



**OAK RIDGE CITY COUNCIL
REGULAR MEETING**

Municipal Building Courtroom

April 13, 2026 - 7:00 PM

AGENDA

I. INVOCATION

- a. Rabbi Ahuva Loewenthal, Jewish Congregation of Oak Ridge

II. PLEDGE OF ALLEGIANCE

- a. Lilah Niad - Oak Ridge High School Sophomore and Member of the Jewish Congregation of Oak Ridge

III. ROLL CALL

IV. PROCLAMATIONS AND PUBLIC RECOGNITIONS

- a. A Proclamation Designating April 19, 2026 as Holocaust Remembrance Day
[2026_Holocaust_Remembrance_Day_Proclamation.docx](#)
- b. A Proclamation Designating April, 2026 as Child Abuse Prevention Month
[Child Abuse Prevention Month Proclamation.docx](#)
- c. A Proclamation Designating April 22, 2026 as Earth Day
[Earth Day Proclamation 2026.docx](#)
- d. A Proclamation Designating April 16-19, 2026 as Altrusa District Four Conference Weekend
[Altrusa Proclamation.docx](#)
- e. A Proclamation Recognizing the Boys & Girls Club of Oak Ridge for Receipt of the 2026 Program Excellence Award
[Boys and Girls Club Proclamation.docx](#)
- f. A Proclamation Recognizing Leslie England for Receipt of the 2026 Jack Case Impact Award from Emory Valley Center
[Emory Valley Center Jack Case Impact Award Proclamation Leslie England.docx](#)
- g. A Proclamation Honoring Oak Ridge, Tennessee as the Birthplace of the Nuclear Navy and Recognizing the Contributions of Admiral Hyman G. Rickover and Dr. Alvin M. Weinberg to the Field of Nuclear Science
[Nuclear Navy Proclamation.docx](#)
- h. A Proclamation Designating April, 2026 as Fair Housing Month

[2026 Fair Housing Month Proclamation.doc](#)

- i. A Proclamation Designating April 19-25, 2026 as National Library Week in the City of Oak Ridge.
[2026_Library_Week_Proclamation.docx](#)
- j. A Proclamation Designating April 24, 2026 as Arbor Day
[2026 Arbor Day Proclamation.docx](#)

V. ELECTIONS/APPOINTMENTS

- a. [Elections to Fill Vacancies on City Boards/Commissions](#)
[Oak Ridge Housing Authority Board Applications.pdf](#)
[Recreation and Parks Applications 4-13-2026.pdf](#)

VI. SPECIAL REPORTS

VII. CONSENT AGENDA

- a. Approval of March 9, 2026 Regular Meeting Minutes
[March 9, 2026 Regular_Meeting_Minutes.docx](#)
- b. [Tennessee Emergency Management Agency/Military Department Grant](#)
[Resolution - TEMA Grant.docx](#)
- c. [A Resolution Authorizing the City to Accept Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office, Grant Funding for the Police Department](#)
[Resolution - ORPD THSO Grants.docx](#)
- d. [A Resolution Authorizing the City to Accept a Tennessee Department of Economic and Community Development Pass-Through Grant for American Centrifuge Operating, LLC \(aka Centrus Energy Corp.\)](#)
[Resolution - TNECD Grant Acceptance - Centrus Project.docx](#)
- e. [A Resolution Approving On-Call Architectural Services with Design Innovation Architects \(DIA\), in the Amount of \\$28,940 for a Survey of Properties in the Heritage Center. 25052 A01 2025-06-04 OR Heritage Survey K1007.pdf](#)
[Resolution - Design Innovation Architects Contract - On-Call Architectural Services - Heritage Center.docx](#)
- f. [A Resolution to Authorize the Purchase of Five \(5\) Base Stations, Associated Hardware, and Installation Fees from Sensus USA, Inc. in the amount of \\$222,325.04](#)
[Resolution_4-37-2021.pdf](#)
[Resolution - AMI Base Station Purchase - Sensus USA, Inc..docx](#)
- g. [A Resolution to Approve a Contract in the Amount of \\$69,900 with Trane U.S. for the Rental of a 120-Ton Chiller for the Civic Center. PO 1915 Trane Rental of Chiller Equipment.pdf](#)
[Trane - 120 Ton Chiller Rental Contract.pdf](#)
[Resolution - Trane Rental Services Contract - Civic Center Chiller Installation and Rental.docx](#)

VIII. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

- a. [Ratification of Ordinance 1-2025 which Ordinance Amends Zoning Ordinance Sections](#)

6.01(a)(3), 7.02(a)(10), 6.02(a)(11)(b), 7.03(a)(24)(b), and 7.04(a)(21)(b) for the Purpose of Adding Mixed Use Development as a Permitted Principal Use in O-1 and B-1 Districts Provided Certain Conditions are Met, and to Amend Language in O-2, B-2, and UB-2 Districts Pertaining to Mixed Use Development for Consistency in Language
Ordinance 1-2025 - Agenda Packet.pdf

- b. Rezoning Request: 1301 Bethel Valley Road, B-2 General Business District to IND-2 Industrial District
Rezoning Request Letter
Parcel Map
GEM Warehouse Rendering
GEM Information Sheet
Ordinance - Rezoning - 1301 Bethel Valley.docx

IX. FINAL ADOPTION OF ORDINANCES

- a. Ratification of Ordinance 18-2024 which Ordinance Amends Zoning Ordinance Section 7.06(f)(4)(i) and Sections 13.02(f)(2), (f)(3), and (g)(3)(d) for the Purpose of Promoting Biodiversity and Prohibiting Invasive Species
Ordinance 18-2024 -Agenda Packet.pdf
Zoning_Ordinance_-_Biodiversity_and_Invasive_Species__Ratify_Ordinance_18-2024_(1).docx
- b. Ratification of Ordinance 8-2025 which Ordinance Amends Zoning Ordinance Sections 14.07, 14.09, 14.10, 14.11, 14.12, and 14.14 Regarding Regulations for Wall Sign Height and Illumination
Ordinance 8-2025 - Agenda Packet.pdf
Zoning_Ordinance_-_Wall_Signs__Ratify_Ordinance_8-2025_(2).docx
- c. Ratification of Ordinance 29-2025 which Ordinance Amends Zoning Ordinance Article II, and Sections 3.18(h), 8.01(c), 8.02(c), and 8.03(c) for the Purpose of Clarifying the Definition of Use of Portable Storage Containers
Ordinance 29-2025 - Agenda Packet.pdf
Zoning_Ordinance_-_Portable_Storage_Containers__Ratify_Ordinance_29-2025_(2).docx
- d. Ratification of Ordinance 34-2025 which Ordinance Amends Zoning Ordinance Sections 8.01(e), 8.02(e), and 8.03(e) for the Purpose of Addressing Zero Lot Line Setbacks for Adjoining Industrial Parcels
Ordinance 34-2025 - Agenda Packet.pdf
Zoning_Ordinance_-_Zero_Lot_Line_Setback__Ratify_Ordinance_34-2025_(2).docx
- e. Ratification of Ordinance 35-2025 Which Ordinance Amends Zoning Ordinance Section 5.05(d) for the Purpose of Simplifying the Process to Construct Single Family Attached Dwellings on Individual Lots by Modifying R-3 Medium Density Residential District Requirements.Â
Ordinance 35-2025 - Agenda Packet.pdf
Zoning_Ordinance_-_R-3_-_Single_Family_Attached_Dwellings__Ratify_Ordinance_35-2025_(2).docx
- f. Rezoning Request: 141 W Madison Lane and 203 Michigan Avenue R-3 Medium Density Residential District PUD to R-3 Medium Density Residential District
Applicant's Rezoning Request.pdf
Parcel Map.pdf
R-3 District Regulations.pdf
Ordinance_-_Rezoning_141_Madison_and_203_Michigan_from_R-3_PUD_to_R-3

(1).docx

- g. City Code Amendment - Title 14, Zoning and Land Use Control, Chapter 5, Stormwater Management, Section 14-502, Definitions - Clarification of the Term "Clearing"
City_Code_Section_14-502_9_-_Definition_of_Clearing_-_Bold_Strikethrough.docx
Ordinance_-_Stormwater_Section_14-502_9__Definition_of_Clearing (1).docx

X. RESOLUTIONS

- a. A Resolution Authorizing the Transfer of Property to Oklo for Development at Heritage Center Industrial Park
Oklo proposed land map.pdf
Resolution - Authorization to Transfer Properties for the Oklo Project.docx
- b. Resolution to Amend Contract with Goodwyn Mills Cawood (GMC) in for Additional Airport Planning Services Including Forecasting, Airport Layout Drawing Update, NPIAS Revalidation for the Oak Ridge General Aviation Airport, and Aerial Imagery Collection in an amount not to exceed \$277,175.
Resolution - Amend Airport Services Contract with GMC.docx
- c. Authorization for the City to Assume Joint Responsibility with the ORCDC for the Declaration of Restrictions at the East Tennessee Technology Park / Heritage Center Industrial Park (Exclusive of CAM Fees)
Resolution - Accept Assignment of Declaration of Restrictions for ETPP Heritage Center.docx
- d. A Resolution to Award a Contract in the Amount of \$108,454.00 with Powell Brothers Mechanical Contractors LLC for HVAC System Replacement in the Central Services Complex
FY2026-249 Bid Abstract - HVAC CSC Facility.pdf
Resolution - Central Services Complex HVAC Replacement.docx
- e. A Resolution to Authorize the Awarding of a Contract for Repair and Resurfacing of Streets Within School Zones
FY2026-225 Bid Abstract - Signed.pdf
Resolution - School Zone Street Resurfacing - Rogers Group.docx
- f. A Resolution to Authorize the Awarding of a Contract for Annual Street Resurfacing Streets Proposed for Resurfacing
FY2027-008 Bid Abstract.pdf
Resolution - Street Resurfacing - Rogers Group.docx
- g. A Resolution Authorizing the City to Apply for, and Accept if Awarded, Environmental Protection Agency (EPA) Community Project Grant Funds in an Amount up to \$3,000,000.00 to be used for the Decommissioning of the Legacy Water Treatment Plant.
EPA Grant 2026.pdf
Resolution - EPA Grant Application and Acceptance - Decommissioning Legacy WTP.docx
- h. A Resolution to Authorize the Purchase of Three (3) 161kV 1200A 50kA Power Circuit Breakers
FY2026-110 Signed Abstract Breakers and Switchers.pdf
Resolution - Power Circuit Breakers - Siemens Energy.docx
- i. A Resolution to Authorize the Refurbishment of Two (2) Substation Transformers in the Amount of \$243,420 with Southwest Electric Co. of Nashville, Tennessee.
FY2026-235 Bid Abstract Signed.pdf

- j. The Bluff Apartments Development PILOT Recommendation from City Council to the Oak Ridge Industrial Development Board
PILOT Tax Savings and Fees Estimate- The Bluff.pdf
PILOT Letter - Bluff Apartments.pdf
Resolution - The Bluffs Apartment PILOT - Recommendation to IDB.docx

XI. APPEARANCE OF CITIZENS

ALL CITIZENS ARE GIVEN 3 MINUTES

XII. ANNOUNCEMENTS AND SCHEDULING

XIII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

XIV. SUMMARY OF CURRENT EVENTS

- a. CITY MANAGER'S REPORT
- b. CITY ATTORNEY'S REPORT

XV. ADJOURNMENT

PROCLAMATION

WHEREAS, the United States Congress established the Days of Remembrance as the Nation's annual commemoration of the Holocaust, which this year is observed from Sunday, April 12 to Sunday, April 19, 2026; and

WHEREAS, six million Jews, including 1.5 million children, were murdered during the Holocaust; and

WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies, and governments to ensure that lessons of tolerance, acceptance, and respect for all people are taught into perpetuity; and

WHEREAS, we the people of the city of Oak Ridge should always remember the terrible events of the Holocaust and remain vigilant against hatred, persecution, injustice, and tyranny; and

WHEREAS, it is our collective responsibility to counter the passage of time with education so that we can illuminate the factors that led so quickly from words to acts of violence and terror; and

WHEREAS, a Holocaust study is available to the community through the Oak Ridge Institute of Continued Learning (ORICL) as the Mira Kimmelman Holocaust Education Study Group, led by teachers Steve Reddick, Dale Rosenberg, and Dorothy DeVan; and

WHEREAS, while we have lost most Holocaust survivors, we now look to their legacy, including their children, to help us to remember, with Mira Kimmelman's sons continuing to educate by speaking to students in our Oak Ridge schools and encouraging area teachers to work with students in the Mira Kimmelman Learning Through the Holocaust Contest; and

WHEREAS, we therefore declare the observance of the Days of Remembrance with a Holocaust Remembrance Program to be held Sunday, April 19, 2026 at the Jewish Congregation of Oak Ridge in honor of those who died and those who survived, and in appreciation to those who teach the lessons of the Holocaust.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that April 19, 2026 be proclaimed

HOLOCAUST REMEMBRANCE DAY

in the City of Oak Ridge, Tennessee, and that all citizens be encouraged to participate in this event in remembrance of those whose lives were lost or forever affected during this time in our world's history.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, child abuse is a serious problem affecting every segment of our community, and finding solutions requires the involvement of all Tennesseans; and

WHEREAS, every child is filled with tremendous promise and deserves to grow up in a safe, nurturing environment free from harm and fear, where they can develop physically, emotionally, and socially to reach their full potential; and

WHEREAS, research shows that safe and nurturing relationships and stimulating and stable environments improve brain development and child well-being, while neglectful or abusive experiences and unstable or stressful environments increase the odds of poor childhood outcomes; and

WHEREAS, the abuse and neglect of children can cause severe, costly, and lifelong problems affecting all of society, including physical and mental health problems, school failure, and criminal behavior; and

WHEREAS, research also shows that parents and caregivers who have social networks and know how to seek help in times of trouble are more resilient and better able to provide safe environments and nurturing experiences for their children; and

WHEREAS, Court Appointed Special Advocates of the Tennessee Heartland, Inc. (CASA) is a non-profit agency serving Anderson County for over three decades, providing volunteer advocates to abused and neglected children in juvenile court free of charge; and

WHEREAS, CASA, along with various other organizations, foster parents, teachers and others work tirelessly to ensure that children in our community have a safe, happy future and provide them with a voice so that they may be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE that April, 2026 be proclaimed

CHILD ABUSE PREVENTION MONTH

in the City of Oak Ridge, Tennessee, and that all residents engage in activities that heighten awareness of the negative effects of child abuse within the community and provide a safe and nurturing environment to raise children.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH
MAYOR

PROCLAMATION

WHEREAS, the health of our planet is vital to the well-being of all people, wildlife, and future generations; and

WHEREAS, clean air, fresh water, thriving ecosystems, and a stable climate are essential to a health and sustainable future; and

WHEREAS, individuals, communities, businesses, and governments all play a role in reducing pollution, conserving resources, and promoting environmental stewardship; and

WHEREAS, the City of Oak Ridge has many critical environmental responsibilities, including land-use planning, delivery of safe drinking water, managing transportation infrastructure, and ensuring safe management of solid and liquid wastes; and

WHEREAS, the Oak Ridge citizenry has a history of individual and collective commitment to the environment, demonstrated by actions such as high rates of participation in recycling and green power purchase, as well as sustained public support for parks, greenbelts and greenways; and

WHEREAS, on April 22, 1970, millions of people in America and around the world joined together on the first Earth Day to express an unprecedented concern for the environment, and in the United States this collective action spurred the enactment of sweeping laws to protect air, water, lands, and wildlife; and

WHEREAS, following the first Earth Day, the City of Oak Ridge formed an environmental advisory committee that in 1973 was transformed by ordinance into the Environmental Quality Advisory Board, which continues to serve the community and this year is commemorating a half-century of this service; and

WHEREAS, over a decade ago, the City of Oak Ridge enacted a climate action plan that includes goals for reduction of greenhouse gas emissions; and

WHEREAS, Earth Day is an annual reminder of the constant need for environmental activism, stewardship commitments, and sustainability efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE that April 22, 2026 be proclaimed

EARTH DAY

in the City of Oak Ridge, Tennessee, and that citizens honor the day by reflecting on its significance and committing to continued public and private efforts to protect and enhance the global environment.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, Altrusa International, Inc. is a global non-profit organization, leading local communities to be better through leadership, partnership and service; and

WHEREAS, Altrusa International, Inc., organized in Nashville, Tennessee on April 11, 1917, is a community service organization that values diversity and contributes to the good of the community through volunteer members who have provided more than a million hours of service around the world; and

WHEREAS, Altrusa International of Oak Ridge, Tennessee, Inc. was founded in 1949 to improve the quality of life in the community through service projects, and to increase public awareness of Altrusa in Anderson, Roane and surrounding counties; and

WHEREAS, members of Altrusa International of Oak Ridge, Tennessee, Inc. have improved literacy, leadership, education, health and our quality of life by devoting thousands of service hours and raising thousands of dollars for these causes within our community; and

WHEREAS, Altrusa International of Oak Ridge, Tennessee, Inc. awards scholarships based on financial need, academic achievement and extracurricular activities; and

WHEREAS, Altrusa International of Oak Ridge, Tennessee, Inc. sponsors many other worthy programs, such as the Partners in Education program, in which volunteers support school events and encourage childhood literacy by providing a book for each child and present Angel Tree holiday gifts for several families in need, as well as awarding scholarships for female students attending college or women returning to college; and

WHEREAS, Altrusa International of Oak Ridge, Tennessee, Inc. also co-sponsors an annual Lunch for Literacy to fund area literacy projects and donates books to classrooms for primary grades in Oak Ridge Schools through the Boost for Books program ; and

WHEREAS, Altrusa International of Oak Ridge, Tennessee is hosting the Altrusa International District Four Conference April 16-19, 2026 for Altrusans from Alabama, Louisiana, Mississippi, and Tennessee.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that April 16-19, 2026 be proclaimed

ALTRUSA DISTRICT FOUR CONFERENCE WEEKEND

in the City of Oak Ridge, Tennessee, and that the City hereby extends greetings and best wishes to all attendees who will visit our city during the upcoming Conference.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, the mission of the Boys & Girls Club of Oak Ridge is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens; and

WHEREAS, the Boys & Girls Club of Oak Ridge first opened its doors as the Oak Ridge Boys club in 1958, and expanded to serve all youth ages five to seventeen years old in 2008; and

WHEREAS, the vision of the Boys & Girls Club of Oak Ridge is to provide a safe place to learn and grow through ongoing relationships with caring, adult professionals, life-enhancing programs and character-developing experiences that offer hope and opportunity; and

WHEREAS, the Boys & Girls Club of Oak Ridge has received statewide recognition for its youth basketball program, earning the 2026 Program Excellence Award for Best Sports Fitness and Recreation Program in Tennessee from the Boys & Girls Clubs of America and the Tennessee Area Council; and

WHEREAS, the award recognizes outstanding youth programs across Tennessee that demonstrate excellence in impact, innovation, and engagement; and

WHEREAS, the Boys & Girls Club of Oak Ridge's basketball program offers children opportunities to develop their athletic skills while fostering teamwork, leadership, and confidence; and

WHEREAS, in addition to recreational and competitive leagues, the club offered an all-girls league for the first time in its nearly 70-year history and utilized the creativity of youth who participated in its after-school program to design the uniforms worn throughout the league; and

WHEREAS, the Boys & Girls Club of Oak Ridge's basketball league serves nearly 300 youth from across the community and continues to grow each year thanks to the support of volunteers, sponsors, and community partners.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE that the City recognize the

BOYS & GIRLS CLUB OF OAK RIDGE

for receipt of the 2026 Program Excellence Award and express immense gratitude for all that this worthy organization does for the youth of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH
MAYOR

PROCLAMATION

WHEREAS, Emory Valley Center has chosen Leslie England as the recipient of this year's newly named Jack Case Impact Award, formerly known as the Compassion Award, which recognizes individuals whose leadership and service have made a lasting difference in our community; and

WHEREAS, Jack Case was Emory Valley Center's first Board President and a true Oak Ridge leader who began his career at Y-12 as a toolmaker and ultimately served as Plant Superintendent, exemplifying dedication, integrity, and commitment to community – values that continue to guide Emory Valley Center's mission today; and

WHEREAS, Leslie England has made an everlasting impact on the Oak Ridge community through her exceptional compassion, leadership and unwavering commitment; and

WHEREAS, Ms. England has served as the first female President of TNBANK, which is based in Oak Ridge and has five locations in the Knoxville area, since 2024; and

WHEREAS, Ms. England graduated from Tusculum College in 2009 with a bachelor's degree in Business Administration with concentrations in marketing and human resources while working for the Oak Ridge Utility District; and

WHEREAS, Ms. England's experience in the banking industry spans over three decades, including prior service as Executive Vice President and Senior Vice President of Retail at TNBANK, Branch Manager at Sun Trust Bank, Business Development at K-25 Federal Credit Union and at First Fidelity Bank as an Accounting/Collections Officer; and

WHEREAS, Ms. England has volunteered with numerous community organizations, including United Way, Free Medical Clinic, Habitat for Humanity, Boys and Girls Club, the Rotary Foundation, and Emory Valley Center; and

WHEREAS, in 2021, Ms. England received the Starfish Award from United Way for her tireless community service; and

WHEREAS, Ms. England has consistently demonstrated a profound commitment to fostering compassion and empathy within our community, and her exceptional contributions have not only enriched the lives of individuals but have also inspired others to join in the pursuit of a more compassionate and inclusive world.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:
that in recognition of her distinguished career and contributions to her community, the Oak Ridge City Council recognizes

LESLIE ENGLAND

and congratulates her on receiving the 2026 Jack Case Impact Award from Emory Valley Center.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed this the 13th day of April in the year 2026.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, Oak Ridge, Tennessee, created during World War II as a centerpiece of the Manhattan Project, became a nationally significant center of nuclear science and engineering whose people and institutions have continued that legacy of innovation and public service; and

WHEREAS, Oak Ridge National Laboratory – known in its earliest years as Clinton Laboratories – helped spread nuclear knowledge through training and research that influenced early capability in nuclear reactor technology; and

WHEREAS, Admiral Hyman G. Rickover, widely recognized for his decisive leadership in establishing naval nuclear propulsion, was associated with early reactor education and training to Oak Ridge, helping to accelerate the expertise required for the United States Nuclear Nav; and

WHEREAS, the visionary leadership and public service of Admiral Hyman G. Rickover, whose exacting standards shaped the United States Nuclear Navy, and Dr. Alvin M. Weinberg, longtime Director of Oak Ridge National Laboratory, whose scientific leadership strengthened Oak Ridge as a center of reactor knowledge and capability, together helped accelerate the training and technical foundations that made naval nuclear propulsion possible; and

WHEREAS, the United States Navy's first nuclear-powered submarine, USS *Nautilus* (SSN-571), represents a defining milestone in naval history and in the application of nuclear technology in service to the nation; and

WHEREAS, USS *Nautilus*(SSN-571) was launched on January 21, 1954 at the Electric Boat Company in Groton, Connecticut, marking a historic step toward the operational reality of nuclear propulsion at sea; and

WHEREAS, the citizens of Oak Ridge, through scientific leadership, technical excellence, and a culture of service, have contributed in enduring ways to America's security and to the advancement of nuclear knowledge and capability; and

WHEREAS, with the work of Admiral Hyman G. Rickover and Dr. Alvin M. Weinberg to advance the knowledge, training, and leadership that enabled naval nuclear propulsion, along with the launching of the USS *Nautilus* as a landmark event in the development of naval nuclear propulsion and a symbol of American scientific and industrial achievement, it is fitting that the City of Oak Ridge, Tennessee be recognized as the "Birthplace of the Nuclear Navy."

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE that the City of Oak Ridge be recognized as the

BIRTHPLACE OF THE NUCLEAR NAVY

that we pay tribute to the scientists, engineers, educators, workers, veterans, and civic leaders whose efforts helped spread nuclear knowledge throughout the world.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, each year since the enactment of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, the Federal Government designates April, the anniversary month of said law, as “Fair Housing Month”; and

WHEREAS, because fair housing is consistent with the principle of equality and justice for all – a principle upon which our nation was founded – all of us should share in the fight to ensure that fair housing is a reality for all Americans; and

WHEREAS, fair housing is the policy of the City of Oak Ridge. On April 21, 1969, the Oak Ridge City Council adopted a Fair Housing Ordinance, which was one of the first of its kind in the State of Tennessee; and

WHEREAS, implementation of that policy requires the continuing positive commitment, involvement, and support of each one of our citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that the month of April, 2026 be proclaimed

FAIR HOUSING MONTH

in the City of Oak Ridge, Tennessee, and that all Oak Ridgers be urged to join in reaffirming the obligation and commitment to fair housing opportunities for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, Oak Ridge Public Library welcomed 130,132 people in fiscal year 2025; and

WHEREAS, Oak Ridge Public Library checked out 218,237 items in fiscal year 2025 and

WHEREAS, Oak Ridge Public Library provides programs for people of all ages without charge; and

WHEREAS, Oak Ridge Public Library partners with the Oak Ridge Schools, the American Museum of Science and Energy, United Way of Anderson County, the three Rotary Clubs of Oak Ridge, Altrusa International of Oak Ridge, Flatwater Tales, the UT Arboretum, and many other community organizations to amplify the efforts of those groups and to maximize the reach of their services and programs; and

WHEREAS, Oak Ridge Public Library has provided summer reading and learning loss prevention support to all school-aged children in Oak Ridge for the past fifty-six years; and

WHEREAS, Oak Ridge Public Library delivers reading materials to many assisted living facilities in the city, providing entertainment and support to residents living there; and

WHEREAS, Oak Ridge Public Library has helped countless people find, apply for, and secure employment; and

WHEREAS, in 2025, Oak Ridge Public Library opened the SLAM space, enabling patrons to preserve their personal history with digitization services; and

WHEREAS, Oak Ridge Public Library, through the Oak Ridge Room, preserves the social and municipal history of the city, houses information of public concern, assists researchers, authors, and citizens to find the records they need, and routinely helps people understand the history of Oak Ridge; and

WHEREAS, Oak Ridge Public Library protects the right to read, think, and explore and champions intellectual freedom and free expression; and

WHEREAS, libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme “**Find Your Joy.**”

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that the week of April 19-25, 2026 be proclaimed

NATIONAL LIBRARY WEEK

in the City of Oak Ridge, Tennessee, and encourage all residents to visit their library to access the vast resources and services that are available at the Oak Ridge Public Library.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees and this holiday, called “Arbor Day,” was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the City of Oak Ridge has been designated a “Tree City USA” by the National Arbor Day Foundation in recognition of the City’s desire to maintain an effective program of tree care and planting that will continue through the years; and

WHEREAS, as part of this program, the City’s Recreation and Parks Department distributes seedlings to fourth graders in all five of the elementary schools each year, and this year’s seedlings will be the Bur Oak tree; and

WHEREAS, the program also includes the planting of an official tree on Arbor Day of each year, in cooperation with the Environmental Quality Advisory Board, with the planting location being rotated among the elementary schools; and

WHEREAS, this year a redbud tree (*Cercis canadensis*), is being planted at Linden Elementary School in a public ceremony to take place on Friday, April 24, 2026, at 10:00 a.m.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that April 24, 2026 be proclaimed

ARBOR DAY

in the City of Oak Ridge, Tennessee, and that all citizens be urged to support efforts to protect our trees and woodlands and to support our city’s urban forestry program.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of April in the year 2026.

WARREN L. GOOCH, MAYOR

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Beth Hickman , City Clerk

SUBJECT: Elections to Fill Vacancies on City Boards/Commissions

Introduction

During the April 13, 2026 meeting, City Council will elect representatives to fill vacancies on the Oak Ridge Housing Authority Board of Directors and the Recreation and Parks Advisory Board. No applications were received for the Board of Zoning Appeals.

Funding

No funding is associated with this request.

Background

The recruitment process for City Boards and Commissions continued until the end of February to fill vacancies for the Oak Ridge Housing Authority Board of Directors (1 vacancy) and the Recreation and Parks Advisory Board (2 vacancies).

There were nineteen applications received for three vacancies. An election notice ran weekly in The Oak Ridger during the months of January and February, and vacancies were publicized on the City's social media page and the City's website. Citizens who turned in applications for vacancies on those Boards during the last election period but were not selected were contacted by email to see if they were interested in being reconsidered for the additional vacancies. The applications of those who responded favorably are included in the attached packet in addition to new applicants.

Recommendation

Elect one (1) representative to the Oak Ridge Housing Authority Board for a five-year term.

Elect two (2) representatives to the Recreation and Parks Advisory Board for the balance of an unexpired term ending on December 31, 2027 and one balance of an unexpired term ending on December 31, 2028.

Attachments:

[Oak Ridge Housing Authority Board Applications.pdf](#)

[Recreation and Parks Applications 4-13-2026.pdf](#)

OAK RIDGE HOUSING AUTHORITY

Vacancies – 1

Term of Office – 5 Years

Applicants

Michael Blair
Becky Dodson
Jeff Shaw
Aaron Wooten

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 2/5/2026 3:57 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Michael Blair
Email Address	michael.a.blair@outlook.com
Cell Phone Number (Primary)	8657220071
Home Phone Number	<i>Field not completed.</i>
Address	103 s seneca rd
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	Eythos
Current position/title	CEO

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative?	Disability Advisory Board
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BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- **Please answer the questions that follow your board preference(s).**
- **If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.**

First preference of board or commission (pick one):	Recreation and Parks Advisory Board
How many times have you previously applied to this board?	Once before as a second preference.
Explain why you are interested in being appointed to this board or commission	I'm working to build stronger maker and community spaces in Oak Ridge, and recreation infrastructure is a critical piece of that puzzle. I've seen firsthand how quality recreational facilities can anchor community programs—especially for underserved populations. I want to help ensure Oak Ridge's parks and recreation resources are accessible, well-utilized, and aligned with what residents actually need. I'm also organizing the Oak Ridge Makers Group and believe there's overlap between maker culture, recreation, and public space planning that I can help bridge.
Describe any special knowledge or past experience qualifying you for this appointment	I have nonprofit leadership experience through my work with Eythos Foundation and as former Interim Executive Director of Spark, an assistive technology nonprofit in Knoxville. I currently serve on the Oak Ridge Disability Advisory Board, which has given me direct insight into accessibility planning and inclusive design for public spaces. I have a technical background (Azure AI-900 certified, systems and automation experience) that helps me think through operational efficiency, data-driven decision-making, and community engagement strategies. I also have practical experience with facility management, program development, and community-building initiatives.
List education, professional and/or current community activities	Education: Associate of Occupational Science in Information Technology, Fountainhead College of Technology (2010) Bachelor of Applied Science in Network Security & Forensics, Fountainhead College of Technology (2014) Certifications: Microsoft Certified: Azure AI Fundamentals (AI-900) Career Essentials in Generative AI (Microsoft/LinkedIn) Sophos Certified Sales Consultant Business Value-Oriented Project Management (BVOPM)

Professional:

Founder/Operator, Eythos Foundation (nonprofit tech-for-good initiatives)

Former Interim Executive Director, Spark (assistive technology nonprofit, Knoxville, Oct 2025 – Jan 2026)

Escalation Engineer, The IT Company (Nov 2024 – Aug 2025)

IT Project Manager, Summit Medical Group (May 2023 – Nov 2024)

Current Community Activities:

Oak Ridge Disability Advisory Board (appointed member)

Organizer, Oak Ridge Makers Group (building local maker community)

Second preference of board or commission (pick one):

Oak Ridge Housing Authority

How many times have you previously applied to this board?

I do not believe so, if I have it was as a third preference.

Explain why you are interested in being appointed to this board or commission

Housing stability is foundational to everything else—employment, education, health, community participation. I've seen this firsthand through my nonprofit work and community organizing. I'm interested in the Housing Authority because I believe Oak Ridge can do better at ensuring accessible, affordable housing options, particularly for people with disabilities, low-income families, and individuals transitioning out of crisis situations. I currently serve on the Disability Advisory Board, and housing accessibility is one of the most frequent gaps I hear about. I want to help the Housing Authority think strategically about how housing policy, facility management, and community programs intersect—and how technology and partnerships can improve outcomes for residents.

Describe any special knowledge or past experience qualifying you for this appointment

I have nonprofit leadership experience as Founder/Operator of Eythos Foundation and as former Interim Executive Director of Spark, an assistive technology nonprofit in Knoxville, where I managed operations, budgets, compliance, and program delivery. I currently serve on the Oak Ridge Disability Advisory Board, which has given me direct insight into accessibility challenges and inclusive design needs in housing and public infrastructure. I bring a decade of IT project management and systems leadership experience across healthcare, telecom, and nonprofit sectors, with expertise in operational efficiency, risk management, compliance frameworks (HIPAA, SOC2, HITRUST), vendor management, and strategic planning. I

understand facility operations, data-driven decision-making, partnership development, and how to translate complex regulations into actionable policies.

List education, professional and/or current community activities

Education:

Associate of Occupational Science in Information Technology, Fountainhead College of Technology (2010)

Bachelor of Applied Science in Network Security & Forensics, Fountainhead College of Technology (2014)

Certifications:

Microsoft Certified: Azure AI Fundamentals (AI-900)

Career Essentials in Generative AI (Microsoft/LinkedIn)

Sophos Certified Sales Consultant

Business Value-Oriented Project Management (BVOPM)

National Training Standards: NSTISSI 4011, 4012, 4013, 4014A, 4015, 4016 (Systems Security Professional)

Professional:

Founder/Operator, Eythos Foundation (nonprofit tech-for-good initiatives)

Former Interim Executive Director, Spark (assistive technology nonprofit, Knoxville, Oct 2025 – Jan 2026)

Escalation Engineer, The IT Company (Nov 2024 – Aug 2025)

IT Project Manager, Summit Medical Group (May 2023 – Nov 2024)

Current Community Activities:

Oak Ridge Disability Advisory Board (appointed member)

Oak Ridge Recreation and Parks Advisory Board (applicant/pending appointment)

Organizer, Oak Ridge Makers Group (building local maker community)

Third preference of board or commission (pick one):

Field not completed.

How many times have you previously applied to this board?

Field not completed.

Explain why you are interested in being appointed to this board or commission

Field not completed.

Describe any special knowledge or past experience qualifying you for this appointment

Field not completed.

List education, professional and/or current community activities	Field not completed.
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Additional Attachments	Michael Blair.pdf
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Additional Attachments	Field not completed.
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Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check	☒ I agree
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Signature	Michael Blair
-----------	---------------

☒ X

Email not displaying correctly? [View it in your browser.](#)

MICHAEL A BLAIR

Contact

865-722-0071

Michael.a.blair@outlook.com

[linkedin.com/in/michael-a-blair-8113609a/](https://www.linkedin.com/in/michael-a-blair-8113609a/)

Education

Fountainhead College of Technology,
Knoxville, TN

- Associate of Occupational Science in Information Technology, August 2010
- Bachelor of Applied Science in Network Security & Forensics, August 2014

Certifications

- Microsoft Certified: Azure AI Fundamentals
Issing organization: Microsoft
Issued Jun 2024
Credential ID 6B72112E7BC4433B
- Career Essentials in Generative AI by Microsoft and LinkedIn
Issing organization: Microsoft
Issued: Dec 2023
- Sophos Certified Sales Consultant
Issing organization: Sophos
Issued: March 2021
- Business Value-Oriented Project Management (BVOPM)
Issing organization: BVOP™
Business Value-Oriented Principles©
Issued: Jun 2021
- National Training Standard NSTISSI 4011 Systems Security Professional
Issing organization: National Security Agency
Issued: 2014

PERSONAL PROFILE

Energetic and visionary IT Manager with a decade of experience in technological innovation and project leadership across multifaceted IT environments. Exceptionally skilled in integrating AI and machine learning technologies to streamline operations and fortify cybersecurity. Known for driving significant digital transformations that yield robust business outcomes and enhance stakeholder satisfaction.

CORE COMPETENCIES

- **Strategic IT Leadership:** Steers large-scale IT projects and AI-driven initiatives, consistently achieving milestones and exceeding performance targets.
- **AI and Machine Learning Expertise:** Champions the adoption and implementation of AI technologies to revolutionize business operations and decision-making processes.
- **Cybersecurity Enhancements:** Implements cutting-edge cybersecurity measures to safeguard organizational data and infrastructure.
- **Technical Savvy:** Mastery over a wide array of software and operating systems, including but not limited to Microsoft Office/365, Salesforce, and various RMM tools.
- **Stakeholder Engagement:** Excels at translating complex technical details into actionable insights for all stakeholders, ensuring alignment and collaborative success.
- **Risk Management and Compliance:** Develops and enforces stringent IT policies and risk assessments to preemptively address potential security threats.

PROFESSIONAL EXPERIENCE

Interim Executive Director

Spark (Nonprofit) | Oct 2025 – Jan 2026

- Lead Organizational Transformation – Oversee day-to-day operations and guide Spark's transition into a technology-driven, data-secure nonprofit.
- AI for Accessibility – Integrate AI-powered tools and assistive technologies to enhance independence and communication for individuals with disabilities.
- Leadership & Oversight – Manage staff, programs, and budgets while aligning operations with board-approved strategic goals.
- Partnership & Funding Development – Build partnerships with universities, corporations, and community organizations to expand impact and secure grants.
- Security & Compliance – Establish risk management policies, ensure data privacy, and embed ethical AI practices into organizational processes.

Certifications continued:

- National Information Assurance Training Standard CNSSI-4012: Senior System Manager
- Issing organization: National Security Agency
- Issued: 2014
- National Information Assurance Training Standard CNSSI-4013: System Administrator
- Issing organization: National Security Agency
- Issued: 2014
- National Information Assurance Training Standard CNSSI-4014A: Information Systems Security Officer
- Issing organization: National Security Agency
- Issued: 2014
- National Information Assurance Training Standard CNSSI-4015: System Certifiers
- Issing organization: National Security Agency
- Issued: 2014
- National Information Assurance Training Standard CNSSI-4016: Risk Analyst
- Issing organization: National Security Agency
- Issued: 2014

Escalation Engineer**The IT Company | Nov 2024 – Aug 2025**

- Identify & Resolve Escalated Issues – Handle complex tickets unresolved by first-line support, ensuring timely resolution and following up with engineers for knowledge sharing.
- Technical Leadership & Mentorship – Provide hands-on guidance to engineers and analysts in secure AI design, fostering a culture of proactive defense, innovation, and compliance awareness.
- Root Cause Analysis & Prevention – Conduct deep forensic reviews of AI and data infrastructure incidents, identifying systemic weaknesses and implementing preventive controls to enhance system resilience.
- Secure Framework Development – Collaborate with cross-functional teams to design and integrate secure AI pipelines, applying SDLC principles across Azure environments (Databricks, Data Lake, Machine Learning).
- Governance, Compliance & Quality Assurance – Ensure alignment with HIPAA, SOC2, and HITRUST frameworks; perform regular audits of AI processes and tools to maintain data integrity, risk transparency, and best-practice adherence.

IT Project Manager**Summit Medical Group | May 2023 – Nov 2024****Member of the Artificial Intelligence Management Committee, AI PM & Innovation**

- AI Governance & Policy Development – Establish and enforce secure AI governance policies, addressing data privacy, ethical use, and model protection across Azure-based environments.
- Secure Systems Integration – Lead post-merger and enterprise integrations, embedding AI and cybersecurity controls into infrastructure and application layers.
- Operational Security Alignment – Drive alignment between IT, operations, and compliance to ensure AI and data systems meet HIPAA, SOC2, and HITRUST standards.
- Disaster Recovery & Continuity Planning – Design and execute resilient AI and data recovery strategies to safeguard critical infrastructure and model integrity.
- AI-Driven Enterprise Projects – Architect and implement AI solutions that improve performance, automation, and risk visibility across business units.
- Infrastructure & Cloud Security Oversight – Oversee the secure deployment of cloud and network systems, including Azure Data Lake, Databricks, and Machine Learning environments.

- **Vendor & Third-Party Risk Management** – Manage AI vendors and third-party integrations, operating a comprehensive TPRM program to evaluate and mitigate emerging security risks.
- **Cross-Functional Leadership** – Collaborate with data scientists, engineers, and compliance teams to embed security into every phase of the AI lifecycle.
- **Stakeholder Engagement & Training** – Communicate complex AI security principles to non-technical leaders, fostering awareness and adoption of secure AI practices.

IT Project Manager

C Spire Business | 6 years 9 months

- **Spearhead Project Initiatives:** Diligently prepare comprehensive Statements of Work, laying the groundwork for project success.
- **Master of Coordination:** Seamlessly orchestrate project activities, resources, and equipment, ensuring all elements align perfectly for smooth execution.
- **Client Relations Expert:** Build robust relationships with clients, defining project scopes and capturing essential requirements to tailor solutions that meet their needs.
- **Schedule Architect:** Craft detailed project timelines and schedules, driving processes forward to adhere to tight deadlines.
- **Progress Tracker:** Keep a pulse on project milestones, utilizing advanced project management tools to monitor, schedule, and oversee all activities, ensuring targets are met promptly.
- **Communication Hub:** Serve as the primary point of contact for projects, ensuring all stakeholders are informed of the status and progress through clear and effective communication.
- **Data Analyst:** Assist in the aggregation and analysis of project data, enhancing portfolio reporting and strategic insights.
- **Prioritization Strategist:** Expertly plan and prioritize work assignments to maximize productivity and meet critical project deliverables.
- **Presentation Guru:** Develop compelling presentation materials for high-stake meetings, supporting strategic decision-making and project updates.
- **Administrative Leader:** Provide top-tier administrative support to management, optimizing operational efficiency.
- **CRM Custodian:** Manage and enhance the utility of C Spire's CRM systems, ensuring data integrity and accessibility to drive business decisions.

Project Field Technician Tier 2

C Spire Business | Aug 2018 - July 2021

- **Service Management and Incident Resolution:** Created and managed service requests, incidents, and problems using a ticketing system, ensuring timely and effective resolution of technical issues.
- **Project Leadership and Coordination:** Planned, managed, delegated, communicated, and executed tasks across multiple concurrent projects, demonstrating strong leadership and project management skills.

- **Complex Problem Management:** Addressed and resolved complex technical and relational issues, providing expert guidance and support to ensure smooth project execution and customer satisfaction.
- **Customer Onboarding and Infrastructure Management:** Facilitated the successful onboarding of new customers, overseeing the integration and management of their IT infrastructure.
- **Technical Quality Control and Testing:** Conducted a wide range of technical, quality control, and testing tasks to ensure the reliability and performance of IT systems.
- **Collaboration with Technical Teams:** Worked closely with fellow technicians, engineers, and project managers to complete project milestones and tasks, fostering a collaborative and productive work environment.
- **IT Infrastructure Operations:** Ensured the day-to-day operations of IT infrastructure, troubleshooting and administering Windows-based applications, operating systems (desktop and server), and server roles (AD DS, DHCP, DNS, DFS, Print Server, File Server). Additionally, provided robust support for Electronic Health Records (EHR) and Electronic Medical Records (EMR) systems, including Epic, Athena, and AllScripts, to ensure smooth operation within healthcare environments.
- **Security and Remediation:** Performed virus and malware remediation, ensuring the security and integrity of customer systems.
- **System Imaging and Buildouts:** Conducted computer and server imaging/buildouts, ensuring systems were configured and deployed efficiently.
- **Peripheral Troubleshooting:** Troubleshot and resolved issues with MFPs, scanners, and faxes, as well as configuring printers and basic switch setups.
- **Technical Documentation:** Completed technical documentation for installed and configured equipment, maintaining accurate and up-to-date records.
- **Network Connectivity Troubleshooting:** Addressed WiFi and network connectivity issues, ensuring stable and reliable network performance.
- **General Technical Support:** Provided comprehensive support to C Spire employees, including setup, configuration, and troubleshooting of PCs, laptops, and IP phones.
- **Process Documentation and Improvement:** Documented and updated processes, contributing to continuous improvement initiatives within the organization.
- **Customer Service Excellence:** Delivered excellent customer service to employees, ensuring their technical needs were met promptly and effectively.
- **Hardware Maintenance and Organization:** Assisted with maintaining and organizing hardware in the build room, assessing and managing equipment for optimal use and recycling when necessary.
- **Team Collaboration and Cross-Training:** Supported team members and cross-trained with co-workers, fostering a culture of knowledge sharing and continuous learning.
- **Operational Support and Cleanliness:** Helped maintain clean and organized build areas, ensuring a safe and efficient working environment.

- **Network Installation and Configuration:** Expertly installed, configured, and supported LAN, WAN, and internet systems for commercial data corporations, ensuring seamless connectivity and optimal performance.
- **Proactive Network Monitoring and Maintenance:** Continuously monitored network systems to guarantee availability and reliability for all users, performing necessary maintenance to prevent downtime and address issues promptly.
- **Provided robust support for Electronic Health Records (EHR) and Electronic Medical Records (EMR) systems:** Including Epic, Athena, and AllScripts, to ensure smooth operation within healthcare environments.
- **Strategic Technology Assessment:** Identified and evaluated business technology opportunities, conducting cost-benefit analyses to recommend and implement effective technological solutions that drive business growth.
- **Performance Management and Optimization:** Maintained high levels of availability, reliability, and performance for advanced partner technology, implementing best practices and innovative strategies to enhance system efficiency.
- **Leadership in Network Administration:** Demonstrated leadership in managing network infrastructure, fostering a proactive approach to network maintenance and performance optimization, and driving continuous improvement initiatives.

Network Administrator

Visit Knoxville | Sept 2015 – Sept 2016

- **Strategic Network Planning and Implementation:** Planned, executed, and oversaw the installation, configuration, and testing of network equipment, establishing and enforcing comprehensive network policies and procedures.
- **User Training and Support:** Designed and conducted training programs to educate users on network usage and best practices, providing ongoing support and resources to ensure optimal network utilization.
- **Project Coordination and Communication:** Coordinated project meetings, effectively communicating progress and updates to all stakeholders, ensuring alignment and timely completion of network-related projects.
- **Network Upgrades and Vendor Management:** Led network upgrade initiatives by collaborating with vendors, developing, testing, evaluating, and installing network enhancements to improve overall performance and reliability.
- **Technology Assessment and Implementation:** Identified, recommended, and implemented necessary technologies to maintain an optimal business computing environment, staying ahead of emerging trends and innovations.
- **Network Security Management:** Developed and enforced network access controls, monitoring systems, and evaluation processes to secure the network, while maintaining thorough documentation for compliance and auditing purposes.
- **LAN/WAN Performance Monitoring:** Monitored and maintained the availability and performance of LAN/WAN networks by evaluating key metrics such as utilization, throughput, and latency, ensuring a high level of network efficiency and reliability.
- **Leadership in Network Administration:** Demonstrated leadership in managing network infrastructure, driving continuous improvement in network operations and fostering a secure and efficient IT environment.

Lead Support Technician Cellular Sales, Verizon | Nov 2014 – Sept 2015

- **Technical Support and Device Repair:** Expertly troubleshooted and repaired a wide range of devices including smartphones, tablets, laptops, and desktops, ensuring minimal downtime and maximum user satisfaction.
- **Technician Training and Development:** Led comprehensive training programs for new technicians, focusing on customer service excellence, advanced troubleshooting techniques, and effective repair methodologies.
- **Data Recovery Process Implementation:** Developed and implemented a robust data recovery process, safeguarding critical customer data and enhancing overall service reliability.
- **System Updates and Configuration:** Proficiently installed and configured updates for various operating systems, including Windows, Android, and iOS, ensuring devices operated with the latest features and security enhancements.
- **Backup Management:** Managed and maintained backup solutions for customers' mobile devices, ensuring data integrity and quick restoration in case of data loss.
- **Office 365 Setup and Support:** Provided expert setup and ongoing support for Office 365, optimizing productivity tools for business and individual clients.

Manager\Repair Technician CPR Cell Phone Repair | Nov 2012 – Nov 2014

- **Comprehensive Device Repair and Troubleshooting:** Expertly diagnosed and repaired a diverse range of devices, including smartphones, tablets, laptops, desktops, and game stations, ensuring high-quality service and customer satisfaction.
- **Security and Backup Management:** Effectively managed anti-virus software and implemented backup solutions for customers' mobile devices, enhancing device security and data protection.
- **System Updates and Configuration:** Proficiently installed and configured updates for multiple operating systems, including Windows, Android, and iOS, maintaining device functionality and security.
- **Customer Device Management:** Provided comprehensive support for Windows, Android, and iOS devices through various channels, including in-person consultations, email assistance, and phone support, ensuring seamless customer experience.
- **Team Leadership and Process Improvement:** Led a team of technicians, fostering a collaborative environment and continuously improving repair processes to enhance service efficiency and effectiveness.

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Wed 12/31/2025 2:54 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name Rebecca (Becky) Dodson

Email Address beckybo40@aol.com

Cell Phone Number 865-548-6452
(Primary)

Home Phone Number 865-548-6452

Address 10 Presidential Drive, Oak Ridge, TN 37830

Race (Optional) White

Other: *Field not completed.*

Gender (Optional) Female

CAREER INFORMATION

Retired / No

Company retired from: *Field not completed.*

Current Employer Tenna Healthcare

Current position/title Regional Vice President

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one):

Oak Ridge Housing Authority

How many times have you previously applied to this board?

None, this is my first time

Explain why you are interested in being appointed to this board or commission

I have been very involved where I work in the Knoxville community and as I anticipate retiring in the next couple of years, I'm searching for ways to give back to my Oak Ridge Community. I have past professional experience in HUD housing and personally I believe in Housing First as a way to empower people to rise from poverty and/or being unhoused. I also have worked with entry level employees who struggle with affordable housing and believe the HUD programs are one way to assist those with living wage challenges.

Describe any special knowledge or past experience qualifying you for this appointment

In my professional career, I have worked with a consultant (Anne Dunthorn) to apply for two HUD 202 housing grants. Once granted, I was responsible for oversight of the construction of the two campuses and oversight of the management of the projects until we sold them to Mercy Housing. I also supervised a program that coordinated health outreach to various Knoxville Community Development Corporation's (KCDC) sites - both 202 and 811 funded. Additionally, I was the lead organizer for my company to build two HABITAT houses in Knoxville. One of the houses was one of the first in the nation to be designed specifically to support aging in the home and the effort was featured on the NBC Today Show. And finally, I co-founded Samaritan Place, an emergency shelter for elderly people in housing crisis which continues to serve as a Catholic Charities program in Knoxville.

List education, professional and/or current community activities

FROM MY BIO:
I have been with St. Mary's Health System/Mercy/Tennova since 1985 and currently serve as Regional Vice President. I have both a Masters in Social Work from the University of Tennessee and a Masters in Health Care from Aquinas Institute in St. Louis. I have presented at several national conferences, including the American Society on Aging and the National Council on Aging.

I currently serve on the boards of the Cancer Support

Community. the Emory Valley Center, Flatwater Tales, and I am a Rotarian in the OR Sunset Club. I previously served as a board member for United Way of Greater Knoxville, Alzheimer's Tennessee, St. Mary's Legacy Clinic, North Knoxville Business & Professional Association, Catholic Charities of East Tennessee, YWCA, Arthritis Foundation, and the Knoxville Rape Crisis Center. (See CV for full list of Boards)

I am humbled to have received the following honors: Knoxville Business Journal's 2015 Healthcare Hero, selection into the 2007 Leadership Knoxville Class, Mental Health Association's Diamond Award, and the Knox Area Social Worker of the Year.

Second preference of board or commission (pick one):

Field not completed.

How many times have you previously applied to this board?

Field not completed.

Explain why you are interested in being appointed to this board or commission

Field not completed.

Describe any special knowledge or past experience qualifying you for this appointment

Field not completed.

List education, professional and/or current community activities

Field not completed.

Third preference of board or commission (pick one):

Field not completed.

How many times have you previously applied to this board?

Field not completed.

Explain why you are interested in being appointed to this board or commission

Field not completed.

Describe any special knowledge or past experience qualifying you for this appointment

Field not completed.

List education, professional and/or current community activities

Field not completed.

Additional Attachments

[CV.BDREV2025.docx](#)

Additional Attachments

Field not completed.

Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

I agree

Signature

Rebecca K. Dodson

X

Email not displaying correctly? [View it in your browser.](#)

CURRICULUM VITAE

REBECCA K. DODSON
10 Presidential Drive
Oak Ridge, Tennessee 37830
(865)548-6452

Education

Aquinas Institute, Masters in Health Care Mission 2004 University of Tennessee 1 year, Doctoral Work 1986-1987 University of Tennessee M.S., Social Work 1984 University of Tennessee B.A., Human Services 1982

Current Position

Vice President, Community & Government Relations May 2004 - Current Leadership
Development; Customer Culture; Community & Government Relations Co-Led TNCPE
Application Process, Tennova Metro Awarded Level 4 Excellence; Spiritual Care &
Regional Ethics Program
Regional Mission Integration throughout the system, including:
8 Acute Care Hospitals
2 Long Term Care Complexes
Fitness Center
Residential Hospice

Previous Positions

Regional Leader, Pastoral & Community Services 2000-2004 PrimeLife Program – 26,000 +
Members
Mercy Caring: Community Health Management Program
Samaritan Place - Respite Center and Transitional Housing
Care Van Transportation Services
School Nursing Program
Senior Housing (HUD 202) – 3 Facilities
Hospital Chaplain Program

Health Service Line Leader, St. Mary's Senior Services 1997-2000

St. Mary's Alzheimer's Center 1985-1997 Manager 1987-1997
Social Worker 1985-1987

Manager, St. Mary's Memory Assessment Clinic 1992-1994 Manager, St. Mary's Geropsychiatric

Unit 1991-1993 Manager, St. Mary's Weight Management Program 1988-1989

Director Social Services, Home Health Care of East Tennessee 1983-1985
East Tennessee Baptist Hospital, Medical Social Work Intern,
Geriatric and Cardiac Units,
East Tennessee Baptist Hospital 1983-1984 Catholic Charities, Social Work Intern 1982-1983

Association Memberships: Past and Present

Academy of Certified Social Workers (ACSW)
National Association of Social Workers, Former State Board, Secretary
Tennessee Association of Adult Day Care/Day Treatment,
Former State President & Secretary
Tennessee Conference on Social Welfare
National Council on Aging - Knox County Council on Aging
American Society on Aging
Mid-East Council of Health Care Social Workers
Tennessee Association of Home Health Social Workers,
Former State Secretary-Treasurer
Knox Area Association of Home Health Social Workers
Oncology Counseling Association, Former Vice President

Honors

Selected to participate, Leadership Knoxville 2007 CHP Sponsorship Recognition Award for
Outstanding Senior Services 1997 Selected to participate, Leadership St. Mary's Initial Class
1997

Honoree, Greater Knoxville Mental Health Professional's
"Diamond Award" for distinguished service to those with mental illness 1994 Social Worker of
the Year, NASW - Knox Area Branch 1992

Outstanding Leadership in Social Welfare Award, Tennessee
Conference on Social Welfare - East Tennessee Branch 1992
University of Tennessee Chancellor's Citation for Graduate
School of Social Work Outstanding Student 1984

National Presentations

American Society on Aging Annual Meeting March 1997 "Emergency Shelter for Victims of
Elder Abuse & Neglect"
"Healthcare & Higher Education: Graduate Student Service Learning"
American Society on Aging (ASA), "Intergenerational Programming" March 1997 National
Council on Aging, "Caregiver Classes: Educational & Marketing Tool" April 1993 ASA,
"Capitalizing on Existing Strengths in Dementia Groups" March 1991 American Society on
Aging, "Caregiver Classes: Educational & Marketing Tool" April 1990

State/Regional Presentations

Catholic Healthcare Partners, Management Conference
"Marketing with Mission" September 2001
Catholic Healthcare Partners, Management Conference

"Samaritan Place: Elder Shelter Model" September 1999

Tennessee Conference on Social Welfare November 1994 "Empowering Families to Cope with Dementia"

Tennessee Conference on Social Welfare March 1992 "Capitalizing on Existing Strengths in Dementia Groups"

Tennessee Conference on Social Welfare March 1990 "Helping Families Help: Developing Seminars for Caregivers of the Aging"

Tennessee Conference on Social Welfare May 1989 "Dementia Day Treatment in the Hospital Setting"

Tennessee Conference of Social Welfare May 1987 "Model for Adult Day Treatment for AD"

Tennessee Association of Adult Day Care Workshop October 1986 "Creative Management of Dementia Patients through Adult Day Treatment"

Training/Teaching Experience

RISEN: Nurse Spirituality Workshop, Certified Faculty Member 2004 - Present "Ethics & Healthcare Panel" for Knox Area College of Healthcare Executives January 2011 "Health Care Policy Update" for UTK College of Social Work 2005- 2007

Developed and Lead Alzheimer's Disease Caregiver Workshop,
Held Quarterly at St. Mary's Medical Center 1988-1996 Alzheimer's Association Caregiver

Trainer 1991-Current

Student Supervisor:

PHD Student in Child & Family Studies 1996-1998 Masters in Social Work 1990-Current
Bachelors in Social Work 1988-1995 Bachelors in Human Services 1988,1991-1993

Knox County Council on Aging Annual

"Aging is a Family Affair", Guest Speaker October 1994

East Tennessee Regional Trainer,

Tennessee Association of Nursing Homes January-February 1993

Alzheimer's Association Support Group Facilitator Training

"Group Facilitator Techniques" May 1988

Remotivation Society Annual Workshop

"Reminiscence Therapy with Demented Patients" May 1988

State Technical Institute of Knoxville

Non Credit Class: "Sandwich Generation:Caring for an Elderly Parent" April 1988

Continuing Medical Education Program: St. Mary's Medical Center:
"Creative Strategies for Caring for AD Patients" April 1988

Continuing Education Program: Asbury Acres Nursing Home,
Maryville: "Effective Communication with the Demented Patient" March 1988

Church of the Ascension Volunteer Training Program:
"Caring for Yourself as a Volunteer" February 1988

Continuing Education Program: Hillhaven Nursing Home, Maryville
"AD and Effective Intervention" January 1988

Maryville College Nursing Students
"AD and Effective Intervention" November 1988
Office on Aging: Senior Companion Training Workshop
"Caring for the Demented Patient" Quarterly 1988-89

St. Mary's Church Volunteer Training, Oak Ridge
"Dealing with Chronically Ill Elderly" May 1987

St. Mary's Medical Center, Geriatric Workshop May 1987 & November 1986 "Working with the
Confused Patient"

Adult Education Guest Speaker, LPN Class
"Communication Techniques with AD Patients" April 1987

U.T., College of Social Work
Gerontology Class Guest Speaker April 1987

U.T. College of Nursing
"Interventions with AD Patients/Families" November 1987

Continuing Education, Home Health Care of East Tennessee
"Communication Techniques with AD Patients" September 1986
Five (5) Blount County Senior Citizens Centers
"Stress Management Workshop" Spring 1985

Community Activities And Services

Rotarian - Knoxville Club, Oak Ridge Sunset Club 2010 - Current Cancer Support Community of
East TN 2018- Current Board Member, Program Chair, Chair, Past Chair
Emory Valley Center

Board Member, Finance Chair, Chair, Past Chair 2020- Current
Alzheimer's Association East Tennessee Chapter 1988-1991, 2006 - 2012 Board Chair, Vice
Chair, Public Policy Committee Chair

United Way Allocations Committee 1988-1991, and 2006 – 2010 North Knoxville Business &

Professional Association Board 2010 - 2018

Catholic Charities of East Tennessee – Board Member, President 2002 - 2008
Senior Citizens Home Assistance Service Board 2002- 2006

Positively Living - Board Member, President 2001-2006
Girl Scout Troop Leader 1996-2002 Geriatric Screening Team 1984-1991

YWCA Board of Directors 1985-1991 Tribute to Women, Chairman 1988 Second Vice-President
1990 Tribute to Women, Committee Member 1993-1995

Knox County Arthritis Foundation 1980-1981, 1985-1989 Secretary 1987-1988

Knoxville Rape Crisis Center Board of Directors
Board Member 1982-1985 President of the Board 1983-1984 Interim Director October
1983 - January 1984

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Wed 12/31/2025 10:03 AM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name	Jeff Shaw
Email Address	director@hopeofet.org
Cell Phone Number (Primary)	865-323-9377
Home Phone Number	<i>Field not completed.</i>
Address	899 West Outer Dr. Oak Ridge, TN
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	Hope of East Tennessee, Inc.
Current Employer	Hope of East Tennessee, Inc.
Current position/title	Executive Director/CEO

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative?	No, I've never served on a board or commission
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BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one): Recreation and Parks Advisory Board

How many times have you previously applied to this board? 0

Explain why you are interested in being appointed to this board or commission Outdoor recreation and sports have been a lifelong passion of mine and I believe a robust parks system is vital to the growth, development and overall health of a community.

Describe any special knowledge or past experience qualifying you for this appointment I have spent several years coaching youth sports in Oak Ridge and have been a longtime patron of our beautiful parks, lakes and greenways during the 22 years I have resided here. I also have experience writing and administering government grants and the state and federal level.

List education, professional and/or current community activities Graduate< northside="" high="" school="" jackson="" tn="" atnded="" lambuth="" university="" i="" have="" been="" a="" state="" licensed="" and="" internationally="" certified="" addiction="" counselor="" since="" 2007="" board="" member="" executive="" committee="" and="" legislative="" committee="" member="" tennessee="" association="" of="" alcohol="" drug="" and="" other="" addiction="" services="" (taadas).="" member="" tennessee="" addiction="" medicine="" council.="" prospective="" member="" (awaiting="" confirmation)="" rotary="" club="" of="" oak="" ridge.="">

Second preference of board or commission (pick one): Oak Ridge Housing Authority

How many times have you previously applied to this board? 0

Explain why you are interested in being appointed to this board or commission I have worked in the field of addiction and mental health treatment for over 20 years and have spent a great deal of time working with the uninsured and underinsured population. Many of the clients I have worked with over the years have utilized government subsidized housing and other programs which I am familiar with. Working with this population has constituted the majority of my career and safe and affordable housing is an area in which I have a great deal of interest.

Describe any special knowledge or past experience qualifying you for this appointment

I have worked with helping clients find housing, employment and other government programs as a part of my work over the past 20 years. This is the population that my staff and I work with on a daily basis. I also have experience writing and administering government grants at both the state and federal level.

List education, professional and/or current community activities

Graduate< northside="" high="" school,="" jackson,="" tn="" attended="" lambuth="" university.="" i="" have="" been="" a="" state="" licensed="" and="" internationally="" certified="" addiction="" counselor="" since="" 2007.="" board="" member,="" executive="" committee="" and="" legislative="" committee="" member="" tennessee="" association="" of="" alcohol,="" drug="" and="" other="" addiction="" services="" (taadas).="" member,="" tennessee="" addiction="" medicine="" council.="" prospective="" member="" (awaiting="" confirmation)="" rotary="" club="" of="" oak="" ridge.="">

Third preference of board or commission (pick one):

Traffic Safety Advisory Board

How many times have you previously applied to this board?

0

Explain why you are interested in being appointed to this board or commission

As Oak Ridge continues to grow, I believe this will become an even more important aspect of maintaining a safe infrastructure in our city. I believe this board will have the opportunity to face many challenging issues as the city continues to grow and I would consider it great honor to be a part in navigating this process.

Describe any special knowledge or past experience qualifying you for this appointment

In addition to my career in the mental health and addiction field, I also have 6 years' experience in law enforcement. I have an understanding how safe and properly maintained road and traffic systems impact overall community safety.

