot facility and would generate 500 new jobs.

Department Growth & Activity
- Staff had participated in a weeklong virtual basic economic development training course covering topics such as real estate, how to attract and retain businesses, working with small businesses, working with grants and how to engage businesses.
- She would be participating in Virginia Tech's Corporate Research Center's Energy Education series in 2026 at their Newport News location. This series was free and she encouraged anyone interested to consider registering. She noted energy was a big topic and the series would focus on electric, fusion, hydrogen, natural gas, nuclear, solar, storage and wind. Two courses would be offered each month from January to May.

EDA Grants and Community Support

This list included EDA grant support provided to several projects over the past year.
- Dennis Truck & Trailer Repair: $16,666
- Patriot's Park: $16,666 – This closed out the grant on this project. This project had been developed by John Karaffa and included ProSport CPA as well as a restaurant (Cooper's Tavern & Taproom) in the same building.
- Machinery Movers: $14,108
- Stay and Play: $4,961

- GO TEC Support: TBD – Information had been presented to the EDA several months ago and they were excited about this program's potential. GO TEC was a statewide program started in Danville which had been expanding to public schools throughout Virginia. Instruction would begin at the middle school level and go through high school. The program consisted of nine different modules designed to train students in areas such as advanced manufacturing, robotics and logistics. Students would have an opportunity to better understand these industries as well as try them out to help them in the career decision making process. Ms. Hurt noted Ms. Spiak from New Kent High School was present and reported they had been working closely with CCAM (Commonwealth Center for Advanced Manufacturing) in Prince George County. CCAM had helped set the stage for how New Kent could get funding for this program and the Hampton Roads Workforce Council had dedicated grant funds from the Department of the Navy to this project. Equipment orders had been placed and they continued working on logistics. She expressed appreciation for the partnerships supporting this program and was thrilled to be able to get this in place for New Kent students.

Key Economic Development Initiatives

- 2025 Marketing Plan Execution
- Travel calendar for remainder of FY2026: Ms. Hurt reported she would be attending the ICSC (International Council of Shopping Centers) event which would focus on targeting retail locations in the mid-Atlantic and on building relationships. She would also be traveling to Ottawa, Canada with the Hampton Roads Alliance for a trade show focusing on defense manufacturing. She would also be participating in the IEDC (International Economic Development Council) annual conference.
- Projects for FY2025: Seven manufacturing projects totaling $2.775 billion in investments and 7,505 jobs had been in the works. One was retail and four were logistics. Some projects had been announced while others remained confidential.
- Top Economic Development Issues: Energy demand was outpacing supply and distribution and the emphasis was on speed to market and the need for sites. She had recently returned from a site selectors event where she had asked a site selector for the top things they needed from a locality. The response had included a Phase 1 ESA (Environmental Site Assessment), a price range on the land and if zoning was in place. If these three factors were not in place, it was unlikely that site would make the prospective business' short list. She reported the turnaround time on RFIs (Request For Information) was often short and included gathering a large amount of information.
- Key legislative issues identified through VEDA (Virginia Economic Development Association) for the upcoming general assembly session include data center siting, social media, energy and skill games.

Key Marketing & Tourism Initiatives

- Social Media Updates
  - YouTube – Views had increased from two in October to 334 in November.
  - Facebook – Increases had been noted in both three second and one minute views with more individuals engaging with the 60 second clips.
  - Instagram – There had been 867 new users.
  - Linkedin – Post impressions had increased by 222 in November with AutoZone and Valor Designs having been featured.

- Digital Media Campaign:
  - July 2025 – December 2025: 0:30 promotionals – 250 total promos had aired on WWBT 12, The CW Network and ETV Richmond.
  - July 2022 – September 2025: Targeted Display & Video 73,497 impressions

Ms. Hurt shared a video of her interview with Valor Designs founder Ricardo Gonzales in which he shared his journey and the story behind his business. This business produced handmade American flags and wooden signs and was located in the Heath Industrial Park at 18155 Heath Industrial Drive, Suite D in Barhamsville. She also shared a video of her interview with Pink Confetti Company founder Jenn Nixon. This business was a creative studio for kids and grown-ups offering imaginative and themed experiences and was located at 12101 New Kent Highway (former New Kent Post Office) in New Kent. Ms. Hurt reported these videos had aired on both Instagram and Linkedin. Video segments had been developed not only on economic development but also on tourism with topics including Colonial Downs, wineries and golf courses. She shared video of a New Kent County advertisement focused on attracting tourists which had aired on WWBT 12.

Top Strategies: Year 1

- Business Attraction: Create marketing materials for sites, evaluate sites for EVRIFA opportunities and build a professional online presence.
- Business Retention & Expansion: Expand digital footprint, build a small business support network, collaborate with New Kent Chamber and other local partners and build a professional online presence.
- Tourism: Coordinate future marketing contract needs, engage collaborative tourism programming and incorporate retail establishments in business recruitment.

Top Strategies: Years 2 & 3

- Business Attraction: Inventory new industrial sites, communicate timelines for site readiness with property owners, identify next steps for the Fisher Tract and implement Technology Overlay District (TOD). Economic Development had been working closely with Community Development to implement a TOD which would target data centers specifically in an appropriately zoned area to preserve the County's rural character.
- Business Retention & Expansion: Expand digital footprint, build small business support network, collaborate with New Kent Chamber and other local partners and continue pushing out a professional online presence.
- Tourism: Work with tourism assets to bring new faces to New Kent, focus on visitor experience and targeted business recruitment for retail. With visitor experience in mind, the decision had been made to remove display cases in the Visitors and Commerce Center and to consolidate brochures to focus more directly on what visitors would find of most interest. Economic Development staff had also visited a newly renovated visitors center in Danville and had brought back a lot of great ideas. Danville's center was offering merchandise for sale and Ms. Hurt noted this may be something New Kent would like to consider. She also reported an anticipated need to increase the meeting space at the Visitors and Commerce Center in the next three to five years.

Ms. Hurt entertained questions and comments.

Ms. Stewart thanked Ms. Hurt for pulling this information together and noted she recognized her commitment and that it was appreciated. Mr. Starr also thanked Ms. Hurt for the presentation and for all that she was doing.

IN RE: COMMITTEE REPORTS

There were no committee reports.

IN RE: OLD BUSINESS

There was no old business.

IN RE: NEW BUSINESS – PRESENTATION OF GIFTS TO SPECIAL GUESTS

Ms. Hurt handed out gift bags to special guests attending this meeting. Recipients included Dr. Ellis, Mr. Calloway, Mr. Babilino, Mr. Anglin and Ms. Spiak. Mr. Richards had left earlier to prepare for the tour of the CarMax facility.

IN RE: NEW BUSINESS – TECHNOLOGY OVERLAY DISTRICT TIMELINE

Mr. Robinson noted Ms. Hurt had mentioned the Technology Overlay District (TOD) and asked when this would be considered by the Board of Supervisors. He asked if the draft ordinance would come to the EDA prior to the Board of Supervisors. Ms. Hurt reported the plan was to submit the draft to the Planning Commission first and that there would be a series of community meetings to receive input. Mr. Airaghi noted the intent was to schedule presentations to both the Planning Commission and Board of Supervisors prior to public hearings and staff would be happy to schedule a similar presentation for the EDA. He reported discussions with members of the Board of Supervisors had resulted in plans to schedule community meetings within the areas to be affected by the TOD after the initial presentation to the Board and prior to a public hearing. Plans were to host at least two such meetings with one scheduled during daytime hours and the other in the evening to capture as many people as possible. He suggested public hearings would most likely be scheduled later in the spring. Mr. Robinson asked how soon the draft ordinance would be available on the County website. Mr. Airaghi indicated that once the TOD was scheduled for public hearing, the proposed ordinance would be published along with that meeting agenda.

IN RE: NEW BUSINESS – EDA MEMBERS WITH EXPIRING TERMS

Mr. Starr reported the terms of EDA members Charles M. Davis and Lawrence E. Haislip, Jr. would be expiring at the end of the year. He said it would be sad to see them go and that they had been a huge part of the EDA for very long time. He reported they had a huge combined amount of institutional knowledge and had brought a lot of value to the EDA from their respective fields of employment. They both had been mentors to him when he had become a member of the EDA and he felt they had served from their hearts. He expressed appreciation for all the time and effort they had put in over the many years. While it would be sad to see them go, he knew that there would be new opportunities along the way. He announced formal recognitions would be scheduled for a later date.

IN RE: MEETING SCHEDULE - EDA

The next meeting of the New Kent County EDA would be held at 8:30 a.m. on Thursday, January 15, 2026 at the New Kent County Visitors and Commerce Center, 7324 Vineyards Parkway, New Kent, VA 23124. Mr. Starr wished everyone a Merry Christmas and noted he looked forward to seeing them in 2026. He turned the floor over to Mr. Evelyn.

IN RE: MEETING SCHEDULE – BOS AND ADDITIONAL CHRISTMAS HOLIDAY TIME

On behalf of the BOS, Mr. Evelyn expressed appreciation for the partnership with the EDA and noted this did not happen in many counties. He also expressed appreciation to Ms. Hurt and Ms. Carey for the great job they were doing. He also noted appreciation for the relationship with Mr. Hathaway and staff and said they were fortunate to have such amazing

staff. He again thanked the EDA for hosting this meeting. On behalf of the Board, he directed Mr. Hathaway to show the Board's appreciation to staff by issuing a memo giving staff a full day off on Christmas Eve (previously scheduled for a half day). Mr. Hathaway noted he would be happy to make this announcement and asked that the Board consider adoption of Resolution R-40-25 extending the Christmas holiday to include a full day on Wednesday, December 24, 2025.

Ms. Pearson moved to adopt Resolution R-40-25 giving New Kent County employees a full day off on Christmas Eve. The members were polled:

John P. Moyer	Aye
Amy M. Pearson	Aye
Ron Stiers	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye

The motion carried.

The next regularly scheduled meeting of the BOS would be held at 6:00 p.m. on Tuesday, January 13, 2026 in the Boardroom of the County Administration Building, 12007 Courthouse Circle, New Kent, VA 23124. There would be no December work session.

IN RE: CARMAX AND LARS GROUP TOURS

The EDA and BOS recessed at 9:48 a.m. to allow time for members and staff to travel for a tour of the CarMax facility at 16749 Weir Creek Boulevard, West Point. Tour attendees were welcomed by Mr. Richards and Mr. Jeff Denson and after an informative tour, participated in a question-and-answer session. Following the CarMax tour, attendees traveled to 16770 Eltham Road, Lanexa for a tour of the LaRS Group facilities. Attendees were welcomed by Mr. Calloway, Mr. Anglin and Mr. Babilino and also participated in a question-and-answer session after the tour. At the close of the tours, the meeting reconvened in the LaRS Group parking lot at 11:25 a.m. All BOS members with the exception of Mr. Stiers participated in the tours.

IN RE: ADJOURNMENT – EDA

A motion was made and seconded to adjourn the EDA meeting. The meeting was adjourned at 11:25 a.m.

IN RE: ADJOURNMENT – BOS

Ms. Pearson moved to adjourn the BOS meeting. The members were polled:

Amy M. Pearson	Aye
Ron Stiers	Absent
Jordan T. Stewart	Aye
John P. Moyer	Aye
Thomas W. Evelyn	Aye

The motion carried. The meeting adjourned at 11:25 a.m.

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 — Approval of Minutes

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	January 13, 2026 Regular Session Minutes
Time Needed:	Person Appearing:
Request prepared by:	Wanda Watkins, Deputy Board Clerk — Telephone:
Copy provided to:	

ATTACHMENT(S):

011326 Regular Session Minutes.pdf

A REGULAR MEETING WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 13TH DAY OF JANUARY IN THE YEAR TWO THOUSAND TWENTY-SIX IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

2025 Chair Thomas W. Evelyn called the meeting to order.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

The Rev. Dr. Milton Hathaway with Embracing the Beloved Community/New Covenant Community Church gave the invocation and led the Pledge of Allegiance.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
John P. Moyer	Present
Amy M. Pearson	Present
Ronald P. Stiers	Present
Jordan T. Stewart	Present

All members were present. Mr. Evelyn welcomed everyone and noted this would be the Board's annual reorganization meeting. He turned the floor over to County Administrator Rodney Hathaway.

IN RE: ANNUAL REORGANIZATION – ELECTION OF OFFICERS FOR 2026

The Board's first meeting of the year was designated as the annual reorganization meeting. County Administrator Rodney Hathaway opened the floor for nominations for the office of 2026 Chair. Ms. Stewart nominated Mr. Stiers for Chair of the Board of Supervisors for a term of one year. Mr. Hathaway noted a nomination for Mr. Stiers as Chair was on the floor and asked if there was a motion to close nominations? Ms. Pearson moved to close nominations for Chair of the Board of Supervisors. The members were polled:

John P. Moyer	Aye
Amy M. Pearson	Aye
Ron Stiers	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye

The motion carried.

Mr. Hathaway called for a motion to elect Mr. Stiers to serve as Chair for 2026. Ms. Pearson moved to elect Mr. Stiers as Chair. The members were polled:

Amy M. Pearson	Aye
Ron Stiers	Abstain
Jordan T. Stewart	Aye
John P. Moyer	Aye
Thomas W. Evelyn	Aye

The motion carried.

Mr. Hathaway congratulated Mr. Stiers on being elected as Chair for 2026 and turned the floor over to him. Mr. Stiers stated that he would try to do the best job that he could and suggested it would be hard to follow Mr. Evelyn. He noted Mr. Evelyn had done a great job and expressed appreciation to his fellow Board members for electing him as Chair. On behalf of the Board, Mr. Stiers presented a gavel plaque commemorating Mr. Evelyn's service as 2025 Chair. He again expressed appreciation to his fellow Board members for having faith in him to serve as Chair and said that with God's help, he would do a good job.

Mr. Stiers opened the floor for nominations for the office of Vice Chair. Ms. Pearson nominated Mr. Moyer for Vice Chair of the Board of Supervisors for a term of one year. There were no other nominations. Ms. Stewart moved to close nominations for Vice Chair of the Board of Supervisors. The members were polled:

Ron Stiers	Aye
Jordan T. Stewart	Aye
John P. Moyer	Aye
Amy M. Pearson	Aye
Thomas W. Evelyn	Aye

Ms. Stewart moved to elect Mr. Moyer as Vice Chair. The members were polled:

Jordan T. Stewart	Aye
John P. Moyer	Abstain
Amy M. Pearson	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye

The motion carried. Mr. Stiers congratulated Mr. Moyer on his election as Vice Chair.

IN RE: ANNUAL REORGANIZATION – ELECTION OF CLERK AND DEPUTY CLERK FOR 2026

Mr. Moyer moved to elect Rodney A. Hathaway as Clerk of the Board and Wanda F. Watkins as Deputy Clerk of the Board, each to serve a term of one year. There being no discussion, the members were polled:

Thomas W. Evelyn	Aye
John P. Moyer	Aye
Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ANNUAL REORGANIZATION – 2025 MEETING SCHEDULE – RESOLUTION R-01-26 R1

Before the Board for consideration was Resolution R-01-26 setting the Board's 2026 Meeting Schedule. The list of proposed dates was reviewed and the following comments and recommendations for change were made:

Ms. Pearson reported conflicts with several proposed meetings and asked that the dates be adjusted. These adjustments included:

- The proposed Tuesday, June 30, 2026 work session meeting was moved to Monday, June 29, 2026.
- The proposed Monday, August 10, 2026 regular meeting was moved to Wednesday, August 12, 2026.
- The proposed Tuesday, November 24, 2026 work session meeting was moved to Monday, November 30, 2026.

Ms. Stewart had no conflicts to report but noted the Tuesday, March 31, 2026 work session date would fall during the New Kent County Public Schools spring break which may impact County employees with school-age children. Mr. Moyer noted he also had a conflict with the March work session date and suggested it be moved to Wednesday, March 25, 2026.

There being no other recommended changes, Mr. Stiers called for a motion.

Ms. Pearson moved to adopt Resolution R-01-26 R1 establishing the 2026 Meeting Schedule with the following changes: The proposed Tuesday, March 31, 2026 work session meeting was changed to Wednesday, March 25, 2026, the proposed Tuesday, June 30, 2026 work session meeting was changed to Monday, June 29, 2026, the proposed Monday, August 10, 2026 regular meeting was changed to Wednesday, August 12, 2026 and the proposed Tuesday, November 24, 2026 work session meeting was changed to Monday, November 30, 2026. The members were polled:

John P. Moyer	Aye
Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ANNUAL REORGANIZATION – BYLAWS

Before the Board for consideration were its Bylaws with the recommendation being for adoption without change.

Ms. Pearson moved to adopt the Bylaws as presented. The members were polled:

Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
John P. Moyer	Aye
Ron Stiers	Aye

The motion carried.

IN RE: CONSENT AGENDA

The Consent Agenda was presented as follows:

1. Minutes
   a. August 29, 2025 Work Session Minutes

b. September 8, 2025 Regular Session Minutes

2. Miscellaneous
   a. Approval of Agreement for Consultant Services for Comprehensive Zoning and Subdivision Ordinance Updates
   b. Utility Conveyance Agreements – CarMax & Beech Springs Phase 2
   c. Approval of Contract and Amendment with WGK Construction for Chemical Feed Pump Skid Modifications at the Parham Landing WWTP
   d. Ambulance Permit for Hospital to Home LLC dba H2H Emergency Services – Resolution R-05-26
   e. Approval of Monthly Financial Reports – August FY26
   f. Approval of Monthly Financial Reports – September FY26

3. Refunds
   a. REFUND – Real Estate Tax – Veteran Exemption - $3,622.05
   b. REFUND – Ryan Homes – BP# 25455-2025 - $487.69
   c. REFUND – Bruce Johnson – BP# 25959-2025 - $398.50

4. FY26 Supplemental Appropriations
   a. Animal Shelter Donations totaling $717.11 received by the Sheriff's Department
   b. Gifts & Donations Fire-Rescue: Mauney $1,000.00
   c. Grand Illumination Sponsorship Funds Parks & Recreation: Silent Auction $618.00
   d. Restitution Funds Sheriff: Bailey $538.50
   e. Funds for Sheriff Extra Duty - Blue Line Solutions, LLC: 11/1/2025 - 11/30/2025 $10,446.86
   f. Funds from the Virginia Department of Criminal Justice Services Sheriff: November 2025 Temporary Detention Order (TDO)/Emergency Custody Order (ECO) Reimbursement $270.00
   g. Funds for the 2026 HEAT Program Training Grant Sheriff: Virginia Department of State Police $5,000.00
   h. Correct the Appropriation for the State Fire Programs - Aid to Localities Funds Fire-Rescue $128,421.00
   i. Funds Received from VRSA Insurance - Sheriff: Claim # 02-25-70047-1-AP, DOL 12/18/2025 $1,146.95, Claim # 02-25-70061-1-AP, DOL 12/19/2025 $1,909.47; Social Services: Claim # 02-25-69942-1-AP, DOL 11/13/2025 $600.00
   j. Litter Prevention and Recycling Grant Community Development: Virginia Department of Environmental Quality $9,848.52
   k. Vending Machine Sales Funds November 2025: Administration/HR $35.13, Sheriff $33.30
   l. Interest Income for 2022 W&S Bond November 2025 $15,764.40
   m. Interest Income for EDA Series 2022 Lease Revenue Bond November 2025 $13,227.02

$(27,545.32)	Total In/Out - General Fund (1101)
$(5,000.00)	Total In/Out - Grant Fund (1106)
$(9,848.52)	Total In/Out - Litter (1115)
$(600.00)	Total In/Out - Social Services (1201)
$(13,227.02)	Total In/Out - Capital (1302)
$(15,764.40)	Total In/Out - Public Utilities (1514)
$(117,591.00)	From Fund Balance - General Fund (1101)
$189,576.26	Total

5. Treasurer's Report – Cash as of November 30, 2025, $105,037,100.10 including escrow funds.

Mr. Stiers asked if there were any comments or questions regarding the Consent Agenda. There being none, he called for a motion.

Ms. Stewart moved to approve the Consent Agenda as presented and that it be made a part of the record. The members were polled:

Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
John P. Moyer	Aye
Amy M. Pearson	Aye
Ron Stiers	Aye

The motion carried.

Mr. Stiers announced that he would be moving the Virginia Department of Transportation – Residency Administrator's report up on the agenda and that it would be followed by the Citizens Comment Period.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) – RESIDENCY ADMINISTRATOR'S REPORT

VDOT Residency Administrator Phillip Frazer reported his updates would be brief and that he would plan to bring a larger more specific presentation to the February meeting. He noted the Route 106 and I-64 interchange (Exit 211) had been a recurring topic over the last six months. He reported a contractor had been used to widen the shoulder on the westbound off ramp making a right turn for travelers wishing to go north on Route 106 much easier. A major improvement had been noted with operations in that area since this modification. Plans were to conduct a public hearing in conjunction with the March Board of Supervisors meeting to receive input on the Rural Rustic project planned for Clarke Road. The presentation would include information on the process, project specifics, a project budget update and the schedule for completion. VDOT had been working with County staff to develop the advertisement for this public hearing. He would also plan to present the 2026 resurfacing schedule at the Board's February meeting. Spreadsheets containing details on the routes scheduled for resurfacing and completion dates for those projects would be provided. Information would also be provided on the different types of contracts to be utilized, the types of applications to be used and the process for determining which surface treatment was selected for each route. A written report had been provided on recent work including but not limited to pothole repair, pipe cleaning, ditching, tree/brush removal, sign repair and debris/litter removal. 94 work requests had been received with 89 having been completed. There had also been two after hours call outs involving a stop sign down and a vehicle crash. He entertained questions and comments from Board members.

Board members provided the following comments and reported the following concerns:

Ms. Stewart had nothing to report and noted this was the second month in the 25 months she had been on the Board that she had received no complaints for VDOT.

Ms. Pearson expressed appreciation for all VDOT had done at Exit 211 and asked if the light at the interchange had been adjusted. Mr. Frazer reported the camera's vision had been

adjusted and the contractor had come out to review the operation of the signal and had noted no malfunctions. He said this was an upgrade ramp carrying a large amount of truck traffic from I-64 and approximately 95% of the trucks were making a left turn to head south. They believed the time it was taking trucks to get up to speed was the cause of only a few vehicles being able to clear the light. Ms. Pearson noted most of the concerns were from residents turning right and said the shoulder improvements should help with that. Mr. Frazer agreed and said the turning lane was approximately 300 feet in length and should be a big improvement. Ms. Pearson reported frequent calls from residents wanting to know when certain roads were scheduled for resurfacing and said she looked forward to Mr. Frazer's February report on that subject.

Mr. Moyer had received a call from a resident about a road issue which he had relayed to Mr. Frazer by email. He was pleased to report the issue had been addressed the following day. He also reported westbound I-64 traffic in the Exit 205 area had been moved to the inside lanes while work on the outer lanes continued. He noted the on ramp in that area was still closed and asked when it would reopen. Mr. Frazer reported this ramp was scheduled to be closed for the duration of the project. Mr. Moyer reported cement work had been done next to the swamp and asked if a dam had been put in. Mr. Frazer indicated he could not answer but would try to get information. Mr. Moyer suggested this work had been the cause of the ramp being closed and that there would be much more room for travelers getting on the interstate at this interchange. He expressed appreciation for all VDOT was doing.

Mr. Evelyn asked for an update on Route 608 (Old River Road) and if it was still scheduled for some patch work to be done. Mr. Frazer consulted with VDOT staff in the audience and confirmed it was on the schedule. He said he would email Mr. Evelyn the details. Referring to the light at Route 106 and I-64, Mr. Evelyn reported he went through this area several times a day and he felt like there was no rhyme or reason for the way it was operating. He reported having no trouble getting through on some days but also seeing only three vehicles move through before the light changed at other times. Mr. Frazer reported the priority with these signals was traffic on the ramps. Mr. Evelyn reported there had been no cars on the ramps the last time he had noticed this issue and he wanted to make Mr. Frazer aware.

Mr. Stiers had nothing to report. He expressed appreciation to Mr. Frazer for his report and noted he was looking forward to working with him this year.

IN RE: CITIZENS COMMENT PERIOD

Mr. Stiers opened the citizens comment period and provided brief instructions. He called Elizabeth Remorenko of 7556 Flowering Magnolia Lane, Quinton to the podium. Ms. Remorenko expressed strong support for replacing New Kent Elementary School. She stated that given the ongoing challenges with the original construction and mechanical systems, continuing to invest in renovations was not a fiscally responsible solution. She said children in New Kent County deserved a safe learning environment that would support academic success, teacher retention and community pride. She said rebuilding the school would be an investment in the future and would benefit students, staff, families and the community. She urged the Board to move forward with rebuilding New Kent Elementary and to make the children's education a top priority. She thanked the Board for their time.

Kimberly DiLandro of 13400 New Kent Highway had lived in the Cumberland District for 21 years. She had raised four children in the New Kent County school system, was a New Kent University graduate, had been a girl scout volunteer for 15 years and one of her children was a teacher at New Kent High School. She supported building a new New Kent Elementary School that would more effectively support the County's children. She had seen

many changes in the County and the school system since moving here and the growing number of children moving into the County had caused the need for more classrooms, teachers and support systems. She stated that the current New Kent Elementary School had many identified challenges in addition to the size of the building not being adequate. She recognized the need for research, development and resources to make the new school possible and said that while this would not happen overnight, the challenge could be met just as had been seen with Quinton Elementary School. She was voicing a concern shared by many fellow citizens and urged the Board to consider moving forward to support a new New Kent Elementary School. She added that the youngest citizens of this County deserved their best effort to make this a reality. She thanked the Board for their time.

Heather Butler of 13960 New Kent Highway, Lanexa had lived in New Kent for over 15 years and had chosen to raise their family here because they believed in the promise that New Kent County was a great place to grow. She was the mother of three sons, two of whom were New Kent High School graduates. When she had first moved to New Kent and had dropped her son off at kindergarten, it had not been the building that had stood out to her. What she remembered was the rocking chairs in the front and how welcoming everything felt. She had known at that moment that she was bringing her children to school in a place that would be good for them and that it would be okay. She had begun working at New Kent Elementary as a tutor eight years ago and had later become a paraprofessional. She had gone back to school to become a teacher and had taught first grade at New Kent Elementary for six years. She stated that she didn't want to teach anywhere else and she did not want to teach with anyone else. She loved the school and the staff. She had watched her children go through New Kent Elementary School and was now watching her own students continue through New Kent Elementary where there was a huge sense of continuity and community. She said they had known for a long time that New Kent Elementary would eventually need to either be fully renovated or replaced. That conversation had started years ago and had been pushed back year after year. As both a parent and a teacher, she said it was heartbreaking to see how much love and effort was poured into making this building shine every year only to face the same issues again and again. Over the years, they had dealt with leaky roofs, HVAC issues, compromised air quality, classrooms with no windows or doors to go outside, challenges with the bus loop and ongoing parent pick up and drop off concerns. She had sat on committees and had helped design a proposed new building that would solve many of the issues and truly support the needs of students and staff. Teachers worked tirelessly and students came ready to learn and they deserved a facility that reflected pride in the community and the value they all placed on education. She urged the Board to support moving forward with building a new New Kent Elementary School. She said students, staff and the community deserved better. She also said if New Kent County really was a great place to grow, they needed to make sure the County's youngest learners had a school that would allow them to do just that. She thanked the Board for their consideration.

Andrew Lacy of 7701 Cooks Mill Terrace, Lanexa congratulated Mr. Stiers on being elected as Board Chair. He had lived in New Kent for 15 years and believed New Kent was truly the greatest county in the world. He expressed appreciation to the Board for the hard work each of them put into serving in such an important position. He noted that while it was a thankless job, he wanted them to know that it was not going unappreciated. He was here in support of a new New Kent Elementary School. He felt the question should be less of should we build a school and more of how do we pay for a new school. He stated that if money was not a concern, he did not think anyone would say they should not build a new school. He noted it was a difficult time to be making this decision and said the County had committed to building a new courthouse which was needed and would impact debt to expense ratios. He respectfully asked the Board to work with the School Board and other

professionals to come up with a comprehensive plan for what the next years would look like for the New Kent Elementary School project. They would also need to work on how the financial and construction gaps could be bridged. The questions of what this would look like for students while the construction was underway and what would ultimately be built also needed to be answered. He asked for a plan in which the community could have confidence to be put into writing for everyone to be able to see. He thanked the Board again and expressed appreciation for the hard work they were doing.

Amber Lacy of 7701 Cooks Mill Terrace, Lanexa stated she respected the Board's responsibility for fiscal stewardship and was here to encourage continued progress toward replacing New Kent Elementary School based on cost control, risk reduction and public health. She said that after more than 50 years of service, the facility no longer met the standards the students and workforce deserved. She stated that a county's school reflected its priorities and this aging facility was sending the wrong message about how the County valued children, educators and long-term planning. The aging ventilation system had become a recurring budget drain and was exposing students and staff to mold, bacteria and allergens. She shared information on her family's experience to illustrate patterns she felt deserved attention. Her two older children had attended New Kent Elementary School prior to COVID and had required daily allergy medication throughout each school year. When they had been moved to a different learning environment, those medications were no longer needed. Their pediatrician had noted increased allergy patterns among patients attending New Kent Elementary School as well as those attending other older facilities in the region. Since moving on to New Kent Middle School and New Kent High School, her children had not needed allergy medications. Her youngest child's experience had been more concerning. She reported that after removing ear tubes over two years ago, her child had experienced no ear infections until her first week at New Kent Elementary School the previous August. Since that time, this child had experienced three ear infections associated with sinus congestion. She said this should concern us all. She said the school's layout also presented challenges and specifically mentioned windowless classrooms. She said access to natural light was well documented as a factor in student focus, mental health and staff retention. Windowless classrooms were associated with increased fatigue, reduced attention and higher behavioral challenges. For educators, these conditions contributed to burnout and turnover which then increased recruitment, onboarding and substitute costs. Even the best educators needed modern facilities to thrive. She said construction costs had risen dramatically over the past decade and that every year a new school was delayed, this unavoidable replacement became significantly more expensive. She stated that replacing New Kent Elementary School was a risk management and not a luxury. She said the County was going to pay either way and the question was whether they would manage the costs now or face higher expenses later. She suggested a new building would stabilize operating costs, protect taxpayers' investments, signal responsible planning for growth and provide students and educators with a modern environment needed to keep the County competitive. She urged the Board to begin construction as quickly as possible because continued delay ultimately would cost more. She thanked them for their time and leadership.

Avery Kirby of 14375 Marine Corps Drive, Lanexa noted he had previously spoken before the Board regarding Stage Road. He had also spoken with Ms. Pearson and Mr. Frazer with VDOT had called him. His question had been why VDOT would trash a road after they had fixed it. Mr. Frazer had told him roads were supposed to be sealed after patching and that was what had happened. Mr. Kirby reported Stage Road extended beyond the southern side of Route 33 and this portion of the road was a nice paved road. It was not the gravel with lumps and bumps he described as being present on the northern side of Route 33. His concern was that when a road was fixed, it should stay fixed and remain nice after the work was done and he had tried to explain this to Mr. Frazer. Mr. Frazer had told him the work

had been contracted out and Mr. Kirby had asked him if he had gotten his money back. He noted taxpayers were paying for this and again questioned if something had been fixed, why would they mess it up. He said he knew the Board wanted to make the County better and that he would leave this in their hands. Ms. Pearson noted a VDOT paving schedule would be provided at the February meeting and they would be able to determine the plans for Stage Road at that time. She asked Mr. Kirby to please contact her to discuss this. He indicated he would and thanked the Board for their time.

Johnny Frisco of 6581 Pine Straw Lane, Quinton addressed the Board regarding Pine Fork Road. Mr. Frisco was concerned about the proposed addition of a 250 plus home neighborhood. He noted Pine Fork Road was a narrow unmarked street and many drivers were treating it as though it was a single lane road. He believed the speed limit was posted but felt that it was sometimes a free-for-all. He wanted to make his concerns known and to make sure Pine Fork Road was on VDOT's schedule for improvements. He also spoke about a Tannerite explosion on December 31st. He said the Sheriff's Office had issued a statement that there was no cause for concern and it had even been reported on the news. He felt that an explosion heard over such a wide area must have involved 50 or more pounds of Tannerite. He didn't want to get into the legality of this but suggested some ordinance or limitation on the amount that could be exploded at a time should be considered. He said emergency and non-emergency communication lines had gone down during this time with so many people questioning what had happened. While he didn't want to infringe on anyone's property rights, he felt that when your home was rattling miles away from the event, it was more than a mild disturbance. He thanked the Board for their time.

Mr. Stiers thanked all who had spoken for their comments. He stated that the Board did not normally respond during citizen comments but assured those who had spoken that they had been heard. He stated that New Kent Elementary School was one of his priorities and noted the Board would have a budget retreat on March 13th where they would hear many requests for funding. He again stated, they had been heard, that they wanted New Kent schools to remain the best in the state and that they aimed to keep it that way.

IN RE: SPECIAL PRESENTATION – CHICKAHOMINY AREA TRIAD

County Administrator Rodney Hathaway reported Danny Green, Chairman of the Chickahominy Area Triad, would be making a special presentation. He turned the floor over to Mr. Green. Mr. Green stated he usually attended the Board of Supervisors meeting alone. Drawing attention to Triad members in green vests who had joined him at the podium, he noted he had brought backup for this presentation. He reported Chickahominy Area Triad members had proven themselves through dedication to the community and the senior population over the past two years. He announced the Chickahominy Area Triad had been selected as the outstanding Triad unit in Virginia and that it had been through the support of the Board of Supervisors and the community that this had been made possible. He called New Kent County Sheriff Lee Bailey to join him at the podium. He presented the award to Sheriff Bailey and thanked him for his support. Sheriff Bailey noted his appreciation.

Mr. Hathaway reported it was his understanding that the Chickahominy Area Triad was Virginia's first Triad organization to be selected for this award in consecutive years and noted the Virginia Triad program had existed for 31 years.

IN RE: INTRODUCTION OF RUSSELL PEADEN AS THE NEW KENT COUNTY AIRPORT MANAGER

Count Administrator Rodney Hathawy announced it was his pleasure to introduce Russell Peaden who had recently been hired as Manager of the New Kent County Airport. Mr. Peaden had recently retired from the Richmond International Airport where he held several management positions including Director of Real Estate and Concessions. Mr. Peaden had demonstrated a thorough knowledge of airport operations and management during the interview process and had hit the ground running. He turned the floor over to Mr. Peaden.

Mr. Peaden thanked the Board and Mr. Hathaway for the selection process and expressed appreciation for the opportunity to serve as Manager of the Airport. He looked forward to working with the Board to maximize opportunities at the Airport and to seek funding from state and federal government partners to minimize County costs. The focus would be on bringing the Airport up to a higher standard for the benefit of everyone. He again noted he looked forward to working with everyone and expressed appreciation for the opportunity.

IN RE: EXCEPTION REQUEST OF CARROLL D. RANDALL, SR., ON BEHALF OF THE RANDALL FAMILY, TO SECTION 98-126(A)(6) OF THE NEW KENT COUNTY CODE – RESOLUTION R-02-26.

Before the Board for consideration was Resolution R-02-26 to approve an exception to the private roadway standards of Section 91-126(a)(6) of the New Kent County Code from Carroll D. Randall, Sr., at tax map parcel 36-49 (GPIN I27-1868-0602). Principal Planner Patrick Silva provided an overview of the request. Mr. Randall was making this request on behalf of the Randall family who was specifically requesting a waiver of provisions requiring that a permanent 50' deeded right of way be constructed in accordance with public road standards for a proposed family subdivision. Providing background information, Mr. Silva reported the Board of Supervisors had adopted an ordinance in 2016 which allowed for exceptions to be made to the family subdivision roadway standards. The intent was to allow for exception requests such as this to be made due to the unnecessary burden the standards may put upon applicants. He drew attention to a graphic showing the subject property was located a distance off Stage Road and noted the lot configuration for the proposed family subdivision was still being finalized. Mr. Randall had indicated his desire to get three lots ranging in size from 2 to 2.725 acres out of the property. The lots would be gifted to his children for them to be able to build residences. All new lots were proposed to have access by individual driveways directly from a proposed private right of way which would be surfaced with gravel and measure less than 50' in width. Mr. Silva noted the access would be designed to allow for the safe passage of emergency vehicles. Because family subdivisions involving the creation of three or more new lots normally required the lots to be accessed by a permanent deeded 50' right-of-way meeting VDOT geometric and construction standards, the applicant had requested this exception. Staff had analyzed the request and provided the following comments:

- 2024 VDOT traffic counts indicated Stage Road was a moderate/low traffic volume road and would have sufficient capacity to accommodate the three proposed new lots. The proposed private right of way and driveways accessing the proposed lots were not anticipated to adversely affect traffic or safety conditions.
- The proposed private right of way would be designed to allow for the safe passage of emergency vehicles so staff did not have concerns regarding the ability of emergency service personnel to access the new lots.
- The proposed gravel private right of way construction standard would be consistent with that of the private right of way used to access the subject site through the parcel at 16600 Stage Road. The parcel was accessed by a 20' wide dirt/gravel road and the gravel private right of way from which the new lots would be accessed would be consistent with that construction standard. Mr. Silva noted it would be odd to have a 50' wide asphalt road coming off a 20' wide dirt road.

- Staff was recommending approval of the request. The Planning Commission had considered this request at their December 15, 2025 meeting and had voted unanimously to forward a favorable recommendation of approval to the Board.

Mr. Silva entertained questions.

Mr. Stiers opened the floor to Board member comments and questions.

Mr. Evelyn asked for the acreage of the subject parcel. Mr. Silva reported the property was approximately 12.75 acres. Mr. Evelyn stated there was already one lot present on the property. Mr. Silva confirmed there was only one lot of record and noted Mr. Randall's proposed configuration would have the gravel right of way bisecting the middle of the property with one large remainder parcel on one side of the right of way and three smaller parcels to be gifted to his children on the opposite side. Mr. Evelyn noted the Board had looked at this a while back and questioned if there was any type of deed restriction that would ensure the property would remain a family subdivision. He asked for the length of the 20' wide road accessing the subject property. Mr. Silva reported this road was approximately a quarter mile in length. Mr. Evelyn noted there was a lot of land in the County with similar accesses in place and that there could be a lot of family subdivisions popping up across the County. He felt there needed to be a restriction ensuring the properties were kept with the family and could not be sold for a period of time. Mr. Silva noted this was a great point and that they did not want property owners using the family subdivision process to circumvent normal County subdivision requirements. Mr. Evelyn suggested it was going to happen. Mr. Silva agreed and noted the family subdivision process included built in holding periods so not only did the property have to be held for three years prior to subdividing but grantees of property received as part of the family subdivision would have to also hold the property for two years before it could be resold. He stated that from speaking with the Randalls, their intention was to keep the property within the family for as long as possible. Staff felt the properties would not be quickly turned around and chopped up for profit. He noted Mr. Evelyn's point was well taken.

