



Agenda
City Council Meeting
Monday, January 12, 2026, 6:00 PM
City Council Chambers | 2780 Kelley Parkway, Orono, MN 55356
952-249-4600 / oronomn.gov

Roll Call

Pledge of Allegiance

Approval of Agenda

Consent Agenda

These items are considered routine and will be enacted by one motion with no discussion unless a council member or staff requests and the item will be removed from the consent agenda for separate discussion and action.

1. [City Council Minutes](#)
2. [Claims/Bills](#)
3. [Upcoming Work Sessions](#)
4. [Tobacco Sales Licenses](#)
5. [Annual Appointments - Resolution 7656](#)
6. [Contract - Residential Waste Reduction and Recycling Funding - Resolution 7658](#)
7. [Election Write-In Vote Recording - Resolution 7657](#)
8. [Resignation and Recruitment - Public Works Utility Worker](#)
9. [Compensation Increase - Public Works Utility Supervisor](#)
10. [LA25-000051, 4680 North Shore Drive, Variance, Resolution 7659](#)
11. [2026 Sanitary Sewer Rehabilitation Design \(26-012\)](#)

Public Comments

This is an opportunity for the public to address the City Council. The council will not engage in discussion or take action on items presented at this time. However, the council may refer issues to staff for follow up or consideration at a future meeting. Speakers should state their name and home address at the podium before speaking. Speakers should be mindful of time and limit their remarks to three (3) minutes to allow sufficient opportunity for others to speak. We encourage speakers to address their comments to the mayor and council and to keep their remarks respectful and relevant. Please no personal attacks. Criticism of ideas is acceptable, but attacks against individuals are not tolerated. Please make your statements in a civil manner. Similarly, we ask everyone in the audience to be respectful of speakers and refrain from disruptive behavior, such as shouting, heckling, or making excessive noise.

City Administrator/Engineer Report

12. [2026 Street Project Design - Walking Trail](#)

Mayor and Council Report

Council members give updates here on the committees or boards they are [appointed](#) to represent and share general updates, announcements, event participation, or questions not covered elsewhere on the agenda.

[Lake Minnetonka Area Legislative Coalition Proposal Discussion](#)

Adjournment

Upcoming Events

Date	Description
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Jan 19	Holiday Observed - Offices Closed
Jan 20	Planning Commission
Jan 26	City Council Work Session: Community Management Plan Survey
Jan 26	City Council
Feb 03	Park Commission
Feb 09	City Council Work Session: Average Lakeshore Setback
Feb 09	City Council
Feb 16	Holiday Observed - Offices Closed
Feb 17	Planning Commission
Feb 23	City Council Work Session: Solid Waste Ordinance
Feb 23	City Council

AGENDA ITEM



Date: January 12, 2026

Item: 1

Title: City Council Minutes

Presenter: Christine Lusian, City Clerk

Section: Consent Agenda

1. **Purpose:**

The purpose of this item is to approve the City Council meeting minutes.

2. **Staff Recommendation:**

Approve the City Council meeting minutes.

COUNCIL ACTION REQUESTED

Consider a motion to approve the City Council meeting minutes.

Exhibits

[A. 12-08-2025 CC Minutes](#)



Minutes
City Council Regular Meeting
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Mayor Tunheim called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Orono City Council members present: Mayor Bob Tunheim, City Council Members Alisa Benson, Steve Persian, Jacqueline Ricks, and Jon Schwingler. Members absent: None

Staff present were City Attorney Soren Mattick, City Administrator/Engineer Adam Edwards, Finance Director Maggie Jin, and City Planner Matthew Karney.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA

1. City Council Minutes
2. Claims/Bills
3. Tobacco Sales Licenses
4. Donation to Orono Fire Department – Resolution 7653
5. Dissolution of Orono Fire Department
6. Agreement – Shoreline Fire Department Fuel Purchasing
7. Agreement – Long Lake Rowing Facility Use
This item was removed from the Consent Agenda
8. Agreements – Prosecution Services – Resolution 7652
9. Agreements – Collective Bargaining for LELS Local 40 and Local 168
10. Personnel Policy Amendments – Resolution 7647
11. Reappoint Seasonal Employees
12. Hire Police Officers
13. Final Pay Request – City Hall and Police Parking Lot Project (25-020)
14. Crystal Bay Business Center Utility – Acceptance
15. LA25-00048, 755 Tonkawa Rd, Variance - Resolution 7654
16. 2026 Employee Pay Scale and Benefits - Resolution 7646
17. Adopt 2026 Capital Improvement Plan
This item was removed from the Consent Agenda
18. Adopt 2026 Fee Schedule - Ordinance 318
19. Adopt 2026 Enterprise Fund Budgets - Resolution 7651
20. Adopt 2026 Special Revenue Fund Budgets - Resolution 7650
21. Voting Locations for 2026

**Benson moved, Schwingler seconded, to approve the Agenda and Consent Agenda as amended.
VOTE: Ayes 5, Nays 0.**

Two discussion items, work sessions, and Hackberry Park, were also added to the agenda.

PUBLIC HEARINGS

22. 2026 Budget and Levy Public Hearing



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Finance Director Jin presented the proposed 2026 budget and levy.

Persian moved, Schwingler seconded, to open public comment. VOTE: Ayes 5, Nays 0.

Mayor Tunheim opened the public hearing at 6:23 p.m.

Maria Veach, 1065 Willow View Drive, spoke against the 6.72 percent levy increase and asked the Council to vote for a lower amount.

Stacy Carisch, 240 Northgate Road, said her increase is double, and she is against the levy increase.

Benson moved, Ricks seconded to close the public hearing. VOTE: Ayes 5, Nays 0.

Mayor Tunheim closed the public hearing at 6:31 p.m.

Benson moved, Ricks seconded, to adopt Resolution 7648 adopting the 2026 Tax Levy and Resolution 7649 adopting the 2026 General Fund Budget. VOTE: Ayes 5, Nays 0.

7. Agreement – Long Lake Rowing Facility Use

Ricks asked about the portion of the building that would be used and the availability of an exhibit explaining the request.

Pete Jaenchen, 2515 Bobolink Rd., Long Lake Rowing Crew representative, explained the new activity, the request for space at the public works facility for indoor training, and took questions from the Council.

The City Council discussed the request.

Schwingler moved, Ricks seconded to approve the use of the facility by the Rowing Crew and direct staff to negotiate final contract language. VOTE: Ayes 5, Nays 0.

17. Adopt 2026 Capital Improvement Plan

Benson noted this had been presented at several work sessions, but the City Council had not had a lot of time for discussion, and suggested a few of the items scheduled for 2026 will need further discussion as they come up. Individual purchases still require separate Council action.

Benson moved, Persian seconded to approve the 2026 Capital Improvement Plan as presented. VOTE: Ayes 5, Nays 0.

23. Work Session Schedule

Benson asked to schedule more time for the City Council to review the City Code and Council goals for 2026.

Council consensus was to schedule a special half-day (four-hour) session on goals and add a time in February to look at City Code overall.

24. Hackberry Park

Council members asked for an update on Hackberry Park.



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PRESENTATIONS

25. Park Commission Guiding Principles

Kim Carswell and Mollie Reynolds of the Park Commission presented the guiding principles that their subcommittee of the Park Commission has been writing. The City's Mission and Vision provide the basis for the Park Commission principles.

The consensus of the City Council was in support of the Park Commission Guiding Principles.

PUBLIC COMMENTS

There were no public comments.

COMMUNITY DEVELOPMENT REPORT

26. LA-2025-000051, 4680 North Shore Drive, Variance

The City Council is requested to review the Staff report, receive a presentation, and discuss and deny the variance for a rear setback for an oversized accessory building for an addition to an existing 1,008 square foot garage. The addition would not increase hardscape as it would be over the existing driveway. Staff noted the property is unique, and this would be an expansion of a legal non-conforming building, but did not find a hardship. The Planning Commission was split on the issue.

The Council discussed the item and asked questions of staff and the applicant representative, Ron Ungerman, Ungerman, Inc., Plymouth, who explained the property owner is a commercial fisherman and needs a deeper garage so boats can be stored inside. The renovations to the existing unfinished upper level would be for a home office and workout space.

The City Council discussed the request, noting the building was already non-conforming and expanding to accommodate longer vehicles would set a precedent. Others pointed out that the addition would not impact hardcover and would keep winter storage of boats out of view.

Benson moved, Ricks seconded, to direct staff to prepare a resolution for denial of LA-2025-000051 variance. VOTE: Ayes 2, Nays 3 (Persian, Tunheim, and Schwingler).

Schwingler moved, Persian seconded to direct staff to prepare a resolution for approval of LA-2025-000051 variance. VOTE: Ayes 3, Nays 2 (Benson and Ricks).

CITY ADMINISTRATOR/ENGINEER REPORT

City Administrator Edwards reported on new email protocols.

CITY ATTORNEY REPORT

None



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MAYOR/COUNCIL REPORT

Mayor and Council provided reports.

ADJOURNMENT

Benson moved, Schwingler seconded, to adjourn the meeting at 8:18 p.m. to Monday, January 12, 2026, at 6:00 p.m. VOTE: Ayes 5, Nays 0.

ATTEST:

Christine Lusian, City Clerk

Bob Tunheim, Mayor

Minutes approved by Orono City Council January 12, 2026. Meeting videos and transcripts available at oronomn.gov.

AGENDA ITEM



Date: January 12, 2026

Item: 2

Title: Claims/Bills

Presenter: Kellie Hoen, Administrative Assistant

Section: Consent Agenda

1. **Purpose:**

The purpose of this action item is to approve payment of claims made on the City for services and/or products provided to the City.

2. **Background:**

The attached claims for payment have been received by the City. Staff has reviewed the claims and is recommending approval of the listing for payment. The claims will be paid by checks 127320 to 127513 and ACH transactions 20130789 to 20130808 totaling \$888,930.82.

3. **Staff Recommendation:**

Staff recommends approval of a motion authorizing payment to the claims listed as presented.

COUNCIL ACTION REQUESTED

Motion to approve the claims list as presented.

Exhibits

[A. Check Register 2026-01-08](#)

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
STEVEN ENQUIST	01/06/2026	127038	1-826101-00	999-10015	UB REFUND - 2610 LAFAYETTE RD - ENGQUIST		19.83-
Total 127038:							19.83-
COLLINS BROTHERS TOWING	12/16/2025	127071	25-263027	101-42110-436	INVESTIGATIVE TOWING CHARGE/25-9622	Police Department	157.00-
Total 127071:							157.00-
ACEK9	12/12/2025	127320	298250	101-42110-317	2026 K9 SQUAD SAFETY EQUIPMENT	Police Department	168.00
Total 127320:							168.00
BOLTON & MENK INC.	12/12/2025	127321	0380601/038	602-49450-305	GIS MAINTENANCE SEWER	Sewer	922.50
BOLTON & MENK INC.	12/12/2025	127321	0380601/038	601-49400-305	GIS MAINTENANCE WATER	Water	720.00
BOLTON & MENK INC.	12/12/2025	127321	0380601/038	651-49910-305	GIS MAINTENANCE STORM SEWER	Storm Water	720.00
BOLTON & MENK INC.	12/12/2025	127321	0380601/038	101-43170-305	GIS MAINTENANCE GENERAL	Engineering	1,260.00
BOLTON & MENK INC.	12/12/2025	127321	0380601/038	101-43000-305	GIS FOR STREETS	Public Works Department	667.50
BOLTON & MENK INC.	12/12/2025	127321	0380601/038	101-45200-305	GIS MAINTENANCE PARKS	Parks	360.00
BOLTON & MENK INC.	12/12/2025	127321	0380606	435-48979-304	25-001 2025 STREETS IMPROVEMENT	2025 Street Improvements	4,926.00
BOLTON & MENK INC.	12/12/2025	127321	0380607	435-48980-304	26-001 2026 STREET IMPROVMENT PROJECT	2026 Street Improvements	7,597.00
BOLTON & MENK INC.	12/12/2025	127321	0380608	225-45200-304	25-032 ANTOINE PARK MASTER PLAN	Parks - Special Revenue Fund	3,062.00
BOLTON & MENK INC.	12/12/2025	127321	0380610	402-48050-304	25-002 BROWN ROAD IMPROVEMENTS		1,384.50
BOLTON & MENK INC.	12/12/2025	127321	0380611	440-48965-530	25-035 CITY HALL & PD PARKING LOT MAINTEN		212.00
BOLTON & MENK INC.	12/12/2025	127321	0380612	601-16500	23-043 WELLHEAD PROTECTION PLAN		1,001.50
BOLTON & MENK INC.	12/12/2025	127321	0380712	101-49280-304	LA21-000036 ORONO CROSSINGS	Special Services	231.00
BOLTON & MENK INC.	12/12/2025	127321	0380713	101-49280-304	LA24-000054 GARAGE CONDOS	Special Services	320.00
BOLTON & MENK INC.	12/12/2025	127321	0380714	101-49280-304	LA07-3311 CRYSTAL BAY BUSINESS CENTER-IN	Special Services	655.00
BOLTON & MENK INC.	12/12/2025	127321	0380715	602-16500	24-044- FOX ST SANITARY SEWER EXTENSION		850.00
BOLTON & MENK INC.	12/12/2025	127321	0380727	225-45200-304	24-028 HACKBERRY PARK REVITALIZATION	Parks - Special Revenue Fund	19,559.50
BOLTON & MENK INC.	12/12/2025	127321	0380732	651-16500	25-022 CASCO COVE STORMWATER IMPROVEM		1,497.50
BOLTON & MENK INC.	12/12/2025	127321	0380732	651-16500	25-020 2025 KENOBI POND STORMWATER IMPR		1,378.00
BOLTON & MENK INC.	12/12/2025	127321	0381576	101-43000-304	25-049 BRIDGE INSPECTIONS	Public Works Department	1,566.00
Total 127321:							48,890.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0000G	101-41600-307	HR MATTER 11/25	Law/Legal Services	952.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0000G	101-41600-307	UNION NEGOTIATIONS 11/25	Law/Legal Services	833.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0000G	101-41600-307	FIRE MATTER 11/25	Law/Legal Services	34.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0000G	101-41600-307	WASTE HAULER MATTER 11/25	Law/Legal Services	272.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0000G	101-42400-307	ADMINISTRATION/GENERAL MATTERS 11/25	Building & Zoning	1,904.00

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
CAMPBELL KNUTSON	12/12/2025	127322	2717-0004G	101-42110-307	POLICE MATTERS 11/25	Police Department	1,139.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0115G	101-41600-306	PROSECUTION SERVICES 11/25	Law/Legal Services	136.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0201G	101-42400-319	RECORDEASE SERACH	Building & Zoning	5.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0800G	101-42400-307	B&Z ASSISTANCE 11/25	Building & Zoning	442.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0802G	101-42400-307	ADMINISTRATION/GENERAL MATTERS 11/25	Building & Zoning	1,190.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0803G	101-42400-307	ORDINANCE LEGAL REVIEW	Building & Zoning	85.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0968G	101-49280-307	LA24-000069 (2300 6TH AVE N)	Special Services	412.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0978G	101-49280-307	LA25-000041 (850 WINDJAMMER)	Special Services	82.50
CAMPBELL KNUTSON	12/12/2025	127322	2717-0979G	101-49280-307	LA25-000042 (1840 SHADYWOOD ROAD)	Special Services	192.50
CAMPBELL KNUTSON	12/12/2025	127322	2717-0980G	101-49280-307	LA25-000043 (865 PARTENWOOD)	Special Services	82.50
CAMPBELL KNUTSON	12/12/2025	127322	2717-0981G	101-49280-307	LA25-000045 (200 WAYZATA BLVD W)	Special Services	82.50
CAMPBELL KNUTSON	12/12/2025	127322	2717-0982G	101-49280-307	LA25-000046 (430 OLD CRYSTAL BAY RD)	Special Services	275.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0983G	101-49280-307	LA25-000044 (3220 WAYZATA BLVD)	Special Services	110.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-0984G	101-49280-307	LA25-000047 (1978 SHADYWOOD ROAD)	Special Services	82.50
CAMPBELL KNUTSON	12/12/2025	127322	2717-0985G	101-49280-307	LA25-000049, 1450 BRACKETTS PT RD	Special Services	127.50
CAMPBELL KNUTSON	12/12/2025	127322	2717-9998G	101-41600-306	PROSECUTION SERVICES 11/25	Law/Legal Services	18.00
CAMPBELL KNUTSON	12/12/2025	127322	2717-9999G	101-41600-306	PROSECUTION SERVICES 11/25	Law/Legal Services	4,839.82
Total 127322:							13,296.82
CASELLE LLC	12/12/2025	127323	INV-14365	101-13200	SHORELINE FIRE DEPARTMENT FINANCE SOFT		10,140.61
Total 127323:							10,140.61
CENTRAL MCGOWAN INC	12/12/2025	127324	0000428378	701-49800-215	OXYGEN CYLINDER RENTAL	Fleet Services	84.86
CENTRAL MCGOWAN INC	12/12/2025	127324	0000428379	101-42110-221	OXYGEN TANKS/RENTAL FEES	Police Department	58.49
CENTRAL MCGOWAN INC	12/12/2025	127324	0000428382	101-42260-219	OXYGEN TANKS/RENTAL FEES	Fire Protection Services	111.23
Total 127324:							254.58
CENTRAL PENSION FUND SOU	12/12/2025	127325	12.11.25 FU	101-21705	CENTRAL PENSION FUND 12.11.2025		2,240.00
Total 127325:							2,240.00
CENTURYLINK	12/12/2025	127326	12.2025 WT	601-49400-321	WTP PHONE/INTERNET 12/04/2025-1/03/2026	Water	151.36
Total 127326:							151.36
CITY OF LONG LAKE	12/12/2025	127327	11.2025 UTIL	601-49400-387	11.2025 WATER	Water	1,649.25
CITY OF LONG LAKE	12/12/2025	127327	11.2025 UTIL	602-49450-387	11.2025 SEWER	Sewer	2,449.58

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127327:							4,098.83
CITY OF WAYZATA	12/12/2025	127328	11.2025 UTIL	602-49450-387	NOVEMBER 2025 SEWER	Sewer	3,706.20
CITY OF WAYZATA	12/12/2025	127328	11.2025 UTIL	601-49400-387	NOVEMBER 2025 WATER	Water	1,851.33
Total 127328:							5,557.53
CORREY FARNIOK	12/12/2025	127329	12.2025 C F	101-42110-226	UNIFORM REIMBURSEMENT/FARNIOK	Police Department	150.49
Total 127329:							150.49
DAVID PETERSON	12/12/2025	127330	4-226250-00	999-10015	UB REFUND - 2625 FOX ST - PETERSON		20.16
Total 127330:							20.16
ESCROW REFUND	12/12/2025	127331	LA25-00038 -	101-22205	ESCROW REFUND - LA25-000038 - 1384 BALDU		700.00
ESCROW REFUND	12/12/2025	127331	LA25-00038 -	101-22205	ESCROW REFUND - LA25-000038 - 1384 BALDU		700.00-
Total 127331:							.00
FACTORY MOTOR PARTS	12/12/2025	127332	70-606649	701-49800-222	PD DODGE TRUCK BATTERY	Fleet Services	128.50
FACTORY MOTOR PARTS	12/12/2025	127332	70-606667	701-49800-222	PD TAHOE CAB FILTERS	Fleet Services	35.22
Total 127332:							163.72
FLATOUT TIRE SERVICE LLC	12/12/2025	127333	29049	701-49800-403	429 TIRE REPAIR / LEAKING TIRE	Fleet Services	762.35
Total 127333:							762.35
FLYLOCK SECURITY SOLUTION	12/12/2025	127334	051-1835597	440-48965-530	ADA FRONT PD BUILDING DOOR		9,261.19
Total 127334:							9,261.19
GMH ASPHALT	12/12/2025	127335	2025 STREE	435-20600	25-001 2025 STREET IMPROVEMENT PROJECT		2,356.32-
GMH ASPHALT	12/12/2025	127335	2025 STREE	435-48979-590	25-001 2025 STREET IMPROVEMENT PROJECT	2025 Street Improvements	47,126.33
Total 127335:							44,770.01
GOPHER ACE	12/12/2025	127336	027499/1	101-43000-224	NUTS AND BOLTS	Public Works Department	47.62

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
GOPHER ACE	12/12/2025	127336	027551/1	101-42110-404	BUILDING MAINTENANCE	Police Department	19.99
Total 127336:							67.61
GREENWOOD DESIGN BUILD	12/12/2025	127337	RPS23-0000	101-22205	ESCROW REFUND RPS23-000061 - 1850 LAKES		1,000.00
Total 127337:							1,000.00
HENNEPIN COUNTY ACCOUNT	12/12/2025	127338	1000257208	101-41600-309	JAIL CHARGES/ALL CITIES	Law/Legal Services	1,341.60
Total 127338:							1,341.60
HENNEPIN COUNTY ACCOUNT	12/12/2025	127339	1000257302	101-42110-414	RADIO/MDC LEASES	Police Department	3,073.86
HENNEPIN COUNTY ACCOUNT	12/12/2025	127339	1000257317	101-43000-414	PW RADIO LEASE	Public Works Department	320.43
HENNEPIN COUNTY ACCOUNT	12/12/2025	127339	1000257389	101-42260-414	FIRE RADIO FEES 11/2025	Fire Protection Services	844.77
Total 127339:							4,239.06
HENNEPIN COUNTY ELECTION	12/12/2025	127340	25OROSPE	101-41410-221	BALLOTS - SPECIAL ELECTION 5/13/2025	Elections	794.89
Total 127340:							794.89
HYDRO KLEAN	12/12/2025	127341	2025 CIPP P	602-16500	25-012 SEWER REHABILITATION PROJECT		149,607.38
HYDRO KLEAN	12/12/2025	127341	2025 CIPP P	602-20600	25-012 SEWER REHABILITATION PROJECT		7,480.37-
Total 127341:							142,127.01
IN CONTROL INC.	12/12/2025	127342	S-INV03211	601-49400-416	2026 SCADA RENEWAL	Water	400.00
Total 127342:							400.00
INTLEKOFER, KELLIE	12/12/2025	127343	2025 HOLID	101-41300-489	STAFF RECOGNITION EVENT	Administration	20.00
Total 127343:							20.00
JEANETTE BRUSTAD	12/12/2025	127344	1-133090-00	999-10015	UB REFUND - 3309 CASCO CIR -BRUSTAD		158.08
Total 127344:							158.08
JON GUIMONT	12/12/2025	127345	12.2025 J. G	101-41300-489	EMPLOYEE RECOGNITION EVENT	Administration	9.90

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127345:							9.90
LEO WEB PROTECT INC.	12/12/2025	127346	8135157136	101-42110-416	MONTHLY SUBSCRIPTION 12/25	Police Department	143.06
Total 127346:							143.06
LOREN PARKS	12/12/2025	127347	RPS23-0001	101-22205	ESCROW REFUND - RPS23-000134 - 350 CREST		1,000.00
Total 127347:							1,000.00
MANSFIELD OIL COMPANY	12/12/2025	127348	27084854	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	1,601.35
MANSFIELD OIL COMPANY	12/12/2025	127348	27256427	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	3,009.35
Total 127348:							4,610.70
MARTIN MARIETTA MATERIALS	12/12/2025	127349	46662456	101-43000-224	PATCHING	Public Works Department	162.03
Total 127349:							162.03
MEB ENTERPRISE INC	12/12/2025	127350	1424	601-49400-405	WATER MAIN BREAK REHAB & ASPHALT TASK #	Water	24,650.00
Total 127350:							24,650.00
MICHAEL O'SHAUGNESSY	12/12/2025	127351	3350 & 3400	101-22205	FOX STREET SEWER EXTENSION ESCROW RE		5,000.00
Total 127351:							5,000.00
MINNESOTA COMPOSTING CO	12/12/2025	127352	1761	101-41300-433	MNCC MEMBERSHIP 10/1/25-12/31/2025	Administration	43.74
MINNESOTA COMPOSTING CO	12/12/2025	127352	1761	101-41300-433	MNCC MEMBERSHIP 1/1/26-9/30/26	Administration	131.26
Total 127352:							175.00
MN CHIEF OF POLICE ASSN	12/12/2025	127353	22212	101-42110-433	MEMBERSHIP MCPA 2026	Police Department	513.00
Total 127353:							513.00
MN DEPT OF AGRICULTURE	12/12/2025	127354	2026 201074	101-43000-433	TREE CARE REGISTRY DJ GOMAN-JAN-DEC 20	Public Works Department	30.00

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127354:							30.00
MOUND WESTONKA ROTARY C	12/12/2025	127355	12.2025	101-42110-439	ROTARY MEETING - CORREY/TONY	Police Department	60.00
Total 127355:							60.00
NORTH CENTRAL INTERNATIO	12/12/2025	127356	X225044414:	701-49800-222	VEHICLE PARTS CORE RETURNS	Fleet Services	452.80-
NORTH CENTRAL INTERNATIO	12/12/2025	127356	X225044627:	701-49800-222	ORONO FIRE E-1 ENGINE REBUILD PARTS	Fleet Services	290.17
NORTH CENTRAL INTERNATIO	12/12/2025	127356	X225044772:	701-49800-222	ORONO FIRE E-1 ENGINE REBUILD PARTS	Fleet Services	520.45
Total 127356:							357.82
NORTH MEMORIAL	12/12/2025	127357	128003	101-42110-437	EMT TRAINING/SLIPKA AND SPENCER	Police Department	200.00
Total 127357:							200.00
NW HENNEPIN LEAGUE OF MU	12/12/2025	127358	2026 NWHL	101-41110-433	2026 DUES-NWHL	Mayor & Council	200.00
Total 127358:							200.00
ONSITE DRUG TESTING & CON	12/12/2025	127359	03256	651-49910-319	DRUG TESTING - CUTA	Storm Water	238.25
ONSITE DRUG TESTING & CON	12/12/2025	127359	03256	101-43000-319	DRUG TESTING - CUTA	Public Works Department	238.25
Total 127359:							476.50
PERRY'S SERVICE CENTER LL	12/12/2025	127360	1184	101-43000-222	TRUCK 409 PLOW HEADLIGHT MODULE	Public Works Department	282.00
Total 127360:							282.00
PLUNKETT'S	12/12/2025	127361	10282888	101-41900-404	CITY HALL PEST CONTROL	Central Services	282.58
Total 127361:							282.58
PRECISION EXPLOSIVES LLC	12/12/2025	127362	012423	101-42110-318	K9 TRAINING EQUIPMENT	Police Department	152.00
Total 127362:							152.00
QUALITY FLOW SYSTEMS INC	12/12/2025	127363	50173	602-49450-406	LS#9 NEW MISSION SYSTEM	Sewer	4,630.00

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127363:							4,630.00
ROBERT KILL	12/12/2025	127364	3340 & 3350	101-22205	FOX STREET SEWER EXTENSION ESCROW RE		5,000.00
Total 127364:							5,000.00
STREICHER'S	12/12/2025	127365	11798484	101-42110-226	UNIFORMS/SCHWARZ	Police Department	22.99
Total 127365:							22.99
THOMSON REUTERS - WEST	12/12/2025	127366	852866683	101-42110-311	DATA PROCESSING/THOMSON REUTERS	Police Department	334.05
Total 127366:							334.05
TITAN MACHINERY INC	12/12/2025	127367	PS1020401-	101-43000-222	STREETS UNIT 405 SNOW PLOW CUTTING EDG	Public Works Department	924.74
Total 127367:							924.74
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	602-49450-226	UNIFORMS PW-SEWER DEPT	Sewer	29.25
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	601-49400-226	UNIFORMS PW-WATER DEPT	Water	29.24
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	651-49910-226	UNIFORMS - STORMWATER	Storm Water	70.12
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	101-43000-226	UNIFORMS-STREETS	Public Works Department	70.12
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	613-49830-226	UNIFORMS GOLF	Golf Course	18.19
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	101-45200-226	UNIFORMS PARKS	Parks	18.19
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	701-49800-226	UNIFORMS - FLEET	Fleet Services	41.14
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	101-43000-404	MATS - PW	Public Works Department	31.59
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	701-49800-215	SHOP TOWELS- PW	Fleet Services	4.17
UNIFIRST CORPORATION	12/12/2025	127368	1410188647	101-41900-223	MOPS-CLEANING TOWELS	Central Services	61.33
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	602-49450-226	UNIFORMS PW-SEWER DEPT	Sewer	29.25
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	601-49400-226	UNIFORMS PW-WATER DEPT	Water	29.24
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	651-49910-226	UNIFORMS - STORMWATER	Storm Water	70.12
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	101-43000-226	UNIFORMS-STREETS	Public Works Department	70.12
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	613-49830-226	UNIFORMS GOLF	Golf Course	18.19
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	101-45200-226	UNIFORMS PARKS	Parks	18.19
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	701-49800-226	UNIFORMS - FLEET	Fleet Services	41.14
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	101-41900-223	MOPS-CLEANING TOWELS	Central Services	26.56
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	701-49800-215	SHOP TOWELS- PW	Fleet Services	4.17
UNIFIRST CORPORATION	12/12/2025	127368	1410190190	101-43000-404	MATS - PW	Public Works Department	31.59

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127368:							711.91
WASTE MANAGEMENT	12/12/2025	127369	8180643-159	603-49500-442	DUMPSTER FOR DEBRIS	Recycling	131.58
Total 127369:							131.58
WATER CONSERVATION SVC IN	12/12/2025	127370	150344	601-49400-405	ANNUAL LEAK STUDY	Water	1,850.00
Total 127370:							1,850.00
WM CORPORATE SERVICES IN	12/12/2025	127371	0129603-280	603-49500-444	ORGANICS NOVEMBER 2025	Recycling	194.10
WM CORPORATE SERVICES IN	12/12/2025	127371	0129603-280	603-49500-316	RECYCLING DECEMBER 2025	Recycling	19,148.69
WM CORPORATE SERVICES IN	12/12/2025	127371	8181501-159	603-49500-442	DUMPSTER FOR DEBRIS	Recycling	498.60
Total 127371:							19,841.39
ZUMBRO TOOLS	12/12/2025	127372	1208252326	701-49800-240	MECHANICS TOOLS	Fleet Services	4.70
Total 127372:							4.70
1-800-RADIATOR & A/C OF MIN	12/19/2025	127373	77019385	701-49800-222	PD 268 RADIATOR	Fleet Services	124.00
Total 127373:							124.00
A-1 OUTDOOR POWER INC	12/19/2025	127374	584694	701-49800-403	INSPECT CHAINSAW	Fleet Services	49.50
Total 127374:							49.50
BITUMINOUS ROADWAYS INC	12/19/2025	127375	250549	101-43000-224	COLD MIX FOR PATCHING	Public Works Department	1,470.00
Total 127375:							1,470.00
BRAYDEN SHERMAN	12/19/2025	127376	12.2025 B. S	101-42110-230	K9 FOOD	Police Department	79.18
Total 127376:							79.18
BRENDA IVERSEN	12/19/2025	127377	RPS23-0000	101-22205	ESCROW REFUND RPS23-000061 - 1850 LAKES		9,000.00

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127377:							9,000.00
CENTRAL MCGOWAN INC	12/19/2025	127378	0001095540	101-42260-219	OXYGEN CYLINDER RENTAL	Fire Protection Services	126.51
Total 127378:							126.51
CITY OF BLOOMINGTON	12/19/2025	127379	25776	602-49450-319	WATER BACTI SAMPLES	Sewer	42.00
Total 127379:							42.00
CITY OF LONG LAKE	12/19/2025	127380	20250042	101-42260-318	JOINT DUTY CREW - NOVEMBER 2025	Fire Protection Services	4,280.00
Total 127380:							4,280.00
CJS SERVICES	12/19/2025	127381	687	101-43000-405	TASK#100101	Public Works Department	2,000.00
Total 127381:							2,000.00
ECM PUBLISHERS INC	12/19/2025	127382	1076673	101-42400-352	RETAINING WALL ORDINANCE UPDATE	Building & Zoning	64.10
Total 127382:							64.10
ERIC DEWEES	12/19/2025	127383	4-811500-02	999-10015	UB REFUND - 1150 WYNDMERE RD		51.72
Total 127383:							51.72
ESRI Inc	12/19/2025	127384	900158085	710-49970-416	ARCGIS LICENSING	IT Services	1,248.00
Total 127384:							1,248.00
EVERETT LAW LLC	12/19/2025	127385	643	101-42110-319	OPD EXTERNAL INVESTIGATION	Police Department	4,482.52
Total 127385:							4,482.52
FACTORY MOTOR PARTS	12/19/2025	127386	1-11335590	701-49800-222	PD 269 REAR BRAKES	Fleet Services	285.06
FACTORY MOTOR PARTS	12/19/2025	127386	1-11335875	701-49800-222	E-1 HEATER HOSE CLAMPS	Fleet Services	50.10
FACTORY MOTOR PARTS	12/19/2025	127386	128-228078	701-49800-221	GENERATOR BATTERY	Fleet Services	177.00
FACTORY MOTOR PARTS	12/19/2025	127386	70-607151	701-49800-222	PD 261 FUEL INJECTORS CORE CREDIT	Fleet Services	60.00-
FACTORY MOTOR PARTS	12/19/2025	127386	70-607331	701-49800-222	VEHICLE 627 REAR WIPER BLADE	Fleet Services	16.89

