MAYOR AND CITY COUNCIL

REGULAR MEETING
Tuesday, February 17, 2026 - 6:00 PM

AGENDA

1. CALL TO ORDER
City Hall Council Chambers, 301 N. Baltimore Avenue

2. PRAYER AND PLEDGE

3. CLOSED SESSION NOTICE AND REPORT

A. Closed Session Notice and Report - Tuesday, February 17, 2026, 5:15 - 6:00 PM to discuss Real Estate Matters

4. ITEMS PRESENTED BY THE MAYOR AND CITY COUNCIL

A. Proclamation Recognizing Black History Month

B. Results of the Petition to Referendum Ordinance 2025-28, Moratorium on the Issuance of Short Term Rental Licenses in R-1 and MH Districts

5. CONSENT AGENDA

A. Request to Approve Minutes
1. Special Session dated February 4, 2026

B. Acknowledgement of Standing Committee Report
1. Transportation Committee - February 10 - Canceled
2. Recreation and Parks Committee - February 5

C. Acknowledgement of Standing Committee Draft Agenda
1. Pension Committee - February 18

D. Private Event Approval Request for St. Patrick's Day Parade - March 14, 2026

E. Private Event Approval Request for OCMD St. Patrick's Day Boardwalk 5K - March 14, 2026

F. Private Event Approval Request for Cruisin' Ocean City - April 30-May 3, 2026

6. MISCELLANEOUS REPORTS AND PRESENTATIONS

A. Standing Committee Report with Recommendations
1. Police Commission - February 9

7. PUBLIC HEARINGS

8. ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY MANAGER AND STAFF

9. ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY SOLICITOR

A. Second Reading - Ordinance 2026-02 to Amend Chapter 106 Entitled Waterways (Board of Port Warden recommendations as approved at the January 13 Work Session)

B. Second Reading - Ordinance 2026-03 to Amend Chapter 110, Entitled Zoning (to adopt driveway apron requirements for townhouses located on lots greater than fifty (50) feet in width; allows compliance through either a five (5) foot wide driveway apron or a recessed garage design within the building envelope; as presented at the January 27 Work Session)

C. Second Reading - Ordinance 2026-04 to Amend Chapter 90, Entitled Traffic and Vehicles (to double the parking violation fine if the violation occurs during a Special Event with dates designated by Resolution)

D. First Reading - Ordinance 2026-05 to Amend the Expenditure of Certain Monies Derived from the Hotel Rental Tax for a Sports Complex

E. First Reading - Ordinance 2026-06 to Amend Chapter 102 Entitled Vehicles for Hire (as recommended by the Police Commission; clarifies denial and suspension criteria, drug testing procedures, medical fitness standards, and terminology related to convictions and driver eligibility)

F. Resolution - 2026-05 to Establish the Periods and Times that Certain Types of Bicycles, Class 1 Electric Bicycles, Non-motorized Skateboards, Roller Skates, Pushcarts and EPAMDS, may be Operated on the Boardwalk (as recommended by the Police Commission; extends permitted bicycles hours on the Boardwalk from 12:00 PM to 2:00 PM)

10. COMMENTS FROM THE PUBLIC

A. Any person who may wish to speak on any matter at the Regular Meeting may be heard during Comments from the Public for a period of five (5) minutes or such time as may be deemed appropriate by the Council President. Anyone wishing to be heard shall state their name, address and the subject on which he or she wishes to speak.

11. COMMENTS FROM THE CITY MANAGER

A. Comments from the City Manager
A. Review of February 24, 2026, draft Work Session agenda
B. Department Activity Report

12. COMMENTS FROM THE MAYOR AND CITY COUNCIL

A. Comments from the Mayor and Council

13. ADJOURN

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 3.A

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Closed Session Notice and Report
DATE: February 12, 2026

ISSUE(S): Closed Session Notice and Report

SUMMARY: A Mayor and Council closed session is scheduled for Tuesday, February 17, 2026, at 5:15 PM to discuss real estate matters.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable

Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S):
1. Closed Session Notice 2.17.26.doc
2. Closed Session Report 2.17.26.doc

NOTICE OF CLOSED SESSION OF MAYOR & CITY COUNCIL OF OCEAN CITY

AUTHORITY: State Government General Provisions Article: § 3-305(b)

DATE AND TIME: Tuesday, February 17, 2026 5:15 PM - 6:00 PM

PLACE: City Hall

SUBJECT: Real Estate Matters

VOTE: ____ UNANIMOUS

____ OTHER: FOR:

AGAINST:

ABSTAIN:

ABSENT:

PURPOSES:

	1. To discuss: (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals;
	2. To protect the privacy or reputation of individuals with respect to a matter that is not related to public business
X	3. To consider the acquisition of real property for the public purpose and matters directly related thereto;
	4. Consider a matter that concerns the proposal for a business or industrial organization to locate, expand or locate in the state;
	5. Consider the investment of public funds;
	6. Consider the marketing of public securities;
	7. Consult with counsel to obtain legal advice;
	8. Consult with staff, consultants or other individuals about pending or potential litigations;
	9. Conduct collective bargaining negotiations or consider matters that relate to the negotiations;
	10. Discuss public security if the public body determines that public discussion would constitute a risk to the public or public security, including; a) the deployment of fire and police services and staff; and b) the development and implementation of emergency plans
	11. Prepare, administer or grade a scholastic, licensing or qualifying examination;
	12. Conduct or discuss an investigative proceeding on actual or possible criminal conduct;
	13. Comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter; or
	14. Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process
	15. To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information or (iii) deployments or implementation of security personnel, critical infrastructure or security devices.

For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation	**Topic**	**Reason for closed session discussion of topic**
§3-305(b)3	Sports Complex	Protect public body's bargaining power

REPORT OF CLOSED SESSION
OF THE MAYOR AND CITY COUNCIL OF OCEAN CITY

Prior to the Mayor and City Council Open Session held at 6:00 PM on February 17, 2026, a Closed Session was held February 17, 2026, at 5:15 PM at City Hall, 301 N. Baltimore Avenue, Ocean City, Maryland. The following is a report of the closed session.

1. A statement of the time, place, and purpose of the closed session is attached.
2. A record of the vote of each member as to closing the session is attached.
3. A citation of the authority under the law for closing the session is attached.
4. (a) Topics of Discussion: Real Estate Matters

(b) Persons present:

Mayor Rick Meehan
City Manager Terry McGean
Deputy City Manager JR Harmon
Council President Matt James
Council Secretary Will Savage III
Council Members: Larry Yates, John Gehrig, Jake Mitrecic, Carol Proctor
City Clerk Diana Chavis
City Solicitor Heather Stansbury

Action(s) taken:

Motion to close meeting:

End Time:

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Agenda Item # 4.A

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Lauren Davis, Government Relations Manager
RE: Proclamation Recognizing Black History Month
DATE: February 10, 2026

ISSUE(S): Proclamation Recognizing Black History Month

SUMMARY: February is observed as Black History Month around the country. The Town of Ocean City is proud to honor the history and contributions of African Americans in our community, Worcester County, our state, and nation.

FISCAL IMPACT: Not applicable

RECOMMENDATION: Not applicable

More Livable Community for Residents

ALTERNATIVES: Not applicable

RESPONSIBLE STAFF: Lauren Davis, Government Relations Manager

COORDINATED WITH: Not Applicable

ATTACHMENT(S): 1. Proclamation

Black History Month

WHEREAS, Black History Month is a time to honor and celebrate the rich heritage, culture, and countless contributions of African Americans who have shaped our nation, our state, and our community; and

WHEREAS, African Americans have played a vital role in the history and development of Ocean City and the Eastern Shore through leadership, entrepreneurship, public service, arts, education, and civic engagement; and

WHEREAS, the observance of Black History Month originated in 1926 as "Negro History Week" through the efforts of historian Dr. Carter G. Woodson and has grown into a national celebration recognizing the achievements and resilience of Black Americans; and

WHEREAS, the Town of Ocean City values the diversity of its residents and visitors and recognizes that our community is strengthened by embracing different voices, experiences, and perspectives; and

WHEREAS, The Town of Ocean City is proud to honor the history and contributions of African Americans in our community, Worcester County, our state, and nation.

NOW, THEREFORE, I, Richard W. Meehan, Mayor of the Town of Ocean City, Maryland, along with the City Council, do hereby proclaim the month of February as Black History Month in Ocean City and encourage all residents and visitors to reflect on the achievements of African Americans.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the Town of Ocean City, Maryland to be affixed this 17th day of February in the year of our Lord Two Thousand and Twenty-Six.

_____

RICHARD W. MEEHAN
Mayor

TOWN OF
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Agenda Item # 4.B

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Referendum Petition Results
DATE: February 12, 2026

ISSUE(S): Results of the Petition to Referendum Ordinance 2025-28 Moratorium on Short Term Rental License in R-1 and MH Districts.

SUMMARY: On January 20, 2026, Ocean City resident Terry Miller presented a Referendum Petition that Ordinance 2025-28, in its entirety, be submitted to a referendum vote of the registered voters of the Town of Ocean City, Maryland.

On February 11, 2026, Ocean City Board of Supervisors of Elections members Amy Rothermel, Paul Gasior, Mary Jo Breslin and Bill Harrington conducted the signature verification process. Results will be announced at the Mayor and Council Meeting.

Per Town Charter, "If an approved petition is filed within the prescribed time period, with the City Clerk containing the signatures of not less than forty per centum (40%) of the number of voters at the most recent general election and requesting that the ordinance, or any part thereof, be submitted to a vote of the registered voters of the town for their approval or disapproval, the Council shall have the ordinance, or the part thereof requested for referendum submitted to a vote of the registered voters of the town at the next regular town election or, in the Council's discretion, at a special election occurring before the next regular election."

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Defer to Mayor and City Council

More Livable Community for Residents

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Diana Chavis, MMC, City Clerk

COORDINATED WITH: Board of Supervisors of Election

ATTACHMENT(S): 1 . Ordinance 2025-28 Moratorium on the Issuance of New Short Term Rentals.pdf
2. 26 0120 Receipt of Petition.docx
3. C-411 Referendum.docx

First Reading Oct. 20, 2025

Second Reading Dec. 1, 2025

ORDINANCE 2025-28

AN ORDINANCE EXTENDING THE MORATORIUM ON THE ISSUANCE OF NEW SHORT-TERM RENTAL LICENSES IN THE R-1 SINGLE FAMILY RESIDENTIAL AND THE MH MOBILE HOME RESIDENTIAL DISTRICTS

WHEREAS, on February 3, 2025, the Mayor and City Council of Ocean City, passed Ordinance 2025-05 that established a Moratorium on the issuance of new short-term rental licenses in the R-1 Single Family Residential and the MH Mobile Home Residential Districts; and on March 17, 2025, the Mayor and City Council passed Ordinance 2025-06 which amended an exception to Ordinance 2025-05 (collectively "Moratorium"); and

WHEREAS, Ordinance 2025-05 required that the Mayor and City Council place the subject of the Moratorium on a Work Session agenda no later than October 28, 2025, where public comment would be taken and the Mayor and City Council could consider how best to proceed with the issuance of short-term rental licenses in the R-1 and MH districts for the 2026 rental license period and the license years that follow; and

WHEREAS, without further action by the Mayor and City Council, the Moratorium will expire on January 3, 2026; and

WHEREAS, at the October 14, 2025 Work Session, public comment was received, and the Mayor and City Council discussed how to best to proceed with the short-term rental licenses in the R-1 and MH districts; and

WHEREAS, based on the Work Session discussion, a motion was made (and carried) to proceed to First Reading with an Ordinance extending the Moratorium; and

WHEREAS, the Mayor and City Council find that good cause exists to extend the Moratorium through January 3, 2027, to allow time for further evaluation of the impacts and/or effects of ordinances passed in 2024 and 2025 aiming to address the issues surrounding short-term rentals in the R-1 Single Family Residential and the MH Mobile Home Residential Districts ("Rental Ordinances"); and

WHEREAS, the Mayor and City Council further find that good cause exists to prohibit the issuance of any new supplementary short-term rental licenses in the R-1 or MH Districts while the Town continues to monitor and review the actions and impact of the Rental Ordinances.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY, AS FOLLOWS:

1. Moratorium.

LAW OFFICES

AYRES, JENKINS, GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

a. The Moratorium (established by Ordinance 2025-05 and amended by Ordinance 2025-06) which prohibited the issuance of any new supplementary short-term rental licenses in the R-1 Single Family Residential and the MH Mobile Home Residential Districts shall be extended until **January 3, 2027** (hereinafter "Extended Moratorium").

b. During the Extended Moratorium, the issuance of any new supplementary short-term rental licenses in the R-1 Single Family Residential and the MH Mobile Home Residential Districts shall be prohibited and the Town shall not accept, process, or review any new application for a supplementary short-term rental license in the R-1 Single Family Residential and the MH Mobile Home Residential Districts.

c. Notwithstanding subsection (b) above, property owners in the R-1 Single Family Residential and the MH Mobile Home Residential Districts who have a current rental license which was issued for the 2025 license year (May 1, 2025 through April 30, 2026), may apply for a rental license and the supplementary short-term rental license for the 2026 license year (May 1, 2026 through April 30, 2027), subject to all applicable Town Code sections.

d. Under this Extended Moratorium, no supplementary short-term rental licenses in the R-1 Single Family Residential and the MH Mobile Home Residential Districts shall be issued based on the sale, transfer or other change in ownership of the property regardless of whether the property has a 2026 license pursuant to subsections (b) and (c) above, except as follows:

   i. A property in the R-1 Single Family Residential or the MH Mobile Home Residential Districts that is impacted by the death of the property owner that would cause and/or create the need for a change in ownership of the property, and for which a supplementary short-term rental license was issued prior to the death and pursuant with subsections (b) and (c) above, may submit a request to the Town for consideration by the City Manager to permit any exception to this Extended Moratorium.

   ii. Nothing contained herein should be deemed inconsistent with Town Code Section 14-174 (k).

2. Effective Date. This Extended Moratorium shall be effective as of January 2, 2026.

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on October 20, 2025, and passed as an emergency ordinance.

ADOPTED AND PASSED by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on December 1, 2025.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to form:

MATTHEW M. JAMES, President

HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

ANTHONY J. DELUCA, Secretary

TOWN OF
OCEAN CITY

The White Marlin Capital of the World

MAYOR
Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

John F. Gehrig, Jr.
Jacob H. Mitrecic
Carol Proctor
Will Savage
Larry R. Yates

CITY MANAGER
Terence J. McGean, PE

CITY CLERK
Diana L. Chavis, MMC

January 20, 2026

Ms. Theresa Miller
116 Bering Road
Ocean City, MD 21842

RE: Referendum Petition, Ordinance 2025-28

Dear Ms. Miller,

This letter serves as confirmation that 341 petition pages consisting of 1,257 signatures were received today to submit Ordinance 2025-28 to a referendum vote of the registered voters of the Town of Ocean City. The ordinance regulates extends the moratorium on short term licenses in R-1 and MH districts.

Signatures must be vetted by the Ocean City Board of Supervisors of Elections, verifying that forty percent (40%) of the signatures are from qualified registered voters of the most recent election. In this case, there were Two Thousand Four Hundred Seventy-Six (2,476) voters in the November 2024 election, so Nine Hundred and Ninety (990) qualified signatures are required to have a successful Petition for Referendum.

Thank you,

Diana L. Chavis, MMC
City Clerk

cc: Terry McGean, City Manager
Heather Stansbury, City Solicitor's Office
Mayor and City Council
Board of Supervisors of Elections

§ C-411. Referendum. (178C)

Following approval of any ordinance by the Mayor or passage of any ordinance over the Mayor's veto, the petitioners shall have three (3) business days to prepare the petition and present the same to the City Solicitor for approval. The City Solicitor shall have five (5) business days to approve said petition. If the City Solicitor fails to act upon the petition within said five (5) days, it shall be considered approved. Provided that the petition is submitted within said three-day period and is approved as aforesaid, the petitioners shall have forty (40) days from the date of approval to obtain the signatures of forty percent (40%) of the number of voters at the most recent general election upon the petition. If the petitioners take more than three (3) days to submit a petition, which is approved as aforesaid, then, in that event, the forty-day period to obtain signatures shall be reduced by the number of days in excess of three (3) that it took to submit the approved petition. If an approved petition is filed within the prescribed time period, with the City Clerk containing the signatures of not less than forty percentum (40%) of the number of voters at the most recent general election and requesting that the ordinance, or any part thereof, be submitted to a vote of the registered voters of the town for their approval or disapproval, the Council shall have the ordinance, or the part thereof requested for referendum, submitted to a vote of the registered voters of the town at the next regular town election or, in the Council's discretion, at a special election occurring before the next regular election. In the event that the 40th day or lesser date, as the case may be, shall be a Saturday, Sunday or a municipal legal holiday, the period runs until 10:00 a.m. of the next day which is not a Saturday, Sunday or a municipal legal holiday. No ordinance, or the part thereof requested for referendum, shall become effective following the receipt of such petition until and unless approved at the election by a majority of the registered voters voting on the question. An emergency ordinance, or the part thereof requested for referendum, shall continue in effect for sixty (60) days following receipt of such petition. If the question of approval or disapproval of any ordinance, or any part thereof, has not been submitted to the registered voters within sixty (60) days following receipt of the petition, then the operation of the ordinance, or the part thereof requested for referendum, shall be suspended until approved by the majority of the registered voters voting on the question at any election. Any ordinance, or part thereof, disapproved by the voters shall stand repealed. The provisions of this section shall not apply to any ordinance, or part thereof, passed under the authority of the municipality levying property taxes for the payment of indebtedness but the provisions of this section shall apply to any ordinance or part thereof levying special assessment charges under this chapter. The provisions of this section shall be self-executing, but the Council may adopt ordinances in furtherance of these provisions and not in conflict with them.

(Res. No. 1987-1, 6-1-1987; Res. No. 1987-3, 8-3-1987; Res. No. 1989-2, 6-19-1989; Res. No. 1994-1, 9-19-1994)

TOWN OF
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Agenda Item # 5.A

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Mayor and City Council Minutes
DATE: February 9, 2026

ISSUE(S): Request to Approve Minutes

SUMMARY: 1. Special Session dated February 4, 2026

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Approve minutes.

Excellent Service through a High performing Town Organization

ALTERNATIVES: Advise of necessary modifications.

RESPONSIBLE STAFF: City Clerk Diana L. Chavis, MMC

COORDINATED WITH: Deputy City Clerk Jessica D. Cropper, CMC

ATTACHMENT(S): None

TOWN OF
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Agenda Item # 5.B

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Standing Committee Report
DATE: February 9, 2026

ISSUE(S): Acknowledgement of Standing Committee Report

SUMMARY:
1. Transportation Committee - February 10 - Canceled
2. Recreation and Parks Committee - February 5

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable

Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S): 1. 2026-02-05 Recreation and Parks Committee Minutes.doc

OCEAN CITY, MARYLAND
RECREATION & PARKS COMMITTEE

Thursday, February 5, 2026
Northside Park, West Meeting Room
1:00 p.m.

Present were: Councilman and Committee Chairman John Gehrig, Deputy City Manager J.R. Harmon, Recreation and Parks Director Kate Gaddis, Recreation Superintendent Kim Kinsey, Golf Professional Bob Croll, Golf Superintendent Joel McTavish, Parks Manager Jarrett Widgeon, and Administrative Assistant II Grace Engel

Absent: Parks Superintendent Gary Collier, Councilwoman Carol Proctor, Councilman Jake Mitrecic

1. **Call to Order:** Councilman Gehrig called the meeting to order at 1:00 p.m.

2. **Fees & Charges Review:** Before discussing the FY27 Fees and Charges, Director Gaddis shared that there were changes made to the FY26 Fees & Charges per the Revenue Policy, which states that the Department can make changes to the current Fees & Charges with Deputy City Manager approval. Changes to the FY26 document included fee changes for Senior Water Aerobics and Art Adventure Camp, which are also reflected in the FY27 document. Both of these program fee changes are a result of instructor costs increasing. Superintendent Kinsey shared some of the additional changes and updates to the FY27 document: new programs have been added, including ten new summer camps; incremental fee changes; and additional drop-in programming.

3. **Budget Highlights:** Director Gaddis informed the Committee that recent budget meetings on January 23rd and 28th went well, attributing the meetings' success to prior interactions between Division heads, Budget Manager Jennie Knapp and Deputy City Manager. Deputy City Manager Harmon also noted that the process of recent budget meetings has been increasingly efficient as a result of Budget Manager Knapp's prepared questions that are sent to staff prior to the meetings.

4. **Project Updates:** The Recreation and Parks team provided brief overview of projects including:
    a. **Ocean City Recreation and Parks Registration App:** The new registration app has been approved by the Apple App Store, and approval from the Google Play Store is pending.
    b. **Eagle's Landing Course Improvements:** Worth Construction Company will begin curbing work to cart path area between the Clubhouse and the practice area on February 10th. In-house demolition and removal of cart path areas will take place. McDonald & Sons was awarded the bid to complete the Off-Season Course Improvement Project including the practice area and a couple poorly draining holes. Work is set to begin in early March and be completed over the course of ten days; the project must be finished by April 1st.
    c. **Eagle's Landing Flood Remediation:** Staff are currently working on the scope of work for the mitigation plantings and bridges portion of the project so they can be re-bid. Golf Division heads had a meeting with TOC Public Works and

Worcester County regarding a crosswalk and signage set to go up during the project; play will be rerouted during this time, requiring additional safety measures. Approval from the County is pending.

d. **Northside Park Softball Field Lighting Replacement:** The project began on February 2nd. There are three poles left to replace, and the project will be completed by the anticipated end date of mid-March.
e. **Northside Park Playground Replacement:** Phase II of the project began February 2nd. All old playground pieces were removed, and, with warmer temperatures, existing concrete footers will be removed and replaced next week. The entire playground and parts of Fields 2 and 3 are closed off for traffic in that area of the park.
f. **Northside Park Pathway Paving and Drainage:** The project is set to begin March 2nd, weather-depending.
g. **Bayside Park at 3rd Street Additional Gate:** Town Engineering has coordinated to install a new gate between the two playgrounds as a safety measure, making it so children using the playground cannot access St. Louis Avenue.

5. **Operational Updates Review and Highlights:** Department Managers provided brief updates on their divisional operations, supplementing operational updates shared with the Committee earlier in the week:
Admin: Administrative Facilities Supervisor Kevin Sullivan is out on paternity leave; Administrative Assistant II Grace Engel will be the Acting Facilities Supervisor during that time. The Department has submitted their portion of the Land Preservation Parks and Recreation Report to the County; the report is completed every five years.
Programs: Camp registration began on Saturday, January 31st and continued throughout the first week in February for Ocean City residents and property owners. The Department defines residents and property owners as those who live and/or own property within the Town of Ocean City, including those that are grandparents of camp participants, as well as TOC employees and volunteer firefighters. Some camps still have spots available, but others have filled up and waitlists have started, including many of the new camps. The total number of enrollments thus far is 3,224, compared to last year at this time (2,274). When registration opened to residents for all camps, only 50 walk-in registrations were taken; the majority of camp registrations were processed online. Staff recognize the supply and demand for summer camps, as registration has continued to trend upward each year. Tournament season will kick off February 6th with the annual Futsal Classic. The Winter Pickleball Tournament will take place February 14th–15th, and the St. Patrick's Day Soccer Tournament will take place on March 14th–15th. The Winter Pickleball Tournament is seeing lower registration than last year, which could be attributed to the tournament falling on Valentine's Day and President's Day weekend. Nonetheless, valiant marketing efforts are still made to expand the reach for all in-house tournaments. These tournaments are a great draw for local students to complete Service-Learning hours and for volunteers to continue making an impact in the community and Department.
Parks: Winterfest clean-up is 90% completed and anticipated to wrap up by the end of the week.
Golf: The Super Bowl Scramble was cancelled due to weather and course conditions. However, many of the participants that were registered for the event ended up registering for the St. Patrick's Scramble instead. The St. Patrick's Scramble tends to fill up anyway,

but the event is much closer to being full after only four days of processing registrations due to the cancellation of the Super Bowl Scramble. The course is still closed due to course conditions from recent weather.

6. **Other Business from Committee of Department:** Director Gaddis shared upcoming dates for the Committee to note on their calendars: the annual Sportsmanship Ceremony on March 11th, the Recreation and Parks presentation for OC University on March 18th, and the upcoming budget meeting on April 9th.
   Councilman and Committee Chair Gehrig inquired about non-Departmental construction work being done near the Dog Playground and how, if at all, it is affecting use of the park. Director Gaddis shared that passholders of the Dog Playground were made aware of construction that has since begun, and there have not been any complaints about park access. A brief discussion regarding turfgrass installation at the Dog Playground occurred between Councilman and Committee Chair Gehrig and several Department staff, with Department staff will look into the cost and labor that would be needed to put additional turfgrass into the Dog Playground. Director Gaddis and Parks Manager Widgeon emphasized that switching to turfgrass throughout the Dog Playground could be a net positive, citing the challenges of Parks staff access to mow the park as construction continues, as well as consistent wear and tear to the park grassy areas.

7. **Adjourn:** Councilman and Committee Chair Gehrig motioned to adjourn the meeting at 1:39 p.m. The vote was unanimous. The next Recreation and Parks Committee meeting is scheduled for Thursday, May 14, 2026, at 1:00 p.m. Northside Park.

TOWN OF
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Agenda Item # 5.C

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Standing Committee Draft Agenda
DATE: February 9, 2026

ISSUE(S): Acknowledgement of Standing Committee Draft Agenda

SUMMARY: Standing Committee Draft Agenda
1. Pension Committee - February 18

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable

Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S): 1. 2026-02-18 Pension Committee Draft Agenda.doc

Town of Ocean City

Pension Committee Agenda

City Hall Council Chambers

February 18 at 9:00 AM

A. Call to Order

- Matt James, Council President and Committee Chairperson

B. David Esham – Morgan Stanley

- 4th quarter 2025 performance review
- Market Commentary
- Manager Watch List

C. Closing Remarks

D. Adjourn

TOWN OF
OCEAN CITY
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Agenda Item # 5.D

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Brenda Moore, Special Events Director
RE: St. Patrick's Day Parade
DATE: December 17, 2025

ISSUE(S): Annual St. Patrick's Day Parade, Saturday, March 14, 2026

SUMMARY: Proposed terms are provided for Mayor and City Council consideration. The final Agreement will be developed by the Tourism Department and the City Solicitor.

FISCAL IMPACT: Mr. Higgins shall be responsible for paying the Town a total of $150 in private event fees.

The Town shall provide in-kind labor and assets as described in the Term Sheet to support this event. Said in-kind costs are estimated at $45,569.32.

RECOMMENDATION: Approve as presented.

1st Class Resort and Tourist Destination

ALTERNATIVES: No staff alternatives suggested.

RESPONSIBLE STAFF: Lisa Mitchell, Private Event Coordinator
Allen Hawk, Ocean City Police Department
Tom Dy, Public Works Maintenance Manager

COORDINATED WITH: Michael Higgins, Delmarva Irish American Club

ATTACHMENT(S):
1. Term Sheet
2. Processing Costs and Fees
3. Event Impact Calculation Detail
4. March 2026 Calendar
5. Application
6. parade_route.pdf

St. Patrick's Day Parade, March 14, 2026 AGREEMENT TERMS

1. **Date of Event and Event Description**
    a. Producer is the Delmarva Irish American Club. Michael Higgins is the club's representative.
    b. Saturday, March 14, 2026.
    c. Lanes one (1) and two (2) of Southbound Coastal Highway from 61st to 45th Streets for the purpose of managing, producing and conducting a parade.
    d. Additional events take place on private property, 45th St. Village Lot from 11:00 am-4:00 pm.
2. **Load in/Load Out Operations and Schedule**
    a. Parade staging shall take place in lanes one (1) and two (2) of southbound Coastal Highway, 61st to 57th Streets, beginning at 8:00 am.
    b. Parade takes place from 12:00-2:00 pm, ending at the 45th St. Village Lot.
3. **Services Generally**
    a. The Town shall provide the following for the event:
        i. Police: Create a special-order, detailing personnel to the event and traffic enforcement details
        ii. Public Works:
            1. Two (2) variable message boards
            2. Two (2) judges stands
            3. Six (6) 4'x8' stage sections
            4. Large mobile bleacher trailer
            5. Small mobile bleacher trailer
            6. PA system
            7. Thirty (30) folding tables
            8. Twelve (12) chairs
            9. Three (3) portable generators
            10. Stand up tables (Springfest/Sunfest Food Tent tables)
            11. Event fencing (Amount TBD)
            12. Sixty-Five (65) trash containers
            13. One Hundred (100) traffic barricades
            14. Town labor and vehicle support as required
            15. Advance and place designated items at the 45th Street Lot on Friday, March 13, 2026
        iii. Transportation: Provide one (1) bus to return event personnel from 45th Street to 61st Street, following the conclusion of the event.
        iv. Fire Department: Provide an on-duty EMS crew.
        v. Emergency Services: Assist Producer with weather forecasting, and determine execution plan if weather conditions threaten the event. A decision will be made by Producer no later than 9:00 pm on Friday, March 13, 2026.
4. **Trash**
    a. The Town is responsible for the cleanliness of the parade route.
5. **Fees and Costs**
    a. Special Event Application Fee: Producer shall pay the Fifty and 00/100 Dollars ($50.00)
    b. Event Space/Facility Usage Fee: Producer shall pay the Town One Hundred and 00/100 Dollars ($100.00)
    c. In-kind Services: The Town shall provide labor and assets as described herein to

support the event at no cost to the Producer. Said in-kind support is estimated at Fifty Thousand and 00/100 Dollars ($50,000.00).

6. **Insurance**
    a. The Promoter shall be required to have insurance at limits set by the Town: General Liability $1M/$2M Aggregate and $1M/$1M Aggregate Liquor Liability; Food Trucks must meet all Worcester County Health Department rules/regulations and permit requirements.
    b. The Mayor and City Council of Ocean City shall be named as additional insured and certificate holder on a primary and non-contributory basis.
7. **Security, Medical & Crowd Management**
    a. Crowd Managers
        i. Producer shall ensure commercially reasonable and sufficient numbers of trained Parade Marshals are provided for the expected participant and spectator load.
8. **Utilities, Electricity, Water and Bathroom Facilities**
    a. The Producer shall, at its sole cost and expense, provide adequate and clean restroom facilities for the number of attendees.
9. **Contract**
    a. The Event shall be subject to the execution of a Special Events Agreement with the Town and all provisions therein. The terms of the Agreement shall take precedence over this Term Sheet, and said terms shall generally be the same as the 2025 Agreement.

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY *rev. 240415*

Event Name:	**St. Patrick's Day Parade**
Start Date:	**Saturday, March 14, 2026**
Set Start:	*Friday, March 13, 2026*
Strike End:	*Saturday, March 14, 2026*
Location(s):	**Coastal Hwy. - 61st-45th Sts.**

Duration:

1	Days
2	Days

Est. Ttl. Attend:	*20,278*
Spectators:	20,000
Participants:	100
Vendors:	15

Parade celebrating St. Patrick's Day.

ASSIGNED TIER: **Tier 2**

Assigned via standardized calculation

Key Details & Other Events:

Town shall provide in-kind assets and support to produce event.

Contact:	Michael Higgins
Organization:	Delmarva Irish American Club

	Internal Est. Costs:	*Billable Costs:*
DPW-M:	$ 35,225.32	*$ 9,093.00*
DPW-TRANS:	$ 344.00	
DPW-CON:	$ -	
DPW-ELECT:	$ -	
FIRE:	$ -	
EMS:	$ -	
OCPD:	$ 10,000.00	
OCBP:	$ -	
FM:	$ -	
PARKS:	$ -	
P&Z:	$ -	
Other:	$ -	

New Event?	NO
Event Type:	Parade
In-Season?	NO
Non-Profit?	YES
Crowd Draw:	Balanced
Annual Event?	YES

EVENT DETAILS

Alcohol?	NO
Food Sales?	NO
Parking Req?	YES
Entry Fee?	NO

Estimated # of Vendors:

# of 10x10s:	0
#>100sf:	0

Conveyed Fees:

		If annual: Previous Year's Cost:
Application Fee:	$ 50.00	*$ 300.00*
Late Fee Applied:	$ -	
Other Initial Credit/Fee:	$ -	
Applied Assessment Fee:	$ -	
Estimated Space Fee:	$ 100.00	
Estimated Vendor Fee:	$ -	
Departmental Costs:	$ -	
Equipment & Labor Charges:	$ -	
IPL Lost Revenue Assessment:	$ -	
Other Fees/Charges/Credits:	$ -	

Cost/Event:	**$ 100.00**
# of Events:	1
TOTAL COST DUE:	
$	**100.00**

EVENT IMPACT CALCULATOR DETAIL - ST. PATRICK'S DAY PARADE 2026 - 02/10/2026

Event Summary

Key Parameters		Key Results	
Event Name	St. Patrick's Day Parade 2026	Business Sales (Direct)	$805,690.49
Organization	Delmarva Irish American Club	Business Sales (Total)	$1,129,768.49
Event Type	FCE: Other cultural	Jobs Supported (Direct)	623
Start Date	03/14/2026	Jobs Supported (Total)	694
End Date	03/14/2026	Local Taxes (Total)	$17,825.20
Overnight Attendees	3000	Net Direct Local Tax ROI	$16,435.79
Day Attendees	7000	Est. Room Nights Demand	2,045

Direct Business Sales

Sales by Source

Attendees Spending	$748,050.95	Exhibitor Spending	$44,774.13
Organizer Spending	$12,865.41	Total Event Spending	$805,690.49

Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	$232,854.80	$1,834.22*	$0.00	**$234,689.02**
Transportation	$52,828.82	$37.38*	$197.04	**$53,063.24**
Food & Beverage	$291,909.46	$0.00*	$555.82	**$292,465.28**
Retail	$89,832.79	$0.00	$0.00	**$89,832.79**
Recreation	$80,625.07	$0.00	$0.00	**$80,625.07**
Space Rental	$0.00	$2,192.00*	$222.33	**$2,414.33**
Business Services	$0.00	$8,801.81*	$43,798.93	**$52,600.74**
Totals	**$748,050.95**	**$12,865.41**	**$44,774.13**	**$805,690.49**

* indicates that the calculator's model defaults were used

Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	**$805,690.49**	**$324,078.00**	**$1,129,768.49**
Personal Income	**$275,199.81**	**$93,859.75**	**$369,059.55**
Jobs Supported			
Persons	623	71	694
Annual FTEs	8	1	9
Taxes And Assessments			
Federal Total	$73,510.39	$27,649.29	$101,159.68
State Total	$51,736.88	$8,098.43	$59,835.32
Sales	$43,111.08	$4,861.17	$47,972.25
Income	$3,798.08	$1,295.37	$5,093.45
Bed	$0.00		$0.00
Other	$4,827.73	$1,941.89	$6,769.62
Local Total	$16,435.79	$1,389.40	$17,825.20
Sales	$0.00	$0.00	$0.00
Income	$3,062.39	$1,044.46	$4,106.85
Bed	$11,642.74		$11,642.74
Per Room Charge	$0.00		$0.00
Tourism District	$0.00		$0.00
Restaurant	$1,094.66	$89.12	$1,183.78
Other	$636.00	$255.82	$891.82
Property Tax	$15,191.62	$3,743.71	$18,935.32

Event Return On Investment (ROI)

Direct Total Tax ROI	
Direct Tax Receipts	$16,435.79
DMO Hosting Costs	$0.00
Direct ROI	$16,435.79
Net Present Value	$16,435.79
Direct ROI (%)	-
Total	
Total Local Tax Receipts	$17,825.20
Total ROI	$17,825.20
Net Present Value	$17,825.20
Total ROI (%)	-

Estimated Room Demand Metrics			
Room Nights Sold	2,045		
Room Pickup (block only)	0		
Peak Room Nights	1,579		
Total Visitor Days	9,135		

2026 MARCH

CALENDAR YEAR | CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03	04	05	06	07
08	09	10	11	12	13	14 *PE - St. Patrick's Day Parade - TENTATIVE* *PE - Shenanigans 5K - TENTATIVE*
15	16	17	18	19	20	21
22	23	24	25	26	27	28 *PE - OC Criterium - TENTATIVE*
29	30	31	01	02	03	04
05	06	07	08	09	10	11

Private Event Permit Application

#626349

St Patrick's Day Parade  Parade

APPLICANT

Michael Higgins diac.ocmd@gmail.com (410) 726-0450

DATES AND TIMES

Event date and time:

03/14/2026 11:00am — 03/14/2026 4:00pm

Setup date and time:

03/13/2026 9:00am — 03/14/2026 4:00pm

Breakdown date and time:

03/14/2026 12:00pm — 03/14/2026 4:00pm

FEES

Banner Fee	$0.00
City Space Use Fee	$0.00
IPL Lost Revenue Fee	$0.00
Miscellaneous Fee	$0.00
Application Fee	$50.00
Application Addendum Fee	$0.00
Concession Fee	$0.00
Application Late Fee	$0.00
Asset and Support Fee	$0.00
Total:	**$50.00**
Total paid with Visa-2708 on 12/17/2025	**-$50.00**
Due:	**$0.00**

FEE SCOPING

Which type of event organization will run your event?

501(c)(3) Non-profit

GENERAL INFORMATION

Event Name

St Patrick's Day Parade

Event Locations

St. Patrick's Day Parade Route

Event Times

Event date and time:

03/14/2026 11:00am — 03/14/2026 4:00pm

Setup date and time:

03/13/2026 9:00am — 03/14/2026 4:00pm

Breakdown date and time:

03/14/2026 12:00pm — 03/14/2026 4:00pm

Event Summary

It's a parade celebrating St Patrick's Day. Parade route from 61st Street south to 40th Steet . Reviewing stand and bleacher's at 45th Street Village Lot. Festival on the lot from 10:00 AM to 4:00 PM, featuring food, beverages, Irish Misic, and Irish venders.

Applicant Organization

Delmarva Irish American Club

Organization Phone

(410) 726-0450

Organization Website

https://www.delmarvairish.org/

What type of town assets or support will you request for the event?

Reviewing Stand (2) PA System, Bleacher at 45th Street, Tables & Chairs at 45th Street. As per MOU.

Who will be the beneficiary of the event?

Scholarships to high school students, Contributions to local and national charities. Yearly sponsorship of Ocean City Parks & Recreation.

Who will sponsor the event?

Delmarva Irish American Club

What type of marketing will be done for the event?

Notices to previous participants, local newspapers, Local TV & Radio Stations. Posters, Website and Facebook.

Have you chosen a rain date?

No

Attach preliminary event schedule to illustrate event flow and proposed active use times for requested event site(s).

2026 PressRelease1.pdf

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

DIAC Parade 2022 45th St.jpg

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Highway Layout.pdf

Does your event require police support?

Yes

Describe the police support you need in details

Traffic control, Security, and Crowd Control.

CONTACT

Contact Name

Buck Mann

Contact Address

220 16th Street
Ocean City, MD 21842

Contact Office Number

(410) 289-6156

Contact Mobile Number

(410) 235-5567

Contact Email

@ buck@ocmannproperties.com

ARRIVAL AND DEPARTURE DATES

Provide the date that staff arrives onsite for the event

Mar 13, 2026

Provide the date that staff departs the event

Mar 14, 2026

Vendor Arrival

Mar 14, 2026

Vendor Departure

Mar 14, 2026

Participant/Spectator Arrival

Mar 14, 2026

Participant/Spectator Departure

Mar 14, 2026

ROOM BLOCKS

Will you have an HQ hotel?

No

Will you establish hotel room blocks?

No

EVENT ATTENDANCE ESTIMATES

Geographic Reach

Balanced

Staff Estimates

Total Staff

5

% Staying Overnight

85

% Traveling Alone

50

Participant Estimates

Total Participants

100

Participants Staying Overnight

50

Average Guests

5

Exhibitor Estimates

Total Exhibitors

15

Exhibitors Staying Overnight

15

Exhibitors Traveling Alone

8

Spectator Estimates

Total Spectators

20000

Spectators Staying Overnight

10000

Average Party Size

4

Total Overnight Guests

% Lodge in Ocean City

50

% Use Condos

25

% Camp

N/A

ENTERTAINMENT/OFFERINGS

Will you charge any entry fees?

Free Entry

Will your event include live music?

Yes

Will your event have a stage or static crowd viewing area?

Yes

Will your event include fireworks/pyrotechnics, flame or other special effects or bonfires?

No

Will your event include tents/temporary structures?

No

Will your event close or alter use of streets or private parking lot space?

Yes

Describe your street/private parking closure.

limited parking on 45th Street loot

Will you sell items within the footprint of the event?

Yes

Please describe the items you will sell.

Beads, clothing, beverages, chance tickets

Will you provide sampling of products?

No

Will you serve or distribute alcohol?

Yes

Please explain what types of alcohol you will offer.

Draft Beer

Will you have onsite cooking or food trucks?

Yes

Will you provide portolets?

Yes

Please explain where the portolets will be located and how many you will provide.

On the 45th Street lot and 61st street. North side of lot, 24 regular and 2 ADA

PARKING/ACCESS

Parking Information

% Utilizing Public Parking

85

% Parking at Hotels

25

% That Will Use Bus Service

20

% That will Use Town Lot

N/A

Will you have special parking requests?

Yes

Please explain your special parking requests

No parking on 61st Street to 57th Street, for parade staging

Will you need vehicular beach access?

No

Will you need vehicular access to the Boardwalk?

No

ACKNOWLEDGEMENTS

- [x] POINT OF CONTACT FOR THE TOWN OF OCEAN CITY: The Town's Private Event Coordinator shall be the primary contact for all communications with the Town of Ocean City. If you receive contact from another Town department or entity, it is your responsibility to make sure the Private Event Coordinator is aware of all discussions, details, modifications or approvals as a result of independent conversations. At no time shall Applicant contact other departments directly unless authorized by the Private Events Coordinator in writing.

- [x] BEACH FRANCHISE NOTIFICATION: : If your event takes place on the beach, you must notify the appropriate beach equipment rental franchise owner(s) to advise them of the event footprint. It is the applicant's responsibility to confirm, in writing, that 1) the franchise owner(s) has been notified; 2) event logistics have been coordinated; and 3) if necessary, a reasonable financial agreement has been negotiated. Written confirmation must be provided to the Town's Private Event Coordinator. If the applicant and franchise owner(s) are unable to reach a mutually acceptable agreement, the matter shall be submitted to the Town for mediation, and the Town will decide an impartial resolution by which both parties shall abide.

- [x] ROAD/LANE CLOSURES: A state highway permit shall be obtained for use of any state property (roads, highways, etc.) This is the responsibility of the applicant independent of the Town's private event process. Applicant shall keep the Town's Private Event Coordinator apprised of all steps and approvals related to such efforts. Non-state roads affected by the event shall be reviewed by the Town for consideration of closure or traffic modification through the private event process.

