



PALMDALE

a place to call home

**CITY COUNCIL
REVISED AGENDA
SUCCESSOR AGENCY
CITY COUNCIL CHAMBER
38300 SIERRA HIGHWAY
SUITE B
PALMDALE, CA 93550
TUESDAY, APRIL 1, 2025
5:00 PM
www.cityofpalmdaleca.gov**

WELCOME

1. CALL MEETING TO ORDER

Note: All City Council memberships are reflected in their City Council titles.

2. ROLL CALL

MAYOR LOA, MAYOR PRO TEM BETTENCOURT, COUNCILMEMBERS BISHOP, OHLSEN, ALARCÓN

3. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

4. PRESENTATIONS

- 4.1 Housing Department Update.
[Housing Dept Update 04.01.25.pptx](#)

PUBLIC COMMENT RULES

“(California Government Code Section 54954.3).

(a) Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body’s consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 [section omitted].

(b) (1) The legislative body of a local agency may adopt reasonable regulations to ensure that the intent of the subdivision (a) is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.

(2) Notwithstanding paragraph (1), when the legislative body of a local agency limits time for public comment, the legislative body of a local agency shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body of a local agency.”

In furtherance of Section 54954.3 of the Brown Act, the public is allotted to speak a total of two (2) minutes on the entirety of the Consent Calendar, Appointment(s), New Business and Closed Session, with two (2) minutes on each Public Hearing, and, if desired, an additional two (2) minutes on items not on the agenda that are within the subject matter jurisdiction of the City Council. As specified in the Brown Act, a speaker utilizing a translator will receive twice the amount of time specified.

5. PUBLIC COMMENTS

CONSENT CALENDAR, APPOINTMENT(S), NEW BUSINESS, AND CLOSED SESSION: Now is the time for public participation on items listed on the Consent Calendar, Appointment(s), New Business, and Closed Session. Each speaker is allotted two (2) minutes in total for the entirety of the above sections.

6. CONSENT CALENDAR

All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by Council, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the Agenda.

6.1 Receive and File the Monthly Investment Activity Reports for February 2025.

[SR Monthly Investment Reports Feb 2025.docx](#)
[Rpt. Monthly Investment Reports Feb 2025.pdf](#)

6.2 Approve Second Amendment to Agreement with Taft Electric Company for electrical services, increasing the agreement by \$394,137 for a total not to exceed amount of \$664,137 for a three-year and eleven month term through July 31, 2025.

[SR Agrmt No. A-7526 Second Amendment with Taft Electric Company.docx](#)
[Agrmt No. A-7526 Second Amendment with Taft Electric Company.pdf](#)
[Agrmt No. A-7526 First Amendment with Taft Electric Company.pdf](#)
[Agrmt No. A-7526 with Taft Electric Company.pdf](#)

6.3 Approve the minutes from the previous meeting.

[CC 03 18 2025.pdf](#)

- 6.4 Waive full reading of the Resolution(s) and/or Ordinance(s) to be considered and voted on at this meeting. (This allows for reading the title only in lieu of reciting the entire text).

7. APPOINTMENTS

- 7.1 Approve Appointment of Public Member to the Palmdale Recycled Water Authority (PRWA).

[SR PRWA Appointment.docx](#)

[Apps PRWA.pdf](#)

8. NEW BUSINESS

- 8.1 Adopt Ordinance No. 1655, an Ordinance of the City Council of the City of Palmdale, California, a chartered city, repealing and rescinding Section 2.08.010 of Title 2 of the Palmdale Municipal Code and adopting a new Section 2.08.010 of Title 2 of the Palmdale Municipal Code, establishing the annual selection of Mayor and Mayor Pro Tem by majority vote of the entire City Council.

[SR Ord. No. 1655.docx](#)

[Ord. No. 1655.doc](#)

9. CITY MANAGER'S REPORT

10. NON-AGENDA PUBLIC COMMENTS:

Now is the time for public participation on items not listed on the agenda. Each speaker is allotted two (2) minutes total.

11. COUNCIL REPORTS, ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

12. PRESENTATION BY CITY ATTORNEY

- 12.1 This closed session is being held pursuant to the authority of California Government Code Section 54957

Public Employee Performance Evaluation

Title: City Attorney

- 12.2 This closed session is being held pursuant to the authority of California Government Code Section 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Title: City Manager

13. **ANNOUNCEMENT BY CITY ATTORNEY**

14. **ADJOURN** meeting to April 15, 2025, at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

Americans with Disabilities Act (ADA) Accommodations

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (661) 267-5151 at least 48 hours prior to the meeting.

If you require oral translation, please contact the City Clerk's Office at (661) 267-5151 at least 48 hours prior to the meeting.



Housing Department Update

Council Meeting
April 1, 2025



Department of Housing

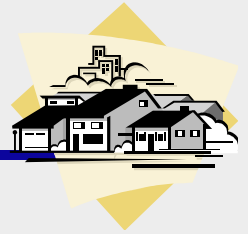


Palmdale Housing — What does this mean?

- Housing staff (eight positions)
- City of Palmdale Housing Authority
- Development/density bonus agreements
- Monitoring of agreements
- Asset management, apartments, mobile home parks, neighborhood houses and community garden and loans
- Programs
- Mobile home space rent control
- Grant administration
- Homelessness plan



Department of Housing

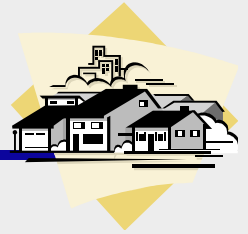


Development of Affordable Housing

- In operation:
 - Juniper Grove Apartments
 - Palmdale Terrace Apartments
- Under construction:
 - Together California – foster care
 - Homes 4 Families – veteran-owned
 - Palmdale Dream Village
 - Transit Village Rental Development
- Monitoring of agreements



Department of Housing



Housing Authority — Assets

- Housing Authority owns five apartment complexes: Impressions, La Quinta, Park Vista, Summerwood and a 4-unit (295 units total)
- Housing Authority owns three mobile home parks: Boulders at the Lake, Boulders at the Ranch I and Boulders at the Ranch II (780 spaces total)
- Neighborhood Houses – Yucca, Manzanita and Tumbleweed
- Community Garden – Q3 adjacent to the Yucca Neighborhood House
- Vacant Land for development
- Loans



Department of Housing

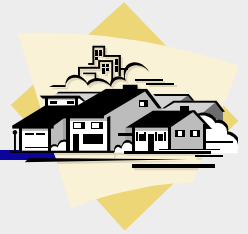


Rehabilitation Housing Programs

- Minor Home Repair Program (MHRP)
- Home accessibility modifications
- Serving extremely low-income and very low-income households (seniors, disabled individuals, veterans)
- Up to \$30,000 grant assistance per household
- Permanent Local Housing Allocation (PLHA) funding
- American Rescue Plan Act (ARPA) funds



Department of Housing



Assistance Programs

- Homelessness Prevention and Rapid Rehousing
- Tenant-Based Rental Assistance
- Rehabilitation of Single-Family Homes
- Down Payment Assistance



Department of Housing



Mobile Home Space Rent Control

- Housing Division oversees space rent control at seven privately owned mobile home parks and monitors rent increases
- Mobile Home Park Rental Review Board considers rent increase applications by mobile home parks above annual automatic permissive increase based on Consumer Price Index (CPI) and receives report of the status compliance of each property
- Annual submission of registration and compliance documentation



Department of Housing



Grants

- Community Development Block Grants (CDBG) – \$1.5 Million
- Community Development Block Grant CARES Act (CDBG-CV) – \$1.9 Million
- HOME Investment Partnerships Grant (HOME)
- HOME – ARP
- Permanent Local Housing Allocation (PLHA)
- County – Local Solutions Fund, COG Interim Housing Grant



Department of Housing



Homelessness Plan

- Partnership with nonprofits
- Interim housing
- Permanent supportive housing

View the plan at www.CityOfPalmdaleCA.gov/HomelessnessPlanUpdate



City Council Staff Report

DATE: APRIL 1, 2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: OPERATIONS DEPARTMENT
FINANCE DIVISION

DISTRICT: ALL

SUBJECT: RECEIVE AND FILE THE MONTHLY INVESTMENT ACTIVITY
REPORTS FOR FEBRUARY 2025

RECOMMENDATION

Staff recommend that the City Council:

Receive and file the February 2025 monthly investment activity reports for the City of Palmdale and Successor Agency.

BACKGROUND

Pursuant to Section 16 of the City and Successor Agency Investment Policy, the City Treasurer shall prepare and present monthly and quarterly reports on investments to the City Manager/Executive Director and the City Council/Directors. The reports shall detail the type of investment, issuer's name, purchase date, maturity date, amount of deposit, and interest rate. This information shall be provided for all City and Successor Agency pooled investments and for Certificates of Participation, Revenue Bonds, Tax Allocation Bonds, Assessment Districts, and Community Facilities District accounts managed by outside Fiscal Agents.

The monthly investment reports provide a synopsis of the City and Successor Agency's investment activity. They provide information on assets, allocations, average maturities, yields, and book valuations. The interest rates presented are the most current rates available as of the date of this report.

The market values presented for pooled City and Successor Agency investments are based on closing prices for the related investment as of the date of this report. This information was obtained from the Wall Street Journal, Bloomberg Financial Markets, Capital Market Finances, or other reliable sources of market prices.

DISCUSSION

Compliance with Investment Policy

For February, the City's invested portfolio totaled \$320,901,760, a decrease of \$4,782,522 from the previous month and an increase of \$3,010,544 compared to the prior year. The monthly decrease resulted from the transfer from Local Agency Investment Fund (LAIF) to the general bank to cover operating expenditures of the current month.

The par value of Successor Agency's portfolio as of February was \$10,172,677. The balance decreased by \$2,012,652 from the prior month due to debt service payments paid during the month.

All investments meet criteria appropriate to Section 8 of the Investment Policy. The portfolios are based on a combination of various investments, including CDs, Corporate Notes, US Treasury Securities, and Government Agency Paper, each adhering to portfolio percentage limitations.

The Finance Division is the custodian for the City and Successor Agency's investment portfolio and follows the three main principles of both entities' investment policies: 1) Investment in financial instruments that mitigate the risk of monetary losses stemming from market fluctuations; 2) Establish and maintain a portfolio that has sufficient liquidity to allow the City and Successor Agency to meet all anticipated cash requirements; and, 3) Seek out investment instruments that provide a competitive market rate of return.

Liquidity

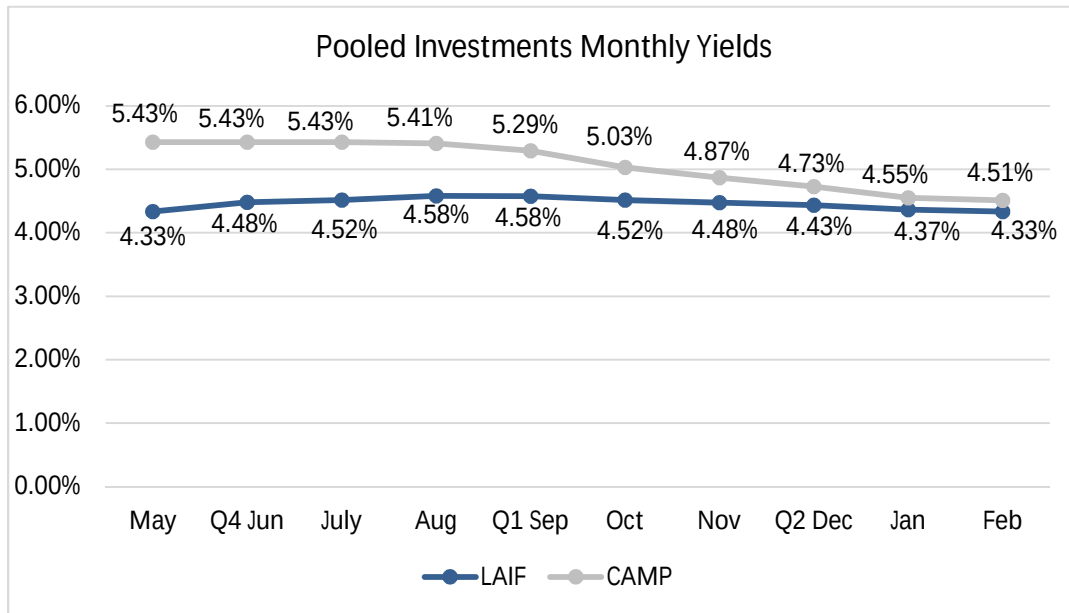
One core approach the Finance Division focuses on is providing liquidity to meet the City and Successor Agency's operational requirements. Thus, the City invests in two pooled funds, Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP). These are intended for daily operational activities and can be used during economic uncertainties for ongoing operating and maintenance needs. The pooled funds provide a higher liquidity ratio to ensure the City and Successor Agency meet cash flow requirements.

The City's LAIF balance at the end of February was \$110,008,322, a decrease of \$5,000,000 from the prior month due to the transfer of funds from LAIF to the City's general bank account to fund ongoing operating expenditures of the current month.

The Successor Agency's LAIF balance at the end of February was \$3,857,312, with no changes from the prior month.

The City's CAMP balance at the end of February was \$52,169,146 compared to \$51,989,186 in January. The increase is due to gained interest during the month.

The interest rates presented are the most current rates available as of the date of this report. As of February 28, 2025, the interest rates for LAIF and CAMP investments were at 4.333 percent and 4.51 percent, respectively. By comparison, the LAIF and CAMP interest rates at the end of January were 4.366 percent and 4.55 percent. This time last year, LAIF and CAMP rates were at 4.122 percent and 5.50, respectively.



The chart above shows the LAIF and CAMP average monthly yields from May 2024 through February 2025. The difference between the two funds' performance is primarily due to their varying pool characteristics. CAMP's portfolio composition is more prone to market volatility, resulting in performance variations.

Diversity

The Finance Division aims to diversify the investment portfolios to avoid incurring unreasonable and avoidable risks regarding specific security types or individual financial institutions.

The City and Successor Agency's investment portfolios remain strongly diversified. The monthly reports include all investments held by both entities and current book values as of February 28, 2025.

The City and Successor Agency are expected to have sufficient funds to meet its expenditure requirements for the next six months. The Finance Division will continue to monitor current economic conditions and the impact on interest rates.

Attached are summaries of the investments in the City and Successor Agency's books as of February 28, 2025.

