



OKEECHOBEE COUNTY BOARD OF COUNTY COMMISSIONERS

BOCC REGULAR MEETING

Meeting Location:
304 NW 2nd Street
Okeechobee, FL 34972
9:00 AM
863-763-6441
www.okeechobeecountyfl.gov

~ AGENDA ~

Saturday, December 13, 2025

9:00 AM

test

1. Call to Order, Invocation, and Pledge of Allegiance

2. PUBLIC COMMENTS

Limited to 3 minutes per person.

3. Awards and Proclamations

- a. APPROVAL FOR OFFICAL COUNTY MEME
- b. Celebration of tree lighting ceremony
none
- c. test item

4. Revisions to Agenda

- a. PROGRESS REPORT - JAIL EXPANSION & RENOVATION PROJECT— Justin Nelson

That the Board of County Commissioners receive a Progress Report on the Jailn Expansion & Renovation Project from the Architect of Record, Joe Mrak with Securitecture, LLC., and Senior Project Manager, Paul Fernandes with Ajax Building Company, LLC.

5. Consent Agenda

- a. APPROVAL FOR STAFF HOLIDAY PARTY CATERED BY CHICK-FLI-A AND STARBUCKS

Approve

- b. PROGRESS REPORT - JAIL EXPANSION & RENOVATION PROJECT— Justin Nelson

That the Board of County Commissioners receive a Progress Report on the Jailn Expansion & Renovation Project from the Architect of Record, Joe Mrak with Securitecture, LLC., and Senior Project Manager, Paul Fernandes with Ajax Building Company, LLC.

- c. DISCUSSION OF COMPREHENSIVE PLAN UPDATE AND POTENTIAL PLAN AMENDMENTS— Bill Royce

That the Board of County Commissioners provide further direction regarding the potential amendments to the Okeechobee County Comprehensive Plan.

- d. PROGRESS REPORT - JAIL EXPANSION & RENOVATION PROJECT— Justin Nelson

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e. test ada compliance

6. Adjourn



**Okeechobee County
Board of County Commissioners**
304 NW 2nd Street Okeechobee, FL 34972

Department: Clerk to the Board
Category: Proclamation
Prepared By: Granicus2 Support
Initiator:

**Submitted
ACTION ITEM (ID# 3.a)**

SUBJECT: APPROVAL FOR OFFICAL COUNTY MEME

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:

ATTACHMENT:

[images.jpg](#)





**Okeechobee County
Board of County Commissioners**
304 NW 2nd Street Okeechobee, FL 34972

Department:Capital Improvement
Category:Presentation
Prepared By: Granicus2 Support
Initiator:

**Submitted
ACTION ITEM (ID# 3.b)**

SUBJECT: Celebration of tree lighting ceremony

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:



**Okeechobee County
Board of County Commissioners**
304 NW 2nd Street Okeechobee, FL 34972

Department: Clerk to the Board
Category: Presentation
Prepared By: Granicus2 Support
Initiator:

**Submitted
ACTION ITEM (ID# 3.c)**

SUBJECT: test item

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:



**Okeechobee County
Board of County Commissioners**

304 NW 2nd Street Okeechobee, FL 34972

**Submitted
ACTION ITEM (ID# 4.a)**

Department: Clerk to the Board
Category: Public Hearing
Prepared By: Granicus2 Support
Initiator:

SUBJECT: PROGRESS REPORT - JAIL EXPANSION & RENOVATION PROJECT— Justin Nelson

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:

ATTACHMENT:

[Commissioners' Court \(1\).pdf](#)
[Meeting Minutes.pdf](#)



NOTICE OF REGULAR MEETING

DELTA COUNTY COMMISSIONERS' COURT

I, the undersigned County/District Clerk, do hereby certify that the above Notice of the Regular Meeting of the Delta County Commissioners Court is a true and correct copy of the said Notice, that I received said Notice, and it was posted at the public notices bulletin board, near the east doors of the Delta County Courthouse, a place readily accessible to the general public at all times on the 13th day of May, 2025 at 9:00 AM and said Notice remained so posted continuously for at least 72 hours preceding the schedule time of the meeting.

1. Call to Order, Establishment of a Quorum, and Declaration of Public Notices Legally Posted Pursuant to the Open Meetings Act, Texas Government Code, Chapter 551.
 - a. Pledge of Allegiance
 - i. United States of America Flag
 - ii. State of Texas Flag
 - b. Invocation
2. Public Comments
(The Commissioners' Court shall allow public comment with the submission of a Public Participation Form to the County/District Clerk prior to the start of the meeting. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of the Commissioners' Court. Public Comment will be governed by the adopted Rules of Procedure, Conduct, and Decorum.)
3. General Announcements
4. Proclamations
 - a. Recognition of a Proclamation (2025-05-13-01) proclaiming the week of May 11 - 17, 2025 as National Police Week
5. Consent Agenda
(Agenda items placed on the Consent Agenda are considered routine in nature and are considered non-controversial. The Consent Agenda can be acted upon in one motion. Any item may be removed from the Consent agenda at the request of any member of the Commissioners' Court and considered separately from the Consent Agenda.)
 - a. Discuss and take possible action to consider the approval of the minutes for the following meetings:
 - i. April 21, 2025 Special Meeting of the Commissioners' Court
 - ii. April 22, 2025 Regular Meeting of the Commissioners' Court
 - b. Discuss and take possible action to approve and ratify the payment of financial obligations, including claims, payroll and personnel expenses, and bills.
 - c. Discuss and take possible action to approve the execution of a project change request document with i3 Verticals, LLC for the County Treasurer's office pertaining to a

module swap from the Client Accounting module to the Combined Banks module within the AccuFund financial management software and authorize the County Judge and County Treasurer to execute and sign all related documents. The module swap results in no financial impact or changes to the previously executed and existing Statement of Work, Professional Services Agreement, and System Maintenance Agreement documents - Debbie Huie, County Treasurer / Tanner Crutcher, County Judge

- d. Discuss and take possible action to approve and receive presentation of the County/District Clerk's Monthly Report for April, 2025 - Janice Roberts, County/District Clerk
- e. Discuss and take possible action to consider the approval of a budget line-item transfer from 010-400-570 *Capital Investments* to 010-400-402 *Soil & Water / Northeast Rail* in the amount of \$1,600.00 - Tanner Crutcher, County Judge
- f. Discuss and take possible action to consider authorizing the submission of a request for allocation of unclaimed capital property credits from the Texas Comptroller of Public Accounts, in accordance with Local Government Code, Section 381.004, Texas Property Code, Section 74.602 and authorize the County Judge to execute and sign all related documents - Tanner Crutcher, County Judge
- g. Record into the minutes and accept as a matter of record, pursuant to Chapter 351.257 of the Texas Local Government Code, the Sexual Assault Response Team (SART) biennial report submitted by District Attorney Will Ramsay - Tanner Crutcher, County Judge
- h. Discuss and take possible action to accept the County Treasurer's monthly financial report(s) as a matter of record for the following months: - Debbie Huie, County Treasurer
 - i. October, 2024
 - ii. November, 2024
 - iii. December, 2024
 - iv. January, 2025
 - v. February, 2025
 - vi. March, 2025
 - vii. April, 2025
- i. Discuss and take possible action to authorize and approve the acceptance of a donation made to the Delta County Sheriff's Office from Brady's K9 Fund, a 501(c)(3) tax-exempt organization, for a K9 ballistics vest, valued at \$1,200.00, to be used by the Delta County Sheriff's Office K9 program, pursuant to §81.032 of the Texas Local Government Code - Marshall Lynch, Sheriff
- j. Discuss and take possible action on a request from the Sheriff, pursuant to §721.005 of the Texas Transportation Code, to approve an Order designating certain vehicles used by the Delta County Sheriff's Office to be exempt from the inscription requirements of §721.004 of the Texas Transportation Code - Marshall Lynch, Sheriff

6. Regular Agenda

- a. Discuss and take possible action to consider the approval of an Application for Participation in the Texas ShortTerm Asset Reserve Program (TexSTAR), including approving TexSTAR as an authorized investment, and authorize the County Judge and County Treasurer to execute and sign the agreement and all related document - Tanner Crutcher, County Judge
- b. Discuss and take possible action to approve the LOGIC Investment Pool as an authorized investment and approve the execution and submission of an Application for

- Participation in the Local Government Investment Cooperative (LOGIC), and authorize the County Judge and County Treasurer to execute and sign the application and all related documents - Tanner Crutcher, County Judge
- c. Discuss and take possible action to consider approving a change-order to the ongoing Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Road Reconstruction Project, CDV23-0322, to use excess proceeds to extend the reconstruction on either CR 3400 or CR 1182 - Tanner Crutcher, County Judge / Kevin Vanhoozier, P.E., Hayter Engineering
 - d. Discuss and take possible action to receive a presentation from Dr. Hurley Miller, District Extension Administrator for Texas A&M AgriLife Extension, regarding the possible amendment of the existing and future cooperative agreements between Delta County and Texas A&M AgriLife Extension regarding the payment of payroll and personnel expenses related to the County Extension Agents' base salary - Tanner Crutcher, County Judge / Dr. Hurley Miller, District Extension Administrator, Texas A&M AgriLife Extension
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 - h. Discuss and take possible action to consider the approval of a budget line-item transfer from 010-490-102 Election Salaries to 010-490-402 Programming in the amount of \$6,156.75 to upgrade all election equipment - Janice Roberts, County/District Clerk & Elections Administrator
 - i. Discuss and take possible action to approve the construction of perimeter fencing at the radio communications tower site at the West Delta Water Supply Corporation tower site - Robert Hurst, Emergency Management Coordinator
 - j. Discuss and take possible action to authorize the submission of a Community-based Opioid Recovery Effort (CORE) FY 2025 Spring Grant application to the Opioid Abatement Fund Council (OAFC) seeking \$250,000.00 in funding to support activities related to the expansion of the inmate capacity at the Delta County Jail, and authorize the County Judge to execute and sign all related documents - Tanner Crutcher, County Judge
 - k. Discuss and take possible action to authorize the County Treasurer to remit pro-rated payment of Civic Center manager services provided from January 1, 2025 through April 30, 2025 to Courtney Steward from the following line-items: - Tanner Crutcher, County Judge
 - i. 010-511-103 Salaries
 - ii. 010-511-201 Payroll Taxes
 - iii. 010-511-203 Retirement
 - iv. 010-511-204 Workers Comp
 - v. 010-511-206 Unemployment

vi. 010-511-207 Death Benefit

- l. Receive the presentation of and accept the Sheriff's Report for the following operations:
 - Marshall Lynch, Sheriff
 - i. Law Enforcement Operations Report
 - ii. Jail Report
- m. Discuss and take possible action to update the Commissioners Court on Courthouse facility repairs and related projects - Tanner Crutcher, County Judge
 - i. Consider and possibly take action to receive a presentation of the asbestos testing results of county-owned property located at 250 West Dallas Avenue and also consider authorizing the solicitation of proposals for the asbestos abatement and remediation. Members of the Commissioners' Court may opt to tour the site with the consultant - Tom Glosup, County Facilities Consultant
- n. The Commissioners' Court may take action to recess the meeting until 1:00 p.m., Tuesday, May 13, 2025.
- o. The Commissioners' Court may take action, if necessary, to reconvene the regular meeting at 1:00 p.m., Tuesday, May 13, 2025 in the 3rd Floor Commissioners' Courtroom of the Delta County Courthouse, 200 West Dallas Avenue, Cooper, Texas, 75432
- p. Conduct a workshop session with the Commissioners' Court for the following matters:
 - i. Capital Projects, including facilities, emergency management infrastructure, and road and bridge grant funding.- Tanner Crutcher, County Judge / Robert Hurst, Emergency Management Coordinator
 - ii. Jail Operations, including jail capacity, ongoing repair projects, and inmate housing - Marshall Lynch, Sheriff
- q. Discuss and take possible action to remove the real property listing and terminate any existing brokerage agreement for county-owned real property located at 30 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4433) and 26 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4432) - Tanner Crutcher, County Judge
- r. Discuss and take possible action to authorize the County Treasurer to retire any existing debt obligations owed to the lender, First National Bank - Cooper, from the issuance of a time-warrant related to the purchase and renovations of county-owned real property located at 30 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4433) and 26 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4432) - Tanner Crutcher, County Judge

