



MAYOR AND CITY COUNCIL

REGULAR MEETING Monday, March 17, 2025 - 6:00 PM

AGENDA

- 1. CALL TO ORDER**
- 2. PRAYER AND PLEDGE**
- 3. ITEMS PRESENTED BY THE MAYOR AND CITY COUNCIL**
- 4. CONSENT AGENDA**
 - A. Request to Approve Minutes
 1. Regular Meeting #5 dated March 3, 2025
 - B. Acknowledgement of Standing Committee Reports
 1. Police Commission - March 10
 2. Transportation Committee - March 11
 3. Coastal Resources Legislative Committee - March 11
 - C. Private Event Approval Request for 24th Annual Boardwalkin' for Pets - April 12, 2025
 - D. Private Event Approval Request for Easter Sunrise Service - April 20, 2025
 - E. Private Event Approval Request for Maryland International Kite Expo - April 25-27, 2025
 - F. Private Event Approval Request for SDHS Class of 2025 Graduation Procession - May 21, 2025
 - G. Private Event Approval Request for Eastern Surfing Association 2025 Series - Multiple Dates
- 5. MISCELLANEOUS REPORTS AND PRESENTATIONS**
 - A. Private Event Approval Request for Ocean City Jeep Week (Modified) - May 29 - June 1, 2025 presented by Special Events Coordinator Lisa Mitchell
- 6. PUBLIC HEARINGS**
- 7. ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY MANAGER AND STAFF**
 - A. Ocean City Police Department 2024 Annual Report presented by Interim Chief Mike Colbert
- 8. ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY SOLICITOR**

- A. Second Reading - Ordinance 2025-06 to Amend Ordinance 2025-05 which Established a Moratorium on the Issuance of New Short-term Rental Licenses in R-1 and MH Districts (allows a new owner, based on a bonified purchase of the property, that has an existing rental license, the ability to apply for a rental license and the supplementary short-term rental license; as amended on first reading, the license is only valid for the remainder of the *calendar* year)
- B. Second Reading - Ordinance 2025-07 to Amend Chapter 90, Entitled Traffic and Vehicles (enhanced parking and towing penalties for violations during designated special events and special event zones; provides the Parking Division of the Public Works Department with towing and impoundment authorization)
- C. Second Reading - Ordinance 2025-08 to Establish Locations for Paid Parking on Street and Municipal Parking Lots (incorporates additional paid parking locations and restates all paid parking locations)
- D. Second Reading - Ordinance 2025-09 to Amend Chapter 90, Entitled Traffic and Vehicles, and Chapter 74, Entitled Streets, Sidewalks and Other Public Places (paid parking definition)
- E. First Reading - Ordinance 2025-10 to Adopt FY2025 Budget Amendment #1 (as presented at the March 3 regular meeting)
- F. First Reading - Ordinance 2025-11 to Enact Chapter 59, Entitled Profane, Obscene, Sexually Explicit and Vulgar Merchandise and Materials.
- G. First Reading - Ordinance 2025-12 to Authorize the Realignment of 2021 General Obligation Bond Process (transfer bond proceeds from the Baltimore Avenue project to the annual street paving program)
- H. Resolution 2025-09 Establishes Rates for Paid Parking and Municipal Parking Lots (amends current rates presented at the February 25 Work Session)
- I. Resolution 2025-10 Establishes 2025 Special Event Dates for Enhanced Paid Parking Rates and Penalties (as presented at the February 25 Work Session)
- J. Resolution 2025-11 to Authorize the Disposition of Surplus Personal Property

9. COMMENTS FROM THE PUBLIC

- A. Comments from the Public Any person who may wish to speak on any matter at the Regular Meeting may be heard during Comments from the Public for a period of five (5) minutes or such time as may be deemed appropriate by the Council President. Anyone wishing to be heard shall state their name, address and the subject on which he or she wishes to speak.

10. COMMENTS FROM THE CITY MANAGER

- A. Comments from the City Manager
 - A. The next meeting of the Mayor and Council is the April 1, 2025, Work Session.
 - B. Department Activity Report

11. COMMENTS FROM THE MAYOR AND CITY COUNCIL

A. Comments from the Mayor and Council

12. ADJOURN



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 4.A
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Mayor and City Council Minutes
DATE: March 10, 2025

ISSUE(S): Request to Approve Minutes

SUMMARY: 1. Regular Meeting #5 dated March 3, 2025

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Approve minutes.



Excellent Service through a High performing Town Organization

ALTERNATIVES: Advise of necessary modifications.

RESPONSIBLE STAFF: City Clerk Diana L. Chavis, MMC

COORDINATED WITH: Deputy City Clerk Jessica D. Cropper, CMC

ATTACHMENT(S): None



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 4.B
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Standing Committee Reports
DATE: March 10, 2025

ISSUE(S): Acknowledgement of Standing Committee Reports

SUMMARY:

1. Police Commission - March 10 - with recommendation
2. Transportation Committee - March 11
3. Coastal Resources Legislative Committee (Green Team) - March 11

The Green Team issued unanimous consent for a new member: Leslie Eisenhower of Beach Heroes OC.

The Police Commission unanimously voted to recommend a \$15,000 signing bonus spread over a 3-year period for Maryland lateral officers.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable



Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S):

1. 03-10-25 Police Commission Minutes.pdf
1. March 11th Transportation Committee Minutes.pdf
- 2 . 03-11-25 Coastal Resources Legislative Committee Minutes.pdf

POLICE COMMISSION MEETING MINUTES

March 10, 2025

PRESENT: Council President Matthew James, Council Member and Police Commission Chairman Anthony DeLuca, Council Member Larry Yates, Mayor Richard Meehan, City Manager Terry McGean, Department of Emergency Management Director Joseph Theobald, Heather Stansbury, Esquire, Interim Chief Michael Colbert, Captain Shawn Jones, Captain Dennis Eade, Lieutenant Allen Hawk, Lieutenant Frank Soscia, Deputy Communications Manager Ashley Miller

1. The meeting was called to Order at 9:30 AM in the 3rd Floor Administrative Conference Room of the Public Safety Building.
2. Approval of Minutes of the February 10, 2025, Police Commission Meeting: Mayor Meehan made a Motion and Council Member Yates Seconded to approve the minutes of the February 10, 2025 Police Commission meeting. The vote passed 3-0 with Council President James absent.
3. Interim Chief Colbert's Update: Interim Chief Colbert noted that numbers across the board were generally down with a few exceptions. Assist Citizen or Motorist calls were up slightly from the previous year. Calls for Check on Welfare were up as well. Interim Chief Colbert stated that Alarm Premise calls were up a little compared to the past year. Interim Chief Colbert then noted that Domestic Assaults/Disputes were by a couple. Assaults Already Occurred were up by a greater percentage from 2 in 2024 to 5 in 2025. Custodial Arrests were at 60, which was down slightly from 2024. Interim Chief Colbert stated that DUI Arrests were up slightly. He also noted that those are officer-driven and when that numbers goes up, it reflects the officers being aggressive with DUI enforcement. Interim Chief Colbert touched on Smoking Citations, Littering Citations on the Boardwalk, and Noise Complaints, all of which were non-issues for the month of February.

The Commission expressed satisfaction with the numbers presented. Interim Chief Colbert assured the Commission that the Police Department was ready for the upcoming holiday weekend.

4. 2025 Recruiting Update: Lt. Hawk stated that in the month of February, there were 8 full-time applicants, taking the yearly total to 75 and 18 seasonal PSO applicants, taking the yearly total to 127. At the in-person testing date in February, there were 3 written test failures, 1 physical agility test failure, and no interview failures. There is an upcoming in-person testing date on March 22, 2025 in conjunction with the Town of Ocean City Job Fair and the OC Chamber of Commerce Job Fair. On March 29, 2025, there will be another in-person testing date at the Public Safety Building. As of now, there are 10 full-time applicants and 4 PSO applicants signed up for that testing date. Lt. Hawk noted that there were 24 PSOs hired as of February, however, this morning, the number went up to 30. The Commission asked how this number compared to this time last year. Lt. Hawk

stated that at this time last year, there were 16 PSAs and 12 seasonal officers hired. Interim Chief Colbert noted that one benefit this year is the Police Department has the ability to wait longer than with seasonal officers because the background process is not as extensive and the training doesn't start as early as the seasonal officer academy did.

Lt. Hawk made note that there were 2 full-time applicants who successfully completed their psychological evaluations and their final backgrounds should be finishing up in the next week or so for the upcoming July academy. Capt. Jones stated that there are an additional 10-12 full-time applicants currently at different stages of the background process. Chief Colbert stated that with those numbers, he is optimistic that the department will reach its goal of 6 total recruits for the July academy.

Interim Chief Colbert mentioned that there are some laterals currently in the process, but there are some difficulties in terms of how long some individuals have been out of law enforcement and comparative compliance for other states.

The Commission asked what the current total of officers able to work was. Capt. Jones stated he believed it was 104. It was agreed that there are 111 officers on the payroll and 7 were unavailable to work due to being in the academy, injuries, or suspensions.

Interim Chief Colbert noted that the interviews were recently held for the HR position in Training and Recruiting. Lt. Hawk added that 6 people were interviewed by a panel that included a member of the City's HR team. They narrowed down the pool to 2 applicants that are currently going through the background process.

Interim Chief Colbert stated that the 104 number is ever changing and could be different in the coming months. Capt. Jones agreed and stated it will be different due to an upcoming retirement. He also noted that the personnel who are currently injured should be back by the summer if not sooner.

The Commission asked how seasonal housing was for this coming year. Lt. Hawk answered that there are currently 2 houses in Ocean Pines that are under contract. Lt. Hawk also stated that they are planning to reach out to other real estate agencies for more options. It was then asked if the Somerset Street Substation housing would be ready for this season. Unfortunately, it will not, but will be up and running for next season.

The Commission then asked to discuss signing bonuses for Maryland lateral officers. Interim Chief Colbert noted that having a signing bonus would help get lateral applicants, but had some reservation about officers who were chasing signing bonuses. Lt. Hawk stated that if a signing bonus is offered to lateral applicants, it should be staggered over a set number of years. **A motion to recommend to City Council a \$15,000 signing bonus spread out over 3 years for Maryland lateral officers was made by Mayor Meehan. This motion was seconded by Council President James. The vote was unanimous.**

5. Request to Increase Taxi Rates – Century Taxi: Discussion item pulled from agenda.

6. Other Business: The Commission asked if any of the Jeeps that were decommissioned from the tram would be going to the Police Department. City Manager McGean stated that it was in the works, but hasn't been finalized yet.

Interim Chief Colbert updated the Commission on news from the Mounted Unit. One of the mounts, Moose, got sick last week with equine Covid, which further progressed to pneumonia. On recommendation from the local vet, Moose was taken to the large animal hospital in Lancaster, PA. While up there, Moose's health was still declining due to colic on top of the pneumonia. In the last 24 hours, his health started to improve and Moose was able to eat again. Interim Chief Colbert stated that if Moose's condition continues to improve, he should be able to be brought back home at some point tomorrow.

Motion made by Council President James to adjourn the meeting. Mayor Meehan seconded the motion. The vote was unanimous. The meeting was adjourned at 9:57 AM.

The next regular meeting of the Police Commission will be held on Monday, April 14, 2025 at 9:30 AM in the 3rd Floor Administrative Conference Room at the Public Safety Building, 6501 Coastal Highway, Ocean City, MD 21842.

TRANSPORTATION COMMITTEE
PUBLIC WORKS ADMINISTRATION CONFERENCE ROOM
224 65th STREET, OCEAN CITY, MARYLAND
TUESDAY, MARCH 11, 2024 @ 9:00 AM
TRANSPORTATION COMMITTEE MINUTES

Call to Order: The meeting was called to order at 9:03 am by Mayor Meehan

Present were: Mayor Rick Meehan, Public Works Director Hal Adkins, City Manager Terry McGean, Council Secretary Tony DeLuca, Transit Manager Rob Shearman, Operations Manager George Peake, Deputy Director Scott Wagner, Parking Manager Jon Anthony, Council Member Will Savage and Bethany Hooper, OC-Today Dispatch. Council Member Proctor was absent.

A. Approval of Past Meeting Minutes

1. February 11, 2025 Transportation Advisory Meeting Report
 - ***Motion was made by Council Secretary DeLuca to approve the minutes as written; seconded by Council Member Savage. Vote was unanimous with Council Member Proctor absent***

B. Recruiting and Staffing Update

1. Year-over-year comparisons of number applied and on-staff
 - Applications are on par with the numbers from last year
 - Currently have 5 less seasonal drivers on payroll than this time last year
 - Applicants seem to be better qualified than in past
2. Update on recruiting activities planned and in progress
 - Did recruitment efforts with the "OC" Bus at the Mason Dixon Shopping Center in Selbyville and the Pennington Cross Shopping Center in Ocean Pines.
 - Received two applications from this effort; and has at least 3 others express interest
 - Had Spanish and English marketing materials with us; and a bus driver fluent in Spanish assisting with the recruitment effort
 - Will be attending 2 job fairs on March 22nds; the Ocean City Job Fair and the Chamber of Commerce Job Fair
 - Looking into possibly taking the "OC Bus" to other locations for recruitment efforts.
 - Have not had a lot of response from the Service Organizations that we have reached out to
 - Still working on reaching out to Fire Companies in area
 - Going to also reach out to the Ocean City Coast Guard Station

C. Bus Stop Reduction Study

1. Overview of bus stop locations and statistics
 - Coastal Highway Beach Bus route is a 17.9 mile circuit starting at South Division Street Transit Station and stopping at North Transit Station on 144th Street and returning to South Division.
 - Currently there are 125 different bus stop locations; this is an average of one stop every 756 feet.
2. Summary of data collected so far

- Staff has identified 18 potential stops for consideration
 - Not yet prepared to publicize the stop recommended for removal at this time; still need to do outreach to potentially affected property owners
 - Removing these stops would be considered a “major service change” which according to MTA and FTA guidelines would require us to advertise for 30 days allowing the public the opportunity to submit written comments and/or request a public hearing
3. Potential timeline for further action, if desired
- Now through March 13th contract property owners
 - March 14th through April 14th; 30 day advertising
 - April 21st Public Hearing, if one is requested
 - April 22nd through May 16th
 - Advertise the service adjustment
 - Updates to online maps/resources/tracking services
 - Physical removal of retired bus stops

D. General Updates and "Follow-Ups"

1. Bus Division

a) Ridership and Deployments

- Ridership for January and February was down 14.8% from last year
- Bus deployments were also down for January and February from last year
- Mayor Meehan followed up on discussions regarding Uber and Lyft from last meeting; stating that per MD Law the Town does receive revenue from rides provided by these services; 0.25 per ride.
- Mayor Meehan requested that a year's worth of revenue numbers paid to the Town for these services be provided to Committee; include Uber and Lyft numbers in stats provided at future meetings.
- Council Secretary DeLuca also asked about Taxi's within Town; Rob stated he would see what type of information he could find regarding taxi services in Town for next meeting.

b) Revenue

- Revenue is approximately 2% below projections for year
- Feels the revenue will rebound with the concert in May and the Air Show in June.

c) Expenses

- Part time wages for FY2025 are down 6.6% from prior year

d) ATP application status update

- Finalizing grant documentation
- Grant documents will be submitted to MTA by March 24th
- Grant will be awarded in Fall

2. Parking Division

a) Update on transition to meterless parking

- Removing all single space meters from all locations; except for the Inlet Parking lot for the season
- Worked with ParkMobile on signage; still waiting on signs to be shipped.
- All kiosks have been removed
- Working with Lauren and Jessica on outreach regarding change

- Mayor Meehan stated that he has spoken with Lauren about outreach to have people download the ParkMobile app prior to arriving in Ocean City; will save time and will be more efficient
- Mayor Meehan asked about the feather flags to be placed on the Kiosks at the Inlet Lot; Rob will work with Public Works Maintenance to get these installed.
- Hal brought to the Committees attention 2 properties on Talbot Street, which will lose free parking spaces, which Peter Buas is going to be authoring an email about to the Council.

E. Miscellaneous Topics

- With the pending Convention Center Construction in the future; Mayor Meehan asked about modifying bus routes to accommodate hotels and certain events; express routes
- Rob will discuss with MTA and bring summary and ideas to May Committee meeting.

F. Adjourn (next meeting Tuesday, May 13, 2025)

- Mayor Meehan and Council Secretary DeLuca will be out of Town for the April meeting; the next meeting will be May 13th, 2025.
- ***Motion made by Council Secretary DeLuca to adjourn meeting; seconded by Council Member Savager; vote was unanimous with Council Member Proctor absent***
- Meeting adjourned at 9:41 am.



Coastal Resource Legislative Committee (Green Team)

Meeting Minutes

March 11, 2025, 11:04 – 11:48 AM
City Hall – Community Room

Attendees

Larry Yates, Councilman, Chair
JR Harmon, Deputy City Manager
Bill Neville, City Planner
Mike Brian, OC Surf Club
Tommy Vach, OC Surf Club
Debbi Dean, Assateague Coastal Trust
Kaylee Payne, OCHMRA
Joann Landon, At Large
Claude Barbour, Resident
Mandi Wells, OC Surfrider
Brooke Berquist, SDHS Surfrider
Kim Mueller, OC Tourism Department
Jenelle Gerthoffer, Environmental Programs

Litter Free OC:

Adopt-Your-Beach Program: Mike Brian explained they are experiencing a lot of calls for student service learning hours and the OC Surf Club has been reaching out to local schools to set up clean up events specifically for students. Tommy Vach brought newly printed coloring placemats to show the group. The placemats were completed in conjunction with the Ocean City Beach Patrol and include beach safety and education messages and photos. The mats are being marketed for sale to local.

Adopt-Your-Street Program: Sandi Smith was unable to attend today's meeting, but wanted to let everyone know that the Program has been seeing more volunteers with community service hour requirements. MCBP will not be able to attend the Spring Community Clean up, due to other commitments

Beach Heroes OC: Leslie Eisenhower noted that there has been 35-40 volunteers at each Tuesday cleanup this winter. She also thanked Public Works for picking up the collected trash after the group cleanups each week.

Spring Community Cleanup: This will be held on April 26, from 9AM to 11 AM at 100TH Street (Worcester County Library).

Dune Grass Planting Update: Jenelle Gerthoffer noted that this event is to occur this Sunday, March 16TH at 131ST Street in conjunction with volunteers from the Braemar Condominium and Stephen Decatur High School. The group will be planting 3,300 square feet of clear sand areas in the secondary dune (owned by the Town), which was previously full of bamboo. After manual removal of the bamboo and root system and contact spraying over the last year, the majority of the bamboo has been removed. There is a small area where bamboo is still present, which is not being planted and the Parks Department will continue to monitor and spray.

Bucket Tree Update: Joann Landon will continue to work on this project, specifically finding groups or individuals who would like to volunteer to be responsible for each bucket tree. The bucket trees will have hooks (With latches) on them to hold buckets that can be used for an “at-your-own” pace beach cleanup.

Green Team Membership: The Green Team Members are those who have voting rights whenever the Committee is asked to make a recommendation to the Mayor and City Council. It has been a while since Green Team membership was updated. The group unanimously added the Beach Heroes OC, Leslie Eisenhauer, as a new Green Team Member.

City Hall Tree Maintenance: Joann Landon will reach out to Parks staff about trimming trees around City Hall and the need for removal of one diseased and dying Holly tree located along Baltimore Avenue.

Storm Drain “Art:” Jenelle Gerthoffer will reestablish communicate with Public Works on his project that was first discussed in the Fall of 2023. Specifically, the decals will say “no dumping drains to waterways” and placed adjacent to storm drain grates.

Update from Green Team Members:

- The OC Surf Club asked that we start thinking about dates for the Summer Community Clean Up event.
- Mike Brian noted that near his residence in Delaware, there have been talks regarding the location and look of the oil rigs that will be required for the offshore wind energy projects. Images showing the oil rigs being about 1 mile offshore cause the community to become more aware and resistant toward the possibilities from the wind energy project(s).
- Leslie Eisenhauer asked Town staff if we could once again place “keep our beaches clean” messages on Town sign boards.
- Mandi Wells noted that there is an OC Surfrider bingo fundraiser on April 23RD at the Sterling Tavern. She also noted that the student side of the club is creating solo beach cleanup kits that can be provided to Ocean City hotels and given to visitors who would like to do their own clean up.
- Brooke Berquist made the group aware that local students visited the Maryland General Assembly on February 4, specifically with the Maryland Bottle Bill being voted on at the end of this month.
- Debbie Dean also noted that Assateague Coastal Trust (ACT) has been busy during the legislative season. The ACT has their annual plant sale on May 3 and working with OC Go Green on a Compost Program.
- Jenelle Gerthoffer made note that the Town’s annual Pollinator and Beach plant mini grant/giveaways have been posted on the Town website for Ocean City property owners to apply for.

Next Meeting May 14, 2025 – 11 to 12PM

Executive Conference Room, City Hall, 301 Baltimore Ave



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 4.C
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Frank Miller, Special Events Director
RE: 24th Annual Boardwalkin' for Pets
DATE: March 10, 2025

ISSUE(S): Sandy Summers, representing the Worcester County Humane Society, requests Council approve the 24th Annual Boardwalkin' for Pets, tentatively scheduled for Saturday, April 12, 2025 on the Boardwalk from the Inlet to 27th St., 8:00 am-12:00 pm.

SUMMARY: This annual Boardwalk dog walk raises money for the no-kill shelter. There will also be a "doggie dig" scavenger hunt on the beach between 2nd and 3rd Streets.

Participants and their dogs will register at the south end of the Boardwalk, where there will also be a DJ, tables for on-site raffles, and contests for smallest dog, largest dog, best dressed dog, best dog trick, and cutest cat photo contests. There will also be "red carpet" photo opportunities for the participants.

Ms. Summers requests the Town waive the parking fee for event staff and participants, as well as open the gate at S. 1st Street for vehicular access to the Boardwalk for set-up and teardown.

If approved, Public Works will fence a 30'x30' section of the beach by Park Place Jewelers.

Risk Management's minimum insurance requirement is \$1M/\$3M General Liability and \$2M Umbrella/Excess. Also, pets must be leashed at all times with proof of current rabies vaccination prior to participation.

FISCAL IMPACT: Ms. Summers shall pay the Town \$150.00 in private event fees and \$108 in asset and support fees, for a total of \$258.00

RECOMMENDATION: Approve the event as presented.



1st Class Resort and Tourist Destination

ALTERNATIVES: No staff alternative suggested.

RESPONSIBLE STAFF: Lisa Mitchell - Special Events Coordinator
Thomas Dy - Public Works Maintenance Manager

COORDINATED WITH: Sandy Summers, Worcester County Humane Society

ATTACHMENT(S):

1. Draft Permit
2. Processing Costs and Fees
3. Event Impact Calculation
4. April 2025 Calendar
5. Application
6. Event Timeline



TOWN OF OCEAN CITY

The White Marlin Capital of the World

MAYOR

Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

John F. Gehrig, Jr.
Jacob H. Mitrecic
Carol Proctor
Will Savage
Larry R. Yates

CITY MANAGER

Terence J. McGean, PE

CITY CLERK

Diana L. Chavis, MMC

PRIVATE EVENT PERMIT**APPROVED BY**

THE MAYOR AND CITY COUNCIL OF OCEAN CITY, MARYLAND

GRANTED TO

SANDRA SUMMERS FOR THE WORCESTER COUNTY HUMANE SOCIETY

SUBJECT: 24TH ANNUAL BOARDWALKIN' FOR PETS 2025

Having received approval, and having paid all appropriate fees, this permit defines the terms by which this event shall occur.

PURPOSE: Boardwalk dog walk to raise money for the Worcester County Humane Society.

PLACE, DATE, TIME: Saturday, April 12, from 8:30 am until 12:00 pm on the entire length of the Boardwalk, headquartered on the south end. A sub-event shall take place on the beach between 2nd and 3rd Streets.

SET-UP: Morning of the event, beginning at 6:00 am.

BREAKDOWN: Immediately following the event, complete by 1:30 pm.

RESPONSIBILITIES OF EACH PARTY:**Sandra Summers for the Worcester County Humane Society:**

1. Serve as the event manager.
2. Coordinate the event.
3. Coordinate the sub-event – a dog dig on the beach between 2nd and 3rd Streets.
4. Collect and dispose of all trash associated with the event.
5. Provide refuse bags to all participants.
6. Provide only Coca-Cola beverages on City property.
7. Schedule the Boardwalk gate opening at S. 1st Street with the Town no later than Wednesday, April 9, so a vehicle may be on the Boardwalk for set-up and teardown.
8. Set-up a P.A. system at the south end of the Boardwalk.
9. Place eight (8) tables and sixteen (16) chairs at the south end of the Boardwalk, while not blocking Boardwalk access to non-participants.
10. Place one (1) table and two (2) chairs each on the Boardwalk at 12th and 27th Streets, while not blocking Boardwalk access to non-participants.
11. Ensure all pets are leashed at all times with proof of current rabies vaccination prior to participation.
12. Provide the Certificate of Insurance (COI) to include coverage for personal injury in the amount of \$1M/\$3M General Liability and \$2M Umbrella/Excess, and name the Mayor and City Council as additional insured and certificate holder. Provided coverage shall be primary, non-contributory, and without regard to the named insured's fault or lack thereof.

13. Abide by all Guidelines and Obligations listed on the Private Event Application, unless otherwise noted in this permit.

The Town of Ocean City, Maryland:

1. Schedule the Boardwalk gate opening at S. 1st Street with Sandra Summers no later than Wednesday, April 9, so a vehicle may be on the Boardwalk for set-up and teardown.
2. Public Works (DPW) shall remove silt/sand fence and section off a 30'x30' section on the beach between 2nd and 3rd Streets.
3. DPW will groom beach event area prior to the event.
4. Special Events shall provide parking pass codes for use in the Inlet Lot for event participants. Passes shall be valid 6:00 am-2:00 pm.
5. The Private Event Coordinator shall serve as the liaison for this event. Any questions regarding it should be directed to her. She can be reached at 443-235-5275 or on the city radio at #9010.

**THIS PRIVATE EVENT PERMIT IS EFFECTIVE WHEN SIGNED BELOW
AND MAY BE TERMINATED BY EITHER PARTY AT ANY TIME.**

Sandra Summers
On Behalf of the Worcester County Humane Society

Date: _____

Frank C. Miller
On Behalf of the Mayor and City Council of Ocean City, Maryland

Date: _____

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY

rev. 240415

Event Name: **24th Annual Boardwalkin' for Pets** Duration: **1** Days

Start Date: **Saturday, April 12, 2025** **1** Days

Set Start: **Saturday, April 12, 2025** **1** Days

Strike End: **Saturday, April 12, 2025**

Location(s): **Boardwalk**
Beach between 2nd and 3rd Sts.

Est. Ttl. Attend: **599**

Spectators: **-**

Participants: **350**

Vendors: **-**

Boardwalk dog walk to raise money for the Worcester County Humane Society.

ASSIGNED TIER: Tier 2

Assigned via standardized calculation

Internal Est. Costs: Billable Costs:

DPW-M:	\$ 428.00	\$ 108.00
DPW-TRANS:	\$ -	
DPW-CON:	\$ -	
DPW-ELECT:	\$ -	
FIRE:	\$ -	
EMS:	\$ -	
OCPD:	\$ -	
OCBP:	\$ -	
FM:	\$ -	
PARKS:	\$ -	
P&Z:	\$ -	
Other:	\$ -	

Key Details & Other Events:

Public Works will fence off a 30'x30' area on the beach for the dog dig.	
Pets must be leashed at all times with proof of current rabies vaccination prior to participation.	

Contact: **Sandy Summers**

Organization: **Worcester County Humane Society**

New Event? **NO**

Event Type: **Fundraiser**

In-Season? **NO**

Non-Profit? **YES**

Crowd Draw: **Balanced**

Annual Event? **YES**

EVENT DETAILS

Alcohol? **NO**

Food Sales? **NO**

Parking Req? **YES**

Entry Fee? **YES**

Estimated # of Vendors:

of 10x10s: **0**

#>100sf: **0**

Participant Registration Fee

Conveyed Fees:

If annual: Previous Year's Cost:

Application Fee:	\$ 50.00	\$ 300.00
Late Fee Applied:	\$ -	
Other Initial Credit/Fee:	\$ -	

Applied Assessment Fee: \$ -

Estimated Space Fee: \$ 100.00

Estimated Vendor Fee: \$ -

Departmental Costs: \$ -

Equipment & Labor Charges: \$ 108.00

IPL Lost Revenue Assessment: \$ -

Other Fees/Charges/Credits: \$ -

Cost/Event: \$ 208.00

of Events: 1

TOTAL COST DUE:

\$ 208.00



EVENT IMPACT CALCULATOR DETAIL - BOARDWALKIN' FOR PETS - 03/10/2025

Event Summary

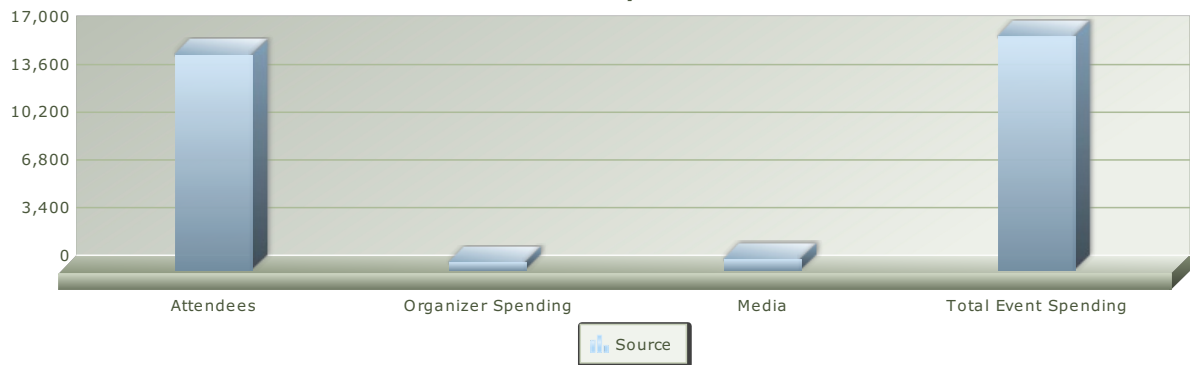
Key Parameters		Key Results	
Event Name	Boardwalkin' for Pets	Business Sales (Direct)	\$16,635.41
Organization	Worcester County Humane Society	Business Sales (Total)	\$23,268.33
Event Type	FCE: Performing arts	Jobs Supported (Direct)	12
Start Date	04/12/2025	Jobs Supported (Total)	13
End Date	04/12/2025	Local Taxes (Total)	\$371.75
Overnight Attendees	56	Net Direct Local Tax ROI	\$344.38
Day Attendees	131	Est. Room Nights Demand	42

Direct Business Sales

Sales by Source

Attendees Spending	\$15,263.23	Exhibitor Spending	\$816.40
Organizer Spending	\$555.78	Total Event Spending	\$16,635.41

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$5,079.84	\$33.61*	\$0.00	\$5,113.45
Transportation	\$1,516.80	\$11.20*	\$3.61	\$1,531.61
Food & Beverage	\$5,048.97	\$64.00*	\$0.00	\$5,112.97
Retail	\$2,566.16	\$0.00	\$0.00	\$2,566.16
Recreation	\$1,051.46	\$0.00	\$0.00	\$1,051.46
Space Rental	\$0.00	\$121.00*	\$10.19	\$131.19
Business Services	\$0.00	\$325.96*	\$802.60	\$1,128.56
Totals	\$15,263.23	\$555.78	\$816.40	\$16,635.41

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$16,635.41	\$6,632.91	\$23,268.33
Personal Income	\$5,241.09	\$1,825.45	\$7,066.54
Jobs Supported			
Persons	12	2	13

Annual FTEs	0	0	0
Taxes And Assessments			
<u>Federal Total</u>	<u>\$1,467.52</u>	<u>\$555.00</u>	<u>\$2,022.52</u>
<u>State Total</u>	<u>\$1,053.26</u>	<u>\$164.43</u>	<u>\$1,217.69</u>
Sales	\$881.24	\$99.49	\$980.74
Income	\$72.33	\$25.19	\$97.53
Bed	\$0.00		\$0.00
Other	\$99.68	\$39.74	\$139.42
<u>Local Total</u>	<u>\$344.38</u>	<u>\$27.37</u>	<u>\$371.75</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$58.32	\$20.31	\$78.64
Bed	\$253.99		\$253.99
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$18.93	\$1.82	\$20.76
Other	\$13.13	\$5.24	\$18.37
Property Tax	\$313.67	\$76.32	\$389.99

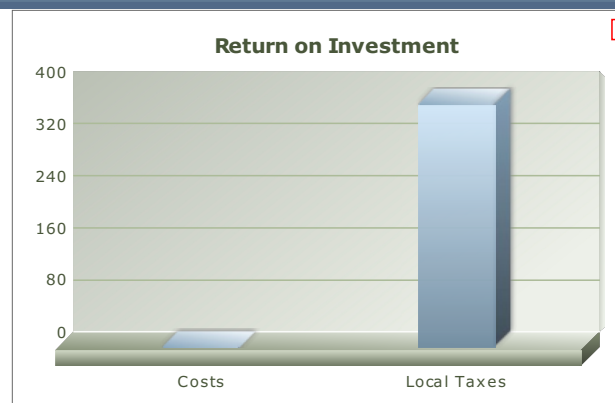
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$344.38
DMO Hosting Costs	\$0.00
Direct ROI	\$344.38
Net Present Value	\$344.38
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$371.75
Total ROI	\$371.75
Net Present Value	\$371.75
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	42		
Room Pickup (block only)	0		
Peak Room Nights	33		
Total Visitor Days	170		

2025

CALENDAR YEAR

APRIL

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01	02	03	04	05 <i>PE - Walk MS - TENTATIVE</i>
06	07	08	09	10	11	12 <i>PE - Boardwalkin' for Pets - TENTATIVE</i>
13	14	15	16	17	18	19
20 <i>PE - Easter Sunrise Service - TENTATIVE</i>	21	22	23	24 Springfest	25 Springfest <i>PE - MD Intl Kite Expo - TENTATIVE</i>	26 Springfest <i>PE - MD Intl Kite Expo - TENTATIVE</i>
27 Springfest <i>PE - Cricket Center Walk - TENTATIVE</i> <i>PE - MD Intl Kite Expo - TENTATIVE</i>	28	29	30	01	02	03
04	05	06	07	08	09	10

Private Event Permit Application

#488500

24th Annual Boardwalkin' for Pets



Fundraiser

APPLICANT

Sandy Summers @ sanz24@aol.com (443) 235-5647

DATES AND TIMES

Event date and time:

04/12/2025 9:30am — 04/12/2025 1:00pm

Setup date and time:

04/12/2025 8:00am — 04/12/2025 1:00pm

FEES

Application Fee	\$50.00
Application Late Fee	\$0.00
Application Addendum Fee	\$0.00
City Space Use Fee	\$0.00
Concession Fee	\$0.00
Asset and Support Fee	\$0.00
Banner Fee	\$0.00
IPL Lost Revenue Fee	\$0.00
Miscellaneous Fee	\$0.00
Total:	\$50.00
Total paid with Visa-9318 on 02/07/2025	-\$50.00
Due:	\$0.00

FEE SCOPING

Which type of event organization will run your event?

501(c)(3) Non-profit

GENERAL INFORMATION

Event Name

24th Annual Boardwalkin' for Pets

Event Locations

✓ Inlet Parking Lot (with fire lanes)

Event Addresses

✓ 899 South 2nd Street

Event Summary

Our Annual dogwalk event is to raise money for our No-Kill Shelter. Participants will walk the entire length of the Boardwalk and will return at the south end. Prizes will be awarded for the walkers who raise the most money. Contests will be held for the smallest dog, largest dog, best dressed and best trick. We also have a cutest cat photo contest. Red carpet photos will be done for the walkers.

Applicant Organization

Worcester County Humane Society

Organization Phone

(443) 235-5647

Organization Website

Worcestercountyhumanesociety.org

What type of town assets or support will you request for the event?

We are requesting a 30x30 area fenced off between 2nd & 3rd Street in front of Park Place jewelers.

Who will be the beneficiary of the event?

Worcester County Humane Society

Who will sponsor the event?

Local business sponsors- Red Sun, South Paw Pet Resort, Abba Bailbonds, Castle in the Sand, Bank of Ocean City, Sam Kotzur Group @ CMG Mortgage, Blu Crabhouse & Raw Bar, Original Greene Turtle

What type of marketing will be done for the event?

Flyers

Have you chosen a rain date?

No

Attach preliminary event schedule to illustrate event flow and proposed active use times for requested event site(s).

 [2025-02-07 11-55.1.pdf](#)

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

 [2025-02-07 11-55.pdf](#)

Does your event require police support?

No

CONTACT

Contact Name

Sandy Summers

Contact Office Number

(443) 235-5647

Contact Address

WCHS
PO Box 48
Berlin, MD 21811

Contact Mobile Number

(443) 235-5647

Contact Email

@ sanz24@aol.com

ARRIVAL AND DEPARTURE DATES

Provide the date that staff arrives onsite for the event
 Apr 12, 2025

Vendor Departure
 Apr 12, 2025

Provide the date that staff departs the event
 Apr 12, 2025

Participant/Spectator Arrival
 Apr 12, 2025

Vendor Arrival
 Apr 12, 2025

Participant/Spectator Departure
 Apr 12, 2025

ROOM BLOCKS

Will you have an HQ hotel?

No

Will you establish hotel room blocks?

No

EVENT ATTENDANCE ESTIMATES

Geographic Reach

Balanced

Staff Estimates

Total Staff

25

% Staying Overnight

100

% Traveling Alone

N/A

Participant Estimates

Total Participants

350

Participants Staying Overnight

80

Average Guests

300

Exhibitor Estimates

Total Exhibitors

N/A

Exhibitors Staying Overnight

N/A

Exhibitors Traveling Alone

N/A

Spectator Estimates

Total Spectators

350

Spectators Staying Overnight

85

Average Party Size

2

Total Overnight Guests

% Lodge in Ocean City

70

% Use Condos

20

% Camp

10

ENTERTAINMENT/OFFERINGS

Will you charge any entry fees?

Registration Fee

Will your event include live music?

No

Will your event have a stage or static crowd viewing area?

No

Will your event include fireworks/pyrotechnics, flame or other special effects or bonfires?

No

Will your event include tents/temporary structures?

No

Will your event close or alter use of streets or private parking lot space?

No

Will you sell items within the footprint of the event?

No

Will you provide sampling of products?

No

Will you serve or distribute alcohol?

No

Will you have onsite cooking or food trucks?

No

Will you provide portolets?

No

PARKING/ACCESS

Parking Information

% Utilizing Public Parking

15

% Parking at Hotels

5

% That Will Use Bus Service

N/A

% That will Use Town Lot

80

Will you have special parking requests?

Yes

Please explain your special parking requests

We are requesting parking fee be waived from 9am to 2pm

Will you need vehicular beach access?

No

Will you need vehicular access to the Boardwalk?

Yes

Please explain access requirements.

We are requesting for the gate at Trimpers to be opened at 8am

ACKNOWLEDGEMENTS



POINT OF CONTACT FOR THE TOWN OF OCEAN CITY: The Town's Private Event Coordinator shall be the primary contact for all communications with the Town of Ocean City. If you receive contact from another Town department or entity, it is your responsibility to make sure the Private Event Coordinator is aware of all discussions, details, modifications or approvals as a result of independent conversations. At no time shall Applicant contact other departments directly unless authorized by the Private Events Coordinator in writing.



BEACH FRANCHISE NOTIFICATION: : If your event takes place on the beach, you must notify the appropriate beach equipment rental franchise owner(s) to advise them of the event footprint. It is the applicant's responsibility to confirm, in writing, that 1) the franchise owner(s) has been notified; 2) event logistics have been coordinated; and 3) if necessary, a reasonable financial agreement has been negotiated. Written confirmation must be provided to the Town's Private Event Coordinator. If the applicant and franchise owner(s) are unable to reach a mutually acceptable agreement, the matter shall be submitted to the Town for mediation, and the Town will decide an impartial resolution by which both parties shall abide.



ROAD/LANE CLOSURES: A state highway permit shall be obtained for use of any state property (roads, highways, etc.) This is the responsibility of the applicant independent of the Town's private event process. Applicant shall keep the Town's Private Event Coordinator apprised of all steps and approvals related to such efforts. Non-state roads affected by the event shall be reviewed by the Town for consideration of closure or traffic modification through the private event process.



USE OF MUNICIPAL PARKING LOTS: If a municipal lot is requested for use by the applicant for the event, whether for parking or placement of the event footprint, the Town reserves the right to review lost revenue and assign a cost to lot usage. This cost will be assigned during the private event approval process, discussed with the applicant and considered for approval by the Mayor and City Council as part of the private event approval.

INSURANCE REQUIREMENTS: The Risk Manager for the Town of Ocean City will determine insurance requirements for all private events, following the receipt of the application. Insurance requirements apply to private event vendors, amusement ride companies and fireworks producers, their contractors and subcontractors as well as the private event owner/sponsors. Requirements will depend on, including but not limited to, hazards and exposures associated with the specific private event.

Minimum required insurance shall be provided by companies licensed in the State of Maryland with a current AM Best, Inc. rating of a VII or better. The Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials shall be named as additional insured on all insurance policies except workers' compensation and, except for automobile liability, the The Mayor and City Council Town of Ocean City, Maryland's additional insured status shall include premises liability and products/completed operations.

Coverage's shall be primary and non-contributory with respect to any other insurance available to the Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials and shall include a waiver of rights of recovery or subrogation against the Mayor and City Council Town of Ocean City, Maryland, its officials, volunteers and employees without limitation for any and all claims, damages, losses, liabilities or expenses relating to, arising from, resulting from, or alleged to have arisen or resulted from, this private event.

Original copies of certificates of insurance and additional insured endorsements must be received by the Town of Ocean City, Maryland's Risk Management Office at least fifteen (15) working days prior to the event.

COCA-COLA EXCLUSIVE PRODUCT AGREEMENT DISCLOSURE: The applicant must comply with all provisions of the Town's agreement with Coca-Cola Refreshments as it pertains to the distribution or sales of beverages by the applicant on Town property. The applicant agrees to sell, dispense or serve only Coca-Cola beverages on Town premises for the duration of the permitted use. The applicant is expressly prohibited from using the beverages of other suppliers, said beverages to include soft drinks, juices, sport drinks, specified energy drinks and bottled waters. The permitted beverages include Coca-Cola, Diet Coke, Sprite, Pibb Xtra, Mello Yello, Fresca, Nestea, Arizona Tea, Honest Tea, Barqs Root Beer, Fanta, Minute Maid, Seagrams Ginger Ale, PowerAde, V-8 Juice, Fuze Juice, Monster, Tum E Yummies, Dasani and other products that Coca-Cola may provide in accordance with its agreement with the Town of Ocean City.

BEACH ACCESS: Vehicle access to and from the beach must be clearly identified on your application and is not guaranteed. If approved, applicant must complete a beach driving and safety course annually provided by OCBP at the applicants expense.

BEAUTY CONTESTS: Beauty contests are not permitted on the beach.

CITY SERVICES: Each applicant should plan on providing all the necessary cleanup, set-up, etc. without the assistance of City Services. If town services are requested, they must be clearly indicated within the Private Event Application for evaluation.



CONCESSIONS: No food or beverage concessions will be permitted on the beach or along the boardwalk, although such sales may be considered at other sites. Beverage sales at other sites must maintain compliance with the sponsorship restrictions noted within this application. **ONLY** event-related merchandise sales may be permitted on the beach upon appropriate request and approval, subject to applicable laws.



SPONSORSHIPS: All sponsors must be identified on the application.



ADVERTISING: Ocean City will not allow any type of advertising that is:

- Violence in any form
- False, misleading or deceiving statements
- Sexually explicit or obscene materials
- Tobacco or tobacco products
- Vaping or vaping products
- Tattoos
- Casino gambling including games of chance and skill
- Alcohol
- Promoting the use of marijuana
- Other potentially objectionable marketing or advertising which may be established from time to time by the Town.



DIAGRAM OF EVENT LAYOUT: A detailed diagram of the event layout/set-up and location of any and all facilities is required with your application. The application will be considered incomplete without the diagram.



INFLATABLES: Inflatable displays may be permitted, but must be pre-approved. A photograph of the intended display and the dimensions must be included before approval can be considered. No liquor or tobacco product displays will be allowed. The Mayor and City Council reserve the right to reject any inflatable determined inappropriate.



MUSIC AND PUBLIC ADDRESS SYSTEMS: Must operate in accordance with the Ocean City Code 30-367 of 65 decibels.



DOWNTOWN EVENTS (BEACH/BOARDWALK): Events that charge participant entry fees (tournaments, festivals, etc.) and/or desire to display sponsorship banners or other promotional information, must maintain a seventy-five (75) foot buffer from the edge of the train lane to the start of the event's set up. All events must comply with the provisions of Chapter 62 of the Ocean City Code.

- ☒

PARADES: An MDOT Highway Permit must be obtained at (410) 543-6715 for use of any state property, and a copy forwarded to the Town's Private Events Coordinator.
- ☒

FIREWORKS, TENTS, AIR SUPPORT/AIR INFLATED STRUCTURES & BONFIRES: Application to the City Fire Marshal at (410) 289-8780 is required, with appropriate approvals forwarded to the Private Events Coordinator. Failure to comply will result in revocation of all event approvals.
- ☒

TOILET FACILITIES: Identification of planned "comfort" provisions must be included in the application and event diagram. The Town owns a number of established public toilet stations in the downtown area that may assist in event planning.
- ☒

PRIZE STIPULATIONS: No alcoholic beverages may be awarded as a prize on City property.
- ☒

WEST OCEAN CITY PARK AND RIDE: A permit is required if a trailer or an oversized vehicle is parked over night at the West Ocean City Park and Ride. Please specify this request on your application.
- ☒

SAMPLING: Sampling will be permitted on a case-by-case basis. Sizes and quantities of such must be pre-approved, as do the locations for distribution. Samples must be of a nationally recognized product available for sale at retail establishments. No prepared food samples will be permitted on the beach nor along the boardwalk. Non-alcoholic beverage samples may be permitted provided the samples are in compliance with the Town of Ocean City's exclusive beverage franchise agreement with Coca-Cola.
- ☒

RAFFLES: Only non-profit groups may offer any form of raffle in conjunction with an event in Ocean City. These groups must apply through the Worcester County Department of Development Review and Permitting, and must submit a processing fee at the time of application. Applications are available at the Isle of Wight County Office Building on Route 90, or at the Court House in Snow Hill. A copy of the raffle permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. All raffles must be drawn and announced prior to the conclusion of the event.
- ☒

TRASH: Applicant is required to clean the area of trash and transport it to the appropriate receptacle. On the beach, all trash must be placed in the appropriate street-end dumpsters. Failure to practice appropriate cleanup procedures may result in the denial of future event requests and/or appropriate billings.

✓ **ALCOHOLIC BEVERAGE SERVICE:** Groups are discouraged from the service of alcoholic beverages at their Ocean City event. However, those that desire such approval must state this clearly on their application. Permission to serve alcoholic beverages shall be granted exclusively by Mayor and City Council. It should be noted that without Council approval, open containers of alcoholic beverages on public property is illegal. Only Worcester County based non-profit groups may request to sell alcoholic beverages at an event, and must obtain a license from the Worcester County Board of License Commissioners. A “One Day Alcohol Permit” application with the Ocean City Mayor’s signature must be submitted to the County a minimum of fourteen (14) days prior to the event, along with a the permit fee. Applications are usually available in the Mayor’s office at City Hall. A copy of the approved permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. The original permit must be kept on site at the event and must be available to display if required.

✓ **CHANGES TO APPLICATION OR PERMIT:** Event applicants desiring to make changes to their submitted application or approved private event must complete the “Request for an Addendum to a Private Event” form (available upon request), and must submit the completed form, along with the appropriate fee, to the Private Events Coordinator. However, no changes will be accepted within 30-days prior to the event.

✓ **LOCAL ORDINANCE DISCLOSURE AND COMPLIANCE:** The applicant agrees to comply with the provisions of all applicable ordinances of the Town of Ocean City. Specifically all permitted uses on or within 75 feet of the Boardwalk are required to comply with the provisions of chapter 62 of the Code which expressly prohibits the public sale, rental or exchange for a donation of any goods, wares, merchandise, foodstuffs, refreshments or other commodities or services.

LEGAL DISCLOSURES



HOLD HARMLESS CLAUSE: Permittee (organization/ applicant) shall assume all risks incident to or in connection with the permittee activity including exposure to an infection of COVID-19 and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permittee activity or the conduct of Permittee's operation. Permittee hereby expressly agrees to defend and hold the Town of Ocean City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, or injuries directly or indirectly arising out of or in connection with the permittee activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Permittee or its officers, agent and employees, including possible exposure to an infection from COVID-19.



PRIVATE EVENT APPLICATION COMPLIANCE REQUIREMENT: The applicant for the private event described in this application agrees to follow guidelines provided and submit a complete application including submission of all required materials. The applicant agrees to take full responsibility for all city-owned property, whether borrowed, leased or rented, and understands that necessary replacement and/or repair fees may be assessed should such property be in an unacceptable condition. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions of the use permit, which may be required by the Mayor and City Council of the Town.



INTELLECTUAL PROPERTY CLAUSE: Acknowledge and agree that no Town trademarks, service marks, trade names, logos, and/or other trade indicia, copyrights and, as applicable, any patents, inventions and/or other intellectual property (Intellectual Property) owned by the Mayor and City Council of the Town of Ocean City, Maryland, will be directly or indirectly used, incorporated, published or republished, without prior written consent. Unauthorized use of the Intellectual Property will result in The Town of Ocean City authorizing immediate emergency, temporary and/or permanent injunctive relief prohibiting such unauthorized use and the Town of Ocean City, Maryland may be entitled to injunctive relief because monetary damages may not be an adequate remedy; but notwithstanding, the foregoing Town of Ocean City, Maryland may seek any other legal or equitable remedies in addition to injunctive relief. To the extent the Town of Ocean City, Maryland prevails in a suit at law or in equity for the purpose of enforcing its Intellectual Property rights, the Town of Ocean City, Maryland shall be entitled to recover its reasonable attorneys' fees plus court costs and expenses.

Applicant, by checking each of the guidelines herein, accepts all responsibilities thereto. All information provided is correct and complete. The applicant agrees to maintain a complete record of the event through the Town of Ocean City's Private Event Coordinator including all required submission of materials separate from this document. Applicant further agrees that information not included in writing shall not be considered for approval and will not be an executable element of the final Private Event Permit unless submit as part of a written change order through the Private Events Coordinator for Mayor and City Council Approval. Images, videos and drawings shall be deemed as support material only and details conveyed shall be submitted in writing as part of this document or a change order. No details will be assumed by the Town, its officials or employees.



The applicant agrees to take full responsibility for all city-owned property, whether existing within the event footprint, add-ons thereto, borrowed, leased or rented. Applicant further agrees that they are responsible for the proper behavior of their crowd base and that damage or defacement caused to town or private property by vendors, participants, sub-contractors and/or spectators as a result of the execution of the event may be cause for action by the Town against applicant through additional repair or replacement fee assessment(s) or legal action to the extent of the law in the State of Maryland. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions and limitations of the Private Event Permit and additional conditions and tasks which may be required by the Mayor and City Council of the Town. This event must follow in accordance with all State of Maryland Directives and Orders regarding community, recreational, leisure, cultural and sporting gatherings and events.

Signature

x 

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact town staff.

- Registration begins @ 9:30 am
- Walk begins @ 10am
- Walkers will walk the length of the Boardwalk and return @10.30am for contests
- Walk ends @1pm
- Dog dig will be held from 10am-1pm between 2nd & 3rd Street



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 4.D
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Frank Miller, Special Events Director
RE: Easter Sunrise Service
DATE: February 27, 2025

ISSUE(S): Sean Davis, representing the Ocean City Christian Ministerium, requests Council approve the Easter Sunrise Service, tentatively scheduled for Sunday, April 20, 2025 on the concrete pad at N. Division St. from 6:00-7:00 am.

SUMMARY: This is an annual, ecumenical, sunrise worship service celebrating Easter with music and song, prayer and a sermon given by a local minister.

Mr. Davis requests the following from the Town:

1. Two (2) bleacher sets
2. Two Hundred Fifty (250) Chairs
3. Access to bathrooms on the Boardwalk at Caroline St.

If approved, staff shall provide.

Police will assist with pedestrian crossing at N. Division St. There is no anticipated cost, as it will be managed by on-duty personnel.

Risk Management stated minimum insurance required is General Liability \$1M/\$2M Aggregate.

FISCAL IMPACT: Mr. Davis shall pay the Town \$150.00 in private event fees. The Town shall provide in-kind support and assets of up to \$4,500.00.

RECOMMENDATION: Approve the event as presented.



1st Class Resort and Tourist Destination

ALTERNATIVES: No staff alternatives suggested.

RESPONSIBLE STAFF: Lisa Mitchell, Special Events Coordinator
Gary Collier, Parks Superintendent
Thomas Dy, Public Works Maintenance Manager

COORDINATED WITH: Sean Davis, Ocean City Christian Ministerium

ATTACHMENT(S):

1. Draft Permit
2. Processing Costs and Fees
3. Event Impact Calculation
4. April 2025 Calendar
5. Application
6. Event Footprint



TOWN OF OCEAN CITY

The White Marlin Capital of the World

MAYOR

Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

John F. Gehrig, Jr.
Jacob H. Mitrecic
Carol Proctor
Will Savage
Larry R. Yates

CITY MANAGER

Terence J. McGean, PE

CITY CLERK

Diana L. Chavis, MMC

PRIVATE EVENT PERMIT**APPROVED BY**

THE MAYOR AND CITY COUNCIL OF OCEAN CITY, MARYLAND

GRANTED TO

SEAN DAVIS FOR THE OCEAN CITY CHRISTIAN MINISTERIUM

SUBJECT: EASTER SUNRISE SERVICE 2025

Having appeared before the Mayor and City Council, receiving approval and paying all appropriate fees, this permit defines the terms by which the event shall occur.

PURPOSE: Ecumenical service

DATE, PLACE, TIME: Sunday, April 20 on the N. Division St. concrete pad, 6:00-7:00 am

SET-UP: Sunday, April 20, 5:00-5:45 am

BREAKDOWN: Sunday, April 20, 7:15-8:00 am

RESPONSIBILITIES OF EACH PARTY:**Sean Davis for the Ocean City Christian Ministerium**

1. Shall serve as the event manager, representing all churches, choirs and ministers.
2. Organize and conduct the religious service.
3. Provide a copy of the Service Program to the Town by Monday, April 14.
4. Organize the musical instruments and choir support.
5. Coordinate alternate location in the event of inclement weather.
6. Arrive on-site Sunday, April 20 no later than 5:00 am to make the weather decision.
7. Permitted to have vehicles on the Boardwalk for set-up. All vehicles must be off the Boardwalk no later than 5:30 am.
8. Permitted to have vehicles on the Boardwalk for teardown. They may not enter the Boardwalk until a Town Official confirms all participants have left the area and deems is safe.
9. Shall provide the Certificate of Insurance to include coverage for personal injury in the amount of \$1M per occurrence, \$2M aggregate, and name the Mayor and City Council as additional insured and certificate holder. Provided coverage shall be primary, non-contributory, and without regard to the named insured's fault or lack thereof.
10. Abide by all Guidelines and Obligations listed on the Private Event Application, unless otherwise noted in this permit.

The Town of Ocean City, Maryland

1. The Town is responsible for providing the following items and services in-kind:
 - a. Open the Boardwalk gate for event set-up and teardown.
 - b. Special Events shall plan and coordinate Town support and site layout.
 - c. Special Events shall provide parking permits for event staff.

P.O. Box 158, Ocean City, Maryland 21843-0158 | oceancitymd.gov | City Hall: (410) 289-8221 | Fax: (410) 289-8703

- d. Parks shall provide one (1) portable bleacher set and 250 blue chairs site no later than 4:30 am.
- e. Public Works (DPW) shall sweep the N. Division St. pad and provide one (1) portable bleacher set and access to Town electric.
- f. DPW shall post N. Division St. between Baltimore Ave. and the Boardwalk as “Event Parking” for Sunday, April 20.
- g. DPW shall open the bathrooms at Caroline St. by 4:30 am for event use.
- h. Police shall deploy personnel from shift to assist with pedestrian and vehicular traffic prior to and after the service
- i. The Private Event Coordinator shall serve as the liaison for this event. Any questions regarding it should be directed to her. The liaison can be reached at 443-235-5275 or on the city radio system at #9010.