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
FACTORY MOTOR PARTS	12/19/2025	127386	70-607969	701-49800-222	22 INCH WINDSHIELD WIPERS	Fleet Services	36.36
Total 127386:							505.41
GOLDEN WEST INDUSTRIAL SU	12/19/2025	127387	2133739	613-49830-223	COURSE SUPPLIES	Golf Course	785.66
GOLDEN WEST INDUSTRIAL SU	12/19/2025	127387	2133808	613-49830-352	COURSE SIGNS	Golf Course	1,179.23
Total 127387:							1,964.89
GOPHER ACE	12/19/2025	127388	027568/1	101-43000-222	STREETS 433 BRINE FILL ADAPTER	Public Works Department	28.96
GOPHER ACE	12/19/2025	127388	027584/1	101-43000-221	MOUNT RAKES TO TRUCK 433	Public Works Department	30.93
GOPHER ACE	12/19/2025	127388	027607/1	701-49800-215	SPRAYER FOR TIRE LEAKS	Fleet Services	7.59
GOPHER ACE	12/19/2025	127388	027617/1	701-49800-213	CHAINSAW BAR OIL WINTER/ SUMMER	Fleet Services	231.92
GOPHER ACE	12/19/2025	127388	027618/1	602-49450-406	BAIT TRAPS FOR LIFT STATIONS	Sewer	36.97
GOPHER ACE	12/19/2025	127388	027645/1	101-41900-223	SPRAY PAINT	Central Services	9.98
Total 127388:							346.35
GREENWOOD DESIGN BUILD	12/19/2025	127389	RPS23-0000	101-22205	ESCROW REFUND - RPS23-000061 - 1850 LAKE		1,000.00
Total 127389:							1,000.00
GRIFFLY CONSTRUCTION	12/19/2025	127390	LA25-000038	101-22205	ESCROW REFUND - LA25-000038 - 1384 BALDU		700.00
Total 127390:							700.00
HAWKINS INC	12/19/2025	127391	7281198	601-49400-216	CHLORINE TANKS FOR WATER PLANTS	Water	110.00
Total 127391:							110.00
HECKSEL MACHINE INC	12/19/2025	127392	113130	101-45200-221	CUTTING EDGE METAL FOR KUBOTA SIDEWALK	Parks	174.00
Total 127392:							174.00
HENNEPIN CO. ATTORNEY'S O	12/19/2025	127393	12.2025 TAL	231-35610	30% PROCEEDS - CASE #25-007035		150.00
Total 127393:							150.00
HENNEPIN COUNTY ACCOUNT	12/19/2025	127394	1000258617	101-41600-309	JAIL CHARGES/ALL CITIES	Law/Legal Services	210.76

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127394:							210.76
HENNEPIN COUNTY ELECTION	12/19/2025	127395	25ORO	101-41410-221	2024 ELECTION EXPENSES	Elections	553.75
HENNEPIN COUNTY ELECTION	12/19/2025	127395	25ORO	101-41410-221	2026 EQUIPMENT MAINTENANCE	Elections	1,770.00
HENNEPIN COUNTY ELECTION	12/19/2025	127395	25ORO	101-33800	2025 CREDIT FROM STATE OF MN - VOTER FUN		1,726.44-
Total 127395:							597.31
LAKETOWN ELECTRIC CORPO	12/19/2025	127396	42747	101-41900-404	PW LIGHTING	Central Services	4,999.00
Total 127396:							4,999.00
MACQUEEN EQUIPMENT LLC	12/19/2025	127397	P59463	101-42260-403	DRAFT/STRAINER FOR LADDER 1	Fire Protection Services	1,213.41
MACQUEEN EQUIPMENT LLC	12/19/2025	127397	P59550	101-42260-310	TURNOUT GEAR WASH DETERGENT	Fire Protection Services	567.45
Total 127397:							1,780.86
MANSFIELD OIL COMPANY	12/19/2025	127398	27178005	613-49830-212	DIESEL FUEL - GOLF COURSE	Golf Course	828.26-
MANSFIELD OIL COMPANY	12/19/2025	127398	27178112	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	2,783.86
MANSFIELD OIL COMPANY	12/19/2025	127398	27178180	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	1,601.35-
MANSFIELD OIL COMPANY	12/19/2025	127398	27178184	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	923.98
MANSFIELD OIL COMPANY	12/19/2025	127398	27178186	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	1,783.68-
MANSFIELD OIL COMPANY	12/19/2025	127398	27178189	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	2,278.32
MANSFIELD OIL COMPANY	12/19/2025	127398	27178191	613-49830-212	DIESEL FUEL - GOLF COURSE	Golf Course	710.88-
MANSFIELD OIL COMPANY	12/19/2025	127398	27178196	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	2,039.82-
MANSFIELD OIL COMPANY	12/19/2025	127398	27178301	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	1,950.13-
MANSFIELD OIL COMPANY	12/19/2025	127398	27178302	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	1,946.68-
MANSFIELD OIL COMPANY	12/19/2025	127398	27178305	613-49830-212	DIESEL FUEL - GOLF COURSE	Golf Course	1,015.41-
MANSFIELD OIL COMPANY	12/19/2025	127398	27178345	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	1,792.47
MANSFIELD OIL COMPANY	12/19/2025	127398	27178372	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	2,278.32
MANSFIELD OIL COMPANY	12/19/2025	127398	27178395	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	2,006.60
MANSFIELD OIL COMPANY	12/19/2025	127398	27178433	613-49830-212	DIESEL FUEL - GOLF COURSE	Golf Course	797.69
MANSFIELD OIL COMPANY	12/19/2025	127398	27178583	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	2,188.63
MANSFIELD OIL COMPANY	12/19/2025	127398	27178588	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	2,185.18
MANSFIELD OIL COMPANY	12/19/2025	127398	27178624	613-49830-212	DIESEL FUEL - GOLF COURSE	Golf Course	1,110.81
MANSFIELD OIL COMPANY	12/19/2025	127398	27287156	701-49800-212	UNLEADED GAS - PUBLIC WORKS LOCATION	Fleet Services	4,485.39
Total 127398:							10,955.04

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MIDWEST SEWER SERVICES	12/19/2025	127399	6522	101-42400-310	SEPTIC REVIEW AND INSPECTIONS	Building & Zoning	10,870.00
Total 127399:							10,870.00
Minnesota Topsoil	12/19/2025	127400	5891	651-49910-406	YARD WASTE HAUL OUT	Storm Water	4,620.00
Minnesota Topsoil	12/19/2025	127400	5892	101-45200-405	WOOD CHIP HAUL OUT	Parks	4,286.25
Minnesota Topsoil	12/19/2025	127400	5892	101-45200-405	CHIP TREES/BRUSH FROM STREETS	Parks	2,619.38
Minnesota Topsoil	12/19/2025	127400	5892	101-43100-489	CHIP BRUSH SITE	Brush Site	2,619.37
Minnesota Topsoil	12/19/2025	127400	5892	101-45200-405	WOOD CHIP HAUL OUT STREETS	Parks	4,286.25
Total 127400:							18,431.25
MYERS TIRE SUPPLY #09	12/19/2025	127401	50960597	701-49800-215	WHEEL WEIGHTS FOR TIRE BALANCER	Fleet Services	142.77
Total 127401:							142.77
Myers Tire Supply Distribution, Inc	12/19/2025	127402	50961643	701-49800-215	TIRE SUPPLIES / SHOP SUPPLIES	Fleet Services	138.89
Total 127402:							138.89
NORTH CENTRAL INTERNATIO	12/19/2025	127403	X225045012:	701-49800-222	ORONO FIRE E-1 ENGINE REBUILD PARTS	Fleet Services	163.86
NORTH CENTRAL INTERNATIO	12/19/2025	127403	X225045130:	701-49800-222	ORONO FIRE E-1 POWER STEERING PUMP	Fleet Services	1,649.79
NORTH CENTRAL INTERNATIO	12/19/2025	127403	X225045133:	701-49800-222	ORONO FIRE E-1 ENGINE PARTS	Fleet Services	49.28
Total 127403:							1,862.93
O'REILLY AUTO ENTERPRISES	12/19/2025	127404	2462-228081	701-49800-222	261 ENGINE PARTS	Fleet Services	158.41
O'REILLY AUTO ENTERPRISES	12/19/2025	127404	2462-228285	701-49800-222	PD 261 CAM SHAFT SENSOR	Fleet Services	35.44
O'REILLY AUTO ENTERPRISES	12/19/2025	127404	2462-228815	701-49800-222	PD 261 CAMSHAFT SENSOR RETURN	Fleet Services	35.44-
O'REILLY AUTO ENTERPRISES	12/19/2025	127404	2462-231096	701-49800-222	FIRE DEPARTMENT E-1 ENGINE AIR FILTER	Fleet Services	121.58
Total 127404:							279.99
QUALITY FLOW SYSTEMS INC	12/19/2025	127405	50194	602-49450-406	GS#31 VFD FAIL	Sewer	648.00
QUALITY FLOW SYSTEMS INC	12/19/2025	127405	50207	602-49450-406	LS#29 REPAIR	Sewer	1,124.80
Total 127405:							1,772.80
SAM LEMKE	12/19/2025	127406	LA25-000045	101-22205	ESCROW REFUND - LA25-000045 - 22 WAYZATA		700.00

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Total 127406:							700.00
SCHULTZ, SUSAN	12/19/2025	127407	12.2025 S. S	101-42110-226	UNIFORM/SCHULTZ	Police Department	91.79
Total 127407:							91.79
STREICHER'S	12/19/2025	127408	11793191	101-42110-226	UNIFORMS/NEW HIRE SCHOOLMEESTER	Police Department	11.99
Total 127408:							11.99
TERMINAL SUPPLY CO	12/19/2025	127409	73287-01	701-49800-221	KUBOTA LIGHT BAR AMBER/BLUE	Fleet Services	493.54
TERMINAL SUPPLY CO	12/19/2025	127409	77524-00	701-49800-221	EQUIPMENT PARTS HYDRUALIC HOSE SUPPLIE	Fleet Services	1,158.32
Total 127409:							1,651.86
TIMESAVER OFF SITE SECRET	12/19/2025	127410	315.75	101-13200	SLFD 12/10/2025 BOARD MEETING MINUTES		172.00
TIMESAVER OFF SITE SECRET	12/19/2025	127410	31574	101-13200	SLFD 11/25/2025 BOARD MEETING MINUTES		212.50
TIMESAVER OFF SITE SECRET	12/19/2025	127410	31576	101-41110-319	CITY COUNCIL MINUTES 12/8/2025	Mayor & Council	293.50
Total 127410:							678.00
UNIFIRST CORPORATION	12/19/2025	127411	1410177600	613-49830-223	MATS AND TOWEL - GC	Golf Course	29.26
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	101-45200-226	UNIFORMS PARKS	Parks	18.19
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	613-49830-226	UNIFORMS GOLF	Golf Course	18.19
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	651-49910-226	UNIFORMS - STORMWATER	Storm Water	70.12
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	101-43000-226	UNIFORMS-STREETS	Public Works Department	70.12
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	602-49450-226	UNIFORMS PW-SEWER DEPT	Sewer	29.25
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	601-49400-226	UNIFORMS PW-WATER DEPT	Water	29.24
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	701-49800-226	UNIFORMS - FLEET	Fleet Services	41.14
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	101-41900-223	MOPS-CLEANING TOWELS	Central Services	26.56
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	101-43000-404	MATS - PW	Public Works Department	31.59
UNIFIRST CORPORATION	12/19/2025	127411	1410191678	701-49800-215	SHOP TOWELS- PW	Fleet Services	4.17
Total 127411:							367.83
US Bank Equipment Finance	12/19/2025	127412	571159896	710-49970-413	COPIERS - 12/25	IT Services	1,425.99
US Bank Equipment Finance	12/19/2025	127412	571159896	710-49970-413	COPIERS - 12/25	IT Services	147.12

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127412:							1,573.11
VERIZON WIRELESS	12/19/2025	127413	6130684977	101-43100-321	ARLO CAMERAS - BRUSH SITE	Brush Site	80.02
VERIZON WIRELESS	12/19/2025	127413	6130684977	101-45200-321	ARLO CAMERAS - LURTON DOG PARK	Parks	80.02
VERIZON WIRELESS	12/19/2025	127413	6130684977	101-42110-321	ARLO CAMERAS - PD	Police Department	80.02
VERIZON WIRELESS	12/19/2025	127413	6130684977	101-41900-321	ARLO CAMERAS - SPARE	Central Services	40.01
VERIZON WIRELESS	12/19/2025	127413	6130684977	710-49970-221	ARLO CAMERA - OPW	IT Services	199.99
VERIZON WIRELESS	12/19/2025	127413	6130684977	101-41900-321	ARLO CAMERA - OPW	Central Services	40.01
Total 127413:							520.07
WHCEA	12/19/2025	127414	3503264870	101-43100-381	BRUSH SITE 11/01/25-12/02/25	Brush Site	35.46
WHCEA	12/19/2025	127414	3503264870	613-49830-381	GC SECURITY TO 12/31/2025	Golf Course	43.30
WHCEA	12/19/2025	127414	3503264870	101-43000-381	ELECTRICAL SERVICE 11/01/25-12/02/25	Public Works Department	190.11
Total 127414:							268.87
XCEL ENERGY	12/19/2025	127415	957763210	101-41900-381	PW BUILDING ELECTRICITY 11/16/25-12/17/25	Central Services	2,170.59
XCEL ENERGY	12/19/2025	127415	957788204	101-43000-386	OCB TRAFFIC SIGNAL 11/16/25-12/16/25	Public Works Department	187.78
Total 127415:							2,358.37
CENTRAL PENSION FUND SOU	12/29/2025	127416	12.24.25 FU	101-21705	CENTRAL PENSION FUND 12.24.2025		2,243.00
Total 127416:							2,243.00
FIDELITY SECURITY LIFE INSU	12/29/2025	127417	167088006	101-21716	VISION PLAN 12/2025		308.31
Total 127417:							308.31
International Union Local #49	12/29/2025	127418	12.2025 DUE	101-21707	LOCAL 49 DUES - 12/2025		490.00
Total 127418:							490.00
LAW ENFORCEMENT LABOR S	12/29/2025	127419	12.2025 DUE	101-21707	LELS DUES - LOCAL 168 12/2025		365.00
LAW ENFORCEMENT LABOR S	12/29/2025	127419	12.2025 DUE	101-21707	LELS DUES - LOCAL 40 12/2025		1,387.00
Total 127419:							1,752.00

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NCPERS GROUP LIFE INS.	12/29/2025	127420	6732000120	101-21710	PERA LIFE 01/2026		384.00
Total 127420:							384.00
OPEIU - LOCAL 12	12/29/2025	127421	12.2025 DUE	101-21707	UNION DUES - LOCAL 12 12/2025		930.00
Total 127421:							930.00
SUN LIFE FINANCIAL	12/29/2025	127422	12.2025 LIFE	101-21710	LIFE INSURANCE - 12/2025		1,268.66
SUN LIFE FINANCIAL	12/29/2025	127422	12.2025 ST	101-21710	LIFE INSURANCE - 12/2025		1,144.20
Total 127422:							2,412.86
THE HARTFORD	12/29/2025	127423	12.2025 LT D	101-21713	LTD 12/2025		1,785.54
Total 127423:							1,785.54
A-1 OUTDOOR POWER INC	12/31/2025	127424	584695	101-43000-240	NEW SAW	Public Works Department	603.37
Total 127424:							603.37
ACTIVE911 INC	12/31/2025	127425	658731	101-42110-433	ACTIVE 911 ANNUAL RENEWAL	Police Department	178.20
Total 127425:							178.20
BIFFS INC	12/31/2025	127426	INV281860	101-45200-415	BIFF RENTAL-LURTON PARK	Parks	125.00
BIFFS INC	12/31/2025	127426	INV281861	101-45200-415	BIFF RENTAL-BRUSH SITE	Parks	26.78
Total 127426:							151.78
CARGILL INCORPORATED	12/31/2025	127427	2911852569	601-49400-216	SALT FOR NAVARRE WATER PLANT	Water	6,642.34
Total 127427:							6,642.34
CENTURYLINK	12/31/2025	127428	12.2025 GC	613-49830-321	GC PHONE/INTERNET 12/19/25-01/18/2026	Golf Course	143.69
Total 127428:							143.69
CITY OF LONG LAKE	12/31/2025	127429	20250047	101-42260-318	JOINT DUTY CREW - DECEMBER 2025	Fire Protection Services	5,100.00

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127429:							5,100.00
ECM PUBLISHERS INC	12/31/2025	127430	1077510	101-41900-352	ORDINANCE NO 318 FEE SCHEDULE	Central Services	70.40
ECM PUBLISHERS INC	12/31/2025	127430	1077511	101-41900-352	2026 SUMMARY BUDGET NOTICE	Central Services	126.00
Total 127430:							196.40
FACTORY MOTOR PARTS	12/31/2025	127431	1-11327389	701-49800-222	110 WASHER NOZZLE	Fleet Services	17.26
Total 127431:							17.26
GENUINE PARTS COMPANY/NA	12/31/2025	127432	640285	701-49800-222	E-1 ENGINE AIR FILTER	Fleet Services	176.03
Total 127432:							176.03
GOPHER ACE	12/31/2025	127433	027685/1	101-45200-221	PARK REPAIR SUPPLIES	Parks	15.98
GOPHER ACE	12/31/2025	127433	027690/1	101-41900-223	SPRAY PAINT	Central Services	9.98
GOPHER ACE	12/31/2025	127433	027716/1	101-41900-404	NUTS AND BOLTS	Central Services	7.00
Total 127433:							32.96
HACH CHEMICAL CO	12/31/2025	127434	14804927	601-49400-216	WATER PLANT CHEMICALS	Water	116.40
Total 127434:							116.40
HECKSEL MACHINE INC	12/31/2025	127435	113153	602-49450-222	UTILITIES TRUCKS KEY WAY HOLDER PIN MATE	Sewer	35.00
Total 127435:							35.00
HEIMAN INC	12/31/2025	127436	0949955-IN	701-49800-222	E-1 ENGINE PARTS	Fleet Services	506.06
Total 127436:							506.06
HOMELAND HEALTH SPECIALIS	12/31/2025	127437	24632	101-41900-319	EMPLOYEE VACCINATION CLINIC	Central Services	101.80
Total 127437:							101.80
JH LARSON COMPANY	12/31/2025	127438	S103520792	101-41900-223	LIGHT BULBS - PW/CH/PD	Central Services	306.00

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127438:							306.00
KODIAK POWER SOLUTIONS	12/31/2025	127439	23109338	601-49400-405	GENERATOR REPAIR FOR NORTH WATERPLAN	Water	995.00
Total 127439:							995.00
LANO EQUIPMENT INC	12/31/2025	127440	03-1205992	101-45200-415	RENTAL GRAPPLE	Parks	1,800.00
Total 127440:							1,800.00
LEAGUE OF MINNESOTA CITIE	12/31/2025	127441	10136	703-49960-379	FIRE MATTER		2,500.00
Total 127441:							2,500.00
MANSFIELD OIL COMPANY	12/31/2025	127442	27316646	701-49800-212	DIESEL FUEL - PUBLIC WORKS LOCATION	Fleet Services	2,815.03
MANSFIELD OIL COMPANY	12/31/2025	127442	27338230	701-49800-212	UNLEADED GAS - PUBLIC WORKS LOCATION	Fleet Services	4,485.39
Total 127442:							7,300.42
METROPOLITAN AREA MANAG	12/31/2025	127443	2369	101-41300-433	ANNUAL MAMA DUES - EDWARDS	Administration	60.00
Total 127443:							60.00
NORTH CENTRAL INTERNATIO	12/31/2025	127444	X225045424:	701-49800-222	ORONO FIRE E-1 ENGINE PARTS	Fleet Services	55.97
Total 127444:							55.97
NOVA TECHNOLOGIES	12/31/2025	127445	179385	710-49970-221	NEW PHONE FOR CITY HALL FRONT DESK	IT Services	503.56
Total 127445:							503.56
ODP BUSINESS SOLUTIONS LL	12/31/2025	127446	4522277480	101-42110-201	OFFICE SUPPLIES	Police Department	77.68
Total 127446:							77.68
O'REILLY AUTO ENTERPRISES	12/31/2025	127447	2462-231817	601-49400-222	SOUTH WATER PLANT GENERATOR PARTS	Water	6.61
Total 127447:							6.61

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
PLUNKETT'S	12/31/2025	127448	10296155	101-41900-404	PEST CONTOL-PW AND PARKS BLDG	Central Services	327.75
Total 127448:							327.75
SPRINGFIELD SIGN	12/31/2025	127449	LA25-000052	101-22205	ESCROW REFUND - LA25-000052 - 3340 SHORE		700.00
Total 127449:							700.00
TERMINAL SUPPLY CO	12/31/2025	127450	78244-00	701-49800-215	SHOP SUPPLIES / ZIP TIES	Fleet Services	52.08
Total 127450:							52.08
THE ESTATE OF FRANCES H G	12/31/2025	127451	2-511001-00	999-10015	UB REFUND - 1100 OLD CRYSTAL BAY RD - GRA		19.08
Total 127451:							19.08
T-MOBILE USA INC	12/31/2025	127452	L251210001	101-42110-311	INVESTIGATIVE EXPENSES/25-9801	Police Department	165.00
T-MOBILE USA INC	12/31/2025	127452	L251210005	101-42110-311	INVESTIGATIVE EXPENSES/25-9801	Police Department	165.00
T-MOBILE USA INC	12/31/2025	127452	L251210014	101-42110-311	INVESTIGATIVE EXPENSES/25-9801	Police Department	215.00
T-MOBILE USA INC	12/31/2025	127452	L251210021	101-42110-311	INVESTIGATIVE EXPENSES/25-9801	Police Department	165.00
Total 127452:							710.00
TREESTORY INC	12/31/2025	127453	CASCO COV	651-16500	25-022 CASCO COVER STROMWATER IMPROVE		15,841.25
TREESTORY INC	12/31/2025	127453	CASCO COV	101-43000-405	TREE REMOVALS CASCO POINT ROAD	Public Works Department	8,075.00
Total 127453:							23,916.25
TRI COUNTY LAW ENFORCEME	12/31/2025	127454	00200	101-42110-433	MEMBERSHIP FEE/2026 DUES	Police Department	90.00
Total 127454:							90.00
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	101-45200-226	UNIFORMS PARKS	Parks	18.19
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	613-49830-226	UNIFORMS GOLF	Golf Course	18.19
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	651-49910-226	UNIFORMS - STORMWATER	Storm Water	70.12
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	101-43000-226	UNIFORMS-STREETS	Public Works Department	70.12
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	701-49800-226	UNIFORMS - FLEET	Fleet Services	41.14
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	602-49450-226	UNIFORMS PW-SEWER DEPT	Sewer	29.25
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	601-49400-226	UNIFORMS PW-WATER DEPT	Water	29.24
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	101-43000-404	MATS - PW	Public Works Department	31.59

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	701-49800-215	SHOP TOWELS- PW	Fleet Services	4.17
UNIFIRST CORPORATION	12/31/2025	127455	1410193506	101-41900-223	MOPS-CLEANING TOWELS	Central Services	26.56
Total 127455:							338.57
XCEL ENERGY	12/31/2025	127456	958749596	602-49450-381	3425 LYRIC 11/23/25-12/25/25	Sewer	34.94
Total 127456:							34.94
ZAYO GROUP LLC	12/31/2025	127457	22070126	710-49970-329	ALLSTREAM MONTHLY BILL	IT Services	921.42
Total 127457:							921.42
ZUMBRO TOOLS	12/31/2025	127458	1222252375	701-49800-240	MECHANICS TOOLS	Fleet Services	56.50
Total 127458:							56.50
MARIANNA POMMANAS	01/06/2026	127459	2025 AUCTI	101-19999	AUCTION 2025		2,420.00
MARIANNA POMMANAS	01/06/2026	127459	2025 AUCTI	101-19999	AUCTION 2025		2,420.00-
Total 127459:							.00
MARINA KOSOVAN	01/06/2026	127460	2025 AUCTI	101-19999	AUCTION 2025		2,420.00
Total 127460:							2,420.00
ABDO LLP	01/12/2026	127461	516227	101-41900-301	2025 AUDIT	Central Services	10,250.00
Total 127461:							10,250.00
AIR MECHANICAL	01/12/2026	127462	BP REFUND	101-32510	BP REFUND - SWP25-000080 - 4485 NORTH SHO		151.00
Total 127462:							151.00
AT&T MOBILTY	01/12/2026	127463	2873263270	710-49970-329	AT&T BILL POLICE	IT Services	2,417.77
AT&T MOBILTY	01/12/2026	127463	2873263283	710-49970-329	AT7T BILL PWORKS	IT Services	1,470.47
AT&T MOBILTY	01/12/2026	127463	2873432947	710-49970-321	AT7T BILL FIRE	IT Services	344.27
Total 127463:							4,232.51

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
AT-SCENE LLC	01/12/2026	127464	2070	101-42110-311	ICRIMEFIGHTER SOFTWARE PD	Police Department	7,070.00
Total 127464:							7,070.00
Awards by Cindy LLC	01/12/2026	127465	5376	101-41300-437	RECOGNITION ENGRAVED PLATE	Administration	15.20
Total 127465:							15.20
BOLTON & MENK INC.	01/12/2026	127466	0383243	602-49450-305	GIS MAINTENANCE SEWER	Sewer	877.50
BOLTON & MENK INC.	01/12/2026	127466	0383243	601-49400-305	GIS MAINTENANCE WATER	Water	1,260.00
BOLTON & MENK INC.	01/12/2026	127466	0383243	651-49910-305	GIS MAINTENANCE STORM SEWER	Storm Water	540.00
BOLTON & MENK INC.	01/12/2026	127466	0383243	101-43170-305	GIS MAINTENANCE GENERAL	Engineering	540.00
BOLTON & MENK INC.	01/12/2026	127466	0383243	101-42400-305	GIS FOR CDD	Building & Zoning	337.50
BOLTON & MENK INC.	01/12/2026	127466	0383243	101-43170-305	GIS MAINTENANCE GENERAL	Engineering	181.50
BOLTON & MENK INC.	01/12/2026	127466	0383244	101-19999	26-018 CHERRY PLACE FORCE MAIN REPLACE		318.00
BOLTON & MENK INC.	01/12/2026	127466	0383245	435-48979-304	25-001 2025 STREETS IMPROVEMENT	2025 Street Improvements	1,941.00
BOLTON & MENK INC.	01/12/2026	127466	0383246	435-48980-304	26-001 2026 STREET IMPROVEMENT PROJECT	2026 Street Improvements	7,692.00
BOLTON & MENK INC.	01/12/2026	127466	0383247	601-16500	WATER TOWER CELLULAR ANTENA REVIEW		512.50
BOLTON & MENK INC.	01/12/2026	127466	0383249	402-48050-304	25-002 BROWN ROAD IMPROVEMENTS		530.00
BOLTON & MENK INC.	01/12/2026	127466	0383250	440-48965-530	25-035 CITY HALL & PD PARKING LOT MAINTEN		318.00
BOLTON & MENK INC.	01/12/2026	127466	0383251	225-45200-304	24-028 HACKBERRY PARK REVITALIZATION	Parks - Special Revenue Fund	6,165.50
BOLTON & MENK INC.	01/12/2026	127466	0383342	601-16500	22-022 SOUTH WATERPLANT CONTROL UPGRA		6,030.50
BOLTON & MENK INC.	01/12/2026	127466	0383444	101-19999	LA24-000042 HONEY HILL		637.50
BOLTON & MENK INC.	01/12/2026	127466	0383446	101-49280-304	LA24-000054 GARAGE CONDOS	Special Services	320.00
BOLTON & MENK INC.	01/12/2026	127466	0383447	101-49280-304	LA07-3311 CRYSTAL BAY BUSINESS CENTER-IN	Special Services	490.00
BOLTON & MENK INC.	01/12/2026	127466	0383448	602-16500	24-044- FOX ST SANITARY SEWER EXTENSION		85.00
BOLTON & MENK INC.	01/12/2026	127466	0383449	602-49450-304	SEWER METER FEASIBILITY	Sewer	2,640.00
BOLTON & MENK INC.	01/12/2026	127466	0383451	601-16500	23-043 WELLHEAD PROTECTION PLAN		13,487.00
BOLTON & MENK INC.	01/12/2026	127466	0383467	651-16500	25-022 CASCO COVE STORMWATER IMPROVEM		1,025.00
Total 127466:							45,928.50
CENTERPOINT ENERGY MAIN	01/12/2026	127467	12.2025	601-49400-381	GAS SERVICE 11/21/25-12/19/25	Water	1,272.31
CENTERPOINT ENERGY MAIN	01/12/2026	127467	12.2025	602-49450-381	GAS SERVICE 11/21/25-12/19/25	Sewer	1,659.21
CENTERPOINT ENERGY MAIN	01/12/2026	127467	12.2025	101-41900-381	GAS SERVICE 11/21/25-12/19/25	Central Services	2,772.33
CENTERPOINT ENERGY MAIN	01/12/2026	127467	12.2025	101-42110-381	GAS SERVICE 11/21/25-12/19/25	Police Department	667.46
CENTERPOINT ENERGY MAIN	01/12/2026	127467	12.2025	101-42260-381	GAS SERVICE 11/21/25-12/19/25	Fire Protection Services	1,164.76
CENTERPOINT ENERGY MAIN	01/12/2026	127467	12.2025	613-49830-381	GAS SERVICE 11/21/25-12/19/25	Golf Course	420.17

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Total 127467:							7,956.24
CENTRAL MCGOWAN INC	01/12/2026	127468	0000437436	701-49800-215	OXYGEN TANKS/RENTAL FEES	Fleet Services	87.50
CENTRAL MCGOWAN INC	01/12/2026	127468	0000437437	101-42110-221	OXYGEN TANKS/RENTAL FEES	Police Department	60.25
CENTRAL MCGOWAN INC	01/12/2026	127468	000043744	101-42260-219	OXYGEN TANKS/RENTAL FEES	Fire Protection Services	114.75
Total 127468:							262.50
CENTRAL PENSION FUND SOU	01/12/2026	127469	01/08/26 FU	101-21705	CENTRAL PENSION FUND 01.08.26		2,082.00
Total 127469:							2,082.00
CITY OF LONG LAKE	01/12/2026	127470	12.2025 UTIL	601-49400-387	12.2025 SEWER	Water	124.88
CITY OF LONG LAKE	01/12/2026	127470	12.2025 UTIL	601-49400-387	12.2025 WATER	Water	199.05
CITY OF LONG LAKE	01/12/2026	127470	20250044	415-42260-580	CONSOLIDATION - SCBA ALIGNMENT	Fire Capital	57,686.56
Total 127470:							58,010.49
CITY OF MINNETONKA BEACH	01/12/2026	127471	2025 QTR 4	602-49450-387	2025 4TH QTR SEWER SERVICE	Sewer	265.00
Total 127471:							265.00
City of Orono Utilities	01/12/2026	127472	12.2025 CH	101-41900-382	12.2025 CH	Central Services	86.71
City of Orono Utilities	01/12/2026	127472	12.2025 CH	101-42110-382	12.2025 PD	Police Department	86.71
City of Orono Utilities	01/12/2026	127472	12.2025 GC	613-49830-382	12.2025 GC	Golf Course	74.90
City of Orono Utilities	01/12/2026	127472	12.2025 PO	101-41900-382	12.2025 PO	Central Services	89.53
City of Orono Utilities	01/12/2026	127472	12.2025 PW	101-41900-382	12.2025 PW	Central Services	275.57
City of Orono Utilities	01/12/2026	127472	12.2025 TEM	101-42260-382	12.2025 TEMP FIRE	Fire Protection Services	123.86
City of Orono Utilities	01/12/2026	127472	12.2025 WT	601-49400-382	12.2025 UB WTP	Water	162.74
Total 127472:							900.02
CITY OF WAYZATA	01/12/2026	127473	12.2025 UTIL	602-49450-387	DECEMBER 2025 SEWER	Sewer	4,842.20
CITY OF WAYZATA	01/12/2026	127473	12.2025 UTIL	601-49400-387	DECEMBER 2025 WATER	Water	2,335.32
Total 127473:							7,177.52
CORNERHOUSE	01/12/2026	127474	5854	101-42110-319	2026 FORENSIC INTERVIEW SVCS	Police Department	5,334.00

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 127474:							5,334.00
Corporate 4 Insurance Agency Inc	01/12/2026	127475	1827045	703-49960-370	2026 INSURANCE AGENT FEE		11,000.00
Total 127475:							11,000.00
FACTORY MOTOR PARTS	01/12/2026	127476	70-608977	701-49800-222	PD 277 ENGINE OIL FILTERS	Fleet Services	35.94
Total 127476:							35.94
FERGUSON WATERWORKS #25	01/12/2026	127477	0560263	601-49400-227	WATER METER FOR 2545 DUNWOODY	Water	1,467.64
FERGUSON WATERWORKS #25	01/12/2026	127477	0560264	601-49400-227	WATERMETER FOR 2545 DUNWOODY	Water	150.12
Total 127477:							1,617.76
FLEXIBLE PIPE TOOL CO	01/12/2026	127478	32246	602-49450-240	HOSE REPAIR FOR VAC TRUCK	Sewer	1,139.62
FLEXIBLE PIPE TOOL CO	01/12/2026	127478	32246	651-49910-240	HOSE REPAIR FOR VAC TRUCK	Storm Water	1,139.63
Total 127478:							2,279.25
GOPHER ACE	01/12/2026	127479	027772/1	101-41900-404	NUTS AND BOLTS	Central Services	6.76
GOPHER ACE	01/12/2026	127479	027829/1	101-45200-221	PARK REPAIR SUPPLIES	Parks	29.89
Total 127479:							36.65
GOPHER STATE ONE CALL	01/12/2026	127480	5120665	601-49400-319	SPLIT DISTRIBUTION	Water	64.12
GOPHER STATE ONE CALL	01/12/2026	127480	5120665	602-49450-319	SPLIT DISTRIBUTION	Sewer	64.13
Total 127480:							128.25
HAWKINS INC	01/12/2026	127481	7294960	601-49400-216	WATER PLANT CHEMICALS	Water	4,599.83
Total 127481:							4,599.83
HENNEPIN COUNTY ACCOUNT	01/12/2026	127482	1000259100	101-42110-414	PD RADIO AND MDC LEASE	Police Department	3,306.90
HENNEPIN COUNTY ACCOUNT	01/12/2026	127482	1000259115	101-42110-414	PW RADIO LEASE 12/2025	Police Department	320.43
Total 127482:							3,627.33