Mr. Stiers called for any additional comments, questions or concerns. There being none, he entertained a motion.

Ms. Stewart moved to adopt Resolution R-03-26 to approve the applicant's exception request to Section 98-126(a)(6) of the New Kent County Code to allow an exception to the additional requirements regarding private roadways for family subdivisions involving three or more new lots at tax map parcel 36-49 (GPIN I27-1868-0602).

Mr. Evelyn indicated he would like to amend the motion to include a ten-year holding requirement in the deeds. He noted the Board had previously done something similar with some PUDs (Planned Unit Developments). County Attorney Brendan Hefty stated the holding period in the County Ordinance was two years and that the motion before the Board was to approve the request including that provision. He stated Mr. Evelyn was suggesting the waiver be approved contingent upon the applicant agreeing to put a deed restriction of ten years to restrict selling the lots to non-family members. He stated this was not required in the ordinance but if it was the Board's pleasure, he was in agreement.

Ms. Stewart and Ms. Pearson both asked if the applicant was present. Mr. Silva reported that Mr. Randall had indicated he would be present but did not appear to be in the audience. Ms. Stewart stated she would be willing to withdraw her motion and postpone the decision to a later time if this could first be discussed with the applicant. She suggested this could be brought back to the Board's February meeting.

County Administrator Rodney Hathaway reminded the Board that what was being requested was an exemption from having to construct a roadway and was not for the approval of the subdivision. The question was would the Board grant an exception to the standards of the roadway design. He asked Mr. Hefty if this exception could be conditionally based on the additional holding period. Mr. Hefty indicated that if the applicant was in agreement, it could be done. To Mr. Hathaway's point, Mr. Hefty noted this was about the road and if the exception was denied, the applicant would still have the right to subdivide the property and build the road without the exception. Mr. Evelyn stated that if the Board approved the 20' road, the applicant, by right, would be able to create three additional lots. Mr. Silva confirmed and noted that if the applicant constructed the road to VDOT standards, he would be able to create the three lots with the normal County holding period. Mr. Evelyn agreed but noted Mr. Randall didn't want to build a road to VDOT standards. He added that if Ms. Stewart was willing to withdraw her motion, he would like staff to find out from the applicant if they were willing to add a deed restriction. He noted this had been done before.

Ms. Stewart withdrew her motion. Mr. Stiers entertained a motion to defer action to a future meeting.

Mr. Moyer moved to defer action on the applicant's exception request to Section 98-126(a)(6) of the New Kent County Code to allow an exception to the additional requirements regarding private roadways for family subdivisions involving three or more new lots at tax map parcel 36-49 (GPIN I27-1868-0602) to a future meeting. The members were polled:

John P. Moyer	Aye
Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

IN RE: BUDGET TRANSFER TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR SPONSORSHIP OF THE 2026 VIRGINIA DERBY

County Administrator Rodney Hathaway presented a request to appropriate $62,500 from the Colonial Downs Reserve Fund to fund New Kent's sponsorship for the 2026 Virginia Derby. This would be a title sponsorship and was the same cost as in previous years. Title sponsorship would include recognition of New Kent in advertising for this nationally televised event. The Virginia Derby would be held on Saturday, March 14th with gates opening at 10:30 a.m. and post time at 12:00 p.m. The Colonial Downs Reserve Fund was the budget line where revenue received from Colonial Downs and Rosie's Gaming Emporium operations was collected so this sponsorship would be paid with revenues received from that business. He said $62,500 was approximately a day and a half of the revenue New Kent was receiving under the current distribution. He reminded the Board that the formula would change in FY27 and revenue was expected to drop as a result. He entertained questions.

Mr. Stiers opened the floor to Board member questions and comments.

Mr. Moyer reported American Promise had won the previous Virginia Derby and had gone on to run in the Kentucky Derby. While the horse had not done well in the Kentucky Derby, New Kent County had been spoken of at Churchill Downs and through the Channel 12

broadcast of the event. He said reserved seating for this year's Virginia Derby was already sold out and general admission was expected to also sell out. He added the Virginia Derby was a very good day for New Kent as well as for individuals wishing to visit the County.

Ms. Stewart asked if the Board didn't usually approve two days of sponsorship at Colonial Downs. She questioned if this request was for this fiscal year and a second request would come at another time or would it be included in the next budget cycle. Mr. Hathaway reported New Kent typically also sponsored a fall event at Colonial Downs and that sponsorship would be included in the FY27 budget.

Mr. Stiers called for any other questions or comments. There being none, he entertained a motion.

Mr. Moyer moved to approve the proposed budget transfer request in the amount of $62,500 from the Colonial Downs Reserve to the EDA Incentive Program budget line item to fund the cost of being a main sponsor of the 2026 Virginia Derby. The members were polled:

Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
John P. Moyer	Aye
Ron Stiers	Aye

The motion carried.

Mr. Stiers stated for the record that no tax dollars would be used for this sponsorship and funding was entirely from revenue generated by operations at Colonial Downs and Rosie's.

IN RE: APPROVAL OF VDOT ADMINISTERED PROJECT ADMINISTRATION AGREEMENT EXIT 211 INTERCHANGE IMPROVEMENT PROJECT – NUMBER 0064-063-633

County Administrator Rodney Hathaway asked that this item be tabled until the Board's regular March meeting. He reported the County had recently been notified that the CVTA (Central Virginia Transportation Authority) would be providing an additional $10 million in CVTA regional funds for the Route 106/I-64 interchange project. As a result, the proposed agreement before the Board would be amended to reflect the County's portion as reduced from $20 million to $10 million and would be brought back for consideration in March.

IN RE: SUPPLEMENTAL FUNDING REQUEST FOR NEW KENT ELEMENTARY SCHOOL REPLACEMENT PROJECT

County Administrator Rodney Hathaway reported the request before the Board was to transfer $130,732.99 from the Colonial Downs Reserve Fund to go toward the cost of the engineering and design phase for planning/construction of a new New Kent Elementary School. The total cost of this phase was $2,460,553 and the New Kent School Board currently had a balance of $2,329,820 available for this project. The additional funding would complete the funding needs to move forward with engineering and design. He noted the proposed motion before the Board would also need to be amended to include a transfer of $18,665 from the New Kent Elementary School Feasibility Study line item to assist with the engineering and design costs. He noted Davenport and Company (New Kent County's Financial Advisors) had provided a presentation in November 2025 which had included a variety of options to fund the construction of a new elementary school. He stated there was

no way to avoid a tax increase but noted there were several proposed options to limit the impact on residents. He added that the Board would be conducting a public hearing later in this meeting to acknowledge the new equalized tax rate and options previously presented would change slightly for the better as a result. The value of one penny of real estate tax would increase resulting in fewer pennies being needed to fund the project. He said one proposed option included a tax increase of a little over four cents which would be rounded up to five cents but he felt that with the new adjusted value of the penny, the increase would drop to three to four cents. Various options would be discussed more in depth at the budget retreat in March. Although some options included buying down principal to reduce the amount of tax increases, he did not think there was an option that would allow total elimination of a tax increase. He said New Kent would have to put down about $40 million to eliminate a tax increase and he did not believe that was feasible. He noted New Kent County School Superintendent Dr. Brian Nichols as well as other members of his administration team were present and available to address questions.

Mr. Stiers opened the floor to questions and comments from Board members.

Mr. Evelyn asked if Davenport had seen the new numbers from the Commissioner of the Revenue. Mr. Hathaway indicated they had not seen reassessment numbers.

Mr. Moyer noted that not only had Davenport not seen the new reassessment numbers, they also had not seen the commercial benefits from property taxes over the next couple of years from businesses such as AutoZone, Target, etc. He suggested these numbers would make a drastic difference. He said it was nice to have this many people at a Board meeting when they were discussing a potential tax rate increase. He added that if there was the ability to build a new school, the Board would need people like those in attendance to go out and say I know why my taxes went up and that it was because they had wanted a new school. If a school was needed, the Board would need them as cheerleaders. He reminded everyone that half of the funds generated by real estate taxes went to schools and the other half went to running the remainder of the County. He said he had no kids living at home and while he didn't have kids in school, half of his real estate tax was going to schools. He added that the funding had made New Kent's education system much better and as a result, the market value of his home had gone up. He noted the Board had to consider what New Kent citizens could afford as well as what they had to afford.

Ms. Pearson expressed appreciation for so many attending this meeting. She stated that the budget was the most important document the Board was responsible for developing and approving. Referring to citizen comments by Andrew Lacy, Ms. Pearson noted he had said the Board needed to make sure the County could afford this school. She wanted to know what the implications would be if the Board did not approve this request tonight. She asked if they could be patient and wait until the Budget Retreat so Supervisors could have an opportunity to see the whole picture of what was needed to run the County. She added that the Board had heard them and she thought they were mostly in agreement that something needed to be done. She stressed that the Board wanted to be fiscally responsible and make sure the County could afford this additional cost. She also wanted to understand what this would mean for all taxpayers. She questioned if this was an emergency request that had to be approved at this meeting and noted if the Board approved this request, they would be approving a new elementary school. She said they did not know what this would look like in terms of a tax increase and questioned if this would be fiscally responsible.

Dr. Nichols said the support at this meeting was amazing and that he had not asked anyone to come. He stated that what Team New Kent did was that they showed up. Their Maintenance Supervisor was also present and said he could go on and on about R22

(refrigerant being phased out) and HVAC units and added that they were at critical failure points with some systems. He reported they had started their work in late December 2022 and were now in early 2026 and each month they did not move forward, they were in danger of something failing. He could not predict if it would happen with the cold coming up or when/if they would have to shut down a wing and there were times now when they found it necessary to move students around due to system issues. Any delay would put them in jeopardy and he stressed that they needed to do something. He said he had made this point at the November 2025 Budget Retreat and whether they constructed a new school or not, they had to do something soon.

Ms. Pearson noted a new school would not be ready for opening for two years and questioned what would happen if the HVAC failed now. Dr. Nichols noted what they were asking for tonight was additional funding, equal to three days of Rosie's revenue, to move forward with the engineering and design while they continued working on a funding program. He respected that the Board had to take care of the entire County and that they had decided to move forward with building a new courthouse. He stated this school project was ready to go and they were ready to move forward with the design process which could take nine to twelve months. He stated that they would get to the point where they would have to do this and wanted to be ready with the design. He again noted the request was for the funding to be able to move forward with the design.

Ms. Pearson stated she understood where he was coming from and noted the County would not be spending $2 million dollars without building a school. She was not saying that they would not be building a school and when they had approved a new courthouse the previous year, they had deferred the school. They had not said no to a school. She stressed that they were asking to see what the big picture would look like and how it would affect all citizens. She encouraged those who had spoken to come back out and do the same at subsequent meetings. Dr. Nichols stated his concern was that they had started this project in 2022 and it was now 2026. He added that there would be a middle school project to come behind this one and delaying the elementary school was pushing that even further back. He reported middle school enrollment was up eighty students and that they were expecting another eighty to one hundred based on projections. They would be running into the next big project quickly and that would be an even bigger problem to attack. He understood where Ms. Pearson was coming from and stated that if she wanted his recommendation, there was a sense of urgency now to move forward with the design of this project. He noted this was also the recommendation of his five bosses. He stated that he had worked with ten different School Board members during this project and that they had a 5:0 vote to move forward. Ms. Pearson stated she was trying to understand the implications of delaying two to three months. Dr. Nichols stated his worry was that six months ago there had been a delay process and we were now here discussing another delay. His worry was that he would be standing before the Board of Supervisors in 2028 with the same request. He said he had a sense of urgency from being in the building daily and those in attendance who were in this building would also say there was a sense of urgency too. He again stated that he understood and respected that the Board had a bigger picture and that they were the ones that had to figure out the financing. He offered to help with getting people out to support a tax increase for schools and noted he lived in the County and that they were not alone in this even though it was up to them to make the vote. He stated the School Board would be happy to be partners and that he was also happy to partner with the Board to get the support. Ms. Pearson stated it was difficult when the Board had not heard all the other needs in the County.

Mr. Evelyn said there was no question New Kent County Public Schools was doing a great job. His grandparents had attended New Kent schools and he hoped his grandchildren

would also go through New Kent schools. He had been on the Board for eighteen years and suggested some may say that was too long. He felt the Board had done a lot of good things for the schools and for the County. Dr. Nichols agreed. Mr. Evelyn stated there was no question that a new elementary school was needed but he had concerns about taking action at this meeting. He took a lot of pride in the financial policies the Board had in place and if they approved moving forward with a school, they would be way out of alignment with those policies. He noted this had not happened in the eighteen years he had been serving. He had asked Davenport to attend this meeting and noted Dr. Nichols had heard about the impact this borrowing would have on financial policies at the budget retreat. The County was growing and he felt it was being run very well. He felt the Board needed additional time to review the revenue projections provided by the Commissioner of the Revenue so that they could be responsible to the entire community. He believed this school could be built and stay close to the financial policies and noted he was okay with being a little out of alignment but felt they would not be fiscally responsible to the entire community if they approved moving forward at this meeting. Dr. Nichols stated for the public that the $2.3 million the schools currently had was because they had been good stewards in partnership with the County. Mr. Evelyn agreed and stated he felt they had done a great job. Dr. Nichols noted some of the money had been saved from the Quinton Elementary School project. Mr. Evelyn agreed and stated he felt the two Board had a great relationship. Dr. Nichols noted the turf field and track project had also come in under budget. The schools wanted to do this project and they wanted to do it well. Mr. Evelyn stated he did not question that. Dr. Nichols stated any surplus from a future elementary school project would be rolled forward to a new New Kent Middle School project or expansion.

Mr. Moyer asked if the Board approved this request tonight, would they be borrowing the money to build the school in FY28. Mr. Hathaway stated the current plan included borrowing as early as fall of 2026. One borrowing option included running this borrowing along with the new Courthouse project borrowing. The Courthouse borrowing was planned for October 2026. Mr. Moyer noted that would be FY27. Mr. Hathaway agreed. Mr. Moyer stated they would not be borrowing for the school until FY28. Mr. Hathaway confirmed. Mr. Moyer stated if this project was approved tonight, the $2.3 million would be going toward a design and research that would not be completed until sometime in the spring of 2027. Mr. Hathaway suggested a spring of 2027 borrowing was probably more realistic.

Ms. Stewart asked if she understood correctly that the money had not been borrowed for the Courthouse. Mr. Hathaway confirmed no money had been borrowed. He reported the engineering and design phase of the project was beginning and there was no need to borrow for that phase. This phase would give the County a construction number to help determine what would need to be borrowed and he hoped to have that number this fall.

Mr. Stiers called for any additional comments. There being none, he stated that he agreed with Mr. Evelyn. He stated that the Board had to be fiscally responsible. He noted there were counties close to New Kent that were almost bankrupt and he recalled a city south of New Kent where fire engines had been repossessed several years ago because they could not afford to pay. He again stated they had to be fiscally responsible but also understood the schools had needs. He stated, "we want to build a new elementary school" but felt they could not commit to moving forward without knowing the cost. He asked if there was a motion. Mr. Moyer indicated he had a motion.

Mr. Moyer moved to appropriate $130,732.99 from the Colonial Downs Reserve for Future Projects Fund for the engineering and design phase of the New Kent Elementary School replacement project and $18,665.00 from the New Kent Elementary School Feasibility Study

line item for the engineering and design phase of the New Kent Elementary School replacement project.

Mr. Evelyn stated if another site was to become available for a new school, the plans being discussed would be designed for the exciting site and would not work at another site. He asked if this was correct. Dr. Nichols stated that he did not know if that was fully accurate and said that the structure/building piece could be on a different site but parking and traffic flow would change. He noted one thing they were trying to solve that could not be done with a renovation, was creating a secondary access. If the school was built on a different piece of property, he felt the education space could remain intact but parking and other site considerations would change. Mr. Evelyn stated if the Board approved this tonight, they would be moving forward with the traffic plan as submitted. Mr. Hathaway agreed and noted the proposal received for engineering and design was specific to the site and storm water calculations would also be specific to the site.

Mr. Stiers called for a vote.

The members were polled:

Jordan T. Stewart	Aye
Thomas W. Evelyn	Nay
John P. Moyer	Aye
Amy M. Pearson	Nay
Ron Stiers	Nay

The motion failed.

IN RE: PUBLIC HEARING – APPLICATION CUP-04-25, RESOLUTION R-03-26, CONDITIONAL USE PERMIT REQUEST TO ESTABLISH A TELECOMMUNICATIONS TOWER 75 ≥ 200 FEET IN HEIGHT – THE TOWERS, LLC AND CELLCO PARTNERSHIP

Before the Board for consideration was Resolution R-03-26 to approve Conditional Use Permit (CUP) application CUP-04-25 to permit a proposed communications facility tower-radio, cellular 75 ≥ 200 feet located at 12400 Pocahontas Trail (Tax Map #43-21A and GPIN D21-0526-3723). Principal Planner Patrick Silva reported the application had been submitted by Lisa M. Murphy on behalf of The Towers, LLC and Cellco Partnership. The site of the proposed tower was behind the County's Old Telegraph Road refuse and recycling site. Pursuant to Section 98-62 of the New Kent County Code, such a use required a CUP in the A-1 (Agriculture) zoning. He reviewed a concept plan depicting the proposed tower's proximity to the refuse site. The following background/overview information was reviewed:

- The applicant was seeking to construct a 195' tall monopole telecommunications tower (with a 4' lightning rod) to provide enhanced wireless voice and data service for Verizon Wireless service, plus room for three additional users including New Kent County.
- A 10,000 square foot lease agreement for the tower area had been approved by the Board on September 29, 2025 and finalized with the County on October 8, 2025.
- A balloon test assessing visual impacts had been conducted by the applicant on October 20, 2025 from 8 a.m. to noon. Public notice of the balloon test had been advertised in the Daily Press and notices were also mailed to adjacent property owners.

The application had been reviewed by staff and comments provided by the Environmental Division included:

- Based on the application and New Kent County GIS, the subject property included RPA (Resource Protection Area) and RMA (Resource Management Area) (Chesapeake Bay Preservation Act (CBPA)). The scope of the project would disturb approximately 4,350 square feet of area and CBPA parcels would require further environmental permitting when land disturbance would equate to or exceed 2,500 square feet. In the event this CUP was approved, compliance with Chapter 82 of the New Kent County Code addressing environmental considerations and land disturbance and development would be required. Some of those requirements included:
  a. A site plan showing compliance with erosion and sediment control, stormwater management, and Chesapeake Bay Preservation Act requirements, along with any associated permits.
  b. A Stormwater Pollution Prevention Plan.
  c. Erosion and sediment control plans would need to denote the limits of development to include any temporary laydown yard usage from the existing impervious area. The limits of development should not extend into the RPA buffer as it may require a formal exception request from the local Chesapeake Bay Preservation Board.

Mr. Silva reported the proposal was not intended to cause many negative impacts and there would be no need for new or extended County infrastructure. Comments provided by the Planning Division included:

- Compliance with specific use conditions, as required by Section 98-745(b)(12) of the County Code, has been added as a condition of approval. The applicant had addressed their adherence to these conditions as part of the CUP application.
- Site plan approval would be required to construct the tower and additional site plan performance standards for the use in Section 98-873(m) of the New Kent County Code would be evaluated and addressed at the site plan review stage.
- In order to better ensure the use would commence operations in the near term, a condition stating that "*The Conditional Use Permit will expire on the 5th anniversary of its issuance if the applicant has not obtained a building permit and commenced construction, unless an extension of the Conditional Use Permit is approved by the New Kent County Board of Supervisors.*" had been included.

In closing, Mr. Silva stated that with the aforementioned considerations and subject to the conditions of approval in the staff report, staff was recommending approval of the request. The Planning Commission had also voted unanimously at their December 15, 2025 meeting to forward a favorable recommendation for approval to the Board of Supervisors. He noted the applicant's representative, Ms. Lisa Murphy, was in attendance to answer any questions and to take a few minutes to share more information from the applicant's perspective. He turned the floor over to Ms. Murphy.

Ms. Murphy reported she was counsel to Cellco Partnership trading as Verizon Wireless and The Towers LLC trading as Vertical Bridge. She thanked Mr. Silva for his presentation and for his work on this request and noted she would like to provide additional information. She began with an overview of issues and wireless demand including:

- In December 2007 just under 16% were wireless-only households.
- By December 2024, 79% of adults and just under 87% of children lived in wireless-only households. As the number of users had increased, Verizon Wireless and other carriers had been working to fill coverage gaps within their networks.
- Today, 80% of all 911 Calls were made from wireless phones.
- Network capacity was far outstripped by the ever-growing demands of a population abandoning landlines in favor of smartphones.
- The County's Strategic Plan highlighted the importance of improving access to quality and reliable internet and telecommunications services for households and businesses.

She noted this was critical infrastructure in which The Towers, LLC and Verizon Wireless were investing in New Kent County.

Ms. Murphy drew attention to a network map depicting the proposed tower location as well as existing structures upon which Verizon was operating. The map depicted a five-mile radius of the proposed tower site as well as existing structures within that radius. She said this proposed tower would not solve all the coverage gaps within the County but it would provide good reliable service within the proposed area. She reported the siting of a wireless tower involved the intersection of several competing interests. She reviewed the following:

- Technology, location and height of existing antenna sites dictate the location of new sites.
- The search for a new site starts with existing tall structures. Attaching equipment to existing structures would be a faster and cheaper option.
- If there are no tall structures available, the carrier looks for a large piece of land with sufficient buffering that meets zoning ordinance requirements (location, setback, etc.).
- Carriers have no rights of eminent domain so they must seek out a willing landlord. In this case, New Kent had the 3.42-acre refuse and recycling site and had determined excess land at that site would be suitable for a wireless structure.
- Unlike other uses, towers must comply with federal laws, rules & regulations in addition to state and local laws.

Ms. Murphy reported the tower would be located approximately 90' off Pocahontas Trail, 120' from the western property line, 300' from the northern property line and 272' feet from Old Telegraph Road. She had not been involved in the lease portion of this process but noted County Administrator Rodney Hathaway and staff had determined a suitable location that would not be in conflict with the site's use for refuse and recycling. The site would be paved and fenced and while The Towers, LLC would be leasing a 100' x 100' site, only 50' x 50' would be improved, allowing the surrounding vegetative buffer to remain undisturbed. She drew attention to a map depicting the RPA and RMA noting the tower's location would be well outside of those areas. This location adjacent to the refuse and recycling site was ideal and would limit the disturbed area.

The tower would be a galvanized steel monopole 195' in height with a four-foot lighting rod on top. The structure would be built not only for Verizon but also three other carriers as well as space for New Kent County at the 85' level. Ms. Murphy stated this would not only help Verizon customers but also residents using other carriers. She drew attention to the balloon test results provided by Dewberry as well as photo simulations of the tower. She reviewed eleven photos simulating visibility and noted there was little or no visibility from many of the locations. She also noted that per County requirements, notice of the test had been published in the local newspaper and adjacent property owners had also been notified. She reported several individuals had come to the Planning Commission meeting and Mrs. Ward (Whitney Ward of 12488 Old Telegraph Road) had come to the balloon test. She reported that when the balloon test had been conducted, the Ward's had not submitted an application for a building permit for a home on a neighboring property. That application had been submitted some time after the test and prior to the Planning Commission meeting. She drew attention to a map and noted the approximate location where the Ward home would be constructed. The location was just under a half mile from the proposed tower site. She also noted the elevation at the road near where the tower would be located was approximately 70' feet lower than the elevation of the Ward's new home and the area between the home and the tower was covered with a mature buffer.

In summary, she reported that the communications facility would benefit the general welfare of the citizens of the County by improving telecommunications services and

emergency communications in a manner that complied with the County's zoning ordinance and Comprehensive Plan without any negative impacts on the surrounding area. The Lease would also provide revenue to the County and space on the tower would be provided to the County free of charge. Staff and the Planning Commission had recommended approval and the applicants were respectfully requesting approval. She entertained questions.

Mr. Stiers thanked Ms. Murphy for the presentation and opened the floor to questions.

Ms. Stewart asked if there was any location on the property where the tower could be sited that would not be as visible from the Ward property? Mr. Silva indicated this was a good question and that he would have to do some fact checking before he could provide a detailed answer. He noted that in cases where RPA and RMA were present, finding buildable areas could be challenging. He stated that based on the topography of the site, the property was lower as you moved closer to the road and the view from a higher site would be less visible. He would have to do more research to determine if there was flexibility in other locations where the tower could be sited. Ms. Stewart stated she was gathering this was a soft no and asked if that would be an accurate assessment. Mr. Silva concurred.

Mr. Stiers asked for details on other structures noted on the radius map, specifically the location of a tower that had been reported as being in Providence Forge. Ms. Murphy indicated she did not have a specific address but noted the tower was 2.1 miles to the northwest of the proposed tower site. Mr. Stiers indicated he lived in Providence Forge and his family had no issues with service in that area. Sheriff Lee Bailey reported he believed this was the tower referred to as the White Mill Tower located off Mt Pleasant Road.

Mr. Stiers called for any additional comments or questions from Board members. There being none, he opened the public hearing. He provided brief instructions and called Whitney Ward of 12488 Old Telegraph Road, Providence Forge to the podium. Ms. Ward reported her husband and she owned the 157-acre parcel adjacent to the proposed tower site. They also owned and operated Ed Allen's Campground and another 60-acre parcel located diagonally to the proposed tower site on Route 60. She wished to express her strong opposition to the proposed Verizon tower on Old Telegraph Road. Her husband and she had grown up in New Kent County, had graduated from New Kent High School and after college, had returned home so her husband could purchase a family business. They had chosen to put roots down in the County and to raise their children here. They had purchased the adjoining property in 2020, and since that time, had received offers from solar farms, developers and an individual of whom she believed most of the Board was very familiar (businessman John B. Poindexter). They had turned down those offers to move forward with building their forever home. They wanted to preserve the rural peace, natural beauty and tranquility found at that end of New Kent. She said it was beautiful land and was currently being managed in a forestry program. Their new home, currently under construction, would sit upon a hill 120' above Route 60. The introduction of a nearly 200' tower would completely undermine the qualities she had mentioned. The tower's size and appearance would drastically alter the landscape and permanently impact the aesthetic and environmental value of the land and home in which they had invested nearly $2 million. While they understood the need for reliable wireless service especially since their business at Ed Allen's Campground had been mentioned at the September meeting, they felt this project was inappropriately sited. The proposed tower was incompatible with the surrounding agricultural and low-density residential land uses and conflicted with the very purpose of A-1 zoning. She said A-1 zoning was meant to protect open space and rural character and not to introduce industrial infrastructure. The tower would dominate the skyline and be visible from their property as well as from public roadways along Pocahontas Trail and Old Telegraph Road. Landscaping and fencing could not hide a structure of this height and once constructed, the damage

would be done to the scenic landscape. She noted this also brought about legitimate concerns regarding property value and livability. An industrial tower adjacent to private land would negatively affect desirability and long-term investment especially for a family like hers who had committed to this community with the expectation that rural protections would be upheld. She stated that most importantly, alternatives existed and that co-location on existing towers or placement within commercial or industrial zones should be utilized. She closed by urging the Board to deny this request. She added that protecting New Kent County's rural integrity today would ensure it remained a place where families could invest and call home in the future. She thanked the Board for their time.

Mr. Stiers thanked Ms. Ward for her comments. Noting that no other individuals had signed up to speak, he closed the public hearing and entertained a motion.

Ms. Stewart indicated she wished to comment and then would make a motion. She said a cell tower was located in her yard and that she respected what Ms. Ward had said. She reported the tower in her yard had improved cell service to Verizon customers on Rockahock Road, both South and North Waterside Drives and near the refuse site. She had driven to the refuse and recycling site to determine what the service was like in that area and reported it had not been bad. She stated that if this was being pitched as something to improve the general welfare of residents, she wanted to see personally if that was actually a main factor. She reported some of her fellow Board members had spoken with Fire-Rescue and had been told this tower would not make a significant difference. She added that she appreciated the rural character of the County and said the tower in her yard was a stone's throw from her front porch and that she appreciated wanting to keep the County rural.

Ms. Stewart moved to deny the application for CUP-04-25. The members were polled:

Thomas W. Evelyn	Aye
John P. Moyer	Aye
Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Ron Stiers	Aye

The motion carried.

Mr. Stiers called for a brief recess at 7:57 p.m. The meeting reconvened at 8:05 p.m.

IN RE: PUBLIC HEARING: RESOLUTION R-04-26 – COX COMMUNICATIONS HAMPTON ROADS LLC EASEMENT AGREEMENT

Before the Board for consideration was Resolution R-04-26 authorizing the County Administrator to execute an easement agreement with Cox Communications Hampton Roads LLC for a utility easement across County owned property identified as tax map parcel 24-9. County Administrator Rodney Hathaway reported this request was for an easement over an existing Cox line serving a communications tower located on New Kent High School property behind the Parks and Recreation football field. Although the Cox tower had been on the property since the late 90s, he was not sure of the tower's history or why there were no existing infrastructure easements on record. The existing line crossed three parcels with two of the three belonging to the New Kent School Board who would also be considering a similar request. The requested easement would be fifteen feet in width and would be in the location of existing Cox utilities. He reported Cox had informed him that they would be taking the tower down but the equipment shelter served by the cable would remain on the property. He entertained questions.

Mr. Stiers opened the public hearing. There being no individuals wishing to speak, the public hearing was closed. He called for comments and questions from Board members. There being none, he entertained a motion.

Ms. Pearson moved to adopt Resolution R-04-26 authorizing the County Administrator to execute the proposed easement agreement with Cox Communications Hampton Roads LLC in a form approved by the County Attorney. The members were polled:

John P. Moyer	Aye
Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

IN RE: PUBLIC HEARING: PROPOSED EQUALIZED REAL PROPERTY TAX LEVY FOR FISCAL YEAR 2027 BUDGET

County Administrator Rodney Hathaway reported the 2026 real estate assessment for land and improvements totaled $6,078,714,842. This figure included exemptions such as AFD (Agricultural and Forestal District), elderly and disabled exemptions and veteran exemptions. The 2026 real estate assessment value had increased from the 2025 values by $598,378,104 or a 10.92% increase. The Code of Virginia required that when a reassessment increased revenues by more than one percent of the previous year's revenue, the locality was required to equalize the tax rate so as to collect the same revenue as the previous year. He reported that the Commissioner of the Revenue had determined that the equalized real estate tax rate would be $0.54 per $100 of assessed value. Given that New Kent's current real estate tax rate was $0.60 per $100 of assessed value, this would equate to a $.06 decrease in the tax rate. Each penny of the current real estate tax rate was generating revenue of approximately $554,162. Given the new 2026 assessment, that number would increase to $631,503. Referencing previous discussions regarding schools and possible financing, the information presented by the County's Financial Advisor Davenport and Associates, had been based on the $554,162 figure. With the value of the penny increasing, the tax impact of any borrowing would be reduced. He drew attention to a proposed motion to acknowledge the equalized real estate rate. A public hearing on the rate to be set for the FY27 budget year would be conducted later in the spring. He noted any variance from the equalized rate of $0.54 per $100 of assessed value would be the effective tax increase or decrease to be presented in April. He entertained questions.

Mr. Stiers opened the public hearing. There being no individuals wishing to speak, the public hearing was closed. He called for comments and questions from Board members. There being none, he entertained a motion.

Mr. Evelyn moved to acknowledge that the equalized real estate tax rate for Fiscal Year 2027 is .54 cents per $100 of assessed valuation. The members were polled:

Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
John P. Moyer	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ELECTED OFFICIALS REPORTS

Ms. Stewart reminded everyone that the topic of the February 12, 2026 PlanRVA Commission would be affordable housing. Member localities would be sharing information on affordable housing efforts within their respective localities and PlanRVA's role. These meetings were streamed and were also open to the public. She felt that as discussions continued on available options, information from this meeting could be helpful in determining which options would be realistic for New Kent.

Ms. Pearson announced there would be a community meeting regarding the proposed Pine Fork Ridge community off Pine Fork Road from 6:00-7:30 p.m. on January 27, 2026 at Fire Station #5. This proposed community would include a request for a 258-parcel rezoning from A1 (Agriculture) to R2 (Residential). She stated that this proposed community had not been recommended by the Planning Commission and had not been heard by the Board of Supervisors. This would be an opportunity for members of the community to voice their opinions. She also reported a Martin Luther King Jr. Day celebration and luncheon would be held at 10:00 a.m. on January 19th at Second Liberty Baptist Church. The guest speaker would be Rev. C. Anthony Green.

Mr. Moyer reported he would be hosting a monthly townhall/sidewalk meeting at 9:00 a.m. on January 17th at Fire Station #6. He encouraged anyone wishing to discuss their concerns and solutions to please attend. He noted this would also be a great opportunity for residents to get to see the station.

Mr. Evelyn indicated he had nothing to report.

Mr. Stiers indicated he had nothing to report.

IN RE: STAFF REPORTS – PENINSULA MAYORS AND CHAIRS MEETING

County Administrator Rodney Hathaway reported that New Kent would be hosting the Peninsula Mayors and Chairs quarterly luncheon at noon on Monday, January 26th at Coopers Tavern. Guest speakers would include Virginia Municipal League Executive Director Michelle Gowdy as well as a representative from the Virginia Association of Counties. Speakers would be providing General Assembly updates with the focus on legislation for which localities should be keeping a watch. He asked Board members to let him know if they would like to attend.

IN RE: STAFF REPORTS – RICHMOND REGION HOUSING SYMPOSIUM PANEL

County Administrator Rodney Hathway reported he would be participating in a housing symposium panel discussion at 4:00 p.m. on January 22, 2026 at the Virginia Museum of History and Culture. Other panelists would include Richmond Mayor Danny Avula and Henrico County Manager John Vithoulkas. Discussion would center around the housing needs of the region and panelists would represent a variety of perspectives including city, suburban and rural areas.

IN RE: STAFF REPORTS – GO VIRGINIA GRANT – LETTER OF SUPPORT

County Administrator Rodney Hathway presented a proposed GO Virginia Grant letter of support for the Board's consideration. He asked the Board to consider authorizing the Board Chair to sign this letter in support of a GO Virginia Grant application for which New Kent County was partnering with CCAM (Commonwealth Center for Advanced Manufacturing) and the Hampton Roads Workforce Council. The grant would provide career training for middle and high school students with a focus on STEM, advanced manufacturing and IT. New Kent Schools were working with New Kent Economic Development and had found space for the program to be housed within New Kent Middle School. The Hampton Roads Workforce Council would be contributing $140,000 toward this program. The Board was being asked to provide a letter of support to be submitted with the grant application. Mr. Hathaway entertained questions.

Mr. Stiers opened the floor to comments and questions.

Mr. Evelyn moved to authorize the Board Chair to sign a letter of support for the GO Virginia Grant application. The members were polled:

Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
John P. Moyer	Aye
Amy M. Pearson	Aye
Ron Stiers	Aye

The motion carried.

IN RE: OTHER BUSINESS

There was no other business.

IN RE: APPOINTMENTS – DELEGATED BY DISTRICT

Mr. Evelyn moved to appoint Carter Hatley as District One representative to the Board of Building Code Appeals/Board of Fire Prevention Code Appeals to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

Ms. Pearson moved to appoint Pam Radwani as District Three representative to the Historic Commission to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

Ms. Pearson moved to appoint Dr. Sylvia Hathaway as District Three alternate representative to the Historic Commission to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

Ms. Pearson moved to appoint Sidney Burrell as a District Three representative to the Transportation Safety Commission to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

Ms. Stewart moved to appoint E. Wayne Davis as District Five representative to the Agricultural and Forestal District Advisory Committee to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

Ms. Stewart moved to appoint Jere Harris as District Five representative to the Board of Road Viewers to complete a four-year term ending December 31, 2027.

Ms. Stewart moved to appoint Julian Ward as District Five representative to the Purchase of Development Rights Committee to complete a three-year term beginning July 1, 2024 and ending June 30, 2027.

Ms. Stewart moved to appoint Jerry Benson as a District Five representative to the Transportation Safety Commission to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

The members were polled:

Thomas W. Evelyn	Aye
John P. Moyer	Aye
Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Ron Stiers	Aye

The motions carried.

IN RE: APPOINTMENTS – NOT DELEGATED BY DISTRICT

Mr. Moyer moved to appoint Joe Crump as an at large representative to the Board of Road Viewers to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

Ms. Pearson moved to appoint James Talley as an at large representative to the Agricultural and Forestal District Advisory Committee to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

Ms. Pearson moved to appoint Kamdyn Jones as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026.

Ms. Pearson moved to appoint Natalie Robinson as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026.

Ms. Pearson moved to appoint Mackenzie Gray as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026.

Mr. Evelyn moved to appoint Gage Eutsey as a youth member of the New Kent County Youth Community Service Committee to serve a one-year ending December 31, 2026.

Mr. Stiers moved to appoint Steve Miles as an at large representative to the Farms of New Kent Community Development Authority Board to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

Mr. Stiers moved to appoint Kristin "Izzy" Adkins as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Mr. Stiers moved to appoint Amari Robinson as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026.

Mr. Stiers moved to appoint Ari Robinson as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026.

The members were polled:

John P. Moyer	Aye
Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motions carried.

IN RE: APPOINTMENTS – REGIONAL BOARDS AND COMMISSIONS

Mr. Evelyn moved to appoint John Moyer as New Kent's Board representative to the Capital Region Policy Board (CLEO) to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Mr. Evelyn moved to appoint Rodney Hathaway as New Kent's alternate representative to the Capital Region Policy Board (CLEO) to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Mr. Evelyn moved to appoint John Moyer as New Kent's Board representative to the Central Virginia Transportation Authority to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Mr. Evelyn moved to appoint Amy Pearson as New Kent's alternate representative to the Central Virginia Transportation Authority to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Mr. Evelyn moved to appoint William Dismore as New Kent's representative to the Richmond Regional Transportation Planning Organization's Citizen Transportation Advisory Committee to serve a four-year term beginning January 1, 2026 and ending December 31, 2029.

The members were polled:

Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
John P. Moyer	Aye
Ron Stiers	Aye

The motions carried.