FISCAL IMPACT

\$0; There is no fiscal impact associated with the recommended actions for this report.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

- B. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health.
- C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Janelle Samson, Director of Operations
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Ronda Perez, City Manager
Approved as to form:	William P. Curley, III, City Attorney

ATTACHMENTS

Rpt. Monthly Investment Reports Feb 2025

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
FEBRUARY 28, 2025

CITY OF PALMDALE INVESTMENTS

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT/ INSTITUTION	INTEREST RATE	PAR AMOUNT	PURCHASE AMOUNT	INVESTED AMOUNT
<u>U.S. TREASURY SECURITIES</u>				Yield			
03-19-21	12-31-25	CITY	9128285T3 U.S. Treasury Note	2.63	3,000,000.00	3,260,634.36	2,902,140.00
05-11-21	02-28-26	CITY	9128286F2 U.S. Treasury Note	0.66	3,000,000.00	3,261,331.50	2,888,310.00
07-12-21	12-31-25	CITY	9128285T3 U.S. Treasury Note	2.63	5,000,000.00	5,451,958.35	4,836,900.00
03-08-23	03-31-26	CITY	9128286L9 U.S. Treasury Note	2.25	3,200,000.00	3,029,330.80	3,064,000.00
01-03-24	12-31-26	CITY	912828YX2 U.S. Treasury Note	0.04	5,000,000.00	4,696,880.23	4,666,600.00
01-03-24	06-30-27	CITY	91282CEW7 U.S. Treasury Note	0.04	5,000,000.00	4,897,630.28	4,825,200.00
01-03-24	09-30-27	CITY	91282CFM8 U.S. Treasury Note	0.04	2,500,000.00	2,523,771.66	2,472,450.00
01-08-24	02-15-26	CITY	91282CGL9 U.S. Treasury Note	0.04	5,000,000.00	4,987,205.23	4,932,250.00
01-08-24	06-15-26	CITY	91282CHH7 U.S. Treasury Note	0.04	5,000,000.00	5,001,760.94	4,942,800.00
12-18-24	09-30-29	CITY	91282CFL0 U.S. Treasury Note	0.39	5,000,000.00	4,977,094.45	4,977,094.45
12-18-24	10-31-29	CITY	91282CFT3 U.S. Treasury Note	0.40	5,000,000.00	4,988,321.47	4,988,321.47
12-18-24	11-30-29	CITY	91282CFY2 U.S. Treasury Note	0.39	5,000,000.00	4,942,086.29	4,942,086.29
01-02-25	12-31-29	CITY	91282CGB1 U.S. Treasury Note	0.39	3,000,000.00	2,949,835.02	2,949,192.75
TOTAL U.S. TREASURY SECURITIES					\$ 54,700,000.00	\$ 54,967,840.58	\$ 53,387,344.96
<u>GOVERNMENT AGENCY PAPER</u>							
06-10-20	06-16-25	CITY	3133ELK37 Federal Farm Credit	0.78	5,000,000.00	5,000,000.00	4,781,500.00
04-01-21	04-01-25	CITY	3133EMUP5 Federal Farm Credit	0.71	5,000,000.00	5,000,000.00	4,826,404.05
05-11-21	09-04-25	CITY	3133EJYM5 Federal Farm Credit	0.59	1,000,000.00	1,103,275.25	976,880.00
05-11-21	09-04-25	CITY	3133EJYM5 Federal Farm Credit	0.57	2,000,000.00	2,208,460.00	1,953,760.00
06-04-21	11-07-25	CITY	3135G06G3 Fannie Mae	0.55	3,000,000.00	2,993,675.25	2,826,750.00
06-30-21	12-30-25	CITY	3130AMRQ7 Federal Home Loan Note	0.88	3,000,000.00	3,000,000.00	2,821,947.30
07-29-21	04-29-26	CITY	3130AN5C0 Federal Home Loan Note	1.05	4,000,000.00	4,010,455.13	3,734,320.00
12-17-21	11-12-25	CITY	3134GXBMS Federal Home Loan Note	1.15	1,150,000.00	1,125,785.50	1,082,265.00
12-17-21	06-23-25	CITY	3133ENHW3 Federal Farm Credit	1.17	10,000,000.00	10,000,000.00	9,595,310.20
12-20-21	07-30-25	CITY	3136G4ZP1 Fannie Mae	0.65	3,500,000.00	3,444,175.00	3,339,331.94
12-20-21	09-24-25	CITY	3134GWUG9 Freddie Mac	0.57	10,000,000.00	9,806,600.00	9,459,892.40
12-21-21	12-22-26	CITY	3133ENJC5 Federal Farm Credit	1.29	5,000,000.00	5,000,000.00	4,589,481.35
06-29-22	08-12-25	CITY	3133EL3P7 Federal Farm Credit	3.34	1,810,000.00	1,660,349.20	1,722,111.58
06-29-22	03-28-25	CITY	3130A5DH9 Federal Home Loan Note	3.34	1,950,000.00	1,937,715.00	1,920,301.71
06-24-22	02-26-27	CITY	3130AL5A8 Federal Home Loan Note	3.33	5,000,000.00	4,479,000.00	4,533,218.00
08-17-22	10-27-26	CITY	3134GW4C7 Freddie Mac	0.80	5,000,000.00	4,539,500.00	4,562,202.10
01-06-23	02-25-27	CITY	3130AQRH8 Federal Home Loan Note	4.38	5,000,000.00	4,590,638.89	4,670,265.65
01-06-23	04-19-27	CITY	3130ARHJ3 Federal Home Loan Note	4.38	5,000,000.00	4,801,354.86	4,801,570.80
05-18-23	05-18-27	CITY	3133EPKC8 Federal Farm Credit	5.39	5,000,000.00	5,000,000.00	4,991,602.80
06-05-23	05-30-28	CITY	3133EPL3 Federal Farm Credit	4.67	2,815,000.00	2,822,746.50	2,790,565.80
05-03-24	05-01-28	CITY	3133ERCX7 Federal Farm Credit	5.17	5,000,000.00	5,000,000.00	5,000,777.50
12-03-24	12-04-29	CITY	3130B3XP3 Federal Home Loan	4.50	1,000,000.00	1,000,000.00	1,000,000.00
12-04-24	12-02-27	CITY	3133ERE23 Federal Farm Credit	4.32	1,000,000.00	1,000,000.00	1,000,000.00
01-27-25	07-27-27	CITY	3130B4RC7 Federal Home Loan Bank	4.50	3,000,000.00	3,000,000.00	3,000,000.00
01-28-25	07-21-27	CITY	3130B4QA27 Federal Home Loan Bank	4.55	3,000,000.00	3,000,000.00	3,000,000.00
TOTAL GOVERNMENT AGENCY PAPER					\$ 97,225,000.00	\$ 95,523,730.58	\$ 92,980,458.18

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
FEBRUARY 28, 2025

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT/ INSTITUTION	INTEREST RATE	PAR AMOUNT	PURCHASE AMOUNT	INVESTED AMOUNT
<u>CERTIFICATES OF DEPOSIT</u>							
01-04-24	06-15-26	CITY	05580A4Y7 BMW Bank of NA	4.03	240,000.00	243,434.40	238,848.00
01-04-24	11-30-27	CITY	46656MVH1 JPMorgan Chase Bank	4.76	240,000.00	242,022.91	240,415.20
01-04-24	12-28-28	CITY	09582YAV4 Blue Ridge Bank	4.09	240,000.00	240,948.00	234,677.60
06-11-24	06-12-28	CITY	59541KCV7 Mid-Missouri Bank	5.15	245,000.00	245,034.57	243,510.50
06-11-24	06-11-26	CITY	38150VUZ0 Goldman Sachs Bank	5.05	245,000.00	245,033.90	245,615.57
06-13-24	06-13-29	CITY	89235MPP0 Toyota Financial SGS	4.65	245,000.00	245,000.00	246,281.17
06-14-24	06-15-26	CITY	34520LBC6 Forbriht Bank	5.05	245,000.00	245,000.00	245,699.42
06-14-24	06-14-28	CITY	307811KA6 Farmers & Merchs Bank	5.00	245,000.00	245,000.00	242,169.22
06-14-24	06-14-29	CITY	69503PAB7 Pacific Valley Bank	5.20	245,000.00	245,000.00	243,313.18
06-17-24	06-17-26	CITY	8562855V9 State Bank of India	5.10	245,000.00	245,000.00	245,875.30
06-18-24	06-18-29	CITY	229083AA8 Evangeline Bank & Trust	5.30	245,000.00	245,000.00	245,000.16
06-20-24	06-22-26	CITY	06051XER9 Bank of America NA	5.05	245,000.00	245,000.00	245,737.44
06-21-24	06-22-26	CITY	35634MAE1 Freedom Bank/Maywood NJ	5.05	245,000.00	245,000.00	245,737.72
06-25-24	06-25-29	CITY	09776DAG9 BOM Bank	5.35	245,000.00	245,000.00	245,000.11
TOTAL CERTIFICATES OF DEPOSIT					\$ 3,415,000.00	\$ 3,421,473.78	\$ 3,407,880.59
05-17-23	03-01-26	CITY	30231GAT9 Exxon Mobile Corporation	3.04	1,000,000.00	982,084.11	967,125.82
05-17-23	03-02-26	CITY	194162AQ6 Colgate-Palmolive	4.80	1,000,000.00	1,035,553.33	997,703.43
05-17-23	01-26-26	CITY	742718FY0 Procter & Gamble	4.10	1,000,000.00	1,018,471.67	987,387.46
01-04-24	07-27-26	CITY	61761J3R8 Morgan Stanley	4.70	500,000.00	481,185.25	478,020.00
01-04-24	06-15-26	CITY	46625HRS1 JPMorgan Chase & CO	4.52	500,000.00	484,840.25	481,325.00
01-04-24	03-02-28	CITY	718172CE7 Philip Morris Intl Inc	4.49	500,000.00	474,395.25	466,815.00
01-04-24	04-01-27	CITY	808513BW4 Charles Schaw Corp	4.68	500,000.00	479,390.25	477,190.00
01-09-24	06-02-26	CITY	11271LAA0 Brookfield Fin Inc	5.13	500,000.00	490,115.25	489,610.00
01-09-24	11-28-28	CITY	05565QDH8 BP Capital Markets PLC	4.48	500,000.00	483,460.25	475,490.00
01-09-24	01-28-26	CITY	06406RAQ0 Bank OF NY Mellon Corp	4.52	500,000.00	463,355.25	466,490.00
01-09-24	07-09-27	CITY	22550L2K6 Crdit Suisse New York	4.92	500,000.00	500,910.25	495,950.00
01-09-24	08-15-28	CITY	797440CE2 San Diego G & E	4.49	500,000.00	509,340.25	497,940.00
01-09-24	07-01-27	CITY	75973QAA5 Renaissance Financial	5.01	500,000.00	475,470.25	473,980.00
01-09-24	01-27-26	CITY	780082AD5 Royal Bank of Canada	4.97	500,000.00	496,930.25	492,915.00
08-27-24	02-01-29	CITY	06406RBN6 Bank of NY Mellon Corp	4.20	656,000.00	663,116.29	663,116.29
TOTAL CORPORATE BONDS					\$9,156,000	\$9,038,618	\$ 8,911,058.00
<u>STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND</u>							
09-01-84	n/a	CITY	98-19-620	0.78	56,352,264.25	56,352,264.25	56,352,264.25
6-23-2008	n/a	PCA	40-19-060	0.78	0.00	0.00	0.00
9-19-2024	n/a	PFA	40-19-078		36,500,000.00	36,500,000.00	38,918,234.07
9-28-2021	n/a	ARPA	19-19-004	0.78	14,737,823.36	14,737,823.36	14,737,823.36
TOTAL LAIF ACCOUNTS					\$ 107,590,087.61	\$ 107,590,087.61	\$ 110,008,321.68
<u>CAMP- CALIFORNIA ASSET MANAGEMENT PROGRAM</u>							
6080-01	n/a	CITY	6080-01	0.30	52,169,146.01	52,169,146.01	52,169,146.01
TOTAL CAMP ACCOUNTS					\$ 52,169,146.01	\$ 52,169,146.01	\$ 52,169,146.01
<u>UBS FINANCIAL SERVICES</u>							
n/a	n/a	CITY		0.00	37,550.40	37,550.40	37,550.40
TOTAL UBS FINANCIAL SERVICES ACCOUNTS					\$ 37,550.40	\$ 37,550.40	\$ 37,550.40
TOTAL CITY INVESTMENTS					\$ 324,292,784.02	\$ 322,748,447.11	\$ 320,901,759.82

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
FEBRUARY 28, 2025

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT/ INSTITUTION	INTEREST RATE	PAR AMOUNT	PURCHASE AMOUNT	INVESTED AMOUNT
LIBRARY INVESTMENTS							
STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND							
11-20-84	n/a	LIBRARY	16-19-012	0.78			13,626.52
TOTAL LIBRARY INVESTMENTS						\$	13,626.52
FISCAL AGENT CASH							
SIERRA GATEWAY COMMUNITY FACILITIES DISTRICT 91-1							
Fiscal Agent: U.S. Bank National Association (fka First Trust)							
05-10-95	n/a	BOND	95421220	0.35			119.06
05-10-95	n/a	IMPROVEMENT	95421222	0.10			173,032.68
TOTAL SIERRA GATEWAY COMMUNITY FACILITIES DISTRICT 91-1						\$	173,151.74
BOND PROCEEDS							
BITTER RANCH COMMUNITY FACILITIES DISTRICT 93-1							
Fiscal Agent: U.S. Bank National Association (fka First Trust)							
04-06-95	n/a	RESERVE-SEN	95420880	n/a			13.73
04-06-95	n/a	IMPV-ACQUI	95420884	0.01			2,880,136.42
04-06-95	n/a	BOND	95420887	0.15			0.15
TOTAL BITTER RANCH COMMUNITY FACILITIES DISTRICT 93-1						\$	2,880,150.30
BOND PROCEEDS							
ANAVERDE COMMUNITY FACILITIES DISTRICT 2003-1							
Fiscal Agent: U.S. Bank National Association (fka First Trust)							
08-01-19	n/a	SP TAX - B BOND	242969000	0.00			299,322.81
08-01-19	n/a	RESERVE	242969003	0.00			722,947.91
08-01-19	n/a	SP TAX - REFNDING BOND	242969004	0.01			15,151.37
TOTAL ANAVERDE COMMUNITY FACILITIES DISTRICT 2003-1						\$	1,037,422.09
BOND PROCEEDS							
2005 \$7.2M COMMUNITY FACILITIES DISTRICT 05-1 (TRADE AND COMMERCE CENTER) REFUNDED 2021							
Fiscal Agent: U.S. Bank National Association (fka First Trust)							
	n/a	SPEC TRB SER A/B	251009000	0.01			479,146.63
	n/a	RESERVE FUND	251009001	0.01			639,057.15
TOTAL 2005 \$7.2M COMMUNITY FACILITIES DISTRICT 05-1 (TRADE AND COMMERCE CENTER) REFUNDED 2021						\$	1,118,203.78

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT/ INSTITUTION	INTEREST RATE	PAR AMOUNT	PURCHASE AMOUNT	INVESTED AMOUNT
BOND PROCEEDS							
<u>2006-1 Godde Hill Estate Sewer Improvements LOIB</u>							
Fiscal Agent: U.S. Bank National Association (fka First Trust)							
11-08-06	n/a	REDEMPTION FUND	106844000	0.01			116,241.11
11-08-06	n/a	ADM EXP	106844002	0.01			1,780.53
11-08-06	n/a	RESERVE FUND	106844003	0.01			93,045.36
TOTAL 2006-1 Godde Hill Estate Sewer Improvements LOIB						\$	211,067.00
<u>2015 HA DEBT SERVICE RESERVE</u>							
Fiscal Agent: Bank of America							
11-19-15	n/a	DEBT SVC RESERVE	1257964992	0.08			40,622.83
TOTAL 2015 HA DEBT SERVICE RESERVE						\$	40,622.83
<u>PARS RESTRICTED CASH FOR PENSION STABILIZATION TRUST FUND</u>							
05-23-18	n/a	CITY	104790895775 Public Agency Retirement Service	2.60			10,188,396.15
TOTAL PARS PENSION TRUST FUND						\$	10,188,396.15
BOND PROCEEDS							
<u>2015 HA \$4.3M MULTIFAMILY HOUSING REVENUE BONDS</u>							
Fiscal Agent: U.S. Bank National Association (fka First Trust)							
09-03-15	n/a	BOND FUND	277067000	0.00			164,754.57
09-03-15	n/a	INTEREST ACCT	277067001	0.01			5.87
09-03-15	n/a	BOND RESERVE	277067003	0.00			281,018.53
09-03-15	n/a	REPAIR & REPLACE FUND	277067004	0.00			1,325,892.28
TOTAL 2015 HA \$4.3M MULTIFAMILY HOUSING REVENUE BONDS						\$	1,771,671.25