THIS PRIVATE EVENT PERMIT IS EFFECTIVE WHEN SIGNED BELOW
AND MAY BE TERMINATED BY EITHER PARTY AT ANY TIME.

Sean Davis
On Behalf of the Ocean City Christian Ministerium

Date: _____

Frank C. Miller
On Behalf of the Mayor and City Council of Ocean City, Maryland

Date: _____

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY

rev. 240415

Event Name:	Easter Sunrise Service
Start Date:	Sunday, April 20, 2025
Set Start:	Sunday, April 20, 2025
Strike End:	Sunday, April 20, 2025
Location(s):	Boardwalk at N. Division St.

Duration:	1 Days	Est. Ttl. Attend:	1,025
	1 Days	Spectators:	1,000
		Participants:	-
		Vendors:	-

Ecumenical service celebrating Easter.

ASSIGNED TIER: Tier 2

Assigned via standardized calculation

Internal Est. Costs: Billable Costs:

DPW-M:	\$ 2,711.00	\$ -
DPW-TRANS:	\$ -	
DPW-CON:	\$ -	
DPW-ELECT:	\$ -	
FIRE:	\$ -	
EMS:	\$ -	
OCPD:	\$ -	
OCBP:	\$ -	
FM:	\$ -	
PARKS:	\$ 1,755.29	
P&Z:	\$ -	
Other:	\$ -	

Key Details & Other Events:

Town to provide parking permits for event staff, 2 portable bleacher sets,	
250 blue chairs and use of electric.	
Town will sweep the event site, and open bathrooms for event use.	

Contact:	Sean David
Organization:	OC Christian Ministerium
New Event?	NO
Event Type:	Religious
In-Season?	NO
Non-Profit?	YES
Crowd Draw:	Balanced
Annual Event?	YES

Conveyed Fees:

If annual: Previous Year's Cost:

Application Fee:	\$ 50.00	\$ 87.50
Late Fee Applied:	\$ -	
Other Initial Credit/Fee:	\$ -	

EVENT DETAILS

Alcohol?	NO
Food Sales?	NO
Parking Req?	YES
Entry Fee?	NO
Estimated # of Vendors:	
# of 10x10s:	0
#>100sf:	0

--

Applied Assessment Fee:	\$ -	Cost/Event:	\$ 150.00
Estimated Space Fee:	\$ 100.00	# of Events:	1
Estimated Vendor Fee:	\$ -	TOTAL COST DUE:	\$ 150.00
Departmental Costs:	\$ -		
Equipment & Labor Charges:	\$ -		
IPL Lost Revenue Assessment:	\$ -		
Other Fees/Charges/Credits:	\$ -		



EVENT IMPACT CALCULATOR DETAIL - EASTER SUNRISE SERVICE - 04/20/2025

Event Summary

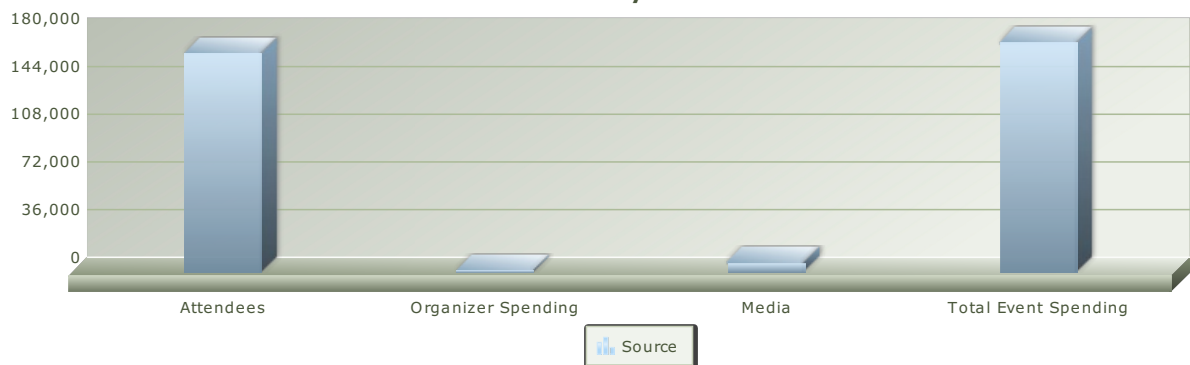
Key Parameters		Key Results	
Event Name	Easter Sunrise Service	Business Sales (Direct)	\$172,851.70
Organization	Ocean City Christian Ministerium	Business Sales (Total)	\$241,491.22
Event Type	FCE: Other cultural	Jobs Supported (Direct)	129
Start Date	04/20/2025	Jobs Supported (Total)	146
End Date	04/20/2025	Local Taxes (Total)	\$5,070.36
Overnight Attendees	931	Net Direct Local Tax ROI	\$4,773.17
Day Attendees	620	Est. Room Nights Demand	635

Direct Business Sales

Sales by Source

Attendees Spending	\$164,702.25	Exhibitor Spending	\$6,805.14
Organizer Spending	\$1,344.31	Total Event Spending	\$172,851.70

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$76,050.87	\$278.78*	\$0.00	\$76,329.65
Transportation	\$9,084.13	\$5.68*	\$29.95	\$9,119.76
Food & Beverage	\$50,788.21	\$0.00*	\$84.48	\$50,872.69
Retail	\$15,440.69	\$0.00	\$0.00	\$15,440.69
Recreation	\$13,338.34	\$0.00	\$0.00	\$13,338.34
Space Rental	\$0.00	\$196.00	\$33.79	\$229.79
Business Services	\$0.00	\$863.85	\$6,656.92	\$7,520.77
Totals	\$164,702.25	\$1,344.31	\$6,805.14	\$172,851.70

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$172,851.70	\$68,639.52	\$241,491.22
Personal Income	\$57,847.88	\$20,141.64	\$77,989.53
Jobs Supported			
Persons	129	18	146

Annual FTEs	2	0	2
Taxes And Assessments			
<u>Federal Total</u>	<u>\$15,634.80</u>	<u>\$5,885.99</u>	<u>\$21,520.80</u>
<u>State Total</u>	<u>\$11,288.89</u>	<u>\$1,718.86</u>	<u>\$13,007.75</u>
Sales	\$9,454.79	\$1,029.59	\$10,484.38
Income	\$798.37	\$277.98	\$1,076.35
Bed	\$0.00		\$0.00
Other	\$1,035.73	\$411.29	\$1,447.02
<u>Local Total</u>	<u>\$4,773.17</u>	<u>\$297.19</u>	<u>\$5,070.36</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$643.72	\$224.13	\$867.86
Bed	\$3,802.54		\$3,802.54
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$190.46	\$18.88	\$209.33
Other	\$136.45	\$54.18	\$190.63
Property Tax	\$3,259.19	\$788.29	\$4,047.48

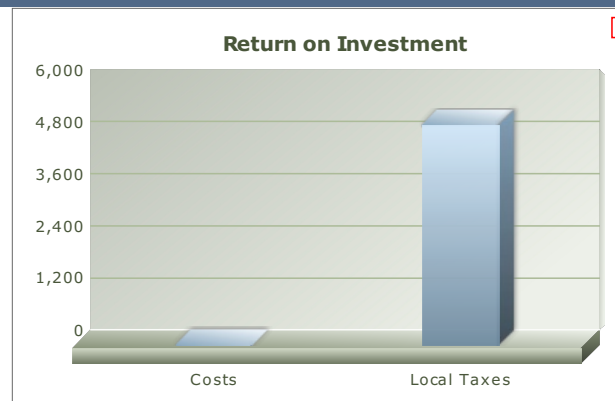
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$4,773.17
DMO Hosting Costs	\$0.00
Direct ROI	\$4,773.17
Net Present Value	\$4,773.17
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$5,070.36
Total ROI	\$5,070.36
Net Present Value	\$5,070.36
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	635		
Room Pickup (block only)	0		
Peak Room Nights	490		
Total Visitor Days	1,671		

2025

CALENDAR YEAR

APRIL

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01	02	03	04	05 <i>PE - Walk MS - TENTATIVE</i>
06	07	08	09	10	11	12 <i>PE - Boardwalkin' for Pets - TENTATIVE</i>
13	14	15	16	17	18	19
20 <i>PE - Easter Sunrise Service - TENTATIVE</i>	21	22	23	24 Springfest	25 Springfest <i>PE - MD Intl Kite Expo - TENTATIVE</i>	26 Springfest <i>PE - MD Intl Kite Expo - TENTATIVE</i>
27 Springfest <i>PE - Cricket Center Walk - TENTATIVE</i> <i>PE - MD Intl Kite Expo - TENTATIVE</i>	28	29	30	01	02	03
04	05	06	07	08	09	10

Private Event Permit Application

#482565

Easter Sunrise Service ○○○ Other

APPLICANT

Sean Davis @ sean@ocbaptist.com ☎ (443) 235-4103

DATES AND TIMES

📅 Event date and time:

04/20/2025 5:00am — 04/20/2025 9:00am

FEES

Application Fee	\$50.00
Application Late Fee	\$0.00
Application Addendum Fee	\$0.00
City Space Use Fee	\$0.00
Concession Fee	\$0.00
Asset and Support Fee	\$0.00
Banner Fee	\$0.00
IPL Lost Revenue Fee	\$0.00
Miscellaneous Fee	\$0.00
Total:	\$50.00

FEE SCOPING

Which type of event organization will run your event?

501(c)(3) Non-profit

GENERAL INFORMATION

Event Name

Easter Sunrise Service

Who will sponsor the event?

Ocean City Baptist Church

Event Locations

📍 Easter Sunday Sunrise Service Footprint

What type of marketing will be done for the event?

Newspaper ad and social media post

Event Summary

A worship service by the Christian churches in Ocean City to celebrate Easter

Have you chosen a rain date?

No

Applicant Organization

Ocean City Christian Ministerium

Attach preliminary event schedule to illustrate event flow and proposed active use times for requested event site(s).

 [sunrise service schedule 2022.pages](#)

Organization Phone

(443) 235-4103

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Organization Website

www.ocbaptist.org

What type of town assets or support will you request for the event?

Bleachers and chairs, Access to the bathrooms on Division street

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

 [IMG_9581.jpeg](#)

Who will be the beneficiary of the event?

There will be offering taken to support the Christian Ministerium which goes to helping those in need, giving scholarships to students, and helping other community activities/events.

Does your event require police support?

No

CONTACT

Contact Name

Sean Davis

Contact Mobile Number

(443) 235-4103

Contact Address

102 North Division Street, Ocean City, Maryland 21842

Contact Email

@ sean@ocbaptist.com

Contact Office Number

(443) 235-4103

ARRIVAL AND DEPARTURE DATES

Provide the date that staff arrives onsite for the event
 Apr 20, 2025

Vendor Departure
 Apr 20, 2025

Provide the date that staff departs the event
 Apr 20, 2025

Participant/Spectator Arrival
 Apr 20, 2025

Vendor Arrival
 Apr 20, 2025

Participant/Spectator Departure
 Apr 20, 2025

EVENT ATTENDANCE ESTIMATES

Geographic Reach

Balanced

Staff Estimates

Total Staff
25
% Staying Overnight
N/A
% Traveling Alone
N/A

Participant Estimates

Total Participants
1000
Participants Staying Overnight
N/A
Average Guests
N/A

Exhibitor Estimates

Total Exhibitors
N/A
Exhibitors Staying Overnight
N/A
Exhibitors Traveling Alone
N/A

Spectator Estimates

Total Spectators
800
Spectators Staying Overnight
N/A
Average Party Size
N/A

Total Overnight Guests

% Lodge in Ocean City
50
% Use Condos
N/A
% Camp
N/A

ENTERTAINMENT/OFFERINGS

Will you charge any entry fees?

Free Entry

Will your event include live music?

Yes

Will your event have a stage or static crowd viewing area?

No

Will your event include fireworks/pyrotechnics, flame or other special effects or bonfires?

No

Will your event include tents/temporary structures?

No

Will your event close or alter use of streets or private parking lot space?

No

Will you sell items within the footprint of the event?

No

Will you provide sampling of products?

No

Will you serve or distribute alcohol?

No

Will you have onsite cooking or food trucks?

No

Will you provide portolets?

No

PARKING/ACCESS

Parking Information

% Utilizing Public Parking

80

% Parking at Hotels

N/A

% That Will Use Bus Service

N/A

% That will Use Town Lot

N/A

Will you have special parking requests?

Yes

Please explain your special parking requests

Just use North Division street lot

Will you need vehicular beach access?

No

Will you need vehicular access to the Boardwalk?

Yes

Please explain access requirements.

To unload equipment and bleachers

ACKNOWLEDGEMENTS



POINT OF CONTACT FOR THE TOWN OF OCEAN CITY: The Town's Private Event Coordinator shall be the primary contact for all communications with the Town of Ocean City. If you receive contact from another Town department or entity, it is your responsibility to make sure the Private Event Coordinator is aware of all discussions, details, modifications or approvals as a result of independent conversations. At no time shall Applicant contact other departments directly unless authorized by the Private Events Coordinator in writing.



BEACH FRANCHISE NOTIFICATION: : If your event takes place on the beach, you must notify the appropriate beach equipment rental franchise owner(s) to advise them of the event footprint. It is the applicant's responsibility to confirm, in writing, that 1) the franchise owner(s) has been notified; 2) event logistics have been coordinated; and 3) if necessary, a reasonable financial agreement has been negotiated. Written confirmation must be provided to the Town's Private Event Coordinator. If the applicant and franchise owner(s) are unable to reach a mutually acceptable agreement, the matter shall be submitted to the Town for mediation, and the Town will decide an impartial resolution by which both parties shall abide.



ROAD/LANE CLOSURES: A state highway permit shall be obtained for use of any state property (roads, highways, etc.) This is the responsibility of the applicant independent of the Town's private event process. Applicant shall keep the Town's Private Event Coordinator apprised of all steps and approvals related to such efforts. Non-state roads affected by the event shall be reviewed by the Town for consideration of closure or traffic modification through the private event process.



USE OF MUNICIPAL PARKING LOTS: If a municipal lot is requested for use by the applicant for the event, whether for parking or placement of the event footprint, the Town reserves the right to review lost revenue and assign a cost to lot usage. This cost will be assigned during the private event approval process, discussed with the applicant and considered for approval by the Mayor and City Council as part of the private event approval.

INSURANCE REQUIREMENTS: The Risk Manager for the Town of Ocean City will determine insurance requirements for all private events, following the receipt of the application. Insurance requirements apply to private event vendors, amusement ride companies and fireworks producers, their contractors and subcontractors as well as the private event owner/sponsors. Requirements will depend on, including but not limited to, hazards and exposures associated with the specific private event.

Minimum required insurance shall be provided by companies licensed in the State of Maryland with a current AM Best, Inc. rating of a VII or better. The Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials shall be named as additional insured on all insurance policies except workers' compensation and, except for automobile liability, the The Mayor and City Council Town of Ocean City, Maryland's additional insured status shall include premises liability and products/completed operations.

Coverage's shall be primary and non-contributory with respect to any other insurance available to the Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials and shall include a waiver of rights of recovery or subrogation against the Mayor and City Council Town of Ocean City, Maryland, its officials, volunteers and employees without limitation for any and all claims, damages, losses, liabilities or expenses relating to, arising from, resulting from, or alleged to have arisen or resulted from, this private event.

Original copies of certificates of insurance and additional insured endorsements must be received by the Town of Ocean City, Maryland's Risk Management Office at least fifteen (15) working days prior to the event.

COCA-COLA EXCLUSIVE PRODUCT AGREEMENT DISCLOSURE: The applicant must comply with all provisions of the Town's agreement with Coca-Cola Refreshments as it pertains to the distribution or sales of beverages by the applicant on Town property. The applicant agrees to sell, dispense or serve only Coca-Cola beverages on Town premises for the duration of the permitted use. The applicant is expressly prohibited from using the beverages of other suppliers, said beverages to include soft drinks, juices, sport drinks, specified energy drinks and bottled waters. The permitted beverages include Coca-Cola, Diet Coke, Sprite, Pibb Xtra, Mello Yello, Fresca, Nestea, Arizona Tea, Honest Tea, Barqs Root Beer, Fanta, Minute Maid, Seagrams Ginger Ale, PowerAde, V-8 Juice, Fuze Juice, Monster, Tum E Yummies, Dasani and other products that Coca-Cola may provide in accordance with its agreement with the Town of Ocean City.

BEACH ACCESS: Vehicle access to and from the beach must be clearly identified on your application and is not guaranteed. If approved, applicant must complete a beach driving and safety course annually provided by OCBP at the applicants expense.

BEAUTY CONTESTS: Beauty contests are not permitted on the beach.

CITY SERVICES: Each applicant should plan on providing all the necessary cleanup, set-up, etc. without the assistance of City Services. If town services are requested, they must be clearly indicated within the Private Event Application for evaluation.



CONCESSIONS: No food or beverage concessions will be permitted on the beach or along the boardwalk, although such sales may be considered at other sites. Beverage sales at other sites must maintain compliance with the sponsorship restrictions noted within this application. ONLY event - related merchandise sales may be permitted on the beach upon appropriate request and approval, subject to applicable laws.



SPONSORSHIPS: All sponsors must be identified on the application.



ADVERTISING: Ocean City will not allow any type of advertising that is:

- Violence in any form
- False, misleading or deceiving statements
- Sexually explicit or obscene materials
- Tobacco or tobacco products
- Vaping or vaping products
- Tattoos
- Casino gambling including games of chance and skill
- Alcohol
- Promoting the use of marijuana
- Other potentially objectionable marketing or advertising which may be established from time to time by the Town.



DIAGRAM OF EVENT LAYOUT: A detailed diagram of the event layout/set-up and location of any and all facilities is required with your application. The application will be considered incomplete without the diagram.



INFLATABLES: Inflatable displays may be permitted, but must be pre-approved. A photograph of the intended display and the dimensions must be included before approval can be considered. No liquor or tobacco product displays will be allowed. The Mayor and City Council reserve the right to reject any inflatable determined inappropriate.



MUSIC AND PUBLIC ADDRESS SYSTEMS: Must operate in accordance with the Ocean City Code 30-367 of 65 decibels.



DOWNTOWN EVENTS (BEACH/BOARDWALK): Events that charge participant entry fees (tournaments, festivals, etc.) and/or desire to display sponsorship banners or other promotional information, must maintain a seventy-five (75) foot buffer from the edge of the train lane to the start of the event's set up. All events must comply with the provisions of Chapter 62 of the Ocean City Code.

- ✓ **PARADES:** An MDOT Highway Permit must be obtained at (410) 543-6715 for use of any state property, and a copy forwarded to the Town's Private Events Coordinator.
- ✓ **FIREWORKS, TENTS, AIR SUPPORT/AIR INFLATED STRUCTURES & BONFIRES:** Application to the City Fire Marshal at (410) 289-8780 is required, with appropriate approvals forwarded to the Private Events Coordinator. Failure to comply will result in revocation of all event approvals.
- ✓ **TOILET FACILITIES:** Identification of planned "comfort" provisions must be included in the application and event diagram. The Town owns a number of established public toilet stations in the downtown area that may assist in event planning.
- ✓ **PRIZE STIPULATIONS:** No alcoholic beverages may be awarded as a prize on City property.
- ✓ **WEST OCEAN CITY PARK AND RIDE:** A permit is required if a trailer or an oversized vehicle is parked over night at the West Ocean City Park and Ride. Please specify this request on your application.
- ✓ **SAMPLING:** Sampling will be permitted on a case-by-case basis. Sizes and quantities of such must be pre-approved, as do the locations for distribution. Samples must be of a nationally recognized product available for sale at retail establishments. No prepared food samples will be permitted on the beach nor along the boardwalk. Non-alcoholic beverage samples may be permitted provided the samples are in compliance with the Town of Ocean City's exclusive beverage franchise agreement with Coca-Cola.
- ✓ **RAFFLES:** Only non-profit groups may offer any form of raffle in conjunction with an event in Ocean City. These groups must apply through the Worcester County Department of Development Review and Permitting, and must submit a processing fee at the time of application. Applications are available at the Isle of Wight County Office Building on Route 90, or at the Court House in Snow Hill. A copy of the raffle permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. All raffles must be drawn and announced prior to the conclusion of the event.
- ✓ **TRASH:** Applicant is required to clean the area of trash and transport it to the appropriate receptacle. On the beach, all trash must be placed in the appropriate street-end dumpsters. Failure to practice appropriate cleanup procedures may result in the denial of future event requests and/or appropriate billings.



ALCOHOLIC BEVERAGE SERVICE: Groups are discouraged from the service of alcoholic beverages at their Ocean City event. However, those that desire such approval must state this clearly on their application. Permission to serve alcoholic beverages shall be granted exclusively by Mayor and City Council. It should be noted that without Council approval, open containers of alcoholic beverages on public property is illegal. Only Worcester County based non-profit groups may request to sell alcoholic beverages at an event, and must obtain a license from the Worcester County Board of License Commissioners. A “One Day Alcohol Permit” application with the Ocean City Mayor’s signature must be submitted to the County a minimum of fourteen (14) days prior to the event, along with a the permit fee. Applications are usually available in the Mayor’s office at City Hall. A copy of the approved permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. The original permit must be kept on site at the event and must be available to display if required.



CHANGES TO APPLICATION OR PERMIT: Event applicants desiring to make changes to their submitted application or approved private event must complete the “Request for an Addendum to a Private Event” form (available upon request), and must submit the completed form, along with the appropriate fee, to the Private Events Coordinator. However, no changes will be accepted within 30-days prior to the event.



LOCAL ORDINANCE DISCLOSURE AND COMPLIANCE: The applicant agrees to comply with the provisions of all applicable ordinances of the Town of Ocean City. Specifically all permitted uses on or within 75 feet of the Boardwalk are required to comply with the provisions of chapter 62 of the Code which expressly prohibits the public sale, rental or exchange for a donation of any goods, wares, merchandise, foodstuffs, refreshments or other commodities or services.

LEGAL DISCLOSURES



HOLD HARMLESS CLAUSE: Permittee (organization/ applicant) shall assume all risks incident to or in connection with the permittee activity including exposure to an infection of COVID-19 and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permittee activity or the conduct of Permittee's operation. Permittee hereby expressly agrees to defend and hold the Town of Ocean City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, or injuries directly or indirectly arising out of or in connection with the permittee activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Permittee or its officers, agent and employees, including possible exposure to an infection from COVID-19.



PRIVATE EVENT APPLICATION COMPLIANCE REQUIREMENT: The applicant for the private event described in this application agrees to follow guidelines provided and submit a complete application including submission of all required materials. The applicant agrees to take full responsibility for all city-owned property, whether borrowed, leased or rented, and understands that necessary replacement and/or repair fees may be assessed should such property be in an unacceptable condition. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions of the use permit, which may be required by the Mayor and City Council of the Town.



INTELLECTUAL PROPERTY CLAUSE: Acknowledge and agree that no Town trademarks, service marks, trade names, logos, and/or other trade indicia, copyrights and, as applicable, any patents, inventions and/or other intellectual property (Intellectual Property) owned by the Mayor and City Council of the Town of Ocean City, Maryland, will be directly or indirectly used, incorporated, published or republished, without prior written consent. Unauthorized use of the Intellectual Property will result in The Town of Ocean City authorizing immediate emergency, temporary and/or permanent injunctive relief prohibiting such unauthorized use and the Town of Ocean City, Maryland may be entitled to injunctive relief because monetary damages may not be an adequate remedy; but notwithstanding, the foregoing Town of Ocean City, Maryland may seek any other legal or equitable remedies in addition to injunctive relief. To the extent the Town of Ocean City, Maryland prevails in a suit at law or in equity for the purpose of enforcing its Intellectual Property rights, the Town of Ocean City, Maryland shall be entitled to recover its reasonable attorneys' fees plus court costs and expenses.

Applicant, by checking each of the guidelines herein, accepts all responsibilities thereto. All information provided is correct and complete. The applicant agrees to maintain a complete record of the event through the Town of Ocean City's Private Event Coordinator including all required submission of materials separate from this document. Applicant further agrees that information not included in writing shall not be considered for approval and will not be an executable element of the final Private Event Permit unless submit as part of a written change order through the Private Events Coordinator for Mayor and City Council Approval. Images, videos and drawings shall be deemed as support material only and details conveyed shall be submitted in writing as part of this document or a change order. No details will be assumed by the Town, its officials or employees.

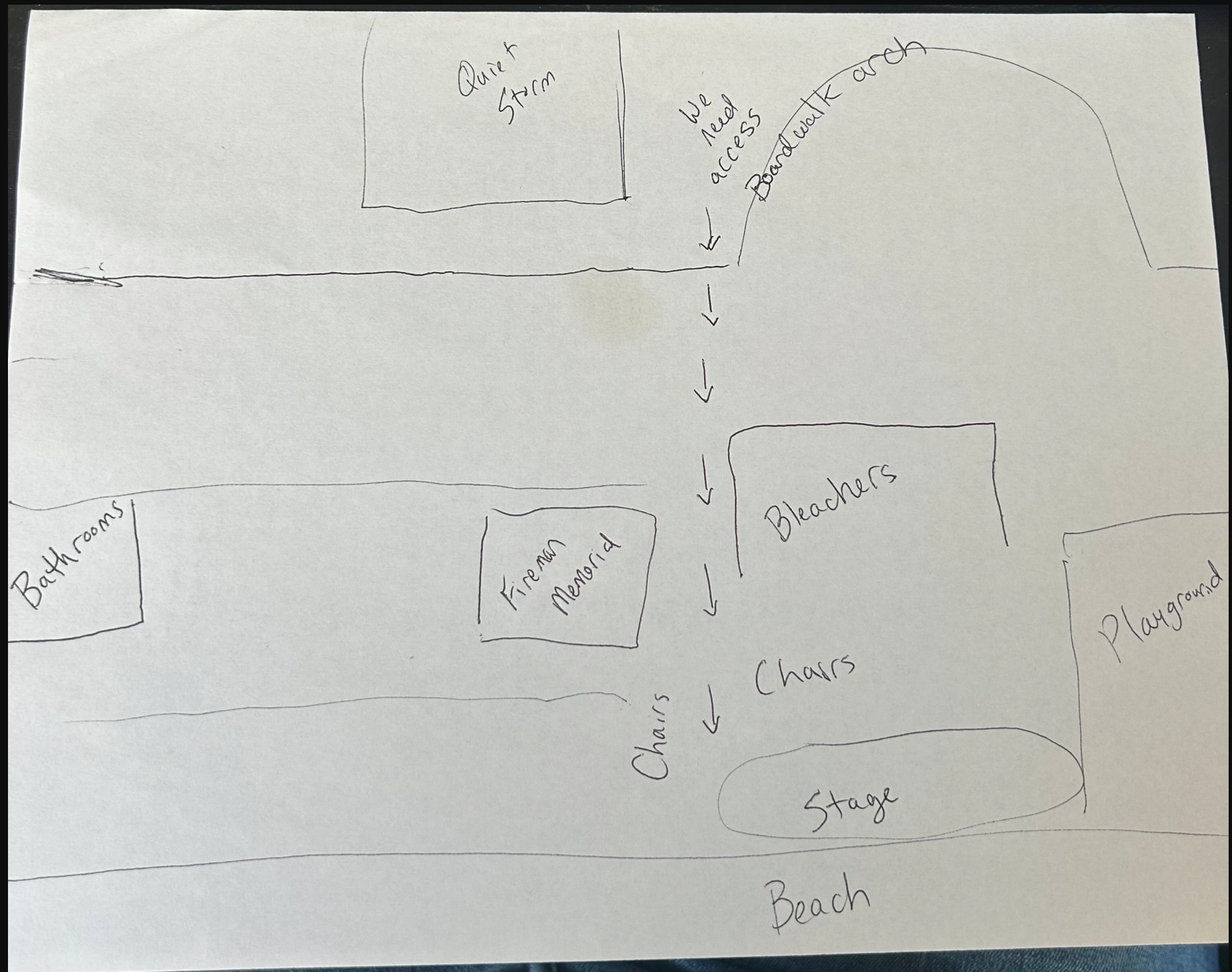


The applicant agrees to take full responsibility for all city-owned property, whether existing within the event footprint, add-ons thereto, borrowed, leased or rented. Applicant further agrees that they are responsible for the proper behavior of their crowd base and that damage or defacement caused to town or private property by vendors, participants, sub-contractors and/or spectators as a result of the execution of the event may be cause for action by the Town against applicant through additional repair or replacement fee assessment(s) or legal action to the extent of the law in the State of Maryland. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions and limitations of the Private Event Permit and additional conditions and tasks which may be required by the Mayor and City Council of the Town. This event must follow in accordance with all State of Maryland Directives and Orders regarding community, recreational, leisure, cultural and sporting gatherings and events.

Signature

x 

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact town staff.





TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 4.E
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Frank Miller, Special Events Director
RE: MD International Kite Expo
DATE: February 27, 2025

ISSUE(S): Jay Knerr, representing the Maryland International Kite Expo., Inc., requests Council approve the Maryland International Kite Expo, tentatively scheduled for April 25-27, 2025 on the beach between 4th-6th Streets daily, 10 am-5 pm.

SUMMARY: This annual kite festival consists of giant kite displays, sport kite competitions, sport kite lessons, general kite flying and music. It is free to both view and participate.

FISCAL IMPACT: Mr. Knerr shall pay the Town \$650 in private event fees.

RECOMMENDATION: Approve the event as presented.



1st Class Resort and Tourist Destination

ALTERNATIVES: No staff alternatives suggested.

RESPONSIBLE STAFF: Lisa Mitchell, Special Events Coordinator
Thomas Dy, Public Works Maintenance Manager

COORDINATED WITH: Jay Knerr, Maryland International Kite Expo, Inc.

ATTACHMENT(S):

1. Draft Permit
2. Processing Costs and Fees
3. Event Impact Calculation
4. April 2025 Calendar
5. Application
6. Information Sheet
7. Event Footprint



TOWN OF OCEAN CITY

The White Marlin Capital of the World

PRIVATE EVENT PERMIT

**APPROVED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY, MARYLAND
GRANTED TO JAY KNERR FOR THE MARYLAND INTERNATIONAL KITE EXPO, INC.**

SUBJECT: MARYLAND INTERNATIONAL KITE EXPO 2025 (MIKE)

Upon receiving approval and paying all fees, this permit defines the terms by which MIKE shall occur.

PURPOSE: Free, three (3) day kite festival with giant kite displays, sport kite flying competitions, sport kite lessons, music and general kite flying.

PLACE, DATE, TIME: Friday-Sunday, April 25-27, 10 am-5 pm on the beach between 4th-6th Streets.

SET-UP: Friday, April 25, beginning at 8 am.

BREAKDOWN: Sunday, April 27, beginning at 4 pm.

RESPONSIBILITIES OF EACH PARTY:

Jay Knerr for the Maryland International Kite Expo, Inc.

1. Serve as the event manager.
2. Coordinate the event.
3. Play music on a PA system at the 5th Street location.
4. Keep the event footprint clean and free from all debris.
5. Set-up the event footprint, at minimum, 30-feet from the easternmost edge of the Boardwalk and concrete pad.
6. Provide the Certificate of Insurance to include coverage in the amount of General Liability \$2M/\$4M Aggregate and \$2M Umbrella/Excess, and name the Mayor and City Council as additional insured and certificate holder. Provided coverage shall be primary, non-contributory and without regard to the named insured's fault or lack thereof.
7. Ensure all participants sign a Waiver of Liability prior to the event.
8. Abide by all Guidelines and Obligations listed on the Private Event Application, unless noted here.

Town of Ocean City, Maryland

1. The Department of Public Works shall ensure there is no winter beach fencing within the event footprint.
2. The Private Event Coordinator shall serve as the liaison for this event. Any questions regarding it should be directed to her, who can be reached at 443-235-5275 or on the city radio system at #9010.

**THIS PRIVATE EVENT PERMIT IS EFFECTIVE ONLY WHEN SIGNED BELOW BY BOTH PARTIES
AND MAY BE TERMINATED BY EITHER PARTY AT ANY TIME.**

Jay Knerr, on behalf of the Maryland International Kite Expo., Inc. Date: _____

Frank C. Miller, on behalf of the Mayor and City Council of Ocean City, Maryland Date: _____

P.O. Box 158, Ocean City, Maryland 21843-0158 | oceancitymd.gov | City Hall: (410) 289-8221 | Fax: (410) 289-8703

MAYOR

Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

John F. Gehrig, Jr.
Jacob H. Mitrecic
Carol Proctor
Will Savage
Larry R. Yates

CITY MANAGER

Terence J. McGean, PE

CITY CLERK

Diana L. Chavis, MMC

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY

rev. 240415

Event Name: **MD Intl Kite Expo**
Start Date: **Friday, April 25, 2025**
Set Start: *Friday, April 25, 2025*
Strike End: *Sunday, April 27, 2025*
Location(s): **Beach between 4th & 6th Sts.**

Duration:

3 Days

3 Days

Est. Ttl. Attend: **10,610**

Spectators: **10,000**

Participants: **200**

Vendors: **-**

Three day festival with giant kite displays, sport kite competitions, sport kite lessons and general kite flying. The event is offered free to both view and participate.

ASSIGNED TIER: Tier 2

Assigned via standardized calculation

Internal Est. Costs: Billable Costs:

DPW-M:	\$ -	\$ -
DPW-TRANS:	\$ -	
DPW-CON:	\$ -	
DPW-ELECT:	\$ -	
FIRE:	\$ -	
EMS:	\$ -	
OCPD:	\$ -	
OCBP:	\$ -	
FM:	\$ -	
PARKS:	\$ -	
P&Z:	\$ -	
Other:	\$ -	

Key Details & Other Events:

Public Works will ensure all winter fencing is removed from the event footprint before April 25, 2025.	

Contact: **Jay Knerr**
Organization: **MD Intl Kite Expo, Inc.**

New Event? **NO**
Event Type: **Festival**
In-Season? **NO**
Non-Profit? **YES**
Crowd Draw: **Primarily Out of Town**
Annual Event? **YES**

EVENT DETAILS

Alcohol? **NO**
Food Sales? **NO**
Parking Req? **NO**
Entry Fee? **NO**

Estimated # of Vendors:

of 10x10s: **0**
#>100sf: **0**

Conveyed Fees:

If annual: Previous Year's Cost:

Application Fee:	\$ 50.00	\$ 400.00
Late Fee Applied:	\$ -	
Other Initial Credit/Fee:	\$ -	

Applied Assessment Fee:	\$ -	Cost/Event: \$ 600.00
Estimated Space Fee:	\$ 600.00	# of Events: 1
Estimated Vendor Fee:	\$ -	TOTAL COST DUE:
Departmental Costs:	\$ -	\$ 600.00
Equipment & Labor Charges:	\$ -	
IPL Lost Revenue Assessment:	\$ -	
Other Fees/Charges/Credits:	\$ -	



EVENT IMPACT CALCULATOR DETAIL - MARYLAND INTERNATIONAL KITE EXPO - 02/28/2025

Event Summary

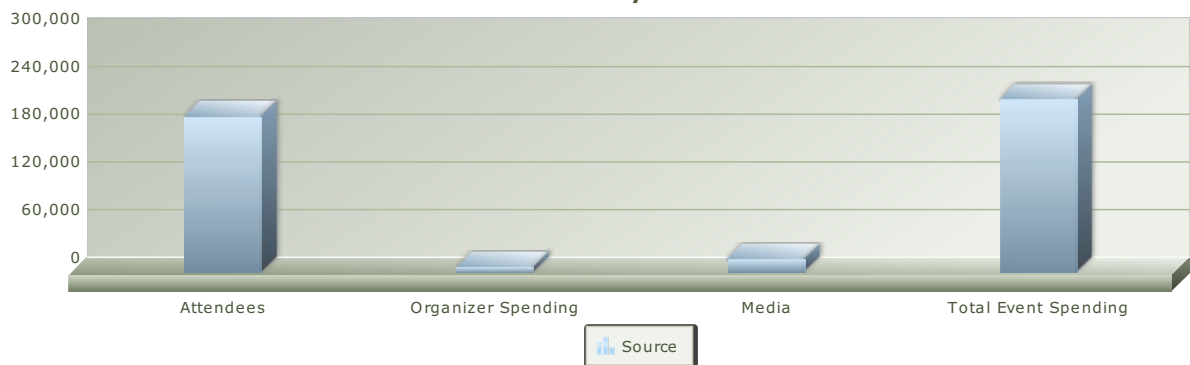
Key Parameters		Key Results	
Event Name	Maryland International Kite Expo	Business Sales (Direct)	\$217,040.23
Organization	Maryland International Kite Expo, Inc	Business Sales (Total)	\$304,489.16
Event Type	FCE: Other cultural	Jobs Supported (Direct)	105
Start Date	04/25/2025	Jobs Supported (Total)	116
End Date	04/27/2025	Local Taxes (Total)	\$3,827.01
Overnight Attendees	300	Net Direct Local Tax ROI	\$3,450.65
Day Attendees	2700	Est. Room Nights Demand	355

Direct Business Sales

Sales by Source

Attendees Spending	\$195,068.85	Exhibitor Spending	\$15,795.29
Organizer Spending	\$6,176.09	Total Event Spending	\$217,040.23

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$42,604.74	\$1,617.68*	\$0.00	\$44,222.42
Transportation	\$15,673.45	\$32.97*	\$69.51	\$15,775.93
Food & Beverage	\$85,721.71	\$0.00*	\$196.08	\$85,917.79
Retail	\$26,652.13	\$0.00	\$0.00	\$26,652.13
Recreation	\$24,416.82	\$0.00	\$0.00	\$24,416.82
Space Rental	\$0.00	\$773.00*	\$78.43	\$851.43
Business Services	\$0.00	\$3,752.45*	\$15,451.26	\$19,203.71
Totals	\$195,068.85	\$6,176.09	\$15,795.29	\$217,040.23

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$217,040.23	\$87,448.93	\$304,489.16
Personal Income	\$74,374.55	\$25,456.77	\$99,831.33
Jobs Supported			
Persons	105	11	116

Annual FTEs	2	0	2
Taxes And Assessments			
Federal Total	\$19,829.90	\$7,475.65	\$27,305.55
State Total	\$13,625.88	\$2,187.06	\$15,812.94
Sales	\$11,298.91	\$1,311.73	\$12,610.64
Income	\$1,026.46	\$351.33	\$1,377.79
Bed	\$0.00		\$0.00
Other	\$1,300.51	\$524.00	\$1,824.51
Local Total	\$3,450.65	\$376.36	\$3,827.01
Sales	\$0.00	\$0.00	\$0.00
Income	\$827.63	\$283.28	\$1,110.91
Bed	\$2,130.24		\$2,130.24
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$321.46	\$24.05	\$345.50
Other	\$171.33	\$69.03	\$240.36
Property Tax	\$4,092.38	\$1,010.97	\$5,103.35

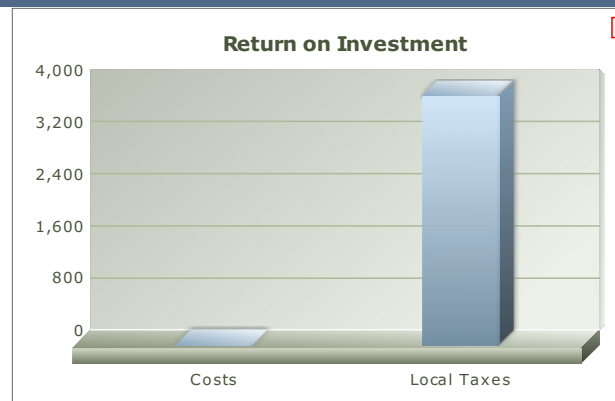
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$3,450.65
DMO Hosting Costs	\$0.00
Direct ROI	\$3,450.65
Net Present Value	\$3,450.65
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$3,827.01
Total ROI	\$3,827.01
Net Present Value	\$3,827.01
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	355		
Room Pickup (block only)	0		
Peak Room Nights	158		
Total Visitor Days	2,700		

2025

CALENDAR YEAR

APRIL

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01	02	03	04	05 <i>PE - Walk MS - TENTATIVE</i>
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20 <i>PE - Easter Sunrise Service - TENTATIVE</i>	21	22	23	24 Springfest	25 Springfest <i>PE - MD Intl Kite Expo - TENTATIVE</i>	26 Springfest <i>PE - MD Intl Kite Expo - TENTATIVE</i>
27 Springfest <i>PE - Cricket Center Walk - TENTATIVE</i> <i>PE - MD Intl Kite Expo - TENTATIVE</i>	28	29	30	01	02	03
04	05	06	07	08	09	10

Private Event Permit Application

#481513

Maryland International Kite Expo



Festival

APPLICANT

Jay Knerr @ jay@kiteloft.com (410) 289-7855

DATES AND TIMES

Event date and time:

04/25/2025 9:00am — 04/27/2025 5:00pm

Setup date and time:

04/25/2025 8:30am — 04/25/2025 9:30am

Breakdown date and time:

04/27/2025 4:00pm — 04/27/2025 5:00pm

FEES

Application Fee	\$50.00
Application Late Fee	\$0.00
Application Addendum Fee	\$0.00
City Space Use Fee	\$0.00
Concession Fee	\$0.00
Asset and Support Fee	\$0.00
Banner Fee	\$0.00
IPL Lost Revenue Fee	\$0.00
Miscellaneous Fee	\$0.00
Total:	\$50.00
Total paid with Visa-8768 on 01/24/2025	-\$50.00
Due:	\$0.00

FEE SCOPING

Which type of event organization will run your event?

501(c)(3) Non-profit

GENERAL INFORMATION

Event Name

Maryland International Kite Expo

Who will sponsor the event?

No Sponsors this year

Event Locations

✓ Kite Loft Event Footprint

What type of marketing will be done for the event?

Local Calendars
Ads in local papers
Free articles in local and regional media

Event Summary

Giant Kite Displays
Sport Kite Demo's
Candy Drops for kids
General Small Kite Flying
Music from the sound tent at The Kite Loft

Have you chosen a rain date?

No

Applicant Organization

Maryland International Kite Expo, Inc.

Attach preliminary event schedule to illustrate event flow and proposed active use times for requested event site(s).

 [2025 Info Sheet.docx](#)

Organization Phone

(410) 289-7855

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Organization Website

www.kiteloft.com

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

 [Mike Festival Map 2021.pub](#)

What type of town assets or support will you request for the event?

Removal of any snow fence in the area
Removal of any wood walkways and volleyball nets in the area

Does your event require police support?

No

Who will be the beneficiary of the event?

Any funds raised will go back into the event

CONTACT

Contact Name

Jay Knerr

Contact Office Number

(410) 289-7855

Contact Address

511 Boardwalk
Ocean City, MD 21842

Contact Mobile Number

(410) 726-2309

Contact Email

@ jay@kiteloft.com

ARRIVAL AND DEPARTURE DATES

Provide the date that staff arrives onsite for the event
 Apr 25, 2025

Vendor Departure
 Apr 27, 2025

Provide the date that staff departs the event
 Apr 27, 2025

Participant/Spectator Arrival
 Apr 25, 2025

Vendor Arrival
 Apr 25, 2025

Participant/Spectator Departure
 Apr 27, 2025

ROOM BLOCKS

Will you have an HQ hotel?

No

Will you establish hotel room blocks?

No

EVENT ATTENDANCE ESTIMATES

Geographic Reach

Primarily Out of Town

Staff Estimates

Total Staff

10

% Staying Overnight

100

% Traveling Alone

N/A

Participant Estimates

Total Participants

200

Participants Staying Overnight

200

Average Guests

N/A

Exhibitor Estimates

Total Exhibitors

N/A

Exhibitors Staying Overnight

N/A

Exhibitors Traveling Alone

N/A

Spectator Estimates

Total Spectators

100000

Spectators Staying Overnight

80000

Average Party Size

3

Total Overnight Guests

% Lodge in Ocean City

100

% Use Condos

95

% Camp

5

ENTERTAINMENT/OFFERINGS

Will you charge any entry fees?

Free Entry

Will your event include live music?

Yes

Will your event have a stage or static crowd viewing area?

Yes

Will your event include fireworks/pyrotechnics, flame or other special effects or bonfires?

No

Will your event include tents/temporary structures?

Yes

Select the temporary structures that are a part of your event

Tents 14x14 or smaller (under 200 sq ft)

Will your event close or alter use of streets or private parking lot space?

No

Will you sell items within the footprint of the event?

No

Will you provide sampling of products?

No

Will you serve or distribute alcohol?

No

Will you have onsite cooking or food trucks?

No

Will you provide portolets?

Yes

Please explain where the portolets will be located and how many you will provide.

In the ally behind The Kite Loft - 1 unit

PARKING/ACCESS

Parking Information

% Utilizing Public Parking
17
% Parking at Hotels
80
% That Will Use Bus Service
N/A
% That will Use Town Lot
3

Will you have special parking requests?

No

Will you need vehicular beach access?

No

Will you need vehicular access to the Boardwalk?

No

ACKNOWLEDGEMENTS



POINT OF CONTACT FOR THE TOWN OF OCEAN CITY: The Town's Private Event Coordinator shall be the primary contact for all communications with the Town of Ocean City. If you receive contact from another Town department or entity, it is your responsibility to make sure the Private Event Coordinator is aware of all discussions, details, modifications or approvals as a result of independent conversations. At no time shall Applicant contact other departments directly unless authorized by the Private Events Coordinator in writing.



BEACH FRANCHISE NOTIFICATION: : If your event takes place on the beach, you must notify the appropriate beach equipment rental franchise owner(s) to advise them of the event footprint. It is the applicant's responsibility to confirm, in writing, that 1) the franchise owner(s) has been notified; 2) event logistics have been coordinated; and 3) if necessary, a reasonable financial agreement has been negotiated. Written confirmation must be provided to the Town's Private Event Coordinator. If the applicant and franchise owner(s) are unable to reach a mutually acceptable agreement, the matter shall be submitted to the Town for mediation, and the Town will decide an impartial resolution by which both parties shall abide.



ROAD/LANE CLOSURES: A state highway permit shall be obtained for use of any state property (roads, highways, etc.) This is the responsibility of the applicant independent of the Town's private event process. Applicant shall keep the Town's Private Event Coordinator apprised of all steps and approvals related to such efforts. Non-state roads affected by the event shall be reviewed by the Town for consideration of closure or traffic modification through the private event process.



USE OF MUNICIPAL PARKING LOTS: If a municipal lot is requested for use by the applicant for the event, whether for parking or placement of the event footprint, the Town reserves the right to review lost revenue and assign a cost to lot usage. This cost will be assigned during the private event approval process, discussed with the applicant and considered for approval by the Mayor and City Council as part of the private event approval.

INSURANCE REQUIREMENTS: The Risk Manager for the Town of Ocean City will determine insurance requirements for all private events, following the receipt of the application. Insurance requirements apply to private event vendors, amusement ride companies and fireworks producers, their contractors and subcontractors as well as the private event owner/sponsors. Requirements will depend on, including but not limited to, hazards and exposures associated with the specific private event.

Minimum required insurance shall be provided by companies licensed in the State of Maryland with a current AM Best, Inc. rating of a VII or better. The Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials shall be named as additional insured on all insurance policies except workers' compensation and, except for automobile liability, the The Mayor and City Council Town of Ocean City, Maryland's additional insured status shall include premises liability and products/completed operations.

Coverage's shall be primary and non-contributory with respect to any other insurance available to the Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials and shall include a waiver of rights of recovery or subrogation against the Mayor and City Council Town of Ocean City, Maryland, its officials, volunteers and employees without limitation for any and all claims, damages, losses, liabilities or expenses relating to, arising from, resulting from, or alleged to have arisen or resulted from, this private event.

Original copies of certificates of insurance and additional insured endorsements must be received by the Town of Ocean City, Maryland's Risk Management Office at least fifteen (15) working days prior to the event.

COCA-COLA EXCLUSIVE PRODUCT AGREEMENT DISCLOSURE: The applicant must comply with all provisions of the Town's agreement with Coca-Cola Refreshments as it pertains to the distribution or sales of beverages by the applicant on Town property. The applicant agrees to sell, dispense or serve only Coca-Cola beverages on Town premises for the duration of the permitted use. The applicant is expressly prohibited from using the beverages of other suppliers, said beverages to include soft drinks, juices, sport drinks, specified energy drinks and bottled waters. The permitted beverages include Coca-Cola, Diet Coke, Sprite, Pibb Xtra, Mello Yello, Fresca, Nestea, Arizona Tea, Honest Tea, Barqs Root Beer, Fanta, Minute Maid, Seagrams Ginger Ale, PowerAde, V-8 Juice, Fuze Juice, Monster, Tum E Yummies, Dasani and other products that Coca-Cola may provide in accordance with its agreement with the Town of Ocean City.

BEACH ACCESS: Vehicle access to and from the beach must be clearly identified on your application and is not guaranteed. If approved, applicant must complete a beach driving and safety course annually provided by OCBP at the applicants expense.

BEAUTY CONTESTS: Beauty contests are not permitted on the beach.

CITY SERVICES: Each applicant should plan on providing all the necessary cleanup, set-up, etc. without the assistance of City Services. If town services are requested, they must be clearly indicated within the Private Event Application for evaluation.



CONCESSIONS: No food or beverage concessions will be permitted on the beach or along the boardwalk, although such sales may be considered at other sites. Beverage sales at other sites must maintain compliance with the sponsorship restrictions noted within this application. ONLY event - related merchandise sales may be permitted on the beach upon appropriate request and approval, subject to applicable laws.



SPONSORSHIPS: All sponsors must be identified on the application.



ADVERTISING: Ocean City will not allow any type of advertising that is:

- Violence in any form
- False, misleading or deceiving statements
- Sexually explicit or obscene materials
- Tobacco or tobacco products
- Vaping or vaping products
- Tattoos
- Casino gambling including games of chance and skill
- Alcohol
- Promoting the use of marijuana
- Other potentially objectionable marketing or advertising which may be established from time to time by the Town.



DIAGRAM OF EVENT LAYOUT: A detailed diagram of the event layout/set-up and location of any and all facilities is required with your application. The application will be considered incomplete without the diagram.



INFLATABLES: Inflatable displays may be permitted, but must be pre-approved. A photograph of the intended display and the dimensions must be included before approval can be considered. No liquor or tobacco product displays will be allowed. The Mayor and City Council reserve the right to reject any inflatable determined inappropriate.



MUSIC AND PUBLIC ADDRESS SYSTEMS: Must operate in accordance with the Ocean City Code 30-367 of 65 decibels.



DOWNTOWN EVENTS (BEACH/BOARDWALK): Events that charge participant entry fees (tournaments, festivals, etc.) and/or desire to display sponsorship banners or other promotional information, must maintain a seventy-five (75) foot buffer from the edge of the train lane to the start of the event's set up. All events must comply with the provisions of Chapter 62 of the Ocean City Code.

- ✓ **PARADES:** An MDOT Highway Permit must be obtained at (410) 543-6715 for use of any state property, and a copy forwarded to the Town's Private Events Coordinator.
- ✓ **FIREWORKS, TENTS, AIR SUPPORT/AIR INFLATED STRUCTURES & BONFIRES:** Application to the City Fire Marshal at (410) 289-8780 is required, with appropriate approvals forwarded to the Private Events Coordinator. Failure to comply will result in revocation of all event approvals.
- ✓ **TOILET FACILITIES:** Identification of planned "comfort" provisions must be included in the application and event diagram. The Town owns a number of established public toilet stations in the downtown area that may assist in event planning.
- ✓ **PRIZE STIPULATIONS:** No alcoholic beverages may be awarded as a prize on City property.
- ✓ **WEST OCEAN CITY PARK AND RIDE:** A permit is required if a trailer or an oversized vehicle is parked over night at the West Ocean City Park and Ride. Please specify this request on your application.
- ✓ **SAMPLING:** Sampling will be permitted on a case-by-case basis. Sizes and quantities of such must be pre-approved, as do the locations for distribution. Samples must be of a nationally recognized product available for sale at retail establishments. No prepared food samples will be permitted on the beach nor along the boardwalk. Non-alcoholic beverage samples may be permitted provided the samples are in compliance with the Town of Ocean City's exclusive beverage franchise agreement with Coca-Cola.
- ✓ **RAFFLES:** Only non-profit groups may offer any form of raffle in conjunction with an event in Ocean City. These groups must apply through the Worcester County Department of Development Review and Permitting, and must submit a processing fee at the time of application. Applications are available at the Isle of Wight County Office Building on Route 90, or at the Court House in Snow Hill. A copy of the raffle permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. All raffles must be drawn and announced prior to the conclusion of the event.
- ✓ **TRASH:** Applicant is required to clean the area of trash and transport it to the appropriate receptacle. On the beach, all trash must be placed in the appropriate street-end dumpsters. Failure to practice appropriate cleanup procedures may result in the denial of future event requests and/or appropriate billings.



ALCOHOLIC BEVERAGE SERVICE: Groups are discouraged from the service of alcoholic beverages at their Ocean City event. However, those that desire such approval must state this clearly on their application. Permission to serve alcoholic beverages shall be granted exclusively by Mayor and City Council. It should be noted that without Council approval, open containers of alcoholic beverages on public property is illegal. Only Worcester County based non-profit groups may request to sell alcoholic beverages at an event, and must obtain a license from the Worcester County Board of License Commissioners. A “One Day Alcohol Permit” application with the Ocean City Mayor’s signature must be submitted to the County a minimum of fourteen (14) days prior to the event, along with a the permit fee. Applications are usually available in the Mayor’s office at City Hall. A copy of the approved permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. The original permit must be kept on site at the event and must be available to display if required.



CHANGES TO APPLICATION OR PERMIT: Event applicants desiring to make changes to their submitted application or approved private event must complete the “Request for an Addendum to a Private Event” form (available upon request), and must submit the completed form, along with the appropriate fee, to the Private Events Coordinator. However, no changes will be accepted within 30-days prior to the event.



LOCAL ORDINANCE DISCLOSURE AND COMPLIANCE: The applicant agrees to comply with the provisions of all applicable ordinances of the Town of Ocean City. Specifically all permitted uses on or within 75 feet of the Boardwalk are required to comply with the provisions of chapter 62 of the Code which expressly prohibits the public sale, rental or exchange for a donation of any goods, wares, merchandise, foodstuffs, refreshments or other commodities or services.

LEGAL DISCLOSURES



HOLD HARMLESS CLAUSE: Permittee (organization/ applicant) shall assume all risks incident to or in connection with the permittee activity including exposure to an infection of COVID-19 and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permittee activity or the conduct of Permittee's operation. Permittee hereby expressly agrees to defend and hold the Town of Ocean City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, or injuries directly or indirectly arising out of or in connection with the permittee activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Permittee or its officers, agent and employees, including possible exposure to an infection from COVID-19.



PRIVATE EVENT APPLICATION COMPLIANCE REQUIREMENT: The applicant for the private event described in this application agrees to follow guidelines provided and submit a complete application including submission of all required materials. The applicant agrees to take full responsibility for all city-owned property, whether borrowed, leased or rented, and understands that necessary replacement and/or repair fees may be assessed should such property be in an unacceptable condition. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions of the use permit, which may be required by the Mayor and City Council of the Town.



INTELLECTUAL PROPERTY CLAUSE: Acknowledge and agree that no Town trademarks, service marks, trade names, logos, and/or other trade indicia, copyrights and, as applicable, any patents, inventions and/or other intellectual property (Intellectual Property) owned by the Mayor and City Council of the Town of Ocean City, Maryland, will be directly or indirectly used, incorporated, published or republished, without prior written consent. Unauthorized use of the Intellectual Property will result in The Town of Ocean City authorizing immediate emergency, temporary and/or permanent injunctive relief prohibiting such unauthorized use and the Town of Ocean City, Maryland may be entitled to injunctive relief because monetary damages may not be an adequate remedy; but notwithstanding, the foregoing Town of Ocean City, Maryland may seek any other legal or equitable remedies in addition to injunctive relief. To the extent the Town of Ocean City, Maryland prevails in a suit at law or in equity for the purpose of enforcing its Intellectual Property rights, the Town of Ocean City, Maryland shall be entitled to recover its reasonable attorneys' fees plus court costs and expenses.

Applicant, by checking each of the guidelines herein, accepts all responsibilities thereto. All information provided is correct and complete. The applicant agrees to maintain a complete record of the event through the Town of Ocean City's Private Event Coordinator including all required submission of materials separate from this document. Applicant further agrees that information not included in writing shall not be considered for approval and will not be an executable element of the final Private Event Permit unless submit as part of a written change order through the Private Events Coordinator for Mayor and City Council Approval. Images, videos and drawings shall be deemed as support material only and details conveyed shall be submitted in writing as part of this document or a change order. No details will be assumed by the Town, its officials or employees.