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
HIGHVIEW PLUMBING INC	01/12/2026	127483	17885	602-49450-443	I&I INSPECTION BY HIGHVIEW PLUMBING	Sewer	250.00
HIGHVIEW PLUMBING INC	01/12/2026	127483	17888	602-49450-443	I&I INSPECTION BY HIGHVIEW PLUMBING	Sewer	250.00
Total 127483:							500.00
HOLIDAY COMPANIES	01/12/2026	127484	0796010126	101-42110-402	CAR WASHES / HOLIDAY	Police Department	203.50
Total 127484:							203.50
LANO EQUIPMENT INC	01/12/2026	127485	02-1210237	701-49800-221	604 TOOLCAT HYDRULIC VALVE BODY	Fleet Services	832.25
Total 127485:							832.25
LEAGUE OF MINNESOTA CITIE	01/12/2026	127486	2026 MMA D	101-41110-433	2026 MEMBERSHIP - TUNHEIM	Mayor & Council	30.00
Total 127486:							30.00
LEAGUE OF MN CITIES	01/12/2026	127487	441451	101-41110-433	2026 MEMBERSHIP DUES - CITY OF ORONO	Mayor & Council	10,418.00
Total 127487:							10,418.00
LEO WEB PROTECT INC.	01/12/2026	127488	8139737251	101-42110-433	MONTHLY SUBSCRIPTION 1/26	Police Department	143.06
Total 127488:							143.06
LOCAL 49 TRAINING CENTER	01/12/2026	127489	01052026	651-49910-437	CDL TRAINING FOR HUNTER STEIN	Storm Water	5,000.00
Total 127489:							5,000.00
METLIFE	01/12/2026	127490	01.2026	101-21721	ACCIDENT 01.2026		266.80
METLIFE	01/12/2026	127490	01.2026 Hos	101-21721	HOSPITAL 01.2026		283.62
METLIFE	01/12/2026	127490	01.2026 Life	101-21710	SUPPLEMENT LIFE 01.2026		1,324.15
METLIFE	01/12/2026	127490	Critical Ins 01	101-21721	CRITICAL INS 01.2026		201.10
METLIFE	01/12/2026	127490	Dental 01.20	101-21709	DENTAL INSURANCE 01.2026		3,335.56
METLIFE	01/12/2026	127490	Dental 01.20	101-15998	DENTAL INS -COBRA BR		37.03
METLIFE	01/12/2026	127490	Dental 01.20	101-15998	DENTAL INS -COBRA ET		71.02
METLIFE	01/12/2026	127490	STD 01.2026	101-21714	SHORT TERM DISABILITY 01.2026		276.66
Total 127490:							5,795.94

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
MGX EQUIPMENT SERVICES LL	01/12/2026	127491	PSO109683-	701-49800-222	PLOW TRUCK PARTS	Fleet Services	2,341.59
MGX EQUIPMENT SERVICES LL	01/12/2026	127491	PSO112221-	701-49800-222	PLOW TRUCK PARTS/ WING PLOW	Fleet Services	1,041.09
MGX EQUIPMENT SERVICES LL	01/12/2026	127491	PSR004870-	701-49800-222	PLOW TRUCK PARTS THAT WERE WRONG	Fleet Services	1,322.00-
Total 127491:							2,060.68
MID AMERICA METER LLC	01/12/2026	127492	256952	601-49400-405	SOFTENER #3 FOR SOUTH WATER PLANTS ME	Water	220.00
Total 127492:							220.00
MINUTEMAN PRESS	01/12/2026	127493	40569	101-41430-325	NEWSLETTER JAN-FEB	Communications	2,383.81
MINUTEMAN PRESS	01/12/2026	127493	40569	101-41430-322	NEWSLETTER JAN-FEB POSTAGE	Communications	1,246.02
Total 127493:							3,629.83
MN - LEAP	01/12/2026	127494	00232	101-42110-433	MEMBERSHIP DUES - MCGREGOR	Police Department	50.00
MN - LEAP	01/12/2026	127494	00292	101-42110-433	MEMBER DUES - RUSSETH	Police Department	50.00
Total 127494:							100.00
MOCIC	01/12/2026	127495	2601274-IN	101-42110-433	INVESTIGATION MEMBERSHIP MOCIC	Police Department	200.00
Total 127495:							200.00
Newegg Business Inc	01/12/2026	127496	1305936197	710-49970-575	REPLACEMENT PC CITY	IT Services	399.99
Newegg Business Inc	01/12/2026	127496	1305936197	710-49970-221	REPLACEMENT LAPTOP PUBLIC WORKS	IT Services	399.99
Total 127496:							799.98
NOVA TECHNOLOGIES	01/12/2026	127497	IN-80009186	710-49970-329	MONTHLY PHONE SIP CHARGE	IT Services	229.81
Total 127497:							229.81
PERRY'S SERVICE CENTER LL	01/12/2026	127498	1353	101-45200-221	UTV PLOW CUTTING EDGE	Parks	175.00
Total 127498:							175.00
QUADIENT INC	01/12/2026	127499	17879424	101-41900-322	01.2025 UB POSTAGE	Central Services	307.24
QUADIENT INC	01/12/2026	127499	17898102	651-49910-322	12.2025 UB MAILING SERVICE	Storm Water	322.73
QUADIENT INC	01/12/2026	127499	17898102	602-49450-322	12.2025 UB MAILING SERVICE	Sewer	322.73

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
QUADIENT INC	01/12/2026	127499	17898102	601-49400-322	12.2025 UB MAILING SERVICE	Water	322.73
Total 127499:							1,275.43
REPUBLIC SERVICES #894	01/12/2026	127500	0894-007378	101-41900-404	TRASH SERVICE 12/1-12/31 - PW	Central Services	488.25
REPUBLIC SERVICES #894	01/12/2026	127500	0894-007378	101-41900-404	TRASH SERVICE 12/1-12/31 - POLICE DEPARTM	Central Services	214.85
REPUBLIC SERVICES #894	01/12/2026	127500	0894-007378	101-41900-404	TRASH SERVICE 08 12/1-12/31-GC	Central Services	249.06
REPUBLIC SERVICES #894	01/12/2026	127500	0894-007378	101-41900-404	TRASH SERVICE 12/1-12/31- BRUSH SITE	Central Services	55.50
REPUBLIC SERVICES #894	01/12/2026	127500	0894-007378	101-45200-404	TRASH SERVICE 1 12/1-12/31 - LURTON PARK	Parks	231.00
Total 127500:							1,238.66
RICHARD OR NANCY HIRST	01/12/2026	127501	2-701450-03	999-10015	UB REFUND -145 SMITH AVE - HIRST		40.70
Total 127501:							40.70
SAFE RESTRAINTS INC	01/12/2026	127502	TGP122325	101-42110-228	USE OF FORCE EQUIPMENT/WRAP SAFETY RE	Police Department	4,921.12
Total 127502:							4,921.12
STREICHER'S	01/12/2026	127503	I1802379	101-42110-226	UNIFORMS/NEATON	Police Department	214.99
Total 127503:							214.99
SUPERIOR TURF SERVICES	01/12/2026	127504	7634	101-45200-216	PARK FERTILIZER	Parks	262.50
SUPERIOR TURF SERVICES	01/12/2026	127504	7724	101-45200-216	PARK FERTILIZER	Parks	181.00
SUPERIOR TURF SERVICES	01/12/2026	127504	7877	101-45200-216	PARK FERTILIZER	Parks	191.50
SUPERIOR TURF SERVICES	01/12/2026	127504	8162	613-49830-223	GOLF COURSE FERTILIZER	Golf Course	100.00-
SUPERIOR TURF SERVICES	01/12/2026	127504	8234	101-45200-216	PARK FERTILIZER	Parks	2,258.23
Total 127504:							2,793.23
THOMSON REUTERS - WEST	01/12/2026	127505	853005780	101-42110-311	DATA PROCESSING/THOMSON REUTERS	Police Department	334.05
Total 127505:							334.05
TOLL GAS & WELDING SUPPLY	01/12/2026	127506	004022374	701-49800-215	CYLINDER & DEMURRAGE	Fleet Services	13.64
Total 127506:							13.64

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	101-45200-226	UNIFORMS PARKS	Parks	18.19
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	613-49830-226	UNIFORMS GOLF	Golf Course	18.19
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	651-49910-226	UNIFORMS - STORMWATER	Storm Water	70.12
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	701-49800-226	UNIFORMS - FLEET	Fleet Services	41.14
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	101-43000-226	UNIFORMS-STREETS	Public Works Department	70.12
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	601-49400-226	UNIFORMS PW-WATER DEPT	Water	29.24
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	602-49450-226	UNIFORMS PW-SEWER DEPT	Sewer	29.25
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	101-43000-404	MATS - PW	Public Works Department	31.59
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	101-41900-223	MOPS-CLEANING TOWELS	Central Services	26.56
UNIFIRST CORPORATION	01/12/2026	127507	1410194710	701-49800-215	SHOP TOWELS- PW	Fleet Services	4.17
Total 127507:							338.57
US Bank Equipment Finance	01/12/2026	127508	572285211	710-49970-413	COPIERS - 12/25/25-01/25/26	IT Services	145.69
Total 127508:							145.69
UTILITY BILL REFUND	01/12/2026	127509	1-826101-00	999-10015	UB REFUND - 2610 LAFAYETTE RD - ENGQUIST		19.83
Total 127509:							19.83
WASTE MANAGEMENT	01/12/2026	127510	0130399-280	603-49500-316	RECYCLING JAN 2026	Recycling	19,154.26
WASTE MANAGEMENT	01/12/2026	127510	0130399-280	603-49500-444	ORGANICS DEC 2025	Recycling	194.10
Total 127510:							19,348.36
WATER CONSERVATION SVC IN	01/12/2026	127511	150500	601-49400-405	WATERMAIN BREAK AT THE SCHOOL	Water	864.20
Total 127511:							864.20
XCEL ENERGY	01/12/2026	127512	958994842	613-49830-381	ELECTRIC SERVICE 11/29/25-12/22/25	Golf Course	12.42
XCEL ENERGY	01/12/2026	127512	958994842	101-43000-386	ELECTRIC SERVICE 11/29/25-12/22/25	Public Works Department	2,160.38
XCEL ENERGY	01/12/2026	127512	958994842	613-49830-381	ELECTRIC SERVICE 11/29/25-12/22/25	Golf Course	80.70
XCEL ENERGY	01/12/2026	127512	959434449	101-41900-381	PW BUILDING ELECTRICITY 12/22/25-12/29/25	Central Services	1,424.15
XCEL ENERGY	01/12/2026	127512	959434449	101-42110-381	ELECTRIC SERVICE 12/22/25-12/29/25	Police Department	1,424.15
XCEL ENERGY	01/12/2026	127512	959434449	101-42110-381	ELECTRIC SERVICE	Police Department	25.41
XCEL ENERGY	01/12/2026	127512	959434449	101-43000-381	ELECTRIC SERVICE	Public Works Department	228.71
XCEL ENERGY	01/12/2026	127512	959434449	101-43000-386	ELECTRIC SERVICE	Public Works Department	1,203.44
XCEL ENERGY	01/12/2026	127512	959434449	101-45200-381	ELECTRIC SERVICE	Parks	37.23
XCEL ENERGY	01/12/2026	127512	959434449	601-49400-381	ELECTRIC SERVICE	Water	6,950.33

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
XCEL ENERGY	01/12/2026	127512	959434449	602-49450-381	ELECTRIC SERVICE	Sewer	3,866.39
XCEL ENERGY	01/12/2026	127512	959434449	613-49830-381	ELECTRIC SERVICE	Golf Course	111.25
XCEL ENERGY	01/12/2026	127512	959434449	101-42260-381	ELECTRIC SERVICE	Fire Protection Services	711.86
Total 127512:							18,236.42
ZUMBRO TOOLS	01/12/2026	127513	0105262403	701-49800-240	NEW VEHICLT DIAGNOSTIC SCANN FOR CLASS	Fleet Services	3,997.50
Total 127513:							3,997.50
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1GHX-6PYH-	101-43000-222	TRUCK EQUIPMENT	Public Works Department	187.70
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1GHX-6PYH-	101-45200-404	FLAGS	Parks	79.98
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1GHX-6PYH-	101-43000-226	PPE	Public Works Department	35.80
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1L1J-JLYD-3	101-41900-201	2026 CALENDARS, PLANNERS	Central Services	98.46
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1L1J-JLYD-3	101-41900-201	PENS -LAURA	Central Services	9.89
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1L1J-JLYD-3	101-41900-201	NOTEBOOKS-LAURA	Central Services	13.98
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1L1J-JLYD-3	101-41900-201	DESK PAD -LAURA	Central Services	9.87
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1YHG-1LQT-	701-49800-215	SHOP SUPPLIES PINS AND MAGNETS	Fleet Services	33.57
AMAZON CAPITAL SERVICE	12/12/2025	20130789	1YHG-1LQT-	101-42110-201	OFFICE SUPPLIES	Police Department	21.24
Total 20130789:							490.49
BLUEBEAM INC	12/12/2025	20130790	2624790	710-49970-416	2026 BLUEBEAM LICENSING	IT Services	380.00
Total 20130790:							380.00
MEDSURETY LLC	12/12/2025	20130791	10.31.25-12.	101-21719	10.31.25-12.07.25 MFSA FUNDS		80.36
MEDSURETY LLC	12/12/2025	20130791	12.05.25 DC	101-21719	DCAP J. CUTA		104.17
Total 20130791:							184.53
PSN: PAYMENT SERVICE INVOI	12/12/2025	20130792	318770	101-41900-312	MISC PSN FEES 11.25	Central Services	1.10
PSN: PAYMENT SERVICE INVOI	12/12/2025	20130792	319328	602-49450-312	SEWER FUND PSN FEES 11.25	Sewer	277.16
PSN: PAYMENT SERVICE INVOI	12/12/2025	20130792	319328	601-49400-312	WATER FUND PSN FEES 11.25	Water	277.16
PSN: PAYMENT SERVICE INVOI	12/12/2025	20130792	319328	651-49910-312	STORMWATER PSN FEES 11.25	Storm Water	277.18
PSN: PAYMENT SERVICE INVOI	12/12/2025	20130792	319540	101-41900-312	BUILDING PERMIT PSN FEES 11.25	Central Services	17.05
Total 20130792:							849.65
STREET FLEET EXPEDITED LL	12/12/2025	20130793	19528878	701-49800-402	426 PARTS DELIVERY/ RETURN	Fleet Services	63.22

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 20130793:							63.22
INNOVO BENEFITS ADMINISTR	12/19/2025	20130794	1582479	101-15998	HEALTH INSURANCE - 01.2026 AJ		730.68
INNOVO BENEFITS ADMINISTR	12/19/2025	20130794	1582479	601-49400-135	HEALTH INSURANCE - 01.2026-BR	Water	730.68
INNOVO BENEFITS ADMINISTR	12/19/2025	20130794	1582479	101-42110-135	HEALTH INSURANCE - 01.2026-DM	Police Department	730.68
INNOVO BENEFITS ADMINISTR	12/19/2025	20130794	1582479	101-42110-135	HEALTH INSURANCE - 01.2026-JW	Police Department	730.68
INNOVO BENEFITS ADMINISTR	12/19/2025	20130794	1582479	101-21706	HEALTH INSURANCE - 01.2026		81,737.56
Total 20130794:							84,660.28
LOGIS-WIRE	12/19/2025	20130795	152996	710-49970-221	ENTRUST TOKENS- SOFT	IT Services	15.00
LOGIS-WIRE	12/19/2025	20130795	153034	710-49970-311	NETWORK SERVICES - 11/30/25 - HEALTH CHEC	IT Services	477.92
LOGIS-WIRE	12/19/2025	20130795	153074	710-49970-416	ADOBE LICENSE 10/30/25-12/31/25	IT Services	492.02
LOGIS-WIRE	12/19/2025	20130795	153074	601-16500	SPLICING TO NORTH WATER PLANT - WELL HO		2,954.00
LOGIS-WIRE	12/19/2025	20130795	153074	710-49970-319	GOPHER STATE LOCATES	IT Services	9.45
LOGIS-WIRE	12/19/2025	20130795	153074	710-49970-416	ADOBE LICENSE 01/01/26-10/29/26	IT Services	2,460.11
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - OR-WATCHGUARD	IT Services	1,064.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - OR-AD01	IT Services	117.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - OR-AD02	IT Services	128.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - OR-APPS1	IT Services	206.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - OR-APPS2	IT Services	760.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - OR-FS1	IT Services	1,081.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - RELAY	IT Services	114.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - OR-MAIL01	IT Services	230.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED BACKUPS	IT Services	1,488.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED COMPLIANCE ARCHIVE	IT Services	592.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED SERVER - OR-UTILITY	IT Services	221.00
LOGIS-WIRE	12/19/2025	20130795	153110	710-49970-311	HOSTED WIRELESS NETWORK MGMT	IT Services	566.00-
Total 20130795:							11,843.50
MEDSURETY LLC	12/19/2025	20130796	DCAP	101-21719	DCAP J. CUTA		104.17
Total 20130796:							104.17
METROPOLITAN COUNCIL- SAC	12/19/2025	20130797	11.2025 SAC	101-20809	SAC 11/2025		2,485.00
METROPOLITAN COUNCIL- SAC	12/19/2025	20130797	11.2025 SAC	602-39610	SAC 11/2025 DISCOUNT		24.85-

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
Total 20130797:							2,460.15
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	101-34650	POLICE REPORTS		24.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	601-39610	WATER METER SALES		74.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	601-20806	WATER TAXABLE SALES		820.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	601-20806	BULK WATER SALES		18.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	613-37920	GOLF CART RENTAL		70.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	613-37910	GREEN FEES		346.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	613-37930	ALCOHOL/BEER		31.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	613-37935	POP		1.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	613-37940	CONCESSIONS - SALES TAX		7.00
MN DEPT OF REVENUE-WIRE	12/19/2025	20130798	11.2025 Sale	101-39610	CREDIT - WRITE OFF		3.00-
Total 20130798:							1,388.00
MEDSURETY LLC	12/29/2025	20130799	11.14.25-12.2	101-21719	11.14.25-12.21.25 MFSA FUNDS		650.69
MEDSURETY LLC	12/29/2025	20130799	11.21.25-12.2	101-21719	11.21.25-12.28.25 MFSA FUNDS		951.81
MEDSURETY LLC	12/29/2025	20130799	DCAP 2025 L	101-21719	DCAP L - KRAEMER		2,375.00
Total 20130799:							3,977.50
AMAZON CAPITAL SERVICE	12/31/2025	20130800	13G9-WK3W	101-43000-226	GLOVES WINTER	Public Works Department	28.99
AMAZON CAPITAL SERVICE	12/31/2025	20130800	13G9-WK3W	101-43000-224	COMPUTER ACC	Public Works Department	22.79
AMAZON CAPITAL SERVICE	12/31/2025	20130800	13G9-WK3W	101-43000-224	LIGHT BULBS FOR HOLIDAY DECORATIONS	Public Works Department	119.94
AMAZON CAPITAL SERVICE	12/31/2025	20130800	14RM-W3J7-	101-41900-201	NOTEBOOK	Central Services	15.29
AMAZON CAPITAL SERVICE	12/31/2025	20130800	14RM-W3J7-	101-41900-201	CERTIFICATE HOLDER AND PINS	Central Services	46.11
AMAZON CAPITAL SERVICE	12/31/2025	20130800	14RM-W3J7-	101-41900-201	2026 CALENDARS, PLANNERS	Central Services	25.53
AMAZON CAPITAL SERVICE	12/31/2025	20130800	14RM-W3J7-	101-41900-201	ALUMINUM FOIL	Central Services	9.47
AMAZON CAPITAL SERVICE	12/31/2025	20130800	14RM-W3J7-	101-41900-201	SHIPPING	Central Services	9.05
AMAZON CAPITAL SERVICE	12/31/2025	20130800	1MGL-JJF7-	701-49800-215	SHOP SUPPLIES/ ELECTRICAL TAPE	Fleet Services	26.31
AMAZON CAPITAL SERVICE	12/31/2025	20130800	1QNH-YT3L-	710-49970-221	PWORKS CABLE CONNECTORS AND CAMERA C	IT Services	55.78
AMAZON CAPITAL SERVICE	12/31/2025	20130800	1VJD-J6YQ-	602-49450-201	HDMI CABLE FOR OFFICE SPLIT	Sewer	8.00
AMAZON CAPITAL SERVICE	12/31/2025	20130800	1VJD-J6YQ-	601-49400-201	HDMI CABLE FOR OFFICE SPLIT	Water	7.99
AMAZON CAPITAL SERVICE	12/31/2025	20130800	1VJD-J6YQ-	101-42110-201	OFFICE SUPPLIES	Police Department	45.87
AMAZON CAPITAL SERVICE	12/31/2025	20130800	1VJD-J6YQ-	101-42110-240	BUILDING EQUIPMENT/EVIDENCE NOTICE	Police Department	163.73
Total 20130800:							584.85
HOME DEPOT CREDIT SERVIC	12/31/2025	20130801	1311306	101-41900-223	CEILING TILES FOR SPRING PARK	Central Services	74.46

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
HOME DEPOT CREDIT SERVIC	12/31/2025	20130801	2081182	101-41900-223	CLEANING SUPPLIES	Central Services	93.88
HOME DEPOT CREDIT SERVIC	12/31/2025	20130801	311485	101-41900-223	HOLIDAY LIGHTS	Central Services	59.96
HOME DEPOT CREDIT SERVIC	12/31/2025	20130801	3322807	101-45200-221	HOLIDAY LIGHTS	Parks	299.76
HOME DEPOT CREDIT SERVIC	12/31/2025	20130801	4080486	101-41900-223	CLEANING SUPPLIES	Central Services	78.20
HOME DEPOT CREDIT SERVIC	12/31/2025	20130801	6010829	101-45200-221	HOLIDAY LIGHTS	Parks	119.92
Total 20130801:							726.18
MEDSURETY LLC	12/31/2025	20130802	12.31.25 Clai	101-21719	12.31.25 DCAP MFSA FUNDS		1,795.68
Total 20130802:							1,795.68
WEX BANK	12/31/2025	20130803	109473881	701-49800-212	NON OXY GAS FOR MIX (SMALLTOOLS)	Fleet Services	72.06
Total 20130803:							72.06
AMAZON CAPITAL SERVICE	01/12/2026	20130804	11MW-RRCN	101-42110-201	W2 ENVELOPES	Police Department	72.96
AMAZON CAPITAL SERVICE	01/12/2026	20130804	11MW-RRCN	101-42110-201	1099 ENVELOPES	Police Department	74.88
AMAZON CAPITAL SERVICE	01/12/2026	20130804	11MW-RRCN	101-42110-201	SHARPIE FOR DOG PARK PASSES	Police Department	4.87
AMAZON CAPITAL SERVICE	01/12/2026	20130804	1CFT-VTJM-	710-49970-221	IT PART	IT Services	28.77
AMAZON CAPITAL SERVICE	01/12/2026	20130804	1HVV-M1GT-	101-43000-222	425 PLOW JACK	Public Works Department	35.79
AMAZON CAPITAL SERVICE	01/12/2026	20130804	1N6T-YNVG-	101-42110-201	OFFICE SUPPLIES	Police Department	17.49
Total 20130804:							234.76
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-41300-437	2026 CEAM CONFERENCE FEE	Administration	500.00
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-41300-433	2026 CEAM MEMBERSHIP	Administration	125.00
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42110-439	CARBONES/MEETING	Police Department	77.27
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42110-437	TRAINING SILTALA/LEADERSHIP	Police Department	40.36
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42110-221	MEDICAL SUPPLIES	Police Department	203.93
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	701-49800-226	ERIC WINTER GEAR	Fleet Services	390.00
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-45200-404	DOOR REMOTES	Parks	213.69
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-43000-240	CHAIN SAW	Public Works Department	597.75
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42110-201	ROTARY STAMP	Police Department	120.00
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42110-433	PELTON MEMBERSHIP	Police Department	54.24
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42110-439	ITEMS FOR POLICE COMMISSION MEETING	Police Department	31.16
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-41300-489	EMPLOYEE APPRECIATION EVENT FOOD	Administration	42.98
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-41110-439	CITY COUNCIL MEAL	Mayor & Council	158.04
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-41110-439	CITY COUNCIL MEAL	Mayor & Council	84.03
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	710-49970-221	TV TUNER PWORKS	IT Services	45.56

Payee	Check Issue Date	Check Number	Invoice Number	Invoice GL Account	Description	Department	Invoice Amount
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	710-49970-221	PD MD SCREEN	IT Services	73.77
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-41900-223	REPLACEMENT VACUUM ROLLERS	Central Services	249.58
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-41300-489	SYMPATHY FLOWERS - FIRE	Administration	87.38
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	710-49970-416	ZOOM SUBSCRIPTION	IT Services	15.99
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42260-437	TRAINING CLASS REGISTRATION	Fire Protection Services	105.56
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42260-219	AED PADS & MYLAR BLANKET	Fire Protection Services	426.08
CARDMEMBER SERVICE	01/12/2026	20130805	12.2025 CAR	101-42260-439	BUSINESS MEETING SUPPLIES (LLFD)	Fire Protection Services	92.69
Total 20130805:							3,735.06
MEDSURETY LLC	01/12/2026	20130806	11.28.25-01.0	101-21719	11.28.25-01.04.26MFSF FUNDS		24.99
Total 20130806:							24.99
PSN: PAYMENT SERVICE INVOI	01/12/2026	20130807	320086	101-41900-312	MISC PSN FEES 12.25	Central Services	.55
PSN: PAYMENT SERVICE INVOI	01/12/2026	20130807	320554	601-49400-312	WATER FUND PSN FEES 12.25	Water	281.33
PSN: PAYMENT SERVICE INVOI	01/12/2026	20130807	320554	602-49450-312	SEWER FUND PSN FEES 12.25	Sewer	281.33
PSN: PAYMENT SERVICE INVOI	01/12/2026	20130807	320554	651-49910-312	STORMWATER PSN FEES 12.25	Storm Water	282.04
PSN: PAYMENT SERVICE INVOI	01/12/2026	20130807	320762	101-41900-312	BUILDING PERMIT PSN FEES 12.25	Central Services	11.55
Total 20130807:							856.80
SQUARE SERVICES	01/12/2026	20130808	01.01.2026	613-49830-312	GC SQUARE FEE 01/01/2026-02/01/2026	Golf Course	35.00
Total 20130808:							35.00
Grand Totals:							888,930.82

AGENDA ITEM



Date: January 12, 2026

Item: 3

Title: Upcoming Work Sessions

Presenter: Adam Edwards, City Administrator / Engineer

Section: Consent Agenda

1. Purpose:

The purpose of the action item is to schedule future work sessions.

2. Background:

A. Regular Work Sessions. This is an opportunity for Council Members to propose and agree on topics for [upcoming work sessions](#) and training. The table below outlines scheduled topics and dates. Proposed topics are shown in *italics*. Council is invited to indicate interest in holding a work session on these items or to provide alternative direction.

Date	Time	Topic	Staff Lead	Date	Time	Topic	Staff Lead
Jan 12	8 am-Noon	Goals Setting (time moved from 5pm)	City Administrator	Jul 13	5-6 pm		
Jan 26	4-6 pm	Survey - Community Management Plan	Community Dev. Director	July 27	4-6 pm	General Fund Budget Update	Finance Director
Feb 09	5-6 pm	<i>LMCD Update</i>	<i>LMCD Rep.</i>	Aug 10	5-6 pm		
Feb 23	5-6 pm	Solid Waste Ordinance	City Clerk	Aug 24	5-6 pm	Budget- Enterprise Funds	Finance Director
Mar 09	5-6 pm	Tobacco Sales and Use Ordinance	City Clerk	Sep 14	5-6 pm	Preliminary Levy / Budget	Finance Director
Mar 23	5-6 pm	Code Enforcement Review	Community Dev. Director	Sep 28	5-6 pm		
Apr 13	5-6 pm	Average Lakeshore Setback	Community Dev. Director	Oct 12	4-6 pm	Capital Improvement Plans	Department Heads
Apr 27	5-6 pm			Oct 26	4-6 pm	Capital Improvement Plans	Department Heads
May 11	5-6 pm			Nov 09	5-6 pm		
May 25	5-6 pm	Survey - Community Management Plan	Community Dev. Director	Nov 23	5-6 pm		
Jun 08	5-6 pm						
Jun 22	5-6 pm	Budget - Preliminary Guidance	Finance Director				

B. Council Training, Orientation, and Special Work Sessions: This provides an opportunity for Council Members to propose and agree on additional training. Based on Council direction, staff will prepare and deliver the requested sessions. The table below outlines scheduled topics and dates. Proposed topics are shown in *italics*. Council is invited to indicate interest or provide alternative direction.

Date	Time	Subject	Location	Staff Lead
January 12	8 am - Noon	Council Goal Setting	City Hall	City Administrator
TBD March	TBD	Land Use Code Review	City Hall	Community Development Director

3. **Process:**

The work session dates and times are set by the city's official meeting calendar, which the staff presents and the council approves in the November timeframe for the following year. Historically, the city has scheduled two hours per month for work sessions. Sometimes that has been one, two-hour session per month with more recent schedules having two, one-hour sessions per month. These regularly scheduled meetings have then been augmented by special meetings to cover specific topics that do not fit within the regular schedule, or require additional time to adequately cover a given topic.

4. **Staff Recommendation:**

Staff recommends that the next work session proceed as scheduled. If the Council would like to adjust the schedule, please provide that guidance and staff will make the necessary changes.

COUNCIL ACTION REQUESTED

Consider a motion to approve the work session schedule.

AGENDA ITEM



Date: January 12, 2026

Item: 4

Title: Tobacco Sales Licenses

Presenter: Christine Lusian, City Clerk

Section: Consent Agenda

1. **Purpose:**

The purpose of this action item is to approve licenses for the sale of tobacco.

2. **License Applicant(s):**

The following establishments have submitted applications for tobacco sales licenses:

Business	Address
Navarre Liquors	3421 Shoreline Dr
Orono Smoke Shop	3502 Shoreline Dr
Wayzata Country Club	200 Wayzata Blvd

City approval and establishment insurance information will be shared with the state for certification/approval and the licenses will authorize sales through January 31, 2027.

3. **Staff Recommendation:**

Approve the licenses.

COUNCIL ACTION REQUESTED

Consider a motion to approve the tobacco sales licenses, contingent on complete application requirements.

AGENDA ITEM



Date: January 12, 2026

Item: 5

Title: Annual Appointments - Resolution 7656

Presenter: Christine Lusian, City Clerk

Section: Consent Agenda

1. **Purpose:**

Appoint city officials and duties.

2. **Background:**

The framework of services we provide is directed by a law or rule and tends to be cyclical and predictable. Cities are required by laws and other authorities to complete certain tasks ahead of specific deadlines. The League of Minnesota Cities (LMC) provides a [calendar of important dates](#) as an easy to follow guide.

Tasks include formally and publicly assigning city officials to groups that steer the direction, vision, and goals of the city, like commissions, boards, committees. Another important task is to list where city funds are deposited for transparency and avoiding conflicts of interest.

The attached resolution provides a list of each duty, the authority it is directed by, and the proposed appointment or designation.

3. **Staff Recommendation:**

Approve appointments for 2026.

COUNCIL ACTION REQUESTED

Approve resolution 7656 appointing city officials and duties for 2026.