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
FEBRUARY 28, 2025

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT/ INSTITUTION	INTEREST RATE	PAR AMOUNT	PURCHASE AMOUNT	INVESTED AMOUNT
BOND PROCEEDS							
<u>2017 PFA \$17.4M LEASE REVENUE BONDS</u>							
Fiscal Agent: U.S. Bank National Association (fka First Trust)							
04-05-17	n/a	REVENUE FUND	271128000	0.00			0.98
04-05-17	n/a	REVENUE REFUNDING BOND	271128001	n/a			0.03
\$42,830	n/a	REVENUE REFUNDING BOND	271128002				0.10
TOTAL 2017 PFA \$17.4M LEASE REVENUE BONDS						\$	1.11
BOND PROCEEDS							
<u>2023 A&B SERIES ACQUISITION & CONSTRUCTION REVENUE BOND</u>							
Fiscal Agent: U.S. Bank National Association (fka First Trust)							
			248041000				7.49
11-30-23	n/a	INTEREST	248041001				560,552.02
11-30-23	n/a	REVENUE FUND	248041004				13.54
11-30-23	n/a	INTEREST	248041007				0.38
11-30-23	n/a	REVENUE FUND	248041008				4,800,221.81
TOTAL 2023 A&B SERIES B ACQUISITION & CONSTRUCTION REV BOND						\$	5,360,795.24
GRAND TOTAL - FISCAL AGENT CASH						\$	22,781,481.49
SUMMARY OF CASH AND INVESTMENTS							
Page 1 of 1							
Cash on Hand						\$	11,016,939
Pooled Cash Investments							
City:		\$	313,646,154				
Insur Fund:		\$	7,255,606				
Library Investments						\$	13,627
Subtotal						\$	331,932,326
City/AD/CFD/PCA/PFA/HA Fiscal Agent Cash						\$	22,781,481
Grand total						\$	354,713,807

The interest rate quoted on LAIF, AIM, and Fiscal Agent/Trustee accounts is the most current rate available.
LAIF & AIM interest rates are as of January 00, 1900.

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
FEBRUARY 28, 2025

CITY OF PALMDALE

POOLED CASH - LOCAL AGENCY INVESTMENT FUND (LAIF), CALIFORNIA ASSET MANAGEMENT PROGRAM (CAMP), & UBS FINANCIAL SERVICES

TRANSACTION DATE	DEPOSIT	WITHDRAWAL	INTEREST RECEIVED	BALANCE
<u>LAIF - CITY ACCOUNT 98-19-620</u>				
Beginning Balance				\$ 61,352,264.25
02-21-25		\$ (5,000,000.00)		
Subtotal	\$ -	\$ (5,000,000.00)	\$ -	\$ 56,352,264.25
<u>LAIF - PFA ACCOUNT 40-19-078</u>				
Beginning Balance				\$ 38,918,234.07
Subtotal	\$ -	\$ -	\$ -	\$ 38,918,234.07
<u>LAIF - LIBRARY ACCOUNT 16-19-012</u>				
Beginning Balance				\$ 13,626.52
Subtotal	\$ -	\$ -	\$ -	\$ 13,626.52
<u>LAIF - ARPA ACCOUNT 19-19-004</u>				
Beginning Balance				\$ 14,737,823.36
Subtotal	\$ -	\$ -	\$ -	\$ 14,737,823.36
<u>CAMP</u>				
Beginning Balance				\$ 51,989,186.34
02-28-25			\$ 179,959.67	
Subtotal	\$ -	\$ -	\$ 179,959.67	\$ 52,169,146.01
<u>UBS Financial Services</u>				
Beginning Balance				\$ 32.21
02-28-25			\$ 164,794.23	
02-28-25		\$ (127,276.04)		
Subtotal	\$ -	\$ (127,276.04)	\$ 164,794.23	\$ 37,550.40
Total	\$ -	\$ (5,402,601.64)	\$ 620,079.50	\$ 162,228,644.61

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
FEBRUARY 28, 2025

CITY OF PALMDALE

POOLED CASH - INVESTMENTS MATURED OR CALLED

TN = US Treas
FP = Federal P
CD = Certificate

C = Call
M = Maturity
CB = Corporate Bond

ISSUER	PURCHASE DATE	MATURITY DATE	FACE VALUE REDEEMED	INTEREST RECEIVED	NET FUNDS	INVESTED AMOUNT	GAIN/ (LOSS)
					-		-
			\$ -	\$ -	\$ -	\$ -	\$ -

Total Number of Transactions:

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
FEBRUARY 28, 2025

POOLED CASH - INVESTMENTS PURCHASED

TN = US Treasury
FP = Federal Paper
CD = Certificate of Deposit
CN = Corporate Notes

ISSUER	PURCHASE DATE	MATURITY DATE	FACE VALUE	PREMIUM / (DISCOUNT)	PURCHASE PRICE	ACCRUED INTEREST PURCHASED	NET PURCHASE	Yield
							-	
							-	
							-	
			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

Total Number of Transactions:

SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
February 28, 2025

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT/ INSTITUTION	INTEREST RATE	INVESTED AMOUNT	TOTAL
<u>LAIF - SA ACCOUNT 65-19-035</u>						
09-01-84	n/a	SA Account	65-19-035	0.78	3,857,311.77	
						<u>\$ 3,857,311.77</u>
FISCAL AGENT CASH						
BOND PROCEEDS						
<u>CRA - 2002 Sub Lien Tax Allocation Bonds \$5.3M (\$5,329,748.25)</u>						
Fiscal Agent: U.S. Bank National Association						
08-20-02	n/a	Reserve Fund	94460700	2.54	533,295.69	
08-20-02	n/a	Interest Acct	94460701	0.04	41,313.52	
08-20-02	n/a	Principal Acct	94460702	0.04	369.35	
TOTAL CRA - 2002 Sub Lien Tax Allocation Bonds \$5.3M (\$5,329,748.25)						<u>\$ 574,978.56</u>
BOND PROCEEDS						
<u>2016 SA \$31.5M Tax Allocation Refunding Bonds Series A</u>						
Fiscal Agent: U.S. Bank National Association (fka First Trust)						
04-26-16	n/a	Debt Service	245113000	0.00	398,880.96	
04-26-16	n/a	Interest Acc	245113001	N/A	0.00	
TOTAL 2016 SA \$31.5M Tax Allocation Refunding Bonds Series A						<u>\$ 398,880.96</u>
GRAND TOTAL - FISCAL AGENT CASH						<u>\$ 973,859.52</u>

SUMMARY OF CASH AND INVESTMENTS

Cash on Hand	\$ 5,341,505
Pooled Cash Investments	\$ 3,857,312
Successor Agency Fiscal Agent Cash	\$ 973,860
Grand total	<u>\$ 10,172,677</u>

* The interest rate quoted on LAIF and Fiscal Agent/Trustee accounts is the most current rate available.
LAIF interest rates are as of February 28, 2025.

SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
[February 28, 2025](#)

POOLED CASH - STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF)

TRANSACTION DATE	DEPOSIT	WITHDRAWAL	INTEREST RECEIVED	BALANCE
<u>LAIF - SA ACCOUNT 65-19-035</u>				
Beginning Balance				3,857,311.77
Subtotal	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,857,311.77</u>



City Council Staff Report

DATE: APRIL 1, 2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: PARKS AND RECREATION DEPARTMENT

DISTRICT: ALL

SUBJECT: APPROVE SECOND AMENDMENT TO AGREEMENT WITH TAFT ELECTRIC COMPANY FOR ELECTRICAL SERVICES, INCREASING THE AGREEMENT BY \$394,137 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$664,137 FOR A THREE-YEAR AND ELEVEN-MONTH TERM THROUGH JULY 31, 2025

RECOMMENDATION

Staff recommend that the City Council:

1. Approve Second Amendment to Agreement No. A-7526 with Taft Electric Company for electrical services, increasing the agreement by \$394,137 for a total not to exceed amount of \$664,137 for a three-year and eleven-month term through July 31, 2025; and,
2. Authorize the City Manager or designee to execute Second Amendment to Agreement No. A-7526 with Taft Electric Company, including minimal and/or non-substantial changes.

BACKGROUND

The pathway lights at DryTown Water Park are original to the park, and current fixtures cannot be updated to accommodate LEDs. Under the terms of the existing contract with Taft Electric Company for as-needed electrical services and repairs, a quote was obtained to procure and replace 100 units in the amount of \$394,137.

DISCUSSION

Replacement light fixtures are required to properly convert DryTown Water Park pathway lighting. The new LED fixtures are more energy-efficient, provide enhanced illumination for better visibility, and contribute to improved safety. Additionally, these fixtures align with other parks throughout the City, creating a more cohesive and uniform appearance. Ensuring the lighting is replaced before the start of the 2025 season will

Report to Mayor and City Council

Re: Approve Second Amendment Agreement No. A-7526 with Taft Electric Company

April 1, 2025

Page 2

help maintain smooth nighttime operations and avoid potentially higher costs associated with emergency repairs or expedited services.

FISCAL IMPACT

\$394,137; Funds are budgeted in DryTown Waterpark's Capital Improvement Program Project account.

STRATEGIC PLAN

Goal III: Invest in infrastructure to improve community livability.

A. Plan and maintain safe and attractive neighborhoods, streets, facilities, and public spaces with exciting programming that promotes active fun for everyone.

Prepared by:

Certified as to availability of Funds:

Approved by:

Approved as to form:

Keri Smith, Director of Parks and Recreation

Janelle Samson, Director of Operations

Ronda Perez, City Manager

William P. Curley, III, City Attorney

ATTACHMENTS

Agrmt. No. A-7526 Second Amendment with Taft Electric Company

Agrmt. No. A-7526 First Amendment with Taft Electric Company

Agrmt. No. A-7526 Taft Electric Company

**2ND AMENDMENT TO AGREEMENT A- 7526
BETWEEN THE CITY OF PALMDALE AND TAFT ELECTRIC COMPANY**

This 2nd Amendment to Agreement No. A-7526 ("Agreement") is made and entered into by and between the City of Palmdale (hereinafter called "CITY") and TAFT ELECTRIC COMPANY (hereinafter called "CONTRACTOR"). This Contract shall become effective on the date of the last signatory.

WHEREAS, on September 1, 2021 ("Original Agreement") the CITY and CONTRACTOR entered into an agreement to provide:

CONTRACTOR shall provide labor, tools, and equipment for electrical repairs and/or service, including electrical installations.

WHEREAS, the parties desire to amend the Original Agreement to:

Amend contract to increase contract price.

NOW THEREFORE, the parties agree as follows:

1. Section 5 of the Agreement, PRICE, is hereby increased by an additional Three Hundred Ninety-Four Thousand One Hundred Thirty-Seven dollars (\$394,137) bringing the total amount of the contract to Six Hundred Sixty-Four Thousand One Hundred Thirty-Seven dollars (\$664,137).

All other terms and conditions of the Original Agreement not amended herein, remain in full force and effect.

In Witness Whereof, the parties hereto have caused this Contract to be executed and attested by their respective officers thereunto duly authorized.

CITY OF PALMDALE:

TAFT ELECTRIC COMPANY:

SIGNATURE AREA

Ronda Perez
City Manager

SIGNATURE AREA

ADDRESS FOR NOTICE:
CITY OF PALMDALE
827 East Avenue Q-9
Palmdale, CA 93550

SIGNATURE AREA

Tony Valentino
President/COO

ADDRESS FOR NOTICE:
TAFT ELECTRIC COMPANY
1694 Eastman Avenue
Ventura, CA 93003

APPROVE AS TO FORM:

SIGNATURE AREA

William P. Curley, III
City Attorney

ATTEST:

SIGNATURE AREA

Roxanne Faber
City Clerk

----- INTERNAL USE ONLY -----

- Certificate(s) and Endorsement(s) attached
- Confirmed business name on contract with certificate(s)
- Original contract and previous amendment(s) (if any) are attached
- Attached Agreement Checklist and met all requirements

**FIRST AMENDMENT TO AGREEMENT A-7526
BETWEEN THE CITY OF PALMDALE AND TAFT ELECTRIC COMPANY**

This First Amendment to Agreement No. A-7526 ("Agreement") is made and entered into by and between the City of Palmdale (hereinafter called "CITY") and TAFT ELECTRIC COMPANY (hereinafter called "CONTRACTOR"). This Contract shall become effective on the date of the last signatory.

WHEREAS, on September 1, 2021 ("Original Agreement") the CITY and CONTRACTOR entered into an agreement to provide:

As needed electrical repairs and services, including electrical installations, at City Facilities, Parks, Landscape Maintenance Districts (LMDs), General Benefit landscape areas, Palmdale Transportation Center, and Park-n-Rides.

These services may include, but are not limited to:

- repair and/or install electrical power distribution systems
- general electrical repairs
- install lighting ballast(s)
- install parking lot light pole(s)
- supply required electrical service to various pieces of equipment
- detection for underground shorts
- install and/or replace conduit(s) as needed
- install light fixtures
- install additional outlets and/or switches as directed
- install fused disconnects
- provide and/or install temporary power
- provide submittals, drawings, and/or plans for proper approvals and/or permits
- install landscape electrical meter pedestal(s)
- install landscape controller(s) and irrigation pump(s)
- excavation as required

WHEREAS, the parties desire to amend the Original Agreement to:

Increase the total price of the Agreement to provide continued as needed electrical services through the remainder of the Agreement term.

NOW THEREFORE, the parties agree as follows:

1. The compensation identified in Section 5 is amended to increase the total price of the Agreement by One Hundred Eighty Thousand dollars (\$180,000.00), not to exceed the amount of Two Hundred Seventy Thousand dollars (\$270,000.00).

All other terms and conditions of the Original Agreement not amended herein, remain in full force and effect.

In Witness Whereof, the parties hereto have caused this Contract to be executed and attested by their respective officers thereunto duly authorized.

