

**CITY OF PLYMOUTH
AGENDA
Special City Council
Medicine Lake Room
3400 Plymouth Boulevard, Plymouth, MN
August 20, 2024, 5:00 PM**

- 1. CALL TO ORDER**
- 2. TOPICS**
 - 2.1 2025 Budget - Meeting #1, 2025 levy
Agenda
Budget Memo
Street Lighting Memo
Budgets by Dept/Fund
 - 2.2 Set future study sessions
Calendar
- 3. ADJOURN**

To: Dave Callister, City Manager
Prepared by: Andrea Rich, Finance Director
Reviewed by: Maria Solano, Deputy City Manager
Item: **2025 Budget - Meeting #1, 2025 levy**

1. Action Requested:

Review 2025 budget including bridge from 2024 budget, staffing, standard graphs - levy changes, other city comparison, tax capacity rate, etc.)

2. Background:

See attached 2025 budget discussion memo, comparative budgets by department/fund, and street lighting memo. Please note that the "Concept Budget" is the 2025 budget prepared last year as part of the 2024/2025 cycle. Changes to the "Concept Budget" are identified separately.

3. Budget Impact:

The 2025 conceptual budget was for a 6.2% levy increase. With current updates, the proposed levy increase is 5.2%.

4. Attachments:

[Agenda](#)
[Budget Memo](#)
[Street Lighting Memo](#)
[Budgets by Dept/Fund](#)



City of Plymouth

Budget Workshop - August 20, 2024 @ 5:00 pm

- I. **Mayor - Call to Order**

- II. **2025 Budget Discussion** – Dave Callister, Andrea Rich
 - ✓ **Background**
 - ✓ **FTE requests**
 - ✓ **General fund changes and updates**
 - ✓ **Other fund updates**
 - ✓ **Proposed tax levies**
 - ✓ **Impact to residents**

- III. **Capital Preview** – Andrea Rich and Michael Payne
 - ✓ **Street Reconstruction**

- IV. **Legislative Impact, Earned Sick & Safe Time (ESST)** – Ali Timpone

- V. **Next Steps** – Andrea Rich

To: Dave Callister, City Manager
 From: Andrea Rich, Finance Director and Maria Solano, Deputy City Manager
 Date: August 20, 2024
 Item: 2025 Budget and Tax Levy

This is the second year of the 2024/2025 Biennial Budget. With the biennial budget, operating budgets are built in odd years and capital budgets are built in even years. The majority of the operating budget work was done in the prior year; the current year focus is on the capital budget. Per our budget timeline, this first study session is an overview of the operating budget to allow the city to set the preliminary levy in September. The second study session will take a deeper dive into the capital plan.

The city is required by State law to certify a preliminary property tax levy to Hennepin County on or before September 30. The City Council is scheduled to approve the preliminary levy on September 24. Once the preliminary levy is set, it can be reduced for the final certification on December 10; however, it cannot be increased.

2025 Budget Timeline:

Task	Date
County mails valuation notice	March
Council Study Session #1 (operating budget)	August (8/20)
Council Study Session #2 (capital budget)	September (9/10)
Council adopts preliminary levies	September (9/24)
Council Study Session #3	October (10/22)
County mails TNT notices	November
Council Study Session #4 (if needed)	November (11/26)
Budget Public Hearing – budget, CIP, levy & fees	December (12/10)
Levy is certified with Hennepin County	December (12/30)

This report provides the 2025 budget as proposed last year as well as a few updates. This study session will focus on reviewing operating changes to the General Fund and special revenue funds and setting the preliminary tax levy. This report includes recommended operating spending proposals in the General Fund, the city's largest fund that supports core city services and is supported largely by the property tax levy, and other budgetary funds. New for 2025, the city is budgeting the Opioid Settlement fund and Lawful Gambling fund to be approved by City Council.

Budget Goals

- Continue to provide high quality services to all existing residents and businesses.
- Utilize tax base from new growth to provide the same level of high-quality city services to new areas of the city.
- Be sensitive to property tax increases and their impact on taxpayers.
- Address identified operational and capital needs for all departments.
- To the extent possible, address capital and equipment needs now by not deferring replacement to future years.
- Utilize annual budget surpluses in accordance with policy to stabilize reserves, reduce debt and fund capital needs thus reducing future fiscal obligations.
- Utilize the 10-year financial plan to insure we are setting the course for long term financial stability.
- Support the City Council's strategic themes of City Center, Redevelopment Vision, Environmental Stewardship and City of Choice.

Strategic Priorities

City Center

Reimagining Plymouth City Center - the city's central area – a long-term vision that involves exploring land uses and improving infrastructure to encourage redevelopment that will draw people to the area and support commerce, art, recreation, inclusion and community vitality.

Redevelopment Vision

Create a vision for long-range redevelopment citywide. The city will work to establish clear expectations for projects while partnering with developers to meet the desired outcomes. Goals for this theme include considering the potential impact of development on all systems, especially transportation, public safety and parks, providing the right mix of housing options to promote community vitality and consider transit and transportation as critical factors for livability and commerce.

Environmental Stewardship

Goals for this theme include, reviewing the City's existing environmental initiatives and impacts and discussing future initiatives and policies that proactively support sound environmental stewardship.

City of Choice

Build on strengths to remain a city of choice for residents, businesses, organizations, city employees, visitors and events. A priority in this theme is a continued commitment to offering high-quality, cost-effective, equitable and inclusive policies and service operations. The city will also focus on strategic investments and partnerships, including investments in its workforce to attract and retain the best staff to serve the community.

Drivers for Year-to-Year General Fund Changes

Salary & Benefits

Personnel costs comprise a majority of the General Fund budget – about 60%. A compensation study was completed in early 2023 to benchmark Plymouth salaries against peer cities. As a result, the city is strategically and gradually implementing market adjustments to recruit and retain talented staff in a highly competitive labor market.

The city completed a request for proposal (RFP) for health insurance for years 2023-2025. Health insurance premiums are anticipated to increase by 9% in 2025.

A total of 8 new positions were included in the 2025 concept budget. A total of 9.5 new positions are included in the proposed 2025 budget. The 9.5 adjusted new positions in 2025 are all budget neutral meaning the additional cost is offset by reducing other departmental expenses. The following are the changes:

- Ice Center Fund - The HVAC Specialist for the Ice Center has been postponed. Another HVAC position was added with the 2024 budget and the position remains open.
- Recreation Fund - Parks and Recreation has added pool programming at Wayzata East Middle School. The program revenue will offset the cost of the lifeguard FTE.
- General Fund
 - Police - The Police department proposes replacing the Hennepin County contracted social worker with an in-house social worker. The cost will be offset by the funds allocated for the Hennepin County contract with the remainder covered in 2025 with Public Safety Aid.
 - Community & Economic Development – CED is merging a part-time position and intern funding into a full-time associate planner. The associate planner would take on more entry-level tasks allowing senior planners to focus on the increase in development projects and large-scale development.

2025 Budget - FTE Staff Proposals

Department	Division	Position	2025 Concept	2025 Proposed	General Fund Impact
Parks and Recreation	Parks & Forestry	Maintenance Worker	2.00	2.00	100%
Parks and Recreation	Ice Center	Facilities Maintenance Specialist (HVAC)	1.00	-	0%
NEW - Parks and Recreation	Recreation	Lifeguard	-	1.00	0%
Police	Patrol	Police Officer	1.00	1.00	100%
Police	Police Services	Police Officer - Investigations	1.00	1.00	100%
NEW - Police	Admin	Social Worker	-	1.00	0%
NEW - CED	Planning	Associate Planner	-	0.50	0%
Fire	Fire Operations	Assistant Chief	1.00	1.00	100%
Public Works	Street Maintenance	Maintenance Trainee/Apprentice	2.00	2.00	30%
Totals			8.00	9.50	

Election changes

The election budget was increased in 2024 for legislative changes and the presidential election year. While 2024 had many changes to election administration, the most impactful to the budget are increased overtime and temporary salary costs to support the extension of absentee and early voting changes and new election software to effectively administer elections at the city's 21 precincts.

Special Assessments

The city assessed itself for the Plymouth Boulevard project in 2024. No special assessments to city properties are anticipated in 2025.

Allocations

Plymouth has five types of allocations - Central Equipment, Public Facilities, Information Technology, Risk Management and Administration. Staff has analyzed the internal service fund reserves and sustainability thereof. Historically, allocations increased about 3% annually (or about \$360,000 in total) which is not enough to cover new items, inflation and in the case of risk management, an increase in claims. To right-size the internal service funds, the analysis projects an approximate 1.5% increase to the levy for the next 10 years. The analysis will be revisited each biennial budget cycle.

Inflation

Other increases across professional services, training, dues & subscriptions, etc. have been built in at 2%.

County Assessing Contract

Hennepin County previously charged the city \$1.2 million to perform annual assessing services. The contract runs 7/1-6/30. Effective August 1, 2024, the County will no longer charge cities for assessing services.

Street Lighting

The City of Plymouth charges for subdivision street lighting through utility billing. There is not a consistent approach among other cities. Other approaches include:

- No charge
- Covering costs with franchise fees
- Specific breakdown by type of residence (e.g., townhome, single family, etc.)

The city's current charge is \$3.25/month for residents and \$3.25 times a factor of five for commercial customers. Of the total 16,900 customers being charged for street lights, there are only 45 commercial customers. The 16,900 represents about 73% of total utility customers.