Exhibits

[A. Resolution 7656 Annual Appointments 2026](#)



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL

NO. 7656

APPOINTING CITY OFFICIALS AND DUTIES AMENDING RESOLUTION 7614

RESOLVED, by the City Council of Orono, Minnesota that the appointments and designations for the year 2026 are amended as follows:

Duty	Authority or Reference	Appointee
Acting Mayor	<i>Minn. Stat. 412.121</i>	Alisa Benson
Association of Metropolitan Municipalities Legislative Contact	https://www.metrocitiesmn.org/about-us	Bob Tunheim
Association of Metropolitan Municipalities Representative	https://www.metrocitiesmn.org/about-us	Adam Edwards
Attorney- Civil	<i>Minn. Stat. 412.111 Agreement for Legal Services dated 1/1/2019 inc. amendments</i>	Campbell Knutson Soren Mattick
Attorney- Prosecuting	<i>Minn. Stat. 412.111 Agreement for Legal Services dated 10/14/2024</i>	Campbell Knutson Alina Schwartz
Auditor	<i>Minn. Stat 275.065</i>	Abdo
Data Compliance Official: Responsible Authority and Designees	<i>Minn. Stat. 13.05.13</i>	Christine Lusian Correy Farniok (Police) Nola Dickhausen Jessica Rasmussen (Police)
Development Review Committee	<i>Minn. Stat. 13D.01 Orono Code 6.12.4250</i>	Laura Oakden Melanie Curtis Matthew Karney
Emergency Preparedness Director	<i>Minn. Stat. 12.25</i>	Correy Farniok
Engineer- Consulting	<i>Minn. Stat. 412.111 Agreement for City Engineering Services dated 11/23/2020</i>	Bolton & Menk David Martini
Fiscal Agents	<i>Minn. Stat. 427.05; 118A.04</i>	Ehlers & Associates
Fire Code Official	<i>Resolution 7632 Orono Code 5.08.120, 1.08.460</i>	Shoreline Fire Department Metro West
Gillespie Center Representative	<i>Minn. Stat. 412.111 Agreement for Services date November 12, 2024</i>	Jacqueline Ricks
Hennepin County Emergency Communications Organization	<i>Minn. Stat. 12.25 hennepin.us/en/residents/emergencies/emergency-management</i>	Correy Farniok
Housing and Redevelopment Authority	<i>Minn. Stat. 469.003, 13D.01</i>	Bob Tunheim, Chair Alisa Benson Jon Schwinger Steve Persian Jacqueline Ricks



CITY OF ORONO

RESOLUTION OF THE CITY COUNCIL

NO. 7656

Duty	Authority or Reference	Appointed Entity
		Maggie Jin, Secretary
Insurance Agent of Record	<i>Minn. Stat. 60K.30</i>	Corporate Four Ronald Youngdahl
Lake Improvement District Liaisons	<i>City Council Aug 11, 2025</i>	Carman Bay LID Liaison: Jaqueline Ricks Stubbs Bay LID Liaison: Alisa Benson
Lake Minnetonka Conservation District (LMCD)	<i>Minn. Stat. 103B.611 & 13D.01</i>	Richard Anderson <i>Term Expires 1/31/2029</i>
LOGIS Board of Directors	<i>Minn. Stat. 13D.01</i>	Correy Farniok Maggie Jin (alternate)
Mayor's Association	https://www.lmc.org/wp-content/uploads/documents/Minnesota-Mayors-Handbook.pdf	Bob Tunheim
Official Newspaper	<i>Minn. Stat. 412.831</i>	The Laker & Pioneer
Official Depositories/Investment Vendors	<i>Minn. Stat. 118A.02 & 427.01-02</i> <u><i>Office of the State Auditor</i></u>	Bank Hapoalim BM - NY Bank United - Miami, FL Bankwest Inc - Pierre, SD BMO Harris Bank – Chicago, IL BNY Mellon NA – New York, NY Bridgewater Bank— Navarre, MN Celtic Bank – Salt Lake City, UT Comenity Bank - DE Customers Bank - PA Fannie Mae Farmer Mac Federal Home Loan Bank Federated Hermes First Southwest Bank – Alamosa, CO Freddie Mac League of MN Cities - 4M Fund Manufacturers & Traders Bank-Buffalo, NY Medallion Bank - Utah Merrick Bank - South Jordan, UT Morgan Stanley Bank -South Jordan, UT Morgan Stanley Private Bank Nicolet National Bank - Green Bay, WI Sallie Mae Bank - Salt Lake City, UT Synchrony Bank - Draper, UT Texas Exchange Bank - Crowley, TX UBS Bank - Salt Lake City, UT UBS Financial Services - Wayzata US RBC Wealth Mgmt. - MN Valley National Bank - Passaic, NJ Wells Fargo Bank - Advisors Valley National Bank – Passaic, NJ Virginia College



CITY OF ORONO

RESOLUTION OF THE CITY COUNCIL

NO. 7656

Duty	Authority or Reference	Appointed Entity
Park Commission	Minn. Stat 412.111 & 13D.01 Orono Ordinance 3.08.110 Appointed by separate resolution(s)	Janie Delaney Term Expires 3/1/2028 Gordy Stofer Term Expires 3/1/2026 Mollie Reynolds Term Expires 3/1/2028 Michael Huddy Term Expires 3/1/2026 Kim Carswell Term Expires 3/1/2028 Jacob Selseth Term Expires 3/1/2028 Vacant Seat Term Expires 3/1/2029
Park Commission Chair	Orono Ordinance 3.08.110	Chair: Kim Carswell Vice Chair: Mike Huddy
Park Commission Ex Officio (Councilmember)	Orono Ordinance 3.08.120	Alisa Benson – Feb 3 Steve Persian – May 5 Jacqueline Ricks – Jun 2 Bob Tunheim – Oct 6 Jon Schwingler – Nov 2
Planning Commission	Minn. Stat 412.111, 462.354, 13D.01 Orono Ordinance 6.04.010 Appointed by separate resolution(s)	Chris Bollis Term Expires 3/31/2028 Kelly Prchal Term Expires 3/31/2028 Jon Ressler Term Expires 3/31/2027 Andrew Jarnot Term Expires 3/31/2027 Thomas Brandabur Term Expires 3/31/2027 Sam Tift Term Expires 3/31/2026 Shane Weltzin Term Expires 3/31/2026
Planning Commission Chair	Orono Ordinance 6.04.010	Chair: Jon Ressler Vice Chair: Kelly Prchal
Planning Commission Ex Officio (Councilmember)	Orono Ordinance 6.04.020	Bob Tunheim – Jan 20 Jacqueline Ricks – Feb 17 Steve Persian – Mar 16 Alisa Benson – Apr 20 Jon Schwingler – May 18 Bob Tunheim – Jun 15 Jacqueline Ricks – Jul 20 Steve Persian – Aug 17 Bob Tunheim – Sep 21 Jaqueline Ricks – Oct 19 Steve Persian – Nov 16
Appeals and Adjustments Board	Minn. Stat. 462.354 Subd. 2 Orono Ordinance 6.12.410	Planning Commission
Police Advisory Commission	Minn. Stat. 412.111 & 13D.01 Contracts for law enforcement with Spring Park of 7/24/2017, Mound of 9/10/2012, Minnetonka Beach of 07/24/2017	Jaqueline Ricks Alisa Benson Adam Edwards Correy Farniok



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL

NO. 7656

Duty	Authority or Reference	Appointed Entity
Shoreline Fire Board of Directors	<i>Resolution 7632 / 7633</i> https://publicinfo.ci.orono.mn.us/WebLink/0/doc/226194/Page1.aspx	Steve Persian, Chair Bob Tunheim, Vice Chair
Shoreline Fire Operating Committee	<i>Resolution 7632 / 7633</i> https://publicinfo.ci.orono.mn.us/WebLink/0/doc/226194/Page1.aspx	Adam Edwards, Correy Farniok
Shoreline Fire Fiscal Agent	<i>Resolution 7632 / 7633</i> https://publicinfo.ci.orono.mn.us/WebLink/0/doc/226194/Page1.aspx	Maggie Jin
Suburban Rate Authority	<i>Minn. Stat. 471.59</i> https://www.kennedy-graven.com/practice-areas/public-utility/	DJ Goman
Weed Inspector (Mayor)	<i>Minn. Stat.18.80</i>	Bob Tunheim
Weed Inspector (Assistant)	<i>Minn. Stat.18.80</i>	Joe Ruthenberg

Adopted by the City Council of Orono, Minnesota, at its meeting held January 12, 2026.

ATTEST

CITY OF ORONO

Christine Lusian, City Clerk

Bob Tunheim, Mayor

AGENDA ITEM



Date: January 12, 2026

Item: 6

Title: Contract - Residential Waste Reduction and Recycling Funding - Resolution 7658

Presenter: Christine Lusian, City Clerk

Section: Consent Agenda

1. **Purpose:**

This action confirms the city's agreement to comply with county residential recycling requirements.

2. **Background:**

Garbage collection services are subject to state solid waste management tax; the state shares this revenue with counties and then counties share it with cities to help with residential recycling, compostable organics recycling or drop-off, as well as public outreach related to waste reduction and recycling.

Hennepin County requires all cities to formally approve the Residential Waste Reduction and Recycling Funding Policy in support of county residential recycling requirements to remain eligible for recycling funding for 2026, 2027, and 2028. The policy sets the rules for how recycling funds are distributed to cities for the next three years, requires cities to meet certain recycling, education, and reporting standards, and outlines how funds can be used for recycling, organics, and waste reduction programs.

This does not create a new waste reduction program, it simply confirms Orono's continued participation in the county's existing funding system (see the previous [2022-2025](#) policy).

3. **Cost:**

Approval of the Residential Waste Reduction and Recycling Funding Policy is necessary for the city to remain eligible for this funding for the 2026–2028 period. Funding to Orono for 2025 is contingent on 2024 reporting and the amount Hennepin County receives in state funds (Select Committee on Recycling and the Environment or SCORE) this year. Orono's previous agreement with county recycling policy requirements allowed the city to receive the following funding:

- 2024 - \$20,225.94
- 2023 - \$17,037.12
- 2022 - \$19,405.47
- 2021 - \$16,982.99
- 2020 - \$17,974.00

4. **Staff Recommendation:**

Support compliance with the policy by resolution and contract.

COUNCIL ACTION REQUESTED

Consider a motion to 1) Approve the 2026–2028 Residential Waste Reduction and Recycling Funding Policy by resolution 7658; and 2) Authorize the required contract with Hennepin County.

Exhibits

A. 2026-2028 Residential Waste Reduction Recycling Funding Policy

B. 2026-2028 Residential Waste Reduction Funding Contract

C. Resolution 7658 Residential Waste Reduction

Residential Waste Reduction and Recycling Funding Policy

January 1, 2026 – December 31, 2028

I. Policy Overview

A. Background

The Hennepin County Board of Commissioners has determined that residential waste reduction and recycling programs support county goals to make progress toward zero waste, reduce greenhouse gas emissions, and eliminate disparities associated with waste disposal. The county has adopted the goals established in State Statute and by the Minnesota Pollution Control Agency (MPCA) in its Metropolitan Solid Waste Management Policy Plan and developed a Residential Waste Reduction and Recycling Funding Policy to help reach a 75% recycling rate by 2030.

B. SCORE funds

The county receives funding from the state's Select Committee on Recycling and the Environment (SCORE) for the development and implementation of waste reduction and recycling programs. SCORE funds are based on revenue received by the State of Minnesota from the solid waste management tax (SWMT) on garbage services and are subject to change based on the SWMT revenue received by the state and funds allocated by the legislature.

C. Support for city programs

City recycling programs play an important role in the county's integrated solid waste management system. The county has funded city recycling programs for over 30 years and will use this policy to make available all SCORE funds to cities for residential waste reduction and recycling programs. SCORE funds will be dedicated to four different purposes: 1) general funding for waste reduction and recycling programs, 2) curbside organics recycling programs, 3) organics drop-off sites, and 4) multifamily waste reduction and recycling. Funds distributed to cities for a calendar year will be based on SCORE funds received by the county in the state's corresponding fiscal year.

D. Term of the policy

Hennepin County is committed to implementing this policy from January 1, 2026, through December 31, 2028. The county may revise this policy to align with strategic priorities developed in the zero-waste plan or solid waste management plan. In addition, the county may revise this policy, if it determines changes are needed to assure compliance with state law and MPCA goals established for metropolitan counties. If SCORE funds are eliminated from the state budget or significantly reduced, the county will consult with cities at that time and develop a recommendation to the board on future funding for residential waste reduction and recycling programs.

E. Grant agreements

Each city seeking funding under the terms of the Residential Waste Reduction and Recycling Funding Policy must enter into a grant agreement with the county for a term concurrent with the expiration of this policy, December 31, 2028. The grant agreement must be accompanied by a resolution authorizing the city to enter into such an agreement. If cities form a joint powers organization responsible for waste reduction and recycling programs, the county will enter into a grant agreement with that entity and distribute funds to that organization.

II. Allocation of Funds

SCORE funds will be dedicated to the following purposes:

- General funding for waste reduction and recycling programs
- Curbside organics recycling programs
- Organics drop-off sites
- Multifamily waste reduction and recycling

A. Waste reduction and recycling programs

The county will dedicate 40% of SCORE funds to provide funding for city waste reduction and recycling programs. For the purposes of this policy, city waste reduction and recycling programs include organics recycling. Funds will be allocated based on number of eligible households with curbside recycling service. The following formula will be used to calculate a city's grant amount.

$$\begin{array}{rclcl} \text{Number of eligible households} & & & & \text{Waste reduction} \\ \text{with curbside recycling in city} & & & & \text{and recycling} \\ \text{-----} & \times & \text{40\% of SCORE} & = & \text{grant amount} \\ & & \text{funds available} & & \text{available to the} \\ \text{Total number of eligible} & & & & \text{city} \\ \text{households with curbside} & & & & \\ \text{recycling in county} & & & & \end{array}$$

Eligible households are defined as households in single family through fourplex residential buildings or other residential buildings where each household has its own recycling collection container to set out for curbside collection. The number of eligible households will be determined by counting the number of eligible households on January 1 of each funding year. The city will report the number in its application for funding.

B. Curbside organics recycling programs

The county will dedicate 50% of SCORE funds to provide funding for curbside organics recycling programs. Funds will be allocated using participation targets for each city. Funding is not contingent upon meeting the participation target. The following formula will be used to calculate a city's grant amount.

$$\frac{\text{Target number of households with curbside organics recycling in city}}{\text{Total target number of households with curbside organics recycling in county}} \times 50\% \text{ of SCORE funds available} = \text{Curbside organics recycling grant amount available to the city}$$

The county will provide a minimum grant of \$3,300 per city for curbside organics recycling programs.

Participation targets (as a percent of households with curbside recycling service):

- 60% for cities that contract for organics recycling service
- 30% for cities that require haulers to offer organics recycling service

C. Organics drop-off sites

The county will dedicate \$3,300 per eligible city to provide funding for organics drop-off site expenses. Cities with an organics drop-off and a population of less than 10,000 are eligible.

E. Multifamily waste reduction and recycling

The county will take 10% of SCORE funds, subtract the amount allocated to organics drop-off sites, and dedicate the remainder to provide funding for multifamily waste reduction and recycling programs. For the purposes of this policy, city waste reduction and recycling programs include organics recycling. Funds will be allocated based on the number of multifamily households. The following formula will be used to calculate a city's grant amount.

$$\frac{\text{Number of multifamily households in city}}{\text{Total number of multifamily households in county}} \times 10\% \text{ of SCORE funds available minus organics drop-off funds} = \text{Multifamily waste reduction and recycling grant amount available to the city}$$

If cities do not apply for available multifamily grant funds, the unclaimed funds will be re-allocated to the cities that applied in proportion to the number of multifamily households in those cities.

Multifamily households in cities with organized recycling collection are defined as 1) households in buildings where each household does not have its own recycling collection container to set out for curbside collection, or 2) households in buildings that do not receive recycling collection service through the city, including apartment buildings, condominiums, townhomes, and cooperative housing units where a property manager or association coordinates collection service. Multifamily households in cities with open recycling collection are defined as households in residential buildings larger than a fourplex.

III. Application for Funding

A. General program and curbside organics application

To receive funding for waste reduction and recycling programs and curbside organics recycling, each city must complete an annual grant application by February 15 of that year. The application consists of a web-based report that requests the following: contract, program, tonnage, and financial information. The participation rate for the curbside recycling program must also be included in the web-based report. The city must calculate its participation rate during the month of October. The methodology for measuring participation must be provided to the county upon request. The county may request additional information, such as a planning document with a description of activities the city will implement to increase recycling and make progress toward county objectives.

B. Organics drop-off sites and multifamily supplementary application

To receive funding for organics drop-off sites and multifamily waste reduction and recycling, a city must submit a supplementary grant application form annually. The county will provide this form by February 15, and the city must complete it by March 15 of that year.

IV. Use of Funds

A. Conditions applying to all funds

The following requirements apply to the use of all funds:

1. Funds must be expended on eligible activities per Minnesota Statutes §115A.557.

2. All grant funds accepted from the county must be used in the year granted unless the county agrees to an exception. The county will not provide any funds in excess of actual expenses. Funds not spent must be returned to the county.
3. A city or joint powers organization may not charge its residents through property tax, utility fees, waste fees, environmental fees, or any other method for the portion of its waste reduction and recycling program costs that are funded by county grant funds.
4. Cities must track expenditures for waste reduction and recycling programs, curbside organics recycling, organics drop-off sites, and multifamily waste reduction and recycling and establish accounting mechanisms to provide the information requested in the financial section of the annual grant application.
5. Waste reduction and recycling activities, revenues, and expenditures are subject to audit.

B. Curbside organics use of funds

Curbside organics grant funds may be used for program expenses, including the following:

- Incentives for participation (service discounts, countertop pails, compostable bags)
- City contract costs
- Education and outreach
- Carts
- Other expenses approved by the county

Yard waste expenses are not eligible. If organics are co-collected with other waste, the organics expenses must be tracked separately. If a city passes funds through to a hauler, 100% of those funds must be credited to residents' bills.

C. Organics drop-off sites use of funds

Organics drop-off site grant funds may be used for program expenses, including the following:

- Hauling and disposal
- Dumpsters or carts
- Site construction
- Education and outreach
- Incentives for participation (countertop pails, compostable bags)
- Other expenses approved by the county

D. Multifamily waste reduction and recycling use of funds

Cities that choose to apply for multifamily waste reduction and recycling funding will work with

the county to identify eligible activities that are customized to the city's goals and needs. These activities will be determined through the supplementary grant application process.

Multifamily resources provided by the county, including reusable tote bags/baskets and multifamily specific signs and labels, are not eligible expenses.

V. City Requirements

A. Materials accepted

A city's curbside collection program must accept a list of mixed recyclables as selected by the county in consultation with haulers, local material recovery facilities, and end markets. The county will update the list of materials as needed, distribute the list to city recycling coordinators, and post the list on the county's website.

B. Education and outreach

The partnership between the county and cities has been highly effective in educating residents and motivating behavior change. To continue this partnership and increase these efforts, city waste reduction, recycling and organics recycling activities must be coordinated with county and regional efforts. Municipalities must adhere to the following requirements:

1. Use county terminology on promotional and educational materials when describing recycling and organics recycling guidelines, including the description of materials accepted and not accepted, as well as when describing preparation guidelines.
2. Use images approved by the county if using images of mixed recyclables and organic materials.
3. Provide the following information on the city's website:
 - Recycling and organics recycling materials accepted and not accepted
 - Curbside collection calendar
 - Contact information for the city's recycling coordinator
 - Links to city recycling resources and programs
 - Organics drop-off site(s) information
 - Links to county recycling resources and programs
4. Provide a guide on recycling and organics recycling to residents each year. The guide shall contain information on curbside collection, materials accepted and not accepted, organics drop off site information (if applicable), and a curbside collection calendar.

5. Complete two or more waste reduction, recycling and organics recycling educational activities annually that include the promotion of curbside collection. The county will provide a list of activities to city recycling coordinators. These activities are in addition to the provision of an annual guide.
6. If a city develops its own educational materials, does not use a template produced by the county, does not utilize design services offered by the county, or relies on a hauler to provide an annual guide, then the city must submit the materials to the county for approval.

C. Waste reduction and recycling performance

On an annual basis, cities must demonstrate that a reasonable effort has been made to improve waste reduction and recycling programs. If a city does not demonstrate measurable progress, a waste reduction and recycling improvement plan must be submitted by the city within 90 days of being notified by the county. The waste reduction and recycling improvement plan must be negotiated with the county and specify the efforts that will be undertaken by the city to improve its program to yield the results necessary to achieve county objectives. In cooperation with the county, the city may be required to participate in waste sorts and community engagement to identify strategies to improve waste reduction and recycling outcomes.

D. Cities of the first class

Cities of the first class must comply with the county's measurable performance standards and report recycling rates and compliance rates to the county annually by February 15 and semi-annually thereafter. Cities of the first class must also report bi-annually on specific steps for implementation that address the county's priorities.

The county will determine annually whether the cities have implemented and satisfied performance standards. If the cities do not implement and satisfy the performance standards, a waste reduction and recycling improvement plan must be submitted by the city within 60 days of being notified by the county. The improvement plan must specify the efforts the city will take to implement and satisfy the performance standards identified by the county. The improvement plan must be negotiated with the county and approved by the county. If the county does not approve the improvement plan, then SCORE funding will be withheld.

VI. Grant Payments

The county will make two payments to cities each year. Those two payments will provide the sum of each city's total grant amount for general waste reduction and recycling programs, curbside organics recycling programs, organics drop-off sites, and multifamily waste reduction and recycling. One payment will be made after the county receives the applications for funding. A second payment will be made after basic program requirements, education and outreach

requirements, and performance have been confirmed and approved. If the city meets the county requirements, both payments will be made during the same calendar year.

Cities are expected to fulfill the conditions of this policy and the requirements of the county's Ordinance 13. It is the responsibility of each city to meet the requirements of Ordinance 13. The implementation of the county requirements for cities shall be the responsibility of each respective city. If any city fails to establish or implement any or all of the city requirements in Ordinance 13, all SCORE funding will be withheld until the city meets the requirements or a waste reduction and recycling improvement plan is negotiated with the county.

RESIDENTIAL WASTE REDUCTION AND RECYCLING GRANT AGREEMENT

This Grant Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487, on behalf of the Hennepin County Environment and Energy Department, 300 South Sixth Street, MC 679, Minneapolis, Minnesota 55487 (“COUNTY”), and CITY OF ORONO, 2750 Kelley Parkway, Orono, Minnesota, 55356 (“GRANTEE”), a Minnesota government entity.

The parties agree as follows:

1. TERM AND AMOUNT OF GRANT

This Agreement shall commence following execution by all parties. GRANTEE shall complete all Grant Requirements, as defined below, and submit all required documentation on or before December 31, 2028, unless this Agreement is terminated earlier in accordance with the provisions herein.

Annual grant payments (“Grant Funds”) shall be calculated as set forth in Section 3.

2. GRANT REQUIREMENTS

GRANTEE shall apply for annual grant funds and operate its Waste Reduction and Recycling Programs as more fully described in Attachment A, the Residential Waste Reduction and Recycling Funding Policy.

In addition to any other reporting requirements contained in this Agreement, including in any attachments, within thirty (30) days after COUNTY’s request, GRANTEE shall submit grant progress reports to the COUNTY in the manner directed by COUNTY and which may include summarizing activities and outcomes for the given period, goals, objectives, activities, outcomes, challenges, lessons learned, financial information, and/or administrative/programmatic monitoring descriptions.

3. GRANT FUNDS DISBURSEMENT

The COUNTY will distribute SCORE funds that the COUNTY receives from the state to Hennepin County municipalities. SCORE funds will be dedicated to the following different purposes: 1) general funding for waste reduction and recycling programs, 2) curbside organics recycling programs, 3) organics drop-off sites, 4) multifamily waste reduction and recycling.

SCORE funds are based on revenue received by the State of Minnesota from the solid waste management tax (SWMT) on garbage services and are subject to change based on the SWMT revenue received by the state and funds allocated by the legislature. Funds

distributed to municipalities for the current calendar year will be based on SCORE funds received by the COUNTY in the state's corresponding fiscal year.

The COUNTY will make two payments to the GRANTEE, according to the provisions set forth below. Those two payments will provide the sum of each city's total grant amount for general waste reduction and recycling programs, curbside organics recycling programs, organics drop-off sites, and multifamily waste reduction and recycling. One payment will be made after COUNTY receives the applications for funding from GRANTEE. A second payment will be made after basic program requirements, education and outreach requirements, and performance have been confirmed and approved. If GRANTEE meets the requirements, both payments will be made during the same calendar year.

A. Waste reduction and recycling programs

COUNTY will dedicate 40% of SCORE funds to provide funding for city waste reduction and recycling programs. The following formula will be used to calculate GRANTEE's waste reduction and recycling grant amount.

Number of eligible households with curbside recycling in city		40% of SCORE		Waste reduction and recycling
-----	x	funds available	=	grant amount
Total number of eligible households with curbside recycling in county				available to the city

Eligible households are defined as households in single-family through fourplex residential buildings or other residential buildings where each household has its own recycling collection container to set out for curbside collection and receives recycling collection service through the city. In cities with open recycling collection, eligible households are defined as households in single-family through fourplex residential buildings where each household has its own recycling collection container to set out for curbside collection. The number of eligible households will be determined by counting the number of eligible households on January 1 of each funding year. GRANTEE will report the number to COUNTY in its annual application for funding.

B. Curbside organics recycling programs

COUNTY will dedicate 50% of SCORE funds to provide funding for curbside organics recycling programs. Funds will be allocated using participation targets for each eligible city. Funding is not contingent upon meeting the participation target. The following formula will be used to calculate GRANTEE's curbside organics recycling grant amount.

$$\begin{array}{rcl}
 \begin{array}{l} \text{Target number of households with} \\ \text{curbside organics recycling in city} \\ \text{-----} \end{array} & \times & \begin{array}{l} \text{50\% of SCORE} \\ \text{funds available} \end{array} \\
 \begin{array}{l} \text{Total number of households with} \\ \text{curbside organics recycling in} \\ \text{county} \end{array} & & \begin{array}{l} \text{Curbside organics} \\ \text{recycling grant} \\ \text{amount available to} \\ \text{the city} \end{array}
 \end{array}$$

Initial participation targets (as a percent of households with curbside recycling service):

- 60% for cities that contract for organics recycling service
- 30% for cities that require haulers to offer organics recycling service

COUNTY will provide a minimum grant of \$3,300 per city for curbside organics recycling programs.

C. Organics drop-off sites

COUNTY will dedicate up to \$3,300 per eligible city to provide funding for organics drop-off site expenses. Cities with a population of less than 10,000 are eligible.

D. Multifamily waste reduction and recycling

COUNTY will take 10% of SCORE funds, subtract the amount allocated to organics drop-off sites, and dedicate the remainder to provide funding for multifamily waste reduction and recycling programs. For the purposes of this policy, city multifamily waste reduction and recycling programs include organics recycling. Funds will be allocated based on the number of multifamily households. The following formula will be used to calculate GRANTEE's multifamily waste reduction and recycling grant amount.

$$\begin{array}{rcl}
 \begin{array}{l} \text{Number of multifamily} \\ \text{households in city} \\ \text{-----} \end{array} & \times & \begin{array}{l} \text{10\% of SCORE} \\ \text{funds available} \\ \text{minus organics} \\ \text{drop-off funds} \end{array} \\
 \begin{array}{l} \text{Total number of multifamily} \\ \text{households in county} \end{array} & & \begin{array}{l} \text{Multifamily waste} \\ \text{reduction and} \\ \text{recycling grant} \\ \text{amount available to} \\ \text{the city} \end{array}
 \end{array}$$

If cities do not apply for available multifamily grant funds, the unclaimed funds will be re-allocated to the cities that applied in proportion to the number of multifamily households in those cities.

Multifamily households in cities with organized recycling collection are defined as 1) households in buildings where each household does not have its own recycling collection container to set out for curbside collection, or 2) households in buildings that do not receive recycling collection service through the city,

including apartment buildings, condominiums, townhomes, and cooperative housing units where a property manager or association coordinates collection service. Multifamily households in cities with open recycling collection are defined as households in residential buildings larger than a fourplex.

E. Cities of the first class

Cities of the first class must comply with COUNTY's measurable performance standards and report recycling rates and compliance rates to the COUNTY semi-annually beginning February 15, 2026, and every August 15 and February 15 thereafter during the term of this Agreement. Cities of the first class must also report semi-annually beginning February 15, 2026, and every August 15 and February 15 thereafter, on specific steps for implementation that address the COUNTY's priorities identified Board Action 25-0296 R2. COUNTY will determine annually whether the cities have implemented and satisfied performance standards. If the COUNTY finds that the cities have not implemented or satisfied the performance standards, the city must submit a waste reduction and recycling improvement plan to COUNTY within 60 days of being notified by COUNTY. The improvement plan must specify the efforts the city will take to implement and satisfy the performance standards identified by the COUNTY. The improvement plan must be negotiated with COUNTY and approved by COUNTY. If COUNTY does not approve the improvement plan, then it will withhold SCORE funding.

4. PARTY RELATIONSHIP

- A. GRANTEE shall select the means, method, and manner of performing Grant Requirements. Nothing is intended nor should be construed as creating or establishing any relationship, besides that of grantor and grantee, between the parties. GRANTEE is not COUNTY's vendor, contractor, agent, representative, or employee for any purpose. GRANTEE shall secure at its own expense all personnel and resources required in completing Grant Requirements under this Agreement. GRANTEE's personnel and/or subcontractors engaged to perform any activities under this Agreement will have no contractual relationship with COUNTY and will not be considered employees of COUNTY.
- B. If GRANTEE enters into any agreement with any entity to provide goods or services related to GRANTEE's performance of the Grant Requirements, GRANTEE shall memorialize that relationship with a written and duly executed agreement with said entity. That agreement will include, at minimum, the following provisions:
 - (i) Neither GRANTEE nor the engaged entity is acting as agent(s) for the County of Hennepin, State of Minnesota;
 - (ii) The parties expressly agree that the County of Hennepin, State of Minnesota, is not a party to their agreement; and

(iii) The County of Hennepin, State of Minnesota is not responsible or liable for any duty or obligation under their agreement, including but not limited to paying any amount whatsoever under the agreement.

5. NON-DISCRIMINATION

In accordance with COUNTY's policies against discrimination, GRANTEE shall not exclude any person nor prohibit their participation in or the benefits of any program, service or activity related to this Agreement on the grounds of any protected status or class, including but not limited to race, color, creed, religion, national origin, sex, gender expression, gender identity, age, disability, marital status, sexual orientation, or public assistance status. No person who is protected by applicable law against discrimination shall be subjected to discrimination.

6. INDEMNIFICATION

GRANTEE shall defend, indemnify, and hold harmless COUNTY, its present and former officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, resulting directly or indirectly from any act or omission of GRANTEE, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the Grant Requirements in this Agreement, and against all loss by reason of the failure of GRANTEE to perform any obligation under this Agreement. For clarification and not limitation, this obligation to defend, indemnify and hold harmless includes but is not limited to any liability, claims or actions resulting directly or indirectly from alleged infringement of any copyright or any property right of another, the employment or alleged employment of GRANTEE personnel, the unlawful disclosure and/or use of protected data, or other noncompliance with the requirements of these provisions.

7. INSURANCE

Each party warrants that it has purchased insurance or a self-insurance program sufficient to meet its liability obligations and, at a minimum, to meet the maximum liability limits of Minnesota Statutes Chapter 466. This provision shall not be construed as a waiver of any immunity from liability under Chapter 466 or any other applicable law.

8. DUTY TO NOTIFY

GRANTEE shall promptly notify COUNTY of any demand, claim, action, cause of action or litigation brought against GRANTEE, its employees, officers, agents or subcontractors, which arises out of this Agreement. GRANTEE shall also notify COUNTY whenever GRANTEE has a reasonable basis for believing that GRANTEE and/or its employees, officers, agents or subcontractors, and/or COUNTY, might become the subject of a demand, claim, action, cause of action, administrative action, criminal arrest, criminal charge or litigation arising out of this Agreement.

9. DATA, SYSTEMS, AND INTELLECTUAL PROPERTY

- A. GRANTEE, its officers, agents, owners, partners, employees, volunteers and subcontractors shall, to the extent applicable, abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13 (MGDPA) and all other applicable law, rules, regulations and orders relating to data or the privacy, confidentiality or security of data. For clarification and not limitation, COUNTY hereby notifies GRANTEE that the requirements of Minnesota Statutes section 13.05, subd. 11, apply to this Agreement. GRANTEE shall promptly notify COUNTY if GRANTEE becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA or other data, data security, privacy or confidentiality laws, and shall also comply with the other requirements of this Section.

Classification of data, including trade secret data, will be determined pursuant to applicable law and, accordingly, merely labeling data as “trade secret” by GRANTEE does not necessarily make the data protected as such under any applicable law.

- B. In addition to the foregoing MGDPA and other applicable law obligations, GRANTEE shall comply with the following duties and obligations regarding County Data and County Systems (as each term is defined herein). As used herein, “County Data” means any data or information, and any copies thereof, created by GRANTEE or acquired by GRANTEE from or through COUNTY pursuant to this Agreement, including but not limited to handwriting, typewriting, printing, photocopying, photographing, facsimile transmitting, and every other means of recording any form of communication or representation, including electronic media, email, letters, works, pictures, drawings, sounds, videos, or symbols, or combinations thereof.

If GRANTEE has access to or possession/control of County Data, GRANTEE shall safeguard and protect the County Data in accordance with generally accepted industry standards, all laws, and all then applicable COUNTY policies, procedures, rules and directions. To the extent of any inconsistency between accepted industry standards and such COUNTY policies, procedures, rules and directions, GRANTEE shall notify COUNTY of the inconsistency and follow COUNTY direction. GRANTEE shall immediately notify COUNTY of any known or suspected security breach or unauthorized access to County Data, then comply with all responsive directions provided by COUNTY. The foregoing shall not be construed as eliminating, limiting or otherwise modifying GRANTEE’s indemnification obligations herein.

- C. INTENTIONALLY OMITTED.

D. Upon expiration or termination of this Agreement:

- (1) At the discretion of COUNTY and as specified in writing by the Grant Manager, GRANTEE shall deliver to the Grant Manager all County Data so specified by COUNTY.
- (2) COUNTY shall have full ownership and control of all such County Data. If COUNTY permits GRANTEE to retain copies of the County Data, GRANTEE shall not, without the prior written consent of COUNTY or unless required by law, use any of the County Data for any purpose or in any manner whatsoever; shall not assign, license, loan, sell, copyright, patent and/or transfer any or all of such County Data; and shall not do anything which in the opinion of COUNTY would affect COUNTY's ownership and/or control of such County Data.
- (3) Except to the extent required by law or as agreed to by COUNTY, GRANTEE shall not retain any County Data that are confidential, protected, privileged, not public, nonpublic, or private, as those classifications are determined pursuant to applicable law. In addition, GRANTEE shall, upon COUNTY's request, certify destruction of any County Data so specified by COUNTY.

10. RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes section 6.551, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of GRANTEE and involve transactions relating to this Agreement. GRANTEE shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration or termination.

11. SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS

- A. GRANTEE binds itself, its partners, successors, assigns and legal representatives to COUNTY for all covenants, agreements and obligations herein.
- B. GRANTEE shall not assign, transfer or pledge this Agreement and/or the performance of the Grant Requirements, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of COUNTY. A consent to assign shall be subject to such conditions and provisions as COUNTY may deem necessary, accomplished by execution of a form prepared by COUNTY and signed by GRANTEE, the assignee and COUNTY. Permission to assign, however,

shall under no circumstances relieve GRANTEE of its liabilities and obligations under the Agreement.

- C. GRANTEE shall not subcontract this Agreement whether in whole or in part, without the prior written consent of COUNTY. Permission to subcontract, however, shall under no circumstances relieve GRANTEE of its liabilities and obligations under the Agreement. Further, GRANTEE shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of any specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between GRANTEE and each subcontractor shall require that the subcontractor's services be performed in accordance with this Agreement. GRANTEE shall make contracts between GRANTEE and subcontractors available upon request. For clarification and not limitation of the provisions herein, none of the following constitutes assent by COUNTY to a contract between GRANTEE and a subcontractor, or a waiver or release by COUNTY of GRANTEE's full compliance with the requirements of this Section: (1) COUNTY's request or lack of request for contracts between GRANTEE and subcontractors; (2) COUNTY's review, extent of review or lack of review of any such contracts; or (3) COUNTY's statements or actions or omissions regarding such contracts.
- D. As required by Minnesota Statutes section 471.425, subd. 4a, GRANTEE shall pay any subcontractor within ten (10) days of GRANTEE's receipt of payment from COUNTY for undisputed services provided by the subcontractor, and GRANTEE shall comply with all other provisions of that statute.

12. MERGER, MODIFICATION AND SEVERABILITY

- A. The entire Agreement between the parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.

GRANTEE and/or COUNTY are each bound by its own electronic signature(s) on this Agreement, and each agrees and accepts the electronic signature of the other party.

- B. Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties. Except as expressly provided, the substantive legal terms contained in this Agreement, including but not limited to Indemnification, Insurance, Merger, Modification and Severability, Default and Termination, or Minnesota Law Governs may not be altered, varied, modified or waived by any change in project scope, specifications, or other document.