CITY OF PALMDALE:

TAFT ELECTRIC COMPANY:

Ronda Perez

Signed: 8/7/2023

Ronda Perez
City Manager

LG

Signed: 7/10/2023

ADDRESS FOR NOTICE:
CITY OF PALMDALE
39110 3rd Street East, Suite C
Palmdale, CA 93550

Tony Valentino

Signed: 7/14/2023

Tony Valentino
President/COO

ADDRESS FOR NOTICE:
TAFT ELECTRIC COMPANY
1694 Eastman Avenue
Ventura, CA 93003

APPROVE AS TO FORM:

William Patrick Curley III

Signed: 7/17/2023

William P. Curley, III
Interim City Attorney

ATTEST:

Roxanne Faber

Signed: 8/10/2023

Roxanne Faber
Acting City Clerk

----- INTERNAL USE ONLY -----

- Certificate(s) and Endorsement(s) attached
- Confirmed business name on contract with certificate(s)
- Original contract and previous amendment(s) (if any) are attached
- Attached Agreement Checklist and met all requirements

Record of Signing

For
Name
Title

LG

Signed on 2023-07-10 22:28:34 GMT

Secured by Concord™
DocumentID: ZjEzZmMxOTktZG
SigningID: MDM5MjE3ZGEtOT
Signing date: 7/10/2023
IP Address: 206.171.111.149
Email: lgidden@cityofpalmdale.org

For
Name
Title

Tony Valentino

Signed on 2023-07-14 18:46:53 GMT

Secured by Concord™
DocumentID: ZjEzZmMxOTktZG
SigningID: YTYzMdIzMjctYW
Signing date: 7/14/2023
IP Address: 162.228.135.73
Email: tvalentino@taftelectric.com

For
Name
Title

William Patrick Curley III

Signed on 2023-07-17 18:38:10 GMT

Secured by Concord™
DocumentID: ZjEzZmMxOTktZG
SigningID: NDRmODc0YjAtMG
Signing date: 7/17/2023
IP Address: 107.131.11.226
Email: wcurley@harperburns.com

For
Name
Title

Ronda Perez

Signed on 2023-08-07 21:57:59 GMT

Secured by Concord™
DocumentID: ZjEzZmMxOTktZG
SigningID: NWViMzIxMWYtYW
Signing date: 8/7/2023
IP Address: 206.171.111.149
Email: rperez@cityofpalmdale.org

For
Name
Title

Roxanne Faber

Signed on 2023-08-10 15:20:47 GMT

Secured by Concord™
DocumentID: ZjEzZmMxOTktZG
SigningID: ODQwMTQxNzUtMT
Signing date: 8/10/2023
IP Address: 206.171.111.149
Email: rfaber@cityofpalmdale.org



Signed with www.concordnow.com

**AGREEMENT NO. A-7526
CONTRACT FOR SERVICES
BETWEEN THE CITY OF PALMDALE AND TAFT ELECTRIC COMPANY**

This CONTRACT for services ("Contract" herein) is made and entered into this 1st day of September, 2021, by and between the City of Palmdale, a public body corporate and politic, (hereinafter called "CITY"), and Taft Electric Company, a California Corporation, (hereinafter called "CONTRACTOR"). The term of this Contract is Three (3) Years and Eleven (11) Months, commencing on August 01, 2021, with CITY reserving the option to extend the agreement for 0 additional terms of one year each.

RECITALS

WHEREAS, CONTRACTOR represents that CONTRACTOR has the expertise and is qualified to perform the services described in this Contract.

NOW THEREFORE, CITY and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

1 CITY PROJECT MANAGER

To provide the services required by this Contract, CONTRACTOR shall act under the authority and approval of Public Works Director/designee, who shall oversee this Contract, the work performed by CONTRACTOR, assist CONTRACTOR with any necessary information, audit billings, and approve payments. The CONTRACTOR shall channel all contacts and requests through the City project manager.

2 DESCRIPTION OF WORK

2.1 CONTRACTOR shall provide the following services in a manner satisfactory to CITY:

The following are the general conditions for the work to be performed:

CONTRACTOR shall provide labor, tools, and equipment for electrical repairs and/or service, including electrical installations. All work shall be completed in a workmanlike manner and in compliance with all building codes and applicable laws and regulations. To the extent required by law, the work shall be performed by individuals properly licensed and authorized to perform such work. CONTRACTOR will remove all debris, trash, and unused materials from worksite and leave worksite in a broom-clean condition. All materials shall conform to the National Electric Code as well as the Uniform Building Code's latest edition. The CITY will provide all electrical materials and supplies as needed or requested to meet the NEC requirement for any and all electrical repairs and installations.

As needed electrical service includes but is not limited to the following:

- repair/install electrical power distribution systems as needed
- general electrical repairs
- install lighting ballast(s)
- install parking lot light pole(s)
- supply required electrical service to various pieces of equipment
- detection for underground shorts
- install and/or replace conduit(s) as needed
- install light fixtures
- install additional outlets and/or switches as directed
- install fused disconnects
- provide and/or install temporary power
- provide submittals, drawings, and/or plans for proper approvals and/or permits
- installation of landscape electrical meter pedestal(s)
- installation of landscape controller(s) and irrigation pump(s)
- excavation as required

Upon final completion of any work performed under this agreement, CONTRACTOR shall schedule with CITY authorized representative a final inspection.

Safety Requirements.

CONTRACTOR shall develop and maintain a safety program in compliance with Public Law 91-596 Occupational Safety and Health ACT (OSHA) Series 1910 Contractor personnel shall work in a safe manner and comply with all applicable safety requirements. CONTRACTOR shall be subject to safety inspections of all work performed under this agreement. CONTRACTOR shall make available, upon request by authorized CITY representative, all safety records applicable to this agreement. All unsafe incidents shall be immediately reported to CITY. A copy of CONTRACTOR safety program implemented for this agreement shall be provided to CITY for review and concurrence.

- Accident Reporting: CONTRACTOR shall maintain an accurate record of, and shall report to the CITY, exposure data, and all accidents resulting in death, traumatic injury, or occupational disease, incidental to work performed under this agreement.
- Damage Reporting: CONTRACTOR shall maintain an accurate record of, and shall report to CITY, damage to property, materials, supplies, and equipment incidental to work performed under this agreement. Damage resulting from CONTRACTOR negligence, as determined by CITY, shall be responsibility of CONTRACTOR.
- Environmental Protection: Compliance with all environmental Laws and Regulations. CONTRACTOR shall be knowledgeable of and comply with all applicable interstate, federal, state, and local laws, regulations, and requirements regarding environmental protection. CONTRACTOR is solely responsible for any and all liability regarding release of any and all substances.

Licenses

At all times during the term of this Contract, Contractor shall possess a valid and current Class A General Engineering Contractor's License [or Specialty Contractor License consisting of Class C-10 Electrical license] to perform the required work ("Work"). Contractor's DIR registration number is 1000000149. Contractor hereby certifies that it holds the required license(s).

Contractor shall maintain a City of Palmdale Business License throughout term of agreement.

Payment Bond

Unless otherwise expressly provided in the bid documents, if any individual project performed under the Contract exceeds \$25,000, Contractor shall provide a payment bond in the full amount of the project. Such bond is requested by the CITY before work is to be performed on the specified project.

State Labor Code

A. This Contract calls for work to be performed constituting public works. Contractor and all subcontractors shall pay the general prevailing rate of per diem wages as determined and as published by the State Director of the Department of Industrial Relations pursuant to Article 2 of Chapter 1 of Part 7, of Division 2 of the State Labor Code, including, but not limited to, Sections 1770, 1771, 1773, 1773.2 and 1774.

B. This is a public work and requires the payment of prevailing wages for the work or craft in which the worker is employed for any public work done under the contract by Contractor or by any subcontractor pursuant to Section 1771 of the Labor Code. Pursuant to the provisions of Section 1773 of the Labor Code of the State of California, the City has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in this locality for each craft, classification, or type of workman needed to execute this contract from the Director of the Department of Industrial Relations. These rates are on file with the City or may be obtained at <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>.

Contractor shall post a copy of such wage rates at the job site and shall pay the adopted prevailing wage rates as a minimum. Contractor shall comply with the provisions of Sections 1775, 1776, 1777.5, 1777.6, and 1813 of the Labor Code. Pursuant to the provisions of 1775 of the Labor Code, Contractor shall forfeit to the City, as a penalty, not more than \$200.00 for each calendar day, or portion thereof, for each laborer, worker, or mechanic employed, paid less than the stipulated prevailing rates for any work done under this Contract, by him or by any subcontractor under him, in violation of the provisions of this Agreement.

C. Contractors and subcontractors who are ineligible to bid for work on, or be awarded, a public works project pursuant to Labor Code Sections 1777.1 and 1777.7

are prohibited from bidding on, being awarded, or performing work as a subcontractor, on this Project pursuant to Public Contract Code Section 6109.

D. Contractor's attention is directed to the provisions in Sections 1774, 1775, 1776, 1777.5 and 1777.6 of the Labor Code. Contractor shall comply with the provisions in these Sections. The statutory provisions for penalties for failure to comply with the State's wage and hours laws will be enforced. Pursuant to Section 1775 of the Labor Code, the Contractor and any subcontractors, shall, as a penalty to the City forfeit the prescribed amounts per calendar day, or portion thereof, for each worker paid less than the prevailing wage rates.

E. Pursuant to Labor Code Section 1771.4, the Project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations.

F. Each Contractor and subcontractor shall furnish the records specified in Labor Code Section 1776 directly to the State Labor Commissioner at least monthly in the format prescribed by the State Labor Commissioner.

G. Sections 1774 and 1775 require the Contractor and all subcontractors to pay not less than the prevailing wage rates to all workmen employed in the execution of the Contract and specify forfeitures and penalties for failure to do so. The minimum wages to be paid are those determined by the State Director of the Department of Industrial Relations. Section 1776 requires the Contractor and all subcontractors to keep accurate payroll records, specifies the contents thereof, their inspection and duplication procedures and certain notices required of the Contractor pertaining to their location.

H. Section 1777.5 of the Labor Code requires Contractor or subcontractor employing workers in any apprenticeable occupation to apply to the Joint Apprenticeship Committee nearest the site of the public works project, which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen to be used in the performance of the Contract. The Contractor is required to make contributions to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticeable trade and if other contractors on the public works site are making such contributions. Information relative to apprenticeship standards, contributions, wage schedules and other requirements may be obtained from the State Director of Industrial Relations or from the Division of Apprenticeship Standards. Section 1777.6 of the Labor Code provides that it shall be unlawful to refuse to accept otherwise qualified employees as registered apprentices solely on the grounds of race, religious creed, color, national origin, ancestry, sex, or age.

I. Eight hours labor constitutes a legal day's work, as set forth in Labor Code

Section 1810. The statutory provisions for penalties for failure to comply with the State's wage and hour laws will be enforced as set forth in Labor Code Section 1813.

2.2 CONTRACTOR shall have no claim for compensation for any services or work, which has not been authorized by CITY's Authorization to Proceed.

2.3 CONTRACTOR shall not accept any change of scope, or change in contract provisions, to this Contract unless issued in writing, as a contract change order or amendment and signed by CITY. Any extensions of time must be mutually agreed upon in writing and executed by both parties.

2.4 CONTRACTOR shall maintain in current status all Federal, State, and local licenses and permits required for the operation of the business conducted by the CONTRACTOR as applicable to this contract.

2.5 All work supplied under this Contract shall be fully guaranteed by CONTRACTOR for a minimum period of 365 days from the date of acceptance by CITY. Any defects of design, workmanship, or materials that would result in non-compliance with the Contract specifications shall be fully corrected by CONTRACTOR (including parts and labor) without cost to CITY. The written warranty shall be included with the delivered products to the using Department.

2.6 CITY shall provide to CONTRACTOR, without charge, all data, program information, including reports, records, maps, and other information, now in CITY's possession, which may facilitate the timely performance of the work.

3 CONTRACTOR'S KEY PERSONNEL

3.1 **Key Staff.** CITY reserves the right to review and approve CONTRACTOR'S staff including all subcontractors to be assigned to any project by CONTRACTOR during the term of this Contract.

This Contract has been awarded to CONTRACTOR based partially on the key personnel proposed to perform the services required herein. CONTRACTOR shall not change nor substitute any of these key staff for work on this Contract without prior written approval by CITY.

CONTRACTOR's Team and Key Personnel are as follows:

n/a

This Services Contract has been awarded to CONTRACTOR based on its representation that those personnel and subcontractors submitted as part of its bid and listed above will perform the portions of the work listed above.

CONTRACTOR shall not deviate nor substitute any of these team members without prior written approval by CITY.

3.2 Subcontractors. CONTRACTOR shall not enter into any Subcontract under this Contract for the performance of this Contract without the advance written approval of CITY. The subcontract shall incorporate by reference the terms and conditions of this Contract.

3.3 Direct Responsibility. All services required under this Contract shall be performed by CONTRACTOR, or under CONTRACTOR's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services.

3.3.1 CONTRACTOR shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Contract, and compliance with all reasonable performance standards established by CITY.

3.3.2 CONTRACTOR shall be responsible for payment of all CONTRACTOR's employees' and subcontractor's wages and benefits and shall comply with all requirements pertaining to the employer's liability, workers' compensation, unemployment insurance, and Social Security.

3.3.3 CONTRACTOR shall indemnify and hold harmless CITY, and its respective officers, agents and employees from and against all claims, demands, damages or costs arising from CONTRACTOR's acts or omissions with respect to any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices.

4 ACCEPTANCE AND DOCUMENTATION

Each task shall be reviewed and approved by the Contract Project Manager to determine acceptable completion.

4.1 Records. The CONTRACTOR shall retain and shall contractually require each SUBCONTRACTOR to retain all data and other "records" relating to the acquisition and performance of the Contract for a period of five years after the completion of the Contract.

4.2 Property of CITY. All materials, including reports, computer programs and other deliverables, supplied or created under this Contract are the sole property of CITY. CONTRACTOR is not entitled to a patent or copyright on those materials and may not transfer the patent or copyright to anyone else. CONTRACTOR shall not use or release these materials without the prior written consent of CITY.

4.3 Products. All equipment, materials, parts, and other components incorporated in the work or services performed pursuant to this Contract shall be new, or the latest model and of the most suitable grade for the purpose intended. All work shall be performed in a skilled and workmanlike manner.

5 PRICE

CITY shall pay to CONTRACTOR an amount not to exceed Ninety Thousand dollars (\$90,000.00) for the completion of all the work and services described in Section 2, which sum shall include all costs or expenses incurred by CONTRACTOR, payable as follows:

**Fee Schedule
Taft Electric Company**

Description of Services	Unit of Measure	Year 1 FY 21/22	Year 2 FY 22/23	Year 3 FY 23/24	Year 4 FY 24/25
LABOR RATES					
1. Journey Level Electrician					
A. Standard Rate	<i>per hour</i>	\$129.40	\$133.40	\$137.40	\$141.40
B. Overtime Rate	<i>per hour</i>	\$194.10	\$200.10	\$206.10	\$212.10
C. Holiday/Emergency Rate	<i>per hour</i>	\$258.80	\$266.80	\$274.80	\$282.80
2. Inside Wireman					
A. Standard Rate	<i>per hour</i>	\$119.36	\$123.36	\$127.36	\$131.36
B. Overtime Rate	<i>per hour</i>	\$179.04	\$185.04	\$191.04	\$197.04
C. Holiday/Emergency Rate	<i>per hour</i>	\$238.72	\$246.72	\$254.72	\$262.72
3. Apprentice Electrician					
A. Standard Rate	<i>per hour</i>	\$85.38	\$89.38	\$93.38	\$97.38
B. Overtime Rate	<i>per hour</i>	\$128.07	\$134.07	\$140.07	\$146.07
C. Holiday/Emergency Rate	<i>per hour</i>	\$170.76	\$178.76	\$186.76	\$194.76
SERVICE AND EQUIPMENT ITEMS					
4. Service Call Fee **4 hour minimum**	<i>per job</i>	\$129.40	\$133.40	\$137.40	\$141.40
5. Emergency Response Fee **4 hour minimum**	<i>each</i>	\$258.80	\$266.80	\$274.80	\$282.80
6. Large Equipment/Vehicles (i.e. backhoe, loader, dump truck, lifts, etc.)	<i>per hour</i>	\$230.00	\$235.00	\$240.00	\$245.00
7. Small Equipment (i.e. jackhammer, trenchers, etc.)	<i>per hour</i>	\$80.00	\$85.00	\$90.00	\$95.00
8. Service Body Truck/Vehicle	<i>per hour</i>	\$16.63	\$17.63	\$18.63	\$19.63

CITY makes no guarantee entire Contract price will be expended during the term of this agreement.