IN RE: APPOINTMENTS - BOARD MEMBERS AND STAFF

Mr. Moyer moved to appoint Ronald P. Stiers as the Board representative to the Agricultural and Forestal District Advisory Committee to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Ms. Pearson moved to appoint Ronald P. Stiers as the Board representative to the Airport Advisory Commission to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Ms. Stewart moved to appoint Amy Pearson as the Board representative to the Clean County Committee to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Mr. Moyer moved to appoint Amy Pearson as the Board representative to the Historic Commission to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Ms. Pearson moved to appoint Thomas W. Evelyn as the Board representative to the Parks and Recreation Advisory Commission to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Ms. Pearson moved to appoint John Moyer as the Board representative to the Planning Commission to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Ms. Pearson moved to appoint Jordan Stewart as the Board representative to the Social Services Advisory Board to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

Mr. Moyer moved to appoint Ronald P. Stiers as the Board representative to the Transportation Safety Commission to serve a one-year term beginning January 1, 2026 and ending December 31, 2026.

The members were polled:

Jordan T. Stewart	Aye
Thomas W. Evelyn	Aye
John P. Moyer	Aye
Amy M. Pearson	Aye
Ron Stiers	Aye

The motions carried.

IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS/ADJOURNMENT

Mr. Stiers announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, February 9, 2026 and the next work session on Tuesday, January 27, 2026, both in the Boardroom of the County Administration Building.

Mr. Moyer moved to adjourn. The members were polled:

Thomas W. Evelyn	Aye
John P. Moyer	Aye
Amy M. Pearson	Aye
Jordan T. Stewart	Aye
Ron Stiers	Aye

The motion carried. The meeting adjourned at 8:34 p.m.

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Miscellaneous (contracts, easements, resolutions for street acceptance, proclamations, etc.)

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	CSA Appropriation and Transfer Request
Recommendation	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Fiscal Implications	This request would require a transfer from the General Fund of $160,390 and an appropriation of an additional $210,110 in State revenue to ensure mandated services for FY26 are funded. Any unspent local funds will be returned to the General Fund at the close of the fiscal year.
Time Needed:	Person Appearing:
Request prepared by:	Richard Lawrence, Financial Services Director — Telephone:
Copy provided to:	

ATTACHMENT(S):

CSA Memo.pdf

Financial Services
12007 Courthouse Circle
Post Office Box 150
New Kent, Virginia 23124

MEMORANDUM

TO: Rodney Hathaway, County Administrator

FROM: Richard Lawrence, Director of Financial Services

DATE: April 22, 2026

RE: CSA Fund – Supplemental Appropriation

Mr. Hathaway,

We are requesting supplemental funding to support the CSA Services ORG to end fiscal year 2026. Throughout fiscal year 2026, the CSA Fund has seen an uptick in children served as well as cost of services which has created a budget shortfall with a potential need for an additional $370,500, $160,390 Local and $210,110 State, to cover the outstanding invoices. We will only transfer the portion of this supplement that is used, with the remainder staying in the General Fund at the end of the fiscal year. If approved, the budget adjustment would be as follows:

General Fund - Transfer Local Funding from Contingency:

110948 348102 – Estimated Fund Balance Used	$ 160,390
11931000 409209 – Trans to Children's Services Fund	$ 160,390

CSA Fund - Appropriation of Funds:

Revenue	
270924 324609 – State Reimbursement	$210,110
270949 349201 – Transfer from General Fund	$160,390
Expenditure	
27532100 403183 – Alternative Day/SPED Placement	$140,000
27532100 403181– Community Based Services	$142,000
27532100 403180 – Family Foster Care	$88,500

Please let me know if you have any questions or require any further information. All the services requested in this supplemental appropriation are mandated.

Richard Lawrence
Director of Financial Services

Cc: DeDreama Harrod, Director of the New Kent Office of Children's Services
Andrea Gardner, Chairperson CPMT

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Miscellaneous (contracts, easements, resolutions for street acceptance, proclamations, etc.)

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	Proclamation Recognizing April 30th as National Therapy Animal Day
Discussion	This proclamation is sponsored by District 3 Supervisor Amy M. Pearson.

Time Needed: | Person Appearing:

Request prepared by: Wanda Watkins, Deputy Board Clerk | Telephone:

Copy provided to:

ATTACHMENT(S):

National Therapy Animal Day.pdf

BOARD OF SUPERVISORS
NEW KENT COUNTY, VIRGINIA

PROCLAMATION

NATIONAL THERAPY ANIMAL DAY
APRIL 30TH

There are thousands of Pet Partners therapy animal teams serving in communities across the United States; and

WHEREAS, Pet Partners has designated April 30 as National Therapy Animal Day; and

WHEREAS, Pet Partners therapy animal teams in our community play an essential role in improving human health and well-being through the human-animal bond; and

WHEREAS, Pet Partners therapy animal teams make millions of visits per year in settings such as hospitals, nursing homes, schools and hospice; and

WHEREAS, Pet Partners therapy animal teams interact with a variety of people in our community including veterans, seniors, patients, students facing literacy challenges, and those approaching end of life; and

WHEREAS, these exceptional therapy animals who partner with their human companions bring comfort and healing to those in need.

NOW THEREFORE BE IT PROCLAIMED THAT the New Kent County Board of Supervisors, on this 11th day of May, 2026, does hereby proclaim April 30th as "National Therapy Animal Day" and encourages citizens to celebrate therapy animals and their human handlers. The Board also salutes the service of therapy animal teams in our community and in communities across the nation.

PROCLAIMED AND APPROVED this 11th day of May, 2026.

Attest:

_____ _____

Rodney A. Hathaway, County Administrator **Ronald P. Stiers, Board Chairman**

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Miscellaneous (contracts, easements, resolutions for street acceptance, proclamations, etc.)

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	Proclamation Recognizing June as Men's Health Month and the Week of June 15-21 as Men's Health Week
Discussion	This proclamation is sponsored by District 2 Supervisor John P. Moyer
Time Needed:	Person Appearing:
Request prepared by:	Wanda Watkins, Deputy Board Clerk — Telephone:
Copy provided to:	

ATTACHMENT(S):

Mens Health Month and Week 2026.pdf

BOARD OF SUPERVISORS
NEW KENT COUNTY, VIRGINIA

PROCLAMATION

JUNE 2026–MEN'S HEALTH MONTH
JUNE 15-21, 2026–MEN'S HEALTH WEEK

WHEREAS, Men's Health Month is part of an ongoing international effort to educate men, boys, and their families about the importance of preventive health screenings, early detection, and healthy lifestyles; and

WHEREAS, nationwide, men have a life expectancy that is approximately six years shorter than that of women and experience higher rates of chronic disease, including diabetes, obesity, cancer, heart disease, and premature mortality; and

WHEREAS, men's Health Month provides an opportunity to recognize the mental and physical health needs of men and boys, while encouraging fathers and caregivers to serve as positive role models through preventive care, healthy living, and help-seeking behaviors; and

WHEREAS, the growing epidemic of "Deaths of Despair," including deaths related to suicide, substance use disorders, alcohol misuse, and homelessness, underscores the urgent need to raise awareness of unrecognized and undiagnosed depression, mental stress, and emotional distress among boys and men; and

WHEREAS, the centerpiece of Men's Health Month is National Men's Health Week, a special awareness period passed by Congress and signed into law on May 31, 1994, and observed annually through the efforts of Men's Health Network to build health empathy, recognition, and understanding of the unique health needs facing men and boys.

NOW THEREFORE BE IT PROCLAIMED THAT the New Kent County Board of Supervisors, on this 11th day of May, 2026, does hereby proclaim June as "Men's Health Month" and the week of June 15th through the 21st as "Men's Health Week". The Board also encourages citizens to recognize and understand the unique health needs facing men and boys and to participate in "Wear Blue Day" on Friday, June 19th, 2026 as show of support for Men's Health Month.

PROCLAIMED AND APPROVED this 11th day of May, 2026.

Attest:

Rodney A. Hathaway, Clerk of the Board **Ronald P. Stiers Board Chairman**

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Miscellaneous (contracts, easements, resolutions for street acceptance, proclamations, etc.)

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	Approval of April 21, 2026 Abstracts of Votes
Issue	Approval of Abstracts of Votes for recording in the Board of Supervisors order book.
Legislative History	Abstracts are approved after every election.
Time Needed:	Person Appearing:
Request prepared by:	Wanda Watkins, Deputy Board Clerk Telephone:
Copy provided to:	

ATTACHMENT(S):

Abstracts of Votes 042126.pdf

ABSTRACT of REFERENDUM VOTES

Cast in NEW KENT COUNTY, VIRGINIA
at the 2026 April 21 Special held on April 21, 2026 for,

Proposed Constitutional Amendment

Question: Should the Constitution of Virginia be amended to allow the General Assembly to temporarily adopt new congressional districts to restore fairness in the upcoming elections, while ensuring Virginia's standard redistricting process resumes for all future redistricting after the 2030 census?

QUESTION RESPONSE	TOTAL VOTES RECEIVED (IN FIGURES)
Total YES votes	4045
Total NO votes	8962
Total Number of Overvotes for Question	3

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on April 21, 2026, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

Given under our hands this 28 *day of* April, 2026

Charles E Moore, Chairman

Jan C Uzzle, Vice Chairman

, Secretary/Acting

Diane K Hipple, Secretary (Certified Copy)

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Miscellaneous (contracts, easements, resolutions for street acceptance, proclamations, etc.)

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Move to appropriate $14,000 from the Central Virginia Transportation Authority Fund for the purchase of gravel for Piney Slope Road.
Subject	Appropriation of $14,000 from the Central Virginia Transportation Authority Fund for the purchase of gravel for Piney Slope Lane.
Issue	Piney Slope Lane located in the Lanexa area is in immediate need of repair for the purpose of public service delivery to include school busses, mail delivery, and emergency services. It is proposed that the County will provide gravel to assist residents with repairs to the road.
Recommendation	Staff recommends approval of this appropriation request.
Fiscal Implications	The cost of gravel needed for Piney Slope Lane is anticipated to not exceed $14,000. The funds will come from the Central Virginia Transportation Authority fund, which is dedicated for transportation improvements.
Policy Implications	The appropriation of unbudgeted funds requires the approval of the Board of Supervisors.
Legislative History	The Central Virginia Transportation Authority (CVTA) was created in 2020 to address the region's transportation needs by generating and managing dedicated local funding. CVTA allows the Richmond region—comprised of nine jurisdictions including the City of Richmond, Town of Ashland, and surrounding counties—to prioritize and fund critical transportation projects that improve safety, accessibility, economic development, and overall quality of life.

Time Needed:		Person Appearing:	
Request prepared by:	Rodney Hathaway	Telephone:	(804) 966-9683
Copy provided to:	Amy Inman, Transportation Planning Director		

ATTACHMENT(S):

PineySLopeLaneMap.pdf

Piney Slope Lane



Legend

NWI Wetlands Poly
- Freshwater Emergent Wetland
- Freshwater Forested/Shrub Wetland
- Freshwater Pond
- Riverine

Site Addresses
- Certificate of Occupancy Issued
- No Certificate of Occupancy Issued
- Ancillary Roads

Roads
- VA SECONDARY
- PRIVATE
- Hooks
- Parcels
- Zip Codes
- County Boundary

N

0 250 feet

DISCLAIMER: This data is provided without warranty of any kind, either expressed or implied, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Any person, firm or corporation which uses this map or any of the enclosed information assumes all risk for the inaccuracy thereof, as New Kent County expressly disclaims any liability for loss or damage arising from the use of said information by any third party.

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 — Refunds

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the request as presented and that it be made a part of the record.
Subject	REFUND - Real Estate - Weir Creek LLC - $16,780.80
Recommendation	Approval
Fiscal Implications	Due to the correction of factual errors for tax year 2025. 2025 Refund amount $16,780.80
Discussion	Refund should be mailed to: Weir Creek LLC Attn: Jonathan Kinney 2311 Wilson Blvd Ste 500 Arlington, VA 22201
Time Needed:	Person Appearing:
Request prepared by:	Shannon McLaughlin, Chief Deputy Commissioner
Telephone:	804-966-9609
Copy provided to:	

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Refunds

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	REFUND - Real Estate Tax - Veteran Exemption - $5,691.57
Discussion	Veteran Exempt as of February 10th, 2021 - $5,691.57 2025 - $1,246.80 2024 - $1,226.02 2023 - $1,195.28 2022 - $1,195.28 2021 - $828.19
Time Needed:	Person Appearing:
Request prepared by: Jacqueline Zawodny, Tax Program Administrator	Telephone:
Copy provided to:	

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Refunds

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	REFUND - Real Estate Tax - Veteran Exemption - $3,035.37
Discussion	Veteran Exempt as of March 21, 2025 2025 - $3,035.37
Time Needed:	Person Appearing:
Request prepared by:	Jacqueline Zawodny, Tax Program Administrator — Telephone:
Copy provided to:	

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Supplemental Appropriations

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"

Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:

Subject

FY 26 Supplemental Appropriations

Discussion

1 - To Appropriate Animal Shelter Donations totaling $3,103.58 received by the Sheriff's Department
2 - To Appropriate Gifts & Donations Sheriff: Green Top Sporting Goods Corp Imprest ($15,230.83), New Kent County Sheriff's Dept. Child Safety Seat Fund ($3,096.17)
3 - To Appropriate Funds for Farmers Market Donation: Charles City, James City, New Kent, York Farm Bureau, Inc. ($1,500)
4 - To Appropriate Restitution Funds Sheriff: Caroll Williams ($79.12)
5 - To Appropriate Funds for Fire-Rescue Special Duty Colonial Downs Group, LLC: 3/14/2026 ($9,010.00)
6 - To Appropriate Funds for Sheriff Extra Duty – Private Emmaus Baptist Church: 2/22/2026 ($184.12)
7 - To Appropriate Funds for Sheriff Extra Duty – Schools New Kent High School: 2/9/2026 - 2/26/2026 ($5,831.94)
8 - To Appropriate Funds for Sheriff Extra Duty – BLS Blue Line Solutions, LLC: March 2026 ($6,186.62)
9 - To Appropriate Funds from DMV for Animal Friendly License Plate Sales Sheriff: $904.68
10 - To Appropriate Funds from the Virginia Department of Criminal Justice Services Sheriff: March 2026 Temporary Detention Order (TDO)/ Emergency Custody Order (ECO) Reimbursement ($54.00), Local Law Enforcement (LOLE) Grant Program - FFY24 ($1,836.00) LEBG Equipment
11 - To Appropriate Change Order Funds for the NKP25 Core Upgrade Project Fire-Rescue: County of Charles City ($12,274.63)
12 - To Appropriate Funds Received from VRSA Insurance Fire-Rescue: Claim # 02-24-59912-1-AP, DOL 8/21/2024 ($6,159.95), Claim # 02-24-59912-1-AP, DOL 5/9/2025 ($14,542.68), Claim # 02-25-71983-1-AP, DOL 2/18/2026 ($1,119.99); Public Utilities: Claim # 02-25-72043-2-PR, DOL 3/10/2026 - 4/3/2026 ($3,250.00); Sheriff: Claim # 02-25-70047-1-AP, DOL 4/3/2026 ($385.82), Claim # 02-25-70061-1-AP, DOL 4/20/2026 ($2,769.40)
13 - To Appropriate Vending Machine Sales Funds March 2026: Administration/HR ($76.63)
14 - To Appropriate Funds from the Virginia Department of Aviation Airport ($22,617.78)
15 - To Appropriate Interest Income for 2022 W&S Bond March 2026 ($14,601.41)
16 - To Appropriate Interest Income for EDA Series 2022 Lease Revenue Bond March 2026 ($12,560.78)

Time Needed:		Person Appearing:	
Request prepared by:	Richard Lawrence, Financial Services Director	Telephone:	
Copy provided to:			

ATTACHMENT(S):

11 - May BOS for FY26 (Memo).pdf

Interoffice
MEMORANDUM

To: Rodney A. Hathaway, County Administrator
From: Richard E. Lawrence, Director of Financial Services
Subject: FY26 Supplemental Appropriations for Munis (May 11, 2026 BOS Meeting)
Date: April 30, 2026

FY26 (July 2025 - June 2026)

This memo is to request the following supplemental appropriations:	Revenue	Expenditure
<u>To Appropriate Animal Shelter Donations</u>		
Donations totaling $3,103.58 received by the Sheriff's Department		
REVENUE:		
110918-318402	$ (3,103.58)	
Animal Shelter Donations		
EXPENDITURE:		
11351000-403190		$ 3,103.58
Veterinarian Services		
<u>To Appropriate Gifts & Donations</u>		
Sheriff: Green Top Sporting Goods Corp Imprest ($15,230.83),		
New Kent County Sheriff's Dept. Child Safety Seat Fund ($3,096.17)		
REVENUE:		
110918-318401	$ (18,327.00)	
Gifts & Donations		
EXPENDITURE:		
11312000-406015		$ 18,327.00
K9 Supplies and Other		
<u>To Appropriate Funds for Farmers Market</u>		
Donation: Charles City, James City, New Kent, York Farm Bureau, Inc. ($1,500)		
REVENUE:		
110918-318305	$ (1,500.00)	
Farmers Market Registration Fee		
EXPENDITURE:		
11110200-405843		$ 1,500.00
Special Events		
<u>To Appropriate Restitution Funds</u>		
Sheriff: Caroll Williams ($79.12)		
REVENUE:		
110918-318501	$ (79.12)	
Restitution - Sheriff		
EXPENDITURE:		
11351000-403190		$ 79.12
Veterinarian Services		
<u>To Appropriate Funds for Fire-Rescue Special Duty</u>		
Colonial Downs Group, LLC: 3/14/2026 ($9,010.00)		
REVENUE:		
110919-319207	$ (9,010.00)	
Special Events Recovery		
EXPENDITURE:		
11321000-401310		$ 9,010.00
Special Duty		

Interoffice
MEMORANDUM

To: Rodney A. Hathaway, County Administrator
From: Richard E. Lawrence, Director of Financial Services
Subject: FY26 Supplemental Appropriations for Munis (May 11, 2026 BOS Meeting)
Date: April 30, 2026

FY26 (July 2025 - June 2026)

This memo is to request the following supplemental appropriations:	Revenue	Expenditure
<u>To Appropriate Funds for Sheriff Extra Duty - Private</u>		
Emmaus Baptist Church: 2/22/2026 ($184.12)		
REVENUE:		
110919-319204	$ (184.12)	
Recovered Cost Misc.		
EXPENDITURE:		
11312000-401304		$ 184.12
Salaries-Supp Activities		
<u>To Appropriate Funds for Sheriff Extra Duty - Schools</u>		
New Kent High School: 2/9/2026 - 2/26/2026 ($5,831.94)		
REVENUE:		
110919-319204	$ (5,831.94)	
Recovered Cost Misc.		
EXPENDITURE:		
11312000-401320		$ 5,831.94
Extra Security Detail-Schools		
<u>To Appropriate Funds for Sheriff Extra Duty - BLS</u>		
Blue Line Solutions, LLC: March 2026 ($6,186.62)		
REVENUE:		
110919-319210	$ (6,186.62)	
Recovered Cost - BLS		
EXPENDITURE:		
11312000-401321		$ 6,186.62
Extra Duty - BLS		
<u>To Appropriate Funds from DMV for Animal Friendly License Plate Sales</u>		
Sheriff: $904.68		
REVENUE:		
110924-324103	$ (904.68)	
DMV Animal Friendly License Plate		
EXPENDITURE:		
11351000-403190		$ 904.68
Veterinarian Services		
<u>To Appropriate Funds from the Virginia Department of Criminal Justice Services</u>		
Sheriff: March 2026 Temporary Detention Order (TDO)/		
Emergency Custody Order (ECO) Reimbursement ($54.00),		
Local Law Enforcement (LOLE) Grant Program - FFY24 ($1,836.00)		
REVENUE:		
110919-319204	$ (54.00)	
Recovered Cost Misc.		
130933-333300-30107	$ (1,836.00)	
Sheriff - One Time Grants		
EXPENDITURE:		
11217000-401200		$ 54.00
Wages-Overtime Regular		
13312000-408001-12003		$ 1,836.00
LLEBG Equipment		

Interoffice
MEMORANDUM

To: Rodney A. Hathaway, County Administrator
From: Richard E. Lawrence, Director of Financial Services
Subject: FY26 Supplemental Appropriations for Munis (May 11, 2026 BOS Meeting)
Date: April 30, 2026

FY26 (July 2025 - June 2026)

This memo is to request the following supplemental appropriations:	Revenue	Expenditure
<u>To Appropriate Change Order Funds for the NKP25 Core Upgrade Project</u>		
Fire-Rescue: County of Charles City ($12,274.63)		
REVENUE:		
310919-319204	$ (12,274.63)	
Recovered Cost Misc.		
EXPENDITURE:		
31380000-438020		$ 12,274.63
Harris Radio System Refresh		
<u>To Appropriate Funds Received from VRSA Insurance</u>		
Fire-Rescue: Claim # 02-24-59912-1-AP, DOL 8/21/2024 ($6,159.95),		
Claim # 02-24-59912-1-AP, DOL 5/9/2025 ($14,542.68),		
Claim # 02-25-71983-1-AP, DOL 2/18/2026 ($1,119.99);		
Public Utilities: Claim # 02-25-72043-2-PR, DOL 3/10/2026 - 4/3/2026 ($3,250.00);		
Sheriff: Claim # 02-25-70047-1-AP, DOL 4/3/2026 ($385.82),		
Claim # 02-25-70061-1-AP, DOL 4/20/2026 ($2,769.40)		
REVENUE:		
110948-348102	$ (20,702.63)	
Estimated Fund Balance Used		
110918-318203	$ (4,275.21)	
Insurance Recoveries		
370966-366107	$ (3,250.00)	
Insurance Recoveries		
EXPENDITURE:		
11321000-405840		$ 21,822.62
Insurance Damages/Recoveries		
37910300-405840		$ 3,250.00
Insurance Damages/Recoveries		
11312000-405840		$ 3,155.22
Insurance Damages/Recoveries		
<u>To Appropriate Vending Machine Sales Funds</u>		
March 2026: Administration/HR ($76.63)		
REVENUE:		
110918-318204	$ (76.63)	
Vending Machine Sales		
EXPENDITURE:		
11122200-406038		$ 76.63
Food & Serving Supplies - Employee Functions		
<u>To Appropriate Funds from the Virginia Department of Aviation</u>		
Airport ($22,617.78)		
REVENUE:		
280924-324200-20901	$ (22,617.78)	
DOAV-Airport Maintenance		
EXPENDITURE:		
28881000-403310		$ 22,617.78
Repairs & Maintenance		

Interoffice
MEMORANDUM

To: Rodney A. Hathaway, County Administrator
From: Richard E. Lawrence, Director of Financial Services
Subject: FY26 Supplemental Appropriations for Munis (May 11, 2026 BOS Meeting)
Date: April 30, 2026

FY26 (July 2025 - June 2026)

This memo is to request the following supplemental appropriations:	Revenue	Expenditure
To Appropriate Interest Income for 2022 W&S Bond		
March 2026 ($14,601.41)		
REVENUE:		
370961-361101	$ (14,601.41)	
Interest on Investments		
EXPENDITURE:		
37940000-408642		$ 14,601.41
Solids Stabiliation Dewatering		
To Appropriate Interest Income for EDA Series 2022 Lease Revenue Bond		
March 2026 ($12,560.78)		
REVENUE:		
310501-315107	$ (12,560.78)	
Interest on Bond Proceeds		
EXPENDITURE:		
31680000-458010		$ 2,833.15
Historic School Campus-Renovation		
31180000-418160		$ 6,927.49
New Courthouse		
31380000-438160		$ 592.87
Fire Station Construction		
31180000-418165		$ 2,207.27
District 5 Community Center		
	$ (137,376.13)	**$ 137,376.13**

$	(49,532.90)	**Total In/Out - General Fund (1101)**
$	(1,836.00)	**Total In/Out - Grants (1106)**
$	(22,617.78)	**Total In/Out - Airport (1210)**
$	(24,835.41)	**Total In/Out - Capital (1302)**
$	(17,851.41)	**Total In/Out - Public Utilities (1514)**
$	(20,702.63)	**From Fund Balance - General Fund (1101)**
	-	*Check*
$	**137,376.13**	**Total**

Interoffice
MEMORANDUM

To: Rodney A. Hathaway, County Administrator
From: Richard E. Lawrence, Director of Financial Services
Subject: FY26 Supplemental Appropriations for Munis (May 11, 2026 BOS Meeting)
Date: April 30, 2026

FY26 (July 2025 - June 2026)

This memo is to request the following supplemental appropriations:	**Revenue**	**Expenditure**

cc: The Honorable Lee Bailey, Sheriff
Joey McLaughlin III, Chief Deputy
Nancy Lindsey, Finance Manager
April Davidson, Secretary to the Sheriff
Richard Opett, Fire Chief
Lisa Baber, Deputy Fire Chief
Ellen Browne, Administrative Assistant
Mike Lang, Public Utilities Director
Harold Jones, Assistant Public Utilities Director
Jennifer Ronk, Billing Specialist
Becky Wells, Public Utilities Administrative Assistant
Rodney Hathaway, County Administrator
Wanda Watkins, Deputy Clerk of the Board
Krista Eutsey, Public Relations Specialist
Amanda Stanger, Executive Assistant to the County Administrator
Korita Jones, Director of Human Resources
Russ Peaden, Airport Manager

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Interdepartmental Budget Transfers

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	FY26 Interdepartmental Budget Transfer
Fiscal Implications	1 - Airport- From Hangar Design - State ($72,115.97) and Hangar Design - Local ($18.029.03) to Hangar Design - Federal $90,145.00
Time Needed:	Person Appearing:
Request prepared by:	Richard Lawrence, Financial Services Director — Telephone:
Copy provided to:	

ATTACHMENT(S):

May BoS Transfers.pdf

BUDGET TRANSFER FORM

ACCOUNTING PERIOD: Apr-26

BATCH # _____

REF # _____

FUNDS COMING FROM (CREDIT) Account Number	Account Description	Amount	FUNDS GOING TO (DEBIT) Account Number	Account Description	Amount
28882081 408719	HANGER DESIGN - LOC	$ 18,029.03	28882083 408719	HANGER DESIGN - FED	$ 90,145.00
28882082 408719	HANGER DESIGN - ST	$ 72,115.97			
		$ 90,145.00			$ 90,145.00
		$ -			

Explanation for transfer:

BUDGET TRANSFER - AIRPORT HANGAR DESIGN - UPDATE FUNDING ALLOCATIONS

ADJUST BUDGET TO REPRESENT THE 90% FED, 8% STATE, AND 2% LOCAL GRANT ALLOCATION

REL 4/29/2026
INITIALS DATE

CHECKED FOR FUNDS: _____

ENTERED: _____

POSTED: _____

DEPARTMENT: AIRPORT (VIA FINANCE)

DEPT HEAD SIGNATURE: _____

DATE: 4/29/2026

COUNTY ADMINISTRATOR APPROVAL: _____ 4-30-2026

R. 6/15/2012

VENDOR	VENDOR NAME	OBJECT	OBJECT DESC	ACCOUNT	ACCOUNT DESC	DOCUMENT	QUANTITY	PO	YEAR	PERIOD	TYPE	STATUS	AMOUNT	USE TAX AMOUNT	WITHHOLDING AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882081 408719	HANGER DESIGN - LOC	83589	0.00	20260263	2026	5	INV	P	160.00	2.00%	0.00	C26R1107	10,036,939	1-24052	PROJECT NO 24052	10/3/2025
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882082 408719	HANGER DESIGN - ST	83589	0.00	20260263	2026	5	INV	P	640.00	8.00%	0.00	C26R1107	10,036,939	1-24052	PROJECT NO 24052	10/3/2025
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882083 408719	HANGER DESIGN - FED	83589	0.00	20260263	2026	5	INV	P	7,200.00	90.00%	0.00	C26R1107	10,036,939	1-24052	PROJECT NO 24052	10/3/2025
													8,000.00							
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882083 408719	HANGER DESIGN - FED	84041	0.00	20260263	2026	5	INV	P	18,564.48	90.00%	0.00	C26R1120	10,037,104	2-24052	PROJECT NO 24052	10/31/2025
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882082 408719	HANGER DESIGN - ST	84041	0.00	20260263	2026	5	INV	P	1,650.18	8.00%	0.00	C26R1120	10,037,104	2-24052	PROJECT NO 24052	10/31/2025
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882081 408719	HANGER DESIGN - LOC	84041	0.00	20260263	2026	5	INV	P	412.54	2.00%	0.00	C26R1120	10,037,104	2-24052	PROJECT NO 24052	10/31/2025
													20,627.20							
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882081 408719	HANGER DESIGN - LOC	88103	0.00	20260263	2026	9	INV	P	673.76	2.00%	0.00	C26R0313	10,038,517	24052-5	NEW KENT COUNTY AIRPORT-PROJECT NO 24052	2/6/2026
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882082 408719	HANGER DESIGN - ST	88103	0.00	20260263	2026	9	INV	P	2,695.00	8.00%	0.00	C26R0313	10,038,517	24052-5	NEW KENT COUNTY AIRPORT-PROJECT NO 24052	2/6/2026
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882083 408719	HANGER DESIGN - FED	88103	0.00	20260263	2026	9	INV	P	30,318.78	90.00%	0.00	C26R0313	10,038,517	24052-5	NEW KENT COUNTY AIRPORT-PROJECT NO 24052	2/6/2026
													33,687.54							
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882083 408719	HANGER DESIGN - FED	88733	0.00	20260263	2026	9	INV	P	38,697.02	90.00%	0.00	C26R0327	10,038,655	24052-6	PROJECT NO. 24052	3/6/2026
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882082 408719	HANGER DESIGN - ST	88733	0.00	20260263	2026	9	INV	P	3,439.74	8.00%	0.00	C26R0327	10,038,655	24052-6	PROJECT NO. 24052	3/6/2026
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882081 408719	HANGER DESIGN - LOC	88733	0.00	20260263	2026	9	INV	P	859.93	2.00%	0.00	C26R0327	10,038,655	24052-6	PROJECT NO. 24052	3/6/2026
													42,996.69							
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882083 408719	HANGER DESIGN - FED	86509	0.00	20260263	2026	8	INV	P	26,888.03	90.00%	0.00	C26R0206	10,038,055	3-24052	PROJECT NO. 24052	11/28/2025
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882081 408719	HANGER DESIGN - LOC	86509	0.00	20260263	2026	8	INV	P	597.53	2.00%	0.00	C26R0206	10,038,055	3-24052	PROJECT NO. 24052	11/28/2025
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882082 408719	HANGER DESIGN - ST	86509	0.00	20260263	2026	8	INV	P	2,390.14	8.00%	0.00	C26R0206	10,038,055	3-24052	PROJECT NO. 24052	11/28/2025
													29,876.70							
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882082 408719	HANGER DESIGN - ST	86510	0.00	20260263	2026	8	INV	P	4,017.47	8.00%	0.00	C26R0206	10,038,055	4-24052	PROJECT NO. 24052	1/2/2026
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882081 408719	HANGER DESIGN - LOC	86510	0.00	20260263	2026	8	INV	P	1,004.37	2.00%	0.00	C26R0206	10,038,055	4-24052	PROJECT NO. 24052	1/2/2026
956	DELTAAIRPORTCONSULTA	408719	HANGER DESIGN	28882083 408719	HANGER DESIGN - FED	86510	0.00	20260263	2026	8	INV	P	45,196.51	90.00%	0.00	C26R0206	10,038,055	4-24052	PROJECT NO. 24052	1/2/2026
													50,218.35							
3,279	AVCON INC	408719	HANGER DESIGN	28882081 408719	HANGER DESIGN - LOC	76033		0	2025	9	INV	P	29.00	1.00%	0.00	C25R0320	10,034,207	129954	PROJECT NO 2024.2574.01	3/3/2025
3,279	AVCON INC	408719	HANGER DESIGN	28882082 408719	HANGER DESIGN - ST	76033		0	2025	9	INV	P	116.00	4.00%	0.00	C25R0320	10,034,207	129954	PROJECT NO 2024.2574.01	3/3/2025
3,279	AVCON INC	408719	HANGER DESIGN	28882083 408719	HANGER DESIGN - FED	76033		0	2025	9	INV	P	2,755.00	95.00%	0.00	C25R0320	10,034,207	129954	PROJECT NO 2024.2574.01	3/3/2025
													2,900.00							

	GL	Current Budget	Budget Needed	Transfer
90%	HANGER DESIGN - FED	$ 132,245.00	$ 222,390.00	$ 90,145.00
2%	HANGER DESIGN - LOC	$ 22,971.00	$ 4,941.97	$ (18,029.03)
8%	HANGER DESIGN - ST	$ 91,884.00	$ 19,768.03	$ (72,115.97)
		$ 247,100.00	$ 247,100.00	$ -

	PO Total	$230,000.00		INV Total	
Federal		207,000.00	90%	169,620.82	37,379.18
Local		4,599.97	2%	3,737.13	862.84
State		18,400.03	8%	14,948.53	3,451.50
		230,000.00		188,306.48	41,693.52

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Treasurer's Report

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to approve the Consent Agenda as presented and that it be made a part of the record. or I move to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes:
Subject	Treasurer's Report - February 2026
Discussion	Total cash as of March 31, 2026 - $123,039,891.68 including escrow.
Time Needed:	Person Appearing:
Request prepared by:	Charles Evelyn, Treasurer — Telephone:
Copy provided to:	

ATTACHMENT(S):

2026-3 Mar Cash Report.pdf

New Kent COUNTY

Treasurer's Office

Cash Report

As of March 31, 2026

Cash Account Balance (total per statements)	**46,547,166.67**
Investments (per statements)	
C&F - Certificates of Deposit	8,719,200.07
Local Government Investment Pool	4,958.60
Virginia Investment Pool	67,422,923.27
Total Investments	**76,147,081.94**
Total Cash and Investments	**122,694,248.61**
Escrow Accounts (Soil and Erosion)	345,643.07
Total Cash in Bank	***123,039,891.68*** *including escrow funds*

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Residency Administrator's Report

Subject	VDOT Residency Administrator's Report - April 2026		
Time Needed:		Person Appearing:	
Request prepared by:	Wanda Watkins, Deputy Board Clerk	Telephone:	
Copy provided to:			

ATTACHMENT(S):

New Kent Report 4-2026.pdf

NEW KENT COUNTY
April 2026

MAINTENANCE: **Jeff Allgood**

Pothole Repair:
- 1005 James Dr
- 1076 Iden Pl
- 1215 Chestnut Dr
- 1250 Black Rail Ct
- 1260 Pine Needles Dr
- 1302 Old Quarter Ln
- 155 N Courthouse Rd
- 249 New Kent Hwy
- 33 Eltham Rd
- 273 Farmers Dr
- 33 New Kent Hwy
- 60 Pocahontas Trl
- 618 Adkins Rd
- 612 Airport Rd
- 627 Good Hope Rd
- 627 N Waterside Dr
- 627 Riverside Dr
- 634 Polish Town Rd
- 636 Plum Point Rd
- 642 St Peters Ln
- 686 Terminal Rd
- 600 Tabernacle Rd

Asphalt Repair:
- 612 Airport Rd
- 665 Henpeck Rd

Grade Roads:
- 607 Steel Trap Rd
- 610 Pine Fork Rd
- 614 White House Rd
- 625 Hill Farm Rd

Rural Rustic:
- 678 Clark Rd

Erosion Repair:
- 1233 Magnolia Woods Ct

Pipe Replace:
- 610 Pine Fork Rd
- 678 Clark Rd

NEW KENT COUNTY
April 2026

Pipe Cleaning:
- 1236 Holly Woods Ct

Ditch Inspection:
- 619 Hopewell Rd
- 645 Crumps Mill Rd

Ditching:
- 249 New Kent Hwy
- 612 Airport Rd
- 678 Clark Rd

Tree Removal / Cleanup:
- 249 New Kent Hwy

Tree Trimming / Cleanup:
- 1302 Old Quarter Ln
- 671 Augustus Rd

Brush Cutting / Cleanup:
- 634 Polish Town Rd
- 640 Old Roxbury Rd

Tractor Mowing:
- 621 Ropers Church Rd & 632 Stage Rd

Tree Debris Cleanup:
- 106 Emmaus Church Rd
- 249 New Kent Hwy & Rocky Rd
- 606 Old Church Rd
- 612 Airport Rd
- 619 Hopewell Rd
- 634 Polish Town Rd

Debris:
- 249 New Kent Hwy; tire
- 33 New Kent Hwy & 60 Pocahontas Trl; load of gravel in intersection
- 60 Pocahontas Trl; mattress
- 640 Old Roxbury Rd & 60 Pocahontas Trl; rocks & broken concrete in road
- 647 Old Telegraph Rd; wooden box w top, tire, Panasonic projector, landscaping bricks
- Toe Ink Wayside; gravel across lane
- 619 Hopewell Rd

Trash / Litter Pickup:
- Park & Ride County wide
- 249 New Kent Hwy
- 612 Airport Rd
- 618 Olivet Church Rd
- 33 New Kent Hwy
- 60 Pocahontas Trl

Sign Repair:
- 60 Pocahontas Trl; Median

- 628 Mount Pleasant Rd; Stop
- 600 Holly Fork Rd; Highway
- 658 Higgins Rd & 611 Quaker Rd; Stop

Miscellaneous:
- Dead animal removal county-wide

Work Requests:
- 62 Received
- 78 Completed

Emergency Call Out After Hours (2):
- 60 Pocahontas Trl; gravel in left travel lane
- 618 Olivet Church Rd; brush fire, assist with traffic control

PROJECT DEVELOPMENT — John Arms, P.E.

Projects

- **120444 Park and Ride Improvements**; I-64/60 Bottoms Bridge. Limited NTP February 12 2025. JL Kent to install temporary construction signs for the Park and Ride. Substantial completion date inspection December 3. Construction complete. Final stabilization required before final acceptance. Ongoing.
- **127756 ST4A-964-F26, P401**; 2026 Surface Treatment. Preconstruction Conference held. Contractor will begin work in early Spring 2026. Contractor has eradicated existing linear pavement markings. Waiting on District On-Call Patching to complete before any applications. Ongoing.

NON-ORDINARY MAINTENANCE — Phillip Frazer, P.E.

Projects

- **Rural Rustic**; 678 Clarke Rd. Shoulders and ditches have been reestablished.
  - Surface treatment within the existing right-of-way is underway.