List education, professional and/or current community activities

Graduate< northside="" high="" school,="" jackson,="" tn="" attended="" lambuth="" university.="" i="" have="" been="" a="" state="" licensed="" and="" internationally="" certified="" addiction="" counselor="" since="" 2007.="" board="" member,="" executive="" committee="" and="" legislative="" committee="" member="" tennessee="" association="" of="" alcohol,="" drug="" and="" other="" addiction="" services="" (taadas).="" member,="" tennessee="" addiction="" medicine="" council.="" prospective="" member="" (awaiting="" confirmation)="" rotary="" club="" of="" oak="" ridge.="">

Additional Attachments

Field not completed.

Additional Attachments

Field not completed.

Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

I agree

Signature

Jeffrey A. Shaw

X

Email not displaying correctly? [View it in your browser.](#)

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Tue 12/30/2025 6:07 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name	Aaron Wooten
Email Address	Macleod22@gmail.com
Cell Phone Number (Primary)	8657654778
Home Phone Number	<i>Field not completed.</i>
Address	146 Newport Drive
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	ORNL Federal Credit Union
Current position/title	Network and Security Admin

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one): Arts, Culture, and History Alliance Advisory Board

How many times have you previously applied to this board? 0

Explain why you are interested in being appointed to this board or commission I am a huge advocate for the arts.

Describe any special knowledge or past experience qualifying you for this appointment I was a professional stage actor for many years. I was president of the Arts Council of Oak Ridge.

List education, professional and/or current community activities Father of 4, two adults two small.

Second preference of board or commission (pick one): Oak Ridge Housing Authority

How many times have you previously applied to this board? 0

Explain why you are interested in being appointed to this board or commission I worked with the unhoused in Florida.

Describe any special knowledge or past experience qualifying you for this appointment I worked with the unhoused in Florida.

List education, professional and/or current community activities Field not completed.

Third preference of board or commission (pick one): Recreation and Parks Advisory Board

How many times have you previously applied to this 0

board?

Explain why you are interested in being appointed to this board or commission

I have two small children and would love to help influence how our money is spent in regards to parks and recreation.

Describe any special knowledge or past experience qualifying you for this appointment

Field not completed.

List education, professional and/or current community activities

Field not completed.

Additional Attachments

Field not completed.

Additional Attachments

Field not completed.

Disclaimer & Digital Signature

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Please Check

I agree

Signature

Aaron J. Wooten

X

Email not displaying correctly? [View it in your browser.](#)

RECREATION AND PARKS ADVISORY BOARD

Vacancies – 2

Terms of Office – One balance of an unexpired term ending on December 31, 2027 and one balance of an unexpired term ending on December 31, 2028

Applicants

Michael Blair
Sharon Bourgeois
Jason Brant
Robert Fortney
Justin Kingrea
Tiffany Malone
Dr. Fay Martin
Robert Mindrup
Fran Pisano
Amanda Roberson
Kenneth Rueter
Jeff Shaw
Matthew Shreve
Phillip Stephenson
Aaron Wooten



Outlook

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 2/5/2026 3:57 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Michael Blair
Email Address	michael.a.blair@outlook.com
Cell Phone Number (Primary)	8657220071
Home Phone Number	<i>Field not completed.</i>
Address	103 s seneca rd
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	Eythos
Current position/title	CEO

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? Disability Advisory Board

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one): Recreation and Parks Advisory Board

How many times have you previously applied to this board? Once before as a second preference.

Explain why you are interested in being appointed to this board or commission

I'm working to build stronger maker and community spaces in Oak Ridge, and recreation infrastructure is a critical piece of that puzzle. I've seen firsthand how quality recreational facilities can anchor community programs—especially for underserved populations. I want to help ensure Oak Ridge's parks and recreation resources are accessible, well-utilized, and aligned with what residents actually need. I'm also organizing the Oak Ridge Makers Group and believe there's overlap between maker culture, recreation, and public space planning that I can help bridge.

Describe any special knowledge or past experience qualifying you for this appointment

I have nonprofit leadership experience through my work with Eythos Foundation and as former Interim Executive Director of Spark, an assistive technology nonprofit in Knoxville. I currently serve on the Oak Ridge Disability Advisory Board, which has given me direct insight into accessibility planning and inclusive design for public spaces. I have a technical background (Azure AI-900 certified, systems and automation experience) that helps me think through operational efficiency, data-driven decision-making, and community engagement strategies. I also have practical experience with facility management, program development, and community-building initiatives.

List education, professional and/or current community activities

Education:

Associate of Occupational Science in Information Technology, Fountainhead College of Technology (2010)
Bachelor of Applied Science in Network Security & Forensics, Fountainhead College of Technology (2014)

Certifications:

Microsoft Certified: Azure AI Fundamentals (AI-900)
Career Essentials in Generative AI (Microsoft/LinkedIn)
Sophos Certified Sales Consultant
Business Value-Oriented Project Management (BVOPM)

National Training Standards: NSTISSI 4011, 4012, 4013, 4014A, 4015, 4016 (Systems Security Professional)

Professional:

Founder/Operator, Eythos Foundation (nonprofit tech-for-good initiatives)

Former Interim Executive Director, Spark (assistive technology nonprofit, Knoxville, Oct 2025 – Jan 2026)

Escalation Engineer, The IT Company (Nov 2024 – Aug 2025)

IT Project Manager, Summit Medical Group (May 2023 – Nov 2024)

Current Community Activities:

Oak Ridge Disability Advisory Board (appointed member)
Organizer, Oak Ridge Makers Group (building local maker community)

Second preference of board or commission (pick one):

Oak Ridge Housing Authority

How many times have you previously applied to this board?

I do not believe so, if I have it was as a third preference.

Explain why you are interested in being appointed to this board or commission

Housing stability is foundational to everything else—employment, education, health, community participation. I've seen this firsthand through my nonprofit work and community organizing. I'm interested in the Housing Authority because I believe Oak Ridge can do better at ensuring accessible, affordable housing options, particularly for people with disabilities, low-income families, and individuals transitioning out of crisis situations. I currently serve on the Disability Advisory Board, and housing accessibility is one of the most frequent gaps I hear about. I want to help the Housing Authority think strategically about how housing policy, facility management, and community programs intersect—and how technology and partnerships can improve outcomes for residents.

Describe any special knowledge or past experience qualifying you for this appointment

I have nonprofit leadership experience as Founder/Operator of Eythos Foundation and as former Interim Executive Director of Spark, an assistive technology nonprofit in Knoxville, where I managed operations, budgets, compliance, and program delivery. I currently serve on the Oak Ridge Disability Advisory Board, which has given me direct insight into accessibility challenges and inclusive design needs in housing and public infrastructure. I bring a decade of IT project management and systems leadership experience across healthcare, telecom, and nonprofit sectors, with expertise in operational efficiency, risk management, compliance frameworks (HIPAA, SOC2, HITRUST), vendor management, and strategic planning. I

understand facility operations, data-driven decision-making, partnership development, and how to translate complex regulations into actionable policies.

List education, professional and/or current community activities

Education:

Associate of Occupational Science in Information Technology,
Fountainhead College of Technology (2010)
Bachelor of Applied Science in Network Security & Forensics,
Fountainhead College of Technology (2014)

Certifications:

Microsoft Certified: Azure AI Fundamentals (AI-900)
Career Essentials in Generative AI (Microsoft/LinkedIn)
Sophos Certified Sales Consultant
Business Value-Oriented Project Management (BVOPM)
National Training Standards: NSTISSI 4011, 4012, 4013,
4014A, 4015, 4016 (Systems Security Professional)

Professional:

Founder/Operator, Eythos Foundation (nonprofit tech-for-good initiatives)
Former Interim Executive Director, Spark (assistive technology nonprofit, Knoxville, Oct 2025 – Jan 2026)
Escalation Engineer, The IT Company (Nov 2024 – Aug 2025)
IT Project Manager, Summit Medical Group (May 2023 – Nov 2024)

Current Community Activities:

Oak Ridge Disability Advisory Board (appointed member)
Oak Ridge Recreation and Parks Advisory Board
(applicant/pending appointment)
Organizer, Oak Ridge Makers Group (building local maker community)

Third preference of board or commission (pick one):

Field not completed.

How many times have you previously applied to this board?

Field not completed.

Explain why you are interested in being appointed to this board or commission

Field not completed.

Describe any special knowledge or past experience qualifying you for this appointment

Field not completed.

List education, professional and/or current community activities *Field not completed.*

Additional Attachments [Michael Blair.pdf](#)

Additional Attachments *Field not completed.*

Disclaimer & Digital Signature

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Please Check I agree

Signature Michael Blair

X

Email not displaying correctly? [View it in your browser.](#)

MICHAEL A BLAIR

Contact

865-722-0071

Michael.a.blair@outlook.com

[linkedin.com/in/michael-a-blair-8113609a/](https://www.linkedin.com/in/michael-a-blair-8113609a/)

Education

Fountainhead College of Technology,
Knoxville, TN

- Associate of Occupational Science in Information Technology, August 2010
- Bachelor of Applied Science in Network Security & Forensics, August 2014

Certifications

- Microsoft Certified: Azure AI Fundamentals
Issuing organization: Microsoft
Issued Jun 2024
Credential ID 6B72112E7BC4433B
- Career Essentials in Generative AI by Microsoft and LinkedIn
Issuing organization: Microsoft
Issued: Dec 2023
- Sophos Certified Sales Consultant
Issuing organization: Sophos
Issued: March 2021
- Business Value-Oriented Project Management (BVOPM)
Issuing organization: BVOP™
Business Value-Oriented Principles©
Issued: Jun 2021
- National Training Standard NSTISSI 4011 Systems Security Professional
- Issuing organization: National Security Agency
- Issued: 2014

PERSONAL PROFILE

Energetic and visionary IT Manager with a decade of experience in technological innovation and project leadership across multifaceted IT environments. Exceptionally skilled in integrating AI and machine learning technologies to streamline operations and fortify cybersecurity. Known for driving significant digital transformations that yield robust business outcomes and enhance stakeholder satisfaction.

CORE COMPETENCIES

- **Strategic IT Leadership:** Steers large-scale IT projects and AI-driven initiatives, consistently achieving milestones and exceeding performance targets.
- **AI and Machine Learning Expertise:** Champions the adoption and implementation of AI technologies to revolutionize business operations and decision-making processes.
- **Cybersecurity Enhancements:** Implements cutting-edge cybersecurity measures to safeguard organizational data and infrastructure.
- **Technical Savvy:** Mastery over a wide array of software and operating systems, including but not limited to Microsoft Office/365, Salesforce, and various RMM tools.
- **Stakeholder Engagement:** Excels at translating complex technical details into actionable insights for all stakeholders, ensuring alignment and collaborative success.
- **Risk Management and Compliance:** Develops and enforces stringent IT policies and risk assessments to preemptively address potential security threats.

PROFESSIONAL EXPERIENCE

Interim Executive Director

Spark (Nonprofit) | Oct 2025 – Jan 2026

- Lead Organizational Transformation – Oversee day-to-day operations and guide Spark's transition into a technology-driven, data-secure nonprofit.
- AI for Accessibility – Integrate AI-powered tools and assistive technologies to enhance independence and communication for individuals with disabilities.
- Leadership & Oversight – Manage staff, programs, and budgets while aligning operations with board-approved strategic goals.
- Partnership & Funding Development – Build partnerships with universities, corporations, and community organizations to expand impact and secure grants.
- Security & Compliance – Establish risk management policies, ensure data privacy, and embed ethical AI practices into organizational processes.

Certifications continued:

- National Information Assurance Training Standard CNSSI-4012: Senior System Manager
- Issing organization: National Security Agency
- Issued: 2014
- National Information Assurance Training Standard CNSSI-4013: System Administrator
- Issing organization: National Security Agency
- Issued: 2014
- National Information Assurance Training Standard CNSSI-4014A: Information Systems Security Officer
- Issing organization: National Security Agency
- Issued: 2014
- National Information Assurance Training Standard CNSSI-4015: System Certifiers
- Issing organization: National Security Agency
- Issued: 2014
- National Information Assurance Training Standard CNSSI-4016: Risk Analyst
- Issing organization: National Security Agency
- Issued: 2014

Escalation Engineer

The IT Company | Nov 2024 – Aug 2025

- Identify & Resolve Escalated Issues – Handle complex tickets unresolved by first-line support, ensuring timely resolution and following up with engineers for knowledge sharing.
- Technical Leadership & Mentorship – Provide hands-on guidance to engineers and analysts in secure AI design, fostering a culture of proactive defense, innovation, and compliance awareness.
- Root Cause Analysis & Prevention – Conduct deep forensic reviews of AI and data infrastructure incidents, identifying systemic weaknesses and implementing preventive controls to enhance system resilience.
- Secure Framework Development – Collaborate with cross-functional teams to design and integrate secure AI pipelines, applying SDLC principles across Azure environments (Databricks, Data Lake, Machine Learning).
- Governance, Compliance & Quality Assurance – Ensure alignment with HIPAA, SOC2, and HITRUST frameworks; perform regular audits of AI processes and tools to maintain data integrity, risk transparency, and best-practice adherence.

IT Project Manager

Summit Medical Group | May 2023 – Nov 2024

Member of the Artificial Intelligence Management Committee, AI PM & Innovation

- AI Governance & Policy Development – Establish and enforce secure AI governance policies, addressing data privacy, ethical use, and model protection across Azure-based environments.
- Secure Systems Integration – Lead post-merger and enterprise integrations, embedding AI and cybersecurity controls into infrastructure and application layers.
- Operational Security Alignment – Drive alignment between IT, operations, and compliance to ensure AI and data systems meet HIPAA, SOC2, and HITRUST standards.
- Disaster Recovery & Continuity Planning – Design and execute resilient AI and data recovery strategies to safeguard critical infrastructure and model integrity.
- AI-Driven Enterprise Projects – Architect and implement AI solutions that improve performance, automation, and risk visibility across business units.
- Infrastructure & Cloud Security Oversight – Oversee the secure deployment of cloud and network systems, including Azure Data Lake, Databricks, and Machine Learning environments.

- **Vendor & Third-Party Risk Management** – Manage AI vendors and third-party integrations, operating a comprehensive TPRM program to evaluate and mitigate emerging security risks.
- **Cross-Functional Leadership** – Collaborate with data scientists, engineers, and compliance teams to embed security into every phase of the AI lifecycle.
- **Stakeholder Engagement & Training** – Communicate complex AI security principles to non-technical leaders, fostering awareness and adoption of secure AI practices.

IT Project Manager

C Spire Business | 6 years 9 months

- **Spearhead Project Initiatives:** Diligently prepare comprehensive Statements of Work, laying the groundwork for project success.
- **Master of Coordination:** Seamlessly orchestrate project activities, resources, and equipment, ensuring all elements align perfectly for smooth execution.
- **Client Relations Expert:** Build robust relationships with clients, defining project scopes and capturing essential requirements to tailor solutions that meet their needs.
- **Schedule Architect:** Craft detailed project timelines and schedules, driving processes forward to adhere to tight deadlines.
- **Progress Tracker:** Keep a pulse on project milestones, utilizing advanced project management tools to monitor, schedule, and oversee all activities, ensuring targets are met promptly.
- **Communication Hub:** Serve as the primary point of contact for projects, ensuring all stakeholders are informed of the status and progress through clear and effective communication.
- **Data Analyst:** Assist in the aggregation and analysis of project data, enhancing portfolio reporting and strategic insights.
- **Prioritization Strategist:** Expertly plan and prioritize work assignments to maximize productivity and meet critical project deliverables.
- **Presentation Guru:** Develop compelling presentation materials for high-stake meetings, supporting strategic decision-making and project updates.
- **Administrative Leader:** Provide top-tier administrative support to management, optimizing operational efficiency.
- **CRM Custodian:** Manage and enhance the utility of C Spire's CRM systems, ensuring data integrity and accessibility to drive business decisions.

Project Field Technician Tier 2

C Spire Business | Aug 2018 - July 2021

- **Service Management and Incident Resolution:** Created and managed service requests, incidents, and problems using a ticketing system, ensuring timely and effective resolution of technical issues.
- **Project Leadership and Coordination:** Planned, managed, delegated, communicated, and executed tasks across multiple concurrent projects, demonstrating strong leadership and project management skills.

- **Complex Problem Management:** Addressed and resolved complex technical and relational issues, providing expert guidance and support to ensure smooth project execution and customer satisfaction.
- **Customer Onboarding and Infrastructure Management:** Facilitated the successful onboarding of new customers, overseeing the integration and management of their IT infrastructure.
- **Technical Quality Control and Testing:** Conducted a wide range of technical, quality control, and testing tasks to ensure the reliability and performance of IT systems.
- **Collaboration with Technical Teams:** Worked closely with fellow technicians, engineers, and project managers to complete project milestones and tasks, fostering a collaborative and productive work environment.
- **IT Infrastructure Operations:** Ensured the day-to-day operations of IT infrastructure, troubleshooting and administering Windows-based applications, operating systems (desktop and server), and server roles (AD DS, DHCP, DNS, DFS, Print Server, File Server). Additionally, provided robust support for Electronic Health Records (EHR) and Electronic Medical Records (EMR) systems, including Epic, Athena, and AllScripts, to ensure smooth operation within healthcare environments.
- **Security and Remediation:** Performed virus and malware remediation, ensuring the security and integrity of customer systems.
- **System Imaging and Buildouts:** Conducted computer and server imaging/buildouts, ensuring systems were configured and deployed efficiently.
- **Peripheral Troubleshooting:** Troubleshot and resolved issues with MFPs, scanners, and faxes, as well as configuring printers and basic switch setups.
- **Technical Documentation:** Completed technical documentation for installed and configured equipment, maintaining accurate and up-to-date records.
- **Network Connectivity Troubleshooting:** Addressed WiFi and network connectivity issues, ensuring stable and reliable network performance.
- **General Technical Support:** Provided comprehensive support to C Spire employees, including setup, configuration, and troubleshooting of PCs, laptops, and IP phones.
- **Process Documentation and Improvement:** Documented and updated processes, contributing to continuous improvement initiatives within the organization.
- **Customer Service Excellence:** Delivered excellent customer service to employees, ensuring their technical needs were met promptly and effectively.
- **Hardware Maintenance and Organization:** Assisted with maintaining and organizing hardware in the build room, assessing and managing equipment for optimal use and recycling when necessary.
- **Team Collaboration and Cross-Training:** Supported team members and cross-trained with co-workers, fostering a culture of knowledge sharing and continuous learning.
- **Operational Support and Cleanliness:** Helped maintain clean and organized build areas, ensuring a safe and efficient working environment.

- **Network Installation and Configuration:** Expertly installed, configured, and supported LAN, WAN, and internet systems for commercial data corporations, ensuring seamless connectivity and optimal performance.
- **Proactive Network Monitoring and Maintenance:** Continuously monitored network systems to guarantee availability and reliability for all users, performing necessary maintenance to prevent downtime and address issues promptly.
- **Provided robust support for Electronic Health Records (EHR) and Electronic Medical Records (EMR) systems:** Including Epic, Athena, and AllScripts, to ensure smooth operation within healthcare environments.
- **Strategic Technology Assessment:** Identified and evaluated business technology opportunities, conducting cost-benefit analyses to recommend and implement effective technological solutions that drive business growth.
- **Performance Management and Optimization:** Maintained high levels of availability, reliability, and performance for advanced partner technology, implementing best practices and innovative strategies to enhance system efficiency.
- **Leadership in Network Administration:** Demonstrated leadership in managing network infrastructure, fostering a proactive approach to network maintenance and performance optimization, and driving continuous improvement initiatives.

Network Administrator

Visit Knoxville | Sept 2015 – Sept 2016

- **Strategic Network Planning and Implementation:** Planned, executed, and oversaw the installation, configuration, and testing of network equipment, establishing and enforcing comprehensive network policies and procedures.
- **User Training and Support:** Designed and conducted training programs to educate users on network usage and best practices, providing ongoing support and resources to ensure optimal network utilization.
- **Project Coordination and Communication:** Coordinated project meetings, effectively communicating progress and updates to all stakeholders, ensuring alignment and timely completion of network-related projects.
- **Network Upgrades and Vendor Management:** Led network upgrade initiatives by collaborating with vendors, developing, testing, evaluating, and installing network enhancements to improve overall performance and reliability.
- **Technology Assessment and Implementation:** Identified, recommended, and implemented necessary technologies to maintain an optimal business computing environment, staying ahead of emerging trends and innovations.
- **Network Security Management:** Developed and enforced network access controls, monitoring systems, and evaluation processes to secure the network, while maintaining thorough documentation for compliance and auditing purposes.
- **LAN/WAN Performance Monitoring:** Monitored and maintained the availability and performance of LAN/WAN networks by evaluating key metrics such as utilization, throughput, and latency, ensuring a high level of network efficiency and reliability.
- **Leadership in Network Administration:** Demonstrated leadership in managing network infrastructure, driving continuous improvement in network operations and fostering a secure and efficient IT environment.

Lead Support Technician Cellular Sales, Verizon | Nov 2014 – Sept 2015

- **Technical Support and Device Repair:** Expertly troubleshoot and repaired a wide range of devices including smartphones, tablets, laptops, and desktops, ensuring minimal downtime and maximum user satisfaction.
- **Technician Training and Development:** Led comprehensive training programs for new technicians, focusing on customer service excellence, advanced troubleshooting techniques, and effective repair methodologies.
- **Data Recovery Process Implementation:** Developed and implemented a robust data recovery process, safeguarding critical customer data and enhancing overall service reliability.
- **System Updates and Configuration:** Proficiently installed and configured updates for various operating systems, including Windows, Android, and iOS, ensuring devices operated with the latest features and security enhancements.
- **Backup Management:** Managed and maintained backup solutions for customers' mobile devices, ensuring data integrity and quick restoration in case of data loss.
- **Office 365 Setup and Support:** Provided expert setup and ongoing support for Office 365, optimizing productivity tools for business and individual clients.

Manager\Repair Technician CPR Cell Phone Repair | Nov 2012 – Nov 2014

- **Comprehensive Device Repair and Troubleshooting:** Expertly diagnosed and repaired a diverse range of devices, including smartphones, tablets, laptops, desktops, and game stations, ensuring high-quality service and customer satisfaction.
- **Security and Backup Management:** Effectively managed anti-virus software and implemented backup solutions for customers' mobile devices, enhancing device security and data protection.
- **System Updates and Configuration:** Proficiently installed and configured updates for multiple operating systems, including Windows, Android, and iOS, maintaining device functionality and security.
- **Customer Device Management:** Provided comprehensive support for Windows, Android, and iOS devices through various channels, including in-person consultations, email assistance, and phone support, ensuring seamless customer experience.
- **Team Leadership and Process Improvement:** Led a team of technicians, fostering a collaborative environment and continuously improving repair processes to enhance service efficiency and effectiveness.

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Fri 12/5/2025 3:00 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name	Sharon Bourgeois
Email Address	cupck3816@yahoo.com
Cell Phone Number (Primary)	8656609250
Home Phone Number	Field not completed.
Address	102 Westoverlook Dr.
Race (Optional)	White
Other:	Field not completed.
Gender (Optional)	Female

CAREER INFORMATION

Retired	Yes
Company retired from:	Ut-Battelle
Current Employer	Retired
Current position/title	Retired

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one):	Arts, Culture, and History Alliance Advisory Board
How many times have you previously applied to this board?	None
Explain why you are interested in being appointed to this board or commission	I am interested in the arts and my brother-in-law is Bill Capshaw
Describe any special knowledge or past experience qualifying you for this appointment	I was a Girl Scout and Girl Scout Leader for my daughter and granddaughter.
List education, professional and/or current community activities	Graduated from Sevier County High School. I have a Bachelor's Degree from Tusculum in Organizational Management. I worked 20 years at Oak Ridge National Laboratory as a buyer and supervisor. I volunteer at church at Celebrate Recovery and Stephen Ministries. I also volunteer at the Anderson County Democratic Office
Second preference of board or commission (pick one):	[Oak Ridge] Convention and Visitors Bureau/Explore Oak Ridge (At-Large Representatives)
How many times have you previously applied to this board?	None
Explain why you are interested in being appointed to this board or commission	I am interested in the convention and visitors bureau because it's important to have an area that others want to visit.
Describe any special knowledge or past experience qualifying you for this appointment	I was a Girl Scout and Girl Scout Leader for my daughter and granddaughter.
List education, professional and/or current community activities	Graduated from Sevier County High School. I have a Bachelor's Degree from Tusculum in Organizational Management. I worked 20 years at Oak Ridge National Laboratory as a buyer and supervisor. I volunteer at church at Celebrate Recovery and Stephen

Ministries. I also volunteer at the Anderson County Democratic Office.

Third preference of board or commission (pick one): Recreation and Parks Advisory Board

How many times have you previously applied to this board? None

Explain why you are interested in being appointed to this board or commission I interested in Recreation and Parks, because it's good to have a place for the people of our community to gather.

Describe any special knowledge or past experience qualifying you for this appointment I was a Girl Scout and Girl Scout Leader for my daughter and granddaughter.

List education, professional and/or current community activities Graduated from Sevier County High School. I have a Bachelor's Degree from Tusculum in Organizational Management. I worked 20 years at Oak Ridge National Laboratory as a buyer and supervisor. I volunteer at church at Celebrate Recovery and Stephen Ministries. I also volunteer at the Anderson County Democratic Office.

Additional Attachments Resume 2025.docx

Additional Attachments *Field not completed.*

Disclaimer & Digital Signature

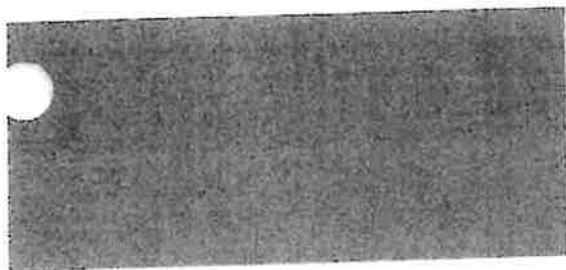
All information provided is considered public pursuant to the Tennessee Public Records Act.

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By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

☒ I agree



Sharon Bourgeois Capshaw

Contact

102 Westoverlook Dr., Oak Ridge, TN 37830
(865)660-9250
cupck3816@yahoo.com
sbcapshaw@yahoo.com

Education

Roane State Community College, Oak Ridge, TN,
Associates Degree in Contemporary Management

East Tennessee State University, Johnson City, TN

Tusculum College, Greenville, TN,
Bachelor's Degree in Organizational Management
with a concentration in Human Resources

Communication

Have great interpersonal, communication, multitasking, & organization skills. Communicates with ORNL research and support organizational staff along with vendors via in-person, email, phone & text. Familiar with labor relations principles and the union contract environment.

Leadership

Materials Supervisor-ORNL

Head Teller-First Tennessee Bank,
Cumberland Avenue Branch, Knoxville, Tn

Troop Leader, Service Unit Manager (Supervision of troops within a service area) Troop and Service Unit Cookie Manager (cookie inventory controller) - Girl Scouts, Knoxville and Oak Ridge.

Meeting facilitator- ORNL

ORNL Leadership Training

Objective

Experience

May 2020-August 2025
Materials Supervisor UT-Battelle

May 2008-April 2020
Material Assistant • UT-Battelle

October 2005-May 2008
Material Assistant • MPI Business Solutions

Promote and maintain the values, ethics, business and safety cultures of Department of Energy (DOE), ORNL and Materials Management to focus on the needs of research, craft and maintenance personnel. Work independently with limited supervision to accomplish task and planning in a safe, compliant, timely and efficient manner. Work closely with division counterparts to support administrative functions, time keeping, feedback, overtime and work force instruction. Have working knowledge of Materials Management functions such as: receiving and distribution of incoming materials including; bulk, fragile, hazardous and radioactive materials; material handling equipment such as forklifts, pallet jacks, liftgates, etc. Support Materials Management activities such as: ensuring that Marketplace scans, vendor manifest and non-procurement purchases are entered accurately. Work daily with Contracts, Property Management, Accounts Payable, and vendors to resolve purchase order issues and items to be returned to vendors. Download vendor's purchase order, print barcode, and label unmarked incoming packages. Prepare Marketplace delivery spreadsheet used by Contracts for vendor annual reviews and participate in annual vendor reviews. Order material through P-Card, Marketplace, and requisitions. Update the ORNL stores catalog in Vinimaya daily. Download material clerks' scanners and review drivers' service logs for discrepancies and

On-site training: 7 Habits of Highly Effective
People, Results through Influencing, Career
Crossroads: Exploring a Transition into
Management, Fostering a Team Culture, The Five
Dysfunctions of a Team & Decision Making and
Delegation workshop.
ORNL Supervisor Boot Camp
LOSA

Volunteer Work

Celebrate Recovery
Stephen Ministry

ensure corrections are made before going to Transportation Management. Schedule laborer's overtime, enter laborer's overtime in PALS and participated in meetings for over 50 laborers. Provide backup support for the fuel system, P-Card orders, cylinder scanning and loss of use report.

1992-1995

Head Teller-First Tennessee Bank
Cumberland Avenue Branch, Knoxville, Tn

Customer service, meet all needs of banking including: vault money inventory controller, cashier checks and cash draw balancing. Supervision of other tellers and their monetary needs.

1985-1992

Cashier-Sam's Wholesale Club
Walker Springs, Knoxville

Customer service, cash drawer inventory & balancing, 10 Key number pad.

Key Skills

ORNL system's skills: SAP (Systems, Applications, and Products in data Processing), PAS (Personnel Access System), STOP (Stop Audit Observations), Acutrax (Cylinder Tracking System), PALS (Payroll, Absence, and Labor System), OATS (Overtime Assignment Tracking System), P-Card (Purchase Card), Marketplace Purchaser), EMP (Employee Performance Management), Fuel System, Vinimaya Catalog, e-Prop (Property Management) and ACT (Assessment and Commitment Tracking System)

Other skills: team player, customer service, interpersonal and written communication skills, filing (paper & electronic), faxing, and copying. Create and compose documents with Microsoft Excel, PowerPoint, Outlook and Word.

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 2/12/2026 7:47 AM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Jason Brant
Email Address	Jbnaturelover28@gmail.com
Cell Phone Number (Primary)	8657486565
Home Phone Number	<i>Field not completed.</i>
Address	131 w farragut rd
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	7/11
Current position/title	Store Manager

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
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- Please answer the questions that follow your board preference(s).
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First preference of board or commission (pick one):	Recreation and Parks Advisory Board
How many times have you previously applied to this board?	Zero
Explain why you are interested in being appointed to this board or commission	Having an 8 year old daughter, I truly understand the importance of having parks and recreational opportunities with the community. I believe it strengthens the community to have the ability to enjoy our local parks, and also have the chance to come together for events.
Describe any special knowledge or past experience qualifying you for this appointment	I've led the summer fire camp for Marlow Fire Department. As a father, I have had the chance to enjoy most of the parks in town.
List education, professional and/or current community activities	Marlow Volunteer Fire Department
Second preference of board or commission (pick one):	<i>Field not completed.</i>
How many times have you previously applied to this board?	<i>Field not completed.</i>
Explain why you are interested in being appointed to this board or commission	<i>Field not completed.</i>
Describe any special knowledge or past experience qualifying you for this appointment	<i>Field not completed.</i>
List education, professional and/or current community activities	<i>Field not completed.</i>
Third preference of board or commission (pick one):	<i>Field not completed.</i>

How many times have you previously applied to this board? *Field not completed.*

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Additional Attachments [inbound2933178512908995106.pdf](#)

Additional Attachments *Field not completed.*

Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

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Please Check ☒ I agree

Signature Jason L Brant

X

Email not displaying correctly? [View it in your browser.](#)

Jason Brant

Customer Service Manager

Oak Ridge, TN 37830

jbnaturelover28@gmail.com

+1 865 748 6565

Authorized to work in the US for any employer

Work Experience

Store Manager

Weigel Stores, Inc.-Knoxville, TN

June 2024 to Present

- Oversaw all aspects of store operations, including sales, customer service, inventory management, and staff supervision
- Implemented effective strategies to drive sales growth and achieve revenue targets on a consistent basis
- Developed and executed marketing campaigns to increase brand awareness and attract new customers
- Managed a team of 30 employees, providing training, coaching, and performance evaluations to ensure high levels of productivity and customer satisfaction
- Developed employee schedules based on business needs while effectively managing labor costs within budget constraints
- Utilized POS systems to track sales data, monitor inventory levels, analyze trends, and generate reports for informed decision-making
- Created comprehensive training programs for new hires as well as ongoing development plans for existing staff members
- Managed store budgets, tracking expenses, and implementing cost-saving measures to maximize profitability

Department Manager

Wal-Mart-Knoxville, TN

January 2017 to June 2024

Former Assistant Manager who oversaw the Lawn and Garden and seasonal departments. In charge of daily execution of department standards, customer service, and freight management processes. Overseeing a staff of 10 or more at times.

Store Manager

Speedway-Louisville, KY

November 2005 to January 2017

As the Store Manager, I was responsible in making sure everything was done to ensure the successful operation of the store from day to day. This included daily paperwork, product ordering, maintaining gas equipment, cleaning, and preparing food.

Regional Loss Prevention Specialist

Target Corporation-Kingston, NY

June 2001 to November 2005

As the Regional Loss Prevention Specialist I was responsible of a staff of 8 in the 6 different locations. I ensured the highest levels of customer service while maintaining the safety of the store staff and the reduction of theft.

Education

Business Management, Criminal Justice (Associates)

American Intercontinental University

2010 to 2011

Skills

- Interviewing
- Payroll
- Store Management Experience
- Marketing
- Expense reports
- Customer service
- Profit and loss analysis
- Human resources
- Performance reviews
- Hiring
- Recruiting

Languages

- English

Certifications and Licenses

ServSafe

Alcohol Beverage Control (ABC) license

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 12/18/2025 2:53 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name	Robert Fortney
Email Address	pfortney4579@comcast.net
Cell Phone Number (Primary)	8658055209
Home Phone Number	(865) 805-5209
Address	117 East Living Lane
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	Yes
Company retired from:	self-employed and Y-12
Current Employer	none
Current position/title	none

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative?	No, I've never served on a board or commission
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BOARDS & COMMISSIONS SELECTION

- Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.
- Ranking does not guarantee selection.

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one): Traffic Safety Advisory Board

How many times have you previously applied to this board? First time.

Explain why you are interested in being appointed to this board or commission

I am going to be fully retired on New Year's Eve 2025. I have lived in Oak Ridge for the past 41 years, and Oak Ridge is as near to a hometown as I have (I was a military dependent moving around a lot growing up, and then college and graduate school were the longest I lived somewhere before here, both of which are by definition transient places). Now that I'm retired I want to give back to the City of Oak Ridge. Not that it should count for much, my wife retired in 2019 from working at the Oak Ridge Public Library, and she kept me informed about the City.

Describe any special knowledge or past experience qualifying you for this appointment

For the Traffic and Safety Board, I have been a driver in Oak Ridge for the past 41 years and an avid bicyclists for the past 20 years. Therefore, I feel like I have a vested interest in this Board.

List education, professional and/or current community activities

High School: Miami Palmetto High School
Undergraduate: College of William and Mary
Graduate: University of Florida
Licensed Clinical Psychologist in Tennessee (I have notified the licensing board of my retirement plans)
Worked initially at Ridgeview in Oak Ridge, then in private practice in Oak Ridge.
Starting briefly in 2003, but continuously from 2006 to 2023 worked part-time (20-30 hours a week) at Y-12.

Second preference of board or commission (pick one): Arts, Culture, and History Alliance Advisory Board

How many times have you previously applied to this board? None

Explain why you are interested in being appointed to this board or commission

I have a lifetime interest in history, art, and culture, which acquired through frequent moves. I have visited 22 countries and 48 States. I want to see the City of Oak Ridge prosper, and tourists dollars are a major asset for any city, as tourists leave money in the community but do not need services like schools.

Plus, Oak Ridge is a fascinating town, and I would like more people to appreciate it.

Describe any special knowledge or past experience qualifying you for this appointment

None, except for a lay interest in these areas.

List education, professional and/or current community activities

College classes
I have attended any Ray Smith lecture I can find, as well as National Park Service tours.
My fantasy baseball team is the Oak Ridge Bombers :)

Third preference of board or commission (pick one):

~~Recreation and Parks Advisory Board~~

How many times have you previously applied to this board?

None

Explain why you are interested in being appointed to this board or commission

I have utilized the Park system in Oak Ridge repeatedly over the past 41 years. They are a wonderful asset, and I have been impressed by the City's maintenance of the parks. I am looking forward to the rails-to-trails that will run through Oak Ridge, and I hope some day that the bike trail that ends at the Haw Ridge parking lot will be connected to the ones in Knoxville (probably not in my lifetime).

Describe any special knowledge or past experience qualifying you for this appointment

Personal use of the parks.

List education, professional and/or current community activities

Personal use of the parks.

Additional Attachments

Field not completed.

Additional Attachments

Field not completed.

Disclaimer & Digital Signature

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Please Check

I agree

Signature

Robert Fortney

X

Email not displaying correctly? [View it in your browser.](#)

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 2/26/2026 12:05 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Justin Kingrea
Email Address	j.kingrea@outlook.com
Cell Phone Number (Primary)	865-816-4552
Home Phone Number	<i>Field not completed.</i>
Address	132 Summit Ridge Ln. Oak Ridge, TN 37830
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	Clayton Homes
Current position/title	Project Manager

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
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- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one):	Recreation and Parks Advisory Board
How many times have you previously applied to this board?	0
Explain why you are interested in being appointed to this board or commission	I'm interested in serving on the Recreation and Parks Advisory Board because our parks and community spaces are an important part of our city. I'd like to give back by helping make sure these areas stay welcoming, well-maintained, and accessible for everyone.
Describe any special knowledge or past experience qualifying you for this appointment	My family and I frequently use the various Oak Ridge parks. Having been involved in the 2025 Oak Ridge Citizens Academy, I gained an even better understanding of how people use our parks and recreation programs. I feel confident that I can bring a practical, organized, and community-focused perspective to the board.
List education, professional and/or current community activities	Education: Master's Degree Professional Experience: 7+ Years in Project Management Community & Personal Involvement: - 2025 Oak Ridge Citizens Academy - Regular user of the city's parks and trails - Weekly open play and tournament player at local pickleball club
Second preference of board or commission (pick one):	<i>Field not completed.</i>
How many times have you previously applied to this board?	<i>Field not completed.</i>
Explain why you are interested in being appointed to this board or commission	<i>Field not completed.</i>
Describe any special knowledge or past experience qualifying you for this appointment	<i>Field not completed.</i>

List education, professional and/or current community activities *Field not completed.*

Third preference of board or commission (pick one): *Field not completed.*

How many times have you previously applied to this board? *Field not completed.*

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Additional Attachments *Field not completed.*

Additional Attachments *Field not completed.*

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Please Check ☒ I agree

Signature Justin Kingrea

X

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Fri 2/27/2026 10:21 AM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Tiffany Malone
Email Address	tiffanymalone09@gmail.com
Cell Phone Number (Primary)	404-593-9980
Home Phone Number	865-298-5911
Address	127 Netherlands Rd Oak Ridge, TN 37830
Race (Optional)	Black or African American
Other:	<i>Field not completed.</i>
Gender (Optional)	Female

CAREER INFORMATION

Retired	No
Company retired from:	ROBERTSVILLE MIDDLE SCHOOL BOYS BASKETBALL BOOSTER CLUB
Current Employer	CNS Y-12
Current position/title	Lean Six Sigma Black Belt

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative?	No, I've never served on a board or commission
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BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one):	Recreation and Parks Advisory Board
How many times have you previously applied to this board?	0
Explain why you are interested in being appointed to this board or commission	I am seeking appointment to the Parks and Recreation Advisory Board because I care deeply about the wellbeing of families in Oak Ridge and the continued growth of our community's recreational spaces. As a parent of two school-aged children who regularly use our parks, greenways, and the recreation center, I see firsthand how essential these facilities are for healthy development, social connection, and a strong sense of community. Their experiences have made me especially aware of the importance of maintaining safe, accessible, and engaging spaces for children and families. I am motivated to contribute to the board's work because I believe parks and recreation are core to the quality of life in Oak Ridge. Our city's outdoor spaces, athletic programs, and community activities play a vital role in supporting physical health, mental wellbeing, and community pride. I want to help ensure that these resources continue to evolve in ways that meet the needs of current residents while planning thoughtfully for future generations. I bring a collaborative mindset, a willingness to listen, and a genuine commitment to representing the perspectives of families who rely on these facilities every day. Serving on this board would allow me to give back to a community that has given so much to my own family, and I would welcome the opportunity to support the City Council and Parks and Recreation staff in shaping the future of Oak Ridge's recreational offerings.
Describe any special knowledge or past experience qualifying you for this appointment	My qualifications for serving on the Recreation and Parks Advisory Board come from both my lived experience as an engaged Oak Ridge-area parent and my commitment to supporting the long-term wellbeing of our community. As the parent of two school-aged children who regularly use our parks, athletic fields, and the recreation center, I have a clear

understanding of how these areas function for families on a daily basis. I am also a board member for the Boys and Girls Club Oak Ridge and this has provided me with the opportunity to plan for their future, volunteer for sports events and engage with the community. I have volunteered at the schools as well as in other capacities for different organizations in the community. I am deeply invested in the continued growth and vitality of Oak Ridge.

List education, professional and/or current community activities

WORK EXPERIENCE

June 2022 – Current Y-12 National Security Complex Oak Ridge, TN
LSS Black Belt

- Manages and executes projects & programs with a high amount of autonomy from the conceptual stages through issue validation, analysis & planning, and solution implementation.
- Presents technical and business information to technical & non-technical audiences, to internal & external customers.
- Uses a systems approach to address improvement actions by considering issues, risks, costs, and schedule.
- Utilizes Lean Tools to define technical strategies and provides insight on how to effectively prioritize and manage them.
- Integrates efforts of multiple organizations, often with conflicting goals, to accomplish objectives.
- Teaches CI Essentials, CI for Enabling Leaders, and enrichment session classes.

May 2017 – May 2022 Y-12 National Security Complex Oak Ridge, TN
SNMO System Health Manager

- Provides the technical and supervisory leadership to maintain and improve equipment availability, reliability and sustainability for a defined set of Y-12 capabilities.
- Provides input to budget and staffing planning, and interfaces with Program Managers to ensure project identification, prioritization and implementation to meet current and future Production capability needs.
- Effectively manages employee performance including appraisals, communicating goals and providing the necessary training to learn and grow as an employee.
- Ensures employee's consistent adherence to company policies, procedures and performance standards
- Ensures an effective preventative maintenance program has been defined and is implemented for key production and infrastructure equipment, including execution of refurbishment actions required for long term sustainment of Y-12 capabilities and facilities.
- Monitoring and directing performance and execution of assigned matrix organization personnel and ensuring to provide

written feedback regarding performance in support of production goals.

- Develops an effective rolling maintenance schedule that supports defined equipment downtime for enhanced maintenance, efficient scheduling of normal daily maintenance activities, and coordinates outage planning in support of projects and utility interfaces, all within budget constraints.
- Maintains the equipment to enhance operating reliability and the facility to ensure operation compliance parameters are met and habitability is improved.
- Identification of cost-effective solutions to resolve legacy issues with equipment and facility conditions.

April 2015 – May 2017 Y-12 National Security Complex Oak Ridge, TN

Maintenance Senior Technical Integration Support Manager

- Served as the Single Point of Contact for maintenance needs for facilities by interfacing with Production, Engineering, and Operations.
- Performed project management function for maintenance for outages, utility tie-in and disconnects, demolition or other construction support and equipment upgrades that provide cost effective results.
- Developed and implemented schedules for logically-driven, complicated tasks by facilitating the identification of work planning sequences and dependent activity relationships.
- Continued to reduce the maintenance backlog and increase operational availability of equipment by scheduling based on the needed priorities of the facility.

Dec 2004 – April 2015 Y-12 National Security Complex Oak Ridge, TN

Senior Electrical Systems Engineer

Provided technical guidance for assigned tasks and systems including equipment/facility upgrades, unscheduled maintenance needs, project assignments and process feasibility/scoping studies.

- Ensured that operations, safety, security, quality, health, and environmental requirements are met and incorporated into the system configuration documentation, and configuration control is established and maintained for all responsible systems.
- Electrical System Engineering Liaison between Manufacturing, Program/Project Management, Technical Development, Inspection, Quality and Maintenance for the Fire Alarm, Criticality Accident Alarm System and the Emergency Notification System.
- Developed, coordinated and implemented electrical facility outage plans for maintenance and construction.
- Coordinated preparation, approval, scheduling and

implementation of change requests, field changes, temporary modifications, technical basis index summaries, system descriptions, project implementation and preventative maintenance requirements for Fire Alarm Systems, CAAS, Emergency Notification System, Generators.

- Ensured the systems responsible for were within budget and resolved any cost or resource conflicts that may arise.

EDUCATION

University of Tennessee Knoxville, TN

Masters of Science: Industrial Engineering

Concentration: Engineering Management Graduation Date:

May 2012

Tennessee State University Nashville, TN

Bachelor of Science: Electrical Engineering Graduation Date:

December 2003

CORE COMPETENCIES

Organizational skills Team work

Strong verbal and written communication skills Critical Thinking Skills

Decision making skills Delegation

Coaching/Mentoring Conflict Management

Adaptability Stress Tolerance

AFFILIATIONS AND COMMUNITY ACTIVITIES

Boys and Girls Club of Oak Ridge Board of Directors (2022 – current)

Vice Chair (2024 – 2026)

Rising Star Award (2025)

Rising Star Award (2024)

Oak Ridge Music Association Board Member (2024 – current)

Oak Ridge Alumnae Chapter of Delta Sigma Theta Sorority Inc. (2003 – Current)

Financial Secretary (2022- 2024; 2015-2017)

Nominating Committee (2020 – 2022)

Corresponding Secretary (2009-2011)

Technology Committee Chair (2020 – 2022)

Fundraising Committee Member (2016 – 2025)

Membership Services Committee Member (2016 – 2022)

Affair of the Heart Scholarship Ball Chair (2017-2018; 2019-2024)

Social Action Committee Member (2011 – 2015)

Delta Academy / GEMS program Chair (2006 – 2011) (2025 – current)

Scholarship Committee (2019 – current)

Knoxville Chapter of Jack and Jill of America, Inc. (2011 – current)
President (2018-2020; 2014-2016)
Vice President (2012-2014)
Recording Secretary (2016-2018)

Second preference of board or commission (pick one): *Field not completed.*

How many times have you previously applied to this board? *Field not completed.*

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Third preference of board or commission (pick one): *Field not completed.*

How many times have you previously applied to this board? *Field not completed.*

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Additional Attachments [TMM Professional Resume 2024.docx](#)

Additional Attachments [Recreation and Parks Board Interest.docx](#)

Disclaimer & Digital Signature

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By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

I agree

Signature

Tiffany M. Malone

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

QUALIFICATIONS SUMMARY

Mission-driven, highly motivated Lean Six Sigma Black Belt with more than fifteen years of relevant educational and professional experience in implementing, maintaining, scheduling and improving systems; directing and coordinating projects through installation, testing, and maintenance activities under budget and on time; adept at fostering and sustaining professional and productive business relationships with the customer i.e. Operations, Programs, Production, Engineering and Maintenance; strong leadership and communication skills; well versed at fostering employee growth and development as well as creating an environment that encourages innovation and continuous improvement.

WORK EXPERIENCE

June 2022 – Current Y-12 National Security Complex Oak Ridge, TN
LSS Black Belt

- Manages and executes projects & programs with a high amount of autonomy from the conceptual stages through issue validation, analysis & planning, and solution implementation.
- Presents technical and business information to technical & non-technical audiences, to internal & external customers.
- Uses a systems approach to address improvement actions by considering issues, risks, costs, and schedule.
- Utilizes Lean Tools to define technical strategies and provides insight on how to effectively prioritize and manage them.
- Integrates efforts of multiple organizations, often with conflicting goals, to accomplish objectives.
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SNMO System Health Manager

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- Developed and implemented schedules for logically-driven, complicated tasks by facilitating the identification of work planning sequences and dependent activity relationships.
- Continued to reduce the maintenance backlog and increase operational availability of equipment by scheduling based on the needed priorities of the facility.

Dec 2004 – April 2015 Y-12 National Security Complex
Senior Electrical Systems Engineer

Oak Ridge, TN

Provided technical guidance for assigned tasks and systems including equipment/facility upgrades, unscheduled maintenance needs, project assignments and process feasibility/scoping studies.

- Ensured that operations, safety, security, quality, health, and environmental requirements are met and incorporated into the system configuration documentation, and configuration control is established and maintained for all responsible systems.
- Electrical System Engineering Liaison between Manufacturing, Program/Project Management, Technical Development, Inspection, Quality and Maintenance for the Fire Alarm, Criticality Accident Alarm System and the Emergency Notification System.
- Developed, coordinated and implemented electrical facility outage plans for maintenance and construction.
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- Ensured the systems responsible for were within budget and resolved any cost or resource conflicts that may arise.

EDUCATION

University of Tennessee
Masters of Science: **Industrial Engineering**
Concentration: **Engineering Management**

Knoxville, TN

Graduation Date: May 2012

Tennessee State University
Bachelor of Science: **Electrical Engineering**

Nashville, TN

Graduation Date: December 2003

CORE COMPETENCIES

Organizational skills
Strong verbal and written communication skills
Decision making skills
Coaching/Mentoring
Adaptability

Team work
Critical Thinking Skills
Delegation
Conflict Management
Stress Tolerance

AFFILIATIONS AND COMMUNITY ACTIVITIES

Boys and Girls Club of Oak Ridge Board of Directors (2022 – current)

Vice Chair (2024 – 2026)
Rising Star Award (2025)
Rising Star Award (2024)

Oak Ridge Music Association Board Member (2024 – current)

Oak Ridge Alumnae Chapter of Delta Sigma Theta Sorority Inc. (2003 – Current)

Financial Secretary (2022- 2024; 2015-2017)
Nominating Committee (2020 – 2022)
Corresponding Secretary (2009-2011)
Technology Committee Chair (2020 – 2022)
Fundraising Committee Member (2016 – 2025)
Membership Services Committee Member (2016 – 2022)
Affair of the Heart Scholarship Ball Chair (2017-2018; 2019- 2024)
Social Action Committee Member (2011 – 2015)
Delta Academy / GEMS program Chair (2006 – 2011) (2025 – current)
Scholarship Committee (2019 – current)

Knoxville Chapter of Jack and Jill of America, Inc. (2011 – current)

President (2018-2020; 2014-2016)
Vice President (2012-2014)
Recording Secretary (2016-2018)

Tiffany Malone
127 Netherlands Rd
Oak Ridge, TN 37830
404-593-9980

Recreation and Parks Advisory Board
Oak Ridge, TN 37830

Dear Recreation and Parks Advisory Board,

I am writing to express my sincere interest in serving as a board member on the Recreation and Parks Advisory Board. As both a parent and a professional deeply committed to youth development, I believe I bring a unique blend of personal investment, leadership experience, and strategic insight that would benefit the organization and the families that the Recreation and Parks Advisory Board serves.

My connection to the Recreation and Parks is rooted in my own family. All three of my children have participated in the summer programs offered by Recreation and Parks and regularly use our parks, greenways, and the recreation center. I see firsthand how essential these facilities are for healthy development, social connection, and a strong sense of community. Their experiences have made me especially aware of the importance of maintaining safe, accessible, and engaging spaces for children and families.

I am motivated to contribute to the board's work because I believe parks and recreation are core to the quality of life in Oak Ridge. Our city's outdoor spaces, athletic programs, and community activities play a vital role in supporting physical health, mental wellbeing, and community pride. I want to help ensure that these resources continue to evolve in ways that meet the needs of current residents while planning thoughtfully for future generations.

Professionally, I am an electrical engineer with extensive experience in problem-solving, systems thinking, and project leadership. My background in Lean Six Sigma has equipped me with tools to improve processes, enhance efficiency, and guide teams toward measurable results. I also mentor students in STEM fields, which has given me a deep appreciation for the importance of accessible, supportive environments where young people can explore their interests and build their skills. These experiences have shaped my leadership style: collaborative, data-informed, and focused on long-term impact.

Serving on this board would allow me to give back to a community that has given so much to my own family, and I would welcome the opportunity to support the City Council and Parks and Recreation staff in shaping the future of Oak Ridge's recreational offerings.

Thank you for your consideration.

Tiffany Malone

Tiffany Malone

Form Center

By signing in or creating an account, some fields will auto-populate with your information.

Application for Boards and Commissions

[Sign in to Save Progress](#)

First & Last Name*

~~John Smith~~ Fay Martin

Email Address*

Faymart@bellsouth.net

Cell Phone Number (Primary)*

865-719-8663

Home Phone Number

865-482-2969

Address*

108 Meadow Rd., Oak Ridge, TN 37830

Applicants must live in Oak Ridge

Race (Optional)

- ☒ White
☒ Black or African American
☐ Asian
☐ Native American or Other Pacific
Islander
☒ Other Jewish

Other:

Other Race

Gender (Optional)

- ☒ Female
☐ Male
☐ Transgender
☐ Non-binary/non-conforming
☐ Prefer Not To Say

CAREER INFORMATION

Retired*

- ☒ Yes
☐ No

Company retired from:

ORNL

Current Employer*

Current position/title*

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative?*

- ☐ Anderson County Board of Equalization
- ☐ Anderson County Economic Development Association
- ☐ Anderson County Community Action Commission
- ☐ Anderson County Tourism Council
- ☐ Arts, Culture and History Alliance Advisory Board
- ☐ Board of Building and Housing Code Appeals
- ☐ Oak Ridge Convention and Visitors Board
- ☐ Industrial Development Board
- ☐ Oak Ridge Housing Authority
- ☐ Oak Ridge Municipal Planning Commission
- ☐ Environmental Quality Advisory Board
- ☐ Trade Licensing Board
- ☐ Oak Ridge Beer Permit Board
- ☐ Board of Zoning Appeals
- ☐ Disability Advisory Board
- ☒ Health and Educational Facilities Board
- ☐ Oak Ridge Heritage Railroad Authority
- ☐ Oak Ridge Land Bank Corporation Board of Directors
- ☐ Personnel Advisory Board
- ☐ Recreation and Parks Advisory Board
- ☒ Senior Advisory Board
- ☐ Traffic Safety Advisory Board
- ☐ No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**
- **Please answer the questions that follow your board preference(s).**
- **If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.**

First preference of board or commission (pick one):*

- ☐ Anderson County Board of Equalization
- ☐ Anderson County Economic Development Association
- ☐ Arts, Culture, and History Alliance Advisory Board
- ☐ Beer Permit Board
- ☐ Board of Building and Housing Code Appeals
- ☐ [Oak Ridge] Convention and Visitors Bureau/Explore Oak Ridge (Hotel Representatives)
- ☐ [Oak Ridge] Convention and Visitors Bureau/ Explore Oak Ridge (At-large Representatives)
- ☐ Disability Advisory Board
- ☐ Environmental Quality Advisory Board
- ☐ Industrial Development Board
- ☐ Oak Ridge Housing Authority
- ☐ Oak Ridge Land Bank Corporation Board of Directors
- ☐ Oak Ridge Municipal Planning Commission
- ☐ Personnel Advisory Board
- ☒ Recreation and Parks Advisory Board
- ☒ Senior Advisory Board
- ☐ Trade Licensing Board
- ☐ Traffic Safety Advisory Board

How many times have you previously applied to this board?*

Explain why you are interested in being appointed to this board or commission*

Describe any special knowledge or past experience qualifying you for this appointment*

I have served on ~~this~~ ^{this} board in the past

List education, professional and/or current community activities*

Second preference of board or commission (pick one):

- ☐ Anderson County Board of Equalization
- ☐ Anderson County Economic Development Association
- ☐ Arts, Culture, and History Alliance Advisory Board
- ☐ Beer Permit Board
- ☐ Board of Building and Housing Code Appeals
- ☐ [Oak Ridge] Convention and Visitors Bureau/Explore Oak Ridge (Hotel Representatives)
- ☐ [Oak Ridge] Convention and Visitors Bureau/Explore Oak Ridge (At-Large Representatives)
- ☐ Disability Advisory Board
- ☐ Environmental Quality Advisory Board
- ☐ Industrial Development Board
- ☐ Oak Ridge Housing Authority
- ☐ Oak Ridge Land Bank Corporation Board of Directors
- ☐ Oak Ridge Municipal Planning Commission
- ☐ Personnel Advisory Board
- ☒ Recreation and Parks Advisory Board
- ☐ Senior Advisory Board
- ☐ Trade Licensing Board
- ☐ Traffic Safety Advisory Board

How many times have you previously applied to this board?

Explain why you are interested in being appointed to this board or commission

I have served on this Board in the past

Describe any special knowledge or past experience qualifying you for this appointment

List education, professional and/or current community activities

B.Sc. University of the West Indies
M.Sc. Mac Master University, Hamilton, Ontario, Canada
Ph.D. The University of TN, Knoxville

Third preference of board or commission (pick one):

- ☐ Anderson County Board of Equalization
- ☐ Anderson County Economic Development Association
- ☐ Arts, Culture, and History Alliance Advisory Board
- ☐ Beer Permit Board
- ☐ Board of Building and Housing Code Appeals
- ☐ [Oak Ridge] Convention and Visitors Bureau/Explore Oak Ridge (Hotel Representatives)
- ☐ [Oak Ridge] Convention and Visitors Bureau/Explore Oak Ridge (At-Large Representatives)
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- ☐ Environmental Quality Advisory Board
- ☐ Industrial Development Board
- ☐ Oak Ridge Housing Authority
- ☐ Oak Ridge Land Bank Corporation Board of Directors
- ☐ Oak Ridge Municipal Planning Commission
- ☐ Personnel Advisory Board
- ☐ Recreation and Parks Advisory Board
- ☐ Senior Advisory Board
- ☐ Trade Licensing Board
- ☐ Traffic Safety Advisory Board

How many times have you previously applied to this board?

Explain why you are interested in being appointed to this board or commission

Describe any special knowledge or past experience qualifying you for this appointment

List education, professional and/or current community activities

Additional Attachments

No file chosen

Include a resume or any other supplemental materials.

Additional Attachments

No file chosen

Disclaimer & Digital Signature

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Applicant Statement: I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check*

☐ I agree

Signature*

First M. Last

Please type out your digital signature.

FAY MAUREEN MARTIN

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Wed 2/11/2026 4:39 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Robert Mindrup
Email Address	rmindrup@gmail.com
Cell Phone Number (Primary)	865 360 7990
Home Phone Number	<i>Field not completed.</i>
Address	130 Amanda Dr. Oak Ridge, TN 37830
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	University of Tennessee-Knoxville
Current position/title	Clinical Professor and BSSW Programs Director

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one):

Recreation and Parks Advisory Board

How many times have you previously applied to this board?

Zero

Explain why you are interested in being appointed to this board or commission

I am interested in being appointed to the Recreation and Parks Advisory Board for several primary reasons. First, my wife and I are blessed with four children ages (14, 11, 9, and 4), three of which are school aged and attend Oak Ridge schools. My wife is a native Oak Ridger and we have lived in Oak Ridge for the last 11 years and we are deeply committed to helping make Oak Ridge a great place to raise a family. As a family who lives very near to Melton Lake Park, we spend a great deal of time and have a profound appreciation for the outdoor experiences that Oak Ridge has to offer. I am particularly interested in the Oak Ridge master plan and how this committee can be at the forefront of how we can continue to improve upon our parks and recreation infrastructure moving forward.

Describe any special knowledge or past experience qualifying you for this appointment

I have never served on a public board or commission, but I have had a great deal of community leadership experience in my previous role as Vice-Chair and Board Development Chair of the Boys and Girls Club of Oak Ridge. In these roles, I assisted with oversight of club leadership, operations, and fundraising. I also led efforts to vet prospective board members, prepare board members for service, and to make sure the board operations were functioning optimally. In my leadership role at UTK, I have previously served as Chair of the Undergraduate Council, which governs all academic and academic policies for the entire university. I am very accustomed to serving on committees in many other roles at the university. What all these experiences have in common is my commitment to helping shape the development and wellbeing of others, particularly our youth and young adults.

List education, professional and/or current community activities

In addition to what is described above, my training and work as a Clinical Psychologist working in primary care and other settings has afforded me the great privilege of helping others who need it most. While I will not bore you with research and data, I will say that one of the best and most evidenced based strategies that a person can do to positively impact their overall

health and wellbeing is to engage in physical activity and recreation. It is imperative that as citizens of Oak Ridge, we do everything we can to ensure to invest in our parks and recreation infrastructure and opportunities, which I believe is crucial to the vitality and wellbeing of our city and those who reside here.