- [x] USE OF MUNICIPAL PARKING LOTS: If a municipal lot is requested for use by the applicant for the event, whether for parking or placement of the event footprint, the Town reserves the right to review lost revenue and assign a cost to lot usage. This cost will be assigned during the private event approval process, discussed with the applicant and considered for approval by the Mayor and City Council as part of the private event approval.

INSURANCE REQUIREMENTS: The Risk Manager for the Town of Ocean City will determine insurance requirements for all private events, following the receipt of the application. Insurance requirements apply to private event vendors, amusement ride companies and fireworks producers, their contractors and subcontractors as well as the private event owner/sponsors. Requirements will depend on, including but not limited to, hazards and exposures associated with the specific private event.

Minimum required insurance shall be provided by companies licensed in the State of Maryland with a current AM Best, Inc. rating of a VII or better. The Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials shall be named as additional insured on all insurance policies except workers' compensation and, except for automobile liability, the The Mayor and City Council Town of Ocean City, Maryland's additional insured status shall include premises liability and products/completed operations.

Coverage's shall be primary and non-contributory with respect to any other insurance available to the Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials and shall include a waiver of rights of recovery or subrogation against the Mayor and City Council Town of Ocean City, Maryland, its officials, volunteers and employees without limitation for any and all claims, damages, losses, liabilities or expenses relating to, arising from, resulting from, or alleged to have arisen or resulted from, this private event.

Original copies of certificates of insurance and additional insured endorsements must be received by the Town of Ocean City, Maryland's Risk Management Office at least fifteen (15) working days prior to the event.

COCA-COLA EXCLUSIVE PRODUCT AGREEMENT DISCLOSURE: The applicant must comply with all provisions of the Town's agreement with Coca-Cola Refreshments as it pertains to the distribution or sales of beverages by the applicant on Town property. The applicant agrees to sell, dispense or serve only Coca-Cola beverages on Town premises for the duration of the permitted use. The applicant is expressly prohibited from using the beverages of other suppliers, said beverages to include soft drinks, juices, sport drinks, specified energy drinks and bottled waters. The permitted beverages include Coca-Cola, Diet Coke, Sprite, Pibb Xtra, Mello Yello, Fresca, Nestea, Arizona Tea, Honest Tea, Barqs Root Beer, Fanta, Minute Maid, Seagrams Ginger Ale, PowerAde, V-8 Juice, Fuze Juice, Monster, Tum E Yummies, Dasani and other products that Coca-Cola may provide in accordance with its agreement with the Town of Ocean City.

BEACH ACCESS: Vehicle access to and from the beach must be clearly identified on your application and is not guaranteed. If approved, applicant must complete a beach driving and safety course annually provided by OCBP at the applicants expense.

BEAUTY CONTESTS: Beauty contests are not permitted on the beach.

CITY SERVICES: Each applicant should plan on providing all the necessary cleanup, set-up, etc. without the assistance of City Services. If town services are requested, they must be clearly indicated within the Private Event Application for evaluation.

- [x] CONCESSIONS: No food or beverage concessions will be permitted on the beach or along the boardwalk, although such sales may be considered at other sites. Beverage sales at other sites must maintain compliance with the sponsorship restrictions noted within this application. ONLY event - related merchandise sales may be permitted on the beach upon appropriate request and approval, subject to applicable laws.

- [x] SPONSORSHIPS: All sponsors must be identified on the application.

- [x] ADVERTISING: Ocean City will not allow any type of advertising that is:

  - Violence in any form
  - False, misleading or deceiving statements
  - Sexually explicit or obscene materials
  - Tobacco or tobacco products
  - Vaping or vaping products
  - Tattoos
  - Casino gambling including games of chance and skill
  - Alcohol
  - Promoting the use of marijuana
  - Other potentially objectionable marketing or advertising which may be established from time to time by the Town.

- [x] DIAGRAM OF EVENT LAYOUT: A detailed diagram of the event layout/set-up and location of any and all facilities is required with your application. The application will be considered incomplete without the diagram.

- [x] INFLATABLES: Inflatable displays may be permitted, but must be pre-approved. A photograph of the intended display and the dimensions must be included before approval can be considered. No liquor or tobacco product displays will be allowed. The Mayor and City Council reserve the right to reject any inflatable determined inappropriate.

- [x] MUSIC AND PUBLIC ADDRESS SYSTEMS: Must operate in accordance with the Ocean City Code 30-367 of 65 decibels.

- [x] DOWNTOWN EVENTS (BEACH/BOARDWALK): Events that charge participant entry fees (tournaments, festivals, etc.) and/or desire to display sponsorship banners or other promotional information, must maintain a seventy-five (75) foot buffer from the edge of the train lane to the start of the event's set up. All events must comply with the provisions of Chapter 62 of the Ocean City Code.

- [x] PARADES: An MDOT Highway Permit must be obtained at (410) 543-6715 for use of any state property, and a copy forwarded to the Town's Private Events Coordinator.

- [x] FIREWORKS, TENTS, AIR SUPPORT/AIR INFLATED STRUCTURES & BONFIRES: Application to the City Fire Marshal at (410) 289-8780 is required, with appropriate approvals forwarded to the Private Events Coordinator. Failure to comply will result in revocation of all event approvals.

- [x] TOILET FACILITIES: Identification of planned "comfort" provisions must be included in the application and event diagram. The Town owns a number of established public toilet stations in the downtown area that may assist in event planning.

- [x] PRIZE STIPULATIONS: No alcoholic beverages may be awarded as a prize on City property.

- [x] WEST OCEAN CITY PARK AND RIDE: A permit is required if a trailer or an oversized vehicle is parked over night at the West Ocean City Park and Ride. Please specify this request on your application.

- [x] SAMPLING: Sampling will be permitted on a case-by-case basis. Sizes and quantities of such must be pre-approved, as do the locations for distribution. Samples must be of a nationally recognized product available for sale at retail establishments. No prepared food samples will be permitted on the beach nor along the boardwalk. Non-alcoholic beverage samples may be permitted provided the samples are in compliance with the Town of Ocean City's exclusive beverage franchise agreement with Coca-Cola.

- [x] RAFFLES: Only non-profit groups may offer any form of raffle in conjunction with an event in Ocean City. These groups must apply through the Worcester County Department of Development Review and Permitting, and must submit a processing fee at the time of application. Applications are available at the Isle of Wight County Office Building on Route 90, or at the Court House in Snow Hill. A copy of the raffle permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. All raffles must be drawn and announced prior to the conclusion of the event.

- [x] TRASH: Applicant is required to clean the area of trash and transport it to the appropriate receptacle. On the beach, all trash must be placed in the appropriate street-end dumpsters. Failure to practice appropriate cleanup procedures may result in the denial of future event requests and/or appropriate billings.

- [x] ALCOHOLIC BEVERAGE SERVICE: Groups are discouraged from the service of alcoholic beverages at their Ocean City event. However, those that desire such approval must state this clearly on their application. Permission to serve alcoholic beverages shall be granted exclusively by Mayor and City Council. It should be noted that without Council approval, open containers of alcoholic beverages on public property is illegal. Only Worchester County based non-profit groups may request to sell alcoholic beverages at an event, and must obtain a license from the Worcester County Board of License Commissioners. A “One Day Alcohol Permit” application with the Ocean City Mayor’s signature must be submitted to the County a minimum of fourteen (14) days prior to the event, along with a the permit fee. Applications are usually available in the Mayor’s office at City Hall. A copy of the approved permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. The original permit must be kept on site at the event and must be available to display if required.

- [x] CHANGES TO APPLICATION OR PERMIT: Event applicants desiring to make changes to their submitted application or approved private event must complete the “Request for an Addendum to a Private Event” form (available upon request), and must submit the completed form, along with the appropriate fee, to the Private Events Coordinator. However, no changes will be accepted within 30-days prior to the event.

- [x] LOCAL ORDINANCE DISCLOSURE AND COMPLIANCE: The applicant agrees to comply with the provisions of all applicable ordinances of the Town of Ocean City. Specifically all permitted uses on or within 75 feet of the Boardwalk are required to comply with the provisions of chapter 62 of the Code which expressly prohibits the public sale, rental or exchange for a donation of any goods, wares, merchandise, foodstuffs, refreshments or other commodities or services.

LEGAL DISCLOSURES

- [x] HOLD HARMLESS CLAUSE: Permitee (organization/ applicant) shall assume all risks incident to or in connection with the permitee activity including exposure to an infection of COVID-19 and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permitee activity or the conduct of Permitee's operation. Permitee hereby expressly agrees to defend and hold the Town of Ocean City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, or injuries directly or indirectly arising out of or in connection with the permitee activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Permitee or its officers, agent and employees, including possible exposure to an infection from COVID-19.

- [x] PRIVATE EVENT APPLICATION COMPLIANCE REQUIREMENT: The applicant for the private event described in this application agrees to follow guidelines provided and submit a complete application including submision of all required materials. The applicant agrees to take full responsibility for all city-owned property, whether borrowed, leased or rented, and understands that necessary replacement and/or repair fees may be assessed should such property be in an unacceptable condition. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions of the use permit, which may be required by the Mayor and City Council of the Town.

- [x] INTELLECTUAL PROPERTY CLAUSE: Acknowledge and agree that no Town trademarks, service marks, trade names, logos, and/or other trade indicia, copyrights and, as applicable, any patents, inventions and/or other intellectual property (Intellectual Property) owned by the Mayor and City Council of the Town of Ocean City, Maryland, will be directly or indirectly used, incorporated, published or republished, without prior written consent. Unauthorized use of the Intellectual Property will result in The Town of Ocean City authorizing immediate emergency, temporary and/or permanent injunctive relief prohibiting such unauthorized use and the Town of Ocean City, Maryland may be entitled to injunctive relief because monetary damages may not be an adequate remedy; but notwithstanding, the foregoing Town of Ocean City, Maryland may seek any other legal or equitable remedies in addition to injunctive relief. To the extent the Town of Ocean City, Maryland prevails in a suit at law or in equity for the purpose of enforcing its Intellectual Property rights, the Town of Ocean City, Maryland shall be entitled to recover its reasonable attorneys' fees plus court costs and expenses.

Applicant, by checking each of the guidelines herein, accepts all responsibilities thereto. All information provided is correct and complete. The applicant agrees to maintain a complete record of the event through the Town of Ocean City's Private Event Coordinator including all required submission of materials separate from this document. Applicant further agrees that information not included in writing shall not be considered for approval and will not be an executable element of the final Private Event Permit unless submit as part of a written change order through the Private Events Coordinator for Mayor and City Council Approval. Images, videos and drawings shall be deemed as support material only and details conveyed shall be submitted in writing as part of this document or a change order. No details will be assumed by the Town, its officials or employees.

☑ The applicant agrees to take full responsibility for all city-owned property, whether existing within the event footprint, add-ons thereto, borrowed, leased or rented. Applicant further agrees that they are responsible for the proper behavior of their crowd base and that damage or defacement caused to town or private property by vendors, participants, sub-contractors and/or spectators as a result of the execution of the event may be cause for action by the Town against applicant through additional repair or replacement fee assessment(s) or legal action to the extent of the law in the State of Maryland. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions and limitations of the Private Event Permit and additional conditions and tasks which may be required by the Mayor and City Council of the Town. This event must follow in accordance with all State of Maryland Directives and Orders regarding community, recreational, leisure, cultural and sporting gatherings and events.

Signature

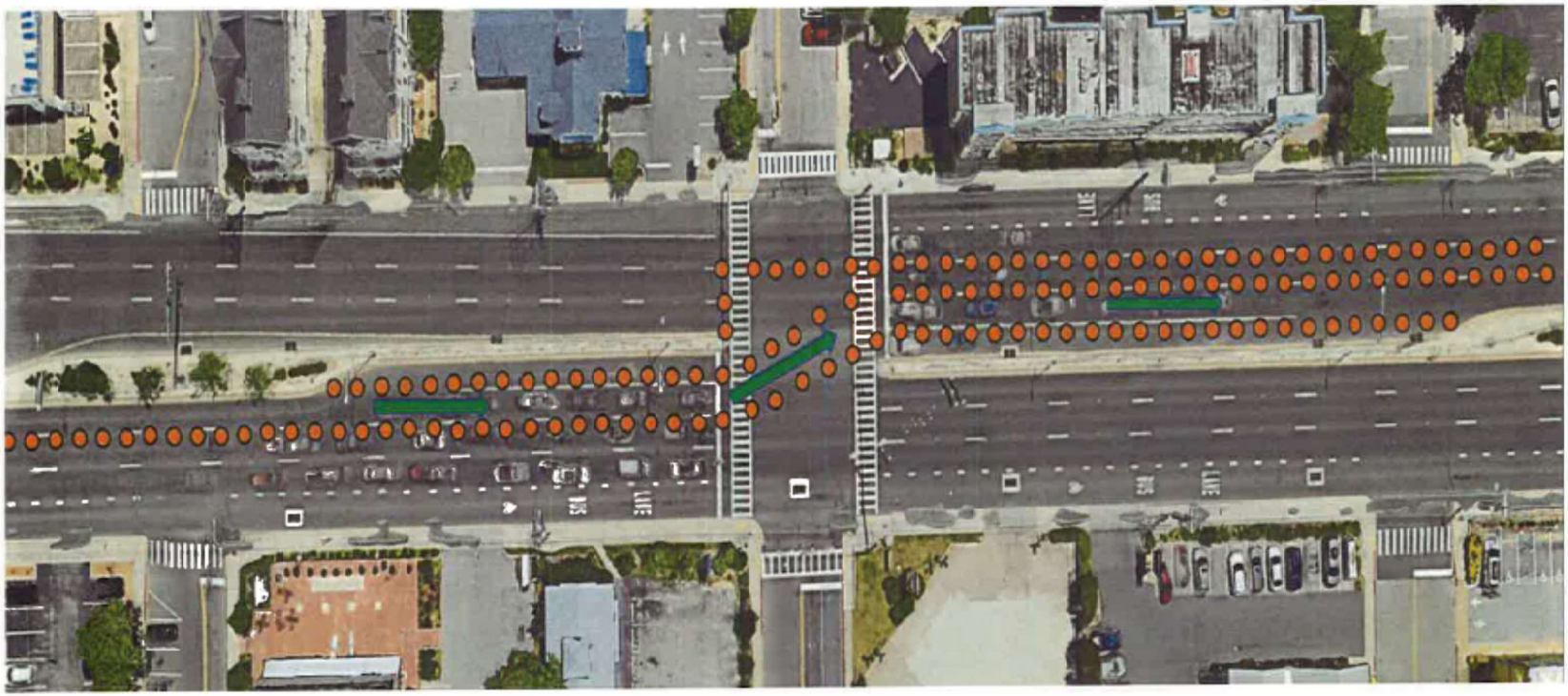
x 

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact town staff.

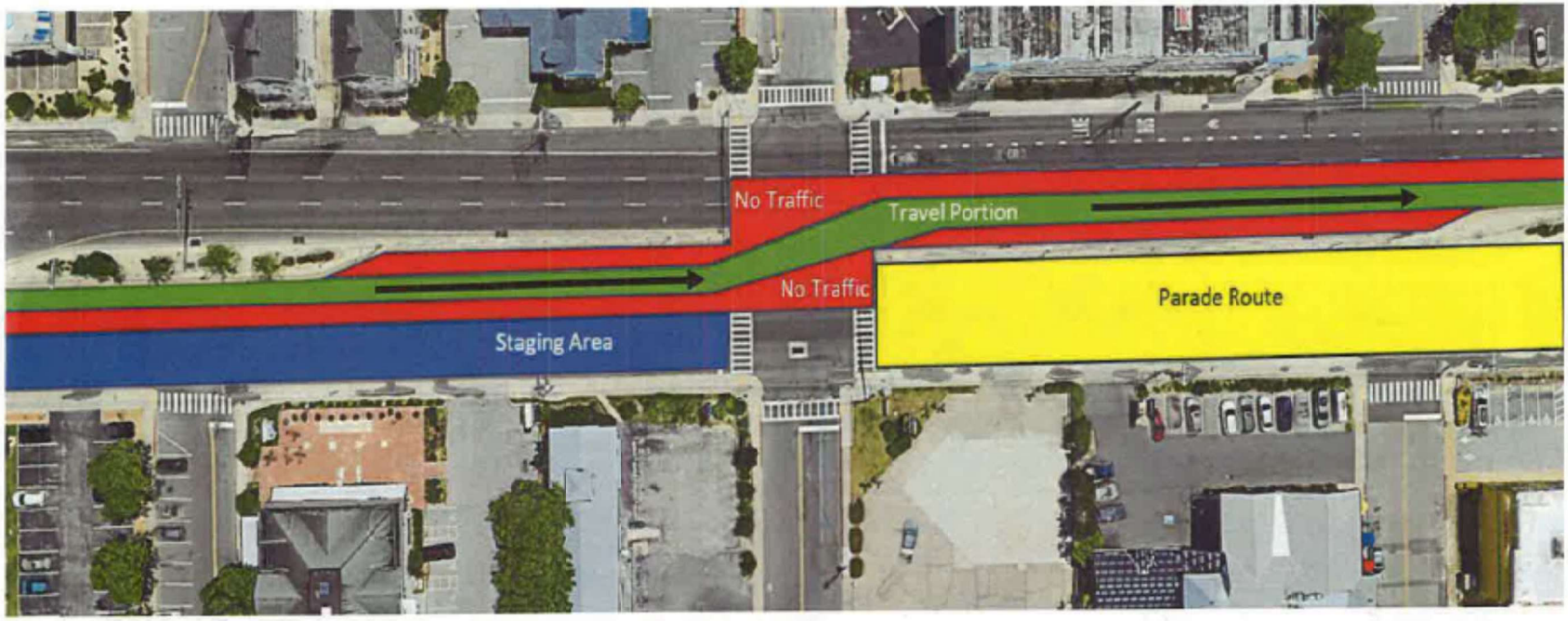
MD 528 and Md Route 90



MD 528 and 59th Street



MD 528 and 59th Street



MD 528 and 41st Street



MD 528 and 41st Street



TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 5.E

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Brenda Moore, Special Events Director
RE: OCMD St. Patrick's Day Boardwalk 5K
DATE: January 23, 2026

ISSUE(S):

Chris Klebe, representing OC Tri-Running Sports, requests Council approve the OCMD St. Patrick's Day Boardwalk 5K, tentatively scheduled to take place on Saturday, March 14, 2026 on the Boardwalk, concrete pad east of the Boardwalk and 4th St. between Washington Ln. and the Boardwalk, 9 am-12 pm.

SUMMARY:

5K registration and packet pick-up begins on Friday, March 13, 5:30-8 pm, under the tent on the east end of 4th St. Packet pick-up continues Saturday, March 14, 7:30-8:40 am.

The race starts at 9 am on the Boardwalk in front of Shenanigans. Participants head south on the concrete pad, continue around the pier, then under the former south tram station and turn north onto the Boardwalk. They continue to 16th St., turn south on the Boardwalk and finish at Shenanigans.

Mr. Klebe requests the following:
- Four (4) pieces of metal event fencing
- Fifty (50) traffic cones
- Vehicular access to the Boardwalk
- Reserved staff parking on 4th St. between Baltimore Ave. and Washington Ln.
- Tent placement on 4th St. between Washington Ln. and the Boardwalk
- Two (2) bicycle officers to lead and follow the race participants

Public Works will provide requested assets and support.

The Police Department (OCPD) cannot provide the two (2) requested bicycle officers for the race. Mr. Klebe will have to provide his own staff to support this request.

Mr. Klebe must obtain a tent permit from the Office of the Fire Marshal. Also, tents cannot be staked or tacked into existing hard surfaces. Only weights, water barrels or concrete block may be used to secure tents. Lastly, Mr. Klebe must ensure

Fire Department accessibility to 4th St is maintained.

Risk Management stated the minimum insurance required is $1M/$2M Aggregate and Liquor Liability of $1M/$1M Aggregate per event. The Mayor and City Council of Ocean City are to be designated as Additional Insured and Certificate Holder. Provided coverage shall be primary, non-contributory and without regard to the named insureds fault or lack thereof. Lastly, all participants should sign a waiver of liability.

FISCAL IMPACT: Mr. Klebe is responsible for $1,400.00 in private event fees and $682.40 in asset and support fees, for a total of $2,082.40.

RECOMMENDATION: Approve as presented.

1st Class Resort and Tourist Destination

ALTERNATIVES: No staff alternatives suggested.

RESPONSIBLE STAFF: Lisa Mitchell, Private Event Coordinator
Tom Dy, Public Works Maintenance Manager
Allen Hawk, Ocean City Police Department

COORDINATED WITH: Chris Klebe, OC Tri-Running

ATTACHMENT(S):
1. Draft Permit
2. Processing Costs and Fees
3. Event Impact Calculation Detail
4. March 2026 Calendar
5. Application
6. Map

MAYOR
Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

John F. Gehrig, Jr.
Jacob H. Mitrecic
Carol Proctor
Will Savage
Larry R. Yates

CITY MANAGER
Terence J. McGean, PE

CITY CLERK
Diana L. Chavis, MMC

PRIVATE EVENT PERMIT
APPROVED BY
THE CITY COUNCIL OF OCEAN CITY, MARYLAND
GRANTED TO
CHRIS KLEBE FOR OC TRI-RUNNING SPORTS

SUBJECT: OCMD ST. PATRICK'S DAY BOARDWALK 5K 2026

Upon having received approval and having paid all appropriate fees, this permit defines the terms by which the event shall occur.

PURPOSE: 5K run/walk

PLACE, DATE and TIME: Registration and packet pick-up for this event shall take place Friday, March 13, 5:30-8:00 pm under a 30'x50' tent, which will be set up on the east end of 4th Street, between Washington Ln. and the Boardwalk. Only packet pick-up will continue on Saturday, March 14, 7:30-8:40 am. The 5K, including its set-up and breakdown, will take place from 7:00 am-12:00 noon on Saturday, March 14, beginning at 9:00 am, rain or shine.

The race route is as follows: Beginning on the Boardwalk in front of Shenanigan's Pub, between 3rd and 4th Streets, runners head south on the concrete pad, around the pier, then under the South Tram Station, make a 180-degree turn back onto the Boardwalk, where they proceed north to 16th St., make another 180-degree turn, then head south to the finish at Shenanigan's Pub.

SET-UP: Thursday through Saturday, March 12-14

BREAKDOWN: At the event's conclusion and completed by 12:00 noon. If there is inclement weather on Saturday that prohibits the teardown of the tent, it will be done Sunday, March 15.

RESPONSIBILITIES OF EACH PARTY:
Chris Klebe for OC Tri-running Sports

1. Act as event manager.
2. Coordinate the event.
3. Have each participant sign a waiver of liability.
4. Obtain the proper permits from the Office of the Fire Marshal to erect tents in the parking spaces on 4th Street between Washington Ln. and the Boardwalk.
5. Erect a 30'x50 tent on 4th St. between Washington Ln. and the Boardwalk. The tent(s) will not be staked nor tacked into the asphalt. Only weights, water barrels or concrete block may be used to secure the tent(s).
6. Tents shall not block emergency vehicle access to the Boardwalk at 4th St.
7. Collect and dispose of all trash.

8. Utilize a PA system at the registration and awards area, 4th St. between Washington Ln. and the Boardwalk.
9. Provide port-o-lets on the easternmost end of 4th St. for participant use. Placement of port-o-lets shall not block emergency vehicular access to the Boardwalk.
10. May have up to two (2) vehicles on the Boardwalk for set-up and teardown of the event.
11. Provide two (2) volunteers on bikes to lead and follow race, as well as additional volunteers to stand at key points along the race route to direct runners.
12. Provide Emergency Medical Technicians for any potential medical needs.
13. Provide the Certificate of Insurance to include coverage for General Liability in the amount of $1M/$2M Aggregate and Liquor Liability $1M/$1M. The Mayor and City Council of Ocean City shall be designated as certificate holder and additional insured. Provided coverage shall be primary, non-contributory, and without regard to the named insured's fault or lack thereof.
14. Abide by all Guidelines and Obligations listed on the Private Event Application, unless otherwise noted in this permit.

The Town of Ocean City, Maryland

1. Department of Public Works (DPW) shall post 4th St. from Washington Ln. to the Boardwalk as "No Parking" valid Thursday, March 12 through Saturday, March 14.
2. DPW shall post 4th St. from Baltimore Ave. to Washington Ln. as "Reserved Event Staff Parking" valid Thursday, March 12 through Saturday, March 14.
3. DPW shall provide four (4) pieces of metal fencing and fifty (50) traffic cones for event use.
4. Ocean City Police Department shall dedicate personnel to the event.
5. The Private Event Coordinator shall serve as the Town's liaison. Any questions regarding it should be directed to her. The liaison can be reached at 443-235-5275 or on the city radio system at #9010.

THIS PRIVATE EVENT PERMIT IS EFFECTIVE WHEN SIGNED BELOW AND MAY BE TERMINATED BY EITHER PARTY AT ANY TIME.

_____ Date: _____
Chris Klebe
On behalf of OC Tri-running Sports

_____ Date: _____
Tom Perlozzo
On behalf of the City Council of Ocean City, Maryland

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY

rev. 240415

Event Name:	**Shenanigans OCMD 5K**
Start Date:	**Saturday, March 14, 2026**
Set Start:	*Thursday, March 12, 2026*
Strike End:	*Saturday, March 14, 2026*
Location(s):	**Boardwalk** **4th St.**
Contact:	Chris Klebe
Organization:	OC Tri-running Sports
New Event?	NO
Event Type:	Athletic
In-Season?	NO
Non-Profit?	YES
Crowd Draw:	Primarily Out of Town
Annual Event?	YES

Duration:

1	Days	Est. Ttl. Attend:	*5,149*
3	Days	Spectators:	3,000
		Participants:	1,300
		Vendors:	-

ASSIGNED TIER: **Tier 2**

Assigned via standardized calculation

	Internal Est. Costs:	*Billable Costs:*
DPW-M:	$ 1,766.73	*$ 682.40*
DPW-TRANS:	$ -	
DPW-CON:	$ -	
DPW-ELECT:	$ -	
FIRE:	$ -	
EMS:	$ -	
OCPD:	$ -	
OCBP:	$ -	
FM:	$ -	
PARKS:	$ -	
P&Z:	$ -	
Other:	$ -	

5K run/walk on the Boardwalk to celebrate St. Patrick's Day.

Key Details & Other Events:

Public Works to provide 4 pieces of metal fencing, 50 traffic cones, vehicular access to the Boardwalk, event parking on 4th St. between Baltimore Ave. and Washington Ln.

Producer to place a 30'x50' tent on 4th St. between Wasington Ln. and the Boardwalk.

Conveyed Fees:

If annual: Previous Year's Cost: *$ 1,770.40*

Application Fee:	$ 250.00
Late Fee Applied:	$ -
Other Initial Credit/Fee:	$ -
Applied Assessment Fee:	$ -
Estimated Space Fee:	$ 1,000.00
Estimated Vendor Fee:	$ 150.00
Departmental Costs:	$ -
Equipment & Labor Charges:	$ 682.40
IPL Lost Revenue Assessment:	$ -
Other Fees/Charges/Credits:	$ -

Cost/Event: **$ 2,032.40**

# of Events: 1

TOTAL COST DUE:

$ 2,032.40

EVENT DETAILS

Alcohol?	NO
Food Sales?	NO
Parking Req?	YES
Entry Fee?	YES

Participant Registration Fee

Estimated # of Vendors:

# of 10x10s:	0
#>100sf:	1

EVENT IMPACT CALCULATOR DETAIL - OCMD ST. PATRICK'S DAY BOARDWALK 5K - 02/10/2026

Event Summary

Key Parameters		Key Results	
Event Name	OCMD St. Patrick's Day Boardwalk 5K	Business Sales (Direct)	$1,060,535.63
Organization	OC Tri-Running Sports	Business Sales (Total)	$1,503,886.54
Event Type	Sports: Adult Amateur	Jobs Supported (Direct)	775
Start Date	03/14/2026	Jobs Supported (Total)	864
End Date	03/14/2026	Local Taxes (Total)	$22,953.54
Overnight Attendees	2943	Net Direct Local Tax ROI	$21,246.68
Day Attendees	327	Est. Room Nights Demand	2,727

Direct Business Sales

Sales by Source

Attendees Spending	$1,019,352.14	Exhibitor Spending	$100.78
Organizer Spending	$41,082.71	Total Event Spending	$1,060,535.63

Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	$310,600.40	$0.00*	$0.00	**$310,600.40**
Transportation	$29,374.17	$946.64*	$64.43	**$30,385.24**
Food & Beverage	$291,651.66	$21,038.00*	$0.00	**$312,689.66**
Retail	$272,175.32	$0.00	$0.00	**$272,175.32**
Recreation	$115,550.59	$0.00	$0.00	**$115,550.59**
Space Rental	$0.00	$8,160.00*	$0.00	**$8,160.00**
Business Services	$0.00	$10,938.07*	$36.35	**$10,974.42**
Totals	**$1,019,352.14**	**$41,082.71**	**$100.78**	**$1,060,535.63**

* indicates that the calculator's model defaults were used

Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	**$1,060,535.63**	**$443,350.90**	**$1,503,886.54**
Personal Income	**$340,207.86**	**$110,979.53**	**$451,187.39**
Jobs Supported			
Persons	775	89	864
Annual FTEs	10	1	11
Taxes And Assessments			
Federal Total	$94,249.71	$35,838.92	$130,088.63
State Total	$69,490.48	$10,838.49	$80,328.96
Sales	$58,440.44	$6,650.26	$65,090.70
Income	$4,695.27	$1,531.65	$6,226.91
Bed	$0.00		$0.00
Other	$6,354.77	$2,656.58	$9,011.35
Local Total	$21,246.68	$1,706.86	$22,953.54
Sales	$0.00	$0.00	$0.00
Income	$3,785.79	$1,234.97	$5,020.76
Bed	$15,530.02		$15,530.02
Per Room Charge	$0.00		$0.00
Tourism District	$0.00		$0.00
Restaurant	$1,093.69	$121.92	$1,215.62
Other	$837.17	$349.97	$1,187.15
Property Tax	$19,996.82	$5,208.85	$25,205.67

Event Return On Investment (ROI)

Direct Total Tax ROI	
Direct Tax Receipts	$21,246.68
DMO Hosting Costs	$0.00
Direct ROI	$21,246.68
Net Present Value	$21,246.68
Direct ROI (%)	-
Total	
Total Local Tax Receipts	$22,953.54
Total ROI	$22,953.54
Net Present Value	$22,953.54
Total ROI (%)	-

Estimated Room Demand Metrics			
Room Nights Sold	2,727		
Room Pickup (block only)	0		
Peak Room Nights	1,549		
Total Visitor Days	5,427		

2026 MARCH

CALENDAR YEAR | CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03	04	05	06	07
08	09	10	11	12	13	14 *PE - St. Patrick's Day Parade - TENTATIVE* *PE - Shenanigans 5K - TENTATIVE*
15	16	17	18	19	20	21
22	23	24	25	26	27	28 *PE - OC Criterium - TENTATIVE*
29	30	31	01	02	03	04
05	06	07	08	09	10	11

Private Event Permit Application

#639175

OCMD St Patrick's Day Boardwalk 5k ○○○ Other

APPLICANT

Chris Klebe @ dom1414@aol.com

DATES AND TIMES

Event date and time:

03/14/2026 9:00am — 03/14/2026 11:30pm

Setup date and time:

03/11/2026 7:30am — 03/12/2026 4:00pm

FEES

Banner Fee	$0.00
City Space Use Fee	$0.00
IPL Lost Revenue Fee	$0.00
Miscellaneous Fee	$0.00
Application Fee	$50.00
Application Addendum Fee	$0.00
Concession Fee	$0.00
Application Late Fee	$0.00
Asset and Support Fee	$0.00
Total:	**$50.00**
Total paid with Visa-5341 on 01/23/2026	**-$50.00**
Due:	**$0.00**

FEE SCOPING

Which type of event organization will run your event?

501(c)(3) Non-profit

GENERAL INFORMATION

Event Name

OCMD St Patrick's Day Boardwalk 5k

Event Addresses

4th Street and Atlantic Avenue

Event Times

Event date and time:

03/14/2026 9:00am — 03/14/2026 11:30pm

Setup date and time:

03/11/2026 7:30am — 03/12/2026 4:00pm

Event Summary

5k running/walking event along the famous Ocean City boardwalk.

Applicant Organization

OC Tri-Running

Organization Phone

(443) 497-4324

Organization Website

octrirunning.com

What type of town assets or support will you request for the event?

we are requesting the following.
2 bike OCPD officers to lead the run.
50 traffic cones
4 metal bike racks
2 event vehicles on the baordwalk. 1 for timing company and the other for course layout.

Who will be the beneficiary of the event?

n/a

Who will sponsor the event?

Shenanigans Bar

What type of marketing will be done for the event?

social media
email blast

Have you chosen a rain date?

No

Attach preliminary event schedule to illustrate event flow and proposed active use times for requested event site(s).

St Patricks Day Tent Layout 2023.pdf

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

St Patricks Day Tent Layout 2023.pdf

Does your event require police support?

Yes

Describe the police support you need in details

2 bike officers to lead the event along the boardwalk

CONTACT

Contact Name

chris klebe

Contact Mobile Number

(443) 497-4324

Contact Address

12280 Dixie Drive
Bishopville, MD 21813

Contact Email

@ dom1414@aol.com

ARRIVAL AND DEPARTURE DATES

Provide the date that staff arrives onsite for the event

Mar 13, 2026

Vendor Departure

Mar 14, 2026

Provide the date that staff departs the event

Mar 13, 2026

Participant/Spectator Arrival

Mar 12, 2026

Vendor Arrival

Mar 13, 2026

Participant/Spectator Departure

Mar 15, 2026

ROOM BLOCKS

Will you have an HQ hotel?

No

Will you establish hotel room blocks?

No

EVENT ATTENDANCE ESTIMATES

Geographic Reach

Primarily Out of Town

Staff Estimates

Total Staff

20

% Staying Overnight

25

% Traveling Alone

N/A

Participant Estimates

Total Participants

1250

Participants Staying Overnight

1000

Average Guests

4000

Exhibitor Estimates

Total Exhibitors

N/A

Exhibitors Staying Overnight

N/A

Exhibitors Traveling Alone

N/A

Spectator Estimates

Total Spectators

2000

Spectators Staying Overnight

1500

Average Party Size

1500

Total Overnight Guests

% Lodge in Ocean City

90

% Use Condos

25

% Camp

N/A

ENTERTAINMENT/OFFERINGS

Will you charge any entry fees?

Registration Fee

Will your event include live music?

Yes

Will your event have a stage or static crowd viewing area?

No

Where will your entertainers come from?

Primarily Local

What is your expected average ticket price?

$ 35.00

Will your event include fireworks/pyrotechnics, flame or other special effects or bonfires?

No

Will your event include bleachers, risers or other temporary structure accessible by the consumer?

No

Will your event include tents/temporary structures?

Yes

Select the temporary structures that are a part of your event

Tents over 14 × 14

Will your event close or alter use of streets or private parking lot space?

Yes

Describe your street/private parking closure.

on 4th streert and Atlantic Ave up to the boardwalk for staff

Will you sell items within the footprint of the event?

Yes

Please describe the items you will sell.

past event T-shirts

Will you provide sampling of products?

No

Will you serve or distribute alcohol?

Yes

Please explain what types of alcohol you will offer.

Each runner/walker of age will recieve one beer ticket for there registration.

Will you have onsite cooking or food trucks?

No

Will you provide portolets?

Yes

Please explain where the portolets will be located and how many you will provide.

aolong Atlantic ave along side of registration tent

PARKING/ACCESS

Parking Information

% Utilizing Public Parking

80

% Parking at Hotels

20

% That Will Use Bus Service

50

% That will Use Town Lot

N/A

Will you have special parking requests?

No

Will you need vehicular beach access?

No

Will you need vehicular access to the Boardwalk?

Yes

Please explain access requirements.

1 vehical for the timing company
1 vehical for course layout and cleanup.

ACKNOWLEDGEMENTS

- [x] POINT OF CONTACT FOR THE TOWN OF OCEAN CITY: The Town's Private Event Coordinator shall be the primary contact for all communications with the Town of Ocean City. If you receive contact from another Town department or entity, it is your responsibility to make sure the Private Event Coordinator is aware of all discussions, details, modifications or approvals as a result of independent conversations. At no time shall Applicant contact other departments directly unless authorized by the Private Events Coordinator in writing.

- [x] BEACH FRANCHISE NOTIFICATION: : If your event takes place on the beach, you must notify the appropriate beach equipment rental franchise owner(s) to advise them of the event footprint. It is the applicant's responsibility to confirm, in writing, that 1) the franchise owner(s) has been notified; 2) event logistics have been coordinated; and 3) if necessary, a reasonable financial agreement has been negotiated. Written confirmation must be provided to the Town's Private Event Coordinator. If the applicant and franchise owner(s) are unable to reach a mutually acceptable agreement, the matter shall be submitted to the Town for mediation, and the Town will decide an impartial resolution by which both parties shall abide.

- [x] ROAD/LANE CLOSURES: A state highway permit shall be obtained for use of any state property (roads, highways, etc.) This is the responsibility of the applicant independent of the Town's private event process. Applicant shall keep the Town's Private Event Coordinator apprised of all steps and approvals related to such efforts. Non-state roads affected by the event shall be reviewed by the Town for consideration of closure or traffic modification through the private event process.

- [x] USE OF MUNICIPAL PARKING LOTS: If a municipal lot is requested for use by the applicant for the event, whether for parking or placement of the event footprint, the Town reserves the right to review lost revenue and assign a cost to lot usage. This cost will be assigned during the private event approval process, discussed with the applicant and considered for approval by the Mayor and City Council as part of the private event approval.

INSURANCE REQUIREMENTS: The Risk Manager for the Town of Ocean City will determine insurance requirements for all private events, following the receipt of the application. Insurance requirements apply to private event vendors, amusement ride companies and fireworks producers, their contractors and subcontractors as well as the private event owner/sponsors. Requirements will depend on, including but not limited to, hazards and exposures associated with the specific private event.

Minimum required insurance shall be provided by companies licensed in the State of Maryland with a current AM Best, Inc. rating of a VII or better. The Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials shall be named as additional insured on all insurance policies except workers' compensation and, except for automobile liability, the The Mayor and City Council Town of Ocean City, Maryland's additional insured status shall include premises liability and products/completed operations.

Coverage's shall be primary and non-contributory with respect to any other insurance available to the Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials and shall include a waiver of rights of recovery or subrogation against the Mayor and City Council Town of Ocean City, Maryland, its officials, volunteers and employees without limitation for any and all claims, damages, losses, liabilities or expenses relating to, arising from, resulting from, or alleged to have arisen or resulted from, this private event.

Original copies of certificates of insurance and additional insured endorsements must be received by the Town of Ocean City, Maryland's Risk Management Office at least fifteen (15) working days prior to the event.

COCA-COLA EXCLUSIVE PRODUCT AGREEMENT DISCLOSURE: The applicant must comply with all provisions of the Town's agreement with Coca-Cola Refreshments as it pertains to the distribution or sales of beverages by the applicant on Town property. The applicant agrees to sell, dispense or serve only Coca-Cola beverages on Town premises for the duration of the permitted use. The applicant is expressly prohibited from using the beverages of other suppliers, said beverages to include soft drinks, juices, sport drinks, specified energy drinks and bottled waters. The permitted beverages include Coca-Cola, Diet Coke, Sprite, Pibb Xtra, Mello Yello, Fresca, Nestea, Arizona Tea, Honest Tea, Barqs Root Beer, Fanta, Minute Maid, Seagrams Ginger Ale, PowerAde, V-8 Juice, Fuze Juice, Monster, Tum E Yummies, Dasani and other products that Coca-Cola may provide in accordance with its agreement with the Town of Ocean City.

BEACH ACCESS: Vehicle access to and from the beach must be clearly identified on your application and is not guaranteed. If approved, applicant must complete a beach driving and safety course annually provided by OCBP at the applicants expense.

BEAUTY CONTESTS: Beauty contests are not permitted on the beach.

CITY SERVICES: Each applicant should plan on providing all the necessary cleanup, set-up, etc. without the assistance of City Services. If town services are requested, they must be clearly indicated within the Private Event Application for evaluation.

- [x] CONCESSIONS: No food or beverage concessions will be permitted on the beach or along the boardwalk, although such sales may be considered at other sites. Beverage sales at other sites must maintain compliance with the sponsorship restrictions noted within this application. ONLY event - related merchandise sales may be permitted on the beach upon appropriate request and approval, subject to applicable laws.

- [x] SPONSORSHIPS: All sponsors must be identified on the application.

- [x] ADVERTISING: Ocean City will not allow any type of advertising that is:

  - Violence in any form
  - False, misleading or deceiving statements
  - Sexually explicit or obscene materials
  - Tobacco or tobacco products
  - Vaping or vaping products
  - Tattoos
  - Casino gambling including games of chance and skill
  - Alcohol
  - Promoting the use of marijuana
  - Other potentially objectionable marketing or advertising which may be established from time to time by the Town.

- [x] DIAGRAM OF EVENT LAYOUT: A detailed diagram of the event layout/set-up and location of any and all facilities is required with your application. The application will be considered incomplete without the diagram.

- [x] INFLATABLES: Inflatable displays may be permitted, but must be pre-approved. A photograph of the intended display and the dimensions must be included before approval can be considered. No liquor or tobacco product displays will be allowed. The Mayor and City Council reserve the right to reject any inflatable determined inappropriate.

- [x] MUSIC AND PUBLIC ADDRESS SYSTEMS: Must operate in accordance with the Ocean City Code 30-367 of 65 decibels.

- [x] DOWNTOWN EVENTS (BEACH/BOARDWALK): Events that charge participant entry fees (tournaments, festivals, etc.) and/or desire to display sponsorship banners or other promotional information, must maintain a seventy-five (75) foot buffer from the edge of the train lane to the start of the event's set up. All events must comply with the provisions of Chapter 62 of the Ocean City Code.

- [x] PARADES: An MDOT Highway Permit must be obtained at (410) 543-6715 for use of any state property, and a copy forwarded to the Town's Private Events Coordinator.

- [x] FIREWORKS, TENTS, AIR SUPPORT/AIR INFLATED STRUCTURES & BONFIRES: Application to the City Fire Marshal at (410) 289-8780 is required, with appropriate approvals forwarded to the Private Events Coordinator. Failure to comply will result in revocation of all event approvals.

- [x] TOILET FACILITIES: Identification of planned "comfort" provisions must be included in the application and event diagram. The Town owns a number of established public toilet stations in the downtown area that may assist in event planning.