The applicant agrees to take full responsibility for all city-owned property, whether existing within the event footprint, add-ons thereto, borrowed, leased or rented. Applicant further agrees that they are responsible for the proper behavior of their crowd base and that damage or defacement caused to town or private property by vendors, participants, sub-contractors and/or spectators as a result of the execution of the event may be cause for action by the Town against applicant through additional repair or replacement fee assessment(s) or legal action to the extent of the law in the State of Maryland. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions and limitations of the Private Event Permit and additional conditions and tasks which may be required by the Mayor and City Council of the Town. This event must follow in accordance with all State of Maryland Directives and Orders regarding community, recreational, leisure, cultural and sporting gatherings and events.

Signature

x  _____

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact town staff.

MARYLAND INTERNATIONAL KITE EXPO

Information Sheet

Contact:
Jay Knerr, The Kite Loft – 410-289-7855

**Ocean City
Kite Capital of the World
To host the
30th Annual
2025 Maryland International Kite Expo**

Ocean City, Maryland will kick off the season early by painting the sky with every color under the sun at the **Maryland International Kite Expo (M.I.K.E.)**, set for April 25th through April 27th, 2022. The festival will be showcasing a spectacular cast of kite flyers from all over the United States. Thousands of spectators will watch giant kites, little kites, trick kites, sea life kites, animal kites, miniature kites, artistic kites, kites as big as a city bus, all fly high above the Ocean City skyline.

In addition, stunt teams will perform amazing acrobatic maneuvers all in sync to the delight of the crowds. The teams consist of four or more precision kite fliers, all flying four line kites in perfect formation. They are the Thunderbirds of the kiting world. They will perform amazing routines choreographed to music. Team demos will take place on Friday, Saturday and Sunday.

“Spectators will experience the thrill of watching sport kite demonstrations and get the opportunity to meet the greatest kite flyers in the world. Visitors will understand why Ocean City is the Kite Capital of the World,” states Jay Knerr of the Kite Loft. “Ocean City is one of the best places in the world to showcase kites”. It is home to the world’s largest kite retailer (Kite Loft) and now to America’s most exciting kite festival. Hundreds of kite fliers from east coast clubs and sport kite competitors from around the country will fill the sky with an explosion of color, a photographer’s dream come true.”

Entertainment throughout the weekend festival will include:

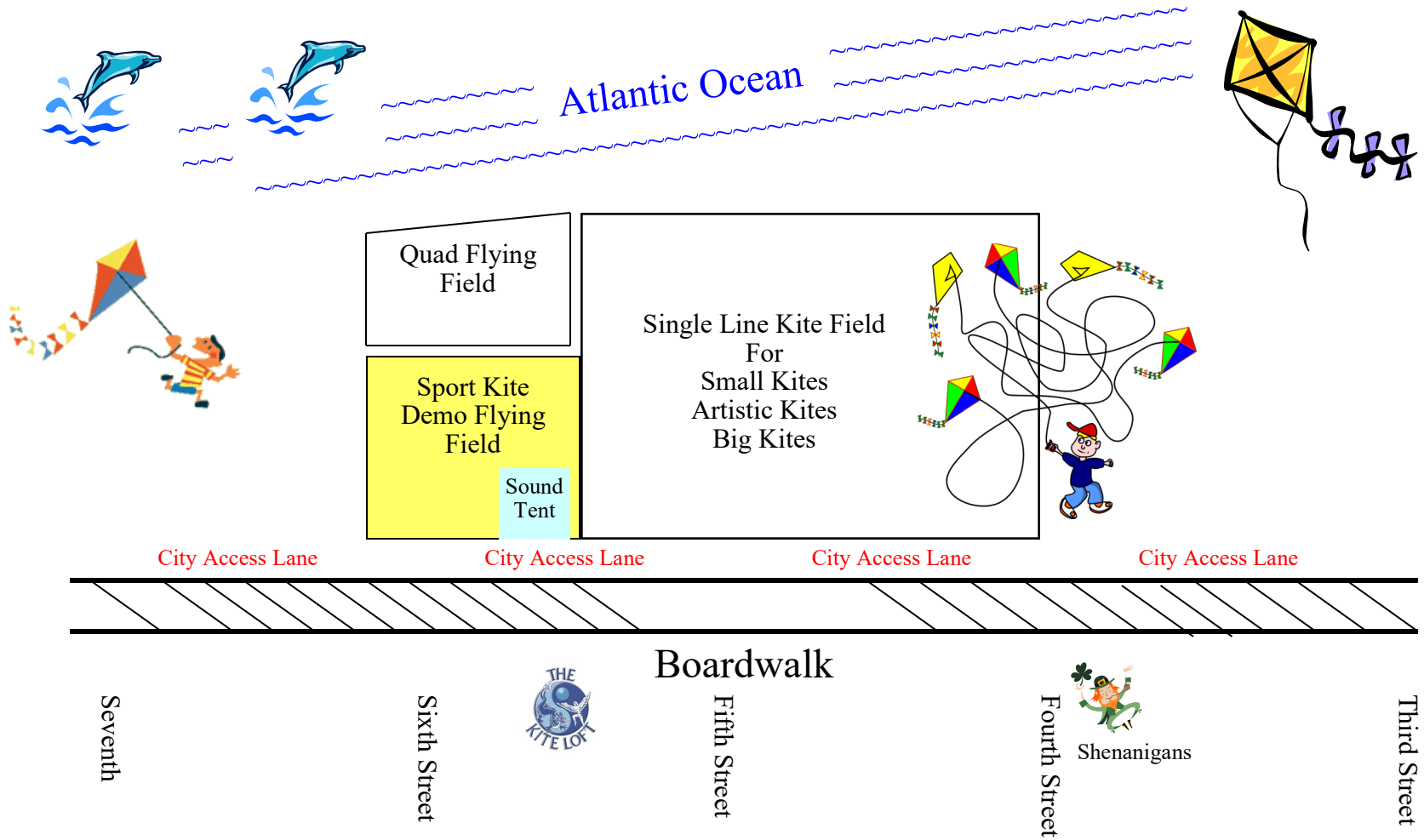
- Free sport kite lessons and a “How to fly a kite” field is offered in front of the Kite Loft between 5th and 6th Streets on the beach during the day on Saturday and Sunday.
- Giant kite exhibitions from 4th to 5th Street –.
- Demo Teams will perform Quad line demos on Friday, Saturday and Sunday.

- East coast kite clubs will showcase their kites with incredible air and ground displays from 4th to 6th Street along the boardwalk.
- Music will be played throughout the day at The Kite Loft on 5th Street and Boards.

The event will take place on the beach from 4rd Street to 6th Street. This is a free event and we encourage the general public to bring their kites and have a fun filled day of kite flying. For more information call The Kite Loft at 410-289-7855 or online at www.kiteloft.com.

The Maryland International Kite Festival is a nonprofit corporation whose primary purpose is to educate the public in general in the sport and hobby of kiting, in such aspects as kite safety, aerodynamics, and kite making. In addition, the purpose is to conduct national and international amateur kite flying competitions.

Maryland International Kite Exposition





TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 4.F
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Frank Miller, Special Events Director
RE: SDHS - Class of 2025 Graduation Procession
DATE: February 27, 2025

ISSUE(S): Tom Sites and Yakia Brittingham, representing Stephen Decatur High School (SDHS), request Council approve the SDHS-Class of 2025 Graduation Procession, tentatively scheduled to take place on the Boardwalk from 26th St. to the Inlet and the concrete pad from 4th to N. Division Streets on Wednesday, May 21, 2025, from 5:30-8:00 pm, with a rain date of Thursday, May 22.

SUMMARY: This is a vehicular Boardwalk parade for graduating SDHS seniors. Mr. Sites and Ms. Brittingham will provide volunteers to staff the staging area, located in the easternmost lane of Baltimore Ave., south of 26th St. and the entire parade route. They will also have professional photos to be taken of each student/vehicle at N. Division St. Lastly, they will set-up a PA System and arch on the concrete pad at N. Division St.

Public Works will post 26th and N. Division Sts. as "Event Parking". They will also place street cones at various locations for event use.

The Office of the Fire Marshal requires Fire Dept. access and fire hydrant accessibility at N. Division St. be maintained during the entire event, including set-up and teardown.

FISCAL IMPACT: Worcester County Public Schools are exempt from all fees.

RECOMMENDATION: Approve the event as presented.



More Livable Community for Residents

ALTERNATIVES: No staff alternatives suggested.

RESPONSIBLE STAFF: Lisa Mitchell, Special Events Coordinator
Andrew Yeager, Ocean City Police Department

COORDINATED WITH: Yakia Brittingham, Stephen Decatur High School

ATTACHMENT(S):

1. Draft Permit
2. Processing Costs and Fees
3. Event Impact Calculation
4. May 2025 Calendar
5. Application
6. Event Timeline
7. Event Map



TOWN OF OCEAN CITY

The White Marlin Capital of the World

MAYOR

Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

John F. Gehrig, Jr.
Jacob H. Mitrecic
Carol Proctor
Will Savage
Larry R. Yates

CITY MANAGER

Terence J. McGean, PE

CITY CLERK

Diana L. Chavis, MMC

PRIVATE EVENT PERMIT**APPROVED BY**

THE MAYOR AND CITY COUNCIL OF OCEAN CITY, MARYLAND

GRANTED TO

TOM SITES AND YAKIA BRITTINGHAM FOR STEPHEN DECATUR HIGH SCHOOL (SDHS)

SUBJECT: SDHS - CLASS OF 2025 GRADUATION PROCESSION

Upon receiving approval, this permit defines the terms by which this event shall occur.

PURPOSE: Vehicular Boardwalk parade for graduating seniors and their families.

PLACE, DATE, TIME: Wednesday, May 21, 5:30-8 pm, beginning on the Boardwalk at 26th St. and exiting at the Inlet Lot, utilizing the Boardwalk and concrete pad, with a rain date of Thursday, May 22.

Parade Direction: Parade moves south on the Boardwalk and transitions to the concrete surface at 4th St. As vehicles continue south, they will pass under a 20' wide x 16' tall truss arch just prior to N. Division St. Upon passing through the arch, vehicles transition back onto the Boardwalk, continuing south and enter the Inlet Parking Lot south of Thrashers Fries.

SET-UP: Day of the event.

BREAKDOWN: Upon the conclusion of the event, and complete by 10 pm.

RESPONSIBILITIES OF EACH PARTY:**Tom Sites and Yakia Brittingham for SDHS**

1. Serve as the event manager.
2. Coordinate the event.
3. Provide volunteers to staff staging area and parade route.
4. Begin staging in the easternmost lane of NB Baltimore Ave. at 26th St.
5. Ensure parade staging remains a single lane.
6. Arrange for professional photos to be taken of each student/vehicle at N. Division St.
7. Utilize PA system and arch on the concrete pad north of the Firemen's Memorial.
8. Provide the Certificate of Insurance to include coverage for personal injury in the amount of \$1M per occurrence, \$2M aggregate, and name the Mayor and City Council as additional insured and certificate holder. Provided coverage shall be primary, non-contributory and without regard to the named insured's fault or lack thereof.

P.O. Box 158, Ocean City, Maryland 21843-0158 | oceancitymd.gov | City Hall: (410) 289-8221 | Fax: (410) 289-8703

9. Abide by all Guidelines and Obligations listed on the Private Event Application, unless noted in this permit.

Town of Ocean City, Maryland

1. Police (OCPD) shall provide shift personnel to assist with traffic management.
2. OCPD shall close N. Division St. to traffic.
3. OCPD shall provide personnel to lead and follow the parade, including opening and closing the affected security gates.
4. OCPD shall place traffic cones as per the diagram.
5. Public Works (DPW) shall mark arch area on the concrete pad.
6. DPW shall place traffic cones evenly spaced along the east side of the Boardwalk from 4th to N. Division Streets
7. DPW shall mark the parking spaces on 26th and N. Division Streets between the Boardwalk and Baltimore Ave. as "Event Parking" only.
8. Office of the Fire Marshal will complete a Boardwalk sweep prior to the event.
9. The Private Event Coordinator shall serve as the liaison for this event. Any questions regarding it should be directed to her, who can be reached at 443-235-5275 or on the city radio system at #9010.

**THIS PRIVATE EVENT PERMIT IS EFFECTIVE ONLY WHEN SIGNED BELOW BY BOTH PARTIES
AND MAY BE TERMINATED BY EITHER PARTY AT ANY TIME.**

Tom Sites
On behalf of SDHS

Date: _____

Yakia Brittingham
On behalf of SDHS

Date: _____

Frank C. Miller
On behalf of the Mayor and City Council of Ocean City, Maryland

Date: _____

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY

rev. 240415

Event Name: **SDHS-Class of 2025 Graduation**

Start Date: **Wednesday, May 21, 2025**

Set Start: *Wednesday, May 21, 2025*

Strike End: *Wednesday, May 21, 2025*

Location(s): **Boardwalk**

Duration: **1** Days

1 Days

Est. Ttl. Attend: **1,950**

Spectators: **1,400**

Participants: **370**

Vendors: **-**

Beginning at 26th St., this Boardwalk Vehicle Parade is for Stephen Decatur High School graduating seniors.

ASSIGNED TIER: Tier 2

Assigned via standardized calculation

Internal Est. Costs: Billable Costs:

DPW-M:	\$ -	\$ -
DPW-TRANS:	\$ -	
DPW-CON:	\$ -	
DPW-ELECT:	\$ -	
FIRE:	\$ -	
EMS:	\$ -	
OCPD:	\$ -	
OCBP:	\$ -	
FM:	\$ -	
PARKS:	\$ -	
P&Z:	\$ -	
Other:	\$ -	

Key Details & Other Events:

Public Works will post 26th and N. Division Streets as "Event Staff Parking".

Police will staff the event with on-duty personnel.

Fire Marshal will complete a Boardwalk sweep prior to the event.

Police may wish to consider an explosive K9 sweep to assist.

Contact: **Yakia Brittingham**

Organization: **Stephen Decatur High School**

New Event? **NO**

Event Type: **Parade**

In-Season? **YES**

Non-Profit? **YES**

Crowd Draw: **Primarily Local**

Annual Event? **YES**

EVENT DETAILS

Alcohol? **NO**

Food Sales? **NO**

Parking Req? **NO**

Entry Fee? **NO**

Estimated # of Vendors:

of 10x10s: **0**

#>100sf: **0**

Conveyed Fees:

If annual: Previous Year's Cost:

Application Fee: \$ -

\$ -

Late Fee Applied: \$ -

Other Initial Credit/Fee: \$ -

Applied Assessment Fee: \$ -

Estimated Space Fee: \$ -

Estimated Vendor Fee: \$ -

Departmental Costs: \$ -

Equipment & Labor Charges: \$ -

IPL Lost Revenue Assessment: \$ -

Other Fees/Charges/Credits: \$ -

Cost/Event: \$ -

of Events: **1**

TOTAL COST DUE:

\$ -



EVENT IMPACT CALCULATOR DETAIL - SDHS - SENIOR BOARDWALK PARADE - 02/28/2025

Event Summary

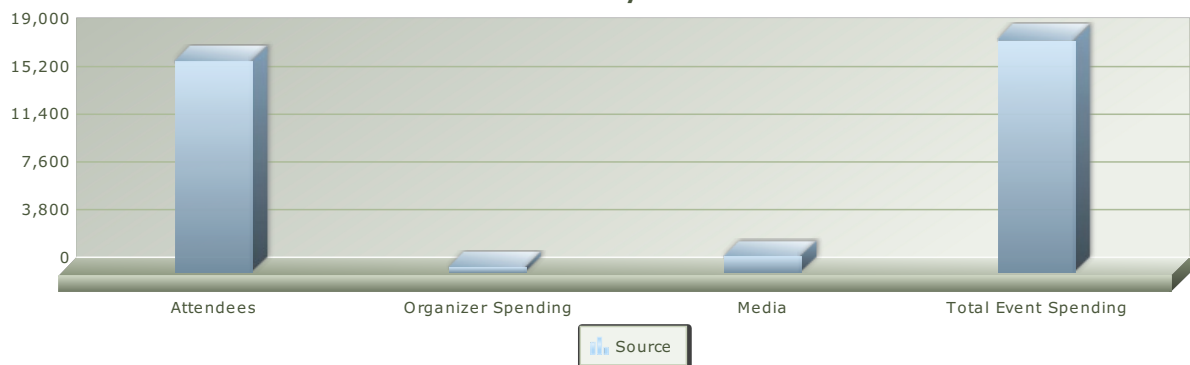
Key Parameters		Key Results	
Event Name	SDHS - Senior Boardwalk Parade	Business Sales (Direct)	\$18,394.00
Organization	Stephen Decatur High School	Business Sales (Total)	\$25,854.38
Event Type	FCE: Other cultural	Jobs Supported (Direct)	15
Start Date	05/21/2025	Jobs Supported (Total)	17
End Date	05/21/2025	Local Taxes (Total)	\$312.12
Overnight Attendees	29	Net Direct Local Tax ROI	\$280.33
Day Attendees	263	Est. Room Nights Demand	20

Direct Business Sales

Sales by Source

Attendees Spending	\$16,745.29	Exhibitor Spending	\$1,281.17
Organizer Spending	\$367.54	Total Event Spending	\$18,394.00

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$3,335.87	\$52.48*	\$0.00	\$3,388.35
Transportation	\$1,379.29	\$1.07*	\$5.64	\$1,386.00
Food & Beverage	\$7,513.94	\$0.00*	\$15.90	\$7,529.84
Retail	\$2,345.60	\$0.00	\$0.00	\$2,345.60
Recreation	\$2,170.58	\$0.00	\$0.00	\$2,170.58
Space Rental	\$0.00	\$63.00*	\$6.36	\$69.36
Business Services	\$0.00	\$250.99*	\$1,253.27	\$1,504.26
Totals	\$16,745.29	\$367.54	\$1,281.17	\$18,394.00

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$18,394.00	\$7,460.38	\$25,854.38
Personal Income	\$6,365.61	\$2,143.57	\$8,509.17
Jobs Supported			
Persons	15	2	17

Annual FTEs	0	0	0
Taxes And Assessments			
<u>Federal Total</u>	<u>\$1,687.69</u>	<u>\$634.54</u>	<u>\$2,322.23</u>
<u>State Total</u>	<u>\$1,166.06</u>	<u>\$186.19</u>	<u>\$1,352.25</u>
Sales	\$967.99	\$111.91	\$1,079.89
Income	\$87.85	\$29.58	\$117.44
Bed	\$0.00		\$0.00
Other	\$110.22	\$44.70	\$154.92
<u>Local Total</u>	<u>\$280.33</u>	<u>\$31.79</u>	<u>\$312.12</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$70.84	\$23.85	\$94.69
Bed	\$166.79		\$166.79
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$28.18	\$2.05	\$30.23
Other	\$14.52	\$5.89	\$20.41
Property Tax	\$346.83	\$86.50	\$433.33

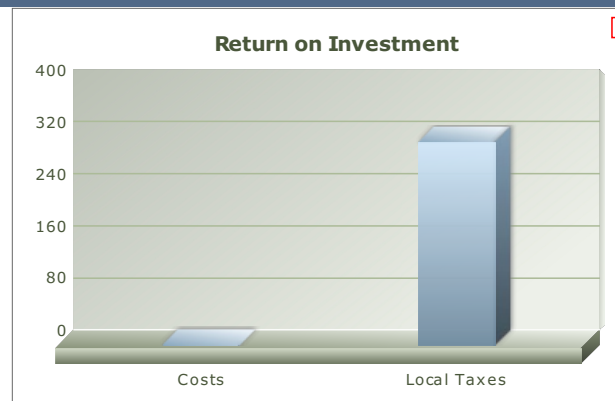
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$280.33
DMO Hosting Costs	\$0.00
Direct ROI	\$280.33
Net Present Value	\$280.33
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$312.12
Total ROI	\$312.12
Net Present Value	\$312.12
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	20		
Room Pickup (block only)	0		
Peak Room Nights	15		
Total Visitor Days	235		

2025

CALENDAR YEAR

MAY

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01 PE - Cruisin' OC	02 PE - Cruisin' OC	03 PE - Cruisin' OC
04 PE - Cruisin' OC	05	06	07	08	09 PE - ESA NE Surf Championship	10 PE - ESA NE Surf Championship
11 PE - ESA NE Surf Championship	12	13	14	15	16	17 Boardwalk Rock
18 Boardwalk Rock	19	20	21 PE - SDHS Boardwalk Parade - Tentative	22	23	24 PE - WBYP Volleyball PE - ESA Series - TENTATIVE
25 PE - WBYP Volleyball PE - ESA Series - TENTATIVE	26	27	28	29	30	31 PE - Ravens Parade
01	02	03	04	05	06	07

Private Event Permit Application

#483306

SDHS-Class of 2024 Graduation Procession



Parade

APPLICANT

Yakia Brittingham @ ysbrittingham@worcesterk12.org (410) 632-2952

DATES AND TIMES

Event date and time:

05/21/2025 5:30pm — 05/21/2025 8:00pm

Setup date and time:

05/21/2025 10:00am — 05/21/2025 8:30pm

FEES

Application Fee	\$50.00
Application Late Fee	\$0.00
Application Addendum Fee	\$0.00
City Space Use Fee	\$0.00
Concession Fee	\$0.00
Asset and Support Fee	\$0.00
Banner Fee	\$0.00
IPL Lost Revenue Fee	\$0.00
Miscellaneous Fee	\$0.00
Total:	\$50.00
Total paid with Check on 01/28/2025	-\$50.00
Due:	\$0.00

FEE SCOPING

Which type of event organization will run your event?

501(c)(3) Non-profit

GENERAL INFORMATION

Event Name

SDHS-Class of 2024 Graduation Procession

Who will be the beneficiary of the event?

N/A

Event Locations

📍 Inlet Parking Lot (with fire lanes)

📍 Boardwalk

Who will sponsor the event?

N/A

Event Addresses

📍 Baltimore Avenue

What type of marketing will be done for the event?

The event will be advertised on Facebook and our school website.

Event Summary

There will be a boardwalk parade to recognize SDHS's Class of 2025 senior graduates. The vehicle line will form 26th street and Baltimore Avenue. Vehicles will shift from wooden boardwalk to the cement surface. Public works will place orange traffic cones along the cement. They will pass under a 20' wide by 16' tall truss graduation arch on North Division. A photographer will come to each vehicle and take each students picture on North Division Street. Music will be played through the speakers that Bob Rothermel sets up.

Have you chosen a rain date?

Yes

Rain Date Entry

📅 May 22, 2025

Attach preliminary event schedule to illustrate event flow and proposed active use times for requested event site(s).

📎 [Boardwalk Parade Timeline 24-25.docx](#)

Applicant Organization

Stephen Decatur High School

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Organization Phone

(410) 632-2880

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Organization Website

<https://sdhs.worcesterk12.org>

📎 [Map of Boardwalk Graduation.jpg](#)

What type of town assets or support will you request for the event?

North Division Street will be closed to traffic and for event staff parking only. Event fencing and set up will be by Team Production. We will not use Town Radio for live stream or internet.

Does your event require police support?

Yes

Describe the police support you need in details

Closing traffic on North Division and for event parking.

CONTACT

Contact Name

Tom Sites/Yakia Brittingham

Contact Office Number

(410) 632-2880

Contact Address

9913 Seahawk Road
Berlin, MD 21811

Contact Mobile Number

(443) 783-1181

Contact Email

@ TSSites@worcesterk12.org

ARRIVAL AND DEPARTURE DATES

Provide the date that staff arrives onsite for the event

 May 21, 2025

Vendor Departure

 May 21, 2025

Provide the date that staff departs the event

 May 21, 2025

Participant/Spectator Arrival

 May 21, 2025

Vendor Arrival

 May 21, 2025

Participant/Spectator Departure

 May 21, 2025

ROOM BLOCKS

Will you have an HQ hotel?

No

Will you establish hotel room blocks?

No

EVENT ATTENDANCE ESTIMATES

Geographic Reach

Primarily Local

Staff Estimates

Total Staff

180

% Staying Overnight

N/A

% Traveling Alone

N/A

Participant Estimates

Total Participants

370

Participants Staying Overnight

N/A

Average Guests

740

Exhibitor Estimates

Total Exhibitors

N/A

Exhibitors Staying Overnight

N/A

Exhibitors Traveling Alone

N/A

Spectator Estimates

Total Spectators

1400

Spectators Staying Overnight

N/A

Average Party Size

N/A

Total Overnight Guests

% Lodge in Ocean City

N/A

% Use Condos

N/A

% Camp

N/A

ENTERTAINMENT/OFFERINGS

Will you charge any entry fees?

Free Entry

Will your event include live music?

Yes

Will your event have a stage or static crowd viewing area?

Yes

Will your event include fireworks/pyrotechnics, flame or other special effects or bonfires?

No

Will your event include tents/temporary structures?

No

Will your event close or alter use of streets or private parking lot space?

Yes

Describe your street/private parking closure.

North Division Street will be closed to traffic and for event staff parking only. Event Fencing and set up will be by Team Production.

Will you sell items within the footprint of the event?

No

Will you provide sampling of products?

No

Will you serve or distribute alcohol?

No

Will you have onsite cooking or food trucks?

No

Will you provide portolets?

No

PARKING/ACCESS

Parking Information

% Utilizing Public Parking

100

% Parking at Hotels

N/A

% That Will Use Bus Service

N/A

% That will Use Town Lot

N/A

Will you have special parking requests?

Yes

Please explain your special parking requests

Parking for staff helpers

Will you need vehicular beach access?

No

Will you need vehicular access to the Boardwalk?

Yes

Please explain access requirements.

Boardwalk 26th Street to the inlet. Staging-single lane on Northbound Baltimore Avenue.

ACKNOWLEDGEMENTS



POINT OF CONTACT FOR THE TOWN OF OCEAN CITY: The Town's Private Event Coordinator shall be the primary contact for all communications with the Town of Ocean City. If you receive contact from another Town department or entity, it is your responsibility to make sure the Private Event Coordinator is aware of all discussions, details, modifications or approvals as a result of independent conversations. At no time shall Applicant contact other departments directly unless authorized by the Private Events Coordinator in writing.



BEACH FRANCHISE NOTIFICATION: : If your event takes place on the beach, you must notify the appropriate beach equipment rental franchise owner(s) to advise them of the event footprint. It is the applicant's responsibility to confirm, in writing, that 1) the franchise owner(s) has been notified; 2) event logistics have been coordinated; and 3) if necessary, a reasonable financial agreement has been negotiated. Written confirmation must be provided to the Town's Private Event Coordinator. If the applicant and franchise owner(s) are unable to reach a mutually acceptable agreement, the matter shall be submitted to the Town for mediation, and the Town will decide an impartial resolution by which both parties shall abide.



ROAD/LANE CLOSURES: A state highway permit shall be obtained for use of any state property (roads, highways, etc.) This is the responsibility of the applicant independent of the Town's private event process. Applicant shall keep the Town's Private Event Coordinator apprised of all steps and approvals related to such efforts. Non-state roads affected by the event shall be reviewed by the Town for consideration of closure or traffic modification through the private event process.



USE OF MUNICIPAL PARKING LOTS: If a municipal lot is requested for use by the applicant for the event, whether for parking or placement of the event footprint, the Town reserves the right to review lost revenue and assign a cost to lot usage. This cost will be assigned during the private event approval process, discussed with the applicant and considered for approval by the Mayor and City Council as part of the private event approval.

INSURANCE REQUIREMENTS: The Risk Manager for the Town of Ocean City will determine insurance requirements for all private events, following the receipt of the application. Insurance requirements apply to private event vendors, amusement ride companies and fireworks producers, their contractors and subcontractors as well as the private event owner/sponsors. Requirements will depend on, including but not limited to, hazards and exposures associated with the specific private event.

Minimum required insurance shall be provided by companies licensed in the State of Maryland with a current AM Best, Inc. rating of a VII or better. The Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials shall be named as additional insured on all insurance policies except workers' compensation and, except for automobile liability, the The Mayor and City Council Town of Ocean City, Maryland's additional insured status shall include premises liability and products/completed operations.

Coverage's shall be primary and non-contributory with respect to any other insurance available to the Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials and shall include a waiver of rights of recovery or subrogation against the Mayor and City Council Town of Ocean City, Maryland, its officials, volunteers and employees without limitation for any and all claims, damages, losses, liabilities or expenses relating to, arising from, resulting from, or alleged to have arisen or resulted from, this private event.

Original copies of certificates of insurance and additional insured endorsements must be received by the Town of Ocean City, Maryland's Risk Management Office at least fifteen (15) working days prior to the event.

COCA-COLA EXCLUSIVE PRODUCT AGREEMENT DISCLOSURE: The applicant must comply with all provisions of the Town's agreement with Coca-Cola Refreshments as it pertains to the distribution or sales of beverages by the applicant on Town property. The applicant agrees to sell, dispense or serve only Coca-Cola beverages on Town premises for the duration of the permitted use. The applicant is expressly prohibited from using the beverages of other suppliers, said beverages to include soft drinks, juices, sport drinks, specified energy drinks and bottled waters. The permitted beverages include Coca-Cola, Diet Coke, Sprite, Pibb Xtra, Mello Yello, Fresca, Nestea, Arizona Tea, Honest Tea, Barqs Root Beer, Fanta, Minute Maid, Seagrams Ginger Ale, PowerAde, V-8 Juice, Fuze Juice, Monster, Tum E Yummies, Dasani and other products that Coca-Cola may provide in accordance with its agreement with the Town of Ocean City.

BEACH ACCESS: Vehicle access to and from the beach must be clearly identified on your application and is not guaranteed. If approved, applicant must complete a beach driving and safety course annually provided by OCBP at the applicants expense.

BEAUTY CONTESTS: Beauty contests are not permitted on the beach.

CITY SERVICES: Each applicant should plan on providing all the necessary cleanup, set-up, etc. without the assistance of City Services. If town services are requested, they must be clearly indicated within the Private Event Application for evaluation.



CONCESSIONS: No food or beverage concessions will be permitted on the beach or along the boardwalk, although such sales may be considered at other sites. Beverage sales at other sites must maintain compliance with the sponsorship restrictions noted within this application. ONLY event - related merchandise sales may be permitted on the beach upon appropriate request and approval, subject to applicable laws.



SPONSORSHIPS: All sponsors must be identified on the application.



ADVERTISING: Ocean City will not allow any type of advertising that is:

- Violence in any form
- False, misleading or deceiving statements
- Sexually explicit or obscene materials
- Tobacco or tobacco products
- Vaping or vaping products
- Tattoos
- Casino gambling including games of chance and skill
- Alcohol
- Promoting the use of marijuana
- Other potentially objectionable marketing or advertising which may be established from time to time by the Town.



DIAGRAM OF EVENT LAYOUT: A detailed diagram of the event layout/set-up and location of any and all facilities is required with your application. The application will be considered incomplete without the diagram.



INFLATABLES: Inflatable displays may be permitted, but must be pre-approved. A photograph of the intended display and the dimensions must be included before approval can be considered. No liquor or tobacco product displays will be allowed. The Mayor and City Council reserve the right to reject any inflatable determined inappropriate.



MUSIC AND PUBLIC ADDRESS SYSTEMS: Must operate in accordance with the Ocean City Code 30-367 of 65 decibels.



DOWNTOWN EVENTS (BEACH/BOARDWALK): Events that charge participant entry fees (tournaments, festivals, etc.) and/or desire to display sponsorship banners or other promotional information, must maintain a seventy-five (75) foot buffer from the edge of the train lane to the start of the event's set up. All events must comply with the provisions of Chapter 62 of the Ocean City Code.

- ✓ **PARADES:** An MDOT Highway Permit must be obtained at (410) 543-6715 for use of any state property, and a copy forwarded to the Town's Private Events Coordinator.
- ✓ **FIREWORKS, TENTS, AIR SUPPORT/AIR INFLATED STRUCTURES & BONFIRES:** Application to the City Fire Marshal at (410) 289-8780 is required, with appropriate approvals forwarded to the Private Events Coordinator. Failure to comply will result in revocation of all event approvals.
- ✓ **TOILET FACILITIES:** Identification of planned "comfort" provisions must be included in the application and event diagram. The Town owns a number of established public toilet stations in the downtown area that may assist in event planning.
- ✓ **PRIZE STIPULATIONS:** No alcoholic beverages may be awarded as a prize on City property.
- ✓ **WEST OCEAN CITY PARK AND RIDE:** A permit is required if a trailer or an oversized vehicle is parked over night at the West Ocean City Park and Ride. Please specify this request on your application.
- ✓ **SAMPLING:** Sampling will be permitted on a case-by-case basis. Sizes and quantities of such must be pre-approved, as do the locations for distribution. Samples must be of a nationally recognized product available for sale at retail establishments. No prepared food samples will be permitted on the beach nor along the boardwalk. Non-alcoholic beverage samples may be permitted provided the samples are in compliance with the Town of Ocean City's exclusive beverage franchise agreement with Coca-Cola.
- ✓ **RAFFLES:** Only non-profit groups may offer any form of raffle in conjunction with an event in Ocean City. These groups must apply through the Worcester County Department of Development Review and Permitting, and must submit a processing fee at the time of application. Applications are available at the Isle of Wight County Office Building on Route 90, or at the Court House in Snow Hill. A copy of the raffle permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. All raffles must be drawn and announced prior to the conclusion of the event.
- ✓ **TRASH:** Applicant is required to clean the area of trash and transport it to the appropriate receptacle. On the beach, all trash must be placed in the appropriate street-end dumpsters. Failure to practice appropriate cleanup procedures may result in the denial of future event requests and/or appropriate billings.



ALCOHOLIC BEVERAGE SERVICE: Groups are discouraged from the service of alcoholic beverages at their Ocean City event. However, those that desire such approval must state this clearly on their application. Permission to serve alcoholic beverages shall be granted exclusively by Mayor and City Council. It should be noted that without Council approval, open containers of alcoholic beverages on public property is illegal. Only Worcester County based non-profit groups may request to sell alcoholic beverages at an event, and must obtain a license from the Worcester County Board of License Commissioners. A “One Day Alcohol Permit” application with the Ocean City Mayor’s signature must be submitted to the County a minimum of fourteen (14) days prior to the event, along with a the permit fee. Applications are usually available in the Mayor’s office at City Hall. A copy of the approved permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. The original permit must be kept on site at the event and must be available to display if required.



CHANGES TO APPLICATION OR PERMIT: Event applicants desiring to make changes to their submitted application or approved private event must complete the “Request for an Addendum to a Private Event” form (available upon request), and must submit the completed form, along with the appropriate fee, to the Private Events Coordinator. However, no changes will be accepted within 30-days prior to the event.



LOCAL ORDINANCE DISCLOSURE AND COMPLIANCE: The applicant agrees to comply with the provisions of all applicable ordinances of the Town of Ocean City. Specifically all permitted uses on or within 75 feet of the Boardwalk are required to comply with the provisions of chapter 62 of the Code which expressly prohibits the public sale, rental or exchange for a donation of any goods, wares, merchandise, foodstuffs, refreshments or other commodities or services.

LEGAL DISCLOSURES



HOLD HARMLESS CLAUSE: Permittee (organization/ applicant) shall assume all risks incident to or in connection with the permittee activity including exposure to an infection of COVID-19 and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permittee activity or the conduct of Permittee's operation. Permittee hereby expressly agrees to defend and hold the Town of Ocean City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, or injuries directly or indirectly arising out of or in connection with the permittee activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Permittee or its officers, agent and employees, including possible exposure to an infection from COVID-19.



PRIVATE EVENT APPLICATION COMPLIANCE REQUIREMENT: The applicant for the private event described in this application agrees to follow guidelines provided and submit a complete application including submission of all required materials. The applicant agrees to take full responsibility for all city-owned property, whether borrowed, leased or rented, and understands that necessary replacement and/or repair fees may be assessed should such property be in an unacceptable condition. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions of the use permit, which may be required by the Mayor and City Council of the Town.



INTELLECTUAL PROPERTY CLAUSE: Acknowledge and agree that no Town trademarks, service marks, trade names, logos, and/or other trade indicia, copyrights and, as applicable, any patents, inventions and/or other intellectual property (Intellectual Property) owned by the Mayor and City Council of the Town of Ocean City, Maryland, will be directly or indirectly used, incorporated, published or republished, without prior written consent. Unauthorized use of the Intellectual Property will result in The Town of Ocean City authorizing immediate emergency, temporary and/or permanent injunctive relief prohibiting such unauthorized use and the Town of Ocean City, Maryland may be entitled to injunctive relief because monetary damages may not be an adequate remedy; but notwithstanding, the foregoing Town of Ocean City, Maryland may seek any other legal or equitable remedies in addition to injunctive relief. To the extent the Town of Ocean City, Maryland prevails in a suit at law or in equity for the purpose of enforcing its Intellectual Property rights, the Town of Ocean City, Maryland shall be entitled to recover its reasonable attorneys' fees plus court costs and expenses.

Applicant, by checking each of the guidelines herein, accepts all responsibilities thereto. All information provided is correct and complete. The applicant agrees to maintain a complete record of the event through the Town of Ocean City's Private Event Coordinator including all required submission of materials separate from this document. Applicant further agrees that information not included in writing shall not be considered for approval and will not be an executable element of the final Private Event Permit unless submit as part of a written change order through the Private Events Coordinator for Mayor and City Council Approval. Images, videos and drawings shall be deemed as support material only and details conveyed shall be submitted in writing as part of this document or a change order. No details will be assumed by the Town, its officials or employees.



The applicant agrees to take full responsibility for all city-owned property, whether existing within the event footprint, add-ons thereto, borrowed, leased or rented. Applicant further agrees that they are responsible for the proper behavior of their crowd base and that damage or defacement caused to town or private property by vendors, participants, sub-contractors and/or spectators as a result of the execution of the event may be cause for action by the Town against applicant through additional repair or replacement fee assessment(s) or legal action to the extent of the law in the State of Maryland. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions and limitations of the Private Event Permit and additional conditions and tasks which may be required by the Mayor and City Council of the Town. This event must follow in accordance with all State of Maryland Directives and Orders regarding community, recreational, leisure, cultural and sporting gatherings and events.

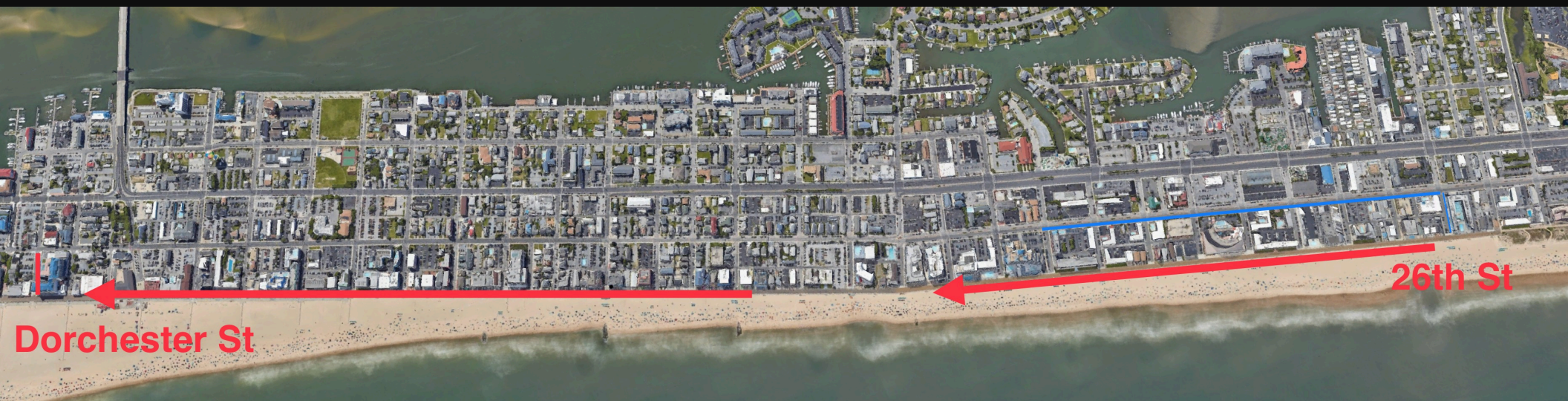
Signature

x 

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact town staff.

BOARDWALK PARADE-May 22

- Vehicles **MAY NOT** be driven by the student. You should plan to be in line by 5:00 pm!
- Parade begins at 5:30 pm. Allow enough time to be in line prior to the start time (parade may start early if line passes 15th St.).
- All cars line up on Baltimore Ave. and enter the boardwalk at 26th street.
- Participating vehicles should enter Baltimore Avenue south of 15th Street to join procession.
- OCPD vehicle will be at the end of the line with lights on to allow graduate vehicles to enter the procession.
- Each vehicle will be checked in at the 26th Street access by Stephen Decatur High School staff.
- Vehicles should not exceed proper seating capacity during the procession.
- Make sure you have the permit with your designated number that was distributed with your cap & gown.
This permit has the school logo, your name, and graduation number.
This permit will be used during the photo session with the photographer on North Division Street.
- Your designated number relates only to the alphabetized order of your last name; the numbers will not be in order during the procession.
- Please make sure the permit is located on the passenger side on the dashboard.
- You may decorate your car; however, decorations must be appropriate and positive.
- The grandstand is located at North Division St. Professional photos will be taken at the grandstand.
- Friends and family have the length of the boardwalk to gather and celebrate you and your classmates.
- Cars will exit the boardwalk into the inlet parking lot.
- A parent is **REQUIRED** to drive.
 - b. **NO TAILGATING**, keep safe distance from car in front.
 - c. No one exits the vehicle while on boardwalk.
 - d. Single line of vehicles only.
 - e. Keep gaps between vehicles minimal while maintaining measure of safety. Use headlights (not high beams) on boardwalk.
 - g. Respect others in procession and public using the boardwalk.
 - h. Vehicles must not exceed 15' in overall height to participate.
 - i. Vulgar or political images, graphics, and statements are not permitted.
 - j. No rolling coal smoke from diesel powered vehicles, no loud mufflers, no MOTORCYCLES.
 - k. Items may not be thrown from vehicles.
 - l. **NOTICE: Public will still be using boardwalk.**



Dorchester St

26th St



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 4.G
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Frank Miller, Special Events Director
RE: Eastern Surfing Association 2025 Series
DATE: February 27, 2025

ISSUE(S): Steven Grunewald, representing the Eastern Surfing Association (ESA), requests Council approve the ESA Surfing Assoc. 2025 Series, 8 am-5 pm on the following dates:

- May 24/25
- June 7/8
- June 28/29
- July 12/13
- August 9/10
- August 23/24

The location will be dependent on sandbars, weather and wave conditions, and confirmed two (2) weeks prior to the event date from the following streets:

- 13th-14th Streets
- 17th-18th Streets
- 24th-25th Streets
- 34th-35th Streets
- 36th-37th Streets

SUMMARY: This family-friendly amateur surf competition series offers both youth and adult divisions.

Mr. Grunewald requests the following:

- Six (6) parking spaces at the east end of the event streets (three [3] on each street) for event use.
- One (1) port-o-let at the street end for ESA only.
- Vehicular access to the beach for event set-up and teardown.

Beach Patrol (OCBP) stated the beaches at the requested streets can be very crowded and often narrow. Also, these locations have caused concern from some property owners in the past. OCBP must know the chosen event location two (2) weeks prior for scheduling Surf Beach Facilitators to assist with crowd control and safety. In reviewing the Surfing Beach Schedule, there is a conflict with the June 28/29 and the July 12/13 contests in the area of 34th-37th Streets, so these events should take place elsewhere. If an event is cancelled, or if a contest ends prior to 5:30 pm, there is to be no more surfing at that location. If OCBP clears the beach, all

participants, officials and supporters of the event must leave the beach until OCBP allows the public to return.

The Town's Risk Manager requires minimum insurance of General Liability \$1M/\$3M Aggregate limit with documentation on the Certificate that "Coverage Includes Athletic Participants". All Participants must sign a waiver of liability prior to the event.

FISCAL IMPACT: Mr. Grunewald shall pay a \$50.00 application fee and \$100.00 city space use fee per event. Mr. Grunewald shall also pay \$303.75 per event in asset and support fees.

RECOMMENDATION: Approve the event series as presented.



1st Class Resort and Tourist Destination

ALTERNATIVES: No staff alternatives suggested.

RESPONSIBLE STAFF: Lisa Mitchell, Special Events Coordinator
Butch Arbin, Ocean City Beach Patrol Captain
Thomas Dy, Public Works Maintenance Manager

COORDINATED WITH: Steven Grunewald, Eastern Surfing Association

ATTACHMENT(S):

1. Draft Permit
2. Processing Costs and Fees
3. Event Impact Calculation for May 24/25 Event
4. Event Impact Calculation for June 7/8 Event
5. Event Impact Calculation for June 28/29 Event
6. Event Impact Calculation for July 12/13 Event
7. Event Impact Calculation for August 9/10 Event
8. Event Impact Calculation for August 23/24 Event
9. May 2025 Calendar
10. June 2025 Calendar
11. July 2025 Calendar
12. August 2025 Calendar
13. Application
14. Event Schedule
15. Event Footprint



TOWN OF OCEAN CITY

The White Marlin Capital of the World

**PRIVATE EVENT PERMIT
APPROVED BY
THE CITY COUNCIL OF OCEAN CITY, MARYLAND
GRANTED TO**

STEVEN GRUNEWALD FOR THE DELMARVA EASTERN SURFING ASSOCIATION (ESA)

SUBJECT: ESA 2025 SERIES (SURF)

Upon receiving approval and paying all appropriate fees, this permit defines the terms by which SURF shall occur.

PURPOSE: Up to six (6), family-friendly, amateur surf competition series, with both youth and adult divisions.

PLACE, DATE, TIME: Saturday with a rain/no wave date of Sunday, from 8:00 am-5:00 pm on the beach on the following dates:

1. May 24/25
2. June 7/8
3. June 28/29
4. July 12/13
5. August 9/10
6. August 23/24

The location will be dependent on sandbars at the time, and confirmed two (2) weeks prior to the event date from the following, approved streets:

- 13th-14th Streets
- 17th-18th Streets
- 24th-25th Streets
- 34th-35th Streets
- 36th-37th Streets

SET-UP: 6:30 am on event mornings.

BREAKDOWN: Nightly, immediately following each event and complete by 7:00 pm.

RESPONSIBILITIES OF EACH PARTY:

Steven Grunewald for the ESA

1. Serve as Event Manager.
2. Coordinate the event.
3. Be easily accessible during the event.
4. Set-up the event footprint, at minimum, 30 feet east of the Boardwalk/dune line.
5. Establish east/west lanes within the footprint for emergency access.
6. Maintain a 50-yard ocean buffer zone between contest participants and those not involved with the event.
7. Clearly mark an area in the water with buoys for the event, as well as have clearly visible beach boundaries.
8. Comply with Beach Patrol (OCBP) if they close the beach for lightning or another emergency, and not return until OCBP declares it safe.
9. Utilize a generator, but gas will not be stored nor the generator (re)filled on the beach.

MAYOR

Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

Peter S. Buas
John F. Gehrig, Jr.
J. Franklin Knight
Carol Proctor
Will Savage

CITY MANAGER

Terence J. McGean, PE

CITY CLERK

Diana L. Chavis, CMC



TOWN OF OCEAN CITY

The White Marlin Capital of the World

10. Use a PA system.
11. Keep the event footprint clean and free from debris. Bag all trash and place in Town-provided receptacles.
12. Have one (1) 4x4 vehicle on the beach within the event footprint. Vehicular beach access is at 40th Street.
13. Vehicles shall not move about on the beach from 8:00 am until 7:00 pm.
14. Provide one (1) port-o-let at the street end of each event. It will be delivered on the Friday prior to each event and removed no later than the Monday morning after each event.
15. Responsible for opening the port-o-let for event use only and locking it after each event is over. It is not to be open the entire weekend to the public.
16. Provide cancellation notice to the Town as soon as the decision is made.
17. If an event is cancelled or completed earlier than scheduled, no surfing is permitted at the event location, unless otherwise stated by OCBP.
18. All competitors must wear an ankle leash.
19. Skim boarding is not permitted.
20. Notify affected beach stand operators of the event within two (2) weeks of each event.
21. Provide the Certificate of Insurance to include coverage for personal injury in the amount of \$1M per occurrence, \$3M aggregate, and name the Mayor and City Council as additional insured and certificate holder. Provided coverage shall be primary, non-contributory and without regard to the named insured's fault or lack thereof.
22. Have all contestants sign a waiver of liability prior to the event.
23. Abide by all Guidelines and Obligations listed on the Private Event Application, unless noted in this permit.

MAYOR
Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
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Peter S. Buas
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J. Franklin Knight
Carol Proctor
Will Savage

CITY MANAGER
Terence J. McGean, PE

CITY CLERK
Diana L. Chavis, CMC

Town of Ocean City, Maryland

1. Department of Public Works DPW shall post three (3) parking spaces each on the east and west ends of the event street for event use for each date in the series.
2. OCBP shall have personnel dedicated to this event series for crowd control and safety during their season.
3. If an event is cancelled in enough time for the Town to stop the scheduled delivery of assets, a refund for that particular event's asset and support fee may be provided.
4. The Private Event Coordinator shall serve as the liaison for SURF. Any questions regarding it should be directed to her. The liaison can be reached at 443-235-5275 or on the city radio system at #9010.

**THIS PRIVATE EVENT PERMIT IS EFFECTIVE WHEN SIGNED BELOW
AND MAY BE TERMINATED BY EITHER PARTY AT ANY TIME.**

Steven Grunewald,
On Behalf of the ESA

Date: _____

Frank C. Miller
On Behalf of the Mayor and City Council of Ocean City, Maryland

Date: _____

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY

rev. 240415

Event Name: **Eastern Surfing Assoc. 2025 Series**
Start Date: **Saturday, May 24, 2025**
Set Start: *Saturday, May 24, 2025*
Strike End: *Sunday, August 24, 2025*
Location(s): **Beach TBD**

Duration:

6 Days

6 Days

Est. Ttl. Attend: **219**

Spectators: **100**

Participants: **75**

Vendors: **-**

ASSIGNED TIER: Tier 2

Assigned via standardized calculation

Amateur surf competition series with both youth and adult divisions.

Event locations requested are as follows:

13th/14th St.

17th/18th St.

34th/35th St.

36/37th St.

Promoter will inform the Town where each event will take place 2 weeks prior to each event date.

Event will be held on 1 day of the weekend, TBD by wave and weather conditions.

Key Details & Other Events:

Last year, the estimated invoice was \$1,087.20. However, 3 out of the 5 events were cancelled last year. 1 took place in season, 1 out of season.