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 — Presentations

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	Mr. Chairman, I move to adopt resolution R-20-26 to approve the use of construction management at risk as the procurement method for the Fire Station #2 construction project
Subject	**Resolution R-20-26, Construction Management at Risk Determination - Fire Station #2 Construction Project**
Issue	Consideration of the proposed use of the construction management at risk procurement method for the construction of a new fire station to replace Fire Statin #2.
Recommendation	Staff recommends adoption of the proposed motion.
Fiscal Implications	The County has approved funding in the current fiscal year budget for land purchase and architectural and engineering services associated with the construction of a new fire station.
Policy Implications	Section 2.2-4382 E.1. states that construction management or design-build may be utilized on projects, provided that (i) the project is a complex project and (ii) the procurement method for the project is approved by the local governing body. The written approval of the governing body shall be maintained in the procurement file.
Legislative History	On November 12, 2025 the New Kent Board of Supervisors adopted resolution R-37-25 to approve design build and construction management procurement guidelines.
Discussion	Please see the attached resolution and the construction management determination letter.

Time Needed:	10 minutes	Person Appearing:	County Administrator Rodney Hathaway
Request prepared by:	Rodney Hathaway	Telephone:	(804) 966-9683
Copy provided to:	Richard Opett, Fire and Rescue Chief		

ATTACHMENT(S):

R-20-26__FireStation2CMAR_05112026.docx
2618.02 NKC FIREHOUSE CMAR LETTER 042926.pdf

BOARD OF SUPERVISORS
COUNTY OF NEW KENT
VIRGINIA

R-20-26

At the regular meeting of the Board of Supervisors of the County of New Kent, in the Boardroom of the Administration Building in New Kent, Virginia, on the 11th day of May, 2026:

Present:	Vote:
Ronald P. Stiers	
John P. Moyer	
Amy M. Pearson	
Jordan T. Stewart	
Thomas W. Evelyn	

Motion was made by _____, which carried ____: ____, to adopt the following resolution:

Motion was made by ___, which carried __ : __, to adopt the following resolution:

RESOLUTION APPROVING THE USE OF CONSTRUCTION MANAGEMENT AT RISK AS THE PROCUREMENT METHOD FOR THE FIRE STATION #2 CONSTRUCTION PROJECT

WHEREAS, the New Kent County Board of Supervisors is undertaking a construction project for the construction of a new fire station to replace the current Fire Station #2, and New Kent County staff has recommended that the County utilize the construction management method of contracting for the construction of the Project; and

WHEREAS, the Virginia Public Procurement Act requires that a local public body using the design-build/construction management method of contracting for construction projects comply with Virginia Code § 2.2-4382; and

WHEREAS, Virginia Code§ 2.2-4382 requires that the County adopt a resolution on a per project basis approving the use of the construction management procurement method; and

WHEREAS, the County has hired Brandon Currence Architects, a licensed architect with professional competence appropriate to the Project to advise the County regarding the use of construction management for the Project and to assist

the County with the preparation of a request for proposals or request for qualifications and the evaluation of such proposals or qualifications; and

WHEREAS, Brandon Currence Architects has advised that the Project is a complex project as defined by Virginia Code§ 2.2-4379, and that the design-bid-build delivery method/competitive sealed bidding is not practicable or fiscally advantageous for the Project, based upon factors that include site location complications, design control needs, the need for an accelerated project timeline, considerations with respect to construction costs, the need for unique and specialty equipment, and intricate phasing requirements, all as more particularly set forth in its report dated April 29, 2026, a copy of which is attached hereto as Exhibit 1. NOW, THEREFORE, BE IT RESOLVED by the New Kent County, Virginia Board of Supervisors, as follows:

1. That the above described Project is a complex project as defined by Virginia Code§ 2.2-4379, and that the design-bid-build delivery method/competitive sealed bidding is not practicable or fiscally advantageous for the Project, based upon factors that include site location complications, design control needs, the need for an accelerated project timeline, considerations with respect to construction costs, the need for unique and specialty equipment, and intricate phasing requirements, all as more particularly set forth in [architect/engineer] report dated April 29, 2026, attached hereto as Exhibit 1.

2. That the use of the construction management procurement method for the Project is hereby approved.

Adopted this 11th day of May, 2026.

_____ _____

Rodney A. Hathaway
County Administrator

Ronald P. Stiers
Chairman

EXHIBIT 1

(Construction Management at Risk Justification Letter, Dated: April 29, 2026)

April 29, 2026

Mr. Rodney A. Hathaway, New Kent County Administrator
12007 Courthouse Circle
New Kent, Virginia 23124

RE: Proposed New Kent County Fire Station 2 Project

Dear Mr. Hathaway:

Pursuant to your request, and in support of the requirements of the New Kent County Design-Build and Construction Management Guidelines, we offer the following explanation for seeking the Construction Management at Risk (CMaR) project delivery method for the New Kent County Fire Station 2 project.

A successful firehouse design requires careful consideration of many interrelated components that must function in concert with each other well as strict separation, while maintaining an efficiency within each component. Firehouse components must maintain high performance industrial emergency vehicle readiness in all associated support spaces including equipment and gear storage, maintenance and cleaning facilities, and 24/7 secure living quarters. The design must integrate fast response times, while placing as paramount, the health of the first responders. The complexity of this integration of fire station components, coupled with the separation required due to contamination (potential carcinogens) posed during event responses requires close coordination and review during the design and construction process. Fire stations are divided into categories consisting of hot, warm, and cool zones, with strategic architectural and mechanical system designs maintaining positive separations to prevent cross-contamination of the spaces. Hot spaces normally consist of an Apparatus Bay, Decontamination/Laundry Room, Turnout Gear Room, Workshop, and EMS Storage. Warm spaces transition out of the potential contaminated areas to cool zones consisting of station living and bunk spaces, fitness room, offices, conference room, watch office, day room, kitchen, locker and shower rooms, and associated ancillary spaces. The final design must also incorporate an image that captures the essence of the surrounding area and the New Kent County Corridor Overlay Requirements. These complicated design parameters are best achieved when both the design team and the construction team are managed by New Kent County staff in a collaborative effort. This benefits New Kent County by providing regular budget updates, risk mitigation, value engineering, and an accelerated schedule when compared to alternate methods. Although the traditional Design/Bid/Build method has been used successfully in the past, we believe that the CMaR approach to fire station specific design and construction provides for the best end product and will help New Kent County maintain cost and design control throughout the design process. This two-step approach also enables the County to select the best teams based on qualifications and experience in lieu of selecting only by the lowest bid.

In conclusion, based on the high degree of technical expertise required in the design, the potential risk, budget balance, and the ability for successful design and contractor coordination, we believe the CMaR method will provide the best value and lowest risk for New Kent County.

Sincerely,

Brandon Currence

Brandon Currence, Architect



ARCHITECTURE PLANNING INTERIORS
339 CREEK AVENUE HAMPTON, VIRGINIA 23669 757.223.4079
brandon currence architects

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Public Hearings

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	adopt Ordinance O-04-26 approving the proposed Secondary Six-Year Plan for FY 2027-2032 and the FY 2027 construction priority list.
Subject	**PUBLIC HEARING - FY2027-2032 Secondary Six-Year Plan - Ordinance O-04-26**
Fiscal Implications	New Kent County will receive a total of $478,387 from annual VDOT allocations for FY27 – FY32 as follows: • Telefee: FY26 Balance $216,860 FY27-FY32 $379,044 Total $595,904 • District Grant Unpaved: FY26 Balance $ 6,000 FY27-FY31 $ 28,401 FY32 $ 70,942 Total $ 105,343 • Countywide Engineering & Survey: FY26 Balance $ 20,405 • Total FY27-FY32 SSYP, including FY26 balance: Total: $721,652
Time Needed:	
Person Appearing:	Transportation Development Director Amy Inman
Request prepared by:	Wanda Watkins, Deputy Board Clerk
Telephone:	
Copy provided to:	

ATTACHMENT(S):

NKC VDOT FY27-FY32 SSYP Projections - Staff Memo.pdf
FY27-FY32 SSYP Budget Detail Report.pdf
O-04-26 SSYP 2027-2032.pdf

Department of Transportation Development

MEMORANDUM

TO: New Kent County Board of Supervisors

Cc: Mr. Rodney Hathaway, County Administrator

FROM: Amy Inman, Director, Transportation Development

SUBJECT: VDOT FY27-FY32 Secondary Six Year Program

VDOT FY27-FY32 Secondary Six Year Program:
New Kent County has received the FY27-FY32 Secondary Six Year Program (SSYP) projected funding allocations from the Virginia Department of Transportation (VDOT).

New Kent County will receive a total of $478,387 from annual VDOT allocations for FY27 – FY32 as follows:

- **Telefee:**
  - FY26 Balance $216,860
  - FY27-FY32 $379,044
  - Total $595,904

- **District Grant Unpaved:**
  - FY26 Balance $ 6,000
  - FY27-FY31 $ 28,401
  - FY32 $ 70,942
  - Total $105,343

- **Countywide Engineering & Survey:**
  - FY26 Balance $ 20,405

- **Total FY27-FY32 SSYP, including FY26 balance:**
  - Total: $721,652

Secondary System
New Kent County
Construction Program
Estimated Allocations

Fund	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	Total
CTB Formula - Unpaved State	$0	$0	$0	$0	$0	$0	$0
TeleFee	$63,174	$63,174	$63,174	$63,174	$63,174	$63,174	$379,044
District Grant - Unpaved	$5,575	$5,575	$5,575	$5,838	$5,838	$70,942	$99,343
Total	$68,749	$68,749	$68,749	$69,012	$69,012	$134,116	$478,387

Board Approval Date:

Residency Administrator Date

County Administrator Date

New Kent County

New Kent County (063)

UPC	Description
115877	**RTE 678 (CLARK RD) - RURAL RUSTIC**

0001.00 Project 0678063614 RTE 627 1. MI S of RTE 627

Previous	Budget	Projected	Total
$159,000	$0	$0	$159,000

Total Estimate $159,000

Balance: $0

	PE	RW	CN
Schedule:			07/24/25
Estimate:	$0	$0	$159,000

Funding Detail (in $1000s)		Previous	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
6030606	Secondary Formula - Telecommunications : New Kent	$159	$0	$0	$0	$0	$0	$0

UPC	Description
127174	**CRUMPS MILL ROAD RURAL ADDITION - RURAL RUSTIC**

0002.00 Project 0645063632 GRIMM LANE 0.87 MILES N. of GRIMM LANE

Previous	Budget	Projected	Total
$273,855	$0	$0	$273,855

Total Estimate $273,855

Balance: $0

	PE	RW	CN
Schedule:	07/29/26		04/22/27
Estimate:	$10,000	$0	$263,855

Funding Detail (in $1000s)		Previous	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
3001500	CTB Formula: Unpaved - New Kent	$5	$0	$0	$0	$0	$0	$0
6030606	Secondary Formula - Telecommunications : New Kent	$250	$0	$0	$0	$0	$0	$0
6071700	HB2 DG: Unpaved - New Kent	$19	$0	$0	$0	$0	$0	$0

UPC	Description
-20885	**NEW KENT - FUTURE SECONDARY FUNDING**

0003.00 Project 9999063609

Previous	Budget	Projected	Total
$216,860	$63,174	$316,396	$596,430

Total Estimate $0

Balance: -$596,430

	PE	RW	CN
Schedule:			
Estimate:	$0	$0	$0

Funding Detail (in $1000s)		Previous	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
6030606	Secondary Formula - Telecommunications : New Kent	$217	$63	$63	$63	$63	$63	$63
6071700	HB2 DG: Unpaved - New Kent	$0	$0	$0	$0	$0	$0	$0

UPC	Description
-22595	**New Kent Countywide Engineering & Survey**

0004.00 Project 4005063617 VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY

Previous	Budget	Projected	Total
$17,931	$0	$0	$17,931

Total Estimate $20,405

Balance: $2,474

	PE	RW	CN
Schedule:			05/01/19
Estimate:	$0	$0	$20,405

Funding Detail (in $1000s)		Previous	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
6030606	Secondary Formula - Telecommunications : New Kent	$18	$0	$0	$0	$0	$0	$0

New Kent County

New Kent County (063)

UPC	Description							
100334	**FUTURE COUNTYWIDE RURAL ADDITIONS**							
0005.00	Budget Item	1204008	VARIOUS LOCATIONS IN COUNTY			VARIOUS LOCATIONS IN COUNTY		
	Funding Detail (in $1000s)		Previous	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
	6071700	HB2 DG: Unpaved - New Kent	$6	$6	$6	$6	$6	$6	$71

BOARD OF SUPERVISORS
COUNTY OF NEW KENT
VIRGINIA

O-04-26

At the regular meeting of the Board of Supervisors of the County of New Kent, in the Boardroom of the Administration Building in New Kent, Virginia, on the 11th day of April, 2026:

Present:	Vote:
Jordan T. Stewart	
Thomas W. Evelyn	
John P. Moyer	
Amy M. Pearson	
Ronald P. Stiers	

Motion was made by _____, which carried _____:_____, to adopt the following ordinance:

AN ORDINANCE APPROVING PROPOSED
SECONDARY SIX-YEAR ROAD PLAN
FOR FY2027-FY2032 AND THE
FY2027 CONSTRUCTION PRIORITY LIST

WHEREAS, sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia , as amended, provides the opportunity for each county to collaborate with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, as well as the Construction Priority List; and

WHEREAS, Virginia Department of Transportation has presented the County with a proposed Secondary Six-Year Plan for 2027 through 2032 and the Construction Priority List for 2027 for New Kent County;

NOW THEREFORE, BE IT ORDAINED that since said Plans appear to be in the best interests of the Secondary Road System in New Kent County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan for 2027 through 2032 and the Construction Priority List for 2027 are hereby approved as presented.

Adopted this 11th day of May 2026.

_____	_____
Rodney A. Hathaway	Ronald P. Stiers
County Administrator	Chairman

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026

Public Hearings

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	FOR APPROVAL: "Mr. Chairman I move to adopt Resolution R-18-26, granting approval to application CUP-01-26 to permit the applicant to operate a Assembly Hall/Event Venue at t 17701 Polish Town Road, further identified as Tax Map #37-14 and GPIN I29-1621-2731, subject to the proposed conditions of approval" FOR DENIAL: "Mr. Chairman, I move to deny application CUP-01-26 for the following reasons _____
Subject	**PUBLIC HEARING - Application CUP-01-26: Conditional Use Permit Request to Operate an Assembly Hall/Event Venue at 17701 Polish Town Road | Applicant: William Felts, on behalf of Anatolio Fenandez Plancarte - Resolution R-18-26**
Issue	William Felts, on behalf of Anatolio Fenandez Plancarte, has requested Conditional Use Permit (CUP) approval for a proposed assembly hall/ event venue use on approximately 5.5 acres of a 48.5-acre parcel located at 17701 Polish Town Road which, pursuant to Section 98-62 of the New Kent County Code, requires a Conditional Use Permit in order to operate within the A-1 / Agricultural zoning designation.
Recommendation	Staff is recommending approval of the CUP request and, in addition, at their April 20th meeting the New Kent County Planning Commission voted 10:0:1 to forward a favorable recommendation of approval to the Board of Supervisors.
Discussion	William Felts, on behalf of Anatolio Fenandez Plancarte, has requested Conditional Use Permit (CUP) approval for a proposed assembly hall/ event venue use on approximately 5.5 acres of a 48.5-acre parcel located at 17701 Polish Town Road which, pursuant to Section 98-62 of the New Kent County Code, requires a Conditional Use Permit in order to operate within the A-1 / Agricultural zoning designation. The applicant states in their application narrative that they request approval of the proposed assembly hall use, which they state will not substantially impact surrounding properties. The applicant primarily intends to utilize the site to host intimate events including weddings, birthday parties, and corporate events for a maximum of 200 attendees at any one time. Events would take place within a proposed 10,000 square foot event space located at the subject site, subject to site plan approval.

Time Needed:	15 Minutes	Person Appearing:	Principal Planner Patrick Silva
Request prepared	Patrick Silva,	Telephone:	804-966-8563

by: Principal Planner

Copy provided to:

ATTACHMENT(S):

BOS Memo
Application
Concept Plan & Narrative
Affidavit of Public Notice Mailing
Resolution R-18-26
Resolution PC-04-26

MEMORANDUM

DATE: May 11, 2026

TO: New Kent County Board of Supervisors

SUBJECT: Application Number CUP-01-2026

REQUEST

William Felts, on behalf of Anatolio Fenandez Plancarte, has requested Conditional Use Permit (CUP) approval for a proposed assembly hall/ event venue use on approximately 5.5 acres of a 48.5-acre parcel located at 17701 Polish Town Road which, pursuant to Section 98-62 of the New Kent County Code, requires a Conditional Use Permit in order to operate within the A-1 / Agricultural zoning designation.

PUBLIC HEARINGS

Planning Commission: April 20, 2026, 6:00 p.m., County Boardroom
Board of Supervisors: May 11, 2026, 6:00 p.m., County Boardroom

GENERAL INFORMATION

Tax Parcel: 37-14

GPIN: I29-1621-2731

Size: Subject parcel is 48.5 acres in size; approximately 5.5 acres would be used in relation to the proposed use.

Owner: Anatolio Fernandez Plancarte

Applicant: Anatolio Fernandez Plancarte

Zoning: A-1/Agricultural

Adjacent Zoning: A-1/Agricultural, IND/Industrial, & EO/Economic Opportunity



Figure 1: Site Context

CONSIDERATIONS

- The New Kent County Zoning Ordinance (Section 98-62) requires a Conditional Use Permit in the A-1 / Agricultural Zoning District for an "Assembly Hall, club, lodge".

- The New Kent County Zoning Ordinance defines an "Assembly Hall, club, lodge" as follows: *Assembly hall, club, lodge means a building or portion of a building primarily used for the public or membership groups to gather for civic, educational, political, religious, or social purposes.*

- The County's Comprehensive Plan designates the area around the subject site as being industrial and defines this future land use as being "*Areas for manufacturing and industrial activities, characterized by low density development with substantial infrastructure and landscape requirements*".

- The applicant states in their application narrative that they request approval of the proposed assembly hall use, which they state will not substantially impact surrounding properties.

- The applicant primarily intends to utilize the site to host intimate events including weddings, birthday parties, and corporate events for a maximum of 200 attendees at any one time.

- Events would take place within a proposed 10,000 square foot event space located at the subject site, subject to site plan approval. (see Figure 2).

- All parking is proposed to be provided on-site within a proposed 50-space gravel parking lot.

- In order to comply with the accessory structure regulations of the County Code, the applicant would be required to execute a subdivision in order to create a new lot for the proposed use to be established on. The use would not be permitted to commence operations until such time that a subdivision has been recorded.

- The site is proposed to be served by private well and septic systems.

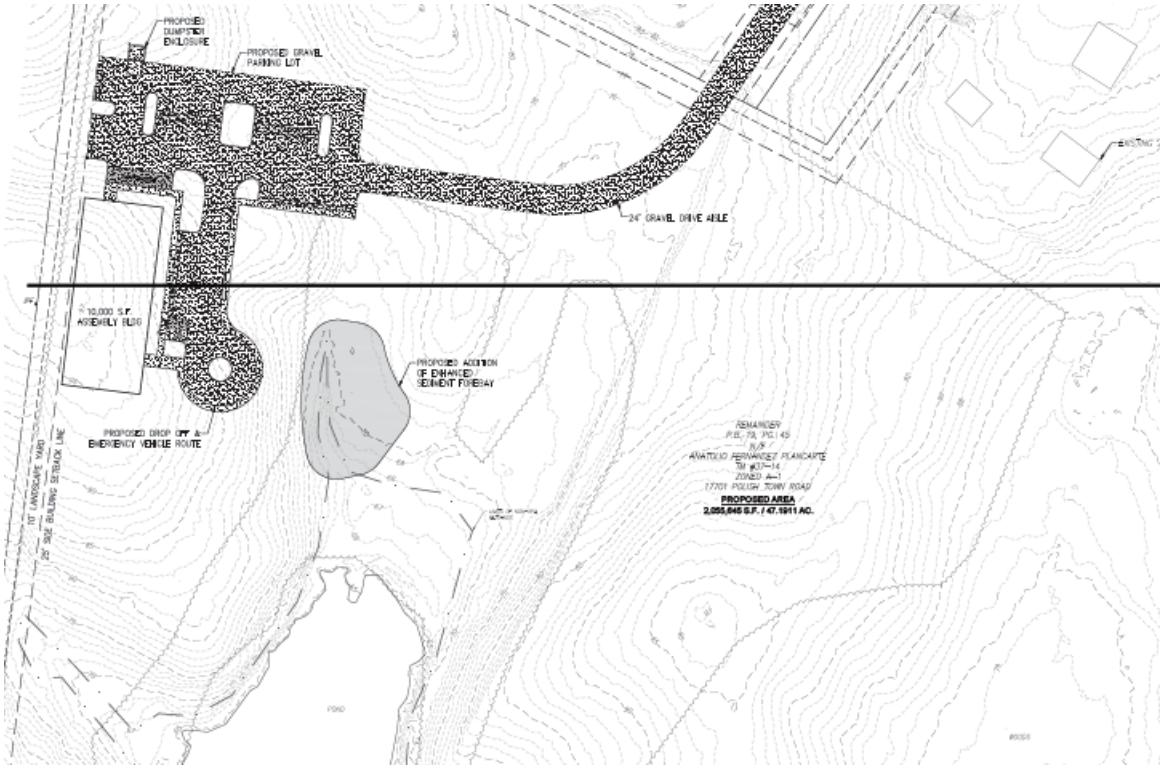


Figure 2: Concept Plan

COMMENTS FROM REVIEWING AGENCIES

Staff sent the conditional use permit application and information to all reviewing

agencies and received the following comments:

- Building Division: No large use objections, however, the following comments will need to be addressed in the site plan review process:
    - Assembly use buildings over 5,000SF will require a fire sprinkler system unless fire areas are introduced in the construction plans. Please discuss with you design architect.
    - Based on the presented parking, one additional accessible parking space (total of two) will be required.

- Environmental Division:

1. Development/Construction Plans will need to be submitted for the general plan review process and shall include the (i) erosion and sediment control plans and (ii) stormwater management plans. Plans are to adhere to the Erosion and Stormwater Management Ordinances found within the New Kent County Code and the Virginia Stormwater Management Handbook (latest edition).
    a. One drainage issue is foreseen in the preliminary plan package: the natural swale located North of the proposed parking lot will have blocked overland flow and lead to ponding depths of ~3ft. A plan to allow for contiguous drainage to the old farm pond will have to be accounted for.
2. All land disturbance shall be accounted for in the determination of the total proposed disturbance and shall include: clearing/grading necessary for construction of building, parking, drive aisles, private septic install, utility connections, and stormwater BMP work.
    a. If the total land disturbance exceeds 1 acre, then a State VSMP registration statement will be required.
    b. Presence of Chesapeake Bay Preservation Areas on the property will require a Stormwater Pollution Prevention Plan to be drafted, approved, and implemented prior to issuance of a land disturbance permit.
3. Evidence of a wetland permit from USACE or DEQ will have to be submitted to the Environmental Division prior to the issuance of a land disturbance permit. A copy of the wetland permit can be emailed to jwmcintosh@newkent-va.us. Areas where a wetland permit appear to be required are for the installation of a sediment forebay and the construction of the principal spillway and outlet measure on the downstream side of the pond's dam.
4. A copy of the wetlands/RPA delineation report is to be emailed to jwmcintosh@newkent-va.us prior to final plan approval. Ideally, the sooner the RPAD report can be submitted the better.
5. A ChesBay Exception permit will be required for the retrofit of a principal spillway on the southern terminus of the old farm pond. The pond's dam lays within an RPA buffer and disturbance within the buffer is heavily restricted.

- Sheriff's Office: No comments provided.

- Fire-Rescue: Site plan submission will need to meet all requirements called on the Office of the Fire Marshall's Site Plan Checklist.

- Health Department: No comments provided.

- Department of Public Utilities: No comments provided.

- Virginia Department of Transportation:
  1. As the property intends to share the existing commercial entrance associated with 17655 Polish Town Road; additional trip generation data will need to be provided based on ITE Trip Generation Manual, 11th Edition. Data shall include anticipated VTPD for both applicable Land Use Codes (for both businesses).

  2. The proposed use appears to require a Moderate Volume Commercial Entrance (50 -200 VTPD). Therefore, the commercial entrance shall meet the requirements for Intersection Sight Distance (SDL/SDR). Please revise to include sight distance on both layout and profile.

     a. If verified by trip generation data, the commercial entrance shall meet the minimum design standards for a moderate volume commercial entrance in accordance with the VDOT Road Design Manual, Appendix F.

  3. A copy of the property owner's recorded agreement to share use of and maintain the entrance shall be included with the entrance permit application submitted to the district administrator's designee.

STANDARDS FOR REVIEW

The standards for review of Conditional Use Permits are set forth in Section 98-744 of the New Kent County Zoning Ordinance:

1. *The proposed use shall not be prejudicial to the character of the neighborhood.*

2. *The proposed use shall not adversely affect the general plans for the physical development of the county as embodied in the comprehensive plan.*

3. *The proposed use shall not be detrimental to the use or development of adjacent properties or the general neighborhood nor impair the value of buildings or property in surrounding areas.*

4. *The proposed use shall not unreasonably restrict an adequate supply of light, water, or air to adjacent property nor produce undue congestion in the street.*

5. *The proposed use shall adequately provide for access facilities for the estimated traffic.*

6. *The proposed use shall be subject to any applicable site planning or performance standards enumerated in article XXII of this chapter.*

7. *The proposed use shall be reasonable in terms of the logical, efficient, and economical extension of public services and facilities serving the county, such as water, sewer, streets, police and fire protection, transportation, recreation, and public schools.*

The Zoning Ordinance also lists specific restrictions for conditional use permits. Restrictions on any conditional use may include, but are not limited to the following:

1. Hours of operation

2. Access to and from the subject property

3. Protection of surface and groundwater

4. Lighting of the site, including the intensity and shielding so as to not adversely affect adjacent or nearby property owners

5. Adequate sewer and water supply

6. Sound limitation as needed to ensure peaceful enjoyment of neighboring property

7. Location, size, height, design of buildings, walls, fences, landscaping, and buffer yards

8. Covenants and/or homeowners associations for maintenance of applicable restrictions

9. Timing or phasing of development

10. Type and placement of utilities including underground placements

11. Controls for smoke, dust, and odors

12. Requirements for performance guarantees ensuring that all conditions are met and plans are implemented

13. Any other conditions deemed necessary to protect the health, safety, and general welfare of the public.

OVERALL ANALYSIS AND RECOMMENDED DRAFT CONDITIONS (please be advised that the Conditions are subject to change prior to Board of Supervisors approval of the permit)

Staff has reviewed this conditional use permit application in the same manner as other zoning change applications and has found that the following proposed conditions will assist in addressing, protecting, and promoting health, safety, and the general welfare of New Kent County citizens.

1. All business-related activities are prohibited on the property between the hours of 10:00 p.m. and 8:00 a.m., all days of the week.

2. A site plan is required for all new construction or expansion of the assembly hall/event venue use and facilities.

3. All off-street parking for the use and facilities will be located not less than 35 feet from any residential property line and will be effectively screened from view from adjacent residential properties by landscaping supplemented, as necessary, by appropriate fencing materials.

4. A maximum number of 200 attendees may be on the property at any given time. The term "Attendees" includes, but is not limited to, any event staff, caterers, photographers, and vendors.

5. The applicant must provide a minimum of 50 off-street parking spaces, based on a requirement of 1 off-street parking space for every 4 attendees.

6. Trash and garbage must be stored inside or in sealed containers that do not allow odors to escape or invasion by animals. No trash and debris will be allowed to accumulate outside of those containers. Outdoor trash receptacles will be screened to the satisfaction of County Planning staff.

7. No outdoor lighting fixture will be installed, aimed, or directed to produce light or glare that spills over into neighboring properties or the public right-of-way that exceeds 0.5-foot candles within two feet of the property line of the light source.

8. Outdoor components of the use must not be operated after 9:00 p.m. or before 8:00 a.m.

9. Outdoor speaker systems must be directed away from property lines and must not unreasonably interfere with use and occupancy of adjacent properties.

10. The site, use, and facilities will be operated and maintained in a neat and orderly manner, free from junk, inoperable equipment, trash, or debris. Trash and garbage must be disposed of properly in appropriate containers and removed at least weekly from the site in an approved manner. Buildings must be maintained in a sound condition, in good repair and appearance. Weeds must be cut as frequently as necessary to maintain a neat and orderly appearance. Weeds and grass must be cut at least four times a year.

11. All walkways use in relation to the use must be of a stable, firm, and slip resistant surface.

12. Any on-site food preparation undertaken by the operator of the use must meet applicable Health Department requirements. Any kitchen or food preparation areas used in relation to the event venue must meet all applicable commercial building code requirements.

13. The driveway used to access the site and adjacent properties must be surfaced with all-weather surface, in a condition passable to emergency vehicles at all times, and maintained by the property owner at their expense

14. The Conditional Use Permit will not be considered valid and active until such time that a subdivision to create a separate parcel for the proposed assembly hall/event venue use has been recorded and a site plan for the proposed assembly hall/event venue building has been approved.

15. With a minimum of one week's advanced notice to the applicant, County Staff will have the right to enter the premises to determine whether the use complies with all conditions of approval associated with the assembly hall use.

16. This Conditional Use Permit will expire on the fifth anniversary of its approval if a certificate of occupancy has not been issued.

Subject to the conditions of approval articulated above, staff recommends approval of the CUP request.

PLANNING COMMISSION ACTION

The Planning Commission considered this application at their meeting on April 20, 2026 and voted 10:0:1 to forward a favorable recommendation of approval to the Board of Supervisors.

Resolution R-18-26 is attached for your consideration.

Attachments:

- Application CUP-01-2026
- Narrative Statement
- Concept Plan
- Affidavit of Public Notice Mailing
- Resolution PC-04-26
- Resolution R-18-26

New Kent
COUNTY · VIRGINIA

CONDITIONAL USE PERMIT (CUP) / OR CUP AMENDMENT APPLICATION

County of New Kent, Virginia
Web site: www.co.new-kent.va.us/209/Planning

New Kent County ♦Planning Department ♦ P O Box 150 ♦ New Kent, VA 23124 ♦ Phone 804-966-9690 ♦ Fax 804-966-8531
Use P O Box for all mail. Street address: 12007 Courthouse Circle, New Kent, VA 23124 FOR DELIVERIES ONLY

DESCRIPTION OF PROPERTY

Tax Map Parcel Number(s): 37-14C / 37-14 Total Lot Area (Acres): 58.38
GPIN: 129-1621-2731 / 129-1629-3418
Property street address: 17701 & 17655 POLISH TOWN ROAD
Current Zoning: A1
Current Use: RESIDENTIAL / FARM Proposed Use: ASSEMBLY
Does proposed use include entire property? [ ] YES [X] NO
If no, how much will be used/disturbed for proposed use? ±5.5 ACRES

OFFICE USE ONLY
DO NOT WRITE IN THIS BOX
Application No: CUP-689-2026
AFD Status: NO
Date Received: 1/6/26
Tax Receipts: (Yes) No
Fee Amount: $ 1,910.00
Staff Initials: AR

PROPERTY OWNERS INFORMATION

Name: ANATOLIO FERNANDEZ PLANCARTE
Address: 17701 POLISH TOWN ROAD
City: NEW KENT State: VA Zip: 23124
Telephone: Cellular: 757-794-3030 Home: —
E-mail Address: [redacted]

APPLICANT'S INFORMATION

Name: WILLIAM S. FELTS (LR1)
Address: 205-E BULIFANTS BLVD
City: WILLIAMSBURG State: VA Zip: 23188
Telephone: Cellular: 434-294-1364 Home: —
E-mail Address: [redacted]

AGENTS INFORMATION

Name: WILLIAM S. FELTS (LR1)
Address:
City: State: Zip:
Telephone: Work: Cellular:
E-mail Address:

WATER/SEWER SUPPLY

☐ Public Water ☐ Public Sewer ☒ Well ☒ Septic
☐ Other:

Project narrative provided on concept plan cover sheet.

As part of the submission, the following questions must be answered in detail in narrative form. Answers of "Yes" or "No" are **NOT ACCEPTABLE** and the application is not complete until 25 copies of this narrative and any supplemental required information is received.

1. Describe in detail, the proposed use(s) of the property.
2. Describe in detail, how the proposed use may impact surrounding properties. Please relate your response to the existing zoning and land uses in the area, plus the characteristics of the proposed use—hours of operation, activity levels, appearance, etc.
3. Describe the proposed water and wastewater utility infrastructure including sources, discharges, permits, construction, ownership, and maintenance responsibilities.
4. Describe the environmental impact of the proposed development and the efforts to be undertaken to abate air, water, noise, stormwater, and other environmental impacts during and after construction.
5. Describe what techniques will be used to control traffic flow and what impacts the proposed use will have on existing roadways and provide a professionally prepared traffic impact analysis for any development expected to generate 1,000 vehicle trips per day or more.
6. Describe the impact of the proposed use on New Kent County's Schools.
7. Describe the impact of the proposed use on New Kent County public services—water service, wastewater disposal, solid waste disposal, fire, rescue, law enforcement, libraries, etc.
8. Describe the impact the proposed use(s) will have on any historic sites or structures on the property or in the vicinity.
9. Describe the impact the proposed use(s) will have on any rare, endangered, or irreplaceable species or natural areas.

In addition to 25 copies of the narrative, please submit 25 copies of a sketch or site plan and any additional information, to be provided to the Planning Commission. Please provide also an electronic copy of all application documents.

I/We as the property owner/applicant/agent give permission for County personnel to enter subject properties in relation to the administration of this application and to any applicable New Kent County, State of Virginia or U.S. Federal Government regulations. Additionally, if the County Planning Department deems it necessary for an outside agency or organizations review any technical part of this application, I/we agree to reimburse the County for all costs associated with such outside reviews and consultation within 15 business days of being billed by the County.

Property Owner Signature: _____ Date: 1-2-26

Property Owner Signature: _____ Date: _____

Property Owner Signature: _____ Date: _____

Applicant/Agent Signature: _____ Date: 9/10/2025

Applicant/Agent Signature: _____ Date: _____

All property owners must sign the application

CONDITIONAL USE PERMIT FEES

The fees for this application consist of an application fee and a Map Maintenance fee (*see below for calculations*). The fee for this application is ***$1600.00 plus $40.00 per disturbed use acre.*** Make checks payable to *Treasurer of New Kent County*. **Fees must be submitted at time of application.**

Fee:	$ 1600.00
+ $40.00 per acre(fraction), Number of acre(fraction): 5.5 x $40=	$ 220.00
Map Maintenance Fee:	$ 35.00
+ $10.00 per acre(fraction), Number of acres(fraction): 5.5 x $10=	$ 55.00
Total Due:	**$ 1910.00**

CONDITIONAL USE PERMIT – AMENDMENT FEE

The fee for this application is ***$1150.00.*** Make checks payable to *Treasurer of New Kent County*. **Fees must be submitted at time of application.**

CONCEPTUAL PLAN
POLISH TOWN ROAD
ASSEMBLY BUILDING
17701 POLISH TOWN ROAD

WEIR CREEK DISTRICT NEW KENT COUNTY VIRGINIA

GENERAL NOTES:

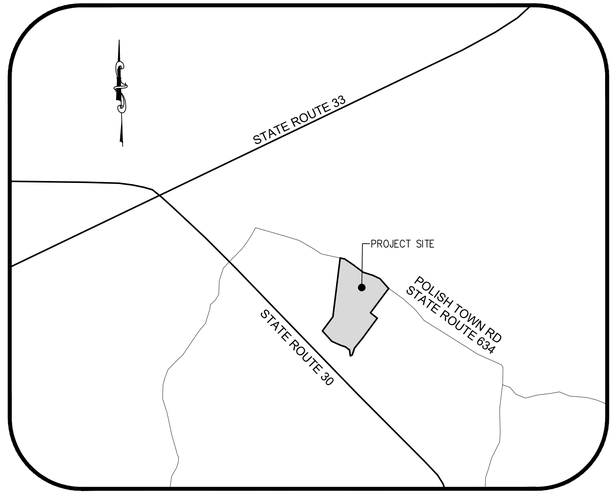
1. THE SURVEY SHOWN DOES NOT CONSTITUTE A CURRENT LAND BOUNDARY SURVEY OF THE PROPERTY SHOWN HEREON.
2. ANY EXISTING ON-SITE ABOVE GROUND UTILITIES REQUIRING RELOCATION FOR ANY REASON SHALL BE REMOVED AND PLACED UNDERGROUND. IN THE EVENT THE PROJECT IMPACTS EXISTING OFF-SITE ABOVE GROUND UTILITIES AND NECESSITATES THEIR RELOCATION ONTO THE DEVELOPMENT SITE, SUCH UTILITIES SHALL BE PLACED UNDERGROUND. THE DEVELOPER/CONTRACTOR SHALL BE RESPONSIBLE FOR ALL COSTS INCURRED FOR REMOVAL AND PLACEMENT OF ALL UTILITIES.
3. PRIVATELY OWNED UTILITIES (WATER, FIRE MAINS, SEWER LINES, ETC.) SHOWN ON THIS PLAN ARE REGULATED BY THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE AND ENFORCED BY THE CODE COMPLIANCE DIVISION. THESE PRIVATELY OWNED UTILITIES MUST COMPLY FULLY WITH THE INTERNATIONAL PLUMBING CODE, THE NATIONAL FIRE PREVENTION ASSOCIATED STANDARD 24, AND THE INTERNATIONAL FIRE CODE. CONTRACTORS WORKING FROM THIS SITE PLAN ARE CAUTIONED NOT TO INSTALL OR CONCEAL PRIVATELY OWNED SITE UTILITIES WITHOUT OBTAINING REQUIRED PERMITS AND INSPECTIONS.

TRAFFIC STATEMENT:

1. THE PROPOSED FACILITY WILL BE USED AS A RENTABLE EVENT SPACE TO BE USED FOR COMMUNITY EVENTS, WEDDINGS, CORPORATE OUTINGS, ETC. THERE IS NO LISTED ITE VALUE FOR THE PROPOSED FACILITY TO DETERMINE AN ANTICIPATED TRIP GENERATION. THE FACILITY WILL HAVE THE ABILITY TO PROVIDE SEATING FOR UP TO 175 OCCUPANTS AND WILL PROVIDE A TOTAL OF 148 ON-SITE PARKING SPACES. BASED ON THE PROPOSED OCCUPANT LOAD FOR THE BUILDING THE FOLLOWING TRIP GENERATION VALUES ARE ANTICIPATED:
   - MAX TRIP GENERATION: 100 (50% ENTERING AND 50% EXITING)
   - PEAK HOUR TRIP GENERATION: 50 TRIPS
2. BASED ON 2023 VDOT TRAFFIC COUNTS THE ADJACENT POLISH TOWN ROADWAY HAS A DAILY TRAFFIC VOLUME OF LESS THAN 150 VEHICLES PER DAY. BASED ON THE INFREQUENT USE OF THE PROPOSED LAND USE THERE WILL BE NO IMPACT TO THE ADJACENT ROADWAY.
3. THE PROPOSED SITE ENTRANCE WILL SHARE THE EXISTING ENTRANCE LOCATED OFF OF POLISH TOWN ROAD THAT IS SERVING AS THE ENTRANCE INTO 17655 POLISH TOWN ROAD. THE EXISTING ENTRANCE LOCATION IS SITUATE IN A LOCATION THAT WILL PROVIDE ADEQUATE SITE DISTANCES ALONG POLISH TOWN ROAD.