- C. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

13. DEFAULT AND TERMINATION

- A. This Agreement may be terminated with or without cause by COUNTY upon thirty (30) days' written notice, including but not limited to failure of the GRANTEE to perform Grant Requirements or failure of the Grant Requirements to promote a public purpose. Additionally, failure to comply with the terms of this Agreement shall be just cause for COUNTY to delay payment of Grant Funds until GRANTEE's compliance. In the event of a decision to withhold Grant Funds, COUNTY shall furnish prior written notice to GRANTEE.
- B. COUNTY may immediately terminate this Agreement if GRANTEE, or any GRANTEE directors, employees, or other personnel are convicted of a criminal offense relating to any COUNTY, State of Minnesota, or federal grant.
- C. Notwithstanding any provision of this Agreement to the contrary, GRANTEE shall remain liable to COUNTY for damages sustained by COUNTY by virtue of any breach of this Agreement by GRANTEE.
- D. The above remedies shall be in addition to any other right or remedy available to COUNTY under this Agreement, law, statute, rule, and/or equity.
- E. COUNTY's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- F. If this Agreement expires or is terminated, with or without cause, by either party, at any time, GRANTEE shall not be entitled to any Grant Funds except for reimbursements duly invoiced for completed Grant Requirements pursuant to this Agreement.
- G. Upon written notice, COUNTY may immediately suspend or terminate this Agreement in the event any of the following occur: (i) COUNTY does not obtain anticipated funding from an outside source for this project; (ii) funding for this project from an outside source is withdrawn, frozen, shut down, is otherwise made unavailable or COUNTY loses the outside funding for any other reason; or (iii) COUNTY determines, in its sole discretion, that funding is, or has become, insufficient. COUNTY is not obligated to pay for any Grant Funds related to the performance of any Grant Requirements occurring after the notice and effective date of the suspension or termination. In the event COUNTY suspends or terminates this Agreement pursuant to this paragraph, COUNTY shall pay any Grant Funds already invoiced by GRANTEE prior to the notice of suspension or

termination, if those costs and supporting documentation are validated by COUNTY, except that COUNTY shall not be obligated to pay any Grant Funds as or for penalties, early termination fees, charges, time and materials for Grant Requirements not already invoiced.

- H. GRANTEE has an affirmative obligation, upon written notice by COUNTY that this Agreement may be suspended or terminated, to follow reasonable directions by COUNTY, or absent directions by COUNTY, to exercise a fiduciary obligation to COUNTY, before incurring or making further costs, expenses, obligations or encumbrances arising out of or related to this Agreement.

14. SURVIVAL OF PROVISIONS

Provisions that by their nature are intended to survive the term or termination of this Agreement do survive such term or termination. Such provisions include but are not limited to: PARTY RELATIONSHIP; INDEMNIFICATION; INSURANCE; DUTY TO NOTIFY; DATA, SYSTEMS, AND INTELLECTUAL PROPERTY; RECORDS-AVAILABILITY/ACCESS; DEFAULT AND TERMINATION; MEDIA OUTREACH; and MINNESOTA LAW GOVERNS.

15. GRANT MANAGER

Kirsten Wahlberg, or successor, ("Grant Manager"), shall manage this Agreement on behalf of COUNTY and serve as liaison between COUNTY and GRANTEE.

Christine Lusian, clusian@oronmn.gov, 952-249-4605 shall manage the Agreement on behalf of GRANTEE. GRANTEE may replace such person but shall immediately give written notice to COUNTY of the name, phone number and email (if available) of such substitute person and of any other subsequent substitute person.

16. COMPLIANCE AND NON-DEBARMENT CERTIFICATION

- A. GRANTEE shall comply with all applicable law, funding sources, regulations, rules and ordinances currently in force or later enacted.
- B. GRANTEE certifies that it is not prohibited from doing business with either the federal government or the state of Minnesota as a result of debarment or suspension proceedings. GRANTEE shall immediately notify COUNTY if GRANTEE is debarred or suspended during the term of this Agreement.

17. RECYCLING

COUNTY encourages GRANTEE to establish a recycling program for at least three materials, such as newsprint, office paper, glass, plastic, and metal.

18. NOTICES

Unless the parties otherwise agree in writing, any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail. Notices to COUNTY shall be sent to the Grant Administrator with a copy to the originating COUNTY department at the addresses given in the opening paragraph of this Agreement. Notice to GRANTEE shall be sent to the address stated in the opening paragraph of this Agreement or to the address stated in GRANTEE's Form W-9 provided to COUNTY.

19. CONFLICT OF INTEREST

GRANTEE affirms that to the best of GRANTEE's knowledge, GRANTEE's involvement in this Agreement does not result in a conflict or potential conflict of interest with any party or entity which may be affected by the terms of this Agreement. Should any conflict or potential conflict of interest become known to GRANTEE, GRANTEE shall immediately notify COUNTY of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and advise COUNTY whether GRANTEE will or will not resign from the other engagement or representation. A conflict or potential conflict may, in COUNTY's discretion, be cause for termination of this Agreement.

20. MEDIA OUTREACH

GRANTEE shall notify COUNTY, prior to publication, release or occurrence of any Outreach (as defined below). The parties shall coordinate to produce collaborative and mutually acceptable Outreach. For clarification and not limitation, all Outreach shall be approved by COUNTY, by and through the Grant Administrator or his/her designee(s), prior to publication or release. As used herein, the term "Outreach" shall mean all media, social media, news releases, external facing communications, advertising, marketing, promotions, client lists, civic/community events or opportunities and/or other forms of outreach created by, or on behalf of, GRANTEE (i) that reference or otherwise use the term "Hennepin County," or any derivative thereof; or (ii) that directly or indirectly relate to, reference or concern the County of Hennepin, this Agreement, the Grant Requirements performed hereunder or COUNTY personnel, including but not limited to COUNTY employees and elected officials.

21. MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, state of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota.

22. PERSONAL PROPERTY TAX, PROPERTY TAX, AND INCOME TAX

- A. GRANTEE affirms that it and its officers have paid all Hennepin County personal property taxes and property taxes due on all of its Hennepin County properties for taxes owed on or before the date of the execution of this Agreement. If COUNTY finds that property taxes have not been paid by GRANTEE, GRANTEE's owner and GRANTEE's board of directors (if any), COUNTY may refuse to disburse Grant Funds or require the return of all or part of the Grant Funds already disbursed.
- B. GRANTEE acknowledges that Grant Funds may be subject to federal and/or state or local taxes. Except as part of a tax-specific outreach program, COUNTY cannot provide tax advice and encourages GRANTEE to consult with a professional tax advisor.

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COUNTY BOARD AUTHORIZATION

Reviewed for COUNTY by
the County Attorney's Office:

COUNTY OF HENNEPIN
STATE OF MINNESOTA
By:

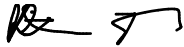
Reviewed for COUNTY by:

ATTEST:

Board Resolution No:

By:

Document Assembled by:



[Kirsten Wahlberg \(Jan 6, 2026 09:26:24 CST\)](#)

Kirsten Wahlberg

E-signed 2026-01-06 09:26AM CST

Kirsten.Wahlberg@hennepin.us

Hennepin County



Attachments

GRANTEE

GRANTEE warrants that the person who executed this Agreement is authorized to do so on behalf of GRANTEE as required by applicable articles, bylaws, resolutions or ordinances.*

By:

*GRANTEE represents and warrants that it has submitted to COUNTY all applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. Documentation is not required for a sole proprietorship.



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL
NO. 7658

**RESOLUTION APPROVING RESIDENTIAL WASTE REDUCTION AND
RECYCLING FUNDING POLICY**

WHEREAS, Hennepin County uses state SCORE funds, generated from the solid waste management tax, to support the Residential Waste Reduction and Recycling Funding Policy; and

WHEREAS, the purpose of the policy is to support residential waste reduction, recycling, organics recycling, and education programs, and to help cities meet county and state waste management goals; and

WHEREAS, approval of the policy is required for the City to remain eligible for county recycling funding; and

WHEREAS, the policy requires cities to meet certain waste reduction, recycling, education, reporting, and performance requirements and to enter into a grant agreement with Hennepin County for 2026–2028.

RESOLVED, the Orono City Council approves the 2026–2028 Residential Waste Reduction and Recycling Funding Policy, agrees to comply with its requirements.

FURTHER, the Mayor and City Clerk are authorized to execute the required funding contract and related documents with Hennepin County with staff authorized to take necessary administrative actions to implement the policy.

Adopted by the City Council of Orono, Minnesota at a regular meeting held on January 12, 2026.

ATTEST:

CITY OF ORONO

Christine Lusian, City Clerk

Bob Tunheim, Mayor

AGENDA ITEM



Date: January 12, 2026

Item: 7

Title: Election Write-In Vote Recording - Resolution 7657

Presenter: Christine Lusian, City Clerk

Section: Consent Agenda

1. **Purpose:**

This action sets a rule for counting write-in votes. Individual write-in candidates will only have their votes recorded separately if write-in votes as a whole match or exceed the vote total of the lowest-performing candidate listed on the ballot.

2. **Background:**

Recent changes to state law (Minn. Stat. § 204B.09, subdivision 3) now allows cities to set reasonable limits to when write-in votes are counted, either by requiring a written request from the candidate or by setting a vote threshold, so staff time is focused on write-in candidates who are actually competitive.

The goal is to reduce the amount of time election staff spend recording write-in votes for candidates who are not serious or legitimate. In practice, many write-in votes are for fictional names or people who are not running. Recording each of those names takes significant staff time without changing election outcomes. Under this approach, those votes would not need to be individually recorded.

Write-in votes are still counted; this only affects whether individual write-in candidates are recorded separately when the total number of write-ins is very low. If write-in votes are numerous enough to matter, they are recorded individually. If they are not, they are reported as a total.

Federal, state, and county elections already require a written request before write-in votes are counted. Adopting this resolution would align city election practices with those existing standards.

3. **Staff Recommendation:**

Adopt the resolution establishing a vote threshold option, because it avoids adding the extra filing requirement for candidates while still ensuring that only serious and competitive write-in candidates are recorded individually.

COUNCIL ACTION REQUESTED

Consider a motion adopting Resolution 7657 establishing that write-in votes for a specific candidate would only be recorded separately if the total number of write-in votes for that office equals or exceeds the lowest vote total of a listed ballot candidate.

Exhibits

[A. Resolution 7657 Write-In Vote Recording](#)

[B. Write-In Tally Form Example](#)



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL
NO. 7657

**RESOLUTION ESTABLISHING VOTE THRESHOLD
FOR RECORDING WRITE-IN CANDIDATES**

WHEREAS, the city of Orono is authorized by Minnesota Statutes § 204B.09, subdivision 3, to adopt a resolution governing the counting and recording of write-in votes for local office; and

WHEREAS, write-in votes are often cast for individuals who are not legitimate or serious candidates, including fictional or non-existent persons; and

WHEREAS, recording write-in votes for such individuals requires significant staff time without affecting election outcomes; and

WHEREAS, federal, state, and county elections require write-in candidates to file a written request in order for their votes to be individually recorded; and

WHEREAS, the City Council finds it reasonable and efficient to establish clear standards for when write-in votes are individually recorded for city offices;

RESOLVED by the Orono City Council that:

1. Write-in votes cast for an individual candidate for a city office shall be individually recorded only if the total number of write-in votes cast for that office is equal to or greater than the fewest number of votes received by a non-write-in candidate whose name appeared on the ballot for that office.
2. If the total number of write-in votes for an office does not meet this threshold, write-in votes shall be reported in the aggregate and shall not be individually recorded by candidate name.
3. This resolution applies to all city elections held after its adoption.

FURTHER, the City Clerk is authorized to implement this resolution and take any administrative actions necessary to carry out its intent.

Adopted by the City Council of Orono, Minnesota at a regular meeting held on January 12, 2026.

ATTEST:

CITY OF ORONO

Christine Lusian, City Clerk

Bob Tunheim, Mayor

Write-in Tally Form
November 5, 2024 Election

Municipality or School District: ORONO

Ward/Precinct: P1

Tally ALL write-in votes for city and/or school district offices:

City/School Office	Absentee Tally		Polling Place Tally	
	Candidate Name	Tally Votes	Candidate Name	Tally Votes
City Council	Ronald Reagan	1		
City Council	George Bush	1		

EXAMPLE

Write-in Tally Form
November 5, 2024 Election

Municipality or School District: ORONO

Ward/Precinct: P2

Tally ALL write-in votes for city and/or school district offices:

City/School Office	Absentee Tally		Polling Place Tally	
	Candidate Name	Tally Votes	Candidate Name	Tally Votes
City Council	Naz Reed	1		
City Council	Anthony Edwards	1		

AGENDA ITEM



Date: January 12, 2026

Item: 8

Title: Resignation and Recruitment - Public Works Utility Worker

Presenter: Jimmy Nelson

Section: Consent Agenda

1. **Purpose:**

The purpose of the agenda item is to gain authorization to accept the resignation of Public Works Utility Worker and to fill the position with an internal promotion.

2. **Background:**

- A. Lance Kraemer was hired on January 14, 2025. He submitted his letter of resignation December 10, 2025 and his last day was December 19, 2025. The Public Works Department wishes Lance Kraemer the best of luck in all of his future endeavors and for his service to the City of Orono.
- B. The Public Works Department currently has 2 full-time utility worker positions with one opening. The utility worker positions are critical to meet current service needs and are essential to City operations.
- C. The department recommends filling the vacant Utility position with an internal promotion of an existing Maintenance Worker. This will create a maintenance worker vacancy for which the department is currently soliciting applications to back fill.

3. **Recruitment:**

The selection process for the position involves advertising the position, application screening, interviews by Public Works management and staff and practical exercise testing. The process also includes a background check and reference checks. Upon completion of the process, a candidate will be presented to the council for consideration for appointment.

4. **Recommended Candidate:**

Staff recommends Brian Clark for the Utility position. Brian will be transferring from the Streets Department and brings several years of water and sewer experience from both the private industry and municipal operations. He has been employed with the City of Orono since June 2017 and possesses strong institutional knowledge, including familiarity with the City of Orono's water and sewer system. His experience and city knowledge will be a strong benefit to the Utility Department.

5. **Recommended Compensation:**

I recommend the promotion of Brian Clark to as a Full-Time Public Works Utility Maintenance Worker with an effective start date of January 12, 2026.

- **Salary.** Rate of \$41.74/hour (Grade 8, Step 7 of the IUOE Local 49 Agreement pay scale).
- **Benefits.** Same as currently receiving for years of service.

COUNCIL ACTION REQUESTED

Motion to accept the resignation of Lance Kraemer effective December 19, 2025 and to accept the transfer of Brian Clark to the Utility department effective January 12th, 2026 and proceed with the recruitment to fill vacant maintenance worker position.

AGENDA ITEM



Date: January 12, 2026

Item: 9

Title: Compensation Increase - Public Works Utility Supervisor

Presenter: DJ Goman, Public Works Superintendent

Section: Consent Agenda

1. **Purpose:**

To gain City Council approval for a step increase for Public Works Utility Supervisor James (Jimmy) Nelson

2. **Background:**

Public Works employee Jimmy Nelson started with the city on October 17, 2022 as a Public Works Maintenance Worker, in July of 2023 he was promoted to Utility Maintenance Worker, and in November of 2024 he was promoted to Utility Supervisor. He recently had his 1 year anniversary and has exceeded expectations based on his exceptional performance during that time. Jimmy continues to display a drive for excellence and has taken the initiative to improve processes in the utilities division. Examples include improving our annual sewer jetting and cleaning process, and state reporting systems in the water and sewer divisions. These outcomes reflect performance that exceeds the normal expectations for an employee at this stage of employment for this position. Finally Jimmy has proven himself as a Supervisor and to be a team player receiving praise from staff and peers.

3. **Staff Recommendation:**

Staff recommend a step increase to Grade 11, Step 2 \$43.18 of the Local 49 AFL-CIO pay scale for exceptional performance.

COUNCIL ACTION REQUESTED

Motion to approve an increase to Grade 11 Step 2 \$43.18 of Local 49 AFL-CIO pay scale for Public Works Utility Supervisor James (Jimmy) Nelson

AGENDA ITEM



Date: January 12, 2026

Item: 10

Title: LA25-000051, 4680 North Shore Drive, Variance, Resolution 7659

Presenter: Matt Karney, Planner

Section: Consent Agenda

1. **Purpose:**

The applicant requests approval of a rear yard setback variance to construct an addition to an existing detached garage.

2. **MN§15.99 Application Deadline:**

The application was made on October 22, 2025, and deemed complete on November 10, 2025. The 60-day review period was extended an additional 60 days, resulting in a new expiration date of March 10, 2026.

3. **Background:**

The applicant proposes a 6-foot addition to an existing, non-conforming oversized accessory building (OAB). OABs, which are accessory buildings greater than 1,000 square feet in size, which are required to meet principal building setbacks. The existing garage is 1,008 square feet in size and is located 10 feet from the rear property line, where a setback of 30 feet is required. The 234 square foot addition extends to the east from the existing building. The new expansion is proposed to maintain a 10 foot setback to the rear property line. The garage is built into a steeper grade and the addition will be for lowest level with a balcony above. The addition is proposed over existing driveway, and the total hardcover is proposed to remain the same.

At the December 8, 2025 City Council meeting, the Council heard from staff and the applicant, and discussed the facts of the application and reviewed the findings of staff and the Planning Commission. The City Council found the variance request reasonable and determined impacts to properties in the area would be minimal.

[Link to December 8 City Council video](#)

[Link to December 8 City Council packet](#)

4. **Planning Commission Vote and Comment:**

On November 17, 2025, the Planning Commission held a public hearing and discussed the requested variance. A motion was made to approve the variance, but failed on a vote of 3-4. A follow-up motion to deny the application passed on a vote of 4-3.

[Link to Planning Commission video.](#)

[Link to Planning Commission packet \(full application found here\)](#)

5. **Public Comment:**

No public comments have been received.

COUNCIL ACTION REQUESTED

At the December 8, 2025 City Council meeting, the Council directed Staff to draft a resolution with findings of approval for the requested variance. The approval resolution has been drafted for the Council to adopt.

Exhibits

- A. Draft Resolution
- B. Building Plans
- C. Site Plan
- D. Draft PC Minutes



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL

NO. **7659**

**A RESOLUTION
APPROVING A VARIANCE FROM
MUNICIPAL ZONING CODE
SECTION 6.12.1450**

FILE NO. LA25-000048

WHEREAS, on October 22, 2025, Ungerman Inc. (hereinafter the “Applicant”), on behalf of Aaron Goldsteen (hereinafter the “Owner”) applied for a variance from the City Code for the property addressed **4680 North Shore Drive, Orono** and legally described as:

That part of Lots 79 and 80, “Tonkaview Gardens Hennepin County Minn.” lying South of a line running West at right angles from a point in the East line of Lot 80 distant 203 feet North from the Southeast corner of said Lot 80. (hereinafter the “Property”);

WHEREAS, the Applicant has made application to the City of Orono for a variance from Orono Municipal Zoning Code Section 6.12.1450 for a rear setback variance for a 240-square-foot addition to an existing detached garage 10 feet from the rear property line where 30 feet is required; and

WHEREAS, on November 17, 2025, after published and mailed notice in accordance with Minnesota Statutes and the City Code, the Planning Commission held a public hearing, at which time all persons desiring to be heard concerning this application were given the opportunity to speak thereon; and

WHEREAS, on November 17, 2025, the Planning Commission voted 4 to 3 in favor of a motion to recommend denial of the variance as recommended by staff; and

WHEREAS, on December 8, 2025, the City Council reviewed the application and the recommendations of the Planning Commission and City staff and voted XX-XX in favor of a motion to direct staff to prepare a resolution with findings of approval for the application; and

WHEREAS, on January 12, 2026 the City Council accepted the findings of the approval for the requested variances; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Orono, Minnesota hereby approves the requested variance as described above based on one or more of the following findings of fact concerning the Property:



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL

NO. **7659**

FINDINGS OF FACT:

- A1. This application was reviewed as Zoning File LA25-000048. The analysis contained within staff memos and the exhibits attached to the aforesaid memos, all minutes from the above-mentioned meetings, and any and all other materials distributed at these meetings are hereby incorporated by reference.
- A2. The Property is located in the LR-1B, One-Family Lakeshore Residential Zoning District.
- A3. The Property is within Tier 2 and hardcover is limited to 30% according to the Stormwater Quality Overlay District, and the Applicant is proposing 29.7% hardcover.
- A4. The Applicant applied for a rear setback variance for an addition to an oversized accessory building for the proposed project.
- A5. The proposed addition, on the ground level only, is to provide sufficient interior storage of boats and trailers too large for the existing garage dimensions.
- A6. In considering this application for a variance, the Council has considered the advice and recommendation of the Planning Commission and the effect of the proposed variances upon the health, safety and welfare of the community, existing and anticipated traffic conditions, light and air, danger of fire, risk to the public safety, and the effect on values of property in the surrounding area.

VARIANCE ANALYSIS:

- B1. Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance; *the intent of increased setbacks for oversized accessory buildings is to limit the impacts of massing and to create additional separation between buildings on adjacent properties. The proposed addition is confined to the ground level, and is well screened by the existing conditions of the area;* and
- B2. Variances shall only be permitted when consistent with the comprehensive plan; *the variance to improve and add on to an existing accessory building supporting a residential use in LR-1B zoning is consistent with the comprehensive plan;* and
- B3. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. 'Practical difficulties,' as used in connection with the granting of a variance, means that:



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL

NO. **7659**

- a. The property owner in question proposes to use the property in a reasonable manner, however, the proposed use is not permitted by the official controls; *the property is permitted an oversized accessory building, despite the location of the existing garage within the rear setback. The interior storage of larger boats and trailers is a reasonable use of the garage and property;* and
 - b. The plight of the landowner is due to circumstances unique to his property not created by the landowner; *the building was constructed by a previous owner within the rear setback of the property;* and
 - c. The variance, if granted, will not alter the essential character of the locality; *the building has been in its present location for at least 30 years, and an addition to the ground level only, where the increase in massing will be at a lower elevation than surrounding properties, is not anticipated to impact the character of the area.*
- B4. Economic considerations alone do not constitute practical difficulties; *economic considerations do not impact the finding of practical difficulties with the Property;* and
- B5. Practical difficulties also include but are not limited to inadequate access to direct sunlight for solar energy systems. Variances shall be granted for earth-sheltered construction as defined in Minn. Stat. § 216C.06, subd. 2, when in harmony with Orono City Code Chapter 78; *this condition is not applicable to the variance;* and
- B6. The board or the council may not permit as a variance any use that is not permitted under Orono City Code Chapter 78 for property in the zone where the affected person's land is located; *oversized accessory buildings are permitted within the zone district. As a property of less than one-acre in size, it is permitted up to 2,000 square feet of accessory buildings. The existing garage is the only accessory building on the Property, and is 1,248 square feet in size with approval of the variance;* and
- B7. The board or council may permit as a variance the temporary use of a one-family dwelling as a two-family dwelling; *this condition is not applicable to the variance;* and
- B8. The special conditions applying to the structure or land in question are peculiar to such property or immediately adjoining property; *the existing garage consists of three levels built into a steep slope. This garage is located in an area where there is reasonable separation between it and the other buildings on the immediately adjacent properties;* and
- B9. The conditions do not apply generally to other land or structures in the district in which the land is located; *the conditions of the property do not apply generally to other land or*



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL

NO. **7659**

structures within the district. The existing garage is a unique condition for the area, given its height and location, built into the slope; and

- B10. The granting of the application is necessary for the preservation and enjoyment of a substantial property right of the Applicant; *the 30-foot setback applied to the garage presents a difficulty for the Owner to reasonably expand the size of the garage for interior storage. The granting of the variance is necessary due to the limitations of the site with the existing location of the garage and will preserve their property rights for this use; and*
- B11. The granting of the proposed variance will not in any way impair health, safety, comfort or morals, or in any other respect be contrary to the intent of this chapter; *the variance does not impact the health, safety, comfort or morals of owners or residents in the area. The intent of the increased rear setback for an oversized accessory building is better met with the building in its existing location being screened by the topography adjacent to the building, near the edges of the Property; and*
- B12. The granting of such variance will not merely serve as a convenience to the Applicant, but is necessary to alleviate demonstrable difficulty; *The granting of the variance is reasonable and would alleviate a difficulty placed on the Owner making an improvement to an existing building to reasonably use it for the interior storage of larger boats and trailers.*

CONCLUSIONS, ORDER AND CONDITIONS:

Based upon one or more of the above findings, the Orono City Council hereby grants a variance from Orono Municipal Zoning Code Section 6.12.1450 for a rear setback variance for a 240-square-foot addition to an existing detached garage 10 feet from the rear property line where 30 feet is required, subject to the following conditions:

1. Council approval is based on the entire record, above Findings.
2. The approved project shall conform to the building plans and survey submitted by the Applicant, attached to this Resolution as **Exhibit A**.
3. Any amendments to the plans which are not in conformity with City codes may require further Planning Commission and City Council review.
4. Authorities granted by this resolution run with the Property not with the Owner, but are permissive only and must be exercised by the issuance of a permit for the proposed addition and commencing construction of the project. A framing inspection must be



CITY OF ORONO
RESOLUTION OF THE CITY COUNCIL

NO. **7659**

completed within one year of the date of Council approval, or the variance will expire on that date (January 12, 2027).

5. Violation of or non-compliance with any of the terms and conditions of this resolution may result in the termination of any authority granted herein.

ADOPTED by the Orono City Council on this 12th day of January, 2026.

ATTEST:

CITY OF ORONO:

Christine Lusian, City Clerk

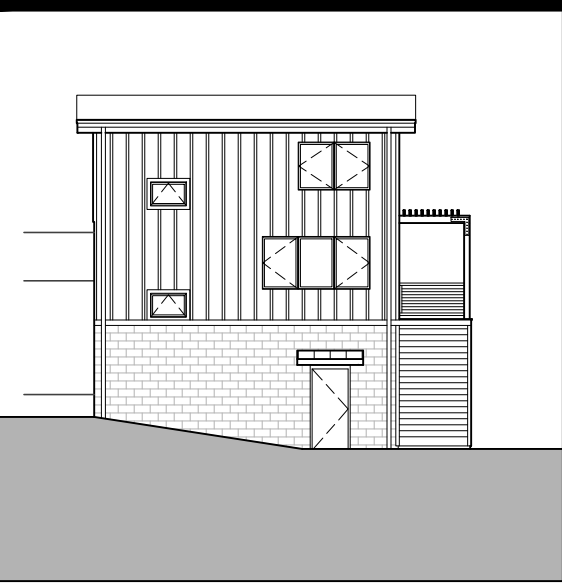
Bob Tunheim, Mayor

CONSTRUCTION DOCUMENTS FOR

Goldsteen Outbuilding

ADDITION/REMODEL

SHEET INDEX:	
D1	TITLE SHEET/DEMOLITION PLANS
A1	LOWER LEVEL FLOOR PLAN
A2	MAIN & UPPER LEVEL FLOOR PLANS
A3	EXTERIOR ELEVATIONS
A4	EXTERIOR ELEVATIONS
A5	BUILDING SECTIONS
A6	WALL SECTIONS
S0	STRUCTURAL NOTES
S1	STRUCTURAL PLANS
S2	STRUCTURAL PLANS
S3	STRUCTURAL DETAILS

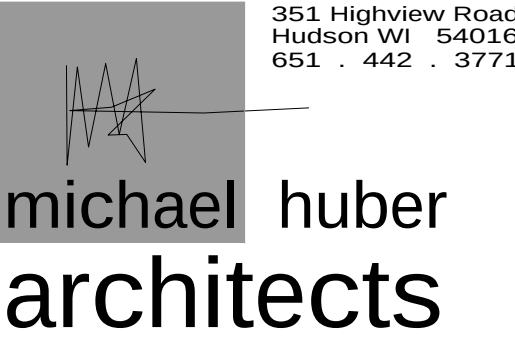


Goldsteen Outbuilding

Addition/Remodel

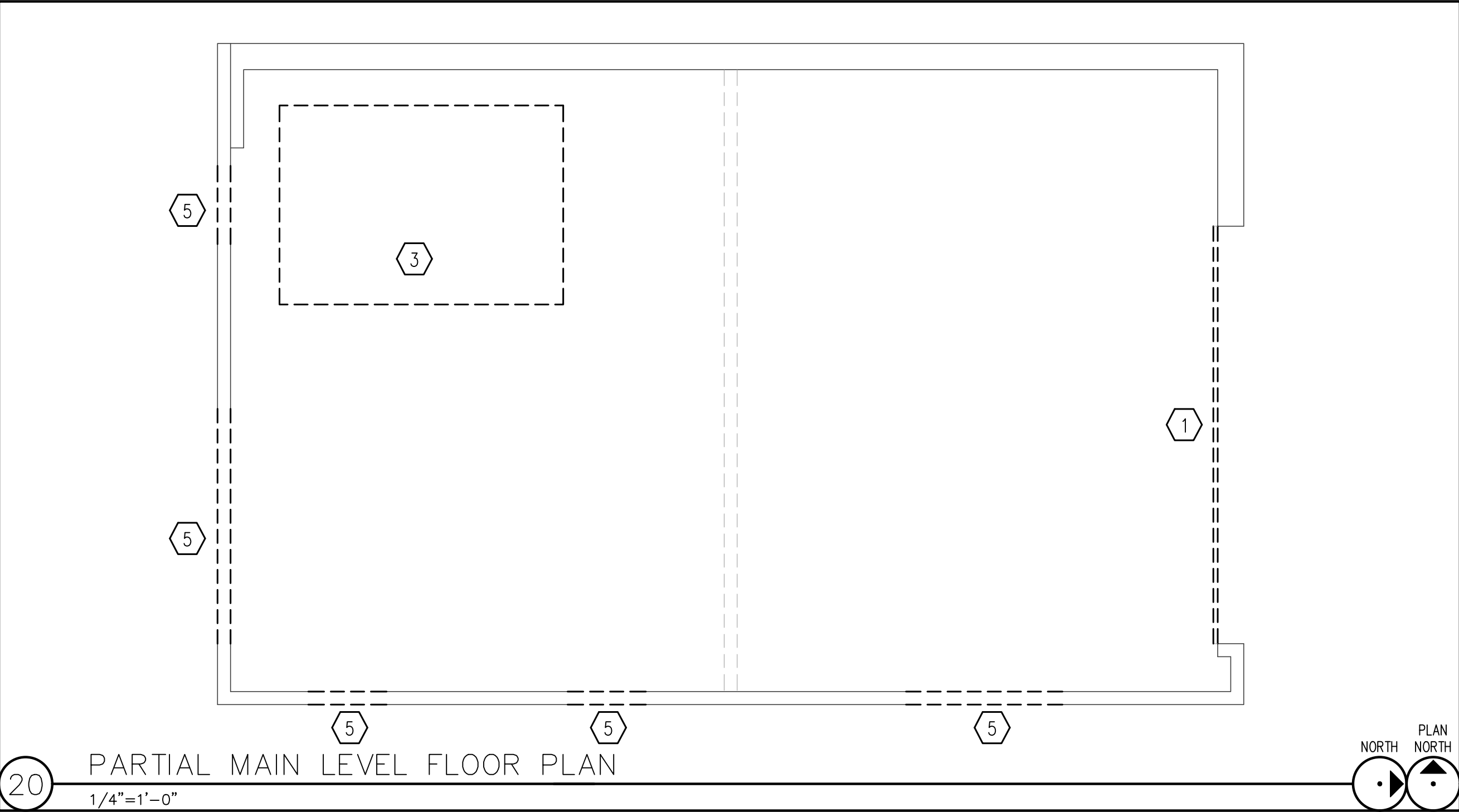
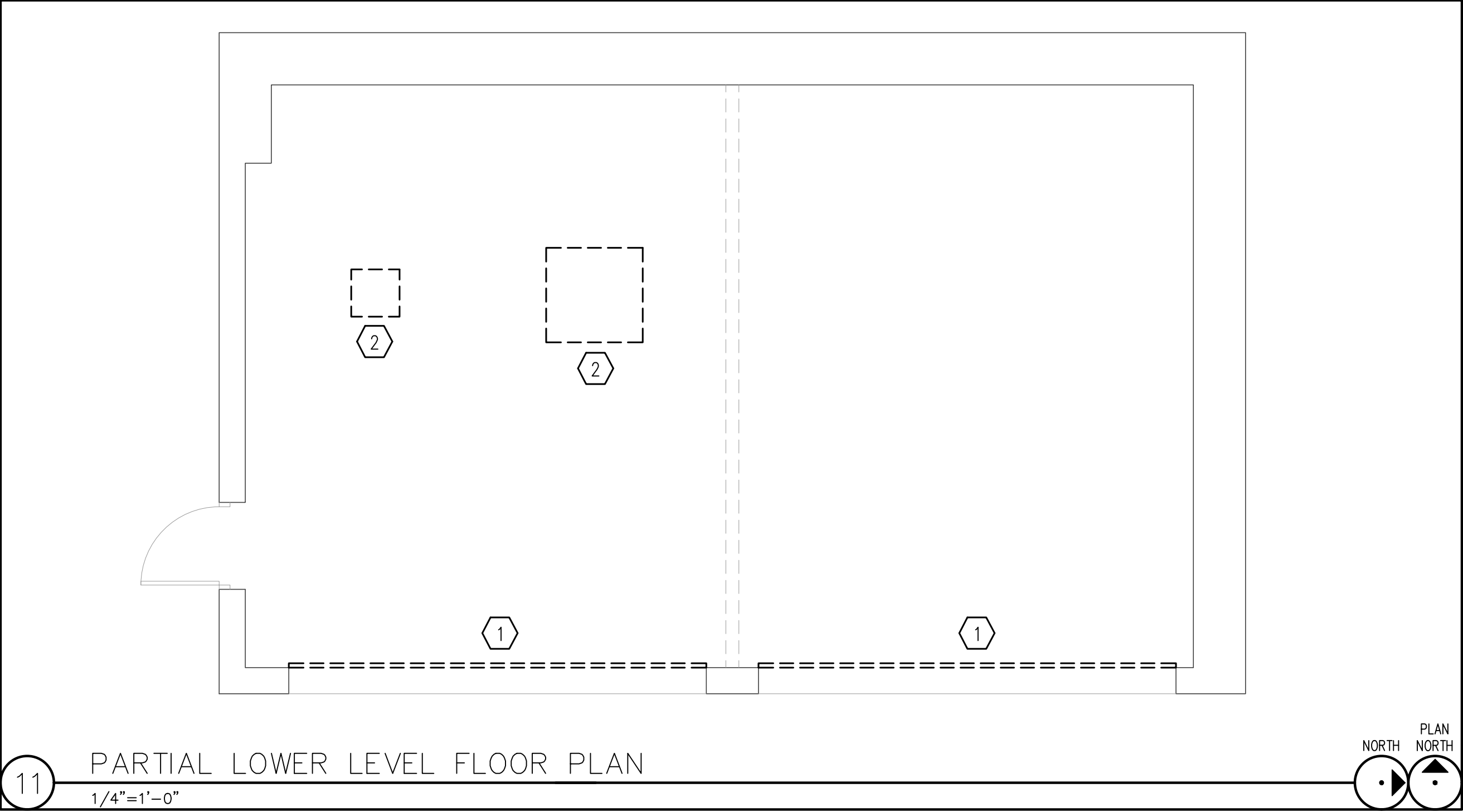
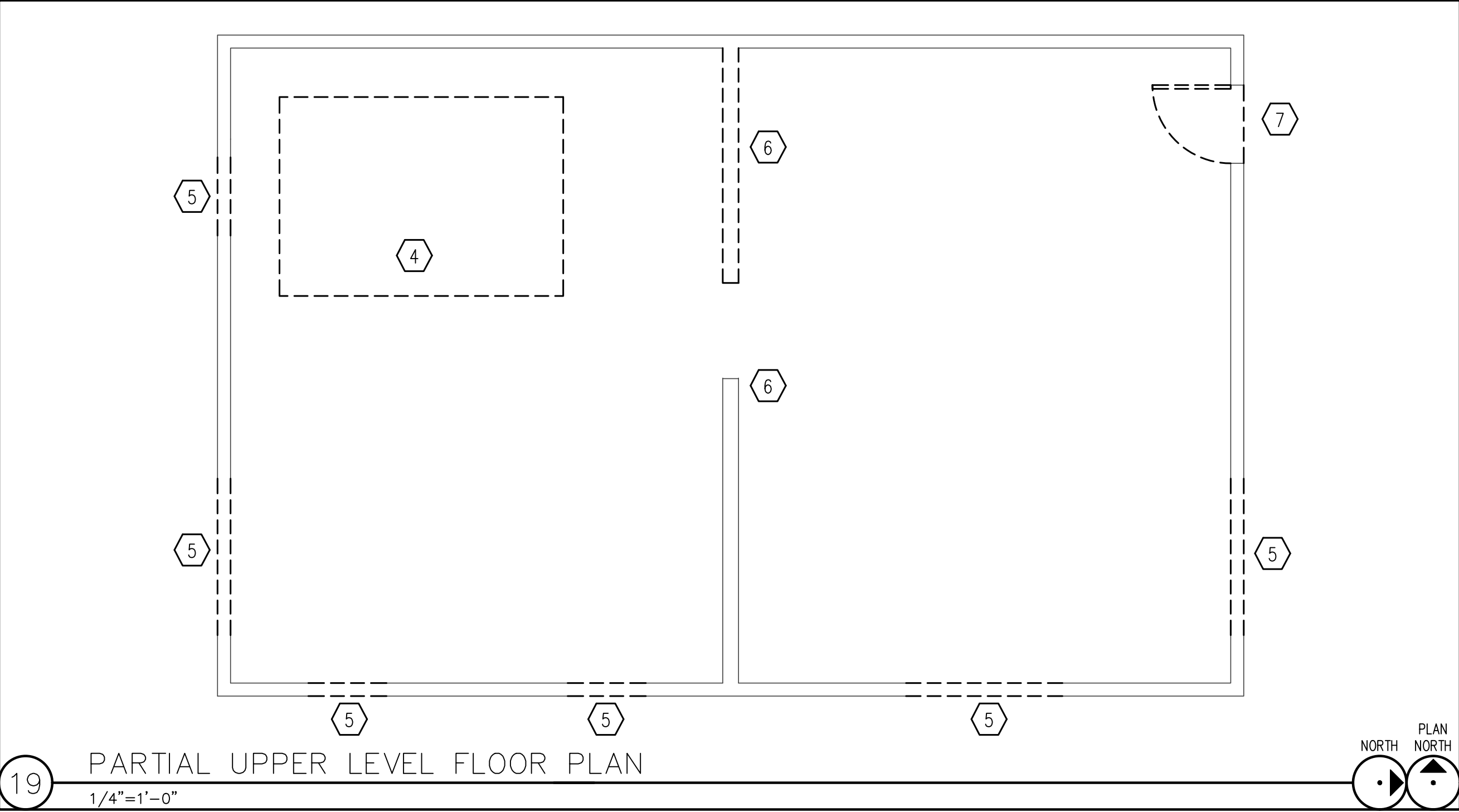
4680 North Shore Drive
Orono, MN 55364