The city has reached the point of overhauling city code language concerning street lighting, procedures and fees or preferably removing the fee from the utility bill and building it into the General Fund levy. This would be a reduction of revenue of \$765,000.

2024 General Fund Levy	\$ 40,878,873
Original changes	
COLA/Market Rate Adj/Benefits	1,480,000
New positions	560,000
Non-election year	(142,000)
Special assessments to city properties	(125,000)
Allocations	858,000
Inflation	223,000
Other	81,490
	<hr/>
	2,935,490
2025 General Fund Concept Levy	43,814,363
Updates	
County assessing contract	(1,230,000)
Replace County social worker with FTE	-
Associate Planner	-
Elimination of street lighting fee	765,000
	<hr/>
2025 General Fund Proposed Levy	\$ 43,349,363

Other Fund Changes

Budgeted special revenue funds include Recreation, Destination Marketing Organization (DMO), Lawful Gambling, Transit, CDBG, HRA General, Housing Choice and Opioid Settlement.

Budgeted proprietary funds include the Ice Center, Field House, Water, Sewer, Water Resources, Solid Waste, Central Equipment, Facilities, IT and Risk Management.

Recreation Fund

The lifeguard position is in the Recreation fund. The cost is offset with program revenue and temporary lifeguard expense.

Lawful Gambling

In September 2023, City Council updated the Charitable Gambling Funds Usage Policy to identify that (1) 40% of the annual charitable gambling fees from the previous year, not to exceed \$50,000, are given to the Plymouth Civic League for Music in Plymouth and (2) the remainder is to be spent on community arts programs, including but not limited to community concerts, that are free and open to the public.

In accordance with the Minnesota Gambling Control Board guidelines, a city may not transfer lawful gambling funds to other city accounts (for example, its own parks and recreation department, or police or fire department). A city may, however, purchase equipment and pay for services directly to a vendor. The Lawful Gambling fund will become a City Council approved budgeted fund.

Opioid Settlement Fund

In accordance with terms of the opioid funding, the City Council must approve expenditures which is achieved through budget approval. Expenditures from the Opioid Settlement fund are for Missions, Inc. to support people in treatment and recovery.

2025 Levy Recommendation

The 2025 Concept Levy developed last year was for a total levy increase of 6.2%. The updates reduce the increase to 5.2% and eliminate the street lighting utility fee. While the levy is increasing \$16 on a median value home to build the operating costs of the street lighting into the general fund budget, most residents will see a \$39 annual reduction in their utility bill for a net reduction of \$23.



CITY OF PLYMOUTH PROPERTY TAX LEVIES

<u>Levy Type</u>	<u>2023</u>	<u>2024</u>	<u>2025 Concept Levy</u>	<u>2025 Proposed Levy</u>	<u>% Change 2024 to Concept 2025</u>	<u>% Change 2024 to Proposed 2025</u>
Levy Base						
General Fund Base	37,922,777	40,878,873	43,814,363	43,348,873	7.2%	6.0%
Street Reconstruction	2,852,950	2,938,539	3,026,695	3,026,695	3.0%	3.0%
Recreation Fund	944,640	972,979	1,002,168	1,002,168	3.0%	3.0%
Park Replacement	981,195	1,010,631	1,040,950	1,040,950	3.0%	3.0%
Capital Improvement Fund	<u>496,142</u>	<u>511,026</u>	<u>526,357</u>	<u>526,357</u>	<u>3.0%</u>	<u>3.0%</u>
Total Levy Base	43,197,704	46,312,048	49,410,533	48,945,043	6.7%	5.7%
Special Levies						
2015A Open Space (paid off early)	268,767	-	-	-	-	-
2020A Plymouth Community Center	2,267,392	2,360,910	2,361,540	2,361,540	0.0%	0.0%
2021A Fire Stations	<u>787,241</u>	<u>1,348,095</u>	<u>1,347,728</u>	<u>1,347,728</u>	<u>0.0%</u>	<u>0.0%</u>
Total Special Levies	<u>3,323,400</u>	<u>3,709,005</u>	<u>3,709,268</u>	<u>3,709,268</u>	<u>0.0%</u>	<u>0.0%</u>
TOTAL CITY LEVY	46,521,104	50,021,053	53,119,801	52,654,311	6.2%	5.3%
HRA Levy	<u>639,634</u>	<u>658,823</u>	<u>678,588</u>	<u>678,588</u>	<u>3.0%</u>	<u>3.0%</u>
TOTAL LEVY	\$47,160,738	\$50,679,876	\$53,798,389	\$53,332,899	6.2%	5.2%
Total City Tax Rate (not including HRA)	24.3%	24.5%	24.4%	24.3%		

Levy % Sensitivity Analysis & Resident Impact

\$481,000 Median Value Home		
	Annual City Tax Change	
6.2%	\$	28
5.2%	\$	16
4.2%	\$	5

\$1M Commercial Property		
	Annual City Tax Change	
6.2%	\$	62
5.2%	\$	32
4.2%	\$	3

\$5M Commercial Property		
	Annual City Tax Change	
6.2%	\$	322
5.2%	\$	465
4.2%	\$	308

The below reflects not only the proposed increase to city property taxes but also increases to other city fees. The estimate is based upon a median value home, average utility usage and a current payer of the street lighting fee.

	Resident*		
	<u>2024</u>	<u>2025</u>	<u>Change</u>
Property Taxes	\$ 1,164	\$ 1,180	\$ 16
Water	209	226	17
Sewer	513	536	23
Surface Water	108	112	4
Recycling	63	66	3
Organics	36	36	-
Franchise Fees	85	85	-
Street Lighting	39	-	(39)
Total	\$ 2,217	\$ 2,241	\$ 24

* Median value home, average utility usage, street lighting

Next Steps

- Staff will incorporate City Council direction from this meeting into the proposed budget and levy
- Council to discuss CIP and any follow up for budgets/levy on September 10
- City Council approves the preliminary levy at the regular meeting on September 24
- Preliminary levy will be certified to Hennepin County by September 30
- Council will continue to discuss budget items on October 22 and November 26 (if needed)
- Council approves CIP, budget, property tax levies and utility rates on December 10

To: Dave Callister, City Manager
From: Andrea Rich, Finance Director and Maria Solano, Deputy City Manager
Date: August 20, 2024
Item: Elimination of Street Lighting Fee

Action Requested:

Elimination of the street lighting fee which would decrease general fund revenue, increasing the levy. This proposed change is reflected in the staff recommended budget and levy.

Background:

Here are the applicable sections of city code and policy relating to street lighting:

City Code

730

- For which the city purchases and supplies electrical energy from a public utility
- Accounts shall be recorded within Finance by the house, street number and name of the person or company responsible
- Rates are sufficient to support the full cost and provide a consistent and logical structure to all benefiting properties
- Reflected on the utility bill

1015.35

Street Light Utility Fees - \$3.25/month for residential and \$3.25 multiplied by a factor of 5 for commercial

735

Where a new development, whether residential, commercial, or industrial, is established incorporating a street lighting system, that lighting system shall have underground wiring and the style approved by the city. The electrical service for the street lighting system shall be supplied to the area underground as authorized by the city engineer.

Public Improvement Special Assessment Policy

Minnesota State Law, Chapter 429.011 to 429.111 and portions of 444 provides that a municipality shall have the power to make public improvements such as sanitary sewers, storm sewers, water source and distribution facilities, street improvements including grading, curb and gutter, surfacing, sidewalks, street lighting, recreational facilities, etc.

If a housing subdivision is interested in new street lighting, the city requires a petition with a minimum of 35% of impacted residents for public works to bring the petition before City Council for a public

hearing. If Council approves, the costs are assessed and the city would work with Xcel/Wright Hennepin to install the lights. The city currently has no special assessments for street lighting.

Current Billing

The city currently bills 16,900 accounts for street lighting (residential and 45 commercial). Annual charges are \$765,000.

There are another 2,900 accounts associated with subdivisions that do not currently have street lighting that may petition in the future. If all of the accounts were added, the annual cost would be \$100,000.

In anticipation of doing a street lighting rate study, the finance department has been evaluating the current process and auditing street lighting accounts/charges. This review has found accounts that need to be adjusted as well as raised the need for clarification on process and procedure. For example:

- What is the process for notifying the finance department to add/remove street light billing?
- What is the rule for who pays for street lighting (e.g., is the street light in front of your house, within X number of feet, or within the subdivision)? Code is silent on this.
- Preliminary audit indicates that we'll have some adjustments to billing.

Other Cities

Cities are not consistent with street light charges or funding thereof. Several cities do not have a separate fee for street lighting (e.g., Edina, Eden Prairie, Bloomington, Shakopee). Other cities charge and the charges range from a flat fee to every utility account (e.g., Maple Grove), to subdivision specific costs being passed along (e.g., Eagan, Minnetonka). For those not charging a separate fee, alternate funding sources are the tax levy or franchise fees. Our current policy states that all franchise fees collected must be spent on street improvements.

Policy Considerations:

Minimally, city code and procedures need to be updated to apply consistent and defensible methodology for the fee. Staff recommends eliminating the separate fee and policy and incorporating street light expenses into the tax levy.

Budget Impact:

The 16,900 accounts billed for street lighting represent 73% of total utility accounts (based on those with water accounts).