Second preference of board or commission (pick one): *Field not completed.*

How many times have you previously applied to this board? *Field not completed.*

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Third preference of board or commission (pick one): *Field not completed.*

How many times have you previously applied to this board? *Field not completed.*

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Additional Attachments [CV \(2025\).docx](#)

Additional Attachments *Field not completed.*

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Please Check

I agree

Signature

Robert Matthew Mindrup

X

Email not displaying correctly? [View it in your browser.](#)

CURRICULUM VITAE

Robert M. Mindrup

EDUCATION:

2005-2009

Forest Institute of Professional Psychology, Springfield, MO

Degree: Doctor of Psychology (Summa Cum Laude)

Program: Clinical Psychology

Accredited by the American Psychological Association

Dissertation title: *The Relationship Between White Privilege Attitudes and Multicultural Counseling Competence Among Graduate Students in Three Fields of Study.*

2008

Washington University School of Law, St. Louis, MO

Certification: Mediation

Concentration: Civil and Family Mediation

2006-2008

Forest Institute of Professional Psychology, Springfield, MO

Post-Graduate Certification in Marriage and Family Therapy

Commission on Accreditation for Marriage and Family Therapy Education

2003-2005

University of Tennessee, Knoxville, TN

Degree: Master of Science in Social Work

Program: Clinical Social Work

Accredited by the Council on Social Work Education

1999-2003

Blackburn College, Carlinville, IL

Degree: Bachelor of Arts

Program: Psychology (Experimental emphasis)

PROFESSIONAL LICENSURE:

Licensed Psychologist-HSP TN License Number: 2924

ACADEMIC EXPERIENCE:

2015-Present

University of Tennessee, Knoxville, TN

College of Social Work

Position: ***Clinical Professor***
Director of BSSW Programs (current)

Interim Director of DSW Program (Fall 2015 semester only)

Chair, Undergraduate Council (2018-2019)

- Courses taught in the Doctor of Social Work (DSW) program
 - (SW 610) Cognitive Behavior Therapy I
 - (SW 611) Cognitive-Behavior Therapy II
 - (SW 615) Psychopathology and Psychopharmacology
- Course taught in the Master of Science in Social Work (MSSW) online program
 - SW (537) Introduction to Psychopathology and Social Work Practice
 - (SW 562) Evidence-based Interpersonal Practice with Adult Individuals
- Courses taught in the Bachelor of Science in Social Work (BSSW) program
 - (FYS 101) First Year Studies
 - (SW 460) Integrative Seminar
 - (TRNS 201) Transitions to Rocky Top
- Serve as chair of numerous DSW student capstone committees
- Committee member on dissertation committee in UT Counseling Psychology Program
- Service to the university committees (past and/or current)
 - University Honors and Scholars Committee
 - Academic Advising Leadership Group (AALG) Committee
 - University Undergraduate Council (Chair)
 - University Undergraduate Curriculum Committee (Ex-officio)
 - University Undergraduate Academic Policy Committee (Ex-officio)
 - University Undergraduate General Education Committee (Ex-officio)
 - University Vol Core Implementation Committee
 - University Engaged Inquires General Education Subcommittee
 - University Research Advisory Committee (URAC)
 - Wellness Living and Learning Community Liaison Committee
 - Center for Career Services Advisory Council
 - Student Success Advisory Council
 - Online Pedagogy Taskforce
 - Online Institutional Processes Taskforce
 - 5-year Dean Reappointment Committee for Dean Lori Messinger
- Oversee the day to day operations of the BSSW Programs (Knoxville and Online)
 - Chair BSSW Program Committee and subcommittees
 - Program development and evaluation
 - Faculty mentor for the Bachelors of Social Work Organization (BSWO)

June 2013- July 2015

Lincoln Memorial University

College of Education (Counseling and Guidance Program)

Master's Degree Program

Course Name: Evidenced-based Treatment Planning (2 semesters)

Adjunct Professor

- Developed syllabus

- Developed and graded course materials
- Instructed on evidence-based treatments for psychiatric disorders
- Instructed on principles and practices of Motivational Interviewing

August 2012- June 2015

University of Tennessee

College of Social Work

Doctor of Social Work Program

Course Name: Psychopathology and Psychopharmacology (3 semesters)

Co-Adjunct Professor

- Co-developed syllabus
- Co-developed and graded course materials
- Instructed on diagnosis and psychotropic treatment of psychopathology

January 2012- May 2015

Lincoln Memorial University

College of Education (Counseling and Guidance Program)

Master's Degree Program

Course Name: Psychopathology (3 semesters)

Adjunct Professor

- Developed syllabus
- Developed and graded course materials
- Instructed on diagnosis and treatment of psychopathology

June 2011-July 2011

Lincoln Memorial University

College of Education (Counseling and Guidance Program)

Master's Degree Program

Course Name: Child and Adolescent Psychopathology (1 semester)

Adjunct Professor

- Developed syllabus
- Developed and graded course materials
- Instructed on diagnosis and treatment of child and adolescent psychopathology

January 2010-December 2010

Lincoln Memorial University

College of Education (Counseling and Guidance Program)

Master's Degree Program

Course Name: Individual Assessment (3 semesters)

Adjunct Professor

- Developed syllabus
- Developed and graded course materials
- Instructed on the administration, scoring, and interpretation of behavioral, cognitive, and achievement assessments

March 2009-June 2009

Wright State University
College of Education and Human Services
Master's Degree Program
Course Name: Student Development in Human Diversity Issues (1 semester)
Instructor

- Developed syllabus
- Developed and graded course materials
- Lectured and facilitated discussions on human diversity issues

August 2008-November 2008
Wright State University
School of Professional Psychology
Doctoral Degree Program
Course Name: Interviewing I (1 semester)
Teaching Assistant

- Developed quizzes and examinations
- Evaluated student performance on clinical interviewing techniques (paraphrasing, reframing, reflection of feeling, conveying empathy, formulation of goals, and assessing for suicide risk)

PROFESSIONAL NON-ACADEMIC EXPERIENCE:

2023-current

Spring Health
Position: Clinical Psychologist (Part-time)

- Provide telehealth individual therapy to adults

2015-2023

Cherokee Health Systems, Maynardville, TN
Position: **Clinical Psychologist (Part-time)**

- Provide individual therapy to children, adolescents, and adults
- Supervise doctoral level clinical/counseling psychology students

2010-2015

Cherokee Health Systems, Maynardville, TN
Position: **Senior Clinician (Full-time)**
Behavioral Health Consultant
Clinical Psychologist

- Lead weekly integrated healthcare treatment teams (MD's, NP's, LCSW's)
- Provide individual therapy to children, adolescents, and adults
- Provide couples, group, and family therapy
- Provide consultation and training to Federally Qualified Health Centers
- Provide comprehensive psychological assessments
- Conduct behavioral health consultations
- Supervise case managers

- Supervise day treatment program
- Supervise graduate level practicum students
- Served in the National Health Service Corps (2011-2015)

2009-2010

Cherokee Health Systems, Maynardville, TN

Position: **Post-Doctoral Fellow** (Full-time)

- Provide individual therapy to children, adolescents, and adults
- Provide couples, group, and family therapy
- Provide comprehensive psychological assessments
- Conduct behavioral health consultations

2007-2008

Operation US Grant, Springfield, MO

5.1 million dollar Federally Funded Grant

Position: **Group facilitator** (Part-time)

- Facilitated evidenced-based psycho-educational and relational groups
 - *How to Avoid Marrying a Jerk* (PICK A PARTNER)
 - *Prevention and Relationship Enhancement Program* (PREP)
 - *Within My Reach*
 - *Within Our Reach*

2004-2005

Dialectical Behavior Therapy Resources of East Tennessee, Knoxville, TN

Position: **Co-therapist** (Part-time)

- Co-facilitated DBT groups
 - Interpersonal Effectiveness
 - Emotion Regulation
 - Distress Tolerance
 - Mindfulness

2003-2004

Private Practice, Nancy Truett, M.S., NCC, LPC-MHSP, Knoxville, TN

Position: **Co-therapist** (Part-time)

- Co-facilitated couple and family therapy
- Co-coordinated court-mandated supervised child-parent visitations

CONSULTATION/TRAINING EXPERIENCE:

2012-2015

Cherokee Health Systems, Knoxville TN

Integrated Healthcare Academy

Behavioral Health Consultant Academy

Audience: CEO's, CFO's, and Clinicians (MD's, LCSW's, others) from Federally Qualified Health Centers from over 40 states

Position: **Co-Trainer/Presenter**

- Presentations on Implementation of Integrated Healthcare Model
- Facilitation of clinical training on evidenced-based practices in integrated healthcare

2013

Cherokee Health Systems, Knoxville, TN

Consultation and Training

Position: **Professional Consultant** (3 months)

Audience: Kentucky Primary Care Association

Best Practices and Implementation in Integrated Healthcare

2006- 2008

Forest Institute of Professional Psychology, Springfield, MO

Child Welfare Training Grant

Graduate Assistantship for 1.2 million dollar Federally Funded Grant

Supervisor: Kristina Brown, Ph.D.

Position: **Clinical Trainer**

- Co-drafted program curriculum and outreach
- Presentation of training modules to mental health professionals and students
- Data collection to assess and establish community need for training resources
- Co-developed and revised training modules:
 - Domestic Violence
 - Substance Abuse and Intimate Relationships
 - Immigration Issues
 - Relationship Education for Singles
 - Stepfamilies
 - Fragile Families and Environmental Issues
 - Infidelity
 - Fatherhood Involvement

PUBLICATIONS/PROFESSIONAL PRESENTATIONS:

Garland, B.H., **Mindrup, R.M.**, Zottarelli, L.K., and McCarley, J.D. (2021). Effects of a same day post-detoxification alcohol use disorder treatment admission policy. *Journal of Social Work Practice in Addictions*. <https://doi.org/10.1080/1533256X.2021.1996839>

Smith, R. G., **Mindrup, R. M.**, Foley, L. T., Porter, R., Herron, F. B., Patterson, D. A. & Wooten, R. M. (2020). Engagement in mental health services after CIT: A small pilot study in rural Mississippi. *Journal for Advancing Justice*, 3, 15-36.

Jones, N.V., **Mindrup, R.M.**, Herron, F.B., Patterson, D.A., Conner, L.R. (2019). Discrimination, stress, variability: What affords black gay women protection? *Journal of Behavior and Social Science*, 6, 133-142.

Mindrup, R., Gandy, A., Duncan, T., & Donahue, M. (2019, October). *Promoting Student Success in Undergraduate Social Work: Implications for the Implicit Curriculum*. Panel Presentation at Council on Social Work Education (CSWE) APM, Denver CO.

Mindrup, R., Mzorinski, E., & McPhetridge, M. (2019, March). *Transfer Student Peer Mentoring*. Interactive Workshop at Bachelors Program Director (BPD) APM, Jacksonville, FL.

Mindrup, R. & Mastrogiovanni, J., Bararillo, L., & Francis, B. (2018, September). *The Advising Intake: An Integrated and Targeted Approach to Academic Advising*. Presentation at the UTK 2nd Annual Advising Conference, Knoxville, TN.

Rust, C., Ford, J., Esters, B., Dougherty, T., Yarnell, R., Bruce, H., **Mindrup, R., &** Schriver, R. (2018, July). *Behavioral Intent among Health Professionals in Assessing Patients for and Addressing Medication Nonadherence*. Presentation at the American Association of Colleges of Pharmacy (AACP) Annual Meeting, *Pharmacy Education 2018* in Boston, MA.

Mindrup, R. & Gandy, A. (2018, April). *Hemingway and First Year Studies: A Time for Reflection*. Presentation at the UTK First Year Studies Annual Conference, Knoxville, TN.

Dougherty, T., Esters, B., Bruce, L., **Mindrup, R., &** Schriver, R. (2018, January). *Addressing Medication Adherence Across the Lifespan: An Interdisciplinary Approach*. Presentation at South College, School of Pharmacy, Knoxville, TN.

Mindrup, R., Held, M., Schriver, R., & Mallory, K. (2017, November). *"Closing the health gap" and Integrated Health Care: Implications for graduate social work education*. Panel Presentation at Council of Social Work Education (CSWE) APM, Dallas, TX.

Mindrup, R. (2016, January). *Ethical/clinical radar in integrated health care*. Presentation to Cherokee Health Systems, Inc., Knoxville, TN.

Mindrup, R. (2015, October). *The doctor will see you now....and so will the clinical social worker*. Presentation to the College of Social Work at the University of Tennessee, Knoxville, TN.

Mindrup, R., Spray, B., & Lamberghini-West, A. (2011). White privilege and multicultural counseling competence: The Influence of field of study, sex, and racial/ethnic exposure. *Journal of Ethnic and Cultural Diversity in Social Work*, 20(1), 20-38.

Mindrup, R. & Zafar, M. (2009, April). *Grandparents Raising Grandchildren: Clinical Considerations*. Presentation to Wright State University School of Professional Psychology, Dayton, OH.

Mindrup, R. (2008, October). *White Privilege and Multicultural Counseling Competence Among Graduate Students*. Poster session presented at the annual conference of the Ohio Psychological Association, Columbus, OH.

Mindrup, R. (2008). *The Relationship Between White Privilege Attitudes and Multicultural Counseling Competence Among Graduate Students in Three Fields of Study*. Unpublished doctoral dissertation, School of Professional Psychology at Forest Institute, MO.

Mindrup, R. (2008, April). *Tales From A Federally Funded Grant on Child Welfare: A Graduate Student Perspective*. Poster session presented at the annual conference of the Missouri Association of Marriage and Family Therapy, St. Louis, MO.

Baker, J., Larson, A., Johnson, R., **Mindrup, R.**, & Sweatt, D. (2007, July). *Marriage Education For Good Ole' Boys*. Presentation at the annual conference of Smart Marriages, Denver, CO.

Mindrup, R. (2007, September). *Marriage and Family Concerns for Immigrants*. Presentation at the annual conference of Building the Foundation, Ozark, MO.

INTERNSHIP/PRACTICUM EXPERIENCE:

September 2008-September 2009

Wright State University SOPP Internship Program, Dayton, OH

Accredited by the American Psychological Association

Director of Internship Training: Victor McCarley, Psy.D.

Counseling and Wellness Services at Wright State University

Supervisors: Robert Rando, Ph.D. ABPP

Jeffrey Allen, Ph.D. ABPP

Martyn Whittingham, Ph.D.

Erin Frick, Psy.D.

Daniela Burnworth, Ph.D.

Jeanne Robinson-Kyles, Ph.D.

- Provided individual and couples therapy to college students
- Facilitated a process group for Men's issues
- Conducted comprehensive psychological assessments
- Conducted ADHD/Learning Disability assessments
- Supervised a fourth year doctoral student in individual therapy
- Provided outreach, consultation, and mediation services to students and staff in residence halls on the campus of Wright State University

South Community Behavioral Healthcare

Brief Therapy Center

Supervisor: J. Scott Fraser, Ph.D. ABPP

- Provided individual therapy to children, adolescents, and adults
- Conducted couple and family therapy
- Provided individual therapy for the Employee Assistance Program
- Co-facilitated a DBT informed skills group
- Conducted comprehensive psychological assessments
- Provided consultation and program evaluation to local businesses
- Developed and conducted seminars and training to therapists, case managers, and physicians on various clinical issues and topics
- Provided supervision for two practicum students in psychological assessment and group therapy

July 2007-March 2008

Hand in Hand Multicultural Center, Springfield, MO

Supervisor: Judith Gonzalez, Psy.D. LMFT

- Conducted individual, couple, and family therapy with Hispanic and Vietnamese populations
- Completed comprehensive psychological assessments and integrative reports

July 2007-December 2007

Sac River Counseling, Greenfield, MO

Supervisor: Rebecca Roller, Psy.D, LMFT.

- Completed comprehensive psychological assessments and integrated reports for children, adolescents, and adults
- Conducted individual (child & adult), couple, and family therapy

April 2007-December 2007

Greene County Jail, Springfield, MO

Supervisor: Jennifer L. Baker, Psy.D., LMFT

- Conducted anger management groups to inmates

April 2007-June 2007

Victory Mission, Springfield, MO

Supervisor: Jennifer L. Baker, Psy.D., LMFT

- Conducted relationship education (Within My Reach) groups to low-income residents

July 2006-June 2007

Robert J. Murney Clinic, Springfield, MO

Supervisors: Darryl Haslam, Ph.D., LCSW

Judith Gonzalez, Psy.D., LMFT

Jennifer L. Baker, Psy.D., LMFT

- Conducted individual, couple, and family therapy
- Completed comprehensive psychological assessments and integrated reports
- Completed theoretical case conceptualizations

- Trained in theory and application of cognitive behavioral, experiential, solution-focused, and strategic approaches to psychotherapy

August 2004-May 2005

St. Mary's Health System, Knoxville, TN

Intensive-Outpatient Program

Supervisors: Joquetta Hutchens, M.S.S.W., LCSW, BCD

B.E. Colway, M.S.S.W., LSCW

- Conducted individual, family, process groups, and psycho-educational groups
- Trained in theory and application of Dialectical Behavior Therapy (DBT)
- Experience with the following populations/presenting problems:
 - Dual diagnosis
 - Severe mental illness
 - Personality disorders (specifically, Borderline Personality Disorder)
- Conducted psychosocial assessments, intakes, insurance pre-certifications and reviews
- Participated in weekly treatment teams with psychiatrists, psychotherapists, social workers, and psychiatric nurses

August 2003-May 2004

Catholic Charities of East Tennessee, Knoxville, TN

Knoxville Catholic High School

Supervisors: Fr. Ragan Schriver, Psy.D., M.S.S.W., M.A.

Nancy Truett, M.S., NCC, LPC-MHSP

- Conducted individual and group therapy
- Facilitated social skills, anger-management, and grief groups
- Developed treatment plans and Individualized Education Plans
- Facilitated weekly treatment teams with school psychologists, special needs counselor, guidance counselors, principals, and teachers

PROFESSIONAL ORGANIZATION:

- American Psychological Association (APA)
- Council of Social Work Education (CSWE)
- The Association of Baccalaureate Social Work Program Directors (BPD)
- Knoxville Area Psychological Association
 - Board of Directors (Secretary) 2011-2014

HONORS/AWARDS/RECOGNITIONS:

- Nominated for inaugural Inspirational Teaching Award, 2022
- UTK Instructor of the Year (Transitions to Rocky Top, TRNS 201), 2020
- Supervisor of the Year Nominee (UT College of Social Work), 2012
- President's List: 2005-2008
- The Forest Institute Research Award (\$1,000), 2007
- Nominee for the Robert J. Murney Memorial Award, 2007

- Grand Marshall for Forest Institute Commencement Ceremony, 2007
- Outstanding Performance to the Diversity Committee of the Forest Institute, 2006

PROFESSIONAL CONFERENCES/TRAINING:

- Annual Psychiatric Symposium
- Annual UTK College of Social Work eVOLve Conference
- Council on Social Work Education (CSWE) Annual Conference
- Bachelor's Program Director (BPD) Annual Conference
- University of Tennessee Leadership Academy, 2017-2018
- Council on Social Work Education (CSWE) New Program Director Academy, 2016-2017
- Mindfulness and Cognitive Behavior Therapy
- Acceptance and Commitment Therapy in Practice
- Behavioral Activation for the Treatment of Avoidance in Depression
- Cognitive Processing Therapy (Treatment for PTSD) Training
- Motivational Interviewing: Preparing People to Change Health Behaviors
- University of Tennessee-College of Social Work Field Instructor Training
- State of Tennessee, Mandatory Pre-Screening Agent Training
- Wright State University School of Professional Psychology Seminars
 - Treatment of Eating Disorders
 - Forensic and Clinical Issues
 - Evidenced Based Behavioral Medicine
 - Integrative Psychological Assessment
 - Disability Issues
 - Adaptive Model of Supervision
- Prevention and Relationship Enhancement Program Training
- Love and Logic Facilitator Training
- Bridging Differences: Training in Clinical Strategies for Healing Strained Relationships
- Grief Support Training for Children and Adolescents

COMMUNITY/EXTRACURRICULAR INVOLVMENT:

- State of Tennessee, Department of Education, Division of College, Career, and Technical Education (CCTE), Advisory Council Member for Human Services Industry.
- Boys and Girls Club of Oak Ridge, 2019-present
 - Co-Vice Chair, Board of Directors
 - Chair, Board Development Committee
 - Board Liaison to the Boys and Girls Club of America
- Awakening and De-privileging Our Whiteness (ADOW) developer and group facilitator for graduate students in mental health, 2007-2009
- Study Circles Against Racism (SCAR) group facilitator for professors, graduate students, and local community, 2004-2009
- Alzheimer's support group facilitator, 2007

- Student member of the Diversity Committee at the Forest Institute of Professional Psychology, 2006-2009
- Students Promoting Multicultural Appreciation and Awareness (SPMAA), Vice-President, 2006
- Masters of Social Work Organization (MSWO), Treasurer, 2004-2005

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Sun 11/30/2025 8:07 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name	Fran Pisano
Email Address	fppmd2@gmail.com
Cell Phone Number (Primary)	865-250-4198
Home Phone Number	<i>Field not completed.</i>
Address	108 Euclid Place, Oak Ridge TN 27820
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Female

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	ETCH/Oak Ridge Pediatrics
Current position/title	Physician

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one):	Recreation and Parks Advisory Board
How many times have you previously applied to this board?	none
Explain why you are interested in being appointed to this board or commission	I enjoy all the amenities of living in Oak Ridge, especially the green space, and would like to serve to help the city. This is the only Board to which I am applying
Describe any special knowledge or past experience qualifying you for this appointment	As a pediatrician and a physician Board Certified in Obesity Medicine, recreation and exercise is an important part of a healthy lifestyle. I also hike and use many of the greenways and exercise paths.
List education, professional and/or current community activities	Medical Degree Board of Directors, Child Advocacy Center of Anderson County
Second preference of board or commission (pick one):	<i>Field not completed.</i>
How many times have you previously applied to this board?	<i>Field not completed.</i>
Explain why you are interested in being appointed to this board or commission	<i>Field not completed.</i>
Describe any special knowledge or past experience qualifying you for this appointment	<i>Field not completed.</i>
List education, professional and/or current community activities	<i>Field not completed.</i>
Third preference of board or commission (pick one):	<i>Field not completed.</i>
How many times have you previously applied to this	<i>Field not completed.</i>

board?

Explain why you are
interested in being appointed
to this board or commission

Field not completed.

Describe any special
knowledge or past
experience qualifying you for
this appointment

Field not completed.

List education, professional
and/or current community
activities

Field not completed.

Additional Attachments

Field not completed.

Additional Attachments

Field not completed.

Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

I agree

Signature

Frances P Pisano

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Wed 12/31/2025 12:53 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name Amanda J Roberson

Email Address ajrobers@gmail.com

Cell Phone Number 6145615847
(Primary)

Home Phone Number *Field not completed.*

Address 119 Blue Ridge Court

Race (Optional) White

Other: *Field not completed.*

Gender (Optional) Female

CAREER INFORMATION

Retired No

Company retired from: *Field not completed.*

Current Employer Magnolia, LLC

Current position/title Senior Manager, Planning + Strategy

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one): **Recreation and Parks Advisory Board**

How many times have you previously applied to this board? None

Explain why you are interested in being appointed to this board or commission

I have many years of experience participating in athletics and different recreational events, which has built a strong community sense for me and those around me. I understand first hand how valuable these programs are to a city and to people of all ages. I would love an opportunity to help these programs grow and succeed and possibly expand their reach within the ever-growing Oak Ridge community. Serving on this board would give me an opportunity to give back to that same group that has given me lasting friendships, a sense of belonging and a strong network within my hometown.

Describe any special knowledge or past experience qualifying you for this appointment

Most of my career has been spent in planning and strategy. Within my day to day, I coordinate with outside departments to find strategy or solution that meets our shared goals. With that, it takes organization and communication, both seem to be strong needs for an appointment to the Parks + Rec board.

List education, professional and/or current community activities

I possess a Bachelors of Science in Education, where I majored in Recreation + Sport Management. I have previously been employed by the Oak Ridge Parks + Recreation department (2010-2012) where I served as a "Facility Monitor" for the Civic Center. I am a longtime member of the Oak Ridge Slow-Pitch Softball community, where my husband and I have contributed a team to Coed + Men's leagues for 10+ years.

I currently support my own children's athletic endeavors as being a Coach for my daughter's fastpitch softball team as a part of the CBFO softball community in Farragut, TN. Additionally, we will volunteer and support our children's sports teams in any capacity needs (organization, additional volunteering, scorekeeping, etc.)

Second preference of board or commission (pick one):

[Oak Ridge] Convention and Visitors Bureau/Explore Oak Ridge (At-Large Representatives)

How many times have you previously applied to this

None

board?

Explain why you are interested in being appointed to this board or commission

As a community member, I am interested in getting involved in bringing different groups in to experience Oak Ridge. We have a lot to offer in this small town and we're always looking for ways to expand our reach to be "that spot" for groups to host their events.

Describe any special knowledge or past experience qualifying you for this appointment

I have worked in the Hospitality industry for 10+ years. Seven of those were spent working for a large Hospitality company in Pigeon Forge/Sevierville, TN.

List education, professional and/or current community activities

I possess a Bachelors of Science in Education, where I majored in Recreation + Sport Management. I have previously been employed by the Oak Ridge Parks + Recreation department (2010-2011) where I served as a "Facility Monitor" for the Civic Center. I worked for "Travel + Leisure" (Wyndham) from 2012 - through 2018 as a part of Resort Management team for both Wyndham Smoky Mountains and Wyndham Great Smokies Lodge. Both of these were very large establishments with 300+ rooms. My time at Great Smokies Lodge required coordinating with Wilderness at the Smokies for large-scale events, conventions and sports tournaments.

Third preference of board or commission (pick one):

Field not completed.

How many times have you previously applied to this board?

Field not completed.

Explain why you are interested in being appointed to this board or commission

Field not completed.

Describe any special knowledge or past experience qualifying you for this appointment

Field not completed.

List education, professional and/or current community activities

Field not completed.

Additional Attachments

[Roberson Resume.pdf](#)

Additional Attachments

Field not completed.

Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

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Please Check

I agree

Signature

Amanda J Roberson

X

Email not displaying correctly? [View it in your browser.](#)

Amanda Roberson

Senior Manager, Digital - Planning & Strategy

Oak Ridge, TN 37830 | Cell: (614) 561-5847 | Email: ajrobers@gmail.com

PROFESSIONAL SUMMARY

Proven record of delivering top-notch customer service at all parts of the customer experience. Successful in working in a high pace environment, while simultaneously supporting multiple different product releases and promotions. Played an integral part of creating and maintaining relationships with various internal and external business partners. Created processes used in project management and daily operations. Strong communication skills, both written and verbal.

SKILLS

Communication Skills
Reporting

Project Management
Collaborative

Building Business Partnerships
Leadership Experience

WORK EXPERIENCE

SENIOR MANAGER - STRATEGY & PLANNING Magnolia, LLC

Jan '18 - Jan '25

Lead a team of four Specialists; directly supported the Guest Services team; lead the internal escalation pathway

Responsible for relationship with external business partners, such as various outside retailers, Shipping Carriers, SaaS companies

MANAGER, DIGITAL - STRATEGY & PLANNING Discovery, Inc./Warner Bros. Discovery

Jan '18 - Jan '25

Supported the Strategy and Planning team by leaning in on various product releases and launches, upcoming promotions and expansions

Connected on a regular cadence with internal business partners (copywriting, marketing, product)

Managed and supported the creation of Help Center articles and standard texts

GUEST SERVICES MANAGER Wyndham Vacation Ownership

Feb '15 - Jan '18

Lead a team of 19 individuals, 17 front-line associates and two leaders; owned the hiring and onboarding process for new team members; ongoing coaching through on-the-job training

Owned the Internal Audit, supported resort leaderships through the Quality Assurance audits

Prepared the annual departmental budget, maintained monthly budget through purchasing, forecasting and variance explanations

ASST. GUEST SERVICES MANAGER Wyndham Vacation Ownership

June '14 - Feb '15

Oversaw the daily check-in/check-outs, by creating and maintaining a positive environment and compliance to standard operating procedures

Managed payroll, team member attendance, additional daily reports as required

EDUCATION & PROFESSIONAL DEVELOPMENT

The University of Tennessee | Bachelor of Science in Education | Knoxville, TN

2010

TECHNOLOGY

| Zendesk - Support (agent workspace) Guide (help center management) Explore (reporting/analytics)
| JIRA - Project management and planning | Nice/CXOne - Workforce Mgmt. | OneTrust – Data Mgmt.

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 2/12/2026 6:19 AM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Kenneth Rueter
Email Address	kjrueter@aol.com
Cell Phone Number (Primary)	5095213670
Home Phone Number	<i>Field not completed.</i>
Address	106 Center Park In Oak Ridge, TN 37830
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	Yes
Company retired from:	UCOR
Current Employer	UCOR
Current position/title	CEO/President

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one):	Recreation and Parks Advisory Board
How many times have you previously applied to this board?	1
Explain why you are interested in being appointed to this board or commission	Be part of the next steps and future of recreation within COR as the future is so bright with opportunities
Describe any special knowledge or past experience qualifying you for this appointment	I am a IMBA certified trail builder. Founding member of CVTA and long standing member of
List education, professional and/or current community activities	Until my retirement I lead the Oak Ridge corridor land redevelopment efforts
Second preference of board or commission (pick one):	<i>Field not completed.</i>
How many times have you previously applied to this board?	<i>Field not completed.</i>
Explain why you are interested in being appointed to this board or commission	<i>Field not completed.</i>
Describe any special knowledge or past experience qualifying you for this appointment	<i>Field not completed.</i>
List education, professional and/or current community activities	<i>Field not completed.</i>
Third preference of board or commission (pick one):	<i>Field not completed.</i>
How many times have you previously applied to this	<i>Field not completed.</i>

board?

Explain why you are
interested in being appointed
to this board or commission

Field not completed.

Describe any special
knowledge or past
experience qualifying you for
this appointment

Field not completed.

List education, professional
and/or current community
activities

Field not completed.

Additional Attachments

[Rueter_Ken_R11.pdf](#)

Additional Attachments

[Outdoor Activities in Oak Ridge- Get Ready to Soar! -
Livability.com.pdf](#)

Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

☒ I agree

Signature

Kenneth Rueter

X

Email not displaying correctly? [View it in your browser.](#)

Ken Rueter

President and Chief Executive Officer



Education

Bachelor of Science
Chemical Engineering
Cleveland State University

Executive Management Program

Moore School of Business
University of South Carolina

Previous Positions

President and CEO
URS | CH2M Oak Ridge (UCOR)
Oak Ridge, Tennessee

President and CEO
Savannah River Remediation LLC
Savannah River Site
Aiken, South Carolina

Chief Operating Officer
UCOR
Oak Ridge, Tennessee

Chief Operating Officer
Washington River Protection Solutions
Hanford Site
Richland, Washington

Director, Project Integration
Washington River Protection Solutions
Hanford Site
Richland, Washington

Ken Rueter is President and Chief Executive Officer of UCOR, the Department of Energy's (DOE) environmental cleanup prime contractor for the Oak Ridge Reservation. He leads a professional and skilled labor workforce of 2,500 on the \$8.3 billion Oak Ridge Reservation Cleanup Contract.

Under the previous \$4.1 billion 2011-2022 cleanup contract for the former Oak Ridge Gaseous Diffusion Plant, UCOR safely completed the largest Superfund cleanup in U.S. history four years ahead of schedule and \$100 million under budget, reducing taxpayer environmental liability by \$7 billion. This effort also delivered 1,800 acres for establishing a commercial nuclear innovation hub that has attracted \$16 billion in next-gen nuclear investments and significant job creation in the Oak Ridge Corridor; preserved 3,500 acres for conservation; and established key facilities for the Manhattan Project National Historical Park. UCOR delivered an unmatched record of success, not only finishing major projects ahead of schedule and under budget, but doing so safely as demonstrated by DOE awarding UCOR Star status in its Voluntary Protection Program. In 2019, the National Safety Council recognized Ken's personal commitment to safety and his philosophy of safety as a prerequisite to all work by naming him a CEO who "Gets It." Under his leadership, UCOR has opened a Mental Wellbeing Center to ensure employees have timely access to mental health resources.

In Oak Ridge, Ken is an active community leader, representing UCOR as a member of local organizations that promote economic development, entrepreneurship, health and wellness, outdoor recreational opportunities, and civic pride. Under Ken's oversight, UCOR, its workforce, and subcontractors have donated over \$3 million to local and regional organizations focused on children's advocacy, education and workforce development, health and wellness, and conservation and preservation.

He serves on the Boards of Directors of Helmets to Hardhats, Center for Construction Research and Training, and the Tennessee Chamber of Commerce. He also serves as a management trustee on the Board of Trustees for the Laborers' Health and Safety Fund of North America, which is composed of LiUNA and employer representatives. He is a trustee for the Center for Military Recruitment, Assessment, and Veterans Employment. He was appointed to Governor Bill Lee's Tennessee Nuclear Energy Advisory Council. He is also a member of the American Nuclear Society.

Ken received the 2016 American Institute of Chemical Engineers' Management Division Award. In 2017, he was presented with the East Tennessee Economic Council Muddy Boot Award, recognizing his contributions to the Oak Ridge community.

Throughout his four decades of industry experience, Ken has led all aspects of site cleanup and remediation, radioactive waste treatment, and project integration, including construction, risk management, and cost and schedule development.

Ken previously served as President of Savannah River Remediation LLC and as Project Manager for the Savannah River Site Liquid Waste Project. Earlier in his career, Ken served as Chief Operating Officer for the Hanford Tank Operations Contract in Washington State and as Director of Project Integration for Washington River Protection Solutions at DOE's Hanford site.

Ken is most proud of building investment-worthy enterprises that deliver more value to the customer for every dollar spent as well as instituting his shared governance model, which brings all stakeholders to the table to build equity and ownership in decision making.



<https://www.y12.doe.gov/careers>

Home < <https://livability.com> > TN < <https://livability.com/tn/> > Oak Ridge < <https://livability.com/tn/oak-ridge/> > Experiences & Adventures < <https://livability.com/experiences-adventures/> > Outdoor Activities in Oak Ridge: Get Ready to Soar!

Outdoor Activities in Oak Ridge: Get Ready to Soar!

Strong community support for nature makes this stunning region a great place to explore.

By Cary Estes on June 7, 2023



The outdoors in [Oak Ridge < https://livability.com/oak-ridge-chamber-of-commerce/>](https://livability.com/oak-ridge-chamber-of-commerce/) are fabulous, and so are the people. Put the two together, and you have the ability to create recreational assets that can be enjoyed by the entire community.

Sure, nature has taken care of establishing the groundwork (literally) for the outdoor playground in the Oak Ridge area and throughout East Tennessee. Simply being at the

doorstep of the Great Smoky Mountains – the most popular national park in the country – is enough to provide Oak Ridge with an array of recreational options.

But it is the people power that propels Oak Ridge to heights rivaling the surrounding mountains, with projects made possible by the collaborative efforts of volunteers, local businesses and other strategic partners.

“We’ve had tremendous support from a lot of people and businesses in the area,” says Lisa Mueller, president of the [Clinch Valley Trail Alliance < https://www.clinchvalleytrailalliance.org/>](https://www.clinchvalleytrailalliance.org/) (CVTA), which works to build and maintain biking and hiking trails throughout the region. “So many people have championed us and our events. Even if they have no desire to go on the trail themselves, they’ve been supportive of what we’re doing.”



Working Together to Create Great Trails

Since its formation in 2018, CVTA has worked with such organizations as United Cleanup Oak Ridge (UCOR), the Legacy Parks Foundation and the Appalachian Mountain Bike Club to preserve and create multiuse trails in the region. These include more than 30 miles of trails at 780-acre [Haw Ridge Park < https://exploreoakridge.com/attractions/haw-ridge-park/>](https://exploreoakridge.com/attractions/haw-ridge-park/) (located on a peninsula along the Clinch River) as well as the Boulder and Sinkhole trails that connect to the North Boundary Greenway System.

The organization has raised money to build trails and make improvements to existing trails.

"We're especially highlighting trails that are beginner-friendly, that are smoother and have fewer climbs. We're working on building a small trail just for kids," Mueller says. "We listen to the community to see what they're looking for. We want to make these trails fun and give people a lot of variety. Then it takes a big group effort of a lot of entities to come together and make it happen."



Get Dirty

The Dirt Lab is a mountain bike skills park that opened in 2020 at Haw Ridge Park in Oak Ridge, TN.

This type of collaboration also led to the creation of [The Dirt Lab](https://vimco.com/466865162) < <https://vimco.com/466865162> >. CVTA worked with UCOR and several local businesses to establish this outdoor biking laboratory, where cyclists can test their moves and improve their ability.

"One of our fundamental responsibilities at UCOR is to be investing in our community, and The Dirt Lab is a great example of that," UCOR President and CEO Ken Rueter said following the official Dirt Lab ribbon-cutting.

"None of this would be possible without partnerships, and how community members have come together with city leaders and industrial leaders like UCOR to ultimately produce something of this magnitude at no financial expense to our regional or city taxpayers."



WORK+INVEST
IN OBION COUNTY
NORTHWEST TENNESSEE



Lindsay Theobald, CEO
O: (731) 885.0211
lindsay@obioncounty.org

[< https://obioncounty.org/ >](https://obioncounty.org/)



EXPERIENCES & ADVENTURES

10 Family-Friendly Fun Things to Do in Oak Ridge, TN

This East Tennessee city has plenty of great attractions and activities for all ages.

< <https://livability.com/tn/oak-ridge/experiences-adventures/10-family-friendly-fun-things-to-do-in-oak-ridge-tn/> >

Set Your Sights on a Fun Outing

Outdoor enthusiasts who are aiming to do something beyond hiking and biking can hit an entertainment bullseye at Windrock Shooting Range and Training Center < <https://windrockshootingrange.com/> >, located less than 10 miles from Oak Ridge near the town of Oliver Springs.

"It's gorgeous in the valley where we are located," says Eric Matson, Windrock Shooting Range and Training Center operating partner. "This is a great place to experience Tennessee's beautiful outdoors."

The facility accommodates a variety of firearms, as well as different levels of expertise.

"Everybody is welcome, whether you're experienced with firearms or new to it," Matson says. "We like to spend time with people and make sure that they enjoy what they're doing in a safe manner. We conduct training, from basic firearms fundamentals to personal protection. We also have a very large competitive shooting team and host competitive events at our facility."

In addition, Matson says the shooting range stays involved with the local community by hosting fundraising events each year for Norwood Elementary School in Oliver Springs, as well as the local fire department. He says the facility also is used free of charge for training by area police departments.

"We like to do as much as we can for our community," Matson says. "The people in this area are absolutely amazing. They are such giving people, and we try to give back to them whenever we can."



Get to Know Oak Ridge

Want to learn more about living and working in Oak Ridge, TN? Check out the latest edition of Livability Oak Ridge, Tennessee < <https://livability.com/oak-ridge-chamber-of-commerce/> > .

< <https://www.addtoany.com/share?url=https%3A%2F%2Flivability.com%2Ftn%2Fridge%2Fexperiences-adventures%2Foutdoor-activities-in-oak-ridge-get-ready-to-soar%2F&title=Outdoor%20Activities%20in%20Oak%20Ridge%3A%20Get%20Ready%20Livability.com> >

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<https://livability.com/tn/oak-ridge/affordable-places-to-live/the-cost-of-living-diaries-oak-ridge-tn/>>
- **The Secret's Out About This Tennessee City <**
<https://livability.com/tn/oak-ridge/affordable-places-to-live/the-secrets-out-about-this-tennessee-city/>>
- **Cultivating Community Leaders in Oak Ridge, TN <**
<https://livability.com/tn/oak-ridge/education-careers-opportunity/cultivating-community-leaders-in-oak-ridge-tn/>>

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Moving to Tennessee

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**Get Outside: Things To Do in East
Tennessee in Every Season**

**< [https://livability.com/tn/experiences-
adventures/get-outside-things-to-do-in-east-
tennessee-in-every-season/](https://livability.com/tn/experiences-adventures/get-outside-things-to-do-in-east-tennessee-in-every-season/)>**

**The Best Cities Across Tennessee for Youth
Sports**

**< [https://livability.com/tn/healthy-places/the-best-
cities-across-tennessee-for-youth-sports/](https://livability.com/tn/healthy-places/the-best-cities-across-tennessee-for-youth-sports/)>**

**Volunteer Spirit: How Communities Come
Together in Tennessee**

**< [https://livability.com/tn/love-where-you-
live/volunteer-spirit-how-communities-come-](https://livability.com/tn/love-where-you-live/volunteer-spirit-how-communities-come-)**

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Wed 12/31/2025 10:03 AM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name	Jeff Shaw
Email Address	director@hopeofet.org
Cell Phone Number (Primary)	865-323-9377
Home Phone Number	<i>Field not completed.</i>
Address	899 West Outer Dr. Oak Ridge, TN
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	Hope of East Tennessee, Inc.
Current Employer	Hope of East Tennessee, Inc.
Current position/title	Executive Director/CEO

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one): Recreation and Parks Advisory Board

How many times have you previously applied to this board? 0

Explain why you are interested in being appointed to this board or commission

Outdoor recreation and sports have been a lifelong passion of mine and I believe a robust parks system is vital to the growth, development and overall health of a community.

Describe any special knowledge or past experience qualifying you for this appointment

I have spent several years coaching youth sports in Oak Ridge and have been a longtime patron of our beautiful parks, lakes and greenways during the 22 years I have resided here. I also have experience writing and administering government grants and the state and federal level.

List education, professional and/or current community activities

Graduate< northside="" high="" school="" jackson="" tn="" attended="" lambuth="" university="" i="" have="" been="" a="" state="" licensed="" and="" internationally="" certified="" addiction="" counselor="" since="" 2007="" board="" member="" executive="" committee="" and="" legislative="" committee="" member="" tennessee="" association="" of="" alcohol="" drug="" and="" other="" addiction="" services="" (taadas).="" member="" tennessee="" addiction="" medicine="" council.="" prospective="" member="" (awaiting="" confirmation)="" rotary="" club="" of="" oak="" ridge="">

Second preference of board or commission (pick one): Oak Ridge Housing Authority

How many times have you previously applied to this board? 0

Explain why you are interested in being appointed to this board or commission

I have worked in the field of addiction and mental health treatment for over 20 years and have spent a great deal of time working with the uninsured and underinsured population. Many of the clients I have worked with over the years have utilized government subsidized housing and other programs which I am familiar with. Working with this population has constituted the majority of my career and safe and affordable housing is an area in which I have a great deal of interest.

Describe any special knowledge or past experience qualifying you for this appointment

I have worked with helping clients find housing, employment and other government programs as a part of my work over the past 20 years. This is the population that my staff and I work with on a daily basis. I also have experience writing and administering government grants at both the state and federal level.

List education, professional and/or current community activities

Graduate< northside="" high="" school,="" jackson,="" tn="" attended="" lambuth="" university.="" i="" have="" been="" a="" state="" licensed="" and="" internationally="" certified="" addiction="" counselor="" since="" 2007.="" board="" member,="" executive="" committee="" and="" legislative="" committee="" member="" tennessee="" association="" of="" alcohol,="" drug="" and="" other="" addiction="" services="" (taadas).="" member,="" tennessee="" addiction="" medicine="" council.="" prospective="" member="" (awaiting="" confirmation)="" rotary="" club="" of="" oak="" ridge.="">

Third preference of board or commission (pick one):

Traffic Safety Advisory Board

How many times have you previously applied to this board?

0

Explain why you are interested in being appointed to this board or commission

As Oak Ridge continues to grow, I believe this will become an even more important aspect of maintaining a safe infrastructure in our city. I believe this board will have the opportunity to face many challenging issues as the city continues to grow and I would consider it great honor to be a part in navigating this process.

Describe any special knowledge or past experience qualifying you for this appointment

In addition to my career in the mental health and addiction field, I also have 6 years' experience in law enforcement. I have an understanding how safe and properly maintained road and traffic systems impact overall community safety.

List education, professional and/or current community activities

Graduate< northside="" high="" school,="" jackson,="" tn="" attended="" lambuth="" university.="" i="" have="" been="" a="" state="" licensed="" and="" internationally="" certified="" addiction="" counselor="" since="" 2007.="" board="" member,="" executive="" committee="" and="" legislative="" committee="" member="" tennessee="" association="" of="" alcohol,="" drug="" and="" other="" addiction="" services="" (taadas).="" member,="" tennessee="" addiction="" medicine="" council.="" prospective="" member="" (awaiting="" confirmation)="" rotary="" club="" of="" oak="" ridge.="">

Additional Attachments

Field not completed.

Additional Attachments

Field not completed.

Disclaimer & Digital Signature

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Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

I agree

Signature

Jeffrey A. Shaw

X

Email not displaying correctly? [View it in your browser.](#)

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 2/19/2026 12:05 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Mathew Shreve
Email Address	Mbshreve@allstate.com
Cell Phone Number (Primary)	7065665155
Home Phone Number	<i>Field not completed.</i>
Address	102 Nolan rd Oak Ridge Tn 37830
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	Allstate Headquarters
Current position/title	Data Analytics Manager

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one):	Recreation and Parks Advisory Board
How many times have you previously applied to this board?	Zero
Explain why you are interested in being appointed to this board or commission	Having children of my own, I see the value and benefit of the city maintaining and creating parks. As Oak Ridge continues to grow and attract more families, the need for this board will as well. I hope to serve my community and provide a dedicated perspective to the current community's needs.
Describe any special knowledge or past experience qualifying you for this appointment	My role in data analytics and past experience in maintaining a large corporate budget will cascade into this appointment, enabling me to utilize my experiences to provide the Oak Ridge community, an excellent experience with their parks.
List education, professional and/or current community activities	I currently have an associates in business administration, a bachelors in business administration and starting my masters program in the upcoming term. I'm actively involved in the grow Oakridge garden community nonprofit where we work with the community to help each other grow our own healthy produce, along with donating our surplus to multiple organizations that assist with low income family needs.
Second preference of board or commission (pick one):	Field not completed.
How many times have you previously applied to this board?	Field not completed.
Explain why you are interested in being appointed to this board or commission	Field not completed.
Describe any special knowledge or past experience qualifying you for this appointment	Field not completed.
List education, professional and/or current community	Field not completed.

activities

Third preference of board or commission (pick one): *Field not completed.*

How many times have you previously applied to this board? *Field not completed.*

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Additional Attachments [Mathew Shreve Resume.png](#)

Additional Attachments *Field not completed.*

Disclaimer & Digital Signature

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Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

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Please Check ☒ I agree

Signature Mathew B. Shreve

X

MATHEW SHREVE

Performance Management and Analytical Professional



EXPERIENCE

Business Analytics Consultant - Gen AI, Allstate

2023 - Present

Drives successful adoption of AI enterprise wide. Ensures expense reductions and benefit values are professionally mapped out and provided to tech team for prioritization. Coaches business partners through benefit mapping to ensure all appropriate benefits are captured in each CBA. Partners with Financial team to report and measure successful benefit realization of each use case within Allstate.

Operations Analyst II, Aflac

2020 - 2023

Creates and manages the Service & Billing Department's service levels and metrics, budget, and strategic plan of department goals and objectives. Coaches, trains and mentors department colleagues on strategic and effective budgeting, staffing, analytics, and performance measurement techniques resulting in the benefit realization of corporate strategic initiatives. Researches and develops cost benefit analyses on emerging technologies and process improvements. Serves in a leadership capacity as a liaison between the organization and strategic partners to ensure a smooth and efficient experience from billing practices to payment application while maintaining industry leading support on performance measures, controls, and cost assessments. Clearly communicates multilaterally between the executive leadership team, the management team and professional level employees on strategic initiatives, goals and progress.

Business Process Analyst, Aflac

2018 - 2020

Managed all robotics under the Service & Billing Department to ensure a profitable and sustainable robotic process. Reviewed and communicated with business unit representatives the daily production of each bot to ensure quality standards were met and the bots maintained a healthy status. Measured statistical trends for data analysis and process improvement. Performed benefit realizations to determine the cost savings to our division utilizing historical and current-state metrics.

CERTIFICATIONS & DISTINCTIONS

- Lean Six Sigma
- Scrum Product Owner
- Sharepoint Administrator
- Harvard Manage Mentor
- Aflac Scholarship Recipient

Experienced, dedicated and detail-oriented performance management and analytical professional with nine years of budgetary and operational experience resulting in multi-million dollar realized-benefits through effective implementation of cost savings and process improvements



(706) 566-5155



Mbshreve@gmail.com

EDUCATION

Columbus State University

Bachelor of Business Administration
2022 - Present

Georgia Military College

A.S. - Business Administration
2015 - 2016

EXPERTISE

- Cost Benefit Analysis
- Benefit Tracking
- Product Implementation
- Product Management
- Budgeting
- Statistical Analysis and Reporting
- Data Visualization
- Effective Communication
- Process Improvement
- Tactical and Strategic Thinking
- Customer Service
- Leadership
- Microsoft Office Proficient
- Visio Proficient
- Business Intelligence Proficient
- Tableau Proficient

Online Form Submittal: Application for Boards and Commissions (March 2026)

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 2/5/2026 3:31 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions (March 2026)

First & Last Name	Phillip Stephenson
Email Address	phillipleestephenson@gmail.com
Cell Phone Number (Primary)	731-225-4336
Home Phone Number	<i>Field not completed.</i>
Address	133 Hendrix Drive, Oak Ridge, TN 37830
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	U.S. Fish and Wildlife Service
Current position/title	Program Coordinator

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a ~~Recreation and Parks Advisory Board~~
Board or Commission as a
City Representative?

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one): Recreation and Parks Advisory Board

How many times have you previously applied to this board? 1

Explain why you are interested in being appointed to this board or commission

I want to see Oak Ridge grow and attract others to put down roots here. I have been in and around the area since 2009 and I have not seen much development. The Melton Hill park has looked the same for 15 years, even though it is one of the top rowing venues in the country. I consistently get in traffic when going towards turkey creek because people are living in Knoxville and Farragut and not investing in Oak Ridge. I travel the country and see parks that can easily be created in most areas and I wonder why Oak Ridge is not at that level. With a small child now, I see why this is so important to have resources for families to use, but to also be proud of their community. I know this sounds like a lot of complaining, but you cannot improve something if you cannot be critical of what you currently have. This will be needed to meet the objectives in the vision plan. I want Oak Ridge to attract people the way Aspire does for Clinton. Clinton should not be showing up Oak Ridge. As all these investments keep coming for nuclear in Oak Ridge, I want people to live and stay in Oak Ridge, but we have to give them reasons to want to be here.

Describe any special knowledge or past experience qualifying you for this appointment

I have never served on a city board or committee, but I have served for 10 years on various committees and boards for The Wildlife Society. I believe I would be a valued asset to this board.

List education, professional and/or current community activities

Bachelors in Wildlife and Fisheries Science with minors in Forestry and Watersheds from the University of Tennessee and a Masters in Biology from the University of Arkansas. I am a professional member of The Wildlife Society.

Second preference of board or commission (pick one):

Field not completed.

How many times have you previously applied to this board?

Field not completed.

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Third preference of board or commission (pick one): *Field not completed.*

How many times have you previously applied to this board? *Field not completed.*

Explain why you are interested in being appointed to this board or commission *Field not completed.*

Describe any special knowledge or past experience qualifying you for this appointment *Field not completed.*

List education, professional and/or current community activities *Field not completed.*

Additional Attachments [StephensonCV2025.docx](#)

Additional Attachments *Field not completed.*

Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: *I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you

to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

I agree

Signature

Phillip Stephenson

X

Email not displaying correctly? [View it in your browser.](#)

Phillip L. Stephenson

133 Hendrix Drive | Oak Ridge, TN | 37830 | (731) 225-4336 | phillipleestephenson@gmail.com

EDUCATION**The University of Arkansas, Fayetteville**

August 2017

Master of Science: Biology, Advisor: Dr. David G. Krementz

Thesis: Bee Communities on managed emergent wetlands in the lower Mississippi Alluvial Valley of Arkansas

Overall GPA: 3.51

The University of Tennessee, Knoxville

May 2013

Bachelor of Science: Wildlife and Fisheries Management

Minors: Forestry & Watersheds

Overall GPA: 3.43/4.00 Wildlife and Fisheries Management: 3.80/4.00

GRANTS and AWARDS

Group Champion of the Year, USFWS Southwest Region	2023
Early Career Professional of the Year, USFWS Southwest Region	2021
USFWS Inventory & Monitoring Grant (\$15,632)	2015
USDA Southern SARE Graduate Student Grant (\$11,000)	2015
Arkansas Audubon Society Trust (\$750)	2015
Provost's Collaborative Research Grant (\$1,500)	2014
UT's College of Agricultural Sciences and Natural Resources Outstanding Senior Award	2013
UT's Environmental and Soil Science Outstanding Freshman Award	2010
Eagle Scout, Boy Scouts of America	2007

PROFESSIONAL EXPERIENCE**Intern and Fellow Coordinator**

Albuquerque, NM

U.S. Fish and Wildlife Service

September 2022 – Present

- Manages and coordinates a complex portfolio of internship programs and partnerships for the region, including but not limited to the Public Lands Corps (PLC) hiring authority and associated partner internships, Directorate Fellows Program (DFP), and Pathways Program.
- Consolidates regional youth programs and outreach efforts across all programs to align internship and fellowship programs with Service initiatives.
- Plans and facilitates hiring workshops for interns and fellows on how to effectively seek permanent positions.
- Serves as a liaison between regional and national efforts related to internships, fellowships, and targeted recruitment.
- Directly administers the recruitment, development, and permanent hiring for regional internships.
- Develops region-specific guidance to increase efficiency and effectiveness of internship and fellowship program procedures and operating systems, as appropriate.
- Advises hiring managers on best practices related to reducing bias in the candidate selection process and conducting competency-based interviews.
- Serves on regional/national teams and committees, as appropriate.
- Analyzes youth programs for gaps and develops appropriate guidance, procedures, and standard operating procedures to be used by affected groups.

- Guides hiring managers in the implementation of best practices for recruitment, selection, and placement of candidates into entry-level positions.
- Meets with a variety of staff, groups, and organizations to solicit input into the development and management of intern/fellow programs and to form partnerships.
- Establishes and maintains partnerships with Tribal partners, Tribal youth, and other groups to provide appropriate and effective communication to establish administrative and recruitment relationships.
- Builds productive working relationships/networks with a wide variety of people/entities such as employees, general public, contractors, non-government organizations, faith groups, civic organizations, special interest groups, etc. to achieve desirable results.
- Analyzes new and existing employment programs to determine effective recruitment strategies that accomplish recruitment goals and objectives.
- Develops proposals for new employment programs and initiatives at an agency or equivalent level.
- Identifies specific and systematic information gaps related to conservation social science and develop processes to gather and make available necessary information.
- Coordinates meetings and consultations between a variety of partners and interested parties with an interest in youth education and employment programs.

Wildlife Biologist

Vian, OK

U.S. Fish and Wildlife Service

September 2019 – September 2022

- Coordinated the Oklahoma Junior Duck Stamp Program through building partnerships with traditional and non-traditional partners.
- Managed the cooperative farming program to maintain the energetic demands of migrating waterbirds on over 2,200 acres.
- Worked with tribal partners to promote and expand the rivercane resources for cultural collection and use.
- Planned and executed wildlife surveys to determine population trends, patterns in reproductive success, timing of nesting events, and other demographic parameters of a suite of indicator species.
- Assisted with the development of biological study proposals, survey designs, and conduction of biological field investigations involving wildlife species and habitats.
- Studied important habitat characteristics to recommend strategies to conserve and protect particular habitats and their associated populations.
- Assisted in public outreach activities by creating social media content and by preparing materials and/or formally or informally responding to requests for information.
- Implemented succession minded file storage of data, historical documents, and reports for future reference.
- Followed standard procedures, instruction, or precedence actions to analyze findings, to include biological data in geographic information systems (GIS).

Hydrologic Technician

Knoxville, TN

U.S. Geological Survey

September 2018 – September 2019

- Installed, adjusted, inspected, and serviced crest-stage indicators, well-recorders, and other instruments for the collection of ground and surface water data.

- Checked gage settings to ensure continuing accuracy of the records obtained from instruments and collect water samples for chemical analysis.
- Measured stream discharge utilizing various devices; observing and noting conditions that may have a bearing on stage-discharge relationships.
- Computed 20 surface-water records from field data and specialized equipment.
- Prepared and delivered briefing materials on water resources and programs to executive level leadership.
- Reviewed data for accuracy and reporting for entry into electronic databases.

Past Chair

Bethesda, MD

Student Development Working Group, The Wildlife Society

September 2017 – September 2019

- Represented ~5000 natural resource students across the United States of America and Canada as the student liaison to The Wildlife Society's governing body.
- Developed symposia, student-professional networking events, and leadership development programs for the Annual Wildlife Society Conferences.
- Reviewed research-in-progress abstracts, travel grant applications, and various professional service award applications.
- Oversaw the executive committee and various committee chairs.
- Produced newsletters, social media content, annual budgets, tax reports, and annual reports.
- Reviewed multi-faceted reports for errors and accuracy to determine if all objectives were accomplished.

Conservation Program Technician

Fort Smith, AR

Arkansas Game and Fish Commission

April 2018 – September 2018

- Operated tractors with various implements (roller drum, roller chopper, seed-drill, brushhog, disk, and boom-sprayer) to conduct mechanical and chemical disturbance on ~300 acres of moist-soil wetlands for the benefit of shorebirds, waterfowl, reptiles and amphibians, and various other wetland dependent species.
- Implemented supplemental food plantings, escape cover, and forb establishment to benefit quail, pollinators, and other grassland related species.
- Conduct biological studies and surveys for non-game and game wildlife species to estimate populations.
- Managed and maintained pumps, power-heads, and water-control structures to maintain moist-soil conditions.
- Created and incorporated QR code stickers on management area signs to link various user groups to information on the Arkansas Game and Fish Commission's website.
- Conducted vegetative management with emphasis on wildlife habitat improvement for wetland dependent species.
- Used maps and GPS equipment to verify site locations in remote locations across the Arkansas River Valley.
- Managed project priorities to maximize efficiency to complete tasks within predetermined timelines.
- Worked independently to accomplish time sensitive goals in isolated and remote areas, operating 4-wheel drive vehicles and tractors.

Park Guide

Garfield, AR

Pea Ridge National Military Park, National Park Service

May 2017 – September 2017

- Assisted visitors with general questions and information about the park to enhance their experience at our National Parks.
- Conducted battlefield tours, cannon firing reenactments, birding trips, and pollinator lectures for over 3,000 people to educate them about the historic events and current wildlife management activities at the park.
- Collected entry fees from park visitors to sustain the legacy of our National Parks.
- Opened and closed facility to ensure protection of sensitive material and historic displays.
- Presented technical and non-technical information through verbal presentations, outreach, or other activities to the general public.

Graduate Research Assistant

Fayetteville, AR

USGS, Arkansas Cooperative Fish and Wildlife Research Unit

August 2014 – July 2017

- Designed, developed, secured funding, and implemented the first native bee study in the lower Mississippi Alluvial Valley in emergent wetlands.
- Secured \$28,882 in federal, university, and non-profit grants to conduct this project.
- Documented 83 bee species that visit emergent wetlands that were previously unknown, with 37 species representing the first record of those species in Arkansas.
- Conducted insect surveys, collected vegetation data, and processed samples to gather data related to species composition and plant use in emergent wetlands.
- Supervised three technicians and one honors student thesis project to process over 17,000 specimens for identification.
- Coordinated with federal, state, and private landowners/managers on writing grants, acquiring collection permits, and gaining access to land/sites, while building partnerships.
- Presented over 10 presentations to farmers/landowners, students, university faculty, state personnel, and federal employees educating them on the habitat requirements of these sensitive pollinators.
- Generated final reports for federal agencies and provided input on NRCS pollinator initiatives in Arkansas.
- Published our results to serve as a benchmark of emergent wetland bee communities for future generations as we focus on pollinator community stability.
- Interpreted results from statistical analyses to draw rational and objective conclusions.

IPM Field/Lab Research Technician III

Jackson, TN

University of Tennessee Extension

March 2014 – August 2014

- Collected, prepared, evaluated, and verified plant samples while maintaining detailed records of experimental data.
- Lead a field crew of 3 technicians establishing research plots and collecting various data from row crops (corn, cotton, soybeans, and sorghum) related to pest insects.
- Established and managed honey bee hives to test effects of neonicotinoids on honey bees.
- Coordinated bark beetle trapping for the West Tennessee portion of a statewide survey.
- Collected and documented a variety of crop pest insects using sweep nets, drop clothes, bucket traps, Lindgren funnel traps, and microscopes, and used various specialized equipment.
- Maintained, calibrated, and modified plant science equipment.

- Measured, mixed, and applied insecticides, pesticides, and experimental chemicals while maintaining inventory of chemicals and reagents.
- Assisted with an integrated pest management program, including the application of herbicides to control invasive weeds.

Waterfowl Tracking Technician

Mississippi State University

Lambert, MS

January 2014 – March 2014

- Captured, banded, and applied backpack telemetry units to waterfowl to track female mallard use of different habitat types 24 hours a day during and after the hunting season.
- Tracked waterfowl throughout the Upper Mississippi Delta using ATS telemetry units, GPS, and LOAS software.
- Used geographic information and global positioning systems.

Waterfowl Technician

Florida Fish and Wildlife Conservation Commission

Tallahassee, FL

June 2013 – January 2014

- Captured, banded, and recorded biological information of waterfowl via night lighting/bait trapping.
- Entered data into Band-it software for records and USGS reporting purposes.
- Collected and reported biological information from harvested waterfowl to document harvest data throughout the season and to compare over years.
- Managed wetland vegetation using mechanical, chemical, and prescribed fire treatments to benefit migratory birds and other wetland dependent species.
- Maintained office facilities, airboat, and banding equipment to insure the efficiency of our work area and tools.
- Assisted visitors with information about the area as well as guidance on the regulations.
- Conducted investigations of the status, life history requirements, habitat availability, and conservation/recovery needs for various wildlife species and other species of special concern.
- Conducted studies and monitoring of species lifecycle requirements and develop management activities to address issues.
- Conducted population and harvest surveys to assess the health of wildlife species.
- Participated in wildland fire management using variety of equipment such as fire-plow/pumper units, back-pack pumps, backfire torches and hand tools.

Biological Aid

Tensas River National Wildlife Refuge, USFWS

Tallulah, LA

May 2012 – August 2012

- Rocket netted, banded, aged, and sexed wood ducks and entered data into band-it software to meet state and federal objectives.
- Banded woodland birds through the monitoring avian productivity and survival (MAPS) program as a yearly effort to document migrant survival and recruitment.
- Manipulated water level in moist-soil impoundments and cut and replaced 60 water control structure drop-boards with aluminum boards.
- Marked timber for future timber sales and to create an uneven-aged hardwood stand.
- Assembled and monitored feral pig corral traps to reduce wildlife damage on the refuge.
- Controlled invasive trifoliate orange on 40 acres of refuge property with herbicide application to inhibit the spread of this plant into other desirable areas.

- Used specialized computer software or applications to produce reports based on biological surveys.

PUBLICATIONS

Stephenson, P.L., A.P.G. Dowling, and D.G. Krementz. 2020. Bee Communities of Emergent Wetlands under Restoration in the Lower Mississippi Alluvial Valley of Arkansas. *Southeastern Naturalist* 19(3):472-490.

Stephenson, P.L., T.L. Griswold, M.S. Arduser, A.P.G. Dowling, and D.G. Krementz. 2018. Checklist of bees (Hymenoptera: Apoidea) from managed emergent wetlands in the lower Mississippi Alluvial Valley of Arkansas. *Biodiversity Data Journal* 6: e24071.

INVITED PRESENTATIONS

Stephenson, P.L. 2017. What's the Buzz? Pea Ridge National Military Park. Arkansas Game and Fish Commission.

Stephenson, P.L. 2016. Impacts of Managed Emergent Wetlands on Bee Communities in the Arkansas Delta. Mississippi State University. Department of Wildlife, Fisheries, and Aquaculture.

PRESENTATIONS

Stephenson, P.L. 2021. Careers in Conservation. Southeastern Association of Fish and Wildlife Agencies Annual Meeting. Virtual.

Stephenson, P. L. 2020. Often-overlooked exclusivity of some volunteer and internship programs. Southeastern Association of Fish and Wildlife Agencies Annual Meeting. Virtual.

Stephenson, P. L. 2017. Bee Communities in Emergent Wetlands of Eastern Arkansas. Arkansas Cooperative Fish & Wildlife Research Unit Annual Meeting. Little Rock, AR.

Stephenson, P. L. 2017. Bee Communities in Emergent Wetlands and Adjacent Soybean Fields in the Lower Mississippi Alluvial Valley of Arkansas. Arkansas Chapter of the Wildlife Society Annual Meeting. Little Rock, AR.

Stephenson, P.L. 2016. Impacts of Managed Emergent Wetlands on Bee Communities in the Arkansas Delta. Arkansas Entomological Society Meeting. Fayetteville, AR.

Stephenson, P. L. 2016. Bee Communities on Actively and Passively Emergent Wetlands in the Lower Mississippi Alluvial Valley of Arkansas. Arkansas Cooperative Fish & Wildlife Research Unit Annual Meeting. Fayetteville, AR.

Stephenson, P. L. 2016. UFO's: What's in our Wetlands? Arkansas Chapter of the Wildlife Society Annual Meeting. Little Rock, AR.

Stephenson, P. L. 2015. Emergent Wetland Pollinators: An Unknown Story. Entomological Society of America Annual Meeting. Minneapolis, MN.

Stephenson, P. L. 2015. Pollinator Communities on Native and Managed Emergent Wetlands in the Lower Mississippi Alluvial Valley of Arkansas. Natural Areas Conference. Little Rock, AR.

Stephenson, P. L., A. P. G. Dowling and D. G. Krementz. 2015. Emergent Wetland Pollinators: An Unknown Story. Joint Kansas Entomological and Arkansas Entomological Society Meeting. Fayetteville, AR.

Stephenson, P. L., A. P. G. Dowling and D. G. Krementz. 2015. Pollinator Communities on Native and Managed Emergent Wetlands in the Lower Mississippi Alluvial Valley of Arkansas. Arkansas Cooperative Fish & Wildlife Research Unit Annual Meeting. Mayflower, AR.