Contact: **Steven Grunewald**
Organization: **Eastern Surfing Assoc.**

New Event? **NO**
Event Type: **Open Athletic Comp.**
In-Season? **YES**
Non-Profit? **YES**
Crowd Draw: **Primarily Local**
Annual Event? **YES**

	Internal Est. Costs:	Billable Costs:
DPW-M:	\$ 555.00	\$ 303.75
DPW-TRANS:	\$ -	
DPW-CON:	\$ -	
DPW-ELECT:	\$ -	
FIRE:	\$ -	
EMS:	\$ -	
OCPD:	\$ -	
OCBP:	\$ 1,605.00	
FM:	\$ -	
PARKS:	\$ -	
P&Z:	\$ -	
Other:	\$ -	

Conveyed Fees:

If annual: Previous Year's Cost:

Application Fee:	\$ 50.00	\$ 302.40
Late Fee Applied:	\$ -	
Other Initial Credit/Fee:	\$ -	

Applied Assessment Fee:	\$ -	Cost/Event: \$ 403.75
Estimated Space Fee:	\$ 100.00	# of Events: 6
Estimated Vendor Fee:	\$ -	TOTAL COST DUE:
Departmental Costs:	\$ -	\$ 2,422.50
Equipment & Labor Charges:	\$ 303.75	
IPL Lost Revenue Assessment:	\$ -	
Other Fees/Charges/Credits:	\$ -	

EVENT DETAILS

Alcohol? **NO**
Food Sales? **NO**
Parking Req? **YES**
Entry Fee? **YES**

Estimated # of Vendors:

of 10x10s: **0**
#>100sf: **0**

Participant Registration Fee



EVENT IMPACT CALCULATOR DETAIL - ESA DELMARVA SURF SERIES - 02/28/2025

Event Summary

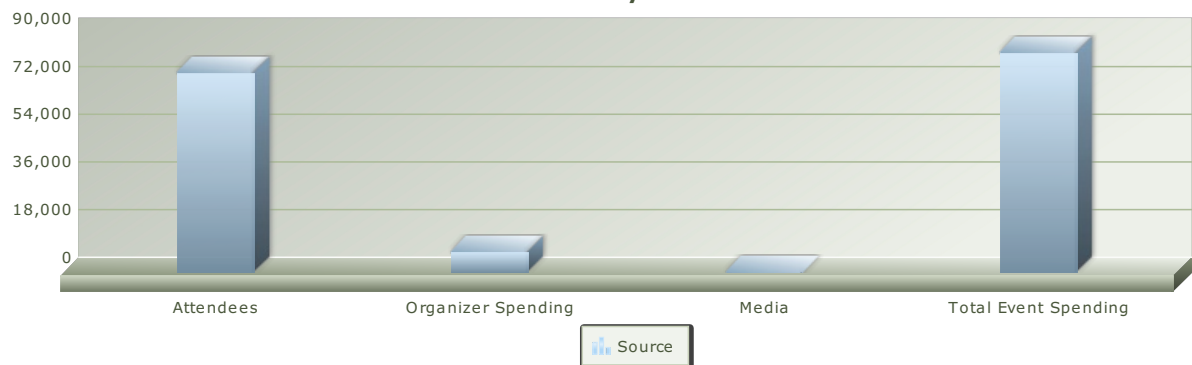
Key Parameters		Key Results	
Event Name	ESA Delmarva Surf Series	Business Sales (Direct)	\$82,577.79
Organization	EASTERN SURFING ASSOCIATION	Business Sales (Total)	\$117,247.43
Event Type	Sports: Adult Amateur	Jobs Supported (Direct)	48
Start Date	05/24/2025	Jobs Supported (Total)	54
End Date	05/25/2025	Local Taxes (Total)	\$1,556.55
Overnight Attendees	100	Net Direct Local Tax ROI	\$1,421.46
Day Attendees	400	Est. Room Nights Demand	114

Direct Business Sales

Sales by Source

Attendees Spending	\$75,038.72	Exhibitor Spending	\$18.12
Organizer Spending	\$7,520.95	Total Event Spending	\$82,577.79

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$19,221.32	\$0.00*	\$0.00	\$19,221.32
Transportation	\$2,844.56	\$283.68*	\$11.59	\$3,139.83
Food & Beverage	\$24,451.14	\$3,783.00*	\$0.00	\$28,234.14
Retail	\$19,054.38	\$0.00	\$0.00	\$19,054.38
Recreation	\$9,467.32	\$0.00	\$0.00	\$9,467.32
Space Rental	\$0.00	\$1,467.00*	\$0.00	\$1,467.00
Business Services	\$0.00	\$1,987.26*	\$6.54	\$1,993.80
Totals	\$75,038.72	\$7,520.95	\$18.12	\$82,577.79

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$82,577.79	\$34,669.64	\$117,247.43
Personal Income	\$27,275.27	\$8,823.64	\$36,098.91
Jobs Supported			
Persons	48	5	54

Annual FTEs	1	0	1
Taxes And Assessments			
<u>Federal Total</u>	<u>\$7,428.20</u>	<u>\$2,819.12</u>	<u>\$10,247.32</u>
<u>State Total</u>	<u>\$5,210.21</u>	<u>\$849.56</u>	<u>\$6,059.77</u>
Sales	\$4,338.97	\$520.04	\$4,859.01
Income	\$376.43	\$121.78	\$498.21
Bed	\$0.00		\$0.00
Other	\$494.81	\$207.74	\$702.55
<u>Local Total</u>	<u>\$1,421.46</u>	<u>\$135.09</u>	<u>\$1,556.55</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$303.52	\$98.19	\$401.70
Bed	\$961.07		\$961.07
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$91.69	\$9.53	\$101.23
Other	\$65.19	\$27.37	\$92.55
Property Tax	\$1,557.04	\$408.07	\$1,965.11

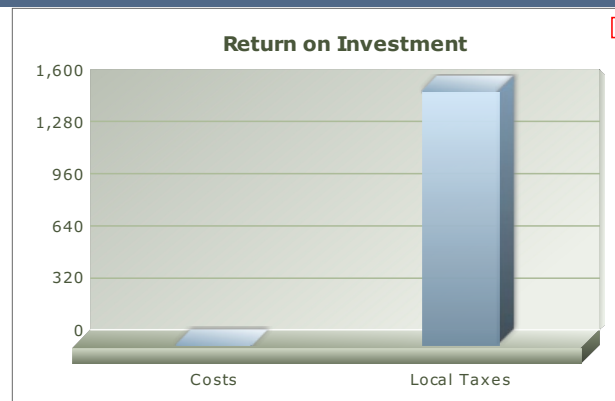
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$1,421.46
DMO Hosting Costs	\$0.00
Direct ROI	\$1,421.46
Net Present Value	\$1,421.46
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$1,556.55
Total ROI	\$1,556.55
Net Present Value	\$1,556.55
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	114		
Room Pickup (block only)	0		
Peak Room Nights	53		
Total Visitor Days	516		



EVENT IMPACT CALCULATOR DETAIL - ESA DELMARVA SURF SERIES - 02/28/2025

Event Summary

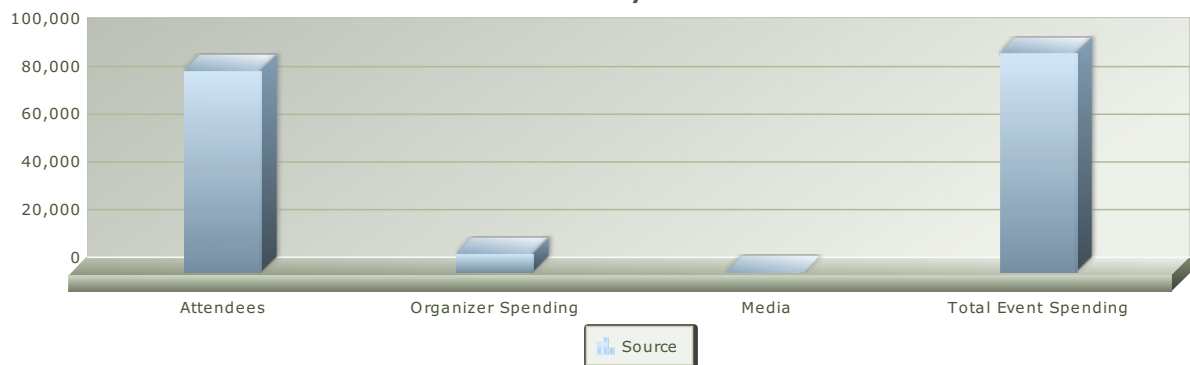
Key Parameters		Key Results	
Event Name	ESA Delmarva Surf Series	Business Sales (Direct)	\$91,529.59
Organization	EASTERN SURFING ASSOCIATION	Business Sales (Total)	\$129,423.40
Event Type	Sports: Adult Amateur	Jobs Supported (Direct)	52
Start Date	06/07/2025	Jobs Supported (Total)	59
End Date	06/08/2025	Local Taxes (Total)	\$2,055.99
Overnight Attendees	100	Net Direct Local Tax ROI	\$1,905.55
Day Attendees	400	Est. Room Nights Demand	114

Direct Business Sales

Sales by Source

Attendees Spending	\$83,990.52	Exhibitor Spending	\$18.12
Organizer Spending	\$7,520.95	Total Event Spending	\$91,529.59

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$28,173.12	\$0.00*	\$0.00	\$28,173.12
Transportation	\$2,844.56	\$283.68*	\$11.59	\$3,139.83
Food & Beverage	\$24,451.14	\$3,783.00*	\$0.00	\$28,234.14
Retail	\$19,054.38	\$0.00	\$0.00	\$19,054.38
Recreation	\$9,467.32	\$0.00	\$0.00	\$9,467.32
Space Rental	\$0.00	\$1,467.00*	\$0.00	\$1,467.00
Business Services	\$0.00	\$1,987.26*	\$6.54	\$1,993.80
Totals	\$83,990.52	\$7,520.95	\$18.12	\$91,529.59

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$91,529.59	\$37,893.81	\$129,423.40
Personal Income	\$29,919.95	\$9,895.30	\$39,815.25
Jobs Supported			
Persons	52	7	59

Annual FTEs	1	0	1
Taxes And Assessments			
<u>Federal Total</u>	<u>\$8,197.87</u>	<u>\$3,109.91</u>	<u>\$11,307.78</u>
<u>State Total</u>	<u>\$5,810.60</u>	<u>\$932.04</u>	<u>\$6,742.63</u>
Sales	\$4,849.22	\$568.41	\$5,417.63
Income	\$412.93	\$136.57	\$549.50
Bed	\$0.00		\$0.00
Other	\$548.45	\$227.06	\$775.51
<u>Local Total</u>	<u>\$1,905.55</u>	<u>\$150.45</u>	<u>\$2,055.99</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$332.95	\$110.11	\$443.06
Bed	\$1,408.66		\$1,408.66
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$91.69	\$10.42	\$102.11
Other	\$72.25	\$29.91	\$102.17
Property Tax	\$1,725.83	\$443.36	\$2,169.18

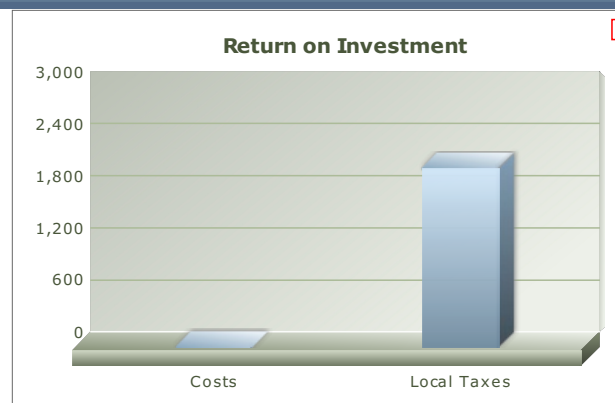
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$1,905.55
DMO Hosting Costs	\$0.00
Direct ROI	\$1,905.55
Net Present Value	\$1,905.55
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$2,055.99
Total ROI	\$2,055.99
Net Present Value	\$2,055.99
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	114		
Room Pickup (block only)	0		
Peak Room Nights	53		
Total Visitor Days	516		



EVENT IMPACT CALCULATOR DETAIL - ESA DELMARVA SURF SERIES - 02/28/2025

Event Summary

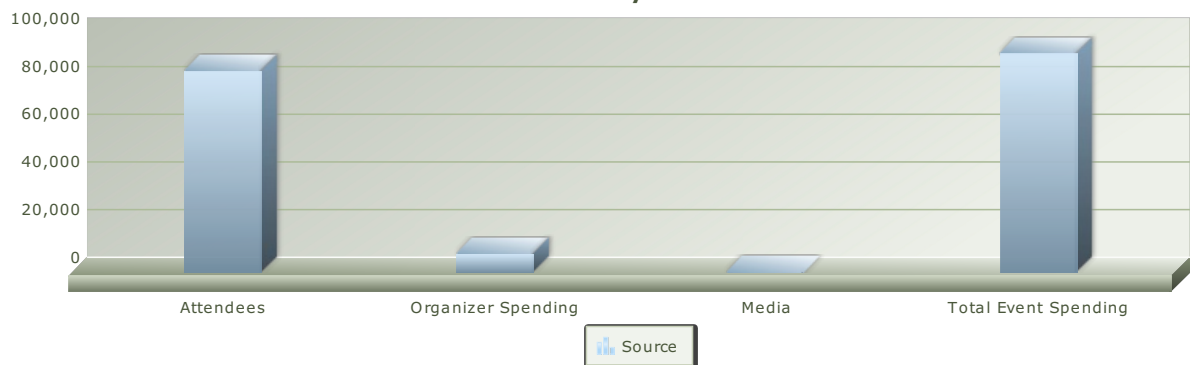
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Organization	EASTERN SURFING ASSOCIATION	Business Sales (Total)	\$129,423.40
Event Type	Sports: Adult Amateur	Jobs Supported (Direct)	52
Start Date	06/28/2025	Jobs Supported (Total)	59
End Date	06/29/2025	Local Taxes (Total)	\$2,055.99
Overnight Attendees	100	Net Direct Local Tax ROI	\$1,905.55
Day Attendees	400	Est. Room Nights Demand	114

Direct Business Sales

Sales by Source

Attendees Spending	\$83,990.52	Exhibitor Spending	\$18.12
Organizer Spending	\$7,520.95	Total Event Spending	\$91,529.59

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$28,173.12	\$0.00*	\$0.00	\$28,173.12
Transportation	\$2,844.56	\$283.68*	\$11.59	\$3,139.83
Food & Beverage	\$24,451.14	\$3,783.00*	\$0.00	\$28,234.14
Retail	\$19,054.38	\$0.00	\$0.00	\$19,054.38
Recreation	\$9,467.32	\$0.00	\$0.00	\$9,467.32
Space Rental	\$0.00	\$1,467.00*	\$0.00	\$1,467.00
Business Services	\$0.00	\$1,987.26*	\$6.54	\$1,993.80
Totals	\$83,990.52	\$7,520.95	\$18.12	\$91,529.59

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$91,529.59	\$37,893.81	\$129,423.40
Personal Income	\$29,919.95	\$9,895.30	\$39,815.25
Jobs Supported			
Persons	52	7	59

Annual FTEs	1	0	1
Taxes And Assessments			
<u>Federal Total</u>	<u>\$8,197.87</u>	<u>\$3,109.91</u>	<u>\$11,307.78</u>
<u>State Total</u>	<u>\$5,810.60</u>	<u>\$932.04</u>	<u>\$6,742.63</u>
Sales	\$4,849.22	\$568.41	\$5,417.63
Income	\$412.93	\$136.57	\$549.50
Bed	\$0.00		\$0.00
Other	\$548.45	\$227.06	\$775.51
<u>Local Total</u>	<u>\$1,905.55</u>	<u>\$150.45</u>	<u>\$2,055.99</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$332.95	\$110.11	\$443.06
Bed	\$1,408.66		\$1,408.66
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$91.69	\$10.42	\$102.11
Other	\$72.25	\$29.91	\$102.17
Property Tax	\$1,725.83	\$443.36	\$2,169.18

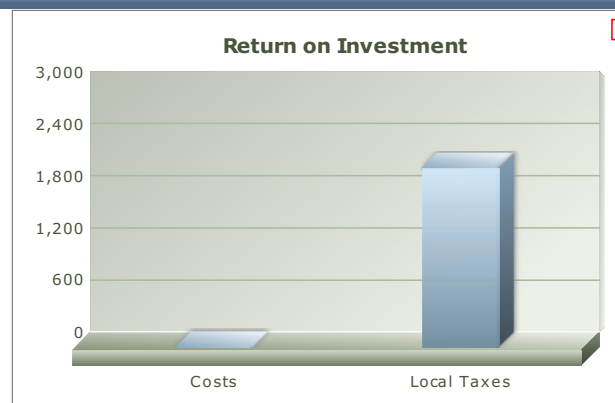
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$1,905.55
DMO Hosting Costs	\$0.00
Direct ROI	\$1,905.55
Net Present Value	\$1,905.55
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$2,055.99
Total ROI	\$2,055.99
Net Present Value	\$2,055.99
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	114		
Room Pickup (block only)	0		
Peak Room Nights	53		
Total Visitor Days	516		



EVENT IMPACT CALCULATOR DETAIL - ESA DELMARVA SURF SERIES - 02/28/2025

Event Summary

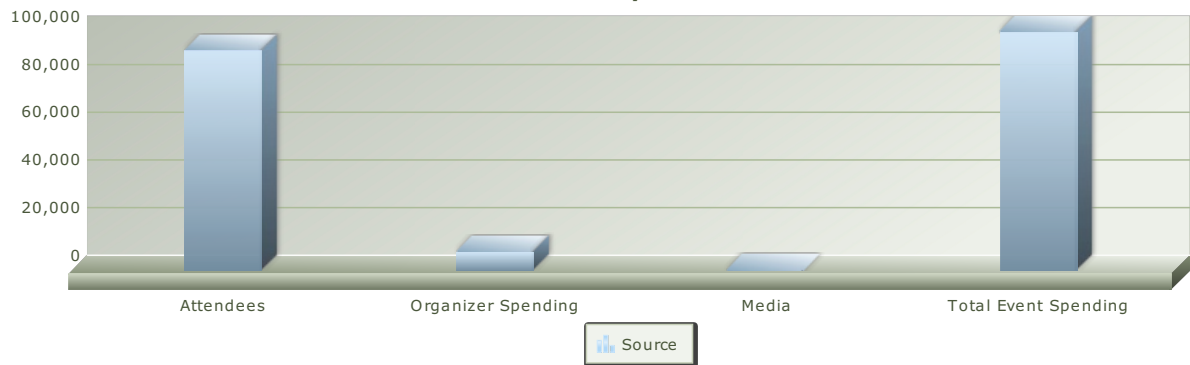
Key Parameters		Key Results	
Event Name	ESA Delmarva Surf Series	Business Sales (Direct)	\$99,734.27
Organization	EASTERN SURFING ASSOCIATION	Business Sales (Total)	\$140,591.43
Event Type	Sports: Adult Amateur	Jobs Supported (Direct)	55
Start Date	07/12/2025	Jobs Supported (Total)	63
End Date	07/13/2025	Local Taxes (Total)	\$2,513.76
Overnight Attendees	100	Net Direct Local Tax ROI	\$2,349.23
Day Attendees	400	Est. Room Nights Demand	114

Direct Business Sales

Sales by Source

Attendees Spending	\$92,195.20	Exhibitor Spending	\$18.12
Organizer Spending	\$7,520.95	Total Event Spending	\$99,734.27

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$36,377.80	\$0.00*	\$0.00	\$36,377.80
Transportation	\$2,844.56	\$283.68*	\$11.59	\$3,139.83
Food & Beverage	\$24,451.14	\$3,783.00*	\$0.00	\$28,234.14
Retail	\$19,054.38	\$0.00	\$0.00	\$19,054.38
Recreation	\$9,467.32	\$0.00	\$0.00	\$9,467.32
Space Rental	\$0.00	\$1,467.00*	\$0.00	\$1,467.00
Business Services	\$0.00	\$1,987.26*	\$6.54	\$1,993.80
Totals	\$92,195.20	\$7,520.95	\$18.12	\$99,734.27

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$99,734.27	\$40,857.16	\$140,591.43
Personal Income	\$32,343.90	\$10,877.53	\$43,221.42
Jobs Supported			
Persons	55	7	63

Annual FTEs	1	0	1
Taxes And Assessments			
<u>Federal Total</u>	<u>\$8,903.31</u>	<u>\$3,376.87</u>	<u>\$12,280.17</u>
<u>State Total</u>	<u>\$6,360.88</u>	<u>\$1,007.80</u>	<u>\$7,368.68</u>
Sales	\$5,316.88	\$612.86	\$5,929.74
Income	\$446.38	\$150.12	\$596.51
Bed	\$0.00		\$0.00
Other	\$597.61	\$244.82	\$842.43
<u>Local Total</u>	<u>\$2,349.23</u>	<u>\$164.53</u>	<u>\$2,513.76</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$359.92	\$121.04	\$480.96
Bed	\$1,818.89		\$1,818.89
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$91.69	\$11.24	\$102.93
Other	\$78.73	\$32.25	\$110.98
Property Tax	\$1,880.53	\$475.83	\$2,356.36

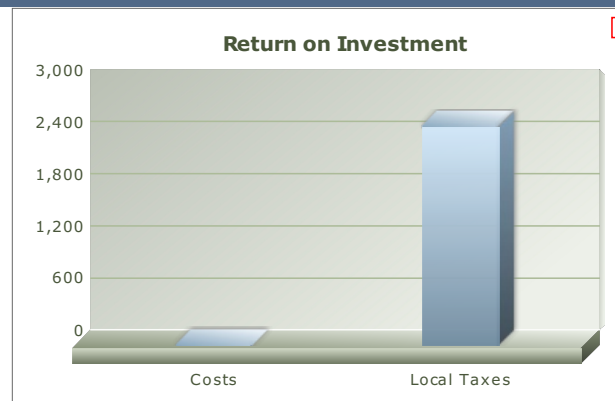
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$2,349.23
DMO Hosting Costs	\$0.00
Direct ROI	\$2,349.23
Net Present Value	\$2,349.23
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$2,513.76
Total ROI	\$2,513.76
Net Present Value	\$2,513.76
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	114		
Room Pickup (block only)	0		
Peak Room Nights	53		
Total Visitor Days	516		



EVENT IMPACT CALCULATOR DETAIL - ESA DELMARVA SURF SERIES - 02/28/2025

Event Summary

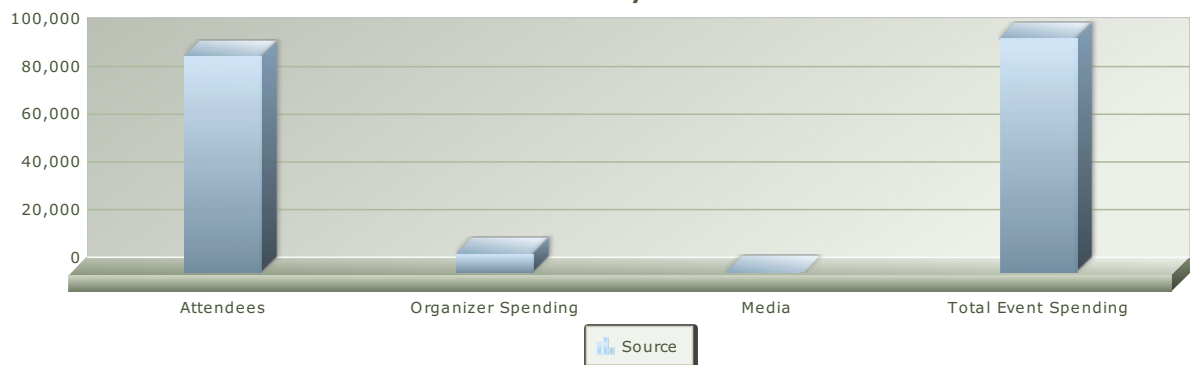
Key Parameters		Key Results	
Event Name	ESA Delmarva Surf Series	Business Sales (Direct)	\$97,783.32
Organization	EASTERN SURFING ASSOCIATION	Business Sales (Total)	\$137,935.25
Event Type	Sports: Adult Amateur	Jobs Supported (Direct)	55
Start Date	08/09/2025	Jobs Supported (Total)	62
End Date	08/10/2025	Local Taxes (Total)	\$2,404.91
Overnight Attendees	100	Net Direct Local Tax ROI	\$2,243.73
Day Attendees	400	Est. Room Nights Demand	114

Direct Business Sales

Sales by Source

Attendees Spending	\$90,244.25	Exhibitor Spending	\$18.12
Organizer Spending	\$7,520.95	Total Event Spending	\$97,783.32

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$34,426.86	\$0.00*	\$0.00	\$34,426.86
Transportation	\$2,844.56	\$283.68*	\$11.59	\$3,139.83
Food & Beverage	\$24,451.14	\$3,783.00*	\$0.00	\$28,234.14
Retail	\$19,054.38	\$0.00	\$0.00	\$19,054.38
Recreation	\$9,467.32	\$0.00	\$0.00	\$9,467.32
Space Rental	\$0.00	\$1,467.00*	\$0.00	\$1,467.00
Business Services	\$0.00	\$1,987.26*	\$6.54	\$1,993.80
Totals	\$90,244.25	\$7,520.95	\$18.12	\$97,783.32

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$97,783.32	\$40,151.93	\$137,935.25
Personal Income	\$31,767.52	\$10,643.97	\$42,411.49
Jobs Supported			
Persons	55	7	62

Annual FTEs	1	0	1
Taxes And Assessments			
Federal Total	\$8,735.57	\$3,313.36	\$12,048.92
State Total	\$6,230.03	\$989.77	\$7,219.80
Sales	\$5,205.68	\$602.28	\$5,807.96
Income	\$438.43	\$146.90	\$585.33
Bed	\$0.00		\$0.00
Other	\$585.92	\$240.59	\$826.51
Local Total	\$2,243.73	\$161.18	\$2,404.91
Sales	\$0.00	\$0.00	\$0.00
Income	\$353.51	\$118.44	\$471.95
Bed	\$1,721.34		\$1,721.34
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$91.69	\$11.04	\$102.73
Other	\$77.19	\$31.70	\$108.88
Property Tax	\$1,843.74	\$468.10	\$2,311.84

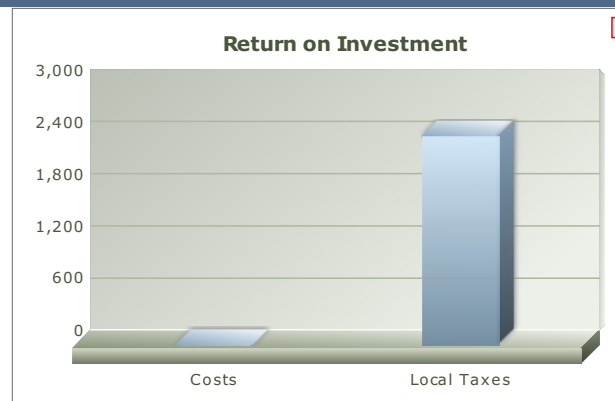
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$2,243.73
DMO Hosting Costs	\$0.00
Direct ROI	\$2,243.73
Net Present Value	\$2,243.73
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$2,404.91
Total ROI	\$2,404.91
Net Present Value	\$2,404.91
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	114		
Room Pickup (block only)	0		
Peak Room Nights	53		
Total Visitor Days	516		



EVENT IMPACT CALCULATOR DETAIL - ESA DELMARVA SURF SERIES - 02/28/2025

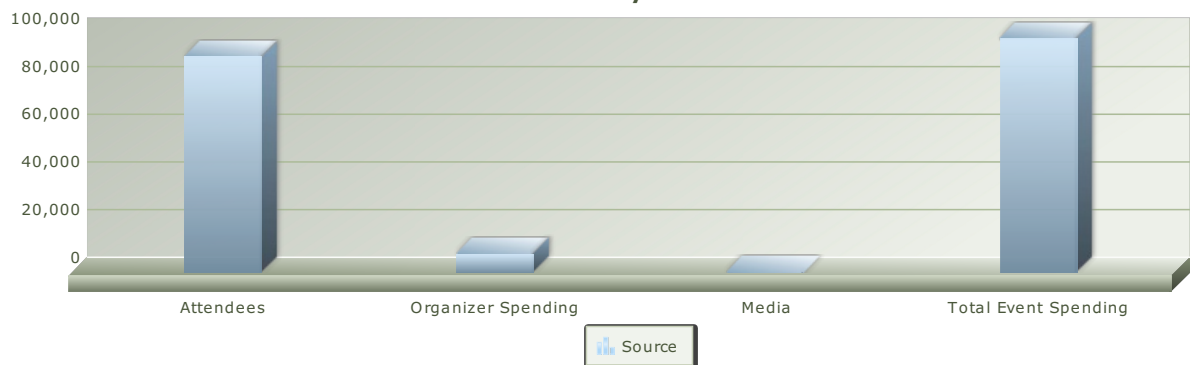
Event Summary

Key Parameters		Key Results	
Event Name	ESA Delmarva Surf Series	Business Sales (Direct)	\$97,783.32
Organization	EASTERN SURFING ASSOCIATION	Business Sales (Total)	\$137,935.25
Event Type	Sports: Adult Amateur	Jobs Supported (Direct)	55
Start Date	08/23/2025	Jobs Supported (Total)	62
End Date	08/24/2025	Local Taxes (Total)	\$2,404.91
Overnight Attendees	100	Net Direct Local Tax ROI	\$2,243.73
Day Attendees	400	Est. Room Nights Demand	114

Direct Business Sales

Sales by Source			
Attendees Spending	\$90,244.25	Exhibitor Spending	\$18.12
Organizer Spending	\$7,520.95	Total Event Spending	\$97,783.32

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$34,426.86	\$0.00*	\$0.00	\$34,426.86
Transportation	\$2,844.56	\$283.68*	\$11.59	\$3,139.83
Food & Beverage	\$24,451.14	\$3,783.00*	\$0.00	\$28,234.14
Retail	\$19,054.38	\$0.00	\$0.00	\$19,054.38
Recreation	\$9,467.32	\$0.00	\$0.00	\$9,467.32
Space Rental	\$0.00	\$1,467.00*	\$0.00	\$1,467.00
Business Services	\$0.00	\$1,987.26*	\$6.54	\$1,993.80
Totals	\$90,244.25	\$7,520.95	\$18.12	\$97,783.32

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$97,783.32	\$40,151.93	\$137,935.25
Personal Income	\$31,767.52	\$10,643.97	\$42,411.49
Jobs Supported			
Persons	55	7	62

Annual FTEs	1	0	1
Taxes And Assessments			
<u>Federal Total</u>	<u>\$8,735.57</u>	<u>\$3,313.36</u>	<u>\$12,048.92</u>
<u>State Total</u>	<u>\$6,230.03</u>	<u>\$989.77</u>	<u>\$7,219.80</u>
Sales	\$5,205.68	\$602.28	\$5,807.96
Income	\$438.43	\$146.90	\$585.33
Bed	\$0.00		\$0.00
Other	\$585.92	\$240.59	\$826.51
<u>Local Total</u>	<u>\$2,243.73</u>	<u>\$161.18</u>	<u>\$2,404.91</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$353.51	\$118.44	\$471.95
Bed	\$1,721.34		\$1,721.34
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$91.69	\$11.04	\$102.73
Other	\$77.19	\$31.70	\$108.88
Property Tax	\$1,843.74	\$468.10	\$2,311.84

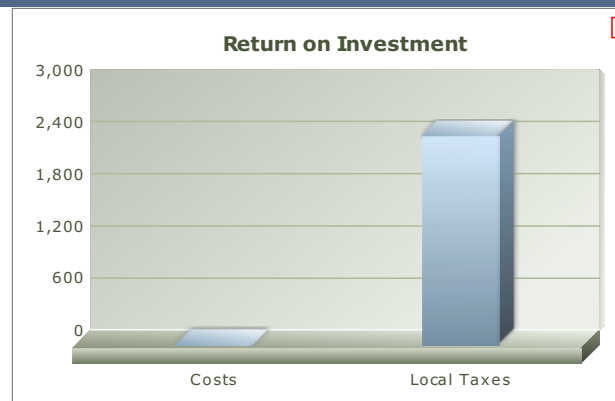
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$2,243.73
DMO Hosting Costs	\$0.00
Direct ROI	\$2,243.73
Net Present Value	\$2,243.73
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$2,404.91
Total ROI	\$2,404.91
Net Present Value	\$2,404.91
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	114		
Room Pickup (block only)	0		
Peak Room Nights	53		
Total Visitor Days	516		

2025

CALENDAR YEAR

MAY

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01 PE - Cruisin' OC	02 PE - Cruisin' OC	03 PE - Cruisin' OC
04 PE - Cruisin' OC	05	06	07	08	09 PE - ESA NE Surf Championship	10 PE - ESA NE Surf Championship
11 PE - ESA NE Surf Championship	12	13	14	15	16	17 Boardwalk Rock
18 Boardwalk Rock	19	20	21 PE - SDHS Boardwalk Parade - Tentative	22	23	24 PE - WBYP Volleyball PE - ESA Series - TENTATIVE
25 PE - WBYP Volleyball PE - ESA Series - TENTATIVE	26	27	28	29	30	31 PE - Ravens Parade
01	02	03	04	05	06	07

2025

CALENDAR YEAR

JUNE

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 <i>PE - OC Jeep Week - TENTATIVE</i>	02	03	04	05	06	07 <i>PE - Sand Duels Beach Soccer</i> <i>PE - WBYP Bolleyball</i> <i>PE - ESA Series - TENTATIVE</i>
08 <i>PE - Sand Duels Beach Soccer</i> <i>PE - WBYP Bolleyball</i> <i>PE - ESA Series - TENTATIVE</i>	09	10	11	12	13	14 <i>PE - Air Show</i>
15 <i>PE - Ar Show</i>	16	17 <i>PE - Firemen Pipe and Drums - TENTATIVE</i>	18 <i>PE - Firemen's Parade - TENTATIVE</i>	19 <i>PE - Firemen's SK - TENTATIVE</i>	20	21 <i>PE - WBYP Bolleyball</i> <i>PE - Beach 5 Sand Soccer</i>
22 <i>PE - WBYP Bolleyball</i>	23	24	25	26	27	28 <i>PE - ESA Series - TENTATIVE</i>
29 <i>PE - ESA Series - TENTATIVE</i>	30	01	02	03	04	05
06	07	08	09	10	11	12

2025

CALENDAR YEAR

JULY

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01	02	03	04	05
06	07	08	09	10	11	12 <i>PE - ESA Series - TENTATIVE</i>
13 <i>PE - ESA Series - TENTATIVE</i>	14	15	16	17	18	19
20	21	22	23	24	25	26 <i>PE - Sand Duels Beach Soccer</i>
27	28	29	30	31	01	02
03	04	05	06	07	08	09

2025

AUGUST

CALENDAR YEAR

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02 PE - Beach 5 Sand Soccer
03 PE - Marlin Fest	04 PE - Marlin Fest	05 PE - Marlin Fest	06 PE - Marlin Fest	07 PE - Marlin Fest	08 PE - Marlin Fest	09 PE - ESA Series - TENTATIVE
10 PE - ESA Series - TENTATIVE	11	12	13	14	15	16
17	18	19	20	21 PE - JeepFEST	22 PE - JeepFEST	23 PE - JeepFEST PE - ESA Series - TENTATIVE
24 PE - JeepFEST PE - ESA Series - TENTATIVE	25	26	27	28	29	30
31	01	02	03	04	05	06

Private Event Permit Application

#481444

Eastern Surfing Assoc- 2025 Series



Open Athletic Competition

APPLICANT

Steven

@ smg351@comcast.net



(302) 562-3625

DATES AND TIMES

 Event date and time:

05/24/2025 6:00am — 05/24/2025 2:00pm

 Event date and time:

05/25/2025 6:00am — 05/25/2025 2:00pm

 Event date and time:

06/07/2025 6:00am — 06/07/2025 2:00pm

 Event date and time:

06/08/2025 6:00am — 06/08/2025 2:00pm

 Event date and time:

06/28/2025 12:00am — 06/28/2025 2:00pm

 Event date and time:

06/29/2025 6:00am — 06/29/2025 2:00pm

 Event date and time:

07/12/2025 6:00am — 07/12/2025 2:00pm

 Event date and time:

07/13/2025 6:00am — 07/13/2025 2:00pm

 Event date and time:

08/09/2025 6:00am — 08/09/2025 2:00pm

 Event date and time:

08/10/2025 6:00am — 08/10/2025 2:00pm

 Event date and time:

08/23/2025 6:00am — 08/23/2025 2:00pm

 Event date and time:

08/24/2025 6:00am — 08/24/2025 2:00pm

FEES

Application Fee	\$50.00
Application Late Fee	\$0.00
Application Addendum Fee	\$0.00
City Space Use Fee	\$0.00
Concession Fee	\$0.00
Asset and Support Fee	\$0.00
Banner Fee	\$0.00
IPL Lost Revenue Fee	\$0.00
Miscellaneous Fee	\$0.00
Total:	\$50.00
Total paid with Visa-3611 on 01/24/2025	-\$50.00
Due:	\$0.00

FEE SCOPING

Which type of event organization will run your event?

501(c)(3) Non-profit

GENERAL INFORMATION

Event Name

Eastern Surfing Assoc- 2025 Series

Who will be the beneficiary of the event?

N/A

Event Locations

✓ 37th St. Beach

✓ 36th St. Beach

✓ 35th St. Beach

✓ 34th St. Beach

✓ 17th St. Beach

✓ 14th St. Beach

✓ 13th St. Beach

Who will sponsor the event?

N/A

What type of marketing will be done for the event?

Social Media

Have you chosen a rain date?

No

Event Summary

Surfing contests for members of the Delmarva ESA. We will not use both weekend days, only one day will be used depending on wave forecast

Attach preliminary event schedule to illustrate event flow and proposed active use times for requested event site(s).

[Eastern Surfing Assoc Schedule.docx](#)

Applicant Organization

Eastern Surfing Assoc. Delmarva District

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Organization Phone

(302) 562-3625

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

[ESA Event Map.docx](#)

Organization Website

surfesa.org

Does your event require police support?

No

What type of town assets or support will you request for the event?

6 reserved parking spots for staff during events

CONTACT

Contact Name

Steven Grunewald

Contact Mobile Number

(302) 562-3625

Contact Address

17 Juniper Ct

Contact Email

@ smg351@comcast.net

ARRIVAL AND DEPARTURE DATES

Provide the date that staff arrives onsite for the event May 24, 2025**Vendor Departure** May 25, 2025**Provide the date that staff departs the event** May 25, 2025**Participant/Spectator Arrival** May 24, 2025**Vendor Arrival** May 25, 2025**Participant/Spectator Departure** May 24, 2025

ROOM BLOCKS

Will you have an HQ hotel?

No

Will you establish hotel room blocks?

No

EVENT ATTENDANCE ESTIMATES

Geographic Reach

Primarily Local

Staff Estimates

Total Staff
6
% Staying Overnight
N/A
% Traveling Alone
N/A

Participant Estimates

Total Participants
75
Participants Staying Overnight
N/A
Average Guests
75

Exhibitor Estimates

Total Exhibitors
N/A
Exhibitors Staying Overnight
N/A
Exhibitors Traveling Alone
N/A

Spectator Estimates

Total Spectators
100
Spectators Staying Overnight
N/A
Average Party Size
4

Total Overnight Guests

% Lodge in Ocean City
N/A
% Use Condos
N/A
% Camp
N/A

ENTERTAINMENT/OFFERINGS

Will you charge any entry fees?

Registration Fee

Describe your street/private parking closure.

6 reserved parking spots for staff for day of event

Will your event include live music?

No

Will you sell items within the footprint of the event?

No

Will your event have a stage or static crowd viewing area?

No

Will you provide sampling of products?

No

Will your event include fireworks/pyrotechnics, flame or other special effects or bonfires?

No

Will you serve or distribute alcohol?

No

Will your event include tents/temporary structures?

Yes

Will you have onsite cooking or food trucks?

No

Select the temporary structures that are a part of your event

Tents 14x14 or smaller (under 200 sq ft)

Will you provide portolets?

Yes

Will your event close or alter use of streets or private parking lot space?

Yes

Please explain where the portolets will be located and how many you will provide.

Top of the street

PARKING/ACCESS

Parking Information

% Utilizing Public Parking

100

% Parking at Hotels

N/A

% That Will Use Bus Service

N/A

% That will Use Town Lot

N/A

Will you have special parking requests?

Yes

Please explain your special parking requests

6 reserved parking spots for day of event

Will you need vehicular beach access?

No

Will you need vehicular access to the Boardwalk?

No

ACKNOWLEDGEMENTS



POINT OF CONTACT FOR THE TOWN OF OCEAN CITY: The Town's Private Event Coordinator shall be the primary contact for all communications with the Town of Ocean City. If you receive contact from another Town department or entity, it is your responsibility to make sure the Private Event Coordinator is aware of all discussions, details, modifications or approvals as a result of independent conversations. At no time shall Applicant contact other departments directly unless authorized by the Private Events Coordinator in writing.



BEACH FRANCHISE NOTIFICATION: : If your event takes place on the beach, you must notify the appropriate beach equipment rental franchise owner(s) to advise them of the event footprint. It is the applicant's responsibility to confirm, in writing, that 1) the franchise owner(s) has been notified; 2) event logistics have been coordinated; and 3) if necessary, a reasonable financial agreement has been negotiated. Written confirmation must be provided to the Town's Private Event Coordinator. If the applicant and franchise owner(s) are unable to reach a mutually acceptable agreement, the matter shall be submitted to the Town for mediation, and the Town will decide an impartial resolution by which both parties shall abide.



ROAD/LANE CLOSURES: A state highway permit shall be obtained for use of any state property (roads, highways, etc.) This is the responsibility of the applicant independent of the Town's private event process. Applicant shall keep the Town's Private Event Coordinator apprised of all steps and approvals related to such efforts. Non-state roads affected by the event shall be reviewed by the Town for consideration of closure or traffic modification through the private event process.



USE OF MUNICIPAL PARKING LOTS: If a municipal lot is requested for use by the applicant for the event, whether for parking or placement of the event footprint, the Town reserves the right to review lost revenue and assign a cost to lot usage. This cost will be assigned during the private event approval process, discussed with the applicant and considered for approval by the Mayor and City Council as part of the private event approval.

INSURANCE REQUIREMENTS: The Risk Manager for the Town of Ocean City will determine insurance requirements for all private events, following the receipt of the application. Insurance requirements apply to private event vendors, amusement ride companies and fireworks producers, their contractors and subcontractors as well as the private event owner/sponsors. Requirements will depend on, including but not limited to, hazards and exposures associated with the specific private event.

Minimum required insurance shall be provided by companies licensed in the State of Maryland with a current AM Best, Inc. rating of a VII or better. The Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials shall be named as additional insured on all insurance policies except workers' compensation and, except for automobile liability, the The Mayor and City Council Town of Ocean City, Maryland's additional insured status shall include premises liability and products/completed operations.

Coverage's shall be primary and non-contributory with respect to any other insurance available to the Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials and shall include a waiver of rights of recovery or subrogation against the Mayor and City Council Town of Ocean City, Maryland, its officials, volunteers and employees without limitation for any and all claims, damages, losses, liabilities or expenses relating to, arising from, resulting from, or alleged to have arisen or resulted from, this private event.

Original copies of certificates of insurance and additional insured endorsements must be received by the Town of Ocean City, Maryland's Risk Management Office at least fifteen (15) working days prior to the event.

COCA-COLA EXCLUSIVE PRODUCT AGREEMENT DISCLOSURE: The applicant must comply with all provisions of the Town's agreement with Coca-Cola Refreshments as it pertains to the distribution or sales of beverages by the applicant on Town property. The applicant agrees to sell, dispense or serve only Coca-Cola beverages on Town premises for the duration of the permitted use. The applicant is expressly prohibited from using the beverages of other suppliers, said beverages to include soft drinks, juices, sport drinks, specified energy drinks and bottled waters. The permitted beverages include Coca-Cola, Diet Coke, Sprite, Pibb Xtra, Mello Yello, Fresca, Nestea, Arizona Tea, Honest Tea, Barqs Root Beer, Fanta, Minute Maid, Seagrams Ginger Ale, PowerAde, V-8 Juice, Fuze Juice, Monster, Tum E Yummies, Dasani and other products that Coca-Cola may provide in accordance with its agreement with the Town of Ocean City.

BEACH ACCESS: Vehicle access to and from the beach must be clearly identified on your application and is not guaranteed. If approved, applicant must complete a beach driving and safety course annually provided by OCBP at the applicants expense.

BEAUTY CONTESTS: Beauty contests are not permitted on the beach.

CITY SERVICES: Each applicant should plan on providing all the necessary cleanup, set-up, etc. without the assistance of City Services. If town services are requested, they must be clearly indicated within the Private Event Application for evaluation.



CONCESSIONS: No food or beverage concessions will be permitted on the beach or along the boardwalk, although such sales may be considered at other sites. Beverage sales at other sites must maintain compliance with the sponsorship restrictions noted within this application. ONLY event - related merchandise sales may be permitted on the beach upon appropriate request and approval, subject to applicable laws.



SPONSORSHIPS: All sponsors must be identified on the application.



ADVERTISING: Ocean City will not allow any type of advertising that is:

- Violence in any form
- False, misleading or deceiving statements
- Sexually explicit or obscene materials
- Tobacco or tobacco products
- Vaping or vaping products
- Tattoos
- Casino gambling including games of chance and skill
- Alcohol
- Promoting the use of marijuana
- Other potentially objectionable marketing or advertising which may be established from time to time by the Town.



DIAGRAM OF EVENT LAYOUT: A detailed diagram of the event layout/set-up and location of any and all facilities is required with your application. The application will be considered incomplete without the diagram.



INFLATABLES: Inflatable displays may be permitted, but must be pre-approved. A photograph of the intended display and the dimensions must be included before approval can be considered. No liquor or tobacco product displays will be allowed. The Mayor and City Council reserve the right to reject any inflatable determined inappropriate.



MUSIC AND PUBLIC ADDRESS SYSTEMS: Must operate in accordance with the Ocean City Code 30-367 of 65 decibels.



DOWNTOWN EVENTS (BEACH/BOARDWALK): Events that charge participant entry fees (tournaments, festivals, etc.) and/or desire to display sponsorship banners or other promotional information, must maintain a seventy-five (75) foot buffer from the edge of the train lane to the start of the event's set up. All events must comply with the provisions of Chapter 62 of the Ocean City Code.

- ✓ **PARADES:** An MDOT Highway Permit must be obtained at (410) 543-6715 for use of any state property, and a copy forwarded to the Town's Private Events Coordinator.
- ✓ **FIREWORKS, TENTS, AIR SUPPORT/AIR INFLATED STRUCTURES & BONFIRES:** Application to the City Fire Marshal at (410) 289-8780 is required, with appropriate approvals forwarded to the Private Events Coordinator. Failure to comply will result in revocation of all event approvals.
- ✓ **TOILET FACILITIES:** Identification of planned "comfort" provisions must be included in the application and event diagram. The Town owns a number of established public toilet stations in the downtown area that may assist in event planning.
- ✓ **PRIZE STIPULATIONS:** No alcoholic beverages may be awarded as a prize on City property.
- ✓ **WEST OCEAN CITY PARK AND RIDE:** A permit is required if a trailer or an oversized vehicle is parked over night at the West Ocean City Park and Ride. Please specify this request on your application.
- ✓ **SAMPLING:** Sampling will be permitted on a case-by-case basis. Sizes and quantities of such must be pre-approved, as do the locations for distribution. Samples must be of a nationally recognized product available for sale at retail establishments. No prepared food samples will be permitted on the beach nor along the boardwalk. Non-alcoholic beverage samples may be permitted provided the samples are in compliance with the Town of Ocean City's exclusive beverage franchise agreement with Coca-Cola.
- ✓ **RAFFLES:** Only non-profit groups may offer any form of raffle in conjunction with an event in Ocean City. These groups must apply through the Worcester County Department of Development Review and Permitting, and must submit a processing fee at the time of application. Applications are available at the Isle of Wight County Office Building on Route 90, or at the Court House in Snow Hill. A copy of the raffle permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. All raffles must be drawn and announced prior to the conclusion of the event.
- ✓ **TRASH:** Applicant is required to clean the area of trash and transport it to the appropriate receptacle. On the beach, all trash must be placed in the appropriate street-end dumpsters. Failure to practice appropriate cleanup procedures may result in the denial of future event requests and/or appropriate billings.

✓ **ALCOHOLIC BEVERAGE SERVICE:** Groups are discouraged from the service of alcoholic beverages at their Ocean City event. However, those that desire such approval must state this clearly on their application. Permission to serve alcoholic beverages shall be granted exclusively by Mayor and City Council. It should be noted that without Council approval, open containers of alcoholic beverages on public property is illegal. Only Worcester County based non-profit groups may request to sell alcoholic beverages at an event, and must obtain a license from the Worcester County Board of License Commissioners. A “One Day Alcohol Permit” application with the Ocean City Mayor’s signature must be submitted to the County a minimum of fourteen (14) days prior to the event, along with a the permit fee. Applications are usually available in the Mayor’s office at City Hall. A copy of the approved permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. The original permit must be kept on site at the event and must be available to display if required.

✓ **CHANGES TO APPLICATION OR PERMIT:** Event applicants desiring to make changes to their submitted application or approved private event must complete the “Request for an Addendum to a Private Event” form (available upon request), and must submit the completed form, along with the appropriate fee, to the Private Events Coordinator. However, no changes will be accepted within 30-days prior to the event.

✓ **LOCAL ORDINANCE DISCLOSURE AND COMPLIANCE:** The applicant agrees to comply with the provisions of all applicable ordinances of the Town of Ocean City. Specifically all permitted uses on or within 75 feet of the Boardwalk are required to comply with the provisions of chapter 62 of the Code which expressly prohibits the public sale, rental or exchange for a donation of any goods, wares, merchandise, foodstuffs, refreshments or other commodities or services.

LEGAL DISCLOSURES



HOLD HARMLESS CLAUSE: Permittee (organization/ applicant) shall assume all risks incident to or in connection with the permittee activity including exposure to an infection of COVID-19 and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permittee activity or the conduct of Permittee's operation. Permittee hereby expressly agrees to defend and hold the Town of Ocean City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, or injuries directly or indirectly arising out of or in connection with the permittee activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Permittee or its officers, agent and employees, including possible exposure to an infection from COVID-19.



PRIVATE EVENT APPLICATION COMPLIANCE REQUIREMENT: The applicant for the private event described in this application agrees to follow guidelines provided and submit a complete application including submission of all required materials. The applicant agrees to take full responsibility for all city-owned property, whether borrowed, leased or rented, and understands that necessary replacement and/or repair fees may be assessed should such property be in an unacceptable condition. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions of the use permit, which may be required by the Mayor and City Council of the Town.



INTELLECTUAL PROPERTY CLAUSE: Acknowledge and agree that no Town trademarks, service marks, trade names, logos, and/or other trade indicia, copyrights and, as applicable, any patents, inventions and/or other intellectual property (Intellectual Property) owned by the Mayor and City Council of the Town of Ocean City, Maryland, will be directly or indirectly used, incorporated, published or republished, without prior written consent. Unauthorized use of the Intellectual Property will result in The Town of Ocean City authorizing immediate emergency, temporary and/or permanent injunctive relief prohibiting such unauthorized use and the Town of Ocean City, Maryland may be entitled to injunctive relief because monetary damages may not be an adequate remedy; but notwithstanding, the foregoing Town of Ocean City, Maryland may seek any other legal or equitable remedies in addition to injunctive relief. To the extent the Town of Ocean City, Maryland prevails in a suit at law or in equity for the purpose of enforcing its Intellectual Property rights, the Town of Ocean City, Maryland shall be entitled to recover its reasonable attorneys' fees plus court costs and expenses.

Applicant, by checking each of the guidelines herein, accepts all responsibilities thereto. All information provided is correct and complete. The applicant agrees to maintain a complete record of the event through the Town of Ocean City's Private Event Coordinator including all required submission of materials separate from this document. Applicant further agrees that information not included in writing shall not be considered for approval and will not be an executable element of the final Private Event Permit unless submit as part of a written change order through the Private Events Coordinator for Mayor and City Council Approval. Images, videos and drawings shall be deemed as support material only and details conveyed shall be submitted in writing as part of this document or a change order. No details will be assumed by the Town, its officials or employees.



The applicant agrees to take full responsibility for all city-owned property, whether existing within the event footprint, add-ons thereto, borrowed, leased or rented. Applicant further agrees that they are responsible for the proper behavior of their crowd base and that damage or defacement caused to town or private property by vendors, participants, sub-contractors and/or spectators as a result of the execution of the event may be cause for action by the Town against applicant through additional repair or replacement fee assessment(s) or legal action to the extent of the law in the State of Maryland. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions and limitations of the Private Event Permit and additional conditions and tasks which may be required by the Mayor and City Council of the Town. This event must follow in accordance with all State of Maryland Directives and Orders regarding community, recreational, leisure, cultural and sporting gatherings and events.

Signature

x 

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact town staff.

Eastern Surfing Assoc. Delmarva District

Tentative Event Schedule

All Staff will arrive between 6:00 and 7:00 AM

Contest Set-up will be completed by 8AM

The contest will start at 8AM

The contest will end at approx. 2PM

Contest #1 - May 24-25th

Contest #2 - June 7-8th

Contest #3 - June 28-29th

Contest #4 - July 12-13th

Contest #5 - August 9-10th (Possible make-up date)

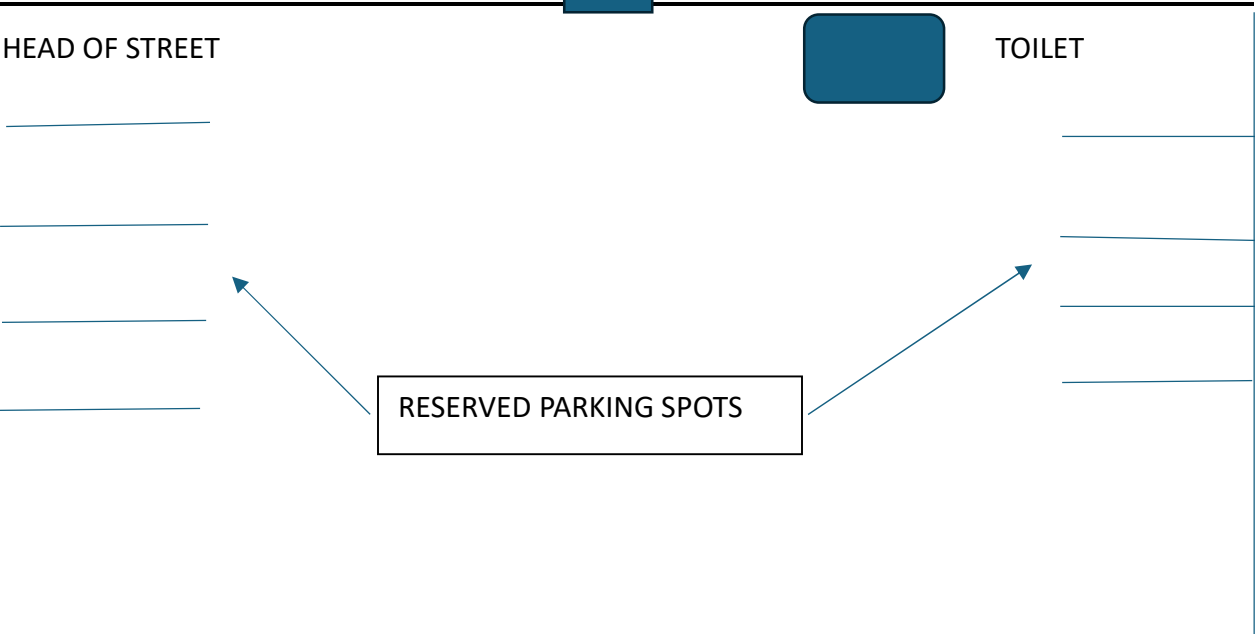
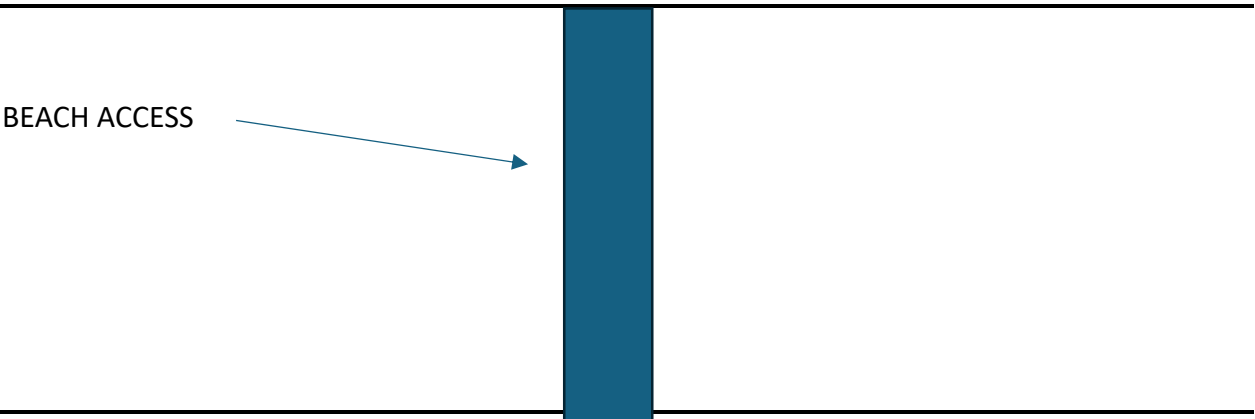
Contest #6 - August 23-24th (Possible make-up date)

OCEAN

BEACH

10x10
Tent

10x10
Tent





TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 5.A
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Frank Miller, Special Events Director
RE: Ocean City Jeep Week
DATE: March 12, 2025

ISSUE(S): Approve the modifications to the proposed Ocean City Jeep Week, tentatively scheduled for May 29-June 1, 2025.

SUMMARY: Chris and Amanda Cropper presented their proposed event at the February 3, 2025 Council Meeting. Council voted 3 in favor, 4 against the event due to concerns with some of the proposed evening sub-events. The Croppers have since modified their event, changing the event to mimic last year's, and removing the previously newly proposed evening events.

FISCAL IMPACT: The Croppers shall pay the Town \$4,400 in private event fees and \$2,880 in asset and support fees, for a total of \$7,280.

RECOMMENDATION: Approve as presented.



1st Class Resort and Tourist Destination

ALTERNATIVES: No staff alternatives suggested.

RESPONSIBLE STAFF: Lisa Mitchell, Special Events Coordinator
Butch Arbin, Beach Patrol Captain
Thomas Dy, Public Works Maintenance Manager

COORDINATED WITH: Amanda Cropper, OC4WD

ATTACHMENT(S):

1. Draft Permit
2. Processing Costs and Fees
3. Event Impact Calculation
4. May 2025 Calendar
5. June 2025 Calendar
6. Event Revisions
7. Vendor Map
8. Beach Map
9. Event Schedule



TOWN OF OCEAN CITY

The White Marlin Capital of the World

MAYOR

Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

John F. Gehrig, Jr.
Jacob H. Mitrecic
Carol Proctor
Will Savage
Larry R. Yates

CITY MANAGER

Terence J. McGean, PE

CITY CLERK

Diana L. Chavis, MMC

PRIVATE EVENT PERMIT**APPROVED BY**

THE MAYOR AND CITY COUNCIL OF OCEAN CITY, MARYLAND

GRANTED TO

AMANDA CROPPER FOR OC4WD

SUBJECT: OCEAN CITY JEEP WEEK 2025

Having appeared before Council and receiving approval, and having paid all fees, this permit defines the terms by which this event shall occur.

PURPOSE: Jeep festival with daily parades, a vendor village, a sand course

PLACE, DATE, TIME:

Beach Parade: Thursday through Sunday, May 29-June 1, beginning at 6:30 am on the beach from the Inlet to 30th St., with staging in the Inlet Lot. No more than 250 jeeps per day.

Vendor Village: In rows AA-D in the Inlet Lot, Thursday, May 29 from 12-5 pm, Friday and Saturday, May 30-31 from 9 am-5 pm.

Beach Course: On the beach north of the Pier, between Wicomico and Dorchester Streets. No more than 250 Jeeps per session.

- Thursday through Saturday, May 29-31: (1) 9-11 am, (2) 12-2 pm, (3) 3-5 pm

Show 'n' Shine: Saturday, May 31, 11 am-2 pm in the beach parking footprint. No more than 250 participating Jeeps.

SET-UP: Wednesday, May 28, beginning at 7 am.

TEARDOWN: Sunday, June 1, beginning at 12 pm. Teardown to include the reopening of the event footprint to the public by staging the cones used to create the footprint in the northeast corner of the Inlet Lot.

RESPONSIBILITIES OF EACH PARTY:Amanda Cropper for OC4WD

1. Serve as the event manager.
2. Coordinate the events.
3. Ensure clearance is high enough that all participants can traverse under the pier.
4. Ensure each participating Jeep has valid insurance coverage.
5. Create, maintain and secure a Jeep beach course. The primary course design factors will be the safety of the drivers and public.
6. Work closely with the Town in regard to the sand course, and make any necessary safety modifications the Town deems necessary.
7. Have dedicated staff monitor the entire beach drive path and the Sand Course for the entirety of the events.
8. Contact the affected Beach Stand Operators twice, advising about the event: Once after the event is approved by Council and a second time one (1) week prior to the event.
9. Release Jeeps in the Sand Course in groups to both enter and exit the beach. There is not to be a constant flow of vehicles on the beach.

P.O. Box 158, Ocean City, Maryland 21843-0158 | oceancitymd.gov | City Hall: (410) 289-8221 | Fax: (410) 289-8703

10. Return the beach to the same condition it was previously, prior to the creation of the beach course, and the inflation/deflation and Jeep inspection area.
11. Ensure the area around “Wally Whale” is monitored and kept clear to prevent damage to the structure during staging for the sand course as well as the actual event series.
12. Inspect all Jeeps participating for fluid leaks, not allowing access to the beach if one is found.
13. Provide a hazardous spill procedure to the Town’s Private Event Coordinator.
14. Post informational signs at each beach entrance to the parade route and beach course 24-hours in advance of the event.
15. If the beach is cleared, event staff, participants and spectators must leave the beach until Beach Patrol (OCBP) gives the “all clear.”
16. Provide the Certificate of Insurance to include coverage for personal injury in the amount of \$1M per occurrence, \$2M aggregate, and name the Mayor and City Council as additional insured and certificate holder. Provided coverage shall be primary, non-contributory, and without regard to the named insured’s fault or lack thereof.
17. Abide by all Guidelines and Obligations listed on the Private Event Application, unless otherwise noted in this permit.