While eliminating the fee does increase the levy, 73% of residents will see a reduction in utility fees (\$39/year). If the total \$765,000 is rolled into the property tax base, the annual levy would increase. At a 5.2% levy increase, a median value home tax payment would increase \$16 annually. Residents currently paying the street lighting fee (about 73% of utility customers) would see an annual reduction of \$39 for a net decrease of \$23/year. Those not paying the street lighting fee would see an annual increase of \$16.

All Departments - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Taxes	35,700,992	37,402,355	40,878,873	43,814,363	2,935,490	7.2%
Permits and Licenses	3,935,273	5,877,665	3,693,210	3,699,085	5,875	0.2%
Intergovernmental	10,399,504	7,605,036	3,803,534	3,968,034	164,500	4.3%
Charges for Services	1,687,601	2,285,248	2,386,370	2,453,715	67,345	2.8%
Billings to Departments	1,669,899	1,132,584	2,001,562	2,069,957	68,395	3.4%
Fines & Forfeitures	314,918	356,927	415,000	415,000	-	0.0%
Special Assessments	8,947	5,891	10,000	10,000	-	0.0%
Contributions & Donations	57,439	25,500	36,300	36,300	-	0.0%
Interest Income	(458,510)	1,230,088	225,500	225,500	-	0.0%
Other	62,805	112,897	36,500	36,500	-	0.0%
Transfers In	241,072	1,020,420	420,800	247,066	(173,734)	-41.3%
	<u>53,619,940</u>	<u>57,054,611</u>	<u>53,907,649</u>	<u>56,975,520</u>	<u>3,067,871</u>	<u>5.7%</u>
Expenditures						
Personal Services	28,652,650	29,906,383	34,189,332	36,029,654	1,840,322	5.4%
Materials and Supplies	1,164,033	1,560,370	1,473,130	1,475,424	2,294	0.2%
Employee Development & Meetings	402,340	535,950	691,880	705,097	13,217	1.9%
Dues & Subscriptions	202,426	208,666	233,323	260,520	27,197	11.7%
Contractual Services	6,094,603	6,026,308	6,681,165	6,757,615	76,450	1.1%
Equipment	155,019	201,859	329,000	199,800	(129,200)	-39.3%
Capital Improvements	287,003	244,922	325,000	430,000	105,000	32.3%
Allocations	7,619,019	8,231,362	8,205,605	9,064,009	858,404	10.5%
Transfers Out	6,814,500	4,702,113	178,666	300,000	121,334	67.9%
Other Expense	970,361	1,592,387	1,600,548	1,753,401	152,853	9.6%
	<u>52,361,954</u>	<u>53,210,320</u>	<u>53,907,649</u>	<u>56,975,520</u>	<u>3,067,871</u>	<u>5.7%</u>
Net Total	<u>1,257,986</u>	<u>3,844,291</u>	<u>-</u>	<u>-</u>		

All Fund Authorized FTE's	2022 Actual	2023 Budget	2024 Budget	2025 Concept
Total All Funds	302.50	312.90	321.65	329.65

2025 Concept to 2024 Budget Changes

8.00

City Administration - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Taxes	35,700,992	37,402,355	40,878,873	43,814,363	2,935,490	7.2%
Intergovernmental	7,021,677	11,640	-	-	-	-
Charges for Services	235,676	201,139	215,570	215,570	-	0.0%
Billings to Departments	1,099,596	1,132,584	1,166,562	1,201,557	34,995	3.0%
Special Assessments	3,473	602	-	-	-	-
Interest Income	(458,963)	1,229,373	225,000	225,000	-	0.0%
Other	3,782	637	-	-	-	-
Transfers In	88,683	-	-	-	-	-
	<u>43,694,916</u>	<u>39,978,330</u>	<u>42,486,005</u>	<u>45,456,490</u>	<u>2,970,485</u>	<u>7.0%</u>
Expenditures						
Personal Services	1,031,612	1,202,080	872,422	942,261	69,839	8.0%
Materials and Supplies	4,447	1,191	4,300	4,300	-	0.0%
Employee Development & Meetings	46,062	59,682	104,050	109,650	5,600	5.4%
Dues & Subscriptions	81,947	113,350	97,158	100,655	3,497	3.6%
Contractual Services	578,080	623,593	607,025	617,525	10,500	1.7%
Equipment	976	-	-	-	-	-
Allocations	247,951	258,456	211,791	230,605	18,814	8.9%
Transfers Out	6,665,000	3,210,218	-	-	-	-
Other Expense	233,443	244,567	620,220	760,544	140,324	22.6%
	<u>8,889,518</u>	<u>5,713,137</u>	<u>2,516,966</u>	<u>2,765,540</u>	<u>248,574</u>	<u>9.9%</u>
Net Total	<u>34,805,398</u>	<u>34,265,193</u>	<u>39,969,039</u>	<u>42,690,950</u>		

2025 Goals and Objectives

- Provide leadership and monitor progress related to the City Council's strategic themes
- Invest in trainings
- Develop and deploy learning and development programs for staff
- Continue efforts to recruit and retain high quality city staff

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
City Manager	2.00	2.00	2.00
Human Resources	5.00	5.00	5.00
City Council	-	-	-
Total	7.00	7.00	7.00

Administrative Services - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Permits and Licenses	249,263	263,553	254,110	259,985	5,875	2%
Special Assessments	5,474	5,290	10,000	10,000	-	0%
Interest Income	453	714	500	500	-	0%
Other	15,235	16,652	18,300	18,300	-	0%
Transfers In	53,000	35,000	157,000	16,666	(140,334)	-89%
	<u>323,425</u>	<u>321,209</u>	<u>439,910</u>	<u>305,451</u>	<u>(134,459)</u>	<u>-31%</u>
Expenditures						
Personal Services	2,009,193	2,126,774	2,540,146	2,464,280	(75,866)	-3%
Materials and Supplies	15,248	4,533	21,200	7,200	(14,000)	-66%
Employee Development & Meetings	12,559	22,702	28,700	29,900	1,200	4%
Dues & Subscriptions	42,674	51,080	59,610	57,810	(1,800)	-3%
Contractual Services	1,344,641	1,397,448	1,646,490	1,605,540	(40,950)	-2%
Equipment	241	-	-	-	-	-
Allocations	321,132	332,173	384,543	417,942	33,399	9%
Transfers Out	-	53,000	8,666	130,000	121,334	1400%
Other Expense	7,841	8,488	9,025	10,025	1,000	11%
	<u>3,753,529</u>	<u>3,996,198</u>	<u>4,698,380</u>	<u>4,722,697</u>	<u>24,317</u>	<u>1%</u>
Net Total	<u>(3,430,104)</u>	<u>(3,674,989)</u>	<u>(4,258,470)</u>	<u>(4,417,246)</u>		

2025 Goals and Objectives

- Implement new election laws including expanded early voting and continue to conduct safe, fair, and efficient elections
- Review and make improvements to city policies and licensing processes including the regulation of cannabis
- Invest in a new city website platform that offers improved accessibility, functionality and mobile friendliness to bolster equity/inclusion, and better serve the community
- Maintain ongoing communications activities related to citywide publications, the city website, social media, cable television, employee intranet and media relations
- Work with Hennepin County to renew contract for property assessments beginning 2025
- Complete RFP and implementation of new Financial Enterprise Resource Planning system

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Communications	5.00	5.00	5.00
City Clerk	4.00	4.00	4.00
Finance	10.00	10.00	10.00
IT	6.80	8.00	8.00
Total	25.80	27.00	27.00

Community & Economic Development - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Taxes	-	-			-	-
Permits & Licenses	3,676,797	5,602,977	3,425,100	3,425,100	-	0%
Intergovernmental	13,803	464,937	-	-	-	-
Charges for Services	86,603	153,253	55,000	55,000	-	0%
Other	2,362	5,751	2,200	2,200	-	0%
	<u>3,779,565</u>	<u>6,226,918</u>	<u>3,482,300</u>	<u>3,482,300</u>	<u>-</u>	<u>0%</u>
Expenditures						
Personal Services	2,277,564	2,400,139	2,862,850	3,021,409	158,559	6%
Materials and Supplies	3,625	4,186	8,750	8,750	-	0%
Employee Development & Meetings	7,629	10,695	23,900	23,900	-	0%
Dues & Subscriptions	8,279	10,917	10,150	10,150	-	0%
Contractual Services	57,764	157,365	84,100	93,300	9,200	11%
Equipment	625	2,322	1,900	900	(1,000)	-53%
Allocations	324,168	335,543	383,719	414,984	31,265	8%
Transfers Out	15,000	15,000	15,000	15,000	-	0%
Other Expense	74,390	535,278	75,450	75,450	-	0%
	<u>2,769,044</u>	<u>3,471,445</u>	<u>3,465,819</u>	<u>3,663,843</u>	<u>198,024</u>	<u>6%</u>
Net Total	<u>1,010,521</u>	<u>2,755,473</u>	<u>16,481</u>	<u>(181,543)</u>		

2025 Goals and Objectives

- Support city's strategic priorities including redevelopment opportunities around City Center, County Road 73, Four Seasons, Prudential and other sites as appropriate
- Build and strength relationships with businesses, including reintroduction of Plymouth Proud business retention strategies and small business networking group
- Prepare for 2050 comprehensive plan update
- Evaluate land use application processes and find areas for improvement and greater efficiency
- Prepare for 2026 building code update