TEACHING EXPERIENCE

Graduate Teaching Assistant,

The University of Arkansas,

Fayetteville, AR

Spring 2017

Course: BIOL 1584L Biology for Majors Lab (Dr. Kim Smith)

Fall 2016

Course: ENTO 1021 Insects, Science, and Society (Dr. Robert Wiedenmann)

Spring 2016

Course: BIOL 4734 Wildlife Management Techniques (Dr. David G. Krementz)

Fall and Spring: 2013 – 2015

Course: BIOL 1541L Principles of Biology Lab (Dr. Greig Roberts)

VOLUNTEER EXPERIENCE

Coordinated contracts with the Arkansas Game and Fish Commission to allow the UA Wildlife Society volunteers to gain valuable field experience, while also raising chapter funds (2014 - 2016)

Conducted Golden-winged warbler habitat restoration on reclaimed surface mining site by planting a variety of desired tree species for the Office of Surface Mining (2013)

Aided in planting 3,200 loblolly pines on the Oak Ridge Wildlife Management Area to control erosion (2013)

Organized and assisted the Tennessee Wildlife Resources Agency (TWRA) / Department of Energy (DOE) deer check stations in Oak Ridge, TN for annual quota hunts (2011, 2012);

Collected various measurements (weight, antler spread, antler length, and circumference of antlers, and age) and bone and muscle sample for radiation testing.

PROFESSIONAL AFFILIATIONS, LEADERSHIP, AND SERVICE

- Member of The Wildlife Society (2011-Present)
 - President, Oklahoma Chapter of The Wildlife Society (2021)
 - Chair, Wetlands Working Group (2020)
 - Chair, Student Development Working Group (2018)
- University of Arkansas Student Chapter of The Wildlife Society
 - President (2014-2016)
 - Generated \$6,785.96 through contracts, fundraisers, and AR state chapter grants, while also increasing membership by 140%
- University of Tennessee Student Chapter of The Wildlife and Fisheries Society
 - Past President, Awards Chair, and Guest Speaker Coordinator (2012)
 - Underclassmen Representative and Deer Check Station Coordinator (2011)
 - Fundraising Chair for the UT WFS Annual Game Dinner and Auction 2011-2013 (\$5,115) and 2012 Southeastern Wildlife Society Conclave (\$18,075)

TRAINING AND OTHER SKILLS

Handled, banded, aged, and sexed over 1,000 birds across multiple families

Wildland Firefighter Certified (S-130, S-190, S-134, S-110, L-180, I-100)

Proficient with Microsoft Word, Excel, Access, PowerPoint, ArcGIS, GPS technology, and drone flight operating and data manipulation
Wetland Restoration Workshop by Thomas Biebighauser (USFS, Center for Wetlands and Stream Restoration)
Southeastern Cooperative Wildlife Disease Study Workshop
Experience using firearms, auditory devices, exclusion structures, and non-lethal strategies
Familiar with operating, maintaining, and safely handling chainsaws, weed eaters, brush mowers, and pesticide sprayers
4-Wheel drive truck and trailer experience
ATV Certified (USFWS)
Adult First Aid/CPR/AED Certified
Wilderness First Aid Certified (NOLS)
10+ years' experience operating motorized boats, canoes, kayaks, and airboats
R3 Train the Trainer Course

REFERENCES

Emily DeLanzo
USFWS – Southwest Region, Regional Visitor and Community Engagement Lead
Work: (505) 205-0519
Emily_delanzo@fws.gov

Damon Taylor
USFWS – Sequoyah National Wildlife Refuge, Refuge Manager
Work: (918) 773-5251
Damon_taylor@fws.gov

Dr. David Krementz
USGS – Arkansas Cooperative Fish and Wildlife Research Unit, Emeritus
Work: (479) 575-7560
Krementz@uark.edu

Online Form Submittal: Application for Boards and Commissions

From noreply@civicplus.com <noreply@civicplus.com>

Date Tue 12/30/2025 6:07 PM

To Beth Hickman <BHickman@oakridgetn.gov>; Lauren Gray <Lgray@oakridgetn.gov>

Application for Boards and Commissions

First & Last Name	Aaron Wooten
Email Address	Macleod22@gmail.com
Cell Phone Number (Primary)	8657654778
Home Phone Number	<i>Field not completed.</i>
Address	146 Newport Drive
Race (Optional)	White
Other:	<i>Field not completed.</i>
Gender (Optional)	Male

CAREER INFORMATION

Retired	No
Company retired from:	<i>Field not completed.</i>
Current Employer	ORNL Federal Credit Union
Current position/title	Network and Security Admin

BOARDS & COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative? No, I've never served on a board or commission

BOARDS & COMMISSIONS SELECTION

- **Select a board or commission from the list (s) below. If interested, you may select up to three (3) boards.**
- **Ranking does not guarantee selection.**

- Please answer the questions that follow your board preference(s).
- If you are applying for more than one (1) board then you will be required to answer the questions for each of your board choices.

First preference of board or commission (pick one): Arts, Culture, and History Alliance Advisory Board

How many times have you previously applied to this board? 0

Explain why you are interested in being appointed to this board or commission I am a huge advocate for the arts.

Describe any special knowledge or past experience qualifying you for this appointment I was a professional stage actor for many years. I was president of the Arts Council of Oak Ridge.

List education, professional and/or current community activities Father of 4, two adults two small.

Second preference of board or commission (pick one): Oak Ridge Housing Authority

How many times have you previously applied to this board? 0

Explain why you are interested in being appointed to this board or commission I worked with the unhoused in Florida.

Describe any special knowledge or past experience qualifying you for this appointment I worked with the unhoused in Florida.

List education, professional and/or current community activities Field not completed.

Third preference of board or commission (pick one): Recreation and Parks Advisory Board

How many times have you previously applied to this board? 0

board?

Explain why you are interested in being appointed to this board or commission

I have two small children and would love to help influence how our money is spent in regards to parks and recreation.

Describe any special knowledge or past experience qualifying you for this appointment

Field not completed.

List education, professional and/or current community activities

Field not completed.

Additional Attachments

Field not completed.

Additional Attachments

Field not completed.

Disclaimer & Digital Signature

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

Please Check

I agree

Signature

Aaron J. Wooten

X

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OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

March 9, 2026

Minutes

The regular meeting of the City Council of the City of Oak Ridge, Tennessee convened at 7:00 p.m. on March 9, 2026 with Mayor Warren Gooch presiding.

INVOCATION

The invocation was given by Reverend Ken Sauer, Lead Pastor, First United Methodist Church

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Elena Vogt, Oak Ridge High School Senior and Youth Advisory Board Chair and Harry Shanafield, Oak Ridge High School Sophomore and Youth Advisory Board Treasurer.

ROLL CALL

Upon roll call the following Councilmembers were present: Mayor Pro Tem Jim Dodson; Mayor Warren Gooch; Councilmember Derrick Hammond; Councilmember Charlie Hensley and Councilmember Ellen Smith. Councilmembers Gleason and Hope were absent.

Also present were Tom Pessemier, Deputy City Manager; Tammy Rackard, City Attorney; and Mary Beth Hickman, City Clerk.

PROCLAMATIONS/PUBLIC RECOGNITIONS

Human Resources Director Eric Ault and Senior Communications Specialist Lauren Gray recognized the 2025 participants in the City of Oak Ridge Spring Internship Program.

A Proclamation Recognizing Dr. H.M. "Hash" Hashemian for Receipt of the National Excellence award from the American Museum of Science and Energy

Mayor Gooch moved for approval of the proclamation, and Councilmember Smith seconded. The proclamation was approved unanimously by voice vote with Councilmembers Gleason and Hope being absent.

A Proclamation Recognizing Rose Weaver for her Service as the City of Oak Ridge Poet Laureate

Mayor Pro Tem Dodson moved for approval of the proclamation, and Councilmember Smith seconded. The proclamation was approved unanimously by voice vote with Councilmembers Gleason and Hope being absent.

SPECIAL REPORTS

Representatives from Pugh CPA's presented the FY2025 Annual Financial Report. The report was received for the record.

Planning Commission Chairman Steve Whitson transmitted the Capital Improvements Program for fiscal years 2027-2032.

Councilmember Derrick Hammond, Chair of the City Manager Evaluation Committee, presented the Committee's report and moved for approval of the following resolution:

Resolution No. 3-23-2026

A RESOLUTION TO AMEND THE EMPLOYMENT AGREEMENT WITH RANDALL W. HEMANN AS CITY MANAGER TO EXTEND THE TERM BY ONE YEAR AND PROVIDE FOR AN APPROXIMATE FOUR PERCENT (4%) INCREASE IN COMPENSATION.

The motion was seconded by Mayor Gooch and passed unanimously by voice vote with Councilmembers Gleason and Hope being absent.

ELECTIONS/APPOINTMENTS

Elections to fill vacancies were postponed until the April 13, 2026 meeting due to the absence of two Councilmembers.

Appointment of City Attorney Evaluation Committee

On a motion by Councilmember Hensley that was seconded by Councilmember Hammond and approved, Councilmembers Gleason and Hope and Mayor Pro Tem Dodson were appointed to the City Attorney Evaluation Committee.

CONSENT AGENDA

At the request of Councilmember Hensley, the following item was removed from the Consent Agenda for discussion:

A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH FREESE AND NICHOLS, INC., CHARLOTTE, NORTH CAROLINA, TO ACCOUNT FOR AN INCREASED TIMELINE AND AMENDMENTS ASSOCIATED WITH ADOPTION OF THE UPDATED COMPREHENSIVE PLAN IN AN AMOUNT NOT TO EXCEED \$4,835.00 FOR A NEW NOT-TO-EXCEED AMOUNT OF \$222,987.00.

Mayor Pro Tem Dodson moved for approval of the Consent Agenda as amended, and Councilmember Smith seconded. The motion was approved unanimously by voice vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye." Councilmembers Gleason and Hope were absent.

Approval of the February 9, 2026 City Council regular meeting minutes

Resolution No. 3-24-2026

A RESOLUTION APPROVING ADDITIONAL ACCESS TO OAK RIDGE TURNPIKE (STATE ROUTE 95) FROM THE OAK RIDGE ENHANCED TECHNOLOGY AND TRAINING CENTER LOCATED AT 3607 OAK RIDGE TURNPIKE; SAID ACCESS SUBJECT TO APPROVAL BY THE TENNESSEE DEPARTMENT OF TRANSPORTATION.

Resolution No. 3-25-2026

A RESOLUTION AMENDING A CONTRACT WITH A. MORTON THOMAS AND ASSOCIATES, INC., KINGSFORD, TENNESSEE, ORIGINALLY APPROVED BY RESOLUTION 5-36-2018 TO PROVIDE CONSULTING ENGINEERING SERVICES FOR THE OAK RIDGE RAILS TO TRAILS PROJECT IN THE ESTIMATED AMOUNT OF \$358,317.00; SAID AMENDMENTS AUTHORIZING \$36,800.00.

The next item discussed was the item that had been removed from the Consent Agenda.

Resolution No. 3-26-2026

A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH FREESE AND NICHOLS, INC., CHARLOTTE, NORTH CAROLINA, TO ACCOUNT FOR AN INCREASED TIMELINE AND AMENDMENTS ASSOCIATED WITH ADOPTION OF THE UPDATED COMPREHENSIVE PLAN IN AN AMOUNT NOT TO EXCEED \$4,835.00 FOR A NEW NOT-TO-EXCEED AMOUNT OF \$222,987.00.

PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED “THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE,” BY AMENDING SECTION 7.06 TITLED “D-1, DOWNTOWN DISTRICT,” SUBSECTION (F)(4)(I), AND SECTION 13.02, TITLED “DESIGN REVIEW STANDARDS,” SUBSECTIONS F(2), (F)(3), AND (G)(3)(D), FOR THE PURPOSE OF PROMOTING BIODIVERSITY AND PROHIBITING INVASIVE SPECIES.

Mayor Pro Tem Dodson moved for approval of the ordinance, and Councilmember Hensley seconded. City Attorney Tammy Rackard provided an overview of the ordinance and answered questions from Council.

The ordinance was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

AN ORDINANCE TO AMEND ORDINANCE NOT 2, TITLED “TE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE,” BY AMENDING THE FOLLOWING SECTIONS: SECTION 14.07, TITLED “SIGNS FOR RESIDENTIAL DISTRICTS,” SECTION 14.09M TITLED “SIGNS FOR EDUCATION DISTRICTS,” SECTION 14.10, TITLED “SIGNS FOR OFFICE INSTITUTIONAL DISTRICTS,” SECTION 14.11, TITLED “SIGNS FOR NEIGHBORHOOD BUSINESS DISTRICTS,” SECTION 14.12, TITLED “SIGNS FOR BUSINESS PARK AND GENERAL INDUSTRIAL DISTRICTS,” ALL FOR THE PURPOSE OF ELIMINATING THE HEIGHT RESTRICTIONS FOR WALL SIGNS EXCEPT THAT THE TOP OF THE WALL SIGN CAN BE NO HIGHER TAN THE BUILDING’S APPARENT ROOFLINE OR CORNICE, AND TO ALLOW INTERNAL/DIRECT ILLUMINATION OF WALL SIGNS IN ALL DISTRICTS EXCEPT RESIDENTIAL ONES PROVIDED THE ILLUMINATED WALL SIGN DOES NOT FACE AN R-1 OR R-2 ZONING DISTRICT.

Councilmember Smith moved for approval of the ordinance, and Councilmember Hammond seconded. City Attorney Tammy Rackard provided an overview of the ordinance and answered questions from Council.

The ordinance was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED “THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE,” BY AMENDING THE FOLLOWING SECTIONS: ARTICLE II, TITLED “DEFINITIONS,” TO UPDATE THE DEFINITION OF PORTABLE STORAGE CONTAINERS; SECTION 3.18, TITLED “TEMPORARY USE PERMITS,” SUBSECTION (H), TITLED “PORTABLE STORAGE CONTAINER REGULATIONS,” FOR THE PURPOSE OF MAKING PORTABLE STORAGE CONTAINERS AN ACCESSORY USE IN NON-INDUSTRIAL ZONES FOR A DEFINED TIME PERIOD AND FOR SPECIFIC CIRCUMSTANCES WITH A TEMPORARY USE PERMIT OR BUILDING PERMIT; AND SUBSECTION C, TITLED “PERMITTED ACCESSORY USES” OF SECTION 8.01, TITLED “IND-1, INDUSTRIAL DISTRICTS,” SECTION 8.02, TITLED “IND-2, INDUSTRIAL DISTRICTS,” AND SECTION 8.03, TITLED “IND-3, INDUSTRIAL DISTRICTS,” TO ADD PORTABLE STORAGE CONTAINERS AS AN ACCESSORY USE WITHOUT TIME RESTRAINT PROVIDED CONTAINERS ARE SCREENED FROM ADJACENT AND/OR ABUTTING RESIDENTIAL DISTRICTS.

Councilmember Hensley moved for approval of the ordinance, and Councilmember Smith seconded. City Attorney Tammy Rackard provided an overview of the ordinance and answered questions from Council.

The ordinance was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED “THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE,” BY AMENDING SUBSECTION (E) OF SECTION 8.01, TITLED “IND-1, INDUSTRIAL DISTRICTS,” SECTION 8.02, TITLED “IND-2, INDUSTRIAL DISTRICTS,” AND SECTION 8.03, TITLED “IND-3, INDUSTRIAL DISTRICTS, TO ALLOW FOR ZERO LOT LINE SETBACKS FOR THE SIDES AND REAR WHEN ABUTTING PARCELS IN THE SAME ZONING DISTRICT.

Councilmember Smith moved for approval of the ordinance, and Councilmember Hammond seconded. City Attorney Tammy Rackard provided an overview of the ordinance and answered questions from Council. After discussion, Councilmember Hensley moved to refer the ordinance back to the Planning Commission, and Councilmember Smith seconded. The motion failed with Councilmembers Hensley and Smith voting “Aye,” and Councilmember Hammond, Mayor Gooch, and Mayor Pro Tem Dodson voting “No.”

The ordinance was approved by board vote with Councilmembers Hammond, Smith, Mayor Gooch, and Mayor Pro Tem Dodson voting “Aye,” and Councilmember Hensley voting “No.” Councilmembers Gleason and Hope were absent.

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED “THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE,” BY AMENDING SUBSECTION (D) OF SECTION 5.05, TITLED “R-3, MEDIUM DENSITY RESIDENTIAL DISTRICTS,” TO CREATE PROVISIONS FOR SINGLE FAMILY ATTACHED DWELLINGS TO BE BUILT ON INDIVIDUAL LOTS BY RIGHT BY CHANGING THE MAXIMUM USABLE FLOOR AREA TO LOT AREA (BUILDING FOOTPRINT) PERCENTAGE AND BY EXCHANGING THE MINIMUM LOT SIZE REQUIREMENT WITH A MAXIMUM DENSITY PROVISION OF SIXTEEN (16) UNITS PER ACRE, WITH ZERO SIDE SETBACKS FOR SHARED WALLS.

Mayor Pro Tem Dodson moved for approval of the ordinance, and Councilmember Hensley seconded. City Attorney Tammy Rackard provided an overview of the ordinance and answered questions from Council.

The ordinance was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED “THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE,” BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCELS 040.00 AND 041.00 ANDERSON COUNTY TAX MAP 100A GROUP A, CONTAINING APPROXIMATELY 5.7 ACRES FROM R-3/PUD, MEDIUM DENSITY RESIDENTIAL DISTRICT WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO R-3 MEDIUM DENSITY RESIDENTIAL DISTRICT, SAID PARCELS BEING LOCATED AT 203 MICHIGAN AVENUE AND 141 MADISON LANE RESPECTIVELY.

Mayor Pro Tem Dodson moved for approval of the ordinance, and Councilmember Hensley seconded. City Attorney Tammy Rackard provided an overview of the ordinance and answered questions from Council.

The ordinance was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

AN ORDINANCE TO AMEND TITLE 14, TITLED “ZONING AND LAND USE CONTROL,” CHAPTER 5, TITLED “STORMWATER MANAGEMENT,” OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY AMENDING SECTION 14-502, TITLED “DEFINITIONS,” SUBSECTION (9) TO CLARIFY THE DEFINITION OF “CLEARING.”

Councilmember Smith moved for approval of the ordinance, and Councilmember Hammond seconded.

The ordinance was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

FINAL ADOPTION OF ORDINANCES

(NONE)

RESOLUTIONS

Resolution No. 3-27-2026

A RESOLUTION DESIGNATING JOHN C. MANNONE AS THE NEXT CITY OF OAK RIDGE HONORARY POET LAUREATE TO SERVE FOR A TWO-YEAR TERM ENDING MARCH 19, 2028.

Mayor Pro Tem Dodson moved for approval of the resolution, and Councilmember Hensley seconded. Library Director Julie Forkner provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye." Councilmembers Gleason and Hope were absent.

On a motion by Mayor Gooch, and a second by Mayor Pro Tem Dodson that passed unanimously, the following item was deferred until the April 13th City Council meeting:

A RESOLUTION AMENDING RESOLUTION 12-158-2025 AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH GOODWYN MILLS CAWOOD, LLC, (GMC), BRENTWOOD, TENNESSEE, FOR THE INITIAL PHASE OF AIRPORT CONSULTING SERVICES FOR THE PROPOSED OAK RIDGE GENERAL AVIATION AIRPORT TO EXPAND THE SCOPE OF SERVICES AND INCREASE THE COMPENSATION FOR A NEW NOT TO EXCEED AMOUNT OF \$277,175.00

Resolution 3-28-2026

A RESOLUTION AWARDED A CONTRACT (FY2026-224) TO J.G. MULLINS CONSTRUCTION COMPANY, INC., KNOXVILLE, TENNESSEE, FOR SUBGRADE AND PAVEMENT REPAIRS PRIOR TO RESURFACING IN AN AMOUNT NOT TO EXCEED \$576,250.00.

Councilmember Smith moved for approval of the resolution, and Councilmember Hammond seconded. Deputy Public Works Director Roger Flynn provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye." Councilmembers Gleason and Hope were absent.

On a motion by Mayor Gooch with a second by Councilmember Smith, which passed unanimously by voice vote, the following item was deferred until the April 13th City Council meeting:

A RESOLUTION AUTHORIZING THE CITY MANAGER TO TRANSFER CERTAIN PROPERTIES LOCATED IN THE HERITAGE CENTER INDUSTRIAL PARK TO OKLO, INC. FOR OKLO'S PROPOSED ADVANCED NUCLEAR FUEL RECYCLING FACILITY

Resolution No. 3-29-2026

A RESOLUTION AUTHORIZING A CONTRACT WITH RCS PRODUCTIONS, INC., DUNWOODY, GEORGIA, FOR ATOMIC FALL FEST ENTERTAINMENT PROCUREMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$150,000.00.

Mayor Pro Tem Dodson moved for approval of the resolution, and Councilmember Smith seconded. Recreation and Parks Director Jon Hetrick provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith,

Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmember Gleason and Hope were absent.

Resolution No. 3-30-2026

A RESOLUTION AUTHORIZING A CONTRACT TO TRUCKERS LIGHTHOUSE, LLC, ANTIOCH, TENNESSEE, FOR THE EQUIPMENT NEEDED TO OUTFIT EIGHT VEHICLES FOR THE FIRE AND POLICE DEPARTMENTS UTILIZING STATE CONTRACT PRICING IN AN AMOUNT NOT TO EXCEED \$239,723.71.

Councilmember Hensley moved for approval of the resolution, and Councilmember Smith seconded. Fleet Manager Malcolm Randolph provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

Resolution No. 3-31-2026

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH JACOBS ENGINEERING GROUP, INC., KNOXVILLE, TENNESSEE, FOR CONSULTING SERVICES TO DEVELOP A MASTER WATER AND SEWER PLAN IN AN AMOUNT NOT TO EXCEED \$1,000,000.00.

Councilmember Smith moved for approval of the resolution, and Councilmember Hammond seconded. Public Works Director Carey Aitken provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

Resolution No. 3-32-2026

A RESOLUTION EXTENDING THE APPOINTMENT OF HUGH B. WARD, JR., TO THE OFFICE OF ADMINISTRATIVE HEARING OFFICER THROUGH JUNE 30, 2027, AND APPROVING THE ASSOCIATED AGREEMENT WITH THE COMPENSATION LEVEL REMAINING AT \$2,500.00 PER MONTH.

Councilmember Hensley moved for approval of the resolution, and Councilmember Smith seconded. City Attorney Tammy Rackard provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Hammond, Hensley, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.” Councilmembers Gleason and Hope were absent.

APPEARANCE OF CITIZENS

Jas Jakowski, 101 Cottage Court, Oak Ridge, addressed Council regarding how the Traffic Safety Advisory Board fits in to the City’s hierarchy and whether or not the public will have a chance to have input on the Parks master plan.

Martin McBride, 954 W. Outer Drive, Oak Ridge, addressed Council regarding the tax rate in Oak Ridge and how the Department of Energy could assist with school aid.

Doug Colclasure, 103 Monticello Road, made Council aware of a presentation at the East Tennessee Economic Council on city greenways and trails.

ANNOUNCEMENTS AND SCHEDULING

(NONE)

COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

(NONE)

SUMMARY OF CURRENT EVENTS

(NONE)

CITY MANAGER'S REPORT

Deputy City Manager Randy Tom Pessemier provided a presentation to City Council outlining the status of current projects and recognizing new employees.

CITY ATTORNEY'S REPORT

(NONE)

ADJOURNMENT: 9:05 p.m.

Mary Beth Hickman, City Clerk

APPROVED BY CITY COUNCIL
April 13, 2026

Warren L. Gooch, Mayor

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Travis Solomon , Fire Chief

SUBJECT: Tennessee Emergency Management Agency/Military Department Grant

Introduction

An item for City Council's consideration and an accompanying resolution authorizing the City to apply for, and accept if awarded, a Tennessee Emergency Management Agency (TEMA)/Military Department grant in the amount of \$21,000.00 for the Oak Ridge Fire Department.

Funding

This grant requires no matching funds.

Background

Each year the Department of Energy provides grant funding to TEMA to administer a local grant program to local agencies, which support Department of Energy emergency response. The grant is for \$21,000.00 and all items purchased must be approved by TEMA before the purchases can be made. Oak Ridge Fire Department has been using this grant for several years to support our hazardous materials emergency response capabilities.

Recommendation

Staff recommends approval of the attached resolution to allow a grant request to be sent to the Tennessee Emergency Management Agency - Military Department Grant program for consideration.

Attachments:

[Resolution - TEMA Grant.docx](#)

NUMBER _____

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR, AND ACCEPT IF AWARDED, A GRANT FROM THE STATE OF TENNESSEE, DEPARTMENT OF MILITARY, TENNESSEE EMERGENCY MANAGEMENT AGENCY (TEMA), IN THE AMOUNT OF \$21,000.00 FOR THE FIRE DEPARTMENT WITH NO LOCAL MATCH REQUIRED.

WHEREAS, the Tennessee Emergency Management Agency (TEMA) administers a local grant program for the Tennessee Department of Military to provide equipment to agencies which support the United States Department of Energy (DOE) emergency response; and

WHEREAS, the City is eligible to receive \$21,000.00 in grant funds from TEMA and has been a recipient of this grant for several years to support the City's hazardous materials emergency response capabilities; and

WHEREAS, said grant requires no local matching funds; and

WHEREAS, the City Manager recommends the City apply for, and accept if awarded, this grant.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved, and the City is hereby authorized to apply for, and accept if awarded, a grant for the State of Tennessee, Department of Military, Tennessee Emergency Management Agency, in the amount of \$21,000.00 to be used by the Oak Ridge Fire Department for grant authorized purchases.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Matthew Tedford , Police Captain

THROUGH: Robin Smith, Police Chief

SUBJECT: A Resolution Authorizing the City to Accept Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office, Grant Funding for the Police Department

Introduction

An item for City Council's consideration is a resolution authorizing the City to accept, if awarded, two grants from the Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office, for the Police Department.

Funding

The City could receive two grants for the Police Department: the Community-Based Traffic Enforcement and Education Grant in the amount of \$18,400 and the Network Coordinator Grant in the amount of \$20,000. No local match is required.

Background

For several years, the City has received grant funding from the Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office (THSO), through two grants for the Police Department: the Community-Based Traffic Enforcement and Education Grant and the Network Coordinator Grant. Both grants provide funding to reimburse police officers' overtime costs incurred during directed traffic enforcement and traffic safety education efforts. Both grants also provide funding for police officers to attend training courses in traffic safety, impaired driving enforcement, and crash investigations. Additionally, the Network Coordinator Grant provides funding to reimburse overtime, training, and travel costs incurred by Sgt. Matthew Johnston, who serves as a liaison between the THSO and surrounding law enforcement agencies.

The Police Department was made aware of the availability of the grant funding on March 13, 2026, after the last City Council meeting. The deadline to apply for both grants was March 31, 2026. As such, the Police Department has already submitted its application for the grant

funding, as allowed by City Administrative Policy and Procedure No. C-100, *Grant Management*, Subsection 2.1.1. The Police Department now seeks City Council's approval to accept the grant funding if awarded.

Recommendation

Approval of the attached resolution is recommended.

Attachments:

[Resolution - ORPD THSO Grants.docx](#)

NUMBER _____

RESOLUTION

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF TWO (2) GRANTS FROM THE TENNESSEE DEPARTMENT OF SAFETY AND HOMELAND SECURITY, TENNESSEE HIGHWAY SAFETY OFFICE, FOR THE OAK RIDGE POLICE DEPARTMENT IN THE AMOUNTS OF \$18,400.00 AND \$20,000.00, FOR TRAFFIC SAFETY EFFORTS, WITH NO LOCAL MATCH REQUIREMENT.

WHEREAS, grant funds are available from the Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office (THSO), for traffic safety efforts; and

WHEREAS, the Police Department is eligible to apply for a \$18,400.00 grant for Community-Based Traffic Enforcement and Education, and a \$20,000.00 grant for an individual to serve as the Network Coordinator which is a State-level office that serves as a liaison between twenty-three (23) surrounding agencies and the THSO; and

WHEREAS, the application deadline was March 31, 2026, and the applications were submitted with the City Manager's permission as authorized by City Administrative Policy and Procedure C-100, Grant Management, Subsection 2.1.1.; and

WHEREAS, the City has been a recipient of these grants for a number of years; and

WHEREAS, the City Manager recommends acceptance of both grants, if awarded.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized accept, if awarded, a Community-Based Traffic Safety Enforcement and Education grant in the amount of \$18,400.00 and a Network Coordinator grant in the amount of \$20,000.00, both from the Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office, to be used by the Oak Ridge Police Department in accordance with the terms of the grant agreements.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Kendahl Moore , Assistant to the City Manager

SUBJECT: A Resolution Authorizing the City to Accept a Tennessee Department of Economic and Community Development Pass-Through Grant for American Centrifuge Operating, LLC (aka Centrus Energy Corp.)

Introduction

The State of Tennessee, through the Department of Economic and Community Development (TNECD), has offered a Nuclear Economic Development Grant under the FastTrack Economic Development Program to support the American Centrifuge Operating, LLC (Centrus) project located at 400 Centrifuge Way, Oak Ridge, Tennessee.

This State incentive program promotes long-term job growth by providing financial assistance to eligible applicants to relocate, expand, or undertake construction projects in Tennessee. The award amount totals \$8,200,000, designated for building retrofit, expansion, building improvements, and fixture improvements at the project site.

Funding

This is a pass-through grant with no local matching funds required. Funds will be received from TNECD and passed to Centrus for the approved project expenses.

Background

Under this grant, Centrus' project is described as, "building retrofit, building expansion, building improvements and fixture improvements at the 400 Centrifuge Way, Oak Ridge, TN 37830".

As a condition of the award, Centrus must create, fill, and maintain 428 jobs between the proposed project start and end dates (July 1, 2025 - June 30, 2028).

A 90% performance threshold is required to remain in full compliance. If the Company fails to meet this requirement, they must repay all or a portion of the award.

If performance falls below 50%, the entire award amount must be repaid.

Centrus is solely responsible for repayment to the State if it fails to meet these requirements.

Interim performance reporting to the State by Centrus will be required throughout the project period.

The City's role is administrative as the grant pass-through entity, meaning the City will facilitate the award but will not bear financial risk or repayment responsibility should Centrus fail to meet job targets.

Recommendation

Approval of the attached resolution is recommended.

Attachments:

[Resolution - TNECD Grant Acceptance - Centrus Project.docx](#)

NUMBER _____

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO ACCEPT A NUCLEAR ECONOMIC DEVELOPMENT PASS THROUGH GRANT FROM THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT IN AN AMOUNT NOT TO EXCEED \$8,200,000.00 TO SUPPORT THE AMERICAN CENTRIFUGE OPERATING LLC (CENTRUS) PROJECT.

WHEREAS, the State of Tennessee Department of Economic and Community Development (TNECD) has Nuclear Economic Development Program funds available to support the American Centrifuge Operating LLC (Centrus) project located at 400 Centrifuge Way, Oak Ridge, Tennessee 37830; and

WHEREAS, the project will include building retrofit, building expansion, building improvements, and fixture improvements; and

WHEREAS, the City has received a grant contract from TNECD for a pass-through grant in an amount not to exceed \$8,200,000.00 for the Centrus project; and

WHEREAS, as a condition of the grant award, Centrus will be required to create, fill, and maintain 428 jobs during the grant term; and

WHEREAS, Centrus, not the City, will be responsible for repayment of grant funds to the State under an associated Accountability Agreement if certain thresholds are not met; and

WHEREAS, the City Manager recommends acceptance of the grant.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to accept the grant contract from the Tennessee Department of Economic and Community Development for Nuclear Economic Development Program funds in an amount not to exceed \$8,200,000.00 to support the American Centrifuge Operating LLC (Centrus) project located at 400 Centrifuge Way, Oak Ridge, Tennessee 37830.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Kendahl Moore , Assistant to the City Manager

SUBJECT: A Resolution Approving On-Call Architectural Services with Design Innovation Architects (DIA), in the Amount of \$28,940 for a Survey of Properties in the Heritage Center.

Introduction

An item authorizing payment to DIA of up to \$28,940 for on-call architectural services for the field survey and plat development for four lots within the Heritage Center.

Funding

The funding for this will come from the Capital Projects fund.

Background

Due to continued growth and development at the Heritage Center, it is necessary to advance planning efforts for parcels of interest to prospective industrial and commercial occupants. This action will support the economic development of the industrial park and enhance opportunities for future investment.

Design Innovation Associates (DIA) has submitted a proposal to provide field surveying and plat development services for Lots 1.03, 1.19, 1.15, and 1.29 within the Heritage Center in Oak Ridge. These lots are owned or will be owned by the City in the near future. DIA will engage a Professional Land Surveyor (PLS) to perform the field survey work and will assist the City with the preparation of the plat and related coordination activities.

DIA was selected through a competitive process as to provide on-call architectural services, and this Proposal is an extension of the Agreement approved by Council in May 2025. The overall agreement with DIA, including other projects, will exceed \$50,000 and this proposal is being brought to Council for consideration.

This item came available after the Budget and Finance meeting.

Recommendation

Staff recommends approval of the attached resolution.

Attachments:

25052 A01 2025-06-04 OR Heritage Survey K1007.pdf

Resolution - Design Innovation Architects Contract - On-Call Architectural Services - Heritage Center.docx

Proposal for Consulting Services: City of Oak Ridge-K1007 Survey

DIA Project Number: 26022

March 26, 2026

City of Oak Ridge
Tom Pessemier
200 South Tulane Avenue
Oak Ridge, TN 37830

Dear Tom Pessemier,

Thank you for contacting Design Innovation (DIA) for a proposal for the field survey and plat development for lots 1.03, 1.19, 1.15 and 1.29 within the Heritage Center in Oak Ridge. We will engage PLS to provide field surveying for the project and we will assist you with plat development and coordination with prospective tenants and property transfer of the subdivided parcels.

The following proposal outlines the scope of the project, the proposed compensation and schedule.

SCOPE OF PROJECT: Consulting Services: The scope of services for this task includes:

1. Boundary Survey of the above referenced lots and development of a preliminary plat for review by the project stakeholders.
2. Consulting Services as needed for coordination, review, meeting attendance during the preparation of the plat and property transactions between the City of Oak Ridge and the prospect buyers/developers.

EXCLUDED SERVICES:

For this task order, excluded services included any design, architectural or engineering services not specifically outlined above.

COMPENSATION: The services listed above will be provided as shown below:

1. Field Survey-\$22,800
2. Plat Preparation-\$1,140
3. Professional Services-\$5,000

The total project budget for this task will be a not-to-exceed amount of **\$28,940.00**. Professional services will be billed on an hourly as required basis not to exceed the above budget. Subconsultant surveying services will be billed as proposed. The unit rates listed within the previously approved terms and conditions of the contract between DIA and the City of Oak Ridge for Professional Services.

SCHEDULE: The services listed above will begin immediately upon your authorization. We will initiate the field surveying services upon verbal receipt of notice to proceed. It is anticipated that draft plat will be available for review within 30 days of NTP.

We hope this proposal is clear and acceptable to you. Should you have any questions or wish to discuss any part of it, please do not hesitate to call. Upon your approval of this letter, this can act as our form of agreement for this portion of the work by signing below and returning it to our office.

Sincerely,

Design Innovation



(Signature)
Brad R. Salsbury, P.E.
Vice President-Civil
(Printed Name and Title)

OWNER / CLIENT

(Signature)

(Date)

(Printed Name and Title)

DKT
Attached
EC: Greg Campbell, Nada Kuchinic, Patrick Core; Design Innovation

RESOLUTION

A RESOLUTION AUTHORIZING AN AGREEMENT WITH DESIGN INNOVATION ARCHITECTS, INC., KNOXVILLE, TENNESSEE, FOR ON-CALL ARCHITECTURAL SERVICES FOR THE FIELD SURVEY AND PLATS FOR FOUR LOTS WITHIN HERITAGE CENTER IN AN AMOUNT NOT TO EXCEED \$28,940.00.

WHEREAS, the City has a need for on-call architectural services for the field survey and plat development for four (4) lots within the Heritage Center as it experiences continued growth, which will enhance opportunities for future investment and support the overall economic development of the industrial park; and

WHEREAS, to address this need, the City selected Design Innovation Architects, Inc., through a competitive process and the proposal received from the Contractor is an extension of the Agreement approved by Council by Resolution 5-64-2025; and

WHEREAS, the proposal provides for field surveying and plat development services for Lots 1.03, 1.19, 1.15, and 1.29 within the Heritage Center, and Design Innovation Architects will engage a Professional Land Surveyor to perform the field survey work and will also assist the City with the preparation of the plat and related coordination activities; and

WHEREAS, the Proposal submitted by Design Innovation Architects has a not-to-exceed amount of \$28,940.00, and funding for this project will come from the Capital Projects fund; and

WHEREAS, the City Manager recommends entering into an agreement with Design Innovation Architects for on-call architectural services for the field survey and plat development for four (4) lots within the Heritage Center.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to execute an agreement with Design Innovation Architects, Inc., 402 S. Gay Street, Knoxville, Tennessee 37902, for on-call architectural services for the City for the field survey and plat development for Lots 1.03, 1.19, 1.15, and 1.29 within the Heritage Center in an amount not to exceed \$28,940.00.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Ardo Ba , Electric Director

THROUGH: Tom Pessemier, Deputy City Manager

SUBJECT: A Resolution to Authorize the Purchase of Five (5) Base Stations, Associated Hardware, and Installation Fees from Sensus USA, Inc. in the amount of \$222,325.04

Introduction

An item for City Council's consideration is a resolution to approve the purchase of five (5) base stations with associated hardware and installation fees from Sensus USA, Inc. in the amount of \$222,325.04.

Funding

Funding for this item will be divided among the Electric Fund and the Water Fund.

Background

The Electric and Water Department completed Phase I of the Automated Metering Infrastructure (AMI) project, which was approved by the City Council in 2021. We have initiated the implementation of Phase II of the project. These meters communicate using base stations whose locations were determined through a propagation study conducted by Sensus USA, Inc.

This study ensures that all meters can effectively report readings through those base stations. The study determined we need a total of eleven (11) base stations. Six (6) of those base stations were purchased, four (4) of which have already been installed. We are seeking approval to purchase the remaining five (5) base stations, associated hardware, and installation fees from Sensus USA, Inc. to complete the project.

This item was presented at the last Budget and Finance Committee meeting and was favorably received.

Recommendation

Approval of the attached resolution is recommended.

Attachments:

[Resolution_4-37-2021.pdf](#)

[Resolution - AMI Base Station Purchase - Sensus USA, Inc..docx](#)

RESOLUTION

A RESOLUTION APPROVING THREE CONTRACTS NECESSARY FOR THE ADVANCED METERING INFRASTRUCTURE (AMI) PILOT PROJECT IN THE TOTAL NOT TO EXCEED AMOUNT OF \$1,084,900.00.

WHEREAS, implementation of the Advanced Metering Infrastructure (AMI) program will be a significant effort by City staff and represent a substantial investment by the ratepayers of the City; and,

WHEREAS, there are three major components to the AMI program: (1) the design and deployment of an overall AMI system consisting of the meters themselves and communications systems required to transmit data to a hosted computer center where the data will reside; (2) a sophisticated Meter Data Management (MDM) database system which takes the raw data and performs detailed analysis on it; and (3) a number of programs that use the data from the MDM system to offer more services to the City's customers; and,

WHEREAS, the City wishes to procure software, hardware and integration programming to initiate a pilot AMI program, with additional efforts understood to be required to complete both the pilot project and future full deployment and integration efforts; and

WHEREAS, the City issued a Request for Proposals in October 2020 and utilized the technological expertise and experience of Patterson & Dewar to assist in the review of proposals for the AMI system and the MDM system; and

WHEREAS, Sensus USA Corporation, Morrisville, North Carolina, is the recommended vendor to provide the AMI system pilot program; and,

WHEREAS, Smartworks, a division of Harris Utilities Group, Ottawa, Ontario Canada, is the recommended vendor to provide the Compass MDM system; and,

WHEREAS, a contract is also needed with N. Harris Computer Corporation (also called "Cayenta"), Ottawa, Ontario Canada, to integrate the AMI and MDM into the City's existing Customer Information Software (CIS) system; and,

WHEREAS, the City Manager recommends the City execute contracts with Sensus USA Corporation, Smartworks, and Cayenta to implement the AMI pilot program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to execute the following contracts for an Advanced Metering Infrastructure (AMI) pilot program in a combined not to exceed amount of \$1,084,900.00:

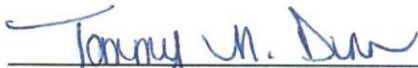
- Sensus USA Corporation, Morrisville, North Carolina, to provide the AMI system pilot program in an amount not to exceed \$683,000.00;

- Smartworks, a division of Harris Utilities Group, Ottawa, Ontario Canada, to provide the Compass Meter Data Management (MDM) database system in an amount not to exceed \$249,000.00; and
- N. Harris Computer Corporation ("Cayenta"), Ottawa, Ontario Canada, to integrate the AMI and MDM into the City's existing Customer Information Software (CIS) system in an amount not to exceed \$152,900.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of April 2021.

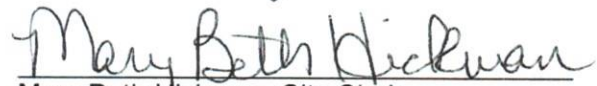
APPROVED AS TO FORM AND LEGALITY:



Tammy M. Dunn, City Attorney



Warren L. Gooch, Mayor



Mary Beth Hickman, City Clerk

RESOLUTION

A RESOLUTION AUTHORIZING THE PURCHASE OF FIVE (5) BASE STATIONS, ASSOCIATED HARDWARE, AND INSTALLATION FEES FROM SENSUS USA, INC., IN THE AMOUNT OF \$222,325.04.

WHEREAS, by Resolution 4-37-2021, City Council authorized and approved three (3) contracts necessary for the advanced metering infrastructure (AMI) pilot project; and

WHEREAS, Sensus USA Inc., North Carolina, was the selected vendor to provide the AMI system pilot program; and

WHEREAS, at the time the AMI pilot project was presented to City Council in 2021, it was noted additional funding would be necessary for network equipment to support the full deployment of the pilot project; and

WHEREAS, by Resolution 8-110-2025, four (4) base stations and associated hardware in the amount of \$136,728.34 were authorized to be ordered from Sensus USA, Inc., for the AMI project; and

WHEREAS, there are five (5) remaining base stations and associated hardware, in addition to installation fees, that need to be purchased to complete this project, in the amount of \$222,325.04; and

WHEREAS, this item was brought before the Budget and Finance Committee on March 26, 2026, which item was favorably received; and

WHEREAS, the City Manager recommends retroactive approval of this purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to purchase five (5) base stations, associated hardware, and installation fees for the advanced metering infrastructure (AMI) project from Sensus USA, Inc., 8601 Six Forks Road Suite 700, Raleigh, North Carolina 27615, in the amount of \$222,325.04.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Carey Aitken , Public Works Director

THROUGH: Tom Pessemier, Deputy City Manager

SUBJECT: A Resolution to Approve a Contract in the Amount of \$69,900 with Trane U.S. for the Rental of a 120-Ton Chiller for the Civic Center.

Introduction

An item for City Council's consideration is the resolution to approve the contract for the rental and temporary installation of a 120-Ton Chiller at the Civic Center for \$69,900.

Funding

The funding for this item is available through the General Fund.

Background

The 150-Ton Trane Chiller at the Civic Center was not operating properly due to a mechanical failure. After evaluations were completed by two different mechanical contractors, it was determined that an internal tube within the chiller was cracked leaking refrigerant into the glycol water system. The City is seeking quotes for replacement of this temperature exchange system. Due to lead times with procurement of replacement equipment, the City has rented a chiller to regulate the temperatures in the Civic Center.

Proposals were sought from three sources. Trane Rental Services provided the best overall bid as they provided the installation and startup of the equipment. The attached purchase order for \$69,900 includes the installation, startup, and six-month rental costs for the chiller unit. The rental cost is broken down per month; therefore, the City will only pay for the months the chiller is in use.

The Chiller rental was discussed at the Budget and Finance meeting on March 26th and was favorably received.

Recommendation

Approval of the attached resolution is recommended.

Attachments:

[PO 1915 Trane Rental of Chiller Equipment.pdf](#)

[Trane - 120 Ton Chiller Rental Contract.pdf](#)

[Resolution - Trane Rental Services Contract - Civic Center Chiller Installation and Rental.docx](#)



POST OFFICE BOX 1
OAK RIDGE, TENNESSEE 37831-0001

Email address : bids@oakridgetn.gov

Vendor ID: 10350

Email:

Purchase Order # PO 1915

**Purchase Order number on bill of lading,
packing slip and invoice is required for
payment.**

PO Date: 03/27/2026

Required Date:

Ship To: Oak Ridge - Public Works
100 Woodbury Lane
Oak Ridge, TN 37830

FOB:

Terms:

Special Instructions:

TRANE U.S. INC.
PO BOX 406469
ATLANTA GA 30384-6469

Subject:

Comment:

Line	Qty	Unit	Part No.	Description	Unit Price	Total
1	69,900	SW		120 TON CHILLER RENTAL, QUOTE #P140557	\$1.00	\$69,900.00
					Non-Taxable Subtotal	\$ 69,900.00
					Taxable Subtotal	\$ 0.00
					Taxes	\$ 0.00
					Total	\$ 69,900.00

Direct all inquiries pertaining to this PO to the attention of the contact shown below.

Purchase Requested By: 120 TON CHILLER RENTAL, QUOTE

Purchasing Department Contact: Public Works Department
Email: pubworksdis@oakridgetn.gov
Phone: 865-425-1875

**Acceptance of this constitutes an agreement to make delivery
within specified time. Do not substitute unless authorized.**

authorized on behalf of Oakridge

Contractor: TraneProject: Chiller Rental

CONTRACT REQUEST FORM

PLEASE READ AND COMPLY: This form is required for all contracts, amendments, change orders, and reviews of Terms & Conditions. Submit via email to cparrish@oakridgetn.gov.

TIMING: Allow 10 business days for contracts/amendments to be prepared and sent to the contractor for signature. For third-party vendor contracts being reviewed by Legal, allow 15 business days. If this timeline does not meet with your preferred schedule, call the Legal Department (ext. 3530) prior to submitting this form to see if your timeline can be accommodated, which would require your other pending contracts to be re-prioritized.

Department Contact Person:Name: Jason GriffithEmail: jagriffith@oakridgetn.govTitle: Facility ManagerPhone: (865) 201-3033**Contractor Information:**Name: TraneContact Name: Austin OwensAddress: 5220 S. Middlebrook Pike
Knoxville TN, 37921Title: Account ManagerEmail: austin.owens@trane.comPhone: (615) 351-4110**Compensation:**Amount: \$ 69,900.00If over \$50,000 list Council meeting date: 04/13/2026

Resolution #: _____

(If Already Approved)

How is compensation to be paid (select one)?

☐

Completion of Work

☐

Monthly progress payments

☒Other (explain Monthly rental payments)Is this amount currently in your appropriated budget? Yes ☐ No ☒

If yes, from which line item/Charge Code? _____

If no, finance will reach out to schedule a meeting to discuss the budget amendment that will be required to fund this project.

Finance Notes:

Contractor: Trane
Project: Chiller Rental

Renewable?

Are you requesting to have renewal options? Select one: Yes ☐ No ☒

If Yes, provide justification for renewals: _____

No. of Renewals Requested: _____ Select One: City Sole Optional: ☐ Mutual: ☐

Will there be a yearly Consumer Price Index (CPI) Adjustment: Yes ☐ No ☐

SELECTION PROCESS

If total compensation is **less than \$10,000.00** enter a description of the process used to select contractor:

If total compensation is **between \$10,000.00 ≤ \$50,000.00** enter a description of the process used to select contractor:

If **over \$50,000.00**, City Council approval is required. Additionally, a competitive sealed bid process is required along with public advertisement. Document your compliance with the competitive sealed bid process below OR check one of the following "bid waived" options and provide more detail below:

- | | |
|--|--|
| ☒ Emergency §5-413.1 | ☐ Sole source §5-413.2 |
| ☐ Utilities §5-413.3 | ☐ State contract §5-413.4 |
| ☐ Other govt contract §5-413.5 | ☐ Purchasing cooperative §5-413.6 |
| ☐ Professional services | ☐ Council waived bid §5-412 |

Trane provided the lowest quote received for the size we need. Three quotes were attempted, but Aggreko never responded back after leaving multiple messages.

First month total will be \$23,150.00 and \$9,350.00 for each recurring month. We anticipate six months of rental time.

As a reminder, the factors for determining "lowest responsible bidder" are set forth in City Code §5-409 and include price, abilities, timing, experience, quality, financial resources, availability, maintenance and warranty, any conditions of the bid, proprietary features of bid, and overall responsiveness to the City's needs.

Contractor: Trane
Project: Chiller Rental

Commencement/Completion of Work:

By what date do you need the contract to begin? 03/30/2026
When must the Contractor's work be completed? 10/30/2026

Scope of Work/Specifications/Proposal:

Enter a brief description of the scope of work regardless of any attachments.

Emergency rental of a 120 ton chiller for the Civic/Convention Center, this includes tying in electrical and chiller lines.

Amendments/Change Orders:

Is this a request for an amendment, change order, or change directive?

Yes ☐ No ☒ Existing Contract Number: _____

Original Total Amount of Contract: _____

Additional Monies Being Added: _____

Changes to Scope of the Work:

Enter a brief description of the change in scope of work regardless of any attachments.

ATTACHMENTS

Attach all available:

- Requests for Proposals
- Requests for Qualifications
- Specifications, Maps, and Detailed Plans
- Contractor's Dated Proposal

Contractor: Trane
Project: Chiller Rental

CONSTRUCTION PROJECTS

THIS SECTION REQUIRED ONLY FOR CONSTRUCTION CONTRACT REQUESTS:

For purposes of this section, a "construction contract" is a contract that involves the construction, alteration, or repair (including painting or decorating) of a public building or public work (meaning it serves the interests of the general public).

Federal Funding:

Is this construction contract being paid in full or in part with federal funds (select one)?

Yes ☐ No ☒

If yes, your contract will be required to comply with Davis-Bacon wage requirements which requires additional contract provisions. Failure to advise the Legal Department of the use of federal funds upfront can result in the loss of federal funds for this project. Failure to comply with Davis-Bacon requirements is a serious offense and can result in the City losing its federal funding citywide.

GRANTS

THIS SECTION REQUIRED ONLY FOR GRANT FUNDED CONTRACT REQUESTS:

Grant Funding:

Is this contract paid in-full or in-part by grant funds? Yes ☐ No ☒

If yes, provide grant contract number/information: _____

Resolution # for City Council Acceptance of Grant: _____

Expenditure/Job Costing Code: _____

Signature required for all requests funded partially or in-full by a grant.

By my signature below, I am confirming the City's grant requirements have been met.

Grants and Compliance Coordinator: _____ Date: _____

SIGNATURES

THIS SECTION REQUIRED FOR ALL CONTRACT & AMENDMENT REQUESTS:

By my signature below, I am confirming the City's purchasing requirements have been met.

Requesting Employee: Jason Griffith Digitally signed by Jason Griffith
Date: 2026.03.30 14:01:22
+04'00' Date: 03/30/2026
Department Approval: Carrey Aitken Date: 03/30/2026
Finance Approval: Kari Bates Digitally signed by Kari Bates
Date: 2026.03.30 15:41:21 -04'00' Date: _____
(Required for all requests \$10,000.00 and higher)

NUMBER _____

RESOLUTION

A RESOLUTION RETROACTIVELY APPROVING A CONTRACT WITH TRANE U.S., INC., ATLANTA, GEORGIA, FOR THE INSTALLATION AND RENTAL OF A 120-TON CHILLER SERVING THE RECREATION CENTER AND CONFERENCE CENTER IN A TOTAL AMOUNT NOT TO EXCEED \$69,900.00.

WHEREAS, the 150-ton chiller serving the Recreation Center and Conference Center located at the Civic Center complex had a mechanical failure where it was determined that an internal tube within the chiller was cracked, leaking refrigerant into the glycol water system, which necessitated an emergency replacement; and

WHEREAS, the City is currently seeking quotes for the procurement of a replacement chiller but due to the length of the projected lead times with the purchase of a replacement chiller, City staff sought rental proposals from three (3) sources, with Trane U.S., Inc., d/b/a Trane Rental Services, submitting the best proposal to provide for the installation, startup, and six-month rental costs for the rental chiller in the amount of \$69,900.00; and

WHEREAS, due to the emergent nature of needing a functioning chiller, the rental contract was signed under the City Manager's contract authority as an emergency under City Code §5-413.1; and

WHEREAS, the City Manager requests retroactive approval of the emergency contract.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City Council hereby retroactively approves the emergency contract with Trane U.S., Inc., P.O. Box 406469, Atlanta, Georgia 30384-6469, dba Trane Rental Services, for the installation, startup, and six-month rental costs for a rental chiller serving the Recreation Center and Conference Center in the amount of \$69,900.00, said contract executed on April 1, 2026, as an emergency contract under City Code §5-413.1.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tammy Rackard , City Attorney

SUBJECT: Ratification of Ordinance 1-2025 which Ordinance Amends Zoning Ordinance Sections 6.01(a)(3), 7.02(a)(10), 6.02(a)(11)(b), 7.03(a)(24)(b), and 7.04(a)(21)(b) for the Purpose of Adding Mixed Use Development as a Permitted Principal Use in O-1 and B-1 Districts Provided Certain Conditions are Met, and to Amend Language in O-2, B-2, and UB-2 Districts Pertaining to Mixed Use Development for Consistency in Language

SUPPORTING DEPARTMENT: Planning and Development

Introduction

An item for the agenda is an ordinance to ratify Ordinance 1-2025 which ordinance amends Zoning Ordinance Sections 6.01(a)(3), 7.02(a)(10), 6.02(a)(11)(b), 7.03(a)(24)(b), and 7.04(a)(21)(b) for the purpose of adding mixed use development as a permitted principal use in O-1 and B-1 Districts provided certain conditions are met, and to amend language in O-2, B-2, and UB-2 Districts pertaining to mixed use development for consistency in language.

Background

Ordinance 1-2025 is being brought back to City Council for approval (ratification) due to the public hearing timeframe not being met when the ordinance was originally approved. Tennessee Code Annotated §13-7-203(a) now requires a 21-day legal notice publication for a public hearing to amend the zoning ordinance and this ordinance was published under the old 15-day legal notice publication timeframe. This error makes this ordinance void and requires reapproval (ratification) to make the text amendment valid.

This ordinance was approved unanimously by City Council when it was originally approved (all members were present). The prior agenda packet is included as an attachment with the only change being the original ordinance document in the packet has now been substituted with the approved ordinance (Ordinance 1-2025).

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: January 13, 2025

TO: Randy Hemann, City Manager

FROM: Tristan King , Planner

THROUGH: Wayne Blasius, Planning and Development Director

SUBJECT: **Zoning Ordinance Text Amendment:** Article 6 Section 6.01, 6.02 and Article 7 Section 7.02, 7.03, and 7.04

Introduction

An item for the City Council's consideration is a Zoning Ordinance text amendment to add 'mixed use developments' as an allowed use in the O-1 and B-1 zoning districts, and to change terminology in the City's existing regulations for mixed use developments.

Funding

There is no funding associated with this item.

Background

In 2019, 'mixed use developments' were added as an allowed use in the O-2, B-2, and UB-2 zoning districts. The proposed text amendment will add this use to the O-1 and B-1 districts.

In addition to adding mixed use developments in several districts, a terminology change from "similar" to "compatible" is proposed in the regulations for mixed use developments: "...the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be **compatible** in mass and scale to other nearby developments."

The terminology change is intended to clarify language in the ordinance, recognizing the mixed-use developments at different scales than the surrounding area may be appropriate.

In summary, the following changes will be made:

- Section 6.01 O-1 Office Districts: mixed use development will be added as a permitted use.
- Section 7.02 B-1 Neighborhood Business District: mixed use development will be added as a permitted use.
- Section 6.02, 7.03, and 7.04: a single word will be changed from "similar" to "compatible" in mixed use regulations for the O-2, UB-2, and B-2 zoning districts.

Recommendation

Staff recommends approval of the Zoning Ordinance text amendment.

At their November 21, 2024 business meeting, the Planning Commission voted 9-0 to recommend approval of the proposed text amendment.

Attachments:

[Proposed Zoning Ordinance Text Amendment](#)

[Zoning_Ordinance_-_Mixed_Use_for_O-1_and_B-1_and_Language_Change_for_O-2__B-2__and_UB-2 \(1\).docx](#)

Proposed Zoning Text Amendments

Section 6.01 (A) (3)

Section 6.01 O-1 Office Districts

The following regulations shall apply in O-1, Office Districts.

(a) Permitted Principal Uses

3. Mixed Use Developments provided the following are met:
 - a. Other than residential uses, only those uses already permitted within the O-1 district will be allowed.
 - b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be compatible in mass and scale to other nearby developments.
 - c. All mixed use proposals must maintain some nonresidential function directly accessible from a street. The Planning Commission may waive this requirement if the applicant demonstrates that their proposal is compatible with the definition of a mixed use development and the other standards in this section.

Section 7.02 (A) (10)

Section 7.02 B-1, Neighborhood Business Districts

The following regulations shall apply in B-1, Neighborhood Business Districts.

(a) Permitted Principal Uses

10. Mixed Use Developments provided the following are met:
 - a. Other than residential uses, only those uses already permitted within the B-1 district will be allowed.
 - b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with

Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be compatible in mass and scale to other nearby developments.

- c. All mixed use proposals must maintain some nonresidential function directly accessible from a street. The Planning Commission may waive this requirement if the applicant demonstrates that their proposal is compatible with the definition of a mixed use development and the other standards in this section.

Section 6.02 (A) (11) (b) O-2, Office Districts

The following regulations shall only apply to O-2, Office Districts

- b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be ~~similar~~ compatible in mass and scale to other nearby developments.

Section 7.03 B-2, (A) (24) (b) General Business Districts

- b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility

and be ~~similar~~ **compatible** in mass and scale to other nearby developments.

Section 7.04 UB-2, (A) (21) (b) Unified General Business Districts

b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be ~~similar~~ **compatible** in mass and scale to other nearby developments.

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SECTION 6.01, TITLED "O-1, OFFICE DISTRICTS," AND SECTION 7.02, TITLED "B-1, NEIGHBORHOOD BUSINESS DISTRICTS," FOR THE PURPOSE OF ADDING MIXED USE DEVELOPMENT AS A PERMITTED PRINCIPAL USE IN BOTH DISTRICTS PROVIDED CERTAIN CONDITIONS ARE MET; AND BY AMENDING SECTION 6.02, TITLED "O-2, OFFICE DISTRICTS," SECTION 7.03, TITLED "B-2, GENERAL BUSINESS DISTRICTS," AND SECTION 7.04, TITLED "UB-2, UNIFIED GENERAL BUSINESS DISTRICTS," TO REPLACE THE WORD "SIMILAR" WITH THE WORD "COMPATIBLE" IN THEIR RESPECTIVE SUBPARTS PERTAINING TO MIXED USE DEVELOPMENT FOR CONSISTENCY IN LANGUAGE.

WHEREAS, city staff proposes to amend the Zoning Ordinance to add mixed use development as a principal permitted use to two zoning districts: O-1, Office Districts, and B-1, Neighborhood Business District; and

WHEREAS, additionally city staff proposes to amend O-2, Office Districts; B-2, General Business Districts; and UB-2, Unified General Business Districts to change the word "similar" to the word "compatible" when referring to mixed use development in their respective subparts for consistency in language to the language proposed for O-1 and B-1; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VI, titled "Office Districts," Section 6.01, titled "O-1, Office Districts," Subsection (a), titled "Permitted Principal Uses," is hereby amended by creating a new subpart (3), which shall read as follows:

Section 6.01. O-1, Office Districts

(a) Permitted Principal Uses

3. Mixed Use Developments provided the following are met:

- a. Other than residential uses, only those uses already permitted within the O-1 district will be allowed.
- b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider

the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be compatible in mass and scale to other nearby developments.

- c. All mixed use proposals must maintain some nonresidential function directly accessible from a street. The Planning Commission may waive this requirement if the applicant demonstrates that their proposal is compatible with the definition of a mixed use development and the other standards in this section.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VII, titled "Parking and Business Districts," Section 7.02, titled "B-1, Neighborhood Business Districts," Subsection (a), titled "Permitted Principal Uses," is hereby amended by creating a new subpart (10), which shall read as follows:

Section 7.02. B-1, Neighborhood Business Districts

(a) Permitted Principal Uses

10. Mixed Use Developments provided the following are met:

- a. Other than residential uses, only those uses already permitted within the B-1 district will be allowed.
- b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be compatible in mass and scale to other nearby developments.
- c. All mixed use proposals must maintain some nonresidential function directly accessible from a street. The Planning Commission may waive this requirement if the applicant demonstrates that their proposal is compatible with the definition of a mixed use development and the other standards in this section.

Section 3. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VI, titled "Office Districts," Section 6.02, titled "O-2, Office Districts," Subsection (a), titled "Permitted Principal Uses," Subpart (11), is hereby amended by deleting subpart (11)(b) and substituting therefor a new subpart (11)(b) to replace the word "similar" with "compatible," which shall read as follows:

Section 6.02. O-2, Office Districts

(a) Permitted Principal Uses

11. Mixed Use Developments provided the following are met:

- b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be compatible in mass and scale to other nearby developments.

Section 4. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VII, titled "Parking and Business Districts," Section 7.03, titled "B-2, General Business Districts," Subsection (a), titled "Permitted Principal Uses," Subpart (24), is hereby amended by deleting subpart (24)(b) and substituting therefor a new subpart (24)(b) to replace the word "similar" with "compatible," which shall read as follows:

Section 7.03. B-2, General Business Districts

(a) Permitted Principal Uses

24. Mixed Use Developments provided the following are met:

- b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be compatible in mass and scale to other nearby developments.

Section 5. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VII, titled "Parking and Business Districts," Section 7.04, titled "UB-2, Unified General Business Districts," Subsection (a), titled "Permitted Principal Uses," Subpart (21), is hereby amended by deleting subpart (21)(b) and substituting therefor a new subpart (21)(b) to replace the word "similar" with "compatible," which shall read as follows:

Section 7.04. UB-2, Unified General Business Districts

(a) Permitted Principal Uses

21. Mixed Use Developments provided the following are met:

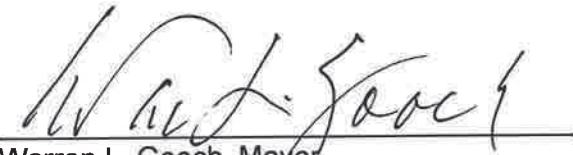
- b. Regardless of project scale, any change in use resulting in a mixed use development shall be required to submit a Site Development Plan to the Planning Commission for review in

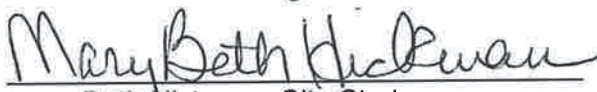
accordance with Section 16.11. In reviewing a mixed use development proposal, the Planning Commission must consider the project's relationship to the surrounding area in addition to the standards listed in this section. Projects should promote pedestrian activity and mobility and be compatible in mass and scale to other nearby developments.