- [x] PRIZE STIPULATIONS: No alcoholic beverages may be awarded as a prize on City property.

- [x] WEST OCEAN CITY PARK AND RIDE: A permit is required if a trailer or an oversized vehicle is parked over night at the West Ocean City Park and Ride. Please specify this request on your application.

- [x] SAMPLING: Sampling will be permitted on a case-by-case basis. Sizes and quantities of such must be pre-approved, as do the locations for distribution. Samples must be of a nationally recognized product available for sale at retail establishments. No prepared food samples will be permitted on the beach nor along the boardwalk. Non-alcoholic beverage samples may be permitted provided the samples are in compliance with the Town of Ocean City's exclusive beverage franchise agreement with Coca-Cola.

- [x] RAFFLES: Only non-profit groups may offer any form of raffle in conjunction with an event in Ocean City. These groups must apply through the Worcester County Department of Development Review and Permitting, and must submit a processing fee at the time of application. Applications are available at the Isle of Wight County Office Building on Route 90, or at the Court House in Snow Hill. A copy of the raffle permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. All raffles must be drawn and announced prior to the conclusion of the event.

- [x] TRASH: Applicant is required to clean the area of trash and transport it to the appropriate receptacle. On the beach, all trash must be placed in the appropriate street-end dumpsters. Failure to practice appropriate cleanup procedures may result in the denial of future event requests and/or appropriate billings.

- [x] ALCOHOLIC BEVERAGE SERVICE: Groups are discouraged from the service of alcoholic beverages at their Ocean City event. However, those that desire such approval must state this clearly on their application. Permission to serve alcoholic beverages shall be granted exclusively by Mayor and City Council. It should be noted that without Council approval, open containers of alcoholic beverages on public property is illegal. Only Worchester County based non-profit groups may request to sell alcoholic beverages at an event, and must obtain a license from the Worcester County Board of License Commissioners. A “One Day Alcohol Permit” application with the Ocean City Mayor’s signature must be submitted to the County a minimum of fourteen (14) days prior to the event, along with a the permit fee. Applications are usually available in the Mayor’s office at City Hall. A copy of the approved permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. The original permit must be kept on site at the event and must be available to display if required.

- [x] CHANGES TO APPLICATION OR PERMIT: Event applicants desiring to make changes to their submitted application or approved private event must complete the “Request for an Addendum to a Private Event” form (available upon request), and must submit the completed form, along with the appropriate fee, to the Private Events Coordinator. However, no changes will be accepted within 30-days prior to the event.

- [x] LOCAL ORDINANCE DISCLOSURE AND COMPLIANCE: The applicant agrees to comply with the provisions of all applicable ordinances of the Town of Ocean City. Specifically all permitted uses on or within 75 feet of the Boardwalk are required to comply with the provisions of chapter 62 of the Code which expressly prohibits the public sale, rental or exchange for a donation of any goods, wares, merchandise, foodstuffs, refreshments or other commodities or services.

LEGAL DISCLOSURES

- [x] HOLD HARMLESS CLAUSE: Permitee (organization/ applicant) shall assume all risks incident to or in connection with the permitee activity including exposure to an infection of COVID-19 and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permitee activity or the conduct of Permitee's operation. Permitee hereby expressly agrees to defend and hold the Town of Ocean City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, or injuries directly or indirectly arising out of or in connection with the permitee activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Permitee or its officers, agent and employees, including possible exposure to an infection from COVID-19.

- [x] PRIVATE EVENT APPLICATION COMPLIANCE REQUIREMENT: The applicant for the private event described in this application agrees to follow guidelines provided and submit a complete application including submision of all required materials. The applicant agrees to take full responsibility for all city-owned property, whether borrowed, leased or rented, and understands that necessary replacement and/or repair fees may be assessed should such property be in an unacceptable condition. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions of the use permit, which may be required by the Mayor and City Council of the Town.

- [x] INTELLECTUAL PROPERTY CLAUSE: Acknowledge and agree that no Town trademarks, service marks, trade names, logos, and/or other trade indicia, copyrights and, as applicable, any patents, inventions and/or other intellectual property (Intellectual Property) owned by the Mayor and City Council of the Town of Ocean City, Maryland, will be directly or indirectly used, incorporated, published or republished, without prior written consent. Unauthorized use of the Intellectual Property will result in The Town of Ocean City authorizing immediate emergency, temporary and/or permanent injunctive relief prohibiting such unauthorized use and the Town of Ocean City, Maryland may be entitled to injunctive relief because monetary damages may not be an adequate remedy; but notwithstanding, the foregoing Town of Ocean City, Maryland may seek any other legal or equitable remedies in addition to injunctive relief. To the extent the Town of Ocean City, Maryland prevails in a suit at law or in equity for the purpose of enforcing its Intellectual Property rights, the Town of Ocean City, Maryland shall be entitled to recover its reasonable attorneys' fees plus court costs and expenses.

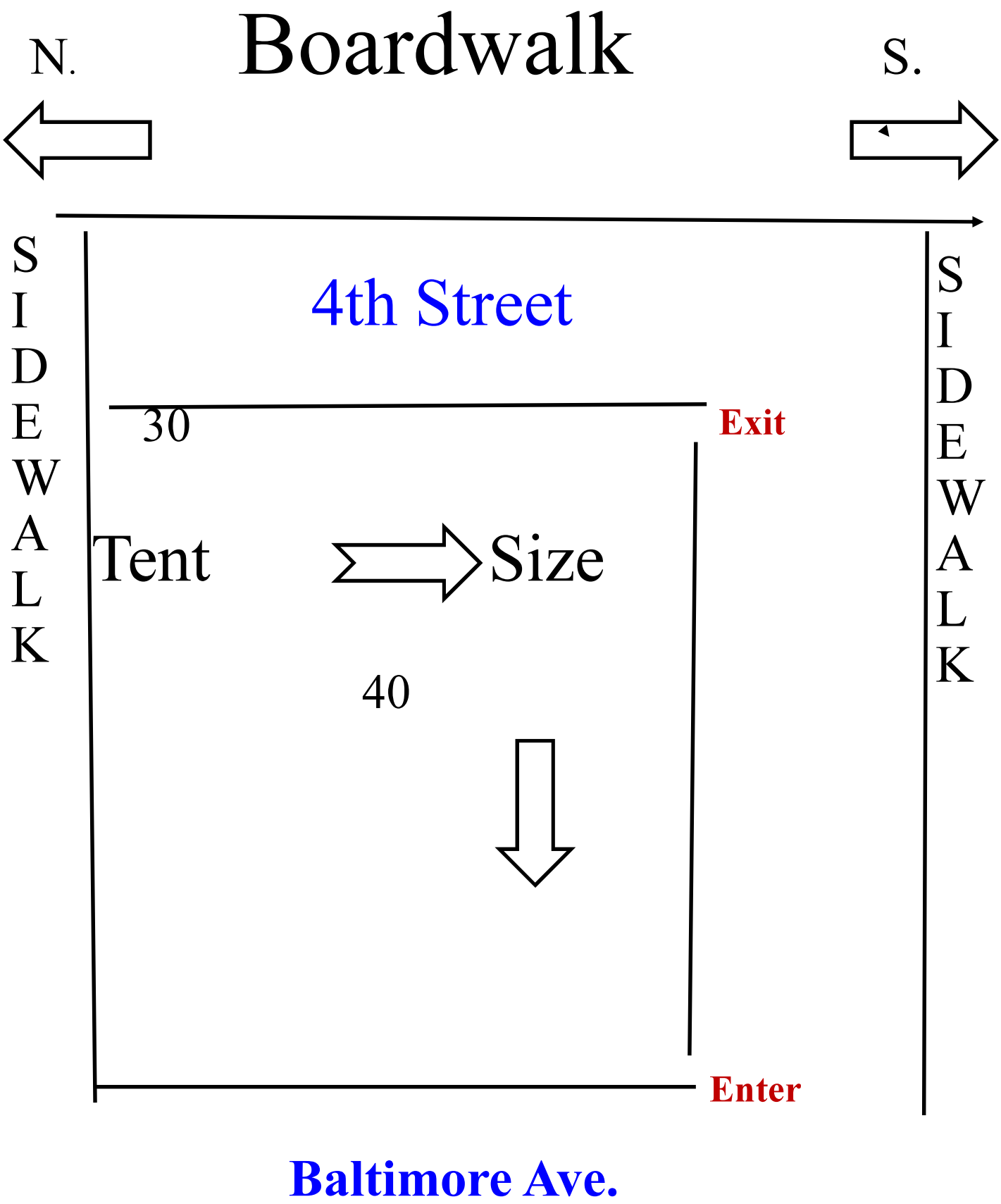
Applicant, by checking each of the guidelines herein, accepts all responsibilities thereto. All information provided is correct and complete. The applicant agrees to maintain a complete record of the event through the Town of Ocean City's Private Event Coordinator including all required submission of materials separate from this document. Applicant further agrees that information not included in writing shall not be considered for approval and will not be an executable element of the final Private Event Permit unless submit as part of a written change order through the Private Events Coordinator for Mayor and City Council Approval. Images, videos and drawings shall be deemed as support material only and details conveyed shall be submitted in writing as part of this document or a change order. No details will be assumed by the Town, its officials or employees.

☑ The applicant agrees to take full responsibility for all city-owned property, whether existing within the event footprint, add-ons thereto, borrowed, leased or rented. Applicant further agrees that they are responsible for the proper behavior of their crowd base and that damage or defacement caused to town or private property by vendors, participants, sub-contractors and/or spectators as a result of the execution of the event may be cause for action by the Town against applicant through additional repair or replacement fee assessment(s) or legal action to the extent of the law in the State of Maryland. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions and limitations of the Private Event Permit and additional conditions and tasks which may be required by the Mayor and City Council of the Town. This event must follow in accordance with all State of Maryland Directives and Orders regarding community, recreational, leisure, cultural and sporting gatherings and events.

Signature

x 

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact town staff.


N.
Boardwalk
S.
SIDEWALK
4th Street
SIDEWALK
30
Exit
Tent
Size
40
Enter
Baltimore Ave.

St Patrick’s Day 5k Course description

St. Patrick's Day 5k Run set for March 14, 2026.

The 5k race will start on the OCMD Boardwalk on 4th Street at 9 AM directly behind Shenanigans Irish Pub. Same rules as last year, exact start and finish are subject to change slightly depending on timing equipment requirements. The course will start running south toward the inlet, around the pier, then down under the white tram station making a 180-degree turn back on the boardwalk heading north, past the Shenanigans starting area, up to 16th St, then making another 180-degree turn heading south once again down the boards to the finish line at 4th st. **Location:** 309 North Atlantic Ave. Boardwalk.

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 5.F

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Brenda Moore, Special Events Director
RE: Cruisin' Ocean City
DATE: December 16, 2025

ISSUE(S): Annual Cruisin' OC, Thursday - Sunday, April 30-May 3, 2026

SUMMARY: Proposed terms are provided for Mayor and Council consideration. The final contract will be developed by the Tourism Department and the City Solicitor.

FISCAL IMPACT: The Producer shall pay the Town 10% of gross revenue from event participants, Inlet vendors and Inlet ticket sales.

The Producer, at its own expense, shall act as the sole source and sell Town-provided trailer parking permits specific to the Event at a cost of $50.00 per permit, with 100% of the revenue paid back to the Town. Last year, 139 permits were sold, for a total of $6,950.00.

RECOMMENDATION: Approve as presented.

1st Class Resort and Tourist Destination

ALTERNATIVES: No staff alternatives suggested.

RESPONSIBLE STAFF: Lisa Mitchell, Private Event Coordinator; Allen Hawk, Ocean City Police Department; Tom Dy, Public Works Maintenance Manager

COORDINATED WITH: Meredith Herbert, Special Event Productions, Inc.

ATTACHMENT(S):
1. Term Sheet
2. Processing Costs and Fees
3. Event Impact Calculation Detail
4. April 2026 Calendar
5. May 2026 Calendar
6. Application
7. Attachment
8. Event Schedule

Cruisin' Ocean City 2026 –TERM SHEET

A. Cruisin' OC Event: **April 30-May 3, 2026**
    a. Separate Convention Center Agreement for OCCC site-based event elements, including packet pick-up and expo event [vendor space sold to corporate partners]; official merchandise sales.

B. Date Holds: Includes overall event date holds of April 29-May 2, 2027 and May 4-7, 2028.

C. Event Site(s):
    a. Inlet Parking Lot
        i. Monday through Wednesday, April 27-29 – Set-up (Rows AA, A and B)
        ii. Thursday through Sunday, April 30-May 3 – Car Show
        iii. Sunday and Monday, May 3-4 – Teardown
    b. Boardwalk
        i. Thursday through Saturday, April 30-May 2 – Parades; Rain Date Sunday, May 3
        ii. Friday and Saturday, May 1-2 – Neon Car Show and Pedal Car Show/Static Display

D. Event Times:
    a. 9:00 am-5:00 pm Thursday through Saturday and 9:00 am-3:00 pm Sunday - Inlet Lot Car Show
    b. 7:00 am-10:00 am Thursday through Saturday – Parade; Rain Date Sunday
    c. 6:00 pm-10:00 pm Friday and Saturday – Neon Car Show and Pedal Car Show/Static Display

E. Town to provide:
    a. Special Event Fencing
    b. Judges Stand
    c. Road Cones
    d. Trash Cans
    e. Picnic Tables
    f. Wooden Barricades
    g. City Electric, including 4 extra quad boxes
    h. Remove signs in rows AA-C in the Inlet Parking Lot
    i. Inlet Parking Lot, Thursday through Sunday, April 30-May 3, 3:00 am-5:00 pm, with the exception of rows AA-C that will remain closed.
    j. Oversized Vehicle and Trailer Parking at the West Ocean City Park and Ride from 3:00 am Wednesday, April 29 until 3:00 am on Monday, May 4.

F. Trash
    a. The Town is responsible for the cleanliness of the Inlet Lot.

G. Fees and Costs

a. The Town shall provide the Promoter a net amount of One Hundred Thousand and 00/100 Dollars ($100,000.00) as Sponsor of the 2026 event.
b. The Town shall receive ten percent (10%) of gross revenue from Event participants, Inlet Vendors and Inlet ticket sales.
c. Trailer Permit Sales: Producer, at its own expense, shall act as the sole source of and sell trailer parking permits specific to the Event, provided by the Town at a cost of Fifty Dollars ($50.00) per permit. Permits are valid Wednesday prior to the Event through Sunday of the Event only. Producer shall accept cash or check for payment. Checks may be made out to the "Town of Ocean City". Producer shall record driver's license information on all the checks received as payment and the driver's name and address must match the name and address on the check prior to acceptance. Payment due to the Town shall be paid by June 17, 2026.

H. Insurance
a. The Promoter shall be required to have insurance at limits set by the Town: General Liability $1M/$1M Aggregate, $5M/$5M Umbrella/Excess Liability.
b. Food trucks must comply with all Worcester County Health Department rules/regulations and permit requirements.
c. The Mayor and City Council of Ocean City shall be designated as additional insured and certificate holder on a primary and non-contributory basis.

I. Submission of Plans
a. Producer shall submit a timely Medical Plan, Security Plan, Overall Operations Plan, Preliminary Site Plan and a Final Site Plan as required by the Town.

J. Contract
a. The Event shall be subject to the execution of a Special Events Contract with the Town and all provisions therein. The terms of the Contract shall take precedence over this Term Sheet and said terms shall generally be the same as the 2025 Contract.

Ocean City's Private Event at a Glance

EXECUTIVE SUMMARY

rev. 240415

Event Name:	**Cruisin' OC**
Start Date:	**Thursday, April 30, 2026**
Set Start:	*Monday, April 27, 2026*
Strike End:	*Monday, May 4, 2026*
Location(s):	**Inlet Lot** **Boardwalk**
Contact:	Meredith Herbert
Organization:	Special Event Productions, Inc.
New Event?	NO
Event Type:	Vehicle
In-Season?	NO
Non-Profit?	YES
Crowd Draw:	Primarily Out of Town
Annual Event?	YES

Duration:

4	Days	Est. Ttl. Attend:	*35,976*
8	Days	Spectators:	20,000
		Participants:	6,000
		Vendors:	200

ASSIGNED TIER: **Tier 4**

Assigned via standardized calculation

Car show featuring 50s, 60s and 70s music, automotive vendors and registrant automobiles on exhibit, as well as morning Boardwalk parades and neon light car shows/static displays.

Key Details & Other Events:

Town to provide special event fencing, judges stand, road cones, trash cans, picnic tables, wooden barricades, use of Town electric, use of Rows AA-D in the Inlet Lot and oversides vehicle and trailer parking in the West Ocean City Park and Ride.

Promoter will reopen the Inlet Lot nightly beginning at 5 pm for general public use.

	Internal Est. Costs:	*Billable Costs:*
DPW-M:	$ 37,467.36	*$ 27,096.00*
DPW-TRANS:	$ -	
DPW-CON:	$ -	
DPW-ELECT:	$ -	
FIRE:	$ -	
EMS:	$ -	
OCPD:	$ 33,549.00	
OCBP:	$ -	
FM:	$ -	
PARKS:	$ -	
P&Z:	$ -	
Other:	$ -	

EVENT DETAILS

Alcohol?	NO
Food Sales?	NO
Parking Req?	YES
Entry Fee?	YES
	Estimated # of Vendors:
# of 10x10s:	75
#>100sf:	25

Participant Registration Fee

Multi-Day Ticket/Pass

Single-Day Ticket/Pass

Vendor Space Rental Fee

Conveyed Fees:

		If annual: Previous Year's Cost:
Application Fee:	$ 250.00	*$ 250.00*
Late Fee Applied:	$ -	
Other Initial Credit/Fee:	$ -	
Applied Assessment Fee:	$ -	
Estimated Space Fee:	$ -	
Estimated Vendor Fee:	$ -	
Departmental Costs:	$ -	
Equipment & Labor Charges:	$ -	
IPL Lost Revenue Assessment:	$ -	
Other Fees/Charges/Credits:	$ -	

Cost/Event: $ -

# of Events: 1

TOTAL COST DUE:

$ -

EVENT IMPACT CALCULATOR DETAIL - CRUISIN' OC - 2026

Event Summary

Key Parameters		Key Results	
Event Name	Cruisin' OC	Business Sales (Direct)	$4,736,818.50
Organization	Special Event Productions, Inc.	Business Sales (Total)	$6,558,220.35
Event Type	FCE: Other cultural	Jobs Supported (Direct)	1,212
Start Date	04/30/2026	Jobs Supported (Total)	1,419
End Date	05/03/2026	Local Taxes (Total)	$163,354.19
Overnight Attendees	10200	Net Direct Local Tax ROI	$155,160.74
Day Attendees	6800	Est. Room Nights Demand	15,452

Direct Business Sales

Sales by Source

Attendees Spending	$4,446,577.64	Exhibitor Spending	$213,124.86
Organizer Spending	$77,115.99	Total Event Spending	$4,736,818.50

Business Sales by Sector

Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	$2,611,333.95	$12,472.69*	$0.00	**$2,623,806.64**
Transportation	$187,612.95	$254.17*	$937.90	**$188,805.02**
Food & Beverage	$1,058,268.51	$0.00*	$2,645.72	**$1,060,914.23**
Retail	$318,898.85	$0.00	$0.00	**$318,898.85**
Recreation	$270,463.38	$0.00	$0.00	**$270,463.38**
Space Rental	$0.00	$20,000.00	$1,058.29	**$21,058.29**
Business Services	$0.00	$44,389.13*	$208,482.95	**$252,872.08**
Totals	**$4,446,577.64**	**$77,115.99**	**$213,124.86**	**$4,736,818.50**

* indicates that the calculator's model defaults were used

Economic Impact Details

	Direct	Indirect/Induced	Total
Business Sales	**$4,736,818.50**	**$1,821,401.85**	**$6,558,220.35**
Personal Income	**$1,517,481.47**	**$562,081.58**	**$2,079,563.05**
Jobs Supported			
Persons	1,212	207	1,419
Annual FTEs	40	7	47
Taxes And Assessments			
Federal Total	$420,728.49	$159,336.62	$580,065.11
State Total	$305,158.74	$45,992.32	$351,151.06
Sales	$255,832.52	$27,321.03	$283,153.55
Income	$20,943.02	$7,757.38	$28,700.40
Bed	$0.00		$0.00
Other	$28,383.20	$10,913.91	$39,297.12
Local Total	$155,160.74	$8,193.45	$163,354.19
Sales	$0.00	$0.00	$0.00
Income	$16,886.35	$6,254.78	$23,141.13
Bed	$130,566.70		$130,566.70
Per Room Charge	$0.00		$0.00
Tourism District	$0.00		$0.00
Restaurant	$3,968.51	$500.89	$4,469.39
Other	$3,739.18	$1,437.79	$5,176.97
Property Tax	$89,314.61	$20,603.50	$109,918.11

Event Return On Investment (ROI)

Direct Total Tax ROI	
Direct Tax Receipts	$155,160.74
DMO Hosting Costs	$0.00
Direct ROI	$155,160.74
Net Present Value	$149,002.63
Direct ROI (%)	-
Total	
Total Local Tax Receipts	$163,354.19
Total ROI	$163,354.19
Net Present Value	$156,870.89
Total ROI (%)	-

Estimated Room Demand Metrics			
Room Nights Sold	15,452		
Room Pickup (block only)	0		
Peak Room Nights	5,368		
Total Visitor Days	34,458		

2026 APRIL

CALENDAR YEAR | CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01	02	03	04
05 *PE - Easter Sunrise Service - TENTATIVE*	06	07	08	09	10	11
12	13	14	15	16	17	18 PE - Walk MS
19	20	21	22	23 Springfest	24 Springfest	25 Springfest
26 Springfest	27	28	29	30 *PE - Cruisin' Ocean City - TENTATIVE*	01	02
03	04	05	06	07	08	09

2026 MAY

CALENDAR YEAR | CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30 *PE - Cruisin' OC - TENTATIVE*	01 *PE - Cruisin' OC - TENTATIVE*	02 *PE - Cruisin' OC - TENTATIVE*
03 *PE - Cruisin' OC - TENTATIVE*	04	05	06	07	08	09
10	11	12	13	14	15 PE - Boardwalk Rock	16 PE - Boardwalk Rock
17 PE - Boardwalk Rock	18	19	20	21	22	23 PE - We Build You Play Beach Volleyball
24 PE - We Build You Play Beach Volleyball	25	26	27 PE - OC Jeep Week	28 PE - OC Jeep Week	29 PE - OC Jeep Week	30 PE - OC Jeep Week
31 PE - OC Jeep Week	01	02	03	04	05	06

Private Event Permit Application

#625774

Cruisin Ocean City 2026, 2027, 2028 Vehicle

APPLICANT

Meredith Herbert infoevent@specialeventpro.com (410) 798-6304

DATES AND TIMES

Event date and time:

04/30/2026 9:00am — 05/03/2026 5:00pm

FEES

Banner Fee	$0.00
City Space Use Fee	$0.00
IPL Lost Revenue Fee	$0.00
Miscellaneous Fee	$0.00
Application Fee	$250.00
Application Addendum Fee	$0.00
Concession Fee	$0.00
Application Late Fee	$0.00
Asset and Support Fee	$0.00
Total:	**$250.00**
Total paid with Visa-3523 on 12/15/2025	**-$250.00**
Due:	**$0.00**

FEE SCOPING

Which type of event organization will run your event?

For-Profit

GENERAL INFORMATION

Event Name

Cruisin Ocean City 2026, 2027, 2028

Event Locations

- West OC Park & Ride
- Convention Center Main Lot
- Inlet Parking Lot (with fire lanes)

Event Times

Event date and time:

04/30/2026 9:00am — 05/03/2026 5:00pm

Event Summary

Cruisin Ocean City is a family friendly event intended to provide participants and spectators the chance to enjoy classic cars, as well as check out new products in the automotive industry. As in the past, we request the support of OCPD to assist with morning boardwalk parades as well as creating a participant only lane at south first street that the event can manage. We would like to request the first 3 rows, in the North end of the Inlet parking lot to create a Vendor Midway starting On Wednesday. We would like to request the full use of the Inlet parking lot from 6am-5pm, Thursday, Friday, Saturday and Sunday with the parking lot returning to the city each day at 5pm (with the exception of the 3 vendor rows which will remain closed for the duration of the event.) Within the event area we will have vendors selling items and possibly sampling. Additionally there will be tents set-up. Prizes will be awarded to participants. The event will provide approximately 15 portable restrooms. The event will have distinguished celebrities on site.

Applicant Organization

Special Event Productions Inc

Organization Phone

(410) 798-6304

Organization Website

www.cruisinoceancity.com

What type of town assets or support will you request for the event?

We are requesting the use of the town's bike fence, traffic cones, parade stand, picnic tables and trashcans.

Who will be the beneficiary of the event?

The Town of Ocean City receives 10% of gross revenue from event participants, inlet vendors and inlet ticket sales plus additional revenue from the rent of the OC Convention Center, along with associated revenues from accommodations, restaurant and amusement taxes. The event also makes charitable contributions to various non-profit groups and awards several college scholarships.

Who will sponsor the event?

Prospective event sponsors include Miller Welders, Flowmaster, Slide-Lok, Advance Auto Parts, Sundance Vacations and Summit. In addition, in consideration for moving the dates of the event, the Town of Ocean City will sponsor $100,000 in 2026 and $50,000 in 2027.

What type of marketing will be done for the event?

The event is advertised on regional television stations and newspapers, as well as through direct mail. Additionally the event is marketed on social media platforms that reach over 40,000 followers. The event has also been featured on numerous national TV shows and in several automotive magazines that talk about both the event and the town.

Have you chosen a rain date?

No

Attach preliminary event schedule to illustrate event flow and proposed active use times for requested event site(s).

Schedule of Events Cruisin.docx

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Attach a description and map of the layout, infrastructure and hardware to be used. Provide a detailed site map/diagram/CAD drawing/rendering (all that apply).

Private Event Application Cruisin 2026.docx

Does your event require police support?

Yes

Describe the police support you need in details

As in the past, the event requests the support of OCPD to assist with morning boardwalk parades as well as creating a participant only lane at south first street that the event can manage.

CONTACT

Contact Name

Meredith Herbert

Contact Mobile Number

(443) 871-0306

Contact Address

3958 Honeysuckle Dr, Edgewater MD 21037

Contact Email

infoevent@specialeventpro.com

Contact Office Number

(410) 798-6304

ARRIVAL AND DEPARTURE DATES

Provide the date that staff arrives onsite for the event

Apr 27, 2026

Vendor Departure

May 3, 2026

Provide the date that staff departs the event

May 3, 2026

Participant/Spectator Arrival

Apr 28, 2026

Vendor Arrival

Apr 29, 2026

Participant/Spectator Departure

May 3, 2026

ROOM BLOCKS

Will you have an HQ hotel?

No

Will you establish hotel room blocks?

No

EVENT ATTENDANCE ESTIMATES

Geographic Reach

Primarily Out of Town

Staff Estimates

Total Staff

100

% Staying Overnight

905

% Traveling Alone

50

Participant Estimates

Total Participants

6000

Participants Staying Overnight

5000

Average Guests

2

Exhibitor Estimates

Total Exhibitors

200

Exhibitors Staying Overnight

100

Exhibitors Traveling Alone

50

Spectator Estimates

Total Spectators

20000

Spectators Staying Overnight

18000

Average Party Size

4

Total Overnight Guests

% Lodge in Ocean City

80

% Use Condos

15

% Camp

5

ENTERTAINMENT/OFFERINGS

Will you charge any entry fees?

Registration Fee

Non-Music Event Gate Admission Fee

Multi-Day Ticket/Pass

Single-Day Ticket/Pass

Vendor Fee

Free Entry

Will your event include live music?

Yes

Will your event have a stage or static crowd viewing area?

Yes

Where will your entertainers come from?

Primarily Out of Town

What is your expected average ticket price?

$ 15.00

Will your event include fireworks/pyrotechnics, flame or other special effects or bonfires?

No

Will your event include bleachers, risers or other temporary structure accessible by the consumer?

No

Will your event include tents/temporary structures?

Yes

Select the temporary structures that are a part of your event

Tents 14×14 or smaller (under 200 sq ft)

Tents over 14 × 14

Air Inflated Canopies or Structures (please describe under “Other”)

Stages

Describe and specify the temporary structures at your event

There will be a mix of tents in different sizes.

Will your event close or alter use of streets or private parking lot space?

No

Will you sell items within the footprint of the event?

Yes

Please describe the items you will sell.

Vendors will be selling t-shirts, arts and crafts and automotive items.

Will you provide sampling of products?

Yes

Please explain what type and size of products will be sampled.

It is possible a sponsor would like to sample products.

Will you serve or distribute alcohol?

No

Will you have onsite cooking or food trucks?

Yes

Will you provide portolets?

Yes

Please explain where the portolets will be located and how many you will provide.

We will have approximately 15 in the inlet parking lot located along the east side.

PARKING/ACCESS

Parking Information

% Utilizing Public Parking

30

% Parking at Hotels

30

% That Will Use Bus Service

30

% That will Use Town Lot

10

Will you have special parking requests?

No

Will you need vehicular beach access?

No

Will you need vehicular access to the Boardwalk?

Yes

Please explain access requirements.

We would like to request access for Thursday, Friday and Saturday morning boardwalk cruises.

ACKNOWLEDGEMENTS

- [x] POINT OF CONTACT FOR THE TOWN OF OCEAN CITY: The Town's Private Event Coordinator shall be the primary contact for all communications with the Town of Ocean City. If you receive contact from another Town department or entity, it is your responsibility to make sure the Private Event Coordinator is aware of all discussions, details, modifications or approvals as a result of independent conversations. At no time shall Applicant contact other departments directly unless authorized by the Private Events Coordinator in writing.

- [x] BEACH FRANCHISE NOTIFICATION: : If your event takes place on the beach, you must notify the appropriate beach equipment rental franchise owner(s) to advise them of the event footprint. It is the applicant's responsibility to confirm, in writing, that 1) the franchise owner(s) has been notified; 2) event logistics have been coordinated; and 3) if necessary, a reasonable financial agreement has been negotiated. Written confirmation must be provided to the Town's Private Event Coordinator. If the applicant and franchise owner(s) are unable to reach a mutually acceptable agreement, the matter shall be submitted to the Town for mediation, and the Town will decide an impartial resolution by which both parties shall abide.

- [x] ROAD/LANE CLOSURES: A state highway permit shall be obtained for use of any state property (roads, highways, etc.) This is the responsibility of the applicant independent of the Town's private event process. Applicant shall keep the Town's Private Event Coordinator apprised of all steps and approvals related to such efforts. Non-state roads affected by the event shall be reviewed by the Town for consideration of closure or traffic modification through the private event process.

- [x] USE OF MUNICIPAL PARKING LOTS: If a municipal lot is requested for use by the applicant for the event, whether for parking or placement of the event footprint, the Town reserves the right to review lost revenue and assign a cost to lot usage. This cost will be assigned during the private event approval process, discussed with the applicant and considered for approval by the Mayor and City Council as part of the private event approval.

INSURANCE REQUIREMENTS: The Risk Manager for the Town of Ocean City will determine insurance requirements for all private events, following the receipt of the application. Insurance requirements apply to private event vendors, amusement ride companies and fireworks producers, their contractors and subcontractors as well as the private event owner/sponsors. Requirements will depend on, including but not limited to, hazards and exposures associated with the specific private event.

Minimum required insurance shall be provided by companies licensed in the State of Maryland with a current AM Best, Inc. rating of a VII or better. The Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials shall be named as additional insured on all insurance policies except workers' compensation and, except for automobile liability, the The Mayor and City Council Town of Ocean City, Maryland's additional insured status shall include premises liability and products/completed operations.

Coverage's shall be primary and non-contributory with respect to any other insurance available to the Mayor and City Council Town of Ocean City, Maryland, its employees, volunteers and officials and shall include a waiver of rights of recovery or subrogation against the Mayor and City Council Town of Ocean City, Maryland, its officials, volunteers and employees without limitation for any and all claims, damages, losses, liabilities or expenses relating to, arising from, resulting from, or alleged to have arisen or resulted from, this private event.

Original copies of certificates of insurance and additional insured endorsements must be received by the Town of Ocean City, Maryland's Risk Management Office at least fifteen (15) working days prior to the event.

COCA-COLA EXCLUSIVE PRODUCT AGREEMENT DISCLOSURE: The applicant must comply with all provisions of the Town's agreement with Coca-Cola Refreshments as it pertains to the distribution or sales of beverages by the applicant on Town property. The applicant agrees to sell, dispense or serve only Coca-Cola beverages on Town premises for the duration of the permitted use. The applicant is expressly prohibited from using the beverages of other suppliers, said beverages to include soft drinks, juices, sport drinks, specified energy drinks and bottled waters. The permitted beverages include Coca-Cola, Diet Coke, Sprite, Pibb Xtra, Mello Yello, Fresca, Nestea, Arizona Tea, Honest Tea, Barqs Root Beer, Fanta, Minute Maid, Seagrams Ginger Ale, PowerAde, V-8 Juice, Fuze Juice, Monster, Tum E Yummies, Dasani and other products that Coca-Cola may provide in accordance with its agreement with the Town of Ocean City.

BEACH ACCESS: Vehicle access to and from the beach must be clearly identified on your application and is not guaranteed. If approved, applicant must complete a beach driving and safety course annually provided by OCBP at the applicants expense.

BEAUTY CONTESTS: Beauty contests are not permitted on the beach.

CITY SERVICES: Each applicant should plan on providing all the necessary cleanup, set-up, etc. without the assistance of City Services. If town services are requested, they must be clearly indicated within the Private Event Application for evaluation.

- [x] CONCESSIONS: No food or beverage concessions will be permitted on the beach or along the boardwalk, although such sales may be considered at other sites. Beverage sales at other sites must maintain compliance with the sponsorship restrictions noted within this application. ONLY event - related merchandise sales may be permitted on the beach upon appropriate request and approval, subject to applicable laws.

- [x] SPONSORSHIPS: All sponsors must be identified on the application.

- [x] ADVERTISING: Ocean City will not allow any type of advertising that is:

  - Violence in any form
  - False, misleading or deceiving statements
  - Sexually explicit or obscene materials
  - Tobacco or tobacco products
  - Vaping or vaping products
  - Tattoos
  - Casino gambling including games of chance and skill
  - Alcohol
  - Promoting the use of marijuana
  - Other potentially objectionable marketing or advertising which may be established from time to time by the Town.

- [x] DIAGRAM OF EVENT LAYOUT: A detailed diagram of the event layout/set-up and location of any and all facilities is required with your application. The application will be considered incomplete without the diagram.

- [x] INFLATABLES: Inflatable displays may be permitted, but must be pre-approved. A photograph of the intended display and the dimensions must be included before approval can be considered. No liquor or tobacco product displays will be allowed. The Mayor and City Council reserve the right to reject any inflatable determined inappropriate.

- [x] MUSIC AND PUBLIC ADDRESS SYSTEMS: Must operate in accordance with the Ocean City Code 30-367 of 65 decibels.

- [x] DOWNTOWN EVENTS (BEACH/BOARDWALK): Events that charge participant entry fees (tournaments, festivals, etc.) and/or desire to display sponsorship banners or other promotional information, must maintain a seventy-five (75) foot buffer from the edge of the train lane to the start of the event's set up. All events must comply with the provisions of Chapter 62 of the Ocean City Code.

- [x] PARADES: An MDOT Highway Permit must be obtained at (410) 543-6715 for use of any state property, and a copy forwarded to the Town's Private Events Coordinator.

- [x] FIREWORKS, TENTS, AIR SUPPORT/AIR INFLATED STRUCTURES & BONFIRES: Application to the City Fire Marshal at (410) 289-8780 is required, with appropriate approvals forwarded to the Private Events Coordinator. Failure to comply will result in revocation of all event approvals.

- [x] TOILET FACILITIES: Identification of planned "comfort" provisions must be included in the application and event diagram. The Town owns a number of established public toilet stations in the downtown area that may assist in event planning.

- [x] PRIZE STIPULATIONS: No alcoholic beverages may be awarded as a prize on City property.

- [x] WEST OCEAN CITY PARK AND RIDE: A permit is required if a trailer or an oversized vehicle is parked over night at the West Ocean City Park and Ride. Please specify this request on your application.

- [x] SAMPLING: Sampling will be permitted on a case-by-case basis. Sizes and quantities of such must be pre-approved, as do the locations for distribution. Samples must be of a nationally recognized product available for sale at retail establishments. No prepared food samples will be permitted on the beach nor along the boardwalk. Non-alcoholic beverage samples may be permitted provided the samples are in compliance with the Town of Ocean City's exclusive beverage franchise agreement with Coca-Cola.

- [x] RAFFLES: Only non-profit groups may offer any form of raffle in conjunction with an event in Ocean City. These groups must apply through the Worcester County Department of Development Review and Permitting, and must submit a processing fee at the time of application. Applications are available at the Isle of Wight County Office Building on Route 90, or at the Court House in Snow Hill. A copy of the raffle permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. All raffles must be drawn and announced prior to the conclusion of the event.

- [x] TRASH: Applicant is required to clean the area of trash and transport it to the appropriate receptacle. On the beach, all trash must be placed in the appropriate street-end dumpsters. Failure to practice appropriate cleanup procedures may result in the denial of future event requests and/or appropriate billings.

- [x] ALCOHOLIC BEVERAGE SERVICE: Groups are discouraged from the service of alcoholic beverages at their Ocean City event. However, those that desire such approval must state this clearly on their application. Permission to serve alcoholic beverages shall be granted exclusively by Mayor and City Council. It should be noted that without Council approval, open containers of alcoholic beverages on public property is illegal. Only Worchester County based non-profit groups may request to sell alcoholic beverages at an event, and must obtain a license from the Worcester County Board of License Commissioners. A “One Day Alcohol Permit” application with the Ocean City Mayor’s signature must be submitted to the County a minimum of fourteen (14) days prior to the event, along with a the permit fee. Applications are usually available in the Mayor’s office at City Hall. A copy of the approved permit must be forwarded to the Private Events Coordinator at least seven (7) days prior to the event. The original permit must be kept on site at the event and must be available to display if required.

- [x] CHANGES TO APPLICATION OR PERMIT: Event applicants desiring to make changes to their submitted application or approved private event must complete the “Request for an Addendum to a Private Event” form (available upon request), and must submit the completed form, along with the appropriate fee, to the Private Events Coordinator. However, no changes will be accepted within 30-days prior to the event.

- [x] LOCAL ORDINANCE DISCLOSURE AND COMPLIANCE: The applicant agrees to comply with the provisions of all applicable ordinances of the Town of Ocean City. Specifically all permitted uses on or within 75 feet of the Boardwalk are required to comply with the provisions of chapter 62 of the Code which expressly prohibits the public sale, rental or exchange for a donation of any goods, wares, merchandise, foodstuffs, refreshments or other commodities or services.

LEGAL DISCLOSURES

- [x] HOLD HARMLESS CLAUSE: Permitee (organization/ applicant) shall assume all risks incident to or in connection with the permitee activity including exposure to an infection of COVID-19 and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permitee activity or the conduct of Permitee's operation. Permitee hereby expressly agrees to defend and hold the Town of Ocean City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, or injuries directly or indirectly arising out of or in connection with the permitee activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of Permitee or its officers, agent and employees, including possible exposure to an infection from COVID-19.

- [x] PRIVATE EVENT APPLICATION COMPLIANCE REQUIREMENT: The applicant for the private event described in this application agrees to follow guidelines provided and submit a complete application including submision of all required materials. The applicant agrees to take full responsibility for all city-owned property, whether borrowed, leased or rented, and understands that necessary replacement and/or repair fees may be assessed should such property be in an unacceptable condition. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions of the use permit, which may be required by the Mayor and City Council of the Town.

- [x] INTELLECTUAL PROPERTY CLAUSE: Acknowledge and agree that no Town trademarks, service marks, trade names, logos, and/or other trade indicia, copyrights and, as applicable, any patents, inventions and/or other intellectual property (Intellectual Property) owned by the Mayor and City Council of the Town of Ocean City, Maryland, will be directly or indirectly used, incorporated, published or republished, without prior written consent. Unauthorized use of the Intellectual Property will result in The Town of Ocean City authorizing immediate emergency, temporary and/or permanent injunctive relief prohibiting such unauthorized use and the Town of Ocean City, Maryland may be entitled to injunctive relief because monetary damages may not be an adequate remedy; but notwithstanding, the foregoing Town of Ocean City, Maryland may seek any other legal or equitable remedies in addition to injunctive relief. To the extent the Town of Ocean City, Maryland prevails in a suit at law or in equity for the purpose of enforcing its Intellectual Property rights, the Town of Ocean City, Maryland shall be entitled to recover its reasonable attorneys' fees plus court costs and expenses.

Applicant, by checking each of the guidelines herein, accepts all responsibilities thereto. All information provided is correct and complete. The applicant agrees to maintain a complete record of the event through the Town of Ocean City's Private Event Coordinator including all required submission of materials separate from this document. Applicant further agrees that information not included in writing shall not be considered for approval and will not be an executable element of the final Private Event Permit unless submit as part of a written change order through the Private Events Coordinator for Mayor and City Council Approval. Images, videos and drawings shall be deemed as support material only and details conveyed shall be submitted in writing as part of this document or a change order. No details will be assumed by the Town, its officials or employees.

☑ The applicant agrees to take full responsibility for all city-owned property, whether existing within the event footprint, add-ons thereto, borrowed, leased or rented. Applicant further agrees that they are responsible for the proper behavior of their crowd base and that damage or defacement caused to town or private property by vendors, participants, sub-contractors and/or spectators as a result of the execution of the event may be cause for action by the Town against applicant through additional repair or replacement fee assessment(s) or legal action to the extent of the law in the State of Maryland. The applicant agrees to abide by all provisions of the private event permit granted by the Town and agrees to pay all fees and costs assigned to the permit. The applicant further agrees to comply with all conditions and limitations of the Private Event Permit and additional conditions and tasks which may be required by the Mayor and City Council of the Town. This event must follow in accordance with all State of Maryland Directives and Orders regarding community, recreational, leisure, cultural and sporting gatherings and events.

Signature

x 

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact town staff.

CRUISIN OCEAN CITY
PRIVATE EVENT APPLICATION
REQUEST FOR 3 YEAR APPROVAL

2. EVENT DATES 2026

Event Dates:
Start: 4/30/26
End: 5/3/26

Setup Dates:
Start: 4/27/26
End: 4/29/26

Strike Dates:
Start: 5/3/26
End: 5/4/26

2. EVENT DATES 2027

Event Dates:
Start: 4/29/27
End: 5/2/27

Setup Dates:
Start: 4/26/27
End: 4/28/27

Strike Dates:
Start: 5/2/27
End: 5/3/27

2. EVENT DATES 2028

Event Dates:
Start: 5/4/28
End: 5/7/28

Setup Dates:
Start: 5/1/28
End: 5/3/28

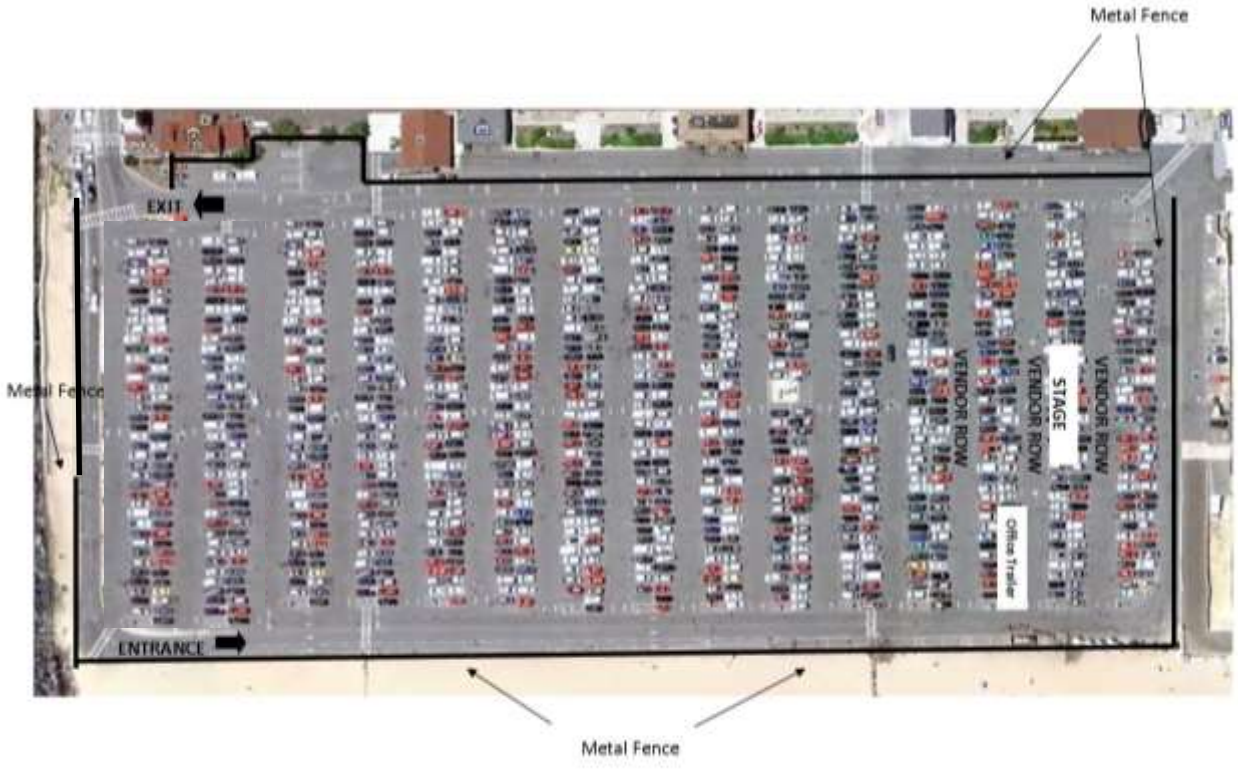
Strike Dates:
Start: 5/7/28
End: 5/88/28

3. EVENT LOCATION

Multiple car shows, entertainment and vendors at the Inlet and Convention Center plus several business satellite car shows, along with Boardwalk parades Thursday, Friday and Saturday mornings from 7am-10am. Event headquarters will be located at the Convention Center. Additionally the use of the route 50 park and ride and the 100th street lot is requested for trailer parking. We would also like to request the use of the south end of the boardwalk from 6pm-10pm Friday/Saturday night for a neon light car show and pedal car show and a few rows of the north end of the Inlet lot for a possible drive-in movie, 6pm-10pm Thursday, Friday & Saturday (those watching the movie will pay the appropriate parking fees.) Lastly we would like to request blocking off an area near Northside Pit & Pub, 127th street between Coastal Highway and Jamaica Ave., on Thursday from 1pm -3pm for a satellite car show.

4. EVENT LAYOUT DESCRIPTION

Bike fence will be used to create a perimeter around the Inlet parking lot. The north 3 rows will be used as designated vendor rows with an entertainment stage, office trailer and various automotive displays.



9. EVENT SUMMARY

Cruisin Ocean City is a family friendly event intended to provide participants and spectators the chance to enjoy classic cars, as well as check out new products in the automotive industry. As in the past, we request the support of the OCPD to assist with morning boardwalk parades as well as creating a participant only lane at south first street. We would like to request the first 3 rows, in the North end of the Inlet parking lot to create a Vendor Midway starting on Wednesday. We would like to request the full use of the inlet parking lot from 6am-5pm Thursday, Friday, Saturday and Sunday with the parking lot returning to the city each day at 5pm (with the exception of the 3 vendor rows which will remain closed for the duration of the event.) Within the event area we will have vendors selling items and possibly sampling. Additionally there will be tents set-up. Prizes will be awarded to participants. The event will provide approximately 15 portable restrooms. The event will have distinguished celebrities on site.

11. EVENT ASSISTANCE FROM TOWN

We are requesting the use of the town's bike fence, traffic cones, parade stand, picnic tables and trashcans.

13. EVENT BENEFICIARIES

The Town of Ocean City receives 10% of gross revenue from event participants, inlet vendors and inlet ticket sales plus additional revenue from the rent of the OC Convention Center, along with associated revenues from accommodations, restaurant and amusement taxes. The event also makes charitable contributions to various non-profit groups and awards several college scholarships.

14. EVENT MARKETING

The event is advertised on regional television stations and newspapers, as well as through direct mail. Additionally the event is marketed on social media platforms that reach over 40,000 followers. The event has also been featured on numerous national TV shows and in several automotive magazines that talk about both the event and the town.

15. EVENT SPONSORS

Prospective event sponsors include Miller Welders, Flowmaster, Slide-Lok, Advance Auto Parts, Sundance Vacations and Summit.

Preliminary Schedule of Events

Monday
9am-5pm Set-Up event Headquarters at the OCCC

Tuesday
9am-5pm Set Stage (Inlet Lot-North 3 rows)
9am-5pm Set Perimeter (Inlet & OCCC)
9am-5pm Mark Vendor spots (Inlet north 3 rows & OCCC lot)

Wednesday
7:30am-5pm Participants Sign-in (OCCC)
5pm-9pm Welcome Car Show and Party (Seacrets)

Thursday
7:30am-5pm Participants Sign-in (OCCC)
8am-10am Boardwalk Cruise
9am-5pm Car Shows & Vendors (Inlet & OCCC)
7pm-9pm Concert (OC Performing Arts Center)

Friday
7:30am-5pm Participants Sign-in (OCCC)
8am-10am Boardwalk Cruise
9am-5pm Car Shows & Vendors (Inlet & OCCC)

Saturday
7:30am-5pm Participants Sign-in (OCCC)
8am-10am Boardwalk Cruise
9am-5pm Car Shows & Vendors (Inlet & OCCC)
7pm-10pm Neon & LED Light Car Show (South 1st Street)

Sunday
9am-9:30am Rodders for Christ Chapel Service (Inlet)
9am-3pm Car Shows & Sponsor Showcase (Inlet)
1pm Charity Banner Auction (Inlet)
2pm Grand Finale Awards (Inlet)

Schedule subject to change

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 6.A

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Standing Committee Report with Recommendations
DATE: February 12, 2026

ISSUE(S): February 9 Police Commission Recommendations

SUMMARY:

1) The Commission reviewed updates to the current Taxi Ordinance. Revisions clarify denial and suspension criteria, drug testing procedures, medical fitness standards and terminology related to convictions and driver eligibility. These changes aid to provide clearer authority and consistency in permit decisions. The Commission unanimously approved a motion to forward the revisions to the Mayor and City Council for consideration. *Ordinance 2026-06 is scheduled this evening should Council decide to move forward with adopting the proposed amendments.*

2) Bicycle hours of the Boardwalk: The Commission advised that congestion typically increases later in the day but noted that earlier afternoon hours tend to remain manageable. The Commission unanimously approved a motion to extend the permitted bicycle hours on the Boardwalk to from 12:00 PM to 2:00 PM. *Resolution 2026-05 is scheduled this evening should Council decide to move forward with the proposed change.*

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Approve recommendations.

1st Class Resort and Tourist Destination

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S): 1. 02-09-26 Police Commission Minutes.pdf

POLICE COMMISSION MEETING
MINUTES

February 9, 2026

PRESENT: Council President Matthew James, Council Member Larry Yates, Mayor Richard Meehan, City Manager Terence McGean, Department of Emergency Management Director Joseph Theobald, Maureen Howarth, Esquire, Chief Raymond Austin, Captain Shawn Jones, Captain Dennis Eade, Lieutenant Andrew Yeager, Deputy Communications Manager Ashley Miller, Crime Analyst Brandon Reim, Records Supervisor Catherine Potter, Public Works Director Hal Adkins

1. The meeting was called to Order at 9:30 AM in the 3rd Floor Administrative Conference Room of the Public Safety Building.

2. Approval of Minutes of the January 12, 2026, Police Commission Meeting: Council President James made a motion and Council Member Yates seconded to approve the minutes of the January 12, 2026 Police Commission meeting. The vote was unanimous.

3. Chief Austin's Update: Chief Austin presented the January statistics and operational updates to the Commission. Officer-initiated calls for service reached 3,582 in January 2026, compared to 1,630 in January 2025, representing a five-year high. Citizen calls for service totaled 577, slightly down from 609 the prior year. At the Commission's request, business checks, residential checks, and city-owned property checks were exluded from the totals in a separate chart to better reflect discretionary enforcement. When those checks were removed, officer-initiated calls totaled 1,330 in 2026 compared to 868 in 2025, and citizen calls for service were 574 in 2026 compared to 604 in 2025. Chief Austin noted these checks remain a core part of the Department's crime prevention and community engagement efforts.

Among the top calls for service, traffic stops increased from 415 to 637, largely attributed to eight targeted traffic safety details conducted by the Department in response to citizen complaints of speeding and near-miss collisions. Assist other agency calls increased from 22 to 64, which Chief Austin credited to forensic services and multi-jurisdiction investigations. Public safety concern calls decreased significantly, which Chief Austin stated he believed was due to the inclement weather.

Chief Austin informed the Commission that officers investigated multiple motor vehicle thefts and break-ins, utilizing license plate readers, city cameras, and coordinated efforts with Delaware State Police and allied agencies. These investigations resulted in a suspect being charged with 63 offenses, identification of over 30 victims in both Maryland and Delaware, and the recovery of stolen property.

Overall arrest numbers remained consistent with 49 custodial arrests in January 2026 and weapons arrest decreased from 5 to 1.

4. Recruiting Update: Lt. Yeager informed the Commission that recruiting efforts remain active. During the month of January, the Department received 42 applications, including 8 full-time and 34 Public Safety Officer (PSO). Two in-person testing sessions were held with 18 candidates testing/interviewing and 6 test failures. Lt. Yeager noted that there were 4 full-time backgrounds received in January, but 5 more were just turned in for a total of 9 background investigations being conducted. For the PSO position, there are 39 candidates in the background stage. The Department hired 38 PSOs in January, with additional candidates in various stages of the testing process.

   Lt. Yeager stated that, to date, the Department currently has 121 full-time officers. Of those 121, 5 are currently in the academy, 6 are currently on field training, 4 are on medical (2 no-duty status, 2 restricted-duty status), and 1 officer is currently suspended. The bottom line is there are 111 officers that could be put on the road at this moment.

   Chief Austin noted that lateral hiring incentives and expanded recruiting efforts, including job fairs and out-of-state outreach, have improved applicant quality and numbers. Chief Austin stated his goal by the end of the year is to have the Ocean City Police Department fully staffed. Lt. Yeager informed the Commission that they also just hired a new Reserve Officer.

5. Emergency Services Update: Department of Emergency Management Director Theobald reported that 71% of seasonal staff want to return for the summer season, significantly reducing training costs. 11% of personnel from last year declined to return. Preparations are underway for the upcoming season, including hiring and testing new personnel. Training costs were noted at approximately $1,800 to hire a new candidate compared to $300 for returning personnel.

   For the upcoming season, Department of Emergency Management Director Theobald plans to hire nine dedicated beach enforcement staff, assigned in pairs across three beach zones, to enforce city ordinances. He stated that the goal is to have proactive ordinance enforcement and reduce reliance on police resources. Chief Austin noted that officers will still be available to support as needed.

   Beach Patrol staffing projections are strong with an estimate of 218 to 226 lifeguards, however, Department of Emergency Management Director Theobald noted that there is some regional competition from neighboring jurisdictions who have began to implement a similar incentive program to Ocean City.

6. Review and Consideration of Taxi Ordinance Review: Ms. Howarth presented proposed updates to the taxi ordinance based on operational experience. Revisions clarify denial and suspension criteria, drug testing procedures, medical fitness standards, and terminology related to convictions and driver eligibility. The changes aim to provide clearer authority and consistency in permit decisions.

   A motion was made by Council President James and seconded by Council Member Yates to forward the revisions to the full Mayor and City Council. The vote was unanimous.

7. Other Business: City Manager McGean discussed potentially extending bicycle hours on the Boardwalk. Current hours allow bicycles on the Boardwalk from midnight to noon from Memorial Day to Labor Day. The Commission advised that congestion typically increases later in the day but noted that earlier afternoon hours tend to remain manageable.

   A motion was made by Council President James and seconded by Council Member Yates to make a recommendation to the Mayor and City Council to extend the permitted bicycle hours on the Boardwalk to 2pm. The vote was unanimous.

Closed Session Report: Following the Open Session on February 9, 2026, the Police Commission convened into Closed Session at the Public Safety Building at 10:03 AM, as permitted under General Provision Article 3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one of more specific individuals.

Persons Present: Council President Matthew James, Council Member Larry Yates, Mayor Richard Meehan, City Manager Terence McGean, Department of Emergency Management Director Joseph Theobald, Maureen Howarth, Esquire, Chief Austin

No action was taken.

A motion was made by Council President James and seconded by Council Member Yates to close the Closed Session and reopen the Open Session. The vote was unanimous. The report on the Closed Session included that no action was taken.

A motion was made by Council President James and seconded by Council Member Yates to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 10:21 AM.

The next regular meeting of the Police Commission will be held on Monday, March 9, 2026, at 9:30 AM in the 3rd Floor Administrative Conference Room at the Public Safety Building, 6501 Coastal Highway, Ocean City, MD 21842.

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 9.A

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: George Bendler, Planning and Community Development Director
RE: Second Reading - Ordinance 2026-02 to Amend Chapter 106 Entitled Waterways
DATE: February 9, 2026

ISSUE(S):

Second Reading - Ordinance 2026-02 to adopt amendments to Chapter 106, entitled Waterways, as recommended by the Board of Port Wardens and approved by the Mayor and Council at the January 13, 2026, Work Session.

SUMMARY:

Amendments pertain to:

Updated terminology and role clarification
- Clarifies and standardizes references to the Harbor Master and issuing department.
- Updates definitions to reflect current administrative responsibilities.

Enforcement and penalties refined
- Revises violation provisions to clarify fine amounts, escalation for repeat offenses, and enforcement authority.
- Corrects subsection lettering and removes duplicative or conflicting language.

Permit duration and timelines adjusted
- Extends the completion period for permitted work from 12 months to 18 months.
- Clarifies when permit timelines are tolled during appeals.

Construction standards modernized
- Incorporates updated vinyl bulkhead, revetment, pier, and boatlift design standards.
- Reorganizes and renumbers standards for clarity and consistency.

Procedural clarifications
- Clarifies inspection responsibilities and contractor obligations.
- Refines minor vs. major construction review procedures.

Editorial and formatting corrections
- Corrects subsection numbering, typographical errors, and internal references.
- Improves consistency in capitalization and terminology throughout Article II.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Adopt Ordinance 2026-02.

Revitalized Ocean City: Development and Redevelopment

ALTERNATIVES: Refer to Mayor and Council

RESPONSIBLE STAFF: George Bendler - Director Planning and Community Development
Shawn Nave - Chief Building Official/ Harbor Master

COORDINATED WITH: Hal Adkins - Public Works Director
Board of Port Wardens

ATTACHMENT(S): 1. ORD 2026 - Amend Chapter 106 - Waterways.pdf
2. 251211 Transcript, Board of Port Wardens.pdf

First Reading _____

Second Reading _____

ORDINANCE 2026-

ORDINANCE TO AMEND CHAPTER 106, ENTITLED WATERWAYS, ARTICLE II, ENTITLED SHORELAND DEVELOPMENT BY AMENDING SECTION 106-31, ENTITLED DEFINITIONS; SECTION 106-32, ENTITLED VIOLATIONS; SECTION 106-36, ENTITLED PERMITS FOR MAJOR OR MINOR CONSTRUCTION; SECTION 106-37, ENTITLED DETERMINATION OF LATERAL LINES AND DEVELOPABLE WATERWAY AREA; SECTION 106-38, ENTITLED CONSTRUCTION STANDARDS; SECTION 106-39, ENTITLED BUILDING PERMIT; SECTION 106-40, ENTITLED INSPECTIONS; SECTION 106-41, ENTITLED MOORING AND ANCHORING; AND SECTION 106-42, ENTITLED DISCHARGE OF REFUSE, SEWAGE OR OTHER WASTE INTO WATER, OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND

WHEREAS, the Council of Ocean City has the authority pursuant to Town Charter Section C-414 to pass ordinances as it may deem necessary for the protection and promotion of the health, safety, comfort and welfare of its residents and visitors to include regulating all activities in the bays and waterways within the Town; and

WHEREAS, the purpose of Chapter 106 Article II is to provide regulations for the orderly development, control and management of the waterways, structures installed in the waterways and associated waterfront areas within the corporate limits of Ocean City; and

WHEREAS, the marine construction standards were last updated over twenty years ago and Department of Planning and Community Development recently partnered with the Department of Public Works and a local engineering firm to create updated Vinyl Bulkhead Design Standards, Sheltered Cove & Creeks Revetment Design Standards and Pier & Boatlift Design Standards; and

WHEREAS, additionally the Department of Planning and Community Development reviewed the shoreland development code for any other necessary changes; and

WHEREAS, the Mayor and City Council of Ocean City have determined an updated shoreland development code is necessary for the protection of the health, safety and welfare of its residents and visitors.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY THAT CHAPTER 106, ENTITLED WATERWAYS, ARTICLE II, ENTITLED SHORELAND DEVELOPMENT, SECTION 106-31, ENTITLED DEFINITIONS; SECTION 106-32, ENTITLED VIOLATIONS; SECTION 106-36, ENTITLED PERMITS FOR MAJOR OR MINOR CONSTRUCTION; SECTION 106-37, ENTITLED DETERMINATION OF LATERAL LINES AND DEVELOPABLE WATERWAY AREA; SECTION 106-38, ENTITLED

LAW OFFICES

AYRES, JENKINS, GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

CONSTRUCTION STANDARDS; SECTION 106-39, ENTITLED BUILDING PERMIT; SECTION 106-40, ENTITLED INSPECTIONS; SECTION 106-41, ENTITLED MOORING AND ANCHORING; AND SECTION 106-42, ENTITLED DISCHARGE OF REFUSE, SEWAGE OR OTHER WASTE INTO WATER, OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND, BE AND THEY ARE HEREBY AMENDED AS FOLLOWS:

...

Chapter 106 - WATERWAYS

ARTICLE I. - IN GENERAL

Secs. 106-1—106-30. - Reserved.

ARTICLE II. - SHORELAND DEVELOPMENT[1]

Sec. 106-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Board of port wardens means the board of port wardens as established by this article and the Charter of the Town of Ocean City.

~~*Designated authority* means the harbor master, as appointed by the Mayor and City Council of Ocean City, and other designated employees of the Town of Ocean City.~~

Developable waterway area means the area bounded by the shoreline, the harbor line and the lateral lines of a waterfront lot or tract.

Harbor line means the limit of marine construction, beyond which no piers, wharves, bulkheads, or other structures shall be extended.

Harbor master means the individual who serves as the chief building official for Ocean City.

Issuing department means the department of planning and community development ~~is~~ as designated by the Mayor and City Council of Ocean City for the issuance of permits under this article.

Major construction on a shoreline means any construction or repair, including, without limiting, riprapping, bulkheading, diking, wharfing, dock, boardwalk, walkway or pier building, pile driving, breakwater, jetty, groin or levee building or any unnatural alteration of the shoreline taking place on a shoreline involving any one of the following:

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[1]State law reference(s)—Wetlands, Ann. Code of Md., ~~Natural Resources~~ Environment article, ~~§ 9-101 et seq.~~ Title 16

(1) Any work done more than six feet channelward of the mean high-water line.

(2) Any fill of more than five cubic yards of material placed channelward of the mean high-water line.

(3) Any digging or excavation involving an alteration of the shoreline, including, without limitation, the digging of canals, harbors, lagoons, boat slips or guts which extend more than six feet landward of the mean high-water line.

Minor construction on a shoreline means all other construction or repairs done along a shoreline not included in the definition of the term "major construction on a shoreline."

Navigable waterway means minimum depth of 3.0 feet from mean low water (MLW), and minimum width of 40 feet measured from face of whaler beam to face of whaler beam, or face of whaler beam to far edge of navigable waterway if one side is not developed.

Shoreline means the shoreline of any tidal waters of Ocean City, but not including the Atlantic Ocean.

(Code 1972, § 75-3; Code 1999, § 106-31; Ord. No. 2001-16, 9-4-2001; Ord. No. 2002-23, 10-7-2002; Ord. No. 2020-06, § 106-31, 7-20-2020)

Sec. 106-32. - Violations.

(a) Any person, partnership, corporation, unincorporated association or other business entity who shall violate any of the provisions of this article or commit any of the acts herein declared to be unlawful shall be deemed to have committed a municipal infraction subject to a fine of up to $5,000.00. Each day a violation continues is a separate violation.

(b) Any person, partnership, unincorporated association or corporation who shall violate any provision of this article or fail to comply therewith, or who shall violate or fail to comply with any such order made hereunder, shall upon conviction be guilty of a municipal infraction and shall be fined not less than $500.00 nor more than $2,500.00. The fine for a third or any subsequent violation of the same offense by the same person or entity shall be no less than $5,000.00. Each day the violation continues is a separate offense.

(~~b~~c) In addition to the fines and penalties herein described, the Mayor and City Council of Ocean City may avail itself of any and all civil and equitable remedies for the purpose of stopping violations and continuing violations of this article.

(Code 1972, § 75-12; Code 1999, § 106-32; Ord. No. 2020-06, § 106-32, 7-20-2020)

Sec. 106-33. - Purpose; intent.

(a) The purpose of this article is to provide regulations for the orderly development, control and management of the waterways, structures installed in the waterways and associated waterfront areas within the corporate limits of Ocean City.

(b) This article is not intended to deprive a riparian and/or littoral owner of any right or privilege associated with riparian and/or littoral ownership of land, nor do the

provisions of this article transfer the title or ownership of any waterway or interest in a waterway.

(c) This article is not intended to nullify the regulatory powers of any other governmental agencies, including, but not necessarily limited to, the United States Army Corps of Engineers and the department of natural resources of the state; except that this article shall be deemed to supersede legislation adopted by the county commissioners of the county covering the same subject matter.

(d) If any court of competent jurisdiction shall adjudge any provision of this article invalid, such judgment shall not affect any other provisions of this article not specifically included in such judgment.

(e) Reserved.

(f) Any person using any pier, dock, bulkhead or other facility owned or operated by Ocean City within the waterways of Ocean City or along the shoreline of such waterways shall assume all risk of damage or loss to that person's life or property. Ocean City assumes no risk on account of fire, theft, acts of God or damage of any kind to watercraft and other properties within the waterways of Ocean City.

(Code 1972, § 75-1; Code 1999, § 106-33)

Sec. 106-34. - Applicability.

The provisions of this article and any rules and regulations adopted pursuant thereto shall be applicable to and shall govern the control of all activities and the construction and use of all marine structures such as wharves, piers, bulkheads, docks, mooring piles, buoys, anchors or any other construction within or on the waterways within the corporate limits of Ocean City.

(Code 1972, § 75-2; Code 1999, § 106-34; Ord. No. 2020-06, § 106-34, 7-20-2020)

Sec. 106-35. - Board of port wardens.

(a) The board of port wardens is hereby created. It shall have not less than five members, all of whom shall be appointed by the Mayor and City Council of Ocean City to serve terms of five years each or until their successors are appointed. The members of the board of port wardens shall receive such compensation and expenses as the Mayor and City Council of Ocean City may, from time to time, determine reasonable. The board members may elect a chairperson and such other officers as they may deem necessary and appropriate and may establish rules of conduct for their meetings. Unless otherwise prescribed by law, a majority vote of a quorum of the board of port wardens shall be required for any act of the board.

(b) In addition to the specific powers set forth in this article and in the Charter of the Town of Ocean City, the board of port wardens shall, at the direction of the Mayor and City Council of Ocean City, conduct projects and investigations with regard to the shorelines and waterways of Ocean City and make specific recommendations to the Mayor and City Council of Ocean City with regard to such shorelines and waterways.

(Code 1972, § 75-4; Code 1999, § 106-35)

Sec. 106-36. - Permits for major or minor construction.

It shall be unlawful for any person to do any major or minor construction on a shoreline without first obtaining a permit as prescribed by this section and complying with all provisions of the permit, and complying with all resolutions, regulations and construction standards adopted pursuant to this article.

(1) *Procedure for permits generally.*

a. An applicant for a permit under this section shall make application to the issuing department upon forms provided by such department. A fee for such application may be charged as prescribed by resolution of the Mayor and City Council of Ocean City. The issuing department shall determine whether or not the work applied for constitutes a major construction or a minor construction. If it constitutes a major construction, the issuing department shall proceed with the advertisement of a public hearing as hereinafter prescribed.

b. A site plan shall be submitted with the application for a permit under this article. The site plan shall include the following:

1. A map at scale that shows:

i. All properties with riparian and/or littoral rights within 150 lineal feet of the boundaries of the property that is the subject of the application, the structures permanently installed in the waterways extending therefrom and the adjacent street.

ii. The location and description of any existing deterrents or aids to navigation within 500 feet of the boundaries of the property that is the subject of the application may be required.

2. A detailed site plan at scale which shall illustrate compliance with this article and required construction standards and shall include:

i. A clear and legible scale and north arrow;

ii. Title block with the name of applicant and/or property owners, name of subdivision, lots and blocks numbers, address, scale and date;

iii. All properties with riparian and/or littoral rights within 150 lineal feet of the subject site, including existing structures within the waterways extending therefrom and streets;

iv. Width of waterways or channels, including mean high-water and mean low-water lines;

v. The location, dimensions, and material of all existing and proposed docks, "T" or "L" extensions, piers, mooring piles, mooring buoys, shore-protection structures (including groins, jetties, ripraps and bulkheads boat ramps and other structures) within 150 feet of the navigation area, all referenced to the property lines and bulkhead face;

vi. The depth of water below MHW at the outward most point of the intended structure;

vii. The location and dimensions of all areas to be dredged, including proposed depths, if applicable;

viii. At the discretion of the board, a bathymetry of the developable waterway area shown at one-foot intervals at mean high water;

ix. If the application indicates conditions or construction beyond the scope of the existing construction standards of the board, the applicant must submit construction details certified by a professional engineer, registered in the state; and

x. In congested areas, including, but not limited to, corners, lagoons and other similar areas refer to the section 106-38 as to the rules for developable waterway areas.

c. Other permits and approvals. State and federal permits and approvals required, including, but not limited to, construction, modification, enlargement, reconstruction, repair, for structures in the waterways or along the shoreline shall be obtained by the applicant and submitted to the building official as a prerequisite to the issuance of an Ocean City building permit. If the application approved by the board of port wardens is subsequently modified by state or federal agencies, it shall be resubmitted to the board for approval prior to the issuance of any Ocean City building permit.

d. Notwithstanding any other provision of this article, a person may install mooring piles without a permit issued hereunder if said piles are to be installed in the same location as a mooring pile that presently exists or previously existed within one year prior to making application for a building permit to install the same. A person desiring to install a mooring pile pursuant to the provisions of this subsection shall obtain all other permits, including a building permit, before commencing the construction. Before a building permit is issued, that person shall show, to the satisfaction of the harbor master, that the mooring piles to be replaced presently exist or previously existed within one year prior to the making application for the building permit to install the same and that the proposed mooring piles will be installed in the same location. All work done hereunder will be in accordance with the construction standards adopted pursuant to the provisions of this article.

e. Notwithstanding any other provision of this article, a person may repair, including repair by replacement, any existing parallel or perpendicular pier, dock, or existing previously approved boat lift or personal watercraft lift without a permit issued hereunder, provided that such repair or replacement is done in the exact same location as the existing pier, dock, boat lift, or personal watercraft lift and that the existing pier, dock, boat lift, or personal watercraft lift is not enlarged or modified in any way except to bring the same into compliance with the construction standards adopted pursuant to the provisions of this article. A person who desires to make a repair or replacement pursuant

to the provisions of this subsection shall obtain all other required permits, including a building permit, before commencing the work. All work done hereunder shall be in accordance with the construction standards adopted pursuant to the provisions of this article. The harbor master shall decide at the time of the application for a building permit whether or not the proposed repair or replacement comes within the provisions of this subsection, and any person aggrieved by the harbor master's decision may appeal the same to the board of port wardens.

(2) *Procedure for minor construction permits.* Applications for minor construction will be reviewed by the board of port wardens. The board of port wardens may, after giving careful consideration to the matters prescribed in subsection (4) of this section, issue the permit, provided that the board of port wardens may not deny an application for minor construction without first providing the applicant with an opportunity to be heard. The board of port wardens may, based upon the considerations set forth in subsection (4) of this section, determine that an application for minor construction, though falling within that definition, will have such significant effect or impact upon the county, town, or adjacent properties that it should be heard in the same manner in which an application for major construction is heard pursuant hereto.

(3) *Procedure for major construction permits.* Applications for major construction shall be considered after notice and public hearing. Notice of the public hearing shall be published in a newspaper having general circulation in the county at least 14 days prior to the date of the hearing and by at least two insertions in the newspaper. Notice shall also be given at least five days prior to the hearing to the last-known address of all contiguous property owners or their agents. In addition, the board shall cause the date, time, place and nature of the hearing to be posted conspicuously on the property, which is the subject of the application at least 14 days prior to the hearing. The applicant shall be notified by written letter as to the date of the hearing and have a right to be present and be represented by counsel. The board of port wardens may establish procedures not inconsistent herewith for any hearing it conducts.

(4) *Consideration and grant or denial of permit applications.*

a. The board of port wardens, in considering any applications, shall make specific findings of fact with regard to the following:

1. Environmental impact;
2. Navigational impact;
3. Recreational potential;
4. Commercial benefit to Ocean City;
5. The impact of the proposed construction upon the surrounding neighborhood and upon property values therein; and
6. Such other matters as the board of port wardens may consider appropriate and germane to the issue.

b. The nature of the hearing shall be administrative, and the board of port wardens may grant or deny the application based upon the evidence presented and upon those matters within the board's expertise.

(5) *Expiration of permits; transfer; conditions.*

a. Conditions and stipulations in granting permit applications. The board of port wardens, in granting any application, may place such stipulations, conditions and requirements upon the permit as the board may deem necessary and appropriate to effectuate the legislative intent of this article.

b. Unless otherwise specified by the board, a permit issued by the port wardens shall be valid for work commenced within a period of six months after issuance of the building permit as hereafter required, otherwise, it shall be void and of no effect. Work shall be completed within ~~12~~ 18 months of the date of issuance of the permit under this section, unless a longer period of time is specified in the permit or an extension is granted by the port wardens for good cause shown. If an appeal is filed to the circuit court pursuant to the provisions of this article, the time periods specified herein shall not commence until the completion of such appeal.

c. If an appeal is filed to the circuit court pursuant to the provisions of this article, the time periods specified herein shall not commence until the completion of such appeal.

(6) *Appeals.* Any party with standing aggrieved by a decision of the board of port wardens may appeal same to the circuit court for the county, pursuant to the Maryland Rules of Procedure, chapter 1100, subtitle B, Administrative Agencies—Appeal From.

(Code 1972, § 75-5; Code 1999, § 106-36; Ord. No. 1999-23, 7-19-1999; Ord. No. 2010-28, 10-4-2010; Ord. No. 2020-06, § 106-36, 7-20-2020)

Sec. 106-37. - Determination of lateral lines and developable waterway area.

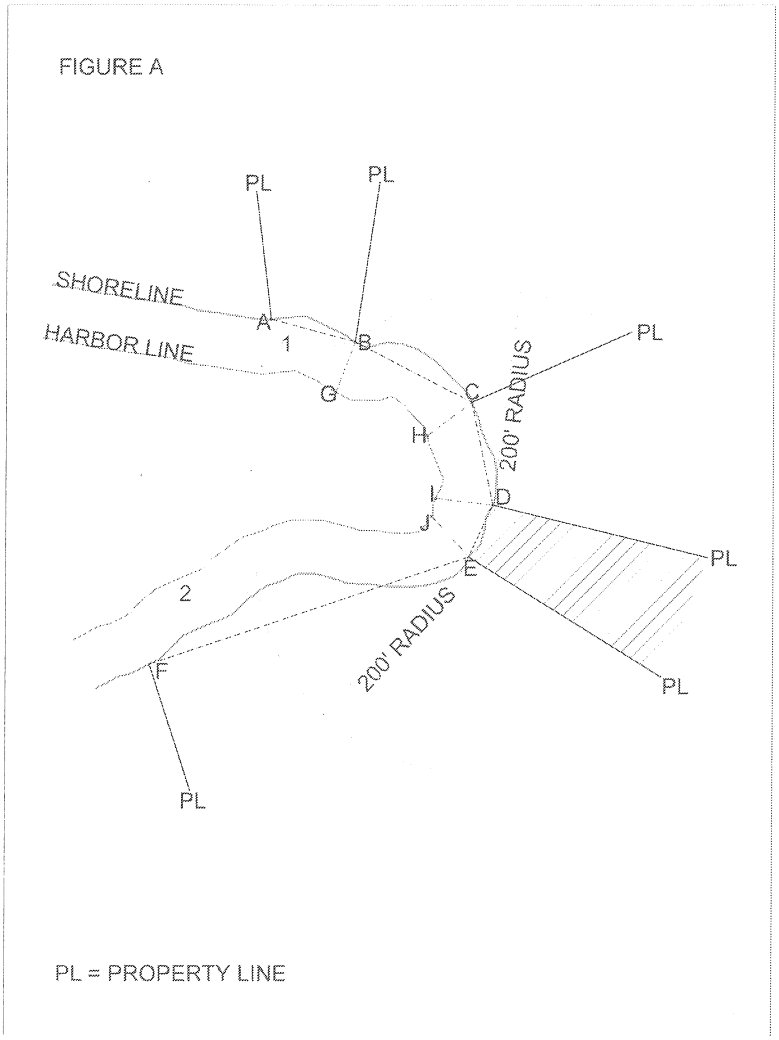
The lateral lines for any waterfront property and the determination of developable waterway area shall be governed by the following criteria:

(1) *Determination of lateral lines.*

a. The lateral lines for any waterfront property are to be determined, from time to time, graphically on a scale drawing as follows:

1. Prepare a scale drawing showing the applicant's property and all adjacent properties within a 200-foot radius of the boundaries thereof. (See figure A.)

Figure A



2. On the scale drawing, add the shoreline and harbor lines.
3. Intersect all property lines with the shoreline (points A, B, C, D, E and F on figure A).
4. From the applicant's property line-shoreline intersections (points D and E on figure A), intersect a 200-foot radius with the shoreline (points No. 1 and No. 2 on figure A).
5. From the applicant's property, connect all property line-shoreline points, ending at point No. 1 and No. 2, with straight lines (D-C, C-B, B-1, D-E and E-2 on figure A).
6. Bisect the angles formed by these straight lines and extend the lines bisecting the angle from the shoreline to the harbor line. The lines constitute the lateral lines (B-G, C-H, D-I and E-J on figure A).

b. Any person desiring to erect a structure in the waterways of Ocean City may, at the discretion of the board of port wardens, be required to have a professional land surveyor or property line surveyor prepare, according to the method described in this article, a plat showing the owners of the lateral lines. The lines shall be developed based on the shoreline as it exists at the time such plat is drawn.

(2) *Determination of developable waterway area.* The developable waterway area shall be determined for all properties having a pair of lateral lines as shown on the applicant's drawing. For an acceptable developable waterway area, the following conditions (see figure A) must be met:

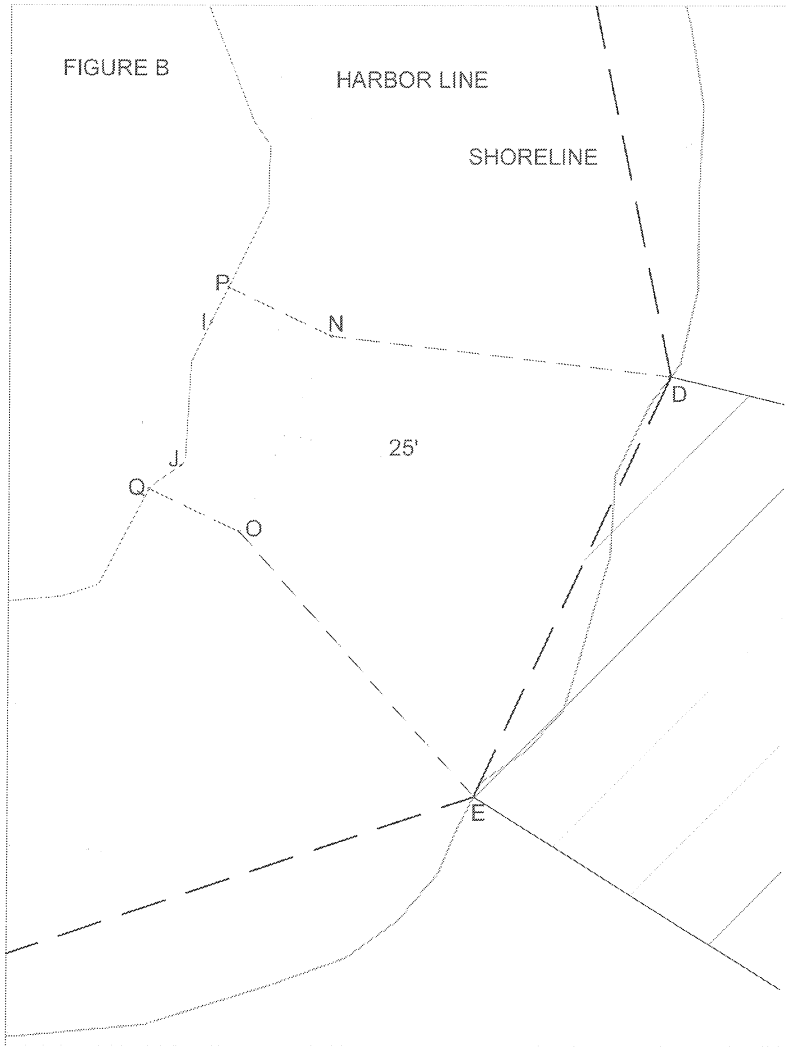
a. If a pair of lateral lines extended to the harbor line results in a distance of 25 feet or more on the harbor line (lines C-H, H-I and I-J), the lateral lines (D-I and E-J) are satisfactory, and these lines and the harbor line and the shoreline define the developable waterway area for the applicant.

b. If any pair of lateral lines extended to the harbor line results in a harbor line segment (G-H, H-I and I-J on figure A) of less than 25 feet, the lateral lines are unacceptable and shall be modified as indicated below.

(3) *Modification of lateral lines.*

a. Whenever the lateral lines are unacceptable as outlined above, the lateral lines shall be modified, as shown on figure B, by moving an imaginary line toward the shoreline and parallel to line D-E (figure B) until a 25-foot clearance is obtained (line N-O on figure B). Two, additional lateral lines, N-P and O-Q, shall be drawn perpendicular to line N-O from points N and O to the harbor line. The lines D-N-P and E-O-Q shall be deemed to be the modified lateral lines for the applicant's parcel and the adjoining properties. For all modified lateral lines, construction shall be limited to the area enclosed by the shoreline, the lateral lines (D-N and E-O) and the imaginary clearance line (N-O) (figure B).

Figure B



b. These modified lateral lines, the harbor line and the shoreline define the developable waterway area.

(4) *Waterway setbacks.*

a. *Harbor line setbacks.* Any piers, T-heads, L-heads, mooring piles, mooring buoys and/or anchorage must be set back from the harbor line an appropriate distance to ensure that no moored watercraft or permanent or temporary obstruction extends channelward beyond the harbor line.

b. *Lateral line setback.* Other than parallel docks adjacent to the shoreline, no portion of the structures of a marina, yacht club and community or private pier and moorings, or mooring docks installed in the waterways shall be located less than five feet away from a lateral line. No watercraft shall be moored so as to cause an obstruction within five feet of a lateral line. The lateral line setback may be reduced if a letter of no objection is obtained from the adjacent

property owners and the condominium association or homeowner's association, if applicable, filed with the port wardens. The mutual use of piers and/or mooring pilings by adjacent property owners is encouraged and recommended whenever possible.

(Code 1972, § 75-5.1; Code 1999, § 106-37; Ord. No. 2020-06, § 106-37, 7-20-2020)

Sec. 106-38. - Construction standards.

The Mayor and City Council of Ocean City, upon recommendation of the board of port wardens, may by ordinance, adopt, repeal or amend construction standards for all construction on shorelines in Ocean City. All work done on shorelines shall be in strict accordance with said construction standards and must be performed by a licensed marine contractor. The board of port wardens may, in accordance with its normal procedures, waive or modify such construction standards in individual cases where it is determined that the imposition of such standards would be of no value, would not negatively affect navigation, would not negatively affect neighboring riparian and littoral owners and where individual circumstances regarding the specific case are such that the imposition of such standards is not necessary for the furtherance of the purposes of this article. The construction standards are as follows:

(1) Approved construction including docks, floating docks, wharves, piers or mooring piles may extend into the waterway for a maximum distance of 20 percent of the width of the waterway, not to exceed a total of 50 feet over wetlands and waterway from the fastland, provided that a distance of at least 40 feet in width shall remain open between either side of the waterway for navigation purposes.

(2) Docks, wharves and piers extending into waterways beyond the waterway line, lot lines or established bulkhead lines, or the placing of mooring piles or buoys, shall be limited by design and construction standards of this article, other applicable town ordinances, state laws and applicable regulations of the United States Army Corps of Engineers.