7. Executive Session

- a. Discuss and take possible action, the Commissioners Court to convene into executive session to discuss the following matters:
 - a. Pursuant to §551.071 of the Texas Government Code, to consult with legal counsel regarding litigation related to the matter of Texas Opioid Litigation, *County of Delta v. Purdue Pharma, Inc., et al.*, in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587 - Tanner Crutcher, County Judge
 - b. Pursuant to §551.071 of the Texas Government Code, to consult with legal counsel regarding potential litigation regarding the road conditions on CR 3080, situated in Precinct 3 - Tanner Crutcher, County Judge / Anthony Roberts, County Commissioner, Precinct 3

8. Reconvene Open Session

- a. Discuss and take possible action to reconvene back into open session - Tanner Crutcher, County Judge

9. Items from Executive Session

- a. Discuss and take possible action on items discussed in executive session related to the following:
 - i. Settlement offers or other necessary action in the matter of Texas Opioid Litigation; in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587, including consideration of authorizing the County Judge or other authorized officials to execute the Settlement participation and release forms regarding settlement offers from defendants in the matter of Texas opioid multi-district litigation for the County in the matter of *County of Delta v. Purdue Pharma, L.P. et al.* - Tanner Crutcher, County Judge
 - ii. Action related to potential litigation regarding the road condition of CR 3080, situated in Precinct 3 - Tanner Crutcher, County Judge

10. Adjourn

The Commissioners' Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Chapter 551, Open Meetings, Texas Government Code, Sections 551.071, 551.072, 551.0725, 551.073, 551.074, 551.0745, 551.075, 551.076, and 551.087, 551.089, 551.091, or to seek the advice of its attorney and/or other attorneys representing Delta County on any matter in which the duty of the attorney to the Commissioners' Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with chapter 551 of the Texas Government Code or as otherwise may be permitted under chapter 551.

In accordance with Title III of the American with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request to the County Judge's office as far as possible in advance of the meeting you wish to attend. BRAILLE IS NOT AVAILABLE.

Signed this ____ day of _____, ____

Tanner Crutcher, County Judge
Delta County, Texas

CERTIFICATION OF POSTING

I, the undersigned County Clerk, do hereby certify that the above Notice of the Regular Meeting of the Delta County Commissioners' Court is a true and correct copy of the said Notice, that I received said Notice, and it was posted at the Public Notices bulletin board of the Delta County Courthouse, a place readily accessible to the general public at the times on the ____ day of _____, ____ at __:_____. and said Notice remained so posted continuously for at least 72 hours preceding the schedule of the time of the meeting.

Janice Roberts, County/District Clerk
Delta County, Texas



Rockford, IL

Planning and Development

Meeting Minutes

425 E. State Street
Rockford, IL 61104

Thursday, November 6, 2025

5:30 PM

Kirsten's Test Meeting For Training

I. CALL TO ORDER

II. PUBLIC SPEAKING

III. INFORMATION ONLY

This was Approved.

III. TREE LIGHTING CEREMONY

1. Approval of the Workforce Development Agreement between the City of Rockford and LT Construction for the not-to-exceed amount of \$675,000. The funding source is revenue replacement through the American Rescue Plan Act (ARPA) funds...body
Click or tap here to enter text.

Click or tap here to enter text.

A motion was made by Alderman Alderman Meeks, seconded by Alderman Alderman Durkee, that this Information Only be Discussed. The motion carried by the following vote:

2. FY25 Q4 Quarterly Results Report for GoRockford

Click or tap here to enter text.

Discussed.

4. Approval for a Subordination requested by Anchor Housing L.P. IV, an Illinois Limited Partnership, property owner of 414 N. Court St.

Click or tap here to enter text.

IV. COMMITTEE REPORTS

1. Approval of the Memorandum of Understanding between the Illinois Department of Commerce and Economic Opportunity and the City for the state designation of the Heritage District.

Click or tap here to enter text.

A motion was made by Alderman Alderman Wilkins, seconded by Alderman Alderman Meeks, that this Committee Report be Approved. The motion carried by the following vote:

3. Rockford Area Venue and Entertainment Authority (RAVE) report

Click or tap here to enter text.

2. Nicks test item at 2:27pm

CAPS *italic* **bold** underline

3. Approval for Tree setup and lighting in City Hall

Light that tree!

A motion was made by Alderman Alderman Hoffman, seconded by Alderman Alderman Meeks, that this Committee Report be Adopted. The motion failed by the following vote:

A motion was made by Alderman Alderman Wilkins, seconded by Alderman Alderman Durkee, that this Committee Report be Amended and they decided to have a tree lighting ceremony and potluck and fondue. The motion carried by the following vote:

IV. RESOLUTIONS

1. Authorization to Adopt the Updated Winnebago County Multi-Hazard Mitigation Plan.

Click or tap here to enter text.

A motion was made by Alderman Alderman Hoffman, seconded by Alderman Alderman Meeks, that this Resolution be Approved by committee to the City Council, due back on 12/25/2025. The motion carried by the following vote:

2. A Resolution calling for a Public Hearing and convening a Joint Review Board in connection with the proposed amendment to the River District North Tax Increment Financing District...body

Click or tap here to enter text.

Click or tap here to enter text.

A motion was made by Alderman Alderman Wilkins, seconded by Alderman Alderman Hoffman, that this Resolution be Referred back to committee to the Community Action Agency Board, due back on 11/12/2025. The motion carried by the following vote:

3. A Resolution calling for a Public Hearing and convening a Joint Review Board in connection with the Main & Mulberry Tax Increment Financing District..body
Click or tap here to enter text.

V. ADJOURNMENT



**Okeechobee County
Board of County Commissioners**
304 NW 2nd Street Okeechobee, FL 34972

Department: Administration
Category: Resolution
Prepared By: Granicus2 Support
Initiator:

**Submitted
ACTION ITEM (ID# 5.a)**

SUBJECT: APPROVAL FOR STAFF HOLIDAY PARTY CATERED BY CHICK-FLI-A AND STARBUCKS

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:

ATTACHMENT:

[Meet Buddy the Elf December 1st.docx](#)

THIS HOLIDAY, DISCOVER YOUR INNER ELF.



WILL FERRELL **elf** with JAMES CAAN
A JOEL COHEN FILM
NOVEMBER 7

Meet Buddy the Elf December 1st!



**Okeechobee County
Board of County Commissioners**
304 NW 2nd Street Okeechobee, FL 34972

Department: Clerk to the Board
Category: Public Hearing
Prepared By: Granicus2 Support
Initiator:

**Submitted
ACTION ITEM (ID# 5.b)**

SUBJECT: PROGRESS REPORT - JAIL EXPANSION & RENOVATION PROJECT— Justin Nelson

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:

ATTACHMENT:

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NOTICE OF REGULAR MEETING

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- q. Discuss and take possible action to remove the real property listing and terminate any existing brokerage agreement for county-owned real property located at 30 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4433) and 26 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4432) - Tanner Crutcher, County Judge
- r. Discuss and take possible action to authorize the County Treasurer to retire any existing debt obligations owed to the lender, First National Bank - Cooper, from the issuance of a time-warrant related to the purchase and renovations of county-owned real property located at 30 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4433) and 26 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4432) - Tanner Crutcher, County Judge

7. Executive Session

- a. Discuss and take possible action, the Commissioners Court to convene into executive session to discuss the following matters:
 - a. Pursuant to §551.071 of the Texas Government Code, to consult with legal counsel regarding litigation related to the matter of Texas Opioid Litigation, *County of Delta v. Purdue Pharma, Inc., et al.*, in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587 - Tanner Crutcher, County Judge
 - b. Pursuant to §551.071 of the Texas Government Code, to consult with legal counsel regarding potential litigation regarding the road conditions on CR 3080, situated in Precinct 3 - Tanner Crutcher, County Judge / Anthony Roberts, County Commissioner, Precinct 3

8. Reconvene Open Session

- a. Discuss and take possible action to reconvene back into open session - Tanner Crutcher, County Judge

9. Items from Executive Session

- a. Discuss and take possible action on items discussed in executive session related to the following:
 - i. Settlement offers or other necessary action in the matter of Texas Opioid Litigation; in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587, including consideration of authorizing the County Judge or other authorized officials to execute the Settlement participation and release forms regarding settlement offers from defendants in the matter of Texas opioid multi-district litigation for the County in the matter of *County of Delta v. Purdue Pharma, L.P. et al.* - Tanner Crutcher, County Judge
 - ii. Action related to potential litigation regarding the road condition of CR 3080, situated in Precinct 3 - Tanner Crutcher, County Judge

10. Adjourn

The Commissioners' Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Chapter 551, Open Meetings, Texas Government Code, Sections 551.071, 551.072, 551.0725, 551.073, 551.074, 551.0745, 551.075, 551.076, and 551.087, 551.089, 551.091, or to seek the advice of its attorney and/or other attorneys representing Delta County on any matter in which the duty of the attorney to the Commissioners' Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with chapter 551 of the Texas Government Code or as otherwise may be permitted under chapter 551.

In accordance with Title III of the American with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request to the County Judge's office as far as possible in advance of the meeting you wish to attend. BRAILLE IS NOT AVAILABLE.

Signed this ____ day of _____, ____

Tanner Crutcher, County Judge
Delta County, Texas

CERTIFICATION OF POSTING

I, the undersigned County Clerk, do hereby certify that the above Notice of the Regular Meeting of the Delta County Commissioners' Court is a true and correct copy of the said Notice, that I received said Notice, and it was posted at the Public Notices bulletin board of the Delta County Courthouse, a place readily accessible to the general public at the times on the ____ day of _____, ____ at __:_____. and said Notice remained so posted continuously for at least 72 hours preceding the schedule of the time of the meeting.

Janice Roberts, County/District Clerk
Delta County, Texas



Rockford, IL

Planning and Development

Meeting Minutes

425 E. State Street
Rockford, IL 61104

Thursday, November 6, 2025

5:30 PM

Kirsten's Test Meeting For Training

I. CALL TO ORDER

II. PUBLIC SPEAKING

III. INFORMATION ONLY

This was Approved.

III. TREE LIGHTING CEREMONY

1. Approval of the Workforce Development Agreement between the City of Rockford and LT Construction for the not-to-exceed amount of \$675,000. The funding source is revenue replacement through the American Rescue Plan Act (ARPA) funds...body
Click or tap here to enter text.

Click or tap here to enter text.

A motion was made by Alderman Alderman Meeks, seconded by Alderman Alderman Durkee, that this Information Only be Discussed. The motion carried by the following vote:

2. FY25 Q4 Quarterly Results Report for GoRockford

Click or tap here to enter text.

Discussed.

4. Approval for a Subordination requested by Anchor Housing L.P. IV, an Illinois Limited Partnership, property owner of 414 N. Court St.

Click or tap here to enter text.

IV. COMMITTEE REPORTS

1. Approval of the Memorandum of Understanding between the Illinois Department of Commerce and Economic Opportunity and the City for the state designation of the Heritage District.

Click or tap here to enter text.

A motion was made by Alderman Alderman Wilkins, seconded by Alderman Alderman Meeks, that this Committee Report be Approved. The motion carried by the following vote:

3. Rockford Area Venue and Entertainment Authority (RAVE) report

Click or tap here to enter text.