Section 6. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:


Tammy M. Rackard, City Attorney


Warren L. Gooch, Mayor


Mary Beth Hickman, City Clerk

First Reading: 12/09/2024
Publication Date: 12/10/2024
Publication Date: 12/27/2024
Public Hearing: 01/13/2025
Second Reading: 01/13/2024
Publication Date: 01/14/2025
Effective Date: 01/23/2025

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Jakob Hawks

THROUGH: Jennifer Williams, Planning and Development Director

SUBJECT: Rezoning Request: 1301 Bethel Valley Road, B-2 General Business District to IND-2 Industrial District

Introduction

An item for the City Council's consideration is a rezoning request at 1301 Bethel Valley Road. The request is to rezone the 4.18-acre property from B-2 General Business District to IND-2 Industrial District.

Funding

No funding is required.

Background

The parcel was rezoned both in 1988 when it went from RG-1 to IND-2 and again in 2007 when it went from IND-2 to B-2. There have been many intentions to develop the property both in IND-2 and B-2; however, the site has remained undeveloped. The parcel sits on the northern corner of the intersection at Bethel Valley Rd and Scarboro Rd. It features topography that slopes from the top down to both arterial roads. The applicant has stated that they are intending to relocate their warehousing and field services operations from Knoxville to Oak Ridge, and that the site is well-suited to fit their needs.

The parcel lies on the southern end of a larger IND-2 district and was once itself zoned IND-2. The neighboring parcel to the north is zoned IND-2, and the parcel to the east is zoned B-2. Across both Bethel Valley Rd and Scarboro Rd is Federal land, zoned FIR. Another IND-2 lot in this area would not be detrimental to the aesthetics or functionality of the area.

Analysis

The following criteria were used to evaluate the rezoning request:

Is the proposed zoning district consistent with the City's Comprehensive Plan?

Yes. While the Comprehensive Plan update is still in draft form, the future land use vision for this area is compatible with the rezoning.

Are there substantial changes in the character of development in or near the area under consideration that support the proposed rezoning?

No, the area is not experiencing any notable changes. The goal is simply to rezone the parcel in order to spur development.

Is the character of the area suitable for the uses permitted in the proposed zoning district and is the proposed zoning district compatible with surrounding zoning and uses?

Yes. Most surrounding parcels are either zoned FIR or IND-2, with the exception being the undeveloped lot to the east that is zoned B-2.

Will the proposed rezoning create an isolated district unrelated to adjacent and nearby districts? Are public facilities and services adequate to accommodate the proposed zoning district?

While the single B-2 property would be an isolated district, staff still recommends approval of the rezoning. Public facilities are adequate for this proposed rezoning.

Would the requested rezoning have environmental impacts?

Minimal, if any. Environmental impacts will be addressed through the permitting process for any future development.

Process:

The request before the City Council is to approve or deny the rezoning through ordinance adoption (two readings). If approved, the rezoning will become effective, and any future construction will require permitting.

On March 19, 2026, the Planning Commission voted unanimously to recommend approval of the rezoning request with staff's recommendation to City Council.

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Rezoning Request Letter](#)

[Parcel Map](#)

[GEM Warehouse Rendering](#)

GEM Information Sheet

Ordinance - Rezoning - 1301 Bethel Valley.docx



Oak Ridge Municipal Planning Commission
City of Oak Ridge
200 South Tulane Avenue
Oak Ridge, TN 37830

Subject: Rezoning Request – 4.18 Acres to IND-2, Industrial District

Dear Planning Commission Members:

GEM Technologies, Inc. (GEM) respectfully requests the rezoning of 4.18 acres, located at 1301 Bethel Valley Road, from the current Business (B-2) zoning to Industrial (IND-2). GEM has been providing environmental, construction, infrastructure improvement, and professional services to government and commercial entities since 1994 and is considering relocating its warehousing facilities and Field Services organization from Knoxville to Oak Ridge.

This request is made to facilitate the development and operation of a new warehousing facility that will support light fabrication and contain office space for the Field Services organization. The proposed use is consistent with the Industrial Zoning in the surrounding area which consists of Commerce Park, Bethel Valley Industrial Park, and the recently developed property located just east of Oak Ridge Institute for Science and Education (ORISE).

The subject property is well-suited for Industrial Zoning for the following reasons:

- 1) Location and Access: The tract has direct access to Bethel Valley Road making it appropriate for truck traffic without impacting residential neighborhoods.
- 2) Compatibility: Adjacent properties are zoned Industrial.
- 3) Infrastructure Availability: utilities, roads, and other necessary infrastructure are adequate to support the proposed use.
- 4) Economic Benefit: The facility is expected to generate new employment opportunities, house existing employees that will be relocated, and support local businesses.

GEM is committed to ensuring that the development complies with all applicable codes and regulations. Please find attached a parcel map of the property, a rendering of the proposed warehouse facility, and an informational pamphlet about GEM. Please let me know if additional documentation is required to support this request.

Thank you for your time and consideration.

Sincerely,

Kent DeRoos

Kent DeRoos
VP of Field Services

This aerial map of Scarborough, Maine, displays various land parcels outlined in yellow, each labeled with its acreage. A central parcel, located south of the intersection of Scarborough Rd and Edgemoor Rd, is highlighted in blue and labeled 19.00. Other nearby parcels include a 19.01 acre lot to its east, a 20.00 acre lot to its north, and a 21.00 acre lot to its west. The map also shows the locations of the Oak Ridge Entrepreneur Center, Covenant Presbyterian Church, and Scarborough Cemetery. Major roads such as Scarborough Rd, Edgemoor Rd, Bethel Valley Rd, and Sillinois Ave are clearly marked. Water bodies like Scarboro Creek and several ponds are also visible.

County: ANDERSON
Owner: WALDEN PROPERTIES
Address: SCARBORO RD
Parcel ID: 106G B 019.00
Deeded Acreage: 4.19
Calculated Acreage: 0
Vexcel Imagery Date: 2023

1:9,028

0 0.05 0.1 0.2 mi

0 0.1 0.2 0.4 km

State of Tennessee, Comptroller of the Treasury, Division of Property Assessments (DPA), Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/ NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.



GEM Warehouse

GEM Technologies

GEM provides environmental, construction, facility & infrastructure support, technical, and professional services to federal, state, and municipal government agencies and commercial entities.



Michael Evans, founder, President, and CEO of GEM Technologies.

Our Partnership. Your Success.

Safety, quality, cost, and schedule are always at the forefront of our decisions and are integral to our culture and everyday operations. We select our management teams based on their ability to lead our staff and subcontractors in line with these company attributes, their demonstrated commitment to integrity in all decision-making processes, and their ability to exceed our customers' expectations. These offerings are complemented by hundreds of vetted regional suppliers that share our commitment to safety, integrity, and quality in all operations.

GEM's dedication to quality and excellence has fueled customer satisfaction and project success since 1994. We are committed to supporting our customers' operational missions, demonstrated through a corporate dedication to flexibility and responsiveness that flows through our processes and procedures. Our strong history of repeat customers demonstrates the quality of our services and our ability to solve technical challenges and skillfully manage a cohesive workforce.

Industry Recognition

- ✓ **2022, 2021, 2020, 2019 NA-50 Awards of Excellence**, National Nuclear Security Administration
- ✓ **One Million Safe Work Hours Award**, National Safety Council, 2021
- ✓ **2021 and 2019 Top Workplace Award**, Knoxville News Sentinel
- ✓ **2020 Minority Business Excellence Award**, Knoxville Chamber of Commerce
- ✓ **Secretary Honor Award to GEM Employee Patricia Thompson**, Department of Energy Headquarters, 2019
- ✓ **2018 Small Business of the Year**, Y-12 National Security Complex
- ✓ **2018 and 2017 Perfect Record Awards**, National Safety Council

Key Statistics & Offerings

- 330 employees nationwide
- \$500M+ in active IDIQ agreements
- Aggregate bonding capacity of \$50,000,000
- Active Facility Security Clearance
- NQA-1 Quality Program
- GSA Professional Services Schedule in place for 562910REM, 541330ENG/EMI, 541620, and 541420, 541715



Technical Services

GEM provides environmental consulting, engineering, technical, and professional support services to federal clients nationwide. We have subject matter experts at the forefront of our operations who integrate the skills, experience, and capabilities of our staff to augment our customers' needs for their specific missions within DOE, NNSA, and the commercial nuclear power industry.



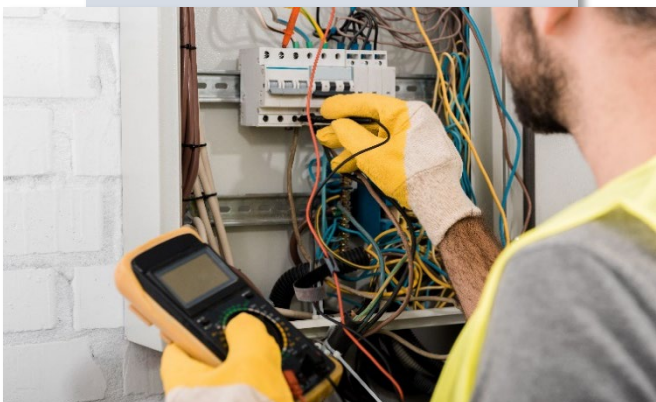
Field Services

GEM offers a full range of construction services including design/build construction, facility demolition and renovations, and construction support such as civil, structural steel and concrete, mechanical, and site preparation services. We boast a proven performance record completing concurrent projects ranging in size from \$50K to \$14M, with our three-year revenue from construction projects exceeding \$110M.



Environmental Services

GEM provides remediation, demolition, waste management, site restoration, and related environmental services to the Department of Energy and its prime contractors. This experience spans over two decades at sites that include the Oak Ridge Reservation (Y-12 National Security Complex, East Tennessee Technology Park, and Oak Ridge National Laboratory), Portsmouth, Paducah, Pantex, and the Savannah River Site. Our award-winning work was recognized by DOE/NNSA in 2019, 2020, 2021, and 2022 for our performance in the highest-risk facilities within the Complex.



Facility & Infrastructure Services

GEM offers a full range of facility management, operations, and maintenance services at the federal and commercial level. In addition, we offer comprehensive preventive maintenance and tailored government facilities maintenance programs for mechanical, electrical, plumbing, HVAC, and other vital building systems for scheduled and 24/7 response needs. We provide metrology services at commercial nuclear power facilities, civil improvements to aging site infrastructure, and decontamination services for future demolitions.

Field Services

GEM provides a full range of construction services including design/build construction, facility renovations/modifications, demolition, and infrastructure support services to federal clients, including DOE/NNSA, USACE, and NAVFAC; commercial clients such as Arconic (formerly Alcoa); and state and local agencies across the nation.

GEM offers 20+ years of sustained growth and extensive experience in an array of construction services listed below. We boast a proven performance record completing concurrent projects ranging in size from \$50K to \$14M, with our three-year revenue from construction projects exceeding \$110M. The following offerings are streamlined to the project organization, allowing us to self-perform the majority of scope elements. This simplifies coordination to meet critical milestones while ensuring that we provide efficient, cost-effective solutions.

- Design/Build New Construction
- Interior/Exterior Renovations
- Site Preparation and Restoration
- Decontamination and Demolition (D&D)
- Mechanical Works
- Steel Fabrication and Erection
- Abatement of Hazardous, Radiological, & Toxic Waste
- Waste Management
- Project Controls and Scheduling
- Facility Renovations and Modifications
- Utilities

Our capability is underscored by an exemplary performance record that includes a One Million Safe Work Hours Achievement and two OSHA Perfect Record Awards from the National Safety Council. GEM has received two regional Top Workplace Awards, and a Minority Business Excellence Award, as well as four NNSA Awards of Excellence for successfully performing environmental and radiological cleanup work at the Oak Ridge Reservation. Additionally, GEM's quality assurance programs is AMSE NQA-1-compliant.

GEM's Field Services office is headquartered in Knoxville, Tennessee, with a regional footprint that includes capabilities to support Georgia, Kentucky, Ohio, South Carolina, Texas, and New Mexico.



Field Services

Project Highlights

Y-12 Excess Facilities Disposition BOA

Consolidated Nuclear Security, LLC

GEM is a first-tier subcontractor to CNS performing decontamination, demolition, and remediation services under a BOA at Y-12 National Security Complex with an estimated ceiling of \$25M. Under this contract, we have safely demolished 31 structures, many of which contained hazardous materials and contaminants such as mercury, radiological, lead, asbestos, and beryllium.

Blanket Ordering Agreements for ORNL

UT-Battelle, LLC

As a prime contractor to UT-Battelle, GEM provides general construction and mechanical services across the Oak Ridge National Laboratory. Notable projects include Design/Build of the Mission Support Facility, interior renovations for two wings of the 4500N Building, Building 6010 Renovation, Building 1505 Renovation, 6001 Cooling Tower Upgrade, 8100 Laser Room Modifications, and East Campus Parking Lot Upgrades.

Construction Master Services Agreement

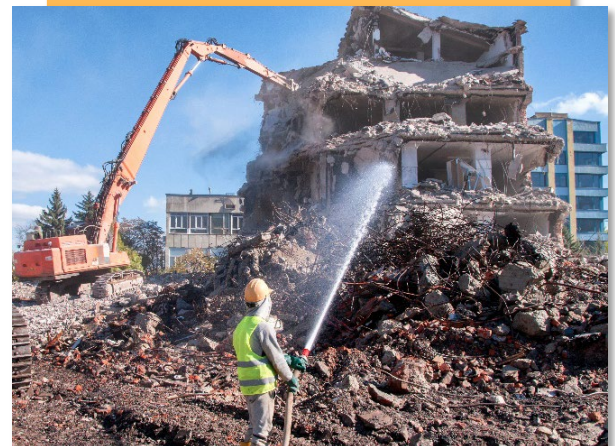
Arconic (formerly Alcoa)

GEM has supported Arconic's Tennessee Operations Plant in a prime contracting capacity since 2016, providing over \$40M in infrastructure services that include remodels, demolition, new construction, and equipment repairs for tasks ranging from \$13K to \$7.7M in value. Because we are fully licensed to provide general construction and mechanical services throughout the state of Tennessee, Arconic can issue purchase orders as needed to support manufacturing operations.

Design/Build of Fabrication Facility & Warehouse

Bechtel National, Inc.

GEM was the prime contractor for the engineering, procurement, construction, testing, and inspection of two turnkey facilities totaling 150,000 ft² at the former K-31 building site at East Tennessee Technology Park in support of the Uranium Processing Facility (UPF) project. The value of this effort exceeded \$14M.



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 GEM Technologies, Inc.

Facilities & Infrastructure

GEM offers a full range of facilities management, operations, maintenance, and infrastructure support services using craft labor and local union support. We offer expertise in preventive maintenance software tracking programs such as *Maximo*, an NQA-1-compliant quality assurance program, and tailored government facilities maintenance programs for mechanical, electrical, plumbing, and other vital building systems, as well as roads, grounds and site maintenance services. Other available facility services include the following:

- Mechanical, Electrical, and Structural Facility Repairs
- Preventive, Predictive, Directed, Routine, and Corrective Equipment Maintenance
- Condition Monitoring
- Failure Evaluations
- Life Cycle Cost Evaluations
- Maintenance Databases
- Spare Parts Program
- Emergency Response Services
- Road Construction, Paving, and Repair
- Repair/Replacement of Bridges, Culverts, and Fencing
- Craft Labor and Local Union Support
- HDPE Fusion Welding & Installation
- RME-Fire Sprinkler Underground Licensed
- Hydro-testing
- Plumbing

GEM holds over two decades of experience in facility engineering, general construction, maintenance, and repair for government sites and facilities for clients such as DOE, NNSA, and NAVFAC. In the past five years, GEM has maintained 432 facilities and completed \$36M in facilities support projects at federal sites nationwide. The following principles are the foundation of our approach for each facility and infrastructure project.

- Safe, quality-based, timely, and cost-effective performance
- Customer-focused with open and timely communication
- Responsible, hands-on management
- Financial accuracy, accountability, and responsibility



Facility & Infrastructure

Project Highlights

Y-12 Facilities Maintenance Support

Consolidated Nuclear Security

As part of a JV, GEM maintains 28 buildings, 7 firing ranges, and 700+ acres at the Central Training Facility, Material Acquisition and Control, and Emergency Operations Center facilities at Y-12. The scope for this contract includes facility and grounds maintenance, janitorial services, corrective and preventive maintenance services, road prepping and clearing, maintaining and repairing training aides, maintaining CNS-provided equipment, and establishing and maintaining the preventive maintenance software tracking program.

Infrastructure Support MSA

Arconic (formerly Alcoa)

GEM provides maintenance and facility repairs across 35 buildings at the Arconic Tennessee Operations Plant in Alcoa, TN. Projects include electrical replacement, building and machine maintenance, installation of two new production lines, general grounds services, and supports numerous outages.

Facility Investment Services

Marine Corps Logistics Base (MCLB) – Albany

GEM provided facility engineering and management support for eight years at MCLB Albany, Georgia. This prime contract with NAVFAC held an IDIQ component for remodeling and repairs and a fixed unit rate contract structure for 24/7 service calls. We were responsible for approximately 1.2 million square feet of space in 360 buildings with 950 pieces of equipment, providing all preventive maintenance and repairs for base facilities.

Operations and Maintenance of DOE Office of Science and Technical Information Building

DOE Office of Scientific & Technical Information

GEM is currently performing facilities and operations maintenance for the DOE's Office of Scientific and Technical Information (OSTI). GEM's Q-cleared staff performs building and grounds maintenance, janitorial service, fleet management, sustainability and recycling program management, equipment maintenance, and facility reporting, including ES&H Program compliance.



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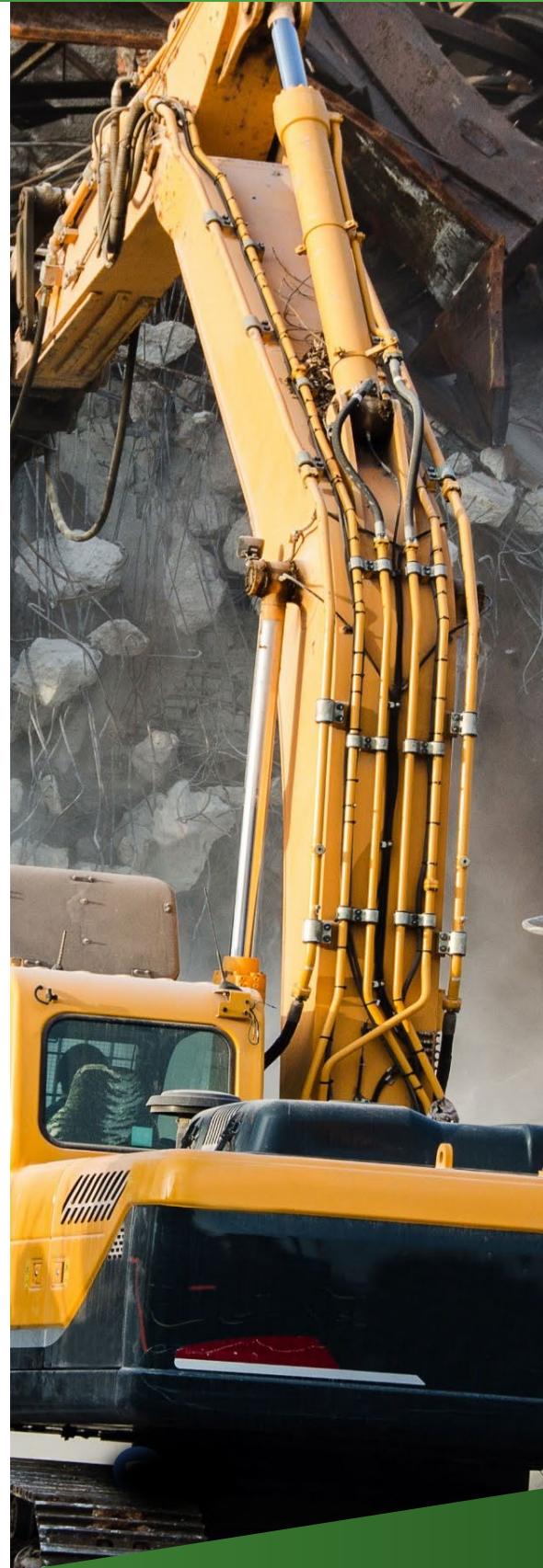
Environmental Services

GEM provides remediation, waste management, and related environmental services to the Department of Energy and its prime contractors. This experience spans over two decades at sites that include the Oak Ridge Reservation (Y-12 National Security Complex, East Tennessee Technology Park, and Oak Ridge National Laboratory), Portsmouth and Paducah Gaseous Diffusion Plants, Pantex Plant, and Savannah River Site.

GEM offers wide-ranging capabilities and resources that allow us to self-perform the majority of our work, which lowers risk due to our project management staff's acute understanding of DOE's objectives for environmental management across the nation. Our environmental service offerings include the following:

- Environmental Remediation
- Abatement of Hazardous, Radiological, and Toxic Waste
- Waste Handling and Management
- Waste Transportation and Disposition
- Facility Decontamination and Demolition
- Improvements and Upgrades for Legacy Facilities
- Brownfield Site Preparation and Remediation
- Environmental Consulting
- Characterization
- Site Restoration

Our accolades for safe performance, including a One Million Safe Work Hours Achievement and two OSHA Perfect Record Awards from the National Safety Council, reflect our commitment to safety and adherence to both OSHA and Federal Government standards. We attribute our success to our strong and mature safety culture and understanding of the technical nuances associated with environmental clean-up initiatives. We are constantly developing and evaluating innovative approaches to ensure safety while maximizing efficiency in terms of quality, cost, and schedule.



Environmental Services

Project Highlights

Characterization, Deactivation/Demolition, and Remediation Services

DOE Oak Ridge Office of Environmental Management

GEM is a prime contractor to the Oak Ridge Office of Environmental Management for planning and conducting characterization, deactivation, demolition, remediation, and waste disposition across the Oak Ridge Reservation. The facilities contain radiological and/or hazardous contaminants, including cesium, uranium, plutonium, tritium, strontium, asbestos, lead, and PCBs.

Y-12 Excess Facilities Disposition BOA

Consolidated Nuclear Security, LLC

GEM is a first-tier subcontractor performing decontamination, demolition, and remediation services under a BOA at the Y-12 National Security Complex with an estimated ceiling of \$25M. GEM's project team was recognized by CNS and NNSA with NA-50 Awards of Excellence for our work under this contact in 2020, 2021, and 2022. To date, we have safely demolished 31 structures, many of which contained hazardous materials and contaminants such as mercury, radiological, lead, asbestos, and beryllium.

Legacy Waste Removal at Alpha-5 and Beta-4 Facilities at Y-12

Consolidated Nuclear Security, LLC

GEM removed legacy material from two of the highest risk buildings in the NNSA Complex and provided disposition of the legacy material to EMWMF. These contracts are part of the Excess Facilities Disposition activities for Manhattan-era buildings contaminated with hazardous and radiological waste, including beryllium, mercury, thorium, asbestos, and lithium. GEM's project team received the Y-12 Small Business of the Year Award and an NA-50 Performance Excellence Awards from DOE/NNSA for our work under these contracts in 2018.



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 GEM Technologies, Inc.

Technical Services

GEM provides environmental, engineering, technical, and professional services to federal government agencies. We boast a proven record managing nationwide technical service contracts valued at more than \$400,000,000 in a prime contracting capacity. Together with regional small businesses, joint venture partnerships, and nationwide teaming agreements, GEM offers our clients flexibility, responsiveness, and open communication as part of our process to provide efficient solutions. Our service offerings include the following:

Environmental Services

- Environmental Safety and Health
- Environmental Consulting and Compliance
- Waste Management
- Nuclear Materials Management and Disposition
- Technicians
- Industrial Hygiene

Engineering Services

- General Engineers in 15+ categories
- Nuclear Engineers
 - Facility Safety Engineer/Safety Analysis Engineers
 - Nuclear Criticality Safety Engineers
 - Fire Protection Engineers (Pre-Hazard Analyst)
- Engineering Analyses and Design
- Operational Readiness Reviewers
- Readiness Assessors

Professional & Technical Services

- Project Management & Controls
- Planners and Schedulers
- Administrative Support
- Professional Occupations
- Quality Assurance
- Technical Consulting
- Technical Document Specialists
- Conduct of Operations Consulting
- Procedure and Process Development Consulting
- Safeguards and Security
- Escorts



Technical Services

Project Highlights

Professional & Technical Services BOA

Consolidated Nuclear Security, LLC

GEM is the managing entity for the Small Business Joint Venture GemTech Nuclear Security Solutions, LLC. This contract includes management of technical services at the Uranium Processing Facility, Y-12 National Security Complex, and Pantex. We provide a broad range of services under this contract, including nuclear safety, criticality safety, engineering, industrial hygiene, radiological control, safeguards and security, and project controls.

Contract Labor Support Services

Fluor-BWXT Portsmouth, LLC

GEM provides contract labor staffing to the Portsmouth Gaseous Diffusion Plant, which is DOE's largest facility under roof. We provide contract labor to business services, engineering, ES&H, field support, environmental remediation, construction, nuclear safety & engineering, waste management, technical support, site maintenance, infrastructure, and D&D Projects.

Contingent Labor BOA

Los Alamos National Laboratory

The GEM Excel Solutions joint venture is currently providing qualified individuals for over 140 administrative, technical, and professional disciplines in support of DOE/NNSA missions at LANL. The GEM-Excel Joint Venture also previously supported Triad and LANS through a Formality of Operations BOA providing nuclear assessments, technical writing, supervisory watch, readiness technical support, engineering, safety basis training, operations, emergency management, quality assurance, and environment expertise on site.

GSA Professional Services Schedule

562910REM, 541330ENG/EMI, 541620, 541420, 541715

GEM holds a GSA Small Business Professional Services Schedule through July 2025. Services offered under this schedule include Environmental Remediation, Environmental Consulting Services, Engineering System Design and Integration Services, Research & Development, and Engineering Services.



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 GEM Technologies, Inc.

Mechanical Services

GEM operates a fabrication and welding facility in Knoxville, Tennessee and is a licensed contractor with a steel erection program certified by the American Institute of Steel Construction (AISC). Our Mechanical Services Division is staffed with a team of craft personnel that includes iron workers and pipe fitters certified to American Society of Mechanical Engineers (ASME) standards, carpenters, equipment operators, inspectors, and foremen, all led by an experienced project management staff.

Our team is uniquely positioned to deliver top-quality materials and services due to our understanding of how to work in both federal and commercial industries. We support commercial plant operations in East Tennessee for industry leaders such as Arconic (formerly Alcoa) and Dow Chemical through tasks that include mechanical piping provision, equipment fabrication and installation, plasma cutting, stabilizations and repairs. We also provide similar services to federal sites throughout the region, including Oak Ridge National Laboratory, Y-12 National Security Complex, and Holston Army Ammunition Plant, and the Tennessee Valley Authority.

Mechanical Division's Capabilities

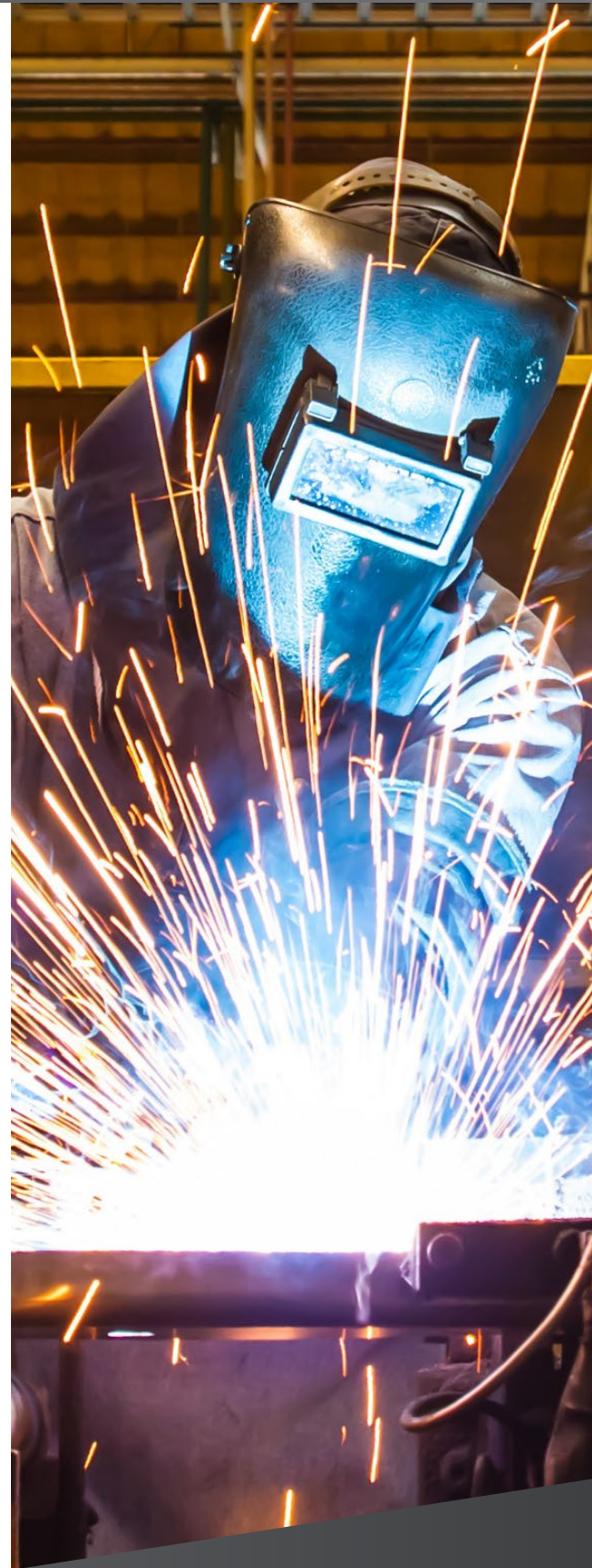
- Design Engineering
- Environmental Remediation
- Structural Steel Fabrication and Erection (Pre-Engineered Buildings)
- Welding, Insulation, Refractory, Coatings
- Heating, Ventilation, and Air Conditioning (HVAC)
- Cooling Tower Installation
- Fire Sprinkler System Installation
- Refrigeration System Installation
- Sewer Hookup and Connection
- Boiler & Heating Installation
- Full Piping Capabilities (fittings, bulk, specialty, operations)

Corporate Headquarters

2033 Castaic Lane
Knoxville, TN 37932
865.560.9434
inquiries@gemtechnologiesinc.com

Mechanical Division Office

2927 Northwest Park Drive
Knoxville, TN 37921
Phone: 865.859.0878
Fax: 865.859.0542



Mechanical Services

Project Highlights

Design/Build of Automotive Trim Lines I and II *Arconic (formerly Alcoa)*

GEM designed and installed an edge trimming and center cutting capability at the Arconic Operations Facility in Alcoa, TN. This trim line is designed to help meet demands of up to 150,000 metric tons of automotive coiled products that need scrap removal, edge trimming, surface preparation, and sampling before being sent to the end user. GEM worked closely with Arconic and the selected equipment supplier on the trim line design development, procurement, construction, installation, turnover, and commissioning of the new trim line. Following successful completion of this project, Arconic issued a follow-on contract for a second trim line at their facility.

Holston Army Ammunition Plant *Burns & McDonnell Engineering Company, Inc.*

GEM's Mechanical Division worked with Burns & McDonnell and BAE Systems to construct a new gas fired steam facility at the Holston Army Ammunition Plant in Kingsport, Tennessee. GEM led the structural steel scope for this effort, providing 434 tons of steel for columns, beams, horizontal and vertical bracing, trusses, loose roof edge, roof frames, and other steel components. GEM also provided other construction services such as painting, coating, galvanizing, grating, joint sealants, and shims.

Chiller Upgrades for Tennessee Valley Authority *Caddell Power*

On behalf of Caddell Power, GEM performed the architectural scope under the TVA Knoxville Office Complex Infrastructure Project, which included a new chiller, new boiler systems, and renovations to the service level floor. GEM's scope for this project included the renovations which involved new break rooms, maintenance rooms, and equipment rooms; installation to include metal stud walls with new drywall, interior finishing and painting, epoxy flooring, acoustical drop ceilings, and break room equipment installation; and support of other structural and demolition needs.



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 GEM Technologies, Inc.

ORDINANCE NO. _____

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCEL 019.00, ANDERSON COUNTY TAX MAP 106G GROUP B, CONTAINING APPROXIMATELY 4.19 ACRES, FROM B-2, GENERAL BUSINESS, TO IND-2, INDUSTRIAL.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same at their March 19, 2026 meeting; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE TENNESSEE:

Section 1. The district boundaries of the zoning map attached to and made a part of Ordinance No. 2, as amended, are revised in the following:

<u>Parcel</u>	<u>Property Address</u>	<u>Present Zoning District</u>	<u>New Zoning District</u>
Parcel 019.00 Anderson County Tax Map 106G, Group B, ± 4.19 acres	1301 Bethel Valley Road	B-2, General Business	IND-2, Industrial

Section 2. The changes shall be imposed upon said map and shall be as much a part of Ordinance No. 2 as if fully described therein.

Section 3. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Public Hearing: _____
Publication Date: _____
Effective Date: _____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tammy Rackard , City Attorney

SUBJECT: Ratification of Ordinance 18-2024 which Ordinance Amends Zoning Ordinance Section 7.06(f)(4(i) and Sections 13.02(f)(2), (f)(3), and (g)(3)(d) for the Purpose of Promoting Biodiversity and Prohibiting Invasive Species

SUPPORTING DEPARTMENT: Planning and Development

Introduction

An item for the agenda is an ordinance to ratify Ordinance 18-2024 which ordinance amends Zoning Ordinance Section 7.06(f)(4(i) and Sections 13.02(f)(2), (f)(3), and (g)(3)(d) for the purpose of promoting biodiversity and prohibiting invasive species.

Background

Ordinance 18-2024 is being brought back to City Council for approval (ratification) due to the public hearing timeframe not being met when the ordinance was originally approved. Tennessee Code Annotated §13-7-203(a) now requires a 21-day legal notice publication for a public hearing to amend the zoning ordinance and this ordinance was published under the old 15-day legal notice publication timeframe. This error makes this ordinance void and requires reapproval (ratification) to make the text amendment valid.

This ordinance was approved unanimously by City Council when it was originally approved (Vote was 6-1, Councilman Gleason was absent from this meeting). The prior agenda packet is included as an attachment with the only change being the original ordinance document in the packet has now been substituted with the approved ordinance (Ordinance 18-2024).

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Ordinance 18-2024 -Agenda Packet.pdf](#)

[Zoning_Ordinance_-_Biodiversity_and_Invasive_Species__Ratify_Ordinance_18-2024_\(1\).docx](#)

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: October 14, 2024

TO: Randy Hemann, City Manager

FROM: Jennifer Williams , Planning and Development Director

THROUGH: Wayne Blasius, Planning and Development Director

SUBJECT: Zoning Ordinance Text Amendment: Native and Invasive Species, Biodiversity

Introduction

An item for City Council's consideration is a text amendment in Articles 13 and 7 of the Zoning Ordinance. The purpose of this text amendment is to promote biodiversity and native species while discouraging the use of invasive species.

Funding

There is no funding associated with this item.

Background

At their July 11, 2024 work session the Planning Commission heard a presentation from Joel Hewett and Les Hook of the Environmental Quality Advisory Board (EQAB). EQAB's tree subcommittee had been working on a series of suggested Zoning Ordinance text amendments to promote native species and prohibit invasive species. As a result of discussion in that work session, the text amendment was further expanded to include a tree biodiversity requirement.

This text amendment will impact only those construction projects that are subject to Article 13 of the Zoning Ordinance. This includes new construction and significant renovations/additions at commercial, industrial, and multifamily sites. The text amendment does not apply to single family dwellings, or any residential project with four or less dwelling units.

The proposed amendment does the following:

- Prohibits invasive species as identified by Tennessee Invasive Plant Council, or TNIPC.
 - A list of species currently identified as invasive can be found here: [Invasive Plants – Tennessee Invasive Plant Council \(tnipc.org\)](#)
- Directs developers to a City-wide 'list of desirable species', and clarifies the list is maintained in the Planning & Development Department.
 - The full list of desirable species will *not* be adopted as part of the ordinance but will be maintained internally by Planning & Development staff. The list was developed by EQAB members and has been reviewed by staff. If the proposed text

amendment is adopted, the list will be made available by request and on the City's website.

- Establishes a biodiversity chart for tree planting requirements.
 - This biodiversity chart was developed by Planning & Development staff with input from EQAB and Jon Hetrick in the Recreation & Parks Department.
 - The biodiversity requirements pull from other regional examples including Morristown and the City of Knoxville.
 - The chart will apply to trees only - shrubs, grasses, etc. will not have a biodiversity requirement.

The Planning Commission discussed this item at their August 15, 2024 business meeting. In addition to discussion of the text amendment itself, there was also conversation about other landscaping-related ordinance changes including the preservation of mature trees and stricter requirements for plant size and height. Ultimately, the Board unanimously recommended approval of the text amendment as written.

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Proposed Zoning Ordinance Text Amendment](#)

[List of Desirable Species](#)

[Zoning Ordinance - Invasive Species.docx](#)

Proposed Zoning Text Amendments

Section 13.02(f)(2)

In the event there is no interference with utility lines then the street tree needs to be a canopy tree. To provide a consistent effect along other streets, examples of desirable street tree species ~~are Sugar Maple, Willow Oak, and Red Maple~~ can be found in the City's list of desirable species, maintained by the Planning & Development Department. If power lines or other utilities are present city staff will consider alternative species. All invasive non-native species and invasive exotic pest plants as identified by the Tennessee ~~Exotic Pest Invasive~~ Plant Council ~~should be avoided.~~¹ are prohibited. In addition~~at~~, such plantings shall not obstruct the view of the flow of traffic.

¹ ~~See the Tennessee Invasive Exotic Plant List, the List of Ecologically Desirable Trees and Shrubs Suitable for Landscaping in Oak Ridge prepared by the Environmental Quality Advisory Board of the City of Oak Ridge, and the current edition of Architectural Graphic Standards.~~

Section 13.02(f)(3)

Oak Ridge displays a robust ecosystem, with a variety of native plant materials. ~~The use of these hardy and attractive native species in developments is encouraged.~~ All invasive, non-native species and invasive exotic pest plants as identified by the Tennessee Invasive Plant Council (TN-IPC) are prohibited. Desirable plant materials can be found in the City's list of desirable species, maintained by the Planning & Development Department.

To curtail the spread of disease or insect infestation and to add resilience to droughts and floods, new tree plantings shall comply with the following table.

Total Number of Trees	Maximum Number of one Species	Minimum Number of Species
1-4	100%	1
5-10	60%	2
11-15	50%	3
16-20	40%	4
21-100	30%	6
100+	25%	6

Section 13.02(g)(3)(d)

All invasive non-native species and invasive exotic pest plants as identified by the Tennessee ~~Exotic Pest~~ Invasive Plant Council are prohibited. ~~should be avoided.~~²

²—~~See the Tennessee Invasive Exotic Plant List, the List of Ecologically Desirable Trees and Shrubs Suitable for Landscaping in Oak Ridge prepared by the Environmental Quality Advisory Board of the City of Oak Ridge, and the current edition of Architectural Graphic Standards.~~

Section 7.06(f)(4)(f)(i)

- a. Street trees are required in the landscape zone, according to the following standards:
 - i. A combination of tree types is permitted, based on the City's list of ~~acceptable~~ desirable species, minimum spacing requirements, and minimum planting areas for large, medium, and small street trees. These standard details for street trees are maintained by ~~the Planning & Development Recreation and Parks and Community Development~~ Departments.

City of Oak Ridge, Tennessee

List of Desirable Species (Trees, Shrubs, & Vines)

Introduction: This *List of Desirable Species* , maintained by the City of Oak Ridge Planning & Development Department, is intended to assist developers and citizens in the selection of plant materials that are non-invasive, native to East Tennessee, and/or otherwise well suited for the Oak Ridge area. Landscaping plans required by the Zoning Ordinance are not limited to species on this list. Additional indices of native plant materials are available from the sources listed below.

Tennessee Native Plant Society

[Native Plants of Tennessee: A Book of Lists](#)

Tennessee Invasive Plant Council

[Landscaping with Native Plants – East Tennessee](#)

City of Knoxville, Tennessee

[Native Flowers, Shrubs, Trees, Vines, and Ground Cover of Knoxville](#)

U.S. Department of Agriculture

[Natural Resources Conservation Service, Plant Guides](#)

Date last revised: August 2024

TREES									
Plant Material Type	Common Name	Scientific Name	Approximate Height at Maturity	Form	Growth Rate	Deciduous	Wet Tolerant	Drought Tolerant	Shade Tolerant
Large Trees	Black maple	<i>Acer nigrum</i>	50+ feet	Rounded to Oval	Medium	Yes	No	No	Yes
Large Trees	Yellow Buckeye	<i>Aesculus flava</i>	50+ feet	Rounded	Medium to Fast	Yes	Intermediate	No	Yes
Large Trees	Pecan	<i>Carya illinoensis</i>	50+ feet	Oval	Medium	Yes	Intermediate	Yes	No
Large Trees	Common Hackberry	<i>Celtis occidentalis</i>	50+ feet	Pyramidal to Round	Medium to Fast	Yes	No	Yes	Intermediate
Large Trees	Alantic whitecedar	<i>Chamaecyparis thyoides</i>	50+ feet	Pyramidal to Upright	Moderate	No	No	No	No
Large Trees	American Beech	<i>Fagus grandifolia</i>	50+ feet	Round to Open	Slow	Yes	No	No	Yes
Large Trees	European Beech	<i>Fagus sylvatica</i>	50+ feet	Upright to Oval	Slow to Medium	Yes	No	No	Intermediate
Large Trees	Thornless Honeylocust	<i>Gleditsia triacanthos</i>	50+ feet	Round	Medium to Fast	Yes	No	Yes	No
Large Trees	Kentucky Coffeetree	<i>Gymnocladus dioica</i>	50+ feet	Oval to Open	Slow to Medium	Yes	No	Yes	No
Large Trees	Sweetgum	<i>Liquidambar styraciflua</i>	50+ feet	Pyramidal to Oval	Medium to Fast	Yes	Yes	No	No
Large Trees	Tulip Poplar	<i>Liriodendron tulipifera</i>	50+ feet	Pyramidal to Oval	Fast	Yes	No	No	No
Large Trees	Cucumbertree Magnolia	<i>Magnolia acuminata</i>	50+ feet	Pyramidal to Spreading	Medium to Fast	No	No	No	Intermediate
Large Trees	Southern Magnolia	<i>Magnolia grandiflora</i>	50+ feet	Pyramidal	Slow to Medium	No	No	Yes	Intermediate
Large Trees	Blackgum	<i>Nyssa sylvatica</i>	50+ feet	Pyramidal	Slow to Medium	Yes	Yes	No	Intermediate

Large Trees	Shortleaf Pine	<i>Pinus echinata</i>	50+ feet	Conical to Oval	Medium	No	No	Yes	No
Large Trees	Pitch Pine	<i>Pinus rigida</i>	50+ feet	Conical to Oval	Medium	No	No	Yes	No
Large Trees	Eastern white pine	<i>Pinus strobus</i>	50+ feet	Pyramidal	Moderate to Fast	No	No	No	Intermediate
Large Trees	White Pine	<i>Pinus strobus</i>	50+ feet	Conical to Oval	Medium to Fast	No	No	No	Intermediate
Large Trees	Loblolly Pine	<i>Pinus taeda</i>	50+ feet	Conical to Oval	Fast	No	Intermediate	Yes	No
Large Trees	Virginia Pine	<i>Pinus virginiana</i>	50+ feet	Conical to Open	Slow	No	No	Yes	No
Large Trees	American Sycamore	<i>Platanus occidentalis</i>	50+ feet	Pyramidal to Open	Medium to Fast	Yes	Yes	No	Intermediate
Large Trees	Sawtooth Oak	<i>Quercus acutissima</i>	50+ feet	Round	Medium	Yes	No	Yes	No
Large Trees	White Oak	<i>Quercus alba</i>	50+ feet	Round to Spreading	Slow to Medium	Yes	No	No	No
Large Trees	Swamp White Oak	<i>Quercus bicolor</i>	50+ feet	Round	Medium	Yes	Yes	Yes	No
Large Trees	Scarlet oak	<i>Quercus coccinea</i>	50+ feet	Rounded to Oval	Medium	Yes	No	Yes	Yes
Large Trees	Southern Red Oak	<i>Quercus falcata</i>	50+ feet	Spreading	Slow to Medium	Yes	No	No	No
Large Trees	Bur Oak	<i>Quercus macrocarpa</i>	50+ feet	Round to Spreading	Slow	Yes	No	Yes	No
Large Trees	Swamp Chestnut Oak	<i>Quercus michauxii</i>	50+ feet	Round	Medium	Yes	Yes	No	No
Large Trees	Chestnut Oak	<i>Quercus montana</i> (formerly <i>prinus</i>)	50+ feet	Rounded	Medium	Yes	No	Yes	No
Large Trees	Chinkapin Oak	<i>Quercus muehlenbergi</i>	50+ feet	Round	Slow to Medium	Yes	No	No	No
Large Trees	Nuttall Oak	<i>Quercus nuttallii</i>	50+ feet	Pyramidal to Rounded	Medium to Fast	Yes	Yes	Yes	No
Large Trees	Pin Oak	<i>Quercus palustris</i>	50+ feet	Pyramidal to Rounded	Medium to Fast	Yes	Yes	No	No
Large Trees	Northern Red Oak	<i>Quercus rubra</i>	50+ feet	Rounded	Medium to Fast	Yes	No	No	No
Large Trees	Shumard Oak	<i>Quercus shumardii</i>	50+ feet	Rounded	Medium	Yes	No	Yes	No
Large Trees	Black Oak	<i>Quercus velutina</i>	50+ feet	Round to Open	Slow to Medium	Yes	No	Yes	No
Large Trees	Shigle oak	<i>Quescus imbricaria</i>	50+ feet	Conical	Mediun	Yes	Yes	No	No
Large Trees	Bald Cypress	<i>Taxodium distichum</i>	50+ feet	Pyramidal	Medium	No	Yes	No	No
Large Trees	American Basswood	<i>Tilia americana</i>	50+ feet	Pyramidal to Rounded	Medium	Yes	No	No	Intermediate
Large Trees / Fruit & Nut	Pecan	<i>Carya illinoensis</i>	50+ feet	Oval	Medium	Yes	Intermediate	Yes	No
Large Trees / Fruit & Nut	Black walnut	<i>Juglans nigra</i>	50+ feet	Round to Spreading	Medium	Yes	No	Yes	No
Medium Trees	River Birch	<i>Betula nigra</i>	30–50 feet	Pyramidal to Round	Medium to Fast	Yes	Yes	No	No
Medium Trees	European hornbeam	<i>Carpinus betulus</i>	30–50 feet	Upright to Oval	Slow to Moderate	Yes	No	Yes	Intermediate
Medium Trees	American Hornbeam	<i>Carpinus caroliniana</i>	30–50 feet	Oval	Slow	Yes	Intermediate	No	Intermediate
Medium Trees	Catalpa	<i>Catalpa speciosa</i>	30–50 feet	Oval	Medium to Fast	Yes	No	Yes	Intermediate

Medium Trees	Atlantic White Cedar	<i>Chamaecyparis thyoides</i>	30–50 feet	Pyramidal to Upright	Medium	No	Intermediate	No	No
Medium Trees	Yellowwood	<i>Cladrastis kentukea</i>	30–50 feet	Round	Medium	Yes	No	No	No
Medium Trees	Cryptomeria	<i>Cryptomeria japonica</i>	30–50 feet	Pyramidal	Medium	Yes	No	No	Intermediate
Medium Trees	American Persimmon	<i>Diospyros virginiana</i>	30–50 feet	Oval	Slow to Medium	Yes	No	No	No
Medium Trees	American Holly	<i>Ilex americana</i>	30–50 feet	Upright to Pyramidal	Slow to Moderate	No	Minimal	No	Yes
Medium Trees	American Holly	<i>Ilex opaca</i>	30–50 feet	Pyramidal	Slow to Medium	No	No	No	Yes
Medium Trees	Eastern Red Juniper	<i>Juniper virginiana</i>	30–50 feet	Upright to Conical	Moderate	No	No	Yes	No
Medium Trees	Eastern Red Cedar	<i>Juniperus virginiana</i>	30–50 feet	Upright to Oval	Medium	No	No	Yes	No
Medium Trees	American Sweetgum	<i>Liquidambar styraciflua</i>	30–50 feet	Columnar	Moderate	Yes	Yes	No	No
Medium Trees	Southern Magnolia	<i>Magnolia grandiflora</i>	30–50 feet	Pyramidal	Slow to Moderate	No	Minimal	Yes	Intermediate
Medium Trees	Sweetbay magnolia	<i>Magnolia virginiana</i>	30–50 feet	Upright to Spreading	Moderate	No	Yes	No	Yes
Medium Trees	Sweetbay Magnolia	<i>Magnolia virginiana</i>	30–50 feet	Upright to Open	Medium	No	Yes	No	Yes
Medium Trees	Eastern Hophornbeam	<i>Ostrya virginiana</i>	30–50 feet	Pyramidal to Round	Slow	Yes	Intermediate	No	Yes
Medium Trees	Sourwood	<i>Oxydendrum arboreum</i>	30–50 feet	Pyramidal to Oval	Slow	Yes	No	No	Intermediate
Medium Trees	Overcup Oak	<i>Quercus lyrata</i>	30–50 feet	Round to Spreading	Medium	Yes	Intermediate	Yes	No
Medium Trees	Pin Oak	<i>Quercus palustris</i>	30–50 feet	Columnar	Moderate	Yes	Yes	No	No
Medium Trees	Black Locust	<i>Robinia pseudoacacia</i>	30–50 feet	Upright to Oval	Fast	Yes	No	Yes	No
Medium Trees	Sassafras	<i>Sassafras albidum</i>	30–50 feet	Oval to Open	Medium to Fast	Yes	No	No	No
Medium Trees / Fruit & Nut	Chinese chestnut	<i>Castanea mollissima</i>	30–50 feet	Oval	Slow to Medium	Yes	No	Intermediate	Intermediate
Medium Trees / Fruit & Nut	Turkish Fibert	<i>Corylus colurna</i>	30–50 feet	Pyramidal	Medium	Yes	No	Yes	No
Medium Trees / Fruit & Nut	American Persimmon	<i>Diospyros virginiana</i>	30–50 feet	Oval	Slow to Medium	Yes	No	No	No
Medium Trees / Fruit & Nut	White mulberry	<i>Morus alba</i>	30–50 feet	Variable	Medium to Fast	Yes	No	Yes	Intermediate
Medium Trees / Fruit & Nut	Red mulberry	<i>Morus rubra</i>	30–50 feet	Variable	Fast	Yes	No	Yes	Intermediate
Medium Trees / Fruit & Nut	Sweet cherry	<i>Prunus avium</i>	30–50 feet	Round to Spreading	Medium	Yes	No	Intermediate	No
Medium Trees / Fruit & Nut	Common pear	<i>Pyrus communis</i>	30–50 feet	Upright	Medium	Yes	No	No	No
Small Trees	Red Buckeye	<i>Aesculus pavia</i>	< 30 feet	Round	Medium	Yes	No	No	Yes
Small Trees	Serviceberry	<i>Amelanchier spp</i>	< 30 feet	Variable	Medium	Yes	Intermediate	No	Intermediate
Small Trees	Pawpaw	<i>Asimina triloba</i>	< 30 feet	Pyramidal to Upright	Medium	Yes	No	No	Yes
Small Trees	Eastern Redbud	<i>Cercis canadensis</i>	< 30 feet	Round to Spreading	Medium	Yes	No	Yes	Intermediate
Small Trees	American Fringetree	<i>Chionanthus virginicus</i>	< 30 feet	Round to Spreading	Slow	Yes	No	No	Intermediate
Small Trees	Flowering Dogwood	<i>Cornus florida</i>	< 30 feet	Spreading	Medium	Yes	No	No	Yes
Small Trees	American Smoketree	<i>Cotinus obovatus</i>	< 30 feet	Open to Irregular	Moderate	Yes	No	No	No

Small Trees	Cockspur Hawthorn	<i>Crataegus crusgalli</i>	< 30 feet	Round to Spreading	Slow to Medium	Yes	No	No	No
Small Trees	Washington Hawthorn	<i>Crataegus phaenopyrum</i>	< 30 feet	Oval to Rounded	Slow to Medium	Yes	No	No	No
Small Trees	Green Hawthorn	<i>Crataegus viridis</i>	< 30 feet	Round to Spreading	Slow to Medium	Yes	No	No	No
Small Trees	Carolina Silverbell	<i>Halesia tetraptera</i>	< 30 feet	Round	Medium	Yes	No	No	Intermediate
Small Trees	Witch hazel	<i>Hamamelis virginiana</i>	< 30 feet	Round to Open	Medium	Yes	No	No	Intermediate
Small Trees	Witch hazel	<i>Hamamelis virginiana</i>	< 30 feet	Round to Open	Moderate	Yes	No	No	Intermediate
Small Trees	Nellie Stevens Holly	<i>Ilex opaca</i>	< 30 feet	Pyramidal	Moderate	No	No	No	Intermediate
Small Trees	Yaupon Holly	<i>Ilex vomitoria</i>	< 30 feet	Upright to Irregular	Moderate to Fast	No	Yes	Yes	Intermediate
Small Trees	Foster Holly	<i>Ilex x attenuate</i> ‘Fosteri’	< 30 feet	Pyramidal to Upright	Slow	Yes	No	No	Intermediate
Small Trees	Foster Holly	<i>Ilex x attenuate</i> ‘Fosteri’	< 30 feet	Pyramidal to Upright	Less than 30 ft	No	No	Intermediate	
Small Trees	Magnolia	<i>Magnolia grandiflora</i>	< 30 feet	Upright to Oval	Slow	No	Intermediate	No	Intermediate
Small Trees	Flowering Crabapple	<i>Malus spp</i>	< 30 feet	Round	Medium to Fast	Yes	No	No	No
Small Trees	Cherry Laurel	<i>Prunus caroliniana</i>	< 30 feet	Open to Irregular	Fast	No	No	Yes	Yes
Small Trees	Oriental Cherries	<i>Prunus serrulata</i>	< 30 feet	Variable	Medium	Yes	No	Yes	No
Small Trees	Mountain Stewartia	<i>Stewartia ovata</i>	< 30 feet	Round to Oval	Slow	Yes	No	No	Intermediate
Small Trees	Eastern Arborvitae	<i>Thuja occidentalis</i>	< 30 feet	Conical	Medium	No	Medium	Medium	Medium
Small Trees	Eastern arborvitae	<i>Thuja occidentalis</i>	< 30 feet	Upright to Conical	Moderate	No	Minimal	Yes	No
Small Trees	Rusty Blackhaw	<i>Viburnum rufidulum</i>	< 30 feet	Oval to Open	Medium	Yes	Intermediate	Yes	Yes
Small Trees	Viburnum spp (leatherleaf Viburnum)	<i>Viburnum spp.</i>	< 30 feet	Open to Irregular	Fast	No	Yes	Yes	Yes
Small Trees / Fruit & Nut	Serviceberry	<i>Amelanchier spp</i>	< 30 feet	Variable	Medium	Yes	Intermediate	No	Intermediate
Small Trees / Fruit & Nut	Pawpaw	<i>Asimina triloba</i>	< 30 feet	Pyramidal to Upright	Medium	Yes	No	No	Yes
Small Trees / Fruit & Nut	Japanese Persimmon	<i>Diospyros kaki</i>	< 30 feet	Round to Spreading	Medium	Yes	No	No	No
Small Trees / Fruit & Nut	Edible apple	<i>Malus pumila</i>	< 30 feet	Variable	Medium	Yes	No	No	No
Small Trees / Fruit & Nut	American plum	<i>Prunus american</i>	< 30 feet	Spreading	Medium	Yes	No	Yes	No
Small Trees / Fruit & Nut	Chickasaw plum	<i>Prunus angustifolia</i>	< 30 feet	Spreading	Medium	Yes	No	Intermediate	No
Small Trees / Fruit & Nut	Sour cherry	<i>Prunus cerasus</i>	< 30 feet	Round to Spreading	Medium	Yes	No	Intermediate	No
Small Trees / Fruit & Nut	Common peach	<i>Prunus persica</i>	< 30 feet	Round to Spreading	Medium	Yes	No	No	No

SHRUBS & VINES										
Plant Material	Type	Common Name	Scientific Name	Suitable Light			Suitable Soil Moisture			
				Full Sunlight	Partial Shade	Shade	Very wet	Moist	Moist-to-dry	Dry
	Shrub	Alder	<i>Alnus serrulata</i>	●	●		●	●		
	Shrub	Serviceberry	<i>Amelanchier laevis</i>	●	●			●	●	
	Shrub	Indigo bush	<i>Amorpha fruticosa</i>	●	●			●	●	●
	Shrub	Red chokeberry	<i>Aronia arbutifolia</i>	●	●		●	●	●	
	Shrub	Black chokeberry	<i>Aronia melanocarpa</i>	●	●		●	●	●	●
	Shrub	Sweetshrub	<i>Calycanthus floridus</i>		●	●	●	●	●	
	Shrub	Amercan beautyberry	<i>Callicarpa americana</i>	●	●		●	●	●	●
	Shrub	New Jersey tea	<i>Ceanothus americanus</i>		●	●		●	●	●
	Shrub	Buttonbush	<i>Cephalanthus occidentalis</i>	●	●		●	●		
	Shrub	Cumberland rosemary	<i>Conradina verticillate</i>		●			●	●	
	Shrub	Hazelnut	<i>Corylus americana</i>	●	●	●		●	●	
	Shrub	Leatherwood	<i>Dirca palustris</i>	●	●	●		●		
	Shrub	Hearts-a-bustin	<i>Euonymus americanus</i>		●	●		●	●	
	Shrub	Swamp mallow	<i>Hibiscus moscheutos</i>	●	●		●			
	Shrub	Wild hydrangea	<i>Hydrangea arborescens</i>		●	●		●		●
	Shrub	Golden St. John's Wort	<i>Hypericum frondosum</i>	●	●			●		●
	Shrub	Shrubby St. John's Wort	<i>Hypericum prolificum</i>	●	●		●	●	●	●
	Shrub	Common winterberry	<i>Ilex verticillata</i>	●	●	●	●	●		
	Shrub	Virginia-willow	<i>Itea virginica</i>	●	●	●	●	●		
	Shrub	Mountain laurel	<i>Kalmia latifolia</i>	●	●				●	●
	Shrub	Spicebush	<i>Lindera benzoin</i>		●	●		●		
	Shrub	Ninebark	<i>Physocarpus opulifolius</i>	●	●	●	●	●		
	Shrub	Flame azalea	<i>Rhododendron calendulaceum</i>		●	●		●	●	
	Shrub	Wild azalea	<i>Rhododendron canescens</i>	●	●	●		●	●	
	Shrub	Rose bay	<i>Rhododendron maximum</i>		●	●		●	●	
	Shrub	Fragrant sumac	<i>Rhus aromatica</i>	●	●	●			●	●
	Shrub	Winged sumac	<i>Rhus copallina</i>	●	●			●	●	
	Shrub	Carolina rose	<i>Rosa carolina</i>	●	●			●	●	
	Shrub	Swamp rose	<i>Rosa palustris</i>	●	●		●	●		
	Shrub	Elderberry	<i>Sambucus canadensis</i>	●	●	●		●		
	Shrub	Bladdernut	<i>Staphylea trifolia</i>		●	●		●	●	
	Shrub	Coralberry, buckbrush	<i>Symphoricarpus orbiculatus</i>	●	●	●		●	●	●
	Shrub	Farkleberry	<i>Vaccinium arboretum</i>	●	●				●	●
	Shrub	Highbush blueberry	<i>Vaccinium corymbosum</i>	●	●				●	●
	Shrub	Cranberry	<i>Vaccinium macrocarpon</i>	●	●		●	●		

Shrub	Deerberry	<i>Vaccinium stamineum</i>	●	●			●	●	●
Shrub	Maplelead viburnum	<i>Viburnum acerifolium</i>		●	●		●	●	●
Vine	Dutchman's pipe	<i>Aristolochia macrophylla</i>		●	●		●	●	
Vine	Crossvine	<i>Bignonia capreolata</i>	●	●		●	●	●	
Vine	Trumpet creeper	<i>Campsis radicans</i>	●	●				●	●
Vine	Leatherflower	<i>Clematis viorna</i>	●	●	●		●	●	●
Vine	Virgin's bower	<i>Clematis virginiana</i>	●	●	●		●	●	●
Vine	Climbing hydrangea	<i>Decumaria barbara</i>	●	●		●	●		
Vine	Carolina jasmine	<i>Gelsemium sempervirens</i>	●	●			●	●	
Vine	Virginia creeper	<i>Parthenocissus quinquefolia</i>	●	●	●		●	●	●
Vine	Passionflower	<i>Passiflora incarnata</i>	●	●				●	●
Vine	Atlantic wisteria	<i>Wisteria frutescens</i>		●	●	●	●	●	

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SECTION 7.06, TITLED "D-1, DOWNTOWN DISTRICT," SUBSECTION (F)(4)(I), AND SECTION 13.02, TITLED "DESIGN REVIEW STANDARDS," SUBSECTIONS (F)(2), (F)(3), AND (G)(3)(D), FOR THE PURPOSE OF PROMOTING BIODIVERSITY AND PROHIBITING INVASIVE SPECIES.

WHEREAS, city staff proposed several amendments to the Zoning Ordinance to promote biodiversity and prohibit invasive species; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VII, titled "Parking and Business Districts," Section 7.06, titled "D-1, Downtown District," Subsection (f), titled "Development Standards," Subpart (4), titled "General Streetscape Standards," is hereby amended by deleting §7.06(f)(4)(f)(i) and substituting therefor a new §7.06(f)(4)(f)(i) which new provision shall read as follows:

Section 7.06. D-1, Downtown District

(f) Development Standards

4. General Streetscape Standards

(f)(i) A combination of tree types is permitted, based on the City's list of desirable species, minimum spacing requirements, and minimum planting areas for large, medium, and small street trees. These standard details for street trees are maintained by the Planning & Development Department.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIII, titled "Landscaping and Design Standards," Section 13.02, titled "Design Review Standards," Subsection (f), titled "Landscape," Subpart (2), titled "Streetscape," is hereby amended by deleting the sixth paragraph and substituting therefor a new sixth paragraph which new provision shall read as follows:

Section 13.02. Design Review Standards

(f) Landscape

2. Streetscape

In the event there is no interference with utility lines then the street tree needs to be a canopy tree. To provide a consistent effect along other streets, examples of desirable street tree species can be found in the City's list of desirable species, maintained by the Planning & Development Department. If power lines or other utilities are present city staff will consider alternative species. All invasive non-native species and invasive exotic pest plants as identified by the Tennessee Invasive Plant Council are prohibited. In addition, such plantings shall not obstruct the view of the flow of traffic.

Section 3. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIII, titled "Landscaping and Design Standards," Section 13.02, titled "Design Review Standards," Subsection (f), titled "Landscape," Subpart (3), titled "Plant Materials," is hereby amended by deleting the first paragraph and substituting therefor a new first paragraph with chart which new provision shall read as follows:

Section 13.02. Design Review Standards

(f) Landscape

3. Plant Materials

Oak Ridge displays a robust ecosystem, with a variety of native plant materials. All invasive, non-native species and invasive exotic pest plants as identified by the Tennessee Invasive Plant Council (TN-IPC) are prohibited. Desirable plant materials can be found in the City's list of desirable species, maintained by the Planning & Development Department.

To curtail the spread of disease or insect infestation and to add resilience to droughts and floods, new tree plantings shall comply with the following table.