STORMWATER MANAGEMENT STATEMENT:

THE EXISTING PROJECT SITE CONTAINS A LARGE EXISTING FARM POND. THE EXISTING POND WILL BE ANALYZED UNDER THE CURRENT REQUIREMENTS FOR A WET POND AS PRESENTED IN THE VIRGINIA STORMWATER MANAGEMENT HANDBOOK. THE FACILITY WILL BE ALTERED TO INCLUDE ADDITIONS OF A SEDIMENT FOREBAY, AND THE FORMAL DESIGN OF A PRINCIPAL SPILLWAY STRUCTURE. THE DISCHARGE FROM THE EXISTING POND WILL BE ANALYZED FOR COMPLIANCE WITH CURRENT STORMWATER REGULATIONS PERTAINING TO WATER QUALITY AND WATER QUANTITY.



VICINITY MAP SCALE: 1"=2000'

EXISTING FEATURES LEGEND

- MAILBOX
- UTILITY WITNESS POST
- SIGN
- SANITARY MH
- OVERHANG
- CONCRETE
- SANITARY SEWER
- EDGE OF PAVEMENT
- IPF = IRON PIPE FOUND
- IRF = IRON ROD FOUND

LINE TYPES LEGEND

- EXISTING EDGE OF PAVEMENT
- OHW OVERHEAD UTILITY LINE
- PARCEL BOUNDARY
- STORM PIPE
- GAS BURIED NATURAL GAS LINE
- EDGE OF GRAVEL
- X X X FENCE

SURVEY MONUMENTS LEGEND

IRF = IRON ROD FOUND
IPF = IRON PIPE FOUND

GENERAL SURVEY NOTES:

1. *THE TOPOGRAPHICAL SURVEY SHOWN HEREON IS FROM A FIELD SURVEY COMPLETED UNDER THE DIRECT AND RESPONSIBLE CHARGE OF WILLIAM S. FELTS FROM AN ACTUAL GROUND AND AERIAL SURVEY MADE UNDER HIS SUPERVISION, THE IMAGERY AND/OR ORIGINAL DATA WAS OBTAINED IN MARCH 2025, THIS PLAT, MAP OR DIGITAL GEOSPATIAL DATA INCLUDING METADATA MEETS MINIMUM ACCURACY STANDARDS UNLESS OTHERWISE NOTED.*
2. *THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT. NOT ALL EASEMENTS MAY BE SHOWN.*
3. *UNDERGROUND UTILITIES WERE NOT LOCATED.*
4. *ELEVATIONS AS SHOWN HEREON ARE IN FEET AND ARE RELATIVE TO THE NAVD 1988 VERTICAL DATUM BASED ON GPS OBSERVATIONS.*
5. *THIS FIRM IS NOT RESPONSIBLE FOR THE LOCATION OF ANY STRUCTURE, MANHOLE, VALVE, ETC., HIDDEN OR OBSTRUCTED AT THE TIME THE FIELD SURVEY WAS PERFORMED.*

TABLE OF CONTENTS

C0001	COVER SHEET
CS101	CONCEPTUAL PLAN
CS102	CONCEPTUAL PLAN
CS103	CONCEPTUAL PLAN

PROJECT NARRATIVE:

1. THIS PROJECT PROPOSES THE CONSTRUCTION OF AN STRUCTURE APPROXIMATELY 10,000 SQUARE FEET IN SIZE TO BE USED AS AN ASSEMBLY BUILDING FOR THE SURROUNDING COMMUNITY. THE INTENT OF THE FACILITY WILL BE TO HOST VARIOUS EVENTS RANGING FROM BIRTHDAY PARTIES AND CORPORATE EVENTS TO WEDDINGS. THE EXISTING PROPERTY IS CURRENTLY ZONED A1 AND CONTAINS VARIOUS FARMING OPERATIONS. AS PART OF THE PROPOSED CONSTRUCTION THE EXISTING ENTRANCE INTO THE ADJACENT CONTRACTORS OFFICE WILL BE EXPANDED AND WILL BE SHARED BY THE PROPOSED VENUE. A 24' WIDE GRAVEL ACCESS AISLE WILL BE EXTENDED FROM POLISH TOWN ROAD TO THE FACILITY AND A GRAVEL PARKING LOT WILL BE CONSTRUCTED CONTAINING LESS THAN 50 TOTAL PARKING SPACES.
2. THE PROPOSED USE WILL HAVE LITTLE AFFECT ON THE SURROUNDING PROPERTIES DUE TO ITS SEPARATION FROM OTHER PROPERTIES. THE EXISTING PROPERTY IS ZONED AGRICULTURAL. PROPERTIES LOCATED TO THE SOUTH AND EAST AND WEST ARE ALSO ZONED AGRICULTURAL WHILE THE PROPERTY LOCATED IMMEDIATELY TO THE NORTH IS ZONED INDUSTRIAL. THE AGRICULTURAL PROPERTIES LOCATED TO THE EAST AND SOUTH ARE EACH OVER 1,000 FEET AWAY FROM THE PROPOSED FACILITY, AND THE AGRICULTURAL PROPERTY LOCATED TO THE WEST IS AN EXISTING JAIL FACILITY THAT WILL BE APPROXIMATELY 900 FEET AWAY FROM THE PROPOSED FACILITY. THE PROPOSED FACILITY WILL BE SCREENED FROM ADJACENT PROPERTIES BY EXISTING VEGETATION AND THE ANTICIPATED HOURS OF OPERATION FOR EVENTS WOULD TERMINATE NOT LATER THAN 10 PM FOR EVENTS EXTERIOR OF THE BUILDING. THE ANTICIPATED FREQUENCY OF USE OF THE FACILITY IS APPROXIMATELY 3 TIMES WEEKLY, WITH MOST EVENTS LIKELY HAPPENING OVER THE WEEKEND.
3. UTILITIES
   - THE PROPOSED FACILITY WILL BE SERVED BY A PRIVATE WELL AND SEPTIC SYSTEM AND WILL HAVE NOT AFFECT ON EXISTING NEW KENT COUNTY INFRASTRUCTURE.
4. ENVIRONMENTAL IMPACTS
   - A WETLAND DELINEATION AND RPA ASSESSMENT OF THE PROJECT AREA HAS BEEN COMPLETED BY ROTH ENVIRONMENTAL AND SUBMITTED ALONG WITH THIS APPLICATION. THE EXISTING FARM POND IS A NON-RPA WETLAND FEATURE AND THERE ARE EXISTING RPA WETLANDS LOCATED ALONG THE STREAM THAT IS LOCATED ALONG THE SOUTHERN MOST BOUNDARY LINES OF THE EXISTING PARCEL. THE PROJECT WILL PROPOSE THAT THE EXISTING FARM POND BE UTILIZED AS A WET-POND PER CURRENT REGULATIONS, WHICH WILL INCLUDE THE INSTALLATION OF A PROPER SEDIMENT FOREBAY AND RECONFIGURATION OF THE EXISTING PRINCIPAL SPILLWAY LOCATED ALONG THE SOUTHERN SIDE OF THE POND.
   - AREAS OF PROPOSED RPA IMPACTS WILL BE LIMITED TO THE WORK ASSOCIATED WITH THE RECONFIGURATION OF THE EXISTING PRINCIPAL SPILLWAY LOCATED ALONG THE SOUTHER SIDE OF THE POND.
   - MINOR WETLAND IMPACTS WILL BE PROPOSED FOR THE INSTALLATION OF THE SEDIMENT FOREBAY ALONG THE NORTHERN SIDE OF THE POND.
   - A GRAVEL ACCESS AISLE AND PARKING LOT WILL BE PROPOSED, HOWEVER DUE TO THE INFREQUENT USE OF THE IMPROVEMENTS THERE SHOULD BE NO ISSUES WITH DUST CREATED BY EXCESSIVE USE.
5. TRAFFIC
   - BASED ON THE ANTICIPATED BUILDING SIZE AND PARKING LOT PROVIDED THE PEAK HOUR VEHICLE USE AT THE PROPOSED ENTRANCE WILL BE APPROXIMATELY 50 VEHICLES PER HOUR. THE EXISTING TRAFFIC ALONG POLISH TOWN ROAD IS MINIMAL AND THE INCREASE OF PEAK HOUR TRAFFIC WILL HAVE NOT AFFECT ON THE EXISTING ROADWAY. THE ANTICIPATED PEAK HOUR TRAFFIC WILL OCCUR AT WEEKDAY TIMES THAT DO NOT OVERLAP WITH GENERALLY EXCEPTED PEAK HOURS AS IT PERTAINS TO TRAFFIC GENERATION.
6. SCHOOL IMPACTS
   - THE PROPOSED ASSEMBLY SPACE PROPOSES NO INCREASE IN RESIDENTIAL UNITS AND WILL HAVE NOT AFFECT ON THE NEW KENT COUNTY SCHOOL SYSTEM.
7. PUBLIC SERVICES IMPACTS
   - THE PROPOSED FACILITY WILL HAVE NO IMPACTS ON THE EXISTING NEW KENT COUNTY SANITARY SEWER OR WATER DISTRIBUTION SYSTEMS.
   - THE EXISTING FACILITY WILL BE GATED DURING NON-OPERATIONAL HOURS.
   - THE PROPOSED ENTRANCE AND SITE LAYOUT WILL PROVIDE FOR ACCEPTABLE ACCESS FOR NEW KENT COUNTY EMERGENCY SERVICES. THE PROPOSED GRAVEL SECTIONS FOR THE PARKING LOT AND DRIVE AISLE WILL BE SUCH THAT THEY WILL SUPPORT STANDARD EMERGENCY VEHICLE WEIGHT AS SPECIFIED BY THE NEW KENT COUNTY EMERGENCY SERVICES. A DRY HYDRANT MAY BE INSTALLED WITHIN THE EXISTING FARM POND FOR USE BY THE FIRE DEPARTMENT IN THE EVENT OF FIRE FIGHTING OPERATIONS AT THE FACILITY OR SURROUNDING AREAS AND CAN BE DISCUSSED FURTHER DURING THE SITE PLAN PHASE OF THE PROJECT.
8. HISTORIC SITE IMPACTS
   - THERE ARE NO KNOWN HISTORIC SITES IN CLOSE PROXIMITY TO THIS PROJECT SITE THAT WOULD BE NEGATIVELY IMPACTED BY THE DEVELOPMENT.
9. NATURAL RESOURCE IMPACTS
   - THERE ARE NO KNOWN AREAS OF NATURAL RESOURCES THAT WOULD BE NEGATIVELY IMPACTED BY THIS PROJECT.

STATISTICAL INFORMATION:

SITE ADDRESS:	17701 POLISH TOWN ROAD 17655 POLISH TOWN ROAD
ZONING:	A-1 (17701 POLISH TOWN ROAD) IND (17655 POLISH TOWN ROAD)
PROPOSED SITE USE:	ASSEMBLY BUILDING
GPIN:	I29-1621-2731 I29-1629-3498
UTILITIES:	
WATER	PRIVATE
SEWER	PRIVATE
FLOOD ZONE:	PROPERTY IS LOCATED IN ZONE X PER FEMA COMMUNITY MAP #51127C0250D EFFECTIVE 10/21/2021.
HYDROLOGICAL INFORMATION:	
SUBWATERSHED:	DIASCUND CREEK – DIASCUND CREEK RESERVOIR (VAHU6 JL26)
SUBBASIN:	LOWER CHICKAHOMINY RIVER (JL-F)
WATERSHED:	LOWER JAMES RIVER (02080206)

ZONING SUMMARY (A-1 AGRICULTURAL)

1. MINIMUM AREA: 10-ACRES
2. MINIMUM LOT WIDTH: 150'
3. BUILDING SETBACKS:
   - FRONT 75'
   - SIDE 25' (50' TOTAL)
   - REAR 50'
4. PROPOSED USE: ASSEMBLY HALL, CLUB, LODGE
   - THE PROPOSED USE REQUIRES A CONDITIONAL USE PERMIT PER THE NEW KENT COUNTY ZONING ORDINANCE.
5. PROPOSED PARKING (SEC. 98-903)
   - 1 SPACE PER EVERY 4 SEATS OR PER EVERY 60 SQUARE FEET OF TOTAL ASSEMBLY AREA.
   - TOTAL EVENT ATTENDEES: 175
   - REQUIRED PARKING: 175 / 4 = 44 SPACES
   - PROVIDED PARKING: 48 SPACES
   - REQUIRED LOADING: 1 SPACE
   - PROVIDED LOADING: 1 SPACE
6. LANDSCAPE YARDS:
   - FRONT 20'
   - SIDE 10'
   - REAR 10'

NOTE:
1. ALL ON-SITE STORM SEWER AND SANITARY SEWER SHALL BE PRIVATE AND AND SHALL BE PRIVATELY MAINTAINED.
2. THE PROPOSED LAYOUT AS SHOWN IS CONCEPTUAL AND SUBJECT TO CHANGED BASED ON FINAL GRADING DESIGN, STORMWATER MANAGEMENT DESIGN, AND ARCHITECTURAL DESIGN.

DEVELOPER:

ABEL CONSULTING, LLC

CONTACT: 606 WATER OAK BLVD
LADY LAKE, FL 32159
CONTACT: DALE STEPHENS
757-870-3232
ABELCONSULTINGLLC@GMAIL.COM

ENGINEER:

LANDTECH RESOURCES, INC.

CONTACT: WILLIAM FELTS, P.E., L.S.
205-E BULIFANTS BOULEVARD
WILLIAMSBURG, VA 23188
(757) 565-1677

NO.	DATE	REVISION / COMMENT / NOTE

COMMONWEALTH OF VIRGINIA
WILLIAM S. FELTS
Lic. No. 57903
09/10/2025
PROFESSIONAL ENGINEER

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205-E Bulifants Boulevard — Williamsburg, VA 23188
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web: landtechresources.com

CONCEPTUAL PLAN
POLISH TOWN ROAD
ASSEMBLY BUILDING
17701 POLISH TOWN ROAD
WEIR CREEK DISTRICT NEW KENT COUNTY VIRGINIA

Scale: N / A
Date: September 10, 2025
Job Number: 24-523
Designed By: WSF
Sheet Title: COVER SHEET
Sheet Number: C0001

VIRGINIA STATE PLANE COORDINATES
(VA SOUTH ZONE)(NAD 83)

50 0 50 100 150
Scale: 1" = 50'

POLISH TOWN ROAD

50' INGRESS/EGRESS EASEMENT PER P.B. 19, PG. 145

GRAVESTONES

WOODS

TREELINE IS APPROXIMATE PER AERIAL IMAGERY

SAPLINGS

EXISTING GARAGE

EXISTING GARAGE

GRAVEL

36" MARKED OAK

TRANSITIONAL BUFFER TYPE C – 75.00'

PARCEL "C"
P.B. 19, PG. 45
N/F
PLANCARTE MANAGEMENT LLC
TM #37–14C
ZONED INDUSTRIAL
17655 POLISH TOWN ROAD

PROPOSED AREA
487,464 S.F. / 11.1906 AC.

EXISTING PARCEL LINE TO BE ADJUSTED

BENCHMARK
SURVEY NAIL
ELEV.=91.46'

EXISTING OFFICE

TRANSITIONAL BUFFER TYPE C – 75.00'

VARIABLE WIDTH ACCESS EASEMENT

EXISTING PARCEL LINE TO BE ADJUSTED

APPROXIMATE LOCATION OF RESIDENCE AND OUTBUILDINGS PER AERIAL IMAGERY

20' LANDSCAPE YARD

25' SIDE BUILDING SETBACK LINE

PROPOSED PARCEL LINE

24' GRAVEL DRIVE AISLE

PROPOSED PARCEL LINE

EXISTING RESIDENCE

TRANSITIONAL BUFFER TYPE C – 75.00'

10' LANDSCAPE YARD

25' SIDE BUILDING SETBACK LINE

10' LANDSCAPE YARD

25' SIDE BUILDING SETBACK LINE

PROPOSED DUMPSTER ENCLOSURE

PROPOSED GRAVEL PARKING LOT

EXISTING OUT BUILDING

10,000 S.F.
ASSEMBLY BLDG

25' SIDE BUILDING SETBACK LINE

10' LANDSCAPE YARD

N/F
SCOTT L. YORK
D.B. 645, PG. 1246
P.B. 14, PG. 93
TM #37–14A
ZONED A–1

APPROXIMATE LOCATION OF RESIDENCE AND OUTBUILDINGS PER AERIAL IMAGERY

MATCHLINE SEE SHEET CS102

IPF

NO.	DATE	REVISION / COMMENT / NOTE

WILLIAM S. FELTS
Lic. No. 57903
09/10/2025

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CONCEPTUAL PLAN
POLISH TOWN ROAD
ASSEMBLY BUILDING
17701 POLISH TOWN ROAD

WEIR CREEK DISTRICT — NEW KENT COUNTY — VIRGINIA

Scale:	1" = 50'
Date:	September 10, 2025
Job Number:	24-523
Designed By:	WSF
Sheet Title:	CONCEPTUAL PLAN
Sheet Number:	CS101

PROPOSED DUMPSTER ENCLOSURE

PROPOSED GRAVEL PARKING LOT

24' GRAVEL DRIVE AISLE

EXISTING OUT BUILDINGS

MATCHLINE SEE SHEET CS101

10,000 S.F. ASSEMBLY BLDG

PROPOSED ADDITION OF ENHANCED SEDIMENT FOREBAY

PROPOSED DROP OFF & EMERGENCY VEHICLE ROUTE

10' LANDSCAPE YARD

25' SIDE BUILDING SETBACK LINE

REMAINDER
P.B. 19, PG. 45
N/F
ANATOLIO FERNANDEZ PLANCARTE
TM #37-14
ZONED A-1
17701 POLISH TOWN ROAD

PROPOSED AREA
2,055,645 S.F. / 47.1911 AC.

LIMITS OF NON-RPA WETLANDS

IPF

IRF

25' SIDE BUILDING SETBACK LINE

10' LANDSCAPE YARD

N/F
DONALD I JR. & DOROTHEA HEATH
D.B. 477, PG. 820
P.B. 15, PG. 171
TM #37-14B
ZONED A-1

APPROXIMATE LOCATION OF RESIDENCE AND OUTBUILDINGS PER AERIAL IMAGERY

POND

WOODS

EXISTING FARM POND TO BE USED AS STORMWATER MANAGEMENT FACILITY

APPROXIMATE EDGE OF WATER

SAPLINGS

APPROXIMATE LOCATION OF 100' RPA BUFFER

SILO

MATCHLINE SEE SHEET CS103

VIRGINIA STATE PLANE COORDINATES (VA SOUTH ZONE)(NAD 83)

50 0 50 100 150

Scale: 1" = 50'

NO.	DATE	REVISION / COMMENT / NOTE

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CONCEPTUAL PLAN
POLISH TOWN ROAD
ASSEMBLY BUILDING
17701 POLISH TOWN ROAD
WEIR CREEK DISTRICT — NEW KENT COUNTY — VIRGINIA

Scale:	1" = 50'
Date:	September 10, 2025
Job Number:	24-523
Designed By:	WSF
Sheet Title:	CONCEPTUAL PLAN
Sheet Number:	CS102

D.B. 522, PG. 967
P.B. 1 , PG. 34
TM #37-9D
ZONED ECONOMIC OPPORTUNITY

10' LANDSCAPE YARD
25' SIDE BUILDING SETBACK LINE

30" /A BEECH

EXISTING FARM POND TO BE USED AS STORMWATER MANAGEMENT FACILITY

POND

SAPLINGS

IPF

MATCHLINE SEE SHEET CS102

APPROXIMATE LOCATION OF 100' RPA BUFFER

SILO

INV.=64.69

EXISTING POND SPILLWAY TO BE UPDATED AS NEEDED

INV.=61.60

EDGE OF DELINEATED RPA WETLANDS

LOT 1
P.B. 15, PG. 43
N/F
KEVIN LEE CYR
TM #37-15A
ZONED A-1

IRF

WOODS

N/F
GEORGE Q. & BRENDA E. JACKSON
D.B. 104, PG. 584
TM #37-17
ZONED A-1

25' SIDE BUILDING SETBACK LINE
10' LANDSCAPE YARD

SAPLINGS

LOT 2
P.B. 15, PG. 43
N/F
CHRISTY JO WILLIAMS
TM #37-15
ZONED A-1

16' UTILITY EASEMENT P.B. 15, PG. 43

LOT 3
P.B. 15, PG. 43
N/F
LOGAN SHANE TENNIS & JESSANNE YUAN LICHTENBERG
TM #37-16B
ZONED A-1

LOT 4
P.B. 15, PG. 43
N/F
MICHAEL DAVID WILD
TM #37-16
ZONED A-1

N/F
GEORGE Q. & BRENDA E. JACKSON
D.B. 104, PG. 584
P.B. 4 , PG. 16
TM #37-19A
ZONED A-1

VIRGINIA STATE PLANE COORDINATES
(VA SOUTH ZONE)(NAD 83)

50 0 50 100 150
Scale: 1" = 50'

NO.	DATE	REVISION / COMMENT / NOTE

COMMONWEALTH OF VIRGINIA
WILLIAM S. FELTS
Lic. No. 57903
09/10/2025
PROFESSIONAL ENGINEER

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CONCEPTUAL PLAN
POLISH TOWN ROAD
ASSEMBLY BUILDING
17701 POLISH TOWN ROAD

WEIR CREEK DISTRICT — NEW KENT COUNTY — VIRGINIA

Scale:	1" = 50'
Date:	September 10, 2025
Job Number:	24-523
Designed By:	WSF
Sheet Title:	CONCEPTUAL PLAN
Sheet Number:	CS103

NEW KENT COUNTY
Mailing of Notices

Applicants Name: WILLIAM FELTS, ON BEHALF OF ANATOLIO FERNANDEZ PLANCARTE

Application Number: CUP-01-2026

STATE OF VIRGINIA
COUNTY OF NEW KENT, to wit

(I/We) Patrick Silva, Principal Planner of the New Kent County Planning Division, do make oath that notices as required by Section 15.2-2204 of the Code of Virginia, 1950, as amended, were mailed on the 29th day of April 2026, by first class mail, postage prepaid, to the persons whose names and addresses appear below.

Patrick C. Silva
Signed

Subscribed and sworn to before me this 29th day of April, 20 26.

AIDAN REIDER
NOTARY PUBLIC
REG. #00349755
MY COMMISSION EXPIRES
07/31/29
COMMONWEALTH OF VIRGINIA

Aidan Reider
Notary Public

My commission expires: 07/31/29

TM #'s	Name	Address	City, State, Zip Code
37-14C	PLANCARTE MANAGEMENT LLC	17655 POLISH TOWN RD	BARHAMSVILLE, VA 23011
37-9D	GREENE ANDREA K TRUSTEE and C/O JONATHAN C KINNEY	2311 WILSON BLVD STE 500	ARLINGTON, VA 22201-5424
37-15A	CYR KEVIN LEE	17420 NEW KENT HW	BARHAMSVILLE, VA 23011
37-15	WILLIAMS CHRISTY JO	17480 NEW KENT HW	BARHAMSVILLE, VA 23011
37-16B	TENNIS LOGAN SHANE and LICHTENBERG JESSANNE YUAN	17540 NEW KENT HW	BARHAMSVILLE, VA 23011
37-16	WILD MICHAEL DAVID and WILD JESSICA L	17580 NEW KENT HW	BARHAMSVILLE, VA 23011

37-19A, 37-17	JACKSON GEORGE Q & BRENDA E	17801 POLISH TOWN RD	BARHAMSVILLE, VA 23011
37-14B	HEATH DONALD I JR & DOROTHEA	17789 POLISH TOWN RD	BARHAMSVILLE, VA 23011
37-14A	YORK SCOTT L and YORK RACHEL E	17799 POLISH TOWN RD	BARHAMSVILLE, VA 23011
37-24	MARTIN KATHY GRYMULSKI	27024 FORT EMORY RD	PETERSBURG, VA 23805
27-3-3	WEIR CREEK LLC and ATTN: JONATHAN KINNEY	2311 WILSON BLVD STE 500	ARLINGTON, VA 22201

§ 15.2-2204. Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments.

A. Plans or ordinances, or amendments thereof, recommended or adopted under the powers conferred by this chapter need not be advertised in full, but may be advertised by reference. Every such advertisement shall contain a descriptive summary of the proposed action and a reference to the place or places within the locality where copies of the proposed plans, ordinances or amendments may be examined.
The local planning commission shall not recommend nor the governing body adopt any plan, ordinance or amendment thereof until notice of intention to do so has been published once a week for two successive weeks in some newspaper published or having general circulation in the locality; however, the notice for both the local planning commission and the governing body may be published concurrently. The notice shall specify the time and place of hearing at which persons affected may appear and present their views, not less than five days nor more than 21 days after the second advertisement appears in such newspaper. The local planning commission and governing body may hold a joint public hearing after public notice as set forth hereinabove. If a joint hearing is held, then public notice as set forth above need be given only by the governing body. The term "two successive weeks" as used in this paragraph shall mean that such notice shall be published at least twice in such newspaper with not less than six days elapsing between the first and second publication. After enactment of any plan, ordinance or amendment, further publication thereof shall not be required.
B. When a proposed amendment of the zoning ordinance involves a change in the zoning map classification of 25 or fewer parcels of land, then, in addition to the advertising as required by subsection A, written notice shall be given by the local planning commission, or its representative, at least five days before the hearing to the owner or owners, their agent or the occupant, of each parcel involved; to the owners, their agent or the occupant, of all abutting property and property immediately across the street or road from the property affected, including those parcels which lie in other localities of the Commonwealth; and, if any portion of the affected property is within a planned unit development, then to such incorporated property owner's associations within the planned unit development that have members owning property located within 2,000 feet of the affected property as may be required by the commission or its agent. However, when a proposed amendment to the zoning ordinance involves a tract of land not less than 500 acres owned by the Commonwealth or by the federal government, and when the proposed change affects only a portion of the larger tract, notice need be given only to the owners of those properties that are adjacent to the affected area of the larger tract. Notice sent by registered or certified mail to the last known address of such owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall be deemed adequate compliance with this requirement. If the hearing is continued, notice shall be remailed. Costs of any notice required under this chapter shall be taxed to the applicant.

When a proposed amendment of the zoning ordinance involves a change in the zoning map classification of more than 25 parcels of land, or a change to the applicable zoning ordinance text regulations that decreases the allowed dwelling unit density of any parcel of land, then, in addition to the advertising as required by subsection A, written notice shall be given by the local planning commission, or its representative, at least five days before the hearing to the owner, owners, or their agent of each parcel of land involved, provided, however, that written notice of such changes to zoning ordinance text regulations shall not have to be mailed to the owner, owners, or their agent of lots shown on a subdivision plat approved and recorded pursuant to the provisions of Article 6 (§ 15.2-2240 et seq.) where such lots are less than 11,500 square feet. One notice sent by first class mail to the last known address of such owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall be deemed adequate compliance with this requirement, provided that a representative of the local commission shall make affidavit that such mailings have been made and file such affidavit with the papers in the case. Nothing in this subsection shall be construed as to invalidate any subsequently adopted amendment or ordinance because of the inadvertent failure by the representative of the local commission to give written notice to the owner, owners or their agent of any parcel involved.

The governing body may provide that, in the case of a condominium or a cooperative, the written notice may be mailed to the unit owners' association or proprietary lessees' association, respectively, in lieu of each individual unit owner.

Whenever the notices required hereby are sent by an agency, department or division of the local governing body, or their representative, such notices may be sent by first class mail; however, a representative of such agency, department or division shall make affidavit that such mailings have been made and file such affidavit with the papers in the case.

A party's actual notice of, or active participation in, the proceedings for which the written notice provided by this section is required shall waive the right of that party to challenge the validity of the proceeding due to failure of the party to receive the written notice required by this section.

C. When a proposed comprehensive plan or amendment thereto; a proposed change in zoning map classification; or an application for special exception for a change in use or to increase by greater than 50 percent of the bulk or height of an existing or proposed building, but not including renewals of previously approved special exceptions, involves any parcel of land located within one-half mile of a boundary of an adjoining locality of the Commonwealth, then, in addition to the advertising and written notification as required by this section, written notice shall also be given by the local commission, or its representative, at least 10 days before the hearing to the chief administrative officer, or his designee, of such adjoining locality.

D. When (i) a proposed comprehensive plan or amendment thereto, (ii) a proposed change in zoning map classification, or (iii) an application for special exception for a change in use involves any parcel of land located within 3,000 feet of a boundary of a military base, military installation, military airport, excluding armories operated by the Virginia National Guard, or licensed public-use airport then, in addition to the advertising and written notification as required by this section, written notice shall also be given by the local commission, or its representative, at least 30 days before the hearing to the commander of the military base, military installation, military airport, or owner of such public-use airport, and the notice shall advise the military commander or owner of such public-use airport of the opportunity to submit comments or recommendations.

E. The adoption or amendment prior to July 1, 1996, of any plan or ordinance under the authority of prior acts shall not be declared invalid by reason of a failure to advertise or give notice as may be required by such act or by this chapter, provided a public hearing was conducted by the governing body prior to such adoption or amendment. Every action contesting a decision of a locality based on a failure to advertise or give notice as may be required by this chapter shall be filed within 30 days of such decision with the circuit court having jurisdiction of the land affected by the decision. However, any litigation pending prior to July 1, 1996, shall not be affected by the 1996 amendment to this section.

F. Notwithstanding any contrary provision of law, general or special, the City of Richmond may cause such notice to be published in any newspaper of general circulation in the city.
G. When a proposed comprehensive plan or amendment of an existing plan designates or alters previously designated corridors or routes for electric transmission lines of 150 kilovolts or more, written notice shall also be given by the local planning commission, or its representative, at least 10 days before the hearing to each electric utility with a certificated service territory that includes all or any part of such designated electric transmission corridors or routes.
H. When any applicant requesting a written order, requirement, decision, or determination from the zoning administrator, other administrative officer, or a board of zoning appeals that is subject to the appeal provisions contained in § 15.2-2311 or 15.2-2314, is not the owner or the agent of the owner of the real property subject to the written order, requirement, decision or determination, written notice shall be given to the owner of the property within 10 days of the receipt of such request. Such written notice shall be given by the zoning administrator or other administrative officer or, at the direction of the administrator or officer, the requesting applicant shall be required to give the owner such notice and to provide satisfactory evidence to the zoning administrator or other administrative officer that the notice has been given. Written notice mailed to the owner at the last known address of the owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall satisfy the notice requirements of this subsection.
This subsection shall not apply to inquiries from the governing body, planning commission, or employees of the locality made in the normal course of business.
Code 1950, § 15-961.4; 1962, c. 407, § 15.1-431; 1964, c. 632; 1968, cc. 354, 714; 1973, cc. 117, 334; 1974, cc. 100, 570; 1975, c. 641; 1976, c. 642; 1977, c. 65; 1982, c. 291; 1990, c. 61; 1992, cc. 353, 757; 1993, cc. 128, 734; 1994, c. 774; 1995, c. 178; 1996, cc. 613, 667; 1997, c. 587; 2001, c. 406; 2002, c. 634; 2004, cc. 539, 799; 2005, c. 514; 2007, cc. 761, 813; 2011, c. 457; 2012, c. 548; 2013, cc. 149, 213.

BOARD OF SUPERVISORS
COUNTY OF NEW KENT
VIRGINIA

R-18-26

At the regular meeting of the Board of Supervisors of the County of New Kent, in the Boardroom of the Administration Building in New Kent, Virginia, on the 11th day of May 2026:

Present:	Vote:
Ron Stiers	
Jordan T. Stewart	
John P. Moyer	
Amy M. Pearson	
Thomas W. Evelyn	

Motion was made by _____, which carried _____, to adopt the following resolution:

A RESOLUTION TO APPROVE CONDITIONAL USE PERMIT APPLICATION CUP-01-26 TO PERMIT THE PROPOSED ASSEMBLY HALL/ EVENT VENUE USE LOCATED AT 17701 POLISH TOWN ROAD (TAX MAP #37-14 AND GPIN I29-1621-2731).

WHEREAS, William Felts, on behalf of **Anatolio Fernandez Plancarte** (the "Applicant" and the "Property Owner") has submitted a "Conditional Use Permit Application" dated January 6, 2026; and

WHEREAS, said application requests a Conditional Use Permit in order to operate a Assembly hall/ Event Venue use (as defined by the New Kent County Zoning Ordinance) at **17701 Polish Town Road**, a parcel further identified on the New Kent County digital map as GPIN I29-1621-2731 and Tax Map Parcel #37-14 (the "Property"); and

WHEREAS, said application was considered by the New Kent County Planning Commission (the "Planning Commission") in accordance with applicable procedures at a formal and duly advertised public hearing on April 20, 2026, where they carefully considered the public comment received and voted 10:0:1 to forward a favorable recommendation of approval to the Board of Supervisors; and

WHEREAS, within the timeframe established by the Code of Virginia and New Kent County code, the Board of Supervisors scheduled and conducted a formal and duly advertised public hearing on May 11, 2026, and carefully considered the comments received, the application and conditions; and

WHEREAS, the Board of Supervisors has evaluated the application based on the current zoning of the parcel, which is A-1/Agricultural, the standards set forth in the Conditional Use Permit Provisions of the Zoning Ordinance (Article XIX, § 98-741 et seq.), and the proposed conditions in the staff memo; and

NOW THEREFORE, BE IT RESOLVED that on this, the 11th day of May 2026, by the New Kent County Board of Supervisors, that Conditional Use Permit Application CUP-01-26 submitted by William Felts, on behalf of Anatolio Fernandez Plancarte be, and it hereby is, **APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS**:

1. All business-related activities are prohibited on the property between the hours of 10:00 p.m. and 8:00 a.m., all days of the week.

2. A site plan is required for all new construction or expansion of the assembly hall/event venue use and facilities.

3. All off-street parking for the use and facilities will be located not less than 35 feet from any residential property line and will be effectively screened from view from adjacent residential properties by landscaping supplemented, as necessary, by appropriate fencing materials.

4. A maximum number of 200 attendees may be on the property at any given time. The term "Attendees" includes, but is not limited to, any event staff, caterers, photographers, and vendors.

5. The applicant must provide a minimum of 50 off-street parking spaces, based on a requirement of 1 off-street parking space for every 4 attendees.

6. Trash and garbage must be stored inside or in sealed containers that do not allow odors to escape or invasion by animals. No trash and debris will be allowed to accumulate outside of those containers. Outdoor trash receptacles will be screened to the satisfaction of County Planning staff.

7. No outdoor lighting fixture will be installed, aimed, or directed to produce light or glare that spills over into neighboring properties or the public right-of-way that exceeds 0.5-foot candles within two feet of the property line of the light

source.

8. Outdoor components of the use must not be operated after 9:00 p.m. or before 8:00 a.m.

9. Outdoor speaker systems must be directed away from property lines and must not unreasonably interfere with use and occupancy of adjacent properties.

10. The site, use, and facilities will be operated and maintained in a neat and orderly manner, free from junk, inoperable equipment, trash, or debris. Trash and garbage must be disposed of properly in appropriate containers and removed at least weekly from the site in an approved manner. Buildings must be maintained in a sound condition, in good repair and appearance. Weeds must be cut as frequently as necessary to maintain a neat and orderly appearance. Weeds and grass must be cut at least four times a year.

11. All walkways use in relation to the use must be of a stable, firm, and slip resistant surface.

12. Any on-site food preparation undertaken by the operator of the use must meet applicable Health Department requirements. Any kitchen or food preparation areas used in relation to the event venue must meet all applicable commercial building code requirements.

13. The driveway used to access the site and adjacent properties must be surfaced with all-weather surface, in a condition passable to emergency vehicles at all times, and maintained by the property owner at their expense

14. The Conditional Use Permit will not be considered valid and active until such time that a subdivision to create a separate parcel for the proposed assembly hall/event venue use has been recorded and a site plan for the proposed assembly hall/event venue building has been approved.

15. With a minimum of one week's advanced notice to the applicant, County Staff will have the right to enter the premises to determine whether the use complies with all conditions of approval associated with the assembly hall use.

16. This Conditional Use Permit will expire on the fifth anniversary of its approval if a certificate of occupancy has not been issued.

BE IT FURTHER RESOLVED, that the County Administrator be, and he hereby, directed to have fully executed copy of this Resolution recorded upon the Land Records of the County in the office of the Clerk of the Circuit Court.

Attest:

_____	_____
Rodney A. Hathaway	Ron Stiers
County Administrator	Chairman

COMMONWEALTH OF VIRGINIA

The foregoing instrument was acknowledged before me this ____ day of _____, 2026 by Rodney A. Hathaway, County Administrator and Clerk of the New Kent Board of Supervisors.

My Commission Expires: 12/31/2026	_____
My Commission Number: 315272	Notary

COUNTY OF NEW KENT
COMMONWEALTH OF VIRGINIA

The foregoing instrument was acknowledged before me this ____ day of _____, 2026 by Ron Stiers, Chairman of the New Kent Board of Supervisors.

My Commission Expires: 12/31/2026	_____
My Commission Number: 315272	Notary

PLANNING COMMISSION
COUNTY OF NEW KENT
VIRGINIA

PC-04-26

At the regular meeting of the Planning Commission of the County of New Kent, in the Boardroom of the Administration Building in New Kent, Virginia, on the 20th day of April 2026:

Present:	Vote:
Milton Hathaway	Aye
Patricia Townsend	Aye
Curtisa Thomas	Aye
Gary Larochelle	Aye
Dr. Joanne Schmit	Aye
Joseph Davis	Aye
Jacob Dombroski	Aye
V. Marc Bennett	Aye
Tammy Johnson	Aye
John Moyer	**Absent**
Laura Rose	Aye

Motion was made by Dr. Joanne Schmit, which carried 10:0:1, to adopt the following resolution:

A RESOLUTION TO RECOMMEND APPROVAL OF CONDITIONAL USE PERMIT APPLICATION CUP-01-26 TO PERMIT THE PROPOSED *ASSEMBLY HALL/ EVENT VENUE* USE LOCATED AT 17701 POLISH TOWN ROAD (TAX MAP #37-14 AND GPIN I29-1621-2731).