2. Nicks test item at 2:27pm

CAPS *italic* **bold** underline

3. Approval for Tree setup and lighting in City Hall

Light that tree!

A motion was made by Alderman Alderman Hoffman, seconded by Alderman Alderman Meeks, that this Committee Report be Adopted. The motion failed by the following vote:

A motion was made by Alderman Alderman Wilkins, seconded by Alderman Alderman Durkee, that this Committee Report be Amended and they decided to have a tree lighting ceremony and potluck and fondue. The motion carried by the following vote:

IV. RESOLUTIONS

1. Authorization to Adopt the Updated Winnebago County Multi-Hazard Mitigation Plan.

Click or tap here to enter text.

A motion was made by Alderman Alderman Hoffman, seconded by Alderman Alderman Meeks, that this Resolution be Approved by committee to the City Council, due back on 12/25/2025. The motion carried by the following vote:

2. A Resolution calling for a Public Hearing and convening a Joint Review Board in connection with the proposed amendment to the River District North Tax Increment Financing District...body

Click or tap here to enter text.

Click or tap here to enter text.

A motion was made by Alderman Alderman Wilkins, seconded by Alderman Alderman Hoffman, that this Resolution be Referred back to committee to the Community Action Agency Board, due back on 11/12/2025. The motion carried by the following vote:

3. A Resolution calling for a Public Hearing and convening a Joint Review Board in connection with the Main & Mulberry Tax Increment Financing District..body
Click or tap here to enter text.

V. ADJOURNMENT



**Okeechobee County
Board of County Commissioners**

304 NW 2nd Street Okeechobee, FL 34972

**Submitted
ACTION ITEM (ID# 5.c)**

Department:
Category: Resolution
Prepared By: Granicus2 Support
Initiator:

SUBJECT: DISCUSSION OF COMPREHENSIVE PLAN UPDATE AND POTENTIAL PLAN AMENDMENTS— Bill Royce

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:

ATTACHMENT:

[Capital Improvement Sample Attachment](#)

Civica Content User Checklist

CHECKLIST	
☐	Add a Page to the Training Section as a sub-page of the main structure
☐	Migrate content from a Microsoft Word document into the HTML Editor
☐	Upload an image to the image manager and place it in the correct folder
☐	Create an internal hyperlink opening up the page in the same window as the current page
☐	Create an external hyperlink and have it open in a new window
☐	Add a file from Filebank creating a detailed link
☐	Insert a video either from YouTube or Venmeo
☐	Create a single occurring calendar event
☐	Create a news event
☐	Create a Quicklink and place the completed Quick-link on your page
☐	Create a folder in Filebank
☐	Add a file to the folder that you created in Filebank
☐	Delete the folder if N/A to the live site
☐	Change the layout of your page to either a calendar or Filebank layout
☐	Change the layout back to HTML Editor



**Okeechobee County
Board of County Commissioners**
304 NW 2nd Street Okeechobee, FL 34972

Department: Clerk to the Board
Category: Public Hearing
Prepared By: Granicus2 Support
Initiator:

**Submitted
ACTION ITEM (ID# 5.d)**

SUBJECT: PROGRESS REPORT - JAIL EXPANSION & RENOVATION PROJECT— Justin Nelson

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:

ATTACHMENT:

[Commissioners' Court \(1\).pdf](#)
[Meeting Minutes.pdf](#)



NOTICE OF REGULAR MEETING

DELTA COUNTY COMMISSIONERS' COURT

I, the undersigned County/District Clerk, do hereby certify that the above Notice of the Regular Meeting of the Delta County Commissioners Court is a true and correct copy of the said Notice, that I received said Notice, and it was posted at the public notices bulletin board, near the east doors of the Delta County Courthouse, a place readily accessible to the general public at all times on the 13th day of May, 2025 at 9:00 AM and said Notice remained so posted continuously for at least 72 hours preceding the schedule time of the meeting.

1. Call to Order, Establishment of a Quorum, and Declaration of Public Notices Legally Posted Pursuant to the Open Meetings Act, Texas Government Code, Chapter 551.
 - a. Pledge of Allegiance
 - i. United States of America Flag
 - ii. State of Texas Flag
 - b. Invocation
2. Public Comments
(The Commissioners' Court shall allow public comment with the submission of a Public Participation Form to the County/District Clerk prior to the start of the meeting. The Court is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to a member of the Commissioners' Court. Public Comment will be governed by the adopted Rules of Procedure, Conduct, and Decorum.)
3. General Announcements
4. Proclamations
 - a. Recognition of a Proclamation (2025-05-13-01) proclaiming the week of May 11 - 17, 2025 as National Police Week
5. Consent Agenda
(Agenda items placed on the Consent Agenda are considered routine in nature and are considered non-controversial. The Consent Agenda can be acted upon in one motion. Any item may be removed from the Consent agenda at the request of any member of the Commissioners' Court and considered separately from the Consent Agenda.)
 - a. Discuss and take possible action to consider the approval of the minutes for the following meetings:
 - i. April 21, 2025 Special Meeting of the Commissioners' Court
 - ii. April 22, 2025 Regular Meeting of the Commissioners' Court
 - b. Discuss and take possible action to approve and ratify the payment of financial obligations, including claims, payroll and personnel expenses, and bills.
 - c. Discuss and take possible action to approve the execution of a project change request document with i3 Verticals, LLC for the County Treasurer's office pertaining to a

module swap from the Client Accounting module to the Combined Banks module within the AccuFund financial management software and authorize the County Judge and County Treasurer to execute and sign all related documents. The module swap results in no financial impact or changes to the previously executed and existing Statement of Work, Professional Services Agreement, and System Maintenance Agreement documents - Debbie Huie, County Treasurer / Tanner Crutcher, County Judge

- d. Discuss and take possible action to approve and receive presentation of the County/District Clerk's Monthly Report for April, 2025 - Janice Roberts, County/District Clerk
- e. Discuss and take possible action to consider the approval of a budget line-item transfer from 010-400-570 *Capital Investments* to 010-400-402 *Soil & Water / Northeast Rail* in the amount of \$1,600.00 - Tanner Crutcher, County Judge
- f. Discuss and take possible action to consider authorizing the submission of a request for allocation of unclaimed capital property credits from the Texas Comptroller of Public Accounts, in accordance with Local Government Code, Section 381.004, Texas Property Code, Section 74.602 and authorize the County Judge to execute and sign all related documents - Tanner Crutcher, County Judge
- g. Record into the minutes and accept as a matter of record, pursuant to Chapter 351.257 of the Texas Local Government Code, the Sexual Assault Response Team (SART) biennial report submitted by District Attorney Will Ramsay - Tanner Crutcher, County Judge
- h. Discuss and take possible action to accept the County Treasurer's monthly financial report(s) as a matter of record for the following months: - Debbie Huie, County Treasurer
 - i. October, 2024
 - ii. November, 2024
 - iii. December, 2024
 - iv. January, 2025
 - v. February, 2025
 - vi. March, 2025
 - vii. April, 2025
- i. Discuss and take possible action to authorize and approve the acceptance of a donation made to the Delta County Sheriff's Office from Brady's K9 Fund, a 501(c)(3) tax-exempt organization, for a K9 ballistics vest, valued at \$1,200.00, to be used by the Delta County Sheriff's Office K9 program, pursuant to §81.032 of the Texas Local Government Code - Marshall Lynch, Sheriff
- j. Discuss and take possible action on a request from the Sheriff, pursuant to §721.005 of the Texas Transportation Code, to approve an Order designating certain vehicles used by the Delta County Sheriff's Office to be exempt from the inscription requirements of §721.004 of the Texas Transportation Code - Marshall Lynch, Sheriff

6. Regular Agenda

- a. Discuss and take possible action to consider the approval of an Application for Participation in the Texas ShortTerm Asset Reserve Program (TexSTAR), including approving TexSTAR as an authorized investment, and authorize the County Judge and County Treasurer to execute and sign the agreement and all related document - Tanner Crutcher, County Judge
- b. Discuss and take possible action to approve the LOGIC Investment Pool as an authorized investment and approve the execution and submission of an Application for

- Participation in the Local Government Investment Cooperative (LOGIC), and authorize the County Judge and County Treasurer to execute and sign the application and all related documents - Tanner Crutcher, County Judge
- c. Discuss and take possible action to consider approving a change-order to the ongoing Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Road Reconstruction Project, CDV23-0322, to use excess proceeds to extend the reconstruction on either CR 3400 or CR 1182 - Tanner Crutcher, County Judge / Kevin Vanhoozier, P.E., Hayter Engineering
 - d. Discuss and take possible action to receive a presentation from Dr. Hurley Miller, District Extension Administrator for Texas A&M AgriLife Extension, regarding the possible amendment of the existing and future cooperative agreements between Delta County and Texas A&M AgriLife Extension regarding the payment of payroll and personnel expenses related to the County Extension Agents' base salary - Tanner Crutcher, County Judge / Dr. Hurley Miller, District Extension Administrator, Texas A&M AgriLife Extension
 - e. Discuss and take possible action to consider adopting a temporary payroll processing advance in order to delay and offset future payroll schedules for all employees to align with the current schedule utilized for law enforcement and jail staff, necessary to accommodate timekeeping and payroll processing schedule - Debbie Huie, County Treasurer
 - f. Discuss and take possible action related to the inclusion of maternity leave into the Delta County Employee Handbook - Debbie Huie, County Treasurer
 - g. Discuss and take possible action to approve the purchase of a Brinc Responder Drone and Ops bundle package from Brinc Drones for the Office of Emergency Management in the amount of \$32,200.00 with funding to be received from an Office of the Governor, Homeland Security Grant Program (HSGP) grant award, grant number 5020601 - Robert Hurst, Emergency Management Coordinator / Tanner Crutcher, County Judge
 - h. Discuss and take possible action to consider the approval of a budget line-item transfer from 010-490-102 Election Salaries to 010-490-402 Programming in the amount of \$6,156.75 to upgrade all election equipment - Janice Roberts, County/District Clerk & Elections Administrator
 - i. Discuss and take possible action to approve the construction of perimeter fencing at the radio communications tower site at the West Delta Water Supply Corporation tower site - Robert Hurst, Emergency Management Coordinator
 - j. Discuss and take possible action to authorize the submission of a Community-based Opioid Recovery Effort (CORE) FY 2025 Spring Grant application to the Opioid Abatement Fund Council (OAFC) seeking \$250,000.00 in funding to support activities related to the expansion of the inmate capacity at the Delta County Jail, and authorize the County Judge to execute and sign all related documents - Tanner Crutcher, County Judge
 - k. Discuss and take possible action to authorize the County Treasurer to remit pro-rated payment of Civic Center manager services provided from January 1, 2025 through April 30, 2025 to Courtney Steward from the following line-items: - Tanner Crutcher, County Judge
 - i. 010-511-103 Salaries
 - ii. 010-511-201 Payroll Taxes
 - iii. 010-511-203 Retirement
 - iv. 010-511-204 Workers Comp
 - v. 010-511-206 Unemployment

vi. 010-511-207 Death Benefit

- l. Receive the presentation of and accept the Sheriff's Report for the following operations:
 - Marshall Lynch, Sheriff
 - i. Law Enforcement Operations Report
 - ii. Jail Report
- m. Discuss and take possible action to update the Commissioners Court on Courthouse facility repairs and related projects - Tanner Crutcher, County Judge
 - i. Consider and possibly take action to receive a presentation of the asbestos testing results of county-owned property located at 250 West Dallas Avenue and also consider authorizing the solicitation of proposals for the asbestos abatement and remediation. Members of the Commissioners' Court may opt to tour the site with the consultant - Tom Glosup, County Facilities Consultant
- n. The Commissioners' Court may take action to recess the meeting until 1:00 p.m., Tuesday, May 13, 2025.
- o. The Commissioners' Court may take action, if necessary, to reconvene the regular meeting at 1:00 p.m., Tuesday, May 13, 2025 in the 3rd Floor Commissioners' Courtroom of the Delta County Courthouse, 200 West Dallas Avenue, Cooper, Texas, 75432
- p. Conduct a workshop session with the Commissioners' Court for the following matters:
 - i. Capital Projects, including facilities, emergency management infrastructure, and road and bridge grant funding.- Tanner Crutcher, County Judge / Robert Hurst, Emergency Management Coordinator
 - ii. Jail Operations, including jail capacity, ongoing repair projects, and inmate housing - Marshall Lynch, Sheriff
- q. Discuss and take possible action to remove the real property listing and terminate any existing brokerage agreement for county-owned real property located at 30 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4433) and 26 TX SH 24, Cooper, Texas, 75432 (Delta County Appraisal District Property ID: 4432) - Tanner Crutcher, County Judge
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7. Executive Session

- a. Discuss and take possible action, the Commissioners Court to convene into executive session to discuss the following matters:
 - a. Pursuant to §551.071 of the Texas Government Code, to consult with legal counsel regarding litigation related to the matter of Texas Opioid Litigation, *County of Delta v. Purdue Pharma, Inc., et al.*, in the 152nd District Court of Harris County, Texas; MDL Master Cause No. 2018-63587 - Tanner Crutcher, County Judge
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8. Reconvene Open Session

- a. Discuss and take possible action to reconvene back into open session - Tanner Crutcher, County Judge

9. Items from Executive Session

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 - ii. Action related to potential litigation regarding the road condition of CR 3080, situated in Precinct 3 - Tanner Crutcher, County Judge

10. Adjourn

The Commissioners' Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Chapter 551, Open Meetings, Texas Government Code, Sections 551.071, 551.072, 551.0725, 551.073, 551.074, 551.0745, 551.075, 551.076, and 551.087, 551.089, 551.091, or to seek the advice of its attorney and/or other attorneys representing Delta County on any matter in which the duty of the attorney to the Commissioners' Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with chapter 551 of the Texas Government Code or as otherwise may be permitted under chapter 551.

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Signed this ____ day of _____, ____

Tanner Crutcher, County Judge
Delta County, Texas

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Janice Roberts, County/District Clerk
Delta County, Texas



Rockford, IL

Planning and Development

Meeting Minutes

425 E. State Street
Rockford, IL 61104

Thursday, November 6, 2025

5:30 PM

Kirsten's Test Meeting For Training

I. CALL TO ORDER

II. PUBLIC SPEAKING

III. INFORMATION ONLY

This was Approved.

III. TREE LIGHTING CEREMONY

1. Approval of the Workforce Development Agreement between the City of Rockford and LT Construction for the not-to-exceed amount of \$675,000. The funding source is revenue replacement through the American Rescue Plan Act (ARPA) funds...body
Click or tap here to enter text.

Click or tap here to enter text.

A motion was made by Alderman Alderman Meeks, seconded by Alderman Alderman Durkee, that this Information Only be Discussed. The motion carried by the following vote:

2. FY25 Q4 Quarterly Results Report for GoRockford

Click or tap here to enter text.

Discussed.

4. Approval for a Subordination requested by Anchor Housing L.P. IV, an Illinois Limited Partnership, property owner of 414 N. Court St.

Click or tap here to enter text.

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1. Approval of the Memorandum of Understanding between the Illinois Department of Commerce and Economic Opportunity and the City for the state designation of the Heritage District.

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2. Nicks test item at 2:27pm

CAPS *italic* **bold** underline

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Light that tree!

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3. A Resolution calling for a Public Hearing and convening a Joint Review Board in connection with the Main & Mulberry Tax Increment Financing District..body
Click or tap here to enter text.

V. ADJOURNMENT



**Okeechobee County
Board of County Commissioners**
304 NW 2nd Street Okeechobee, FL 34972

Department: Clerk to the Board
Category: Ordinance
Prepared By: Granicus2 Support
Initiator:

**Submitted
ACTION ITEM (ID# 5.e)**

SUBJECT: test ada compliance

MEETING: BOCC Regular Meeting December 13, 2025

FINANCIAL IMPACT:

REQUESTED ACTION:

BACKGORUND:

ATTACHMENT:
[04.10.2025.BOCC Minutes.pdf](#)



Minutes of the Board of County Commissioners Okeechobee County, Florida

Thursday, April 10, 2025

Regular Session

The Board met this date in a Regular Session in the Okeechobee County Historic Courthouse in the "Judge William L. Hendry Courtroom", Room 270, at 304 NW 2nd Street in Okeechobee, Florida at 9:00 AM.

I. Call to Order, Invocation, and Pledge of Allegiance

Chairman David Hazellief called the meeting to order. Reverend Cary McKee offered the invocation, after which Commissioner Bradley G. Goodbread led the Pledge of Allegiance.

Attendee Name			
David Hazellief	Chairman	Present	
Terry W. Burroughs	Commissioner	Present	
Bradley G. Goodbread	1st Vice-Chair	Present	
Frank DeCarlo	2nd Vice-Chair	Present	
Michael Sumner	Commissioner	Present	
Deborah Manzo	County Administrator	Present	
Gemma Torcivia	County Attorney	Present	

II. Awards and Proclamations

1. EMPLOYEE SERVICE AWARDS JANUARY 1, 2025 THROUGH MARCH 31, 2025

County Administrator Deborah Manzo addressed the Board and presented Employee Service Awards:

Five Years:

Fire Rescue Firefighter/Paramedic Garrett Collier

Parks & Recreation Administrative Assistant Miriam Bernal

Facilities Maintenance Project Coordinator - Cemetery & Parks David Jacobs

Twenty Years:

Road & Bridge Road Maintenance Technician Francisco Rodriguez

Twenty-Five Years:

Public Safety Director/Fire Chief Earl Wooten

Requested Action: Present service awards to qualifying employees for the quarter ending March 31, 2025.

RESULT:

PRESENTED

2. PROCLAMATION - NATIONAL LIBRARY WEEK APRIL 6- 12, 2025 MS. KRESTA KING

County Administrator Deborah Manzo read while Commissioner Bradley G. Goodbread

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	1 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
---	---------------------------	--

presented a proclamation to Library Director Kresta King and her staff, designating the week of April 6 through 12, 2025 as National Library Week in Okeechobee County.

Commissioner Goodbread stated that Ms. King and her staff very much deserve this proclamation.

Ms. King addressed the Board and thanked the Commission on behalf of her team, her volunteers, and the Friends of the Library Board. The Library is the one free place you can go to for countless services, all because of the unwavering support of both Commissioners and volunteers.

Requested Action: Present a Proclamation Okeechobee County Library Director Kresta King, designating April 6 -12, 2025 as National Library Week in Okeechobee County.

RESULT:	PRESENTED
----------------	------------------

Motion: Motion to issue the Proclamation

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Sumner, Commissioner
SECONDER:	Frank DeCarlo, 2nd Vice-Chair
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

3. PROCLAMATION (2) - NATIONAL CHILD ABUSE PREVENTION MONTH MS. GINA ORTIZ AND MS. AMANDA RIEDEL

County Administrator Deborah Manzo read while Commissioner Frank DeCarlo presented a proclamation to Helping People Succeed Representative Tobi Cnudde and Hibiscus Children's Center Representative Amanda Riedel, designating the month of April 2025 as Child Abuse Prevention Month in Okeechobee County.

Commissioner DeCarlo stated that Hibiscus House is celebrating their fortieth year in operation. During that time, they have provided 450,000 safe nights to children and teens in need. He thanked both Ms. Cnudde and Ms. Riedel for their service.

Requested Action: Present a Proclamation to Helping People Succeed Supervisor Gina Otiz and Hibiscus Children's Center Representative Amanda Riedel, designating the month of April as National Child Abuse Prevention Month in Okeechobee County; and the Board would also like to recognize the Hibiscus Center in celebrating their 40th Anniversary this year.

RESULT:	PRESENTED
----------------	------------------

Motion: Motion to issue the Proclamation

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bradley G. Goodbread, 1st Vice-Chair
SECONDER:	Terry W. Burroughs, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

III. Public Comments

Chairman David Hazellief opened the meeting for Public Comments.

Citizen Ruby Minton addressed the Board and discussed the Sheriff's Department and the roads.

Florida Resident Barry Rhodes discussed an alleged hit on his life.

Florida Resident Mike Taylor addressed the Board and discussed the Board of County Commissioners, free speech, and Ms. Ruby Minton's comments.

Florida Resident Scott Morrow addressed the Board and discussed the community, Ms. Ruby Minton's concerns, and the general addressing of grievances.

An anonymous citizen (elected to not disclose identity) addressed the Board and discussed the Chairman and the Chambers.

Florida Resident Shawn Berry addressed the Board and discussed his rights and the Public Comments section of the meeting.

Ms. Emma Booker addressed the Board and discussed ongoing problems in Douglas Park, drugs, the need for a cleanup, Fentanyl, and the community.

Motion: Motion to close Public Comments

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Bradley G. Goodbread, 1st Vice-Chair
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

IV. Revisions to Agenda

There were no revisions to the Agenda.

Motion: Motion to accept agenda as presented

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	3 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Michael Sumner, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

V. Agenda

Motion: Motion to accept Consent Agenda as presented with Commissioner Frank DeCarlo abstaining from Item 1f (Request for Lien Reduction - Sarah Reno)

RESULT:	RETRACTED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Bradley G. Goodbread, 1st Vice-Chair
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

Motion: Motion to retract the original motion accepting the Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Michael Sumner, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

1. Consent Agenda

County Administrator Deborah Manzo read out loud the list of Consent Agenda items.

Consent Agenda Items 1a through 1i (with the exception of item 1f) were approved without further discussion.

Consent Agenda Item 1f was approved by the Board with Commissioner Frank DeCarlo abstaining due to a conflict of interest. Commissioner DeCarlo stated that the involved party was his daughter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Bradley G. Goodbread, 1st Vice-Chair
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

a. MINUTES MARCH 27, 2025 REGULAR SESSION

Requested Action: Approve the March 27, 2025 Regular Session Meeting Minutes.

b. WARRANTS 2025-07

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	4 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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Requested Action: Approve the Warrants list 2025-07 in the amount of \$1,412,350.83.

c. RENEWAL 1 OF 5 INDEPENDENT CONTRACTOR'S AGREEMENT WITH ADVANCED DATA PROCESSING INC. FOR AMBULANCE BILLING

Requested Action: Approve and authorize the Chairman to execute Renewal 1 of 5 of the Independent Contractor's Agreement with Advanced Data Processing Inc., with the attached Addendum A for costs, to provide ambulance billing for Fire Rescue, utilizing a piggyback provision from the City of Riviera Beach, Florida.

d. EMERGENCY HOME ENERGY ASSISTANCE PROGRAM (EHEAP) STANDARD AGREEMENT (IP2425-9400) AMENDMENT 002, BUDGET AMENDMENT BA25-19, RESOLUTION 2025-14

Requested Action: Approve and authorize the Chairman to execute the Emergency Home Energy Assistance Program Standard Agreement (IP2425-9400) Amendment 002 with Area Agency on Aging (AAA), in the amount of \$35,696.00, an increase of \$10,000 from the funding of \$25,696.00, for the contract term July 1, 2024 through June 30, 2025; to adopt Resolution 2025-14, amending the Fiscal Year 2024/2025 budget to appropriate unanticipated grant revenues in the Service Sub Contracts accounts for the Emergency Home Energy Assistance Program Grant, providing an effective date, and approve BA25-19 in the amount of \$10,000.

e. FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR PROPOSED MEDICAL EXAMINER FACILITY

Requested Action: Approve and authorize the Chairman to execute the First Amendment to Interlocal Agreement between the Medical Examiner of the 19th Circuit Court, the District Board of Trustees of Indian River State College and Okeechobee, Martin, St. Lucie and Indian River counties for the design, permitting and construction phase of a new Medical Examiner Facility to be located on the campus of Indian River State College in Fort Pierce, Florida.

f. REQUEST FOR LIEN REDUCTION AND RELEASE OF LIEN - SARAH RENO (CURRENT PROPERTY OWNER - CASE CE2106-0068)

Requested Action: Approve the Code Enforcement Special Magistrate's Report and Recommendation as to the reduction request filed by current property owner; Sara Reno; and direct the Chairman to execute the attached final administrative order, which reduces the lien from \$22,725.00 to \$3,665.87, provided the amount is paid by 5:00 pm on Monday, May 12, 2025 (if not paid in a timely manner, the fine would remain at the original amount of \$22,725.00); and direct the Chairman to execute a Release of Lien upon the timely payment of the reduced amount of \$3,665.87.

g. REQUEST FOR LIEN REDUCTION AND RELEASE OF LIEN - EXCELL HOMEVESTORS LLC (GEOVANY SILVA) CASE CE2206-0149

Requested Action: Approve the Code Enforcement Special Magistrate's Report and Recommendation as to the reduction request filed by current property owners Excell Homevestors LLC (Geovany Silva); and direct the Chairman to execute the attached final administrative order, which reduces the lien from \$35,000.00 to \$3,731.54, provided the amount is paid by 5:00 pm on Monday, May 12, 2025 (if not paid in a timely manner, the fine would remain at the original amount of \$35,000.00); and

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	5 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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direct the Chairman to execute a Release of Lien upon the timely payment of the reduced amount of \$3,731.54.

h. REQUEST TO SCHEDULE A PUBLIC HEARING FOR THE ADOPTION OF AN ORDINANCE AUTHORIZING TRESPASS FROM COUNTY FACILITIES

Requested Action: Approve the scheduling of a public hearing on April 24, 2025 for the adoption of an Ordinance Authorizing Trespass from County Facilities.

i. REQUEST TO SCHEDULE A PUBLIC HEARING FOR THE AMENDMENT OF OKEECHOBEE COUNTY CODE OF ORDINANCES PART 1 CHAPTER 2 - ARTICLE 1. DIVISION 2 - RULES OF DECORUM AND CIVILITY

Requested Action: Approve the scheduling of a public hearing on April 24, 2025 for the Amendment of Okeechobee County Code of Ordinances Part I Chapter 2 - Article 1. Division 2 - Rules of Decorum and Civility.

2. Public Hearings/Citizen Requests/Presentations

a. 1:00 PM - Interview Professional Water Quality Candidates and Rank the Applicants

County Administrator Deborah Manzo addressed the Board and initiated an interview with Professional Water Quality candidates.

WGI:

1. All-star policy and advocacy team
2. Deep bench and comprehensive services
3. Local knowledge
4. Offices where you need us the most
5. Grant and funding support
6. Website design and public relations
7. Proven success
8. We have a plan and are ready to start

The Board interviewed WGI.

Royal Consulting:

1. The goal
2. Understanding the County's needs
3. Meeting the County's needs
4. Proven results in the Lake Okeechobee Watershed (LOW)
5. Experience identifying effective abatement strategies for the LOW BMAP Using WAM
6. Understanding of Upstream Influence
7. Stormwater Reuse Alternative Water Supply
8. Planning: Septic-to-Sewer
9. Our Team: Local strength, technical depth
10. Why the RCS team?

The Board interviewed Royal Consulting.

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The Board conducted a poll and determined that each Commissioner was in favor of moving forward with WGI.

Requested Action: Conduct interviews with two firms that were ranked highest by the Evaluation Committee for RFQ 2024-08 Professional Water Quality and Environmental Services; conducted a discussion regarding the applicants for Professional Services.

RESULT:	CONDUCTED
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Motion: Motion to begin negotiations with WGI for water quality consulting services without setting a funding cap, in accordance to the County's procurement policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bradley G. Goodbread, 1st Vice-Chair
SECONDER:	Frank DeCarlo, 2nd Vice-Chair
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

b. CITIZEN REQUEST - PASTOR DON HANNA ON BEHALF OF OKEECHOBEE MINISTERIAL ASSOCIATION NATIONAL DAY OF PRAYER EVENT ON THURSDAY, MAY 1, 2025

County Administrator Deborah Manzo introduced Pastor Don Hanna, who addressed the Board and requested the use of the lawn area between the Historic Courthouse and the Judicial Center on May 1, 2025 for the National Day of Prayer event, and also to permit the use of sound amplifying equipment during the event.

Requested Action: Approve the request from Okeechobee Ministerial Association Representative Pastor Don Hanna to use the courthouse lawn area located between the Historical Courthouse and the Judicial Center for the National Day of Prayer event on Thursday, May 1, 2025 from 11:00 am to 2:00 pm; to set up a tent on the lawn on Wednesday, April 30, 2025 in the afternoon, prior to the event on May 1, 2025; and to permit the use of sound amplifying equipment and the operation of any loudspeaker, loudspeaker system, or other similar device ("Amplified Sound System") at a County facility outside of an enclosed building.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bradley G. Goodbread, 1st Vice-Chair
SECONDER:	Frank DeCarlo, 2nd Vice-Chair
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

Regular Agenda

3. Airport/Commerce Park

- a. There are no scheduled items

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	7 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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4. Budget and Grants

- a. There are no scheduled items

5. County Attorney

- a. DISCUSSION: ORDINANCE AUTHORIZING TRESPASS FROM COUNTY FACILITIES

County Attorney Gemma Torcivia addressed the Board and initiated a discussion regarding an Ordinance to authorize trespasses from County facilities.

Chairman David Hazellief asked about requiring apologies and increasing the duration of the sunset clause. County Attorney Zackery Good provided options for sunset durations. The Board discussed the options.

Requested Action: Conduct a discussion regarding the Ordinance Authorizing Trespass from County Facilities Memo; the Board directed staff to incorporate a two-year sunset clause in the Ordinance.

RESULT:	CONDUCTED
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Motion: Motion to move forward with the Trespass Ordinance as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Michael Sumner, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

6. Community Development

- a. LOCAL HOUSING ASSISTANCE PLAN (LHAP) 2025-2028

Affordable Housing Advisory Committee Facilitator Lacy Granados addressed the Board and initiated a discussion regarding Resolution 2025-13, adopting the proposed Local Housing Assistance Plan for 2025 through 2028. The Board discussed options when providing rental assistance.

Requested Action: Adopt Resolution 2025-13 adopting the Local Housing Assistance Plan for Okeechobee County for State Fiscal Year 2025/2026, 2026/2027 and 2027/2028; amended to provide rental assistance in the form of a security deposit and last payment; amended to require the security deposit, if not used, to be returned back to the County if the renter moves out; and authorize the Chairman to execute the Certification to Florida Housing Finance Corporation pursuant to Florida Statute Section 420.9072(2)(a)1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Michael Sumner, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

Motion: Motion to amend the previous motion to require the security deposit, if not used, to be returned to the County

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Michael Sumner, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

b. DISCUSSION OF THE REVIEW PROCESS FOR MAJOR DEVELOPMENT SITE PLANS

Community Development Director Bill Royce addressed the Board and discussed the site plan review process.

Requested Action: Conduct a review of the steps in the site plan review process for major developments; directed staff to review the fee schedule and bring it back before the Board if the associated legislation does not change.

RESULT:	CONDUCTED
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7. Community Services

- a. There are no scheduled items

8. Capital Projects/Facilities

- a. There are no scheduled items

9. Human Resources

- a. CONFIRMATION OF APPOINTMENT - EMERGENCY MANAGEMENT DIRECTOR
Ms. Karen Kozac

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	9 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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Administrative Services Director Lisa Ridley addressed the Board and introduced Ms. Karen Kozac for confirmation to the Emergency Management Director position.

Requested Action: Approve the confirmation and appointment of Ms. Karen Kozac as the Emergency Management Director for Okeechobee County, pursuant to F.S. 125.74(k) which states that the County Administrator is required to bring the employment of all department heads to the Board for confirmation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Bradley G. Goodbread, 1st Vice-Chair
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

10. Public Safety

- a. There are no scheduled items

11. Public Works

- a. There are no scheduled items

12. Solid Waste

- a. There are no scheduled items

13. Administration

- a. AMENDED ADMINISTRATIVE REGULATION 3.09: GENERAL RULES AND PROCEDURES FOR OKEECHOBEE COUNTY BOARD OF COUNTY COMMISSIONERS MEETINGS

County Administrator Deborah Manzo addressed the Board and discussed the amendment to Administrative Regulation 3.09 General Rules and Procedures regarding Public Comment.

Requested Action: Approve the Amended Administrative Regulation 3.09 General Rules and Procedures for Board of County Commissioners Meetings, amending Section V. Order of Business and addressing "public speaker cards" consistently.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bradley G. Goodbread, 1st Vice-Chair
SECONDER:	Terry W. Burroughs, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

- b. APPROVE WORK AUTHORIZATION WITH KIMLEY-HORN & ASSOCIATES, INC., FOR PROFESSIONAL ENGINEERING SERVICES FOR IMPACT FEE DEVELOPMENT; AND ADOPT RESOLUTION 2025-16 AND APPROVE BA#25-20

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	10 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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County Administrator Deborah Manzo addressed the Board and discussed the Work Authorization with Kimley-Horn & Associates INC for professional engineering services for impact fee development.

Requested Action: Approve and authorize the Chairman to execute a Work Authorization with Kimley-Horn and Associates Inc. in the amount of \$245,615.00 for Professional Engineering Services to complete Part B of the Impact Fee Development, as approved by the County Attorney; and adopt Resolution 2025-16 amending the Fiscal Year 2024/2025 budget to appropriate unanticipated expenses for funding the Impact Fee Development, providing for an effective date, and approve BA25-20 from the Reserve for Contingencies (001-00-511-9900) in the amount of \$246,000.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bradley G. Goodbread, 1st Vice-Chair
SECONDER:	Michael Sumner, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

14. County Attorney Report

- a. County Attorney Gemma Torcivia:
 - 1. Nothing to report

15. Administration Report

- a. County Administrator Deborah Manzo:
 - 1. Port St. Lucie County Administrator George Landry requesting input from other counties regarding negotiations for Medical Examiner's salary
- b. Assistant County Administrator - Infrastructure and Transportation Justin Nelson:
 - 1. Renovation costs for Supervisor of Elections
 - 2. Chiller replacements
 - 3. Agri-Civic Center chickee hut replacements
 - 4. Pothole in front of Taco Bell
 - 5. Falcon purchase
 - 6. Roads behind Bill's Mini Mart
- c. Public Safety Director/Fire Chief Earl Wooten:
 - 1. Attended Second Annual Fire Service Day in Tallahassee
 - 2. New engine inspection scheduled for April 15
 - 3. Opioid ambulance and associated equipment have been ordered
 - 4. Fire Rescue quarterly newsletter
 - 5. Fire Career Technical Education class will have a Family Night on April 25
 - 6. Communicating with lobbyist regarding Fire Rescue Station Number Five Legislation Appropriation funding request
- d. Assistant County Administrator - Community Services Denise Whitehead:
 - 1. Library Easter event

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	11 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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2. Easter breakfast tickets available
 3. New Public Information Officer has joined the County
 4. Tourist Development represented Okeechobee at a Travel Show
- e. County Engineer Stefan Matthes:
1. Department of Transportation wrapping up State Road 70 East project
 2. State Road 70 West project is complete
 3. Engineering one-year extension has been accepted
 4. Received funds for design work at Nubbin Slough
 5. Reached an agreement for Stormwater Vulnerability Study scope
 6. Continuing to work on plans for Lofton Road
 7. Stormwater Master Plan report should come before the Board within thirty to forty-five days

Motion: Motion to authorize the purchase of two chiller replacements

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry W. Burroughs, Commissioner
SECONDER:	Michael Sumner, Commissioner
AYES:	Hazellief, Burroughs, Goodbread, DeCarlo, Sumner

16. Commissioner Comments

- a. Commissioner Mike Sumner:
1. Pothole in front of Taco Bell
 2. Father was hospitalized
- b. Commissioner Bradley G. Goodbread, 1st Vice Chair:
1. Questions regarding private cemeteries
 2. New chillers
 3. Happy Easter
- c. Commissioner Frank DeCarlo, 2nd Vice Chair:
1. Many kids are participating in soccer and other sports programs
- d. Commissioner Terry Burroughs:
1. Regulating trucks on SW 67th Drive
 2. Active bills in Tallahassee
 3. Department of Governmental Efficiency soon to audit local governments
 4. Premium tax credit with health insurance through marketplace
- e. Chairman David Hazellief:
1. Quarterly Report from Okeechobee Utility Authority
 2. Allow a partner of the Okeechobee County Economic Development Corporation to bring a presentation to the first meeting in May

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	12 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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Motion: to authorize the Chairman to sign a letter to Representative Scott Franklin, Senator Rick Scott, and Senator Ashley Moody to support the enhanced premium tax credit to be reissued before the end of the year

RESULT:

CONSENSUS OF THE BOARD

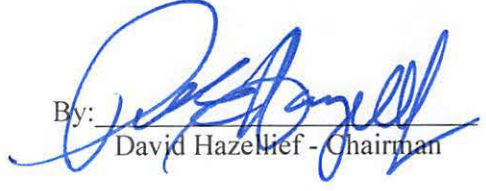
17. Executive Session

- a. There are no scheduled items

VI. Adjourn

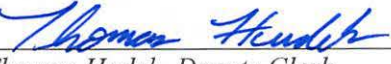
There being no further business to come before the Board, Chairman David Hazellief adjourned the Regular Session of the Board of County Commissioners at 2:23 pm.

BOARD OF COUNTY COMMISSIONERS
OKEECHOBEE COUNTY, FLORIDA

By: 
David Hazellief - Chairman

ATTEST:

Jerald D. Bryant
Clerk of the Circuit Court & Comptroller

By: 
Thomas Hudek, Deputy Clerk

(SEAL)

Approved: April 24, 2025

Jerald D. Bryant Clerk to the Board of County Commissioners Okeechobee County, Florida	13 of 13 April 10, 2025	David Hazellief, Chairman Board of County Commissioners Okeechobee County, Florida
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FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME DeCarlo, Frank	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Board of County Commissioners
MAILING ADDRESS 405 SW 2nd St.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☐ CITY ☒ COUNTY ☐ OTHER LOCAL AGENCY
CITY Okeechobee	COUNTY Okeechobee
DATE ON WHICH VOTE OCCURRED 4-10-25	NAME OF POLITICAL SUBDIVISION: District II Rep
MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Frank De Carlo, hereby disclose that on 4-10, 20 25:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, Sarah Reno is my daughter;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Sarah Reno is my daughter

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

4-10-25

Signature

Frank De Carlo

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

**CERTIFICATION TO
FLORIDA HOUSING FINANCE CORPORATION**

Local Government or Interlocal Entity:

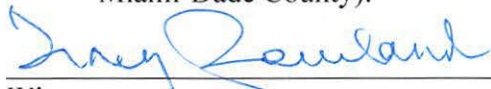
OKEECHOBEE COUNTY

Certifies that:

- (1) The availability of SHIP funds will be advertised pursuant to program requirements in 420.907-420.9079, Florida Statutes.
- (2) All SHIP funds will be expended in a manner which will ensure that there will be no discrimination on the basis of race, color, national origin, sex, handicap, familial status, or religion.
- (3) A process to determine eligibility and for selection of recipients for funds has been developed.
- (4) Recipients of funds will be required to contractually commit to program guidelines and loan terms.
- (5) Florida Housing will be notified promptly if the local government /interlocal entity will be unable to comply with any provision of the local housing assistance plan (LHAP).
- (6) The LHAP provides a plan for the encumbrance of funds within twelve months of the end of the State fiscal year in which they are received and a plan for the expenditure of SHIP funds including allocation, program income and recaptured funds within 24 months following the end of the State fiscal year in which they are received.
- (7) The LHAP conforms to the Local Government Comprehensive Plan, or that an amendment to the Local Government Comprehensive Plan will be initiated at the next available opportunity to insure conformance with the LHAP.
- (8) Amendments to the approved LHAP shall be provided to the Florida Housing for review and/or approval within 21 days after adoption.
- (9) The trust fund exists with a qualified depository for all SHIP funds as well as program income or recaptured funds.
- (10) Amounts on deposit in the local housing assistance trust fund shall be invested as permitted by law.
- (11) The local housing assistance trust fund shall be separately stated as a special revenue fund in the

local governments audited financial statements (ACFR). An electronic copy of the ACFR or a hyperlink shall be provided to Florida Housing by June 30 of the applicable year.

- (12) Evidence of compliance with the Florida Single Audit Act, as referenced in Section 215.97, F.S. shall be provided to Florida Housing by June 30 of the applicable year.
- (13) SHIP funds will not be pledged for debt service on bonds.
- (14) Developers receiving assistance from both SHIP and the Low-Income Housing Tax Credit (LIHTC) Program shall comply with the income, affordability and other LIHTC requirements, similarly, any units receiving assistance from other federal programs shall comply with all Federal and SHIP program requirements.
- (15) Loans shall be provided for periods not exceeding 30 years, except for deferred payment loans or loans that extend beyond 30 years which continue to serve eligible persons.
- (16) Rental Units constructed or rehabilitated with SHIP funds shall be monitored for compliance with tenant income requirements and affordability requirements or as required in Section 420.9075 (3)(e). To the extent another governmental entity provides periodic monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility.
- (17) The LHAP meets the requirements of Section 420.907-9079 FS, and Rule Chapter 67-37 FAC.
- (18) The provisions of Chapter 83-220, Laws of Florida have not been implemented (except for Miami-Dade County).



Witness



Witness



David E. Hazellief, Chairman
Board of County Commissioners

Date: April 10, 2025

OR

Attest: 

-Deputy Clerk.
Jerald D. Bryant, Clerk of the Circuit Court
& Comptroller
Okeechobee County, Florida

(Seal)



SOE Alderman
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PREPARATION PRELIMINARIES

PERMITS & FEES

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Building Permit		1	each	500.00	0.00	500.00	0.00	0.00	0.00	500.00
Permit Subtotal						500.00			0.00	500.00

ARCHITECT & ENGINEERING

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Architect Fee		0	each	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Engineering Fee		0	each	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Fees Subtotal						0.00			0.00	0.00

EXCAVATION & FOUNDATION

TERMITE PROTECTION

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Termite Protection		0	each	300.00	0.00	0.00	0.00	0.00	0.00	0.00
Termite Protection Subtotal						0.00			0.00	0.00

ROUGH STRUCTURE

WALL FRAMING

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Wall Plate	2"x4"	75	feet	0.65	0.00	48.75	35.00	0.00	2625.00	2673.75
2x4 Precut (B)	2"x4"x92 5/8"	75	each	3.06	0.00	229.50	0.00	0.00	0.00	229.50
2x6 Precut (B)	2"x6"x92 5/8"	16	each	4.34	0.00	69.44	0.00	0.00	0.00	69.44
Wall Stud*	2"x4"x8'0"	5	each	3.76	0.00	18.80	0.00	0.00	0.00	18.80
Wall Stud*	2"x4"x14'0"	1	each	9.08	0.00	9.08	0.00	0.00	0.00	9.08
Wall Stud*	2"x4"x16'0"	1	each	10.37	0.00	10.37	0.00	0.00	0.00	10.37
Jack Stud*	2"x4"x8'0"	14	each	3.76	0.00	52.64	0.00	0.00	0.00	52.64
Opening Rough Sill*	2"x4"x8'0"	1	each	3.76	0.00	3.76	0.00	0.00	0.00	3.76
Opening Header*	2"x8"x8'0"	2	each	8.96	0.00	17.92	0.00	0.00	0.00	17.92
Opening Header*	2"x8"x14'0"	9	each	15.68	0.00	141.12	0.00	0.00	0.00	141.12
Wall Framing Subtotal						601.38			2625.00	3226.38

FULL ENCLOSURES

WINDOWS & DOORS

WINDOWS

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
90X36 PICTURE 3	7'6"x3'0"	1	each	772.00	0.00	772.00	68.25	0.00	68.25	840.25
Window Subtotal						772.00			68.25	840.25

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EXTERIOR DOORS

<u>Material</u>	<u>Description</u>	<u>Qty</u> <u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
72x80 1 panel 2	6'0"x6'8"	2 each	3500.00	0.00	7000.00	61.30	0.00	122.60	7122.60
Exterior Door Subtotal					7000.00			122.60	7122.60

INTERIOR DOORS

<u>Material</u>	<u>Description</u>	<u>Qty</u> <u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
36X80 Clear Wood	3'0"x6'8"	7 each	600.00	0.00	4200.00	38.29	0.00	268.03	4468.03
36X80 Clear Wood	3'0"x6'8"	1 each	600.00	0.00	600.00	25.00	0.00	25.00	625.00
34X80 Clear Wood	2'10"x6'8"	4 each	500.00	0.00	2000.00	38.29	0.00	153.16	2153.16
Interior Door Subtotal					6800.00			446.19	7246.19

EXTERIOR FRENCH DOORS

<u>Material</u>	<u>Description</u>	<u>Qty</u> <u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
72X80 GLASS 2	6'0"x6'8"	1 each	346.00	0.00	346.00	109.00	0.00	109.00	455.00
Ext French Door Subtotal					346.00			109.00	455.00

OPENING HARDWARE

<u>Material</u>	<u>Description</u>	<u>Qty</u> <u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Shims		2 bndl	5.49	0.00	10.98	0.00	0.00	0.00	10.98
Passage Hardware		17 each	30.10	0.00	511.70	9.20	0.00	156.40	668.10
Hardware Subtotal					522.68			156.40	679.08

FINISHING TRADES

DRYWALL

<u>Material</u>	<u>Description</u>	<u>Qty</u> <u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Drywall	0 1/2"x4'0"x8'0"	25 shts	13.00	0.00	325.00	20.48	0.00	512.00	837.00
Acoustic	Grid&Panels	2792 sf	2.50	0.00	6980.00	2.50	0.00	6980.00	13960.00
Drywall Compound		12 pails	13.70	0.00	164.40	0.00	0.00	0.00	164.40
Drywall Screws		50 lbs	4.64	0.00	232.00	0.00	0.00	0.00	232.00
Drywall Tape	500ft/roll	9 rolls	3.10	0.00	27.90	0.00	0.00	0.00	27.90
Drywall Texture		2700 sf	0.30	0.00	810.00	0.57	0.00	1539.00	2349.00
Drywall Subtotal					8539.30			9031.00	17570.30

FLOORING

<u>Material</u>	<u>Description</u>	<u>Qty</u> <u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Vinyl Flooring		21 sqyd	13.10	0.00	275.10	15.13	0.00	317.73	592.83
Carpeting		293 sqyd	17.10	0.00	5010.30	5.18	0.00	1517.74	6528.04
Underlayment (Vinyl)	4'0"x4'0"	12 shts	10.30	0.00	123.60	0.97	0.00	11.64	135.24
Carpeting Underpad		293 sqyd	2.95	0.00	864.35	0.00	0.00	0.00	86

Flooring Subtotal	6273.35	1847.11	8120.46
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✓ TRIM CARPENTRY

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Interior Door Casing	2 3/4"	510	feet	2.50	0.00	1275.00	0.85	0.00	433.50	1708.50
Interior Window Casing	2 3/4"	29	feet	1.51	0.00	43.79	0.85	0.00	24.65	68.44
Window Stool & Apron	4 1/2"	17	feet	4.29	0.00	72.93	1.36	0.00	23.12	96.05
Baseboard	5 1/4	721	feet	4.00	0.00	2884.00	0.59	0.00	425.39	3309.39
Door Jamb & Stop	4 9/16"x3'0"x6'8"	7	set	100.00	0.00	700.00	18.40	0.00	128.80	828.80
Door Jamb & Stop	4 9/16"x2'10"x6'8"	4	set	100.00	0.00	400.00	18.40	0.00	73.60	473.60
Double Door Jamb & Stop	4 9/16"x6'0"x6'8"	3	set	100.00	0.00	300.00	18.40	0.00	55.20	355.20
Trim Carpentry Subtotal						5675.72			1164.26	6839.98

✓ CERAMIC TILE

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Floor Tile		82	sqft	10.00	0.00	820.00	12.38	0.00	1015.16	1835.16
Underlayment (Floor Tile)	4'0"x8'0"	3	shts	39.36	0.00	118.08	0.97	0.00	2.91	120.99
Ceramic Tile Subtotal						938.08			1018.07	1956.15

✓ CABINETS & VANITIES

✓ KITCHEN CABINETS

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
T246020F	24"x60"x20"	1	each	170.00	0.00	170.00	0.00	0.00	0.00	170.00
Kitchen Cabinet Subtotal						170.00			0.00	170.00

✓ COUNTERTOPS

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Granite Countertop		1	each	1100.00	0.00	1100.00	4.26	0.00	4.26	1104.26
Granite Countertop	29"x127"	1	each	1457.85	0.00	1457.85	4.26	0.00	4.26	1462.11
Granite Countertop		1	each	1100.00	0.00	1100.00	4.26	0.00	4.26	1104.26
Countertop Subtotal						3657.85			12.78	3670.63

✓ BATHROOM VANITIES

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
DD18	18"x6"x28"	1	each	14.00	0.00	14.00	0.00	0.00	0.00	14.00
DD36	36"x6"x28"	3	each	21.00	0.00	63.00	0.00	0.00	0.00	63.00
Vanity Subtotal						77.00			0.00	77.00

CABINET HARDWARE

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Cabinet Hardware		8	each	6.33	0.00	50.64	0.00	0.00	0.00	50.64
Cabinet Hardware Subtotal						50.64			0.00	50.64

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FINISH PLUMBING

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
toilet 01	1'9 1/2"x2'4 3/8"x2'7"	1	each	262.00	0.00	262.00	0.00	0.00	0.00	262.00
basin oval	1'8 1/4"x1'5 1/2"x6 3/4"	1	each	326.00	0.00	326.00	65.09	0.00	65.09	391.09
Finish Plumbing Subtotal						588.00			65.09	653.09

FINISH ELECTRICAL

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Smoke Detector		1	each	86.20	0.00	86.20	0.00	0.00	0.00	86.20
outlet		41	each	100.00	0.00	4100.00	37.50	0.00	1537.50	5637.50
fluorescent light 2 x 4		29	each	96.00	0.00	2784.00	57.00	0.00	1653.00	4437.00
phone and data port		22	each	100.00	0.00	2200.00	25.00	0.00	550.00	2750.00
switch		8	each	4.38	0.00	35.04	9.83	0.00	78.64	113.68
switch 3 way		4	each	5.58	0.00	22.32	15.30	0.00	61.20	83.52
outlet gfi		1	each	11.50	0.00	11.50	57.30	0.00	57.30	68.80
exit sign - ceiling		6	each	59.99	0.00	359.94	19.95	0.00	119.70	479.64
Finish Electrical Subtotal						9599.00			4057.34	13656.34

INTERIOR DECORATION

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Paint (Wall)		32	gal	24.95	0.00	798.40	129.00	0.00	4128.00	4926.40
Paint (Ceiling)		10	gal	22.95	0.00	229.50	187.05	0.00	1870.50	2100.00
Interior Decoration Subtotal						1027.90			5998.50	7026.40

COMPLETION & INSPECTION

BUILDING CLEAN-UP

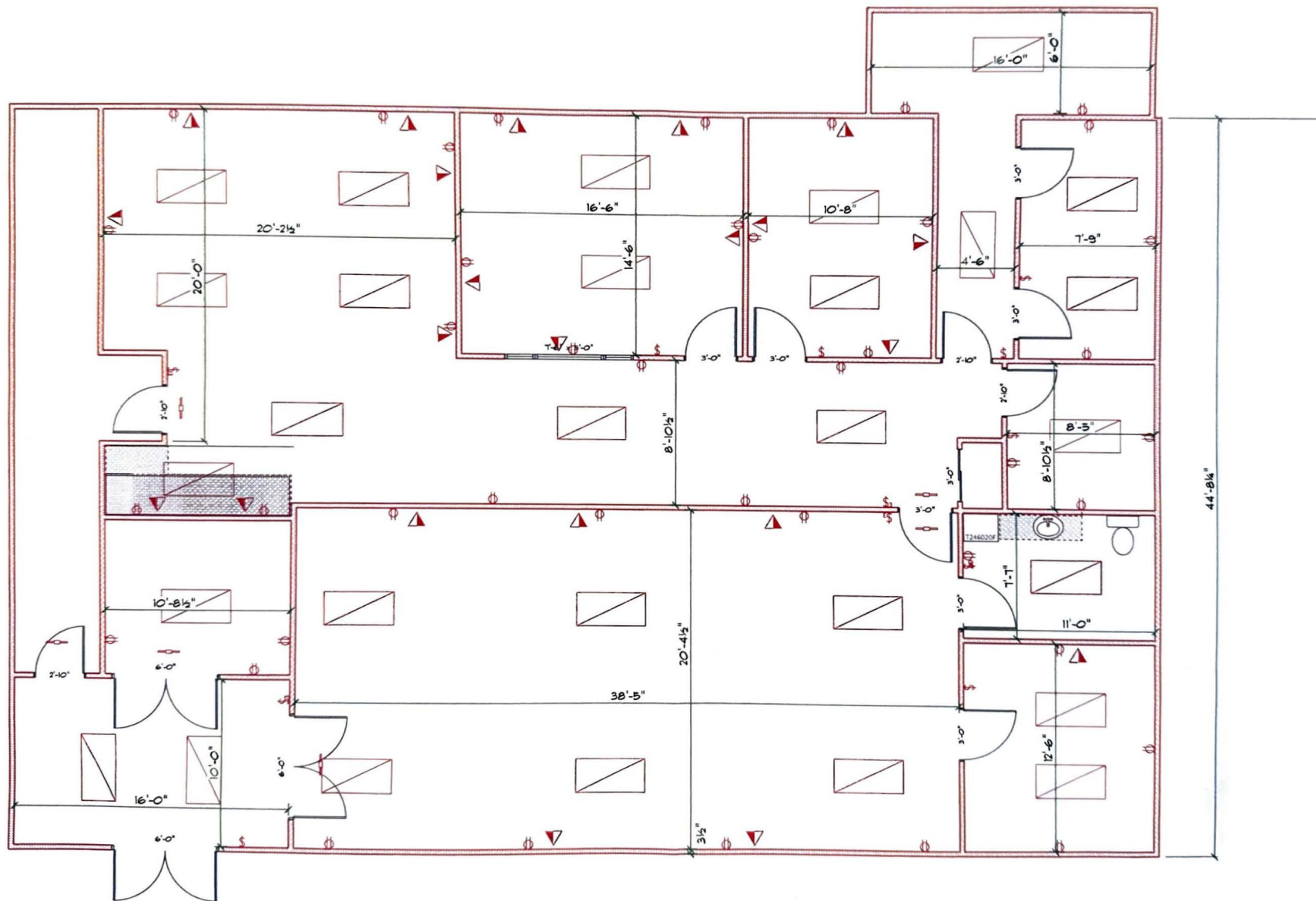
<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Building Clean-up		1	each	500.00	0.00	500.00	0.00	0.00	0.00	500.00
Clean-Up Subtotal						500.00			0.00	500.00

WALK THROUGH INSPECTION

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>	<u>Cost/Unit</u>	<u>Cost M/Up</u>	<u>Mat'l Cost</u>	<u>Labor/Unit</u>	<u>Labor M/Up</u>	<u>Labor Cost</u>	<u>Total Cost</u>
Walk Through Inspection		1	each	500.00	0.00	500.00	0.00	0.00	0.00	500.00
Inspection Subtotal						500.00			0.00	500.00

TOTAL PROJECT COST

54138.90 26721.59 80860.49



**BOARD OF COUNTY COMMISSIONERS
OKEECHOBEE COUNTY, FLORIDA**

RESOLUTION NO. 2025-13

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE OKEECHOBEE COUNTY FLORIDA APPROVING THE LOCAL HOUSING ASSISTANCE PLAN AS REQUIRED BY THE STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM ACT, SUBSECTIONS 420.907-420.9079, FLORIDA STATUTES; AND RULE CHAPTER 67-37, FLORIDA ADMINISTRATIVE CODE; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE STATE; AUTHORIZING THE SUBMISSION OF THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL BY THE FLORIDA HOUSING FINANCE CORPORATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Florida enacted the William E. Sadowski Affordable Housing Act, Chapter 92-317 of Florida Sessions Laws, allocating a portion of documentary stamp taxes on deeds to local governments for the development and maintenance of affordable housing; and

WHEREAS, the State Housing Initiatives Partnership (SHIP) Act, ss. 420.907-420.9079, Florida Statutes (1992), and Rule Chapter 67-37, Florida Administrative Code, requires local governments to develop a one- to three-year Local Housing Assistance Plan outlining how funds will be used; and

WHEREAS, the SHIP Act requires local governments to establish the maximum SHIP funds allowable for each strategy; and

WHEREAS, the SHIP Act further requires local governments to establish an average area purchase price for new and existing housing benefiting from awards made pursuant to the Act; The methodology and purchase prices used are defined in the attached Local Housing Assistance Plan; and

WHEREAS, as required by *section 420.9075, F.S.* It is found that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5% of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(19), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative costs.

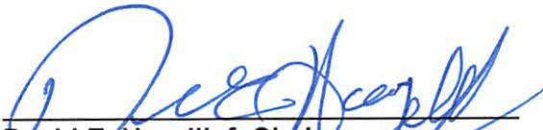
WHEREAS, the County has prepared a three-year Local Housing Assistance Plan for submission to the Florida Housing Finance Corporation; and

WHEREAS, the County Commission finds that it is in the best interest of the public for Okeechobee County to submit the Local Housing Assistance Plan for review and approval so as to qualify for said documentary stamp tax funds; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
OKEECHOBEE COUNTY, FLORIDA that:

- Section 1: The commission of the Okeechobee County hereby approves the Local Housing Assistance Plan, as attached and incorporated hereto for submission to the Florida Housing Finance Corporation as required by ss. 420.907-420.9079, Florida Statutes, for fiscal years 2025-2026, 2026-2027, 2027-2028.
- Section 2: The Chairman is hereby designated and authorized to execute any documents and certifications required by the Florida Housing Finance Corporation as related to the Local Housing Assistance Plan, and to do all things necessary and proper to carry out the term and conditions of said program.
- Section 3: This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 10th day of April, 2025.