(3) Proposed bulkhead replacement projects are not permitted to reduce the minimum 40-foot width of navigable waterway, regardless of whether the project meets the state department of the environment guidelines for a maximum one-time encroachment channelward of an existing, functional bulkhead. In canals where the canal width is less than the navigable waterway width, bulkhead replacement shall be in the same footprint as the existing bulkhead, unless a licensed engineer ascertains that the structural integrity of a primary structure is jeopardized and the board approves the replacement as designed.

(4) The harbor line location shall be utilized as a guide by the port wardens in approving or disapproving permits for construction under this article, but shall not restrict the authority of the port wardens to limit, proscribe or to approve the placement, erection or construction of any structure in the waters of Ocean City on a case-by-case basis; provided, however, that in no event shall a dock, wharf or pier extend more than 50 feet over a wetland.

~~(5) Minimum construction standards. Timber bulkheads shall be in compliance with the following construction details:~~

~~a. Bulkhead zero-foot to four-foot face.~~

~~b. Bulkhead four-foot to six-foot face.~~

~~c. Bulkhead six-foot to eight-foot face.~~

~~d. Revetment.~~

~~e. Typical pier, six-foot maximum width.~~

~~f. Typical pier parallel to bulkhead.~~

(~~6~~5) Bulkhead with vinyl sheet pile and mechanical earth anchoring systems shall be in compliance with the following construction details:

a. Standard 4.0: bulkheads up to four feet in height, all shorelines.

b. Standard 6.0: bulkheads up to six feet in height, all shorelines.

c. Standard 6.1: bulkheads up to six feet in height, canal front replacement bulkheads only.

d. Standard 8.0: bulkheads up to eight feet in height, all shorelines.

e. Standard 8.1: bulkheads up to eight feet in height, canal front replacement bulkheads only.

(~~7~~6) Other standards are as follows:

a. Two hundred square foot maximum for any structure parallel to shoreline including floating docks, however perpendicular piers are excluded from this maximum.

b. Maximum four moorings on any property.

c. Maximum one pier on any property, or a community pier as detailed in section 30-556(e).

d. A parallel dock and perpendicular pier on same property shall be attached to each other and not separated.

e. Maximum six-foot width for any parallel dock or perpendicular pier.

f. Minimum three-foot depth from MLW required for floating docks, or two-foot minimum depth from MLW required for perforated floating docks.

(Code 1972, § 75-6; Code 1999, § 106-38; Ord. No. 2020-06, § 106-38, 7-20-2020)

Sec. 106-39. - Building permit.

A building permit shall also be required to construct, repair, rebuild, modify or enlarge, excavate, dredge or dig for any project or structure for which a permit is required under this article. Said building permit shall not be issued until the requisite permit from the board of port wardens has first been obtained. The charge for the building permit fee shall be the same as that set forth in chapter 10 and adopted by the Mayor and City Council of Ocean City. Building permits shall expire after 180 days unless actual construction has started and has

continued pursuant to the permit. The Harbor master may grant an extension of time for an additional ninety (90) days, if requested in writing, and for good cause shown. Any extension is subject to an additional fee.

(Code 1972, § 75-7; Code 1999, § 106-39; Ord. No. 2020-06, § 106-39, 7-20-2020)

Sec. 106-40. - Inspections.

(1) The issuing department shall be responsible for the inspection of all work done on shorelines in Ocean City, and for compliance with this article, applicable resolutions and regulations and board of port wardens requirements adopted pursuant hereto.

(2) The marine contractor is responsible for calling in for inspections when the work is ready to be inspected.

(Code 1972, § 75-8; Code 1999, § 106-40; Ord. No. 2020-06, § 106-40, 7-20-2020)

Sec. 106-41. - Mooring and anchoring.

(a) The port wardens may designate restricted areas within the waterways of Ocean City where mooring and anchoring will not be permitted. Such areas shall be so designated for reasons of public safety and convenience. The port wardens may also designate areas in the waterways where anchoring is restricted to specified periods of time or purposes. The restricted areas will be posted in the water and the restrictions shall be enforced by the ~~designated authority~~ Harbor master.

(b) Any person who moors or ties that person's watercraft to any portion of any Ocean City dock, pier, bulkhead, mooring or other Ocean City property shall first obtain permission from the ~~designated authority~~ Harbor master and shall pay such fee for mooring as may be designated by the Mayor and City Council of Ocean City, by resolution, from time to time.

(Code 1972, § 75-9; Code 1999, § 106-41; Ord. No. 2020-06, § 106-41, 7-20-2020)

Sec. 106-42. - Discharge of refuse, sewage or other waste into water.

No person shall operate the ~~toilet~~ macerator fixtures of a watercraft within the waterways of Ocean City at any time so as to cause or permit to pass or to be discharged into the waters of Ocean City any sewage or other waste matter or contaminant of any kind which does not meet the state, county and federal requirements for water quality. No person shall discharge or permit or allow any other person on a watercraft under that person's control or command to discharge any human or animal excreta or other refuse from any head, toilet or similar facility on a watercraft into the waters of Ocean City. No person shall throw, discharge, deposit or leave or cause, suffer or permit to be thrown, discharged, deposited or left, either from the shore or from any pier or watercraft, oil, fuel, toxic materials or any refuse matter of any description into the waters within Ocean City or on the shore thereof where the same may be washed into the waters either by tides or by floods or otherwise.

(Code 1972, § 75-10; Code 1999, § 106-42; Ord. No. 2020-06, § 106-42, 7-20-2020)

Sec. 106-43. - Maintenance of shorelines.

(a) The owner of any real property abutting landward or channelward of any tidal waters within the corporate limits of Ocean City shall maintain the shoreline of the owner's property and any improvements erected, constructed or being along the shoreline of said property as follows:

(1) In such a manner that the shoreline or fastland does not erode or cause any significant silting or filling in of the abutting tidal waters; and

(2) In such a manner that the shoreline or any such improvements will not adversely affect or cause damage to the environment, navigation, recreational potential, property values in the surrounding neighborhood or the shorelines, and any improvements thereto, of surrounding properties or public ways.

(b) All structures built or presently existing along the shoreline of properties abutting tidal waters within the corporate limits of Ocean City shall be maintained in accordance with permits issued by the board of port wardens and in accordance with construction standards adopted pursuant to section 106-38.

(c) Whenever it shall come to the attention of the board of port wardens that the shoreline of any property or any improvements constructed along said shoreline are not maintained in accordance herewith, the board shall conduct an investigation into the same. If the investigation reveals the shoreline of any such property or any improvements constructed along said shoreline are not maintained in accordance herewith, the board shall send written notice by certified mail, return receipt requested, to the owner of the property of record, as shown on the records of the state department of assessments and taxation, at the address for such owner as set forth in said records, to appear before the board to show cause why the owner should not be ordered to bring the shoreline of the owner's property or any improvements constructed along said shoreline into compliance herewith. The date of the hearing as set forth in the notice shall not be less than 30 days from the date of the notice. If the board shall specifically find from the testimony and evidence presented that the shoreline or any improvements constructed along said shoreline are not maintained in compliance herewith, it shall order the property owner to bring the owner's shoreline or any improvements located thereon into compliance with this article within a period of time set forth by the board. In making such order, the board may place such conditions, stipulations and requirements with regard to the method of bringing the shoreline or any improvements into compliance as the board may deem necessary and appropriate to effectuate the legislative intent of this section. The board may order, among others, that the property owner bulkhead or riprap the shoreline of their property, replace a structure along the shoreline, remove any construction or repair any structure.

(d) In bringing the shoreline or improvements into compliance, the property owner shall obtain all necessary Ocean City, state and federal permits and shall comply with all applicable municipal, county, state and federal ordinances, statutes, laws and regulations. Any order of the board shall be subject to any such ordinances, statutes, laws or regulations.

(e) In the event that any property owner fails, within 90 days of proper notice and opportunity for hearing, to construct or bring to standard, as the case may be, the shoreline, the Mayor and City Council of Ocean City may cause said work to be done and assess the cost thereof in the manner prescribed below.

(f) In the event that Ocean City, pursuant to the provisions of this article, constructs or causes to be constructed any shoreline and incurs any costs therefor that, by the terms of this article, should be paid by any respective property owner, and said costs are not reimbursed to Ocean City within 30 days of billing, the city clerk of Ocean City shall cause a lien in the amount of said costs to be filed among the property tax records along with the real property taxes for the respective property, to be collected in the same manner as taxes with interest from the date of said filing. In addition, Ocean City may institute civil suit at any time to collect any such sums. Any such civil suit shall be instituted by the Mayor and City Council of Ocean City. No person shall convey or otherwise transfer the ownership of any property within Ocean City unless all such bills or costs are paid prior thereto.

(Code 1972, § 75-11; Code 1999, § 106-43; Ord. No. 2020-06, § 106-43, 7-20-2020)

Sec. 106-44. - Maintenance of waterways.

(a) The owner of any real property abutting landward or channelward of any canal, lagoon, basin or other waterway within the corporate limits of Ocean City shall maintain said waterway as follows:

(1) In such a manner that the waterway does not fill in to the extent that the water depth is reduced to the detriment of navigation and recreational use.

(2) In such a manner that the waterway depth will not adversely affect or cause damage to the environment, navigation, recreational potential, property values in the surrounding neighborhood or the shorelines, and any improvements thereto, of surrounding properties or public ways.

(b) Whenever it shall come to the attention of the Mayor and the City Council, by petition or otherwise, that a certain waterway area is being adversely impacted, the Mayor and City Council of Ocean City may refer the matter to the board of port wardens for investigation and report.

(c) Upon referral to the board of port wardens, the board may engage the services of engineers, surveyors and other professionals and may obtain estimates from contractors, in order to properly conduct an investigation into the suspected violation. The board shall hold a public hearing and take testimony and evidence with regard to the matters set forth in subsection (d) of this section. Notice of the hearing shall be sent to all property owners (or condominium associations) abutting the waterway which is the subject of the hearing by certified mail, return receipt, at the address of record with the state department of assessments and taxation and shall be published in a newspaper of general circulation published in the county for three successive weeks prior to the hearing. The notice shall state the waterway and area that is the subject of the suspected violation and the purpose of the hearing.

(d) The board, at the earliest practical date, shall return to the Mayor and the City Council a written report with findings of fact and recommendations on each of the following issues:

(1) The nature of the violation and recommended action.

(2) Allocation of costs of the recommended actions based upon consideration of the following factors:

a. Causation of the violation.

b. Responsibility for the violation.

1. Public.

2. Private business.

3. Single-family residential.

4. Multifamily residential.

(3) Time schedule for commencement and completion of the proposed action.

(4) Such other matters that the Mayor and City Council of Ocean City shall direct the board to investigate and report.

(e) Copies of the report from the board shall be sent, by regular mail, to the abutting property owners and to any other interested party who requests same or offers testimony before the board. Upon receipt of the report from the board, the Mayor and City Council of Ocean City shall schedule the matter for consideration and decision as to the work, if any, that is to be done at a regularly scheduled meeting of the Mayor and City Council of Ocean City and shall notify the abutting property owners and other interested parties who either requested notification or offered testimony before the board. The Mayor and City Council of Ocean City may accept, modify or reject the recommendations of the board.

(f) Dredging and maintenance work.

(1) The Mayor and City Council of Ocean City may from time to time establish a program for waterway maintenance and/or dredging, including establishing an authorized depth for each waterway and a time schedule and priority for maintenance and/or dredging.

(2) If the Mayor and City Council of Ocean City decide that certain dredging or maintenance work be performed, the Mayor and the City Council shall obtain all necessary local, state and federal permits for the proposed work. The Mayor and City Council of Ocean City may direct the city engineer to secure design and construction services as needed to perform the work in accordance with all applicable Ocean City, state and federal laws and regulations.

(3) The Mayor and City Council of Ocean City shall fund the dredging or maintenance work, including design, engineering, permits, construction, and other related costs as it may consider appropriate.

(4) Prior to performing any dredging or maintenance work on a particular waterway or portion thereof, the Mayor and City Council of Ocean City shall require that

the shoreline of each property abutting the waterway is in acceptable condition, as determined by the city engineer, with right of appeal to the board of port wardens, such that said shoreline will not cause adverse impacts to the waterway. Costs to repair the shoreline shall be borne by the property owner.

(g) In the event that any property owner fails to commence, within 90 days of proper notice, to bring to standard the shoreline by applying for the necessary local, state and federal permits and to complete the repairs to said shoreline within one calendar year, the Mayor and City Council of Ocean City may cause said work to be done and may assess the cost thereof in the manner prescribed below.

(h) In the event that Ocean City, pursuant to the provisions of this article, incurs any costs therefor that, by the terms of this article, should be paid by any respective property owner, and said costs are not reimbursed to Ocean City within 30 days of billing, Ocean City shall cause a lien in the amount of said costs to be filed among the property tax records along with the real property taxes for the respective property, to be collected in the same manner as taxes with interest from the date of said filing. In addition, Ocean City may institute civil suit at any time to collect any such sums. Any such civil suit shall be instituted by the Mayor and City Council of Ocean City. No person shall convey or otherwise transfer the ownership of any property within Ocean City unless all such bills or costs are paid prior thereto.

(Code 1972, § 75-11.1; Code 1999, § 106-44; Ord. No. 2008-19, 10-6-2008)

Secs. 106-45—106-70. - Reserved.

…

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on January ___, 2026.

ADOPTED AND PASSED by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on _____,2026.

ATTEST:

_____
DIANA L. CHAVIS, Clerk

_____
RICHARD W. MEEHAN, Mayor

Approved as to form:

_____
MATTHEW M. JAMES, President

_____
HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

_____
WILLIAM C. SAVAGE III, Secretary

TOWN OF OCEAN CITY
BOARD OF PORT WARDENS

Thursday, December 11, 2025

2:00 A.m.
Council Chambers
301 Baltimore Avenue
Ocean City, Maryland

COUNCIL MEMBERS:
BLAKE McGRATH, Chairperson
RICHARD BRUCKI
MELVIN JONES
BOB MILEWSKI
BILL JORDAN
JOSEPH WIEDORFER
MAUREEN HOWARTH, Attorney

Reported by
Kathy A. Zeve, RPR

TRANSCRIPT OF PROCEEDINGS

MR. McGRATH: We do have a code provision.

MR. NAVE: Yes. And our director, George Bendler, is going to speak on the code.

(Whereupon, Mr. Bendler was sworn in.)

MR. BENDLER: George Bendler, 301 Baltimore Avenue.

Good afternoon, gentlemen. My name is George Bendler. I'm director of Planning and Community Development. We all appreciate your time here today, and we do appreciate your volunteer for this board here.

What we have in front of you is a update to our current code for Port Wardens and our updated marine standards.

Why this is in front of you today is because you are subject matter experts on this. We're going to go through this. I'm going to go through the code and what we updated. And what we're looking for is, if you're okay with it, a

favorable recommendation to the Mayor and Council for them to review and adopt.

I have here today with me as well, this has been a collaborative effort between Public Works, which today I have our Public Works director Hal Adkins and deputy Public Works director Woody Vickers here, as well as the consultant engineer that worked on the marine standards, Steve Engel from Vista Designs. And Shawn will be going over our standards.

I'm just going to go over the code, read into the record of what has changed. If you have any questions, please feel free to stop me. But I'm going to read the first paragraph just to go over what it is. I'm going to reference the page numbers at the bottom just to let you know where I'm at in this code change.

So to read this into the record, ordinance to amend Chapter 106 entitled waterways. Article 2 entitled shoreland development by amending Section 106-31 entitled definitions, Section 106-32 entitled

violations, Section 106-36 entitled permits for major or marine -- minor construction, Section 106-37 entitled determination of lateral lines and developable waterway area, Section 106-38 entitled construction standards, Section 106-39 entitled building permit, Section 106-40 entitled inspections, Section 106-41 entitled mooring and anchor, and Section 106-42 entitled discharge of refuse, sewage or other waste into water of the code of the Town of Ocean City, Maryland.

Starting on page two, we removed a definition here. We removed designated authority. That has been removed from -- the definition was designated authority means the harbor master, as appointed by the Mayor and Council of Ocean City and other designated employees of the Town of Ocean City.

On page three, we added an additional section under Section 106-32 violations. B. Any person, partnership, unincorporated association or corporation who shall violate any provision of this

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article or fail to comply therewith, or who shall violate or fail to comply with any such order made hereunder, shall upon conviction be guilty of a municipal infraction and shall be fined not less than $500 nor more than 2,500. The fine for a third or any subsequent violation of the same offense by the same person or entity shall be no less than 5,000. Each violation continues is a separate offense. And then we changed B to C.

Do you have any concerns with that section? Okay.

MR. McGRATH: That 5,000 changed from?

MR. BENDLER: The State of Maryland allowed municipalities to increase our fines. So in the town as a whole, we have increased all our fines to 5,000. Now, that's not saying we're going to go and fine somebody 5,000. But since the state allowed us to go that high, we decided to go and increase all our fines to $5,000.

MR. McGRATH: What was it before?

MR. BENDLER: It was a thousand. And

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typically it will go to court, and the Court will decide what the true fine will be. But we typically don't go that high. It's just that that's what the state allows us, so we might as well be up that high.

So if we go to page 12 in your packet, you're going to see under four, waterway setbacks, B, lateral line setbacks. At the top we added that a condominium association or homeowner's association if applicable. That was added at the request of Shawn.

And then if you go to 106-38, construction standards, we added, it must be performed by a licensed marine contractor. And then we also -- in one we added floating docks. Again, this is to give us a cleanup just so some things that were missing in the codes.

And then under five we removed minimum construction standards. Timber bulkheads shall be in compliance with the following construction, bulkhead, zero foot to four foot. We no longer have

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wood bulkheads in town, so we decided just to remove that from the code altogether.

And again, on page 13, you'll see we removed all the standards from wood bulkheads.

At the bottom of 13, Section 106-39, building permit, we added the standard line item here that we do for all our building permits. It says, building permits shall expire after 180 days unless actual construction has started and has continued pursuant to the permit. The harbor master may grant an extension at any time for an additional 90 days, if requested in writing after good cause shown. Any extension is subject to additional fee. This is standard for every building permit we have in town, so we wanted to make it clear in this ordinance.

106-40, inspections, we had two. The marine contractor is responsible for calling in for inspections when the work is ready to be inspected. That's standard for our building permits, too, but it's something we wanted to call out to make sure

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that people were well aware that they need -- they're responsible for those inspections.

Section 106-41, we took away designated authority, and we made it the harbor master since that is the designated person. We did that in B as well.

106-42, discharge of refuse, sewage and other waste into water, we removed the word toilet because the common word is macerator fixtures.

And I believe that is all the items that were changed. Again, mostly it's all cleanup stuff and just trying to comply with our codes, and we saw the opportunity to update them. But the most important aspect of it is these updated marine standards. I believe they were not -- they haven't been updated since 2017; is that correct, Shawn?

MR. NAVE: Twenty years ago on some of them, and 2008 on some of the other ones we had. So it's 17, 20 some years since they have been updated.

MR. BENDLER: So Shawn's going to go over each one and explain.

MR. NAVE: I think Hal and Steve wanted to come up, too, and do a little bit for that as well.

(Whereupon, Mr. Adkins and Mr. Engel were sworn in.)

MR. ADKINS: Hal Adkins, 224 65th Street, Ocean City, Maryland.

MR. ENGEL: Steve Engel, 11634 Worcester Highway, Showell, Maryland.

MR. ADKINS: Shawn, thank you.

Gentlemen, I don't think we've ever met. Again, Hal Adkins, Public Works director, year 42 for the Town of Ocean City.

I wanted you to understand additionally what brought us here today. Up until about four years again, the town's engineering department was not part of Public Works. When Terry got promoted to City Manager, that's Terry McGean, he had approached me and wanted me to take over the engineering department which I did. So it is now one of ten departments with the Public Works Department.

As we moved forward over the last four years, and we are about to pursue the replacement of four bulkheads -- excuse me -- three bulkheads, I went looking at the standards, and as Shawn indicated, I realized how old and antiquated they were.

My mind then went to field inspections. If I was an inspector, which I was in the beginning of my career, what was I even basing my field inspections on? My drawings were outdated. What's the guy building? What am I supposed to be looking at?

So looking for alternatives, we started looking at Worcester County standards, and we found them very attractive. I reached out and I spoke to Dallas Baker, Public Works director for Worcester County. I also reached out and spoke to Bob Mitchell, environmental program director, and I asked if they would mind if I borrowed their standards in exchange for the fact that if I employed the original designer and I updated them

even further, in exchange I would then share with them those design standards, and they agreed to do so.

So at that point I reached out to Steve. The town contracted with Vista. They commenced making revisions to these drawings.

And then I'm one of these guys, I really like to dot my Is and cross my Ts. So without naming a firm, I brought in a representative of a very reputable bulkheading company that works in the Eastern Shore area, and I had them critique the drawings also. And if I recall, without naming names, they met you at your office or met someone on your staff to go over your drawings, correct?

MR. BENDLER: That's correct.

MR. ADKINS: So that was my part of my discussion with you today. I wanted you to understand how we got here today.

Shawn, if you want to get into discussions on the actual designs, see if the gentlemen have any concerns or not, otherwise I'm done.

MR. NAVE: Yeah. No. As Hal spoke of, everything is a lot clearer on here now. Everything is labeled. All the hardware, all the -- every tieback, every piece of material is now clear from just your -- every standard we have here. Like we said, we removed the timber bulkheads. Everything is fresh and clean which is easy to understand for any of the contractors out there, so that when they call us for the inspections, we can say, hey, they referenced this particular standard, and we followed along with it.

We even -- and we did still leave in -- I think we have it here -- pier standards as well. Everything -- like I said, everything has followed what the county had done at one point in time. Rip wrap standards as well, which we don't see a whole lot in here much anymore.

But if you guys had any questions on these new standards, there are a lot -- you have a packet that has all this in it that everybody was given when we started which you can just -- if know you

took a look at it, you see a stark difference.
MR. McGRATH: Was there a rip wrap standard before?
MR. NAVE: There was. It was just the drawing was not as clear as this one. And we don't do it -- I mean, I think the three and a half years I've been doing this there's only been, like, one rip wrap come across here.
MR. ADKINS: I was going to say, Shawn, I may be the most recent one. I did it along Edgewater Avenue --
MR. NAVE: It might have been that.
MR. ADKINS: -- between Sixth and Seventh Street within the last 12 months.
MR. BENDLER: There was one on that island that sticks out, too, down there by Fish Tales.
MR. ADKINS: Goose Island, the Purnell family.
MR. McGRATH: You see a lot more in Delaware.

MR. WIEDORFER: Ever since I've been on the board in Ocean City.
MR. NAVE: But do you gentlemen have any questions on the standards or comments?
MR. WIEDORFER: Not being an engineer, I'm relying on you. But it's good that they took the time to delve into all these details and, as you say, clean them up.
MR. NAVE: Yes. And it makes it very easy for the contractors to understand in how they can follow it now. So that there is no question when you get out there and you look for the material or you look at the way it was installed that you're supposed to follow this standard, and you did not do it. It's just to clear up a little bit of mess.
MR. McGRATH: The drawings are crystal clear.
MR. WIEDORFER: Yeah. They're really nice.
MR. NAVE: Very nice job, yes. Any questions?

MR. WIEDORFER: I have a couple.
MR. McGRATH: Do you have a question?
MR. WIEDORFER: Well, I do. Regarding the document, some are typos, some are questions, some are suggestions. Should we go over them now or after the fact?
MR. NAVE: Any concerns you have, go ahead.
MR. WIEDORFER: There are a couple. The typos, I'll just give -- who is controlling the document?
MR. ADKINS: Steve will make any edits, typos, corrections on behalf of the town.
MR. WIEDORFER: So the main thing -- and this came up from a case we did earlier regarding Ropewalk's platform for fireworks. We used the term riparian rights over and over and over. And while they probably applied, the definition of riparian rights applies to moving bodies of water such as rivers and streams. The word that really applies to our bay is littoral rights, L-I-T-T-O-R-A-L, I

believe it is.
MR. NAVE: So you're not referencing any of the standards that Vista did. This was just on our end of the code?
MR. WIEDORFER: Yeah, because, I mean, my recommendation, it's L-I-T-T-O-R-A-L, because that's what really applies to us. Riparian rights technically don't apply to us much unless we have any little streams or inlets or anything. But I think that both words should be included in the document, or else the use of the word riparian rights does not cover this bay.
MR. McGRATH: Well, we do have riparian rights by Sixth Street.
MR. WIEDORFER: I'm saying both -- I'm saying I think we should keep both, but we need to add littoral rights because the whole bay, up and down the bay is littoral rights, not riparian rights per the definition. So I'm only suggesting adding that word in addition to riparian because they literally only apply to land sitting next to a river

or stream if you look up the definition.
MR. ADKINS: I was going to say --
MR. McGRATH: Maybe make a note of it, just --
MR. ADKINS: I was going to say I may be crossing the line where I belong, but typically on other boards or other meetings that I have --
MR. WIEDORFER: Everybody uses them.
MR. ADKINS: Well, no. What I was going to say was, I then usually leave it up to the attorney through legalese to word it accordingly. And in this case I am following you where it could be riparian and/or littoral whichever are applicable at the given location.
MR. WIEDORFER: Right. Correct. But leaving out littoral is leaving out most of the bay.
MR. ADKINS: Completely understood.
MR. WIEDORFER: Our attorney is here, so I was --
MR. NAVE: We can look -- yeah. We can look at that. It was never -- we didn't have --

MR. WIEDORFER: It's like everybody saying Xerox something. It's a generic word that everybody thinks they know what it means, but it technically doesn't.
MR. NAVE: Yeah. We can -- we can -- that's not an issue.
MR. WIEDORFER: And then the other thing was for the board. I don't know. It's something that we kind of do but don't.
Grandfathering things that -- like the one case we had today where the pier goes out 19 feet because it was done under the 25 percent rule. Is that something we -- I thought it should be in the code if it's -- if we're always going to allow it --
MR. McGRATH: Well, if it's within the confines it doesn't really change much.
MR. WIEDORFER: It doesn't. But this just still says 20 feet. It doesn't give any leeway.
MR. McGRATH: What page are you on right now?

MR. WIEDORFER: This will be 12. 106-38, 20 percent, one. So the new -- the code for new work is 20 percent, but practically speaking when there's a pier or a mooring pile --
MR. McGRATH: But the language of which specific point?
MR. WIEDORFER: Where it says -- it just says, extend in the waterway for a maximum distance of 20 percent of the width of the waterway. But in the past it was 25 percent. And so I just didn't know if it made sense to put a provision in so we don't have to give a waiver every time. If there's an existing structure out past 20 percent --
MR. NAVE: It's not really a waiver I wouldn't think. I mean, I have to go with the fact that it doesn't meet, you know -- because it's already sticking out, I have to say it does not apply -- it does meet the standards for that. But then like you said today, because it's already an existing pier, it's within the confines.
MR. WIEDORFER: Right. If it was in

this and it was allowed, it would meet the standards.
MR. McGRATH: Well, then, we call it when we pass a motion it's an exception.
MR. WIEDORFER: We do.
MR. McGRATH: It's a noted exception to what's here.
MR. WIEDORFER: Does it have to be is what I'm asking? If we put it in the code, it's not an exception anymore.
MR. McGRATH: I think it should be an exception.
MR. WIEDORFER: That's fine.
MR. McGRATH: I think it should be an exception.
MR. WIEDORFER: That's fine. I'm just putting that in as --
MR. BRUCKI: I think that protects us from when that exception would apply. I don't know what that would be, but --
MR. McGRATH: Just the word exception

acknowledges the fact that there's a benchmark and we deviated from that benchmark. We're cognizant of it.

MR. WIEDORFER: I agree with you. I'm just bringing it up.

The other thing we've talked about in the past here was the 200 square foot maximum allowed for parallel structure. And we had discussed the fact that when the next code change came up, the MDE allows a thousand. And I just -- I didn't know if that's something we wanted to propose maybe only for commercial property or just anything.

MR. NAVE: They get an exception for that.

And then plus with just that size, I mean, to keep in line with everything we have in here and these, you know, canals and different waters, 200 square feet was -- I didn't feel --

MR. WIEDORFER: For residential it's fine, but I didn't know if for commercial, you know --

MR. NAVE: Yeah.

MR. WIEDORFER: But I guess -- so we can do an exception for commercial?

MR. NAVE: You could. Yeah. You can still do an exception, but I still, like, kept it the 200.

MR. JORDAN: We did at the Taphouse.

MR. WIEDORFER: And then the other was just the four mooring piles -- same thing -- I mean for property. I know there are a few properties in town that have one. I'm not going to mention names. One big one in particular.

That's it in terms of just points I wanted to bring up. I'll just give you the couple little typos after the meeting. That's it.

MS. HOWARTH: Shawn, I'm not here with you guys that often, but is the exception -- is the permission for them to do exceptions in the code?

MR. NAVE: Yes. They can override what the staff recommends.

MS. HOWARTH: Which section is that,

because I think might help the discussion that they're having regarding the 20 percent rule? Because if it's not, then I'm going to hear -- I don't know everybody's names -- you might want to make that clear so you can do what you've been doing.

MR. WIEDORFER: I don't remember seeing anything in here like that, but --

MR. BENDLER: It was on page eight at the top, 5A. I'm not sure. I'm not deep in this code too much.

MR. WIEDORFER: Could we add in there and grant waivers as -- do you see where he's talking about on page eight?

MR. BENDLER: It's 5A.

MR. WIEDORFER: 5A. I mean, it doesn't specifically say grant waivers to any of these code requirements.

MS. HOWARTH: I think the more appropriate thing to do is, just as an example of what you guys had today where it was a 19-foot pier,

and the code now only allowed 18, you could have a specific exception that you guys could acknowledge would say, if there's an existing pier of such length and someone wants an additional pier, we will consider allowing that additional pier, something to that effect.

MR. WIEDORFER: I don't think I'd want to put that in writing. The ability to grant waivers is really all we're asking.

MS. HOWARTH: But if you're going to grant a waiver you need standards. So you can't just grant a waiver. So, like, at BZA --

MR. WIEDORFER: Well, that's why I was bringing up earlier about --

MS. HOWARTH: No. I think your point was well taken. I'm the attorney for BZA. If they grant a waiver, there's a standard. That way you guys are protected in making decisions that your decisions are consistent.

MR. WIEDORFER: Or do we just keep operating as it's --

MR. McGRATH: Well, I mean, my feeling is if you apply the standards as kind of a target, you're leaving yourself way open for basically bending the rules and asking for more case after case. I just think it will be a free-for-all.

MR. WIEDORFER: Well, okay. Back to the point of things that are grandfathered. We do have under here the ability to not approve it.

MR. McGRATH: Right.

MR. WIEDORFER: So by putting it in, we can always then still not approve it by putting it actually in the code that --

MR. McGRATH: I think that more or less refers to what they're asking for, but --

MR. WIEDORFER: It does, but --

MR. NAVE: I mean, in all the years I've been doing this, you guys as well, the -- anytime that I've said it doesn't meet and you would overrule me, as you can where with those, have already been ones where like today, the pier was already at 19 feet. That's fine. Other times there

was a pier extension wanted on certain small canals where every other one down there was already at that length and this one happened to be a small one, so you granted it to meet the 18 feet, say, when it should only have been 16. There hasn't been too many wildly changed ones. It's just within a foot or two.

MR. WIEDORFER: No. I get that. It's just I didn't know if there was a way to have something in here that it would no longer have to be an exception, but it doesn't sound like it.

MR. McGRATH: Well, I mean, you have to have -- the standards are a clear and concise benchmark of where -- you know, where we want things to be where need to be.

MR. WIEDORFER: I agree with that.

MR. McGRATH: And if you're going off that benchmark, you need to know how far you're deviating from it, right? So that gives us a clear baseline.

MR. WIEDORFER: Well, you're making the

point that it's something that's already been grant -- approved. That's the issue. We're not going -- we wouldn't go past something that was already approved, but we would go out to something that was previously approved in the terms and sense of distance channelward. But we just have to, you know, keep doing what we're doing.

MR. McGRATH: I like the way it is.

MR. NAVE: I kind of like exceptions on a case-by-case basis.

MR. BRUCKI: I just don't know if there's any way to know what all the exceptions are.

MR. NAVE: Yeah. I mean, that's --

MR. BRUCKI: If we do that, we can just make that all --

MR. WIEDORFER: But we still don't have some for other reasons, but we could not approve it.

MR. BRUCKI: And there might be a reason why that 19 foot wasn't approved.

MR. WIEDORFER: Right, but we still have --

MR. BRUCKI: Or the fact that we don't know.

MR. WIEDORFER: Right. But we still have the ability not to approve it.

MR. BRUCKI: And that's why this board exists.

MR. McGRATH: Well, we have that ability as it stands now.

MR. WIEDORFER: I know.

MR. McGRATH: But, I mean, to go there and to say, well, this is kind of what we mean, but, you know, we're open for exceptions, that's a slippery slope, Joe.

MR. WIEDORFER: I agree.

MR. BRUCKI: In the four years I've been here, I've not seen us collectively make a nonsensical decision based on the collective group. So I think that's part of the purpose of the board is to review that with the knowledgeable experience that exists here, the common sense approach we have and decide an exception or whatever is warranted.

MR. WIEDORFER: Without saying waivers, is there any way to say exceptions as deemed appropriate?

MS. HOWARTH: I understand why you guys wanted to have it open ended, and that's why I originally suggested if there's a specific scenario that you guys weren't into like the one we just had today, that we can write that specific ability to make an exception in that specific circumstances. If there's an existing pier that is further channelward that would be allowed today, and they're coming in for a second blank, staff would fill in the term for me, that the board can consider allowing that no further than the existing pier is channelward or something to that effect. Everything I just said verbally needs to be tweaked. But that's not opening up a whole can of worms. That's sticking to the scenario that you guys normally deal with. Because right now --

MR. WIEDORFER: I don't think that they want to put all that in there, so.

MS. HOWARTH: I don't -- legally I don't see a waiver ability. There's nothing here that says you can waive or make an exception. You guys are supposed to review it to make sure that it's the maximum distances of 20 percent. And it doesn't say it, but then the board if they want to can allow it to be greater than that which is what occurred earlier.

MR. WIEDORFER: And occurs at most meetings.

MS. HOWARTH: So I think if that happens, put it in writing.

MR. WIEDORFER: Well, it will be in the minutes as to how it's approved.

MS. HOWARTH: No. Put in writing the code that you are allowed to do that.

MR. McGRATH: Doesn't --

MR. WIEDORFER: That was my suggestion.

MR. McGRATH: Doesn't 5A --

MR. WIEDORFER: That was my suggestion.

MR. McGRATH: Doesn't 5A cover that?

MS. HOWARTH: 5A what?

MR. McGRATH: On page eight. The board, if granting any application, may place such stipulations, conditions, requirements on the permit as the board may deem necessary and appropriate to effectuate the legislative intent of this Article. Doesn't that cover all that?

MS. HOWARTH: To me that is a condition based on what's already in the code. So if you wanted to put a condition on one that you approve that met that 20 percent.

MR. McGRATH: But it talks about the intent, and that's the word I'm cluing in on there. Yeah. It covers the code and the intent of what was there.

MS. HOWARTH: But if the intent of the code is it shouldn't be more than 20 percent, then where is your guys' room to do different?

MR. McGRATH: But today we approved something that was above that, but it was -- the intent of the code is to make it fair with what's

already been approved in the past. Now, there may be a case where that's not the case, but I just think -- I think you've got it right already.

MR. NAVE: And I like the case-by-case basis.

MR. McGRATH: I agree with you. I'm sorry, Shawn.

MR. NAVE: No. That's okay. The case-by-case on it because today's particular one was on up on 94th Street, so you had no other structure across from you. It was marshland. So if it was more structure there, they may not have -- they may have agreed with the staff's recommendation that --

MR. WIEDORFER: If we're agreeing to leave it that way, the question is language in here to allow us to do, period.

MS. HOWARTH: It would still be a may. You would not have to do it. It's in your judgment just like you were describing, Shawn, depending whether it's on 94th Street or if it's on a small

canal in Little Salisbury.

MR. NAVE: We can do something -- yes -- that the board can take exceptions to staff recommendation on a case-by-case basis. Something like that?

MS. HOWARTH: I think it needs to be more narrow.

MR. McGRATH: Well, we're already saying that we may take appropriate action to effect the intent of the rule. I think that --

MR. WIEDORFER: But the intent is to keep it at the 20 percent.

MR. McGRATH: The intent is to do the right thing.

MR. WIEDORFER: Well, not when it says of this article.

MR. McGRATH: What is our purpose here? It goes to -- is to keep the waterways safe.

MR. WIEDORFER: I agree with you a hundred percent. I'm just -- the words say of this article.

MR. McGRATH: Agree to disagree. I've been here the longest of anybody here --

MR. WIEDORFER: No question.

MR. McGRATH: -- and what -- I mean, it's never come into play, Joe. It's never come into play. It's -- the whole point of the board existing to make exceptions. And the whole point of standards is to define clearly how far the deviation is from that standard. And I think the last thing we want to do is convolute the standards. That's the whole point of the --

MR. WIEDORFER: I'll come off of that -- I've come off of that point. The point is giving us the authority to do it.

MR. McGRATH: We have it.

MR. WIEDORFER: Do we, that's the question?

MR. McGRATH: We have it. We have it when we make an exception. And we've made plenty of exceptions, we all know that.

MS. HOWARTH: Look. I don't think your

code has it in there for you guys to make an exception. And I frankly have thought that every time I've sat in for Val, and I am the town's attorney for BZA and Planning Commission, so I deal with that authority all the time.

And luckily there's no situations where you don't really have challenges very often. But if you did have one and someone challenged their -- your guys' decision, the first thing that attorney is going to do is going to look at where you have that ability to make that exception, and it's not going to take them that long to see there isn't a section there that says that.

MR. WIEDORFER: I'm trying to do this to protect us so it gives us the authority to do that. Not specifics, just in general.

MR. McGRATH: Well, I mean, that would be -- thinking this through, we've had cases that have gone to the court after they've left us, after we've made a decision and been overruled by a civil court or a civil suit. Specifically McManning,

going back about six years.

MS. HOWARTH: If it's the one I'm aware of, I'm aware the Board of Port Wardens had one. And I think one of the issues for the court was the lack of the record. I heard that through the grapevine. Whether that's what the Court's problem was or wasn't, you know, I'm not sure.

I think one thing that would help you guys, one, it's your job to make a favorable or unfavorable recommendation to a draft to the Mayor and Council. But I think you guys would probably all feel more comfortable if we just put something into paper in front of you so you see it, and then you can decide whether you're comfortable or not comfortable, you're comfortable or not comfortable with that language. I often find it hard to do that unless I see it in front of me as well.

MR. WIEDORFER: Are you proposing to provide that language?

MS. HOWARTH: Yeah. I mean, we wanted to work on it with George and Shawn anyways.

MR. McGRATH: When is it scheduled to go in front of council?
MR. NAVE: January. We would have time. We can email it out to everybody.
MR. McGRATH: Why don't we look at the language?
MR. WIEDORFER: I think we should. It protects us. It protects us.
MR. BENDLER: So we would have to come back for another meeting.
MR. McGRATH: No. I -- Joe, believe me. I know what you're saying.
MS. HOWARTH: We would bring it back in front of you at an actual meeting, but we can email it to you so you guys can see it and think about it in advance.
MR. BENDLER: But I've come to the January meeting for you to decide to push it forward to the council.
MR. NAVE: January 8th is our next Port Wardens meeting. We have, like, four cases.

MR. McGRATH: Will we be able to look at something before then?
MS. HOWARTH: Yeah. We'll get it done.
MR. McGRATH: Okay. And then your point, Joe, it would fortify our ability to make exceptions?
MR. WIEDORFER: Yes. I was doing it too narrow scope before, so we came off that. But in general, we just literally need the authority to grant exceptions when deemed appropriate by the board.
MR. McGRATH: Okay.
MR. NAVE: There is actually one other thing that we might have missed to say in there was some of the changes we had in the same page eight in section B is where it had always been the work must be completed within 12 months of the board's decision. And in fact before it was moved to 18 but it was still never codified in that, so we're trying to change it to 18 months.
MR. BRUCKI: We're fine with all that.

MR. NAVE: I just didn't think it was up earlier, so I just wanted to make sure that was in there.
MR. WIEDORFER: No. You mentioned it.
MR. NAVE: Okay.
MR. ADKINS: Shawn, if I could ask a question of legal counsel. Would you envision -- just so I can follow this whole issue. Would you envision this will be initially advanced to a Tuesday afternoon work session for discussion with the council before it advances to a Monday night for a first reading?
MS. HOWARTH: I'll leave that to George because he had a plan for it.
MR. BENDLER: So, Hal, if we take this to the January 8th Port Wardens, I would -- we were intending to a January 18th work session with Mayor and Council, so I think we have time to get it to that January 18th work session.
MR. ADKINS: Okay.
MR. BENDLER: That was what Terry

approved.
MR. ADKINS: The reason I ask is, again, dotting the Is and crossings the Ts, Woody and I intend to use these marine standards in a set of draft, bid documents, that we're assembling at this time for the three municipal bulkhead projects that are waiting to go to bid, but not until you had this codified.
MR. BENDLER: I was intending to have it February 17th.
MR. ADKINS: Thank you.
MR. WIEDORFER: What do we need to do now?
MS. HOWARTH: Staff and I will work on getting you the guys the language.
The Chairperson will need to see if anybody else in the audience wants to speak to it. And then if we close the Public Hearing, we don't have to bring the court reporter back the next time.
MR. McGRATH: Okay. So that would come -- so we'll get an email with the proposed

language, and that will come out to us, and we'll take a look at it.

MR. NAVE: Take a look at it, make sure -- and then we'll bring it to you again on January 8th for the regular scheduled Port Wardens meeting. And then that way it's all on the record there, you guys agree with it, and then we can take it to council January 18th.

MR. WIEDORFER: You just need to ask if anybody wants to say anything.

MR. McGRATH: What's that?

MR. WIEDORFER: You just need to ask if anybody wants to say anything.

MR. McGRATH: Yeah. Anybody else want to say anything on this case? Thanks, Joe. I appreciate your coaching. I guess we're good.

MS. HOWARTH: Do a motion to close the Public Hearing? That way we have the record closed.

MR. McGRATH: Yeah. So can I have a motion, please?

MR. BRUCKI: Motion.

MR. McGRATH: Rich. Second?

MR. JONES: Second.

MR. McGRATH: All in favor? Motion carried.

(Whereupon, the Public Hearing concluded.)

STATE OF MARYLAND

WORCESTER COUNTY

I, Kathy A. Zeve, a Notary Public and Registered Professional Reporter in and for the State of Maryland, do hereby certify that the Public Hearing appeared before me at the time and place herein set according to law.