WHEREAS, William Felts, on behalf of **Anatolio Fernandez Plancarte** (the "Applicant" and the "Property Owner") has submitted a "Conditional Use Permit Application" dated January 6, 2026; and

WHEREAS, said application requests a Conditional Use Permit in order to operate a *Assembly hall/ Event Venue* use (as defined by the New Kent County Zoning Ordinance) at **17701 Polish Town Road**, a parcel further identified on the New Kent County digital map as GPIN I29-1621-2731 and Tax Map Parcel #37-14 (the "Property"); and

WHEREAS, subsequent to receiving a complete application and within the timeframes established by Code, the Planning Commission scheduled and conducted a formal and duly advertised public hearing, carefully considering the public comment received; and

WHEREAS, the Commission finds that adding conditions to this conditional use permit is appropriate to address, protect, and promote public convenience, necessity, general welfare, and good zoning practices in the County and the health, safety, and general welfare of the citizens in the County; and

NOW THEREFORE, BE IT RESOLVED that on this, the 16th day of March 2026, by the New Kent County Planning Commission, that Conditional Use Permit Application CUP-01-26, submitted by William Felts, on behalf of Anatolio Fernandez Plancarte, is recommended for approval subject to the following conditions:

1. All business-related activities are prohibited on the property between the hours of 10:00 p.m. and 8:00 a.m., all days of the week.

2. A site plan is required for all new construction or expansion of the assembly hall/event venue use and facilities.

3. All off-street parking for the use and facilities will be located not less than 35 feet from any residential property line and will be effectively screened from view from adjacent residential properties by landscaping supplemented, as necessary, by appropriate fencing materials.

4. A maximum number of 200 attendees may be on the property at any given time. The term "Attendees" includes, but is not limited to, any event staff, caterers, photographers, and vendors.

5. The applicant must provide a minimum of 50 off-street parking spaces, based on a requirement of 1 off-street parking space for every 4 attendees.

6. Trash and garbage must be stored inside or in sealed containers that do not allow odors to escape or invasion by animals. No trash and debris will be allowed to accumulate outside of those containers. Outdoor trash receptacles will be screened to the satisfaction of County Planning staff.

7. No outdoor lighting fixture will be installed, aimed, or directed to produce light or glare that spills over into neighboring properties or the public right-of-way that exceeds 0.5-foot candles within two feet of the property line of the light

source.

8. Outdoor components of the use must not be operated after 9:00 p.m. or before 8:00 a.m.

9. Outdoor speaker systems must be directed away from property lines and must not unreasonably interfere with use and occupancy of adjacent properties.

10. The site, use, and facilities will be operated and maintained in a neat and orderly manner, free from junk, inoperable equipment, trash, or debris. Trash and garbage must be disposed of properly in appropriate containers and removed at least weekly from the site in an approved manner. Buildings must be maintained in a sound condition, in good repair and appearance. Weeds must be cut as frequently as necessary to maintain a neat and orderly appearance. Weeds and grass must be cut at least four times a year.

11. All walkways use in relation to the use must be of a stable, firm, and slip resistant surface.

12. Any on-site food preparation undertaken by the operator of the use must meet applicable Health Department requirements. Any kitchen or food preparation areas used in relation to the event venue must meet all applicable commercial building code requirements.

13. The driveway used to access the site and adjacent properties must be surfaced with all-weather surface, in a condition passable to emergency vehicles at all times, and maintained by the property owner at their expense

14. The Conditional Use Permit will not be considered valid and active until such time that a subdivision to create a separate parcel for the proposed assembly hall/event venue use has been recorded and a site plan for the proposed assembly hall/event venue building has been approved.

15. With a minimum of one week's advanced notice to the applicant, County Staff will have the right to enter the premises to determine whether the use complies with all conditions of approval associated with the assembly hall use.

16. This Conditional Use Permit will expire on the fifth anniversary of its approval if a certificate of occupancy has not been issued.

Attested:

Van "Marc" Bennett
Chair, New Kent County Planning Commission

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 — Public Hearings

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	FOR APPROVAL: "Mr. Chairman I move to adopt Resolution R-19-26, granting approval to application CUP-02-26 to permit the applicant to operate a Campground as a Home Occupation at 7850 Old Roxbury Road, further identified as Tax Map #20-18-2 and GPIN K08-2240-2572, subject to the proposed conditions of approval" FOR DENIAL: "Mr. Chairman, I move to deny application CUP-02-26 for the following reasons _____
Subject	**PUBLIC HEARING - Application CUP-02-26: Conditional Use Permit Request to Operate a Campground as a Home Occupation at 7850 Old Roxbury Road | Applicant: Katrina and Jason Whitehead - Resolution R-19-26**
Issue	Katrina & Jason Whitehead have requested Conditional Use Permit (CUP) approval for a proposed campground use as a home occupation on a 15-acre parcel located at 7850 Old Roxbury Road which, pursuant to Section 98-16(c) of the New Kent County Code, requires a Conditional Use Permit in order to operate beyond the limits of Section 98-16(a) and to operate in the A-1/Agricultural zone.
Recommendation	Staff is recommending approval of the CUP request and, in addition, at their April 20th meeting the New Kent County Planning Commission voted 10:0:1 to forward a favorable recommendation of approval to the Board of Supervisors.
Fiscal Implications	NA
Policy Implications	NA
Legislative History	NA
Discussion	Katrina & Jason Whitehead have requested Conditional Use Permit (CUP) approval for a proposed campground use as a home occupation on approximately 3.5 acres of a 15-acre parcel located at 7850 Old Roxbury Road which, pursuant to Section 98-16(c) of the New Kent County Code, requires a Conditional Use Permit in order to operate. The applicant primarily intends to establish the site as a “glamping” experience with additional offerings for agrotourism opportunities (farm workshops, etc.). Campers are proposed to stay within four high-quality tent structures constructed on raised platforms that the applicant wishes to establish on the property. Staff received a number of public comment letters which communicated concerns relating to potential impacts stemming from the proposed use including potential environmental impacts, the possible expansion of the use beyond what is currently proposed, increased traffic, and

	possible issues related to patrons inadvertent trespassing on neighboring properties. Staff is of the opinion that the combination of the low intensity scale of the proposed use and the proposed conditions of approval with this report will sufficiently work to mitigate any potential impacts.		
Time Needed:	15 Minutes	Person Appearing:	Principal Planner Patrick Silva
Request prepared by:	Patrick Silva, Principal Planner	Telephone:	804-966-8563
Copy provided to:			

ATTACHMENT(S):

BOS Memo
Application
Narrative Statement & Concept Plan
Public Comment Letters
Affidavit of Public Notice Mailing
Resolution PC-05-26
Resolution R-19-26

MEMORANDUM

DATE: May 11, 2026

TO: New Kent County Board of Supervisors

SUBJECT: Application Number CUP-02-2026

REQUEST

Katrina & Jason Whitehead have requested Conditional Use Permit (CUP) approval for a proposed campground use as a home occupation on approximately 3.5 acres of a 15-acre parcel located at 7850 Old Roxbury Road which, pursuant to Section 98-16(c) of the New Kent County Code, requires a Conditional Use Permit in order to operate.

PUBLIC HEARINGS

Planning Commission: April 20, 2026, 6:00 p.m., County Boardroom
Board of Supervisors: May 11, 2026, 6:00 p.m., County Boardroom

GENERAL INFORMATION

Tax Parcel: 20-18-2

GPIN: K08-2240-2572

Size: Subject parcel is 15 acres in size; approximately 3.5 acres would be used in relation to the proposed use.

Owner: Katrina & Jason Whitehead

Applicant: Katrina & Jason Whitehead

Zoning: A-1/Agricultural

Adjacent Zoning: A-1/Agricultural

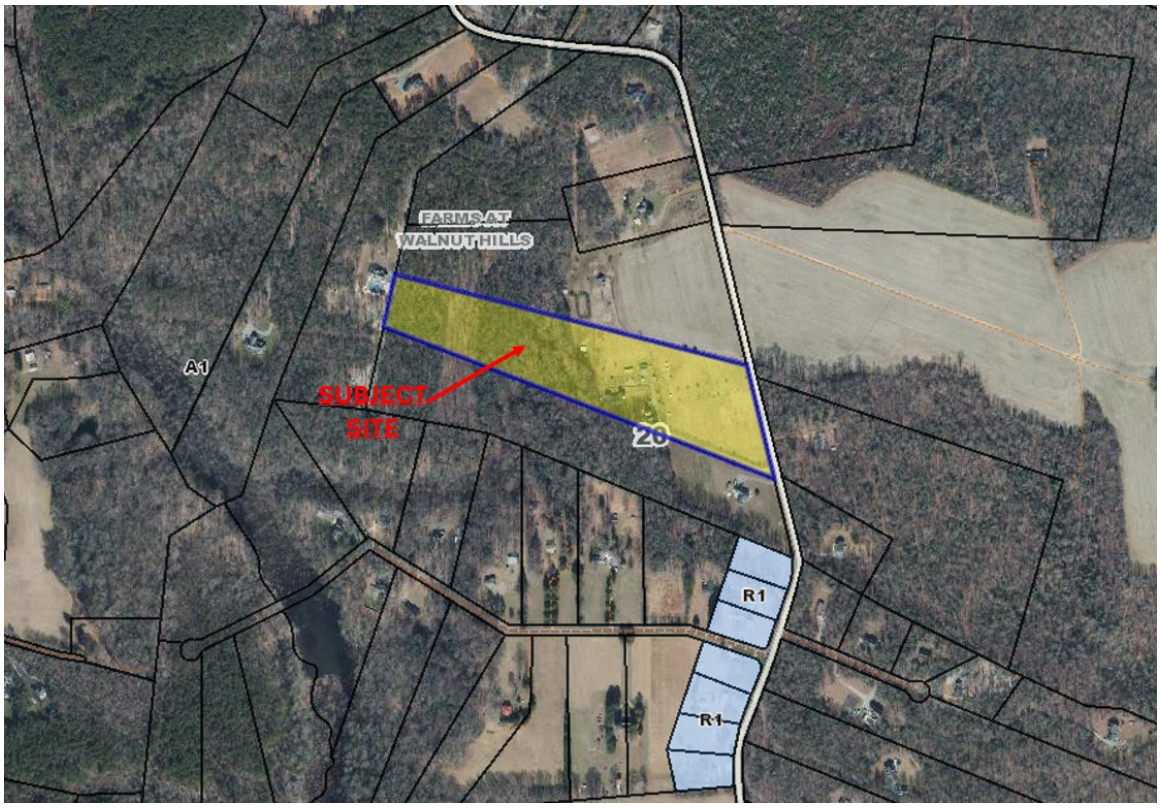


Figure 1: Site Context

CONSIDERATIONS

- The New Kent County Zoning Ordinance (Section 98-16(c)) requires a Conditional Use Permit in order to allow the enlargement or expansion or intensification or operation of home occupations beyond the limits otherwise specified herein, including, but not limited to, the employment of one or more non-resident employees, permitted hours of operation, maximum parking spaces permitted, and the total square footage the use is permitted to occupy.

- The New Kent County Zoning Ordinance defines a "Campground" as follows: *Campground means a facility on which accommodations for temporary occupancy are located, or may be placed, including camping units and major recreational equipment, and which is primarily used for recreational purposes.*

- The New Kent County Comprehensive Plan designates the subject site, as well as the area around it, as being "*Rural Lands*" and defines this future land use as being "*Aims to maintain the rural character, allowing agriculture, forestry, and agritourism. Development density is kept very low*".

- The applicant states in their application narrative that they are requesting approval of the proposed campground, which they state will not substantially impact

surrounding properties.

- The applicant primarily intends to establish the site as a "glamping" experience with additional offerings for agrotourism opportunities (farm workshops, etc.).

- Campers are proposed to stay within four high-quality tent structures constructed on raised platforms that the applicant wishes to establish on the property.

- All parking is proposed to be provided on-site within a proposed eight-space gravel parking area.

- The site is proposed to be served by private well and septic systems, with a communal bathhouse also proposed to be constructed for use by patrons.

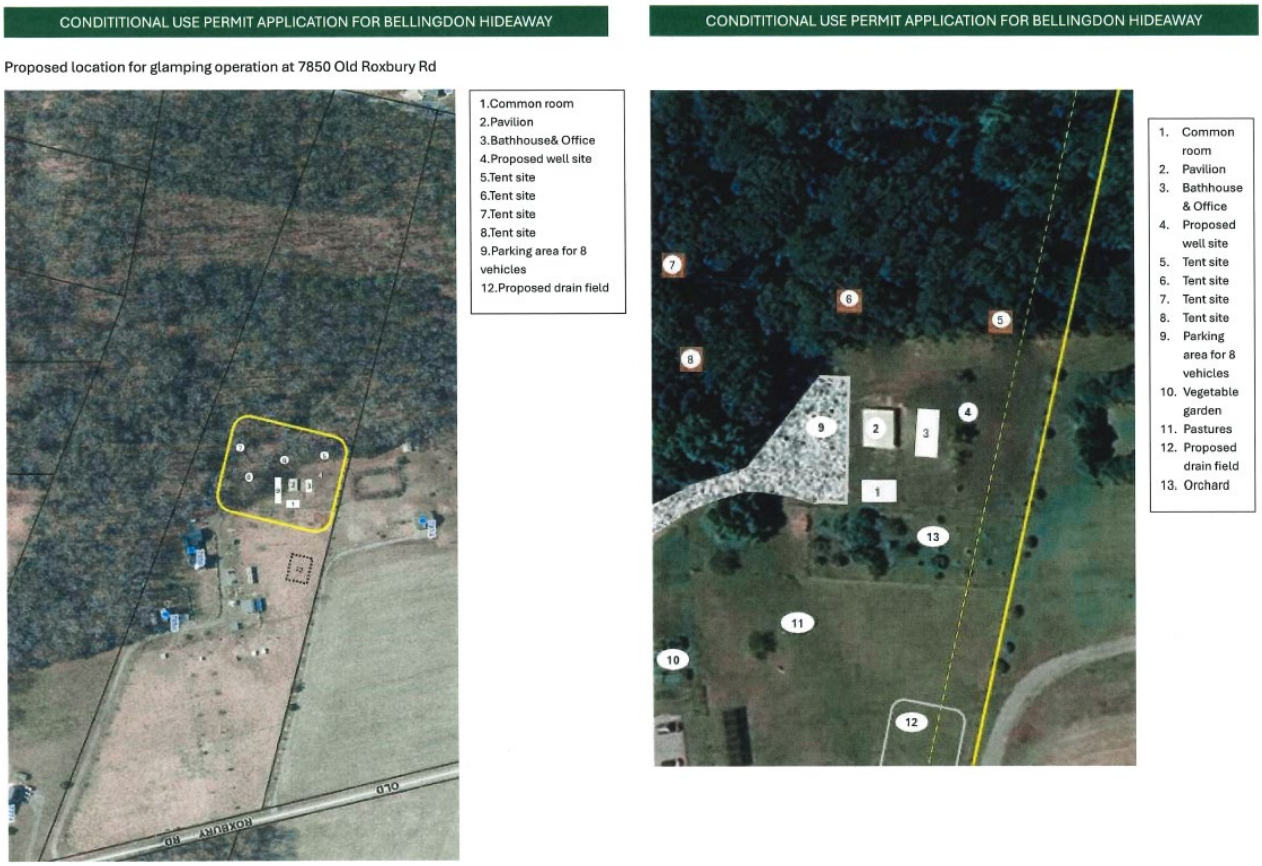


Figure 2: Concept Plan

- Staff received a number of public comment letters which communicated concerns relating to potential impacts stemming from the proposed use including potential environmental impacts, the possible expansion of the use beyond what is currently proposed, increased traffic, and possible issues related to patrons inadvertent trespassing on neighboring properties. Staff is of the opinion that the combination

of the low intensity scale of the proposed use and the proposed conditions of approval with this report will sufficiently work to mitigate any potential impacts.

COMMENTS FROM REVIEWING AGENCIES

Staff sent the conditional use permit application and information to all reviewing agencies and received the following comments:

- Building Division: No comments or concerns

- Environmental Division:
  1. Submitted CUP Narrative acknowledges that land disturbance will occur for the construction of the bath house and drainfield and that the disturbance will be conducted in accordance with all applicable regulations. Virginia State Code (9VAC25-875) and New Kent County's Erosion and Stormwater Management Regulations require all land disturbance 2,500 square feet and greater be regulated through permitting and plan review/inspections. A Local Land Disturbance Permit will be required for this project if approved.
  2. In addition to the land disturbance associated with the bath house and drainfield, additional land disturbance will have to be conducted based on the submitted site plan:
     a. The tree clearing and any needed grading for the eight (8) vehicle parking area and extended driveway,
     b. Construction of the Common Room structure and any tree clearing/grading around said structure,
     c. Utility trenching for the private well and private septic connections,
     d. Any necessary clearing for the construction of the elevated tent site pads and access to those pads.
     e. *Access to tent sites may clear vegetation by cutting at stump and mulching down to retain the roots in the ground. This does not count as land disturbance. Narrative did not expressly state this, but it is assumed that tent site access will be by foot-traffic only.
  3. Total land disturbance for this project should be less than one acre based on the submitted narrative and site plan. A state stormwater management plan and permitting will not be required at this time.
  4. Applicant will need to submit an Erosion and Sediment Control Plan when submitting the application for a Commercial Land Disturbance Permit. The ESC Plan should be a site plan showing the limits of disturbance to construct all of the features with any applicable sediment control measures (ie silt fence

and seeding as stated in the Narrative). ESC Plan is to also show the limits of the RPA Buffer to ensure the limits of disturbance do not encroach into the RPA.

5. RPA Buffer is not to be encroached upon unless further permitting is sought after. Applicant acknowledges that this project will not encroach into the RPA Buffer found on the property.

- Sheriff's Office: No comments provided.

- Fire-Rescue: No comments or concerns.

- Health Department: A wastewater characterization must be conducted by a licensed engineer prior to the use commencing operations.

- Department of Public Utilities: No comments provided.

- Virginia Department of Transportation: No comments provided

STANDARDS FOR REVIEW

The standards for review of Conditional Use Permits are set forth in Section 98-744 of the New Kent County Zoning Ordinance:

1. *The proposed use shall not be prejudicial to the character of the neighborhood.*

2. *The proposed use shall not adversely affect the general plans for the physical development of the county as embodied in the comprehensive plan.*

3. *The proposed use shall not be detrimental to the use or development of adjacent properties or the general neighborhood nor impair the value of buildings or property in surrounding areas.*

4. *The proposed use shall not unreasonably restrict an adequate supply of light, water, or air to adjacent property nor produce undue congestion in the street.*

5. *The proposed use shall adequately provide for access facilities for the estimated traffic.*

6. *The proposed use shall be subject to any applicable site planning or performance standards enumerated in article XXII of this chapter.*

7. *The proposed use shall be reasonable in terms of the logical, efficient, and economical extension of public services and facilities serving the county, such as water, sewer, streets, police and fire protection, transportation, recreation, and public schools.*

The Zoning Ordinance also lists specific restrictions for conditional use permits. Restrictions on any conditional use may include, but are not limited to the following:

1. Hours of operation
2. Access to and from the subject property
3. Protection of surface and groundwater
4. Lighting of the site, including the intensity and shielding so as to not adversely affect adjacent or nearby property owners
5. Adequate sewer and water supply
6. Sound limitation as needed to ensure peaceful enjoyment of neighboring property
7. Location, size, height, design of buildings, walls, fences, landscaping, and buffer yards
8. Covenants and/or homeowners associations for maintenance of applicable restrictions
9. Timing or phasing of development
10. Type and placement of utilities including underground placements
11. Controls for smoke, dust, and odors
12. Requirements for performance guarantees ensuring that all conditions are met and plans are implemented
13. Any other conditions deemed necessary to protect the health, safety, and general welfare of the public.

OVERALL ANALYSIS AND RECOMMENDED DRAFT CONDITIONS (please be advised that the Conditions are subject to change prior to Board of Supervisors approval of the permit)

Staff has reviewed this conditional use permit application in the same manner as other zoning change applications and has found that the following proposed conditions will assist in addressing, protecting, and promoting health, safety, and the general welfare of New Kent County citizens.

1. A site plan is required for all new construction or expansion of the use and associated facilities.

2. No structure, campsite, parking area or any other temporary or permanent improvement associated with the proposed use will be located closer than 35 feet to any residentially classified property line and must be screened from view from adjacent residentially classified properties by landscaping, fencing, or a combination thereof.

3. With the exception of this Conditional Use Permit, no county-issued permit must be granted until the applicant has furnished evidence that the proposed development meets all applicable state and local health requirements. All required permits must be maintained for continued operation of the campground.

4. No one other than the owner or manager of the property may reside at the site for a period exceeding three consecutive months or a total of 180 days per year.

5. The applicant must provide a minimum of 8 off-street parking spaces for use by campground customers at all times.

6. Trash and garbage must be stored inside or in sealed containers that do not allow odors to escape or invasion by animals. No trash and debris will be allowed to accumulate outside of those containers. Outdoor trash receptacles will be screened to the satisfaction of County Planning staff.

7. No outdoor lighting fixture will be installed, aimed, or directed to produce light or glare that spills over into neighboring properties or the public right-of-way that exceeds 0.5-foot candles within two feet of the property line of the light source.

8. The gross density of the campground must not exceed four camping sites per acre. Each campsite must be a minimum of 40 feet in width and 3,600 square feet in area. The total number of campsites must not exceed four.

9. Outdoor speaker systems must be directed away from property lines and must not unreasonably interfere with use and occupancy of adjacent properties.

10. The site, use, and facilities will be operated and maintained in a neat and orderly manner, free from junk, inoperable equipment, trash, or debris. Trash and garbage must be disposed of properly in appropriate containers and removed at least weekly from the site in an approved manner. Buildings must be maintained in a sound condition, in good repair and appearance. Weeds must be cut as frequently as necessary to maintain a neat and orderly appearance. Weeds and grass must be cut at least four times a year.

11. Any on-site food preparation undertaken by the operator of the use must meet applicable Health Department requirements.

12. The driveway used to access the site and parking area must be surfaced with all-weather surface, in a condition passable to emergency vehicles at all times, and maintained by the property owner at their expense.

13. With a minimum of one week's advanced notice to the use operator, County Staff will have the right to enter the premises to determine whether the use complies with all conditions of approval associated with this Conditional Use Permit.

14. The applicant must post signage, or similar indicators, at their property lines to the satisfaction of County staff with the intent of ensuring guests do not intrude upon adjacent properties.

15. Prior to commencing operations, the applicant must arrange an inspection of the campsite layouts by the Fire Marshall to ensure compliance with applicable Virginia Statewide Fire Prevention Code requirements.

Subject to the conditions of approval articulated above, staff recommends approval of the CUP request.

PLANNING COMMISSION ACTION

The Planning Commission considered this application at their meeting on April 20, 2026 and voted 10:0:1 to forward a favorable recommendation of approval to the Board of Supervisors, with the addition of Condition #15 requiring the applicant to arrange an inspection of the campsite layouts by the Fire Marshall to ensure compliance with applicable Virginia Statewide Fire Prevention Code requirements prior to commencing operations.

Resolution R-19-26 is attached for your consideration.

Attachments:

- Application CUP-02-2026
- Narrative Statement & Concept Plan
- Affidavit of Public Notice Mailing
- Public Comment Letters
- Resolution PC-05-26
- Resolution R-19-26

New Kent
COUNTY · VIRGINIA

CONDITIONAL USE PERMIT (CUP) / OR CUP AMENDMENT APPLICATION

County of New Kent, Virginia

Web site: www.newkent-va.us/209/Planning

RECEIVED DEC 23 2025 NEW KENT COUNTY PLANNING DEPARTMENT

New Kent County ♦Planning Division ♦ P O Box 150 ♦ New Kent, VA 23124 ♦ Phone 804-966-9690 ♦ Fax 804-966-8531
Use P O Box for all mail. Street address: 12007 Courthouse Circle, New Kent, VA 23124 FOR DELIVERIES ONLY

DESCRIPTION OF PROPERTY

Tax Map Parcel Number(s): 20-1B-2 Total Lot Area (Acres): 15
GPIN: KOB-2240-2572
Property street address: 7850 Old Roxbury Rd Quinton VA 23141
Current Zoning: Agricultural
Current Use: Agricultural Proposed Use: Seasonal Campground
Does proposed use include entire property? [ ] YES [X] NO
If no, how much will be used/disturbed for proposed use? 3.5 acres

OFFICE USE ONLY *DO NOT WRITE IN THIS BOX*

Application No: CUP-686-2025
AFD Status: No
Date Received: 12/23/25
Tax Receipts: Yes No
Fee Amount: $ 1,810.00
Staff Initials: AZ

PROPERTY OWNERS INFORMATION

Name: Jason & Katrina Whitehead
Address: 7850 Old Roxbury Rd
City: Quinton State: VA Zip: 23141
Telephone: Cellular: (804) 301 6134 Home: (804) 301 6134
E-mail Address: [redacted]

APPLICANT'S INFORMATION

Name: Jason & Katrina Whitehead
Address: 7850 Old Roxbury Rd
City: Quinton State: VA Zip: 23141
Telephone: Cellular: (804) 301 6134 Home: (804) 301 6134
E-mail Address: [redacted]

AGENTS INFORMATION

Name: Jason & Katrina Whitehead
Address: 7850 Old Roxbury Rd
City: Quinton State: VA Zip: 23141
Telephone: Work: (804) 301 6134 Cellular: (804) 301 6134
E-mail Address: [redacted]

WATER/SEWER SUPPLY

[ ] Public Water [ ] Public Sewer [X] Well [X] Septic
[ ] Other:

As part of the submission, the following questions must be answered in detail in narrative form. Answers of "Yes" or "No" are **NOT ACCEPTABLE** and the application is not complete until 25 copies of this narrative and any supplemental required information is received.

1. Describe in detail, the proposed use(s) of the property.
2. Describe in detail, how the proposed use may impact surrounding properties. Please relate your response to the existing zoning and land uses in the area, plus the characteristics of the proposed use—hours of operation, activity levels, appearance, etc.
3. Describe the proposed water and wastewater utility infrastructure including sources, discharges, permits, construction, ownership, and maintenance responsibilities.
4. Describe the environmental impact of the proposed development and the efforts to be undertaken to abate air, water, noise, stormwater, and other environmental impacts during and after construction.
5. Describe what techniques will be used to control traffic flow and what impacts the proposed use will have on existing roadways and provide a professionally prepared traffic impact analysis for any development expected to generate 1,000 vehicle trips per day or more.
6. Describe the impact of the proposed use on New Kent County's Schools.
7. Describe the impact of the proposed use on New Kent County public services—water service, wastewater disposal, solid waste disposal, fire, rescue, law enforcement, libraries, etc.
8. Describe the impact the proposed use(s) will have on any historic sites or structures on the property or in the vicinity.
9. Describe the impact the proposed use(s) will have on any rare, endangered, or irreplaceable species or natural areas.

In addition to 25 copies of the narrative, please submit 25 copies of a sketch or site plan and any additional information, to be provided to the Planning Commission. Please provide also an electronic copy of all application documents.

I/We as the property owner/applicant/agent give permission for County personnel to enter subject properties in relation to the administration of this application and to any applicable New Kent County, State of Virginia or U.S. Federal Government regulations. Additionally, if the County Planning Department deems it necessary for an outside agency or organizations review any technical part of this application, I/we agree to reimburse the County for all costs associated with such outside reviews and consultation within 15 business days of being billed by the County.

Property Owner Signature: _____ Date: 12/23/25

Property Owner Signature: _____ Date: 12/22/25

Property Owner Signature: _____ Date: _____

Applicant/Agent Signature: _____ Date: _____

Applicant/Agent Signature: _____ Date: _____

All property owners must sign the application

CONDITIONAL USE PERMIT FEES

The fees for this application consist of an application fee and a Map Maintenance fee (*see below for calculations*). The fee for this application is ***$1600.00 plus $40.00 per disturbed use acre.*** Make checks payable to *Treasurer of New Kent County*. **Fees must be submitted at time of application.**

Fee:	$ 1600.00
+ $40.00 per acre(fraction), Number of acre(fraction): 3.5 x $40=	$ 140.00
Map Maintenance Fee:	$ 35.00
+ $10.00 per acre(fraction), Number of acres(fraction): 3.5 x $10=	$ 35.00
Total Due:	**$ 1810.00**

CONDITIONAL USE PERMIT – AMENDMENT FEE

The fee for this application is ***$1150.00.*** Make checks payable to *Treasurer of New Kent County*. **Fees must be submitted at time of application.**

Proposed Use of the Property:

A conditional use permit is requested for the construction and operation of a new agri-tourism venture in New Kent county. Bellingdon Hideaway is envisioned as an intimate farm-based retreat in Quinton, Virginia, offering guests a cozy and immersive homestead experience. The farm-stay would include 4 high-quality, canvas tent accommodations nestled in the wooded edge of an active small sheep farm. Each site will blend rustic charm with comfort — cozy beds with soft linens, electric lighting, seating areas, fire rings and hammocks. Sites will be centered around a small shared bathhouse with high-end fittings and an outdoor pavilion (already on site) with games and amenities that promote a sense of community. Guests will have opportunities to interact with farm animals and can participate in farm-inspired sessions in topics like edible landscaping, food preservation, animal care, and historic preservation.

Bellingdon Hideaway will reflect the Whitehead family's heritage and values of craftsmanship, self-sufficiency, and connection to the land. We have operated a USDA-recognized farm since 2024 with the goal of conserving heritage livestock breeds and preserving the land in agricultural use as it has been for centuries – as well as stewarding the land responsibly for the long-term. Most people in our society spend far more time on Facebook than outside and don't appreciate where their food comes from. According to the US Census, New Kent county has seen a 20% decline in farms in the last 5 years. We want to be a part of reversing those trends. We've seen how powerful a farm experience can be when family and friends visit our property and get to hold a newborn lamb or take home just-laid eggs – smiles are huge and the joy is palpable.

We believe our target guests include couples seeking unique getaways, heritage travelers, and families interested in farm experiences. Our guests will arrive with a suitcase and toothbrush for a short weekend and leave with the experience of petting goats, feeding chickens, and learning how to make homemade jam made from strawberries picked that morning in our garden. We expect our typical guest wants to "go camping", but not have to sleep on the ground; likes the idea of smores, but also likes electric lights and a sound machine so that they don't hear roosters crowing in the early morning; wants a farm experience, but not have too much exposure to manure.

Short-term accommodations are limited in the county and Bellingdon Hideaway will help fill that gap by offering a unique lodging experience that combines cozy accommodations, agritourism activities, and hands-on learning in a natural setting. We also hope to foster relationships with other New Kent businesses and agricultural operations (especially other farms and wineries) for product placement and experiences recommendations. Agritourism is a significant part of Virginia's rural economy – a Virginia Tech study in 2017

estimated 7.5 million visits to agritourism destinations occur in the state each year, generating roughly $1.5 billion in economic activity. New Kent has a modest agritourism base through its wineries and farmer's market, but there are currently no farm-stay or rural lodging experiences available in the area. Our proposal adds an overnight component to existing "by right" farm agritourism activities that will allow guests to experience farm life more directly. Our conversations with the county Economic Development office confirmed that our farm stay plan would provide a needed service and valuable economic activity for New Kent.

Services & Guest Experience

- Bellingdon Hideaway will only offer short-term farm-stay experiences; Typical rates would be around $250 per night
- Intentionally small and operated similarly to a tiny bed-and-breakfast, except "rooms" would be four luxury canvas tents on wooden platforms with beds, linens, seating areas, and private fire rings
- Central bathhouse with flushing toilets, hot showers, and higher-end finishes; Bathhouse and any other structures will be small and designed to blend into farm setting
- Optional farm workshops: animal care, edible landscaping, food preservation, and historic preservation
- On-site amenities: picnic area, games, and access to farm areas
- Flexible guest model: private, peaceful retreat or active participation in farm life

What Bellingdon Hideaway is not:

- We will not offer long-term accommodations.
- We will not have space for RVs, campers, or other large vehicles to park or camp. We will not have hookups or other amenities expected by such travelers. Travelers seeking an RV experience or traveling in RVs will have to continue to book with Rock-a-hock or other campgrounds.
- We will not have space for mobile homes nor the utilities required for mobile homes. The deed for our land explicitly forbids the presence of mobile homes on our property. We would not welcome a trailer park on Old Roxbury any more than our neighbors would.
- We will not tolerate disrespect of our property or that of our neighbors. We live on-site and will be actively monitoring guest behavior, especially during quiet hours. Guests who do demonstrate respect for their surroundings, fellow guests, our family, our property, or our neighbors' properties will have their reservations cancelled and will be asked to leave immediately.

Impact to Surrounding Properties:

The proposed campground will be constructed on a 15 acre property that is zoned A-1 Agricultural. The property is currently used for residential and farming purposes. Approximately 5 acres of the property is fenced into pastures for a small livestock (poultry, sheep, and goats) operation. A half-acre orchard is also present on the property.

All surrounding properties are also zoned A-1 and are 15 acre plots. The nearest neighbor to the proposed location of the campground rents the ~5 front acres of her property to a farmer who uses the land for growing soybeans, corn, or wheat. Heavy agricultural machinery is regularly in use on her property and on a larger farm property across the street. Other than the livestock on the property and the crop farming conducted on two neighboring properties, land use in the area is primarily residential, despite the A-1 zoning.

Given the small footprint of the proposed operation, the project is expected to have minimal impact to neighboring properties. Three generations of our family live on this farm. Any nuisance noise or property impact will be felt by us first and will be promptly addressed before impact is felt by neighbors.

Campsites will be tucked into existing tree coverage and will not be visible from the road or from neighboring houses. Placing the campsites in the woods will offer a rewarding, natural experience for guests while maintaining the existing landscape.

The bath house and parking areas will be partially visible from two neighboring houses. The single-story bath house and common room will be designed to harmonize with existing farm structures on the property and blend in with the agricultural landscape. The parking area will be graveled instead of paved for a more natural appearance. The common areas around the bath house and parking area will be screened by an already established cedar tree “hedge” and fruit orchard trees to minimize sightlines to neighboring properties. Property lines will be clearly marked with signage and buffer plantings to ensure that guests do not trespass on neighboring properties.

Initially the campground will only be open Friday through Sunday with two-night minimum stays. In 2-3 years, we’d like to expand to be open during the week, but still with two-night minimum stays. No long-term stays will be allowed (more than 1 weekend or 1 week). As with most campgrounds, there mayl some traffic mid-day as guests depart and new guests arrive. While campgrounds are open 24 hours, quiet hours from 10pm-7am will be strictly enforced. Guests can participate in activities onsite, including instructional sessions, interactions with livestock, exploration of garden areas, and enjoyment of the peace of their campsite. Given the many recreational, historical, and other attractions within easy driving

distance, however, we expect that most guests will be gone for large parts of the day, minimizing the potential for noise or disturbance.

To ensure that our neighbors are protected from unintentional straying, guest access will be strictly restricted from the back 5 acres of woods on our property – with clear signage near the footbridge over the creek. No trespassing by our guests or by others not associated with 7850 Old Roxbury Road on that acreage will be tolerated. On the farm/campsite side of the creek, all property lines will be clearly marked with a combination of signs and strategic fencing. In addition, all guests will receive orientation materials on check-in that reinforce the requirement to remain on our property for their safety.

Given the large deer population in our immediate area and their general indifference to current human activities, we do not anticipate any impact to wildlife on our property or our immediate neighbors. Our property, including our wooded acreage, is already regularly utilized for legitimate residential and agricultural purposes, including harvesting firewood. We have not observed any impact to wildlife from this usage or any impact to neighbors' hunting rights. Our proposed farm-stay sites should not generate any more disturbance to wildlife than current road noise from Old Roxbury or I-64 or the noise and activity generated by gun noise from target practice or the noise generated by the kennels of hunting dogs that are common in our area. As residents of rural New Kent, we unreservedly accept those sounds as a part of the A-1 landscape. Given the importance of hunting in the area, we assume that the current high level of human noises and activities are not adversely impacting wildlife and we do not think it is reasonable to expect that our small farm-stay would significantly change that dynamic.

The choice to label the Bellingdon Hideaway farm-stay experience a "campground" provides a number of protections for our neighbors. Even very small campgrounds are heavily regulated, especially in areas of hygiene and safety/fire safety. Our farm-stay plan will have to comply with a multitude of regulations enforced by VDH and we will have to undergo annual inspections to maintain a license to operate. Any attempts to change an approved plan would undergo intense scrutiny and any attempt to deviate or exceed an approved plan would be quickly penalized by VDH.

Proposed Water and Wastewater Infrastructure:

The campground will require a new, purpose-built well for potable water and new, purpose-built septic system to be constructed on the property. Both the well and septic system will be installed by the property owners and maintained by them. These systems will be

separate from an existing well and septic system on the property that serves the owner's residence.

A Soil Engineer has already conducted Perc testing on the property (11/7/25) to identify a site suitable for a new drainfield and a reserve drainfield. Sites for both were identified in an adjoining pasture, allowing for the construction of a conventional septic system on the property to serve the campground. For the sake of conservatism, we asked the Soil Engineer to oversize the project and assume 5 sites, rather than the 4 sites in our actual plan. According to the Soil Engineer, a project 25% larger than our actual farm stay plan would be expected to have water usage and waste water production that is equivalent to a system for 1-2 bedroom house. Recent construction on Old Roxbury of new homes significantly larger than 2 bedrooms has not appeared to be controversial - a project of this size would have much less impact on the water table.

Upon approval of the conditional use permit, a full septic system design with proposed well location will be completed by Matthews Soil. With that design, the owners will submit an application to the VDH for a construction permit. Once the septic system application has been approved, the owners will contract with a licensed installer to construct the septic system and a well-drilling company to install the well.

Environmental Impact:

Given the small footprint of the proposed operation, the project is expected to have minimal environmental impact. Campsites will be developed to protect existing tree and vegetation coverage with minimal land disturbance. Common areas will be screened from neighbors view by a well-established cedar tree "hedge" plus fruit orchard trees. We believe that our target customer will value a natural, unspoiled landscape. There is a Resource Protection area forming a 100 foot buffer around a small creek in the woods. That buffer is clearly marked with a sign on either side of the creek and no land disturbance will occur within the Resource Protection Area.