David E. Hazellief, Chairman
Board of County Commissioners
Okeechobee County, Florida

ATTEST:


Jerald D. Bryant, Clerk
Circuit Court and
Comptroller



RESOLUTION 2025-14

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF OKEECHOBEE COUNTY, FLORIDA, AMENDING THE 2024-2025
FISCAL BUDGET TO APPROPRIATE UNANTICIPATED EMERGENCY HOME ENERGY
ASSISTANCE PROGRAM (EHEAP) GRANT FUNDS; PROVIDING FOR AN EFFECTIVE
DATE.**

WHEREAS, Okeechobee County has received unanticipated revenues in the amount of \$10,000.00 from the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. through Amendment 002 to Emergency Home Energy Assistance Program (EHEAP) Standard Agreement (IP2425-9400);

WHEREAS, said EHEAP funds are designated to provide emergency home energy assistance with past due electric services and deposits for new accounts to eligible individuals age 60 and above in Okeechobee County;

WHEREAS, revenues from a source unanticipated in the budget and received for a particular purpose may be appropriated and expended for that purpose by resolution of the Board of County Commissioners pursuant to Section 129.06 (2) (d) F.S.; and

WHEREAS, appropriation of such revenues for the purposes specified, best serves the public interest,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Okeechobee County, Florida that:

SECTION I

The 2024-2025 fiscal budget is hereby amended to appropriate unanticipated revenues, as described herein in the Okeechobee County Senior Services EHEAP Fund budget in the amount of \$10,000.00.

SECTION II

Approval is hereby granted to establish or increase EHEAP encumbrances commensurate with this change in funding.

SECTION III

This Resolution will become effective immediately upon its adoption.

APPROVED and ADOPTED this 10th day of April ²⁰²⁵ 2051.


David Hazellief, Chairman
Board of County Commissioners
Okeechobee County, Florida

ATTEST:


Jerald D. Bryant, Clerk of the
Circuit Court and Comptroller



RESOLUTION 2025-16

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF OKEECHOBEE COUNTY, FLORIDA, AMENDING THE 2024-2025 FISCAL BUDGET TO APPROPRIATE UNANTICIPATED REVENUES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Okeechobee County will reduce the Reserve for Contingencies (001-00-511-9900) fund by \$246,000 and increase the Professional Services (001-01-511-00-4601) by the same amount;

WHEREAS, said funds are designated to provide for expenses related to the Impact Fee Development project.

WHEREAS, revenues from a source unanticipated in the budget and received for a particular purpose may be appropriated and expended for that purpose by resolution of the Board of County Commissioners pursuant to Section 129.06 (2) (d) Florida Statute; and

WHEREAS, appropriation of such revenues for the purposes specified, best serves the public interest;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Okeechobee County, Florida that:

SECTION I

The 2024-2025 fiscal budget is hereby amended to appropriate additional funds needed for the Impact Fee Development project, as described herein, in the Administration Contracted Services fund budget in the amount of \$246,000.

SECTION II

This resolution will become effective immediately upon its adoption.

APPROVED and ADOPTED this 10th of April, 2025.

ATTEST:


Jerald D. Bryant, Clerk
Board of County Commissioners
Okeechobee County, Florida


David E. Hazelliet, Chairman
Board of County Commissioners
Okeechobee County, Florida

**BOARD OF COUNTY COMMISSIONERS
OKEECHOBEE COUNTY, FLORIDA**

ORDINANCE NO. 2025-0003

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF OKEECHOBEE COUNTY, FLORIDA, AMENDING THE OKEECHOBEE COUNTY CODE OF ORDINANCES, PART II, LAND DEVELOPMENT REGULATIONS; CREATING SECTION 7.09.03, "EXTERIOR LIGHTING STANDARDS"; DESIGNATING AN AREA OF THE COUNTY TO WHICH THE SECTION APPLIES; REGULATING EXTERIOR LIGHTING FIXTURE TYPES, SHIELDING STANDARDS, HEIGHT, AND ILLUMINATION LEVELS; PROVIDING STANDARDS FOR FLOOD OR SPOT LAMPS, SECURITY LIGHTING, AND LANDSCAPE AND ACCENT LIGHTING; PROVIDING FOR PROHIBITIONS AND EXEMPTIONS; AND PROVIDING FOR FINDINGS, SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners recognizes and appreciates the tremendous efforts Jen Benson, also fondly known as Prairie Jen, put forth in obtaining the Dark Sky designation for the Kissimmee Prairie Preserve State Park, the first park in the State of Florida to obtain that designation; and

WHEREAS, the Board of County Commissioners recognizes and appreciates the efforts of Dowling Watford to support the Kissimmee Prairie Preserve State Park, its designation as a dark sky park, and to extend the dark sky status to well beyond the boundary of the Kissimmee Prairie Preserve State Park; and

WHEREAS, the Board of County Commissioners of Okeechobee County is authorized, pursuant to Article VIII, Constitution of the State of Florida, and Chapter 125, Florida Statutes, to adopt ordinances, and by Chapter 163, Florida Statutes, to adopt land development regulations; and

WHEREAS, the Board of County Commissioners finds that amendments to the Okeechobee County Code of Ordinances, Part II, Land Development Regulations ("Okeechobee County Land Development Regulations"), are necessary; and

WHEREAS, the Okeechobee County Planning Board conducted a public hearing on February 25, 2025, on the proposed amendment to the Okeechobee County Land Development Regulations creating Section 7.09.03, "Exterior Lighting Standards"; and

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Jerald D Bryant
Clerk of the Circuit Court & Comptroller
Okeechobee, FL Recorded 4/11/2025 9:50 AM
Fees: RECORDING \$0.00

WHEREAS, the Planning Board accepted public input and has considered the proposed amendments and has recommended that the Board of County Commissioners amend the Okeechobee County Land Development Regulations to create Section 7.09.03, “Exterior Lighting Standards”; and

WHEREAS, the Board of County Commissioners conducted a public hearing on the proposed amendment to the Okeechobee County Land Development Regulations, on March 13, 2025; and

WHEREAS, the Board of County Commissioners finds that it is in the best interest of the citizens of Okeechobee County to amend the Okeechobee County Land Development Regulations as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF OKEECHOBEE COUNTY, FLORIDA, that:

Section 1. Recitals. The above recitals and “Whereas” clauses are hereby included as findings by the Board of County Commissioners of Okeechobee County, Florida, and are otherwise fully incorporated herein.

Section 2. Code Amendment. The referenced portions of the Okeechobee County Land Development Regulations are hereby amended as set forth in Exhibit “A”.

Section 3. Severability. The provisions of this Ordinance are severable; and if any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Conflicts. All local laws and ordinances in conflict with any provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 5. Codification. The provisions of this Ordinance shall become and be made a part of the Okeechobee County Land Development Regulations, and the sections of this Ordinance may be re-numbered or re-lettered to accomplish such intention and the word "Ordinance", or similar words, may be changed to "Section," "Article", or other appropriate word; provided, however, that sections other than Section 2 of this Ordinance shall not be codified. The codifier is granted liberal authority to codify the provisions of this Ordinance.

Section 6. Effective Date. This Ordinance shall take effect upon being filed in the office of the Secretary of the State of Florida in the manner prescribed by law.

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APPROVED and ADOPTED by the Board of County Commissioners of Okeechobee County, Florida, on the 13th day of March, 2025.



DAVID E. HAZELLIEF, CHAIRMAN
OKEECHOBEE COUNTY
BOARD OF COUNTY COMMISSIONERS

ATTEST:



JERALD D. BRYANT, CLERK OF THE
CIRCUIT COURT AND COMPTROLLER
OKEECHOBEE COUNTY, FLORIDA

(Seal)



EXHIBIT “A”

7.09.03. Exterior lighting standards.

- A. *Findings.* In 2016, Kissimmee Prairie Preserve State Park was designated as Florida’s first Dark Sky Park by DarkSky International, a nonprofit that works to raise awareness about the negative impacts of light pollution and preserve the nighttime environment. The board of county commissioners finds that the establishment of exterior lighting standards and regulations in a buffer area of the County adjacent to Kissimmee Prairie Preserve State Park will further mitigate light pollution and preserve the nighttime environment in the area.
- B. *Applicability.* This section shall apply only in that portion of the County lying west of US 441 and north of the section/township line along which County Road 724 runs (hereinafter, the “Dark Sky Buffer Area”). Subject to the allowances of part 11.01.00 (Existing Nonconforming Development), this section shall apply to all development within the Dark Sky Buffer Area, and to the replacement of exterior lighting fixtures within the Dark Sky Buffer Area.
- C. *Generally.* Exterior lighting shall be controlled to not adversely affect adjacent properties, neighboring areas and motorists. Exterior lighting intensities shall be controlled to ensure that light spillage and glare are not directed onto adjacent properties or streets and all direct illumination is kept within property boundaries.
- D. *Fixtures.* Exterior lighting shall be architecturally integrated with the character of the building. Full cut-off type lighting fixtures shall be used to illuminate all site areas, including pedestrian, parking, and circulation.
- E. *Type and shielding standards.* Exterior lighting shall be fully-shielded to prevent glare. Any bright light shining onto adjacent property or streets which results in nuisance glare or disabling glare shall not be permitted. The shield or hood must mask the direct horizontal surface of the light source. The light must be aimed to ensure the illumination is only pointing downward onto the ground surface, without any upward light permitted that contributes to sky glow.
- F. *Height.* Exterior lighting not attached to structures shall be designed, located and mounted at heights no greater than 25 feet above grade.
- G. *Illumination levels.*
 - 1. Nonresidential. Maximum illumination at the property line shall not exceed 0.3 footcandles and 0.01 footcandles, ten feet beyond the property line. The intensity of illumination for exterior lighting across the site shall not exceed an average of six footcandles measured at grade.

2. Fixtures shall be placed to provide uniform distribution of light and to avoid excessive glare. Lighting fixtures in scale with pedestrian activities shall provide for uniform distribution of lighting to produce minimal shadows.

H. *Multi-family residential.*

1. Open parking lots and access thereto shall be provided with a maintained minimum of 1.0 footcandle on the parking surface from dusk until dawn. The uniformity ratio shall not exceed a 12:1 ratio maximum to minimum footcandles.
2. Alleys shall be provided with a maintained minimum of 0.3 footcandle on the alley surface from dusk to dawn.

I. *Parking and unenclosed areas.* Parking and unenclosed areas under or within buildings shall be provided with a maintained minimum of 1.0 footcandle of light on the walking and parking surfaces from dusk until dawn, and the ratio of maximum to minimum illumination in footcandles shall not exceed 12:1.

J. *Flood or spot lamps.* Flood or spot lamps shall be aimed no higher than 45 degrees from the point directly below it, when the source is visible from any off-site residential property or public roadway. Depending upon the fixture selected, these flood or spot lamps shall be required to include a glare shield to prevent glare. Any lamp installed on a residential property must be fully shielded such that the lamp itself is not directly visible from any other residential property.

K. *Security lighting.* Exterior lighting for nonresidential areas shall be a maximum of 1.0 footcandle from dusk until dawn. This level may be reduced to 0.5 footcandle on non-business days.

L. *Landscape and accent lighting.* Uplighting may be utilized for landscape lighting so long as direct light emissions shall not be visible above the roofline or beyond the building edge. Accent lighting shall be directed downward onto the building or object and not toward the sky or onto adjacent properties.

M. *Prohibitions.* The use of laser source light or any similar high intensity light for point of sale or entertainment and the operation of searchlights for advertising purposes are prohibited.

N. *Exemptions.* Outdoor lighting fixtures on, in or in connection with the following facilities and land use types are exempt from the standards of this section, but voluntary compliance with the intent and provisions is encouraged:

1. Land owned or operated by the government of the United States of America, the state, the county or any other governmental entity.
2. Lights used by law enforcement, firefighting, or medical personnel.

3. Residential and commercial seasonal decorations using typical unshielded low-wattage incandescent lamps shall be allowed.
4. Flag poles.
5. Lighting of radio, communication and navigation towers, provided that the owner or occupant demonstrates that the Federal Aviation Administration (FAA) regulations can only be met through the use of lighting that does not comply with this section.
6. Publicly owned sports field lighting.
7. Bona fide agricultural uses consistent with Sections 193.461, 604.50, and 823.14, Florida Statutes.