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Economic Dev	1.50	1.50	1.50
CD Admin	4.75	5.40	5.40
Planning	4.40	4.40	4.40
Inspections	10.00	10.00	10.00
Housing & Dev	4.65	4.20	4.20
Total	25.30	25.50	25.50

Parks and Recreation - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Permits and Licenses	225	450	100	100	-	0%
Intergovernmental	-	1,565	-	-	-	-
Charges for Services	367,971	985,343	1,096,500	1,124,845	28,345	3%
Contributions & Donations	37,889	-	1,300	1,300	-	0%
Other	4,885	9,668	5,000	5,000	-	0%
	<u>410,970</u>	<u>997,026</u>	<u>1,102,900</u>	<u>1,131,245</u>	<u>28,345</u>	<u>3%</u>
Expenditures						
Personal Services	3,844,798	4,321,931	5,005,957	5,320,418	314,461	6%
Materials and Supplies	374,091	510,096	471,200	471,860	660	0%
Employee Development & Meetings	25,843	31,819	31,225	31,225	-	0%
Dues & Subscriptions	15,510	19,580	23,850	24,350	500	2%
Contractual Services	1,658,672	1,525,519	1,599,500	1,599,000	(500)	0%
Equipment	10,027	20,609	26,000	26,500	500	2%
Capital Improvements	267,021	163,282	290,000	390,000	100,000	34%
Allocations	1,441,833	1,820,318	1,827,849	2,159,562	331,713	18%
Other Expense	29,790	35,683	52,475	58,504	6,029	11%
	<u>7,667,585</u>	<u>8,448,837</u>	<u>9,328,056</u>	<u>10,081,419</u>	<u>753,363</u>	<u>8%</u>
Net Total	<u>(7,256,615)</u>	<u>(7,451,811)</u>	<u>(8,225,156)</u>	<u>(8,950,174)</u>		

2025 Goals and Objectives

- Construct the Meadows Playfield and Schmidt Woods Parks in FY 24
- Retrofit structures at Zachary Playfield
- Continue to upgrade trails through strategic investment in reconstruction
- Refine operations plan for the Plymouth Community Center to best serve the community. Continue to work with Public Works on strategies to successfully manage and execute strategy to attract and retain corporate meeting rentals and hosting large scale events

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
P&R Admin	4.70	3.85	3.85
Parks & Forestry	25.20	27.88	30.55
PCC	9.05	8.00	8.00
Total	38.95	39.73	42.40

Police - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Permits and Licenses	6,844	7,770	11,400	11,400	-	0%
Intergovernmental	1,506,194	5,197,136	1,944,055	1,956,055	12,000	1%
Charges for Services	165,687	148,153	168,500	168,500	-	0%
Fines & Forfeitures	314,918	356,927	415,000	415,000	-	0%
Contributions & Donations	9,300	7,100	5,000	5,000	-	0%
Other	15,188	44,125	1,000	1,000	-	0%
Transfers In	-	96,955	186,800	63,400	(33,555)	-18%
	<u>2,018,131</u>	<u>5,858,166</u>	<u>2,731,755</u>	<u>2,620,355</u>	<u>(21,555)</u>	<u>-1%</u>
Expenditures						
Personal Services	13,146,450	13,257,047	15,212,789	16,072,377	859,588	6%
Materials and Supplies	167,956	276,049	262,030	268,314	6,284	2%
Employee Development & Meetings	215,796	293,657	351,255	353,672	2,417	1%
Dues & Subscriptions	7,623	3,620	8,350	8,350	-	0%
Contractual Services	226,840	311,170	313,900	284,900	(29,000)	-9%
Equipment	52,049	82,889	239,600	110,900	(128,700)	-54%
Capital Improvements	672	38,193	-	-	-	-
Allocations	2,373,148	2,452,485	2,415,157	2,607,670	192,513	8%
Transfers Out	39,500	1,328,895	65,000	65,000	-	0%
Other Expense	42,909	139,422	218,528	218,528	-	0%
	<u>16,272,943</u>	<u>18,183,427</u>	<u>19,086,609</u>	<u>19,989,711</u>	<u>903,102</u>	<u>5%</u>
Net Total	<u>(14,254,812)</u>	<u>(12,325,261)</u>	<u>(16,354,854)</u>	<u>(17,369,356)</u>		

2025 Goals and Objectives

- Maintain adequate staffing levels that are required to continue to provide the level of police services expected by the community (Cadet and Pathways Program)
- Effectively manage anticipated cost increases for services, equipment and software
- Add a new background investigator position to alleviate the burden on a criminal investigators

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
PD Admin	13.30	15.30	15.30
PD Patrol	61.75	60.50	62.50
PD Services	24.05	24.30	24.30
Total	99.10	100.10	102.10

Emergency Management - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Other	37	-	-	-	-	-
	<u>37</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures						
Materials and Supplies	2,525	5,172	9,100	8,100	(1,000)	-11%
Employee Development & Meetings	23	3,660	5,500	5,500	-	0%
Dues & Subscriptions	24,825	200	23,000	23,000	-	0%
Contractual Services	15,394	16,328	25,200	25,200	-	0%
Equipment	536	7,346	5,000	5,000	-	0%
Allocations	20,401	23,290	18,002	19,082	1,080	6%
Transfers Out	5,000	5,000	-	-	-	-
	<u>68,704</u>	<u>60,996</u>	<u>85,802</u>	<u>85,882</u>	<u>80</u>	<u>0%</u>
 Net Total	 <u>(68,667)</u>	 <u>(60,996)</u>	 <u>(85,802)</u>	 <u>(85,882)</u>		

2025 Goals and Objectives

- Manage professional preventative maintenance and replacements of warning sirens

Fire - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Permits and Licenses	300	300	500	500	-	0%
Intergovernmental	790,619	846,775	677,979	760,479	82,500	12%
Charges for Services	852	11,430	2,400	2,400	-	0%
Contributions & Donations	10,250	18,400	30,000	30,000	-	0%
Other	6,897	6,291	-	-	-	-
Transfers In	29,856	54,461	7,000	97,000	90,000	1286%
	<u>838,774</u>	<u>937,657</u>	<u>717,879</u>	<u>890,379</u>	<u>172,500</u>	<u>24%</u>
Expenditures						
Personal Services	3,689,217	3,827,679	4,465,361	4,743,754	278,393	6%
Materials and Supplies	166,231	238,303	206,500	210,650	4,150	2%
Employee Development & Meetings	73,429	90,725	122,150	123,650	1,500	1%
Dues & Subscriptions	10,000	4,295	7,455	32,455	25,000	335%
Contractual Services	234,326	148,706	133,800	140,300	6,500	5%
Equipment	81,546	78,098	46,000	46,000	-	0%
Capital Improvements	19,310	43,447	35,000	-	(35,000)	-100%
Allocations	1,448,696	1,499,106	1,393,337	1,566,761	173,424	12%
Transfers Out	90,000	90,000	90,000	90,000	-	0%
Other Expense	577,813	624,640	620,000	625,000	5,000	1%
	<u>6,390,568</u>	<u>6,644,999</u>	<u>7,119,603</u>	<u>7,578,570</u>	<u>458,967</u>	<u>6%</u>
Net Total	<u>(5,551,794)</u>	<u>(5,707,342)</u>	<u>(6,401,724)</u>	<u>(6,688,191)</u>		

2025 Goals and Objectives

- Modify the fire command structure to better fit current and future department needs
- Ensure community service level expectations are met within budget constraints
- Maintain the viability of the current combination staffing model
- Ensure a healthy and safe business community with continued development of proactive prevention initiatives

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Fire Operations	29.00	30.00	31.00
Total	29.00	30.00	31.00

Public Works - General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Permits and Licenses	1,843	2,615	2,000	2,000	-	0%
Intergovernmental	1,067,211	1,082,984	1,181,500	1,251,500	70,000	6%
Charges for Services	830,811	785,930	848,400	887,400	39,000	5%
Billings to Departments	570,303	-	835,000	868,400	33,400	4%
Other	14,420	29,770	10,000	10,000	-	0%
Transfers In	69,534	834,004	70,000	70,000	-	0%
	<u>2,554,122</u>	<u>2,735,303</u>	<u>2,946,900</u>	<u>3,089,300</u>	<u>142,400</u>	<u>5%</u>
Expenditures						
Personal Services	2,653,817	2,770,733	3,229,807	3,465,155	235,348	7%
Materials and Supplies	429,910	520,840	490,050	496,250	6,200	1%
Employee Development & Meetings	20,999	23,009	25,100	27,600	2,500	10%
Dues & Subscriptions	11,567	5,623	3,750	3,750	-	0%
Contractual Services	1,978,886	1,846,179	2,271,150	2,391,850	120,700	5%
Equipment	9,019	10,595	10,500	10,500	-	0%
Capital Improvements	-	-	-	40,000	40,000	-
Allocations	1,441,690	1,509,991	1,571,207	1,647,403	76,196	5%
Other Expense	4,174	4,311	4,850	5,350	500	10%
	<u>6,550,062</u>	<u>6,691,281</u>	<u>7,606,414</u>	<u>8,087,858</u>	<u>481,444</u>	<u>6%</u>
Net Total	<u>(3,995,940)</u>	<u>(3,955,978)</u>	<u>(4,659,514)</u>	<u>(4,998,558)</u>		

2025 Goals and Objectives

- Perform high quality maintenance including snow plowing, street sweeping, patching, and sign replacements while continuing to seek operational efficiencies
- Successfully deliver on the city's high profile capital projects including the completion of Chankahda Trail Corridor Reconstruction (2025), Station 73 TRIP (2025-26), and City Center (2024)
- Add Maintenance Apprentice positions in Streets (shared) and Environmental Stewardship position in Engineering

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Street Maintenance	18.90	19.26	19.92
Engineering	6.45	6.85	6.85
Total	25.35	26.11	26.77

Destination Marketing Organization (DMO) Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Taxes	-	222,851	-	-	-	-
Interest Income	-	16,323	-	-	-	-
Transfers In - Resource Planning	-	347,818	365,880	210,862	(155,018)	-42%
	-	586,992	365,880	210,862	(155,018)	-42%
Expenditures						
Personal Services	-	-	121,333	130,862	9,529	8%
Materials and Supplies	-	-	50,000	50,000	-	0%
Contractual Services	-	6,500	125,000	30,000	(95,000)	-76%
Transfers Out	-	-	69,547	-	(69,547)	-100%
Other Expense	-	29	-	-	-	-
	-	6,529	365,880	210,862	(155,018)	-42%
Net Total	-	580,463	-	-		

2025 Goals and Objectives

- Implement the city's vision for the Destination Marketing Organization

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
DMO	-	1.00	1.00
Total	-	1.00	1.00

Lawful Gambling Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 NEW Budget	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Charges for Services	-	118,117	-	120,000	120,000	-
Interest Income	-	3,908	-	1,650	1,650	-
Transfers In - Resource Planning	-	19,052	-	-	-	-
	-	141,077	-	121,650	121,650	-
Expenditures						
Contractual Services	-	-	-	73,650	73,650	-
Other Expense	-	79,257	-	48,000	48,000	-
	-	79,257	-	121,650	121,650	-
Net Total	-	61,820	-	-		

Recreation Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Taxes	771,830	930,356	972,979	1,002,168	29,189	3.0%
Permits and Licenses	-	-	-	-	-	-
Intergovernmental	7	8	-	-	(8)	-
Charges for Services	2,022,253	2,239,400	2,169,482	2,243,875	74,393	3.4%
Contributions & Donations	23,721	30,730	19,946	20,572	626	3.1%
Interest Income	(71,996)	78,217	-	-	-	-
Other	9,207	12,379	9,970	10,269	299	3.0%
Transfers In	-	990	-	-	-	-
	<u>2,755,022</u>	<u>3,292,080</u>	<u>3,172,377</u>	<u>3,276,884</u>	<u>104,499</u>	<u>3.3%</u>
Expenditures						
Personal Services	1,579,392	1,872,099	1,811,303	1,945,860	134,557	7.4%
Materials and Supplies	136,888	159,119	128,185	132,032	3,847	3.0%
Employee Development & Meetings	13,579	20,793	18,500	19,055	555	3.0%
Dues & Subscriptions	5,309	6,509	6,162	6,343	181	2.9%
Contractual Services	855,441	936,367	885,088	911,600	26,512	3.0%
Equipment	13,824	14,416	20,000	20,600	600	3.0%
Capital Improvements	-	-	-	-	-	-
Allocations	99,733	103,001	103,001	110,152	7,151	6.9%
Transfers Out	-	-	73,013	43,408	(29,605)	-40.5%
Other Expense	74,150	98,728	127,125	87,834	(39,291)	-30.9%
	<u>2,778,316</u>	<u>3,211,032</u>	<u>3,172,377</u>	<u>3,276,884</u>	<u>104,507</u>	<u>3.3%</u>
Net Total	<u>(23,294)</u>	<u>81,048</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Identify recreational gaps through online survey, and Flash Vote
- Provide excellent internal/external customer service through services, events, opportunities and communications
- Enhance inclusive opportunities and services to the residents of Plymouth through outreach, services, senior living and active adults
- Ensure the financial stability of the division through responsible budgeting and resource allocation

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Recreation	10.90	11.30	11.30
Total	10.90	11.30	11.30

Transit Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Intergovernmental	7,635,227	6,621,007	5,853,657	6,029,267	175,610	3%
Charges for Services	279,418	383,507	372,862	392,773	19,911	5%
Interest Income	(525,485)	578,794	140,100	150,100	10,000	7%
Other	18	11	-	-	-	-
Transfers In	-	-	-	-	-	-
	<u>7,389,178</u>	<u>7,583,319</u>	<u>6,366,619</u>	<u>6,572,140</u>	<u>205,521</u>	<u>3%</u>
Expenditures						
Personal Services	179,990	192,509	205,892	224,914	19,022	9%
Materials and Supplies	388,332	474,314	408,009	420,504	12,495	3%
Employee Development & Meetings	-	-	3,950	4,750	800	20%
Dues & Subscriptions	22,157	10,540	12,000	13,000	1,000	8%
Contractual Services	4,229,964	4,625,817	4,447,566	4,925,736	478,170	11%
Equipment	1,957	35,985	100,000	100,000	-	0%
Capital Improvements	-	24,373	-	-	-	-
Allocations	80,029	82,296	127,387	141,777	14,390	11%
Transfers Out	517,760	-	1,005,490	689,334	(316,156)	-31%
Other Expense	139,441	1,940	56,325	52,125	(4,200)	-7%
	<u>5,559,630</u>	<u>5,447,774</u>	<u>6,366,619</u>	<u>6,572,140</u>	<u>205,521</u>	<u>3%</u>
 Net Total	 <u>1,829,548</u>	 <u>2,135,545</u>	 <u>-</u>	 <u>-</u>		

2025 Goals and Objectives

- Continue to monitor express service performance and opportunities to expand on-demand Click and Ride service
- Prepare new RFP and agreements for contracted bus service to begin in 2025
- Prepare for new operational changes associated with Station 73 TRIP improvements and Hwy 55 all day service study in 2025-2026

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Transit	1.15	1.20	1.20
Total	1.15	1.20	1.20

Opioid Settlement Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 NEW Budget	Variance 2024 Budget to 2025 Budget	% Variance 2024 Budget to 2025 Budget
Revenues						
Interest Income	-	4,626	-	2,000	2,000	-
Other	-	18,995	-	39,057	39,057	-
Transfers In - Resource Planning	-	-	-	-	-	-
	-	23,621	-	41,057	41,057	-
Expenditures						
Contractual Services	-	-	-	12,000	12,000	-
Transfers Out	-	-	-	29,042	29,042	-
Other Expense	-	14	-	15	15	-
	-	14	-	41,057	41,057	-
Net Total	-	23,607	-	-		

CDBG Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Taxes	7,934	-	-	-	-	-
Intergovernmental	406,384	542,873	355,452	441,452	86,000	24.2%
Interest Income	(11,288)	2,642	300	300	-	0.0%
Other	46	40	-	-	-	-
Transfers In - balancing	-	-	155,303	78,010	(77,293)	-49.8%
	<u>403,076</u>	<u>545,555</u>	<u>511,055</u>	<u>519,762</u>	<u>8,707</u>	<u>1.7%</u>
Expenditures						
Personal Services	74,028	17,976	33,299	36,893	3,594	10.8%
Materials and Supplies	61	-	300	300	-	0.0%
Employee Development & Meetings	1,380	-	1,600	1,600	-	0.0%
Dues & Subscriptions	79	18	-	-	-	-
Contractual Services	33,932	6,343	7,250	7,350	100	1.4%
Allocations	5,805	6,008	10,349	11,142	793	7.7%
Transfers Out	-	-	-	-	-	-
Other Expense	275,018	553,919	458,257	462,477	4,220	0.9%
	<u>390,303</u>	<u>584,264</u>	<u>511,055</u>	<u>519,762</u>	<u>8,707</u>	<u>1.7%</u>
Net Total	<u>12,773</u>	<u>(38,709)</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Focus on improvements to overall program compliance, including developing additional policies and procedures for program administration
- Provide technical assistance to subgrantees to ensure the CDBG program makes drawdowns in a timely manner so as to pass the timeliness test
- Evaluate market conditions to effectively target a continuum of housing needs with CDBG funding, given challenges in effectively serving the First-Time Homebuyer market
- Evaluate opportunities for CDBG program delivery, including continued independent administration of the program or administration through a partnership with Hennepin County

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Economic Dev	1.50	1.50	1.50
CD Admin	4.75	5.40	5.40
Planning	4.40	4.40	4.40
Inspections	10.00	10.00	10.00
Housing & Dev	4.65	4.20	4.20
Total	25.30	25.50	25.50

Housing Choice Voucher Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Intergovernmental	3,485,818	3,998,257	3,393,375	3,393,375	-	0%
Interest Income	6	25	10	10	-	0%
Transfers In - balancing	-	-	-	-	-	-
	<u>3,485,824</u>	<u>3,998,282</u>	<u>3,393,385</u>	<u>3,393,385</u>	<u>-</u>	<u>0%</u>
Expenditures						
Personal Services	247,985	163,515	199,534	222,175	22,641	11%
Materials and Supplies	-	129	100	100	-	0%
Employee Development & Meetings	-	572	2,150	2,150	-	0%
Dues & Subscriptions	1,115	-	500	500	-	0%
Contractual Services	20,714	46,355	34,450	34,800	350	1%
Equipment	116	-	-	-	-	-
Allocations	24,251	24,983	46,252	49,796	3,544	8%
Transfers Out	-	-	32,420	9,957	(22,463)	-69%
Other Expense	3,177,768	3,575,019	3,077,979	3,073,907	(4,072)	0%
	<u>3,471,949</u>	<u>3,810,573</u>	<u>3,393,385</u>	<u>3,393,385</u>	<u>-</u>	<u>0%</u>
Net Total	<u>13,875</u>	<u>187,709</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Support HRA's Strategic Plan, including implementation of a policy to encourage development of affordable housing
- Maintain 98% or better occupancy/utilization rate
- Continue to earn a high performer designation through the Section 8 Management Assessment Program (SEMAP)

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Economic Dev	1.50	1.50	1.50
CD Admin	4.75	5.40	5.40
Planning	4.40	4.40	4.40
Inspections	10.00	10.00	10.00
Housing & Dev	4.65	4.20	4.20
Total	25.30	25.50	25.50

HRA General Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Taxes	608,753	631,181	658,823	678,588	19,765	3.0%
Intergovernmental	5	6	-	-	-	-
Charges for Services	42,450	45,475	51,900	51,900	-	0.0%
Interest Income	(3,421)	205,282	23,000	23,000	-	0.0%
Other	59,519	341,879	12,000	12,000	-	0.0%
	<u>707,306</u>	<u>1,223,823</u>	<u>745,723</u>	<u>765,488</u>	<u>19,765</u>	<u>2.7%</u>
Expenditures						
Personal Services	130,086	159,056	275,301	301,164	25,863	9.4%
Materials and Supplies	321	116	500	500	-	0.0%
Employee Development & Meetings	390	294	3,300	3,300	-	0.0%
Dues & Subscriptions	1,881	1,189	1,000	1,000	-	0.0%
Contractual Services	43,582	52,193	28,150	28,510	360	1.3%
Equipment	2,617	-	-	-	-	-
Allocations	27,263	28,408	42,089	45,105	3,016	7.2%
Transfers Out	305,000	310,000	376,188	372,184	(4,004)	-1.1%
Other Expense	62,279	3,461	19,195	13,725	(5,470)	-28.5%
	<u>573,419</u>	<u>554,717</u>	<u>745,723</u>	<u>765,488</u>	<u>19,765</u>	<u>2.7%</u>
Net Total	<u>133,887</u>	<u>669,106</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Support HRA's Strategic Plan, including implementation of a policy to encourage development of affordable housing
- Evaluate options for use of metro-wide sales tax to support affordable housing, including creation of a local housing trust fund
- Re-evaluate options for management of the City's CDBG program
- Assess long-term viability of HRA housing assets, including scattered site program and senior buildings

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Economic Dev	1.50	1.50	1.50
CD Admin	4.75	5.40	5.40
Planning	4.40	4.40	4.40
Inspections	10.00	10.00	10.00
Housing & Dev	4.65	4.20	4.20
Total	25.30	25.50	25.50

Ice Center Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Charges for Services	2,175,387	2,249,268	2,328,372	2,428,413	100,041	4%
Contributions & Donations	1,238,111	25,000	-	-	-	-
Interest Income	(34,674)	29,699	8,500	8,500	-	0%
Other	61,459	81,306	60,000	61,000	1,000	2%
Transfers In from Fund Balance	-	-	308,454	254,281	(54,173)	-18%
	<u>3,440,283</u>	<u>2,385,273</u>	<u>2,705,326</u>	<u>2,752,194</u>	<u>46,868</u>	<u>2%</u>
Expenditures						
Personal Services	857,200	893,284	1,007,778	1,169,549	161,771	16%
Materials and Supplies	170,571	169,225	161,050	165,050	4,000	2%
Employee Development & Meetings	5,493	5,197	7,100	7,600	500	7%
Dues & Subscriptions	670	920	700	700	-	0%
Contractual Services	696,328	685,670	771,000	786,480	15,480	2%
Equipment	1,700	33,396	15,000	36,000	21,000	140%
Capital Improvements	-	-	470,000	295,000	(175,000)	-37%
Depreciation	688,996	703,883	-	-	-	-
Allocations	190,575	195,937	250,311	269,428	19,117	8%
Transfers Out	144,189	-	-	-	-	-
Other Expense	23,985	28,741	22,387	22,387	-	0%
	<u>2,779,707</u>	<u>2,716,253</u>	<u>2,705,326</u>	<u>2,752,194</u>	<u>46,868</u>	<u>2%</u>
Net Total	<u>660,576</u>	<u>(330,980)</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Plan for growth of the facility and renovations
- Update and evolve the Capital Improvement Plan by implementing new Facility Assessment tool
- Maintain valuable relationships with users to sustain revenue generation through ice rental, tournaments, and events

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Ice Center	5.40	5.40	6.40
Total	5.40	5.40	6.40

Field House Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Charges for Services	354,110	360,803	405,000	417,150	12,150	3%
Interest Income	(79,110)	73,744	16,500	16,500	-	0%
Other	6,157	13,759	-	-	-	-
Transfers In - balancing	-	-	51,750	73,125	21,375	41%
	<u>281,157</u>	<u>448,306</u>	<u>473,250</u>	<u>506,775</u>	<u>33,525</u>	<u>7%</u>
Expenditures						
Personal Services	121,322	139,079	147,425	158,345	10,920	7%
Materials and Supplies	1,526	4,888	8,500	8,740	240	3%
Employee Development & Meetings	-	-	200	200	-	0%
Contractual Services	109,532	203,405	179,700	180,640	940	1%
Capital Improvements	-	-	-	30,000	30,000	-
Depreciation	143,581	100,887	-	-	-	-
Allocations	21,786	22,372	137,125	128,550	(8,575)	-6%
Other Expense	200	227	300	300	-	0%
	<u>397,947</u>	<u>470,858</u>	<u>473,250</u>	<u>506,775</u>	<u>33,525</u>	<u>7%</u>
Net Total	<u>(116,790)</u>	<u>(22,552)</u>	<u>-</u>	<u>-</u>		

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Field House	1.75	1.00	1.00
Total	1.75	1.00	1.00

Water - Enterprise Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Intergovernmental	18,314	25,857	-	10,000	10,000	-
Charges for Services	9,145,626	10,036,286	10,550,732	11,335,739	785,007	7%
Contributions & Donations	2,543,175	4,834,431	800,000	800,000	-	0%
Interest Income	(117,218)	208,478	48,000	34,500	(13,500)	-28%
Other	22,750	10,367	10,000	10,000	-	0%
Transfers In	-	-	715,217	-	(715,217)	-100%
	<u>11,612,647</u>	<u>15,115,419</u>	<u>12,123,949</u>	<u>12,190,239</u>	<u>66,290</u>	<u>1%</u>
Expenditures						
Personal Services	1,534,910	1,627,783	1,887,586	1,985,575	97,989	5%
Materials and Supplies	715,303	1,079,527	805,250	823,250	18,000	2%
Employee Development & Meetings	14,117	18,299	15,500	18,000	2,500	16%
Dues & Subscriptions	11,956	6,076	12,200	12,500	300	2%
Contractual Services	2,532,022	2,616,526	2,011,600	2,088,000	76,400	4%
Equipment	14,687	13,769	15,000	15,000	-	0%
Capital Improvements	-	-	5,720,000	3,940,000	(1,780,000)	-31%
Depreciation	3,692,969	3,812,329	-	-	-	-
Allocations	849,478	1,632,368	1,558,763	1,597,363	38,600	2%
Transfers Out	1,891,694	2,722,345	40,000	1,650,001	1,610,001	4025%
Other Expense	50,407	56,940	58,050	60,550	2,500	4%
	<u>11,307,543</u>	<u>13,585,962</u>	<u>12,123,949</u>	<u>12,190,239</u>	<u>66,290</u>	<u>1%</u>
Net Total	<u>305,104</u>	<u>1,529,457</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives:

- Provide reliable, high quality water to all residents and businesses
- Successfully deliver on the Zachary Water Treatment Plant Enhancements to improve efficiencies and reduce water usage
- Implement the 20-year infrastructure plan and continue efforts to conserve water usage

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Water	14.00	14.87	15.10
Water Resources	9.15	10.48	10.70
Sewer	9.55	8.91	9.13
Solid Waste Mgt	1.17	1.40	1.40
Total	33.87	35.66	36.33

Sewer - Enterprise Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Permits and Licenses	(682)	-	-	-	-	-
Intergovernmental	30,503	136,548	33,800	34,900	1,100	3%
Charges for Services	11,160,951	11,912,156	12,742,513	13,342,852	600,339	5%
Contributions & Donations	1,376,272	742,849	900,000	900,000	-	0%
Interest Income	(202,401)	252,545	38,200	38,200	-	0%
Other	(30,938)	17,850	10,000	10,000	-	0%
Transfers In	-	104,453	-	-	-	-
	<u>12,333,705</u>	<u>13,166,401</u>	<u>13,724,513</u>	<u>14,325,952</u>	<u>601,439</u>	<u>4%</u>
Expenditures						
Personal Services	906,597	966,444	1,068,393	1,145,296	76,903	7%
Materials and Supplies	100,443	60,734	107,200	109,700	2,500	2%
Employee Development & Meetings	8,167	11,240	9,000	9,000	-	0%
Dues & Subscriptions	-	300	300	300	-	0%
Contractual Services	7,182,265	7,708,209	8,110,900	8,484,790	373,890	5%
Equipment	9,213	5,186	7,500	7,500	-	0%
Capital Improvements	-	-	3,120,000	3,420,000	300,000	10%
Depreciation	1,600,217	1,680,662	-	-	-	-
Allocations	860,578	963,694	730,329	755,968	25,639	4%
Transfers Out	164,651	229,475	501,191	323,698	(177,493)	-35%
Other Expense	65,899	73,552	69,700	69,700	-	0%
	<u>10,898,030</u>	<u>11,699,496</u>	<u>13,724,513</u>	<u>14,325,952</u>	<u>601,439</u>	<u>4%</u>
Net Total	<u>1,435,675</u>	<u>1,466,905</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Invest in maintaining the city sewer infrastructure
- Study long-term sanitary sewer capacity needs around potential redevelopment areas
- Develop trunk sanitary sewer lining plan and successfully deliver on Highway 55 trunk sanitary sewer lining project

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Water	14.00	14.87	15.10
Water Resources	9.15	10.48	10.70
Sewer	9.55	8.91	9.13
Solid Waste Mgt	1.17	1.40	1.40
Total	33.87	35.66	36.33

Water Resources - Enterprise Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Intergovernmental	94,991	252,425	-	-	-	-
Charges for Services	4,577,509	4,901,580	5,424,806	5,639,612	214,806	4%
Contributions & Donations	2,048,708	4,776,215	800,000	800,000	-	0%
Interest Income	(325,916)	346,658	55,700	55,700	-	0%
Other	181,220	20,674	23,000	23,000	-	0%
	<u>6,576,512</u>	<u>10,297,552</u>	<u>6,303,506</u>	<u>6,518,312</u>	<u>214,806</u>	<u>3%</u>
Expenditures						
Personal Services	992,126	1,035,982	1,293,275	1,383,065	89,790	7%
Materials and Supplies	52,957	57,326	81,750	81,750	-	0%
Employee Development & Meetings	4,484	5,021	7,700	8,200	500	6%
Dues & Subscriptions	364,380	365,882	395,000	415,000	20,000	5%
Contractual Services	287,032	260,609	549,760	553,610	3,850	1%
Equipment	6,544	11,719	23,000	15,000	(8,000)	-35%
Capital Improvements	-	-	1,470,000	3,081,000	1,611,000	110%
Depreciation	1,181,214	1,323,203	-	-	-	-
Allocations	404,391	424,859	551,277	577,790	26,513	5%
Transfers Out	564,894	364,389	1,901,794	370,297	(1,531,497)	-81%
Other Expense	28,010	29,843	29,950	32,600	2,650	9%
	<u>3,886,032</u>	<u>3,878,833</u>	<u>6,303,506</u>	<u>6,518,312</u>	<u>214,806</u>	<u>3%</u>
Net Total	<u>2,690,480</u>	<u>6,418,719</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Focus efforts on improving water quality in lakes and streams and preserving natural resources
- Update storm pond surveys and pond maintenance prioritization plan
- Partner with watersheds on 5th generation plans and updates to associated joint power agreements

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Water	14.00	14.87	15.10
Water Resources	9.15	10.48	10.70
Sewer	9.55	8.91	9.13
Solid Waste Mgt	1.17	1.40	1.40
Total	33.87	35.66	36.33

Solid Waste - Enterprise Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Permits and Licenses	4,175	4,450	4,975	4,975	-	0%
Intergovernmental	163,462	165,953	163,700	163,700	-	0%
Charges for Services	1,195,293	1,326,247	1,743,502	2,535,564	792,062	45%
Interest Income	(38,227)	25,202	9,450	9,450	-	0%
Other	14,267	22,621	22,500	25,000	2,500	11%
	<u>1,338,970</u>	<u>1,544,473</u>	<u>1,944,127</u>	<u>2,738,689</u>	<u>794,562</u>	<u>41%</u>
Expenditures						
Personal Services	155,143	175,849	264,809	280,932	16,123	6%
Materials and Supplies	9,313	7,039	11,700	11,700	-	0%
Employee Development & Meetings	-	92	1,050	1,050	-	0%
Dues & Subscriptions	-	-	400	400	-	0%
Contractual Services	1,252,550	1,386,915	1,329,600	2,332,100	1,002,500	75%
Depreciation	691	10,676	-	-	-	-
Allocations	74,960	77,299	43,709	46,263	2,554	6%
Transfers Out	-	-	283,734	56,319	(227,415)	-80%
Other Expense	8,812	9,127	9,125	9,925	800	9%
	<u>1,501,469</u>	<u>1,666,997</u>	<u>1,944,127</u>	<u>2,738,689</u>	<u>794,562</u>	<u>41%</u>
Net Total	<u>(162,499)</u>	<u>(122,524)</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Finalize new contract for curbside recycling and recycling drop-off site management starting in 2025
- Study yard waste site operations and potential impacts resulting in increased emerald ash bore infestations
- Begin drop-off organics service at recycling drop-off site and associated public education about organics

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Water	14.00	14.87	15.10
Water Resources	9.15	10.48	10.70
Sewer	9.55	8.91	9.13
Solid Waste Mgt	1.17	1.40	1.40
Total	33.87	35.66	36.33

Central Equipment - Internal Service Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Charges for Services	63,581	47,245	20,600	21,218	618	3%
Billings to Departments	3,771,099	3,884,232	3,884,232	4,039,601	155,369	4%
Contributions & Donations	110,515	56,549	-	-	-	-
Interest Income	(627,698)	657,277	211,583	218,156	6,573	3%
Other	259,656	330,165	103,000	106,090	3,090	3%
Transfers In	28,203	1,298,831	1,098,540	75,628	(1,022,912)	-93%
	<u>3,605,356</u>	<u>6,274,299</u>	<u>5,317,955</u>	<u>4,460,693</u>	<u>(857,262)</u>	<u>-16%</u>
Expenditures						
Personal Services	551,157	656,070	694,094	737,202	43,108	6%
Materials and Supplies	902,380	921,470	875,675	898,605	22,930	3%
Employee Development & Meetings	320	1,043	2,200	2,200	-	0%
Dues & Subscriptions	3,247	2,449	3,000	3,500	500	17%
Contractual Services	106,495	182,318	126,210	132,310	6,100	5%
Equipment	9,657	16,338	33,000	34,000	1,000	3%
Capital Improvements	(3,270)	-	3,340,550	2,415,400	(925,150)	-28%
Debt Service	-	17,726	-	-	-	-
Depreciation	1,812,783	1,857,444	-	-	-	-
Allocations	137,698	152,868	211,951	206,201	(5,750)	-3%
Other Expense	105,663	189,025	31,275	31,275	-	0%
	<u>3,626,130</u>	<u>3,996,751</u>	<u>5,317,955</u>	<u>4,460,693</u>	<u>(857,262)</u>	<u>-16%</u>
 Net Total	 <u>(20,774)</u>	 <u>2,277,548</u>	 <u>-</u>	 <u>-</u>		

2025 Goals and Objectives

- Analyze and adjust allocations appropriately across divisions to ensure proper reserve funds for equipment replacement schedules
- Continue to monitor costs related to vehicle, vehicle parts and fuel as they fluctuate in the market
- Implement electric vehicles where possible when it will not impact operations or customer deliverables

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Central Equip	5.82	5.95	5.95
Total	5.82	5.95	5.95

Public Facilities - Internal Service Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Billings to Departments	2,042,344	3,365,443	3,363,387	3,609,308	245,921	7%
Contributions & Donations	65,482	-	-	-	-	-
Interest Income	(327,597)	363,763	142,059	141,497	(562)	0%
Other	(127,733)	20,586	9,000	9,000	-	0%
Transfers In	-	111,301	1,011,765	2,519,522	1,507,757	149%
	<u>1,652,496</u>	<u>3,861,093</u>	<u>4,526,211</u>	<u>6,279,327</u>	<u>1,753,116</u>	<u>39%</u>
Expenditures						
Personal Services	363,839	376,740	539,378	581,549	42,171	8%
Materials and Supplies	115,355	112,565	161,450	175,790	14,340	9%
Employee Development & Meetings	1,062	580	3,500	4,500	1,000	29%
Dues & Subscriptions	1,309	3,261	1,500	1,850	350	23%
Contractual Services	736,538	1,572,438	2,171,225	2,288,965	117,740	5%
Equipment	139,600	37,699	93,000	100,100	7,100	8%
Capital Improvements	-	628,368	1,525,000	3,090,000	1,565,000	103%
Depreciation	699,524	717,459	-	-	-	-
Allocations	40,200	41,026	30,208	35,623	5,415	18%
Transfers Out	-	100,000	-	-	-	-
Other Expense	849	1,110	950	950	-	0%
	<u>2,098,276</u>	<u>3,591,246</u>	<u>4,526,211</u>	<u>6,279,327</u>	<u>1,753,116</u>	<u>39%</u>
Net Total	<u>(445,780)</u>	<u>269,847</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Analyze and adjust allocations appropriately across divisions to ensure proper reserve funds for equipment replacement schedules
- Implement energy reduction efforts in facilities
- Continue development on preventative maintenance programs to avoid costly and unnecessary replacements

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
Facilities	3.50	4.70	4.70
Total	3.50	4.70	4.70

Information Technology - Internal Service Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Intergovernmental	6,791	6,635	-	-	-	-
Billings to Departments	2,727,617	2,809,427	2,809,427	2,977,993	168,566	6%
Contributions & Donations	59,849	457,873	-	-	-	-
Interest Income	(362,106)	327,430	122,564	96,074	(26,490)	-22%
Other	3,007	(35,751)	-	-	-	-
Transfers In	-	42,545	629,634	303,624	(326,010)	-52%
	<u>2,435,158</u>	<u>3,608,159</u>	<u>3,561,625</u>	<u>3,377,691</u>	<u>(183,934)</u>	<u>-5%</u>
Expenditures						
Personal Services	771,059	841,497	1,039,182	1,108,634	69,452	7%
Materials and Supplies	11,227	8,479	12,000	12,000	-	0%
Employee Development & Meetings	2,719	10,419	20,500	20,500	-	0%
Dues & Subscriptions	35	3,037	250	250	-	0%
Contractual Services	1,490,666	1,655,223	1,795,200	1,822,128	26,928	2%
Equipment	235,852	309,694	284,200	288,463	4,263	2%
Capital Improvements	-	-	370,000	80,000	(290,000)	-78%
Debt Service	-	4,280	-	-	-	-
Depreciation	375,956	415,683	-	-	-	-
Allocations	41,340	43,423	40,293	45,716	5,423	13%
Transfers Out	-	130,367	-	-	-	-
Other Expense	52,267	117,176	-	-	-	-
	<u>2,981,121</u>	<u>3,539,278</u>	<u>3,561,625</u>	<u>3,377,691</u>	<u>(183,934)</u>	<u>-5%</u>
Net Total	<u>(545,963)</u>	<u>68,881</u>	<u>-</u>	<u>-</u>		

2025 Goals and Objectives

- Expand the adoption of cloud technologies
- Review and invest in network security tools to mitigate risks
- Implement new phone system and public safety records management software, collaborate on the request for proposals (RFP) process for a new enterprise resource planning system (ERP) and prepare for migrations over the next 2 years

Authorized FTE's	2023 Budget	2024 Budget	2025 Concept
IT	6.80	8.00	8.00
Total	6.80	8.00	8.00

Risk Management - Internal Service Fund Financial Summary

	2022 Actual	2023 Actual	2024 Budget	2025 Concept	Variance 2024 Budget to 2025 Concept	% Variance 2024 Budget to 2025 Concept
Revenues						
Billings to Departments	695,036	697,269	755,811	1,148,894	393,083	52%
Interest Income	(331,276)	269,603	101,455	141,181	39,726	39%
Other	339,920	84,921	83,955	86,463	2,508	3%
Transfers In	-	-	2,700,000	373,565	(2,326,435)	-86%
	<u>703,680</u>	<u>1,051,793</u>	<u>3,641,221</u>	<u>1,750,103</u>	<u>(1,891,118)</u>	<u>-52%</u>
Expenditures						
Personal Services	35,022	-	-	-	-	-
Materials and Supplies	-	118	300	300	-	0%
Contractual Services	1,658,065	1,803,697	1,620,252	1,714,098	93,846	6%
Allocations	13,569	14,051	10,965	11,623	658	6%
Transfers Out	-	-	1,986,323	-	(1,986,323)	-100%
Other Expense	13,613	19,520	23,381	24,082	701	3%
	<u>1,720,269</u>	<u>1,837,386</u>	<u>3,641,221</u>	<u>1,750,103</u>	<u>(1,891,118)</u>	<u>-52%</u>
Net Total	<u>(1,016,589)</u>	<u>(785,593)</u>	<u>-</u>	<u>-</u>		

To: Dave Callister, City Manager

Prepared by: Jodi Gallup, City Clerk/Administrative Coordinator

Reviewed by: Maria Solano, Deputy City Manager

Item: **Set future study sessions**

1. Action Requested:

Schedule study sessions and/or add topics as desired. The calendar through the end of the year is attached to assist with scheduling.

2. Background:

Pending study session topics (at least three council members have approved the following study items on the list):

- Update on city owned housing sites (will be on September 10 regular council meeting)

Pending reports

- Fire services update (response time, service levels, & staff model) (August)
- Rental fee structure policy (August)
- HRA/EDA roles (September)
- Community outreach tools (October)
- Conversion of manufacturing and industrial sites (November)

Staff requests for meeting topics and/or changes:

- None at this time.

3. Budget Impact:

N/A

4. Attachments:

[Calendar](#)

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5 5:00 PM SPECIAL COUNCIL MEETING Cannabis regulation Upper-level Public Safety Training Room 7:00 PM REGULAR COUNCIL MEETING Council Chambers	6 6:30 PM NIGHT TO UNITE	7 7:00 PM PLANNING COMMISSION MEETING Council Chambers	8	9	10
11	12	13  PRIMARY ELECTION Polls Open 7:00 AM to 8:00 PM	14 7:00 PM ENVIRONMENTAL QUALITY COMMITTEE MEETING Medicine Lake Room	15	16	17
18	19	20 5:00 PM SPECIAL COUNCIL MEETING Budget discussion Medicine Lake Room 7:00 PM REGULAR COUNCIL MEETING Council Chambers	21 10:00 AM DMO ADVISORY BOARD MEETING Plymouth Community Center 7:00 PM PLANNING COMMISSION MEETING Council Chambers	22 7:00 PM HOUSING AND REDEVELOPMENT AUTHORITY MEETING Council Chambers	23	24
25	26	27	28	29	30	



City of
Plymouth

September 2024

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2  LABOR DAY CITY OFFICES CLOSED	3	4 7:00 PM PLANNING COMMISSION MEETING Council Chambers	5	6	7
8	9	10 5:00 PM SPECIAL COUNCIL MEETING Budget discussion Medicine Lake Room 7:00 PM REGULAR COUNCIL MEETING Council Chambers	11 7:00 PM ENVIRONMENTAL QUALITY COMMITTEE MEETING Medicine Lake Room	12 6:00 PM PARK & REC ADVISORY COMMISSION MEETING Council Chambers	13	14
15	16	17	18 7:00 PM PLANNING COMMISSION MEETING Council Chambers	19	20	21
22	23	24 5:30 PM SPECIAL COUNCIL MEETING Medicine Lake Water Quality Public Safety Training Room 7:00 PM REGULAR COUNCIL MEETING Council Chambers	25	26 7:00 PM HOUSING AND REDEVELOPMENT AUTHORITY MEETING Council Chambers	27	28
29	30					

SUN	MON	TUES	WED	THUR	FRI	SAT
		1 5:00 PM SPECIAL COUNCIL MEETING Redevelopment Vision/ Development Agreements Public Safety Training Room	2	3	4	5
6	7	8 5:00 PM SPECIAL COUNCIL MEETING Environmental Stewardship/ City of Choice: Equity and Inclusion Update Public Safety Training Room 7:00 PM REGULAR COUNCIL MEETING Council Chambers	9 7:00 PM ENVIRONMENTAL QUALITY COMMITTEE MEETING Council Chambers	10	11	12
13	14	15	16 7:00 PM PLANNING COMMISSION MEETING Council Chambers	17	18	19
20	21	22 5:00 PM SPECIAL COUNCIL MEETING Budget discussion Public Safety Training Room 7:00 PM REGULAR COUNCIL MEETING Council Chambers	23	24 7:00 PM HOUSING AND REDEVELOPMENT AUTHORITY MEETING Council Chambers	25	26
27	28	29	30	31		



City of
Plymouth

November 2024

SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5  GENERAL ELECTION Polls Open 7:00 AM to 8:00 PM	6 7:00 PM PLANNING COMMISSION MEETING Council Chambers	7	8	9
10	11  VETERANS DAY CITY OFFICES CLOSED	12 7:00 PM REGULAR COUNCIL MEETING Council Chambers	13 7:00 PM ENVIRONMENTAL QUALITY COMMITTEE MEETING Medicine Lake Room	14 7:00 PM PARK & REC ADVISORY COMMISSION MEETING Council Chambers	15	16
17	18	19	20 7:00 PM PLANNING COMMISSION MEETING Council Chambers	21	22	23
24	25	26 5:00 PM SPECIAL COUNCIL MEETING Budget discussion/ Board & Commission application review Medicine Lake Room 7:00 PM REGULAR COUNCIL MEETING Council Chambers	27	28 THANKSGIVING HOLIDAY CITY OFFICES CLOSED	29 THANKSGIVING HOLIDAY CITY OFFICES CLOSED	30



City of
Plymouth

December 2024

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4 7:00 PM PLANNING COMMISSION MEETING Council Chambers	5 7:00 PM HOUSING AND REDEVELOPMENT AUTHORITY MEETING Council Chambers	6	7
8	9	10 5:00 PM SPECIAL COUNCIL MEETING Board/Commission interviews Medicine Lake Room 7:00 PM REGULAR COUNCIL MEETING Council Chambers	11 7:00 PM ENVIRONMENTAL QUALITY COMMITTEE MEETING Council Chambers 7:00 PM CHARTER COMMISSION ANNUAL MEETING Medicine Lake Room	12	13	14
15	16	17	18 7:00 PM PLANNING COMMISSION MEETING Council Chambers	19	20	21
22	23	24 CHRISTMAS HOLIDAY CITY OFFICES CLOSED	25 CHRISTMAS HOLIDAY CITY OFFICES CLOSED	26	27	28
29	30	31				