I further certify that the Public Hearing was recorded stenographically by me and then transcribed from my stenographic notes to the within printed matter by means of computer-assisted transcription in a true and accurate manner.

I further certify that I am not of counsel to any of the parties, not an employee of counsel, nor related to any of the parties, nor in any way interested in the outcome of this action.

AS WITNESS my hand and Notarial Seal this 6th day of January, 2026, at Snow Hill, Maryland.

Kathy A. Zeve, RPR
Notary Public

My commission expires January 9, 2028

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 9.B

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: George Bendler, Planning and Community Development Director
RE: Second Reading - Ordinance 2026-03, to Amend Chapter 110, Entitled Zoning
DATE: February 9, 2026

ISSUE(S): Second Reading - Ordinance 2026-03 to Amend Chapter 110, Entitled Zoning adopts driveway apron requirements for townhouses located on lots greater than fifty (50) feet in width. Allows compliance through either a five (5) foot wide driveway apron or a recessed garage design within the building envelope.

SUMMARY: Multi-family condominium housing projects (townhouse style) which propose only enclosed garage parking to meet minimum requirements for off-street parking are not adequately meeting existing zoning code requirements.

On August 30, 2022, Mayor and Council held a work session to discuss a proposed Zoning Code Amendment addressing garage parking requirements for multi-family residential development. Among the provisions reviewed was a requirement that all garages include a minimum five (5)-foot-wide driveway apron in front of the garage door.

At that time, the Planning Commission requested that this provision be revisited. A public hearing was subsequently held on October 21, 2025. Based on testimony and comments received during the public hearing, the ordinance was revised and presented to the Planning Commission on November 18, 2025.

As refined, the ordinance limits the driveway apron requirement to townhouses located on lots greater than fifty (50) feet in width and allows compliance through either a five (5)-foot driveway apron or a recessed garage design within the building envelope.

FISCAL IMPACT: Proposed amendments may require alternate design solutions or reduced density for this type of residential development.

RECOMMENDATION: Adopt Ordinance 2026-03.

 Revitalized Ocean City: Development and Redevelopment

ALTERNATIVES: Refer to Mayor and City Council.

RESPONSIBLE STAFF: George Bendler, Director of Planning & Community Development

COORDINATED WITH: Planning Commission

ATTACHMENT(S):
1. ORD 2026 - Chapter 110, Zoning - Garage Apron (1).pdf
2. #25-14100002 5-foot Driveway Apron_Decision Letter.pdf
3. Transcript.pdf
4. 110_935_apron_example.pdf

First Reading _____

Second Reading _____

ORDINANCE 2026 - ____

AN ORDINANCE TO AMEND CHAPTER 110, ENTITLED ZONING, OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY THAT CHAPTER 110, ENTITLED ZONING, OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND BE, AND IT IS HEREBY, AMENDED BY AMENDING ARTICLE V, ENTITLED SUPPLEMENTAL REGULATIONS, DIVISION 3, ENTITLED OFF-STREET PARKING, SECTION 110-935, ENTITLED DESIGN STANDARDS, AS FOLLOWS:

CHAPTER 110 – ZONING

...

ARTICLE V. - SUPPLEMENTAL REGULATIONS

...

DIVISION 3. - OFF-STREET PARKING

...

Sec. 110-935. Design standards.

...

(j) On lots greater than fifty (50) feet wide, a garage for a townhouse shall have a minimum of a five (5) foot wide driveway apron between the garage door and the interior drive aisle. This can be satisfied by a design that recesses the front of the garage within the building envelope.

...

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on _____.

ADOPTED AND PASSED, by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on _____, 2026.

LAW OFFICES

AYRES, JENKINS, GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to form:

MATTHEW M. JAMES, President

HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

WILLIAM C. SAVAGE III, Secretary

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

MAYOR
Richard W. Meehan

CITY COUNCIL

Matthew M. James
President

Anthony J. DeLuca
Secretary

John F. Gehrig, Jr.
Jacob H. Mitrecic
Carol Proctor
Will Savage
Larry R. Yates

CITY MANAGER
Terence J. McGean, PE

CITY CLERK
Diana L. Chavis, MMC

Department of Planning and Community Development
301 Baltimore Avenue
Ocean City, Maryland 21842

January 20, 2026

Mayor and City Council
Town of Ocean City
301 Baltimore Avenue
Ocean City, Maryland 21842

Subject: Notice of Decision – Recommendation to amend Chapter 110, Section 110-935, entitled parking design standards, to require a 5-foot driveway apron between garage doors and interior drive aisles
PZ File: #25-14100002

Dear Mayor and City Council,

At their meeting of November 18, 2025, the Planning Commission of Ocean City held a public hearing to consider an amendment to Chapter 110, Section 110-935, entitled parking design standards, to require a 5-foot driveway apron between garage doors and interior drive aisles for residential multifamily development. This meeting was held through a public hearing as required by local and state law.

With the deliberations, public comments, and staff input considered, the Planning Commission voted for this code amendment to receive a favorable recommendation and for the drafted ordinance to be advanced to the Mayor and City Council for further consideration. This recommendation passed with a vote of (5-1-1) with Chair Joe Wilson in opposition and with Commissioner Tony Butta absent.

Attached you will find the drafted ordinance that was voted upon and available for your review. Thank you.

Sincerely,

Joseph P. Wilson
Chairman

/ Chase Phillips, Senior Zoning Analyst
CC: George Bendler, Director
Sabrina J. Hecht, Zoning Administrator
Terry McGean, City Manager
Elton "JR" Harmon, Deputy City Manager
Maureen Howarth, Commission Attorney
Heather Stansbury, City Solicitor
File #25-14100002

TOWN OF OCEAN CITY
PLANNING AND ZONING COMMISSION

APPLICANT:
Planning and Zoning Staff
PZ File No. 25-14100002
Tuesday, October 21, 2025

7:00 p.m.
Council Chambers
301 Baltimore Avenue
Ocean City, Maryland

COUNCIL MEMBERS:
JOE WILSON, Chairperson
PALMER GILLIS
PAMELA ROBERTSON
GORDON KRETSER
KEVIN ROHE
TONY BUTTA
JANET HOUGH
MAUREEN HOWARTH, Attorney

Reported by
Kathy A. Zeve, RPR

TRANSCRIPT OF PROCEEDINGS

MR. WILSON: It's 7:00. I'm going to go ahead and move forward with opening the Public Hearing -- the second Public Hearing for this evening. It's on driveway apron ordinances. To consider amending Chapter 110, entitled Zoning, Section 110-935 entitled Design Standards to add a requirement that all garages shall have a minimum of five-foot wide driveway apron between the garage door and the interior drive aisle. Applicant: Planning and Zoning Staff, PZ File 25-14100002.

And before we start the Public Hearing, I'm going to ask the audience if anyone objects to any member of this Commission taking part in this hearing? All right. Seeing no objections from the audience, George, I'll let you take it away.

MR. BENDLER: For the record, George Bendler, director of Planning and Community Development, Town of Ocean City, located at 301 Baltimore Avenue, Ocean City, Maryland.

As you stated, this ordinance proposed in

front of you was originally part of an overall comprehensive garage ordinance that was developed over many years and generations.

Again, what we're talking about is this is a change to Section 110-935, Design Standards, states the new one would be all garages shall have a minimum of five-foot driveway aprons between the garage door and the interior drive aisle.

Currently this is an example of our current code. What you would currently have to do in these drive aisles is you'd have to come in and you would not have a radius of turn. You'd just have to kind of -- would have to come into the opposing drive lane and turn into these garages.

What's being proposed today is a five-foot driveway apron. That gives you a little bit of room to store your trash cans and have a turning radius and other sort of things to just give you a little bit of additional space.

It would come to about a total width of 32 feet between townhouses. There is opposing

townhouses on the other side. This, again, would give you a five-foot drive apron.

It would not be ideal for parking a vehicle. It would most likely be in a fire lane, but this is an example of what you could store in that area.

I'll open it to questions, comments, concerns.

MR. WILSON: Any comments from the Commission for Mr. Bendler? Go ahead.

MR. GILLIS: On your illustration, the way you're -- the way the language says, it says, a driveway apron between the garage door. And the way you've illustrated it, it shows the continuous wall back by a foot. I don't think that was the intent of this, I don't believe.

I know you can cantilever this, and they're not going to be compromised in the design because you could cantilever over as in the example that you had with the balconies on the other -- on the one from Lighthouse Bay that you had a minute

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ago.

So my question is, it says garage door, but the way you've shown it, it shows the demising wall back five foot as well in your next slide. I would have to say the examples you have in there are incredibly small. See what I'm saying between the demising walls, these areas?

MR. BENDLER: Yes.

MR. GILLIS: I don't think that was the intent of this. This was, give five foot at the garage door.

MR. BENDLER: We're showing a pad here that goes from five feet to the door. It was giving a little landscape area here. The thought was that that would be a -- you know, something for critical areas or stormwater management there, but that's just a representation. We can --

MR. GILLIS: I like what you had better, but it appears that it functions differently than what this says.

MR. BENDLER: Okay.

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MR. GILLIS: I like what you had better is my point. It just is not exact -- the language of the code change needs to be consistent with that design, if that's the design that we're moving forward with.

MR. WILSON: Very good. Thank you. Any other questions for George or the staff? If not, we'll go ahead and hear from the public. Who would like to go first? Mr. Smith.

MR. SMITH: Back again.

MS. HOWARTH: For the record, Mr. Smith has been sworn in already.

MR. SMITH: Thank you. Regan Smith, Williams, Moore, Shockley and Harrison.

Some of you remember five years ago when this came up before. There was an effort that went through on changing garage standards from what was typically a nine by 18 garage space. So in other words, a two-door garage would be 18 feet wide. You would have another foot or so on your demising walls. And then you would go outside and you would

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have your turn lanes, et cetera, et cetera. And what came up in that was that you couldn't fit the proposal on a 50-foot lot. And for those of you who don't know, most of Ocean City's platted loots are 50 feet wide by a hundred, 245 or 60 feet wide on some of the plats, as you move north by 145, 142, somewhere in there. So the original Town of Ocean City is 50 by 100. Sinepuxent Beach Company are mostly 50 by a hundred or 142. Some are 120 something. As you move north, you get Ocean Bay City and some of the older plats.

So underneath of all of those condominiums and buildings you have 50-foot or 60-foot wide lots. So what you have to keep in mind is if I start adding in setbacks, I started adding in landscaping, I start adding in stormwater management, I've got 23-foot drive aisles, you have to have a place to put all this. And when you have a 50-foot lot, you don't have enough room to put it now.

So I think the last project Joe Moore presented, we had to get a variance or a parking

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exception. And, Maureen, you may remember this. It was the ones behind the Acme -- I don't know whether it was a variance or an exception -- for every townhouse because you needed a variance from those specific items that you all proposed.

Now, in fairness to you guys, in your plan you set up with it was an exemption that it wouldn't apply to the 50-foot wide lots. And somewhere between first and second reading at the Council level it got dropped out. I don't think it was an intentional. I think what happened was the Council asked Terry or someone to sort of compile all this and make a chart, and they went by the chart, and it didn't have the exemption written in there.

So now you have downtown the inability to build townhouses on those lots. And if you look around, drive down St. Louis Avenue, most of the redevelopment downtown has been townhouses because it's -- you can do that on a smaller lot. You can build a duplex, a triplex, whatever you need, and you can fit everything on there.

So I think you got to be careful what you ask for and what you wish for because most of the zoning code north of downtown is a five-story typical building as far as height is concerned in a lot of these.

And one example of your favor Sanibel, you know, they could have put 110 units in a five-story lot line -- the lot line building. Instead they did 59 townhouses broken up. There's a lot more open space. There's a lot more landscaping. There's a pool. There's a lot of other items there that make it a much more attractive amenity.

And in fairness, the folks here who build this stuff, they're here. That's what people want. They want a townhouse as opposed to a five-story unit. And so that's what's being built.

And for most of your infill development, it's on smaller lots or partial lots, and that's really what fits on there is a townhouse, a duplex, a triplex, those type of developments. So I think you need to hear from the building community as to

how this impacts that development of those properties.

The other thing I think that comes up is when -- and we've talked with the Planning staff a lot about this, you know, garages are garages, but as Palmer points out a lot, people could store stuff in them, and that's correct.

And in the -- some of the more recent condominiums, you know, we have -- the Planning Commission has required a condition that those garages be kept clear and free of storage and used for vehicles. And there's nothing wrong with that because that's what they're designed for, and that's what the code says you're supposed to use them for. So I think that's -- it's more of an enforcement issue than it is a design issue.

And the question is, does the Council want to provide the staff and maybe they -- you know, that's not -- that's not for me to discuss, that's for George or Bill to tell us, that when those issues come up, you know, let that be enforced

rather than change the code. And I think that's an important aspect of this thing.

As you all know, you can -- you can propose and the City can design the code, but once you get past the building, and we're seeing this now with a lot of the Airbnb stuff, people modify stuff and they sell it, the next buyer doesn't know that somebody's done something to it. So you're -- you see a lot of that which is now being picked up I think in the inspections for rentals, some of the zoning inspections. There's more of an enforcement mechanism that I think cleans up a lot of the issues that you've seen in the past with some of these. So I think that's an important aspect of it.

Another thing is if you add the two five feet in, it's a hard surface. You got to find somewhere to put stormwater management for that. You got to put that in your calculation now. So you're really -- you're diminishing the rest of the land in what you can do with it. And I think you're cutting down significantly on the number of units

that you can get off a property which, again, if I'm a builder, I want to build something nice and that people want, but I'm in it to make a dollar, not just because I want to do it.

So you have to figure, what's this going to do to the developability of some of these properties. And you're going to continue to see what I think has been high quality redevelopment these smaller townhouse redevelopments eliminating some of the older stuff that was past its lifetime and allowing a much better quality product that, again, generates a lot more revenue with a lot density use for the town, a lot less demand for services, and it generates a much higher tax revenue for the town.

And just a couple things. I reached out to -- and, you know, Blaine Smith, and a lot of you know him. Some of you may not appreciate him as much as I do, but Joe Moor and Blaine Smith have lived this code from its inception. And I asked them to put together just a comment, so I'll just

briefly review that.

And basically what they did is they referred to the various sections of the code. They point out the parking criteria have been administered and enforced since 1970. The size of the parking spaces and driveway meets industry standards for standard and full-size vehicles. Unless there's some compelling reason to change the minimum width of the driveways for townhouse projects, it would appear that they would be held to a higher standard for no valid reason.

And then it goes through the enforcement and the -- it goes into encouraging people to not put things in their garages. So I would just submit that as an exhibit.

And then also I went back through -- when this came up before, I had gone through and gotten design standards from architectural books from other towns. And I'm not going to read them to you because I'm not going to bore you with that. But essentially the nine by 20 is the standard size,

whether it's in a garage or outside of a garage. So I'll submit those as well for the record, and you all can look at that at your leisure. Thank you.

MR. WILSON: Any questions?

MR. GILLIS: So part of our comprehensive ordinance that we proposed to the Mayor and City Council, which there was an earlier statement you made that when we make code changes, our track record on having successful code changes is pretty abysmal. So we don't really get a lot of what we see or suggest.

But we asked that there be deed restrictions to require in the developed projects that the garages be used for parking and not storage, and that was rejected. Can you help us with that?

MR. SMITH: I think -- and again, Bill is here. But I think that's in some of --

MR. GILLIS: It's in some.

MR. SMITH: -- a lot of these projects as you get forward, there's a restriction --

MR. GILLIS: Speak in the microphone.

MR. BENDLER: I'll answer that one. We requested -- there's been a requested condition we've placed on it. That it's up to the developer to decide if they want to go forth with that or not. We don't have that as a codified example.

MR. GILLIS: Well, here's --

MR. SMITH: And I think you've required it in some of your approvals, if I recall.

MR. GILLIS: We can't --

MR. WILSON: As a condition.

MR. SMITH: It's a condition in your approvals, yeah, because I remember reading that.

MR. WILSON: I think what, Palmer, you're referring to is we asked for that to be put into the code, and it was shot down.

MR. GILLIS: Yes. Here's our dilemma. We have a City parking code. And the parking code says that you're supposed to -- number one, the Comprehensive Plan says you're supposed to park where you reside. That's with the Comprehensive

Plan.

The code requires that developers provide parking for their development, aside from the nonconforming. But you're supposed to provide parking for your development. And the projects that are being constructed right now don't provide for parking, and they impact neighborhoods in a negative way.

As an example, Sanibel and Lighthouse Bay are both projects that nobody parks in their garage. If they would park in the garage, I don't think you would be hearing any of this from us.

And I know that the -- the 1970s that Blaine brings up, nobody was building product -- I was building product in the '70s and '80s. We weren't building three-bedroom townhouses, which don't misunderstand me, they're a great product. I love them. I think they're great for the reasons you've mentioned. They're less dense. They're more convenient for the property owner. But the problem we have is we have -- we know that the garages are

not used for parking.

So when we know that, it's our -- it's incumbent upon this Commission and this body to makes recommendations to the Mayor and City Council to provide for a good design that promotes off-street parking. The projects are supposed to provide their own parking.

How do we fix that problem? Help us help you. Jeff Thaler had a great solution a couple years ago, but they didn't like that.

MR. SMITH: Again, you guys have met with the Council numerous times over the last several years.

MR. GILLIS: So to that point, when we had our last joint session with the Mayor and City Council when it was asked if the projects on the north end, if anybody liked them or promoted them or thought they were a good design, it was crickets. Nobody said anything, because I can assure you that myself and I'm sure other Planning and Zoning Commission members as well as the Mayor and City

Council look at the projects that have been developed and say, what is that. And the neighborhoods are being negatively impacted. And --

MR. SMITH: Well, and again, I go back to -- and I asked this over several hearings is, I've never had anyone verify that there's ever been a complaint about any of these projects with their parking.

MR. GILLIS: So how can we --

MR. SMITH: We've asked the zoning administrator.

MR. GILLIS: We know that the garages are not used for parking.

MR. SMITH: That's an enforcement issue.

MR. GILLIS: Okay. So we need to increase the fees to the developers to get more enforcement people. I mean, that's one way of doing it.

But the other thing is you're misrepresenting the product. The product that you're selling is a two-car garage is not in effect

realistically then.

MR. SMITH: I don't agree with you. Look. I have a four-bedroom townhouse out in Utah. It has one space in the garage and one on the apron. It has two spaces.

MR. GILLIS: On the apron or driveway?

MR. SMITH: It's a small apron. It's -- well, I guess you would call it a small driveway.

MR. GILLIS: Well, but is it 20 foot? Is it five foot? Is it 15 foot? Does it fit a car?

MR. SMITH: I'd say it's -- yes. It fits a car.

MR. GILLIS: So it's probably 15 or 20.

MR. SMITH: I can put one inside, and I can close the garage door. So the other one sits out there, and it's a heated apron and it keeps it clear. So I have two spaces, and I have four bedrooms. You wouldn't allow me to do that here because you would want me to have three.

And it doesn't matter -- I guess my point is, if I fill my garage up with crap, I got to find

a place to park my car.

MR. GILLIS: Yeah.

MR. SMITH: And I'm not going to do that because I want my car in my garage where it's not getting snowed on.

It's not getting -- but you're asking the developer to be responsible for the behavior of the unit owner that they sell to or three owners later, and that's just not reasonable for them as a builder. They're providing a three-bedroom townhouse with two and a half spaces. And that's what the code requires them to do.

Now, they typically try to make them a little bigger so there's room for storage in there. There's an alcove coming in. There's whatever. But I don't think that the developer can prevent -- and we can put it in the documents like we have with some of these, but it's more an enforcement issue and less a building issue I think.

And if you look at typical standards for construction, our code meets those standards in the

nine-foot space and the --

MR. GILLIS: When you have a vehicle going down a public street that's a 25 mile an hour zone that kids play in, and you know that the traffic -- the through traffic is driving 45 and 55 miles an hour all the time, there's two things -- two ways you can address it; speed bumps or enforcement. Speed bumps are the easy way and the preferred way because it doesn't require the police officers to sit there and ticket people who are speeding, or a speed -- nowadays a speed camera.

So my point to you is that we have a code that we're supposed to be looking at and applying to the projects. The code says the developer is supposed to provide off-street parking to meet the design of the building. And we know because we've seen it that the garages that are supposed to be provided for off-street parking are not used for parking. So we're not only not complying with the Comprehensive Plan, we're not complying with the off-street parking code.

MR. SMITH: Yeah. But that's not your role. Your role is to ensure that the developer builds according to what the code says they're supposed to do.

MR. GILLIS: Correct.

MR. SMITH: It's the Council's role to say what the code is.

MR. GILLIS: Right.

MR. SMITH: I mean, I'm not -- I know your frustration. I understand it.

MR. GILLIS: Tell us how to solve the problem.

MR. SMITH: I don't agree with you on the parking, but I understand it because I live right -- my office is right around the corner from your house.

MR. GILLIS: But to that point, though, I mean, it doesn't impact me personally at all. I have a parking lot. I have plenty of parking. I have a whole parking lot. I've seen how it effects my neighborhood. And my neighborhood is just

because the people of Pelican Perch don't use their car -- their garages for parking.

MR. SMITH: And I would -- respectfully I would say it's not the residential uses, it's the commercial uses in your neighborhood.

MR. GILLIS: I would agree with you to a certain extent had I not -- do I not see it.

MR. SMITH: Yeah.

MR. GILLIS: I mean, the people prefer to park in their front -- in front of the building on the street. And I ride my bike enough to ride through there and see how -- one garage has a cot in it for residential use. But the other ones are not used anywhere close to two cars.

MR. SMITH: Well, again --

MR. GILLIS: They're all storage.

MR. SMITH: -- I think that may be an enforcement issue as far keep it in the garage which the code requires it to be clear and usable for a vehicle. I don't --

MR. GILLIS: We see there's two issues

here. One issue is our job is to review a set of drawings and make sure it complies with the code. And when we know it's not complying with the code as far as off-street parking, you're referring to the shape of the parking space. I'm referring to the use.

MR. SMITH: But the developer is building what the code says they should build.

MR. GILLIS: I agree with you. I agree.

MR. SMITH: And that based on national standards or whatever standards says you're supposed to be X number of parking spaces, the fact that I buy it and fill it up with jet skis and surfboards, that's not the developer's fault.

MR. GILLIS: Correct.

MR. SMITH: And that's -- that's an issue with me violating my covenants of my condominium or whatever enforcement and whether -- whether -- certainly if the zoning office goes out and enforces that, I think they have the authority to do that.

MR. GILLIS: They don't have the staff to do that.
MR. WILSON: Palmer, do you have any questions for Mr. Smith?
MR. GILLIS: I'm asking --
MS. HOUGH: I think we've gotten off track with the apron. We need to get back to the apron. We're talking about another issue.
MR. GILLIS: Thank you, Janet.
MR. WILSON: If you have any questions, that's fine. I just don't want it to be an open debate.
MR. GILLIS: Thank you.
MR. WILSON: Does anyone else have any questions for Mr. Smith? Thank you very much. Who else? I'm sure we have other people that would like to speak, too.
MS. HOWARTH: If they come up, I'm going to pass up Exhibits 1 and 2 for Mr. Smith.
MR. WILSON: Very good. Thank you.
(Whereupon, Mr. Graves was sworn in.)

MS. HOWARTH: Name and address.
MR. GRAVES: Nolen Graves, 11615 and a half Coastal Highway, Ocean City.
Palmer, you talk about Sanibel all the time. If you don't know, I'm the developer. I believe you voted for it, if I'm not right -- if I'm not mistaken --
MR. GILLIS: I wasn't here.
MR. GRAVES: You weren't here?
MR. GILLIS: I'm pretty sure I was not here.
MR. GRAVES: I will check the record.
MR. GILLIS: Please.
MR. GRAVES: You know, the board voted for it, okay? Code-compliant project.
The statements you just made are real offensive that the people don't use those garages. I live up there. My life exists from 116th Street where my office is to 146th Street. I have two restaurants. I have a warehousing. I have an arcade. And I have Sanibel. And I have mini

storage in Delaware. So I spend all my time in that north end. It is not true that those people don't use these garages. Absolutely false. I'm there a lot. How much are you there?
MR. GILLIS: I have plenty of photographs.
MR. GRAVES: You can take all the photographs you want. I mean, people will violate it. And someone has cited them on it, a few others. But I see those people use those garages all the time.
I rarely see -- because if you look at the development, it's not convenient for somebody to park out on the street. It's just not convenient for them to park on the street and walk to their townhouses because of how it's configured right now. It's got fencing around it. It's got a bus stop to one side, no parking. And if not, you got to go away from Sinepuxent which is 340 feet away.
The problem that I've had is the Town of Ocean City has a bus stop and no parking for bus

riders. They're parking constantly in my lot. I'm up there all the time telling people they cannot park there. I have beachgoers going in there and parking, walking to the beach. I've got people from the north project come across and park there because their pool is not done, so they had it fenced off while they were doing the pool. Constantly chasing people out. When -- and this is July and August.
When I clear the lot, there's rarely more than five or six cars for my development parked in that parking lot. They're in the garages. So you need to stop pushing that narrative. It's not true.
I've developed hundreds and hundreds of townhouses in Ocean City. The code works. It's been working since the '70s when it was developed. I started in the '80s building townhouses, designed a lot of my own small projects because that's what we are. We're infill builders. Same as Jeff Thaler, same as Kim Messick. They're small projects.
What you're looking to do here will

regulate townhouses out of the code because they're not going to be feasible. The money is not there to be made. So what's going to happen, and we keep saying this, it's going to push the mid to highrise development. And who's that going to benefit? The people that are in that business, concrete contractors. That's not what we do. We're sticks and bricks. So when we can't make a profit with what we do, we got to hire guys that do this.

So, you know, we have no option but to then pay someone else to build our product that we cannot build now because -- and regulate it out. Financially it's not going to work anymore.

Sanibel, I brought photos -- or plans of Sanibel. If the driveways were as you're talking about, I would have lost at least 25, 30 units. At that point I would have said, no, not feasible. I'm going to go highrise.

Now, I've got the whole entire block to the north, which is where the Laser Tag, the arcade and the mini golf is. And we have a plan. It's a

sketch plan. Jeff Schoellkopf did it. It shows about 30 some townhouses in there.

Now, if you change the configuration, I can't build those. I've got plans that he did for a five- to eight-story building. Now, if that's what Ocean City wants, that's what they're going to get.

And if you think you have pushback now, wait until we start building because that's -- you say you were here. There was big pushback to go to this style development we're doing. And now you're slowly nibbling away. And that's the way it's happened.

It happened before you changed -- you don't change the zoning, you change parking. And that's the way it's always been done. You change parking. You change driveways. You change landscaping. You change stormwater. Eventually you've lost your property to build. And if you want to see what an eight-story building -- you know, I've got sketches of what Jeff had done for that project. Do you have a minute?

MR. GILLIS: I think the subject's aprons as I was --

MR. GRAVES: Well, but that's -- this is what you're going to have. If you --

MR. GILLIS: You're telling me you can't build your product if you put a five-foot apron like Sunset Island does. Is that what you're saying?

MR. GRAVES: Not on these small lots. Cannot do it, Palmer. On the small projects on the --

MR. GILLIS: On a 55 --

MR. GRAVES: -- they're not financially feasible.

MR. GILLIS: On a 50-foot wide lot, I would agree with you.

MR. GRAVES: No. In Sanibel. I would have lost -- I would have lost at least 20, maybe 30 units when you start widening.

Now, we've built 25-foot drive aisles in there, bigger than the code. I drive a large truck. My wife drives a large Land Cruiser. They both fit

in the garages. I've got pictures of it. I've got -- you know, I spend time there all the time. Those garages are used all the time. So please stop disparaging Sanibel. That's not true what you're saying. Flat out isn't true.

MR. GILLIS: So you're saying you can't build Sanibel with a five-foot apron.

MR. GRAVES: I just said it.

MR. GILLIS: Okay. All right. I would respectfully disagree. I would like to see a drawing that shows how you can't do it.

MR. GRAVES: Probably, without losing units? Okay. Can you build it? Sure. But not where you've lost enough units.

MR. GILLIS: Sunset Island does it all the time.

MR. GRAVES: It's not -- you're talking about larger projects. These are smaller projects.

And I would -- hey, I've built post-tension buildings. I've built StressCon buildings. And do I like that style? No. I don't

like dealing with them. They're expensive. They're three times the cost. The person that makes all the money is the concrete guys. That's where all the profit goes. And you start a building, and 18 months later before you can deliver, and the market can really change. Joe, you're in the real estate business. It can change fast. And if that happens when you're in the middle of these big projects, you're left holding the bag.

These townhouse projects, we can get in and out in a very short amount of time and deliver and feel safe. I don't have to invest $30 million to build a building. I can invest five, six, 700,000. And if I need to sit it on, I can. But when you start changing this, it will change what can be built and what's profitable. That's all there is to it. thank you.

MR. WILSON: Any other questions for Nolen? Very good. Anyone else?

MR. THALER: I'll go next.

(Whereupon, Mr. Thaler was sworn in.)

MR. THALER: Dave Jeff Thaler. Business address, 5700 Coastal Highway, Ocean City.

I will talk about the aprons and only the aprons. But first I'm going to say, welcome to every -- all the new members because there's so many new people up here.

Most of you know we design everything. We're architectural house and developers. So we develop our own products, and then we also design other peoples' products, mostly other hotels, restaurants. We've designed ten or 11 of the last hotels built in Ocean City. Mr. Gillis, Commissioner Gillis has built most of the projects that we designed. So we are --

MR. GILLIS: Really?

MR. THALER: Almost every one.

MR. GILLIS: Okay.

MR. THALER: With that said --

MR. GILLIS: I would not take credit for Lighthouse Bay. I'll tell you that.

MR. THALER: Which one?

MR. GILLIS: Lighthouse Bay.

MR. THALER: We didn't design that one.

MR. GILLIS: Which -- Sun and Surf, was that yours?

MR. THALER: We did Marriott Fairfield. We did Marriott Residence Inn. We did Marriott Courtyard.

MR. GILLIS: I'm talking about townhouses.

MR. THALER: I know, but I'm saying you guys built most of the hotels that we designed.

MR. GILLIS: Okay.

MR. THALER: Not condos. Condos we can get post-tension. Actually, you're not even -- you don't even want to do condos anymore or can't do condos anymore.

MR. GILLIS: Insurance.

MR. THALER: Let's go back to aprons. Sorry, guys, all, women.

Okay. Who's working it? Sanibel. Okay. This is what we're talking about in the aprons.

This is a project that we designed and built on 25th Street. If we had to put aprons -- five-foot aprons over here and over here, we would lose this entire stack, whether it's three units or whether it's five units. This entire stack would be lost because we would lose ten feet of our property with the property being about a hundred feet. I believe this property was 150 by a hundred deep. So we would lose this entire stack which would devastate the job. It would devastate the building. It would devastate any development at all for townhomes.

MS. HOUGH: How deep are your garages on that?

MR. THALER: In this one, this is one of your older ones, before it was changed. So this one's 18 by 22.

But we now -- we were one of the first ones to start -- I know Palmer was -- mentioned it earlier, but we went right to a larger garage.

Now we actually -- on all our townhomes we actually stopped doing garages. We have all our --

we have just open air under the unit parking. And then we have a large storage unit for the boogie boards, chairs, anything that they want to store.

We've done that on 137th Street because we finished that project. It was six units, two large oceanfronts, four across the street. So garages don't come into play anymore. In fact, I can't even imagine doing any more garages. I can't even stand talking about garages anymore.

And when Palmer and I see each other outside, you know, socially, we don't talk about garages.

MR. GILLIS: I have a question on this picture, if I may.

MR. THALER: Yes.

MR. GILLIS: So you've been to Ripley's and Thrasher's and things like that.

MR. THALER: Uh-huh.

MR. GILLIS: So what you're telling me is that this whole project wouldn't work if you stepped that ground level wall back five feet.

MR. THALER: Yes. This would not work.

MR. GILLIS: So you could not build, like, where Ripley's is or Thrasher's with the extension of a cantilever. It's usually a third or two-thirds for a cantilever.

MR. THALER: So the problem -- we somewhat can do cantilever.

MR. GILLIS: And if you had wing walls, you could definitely do it.

MR. THALER: Keep in mind this is a wood project.

MR. GILLIS: Right.

MR. THALER: This is not -- this is not concrete. This is not post-tension. We can go out 14 feet in cantilever. We can cantilever four or five feet here, but it still causes water problems. It still has -- we have a lot of leaks. It comes in from the top, it runs down into the bottom level. We've had so many problems trying that. We cantilevered a couple of projects, you're right.

If you think about 12th Street, we

cantilevered that one. We're still having problems.

MR. GILLIS: So with wing walls, though, you could set that back five foot. With wing walls on these -- to the left and right sides of the garage with wing walls, you could bear the 20 foot.

MR. THALER: Where do we put the eight track units?

MR. GILLIS: I don't know. But you would have -- you'd put a rooftop mechanical farm on it.

MR. THALER: Last thing -- I'm sorry.

MR. GILLIS: Where are they here? Where are they here?

MR. THALER: I don't come here to -- I don't come here to redesign my units. We design, we have architects in-house that design the units.

MR. GILLIS: My question specifically is, you have the mechanical units up -- cantilevered on the --

MR. THALER: Right here.

MR. GILLIS: Exactly. So my question to

you is, if you put a wing wall between each garage door, you could span from one wing wall to the next and have an apron. It's not a big deal.

MR. THALER: But look at the cost that we're going to add for cantilevering. Why would we want to do that when we could just build it straight? We don't have to -- we don't have the extra cost.

MR. GILLIS: Because you can't turn around. I've been in this particular project. Good luck turning around and then maneuvering.

MR. THALER: You can pull in and out of that project. I have other pictures.

But again, you're talking about garages, and we're done with garages.

MR. GILLIS: We're talking about aprons.

MR. THALER: Okay. So I'm telling -- in this design aprons don't work.

MR. GILLIS: And in our position economics don't matter to us.

MR. THALER: So let's just go aprons.

This is the third time that we -- I've been here to discuss aprons. And it's gone to City Council -- the first time we went to City Council they voted it out and they said no. We don't want aprons.

The second time went to City Council, the president of City Council, Councilman James, he didn't even put it on the agenda. So that's the second time.

If it goes back to City Council, this will be the third time that it goes to City Council. And I would imagine it's going to get thrown out again.

So I don't know why we're here discussing this again. I have certainly better things to do right now and so do all of you than doing this for the third time.

I'm surprised it didn't come up before I came up here. I don't quite understand why it didn't come up, but it certainly should have.

This is the building that would be totally lost by the way. Right there.

I think -- I don't know. Maybe you guys

think the third time is a charm, but I can't understand it.

This is Kim Messick and Rich, they're sitting over here. This is their project they're building right now, kind of like ours, but it has a little more space in between over there. But again, if they had to do a five-foot apron over here, here and here, this building is totally gone.

MR. GILLIS: There's no garage door on that design.

MR. THALER: There is a garage door. It's just not in yet. These are all garages. Garage. Garage. Garage. Garage.

MS. MESSICK: No.

MR. GILLIS: So you have the wing walls there. You already have the span. In this particular example, going back to your picture, Jeff, you could put an apron in there if you wanted to.

MR. THALER: I'm sorry, Palmer. What's the question?

MR. GILLIS: You could put an apron in there if you wanted to. You have the span, you just have to set it back. You lose some more in the bonus room.

MR. THALER: No. Only it's an extra foot on each side.

MR. GILLIS: You have a span already.

MR. THALER: So -- and let's talk about the restaurants, Convention Center, hotels, let's talk about any other business or driveway or garage area or parking area in Ocean City, any one of them. Is there anybody, any restaurant, Convention Center, City Hall, is there anyplace where there is a 30- or 33-foot drive aisle? And I'm asking you, Palmer.

MR. GILLIS: I'm not suggesting that.

MR. THALER: Yes, you are, if we have to do a five-foot apron.

MR. GILLIS: This drawing is misrepresentative of my opinion.

MR. THALER: Well, we're here for five-foot aprons on either side; are we not?

MR. GILLIS: They're at Sunset Island, Jeff. They're right there.

MR. THALER: Mr. Chairman, are we here for five-foot aprons on either side?

MR. WILSON: Yes.

MR. GILLIS: And I'm saying you can build that, and you're saying you can't.

MR. THALER: That's right. Who's the developer?

MR. GILLIS: I am.

MR. THALER: Okay. Maybe -- do you do townhomes?

MR. GILLIS: No. Hell, no.

MR. THALER: In the last few times I came up, we got along pretty good, but you're kind of like stabbing me here.

MR. GILLIS: Well, I'm just --

MS. HOUGH: How deep is that garage?

MR. GILLIS: How deep is that garage? And what goes on to the head and end of the garage? Because I believe you can have five foot, just like

they do at Sunset Island. It's exactly in the design where you have the wing walls and you just move them back.

MR. THALER: But Sunset Island you guys approved -- not this board, but the previous board approved 12-foot roads and 14-foot roads in Sunset Island. Am I correct about that?

MR. GILLIS: I'm only talking about the apron in this specific design.

MR. THALER: I mean, you guys -- there's 12-foot roads in there.

MR. GILLIS: In this design at the head of the garage, what happens -- I don't have the floor plan in front of me. What happens at the head of the garage?

MR. THALER: I don't know. It's not my project. We didn't design it.

MR. GILLIS: Okay. What I'm trying to --

MR. THALER: But there are people who here who could answer that.

MR. GILLIS: What I'm trying to say is that the garage door, since you have garage doors, I thought this was open -- I'm sorry. This is a different project. This is not --

MR. THALER: It's not ours.

MR. GILLIS: Okay. You could set the garage door back in this design.

MR. THALER: But then you would only have -- when it came out over here, you wouldn't have the walkway. You mean set a five-foot inset over here?

MR. GILLIS: See where the materials are stored there where your pen is pointing --

MR. THALER: So you would go in -- you'd go in the --

MR. GILLIS: Yeah, just like Sunset Island does. There's lots -- there's all kinds of -- there's pictures here.

MR. THALER: Sunset Island is only about a foot and a half or two feet pushback.

MR. GILLIS: There's pictures in here of

the setback. But anyway, we're here about the --

MR. THALER: But again, you're redesigning -- you're redesigning another development project.

MR. GILLIS: Right here.

MR. THALER: But that's not -- that's only one picture of Sunset Island. Most of Sunset Island has a foot and a half -- has a -- something that you sell the units --

MS. HOUGH: The issues that we've seen are some safety issues because we've seen these projects where the garage doors are closed and you don't have an apron. And you have people checking in, checking out, service people that park outside that garage so two cars can no longer pass in that driveway.

MR. THALER: Well, they should be -- if a car is eight feet wide -- the widest Tahoe is eight feet wide, and you have a 23-foot drive aisle, that certainly leaves more than enough room. So that's a condo enforcement job. That's got nothing

to do with us.

If I designed something ten years ago and somebody's double parking there, they're not going to call me up and say, hey, Jeff, there's somebody double parked at Unit No. 203 on 25th Street. It's got nothing to do with us. It's an enforcement thing.

And it would be same enforcement if somebody parked on 18th Street on St. Louis Avenue and blocked St. Louis Avenue while they unloaded into their condo or into their townhouse. The police would come along and say, hey, move over, and then they're going to write them a ticket. But I don't understand how it's our fault.

MR. GILLIS: There's a picture in the packet of how you could make that a five-foot apron. Right here.

MR. THALER: But that's going zigzag in. Why should we do that?

This has not been approved. This is the third time that it's been brought here. Third time.

Answer that question for me. Why do we keep coming back here? I don't understand it. We have answered this question before. I don't even have to go take new pictures. I just used the ones from last year.

MR. WILSON: Any other questions on the apron?

MR. THALER: I would love to answer questions. Just throw them at me. I'm, like, ready for them today.

MR. WILSON: Anything else for Jeff? I don't see any questions.

MS. HOWARTH: Mr. Thaler, do you want to submit those pictures as an exhibit?

MR. THALER: Yeah. Thank you.

MR. WILSON: Anyone else that would like to testify from the public? All right. Going once? Seeing none. I will entertain a motion to close the Public Hearing.

Motion from Tony. Second from Pam. Any further discussion? All those in favor? All right. The Public Hearing is closed.

At this point I'm just going to open it up for discussion amongst the Commissioners first, and then see if there's any motions, or see where we want to go from here. Is that okay with staff, George?

MR. BENDLER: Yes.

MR. WILSON: Very good. I'll open it up for discussion. Do you want to just run down the line, Gordon, start with you and we'll work our way through?

MR. KRETSER: Yeah. So my very first time on the Commission this was brought up in a discussion. My question was adding aprons as described in these exhibits, would that make a project infeasible? And the consensus was on the Commission that, no, it would not. Just some things would need to be adjusted. So I appreciate everybody's testimony.

And I'm surprised to hear that basically these projects that we're looking at as examples wouldn't exist today if this ordinance was in place.

So I'm just saying that for the record. I find that interesting. That's all I have to say.

MR. WILSON: Thank you. Palmer.

MR. GILLIS: I think there's a strong case, we talked about it before, to exempt the 50-foot lots. I'm not sure how it didn't get into the ordinance that we had sent to the Mayor and City Council and respectfully ask them to rereview it which they ignored.

With that being said, I think that we ought to consider an exemption on the 50-foot lots.

And if you'll notice in these photographs and the one that Jeff just prepared -- or showed us a few minutes ago, when you have the wing walls, you can provide -- and it's clear on these pictures, which is different than the exhibit that was presented to us tonight, that you can pretty easily accommodate a five-foot more or less apron.

I do construction. Kevin does construction. There's a picture in the top left-hand corner that pretty well shows it. None of

these pictures have driveways like these pictures do, but they also have the ability to recess the garage door.

We all know that the bonus room is typically -- we had a project here once before where the architect said that they could accommodate the apron by reducing the size of the bonus room, but the developer didn't want to do that. So we know in most all cases it can be done.

But I do believe the 50-foot lots should be exempt because it's pretty much impractical to comply with this apron requirement on a 50-foot lot. Thank you.

MS. ROBERTSON: As far as the illustration is concerned, I don't know if that would be included in with whatever -- I'm sure whatever is presented to the Mayor and City Council, there needs to be some clarification so that it matches the intent of whatever (inaudible).

In my opinion I just thought that initially it was more of a safety issue, if nothing

less. More of a safety issue. I thought that was initially why we were doing it because people park, and they can't pass by and things of that nature, turning around.

I appreciate everyone speaking tonight. Just clarification I guess. Thank you.

MR. WILSON: Thank you everyone for coming out.

The first thing I want to do is thank Regan for reminding me about the exemption for the 50-foot lots because I had -- someone had pointed out to me at one point once it passed, and I completely forgot about it.

I think that's something that everybody out here can agree on. And I think maybe that's a worthy item for us to tackle at some point in time is trying to get that back into the code, that there is an exemption for a 50-foot lot. I think that's worthwhile.

Ultimately, you know, we've heard the development community loud and clear. I don't love

Sunset Island as an example because I have been through there several times. It's a huge community. And there are varying degrees of lots in there. There are some that are bigger and some that are smaller. But when you have that much land to work with, I think it makes it a little bit easier from a street-scaping perspective, so.

MS. ROBERTSON: I just want to reiterate that it wasn't our intention to include 50-foot lots when we made that recommendation, and agree that should be exempted.

MR. ROHE: You know, I mean, I'm hearing the same thing with the 50-foot lots as well.

Regarding design, I've been doing this for 35 years. I work in the building development industry for numerous reasons. And you can get extremely creative with designs and implementing space.

If -- you know, bedrooms now these days, in most of the projects bedrooms have shrunk down because people aren't spending as much time in the

bedrooms as they used -- you know, it's just -- it's the new trend.

You know, shrinking down a bonus room and increasing an area for storage, you know, on future designs is what I'm talking about. I can respect everybody's designs. I get it. And everybody, you know, is chasing the dollar to make their dollar on the real estate and the dirt.

But the cantilever situation, if you can cut out an L shape and cantilever and yield a maneuver, I mean, it just makes the project that much better, more feasible, more maneuverable. So I think, you know, that's basically what we've been after. It's just the maneuverability of vehicles and the feasibility of getting in and out.

So -- but I appreciate everybody's thoughts. And I have the utmost respect for everybody here and all the developers and architects. Thank you.

MR. BUTTA: Thank you guys for coming tonight. We do appreciate your comments.

One thing that we're tasked to do is to make sure that the projects are safe.

And I live in Caine Woods. So I go by those developments that we were talking about earlier tonight. And I just can't imagine a fire engine or an ambulance getting down that street in an emergency opportunity or whatever. So that's one of the things that we're tasked at as a group up here, to make sure it's safe for the community and stuff like that.

I understand it's about dollars and cents. I would much rather have townhouses in Ocean City than more highrises. I mean, it's a small town -- you know, a small town, and that's what we want to keep it as. But, you know, it's something I think we have to definitely discuss more.

MR. WILSON: All right. With all that being said, I will entertain a motion, see which direction you want to go on this.

MR. GILLIS: I think to echo what Pam said, number one, was the clarity on this exhibit

drawing that was prepared for us.

It was the intent to have -- the way the ordinance reads is five foot from the garage door. That was the intent. And the illustration doesn't quite show it, but when you include the wing walls as in this picture here that's in your packet, it can be accommodated with the wing walls. So that would be my recommendation is the 50-foot lots exemption, and adding -- allowing the wing walls to be as a structural support in that apron pad.

MR. WILSON: Okay. So I think I have a motion from Palmer to approve what has been presented, but allow it to be five feet -- allow the wing wall --

MR. GILLIS: Well, in the example that Jeff showed us, they had -- and in this example here in our packet, I think George understands what I'm saying, is to allow projection of wing walls to allow for the span, to allow the apron setback under the townhouse and not into the driveway. So the driveway still remains 25 foot, but the apron's

underneath of the townhouse. Does that make sense, Kevin?

MR. ROHE: A hundred percent.

MR. WILSON: All right. So I've got a motion from Palmer to approve the five-foot apron. Go ahead, Gordon. Did you have a question?

MR. KRETSER: I just wanted to be clear that, are we changing the proposed ordinance the way it's worded?

MR. GILLIS: I think we're changing the exhibit, this exhibit, this illustration.

MR. BENDLER: Yeah. I will change that exhibit.

MR. WILSON: Do I have a second?

MR. KRETSER: I will second that.

MR. WILSON: I have a motion from Palmer to approve it with the changes that he mentioned. And I've got a second from Gordon to approve to the five-foot apron. Any further discussion?

MR. BENDLER: I would just like to make one note from staff.

In regards to safety, these townhouse projects have all been vetted by the Fire Commission and vetted by the Fire Marshal's Office. We're very fortunate to have a Fire Marshal's Office here.

Most of these lanes are fire lanes. If there's cars parked in there, double parked, they will get citations from the Fire Marshal's Office for parking in the fire lane.

MR. WILSON: All right. I've got a motion from Palmer. I've got a second from Gordon. All those in favor? We've got six in favor. I'm against. All right. Thank you.

MS. HOWARTH: Gentlemen, what I think I'll do is staff and I will bring you back with that language with the 50-foot exemption just to confirm that's exactly what you want to send up. So you can see it in writing first.

MR. WILSON: All right.

(Whereupon, the Public Hearing concluded.)

STATE OF MARYLAND
WORCESTER COUNTY

I, Kathy A. Zeve, a Notary Public and Registered Professional Reporter in and for the State of Maryland, do hereby certify that the Public Hearing appeared before me at the time and place herein set according to law.

I further certify that the meeting was recorded stenographically by me and then transcribed from my stenographic notes to the within printed matter by means of computer-assisted transcription in a true and accurate manner.

I further certify that I am not of counsel to any of the parties, not an employee of counsel, nor related to any of the parties, nor in any way interested in the outcome of this action.

AS WITNESS my hand and Notarial Seal this 29th day of October, 20025, at Snow Hill, Maryland.

Kathy A. Zeve, RPR
Notary Public

My commission expires January 9, 2028

TOWN OF
OCEAN CITY
DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

Proposed change to Sec. 110-935 Design Standards

Presented at Public Hearing October 21, 2025

(j) All garages shall have a minimum of a five (5) foot wide driveway apron between the garage door and the interior drive aisle.

Proposed Ordinance based on Public Hearing comments

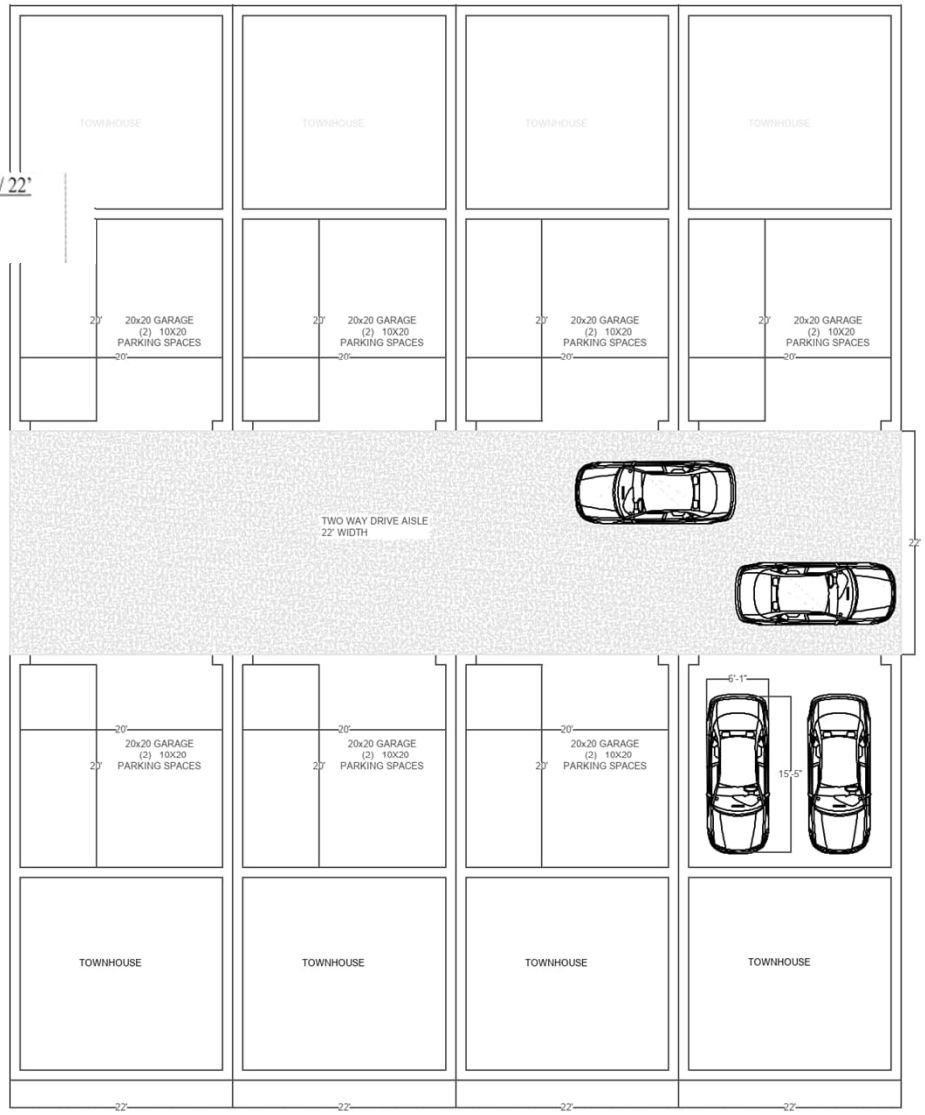
(j) On lots greater than fifty (50) feet wide, a garage for a townhouse shall have a minimum of a five (5) foot wide driveway apron between the garage door and the interior drive aisle. This can be satisfied by a design that recesses the front of the garage within the building envelope.

Example of Current Code



Example of Current Code Based off of:

20'x 20' with 18' clear** garage door opening	90		20' paved / 22' clear**



Example of Townhouse rear garage apron in various sizes:









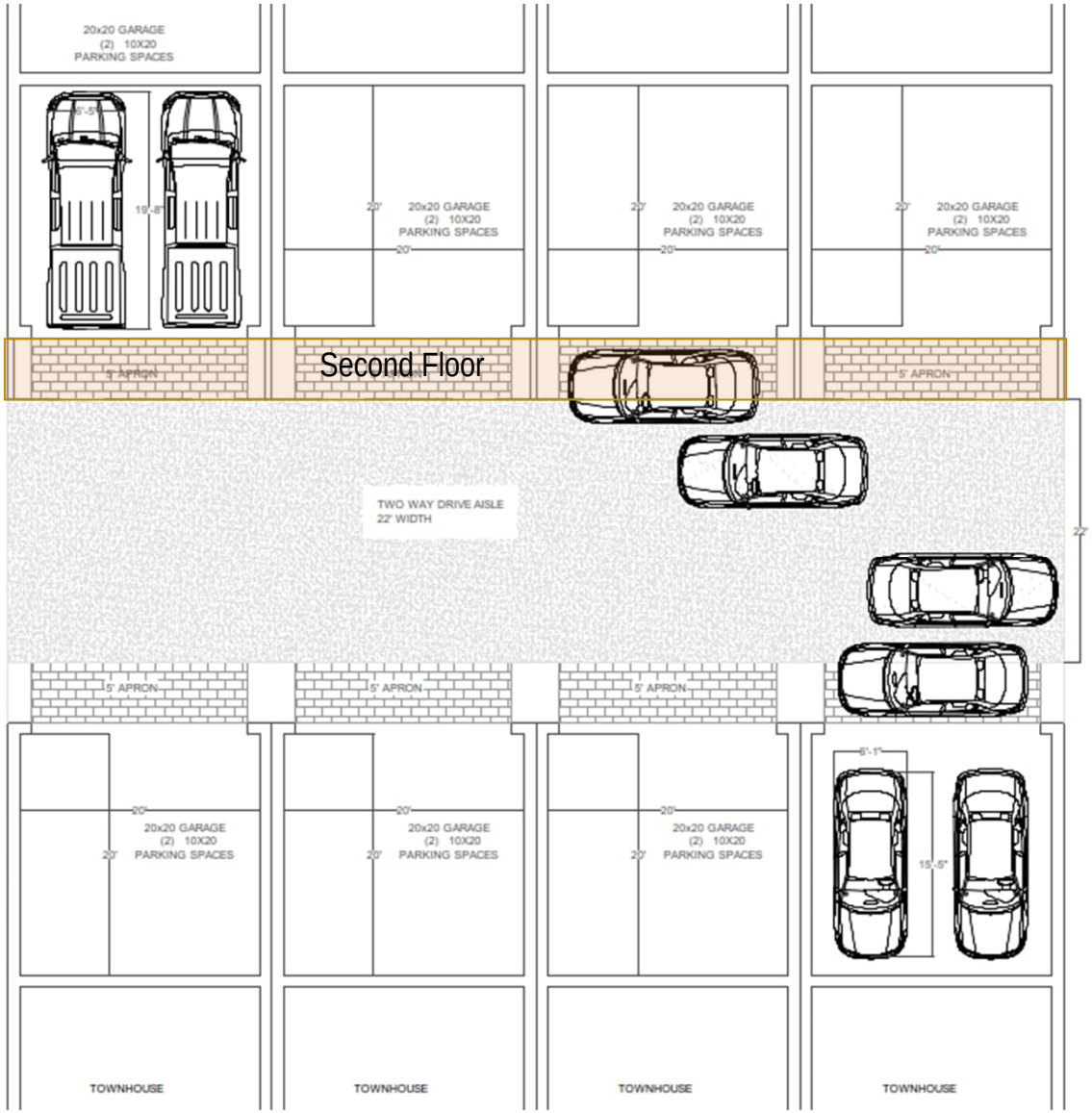
Example of Current Code with proposed code 5’ driveway apron.

Based off of:

20’x 20’ with 18’ clear** garage door opening	90		20’ paved / 22’ clear**

Garage can be recessed with second floor cantilevering over allowing a

5’ apron under overhang



TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 9.C

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Second Reading - Ordinance 2026-04 - Chapter 90, Traffic and Vehicles
DATE: February 9, 2026

ISSUE(S): Ordinance 2026-04 amends Chapter 90, entitled Traffic and Vehicles, to double the parking violation fine amount if the violation occurs during a Special Event that is designated by Resolution (such as those designated via Resolution 2026-04).

SUMMARY: This ordinance amends Sec. 90-136, Violations and penalties, to double the $50.00 fine if a parking regulation violation occurs during a Special Event that is designated by Resolution.

FISCAL IMPACT: To be determined.

RECOMMENDATION: Adopt Ordinance 2026-04.

Financially Sound Town Government

ALTERNATIVES: Defer to Mayor and Council

RESPONSIBLE STAFF: Parking Manager Jon Anthony

COORDINATED WITH: Not Applicable

ATTACHMENT(S): 1 . ORD 2026 - Amend Chapter 90-136, Violations and Penalties.pdf

First Reading _____

Second Reading _____

ORDINANCE 2026 - ____

AN ORDINANCE TO AMEND CHAPTER 90, ENTITLED TRAFFIC AND VEHICLES, OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY THAT CHAPTER 90, ENTITLED TRAFFIC AND VEHICLES, OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND BE, AND IT IS HEREBY, AMENDED BY AMENDING ARTICLE IV, ENTITLED PARKING, STOPPING AND STANDING, SECTION 90-136, AS FOLLOWS:

Chapter 90 – TRAFFIC AND VEHICLES

...

ARTICLE IV. – PARKING, STOPPING AND STANDING

DIVISION 1. – GENERALLY

. . .

Sec. 90-136. - Violations and penalties.

(a) Penalties; waiver of trial.

(1) Any offender violating any of the provisions of this Article or committing any of the acts herein declared to be unlawful shall, upon conviction thereof, by a court of competent jurisdiction, be deemed guilty of an offense classified as a municipal infraction. Any person charged with the offense under this Article may request a trial by mail or in person for the parking violations, or waive the trial and prepay the fine or penalty in the amount as follows:

a. Violation of parking meter regulations: $50.00. <u>This fine shall be doubled if the violation occurs during a Special Event designated by Resolution, which may be amended from time to time, or during a designated "Special Event Zone" within the Town.</u>

b. Violation of prohibition of parking within designated areas near fire hydrants: $100.00. This fine shall be doubled if the violation occurs during a

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SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

Special Event designated by Resolution, which may be amended from time to time, or during a designated "Special Event Zone" within the Town.

c. Violation of designated handicapped parking space: $250.00, provided that the stated fine is posted on the handicapped sign.

    1. If the registered owner of a handicap placard fails to display it from their rearview mirror and subsequently receives a summons for this offense and can provide proof they were an occupant in the parked vehicle, an administrative fee of $25.00 may be paid in lieu of the fine for the first such occurrence.

d. Violation of parking a trailer or oversized vehicle on Baltimore Avenue at any time of the year: $250.00.

e. Violation of parking a trailer or oversized vehicle without a permit on any municipal parking lot, any public street or alley or any public way within the corporate limits of Ocean City from May 1 through October 31 of each year: $250.00.

f. Parking or causing to be parked a non-governmental or non-emergency vehicle on Somerset Street from Baltimore Avenue east to the boardwalk without a permit issued by the City Manager: $250.00.

g. Parking or causing to be parked a non-governmental or non-emergency vehicle on South Division Street from Philadelphia Avenue west to the bay without a permit issued by the City Manager: $250.00.

h. Parking or causing to be parked a non-governmental or non-emergency vehicle on South First Street between Baltimore Avenue and the boardwalk without a permit issued by the City Manager: $250.00.

i. Parking or causing to be parked a charter bus as defined in section 102-82 without the proper permit: $100.00.

j. All other violations of this article: $50.00. This fine shall be doubled if the violation occurs during a Special Event designated by Resolution, which may be amended from time to time, or during a designated "Special Event Zone" within the Town.

(2) Such waivers shall be done by so indicating on the summons issued to the offender and returning the same to the Ocean City Police Department paid in full, or by mailing said summons along with a money order in the amount of the prepaid fine, or by paying the outstanding fine through Ocean City's online payment portal at least five days before the trial date noted on said summons, and in such event, the offender shall not be required to stand trial and shall be

deemed to have, by such waiver and prepayment, admitted to have committed the offense charged. Summonses, in lieu of custodial apprehension, are hereby authorized.

(b) Each twelve-hour period of time from the original violation shall be a separate additional violation.

(c) In addition to the fines hereinabove stated, any fine not paid within 30 days shall be doubled, and if not paid within 30 days of the doubling shall be subject to an additional $20.00 administrative fee.

(d) Scofflaw; towing of vehicles.

(1) A scofflaw is any offender who has received three or more unpaid tickets or unpaid tickets totaling $250.00 or more, that are 14 days overdue without a request for a trial, or if a trial was requested, found guilty but the fine remains unpaid.

(2) A scofflaw's vehicle shall be deemed a public nuisance, and the police department or Parking Division of the Public Works Department are authorized to disable the vehicle with a tire locking device (boot), remove or cause to be removed said vehicle to Ocean City's impound lot and stored at the scofflaw's sole cost and expense. If a vehicle is booted, the owner must pay the total amount due, including all fees, fines and penalties, before the boot can be removed, including a $150.00 boot fee.

(3) As soon as reasonably possible, within five days at best, after it impounds or boots a vehicle, the police department shall send notice, by registered or certified mail, return receipt requested, to the last-known registered owner of the vehicle, a notice containing the following:

a. State that the vehicle has been impounded or booted;

b. Describe the year, make, model and vehicle identification number of the vehicle;

c. Give the location of the booted vehicle or facility where the vehicle is held;

d. Inform the owner of the owner's right to reclaim the vehicle within three weeks after the date of the notice, upon payment of all fines, penalties and towing, preservation and storage charges resulting from impounding or booting the vehicle;

e. State that the failure of the owner to exercise this right in the time provided is:

i. A waiver by the owner of all rights, title and interest in the vehicle.

ii. A consent to the sale of the vehicle at public auction.

(4) The vehicle owner shall have the right to request a hearing before a tow hearing officer, if said request is made within 15 days of receipt of the aforesaid notice, to challenge whether the vehicle owner is a scofflaw; provided, however, that such a hearing is not a belated trial on the merits of the tickets themselves. The hearing before the tow hearing officer shall be held within seven days of the request.

(e) In addition to the fines and penalties herein described the Mayor and City Council of Ocean City may avail itself of any and all civil and equitable remedies for the purpose of stopping any continuing offenses of this article.

(Code 1972, § 99-26; Code 1999, § 90-136; Ord. No. 1989-3, 2-21-1989; Ord. No. 1990, 5-7-1990; Ord. No. 1992-29, 10-19-1992; Ord. No. 2005-17, 6-20-2005; Ord. No. 2016-03, 3-1-2016; Ord. No. 2024-11, 6-3-2024; Ord. No. 2025-07, 3-17-2025)

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on _____.

ADOPTED AND PASSED, by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on _____, 2026.

ATTEST:

_____
DIANA L. CHAVIS, Clerk

_____
RICHARD W. MEEHAN, Mayor

Approved as to form:

_____
MATTHEW M. JAMES, President

_____
HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

_____
ANTHONY J. DELUCA, Secretary

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 9.D

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Heather Stansbury, City Solicitor
RE: Ordinance 2026-05, Room Tax and Sports Complex
DATE: February 11, 2026

ISSUE(S): First Reading - Ordinance 2026-05 amends the expenditure of certain monies derived from the hotel rental tax to allow for advertising funds to also be used for the sports complex.

SUMMARY: One of the recommendations from the Sports Complex Task force was for all the debt service and operating deficits to be paid from the Hotel Rental Tax and for the City to pursue raising the hotel rental tax from 5% to 6%. The County Commissioners increased the room tax to 6% effective January 1, 2026. The proposed ordinance maintains the previously adopted fund dedication for advertising (44% of the first 5% and 40% of the 1% increase) but allows those dedicated funds to be used for either advertising or the sports complex.

FISCAL IMPACT: The additional 1% hotel tax is expected to generate an additional $5 million annually for a total of $30 million. 43,3% or $13 million would be dedicated towards advertising and the sports complex with the remaining 56.7% ($17 million) going towards the general fund.

RECOMMENDATION: Pass Ordinance 2026-05 on First Reading.

1st Class Resort and Tourist Destination

ALTERNATIVES: Defer to Mayor and Council

RESPONSIBLE STAFF: City Manager Terence McGean
City Solicitor Heather Stansbury

COORDINATED WITH: Not Applicable

ATTACHMENT(S): 2. ORD 2026 - Amend Room Tax - Sports Complex.pdf

First Reading _____

Second Reading _____

ORDINANCE 2026 - _____

AN ORDINANCE AMENDING THE EXPENDITURE OF CERTAIN MONIES DERIVED FROM THE HOTEL RENTAL TAX

WHEREAS, Section 20-405 of the Maryland Local Government Article of the Annotated Code (Md. Local Govt. Code Ann. § 20- 405) authorizes the County Commissioners of Worcester County (the "County") to impose a hotel rental tax (the "Tax") up to six percent (6%); and

WHEREAS, the County currently imposes the Tax at a rate of six percent (6%); and

WHEREAS, the Mayor and City Council of Ocean City receive the revenue the Tax generated from hotels located within its corporate limits pursuant to Md. Local Govt. Code Ann. §20-415; and

WHEREAS, the Mayor and City Council of Ocean City believe that destination advertising and sports tourism have a direct impact on the number of tourists who visit Ocean City; and

WHEREAS, to increase the number of tourists, the Mayor and City Council of Ocean City desire to direct the expenditure of a portion of the Tax to destination advertising and sports tourism; and

WHEREAS, Ordinance 2007-20 was enacted on September 4, 2007, which first dedicated a percentage of the gross room revenue to the Advertising Budget each year starting in 2008; and

WHEREAS, Ordinance 2021-24 was enacted on December 20, 2021, which amended Ordinance 2007-20, and dedicated a percentage of the gross room revenue to the Advertising Budget each year starting in fiscal year 2023, and each year thereafter, and clarified what expenses should fall within that budget; and

WHEREAS, the Mayor and City Council have initiated the necessary processes to partner with the Maryland Stadium Authority to construct and operate a sports complex within Worcester County for the purpose of increasing tourism in Ocean City; and

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OCEAN CITY, MD 21842

WHEREAS, it is the desire of the Mayor and City Council of Ocean City, through the passage of this ordinance, to clarify the expenses which should fall within the Advertising Budget and to support the development and operation of a sports complex; and

WHEREAS, upon passage of this ordinance and beginning July 1, 2026, Ordinance 2021-24 is amended and the allocation of gross room revenue to the Advertising Budget and a Sports Complex shall be managed as set forth herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY, AS FOLLOWS:

THE MAYOR AND CITY COUNCIL OF OCEAN CITY WILL DEDICATE A PERCENTAGE OF GROSS ROOM REVENUE TO COVER EXPENSES TO PROMOTE DESTINATION MARKETING, WITHOUT DEDUCTION OR OFFSET FOR OTHER TOURISM EXPENSES (I. E., SALARIES, OFFICE EQUIPMENT, ETC.), BUT TO INCLUDE THE FOLLOWING DIRECT EXPENSES: ADVERTISING, MARKETING, PROMOTIONS, SPONSORSHIPS AND SPONSORSHIP OPPORTUNITY FUNDS, RESEARCH (INCLUDING CONSULTANT FEES), SUBSCRIPTION AND TRADE DUES, CONFERENCE FEES, AND MARKETING AND PROMOTIONS OF SPECIAL EVENTS ("OCEAN CITY ADVERTISING BUDGET"), AND EXPENSES DIRECTLY RELATED TO THE DEVELOPMENT AND OPERATION OF A SPORTS COMPLEX INCLUDING LAND ACQUISITION, DESIGN COSTS, CONSTRUCTION COSTS, FURNITURE, FIXTURES, AND EQUIPMENT COSTS, INTEREST COSTS, AND ANY OPERATING DEFICIT FOR A SPORTS COMPLEX, AS FOLLOWS:

1. BEGINNING IN FY 2027, AND EACH YEAR THEREAFTER, 2.6% OF GROSS ROOM REVENUE TO THE OCEAN CITY ADVERTISING BUDGET AND A SPORTS COMPLEX (56.7% OF ROOM TAX TO THE GENERAL FUND AND 43.3% OF ROOM TAX TO ADVERTISING & A SPORTS COMPLEX).

2. IF AT ANY TIME AFTER THE PASSAGE OF THIS ORDINANCE THE ROOM TAX IMPOSED BY THE COUNTY INCREASES ABOVE THE CURRENT SIX PERCENT (6%), THEN 40% OF THE REVENUE GENERATED FROM ANY FUTURE ROOM TAX RATE INCREASE WILL BE DEDICATED TO THE OCEAN CITY ADVERTISING BUDGET AND A SPORTS COMPLEX.

AND BE IT FURTHER ENACTED AND ORDAINED, THAT THE PASSAGE OF THIS ORDINANCE DOES NOT PLEDGE THE FULL FAITH AND CREDIT OF THE MAYOR AND CITY COUNCIL OF OCEAN CITY AND IS SUBJECT TO ANNUAL APPROPRIATIONS.

INTRODUCED at a meeting of the City Council of Ocean City, Maryland, held on _____.

ADOPTED AND PASSED by the required vote of the elected membership of the City Council and approved by the Mayor, at its meeting held on _____.

ATTEST:

DIANA L. CHAVIS, Clerk

RICHARD W. MEEHAN, Mayor

Approved as to form:

MATTHEW M. JAMES, President

HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

WILLIAM C. SAVAGE III, Secretary

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 9.E

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: First Reading - Ordinance 2026-06, Taxi Ordinance Amendments
DATE: February 12, 2026

ISSUE(S): First Reading - Ordinance 2026-06 amends Chapter 102, Vehicles for Hire, as recommended by the Police Commission.

SUMMARY: These amendments were recommended after a review of the current taxi ordinance and based on operational experience. The Ordinance clarifies denial and suspension criteria, drug testing procedures, medical fitness standards, and terminology related to convictions and driver eligibility. These changes aim to provide clearer authority and consistency in the permit decision-making process.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Pass Ordinance 2026-06 on First Reading.

1st Class Resort and Tourist Destination

ALTERNATIVES: Defer to Mayor and Council

RESPONSIBLE STAFF: Police Commission

COORDINATED WITH: City Solicitor Heather Stansbury

ATTACHMENT(S): 1. ORD 2026 - Amend Chapter 102 - Vehicles for Hire.pdf

First Reading _____

Second Reading _____

ORDINANCE 2026 - ____

AN ORDINANCE TO AMEND CHAPTER 102, ENTITLED VEHICLES FOR HIRE, OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY THAT CHAPTER 102, ENTITLED VEHICLES FOR HIRE, OF THE CODE OF THE TOWN OF OCEAN CITY, MARYLAND BE, AND IT IS HEREBY, AMENDED BY AMENDING ARTICLE II, ENTITLED TAXICABS, SECTIONS 102-54, 102-57, 102-59, AND 102-71 AS FOLLOWS:

CHAPTER 102 – VEHICLES FOR HIRE[1]

...

ARTICLE II. - TAXICABS[2]

DIVISION 1. - GENERALLY

Sec. 102-31. - Definitions.

Whenever any words and phrases are used in this article, the meanings respectively ascribed to them in Ann. Code of Md., Transportation Article, shall be deemed to apply to such words and phrases used herein. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

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[1]State Law reference – Vehicles for hire, Ann. Code of Md., Public Utilities article, § 10-101 et seq.

[2]Editor's note(s)—Ord. No. 2021-15, adopted July 6, 2021, amended article II in its entirety to read as herein set out. Former art. II, §§ 102-31—102-38, 102-51—102-59, 102-71—102-73, pertained to similar subject matter, and derived from Code 1999, § 102-31—102-38, 102-51—102-59, 102-71—102-73; Ord. No. 2000-11, adopted May 1, 2000; Ord. No. 2004-4, adopted April 5, 2004; Ord. No. 2006-25, adopted Sept. 26, 2006; Ord. No. 2006-6, adopted April 3, 2006; Ord. No. 2007-29, adopted Dec. 3, 2007; Ord. No. 2008-16, adopted Sept. 15, 2008; Ord. No. 2010-1, adopted Feb. 16, 2010; Ord. No. 2010-21, adopted July 6, 2010; Ord. No. 2010-31, adopted Oct. 18, 2010; Ord. No. 2010-5, adopted April 5, 2010; Ord. No. 2011-15, adopted May 16, 2011; Ord. No. 2011-20, adopted June 20, 2011; Ord. No. 2012-12, adopted March 19, 2012; Ord. No. 2015-09, adopted May 4, 2015; Ord. No. 2015-21, adopted Sept. 21, 2015; Ord. No. 2015-22, adopted Sept. 21, 2015; Ord. No. 2016-13, adopted June 20, 2016; Ord. No. 2017-13, adopted Sept. 5, 2017; Ord. No. 2019-03, adopted April 15, 2019.

LAW OFFICES

AYRES, JENKINS, GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

Chief of police means the chief of police of the Ocean City Police Department or a designated staff member.

Corporate holder means a legal entity, other than an individual, authorized to do business in the state, which acquires the use of one or more taxicab medallions.

Fleet holder means a corporate owner or individual owner holding more than one taxicab medallion.

Independent holder means a corporate owner or individual owner holding no more than one taxicab medallion.

Individual holder means a person who acquires the use of one or more taxicab medallions.

Multiple fares means soliciting another passenger while en route to the destination of passengers initially occupying the taxicab; compelling a passenger in a taxicab to share the taxicab with another person.

Owner means the person or business entity in whose name a taxicab is registered with the motor vehicle administration of the state, and who acquires the use of one or more taxicab medallions.

Police commission means the Ocean City Police Commission.

Police department means the police department of Ocean City.

Revoke taxicab driver's permit means to permanently prohibit from operating as a taxicab in Ocean City.

Revoke taxicab medallion means to permanently prohibit from operating as a taxicab in Ocean City.

Suspend taxicab driver's permit means to temporarily bar from operating a taxicab in Ocean City.

Suspend taxicab medallion means to temporarily bar from operating as a taxicab in Ocean City.

Taxicab means a motor vehicle providing passenger for-hire or for other consideration, which picks up and discharges passengers at random or who hail the vehicle from the street, solicits customers at a public or private taxi stand, or is dispatched to pick up customers who call for a taxicab. A limousine is not a taxicab unless it is utilized as herein described.

Taxicab decal means the annual inspection certificate.

Taxicab driver's permit means an identification card issued under this article to operate a taxicab in Ocean City. This permit is the property of the police department.

Taxicab medallion means a license plate issued under this article to a taxicab to be operated in Ocean City, in accordance with the requirements of this article. The taxicab medallion must be prominently displayed on the driver's side front windshield. The taxicab medallion is the property of the police department.

Taximeter means any mechanical or electronic instrument or device by which taxicab fares are computed and plainly indicated.

(Ord. No. 2021-15, 7-6-2021)

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DIVISION 3. - TAXICAB DRIVER'S PERMIT

Sec. 102-54. - Application for taxicab driver's permit.

(a) *In general.* Applications for a taxicab driver's permit shall be submitted on forms provided by the police department, which forms shall be signed under oath stating: "I do hereby swear or affirm, under penalties of perjury, the information submitted with this application is true and correct."

(1) An applicant for a taxicab driver's permit shall:

a. Submit a completed application to the police department together with certified copies of the applicant's driving record for all states for which the applicant has held a driver's license for the current and preceding ten years.

b. Pay the fee set pursuant to section 102-56.

c. Be photographed and fingerprinted by the police department.

d. Authorize the police department to obtain driving and criminal records, pay the requisite fees charged by the reporting agencies, and sign any requisite waivers and releases.

e. Be at least 18 years of age and have a minimum of one year of driving experience in any state or the District of Columbia.

f. Possess a valid driver's license issued by any state or the District of Columbia in compliance with the law of the state.

g. Be able to speak, read and write the English language.

h. Be tested at the applicant's expense for controlled substances and pass said drug test.

i. Provide proof of ability to work in the United States.

(2) The police department shall:

a. Cause to be performed driving and criminal records checks of the applicant and review the same.

b. Perform a state case search for prior, open, or pending cases, and review the same. Applicants may be requested and required to provide additional information.

c. Attach the permittee's photograph to the taxicab driver's permit when issued.

d. Maintain a photograph with the taxicab driver's permit application.

e. Review the results of the drug test.

(b) *Issuance of permit.*

(1) The police department shall issue a taxicab driver's permit to each applicant who meets the requirements of this article.

(c) *Grounds for denial.* The chief of police ~~police department through the police commission shall recommend standards for the disqualification for a taxicab driver's permit. Standards for disqualification are as follows~~ may deny an application for a taxicab driver's permit in consideration of the public health, safety and welfare based on one or more of the following:

(1) False or incorrect information on application.

(2) Incomplete application.

(3) Applicant unable to speak, read, and write the English language.

(4) Conviction, guilty plea or plea of nolo contendere of a criminal offense of murder, rape, or robbery.

(5) Conviction, guilty plea or plea of nolo contendere of any felony within the past ten years.

(6) Conviction, guilty plea or plea of nolo contendere of any offense involving the sale of ~~narcotics, dangerous drugs, or~~ controlled dangerous substances.

(7) Conviction, guilty plea or plea of nolo contendere of any misdemeanor within the past ten years involving:

a. Sex offenses or indecent exposure.

b. Theft or other crimes of moral turpitude.

c. Driving under influence of alcohol or drugs; provided, however, if the applicant received probation before judgment, the application will be denied until the probationary term is successfully completed and the applicant is released from probation.

d. Motor vehicle homicide.

e. Assault.

f. Possession of ~~narcotics, dangerous drugs,~~ controlled dangerous substances, or paraphernalia.

g. Procuring or solicitation of prostitution.

(8) Revocation of driver's license during the immediate preceding five years.

(9) Suspension of driver's license during the immediate preceding three years, unless the suspension is due to a child support sanction or non-payment of a traffic fine as long as the applicant has a valid driver's license issued by any state or the District of Columbia in compliance with the law of the state.

(10) A driver's record which shows applicant is a habitual reckless or negligent driver and is a frequent violator of the traffic laws. This would be demonstrated by an accumulation of eight or more points (or probation before judgments that would total eight or more points) within the past three years.

(11) A positive test for a controlled substance, whether prescribed or not.

(12) If the applicant has a medical condition that in the determination of a qualified medical doctor licensed in the State of Maryland renders the applicant unfit for the safe operation of a vehicle.

(d) ~~*Grounds for* Denial. The chief of police may deny a taxicab driver's permit to an applicant who has a disqualification standard or negative background check~~. In the event of ~~such~~ denial, and subject to the appeal rights herein provided, the applicant may not reapply for a taxicab driver's permit for a period of three years.

(e) *Appeal.* Any person whose taxicab driver's permit is denied by the chief of police may appeal such decision to the police commission within 14 calendar days after notification.

(1) At least ~~two~~ three members of the police commission will conduct a hearing on the appeal at the next meeting of the police commission. This panel may affirm, modify, or reverse the decision of the chief of police.

(2) Any further appeal would be to the circuit court for Worcester County.

(Ord. No. 2021-15 , 7-6-2021)

...

Sec. 102-57. - Drug testing of taxicab driver permit holders.

(a) The police commission or its designate shall establish a protocol requiring taxicab driver permit holders to be randomly tested for the use of controlled dangerous substances. When a permit holder is selected for testing, the taxicab medallion owner which the selected individual is employed by or contracting with, shall be notified to have the taxicab driver permit holder report within four hours of such notification during normal business hours and submit to a drug screening test at an approved facility as designated by the Town of Ocean City. If the owner fails to timely notify the driver, the owner shall be assessed the cost of $7.50, and if not paid the owner's taxicab medallion shall not be renewed. Should the testing facility not be open for business or available at the time of notification, the permit holder will be instructed to report to the facility at the next opening of the testing facility, but no later than 24 hours following such notification. The cost of the drug screening test shall be at the sole expense of the Town of Ocean City. The drug screen test shall follow acceptable standards of the Federal Department of Transportation, DOT 5 panel drug screen. The subject individual being tested shall permit the results of such test to be immediately released to the Town of Ocean City. Failure to submit to the drug screening test or the withholding of authorization to release the results of such test shall be interpreted as a positive reading and result in the immediate suspension of individual's taxicab driver's permit. If testing results in a positive test, the individual's taxicab driver's permit shall be immediately suspended. Costs related to retesting to dispute the results of a prior test shall be at the sole expense of the taxicab driver permit holder or the taxicab medallion owner which they are employed by or contracting with. Results of such test shall be immediately furnished to the Town of Ocean City when available.

(b) A taxicab driver permitted in Ocean City may voluntarily deactivate the permit if the driver will be unavailable for random drug testing as mandated in subsection (a) of this section for a period of more than 14 calendar days. The driver will return the permit to the police department and notify the taxi program coordinator of the deactivation. If the driver wishes to reactivate the permit, the subject driver must produce the results of a five-panel non-DOT drug screen no sooner than one week prior to the reactivation date, at the driver's expense. A reactivation fee is required as established by the mayor and city council by resolution. If the reactivation is for a period of seven calendar days or longer, the driver will be placed on the random drug testing list. Reactivation of less than seven calendar days will not be subject to random drug testing. This procedure may be invoked by a driver no more than three times per license year.

(Ord. No. 2021-15 , 7-6-2021)

...

Sec. 102-59. - Suspension or revocation of taxicab driver's permit.

(a) Any taxicab driver's permit issued by the police department under this article may be immediately suspended or revoked by the chief of police for any of the following reasons, if the chief of police determines that said violation constitutes a hazard to public safety:

(1) Failure of driver of taxicab to have and exhibit the taxicab driver's permit in the taxicab as required by this article.

(2) Violation by a driver of federal, state or local laws relative to traffic, criminal, and safety that bears a direct relationship to the driver's fitness to serve the public as a taxicab driver.

(3) Willful or continued failure to comply with any provision of this article or any other law or ordinance regulating the operation of taxicabs within Ocean City.

(4) Payment of taxicab driver's permit fee with a bad check (insufficient funds or closed account).

(5) Use of a taxicab for criminal activity.

(6) Permitting another to use a taxicab driver's permit.

(7) Suspension or revocation of driver's license.

(8) Being fired or terminated for cause by the owner of the taxicab company for whom the permittee operates.

(9) Any conviction, guilty plea or plea of nolo contendere of the following:

a. Any felony.

b. Any offense involving the sale of narcotics, dangerous drugs, or controlled substances.

c. Any misdemeanor involving:

1. Sex offenses or indecent exposure.

2. Theft or other crimes of moral turpitude.
3. Driving under the influence of alcohol or drugs.
4. Motor vehicle homicide.
5. Assault.
6. Possession of ~~narcotics, dangerous drugs,~~ controlled dangerous substances, paraphernalia.

(10) A positive test for a controlled substance, whether prescribed or not, unless the doctor that prescribed the drug provides a written, notarized letter that the drug and dosage does not impair the individual's ability to drive.

(11) If the applicant has a medical condition that in the determination of a qualified medical doctor licensed in the State of Maryland renders the applicant unfit for the safe operation of a vehicle.

(b) The chief of police may recommend the suspension or revocation of the taxicab driver's permit for any violation of this article regardless of whether the violation constitutes a hazard to public safety.

(c) Any person whose taxicab driver's permit is recommended for suspension or revocation or is suspended or revoked by the chief of police may appeal such decision to the police commission within 14 calendar days after notification. The appeal shall be in writing and be subject to a filing fee as set by the mayor and city council by resolution.

(1) A panel of the police commission, consisting of at least three members, will then conduct a hearing on the appeal within five business days of the request. This panel may affirm, modify, or reverse the decision of the chief of police.

(2) Any further appeal would be to the circuit court for Worcester County.

(Ord. No. 2021-15 , 7-6-2021)

Secs. 102-60—102-70. - Reserved.

DIVISION 4. - REGULATIONS

Sec. 102-71. - Prohibitions and requirements.

(a) The use of radio frequency scanners which monitor or intercept radio messages are prohibited in taxicabs.

(b) Smoking in a taxicab is prohibited when transporting patrons.

(c) Multiple fares are prohibited.

(d) A taxicab driver must provide upon request a legible receipt to the passenger. The receipt must include the name and taxicab medallion number.

(e) Taxicab drivers are limited to 12 consecutive driving hours or on-call hours during a 24-hour period.

(f) The taxicab company must initiate a police department approved lost and found policy. These items may be kept for no more than 24 hours prior to submission to police

department. A metered fee will apply for the return of these items delivered to customer, however, no charge may be levied if the customer picks up the item.

(g) A taxicab driver shall be required to transport the police in an emergency without charge.

(h) A taxicab driver must take the most direct route or time efficient route to the customer's destination.

(i) A taxicab driver may drop off and pick up fare at red and yellow curbs, provided the driver stays with the taxicab. Pick-ups and drop-offs on Coastal Highway are prohibited.

(j) It is unlawful for a taxicab driver to knowingly use a taxicab for criminal activity.

(k) While a vehicle may be designed to carry more than seven persons, a taxicab licensed under this article may only carry up to seven persons including the driver. All passengers must be able to occupy a designated seating position.

(l) A taxicab driver shall dress in an appropriate manner while operating a taxicab. Taxicab drivers must at all times wear shirts, shoes, and pants/skirts.