The Town of Ocean City, Maryland

1. OCBP shall provide personnel for each parade.
2. Public Works (DPW) shall block off rows AA through D in the Inlet Lot for event use.
3. DPW shall place cones in the Northeast corner of the Inlet Lot for event use by Tuesday morning, May 27.
4. Special Event shall provide Inlet Lot parking codes to the Event Manager for staff and participant use.
5. The Private Event Coordinator, shall serve as the liaison for this event. Any questions regarding it should be directed to her. The liaison can be reached at 443-235-5275, LMitchell@oceancitymd.gov, or on the city radio system at #9010.

**THIS PRIVATE EVENT PERMIT IS EFFECTIVE WHEN SIGNED BELOW
AND MAY BE TERMINATED BY EITHER PARTY AT ANY TIME.**

Amanda Cropper, on Behalf of OC4WD

Date: _____

Frank C. Miller, on Behalf of the Mayor and City Council of Ocean City, Maryland

Date: _____

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY

rev. 240415

Event Name:	Ocean City Jeep Week
Start Date:	Thursday, May 29, 2025
Set Start:	<i>Wednesday, May 28, 2025</i>
Strike End:	<i>Monday, June 2, 2025</i>
Location(s):	Rows AA-D of the IPL Beach, Somerset - Talbot Sts.

Duration:	4 Days	Est. Ttl. Attend:	3,735
	6 Days	Spectators:	1,000
		Participants:	1,500
		Vendors:	30

1. Daily Beach Jeep Parades
2. Thursday through Saturday, Vendor Village
3. Daily Jeep Beach Course
4. Thursday though Saturday, Monster Truck Rides on the Beach
5. Friday only, Jeep Light Show on the Beach
6. Friday only, Night Sand Course Ride
7. Saturday only, Jeep Show N Shine and Awards

ASSIGNED TIER: Tier 2
Assigned via standardized calculation

Contact:	Amanda Davis-Cropper
Organization:	Ocean City 4WD, LLC
New Event?	NO
Event Type:	Vehicular
In-Season?	YES
Non-Profit?	YES
Crowd Draw:	Out of Town
Annual Event?	YES

	Internal Est. Costs:	Billable Costs:
DPW-M:	\$ 2,166.17	\$ 2,880.00
DPW-TRANS:	\$ -	
DPW-CON:	\$ -	
DPW-ELECT:	\$ -	
FIRE:	\$ -	
EMS:	\$ -	
OCPD:	\$ -	
OCBP:	\$ -	
FM:	\$ -	
PARKS:	\$ -	
P&Z:	\$ -	
Other:	\$ -	

Key Details & Other Events:

Requests 200 parking cones for use in the Inlet Lot	

Conveyed Fees:

If annual: Previous Year's Cost:
\$ 5,095.00

Application Fee:	\$ 250.00
Late Fee Applied:	\$ -
Other Initial Credit/Fee:	\$ -

Applied Assessment Fee:	\$ -	Cost/Event:	\$ 7,030.00
Estimated Space Fee:	\$ 4,000.00	# of Events:	1
Estimated Vendor Fee:	\$ 150.00	TOTAL COST DUE:	\$ 7,030.00
Departmental Costs:	\$ -		
Equipment & Labor Charges:	\$ 2,880.00		
IPL Lost Revenue Assessment:	\$ -		
Other Fees/Charges/Credits:	\$ -		

EVENT DETAILS

Alcohol?	NO
Food Sales?	YES
Parking Req?	YES
Entry Fee?	YES
Estimated # of Vendors:	
# of 10x10s:	17
#>100sf:	18

Participant Registration Fee



EVENT IMPACT CALCULATOR DETAIL - OCEAN CITY JEEP WEEK - 02/03/2025

Event Summary

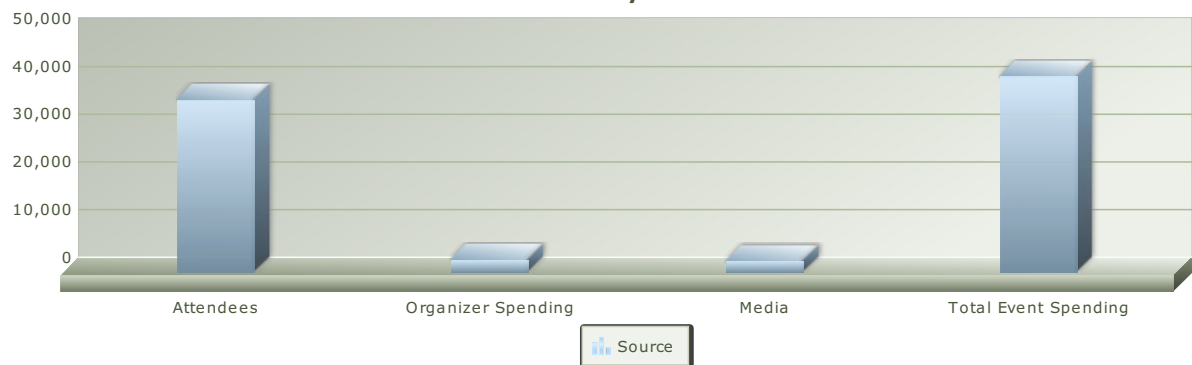
Key Parameters		Key Results	
Event Name	Ocean City Jeep Week	Business Sales (Direct)	\$40,959.52
Organization	OC4WD	Business Sales (Total)	\$57,248.48
Event Type	FCE: Performing arts	Jobs Supported (Direct)	11
Start Date	05/29/2025	Jobs Supported (Total)	12
End Date	06/01/2025	Local Taxes (Total)	\$869.75
Overnight Attendees	42	Net Direct Local Tax ROI	\$801.56
Day Attendees	378	Est. Room Nights Demand	69

Direct Business Sales

Sales by Source

Attendees Spending	\$36,030.23	Exhibitor Spending	\$2,383.72
Organizer Spending	\$2,545.57	Total Event Spending	\$40,959.52

Sales by Source



Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$11,659.04	\$301.97*	\$0.00	\$11,961.01
Transportation	\$3,634.68	\$100.66*	\$10.54	\$3,745.88
Food & Beverage	\$12,027.63	\$186.00*	\$0.00	\$12,213.63
Retail	\$6,149.93	\$0.00	\$0.00	\$6,149.93
Recreation	\$2,558.95	\$0.00	\$0.00	\$2,558.95
Space Rental	\$0.00	\$352.00*	\$29.74	\$381.74
Business Services	\$0.00	\$1,604.95*	\$2,343.44	\$3,948.39
Totals	\$36,030.23	\$2,545.57	\$2,383.72	\$40,959.52

* indicates that the calculator's model defaults were used

Sales By Sector



Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	\$40,959.52	\$16,288.96	\$57,248.48
Personal Income	\$12,685.83	\$4,570.07	\$17,255.89
Jobs Supported			
Persons	11	2	12

Annual FTEs	0	0	0
Taxes And Assessments			
<u>Federal Total</u>	<u>\$3,588.37</u>	<u>\$1,372.90</u>	<u>\$4,961.27</u>
<u>State Total</u>	<u>\$2,514.61</u>	<u>\$405.01</u>	<u>\$2,919.62</u>
Sales	\$2,094.10	\$244.33	\$2,338.44
Income	\$175.08	\$63.07	\$238.15
Bed	\$0.00		\$0.00
Other	\$245.43	\$97.60	\$343.04
<u>Local Total</u>	<u>\$801.56</u>	<u>\$68.19</u>	<u>\$869.75</u>
Sales	\$0.00	\$0.00	\$0.00
Income	\$141.17	\$50.86	\$192.02
Bed	\$582.95		\$582.95
Per Room Charge	\$0.00		\$0.00
Tourism District	\$0.00		\$0.00
Restaurant	\$45.10	\$4.48	\$49.58
Other	\$32.33	\$12.86	\$45.19
Property Tax	\$772.31	\$187.20	\$959.50

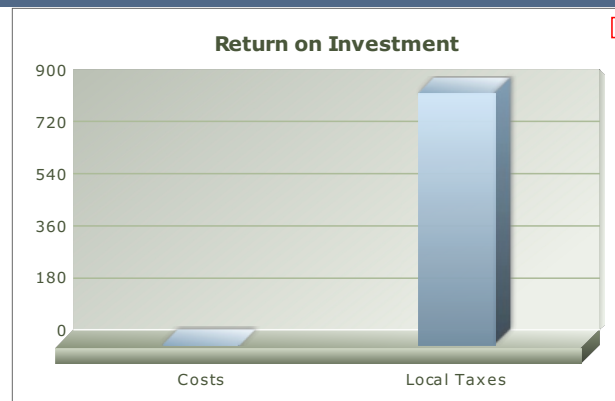
Event Return On Investment (ROI)

Direct Total Tax ROI

Direct Tax Receipts	\$801.56
DMO Hosting Costs	\$0.00
Direct ROI	\$801.56
Net Present Value	\$801.56
Direct ROI (%)	-

Total

Total Local Tax Receipts	\$869.75
Total ROI	\$869.75
Net Present Value	\$869.75
Total ROI (%)	-



Estimated Room Demand Metrics

Room Nights Sold	69		
Room Pickup (block only)	0		
Peak Room Nights	25		
Total Visitor Days	401		

2025

CALENDAR YEAR

MAY

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01 PE - Cruisin' OC	02 PE - Cruisin' OC	03 PE - Cruisin' OC
04 PE - Cruisin' OC	05	06	07	08	09 PE - ESA NE Surf Championship	10 PE - ESA NE Surf Championship
11 PE - ESA NE Surf Championship	12	13	14	15	16	17 Boardwalk Rock
18 Boardwalk Rock	19	20	21 PE - SDHS Boardwalk Parade - Tentative	22	23	24 PE - WBYP Volleyball PE - ESA Series - TENTATIVE
25 PE - WBYP Volleyball PE - ESA Series - TENTATIVE	26	27	28	29 PE - OC Jeep WEEK - TENTATIVE	30 PE - OC Jeep WEEK - TENTATIVE	31 PE - Ravens Parade PE - OC Jeep WEEK - TENTATIVE
01	02	03	04	05	06	07

2025

CALENDAR YEAR

JUNE

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 <i>PE - OC Jeep Week - TENTATIVE</i>	02	03	04	05	06	07 <i>PE - Sand Duels Beach Soccer</i> <i>PE - WBYP Bolleyball</i> <i>PE - ESA Series - TENTATIVE</i>
08 <i>PE - Sand Duels Beach Soccer</i> <i>PE - WBYP Bolleyball</i> <i>PE - ESA Series - TENTATIVE</i>	09	10	11	12	13	14 <i>PE - Air Show</i>
15 <i>PE - Ar Show</i>	16	17 <i>PE - Firemen Pipe and Drums - TENTATIVE</i>	18 <i>PE - Firemen's Parade - TENTATIVE</i>	19 <i>PE - Firemen's SK - TENTATIVE</i>	20	21 <i>PE - WBYP Bolleyball</i> <i>PE - Beach 5 Sand Soccer</i>
22 <i>PE - WBYP Bolleyball</i>	23	24	25	26	27	28 <i>PE - ESA Series - TENTATIVE</i>
29 <i>PE - ESA Series - TENTATIVE</i>	30	01	02	03	04	05
06	07	08	09	10	11	12



March 12, 2025

Town of Ocean City
Special Events Department

Per your request of the updated information of the Special Events Permit Application for Ocean City Jeep Week, we will be removing the following from our application:

1. Monster Truck Rides on the Beach (Thursday-Sunday)
2. Night Time Sand Course Rides on the Beach (Saturday Night)
3. Night Time Light Show on the Beach (Friday Night)
4. Live entertainment on the Beach (Friday Night)
5. Block of Beach from Dorchester St to Talbot St. (Wednesday - Sunday)

By removing these items, we will be utilizing the same footprint as OCJW 2024.

Should you need anything further from us, please don't hesitate to reach out via email.

Thank you for your time & consideration

Amanda Davis-Cropper
OCJW Events

Sponsored by:



**Indicates
Food
Vendor**

**Indicates
Non Food
Vendor**

10
16x24

18
24x20

Food
Truck

3
24x40

5
40x40

3
60x60

2
50x100

VENDOR PARKING

Staging/Air Up Station

Air
Compressor

1"=40'

inletlot2018new
Feb 16, 2018

Inlet Parking Lot
Pay by Plate
Overall lot and p-
station locations
Ocean City, MD 2

Town of Ocean
Engineering Dep
301 Baltimore Ave
Ocean City, MD
(410)289-8845

PROPOSED 2025 OCEAN CITY JEEP WEEK VENDOR AREA - INLET PARKING LOT





MAY 28-JUNE 1

2025

EVENTS SCHEDULE

**WED
MAY
28**

7am-8pm

Venue Set Up (Inlet Parking Lot)
Beach Sand Course & Beach Parking Set Up
Vendor Move In & Set-up
Vendor/Sponsor Welcome Party 7pm

**THUR
MAY
29**

6:30am Beach Parade
Vendor Set Up 7am-12pm (Inlet Parking Lot) open at 12pm
3 Sand Course Shifts (9am, 12pm, 3pm)
Welcome Party @ Fish Tales 6pm

6:30am Beach Parade, 9am-5pm Vendor Arena Open
3 Sand Course Shifts (9am, 12pm, 3pm)
Jeep Jam (9am-5pm Pittsville, MD)

**FRI
MAY
30**

**SAT
MAY
31**

6:30am Beach Parade, 9am-5pm Vendor Arena Open
3 Sand Course Shifts (9am, 12pm, 3pm)
Jeep Show N Shine (on the beach with Staging/Parking at 10am)
11am-2pm
Awards 3pm
Vendor Move Out 5pm-11pm

6:30am Beach Parade
7:00am Blessing of the Jeeps
Venue Move Out & Course Clean Up 8 am-4 pm

**SUN
JUNE
1**



MORE INFO:

JEEPWEEKOC@GMAIL.COM



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 7.A

Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Mike Colbert, Interim Police Chief
RE: OCPD 2024 Annual Report
DATE: March 10, 2025

ISSUE(S): Presentation of the 2024 Ocean City Police Department Annual Report

SUMMARY: The Ocean City Police Department is pleased to present its Annual Report highlighting statistics, achievements and major accomplishments that occurred during calendar year 2024. The full report will be available on the Town of Ocean City's website following presentation to the Mayor and City Council.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable



Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Deputy Communications Manager Ashley Miller, Crime Analyst Brandon Reim and OCPD Records Department

ATTACHMENT(S): None



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.A
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Second Reading - Ordinance 2025-06 to amend Ordinance 2025-05
DATE: March 10, 2025

ISSUE(S): Second Reading - Ordinance 2025-06 modifies Ordinance 2025-05 which established a moratorium on the issuance of new short-term rental licenses in R-1 and MH districts to allow the new owner, based on a bonified purchase of the property, that has an existing rental license, the ability to apply for a rental license and the supplementary short-term rental license. If obtained, and as amended on first reading, the license is only valid for the remainder of the *calendar year*.

SUMMARY: Ordinance 2025-05, passed as an emergency, established a Moratorium on the issuance of new short-term rental license in R-1 and MH districts. At the February 18, 2025, Regular Meeting, Council shared concerns received from rental offices regarding owners who want to sell their property that has rental reservations and rental income already on the books. Ordinance 2025-05, as written, includes that a rental license does not transfer with the property; however, a request can be submitted to the City Manager to permit any exception to the moratorium if a property is impacted by the death of the property owner that would cause and/or create the need to a change in ownership of a property with a supplementary short-term rental license issued prior to death. On February 18, the Council unanimously agreed to modify moratorium language to allow a new owner the ability to apply for a rental license if a property is sold and has an existing rental license.

At the March 3, 2025, Regular Meeting, Council unanimously agreed to modify moratorium language to replace *license year* with *calendar year* in section 1(d)(ii).

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Adopt Ordinance 2025-06 as amended.



More Livable Community for Residents

ALTERNATIVES: Not adopt Ordinance 2025-06 and Repeal Ordinance 2025-05

removing any Moratorium in consideration to the amendment to the length of stay.

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: City Solicitor Heather Stansbury

ATTACHMENT(S):
1. ORD 2025-06 - Moratorium-STR Emer.pdf
2. 2025-05 (Emergency) Moratorium on Issuance New Short Term Rental License's R-1 & MH Districts (3).pdf

First Reading _____

Second Reading _____

ORDINANCE 2025-06

AN ORDINANCE AMENDING A MORATORIUM ON THE ISSUANCE OF NEW SHORT-TERM RENTAL LICENSES IN THE R-1 SINGLE FAMILY RESIDENTIAL AND THE MH MOBILE HOME RESIDENTIAL DISTRICTS

WHEREAS, the Mayor and City Council of Ocean City (“Town”), finds that the rapid growth of short-term rental properties and short-term rental platforms has and will continue to have a significant impact on our community, affecting the primary residential neighborhoods in the R-1 Single Family Residential and the MH Mobile Home Residential Districts; and

WHEREAS, Chapter 14 of the Town’s Code currently sets forth how to obtain a rental license or supplementary short-term rental license; and

WHEREAS, the Mayor and City Council have listened to the public in its work sessions and council meetings and appreciates that there remains a wide range of opinions and concerns over the subject matter of short-term rental licenses generally in the two aforementioned districts; however, to ensure the protection of the primary residential neighborhoods, a temporary pause on the issuance of new supplementary short-term rental licenses is necessary to examine the effects of said licenses and to ensure that said licenses align with the best interests of the Town’s residents, property owners, businesses and visitors; and

WHEREAS, ordinances recently passed in 2024 and 2025 aim to address the issues surrounding short-term rentals in the R-1 Single Family Residential and the MH Mobile Home Residential Districts, and in order to see the impact and/or effect of these ordinances no new supplementary short-term rental licenses should be issued while the Town monitors and reviews these actions; and

WHEREAS, the Town of Ocean City’s Comprehensive Plan (“Plan”) states an objective of the land use goals of the Plan is to “Maintain the integrity of existing residential neighborhoods to promote long term property ownership and quality of life for year round resident populations.”, and an objective of the housing chapter is to “Protect and enhance the quality of residential neighborhoods.”; and

WHEREAS, the Comprehensive Plan further states an objective of the land use goals of the Plan is to “Protect residential neighborhoods from incompatible traffic and encroachment by commercial activities...”, and that the areas zoned R-1 single family provide “for a different quality of life and retreat from the noise and activity along Coastal Highway and the Ocean blocks. Protecting this lower density housing type from non-compatible commercial impacts is beneficial and necessary to promote year-round residency and long-term rental housing. Additional control over short-term residential rental and workforce housing use should be considered in established single family residential neighborhoods due to its non-compatible commercial use activities and impacts.”; and

LAW OFFICES
AYRES, JENKINS,
GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

WHEREAS, in harmony with the objectives of the Comprehensive Plan, on February 3, 2025, through Emergency Ordinance 2025-05, the Town passed a moratorium for a term of eleven (11) months;

WHEREAS, after receiving feedback from the public, the Town wishes to specifically address what happens when a home is under a bonafide contract for sale, the home is indeed sold and the home/the seller had an existing rental license.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY, AS FOLLOWS:

Section 1.d. of Ordinance 2025-05 shall be replaced in its entirety as follows.

1. Moratorium.

...

- d. Under this Moratorium, no supplementary short-term rental licenses in the R-1 Single Family Residential and in the MH Mobile Home Residential Districts shall be issued based on the sale, transfer or other change in ownership of the property regardless of whether the property has a 2025 license pursuant to subsections (b) and (c) above, except as follows:
 - i. A property in the R-1 Single Family Residential or in the MH Mobile Home Residential Districts that is impacted by the death of the property owner that would cause and/or create the need for a change in ownership of the property, and for which a supplementary short-term rental license was issued prior to the death and pursuant with subsections (b) and (c) above, may submit a request to the Town for consideration by the City Manager to permit any exception to this Moratorium.
 - ii. For calendar year 2025, if a property in the R-1 Single Family Residential or in the MH Mobile Home Residential Districts that has an existing rental license is sold, with settlement occurring before December 31, 2025, the buyer of said property may apply for a rental license and the supplementary short-term rental license, subject to all applicable codes, and if obtained, the license is valid for the remainder of the calendar year.
 - iii. Nothing contained herein should be deemed inconsistent with Town Code Section 14-174 (k).

- 2. Effective Date. This Amendment to the Moratorium shall be effective immediately upon the adoption of this Ordinance.

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on March _____, 2025, and passed as an emergency ordinance

ADOPTED AND PASSED as an Emergency Ordinance by the required vote of the

elected membership of the City Council and approved by the Mayor at its meeting held on _____.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to form:

MATTHEW M. JAMES, President

HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary

First Reading 2.3.25
Emergency
Second Reading 2.3.25

ORDINANCE 2025- 05

**AN ORDINANCE ESTABLISHING A MORATORIUM ON THE ISSUANCE OF
NEW SHORT-TERM RENTAL LICENSES IN THE R-1 SINGLE FAMILY
RESIDENTIAL AND THE MH MOBILE HOME RESIDENTIAL DISTRICTS**

WHEREAS, the Mayor and City Council of Ocean City (“Town”), finds that the rapid growth of short-term rental properties and short-term rental platforms has and will continue to have a significant impact on our community, affecting the primary residential neighborhoods in the R-1 Single Family Residential and the MH Mobile Home Residential Districts; and

WHEREAS, Chapter 14 of the Town’s Code currently sets forth how to obtain a rental license or supplementary short-term rental license; and

WHEREAS, the Mayor and City Council have listened to the public in its work sessions and council meetings and appreciates that there remains a wide range of opinions, and concerns over the subject matter of short-term rental licenses generally in the two aforementioned districts; however, to ensure the protection of the primary residential neighborhoods, a temporary pause on the issuance of new supplementary short-term rental licenses is necessary to examine the effects of said licenses and to ensure that said licenses align with the best interests of the Town’s residents, property owners, businesses and visitors; and

WHEREAS, ordinances recently passed in 2024 and 2025 aim to address the issues surrounding short-term rentals in the R-1 Single Family Residential and the MH Mobile Home Residential Districts and in order to see the impact and/or effect of these ordinances no new supplementary short-term rental licenses should be issued while the Town monitors and reviews these actions; and

WHEREAS, the Town of Ocean City’s Comprehensive Plan (“Plan”) states an objective of the land use goals of the Plan is to “Maintain the integrity of existing residential neighborhoods to promote long term property ownership and quality of life for year round resident populations.”, and an objective of the housing chapter is to “Protect and enhance the quality of residential neighborhoods.”; and

WHEREAS, the Comprehensive Plan further states an objective of the land use goals of the Plan is to “Protect residential neighborhoods from incompatible traffic and encroachment by commercial activities...”, and that the areas zoned R-1 single family provide “for a different quality of life and retreat from the noise and activity along Coastal Highway and the Ocean blocks. Protecting this lower density housing type from non-compatible commercial impacts is beneficial and necessary to promote year-round residency and long-term rental housing. Additional control over short-term residential rental and workforce housing use should be considered in established single family residential neighborhoods due to its non-compatible commercial use activities and impacts.”; and

LAW OFFICES
AYRES, JENKINS,
GORDY & ALMAND, P.A.
SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

WHEREAS, in harmony with the objectives of the Comprehensive Plan, the Town has determined that a moratorium as stated and described below, for a term of eleven (11) months, unless good cause is demonstrated for an extension of said term, is necessary and reasonable for due consideration of recently adopted ordinances and necessary to consider further Town Code amendments and to implement the objectives of the Comprehensive Plan.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY, AS FOLLOWS:

1. Moratorium.

- a. A Moratorium is hereby established for a period of eleven (11) months from the effective date hereof to prohibit the issuance of any new supplementary short-term rental licenses in the R-1 Single Family Residential and in the MH Mobile Home Residential Districts. During the Moratorium, the Town shall not accept, process, or review any new application for a supplementary short-term rental license in the R-1 Single Family Residential and the MH Mobile Home Residential Districts.
 - b. Notwithstanding subsection (a) above, supplementary short-term rental applications in the R-1 Single Family Residential and in the MH Mobile Home Residential Districts submitted to the Town prior to January 28, 2025, shall not be affected by this Moratorium.
 - c. Notwithstanding subsection (a) above, property owners in the R-1 Single Family Residential and the MH Mobile Home Residential Districts who have a current rental license which was issued for the 2024 license year (May 1, 2024 through April 30, 2025), may apply for a rental license and the supplementary short-term rental license, for the 2025 license year (May 1, 2025 through April 30, 2026), subject to all applicable Town Code sections.
 - d. Under this Moratorium, no supplementary short-term rental licenses in the R-1 Single Family Residential and in the MH Mobile Home Residential Districts shall be issued based on the sale, transfer or other change in ownership of the property regardless of whether the property has a 2025 license pursuant to subsections (b) and (c) above. However, a property in the R-1 Single Family Residential or in the MH Mobile Home Residential Districts that is impacted by the death of the property owner that would cause and/or create the need for a change in ownership of the property, and for which a supplementary short-term rental license was issued prior to the death and pursuant with subsections (b) and (c) above, may submit a request to the Town for consideration by the City Manager to permit any exception to this Moratorium.
2. Further Consideration by the Mayor and City Council. This Moratorium shall be placed on a Mayor and City Council Work Session agenda no later than October 28, 2025, where public comment will be taken at the start of the meeting to consider how best to proceed for 2026 and years that follow.
3. Effective Date. This Moratorium shall be effective immediately upon the adoption of this Ordinance.

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on February 3, 2025, and passed as an emergency ordinance

ADOPTED AND PASSED as an Emergency Ordinance by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on Feb 3 2025.

ATTEST:



DIANA L. CHAVIS, Clerk

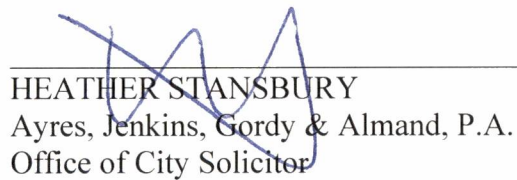


RICHARD W. MEEHAN, Mayor

Approved as to form:



MATTHEW M. JAMES, President



HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor



ANTHONY J. DELUCA, Secretary



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.B
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Second Reading - Ordinance 2025-07, Parking and Towing Penalties
DATE: March 10, 2025

ISSUE(S): Second Reading - Ordinance 2025-07 amends Chapter 90, Traffic and Vehicles, to enhance parking and towing penalties for violations during designated special events and special event zones. The ordinance also provides the Parking Division of the Public Works Department with towing and impoundment authorization.

SUMMARY: As reviewed at the February 25, 2025, Work Session, this ordinance adopts enhanced parking and towing penalties for violations that occur during a designated special event, with event dates set annually by resolution, and violations that occur within a special event zone. This ordinance also provides the Parking Division with towing and impoundment authorization.

FISCAL IMPACT: To be determined.

RECOMMENDATION: Adopt Ordinance 2025-07.



1st Class Resort and Tourist Destination

ALTERNATIVES: None suggested.

RESPONSIBLE STAFF: Public Works Director Hal Adkins

COORDINATED WITH: City Solicitor Heather Stansbury

ATTACHMENT(S): 1. ORD 2025 - Amend Chapter 90, Vio, Pen and Scofflaw.pdf

First Reading _____

Second Reading _____

ORDINANCE 2025 - ____

**AN ORDINANCE TO AMEND CHAPTER 90,
ENTITLED TRAFFIC AND VEHICLES, OF
THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND**

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE
MAYOR AND CITY COUNCIL OF OCEAN CITY THAT CHAPTER 90,
ENTITLED TRAFFIC AND VEHICLES, OF THE CODE OF THE TOWN OF
OCEAN CITY, MARYLAND BE, AND IT IS HEREBY, AMENDED BY
AMENDING ARTICLE IV, ENTITLED PARKING, STOPPING AND STANDING,
SECTION 90-136; AND ARTICLE VI, ENTITLED TOWING OF VEHICLES,
SECTION 90-263, AS FOLLOWS:**

Chapter 90 – TRAFFIC AND VEHICLES

...

ARTICLE IV. – PARKING, STOPPING AND STANDING

DIVISION 1. - GENERALLY

...

Sec. 90-136. - Violations and penalties.

(a) Penalties; waiver of trial.

- (1) Any offender violating any of the provisions of this Article or committing any of the acts herein declared to be unlawful shall, upon conviction thereof, by a court of competent jurisdiction, be deemed guilty of an offense classified as a municipal infraction. Any person charged with the offense under this Article may request a trial by mail or in person for the parking violations, or waive the trial and prepay the fine or penalty in the amount as follows:
 - a. Violation of parking meter regulations: \$50.00.
 - b. Violation of prohibition of parking within designated areas near fire hydrants: \$100.00. This fine shall be doubled if the violation occurs during a Special Event designated by Resolution, which may be amended from time to time, or during a designated "Special Event Zone" within the Town.

LAW OFFICES

AYRES, JENKINS,
GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

- c. Violation of designated handicapped parking space: \$250.00, provided that the stated fine is posted on the handicapped sign.
 - 1. If the registered owner of a handicap placard fails to display it from their rearview mirror and subsequently receives a summons for this offense and can provide proof they were an occupant in the parked vehicle, an administrative fee of \$25.00 may be paid in lieu of the fine for the first such occurrence.
 - d. Violation of parking a trailer or oversized vehicle on Baltimore Avenue at any time of the year: \$250.00.
 - e. Violation of parking a trailer or oversized vehicle without a permit on any municipal parking lot, any public street or alley or any public way within the corporate limits of Ocean City from May 1 through October 31 of each year: \$250.00.
 - f. Parking or causing to be parked a non-governmental or non-emergency vehicle on Somerset Street from Baltimore Avenue east to the boardwalk without a permit issued by the City Manager: \$250.00.
 - g. Parking or causing to be parked a non-governmental or non-emergency vehicle on South Division Street from Philadelphia Avenue west to the bay without a permit issued by the City Manager: \$250.00.
 - h. Parking or causing to be parked a non-governmental or non-emergency vehicle on South First Street between Baltimore Avenue and the boardwalk without a permit issued by the City Manager: \$250.00.
 - i. Parking or causing to be parked a charter bus as defined in section 102-82 without the proper permit: \$100.00.
 - j. All other violations of this article: \$50.00. This fine shall be doubled if the violation occurs during a Special Event designated by Resolution, which may be amended from time to time, or during a designated "Special Event Zone" within the Town.
- (2) Such waivers shall be done by so indicating on the summons issued to the offender and returning the same to the Ocean City Police Department paid in full, or by mailing said summons along with a money order in the amount of the prepaid fine, or by paying the outstanding fine through the City's online payment portal at least five days before the trial date noted on said summons, and in such event, the offender shall not be required to stand trial and shall be deemed to have, by such waiver and prepayment, admitted to have committed the offense charged. Summonses, in lieu of custodial apprehension, are hereby authorized.
- (b) Each 12-hour period of time from the original violation shall be a separate additional violation.
 - (c) In addition to the fines hereinabove stated, any fine not paid within 30 days shall be doubled, and if not paid within 30 days of the doubling shall be subject to an additional \$20.00 administrative fee.
 - (d) Scofflaw; towing of vehicles.

- (1) A scofflaw is any ~~person~~ offender who has received three or more unpaid tickets or unpaid tickets totaling ~~\$100.00~~ \$250.00 or more, that are 14 days overdue without a request for a trial, or if a trial was requested, found guilty but the fine remains unpaid.
- (2) A scofflaw's vehicle shall be deemed a public nuisance, and the police department ~~and or~~ or Parking Division of the Public Works Department ~~for the Town of Ocean City~~ are authorized to disable the vehicle with a tire locking device (boot), remove or cause to be removed said vehicle to the ~~city~~ Town's impound lot and stored at the scofflaw's sole cost and expense. ~~Vehicles with three or more unpaid parking citations or unpaid parking citations totaling \$100.00 or more that are 14 days overdue without a request for a trial, or if a trial was requested, found guilty but the fine remains unpaid may be booted after their owners receive a series of notices.~~ If a vehicle is booted, the owner must pay the total amount due, including all fees, fines and penalties, before the boot can be removed, including a \$150.00 boot fee.
- (3) As soon as reasonably possible, within five days at best, after it impounds or boots a vehicle, the police department shall send notice, by registered or certified mail, return receipt requested, to the last-known registered owner of the vehicle, a notice containing the following:
 - a. State that the vehicle has been impounded or booted;
 - b. Describe the year, make, model and vehicle identification number of the vehicle;
 - c. Give the location of the booted vehicle or facility where the vehicle is held;
 - d. Inform the owner of the owner's right to reclaim the vehicle within three weeks after the date of the notice, upon payment of all fines, penalties and towing, preservation and storage charges resulting from impounding or booting the vehicle;
 - e. State that the failure of the owner to exercise this right in the time provided is:
 - i. A waiver by the owner of all rights, title and interest in the vehicle.
 - ii. A consent to the sale of the vehicle at public auction.
- (4) The vehicle owner shall have the right to request a hearing before a tow hearing officer, if said request is made within 15 days of receipt of the aforesaid notice, to challenge whether the vehicle owner is a scofflaw; provided, however, that such a hearing is not a belated trial on the merits of the tickets themselves. The hearing before the tow hearing officer shall be held within seven days of the request.
- (e) In addition to the fines and penalties herein described the Mayor and City Council of Ocean City may avail itself of any and all civil and equitable remedies for the purpose of stopping any continuing offenses of this article.

(Code 1972, § 99-26; Code 1999, § 90-136; Ord. No. 1989-3, 2-21-1989; Ord. No. 1990, 5-7-1990; Ord. No. 1992-29, 10-19-1992; Ord. No. 2005-17, 6-20-2005; Ord. No. 2016-03, 3-1-2016; Ord. No. 2024-11, 6-3-2024)

...

ARTICLE VI. – TOWING OF VEHICLES

...

DIVISION 5. - TOWING OF ABANDONED VEHICLES AND DISABLED VEHICLES, AND TOWS INVOLVING FIRE LANES AND FIRE HYDRANTS^[5]

...

Sec. 90-263. - Towing and impoundment authorized; collection of expenses.

The police department or Parking Division of the Public Works Department may take into custody any vehicle which is abandoned or disabled within the Ttown, parked in or obstructing a fire lane or parking or standing within 15 feet of a fire hydrant. Such vehicle shall be towed to the Ttown's impoundment lot. For this purpose, the police department and the Public Works Department may employ its own personnel or equipment or may hire persons, a towing company, equipment, and facilities for removing, preserving, and storing said vehicles. The ~~vehicle~~ owner of any vehicle which has been towed pursuant to this division shall reimburse the Mmayor and Ceity Ceouncil of Ocean City for all expenses incurred by it in the towing and storage of such vehicle in an amount no greater than permitted by the maximum tow charges as set forth by resolution and amended from time to time, as well as the administrative fee.

...

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on _____.

ADOPTED AND PASSED, by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on _____, 2025.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to form:

MATTHEW M. JAMES, President

HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.C
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Second Reading - Ordinance 2025-08, Paid Parking Locations
DATE: February 27, 2025

ISSUE(S): Second Reading - Ordinance 2025-08 to establish locations for paid parking on streets and municipal parking lots. Includes additional paid parking locations and restates all paid parking locations.

SUMMARY: As reviewed at the February 25, 2025, Work Session, this ordinance restates all paid parking, incorporating new paid parking (as highlighted) in the "southern district" area, in the south convention center parking lot and parking spaces previously part of the "orange dot" program.

FISCAL IMPACT: To be determined.

RECOMMENDATION: Adopt Ordinance 2025-08.



Financially Sound Town Government

ALTERNATIVES: None suggested.

RESPONSIBLE STAFF: Public Works Director Hal Adkins

COORDINATED WITH: City Solicitor Heather Stansbury

ATTACHMENT(S): 1 . ORD 2025 - Establishing Paid Parking Locations with Appendix A.pdf

ORDINANCE 2025 -

**AN ORDINANCE ESTABLISHING LOCATIONS
FOR PAID PARKING ON STREETS AND MUNICIPAL PARKING LOTS**

WHEREAS, the Mayor and City Council has the authority to establish the locations for paid parking on streets and municipal lots by Ordinance; and

WHEREAS, Appendix A attached hereto sets forth the current paid parking locations and shall be known as "Paid Parking Locations – Appendix A"; and

WHEREAS, there have been numerous ordinances prior to March 2025, which set forth the locations of paid parking on streets and municipal lots; and

WHEREAS, it is the intention of the Mayor and City Council that this Ordinance supersedes all prior Ordinances establishing the locations for paid parking; and

WHEREAS, if the Mayor and City Council desire to change the locations of paid parking subsequent to the passage of this Ordinance, the applicable appendix attached hereto should be modified by Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY THAT THE LOCATION OF PAID PARKING ON STREETS AND MUNICIPAL LOTS BE AS SET FORTH ON THE APPENDIX IDENTIFIED BELOW AND ATTACHED HERETO AS IF FULLY RESTATED HEREIN:

1. Paid Parking Locations – Appendix A

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on _____.

ADOPTED AND PASSED, by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on _____, 2025.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to Form:

MATTHEW M. JAMES, President

HEATHER E. STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary

Paid Parking Locations -Appendix A

Street Name	Portion of Street	Parking Location	# of Spaces		
			Reg.	H/C	VA
S. Division Street	Baltimore Avenue to Boardwalk	Center of Street	16	2	•
Worcester Street	Baltimore Avenue to Boardwalk	North Side of Street	7	1	—
Worcester Street	Philadelphia Avenue to Baltimore Avenue	South Side of Street	11	—	—
Worcester Street	Philadelphia Avenue to Baltimore Avenue	North Side of Street	8	—	—
Worcester Street	Philadelphia Avenue to Bay	South Side of Street	28	1	•
Wicomico Street	Baltimore Avenue to Boardwalk	North Side of Street	11	1	—
Wicomico Street	Philadelphia Avenue to Baltimore Avenue	South Side of Street	9	—	—
Wicomico Street	Philadelphia Avenue to Baltimore Avenue	North Side of Street	9	—	—
Wicomico Street	Philadelphia Avenue to St. Louis Avenue	North Side of Street	15	1	—
Somerset Street	Philadelphia Avenue to Baltimore Avenue	South Side of Street	6	—	—
Somerset Street	Philadelphia Avenue to Baltimore Avenue	North Side of Street	6	1	—
Somerset Street	Philadelphia Avenue to Bay	South Side of Street	19	1	•
Somerset Street	Philadelphia Avenue to Bay	North Side of Street	8	—	—
Dorchester Street	Baltimore Avenue to Boardwalk	North Side of Street	8	1	•
Dorchester Street	Philadelphia Avenue to Baltimore Avenue	South Side of Street	7	—	—
Dorchester Street	Philadelphia Avenue to Baltimore Avenue	North Side of Street	5	—	—
Dorchester Street	Philadelphia Avenue to St. Louis Avenue	South Side of Street	7	—	—
Dorchester Street	Philadelphia Avenue to St. Louis Avenue	North Side of Street	7	—	—
Dorchester Street	St. Louis Avenue to Bay	North Side of Street	12	1	—
Talbot Street	Baltimore Avenue to Boardwalk	North Side of Street	8	—	—
Talbot Street	Philadelphia Avenue to Baltimore Avenue	South Side of Street	10	—	—
Talbot Street	Philadelphia Avenue to Baltimore Avenue	North Side of Street	8	—	—
Talbot Street	Philadelphia Avenue to St. Louis Avenue	South Side of Street	5	—	—
Talbot Street	Philadelphia Avenue to St. Louis Avenue	North Side of Street	6	—	—
Talbot Street	St. Louis Avenue to Bay	South Side of Street	5	—	—
Talbot Street	St. Louis Avenue to Bay	North Side of Street	3	—	—
Philadelphia Avenue	Caroline Street – Talbot Street	East Side of Street	3	—	—
Philadelphia Avenue	Caroline Street – Talbot Street	West Side of Street	5	—	—
Philadelphia Avenue	Talbot Street – Dorchester Street	East Side of Street	5	—	—
Philadelphia Avenue	Talbot Street – Dorchester Street	West Side of Street	6	—	—
Philadelphia Avenue	Dorchester Street – Somerset Street	East Side of Street	3	—	—
Philadelphia Avenue	Dorchester Street – Somerset Street	West Side of Street	4	—	—
Philadelphia Avenue	Somerset Street – Wicomico Street	East Side of Street	6	—	—

Philadelphia Avenue	Somerset Street – Wicomico Street	West Side of Street	9	—	—
Philadelphia Avenue	Wicomico Street – Worcester Street	East Side of Street	4	—	—
Philadelphia Avenue	Wicomico Street – Worcester Street	West Side of Street	5	—	—
Philadelphia Avenue	Worcester Street – S. Division Street	East Side of Street	8	—	—
Philadelphia Avenue	Worcester Street – S. Division Street	West Side of Street	11	—	—
Philadelphia Avenue	South Division Street – South 1 st Street	East Side of Street	4	—	—
Philadelphia Avenue	South Division Street – South 1 st Street	West Side of Street	6	—	—
St Louis Ave	Caroline Street – Talbot Street	East Side of Street	4	—	—
St Louis Ave	Caroline Street – Talbot Street	West Side of Street	4	—	—
St Louis Ave	Talbot Street – Dorchester Street	East Side of Street	7	—	—
St Louis Ave	Talbot Street – Dorchester Street	West Side of Street	3	—	—
St Louis Ave	Dorchester Street – Somerset Street	East Side of Street	2	1	—
St Louis Ave	Dorchester Street – Somerset Street	West Side of Street	3	—	—
Caroline Street	Baltimore Avenue to Boardwalk	South Side of Street	9	1	•
Caroline Street	Philadelphia Avenue to Baltimore Avenue	North Side of Street	5	—	—
Caroline Street	Philadelphia Avenue to Baltimore Avenue	South Side of Street	7	—	—
N. Division Street	Baltimore Avenue to Boardwalk	Center of the Street	13	1	•
N. 1 st Street	Baltimore Avenue to Boardwalk	North Side of Street	9	1	—
N. 1 st Street	St. Louis Avenue to Bay	South Side of Street	21	—	—
2 nd Street	Baltimore Avenue to Boardwalk	North Side of Street	8	1	•
Chicago Avenue	2 nd Street to 3 rd Street	East Side of Street	13	—	•
3 rd Street	Baltimore Avenue to Boardwalk	North Side of Street	19	3	•
3 rd Street	St. Louis Avenue to Bay	North Side of Street	25	1	•
4 th Street	Baltimore Avenue to Boardwalk	North Side of Street	20	1	•
4 th Street	St. Louis Avenue to Bay	South Side of Street	24	1	•
5 th Street	Baltimore Avenue to Boardwalk	North Side of Street	20	1	•
6 th Street	Baltimore Avenue to Boardwalk	South Side of Street	18	1	—

7 th Street	Baltimore Avenue to Boardwalk	North Side of Street	12	2	•
Surf Avenue	Baltimore Avenue to Boardwalk	South Side of Street	9	1	—
8 th Street	Baltimore Avenue to Boardwalk	North Side of Street	16	1	—
9 th Street	Baltimore Avenue to Boardwalk	South Side of Street	20	1	•
10 th Street	Baltimore Avenue to Boardwalk	South Side of Street	21	1	—
77 th Street	Coastal Highway & Atlantic Avenue	South Side of Street	4	—	—
99 th Street	Coastal Highway to Bay	North Side of Street	29	—	—
99 th Street	Coastal Highway to Bay	South Side of Street	22	—	—
100 th Street	Coastal Highway to Bay	North Side of Street	15	—	—
100th Street	Coastal Highway to Bay	South Side of Street	7	—	—
		TOTAL	712	29	

Notes:

- “VA” stands for van accessible relative to the H/C parking spaces
- “M/C” stands for Motorcycle parking spaces
- “EV” stands for Electric Vehicle charger parking spaces

Lot Name	Location	# of Spaces				
		Reg.	H/C	VA	M/C	EV
Inlet Parking Lot	807 South Atlantic Ave	1215	27	•	—	—
Whiteside Lot	703 South Philadelphia	60	3	—	—	—
Worcester St.	600 South Baltimore	206	5			2
Dorchester St. Lot	301 South Baltimore	25	2	•	3	—
OCDC Model Block Lot	109 Dorchester Street	64	4	•		
North Division St. Lot	5 Baltimore Avenue	42	2	•	—	—
Bridge Lot	1 St. Louis Avenue	3	1			
City Hall Lot	301 Baltimore Avenue	58	1	•	—	—
4 th Street Lot	401 Baltimore Avenue	105	4	•	12	—
61 st Street Lot	104 61 st Street	31	3	•	—	—
64 th Boat Ramp Lot	200 64 th Street	29	2	—	—	—
100 th Street Lot	10007 Coastal Highway	58	7	•	—	4
	“Watercraft/Trailer	16	—	—	—	—
S Convention Ctr Lot	4000 Coastal Highway	336	6	•		8
	TOTAL	1912	67		15	14



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.D
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Ordinance 2025-09, Paid Parking Definition
DATE: March 10, 2025

ISSUE(S): Second Reading - Ordinance 2025-09 amends Chapter 90, Traffic and Vehicles, and Chapter 74, Streets, Sidewalks and Other Public Places by noting the term *Paid Parking* shall be read in place of the terms *parking meters*, *metered parking*, *metered space* and *machine metered parking*.

SUMMARY: As discussed at the February 25 Work Session, this ordinance adopts a consistent term to reference paid parking. Paid Parking means parking for which the Town requires payment and shall be read in place of the following terms: parking meter, parking meters, metered parking, metered space or machine metered parking.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Adopt Ordinance 2025-09.



Excellent Service through a High Performing Town Organization

ALTERNATIVES: None suggested.

RESPONSIBLE STAFF: Public Works Director Hal Adkins

COORDINATED WITH: City Solicitor Heather Stansbury

ATTACHMENT(S): 1 . ORD 2025 - Amend the Term Parking Meters, etc., Chapters 74 & 90.pdf

First Reading _____

Second Reading _____

ORDINANCE 2025 - ____

**AN ORDINANCE TO AMEND CHAPTER 74, ENTITLED STREETS,
SIDEWALKS AND OTHER PUBLIC PLACES, AND CHAPTER 90, ENTITLED
TRAFFIC AND VEHICLES, OF THE CODE OF THE TOWN OF OCEAN CITY,
MARYLAND**

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE
MAYOR AND CITY COUNCIL OF OCEAN CITY THAT CHAPTER 74,
ENTITLED STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, AND
CHAPTER 90, ENTITLED TRAFFIC AND VEHICLES, OF THE CODE OF THE
TOWN OF OCEAN CITY, MARYLAND BE, AND THEY ARE HEREBY,
AMENDED BY AMENDING CHAPTER 74, SECTION 74-75, ENTITLED RATES
AND TIMES FOR MACHINE METERED PARKING SPACES, AND BY
AMENDING CHAPTER 90, ARTICLE I, SECTION 90-2, ENTITLED
DEFINITIONS, AS FOLLOWS:**

CHAPTER 74 – STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

...

Article III – Parking Lots

...

Sec. 74-75. Rates and times for ~~machine metered~~ paid parking spaces.

The Mayor and City Council of Ocean City shall establish rates and times of enforcement for ~~machine metered~~ paid parking spaces by resolution.

(Code 1999, § 74-75; Ord. No. 2012-31, 12-3-2012; Ord. No. 2016-21, 10-3-2016)

...

Chapter 90 – TRAFFIC AND VEHICLES

ARTICLE 1. – IN GENERAL

...

Sec. 90-2. Definitions.

Whenever any words and phrases are used in this chapter, the meanings respectively ascribed to them in Ann. Code of Md., Transportation article, § 21-101, shall be deemed to apply to such words and phrases used herein. The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commission means the traffic commission.

Department means the police department of Ocean City, Maryland.

Driveways means those areas of curb cuts designating such area to be the exit or entrance to a property with the size location and quality approved by the city engineer. No other area shall be considered a driveway.

Fire lane means a fire department access road, lane, or area for use by the fire department and other emergency vehicles that is marked with signs, road surface markings, curb markings, or other approved notices and located on public or private property.

Paid Parking means parking for which the Town requires payment and shall be read in place of the following terms: "Parking Meter", "Parking Meters", "Metered Parking", "Metered Space", or "Machine Metered Parking" as used in this Chapter.

Regulation means any regulation of traffic formally promulgated by the commission as herein specified.

Streets means any and all streets, public ways, alleys, avenues (including Atlantic Avenue), pikes, thoroughfares, highways, etc., over which Ocean City is authorized to exercise control or to share in said control.

Temporary regulation means a regulation promulgated by the commission which terminates on a date specifically written in said regulation.

Timed parking zones means zones of parking in which vehicles are only permitted to park for a specified time duration or zones of parking in which vehicles are only allowed to park during specific periods of time, or any combination of said two such limitations.

Traffic commission means the Ocean City Police Commission established pursuant to section C-413 of the Charter of the Town of Ocean City.

Trailer means a vehicle that has no motive power, is designed to carry people or property and be towed by a motor vehicle, and is constructed so that no part of its weight rests on the towing vehicle.

(Code 1972, §§ 99-11, 99-82; Code 1999, § 90-2; Ord. No. 2015-20, 9-21-2015; Ord. No. 2022-20, 8-1-2022)

...

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on _____.

ADOPTED AND PASSED, by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on _____, 2025.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to form:

MATTHEW M. JAMES, President

HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.E

Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Jennie Knapp, Budget and Management Director
RE: First Reading - Ordinance 2025-10 FY 25 Budget Amendment #1
DATE: March 10, 2025

ISSUE(S): First Reading - Ordinance 2025-10 FY 25 Budget Amendment #1

SUMMARY: First Reading - Ordinance 2025-10 Budget Amendment #1 reduces revenue estimates for Room Tax, Income Tax and Parking by a total of \$670,827. Prior year reserves are increased to bring forward funds for prior year purchase orders and prior year advertising funds. New grant revenue and prior year project balances have been added to the budget. Funds to purchase a replacement ambulance, cover health insurance increases and fund repairs to the Tarry Awhile have been included. Funding for the repair of the 17th street bulkhead have been transferred from Public Works operations to a capital project account. In funds other than the General Fund, revenue and expenses have been reviewed and adjusted and purchases approved by the Council have been added to the budget.

FISCAL IMPACT: The estimated amount required from prior year reserves (fund balance) increases from \$4,726,654 to \$6,745,099, an increase of \$2,018,445. Prior year advertising funds and prior year purchase orders account for \$2,878,846. These expenses were designated as "Assigned" in the Town's FY 24 Annual Financial report and are not part of the \$24,276,671 indicated as Unassigned Fund Balance. An additional \$3,679,592 is shown as assigned fund balance in the FY 24 annual Financial report. The FY 25 adopted budget utilized \$600,401 of those funds to cover the estimated pension increase. As the actuarial recommendation for pension funding was under the budgeted amount, these funds have been returned to fund balance for use in future years. An additional \$260,000 was added back to fund balance as an adjustment to Room Tax revenue.

RECOMMENDATION: Approve Ordinance 2025-10 on first reading.



Financially Sound Town Government

ALTERNATIVES: None suggested.