ARCHITECT:



STRUCTURAL ENGINEER:

Bunkers & Associates, LLC
6687 Forest Street
Farmington, MN 55024
651.366.2853



- 1 REMOVE EXISTING GARAGE DOORS, HARDWARE AND OPENERS. COORDINATE SALVAGE/RE-USE ITEMS WITH OWNER.
- 2 SAW CUT AND REMOVE EXISTING SLAB AS REQUIRED FOR NEW STRUCTURAL FOUNDATION WORK.
- 3 SAW CUT AND REMOVE EXISTING PRE-CAST PLANK AND TOPPING AS REQUIRED FOR CONSTRUCTION OF NEW STAIR.
- 4 REMOVE EXISTING SUBFLOOR AND FLOOR JOISTS AS REQUIRED FOR CONSTRUCTION OF NEW STAIR.
- 5 REMOVE EXISTING FRAMING FOR NEW DOOR/WINDOW OPENING IN EXISTING EXTERIOR WALL.
- 6 REMOVE EXISTING INTERIOR BEARING WALL AS REQUIRED FOR NEW FLOOR PLAN LAYOUT.
- 7 REMOVE EXISTING DOOR AND EXTERIOR LANDING/STEPS.

NOTE:
ALL EXISTING EXTERIOR SIDING, TRIM, SOFFIT AND FASCIA TO BE REMOVED FOR INSTALLATION OF NEW FINISHES.

EXISTING MEMBRANE ROOFING TO BE REMOVED AND REPLACED W/ NEW TPO MEMBRANE ROOFING.

GENERAL NOTES:

1. ALL ARCHITECTURAL, STRUCTURAL, MECHANICAL AND ELECTRICAL WORK SHALL MEET APPLICABLE CODES.
2. AT AREAS OF DEMOLITION, PATCH MATERIALS BACK IN TO MATCH ADJACENT SURFACES/FINISHES.
3. AT AREAS OF DEMOLITION, TERMINATE OR RE-ROUTE PLUMBING, ELECTRICAL AND MECHANICAL ELEMENTS AS REQUIRED.
4. PORTIONS OF DRAWINGS THAT SHOW THE SAME ITEM OR DETAIL MULTIPLE TIMES OR IN MULTIPLE PLACES ARE NOT ALWAYS NOTED EVERY TIME. IT IS ASSUMED THAT IF IT IS A SIMILAR CONDITION, THE SAME NOTE APPLIES, UNLESS SPECIFICALLY NOTED OTHERWISE.
5. OWNER TO VERIFY ALL FINISHES AND THEIR EXTENTS.
6. ALL BUILT-INS AND CASEWORK TO BE COORDINATED WITH OWNER.
7. INTERIOR DOOR STYLE AND HARDWARE TO BE COORDINATED WITH OWNER. ALL DOORS TO BE LOCATED 2 STUDS (3") FROM ADJACENT WALLS OR CENTERED IN A WALL UNLESS OTHERWISE DIMENSIONED. DOORS TO BE 6'-8" TALL, WIDTH AND OPERATION INDICATED ON THE PLANS.
8. DOORS BETWEEN GARAGE AND STAIR AND GARAGE AND SPACE BELOW STAIR TO BE HOLLOW METAL INSULATED DOORS WITH MINIMUM 20-MINUTE FIRE RATING.
9. WINDOWS/DOOR TO BE ANDERSON 400 SERIES. TEMPERING TO BE DETERMINED BY WINDOW SUPPLIER. UNIT SIZES AND OPERATION INDICATED ON THE ELEVATIONS. HARDWARE AND FINISHES TO BE COORDINATED WITH OWNER.
10. INTERIOR WINDOW/DOOR TRIM TO BE 1x4 MAPLE WITH CLEAR FINISH.
11. ENGINEERED WOOD FLOORING AT MAIN LEVEL TO BE COORDINATED WITH OWNER. INSTALL PER MANUFACTURER RECOMMENDATIONS FOR INSTALLATION OVER A CONCRETE SLAB.
12. EXTERIOR CLADDING TO BE LP SMARTSIDE VERTICAL CLADDING WITH 2.5" WIDE BATTENS AND LAP SIDING WITH 6" EXPOSURE. TRIM TO BE MIRATEC IN SIZES AND THICKNESS NOTED ON THE ELEVATIONS/SECTIONS.
13. GARAGE DOORS TO BE COORDINATED WITH OWNER.
14. DECKING TO BE 1" THICK COMPOSITE DECKING.
15. CABLE RAILING SYSTEM TO BE COORDINATED WITH OWNER.
16. VAPOR BARRIER TO BE CERTAINTED "MEMBRAN".
17. USE TYPE "X" GYP. BD. AT GARAGE.
18. COORDINATE CONSTRUCTION OF SAUNA W/ OWNER. KIT OR STICK BUILT. ADJUST DIMENSIONS AS REQUIRED.
19. STAIRS TO HAVE MAPLE TREADS AND RISERS, STN.
20. PROVIDE VENTS AT ENCLOSED SOFFITS.
21. FLAT AND LOW SLOPE ROOFS TO BE TPO MEMBRANE.

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Project No.:	24-07.0
Date:	8.20.25
Revisions:	REV. 1 9.11.25 REV. 2 10.20.25 REV. 3 11.3.25

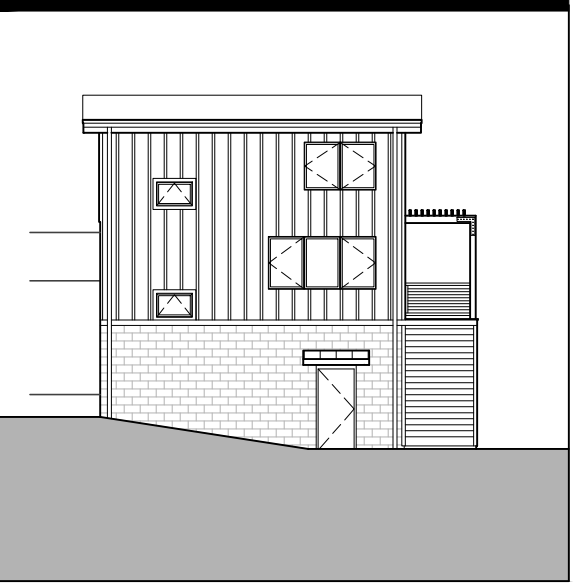
PERMIT SET

Title

DEMOLOTION PLANS

Sheet Number

D1



Goldsteen
Outbuilding

Addition/Remodel

4680 North Shore Drive
Orono, MN 55364

ARCHITECT:



351 Highview Road
Hudson WI 54016
651 . 442 . 3771

michael huber
architects

STRUCTURAL ENGINEER:

Bunkers & Associates, LLC
6687 Forest Street
Farmington, MN 55024
651.366.2853

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Project No.:	24-07.0
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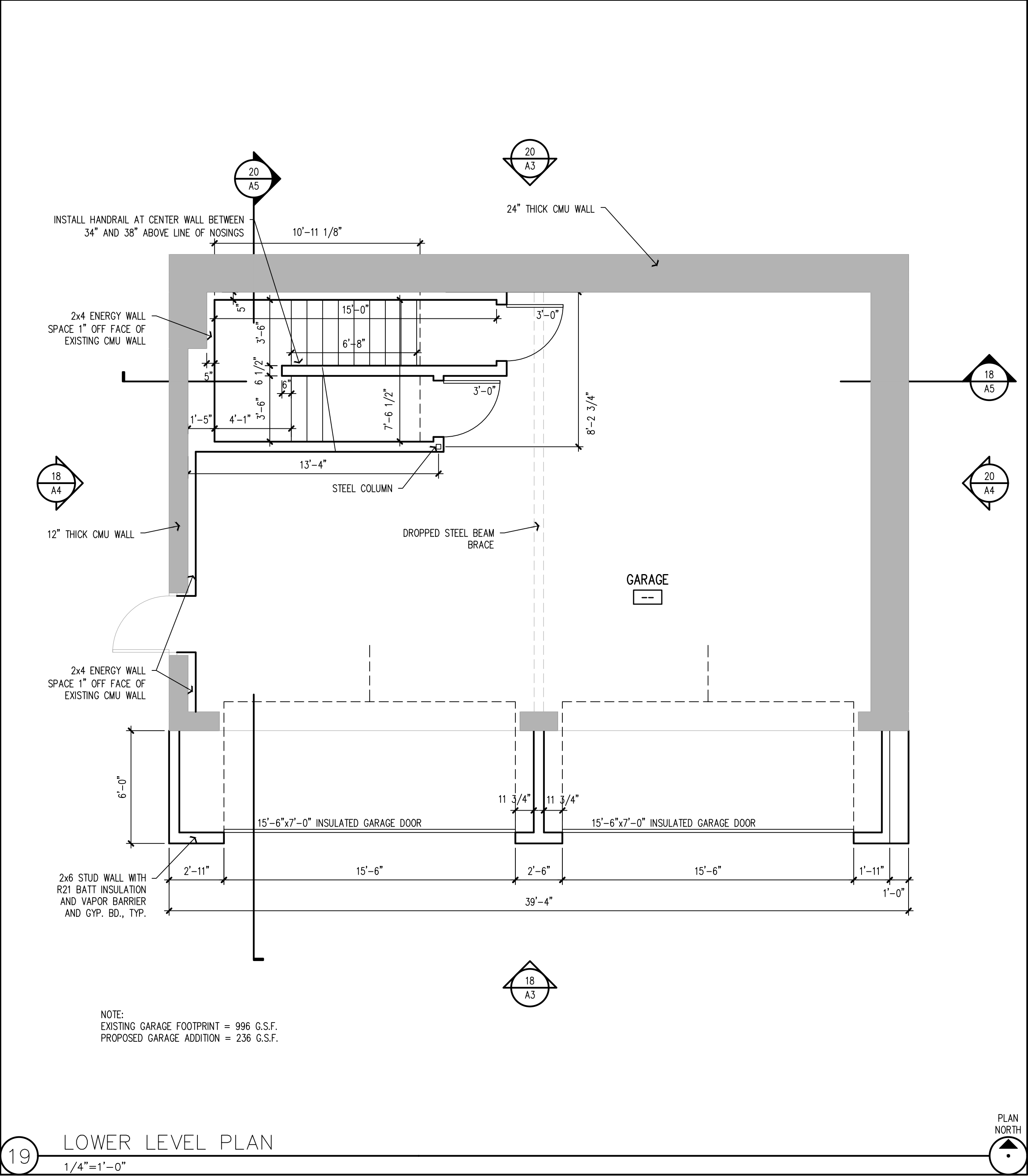
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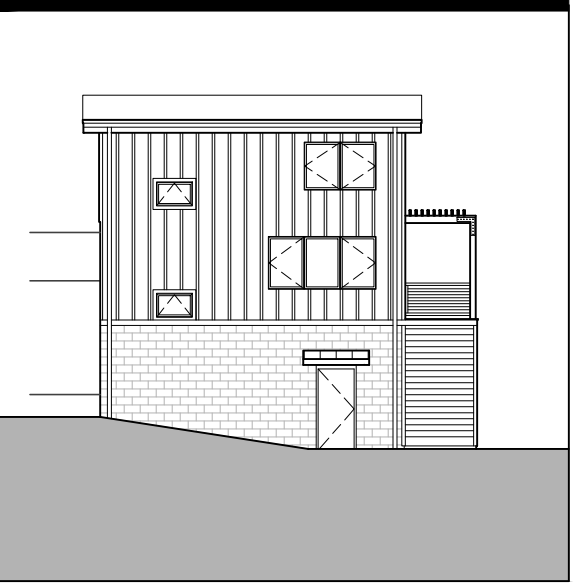
Title

LOWER LEVEL FLOOR
PLANS

Sheet Number

A1





Goldsteen
Outbuilding

Addition/Remodel

4680 North Shore Drive
Orono, MN 55364

ARCHITECT:



351 Highview Road
Hudson WI 54016
651 . 442 . 3771

michael huber
architects

STRUCTURAL ENGINEER:

Bunkers & Associates, LLC
6687 Forest Street
Farmington, MN 55024
651.366.2853

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Project No.:	24-07.0
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	REV. 2 10.20.25
	REV. 3 11.3.25

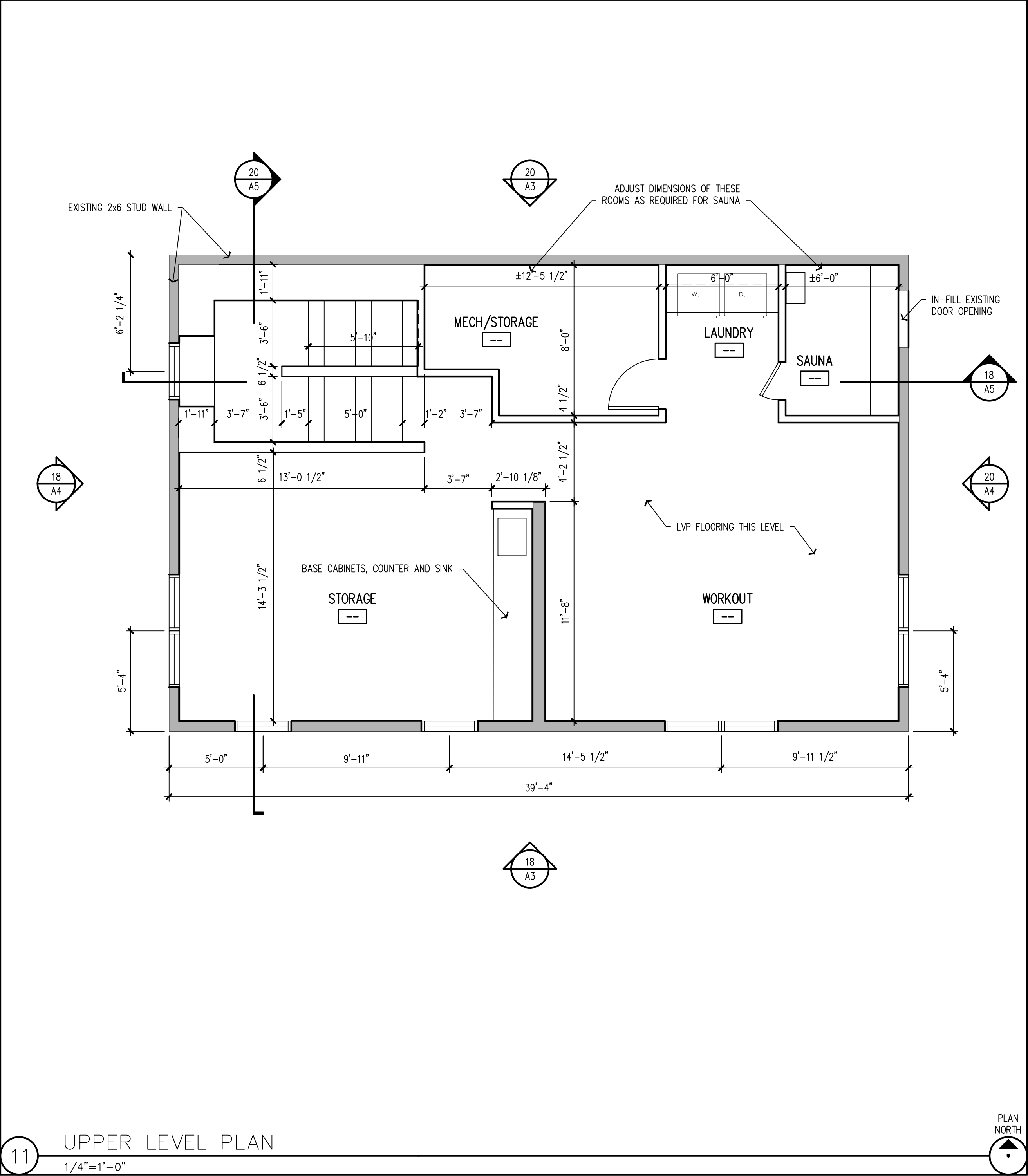
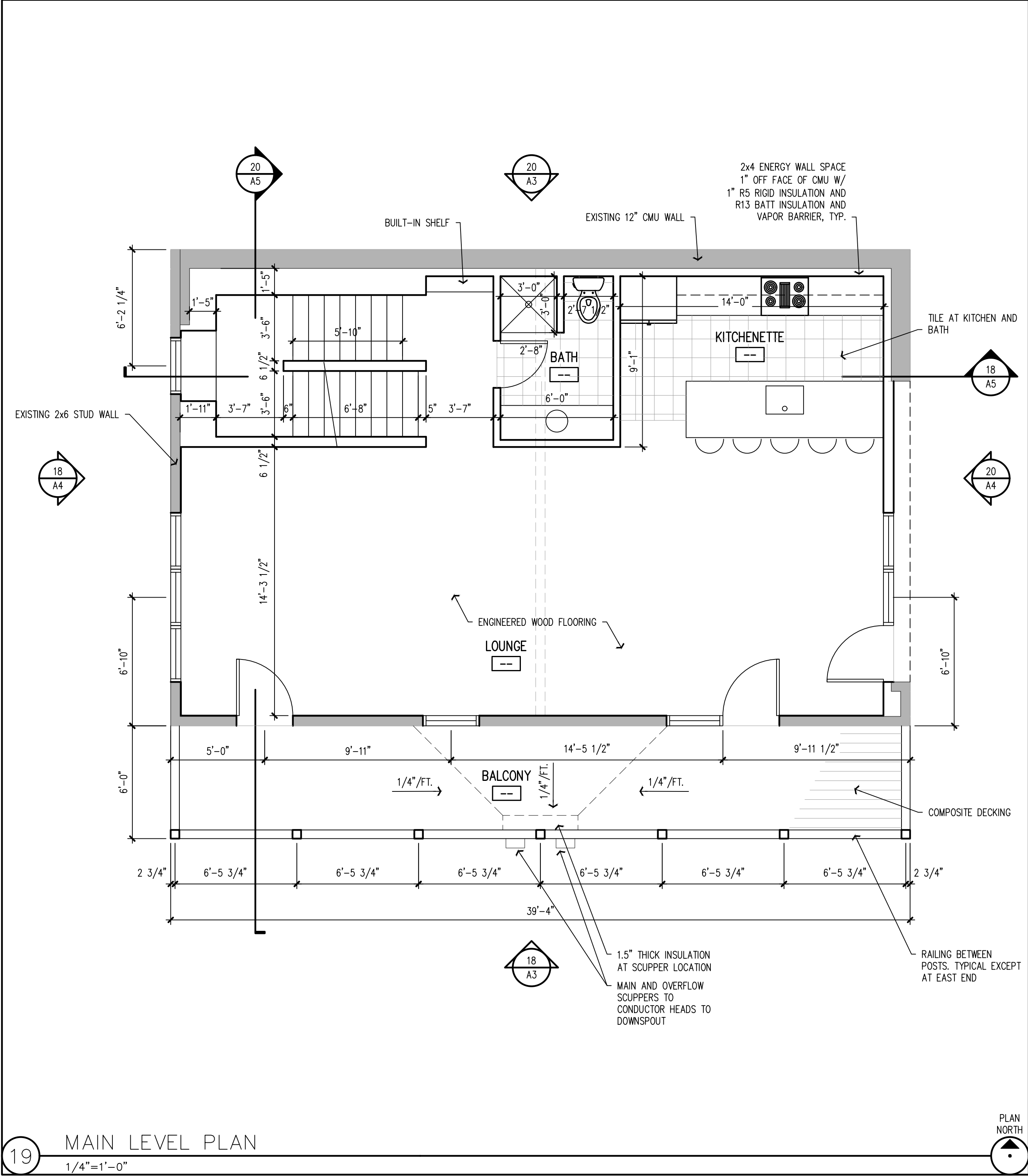
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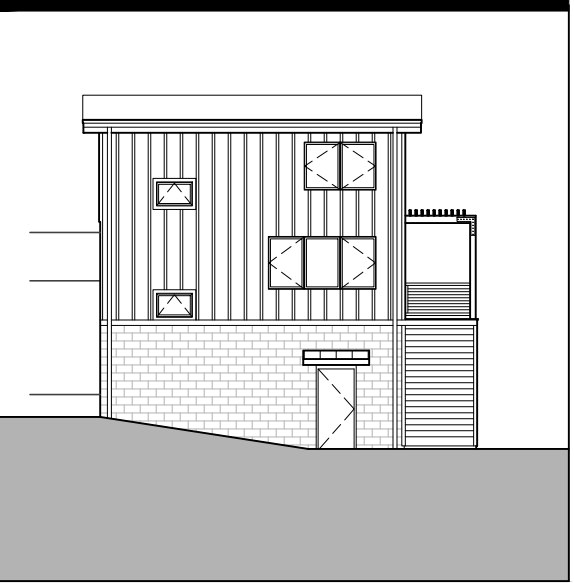
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MAIN & UPPER LEVEL
FLOOR PLANS

Sheet Number

A2



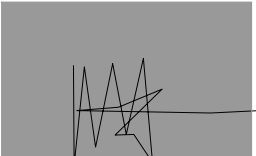


Goldsteen
Outbuilding

Addition/Remodel

4680 North Shore Drive
Orono, MN 55364

ARCHITECT:



351 Highview Road
Hudson WI 54016
651 . 442 . 3771

michael huber
architects

STRUCTURAL ENGINEER:

Bunkers & Associates, LLC
6687 Forest Street
Farmington, MN 55024
651.366.2853

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Project No.:	24-07.0
Date:	8.20.25
Revisions:	REV. 1 9.11.25
	REV. 2 10.20.25
	REV. 3 11.3.25

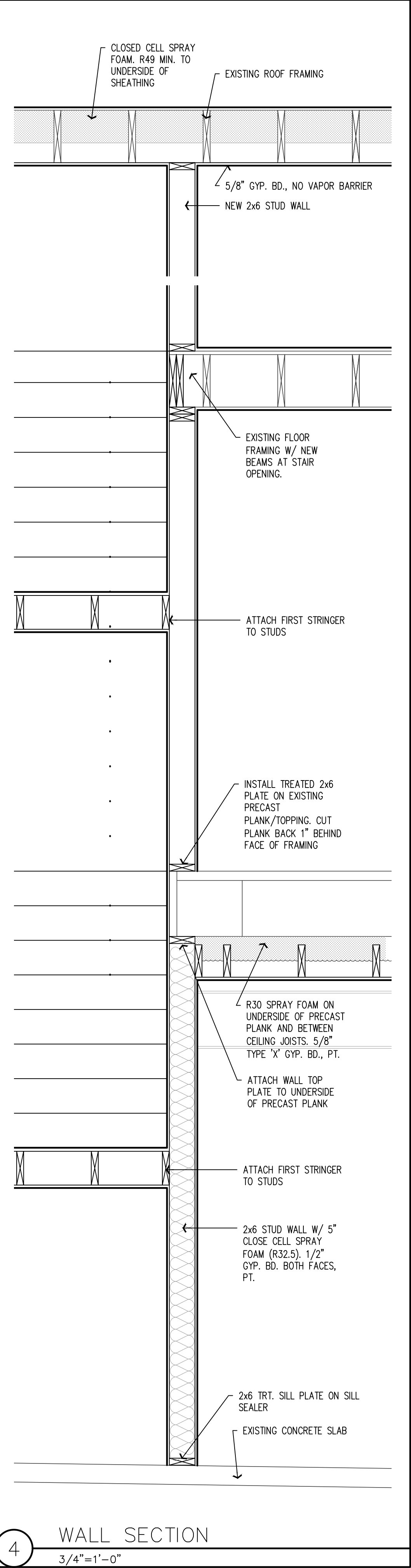
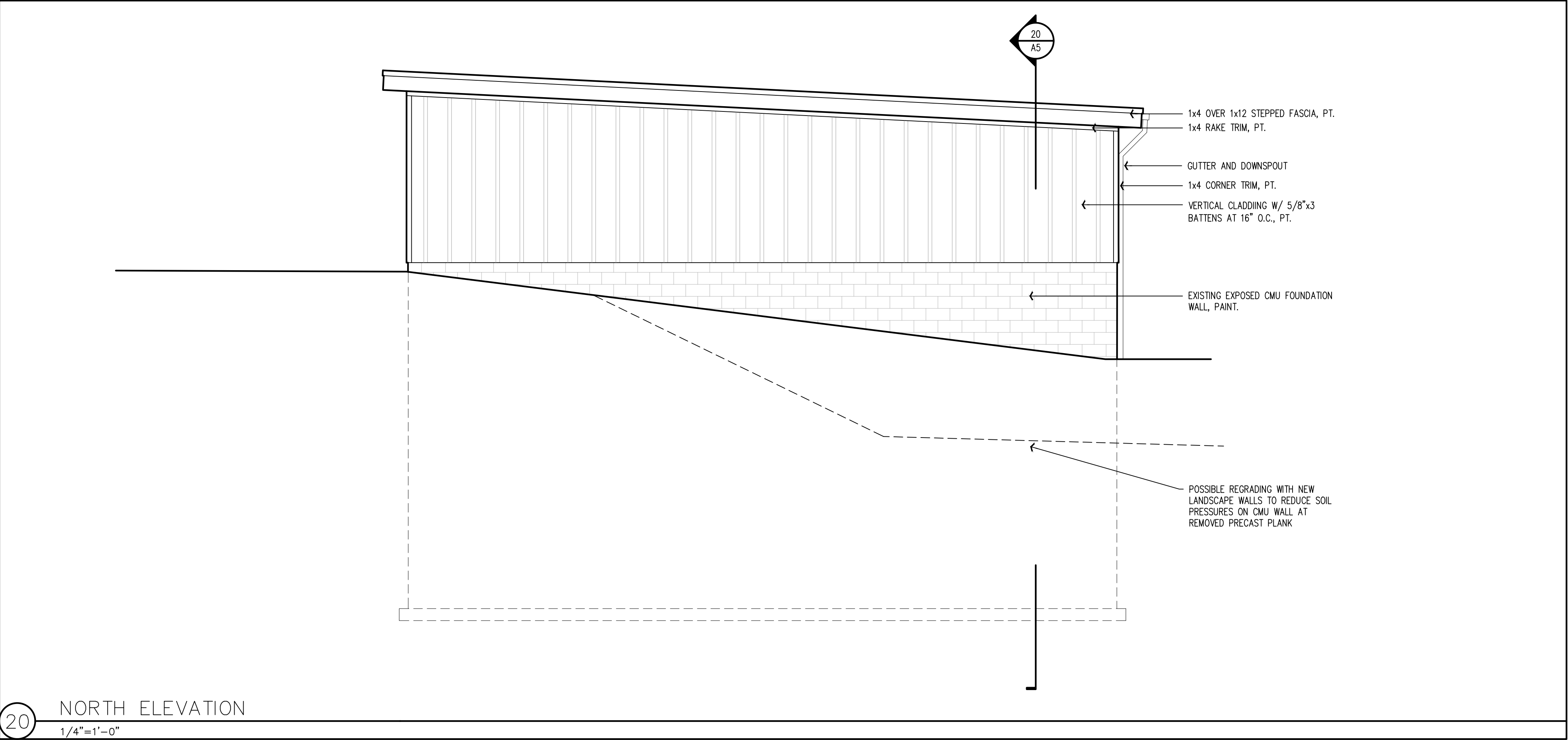
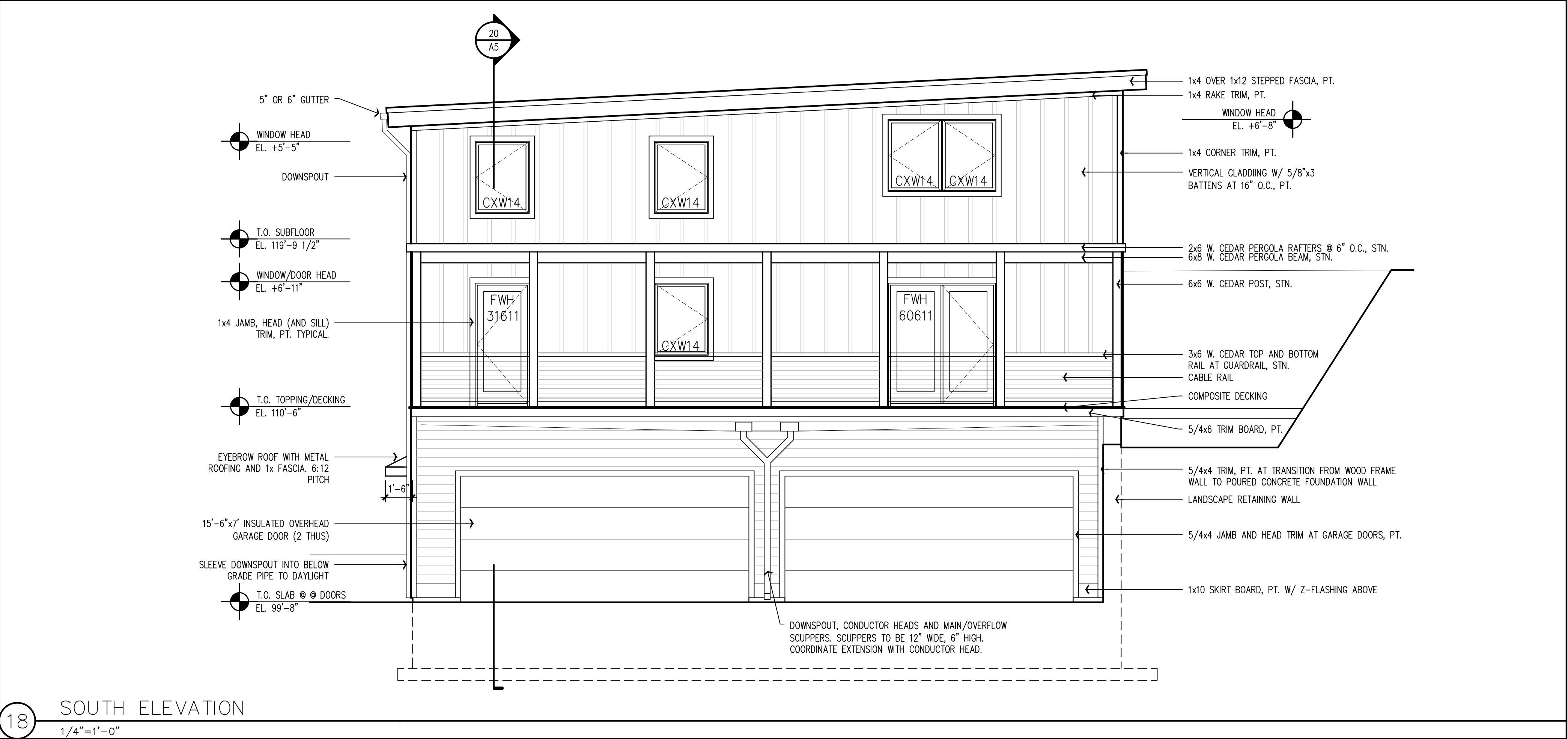
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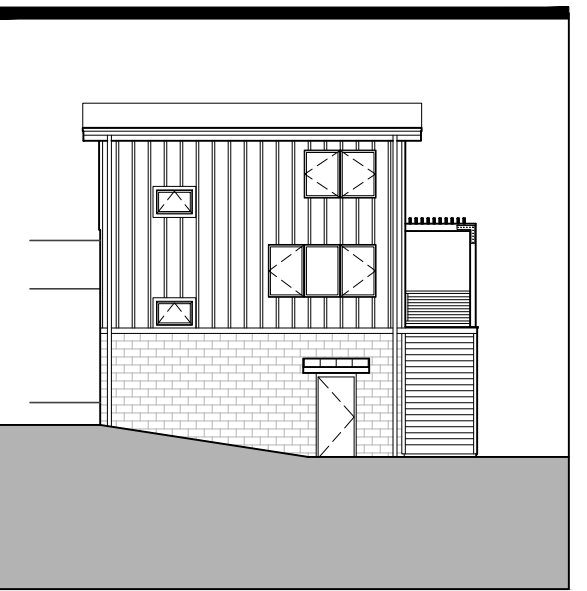
Title