<u>Total Number of Trees</u>	<u>Maximum Number of one Species</u>	<u>Minimum Number of Species</u>
1-4	100%	1
5-10	60%	2
11-15	50%	3
16-20	40%	4
21-100	30%	6
100+	25%	6

Section 4. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIII, titled "Landscaping and Design Standards," Section 13.02, titled "Design Review Standards," Subsection (g), titled "Screening," Subpart (3), titled "Design Standards," is hereby amended by deleting the last paragraph of §13.02(g)(3)(d) and substituting therefor a new last paragraph of §13.02(g)(3)(d) which new provision shall read as follows:

Section 13.02. Design Review Standards

(g) Screening

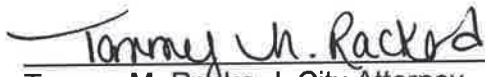
3. Design Standards

d. Suggested Plant Materials for Screening

All invasive non-native species and invasive exotic pest plants as identified by the Tennessee Invasive Plant Council are prohibited.

Section 5. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

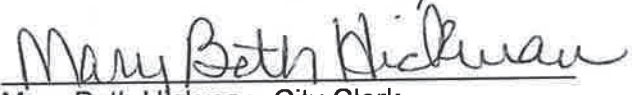
APPROVED AS TO FORM AND LEGALITY:



Tammy M. Rackard, City Attorney



Warren L. Gooch, Mayor



Mary Beth Hickman, City Clerk

Publication Date: 08/23/2024
First Reading: 09/09/2024
Public Hearing: 09/09/2024
Publication Date: 09/10/2024
Second Reading: 10/14/2024
Publication Date: 10/15/2024
Effective Date: 10/24/2024

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SECTION 7.06, TITLED "D-1, DOWNTOWN DISTRICT," SUBSECTION (F)(4)(I), AND SECTION 13.02, TITLED "DESIGN REVIEW STANDARDS," SUBSECTIONS (F)(2), (F)(3), AND (G)(3)(D), FOR THE PURPOSE OF PROMOTING BIODIVERSITY AND PROHIBITING INVASIVE SPECIES.

WHEREAS, city staff proposed several amendments to the Zoning Ordinance to promote biodiversity and prohibit invasive species; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VII, titled "Parking and Business Districts," Section 7.06, titled "D-1, Downtown District," Subsection (f), titled "Development Standards," Subpart (4), titled "General Streetscape Standards," is hereby amended by deleting §7.06(f)(4)(f)(i) and substituting therefor a new §7.06(f)(4)(f)(i) which new provision shall read as follows:

Section 7.06. D-1, Downtown District

(f) Development Standards

4. General Streetscape Standards

(f)(i) A combination of tree types is permitted, based on the City's list of desirable species, minimum spacing requirements, and minimum planting areas for large, medium, and small street trees. These standard details for street trees are maintained by the Planning & Development Department.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIII, titled "Landscaping and Design Standards," Section 13.02, titled "Design Review Standards," Subsection (f), titled "Landscape," Subpart (2), titled "Streetscape," is hereby amended by deleting the sixth paragraph and substituting therefor a new sixth paragraph which new provision shall read as follows:

Section 13.02. Design Review Standards

(f) Landscape

2. Streetscape

...

In the event there is no interference with utility lines then the street tree needs to be a canopy tree. To provide a consistent effect along other streets, examples of desirable street tree species can be found in the City's list of desirable species, maintained by the Planning & Development Department. If power lines or other utilities are present city staff will consider alternative species. All invasive non-native species and invasive exotic pest plants as identified by the Tennessee Invasive Plant Council are prohibited. In addition, such plantings shall not obstruct the view of the flow of traffic.

Section 3. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIII, titled "Landscaping and Design Standards," Section 13.02, titled "Design Review Standards," Subsection (f), titled "Landscape," Subpart (3), titled "Plant Materials," is hereby amended by deleting the first paragraph and substituting therefor a new first paragraph with chart which new provision shall read as follows:

Section 13.02. Design Review Standards

(f) Landscape

3. Plant Materials

Oak Ridge displays a robust ecosystem, with a variety of native plant materials. All invasive, non-native species and invasive exotic pest plants as identified by the Tennessee Invasive Plant Council (TN-IPC) are prohibited. Desirable plant materials can be found in the City's list of desirable species, maintained by the Planning & Development Department.

To curtail the spread of disease or insect infestation and to add resilience to droughts and floods, new tree plantings shall comply with the following table.

<u>Total Number of Trees</u>	<u>Maximum Number of one Species</u>	<u>Minimum Number of Species</u>
1-4	100%	1
5-10	60%	2
11-15	50%	3
16-20	40%	4
21-100	30%	6
100+	25%	6

Section 4. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIII, titled "Landscaping and Design Standards," Section 13.02, titled "Design Review Standards," Subsection (g), titled "Screening," Subpart (3), titled "Design Standards," is hereby amended by deleting the last paragraph of §13.02(g)(3)(d) and substituting therefor a new last paragraph of §13.02(g)(3)(d) which new provision shall read as follows:

Section 13.02. Design Review Standards

(g) Screening

3. Design Standards

d. Suggested Plant Materials for Screening

...

All invasive non-native species and invasive exotic pest plants as identified by the Tennessee Invasive Plant Council are prohibited.

Section 5. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: 03/09/2026
Publication Date: 03/10/2026
Publication Date: 03/19/2026
Public Hearing: 04/13/2026
Second Reading: 04/13/2026
Publication Date: _____
Effective Date: _____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tammy Rackard , City Attorney

SUBJECT: Ratification of Ordinance 8-2025 which Ordinance Amends Zoning Ordinance Sections 14.07, 14.09, 14.10, 14.11, 14.12, and 14.14 Regarding Regulations for Wall Sign Height and Illumination

SUPPORTING DEPARTMENT: Planning and Development

Introduction

An item for the agenda is an ordinance to ratify Ordinance 8-2025 which ordinance amends Zoning Ordinance Sections 14.07, 14.09, 14.10, 14.11, 14.12, and 14.14 regarding regulations for wall sign height and illumination.

Background

Ordinance 8-2025 is being brought back to City Council for approval (ratification) due to the public hearing timeframe not being met when the ordinance was originally approved. Tennessee Code Annotated §13-7-203(a) now requires a 21-day legal notice publication for a public hearing to amend the zoning ordinance and this ordinance was published under the old 15-day legal notice publication timeframe. This error makes this ordinance void and requires reapproval (ratification) to make the text amendment valid.

This ordinance was approved unanimously by City Council when it was originally approved (all members were present). The prior agenda packet is included as an attachment with the only change being the original ordinance document in the packet has now been substituted with the approved ordinance (Ordinance 8-2025).

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Ordinance 8-2025 - Agenda Packet.pdf](#)

[Zoning_Ordinance_-_Wall_Signs__Ratify_Ordinance_8-2025_\(2\).docx](#)

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 14, 2025

TO: Randy Hemann, City Manager

FROM: Jennifer Williams , Planning and Development Director

THROUGH: Wayne Blasius, Planning and Development Director

SUBJECT: Zoning Ordinance Text Amendment: Article 14 Section 14.07, 14.09, 14.10, 14.11, 14.12, and 14.14

Introduction

An item for City Council's consideration is a Zoning Ordinance text amendment to Article 14 regarding regulations for wall sign height and illumination.

Funding

There is no funding associated with this item.

Background

In January the Board of Zoning Appeals (BZA) heard a variance request from the Y-12 Federal Credit Union at 501 Lafayette Drive. The request was to allow the property owner to install an internally illuminated sign over the existing 60' height limit, replacing an existing non-conforming sign at the same height. The BZA did not vote to approve the variances, but requested the Planning Commission review these signage requirements and consider a zoning ordinance text amendment related to wall sign height and illumination.

The Planning Commission reviewed the proposed changes at their February meeting and voted 6-0 to recommend approval of the attached ordinance.

Note that all proposed amendments are related to *wall signs*, i.e. signs affixed to a building. Monument and pole signs are regulated separately and are not included in this text amendment.

Existing Requirements

Standards outlined for signage in the Zoning Ordinance are dependent on the property's zoning. In all districts except the D-1 Downtown District, wall signs are limited in height to either 35' or 60', regardless of building height.

Some zoning districts, including business and industrial zones, allow internally or directly illuminated wall signs. Other districts allow only externally or indirectly illuminated or non-

illuminated wall signs.

Proposed Changes

The proposed text amendment would do the following:

- Eliminate height restrictions for wall signs in all districts, except that the top of the wall sign can be no higher than a building's apparent roof line or cornice.
- Allow internal/direct illumination of wall signs in all districts except residential ones, provided the illuminated wall sign does not face an R-1 or R-2 zoning district.

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Sign Height and Illumination Proposed Text Amendment](#)

[Zoning_Ordinance_-_Wall_Signs.docx](#)

PROPOSED ZONING ORDINANCE TEXT AMENDMENT

- All changes shown **highlighted**.
 - Text to be removed shown with a ~~strikethrough~~.
 - Text to be added shown in *italics*.
-

SECTION 14.07. SIGNS FOR RESIDENTIAL DISTRICTS

1. Types, Size and Location of Signs Allowed:

b. Multi-family Identification Sign

One (1) Identification Sign, which is a permanent, indirectly illuminated or non-illuminated, wall sign announcing the identification of a multifamily dwelling shall be allowed per multifamily building. Such sign shall not exceed ten (10) square feet in surface display area. The top of the wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, **or thirty-five (35) feet above ground level, whichever height is less.**

(Ord. No. 14-2018 Revised Effective 8/23/18)

d. Signs for non-residential uses in residential districts

(1) One (1) indirectly illuminated or non-illuminated ground sign or hanging sign shall be allowed per principal building. Such sign can be changeable copy readerboards, which shall be an integral part of the ground sign. Such sign shall not exceed thirty-two (32) square feet, except changeable copy readerboards (double sided) surface display area can be thirty-two (32) square feet excluding the name of the non-residential use. Those letters are not to exceed eighteen inches (18") in height. Surface display area of the changeable copy readerboards may be internally illuminated. The top of the ground sign shall be no higher than eight (8) feet from ground level. When a principal building has frontage on more than one (1) public/private street, one (1) additional ground or wall sign shall be allowed. In the event an additional sign is allowed, the additional sign shall not be located on the same street as the first sign. Additional signs shall not count against the maximum signage allowed.

(Ord. No. 8-05 Revised Effective 6/30/05)

Electronic Message Center (EMC) signs in conformance with Section 14.22 may be permitted at city owned facilities located on arterial streets in the RG-1 Zoning District.

(Ord. No. 15-2022 Revised Effective 08/18/22)

(2) One (1) indirectly illuminated or non-illuminated wall sign shall also be allowed per principal building provided that the following requirements are met: the area of the wall sign is not to exceed two (2) square feet per linear foot of the front face of the principal building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*; wall signs shall be placed flat against the principal building; the

name and/or logo located on an awning shall be considered part of the wall sign; and the top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, ~~or thirty-five (35) feet above ground level, whichever height is less, except that in the R-4 High Density Residential District, the top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, or sixty (60) feet above ground level, whichever height is less.~~

(Ord. No. 20-03 Revised Effective 10/16/03)

(Ord. No. 14-2018 Revised Effective 8/23/18)

- (3) Multi-Occupancy Facility Signs. In the event of two (2) principal uses (for example, church and school) one (1) additional ground sign shall be allowed for the second use. Such signs shall be at least five hundred (500) feet apart.
- (4) Non-illuminated directional signs shall be allowed in off-street parking areas provided that the surface display area shall not exceed four (4) square feet, the height of the sign shall be no higher than four (4) feet above ground level and are limited to a maximum of five (5) signs. Directional signs shall not count against the maximum signage allowed.

SECTION 14.09. SIGNS FOR EDUCATION DISTRICTS.

1. Types, Size and Location of Signs Allowed:

b. Wall Signs

- (1) One (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the front face of the building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. ~~Directly illuminated wall signs may be allowed provided they do not face an R-1 or R-2 zoning district.~~
- (2) Wall signs shall be placed flat against the building.
- (3) The name and/or logo located on an awning shall be considered part of the wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, ~~or thirty-five (35) feet above ground level, whichever height is less.~~

(Ord. No. 14-2018 Revised Effective 8/23/18)

SECTION 14.10. SIGNS FOR OFFICE-INSTITUTIONAL DISTRICTS.

1. Types, Size and Location of Signs Allowed:

b. Wall Signs

- (1) One (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the front face of the building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. Single story multi-occupancy facilities shall be allowed, one (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of that portion of the front face which the tenant leases. **Directly illuminated wall signs may be allowed provided they do not face an R-1 or R-2 zoning district.**
- (2) Wall signs shall be placed flat against the building.
- (3) In the event the name and/or logo are located on an awning(s), the square footage shall be deducted from the allowable square footage for a wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, **or thirty-five (35) feet above ground level, whichever height is less, except that in the O-2 Office District, the top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, or sixty (60) feet above ground level, whichever height is less.**

(Ord. 14-2018 Revised Effective 8/23/18)

SECTION 14.11. SIGNS FOR NEIGHBORHOOD BUSINESS DISTRICTS.

1. Types, Size and Location of Signs Allowed:

b. Wall Signs

- (1) One (1) illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the wall to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. **Directly illuminated wall signs may be allowed provided they do not face an R-1 or R-2 zoning district.**
- (2) Wall signs shall be placed flat against the building.
- (3) In the event the name and/or logo are located on an awning(s), the square footage shall be deducted from the allowable square footage for a wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, **or thirty-five (35) feet above ground level, whichever height is less.**

(Ord. 14-2018 Revised Effective 8/23/18)

SECTION 14.12. SIGNS FOR COMMUNITY BUSINESS DISTRICTS.

1. Types, Size and Location of Signs Allowed:

c. Wall Signs

- (1) One (1) illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the wall to which it is attached as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. In the event the tenant has street frontage on two (2) or more public/private streets, one (1) additional wall sign shall be allowed per street frontage provided that each additional sign does not exceed two (2) square feet per linear foot of leasable front face wall of the primary building frontage. Additional signs shall not count against the maximum overall area of signage allowed.

(Ord. No. 11-06 Revised Effective 8/03/06)

- (2) Wall signs shall be placed flat against the principal building or parallel to the building on a canopy and may only face public/private streets or parking areas which are part of the development.

(Ord. No. 20-03 Revised Effective 10/16/03)

- (3) In the event the name and/or logo are located on an awning(s), the square footage shall be deducted from the allowable square footage for a wall sign.

- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, or thirty-five (35) feet above ground level, whichever height is less, except that in the B-2 General Business District, the top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, or sixty (60) feet above ground level, whichever height is less.

(Ord. No. 14-2018 Revised Effective 8/23/18)

SECTION 14.14. SIGNS FOR BUSINESS PARK AND GENERAL INDUSTRIAL DISTRICTS.

One (1) ground sign shall be allowed per principal building. In addition, one (1) wall sign per front face shall be allowed. The total area of all signs shall not exceed two (2) square feet per linear foot of the front face of the principal building.

1. Types, Size and Location of Signs Allowed:

b. Wall Signs

- (1) One (1) illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the wall to which it is attached as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*.

- (2) Wall signs shall be placed flat against the main building or parallel to the building on an awning and may only face public/private streets or parking areas which are part of the development.

(Ord. No. 12-04 Revised Effective 5/14/04)

- (3) In the event the name and/or logo are located on an awning, the square footage shall be deducted from the allowable square footage for signs.

- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached, ~~or thirty five (35) feet above ground level, whichever height is less.~~

(Ord. No. 14-2018 Revised Effective 8/23/18)

SUMMARY OF SIGN REGULATIONS				
(Consult Text for Details)				
ZONE	TYPES OF SIGNS ALLOWED	ILLUMINATION	MAXIMUM SIGN AREA	MAXIMUM SIGN HEIGHT
SIGNS ALLOWED IN ALL DISTRICTS (EXEMPT SIGNS) (Section 14.06)	Official Signs	Non-Illuminated	3 Square Feet	-
	Political Signs	Non-Illuminated	16 Square Feet	-
	Address Signs	Non-Illuminated	72 Square Inches	-
	Decals, numerals, names, addresses	Non-Illuminated	2 Square Feet	-
	Construction Signs (Temporary Signs)	Non-Illuminated	32 Square Feet	-
	Real Estate Marketing Signs	Non-Illuminated	32 Square Feet (Commercial Zoning Districts)	8 Feet
			16 Square Feet (Office-Institutional Zoning Districts)	8 Feet
			6 Square Feet (Residential Zoning Districts)	8 Feet
RESIDENTIAL DISTRICTS (Section 14.07)	Subdivision or Multifamily Development Entry Signs	Indirectly Illuminated or Non-Illuminated w/the exception of Light Emitting Diodes (LED)-lit channel letters or halo-lit LED letters	32 Square Feet	8 Feet
	Multi-family Identification Sign (Wall Sign)	Indirectly Illuminated or Non-Illuminated	10 Square Feet	-
	Home Occupation identification Sign	Non-Illuminated	2 Square Feet	Has to be placed flat against the wall
	Signs for Athletic Facilities/Fields	Non-Illuminated	32 Square Feet	-
	Signs for Non-Residential Uses in Residential Districts	Indirectly Illuminated or Non-Illuminated Changeable Copy * Surface display area of the changeable copy readerboard may be internally illuminated EMC signs may be permitted at city-owned facilities on arterial streets.	32 Square Feet (Ground Sign) 2 sq. ft. per linear foot of the front face of the principal building (Wall Sign)	8 Feet (Ground Sign)

EDUCATION DISTRICTS (Section 14.09)	Ground Signs	Illuminated or Non-Illuminated (Surface display area of the changeable copy readerboard may be internally illuminated)	48 Square Feet	8 Feet
	Wall Signs	Indirectly Illuminated or Non-Illuminated	2 sq. ft. per linear foot of the front face of the principal building	-
	Pole Signs (for schools with a student population greater than 1,000)	Indirectly or directly illuminated (can be either a changeable copy readerboard or moving copy sign)	60 Square Feet	15 Feet
OFFICE-INSTITUTIONAL DISTRICTS (Section 14.10)	Ground Signs	Illuminated or Non-Illuminated	32 Square Feet	8 Feet
	Wall Signs	Indirectly Illuminated or Non-Illuminated	2 sq. ft. per linear foot of the front face of the principal building (Wall Sign)	-
	Window Signs	Indirectly Illuminated or Non-Illuminated	25% of the total surface area of the window to which it is attached	-
	Directional Signs	Illuminated or Non-Illuminated	4 Square Feet	4 Feet
	Identification Signs	Illuminated or Non-Illuminated	10 Square Feet	8 Feet
	Development Entry Signs	Indirectly Illuminated or Non-Illuminated *with the exception of Light Emitting Diode (LED) –lit channel letters or halo lit LED letters	32 Square Feet	8 Feet
NEIGHBORHOOD BUSINESS DISTRICTS (Section 14.11)	Ground Signs	Indirectly Illuminated or Non-Illuminated *Surface display area of the changeable copy readerboard may be internally illuminated	32 Square Feet	8 Feet
	Wall Signs	Illuminated or Non-Illuminated	2 sq. ft. per linear foot of the wall to which it is attached (Wall Sign)	-
	Window Signs	Illuminated or Non-Illuminated	25% of the total surface area of the window to which it is attached	-
COMMUNITY BUSINESS DISTRICTS (Section 14.12)	Pole Signs	Illuminated or Non-Illuminated	80 Square Feet	20 Feet
	Ground Signs	Illuminated or Non-Illuminated	100 Square Feet	8 Feet
	Wall Signs	Illuminated or Non-Illuminated	2 sq. ft. per linear foot of the wall to which it is attached (Wall Sign)	-
	Window Signs	Illuminated or Non-Illuminated	25% of the total surface area of the window to which it is attached	-
	Roof Signs	Illuminated or Non-Illuminated	2 sq. ft. per linear foot of the roof to which it is attached	5 Feet
	Directional Signs	Illuminated or Non-Illuminated	4 Square Feet	8 Feet

	Development Entry Signs	Indirectly Illuminated or Non-Illuminated *with the exception of Light Emitting Diode (LED) –lit channel letters or halo lit LED letters	32 Square Feet	8 Feet
BUSINESS PARK AND GENERAL INDUSTRIAL DISTRICTS (Section 14.13)	Ground Signs	Illuminated or Non-Illuminated	40 Square Feet	8 Feet
	Wall Signs	Illuminated or Non-Illuminated	2 sq. ft. per linear foot of the wall to which it is attached (Wall Sign)	-
	Development Entry Signs	Indirectly Illuminated or Non-Illuminated *with the exception of Light Emitting Diode (LED) –lit channel letters or halo lit LED letters	32 Square Feet	8 Feet
	Directional Signs	Illuminated or Non-Illuminated	4 Square Feet	4 Feet
	Identification signs	Illuminated or Non-Illuminated	10 Square Feet	8 Feet

(Ord. No. 12-04 Revised Effective 5/14/04)
(Ord. No. 20-09 Revised Effective 12/24/09)

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE FOLLOWING SECTIONS: SECTION 14.07, TITLED "SIGNS FOR RESIDENTIAL DISTRICTS," SECTION 14.09, TITLED "SIGNS FOR EDUCATION DISTRICTS," SECTION 14.10, TITLED "SIGNS FOR OFFICE-INSTITUTIONAL DISTRICTS," SECTION 14.11, TITLED "SIGNS FOR NEIGHBORHOOD BUSINESS DISTRICTS," SECTION 14.12, TITLED "SIGNS FOR COMMUNITY BUSINESS DISTRICTS," AND SECTION 14.14, TITLED "SIGNS FOR BUSINESS PARK AND GENERAL INDUSTRIAL DISTRICTS," ALL FOR THE PURPOSE OF ELIMINATING THE HEIGHT RESTRICTIONS FOR WALL SIGNS EXCEPT THAT THE TOP OF THE WALL SIGN CAN BE NO HIGHER THAN THE BUILDING'S APPARENT ROOFLINE OR CORNICE, AND TO ALLOW INTERNAL/DIRECT ILLUMINATION OF WALL SIGNS IN ALL DISTRICTS EXCEPT RESIDENTIAL ONES PROVIDED THE ILLUMINATED WALL SIGN DOES NOT FACE AN R-1 OR R-2 ZONING DISTRICT.

WHEREAS, city staff proposes to amend the Zoning Ordinance related to wall signs; and

WHEREAS, staff proposes to eliminate the height restriction for wall signs in all districts provided that the top of the wall sign can be no higher than the building's apparent roofline or cornice; and

WHEREAS, further, staff proposes to allow internal/direct illumination of wall signs in all districts except residential ones provided the illuminated wall sign does not face an R-1 or R-2 zoning district; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.07, titled "Signs for Residential Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," is hereby amended by deleting Subpart (b), titled "Multi-family Identification Sign," in its entirety and substituting therefor a new subpart (b) of the same title, which shall read as follows:

Section 14.07. Signs for Residential Districts

1. Types, Size and Location of Signs Allowed

b. Multi-family Identification Sign

One (1) Identification Sign, which is a permanent, indirectly illuminated or non-illuminated, wall sign announcing the identification of a multifamily

dwelling shall be allowed per multifamily building. Such sign shall not exceed ten (10) square feet in surface display area. The top of the wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.07, titled "Signs for Residential Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," Subpart (d), titled "Signs for Non-Residential Uses in Residential Districts," is hereby amended by deleting paragraph (2) in its entirety and substituting therefor a new paragraph (2), which shall read as follows:

Section 14.07. Signs for Residential Districts

1. Types, Size and Location of Signs Allowed

d. Signs for Non-Residential Uses in Residential Districts

2. One (1) indirectly illuminated or non-illuminated wall sign shall also be allowed per principal building provided that the following requirements are met: the area of the wall sign is not to exceed two (2) square feet per linear foot of the front face of the principal building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*; wall signs shall be placed flat against the principal building; the name and/or logo located on an awing shall be considered part of the wall sign; and the top of the wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 3. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.09, titled "Signs for Education Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," is hereby amended by deleting Subpart (b), titled "Wall Sign," in its entirety and substituting therefor a new subpart (b) of the same title, which shall read as follows:

Section 14.09. Signs for Education Districts

1. Types, Size and Location of Signs Allowed

b. Wall Signs

- (1) One (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the front face of the building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. Directly illuminated wall signs may be allowed provided they do not face an R-1 or R-2 zoning district.
- (2) Wall signs shall be placed flat against the building.

- (3) The name and/or logo located on an awning shall be considered part of the wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 4. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.10, titled "Signs for Office-Institutional Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," is hereby amended by deleting Subpart (b), titled "Wall Sign," in its entirety and substituting therefor a new subpart (b) of the same title, which shall read as follows:

Section 14.10. Signs for Office-Institutional Districts

1. Types, Size and Location of Signs Allowed

b. Wall Signs

- (1) One (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the front face of the building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. Single story multi-occupancy facilities shall be allowed, one (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of that portion of the front face which the tenant leases. Directly illuminated wall signed may be allowed provided they do not face an R-1 or R-2 zoning district.
- (2) Wall signs shall be placed flat against the building.
- (3) The name and/or logo located on an awning(s), the square footage shall be deducted from the allowable square footage for a wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 5. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.11, titled "Signs for Neighborhood Business Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," is hereby amended by deleting Subpart (b), titled "Wall Sign," in its entirety and substituting therefor a new subpart (b) of the same title, which shall read as follows:

Section 14.11. Signs for Neighborhood Business Districts

1. Types, Size and Location of Signs Allowed

b. Wall Signs

- (1) One (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the wall to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. Directly illuminated wall signs may be allowed provided they do not face an R-1 or R-2 zoning district.
- (2) Wall signs shall be placed flat against the building.
- (3) The name and/or logo located on an awning(s), the square footage shall be deducted from the allowable square footage for a wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 6. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.12, titled "Signs for Community Business Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," Subpart (c), titled "Wall Sign," is hereby amended by deleting paragraph (4) in its entirety and substituting therefor a new paragraph (4), which shall read as follows:

Section 14.12. Signs for Community Business Districts

1. Types, Size and Location of Signs Allowed

c. Wall Signs

- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 7. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.14, titled "Signs for Business Park and General Industrial Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," Subpart (b), titled "Wall Sign," is hereby amended by deleting paragraph (4) in its entirety and substituting therefor a new paragraph (4), which shall read as follows:

Section 14.14. Signs for Business Park and General Industrial Districts

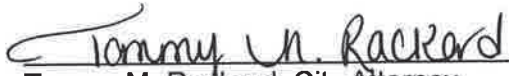
1. Types, Size and Location of Signs Allowed

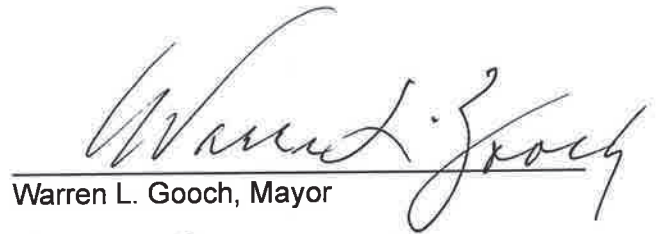
b. Wall Signs

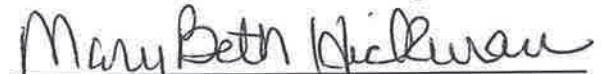
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 8. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:


Tammy M. Rackard, City Attorney


Warren L. Gooch, Mayor


Mary Beth Hickman, City Clerk

First Reading:	<u>03/10/2025</u>
Publication Date:	<u>03/11/2025</u>
Second Reading:	<u>04/14/2025</u>
Publication Date:	<u>04/15/2025</u>
Effective Date:	<u>04/24/2025</u>

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE FOLLOWING SECTIONS: SECTION 14.07, TITLED "SIGNS FOR RESIDENTIAL DISTRICTS," SECTION 14.09, TITLED "SIGNS FOR EDUCATION DISTRICTS," SECTION 14.10, TITLED "SIGNS FOR OFFICE-INSTITUTIONAL DISTRICTS," SECTION 14.11, TITLED "SIGNS FOR NEIGHBORHOOD BUSINESS DISTRICTS," SECTION 14.12, TITLED "SIGNS FOR COMMUNITY BUSINESS DISTRICTS," AND SECTION 14.14, TITLED "SIGNS FOR BUSINESS PARK AND GENERAL INDUSTRIAL DISTRICTS," ALL FOR THE PURPOSE OF ELIMINATING THE HEIGHT RESTRICTIONS FOR WALL SIGNS EXCEPT THAT THE TOP OF THE WALL SIGN CAN BE NO HIGHER THAN THE BUILDING'S APPARENT ROOFLINE OR CORNICE, AND TO ALLOW INTERNAL/DIRECT ILLUMINATION OF WALL SIGNS IN ALL DISTRICTS EXCEPT RESIDENTIAL ONES PROVIDED THE ILLUMINATED WALL SIGN DOES NOT FACE AN R-1 OR R-2 ZONING DISTRICT.

WHEREAS, city staff proposes to amend the Zoning Ordinance related to wall signs; and

WHEREAS, staff proposes to eliminate the height restriction for wall signs in all districts provided that the top of the wall sign can be no higher than the building's apparent roofline or cornice; and

WHEREAS, further, staff proposes to allow internal/direct illumination of wall signs in all districts except residential ones provided the illuminated wall sign does not face an R-1 or R-2 zoning district; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.07, titled "Signs for Residential Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," is hereby amended by deleting Subpart (b), titled "Multi-family Identification Sign," in its entirety and substituting therefor a new subpart (b) of the same title, which shall read as follows:

Section 14.07. Signs for Residential Districts

1. Types, Size and Location of Signs Allowed

b. Multi-family Identification Sign

One (1) Identification Sign, which is a permanent, indirectly illuminated or non-illuminated, wall sign announcing the identification of a multifamily

dwelling shall be allowed per multifamily building. Such sign shall not exceed ten (10) square feet in surface display area. The top of the wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 2. Ordinance No. 2, titled “The Zoning Ordinance of the City of Oak Ridge, Tennessee,” Article XIV, titled “Sign Regulations,” Section 14.07, titled “Signs for Residential Districts,” Subsection (1), titled “Types, Size and Location of Signs Allowed,” Subpart (d), titled “Signs for Non-Residential Uses in Residential Districts,” is hereby amended by deleting paragraph (2) in its entirety and substituting therefor a new paragraph (2), which shall read as follows:

Section 14.07. Signs for Residential Districts

1. Types, Size and Location of Signs Allowed

d. Signs for Non-Residential Uses in Residential Districts

2. One (1) indirectly illuminated or non-illuminated wall sign shall also be allowed per principal building provided that the following requirements are met: the area of the wall sign is not to exceed two (2) square feet per linear foot of the front face of the principal building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*; wall signs shall be placed flat against the principal building; the name and/or logo located on an awing shall be considered part of the wall sign; and the top of the wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 3. Ordinance No. 2, titled “The Zoning Ordinance of the City of Oak Ridge, Tennessee,” Article XIV, titled “Sign Regulations,” Section 14.09, titled “Signs for Education Districts,” Subsection (1), titled “Types, Size and Location of Signs Allowed,” is hereby amended by deleting Subpart (b), titled “Wall Sign,” in its entirety and substituting therefor a new subpart (b) of the same title, which shall read as follows:

Section 14.09. Signs for Education Districts

1. Types, Size and Location of Signs Allowed

b. Wall Signs

- (1) One (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the front face of the building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. Directly illuminated wall signs may be allowed provided they do not face an R-1 or R-2 zoning district.
- (2) Wall signs shall be placed flat against the building.

- (3) The name and/or logo located on an awning shall be considered part of the wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 4. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.10, titled "Signs for Office-Institutional Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," is hereby amended by deleting Subpart (b), titled "Wall Sign," in its entirety and substituting therefor a new subpart (b) of the same title, which shall read as follows:

Section 14.10. Signs for Office-Institutional Districts

1. Types, Size and Location of Signs Allowed

b. Wall Signs

- (1) One (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the front face of the building to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. Single story multi-occupancy facilities shall be allowed, one (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of that portion of the front face which the tenant leases. Directly illuminated wall signed may be allowed provided they do not face an R-1 or R-2 zoning district.
- (2) Wall signs shall be placed flat against the building.
- (3) The name and/or logo located on an awning(s), the square footage shall be deducted from the allowable square footage for a wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 5. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.11, titled "Signs for Neighborhood Business Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," is hereby amended by deleting Subpart (b), titled "Wall Sign," in its entirety and substituting therefor a new subpart (b) of the same title, which shall read as follows:

Section 14.11. Signs for Neighborhood Business Districts

1. Types, Size and Location of Signs Allowed

b. Wall Signs

- (1) One (1) indirectly illuminated or non-illuminated sign, with an area not to exceed two (2) square feet per linear foot of the wall to which it is attached, as per *Display 1 Illustrations of Single Occupancy and Multi-Occupancy Buildings and Facilities*. Directly illuminated wall signs may be allowed provided they do not face an R-1 or R-2 zoning district.
- (2) Wall signs shall be placed flat against the building.
- (3) The name and/or logo located on an awning(s), the square footage shall be deducted from the allowable square footage for a wall sign.
- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 6. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.12, titled "Signs for Community Business Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," Subpart (c), titled "Wall Sign," is hereby amended by deleting paragraph (4) in its entirety and substituting therefor a new paragraph (4), which shall read as follows:

Section 14.12. Signs for Community Business Districts

1. Types, Size and Location of Signs Allowed

c. Wall Signs

- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 7. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article XIV, titled "Sign Regulations," Section 14.14, titled "Signs for Business Park and General Industrial Districts," Subsection (1), titled "Types, Size and Location of Signs Allowed," Subpart (b), titled "Wall Sign," is hereby amended by deleting paragraph (4) in its entirety and substituting therefor a new paragraph (4), which shall read as follows:

Section 14.14. Signs for Business Park and General Industrial Districts

1. Types, Size and Location of Signs Allowed

b. Wall Signs

- (4) The top of a wall sign shall be no higher than the apparent roofline or cornice of the building to which it is attached.

Section 8. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: 03/09/2026
Publication Date: 03/10/2026
Publication Date: 03/19/2026
Public Hearing: 04/13/2026
Second Reading: 04/13/2026
Publication Date: _____
Effective Date: _____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tammy Rackard , City Attorney

SUBJECT: Ratification of Ordinance 29-2025 which Ordinance Amends Zoning Ordinance Article II, and Sections 3.18(h), 8.01(c), 8.02(c), and 8.03(c) for the Purpose of Clarifying the Definition of Use of Portable Storage Containers

SUPPORTING DEPARTMENT: Planning and Development

Introduction

An item for the agenda is an ordinance to ratify Ordinance 29-2025 which ordinance amends Zoning Ordinance Article II, and Sections 3.18(h), 8.01(c), 8.02(c), and 8.03(c) for the purpose of clarifying the definition of use of portable storage containers.

Background

Ordinance 29-2025 is being brought back to City Council for approval (ratification) due to the public hearing timeframe not being met when the ordinance was originally approved. Tennessee Code Annotated §13-7-203(a) now requires a 21-day legal notice publication for a public hearing to amend the zoning ordinance and this ordinance was published under the old 15-day legal notice publication timeframe. This error makes this ordinance void and requires reapproval (ratification) to make the text amendment valid.

This ordinance was approved unanimously by City Council when it was originally approved (vote was 6-0, Councilman Gleason was absent from the meeting). The prior agenda packet is included as an attachment with the only change being the original ordinance document in the packet has now been substituted with the approved ordinance (Ordinance 29-2025).

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Ordinance 29-2025 - Agenda Packet.pdf](#)

[Zoning_Ordinance_-_Portable_Storage_Containers__Ratify_Ordinance_29-2025_\(2\).docx](#)

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: October 13, 2025

TO: Randy Hemann, City Manager

FROM: Travis Estep

THROUGH: Jennifer Williams, Interim Planning and Development Director

SUBJECT: Zoning Ordinance Text Amendment: Portable Storage Containers

Introduction

An item for the City Council's consideration is a Zoning Ordinance text amendment clarifying the definition and use of portable storage containers.

Funding

There is no funding associated with this item.

Background

The use of portable storage containers has increased significantly in recent years without significant modification to the Zoning Ordinance concerning said usage. As a result, these portable storage containers are being utilized in ways that negatively contribute to the intrinsic aesthetic of their surroundings. Edits are proposed to the Zoning Ordinance which will make portable storage containers an accessory use in non-industrial zones in the event of extraneous circumstances (specifically, remodeling, damage by fire, explosion, or natural phenomenon) and only with a temporary use permit or in association with a building permit.

Additionally, it is being proposed that industrial zones may utilize portable storage containers for on-site storage as an accessory use without time constraint--but requiring screening from adjacent and/or abutting residential zones.

Finally, the definition of "portable storage containers" is also being updated to specifically distinguish between portable storage containers and tractor trailers and/or containers with in-built wheels.

The Planning Commission considered this text amendment at their August 21, 2025 meeting. During discussion, Commissioners made two changes to the text. The first was to require screening of storage containers from adjacent residential zones in all industrial districts. The second was to strike the word 'metal' from the definition of storage containers, noting that some are made of other materials. With those two changes, the Planning Commission voted 9-0 to recommend **approval** of the proposed text amendment.

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Storage_Container_Text_Amendment_Post_PC_Edits_for_PUB.docx](#)

[Zoning_Ordinance_-_Portable_Storage_Container_Amendments.docx](#)

PROPOSED ZONING ORDINANCE TEXT AMENDMENT

- All changes shown **highlighted**.
 - Text to be removed shown with a ~~strikethrough~~.
 - Text to be added shown in *italics*.
-

Article II. Definitions

PORTABLE STORAGE CONTAINER: Any **metal** box-like storage unit as typified by shipping containers designed to be transported on a flatbed truck or trailer, ***not to include tractor trailers or other transport containers with in-built wheels***, and delivered to a site ready for use. This definition shall not include manufactured homes as defined elsewhere herein or factory manufactured modular units which comply with the Standard Building Code.

Section 3.18 Temporary Use Permits

(h) Portable Storage Container Regulations

1. Storage Structure. In any residential zone, a storage structure shall be an accessory use and used only for ***temporary storage during remodeling, damage by fire, explosion or natural phenomena*** ~~storage of materials commonly incidental to the occupancy of the principal residential use~~. This shall include commercial dumpsters. ***Such portable buildings shall meet all requirements for setbacks and building coverage.*** The use of a portable storage container shall not be allowed as an accessory portable building included in this section. ~~Such portable storage containers may be utilized for temporary storage during remodeling, damage by fire, explosion or natural phenomena.~~ The purpose is for storage to prevent exceptional hardship, but shall be located on the premises no longer than ~~ninety (90)~~ ***one hundred-eighty (180)*** days. One (1) extension may be granted by the City Manager or the City Manager's designee for a period of ~~ninety (90)~~ ***one hundred eighty (180)*** days. The use of a portable storage container shall require a ~~building~~ ***temporary use*** permit with no associated fee. No portable storage container may be used for any kind of human occupancy. (Ord. No. 12-10 Revised Effective 7/22/10)

2. Portable Storage Containers. In all other districts except ***IND-1, IND-2, IND-2/IMDO, and IND-3***, ~~no portable storage container may be used for any kind of human occupancy.~~ Such portable storage containers may be used for ***temporary storage in zoning districts that permit outside storage in designated loading areas as otherwise permitted herein provided that all site planning and screening criteria are met.*** ~~The purpose is for storage~~ to prevent exceptional hardship, but shall be located on the premises no longer than ~~ninety (90)~~ ***one hundred-eighty (180) days***. One (1) extension may be granted by the City Manager or the City Manager's designee for a period of ~~ninety (90)~~ ***one hundred-eighty (180)*** days. The use of a portable storage container shall require a ~~building~~ ***temporary use*** permit with no associated fee ***unless and except if the portable storage container's use is directly tied to another issued building permit—in***

which case, no such additional permitting will be required and the portable storage container(s) may remain on site for the duration of the building permit.

In the industrial zoning districts, portable storage containers may be sited without time constraints as long as they are screened from view from any adjacent or abutting residentially-zoned areas.

(Ord. No. 12-10 Revised Effective 7/22/10)

ARTICLE VIII Industrial Districts

Section 8.01 IND-1, Industrial Districts

(c) Permitted Accessory Uses:

1. Any use customarily incidental to the permitted principal uses.
2. Signs (see Article XIV)
3. Automobile parking (see Section 11.02). (Ord No. 19-99 Revised Effective 8/26/99)
4. A single dwelling unit as quarters for a watchman, caretaker, or custodian on the premises. (Ord. No. 19-99 Revised Effective 8/26/99)
5. *Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.*

Section 8.02 IND-2, Industrial Districts

(c) Permitted Accessory Uses

1. Any use customarily incidental to the permitted principal uses.
2. Signs (see Article XIV). (Ord. No. 31-86 Revised Effective 1/1/87)
3. Automobile parking (see Section 11.02).
4. A single dwelling unit as quarters for a watchman, caretaker, or custodian on the premises.
5. *Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.*

Section 8.03 IND-3, Industrial Districts

(c) Permitted Accessory Uses:

1. Any use customarily incidental to the permitted principal uses.
2. Signs (see Article XIV)
3. Automobile parking (see Section 11.02)
4. *Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.*

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE FOLLOWING SECTIONS: ARTICLE II, TITLED "DEFINITIONS," TO UPDATE THE DEFINITION OF PORTABLE STORAGE CONTAINERS; SECTION 3.18, TITLED "TEMPORARY USE PERMITS," SUBSECTION (H), TITLED "PORTABLE STORAGE CONTAINER REGULATIONS," FOR THE PURPOSE OF MAKING PORTABLE STORAGE CONTAINERS AN ACCESSORY USE IN NON-INDUSTRIAL ZONES FOR A DEFINED TIME PERIOD AND FOR SPECIFIC CIRCUMSTANCES WITH A TEMPORARY USE PERMIT OR BUILDING PERMIT; AND SUBSECTION C, TITLED "PERMITTED ACCESSORY USES" OF SECTION 8.01, TITLED "IND-1, INDUSTRIAL DISTRICTS," SECTION 8.02, TITLED "IND-2, INDUSTRIAL DISTRICTS," AND SECTION 8.03, TITLED "IND-3, INDUSTRIAL DISTRICTS," TO ADD PORTABLE STORAGE CONTAINERS AS AN ACCESSORY USE WITHOUT TIME RESTRAINT PROVIDED CONTAINERS ARE SCREENED FROM ADJACENT AND/OR ABUTTING RESIDENTIAL DISTRICTS.

WHEREAS, City staff proposes to amend the Zoning Ordinance to modify the definition and use of portable storage containers; and

WHEREAS, portable storage containers would be allowed for a defined period of time as an accessory use in non-industrial zones in the event of extraneous circumstances (such as remodeling) with a temporary use permit or in association with a building permit; and

WHEREAS, industrial zones would be permitted to utilize portable storage containers for on-site storage as an accessory use without time constraint and containers must be screened from adjacent and/or abutting residential zones; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission approved the same for City Council's consideration and adoption; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article II, titled "Definitions," is hereby amended by deleting the definition of "Portable Storage Container" in its entirety and substituting therefor a new definition of "Portable Storage Container," which new definition shall read as follows:

PORTABLE STORAGE CONTAINER: Any box-like storage unit as typified by shipping containers designed to be transported on a flatbed truck or trailer, not to include tractor trailers or other transport containers with in-built wheels, and delivered to a site ready for use. This definition shall not include manufactured homes as defined elsewhere herein or factory manufactured modular units which comply with the Standard Building Code.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article III, titled "General Provisions," Section 3.18, titled "Temporary Use Permits," is hereby amended by deleting Subsection (h), titled "Portable Storage Container Regulations," in its entirety and substituting therefor a new Subsection (h) of the same title, which shall read as follows:

Section 3.18. Temporary Use Permits

(h) Portable Storage Container Regulations

1. *Storage Structure.* In any residential zone, a storage structure shall be an accessory use and used only for temporary storage during remodeling, damage by fire, explosion or natural phenomena. This shall include commercial dumpsters. The use of a portable storage container shall not be allowed as an accessory portable building included in this section. The purpose is for storage to prevent exceptional hardship, but shall be located on the premises no longer than one hundred-eighty (180) days. One (1) extension may be granted by the City Manager or the City Manager's designee for a period of one-hundred eighty (180) days. The use of a portable storage container shall require a temporary use permit with no associated fee. No portable storage container may be used for any kind of human occupancy.
2. *Portable Storage Containers.* In all other districts except IND-1, IND-2, IND-2/IMDO, and IND-3, such portable storage containers may be used for temporary storage to prevent exceptional hardship, but shall be located on the premises no longer than one hundred-eighty (180) days. One (1) extension may be granted by the City Manager or the City Manager's designee for a period of one hundred-eighty (180) days. The use of a portable storage container shall require a temporary use permit with no associated fee unless and except if the portable storage container's use is directly tied to another issued building permit—in which case, no such additional permitting will be required and the portable storage container(s) may remain on site for the duration of the building permit.

In the industrial zoning districts, portable storage containers may be sited without time constraints as long as they are screened from view from any adjacent or abutting residentially-zoned areas.

Section 3. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VIII, titled "Industrial Districts," Section 8.01, titled "IND-1, Industrial Districts," Subsection (c), titled "Permitted Accessory Uses," is hereby amended by creating a new Subpart (5), which new subpart shall read as follows:

Section 8.01. IND-1, Industrial Districts

(c) Permitted Accessory Uses:

5. Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.

Section 4. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VIII, titled "Industrial Districts," Section 8.02, titled "IND-2, Industrial Districts," Subsection (c), titled "Permitted Accessory Uses," is hereby amended by creating a new Subpart (5), which new subpart shall read as follows:

Section 8.02. IND-2, Industrial Districts

(c) Permitted Accessory Uses

5. Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.

Section 5. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VIII, titled "Industrial Districts," Section 8.03, titled "IND-3, Industrial Districts," Subsection (c), titled "Permitted Accessory Uses," is hereby amended by creating a new Subpart (5), which new subpart shall read as follows:

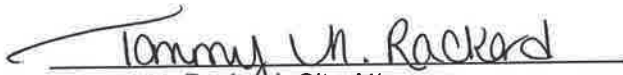
Section 8.03. IND-3, Industrial Districts

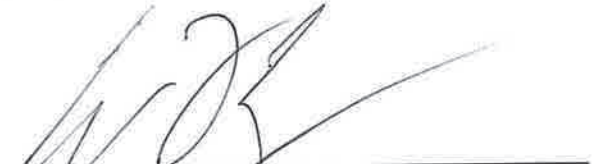
(c) Permitted Accessory Uses:

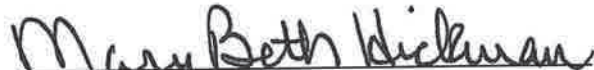
5. Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.

Section 6. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:


Tammy M. Rackard, City Attorney


Warren L. Gooch, Mayor


Mary Beth Hickman, City Clerk

First Reading:	<u>09/08/2025</u>
Publication Date:	<u>09/09/2025</u>
Public Hearing:	<u>10/13/2025</u>
Second Reading:	<u>10/13/2025</u>
Publication Date:	<u>10/14/2025</u>
Effective Date:	<u>10/23/2025</u>

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE FOLLOWING SECTIONS: ARTICLE II, TITLED "DEFINITIONS," TO UPDATE THE DEFINITION OF PORTABLE STORAGE CONTAINERS; SECTION 3.18, TITLED "TEMPORARY USE PERMITS," SUBSECTION (H), TITLED "PORTABLE STORAGE CONTAINER REGULATIONS," FOR THE PURPOSE OF MAKING PORTABLE STORAGE CONTAINERS AN ACCESSORY USE IN NON-INDUSTRIAL ZONES FOR A DEFINED TIME PERIOD AND FOR SPECIFIC CIRCUMSTANCES WITH A TEMPORARY USE PERMIT OR BUILDING PERMIT; AND SUBSECTION C, TITLED "PERMITTED ACCESSORY USES" OF SECTION 8.01, TITLED "IND-1, INDUSTRIAL DISTRICTS," SECTION 8.02, TITLED "IND-2, INDUSTRIAL DISTRICTS," AND SECTION 8.03, TITLED "IND-3, INDUSTRIAL DISTRICTS," TO ADD PORTABLE STORAGE CONTAINERS AS AN ACCESSORY USE WITHOUT TIME RESTRAINT PROVIDED CONTAINERS ARE SCREENED FROM ADJACENT AND/OR ABUTTING RESIDENTIAL DISTRICTS.

WHEREAS, City staff proposes to amend the Zoning Ordinance to modify the definition and use of portable storage containers; and

WHEREAS, portable storage containers would be allowed for a defined period of time as an accessory use in non-industrial zones in the event of extraneous circumstances (such as remodeling) with a temporary use permit or in association with a building permit; and

WHEREAS, industrial zones would be permitted to utilize portable storage containers for on-site storage as an accessory use without time constraint and containers must be screened from adjacent and/or abutting residential zones; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission approved the same for City Council's consideration and adoption; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article II, titled "Definitions," is hereby amended by deleting the definition of "Portable Storage Container" in its entirety and substituting therefor a new definition of "Portable Storage Container," which new definition shall read as follows:

PORTABLE STORAGE CONTAINER: Any box-like storage unit as typified by shipping containers designed to be transported on a flatbed truck or trailer, not to include tractor trailers or other transport containers with in-built wheels, and delivered to a site ready for use. This definition shall not include manufactured homes as defined elsewhere herein or factory manufactured modular units which comply with the Standard Building Code.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article III, titled "General Provisions," Section 3.18, titled "Temporary Use Permits," is hereby

amended by deleting Subsection (h), titled “Portable Storage Container Regulations,” in its entirety and substituting therefor a new Subsection (h) of the same title, which shall read as follows:

Section 3.18. Temporary Use Permits

(h) Portable Storage Container Regulations

1. *Storage Structure.* In any residential zone, a storage structure shall be an accessory use and used only for temporary storage during remodeling, damage by fire, explosion or natural phenomena. This shall include commercial dumpsters. The use of a portable storage container shall not be allowed as an accessory portable building included in this section. The purpose is for storage to prevent exceptional hardship, but shall be located on the premises no longer than one hundred-eighty (180) days. One (1) extension may be granted by the City Manager or the City Manager’s designee for a period of one-hundred eighty (180) days. The use of a portable storage container shall require a temporary use permit with no associated fee. No portable storage container may be used for any kind of human occupancy.
2. *Portable Storage Containers.* In all other districts except IND-1, IND-2, IND-2/IMDO, and IND-3, such portable storage containers may be used for temporary storage to prevent exceptional hardship, but shall be located on the premises no longer than one hundred-eighty (180) days. One (1) extension may be granted by the City Manager or the City Manager’s designee for a period of one hundred-eighty (180) days. The use of a portable storage container shall require a temporary use permit with no associated fee unless and except if the portable storage container’s use is directly tied to another issued building permit—in which case, no such additional permitting will be required and the portable storage container(s) may remain on site for the duration of the building permit.

In the industrial zoning districts, portable storage containers may be sited without time constraints as long as they are screened from view from any adjacent or abutting residentially-zoned areas.

Section 3. Ordinance No. 2, titled “The Zoning Ordinance of the City of Oak Ridge, Tennessee,” Article VIII, titled “Industrial Districts,” Section 8.01, titled “IND-1, Industrial Districts,” Subsection (c), titled “Permitted Accessory Uses,” is hereby amended by creating a new Subpart (5), which new subpart shall read as follows:

Section 8.01. IND-1, Industrial Districts

(c) Permitted Accessory Uses:

5. Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.

Section 4. Ordinance No. 2, titled “The Zoning Ordinance of the City of Oak Ridge, Tennessee,” Article VIII, titled “Industrial Districts,” Section 8.02, titled “IND-2, Industrial

Districts,” Subsection (c), titled “Permitted Accessory Uses,” is hereby amended by creating a new Subpart (5), which new subpart shall read as follows:

Section 8.02. IND-2, Industrial Districts

(c) Permitted Accessory Uses

5. Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.

Section 5. Ordinance No. 2, titled “The Zoning Ordinance of the City of Oak Ridge, Tennessee,” Article VIII, titled “Industrial Districts,” Section 8.03, titled “IND-3, Industrial Districts,” Subsection (c), titled “Permitted Accessory Uses,” is hereby amended by creating a new Subpart (5), which new subpart shall read as follows:

Section 8.03. IND-3, Industrial Districts

(c) Permitted Accessory Uses:

5. Portable storage containers, provided containers are screened from adjacent and/or abutting residential districts.

Section 6. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: 03/09/2026
Publication Date: 03/10/2026
Publication Date: 03/19/2026
Public Hearing: 04/13/2026
Second Reading: 04/13/2026
Publication Date: _____
Effective Date: _____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tammy Rackard , City Attorney

SUBJECT: Ratification of Ordinance 34-2025 which Ordinance Amends Zoning Ordinance Sections 8.01(e), 8.02(e), and 8.03(e) for the Purpose of Addressing Zero Lot Line Setbacks for Adjoining Industrial Parcels

SUPPORTING DEPARTMENT: Planning and Development

Introduction

An item for the agenda is an ordinance to ratify Ordinance 34-2025 which ordinance amends Zoning Ordinance Sections 8.01(e), 8.02(e), and 8.03(e) for the purpose of addressing zero lot line setbacks for adjoining industrial parcels.

Background

Ordinance 34-2025 is being brought back to City Council for approval (ratification) due to the public hearing timeframe not being met when the ordinance was originally approved. Tennessee Code Annotated §13-7-203(a) now requires a 21-day legal notice publication for a public hearing to amend the zoning ordinance and this ordinance was published under the old 15-day legal notice publication timeframe. This error makes this ordinance void and requires reapproval (ratification) to make the text amendment valid.

This ordinance was approved by a vote of 6-to-1 with Councilman Hensley voting against when it was originally approved. The prior agenda packet is included as an attachment with the only change being the original ordinance document in the packet has now been substituted with the approved ordinance (Ordinance 34-2025).

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Ordinance 34-2025 - Agenda Packet.pdf](#)

[Zoning_Ordinance_-_Zero_Lot_Line_Setback__Ratify_Ordinance_34-2025_\(2\).docx](#)

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 10, 2025

TO: Randy Hemann, City Manager

FROM: Jakob Hawks

THROUGH: Jennifer Williams, Interim Planning and Development Director

SUBJECT: Zoning Ordinance Text Amendment: Zero Lot Line Setbacks for Adjoining Industrial Parcels

Introduction

An item for the City Council's consideration is a Zoning Ordinance text amendment that reduces lot line setbacks for industrial parcels that abut other parcels in the same zoning district.

Funding

No funding is required.

Background

Within the zoning ordinance there are two business districts that currently have provisions for zero lot line setbacks: B-2 and UB-2. The purpose of this text amendment is to mirror this distinction and grant zero lot line side and rear setbacks to all three industrial districts with conditions.

The proposed edits would reduce IND-1 side setbacks from 25ft to 0ft on sides that are abutting another IND-1 zoned lot and keep the current rear setback of 0ft. In IND-2, the side and rear setbacks would both be reduced from 25ft to 0ft when abutting another IND-2 zoned lot, and in IND-3, the side and rear setbacks would both be reduced from 25ft to 0ft when abutting another IND-3 zoned lot. By approving these proposed edits, industrial districts have greater potential for attached buildings on separate lots.

At their September 18, 2025 meeting the Planning Commission voted 7-0 to recommend approval of the text amendment.

Recommendation

Consider and approve changes to the Zoning Ordinance regarding the lot line setbacks for adjoining industrial parcels.

Attachments:

IND Setback Strikethrough

Article 08 VIII Amended

Zoning Ordinance - Zero Lot Line Setback for Adjoining Industrial Parcels.docx

PROPOSED ZONING ORDINANCE TEXT AMENDMENT

- All changes shown **highlighted**.
 - Text to be removed shown with a ~~striketrough~~.
 - Text to be added shown in *italics*.
-

Article VIII Industrial Districts

Section 8.01 IND-1, Industrial Districts

(e) Area, Height, Bulk, and Placement Regulations

Maximum Usable Floor Area to Lot Area: 50%.

Minimum Required Setback Dimensions in Feet: Front - 30 ft.; Side - 25 ft, **but 0ft when abutting IND-1 zone.**; Rear – 0 ft.

Maximum Height in Feet: 40.

Maximum Height in Stories: 3.

NOTE: See Articles XIII and XVI of this ordinance for applicable site plan review regulations.

Section 8.02 IND-2, Industrial Districts

(e) Area, Height, Bulk, and Placement Regulations:

Maximum Usable Floor Area to Lot Area: 60%.

Minimum Required Setback Dimensions in Feet: Front - 30 ft.; Side - 25 ft, **but 0ft when abutting IND-2 zone.**; Rear - 25 ft, **but 0ft when abutting IND-2 zone.**

Maximum Height in Feet: None.

Maximum Height in Stories: None.

Section 8.03 IND-3, Industrial Districts

(e) Area, Height, Bulk, and Placement Regulations:

Maximum Usable Floor Area to Lot Area: 60%

Minimum Required Setback Dimensions in Feet: Front - 30 ft.; Side - 25 ft, *but 0ft when abutting IND-3 zone.*; Rear - 25 ft, *but 0ft when abutting IND-3 zone.*

Maximum Height in Feet: None

Maximum Height in Stories: None

ARTICLE VIII
Industrial Districts

Section 8.01 **IND-1, Industrial Districts**
Section 8.02 **IND-2, Industrial Districts**
Section 8.03 **IND-3, Industrial Districts**

Section 8.01 IND-1, Industrial Districts

The following regulations shall apply in IND-1, Industrial Districts.

(a) General Description:

The IND-1, light industrial district is established to provide areas in which the principal use of land is for light manufacturing and assembly plants, storage, warehousing, wholesaling, and distribution. Enterprises engaged in the manufacturing, compounding, assembly, packaging, treatment or fabrication of materials and products, from processed or previously manufactured materials (but not the processing of raw materials). Light industry is capable of operation in such a manner as to control the external effects of the manufacturing process, such as smoke, noise, soot, dirt, vibration, odor, etc.

(b) Permitted Principal Uses:

1. Research facilities, testing laboratories, and facilities for light manufacturing, fabrication, or assembly of products, provided that such facilities are completely enclosed and provided that any noise, smoke, vapor, dust, odor, glare, vibration, fumes, or other environmental contamination produced by such facilities is confined to the lot upon which such facilities are located and is controlled in accordance with the applicable city, state, or federal regulations.

(Ord No. 19-99 Revised Effective 8/26/99)

2. Commercial uses, excluding retail stores, including, yard equipment and supply dealers, firewood operations, lumber yards, building materials sales, boat and recreational vehicle sales, household equipment and appliance repair, rental establishments, car washes, animal hospitals, kennels, bulk cleaning and laundry plants, cold storage lockers, furniture and carpet warehouses, and self-storage facilities, provided that adequate safeguards are taken to protect adjoining properties from objectionable or harmful substances, conditions, or operations.

(Ord. 3-2020 Revised Effective 6/18/2020)

3. Offices, administrative, technical, and professional services.

(Ord. No. 11-06 Revised Effective 9/03/06)

4. Municipal and public utility services. (NAICS #'s 22112, 2212, and 2213)

5. Food processing limited to dairy products, bakery products, and beverage products, (including a microbrewery) provided all activities are conducted in an enclosed building. (NAICS #'s 3115, 3118, 31192 and 3121)
6. Broadcasting, Publishing, Recording and Telecommunications. (NAICS #'s 511, 512, 513 and 514)
7. Enclosed building for service of motor vehicles, mobile homes, campers, boats, motorized equipment, and accessories for such vehicles, but excluding junkyards.
8. Plumbing, heating, machine, welding, plating, electrical, printing, sheet metal, fabricators and similar shops to include sales, service and repair.
9. Art or craft studio space.
10. (Ord. No. 9-2020 Deleted Effective 10/22/2020)
11. Industrial and scientific research laboratories, research and development centers.
12. Fitness and Recreational Centers
(Ord. No. 5-2016 Added Effective 6/23/16)

(c) Permitted Accessory Uses:

1. Any use customarily incidental to the permitted principal uses.
2. Signs (see Article XIV)
3. Automobile parking (see Section 11.02).

(Ord No. 19-99 Revised Effective 8/26/99)

4. A single dwelling unit as quarters for a watchman, caretaker, or custodian on the premises.

(Ord. No. 19-99 Revised Effective 8/26/99)

(d) Special Exception Requiring Board of Zoning Appeals Approval: (Ord. 5-2014 Revised Effective 6/12/2014)

The judgment of the Board of Appeals will be guided by a desire to encourage industrial development in order to improve the basic economy. Such interest will include the promotion of orderly industrial districts containing industries compatible with each other. Judged against this interest will be considerations of the effect of the industry on the environs and the general character of the entire community. Before issuing a permit, consideration will be given to the probabilities that the proposed industrial use may violate the regulations of Article XII and Article XIII Sections 13.01 through 13.06; but the issuance of a

zoning compliance permit or a certificate of occupancy shall not waive the subsequent enforcement of Article XII and Article XIII Sections 13.01 through 13.06.

At the discretion of the Board of Zoning Appeals or City staff, an applicant may be asked for additional information or studies if the proposed use has the potential to have significant external impacts or may violate the provisions of Article XII. If required, such studies must provide thorough measurements and analysis of potential emissions such as noise or light, recommendations for the mitigation of negative impacts, and demonstrate that the uses can achieve compliance with applicable local, state, and/or federal requirements.

(Ord. No. 21-2022 Added Effective 11/24/2022)

The following use or similar and no more objectionable use may be permitted:

1. Child care center to serve employees of the industrial area in which they are located.
2. Storage facilities for coal, coke, building material, sand, gravel, stone, lumber, open storage of construction contractor's equipment and supplies, nonhazardous solid waste transfer station, vehicle towing and storage but not junkyards, provided such uses are entirely enclosed within an eight (8) foot obscuring fence or wall, or otherwise so located as not to be obnoxious to the orderly appearance of the district.
3. Transitional Accessory Uses (see Section 4.08 for Criteria).

(Ord No. 4-98 Revised Effective 1/15/98)

(Ord No. 19-99 Revised Effective 8/26/99)

4. Lithium battery recycling, provided such use is restricted to research and development, experimental design, and pilot programs, and is of a size, scale, and intensity compatible with adjacent uses. The intent of this Special Exception is to restrict large scale lithium battery re-manufacturing or lithium battery recycling facilities that would be incompatible with IND-1 Zoning or adjacent uses.

When allowed, such facilities shall be subject to the following requirements:

- a. The use shall comply with all federal and state regulations for design, siting, construction materials, treating, and monitoring.
- b. The area shall be enclosed by a fence or wall at least six (6) feet high. Entrance and exit shall be through a gate, which shall be locked during non-business hours. A landscape screen shall be provided in conformance with Article XIII.

- c. The Board of Zoning Appeals may deny the permit when the use would be materially detrimental to adjacent properties or may add any conditions or safeguards to the permit it feels necessary in order to protect the health and welfare of citizens.

(Ord. No. 2-2024 Added Effective 01/18/2024)

(c) Area, Height, Bulk, and Placement Regulations

Maximum Usable Floor Area to Lot Area: 50%.

Minimum Required Setback Dimensions in Feet: Front - 30 ft.; Side - 25 ft.; Rear – 0 ft.

Maximum Height in Feet: 40.

Maximum Height in Stories: 3.

NOTE: See Articles XIII and XVI of this ordinance for applicable site plan review regulations.

(Ord. No. 19-99 Revised Effective 8/26/99)

Section 8.02 IND-2, Industrial Districts

The following regulations shall apply in IND-2, Industrial Districts.