5.1 An application for payment form must be submitted to CITY which shall include the following: a clear, detailed invoice reflecting work being billed for, a summary sheet showing percentage of work completed to date, amount/percent billed to date and current status of all tasks within a project; any/all backup documentation supporting the above items. Work schedule updates must also be included with the payment requests.

5.2 CONTRACTOR shall maintain adequate records and shall permit inspection and audit by CITY of CONTRACTOR's charges under this Contract. CONTRACTOR shall make such records available to CITY during normal business hours upon reasonable notice. Nothing herein shall convert such records into public records, and they will be available only to CITY and any specified public agencies. Such records shall be maintained by CONTRACTOR for one (1) year following completion of the work under this Contract unless a longer period of time is required by state or federal law, in which event CONTRACTOR shall retain its records for the time required by such laws.

5.3 **Payment.** A separate invoice shall be issued for each shipment of material or service performed, and no payment will be issued prior to receipt of material and/or completion of specified services and receipt of a correct invoice.

6 TAXES

6.1 CONTRACTOR shall pay all sales, consumer, use, and other similar taxes required to be paid by CONTRACTOR in accordance with state and local laws.

6.2 CONTRACTOR is an independent contractor and shall have no power or authority to incur any debt, obligation, or liability on behalf of CITY. No person employed by CONTRACTOR or acting on its behalf, in connection with this Contract shall be considered the Agent or employee of CITY.

6.3 CONTRACTOR shall be required to obtain a current City of Palmdale business license, as required by the Palmdale Municipal Code, before an Authorization to Proceed is issued.

6.4 When equipment, materials or supplies generally taxable to CONTRACTOR are eligible for a tax exemption due to the nature of the work, CONTRACTOR shall assist the City in applying for and obtaining such tax credits and exemptions, which shall be paid or credited to the City.

7 PATENT FEES AND ROYALTIES

CONTRACTOR shall pay all license fees and royalties and assume all costs incident to the use, in the performance of the work or the incorporation in the work of any invention, design, process, program, product or device which is the subject of patent

rights or copyrights held by others. If a particular invention, design, process, program, product or device is specified in the contract documents for use in the performance of the work and if, to the actual knowledge of CITY, its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by CITY in the contract documents. CONTRACTOR shall indemnify and hold harmless CITY and anyone directly or indirectly employed by CITY from and against all claims, damages, losses and expenses (including attorneys' fees) arising out of any infringement of patent rights or copyrights incident to the use in the performance of the work, or resulting from the incorporation in the work of any invention, design, process, program, product or device not specified in the contract documents, and shall defend all such claims in connection with any alleged infringement of such rights.

8 INDEMNIFICATION

To the fullest extent permitted by law, CONTRACTOR and any subcontractors working on its behalf agree to indemnify CITY, its officers, employees, agents and elected and appointed boards (hereinafter "Indemnified Parties") for any loss, claim, demand, cause of action, cost, expense, damage, obligation or liability which arises out of or is in any way connected with the performance of any work under this agreement, including any acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of CONTRACTOR, or its subcontractors, and regardless of any acts, omissions or negligence (whether active or passive) of any person or entity indemnified hereunder. At their own expense, CONTRACTOR and, as applicable, any subcontractors working on its behalf, shall defend any suit, claim or action against the Indemnified Parties founded upon such loss, claim, demand, cause of action, cost, expense, damage, obligation or liability. CONTRACTOR shall ensure that the contract of any subcontractor working under this agreement contain an indemnity agreement, requiring the subcontractor to indemnify and defend the Indemnified Parties pursuant the terms set forth above. CONTRACTOR shall indemnify the Indemnified Parties, and save it harmless from any and all loss, damage, costs, expenses and attorney's fees suffered or incurred on account of any breach of the aforesaid obligations and covenants, and any other provision or covenant of this agreement.

9 INSURANCE

9.1 CONTRACTOR, at its expense, shall maintain in effect at all times during the performance of work under this Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California. **Proof of Insurance, as identified in Section 9.8, must be reviewed and accepted by the City Attorney.**

9.1.1 Workers' Compensation and Employer's Liability

- Workers' Compensation -- coverage as required by the State of California

- Employer's Liability -- \$1,000,000.00 each accident
\$1,000,000.00 policy limit bodily injury
\$1,000,000.00 each employee bodily injury by disease

9.1.2 Commercial General Liability

- \$2,000,000.00 limit on a per occurrence basis
- \$5,000,000.00 general aggregate limit

9.1.3 Commercial Automobile Liability

- \$2,000,000.00 combined single limit including owned, non-owned and hired automobile coverage

9.2 All of CONTRACTOR's policies shall contain an endorsement providing that written notice shall be given to CITY at least thirty (30) calendar days prior to termination, cancellation, or reduction of coverage in the policy.

9.3 Policies providing for bodily injury and property damage coverage shall contain the following:

- A. An endorsement extending coverage to the City as an additional insured, as respects liability arising out of the performance of any work under the Contract. Such insurance shall be primary insurance, as respects the interest of the City, and any other insurance maintained by the City shall be considered excess coverage and not contributing insurance with the insurance required hereunder. The certificates shall state: "The City of Palmdale, Successor Agency to the Community Redevelopment Agency of the City of Palmdale, Palmdale Civic Authority, Housing Authority, Industrial Development Authority, Airport Authority, their officers, agents, employees and volunteers are named as additional insured".
- B. "Severability of Interest" Clause.

9.4 Promptly upon execution of this Contract, and prior to commencement of any work, CONTRACTOR shall deliver to CITY certificates of insurance and endorsements to all required policies demonstrating that CONTRACTOR has the required coverage and showing the required named insured. Within five (5) days of written request from CITY, CONTRACTOR shall deliver to CITY full and complete copies of all insurance policies required by this Contract.

9.5 The requirements as to the types and limits of insurance to be maintained by CONTRACTOR are not intended to and shall not in any manner limit or qualify CONTRACTOR's liabilities and obligations under this Contract.

9.6 Any policy or policies of insurance that CONTRACTOR elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Contract shall include a provision waiving the insurer's right of subrogation against CITY.

9.7 All insurance coverage must be maintained throughout the duration of this Contract.

9.8 Acceptable Proof of Insurance:

9.8.1 ACORD Certificate of Insurance listing all coverage, limits, deductibles and insured; and endorsements for all applicable coverage if agent has authority to issue it; or additional insured Form CG20100704 and CG20370704 or equivalent must be provided for general liability coverage. Additional insured form CA0001 must be provided for automobile liability coverage.

9.8.2 Binders of insurance for all coverage. Agents must confirm that policy endorsements have been ordered from the respective insurance companies. Upon issuance, policy endorsements and a corresponding Certificate of Insurance listing all insurers and coverage must be submitted to the City Attorney.

9.9 Notwithstanding any other provision of this Contract, CITY may immediately terminate this Contract if, at any time CONTRACTOR fails to maintain the required insurance for any period of time or fails to comply with any of the insurance requirements listed above.

10 TERMINATION WITHOUT CAUSE

City reserves the right to terminate this Contract or any part thereof for its sole convenience with fifteen (15) days written notice. In the event of such termination, CONTRACTOR shall immediately stop all work hereunder, and shall immediately cause any of its suppliers and subcontractors to cease such work. CONTRACTOR shall also surrender to CITY all finished or unfinished documents, processes, programs and other supplies and materials, which shall be City's property. As compensation in full for services performed to the date of such termination, the CONTRACTOR shall receive an amount equal to the value of the work completed as of the termination date in accordance with the fee schedule or as negotiated between the parties. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Contract.

11 TERMINATION FOR CAUSE

If CITY determines that CONTRACTOR has failed to supply an adequate working force, or to provide services of proper quality, or has failed in any other respect to satisfactorily perform the services specified in this Contract, CITY shall give written notice to CONTRACTOR specifying all defaults to be remedied within thirty (30) days. Such notice shall set forth the basis for CITY's dissatisfaction and suggest corrective measures. If, after thirty days, CONTRACTOR has failed to implement appropriate corrective measures, CITY may elect to terminate this Contract in whole or in part.

11.1 In the event CITY terminates this Contract, in whole or in part, for cause, CITY may procure, upon such terms and in such manner, as it may deem appropriate, services similar to those terminated.

11.2 CONTRACTOR shall provide all finished or unfinished documents, data, studies, software, drawings, programs, processes, maps, photographs, reports, etc., prepared by CONTRACTOR within fifteen (15) working days after notice of termination. Upon such termination, CONTRACTOR shall be paid an amount equal to the value of the services provided and work performed as of the date of termination, taking into consideration the costs associated with hiring another CONTRACTOR to complete the services. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete documents when such are delivered to CITY, and to authorized reimbursement expenses. The above is in addition to any other remedies available by law or equity to CITY.

11.3 If, after notice of termination of the Contract under the provisions of this Section 11, it is determined, for any reason, that CONTRACTOR was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 10.

12 DISPUTE RESOLUTION

All claims, disputes, and other matters in question between CITY and CONTRACTOR arising out of or relating to this Contract or the breach thereof shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties.

13 OWNERSHIP OF PRODUCT

All product, data, documents, programs and software including, but not limited to, research, field notes, investigations, analysis, studies, processes, software, instructions for use and other manuals, whether complete or incomplete, which are prepared or produced in the performance of this Contract are to be, and remain the property of CITY and shall be delivered to or left with CITY upon the completion or termination of this Agreement. CONTRACTOR shall furnish CITY, upon its request, originals and reproducible and electronic copies of product, data reports, studies and of all other documents listed above. Electronic copies shall be provided in an unprotected format which allows CITY to copy, reproduce and makes changes as CITY deems necessary.

14 DELEGATION AND ASSIGNMENT

14.1 CONTRACTOR shall not delegate or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of CITY; provided, however, that claims for money due or to become due to CONTRACTOR from CITY under this Contract may be assigned to a bank, trust company or other financial institution without such approval.

14.2 Any assignment, delegation or subcontract shall be made in the name of CONTRACTOR and shall not bind or purport to bind CITY and shall not release CONTRACTOR from any obligations under this Contract including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegates and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to CONTRACTOR under this Contract.

15 NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

15.1 In performance of this Contract, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of sex, color, race, religion, ancestry, national origin, disability, medical condition, marital status, sexual orientation, or age. CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their sex, color, race, religion, ancestry, national origin, disability, medical condition, marital status, sexual orientation or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

15.2 The provisions of subsection 15.1 above shall be included in all solicitations or advertisements placed by or on behalf of CONTRACTOR for personnel to perform any services under this Contract. CITY shall have access to all documents, data and records of CONTRACTOR and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection at, and on file with, the Palmdale City Clerk's Office.

16 FINANCIAL INTEREST CERTIFICATION

16.1 CONTRACTOR warrants that no person has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee; and that no officer or employee of the CITY has any interest, financially or otherwise, in CONTRACTOR's firm.

16.2 For breach or violation of this warranty, CITY shall have the right to annul this Contract without liability or at its discretion to deduct from the Contract Price or consideration, the full amount of such commission, percentage, brokerage or contingent fee.

17 CONFLICT OF INTEREST

17.1 CONTRACTOR stipulates that its officers and employees do not now have a conflict of interest and it further agrees for itself, its officers and its employees that it will not contract for or accept employment for the performance of any work or

services with any individual business, corporation or government unit that would create a conflict of interest in the performance of its obligations pursuant to this Contract or which would cause CONTRACTOR to be "financial interested" (as provided in California Government Code Section 1090 et seq. or 87100 et seq.) in any contract or decision made by CITY on any matter.

17.2 CONTRACTOR shall not employ any City official or employee to perform any work required pursuant to this Contract.

17.3 To the extent required by the City Manager or his designee, CONTRACTOR shall complete and file with the City Clerk a Form 700 Statement of Economic Interests disclosing any reportable property interests, income, gifts, investments, or business positions.

18 COMPLIANCE WITH LAW

18.1 CONTRACTOR shall comply with all state and federal laws, including but not limited to, the requirement to hire only those persons authorized by federal law to work in the United States. If CONTRACTOR uses any subcontractors to complete this Contract, this same requirement shall be included in all subcontracts and strictly enforced by CONTRACTOR.

18.2 The law of the state of California shall govern this Contract. The venue of any legal action, either formal or informal, shall be the County of Los Angeles.

19 NOTICES

Any notice required under this Contract shall be in writing, addressed to the appropriate party at its address on the signature page and given personally or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

20 ENTIRE AGREEMENT AND AMENDMENTS

20.1 This Contract is the complete Agreement between the parties and supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

20.2 No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by CONTRACTOR hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

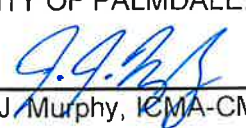
20.3 The failure of any party to enforce against another party any provision of this Contract shall not constitute a waiver of that party's right to enforce such a provision at a later time, and shall not serve to vary the terms of this Contract.

21 ATTORNEY'S FEES

If any action at law or in equity is brought to enforce or interpret any provisions of this Contract, the prevailing party in such action shall be entitled to reasonable attorney's fees, costs and necessary disbursements, in addition to such other relief as may be sought and awarded.

In Witness Whereof, the parties hereto have caused this Contract to be executed and attested by their respective officers thereunto duly authorized.

CITY OF PALMDALE:


J.J. Murphy, ICMA-CM
City Manager

Date

21 Sep 21

TAFT ELECTRIC COMPANY:


James Marsh
President/CEO

Date

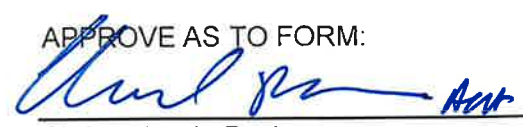
08/01/21

ADDRESS FOR NOTICE:

CITY OF PALMDALE
39110 3rd Street East, Suite C
Palmdale, Ca 93550

ADDRESS FOR NOTICE:
TAFT ELECTRIC COMPANY
1694 Eastman Avenue
Ventura, CA 93003

APPROVE AS TO FORM:


PC

Christopher L. Beck
City Attorney

ATTEST:


Shanae S. Smith
City Clerk

ATTEST: If Corporation

Secretary

**MINUTES
CITY COUNCIL
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
MARCH 18, 2025
www.cityofpalmdaleca.gov**

1) CALL MEETING TO ORDER

Mayor Loa called the meeting to order at 5:00 pm.

Note: All City Council memberships are reflected in their City Council titles.

2) ROLL CALL MAYOR LOA, MAYOR PRO TEM BETTENCOURT,
COUNCILMEMBERS BISHOP, OHLSEN, ALARCÓN

PRESENT: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

ABSENT: None.

Mayor Pro Tem Bettencourt participated via Zoom from Springmaid Mountain, Pond Side Cabin, 2171 Henredon Rd., Spruce Pine, NC 28777.

3) PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Councilmember Alarcón led the pledge of allegiance.

4) PRESENTATIONS

4.1) Presentation update from Parks and Recreation - Spring Program Highlights

Director of Parks and Recreation Smith provided highlights and updates on the events and programs for Parks and Recreation.

The Council thanked Ms. Smith for her leadership.

5) PUBLIC COMMENTS
CONSENT CALENDAR, APPOINTMENT(S), NEW BUSINESS, AND CLOSED
SESSION:

Assistant City Manager Mendez requested that item 6.9 be removed from the agenda.

City Attorney Curley recommended that an Item be added as 6.12 and stated the following findings: 1) The need arose after the agenda was posted and 2) The need to take action is immediate. There was Council and staff discussion regarding the item. A motion was made and passed to add the item as follows: 6.12 Award Construction Agreement with Ultimate Pool Remodeling for PN 915, DryTown Water Park Pool Leak Detection, Repair, Replaster, and Tile Repair Project for a total not to exceed amount of \$373,615 for a term of 30 working days from the date of the Notice to Proceed

City Clerk Scott announced two emails were received in favor of item 6.3 by Mr. Quan and Mr. Little.

The following individuals provided public input: Marsha Furman spoke in support of items 6.4 and 6.12, and Jason Zink spoke on Item 6.2 and various topics.

Councilmember Ohlsen pulled Items 6.2 and 6.12 for discussion.

6) CONSENT CALENDAR

6.1) Waive full reading of the Resolution(s) and/or Ordinance(s) to be considered and voted on at this meeting. (This allows for reading the title only in lieu of reciting the entire text).

6.2) Receive the summary of the 2024 Annual Housing Element Progress Report.

Planning Manager Magana presented the staff report.

There was Council and staff discussion regarding the Regional Housing Needs Allocation (RHNA) numbers and ways to achieve RHNA goals. Some suggestions were made to help achieve RHNA goals, including Zone Change amendments, General Plan amendments, removing restraints against housing, and setting conditions that are conducive for developers

Motion: Receive the summary of the 2024 Annual Housing Element Progress Report.

Moved by Eric Ohlsen, seconded by Austin Bishop.

Vote: Motion carried (5-0)

Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

6.3) Adopt Resolution No. CC 2025-019, a Resolution of the City Council of the City of Palmdale, recommending City Council approval modifying the Planning Commission meeting time from 7:00 P.M. to 5:00 P.M. beginning April 2025.

6.4) Award and Approve agreement with Mendoza Engineering Company, Inc., for construction services for PN 862, Marie Kerr Park Swim Deck Expansion Project for a total not to exceed amount of \$340,736 for a term of 50 working days from the date of the Notice to Proceed.

6.5) Approve the amended and restated Memorandum of Understanding (MOU) of the Antelope Valley Regional Water Management Group (RWMG) Integrated Regional Water Management Group (IRWMG) cost-sharing agreement for a not to exceed amount of \$16,923 and extend the term of the Agreement through January 2027.

- 6.6) Approve the first amendment to agreement with MNS Engineers, Inc. for project management services for PN 669, 10th Street West Widening Project, increasing the agreement by \$227,000 for a total not to exceed amount of \$418,800 with an extension of 22 months for a total term of 45 months.
- 6.7) Approve second amendment to the agreement with MNS Engineers, Inc. for construction management and inspection services for PN 795, Sam Yellen Park Phase 2 Project, increasing the agreement by \$133,640 for the total not to exceed amount of \$720,208 with an extension of six months for a total of 22 months.
- 6.8) Approve expansion of the Power Choice Solar and Battery Program and approve the first amendment to the Power Choice Program Management Agreement.
- 6.9) Adopt Resolution No. CC 2025-024, a Resolution of the City Council of the City of Palmdale granting authority to the City Manager to enter into certain contracts on behalf of Energy for Palmdale's Independent Choice (EPIC) and rescinding and replacing Section 5 of Resolution No. CC 2019-042.

This item was removed from the agenda.

- 6.10) Approve first amendment to the agreement with Knorr Systems, Inc., for maintenance and repair services of aquatic facilities equipment, increasing the amount by \$596,000 for a total not to exceed amount of \$996,000 for a four (4) year and nine (9) month term through July 5, 2027.
- 6.11) Approve the minutes from the previous meeting.
- 6.12) Award Construction Agreement with Ultimate Pool Remodeling for PN 915, DryTown Water Park Pool Leak Detection, Repair, Replaster, and Tile Repair Project for a total not to exceed amount of \$373,615 for a term of 30 working days from the date of the Notice to Proceed.

There was Council and staff discussion regarding the bidding process and the selection of the proposed contractor.

Motion: Award Construction Agreement with Ultimate Pool Remodeling for PN 915, DryTown Water Park Pool Leak Detection, Repair, Replaster, and Tile Repair Project for a total not to exceed amount of \$373,615 for a term of 30 working days from the date of the Notice to Proceed.

Moved by Austin Bishop, seconded by Eric Ohlsen.

Vote: Motion carried (5-0)

Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

Motion: Approve all items listed under the Consent Calendar, with the exception of items 6.2 and 6.12, which were pulled for discussion, and item 6.9, which was removed from the agenda.

Moved by Andrea Alarcón, seconded by Eric Ohlsen.

Vote: Motion carried (5-0)

Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

7) PUBLIC HEARING

- 7.1) Adopt Ordinance No. 1654, an Ordinance of the City Council of the City of Palmdale approving General Plan Amendment 23-0002, Zone Change 24-0003, Conditional Use Permit 24-0001, and Site Plan Review 24-0005; and Adopt Resolution No. CC 2025-020 approving General Plan Amendment 23-0002, Zone Change 24-0003, Conditional Use Permit 24-0001, and Site Plan Review 24-0005; a request to modify Policy PSFI-3 to allow the use of private sewage disposal systems on nonresidential Land Uses with domestic discharge only on property within the Neighborhood Commercial/Regional Commercial General Plan Land Use Designation on property located along Avenue S, Between State Route 14 and Tierra Subida Avenue; modify the Land Use Designation and Zone from Neighborhood Commercial to Regional Commercial; a Conditional Use Permit for the convenience store use; and a Site Plan Review to facilitate the construction of a fueling station that includes 24 Fuel Pumps and an approximately 5,600 square foot convenience store with on-site alternative wastewater treatment system located on the northwest corner of State Route 14 and Avenue S and adopt the Mitigated Negative Declaration and Mitigation Monitoring Report prepared in conjunction of this project.

Mayor Loa opened the Public Hearing

City Clerk Scott read the title of Ordinance No. 1654 and Resolution No. CC 2025-020

Planning Manager Magana presented the staff report

A motion was made and passed to introduce Ordinance No. 1654

Public Testimony: Jason Zink talked about public signage and the possibility of including the project area in an infrastructure district. Tom Miller from Antelope Express raised concerns about drainage issues.

Council and staff discussed business engagement and outreach, the noticing process, and ways to address drainage issues. The Civil Engineer for Maverick spoke about how they plan to mitigate the drainage issue on their project. There was additional discussion on how many general plan amendments are allowed and how the City can manage drainage issues.

Motion: Adopt Ordinance No. 1654 and Adopt Resolution No. CC 2025-020.
Moved by Austin Bishop, seconded by Eric Ohlsen.

Vote: Motion carried (5-0)

Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

- 72) Adopt Resolution No. CC 2025-023, a Resolution of the City Council of the City of Palmdale ordering the vacation of portions of 8th Street East south of Rancho Vista Boulevard, north of East Avenue P-8 and the reservation of utility easements therein.

Mayor Loa opened the Public Hearing

City Clerk Scott read the title of Resolution No. CC 2025-023

Director of Public Works Torres presented the staff report.

Public Testimony: None.

Motion: Adopt Resolution No. CC 2025-023, a Resolution of the City Council of the City of Palmdale ordering the vacation of portions of 8th Street East south of Rancho Vista Boulevard, north of East Avenue P-8.

Moved by Eric Ohlsen, seconded by Austin Bishop.

Vote: Motion carried (5-0)

Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

8) CITY MANAGER'S REPORT

Assistant City Manager Mendez shared information about upcoming events: the Women's Symposium at Legacy Commons on March 22, Books and Barks at the Library on March 25, *Charlie and the Chocolate Factory* at the Palmdale Playhouse from March 29-30, the AV BOGA Welcome Home Veteran ceremony at Poncitlan Square on March 29, Season of Service on March 29, and the Cesar Chavez Day event at Domenic Massari Park on March 30. He also announced that applications are being accepted to install murals at Pelona Vista Park and for the Youth Multimedia Fentanyl Awareness Challenge.

9) SHERIFF'S REPORT

Captain Cartmill gave an update on response times for routine calls, service calls, working with Public Safety staff, Part 1 crimes, arrests, graffiti-related arrests, traffic enforcement, collision prevention, and traffic tickets. He also shared that the Sheriff's Department will host an Interfaith Prayer Breakfast with the City on April 4.

Councilmember Alarcón asked for information on recent trends in domestic violence cases, and Captain Cartmill said the information would be provided.

Councilmember Ohlsen thanked Captain Cartmill for adding extra motor units for traffic enforcement. He also asked for an update on the mini bike incident, and Captain Cartmill provided the information.

Mayor Loa asked about the response time for emergency calls, and Captain Cartmill responded.

10) NON-AGENDA PUBLIC COMMENTS:

The following individuals provided public input: Rich Gallego spoke about the city's increase in sales taxes, requested a resolution be sent to Governor Newsom regarding the State gas tax, and suggested town hall meetings; Eugene Hernandez discussed the history of Cesar Chavez and the 1968 Chicano High School walkouts; Silvia from Missions Accomplished Inc. talked about collaborating with the City on Nigeria Medical Missions; Jason Zink discussed general plan amendments, the Maverick project, and the creation of a super commuter opportunity zone; Bruce Flores spoke about protecting kids at school; Michael Ross talked about the city's tax increase and doing business with Lancaster; Carol Ross discussed Parks and Recreation events and town hall meetings; Victoria Ventura, District Director for Assemblyman Carrillo, discussed AB1089, which involves relocating Joshua trees and building more homes; Cynthia Garcia thanked the graffiti removal team and code enforcement, and suggested using social media for more information; and Marsha Furman discussed the AV BOGA event and spoke about Council informing the public by holding meetings in their districts.

11) COUNCIL REPORTS, ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Councilmember Bishop discussed the Covington Development. He also mentioned the importance of holding additional meetings to have open dialogue with residents and constituents.

Councilmember Alarcón shared details of the trip to Washington, D.C., where they advocated for more funding for city projects. She voiced her support for town hall meetings and requested that the Council provide the public with more time to speak on agenda items and offer the option for remote participation. Additionally, she shared that serving as a Councilmember has been incredibly rewarding. She also discussed the city's tax increase.

Councilmember Ohlsen addressed two topics: 1) the sales tax increase, and 2) the super commute. He mentioned writing a letter to the State representatives advocating for the federal government to pull back four billion dollars already committed to this State. He also expressed support for town hall meetings.

Mayor Pro Tem Bettencourt expressed support for town hall meetings and suggested ways to better share information with the public.

Mayor Loa reported on the Executive Committee on Homelessness meeting he attended. He also discussed the enforcement of graffiti violators.

Additionally, Mayor Loa and Councilmember Alarcón spoke about several projects discussed in the meetings in Washington, D.C., including the Rancho Vista grade separation, Little Rock Dam, investment in the Flock system, the Center for Transportation and Technology Excellence, and the Barrel Springs Equestrian Center.

12) PRESENTATION BY CITY ATTORNEY

City Attorney Curley requested that a second Closed Session item be added to the agenda under Government Code 54957 for a Public Employee Performance Evaluation of the City Manager. This was based on identified operational issues that required prompt review by everyone, including the Council, as they affect day-to-day operations and implement best practices. Councilmember Alarcón asked for Council support to properly agendize the item for the next City Council meeting. A motion was made and passed unanimously to add item 12.2 as follows: 12.2 This closed session is being held pursuant to the authority of California Government Code Section 54977, Performance Evaluation, Title: City Manager.

Motion: 12.2 This closed session is being held pursuant to the authority of California Government Code Section 54977, Public Employee Performance Evaluation, Title: City Manager.

Moved by Andrea Alarcón, seconded by Eric Ohlsen.

Vote: Motion carried (5-0)

Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

12.1) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Los Angeles County Superior Court Case No. 22STCV01269

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

12.2) This closed session is being held pursuant to the authority of California Government Code Section 54957.

Public Employee Performance Evaluation

Title: City Manager

13) ANNOUNCEMENT BY CITY ATTORNEY

Closed Session was held from 6:49 pm - 8:25 pm.

City Attorney Curley announced that Council was updated and there were no reportable actions.

14) ADJOURNMENT

Mayor Loa adjourned the meeting at 8:33 pm to April 1, 2025, at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 1st day of April 2025.

Richard J. Loa, Mayor

ATTEST:

Rochelle Scott, City Clerk



City Council Staff Report

DATE: APRIL 1, 2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER DEPARTMENT
CITY CLERK DIVISION

DISTRICT: ALL

SUBJECT: APPROVE APPOINTMENT OF PUBLIC MEMBER TO THE
PALMDALE RECYCLED WATER AUTHORITY (PRWA)

RECOMMENDATION

Staff recommend that the City Council:

Approve the Palmdale Recycled Water Authority's (PRWA) appointment of Mr. Joe Pallon as the Public Member of the PRWA for a one-year term.

BACKGROUND

The PRWA was formed by a Joint Exercise of Powers (Agreement) between the City and the (PWD) in September 2012. The PRWA aims to study, promote, develop, distribute, construct, install, finance, use, and manage recycled water resources.

Zakeya Anson served as PRWA's Public Member since 2021 but did not seek reappointment when the recruitment was opened on November 26, 2024.

Both the City Council and the PWD Board of Directors must now consider the applicants and the PRWA's nomination and take action to make an appointment.

DISCUSSION

The City opened a recruitment, including advertisement, for one (1) PRWA Public Member position from Tuesday, November 26, 2024, through Thursday, January 2, 2025.

Three applications were received. All applicants reside within the PRWA boundaries.

- Bryan Guzman
- Oyekunle Oyeyipo
- Joe Pallon

The PRWA Board of Directors interviewed all three applicants at its March 17, 2025, meeting. The PRWA nominated Joe Pallon for appointment.

According to Article 4 of the Joint Exercise of Powers Agreement, both agencies must review the PRWA's recommendation and take action.

The PWD unanimously approved Joe Pallon's nomination on March 24, 2025.

This item is being presented to the City Council for approval of Joe Pallon as the PRWA Public Member.

FISCAL IMPACT

There is no fiscal impact associated with this action.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Roxanne Faber, City Clerk
Certified as to availability of Funds	Janelle Samson, Director of Operations
Approved by:	Ronda Perez, City Manager
Approved as to form:	William P. Curley, III, City Attorney

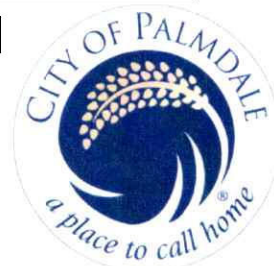
ATTACHMENTS

Apps PRWA



BRYAN GUZMAN

LEGAL ASSISTANT & NOTARY PUBLIC



"Committed to Sustainable Growth, Community Engagement, and Efficient Service"



SKILLS

Bilingual: English/Spanish; speak/write
High level of commitment



EDUCATION

CA SCHOOL OF LAW

Aug 2023 - Present, Juris Doctor Candidate, 2nd year (online school)

DEVRY UNIVERSITY

School Credit

CHARTER COLLEGE

Legal Assistant Diploma

Grad Date 2014

ANTELOPE VALLEY COLLEGE

Courses Completed

2012 - 2013

LITTLE ROCK HIGH

High School Diploma

Grad Date 2012

WORK EXPERIENCE



DERRYBERRY & ASSOCIATES LLP

LEGAL ASSISTANT & NOTARY PUBLIC

JULY 2024 - PRESENT

THOMPSON|VONTUNGELN

PARALEGAL & NOTARY PUBLIC

MAY 2022 - JULY 2024

UBER

UBER EATS

JAN 2022 - MAY 2022

CAMPANO LAW GROUP

LEGAL ASSISTANT

AUG 2020 - JAN 2022

EXCEPTIONAL DENTISTRY

NEW PATIENT & TREATMENT COORDINATOR

JULY 2019 - JULY 2020

CAMPANO LAW GROUP

LEGAL ASSISTANT

DECEMBER 2018 - JUNE 2019

CRUNCH FITNESS

SALES REPRESENTATIVE

DECEMBER 2016 - DECEMBER 2018

LOS ANGELES COUNTY

ASSISTANT

DOCUMENT SERVICES INC.

(GLENDALE)

2014-2016

MCDONALD'S

CREW TRAINER

2012 - 2014



INTERNSHIPS

2018

THE LAW OFFICES OF RICHARD LOA (MAYOR, CITY OF PALMDALE)

2018

THE LAW OFFICES OF JONATHAN B. LAFRANCE PA

EXTERNSHIPS

2014

BJ THOMPSON PROFESSIONAL LEGAL AID

2014

BASTA INC.



Palmdale Recycled Water Authority (PRWA)
Public Member Application

Please Print or Type:

Name: BRYAN YOBANY GUZMAN District 1
Address: [REDACTED]
City: PALMDALE Zip Code: 93550 Home Phone: [REDACTED]
Occupation: Legal Assistant & Mobile Notary Public Bus. Phone: [REDACTED]

Why are you interested in this position?

I am passionate about contributing to the sustainable development and management of water resources in Palmdale. With a strong interest in environmental stewardship, I am eager to support the Palmdale Recycled Water Authority's initiatives to promote the use of recycled water for irrigation and other beneficial uses. My experience as a legal assistant has equipped me with organizational and communication skills, which I look forward to applying in this role. This opportunity aligns with my long-term goal of engaging in local governance and making a positive impact on the community.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

My experience as a legal assistant has given me strong organizational, communication, and problem-solving skills, which are critical for board responsibilities. I manage complex documents, stay detail-oriented, and collaborate with clients and colleagues, ensuring tasks are completed efficiently. Additionally, my interest in environmental sustainability and local initiatives aligns well with the goals of the Palmdale Recycled Water Authority. These skills and my proactive learning approach make me well-qualified for this role.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.

Although I haven't served on a commission or public body, my role as a Notary Public, appointed by the State of California, has provided me with valuable experience in carrying out official duties with integrity and impartiality, such as witnessing signatures, administering oaths, and ensuring document legality. Additionally, my work in estate planning and trust administration has deepened my understanding of public trust, as I help clients formalize their wishes through legally binding documents like wills, trusts, and powers of attorney. This experience requires a combination of technical expertise, attention to detail, and professionalism, which I believe make me well-suited for a role in public service.

What do you hope to accomplish as a Palmdale Recycled Water Authority Member?

As a Palmdale Recycled Water Authority Member, I hope to contribute to the responsible development and promotion of recycled water use in our community. I aim to support sustainable practices that enhance water conservation, drive the efficient use of resources, and ensure that the authority's activities align with the best interests of Palmdale residents. My goal is to help implement strategies that benefit both the environment and the community while fostering transparency and trust.

In your opinion, what is the goal of the Palmdale Recycled Water Authority and what benefit does it provide to the citizens of Palmdale?

The goal of the Palmdale Recycled Water Authority is to develop, promote, and manage recycled water resources for beneficial uses such as irrigation and groundwater recharge. By utilizing recycled water, the Authority helps conserve potable water, reduces environmental impact, and ensures long-term water sustainability for Palmdale. This initiative provides significant benefits to residents by supporting responsible water usage, improving water security, and fostering sustainable community development.

List your education, highest year completed, and degrees, if any?

I am currently in my second year at California School of Law, an online law school, working toward a Juris Doctor (J.D.). Additionally, I have earned credits from DeVry University online and completed a Legal Assistant diploma from Charter College. I also attended Antelope Valley College (AVC), where I completed additional credits in various courses.

REASONABLE ACCOMMODATIONS: Based on your understanding of this PRWA position, will you require any special accommodations to apply and/or participate as a member? ____ Yes ☒ No

If yes, what reasonable accommodations would be necessary to assist you in this area?

In Case of Emergency:

Whom should we notify?

[REDACTED]

Name

Relationship to Applicant

Home Phone

[REDACTED]

Work Phone:

Physician's Name: NA

Phone:

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

NONE

Agreement

The City of Palmdale and Palmdale Water District are equal opportunity employers and do not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the Palmdale City Clerk's Office at 661/267-5151.

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types

of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the Agreement set forth on this 13 day of December, 2024.

Signature:

A handwritten signature in blue ink, consisting of a stylized 'E' or 'B' shape with a horizontal line through it, followed by a large loop.

If you wish, you may attach a copy of your resume to this application.

Please return the completed application to the Office of the City Clerk, City of Palmdale, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call the City Clerk's office at (661) 267-5151.



DERRYBERRY || & ASSOCIATES LLP
ATTORNEYS AT LAW

R. STEVEN DERRYBERRY
KIMBERLY R. ROSE-MCCASLIN
ALEXANDER L. MASSARI
DENYA A. AMADOR AYALA

Selection Committee
Palmdale Recycled Water Authority
City of Palmdale, California

December 16, 2024

Dear Members of the Selection Committee,

It is my honor to recommend **Bryan Guzman** for the Public Member position on the Palmdale Recycled Water Authority (PRWA). **Bryan's** dedication to professional growth, public service, and his community is evident through his academic and professional accomplishments, which align strongly with the responsibilities of this role.

Bryan recently achieved a significant academic milestone by passing the rigorous First-Year Law Students' Examination (FYLSE), also known as the Baby Bar. This accomplishment has propelled him into his second year of legal studies, underscoring his perseverance, critical thinking, and commitment to mastering complex legal concepts. His pursuit of a Juris Doctor degree demonstrates his ambition and capability to engage with the intricate legal and regulatory matters central to PRWA's mission.

In his role as a Legal Assistant at Derryberry & Associates, **Bryan** has played a key role in facilitating estate planning and trust administration. His meticulous attention to detail and ability to handle sensitive client matters have earned him recognition, including positive feedback reflected in our firm's client reviews. **Bryan** consistently exhibits professionalism, organizational excellence, and an ability to navigate nuanced legal procedures—all qualities that will contribute to PRWA's governance and oversight responsibilities.

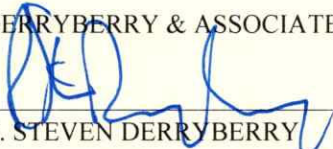
Additionally, as a Notary Public appointed by the State of California, **Bryan** regularly ensures the legality of documents with impartiality and precision. This role emphasizes public trust and accountability, qualities essential for managing the public resources and collaborative efforts PRWA oversees.

Bryan's diverse skill set, along with his academic achievements, legal experience, and notarial service, position him as an exceptional candidate. His dedication to excellence, ability to manage public responsibilities, and willingness to engage in regular meetings reflect the competencies needed for the PRWA Board. I am confident he will bring thoughtful insight and a strong work ethic to this role, furthering PRWA's mission to promote and manage recycled water resources for the benefit of Palmdale and its residents.

Should you require any further information or clarification, please do not hesitate to contact me at (661) 945-6115 or steven@derryberrylawyers.com.

Very truly yours,

DERRYBERRY & ASSOCIATES LLP


R. STEVEN DERRYBERRY

Attorney at Law

Google Reviews

★ ★ ★ ★ ★

Damon Ellis – Business Owner

★ ★ ★ ★ ★ 2 days ago - New

Helpful and knowledgeable. Alex Massari and **BRYAN** were efficient and professional. Thank you!

Jodale Edwards

★ ★ ★ ★ ★ a month ago

Outstanding Business & Estate Planning Assistance! **BRYAN G.** Was quick with same day necessary business filings to secure my business future. Very Thankful for The Derryberry & Associates Team

Alana Johnson

★ ★ ★ ★ ★ 2 months ago

My experience with Derryberry and Associates has been great. The staff is friend and always helpful. Today I had the pleasure of working with **BRYAN GUZMAN** for the first time. He made everything easy and answered all of my questions promptly and in great detail.

Francisco Martinez – Business Owner

★ ★ ★ ★ ★ 3 months ago

I was having a long standing situation with the EDD (years) with pretty much no hope in being resolved in my favor. During the process, my case was assigned to **MR. BRYAN GUZMAN** (Legal Assistant) who investigated my case in depth and latter was crucial in turning the case in my favor. **MR. GUZMAN** is a reliable man, very professional, who is dedicated to bring justice, who will give you his best in trying to help with your case. I believe that he was the determining factor in such positive and unexpected outcome.

Selection Committee

Palmdale Recycled Water Authority
City of Palmdale, California

December 12, 2024

Dear Members of the Selection Committee,

It is with great enthusiasm that I recommend Bryan Guzman for the Public Member position on the Palmdale Recycled Water Authority (PRWA). Over the course of more than a year and a half, I had the privilege of working closely with Bryan in the field of estate planning, during which he consistently demonstrated his exceptional work ethic, analytical skills, and dedication to public trust.

Bryan's recent success in passing the rigorous First-Year Law Students' Examination (FYLSE) is a testament to his discipline and intellectual curiosity. This milestone not only highlights his academic ability but also reflects the diligence and perseverance that he applies to every endeavor.

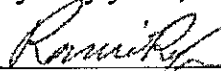
As a paralegal under my supervision, Bryan played a vital role in assisting with the preparation of estate planning documents, including trusts and wills. His keen attention to detail, organizational skills, and client-focused approach were critical in ensuring accuracy and client satisfaction. I can attest to the numerous occasions on which his conscientious work earned positive client feedback.

Additionally, Bryan's responsibilities as a Notary Public, appointed by the State of California, further illustrate his commitment to integrity and public service. His role in notarizing legal documents demanded precision, impartiality, and a deep understanding of the importance of confidentiality, all of which he handled with the utmost professionalism.

Bryan's combination of legal knowledge, organizational expertise, and a strong sense of responsibility make him an excellent candidate for this position. I am confident that his skills and dedication align perfectly with PRWA's mission and the responsibilities required of the Public Member.

If you have any questions or need further details, please do not hesitate to reach out to me at [REDACTED] or via email at [REDACTED]

Very truly yours,



RANIA RAFLA

Attorney at Law

Client and Law Firm Partner Reviews and Testimonials

Subject: Compliment from Client about Bryan Guzman

Hello,

I received a call from Mr. Thomas Gillis this afternoon. Mr. Gillis wanted to make sure that administration received information regarding Bryan Guzman. On June 10, 2024, the client came in because he could not find a copy of his Trust. He encountered Bryan and verbalized an appreciation for his eagerness to help and his pleasant and professionalism during his encounter. He felt Bryan went above and beyond and provided great service during a time when the client was stressed.

Very truly yours,

Suzanne Murray

Diana Tanner (Google Review)

★ ★ ★ ★ ★ 6 reviews - a month ago

Excellent seminar by Kevin Von Tungeln and got an appointment right away and it was such an easy process with Sonia Chan Lee and my contact with Bryan Guzman and Miss Maggie was a pleasure. This whole process of setting up my trust went very smoothly and I appreciate everybody's input and their professionalism. Thank you.

Wed 1/10/2024 10:01 AM

Bryan,

Thanks Mandy for digging up the history. I missed seeing that when talking to him. Can you please contact Mr. Klingenberg to get his AHCD? He commented how much he liked your professionalism. 🙏

Very truly yours,

Sonia Chan Lee, Esq.*Partner



**Palmdale Recycled Water Authority (PRWA)
Public Member Application**

Please Print or Type:

Name: Oyekunle Oyeyipo District 5
Address: [REDACTED]
City: Palmdale Zip Code: 93550 Home Phone: [REDACTED]
Occupation: Engineer Bus. Phone:

Why are you interested in this position?

I am interested in this position because I am aware of the impact water has in general on our economy and our lives. I would like to learn how to be impactful in water education outreach

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

I am an Engineer which creates a natural curiosity and problemsolving habits. I have volunteered as a Docent at a California State Park educating individuals about the the history of the park and I've been a board member of a Non-profit Radio station which has taught me how to effectively work within a concensus.

In Case of Emergency:

Whom should we notify?

[REDACTED]

Sister

Name

Relationship to Applicant

Home Phone: [REDACTED] Work Phone: _____

Physician's Name: NA Phone: _____

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)
None

Agreement

The City of Palmdale and Palmdale Water District are equal opportunity employers and do not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the Palmdale City Clerk's Office at 661/267-5151.

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types

of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the Agreement set forth on this 18 day of December, 2024.

Signature:

A handwritten signature in black ink, appearing to be 'P. Peris', is written over a horizontal line.

If you wish, you may attach a copy of your resume to this application.

Please return the completed application to the Office of the City Clerk, City of Palmdale, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call the City Clerk's office at (661) 267-5151.

Oyekunle O. Oyeyipo



EXPERIENCE SUMMARY

- Excellent skills in Value Stream Mapping (VSM), Lean Manufacturing training, Flow Analysis Simulation (ARENA and Delmia) and Microsoft applications.
- Docent California State Parks Allensworth Tulare County, CA.
- Local Station Board member, Pacifica,

EDUCATION:

CALIFORNIA STATE UNIVERSITY, Dominguez Hills, CA

MSc: Quality Assurance

Specialization: Manufacturing, Quality Management Systems, Reliability

CALIFORNIA STATE UNIVERSITY, Los Angeles, CA.

BS: Industrial Technology

Major: Manufacturing Technology

Specialization: Design Process, Document Control and Manipulation, Operation Management

PASADENA CITY COLLEGE, Pasadena, CA.

Laser Technology

CERTIFICATIONS:

SolidWorks CSWA.

Certified Quality Technician (ASQ)

IBM Python Data Analyst (IBM)

Certified Quality Auditor (ASQ)

Certified Additive Manufacturing Fundamental (SME)

Material Science (NUST)

WORK HISTORY:

02/2023 – Present

Eaton Aerospace

Los Angeles, CA

Senior Manufacturing Engineer

Material Review Board (MRB)

Developing processes and analyzing metrics using SAP system

Developing product assembly process including work instructions.

Sustaining IPT Tool depot and Inventory Management.

Certified Internal Auditor

09/2019 – 11/2022

ENCORP FELLOWSHIP PROGRAM

Los Angeles, CA

Fellow - Career Technical Education (CTE)

STEM Curriculum development for students in

Manufacturing and product development.

Performed School district CTE needs assessment.

Setup and managed Community Advisory Board (CAB) for the CTE program.

Classroom management.

10/2020 – 11/2022	II-VI Aerospace and Defence Corp SPDT Engineering Specialist Material Review Board (MRB) Developing processes and analyzing metrics using SAP system DFA and DFM of Optical Diamond Turning Tooling and Processes. Developing Tooling using CAD, CAM, and Manual machines.	Tustin, CA
07/2017 – 10/2020	WAVEFRONT TECHNOLOGY INC Diamond Turning and Quality Engineer DFA and DFM of Optical Tooling and use of various materials: Copper, Nickel. MRB and work specification with contractors, Vendors and Team members. Programming, Set-ups and Operating Moore Nano-Tech Diamond Turning Lathe Developed quality plans for existing products and Design of Experiments (DOE) for new products.	Paramount, CA
02/2016 – 07/2017	NIPRO OPTICS INC. Diamond Turning Technologist Programming and Setting up Preci-Tech DT Lathes Building optical tools. Worked with Polymers, Ni, Al, Cu	Irvine, CA
01/2015 -01/2016	United Bakery Equipment Design Engineer Design for Manufacture (DFM & DFA) of Food processing equipment. Use of Solidworks Enterprise Product Data Management (PDM) systems. Operation simulations using Vericut. 3D Printed Polymer tooling	Rancho Dominguez, CA
2014	AIP AEROSPACE/COAST COMPOSITES Tool Builder (ITAR Facility) 6 S Training Rigging, Assembly & Machining of Tooling Components and Composites Product Data Management (Enovia) Metrology : Verisurf, Tracking ball/arm and PCDMIS	Santa Ana, CA
2013	BYRAN COMPANY Quality Specialist/Machinist 3-4 Axis Milling Setups First Article inspections Quality Audits and QMS surveillance of Manufacturing processes	Huntington Beach, CA
2011-2013	ORCHID ORTHOPEDICS Lead 5-axis Mill Set-up/Machine operator Work-flow and Personnel Scheduling 5 S training Statistical Process Control (UL/LL) Root Cause Analysis and Corrective Actions (RCCA) Programming with Master-CAM	Arcadia CA.



**Palmdale Recycled Water Authority (PRWA)
Public Member Application**

Please Print or Type:

Name: Joe Pallon District 5

Address: [REDACTED]

City: Palmdale Zip Code: 93550 Home Phone: [REDACTED]

Occupation: Research Assistant Bus. Phone:

Why are you interested in this position?

I believe my educational and work background has provided a solid foundation in building my interest in water policy. As a Politics and Community Studies major at UC Santa Cruz, the one major course that I excelled at the most was the California Water Law and Policy class. This was built upon further at the University of Chicago where, as a Master of Public Policy candidate, I took a Hydropolitics class that I took alongside classmates who represented local and foreign government bodies as well as NGOs. There I utilized the California Groundwater Management Act as a basis for a policy memo assignment and where I learned more of AB1739, SB1319, and SB1168.

My work has included serving as a Restoration Team Member with the Walker Basin Conservancy in Northern Nevada where responsibilities included restoring former farm and rangelands to their original native landscapes before invasive flora could take hold. The water rights of those retired agricultural properties would then be retired and the water itself be used towards bringing the Total Dissolved Solids (TDS) levels of Walker Lake to a level that would allow the restoration of the ecosystem and bring the reintroduction of key fauna such as the Lahontan Cutthroat Trout. Our work was misconstrued constantly by local farmers as taking water away from them and of which we had to navigate the intricacies of local politics and the extension of the Water Wars of old in order to continue our mission.

On a more personal level, I am a product of the water conservation awareness efforts that Palmdale Water District would have, in particular the Water Fairs they would host in the 1990s of which the likes of Aquadog (of "Don't be a water hog, be an Aquadog!" fame) was instilled in my childhood memories, as closely as remembering when the current Palmdale Water District office was being built across Avenue Q from the preschool I attended. One of my favorite books has been the more popular "Cadillac Desert"--a book that reflected on the then-alfalfa-filled field of the Antelope Valley contrasting with the fertile soil of the Central Valley--as well as "Water Follies: Groundwater Pumping and the Fate of America's Fresh Waters" and "The Great Thirst: Californians and Water: A History."

I firmly believe that this position is a rare opportunity to finally utilize this knowledge on water policy in bringing sustainable water usage in the AV.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

Volunteer, Palmdale Cares trash pickup events, 2022-present

Communications Officer, Food and Agriculture Policy Group, University of Chicago Harris School of Public Policy, 2022-2023

Participant, University of Chicago Institute of Politics Policy Challenge: Saving Transit in Chicago, Spring 2022

US Team Member, University of Chicago-US Army War College International Strategic Crisis Negotiation Exercise (ISCNE), 2023

Volunteer, Glendale College Food For Thought Pantry, 2017-2018

Vice President of Membership, Friends of the Palmdale City Library, 2013-2014

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.

No

What do you hope to accomplish as a Palmdale Recycled Water Authority Member?

To utilize my knowledge and experience to represent Palmdale residents in bringing sustainable policies in ensuring that recycled water can be utilized in options such as recharging our groundwater stores while combating possibilities of subsidence, irrigation of public facilities, and other efficient and effective purposes to ensure that every drop does count. I hope to contribute to efforts such as the Palmdale Water District Regional Recharge and Recovery Project and Pure Water AV demonstration plant.

In your opinion, what is the goal of the Palmdale Recycled Water Authority and what benefit does it provide to the citizens of Palmdale?

The goal of PRWA is to ensure the effective, efficient, and safe use of treated wastewater; the benefit it provides is ensuring that we have sustainable and secure resource policies and programs in place in order to bring us closer to more resilient and stable water accessibility especially as we deal with events that can adversely impact our water supply such as severe droughts, of which doing so is ensuring that every drop of water does not go to waste and that treated water has potential in that resilience.

List your education, highest year completed, and degrees, if any?

Master of Public Policy, University of Chicago Harris School of Public Policy, 2023
Bachelor of Arts in Community Studies and Politics, University of California, Santa Cruz, 2019
Associate of Arts in Social Sciences, Glendale Community College, 2012

REASONABLE ACCOMMODATIONS: Based on your understanding of this PRWA position, will you require any special accommodations to apply and/or participate as a member? ____ Yes ☒ No

If yes, what reasonable accommodations would be necessary to assist you in this area?

In Case of Emergency:

Whom should we notify?

██████████

Name

Relationship to Applicant

Home Phone: ██████████ _____ Work Phone: _____

Physician's Name: _____ Phone: _____

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

Agreement

The City of Palmdale and Palmdale Water District are equal opportunity employers and do not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the Palmdale City Clerk's Office at 661/267-5151.

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types

of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the Agreement set forth on this 19 day of December, 2024.

Signature:

A handwritten signature in black ink, consisting of a stylized 'A' followed by a series of loops and a horizontal line, is written over a solid horizontal line.

If you wish, you may attach a copy of your resume to this application.

Please return the completed application to the Office of the City Clerk, City of Palmdale, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call the City Clerk's office at (661) 267-5151.

JOE PALLON (HE/HIM)

EDUCATION

Harris School of Public Policy, University of Chicago

Chicago, IL

Master of Public Policy

July 2023

- Member of Harris Community Action, HarrisTech, Science Policy Group, International Development Policy Association, and the Urban Policy Student Association

University of California, Santa Cruz

Santa Cruz, CA

Bachelors of Arts, Community Studies and Politics

August 2019

- Concentration in Comparative Politics with a focus on East Asia and Transportation

EXPERIENCE

HEART OF LOS ANGELES

Los Angeles, CA

Research Assistant

May 2024 - Present

- Researched funding systems for existing best-practice after school sectors across the country
- Followed leads from Executive Director's national Every Hour Counts network and CA3 leadership
- Contributed to the creation of a Policy Analysis/Brief for local leaders with recommendations

CENTER FOR TECH AND CIVIC LIFE

Chicago, Illinois/Remote

Quality Assurance Fellow

July 2024 - November 2024

- Conducted quality checks on state and national candidate datasets for the Reflective Democracy Campaign
- Researched, compiled, and utilized sources of truth to support the quality assurance process
- Utilized key software such as Excel, Airtable, and Slack to compile, organize, and coordinate with team members

MICHIANA AREA COUNCIL OF GOVERNMENTS

South Bend, Indiana

Transit Planner

September 2023 - February 2024

- Led customer service feedback and inquiries regarding scheduled bus and Access vans
- Generated and edited press releases, Powerpoint presentations, and social media content
- Liaised between local, state, and federal agencies in communicating financial and operational priorities

UNIVERSITY OF CHICAGO LIBRARY

Chicago, Illinois

Bookstacks Student Assistant

November 2020 - June 2023

- Managed hundreds of returned books to designated sections and floors during shifts
- Troubleshooted heavily impacted sections to ensure better accessibility of material in library's five floors
- Supported patron inquiries and in locating specific literature within the bookstacks

CHICAGO TRANSIT AUTHORITY

Chicago, Illinois

Labor Relations Intern

April 2022 - May 2023

- Organized and uploaded data on grievance cases into databases for tracking through the process
- Utilized database software such as iManage & Registry Monitoring Insurance Services to track worker cases for arbitration
- Attended investigative meetings between Labor Relations staff and union representatives

INTERNATIONAL RESCUE COMMITTEE

Fort Hood, Texas

Processing Specialist

September 2021

- Processed and quality checked immigration documents for Special Immigrant Visa holders evacuated from Afghanistan
- Applied US State Department proprietary software to better track SIV cases once families leave the bases

WALKER BASIN CONSERVANCY

Yerington, Nevada

Restoration Team Member

March 2020 - September 2020

- Volunteered for community outreach efforts with local stakeholders
- Participated in invasive flora mitigation while supporting native species to propagate in former farmlands

SKILLS

Proficiency in Microsoft Office, Google Docs, R, Adobe Creative Suite, and Asana

CERTIFICATION

Customer Service Professional Certificate

November 2023

Zendesk

EXTRACURRICULAR ACTIVITIES

Member of the American Library Association, American Political Science Association, Friends of the Lancaster CA Library, National Space Society, Pilipino American Unity for Progress, the Planetary Society, National Space Society, RailPAC, Rail Passengers Association, and World Airline Historical Society



City Council Staff Report

DATE: APRIL 1, 2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY ATTORNEY'S OFFICE

DISTRICT: ALL

SUBJECT: ADOPT ORDINANCE NO. 1655, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE, CALIFORNIA, A CHARTERED CITY, REPEALING AND RESCINDING SECTION 2.08.010 OF TITLE 2 OF THE PALMDALE MUNICIPAL CODE AND ADOPTING A NEW SECTION 2.08.010 OF TITLE 2 OF THE PALMDALE MUNICIPAL CODE, ESTABLISHING THE ANNUAL SELECTION OF MAYOR AND MAYOR PRO TEM BY THE MAJORITY VOTE OF THE ENTIRE COUNCIL

RECOMMENDATION

Staff recommends the City Council:

Review draft Ordinance No. 1655, an Ordinance of the City Council of the City of Palmdale, California, a chartered city, repealing and rescinding section 2.08.010 of Title 2 of the Palmdale Municipal Code and Adopting a new section 2.08.101 of Title 2 of the Palmdale Municipal Code, establishing the annual selection Mayor and Mayor Pro Tem by the majority vote of the entire Council.

BACKGROUND

The City Council adopted Ordinance No. 1611 on August 16, 2023, to establish the process of annually designating the Mayor and selecting the Mayor Pro Tem. The first meeting in December is the date to rotate the positions per district numerical sequence.

DISCUSSION

Consider repealing and rescinding section 2.08.101 of the Palmdale Municipal Code regarding selecting the Mayor and Mayor Pro Tem.

Report to Mayor and City Council
Re: Ordinance No. 1655
April 1, 2025
Page 2

The draft Ordinance removes the automatic rotation of the office of Mayor and Mayor Pro Tem by district sequential numbering and allows selection by simple Council majority.

1. If acceptable, adopt the draft ordinance; or
2. Revise the draft ordinance; or
3. Reject the draft ordinance and maintain the existing protocol

FISCAL IMPACT

\$0; There is no fiscal impact with this action.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Alexandra Halfman, Assistant City Attorney
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Theresa Brennan, Acting City Attorney

ATTACHMENT

Ord. No. 1655

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
ORDINANCE NO. 1655

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE, CALIFORNIA, A CHARTERED CITY, REPEALING AND RESCINDING SECTION 2.08.010 OF TITLE 2 OF THE PALMDALE MUNICIPAL CODE AND ADOPTING A NEW SECTION 2.08.010 OF TITLE 2 OF THE PALMDALE MUNICIPAL CODE, ESTABLISHING THE ANNUAL SELECTION OF MAYOR AND MAYOR PRO TEM BY THE MAJORITY VOTE OF THE ENTIRE COUNCIL

I. Intent of City Council

A. The present municipal code authority as set forth in Section 2.08.010 of Title 2 of the Palmdale Municipal Code establishes an automatic, district-based, numerical rotation for both the office of Mayor and for Mayor Pro Tem. This structure removes the proper discretion of the entire City Council as regards the selection of Mayor and Mayor Pro Tem.

B. The City Council desires to annually exercise its discretion, and even from time to time in the course of the term defined by the calendar year, commencing in January of each year and terminating at the end of December of that calendar year.

C. All legal prerequisites to the adoption of this ordinance have occurred as required by law, and per Palmdale Municipal Code Sections 1.06.040 through and including 1.06.070, of Title I.

II. Ordinance

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES ORDAIN AS FOLLOWS:

SECTION 1. In all respects as set forth in Part I above of this Ordinance which are hereby incorporated by reference in their entirety.

SECTION 2. The presently adopted Section 2.08.010 of Title 2 of the Palmdale Municipal Code is revoked and rescinded in its entirety, effective upon the effective date of this Ordinance.

SECTION 3. A new Section 2.08.010 of Title 2 of the Palmdale Municipal Code, to read in words and figures as follows; is hereby adopted and will be effective thirty (30) days after its adoption:

“2.08.010

On an annual basis at the first meeting in December the City Council, by majority vote of those in attendance, shall first select a council member to serve as Mayor, and immediately thereafter select a council member, by majority vote of those in attendance, to serve as Mayor Pro Tem. At the pleasure of a majority of the City Council, the City Council may, from time to time, replace either or both the Mayor and Mayor Pro Tem.”

SECTION 4. The City Council finds that the adoption and codification of this Ordinance is not subject to review by the California Environmental Quality Act (“CEQA”) pursuant to Guidelines Sections 15060(c)(2) and 15061(b)(3) as there is no direct or reasonably foreseeable indirect change in the physical environment and no significant impact on the environment will occur.

SECTION 5. If any chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance, or the application thereof to any person, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Ordinance or its application to other persons. The City Council hereby declares that it would have adopted this Ordinance and each chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, phrases, or portions of the application thereof to any person, be declared invalid or unconstitutional. No portion of this Ordinance shall supersede any local, state, or federal law, regulation, or codes dealing with life safety factors.

SECTION 6. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this _____ day of _____, _____.

Richard J. Loa, Mayor

APPROVED AS TO FORM:

ATTEST:

Alexandra Halfman
Assistant City Attorney

Rochelle Scott, City Clerk

I, Rochelle Scott, City Clerk of the City of Palmdale, California, do hereby certify that the foregoing Ordinance was duly introduced, passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the _____ day of _____, 20____ effective on the _____ day of _____, 20____ by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____ ABSENT: _____

Date: _____

Rochelle Scott, City Clerk