ELEVATIONS

Sheet Number

A3





Goldsteen Outbuilding

Addition/Remodel

4680 North Shore Drive
Orono, MN 55364

ARCHITECT:

351 Highview Road
Hudson WI 54016
651 . 442 . 3771

michael huber
architects

STRUCTURAL ENGINEER:

Bunkers & Associates, LLC
6687 Forest Street
Farmington, MN 55024
651.366.2853

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REV. 2 10.20.25
REV. 3 11.3.25

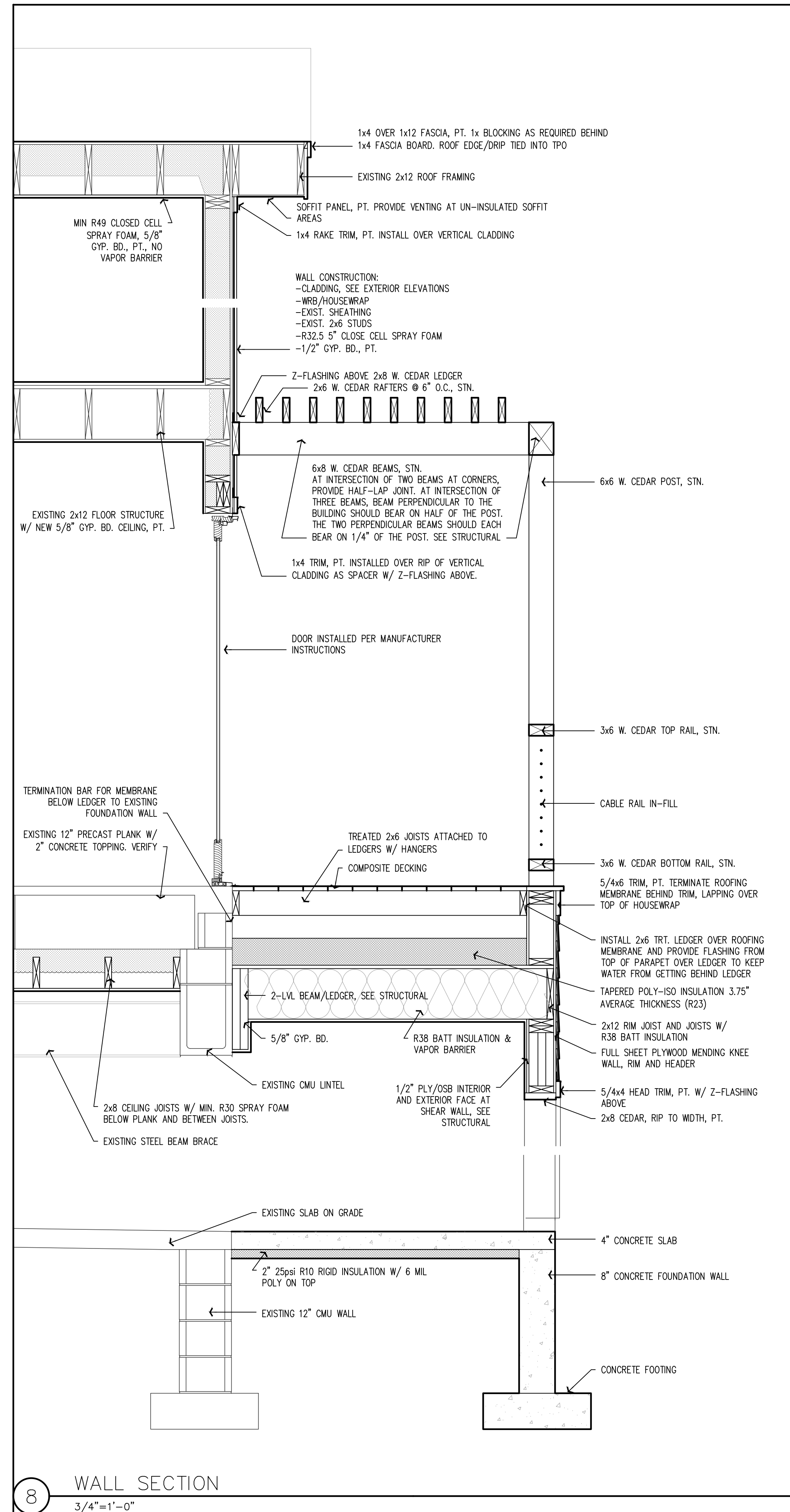
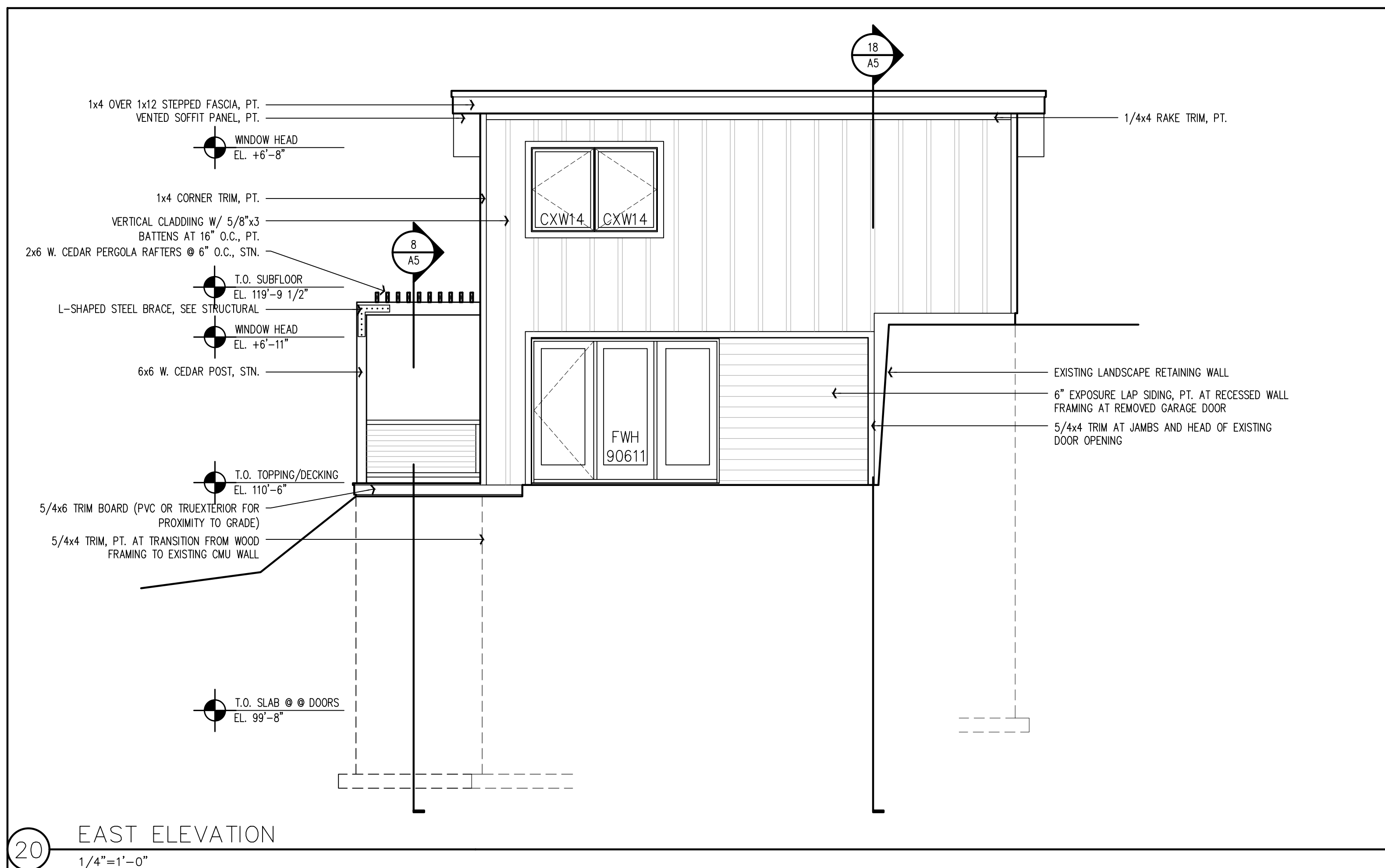
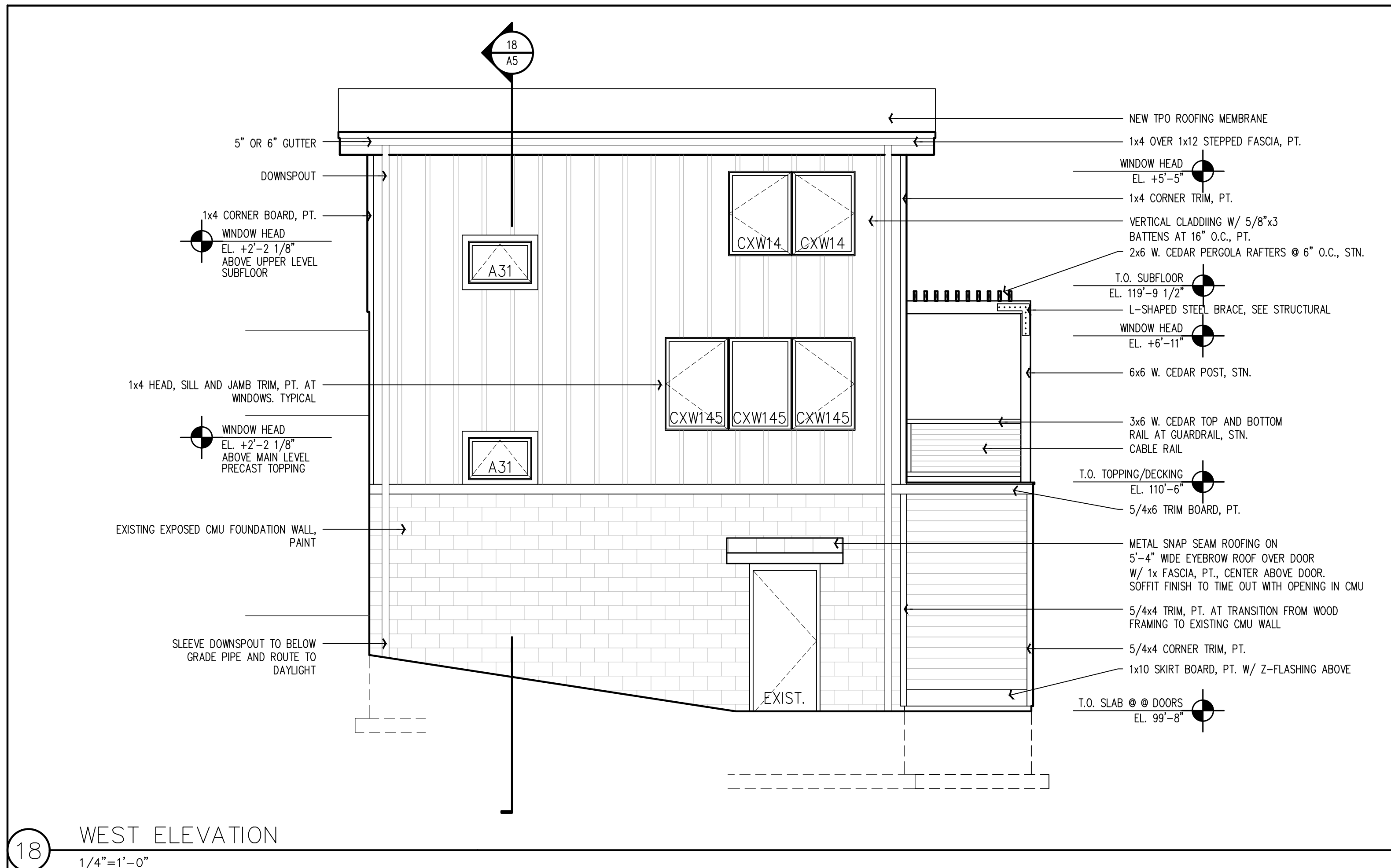
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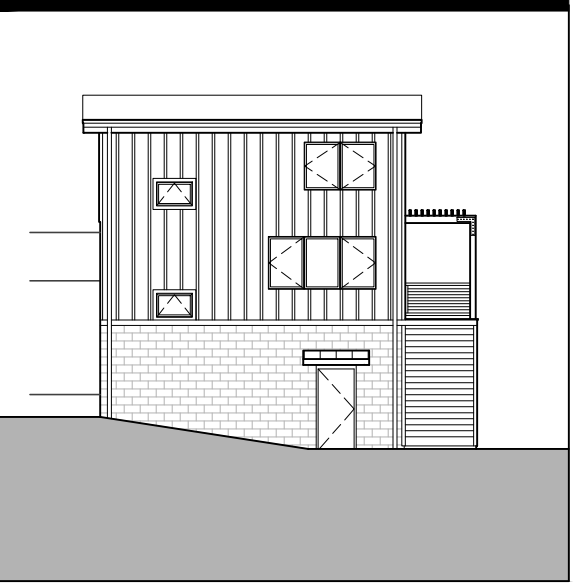
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ELEVATIONS

Sheet Number

A4



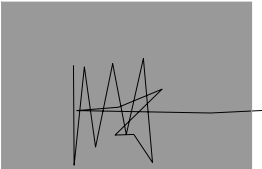


Goldsteen Outbuilding

Addition/Remodel

4680 North Shore Drive
Orono, MN 55364

ARCHITECT:



351 Highview Road
Hudson WI 54016
651 . 442 . 3771

michael huber architects

STRUCTURAL ENGINEER:

Bunkers & Associates, LLC
6687 Forest Street
Farmington, MN 55024
651.366.2853

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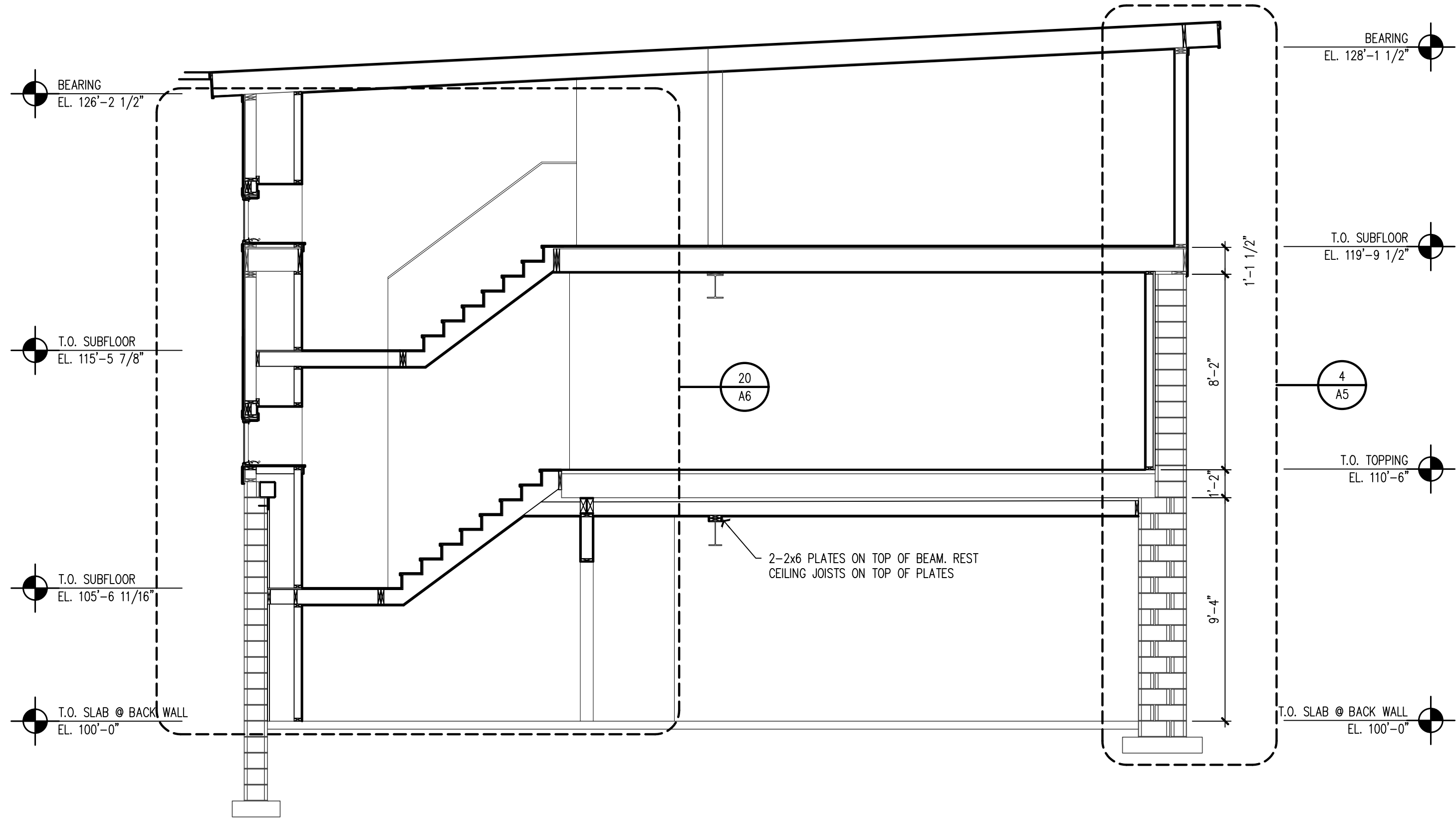
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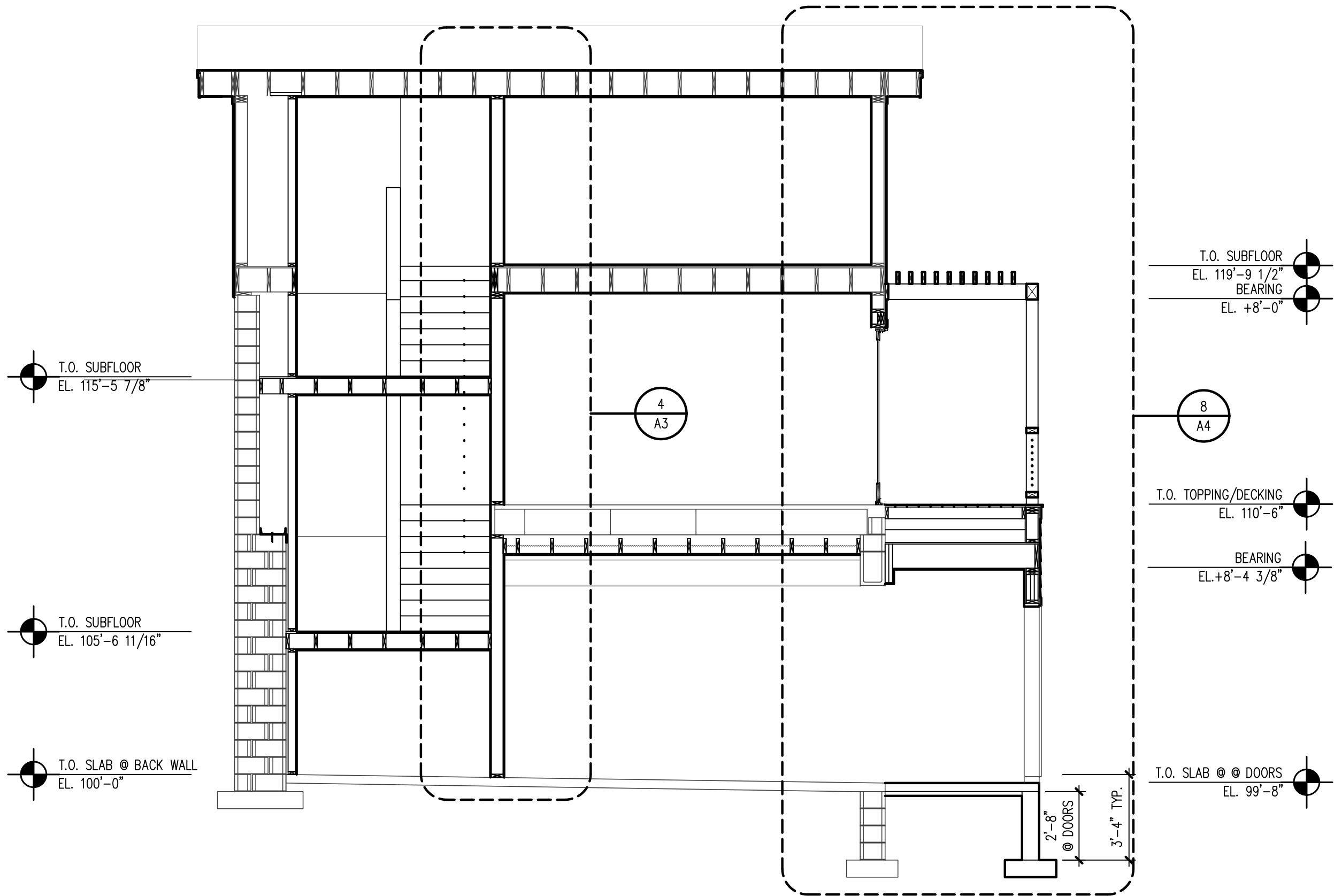
ELEVATIONS

Sheet Number

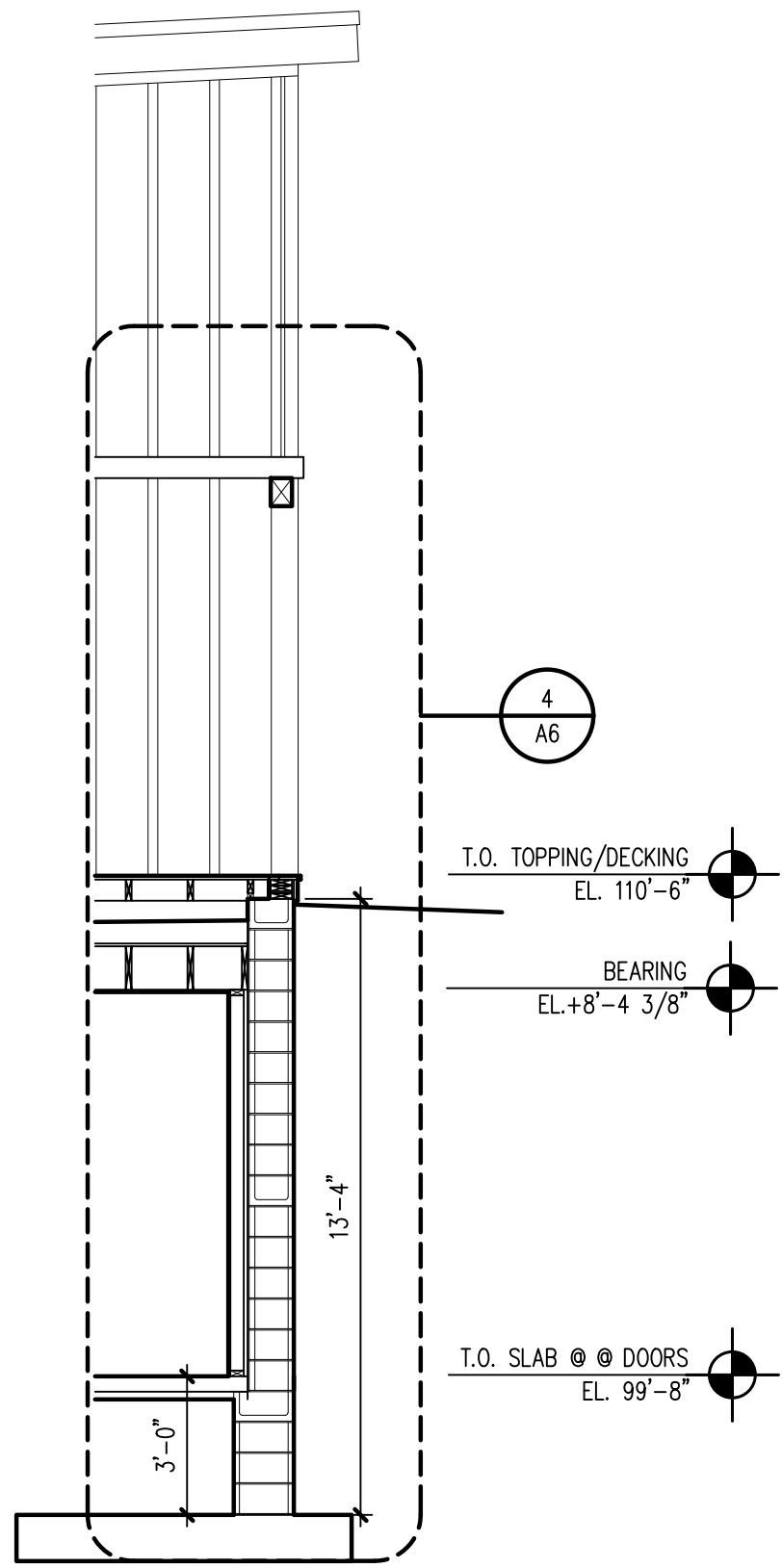
A5



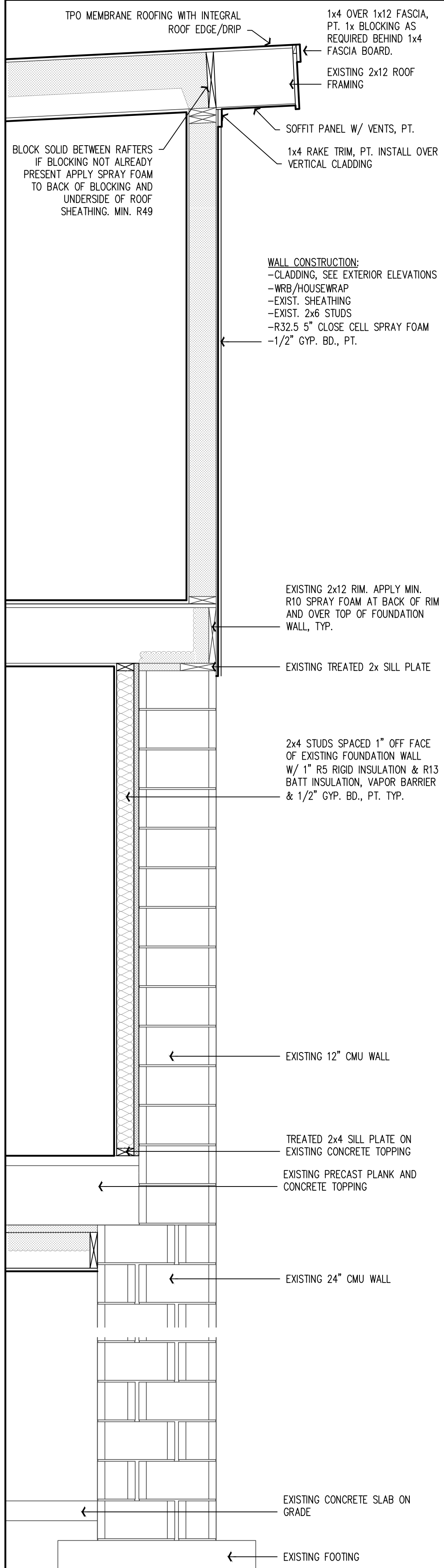
18 BUILDING SECTION
1/4"=1'-0"



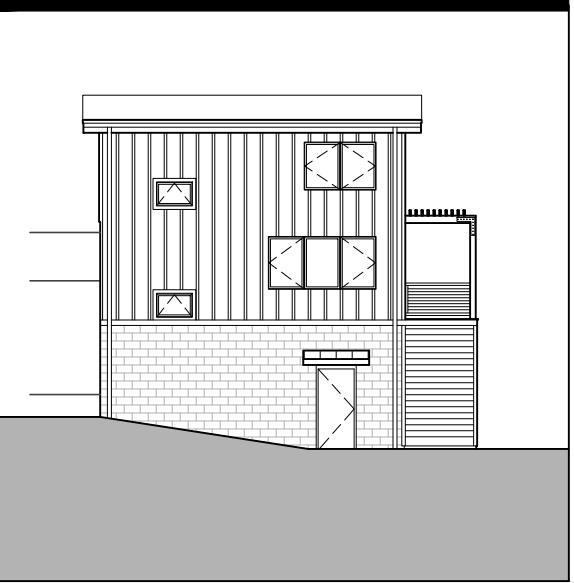
20 BUILDING SECTION
1/4"=1'-0"



8 PARTIAL BUILDING SECTION
1/4"=1'-0"



4 WALL SECTION
3/4"=1'-0"

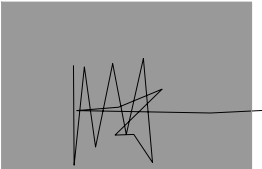


Goldsteen
Outbuilding

Addition/Remodel

4680 North Shore Drive
Orono, MN 55364

ARCHITECT:



michael huber
architects

STRUCTURAL ENGINEER:

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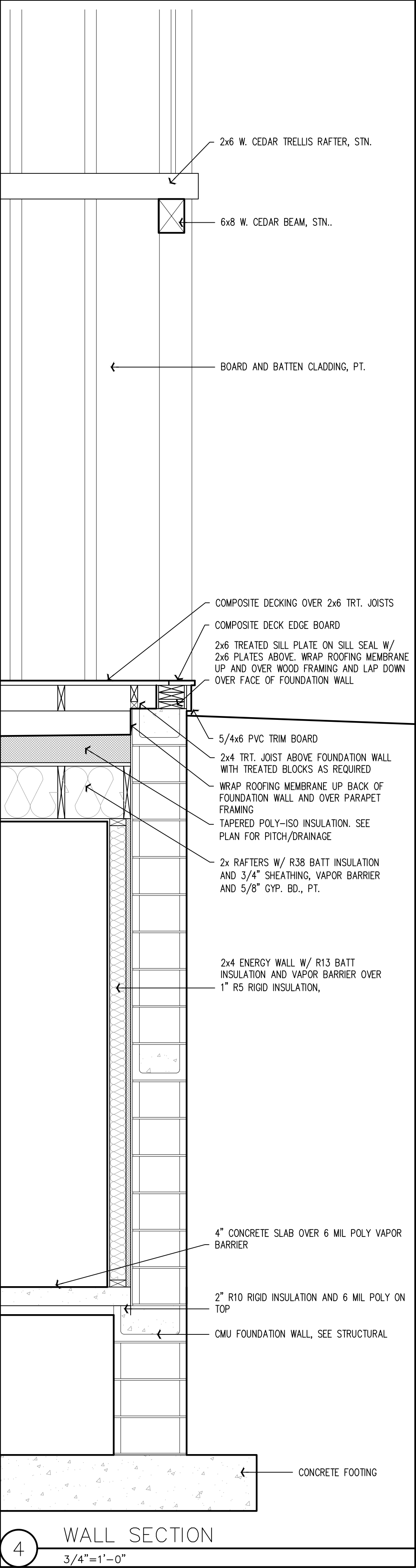
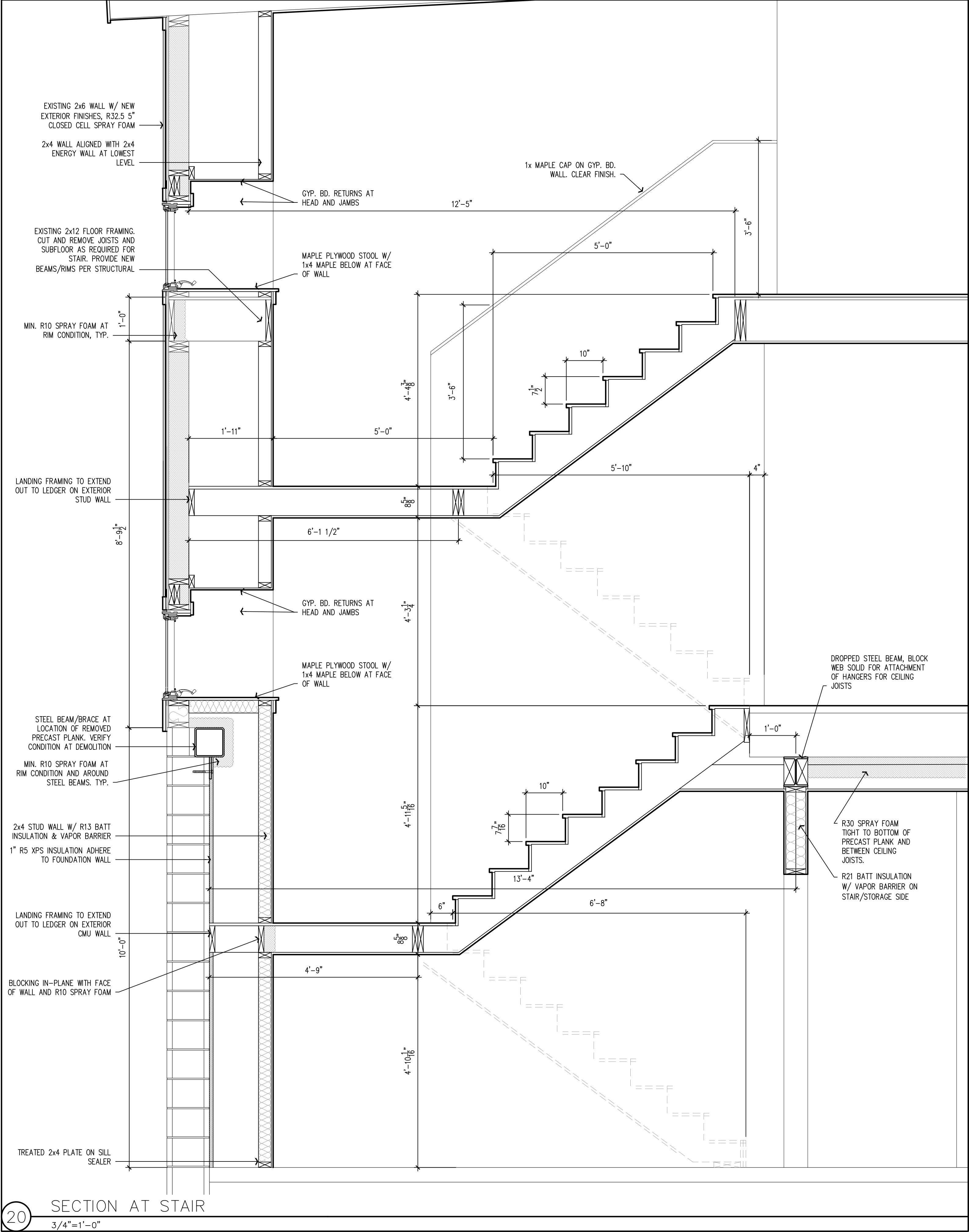
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BUILDING SECTIONS

Sheet Number

A6



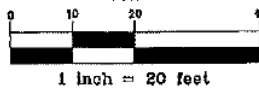
Grading As-Built Survey

Prepared for: Midwest Custom Construction LLC

Address: 4680 North Shore Dr.
Orono, MN 55364

PID #: 07-117-23-32-0050

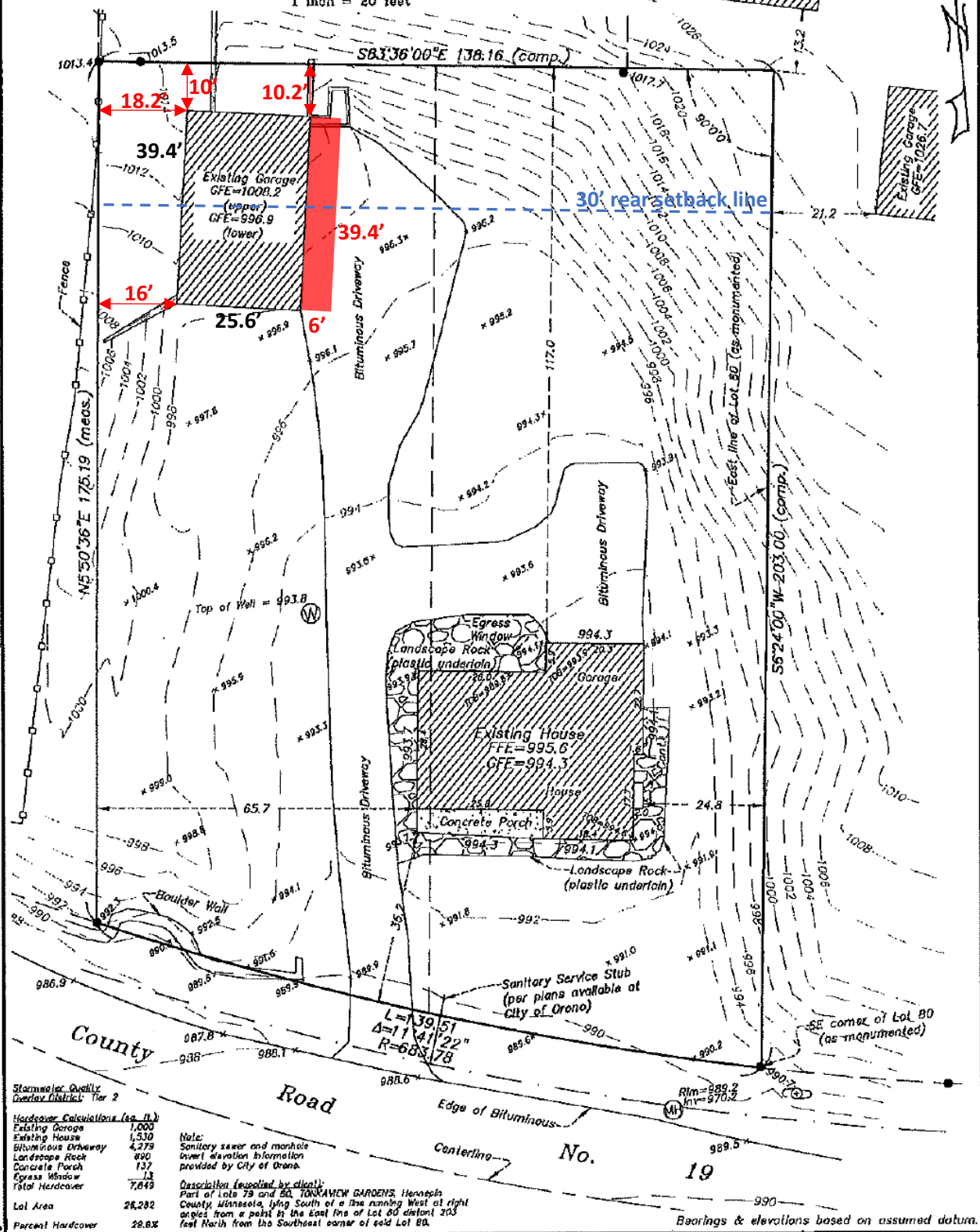
SCALE



Legend

- Found Iron Monument
- Set Iron Monument (LS 14700)
- × 100=000.0 As-Built Top of Block Elevation
- × 000.0 Existing Elevation
- ⊙ Well
- ⊙ Power Pole

Proposed Elevations:
Garage Floor = 993.5
Top of Block = 993.8
Basement Floor = 984.8
First Floor = 994.9



Stamometer Quality
Overlay District: Tier 2

Hardcover Calculations (sq. ft.)	
Existing Garage	1,000
Existing House	1,530
Bituminous Driveway	4,279
Landscape Rock	890
Concrete Porch	137
Egress Window	13
Total Hardcover	7,849
Lot Area	28,282
Percent Hardcover	28.8%

Note:
Sanitary sewer and marshole
invert elevation information
provided by City of Orono.

Description (provided by client):
Part of lots 79 and 80, TONKAVIEW GARDENS, Hennepin
County, Minnesota, lying South of a line running West at right
angles from a point in the East line of Lot 80 distant 203
feet North from the Southeast corner of said Lot 80.

Bearings & elevations based on assumed datum.

SCHOBORG
LAND SERVICES
INC.

763-972-3221
www.schoborgland.com

8997 Co. Rd. 13 SE
Delano, MN 55328

I hereby certify that this certificate of survey was
prepared by me or under my direct supervision and
that I am a duly Registered Land Surveyor under the
laws of the State of Minnesota.

Paul B. Schoborg
Paul B. Schoborg

Date: Oct 21, 2015 Registration No. 14700

Job Number:	7906
Book/Page:	LL
Survey Date:	11/13, 11/14, 11/17(2014) 10/12/15
Drawing Name:	Johnson.dwg
Drawn by:	KLB
Revisions:	12-08-14, 12-16-14, 2-23-15 (foundation as-built) 10-13-15 (final as-built)

As-Built Survey

4680 North Shore Dr.
2014-01358



DRAFT Minutes
Planning Commission Regular Meeting
Monday, November 17, 2025, 6:00 PM
City Council Chambers
2780 Kelley Parkway, Orono, MN 55356

5.5. LA25-000051 Ungerman Inc., 4680 North Shore Drive, Variance.

The Planning Commission is requested to review the Staff report, receive a presentation, and discuss the variance request for an oversized accessory building. A bump-out addition would go over an existing driveway, so there would be no increase to the hardcover. Staff noted the property is unique, but recommends denial as it is an expansion of a non-conforming building.

The Planning Commission discussed the item and asked questions of staff and the applicant, Ron Ungerman, Ungerman, Inc., Plymouth.

Chair Bollis opened the public hearing at 9:30 p.m.

There were no public comments.

Chair Bollis closed the public hearing at 9:30 p.m.

Commissioners asked staff to explain why they did not find the practical difficulty criteria to be met. Commissioners noted the practical difficulty of the site and the fact that the building has been there for decades. The bump-out is only six feet and covers part of an existing driveway. Structural hardcover would be increasing but not over the limit. The proposal would provide for the hidden storage of recreational items such as a boat. Commissioners also noted that rules are in place for a reason. The property owner could bump out a portion of the east side rather than the entire length and not need a variance. Commissioners suggested the City should take another look at conditions for accessory buildings and ADUs.

Brandabur moved, Jarnot seconded, to approve LA25-000051, 4680 North Shore Drive, Variance, as applied. VOTE: Ayes 3, Nays 4 (Ressler, Tift, Prchal, Weltzin).

Weltzin moved, Prchal seconded, to deny LA25-000051, 4680 North Shore Drive, Variance VOTE: Ayes 4, Nays 3 (Brandabur, Bollis, Jarnot).

AGENDA ITEM



Date: January 12, 2026

Item: 11

Title: 2026 Sanitary Sewer Rehabilitation Design (26-012)

Presenter: Adam Edwards, City Administrator / Engineer

Section: Consent Agenda

1. **Purpose:**

The purpose of this action item is to gain council approval to commence the planning and engineering of the 2026 Sanitary Sewer Improvements Project.

2. **Background:**

Since 2005, MCES has identified Orono as one of the communities who contribute excessive Inflow and Infiltration (I & I). The City has been executing a sanitary sewer rehabilitation project annually to reduce I&I. Each year the City works to identify inflow and infiltration points within the sanitary sewer system through our annual inspection program. These inspections then inform our rehabilitation efforts for the upcoming years.

3. **Scope:**

- a. **Project Scope of Work.** This Sanitary Sewer Rehabilitation project will consist of sanitary sewer Cured in Place Pipe (CIPP) lining of infiltration susceptible sanitary sewer pipes. The purpose of the project is to reduce Inflow and Infiltration (I&I) into the sanitary sewer systems and extend the life to the existing pipes. Based on the budget an estimated 4500 feet of pipe will be lined.
- b. **Design and Engineering Scopes of Work.** Planning and engineering will consist of reviewing televising, preparation of plans and specification and solicitation of bids. Proposal at Exhibit A

4. **Cost:**

BMI provide a not to exceed cost of \$ 34,900 for design work.

5. **Funding:**

The design and engineering as well as the construction of the project will come from the Sanitary Sewer Fund. The 2026 CIP budgeted \$300,000 for the project.

6. **Staff Recommendation:**

I recommend approval of the proposals from Bolton and Menk and that Council authorize staff to begin design and planning for these projects.

COUNCIL ACTION REQUESTED

Move to direct the City Engineer to move forward with planning for the 2026 Sanitary Sewer Rehabilitation Project and accept the Bolton and Menk's proposal for design and engineering of the same.

Exhibits

[A. Design Fee Estimate - 2026 Sewer Improvements](#)



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

January 5, 2025

City of Orono
Attn: Adam Edwards
P.O. Box 66
Orono, MN 55323

RE: 2026 Sanitary Sewer Rehabilitation Project

Dear Adam:

As requested, we have prepared a fee estimate for engineering design services related to the 2026 Sanitary Sewer Rehabilitation Project. It is our understanding that the scope of the project will include cured in place sewer lining.

Our scope of services for this project will include the following:

- Reviewing televising information
- Preparation of Plans and Specifications based on aerial photos and City record plan information
- Bidding assistance and award recommendations

Based on the above-mentioned scope of work, we propose a not-to-exceed fee of **\$34,900**. Upon request, a fee estimate for construction related services will be provided prior to awarding the project.

Please contact me if you have questions or need additional information.

Sincerely,

Bolton & Menk, Inc.

David P. Martini, P.E.
Senior Principal Engineer

AGENDA ITEM



Date: January 12, 2026

Item: 12

Title: 2026 Street Project Design - Walking Trail

Presenter: Adam Edwards, City Administrator / Engineer

Section: City Administrator/Engineer Report

1. **Purpose:**

The purpose of this item is to gain a decision from council on the inclusion of a walking trail along a portion of North Arm Drive as part of the 2026 Streets Project.

2. **Background:**

The provision of the walking trail along the southern end of North Arm Drive was identified as a priority within the Comprehensive Plan. A feasibility study was completed in March of 2017. The feasibility study looked at the inclusion of a 4-foot wide aggregate walking trail being added to the west side of the road, from the intersection with West Branch Road in the south to the Lakeview Park in the north. The ideal time to construct such a trail is concurrent with any road work, in order to gain efficiencies of effort and synchronize activities within the right of way. The street improvement project for North Arm Drive is in design for construction in the summer of 2026. As part of that design work a refined cost estimate for the trail was prepared. Prior to moving to final design and solicitation of bids, staff is requesting council direction on the inclusion of the trail work with the street project.

3. **Scope:**

Construct a 1,900-foot long, 4-foot wide walking trail. Work will require 2,600 sq feet of retaining wall, the relocation of power poles and the removal of 50 trees.

4. **Options:**

Options include:

- A. Eliminate the trail from this street project.
- B. Keep the trail in the project.
- C. Keep trail in the project as a bid alternate and make decision at Project Award.

5. **Cost:**

The estimated cost for construction of the trail is \$347,000. The CIP included \$80,000 for the trail. Funds for the trail would come from the Parks Fund.

6. **Funding:**

Funds for the trail would come from the Parks Fund.

7. **Staff Recommendation:**

Staff recommends elimination of the trail project from the 2026 Street Improvement Project. The cost is very high for a pedestrian only trail that does not connect to any existing or planned trails at its southern terminus. The Parks Fund has limited funds available that would be better allocated toward higher priority projects and maintenance needs.

COUNCIL ACTION REQUESTED

Move to direct staff to include or not include the pedestrian trail in the bid packet for the 2026 Street Improvement Project.

Exhibits

[A. 2026 Street Improvement Project Area](#)

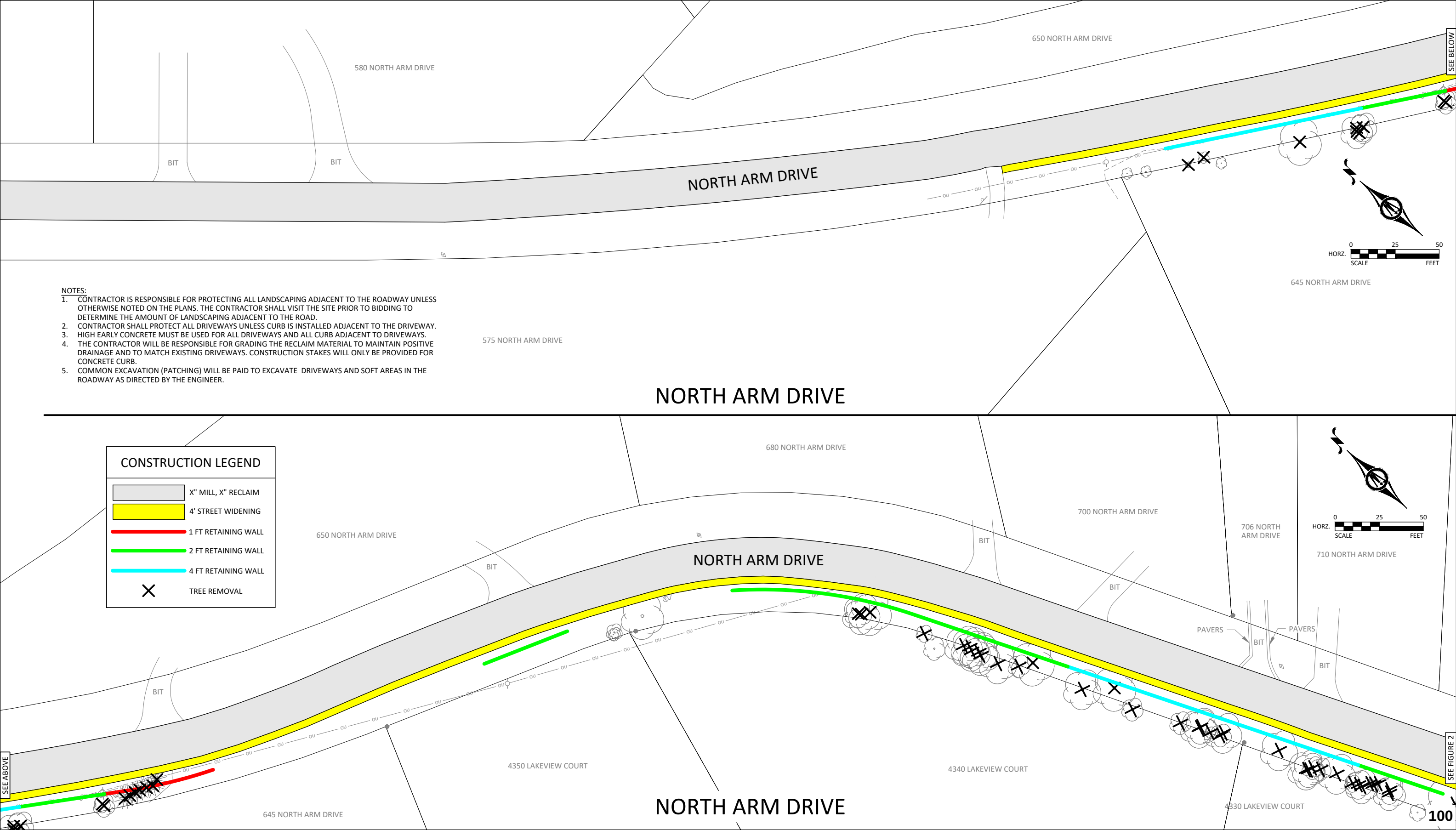
[B. FIGR-139681-STREET WIDENING-Figure 1.pdf](#)

[C. FIGR-139681-STREET WIDENING-Figure 2.pdf](#)

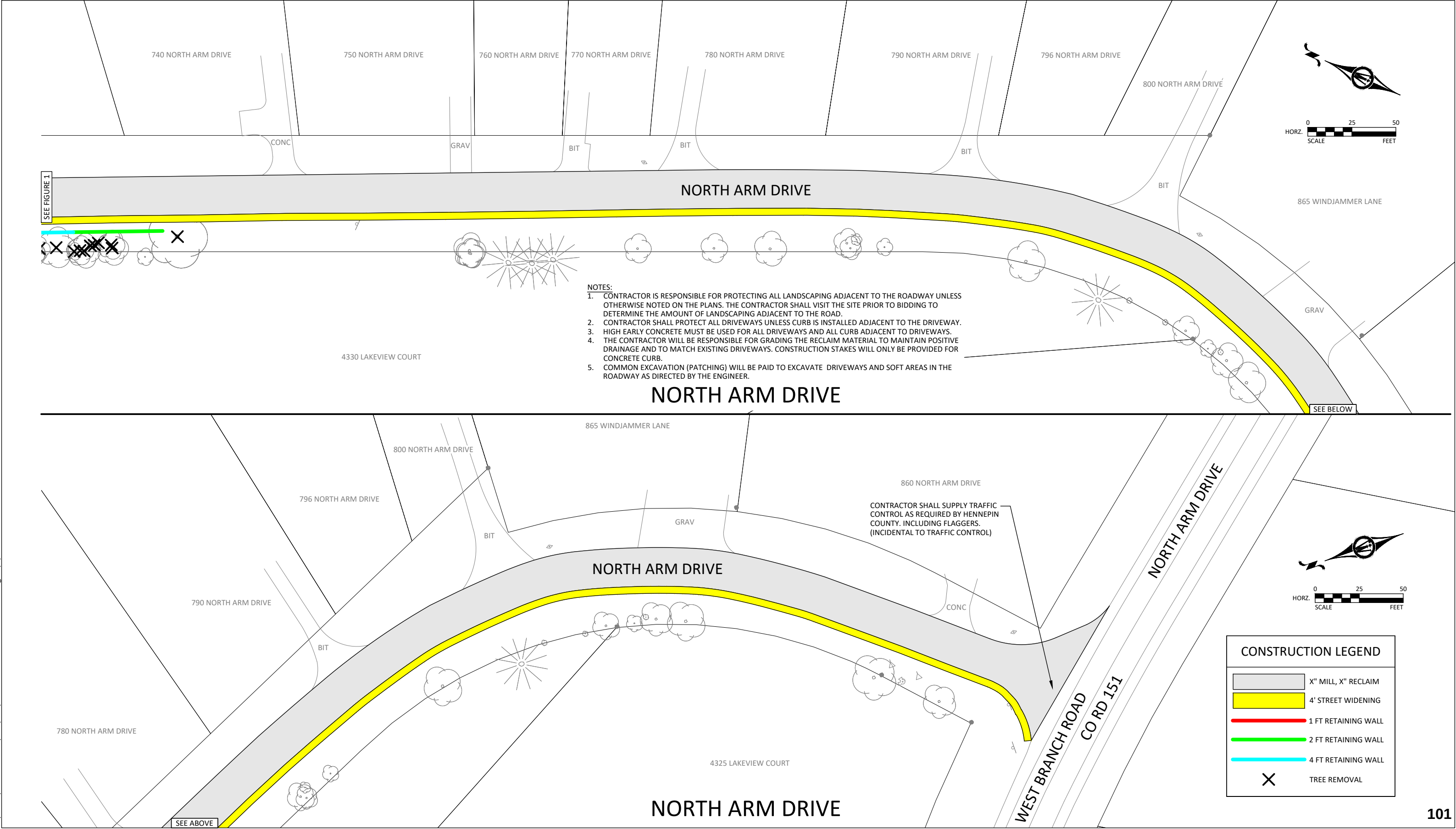
2026 Street Project Area

- North Arm Drive- Reclamation
- North Arm Lane- Reclamation-Widening
- Pedestrian Trail





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AGENDA ITEM



Date: January 12, 2026

Item:

Title: Lake Minnetonka Area Legislative Coalition Proposal Discussion

Presenter: Adam Edwards, City Administrator / Engineer

Section: Mayor and Council Report

1. **Purpose:**

The purpose of this item is to discuss a proposal from a group of Lake Minnetonka cities to engage a lobbyist to engage with the State Legislature.

2. **Background:**

The Mayors of Deephaven and Wayzata have been engaging their fellow lake area mayors to propose a "Greater Lake Minnetonka Area Legislative Coalition" to hire a lobbyist to advocate for common interests of lake area municipalities. (See exhibit A)

Per a recent email from the mayors -

We currently have formal expressions of interest from 10 cities - Deephaven, Wayzata, Woodland, Minnetonka, Greenwood, Spring Park, Minnetonka Beach, Mound, Orono, and Long Lake.

Based on several recent discussions, we have identified the following shared priorities in RANK ORDER of priority of where coordinated advocacy is essential:

Key Areas of Shared Policy Concern (Rank order)

- Protecting Local Control: Our top priority is maintaining local control over fundamental municipal functions—specifically zoning and land use regulations—to ensure decisions reflect the specific needs and character of our communities.*
- Regional Infrastructure - advocating for investment in critical infrastructure for Lake area Communities.*
- Property Tax Reform: We aim to build a statewide coalition to advocate for property tax reform at both the County and State levels, focusing on fairness for Lake Area residents and taxpayers including transparency on tax assessment services*

Proposed Cost Sharing To support this effort of hiring a lobbyist to advocate on our behalf, we propose a cost-sharing formula based on 75% residential properties (excluding apartments) and 25% Tax Capacity.

The group has reached out to a lobbyist, Carnival Berns, who has developed a proposal for services (See exhibit B).

3. **Cost:**

Per the most recent allocation proposal the cost to Orono would be \$9000 / year. If Orono agreed to administer the contract the projected cost would be \$3500. The proposed cost-sharing formula is based on 75% residential properties (excluding apartments) and 25% Tax Capacity with a \$5000 credit for the city that agrees to administer the contract. (See Exhibit C). This would be an unbudgeted expense.

4. **Process:**

The proposal is at a point where the groups is requesting interested cities review the proposal and

provide feedback to the group of their interest to participate. There are a number of items the council should consider:

1. Do Orono's legislative concerns and interest align with those outlined by the group?
2. Would this group be the best means of achieving Orono's legislative goals?
3. If we do participate in this group, should we agree to be the city that holds the contract?

Should the Council be interested in participating in the coalition, the mayor and staff will engage with the organizers. A formal agreement would need to come back for council approval.

5. **Staff Recommendation:**

I recommend Council review the attached proposal and determine if this is the initiative the City should consider. At this point I do not recommend Orono take the administrative lead for this group. The staff burden would fall on the Finance department and Administration department which are both focused on supporting the stand up of the Shoreline Fire Department.

COUNCIL ACTION REQUESTED

Discuss the Lake Minnetonka Coalition Proposal.

Exhibits

[A. Lake Minnetonka Coalition - Summary](#)

[B. Proposal](#)

[C. Costs](#)

Greater Lake Minnetonka Area Legislative Coalition

1. The Need for Collaboration and a Unified Voice for Lake Minnetonka

Inefficiency of Solo Advocacy: Currently, individual cities expend resources to advocate on common issues, often duplicating efforts. A unified coalition provides greater efficiency and a stronger, consolidated message at the county & state level.

Maximizing Influence: A coalition representing the collective interests and residents of the Greater Lake Minnetonka area will carry significantly more weight and influence with state legislators and county officials than a single city alone.

Proactive Engagement: By pooling resources including potential allies out state, we can more effectively monitor, respond to, and proactively shape legislation and opportunities that impact our area, ensuring our voices are heard before decisions are finalized.

2. The Proposed Solution: Partnering with Carnival Berns P.A.

Experienced Advocacy: We propose contracting with John Berns and the firm of Carnival Berns P.A. to serve as our joint advocate.

Deep Bipartisan Relationships: John Berns and his team have a proven track record, having worked extensively with the entire legislature and holding personal relationships on both sides of the aisle.

This includes direct connections with leaders like Speaker of the House Lisa Demuth, House DFL Leader Zack Stephenson, Senate Majority Leader Erin Murphy, and Senate Minority Leader Mark Johnson, as well as committee chairs and nonpartisan staff at the state and county.

Broad Government Access: Their reach extends beyond the legislature, as they regularly work with the Governor's staff, state agency Commissioners and staff, and key local government leaders, ensuring comprehensive representation of our interests across all levels.

Relevant Background: Mr. Berns' experience as a former State Representative (District 33B) and an elected Wayzata City Council member provides him with a unique, insider perspective on both state and local government needs and processes.

3. Key Areas of Shared Policy Concern (ranked in order of priority)

Based on discussions among Lake Area Mayors, there are critical areas where coordinated advocacy is essential:

Protecting Local Control: Our top priority is maintaining local control over fundamental municipal functions—specifically zoning and land use regulations—to ensure decisions reflect the specific needs and character of our communities.

Regional infrastructure - advocating for investment in critical infrastructure for Lake area Communities.

Property Tax Reform: We aim to build a statewide coalition to advocate for property tax reform at both the County and State levels, focusing on fairness for Lake Area residents and taxpayers including transparency on tax assessment services

4. Financial Investment and Next Steps

Estimated Investment: The total estimated investment for this dedicated, high-level advocacy work is approximately \$55,000.

Fair Cost Allocation: The contract will be held by one city, and the cost will be divided among participating cities via a pro-rata allocation based on the city's taxable market value for Pay 25 and the number of housing units with a cap. In addition, a discount will be applied to the city who holds the contract to account for the staff time to administer the contract This ensures an equitable distribution of the investment based on relative size.

See attached

Call to Action: We are asking for your support for this collaborative approach. If you are aligned with this strategy, please bring this proposal (Carnival Berns) forward to your council for:

Approval of the partnership and the financial investment.

Directing staff to work with the City Administrator of the City designated to finalize the agreement and move forward with a unified plan of action.

CARNIVAL BERNS P.A.

ATTORNEYS:
DOUGLAS M. CARNIVAL
JOHN M. BERNS

Attorneys at Law
155 LAKE STREET EAST, SUITE 100
WAYZATA, MINNESOTA 55391
TELEPHONE: 952-473-2010
WWW.CARNIVALBERNS.COM

Writer's Direct Email:
jberns@carnivalberns.com

December 9, 2025

The Honorable Kent Carlson
Mayor of Deephaven
20225 Cottagewood Road
Deephaven, MN 55331

(sent via email only)

RE: Legislative Representation for Lake Minnetonka Area Cities

Dear Mayor Carlson,

Thank you for the opportunity to meet and discuss the joint legislative priorities of Lake Minnetonka Area Cities.

Carnival Berns P.A. respectfully submits the following proposal for your consideration:

GOAL: A UNIFIED VOICE FIGHTING FOR LAKE MINNETONKA:

- The voice of individual cities becomes much **stronger when cities band together**.
- A unified agenda provides **clear direction to policy makers** on Lake Area priorities.
- An experienced lobbying firm is needed to **advocate for these critical priorities at the Capitol**, and to **build the coalitions** necessary for long-term success.

PRIORITIES: Lake Area cities have identified their legislative agenda to three items (ranked in order of priority):

1. **Protecting Local Control** of fundamental municipal functions, especially zoning and land use regulations, to ensure decisions reflect the specific needs and character of Lake Area communities
2. Regional infrastructure - advocating for investment in critical infrastructure for Lake area Communities.
3. Building a statewide coalition to advocate for **property tax reform**—focusing on fairness to Lake Area residents and taxpayers including assessment services.

PLAN: Carnival Berns P.A. stands ready to:

- Engage in a **full-service lobbying effort** on the above priorities, including:
- Direct **engagement with all stakeholders** (friends, foes, and neutral parties) with the goal of

building coalitions to support Lake Area priorities,

- Working with your **local legislative delegation**: Sen. Ann Johnson Stewart, Rep. Patty Acomb & Rep. Andrew Myers,
- Engage with **Hennepin County Commissioners** Heather Edelson and Kevin Anderson, and the entire Hennepin County Board,
- Going well beyond local legislators to advocate directly to relevant **Committee Chairs and Committee members**, and
- Bringing your concerns directly to **legislative leadership**, including the Senate Majority Leader, the Senate Minority Leader, the Speaker of the House and the House DFL Leader.

OPERATIONAL DETAILS:

- Lake Area cities will either (1) create a Joint Powers Agreement (JPA) to administer this agreement, or (2) select one city to collect funds from other cities and administer the contract.
- Rate: \$55,000, payable at a rate of \$4,583.33/month
- Lake Area cities will nominate one or two Mayors to provide direction.
- Once the contract is signed, I will register as a lobbyist for the JPA (or lead city) and immediately begin outreach and advocacy.

Do not hesitate to reach out if you have any questions.

Very Truly Yours,

CARNIVAL BERNIS P.A.

John Bernis
Attorney at Law

CC: The Honorable Andrew Mullin, Mayor of Wayzata (sent via email only)

Cost Sharing Calculation

		33,841	100.00%	\$288,827,953	100.00%	100.00%	\$60,000	\$0	\$60,000		
Contract Amt	\$60,000	City	Contract	Total # of Homes	% of Home	Tax Capacity	% of Home Tax Capacity	Formula %	Contract \$ Share	Share of Admin Fee	Total Adjusted Share
Admin Fee	\$5,000	Wayzata		1,720	5.08%	\$32,543,493	11.27%	6.63%	\$3,977	\$500	\$4,477
Formula Homes Tax Capacity	75% 25%	Woodland		223	0.66%	\$6,700,620	2.32%	1.07%	\$645	\$500	\$1,145
		Deephaven		1,531	4.52%	\$26,754,901	9.26%	5.71%	\$3,425	\$500	\$3,925
		Greenwood		337	1.00%	\$7,505,819	2.60%	1.40%	\$838	\$500	\$1,338
		Tonka Bay		774	2.29%	\$12,111,139	4.19%	2.76%	\$1,658	\$500	\$2,158
		Orono	X	4,013	11.86%	\$60,321,861	20.89%	14.12%	\$8,469	-\$5,000	\$3,469
		Long Lake		644	1.90%	\$3,641,370	1.26%	1.74%	\$1,045	\$500	\$1,545
		Minnetonka Beach		242	0.72%	\$7,834,325	2.71%	1.21%	\$729	\$500	\$1,229
		Minnetonka		19,436	57.43%	\$104,557,471	36.20%	52.13%	\$31,275	\$500	\$31,775
		Mound		4,436	13.11%	\$23,268,921	8.06%	11.85%	\$7,107	\$500	\$7,607
		Spring Park		485	1.43%	\$3,588,033	1.24%	1.39%	\$831	\$500	\$1,331