(1) A request for an exception to the dress requirements of this subsection may be made, in writing, to the police commission through the police department.

(2) The requestor must provide the police commission with a basis for the need to deviate from the dress requirements as well as the choice in alternative garments.

(3) Upon receiving such request, the police commission shall provide the requestor with a written response within 30 calendar days.

(m) Charges for transportation between points in Ocean City, a point in Ocean City to a point within a 15-mile radius outside Ocean City, a point within a 15-mile radius outside Ocean City to a point in Ocean City, or a point at an Ocean City owned facility to a point in or outside Ocean City, must be computed by taximeter charging an amount not to exceed the rates recommended by the police commission and established through a resolution of the mayor and council.

(n) A taxicab driver may discount the fare, but no other charges may be added to the established rates to compute a fare, except as herein provided.

(o) The police commission may authorize a motor fuel surcharge which may be implemented immediately pending final approval of the mayor and council.

(p) When more than one passenger enters a taxicab at the same time, bound for different destinations, the total fare for all the passengers shall be the fare recorded on the meter at the time of arrival at the last passenger's destination. The distribution of the fare from the passengers shall be determined by the passengers, and the fare payment is the responsibility of the last passenger.

(q) It is unlawful for any person to engage or ride in a taxicab without paying the legal fare thereof. A violation of this section shall be deemed a theft.

(r) A taxicab company and a taxicab driver must notify the police department, in writing, within five business days when a driver changes their affiliation to another taxicab company, is fired or otherwise terminated for cause and the reasons therefor.

(s) Taxicab medallion holders shall maintain a business telephone service by which a Town of Ocean City representative can reach the taxicab medallion holder or their agent within 60 minutes on a 24-hour-per-day basis.

(t) It is unlawful to charge a cleaning fee to a passenger in excess of $150.00.

(u) It is unlawful for a taxicab drive to operate the taxicab while under the influence of drugs or alcohol.

(Ord. No. 2021-15 , 7-6-2021)

…

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on _____.

ADOPTED AND PASSED, by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on _____, 2026.

ATTEST:

_____
DIANA L. CHAVIS, Clerk

_____
RICHARD W. MEEHAN, Mayor

Approved as to form:

_____
MATTHEW M. JAMES, President

_____
HEATHER STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

_____
WILLIAM C. SAVAGE III, Secretary

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 9.F

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Resolution - 2026-05, Extends Permitted Times for Bicycles on the Boardwalk
DATE: February 12, 2026

ISSUE(S): Resolution - 2026-05 extends the time period that certain types of bicycles, Class 1 electric bicycles, non-motorized skateboards, roller skates, pushcarts and EPAMDS may be operated on the Boardwalk. As recommended by the Police Commission, this Resolution proposes a two-hour extension from 12:00 PM to 2:00 PM.

SUMMARY: As recommended by the Police Commission as referenced in its February 9, 2026, minutes, this Resolution extends permitted bicycles hours on the Boardwalk from 12:00 PM to 2:00 PM.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Adopt Resolution 2026-05.

1st Class Resort and Tourist Destination

ALTERNATIVES: Defer to Mayor and Council

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Police Commission

ATTACHMENT(S): 1 . RES 2026 - Amend Sect. 90-193 - Bicycles on Boardwalk.pdf

RESOLUTION NO. 2026 - ____

RESOLUTION ESTABLISHING THE PERIODS AND TIMES THAT CERTAIN TYPES OF BICYCLES, CLASS 1 ELECTRIC BICYCLES, NON-MOTORIZED SKATEBOARDS, ROLLER SKATES, PUSHCARTS, AND EPAMDS MAY BE OPERATED ON THE BOARDWALK

WHEREAS, Section 90-193, "Boardwalk – Operation of bicycles, electric bicycles, skateboards, roller skates, pushcarts, and EPAMDS on Boardwalk" of Chapter 90, entitled "Traffic and Vehicles", of the Code of the Town of Ocean City, Maryland, authorizes and empowers the Mayor and City Council of Ocean City, by Resolution, to establish the periods and times during which bicycles, as defined in subsection (1), (5) and (6) of Section 90-191, Class 1 electric bicycles, non-motorized skateboards, roller skates, pushcarts, and EPAMDs may be operated on the Boardwalk.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF OCEAN CITY THAT THE PERIODS AND TIMES DURING WHICH BICYCLES, AS DEFINED IN SUBSECTION (1), (5) AND (6)[1] OF SECTION 90-191, CLASS 1 ELECTRIC BICYCLES, NON-MOTORIZED SKATEBOARDS, ROLLER SKATES, PUSHCARTS, AND EPAMDS MAY BE OPERATED ON THE BOARDWALK.

(1) From the Saturday of Memorial Day weekend through Labor Day, between Midnight and 2:00 p.m.

(2) From the Tuesday after Labor Day through the Friday before Memorial Day, at any time.

RESOLVED AND EFFECTIVE this _____day of _____, 2026.

ATTEST:

_____
DIANA L. CHAVIS, Clerk

_____
RICHARD W. MEEHAN, Mayor

Approved as to form:

_____
MATTHEW M. JAMES, President

_____
HEATHER E. STANSBURY
Ayres, Jenkins, Gordy & Almand, P.A.
Office of City Solicitor

_____
WILLIAM C. SAVAGE III, Secretary

LAW OFFICES

AYRES, JENKINS,
GORDY & ALMAND, P.A.

SUITE 200
6200 COASTAL HIGHWAY
OCEAN CITY, MD 21842

[1] Section 90-191 defines these types of bicycles as:
(1) a vehicle that: (i) is designed to be operated by human power; (ii) has at least two or three wheels; and (iii) handlebars for steering;
…
(5) surrey bikes; or
(6) unicycles.

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 10.A

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Public Comments
DATE: February 9, 2026

ISSUE(S): Comments from the Public

SUMMARY: Any person who may wish to speak on any matter at the Regular Meeting may be heard during Comments from the Public for a period of five (5) minutes or such time as may be deemed appropriate by the Council President. Anyone wishing to be heard shall state their name, address and the subject on which he or she wishes to speak.

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable

Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S): None

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 11.A

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Comments from the City Manager
DATE: February 9, 2026

ISSUE(S): City Manager Comments

SUMMARY: A. Review of February 24, 2026, draft Work Session agenda
B. Department Activity Report

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable

Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Terence J. McGean, PE, City Manager

COORDINATED WITH: Not Applicable

ATTACHMENT(S): 1. 2026 February Department Activity Report.docx

INTEROFFICE MEMORANDUM
FROM THE OFFICE OF THE
CITY MANAGER

To: The Honorable Mayor and Members of the City Council
From: Terry J. McGean, City Manager
Re: Department Activity Report
Date: January 14 – February 11, 2026

The following information is intended to keep the Mayor and Council well-informed about ongoing issues, activities, programs, and services within the Town.

Mayor's Office

- Attended the following:
  - Council Meetings, Work Sessions, Transportation, Tourism and Police Commission Meetings
  - MML Legislative Committee Meetings
  - 1/21/26, 1/28/26, 2/4/26
  - Stop Offshore Wind Meetings
  - Stop Offshore Wind Forum
  - Senator Mary Beth Carozza
  - Chairman Marc Korman
  - Opening of Legislative Session
  - Blood Drive
  - OCPD Officer of the Year
  - Ocean City Night at Capitals Game
  - Worcester County Commissioners Meeting with Town Staff
  - Meeting with Barry Debald
  - Beautification Committee Luncheon with Parks
  - Mayor's Prayer Breakfast
  - Sports Complex Community Informational Meeting
- Interviewed with the following:
  - Bulldog – Radio Station 98.1
  - Mike Bradley – Radio Station 92.7
  - Bill Baker and Jessica – Radio Station 101.7
  - WBOC regarding the Sports Complex Community Informational Meeting

CITY MANAGER

- Attended the following:
  - Council Meetings, Work Sessions, Budget, and Commission Meetings
  - Stop Offshore Wind Meetings
  - Stop Offshore Wind Forum
  - Sports Complex Community Informational Meeting
  - Meeting with Barry Debald
  - Mayor's Prayer Breakfast
  - Met with Pastor Jill from St. Paul's Church
  - National Aquarium Triage Facility Conversation
  - Worcester County Commissioners Meeting with Town Staff
  - Luncheon with Weston Young
  - Solar Power Town Agreement Meetings
  - On-Boarding Meet and Greet
  - Interviews with various media outlets
- Working with staff on the following:
  - Ticket Bill Meeting
  - Hiring of Fire Chief
  - Budget Meetings

- Department Head Evaluations
- Short Term Rentals
- Rock N Ride Proposal Review with Heather
- Met with City Solicitor to discuss legal matters
- Met with HR director on personnel matters

DEPUTY CITY MANAGER

- Attended the following:
  - Work Sessions Council Meetings
  - RS Council Meeting
  - Department Head Meetings
  - Planning Commission
  - City Managers Meeting
  - Transportation Committee Meeting
  - Sports Complex Meeting in Berlin
  - Leisure Plan Presentation
  - MML Legislative Committee
- Met with Staff to discuss the following:
  - Planning and Community Development / City Manager – STR Restrictions
  - Planning and Community Development – Rental Violations
  - Planning and Community Development – TRC
  - Planning and Community Development – Majestic Project
  - Park and Rec status meeting with the Director
  - Pedicab Franchise RFP
  - Rec and Park Budget meeting

BUDGET MANAGER

- FY 27 budget meetings: Public Works Administration, Construction and Maintenance; Recreation and Golf Course; Tourism and Special Events; Police
- Reviewed Electronics, Communications, Beach Patrol, Emergency Management, Fire Marshal, Volunteer Fire, Career Fire, and Risk Management budgets for future meetings
- Set up budgets for FY 26 bond projects
- Set up project codes for 2 winter storms
- Reviewed and adjusted General Fund revenue estimates
- Comprehensive review & budget transfer for Police

GRANTS COORDINATOR

- Submitted:
  - FEMA AFG bi-annual report
    - Supported purchase of PPE
  - DHCD Community Safety Works final report
    - Supported purchase of CityWatch cameras
  - Grant Amendment Request: Homeland Security (FY 2023 funding)
  - Single Audit: Award Listing 15.916 documents for review
  - Walmart Spark Good Foundation grant application
    - Supports annual Lights on Bikes Campaign
- Met with colleagues to discuss the following:
  - Grant policies & procedures development
  - Single Audit: Award Listing 15.916
  - Law Enforcement Mental Health & Wellness Act (LEMHWA) grant program
  - MD MHSO General Grant application

  - Funding for bicycle lights
- Attended the following:
  - BPAC Meeting (January 2026)
  - Single Audit: Award Listing 15.916 Walkthrough
  - Congressionally Directed Spending (CDS) webinar
  - GPA Delmarva Chapter Meeting
  - Grant Research & Management training webinar

INTERNAL AUDITOR

- Monthly Procurement Card Review
- Payroll Review
- Internal Audits
  - Convention Center Daily Operations
  - Convention Center Box Office Cash Handling
  - Procurement Vendor Master List
  - Procurement Sole Source
- Ticket and Event pass review
- Daily Transportation revenue review
- Timekeeping project purchase and installation (TCP) – close-out of the project
- OCFD First Due project

City Clerk

  - New Passports: 11
  - Public Information Requests: 8
  - Senior Citizen Bus Passes: 20
  - Prepaid General Bus Pass: 0
  - Caine Keys Permits: 27
  - Vintage License Plates: 4
  - Little Salisbury/Caribbean Drive Boat Ramp: 0
- Conferred with City Manager, City Solicitor and management on agenda items
- Finalized and published Mayor and Council agendas
- Attended Mayor and Council meetings
- Completed Mayor and Council minutes
- Prepared legal advertisements
- Responded to public requests for information
- Ongoing public records projects
- Facilitating Ocean City University
- Processing contracts for beach equipment franchise parcels
- Processed petition submitted January 20; coordinated signature validation process with Board of Elections
- Issued declaration of financial interests forms
- Coordinated and participated in MMCA Athenian Dialogue

Emergency Management

EMERGENCY MANAGEMENT DIVISIONAL HIGHLIGHTS

- Partnering with IT to modernize the Town's COOP program into a secure, online, living document that is customizable based on department size and individual operational needs, and remains accessible through a third-party platform if Town systems are unavailable
- Provided mutual aid support to Worcester County Emergency Services by deploying the Mobile Command Unit (OC1) to serve as the incident command post during a nine-hour HAZMAT incident
- Onboarded five new CERT members, increasing volunteer capacity;

- Began instruction for the Teen CERT program within the Worcester Technical High School Homeland Security Program
- Worked closely with the National Weather Service and other town departments to keep our employees and citizens up-to-date and aware of our expectations during two winter storms
- Completed all required monitoring, planning, and operational-related items for the Town. All required reports and updates to the Maryland Department of Emergency Management (MDEM) and FEMA have been completed for this operational period

COMMUNICATIONS DIVISIONAL HIGHLIGHTS

- Handled 4,801 calls for service across multiple public safety divisions
- Attended on-site planning and construction meetings regarding the renovation of Worcester Street Substation
- On-boarded 3 new call-takers and started initial dispatcher training

ELECTRONICS DIVISIONAL HIGHLIGHTS

- Programmed 1st out of 4 shifts of OCFD radios
- Approved Wireless application for 14300 Coastal Highway
- Established On Call Schedule for 2026
- Received/Converted to remote mount and checked operation of new OCPD mobile radios
- Completed radio user training 1st out of 4 shifts OCFD
- Assisted Eastern with troubleshooting OP OpenSky transmit antenna system
- Sent radio ID updates to State of Delaware
- Responded to Traffic control failure at OCFD HQ
- Responded to the report of the traffic control not working at Station 1
- Completed radio updates 2nd out of 4 shifts OCFD
- Completed radio user training 2nd out of 4 shifts
- Assisted DoIT with fiber construction inquiry
- Completed radio updates 3rd out of 4 shifts OCFD
- Climbed OP Tower to repair/replace found faulty/failed jumper cable for OpenSky site
- Met with Worcester County, Eastern Communications, and L3Harris to discuss ongoing issues
- Completed radio user training 3rd out of 4 shifts
- Attended Eastern Shore Interoperability meeting in Talbot Co.
- Completed Station 1 Radio updates OCFD
- Installed portable radio charger in solid waste shop 340
- Completed radio updates 4th out 4 shifts OCFD
- Completed radio user training 4th out of 4 shifts

BEACH PATROL DIVISIONAL HIGHLIGHTS

Recruiting, Testing, and Training

- Registered 31 additional candidates (58 last year) for Pre-Employment Physical Skills Evaluations for the 2026 season (105 pre-registered candidates (131 last year) for future testing as of February 9, 2026)
- Staffed a recruiting table at Salisbury University ahead of Spring Try-outs
- Staffed recruiting events with Worcester Prep and Stephen Decatur swim teams.
- Increased Social Media presence for Recruiting
- Scheduled interviews for Surf Beach Facilitator candidates
- Finalized arrangements for local, regional and statewide recruiting events
- Updated OCBP website with employment information

Facility and Equipment

- Rotating all vehicles, ATVs and Personal Watercraft in for annual service

- Ordering and receiving uniforms, equipment and supplies for the 2026 season
- Continue having trucks inspected and serviced
- Worked with Public Works to get new guard stands constructed

Public and Community Outreach

- Public Education Coordinator made weekly posts to several forms of social media emphasizing safety, public awareness and recruiting
- Hosted National Aquarium in Headquarters classroom
- Worked with Worcester County to have beach safety presentations for Worcester County 4th graders.
- Assisted Atlantic General Hospital with set up, tear down and safety at Penguin Swim
- Completed breakdown and storage of Winterfest Train and Safety Display
- Completed Jr Beach Patrol Assistant Instructor evaluations for new hires

Administrative

- Ongoing communication with all PSRT candidates, as well as current and past employees
- Return and promotion intent survey sent to all "A" rated employees
- Worked on housing concerns with current employees and candidates who have passed PEPSE tests

Finance

- Current Assistant Finance Director is training the new Assistant Finance Director
- January quarterly utility invoices sent to customers
- Processed 53 rental licenses and 26 business licenses
- Working with City Solicitor on business license code changes
- Conferring with City Manager and MCC on R1 and MH ordinances
- Approximately 9,000 rental renewals will be mailed by the month end
- 2025 W-2's and 1099's were mailed.
- Sent letters to employees who received overtime pay, explaining the amount to exclude
- Implemented three-minute rounding in TCP
- Worked with BOA to implement ACH authorizations
- Working with County/local offices to obtain the Eagles Landing liquor license
- Finalizing the property tax credit application for employees residing within the Town limits

PURCHASING:

- **Gov Deals Listing** - $3,798,232.90 representing 3177 transactions
  - Month of December 2025 – $24,000.01 Items sold - 14
  - Month of January 2026 – $20,287.00 Items sold – 7
- Current Proposal/BIDS in progress
  - B07-26 – Ocean City Boardwalk Wayfinding & Signage
    - BID Award Recommendation – to be presented Tuesday, February 10th, 2026 at Mayor and City Council Work Session
  - B08-26 – Winter Harbor Drive Bulkhead Replacement
    - BID Submission Deadline – Tuesday, February 3rd, 2026 at 4:00PM
    - BID Opening Date – Wednesday, February 4th, 2026 at 10:00AM – Procurement Conference Room
  - B09-26 – Old Landing Road Bulkhead Replacement
    - BID Submission Deadline – Tuesday, February 3rd, 2026 at 4:00PM
    - BID Opening Date – Wednesday, February 4th, 2026 at 10:00AM – Procurement Conference Room
  - B10-26 – 17th Street Bulkhead Replacement
    - BID Submission Deadline – Tuesday, February 3rd, 2026 at 4:00PM
    - BID Opening Date – Wednesday, February 4th, 2026 at 10:00AM – Procurement Conference Room
  - P01-26 – Convention Center Guest-Client Network Services

Regular Session dated Tuesday, March 17, 2026

- Addendum Posting – Friday, February 6th, 2026 by Close of Business
- Proposal Submission Deadline – Thursday, February 19th, 2026 at 4:00PM
- Proposal Opening Date – Friday, February 20th, 2026 at 10:00AM – Procurement Conference Room

▪ Q05-26 – Ocean Bowl Concrete Bowl Sealing
- Pre-Quote Meeting – Monday, February 2nd, 2026 at 10:00AM – Ocean Bowl Skate Park, 3rd Street and St. Louis Avenue, Ocean City, Maryland 21842
- Last Day for Questions – Monday, February 9th, 2026 at 4:00PM
- Addendum Posting – Tuesday, February 10th, 2026 by Close of Business
- Quote Submission Deadline – Tuesday, February 17th, 2026 at 4:00PM
- Quote Opening Date – Wednesday, February 18th, 2026 at 10:00AM – Procurement Conference Room

▪ Q06-26 – Northside Park Soccer Field Irrigation Installation
- Quote Submission Deadline – Thursday, February 5th, 2026 at 4:00PM
- Quote Opening Date – Friday, February 6th, 2026 at 11:00AM – Procurement Conference Room

Fire

Today's Date	Reviewed Permits Turn Around Times (Business Days M-F)					
	Permit Category	Benchmark	M-T-D (Avg)	Y-T-D (Avg)	Y-T-D Min	Y-T-D Max
1/31/2026	Fire Protection Systems	14	4.8	5.0	0	13
	Small Permit (<$100K)	5	2.1	3.0	0	11
Current Month	Medium Permit ($100K-$1M)	11	2.0	1.6	0	6
1	Large Permit (>$1M)	15	2.0	2.0	0	2
	TOTAL PERMITS		3.3	3.6	0	13

Approved Permits Turn Around Times (Business Days M-F)					
Permit Category	Benchmark	M-T-D (Avg)	Y-T-D (Avg)	Y-T-D Min	Y-T-D Max
Fire Protection Systems	14	4.9	5.1	0	13
Small Permit (<$100K)	5	2.2	3.3	0	11
Medium Permit ($100K-$1M)	11	3.0	2.4	0	9
Large Permit (>$1M)	15	2	2.0	0	2
TOTAL PERMITS		3.6	4.0	0	13

Permits Reviewed		
Permit Category	M-T-D	Y-T-D
Fire Protection Systems	13	17
Small Permit (<$100K)	11	17
Medium Permit ($100K-$1M)	4	8
Large Permit (>$1M)	1	1
TOTAL PERMITS	29	43

January	Plan Reviews Received	Permits Received	Bonfire Permits	Special Events	Inspections/ Property Checks	Field Operations CFS	Complaints & Referrals	Fire Protection Deficiencies	Public Outreach / Community Outreach
	38	2	13	6	122	40	6	26	5

Human Resources

- 2025 Handbook edits summarized and posted online (if this gets completed by Wed.)

Information Technology

- Continuing to work with Crown to get dark fiber services installed and configured prior to the start of the season
- Working with PW and OCPD to get 2 cameras installed on costal highway prior to the start of the season
- Finalizing exchange migration plan and awaiting Microsoft's approval of our Gov tenant

Planning & Community Development/Building/Geographical Information Systems

BUILDING/INSPECTIONS

- 2026 Plan and Permit Reviews:
- New Residential and Residential Alteration Permits Issued (> $100,000):

PLANNING/ZONING/ENVIRONMENTAL/GIS

- Planning Commission (PC):

Regular Session dated Tuesday, March 17, 2026

Police

CRIMINAL INVESTIGATION DIVISION

- The Special Enforcement Unit assisted patrol officers with a theft from auto investigation. Detectives were able to utilize information obtained from LPR, CityWatch, and private security cameras to identify a suspect vehicle. The vehicle was linked to several thefts from auto that occurred in Delaware. A suspect was ultimately identified and arrested. Ultimately a search and seizure warrant was served on the suspect's residence in Howard County and several of the stolen items were recovered. Forensic Services Unit techs accompanied detectives to Howard County and assisted in processing this evidence as well as the suspect vehicle.
- Major Crimes investigated a scam where persons were stealing money from property management companies by posing as a cleaning company. They were collecting payment and then completing no work. Multiple suspects have been charged with theft and related offenses.
- Major Crimes detectives conducted three death investigations. Nothing suspicious or criminal in nature.
- The Vice/Narcotics Unit is actively involved in several confidential investigations regarding drug distribution in and around town.

PATROL DIVISION

- Statistics:
  - Calls For Service – 3,670
  - Total Arrests – 48
  - Firearms Seized – 1 YTD
  - Weapons Seized (non-firearm) – 3 YTD
- Training and Special Details:
  - Training
    - K9 Recert Training Conference – 3 days
    - LEEMCC In-Service Training – Multiple Sessions
    - LIDAR Training – 2 days
    - Red Dot Optics Conversion Training – 2 days
  - Special Events
    - Officer of the Year Awards Ceremony
    - Applicant Testing
    - Recruiting Trips
- Recruiting Trips

SERVICES DIVISION

- Arrest and Detention
  - Total Prisoners Processed – 60
    - Adult – 44
    - Juvenile – 16
- Property/Evidence
  - Total Submissions – 42
    - Evidence – 15
    - Safekeeping/To Be Destroyed – 14
    - Returned Property – 13
- Training and Recruiting
  - Recruiting
    - 5 Recruits started academy on January 5
    - Held a PSO / PO Applicant Testing and Interview Weekend (Jan 10)

- Held a PSO only Applicant Testing and Interview Weekend (Jan 31)
- Recruiting effort at Indian River High School (Jan 15)

o Training Conducted

- Patrol Rifle Training (Jan 5-6)
- CN2 Training (Jan 5)
- LEEMCC Recert (Jan 6-7, 21-22, 27-28)
- LIDAR Training (Jan 9, 14, 23)
- CIT Training (Jan 12-16)
- K9 Training (Jan 12-13)
- Walther PDP Armorer Training (Jan 14)
- RDS Conversion and Instructor – Train the Trainer (Jan 15-17)
- K-9 Training (Jan 19)
- Surviving the Stop Training (Jan 26-28)
- QRT Training (Jan 26)
- Interview and Statement Analysis Training (Jan 27-29)

RECORDS SECTION

- Case Files sent to States Attorney and other Agencies – 160
- Public Requests for reports – 35
- Digital Media Requests – 117
- Background checks – 32
- Expungement Orders Processed – 140
- NIBRS Crime Reporting (hours) – 10
- Incident Reports Processed – 139
- Parking Telephone Calls (hours) – 5
- FOIA Requests – 16
- Vehicles Towed (Police) – 19
- Vehicles Towed (Private) – 0

Public Works

ADMINISTRATION

- Inlet Lot Repaving scheduled to begin within the next two weeks.
- S. Division Street Boardwalk to Baltimore Water & Wastewater Renovations – Final Connection to Baltimore Avenue complete. Sidewalks and asphalt paving ready to proceed.
- Caroline Street Renovations between Baltimore Avenue and the Boardwalk- Sewer main replacement has begun.
- 210 Philadelphia Avenue Sewer Lateral asphalt paving scheduled.
- Utility Renovations on 7th Street Between Philadelphia & St. Louis – Work has begun for replacing all Water, Sewer and Storm Drain pipelines.
- Convention Center New Emergency Generator – New Generator has been installed and wiring in progress. Factory startup is scheduled for February 23, 2026.
- 44th Street Water Treatment Plant – "B" side of the Plant Control System upgrades in progress.
- Wastewater Treatment Plant Headworks and Influent Pump Station Improvements- Project continues in the procurement stage. Temporary Electrical power relocation for facilities powered by the existing Administration Building MCC have been completed. Installing new raceways in the Roadway for SCADA and Network for transfer of services away from the existing Administration Building. Contractor to begin bypass operation and relocation of the Effluent line at the end of the month

- 94th Street Water Main Upgrades - Paving is completed from Chesapeake to the west end. Waiting for asphalt plants to reopen making 9.5 MM surface mix.
- 99th Street Water Meter Vaults and services to the new buildings complete.
- Atlantic Blvd Storm Drain is progressing.
- Sinepuxent Avenue Storm Drain Relocation between 130th and 131st in progress.
- Peach Tree Roadway Improvements – Patching areas of disturbance prior to repaving next week once plants begin producing 9.5 MM asphalt.
- Nantucket Road paving to commence once sidewalk replacement has been completed.
- Gorman Avenue WTP – Punch list items on going.
- Fire Hydrant Testing record information has been reviewed and GIS coordinates are acceptable.
- Elevator Systems: Issue with BPHQ telco connection resolved. Annual testing of lifts scheduled for April 21st.
- Fire Alarm Systems: Fire alarm panel at Fire Station 4 replaced.
- Fire Sprinkler Systems: Quarterly testing scheduled to commence the week of February 23rd.
- HVAC Systems: Coordinating ongoing deficiency resolution for Fire Station 3 systems and PW Complex control systems.
- PW Cellular Sites: Coordinating revisions to proposed modifications to AT&T 64th street water tank site.
- Standby Generator Systems: Troubleshooting intermittent issue with Fire Station 4 system.

AIRPORT

- Airport Bathroom Renovations wrapping up, in Punch-List Phase
- Taxiway Alpha Fine Grading in progress, soil cement placement by last week of February
- Advertising for PT Airport Associate
- FAA/MAA ACIP conference scheduled for February 20.

CONSTRUCTION

- Worth has completed new sidewalk installation on Peach Tree Rd, they are working on Nantucket Rd installing new sidewalks working South to North.
- Ashton Manor has started working on cleaning out the pedestrian and vehicle crossings working from south to north, they are around 120th street area replacing poles, sand fence where needed and redoing the crossings heading North.
- Water crew is working on several work orders, installing new water services, repairing-replacing small meters, and working on repairing water leaks, also cleaning out water meter pits.
- Carpenters are working on repairing life guard stands, working on several work orders daily.
- Storm drain crew is assisting the Electricians with installing new light poles in the Inlet parking lot.
- Electricians have been also working on several different work orders throughout the Town, including repairs to the light wires in Montego Bay.
- Call for water issues due to frozen pipes both on the Town side and on residentials sides have been extremely heavy.

ENGINEERING

- Convention Center Elevator, project is in Construction Phase: 80% complete, freight elevators are, completed and operational as is the North elevator (completed 1/8/26). Working on the South passenger elevator. Anticipated completion date is March 2026.

- Dredging, construction phase: Brittingham Construction completed dredging of Canal 8 (Mako Lagoon) and Canal 23 (Mackey's Bayside). Dredging continues at Canal 22, with Canal 44B to also be completed in March.
- Eagles Landing Golf Course Flood Remediation, Construction Phase: NTP issued and waiting to start. Bid packages currently in development for remaining aspects of the project: mitigation plantings and bridge reconstruction.
- Comfort Station: Demolition is 100% complete at both Worcester Street and Caroline Street comfort stations. Caroline St exhaust towers have been removed. MEP rough-in and framing is underway. Project completion in April 2026.
- Northside Park Kayak Launch: Permitting Phase currently awaiting revised plan set from Sustainable Science based on comments by OCPWE.
- 2026 Bulkhead Projects (Winter Harbor, Old Landing Road, 17th St) bids have been reviewed. Contractor awarded project for Winter Harbor. Old Landing Road awaits Council review of bids.
- Developing cost estimate and assistance to site planning for the Ocean City Life-Saving Station Museum boardwalk expansion project.
- OC Racquet Club project is currently in Concept Planning phase with Fisher Architecture developing existing conditions plan.
- Northside Park Path Repaving Phase 1 has completed grading plan and coordinated with contractor. Start date is mid-March.
- Developed parking plan to assist Public Works Transportation with new EV station install at Convention Center South parking lot.
- 4th Street Post Office project is in development phase for Site Plans and Erosion and Sediment Control plans through consultant GMB.
- Service Center renovations – should receive 100% construction documents by Friday 2/13. Project to go out to bid by 2/20.
- Coordination with traffic related issues (trailblaze signs ordered for St. Louis Ave, coordinating rumble strip placement for Montego Bay parking lot, coordinating additional road striping for Sinepuxent Ave).
- Eagles Landing door replacement – project awarded to Walker and Laberge.
- Staff review of Old Pro Golf Site Plan and Fager's Deck Enclosure as part of TRC process.
- Staff continues to perform surveying for projects (Inlet repaving, 4th Street Post Office, etc.).
- Staff helped multiple departments with Concepts, Design and Budgeting.
- Staff continues to issue permits and monitor progress of those permits.

MAINTENANCE

- On-going winter projects
- Dept will be participating in the OC job Fair on Feb 21st
- Restrooms - Worcester and Caroline remain closed for renovation
- The boardwalk is in excellent condition for pedestrians following the recent snow and icy weather
- HEO-II and Maintenance Worker positions are currently being advertised

SERVICE CENTER

- Preparing jeep for P&Z and beach patrol
- DOT inspections continue
- Rebuilding both beach trash trucks for the upcoming season continues
- Finishing up the Service Centers PowerPoint for OCU
- Closing job orders

- Going over safety equipment in the garage
- Updating software in AC recovery machines

SOLID WASTE

- 1 Full Time Employee out on extended leave
- Bulk Pick-Up is Steady
- Purchased New Power Washer for Transfer Station
- Received new Front-End truck
- Getting estimates to remodel Keyser Yard bathroom

TRANSPORTATION/PARKING

- We are continuing to refine our Town budget requests, both for Transit and for Parking, for FY27.
- We have submitted introductory documents for our FY27 Annual Transportation Plan, the package which serves as our application for MTA and FTA grant funding. The Public Hearing regarding our grant funding requests (if requested), as well as our Resolution authorizing us to apply for them, is scheduled for March 2nd's Mayor and Council Meeting.
- We are continuing to develop an RFP for a mobile app-based bus fare payment system, to be launched this Spring, with a revised goal to pilot a system by the end of 2026.
- We have developed a potential list of twelve bus stops under consideration for consolidation, to help our buses traverse the Coastal Highway route more quickly. We've reached out to adjacent property owners and managers, and will be publishing the proposed list for public feedback. A Public Hearing on the list, if requested, would occur on April 6th.
- We have our MTA/FTA FY26 Grant Award packages in-hand. We have an order for two additional articulating buses from FY25 funds in the works, and are now adding two more – plus one lift-equipped van for ADA Paratransit service.
- We are in the process of replacing Parkmobile signs with Parkmobile / Passport signs, reflecting that both apps will be available this season for customers of municipal paid parking. Signs are expected to be deployed well before April 1st, but the zone numbers are common across both apps regardless.
- ezVOLTz, our new partner for Electric Vehicle chargers, is on track to have all municipal EV chargers replaced and operational by April 1st, with the exception of the two Level III chargers in the South Convention Center lot.
- We are beginning our recruiting efforts for 2026 Seasonal employment within both Transportation and Parking divisions.
- The next Transportation Committee meeting is scheduled for Tuesday, March 10th.

WASTEWATER

- Ocean Outfall pressure testing and data collection to be completed this week.
- Temporary Admin offices have heat, awaiting IT infrastructure installation.
- Montego Bay pump station wet well cleaning will be completed this week.
- Montego Bay dimminutor has been sent to Hill’s in Linkwood, Maryland for rebuild.

WATER

- On-going winter operations and projects.
- radio read meter project on-going
- well work at Worcester Street started and postponed due to extreme cold weather. Should resume in following week.

Recreation & Parks

ADMINISTRATION

Regular Session dated Tuesday, March 17, 2026

- Administration staff have been very busy processing over 4,000 camp registrations to date; non-resident registration began on Tuesday, February 11th; camp registration is now open to everyone
  - Some camps are already at maximum capacity with waitlists
- Approval is still pending on the new Recreation and Parks App; the App is approved by Apple but not by Google Play to date
- Attended budget meeting with Budget Director and Deputy City Manager in late January; meetings went smoothly with little follow-up needed
- Hosted the Recreation and Parks Committee meeting, where the FY27 Fees and Charges updates were reviewed; they will be presented for approval during the Council budget meetings
- Director Gaddis submitted information to Worcester County Recreation and Parks as requested to update the County's Land Preservation, Parks, and Recreation Plan
- Department staff did an excellent job responding and adjusting to multiple weather events

RECREATION PROGRAMS & SENIORS

- Winter Youth Soccer League and Futsal League wrapped up the last week in January, both with successful seasons and strong participation numbers; two weeks of the Futsal League were cancelled due to inclement weather
- Spring/Summer Splash! publication was delivered mid-January, and the information was updated on the camp website
- The Youth Futsal Classic Tournament on February 6th – 8th was hugely successful with 80 teams competing
  - Concession operations had a banner weekend in sales
- The Valentine's Day Dinner/Dance will take place February 14th at the Princess Royale to a sold-out crowd
- The Adult Winter Pickleball Tournament will be held February 14th – 15th with 234 players, compared to last year's 400 players
  - The decline in registrants is likely due to the tournament falling on Valentine's Day and President's Day weekend
- The Skate Park has been closed due to inclement weather six times throughout January and February; the ice and frigid temperatures have made for unsafe conditions
- The Skate Manager, Joe Yates, quit on February 10th; we will bring on a past attendant to get us through the next couple months of winter while we determine a plan to move forward with management
- The annual Sportsmanship Ceremony will be held on March 11th at 6:00 p.m. at Northside Park

PARKS

- Attended Department Sr. Staff meeting; Safety Committee meeting; Safety Topics 1 and 2; Budget meeting with Budget Director and Deputy City Manager; Recreation & Parks Committee meeting; Beautification Committee Meeting
- Attended bid opening, reviewed submissions and assisted Procurement Manager to identify the most responsive and responsible bidders in compliance with bid documents to award NSP Soccer Field Irrigation Install and Skate Park Concrete Sealing
- Continued to collaborate with TOC Engineering and contractors to finalize logistics for three upcoming/ongoing projects at Northside Park, as follows:
  - Phase I of the Softball Field Lighting Replacement Project began February 2nd, 2026 with a completion date of March 15th, 2026
  - Phase II of the 5 to 12-Year-Old Playground Replacement Project began February 2nd, 2026 with a completion date of March 31st, 2026

  - Northside Park Pathway Improvements Project – Phase I: This project is scheduled to begin on or around March 16th
- Winterfest breakdown has been the primary focus for Parks staff this reporting period, with substantial completion of breakdown anticipated to be on or before Friday, February 14th
  - Remaining Winterfest-related tasks include repairing fields damaged by equipment during Winterfest and removing wrapped Christmas lights from trees
- Weekly setup and breakdown of soccer walls in East Gym for weekend programs
- Training: National Sports Field Management Association conference (Supervisor); Maryland Recreation & Parks Operations University (Crew Leader); Maintenance Management School (Crew Leader)

GOLF OPERATIONS

- Closed the course on January 25th due to snow and ice; the course remains closed for play as of the date of this report, with hopes to open on or around February 11th
- Cancelled the Super Bowl Scramble scheduled for February 8th due to course closure
- Opened registration for the St. Patrick's Scramble scheduled for March 14th; this event is already almost sold-out
- Received and installed new office furniture

GOLF MAINTENANCE

- Staff has been very productive on the golf course as well as around the maintenance facility; the following tasks have been completed:
  - Installed two drainage basins in cart path behind clubhouse
  - Performed controlled burns on select native areas as well as several debris piles
  - Performed extensive clean-up of drainage pond on Hole #13
  - Continued work on refurbishment of golf course supplies
  - Continued work on maintenance facility organization
- Worth Construction is expected to start on curbing installation and cart path repair work the week of February 9th
- Coordinating with McDonald & Sons Inc. on the upcoming Golf Course Improvement Project which is set to be completed by March 20th, 2026
- Working with Procurement on rebidding mitigation and bridge work related to upcoming Flood Remediation Project

Risk Management

- Met with our Excess Workers Compensation insurer, Midwest Employers Casualty, to review the Town's claims experience and discuss renewal pricing expectations.
- Presented "What is Risk Management" to Town residents as part of OC University.
- Ongoing negotiations with LGIT for Property & Liability renewal terms. Requested $15M limit option.

Tourism & Business Development

- Boat Show move in
- 2026 Media Plan in swing
- CC exterior lighting continues – delayed. New date 2/20
- Still awaiting Rt. 50 Bridge Lighting MOU from State
- Winefest to be incorporated within Sunfest.
- 2026 PAC show bookings – Little Feat, Hadestown, Patton Oswalt,
- LPGA/AJGA Legends golf event for 2027 in discussions
- MEGA grants submitted again for reimbursement for C3 concerts
- Toyota renewed at $50K annually – legal has renewal notes. Awaiting updated contract.
- Submitted new purchase proposals for Winterfest displays for FY 2027

Regular Session dated Tuesday, March 17, 2026

- Springfest prep continuing – paid concerts in PAC/Beyonce Tribute Cancelled – replaced with the Hubcaps
- Submitted new Steelers contract to legal.
- Working in a Super Girl Surfing Festival – Really in 10 or so events, concerts, etc. Draws 100,000
- Symphony canceled 7/4 – booked two tributes starting at 6pm on beach…Tom Petty and Neil Diamond
- Opening CC Internet services 2/20
- Working on Welcome Center staffing
- Submitted sponsorship proposal to DPL for Sunfest and Winterfest
- Working on CC F&B proposal/renewal

SPECIAL EVENTS

- COMPLETED: Winterfest Of Lights/NYE
  - Closed park at 11:30 on December 31st with fireworks display off the pier at midnight
  - Fireworks beach display at midnight at Dorchester Street
  - Tear down almost complete: Tent, Sheds, Displays, etc…
  - Reviewing "After Action" items for 2026
  - Researching new additions for 2026
  - Discussing New Year's Eve fireworks for 2026. Possible NY day display on beach
  - Paying bills and working on financial final numbers
- IN PROCESS: Special Events
  - Kerry Bergeman hired to fill the vacant Event Manager position and Erin Jones was hired to fill the additional Special Events Coordinator position
  - Completing budget reviews and changes for FY 27
  - Working with Marketing to create sponsorship opportunities at Town events
  - Scheduled training for Fairs MI – map software
  - Paying Fireworks deposits
- PLANNING: Special/Private Events
  - Sunfest Hay Wagon repairs – working with Public Works
  - Coordinating with Winefest to accommodate in Sunfest footprint. Layout, footprint and financial
  - Coordinating application and contract for OC Rock and Ride
  - Addendum to Air Show contract – Heather Stansbury. Going to Council Work Session February 24, 2026
- PLANNING: Springfest 2026
  - Working on Agreement with ALOC with Heather Stansbury
  - Contracted Murals of Baltimore (National 3DArtist Michael Kirby) to bring in two international artists and create three street painting pieces at the entrance of Springfest
  - Working with Public Works and Fire Marshal on new expanded layout
  - Contracts sent to commercial, craft, gourmet and food vendors. Looking for new and unique vendors and activities
  - Stage layout reminiscent of Sunfest with two outdoor stages
  - Planning Opening Ceremony – OC Stars, Mayor
  - Headline acts in PAC on sale (Michael Jackson, Taylor Swift tributes). Decided to replace Beyonce tribute with the Fabulous Hubcaps
  - Almost completed Free Entertainment Schedule for release
  - Researching and planning for composting and recycling at Springfest
  - Working with Marketing to create a Springfest Scavenger Hunt on the App
- UPCOMING PRIVATE EVENTS COUNCIL APPROVALS:
  - <u>February 17 Council Meeting</u>

        - St. Patrick's Day 5K – 3/14/2026
        - St. Patrick's Day Parade – 3/14/2026
        - Cruisin' OC – 4/30-5/3/2026
        - March 2
        - Easter Sunday Sunrise Service – 4/5/2026
        - MD Intl Kite Expo – 4/24-26-2026
        - Raven's Parade – 5/30/2026
        - March 16
        - Summer Sports Safari – 6/27-28/2026
        - Endless Summer Cruisin – 10/8-11/2026
        - ACS 5K – 10/24/2026
- COMPLETED PRIVATE EVENTS:
    - AGH Penguin Swim
    - Blessing of the Waters
- COUNCIL APPROVED
    - Ocean City Criterium – 3/28/2026
    - We Build You Play Volleyball Series – 5/23-24, 6/6-7 and 6/20-21/2026
    - OC Jeep Week – 5/27-31/2026
    - Beach 5 Sand Soccer – 6/20 and 8/1/2026
    - Footvolley International – 7/30-8/2/2026
    - Marlinfest – 8/3-8/2026

TOWN OF
OCEAN CITY
The White Marlin Capital of the World

Agenda Item # 12.A

Council Meeting February 17, 2026

TO: The Honorable Mayor, Council President and Members of Council
THRU: Terence J. McGean, PE, City Manager
FROM: Diana Chavis, City Clerk, MMC
RE: Comments from the Mayor and City Council
DATE: February 9, 2026

ISSUE(S): Mayor and Council Comments

SUMMARY: Not Applicable

FISCAL IMPACT: Not Applicable

RECOMMENDATION: Not Applicable

Excellent Service through a High Performing Town Organization

ALTERNATIVES: Not Applicable

RESPONSIBLE STAFF: Not Applicable

COORDINATED WITH: Not Applicable

ATTACHMENT(S): None