(a) General Description

The IND-2, general industrial district is established to provide areas in which the principal use of land is for processing, manufacturing, assembling, fabrication and for warehousing. The IND-2 district provides for enterprises in which goods are generally mass produced from raw materials on a large scale through use of an assembly line or similar process, usually for sale to wholesalers or other industrial or manufacturing uses. Medium industry produces moderate external effects such as smoke, noise, soot, dirt, vibration, odor, etc. These uses do not depend primarily on frequent personal visits of customers or clients, but usually require good accessibility to major street, rail, water or air transportation routes. Such uses have some adverse effects on surrounding properties and are not normally associated with, nor compatible with, residential, institutional, or retail commercial uses.

(Ord No. 19-99 Revised Effective 8/26/99)

(b) Permitted Principal Uses:

1. Manufacturing (selected industries) – Those manufacturing industries defined by the following NAICS Codes are permitted.

Major Group	Exceptions	Short Title
311, 3121	(except 3116, Animal Slaughtering and	Food and beverage products

	Processing)	
313, 314		Textile mill products
315		Apparel and other textile products
316	(except 3161, Leather and Hide Tanning & Finishing)	Leather and leather products
321	(except 321114, Wood Preservation, 3212, Veneer, Plywood, and Engineered Wood Product Manufacturing)	Lumber and wood products
322	(except 3221, Pulp, Paper, & Paperboard Mills)	Paper and allied products
323		Printing
326	(except 32621, Tire Manufacturing)	Rubber and misc. plastics products
332		Fabricated metal products
333		Machinery manufacturing
334, 335		Electronic equipment & appliances
336		Transportation equipment
337		Furniture & related products
338		Miscellaneous manufacturing
Industry Numbers: 3271, 3272, 327991		Stone, clay and glass manufacturing
331	(except 33111, Iron & Steel Mills, 331112, Electrometallurgical Ferroalloy Product Manufacturing, 331311, Alumina Refining, 331312, Primary Alumina Production, 33141, Nonferrous Metal Smelting and Refining)	Metal Industries

(Ord No. 19-99 Revised Effective 8/26/99)

2. Warehousing and wholesaling facilities, including truck and rail service terminals and related facilities. (NAICS #'s 42, 482, 483, 484, 485, 4882 and 493)
3. Offices, administrative, technical, and professional services.
(Ord. No. 11-06 Revised Effective 8/3/06)

4. Public utility facilities, with or without storage yards. (NAICS #'s 22112, 2212, and 2213)
5. Broadcasting, Publishing, Recording and Telecommunications. (NAICS #'s 511, 512, 513 and 514)
6. Storage facilities for coal, coke, building material, sand, gravel, stone, lumber, open storage of construction contractor's equipment and supplies and junk yards, provided such use is entirely enclosed within an eight (8) foot obscuring fence or wall, or otherwise so located as not to be obnoxious to the orderly appearance of the district.
7. Medical Isotope Manufacturing that the staff has determined to be in conformance with the narrative description of this district.
(Ord. No. 23-00 Revised Effective 9/15/00)
8. Kennel
(Ord. No. 18-04 Revised Effective 10/14/04)
9. Data Centers, but not High-Intensity Data Centers
(Ord. No. 21-2022 Added Effective 11/24/2022)

(c) Permitted Accessory Uses

1. Any use customarily incidental to the permitted principal uses.
2. Signs (see Article XIV).
(Ord. No. 31-86 Revised Effective 1/1/87)
3. Automobile parking (see Section 11.02).
4. A single dwelling unit as quarters for a watchman, caretaker, or custodian on the premises.

(d) Special Exception Requiring Board of Zoning Appeals Approval: (Ord. 5-2014 Revised Effective 6/12/2014)

The judgment of the Board of Appeals will be guided by a desire to encourage industrial development in order to improve the basic economy. Such interest will include the promotion of orderly industrial districts containing industries compatible with each other. Judged against this interest will be considerations of the effect of the industry on the environs and the general character of the entire community. Before issuing a permit, consideration will be given to probabilities that the proposed industrial use may violate the regulations of Article XII and Article XIII Sections 13.01 through 13.06; but the issuance of a zoning compliance permit or a certificate of occupancy shall not waive the subsequent enforcement of Article XII and Article XIII Sections 13.01 through 13.06.

At the discretion of the Board of Zoning Appeals or City staff, an applicant may be asked for additional information or studies if the proposed use has the potential to

have significant external impacts or may violate the provisions of Article XII. If required, such studies must provide thorough measurements and analysis of potential emissions such as noise or light, recommendations for the mitigation of negative impacts, and demonstrate that the uses can achieve compliance with applicable local, state, and/or federal requirements.

(Ord. No. 21-2022 Added Effective 11/24/2022)

The following use or similar and no more objectionable use may be permitted:

1. Nonhazardous solid waste transfer station and recycling center, provided such use is entirely enclosed within an eight (8) foot obscuring fence or wall, or otherwise so located as not to be obnoxious to the orderly appearance of the district.
2. Heliport.
3. Transitional Accessory Uses (see Section 4.08 for Criteria).

(Ord No. 4-98 Revised Effective 1/15/98)

4. Hazardous and nuclear material collection, recycling, treatment or disposal and storage areas. (NAICS #'s 562112 and 562211)

When allowed, these facilities shall be subject to the following requirements:

- a. The use shall comply with all federal regulations and state regulations including the Tennessee Solid Waste Management Act for design, siting, construction materials, treating, and monitoring.
- b. The use shall be located at least 1,500 feet from any residential property.
- c. The area shall be enclosed by a fence or wall at least six (6) feet high. Entrance and exit shall be through a gate, which shall be locked during non-business hours. A landscape screen shall be provided in conformance with Article XIII.
- d. Maps and engineering drawings shall be provided showing proposed drainage, proposed sewer system design, the depth of the water table, soil composition, all existing surface water, and all existing uses within 1/4 mile of the property line.
- e. The Board of Zoning Appeals may deny the permit when the use would be materially detrimental to adjacent properties or may add any conditions or safeguards to the permit it feels necessary in order to protect the health and welfare of citizens.

(Ord. No. 19-99 Revised Effective 8/26/99)

(e) Area, Height, Bulk, and Placement Regulations:

Maximum Usable Floor Area to Lot Area: 60%.

Minimum Required Setback Dimensions in Feet: Front - 30 ft.; Side - 25 ft.; Rear - 25 ft.

Maximum Height in Feet: None.

Maximum Height in Stories: None.

(f) Sampling Port Requirements

Adequate sampling locations and access facilities shall be provided for sampling at every stack or other conduit discharging waste products into the air.

NOTE: See Articles XIII and XVI of this ordinance for applicable site plan review regulations.

(Ord. No. 19-99 Revised Effective 8/26/99)

Section 8.03 IND-3, Industrial Districts

(a) General Description:

The IND-3, heavy industrial district is established in order to provide sites for activities which involve major transportation terminals, and manufacturing facilities that have a greater impact on the surrounding area than industries found in the IND-2 District. Manufacturing or other enterprises with significant external effects, or which pose significant risks due to the involvement of explosives, radioactive materials, poisons, pesticides, herbicides, or other hazardous materials in the manufacturing or other process. It is the intent of this district to provide an environment for industries that are unencumbered by nearby residential, institutional or commercial development.

(b) Permitted Principal Uses:

1. All permitted principal uses within the IND-2 District (Section 8.02(b))
(Ord. No. 21-2022 Added Effective 11/24/2022)
2. Manufacturing, heavy (NAICS Major Groups 31-33 and 562), excluding slaughtering plants (3116), paper or pulp mills (3221) and uses in Section 8.03(d) that require BZA approval.
3. Warehousing and wholesaling facilities, including truck and rail service terminals. (NAICS #'s 42, 482, 483, 484, 485, 4882 and 493)
4. Heliports.

(Ord. No. 19-99 Revised Effective 8/26/99)

5. Public utility facilities with or without storage yards. (NAICS #'s 22112, 2212, and 2213).
6. Broadcasting and telecommunications towers.
7. Research and development with or without outside storage or operations.
8. Airports
(Ord. No. 13-2017 Revised Effective 10/19/17)
9. Data Centers, but not High-Intensity Data Centers
(Ord. No. 21-2022 Added Effective 11/24/2022)

(c) Permitted Accessory Uses:

1. Any use customarily incidental to the permitted principal uses.
2. Signs (see Article XIV)
3. Automobile parking (see Section 11.02)

(d) Special Exception Requiring Board of Zoning Appeals Approval: (Ord. 5-2014 Revised Effective 6/12/2014)

The judgment of the Board of Appeals will be guided by a desire to encourage industrial development in order to improve the basic economy. Such interest will include the promotion of orderly industrial districts containing industries compatible with each other. Judged against this interest will be considerations of the effect of the industry on the environs and the general character of the entire community. Before issuing a permit, consideration will be given to probabilities that the proposed industrial use may violate the regulations of Article XII and Article XIII Sections 13.01 through 13.06; but the issuance of a zoning compliance permit or a certificate of occupancy shall not waive the subsequent enforcement of Article XII and Article XIII Sections 13.01 through 13.06. The Environmental Quality Advisory Board and Fire Department will be consulted in such reviews as needed.

At the discretion of the Board of Zoning Appeals or City staff, an applicant may be asked for additional information or studies if the proposed use has the potential to have significant external impacts or may violate the provisions of Article XII. If required, such studies must provide thorough measurements and analysis of potential emissions such as noise or light, recommendations for the mitigation of negative impacts, and demonstrate that the uses can achieve compliance with applicable local, state, and/or federal requirements.

(Ord. No. 21-2022 Added Effective 11/24/2022)

The following use or similar and no more objectionable use may be permitted:

1. Nonhazardous waste recycling centers. (NAICS # 562920)

2. Hazardous and nuclear material collection, recycling, treatment or disposal and storage areas. (NAICS #'s 562112 and 562211)

When allowed, these facilities shall be subject to the following requirements:

- a. The use shall comply with all federal regulations and state regulations including the Tennessee Solid Waste Management Act for design, siting, construction materials, treating, and monitoring.
- b. The use shall be located at least 1,500 feet from any residential property.

(Ord. No. 19-99 Revised Effective 8/26/99)

- c. The area shall be enclosed by a fence or wall at least six (6) feet high. Entrance and exit shall be through a gate, which shall be locked during non-business hours. A landscape screen shall be provided in conformance with Article XIII.
- d. Maps and engineering drawings shall be provided showing proposed drainage, proposed sewer system design, the depth of the water table, soil composition, all existing surface water, and all existing uses within 1/4 mile of the property line.
- e. The Board of Zoning Appeals may deny the permit when the use would be materially detrimental to adjacent properties or may add any conditions or safeguards to the permit it feels necessary in order to protect the health and welfare of citizens.

3. Incinerators. (NAICS #562213)

4. Landfills. (NAICS #562212)

5. Tank storage of bulk oil and gasoline and the mixture or bulk storage of natural gas, subject to the proper precautions as to location and otherwise, to prevent fire and explosion hazards.

6. Power plants.

7. A single dwelling unit as quarters for a watchman, caretaker, or custodian on the premises.

8. High-Intensity Data Centers

(Ord. No. 21-2022 Added Effective 11/24/2022)

- (e) Area, Height, Bulk and Placement Regulations:

Maximum Usable Floor Area to Lot Area: 60%

Minimum Required Setback Dimensions in Feet: Front - 30 ft., Side - 25 ft., Rear - 25 ft.

Maximum height in feet: None

Maximum height in stories: None

(f) Sampling Port Requirements:

Adequate sampling locations and access facilities shall be provided for sampling at every stack or other conduit discharging waste products into the air.

NOTE: See Articles XIII and XVI of this ordinance for applicable site plan review regulations.

(Ord. No. 19-99 Revised Effective 8/26/99)

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SUBSECTION (E) OF SECTION 8.01, TITLED "IND-1, INDUSTRIAL DISTRICTS," SECTION 8.02, TITLED "IND-2, INDUSTRIAL DISTRICTS," AND SECTION 8.03, TITLED "IND-3, INDUSTRIAL DISTRICTS," TO ALLOW FOR ZERO LOT LINE SETBACKS FOR THE SIDES AND REAR WHEN ABUTTING PARCELS IN THE SAME ZONING DISTRICT.

WHEREAS, City staff proposes to amend the Zoning Ordinance to reduce side and rear lot line setbacks for industrial parcels that abut other parcels in the same zoning district to create zero lot line setbacks; and

WHEREAS, currently, two business districts (B-2 and UB-2) have zero lot line setbacks; and

WHEREAS, the purpose of this proposed change is to grant zero lot line setbacks both for side and rear setbacks in all three industrial districts when parcels abut another parcel in the same zoning district (ex. IND-1 abuts IND-1, IND-2 abuts IND-2, and IND-3 abuts IND-3); and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission approved the same for City Council's consideration and adoption; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VIII, titled "Industrial Districts," Section 8.01, titled "IND-1, Industrial Districts," Subsection (e), titled "Area, Height, Bulk, and Placement Regulations," is hereby amended by deleting the "Minimum Required Setback Dimensions in Feet" and substituting therefor a new "Minimum Required Setback Dimensions in Feet," which shall read as follows:

Section 8.01. IND-1, Industrial Districts

(e) Area, Height, Bulk, and Placement Regulations

Minimum Required Setback Dimensions in Feet: Front – 30 ft.; Side – 25 ft., but 0 ft. when abutting IND-1 zone; Rear – 0 ft.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VIII, titled "Industrial Districts," Section 8.02, titled "IND-2, Industrial Districts," Subsection (e), titled "Area, Height, Bulk, and Placement Regulations," is hereby amended by deleting the "Minimum Required Setback Dimensions in Feet" and substituting therefor a new "Minimum Required Setback Dimensions in Feet," which shall read as follows:

Section 8.02. IND-2, Industrial Districts

(e) Area, Height, Bulk, and Placement Regulations

Minimum Required Setback Dimensions in Feet: Front – 30 ft.; Side – 25 ft., but 0 ft. when abutting IND-2 zone; Rear – 25 ft., but 0 ft. when abutting IND-2 zone

Section 3. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VIII, titled "Industrial Districts," Section 8.03, titled "IND-3, Industrial Districts," Subsection (e), titled "Area, Height, Bulk, and Placement Regulations," is hereby amended by deleting the "Minimum Required Setback Dimensions in Feet" and substituting therefor a new "Minimum Required Setback Dimensions in Feet," which shall read as follows:

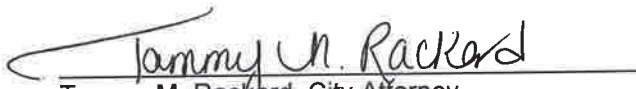
Section 8.03. IND-3, Industrial Districts

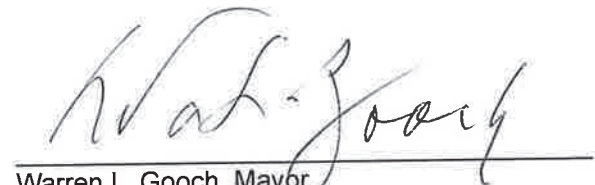
(e) Area, Height, Bulk, and Placement Regulations

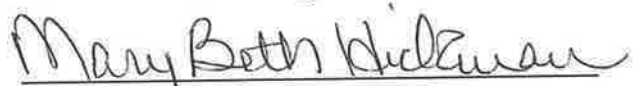
Minimum Required Setback Dimensions in Feet: Front – 30 ft.; Side – 25 ft., but 0 ft. when abutting IND-3 zone; Rear – 25 ft., but 0 ft. when abutting IND-3 zone

Section 4. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:


Tammy M. Rackard, City Attorney


Warren L. Gooch, Mayor


Mary Beth Hickman, City Clerk

Publication Date:	<u>09/25/2025</u>
Public Hearing:	<u>10/13/2025</u>
First Reading:	<u>10/13/2025</u>
Publication Date:	<u>10/14/2025</u>
Second Reading:	<u>11/10/2025</u>
Publication Date:	<u>11/11/2025</u>
Effective Date:	<u>11/20/2025</u>

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SUBSECTION (E) OF SECTION 8.01, TITLED "IND-1, INDUSTRIAL DISTRICTS," SECTION 8.02, TITLED "IND-2, INDUSTRIAL DISTRICTS," AND SECTION 8.03, TITLED "IND-3, INDUSTRIAL DISTRICTS," TO ALLOW FOR ZERO LOT LINE SETBACKS FOR THE SIDES AND REAR WHEN ABUTTING PARCELS IN THE SAME ZONING DISTRICT.

WHEREAS, City staff proposes to amend the Zoning Ordinance to reduce side and rear lot line setbacks for industrial parcels that abut other parcels in the same zoning district to create zero lot line setbacks; and

WHEREAS, currently, two business districts (B-2 and UB-2) have zero lot line setbacks; and

WHEREAS, the purpose of this proposed change is to grant zero lot line setbacks both for side and rear setbacks in all three industrial districts when parcels abut another parcel in the same zoning district (ex. IND-1 abuts IND-1, IND-2 abuts IND-2, and IND-3 abuts IND-3); and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission approved the same for City Council's consideration and adoption; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VIII, titled "Industrial Districts," Section 8.01, titled "IND-1, Industrial Districts," Subsection (e), titled "Area, Height, Bulk, and Placement Regulations," is hereby amended by deleting the "Minimum Required Setback Dimensions in Feet" and substituting therefor a new "Minimum Required Setback Dimensions in Feet," which shall read as follows:

Section 8.01. IND-1, Industrial Districts

(e) Area, Height, Bulk, and Placement Regulations

Minimum Required Setback Dimensions in Feet: Front – 30 ft.; Side – 25 ft., but 0 ft. when abutting IND-1 zone; Rear – 0 ft.

Section 2. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article VIII, titled "Industrial Districts," Section 8.02, titled "IND-2, Industrial Districts," Subsection (e), titled "Area, Height, Bulk, and Placement Regulations," is hereby amended by deleting the "Minimum Required Setback Dimensions in Feet" and substituting therefor a new "Minimum Required Setback Dimensions in Feet," which shall read as follows:

Section 8.02. IND-2, Industrial Districts

(e) Area, Height, Bulk, and Placement Regulations

Minimum Required Setback Dimensions in Feet: Front – 30 ft.; Side – 25 ft., but 0 ft. when abutting IND-2 zone; Rear – 25 ft., but 0 ft. when abutting IND-2 zone

Section 3. Ordinance No. 2, titled “The Zoning Ordinance of the City of Oak Ridge, Tennessee,” Article VIII, titled “Industrial Districts,” Section 8.03, titled “IND-3, Industrial Districts,” Subsection (e), titled “Area, Height, Bulk, and Placement Regulations,” is hereby amended by deleting the “Minimum Required Setback Dimensions in Feet” and substituting therefor a new “Minimum Required Setback Dimensions in Feet,” which shall read as follows:

Section 8.03. IND-3, Industrial Districts

(e) Area, Height, Bulk, and Placement Regulations

Minimum Required Setback Dimensions in Feet: Front – 30 ft.; Side – 25 ft., but 0 ft. when abutting IND-3 zone; Rear – 25 ft., but 0 ft. when abutting IND-3 zone

Section 4. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: 03/09/2026
Publication Date: 03/10/2026
Publication Date: 03/19/2026
Public Hearing: 04/13/2026
Second Reading: 04/13/2026
Publication Date: _____
Effective Date: _____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tammy Rackard , City Attorney

SUBJECT: Ratification of Ordinance 35-2025 Which Ordinance Amends Zoning Ordinance Section 5.05(d) for the Purpose of Simplifying the Process to Construct Single Family Attached Dwellings on Individual Lots by Modifying R-3 Medium Density Residential District Requirements.

SUPPORTING DEPARTMENT: Planning and Development

Introduction

An item for the agenda is an ordinance to ratify Ordinance 35-2025 which ordinance amends Zoning Ordinance Section 5.05(d) for the purpose of simplifying the process to construct single family attached dwellings on individual lots by modifying R-3 Medium Density Residential District requirements.

Background

Ordinance 35-2025 is being brought back to City Council for approval (ratification) due to the public hearing timeframe not being met when the ordinance was originally approved. Tennessee Code Annotated §13-7-203(a) now requires a 21-day legal notice publication for a public hearing to amend the zoning ordinance and this ordinance was published under the old 15-day legal notice publication timeframe. This error makes this ordinance void and requires reapproval (ratification) to make the text amendment valid.

This ordinance was approved unanimously by City Council when it was originally approved. The prior agenda packet is included as an attachment with the only change being the original ordinance document in the packet has now been substituted with the approved ordinance (Ordinance 35-2025).

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[Ordinance 35-2025 - Agenda Packet.pdf](#)

[Zoning_Ordinance_-_R-3_-_Single_Family_Attached_Dwellings__Ratify_Ordinance_35-2025_\(2\).docx](#)

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 10, 2025

TO: Randy Hemann, City Manager

FROM: Jakob Hawks

THROUGH: Jennifer Williams, Planning and Development Director

SUBJECT: Zoning Ordinance Text Amendment: Single Family Attached Dwellings

Introduction

An item for the City Council's consideration is a Zoning Ordinance text amendment that simplifies the process to construct single family attached dwellings on individual lots by modifying R-3 Medium-Density Residential District requirements.

Funding

No funding is required.

Background

The construction of single family attached dwellings in Oak Ridge has historically been done through Planned Unit Developments (PUDs), Traditional Neighborhood Developments (TNDs), and single lot developments that require units to be rented. The proposed edits to the Zoning Ordinance create provisions for single family attached dwellings to be built on individual lots by right in the R-3 Medium-Density Residential District.

The edits would grant single family attached dwellings the 60% maximum usable floor area to lot ratio that were previously reserved for special exceptions. Additionally, the minimum size of lots would be replaced with a maximum density provision of 16 units per acre, and the side setbacks would be 0ft for shared walls.

At their September 18, 2025 meeting the Planning Commission voted 7-0 to recommend approval of the text amendment.

Recommendation

Consider and approve changes to the Zoning Ordinance regarding the regulation of single family attached dwellings in the R-3 Medium-Density Residential District.

Attachments:

[Townhomes Strikethrough](#)

R-3 Zoning

Zoning Ordinance - R-3 - Single Family Attached Dwellings.docx

PROPOSED ZONING ORDINANCE TEXT AMENDMENT

- All changes shown **highlighted**.
 - Text to be removed shown with a ~~strikethrough~~.
 - Text to be added shown in *italics*.
-

Article V

Residential Districts

Section 5.05 R-3, Medium Density Residential District

(d) Area, Height, Bulk, and Placement Regulations:

Maximum Usable Floor Area (footprint of the building) to Lot Area 30% for **all** permitted uses ***except single family attached dwellings*** and 60% for Special Exceptions ***and single family attached dwellings***.

~~Minimum Size of Lot per Principal Building: 3,600 square feet per dwelling unit and not to exceed 12 units per acre.~~ **Maximum Density: 16 units per acre.**

Minimum Required Setback Dimensions in Feet: Front - 25 feet; Side - 10 feet for <3 stories, +10 feet for each additional story but not to exceed 50 feet. ***0 feet for attached single family dwelling shared walls***; Rear – 30 feet.

4. Public, non-profit and community facilities; recreation areas and uses and ancillary structures such as, but not limited to, picnic grounds, playgrounds, stadiums, swimming pools, tennis courts and baseball fields including stands and fences; community centers; libraries and museums.
5. Permanent and transient group care facilities.

(d) Area, Height, Bulk, and Placement Regulations:

Maximum Usable Floor Area (Footprint of the building) to Lot Area Ratio: 30% for permitted uses and 60% for Special Exceptions.

Minimum Size of Lot: 8,000 square feet for single family detached and duplexes and 4,000 square feet for each additional unit.

Minimum Lot Width-45 feet

Minimum Required Setback Dimensions in Feet: Front – 20 feet; Each Side - 8 feet; Rear – 25 feet.

Maximum Height in Feet: 40.

NOTE: See Articles XIII and XVI of this Ordinance for applicable site plan review regulations.

Sec. 5.05 R-3, Medium Density Residential District (Ord. 5-2014 Amended Effective 6/12/14)

The following regulations shall apply in R-3 Medium Residential Districts.

(a) Permitted Principal Uses:

1. Duplex.
2. Single family attached dwellings with no more than 8 contiguous units.
3. Public, non-profit and community facilities; recreation areas and uses and ancillary structures such as, but not limited to, picnic grounds, playgrounds, stadiums, swimming pools, tennis courts and baseball fields including stands and fences; community centers; libraries and museums.
4. Business and professional offices; including office building uses resulting from professional services, business services, accounting, banking, drafting, and graphic arts. (Ord. 5-2014 Revised Effective 6/12/2014)
5. Hospital, clinic, mental health clinic, and related medical office uses.
6. Animal hospitals/clinics.
7. Buildings and meeting rooms which are associated with charitable, philanthropic, civic, or professional clubs.

8. Assisted living facilities, independent living facilities, nursing homes and retirement centers.
9. Local government, state or federal uses, public utility building, telephone exchange, transformer station, and electrical transmission towers; providing such use will promote the general welfare of the community and will have no material adverse effect upon the district in which it is located.
10. Religious institutions.
11. Private and public educational institutions.
12. Bed and Breakfast (Inn).

(b) Permitted Accessory Uses:

1. Any use customarily incidental to the permitted principal uses, including office uses having to do with the management and administration of any permitted principal use.
2. Home occupations as defined in Article II and meets the requirements of Section 3.11.

(c) Special Exceptions Requiring Board of Zoning Appeals Approval:

1. (Ord. No. 9-2020 Deleted Effective 10/22/2020)
2. Cemetery.
3. Family day care home, group day care homes, and adult day care facility.
4. Permanent and transient group care facilities.

(d) Area, Height, Bulk, and Placement Regulations:

Maximum Usable Floor Area (footprint of the building) to Lot Area 30% for permitted uses and 60% for Special Exceptions.

Minimum Size of Lot per Principal Building: 3,600 square feet per dwelling unit and not to exceed 12 units per acre.

Minimum Required Setback Dimensions in Feet: Front - 25 feet; Side - 10 feet for <3 stories, +10 feet for each additional story but not to exceed 50 feet; Rear - 30 feet.

Maximum Height in Feet: 55.

NOTE: See Articles XIII and XVI of this ordinance for applicable site plan review regulations.

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SUBSECTION (D) OF SECTION 5.05, TITLED "R-3, MEDIUM DENSITY RESIDENTIAL DISTRICT," TO CREATE PROVISIONS FOR SINGLE FAMILY ATTACHED DWELLINGS TO BE BUILT ON INDIVIDUAL LOTS BY RIGHT BY CHANGING THE MAXIMUM USABLE FLOOR AREA TO LOT AREA (BUILDING FOOTPRINT) PERCENTAGE AND BY EXCHANGING THE MINIMUM LOT SIZE REQUIREMENT WITH A MAXIMUM DENSITY PROVISION OF SIXTEEN (16) UNITS PER ACRE, WITH ZERO SIDE SETBACKS FOR SHARED WALLS.

WHEREAS, City staff proposes to amend the Zoning Ordinance to simplify the process to construct single-family attached dwellings on individual lots by modifying the requirements in R-3, Medium Density Residential District; and

WHEREAS, the construction of single-family attached dwellings in Oak Ridge has historically been completed through Planned Unit Developments (PUDs), Traditional Neighborhood Developments (TNDs), and single lot developments that required units to be rented; and

WHEREAS, the purpose of this proposed change is to create provisions for single-family attached dwellings to be built on individual lots by right in the R-3, Medium Density Residential District; and

WHEREAS, this change will grant single-family attached dwellings the sixty percent (60%) maximum usable floor area to lot ratio previously reserved for special exceptions and the minimum size of lots would be replaced with a maximum density provision of sixteen (16) units per acre with zero foot side setbacks for shared walls; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission approved the same for City Council's consideration and adoption; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article V, titled "Residential Districts," Section 5.05, titled "R-3, Medium Density Residential District," Subsection (d), titled "Area, Height, Bulk, and Placement Regulations," is hereby deleted in its entirety and a new Subsection (d) of the same title is substituted therefor, which new subsection shall read as follows:

Section 5.05. R-3, Medium Density Residential District

(d) Area, Height, Bulk, and Placement Regulations

Maximum Usable Floor Area (footprint of the building) to Lot Area 30% for all permitted uses except single family attached dwellings and 60% for Special Exceptions and single family attached dwellings.

Maximum Density: 16 units per acre.

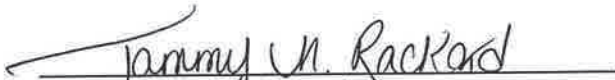
Minimum Required Setback Dimensions in Feet: Front - 25 feet; Side - 10 feet for <3 stories, +10 feet for each additional story but not to exceed 50 feet; 0 feet for attached single family dwelling shared walls; Rear – 30 feet.

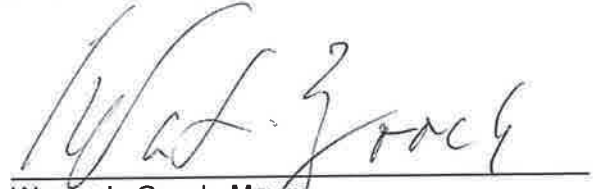
Maximum Height in Feet: 55.

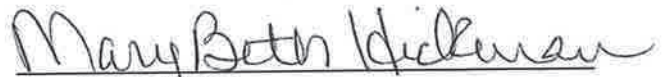
NOTE: See Articles XIII and XVI of this ordinance for applicable site plan review regulations.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:


Tammy M. Rackard, City Attorney


Warren L. Gooch, Mayor


Mary Beth Hickman, City Clerk

Publication Date:	<u>09/25/2025</u>
Public Hearing:	<u>10/13/2025</u>
First Reading:	<u>10/13/2025</u>
Publication Date:	<u>10/14/2025</u>
Second Reading:	<u>11/10/2025</u>
Publication Date:	<u>11/11/2025</u>
Effective Date:	<u>11/20/2025</u>

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING SUBSECTION (D) OF SECTION 5.05, TITLED "R-3, MEDIUM DENSITY RESIDENTIAL DISTRICT," TO CREATE PROVISIONS FOR SINGLE FAMILY ATTACHED DWELLINGS TO BE BUILT ON INDIVIDUAL LOTS BY RIGHT BY CHANGING THE MAXIMUM USABLE FLOOR AREA TO LOT AREA (BUILDING FOOTPRINT) PERCENTAGE AND BY EXCHANGING THE MINIMUM LOT SIZE REQUIREMENT WITH A MAXIMUM DENSITY PROVISION OF SIXTEEN (16) UNITS PER ACRE, WITH ZERO SIDE SETBACKS FOR SHARED WALLS.

WHEREAS, City staff proposes to amend the Zoning Ordinance to simplify the process to construct single-family attached dwellings on individual lots by modifying the requirements in R-3, Medium Density Residential District; and

WHEREAS, the construction of single-family attached dwellings in Oak Ridge has historically been completed through Planned Unit Developments (PUDs), Traditional Neighborhood Developments (TNDs), and single lot developments that required units to be rented; and

WHEREAS, the purpose of this proposed change is to create provisions for single-family attached dwellings to be built on individual lots by right in the R-3, Medium Density Residential District; and

WHEREAS, this change will grant single-family attached dwellings the sixty percent (60%) maximum usable floor area to lot ratio previously reserved for special exceptions and the minimum size of lots would be replaced with a maximum density provision of sixteen (16) units per acre with zero foot side setbacks for shared walls; and

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission approved the same for City Council's consideration and adoption; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 2, titled "The Zoning Ordinance of the City of Oak Ridge, Tennessee," Article V, titled "Residential Districts," Section 5.05, titled "R-3, Medium Density Residential District," Subsection (d), titled "Area, Height, Bulk, and Placement Regulations," is hereby deleted in its entirety and a new Subsection (d) of the same title is substituted therefor, which new subsection shall read as follows:

Section 5.05. R-3, Medium Density Residential District

(d) Area, Height, Bulk, and Placement Regulations

Maximum Usable Floor Area (footprint of the building) to Lot Area 30% for all permitted uses except single family attached dwellings and 60% for Special Exceptions and single family attached dwellings.

Maximum Density: 16 units per acre.

Minimum Required Setback Dimensions in Feet: Front - 25 feet; Side - 10 feet for <3 stories, +10 feet for each additional story but not to exceed 50 feet; 0 feet for attached single family dwelling shared walls; Rear – 30 feet.

Maximum Height in Feet: 55.

NOTE: See Articles XIII and XVI of this ordinance for applicable site plan review regulations.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: 03/09/2026
Publication Date: 03/10/2026
Publication Date: 03/19/2026
Public Hearing: 04/13/2026
Second Reading: 04/13/2026
Publication Date: _____
Effective Date: _____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Jakob Hawks

THROUGH: Jennifer Williams, Planning and Development Director

SUBJECT: Rezoning Request: 141 W Madison Lane and 203 Michigan Avenue R-3 Medium Density Residential District PUD to R-3 Medium Density Residential District

Introduction

An item for the City Council's consideration is a rezoning request at 141 W Madison Lane and 203 Michigan Avenue. The request is to rezone the respective ~3.5-acre and ~2.2-acre properties from R-3/PUD to R-3 Medium Density Residential District.

Funding

No funding is required.

Background

The parcels were rezoned from R-3 to R-3/PUD back in 2017, when City Council approved a PUD master plan. Many iterations of a site plan were proposed, with the latest being approved for a senior care facility in July of 2020. Despite these efforts, no actual construction began and the PUD master plan lapsed after a three-year time period. With the parcels now under new ownership, the decision was made to forego adopting either the old master plan or a new master plan in favor of removing the PUD designation altogether.

The parcels lie on the northern end of a wider R-3 district and are on the border of a single-family R-1-C district that begins with W. Magnolia Street. Opting to keep the base zoning and remove only the PUD designation shows intent to develop the parcels in a way that is compatible with the surrounding area.

Analysis

The following criteria were used to evaluate the rezoning request:

Is the proposed zoning district consistent with the City's Comprehensive Plan?

Yes. While the Comprehensive Plan update is still in draft form, the future land use vision for this area is mixed-use, rather than strictly residential. Rezoning to R-3 is consistent with that direction, as both residential and nonresidential uses are permitted in R-3. The rezoning request is consistent with the Comprehensive Plan's goal to maximize infill and encourage development of underutilized parcels.

Are there substantial changes in the character of development in or near the area under consideration that support the proposed rezoning?

No, the area is not experiencing any notable changes. The goal is simply to rezone the parcels in order to spur development in an ideal location.

Is the character of the area suitable for the uses permitted in the proposed zoning district and is the proposed zoning district compatible with surrounding zoning and uses?

Yes. These parcels lie in a transition area between single family detached houses and commercial property. Regardless of what land use is chosen in the new zone, compatibility with surrounding property will be achieved.

Will the proposed rezoning create an isolated district unrelated to adjacent and nearby districts?

No, these parcels are within an established R-3 district and border another residential zone. Most development in the R-3 zone will require landscaping buffers along the shared boundary with neighboring single-family lots.

Are public facilities and services adequate to accommodate the proposed zoning district?

Yes. The sites are adequately served by the existing roadway network and utilities and can accommodate development appropriate with this zoning district.

Would the requested rezoning have environmental impacts?

Minimal, if any. Environmental impacts will be addressed through the permitting process for any future development.

Recommendation

Staff recommends approval of the attached ordinance.

The Planning Commission voted unanimously to recommend approval of the rezoning request on February 19, 2026.

Attachments:

[Applicant's Rezoning Request.pdf](#)

[Parcel Map.pdf](#)

[R-3 District Regulations.pdf](#)

[Ordinance_-_Rezoning_141_Madison_and_203_Michigan_from_R-3_PUD_to_R-3 \(1\).docx](#)

Patrick L. White
Attorney at Law
5006 Jim Jones Lane
Knoxville, TN 37931
PatrickL.WhiteLaw@gmail.com
865.407.7157

January 21, 2026

City of Oak Ridge Planning and Development Department
200 S. Tulane Avenue
Oak Ridge, TN 37830

RE: Rezoning Request
Map 100AA, Parcel 40 – Patrick L. White and others
Map 100AA, Parcel 41 – Oak Ridge Senior Living, LLC
City of Oak Ridge
Anderson County, TN

Dear Sir / Madam

Please note that I am the owner of the aforementioned two tax parcels, both as an individual and as a managing member of Oak Ridge Senior Living, LLC. I am also a licensed attorney in Tennessee and I represent Thomas F. White and Samuel Krakoviak who are co-owners of the aforementioned parcels.

Please accept this letter as a formal request to change the zoning on both of the aforementioned two tax parcels from the current zoning of R-3 / PUD to just plain R-3.

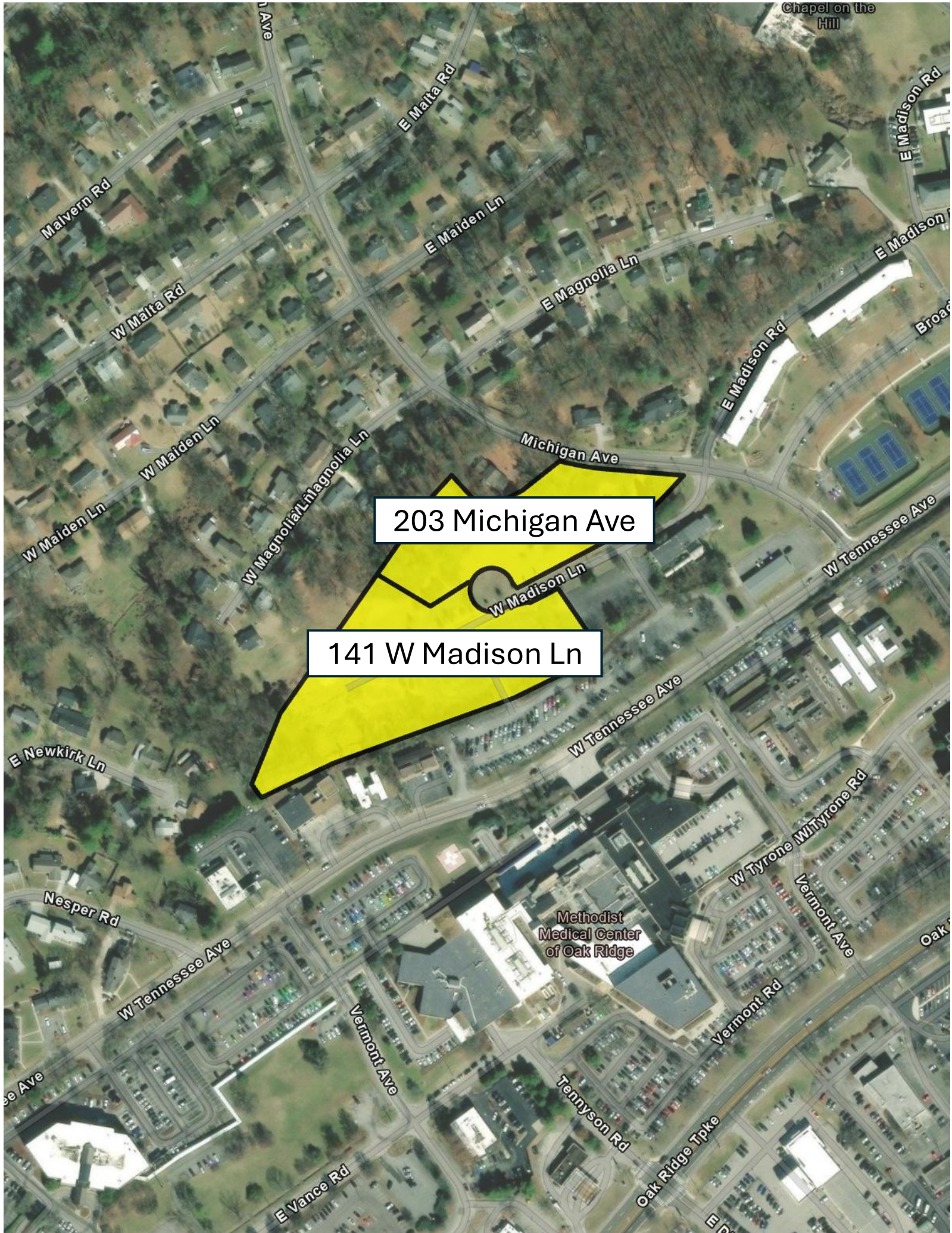
It is my understanding that this request will be reviewed by the Oak Ridge Planning Commission on February 19th. If the request is approved, then the request will be heard by the Oak Ridge City Council on March 9th and again on April 13th for final approval.

Thank you for your consideration and please let me know if you desire any additional information.

Regards


Patrick L. White
Attorney at Law

cc: Thomas F. White
Samuel Krakoviak



203 Michigan Ave

141 W Madison Ln

Methodist
Medical Center
of Oak Ridge

4. Public, non-profit and community facilities; recreation areas and uses and ancillary structures such as, but not limited to, picnic grounds, playgrounds, stadiums, swimming pools, tennis courts and baseball fields including stands and fences; community centers; libraries and museums.
5. Permanent and transient group care facilities.

(d) Area, Height, Bulk, and Placement Regulations:

Maximum Usable Floor Area (Footprint of the building) to Lot Area Ratio: 30% for permitted uses and 60% for Special Exceptions.

Minimum Size of Lot: 8,000 square feet for single family detached and duplexes and 4,000 square feet for each additional unit.

Minimum Lot Width-45 feet

Minimum Required Setback Dimensions in Feet: Front – 20 feet; Each Side - 8 feet; Rear – 25 feet.

Maximum Height in Feet: 40.

NOTE: See Articles XIII and XVI of this Ordinance for applicable site plan review regulations.

Sec. 5.05 R-3, Medium Density Residential District (Ord. 5-2014 Amended Effective 6/12/14)

The following regulations shall apply in R-3 Medium Residential Districts.

(a) Permitted Principal Uses:

1. Duplex.
2. Single family attached dwellings with no more than 8 contiguous units.
3. Public, non-profit and community facilities; recreation areas and uses and ancillary structures such as, but not limited to, picnic grounds, playgrounds, stadiums, swimming pools, tennis courts and baseball fields including stands and fences; community centers; libraries and museums.
4. Business and professional offices; including office building uses resulting from professional services, business services, accounting, banking, drafting, and graphic arts. (Ord. 5-2014 Revised Effective 6/12/2014)
5. Hospital, clinic, mental health clinic, and related medical office uses.
6. Animal hospitals/clinics.
7. Buildings and meeting rooms which are associated with charitable, philanthropic, civic, or professional clubs.

8. Assisted living facilities, independent living facilities, nursing homes and retirement centers.
9. Local government, state or federal uses, public utility building, telephone exchange, transformer station, and electrical transmission towers; providing such use will promote the general welfare of the community and will have no material adverse effect upon the district in which it is located.
10. Religious institutions.
11. Private and public educational institutions.
12. Bed and Breakfast (Inn).

(b) Permitted Accessory Uses:

1. Any use customarily incidental to the permitted principal uses, including office uses having to do with the management and administration of any permitted principal use.
2. Home occupations as defined in Article II and meets the requirements of Section 3.11.

(c) Special Exceptions Requiring Board of Zoning Appeals Approval:

1. (Ord. No. 9-2020 Deleted Effective 10/22/2020)
2. Cemetery.
3. Family day care home, group day care homes, and adult day care facility.
4. Permanent and transient group care facilities.

(d) Area, Height, Bulk, and Placement Regulations:

Maximum Usable Floor Area (footprint of the building) to Lot Area 30% for all permitted uses except single family attached dwellings and 60% for Special Exceptions and single family attached dwellings.

Maximum Density: 16 units per acre

Minimum Required Setback Dimensions in Feet: Front - 25 feet; Side - 10 feet for <3 stories, +10 feet for each additional story but not to exceed 50 feet. 0 feet for attached single family dwelling shared walls; Rear - 30 feet.

Maximum Height in Feet: 55.

NOTE: See Articles XIII and XVI of this ordinance for applicable site plan review regulations.

(Ord. No. 35-2025 Added Effective 11/20/2025)

ORDINANCE NO. _____

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 2, TITLED "THE ZONING ORDINANCE OF THE CITY OF OAK RIDGE, TENNESSEE," BY AMENDING THE ZONING MAP WHICH IS MADE A PART OF THE ORDINANCE BY CHANGING THE ZONING DISTRICT OF PARCELS 040.00 AND 041.00 ANDERSON COUNTY TAX MAP 100A GROUP A, CONTAINING APPROXIMATELY 5.7 ACRES FROM R-3/PUD, MEDIUM DENSITY RESIDENTIAL DISTRICT WITH A PLANNED UNIT DEVELOPMENT OVERLAY, TO R-3 MEDIUM DENSITY RESIDENTIAL DISTRICT; SAID PARCELS BEING LOCATED AT 203 MICHIGAN AVENUE AND 141 MADISON LANE RESPECTIVELY.

WHEREAS, the following change has been submitted for approval or disapproval to the Oak Ridge Municipal Planning Commission and the Commission has approved the same; and

WHEREAS, a public hearing thereon has been held as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. The district boundaries of the zoning map attached and made part of Ordinance No. 2, as amended, are revised as follows:

<u>Property Description</u>	<u>Location</u>	<u>Present Zoning District</u>	<u>New Zoning District</u>
Parcel 040.00 Anderson County Tax Map 100A, Group A ± 2.20 acres	203 Michigan Avenue	R-3/PUD, Medium Density Residential with a Planned Unit Development Overlay	R-3, Medium Density Residential
Parcel 041.00 Anderson County Tax Map 100A, Group A ± 3.50 acres	141 W Madison Lane	R-3/PUD, Medium Density Residential with a Planned Unit Development Overlay	R-3, Medium Density Residential

Section 2. The change shall be imposed upon said map and shall be as much a part of Ordinance No. 2 as if fully described therein.

Section 3. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading:	<u>03/09/2026</u>
Publication Date:	<u>03/10/2026</u>
Publication Date:	<u>03/19/2026</u>
Public Hearing:	<u>04/13/2026</u>
Second Reading:	<u>04/13/2026</u>
Publication Date:	_____
Effective Date:	_____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tammy Rackard , City Attorney

SUBJECT: City Code Amendment - Title 14, Zoning and Land Use Control, Chapter 5, Stormwater Management, Section 14-502, Definitions - Clarification of the Term "Clearing"

Introduction

An item for the agenda is an ordinance to amend City Code Section 14-502(9) pertaining to the definition of the word "clearing" in the stormwater management chapter.

Background

This item came about at the request of Councilwoman Ellen Smith after a meeting on February 24, 2026, between Councilwoman Smith, the City Attorney, and the Deputy City Manager concerning tree cutting/clearing occurring within the City Limits. During this meeting it was discussed the City Code did not clearly require permits for cutting/clearing trees over a large area of land mass even though such action could result in land disturbance that necessitates stormwater management actions such as silt fencing. Resolution of this matter was discussed, and it was recommended to amend the definition of "clearing" in City Code Section 14-502(9) to specifically include the clearing of trees and/or shrubs when such action disturbs a land area greater than five (5) acres. For context, the term "clearing" is specifically used in the stormwater ordinance with respect to land disturbing activity and this change will make it evident that the action of tree and/or shrub clearing over a large area of land mass would require stormwater management measures to be taken.

A bold-strikethrough of the text amendment is attached.

Recommendation

Approval of the attached ordinance is recommended.

Attachments:

[City_Code_Section_14-502_9_-_Definition_of_Clearing_-_Bold_Strikethrough.docx](#)

[Ordinance_-_Stormwater_Section_14-502_9__Definition_of_Clearing \(1\).docx](#)

BOLD-STRIKETHROUGH OF PROPOSED MODIFICATION

TITLE 14
ZONING AND LAND USE CONTROL

CHAPTER 5
STORMWATER MANAGEMENT

§14-502. Definitions.

- (9) “Clearing” typically refers to the removal of vegetation and disturbance of soil prior to grading or excavation in anticipation of construction activities. **Clearing specifically includes tree and/or shrub removal that disturbs a land area greater than five (5) acres.** Clearing may also cover a wide variety of uses, many of which may not be regulated with the scope of stormwater management.

TITLE

AN ORDINANCE TO AMEND TITLE 14, TITLED "ZONING AND LAND USE CONTROL," CHAPTER 5, TITLED "STORMWATER MANAGEMENT," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY AMENDING SECTION 14-502, TITLED "DEFINITIONS," SUBSECTION (9) TO CLARIFY THE DEFINITION OF "CLEARING."

WHEREAS, by Ordinance 1-2016, the City of Oak Ridge adopted a complete revision of the Stormwater Management provisions (City Code Title 14 Chapter 5); and

WHEREAS, the existing stormwater management provisions have been reviewed for possible modification to improve current erosion control issues; and

WHEREAS, the City desires to adopt a clarification to City Code §14-502(9) to clarify the definition of "clearing" with respect to tree and/or shrub removal that disturbs a large area of land.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Title 14, titled "Zoning and Land Use Control," Chapter 5, titled "Stormwater Management," Section 14-502, titled "Definition," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by deleting Subsection (9) in its entirety and substituting therefor a new Subsection (9) as follows:

Sec. 14-502. Definitions.

- (9) "Clearing" typically refers to the removal of vegetation and disturbance of soil prior to grading or excavation in anticipation of construction activities. Clearing specifically includes tree and/or shrub removal that disturbs a land area greater than five (5) acres. Clearing may also cover a wide variety of uses, many of which may not be regulated with the scope of stormwater management.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: 03/09/2026
Publication Date: 03/10/2026
Second Reading: 04/13/2026
Publication Date: _____
Effective Date: _____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Randy Hemann , City Manager

SUBJECT: A Resolution Authorizing the Transfer of Property to Oklo for Development at Heritage Center Industrial Park

Introduction

An item for City Council's consideration is a resolution authorizing the transfer of certain real property to Oklo Inc. ("Oklo") for the purpose of developing an advanced nuclear fuel recycling facility at Heritage Center Industrial Park.

Funding

There is no direct funding associated with this action. Any costs associated with acquisition of property not currently owned by the City will be addressed through separate agreements and authorizations, as applicable.

Background

The Oklo project is the subject of several prior actions taken by City Council: Resolution 10-137-2025, approved October 23, 2025, authorized the City to enter into a Memorandum of Understanding with the Tennessee Department of Economic and Community Development, the Oak Ridge Corridor Development Corporation, and Heritage Center, LLC regarding the proposed Oklo project.

Resolution 10-139-2025, approved October 23, 2025, authorized submission of a State Industrial Access (SIA) project application to the Tennessee Department of Transportation for the realignment of Blair Road (SR 327) to accommodate the proposed Oklo development. Ordinance 2-2026, effective February 19, 2026, amended the City's Zoning Ordinance by rezoning approximately 146 acres within the project area to IND-3 (Industrial), supporting the proposed industrial use.

Oklo proposes to construct and operate an advanced nuclear fuel recycling facility on approximately 248 acres within the Heritage Center Industrial Park. Some of the parcels are currently owned by the City of Oak Ridge, while others are owned by Heritage Center, LLC and the U.S. Department of Energy (DOE). Additional parcels may be conveyed to the City as part of ongoing negotiations and site assembly efforts.

The proposed resolution would authorize the no-cost transfer of City-owned parcels included in the project footprint; and provide authorization for the transfer of additional parcels that may be conveyed to the City for the purpose of completing site assembly for the Oklo project. A map identifying the parcels is attached, which includes the below:

Identifier	Acres (approx.)	Owner
1.55.1	105.60	City of Oak Ridge
1.12	3.79	City of Oak Ridge
1.09	6.43	City of Oak Ridge
1.10	6.28	City of Oak Ridge
1.50.1	23.52	Heritage Center, LLC
1.11	0.26	Heritage Center, LLC
1.55.3	9.32	City of Oak Ridge
1.55.2	18.25	City of Oak Ridge
1.55	60.70	U.S. Dept. of Energy
1.55.4	3.55	City of Oak Ridge
1.50	10.04	U.S. Dept. of Energy

*Ownership subject to confirmation and/or pending conveyance. Final legal descriptions will be included in the transfer documents.

Approval of this resolution will allow the City to continue advancing the Oklo project consistent with prior Council actions and the City's economic development objectives.

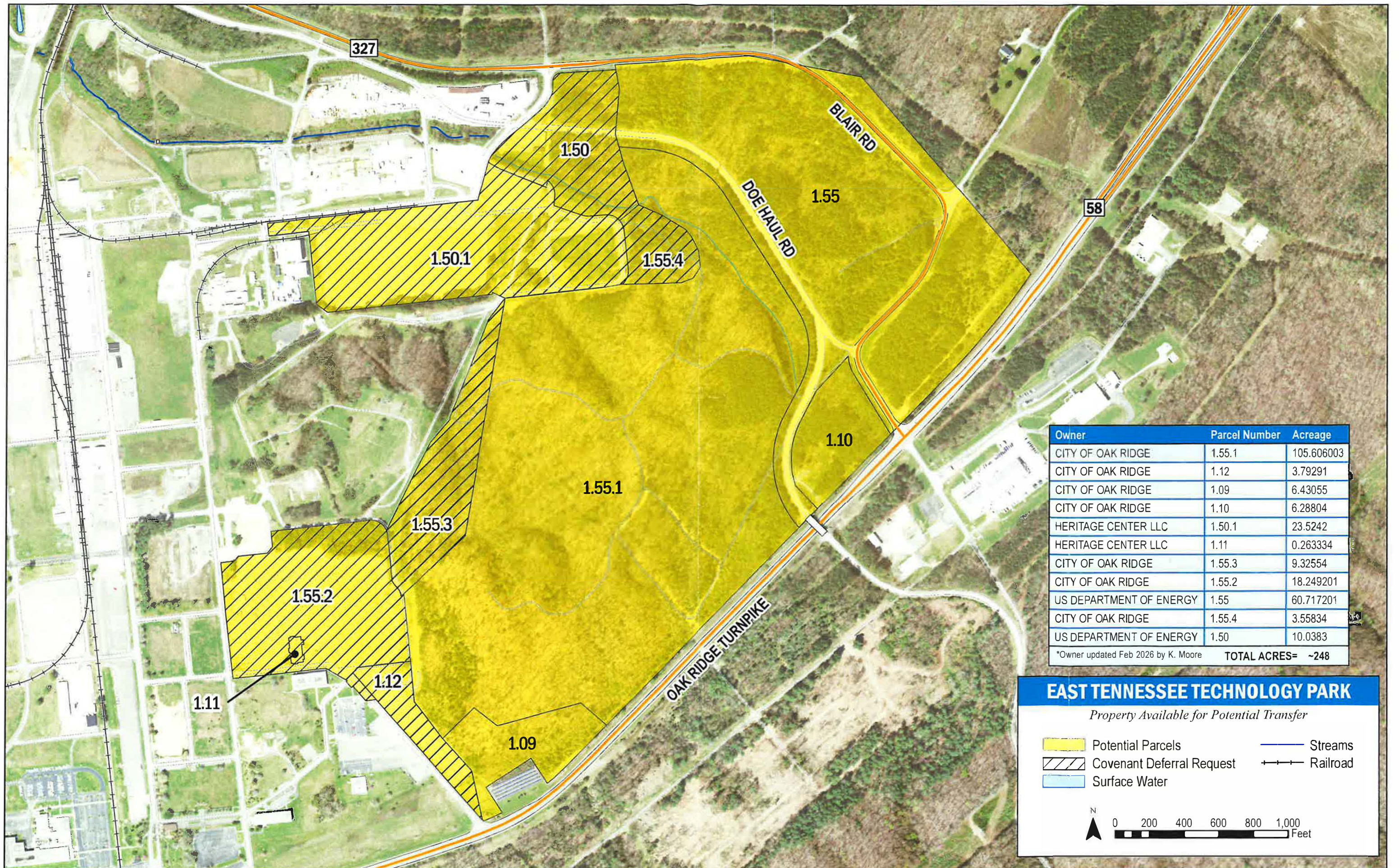
Recommendation

Staff recommend approval of the attached resolution authorizing the transfer of City-owned property within the identified project area to Oklo and the future transfer of additional parcels to Oklo upon conveyance of such parcels to the City, as necessary to complete site assembly for the proposed development.

Attachments:

[Oklo proposed land map.pdf](#)

[Resolution - Authorization to Transfer Properties for the Oklo Project.docx](#)



Owner	Parcel Number	Acreage
CITY OF OAK RIDGE	1.55.1	105.606003
CITY OF OAK RIDGE	1.12	3.79291
CITY OF OAK RIDGE	1.09	6.43055
CITY OF OAK RIDGE	1.10	6.28804
HERITAGE CENTER LLC	1.50.1	23.5242
HERITAGE CENTER LLC	1.11	0.263334
CITY OF OAK RIDGE	1.55.3	9.32554
CITY OF OAK RIDGE	1.55.2	18.249201
US DEPARTMENT OF ENERGY	1.55	60.717201
CITY OF OAK RIDGE	1.55.4	3.55834
US DEPARTMENT OF ENERGY	1.50	10.0383
*Owner updated Feb 2026 by K. Moore		TOTAL ACRES= ~248

EAST TENNESSEE TECHNOLOGY PARK

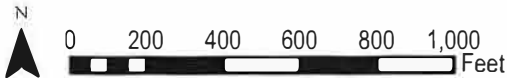
Property Available for Potential Transfer

- Potential Parcels

Covenant Deferral Request

Surface Water
- Streams

Railroad



RESOLUTION

A RESOLUTION AUTHORIZING THE CITY MANAGER TO TRANSFER CERTAIN PROPERTIES LOCATED IN THE HERITAGE CENTER INDUSTRIAL PARK TO OKLO, INC. FOR OKLO'S PROPOSED ADVANCED NUCLEAR FUEL RECYCLING FACILITY.

WHEREAS, Oklo, Inc., an advanced nuclear technology company, has announced plans to design, build, and operate an advanced nuclear fuel recycling facility through investment totaling up to \$1.68 billion and aiming to create more than 800 jobs; and

WHEREAS, the proposed development project is to be located on an approximate 248 acre site within Heritage Center Industrial Park consisting of parcels identified as follows: City-owned Parcels 1.55.1 (± 105.6 acres), 1.12 (± 3.79 acres), 1.09 (± 6.43 acres), 1.10 (± 6.43 acres), 1.55.3 (± 9.32 acres), 1.55.2 (± 18.25 acres), and 1.55.4 (± 3.55 acres); Heritage Center LLC owned Parcels 1.50.1 (± 23.52 acres) and 1.11 (± 0.26 acres); and federally owned Parcels 1.55 (± 60.70 acres) and 1.50 (± 10.04 acres); and

WHEREAS, the parcels currently not owned by the City are scheduled for future transfer to the City for the Oklo project; and

WHEREAS, the City Manager requests City Council's authorization to transfer the parcels to Oklo, Inc., when the parties are ready, which transfer will occur in a phased approach as not all properties are ready for transfer.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City Manager is hereby authorized to transfer, at no cost, the above-listed properties located in Heritage Center Industrial Park to Oklo, Inc., for Oklo's proposed advanced nuclear recycling facility subject to the following:

- All properties shall be subjected to the existing recorded declarations of Heritage Center Industrial Park prior to transfer.
- For compliance with current deed restrictions, Parcel 1.55.1 may not be transferred until the airport deed restriction imposed by the United States General Services Administration has been abrogated, which is anticipated to occur in the very near future.
- The properties shall contain a clawback provision that is acceptable to the City and the State of Tennessee Department of Economic and Community Development (TNECD), which is a requirement of TNECD as TNECD is the funding source \$1.9 million used to pay for the abrogation of the deed restriction (grant authorized by Resolution 12-160-2025).

BE IT FURTHER RESOLVED that the property transfers will occur in phases as the City is not the current owner of all parcels associated with the Oklo project.

BE IT FURTHER RESOLVED that the U.S. Department of Energy (DOE) has requested the transfer of Parcel 1.10 ($\pm$ 6.43 acres) from the City to DOE to be used for the relocation of the Haul Road as needed for the Oklo project and, therefore, all or a portion of Parcel 1.10 is authorized by City Council to be transferred to DOE instead of Oklo as necessary for this project.

BE IT FURTHER RESOLVED that the Mayor and City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Kendahl Moore , Assistant to the City Manager

SUBJECT: Resolution to Amend Contract with Goodwyn Mills Cawood (GMC) in for Additional Airport Planning Services Including Forecasting, Airport Layout Drawing Update, NPIAS Revalidation for the Oak Ridge General Aviation Airport, and Aerial Imagery Collection in an amount not to exceed \$277,175.

Introduction

An item for City Council's consideration is a resolution to amend the contract approved by Resolution 12-0158-2025 to authorize an expanded scope of services and revised fee for Goodwyn Mills Cawood (GMC) related to planning and development activities for the Oak Ridge General Aviation Airport, in an amount not to exceed \$277,175.

Funding

Funding for these services will be from grants from the Appalachian Regional Commission (ARC) and Tennessee Aeronautical Economic Development Fund (AEDF).

Background

As part of the ongoing effort to evaluate and develop a new airport site, the City issued a Request for Qualifications (RFQ) for "Professional Airport Services" in November 2025. GMC was selected based on their qualifications and relevant experience.

In December 2025, City Council approved Resolution 120-0158-2025, authorizing the City to enter into an agreement with GMC for the initial phase of airport development services in the amount of \$177,680. This initial work includes updating the site selection study, completing appraisals and review appraisals, conducting negotiations with affected property owners, and evaluating of options for property purchase and development.

Following Council's initial approval, City staff and GMC met with TDOT Aeronautics to review the project approach. During that scoping meeting, TDOT advised expanding the original

scope as they felt rather than sequentially, the following activities should occur concurrently. The additional activities include: Updated aeronautical forecasts, an update to the Airport Layout Plan (ALP) drawing, and revalidation of the National Plan of Integrated Airport Systems (NPIAS). Additionally, GMC recommends unmanned aerial imagery collection (UAS) for the ALP. TDOT conducted an independent fee evaluation and confirmed the fees are appropriate and reasonable.

While the expanded scope was presented to Council at the March 9, 2026, meeting, the item was deferred to the April meeting for further consideration. To avoid further delay in the project schedule, the City has proceeded with executing the original contract scope and amount as previously authorized. The proposed amendment was brought to the March Budget and Finance Committee meeting to discuss the extended scope of work recommended by the Tennessee Department of Transportation (TDOT) Aeronautics Division.

Approving the amendment will ensure the project proceeds in a coordinated and efficient manner while aligning with State guidance.

Recommendation

Staff recommend approval of the attached resolution to expand the scope of services and authorize the revised contract amount with Goodwyn Mills Cawood (GMC).

Attachments:

[Resolution - Amend Airport Services Contract with GMC.docx](#)

RESOLUTION

A RESOLUTION AMENDING THE PROFESSIONAL SERVICES AGREEMENT WITH GOODWYN MILLS CAWOOD, LLC, (GMC), BRENTWOOD, TENNESSEE, FOR THE PROPOSED OAK RIDGE GENERAL AVIATION AIRPORT TO EXPAND THE SCOPE OF SERVICES TO INCLUDE AERONAUTICAL FORECASTING, AN UPDATE TO THE AIRPORT LAYOUT PLAN (ALP) DRAWING, REVALIDATION OF THE NATIONAL PLAN OF INTEGRATED AIRPORT SYSTEMS (NPIAS), AND AERIAL IMAGERY COLLECTION, AND TO INCREASE THE COMPENSATION BY \$99,495.00 FOR A NEW NOT TO EXCEED AMOUNT OF \$277,175.00.

