Ad Hoc 125th Anniversary Commission Agenda

Sandra "Sandy" Frum Board Room
1225 Cedar Lane Northbrook, IL 60062
Wednesday, May 20, 2026

7:00 PM

1. ROLL CALL

2. MINUTES APPROVAL

A. Minutes
May 6 Meeting Minutes for Approval

3. PUBLIC COMMENT TIME

This agenda item is reserved for members of the public who desire to address the Public Body on a topic that is within purview and jurisdiction of the Public Body, but that is not listed in another location on the agenda. If you would like to speak about a matter that is listed on the agenda, we ask that you wait until that agenda item is called, and we will give you an opportunity to speak then. Anyone desiring to speak should fill out a written speaker form (located in the back of the meeting room) and submit it to the Staff Liaison. "Public Comment Time" is not a forum for open dialogue or engagement with members of the Public Body. Rather, it is intended as an opportunity for you to make comments to the Public Body. While the Public Body will not immediately respond to public comments at this meeting, or engage in a back and forth discussion during the meeting, please be assured that the Public Body is actively listening to all comments, thoughts, and suggestions. All speakers will be limited to a total of three minutes. We request that everyone be respectful, civil, and non-repetitive; and we ask that members of the audience refrain from applauding or making any other comments during or after any speaker. Thank you for your understanding and taking the time to contribute to the success of our community.

4. DISCUSSION TOPICS

A. Commissioner Reports
At previous meetings, certain Commissioners were assigned tasks related to celebration planning. Commissioners will report back their findings.

B. Event Planning | Upcoming 125th Commission Events
Commission planning will include logistics, expenses, marketing, and assignment of responsibilities for upcoming Commission activities at events.

C. Announcements and Discussion
Commissioners can bring forward for discussion additional events not otherwise listed on the agenda.

5. ADJOURN

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are requested to promptly contact the Village of Northbrook at (847) 272-5050, or the Illinois Relay Center at (800) 526-0844, to allow the Village of Northbrook to make reasonable accommodations for those persons.

MEMORANDUM

To: Ad Hoc 125th Celebration Commission
From: Sam Reiss, Assistant to the Village Manager
Date: 2026-05-20
Subject: Commissioner Reports

Overview
At previous meetings, certain Commissioners were assigned tasks related to celebration planning. Commissioners will report back their findings.

Fiscal Impact
N/A

Recommendation

Background
At previous meetings, certain Commissioners were assigned tasks related to 125th celebration planning. Commissioner Reports will include, but are not limited to updates on Memorial Day, Grapes on the Green/Northbrook Brewfest, the Village Anniversary Party, and a possible 125th Merchandise Store. Commissioners will also discuss event participation at additional events or other items not otherwise listed on the agenda.

MEMORANDUM

To: Ad Hoc 125th Celebration Commission
From: Assistant to the the Village Manager Sam Reiss
Date: 2026-05-20
Subject: Event Planning | Upcoming 125th Commission Events

Overview
Commission planning will include logistics, expenses, marketing, and assignment of responsibilities for upcoming Commission activities at events.

Fiscal Impact

Recommendation

Background
The purpose of the Ad Hoc Commission is to recommend to the Village Board a plan that includes implementation, coordination, and publicity, to support the Village's 125th Anniversary celebration activities. The Village Board desires for calendar year 2026 to be a "thematic year" marking the Village's 125th Anniversary. Although the Ad Hoc Commission is not precluded from organizing new programing or events to mark this historic occasion, the Board desires the Ad Hoc Commission to incorporate the 125th Anniversary theme, to the greatest extent possible, into pre-existing special events throughout the Village.

Village Staff and a member of the Community Commission will attend to coordinate activities for the Flamingo Friday Kickoff.

Previous Commission planning has included proposed 125th Anniversary activities at the below events. Commissioners will sign up to table or otherwise participate at each the of below events.

- Flamingo Friday Kickoff - June 5 | 5PM - 7PM
- Northbrook Farmers Market Opening Day Bash - June 17 | 7 AM - 1 PM
- Grapes on the Green - June 20 | 4 PM - 8 PM
- Northbrook Symphony Orchestra Anniversary Performance - TBD
- Fourth of July Parade & Festivities - July 4 | Parade at 4 PM. DJ Entertainment at 7 PM. Fireworks at Dusk.

- Northbrook Grand Prix - July 23 | Races begin 10:35 AM. Racing ends at 8:15 PM.
- National Night Out - August 4 | 6 PM - 9 PM
- Northbrook Days Festival (multiple days)
- Northbrook Brewfest - September 19 | 3PM - 7PM
- Northbrook Fire Department Open House - October 3 | 9 AM - 12 PM
- 125th Anniversary Open House (and More!) - November 15 | 2 PM - 4 PM
- Illuminate Northbrook - November 20 | 5:30 PM - 7:00 PM