RESPONSIBLE STAFF: Jennie Knapp, Budget Director

COORDINATED WITH: Not Applicable

ATTACHMENT(S):

1. 25 Budget Amendment # 1 Budget Ordinance.pdf
2. 25 Budget Amendment # 1 Changes.pdf
3. FY25 Budget Amendment #1 Ppt.pdf
4. Room Tax Reconciliation Budget Amendment # 1.pdf

ORDINANCE 2025-

TOWN OF OCEAN CITY
OPERATING BUDGET
FISCAL YEAR 2025

SOURCE	ADOPTED FY-2025	AMENDMENT # 1 1ST READING FY-2025	AMENDMENT # 1 2ND READING FY-2025
Section I, General Fund:			
A. Anticipated Revenue:			
Property Taxes	\$ 50,406,171	\$ 50,406,171	\$ 50,406,171
Other Taxes	31,092,000	30,658,000	30,658,000
Licenses and Permits	4,828,200	4,883,242	4,883,242
Revenue From Other Agencies	7,055,557	8,134,343	8,134,343
Charges For Services	12,989,517	12,734,653	12,734,653
Fines and Forfeitures	1,426,000	1,426,000	1,426,000
Other Revenue	1,698,141	2,211,741	2,211,741
Prior Year Reserves	4,726,654	6,745,099	6,745,099
Total Revenue	\$ 114,222,240	\$ 117,199,249	\$ 117,199,249
B. Anticipated Expenditures:			
General Government	\$ 5,446,650	\$ 5,513,977	\$ 5,513,977
Public Safety	48,951,239	48,580,189	48,580,189
Public Works/Beach Maintenance	7,425,645	7,364,017	7,364,017
Sanitation and Waste Removal	8,040,213	8,055,382	8,055,382
Highways and Streets	6,806,261	6,837,432	6,837,432
Economic Development -Tourism	15,103,918	17,862,315	17,862,315
Culture and Recreation	9,193,321	8,999,635	8,999,635
Debt Service	6,137,232	6,137,232	6,137,232
Sub Total	\$ 107,104,479	\$ 109,350,179	\$ 109,350,179
To Airport Fund	43,516	293,516	293,516
To Transportation	1,148,095	1,273,397	1,273,397
To Convention Center Fund	2,346,150	2,370,071	2,370,071
To Capital Maintenance Fund	1,500,000	1,250,000	1,250,000
To Vehicle Trust	150,000	549,136	549,136
To Capital Projects	1,930,000	2,112,950	2,112,950
Total Expenditures	\$ 114,222,240	\$ 117,199,249	\$ 117,199,249

SOURCE	ADOPTED FY-2025	AMENDMENT # 1 1ST READING FY-2025	AMENDMENT # 1 2ND READING FY-2025
Section II, Water Fund:			

A. Anticipated Revenue:

Water Sales	\$ 6,073,649	\$ 5,875,239	\$ 5,875,239
Water Fixture Charge	3,092,508	3,092,508	3,092,508
Service Charges	206,650	206,650	206,650
Capacity/Impact Fees	142,128	142,128	142,128
Prior Year Reserves	<u>0</u>	<u>111,339</u>	<u>111,339</u>
Total Revenue	\$ <u>9,514,935</u>	\$ <u>9,427,864</u>	\$ <u>9,427,864</u>

B. Anticipated Expenditures:

Personal Services	\$ 2,461,198	\$ 2,353,966	\$ 2,353,966
Non-Personal Services	3,562,193	3,780,764	3,780,764
Debt Service	1,899,896	1,899,896	1,899,896
Transfer to Reserves	198,410	0	0
Capital Outlay	<u>1,393,238</u>	<u>1,393,238</u>	<u>1,393,238</u>
Total Expenditures	\$ <u>9,514,935</u>	\$ <u>9,427,864</u>	\$ <u>9,427,864</u>

Section III, Transportation Fund:

A. Anticipated Revenue:

Bus Revenue	\$ 2,718,012	\$ 2,480,012	\$ 2,480,112
Train Revenue	1,560,000	878,856	878,856
Federal and State Grants	3,216,157	4,208,657	4,208,657
Transfer-In From General Fund	1,148,095	1,273,397	1,273,397
Prior Year Reserves	<u>242,500</u>	<u>429,713</u>	<u>429,713</u>
Total Revenue	\$ <u>8,884,764</u>	\$ <u>9,270,635</u>	\$ <u>9,270,735</u>

B. Anticipated Expenditures:

Personal Services	\$ 3,744,308	\$ 3,581,375	\$ 3,581,375
Non-Personal Services	3,440,456	3,469,585	3,469,585
Capital Outlay	<u>1,700,000</u>	<u>2,219,675</u>	<u>2,219,675</u>
Total Expenditures	\$ <u>8,884,764</u>	\$ <u>9,270,635</u>	\$ <u>9,270,635</u>

SOURCE	ADOPTED FY-2025	AMENDMENT # 1 1ST READING FY-2025	AMENDMENT # 1 2ND READING FY-2025
Section IV, Wastewater Fund:			

A. Anticipated Revenue:

Wastewater Treatment Charges	\$ 13,940,591	\$ 13,940,591	\$ 13,940,591
Service Charges	1,176,143	1,176,143	1,176,143
Capacity/Impact Fees	248,160	248,160	248,160
Prior Year Reserves	<u>0</u>	<u>493,348</u>	<u>493,348</u>
Total Revenue	\$ <u>15,364,894</u>	\$ <u>15,858,242</u>	\$ <u>15,858,242</u>

B. Anticipated Expenditures:

Personal Services	\$ 4,500,486	\$ 4,484,021	\$ 4,484,021
Non-Personal Services	5,065,942	5,375,755	5,375,755
Debt Service	3,148,322	3,148,322	3,148,322
Transfer to Reserves	1,129,769	1,129,769	1,129,769
Capital Outlay	<u>1,520,375</u>	<u>1,720,375</u>	<u>1,720,375</u>
Total Expenditures	\$ <u>15,364,894</u>	\$ <u>15,858,242</u>	\$ <u>15,858,242</u>

Section V, Airport Fund:

A. Anticipated Revenue:

Fuel Sales	\$ 828,000	\$ 828,000	\$ 828,000
Rents and Other Revenue	415,996	826,231	826,231
Service Charges	228,000	228,000	228,000
Federal and State Grants	0	0	0
Transfer-In From General Fund	43,516	293,516	293,516
Prior Year Reserves	<u>0</u>	<u>37,935</u>	<u>37,935</u>
Total Revenue	\$ <u>1,515,512</u>	\$ <u>2,213,682</u>	\$ <u>2,213,682</u>

B. Anticipated Expenditures:

Personal Services	\$ 377,096	\$ 377,096	\$ 377,096
Non-Personal Services	1,118,156	1,173,350	1,173,350
Debt Service	20,260	20,260	20,260
Capital Outlay	<u>0</u>	<u>642,976</u>	<u>642,976</u>
Total Expenditures	\$ <u>1,515,512</u>	\$ <u>2,213,682</u>	\$ <u>2,213,682</u>

SOURCE	ADOPTED FY-2025	AMENDMENT # 1 1ST READING FY-2025	AMENDMENT # 1 2ND READING FY-2025
Section VI, Municipal Golf Course Fund:			
A. Anticipated Revenue:			
Service Charges	\$ 2,300,415	\$ 2,300,415	\$ 2,300,415
Sales and Concessions	562,490	562,490	562,490
Other Revenue	77,000	77,000	77,000
Prior Year Reserves	<u>6,234</u>	<u>11,108</u>	<u>11,108</u>
Total Revenue	\$ <u>2,946,139</u>	\$ <u>2,951,013</u>	\$ <u>2,951,013</u>
B. Anticipated Expenditures:			
Personal Services	\$ 1,329,242	\$ 1,299,436	\$ 1,299,436
Non-Personal Services	1,380,819	1,423,503	1,423,503
Transfer to Reserves	152,078	144,074	144,074
Capital Outlay	<u>84,000</u>	<u>84,000</u>	<u>84,000</u>
Total Expenditures	\$ <u>2,946,139</u>	\$ <u>2,951,013</u>	\$ <u>2,951,013</u>

Section VII, Convention Center Fund:

A. Anticipated Revenue:			
Service Charges	\$ 2,243,159	\$ 2,369,309	\$ 2,369,309
State and County Grants	2,396,149	2,508,149	2,508,149
Food & Beverage Tax	1,800,000	1,800,000	1,800,000
Prior Year Reserves	0	276,852	276,852
Transfer-In From General Fund	<u>2,346,150</u>	<u>2,370,071</u>	<u>2,370,071</u>
Total Revenue	\$ <u>8,785,458</u>	\$ <u>9,324,381</u>	\$ <u>9,324,381</u>
B. Anticipated Expenditures:			
Personal Services	\$ 4,074,603	\$ 4,086,724	\$ 4,086,724
Non-Personal Services	2,632,620	3,159,422	3,159,422
Debt Service	1,389,319	1,389,319	1,389,319
Transfer to Reserves	688,916	688,916	688,916
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>8,785,458</u>	\$ <u>9,324,381</u>	\$ <u>9,324,381</u>

SOURCE	ADOPTED FY-2025	AMENDMENT # 1 1ST READING FY-2025	AMENDMENT # 1 2ND READING FY-2025
Section VIII, Information Technology Fund:			

A. Anticipated Revenue:

Service Charges To Other Funds	\$ 2,597,145	\$ 2,597,145	\$ 2,597,145
Prior Year Reserves	<u>0</u>	<u>19,825</u>	<u>19,825</u>
Total Revenue	\$ <u>2,597,145</u>	\$ <u>2,616,970</u>	\$ <u>2,616,970</u>

B. Anticipated Expenditures:

Personal Services	\$ 1,200,523	\$ 1,200,523	\$ 1,200,523
Non-Personal Services	1,371,622	1,391,447	1,391,447
Transfer to Reserves	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total Expenditures	\$ <u>2,597,145</u>	\$ <u>2,616,970</u>	\$ <u>2,616,970</u>

Section IX, Service Center Fund:

A. Anticipated Revenue:

Service Charges To Other Funds	\$ 5,330,599	\$ 5,330,599	\$ 5,330,599
Prior Year Reserves	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>
Total Revenue	\$ <u>5,415,599</u>	\$ <u>5,415,599</u>	\$ <u>5,415,599</u>

B. Anticipated Expenditures:

Personal Services	\$ 1,865,101	\$ 1,865,101	\$ 1,865,101
Non-Personal Services	3,550,498	3,550,498	3,550,498
Debt Service	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>5,415,599</u>	\$ <u>5,415,599</u>	\$ <u>5,415,599</u>

SOURCE	ADOPTED FY-2025	AMENDMENT # 1 1ST READING FY-2025	AMENDMENT # 1 2ND READING FY-2025
Section X, Vehicle & Equipment Trust Fund:			

A. Anticipated Revenue:

Service Charges To Other Funds	\$ 3,806,027	\$ 3,806,027	\$ 3,806,027
Sales - Materials & Service	367,097	367,097	367,097
Sale of Assets	100,000	100,000	100,000
Transfer From General Fund	150,000	549,136	549,136
Prior Year Reserves	<u>684,000</u>	<u>2,059,632</u>	<u>2,059,632</u>
Total Revenue	\$ <u>5,107,124</u>	\$ <u>6,881,892</u>	\$ <u>6,881,892</u>

B. Anticipated Expenditures:

Non-Personal Services	\$ 1,625,859	\$ 1,625,859	\$ 1,625,859
Debt Service	895,810	895,810	895,810
Transfers to Reserves	150,000	121,426	121,426
Capital Outlay	<u>2,435,455</u>	<u>4,238,797</u>	<u>4,238,797</u>
Total Expenditures	\$ <u>5,107,124</u>	\$ <u>6,881,892</u>	\$ <u>6,881,892</u>

Section XI, Risk Management Fund:

A. Anticipated Revenue:

Service Charges To Other Funds	\$ 3,674,126	\$ 3,674,126	\$ 3,674,126
Interest Earned	42,919	42,919	42,919
Prior Year Reserves	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenue	\$ <u>3,717,045</u>	\$ <u>3,717,045</u>	\$ <u>3,717,045</u>

B. Anticipated Expenditures:

Personal Services	\$ 214,774	\$ 226,386	\$ 226,386
Non-Personal Services/Claims	3,442,271	3,490,659	3,490,659
Transfer to Reserves	<u>60,000</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>3,717,045</u>	\$ <u>3,717,045</u>	\$ <u>3,717,045</u>

SOURCE	ADOPTED FY-2025	AMENDMENT # 1 1ST READING FY-2025	AMENDMENT # 1 2ND READING FY-2025
Section XII, Pension Trust Funds:			
A. Anticipated Revenue:			
Employer Contributions	\$ 9,838,827	\$ 9,838,827	\$ 9,838,827
Employee Contributions	1,825,000	1,825,000	1,825,000
Investment Earnings	<u>6,150,000</u>	<u>6,150,000</u>	<u>6,150,000</u>
Total Revenue	\$ <u>17,813,827</u>	\$ <u>17,813,827</u>	\$ <u>17,813,827</u>
B. Anticipated Expenditures:			
Benefit Payments	\$ 10,370,000	\$ 10,370,000	\$ 10,370,000
Non-Personal Services	880,000	880,000	880,000
Reserve for Employee's Retirement	<u>6,563,827</u>	<u>6,563,827</u>	<u>6,563,827</u>
Total Expenditures	\$ <u>17,813,827</u>	\$ <u>17,813,827</u>	\$ <u>17,813,827</u>
Section XIII, OPEB Trust Funds:			
A. Anticipated Revenue:			
Employer Contributions	\$ 0	\$ 0	\$ 0
Employee Contributions	300,000	300,000	300,000
Investment Earnings	<u>1,540,000</u>	<u>1,540,000</u>	<u>1,540,000</u>
Total Revenue	\$ <u>1,840,000</u>	\$ <u>1,840,000</u>	\$ <u>1,840,000</u>
B. Anticipated Expenditures:			
Benefit Payments	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
Non-Personal Services	235,000	235,000	235,000
Reserve for Retiree Health	<u>205,000</u>	<u>205,000</u>	<u>205,000</u>
Total Expenditures	\$ <u>1,840,000</u>	\$ <u>1,840,000</u>	\$ <u>1,840,000</u>

SOURCE	ADOPTED FY-2025	1ST READING FY-2025	2ND READING FY-2025
Section XIV, General Capital Projects Fund:			
A. Anticipated Revenue:			
General Fund Contribution	3,430,000	3,362,950	3,362,950
Inlet Lot Parking Revenue	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Total Revenue	\$ <u>3,680,000</u>	\$ <u>3,612,950</u>	\$ <u>3,612,950</u>
B. Anticipated Expenditures:			
Street Paving	1,830,000	1,830,000	1,830,000
Capital Maintenance	1,500,000	1,250,000	1,250,000
Tarry Awhile Maintenance	0	114,950	114,950
17th St Bulkhead repair	0	68,000	68,000
Boardwalk Maintenance	100,000	100,000	100,000
Reserve for Future Capital Projects	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Total Expenditures	\$ <u>3,680,000</u>	\$ <u>3,612,950</u>	\$ <u>3,612,950</u>

Section XIV, All Funds Expenditure Summary:

General Fund			
Water Fund	\$ 114,222,240	\$ 117,199,249	\$ 117,199,249
Transportation Fund	9,514,935	9,427,864	9,427,864
Wastewater Fund	8,884,764	9,270,635	9,270,635
Airport Fund	15,364,894	15,858,242	15,858,242
Municipal Golf Course Fund	1,515,512	2,213,682	2,213,682
Convention Center Fund	2,946,139	2,951,013	2,951,013
Information Technology Fund	8,785,458	9,324,381	9,324,381
Service Center Fund	2,597,145	2,616,970	2,616,970
Vehicle & Equipment Trust Fund	5,415,599	5,415,599	5,415,599
Risk Management Fund	5,107,124	6,881,892	6,881,892
Pension Trust Funds	3,717,045	3,717,045	3,717,045
OPEB Trust Fund	17,813,827	17,813,827	17,813,827
	<u>1,840,000</u>	<u>1,840,000</u>	<u>1,840,000</u>
Sub Total	\$ 197,724,682	\$ 204,530,399	\$ 204,530,399
LESS: Interfund Transfers	<u>(32,214,485)</u>	<u>(32,546,658)</u>	<u>(32,546,658)</u>
Total Expenditures	\$ 165,510,197	\$ 171,983,741	\$ 171,983,741
Capital Projects Fund - General	<u>3,680,000</u>	<u>3,612,950</u>	<u>3,612,950</u>
Grand Total	\$ <u>169,190,197</u>	\$ <u>175,596,691</u>	\$ <u>175,596,691</u>

Section XV, Special Authorization - Budget Manager:

The Director of Budget and Management shall be authorized to reallocate departmental appropriations among the various objects of expenditures as she deems necessary. Such changes shall be approved by the Finance Administrator & City Manager.

Section XVI, Restrictions - City Manager:

- A. The utilization of any contingency appropriation shall be accomplished only with prior authorization from the Mayor and Council.
- B. Utilization of appropriations established in the Capital Improvement Fund may be accomplished only with the express approval of the Mayor and Council.

Section XVII, Tax Rate:

An Ad Valorem Tax Rate of \$0.4426 per \$100 of assessed valuation of real property and a rate of \$1.11 per \$100 of assessed valuation of corporate and personal property tax is required to fund this budget. INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on March 17, 2025.

ADOPTED AND PASSED, by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on April 1, 2025.

RICHARD W. MEEHAN, MAYOR

MATTHEW M. JAMES, PRESIDENT

DIANA CHAVIS, CITY CLERK

ANTHONY J. DELUCA, SECRETARY

ADOPTED:

Date

MOTION TO ADOPT BY:

MOTION SECONDED BY:

VOTE:

FOR:

AGAINST:

Changes Since Adopted Budget:

General Fund Revenue:

Other Taxes	(434,000)	(560,000) Room Tax; (134,000) Income Tax 260,000 Room Tax
Licenses and Permits	55,042	Prior Year Critical Area project balances
Revenue From Other Agencies	1,078,786	587,729 County Ambulance grant; 350,387 State Tourism grants for C3 and Country's Calling concerts; 43,720 prior year Northside Park shoreline grant; 32,500 County In Lieu of Tax Differential grant; 32,500 County grant for 1/2 Fire Marshal x-ray machine; 31,950 prior year Public Safety grants
Service Charges	(254,864)	8,000 Private Event fees; 7,000 Tourism Sales; 5,000 EMS fees; (236,827) Parking revenue; (33,760) Winterfest; (4,277) Sunfest
Other Revenue	513,600	248,950 Investment interest; 248,403 Health savings reserves to offset cost increase in health insurance; 13,750 payment for 75th St crabbing pier repairs; 2,497 Coke donation
Prior Year Reserves	2,018,445	2,321,213 Prior year advertising funds; 557,633 prior year purchase orders; (260,000) increase Room Tax estimates; (600,401) funds budgeted for pension increases
	<u>2,977,009</u>	

General Fund Expenses:

General Government	67,327	21,181 Health insurance increase; 20,000 Police Chief recruitment; 13,311 Prior year purchase orders; 10,045 pension; 2,790 transfer between Construction Inspection and Planning and Zoning
Public Safety	(371,050)	397,906 prior year purchase orders; 180,493 EMS part-time, overtime, energy and maintenance; 125,946 increased health care costs; 65,000 replacement Fire Marshal x-ray machine; 69,680 grant reimburseent for C3 and Country's Calling concerts; 31,950 prior year Public Safety grants; 13,100 replace ice machine at fire station; (600,401) pension funded through fund balance; (628,234) pension under budgeted amount; (20,000) HR Police Chief recruitment; (3,700) General pension savings; (2,790) transfer to P&Z
Public Works/ Beach Maintenance	(61,628)	47,750 transfers from PW Highways & Streets division; 25,914 prior year Critical Area project balances; 20,306 increased health insurance; 13,750 75th street crabbing pier repair; 9,260 prior year purchase orders; 14,136 grant reimbursement for C3 and Country's Calling; (79,104) pension savings; (68,000) transfer funds for 17th street bulkhead to capital projects; (22,905) Sunfest labor expense; (22,735) Winterfest labor expense
Sanitation and Waste Removal	15,169	16,456 prior year purchase orders; 10,079 health insurance increase; (11,366) pension
Highways and Streets	31,171	43,720 Northside Park shoreline project prior year balance; 29,128 prior year Critical Areas project balance; 23,603 health insurance increase; 15,597 prior year purchase orders; 8,755 grant reimbursement for Country's Calling and C3; (47,750) transfer to Public Works Beach Maintenance account (24,928) pension; (16,954) Sunfest labor
Economic Development - Tourism	2,758,397	2,453,213 prior year advertising funds; (132,000) Room Tax

		revenue estimate - 44% of total \$300,000 reduction; 237,678 Winterfest labor allocation; 58,155 prior year purchase orders; 47,296 Sunfest labor allocation; 127,000 grant reimbursement for traffic control and sponsorship of C3 and Country's Calling; 8,000 July 4th fireworks increase; 7,000 CVB booking software; 7,038 sandcastle display at Winterfest train garden; 5,036 health insurance; (45,075) Sunfest and Winterfest after-event expense reductions; (15,244) pension expense
Culture and Recreation	(193,686)	46,648 prior year purchase orders; 18,331 health insurance increase; 2,497 Coke donation; 5,514 grant reimbursement for C3 and Country's Calling expenses; (214,943) Winterfest labor; (44,296) pension; (7,437) Sunfest labor allocation
Transfer to Airport	250,000	Airport maintenance hangar roof repair
Transfer to Transportation	125,302	State grant reimbursement for C3 and Country's calling expenses
Transfer to Convention Center	23,921	Health insurance increases
Transfer to Capital Maintenance	(250,000)	Airport maintenance hangar roof repair
Transfer to Vehicle Trust	399,136	Ambulance A795 replacement
Transfer to Capital Projects	182,950	114,950 Tarry Awhile repairs; 68,000 17th Street bulkhead transfer from PW operating budget to capital maintenance
	2,977,009	

Water Fund

Revenue:

Water Sales	(198,410)	Metered Usage Charges
Prior Year Reserves	111,339	Prior Year purchase orders
	<u>(87,071)</u>	

Expenses:

Personal Services	(107,232)	(63,000) salaries; (44,232) pension)
Non-Personal Services	218,571	111,339 prior year purchase orders; 80,000 equipment maintenance; 25,000 energy; 2,232 miscellaneous adj.
Transfer to Reserves	<u>(198,410)</u>	Reduce revenue estimates for metered usage charges
	<u>(87,071)</u>	

Transportation Fund

Revenue:

Bus Revenue	(238,000)	(200,000) bus passenger revenue; (100,000) bus advertising; 60,000 interest on investments; (5,500) service charges; 7,500 miscellaneous revenue
Train Revenue	(681,144)	(643,961) passenger revenue; (37,183) advertising
Federal and State Grants	992,500	434,792 federal operating funds; 90,000 state and federal capital grant increase; 467,708 prior year grant balance
Transfer In From General Fund	125,302	State grant funds for C3 and Country's Calling expenses
Prior Year Reserves	187,213	129,619 to reduce Tram revenue; 51,967 prior year grant balance; 5,627 prior year purchase orders
	<u>385,871</u>	

Expenses:

Personal Services	(162,933)	(215,469) Tram division salaries/benefits; 52,536 grant reimbursement for C3 and Country's Calling
Non-Personal Services	29,129	80,266 grant reimbursement for C3 and Country's calling; 5,627 prior year purchase orders; (56,764) Tram division operating expenses
Capital Outlay	<u>519,675</u>	Prior year bus grant balance
	<u>385,871</u>	

Wastewater Fund

Revenue:

Prior Year Reserves	493,348	200,000 Wastewater Master Plan; 293,348 Prior Year purchase orders
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Expenses:

Personal Services	(16,465)	Pension
Non-Personal Services	309,813	293,348 prior year purchase orders; 16,465 repair services
Capital Outlay	<u>200,000</u>	Wastewater Master Plan
	<u>493,348</u>	

Airport Revenue:

Rents and Other Revenue	410,235	392,976 insurance payments; 17,259 interest on investments
Transfer In From General Fund	250,000	Maintenance hangar roof repair
Prior Year Reserves	37,935	Prior Year purchase orders
	<u>698,170</u>	

Airport Expenses:

Non-Personal Services	55,194	37,935 prior year purchase orders; 11,000 vehicle parts; 6,259 airport tow fixture
Capital Outlay	642,976	Maintenance hangar roof repair
	<u>698,170</u>	

Golf Course Revenue:

Prior Year Reserves	4,874	Prior year purchase orders
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Golf Course Expenses:

Personal Services	(29,806)	(29,806) pension
Non-Personal Services	42,684	18,000 draft beer system for Golf Course kitchen expansion 1,840 Ventrac Service training; 8,004 Point of Sale tee sheet hardware and training; 6,500 repair/replace 3 cart barn garage doors; 3,466 hole 13 netting pole; 4,874 prior year purchase orders
Transfer to Reserves	<u>(8,004)</u>	Fund point of sale tee sheet hardware and training
	4,874	

Convention Center Revenue:

Service Charges	126,150	60,000 Hall Rental; 66,150 Food and Beverage Concession
State and County Grants	112,000	Prior year Economic Development grant
Prior Year Reserves	276,852	29,845 Café Tables/Dining chairs; 24,439 Electronic marquee repair; 222,568 prior year purchase orders
Transfer In From General Fund	23,921	health insurance increase
	<u>538,923</u>	

Convention Center Expenses:

Personal Services	12,121	23,921 increased healthcare (11,800) full-time salaries
Non-Personal Services	526,802	222,568 prior year purchase orders; 112,000 screens, projectors and ballroom drapes; 24,439 electronic marquee repair; 29,845 café tables/dining chairs; 15,000 interior design services; 29,300 equipment maintenance; 93,650 continuation of Refresh project
	<u>538,923</u>	

Information Technology Revenue:

Prior Year Reserves	19,825	Prior Year purchase orders
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Information Technology Expenses:

Non Personal Services	19,825	Prior Year purchase orders
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Service Center: No change

Vehicle Trust Fund Revenue:

Transfer From General Fund	399,136	Funding to replace ambulance A795
Prior Year Reserves	1,375,632	1,629,912 prior year purchase orders; (254,280) vehicles purchased in FY 24
	<u>1,774,768</u>	

Vehicle Trust Fund Expenses:

Transfer to Reserves	(28,574)	Partial funding for 4 replacement pickup trucks approved by Council 12/10/24
Capital Outlay	1,803,342	399,139 ambulance A795; 1,629,912 prior year purchase orders; 28,574 partial funding for 4 replacement pickup trucks approved by Council 12/10/24; (254,280) funding for vehicles budgeted in FY 25, but purchased in FY 24.
	<u>1,774,768</u>	

Risk Management Fund

Risk Management Fund Revenue No change

Risk Management Fund Expenses:

Personal Services	11,612	7,177 401A contributions; 4,435 other salaries and benefits
Non-Personal Services/Claims	48,388	75,000 insurance premiums; 388 copier lease; (15,000) auto claims; (10,000) legal; (2,000) professional services
Transfer to Reserves	<u>(60,000)</u>	Insurance cost increase
	0	

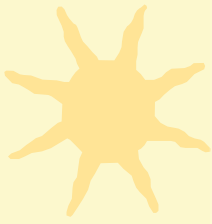
Pension & OPEB Funds: No change

General Capital Projects Revenue:

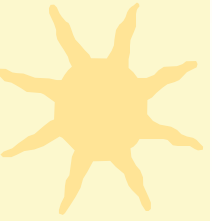
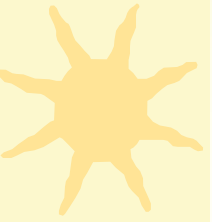
General Fund Contribution	(67,050)	114,950 Tarry Awhile maintenance; 68,000 17th street bulkhead; (250,000) Airport maintenance hangar roof
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General Capital Projects Expenses:

Capital Maintenance	(250,000)	Transfer to Airport for maintenance hangar roof repair
Tarry Awhile maintenance	114,950	
17th street bulkhead	<u>68,000</u>	Funds transferred to capital projects from PW operations
	(67,050)	



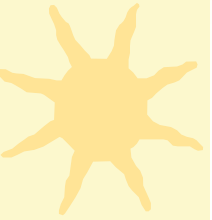
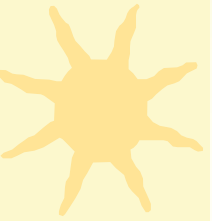
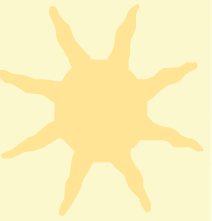
TOWN OF OCEAN CITY



BUDGET AMENDMENT # 1



PENSION AND OPEB FUNDS



★ Pension Funds:

- No changes at this time. Council approved funding and adjustments to investment earnings will be made in Budget Amendment # 2.

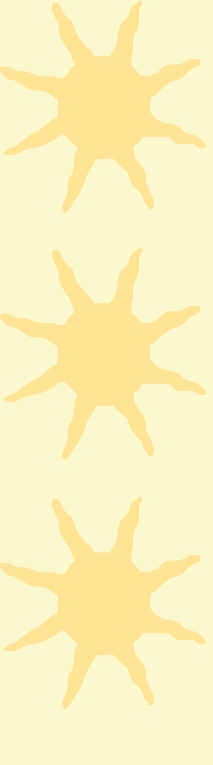
★ OPEB Trust Fund:

- Town switched to Medicare Advantage plan for retirees in calendar 2022. No contribution to the OPEB fund in FY 25.



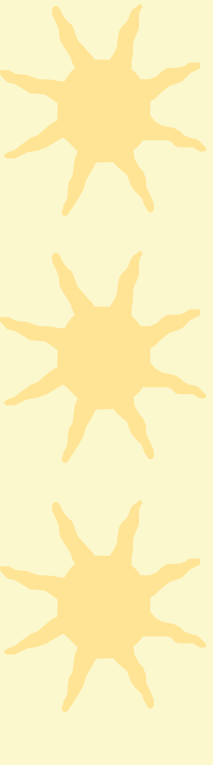
INTERNAL SERVICE FUNDS

- ★ Information Technology
- ★ Purchasing/Service Center
- ★ Vehicle Trust
- ★ Risk Management



INTERNAL SERVICE FUNDS

- | | |
|--|------------------|
| ★ Information Technology: | |
| – Prior Year purchase orders | \$19,825 |
| ★ Purchasing/Service Center: | No change |
| ★ Vehicle Trust: | |
| – Prior Year purchase orders | \$1,629,912 |
| – Vehicles funded in FY 25, but purchased in FY 24 | (\$254,280) |
| – Replacement of Ambulance A795 | <u>\$399,136</u> |
| Total Increase | \$1,774,768 |
| ★ Risk Management: | No change |





ENTERPRISE FUNDS

- ★ Water
- ★ Wastewater
- ★ Transportation
- ★ Airport
- ★ Golf Course
- ★ Convention Center



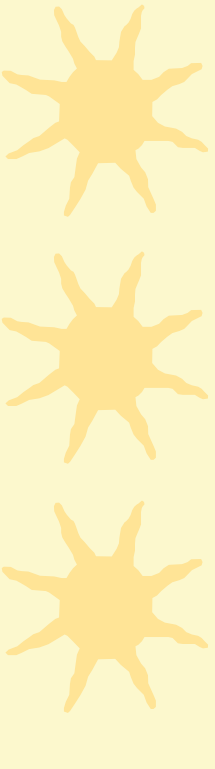
WATER

★ Changes in Water:		
– Prior year purchase orders		111,339
– Equipment Maintenance		80,000
– Energy costs		25,000
– Miscellaneous expense increases		2,232
– Salary and pension savings		(107,232)
– Reduce metered usage revenue estimate		<u>(198,410)</u>
Total change:		(87,401)



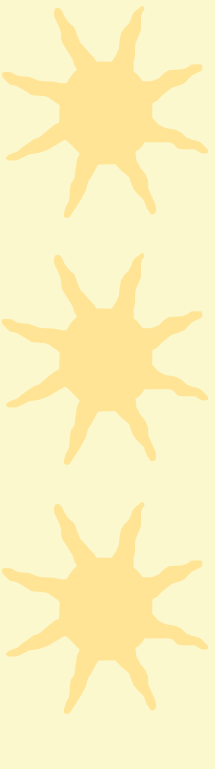
WASTEWATER

★ Changes in Wastewater:	
– Prior Year purchase orders	293,348
– Wastewater Master Plan	<u>200,000</u>
Total Increases	493,348



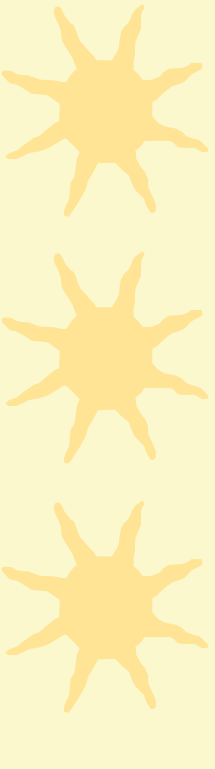
TRANSPORTATION

★ Changes in Transportation:	
– Bus Revenue	(\$ 238,000)
– Tram Revenue	(\$ 681,144)
– Federal and State Grants	
• Prior Year Grant Balances	519,675
• Additional State and Federal grants	524,792
• Prior Year reserves (offset Tram)	129,619
• State grant C3 and Country’s Calling	125,302
– Prior Year purchase orders	<u>5,627</u>
Total Changes	385,871





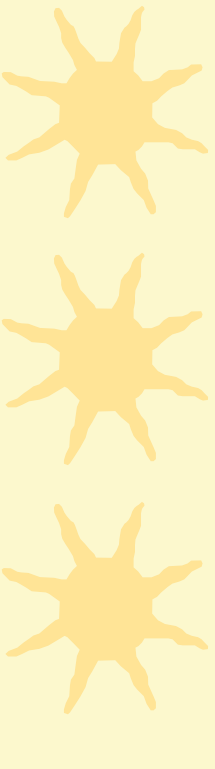
AIRPORT



★ Maintenance hangar roof repair	\$642,976
– Insurance proceeds: \$392,976	
– Transfer from General Fund: \$250,000	
★ Prior Year purchase orders	37,935
★ Vehicle Parts	11,000
★ Airport Tow fixture	<u>6,259</u>
Total Changes	\$698,170



GOLF COURSE FUND



★ Prior Year purchase orders	4,874
★ Pension savings were used to fund the following:	
– Draft beer system for Golf Course kitchen expansion	\$18,000
– Ventrac service training	1,840
– Repair/replace 3 cart barn garage doors	6,500
– Hole 13 netting pole	3,466



CONVENTION CENTER FUND

★ Prior Year purchase orders	222,568
★ FY 24 Economic Development grant balance	112,000
★ Hall rental and Food and Beverage revenue	126,150
– Continuation of Refresh project, \$93,650	
– Equipment maintenance, \$17,500	
– Interior Design services, \$15,000	
★ Prior Year reserves	54,284
– Café tables, dining chairs, electronic marquee repair	
★ Health care increase	<u>23,921</u>
Total Increases	538,923



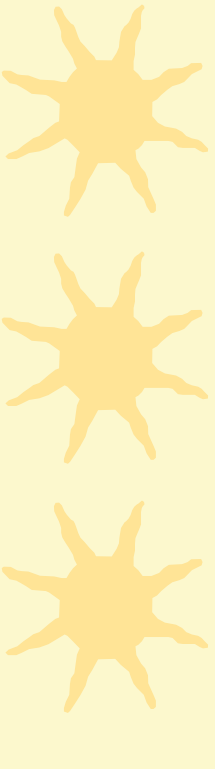
GENERAL FUND OVERVIEW

- ★ Overall increase of General Fund budget of \$2,977,009
- ★ Increase of funding from fund balance of \$2,018,445
- ★ Increasing and reducing revenue sources that have changed since Adopted Budget
- ★ Grants received
- ★ Bringing forward funding for prior year purchase orders



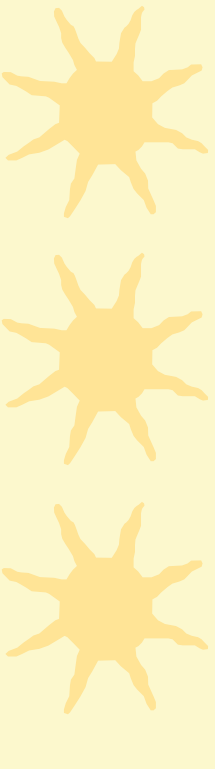
PRIOR YEAR RESERVES

★ FY 24 Unspent Advertising Funds	\$ 2,321,213
★ Prior Year purchase orders	557,633
★ Pension savings	(600,401)
★ Adjustment of Room Tax	<u>(260,000)</u>
Total Use of Fund Balance	\$ 2,018,445



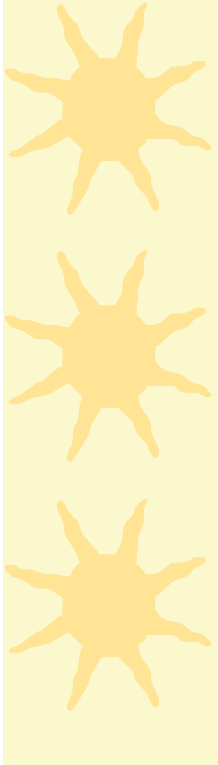
REVENUE SOURCES THAT INCREASED

★ Prior year and Additional Grants	1,078,786
★ Prior year Critical Area project balances	55,042
★ Interest on Investments	248,950
★ Use of Health savings reserve	248,403
★ Other Revenue Increases	<u>16,247</u>
★ Total Changes	1,647,428





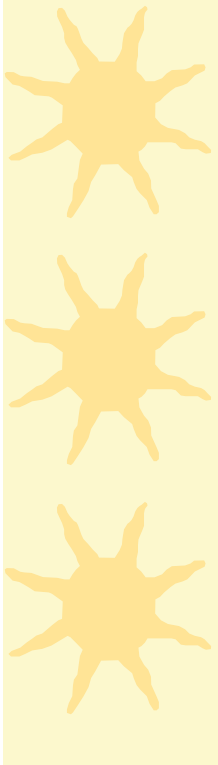
REVENUE UNDER BUDGET ESTIMATE



★ Room Tax	300,000
★ Income Tax	134,000
★ Parking	236,827
★ Other	<u>18,037</u>
★ Total Reductions	(688,864)



EXPENDITURE CHANGES

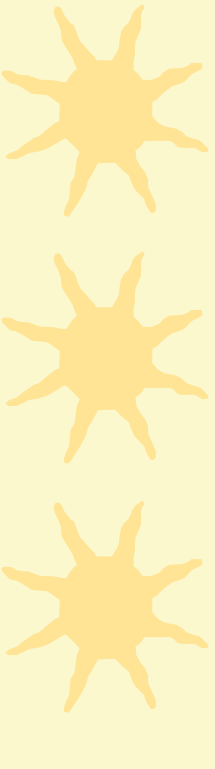


★ Advertising	\$2,321,213
★ Grants and prior year project balances	734,692
★ Transfer to Vehicle Trust (ambulance A795)	399,136
★ Prior Year Purchase Orders	557,633
★ Health insurance increases	248,403
★ Pension reimbursement of fund balance	(600,401)
★ Pension under budgeted amount	(796,827)
★ Miscellaneous reductions	(1,790)
★ Tarry Awhile repair	<u>114,950</u>
Total Expenditure Changes:	\$2,977,009



GENERAL CAPITAL PROJECTS

★ General Fund Transfers:		
– Transfer to Capital Maintenance		(\$250,000)
– Tarry Awhile maintenance		114,950
– 17 th street bulkhead transfer from operations		<u>68,000</u>
Total Change to Capital Projects		(\$ 67,050)



Room Tax Reconciliation:

	FY 25 Adopted	FY 25 BA # 1	FY 25 BA # 2
Budgeted Room Tax	25,300,000	25,000,000	
2.2% of Gross Room Revenue	11,132,000	11,000,000	
FY 24 Unspent Advertising Funds		2,453,213	
FY 24 Purchase orders		57,399	
State Grant C3 Concert		30,000	
State Grant Country's Calling		30,000	
CVB Sales		7,000	
		13,577,612	
Budget for Advertising and Related Expenses:			
Professional Services	211,999	253,499	
Travel	64,705	64,705	
Dues	20,322	20,322	
Sponsorships	880,000	945,500	
Contracted Services	66,525	73,985	
Operational Supplies	15,310	15,310	
Advertising	9,873,139	12,204,291	
	11,132,000	13,577,612	
Amount Towards General Fund Expenses:	14,168,000	14,000,000	
General Government	804,065	794,531	
Public Safety	7,226,459	7,140,769	
General Public Works	1,096,216	1,083,217	
Sanitation/Waste Removal	1,186,942	1,172,867	
Highways and Streets	1,004,779	992,864	
Economic Development/Tourism	586,357	579,404	
Culture and Recreation	1,357,170	1,341,077	
Debt Service	906,012	895,271	
	14,168,000	14,000,000	0



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.F

Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Heather Stansbury, City Solicitor
RE: First Reading - Ordinance 2025-11, profane, obscene, sexually explicit and vulgar merchandise and materials on display throughout the Town.
DATE: March 10, 2025

ISSUE(S): First Reading - Ordinance 2025-11 to establish regulations for profane, obscene, sexually explicit and vulgar merchandise and materials forward-facing businesses throughout the Town including fronting on Atlantic Avenue (Boardwalk) as discussed at the February 25, 2025, Work Session.

SUMMARY: Ordinance 2025-11 is presented based on Council's unanimous decision to protect minors from being subjected to profane, obscene, sexually explicit or vulgar merchandise and materials as they visit the Town, including the Boardwalk. This ordinance strikes a balance which does not violate First Amendment rights while protecting the Town's most vulnerable residents and visitors. As approved at the February 25, 2025, Work Session, this ordinance: 1) makes the visual display of profane, obscene, sexually explicit or vulgar materials and merchandise prohibited unless such material and merchandise is confined to an area of the business establishment that cannot be viewed from outside the business establishment; and 2) requires a business owner who displays profane, obscene, sexually explicit or vulgar material and merchandise to display a clearly legible sign or signs as necessary to notify anyone entering an area where such materials and merchandise is displayed.

FISCAL IMPACT: None

RECOMMENDATION: Approve Ordinance 2025-11 on first reading.



1st Class Resort and Tourist Destination

ALTERNATIVES: (1) Do not approve on first reading (2) Schedule this matter for an additional Work Session to allow further discussions.

RESPONSIBLE STAFF: City Solicitor Heather Stansbury

COORDINATED WITH:

ATTACHMENT(S):

1. ORD 2025 - Chapter 59 Vulgar Merchandise Materials.pdf
2. 2025-11 Attachment.pdf

First Reading _____

Second Reading _____

ORDINANCE 2025-

ORDINANCE TO ENACT CHAPTER 59, ENTITLED “PROFANE, OBSCENE, SEXUALLY EXPLICIT AND VULGAR MERCHANDISE AND MATERIALS” OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND

WHEREAS, the Council of Ocean City has the authority pursuant to Town Charter Section C-414 to pass ordinances as it may deem necessary for the protection and promotion of the health, safety, comfort and welfare of its residents and visitors; and

WHEREAS, the Council of Ocean City additionally has the authority pursuant to Town Charter Section C-414(48) to “prohibit, suppress and punish within the Town ... all disorder, disturbances, annoyances, disorderly conduct, obscenity [and], public profanity...”; and

WHEREAS, the Town Code in its current form does not adequately protect minors from exposure to profane, obscene, sexually explicit and vulgar merchandise and materials; and

WHEREAS, the Mayor and City Council and Town staff, including the Ocean City Police Department, have received complaints regarding profane, obscene, sexually explicit and vulgar merchandise and materials that can be easily viewed by minors without having to enter a business establishment; and

WHEREAS, is it just and proper that the Mayor and City Council enact this Ordinance, and its findings and purposes are as stated below.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY THAT CHAPTER 59, ENTITLED “PROFANE, OBSCENE, SEXUALLY EXPLICIT AND VULGAR MERCHANDISE AND MATERIALS” BE ENACTED AS PART OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND, AS FOLLOWS:

CHAPTER 59 - PROFANE, OBSCENE, SEXUALLY EXPLICIT AND VULGAR MERCHANDISE AND MATERIALS

Sec. 59-1. Purpose and findings.

- (a) *Purpose.* The purpose of this chapter is to regulate the public display of merchandise and materials which graphically depict or describe profanity, obscenity, vulgarity and/or is sexually explicit in order to promote the health, safety, morals, and general welfare of the citizens of the Town and its visitors, and to establish reasonable and uniform regulations. The provisions of this chapter have neither the purpose nor effect of imposing a restriction or a denial of access by adults to merchandise and materials protected by the First Amendment, or a denial of access by the distributors and exhibitors of profane, obscene,

sexually explicit and vulgar merchandise and materials to their intended market. This chapter does not seek to ban any business from carrying or selling obscene, profane, sexually explicit or vulgar merchandise and materials, as may otherwise be permitted by law, but instead regulates the current unrestricted public display of such merchandise and materials to protect the Town's community standards and minors.

- (b) *Findings*. The Mayor and City Council, Town staff, and the Ocean City Police Department have been consistently contacted by concerned residents and visitors regarding the profane, obscene, sexually explicit and vulgar merchandise and materials that are forward-facing and/or easily viewed on the Boardwalk and at other businesses within Town. The volume of forward-facing and easily viewed profane, obscene, sexually explicit and vulgar merchandise and materials on display in Town businesses is not decreasing. The resident and citizen complaints that have been received most often indicate that they do not intend to return to the Town and/or the Boardwalk given the nature of the obscene, profane, sexually explicit or vulgar merchandise and materials they have viewed without ever having entered a business. The complaints further express the concern of parents/guardians who have been forced to confront and explain such merchandise and materials to their children and who have reported great offense and sensitivity to the merchandise and materials as described herein. The Mayor and City Council, individually and as representatives of the community and residents of the Town, have likewise expressed their offense, concern and objection to the merchandise and materials described herein when capable of being viewed by minors without warning.

The Mayor and City Council have reviewed emails evidencing complaints regarding the visibility of the merchandise and material described herein. The Mayor and City Council have also reviewed a representative sampling of 36 pages of merchandise and materials on display which depict obscenity, profanity, sexually explicit and vulgar content. The Mayor and City Council have listened to and reviewed a sampling of the words and phrases which appear on display, and which are on merchandise and materials that, in context, are obscene, profane, sexually explicit and/or vulgar. All of the pictures, words and phrases can easily be viewed from the displays of businesses by any passerby on the Boardwalk and other Town public ways.

Upon consideration of the evidence before it, the Mayor and City Council finds:

- (1) The 38 pages of pictures and words/phrases presented to the Mayor and City Council in consideration of this ordinance are accepted, adopted and incorporated herein. The Mayor and City Council finds that such content is and/or depicts profane, obscene, sexually explicit and/or vulgar merchandise and materials as described and defined herein and is widely visible to minors passing by. The pictures and list of words/phrases which support these findings are available for inspection and copying at the Office of the Town Clerk, located at 301 N. Baltimore Avenue, Ocean City, Maryland 21842.

- (2) The "Whereas" clauses of this Ordinance are incorporated herein and made a part hereto.
- (3) Minors are confronted daily by the public display of merchandise and materials which graphically depict or describe profanity, obscenity, sexually explicit images or descriptions and/or vulgarity. Such merchandise and materials are inappropriate for viewing on storefronts and are harmful to minors.
- (4) By enacting this chapter, it is the intent of the Town to aid parents in the exercise of their primary responsibility for the health and welfare of their children and to help protect the physical and psychological well-being of minors by shielding minors from the harmful influences of exposure to such merchandise and materials in businesses which are open to the general public. Parents and guardians have a fundamental right to guide the moral and educational upbringing of their children, and the Town supports their ability to shield minors from content deemed inappropriate for their age group.
- (5) The protection of minors from exposure to profane, obscene, sexually explicit and vulgar merchandise and materials is a compelling government interest in promoting minors' physical, mental, and emotional well-being.
- (6) Public spaces are intended to be safe and appropriate for individuals of all ages, including children, and should not be places where minors are inadvertently exposed to materials that may be harmful to their development. The unrestricted display of profane, obscene, sexually explicit and/or vulgar merchandise and materials in public settings contributes to the desensitization of minors to inappropriate merchandise and materials and undermines societal standards of decency and public order.
- (7) Courts have recognized the government's authority to regulate the exposure of minors to harmful materials without infringing upon constitutional rights, provided that such regulations are narrowly tailored to serve a compelling governmental interest. Additionally, protecting the public sensibilities is an important governmental interest.
- (8) Regulating access to profane, obscene, sexually explicit and vulgar merchandise and materials in a public setting does not impede lawful access for adults but rather ensures that such content is accessed in private or age-appropriate settings. The regulations of such merchandise and materials in public spaces align with existing State and Federal laws prohibiting the distribution of obscene or harmful content to minors and supports community standards for public decency.
- (9) The regulations set forth herein have been carefully considered by the Mayor and City Council and seek to balance First Amendment rights,

with the Town's interest in maintaining public decency and protecting minors from exposure to potentially harmful content.

- (10) The Town relies heavily on tourism and hosts approximately 8,000,000 visitors annually. The proliferation of profane, obscene, sexually explicit and/or vulgar merchandise and materials could negatively impact the Town's reputation, potentially discouraging family-oriented tourists and failure to impose reasonable restrictions may lead to increased public complaints, potential legal liabilities, and a deterioration of the family-friendly nature of the Town of Ocean City.

Sec. 59-2. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Child, children or minor means any person under the age of eighteen.

Merchandise or Materials means, without limitation, any banner, button, clothing (including hats), figurine, game, greeting card, magnet, photograph, postcard, novelty item, poster, souvenir, sticker, towel or similar item, whether or not the item is offered for sale.

Profane means grossly offensive language or images that lack serious literary, artistic, political, or scientific value in a given context, and includes but is not limited to expletives that are likely to cause a public nuisance, disturb public order or be inappropriate for minors.

Obscene means materials which:

- (i) The average person, applying contemporary community standards, would find, taken as a whole, appeals to the prurient interest; and
- (ii) Depicts or describes, in a patently offensive way, sexual conduct as specifically defined herein; and
- (iii) Taken as a whole, lacks serious literary, artistic, political, or scientific value.
- (iv) The breastfeeding of a baby shall not be considered obscene in any circumstance.

Sexually explicit means any merchandise or materials which graphically depict or describe human or animal sexual activities or bodily organs. This shall include any depiction or description, by pictorial representation or language, of any sexual intercourse; masturbation; sadomasochistic abuse; sexual penetration with an inanimate object; sodomy; bestiality; uncovered genitals, defecation or urination; covered genitals in an obvious state of sexual stimulation or arousal; and/or the

description of excretory functions as part of, or in connection with, any sexual activity.

Vulgar means any grossly offensive language or pictorial representations of words printed on merchandise or materials that are considered a public nuisance. Vulgar language includes words or expressions that are used to denigrate and insult one's racial or ethnic background, gender or sexual orientation. Vulgar merchandise or materials can also portray sexual or excretory organs or activities in a way that is patently offensive but does not meet the definition for obscenity.

Sec. 59-3. Display of profane, obscene, sexually explicit and vulgar merchandise and material.

- (1) *Display.* It shall be unlawful for any business to display profane, obscene, sexually explicit and/or vulgar merchandise or material unless such merchandise and/or material is confined to an area of the establishment that cannot be viewed from outside the business.
- (2) *Signage required.* Any business who displays profane, obscene, sexually explicit and/or vulgar merchandise or material shall prominently display a clearly legible sign (or signs as necessary) to notify anyone entering an area where such merchandise and material is displayed that profane, obscene, sexually explicit and vulgar merchandise and material is displayed. Such sign(s) shall have a white background with the text in block letters no less than one inch in height which shall be black in color.
- (3) *State and local law not superseded.* This section shall not be deemed to supersede or conflict with Title 11 of the Criminal Law Article of the Annotated Code of Maryland or Article VIII of Chapter 14 of this Code.

Sec. 59-4. Violations.

Any person found to be in violation of a provision of this chapter shall be subject to the following:

- (a) The business owner may be issued a municipal infraction with a fine of \$500.00 for the initial violation. The violator will be ordered that he/she has until no later than the next morning when they are open for business to relocate the merchandise and/or materials which have resulted in the violation.
- (b) The business owner may be issued a municipal infraction with a fine of \$1,000.00 for the second violation. The violator will be ordered that he/she has until no later than the next morning when they are open for business to relocate the merchandise and/or materials which have resulted in the violation.
- (c) Any further violations shall result in additional municipal infractions and shall result in the suspension or revocation of the applicable business license at the discretion of the City Manager and pursuant to Section 14-38 of the Code.

(d) No business owner shall be issued/re-issued a business license if the business owner has any outstanding, unpaid, municipal infractions.

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on March _____, 2025.

ADOPTED AND PASSED by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on _____.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to form:

MATTHEW M. JAMES, President

HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary

Discussion on display of obscene, vulgar and profane material

Background

- Elected officials, Town staff and OCDC have received complaints about the obscenity, vulgarity and profanity facing Atlantic Avenue/the Boardwalk either from an outdoor display or by a display that can be viewed by the public directly inside of a store.
- Ocean City is a family friendly resort town where residents and visitors alike walk the Boardwalk throughout the year.
- Millions of visitors visit the Boardwalk each year.
- Minors are confronted by the public display and sale of merchandise which graphically depicts or describes (1) obscenities, (2) sexual activities or organs in an indecent manner, (3) profanity, and (4) vulgarity, which is harmful.
- Legal Counsel, working with Town Staff, have reviewed the Code, the law, the actual displays on the Boardwalk and the merchandise that can be easily viewed inside of a store. Pictures of examples of obscenity, sexually explicit, vulgarity and profanity that exists on the Boardwalk will be presented at the Work Session (but given the graphic nature) has not been published in the packet.
- To address these issues described herein, the framework below is being proposed to create a workable and enforceable ordinance.

Current Code and Law

- The current code and charter recognize that the Mayor and City Council can police obscenity and public profanity and prohibit from an outdoor display the promotion of alcohol and cannabis, illegal drugs and paraphernalia, tobacco products, firearms, knives, offensive adult materials, products containing or displaying profanity, sexually explicit messages, or obscenity. See Charter Section 414(48) and Code Sections 110-884(23) and 110-885(f).
- Obscenity is not protected by the First Amendment. The U.S. Supreme Court established the test that judges and juries use to determine whether matter is obscene in three major cases: *Miller v. California*, 413 U.S. 15, 24-25 (1973); *Smith v. United States*, 431 U.S. 291, 300-02, 309 (1977); and *Pope v. Illinois*, 481 U.S. 497, 500-01 (1987). The three-pronged *Miller* test is as follows:
 - Whether the average person, applying contemporary adult community standards, finds that the matter, taken as a whole, appeals to prurient interests (*i.e.*, an erotic, lascivious, abnormal, unhealthy, degrading, shameful, or morbid interest in nudity, sex, or excretion);
 - Whether the average person, applying contemporary adult community standards, finds that the matter depicts or describes sexual conduct in a patently offensive way (*i.e.*, ultimate sexual acts, normal or perverted, actual or simulated, masturbation, excretory functions, lewd exhibition of the genitals, or sado-masochistic sexual abuse); and
 - Whether a reasonable person finds that the matter, taken as a whole, lacks serious literary, artistic, political, or scientific value.

- Any material that satisfies this three-pronged test may be found obscene.
- Profanity can be considered free speech protected by the First Amendment however, government can limit profanity in some instances.
- Vulgarity can be considered free speech protected by the First Amendment however, government can limit vulgarity in some instances.
- Mayor and City Council have the power and the duty to provide “for the preservation of peace and good order; for securing persons and property from violence, danger or destruction; and for the protection and promotion of the health, safety, comfort, convenience, welfare and happiness of the residents of the town and visitors...”.
- It has been difficult and onerous on Town Staff to enforce the provisions of the current code while adhering to federal law which is often changing.
- A balance must be struck between the First Amendment and ability of a government to shield and protect minors.

Proposed definitions to include:

1. Obscene materials and merchandise
2. Vulgar materials and merchandise
3. Sexually oriented materials and merchandise
4. Profane materials and merchandise

Proposed prohibitions:

1. To make the open display of obscene, vulgar, sexually oriented or profane materials and merchandise prohibited unless such material and merchandise is confined to an area of the business establishment that cannot be viewed from outside the business establishment.
2. To require a business owner who displays obscene, vulgar, sexually oriented or profane material and merchandise to display a clearly legible sign or signs as necessary to notify anyone entering an area where such merchandise is displayed that obscene, vulgar, sexually oriented or profane merchandise is displayed.

Proposed penalties:

1. The business owner may be issued a municipal infraction with a fine of \$500.00 for the initial violation.
2. The business owner may be issued a municipal infraction with a fine of \$1,000.00 for the second violation.
3. On the third violation, the City Manager shall have the ability to suspend to revoke the violator's business license as set forth in [section 14-38](#) (Section 14-38 would be amended to as needed).

§ C-414. - Powers of Council enumerated. (181)

The Council shall have the power to pass all such ordinances not contrary to the Constitution and laws of the State of Maryland or this Charter as it may deem necessary for the good government of the town; for the protection and preservation of the town's property, rights and privileges; for the preservation of peace and good order; for securing persons and property from violence, danger or destruction; and for the protection and promotion of the health, safety, comfort, convenience, welfare and happiness of the residents of the town and visitors thereto and sojourners therein.

The Council shall have, in addition, the power to pass ordinances not contrary to the laws and Constitution of this State, for the following specific purposes:

- (1) *Advertising*—To provide for advertising for the purposes of the town, for printing and publishing statements as to the business of the town.
- (2) *Agreement or contracts*—To enter into agreements with the United States Corps of Engineers of [or] any other governmental body or agency or any other body politic or political subdivisions for the maintenance of dune lines or any other purpose.
- (3) *Aisles*—To regulate and prevent the obstruction of aisles in public halls, churches and places of amusements, and to regulate the construction and operation of the doors and means of egress therefrom.
- (4) *Amusements*—To provide in the interest of the public welfare for licensing, regulating or restraining theatrical or other public amusements.
- (5) *Appropriations*—To appropriate municipal monies for any purpose within the powers of the Council.
- (6) *Auctioneers*—To regulate the sale of all kinds of property at auction within the town and to license auctioneers.
- (7) *Band*—To establish a municipal band, symphony orchestra or other musical organization, and to regulate by ordinance the conduct and policies thereof.
- (8) *Beaches*—To license, tax and regulate all activities whatsoever on, or from, the public beaches, and, at its discretion, to permit buildings of public accommodation to be erected thereon, including the right to build restrooms thereon.
- (9) *Billboards*—To license, tax and regulate, restrain or prohibit the erection or maintenance of billboards within the City, the placing of signs, bills and posters of every kind and description on any building, fence, post, billboard, pole, or other place within the town, and to phase out, within a reasonable time, nonconforming signs.
- (10) *Bridges*—To erect and maintain bridges.
- (11) *Buildings*—To make reasonable regulations in regard to buildings and signs to be erected, constructed or reconstructed in the town, and to grant building permits for the same; to formulate a building code, a plumbing code and an electrical code and to appoint a building inspector, a plumbing inspector and an electrical inspector, and to require reasonable charges for permits and inspections; to authorize and require the inspection of all buildings and structures and to authorize the condemnation thereof in whole or in part when dangerous or insecure, and to require that such buildings and structures be made safe or be taken down.
- (12) *Cemeteries*—To regulate or prohibit the interment of bodies within the municipality and to regulate cemeteries.
- (13) *Codification*—To provide for the codification of all ordinances which have been or may hereafter be passed.
- (14) *Community services*—To provide, maintain and operate community and social services for the preservation and promotion of the health, recreation, welfare and enlightenment of the inhabitants of the town.
- (15) *Cooperative activities*—To make agreements with other municipalities, counties, districts, bureaus, commissions and governmental authorities for the joint performance of or for cooperation in the performance of any governmental functions.
- (16)

Curfew—To prohibit the youth of the town from being in the streets, lanes, alleys or public places at unreasonable hours of the night.

- (17) *Dangerous conditions*—To compel persons about to undertake dangerous improvements to execute bonds with sufficient sureties conditioned that the owner or contractor will pay all damages resulting from such work which may be sustained by any persons or property.
- (18) *Departments*—To create, change and abolish offices, departments or agencies, other than the offices, departments and agencies established by this Charter; to assign additional functions or duties to offices, departments or agencies established by this Charter, but not including the power to discontinue or assign to any other office, department or agency any function or duty assigned by this Charter to a particular office, department or agency.
- (19) *Disorderly houses*—To suppress bawdy houses, disorderly houses and houses of ill fame.
- (20) *Dogs*—To regulate the keeping of dogs in the town and to provide, wherever the county does not license or tax dogs, for the licensing and taxing of the same; to provide for the disposition of homeless dogs and dogs on which no license fee or taxes are paid.
- (21) *Elevators*—To require the inspection and licensing of elevators and to prohibit their use when unsafe or dangerous or without a license.
- (22) *Explosives*—To regulate or prevent the storage of gunpowder, oil or any other explosive or combustible matter; to regulate or prevent the use of firearms, fireworks, bonfires, explosives, or any other similar things which may endanger persons or property.
- (23) *Filth*—To compel the occupant of any premises, building or outhouse situated in the town, when the same has become filthy or unwholesome, to abate or cleanse the condition; and after reasonable notice to the owners or occupants thereof, to authorize such work to be done by the proper officers and to assess the expense thereof against such property, making it collectible by taxes or against the occupant or occupants.
- (24) *Finances*—To levy, assess and collect ad valorem property taxes, and general fund, real and personal property taxes and metered flow and/or front footage water and/or sewage benefit charges, or per fixture charges for water and/or sewage; to expend municipal funds for any public purpose; to have general management and control of the finances of the town.
- (25) *Fire*—To suppress fires and prevent the dangers thereof and to establish and maintain a fire department; to contribute funds to volunteer fire companies serving the town; to inspect buildings for the purpose of reducing fire hazards; to issue regulations concerning fire hazards, and to forbid and prohibit the use of fire-hazardous buildings and structures permanently or until the conditions of the town fire-hazard regulations are met; to install and maintain fire plugs where and as necessary, and to regulate their use; and to take all other measures necessary to control and prevent fires in the town.
- (26) *Food*—To inspect and to require the condemnation of, if unwholesome, and to regulate the sale of, any food products.
- (27) *Franchises*—To grant and regulate franchises to water companies, electric light companies, gas companies, telegraph and telephone companies, transit companies, taxicab companies, public or privately owned convention halls, and any others which may be deemed advantageous and beneficial to the town, subject, however, to the limitations and provisions of Ann. Code of Md., art. 23. No franchise shall be granted for a longer period than fifty (50) years.
- (28) *Gambling*—To restrain and prohibit gambling.
- (29) *Garbage*—To prevent the deposit of any unwholesome substance either on private or public property, and to compel its removal to designated points; to require slops, garbage, ashes and other waste or other unwholesome materials to be removed to designated points, or to require the occupants of the premises to place them conveniently for removal.

- (30) *Grants-in-aid*—To accept gifts and grants of federal or of State funds from the Federal or State governments or any agency thereof, and to expend the same for any lawful public purpose, agreeable to the conditions under which the gifts or grants were made.
- (31) *Hawkers*—To license, tax, regulate, suppress and prohibit hawkers and itinerant dealers, peddlers, pawnbrokers and all other persons selling any articles on the streets of the town, and to revoke such licenses for cause.
- (32) *Health*—To protect and preserve the health of the town and its inhabitants; to appoint a public health officer and to define and regulate his powers and duties; to prevent the introduction of contagious diseases into the town; to establish quarantine regulations, and to authorize the removal and confinement of persons having contagious or infectious diseases; to prevent and remove all nuisances; to inspect, regulate, and abate any buildings, structures, or places which cause or may cause unsanitary conditions or conditions detrimental to health provided, that nothing herein shall be construed to affect in any manner any of the powers and duties of the State Board of Health, the County Board of Health, or any public general or local law relating to the subject of health.
- (33) *House numbers*—To regulate the numbering of houses and lots and to compel owners to renumber the same or, in default thereof, to authorize and require the same to be done by the town at the owner's expense, such expense to constitute a lien upon the property collectible as tax monies.
- (34) *Jail*—To establish and regulate a station house or lock-up for temporary confinement of violators of the laws and ordinances of the town or to use the county jail for such purpose.
- (35) *Licenses*—Subject to any restrictions imposed by the public general laws of the State, to license and regulate all persons beginning or conducting transient or permanent business in the town or on property owned by the town for the sale of any goods, wares, merchandise or services; to license and regulate any business, occupations, trade, calling or place of amusement or business; to establish and collect fees and charges for all licenses and permits issued under the authority of this chapter, and, in the discretion of said Council, to refuse to grant any such licenses and to revoke any such licenses when granted.
- (36) *Liens*—To provide that any valid charges, taxes or assessments made against any real property within the town shall be liens upon such property, to be collected as municipal taxes are collected.
- (37) *Lights*—To provide for the lighting of the town.
- (38) *Livestock*—To regulate and prohibit the running at large of cattle, horses, swine, fowl, sheep, goats, dogs or other animals; to authorize the impounding, keeping, sale and redemption of such animals when found in violation of the ordinance in such cases provided.
- (39) *Markets*—To obtain by lease or rent, own, construct, purchase, operate and maintain public markets within the town.
- (40) *Minor privileges*—To regulate or prevent the use of public ways, sidewalks and public places for signs, awnings, posts, steps, railings, entrances, racks, posting handbills and advertisements, and display of goods, wares and merchandise.
- (41) *Noise*—To regulate or prohibit unreasonable ringing of bells, crying of goods or sounding of whistles and horns and noises of any sort which constitute a public nuisance or disturb the public peace.
- (42) *Nuisances*—To prevent or abate by appropriate ordinance all nuisances in the town which are so defined at common law, by this Charter, or by the laws of the State of Maryland, whether the same be herein specifically named or not; to regulate, to prohibit, to control the location of, or to require the removal from the town of all trading in, handling of or manufacture of any commodity which is or may become offensive, obnoxious or injurious to the public comfort or health. In this connection the town may regulate, prohibit, control the location of, or require the removal from the town of such things as stockyards, slaughterhouses, cattle or hog pens, tanneries and renderies. This listing is by way of enumeration, not limitation.

- (43) *Obstructions*—To remove all nuisances and obstructions from the streets, lanes and alleys and from any lots adjoining thereto, or any other places within the limits of the town.
- (44) *Parking facilities*—To license and regulate and to establish, obtain by purchase, by lease or by rent, own, construct, operate, and maintain parking lots and other facilities for off-street parking.
- (45) *Parking meters*—To install parking meters on the streets and public places of the town in such places as they shall by ordinance determine, and by ordinance to prescribe rates and provisions for the use thereof, except that the installation of parking meters on any street or road maintained by the State must first be approved by the State.
- (46) *Parks and recreation*—To establish and maintain public parks, gardens, playgrounds and other recreational facilities, including park structures in streets dead-ending at public parks or beaches, and programs to promote the health, welfare and enjoyment of the inhabitants of the town.
- (47) *Police force*—To establish, operate and maintain a police force. All town policemen shall, within the municipality, have the powers and authority of constables in this State.
- (48) *Police powers*—To prohibit, suppress and punish within the town all vice, gambling and games of chance, prostitution and solicitation therefor and the keeping of bawdy houses and houses of ill fame; all tramps and vagrants; all disorder, disturbances, annoyances, disorderly conduct, obscenity, public profanity and drunkenness.
- (48A) *Port Wardens*—To establish a Board of Port Wardens to regulate the dredging or maintenance and the placement, erection construction of structures or other barriers within or on the waters of the municipality, including, but not limited to, the issuing of licenses to create or build wharves or piers and the issuing of permits for dredging or maintenance, bulkheads, docks, mooring piles, floating wharves, buoys or anchors, taking into account the present and proposed uses and the effect of present and proposed uses on marine life, wildlife, conservation, water pollution, erosion, navigational hazards, the effect on other riparian property owners and the present and projected needs for any proposed commercial or industrial use. The Port Wardens shall have the power to regulate the materials and construction for the aforesaid improvements and to make certain that any improvements in the waters within the municipality do not render the navigation too close and confined and to provide for enforcement of said regulations and to provide for penalties for violation of said regulations established hereunder.
- (49) *Property*—To acquire by conveyances, purchase or gift, real or leasable property for any public purposes; to erect buildings and structures thereon for the benefit of the town and its inhabitants; and to convey any real or leasehold property when no longer needed for the public use, after having given at least twenty (20) days' public notice of the proposed conveyance; to control, protect and maintain public buildings, grounds and property of the town.
- (50) *Surf*—To regulate all activities in the surf and in the ocean, bays and other waterways within the town, including, but not necessarily limited to, swimming, surfing, boating, fishing, crabbing, clamming, etc.
- (51) *Regulations*—To adopt by ordinance and enforce within the corporate limits police, health, sanitary, fire, building, plumbing, electrical, traffic, speed, parking and other similar regulations not in conflict with the laws of the State of Maryland or with this Charter.
- (52) *Sidewalks*—To require sidewalks and to regulate the use of sidewalks and all structures in, under or above the same, to require the owner or occupant of the premises to keep the sidewalks in front thereof free from snow or other obstructions and to prescribe hours for cleaning sidewalks.
- (53) *Streets*—To regulate the use of streets, boardwalks and alleys by vehicles and to designate the kind of conveyances and vehicles which may not use designated streets, boardwalks and alleys which have been improved, together with hours for the use of such streets by certain specified types of vehicles; and to cause the streets, lanes and alleys to be sidewalked, paved, graded, repaired, repaved, regraded, drained or sewered, or to close streets, or parts of streets, lanes or alleys and to permit the construction of public structures at the point where said streets dead end at parks, at the beach or at natural bodies of water.

- (54) *Sweepings*—To regulate or prevent the throwing or depositing of sweepings, dust, ashes, offal, garbage, paper, handbills, dirty liquids or other unwholesome materials into any public way or onto any public or private property in the town.
- (55) *Taxicabs*—To license, tax and regulate public hackmen, taxicab men, draymen, drivers, cabmen, porters and expressmen, and all other persons pursuing like occupations.
- (56) *Vehicles*—To regulate and license wagons and other vehicles not subject to the licensing powers of the State of Maryland.
- (57) *Voting machines*—To purchase, lease, borrow, install and maintain voting machines for use in town elections.
- (58) *Zoning*—To exercise the powers as to planning and zoning conferred upon municipal corporations generally in Ann. Code of Md., art. 66B, subject, however, to the limitations and provisions of said article.
- (59) *Saving clause*—The enumeration of powers in this section is not to be construed as limiting the powers of the town to the several subjects mentioned.

(Res. No. 1976-16, 1-5-1976; Res. No. 1976-17, 1-5-1976; Res. No. 1976-18, 1-5-1976; Res. No. 1976-19, 1-5-1976; Res. No. 1976-20, 1-5-1976; Res. No. 1976-21, 1-5-1976; Res. No. 1976-22, 1-5-1976; Res. No. 1976-28, 1-5-1976; Res. No. 1983-5, 6-6-1983; Res. No. 1984-1, 3-19-1984; Res. No. 1986-2, 9-1-1986)

State Law reference— General powers of municipalities, Ann. Code of Md., Local Government article, § 5-201 et seq.

WARNING

**THE NEXT 38 PAGES CONTAIN
PROFANE, OBSCENE, SEXUALLY
EXPLICIT AND VULGAR
MATERIAL.**

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Outlook

Message from the OC Government Website

From noreply@oceancitymd.gov <noreply@oceancitymd.gov>
on behalf of

[McNiki1@gmail.com](#)

Date Mon 8/12/2024 7:57 PM

To Carol Proctor <CProctor@oceancitymd.gov>; Will Savage <WSavage@oceancitymd.gov>; Richard Meehan <RMeehan@oceancitymd.gov>; Frank Knight <FKnight@oceancitymd.gov>; Peter Buas <PBuas@oceancitymd.gov>; Tony Deluca <TDeluca@oceancitymd.gov>; Matt James <MJJames@oceancitymd.gov>; John Gehrig Jr. <JGehrig@oceancitymd.gov>

Cc Terry McGean <TMcgean@oceancitymd.gov>; Elton Harmon <EHarmon@oceancitymd.gov>; Jessica Waters <JWaters@oceancitymd.gov>; Lauren Davis <LDavis@oceancitymd.gov>; Ashley Miller <AMiller@oceancitymd.gov>; Diana Chavis <DChavis@oceancitymd.gov>

Who would you like to send this to?

All Members

Name

[Terry McGean](#)

Email address

McNiki1@gmail.com

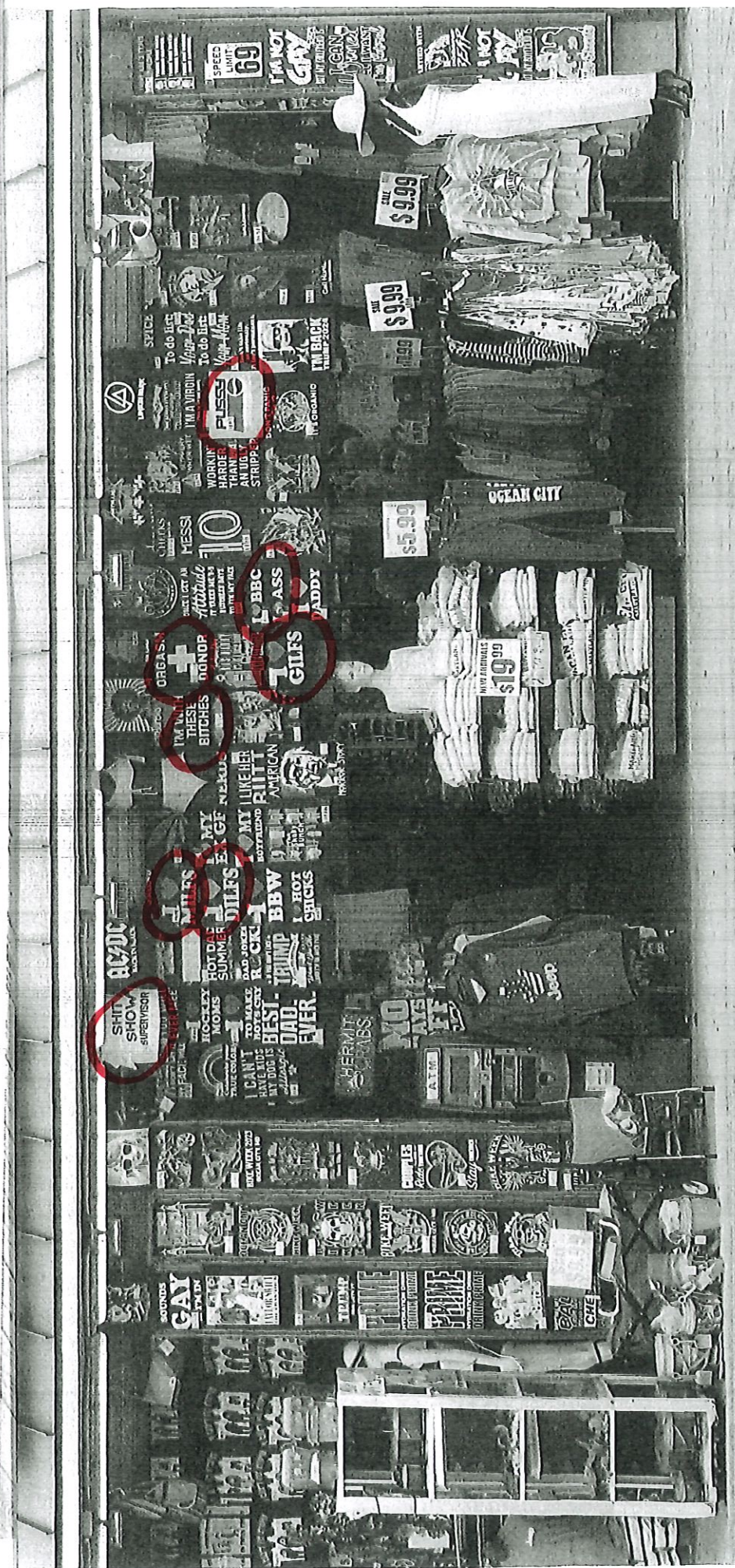
Message

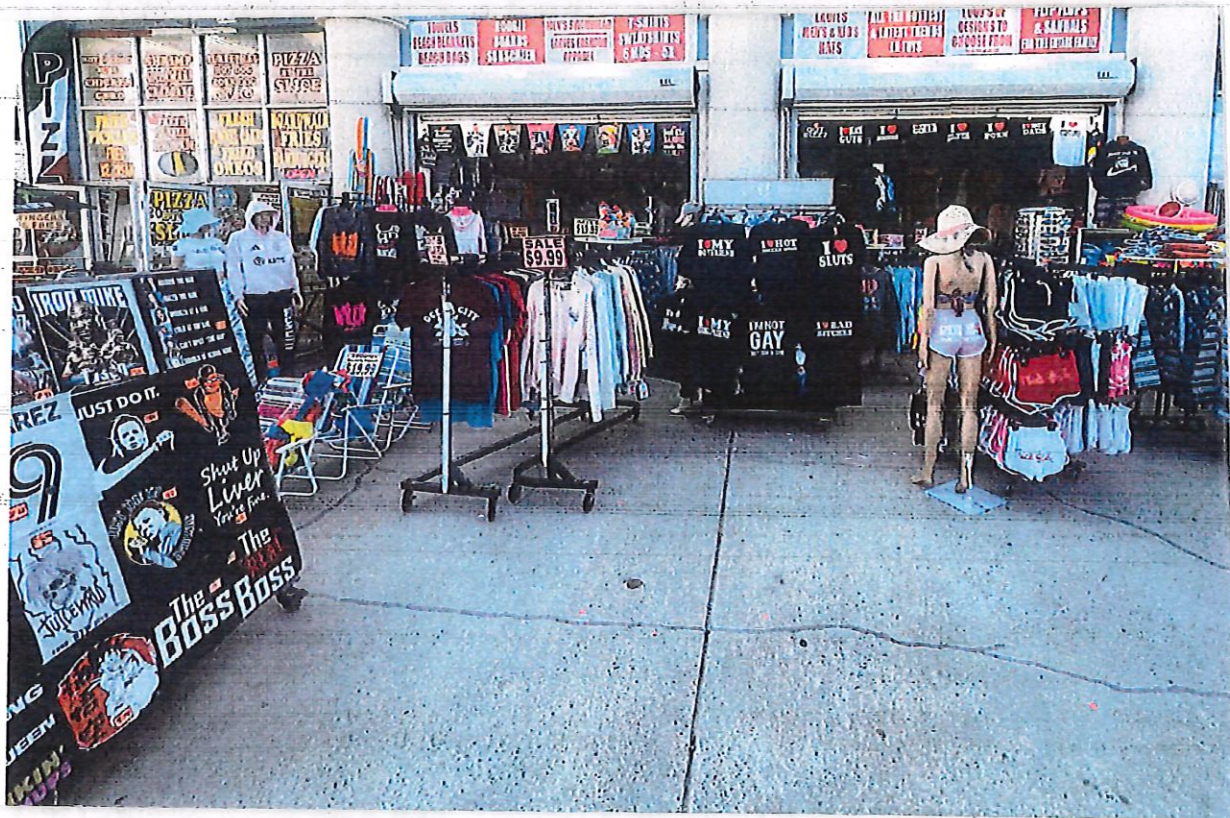
Dear Mayor Meehan and Council Members,

I've been coming to OCMD since I was a baby (I'm on my 40s now). My four grandparents all had condos there over the years- a total of 6. I have very fond memories of my time in OC and the Boardwalk. We just got back from vacationing down there with our 3 children. (My parents now have a place in Ocean Pines where we stay.) As "American's finest family resort", I was extremely upset to see the language on attire being sold on the boardwalk. I made a list of the words I saw (and this was without even going into the shops, clearly visible just by walking on the Boardwalk). I decided I couldn't bring my kids back to walk the boardwalk for the rest of the vacation because it's very uncomfortable for parents like me. I've talked to friends that also feel like the Boardwalk is going downhill. This makes me so sad because I want my kids to be able to enjoy the Boardwalk like I did when I was a kid. Is there nothing you can do to require shop owners to keep it clean and family friendly? Many families are choosing to take their business to DE beaches because of the "trash" on the OC boardwalk. OC can either be family friendly or trashy but it can't be both! I really hope you walk the Boardwalk to see for yourself. Thank you for your time!

Some of the disgusting language I saw while walking the Boardwalk with my children:

Virgin
Pussy
Orgasm
Fuck
Slut
Whore
MILF
Bitches
Asshole
Shit
Virgin
Ass
GILFS
Sex
~~Need Crack?~~
Titties
Booty Call
DILFS
Dick







HAWK TUAH
SPIT ON THAT THANG

A-946

HAWK
TUAH

943

THE SOUND OF FREEDOM



HAWK
TUAH
SPIT ON THAT THANG

A-1282

I  **HAWK**

A-L-28





DAMN THING!

I LICKED IT



AND I LIKED IT

F26

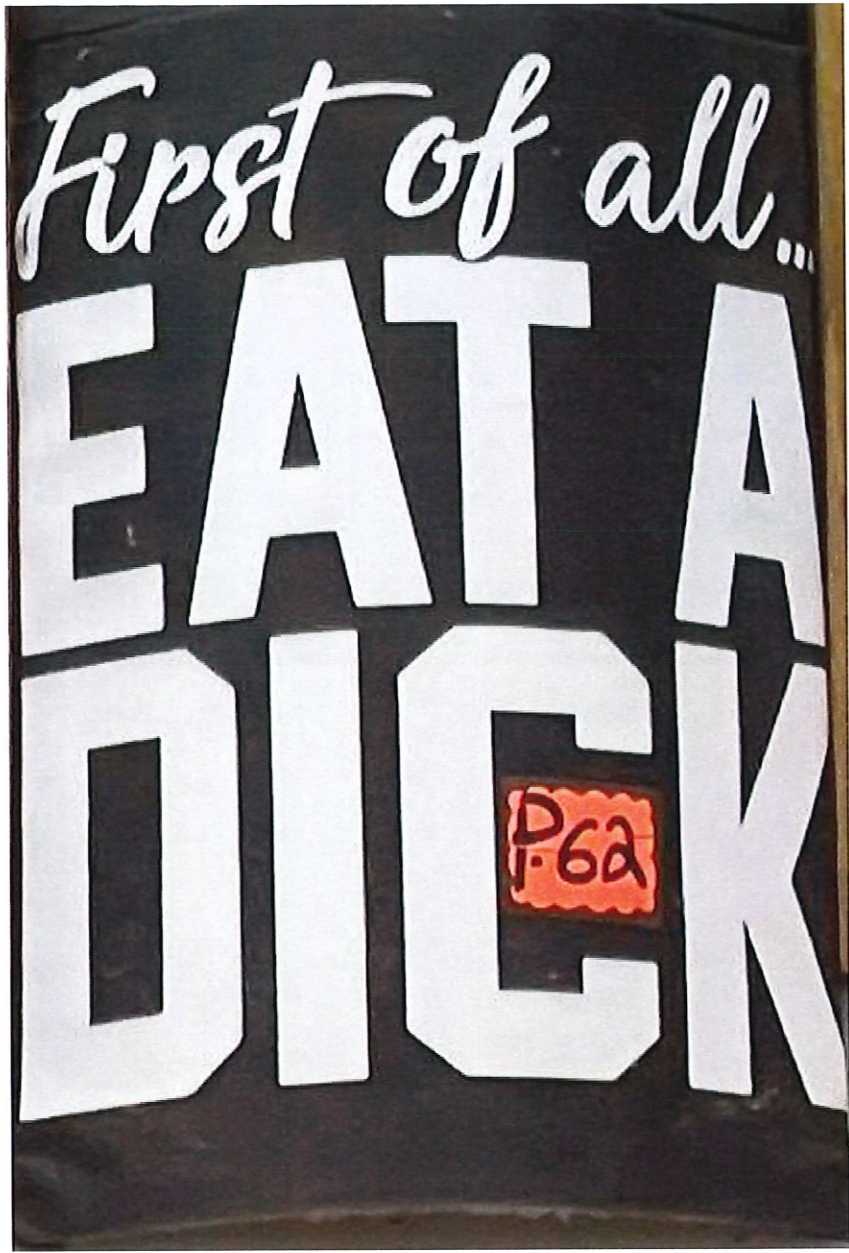
F32

SHOOT THE FIRST ONE

D.A.D.D.

AND THE WORD GETS AROUND

KED THE



WITH ASS LIKE THIS
WHO NEEDS BIG TITS

771A

SORRY BOYS
I eat pussy

54





F1

ur
appy
& u
now
it

r... oh

321

DON'T BE A



SALTY BITCH

319

I'M RETIRED
DON'T ASK



ME TO DO A
DAMN THING!

316

I LICKED IT

T BE A
ALTY
TCH

NOTICE

NO FOOD OR
DRINK IN
THIS AREA

i love my
asshole kids

I'M NOT
ALWAYS A
BITCH
JUST KIDDING
GO FUCK YOURSELF

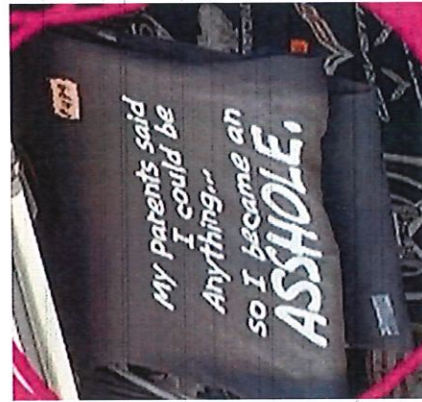
P.28

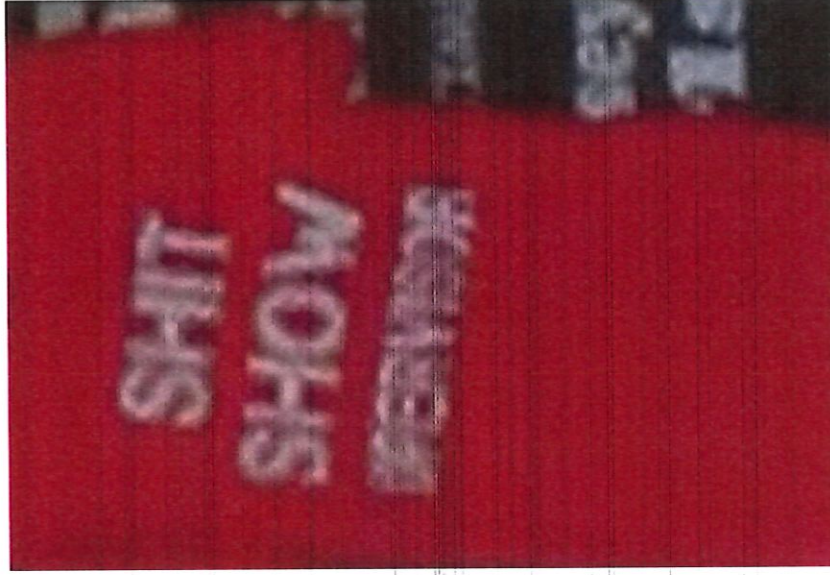
OCEAN CITY
OCEAN
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OCEAN

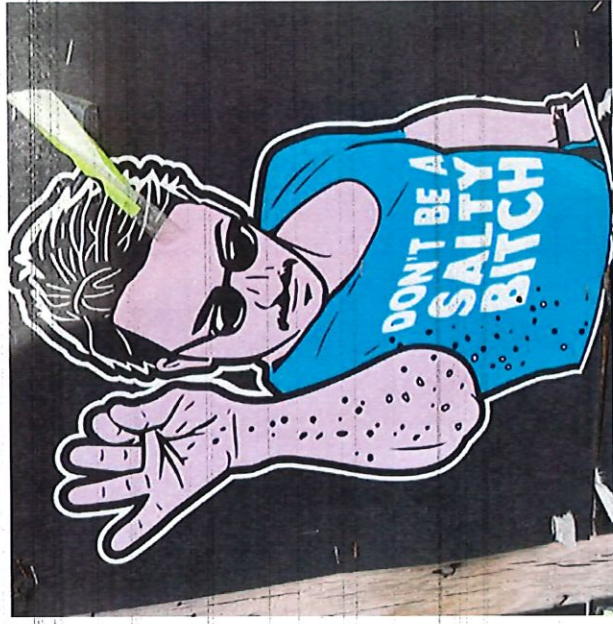
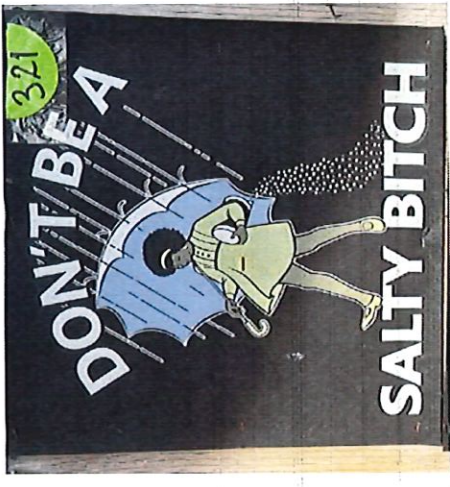


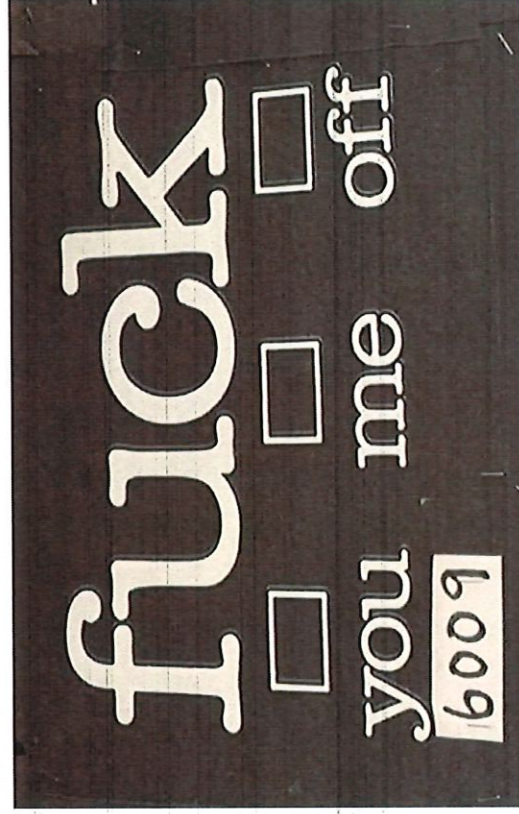












I PROUDLY

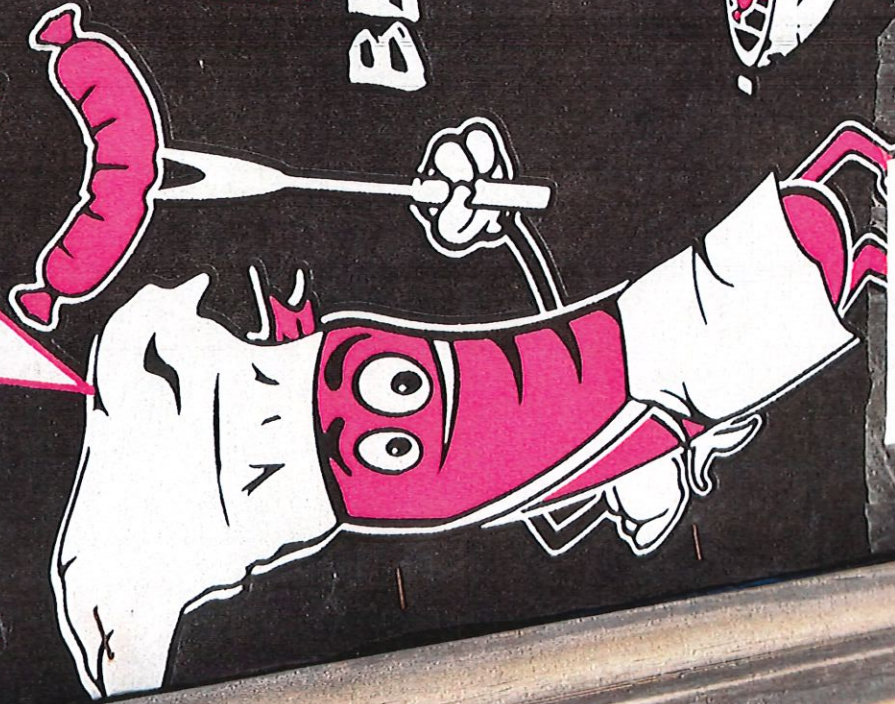
ADMIT...

I RUB

MY
MEAT

BEFORE

I STICK IT



16519



ME

fuck



you

me

off

6009

ight

I CAN'T FIX STUPID

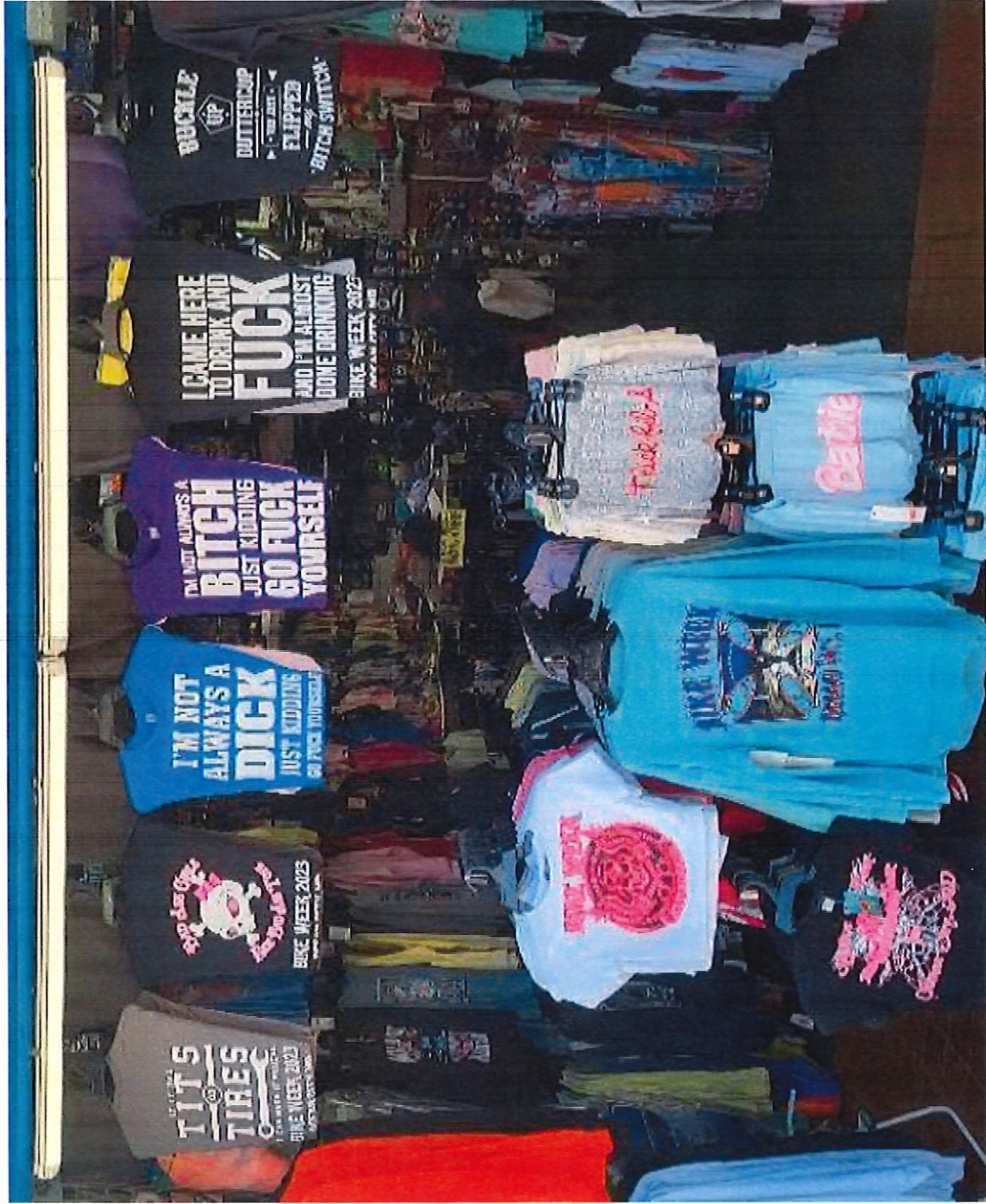
1571















DOES THIS
MIGHT MAKE
ME LOOK
TIRED?

Sorry I'm late,
I didn't want
to come.

WHY I'M
SINGLE

- ☐ Hideous
- ☐ Too Picky
- ☒ Dick is too big, might
kill someone

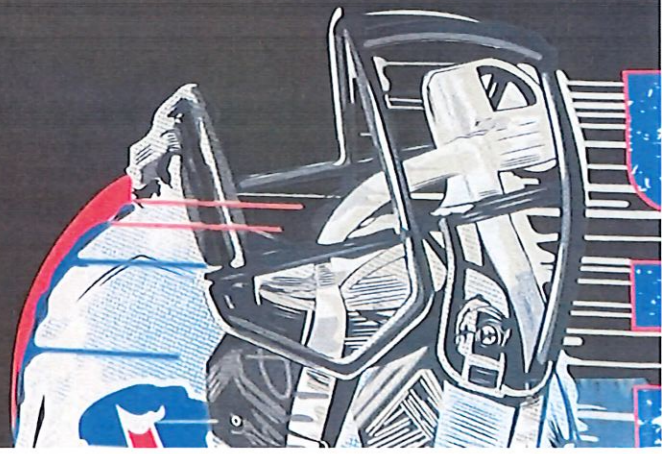
I
you
600

U CAN
157

I'M NOT
GAY

BUT \$20 IS \$20

THAT'S A















Stacia Cropper

From: noreply@oceancitymd.gov on behalf of jeffmansfieldoc106@outlook.com
Sent: Friday, January 31, 2025 11:57 AM
To: Carol Proctor; Will Savage; Richard Meehan; Tony DeLuca; Matt James; John Gehrig Jr.; Jake Mitrecic; Larry R. Yates
Cc: Terry McGean; Elton Harmon; HEATHER STANSBURY; Jessica Waters; Lauren Davis; Ashley Miller; Diana Chavis
Subject: Message from the OC Government Website

Who would you like to send this to?

All Members

Name

[Jeffrey Mansfield](#)

Email address

jeffmansfieldoc106@outlook.com

Message

As a full time resident of Ocean City , for the past ten years, I applaud the many positive changes I've witnessed. I would like to take this opportunity to present another change. A change that would help maintain our family atmosphere on the board walk. This change would involve the elimination of visual pornographic, racist, obscene, vulgar and indecent advertisements involving tee shirt sales (see attached). To maintain our family atmosphere on our board walk, which the department of tourism promotes, these retailers simply need to display this disrespectful material within the confines of their store and out of sight from people walking on the board walk. If you find this material as offensive as I do then I feel it is within your power to at least have it moved. Thank you for you time. Sincerely, [Jeffrey Mansfield](#), Concerned Citizen.

Upload a File

- [IMG_6977.jpeg](#)
- [IMG_6976.jpeg](#)
- [IMG_6975.jpeg](#)
- [IMG_6974.jpeg](#)
- [IMG_6972.jpeg](#)
- [IMG_6971.jpeg](#)
- [IMG_6970.jpeg](#)
- [IMG_6969.jpeg](#)
- [IMG_6968.jpeg](#)

- [IMG_6967.jpeg](#)
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- [IMG_6963.jpeg](#)
- [IMG_6962.jpeg](#)
- [IMG_6961.jpeg](#)
- [IMG_6960.jpeg](#)
- [IMG_6959.jpeg](#)

From: noreply@oceancitymd.gov <noreply@oceancitymd.gov> on behalf of [REDACTED]

[REDACTED]

Sent: Thursday, July 11, 2024 4:34 PM

To: Carol Proctor; Will Savage; Richard Meehan; Frank Knight; Peter Buas; Tony Deluca; Matt James; John Gehrig Jr.

Cc: Terry McGean; Elton Harmon; Jessica Waters; Lauren Davis; Ashley Miller; Diana Chavis

Subject: Message from the OC Government Website

Who would you like to send this to?

All Members

Name

[REDACTED]

Email address

[REDACTED]

Message

Today, I was walking on the boardwalk towards 2nd street and saw a t- shirt hanging in the store that I found incredibly offensive. The salesperson ask me if he could help me and i responded that I found the t- shirt incredibly offensive to which he responded, "Hey it's free speech and fuck you if you don't like it. " I was shocked as their were families with children walking by. A number of people walking by turned and shook their heads. The store name is OC VibeZ. The disgusting t- shirt says "I'm not a gynecologist but I know a c__t when I see one." I have pictures on my camera but unfortunately your website won't allow me to upload them. The man who was very inappropriate and aggressive towards me was wearing blue/grey shorts and a lighter blue tank shirt. For the sake of this world, please consider setting some civility rules for at least the boardwalk. Sad day in America when a vendor can talk to me like that and think it's perfectly normal.

Name

Diane Allen

Email address

djken2005@gmail.com

Message

Hello,

I was born and raised in Baltimore city. My family would take me to Ocean City every summer. Great memories. We loved Ocean City Maryland. My nephew is a proud Ocean City, Maryland Police Officer. We love Maryland. It will always be our home. I live in New Jersey now and recently traveled with my own family to Ocean City Maryland for Sunfest. My daughter and family and I were walking along the boardwalk and saw the store "mishmash." There was a porn hub sign in the window, along with slogans such as "See you later assholes" with a picture of a little girl and another sign "I love my asshole kids." This is appalling. What is this all about and what is happening in Ocean City Maryland that this would be allowed? It's disgusting, degrading and immoral. I hope that you would take some action immediately. This would never be allowed in Ocean City, New Jersey. Thank you for your attention to this matter, and it is a serious matter.

Sincerely,

Diane Allen

1215 Holmes Ave

Wineland, NJ 08391

cell phone 656-501-4130

Upload a File

- [1 IMG_6857.png](#)
- [1 IMG_6856.jpeg](#)
- [1 IMG_6855.jpeg](#)

Stacia Cropper

From: Rich Powell <ricpow@hotmail.com>
Sent: Thursday, September 21, 2023 9:07 AM
To: Richard Meehan
Subject: OC Boardwalk

Mr. Mayor.

During a visit to the Boardwalk with friends from out of state, we wanted to show them what we enjoyed so much as children and young adults. Unfortunately, the visit turned into a series of sickening happenings.

First, there were the shops openly displaying some of the most suggestive and vulgar sayings on sweat and tee shirts. Not one but many. Young and old were seeing this.

Second, there was the heavy presence of marijuana smoke from people openly smoking on benches and in groups. Third, groups of teens and some older who were obviously under the influence and loudly using vulgar language. And all of this with NO police or security in site for blocks!

New Jersey is a liberal hotbed, yet when visiting Cape May and other NJ shore attractions you see none of this. I have to ask you. Why is this happening to Ocean City, MD? To me and others I have spoken to, the OC Boardwalk is not the "family" place to be.

I share this with you as a concerned citizen of Maryland, where it is not just OC that is slipping. Very sad.

Richard Powell
 919 Cider Mill Lane
 Bel Air, MD 21034

Who would you like to send this to?

All Members

Name

Chris Hudak

Email address

chris.hudak@verizon.net

Message

Dear Mayor and Council Members,

I spent last week at my condo in Ocean City (10 79th Street Unit 202) with my family. This year I was happy to have my two grandchildren with me including my grandson who is 5 years old. We decided to take hm to the Boardwalk to go on the Giant Ferris Wheel. What we found was a Boardwalk covered with trash, people young and old openly smoking marijuana and vendors selling shirts with horriblgraphics (see below).

How do you let this happen? OC is ruined with this type of culture and there is no way I will be bringing my family back. We ended up in Rehoboth and Bethany for the rest of the week. I am seriously considering putting my unit up for sale and moving up to DE where I can enjoy being with my family.

I look forward to your response.

Chris Hudak (443) 356-0865

Upload a File

- [OC-Boardwalk.jpg](#)

From: deannaugust@aol.com
Sent: Friday, August 11, 2023 9:00 AM
To: Richard Meehan
Subject: Please Take time to read Mr. Mayor
Attachments: OC 1.PNG; OC 2.PNG

Good Morning, Mr. Mayor,

I hope you're enjoying your Summer.

When I was a little girl, My parents would pack all six of us children up in our station wagon, and take a trip to Ocean city Md. We lived in Hagerstown MD. We would spend the day at the beach getting in the Ocean, and then the Evening (our favorite thing to do) the Boardwalk! My father was a teacher, coach, and a Politician , so we couldn't afford to stay over night. We would make a fun day trip. Then as I grew older, My husband and I would take our two children to the Ocean city. Many fun attractions and things to do. Mini golf, water slides, all you can eat crabs!! But, our children loved the Boardwalk. Now my children are older and I have Grandchildren. This Summer July 31st to August 3rd, we stayed on 9th street Ocean front on the Boardwalk. Before heading to the beach after checking in, we decided to take a walk on the Boardwalk and get some Thrasher Fries! Then of course some soft ice cream. Sitting on the bench enjoying our ice-cream, I noticed something very disturbing. The photos are included in this email. I realize the world has changed since I was a little girl, and since my children were little , but to see Little Children's toys below these extremely Disturbing T Shirts. As I was taking photos, I had a nice man from Solomons Island md approach me. (Firefighter for over 38 years, and a farmer) He said " you noticed these T shirts as well" He said I have my Grandchildren with me , and some can read. He said this might be my last trip to the boardwalk ever. Mr. Mayor, We realize we cant change It all in this world, but we can start with some things to make it a little better. I shared these photos with some many friends. Everyone wants it shared with our local news. I have chosen to share it with you. We appreciate all you do for Ocean city Maryland. Could you please have these store owners take these shirts down. Hoping to hear back from you (or your office) in regards to this matter. I thank you kindly, Deanna August

All Members

Name

Elizabeth LaSore

Email address

elzasore@yahoo.com

Message

Vacationing at DSSP, my husband and I went to the OC boardwalk last night not realizing how much it has changed since last there in the 2000s. We had a few hours to walk around before the Sea Rocket sunset cruise and we were shocked to see the stores blaring rap-like music with too many people smoking pot in the open air

with police near by, just watching. Several stores we passed were selling t-shirts like 'I

Porn and 'I



White Girls.' Passed a man with a t-shirt that said 'I



Sluts.' WE WILL NEVER SPEND

OUR \$\$ in Ocean City MD AGAIN.

Stacia Cropper

From: noreply@oceancitymd.gov on behalf of sunset2261@aol.com
Sent: Saturday, November 12, 2022 4:07 PM
To: Carol Proctor; Will Savage; Richard Meehan; Frank Knight; Peter Buas; Tony Deluca; Matt James; John Gehrig Jr.
Cc: Terry McGean; Jessica Waters; Lauren Davis; Ashley Miller; Diana Chavis
Subject: Message from the OC Government Website

Who would you like to send this to?

All Members

Name~~Suzanne Murray~~**Email address**~~sunset2261@aol.com~~**Message**

I am a resident of Fenwick Island my family and I enjoy Ocean City boardwalk.

Today I was a palled when my second grader was reading the T-shirts as we walked by the stores!

I feel this kind of paraphernalia should be banned from ocean city stores!

Upload a File

- [C4FEC800-A008-4EB5-B989-A03E2F39A212.jpeg](#)
- [314023AC-F3DE-49CF-BF7C-5999575EF16A.jpeg](#)
- [96C09F23-320A-439D-B59E-155574597872.jpeg](#)
- [B4862E0A-A86A-4730-B3F1-60D6A5433910.jpeg](#)

Stacia Cropper

From: Town of Ocean City Website <noreply@oceancitymd.gov>
Sent: Saturday, July 23, 2022 1:45 PM
To: Richard Meehan; Lloyd Martin; Frank Knight; Peter Buas; Tony Deluca; Mark Paddack; Matt James; John Gehrig Jr.
Cc: Terry McGean; Jessica Waters; Lauren Davis; Ashley Miller; Diana Chavis
Subject: Message from the OC Government Website

Who would you like to send this to?

All Members

Name

David Roose

Email address

d2roose@gmail.com

Message

Hello,

I am writing to you about my trip to Ocean City beach this past week. I came with my family, as I have been for the past 20 years. This year was the first time I was absolutely disgusted with many of the shirt businesses on the boardwalk.

I didn't count how many, maybe 10-20, all had vile and disturbing shirts and apparel for sale that hung front and center for all to see right on the boardwalk. I'm hesitant to write the shirt messages here as maybe this email will get flagged for foul language. But Ocean City claims to be "family friendly." Well let me tell you, it's not anymore.

No parent in their right mind would bring their child to the boardwalk to read all the nasty messages all over the place. To make things even more ironic, the boardwalk has for years had city signage that foul language and behavior, smoking, etc, is disallowed from the boardwalk. But yet many of the shirt stores all display these terrible shirts all over the place for everyone to see. Unfortunately I didn't take any pictures as I wanted to get passed it quickly with my kids, but anyone can go to the boardwalk to see for themselves. It's all over the place. It's disgusting and I think I'll have to find a new beach to go to every summer. I really hope things change.

Thank you for your time.

David Roose

Germanatown, Maryland

Stacia Cropper

From: Town of Ocean City Website <noreply@oceancitymd.gov>
Sent: Monday, July 18, 2022 10:27 AM
To: Richard Meehan; Lloyd Martin; Frank Knight; Peter Buas; Tony Deluca; Mark Paddack; Matt James; John Gehrig Jr.
Cc: Terry McGean; Jessica Waters; Lauren Davis; Ashley Miller; Diana Chavis
Subject: Message from the OC Government Website

Who would you like to send this to?

All Members

Name~~Gretchen McDermott~~**Email address**~~g.m.mcdermott@gmail.com~~**Message**

I took my family to the boardwalk last night and left feeling discouraged. As long time residents of South Bethany DE, my family has been coming to OCMD for over 50 years. My in-laws have been residents of Ocean City for 20 years, and we have a lot of family in the area who come to OCMD regularly. Ocean City is a place we like to go for family fun, where parents and grandparents want to feel safe bringing their kids.

This summer I've noticed the apparel shops have been selling more and more vulgar decals on their clothing. Shirts hang outside each venue with expletives toward our president, and phrases that refer to "sluts", "MILFs" and "DILFs". Last night I saw an inebriated parent take a photo of his young son, telling him to smile in front of one of these shirts and it broke my heart.

Allowing these graphic decals to hang outside in full view to draw people in, is one reason that is making OCMD less of a nice place to bring family. I had my 16 year old and his friend with me, and even they were uneasy being there. I'm sorry to say I don't plan to return OCMD's boardwalk soon, and wouldn't recommend it to others, especially after dark, when more people seem to be under the influence. There are more family-friendly options a few more miles north of us.

I hope you care as much as most parents and grandparents do about keeping OCMD a family destination. Removing these shirts from being openly displayed would be a meaningful step toward that end.

Sincerely,

~~Gretchen McDermott~~

Stacia Cropper

From: Town of Ocean City Website <noreply@oceancitymd.gov>
Sent: Sunday, July 17, 2022 7:33 AM
To: Richard Meehan; Lloyd Martin; Frank Knight; Peter Buas; Tony Deluca; Mark Paddack; Matt James; John Gehrig Jr.
Cc: Terry McGean; Jessica Waters; Lauren Davis; Ashley Miller; Diana Chavis
Subject: Message from the OC Government Website

Who would you like to send this to?

All Members

Name

~~James Spicer~~

Email address

~~jspicer204@owest.net~~

Message

I will never take my family to the boardwalk again. The obscene and vulgar displays hanging outside of the stores, right in public view is a disgrace. Ocean City is suppose to be a family resort, not a sexual, political, pornographic display of indecency. I used to love Ocean City, but now times have changed obviously. No morals and consideration for the good families and people of America.

Who would you like to send this to?

All Members

Name



Email address

christine.enn11@gmail.com

Message

Dear Council Members,

I was born and raised in Maryland. I grew up going to Ocean City every summer with my family. My summer trips to the Ocean remain the most heartfelt and special memories I will ever have. I have since tragically lost two of my grandparents who never missed a week at the beach with their grandchildren and the memories are evermore irreplaceable. When I was not spending hours at the beach, one of my favorite things to do as a kid was go to the Ocean City Boardwalk for cotton candy and to ride the Tidal Wave. I remember one summer when I was around 13 years old, my grandpa spoiled my cousin and I with all day wristbands for Trimpers and we had the time of our lives. It was pure weightless joy. The Ocean City Boardwalk and Trimpers Rides have become synonymous with the dearest memories I will ever have with my entire family.

This past week, I was able to take a few days away from work and drive to the Ocean. I made it to the Boardwalk after having not walked it since the years prior to the pandemic. In my opinion, the Ocean City Boardwalk is one the most unique, historic, and family-friendly aspects of Ocean City, Maryland. The Boards have undoubtedly witnessed irreplaceable, precious, and jovial memories amongst families for generations. It is truly a profound underpinning to the loving spirit of Ocean City, Maryland.

My belief in the magic of the Ocean City Boardwalk is why I was so genuinely dismayed by the display of extremely disrespectful and vulgar language on many of the clothing and t-shirt vendors that line the length of the Boardwalk. I am going to refrain from restating the language. I spent a part of my evening taking pictures of the language and I have included them in the attachments. I was truly shocked at how many vendors displayed the same language and I will point out the obvious in that they were predominantly defamatory and derogatory to women. It is not easy for anyone, regardless of how we identify ourselves, but what I saw was abhorrent. I took some time to review the City Ordinances and I was not able to find anything that would even approach this behavior as a type of violation.

After attending professional school in Boston, I now live and work full time in Maryland. I love this state and I could not imagine living or raising a family anywhere else. My trips to the Ocean City Boardwalk hold tremendous value to my life. I hope as Council Members this concerning behavior can be at least approached and spoken against. I am not sure what that looks like, but I hope by writing this letter something can be

facilitated. I hope one day I can bring my children to the Boardwalk in the same innocence I experienced as kid.

With gratitude for your time,



Upload a File

- [Picture-1.jpg](#)
- [Picture-2.jpg](#)
- [Picture-3.jpg](#)
- [Picture-4.jpg](#)
- [Picture-5.jpg](#)

Who would you like to send this to?

All Members

Name

Ron Ruest

Email address

[REDACTED]

Message

We appreciate your ongoing effort to keep OC as a "family friendly" resort. It is to that end I am sending this email. My wife and I run the boardwalk at least 3 times a week and recently saw this outside the T Shirt Factory store on 6th street.

Several shirt decals are offensive ("MILF, WTF, smoking pot, etc etc etc) Those are bad enough to have to explain to a curious grandchild...but I think the "LOVE(with a heart) WAP" is the worst. I will let you look this up online as I was raised not to talk to others this way. I'm sure you will be as appalled as we were. I'm all for free speech and free enterprise...but there has to be a line drawn somewhere. It takes the average 7 years old with a cell phone about 5 seconds to find out what this means. Is there no decency left? As a "family resort" I'm sure this disgusts you too. Can something be done...or are we forced to wade in the same cesspool that the owner of this establishment is already in? I'm sure your hands are tied and nothing will be done...but my conscience is clear.

Upload a File

- [20211103_151622.jpg](#)
- [20211103_151627.jpg](#)

Stacia Cropper

From: Government Website <noreply@oceancitymd.gov>
Sent: Wednesday, August 25, 2021 10:30 PM
To: Richard Meehan; Lloyd Martin; Frank Knight; Peter Buas; Tony Deluca; Mark Paddack; Matt James; John Gehrig Jr.
Cc: Jessica Waters; Lauren Davis; Ashley Miller; Diana Chavis
Subject: Message from the OC Government Website

Who would you like to send this to?

All Members

Name

[REDACTED]

Email address

[REDACTED]

Message

I wanted to bring to your attention something our family noticed this wk while in OC. You say OC is family friendly but the T Shirt shops on the boardwalk have shirts literally out on the store fronts with the F Word. If someone believes this is a family friendly environment then we are all in trouble. Who wants to see this when they have young children. In the back of a store is one thing but out on the boardwalk is sad. There should be some rule about profanity being displayed. The Hollywood t shirt shop had such things displayed tonight (8/25)

Upload a File

- [20210825_211403.jpg](#)
- [20210825_211409.jpg](#)

On Jul 24, 2020, at 11:44 AM, "scottleya@yahoo.com" <scottleya@yahoo.com> wrote:

Who would you like to send this to?

All Members

Name

Scott Leya

Email address

scottleya@yahoo.com

Message

To whom it may concern,

My family just spent a week in Ocean City as we do almost every year. I've been coming there since I was a kid. We've enjoyed every trip. However, this year was a disappointment – none of it due to the Pandemic. Here are some of the things we experienced:

- The trash on the boardwalk was terrible. I can understand at night and during the day when people are moving about, but we were up at 6:30-7:00am and there was trash still left from the night before. It wasn't a little either. Additionally, one morning a vending machine had been pushed over that was on the boardwalk – toward the end of the boardwalk – I can't recall – 28th street or so?
- Almost everywhere we went, we could smell marijuana – on the beach, on the boardwalk, parking lots, Layton's Family Restaurant (from a car that pulled up), our Uber driver. It was everywhere. I'm not sure if it's legal in MD, but if it is – is it legal in public space? Where were the police?
- We stayed on 12th Street at Pop Pop's Cottage. Great place. It's right on the boardwalk. We've stayed there before. One night we were awoken by someone playing music at 12:45 in the morning. Now I know that goes on constantly, but these individuals had a speaker that was about 4 ft tall and required two people to carry. The music was so loud, it woke everyone up in the condo, even though our doors and windows were closed. I can't explain how loud this was. It was incredible. They then continued down the boardwalk, two people carrying the speaker, with the music glaring. Where were the police? You could hear the music 3 blocks in each direction!
- The shirts for sale in the shops along the boardwalk are offensive. I'm not a prude by any means. These were offensive. One example – "I'm not Gay, but \$20 is \$20". Really! That's offensive on so many levels. The shirts are also political now. I go on vacation to get away from that stuff! These shops used to be inviting – not anymore.

I have always looked at Ocean City as a family vacation destination. None of what I mention above is indicative of a family vacation spot. I spent \$5,000 last week. Not sure I'll do that again.

From: notifications=d3forms.com@mg.d3forms.com [mailto:notifications=d3forms.com@mg.d3forms.com] **On Behalf**
Of OC Chamber of Commerce
Sent: Thursday, June 18, 2020 9:15 AM
To: OCCC Info
Subject: New Contact Form Submission

Contact

First Name

Steven

Last Name

Plank

Email

suplank05@yahoo.com

Comments

Hello, my family has been vacationing here since 1982! I now have a family of my own that I pay to come here every year and was shocked to see many of the stores we frequent now have profanity laced t-shirts and signs hanging everywhere. I have seen F**k 3 times and at least 4 other swear words. They are at eye level for my 9 yr old to see. I am sure you have not seen this yourself our you would have asked sunsations to take them down. There are also shops at the inlet with profanity on there signs.

We censor our family rated programs on tv so our children are not subject to these words. My hope is that we censor a public store the same. Please let me know if you share the same thoughts I do and will make a change for all our children's sake. With this type of blatant profanity will you continue to call Yourself a family resort?

Thank you, Steve Plank

Subject

Profanity throughout stores

Name

Karen Miltu

Email address

k.miltu@yahoo.com

Message

Hi,

I've been coming to OC for many years (most of my life), and I've really noticed that you have done a lot to make the boardwalk more family friendly. My husband and I were in OC for Springfest this year and appreciated the no smoking on the boardwalk (although some still do). And I appreciate that the t-shirt shops are not displacing as many sexually provocative or drug culture t-shirts.

However, I did notice multiple anti-gay homophobic t-shirts on display. This I found to be very distasteful. I have friends and family members who are LGBT and seeing these makes me NOT want to spend family time in OC. You would never find racist t-shirts or ones with Nazi symbols on display. I believe that if you truly want OC to be a family beach, these kinds of t-shirts should not be on display. Homophobia should not be tolerated.

Thank you,

Karen Miltu



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.G

Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Chuck Bireley, Finance Director
RE: Ordinance 2025-12, Realignment of 2021 General Obligation Bond Proceeds
DATE: March 12, 2025

ISSUE(S): First Reading - Ordinance 2025-12 authorizes the realignment of 2021 General Obligation Bond Proceeds (transfer bond proceeds from the Baltimore Avenue project to the annual street paving program)

SUMMARY: Ordinance 2025-12 minimizes the Town's arbitrage yield reduction liability for the 2021 bond issue by using the remaining bond proceeds to fund street paving and wastewater mains projects.

FISCAL IMPACT: Minimize the Town's arbitrage liability.

RECOMMENDATION: Approve Ordinance 2025-12 on first reading.



More Livable Community for Residents

ALTERNATIVES: Defer to Mayor and Council

RESPONSIBLE STAFF: Charles Bireley, Finance Director

COORDINATED WITH: Terence McGean, City Manager
Hal Adkins, Public Works Director
Jennie Knapp, Director of Budget & Management
Shawn Bunting, Assistant Finance Director
Anna Horevay, Bond Counsel, McGuire Woods

ATTACHMENT(S): 1. 2025 Ordinance - Realignment of 2021 Bond Projects.docx
2. 2021 Bond Projects Ordinance.docx
3. Tracked-Changes Version for Reference

FIRST READING: 3/17/2025
SECOND READING: 4/7/2025

MAYOR AND CITY COUNCIL OF OCEAN CITY
ORDINANCE NO. 2025-__

AN ORDINANCE to amend certain portions of Ordinance No. 2021-19 of the City, introduced on September 7, 2021 and adopted on September 20, 2021, which authorized the issuance of the City’s Municipal Purpose Bonds of 2021, by designating certain new projects as additional public projects authorized to be financed with the proceeds from the sale of such bonds; and generally relating to said bonds.

RECITALS

On September 20, 2021, the Mayor and City Council of Ocean City (the “City”) adopted Ordinance No. 2021-19 (the “Authorizing Ordinance”), authorizing the issuance and sale of its Municipal Purpose Bonds of 2021 in an amount not to exceed \$48,945,000 (the “Bonds”), a portion of the proceeds of which were to be used to finance or refinance, in whole or in part, certain costs of acquisition, construction and/or improvements to the public projects described in such Authorizing Ordinance (the “Original Projects”).

Section 12 of the Authorizing Ordinance provides that, in the event that the amount of funds allocated to a Project exceeds the amount needed for such Original Project, the excess may be allocated to other Original Projects or may be allocated to additional public projects which are authorized by the Mayor and City Council.

The City has determined that a portion of the proceeds of the sale of the Bonds originally designated to be used for the Baltimore Avenue Design and Implementation (one of the Original Projects as described in the Authorizing Ordinance) will not be used in a timely manner due to unexpected project delays and desires to redesignate a portion of the proceeds of the Bonds originally allocated to such project to certain additional public projects that are anticipated to be completed within this calendar year.

Additionally, the City has determined that a portion of the proceeds of the sale of the Bonds originally designated to be used for the Wastewater 2nd Street Pumping Station Main Upgrades (one of the Original Projects as described in the Authorizing Ordinance) is in excess of the amount reasonably expected to be needed for such Project and desires to redesignate a portion of the proceeds of the Bonds originally allocated to such project to certain additional public projects.

The City has determined that it is in its best interests to use a portion of the proceeds of the Bonds to finance all or a portion of the costs of certain additional public projects listed on Exhibit A attached hereto and incorporated herein by reference.

The City has further determined that the projects listed on Exhibit A are eligible to be financed with the proceeds of the Bonds pursuant to the Authorizing Ordinance and have been approved as a part of the City's Capital Improvement Program and Approved Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY, that:

Section 1: The Authorizing Ordinance authorizing the issuance and sale of the Bonds is hereby supplemented for the sole purpose of designating the projects described in Section 2 below as additional public projects, the costs of which are authorized to be financed with the proceeds of the sale of the Bonds.

Section 2: The City hereby finds and determines that a portion of the proceeds from the sale of the Bonds designated to finance or refinance, in whole or in part, certain costs of acquisition, construction and/or improvements to the Original Projects exceeds the amount needed for such Original Project. The City hereby designates an amount not to exceed \$2,150,000 from the proceeds of the sale of the Bonds to be used to finance the acquisition, construction and/or improvements to the projects of the City set forth in Exhibit A attached hereto and made a part of

this Ordinance. The designation of such additional public projects authorized to be financed from the proceeds of the sale of the Bonds shall in no way limit the City from designated such further additional public projects as permitted by the Authorizing Ordinance and shall in no way modify, amend or rescind any other provisions of the Authorizing Ordinance.

Section 3: Pursuant to the authority of this Ordinance, all officers, employees and agents of the City may take such actions and execute and deliver such documents as are necessary or appropriate from time to time to provide for the designation of additional public projects authorized to be financed by the proceeds of the Bonds.

Section 4: This Ordinance shall take effect from the date of its approval by the Mayor, on or following the date of its final passage.

[signatures appear on next page]

THIS ORDINANCE was introduced and read at a meeting of the Mayor and City Council held on the ____ day of _____, 2025, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Mayor and City Council on the ____ day of _____, 2025.

Matt James, President of the City Council

Approved by me this ____ day of _____, 2025.

ATTEST:

Diana Chavis, City Clerk

Richard W. Meehan, Mayor

Approved as to form by:

Heather Stansbury, Town Attorney

Tony DeLuca, Secretary of the City Council

Exhibit A

ADDITIONAL PUBLIC PROJECTS

Description of additional projects authorized to be financed with the proceeds of the City's Municipal Purpose Bonds of 2021:

Annual Street Paving Program

Wastewater Mains

Ordinance 2025-12

The purpose of the realignment of the 2021 bond projects ordinance is to minimize the town's arbitrage yield reduction liability for the 2021 bonds by using the remaining 2021 bond proceeds as soon as possible.

In the municipal bond context, arbitrage generally refers to the profit from borrowing funds in the tax-exempt market (through a bond issue) and investing them in the taxable market. The town is not supposed to profit from interest earned on the sale of tax exempt bonds.

If the ordinance is passed on second reading, bond proceeds originally allocated to the Fire Station 3 and Baltimore Avenue projects will be re-allocated to Street Paving. This will allow us to quickly draw down the unspent bond proceeds and minimize arbitrage. A portion of the General Fund contributions originally set aside to pay for Street Paving will instead be used to pay amounts that have already been obligated (through purchase orders and retainages) to Fire Station 3 and Baltimore Avenue. We're essentially swapping revenue sources for these projects, although total FY25 revenue for Street Paving will increase by about \$800,000, which is the amount of 2021 Bond proceeds allocated to Baltimore Avenue that has not been obligated to contractors at this time

Whenever Hal and Terry determine additional funds are needed for Baltimore Avenue, those funds will be included in a future bond issue.

Bond proceeds originally allocated to the 2nd Street Pumping Station Main Upgrades project will be re-allocated to other Wastewater Mains projects, again allowing us to quickly draw down the unspent bond proceeds. Fixture charges that were set aside to pay for Wastewater Mains projects will instead be used to pay amounts that have already been obligated (through purchase orders and retainages) to 2nd Street Pumping Station Main Upgrades, if necessary. Again, we're essentially swapping revenue sources.

The 2021 bonds settled on December 2, 2021 and the bond proceeds were invested in the Maryland Local Government Investment Pool. The town has received almost \$1,900,000 in interest income on the bond proceeds which was used to pay for the projects funded by the 2021 bonds.

The interest rate the town is paying on the 2021 bonds is 1.74%. The interest rate the town earned on the 2021 bond proceeds exceeded 4% for the majority of the investment period with a significant number of months exceeding 5%. The difference in the amount of interest earned and the amount of interest paid has resulted in an arbitrage yield reduction liability for the town.

The town has contracted with Bingham Arbitrage Rebate Services to calculate the arbitrage liability on the 2021 bonds.

There is general fund contribution in the Baltimore Avenue project and the general fund contribution will be used to pay the arbitrage yield reduction liability to the Internal Revenue Service.

FIRST READING: 3/17/2025
SECOND READING: 4/7/2025

MAYOR AND CITY COUNCIL OF OCEAN CITY
ORDINANCE NO. 2025-__

AN ORDINANCE to amend certain portions of Ordinance No. 2021-19 of the City, introduced on September 7, 2021 and adopted on September 20, 2021, which authorized the issuance of the City’s Municipal Purpose Bonds of 2021, by designating certain new projects as additional public projects authorized to be financed with the proceeds from the sale of such bonds; and generally relating to said bonds.

RECITALS

On September 20, 2021, the Mayor and City Council of Ocean City (the “City”) adopted Ordinance No. 2021-19 (the “Authorizing Ordinance”), authorizing the issuance and sale of its Municipal Purpose Bonds of 2021 in an amount not to exceed \$48,945,000 (the “Bonds”), a portion of the proceeds of which were to be used to finance or refinance, in whole or in part, certain costs of acquisition, construction and/or improvements to the public projects described in such Authorizing Ordinance (the “Original Projects”).

Section 12 of the Authorizing Ordinance provides that, in the event that the amount of funds allocated to a Project exceeds the amount needed for such Original Project, the excess may be allocated to other Original Projects or may be allocated to additional public projects which are authorized by the Mayor and City Council.

The City has determined that a portion of the proceeds of the sale of the Bonds originally designated to be used for the Baltimore Avenue Design and Implementation (one of the Original Projects as described in the Authorizing Ordinance) will not be used in a timely manner due to unexpected project delays and desires to redesignate a portion of the proceeds of the Bonds originally allocated to such project to certain additional public projects that are anticipated to be completed within this calendar year.

~~The~~Additionally, the City has determined that a portion of the proceeds of the sale of the Bonds originally designated to be used for the ~~Baltimore Avenue Design and Implementation~~Wastewater 2nd Street Pumping Station Main Upgrades (one of the Original Projects as described in the Authorizing Ordinance) is in excess of the amount reasonably expected to be needed for such ~~Original Project~~Project and desires to redesignate a portion of the proceeds of the Bonds originally allocated to such project to certain additional public projects.

The City has determined that it is in its best interests to use a portion of the proceeds of the Bonds to finance all or a portion of the costs of certain additional public projects listed on Exhibit A attached hereto and incorporated herein by reference.

The City has further determined that the projects listed on Exhibit A are eligible to be financed with the proceeds of the Bonds pursuant to the Authorizing Ordinance and have been approved as a part of the City's Capital Improvement Program and Approved Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY, that:

Section 1: The Authorizing Ordinance authorizing the issuance and sale of the Bonds is hereby supplemented for the sole purpose of designating the projects described in Section 2 below as additional public projects, the costs of which are authorized to be financed with the proceeds of the sale of the Bonds.

Section 2: The City hereby finds and determines that a portion of the proceeds from the sale of the Bonds designated to finance or refinance, in whole or in part, certain costs of acquisition, construction and/or improvements to the Original Projects exceeds the amount needed for such Original Project. The City hereby designates an amount not to exceed ~~\$1,400,000~~2,150,000 from the proceeds of the sale of the Bonds to be used to finance the

|

acquisition, construction and/or improvements to the projects of the City set forth in Exhibit A attached hereto and made a part of this Ordinance. The designation of such additional public projects authorized to be financed from the proceeds of the sale of the Bonds shall in no way limit the City from designating such further additional public projects as permitted by the Authorizing Ordinance and shall in no way modify, amend or rescind any other provisions of the Authorizing Ordinance.

Section 3: Pursuant to the authority of this Ordinance, all officers, employees and agents of the City may take such actions and execute and deliver such documents as are necessary or appropriate from time to time to provide for the designation of additional public projects authorized to be financed by the proceeds of the Bonds.

Section 4: This Ordinance shall take effect from the date of its approval by the Mayor, on or following the date of its final passage.

[signatures appear on next page]

|

THIS ORDINANCE was introduced and read at a meeting of the Mayor and City Council held on the ____ day of _____, 2025, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Mayor and City Council on the ____ day of _____, 2025.

Matt James, President of the City Council

Approved by me this ____ day of _____, 2025.

ATTEST:

Diana Chavis, City Clerk

Richard W. Meehan, Mayor

Approved as to form by:

Heather Stansbury, Town Attorney

Tony DeLuca, Secretary of the City Council

Exhibit A

ADDITIONAL PUBLIC PROJECTS

Description of additional projects authorized to be financed with the proceeds of the City's Municipal Purpose Bonds of 2021:

Annual Street Paving Program

[Wastewater Mains](#)



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.H
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Resolution 2025-09, Paid Parking Rates
DATE: March 10, 2025

ISSUE(S): Resolution 2025-09 establishes rates for paid parking and municipal parking lots effective April 1, 2025, as discussed and approved at the February 25 Work Session.

SUMMARY: This resolution amends current parking rates as of April 1, 2025, as outlined on Appendix A.

FISCAL IMPACT: To be determined.

RECOMMENDATION: Adopt Resolution 2025-09.



Financially Sound Town Government

ALTERNATIVES: Defer to Mayor and Council

RESPONSIBLE STAFF: Public Works Director Hal Adkins; Public Works Deputy Director Scott Wagner; Parking Manager Jon Anthony

COORDINATED WITH: Parking Consultant Duke Hanson of Ramp Up Advisors

ATTACHMENT(S): 1 . RES 2025 - Establish Rates for Paid Parking on Streets & Municipal Parking Lots.pdf

RESOLUTION 2025 -
A RESOLUTION ESTABLISHING RATES
FOR PAID PARKING ON STREETS AND MUNICIPAL PARKING LOTS

WHEREAS, the Mayor and City Council have the authority to establish the rates for paid parking on streets and municipal lots by resolution; and

WHEREAS, Appendix A attached hereto sets forth the paid parking rates and shall be known as "Rates for Paid Parking – Appendix A"; and

WHEREAS, there have been numerous resolutions prior to March 2025, which set forth the fees and fines of paid parking on streets and municipal lots; and

WHEREAS, it is the intention of the Mayor and City Council that this Resolution supersedes all prior resolutions establishing the rates for paid parking; and

WHEREAS if the Mayor and City Council desire to change the rates of paid parking subsequent to the passage of this Resolution, the applicable appendix attached hereto should be modified by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY THAT THE RATES OF PAID PARKING ON STREETS AND MUNICIPAL LOTS BE AS SET FORTH ON THE APPENDIX IDENTIFIED BELOW AND ATTACHED HERETO AS IF FULLY RESTATED HEREIN:

1. Rates for Paid Parking – Appendix A

RESOLVED THIS ____ DAY OF MARCH 2025, AND EFFECTIVE APRIL 1, 2025.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to Form:

MATTHEW M. JAMES, President

HEATHER E. STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary

LAW OFFICES
AYRES, JENKINS,
GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

Rates for Paid Parking – Appendix A

(Effective April 1, 2025)

A. All on-street paid blocks and parking lots located on blocks abutting the Boardwalk or the beach:

1. During the month of April, May 1 through the Thursday before Memorial Day Weekend, and the month of October, parking shall be free from Monday through Thursday, and the rate shall be \$3.50 per hour from Friday through Sunday. Beginning the Friday of Memorial Day weekend, and during the months of June through September, the rate shall be \$4.50 per hour.
2. A ticket issued for an expired meter can be voided by paying the owed amount within 1 hour of the previous paid session expiring.
3. Handicapped parking in designated ADA spaces – no charge if stay is less than 1 hour, otherwise full rate.

B. All on-street paid blocks and parking lots that do not abut the Boardwalk or the beach excluding the Inlet Parking Lot, 99th Street, 100th Street, the 100th Street Lot and the 64th Street Boat Ramp Lot:

1. During the month of April, May 1 through the Thursday before Memorial Day Weekend, and the month of October, parking shall be free from Monday through Thursday, and the rate shall be \$2.50 per hour from Friday through Sunday. Beginning the Friday of Memorial Day weekend, and during the months of June through September, the rate shall be \$3.50 per hour.
2. A ticket issued for an expired meter can be voided by paying the owed amount within 1 hour of the previous paid session expiring.
3. Handicapped parking in designated ADA spaces – no charge if stay is less than 1 hour, otherwise full rate.

C. 99th Street Bayside, 100th Street Bayside, the 100th Street Lot and the 64th Street Boat Ramp Lot:

1. April 1 through October 31, the rate shall be \$3.50 per hour.
2. A ticket issued for an expired meter can be voided by paying the owed amount within 1 hour of the previous paid session expiring.
3. Handicapped parking in designated ADA spaces – no charge if stay is less than 1 hour, otherwise full rate.

D. Inlet Parking Lot:

1. During the month of April, May 1 through the Thursday before Memorial Day Weekend, and the month of October, parking shall be free from Monday through Thursday, and the rate shall be \$3.50 per hour from Friday through Sunday.
2. Beginning the Friday of Memorial Day weekend and during the months of June through September, the rate shall be \$4.50 per hour.

E. Special Event Parking Rates:

1. The rate for all paid parking spaces will be \$1.50 per hour above the rates established in sections A, B, and D of this Appendix during any event listed in the “2025 Special Event Dates – Appendix” of the Resolution.



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.I
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Resolution 2025-10, Special Event Dates and Enhanced Parking Rates
DATE: March 10, 2025

ISSUE(S): Resolution 2025-10 establishes special event dates for enhanced paid parking rates and penalties as reviewed and approved at the February 25 Work Session.

SUMMARY: This resolution establishes designated 2025 Special Event dates when paid parking will be \$1.50 per hour above the adopted standard rate. Specific special events and special event dates must be identified from time-to-time. New dates will be presented to the Mayor and Council each year for adoption by resolution.

FISCAL IMPACT: To be determined.

RECOMMENDATION: Adopt Resolution 2025-10.



Financially Sound Town Government

ALTERNATIVES: None suggested.

RESPONSIBLE STAFF: Public Works Director Hal Adkins; Public Works Deputy Director Scott Wagner; Parking Manager Jon Anthony

COORDINATED WITH: Parking Consultant Duke Hanson of Ramp Up Advisors

ATTACHMENT(S): 1. RES 2025 - Special Events Dates - Enhanced Paid Parking Rates Penalties.pdf

RESOLUTION 2025 -

**A RESOLUTION ESTABLISHING SPECIAL EVENTS DATES FOR ENHANCED PAID
PARKING RATES AND PENALTIES**

WHEREAS, the Town of Ocean City hosts and/or supports numerous Special Events throughout the year which attract a large numbers of attendees; and

WHEREAS, Resolution 2025-09 and “Rates for Paid Parking – Appendix B” attached thereto establishes enhanced rates for paid parking during designated Special Events; and

WHEREAS, Ordinance 2025-07 amends Section 90-136 of the Town’s Code to establish enhanced penalties for certain violations during designated Special Events; and

WHEREAS, the specific special events and dates for events can change from year-to-year and therefore, a designated list of events must be identified from time-to-time, to allow the enhanced paid parking rates and penalties to be easily enforced; and

WHEREAS, the attached “2025 Special Event Dates Appendix” designates those Special Event dates in 2025 for which the enhanced paid parking rates and penalties will apply; and

WHEREAS, each year a new Appendix will be presented to the Mayor City Council for adoption by Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL
OF OCEAN CITY, THAT THE SPECIAL EVENT DATES FOR ENHANCED PAID
PARKING RATES AND PENALTIES BE AS SET FORTH ON THE APPENDIX
IDENTIFIED BELOW AND ATTACHED HERETO AS IF FULLY RESTATED HEREIN:**

1. 2025 Special Event Dates Appendix

RESOLVED AND EFFECTIVE THIS ____ DAY OF MARCH, 2025.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to Form:

MATTHEW M. JAMES, President

HEATHER E. STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary

2025 Special Event Dates Appendix

The dates below are resolved to be Special Events Dates wherein all Special Event paid parking rates and parking regulations shall apply.

Cruisin' Ocean City: May 1, 2025, through May 4, 2025

Boardwalk Rock: May 17, 2025, through May 18, 2025

Air Show: June 14, 2025, through June 15, 2025

4th of July Fireworks: July 4, 2025

White Marlin Open: August 4, 2025, through August 8, 2025

Bike Week: September 10, 2025, through September 14, 2025

Oceans Calling: September 26, 2025, through September 28, 2025

Country Calling: October 3, 2025, through October 5, 2025

Endless Summer Cruisin': October 9, 2025, through October 12, 2025



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 8.J
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Resolution 2025-11 to Authorize Disposal of Surplus Personal Property
DATE: March 11, 2025

ISSUE(S): Resolution 2025-11 requesting permission to sell surplus personal property.

SUMMARY: Resolution authorizes the sale of miscellaneous items as coordinated with various Town departments.

FISCAL IMPACT: To be determined.

RECOMMENDATION: Adopt Resolution 2025-11.



Financially Sound Town Government

ALTERNATIVES: Do not approve sale.

RESPONSIBLE STAFF: Scott Wagner, Public Works Deputy Director
Dawn Webb, Purchasing Associate

COORDINATED WITH: Various departments

ATTACHMENT(S): 1. RES 2025 - Asset Disposal - March 17 2025.pdf
2. Asset Disposal - March 2025-2 - Resolution.pdf

RESOLUTION 2025 -

**A RESOLUTION PURSUANT TO CHAPTER 2, ARTICLE VIII
OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND,
AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY**

WHEREAS, the Procurement Manager has determined that certain personal property owned by the Mayor and City Council of Ocean City has reached its useful life, is no longer needed for public use, and is, thereby, surplus property, a determination which is concurred with by the City Manager.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Ocean City that the personal property listed on the Asset Disposal List appended hereto be, and it is hereby declared to be surplus personal property.

AND BE IT FURTHER RESOLVED that said surplus vehicles/equipment be offered for sale by auction through "govdeals.com."

RESOLVED AND EFFECTIVE this 17th day of March, 2025.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to form:

MATTHEW M. JAMES, President

HEATHER E. STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary

LAW OFFICES

AYRES, JENKINS,
GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

ASSET DISPOSAL LIST

Asset Disposal Date: **March 2025-2**

Reference #	Equipment #	Year	Make	Model	Serial/VIN Number	Disposal Reason/Notes	Department	Notes	Employee
12022	1894	2000	John Deere Aerator	Aercore 2000	TC2000A010075	End of Life	Golf Course		J.McTavish
12026	2000	2001	Foley Reel Grinder	630 ACCU-PRO	63001474	End of Life	Golf Course		J.McTavish
12033	2224	1999	Foley Bedknife Grinder	660	99L66001064	End of Life	Golf Course		J.McTavish
12081	3587	2005	Ryan Sod Cutter		91502904	End of Life	Golf Course		J.McTavish

Miscellaneous:

Description	Manufacturer	Quantity	Price When Purchased/Other	Disposal Reason	Department	Condition	Employee
Table and 4 chairs	Unknown	5	Unknown	End of Life	N/A	Fair	N/A
Trek Mountain Bike #39	Trek - Serial# WTU16C1385J	1	1,400.00	End of Life	OCPD	Good	M.Dzurnak



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 9.A

Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Public Comments
DATE: March 10, 2025

ISSUE(S): Comments from the Public

SUMMARY: Any person who may wish to speak on any matter at the Regular Meeting may be heard during Comments from the Public for a period of five (5) minutes or such time as may be deemed appropriate by the Council President. Anyone wishing to be heard shall state their name, address and the subject on which he or she wishes to speak.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable



Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S): None



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 10.A
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Comments from the City Manager
DATE: March 10, 2025

ISSUE(S): City Manager Comments

SUMMARY: A. The next meeting of the Mayor and Council is April 1, 2025.
B. Department Activity Report

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable



Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Terence J. McGean, PE, City Manager

COORDINATED WITH: Not Applicable

ATTACHMENT(S): 1. March 2025 Department Activity Report.pdf



INTEROFFICE MEMORANDUM

FROM THE OFFICE OF THE CITY MANAGER

To: The Honorable Mayor and Members of the City Council
From: Terry J. McGean, City Manager
Re: Department Activity Report
Date: February 11 – March 11, 2025

The following information is intended to keep the Mayor and Council well-informed of ongoing issues, activities, programs, and services within the City.

Mayor's Office

- Attended the following:
 - o Council Meetings, Work Sessions, Transportation, Pension, and Police Commission Meetings
 - o MML Legislative Meetings
 - o Met with various stakeholders and town staff regarding offshore wind opposition
 - o OCPD Officer of the Year
 - o Taste of the Eastern Shore
 - o Beautification Committee Luncheon
 - o FOP Labor Negotiation Meetings
- Interviewed with the following:
 - o Bulldog – Radio Station 98.1
 - o Mike Bradley – Radio Station 92.7
 - o Bill Baker and Jessica – Radio Station 101.7
 - o Various media outlets

City Manager's Office

CITY MANAGER

- Attended the following:
 - o Council Meetings, Work Sessions, Transportation, and Police Commission Meetings
 - o Various meetings with C3 Presents Representatives
 - o Various zoom off-shore wind meetings
 - o Employee of the Year Presentation
 - o Waterman's Meeting, Offshore Wind
 - o Sports Complex Meetings with the Town of Berlin
 - o Eric Peterson's Retirement
 - o Ray Schmidt's Retirement
 - o Offshore Wind Presentation at Salisbury Chamber
 - o Department head and staff evaluations
 - o Council One on One Meetings
 - o FOP Negotiation Meetings
 - o On-Boarding Meet and Greet
 - o Interviewed by various media outlets
- Working with staff on the following:
 - o PRIP Audit Review
 - o Parking and Master Plan
 - o Pension Meeting
 - o Cable Removal Inlet Parking Lot Meeting
 - o Met with City Solicitor to discuss legal matters
 - o Met with HR director on personnel matters

DEPUTY CITY MANAGER

- Attended the following:
 - o Work Sessions Council Meetings
 - o RS Council Meeting
 - o Department Head Meetings
 - o Planning Commission
 - o BZA Hearings

Regular Session dated Monday, March 17, 2025

- o Rec & Park – Budget Meeting
 - o City Managers Meeting
 - o Green Team Meeting
 - o FOP Collective Bargaining
- Met with Staff to discuss the following:
 - o Rec & Park- Eagles Landing Remediation/ Eagles Landing Budget Review
 - o Rental Property Inspection Process.
 - o Planning and Community Development – Short Term Rental Restrictions, Enforcement, Inspections, Resort Homes
 - o Planning and Community Development – Outdoor Display
 - o Planning and Community Development - Personnel
 - o Planning and Community Development - Parking
 - o City Solicitor to discuss legal matters
 - o Risk / Personnel Issues
 - o Performance Evaluation

BUDGET MANAGER

- FY 26 Tourism, Special Events, Festivals, Electronics, Communications, Beach Patrol, Emergency Management budget meetings
- FY 26 budget: Updated data for full-time salaries, health insurance, FICA, 401A, worker's comp, vehicle lease, IT, Service Center
- FY 26 budget: Balanced Enterprise funds (Water, Wastewater, Transportation, Airport, Golf Course, Convention Center)
- FY 26 budget: Balanced Internal Service funds (IT, Service Center, Vehicle Trust, Risk Management)
- Prepared and presented FY 26 Budget Amendment # 1
- December Room Tax report

GRANTS COORDINATOR

- Submitted:
 - o Weekly deployment reports & biweekly invoices for school bus safety grant
 - o EDA Grant Progress Reports and Federal Financial Reports
 - Supports the Convention Center Refresh (Phase I & Phase II grants)
 - o Application for FY24 FEMA BRIC Funding
 - Supports upcoming Hazard Mitigation Plan update
 - o Walmart Grant Application
 - Supports annual bike lights distribution
 - o AARP Community Challenge Grant Application
 - Supports annual bike lights distribution
 - o Maryland Coastal Bays Program Mini Grant Application
 - Supports autumn tree planting event
- Met with colleagues to discuss the following:
 - o FEMA BRIC funding and Hazard Mitigation Plan updates
 - o Narcan distribution and possible grant funding
 - o Tourism grants
 - o Attended the following:
 - o FEMA Grants Management Technical Assistance training and troubleshooting meeting
 - o GOCPP VOCA Grant Technical Training
 - o BPAC Meeting
 - o Week 4 Retreat – Certified Public Manager (CPM) Program
 - o Manager and Supervisor training session
 - o Received:
 - o MD DNR MOU
 - Supports canal dredging near Little Salisbury Park

Regular Session dated Monday, March 17, 2025

INTERNAL AUDITOR

- Monthly Procurement Card Review
- Payroll Review each pay period
- Internal Audits
 - o Fire Department
 - Inventory and Medical Supply – ongoing
 - Asset and Equipment – Management Review
 - o Risk Management – semi-annual, quarterly report review
- Daily Transportation revenue review
- Comcast Franchise Fee review
- Timekeeping project purchase and installation
- Timekeeping project - Aladtec scheduling for OCPD
- FOP Negotiation Committee

City Clerk

- o New Passports: 15
- o Public Information Requests: 8
- o Senior Citizen Bus Passes: 54
- o Prepaid General Bus Pass: 0
- o Caine Keys Permits: 101
- o Vintage License Plates: 3
- o Little Salisbury/Caribbean Drive Boat Ramp: 0
- Conferred with City Manager, City Solicitor and management on agenda items
- Completed/published Mayor and Council agendas
- Attended Mayor and Council meetings
- Finalized Mayor and Council minutes
- Prepared legal advertisements
- Processing public requests for information and various in-house research projects
- Revising records retention department policies per Archive directives to resubmit
- Collecting beach equipment franchise contracts
- Receiving Pension Committee Public Safety Representative election ballots
- Attended MMCA committee meeting

Emergency Management

EMERGENCY MANAGEMENT DIVISIONAL HIGHLIGHTS

- Attend a meeting with Worcester County Emergency Services department to learn more about their RACES (amateur radio) program
- Conducted a grants review meeting with our Grants Manager to get a head start on our Hazard Mitigation Plan grant funding request through FEMA
- Multiple personnel attended the Sport and Special Event Risk Management and Planning training at Fire Headquarters
- Our OC CERT Team assisted Northside Park with a Grounds Clean-Up Day
- Completed all required monitoring, planning, and operational-related items for the Town. All the necessary reports and updates to the Maryland Department of Emergency Management (MDEM) and FEMA were completed for this operational period

Communications Divisional Highlights

- Revised police nature codes in the CAD to give dispatchers distinct electronic protocol instructions for selecting incident-specific questions
- Opened the application and testing process to fill two immediate dispatcher vacancies and prepare for two additional vacancies in May
- Continued internal review and discussion of shared inter-departmental CJIS-NCIC responsibilities

Electronics Divisional Highlights

- Assisted Water and Wastewater with SCADA comms issues

Regular Session dated Monday, March 17, 2025

- Multiple discussions and meetings related to OpenSky / SCADA migration plan
- Ordered and received new multi-unit chargers for public safety radios
- Working through several punch list items as a result of our NSC upgrade
- Received new style radio and worked with procurement and Eastern Communications on receiving this radio
- Continued requests to DoIT on the status of our MOU for fiber usage to complete backup dispatch back haul plan
- Informed Expedition Communications of our intentions to not continue service with them after April 2024. OC1 satellite data service. We are planning to switch over to Starlink
- Changed feature allowance for PW radios. Turned off ical for some users

BEACH PATROL DIVISIONAL HIGHLIGHTS

Recruiting and Testing

- Registered 30 additional candidates (47 last year) for Pre-Employment Physical Skills Evaluations for the 2025 season (159 pre-registered candidates for future testing as of March 11, 2025)
- Staffed a recruiting table at Salisbury University ahead of Spring Try-outs as well as Stephen Decatur MS and Harford County swim meets
- Increased Social Media presence for Recruiting
- Scheduled and conducted interviews for Surf Beach Facilitator candidates
- Finalized arrangements for local, regional and statewide recruiting events

Facility and Equipment

- Completed rotating all vehicles, ATVs and Personal Watercraft in for annual service
- Ordering and receiving uniforms, equipment and supplies for the 2025 season
- Completed bids for new ATVs and Jet Ski with trailer
- Working with the Service Center and Purchasing to replace four of our fleet of eight trucks and to equip the trucks coming into our fleet
- Working with Panama Jack to continue our sunscreen sponsorship
- Working with Coca-Cola to continue our umbrella sponsorship
- Completed HVAC and telephone line repairs to Beach Patrol Headquarters

Public and Community Outreach

- Public Education Coordinator made weekly posts to several forms of social media emphasizing safety, public awareness and recruiting
- Hosted the Transportation Department and Human Resources Department in HQ classroom
- Worked with Worcester County to have beach safety presentations for Worcester County 4th graders
- Published a national Water Safety Curriculum for use in over 2,000 sites, including Canada

Administrative

- Ongoing communication with all PSRT candidates, as well as current and past employees
- Worked on housing concerns with current employees and candidates who have passed PEPSE tests
- Continued budget preparations with Department Head, Budget Manager and City Manager
- Contacted all employees from last season who are being offered re-employment for the 2025 season to determine their intent for this season and our potential staffing needs during our upcoming Pre-Employment Physical Skills Evaluations
- Assisted employees with securing Seasonal rentals
- Assisted multiple employees with applying for the rental assistance program
- Compiling staffing numbers based on returning staff and outcomes of testing
- Determined a list of those returning employees who are applying for promotions or appointments to management positions for the 2025 season

Regular Session dated Monday, March 17, 2025

Finance

- The Finance Director and Assistant Finance Director are working with Bingham Arbitrage Rebate Services on arbitrage calculations for the 2021 general obligation bonds
- The Finance Director and Assistant Finance Director had a conference call with Chris Lehman regarding GASB 101-Compensated Absences
- The Assistant Finance Director completed the January financial statements
- The Finance Director is participating in negotiations with the FOP
- The Town invoiced the State of Maryland \$493,187 for the FY 24 Medicaid cost report
- The License inspector mailed 8500+ license renewals
- The License inspector is working with online platforms to monitor compliance with new ordinances
- The Finance Director and Payroll Manager are working with other town employees and Time Clock Plus personnel on the new timekeeping system
- The February quarterly utility invoices were sent to customers

PURCHASING:

- Gov Deals Listing - \$3,518,661.81 representing 3040 transactions
 - o Month of January 2025 – \$7,219.00 Items sold - 10
 - o Month of February 2025 – \$9,868.00 Items sold - 8
- Current Proposal/BIDS in progress
 - o B05-25 – Convention Center South Stairway Repairs
 - Addendum Posting – 2/7/2025 at Close of Business
 - BID Submission Due – 2/24/2025 by 10AM
 - BID Opening – 2/25/2025 at 1 PM, Mayor and City Council Work Session
 - In process of meeting with Vendor before BID Award Recommendation
 - o P04-25 – Canoe, Kayak, and Stand-Up Paddleboard Concessions
 - Last Day for Questions – 2/10/2025 at 3 PM
 - Addendum Posting – 2/14/2025 by Close of Business
 - Proposal Due Date – 2/27/2025 at 3PM
 - Opening Date – 2/28/2025 at 10AM
 - o P05-25 – Landscape Maintenance Services
 - In process of being awarded
 - o Q04-25 – Lights and Sound (2025 Special Events – Sundaes in the Park/OC Beach Dance Party)
 - Quotes due 3/7/2025 by 3PM
 - To Be Awarded by 3/14/2025
- Gas and Diesel Pricing, last time we bought - Volatile market
 - o Diesel January 2025 - \$2.800 February 2025 - \$2.646
 - o Gas January 2025 - \$2.212 February 2025 - \$2.210
- Gas – Average Daily Pump
 - o February 2025 – 406.30 Gallons
 - o January 2025 – Average 406.30 Gallons
 - o December 2024 – Average 346.58 Gallons
- Diesel – Average Daily Pump
 - o February 2025 – 357.70 Gallons
 - o January 2025 – Average 395.40 Gallons
 - o December 2024 – Average 363.30 Gallons

Fire

- Preparation for upcoming special events this March weekend
- OCFD EMT Recruit Class completed testing with all passing
- Reviewed the two new Pierce engine specifications – tentative delivery for the two Pierce engines is June 2025

Regular Session dated Monday, March 17, 2025

- Community outreach regarding “change your clock, change your battery” smoke alarm campaign
- Mechanical evaluation regarding Tower 1’s engine motor – possible replacement may be needed

Today's Date	Reviewed Permits Turn Around Times (Business Days M-F)					
	Permit Category	Benchmark	M-T-D (Avg)	Y-T-D (Avg)	Y-T-D Min	Y-T-D Max
2/28/2025	Fire Protection Systems	14	1.3	1.0	0	7
	Small Permit (<\$100K)	5	1.3	1.8	0	7
Current Month	Medium Permit (\$100K-\$1M)	11	1.8	1.5	0	5
	Large Permit (>\$1M)	15	2.0	2.0	0	2
2	TOTAL PERMITS		1.6	1.5	0	7

Approved Permits Turn Around Times (Business Days M-F)					
Permit Category	Benchmark	M-T-D (Avg)	Y-T-D (Avg)	Y-T-D Min	Y-T-D Max
Fire Protection Systems	14	2.0	1.5	0	3
Small Permit (<\$100K)	5	1.6	2.9	0	17
Medium Permit (\$100K-\$1M)	11	2.1	1.5	0	10
Large Permit (>\$1M)	15	0	0.0	0	0
TOTAL PERMITS		1.8	2.2	0	17

Permits Reviewed		
Permit Category	M-T-D	Y-T-D
Fire Protection Systems	4	19
Small Permit (<\$100K)	13	29
Medium Permit (\$100K-\$1M)	18	21
Large Permit (>\$1M)	1	1
TOTAL PERMITS	36	70

February	Plan Reviews Received	Permits Received	Bonfire Permits	Special Events	Inspections/Property Checks	Field Operations CFS	Complaints & Referrals	Fire Protection Deficiencies
	39	8	28	6	95	26	5	46

Human Resources

- Hired Recruitment & Retention Coordinator, starts 3/10/25
- Offered “Integrating AI in the Workplace” training to all TOC Employees. The session filled in less than 24 hours.
- Circulated Winter/Spring 2025 Catalog of training opportunities
- Confirmed all SMEs and publishes the 2025 Manager and Supervisor Coaching Course

Information Technology

- Started deploying new cameras on the boardwalk as part of the CHSW grant
- IT office renovation scheduled to start Monday 3/17
 - My temporary office will be in the IT stockroom on the 3rd floor of PSB
 - Support staff will be working out of 2nd floor PSB
 - Network staff will be working out of the 2nd Floor Warm lit shell at Fire 3
- Finalizing Genetec Security Desk product
 - Admin training was completed 2/28
 - Power user training scheduled 3/18

Planning & Community Development/Building/Geographical Information Systems

Regular Session dated Monday, March 17, 2025

BUILDING / INSPECTIONS

- **2025 Plan and Permit Reviews:** In February 34 building permits were issued, a decrease in the 5-year monthly average of 54. The construction value for February was \$1,654,975 compared to the 5-year average of \$4,090,390
- New Residential and Residential Alteration Permits Issued (> \$100,000):
- 211 Caroline St

PLANNING / ZONING / ENVIRONMENTAL / GIS

- Planning Commission: The next PC meeting will take place on Wednesday, March 18, 2025, at 6:00 PM. A public hearing for Outdoor Display Ordinance will be heard
- Board of Zoning Appeals (BZA): The next BZA meeting will take place on March 13, 2025, at 6:00 pm. 2 cases
- New GIS Coordinator starts March 24th.
- New Zoning Analysis started March 10th.
- Zoning Administrator position is advertised and interviews have begun.

Police

CRIMINAL INVESTIGATION DIVISION:

- A plea agreement was reached in the Antonio Garcia case in the Worcester County Circuit Court. Garcia pled guilty to 3rd Degree Sex Offense and was sentenced to 10 years in prison with 5 years suspended. Garcia is subjected to lifetime sex offender supervision.
- The narcotics unit has several confidential CDS cases open in Ocean City and throughout Worcester County.
- The Forensic Services Unit received 6 latent print hit confirmations, all hits on suspects in their respective cases. In addition, the FSU received two DNA hits through CODIS.

PATROL DIVISION:

- Statistics:
 - o Calls For Service – 2,530
 - o Total Arrests – 63
 - o Firearms Seized – 5 YTD
 - o Weapons Seized (non-firearm) – 3 YTD
- Training and Special Details:
 - o Training
 - K9 Monthly Maintenance Training – Entire Team
 - Mounted Training – Entire Team
 - Multiple Recruiting Trips/Events
 - Annual Required In-Service Training Blocks Begin
 - o Special Events
 - 2024 OCPD Officer of the Year Ceremony and Awards
 - Special Olympics Winter Games

SERVICES DIVISION

- Arrest and Detention
 - o Total Prisoners Processed – 64
 - Adult – 64
 - Juvenile – 0
- Property/Evidence
 - o Total Submissions – 43
 - Evidence – 23
 - Safekeeping/To Be Destroyed – 12
 - Returned Property – 8
 - Correspondence – 0
- Significant Events

Regular Session dated Monday, March 17, 2025

- o Custody Officer Trainees Lintz and Webster successfully completed Corrections Academy at ESCJA
 - o 2nd Phase of PSB flooring project completed
- Training and Recruiting
 - o Recruiting
 - February 22 Testing – Officers (7), PSOs (9) - (13) applicants advanced to the background process
 - Recruitment trip to DeSales University
 - February 3 Zoom Informational Session – 11 attendees
 - o Training Conducted
 - Mounted Training (2/4–2/7)
 - Joint OCPD and OCFD ATIRC Training (2/4, 2/11, 2/25)
 - Grant Claims Training (2/6)
 - UAS Group Meeting (2/10)
 - Canine Training (2/11–2/12)
 - Mounted Training (2/18–2/21)
 - Sig Sauer Armor Certification (2/18–2/20)
 - CNT Maintenance Training (2/18)
 - Advanced Canine Handler Training (2/23–4/25)
 - Force Science Certification (2/23–2/28)
 - CIT Training (2/24–2/28)
 - Inservice Training (2/24, 2/25, 2/27)
 - QRT Training (2/27)
- Records Section
 - o Case Files sent to States Attorney and other Agencies – 91
 - o Public Requests for reports – 29
 - o Digital Media Requests – 109
 - o Background checks – 26
 - o Expungement Orders Processed – 27
 - o NIBRS Crime Reporting (hours) – 6
 - o Incident Reports Processed – 157
 - o Parking Telephone Calls (hours) – 6
 - o FOIA Requests – 9
 - o Vehicles Towed (Police) – 29
 - o Vehicles Towed (Private) – 1

Public Works

ADMINISTRATION

- Inlet Lot Utility upgrades in progress.
- Gorman Avenue Water Plant Ferric Chloride & Clarifier Renovations- New clarifier assemblies are being installed. Installation of mechanical piping and electrical control wiring continues.
- Montego Bay Storm Drain & Roadwork- Surface paving on Colonial and Constitutional completed. Storm drain replacement on Ocean Avenue continues. First section of Ocean Avenue between Pine Tree and 133rd has also been paved.
- Montego Bay Wastewater Pump Station Improvements- Station ready for testing.
- 44th Street WTP – New piping being installed on the first half of the plant. Roofing contractor preparing to mobilize.
- 94th Street Water Main Upgrade- New house service connections and fire hydrants are now complete.
- 99th Street Water & Sewer Installation – Sewer installation for the Ocean Plaza Mall starts this week. Water installation starts next week.
- 112th Street - Paving to begin once sidewalk replacement is complete.

Regular Session dated Monday, March 17, 2025

- Worcester Street Water Pumping Station- Replacement generator electrical connections to existing utilities in progress.
- Airport Maintenance Hanger Roof Replacement Project – New roof will be completed by the end of the month.
- Wastewater Treatment Plant Headworks and Influent Pump Station Improvements- Design is at the 95% stage with updated documents in hand, quickly progressing to 100%.
- District Court: Coordinate and attend site visits/ inspections by State personnel.
- Elevator Systems: Assist with commissioning of Convention Center large freight elevator.
- Fire Alarm Systems: Inventory Bank Bldg system.
- Fire Sprinkler Systems: Coordinate quarterly inspections.
- HVAC Systems: Troubleshooting systems at Fire Station #3 and PW Complex Bldg 214.
- PW Cellular Sites: Coordinating construction and inspection schedule for Verizon's 1st street water tank site.
- Standby Generator Systems: Assist with troubleshooting/commissioning of Fire Station #3 system.

AIRPORT

- Continued design reimbursement of Taxiway Hotel via AIP 32.
- Maintenance Hangar Roof Repair/Replacement finally nearing completion.
- Maryland Aviation Council (MAC) Airport General Assembly Night Feb 25th
- Asbestos has been removed from the inside and outside
- Have a letter stating asbestos-free
- Police have been using it as training
- A controlled burn with the fire department is scheduled for the 3rd week of April
- Septic and Well are scheduled to be capped in the near future

CONSTRUCTION

- Worth has finished replacing sidewalks on St. Louis Ave. for now and have finished all the concrete work from Pine Tree to 133rd street on Ocean Drive. They have now started replacing sidewalks on 112th street bayside
- Water crew is working on several work orders, installing new water services, repairing and replacing small meters, and have been working on repairing water leaks
- Carpenters are working on repairing life guard stands, working on several work orders daily and replacing bad boards on the boardwalk
- Electricians have been working on several different work orders throughout the Town

ENGINEERING

- Worth has finished replacing sidewalks on St. Louis Ave. for now and have finished all the concrete work from Pine Tree to 133rd street on Ocean Drive. They have now started replacing sidewalks on 112th street bayside.
- Water crew is working on several work orders, installing new water services, repairing-replacing small meters, and have been working on repairing water leaks.
- Carpenters are working on repairing life guard stands, working on several work orders daily and replacing bad boards on the boardwalk.
- Electricians have been working on several different work orders throughout the Town.

MAINTENANCE

- St Patrick Day Parade preparation/planning for this Saturday 3/15
- Public Works job fair will be at the convention center on 3/22
- Public Works 1 day spring cleanup event will be on Saturday 3/29
- All street and municipal lots meters and change machines are removed
- Staff will be removing and installing new ParkMobile App signage
- On-going Comfort stations maintenance and repairs

Regular Session dated Monday, March 17, 2025

- Accepting and interviewing for open HEO 1&2 positions
- Accepting seasonal applications for 2025
- Springfest setup will begin on April 7th

SERVICE CENTER

- We have filled the open position and fully staffed now.
- DOT inspections continue.
- Updating yearly software.
- The upfitting of beach patrol vehicles is almost finished.
- Down to the last beach patrol ATV yearly go over.
- Sending vehicles out for body shop needs before the season hits.

SOLID WASTE

- We have filled the open position and fully staffed now.
- DOT inspections continue.
- Updating yearly software.
- The upfitting of beach patrol vehicles is almost finished.
- Down to the last beach patrol ATV yearly go over.
- Sending vehicles out for body shop needs before the season hits.

TRANSPORTATION / PARKING

- Recruiting remains underway for Seasonal staff in all positions. A "hiring bus" appearance at two area shopping centers this past weekend was very successful in terms of two applications and three other very strong leads, plus quite a lot of attention overall. Two job fairs and several more appearances are upcoming.
- We are examining up to 18 of our 125 bus stops for possible removal. Each of them has other stops in very close proximity. While our service generally prioritizes convenience over quickness, we believe there are opportunities to compromise and consolidate in these specific cases which will make the buses move more efficiently. We are contacting each stop's adjoining property owner to receive input, and will then proceed with the required Public Notice period allowing for the submission of written comments and/or a request for a Public Hearing.
- We have begun the process of purchasing two additional articulated transit buses, targeted to be on-site and in-service for the 2026 season.
- We are finalizing our FY26 grant application to the MTA and FTA. All public notice and hearing requirements on this matter have been satisfied, and we are finalizing the application package before submitting it on or before March 24th.
- All parking payment kiosks outside of the Inlet Lot have been removed and stored. New signs denoting paid parking spaces to be paid for via ParkMobile will be installed in the coming weeks, and our department is working with the Mayor's Office and the Tourism Office to undertake a comprehensive campaign to communicate this change to the public.
- The next Transportation Committee meeting is scheduled for Tuesday, May 13th.

WASTEWATER

- Recruiting remains underway for Seasonal staff in all positions. A "hiring bus" appearance at two area shopping centers this past weekend was very successful in terms of two applications and three other very strong leads, plus quite a lot of attention overall. Two job fairs and several more appearances are upcoming.
- We are examining up to 18 of our 125 bus stops for possible removal. Each of them has other stops in very close proximity. While our service generally prioritizes convenience over quickness, we believe there are opportunities to compromise and consolidate in these specific cases which will make the buses move more efficiently. We are contacting each stop's adjoining property owner to receive input, and will then proceed with the required Public Notice period allowing for the submission of written comments and/or a request for a Public Hearing.

Regular Session dated Monday, March 17, 2025

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WATER

- Well repairs continuing
- Generator fuel tank replaced at 15th street plant
- Replacement clarifier parts on sight and being installed at Gorman Ave.
- New Generator in place at Worcester Street lot. Work continues to bring it online

Recreation & Parks

ADMINISTRATION

- March is Sportsmanship Month in Ocean City – thanks to the Mayor & Council for recognizing and proclaiming the importance of that effort
- Continued work on department projects and contracts, including Bayside Park building, Eagle's Landing Clubhouse, 94th Street Basketball/Pickleball, NSP Pathways, Golf Course Flood Remediation, NSP Kayak Concession, Golf Getaway, NSP Mural, et al
- Director attended a joint MML Parks & Recreation/MML Public Works Leadership meeting and participated in the Maryland Recreation & Parks Association Directors' Roundtable, among other internal and external meetings
- 2025 facility reservations kicked off with two successful back-to-back gymnastics competitions in March, attracting thousands of participants and spectators to Ocean City
- Director, with the assistance of Parks Superintendent, made a presentation to the Town's Leadership Coaching class on Performance Appraisals, encouraging compliance and sharing tools/best practices

RECREATION PROGRAMS & SENIORS

- Winter programs wrapped up as another successful season of fun; Spring programs started the week of March 3rd
- Non-resident summer camp registration started on February 12th; Camp Horizon maximums were increased to accommodate more campers, allowing some local non-residents to enroll
 - Camp Horizon, Scamper Camp, and many other camps are full with waitlists forming; some specialty camps still have availability
- The Valentine's Day Dinner Dance took place on February 14th at the Princess Royale Ballroom; over 200 people danced the night away and enjoyed an evening with friends and neighbors
- The OC Pickleball Tournament ran February 15th – 16th, with over 280 teams participating across various divisions
- The President's Day Soccer Camp ran on February 17th, with over 60 elementary-aged children participating on their day off school

PARKS

- Attended Ocean Bowl Administration Building progress meetings (2); Northside Park Fence Replacement Pre-Construction meeting; Heat Stress Safety Meeting (2); Department Senior Staff meeting; Northside Park Pathways Pavement meeting with Engineering

Regular Session dated Monday, March 17, 2025

- Attended Canoe / Kayak / SUP Concession bid opening and assisted Recreation and Parks Director, Recreation Superintendent, and Procurement Manager in reviewing submission documents to determine the best vendor to award the contract
- Hercules Fence began Phase II of the Northside Park Fence Replacement project
- Winterfest breakdown was completed on February 21st; staff continued to repair turf areas damaged by equipment during set-up and removal of displays through February 28th
 - o Cumulative man-hours dedicated to Winterfest totaled 8,702, compared to the previous fiscal year (7,983), due to increased complexity of the event
- Began Coastal Highway Center Median Renovation project at 29th Street
- Repaired and performed maintenance on beach wheelchairs and storage boxes
- Training: Annual Fire Extinguisher and Right-To-Know Training (all staff); Maryland Recreation and Parks Operations University (1 staff member); TOC Manager and Supervisor Coaching course (2 staff members)

GOLF OPERATIONS

- Worked with Harvey Construction and Engineering with the on-going kitchen/restroom renovation; final inspection to be completed March 10th
- Fully activated new POS/Tee Sheet system with new dynamic pricing module
- Attended two Greater Ocean City Golf Association meetings, discussing marketing for the destination and a new model for association fees
- Received first round of spring merchandise for resale in the Pro Shop
- Created plan to move the Pro Shop to another part of the clubhouse for the second phase of the clubhouse renovation that began on March 3rd

GOLF MAINTENANCE

- Irrigation contractor continues to work on fuse device replacement; Worcester County Wastewater is covering cost
- McDonald & Sons Inc. successfully completed Offseason Drainage and Course Improvement project
- Completed construction of additional tee area on Hole 17
- Completed rerouting of all irrigation lines in the clubhouse lawn to allow for the building's expansion
- Horticulturist is back to work for the season, focusing on pruning and spring clean-up

Risk Management

- 1/27-1/31 Conducted a review of all 2024 OSHA recordable Workers Compensation claims with TOC department heads
- 1/30 Attended PRIMA's Emerging Tech & Risk Virtual Symposium
- 2/3-2/6 Coordinated with LGIT's property appraiser and Joe Kurtz to conduct onsite replacement cost assessments of TOC properties. The valuation report from the appraiser is expected by 3/31/25

Tourism & Business Development

- Approved Tara Flex Sport Courts for the CC – Installation scheduled mid-July
- 2025 Media Plan started
- Working with C3 contract.
- Hired band for 150th Gala on December 12th
- Boardwalk "Smile" sign to Lebow Lighting – Expect Mid-April Install
- Civitas contract to be presented March 11
- Balloon Glow contract forwarded to promoter
- Met with Lighting contractor for Exterior of Convention Center
- Convention Center sign repair completed
- Convention Center landscaping under sign completed
- C3 – Country Calling line-up announcement scheduled late March
- Conceptual plans for parking lot and expansion of Convention Center, March 11

Regular Session dated Monday, March 17, 2025

- Preparing RFP IT system in the Convention Center
- Received proposal for Rt. 50 Bridge Lighting – Presented to State Highways for approval
- Received \$50K sponsorship from Toyota
- Working on parking for staff during high peak winter periods
- Met with State on Maryland's 250th

SPECIAL EVENTS

- PLANNING: Springfest with new date move to April 24-27, 2025
 - o Will incorporate Life Saving Museum-based workshops into experience
 - o Beach Yoga, Sea Glass Workshop, flower art and ALOC workshop added
 - o 150 year walk to be included; leads to museum
 - o 2026 Event under review
- PLANNING: Summer Events
 - o Sundaes in the Park & Fireworks
 - RFP proposals received
 - o OC Beach Dance Parties
 - RFP proposal received
 - o Sunset Park Party Nights
 - Fireworks to be contracted through Tourism
 - o Weekly Beach Fireworks
 - To be contracted through Tourism
- PLANNING: July 4th Fireworks
 - Display programming underway
- PLANNING: 150th Events
 - o Assisting Tourism Director with events
 - August added-value events
 - November indoor concert events
- PLANNING: Sunfest
 - o 50th Anniversary event
 - o 150-year celebration element(s) to be added by Tourism
 - o 2026 event to be reviewed
- PLANNING: Winterfest
 - o 150th Anniversary add-ons under review
 - o Additional Holiday offerings to be considered by Tourism Director
- PLANNING: Private Events
 - o Spring Cruisin': Contract finalizing with modification
 - o Boardwalk Rocks: Review of needs
 - o OC Air Show: Upcoming city departmental meeting
 - o OC Bikefest: Council discussion delayed, awaiting direction
 - o Monster Truck Event, October: Event under evaluation



TOWN OF OCEAN CITY

The White Marlin Capital of the World

Agenda Item # 11.A
Council Meeting March 17, 2025

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Comments from the Mayor and City Council
DATE: March 10, 2025

ISSUE(S): Mayor and Council Comments

SUMMARY: Not Applicable

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable



Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S): None