Some land disturbance will be required in order to complete construction of a single-story bath house (approximately 12' x 30') and a septic drainfield (approximately 50' x 100') to service the bath house. Land disturbance will comply will comply with all regulations, including placement of silt fencing for erosion control until grass is fully re-established and monitoring by a certified land disturber.

All parking and driveways will be paved with permeable gravel, so no increase in stormwater run-off is expected. Rain on the roof of the bath house will be captured by gutters and directed away from campsites. Properly following VDH campground

regulations (with annual inspections) will ensure minimal environmental impact to stormwater or water resources.

Each campsite will be equipped with a fire pit, so some smoke from small, contained fires is expected. Properly following VDH campground regulations (with annual inspections) will ensure minimal environmental impact to the air and will ensure that our farm and those of our neighbors are protected from any fire danger.

There will be some noise (talking, music, children playing) associated with the presence of campground guests. However, rules controlling noise are common to all campgrounds, including quiet hours (usually between 10pm-7am). Noise rules will be monitored by the host and enforced rigorously. Clearly communicating and promptly enforcing campground noise rules will ensure minimal impact on noise levels.

Traffic Control and Impact on Road Infrastructure:

Given the small footprint of the proposed operation, with only 4 campsites in operation, the impact to traffic control or road infrastructure is expected to be minimal. Only 2 cars per campsite will be allowed. An additional 4-8 cars travelling on Old Roxbury Road should not introduce significant new traffic to the area. Many of our neighbors on Old Roxbury already have more cars than that in their driveway today.

The entrance to the campground will be clearly marked at the Old Roxbury Road frontage and will visible day and night. Additional signage will be present along the drive directing campers to their sites.

Impact on New Kent County Schools:

As the proposed project is a short-term stay campground, no impact to New Kent County schools is anticipated. Guests will not be permitted to stay on one of our sites longer than one week.

Impact on New Kent County Public Services:

Given the seasonal nature and small scale of the prosed campground, the expected impact to county services is expected to be minimal.

The proposed project will not use county services including water service, wastewater disposal, or libraries. Any impact of the project to solid waste disposal, police, fire, or rescue services would be, at worst, equivalent to one or two additional residences constructed in New Kent county. Anticipated tax revenues from the project should offset any minor increase in demand on New Kent county services that might be caused by the project.

Impact on Historic Sites or Structures:

Per previous inspections and long-term use, no graves, objects, or structures marking places of burial or historical significance on the property have been identified. This land was intensively cropped for a long time before the current owners purchased it.

Impact on Plant and Animal Species or Natural Areas:

No rare, endangered, or irreplaceable plants or animals have been seen on this property in the last ten years of use.

Any construction associated with the project will be in areas that were previously farmland or in the woods at the edge of previous farmland that have been managed and intensively used by humans for decades (more likely centuries). The former cropland is now grassy meadow and the wooded areas are oak, poplar, holly, and sweet gum older growth with minimal understory. Campsites will take advantage of existing clearings within the woods. We hope to maintain the natural beauty of the site and avoid tree clearing. The bath house will be constructed nearby on what is currently grassy meadow, but was previously heavily cropped farmland.

Guests will have access to parts of the property including land currently used for small-scale animal husbandry. Other than the woods and the small creek, no natural areas exist on the property and none will be impacted by the proposed use. In fact, we are actively planting native plants, shrubs, and trees to enhance the landscape and reintroduce diverse wildflowers and plants.

Concept rendering for campsites –

- 16ft diameter bell tents installed at each campsite on decking; furnished with real beds, linens, and lighting
- Tents served with electricity but no plumbing
- Tents sited for privacy and to embrace woodland setting
- Each site with firepits and comfortable seating



Concept rendering for Bath House/Office (12 by 30 ft)

- Bath house architecture embraces farm aesthetic to blend into landscape
- Includes 2 lavatories, 2 shower rooms, 1 3-piece ADA-compliant bathroom, and small office



Concept rendering for Common Room (12 by 20ft)

- Air-conditioned space with comfortable seating and tables for board games, socializing, and seminars



Concept rendering for Pavillion (already onsite)

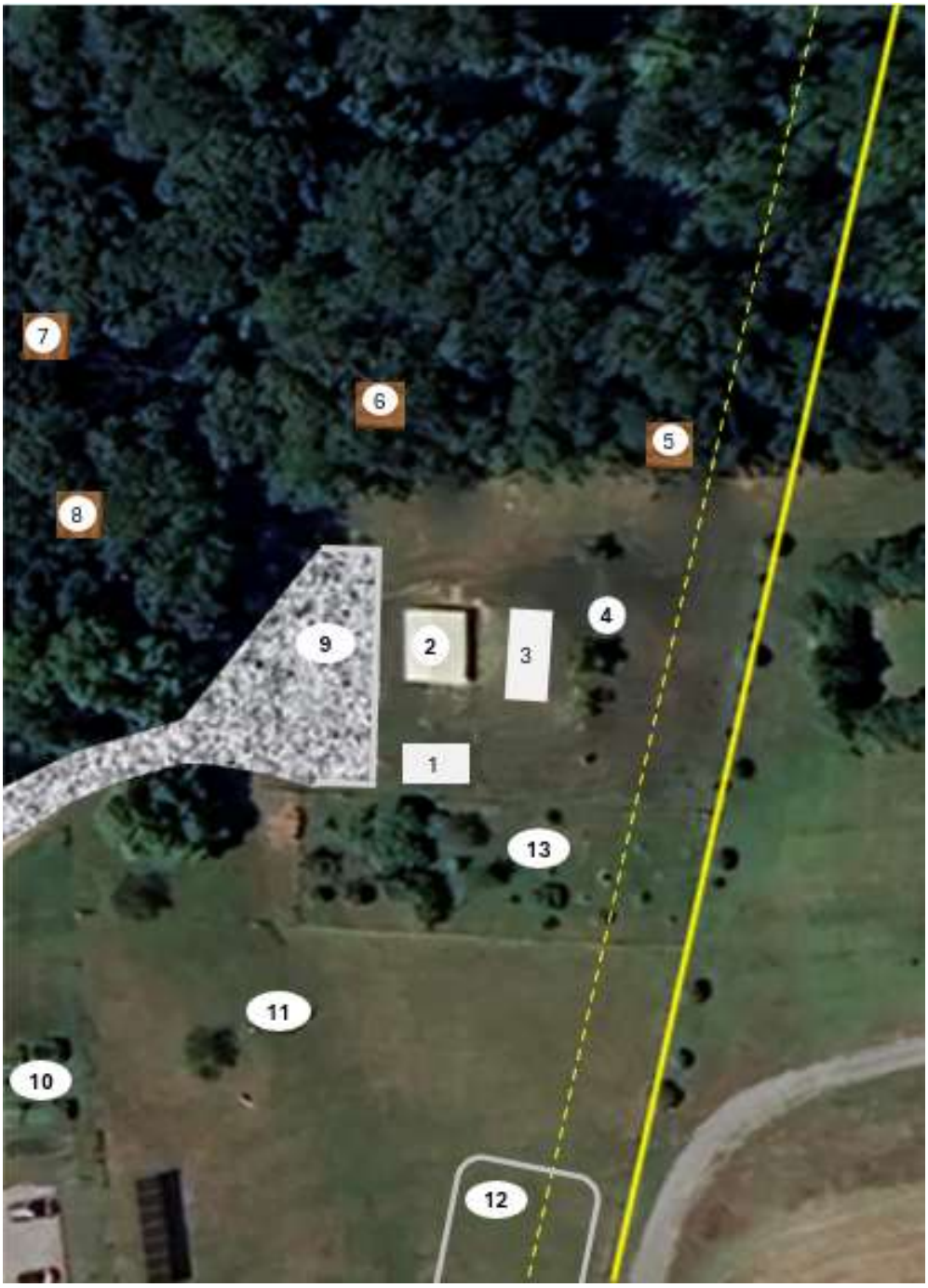
- Open air space with picnic tables, firewood storage, and comfortable seating



Proposed location for glamping operation at 7850 Old Roxbury Rd



1.Common room
2.Pavilion
3.Bathhouse& Office
4.Proposed well site
5.Tent site
6.Tent site
7.Tent site
8.Tent site
9.Parking area for 8 vehicles
12.Proposed drain field



1. Common room
2. Pavilion
3. Bathhouse & Office
4. Proposed well site
5. Tent site
6. Tent site
7. Tent site
8. Tent site
9. Parking area for 8 vehicles
10. Vegetable garden
11. Pastures
12. Proposed drain field
13. Orchard

MATHEWS SOIL CONSULTANTS, INC.
550 SOUTHLAKE BOULEVARD
NORTH CHESTERFIELD, VIRGINIA 23236
(804) 271-0136

November 10, 2025

Katrina Whitehead
7850 Old Roxbury Rd.
Quinton, VA 23141

RE: DRAINFIELD SITE EVALUATION
5-GLAMPSITE BATHHOUSE
7850 OLD ROXBURY RD, NEW KENT COUNTY

Dear Ms. Whitehead:

Representatives of MSCI performed a drainfield site evaluation at the property referenced above on November 7, 2025. You wanted us to evaluate the property to determine if we could locate a conventional drainfield site for a bathhouse to serve 5-glampsites.

We drilled and documented three holes on your property. We were able to document sufficient area for a conventional drainfield with reserve to serve the bathhouse. There may be other areas on the property that would also work if desired. Other locations would require additional field evaluation.

To move forward with a drainfield design, all holes will need to be located by survey and obtain 2' contour topo in the documented area around the holes. We would also need to know the final location of the glampsites and any other desired structures or pools. Additional holes may be required at the time of design depending on the final house location. Please note that any easements or buffers discovered during a professional survey of the property may reduce the available area for a drainfield and impact the design.

We will keep all the information on file and when you are ready to move forward, contact the office and we will be glad to complete a drainfield design report.

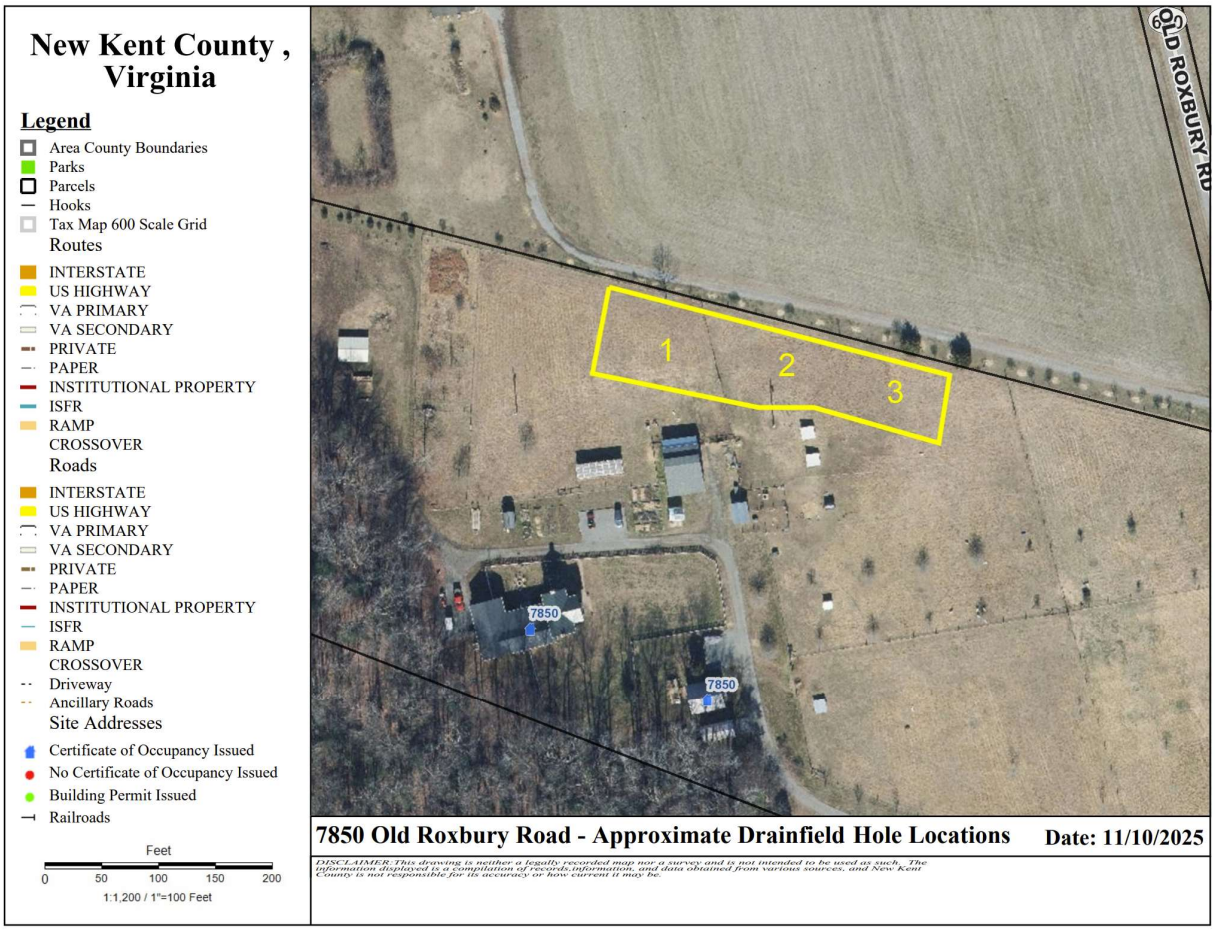
Please contact our office if you have questions.

Sincerely,

Tracy S. Mathews, Senior Soil Scientist
Onsite Soil Evaluator License 1940001481

COMMONWEALTH OF VIRGINIA
TRACY S. MATHEWS
LIC NO. 1940001481
ALTERNATIVE ONSITE SOIL EVALUATOR

JN: 10923


New Kent County , Virginia
Legend
Area County Boundaries
Parks
Parcels
Hooks
Tax Map 600 Scale Grid
Routes
INTERSTATE
US HIGHWAY
VA PRIMARY
VA SECONDARY
PRIVATE
PAPER
INSTITUTIONAL PROPERTY
ISFR
RAMP
CROSSOVER
Roads
INTERSTATE
US HIGHWAY
VA PRIMARY
VA SECONDARY
PRIVATE
PAPER
INSTITUTIONAL PROPERTY
ISFR
RAMP
CROSSOVER
Driveway
Ancillary Roads
Site Addresses
Certificate of Occupancy Issued
No Certificate of Occupancy Issued
Building Permit Issued
Railroads
Feet
0 50 100 150 200
1:1,200 / 1"=100 Feet
OLD ROXBURY RD
1
2
3
7850
7850
7850 Old Roxbury Road - Approximate Drainfield Hole Locations
Date: 11/10/2025
DISCLAIMER:This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records,information, and data obtained from various sources, and New Kent County is not responsible for its accuracy or how current it may be.

Patrick C. Silva

From: Stacy Ervin <jsnme3@gmail.com>
Sent: Monday, March 9, 2026 10:40 AM
To: BOS; Planning Department
Subject: CPU-686-2025

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Board Members and Planning Commission of Newkent County,

I am writing to you in regards to the Conditional Use Permit # 686-2025 that has been applied for on Old Roxbury Road. As some would say "Most plans look good on paper" but in reality it is not always the best idea. I and many other residents are possibly unable to attend the meeting to openly discuss our concerns and disapproval for this project. There has been little to no advertisement in regards to this and most of us did not know until the sign was posted in front of the property and it didn't give much advance notice for scheduling to attend the meeting.

I have thoroughly reviewed the proposal and noticed that the applicant left out a few key points that raise concern for a lot of land owners that surround the property for the proposed campsites.

Every surrounding property owner of the proposed site is an avid hunter that hunts his own property. In the description of the proposal the applicant states that all surrounding land,excluding the farm and 5 acre parcel, is used residential. This is not true. Just because the surrounding homeowners do not have livestock or acres of crops doesn't mean that they do not use the land as what it is zoned for.

As the area is zoned for A1, many landowners purchased their property based on the accessibilities and features the Agricultural Zoning offers. This includes numerous recreational activities including ATV use, Hunting, Target Shooting, Gardening and many other things that land owners enjoy on their property that can not be performed in Residential zoning. This is the main reason many people purchased A1 zoned land and built a home.

Approving this proposal will restrict surrounding landowners from some of these activities. If many of us would have thought a camp/tent resort would be constructed in a neighboring property, we would have not purchased the land and most likely looked elsewhere to build our homes.

In the proposal it states that a creek with existing footbridge will be utilized in the nature portion of the campsites. Please note this is not a creek, but a ground feed stream that runs through four connecting properties. This water source is vital for wildlife and also may become a crucial water source for residence in a drastic situation. It states that a new proposed well will be constructed for the campsites and bathhouse. This will drastically deplete the groundwater, being a well already existing on the property for two separate residential homes, faster than the normal rate. This is another aspect that will affect surrounding homes and landowners.

If a visitor was to wander through the woods and onto a connected property, get severely hurt, they could sue the connecting property owner. Visitors do not know the boundaries or property lines and as we all know most people ignore No Trespassing signs and Children do not understand or stop to read them. This poses a huge safety concern for surrounding landowners and hunters.

Please Note that hunting season is not just October through January, it is various months throughout the year, including predator night hunting, in which all surrounding landowners exercise their right to do so. State law requires hunters or anyone accompanying a hunter to wear blaze orange so that they are visibly identifiable. Can you tell me, will these visitors be required to do the same during walks through the

woods?
This will also put a strain on resources for law enforcement in having to come out for campers Trespassing on neighboring lands and has the potential to pit neighbor against neighbor.
Traffic on Old Roxbury is already, in my opinion, heavy. This road is commonly used as a cut through for travelers going from rt60 thru to rt249, residents from around the county going to the dump, and when traffic is backed up and congested on rt249. Additional to this is the traffic that is already present from the existing business (breeding and selling of livestock) that is already operational on the proposed property. With the additional traffic from campers, added to traffic that is already existing from the livestock business, will have a huge impact on the travel of Old Roxbury road for the residence. Most residents on Old Roxbury Road have already replaced or have had to reattach their mailbox at least twice a year due to the congestion of traffic that is frequently present on the road.
Property lines for these agriculture zoned properties are somewhat confusing even to the landowners. These properties are 15 acres long, not wide, meaning that every surrounding landowner will be affected by this camp/tent resort. The land is zoned Agriculture and NOT Business. Granting the approval of this CPU will have drastic effects on the surrounding land. It will infringe on the rights of surrounding land owners. Data research has proven that surrounding properties near camping businesses depreciate in value and are harder to sell.
Once again, this will impact the surrounding land owners, not the owners of the camping/ tent resort. You may think that the footprint of this business is small but it is not. It may be small for the owner of the business for their land but it has HUGE drawbacks for the surrounding landowners. In the proposal it states that within 2 years they would like to grow. How big can that be?
I understand the county would like to grow in a direction that attracts visitors but Old Roxbury Road is not the area to do that.
Thank you for your attention to this matter.

Sincerely,

Mrs. Ervin
Resident of Old Roxbury Road

Patrick C. Silva

From: Ginger Sacks-Ami Weigartz <luvaginger@gmail.com>
Sent: Friday, March 13, 2026 12:26 PM
To: BOS; Planning Department; Patrick C. Silva
Subject: Opposition to proposed yurt campground

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Subject: Opposition to Proposed Yurt Campground on A-1 Zoned Property

Dear Members of the Planning Commission and Board of Supervisors,

I am writing to formally express my opposition to the proposed development of a yurt campground on property currently zoned A-1 Agricultural located on Old Roxbury Road.

The stated purpose of the A-1 Agricultural zoning district is to preserve farmland, protect the rural character of the community, and prevent the encroachment of incompatible commercial uses into agricultural areas. The proposed development of multiple rental yurts operating as overnight lodging represents a commercial hospitality use, not a bona fide agricultural activity. As such, it appears inconsistent with both the intent of the A-1 zoning designation and the locality's Comprehensive Plan objectives related to rural preservation and agricultural land protection.

In addition to the fundamental incompatibility with agricultural zoning, there are several significant public safety, infrastructure, and regulatory concerns that should be carefully evaluated.

1. Traffic Generation and Roadway Safety

Campgrounds with multiple overnight accommodations create a constant turnover of guests, deliveries, and service vehicles. Rural roads serving agricultural districts are typically not designed to support this level of traffic.

A development of this nature should require a formal traffic impact analysis to determine:

- Whether existing roads can safely handle increased vehicle volume
- Impacts to school bus routes and farm equipment movement
- Adequacy of sight distance and roadway width
- Potential need for road improvements or turn lanes

Without a traffic study, it is difficult to determine whether this proposal would create unsafe conditions on rural roadways.

2. Septic System Capacity and Wastewater Management

Campgrounds that accommodate numerous overnight guests can place substantial demand on onsite septic systems and groundwater resources. High guest turnover and multiple lodging units increase the risk of:

- Septic system overload or failure
- Groundwater contamination
- Improper wastewater disposal
- Long-term environmental impacts to nearby properties and agricultural land

The Board should require verification that the property can safely support the proposed density of overnight occupancy under Virginia Department of Health septic regulations before any approval is considered.

3. Fire Protection and Emergency Access

Campgrounds consisting of multiple detached lodging units present unique fire safety and emergency response challenges, particularly in rural areas where response times may be longer.

Concerns include:

- Adequate emergency vehicle access roads and turnaround space
- Availability of water supply for fire suppression
- Distance from existing fire stations and expected emergency response times
- Compliance with Virginia State Fire Prevention Code requirements for campgrounds and transient lodging

Without proper infrastructure, the safety of both guests and surrounding residents could be compromised.

4. Noise, Lighting, and Disturbance to Rural Properties

Agricultural areas are valued for their quiet and low-density character. A campground introduces a transient population and recreational activities that may include late-night gatherings, outdoor lighting, music, and increased vehicle activity, which can disrupt neighboring farms and residences.

5. Precedent for Commercial Development in Agricultural Districts

Allowing a multi-unit campground operating as a hospitality business within an A-1 district could set a precedent that encourages additional non-agricultural commercial proposals in rural areas. Over time, this risks incrementally eroding the protections that agricultural zoning is intended to provide.

The cumulative effect of such approvals could significantly alter the rural character of the community and undermine long-term land-use planning objectives.

For these reasons, the proposed yurt campground appears inconsistent with the intent of the A-1 Agricultural zoning district, raises serious infrastructure and public safety concerns, and represents a use that is incompatible with surrounding agricultural land.

I respectfully request that the Planning Commission and Board of Supervisors deny this proposal in order to uphold the purpose of agricultural zoning and protect the rural character of our community.

Thank you for your time and consideration.

Respectfully,

Ami Weigartz
7621 Old Roxbury Road
Quinton, Va 23140
luvaginger@gmail.com 757-508-9898

Patrick C. Silva

From: summer craver <summermcraver@gmail.com>
Sent: Friday, March 6, 2026 4:31 PM
To: Planning Department
Subject: Opposition to Bellingdon Farms Yurt campground development

Follow Up Flag: Flag for follow up
Flag Status: Completed

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Members of the New Kent County Board

I am writing as a resident of New Kent County and as a neighbor to the Bellingdon Farm to express my concerns regarding the proposed yurt campground in the A1 agricultural zone on Old Roxbury Rd. While I understand the appeal of alternative lodging options, I believe this project poses significant challenges to the surrounding community, the environment, and the long-term purpose of A1 zoning in our county.

1. Impact on Neighbors and Community Character

The A1 zoning designation exists to protect agricultural uses, rural heritage, and to maintain the character and quality of the rural environment and minimize urbanization, Introducing a commercial campground will:

Increase traffic on rural roads generates, excessive noise from guests, vehicles, and activities, disrupting the peace and quiet valued by residents.

Interfere with hunting activities: Many neighboring landowners have purchased and chosen to move to New Kent for large tracts of land specifically for hunting, wildlife management, and the enjoyment of rural solitude. These properties are carefully maintained to support healthy game populations. A commercial campground would bring increased human presence, noise, and scent into the area, driving game animals away and directly undermining the very reason these properties were purchased.

It would slso pose safety risks to campground guests: Hunting is a primary recreational activity for many surrounding landowners in this A1 zone. Guests unfamiliar with hunting seasons, boundaries, and safety protocols face an increased risk of accidental encounters or injuries, creating potential legal and liability issues for both the campground operator and neighboring property owners.

It will bring unfamiliar visitors into the community: A transient flow of guests, many unfamiliar with local customs and property boundaries, will increase trespassing incidents and create unease among residents.

Increase safety concerns for children: In rural areas, many children wait for school buses at the end of long driveways that are not visible from their homes. The presence of unfamiliar individuals in the area heightens the risk of children’s safety and wellbeing during these unsupervised times.

It will also negatively affect property values: The presence of a commercial campground in a rural agricultural zone will absolutely make surrounding properties less desirable to buyers seeking quiet, privacy, and agricultural or recreational use. It also negatively impacts on all of the reasons many of us have chosen to call New Kent County home. This could lead to reduced market values for A1 properties, impacting both current owners and the local tax base.

2. Environmental and Conservation Concerns

A1-zoned areas are vital for conserving farmland, wildlife habitats, and natural resources. Allowing a commercial campground in such a zone risks:

Water usage and wastewater management issues: Campgrounds often require significant water resources and septic capacity, which could affect local wells and groundwater quality.

Wildlife disruption: Increased human activity, campfires, and waste can disturb native species and habitats, directly impacting game populations and biodiversity.

Soil erosion and vegetation loss: Clearing land for yurts, parking, and pathways can degrade soil stability and reduce plant diversity.

Loss of agricultural potential: Once land is converted to commercial use, it is rarely returned to productive agricultural or conservation purposes, eroding the long-term value of A1 zoning.

3. Precedent for Future Development

Approving a commercial campground in an A1 zone could set a precedent for further non-agricultural development, weakening the protections that keep rural areas intact and sustainable for future generations and while I understand their initial proposal states they will start with 4 luxury yurts, a luxury bathhouse and a pavilion for events, it also states their intentions for future growth. Once the project is approved, you cannot control the scale or the timeline of that growth which further impacts the community and surrounding neighbors.

When weighing this proposal, it is clear that the negative impacts on neighboring property values, residents' quality of life, hunting opportunities and community safety far outweigh the potential financial gain for a single landowner. Many of us have invested in large parcels of A1 land in New Kent precisely for the peace, privacy, and recreational opportunities — especially hunting — that such zoning is meant to protect. Allowing this development would compromise those values for the benefit of one, at the expense of many.

We are asking you to help protect and preserve what makes New Kent beautiful and to hold up the the contractual aggrememt that New Kent has made to the residents on preserving our beautiful county.

Thank you for your attention to this matter and for your commitment to protecting our community's heritage, safety, and natural resources.

Thank you-

Aidan B. Reider

From: grady272 <grady272@cox.net>
Sent: Saturday, March 14, 2026 10:09 AM
To: Patrick C. Silva; Planning Department
Subject: Bellingdon Farms Proposal

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Planning Commission Board Members:

I am writing as a long-time resident of New Kent County and as a neighbor to the Bellingdon Farm property. I want to express my concerns regarding the proposed request to allow a yurt campground at this current residence. This property is zone A-1, as are all other properties in close proximity to this location. While most property owners, including myself, may not utilize the A1 property designation as actual agriculture with true "farming" opportunities. Those with 5, 10, 15 acres have typically purchased their properties with acreage to enjoy their privacy, raise poultry, have horses, enjoy hunting, etc., with little expectation that your neighbor will want to build yurts and a bath house structure to start a campground.

The initial proposal asks for 4 yurts, bath house, pavillion and plans to be open only on weekends, but they do note they would plan to expand in the future. I have several concerns:

*__Impact on property values__: having neighboring property that is now zoned for business with transient visitors and concern for continued expansion will negatively affect property values and may affect resale time.

*__Impact on traffic__: Old Roxbury Road is a very narrow road in poor shape with several S-curves and no center line. Adding increased traffic with individuals not familiar with the area is a safety concern.

*__Impact on current neighbors' safety__: Having transient individuals stay overnight at a location could pose risk of trespassing onto others properties. There is also potential risk of unlawful activity to neighboring homes due to transient individuals.

***Impact on current neighbors' way of life**: Increased concern for transients on your property, concern for liability if an uninvited individual is accidentally injured on your property, concern for complaints from campground owners asking for restrictions on their neighbors. Neighboring properties will NOT be abiding by quiet time campground rules. Concerns that business owners will ask for restrictions on hunting, shooting, ATV riding, or other activities that property owners may engage in on their own properties because it is affecting their business.

***Impact on Environment (especially if campground expands in the future)**: Impact on those with wells, septic systems, risk for fires related to multiple campfires in wooded areas, etc.

I am very concerned about this campground development and the possible impacts. While it may be presented as only 4 yurts in wooded areas that can't be seen from the road, the effects can be detrimental to the neighbors and their way of life.

I am concerned about future plans of this campground and its expansion and what type of precedent this will set for other A-1 zoned properties. I am sure residents of Brickshire or Patriots Landing would not want a neighbor to start a business by renting out cabins in their yards to allow for overnight guests. This is the same type of request but on a grander scale. Allowing this campground would possibly benefit one, at the expense of many.

Please deny this request and protect the many taxpayers that this campground would affect.

I appreciate your attention to this matter.

Beverly Waltrip King

Aidan B. Reider

From: PATRICIA CANTER <pcanter@cox.net>
Sent: Saturday, March 14, 2026 8:23 PM
To: Planning Department; Patrick C. Silva
Subject: A-1 Camp group proposal

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I am writing regarding the proposed campground that we recently learned may be coming to our area. Although the initial plan is to begin with four yurts, my family has significant concerns and would like to express our thoughts.
We have been residents of this area for 32 years and purchased our land specifically for privacy and to create a safe haven for our family. As the world continues to change, the safety and security of local residents should remain a priority for everyone in our community.
For this reason, we are not comfortable with the proposal to establish a campground with yurts and bathroom facilities so close to our homes. We chose to live here because of the quiet, privacy, and sense of security it provides, and we are concerned that this development could negatively impact those qualities.
We respectfully ask the County to reconsider this proposal and to take into account the concerns of the long-term residents who have built their homes here with the expectation of maintaining a safe, private, and peaceful environment.

Thank you for your time and consideration

Patricia Canter
Sent from my iPhone

Patrick C. Silva

From: G S eudailey <gsb720@hotmail.com>
Sent: Monday, March 16, 2026 1:19 PM
To: Planning Department
Subject: Bellingdon Farms Proposal

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To Whom It May Concern:

I am writing with concerns about the proposed request for a yurt campground at Bellingdon Farms. I have lived in New Kent for almost 40 yrs close to that property. I am concerned about the impact something like this may have on property values in the area. They propose 4 yurts, a bath house and pavillion to start with and hope to expand as most businesses would. Would an expansion include concerts and activities? Would there be environmental issues with sewage and water? Even more traffic on winding country roads. For those of us living close by, do we really want transient individuals each weekend? I don't think this represents what an A-1 zoned property needs.

Please carefully consider denying the request. If approved this will most likely snowball into much more.

Thank you
Susan Eudailey

Patrick C. Silva

From: Lin Waltrip <odcc@yahoo.com>
Sent: Thursday, April 16, 2026 8:22 AM
To: Planning Department
Cc: Linwood Waltrip II
Subject: Proposed Yurt campground!

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Planning Commission Board Members:

I am writing as a long-time resident of New Kent County and as a neighbor to the Bellingdon Farm property. I want to express my concerns regarding the proposed request to allow a yurt campground at this current residence. This property is zoned A-1, as are all other properties in close proximity to this location. While most property owners, including myself, may not utilize the A1 property designation as actual agriculture with true "farming" opportunities, those with 5, 10, 15 acres have typically purchased their properties with acreage to enjoy their privacy, raise poultry, have horses, enjoy hunting, etc., with little expectation that your neighbor will want to build yurts and a bath house structure to start a campground.

The initial proposal asks for 4 yurts, bath house, pavillion and plans to be open only on weekends, but they do note they would plan to expand in the future. My concerns:

*Impact on property values: having neighboring property that is now zoned for business with transient visitors and concern for continued expansion will negatively affect property values and may affect resale time.

*Impact on traffic: Old Roxbury Road is a very narrow road in poor shape with several S-curves and no center line. Adding increased traffic with individuals not familiar with the area is a safety concern.

*Impact on current neighbors' safety: Having transient individuals stay overnight at a location could pose risk of trespassing onto others properties. There is also potential risk of unlawful activity to neighboring homes due to transient individuals.

*Impact on current neighbors' way of life: Increased concern for transients on your property, concern for liability if an uninvited individual is accidentally injured on your property, concern for complaints from campground owners asking for restrictions on their neighbors. Neighboring properties will NOT be abiding by quiet time campground rules. Concerns that business owners will ask for restrictions on hunting, shooting, ATV riding, or other activities that property owners may engage in on their own properties because it is affecting their business.

*Impact on Environment (especially if campground expands in the future): Impact on those with wells, septic systems, risk for fires related to multiple campfires in wooded areas, etc.

I am very concerned about this campground development and the possible impacts. While it may be presented as only 4 yurts in wooded areas that can't be seen from the road, the effects can be detrimental to the neighbors and their way of life.

I am concerned about future plans of this campground and its expansion and what type of precedent this will set for other A-1 zoned properties. I am sure residents of Brickshire or Patriots Landing would not want a neighbor to start a business by renting out cabins in their yards to allow for overnight guests. This is the same type of request but on a grander scale. Allowing this campground would possibly benefit one, at the expense of many.

Please deny this request and protect the many taxpayers that this campground would affect.

I appreciate your attention to this matter.

Linwood Waltrip

Yahoo Mail: Search, Organize, Conquer

Patrick C. Silva

From: J E <notanova72@gmail.com>
Sent: Friday, April 17, 2026 12:45 PM
To: Patrick C. Silva
Subject: Jason Ervin Bellingdon Hideaway CUP opposition

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I spoke with Patricia Townsend earlier today and she informed me to email you my opposition letter for the CUP of Bellingdon Hideaway at 7850 Old Roxbury Road. I'm new to this and I think it was obvious to her that I needed a little direction on how to proceed with making sure this can get distributed to all Planning Commisioners. If you need anything else just let me know.

This email is in response to the conditional use permit number CUP-02-26 for the property at 7850 Old Roxbury Road in Quinton, to be potentially known as Bellingdon Hideaway. My name is Jason Ervin and I live at 7774 Old Roxbury Road, directly adjacent to the Whitehead family and the proposed campground. There are multiple reasons that I oppose this conditional use permit, so I'll try to explain them as efficiently and effectively as possible

1) Campfire rings will be at each campsite, recessed in the woods. When our local fire department issues burn bans, because of unsafe weather conditions that could cause a forest fire, camp fires are immune to any ban, as they are claimed to be used for cooking. When I presented this concern to the Whiteheads, Katrina Whitehead's response was that their place would burn down first. I'm not sure that's a very responsible mindset to have when neighboring property owners bought and built their dream homes on this beautiful tract of land that is home to a 100 plus year old stand of amazing forestry. People always say that it's not what was meant by a comment. It is my belief they say exactly what they mean, they just didn't catch themself before saying it out loud. Planning Commission membersTammy Johnson and Gary Larochelle were physically present for this conversation on Monday April 13th 2026 between 6:00pm and 7:00pm

2) The proposal lists a nature hiking trail through the woods of the campground property, which crosses their stream footbridge, within feet of my property line. During the conversation with the Whiteheads on April 13, Katrina mentioned this walking trail had been removed from the campground amenities. I don't see any evidence of that, as it still shows on the application description. Planning Commission members Tammy Johnson and Gary Larochelle were present for that conversation. All adjacent properties are moderately hunted throughout the year. With all of those properties being only 300 to 400 feet wide in the area of the proposed campground. At which point is it ok for a campground business venture to supercede one of the very foundations of agricultural land, helping the farmers out by the curtailment of wildlife that damage their crops. This campground will make it impossible for neighbors to hunt wildlife

while campground guests are continously walking through and very likely ignoring no trespassing signs, creating a dangerous situation.

3) At the district 2 Town Hall meeting on Tuesday March 31st , this CUP was brought up and talked about. County Administrator Rodney Hathaway stated that he wouldn't want a campground next to his property. If those words don't speak volume, I'm not sure what will.

4) With the potential of up to 8 cars coming in and out of the driveway daily, the Whiteheads have stated that there are no plans of mitigating the gravel dust

Thank you for your attention to this matter, Jason Ervin.

Patrick C. Silva

From: J E <notanova72@gmail.com>
Sent: Monday, April 20, 2026 10:15 AM
To: Patrick C. Silva
Subject: Revision to my email sent on 4-17-26

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

This email is a revision to the first email I sent on April 17th 2026 in opposition of the conditional use permit number CUP-02-26 for the property at 7850 Old Roxbury Road in Quinton, to be potentially known as Bellingdon Hideaway. The Whiteheads have made several application revisions in the past week, making a revision of mine necessary. My name is Jason Ervin and I live at 7774 Old Roxbury Road, directly adjacent to the Whitehead family and the proposed campground. There are multiple reasons that I oppose this conditional use permit, so I'll try to explain them as efficiently and effectively as possible

1) New Kent County ordinance code Sec.98-873 subsection (d)-1 clearly states that a minimum of 20 acres is required for a campground. The Bellingdon Hideaway CUP land is comprised of 15 acres.

2) Campfire rings will be at each campsite, recessed in the woods. When our local fire department issues burn bans, because of unsafe weather conditions that could cause a forest fire, camp fires are immune to any ban, as they are claimed to be used for cooking. When I presented this concern to the Whiteheads, Katrina Whitehead's response was that their place would burn down first. I'm not sure that's a very responsible mindset to have when neighboring property owners bought and built their dream homes on this beautiful tract of land that is home to a 100 plus year old stand of amazing forestry. People always say that it's not what was meant by a comment. It is my belief they say exactly what they mean, they just didn't catch themself before saying it out loud. Planning Commission membersTammy Johnson and Gary Larochelle were physically present for this conversation on Monday April 13th 2026 between 6:00pm and 7:00pm

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4) At the district 2 Town Hall meeting on Tuesday March 31st , this CUP was brought up and talked about. County Administrator Rodney Hathaway stated that he wouldn't want a campground next to his property. If those words don't speak volume, I'm not sure what will.

5) With the potential of up to 8 cars coming in and out of the driveway daily, the Whiteheads have stated that there are no plans of mitigating the gravel dust

Thank you for your attention to this matter, Jason Ervin.

NEW KENT COUNTY
Mailing of Notices

Applicants Name: JASON AND KATRINA WHITEHEAD
Application Number: CUP-02-2026

STATE OF VIRGINIA
COUNTY OF NEW KENT, to wit

(I/We) Patrick Silva, Principal Planner of the New Kent County Planning Division, do make oath that notices as required by Section 15.2-2204 of the Code of Virginia, 1950, as amended, were mailed on the 29th day of April 2026, by first class mail, postage prepaid, to the persons whose names and addresses appear below.

Patrick C. Silva
Signed

Subscribed and sworn to before me this 29th day of April, 20 26.

AIDAN REIDER
NOTARY PUBLIC
REG. #00349755
MY COMMISSION EXPIRES
07/31/29
COMMONWEALTH OF VIRGINIA

Notary Public

My commission expires: 07/31/29

TM #'s	Name	Address	City, State, Zip Code
20-18-3	FRANCESCHI PAMELA P	7934 OLD ROXBURY RD	QUINTON, VA 23141
20-18-5	TERRY JAMES S & CONNIE L	3500 NEW KENT HWY	QUINTON, VA 23141
20-18-1	ERVIN JASON S	7774 OLD ROXBURY RD	QUINTON, VA 23141
20-72B, 20-72C	WADDELL JEREMY	7731 OLD ROXBURY RD	QUINTON, VA 23141
20-72	WADDELL JEREMY C and LIFE ESTATE WADDELL JAMES R	7839 OLD ROXBURY RD	QUINTON, VA 23124

§ 15.2-2204. Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments.

A. Plans or ordinances, or amendments thereof, recommended or adopted under the powers conferred by this chapter need not be advertised in full, but may be advertised by reference. Every such advertisement shall contain a descriptive summary of the proposed action and a reference to the place or places within the locality where copies of the proposed plans, ordinances or amendments may be examined.

The local planning commission shall not recommend nor the governing body adopt any plan, ordinance or amendment thereof until notice of intention to do so has been published once a week for two successive weeks in some newspaper published or having general circulation in the locality; however, the notice for both the local planning commission and the governing body may be published concurrently. The notice shall specify the time and place of hearing at which persons affected may appear and present their views, not less than five days nor more than 21 days after the second advertisement appears in such newspaper. The local planning commission and governing body may hold a joint public hearing after public notice as set forth hereinabove. If a joint hearing is held, then public notice as set forth above need be given only by the governing body. The term "two successive weeks" as used in this paragraph shall mean that such notice shall be published at least twice in such newspaper with not less than six days elapsing between the first and second publication. After enactment of any plan, ordinance or amendment, further publication thereof shall not be required.

B. When a proposed amendment of the zoning ordinance involves a change in the zoning map classification of 25 or fewer parcels of land, then, in addition to the advertising as required by subsection A, written notice shall be given by the local planning commission, or its representative, at least five days before the hearing to the owner or owners, their agent or the occupant, of each parcel involved; to the owners, their agent or the occupant, of all abutting property and property immediately across the street or road from the property affected, including those parcels which lie in other localities of the Commonwealth; and, if any portion of the affected property is within a planned unit development, then to such incorporated property owner's associations within the planned unit development that have members owning property located within 2,000 feet of the affected property as may be required by the commission or its agent. However, when a proposed amendment to the zoning ordinance involves a tract of land not less than 500 acres owned by the Commonwealth or by the federal government, and when the proposed change affects only a portion of the larger tract, notice need be given only to the owners of those properties that are adjacent to the affected area of the larger tract. Notice sent by registered or certified mail to the last known address of such owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall be deemed adequate compliance with this requirement. If the hearing is continued, notice shall be remailed. Costs of any notice required under this chapter shall be taxed to the applicant.

When a proposed amendment of the zoning ordinance involves a change in the zoning map classification of more than 25 parcels of land, or a change to the applicable zoning ordinance text regulations that decreases the allowed dwelling unit density of any parcel of land, then, in addition to the advertising as required by subsection A, written notice shall be given by the local planning commission, or its representative, at least five days before the hearing to the owner, owners, or their agent of each parcel of land involved, provided, however, that written notice of such changes to zoning ordinance text regulations shall not have to be mailed to the owner, owners, or their agent of lots shown on a subdivision plat approved and recorded pursuant to the provisions of Article 6 (§ 15.2-2240 et seq.) where such lots are less than 11,500 square feet. One notice sent by first class mail to the last known address of such owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall be deemed adequate compliance with this requirement, provided that a representative of the local commission shall make affidavit that such mailings have been made and file such affidavit with the papers in the case. Nothing in this subsection shall be construed as to invalidate any subsequently adopted amendment or ordinance because of the inadvertent failure by the representative of the local commission to give written notice to the owner, owners or their agent of any parcel involved.

The governing body may provide that, in the case of a condominium or a cooperative, the written notice may be mailed to the unit owners' association or proprietary lessees' association, respectively, in lieu of each individual unit owner.

Whenever the notices required hereby are sent by an agency, department or division of the local governing body, or their representative, such notices may be sent by first class mail; however, a

representative of such agency, department or division shall make affidavit that such mailings have been made and file such affidavit with the papers in the case.
A party's actual notice of, or active participation in, the proceedings for which the written notice provided by this section is required shall waive the right of that party to challenge the validity of the proceeding due to failure of the party to receive the written notice required by this section.
C. When a proposed comprehensive plan or amendment thereto; a proposed change in zoning map classification; or an application for special exception for a change in use or to increase by greater than 50 percent of the bulk or height of an existing or proposed building, but not including renewals of previously approved special exceptions, involves any parcel of land located within one-half mile of a boundary of an adjoining locality of the Commonwealth, then, in addition to the advertising and written notification as required by this section, written notice shall also be given by the local commission, or its representative, at least 10 days before the hearing to the chief administrative officer, or his designee, of such adjoining locality.
D. When (i) a proposed comprehensive plan or amendment thereto, (ii) a proposed change in zoning map classification, or (iii) an application for special exception for a change in use involves any parcel of land located within 3,000 feet of a boundary of a military base, military installation, military airport, excluding armories operated by the Virginia National Guard, or licensed public-use airport then, in addition to the advertising and written notification as required by this section, written notice shall also be given by the local commission, or its representative, at least 30 days before the hearing to the commander of the military base, military installation, military airport, or owner of such public-use airport, and the notice shall advise the military commander or owner of such public-use airport of the opportunity to submit comments or recommendations.
E. The adoption or amendment prior to July 1, 1996, of any plan or ordinance under the authority of prior acts shall not be declared invalid by reason of a failure to advertise or give notice as may be required by such act or by this chapter, provided a public hearing was conducted by the governing body prior to such adoption or amendment. Every action contesting a decision of a locality based on a failure to advertise or give notice as may be required by this chapter shall be filed within 30 days of such decision with the circuit court having jurisdiction of the land affected by the decision. However, any litigation pending prior to July 1, 1996, shall not be affected by the 1996 amendment to this section.
F. Notwithstanding any contrary provision of law, general or special, the City of Richmond may cause such notice to be published in any newspaper of general circulation in the city.
G. When a proposed comprehensive plan or amendment of an existing plan designates or alters previously designated corridors or routes for electric transmission lines of 150 kilovolts or more, written notice shall also be given by the local planning commission, or its representative, at least 10 days before the hearing to each electric utility with a certificated service territory that includes all or any part of such designated electric transmission corridors or routes.
H. When any applicant requesting a written order, requirement, decision, or determination from the zoning administrator, other administrative officer, or a board of zoning appeals that is subject to the appeal provisions contained in § 15.2-2311 or 15.2-2314, is not the owner or the agent of the owner of the real property subject to the written order, requirement, decision or determination, written notice shall be given to the owner of the property within 10 days of the receipt of such request. Such written notice shall be given by the zoning administrator or other administrative officer or, at the direction of the administrator or officer, the requesting applicant shall be required to give the owner such notice and to provide satisfactory evidence to the zoning administrator or other administrative officer that the notice has been given. Written notice mailed to the owner at the last known address of the owner as shown on the current real estate tax assessment books or current real estate tax assessment records shall satisfy the notice requirements of this subsection.
This subsection shall not apply to inquiries from the governing body, planning commission, or employees of the locality made in the normal course of business.
Code 1950, § 15-961.4; 1962, c. 407, § 15.1-431; 1964, c. 632; 1968, cc. 354, 714; 1973, cc. 117, 334; 1974, cc. 100, 570; 1975, c. 641; 1976, c. 642; 1977, c. 65; 1982, c. 291; 1990, c. 61; 1992, cc. 353, 757;

1993, cc. 128, 734; 1994, c. 774; 1995, c. 178; 1996, cc. 613, 667; 1997, c. 587; 2001, c. 406; 2002, c. 634; 2004, cc. 539, 799; 2005, c. 514; 2007, cc. 761, 813; 2011, c. 457; 2012, c. 548; 2013, cc. 149, 213.

PLANNING COMMISSION
COUNTY OF NEW KENT
VIRGINIA

PC-05-26

At the regular meeting of the Planning Commission of the County of New Kent, in the Boardroom of the Administration Building in New Kent, Virginia, on the 20th day of April 2026:

Present:	Vote:
Milton Hathaway	Aye
Patricia Townsend	Aye
Curtisa Thomas	Aye
Gary Larochelle	Aye
Dr. Joanne Schmit	Aye
Joseph Davis	Aye
Jacob Dombroski	Aye
V. Marc Bennett	Aye
Tammy Johnson	Aye
John Moyer	**Absent**
Laura Rose	Aye

Motion was made by Joseph Davis, which carried 10:0:1, to adopt the following resolution:

A RESOLUTION TO RECOMMEND APPROVAL OF CONDITIONAL USE PERMIT APPLICATION CUP-02-26 TO PERMIT THE PROPOSED *CAMPGROUND* USE AS A HOME OCCUPATION AT 7850 OLD ROXBURY ROAD (TAX MAP #20-18-2 AND GPIN K08-2240-2572).

WHEREAS, **Katrina & Jason Whitehead** (the "Applicants" and the "Property Owners") has submitted a "Conditional Use Permit Application" dated December 23, 2025; and

WHEREAS, said application requests a Conditional Use Permit in order to operate a *Campground* use (as defined by the New Kent County Zoning Ordinance) as a home occupation at **7850 Old Roxbury Road**, a parcel further identified on the New Kent County digital map as GPIN K08-2240-2572 and Tax Map Parcel #20-18-2 (the "Property"); and

WHEREAS, subsequent to receiving a complete application and within the timeframes established by Code, the Planning Commission scheduled and conducted a formal and duly advertised public hearing, carefully considering the public comment received; and

WHEREAS, the Commission finds that adding conditions to this conditional use permit is appropriate to address, protect, and promote public convenience, necessity, general welfare, and good zoning practices in the County and the health, safety, and general welfare of the citizens in the County; and

NOW THEREFORE, BE IT RESOLVED that on this, the 20th day of April 2026, by the New Kent County Planning Commission, that Conditional Use Permit Application CUP-02-26, submitted by Katrina & Jason Whitehead is recommended for approval subject to the following conditions:

1. A site plan is required for all new construction or expansion of the use and associated facilities.

2. No structure, campsite, parking area or any other temporary or permanent improvement associated with the proposed use will be located closer than 35 feet to any residentially classified property line and must be screened from view from adjacent residentially classified properties by landscaping, fencing, or a combination thereof.

3. With the exception of this Conditional Use Permit, no county-issued permit must be granted until the applicant has furnished evidence that the proposed development meets all applicable state and local health requirements. All required permits must be maintained for continued operation of the campground.

4. No one other than the owner or manager of the property may reside at the site for a period exceeding three consecutive months or a total of 180 days per year.

5. The applicant must provide a minimum of 8 off-street parking spaces for use by campground customers at all times.

6. Trash and garbage must be stored inside or in sealed containers that do not allow odors to escape or invasion by animals. No trash and debris will be allowed to accumulate outside of those containers. Outdoor trash receptacles will be screened to the satisfaction of County Planning staff.

7. No outdoor lighting fixture will be installed, aimed, or directed to produce light or glare that spills over into neighboring properties or the public right-of-way that exceeds 0.5-foot candles within two feet of the property line of the light source.

8. The gross density of the campground must not exceed four camping sites per acre. Each campsite must be a minimum of 40 feet in width and 3,600 square feet in area. The total number of campsites must not exceed four.

9. Outdoor speaker systems must be directed away from property lines and must not unreasonably interfere with use and occupancy of adjacent properties.

10. The site, use, and facilities will be operated and maintained in a neat and orderly manner, free from junk, inoperable equipment, trash, or debris. Trash and garbage must be disposed of properly in appropriate containers and removed at least weekly from the site in an approved manner. Buildings must be maintained in a sound condition, in good repair and appearance. Weeds must be cut as frequently as necessary to maintain a neat and orderly appearance. Weeds and grass must be cut at least four times a year.

11. Any on-site food preparation undertaken by the operator of the use must meet applicable Health Department requirements.

12. The driveway used to access the site and parking area must be surfaced with all-weather surface, in a condition passable to emergency vehicles at all times, and maintained by the property owner at their expense.

13. With a minimum of one week's advanced notice to the use operator, County Staff will have the right to enter the premises to determine whether the use complies with all conditions of approval associated with this Conditional Use Permit.

14. The applicant must post signage, or similar indicators, at their property lines to the satisfaction of County staff with the intent of ensuring guests do not intrude upon adjacent properties.

15. Prior to commencing operations, the applicant must arrange an inspection of the campsite layouts by the Fire Marshall to ensure compliance with applicable Virginia Statewide Fire Prevention Code requirements.

Attested:

Van "Marc" Bennett
Chair, New Kent County Planning Commission

BOARD OF SUPERVISORS
COUNTY OF NEW KENT
VIRGINIA

R-19-26

At the regular meeting of the Board of Supervisors of the County of New Kent, in the Boardroom of the Administration Building in New Kent, Virginia, on the 11th day of May 2026:

Present:	Vote:
Ron Stiers	
Jordan T. Stewart	
John P. Moyer	
Amy M. Pearson	
Thomas W. Evelyn	

Motion was made by _____, which carried _____, to adopt the following resolution:

A RESOLUTION TO APPROVE CONDITIONAL USE PERMIT APPLICATION CUP-02-26 TO PERMIT THE PROPOSED *CAMPGROUND* USE AS A HOME OCCUPATION AT 7850 OLD ROXBURY ROAD (TAX MAP #20-18-2 AND GPIN K08-2240-2572).

WHEREAS, **Katrina & Jason Whitehead** (the "Applicants" and the "Property Owners") has submitted a "Conditional Use Permit Application" dated December 23, 2025; and

WHEREAS, said application requests a Conditional Use Permit in order to operate a *Campground* use (as defined by the New Kent County Zoning Ordinance) as a home occupation at **7850 Old Roxbury Road**, a parcel further identified on the New Kent County digital map as GPIN K08-2240-2572 and Tax Map Parcel #20-18-2 (the "Property"); and

WHEREAS, said application was considered by the New Kent County Planning Commission (the "Planning Commission") in accordance with applicable procedures at a formal and duly advertised public hearing on April 20, 2026, where they carefully considered the public comment received and voted 10:0:1 to forward a favorable recommendation of approval to the Board of Supervisors; and

WHEREAS, within the timeframe established by the Code of Virginia and New Kent County code, the Board of Supervisors scheduled and conducted a formal and duly advertised public hearing on May 11, 2026, and carefully considered the comments received, the application and conditions; and

WHEREAS, the Board of Supervisors has evaluated the application based on the current zoning of the parcel, which is A-1/Agricultural, the standards set forth in the Conditional Use Permit Provisions of the Zoning Ordinance (Article XIX, § 98-741 et seq.), and the proposed conditions in the staff memo; and

NOW THEREFORE, BE IT RESOLVED that on this, the 11th day of May 2026, by the New Kent County Board of Supervisors, that Conditional Use Permit Application CUP-02-26 submitted by Katrina and Jason Whitehead be, and it hereby is, **APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS**:

1. A site plan is required for all new construction or expansion of the use and associated facilities.

2. No structure, campsite, parking area or any other temporary or permanent improvement associated with the proposed use will be located closer than 35 feet to any residentially classified property line and must be screened from view from adjacent residentially classified properties by landscaping, fencing, or a combination thereof.

3. With the exception of this Conditional Use Permit, no county-issued permit must be granted until the applicant has furnished evidence that the proposed development meets all applicable state and local health requirements. All required permits must be maintained for continued operation of the campground.

4. No one other than the owner or manager of the property may reside at the site for a period exceeding three consecutive months or a total of 180 days per year.

5. The applicant must provide a minimum of 8 off-street parking spaces for use by campground customers at all times.

6. Trash and garbage must be stored inside or in sealed containers that do not allow odors to escape or invasion by animals. No trash and debris will be allowed to accumulate outside of those containers. Outdoor trash receptacles will be screened to the satisfaction of County Planning staff.

7. No outdoor lighting fixture will be installed, aimed, or directed to produce light or glare that spills over into neighboring properties or the public right-of-way that exceeds 0.5-foot candles within two feet of the property line of the light source.

8. The gross density of the campground must not exceed four camping sites per acre. Each campsite must be a minimum of 40 feet in width and 3,600 square feet in area. The total number of campsites must not exceed four.

9. Outdoor speaker systems must be directed away from property lines and must not unreasonably interfere with use and occupancy of adjacent properties.

10. The site, use, and facilities will be operated and maintained in a neat and orderly manner, free from junk, inoperable equipment, trash, or debris. Trash and garbage must be disposed of properly in appropriate containers and removed at least weekly from the site in an approved manner. Buildings must be maintained in a sound condition, in good repair and appearance. Weeds must be cut as frequently as necessary to maintain a neat and orderly appearance. Weeds and grass must be cut at least four times a year.

11. Any on-site food preparation undertaken by the operator of the use must meet applicable Health Department requirements.

12. The driveway used to access the site and parking area must be surfaced with all-weather surface, in a condition passable to emergency vehicles at all times, and maintained by the property owner at their expense.

13. With a minimum of one week's advanced notice to the use operator, County Staff will have the right to enter the premises to determine whether the use complies with all conditions of approval associated with this Conditional Use Permit.

14. The applicant must post signage, or similar indicators, at their property lines to the satisfaction of County staff with the intent of ensuring guests do not intrude upon adjacent properties.

15. Prior to commencing operations, the applicant must arrange an inspection of the campsite layouts by the Fire Marshall to ensure compliance with applicable Virginia Statewide Fire Prevention Code requirements.

BE IT FURTHER RESOLVED, that the County Administrator be, and he hereby, directed to have fully executed copy of this Resolution recorded upon the Land Records of the County in the office of the Clerk of the Circuit Court.

Attest:

_____	_____
Rodney A. Hathaway	Ron Stiers
County Administrator	Chairman

COMMONWEALTH OF VIRGINIA

The foregoing instrument was acknowledged before me this ____ day of _____, 2026 by Rodney A. Hathaway, County Administrator and Clerk of the New Kent Board of Supervisors.

My Commission Expires: 12/31/2026	_____
My Commission Number: 315272	Notary

COUNTY OF NEW KENT
COMMONWEALTH OF VIRGINIA

The foregoing instrument was acknowledged before me this ____ day of _____, 2026 by Ron Stiers, Chairman of the New Kent Board of Supervisors.

My Commission Expires: 12/31/2026	_____
My Commission Number: 315272	Notary

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 Public Hearings

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	No action is requested at this time. Adoption will be scheduled for the May 26, 2026 work session.
Subject	**PUBLIC HEARING - Proposed FY27 New Kent County General Government Budget**
Time Needed:	
Person Appearing:	County Administrator Rodney Hathaway
Request prepared by:	Wanda Watkins, Deputy Board Clerk
Telephone:	
Copy provided to:	

ATTACHMENT(S):

Proposed FY27 General Government Budget.pdf

NOTICE OF PUBLIC HEARING
COUNTY OF NEW KENT
PROPOSED BUDGET - GENERAL GOVERNMENT
FOR THE FISCAL YEAR ENDING JUNE 30, 2027

Pursuant to Section 15.2-2506, Code of Virginia, 1950, as amended, the Board of Supervisors of New Kent County, Virginia will hold a Public Hearing on Monday, May 11, 2026 at 6:30 P.M. or as soon thereafter as possible, in the Boardroom of the Administration Building located at 12007 Courthouse Circle, New Kent, Virginia for the purpose of the public to comment on the budget for the fiscal year July 1, 2026 to June 30, 2027.

The following is a synopsis of the proposed budget.

The following is a synopsis of the proposed budget.

GENERAL FUND:	**ADOPTED REVENUES FY'26**	**ADOPTED REVENUES FY'27**
General Property Taxes	$ 46,127,141	$ 51,681,740
Other Local Taxes	10,235,981	10,651,743
Permits, Fees and Licenses	1,224,488	892,960
Fines and Forfeitures	227,000	242,000
Revenue from Use of Money & Property	1,787,000	2,162,000
Charges for Services	589,850	568,700
Miscellaneous Revenue	32,500	30,000
Recovered Costs	751,377	835,000
Revenue from Commonwealth	5,279,666	5,280,951
Revenue from the Federal Government	68,343	49,939
Use of Fund Balance	-	25,000
SOCIAL SERVICES	1,707,609.00	1,659,038.00
CAPITAL PROJECTS (Includes School Construction Fund):	1,750,000.00	136,017,951.00
Use of Fund Balance	11,038,596.00	7,422,038.00
CENTRAL VA TRANSPORTATION AUTHORITY	5,864,389.00	2,450,000.00
COLONIAL DOWNS	16,156,147.00	8,520,000.00
Use of Fund Balance	-	13,647,000.00
COMPUTER REPLACEMENT	-	-
HUMAN SERVICES	496,284.00	651,050.00
E-911 WIRELESS	98,096.00	85,616.00
DEBT SERVICE - Fund Balance		
AIRPORT	1,343,741.00	570,250.00
SCHOOL FUND REVENUES:		
Miscellaneous	192,500	192,500
Commonwealth of Virginia	27,902,071	30,131,548
Federal	2,539,964	2,496,837
School Nutrition Fund	1,130,593	1,164,310
GRAND TOTAL REVENUES	**$ 136,543,336**	**$ 277,428,171**

GENERAL FUND:	**ADOPTED EXPENDITURES FY'26**	**PROPOSED EXPENDITURES FY'27**
General Government Administration	$ 6,601,897	$ 7,044,922
Judicial Administration	2,907,717	2,998,010
Public Safety	20,401,195	22,258,811
Public Works	2,948,440	3,183,357
Health & Welfare	654,814	626,191
Education - Excluding School Board	-	-
Parks, Cultural & Recreation	1,280,004	1,267,898
Community Development	1,406,059	1,411,934
Environmental Management	502,857	512,160
Reserve for Contingency	300,000	1,067,020
Non-Departmental	3,350	3,350
SOCIAL SERVICES	2,369,942	2,411,799
CAPITAL PROJECTS	22,668,360	151,855,198
CENTRAL VA TRANSPORTATION AUTHORITY	504,522	2,100,000
COLONIAL DOWNS	6,196,739	-
HUMAN SERVICES	1,004,799	1,293,043
E-911 WIRELESS	98,096	85,616
DEBT SERVICE	11,044,436	21,929,642
AIRPORT	2,288,213	683,257
COMPUTER REPLACEMENT	293,600	212,600
SCHOOL FUND EXPENDITURES:		
General Operating Fund	49,036,526	52,468,218
Textbook Fund	314,379	314,500
School Nutrition Fund	2,200,382	2,063,808
Grant Fund	1,517,009	1,636,837
	$ 136,543,336	**$ 277,428,171**

In accordance with the requirements of Section 58.1-3604 (B), of the Code of Virginia, 1950, as amended, the Commissioner of Revenue of New Kent County, Virginia, has requested the undersigned to publish the following information: The total assessed value of all real property owned by tax-exempt organizations in New Kent County, Virginia, as such organizations are described in Sections 58.1-3607, 58.1-3608, and Articles 3, 4 and 5 of Chapter 36 of Title 58.1 of the Code of Virginia, 1950, as amended, is approximately $869,569,361. This results in a total real estate tax revenue reduction of $4,695,674.55 at the current $0.54 lowered (equalized) tax rate and $5,130,459,23 at the $0.59 proposed tax rate.

All interested persons may appear and present their views at the above time and place. If a member of the public cannot attend, comments may be submitted by mail to PO Box 150, New Kent, VA 23124; by fax to (804) 966-9370; or by email to bos@newkent-va.us. Comments received by 12 noon on the day of the hearing will be distributed to Board members and made a part of the public record. A complete copy of the full text of the proposed budget is on file and may be viewed from 8:00-4:30, Monday through Friday, in the Office of the County Administrator located at 12007 Courthouse Circle, New Kent, VA 23124. Anyone needing assistance or accommodation under the provisions of the Americans with Disabilities Act should call the County Administrator's Office at (804) 966-9687. The budget will be available on the County's Finance Department website at https://www.newkent-va.us/267/Financial-Services.

BY ORDER OF THE NEW KENT COUNTY BOARD OF SUPERVISORS
RODNEY A. HATHAWAY, CLERK OF THE BOARD

PROOF DO NOT REPRODUCE

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 — Public Hearings

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	No action is requested at this time. Adoption will be scheduled for the May 26, 2026 work session.
Subject	**PUBLIC HEARING - Proposed FY27 Public Utility Budget**
Time Needed:	
Person Appearing:	County Administrator Rodney Hathaway
Request prepared by:	Wanda Watkins, Deputy Board Clerk
Telephone:	
Copy provided to:	

ATTACHMENT(S):

Proposed FY27 PU Budget.pdf

NOTICE OF PUBLIC HEARING

COUNTY OF NEW KENT

PROPOSED BUDGET – PUBLIC UTILITY

FOR THE FISCAL YEAR ENDING JUNE 30, 2027

Pursuant to Section 15.2-2506, Code of Virginia, 1950, as amended, the Board of Supervisors of New Kent County, Virginia will hold a Public Hearing on Monday, May 11, 2026 at 6:30 p.m. or as soon thereafter as possible, in the Boardroom of the Administration Building, located at 12007 Courthouse Circle, New Kent, Virginia for the purpose of the public to comment on the Public Utility budget for the July 1, 2026 to June 30, 2027 fiscal year.

The following is a synopsis of the proposed budget.

	Adopted Revenues FY'26	Proposed Revenues FY'27
COUNTY WATER/SEWER SYSTEM		
Investment Interest	$ 100,000	$ 100,000
Fund Balance Forward	-	-
Water Usage Fees	4,398,960	3,968,190
Parham Landing Water	238,074	249,526
Parham Landing Sewer	460,985	502,610
Sewer Usage Fees	2,765,000	2,831,500
Connection/Availability Fees	1,287,430	1,458,000
Plan/Construction Review Fees	185,250	470,250
Debt Proceeds	752,944	-
TOTAL COUNTY WATER/SEWER	$ 10,188,643	$ 9,580,076
BOTTOMS BRIDGE SERVICE DISTRICT		
Ad Valorem	$ -	$ -
Water Connection Fees	-	-
Sewer Connection Fees	-	-
TOTAL BOTTOMS BRIDGE SERVICE	$ -	$ -
TOTAL – WATER/SEWER & BOTTOMS BRIDGE SERVICE	$ 10,188,643	9,580,076

COUNTY WATER/SEWER SYSTEM	Expenditures FY'26	Expenditures FY'27
Administration	$ 1,010,778	$ 930,769
Water	1,838,122	1,856,933
Parham Landing Water	280,837	261,010
Parham Landing Sewer	2,299,929	2,698,345
Sewer	1,007,204	895,966
Debt Service	788,872	1,462,738
Reserve for Contingency	-	300,000
Capital Projects	2,010,000	225,000
TOTAL COUNTY WATER/SEWER	$ 9,235,742	$ 8,630,761
BOTTOMS BRIDGE SERVICE DISTRICT		
Debt Service	$ 952,901	$ 949,315
TOTAL BOTTOMS BRIDGE SERVICE	$ 952,901	$ 949,315
TOTAL – WATER/SEWER & BOTTOMS BRIDGE SERVICE	$ 10,188,643	$ 9,580,076

All interested persons may appear and present their views at the above time and place. If a member of the public cannot attend, comments may be submitted by mail to P O Box 150, New Kent, VA 23124; by fax to (804) 966-9370; or by email to bos@newkent-va.us. Comments received by 12 noon on the day of the hearing will be distributed to Board members and made a part of the public record. A complete copy of the full text of the proposed budget is on file and may be reviewed from 8:00 am to 4:30 pm, Monday through Friday, in the Office of the County Administrator located at 12007 Courthouse Circle, New Kent, VA 23124. Anyone needing assistance or accommodation under the provisions of the Americans with Disabilities Act should call the County Administrator's Office at (804) 966-9687. The budget is also available on the County's Finance Department website at https://www.newkent-va.us/267/Financial-Services.

BY THE ORDER OF THE NEW 171 INTY

BOARD OF SUPERVISORS

RODNEY A. HATHAWAY, CLERK OF THE BOARD

PROOF DO NOT REPRODUCE

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 Appointments

Subject	Appointments - Delegated by District		
Time Needed:		Person Appearing:	
Request prepared by:	Wanda Watkins, Deputy Board Clerk	Telephone:	
Copy provided to:			

ATTACHMENT(S):

051126 Appt Motions by District.pdf

PROPOSED MOTIONS:

DISTRICT ONE APPOINTMENTS

I move to appoint _____ as a District One representative to the Housing Advisory Committee. (This seat was held by Shana Abdus. Ms. Abdus is now serving on this committee as the Department of Social Services representative.)

I move to appoint _____ as District One representative to the Purchase of Development Rights Committee to serve a three-year term beginning July 1, 2026 and ending June 30, 2029. (This seat is held by Daniel Williams and his term will expire on June 30, 2026.)

PROPOSED MOTIONS:

DISTRICT TWO APPOINTMENTS

I move to appoint _____ as a District Two representative to the Social Services Advisory Board to serve a four-year term beginning July 1, 2026 and ending June 30, 2030. (This seat is held by Danny Green and his term will expire on June 30, 2026.)

PROPOSED MOTIONS:

DISTRICT THREE APPOINTMENTS

I move to appoint _____ as District Three representative to the Purchase of Development Rights Committee to serve a three-year term beginning July 1, 2026 and ending June 30, 2029. (This seat is held by Chris Goebel and his term will expire on June 30, 2026.)

PROPOSED MOTIONS:

DISTRICT FOUR APPOINTMENTS

I move to appoint _____ as a District Four representative to the Transportation Safety Commission to complete a four-year term ending December 31, 2026. *(This seat was held by Kenneth Hislop who has resigned.)*

PROPOSED MOTIONS:

DISTRICT FIVE APPOINTMENTS

I move to appoint _____ as District Five representative to the Seniors' Volunteer Hall of Fame Selection Committee to complete a two-year term ending December 31, 2026. *(This is a new position created by the adoption of Resolution R-02-25 R1 on January 13, 2025.)*

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 Appointments

Subject	Appointments - Not Delegated by District		
Time Needed:		Person Appearing:	
Request prepared by:	Wanda Watkins, Deputy Board Clerk	Telephone:	
Copy provided to:			

ATTACHMENT(S):

051126 Appt Motions NOT by District.pdf

PROPOSED MOTIONS:

Boards and Commissions not Delegated by District

I move to appoint _____ as an at large representative to the Board of Building Code Appeals/Board of Fire Prevention Code Appeals to serve a four-year term beginning January 1, 2025 and ending December 31, 2028. *(The term of David Hurst expired December 31, 2024.) (This appointment should be made by the District 5 BOS Member.)*

I move to appoint _____ as an alternate member of the Board of Building Code Appeals/Board of Fire Prevention Code Appeals to serve a four-year term beginning January 1, 2026 and ending December 31, 2029. *(This position has been vacant since 2013.)*

I move to appoint _____ as an at large representative to the Clean County Committee to serve a four-year term beginning January 1, 2026 and ending December 31, 2029. *(The term of Nancy Nolan expired on December 31, 2025. Ms. Nolan no longer wishes to serve.)*

I move to appoint _____ as an at large representative to the Farms of New Kent Community Development Authority Board to serve a four-year term beginning January 1, 2026 and ending December 31, 2029. (The term of Ronald Jordan expired on December 31, 2025.) *(This appointment should be made by the District 5 BOS Member.)*

I move to appoint _____ as an at large representative to the Purchase of Development Rights Committee to complete a three-year term beginning July 1, 2023 and ending June 30, 2026. *(The term of Robert Gray expired June 30, 2023. Mr. Gray was appointed as the District 2 representative on January 10, 2024 and is not eligible to serve in this seat.)*

I move to appoint _____ as an at large representative to the Purchase of Development Rights Committee to serve a three-year term beginning July 1, 2025 and ending June 30, 2028. *(The term of William J. Wallace, III expired June 30, 2025.)*

PLEASE NOTE – The following 6 appointments are for the Youth Community Service Committee. The term is one year and **your appointees DO NOT have to reside within your district**. Please note, one adult member position is also open.

I move to appoint _____ as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026. *(The term of Chesney Naggy expired on December 31, 2025 and she does not wish to be reappointed.) (This appointment should be made by the District 1 BOS Member.)*

I move to appoint _____ as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2025.) *(This appointment should be made by the District 2 BOS Member.)*

I move to appoint _____ as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2025.) *(This appointment should be made by the District 2 BOS Member.)*

I move to appoint _____ as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026. *(The term of Will Cowles expired on December 31, 2025 and he does not wish to be reappointed.) (This appointment should be made by the District 5 BOS Member.)*

I move to appoint _____ as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026. *(The term of Kiptyn Naggy expired on December 31, 2025 and he does not wish to be reappointed. (This appointment should be made by the District 5 BOS Member.)*

I move to appoint _____ as a youth member of the New Kent County Youth Community Service Committee to serve a one-year term ending December 31, 2026. *(The term of Caroline Bandy expired December 31, 2024 and she does not wish to be reappointed. This appointment should be made by the District 5 BOS Member.)*

I move to appoint _____ as an adult member of the New Kent County Youth Community Service Committee to complete a three-year term beginning January 1, 2024 and ending December 31, 2026. *(The term of Tonnie Swartout expired December 31, 2023.)*

I move to appoint _____ as an adult member of the New Kent County Youth Community Service Committee to complete a three-year term beginning ending December 31, 2026. *(This seat was held by Holly Naggy who has resigned.)*

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 Appointments

Subject	Appointments - Regional Boards and Commissions		
Time Needed:		Person Appearing:	
Request prepared by:	Wanda Watkins, Deputy Board Clerk	Telephone:	
Copy provided to:			

ATTACHMENT(S):

051126 Appt Motions Regional.pdf

Regional Boards and Commissions

I move to appoint _____ as District Two representative to the Heritage Library Board of Trustees to complete a four-year term ending June 30, 2029. *(This seat was held by Deanna Pollard who has resigned.) (This appointment should be made by the District 2 BOS Member.)*

I move to appoint _____ as District Three representative to the Heritage Library Board of Trustees to serve a four-year term beginning July 1, 2026 and ending June 30, 2030. *(This seat is held by Lelia McKee* and her term will expire on June 30, 2026. Ms.McKee will be completing her second four-year term and is not eligible for reappointment.) *(This appointment should be made by the District 3 BOS Member.)*

I move to appoint _____ as District Four representative to the Heritage Library Board of Trustees to serve a four-year term beginning July 1, 2026 and ending June 30, 2030. *(This seat is held by Jerene Beyer* and her term will expire on June 30, 2026. Ms. Beyer is eligible for reappointment.) *(This appointment should be made by the District 4 BOS Member.)*

I move to appoint **Rodney Hathaway** as New Kent's representative to the Middle Peninsula Juvenile Detention Commission to serve a four-year term beginning July 1, 2026 and ending June 30, 2030. *(This seat is currently held by Rodney Hathaway and he would like to be reappointed.)*

I move to appoint _____ as New Kent's representative to the Rappahannock Community College Board to serve a four-year term beginning July 1, 2026 and ending June 30, 2030. *(This seat is currently held by Debbie Richards.)*

I move to appoint _____ as New Kent's alternate representative to the Richmond Regional Transportation Planning Organization's Citizen Transportation Advisory Committee to serve a four-year term beginning January 1, 2026 and ending December 31, 2029. *(This seat was previously held by John P. Moyer prior to being elected as District Two Supervisor.)*

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST

(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO THE MEETING)

Meeting Date: 05/11/2026 — Adjournment

Motion: "Mr. Chairman, I move to (not required for Consent agenda items)"	adjourn
Subject	
Discussion	MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, June 8, 2026, and the next work session will be held at 9:00 a.m. on Tuesday, May 26, 2026, both in the Boardroom of the County Administration Building.
Time Needed:	Person Appearing:
Request prepared by:	Wanda Watkins, Deputy Board Clerk — Telephone:
Copy provided to:	

ATTACHMENT(S):

Closed Meeting Motions Rev 2024.pdf

MOTIONS FOR CONVENING A CLOSED SESSION

1 I move to go into closed session pursuant to §2.2-3711A.1 of the Code of Virginia for *(discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or County employees)* involving _____.

3 I move to go into closed session pursuant to §2.2-3711A.3 of the Code of Virginia for *discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County*) involving _____.

4 I move to go into closed session pursuant to §2.2-3711A.4 of the Code of Virginia for *(the protection of the privacy of individuals in personal matters not related to public business)* involving _____.

5 I move to go into closed session pursuant to §2.2-3711A.5 of the Code of Virginia for *(discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community)* involving _____.

6 I move to go into closed session pursuant to §2.2-3711A.6 of the Code of Virginia for *(discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the County would be adversely affected)* involving _____.

7 I move to go into closed session pursuant to §2.2-3711A.7 of the Code of Virginia for (*consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel)* involving _____.

19 I move to go into closed session pursuant to §2.2-3711A.19 of the Code of Virginia for (*discussion of plans to protect public safety as it relates to terrorist activity and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety; or discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure*) involving _____.

28 I move to go into closed session pursuant to §2.2-3711A.28 of the Code of Virginia for (*discussion or consideration of records excluded from this chapter pursuant to subdivision 11 of § 2.2-3705.6 by a responsible public entity or an affected local jurisdiction, as those terms are defined in § 56-557, or any independent review panel appointed to review information and advise the responsible public entity concerning such records)* involving _____.

29 I move to go into closed session pursuant to §2.2-3711A.29 of the Code of Virginia for (*discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board)* involving _____.

33 I move to go into closed session pursuant to §2.2-3711A.32 of the Code of Virginia for (*discussion or consideration of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 18 of § 2.2-3705.6.)* involving _____.

CERTIFICATION OF CLOSED SESSION

A. Motion

I move that the Board certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from open session requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session.

B. Vote taken on certification.

Present:	Vote:
Thomas W. Evelyn	
John P. Moyer	
Amy M. Pearson	
Ron Stiers	
Jordan T. Stewart	