WHEREAS, by Resolution 12-158-2025, City Council authorized a professional services agreement with Goodwyn Mills Cawood, LLC, (GMC), Brentwood, Tennessee, for the initial phase of airport consulting services for the proposed Oak Ridge General Aviation Airport in the amount of \$177,680.00; and

WHEREAS, the initial phase of airport consulting services included an update of the site selection study, land appraisal and review appraisal, negotiations with affected property owners, and evaluation of options for property purchase and development; and

WHEREAS, subsequent to City Council's approval of Resolution 12-158-2025, City staff and GMC conducted a scoping meeting with the Tennessee Department of Transportation (TDOT) Aeronautics Division; and

WHEREAS, at this meeting, the TDOT Aeronautics Division recommended several planning tasks be completed concurrently with the site selection and property acquisition activities

WHEREAS, the parties desire to amend the professional services agreement to include the additional services recommended by TDOT's Aeronautics Division: (1) updated aeronautical forecasts, (2) an update to the Airport Layout Plan (ALP) drawing, (3) and revalidation of the National Plan of Integrated Airport Systems (NPIAS); and

WHEREAS, further, the parties desire to amend the professional services agreement to include GMC's recommended addition of Unmanned Aircraft Systems (UAS) imagery collection of the site for the ALP; and

WHEREAS, the additional cost of said services will increase the compensation by \$99,495.00, for a new not to exceed amount of \$277,175.00; and

WHEREAS, TDOT conducted an independent fee evaluation and confirmed the fees are appropriate and reasonable; and

WHEREAS, this proposed amendment, which will ensure the project proceeds in a coordinated and efficient manner while aligning with State guidance, was brought before the Budget and Finance Committee at its March 26, 2026 meeting and was favorably received; and

WHEREAS, the City Manager recommends approval of the amendment.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the professional services agreement with Goodwyn Mills Cawood, LLC (GMC), Brentwood, Tennessee, for consulting services related to the proposed Oak Ridge General Aviation Airport as approved by Resolution 12-158-2025 is hereby amended as follows:

- The scope of services shall be amended to include additional services as recommended by the Tennessee Department of Transportation (TDOT) Aeronautics Division to include updated aeronautical forecast, an update to the Airport Layout Plan (ALP) drawing, and revalidation of the National Plan of Integrated Airport Systems (NPIAS);
- The scope of services shall further be amended to include additional services of Unmanned Aircraft Systems (UAS) imagery collection of the site; and
- The compensation shall be increased by \$99,495.00 for a new not to exceed amount of \$277,175.00.

BE IT FURTHER RESOLVED that subsequent phases of the project with GMC will continue to require City Council authorization.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tammy Rackard , City Attorney

SUBJECT: Authorization for the City to Assume Joint Responsibility with the ORCDC for the Declaration of Restrictions at the East Tennessee Technology Park / Heritage Center Industrial Park (Exclusive of CAM Fees)

SUPPORTING DEPARTMENT: City Manager

Introduction

An item for the agenda is a resolution authorizing the City to assume joint responsibility with the Oak Ridge Corridor Development Corporation (ORCDC) for the Declaration of Restrictions at the East Tennessee Technology Park / Heritage Center Industrial Park (exclusive of CAM Fees).

Background

In 2007, as the owner of several properties within East Tennessee Technology Park (later renamed to Heritage Center Industrial Park), Heritage Center LLC developed a set of conditions, restrictions, and reservations known as the "Declaration of Restrictions Heritage Center Industrial Park East Tennessee Technology Park Oak Ridge, Tennessee" which is recorded in the Roane County Register of Deeds Office ("Declaration of Restrictions"). The purpose of the Declaration of Restrictions is to ensure proper use and appropriate development of the subjected properties.

Since Heritage Center LLC is now winding down, Heritage Center LLC's rights, duties, and responsibilities under the Declaration of Restrictions need to be assigned to a party (or parties) with an ongoing interest in seeing the Restrictions are properly handled. Given that certain properties are being transferred to the ORCDC and the City, it is appropriate those rights, duties, and responsibilities be assigned to the City and ORCDC.

The rights, duties, and responsibilities proposed to be assigned to the City and ORCDC are all of Heritage Center LLC's obligations except those associated with Common Area Maintenance (CAM). The rights, duties, and responsibilities proposed to be assigned include (i) review and approval of building and other improvement plans and ensuring building and improvement plans meet the plan requirements; (ii) the right to issue required written approvals; (iii) regulation and enforcement of improvements regulations; and (iv) the right and option to repurchase parcels and the right to repurchase an unimproved parcel.

The City and ORCDC would have no duty or responsibility to bill, collect, or otherwise administer the annual CAM Fees owed by the property owners. The duty and responsibility to bill, collect, and administer the CAM Fees has been assigned by Heritage Center LLC to the American Museum of Science and Energy Foundation, Inc. (now known as Oak Ridge Discovery Foundation) CAM Fees are used for maintenance of the common areas - private roads, sidewalks, parking areas, grounds, landscaping, irrigation systems, lighting, storm drainage, fencing, signage, and private utility lines (sewer, water, electric, gas, and telecommunication lines). Heritage Center LLC selected Oak Ridge Discovery Foundation for maintenance of the common areas since Oak Ridge Discovery Foundation, through its operation of the museum within the park, has a vested interest in safeguarding the beauty and integrity of the park and assuring the common areas are maintained.

The City Manager has reviewed the request by Heritage Center LLC for the City to assume responsibility for enforcement of the Declaration of Restrictions and agrees to the request subject to City Council's approval.

Recommendation

Approval of the attached resolution is recommended.

Attachments:

[Resolution - Accept Assignment of Declaration of Restrictions for ETPP Heritage Center.docx](#)

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO ACCEPT ASSIGNMENT OF CERTAIN RIGHTS, DUTIES, AND RESPONSIBILITIES UNDER THE “DECLARATION OF RESTRICTIONS HERITAGE CENTER INDUSTRIAL PARK EAST TENNESSEE TECHNOLOGY PARK OAK RIDGE, TENNESSEE.”

WHEREAS, as the owner of certain real properties, Heritage Center LLC developed a set of conditions, restrictions, and reservations known as the “Declaration of Restrictions Heritage Center Industrial Park East Tennessee Technology Park Oak Ridge, Tennessee” as recorded in the Roane County Register of Deeds Office; and

WHEREAS, the purpose of the Declaration of Restrictions is to ensure proper use and appropriate development of the real properties within East Tennessee Technology Park / Heritage Center Industrial Park that are subjected to the restrictions; and

WHEREAS, Heritage Center LLC is now winding down and its rights, duties, and responsibilities under the Declaration of Restrictions need to be assigned to a party or parties with an ongoing interest in seeing the Restrictions are property handled; and

WHEREAS, Heritage Center LLC has proposed to assign certain rights, duties, and responsibilities to the City and the Oak Ridge Corridor Development Corporation (ORCDC); and

WHEREAS, said rights, duties, and responsibilities include: (i) review and approval of building and other improvement plans and ensuring building and improvement plans meet the plan requirements; (ii) the right to issue required written approvals; (iii) regulation and enforcement of improvements regulations; and (iv) the right and option to repurchase parcels and the right to repurchase an unimproved parcel; and

WHEREAS, the obligations under the Declaration of Restrictions that do not assign to the City and the ORCDC are associated with billing, collection, and common area maintenance (CAM) fees, which has been assigned by Heritage Center LLC to the American Museum of Science and Energy Foundation (now known as Oak Ridge Discovery Foundation); and

WHEREAS, the City Manager recommends acceptance of assignment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to assume joint responsibility with the Oak Ridge Corridor Development Corporation (ORCDC) for the “Declaration of Restrictions Heritage Center Industrial Park East Tennessee Technology Park Oak Ridge, Tennessee,” as recorded in the Roane County Register of Deeds Office and to execute an agreement with Heritage Center LLC to assign such rights to the City and the ORCDC, exclusive of the Common Area Maintenance (CAM) Fees and rights associated with billing, collection, and maintenance of said common areas.

BE IT FURTHER RESOLVED that the City and the ORCDC shall enter into a Memorandum of Understanding regarding how the parties will work together to enforce the Declaration of Restrictions.

BE IT FURTHER RESOLVED the parties shall record a Memorandum of Assignment in the Roane County Register of Deeds Office to provide proper notice to property owners within East Tennessee Technology Park / Heritage Center Industrial Park of the assignment.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Carey Aitken , Public Works Director

THROUGH: Tom Pessemier, Deputy City Manager

SUBJECT: A Resolution to Award a Contract in the Amount of \$108,454.00 with Powell Brothers Mechanical Contractors LLC for HVAC System Replacement in the Central Services Complex

Introduction

An item for City Council's consideration is a resolution to award the contract to Powell Brothers Mechanical Contractors LLC for HVAC Replacement for the Central Services Complex in the amount of \$108,454.00.

Funding

Funding is available through the Streets and Facilities Fund.

Background

The HVAC system at the CSC Complex is leaking freon which requires the unit to be serviced every two to three weeks. On top of the maintenance cost, the unit has reduced cooling efficiency and higher energy bills. Due to the age of the system and the cost for repairs, the City chose to solicit bids for replacement of the unit. The City bid the replacement of the 40-ton unit and received only one bid from Powell Brothers Mechanical Contractors LLC in the amount of \$108,454.00.

The HVAC system was discussed at the Budget and Finance meeting on March 26th and was favorably received.

Recommendation

Approval of the attached resolution is recommended.

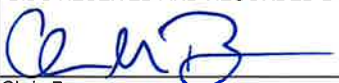
Attachments:

[FY2026-249 Bid Abstract - HVAC CSC Facility.pdf](#)

[Resolution - Central Services Complex HVAC Replacement.docx](#)

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

FY2026-249 HVAC Replacement for Central Services Building
 OPENING DATE: March 31, 2026 @ 2PM

FOR --- HVAC Replacement				BIDDER: Powell Brothers Mechanical Contractors LLC 930 N. Charles G. Seivers Blvd Clinton, TN 37716		BIDDER:		BIDDER:		
DESCRIPTION				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
Replacing the HVAC unit at the Central Services Building. Bidder agrees to furnish all labor, materials, supplies, tools and equipment necessary to perform all work and services described in bid instructions.					\$108,454.00					
TOTAL PRICE					\$108,454.00		\$0.00		\$0.00	
TERMS										
DELIVERY										
F.O.B.										
VIA										
OTHER BIDDERS CONTACTED: Sylvan Inc.									BIDS RECEIVED AND RECORDED BY---  Chris Beavers Procurement Specialist	
REASON FOR AWARD ONLY BID RECEIVED ☒ LOW PRICE ☐ BETTER OR REQUIRED DESIGN ☐ EARLY DELIVERY ☐ LOWEST TOTAL COST ☐				RECOMMEND AWARD BE MADE TO: Powell Brothers Mechanical Contractors LLC 930 N. Charles G. Seivers Blvd Clinton, TN 37716					BIDS REVIEWED BY---  Kari Bates Director of Finance	

NUMBER _____

RESOLUTION

A RESOLUTION AWARDING A CONTRACT TO POWELL BROTHERS MECHANICAL CONTRACTORS, LLC, CLINTON, TENNESSEE, FOR THE PURCHASE AND INSTALLATION OF A REPLACEMENT HVAC SYSTEM FOR THE CENTRAL SERVICES COMPLEX IN AN AMOUNT NOT TO EXCEED \$108,454.00.

WHEREAS, the current HVAC system at the Central Services Complex is in need of replacement; and

WHEREAS, the City issued an invitation to bid for the furnishing of all labor, tools, materials, equipment, and supplies necessary for the HVAC system replacement project; and

WHEREAS, bids were received and publicly opened on March 31, 2026, with Powell Brothers Mechanical Contractors, LLC, Clinton, Tennessee, submitting the sole bid in the amount of \$108,454.00; and

WHEREAS, the need for the replacement HVAC system was discussed at the March 26, 2026 Budget and Finance Committee meeting, with the item being favorably received though bid pricing was unavailable at that time as bids were not yet due; and

WHEREAS, the City Manager recommends acceptance of the bid and approval of the associated contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved, and an award is hereby made to Powell Brothers Mechanical Contractors, LLC, 930 N. Charles G. Seivers Blvd., Clinton, Tennessee 37716, for the furnishing of all labor, tools, materials, equipment, and supplies necessary for the replacement of the HVAC system at the Central Services Complex; said award in strict accordance with contract number FY2026-249, the required specifications, the bid as publicly opened on March 31, 2026, and in an amount not to exceed \$108,454.00.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

CITY OF OAK RIDGE, TENNESSEE

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Roger Flynn , Deputy Director

SUBJECT: A Resolution to Authorize the Awarding of a Contract for Repair and Resurfacing of Streets Within School Zones

Introduction

An item for City Council's consideration is a resolution authorizing a contact in the amount of \$948,278.10 to Rogers Group, Inc. located in Knoxville, TN for repair and resurfacing of selected roadways located within school zones.

Background

Public Works is letting four contracts for bid in calendar year 2026 for street repair, resurfacing and restriping. The first, contract 2026-224, was let for bid on February 18 and is for pavement and subgrade repair on streets planned to be paved with the annual resurfacing contract. Contract 2026-224 was approved via resolution 03-0028-2026. The work began on March 30th.

This contract, 2026-225, will be for five (5) street sections. These sections are in school zones. The contract specifies work cannot begin until June 8, at the completion of the 2025-2026 school year and must be completed before July 15.

Four of the streets will be milled and resurfaced using conventional methods. There are additional sections on two of the streets in this contract but that are not in a school zone that will be resurfaced in contract 2027-008, which is the annual resurfacing contract. The fifth street, Providence RD, located on the north side of Oak Ridge High School will be repaired using a process called Full Depth Reclamation (FDR) prior to receiving a new driving surface.

Providence RD has been a source of complaint for many years. It has been resurfaced twice

recently, once in 2009 and again in 2014. Public Works observed subgrade failures appearing by 2016. These failures are not the result of poor workmanship by the resurfacing contractor and are not warranty items. Public Works continues to repair and patch on an as needed basis.

Repairing and resurfacing is not sustainable, so Public Works has chosen to do FDR on the roadway section between Robertsville RD and North Tulane AVE. FDR is a process that pulverizes the existing asphalt and blends it with the underlaying, subbase and/or subgrade materials. This material is then mixed with cement and compacted to provide a new stabilized base. The new base material is overlaid with a conventional bituminous subgrade layer and a new surface providing a new roadway structure using recycled materials as opposed to the conventional method of digging out the old material, hauling it away, then bringing in and placing new material. The cement stabilized base is more uniform, stronger and provides better long-term service.

Staff is aware of two locations in Oak Ridge where this process has been used. There are two streets in the Preserve that were constructed using FDR due to poor subgrade conditions. The Briarcliff RD extension was constructed in 1998. The subgrade was lime stabilized prior to paving. The original roadway surface is still in service.

Staff has not tried to measure the current area on Providence RD that needs repair as a percentage of the entire roadway surface. Based on on-site observations it is reasonable to assume at least 25% of the roadway surface needs patching prior to any resurfacing. Based on experience it is also reasonable to assume new defects will continue to appear if the roadway receives a conventional overlay unless the subgrade issue is addressed.

Using the price of \$125/sq. yd. (pavement repair contract 2026-224) to patch the assumed area of 2,250 yd. sq. prior to resurfacing could cost \$281,250. Providence RD is 11,300 sq. yd. The north parking lane is being omitted from FDR to protect the City waterline and the westernmost end will receive conventional mill & lay. The cost for FDR on 8,800 sq. yd. of Providence RD is \$25.65 per sq. yd. or \$225,720. Both methods have to be overlaid with a surface course. The portion of roadway receiving FDR requires an additional bituminous base course at an additional cost of \$127,600. The approximate cost for patching and conventional mill & overlay is \$479,000 and the FDR and overlay is estimated at \$500,470.

At present the roadway is being resurfaced every eight and one half (8 ½) years at a cost, excluding patching and restriping, of approximately \$199,000. The FDR process is applied to the majority of the roadway and should eliminate the on-going cost for patching.

It is anticipated the FDR will take 6 working days requiring roadway closure to thru traffic.

This will be done while school is not in session, but the swimming pool will be open. In an effort to maintain access to the pool parking lot the most western 300' of Providence will be resurfaced using conventional methods. The road closures will begin just east of the entrance to the pool.

All of the street sections will receive new stripping and pavement marking after resurfacing.

Roadway repair and resurfacing in school zones was discussed at the Budget and Finance meeting on March 26th and was favorably received. The Committee agreed that separating the roadways located in school zones (allowing completion by July 15th) was strategic and well planned. Public Works has the budget in State Street Aid for the project.

Recommendation

Staff recommends approval of a contract with Rogers Group Inc., in the amount of \$948,278.10. Staff also requests a contingency amount of \$50,000 for unforeseen circumstances only to be used with approval from Public Works and request approval of a resolution in a total amount of \$998,278.10.

Attachments:

[FY2026-225 Bid Abstract - Signed.pdf](#)

[Resolution - School Zone Street Resurfacing - Rogers Group.docx](#)

FY2026-225 Pavement Repair for Resurfacing (School Zones)

OPENING DATE: March 30, 2026 @ 10AM

[illegible]

NUMBER _____

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2026-225) TO ROGERS GROUP, INC., KNOXVILLE, TENNESSEE, FOR REPAIR AND RESURFACING OF SELECTED ROADWAYS LOCATED WITHIN SCHOOL ZONES IN AN AMOUNT NOT TO EXCEED \$948,278.10.

WHEREAS, the City issued an invitation to bid for the furnishing of all labor, tools, materials, equipment, and supplies necessary for repair and resurfacing of five (5) street sections located within City school zones; and

WHEREAS, bids were received and publicly opened on March 30, 2026, with Rogers Group, Inc., Knoxville, Tennessee, submitting the lowest and best bid; and

WHEREAS, this item was brought before the Budget and Finance Committee on March 26, 2026, which item was favorably received, with the Budget and Finance Committee agreeing that the choice to separate the resurfacing contract for school zones from the main resurfacing agreement was strategic and well planned; and

WHEREAS, the City Manager recommends awarding a contract to Rogers Group, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and an award is made to Rogers Group, Inc., 601 Maryville Pike, Knoxville, Tennessee 37920, for the furnishing of all labor, tools, materials, equipment, and supplies necessary to perform all work and services for the repair and resurfacing of selected roadways located within City school zones; said award in strict accordance with Contract Number FY2026-225, the required specifications, and the bid as publicly opened on March 30, 2026, and in an amount not to exceed \$948,278.10.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute change orders up to and additional \$50,000.00 for contingencies for unforeseen circumstances.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Roger Flynn , Deputy Director

SUBJECT: A Resolution to Authorize the Awarding of a Contract for Annual Street Resurfacing

Introduction

An item for City Council's consideration is a resolution authorizing a contract in the amount of \$3,068,425.00 to Rogers Group, Inc. for the annual street resurfacing contract.

Background

Public Works annually prepares a list of streets to resurface based on defects and whether those defects are structural or cosmetic. Traffic volume is also an important factor in decision making. Efforts are made to make the number of center lines miles resurfaced match funds available based on anticipated unit prices less the cost to pay for known subgrade repairs along with concrete work such as sidewalk repairs and handicap ramps.

Public Works policy is to review locations proposed for resurfacing to ensure known utility repairs are completed. This is being done to reduce the possibility of having to excavate new asphalt in the future.

This contract resurfaces 199,000 yd²s of roadway surface. Typically, average daily traffic (ADT) is a factor in street selection. This list has two high volume streets but also has several neighborhood streets including some dead-end streets that need resurfacing. This list represents 12.4 center line miles of streets.

Public Works previously let contract 2026-224 for bid for the purpose of repairing visible defects in hopes that the paving contractor can mill and resurface without stopping to make repairs.

Should subsurface defects be discovered after the existing street surface is milled, then Public Works has included line items in the bid proposal for said subsurface repair costs. For this reason, staff is requesting that council authorize the resolution to approve an additional \$50,000 as a contingency to pay for subsurface repairs by the contractor.

Annual street milling and resurfacing was discussed at the Budget and Finance meeting on March 26th and was favorably received. Public Works has the budget in State Street Aid for the project.

Recommendation

Approval of the attached resolution is recommended. This project was publicly advertised and two bids were received. The unit prices are higher than estimated due to recent increases in oil prices. Public Works recommends approval of the contract and asks for a contingency of \$50,000 for any unforeseen circumstances. The total amount approved by the resolution would be \$3,118,425.00

Attachments:

[Streets Proposed for Resurfacing](#)

[FY2027-008 Bid Abstract.pdf](#)

[Resolution - Street Resurfacing - Rogers Group.docx](#)

MILLING & PAVING SCHEDULE**Streets Proposed for Resurfacing**

Name	From street	To street	Width (ft.)	(Mi.)	(LinFt)	SqYds
				Length	Length	
ACCESS RD 7 07A-01	ARBY'S	SHERWIN-WILLIAMS	22	0.17	908	2219
ATHENS RD	ATLANTA	ALGER RD	25	0.26	1383	3843
INCLINE LN 359-01	S ILLINOIS AVE	DEAD END	23	0.05	298	764
BETHAL VALLEY RD 1 071-01	CITY LIMIT	WEINBERG DR	26	0.59	3127	9033
BETHAL VALLEY RD 2 071-02	SCARBORO RD	WEINBERG DR	25	0.59	3114	8649
BETHAL VALLEY RD 3 071-03	STATE HWY 62	SCARBORO RD	48	0.22	1150	6133
RAMPS & TURN LANES				0.10		3800
INTERSECTION UNION VALLEY RD @ S ILLINOIS AVE						1825
W TN AVE @ MMC			27	0.03	200	600
BROADBERRY AVE REPAIR #1	NEAR POND		12	0.10	540	720
BROADBERRY AVE REPAIR #2	NEAR POND		12	0.05	300	400
CARNEGIE DR	CANTERBURY	700LF NORTH	28	0.13	700	2178
CUMBERLAND VIEW DR 2	COE RD	162 CUMBERLAND VI	28	0.15	804	2500
CUMBERLAND VIEW DR 2	162 CUMBERLAND VI	COLGATE	28	0.20	1036	3222
HILLSIDE RD 3 332-03	HIGHLAND AVE	PENNSYLVANIA AVE	28	0.55	2896	9010
ROBERTSVILLE RD 10 624-11	JEFFERSON AVE	JEFFERSON CT	33	0.14	718	2633
ROBERTSVILLE RD 11 624-12	JEFFERSON TERMINAL	IROQUOIS RD	27	0.23	1194	3582
ROBERTSVILLE RD 14 624-15	RALEIGH RD	HIGHLAND AVE	27	0.14	717	2152
ROBERTSVILLE RD 15 624-16	HIGHLAND AVE	PROVIDENCE RD	27	0.16	835	2506

ROBERTSVILLE RD 16 624-17	PROVIDENCE RD	OAK RIDGE TPKE	27	0.25	1330	3991
ROBERTSVILLE RD 7 624-8	LOUISIANA AVE	LANCASTER RD	34	0.37	1972	7450
ROBERTSVILLE RD 8 624-9	LANCASTER RD	LA SALLE RD	34	0.16	834	3152
ROBERTSVILLE RD 9 624-10	LA SALLE RD	JEFFERSON CT	33	0.21	1082	3969
S PURDUE AVE 1 603-01-1	MANHATTAN AVE	PEMBROKE RD	25	0.17	919	2552
S PURDUE AVE 2 603-02	QUINCY AVE	QUINCY AVE	25	0.33	1767	4910
S PURDUE AVE 3 603-03	QUINCY AVE	MANCHESTER RD	25	0.32	1671	4642
S TULANE AVE 1 NB 694-01N	OAK RIDGE TPKE	WILSON ST	32	0.10	504	1793
S TULANE AVE 1 SB 694-01S	OAK RIDGE TPKE	WILSON ST	32	0.10	503	1788
S TULANE AVE 2 NB 694-02N	WILSON ST	MUSEUM ENTRANCE	22	0.23	1192	2914
S TULANE AVE 2 SB 694-02S	WILSON ST	MUSEUM ENTRANCE	22	0.22	1182	2890
S TULANE AVE 3 NB 694-03N	MUSEUM ENTRANCE	ILLINOIS AVE	32	0.20	1051	3736
S TULANE AVE 3 SB 694-03S	MUSEUM ENTRANCE	ILLINOIS AVE	32	0.20	1043	3710
W LINCOLN RD 414-01-2	LOUSIANA AVE	LYNWOOD LN	28	0.29	1531	4763
LINDALE LN 416-01	W LINCOLN RD	DEAD END	28	0.15	818	2545
LIND PL 415-01	LINDALE LN	DEAD END	28	0.04	200	622
LYNWOOD LN 422-01	W LINCOLN RD	DEAD END	29	0.23	1226	3950
W VALLEY CRT 718-02	VALLEY CRT	DEAD END	20	0.04	216	480
VALLEY CRT 718-01	UNION VALLEY RD	DEAD END	24	0.19	1036	2763
N WALKER LN 750-01	W OUTER DR	DEAD END	26	0.09	480	1387
S WALKER LN 751-01	W OUTER DR	DEAD END	26	0.11	612	1768

BURGESS LN 101-01	BALTIMORE DR	DEAD END	28	0.07	380	1182
OUTER DR 544-02	NEW YORK AVE	MICHIGAN AVE	25	0.59	2772	7699
OUTER DR 1 544-03	MICHIGAN AVE	FLORIDA AVE	25	0.49	2561	7113
OUTER DR 2 544-04	FLORIDA AVE	DELAWARE AVE	25	0.59	1977	5492
PENNSYLVANIA AVE 3 576-03	PROVIDENCE RD	HILLSIDE RD	25	0.16	832	2311
PENNSYLVANIA AVE 4 576-04	HILLSIDE RD	UTAH AVE	25	0.34	1781	4947
E TENNESSEE AVE 3 672-03	FLORIDA AVE	CALIFORNIA AVE	33	0.46	2429	8905
CAHILL LN	CALIFORNIA AVE	DEAD END	25	0.18	930	2583
TYLER RD	OAK RIDGE TPKE	W TENNESSEE AVE	33	0.14	744	2727
FLORIDA AVE 2	TENNESSEE AVE	OAK RIDGE TPKE	25	0.15	807	2241
COAL YARD RD	FAIRBANKS RD	WAREHOUSE RD	23	0.28	1504	3843
E DIVISION RD	OAK RIDGE TPKE	LABORATORY RD	25	0.28	1486	4127
TULSA RD 1 167-01	TUSKEGEE DR	TUSCULUM DR	24	0.25	1324	3531
TULSA RD 2 167-02	TUSCULUM DR	S ILLINOIS AVE	24	0.21	1133	3021
MANHATTAN AVE 437-01-2	RUTGERS AVE	N PURDUE AVE	25	0.16	828	2300
MANHATTAN AVE 2 437-03	GETTYSBURG AVE	RUTGERS AVE	25	0.27	1433	3981

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

FY2027-008 OAK RIDGE ANNUAL STREET RESURFACING

OPENING DATE: April 2, 2026 @ 2PM

FOR --- STREE RESUFACING (MILLING & PAVING)				BIDDER: Rogers Group, Inc. 601 Maryville Pike Knoxville, TN 37920		BIDDER: APAC - Atlantic, Inc. 1431 Centerpoint Blvd, STE 100 Knoxville, TN 37932		BIDDER:	
DESCRIPTION				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Work to be done consist of furnishing all labor, materials, supplies, tools, equipment, and other incidentals necessary to perform all work and services required for milling and resurfacing in the City of Oak Ridge streets.					\$3,068,425.00		\$4,179,410.00		
TOTAL PRICE					\$3,068,425.00		\$4,179,410.00		
TERMS									
DELIVERY									
F.O.B.									
VIA									
OTHER BIDDERS CONTACTED: PRI JG Mullins Duncap								BIDS RECEIVED AND RECORDED BY---  Chris Beavers Procurement Specialist	
REASON FOR AWARD ONLY BID RECEIVED ☐ LOW PRICE ☐ BETTER OR REQUIRED DESIGN ☐ EARLY DELIVERY ☐ LOWEST TOTAL COST ☒				RECOMMEND AWARD BE MADE TO: Rogers Group, Inc. 601 Maryville Pike Knoxville, TN 37920				BIDS REVIEWED BY---  Dallas Dyce Finance Manager	

NUMBER _____

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2027-008) TO ROGERS GROUP, INC., KNOXVILLE, TENNESSEE, FOR STREET MILLING AND RESURFACING OF DESIGNATED CITY STREETS IN AN AMOUNT NOT TO EXCEED \$3,068,425.00.

WHEREAS, the City issued an invitation to bid for the furnishing of all labor, tools, materials, equipment, and supplies necessary for milling and resurfacing of specified city streets; and

WHEREAS, bids were received and publicly opened on April 2, 2026, with Rogers Group, Inc., Knoxville, Tennessee, submitting the lowest and best bid; and

WHEREAS, this item was brought before the Budget and Finance Committee on March 26, 2026, which item was favorably received; and

WHEREAS, the City Manager recommends awarding a contract to Rogers Group, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and an award is made to Rogers Group, Inc., 601 Maryville Pike, Knoxville, Tennessee 37920, for the furnishing of all labor, tools, materials, equipment, and supplies necessary to perform all work and services for the milling and resurfacing of specified city streets; said award in strict accordance with Contract Number FY2027-008, the required specifications, and the bid as publicly opened on April 2, 2026, and in an amount not to exceed \$3,068,425.00.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute change orders up to an additional \$50,000.00 for unexpected subsurface conditions.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Carey Aitken , Public Works Director

SUBJECT: A Resolution Authorizing the City to Apply for, and Accept if Awarded, Environmental Protection Agency (EPA) Community Project Grant Funds in an Amount up to \$3,000,000.00 to be used for the Decommissioning of the Legacy Water Treatment Plant.

SUPPORTING DEPARTMENT: Public Works

Introduction

An item for Council's consideration is a resolution authorizing the City to apply for EPA Community Project Grant Funds in a total amount up to \$3,000,000.00, and to accept grant funds, if awarded.

Funding

Funding is authorized by congressional legislation through the EPA Community Project Grants Program. Matching funds of up to twenty percent (20%) would come from the city's Waterworks Fund. Staff briefed members of the City Council Budget and Finance Committee at their March meeting, and it was favorably received.

Background

The City of Oak Ridge is engaged in a multi-year effort to replace legacy WWII-era water infrastructure, including the construction of a new water treatment plant and decommissioning of the legacy water treatment plant is necessary. An application for noncompetitive FY27 grant funding for has been prepared for submittal through the office of Congressman Chuck Fleischmann. Application for, and acceptance of these funds (if awarded) lowers the overall cost to ratepayers by utilizing grant funds.

Recommendation

Staff recommends approval of the attached resolution.

Attachments:

[EPA Grant 2026.pdf](#)

[Resolution - EPA Grant Application and Acceptance - Decommissioning Legacy WTP.docx](#)

CHUCKFLEISCHMANN
Congressman for Tennessee's Third District

SUBCOMMITTEE ON INTERIOR, ENVIRONMENT, AND RELATED AGENCIES

FY27 Community Project Funding Request

Deadline: 7 March 2026

For fiscal year 2027, the Subcommittee will consider CPF requests in the following accounts:

- Environmental Protection Agency (EPA) – STAG – Clean Water State Revolving Fund
- Environmental Protection Agency (EPA) – STAG – Drinking Water State Revolving Fund

Project Information:

Subcommittee/bill: STAG –Drinking Water State Revolving Fund (recommended)

Requesting Organization: City of Oak Ridge, TN

Physical Project Location: 1515 Bear Creek Road, Oak Ridge, TN 37830

Requesting Organization Contact Information:

POC name: Thomas Pessemier, Deputy City Manager
Carey Aitken, Public Works Director
Amy Fitzgerald, Government Affairs Director

Email address: tpessemier@oakridgetn.gov
caitken@oakridgetn.gov
afitzgerald@oakridgetn.gov

Phone number: (865) 425-3550 or (865) 425-1875

Address: P.O. Box 1, 200 S. Tulane Avenue
Oak Ridge, TN 37831

1. Project Name: City of Oak Ridge, TN Decommissioning the Legacy Water Treatment Plant

2. General description of the project and why it is needed:

Program funds are requested to support the decommissioning of the City's WWII-era Water Treatment Plant, which is at the end of its operational life. The City of Oak Ridge is currently constructing a New Water Treatment Plant, which will significantly improve the efficiency of production, management, and delivery of potable water to serve citizens, businesses, and industries in Oak Ridge, including the Oak Ridge National Laboratory, the Y-12 National Security Complex, the Oak Ridge Environmental Management Program, and advanced nuclear energy companies located in the city. The existing Water Treatment Plant, owned by the City, is located inside the Y-12 National Security campus footprint and will no longer be needed once the new plant becomes operational later this year. The new facility will reuse some of the piping and storage tanks/reservoirs on the site, but the Legacy

11. **Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.** Yes, there could be a modified decommission plan and/or limit final stabilization plan.
12. **Are you aware of another Member making a request for this same project?** No.

Additional Interior bill eligibility questions:

Member offices must answer all the eligibility questions in the database for a request to be considered including the below supplemental questions:

1. **Is this a Clean Water SRF project or a Drinking Water SRF project?** Drinking Water SRF project
2. **Is the project on your State's most recently finalized Clean Water/Drinking Water SRF Intended Use Plan (IUP)?**
No
3. **Has the project received Federal funds previously? If so, please describe.** The construction of the New Water Treatment Plant has received Federal funds. It has partially been funded using 2-State SRF loans, 1-WIFIA loan, ARPA funds, and a couple other EPA grant provided to the City of Oak Ridge.
4. **Does the project have (or expects to have within 12 months) its 20% cost share requirement?** Yes, the City would be obligated to provided the 20% cost share as required.
5. **Given the Federal nexus requirement, does the project help meet or maintain Clean Water Act/Safe Drinking Water Act standards? If so, please describe.**

Member office submission. For example, a stormwater pump to direct water to a stormwater treatment plant is eligible, but a stormwater pump to move water to another location without treatment is not eligible.

Are irrigation projects eligible?

Projects for the sole purpose of irrigation are only eligible if the project uses reclaimed water from wastewater, stormwater, or subsurface drainage water.

Are fire suppression projects eligible?

Projects for the sole purpose of fire protection or suppression are not eligible. It is possible for an eligible project to have a fire suppression benefit, as water systems are typically designed to accommodate fire flow demands, but the primary purpose of the project must be for the provision of safe drinking water.

Can a CPF project include road repairs?

The cost of road repairs is eligible in limited circumstances to the extent that such repairs are required to undertake the CPF water quality improvement project. Road construction for transportation improvements or flood mitigation (such as redirecting drainage or channeling flows) is not eligible.

What about projects for the purpose of attracting future economic growth?

Drinking water infrastructure projects must serve the public health needs of the existing population. A project may be sized for a reasonable amount of population growth over the useful life of the project. However, a drinking water project may not be for the purpose of anticipating or attracting future growth or development. Clean water infrastructure projects do not have this restriction.

Is ongoing operation and maintenance an eligible expense for a CPF?

No, ongoing operations and maintenance is not an eligible CPF expense and should not be included in the requested project amount.

Can a CPF be used to reimburse an entity that has already incurred project costs?

Yes, but the costs 1.) Must be for an otherwise eligible clean or drinking water project 2.) Must be in conformance with applicable federal and EPA statutes and regulations (ex: Build America Buy America Act, Davis Bacon Act, environmental reviews) and 3.) Are only eligible for FY 2026 CPF funding if the costs are incurred on or after October 1, 2025. All costs incurred are at the risk of the entity and EPA will review each reimbursement CPF project on a case-by-case basis to determine whether the incurred project costs are CPF eligible.

Does a project have to be on a state IUP list in order to be eligible for a CPF?

A project is not required to be on a State Intended Use Plan (IUP), but projects already listed on an IUP are usually eligible to receive CPF funding and can be an easy positive identifier of eligibility. Projects that are already on an IUP are typically aware of the applicable SRF requirements.

Is there a matching requirement for STAG CPF projects?

- There is a minimum 20% cost share requirement for any portion of a project funded through a STAG CPF. For example, if the total amount of a project is \$1 million, the entity could receive a maximum of \$800,000 from the federal government, with the remaining \$200,000 the responsibility of the entity. In this case, the submission for this project should be \$800,000.
 - Other federal funds generally cannot be used to meet the 20% cost share requirement, with some exceptions (for reference, the exceptions for FY 2024 CPFs included federal funds from the following programs: HUD Community Development Block Grant Program, USDA Rural Development Program, Appalachian Regional Commission grants, and Delta Regional Authority grants). Additionally, non-federal assistance provided by a SRF can be used as part of the project's matching requirement.



Department of Energy
National Nuclear Security Administration
Y-12 Field Office
Post Office Box 2009
Oak Ridge, Tennessee 37831-8009



March 6, 2026

Randall W. Hemann
City Manager
City of Oak Ridge
Post Office Box 1
Oak Ridge, Tennessee 37831-0001

Dear Mr. Hemann:

DECOMMISSIONING OLD WATER TREATMENT PLANT AT Y-12 NATIONAL SECURITY COMPLEX

I am writing to convey our support for the decommissioning of the City of Oak Ridge's legacy Water Treatment Plant which is located inside the Y-12 National Security Complex footprint.

The City's new water treatment plant will be operational soon, eliminating the need for the 80-plus year legacy facility. The facility and components have had significant wear during the decades of operation, and the cost to rehabilitate or salvage the facility is prohibitive. In addition, structural issues and erosion have developed due to age and being elevated on a hill above the Y-12 complex.

The decommissioning and demolition of this facility that is in poor structural condition eliminates a potential safety and security risk at Y-12.

I appreciate the enduring partnership between the National Nuclear Security Administration (NNSA) and the City of Oak Ridge. This important project will enhance safety and security for NNSA's missions in Oak Ridge.

Sincerely yours,


for Mary Helen Hitson
Manager

- It is important that Member offices discuss with the prospective recipient the ability to Page 6 of 9 meet the matching requirement prior to requesting a project. This does not mean that matching funds must be in-hand prior to requesting a project, but the prospective recipient must have a plan to meet such requirements.

What is a reasonable amount to request for each STAG CPF project?

Members should use the range of project amounts funded in prior years as a general guide when making requests. In FY 2026, most House EPA STAG CPFs received around \$1,000,000. The Committee may consider higher or lower project amounts for FY 2027, and Page 9 of 11 any caps will be determined by the Chairman after reviewing the full universe of requests.

Does the subcommittee have any tips on how to fill out the requested information for a STAG CPF project in the Member database?

- **Project Recipient:** The legal name of the prospective entity entered into the database must match the entity name on the Member's signed disclosure of financial interest certification letter. The point of contact is the individual who will be primarily applying for, and managing, the project. It is very important to include accurate and complete contact information for the point of contact because it is shared with EPA for outreach and application instructions for projects that receive funding in an enacted bill. Accurate information will help ensure efficiency in awarding funding.
- **Project Description:** The project description is used to evaluate the eligibility of a project. It is not possible to determine eligibility solely with terms such as "wastewater upgrade" or "water quality improvement project". Please provide as much detail about the project as possible, such as: "upgrade of wastewater treatment plant to tertiary treatment," "extension of wastewater collection system to replace failing household septic systems," "upgrades to filtration and disinfection at drinking water treatment facility", or "extending public water system distribution by 1500 linear feet to serve existing households".
- **Federal Nexus:** Please identify which statutory authority authorizes the requested project.
 - For clean water projects, the list of project options is found within the Clean Water Act, 33 U.S.C. 1383(c) (Section 603(c) of the Clean Water Act).
 - For drinking water projects, the statutory authority is found within Section 1452 of the Safe Drinking Water Act and the list of project options is found within 40 CFR 35.3520(b)(2)(i-vi).

Community Support Letters

Community engagement and support is crucial in determining which projects are worthy of Federal funding. Only projects with demonstrated community support will be considered. To demonstrate evidence of community support, Members must also submit community support letters into the database as part of their requests. Members may submit the following:

- Letters of support from elected community leaders (e.g., mayors or other officials) or newspaper editorial boards;
- Press articles highlighting the need for the requested Community Project Funding projects;
- Projects listed on State intended use plans, community development plans, or other publicly available planning documents; or
- Resolutions passed by city councils or boards.

Environmental Protection Agency – State and Tribal Assistance Grants (STAG)

For FY 2027, the Interior Subcommittee will only accept Community Project Funding (CPF) requests in the Environmental Protection Agency (EPA) – State and Tribal Assistance Grants (STAG) account for certain clean water and drinking water infrastructure projects.

Projects must meet the eligibility criteria of the relevant Clean Water State Revolving Loan Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF) programs, including for the purposes authorized by federal law and all underlying federal requirements pursuant to Title VI of the Clean Water Act (CWSRF) and Section 1452 of the Safe Drinking Water Act (DWSRF).

There is a minimum 20% cost share requirement for any portion of a project funded through a STAG CPF and the subcommittee will not waive matching requirements.

Below are EPA brochures on eligibility guidelines for the CWSRF and DWSRF programs. The subcommittee encourages offices to review and share these brochures with prospective recipients to better evaluate project eligibility prior to submitting CPF requests into the database.

- [EPA's Overview of Clean Water State Revolving Fund Eligibilities](#)
- [EPA's Drinking Water State Revolving Fund Eligibility Handbook](#)

Frequently Asked Questions

What types of entities are eligible to receive EPA CPF funding?

- Public entities should be considered the primary recipients to oversee the completion of a CPF project. State, municipal, local, territorial, or Tribal governmental entities are the most common recipients of CPF funding. For drinking water projects, the recipient must be a public water system.
- The subcommittee does not allow for-profit recipients and privately-owned projects, even if otherwise eligible under the CWSRF and DWSRF programs.
- The subcommittee will only accept non-profits as eligible recipients if:
 - The non-profit provides water or wastewater utility services or
 - The non-profit is a university

What types of projects are ineligible?

The subcommittee will not fund projects, or the portion of a project, for the direct benefit of resorts, golf courses, athletic fields, park amenities, gardens, or similar projects.

Are flood control projects eligible?

Projects solely for flood control, including construction or rehabilitation of dams, are not eligible. It is possible for an eligible project to have a flood control benefit, but the project must achieve a water quality benefit, which must be specified in the

Water Treatment Plant building and components constructed in 1940 will no longer be needed. The facility and components have had significant wear during the 80+ years of operation and there are several structural issues due to being elevated above the Y12 campus. Over the years erosion has taken place causing most of the structural issues along with the general age of the facility. The cost to rehabilitate or salvage the facility was too costly thus the reason to build a new Plant.

Oak Ridge is at the forefront of strengthening the nation's energy security profile. Replacement of legacy infrastructure will support the region and state's ability to promote economic growth in the energy sector by providing safe, clean water for industries, and also for the workforce needed to successfully grow the sector.

The project is needed to address challenges facing one of the most unique cities in America. The City of Oak Ridge (population ~34,000) covers a large geographic area of approximately ninety-two square miles from end-to-end. The rate base of the city cannot adequately address the substantial investment needed to decommission and legacy water infrastructure that was installed all at once by the federal government during World War II. The project is needed not only to support national security missions conducted at facilities located in the City of Oak Ridge, but to attract new nuclear energy research, demonstration, and production work that will increase the nation's energy independence.

3. What are the benefits of this project and why is it a priority?

The benefits of this project are to remove an 80-plus year-old facility that is in poor structural condition and remove a potential security risk that sits above the Y12 campus. Due to the aged-out structure and components, repurposing the legacy water treatment plant for any other use is impractical, thus decommissioning and demolition is the best option. This would allow the property to possibly be repurposed for another use.

- 4. Amount requested for the community project:** The City is requesting \$3M dollars in order to assist with the decommissioning and demolition and restabilizing of the existing area.
- 5. Total project cost:** The total project cost is estimated to be in the \$3.6 M-\$4 range, depending on the future plans for the area.
- 6. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?** Yes, the City can obligate appropriated funds for the decommissioning of the legacy Water Treatment Plant withing 12 months after enactment.
- 7. Estimated start and completion dates:** Decommissioning plans will be in place later this year once the New Water Treatment Plan is in operation. Once funding is secured, decommissioning could commence with an anticipated project schedule of 12-24 months
- 8. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?** No.
- 9. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.** If the request does not fully fund the Decommissioning Project, the City would look to other grant opportunities or fund remaining amounts through City's Capital Improvement funds.
- 10. Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]** No.

NUMBER _____

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR AND ACCEPT, IF AWARDED, AN ENVIRONMENTAL PROTECTION AGENCY (EPA) COMMUNITY PROJECT GRANT IN AN AMOUNT UP TO \$3,000,000.00 TO BE USED FOR THE DECOMMISSIONING OF THE LEGACY WATER TREATMENT PLANT; SAID GRANT REQUIRING A TWENTY PERCENT LOCAL MATCH.

WHEREAS, the City is engaged in a multi-year effort to replace legacy World War II era water infrastructure, including the construction of a new water treatment plant and decommissioning of the legacy water treatment plant is necessary; and

WHEREAS, funding is authorized by congressional legislation through the Environmental Protection Agency (EPA) Community Project Grants Program, which program requires a twenty percent (20%) local match; and

WHEREAS, funds for the local match would come from the City's Waterworks Fund; and

WHEREAS, an application has been prepared for noncompetitive FY27 grant funding for submittal through the office of Congressman Chuck Fleischmann; and

WHEREAS, this item was discussed at the March 26, 2026, Budget and Finance Committee meeting, and was favorably received; and

WHEREAS, the City Manager recommends application for said funds and acceptance if awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to apply for, and accept if awarded, Environmental Protection Agency Community Project Grant Funds in an amount up to \$3,000,000.00 to be used for the decommissioning of the legacy water treatment plant; said grant requiring a twenty percent (20%) local match.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Ardo Ba , Electric Director

THROUGH: Tom Pessemier, Deputy City Manager

SUBJECT: A Resolution to Authorize the Purchase of Three (3) 161kV 1200A 50kA Power Circuit Breakers

Introduction

An item for City Council's consideration is a resolution to approve the purchase of three (3) 161kV, 1200A, 50kA power circuit breakers from Siemens Energy, Inc., Franklin, Tennessee, for \$527,667.00. Approval of this resolution will allow the City to meet our customers' needs in a timely manner.

Funding

Funding for this item is through the Electric Fund. The Electric Fund will be reimbursed for most of these funds through a future partnership agreement and power service agreements with the companies who are utilizing the equipment.

Background

The electric system uses power circuit breakers of various sizes in several of our substations. These breakers are primarily used to protect the electric grid by automatically interrupting high-voltage power flow during faults and to safely isolate equipment for maintenance. Two (2) of the units being ordered will be allocated for the proposed ORANO substation, and the 3rd breaker for another potential substation in that area.

Over the last few years, the cost of this type of equipment has risen significantly and so has its lead time. The breakers are expected to be received approximately 150 weeks after a purchase order is issued. To help meet our customers' needs and timelines, we need to place orders for items with long lead times, so they enter the queue as soon as possible.

This item was presented at the last Budget and Finance Committee meeting and was favorably received.

Recommendation

Approval of the attached resolution is recommended.

Attachments:

[FY2026-110 Signed Abstract Breakers and Switchers.pdf](#)

[Resolution - Power Circuit Breakers - Siemens Energy.docx](#)

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

FY2026-110 Substation 1000 Breakers and Switchers
 OPENING DATE: FEBRUARY 27, 2026 AT 4:00 P.M.

FOR --- BREAKERS AND SWITCHERS			BIDDER: Siemens Energy, Inc. 109 International Dr, STE 140 Franklin, TN 37067		BIDDER: MVA Power Inc. 1 Rue Holly Rd Montreal, QC H3X 3K6 Canada		BIDDER: Technology International, Inc. 1331 S. International Pkwy, STE 2251 Lake Mary, FL 32746		BIDDER:	
DESCRIPTION	QTY	UNITS	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT COST	TOTAL
QUOTATION FOR FURNISHING AND DELIVERING (3) 161kV 1200A 50kA POWER CIRCUIT BREAKERS	3		\$ 175,889.00	\$ 527,667.00	\$ 352,176.00	\$ 1,056,528.00	\$ 483,540.00	\$ 1,450,350.00		
TOTAL PRICE			\$	527,667.00	\$	1,056,528.00	\$	1,450,350.00	\$	-
TERMS			NET 30 DAYS		NET 30 DAYS					
DELIVERY			TBD		TBD					
F.O.B.			OAK RIDGE		OAK RIDGE					
VIA			BEST WAY		BEST WAY					
Advertisd on the City's Website for at least 5 days OTHER BIDDERS CONTACTED:										
REASON FOR AWARD: ONLY BID ☐ LOW PRICE ☐ BETTER OR REQUIRED DESIGN ☐ EARLY DELIVERY ☐ LOWEST TOTAL COST ☒					RECOMMEND AWARD BE MADE TO: Siemens Energy, Inc 109 International Dr, STE 140 Franklin, TN 37067					BIDS OPENED AND RECORDED BY---  Chris Beavers Procurement Specialist
										BIDS REVIEWED BY---  Kari Bates Finance Director

NUMBER _____

RESOLUTION

A RESOLUTION TO APPROVE THE PURCHASE OF THREE (3) 161Kv, 1200A. 50kA POWER CIRCUIT BREAKERS FROM SIEMENS ENERGY, INC., FRANKLIN, TENNESSEE, IN THE AMOUNT OF \$527,667.00.

WHEREAS, power circuit breakers are primarily used to protect the electric grid by automatically interrupting high-voltage power flow during faults and to safely isolate equipment for maintenance; and

WHEREAS, the City has need of three (3) new power circuit breakers, two (2) to be allocated for the proposed ORANO substation, and the third for another potential substation in that area; and

WHEREAS, bids were received publicly and opened on February 27, 2026, with Siemens Energy, Inc., Franklin, Tennessee, submitting the lowest and best bid; and

WHEREAS, this item was presented at the March 26, 2026, Budget and Finance meeting and was favorably received; and

WHEREAS, the City Manager recommends awarding a contract to Siemens Energy, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and an award is made to Siemens Energy, Inc., 109 International Drive, Suite 140, Franklin, Tennessee 37067, for the purchase of three (3) 161kV, 1200A, 50kA power circuit breakers; said award in strict accordance with Contract Number FY2026-110, the required specifications, and the bid as publicly opened on February 27, 2026, and in an amount not to exceed \$527,667.00.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Randy Hemann, City Manager

FROM: Ardo Ba , Electric Director

THROUGH: Tom Pessemier, Deputy City Manager

SUBJECT: A Resolution to Authorize the Refurbishment of Two (2) Substation Transformers in the Amount of \$243,420 with Southwest Electric Co. of Nashville, Tennessee.

Introduction

An item for City Council's consideration is a resolution to approve the refurbishment of two (2) substation transformers by Southwest Electric Co., Nashville, Tennessee, for \$243,420. Approval of this resolution will help the City meet our customers' needs in a timely manner.

Funding

Funding for this item is through the Electric Fund.

Background

In 2022, the Oak Ridge Office of Environmental Management (EM) transferred two (2) large (40 Megawatt) substation transformers to the City of Oak Ridge. These units have remained out of service for an extended period and currently require reconditioning before they can be safely and reliably returned to operation.

The required work includes, but is not limited to, gasketing, painting, and completion of any necessary maintenance repairs.

As power demand rises on the west end of town and one of the City's electric substations is offline due to a transformer failure in 2025, we urgently need to restore these transformers to operational status to meet our customers' expectations.

A new transformer with a comparable size far exceeds \$2,000,000 and carries an average lead time of approximately three (3) years. Reconditioning these units provides a significantly more cost-effective and timely solution for maintaining system reliability and meeting customers' expectations.

We followed the City's procurement process and issued a request for bids for the reconditioning work. After the evaluation, the lowest responsive and responsible bidder was

determined to be Southwest Electric Co. of Nashville, Tennessee. The bidder has indicated that work could begin as early as mid-May, with an anticipated completion by early June.

Unfortunately, the bids were scheduled to be opened after the regularly scheduled Budget and Finance Committee meeting, so committee members didn't have a chance to review this item.

Recommendation

Approval of the attached resolution is recommended.

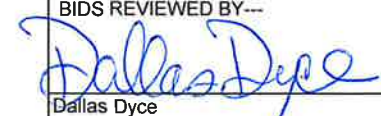
Attachments:

[FY2026-235 Bid Abstract Signed.pdf](#)

[Resolution - Refurbishment of Substation Transformers - Southwest Electric.docx](#)

CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids

FY2026-235 REFURBISHMENT OF (2) TRANSFORMERS
 OPENING DATE: April 2, 2026 @ 10AM

FOR --- REFURBISHMENT OF (2) TRANSFORMERS				BIDDER: Southwest Electric Co. 1440 Poplar Lane Nashville, TN 37210		BIDDER: Transfluid Services Inc 20405 State Hwy 249, STE 150 Houston, TX 77070		BIDDER: McKamey Electric LLC 108 E Centre Stage Business Park Clinton, TN 37716		
DESCRIPTION				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
This project entails the provision of all labor, materials, supplies, tools, equipment, and other incidentals necessary to paint and re-gasket two transformers located on the City's K-25 site.					\$243,420.00		\$277,400.00		\$426,145.00	
TOTAL PRICE					\$243,420.00		\$277,400.00		\$426,145.00	
TERMS										
DELIVERY										
F.O.B.										
VIA										
OTHER BIDDERS CONTACTED: Rogers Group PRI JG Mullins Duncap								BIDS RECEIVED AND RECORDED BY---  Chris Beavers Procurement Specialist		
REASON FOR AWARD ONLY BID RECEIVED ☐ LOW PRICE ☐ BETTER OR REQUIRED DESIGN ☐ EARLY DELIVERY ☐ LOWEST TOTAL COST ☒				RECOMMEND AWARD BE MADE TO: Southwest Electric Co 1440 Poplar Lane Nashville, TN 37210				BIDS REVIEWED BY---  Dallas Dyce Finance Manager		

NUMBER _____

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2026-235) TO SOUTHWEST ELECTRIC CO., NASHVILLE, TENNESSEE, FOR THE REFURBISHMENT OF TWO SUBSTATION TRANSFORMERS IN AN AMOUNT NOT OT EXCEED \$243,420.00.

WHEREAS, in 2022, the U.S. Department of Energy's Oak Ridge Office of Environmental Management transferred two large (40 Megawatt) substation transformers to the City of Oak Ridge; and

WHEREAS, these units have remained out of service for an extended period and currently require reconditioning before they can be safely and reliably returned to operation; and

WHEREAS, due to power demand increases on the west end of town and a transformer failure in 2025 causing one of the City's electric substations to be offline, the City urgently needs to restore the two transformers from the U.S. Department of Energy's Oak Ridge Office of Environmental Management to operational status in order to meet our customers' expectations; and

WHEREAS, bids were received and publicly opened on April 2, 2026, with Southwest Electric Co., Nashville, Tennessee, submitting the lowest and best bid; and

WHEREAS, as the bids were scheduled to be opened after the regularly scheduled Budget and Finance Committee meeting, the committee members did not have an opportunity to review this item; and

WHEREAS, the City Manager recommends awarding a contract to Southwest Electric Co.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and an award is made to Southwest Electric Co., 1440 Poplar Lane, Nashville, Tennessee 37210, for the refurbishment of two substation transformers; said award in strict accordance with Contract Number FY2026-235, the required specifications, and the bid as publicly opened on April 2, 2026, and in an amount not to exceed \$243,420.00.

BE IT FURTHER RESOLVED that the Mayor, City Manager, and Deputy City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: April 13, 2026

TO: Honorable Mayor and City Council

FROM: Tom Pessemier , Deputy City Manager

SUBJECT: The Bluff Apartments Development PILOT Recommendation from City Council to the Oak Ridge Industrial Development Board

SUPPORTING DEPARTMENT: -None-

Introduction

The Bluff Apartments development is located on Centennial Bluff Blvd. and consists of seven (7) 4-story elevator serviced buildings containing 336 units that will be leased. The development is located on the east end of the City, off of Edgemoor Road. The anticipated investment is approximately \$183,500 per unit or over \$61,650,000 in total.

Funding

Approval of the PILOT would reduce property tax revenues for the term of the PILOT. This would provide \$2,060,269 in tax savings off of the anticipated \$6,867,753 in estimated taxes over 10 years. With the proposed PILOT the project would pay an estimated \$4,807,294 in property taxes over the next 10 years.

Background

The City Manager is recommending keeping the tax reduction percentage of a Tier 3 PILOT which the development qualifies for and extending the abatement term to a Tier 2 PILOT given the high cost to develop the property including extensive earthwork (including rock removal) and the required elevators to serve 4 stories. This PILOT would be a 30% tax reduction with 10 years of abatement. A Tier 3 PILOT would have been 30% tax reduction for 5 years. PILOT Policy requires minor revisions being brought to City Council for consideration prior to be forwarding to the Oak Ridge IDB for consideration.

Recommendation

Approval of a Resolution recommending a PILOT for the Bluff Apartment Development on Centennial Bluff Blvd to the Oak Ridge IDB.

Attachments:

[PILOT Tax Savings and Fees Estimate- The Bluff.pdf](#)

[PILOT Letter - Bluff Apartments.pdf](#)

[Resolution - The Bluffs Apartment PILOT - Recommendation to IDB.docx](#)

EXAMPLE/ESTIMATE

**PROPERTY TAX SAVINGS AND
CLOSING COST CALCULATIONS**

**THE BLUFF PILOT (10 YEAR/30%)
Tier 2 Multi-Family Housing**

REAL PROPERTY & EQUIPMENT					
Estimated Appraised Value Real Property Purchase Price and Related Improvements*	Assessed Value Commercial 40% Equipment 30%	Oak Ridge City 1.3784	Anderson County 1.4065	Total Annual Property Tax (City & County)	Estimated Property Tax Over PILOT Term (Years) 10
\$61,650,000	\$24,660,000	\$339,913	\$346,843	\$686,756	\$6,867,563
Equipment					
\$0	\$0	\$0	\$0	\$0	\$0
Total Estimated Property & Personal Tax Over PILOT Term City & County (10 Years)		Total Estimated Tax Savings 30%		PILOT Closing Fees to Oak Ridge IDB 5% of Tax Savings (\$50,000 Max)	
\$6,867,563		\$2,060,269		\$50,000	

PILOT APPLICATION FEE: \$5,000

***Total Capital Investment for the Project is \$75,835,960 of which \$55.4M are hard costs and \$6.25M is land cost per Developer**



OFFICE OF THE CITY MANAGER
(865) 425-3550

April 9, 2026

Mr. David Wilson, Chairman
Oak Ridge Industrial Development Board
1400 Oak Ridge Turnpike
Oak Ridge, TN 37830

Dear Chairman Wilson:

On behalf of the City of Oak Ridge, I am recommending to the Oak Ridge City Council and the Oak Ridge Industrial Development Board a PILOT request for the Bluff Apartments project on Centennial Bluff Boulevard. The project calls for 336 units located in seven (7) buildings, each with four (4) stories and an elevator. The projected investment in real property is over \$70 million and is projected to be appraised at \$61,650,000. Because this project adds all elevator accessible units and is on a topographically challenged site, with an anticipated site cost of \$10,705,000 I am recommending City Council approval at the Tier 2 rate of 30% for 10 years rather than the 5-year abatement in the current policy. This would provide \$2,060,269 in tax savings off the anticipated \$6,867,753 in estimated taxes over 10 years. With the proposed PILOT the project would pay an estimated \$4,807,294 in property taxes over the next 10 years.

The 23-acre, 336-unit project will include a pool, fitness center, and golf simulators and will help meet a need for housing generated from \$10 billion in new nuclear investment and 2,500+ new jobs anticipated over the next several years.

This recommendation is contingent on City Council approval as well as the project receiving all necessary zoning, building and other approvals, permits, etc.

I look forward to working with the IDB to approve this request and create much needed housing to support our research and new nuclear industry growth in the City of Oak Ridge.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randall W. Hemann", is written over a faint, stylized graphic of a mountain range.

Randall W. Hemann
City Manager

cc: Mayor Warren Gooch
Oak Ridge City Council
Mike Magill, President Oak Ridge Corridor Development Corporation



RESOLUTION

A RESOLUTION RECOMMENDING TO THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF OAK RIDGE TO PROCEED WITH THE NEGOTIATION AND PREPARATION OF DOCUMENTS RELATED TO A LEASE INVOLVING PAYMENTS IN LIEU OF AD VALOREM TAXES WITH RESPECT TO THE BLUFFS APARTMENTS PROJECT IN OAK RIDGE, TENNESSEE

WHEREAS, the City Council (the "Governing Body") of the City of Oak Ridge, Tennessee (the "City") has met pursuant to proper notice; and

WHEREAS, the City has previously authorized the incorporation of The Industrial Development Board of the City of Oak Ridge (the "Board") as an industrial development board duly organized and existing under the provisions of Title 53 of Chapter 7, Tennessee Code Annotated (the "Act"); and

WHEREAS, the City has previously approved Policies and Procedures for a Property Tax Incentive Program (the "Policies and Procedures") and delegated to the Board the authority to negotiate and accept from lessees of the Board payments in lieu of ad valorem taxes in accordance with the Policies and Procedures; and

WHEREAS, the City has been informed that Olympus Development Partners, LLC, a North Carolina limited liability company, or an affiliate thereof (the "Developer"), intends to cause the acquisition and development of a multifamily residential rental facility consisting of not less than three hundred thirty-six (336) apartment units located in seven (7) buildings, each with four (4) stories and elevator service, together with certain community amenities and other site improvements (collectively, the "Project") located on Edgemoor Road and Centennial Boulevard, Oak Ridge, Tennessee (the "Property"); and

WHEREAS, the Developer expects to invest over \$70,000,000 in the Project, including the acquisition cost of the Property, which represents a significant investment in the City; and

WHEREAS, the Developer has requested the Board to hold ownership of the Property and lease the Property to the Developer and to permit the Developer to make payments in lieu of ad valorem taxes; and

WHEREAS, due to the significance of the Developer's investment in the Project and the Property, the City Manager, in accordance with the Policies and Procedures, has recommended to the Governing Body and requested that the Governing Body approve abatement of taxes at the Tier 3 level (as described in the Policies) of 30% for a term at the Tier 2 level of 10 years.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

1. The Governing Body hereby finds that the negotiation and acceptance by the Board of payments in lieu of ad valorem taxes related to the Project, pursuant to the terms provided herein, are in furtherance of the public purposes of the Board as defined in the Act, and the Governing Body hereby approves and recommends to the Board to proceed with the

negotiation and preparation of documents related to a lease and payments in lieu of ad valorem taxes from the Developer.

2. The terms of the agreement between the Board and the Developer concerning payments in lieu of ad valorem taxes shall be determined by the Board; provided, however (i) the term of such agreement shall not exceed ten (10) years, plus a reasonable construction period not to exceed two (2) years and (ii) the abatement of ad valorem taxes shall not exceed thirty percent (30%).

3. The Board's agreements concerning payments in lieu of ad valorem taxes relating to the Project may contain such administrative provisions not inconsistent with this resolution as the Board deems appropriate.

4. The terms of the payments in lieu of ad valorem taxes are reserved for this specific Project, and the approval of this resolution does not create an expectation for similar payments in lieu of ad valorem taxes for any future similar project(s).

5. The Mayor and/or City Manager are hereby authorized and directed to execute and deliver such other recommendation letters, documents, certificates and instruments and to take all such further action as they may consider necessary or desirable in connection with the consummation of the transactions described herein.

6. All other acts of the Governing Body and the officers of City which are in conformity with the purposes and intent of this resolution are hereby approved, ratified and confirmed in all respects.

7. All other resolutions and orders, or parts thereof, in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed, and this resolution shall be in immediate effect from and after its adoption.

Adopted this the 13th day of April 2026.

APPROVED AS TO FORM AND LEGALITY:

CITY OF OAK RIDGE, TENNESSEE

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk