PALMDALE

a place to call home

CITY COUNCIL
SUCCESSOR AGENCY
HOUSING AUTHORITY
INDUSTRIAL DEVELOPMENT AUTHORITY
PALMDALE AIRPORT AUTHORITY
PALMDALE CIVIC AUTHORITY
PALMDALE FINANCING AUTHORITY
CITY COUNCIL CHAMBER
38300 SIERRA HIGHWAY
SUITE B
PALMDALE, CA 93550
TUESDAY, JUNE 17, 2025
5:00 PM
www.cityofpalmdaleca.gov

WELCOME

LEGISLATIVE BODY

RICHARD J. LOA, MAYOR
LAURA BETTENCOURT, MAYOR PRO TEM
AUSTIN BISHOP, COUNCILMEMBER
ERIC OHLSEN, COUNCILMEMBER
ANDREA ALARCÓN, COUNCILMEMBER

1. **CALL MEETING TO ORDER**

Note: All City Council memberships are reflected in their City Council titles.

2. **ROLL CALL**
   MAYOR LOA, MAYOR PRO TEM BETTENCOURT, COUNCILMEMBERS BISHOP, OHLSEN, ALARCÓN
   COMMISSIONERS FRAGA-SAENZ, BETTS

3. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

4. **PRESENTATIONS**

4.1 iSERVE Youth Leadership Academy 2025.
PPT iSERVE Youth Leadership Academy 2025.pptx

5. **PUBLIC COMMENTS**

The public is allotted to speak a total of three (3) minutes on each section of the agenda i.e. Consent Calendar(s), Appointment-New Business, and Closed Session. As specified in the Brown Act, a speaker utilizing a translator will receive twice the amount of time specified. Any person who would like to address the Legislative Body on any agendized item may complete a speaker card for the City Clerk and identify the agenda item you would like to discuss.

6. **JOINT CONSENT CALENDAR CC/HA**

All matters listed under the Joint Consent Calendar will be enacted by one motion unless an item(s) is pulled by Council/Authority, in which case the item(s) will be removed from the Joint Consent Calendar and will be considered separately following this portion of the Agenda.

6.1 Approve the minutes from the previous meetings.
HA Mins 02 18 2025.pdf
HA Mins 05 06 2025.pdf
HA Mins 05 21 2025.pdf
CC HA Mins 06 03 2025.pdf

7. **CONSENT CALENDAR**

All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by Council, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the Agenda.

7.1 Waive full reading of the Resolution(s) and/or Ordinance(s) to be considered and voted on at this meeting. (This allows for reading the title only in lieu of reciting the entire text).

7.2 Receive and file the Annual Report on Development Impact Fees for the Fiscal Year Ended June 30, 2024, and adopt findings to commit funds held in the Littlerock Drainage Fee Fund, Fire Facilities Fund, and Sewer Upgrade Fee Fund.
SR Annual Report on Development Impact Fees for the Year Ended June 30, 2024.docx
Rpt. Annual Report on Development Impact Fees for Year Ended June 30, 2024.pdf

7.3 Adopt Resolution No. CC 2025-044, a Resolution of the City Council of the City of Palmdale establishing an appropriations limit for Fiscal Year 2025-26 pursuant to

Article XIII B of the California Constitution and repeal Resolution No. CC 2024-053.
SR GANN Appropriation Limit FY 2025-26.docx
Reso. No. CC 2025-044 GANN Appropriation Limit FY 2025-26.docx

7.4 Adopt Resolution No. CC 2025-045, a Resolution of the City Council of the City of Palmdale designating by title and name those officials who are authorized to sign checks and warrants, and repeal Resolution No. CC 2025-003, and Adopt Resolution No. SA 2025-002, a Resolution of the Successor Agency to the Community Redevelopment Agency of the City of Palmdale designating by title and name those officials who are authorized to sign checks and warrants, and repeal Resolution No. SA 2025-001.
SR Check Signers City and SA.docx
Reso. No. CC 2025-045 Check Signers City.docx
Reso. No. SA 2025-002 Check Signers SA.docx

7.5 Approve Purchase Order 20260000 with Amazon Capital Services, Inc., DBA Amazon Business, in an amount not to exceed $268,000 for FY 2025-26.
SR PO 20260000 Amazon Capital Services.docx
PO No. 20260000 Amazon Capital Services.pdf
Agrmt No. R-TC-17006.pdf
Argmt No. R-TC-17006 Amendment 1.pdf
Agrmt No. R-TC-17006 Extension 1.pdf
Agrmt No. R-TC-17006 Extension 2.pdf

7.6 Approve Operating Covenant Agreement with Antelope Valley Shop, LLC., to create a partnership for revitalization, security, and operational costs associated with the Antelope Valley Mall.
SR Agrmt No. A-8797 Operating Covenant Agreement with Antelope Valley Shop, LLC.docx
Agrmt No. A-8797 Operating Covenant Agreement with Antelope Valley Shop, LLC.pdf

7.7 Approve Down-Payment Assistance Program.
SR Down-Payment Assistance Program.docx
Down-Payment Assistance Program.pdf

7.8 Accept Notice of Completion (NOC) for Public Drainage Improvements for Sierra Highway Storage located at 37550 Sierra Highway.
SR NOC Drainage Improvements-Sierra Highway Mini Storage, LLC.docx
NOC Drainage Improvements-Sierra Highway Mini Storage, LLC.docx
Exh A List of Completed Public Improvements.docx
Site Map Location.docx
Site Photo.docx

7.9 Approve agreement with Psomas for design services for PN 906, Avenue T Street

Improvement Project, for a total not to exceed amount of $801,141 for a term of 18 months from the date of the Notice to Proceed.
SR Agrmt No. A-9346 with PSOMAS.docx
Agrmt No. A-9346 with PSOMAS.pdf

7.10 Accept Notice of Completion (NOC) for PN 741, East Avenue S-8 and 40th Street East Roundabout Project.
SR NOC PN 741, East Avenue S-8 and 40th Street East Roundabout.docx
NOC PN 741, East Avenue S-8 and 40th Street East Roundabout.docx
Project Photos PN 741, East Avenue S-8 and 40th Street East Roundabout.pptx

7.11 Accept Notice of Completion (NOC) for PN 780, Avenue Q-12 Sidewalk Gap Closure Project.
SR NOC PN 780, Ave Q-12 Sidewalk Gap Closure.docx
NOC PN 780, Ave Q-12 Sidewalk Gap Closure.docx
Project Photo PN 780, Ave Q-12 Sidewalk Gap Closure.pdf

8. JOINT PUBLIC HEARING CC/SA/HA/IDA/PAA/PCA/PFA

8.1 Adopt Joint Resolution of the City Council of the City of Palmdale No. CC 2025-046, Successor Agency to the Community Redevelopment Agency of the City of Palmdale No. SA 2025-003, Palmdale Civic Authority No. PCA 2025-001, Housing Authority of the City of Palmdale No. HA 2025-002, Industrial Development Authority No. IDA 2025-001, Palmdale Airport Authority No. PAA 2025-001, Palmdale Financing Authority No. PFA 2025-001, collectively the approving Legislative Bodies (ALB) adopting the City of Palmdale's Annual Budget for Fiscal Year 2025-26, and approving revenue and expenditure adjustments to Fiscal Year 2024-25; Adopt Resolution No. CC 2025-047, a Resolution of the City Council of the City of Palmdale amending the City's Classification and Pay Plan for general positions; Adopt Resolution No. CC 2025-048, a Resolution of the City Council of the City of Palmdale amending the City's Classification and Pay Plan for bargaining unit positions; Adopt Resolution No. CC 2025-049, a Resolution of the City Council of the City of Palmdale amending the City's Classification and Pay Plan for Parks and Recreation Unbenefited positions; and Adopt Resolution No. CC 2025-050, a Resolution of the City Council of the City of Palmdale amending the City's Classification and Pay Plan for Y-Rated positions.
SR FY 2025-26 Proposed Operating and Capital Budget.docx
Reso. Nos. CC 2025-046, SA 2025-003, PCA 2025-001, HA 2025-002, IDA 2025-001, PAA 2025-001, PFA 2025-001.docx
Atch FY 2025-26 Budget at a Glance.pdf
Atch FY 2025-26 Proposed Operating and Capital Budget.pdf
Reso. No. CC 2025-047 General Classification and Pay Plan.docx
Exh 1 General Classification and Pay Plan FY 2025-26.pdf

Exh 2 General Salary Schedule FY 2025-26.pdf
Reso. No. CC 2025-048 BU Classification and Pay Plan.docx
Exh 1 BU Classification and Pay Plan FY 2025-26.pdf
Exh 2 BU Salary Schedule FY 2025-26.pdf
Reso. No. CC 2025-049 Parks and Recreation Unbenefited Classification and Pay Plan.docx
Exh 1 P&R Unbenefited Classification and Pay Plan FY 2025-26.pdf
Exh 2 P&R Unbenefited Salary Schedule FY 2025-26.pdf
Reso. No. CC 2025-050 Y-Rated Classification and Pay Plan.docx
Exh 1 Y-Rated Classification and Pay Plan FY 2025-26.pdf
Exh 2 Y-Rated Salary Schedule FY 2025-26.pdf

9. **PUBLIC HEARING**

9.1 Adopt Resolution No. CC 2025-043, a Resolution of the City Council of the City of Palmdale restating in its entirety the City of Palmdale Master Schedule of Fees and Penalties and repealing all prior enactments inconsistent with this Resolution.
SR FY 2025-26 Master Schedule of Fees and Penalties.docx
Reso. No. CC 2025-043 Master Schedule of Fees and Penalties.docx
Atch FY 2025-26 Master Schedule of Fees and Penalties.pdf

10. **CITY MANAGER'S REPORT**

11. **SHERIFF'S REPORT**

12. **NON-AGENDA PUBLIC COMMENTS*:***
Now is the time for public participation on items not listed on the agenda. Each speaker is allotted three (3) minutes total.

13. **COUNCIL REPORTS, ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

14. **ADJOURN** meeting to July 1, 2025, at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

Americans with Disabilities Act (ADA) Accommodations
In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (661) 267-5151 at least 48 hours prior to the meeting.

If you require oral translation, please contact the City Clerk's Office at (661) 267-5151 at least 48 hours prior to the meeting.

DEPARTMENT OF PARKS AND RECREATION

iSERVE
Youth Leadership Academy 2025

CITY COUNCIL MEETING
JUNE 17, 2025

iSERVE Youth Leadership Academy

- Started: 2024
- Purpose: Empower youth ages 12 to 17 to build leadership skills and participate in meaningful community service projects that positively impact the Palmdale community.
- Cohorts: 2024 - 21 Participants
  2025 - 30 Participants

Introduction to City Departments and Civic Service Opportunities











Teaching Job Readiness and Interview Skills



Leadership Development







Fostering Community Engagement and Participation







2025 Graduation







iSERVE Graduate Ongoing Opportunities

- iLEAD Palmdale Youth Conference
  - Planning
  - Outreach
- Fight Fentanyl Antelope Valley Campaign Youth Advisory Committee
- Youth Ambassador Program

Next iSERVE Cohort:

- Applications open from October 15 to November 14, 2025.
- Program begins January 7 to January 8, 2026.
- For more information: visit CityofPalmdaleCA.gov/Youth

MINUTES
CITY COUNCIL/SA/HA/IDA/PAA/PCA/PFA
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
FEBRUARY 18, 2025

www.cityofpalmdale.org

1) CALL MEETING TO ORDER

Mayor Loa called the meeting to order at 5:00 pm.

Note: All City Council memberships are reflected in their City Council titles.

2) ROLL CALL MAYOR LOA, MAYOR PRO TEM BETTENCOURT, COUNCILMEMBERS BISHOP, OHLSEN, ALARCÓN COMMISSIONERS FRAGA-SAENZ, BETTS

PRESENT: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Christina Fraga-Saenz, Dianne Betts.
ABSENT: Andrea Alarcón.

3) PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Councilmember Ohlsen led the pledge of allegiance.

4) PUBLIC COMMENTS
CONSENT CALENDAR, APPOINTMENT(S), NEW BUSINESS, AND CLOSED SESSION:

Marsha Furman commented in support of Item 5.3.

City Manager Perez removed Item 9.1 from the agenda.

5) CONSENT CALENDAR

5.1) Waive full reading of the Resolution(s) and/or Ordinance(s) to be considered and voted on at this meeting. (This allows for reading the title only in lieu of reciting the entire text).

5.2) Receive and file the monthly and quarterly investment activity report for December 2024.

5.3) Approve Agreement with Proslide Technologies Inc., to refurbish DryTown Water Park's Dusty's Mindshaft Racer Slide for the not to exceed amount of $626,000 for a term of 90 days from the Notice to Proceed.

5.4) Adopt Resolution No. CC 2025-018, a Resolution of the City Council of the City of Palmdale declaring a Housing Crisis in response to recent fires.

5.5) Approve the Third Amendment to the Legal Services Agreement with Civica Law Group, APC, to increase the agreement amount by $280,000, for Fiscal Year (FY) 2024-25 for a contract term through March 6, 2028.

5.6) Approve Second Amendment to Agreement with SiFi Networks Palmdale, LLC for adjustments to construction methods for the installation of fiber optic in the public right-of-way and for increase to service costs.

5.7) Adopt Resolution No. CC 2025-009, a Resolution of the City Council of the City of Palmdale declaring its intention to conduct a public hearing to consider the vacation of portions of 8th Street East south of Rancho Vista Boulevard and north of East Avenue P-8.

5.8) Receive and file the Sanitary Sewer Management Plan (SSMP) Audit.

5.9) Award and Approve agreement with Golden West Fence for Landscape Maintenance District (LMD) wrought iron fence replacement services in an amount not to exceed $138,820 for a term of 180 working days from the date of the Notice to Proceed.

5.10) Notice of Completion (NOC) - Accept public street, sewer, and, drainage improvements for Tract 54058-04 located at 20th Street West and Avenue P-8.

5.11) Notice of Completion (NOC) - Accept public sewer and drainage improvements for Tract 60732 located at 20th Street West and Quick Street.

5.12) Approve Requisition No. 250823 with Plumber's Depot, Inc. for the purchase of one WM350 Compact Steerable Pipe Transporter and one MZ350 OZ3 CCTV Camera for a total not to exceed amount of $236,202.

5.13) Approve the minutes from the previous meeting.

Motion: Approve all items listed under the Consent Calendar.
Moved by Austin Bishop, seconded by Laura Bettencourt.

Vote: Motion carried (4-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen.
Absent: Andrea Alarcón.

6) JOINT CONSENT CALENDAR CC/SA/HA/IDA/PAA/PCA/PFA

6.1) Review and Approve the Fiscal Year 2024-25 Mid-Year Budget Adjustments, and Adopt Resolution No. CC 2025-021, a Resolution of the City Council of the City of Palmdale amending the City's Classification and Pay Plan for general positions.

6.2) Approve the minutes from the previous Housing Authority meeting.

Motion: Approve all items listed under the Joint Consent Calendar.
Moved by Christina Fraga-Saenz, seconded by Austin Bishop.

Vote: Motion carried (4-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen,
Absent: Andrea Alarcón.

Vote: Motion carried (6-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Christina Fraga-Saenz, Dianne Betts.
Absent: Andrea Alarcón.

7) PUBLIC HEARING

7.1) Public Hearing to review the Substantial Amendment to the 2024-2025 Annual Action Plan, the proposed Section 108 Application and the Expenditure of Community Development Block Grant (CDBG) Funds; Receive public comment in compliance with the requirements of the U.S. Department of Housing and Urban Development (HUD) and the City's Citizen Participation Plan; Approve the Substantial Amendment to the 2024-2025 Action Plan; and Adopt Resolution No. CC 2025-007, a Resolution of the City Council of the City of Palmdale Authorizing the City Manager or her designee to submit the Section 108 Loan Guarantee Application to HUD for a $7,134,000 Loan for South Antelope Valley Emergency Services (SAVES) Facility Improvements.

Mayor Loa opened the Public Hearing.

City Clerk Scott read the title of Resolution No. CC 2025-007.

Public Testimony: David Laird discussed the benefits of the SAVES food distribution program.

Director of Housing Reyes provided detailed information on the 2024-2025 Action Plan.

Councilmember Bishop discussed the SAVES building expansion and the services it offers to the community.

Mayor Loa spoke regarding the requested loan and services provided at SAVES.

Motion: Approve the Substantial Amendment to the 2024-2025 Action Plan and adopt Resolution No. CC 2025-007.
Moved by Eric Ohlsen, seconded by Austin Bishop.

Vote: Motion carried (4-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen.
Absent: Andrea Alarcón.

7.2) Introduction and Adoption of Ordinance No. 1652, an Ordinance of the City Council of the City of Palmdale approving General Plan Amendment 23-0003, Zone Change 23-0003, Tentative Parcel Map 84001, Conditional Use Permit 22-006 and Site Plan Review 22-007 to modify the General Plan Land Use designation and zone from Mixed Use 2 to Neighborhood Commercial; subdivide 5.69 acres into two lots to facilitate the construction of a ten-island fueling station, a 7,258-square-foot grocery store, and a 2,127-square-foot drive-through carwash located on the northwest corner of East Avenue R and 25th Street East.

City Clerk Scott read the title of Ordinance No. 1652 and Resolution No. CC 2025-011.

Mayor Loa opened the Public Hearing.

The following individuals spoke in opposition to the project location: Mabel Flowers, Stephanie Sterba, Carl Flowers, Mickey Martinez, Monica Dopson, and Marsha Furman.

Mayor Loa closed the Public Hearing.

Planning Manager Magana presented the staff report.

Michael Ramirez from Beyond Food Mart talked about the fuel review and security measures. He also mentioned that there will be no sales of liquor or tobacco at the location.

A motion was made and passed to introduce Ordinance No. 1652.

Mayor Loa asked about traffic concerns, and Planning Manager Magana explained the traffic study, entrances and exits.

Mayor Pro Tem Bettencourt asked about bike lanes, and Planning Manager Magana confirmed there would be bike lanes.

Councilmember Ohlsen asked about the land next to the project and if there would be a buffer, and Planning Manager Magana confirmed there would be one.

Mayor Loa asked about the walls separating the properties, and Planning Manager Magana confirmed the walls would separate the properties.

Councilmember Bishop asked about the number of gas pumps, hydrogen pumps, electric car charging stations, and property setbacks. Planning Manager Magana explained the setbacks.

Councilmember Ohlsen asked about the project location, and Mr. Ramirez discussed the location, traffic study, and CEQA report.

Mayor Loa inquired about emissions, and Planning Manager Magana discussed air quality management thresholds for various gases and particles.

Mayor Pro Tem Bettencourt mentioned concerns about vapors coming through brick walls.

Councilmember Ohlsen asked to table the item for further discussion.

Motion: Table item to March 4, 2025.
Moved by Eric Ohlsen, seconded by Austin Bishop.

Vote: Motion carried (3-1)
Yes: Richard J. Loa, Austin Bishop, Eric Ohlsen.
No: Laura Bettencourt.
Absent: Andrea Alarcón.

7.3) Introduction and Adoption of Ordinance No. 1653, an Ordinance of the City Council of the City of Palmdale approving Comprehensive Development 23-0002, and Adopt Resolution No. CC 2025-012 approving Conditional Use Permit 23-0018, and Vesting Tentative Tract Maps 23-0003 (VTTM 51508-3) and 23-0004 (VTTM 63145) to facilitate the development of approximately 75 acres for the purpose of constructing 627 single-family residences within Phase 1B of the Ritter Ranch Specific Plan generally located to the east and west of Westland Drive /Ranch Center Drive and south of City Ranch Road.

City Clerk Scott read the title of Ordinance No. 1653 and Resolution No. CC 2025-012.

A motion was made and passed to introduce Ordinance No. 1653.

Mayor Loa opened the Public Hearing

Public Testimony: Roger Soderstedt spoke regarding the water supply for Ritter Ranch; and Karl Pearcy spoke regarding the lack of infrastructure for this project and traffic.

Mayor Loa closed the Public Hearing.

Interim Director of Economic and Community Development Taggart presented the staff report.

Peter Guiterrez, representing the applicant, thanked staff and spoke about Phase 1B of the project including the water supply analysis and traffic study.

Ramiro Albarran, RDR Holdings, spoke about Phase 1B and adding to Palmdale's housing stock.

Mayor Pro Tem Bettencourt asked about the average size lot for the homes. Interim Economic and Community Development Director Taggart responded that the average lot size is 5,000 - 6,000 sq ft and some larger.

Councilmember Bishop spoke about Ritter Ranch being a quality project, and in support of development.

Councilmember Ohlsen spoke regarding the housing crisis, Trader Joe's jobs,

Aerospace Industry jobs, and in support of growth and development. He also expressed his concern regarding the lack of a fire station.

Ramiro Albarran and Peter Guiterrez discussed their conversation with the fire department regarding a fire station, building codes, fire-resistant materials, underground utilities, vegetation management, and water infrastructure. Councilmember Bishop asked if new homes are required to have fire sprinkler systems. Mr. Guiterrez discussed the current requirements for new developments, including fire sprinkler systems, fire-resistant roofs, fire-rated walls, and an evacuation plan. Councilmember Bishop also spoke regarding the benefits of a Homeowner Association.

Mayor Loa spoke in support of the project and the housing crisis in Palmdale.

Motion: Adopt Ordinance No. 1653 and Resolution No. CC 2025-012.
Moved by Austin Bishop, seconded by Eric Ohlsen.

Vote: Motion carried (4-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen.
Absent: Andrea Alarcón.

8) APPOINTMENT

8.1) Appoint a member of the Council to serve as the delegate on the Southern California Association of Governments (SCAG) Regional Council District 43 for a two-year term.

Motion: Appoint Councilmember Bishop to serve as the delegate on the SCAG Regional Council District 43 for a two-year term.
Moved by Eric Ohlsen, seconded by Laura Bettencourt.

Vote: Motion carried (4-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen.
Absent: Andrea Alarcón.

9) NEW BUSINESS

9.1) Review the Fair Political Practices Commission ("FPPC") biannual Election Local Contribution Limitation; City Council consideration of removal of campaign contribution limitations for City of Palmdale Elections.

This item was removed from the agenda.

10) CITY MANAGER'S REPORT

City Manager Perez announced the Seasons of Service event at Barrel Springs Park and Ride on February 22, Sickle Cell Awareness Family Day on February 22, and the launching of the City's Next Generation Business Watch Program.

11) SHERIFF'S REPORT

Captain Bardon reported on response times for routine calls, calls for service, partnership with Public Safety staff, Partners Against Crime (PAC) Team arrests, Part 1 crimes, gang-related shootings, graffiti arrests, traffic collisions, citations, and virtual deputy application. He announced that a Spanish-speaking Q & A is scheduled for March 21 regarding Senate Bill 54 (SB 54) state law that limits the use

of state and local resources for federal immigration enforcement.

Mayor Loa asked Captain Bardon about public demonstration protocols. Captain Bardon provided details on public demonstration protocols.

Councilmember Bishop discussed burglaries and break-ins of local businesses. Captain Bardon provided limited information on recent burglaries and recommended lighting and security technology. A film that prevents glass from breaking was further discussed.

Councilmember Ohlsen discussed the steps that were taken to mirror the City's municipal violations to match the penal code.

12) NON-AGENDA PUBLIC COMMENTS:

The following individuals provided public input: Karen Lindsay spoke against illegal immigration and the use of Palmdale resources for it; Mikki Martinez supported legal immigration; Helen Velador invited Council to Palmdale School District's Read Across America event in March; Rich Gallego asked for a resolution supporting lower fuel costs in California and spoke in support of quarterly town hall meetings; Steve Hill requested the removal of Captain Bardon from the Palmdale Sheriff's Station; Michelle H. asked for a resolution declaring Palmdale a non-sanctuary city; Michelle Royal requested a fire station for the Anaverde/Ritter Ranch area; Yul Gevargis commented in support of legal immigration and asked for a resolution declaring Palmdale a non-sanctuary city; Edith and Paul Roman opposed using City resources for illegal immigrants, Jill Mrantz was against Palmdale becoming a sanctuary city; Michael Ross spoke about Item 7.1, the tax increase, and Council town hall meetings; Rodger Soderstedt opposed using City funds for the Auto Mall, suggested using funds for animal services, and asked for town hall meetings.

13) COUNCIL REPORTS, ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Councilmember Bishop attended the Justice Sunday performance at the Palmdale Playhouse and reported that at the Antelope Valley Air Quality Management District (AVAQMD) meeting, funds were approved for a charging station at the park and ride on Avenue S.

Councilmember Ohlsen talked about the memorial for Dave Gomez and emphasized the importance of jobs with good pay and pensions. He spoke about his meeting with State Treasurer Fiona Ma. He also shared plans to host a town hall in his district in the future.

Mayor Pro Tem Bettencourt discussed the town hall that was held in her district and the gas tax response from the California Contract Cities Association.

Mayor Loa spoke about participating in the memorial for Dave Gomez, his trip to Washington, D.C., and Congressman Whitesides and Senator Padilla's support for the grade separation project at Rancho Vista and Sierra Highway.

Mayor Pro Tem Bettencourt thanked Pastor Ross, and the churches involved in the Pray Across the Antelope Valley event.

Councilmember Bishop asked about the timeline for the roundabout on 40th Street East. City Manager Perez said they are waiting for Southern California Edison to complete their part. Director of Public Works Torres added that the project would be finished in two weeks.

14) PRESENTATION BY CITY ATTORNEY

City Attorney Curley noted that Item 14.2 required updating and the Government Code should be the same as Item 14.1.

14.1) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Los Angeles County Superior Court Case No. 22STCV01269
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

14.2) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
The existing facts and circumstances that constitute a significant exposure to litigation are detailed in the following claim received by the City, which is available for public inspection pursuant to Government Code Section 54956.9(d)(1):
Stoneham v. City of Palmdale et al, Claim Nos. L22-075, 076 and 0155

15) ANNOUNCEMENT BY CITY ATTORNEY

Closed Session was held from 7:03 pm - 8:11 pm.

City Attorney Curley announced that the Council was updated on all items, gave direction to staff, and there were no further reportable actions.

16) ADJOURNMENT

Mayor Loa adjourned the meeting at 8:13 pm to March 4, 2025, at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 17th day of June 2025.

_____
Richard J. Loa, Mayor

ATTEST:

_____
Rochelle Scott, City Clerk

MINUTES
CITY COUNCIL/SA/HA/IDA/PAA/PCA/PFA
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
MAY 6, 2025

www.cityofpalmdale.org

1) CALL MEETING TO ORDER

Mayor Loa called the meeting to order at 5:01 pm.

Note: All City Council memberships are reflected in their City Council titles.

2) ROLL CALL MAYOR LOA, MAYOR PRO TEM BETTENCOURT, COUNCILMEMBERS BISHOP, OHLSEN, ALARCÓN
COMMISSIONERS FRAGA- SAENZ, BETTS

PRESENT: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón, Christina Fraga-Saenz, Dianne Betts.
ABSENT: None.

3) PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Pro Tem Bettencourt led the Pledge of Allegiance.

City Manager Pro Tem Mendez pulled items 4.2 and 8.1 and announced they would be heard at a later date.

4) PRESENTATIONS

4.1) Parks and Recreation Summer Highlights.

Director of Parks and Recreation Smith provided highlights and updates on the Summer programs.

4.2) Update on Fight Fentanyl Antelope Valley Campaign and Recognition of Palmdale High School Fentanyl Awareness PSA.

This item was pulled from the agenda and was not heard.

5) PUBLIC COMMENTS

None.

Councilmember Bishop pulled items 6.3, 6.11, and 6.13. Mayor Loa pulled items 6.10 and 6.12.

6) CONSENT CALENDAR

6.1) Waive full reading of the Resolution(s) and/or Ordinance(s) to be considered and voted on at this meeting. (This allows for reading the title only in lieu of reciting the entire text).

6.2) Receive and File the Monthly and Quarterly Investment Reports for March 2025.

6.3) Adopt Resolution No. CC 2025-036, a Resolution of the City Council of the City of Palmdale approving the Palmdale Film Incentive Program; and Approve Memorandum of Understanding (MOU) with Visit Palmdale.

Director of Economic and Community Development Taggart presented the staff report and spoke about the film incentive program.

Mayor Pro Tem Bettencourt and Councilmember Bishop expressed their support for the item and the FAM (familiarization) tours in Palmdale.

David Halver, Film Liaison, spoke about the filming reputation that has been developed in Palmdale.

Councilmember Alarcón discussed the current permitting process and suggested exploring the implementation of an electronic permitting system.

Councilmember Ohlsen discussed the challenges filmmakers face related to insurance requirements, and Mrs. Taggart provided additional information on the matter.

Motion: Adopt Resolution No. CC 2025-036, a Resolution of the City Council of the City of Palmdale approving the Palmdale Film Incentive Program; and Approve Memorandum of Understanding (MOU) with Visit Palmdale.
Moved by Austin Bishop, seconded by Andrea Alarcón.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

6.4) Adopt Resolution No. CC 2025-038, a Resolution of the City Council of the City of Palmdale to Restate the Authorized Signatory and Receive the State of California Department of Housing and Community Development Permanent Local Housing Allocation (PLHA) Program Funds.

6.5) Adopt Resolution No. CC 2025-039, a Resolution of the City Council of the City of Palmdale to accept the Los Angeles County Measure A Local Solutions Funds.

6.6) Approve agreement with Henisey Electric to provide temporary electrical and general services for Special Events for a total not to exceed amount of $535,000 for a term of three years with the option to extend two one-year terms.

6.7) Approve the Second Amendment to Agreement with Applied Research Associates, Inc., for professional services for PN 711, pavement management program, increasing the ongoing Agreement by $150,000 for a total not to exceed and not guaranteed amount of $650,000.

6.8) Award agreement with All American Building Services for construction services for PN 862, Marie Kerr Park Swim Deck Expansion Project for a total not to exceed amount of $467,195 for a term of 50 working days from the date of the Notice to Proceed.

6.9) Approve agreement with RHA Landscape Architects-Planners, Inc., for design services for PN 871, Oasis Park basin upgrades project for preliminary engineering/design for a total not to exceed amount of $306,597 for a term of 12 months from the date of the Notice to Proceed.

6.10) Award agreement with JT Construction Group, Inc., for construction services for PN 887, Marie Kerr Park Best of the West Concession Stand Project for a total not to exceed amount of $321,193 for a term of 45 working days from the date of the Notice to Proceed.

Director of Public Works Torres presented the staff report.

Mayor Loa spoke about the Best of the West project.

Motion: Award agreement with JT Construction Group, Inc., for construction services for PN 887, Marie Kerr Park Best of the West Concession Stand Project.
Moved by Richard J. Loa, seconded by Austin Bishop.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

6.11) Award agreement with Manhole Adjusting, Inc., for construction services for PN 911, FY 2025-26 local street resurfacing project for a total not to exceed amount of $5,677,916 for a term of 90 working days from the date of the Notice to Proceed.

Councilmember Bishop addressed resident complaints concerning the quality of work completed by the contractor on a past project. Director of Public Works Torres stated that the issue would be addressed by assigning a full-time inspector to the project. Council and staff discussed penalties for contractors failing to meet established standards.

Motion: Award agreement with Manhole Adjusting, Inc., for construction services for PN 911, FY 2025-26 local street resurfacing project.
Moved by Austin Bishop, seconded by Laura Bettencourt.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

6.12) Adopt Resolution No. CC 2025-037, a Resolution of the City Council of the City of Palmdale adopting a list of projects for FY 2025-26 funded by Senate Bill 1: the Road Repair and Accountability Act of 2017.

Mayor Loa pointed out that Area 1 is Avenue R (25th Street East to 55th Street East) and Area 2 is Avenue R-8 (35th Street East to 45th Street East). Director of Public Works Torres mentioned the project timeline.

Councilmember Alarcón and Mayor Pro Tem Bettencourt inquired about the public notification process, and the Director of Public Works provided an overview of the procedures involved. Discussion ensued regarding repairing roads.

Motion: Adopt Resolution No. CC 2025-037, a Resolution of the City Council of the City of Palmdale adopting a list of projects for FY 2025-26 funded by Senate Bill 1: the Road Repair and Accountability Act of 2017.
Moved by Austin Bishop, seconded by Andrea Alarcón.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

6.13) Award and approve agreement with Landscape Connection Group Inc., for turf removal and replacement projects at Marie Kerr and Desert Sands Parks for a total not to exceed amount of $167,000 for a term of six months from the date of Notice to Proceed.

Councilmember Bishop recused himself and stepped away from the dais as he had done business with Landscape Connection Group Inc.

Motion: Award and approve agreement with Landscape Connection Group Inc., for turf removal and replacement projects at Marie Kerr and Desert Sands Parks.
Moved by Andrea Alarcón, seconded by Eric Ohlsen.

Vote: Motion carried (4-0)
Yes: Richard J. Loa, Laura Bettencourt, Eric Ohlsen, Andrea Alarcón.

Councilmember Bishop returned to the dais.

6.14) Accept Notice of Completion (NOC) for PN 869 - Arterial Road Resurfacing Project on Palmdale Boulevard between 70th Street East and 90th Street East.

6.15) Approve the minutes from the previous meeting.

Motion: Approve all items listed under the Consent Calendar except items 6.3, 6.10, 6.11, 6.12, and 6.13.
Moved by Eric Ohlsen, seconded by Austin Bishop.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

7) JOINT CONSENT CALENDAR CC/SA/HA/IDA/PAA/PCA/PFA

7.1) Receive and file the Annual Comprehensive Financial Reports for the year ended June 30, 2024, for the City of Palmdale, the Housing Authority of the City of Palmdale, the Palmdale Financing Authority, and the Palmdale Community Foundation.

Public Comments: None.

Director of Operations Samson presented the staff report.

Motion: Receive and file the Annual Comprehensive Financial Reports for the year ended June 30, 2024, for the City of Palmdale, the Housing Authority of the City of Palmdale, the Palmdale Financing Authority, and the Palmdale Community Foundation.
Moved by Laura Bettencourt, seconded by Austin Bishop.

Vote: Motion carried (7-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón, Christina Fraga-Saenz, Dianne Betts.

8) APPOINTMENTS

8.1) Appoint seven (7) members and two (2) alternates to the Measure AV Oversight Committee.

This item was pulled from the agenda and was not heard.

9) PUBLIC HEARING

9.1) Public Hearing to receive Public Comments on the Draft 2025-29 Consolidated Plan and 2025-26 Action Plan; Review and Adopt Resolution No. 2025-035 A Resolution of the City Council of The City of Palmdale Approving the 2025-2029 Consolidated Plan and the 2025-2026 Action Plan; Accepting CDBG and Home Grant Funds for Fiscal Year 2025-26; and Authorizing the City Manager to submit and execute the application for Federal Assistance, required certifications, all related documents, and agreements with sub- recipients.

Mayor Loa opened the Public Hearing

City Clerk Scott read the title of Resolution No. CC 2025-035.

Analyst Bartlett provided a detailed overview of the Consolidated Plan and 2025-26 Action Plan.

Testimony: None

Councilmember Alarcón asked questions about the carryover of CDBG and HOME grant funds and geographic distributions. Analyst Bartlett explained the carryovers, and David Munoz, LDM associates, spoke about the geographic distributions. Discussion ensued regarding the geographic distribution restrictions.

Mayor Pro Tem Bettencourt spoke regarding the signature authority for documents, Analyst Bartlett provided clarification on the guidelines for signature.

Councilmember Ohlsen inquired about strategies for engaging citizens, and Analyst Bartlett outlined the process.

Councilmember Bishop spoke about the allocation and programming of CDBG funds.

Mayor Loa discussed the increase in the number of unhoused individuals and the allocation of CDBG funds. Director of Housing Reyes discussed the percentage of CDBG funds that may be allocated to support unhoused populations and outlined additional available funding sources.

Further discussion took place regarding the unhoused population, mental health challenges, and the rental assistance program.

Motion: Adopt Resolution No. CC 2025-035 A Resolution of the City Council of The City of Palmdale Approving the 2025-2029 Consolidated Plan and the 2025-2026 Action Plan.
Moved by Austin Bishop, seconded by Richard J. Loa.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

Mayor Loa closed the Public Hearing.

10) CITY MANAGER'S REPORT

City Manager Pro Tem Mendez introduced the Assistant Fire Chief, Chief Ghobani. Chief Ghobani addressed the Council, providing a brief introduction and remarks regarding the recently held Fire Service Day.

Mayor Pro Tem Bettencourt inquired about the Fire Explorers Program, and Chief Ghobani shared information on how to access and participate in the program.

Councilmember Bishop spoke about Fire Service Day and the fire truck and equipment.

Councilmember Ohlsen thanked Chief Ghobani for his service.

Councilmember Alarcón thanked Mr. Ghobani for his service and sent regards to a member who was injured at Station 129.

Chief Ghobani announced Firefighter Andrew Pontious would be added to the LA County Firefighter memorial wall on Wednesday, May 7, 2025.

11) NON-AGENDA PUBLIC COMMENTS:

The following individuals provided public input: David Harris requested that the City allocate funding to the Measure AV budget to support nonprofit organizations and other community-based entities; Eugene Hernandez discussed the history of Cinco de Mayo, the Mexican Revolution, Cesar Chavez Day, celebrating Latino culture, and the housing report; Robert Romo discussed banning fireworks; Roger Soderstedt requested a sidewalk in his neighborhood at Rancho Vista and Avenida Vista Verde; Marsha Furman shared details of a graffiti incident involving her son in 1995, the options presented by the court, and spoke about his retirement after 30 years of service in the Air Force. She also announced the weekly veterans' breakfast on Wednesdays at Scramblez.

12) COUNCIL REPORTS, ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Councilmember Bishop reported on his attendance at the Neighborhood Watch meeting in District 3, as well as his participation in the Southern California Association of Governments (SCAG) Regional Meeting.

Councilmember Ohlsen reported attending meetings of the Antelope Valley Transit Authority (AVTA), the North County Transportation Coalition (NCTC), and Metrolink. He also discussed resident comments regarding budgetary concerns, the financial hardships faced by Palmdale citizens, and the importance of protecting the residents of Palmdale. He also thanked Marsha Furman and her son for their service to their country.

Councilmember Alarcón volunteered to share information about City services and resources with veterans during their weekly breakfast meetings. She also discussed the City's emergency needs fund for veterans. Councilmember Alarcón expressed concern about the continued use of fireworks in the community and raised the possibility of transitioning community organizations currently engaged in fireworks sales to a grant funding program under Measure AV or PD, with the goal of phasing out "safe and sane" fireworks. Additionally, she addressed the importance of food security and discussed matters related to a local food pantry in addition to SAVES. She inquired whether the Council had any interest in creating a legislative advocacy ad hoc committee. She also announced that she will host an event at Albe's Ice Cream on May 10, from 1–3 pm.

Mayor Pro Tem Bettencourt reported on her participation on the government panel for the iServe Youth Leadership Program and her attendance at the Los Angeles County Sheriff's Department (LASD) Councilmember Academy. She expressed opposition to the use of fireworks and provided the reasons for her stance. Additionally, she requested updates on the status of the Chimbole Cultural Center, inquired if there was interest from the Council in establishing a Recreation Center at Domenic Massari Park, and sought an update on the SAVES facility. She also congratulated Matt Wilhelm, Sage Academy, on being voted Teacher of the Year and for being a finalist for National Teacher of the Year.

Mayor Loa reported on his participation on the government panel for the iServe Youth Leadership Program, and attending the Antelope Valley Union High School District (AVUHSD) Oscar Night, and the Animal House Auction at the Antelope Valley Fair. He

also made two requests for future agenda items: 1) A report from Captain Cartmill on the law enforcement activities on fireworks for 2023 and 2024 and 2) Consideration by the Council of the directly elected mayor.

13) PRESENTATION BY CITY ATTORNEY

13.1) CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 potential case – facts and circumstances unknown to potential plaintiffs)

14) ANNOUNCEMENT BY CITY ATTORNEY

Closed Session was held from 6:55 pm - 7:51 pm.

Acting City Attorney Halfman announced the following:

13.1 - There were no reportable actions.

15) ADJOURNMENT

Mayor Loa adjourned the meeting at 7:51 pm to May 21, 2025, at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 17th day of June 2025.

_____
Richard J. Loa, Mayor

ATTEST:

_____
Rochelle Scott, City Clerk

MINUTES
CITY COUNCIL/SA/HA/IDA/PAA/PCA/PFA
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
MAY 21, 2025
5:00 PM

1) CALL MEETING TO ORDER

Mayor Loa called the meeting to order at 5:02 pm.

Note: All City Council memberships are reflected in their City Council titles.

2) ROLL CALL MAYOR LOA, MAYOR PRO TEM BETTENCOURT, COUNCILMEMBERS BISHOP, OHLSEN, ALARCÓN, COMMISSIONERS FRAGA- SAENZ, BETTS

PRESENT: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón, Christina Fraga-Saenz, Dianne Betts.
ABSENT: None.

Mayor Pro Tern Bettencourt participated via Zoom from Holiday Inn Express, 2300 West Coast Highway, Newport Beach, CA 92663.

3) PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Councilmember Alarcón led the Pledge of Allegiance. Mayor Loa announced the meeting would be adjourned in honor of Allison Gatlin and Tom Lapworth.

4) PRESENTATIONS

4.1) Announcement of the 2025 Tom Hilzendeger Veteran of the Year.

Mayor Loa announced Jeff Collins as the 2025 Tom Hilzendeger Veteran of the Year. Mr. Collins was presented with a commendation and a sash.

Representatives from Congressman Whitesides', Senator Valladares', Assemblyman Carrillo's, Assemblyman Lackey's, and Supervisor Barger's offices made presentations to Mr. Collins.

Mr. Collins delivered a speech to the audience and expressed his gratitude to the representatives for their acknowledgment.

5) PUBLIC COMMENTS

None.

Mayor Loa pulled item 6.3 and requested to continue it to the June 3 meeting.

Motion: Continue item 6.3 to the June 3, 2025, meeting.
Moved by Richard J. Loa, seconded by Eric Ohlsen

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

6) CONSENT CALENDAR

6.1) Waive full reading of the Resolution(s) and/or Ordinance(s) to be considered and voted on at this meeting. (This allows for reading the title only in lieu of reciting the entire text.)

6.2) Adopt Resolution No. CC 2025-040, a Resolution of the City Council of the City of Palmdale to accept the Los Angeles County Affordable Housing Solutions Agency (LACAHSA) Measure A Funds.

6.3) Award and approve agreement with Hathaway-Sycamores Child and Family Services for transitional mental health services in an amount not to exceed $2,175,000 for a term of 24 months for the period of July 1, 2025, through June 30, 2027.

6.4) Approve the minutes from the previous meeting.

Motion: Approve all items listed under the Consent Calendar except for item 6.3.
Moved by Andrea Alarcón, seconded by Eric Ohlsen.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

7) NEW BUSINESS JOINT BUDGET PRESENTATION CC/SA/HA/IDA/PAA/PCA/PFA

7.1) Presentation of City of Palmdale Draft Budget for Fiscal Year 2025-26.

Operations Director Samson provided a detailed presentation on the draft budget for Fiscal Year 2025-26.

The following individuals provided public comments: David Harris and Chuck Murphy spoke in support of the draft budget.

Councilmember Alarcón spoke in support of the draft budget. She also discussed the investment in McAdam Park, growing the community program over time to incorporate an additional type of community program to offset the Safe and Sane fireworks money that the community organizations benefit from. Additionally, she requested line-item detail for what is included in Measure AV, and, in the future, Measure PD.

Councilmember Ohlsen thanked staff for the budget presentation and the video on sales tax. He discussed the $1M allocated to community groups and

suggested providing more funding to the veterans. He also expressed excitement for the newly approved positions for the Community Preservation team.

Councilmember Bishop thanked the Finance Division for their work. He discussed the expenses related to the DryTown Water Park slide and requested that funding be allocated to rebuild the Chimbole Cultural Center.

Commissioner Fraga-Saenz and Betts noted they were glad to see some of the housing projects coming into fruition.

Mayor Loa thanked the Finance Division and acknowledged the national recognition year after year.

Councilmember Alarcón asked Director of Operations Samson to outline the process for adopting the budget and the various opportunities for the public to participate. Director of Operations Samson outlined the process. Councilmember Alarcón recommended a media post.

Mayor Loa discussed the public support for Measure AV and Measure PD and agreed that public participation is important for the budget.

8) CITY MANAGER'S REPORT

City Manager Pro Tem Mendez provided an update on several upcoming events, including the Field of Honor opening ceremony to honor veterans, the Memorial Day Ceremony on May 26, the opening of DryTown Water Park on May 24, the weekly Farmer's Market held on Fridays, and the West Coast Classical performances scheduled for May 30th and 31st at the Palmdale Playhouse.

9) SHERIFF'S REPORT

Captain Bardon provided an update on response times for routine calls, service calls, the Public Safety partnership, Part 1 crimes, arrests, graffiti-related arrests, traffic enforcement and collision prevention efforts, and traffic citations. He also reported that the Interfaith Prayer Breakfast held on May 9 was a success and noted plans to hold quarterly meetings with faith-based organizations to enhance information sharing. Additionally, Captain Bardon presented a report to the Council detailing the number of fireworks-related incidents in 2024.

Councilmember Alarcón thanked Captain Bardon for the updates and inquired about fentanyl-related deaths. Captain Bardon provided an update.

Councilmember Bishop expressed appreciation to the deputies for their efforts in keeping the community safe

Councilmember Ohlsen extended condolences to the Sheriff's Department on the passing of the 21-year-old deputy, Daniel V. Chavira. Captain Bardon spoke about the impact the loss has had on the family members serving at the Palmdale and Lancaster stations.

Mayor Loa inquired about the breakdown of fires caused by fireworks, specifically distinguishing between illegal fireworks and Safe and Sane fireworks. Assistant Fire Chief Ghorbani responded that he would provide a detailed report on fireworks-related fires. Mayor Loa requested that this information be presented at the next City Council meeting.

10) NON-AGENDA PUBLIC COMMENTS:

The following individuals provided public comments: Eugene Hernandez spoke about attending the Sheriff's Department meetings that clarified the roles of Immigration and Customs Enforcement agents versus Sheriff's deputies, suicides within the Sheriff's department, Los Angeles County Supervisor settling the contract with the Department of Public Social Services, and the incentives available to filmmakers through the film incentive program; Yule Gevargis spoke on matters related to low-income housing on the west side, concerns at Cheseboro Road and Avenue T-8, the Palmdale Water District and access to potable water, and expressed support for Oscar Martinez as a candidate for Los Angeles County Sheriff.

Mayor Pro Tem Bettencourt disconnected from the Zoom meeting at 6:35 pm

11) COUNCIL REPORTS, ANNOUNCEMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS

Councilmember Ohlsen expressed concerns about permitting Safe and Sane fireworks in Palmdale and requested that the matter be brought back to the City Council for discussion.

Mayor Loa requested that the discussion for the elected mayor be brought back to the City Council.

12) ADJOURNMENT

Mayor Loa adjourned the meeting at 6:44 pm, in honor of Allison Gatlin and Tom Lapworth, to June 3, 2025, at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 17th day of June 2025.

_____
Richard J. Loa, Mayor

ATTEST:

_____
Rochelle Scott, City Clerk

MINUTES
CITY COUNCIL/SA/HA
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
JUNE 3, 2025
5:00 PM

www.cityofpalmdale.org

1) CALL MEETING TO ORDER

Mayor Loa called the meeting to order at 5:00 pm.

Note: All City Council memberships are reflected in their City Council titles.

2) ROLL CALL MAYOR LOA, MAYOR PRO TEM BETTENCOURT, COUNCILMEMBERS BISHOP, OHLSEN, ALARCÓN
COMMISSIONERS FRAGA- SAENZ, BETTS

PRESENT: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón, Christina Fraga-Saenz, Dianne Betts.
ABSENT: None.

3) PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Councilmember Bishop led the Pledge of Allegiance.

4) PRESENTATIONS

4.1) Fight Fentanyl Antelope Valley Awareness Campaign update and announcement of Youth Multimedia Challenge Winners; and recognition of Palmdale High School Students Fentanyl Awareness PSA.

Deputy City Manager Lopez provided a PowerPoint presentation and played the public service announcement (PSA) videos. Mayor Loa presented certificates to the participants.

Council thanked those who participated in the campaign and encouraged them to continue the fight against fentanyl.

4.2) Department of Public Works Maintenance Division updates.

Deputy Director of Public Works Livingston gave a PowerPoint presentation on the Maintenance Division.

Council thanked Deputy Director of Public Works Livingston for his leadership and commended staff for their hard work.

5) PUBLIC COMMENTS

The following individuals provided public input: David Harris spoke in support of Item 6.4, and Marsha Furman commented in support of 6.4 and 6.5.

Councilmember Alarcón pulled Items 6.4 and 6.5 for discussion.

6) CONSENT CALENDAR

6.1) Waive full reading of the Resolution(s) and/or Ordinance(s) to be considered and voted on at this meeting. (This allows for reading the title only in lieu of reciting the entire text).

6.2) Receive and File the Monthly and Quarterly Investment Reports for April 2025.

6.3) Approve agreement with eSentire, Inc., for Security Operations Center (SOC) Services and Incident Response in the amount of $333,000 for a term of three (3) years.

6.4) Review and approve permit issuance for 36 non-profit organizations for fireworks stands, including their proposed locations.

Director of Economic and Community Development Taggart presented the staff report, accompanied by a map displaying the locations of the permitted firework stands. Council and staff engaged in a discussion regarding several related topics, including the current and future locations of firework stands, potential changes to designated fire zones, the possible removal of the ordinance provision authorizing the use of “safe and sane” fireworks, alternative funding sources for non-profit organizations, and strategies for reporting illegal fireworks activity.

Battalion Chief Munoz of the LA County Fire Department presented fire safety tips for the upcoming 4th of July holiday.

Motion: Review and approve permit issuance for 36 non-profit organizations for fireworks stands, including their proposed locations.
Moved by Austin Bishop, seconded by Laura Bettencourt.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

6.5) Award agreement with WhiteWater West Industries, Ltd., for construction services for PN 924, DryTown Water Park Thrill Ride Attraction Project for a total not to exceed amount of $1,544,955 for a completion date no later than April 15, 2026.

Director of Public Works Torres provided a quick overview of the project and showed renderings of the proposed slide.

Mayor Loa requested that staff provide competing bids to Council and to reach out to local bidders.

Mayor Pro Tem Bettencourt requested that Director of Parks and Recreation Smith provide information to the public regarding options for individuals who do not wish to use the attractions at DryTown Water Park. Director Smith responded by discussing the current non-bather rate.

Councilmember Bishop discussed the recent event held in celebration of the 20th anniversary of DryTown Water Park's opening.

Mayor Loa expressed appreciation to staff for their fantastic work on the Memorial Day event held at Pelona Vista Park.

Motion: Award agreement with WhiteWater West Industries, Ltd., for construction services for PN 924, DryTown Water Park Thrill Ride Attraction Project for a total not to exceed amount of $1,544,955 for a completion date no later than April 15, 2026.
Moved by Austin Bishop, seconded by Andrea Alarcón.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

6.6) Adopt Resolution No. CC 2025-027, a Resolution of the City Council of the City of Palmdale declaring its intention to continue assessments for Fiscal Year 2025-26, preliminarily approving the annual Engineer's Report, and providing notice of Public Hearing for the City of Palmdale Drainage Benefit Assessment Districts No. 1 and No. 2006-02.

6.7) Adopt Resolution No. CC 2025-028, a Resolution of the City Council of the City of Palmdale declaring its intention to continue assessments for Fiscal Year 2025-26, preliminarily approve the annual Engineer's Reports and providing Notice of Hearing for the City of Palmdale Landscape Maintenance Assessment Districts and Annexations, Park Maintenance and Recreation Improvement District, and Streetlight Maintenance Assessment Districts and Annexations.

6.8) Approve agreement with EcoFert, Inc., for installation of new fertigation systems and monthly fertigation system service at various park sites for a total not to exceed amount of $528,640 for a term of one year from the Notice to Proceed, with two additional one-year options to extend.

6.9) Adopt Resolution No. CC 2025-042, a Resolution of the City Council of the City of Palmdale approving the application for Local Streets and Roads Funds authorized under Article 8 of the Transportation Development Act.

6.10) Approve the minutes from the previous meeting.

Motion: Approve item listed under the Consent Calendar with the exception of Items 6.4 and 6.5
Moved by Andrea Alarcón, seconded by Austin Bishop.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

7) APPOINTMENTS

7.1) Appoint one (1) member to serve on the Board of Library Trustees.

Mr. David Gee and Mrs. Elizabeth Enriquez spoke about their willingness to serve and their experience with the Library.

Motion: Appoint David Gee to serve on the Board of Library Trustees.
Moved by Richard J. Loa, seconded by Laura Bettencourt.
Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

8) JOINT PUBLIC HEARING CC/HA

8.1) Public Hearing to Receive Public Comments, Adopt Resolution No. HA 2025-001 of the Housing Authority of the City of Palmdale, approving Affordable Housing Agreement No. A-9241 with Victory Outreach - Palmdale, Housing Authority Ground Lease, and Housing Authority Loan of $580,000 for property Located at 513 East Avenue Q4 (APN 3008-013-902); Adopt Resolution No. CC 2025-041 of the City Council of the City of Palmdale, approving Affordable Housing Agreement No. A-9241 between the Housing Authority of the City of Palmdale and Victory Outreach - Palmdale, approving and authorizing the Conveyance of property located at 513 East Avenue Q4 (APN 3008-013-902) from the Housing Authority of the City of Palmdale to Victory Outreach - Palmdale, and making certain findings; Approve Measure H Loan Agreement A-9242 between the City of Palmdale and Victory Outreach - Palmdale for a Rehabilitation Loan of $361,145 for 513 East Avenue Q4.

Housing Director Reyes presented the staff report.

Mayor Loa opened the Public Hearing.

Public Testimony: Pastor Mike Gonzalez provided details on the project that will help single women and children; David Harris expressed strong support for the ongoing work of Victory Outreach; and Associate Pastor Avalos and the property manager spoke about the tremendous success of the program.

City Clerk Scott read the titles of Resolution Nos. CC 2025-041 and HA 2025-001

Mayor Loa closed the Public Hearing

Councilmember Alarcón thanked Pastor Mike Gonzalez for the great work Victory Outreach is doing in the community.

Mayor Loa closed the Public Hearing

Motion: Adopt Resolution No. CC 2025-041, Approve Agreement A-9242
Moved by Andrea Alarcón, seconded by Laura Bettencourt.

Vote: Motion carried (5-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón.

Motion: Adopt Resolution No. HA 2025-001, and Approve Agreement No. A-9241
Moved by Dianne Betts, seconded by Christina Fraga-Saenz.

Vote: Motion carried (7-0)
Yes: Richard J. Loa, Laura Bettencourt, Austin Bishop, Eric Ohlsen, Andrea Alarcón, Christina Fraga-Saenz, Dianne Betts.

Mayor Loa thanked Victory Outreach for what they do in the community.

9) CITY MANAGER'S REPORT

City Manager Pro Tem Mendez provided an update on several upcoming events, including: Farmer's Market held on Fridays at Oasis Park 5pm - 9pm, Palmdale Playhouse Performance of Harry Potter reversion June 6 - 8, AV Taco Festival on June 6 at Poncitlán Square, a free dog microchip event on June 14 at Poncitlán Square, Family Health & Fitness Day on June 14, 5pm - 7pm at Domenic Massari and Marie Kerr Park, a Celebration of Dad's at the Palmdale Playhouse on June 14, and the High Desert Beer and Wine Festival on June 21 at Marie Kerr Park.

10) NON-AGENDA PUBLIC COMMENTS:

Mayor Loa clarified that the discussion topic for Item 11.1 was the issue regarding the directly elected mayor or keeping the current rotational system. Councilmember Alarcón requested further clarification on the item, which Mayor Loa provided. A discussion followed regarding the opportunity for public comment on Item 11.1 and the overall process for adding items to the agenda. Acting City Attorney Halfman offered further clarification on the procedural requirements for placing items on future agendas. Additional discussion continued among Councilmembers on these matters.

The following individuals provided public comments: Neil Weisenberger, President of the Antelope Valley Resource Conservation District, provided remarks regarding the district's activities and expressed interest in delivering a formal presentation to the Council; David Harris recommended that the Council consider allocating funding within

the Measure AV budget to support non-profit organizations; Yul Gevargis suggested low income housing for seniors on the project at Avenue N and 50th and spoke in support of the right of Palmdale residents to elect their own mayor; Michael Ross commented on the recent Field of Honor event, referenced remarks made by the Lancaster mayor, acknowledged his nephew's military service, and requested a process that would allow citizens to request items be added to Council agendas; Mark Maldonado referenced comments made by the Lancaster mayor and emphasized the community's interest in having a voice regarding the election of Palmdale's mayor; Robert Quezada addressed the current rotational system for selecting the mayor and discussed the Palmdale Water District's plan to distribute potable water; Marsha Furman provided comments on the Palmdale magazine, the upcoming National Night Out event, and the speaker card process; and Mr. Ventura announced the AV Taco Festival is scheduled to take place on June 7. Written comments were submitted via email by Judy Vaccaro-Fry, advocating for the reinstatement of a public vote to elect Palmdale's mayor, and by Jason Zink, addressing concerns related to the City Budget.

11) COUNCIL REPORTS, ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

11.1) Discussion item Mayor Loa (1).

Mayor Loa requested that a presentation be brought before the Council, and, if possible, an accompanying action item for Council consideration. The proposed action would place a measure on the ballot allowing voters to decide whether to amend the existing ordinance—which currently provides for the selection of the mayor by a majority vote of the City Council—to instead reinstate the direct election of the mayor by the public. Mayor Loa also presented several related proposals for the Council's consideration.

Mayor Pro Tem Bettencourt, Councilmembers Ohlsen, Bishop, and Alarcón voted against adding the proposed item to a future agenda.

11.2) Council Reports.

Councilmember Alarcón reported on the following conferences and events: the California Contract Cities Annual Municipal Seminar, the International Council of Shopping Centers (ICSC) Conference, and a Small Business Month support event she hosted at Albe's Ice Cream.

Mayor Pro Tem Bettencourt provided updates on recent conferences and events, including the Memorial Day Ceremony, a discussion with students in Mr. Matt Winheim's class at Sage Magnet Academy about pursuing public office, and participation in the Sheriff's Department Council Academy.

Councilmember Ohlsen reported on the following meetings and events: met with Tim McCormick of Together California on May 14, the International Council of Shopping Centers (ICSC) Conference, and the Honor Field and Memorial Day ceremonies.

Councilmember Bishop reported on the following meetings and events: the SCAG Transportation Meeting, the Together California funding event on May 14, the International Council of Shopping Centers (ICSC) Conference, the Field of Honor event, and the 20th Anniversary celebration of DryTown Water Park.

Mayor Loa reported attending the following meetings and events: the Annual Fire Service Day, the Interfaith Prayer Breakfast, the 4.0 Recognition Event, the iServe Graduation, the 2025 AV Press Future Leaders event, the International Council of Shopping Centers (ICSC) Conference, the Field of Honor event, the AV Fair Authority meeting, the Memorial Day event, a meeting with Assemblymember Carrillo and the Palmdale School District, the Together California event, and a meeting with local auto dealers.

12) PRESENTATION BY CITY ATTORNEY

Acting City Attorney Halfman confirmed the item would be heard as listed.

12.1) Conference with Legal Counsel – Existing Litigation
Candie Sue Schermerhorn v. City of Palmdale, et al.
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d) (1).

13) ANNOUNCEMENT BY CITY ATTORNEY

Closed Session was held from 8:13 pm – 9:10 pm.

Acting City Attorney Halfman announced the following:

12.1 – There were no reportable actions.

14) ADJOURNMENT

Mayor Loa adjourned the meeting at 9:11 pm to June 17, 2025, at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 17th day of June 2025.

_____
Richard J. Loa, Mayor

ATTEST:

_____
Rochelle Scott, City Clerk

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **OPERATIONS DEPARTMENT**
FINANCE DIVISION

DISTRICT: **ALL**

SUBJECT: **RECEIVE AND FILE THE ANNUAL REPORT ON DEVELOPMENT IMPACT FEES FOR THE FISCAL YEAR ENDED JUNE 30, 2024, AND ADOPT FINDINGS TO COMMIT FUNDS HELD IN THE LITTLEROCK DRAINAGE FEE FUND, FIRE FACILITIES FEE FUND, AND SEWER UPGRADE FEE FUND**

RECOMMENDATION

Staff recommends that the City Council:

1. Accept the Annual Report on Development Impact Fees for the Fiscal Year Ended June 30, 2024; and,

2. Adopt findings to commit funds held in the Littlerock Drainage Fee Fund, Fire Facilities Fee Fund, and Sewer Upgrade Fee Fund.

BACKGROUND

The City is authorized under state law to require development applicants to contribute fees for off-site public improvements needed because of new developments. The fees are charged based on a pro-rata share of the cost of the new improvements. This report is issued annually at the conclusion of the City's financial audit for the prior fiscal year. The Fiscal Year 2024 audit concluded on May 1, 2025, at which point this report was developed to provide information related to the status of these funds for the year ended June 30, 2024.

State law requires the City to provide a public notice specifying that this report is available for inspection no less than 15 days before the public meeting. The public notice was issued, and the report was available for inspection on May 31, 2025.

Government Code Section 66001 (AB1600) requires the City to review the status of collected development impact and mitigation fees on an annual basis. If any fees remain

unexpended and unencumbered for more than five years, the City may retain them if the City Council adopts certain findings that substantiate the need for retaining such funds. If the findings are not adopted to support the retention of the funds, the unexpended fees must be returned to the subject property's current owner(s).

DISCUSSION

The attached schedule provides a breakdown of accounts for the year ending June 30, 2024. All the accounts presently maintain positive cash positions and were allocated interest earnings pro rata as prescribed by state law. The statute also specifies that the report includes the following:

- The amount of each development fee;
- The beginning and ending fund balance for each development fee account;
- The amount of funds expended on each project for the year ended;
- A description of each inter-fund transfer or loan made from each development fee account; and,
- If applicable, the refund amounts made pursuant to the Government Code Section 66001.

As of June 30, 2024, the Littlerock Drainage Fee Fund, Fire Facilities Fee Fund, and the Sewer Upgrade Fee Fund hold over five years of funds as follows:
.

- $39,391 of the $44,077 balance in the Littlerock Drainage Fee Fund,
- $5,017,677 of the $10,410,040 balance in the Fire Facilities Fee Fund, and,
- $433,730 of the $489,595 balance in the Sewer Upgrade Fee Fund.

At this time, the City Council can make a finding that these uncommitted funds have a specified purpose and that there is a reasonable relationship between the fee and the purpose for which it was charged. The funds accumulated in the Littlerock Drainage Fee Fund will be used for large drainage projects. The funds in the Fire Facilities Fee Fund are being accumulated for fire facility projects. The funds in the Sewer Upgrade Fee Fund will be used for large sewer upgrade projects.

Unless this finding is made, the collected fees must be refunded to the correct record owner or owners of lots or units of the development project.

FISCAL IMPACT

$0; There is no fiscal impact associated with this action.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

A. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health.

Prepared by:	Janelle Samson, Director of Operations
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

Rpt. Annual Report on Development Impact Fees for Year Ended June 30, 2024

City of Palmdale

Annual Report
On
Development Impact Fees
For
Fiscal Year Ended
June 30, 2024

Prepared by

Eide Bailly LLP

EideBailly

CPAs & BUSINESS ADVISORS

May 27, 2025

Janelle Samson, Director of Operations
City of Palmdale
38300 N. Sierra Highway
Palmdale, CA 93550

Re: Acceptance of Annual Report on Development Impact Fees and Adopt Findings to Commit Funds Held in the Littlerock Drainage Fee Fund, Fire Facilities Fee Fund and the Sewer Upgrade Fee Fund

Dear Ms. Samson:

Eide Bailly LLP recently completed an analysis of the City's accounting records for completing the City's annual report on development impact fees. This correspondence and accompanying schedules comprise the annual report and should be made available for public inspection.

The City of Palmdale is authorized under state law to require development applicants to contribute fees towards the cost of off-site public improvements which are needed as a result of the new development. The fees are charged based upon a pro-rata share of the cost of the new improvements. This report provides information related to the status of these funds for the year ended June 30, 2024. State law requires the City to provide a public notice that specifies that this report is available for inspection.

Government Code Section 66001 (AB1600) requires the City to review on an annual basis the status of collected development impact and mitigation fees. In the event that any fees remain unexpended and unencumbered for more than five years, the City may retain the fees if the City Council adopts certain findings which substantiate the need for retaining such funds. In the event that the findings are not adopted to support the retention of the funds, the unexpended fees must be returned to the current owner(s) of the subject property.

The attached schedule provides a breakdown of accounts for the year ending June 30, 2024. All the accounts maintaining positive cash positions were allocated interest earnings on a pro-rata basis as prescribed by state law. The statues also specify that the report include the following:

- The amount of each development fee
- The beginning and ending fund balance for each development fee account
- The amount of funds expended on each project for the year just ended
- The amount of developer fees collected and interest earned for the year just ended
- A description of each interfund transfer or loan made from each development fee account
- If applicable, the amount of refunds made pursuant to Government Code Section 66001

10681 Foothill Blvd., Ste. 300 | Rancho Cucamonga, CA 91730-3831 | T 909.466.4410 | F 909.466.4431 | EOE

As of June 30, 2024, the following accounts holds funds that are over five years old:

Littlerock Drainage Fee Fund	$39,391
Fire Facilities Fee Fund	$5,017,677
Sewer Upgrade Fee Fund	$433,730

At this time, the City Council can make a finding that these uncommitted funds have a specified purpose and that there is a reasonable relationship between the fee and the purpose for which it was charged. Unless this finding is made, the collected fees will need to be refunded to the current record owner or owners of lots or units of the development project.

The funds being accumulated in the Littlerock Drainage Fee Fund are to be used for large drainage projects. Funds being accumulated in the Fire Facilities Fee Fund are being accumulated for fire facility projects and the funds being accumulated in the Sewer Upgrade Fee Fund are to be used for large sewer upgrade projects. Presently, there are not funds available to commence the projects. City staff recommends that the City Council specify that the uncommitted funds in the Littlerock Drainage Fee Fund are to be used for the projects noted in the City of Palmdale Master Plan of Drainage dated August 1996. That the uncommitted funds in the Fire Facilities Fee Fund will be held for the benefit of the Consolidated Fire Protection District of Los Angeles County District Area 3 for future fire station projects. And the uncommitted funds held in the Sewer Upgrade Fee Fund will be held for projects noted in the Ten-Year Capital Improvement Plan.

Action To Be Taken By City Council

1. At the recommendation of City Management accept the Annual Report on Development Impact Fees held longer than five years and adopt the following findings.

2. That the Drainage funds held and totaling $39,391 in the Littlerock Drainage Fee Fund are to be held for projects noted in the City of Palmdale Master Plan of Drainage dated August 1996. That the funds held totaling $5,017,677 in the Fire Facilities Fee Fund will be held for the benefit of the Consolidated Fire Protection District of the Los Angeles County District Area 3 for future fire station projects. And that the funds totaling $433,730 in the Sewer Upgrade Fee Fund will be held for projects noted in the Ten-Year Capital Improvement Plan.

Our firm appreciates the assistance and cooperation your City staff extended to us during our work. If you or any City officials have questions regarding this report, I can be contacted at 909.466.4410.

Sincerely yours,

Roger Alfaro, CPA
Eide Bailly LLP

Attachments

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Traffic Impact Fee (Fund 209/221)											
Street Signal Debt Service	$ 861,000		$ 861,000								
Ave R 45th St E Traffic Signal	167,775		167,775								
Totals	$ 1,028,775	$ -	$ 1,028,775	$ -	$ 2,025,899	$ 121,716	$ -	$ -	$ -	$ 1,488,105	$ 2,606,945

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Interest Expense General Fund Advance	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Parks Development Fee (Fund 208/220)												
Playhouse HVAC Upgrade	$ 188,242			$ 188,242								
Sam Yellen Park	4,593,249			4,593,249								
Rancho Vista Park	322,773			322,773								
Totals	$ 5,104,264	$ -	$ 119,600	$ 5,104,264	$ -	$ 677,938	$ 347,093	$ -	$ -	$ -	$ 7,345,074	$ 3,146,241

Note: Ending balance includes the following:
Advance due to General Fund of $5,000,000.

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Amargosa Drainage Fee (Fund 212/222)											
Drainage Admin	$ 52,100		$ 52,100								
Amargosa Creek Upper Rechg	52,985		52,985								
Totals	$ 105,085	$ -	$ 105,085	$ -	$ 2,207,557	$ 124,230	$ -	$ -	$ -	$ 1,267,307	$ 3,494,009

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Interest Expense Interfund Drainage	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Anaverde Drainage Fee (Fund 213/223)												
Drainage Admin	$ 6,000			$ 6,000								
Amargosa Crk Upper Rechg Proj	-			-								
	$ 6,000	$ -	$ 83,962	$ 6,000	$ -	$ 82,828	$ 73,427	$ -	$ -	$ -	$ (3,276,353)	$ (3,210,060)

Note: Ending balance includes the following:
Loan payable due to Pearland Drainage Fund of $2,136,221.

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Interest Expense Interfund Drainage	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Portal Ridge Drainage Fee (Fund 214/224)												
Drainage Admin	$ 6,000			$ 6,000								
	$ 6,000	$ -	$ -	$ 6,000	$ -	$ -	$ 4,556	$ -	$ -	$ -	$ 107,044	$ 105,600

Note: Ending balance includes the following:
Due to General Fund of $18,476.

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Pearland Drainage Fee (Fund 215/225)											
Drainage Admin	$ 6,000		$ 6,000								
Pearland Drainage	385		385								
TS HILARY STORM DR RPR	20,000		20,000								
TS HILARY-BERNARDIN WALL RPR	120,004		120,004								
PEARLAND DRAINAGE PLAN STUDY	7,716		7,716								
	$ 154,105	$ -	$ 154,105	$ -	$ 2,795,277	$ 293,870	$ -	$ -	$ -	$ 12,151,298	$ 15,086,340

Note: Ending balance includes loan receivable due from Anaverde Drainage Fund of $2,136,221 and $3,800,000 from the Sewer Maintenance Fund.
Note: There is no finding in the Pearland Fund, since the loan reduced the cash balance of the fund.

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Littlerock Drainage Fee (Fund 216/226)											
Drainage Admin	$ 6,000		$ 6,000								
	$ 6,000	$ -	$ 6,000	$ -	$ -	$ 1,754	$ -	$ -	$ -	$ 48,323	$ 44,077

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Fire Facilities Impact Fee (Fund 217/227)											
City Admin Charges	$ 73,721		$ 73,721								
	$ 73,721	$ -	$ 73,721	$ -	$ 1,474,428	$ 364,953	$ -	$ -	$ -	$ 8,644,380	$ 10,410,040

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Sewer Upgrade Impact Fee (Fund 225/228)											
Sewer Upgrd-45th E/Ave R to S	$ 9,657		$ 9,657								
	$ 9,657	$ -	$ 9,657	$ -	$ -	$ 17,157	$ -	$ -	$ -	$ 482,095	$ 489,595

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Public Facilities Impact Fee (Fund 247/229)											
Fire Supression Retrofitting	$ 9,357		$ 9,357								
Desert Sands Park Improvements	1,233		1,233								
FACILITIES REPAIR P&R BLDG	1,150		1,150								
	$ 187,519	$ -	$ 187,519	$ -	$ 554,258	$ 74,775	$ -	$ -	$ -	$ 1,692,169	$ 2,133,683

City of Palmdale
Summary of Local Agency Improvement Fees
(AB1600 Development Impact Fees)
Report for Fiscal Year Ended June 30, 2024

Project	Project Amount Expended	Non AB 1600 Revenue 2023-2024	Total AB1600 Expenditures 2023-2024	Non AB1600 Expenditures 2023-2024	Developer Fees Collected 2023-2024	Interest Income 2023-2024	Other Income 2023-2024	Transfers In	Transfers Out	Beginning Balance 7/1/2023	Ending Balance 6/30/2024
Big Rock Drainage Impact Fee (Fund 230)											
Drainage Admin	$ 6,000		$ 6,000								
Amargosa Creek Upper Rechg Proj	-		-								
	$ 6,000	$ -	$ 6,000	$ -	$ -	$ 140	$ -	$ -	$ -	$ 3,850	$ (2,010)

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **OPERATIONS DEPARTMENT**
FINANCE DIVISION

DISTRICT: **ALL**

SUBJECT: **ADOPT RESOLUTION NO. CC 2025-044, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE ESTABLISHING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND REPEAL RESOLUTION NO. CC 2024-053**

RECOMMENDATION

Staff recommends that the City Council:

Adopt Resolution No. CC 2025-044, a Resolution of the City Council of the City of Palmdale establishing an appropriations limit for Fiscal Year 2025-26 pursuant to Article XIII B of the Constitution of the State of California and repeal Resolution No. CC 2024-053.

BACKGROUND

Article XII B of the California State Constitution, more commonly referred to as the Gann Initiative or Gann Appropriations Limit (Limit), was adopted by California voters in 1980. The Limit places restrictions on the amount of tax proceeds that state and local governmental agencies can receive and appropriate each fiscal year.

The Limit is calculated based on the actual amount of tax proceeds appropriated during the 1978-79 Fiscal Year and is increased each year for inflation and population growth. Inflationary adjustments are, by law, based on the growth in the California Per Capita Income or the growth in non-residential assessed valuation due to new construction within the City. Population adjustments are based on the population growth of the City or the population growth within the City's county. The decision as to which of the options to select is made annually by a recorded vote of the City Council.

The statutes regarding the adoption of the Limit, contained in Government Code Section 7910, require the governing body to annually adopt, by resolution, an appropriations limit each year for the following fiscal year.

DISCUSSION

For Fiscal Year 2025-26, the City estimates that tax proceeds to be received, as well as tax proceeds appropriated by the City Council, will continue to be under the legal limit. The City's appropriations limit for Fiscal Year 2025-26 is established at $182,745,078, a 6.74 percent increase over the Fiscal Year 2024-25 limit. This is the maximum amount of tax proceeds the City will be able to receive and appropriate in the coming fiscal year. The City's appropriations, subject to the limit for Fiscal Year 2025-26, are estimated to be $116,972,008. Therefore, the City's Fiscal Year 2025-26 proposed budget appropriations subject to the limit are $65,773,070 less than the appropriations limit.

FISCAL IMPACT

$0; there is no fiscal impact associated with this action. his action has no direct fiscal impact. Resolution No. CC 2025-044 would increase the total annual appropriations limit from $171,208,963 to $182,745,078.

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

A. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health. This section indicates how the agenda item is relevant to the guiding principles or values of the strategic plan.

Prepared by:	Janelle Samson, Director of Operations
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

Reso. No. CC 2025-044

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2025-044

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE ESTABLISHING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND REPEAL RESOLUTION NO. CC 2024-053

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation for each governmental entity, including this City, shall not exceed the appropriations limit of such entity of government for the prior year, as adjusted for changes in the California per capita income or assessment roll for new non-residential construction and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B of the California Constitution, and Section 7910 of the California Government Code, the City is required to establish its appropriations limit each year for the following fiscal year; and

WHEREAS, since the data necessary to calculate the increase in the non-residential assessed valuation is generally not available from County assessors, there is the possible need to adjust the limit once the assessment data is available; and

WHEREAS, the City Manager has caused the limit for the City of Palmdale to be calculated and determined, on a provisional basis, using the per capita income and City population factors, and said appropriations limit for the fiscal year 2025-26 has been, and is hereby provisionally established in the amount of $182,745,078; and

WHEREAS, the documentation and calculations necessary to arrive at said limitation amount have heretofore been available for public inspection for the required fifteen (15) days.

NOW THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. Adopt Resolution No. CC 2025-044 establishing an appropriation limit in the amount of $182,745,078 for Fiscal Year 2025-26; and

SECTION 2. All supporting documentation used in the determination of said Appropriations Limit be made available at the Finance Division during normal business hours for inspection by the public; and

SECTION 3. Resolution No. CC 2024-053 is hereby repealed in its entirety.

SECTION 4. This Resolution is effective July 1, 2025.

SECTION 5. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June, 2025.

_____
Richard J. Loa, Mayor

Approved as to form:

ATTEST:

_____ _____
Alexandra Halfman Rochelle Scott, City Clerk
Acting City Attorney

I, Rochelle Scott, City Clerk of the City of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 17th day of June, 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, City Clerk

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **OPERATIONS DEPARTMENT**
FINANCE DIVISION

DISTRICT: **ALL**

SUBJECT: **ADOPT RESOLUTION NO. CC 2025-045, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE DESIGNATING BY TITLE AND NAME THOSE OFFICIALS WHO ARE AUTHORIZED TO SIGN CHECKS AND WARRANTS, AND REPEAL RESOLUTION NO. CC 2025-003, AND ADOPT RESOLUTION NO. SA 2025-002, A RESOLUTION OF THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE DESIGNATING BY TITLE AND NAME THOSE OFFICIALS WHO ARE AUTHORIZED TO SIGN CHECKS AND WARRANTS, AND REPEAL RESOLUTION NO. SA 2025-001**

RECOMMENDATION

Staff recommend that the City Council:

1. Adopt Resolution No. CC 2025-045, a Resolution of the City Council of the City of Palmdale designating by title and name those officials who are authorized to sign checks and warrants, and repeal Resolution No. CC 2025-003; and,

2. Adopt Resolution No. SA 2025-002, a Resolution of the Successor Agency to the Community Redevelopment Agency of the City of Palmdale designating by title and name those officials who are authorized to sign checks and warrants, and repeal Resolution No. SA 2025-001.

BACKGROUND

The Palmdale Municipal Code (PMC) Section 3.14.030 requires that the City Council designate by Resolution the names of those individuals holding offices identified in PMC 03.14.020 as authorized signers of checks, drafts, warrants, or other orders for payment of money drawn in the name of the City and the Successor Agency.

DISCUSSION

Resolution Nos. CC 2025-045 and SA 2025-002 set forth the list of individuals holding such positions who are designated as authorized signers of checks and warrants for the City of Palmdale and the Successor Agency. The below updates are reflected in the proposed Resolutions:

Add:

Deputy Director of Finance	Sarah Johnston
Deputy City Treasurer	Sarah Johnston

FISCAL IMPACT

$0; There is no fiscal impact associated with the recommended actions for this report.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

B. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Janelle Samson, Director of Operations
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

Reso No. CC 2025-045
Reso No. SA 2025-002

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2025-045

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE DESIGNATING BY TITLE AND NAME THOSE OFFICIALS WHO ARE AUTHORIZED TO SIGN CHECKS AND WARRANTS, AND REPEAL RESOLUTION NO. CC 2025-003.

WHEREAS, the City has engaged various financial institutions as depositories of City moneys: and

WHEREAS, the City Council has, by ordinance, heretofore designated by title certain officials who are authorized to sign checks, drafts, warrants or other orders for the payment of money drawn in the name of the City.

NOW THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. For purposes of implementing Section 3.14.020 and 3.14.030 of the Palmdale Municipal Code, the following persons are designated by name and are expressly authorized to sign checks, drafts, warrants or other orders for the payment of money drawn in the name of the City:

City Manager	- TBD
or	
Assistant City Manager	- SALVADOR MENDEZ
or	
Director of Finance*	- JANELLE SAMSON
or	
City Treasurer	- JANELLE SAMSON
or	
Deputy Director of Finance	- SARAH JOHNSTON
or	
Deputy City Treasurer	- SARAH JOHNSTON

*Director of Finance is titled as Director of Operations, effective November 15, 2023

SECTION 2. Resolution No. CC 2025-003 is repealed in its entirety.

SECTION 3. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June, 2025.

Approved as to form:

_____
Alexandra Halfman
Acting City Attorney

_____
Richard J. Loa, Mayor

ATTEST:

_____
Rochelle Scott, City Clerk

I, Rochelle Scott, City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 17th day of June, 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, City Clerk

SUCCESSOR AGENCY
TO THE COMMUNITY REDEVELOPMENT AGENCY
OF THE CITY OF PALMDALE, CALIFORNIA

RESOLUTION NO. SA 2025-002

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE DESIGNATING, BY TITLE AND NAME, THOSE OFFICIALS WHO ARE AUTHORIZED TO SIGN CHECKS AND WARRANTS, AND REPEALING RESOLUTION NO. SA 2025-001.

WHEREAS, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale is engaging a financial institution as a depository of Successor Agency moneys and funds: and

WHEREAS, the Chair and Directors of the Agency have, by ordinance, heretofore designated by title certain officials who are authorized to sign checks, drafts, warrants or other orders for the payment of money drawn in the name of the Successor Agency to the Community Redevelopment Agency of the City of Palmdale.

NOW THEREFORE, BE IT RESOLVED, THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. For purposes of implementing Section 3.14.020 and 3.14.030 of the Palmdale Municipal Code, the following persons are designated by name and are expressly authorized to sign checks, drafts, warrants or other orders for the payment of money drawn in the name of the Successor Agency to the Community Redevelopment Agency of the City of Palmdale:

Executive Director	- TBD
or	
Assistant City Manager	- SALVADOR MENDEZ
or	
Director of Finance*	- JANELLE SAMSON
or	
City Treasurer	- JANELLE SAMSON
or	
Deputy Director of Finance	- SARAH JOHNSTON
or	
Deputy City Treasurer	- SARAH JOHNSTON

*Director of Finance is titled as Director of Operations, effective November 15, 2023

SECTION 2. Resolution No. SA 2025-001 is repealed in its entirety.

SECTION 3. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June 2025.

Approved as to form:

Alexandra Halfman
Acting General Counsel

_____
Richard J. Loa, Chair

ATTEST:

_____
Rochelle Scott, Agency Secretary

I, Rochelle Scott, Agency Secretary of the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the Successor Agency at a regular meeting of said Agency held on the 17th day of June 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, Agency Secretary

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **OPERATIONS DEPARTMENT**
FINANCE DIVISION

DISTRICT: **ALL**

SUBJECT: **APPROVE PURCHASE ORDER 20260000 WITH AMAZON CAPITAL SERVICES, INC., DBA AMAZON BUSINESS, IN AN AMOUNT NOT TO EXCEED $268,000 FOR FY 2025-26**

RECOMMENDATION

Staff recommend that the City Council:

1. Approve Purchase Order 20260000 with Amazon Capital Services, Inc., in an amount not to exceed $268,000 for FY 2025-26. Adoption of this Purchase Order is contingent upon the City Council approving the City's FY 2025-26 Annual Budget.

BACKGROUND

Under Palmdale Municipal Code §3.08.140(D), the City is authorized to participate in cooperative purchasing with other public agencies and non-profit organizations. This approach is cost-effective and streamlines procurement by reducing the need for separate bidding processes.

The City uses the OMNIA Partners Public Sector Cooperative Purchasing Program to access competitively bid contracts. Through this, and by leveraging Amazon Business, the City obtains competitive pricing on frequently purchased items.

The partnership with Amazon Business improves purchasing efficiency, provides centralized tracking and reporting, and enhances spending controls. It also allows the City to prioritize local vendors by designating them as "organization preferred" in the system.

Additional benefits of the Amazon partnership include:

- Increased Efficiency: Departments can reduce administrative time spent sourcing and comparing vendors by accessing a single, user-friendly platform;

- Real-Time Spend Visibility: Amazon's reporting tools provide detailed insights into department spending, helping to improve budget management and accountability;

- Streamlined Approval Processes: Built-in approval workflows and spending thresholds help ensure policy compliance and reduce unauthorized purchases;

- Availability of Diverse Vendors: Amazon Business allows the City to prioritize purchases from small, minority-owned, women-owned, and other disadvantaged business enterprises; and,

- Fast and Reliable Shipping: Many products are eligible for expedited shipping at no additional cost, ensuring timely delivery of critical supplies.

This partnership reflects the City's commitment to innovation, fiscal responsibility, and local economic development while improving service delivery to the community.

DISCUSSION

Staff recommend that City Council approve a purchase order with Amazon Business in the amount of $268,000 for FY 2025-26.

This purchase order supports citywide procurement needs based on past usage and expected demand. It will allow departments to continue using Amazon Business to purchase essential goods and services efficiently, while maintaining fiscal oversight and supporting local and diverse vendors.

FISCAL IMPACT

$268,000; Purchase Order 20260000 with Amazon Capital Services will not exceed $268,000 for FY 2025-26. Funds are proposed in the annual operating budget in the Office & Operating accounts.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

A. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health. This section indicates how the agenda item is relevant to the guiding principles or values of the strategic plan.

Prepared by:	Janelle Samson, Director of Operations
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

PO 20260000 Amazon Capital Services
Agrmt No. R-TC-17006
Agrmt No. R-TC-17006, Amendment 1
Agrmt No. R-TC-17006, Extension 1
Agrmt No. R-TC-17006, Extension 2

Purchase Order 20260000 / Amazon Capital Services, Inc.

Vendor Name	Line Number	GL Account	Requested Order Amount
Amazon Capital Services, Inc.	1	10110001-735100-	$ 1,000
Amazon Capital Services, Inc.	2	10111001-735100-	$ 1,800
Amazon Capital Services, Inc.	3	10111001-739500-	$ 500
Amazon Capital Services, Inc.	4	10112001-710000-	$ 600
Amazon Capital Services, Inc.	5	10112001-735100-	$ 2,000
Amazon Capital Services, Inc.	6	10112002-735100-	$ 100
Amazon Capital Services, Inc.	7	10112201-735100-	$ 2,000
Amazon Capital Services, Inc.	8	10113001-735100-	$ 3,500
Amazon Capital Services, Inc.	9	10113001-737902-	$ 400
Amazon Capital Services, Inc.	10	10113001-737903-	$ 500
Amazon Capital Services, Inc.	11	10113001-739500-	$ 100
Amazon Capital Services, Inc.	14	10114001-735100-	$ 1,000
Amazon Capital Services, Inc.	15	10115001-735100-	$ 1,800
Amazon Capital Services, Inc.	16	10115001-739500-	$ 1,150
Amazon Capital Services, Inc.	17	10115002-735100-	$ 600
Amazon Capital Services, Inc.	18	10117001-722330-	$ 250
Amazon Capital Services, Inc.	19	10117001-735100-	$ 2,400
Amazon Capital Services, Inc.	20	10118001-735100-	$ 1,000
Amazon Capital Services, Inc.	21	10118001-737103-	$ 4,700
Amazon Capital Services, Inc.	22	10119011-737100-	$ 6,500
Amazon Capital Services, Inc.	24	10120001-735100-	$ 3,500
Amazon Capital Services, Inc.	25	10121001-739500-	$ 1,000
Amazon Capital Services, Inc.	26	10122001-733500-	$ 1,000
Amazon Capital Services, Inc.	27	10122001-739500-	$ 100
Amazon Capital Services, Inc.	28	10125001-735100-	$ 250
Amazon Capital Services, Inc.	29	10125001-739500-	$ 100
Amazon Capital Services, Inc.	30	10125002-735100-	$ 1,000
Amazon Capital Services, Inc.	31	10125002-737126-	$ 3,000
Amazon Capital Services, Inc.	32	10125004-735100-	$ 1,500
Amazon Capital Services, Inc.	33	10125004-739500-	$ 750
Amazon Capital Services, Inc.	34	10125014-735100-	$ 100
Amazon Capital Services, Inc.	35	10125601-735100-	$ 6,600
Amazon Capital Services, Inc.	37	10131001-735100-	$ 3,500
Amazon Capital Services, Inc.	38	10131001-739500-	$ 500
Amazon Capital Services, Inc.	39	10132001-735100-	$ 1,000
Amazon Capital Services, Inc.	40	10132002-707000-	$ 900
Amazon Capital Services, Inc.	41	10132002-735100-	$ 1,500
Amazon Capital Services, Inc.	42	10132002-739500-	$ 500
Amazon Capital Services, Inc.	43	10133002-732920-	$ 500
Amazon Capital Services, Inc.	44	10133002-735100-	$ 1,200
Amazon Capital Services, Inc.	45	10133002-739500-	$ 200
Amazon Capital Services, Inc.	46	10133003-735100-	$ 100
Amazon Capital Services, Inc.	47	10133003-739500-	$ 100
Amazon Capital Services, Inc.	48	10133005-732800-	$ 1,000
Amazon Capital Services, Inc.	49	10133005-735100-	$ 1,500
Amazon Capital Services, Inc.	50	10134002-721400-	$ 250
Amazon Capital Services, Inc.	51	10141001-735100-	$ 8,000
Amazon Capital Services, Inc.	52	10141001-739500-	$ 500
Amazon Capital Services, Inc.	53	10141004-735100-	$ 600
Amazon Capital Services, Inc.	54	10142001-735100-1090	$ 500
Amazon Capital Services, Inc.	55	10142001-735100-1091	$ 5,700
Amazon Capital Services, Inc.	56	10142001-736210-	$ 300
Amazon Capital Services, Inc.	57	10142001-736210-1092	$ 1,000
Amazon Capital Services, Inc.	58	10142001-736210-1094	$ 8,600
Amazon Capital Services, Inc.	59	10142001-737100-1093	$ 3,120
Amazon Capital Services, Inc.	60	10142001-737100-1095	$ 500

Amazon Capital Services, Inc.	62	10142001-737109-1089	$	1,000
Amazon Capital Services, Inc.	63	10142002-732601-	$	17,000
Amazon Capital Services, Inc.	64	10142002-735100-	$	3,400
Amazon Capital Services, Inc.	65	10142002-737134-	$	11,055
Amazon Capital Services, Inc.	66	10142002-739500-	$	1,000
Amazon Capital Services, Inc.	67	10144001-736210-	$	8,400
Amazon Capital Services, Inc.	68	10144002-736210-	$	1,625
Amazon Capital Services, Inc.	70	10144004-735100-	$	1,800
Amazon Capital Services, Inc.	71	10144004-736210-	$	1,600
Amazon Capital Services, Inc.	72	10144005-735100-	$	2,500
Amazon Capital Services, Inc.	73	10144005-736210-	$	2,000
Amazon Capital Services, Inc.	74	10144005-739500-	$	400
Amazon Capital Services, Inc.	75	10161101-722330-	$	300
Amazon Capital Services, Inc.	77	15316001-735100-	$	4,500
Amazon Capital Services, Inc.	78	15316001-739500-	$	13,000
Amazon Capital Services, Inc.	79	15316001-774400-	$	4,000
Amazon Capital Services, Inc.	80	15316001-774450-	$	500
Amazon Capital Services, Inc.	81	15433006-732600-	$	1,000
Amazon Capital Services, Inc.	82	15433006-734100-	$	500
Amazon Capital Services, Inc.	83	15719012-737183-	$	1,000
Amazon Capital Services, Inc.	84	15741003-735100-	$	1,500
Amazon Capital Services, Inc.	85	15741003-736210-	$	500
Amazon Capital Services, Inc.	86	15742001-737100-	$	19,500
Amazon Capital Services, Inc.	87	15742001-737100-1099	$	500
Amazon Capital Services, Inc.	88	20016001-739500-	$	1,250
Amazon Capital Services, Inc.	89	20325602-735100-3410	$	100
Amazon Capital Services, Inc.	90	20732003-735100-	$	2,000
Amazon Capital Services, Inc.	91	20732004-735100-	$	1,800
Amazon Capital Services, Inc.	92	20732004-739500-	$	500
Amazon Capital Services, Inc.	93	20733001-735100-	$	3,300
Amazon Capital Services, Inc.	94	20733001-738400-	$	500
Amazon Capital Services, Inc.	95	20733001-739500-	$	1,500
Amazon Capital Services, Inc.	96	25133003-735100-3610	$	1,000
Amazon Capital Services, Inc.	97	25133003-739500-3610	$	400
Amazon Capital Services, Inc.	98	25433004-735100-2412	$	2,500
Amazon Capital Services, Inc.	99	25433004-739500-2412	$	1,000
Amazon Capital Services, Inc.	100	26034001-735100-	$	500
Amazon Capital Services, Inc.	101	29364002-735100-	$	2,400
Amazon Capital Services, Inc.	102	30041005-732800-	$	6,500
Amazon Capital Services, Inc.	103	30041005-735100-	$	4,500
Amazon Capital Services, Inc.	104	30041005-737140-	$	6,000
Amazon Capital Services, Inc.	106	35028001-735100-	$	200
Amazon Capital Services, Inc.	107	10144002-735100-	$	1,900
Amazon Capital Services, Inc.	108	24215001-737100-3054	$	1,000
Amazon Capital Services, Inc.	109	10142001-736210-1091	$	3,000
Amazon Capital Services, Inc.	110	10142001-735100-1088	$	3,700
Amazon Capital Services, Inc.	111	10142001-739500-1091	$	6,000
Amazon Capital Services, Inc.	112	10142001-736235-1088	$	2,000
Amazon Capital Services, Inc.	113	10121001-733500-	$	600
Amazon Capital Services, Inc.	116	35028001-722330-	$	1,500
Amazon Capital Services, Inc.	118	10111001-737220-	$	1,800
Amazon Capital Services, Inc.	121	10142001-737110-1088	$	500
Amazon Capital Services, Inc.	122	P0009157-724525-	$	12,000
Amazon Capital Services, Inc.	124	10142001-737100-1098	$	1,000
Amazon Capital Services, Inc.	125	29364002-739500-	$	800
Amazon Capital Services, Inc.	127	10142002-774400-	$	5,000
Amazon Capital Services, Inc.	128	10111001-737100-	$	300
			$	**268,000**

Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

CONTRACT NUMBER: R-TC-17006

This Contract entered into this 19th day of January 2017 by, ***Amazon Services, LLC, Amazon Business, 325 9th Avenue N., Seattle, WA 98109,*** *hereinafter referred to as the "Contractor" and* ***Prince William County School Board, P.O. Box 389, Manassas, VA 20108****, hereinafter referred to as the "Prince William County Public Schools", "Purchasing Agency" or "PWCS".*

WITNESSETH *that the Contractor and PWCS, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:*

1. **SCOPE OF CONTRACT**: Contractor shall provide an On-Line Marketplace for the Purchase of Products and Services in accordance with the Statement of Needs, General Terms and Conditions and Special Terms and Conditions stated herein.

2. **CONTRACT DOCUMENTS**: The contract documents shall consist of the following:

   2.1. This signed Contract document;

   2.2. Memorandum of Negotiations dated January 19, 2017.

3. **CONTRACT TERM AND RENEWAL:**

   3.1. The initial term of this contract shall be from the date of award, January 19, 2017 to January 18, 2022, with the option to renew for three (3) additional two (2)-one-year periods, upon mutual written consent of the parties to the contract. Proposed prices shall remain firm for the initial term of the contract.

4. **CONTRACT ADMINISTRATOR/PROJECT MANAGER**: The following PWCS employees are identified to use all powers under the contract to enforce its faithful performance:

   4.1. CONTRACT ADMINISTRATOR: As the Contract Administrator, the following individual, or his/her designee, shall serve as the interpreter of the conditions of the contract and shall use all powers under the contract to enforce its faithful performance.

LEGAL

4.2. PROJECT MANAGER: The following individuals shall work directly with the Contractor in scheduling and coordinating work, answering questions in connection with the scope of work, and providing general direction under the resulting contract:

5. **TIME OF PERFORMANCE**: In accordance with Contractor's proposal, Section 4.2.2. and 5.3.2.

6. **PRICING:** In accordance with Contractor's proposal, Section 4.2.1.

7. **PAYMENT TERMS**: In accordance with Contractor's proposal, Section 5.3.6.

Prince William County does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, §2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

This contract shall constitute the whole agreement between the parties. There are no promises, terms and conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto related to the provision of goods (including leases thereof), services and/or insurances described herein.

IN WITNESS THEREOF, the parties have caused this Contract to be executed by the following duly authorized officials:

CONTRACTOR:

Authorized Signature

Prentis D. Wilson, Jr.
Type Name

Vice President
Title

Jan 27, 2017
Date

PURCHASING AGENCY:

Authorized Signature

Jim Totty, CPPO, C.P.M.
Type Name

Supervisor of Purchasing
Title

1-31-17
Date

LEGAL

Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

MEMORANDUM OF NEGOTIATIONS
R-TC-17006
Dated: January 19, 2017

Prince William County Schools (hereinafter called PWCS) and Amazon Services, LLC (hereinafter called the Contractor) hereby agree to the following in the execution of Contract R-TC-17006 for On-Line Marketplace for the Purchases of Products and Services. The final Contract contains the following documents listed in the order of precedence:

a. Contractor's proposal dated October 14, 2016;
b. Contractor's response to Clarification Questions dated October 31, 2016, attached;
c. PWCS's Request for Proposal, R-TC-17006 and all Addendum #1;
d. Contractor's Business Accounts Terms and Conditions (currently available at https://www.amazon.com/gp/help/customer/display.html?nodeId=201613180), attached;
e. PWCS's General Terms and Conditions, Section 11 (RFP – Revised 12/16/16), attached;
f. This Memorandum of Negotiations;
g. Any subsequent modifications to the Contract.

1. The contract term shall remain as originally issued in the RFP, as follows:

   9.1. The initial term of this contract shall be five years (5) from **the date of award to December 30, 2021**, with the option to renew for three-two (2) year periods, upon mutual written consent of the parties to the contract.

2. Amazon Whispercast is not being offered upon award but will remain in scope for future offerings by the Contractor. In addition, all new Amazon business opportunities may be modified to the Contract by mutual agreement between the Contractor and PWCS.

LEGAL

3. The following provision is added to PWCS Special Terms and Conditions:

   10.7 NOTICE OF DEFERRAL UNDER FEDERAL GRANT UNIFORM GUIDANCE: As permitted under the rule published at 80 FR 54407, Prince William County Schools is electing to defer until July 1, 2017, the implementation of the procurement provisions of the Uniform Guidance, as detailed in 2 CFR 200 subsections .317 through .326. During this period, we will continue to operate under the guidance of 44 C.F.R. § 13.36(a)-(i) (States, Local and Tribal governments) and 2 C.F.R. 215.40-48 (Institutions of Higher Education, Hospitals, and Private Non-Profits). This provision shall constitute the documentation of this decision as required, and shall be deemed incorporated into our internal procurement policies.

4. Contractor's response to Clarification Questions dated October 31, 2016, Question #1: The State of Iowa is hereby removed as an excluded state and allowed use of the Master Agreement award.

ACCEPTED BY:

Contractor Authorized Signature — Date: Jan 27, 2017

Title: Vice President

Jim Totty, C.P.M., CPPO
Supervisor of Purchasing — Date: 1/31/17

DocuSign Envelope ID: F8446656-8F5D-440C-B33D-38961B85C11D

CC MISC 00088979 2018 TR

Prince William County PUBLIC SCHOOLS
Providing A World-Class Education

CONTRACT MODIFICATION

MODIFICATION #5 **ISSUE DATE: October 19, 2018**

REFERENCE: Title: On-Line Marketplace for the Purchase of Goods and Services
Contractor: Amazon Services LLC
Period of Contract: January 18, 2017 through January 18, 2022

Modify the above referenced contract as follows:

1. Special Provision 10.7, which was added to the parties' contract via Contract Modification # 1, dated November 17, 2017, is hereby deleted and replaced with the following:

10.7. ADDITION OF BUSINESS PRIME. Contractor's Business Prime Program (currently described here) is hereby added to the Contract. PWCS' access and use of the Business Prime Program will be pursuant to the Business Prime Program's terms and conditions (currently available here). If PWCS chooses not to move forward with a paid Business Prime program, PWCS will be eligible to receive free standard shipping on eligible orders to the extent made available to Amazon Business customers (currently available for eligible purchases over $25 as described here).

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Anthony E. Crosby, CPPO

Anthony E. Crosby, CPPO Purchasing Supervisor

Amazon Services LLC

DocuSigned by: Prentis Wilson 7BA8AF34EE3F439...

Signature

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

DocuSigned by: Anthony E. Crosby 766793E2DA5C49B...

Signature

Prentis Wilson VP, Amazon Business

Name and Title

October 23, 2018

Date

Anthony E. Crosby, CPPO

Purchasing Supervisor October 23, 2018

Date

PURCHASING OFFICE

DocuSign Envelope ID: F8446656-8F5D-440C-B33D-38961B85C11D

CC MISC 00088979 2018 TR

DocuSign Envelope ID: 0471DD66-3E33-4CDD-B42B-2E89D79196FA

Prince William County
PUBLIC SCHOOLS
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CONTRACT MODIFICATION

MODIFICATION #4 **ISSUE DATE: July 11, 2018**

REFERENCE: Title: On-Line Marketplace for the Purchase of Goods and Services
Contractor: Amazon Services, LLC
Period of Contract: January 18, 2017 through January 18, 2022

Modify the above referenced contract as follows:

1. The parties hereby acknowledge that Contractor has recently updated the Amazon Business Accounts Terms and Conditions ("Terms and Conditions"), which are incorporated by reference to the parties' Contract and currently available at https://www.amazon.com/gp/help/customer/display.html/ref=b2b_250_tc?nodeId=201613180. The parties hereby agree that pursuant to current Section 10 of the Terms and Conditions, (entitled "**MODIFICATIONS**"), the parties will no longer modify this Contract to account for future changes to Contractor's Business Accounts Terms and Conditions.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Anthony E. Crosby
Anthony E. Crosby, CPPO.
Acting Supervisor of Purchasing

Amazon Services, LLC

DocuSigned by:
Prentis Wilson
76A8AE34EE3F439...
Signature

Prentis Wilson VP, Amazon Business
Name and Title

July 20, 2018
Date

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

DocuSigned by:
Anthony E. Crosby
766798F2D45C49B...
Signature

Anthony E. Crosby, CPPO
Acting Supervisor of Purchasing

July 17, 2018
Date

DocuSign Envelope ID: B8AB262A-C752-45A5-81ED-70E5A94670DE

Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

CONTRACT MODIFICATION

MODIFICATION #3 **ISSUE DATE: March 7, 2018**

REFERENCE:

Title:	On-Line Marketplace for the Purchase of Goods and Services
Contractor:	Amazon Services LLC
Period of Contract:	January 18, 2017 through January 18, 2022

Modify the above referenced contract as follows:

1. Add the following to the General Terms and Conditions under 3. Debarment Status:

3.1. Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), ‘‘Debarment and Suspension.’’ The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Jim Totty
Jim Totty, CPPO, C.P.M.
Supervisor of Purchasing

Amazon Services LLC

DocuSigned by:
Anne Rung
58F45C4A6E4F4C6...
Signature

Anne Rung Director
Name and Title

March 28, 2018

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

DocuSigned by:
Jim Totty
4D8812DC39147B...
Signature

Jim Totty, CPPO, C.P.M.
Supervisor of Purchasing

March 27, 2018

legal

DocuSign Envelope ID: B8AB262A-C752-45A5-81ED-70E5A94670DE

Date

Date

DocuSign Envelope ID: 2A5516E8-53F8-4234-807B-6A939D21982A

CC MISC 00005512 2018 TR

Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

CONTRACT MODIFICATION

MODIFICATION #2 **ISSUE DATE: January 19, 2018**

REFERENCE: Title: On-Line Marketplace for the Purchase of Goods and Services
Contractor: Amazon Services, LLC
Period of Contract: January 18, 2017 through January 18, 2022

Modify the above referenced contract as follows:

1. All references in the Contract to free two-day shipping on orders of $49 or more are hereby deleted.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Jim Totty
Jim Totty, CPPO, C.P.M.
Supervisor of Purchasing

Amazon Services, LLC

DocuSigned by:
Prentis Wilson
7BA8AF34EE3F439...
Signature

Prentis Wilson VP, Amazon Business
Name and Title

January 26, 2018
Date

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Jim Totty, CPPO, C.P.M.
Supervisor of Purchasing

1-29-18
Date

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DocuSign Envelope ID: 5777111E-943F-4CE1-AB66-F2C871C29C49

CC MISC 00047423 2017 TR

Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

CONTRACT MODIFICATION

MODIFICATION #1 **ISSUE DATE: November 17, 2017**

REFERENCE:

Title:	On-Line Marketplace for the Purchase of Goods and Services
Contractor:	Amazon Services LLC
Period of Contract:	January 18, 2017 through January 18, 2022

Modify the above referenced contract as follows:

1. The following states may now use the contract: Hawaii, Vermont and Maine.

2. Date corrections on the Memorandum of Negotiations are as follows:

   - Change the date on PWCS General Terms and Conditions header from December 16, 2016 to January 19, 2017. All terms and conditions remain the same.

   - Change the contract term expiration date from December 31, 2021 to January 18, 2022. The renewal options remain the same.

   - Section d., latest Amazon's Business Accounts Terms and Conditions, per attachment, dated November 15, 2017.

3. Add the following Special Provision:

   10.7. ADDITION OF BUSINESS PRIME SHIPPING. Contractor's Business Prime Shipping Program (currently described here) is hereby added to the Contract. PWCS may enroll in and access the Business Prime Shipping Program's benefits at no charge during a limited promotional period, commencing on January 1, 2018 and ending on December 31, 2018. PWCS' access and use of the Business Prime Shipping Program will be pursuant to the Business Prime Shipping Program's terms and conditions (currently available here).

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DocuSign Envelope ID: 5777111E-943F-4CE1-AB66-F2C871C29C49

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

Jim Totty

Jim Totty, CPPO, C.P.M.
Supervisor of Purchasing

Amazon Services LLC

DocuSigned by:
Prentis Wilson
7BA8AF34EE3F439...
Signature

Prentis Wilson VP, Amazon Business
Name and Title

November 28, 2017
Date

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS

Signature

Jim Totty, CPPO, C.P.M.
Supervisor of Purchasing

11/27/17
Date

Amazon Business Accounts Terms & Conditions

Last updated November 15, 2017

These terms and conditions ("**Terms**") govern your access to and use of a set of features, services, and functionality on Amazon.com for registered business customers to purchase products and use services for business purposes ("**Amazon Business**"). These Terms constitute an agreement between Amazon Services LLC and/or its affiliates ("**Amazon**," "**we**," "**us**," or "**our**") and the entity you represent ("**you**"). Please note that your use of Amazon Business is also governed by Amazon's Conditions of Use and the Amazon.com Privacy Notice, as well as all other applicable terms, conditions, policies, limitations, and requirements on the Amazon.com website, all of which (as changed over time) are incorporated into these Terms. Capitalized terms have the meanings given to them in these Terms or the Conditions of Use.

1. REGISTRATION

An organization has a Business Account with Amazon once an individual associated with the organization registers the business and creates the first business user account associated with that organization. That individual can invite others to be part of the organization's Business Account. Each additional user that purchases or otherwise acts on behalf of the business and joins the organization's Business Account must create a new business user account that is part of and associated with the organization's Business Account. Business Accounts and business user accounts are intended for businesses and business-related organizations and may be used solely for business purposes. To create a business user account, users must use a valid email address. Unless explicitly permitted, a user may only create one account per email address. If a user creates a business user account using the email address and password connected to an existing Amazon customer account, the user must either (a) change the email address and password associated with the existing account, or (b) if the user wishes to have only one account, convert the existing account into a business user account (which may make business user account information visible to others as described in Section 2). Once you complete the Business Account registration and verification process, your organization will be registered with Amazon.

2. ACCOUNT MANAGEMENT

You are responsible for all activities that occur under your organization's Business Account and any associated business user accounts, regardless of whether the activities are undertaken by you, your employees or a third party (including your contractors or agents). Except to the extent caused by our breach of these Terms, we and our affiliates are not responsible for unauthorized access to your Business Account or business user accounts. You are solely responsible for maintaining the security of your password. You may not disclose your password to any third party (other than third parties authorized by you to use your Business Account or associated business user accounts in accordance with these Terms) and are solely responsible for any use or action taken under your password. You will contact us immediately if you believe an unauthorized third party may be using your Business Account or associated business user accounts or if your Business Account or any business user

account information is lost or stolen. You are responsible for ensuring that all users affiliated with your organization's Business Account are aware of and comply with these Terms.

We may give users the ability to invite other individuals affiliated with your organization to create business user accounts that are associated with the organization's Business Account and purchase, approve or act as an administrator on behalf of your organization. Administrators have the ability to invite other users to join the Business Account and to administer, manage, or close business user accounts. You will be responsible for all actions taken by Business Account users. You acknowledge that users may have access to information from your Business Account and associated business user accounts, such as shipping addresses, payment methods, and order history. Administrators are responsible for inviting only people affiliated with, and authorized to act on behalf of, your organization to create a business user account that is associated with your organization's Business Account. Any user designated as an administrator will have similar capabilities to manage Business Account features and invite new users to purchase, approve or act as an administrator on behalf of your organization. You agree that Amazon is not responsible for, and will have no liability arising from, the disclosure of the information of your organization or any associated business user accounts to any user associated with your organization.

If any user with a business user account that is associated with your Business Account leaves your organization or is no longer authorized to purchase, approve or otherwise act on behalf of your organization, you are solely responsible for contacting Amazon through tools we designate to have that user's business user account closed, disabled or removed from the organization's Business Account. Amazon disclaims all liability for, and you are solely responsible for, any actions taken or purchases made prior to closing, disabling or removing the user's business user account from the organization's Business Account. Please review our Amazon Business Help carefully for more information on the effects of disabling or removing a business user account from your organization's Business Account. Please note that a business user account that is removed is converted back into a personal account, with the individual able to access order history for purchases made using an individual payment method while associated with the organization's Business Account.

If you, as an individual user, create a business user account that is associated with an organization's Business Account, you acknowledge and consent that your organization and designated individuals acting as administrators have full access to and authority over (a) your business user account (with the ability to close or disable your business user account or remove it from the business and convert it into a personal account), and (b) details from your business user account, such as, and not limited to: order history, addresses, payment details, and other personal information associated with your business user account. By creating a business user account that is associated with an organization's Business Account, you, as an individual user, consent to sharing this information with your organization and its designated representatives and agree to release Amazon for any and all liability for any of your business user account information provided to or used by your organization, the administrator(s) of your organization, and any other users associated with your organization. If you order a product using an individual payment method (e.g., personal credit card) and you or your administrator requests, and Amazon provides, a replacement of this item, you consent that we may charge any eligible payment method we have on record for your business user account for any replacement product sent to your business if the original product is not returned within 30 days of you or your administrator's request for replacement.

3. BUSINESS AND ORDER VERIFICATION

We may use the business name, address, taxpayer ID# and any other information you provide about your organization or users or that we may request or determine is necessary to verify accuracy and eligibility for Amazon Business. We may make, directly or through third parties, inquiries to validate information that you provide to us. We may accept or refuse use of Amazon Business at our discretion and may modify purchasing rights or privileges at any time. We may share any information or documents you provide with third-party sellers that offer certain Amazon Business features for verification purposes.

Certain products require licensing, certification or other credentials to purchase them. To purchase such products, you must provide us with a valid license, certification or other credentials (collectively, the "**Credentials**"), as determined in our sole discretion. We may use information you provide, as well as information relating to your account such as your business name and address, to verify the Credentials, and we may request additional information from you to assist in that verification. We may, in our sole discretion and at any time, suspend or terminate your ability to purchase such products.

4. THIRD-PARTY SERVICE PROVIDERS

Amazon Business may enable third party service providers ("providers") to integrate with Amazon Business. If you choose to use such a provider in connection with your Business Account, you authorize Amazon to disclose to the provider account information, including, without limitation, information regarding you, your Users, your employees or agents, and your and your User's orders. You acknowledge this information will be governed by the provider's privacy, data and security policies. You and your Users consent to Amazon's sharing this information with the provider and agree that Amazon is not responsible for and will have no liability arising from Amazon's disclosure of, or any provider's use of, this information.

Amazon is not responsible for any services provided by the provider. You are responsible for the approvals of Amazon orders, verification of shipping addresses and any disputes regarding orders, and you agree that Amazon will have no liability arising in any way from your use of the provider, including, but not limited to, any unauthorized charges you or your employees or agents incur.

5. REPRESENTATIONS, WARRANTIES AND COVENANTS

You represent, warrant and covenant that:

(a) you are using Amazon Business for business purposes and you agree that you will not purchase any products from Amazon.com for individual, personal, family or household use;

(b) your organization is duly organized, validly existing and in good standing in the jurisdiction in which your organization is registered;

(c) the individual entering into these Terms on behalf of your organization has all necessary legal authority to bind you to these Terms;

(d) you have all requisite right, power, and authority to enter into these Terms, perform your obligations, and grant the rights and authorizations in these Terms;

(e) any information provided or made available by you to Amazon or its affiliates is at all times accurate and complete;

(f) you and all your subcontractors and agents will comply with all applicable laws, rules, regulations, codes, orders and other requirements of governmental agencies ("**Laws**") in your performance of your obligations and exercise of your rights under these Terms and with your purchase and use of any products from Amazon.com;

(g) all users who use business features or purchase on behalf of your organization are authorized to do so and all purchases made by these users are authorized purchases of your organization;

(h) any Credentials, and all documentation or other information you provide to us to validate such Credential, are accurate, complete and reflect your Credential status, and that you will provide updates, additional Credentials or supporting information as required to ensure all such documentation or information remains up-to-date at all times;

(i) the provision to Amazon of any Credentials and related information, any delegation of purchasing authority under any Credentials and all purchases made using the Credentials are with the authority of the Credential holder;

(j) you will only purchase products requiring Credentials as permitted under any Laws and within the scope of any Credential you provide;

(k) if your Business Account has a tax exemption certificate associated with it, any tax exempt purchase made from business user accounts are paid for with the organization's funds;

(l) unless authorized by Amazon, you will not use any product purchased from Amazon.com in connection with, or to fulfill, a federal, state, or local government contract or subcontract, if doing so could subject Amazon to any term, condition, obligation or other provision different from or in addition to the provisions of these Terms;

(m) you will use any products purchased from Amazon.com as intended by the manufacturer and in compliance with all product information provided by the manufacturer;

(n) your purchase of products from us will not, either by your export of those products, your sale or use of those products, your legal status or otherwise, cause us to violate any Law;

(o) you are not an agent of Amazon and agree to comply with the applicable provisions of the Foreign Corrupt Practices Act. You are not on, or associated with, any person or entity on any of the blocked, denied or debarred persons and entities lists maintained by the U.S. Department of Commerce's Bureau of Industry and Security, the U.S. Department of the Treasury's Office of Foreign Assets Control or the U.S. Department of State's Directorate of Defense Trade Controls (collectively, "**Denied Persons Lists**"); or subject to a denial order issued by the U.S. Department of Commerce. You agree (i) not to export any product to any entity or person within any country subject to United States economic sanctions or embargoes without obtaining prior authorization from the United States government, (ii) not to export or provide items to persons that are ineligible under United States Law to receive those items, including but not limited to persons on any Denied Persons List, and (iii) that any products purchased by you will not be used, or made available to a third party for use, in any activities directly or indirectly related to Weapons of Mass Destruction (WMD) proliferation activities; and

(p) you agree to comply with the Healthcare Disclosure Policies if you purchase products that are reimbursable under Medicare, Medicaid, or other federal or state healthcare programs.

6. LICENSE

Subject to your compliance with these Terms and your payment of any applicable fees, Amazon or its content providers grant you a limited, non-exclusive, non-transferable, non-sublicensable license to access and use Amazon Business solely in accordance with these Terms. This license does not include the right to resell any Amazon Business feature; any collection and use of any product listings, descriptions, or prices; any derivative use of Amazon Business; any downloading or copying of Amazon Business information for the benefit of another merchant; or any use of data mining, robots, or similar data gathering and extraction tools. All rights not expressly granted to you in these Terms are reserved and retained by Amazon or its licensors, suppliers, publishers, rightsholders, or other content providers. No feature or part of Amazon Business may be reproduced, duplicated, copied, sold, resold, or otherwise exploited for any commercial purpose without express written consent of Amazon. You may not frame or utilize framing techniques to enclose any trademark, logo, or other proprietary information (including images, text, page layout, or form) of Amazon without express written consent. You may not use any meta tags or any other "hidden text" utilizing Amazon's name or trademarks without the express written consent of Amazon. You may not misuse Amazon Business. You may use Amazon Business only as permitted by law. The licenses granted by Amazon terminate if you do not comply with these Terms.

7. INDEMNIFICATION

You agree to indemnify, defend and hold harmless us and our affiliates, and our and their respective officers, directors, employees, representatives and agents against any loss, claim, damage, settlement, cost, expense, tax or other liability (including, without limitation, reasonable attorneys' fees) (each a "**Claim**") arising from or related to (a) any breach of the Terms, (b) any unlawful or improper use by anyone of any product ordered by you, or (c) your negligence or willful misconduct. You will use counsel reasonably satisfactory to us to defend each indemnified Claim. If at any time we reasonably determine that any indemnified Claim might adversely affect us, we may take control of the defense at our expense. You may not consent to the entry of any judgment or enter into any settlement of a Claim without our prior written consent, which may not be unreasonably withheld.

8. PRODUCT INFORMATION; PRODUCT COMPLIANCE AND SUITABILITY

We recommend that you do not rely solely on the information presented on our website. Please always read labels, warnings and directions provided with the product before use. Amazon does not guarantee compliance or suitability of products with any Laws, nor does Amazon accept responsibility for installation and/or use of a product. It is your responsibility to review the product application and all applicable Laws for each relevant jurisdiction to be sure that the installation and/or use involving the products comply with applicable Laws.

9. AMAZON.COM SITE AND FEATURES

9.1 SELLER CREDENTIALS. Any diversity, industry and other certifications made available to you are provided by third-party sellers on Amazon.com and have not been independently verified by Amazon. You should carefully review and validate any certifications and supporting information that you use to make your purchasing decisions. We take no responsibility and assume no liability for any certifications or supporting information provided by third-party sellers.

9.2 BUSINESS PRICING. We may provide you access to discounts for business customers. In these instances, the available price on the detail page will reflect this discount. You agree that any business

pricing or discounts that Amazon provides to you are the confidential and proprietary information of Amazon. You agree not to manually copy or use any data mining, scraping or similar data gathering and extraction tools with respect to such pricing or discounts. If you have negotiated pricing with a supplier and choose to have pricing that is specific to you available on Amazon Business, you acknowledge and agree that we may share sales information regarding products purchased by you at these prices with the applicable supplier (including any business or shipping addresses). You acknowledge that we may share contact information for your organization's administrator or other applicable employees with the supplier in connection with this pricing.

9.3 LIVE EXPERT. Our LiveExpert service connects you directly with manufacturers' agents so you can ask technical and product related questions via chat, email, or phone. Product support agents are employed by the manufacturer and not Amazon. We record your communications with manufacturers' agents to monitor the quality of these communications. Any questions you ask or suggestions you provide may be used by Amazon for any purpose. We recommend that you not share any customer identifying information with manufacturers' agents to protect the privacy of your information. You acknowledge that all information and answers are provided by the applicable manufacturer, and that Amazon is not responsible for, and disclaims any liability related to, any content provided by any manufacturer.

9.4 GIFT CARDS. All purchases and redemptions of Amazon.com Gift Cards ("**Gift Cards**") are subject to the terms and conditions at http://www.amazon.com/gc-legal ("**Gift Card Terms**"). You may only distribute Gift Cards purchased through a Business Account or associated business user accounts as part of your employee or customer incentive, loyalty, rewards, recognition, or gifting program in the United States (each a "**Loyalty Program**"). You may not imply that Amazon is associated with any Loyalty Program or use Gift Cards in any unsolicited communications. You may not use or distribute any intellectual property of Amazon in connection with any Loyalty Program. You may not resell or transfer Gift Cards for value or permit fees to be charged for a Gift Card. You may not permit Gift Cards to be used for internal use. You may not purchase or redeem, or suggest or direct that recipients use or redeem Gift Cards through the Amazon Associates Program. You may not purchase more than $10,000 in Gift Cards per day through your Business Account (including all associated business user accounts). You must ensure that your Loyalty Program complies with these restrictions and the Gift Card Terms. Amazon reserves the right, in its sole discretion, to reject orders or prohibit advertisement, offer, or distribution of Gift Cards in any location, in any manner, and by any individual or entity.

9.5 KINDLE CONTENT PURCHASES FOR OTHERS. We may enable you to purchase digitized content from the Kindle Store for others through your Amazon Business account. All redemptions of digitized content purchased from the Kindle Store, such as books ("Kindle Content"), are subject to the Kindle Store Terms of Use. Each copy of Kindle Content you purchase may only be redeemed by a single Amazon.com user account and cannot be revoked or transferred by you after redemption. You may not resell the Kindle Content redemption links or any other entitlement to the Kindle Content. If we terminate your access to Amazon Business or you otherwise violate these Terms, we may disable any unredeemed Kindle Content that you have purchased.

10. DISCLAIMER

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FOR THAT PRODUCT. AMAZON DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS TO THE FULLEST EXTENT PERMISSIBLE BY APPLICABLE LAW. AMAZON ALSO DISCLAIMS ANY LIABILITY FOR CLAIMS ARISING OUT OF MISUSE, IMPROPER SELECTION, IMPROPER INSTALLATION, MODIFICATION, MISREPAIR OR MISAPPLICATION OF THE PRODUCT.

11. LIMITATIONS OF LIABILITY

UNDER NO CIRCUMSTANCES WILL AMAZON BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO ANY LOST PROFITS THAT RESULT FROM YOUR PURCHASE OF ANY PRODUCTS OR USE OF ANY AMAZON SERVICES ON AMAZON.COM, EVEN IF AMAZON HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. AMAZON'S LIABILITY IN ALL EVENTS IS LIMITED TO THE PURCHASE PRICE PAID FOR THE PRODUCT OR SERVICE THAT GIVES RISE TO ANY LIABILITY.

12. ENTIRE AGREEMENT

The terms and conditions in these Terms, the Amazon.com Conditions of Use, the Amazon.com Privacy Notice, and any applicable terms, conditions, policies, requirements or limitations contained on the Amazon.com website constitute the exclusive and complete agreement between Amazon and you. Amazon will not be bound by, and specifically rejects, any term, condition, obligation, or other provision which is different from or in addition to the provisions of these Terms or which may be in any order, receipt, acceptance, confirmation, correspondence or other document.

Any purchase order (PO) number or other internal information particular to your organization that is provided by a user during the purchasing process is provided only for your internal purchase tracking. Amazon doesn't agree to terms, conditions, obligations, or provisions that are different from or added to these Terms and the policies and information on the Amazon.com website.

13. AGREEMENT CHANGES

We may in our discretion change these Terms, Amazon.com's Conditions of Use and Privacy Notice, or any aspect of Amazon Business, without notice to you. From time to time, Amazon may choose in its sole discretion to add or remove benefits or features of Amazon Business. If any change to these Terms is found invalid, void, or for any reason unenforceable, that change is severable and does not affect the validity and enforceability of any remaining changes or conditions. YOUR CONTINUED USE OF AMAZON BUSINESS AFTER WE CHANGE THESE TERMS CONSTITUTES YOUR ACCEPTANCE OF THE CHANGES. IF YOU DO NOT AGREE TO ANY CHANGES, YOU MUST CANCEL YOUR BUSINESS ACCOUNT AND BUSINESS USER ACCOUNT.

14. TERM; TERMINATION BY US

The term of these Terms will begin on the date you click to accept it and will continue until you or we terminate it. We may terminate these Terms and access to your Business Account, business user account or use of any business features at our discretion with or without notice. You are entitled to terminate these Terms by giving us notice and closing your account. Upon termination, all rights and obligations under these Terms will automatically terminate except for any right of action occurring

prior to termination, payment obligations, and obligations that are intended to survive termination, including, without limitation, Sections 4 –18 of these Terms.

15. FORCE MAJEURE

We will not be liable for any delays in delivery or failure to perform any of our obligations under these Terms by reasons, events or other matters beyond our reasonable control.

16. CONFIDENTIALITY; PUBLICITY

You will (a) protect and not disclose information made available by us that is identified as confidential or that reasonably should be considered confidential; (b) use this information only for internal purposes and in connection with your use of Business Accounts; and (c) destroy or return all such information to us promptly when the Terms terminate (and, upon request, confirm such destruction in writing). This section covers all confidential information regardless of when you receive it. Unless you have received our express written permission, you will not otherwise use any trademark, service mark, commercial symbol or other proprietary right of ours, issue press releases or other publicity relating to us or these Terms, or refer to us in promotional materials. If authorized, you may only use Amazon trademarks in accordance with the Trademark Guidelines.

17. SUGGESTIONS

If you elect to provide or make available suggestions, comments, ideas, improvements, or other feedback or materials to us in connection with or related to Business Accounts (including any related technology), we will be free to use, disclose, reproduce, modify, license, transfer and otherwise distribute, and exploit any of the foregoing information or materials in any manner.

18. MISCELLANEOUS

Your use of Business Accounts is subject to the disputes and applicable law provisions of the Conditions of Use, which are incorporated by reference.

The parties to these terms are independent contractors. These Terms do not create any third party beneficiary rights in any individual or entity that is not a party to these Terms. You may not assign these Terms, by operation of law or otherwise, without our prior written consent. Subject to that restriction, these Terms will be binding on, inure to, and be enforceable against the parties and their respective successors and permitted assigns. We may perform any of our obligations or exercise any of our rights under these Terms through one or more of our affiliates. Our failure to enforce your strict performance of any provisions of these Terms will not constitute a waiver of our right to enforce such provisions or any other provision of these Terms subsequently. If any provision of these Terms is deemed unlawful, void, or for any reason unenforceable, then that provision will be deemed severable from these Terms and will not affect the validity and enforceability of any remaining provisions. In the event of any conflict between these Terms and the Conditions of Use, these Terms will prevail.

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Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

CONTRACT RENEWAL

October 4, 2021

Amazon.com Services LLC
(Amazon Business)
Mike Kernish, Director
410 Terry Avenue North,
Seattle, WA 98109-5210

Re: Contract Renewal #1
Contract # R-TC-17006 – On-line Marketplace for Purchases of Products and Services

Dear Mr. Kernish:

This is to advise you that Prince William County Public Schools (PWCS) desires to renew the referenced contract for an additional two-year period in accordance with Section 3. CONTRACT TERM AND RENEWAL clause in the Contract. We will be exercising the first renewal of three renewals, each of the renewals to be an additional two (2) year period. The current contract term will expire on January 18, 2022.

Please advise me if you desire to renew the contract and prices in accordance with the terms of the contract by signing and returning this **Contract Renewal** form no later than December 10, 2021. In addition to this renewal, you must also provide an updated copy of your **Certificate of Insurance (COI)** with the **Prince William County School Board** listed as an **Additional Insured** as well as the Certificate Holder. The Certificate Holder address can be added to the COI as follows: *P.O. Box 389, Manassas VA 20108.*

If you have any questions on this matter, please contact me by phone at (703) 791-8096 or via email at FredriAM@pwcs.edu.

Sincerely,

Angela M. Fredrickson
Buyer

==========

Acceptance Agreement

It is mutually agreed that the above-mentioned contract is renewed for the period of January 19, 2022 to January 18, 2024 and all terms and conditions in the original solicitation and contract shall remain the same.

Renew Contract: Yes: X No: _____

Prices and/or Discounts to Remain the Same: Yes: X No: _____ If no, explain under separate cover.

Vendor: DocuSigned by: Mike Kernish
Legally Authorized Signature

Purchasing: Anthony E. Crosby
Legally Authorized Signature

Mike Kernish Authorized Signatory
Print Name & Title

Anthony Crosby, CPPO
Supervisor of Purchasing, Acting

Date: December 1, 2021

Date: 11/1/21

DocuSign Envelope ID: 189066A0-4379-4D02-99F3-838D1B3EAD70

CC OTH 00509992 2023 TR

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS
LAUNCHING THRIVING FUTURES

September 18, 2023

Amazon.com Services LLC
(Amazon Business)
Attn: Brett Tuson
Seattle, WA 98109-5210

Re: Contract Renewal
Contract #R-TC-17006 – On-line Marketplace for Purchases of Products and Services

Dear Mr. Tuson:

This is to advise you that Prince William County Public Schools (PWCS desires to renew the referenced contract for an additional two-year period in accordance with the Section 3. CONTRACT TERM AND RENEWAL clause in the Contract. We will be exercising the second of three renewals, each of the renewals to be an additional two (2) year period. The current contract expires January 18, 2024.

Please advise me if you desire to renew the contract and prices in accordance with the terms of the contract by signing and returning this **Contract Renewal** form no later than November 6, 2023. In addition to this renewal, you must also provide an updated copy of your **Certificate of Insurance (COI)** with Prince William County School Board listed as an additional insured. The Certificate Holder address can be added to the COI as follows: *P.O. Box 389, Manassa, VA 20108.*

If you have any questions on this matter, please contact me by phone at (703) 791-8888 or via email at sobersk@pwcs.edu.

Sincerely,

Karen L Sobers

Karen Sobers, CPPB
Senior Buyer

Acceptance Agreement

It is mutually agreed that the above-mentioned contract is renewed for the period of **January 19, 2024** to **January 18, 2026** and all terms and conditions in the original solicitation and contract shall remain the same.

Renew Contract: Yes: X No: _____

Prices and/or Discounts to Remain the Same: Yes: X No: _____ If no, explain under separate cover.

Vendor: DocuSigned by: Brett Tuson — Legally Authorized Signature

Brett Tuson Authorized Signatory
Print Name & Title

Date: October 30, 2023

Purchasing: Colleen Keener — Legally Authorized Signature

Colleen Keener, CPPB, CPCP, VCO, VCA
Supervisor of Purchasing

Date: 11/6/2023

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT**
ECONOMIC DEVELOPMENT DIVISION

DISTRICT: **1**

SUBJECT: **APPROVE OPERATING COVENANT AGREEMENT WITH ANTELOPE VALLEY SHOP, LLC., TO CREATE A PARTNERSHIP FOR REVITALIZATION, SECURITY AND OPERATIONAL COSTS ASSOCIATED WITH THE ANTELOPE VALLEY MALL**

RECOMMENDATION

Staff recommends that the City Council:

1. Approve Agreement No. A-8797, an Operating Covenant Agreement (Agreement) with Antelope Valley Shop, LLC., to create a partnership for revitalization, security and operational costs associated with the Antelope Valley Mall; and,

2. Authorize the City Manager Pro Tem or his designee to execute Agreement No. A-8797 with Antelope Valley Shop, LLC., including minimal and/or non-substantial changes.

BACKGROUND

On November 30, 2022, Bridge Group Investments and Steerpoint Capital (Property Owner) acquired the Antelope Valley Mall (AV Mall) and six of the surrounding parcels totaling approximately 66.5 acres and 819,115 square feet of retail space.

Bridge Group Investments, founded in 2004, has invested more than 400 million dollars in retail, industrial, and multi-family real estate. Steerpoint Capital, founded in 2022, is a commercial real estate investment and advisory firm focused on executing value-added and opportunistic real estate strategies. In partnership with Bridge Group Investments, Steerpoint Capital has acquired several large commercial centers, including North County Mall in Escondido, The Shops at Montebello in Montebello, and Northridge Mall in Salinas, in addition to the AV Mall.

The AV Mall was originally built in 1990, and the building has not undergone significant renovations since its original construction. In late 2023, the Property Owner met with City staff to discuss revitalizing the former Forever 21 store, totaling 75,458 square feet, and attracting new dining and entertainment options. One of the biggest challenges of revitalizing the former Forever 21 building is the significant investment necessary to bring the tenant space into compliance with the current building code standards. The Property Owner estimates that the total cost to upgrade the former Forever 21 tenant space alone will exceed $8.1 million.

DISCUSSION

The proposed Agreement requires the Property Owner to make substantial improvements to the AV Mall, which include the following:

- Renovations to the former Forever 21 building;
- Enter into a long-term lease agreement with an entertainment tenant;
- Renovate the food court and achieve at least 70% occupancy;
- Upgrade the existing security system;
- Increase staffed security hours; and,
- Deliver a space within the mall for a local law enforcement substation.

The City proposes to support the operational costs of these tasks by making covenant payments in response to the achievement of specific milestones as outlined below:

- $2 million at the issuance of the Certificate of Occupancy for the entertainment tenant;
- $1.5 million two years after the issuance of the Certificate of Occupancy, based on the continued operation of the entertainment tenant or a replacement tenant and commencement of new occupancy within the food court; and,
- $1.5 million five years after the issuance of the Certificate of Occupancy, based on the continued operation of the entertainment tenant or a replacement tenant, and completion of the food court and occupancy above 70% of the total spaces in the food court.

Approval of this Agreement will provide the City with a highly sought-after entertainment tenant, increase business attraction, and create additional local sales tax revenues, property tax revenues, and employment benefits to the local workforce. Additionally, investment in the AV Mall provides a significant public purpose by fostering a business and civic environment that will attract additional businesses and investment in the community due to the availability of increased goods, services, entertainment, and economic activity.

FISCAL IMPACT

$5,000,000; in three payments over five years. The first installment to be funded from the 2023 Lease Bond Revenue. The City will, as a result, benefit from increased sales tax and property tax revenues.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

A. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health.

Prepared by:	Megan Taggart, Director of Economic and Community Development
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

Agrmt. No. A-8797, Operating Covenant Agreement with Antelope Valley Shop, LLC

A-8797

OPERATING COVENANT AGREEMENT

This operating Covenant Agreement ("Covenant Agreement") is dated [_____ ___, 2025], for reference purposes only and is entered into by and between the CITY OF PALMDALE, a California Municipal corporation and chartered city ("City") and ANTELOPE VALLEY SHOP, LLC ("Owner"). City and Owner enter into this Covenant Agreement with reference to the following recited facts (each a "Recital"):

RECITALS

WHEREAS, Owner owns a regional shopping Mall with multiple tenants within the City of Palmdale, California; and

WHEREAS, in consideration of the new and additional local sales tax revenues, property taxes, employment benefits, and other tangible and intangible benefits that are expected to be received by City arising from the Owner's long term lease with an entertainment tenant (Tenant is more formally defined in Section 1.3.23) in its Mall as well as Food Court new occupancy exceeding 70% within the City, City agrees to provide certain payments to Owner to assist with the operation of Owner's business within the City; and

WHEREAS, the incentives provided in this Agreement are intended to ensure Owner secures Tenant and pursues improvements to the Food Court at the Mall, and that Tenant or Replacement Tenant, remains in Mall for not less than five (5) years; and

WHEREAS, as an incentive for the operation of Owner's regional Mall, Owner has requested from the City assistance for operation costs associated with the Owner's property in an amount not to exceed five million dollars ($5,000,000), paid out in three payments over five (5) years as determined by certain milestones, subject to the limitations set forth in this Agreement; and

WHEREAS, the City has further determined that the covenanted operation of Owner's property serves the additional public purpose of fostering a business and civic environment that may attract additional businesses and investment in the community due to the availability of the increased public and private services and economic activity resulting therefrom. Accordingly, the City has also determined that its entry into this Agreement serves a primary and significant public purpose, while providing only incidental benefits to a private party.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and for such other good and valuable consideration, the receipt of which is hereby acknowledged, the City of Palmdale and Antelope Valley Shop, LLC agree as follows:

ARTICLE 1. EFFECTIVE DATE; PARTIES; DEFINITIONS

1.1 Effective Date of Covenant Agreement. This Covenant Agreement will not become effective (the **"Effective Date"**) until the date on which all of the following are true:

1.1.1 This Covenant Agreement has been approved and executed by the appropriate authorities of Owner, as defined herein, and delivered to the City;

1.1.2 Following all legally required notices and hearings, this Covenant Agreement has been approved by the City Council; and

1.1.3 This Covenant Agreement has been executed by the appropriate authorities of the City and delivered to and accepted by Owner.

Owner hereby expressly agrees to promptly continue and, as appropriate under this Agreement, commence to completion all promised improvements, expansions and operations required by this Agreement. Tenant shall open for business by December 31, 2027, which date shall be certified by Owner to City.

If all of the foregoing conditions precedent have not been satisfied by December 31, 2027, then this Covenant Agreement shall not thereafter become effective, and any prior signatures and approvals of the Parties will be deemed void and of no force or effect.

1.2 **Parties to Covenant Agreement.**

1.2.1 The City. Notices shall be sent to the City as follows: To the City: City of Palmdale
Attn: City Manager

With a copy to: Attn: Palmdale City Attorney

a. The City represents and warrants to Owner that:

i. The City is a public body, corporate and politic, exercising governmental functions and powers and organized and existing under the Charter of the City of Palmdale and, as authorized by the charter, laws of the State of California;

ii. The City has taken all actions required by law to approve the execution of this Covenant Agreement;

iii. The City's entry into this Covenant Agreement and/or the performance of the City's obligations under this Covenant Agreement does not violate any contract, agreement or other recognized and/or enforceable legal obligations of the City;

iv. The City's entry into this Covenant Agreement and/or the performance of the City's obligations under this Covenant Agreement does not constitute a violation of any state or federal statute or judicial decision to which the City is

subject;

v. There are no pending lawsuits or other actions or proceedings which would prevent or impair the timely performance of the City's obligations under this Covenant Agreement;

vi. The City has the legal right, power and authority to enter into this Covenant Agreement and to consummate the transactions contemplated hereby, and the execution, delivery and performance of this Covenant Agreement has been duly authorized and no other action by the City is requisite to the valid and binding execution, delivery and performance of this Covenant Agreement, except as otherwise expressly set forth herein; and

vii. The individual executing this Covenant Agreement is authorized to execute this Covenant Agreement on behalf of the City.

b. The representations and warranties set forth above are material consideration to Owner and the City acknowledges that Owner is relying upon the representations set forth above in undertaking Owner's obligations set forth in this Covenant Agreement.

c. As used in this Covenant Agreement as to all terms, representations, warranties, recitals or other Agreement required or related communication the term "City's actual current knowledge" shall mean, and shall be limited to, the actual current knowledge of the office of the City Manager as of the Effective Date, without having undertaken any independent inquiry or investigation for the purpose of making such representation or warranty and without any duty of inquiry or investigation.

d. All of the terms, covenants and conditions of this Covenant Agreement shall be binding on and shall inure to the benefit of the City and its nominees, successors and assigns.

1.2.2 Owner. Notices shall be sent to Owner as follows:

To Owner:
ANTELOPE VALLEY SHOP, LLC
10880 Wilshire Blvd., Suite 1280
Los Angeles, CA 90024
Attn: Bo Okoroji
Email: bo@steerpointcapital.com

with copies to:
ANTELOPE VALLEY SHOP, LLC
Attn: Management Office
1233 Rancho Vista Blvd.,
Palmdale, CA 93551

a. Owner represents and warrants to the City that:

i. Owner is a duly formed California limited liability corporation, qualified and in good standing to do business under the laws of the State of California;

ii. The individual(s) executing this Covenant Agreement is/are authorized to execute this Covenant Agreement on behalf of Owner;

iii. Owner has taken all actions required by law to approve the execution of this Covenant Agreement;

iv. Owner's entry into this Covenant Agreement and/or the performance of its obligations under this Covenant Agreement does not violate any contract, agreement or other legal obligation of the Owner;

v. Owner's entry into this Covenant Agreement and/or the performance of its obligations under this Covenant Agreement does not constitute a violation of any state or federal statute or judicial decision to which Owner is subject;

vi. There are no pending lawsuits or other actions or proceedings which would prevent or impair the timely performance of Owner's obligations under this Covenant Agreement; and

vii. Owner has the legal right, power and authority to enter into this Covenant Agreement and to consummate the transactions contemplated hereby, and the execution, delivery and performance of this Covenant Agreement have been duly authorized and no other action by Owner is requisite to the valid and binding execution, delivery and performance of this Covenant Agreement, except as otherwise expressly set forth herein.

b. The representations and warranties set forth herein are material consideration to the City and Owner acknowledges that the City is relying upon the representations set forth above in undertaking the City's obligations set forth above.

c. As used in this Covenant Agreement, the term "actual current knowledge of the owner" shall mean, and shall be limited to, the actual current knowledge of ANTELOPE VALLEY SHOP, LLC, as of the Effective Date, without having undertaken any independent inquiry or investigation for the purpose of making such representation or warranty and without any duty of inquiry or investigation.

d. All of the terms, covenants and conditions of this Covenant Agreement shall be binding on and shall inure to the benefit of Owner and its permitted nominees, successors and assigns. Wherever the term "Owner" is used herein, such term shall include any permitted nominee, assignee or successor of Owner.

e. The qualifications and identity of Owner are of particular concern to the City, and it is because of such qualifications and identity that the City has entered into this Covenant Agreement with Owner. No voluntary or involuntary successor-in-interest of Owner shall acquire any rights or powers under this Covenant Agreement

except as expressly set forth herein.

1.2.3 The City and Owner are sometimes individually referred to as "Party" and collectively as "Parties

1.3 **Definitions**.

1.3.1 "Affiliate", as defined by the Internal Revenue Code (IRC) Section 1504,
means any corporation included in Owner's affiliated group conducting ecommerce sales in the City.

1.3.2 "CDTFA" means the California Department of Tax and Fee Administration.

1.3.3 "City" means the City of Palmdale, a California chartered city and municipal corporation, and any nominee, assignee of, or successor to, its rights, powers and responsibilities.

1.3.4 "Covenant Payment(s)" means those contingent payments to be made by the City to the Owner pursuant to Section 3.2 of this Covenant Agreement in consideration of the Covenants and Owner's timely and faithful performance thereunder.

1.3.5 "Covenant Term" means, a period of five (5) years following the issuance of the Certificate of Occupancy for the Tenant (unless terminated sooner).

1.3.6 "Covenants" means those covenants described in Section 3.1 herein.

1.3.7 "Eligibility Period" means the period commencing as of the first (1st) day of Operating Year 1 and ending on the last day of Operating Year 5.

1.3.8 "Governmental Authority" means any nation or government, any federal, state, local, municipal or other political subdivision thereof or any entity exercising executive, legislative, judicial, regulatory or administrative functions of or pertaining to government.

1.3.9 "Law" means any law (including common law), constitution, statute, treaty, regulation, rule, ordinance, opinion, release, ruling, order, injunction, writ, decree, bond, judgment, authorization or approval, lien or award by or settlement agreement with any Governmental Authority.

1.3.10"Liquidating Damages" means, for purposes of Section 3.6, as follows:

1.3.11 If the breach occurs during Operating Years 1 through 3, an amount equal to sixty-six percent (66%) of the Covenant Payments paid to Owner at any time prior to the Operating Year in which the breach occurs.

1.3.12 If the breach occurs during Operating Years 4 through 5, an amount equal to thirty-three percent (33%) of the Covenant Payments paid to Owner at any time prior to the Operating Year in which the breach occurs.

1.3.13 "Mall" means the regional commercial shopping center operated on the Property by Owner.

1.3.112 "Operating Year" means and refers to the twelve (12) month

period starting on the Effective Date and each consecutive subsequent twelve (12) month period until the 5th anniversary of the Effective Date. Each Operating Year may be referred to in this

Covenant Agreement in numerical succession as “Operating Year 1”, “Operating year 2” and so on up to “Operating year 5”.

1.3.113 “Owner” means and refers to ANTELOPE VALLEY SHOP, LLC, a California limited liability corporation and its successors and assigns, cumulatively.

1.3.114 “Owner’s Sales Activites” means the commercially reasonable business practices and activities associated with Owner’s retail and wholesale sale of consumer products.

1.3.115 “Penalty Assessments” means and refers to penalties, assessments, collection costs and other costs, fees or charges resulting from late or underpaid payments of Sales Tax and which are levied, assessed or otherwise collected from Owner.

1.3.116 “Property” means that certain real property commonly known as Antelope Valley Mall within the City of Palmdale.

1.3.117 “Replacement Tenant” means a tenant that takes over the leased space of Tenant and meets the same operational and reputational standards.

1.3.118 “Sales Tax” means and refers to all sales and use taxes levied under the authority of the Sales Tax Law attributable to Owner’s Sales Activities at the Mall excluding that which is to be refunded to Owner because of an overpayment of such tax.

1.3.119 “Sales Tax Law” means and refers to: (a) California Revenue and Taxation Code Section 7200 et seq., and any successor law thereto; (b) any legislation allowing City or other public agency with jurisdiction in City to levy any form of local Sales Tax on the operations of Owner; and (c) regulations of the CDTFA and other binding rulings and interpretations relating to (a) and (b) of this Section 1.3.19.

1.3.120 “Sales Tax Revenues” means the net Sales Tax actually received by the City from the CDTFA pursuant to the application of the Sales Tax Law (as such statutes may hereafter be amended, substituted, replaced, re-numbered, moved or modified by any successor law) attributable to the Business Activities in a particular Operating Year. Sales Tax Revenues shall not include: (i) Penalty Assessments; (ii) any Sales Tax levied by, collected for or allocated to the State of California, the County of San Bernardino, or a district or any entity (including an allocation to a statewide or countywide pool); (iii) any administrative fee charged by the CDTFA; (iv) any Sales Tax subject to any sharing, rebate, offset or other charge imposed pursuant to any applicable provision of federal, state or local (except City’s) law, rule or regulation; (v) any Sales Tax attributable to any transaction not consummated within the Eligibility Period; (vi) the Transactions and Use Tax approved by the passage of Measure Q in 2022; or (vii) any Sales Tax (or other funds measured by Sales Tax) required by the State of California to be paid over to another public entity (including the State) or set aside and/or

1.3.121 “Taxable Palmdale Sales” means Owner’s taxable California sales transactions, including, but not limited to, sales through an Internet website or phone sales, that result from either Owner’s or Tenants on the Mall property Sales Activities or for products shipped from Palmdale location to addresses located in California.

1.3.222 "Tenant" means an entity or business that operates within the space in the Mall formerly occupied by Forever 21 and primarily offers amusement, recreational, or cultural experiences as its principal business activity. This includes, but is not limited to, movie theaters, bowling alleys, arcades, live performance venues, immersive or interactive experiences, virtual reality attractions, family entertainment centers, and similar uses. The Tenant shall occupy a minimum of 50,000 square feet of the space.

ARTICLE 2. SECURITY ENHANCEMENTS.

2.1 **Security Upgrades.** Owner agrees that it shall take the following actions to enhance security at the Property: (i) upgrade the existing security camera systems (the extent of such upgrade shall be determined by Owner in its commercially reasonable judgement), (ii) provide, in a location to be determined by Owner, space within the Mall for a local law enforcement substation at no cost; provided, however, that any such space shall be delivered by Owner in its "as-is" condition, and Owner shall have no obligation to perform any improvements or alterations in connection therewith; and (iii) increased security hours which Landlord may change from time to time as reasonably determined by Owner. Nothing herein shall be interpreted to require the City's approval of or restrict Owner's discretion to make future decisions regarding security staffing, hours, systems, or any other operations at the Property which shall be made at Owner's sole discretion and in accordance with Owner's commercially reasonable judgment.

2.2 **Security Review.** Owner and City agree to use best efforts to meet at a mutually agreed upon time prior to the date each Operating Covenant Payment is due to review and consider modifications to the security operation plan at the Property. The occurrence of any such meeting shall not be a condition precedent to, or otherwise affect, any payments and obligations due under the Covenant Agreement.

ARTICLE 3. OWNER COVENANTS RUNNING WITH THE LAND; COVENANT PAYMENTS; REMEDIES FOR BREACH.

3.1 **Covenants Running with the Land.**

3.1.1 Operating and Use Covenant. Subject to Section 4.9, Owner covenants

and agrees that for the Covenant Term Owner shall operate, or cause to be operated upon the Property, the Mall in a commercially reasonable business manner, consistent with all applicable Law. Owner will operate its business in a commercially reasonable and prudent manner. Owner's obligations pursuant to the immediately preceding sentence include, without limitation, the obligation to obtain all federal, state and local licenses and permits required for the operation of the business and to advertise, market and promote the business in a commercially reasonable fashion.

3.1.2 Covenant to Designate City as the Point of Sale. Owner covenants and agrees that, for the term of the Operating and Use Covenant as described in Section

3.1.1, Owner shall maintain such licenses and permits as may be required by any governmental agency to conduct Owner's Sales Activities related to the Business Location that Participates in the Sales Process. Except as otherwise provided by applicable Law, including but not limited to Government Code Section 53084.5, Owner shall include as a requirement in any lease with tenants, that they comply with applicable law to designate City as the "point of sale" and

consummate at the Business Location that Participates in the Sales Process**,** all Taxable Palmdale Sales.

3.1.3 Owner's Additional Obligations Regarding Repairs and Alterations to Business Location that Participates in the Sales Process. Owner covenants and agrees that, for the term of the Operating and Use Covenant as described in Section 3.1.1, the Owner shall maintain, or cause to be maintained, the Mall in good condition, ordinary wear and tear excepted, and free from the unreasonable accumulation of trash or other debris and agrees to promptly remove, or cause the removal of, all graffiti upon the Business Location that Participates in the Sales Process. Owner shall also maintain or cause to be maintained the landscaping upon the Property in a good condition.

3.1.4 Covenant Against Solicitation and Acceptance of Economic Incentives During the Term of the Operating Use Covenant. Owner covenants and agrees that, for the term of the Operating and Use Covenant as described in Section 3.1.1, Owner will not directly or indirectly solicit or accept any "Financial Assistance" from any other public or private person or entity, if such Financial Assistance is given for the purpose of causing or would result in Owner's breach of any of the Covenants. For purposes of this Section 3.1.4, the term "Financial Assistance" means any direct or indirect payment, subsidy, rebate or other similar or dissimilar monetary or non-monetary benefit, including, without implied limitation, payment of land subsidies, relocation expenses, public financing, property or sales tax relief, rebates, exemptions or credits, relief from public improvement obligations, and payment for public improvements to or for the benefit of the Owner; notwithstanding the foregoing, Owner retains the right to pursue Property Assessed Clean Energy (PACE) lending programs and rebates for solar panels available at the State or Federal level.

3.1.5 Use of Property. Owner covenants and agrees that the Property shall be put to no use other than those uses specified in the City's General Plan, the Specific Plan, zoning ordinances, and this Covenant Agreement as the same may be amended from time to time. Nothing in this Section 3.1.5 shall limit, expand, modify or otherwise affect any right of the Owner to continue any legal nonconforming use upon the Property following changes in the City's General Plan or zoning ordinances. For the term of this Operating Covenant, the Owner may use the Property only for the purposes of the operation of the Mall and conducting Owner's Sales Activities in accordance with this Covenant Agreement.

3.2 **Covenant Payments.**

3.2.1 Intentionally Omitted.

3.2.2 Intentionally Omitted.

3.2.3 Covenant Payment Amount. In consideration of Owner's performance of its obligations set forth in this Agreement, and subject to satisfaction of all conditions precedent thereto, the City shall, for each Operating Year during the Eligibility Period that the City receives Local Sales Tax Revenues, pay to Owner: ANTELOPE VALLEY SHOP, LLC

3.2.4**Operating Covenant Payment 1: $2,000,000.** At time of scheduling of final inspection by the Building and Safety Division for the Tenant Certificate of Occupancy.

b. **Operating Covenant Payment 2: $1,500,000.** Two years after the issuance of the Certificate of Occupancy, based on the continued operation of the Tenant or a Replacement Tenant, and the commencement of new occupancy within the Food Court
c. **Operating Covenant Payment 3: $1,500,000.** Five years after Certificate of Occupancy based on the continued operation of the Tenant or a Replacement Tenant, AND completion of the Food Court and occupancy above 70% of the total spaces in the Food Court.

The City reserves the right to delay Covenant Payments 2 and 3 by an amount of time equal to the duration of any period in which the Tenant ceases to operate during the respective payment period ("Delay Period"). The Delay Period shall only apply if the Tenant has been non-operational for 30 consecutive days or more. Notwithstanding the foregoing, the Owner reserves the right to specify the date and manner in which City shall make Covenant Payments when due. This Section 3.2 and the obligation to make the payments required herein shall survive the expiration or termination of this Agreement.

3.2.4 Owner Sales Tax Information. Owner acknowledges and agrees that the sales and use tax reporting and payment information related to sales and use taxes attributable to business activities by the Owner may become a public record as a result of the covenants of Owner contained in Section 3 and the Covenant Payments to be made by the City to Owner (as further described in Section 3.2.3). Owner hereby authorizes the City to use the sales and use tax reporting and payment information related to the Owner's Sales Activities by the Mall to allow the City to perform its obligations under this Agreement and to disclose such information when, in the City Attorney's reasonable opinion, such disclosure is required by law.

3.2.5 Intentionally Omitted.

3.2.6 Intentionally Omitted.

3.2.7 Owner's Notice of Appeal; Negotiation Period. Notwithstanding any other provision of law, including, without implied limitation, any statutes of limitation provided therefore in the California Government Code or the California Code of Civil Procedure, the City's determination Covenant Payment shall be deemed final, conclusive, and non-appealable unless, within sixty (60) calendar days from the receipt of the Covenant Payment by Owner, Owner notifies the City in writing that Owner appeals the Covenant

Payment, which notice must specifically identify the matter appealed and all of the bases for such appeal ("Notice of Appeal"). Any Covenant Payment that is not appealed in the manner and within the time limits set forth above, shall be final and conclusive as against Owner and all others claiming by or through Owner. The provisions of this Section 3.2.7 shall be strictly construed and Owner waives, to the maximum legal extent, any statutory or judicially created right to institute any administrative or judicial proceeding to contest any matter set forth in a Notice of Appeal that is not timely appealed in strict accordance with this Section 3.2.7. If Owner files a timely Notice of Appeal with the City, the City and Owner shall negotiate in good faith to resolve their dispute for a Negotiation Period. If, by the end of the Negotiation Period, the City and Owner are unable to resolve the dispute set forth in the Notice of Appeal, each of them may exercise any judicial remedy available to them pursuant to this Agreement for the resolution of such dispute; provided, however, that any provision of law to the contrary notwithstanding, such judicial remedy must be instituted (defined as the filing of an action in a court of competent jurisdiction in strict accordance with the terms of this Agreement) within one hundred twenty (120) calendar days following the end of the Negotiation Period or be barred forever. In connection therewith, the

City and Owner irrevocably consent to the appointment of a referee to resolve such dispute in accordance with California Code of Civil Procedure Section 638, et seq., and to pay equal amounts of the cost of such referee.

3.2.8 No Accrual of Interest for Disputed Covenant Payment(s). The City and Owner agree that any disputed amount shall not accrue interest during the pendency of any Negotiation Period or subsequent legal proceeding (including any appeals filed in connection therewith), unless the court makes a determination upon recommendation of the referee that the City acted in bad faith with regard to the dispute, in which case, any amount ultimately adjudged to be owing by the City shall be deemed to have accrued interest at the rate of six percent (6%) simple interest per annum, commencing on the ninetieth (90th) calendar day following the end of the Negotiation Period and continuing thereafter until paid. Owner hereby waives, to the maximum legal extent, the right to the imposition of any different rate of interest in accordance with any provision of law.

3.2.9 Covenant Payment Paid From Any Source of City Funds. Any Covenant Payment due under Section 3.2.3 may be payable from any source of any funds of the City legally available for such purpose. The City covenants to reasonably consider such actions as may be necessary to include all payments owed hereunder in each of its annual budgets during
the Eligibility Period and to reasonably consider the necessary annual budgetary appropriations for all such payments.

3.2.110 Making Covenant Payment Is A Contingent Obligation of City. The City's obligations under Section 3.2.3 are contingent on a fiscal year to fiscal year basis and, for each Operating Year within the Eligibility Period, the City's obligations to make any payments to Owner under this Agreement are expressly contingent upon Owner, for the entirety of such Operating Year, completely fulfilling its material obligations under this Agreement.

3.2.111 Intentionally Omitted.

3.2.112 Covenants Run With the Property. The covenants of this Section 3.2 shall run with the Property and shall remain in effect at all times during the Eligibility Period.

3.3 **Default**.

3.3.1 Owner Default. City shall provide Owner with written notice of Owner's failure ("Owner Default") to strictly abide by any material provision of this Covenant Agreement, including, without limitation, the Covenants. Owner shall have thirty (30) days from the date of such notice to either cure such Owner Default, or, if such Owner Default cannot be reasonably cured during such thirty (30) day period, to commence to cure within said thirty (30) day period and diligently prosecute such cure to completion thereafter.

3.3.2 City Default. Owner shall provide City with written notice of City's failure ("City Default") to strictly abide by any material provision of this Covenant Agreement. City shall have thirty (30) days from the date of such notice to either cure such City Default, or, if such City Default cannot be reasonably cured during such thirty (30) day period, to commence to cure within said thirty (30) day period and diligently prosecute such cure to completion thereafter.

3.4 General Remedies for Default. Upon either a City Default, after expiration of all applicable notice and grace periods, or an Owner Default, after expiration of all applicable notice

and grace periods (as defined in Section 3.3), Owner or City (as applicable) shall have the right to seek all available legal and equitable remedies, unless otherwise expressly provided to the contrary herein. Notwithstanding anything in this Covenant Agreement to the contrary, (a) neither Party shall be liable to the other Party for consequential damages and (b) in no event shall the City have the right of specific performance or other mandatory injunctive relief to compel the Owner to operate the Business Location that Participates in the Sales Process. Unless prohibited by law or otherwise provided by a specific term of this Covenant Agreement, the rights and remedies of the City and the Owner under this Covenant Agreement are nonexclusive and all remedies hereunder may be exercised individually or cumulatively, and either Party may simultaneously pursue inconsistent and/or alternative remedies. Either Party may, upon the Default of the other Party, after expiration of all applicable notice and grace periods, and in addition to pursuing all remedies otherwise available to it, terminate this Covenant Agreement and all of its obligations hereunder without cost, expense or liability to itself.

3.5 The City's Rights to Terminate its Obligations under Section 3.2. The City's
obligations under Section 3.2 shall automatically terminate without cost, expense, or liability to City, upon the occurrence of any one or more of the following: (a) Owner Default, as to which any applicable cure period provided for herein has expired; or (b) the end of the Eligibility Period; or (c) upon the final determination by a court of competent jurisdiction that any one or
more of the Covenants are void, voidable, invalid, or even unenforceable for any reason whatsoever, including, without limitation, legal infirmity.

3.6 **Liquidated Damages.**

3.6.1 Owner Default with Respect to Obligations Under Sections 3.1.1 and 3.1.2. The Parties acknowledge that the consideration to the City for its entry into this Covenant Agreement and the performance of its obligations hereunder include the City's receipt of Sales Tax Revenues, employment and other payroll taxes, property taxes, and other direct and indirect financial and non-financial benefits arising from Owner's Sales Activities and the operation and location of the Mall in the City in accordance with Article 3 of this Covenant Agreement. Owner agrees that the City will suffer damages if Owner commits any Owner Default with respect to any of its obligations arising under Sections 3.1.1 and 3.1.2. The Parties agree that the exact determination of such damages would be impracticable and extremely difficult to quantify. Accordingly, the Parties have determined that Liquidated Damages (as determined pursuant to Section 1.3.11) represents a reasonable estimate of the damages which would be suffered by the City if Owner commits any Owner Default with respect to any of its obligations set forth in Sections 3.1.1 and 3.1.2. Accordingly, as its sole and exclusive monetary remedy for an Owner Default with respect to any of its covenants and obligations set forth in Sections 3.1.1 and 3.1.2, the City shall be entitled to (1) terminate this Covenant Agreement and the entirety of its obligations hereunder, including any accrued and unpaid Covenant Payments, and (2) receive from Owner the applicable amount of Liquidated Damages as provided by Section 1.3.11.

3.6.2 ACKNOWLEDGEMENT OF REASONABLENESS OF LIQUIDATED DAMAGES. UPON AN OWNER DEFAULT WITH RESPECT TO ANY OF ITS OBLIGATIONS SET FORTH IN SECTIONS 3.1.1 AND 3.1.2, FOLLOWING NOTICE AND OPPORTUNITY TO CURE PURSUANT TO SECTION 3.3.1, THE CITY AND OWNER ACKNOWLEDGE AND AGREE THAT IT WOULD BE EXTREMELY DIFFICULT AND IMPRACTICAL TO ASCERTAIN THE AMOUNT OF DAMAGES THAT WOULD BE SUFFERED BY THE CITY WITH RESPECT TO SUCH DEFAULT. HAVING MADE DILIGENT BUT UNSUCCESSFUL ATTEMPTS TO ASCERTAIN THE ACTUAL

DAMAGES THE CITY WOULD SUFFER, THE PARTIES AGREE THAT THE LIQUIDATED DAMAGES AMOUNT AS DETERMINED IN ACCORDANCE WITH SECTION 1.3.11 REPRESENTS A REASONABLE ESTIMATION OF THOSE DAMAGES. THEREFORE, UPON AN OWNER DEFAULT WITH RESPECT TO ANY OF ITS OBLIGATIONS SET FORTH IN SECTIONS 3.1.1 AND 3.1.2, AS ITS SOLE AND EXCLUSIVE REMEDY FOR SUCH DEFAULT, THE CITY SHALL BE ENTITLED TO (1) RECEIPT OF THE LIQUIDATED DAMAGES AMOUNT CALCULATED IN ACCORDANCE WITH SUBSECTION 1.3.11, WHICH OWNER SHALL PAY WITHIN TEN (10) DAYS FOLLOWING WRITTEN DEMAND FROM THE CITY, AND (2) TERMINATE THIS AGREEMENT AND THE ENTIRETY OF ITS OBLIGATIONS HEREUNDER, INCLUDING ANY ACCRUED BUT YET UNPAID COVENANT PAYMENTS.

Initials of Authorized City Representative Initials of Authorized Owner Representative

ARTICLE 4. GENERAL TERMS

4.1 Tax Consequences. Owner acknowledges that it may experience tax consequences as a result of its receipt of the payments provided for in this Covenant Agreement and agrees that it shall bear any and all responsibility, liability, costs, and expenses connected in any way therewith.

4.2 Rights Not Granted Under Covenant Agreement. This Covenant Agreement is not, and shall not be construed to be, a Development Agreement under Government Code Section 65864 et seq. This Covenant Agreement is not, and shall not be construed to be, an approval or an agreement to issue permits or a granting of any right or entitlement by the City concerning the Business Location that Participates in the Sales Process, Owner's Sales Activities or any other project, development, or construction by the Owner in the City. This Covenant Agreement does not, and shall not be construed to, exempt Owner from the application and/or exercise of the City's or City's power of eminent domain or its police power, including, but not limited to, the regulation of land uses and the taking of any actions necessary to protect the health, safety, and welfare of its citizenry.

4.3 Consent. Whenever consent or approval of any party is required under this Covenant Agreement, that party shall not unreasonably withhold, delay or condition such consent or approval unless otherwise allowed by a specific provision of this Covenant Agreement.

4.4 Notices and Demands. All notices or other communications required or permitted between the City and Owner under this Covenant Agreement shall be in writing, and may be (i) personally delivered, (ii) sent by United States registered or certified mail, postage prepaid, return receipt requested, (iii) sent by telecopier, or (iv) sent by nationally recognized overnight courier service (e.g., Federal Express), addressed to the Parties at the addresses provided in Article 1, subject to the right of either party to designate a different address for itself by notice similarly given. Any notice so given by registered or certified United States mail shall be deemed to have been given on the second business day after the same is deposited in the United States mail. Any notice not so given by registered or certified mail, such as notices delivered by

telecopier or courier service (e.g., Federal Express), shall be deemed given upon receipt of the same by the party to whom the notice is given.

4.5 Nonliability of Officials and Employees. No Council member, official, contractor, consultant, attorney or employee of the City shall be personally liable to Owner, any voluntary or involuntary successors or assignees, or any lender or other party holding an interest in the Property, in the event of any default or breach by the City, or for any amount which may become due to the Owner or to its successors or assignees, or on any obligations arising under this Covenant Agreement. No board member, officer, contractor, consultant, attorney or employee of the Owner shall be personally liable to the City, any voluntary or involuntary successors or assignees, or any lender or other party holding an interest in the Property, in the event of any default or breach by the Owner, or for any amount which may become due to the City or to its successors or assignees, or on any

obligations arising under this Covenant Agreement.

4.6 Conflict of Interests. No board member, official, contractor, consultant, attorney or employee of the City or City shall have any personal interest, direct or indirect, in this Covenant Agreement nor shall any such board member, official or employee participate in any decision relating to this Covenant Agreement which affects his/her personal interests or the interests of any corporation, partnership or association in which he/she is directly or indirectly interested.

4.7 Pledge or Hypothecation of Covenant Payments. Owner may assign any Covenant Payment(s) due in accordance with the terms of this Covenant Agreement (but not any other right or obligation of this Covenant Agreement) upon thirty (30) days' prior written notice to City as collateral for any loan or financing obtained by the Owner in connection with the Business Location that Participates in the Sales Process; provided that nothing in this Section 4.8 shall be deemed to limit the operation of Section 4.18. Without limiting the general applicability of the foregoing, Owner acknowledges that Owner's lender and any transferee of Owner's lender shall be subject to the transfer restrictions of Section 4.18.

4.8 Tort Claims: The Parties agree that the California Tort Claims Act is applicable to this Agreement.

4.9 Time Deadlines Critical; Extensions and Delays; No Excuse Due to Economic Changes. Time is of the essence in the performance of the City's and Owner's obligations under this Covenant Agreement. In addition to specific provisions of this Covenant Agreement providing for extensions of time, times for performance hereunder shall be extended where delays or defaults are due to war; insurrection; any form of labor dispute; lockouts; riots; floods; earthquakes; fires; acts of God or of third-parties; third-party litigation; acts of a public enemy; initiative or referenda; acts of governmental authorities (except that the failure of the City to act as required hereunder shall not excuse its performance); moratoria (except those imposed or enacted by the City); epidemics; quarantine restrictions; and freight embargoes (collectively, **"Enforced Delays"**) provided, however, that the Party claiming the extension notify the other Party of the nature of the matter causing the default; and, provided further, that the extension of time shall be only for the period of the Enforced Delays. However, deadlines for performance may not be extended as provided above due to any inability of the Owner to obtain or maintain acceptable financing for the operation of the Business Location that Participates in the Sales Process.

ANYTHING IN THIS COVENANT AGREEMENT TO THE CONTRARY NOTWITHSTANDING, OWNER EXPRESSLY ASSUMES THE RISK OF UNFORESEEABLE CHANGES IN ECONOMIC CIRCUMSTANCES AND/OR MARKET DEMAND/CONDITIONS AND WAIVES, TO THE GREATEST LEGAL EXTENT, ANY DEFENSE, CLAIM, OR CAUSE OF ACTION BASED IN WHOLE OR IN PART ON ECONOMIC NECESSITY, IMPRACTICABILITY, FRUSTRATION OF PURPOSE, CHANGED ECONOMIC CIRCUMSTANCES OR SIMILAR THEORIES.

OWNER EXPRESSLY AGREES THAT ADVERSE CHANGES IN ECONOMIC CONDITIONS, EITHER OF OWNER SPECIFICALLY OR THE ECONOMY GENERALLY, OR CHANGES IN THE MARKET CONDITIONS OR DEMANDS, SHALL NOT OPERATE TO EXCUSE OR DELAY THE STRICT OBSERVANCE OF EACH AND EVERY OF THE OBLIGATIONS, COVENANTS, CONDITIONS AND REQUIREMENTS OF THIS COVENANT AGREEMENT. OWNER EXPRESSLY ASSUMES THE RISK OF SUCH ADVERSE ECONOMIC OR MARKET CHANGES, WHETHER OR NOT FORESEEABLE AS OF OWNER'S EXECUTION OF THIS COVENANT AGREEMENT.

4.110 Attorney's Fees. In the event of the bringing of an arbitration, action or suit by a Party hereto against another Party hereunder by reason of any breach of any of the covenants or agreements or any intentional inaccuracies in any of the representations and warranties on the part of the other Party arising out of this Covenant Agreement or any other dispute between the Parties concerning this Covenant Agreement or the Property, then, in that event, the prevailing party in such action or dispute, whether by final judgment or arbitration award, shall be entitled to have and recover of and from the other Party all costs and expenses of suit or claim, including actual attorneys' fees. Any judgment, order or award entered in any final judgment or award shall contain a specific provision providing for the recovery of all costs and expenses of suit or claim, including actual attorneys' fees (collectively, the "Costs") incurred in enforcing, perfecting and executing such judgment or award. For the purposes of this Section 4.11, "Costs" shall include, without implied limitation, attorneys' and experts' fees, costs and expenses incurred in the following: (i) post judgment motions and appeals, (ii) contempt proceedings, (iii) garnishment, levy and debtor and third-party examination, (iv) discovery; and (v) bankruptcy litigation. This Section 4.10 shall survive any termination of this Covenant Agreement.

4.111 Amendments to This Covenant Agreement. Any amendments to this Covenant Agreement must be in writing and signed by the appropriate authorities of both the City and Owner. The City Manager is authorized on behalf of the City to approve and execute minor

amendments to this Covenant Agreement, including, but not limited to, the granting of extensions of time to Owner, not to exceed ninety (90) days in the aggregate.

4.112 Addition of Affiliates. At such time as an Affiliate of Owner desires to locate at the Property, Owner shall request approval in writing from the City to locate the Affiliate at the Property and have any sales tax generated by the Affiliate included in the Sales Tax Revenues attributable to Owner for calculation of the Covenant Payment. Said written request shall be submitted to the City Manager for review and consideration by the City Council, following any legally required noticing and public hearings. Said review shall be in the City's sole and unfettered discretion. As condition precedent to the City consideration of the request, Owner and the Affiliate shall make and attest to all representation and warranties required by this

Agreement, including but not limited to that inclusion of the Affiliate in this Agreement or the implementation thereof will not violate Government Code Section 53084.5. Additionally, City shall only make a Covenant Payment to Owner. Owner shall be prohibited from sharing the Covenant Payment with Affiliate and Affiliate shall be prohibited from requesting the City enter into a separate Operating Covenant Agreement

with Affiliate directly. City shall have no liability to Affiliate for the distribution of Covenant Payments.

4.113 Jurisdiction and Venue. Any legal action or proceeding concerning this Covenant Agreement shall be filed and prosecuted in the appropriate California state court in the County of San Bernardino, California. Both Parties hereto irrevocably consents to the personal
jurisdiction of that court. The City and Owner each hereby expressly waive the benefit of any provision of federal or state law or judicial decision providing for the filing, removal, or change of venue to any other court or jurisdiction, including, without implied limitation, federal district court, due to any diversity of citizenship between the City and Owner, due to the fact that the
City is a party to such action or proceeding or due to the fact that a federal question or federal right is involved or alleged to be involved. Without limiting the generality of the foregoing, the City and Owner specifically waive any rights provided to it pursuant to California Code of Civil Procedure Section 394. Owner acknowledges that the provisions of this Section 4.14 are material consideration to the City for its entry into this Covenant Agreement, in that the City will avoid the potential cost, expense and inconvenience of litigating in a distant forum.

4.114 Interpretation. The City and Owner acknowledge that this Covenant Agreement is the product of mutual arms-length negotiation and drafting and that both Parties have been represented by legal counsel in the negotiation and drafting of this Covenant Agreement. Accordingly, the rule of construction which provides that ambiguities in a document shall be construed against the drafter of that document shall have no application to the interpretation and enforcement of this Covenant Agreement. In any action or proceeding to interpret or enforce this Covenant Agreement, the finder of fact may refer to any extrinsic evidence not in direct conflict with any specific provision of this Covenant Agreement to determine and give effect to the intention of the Parties.

4.115 Counterpart Originals; Integration. This Covenant Agreement may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument. This Covenant Agreement and any exhibits represent the entire understanding of the Parties and supersedes all negotiations, letters of intent, memoranda of understanding or previous agreements between the parties with respect to all or any part of the subject matter hereof.

4.116 No Waiver. Failure to insist on any one occasion upon strict compliance with any of the terms, covenants or conditions hereof shall not be deemed a waiver of such term, covenant or condition, nor shall any waiver or relinquishment of any rights or powers hereunder at any one time or more times be deemed a waiver or relinquishment of such other right or power at any other time or times.

4.117 Successors and Assigns. The terms, covenants and conditions of this Covenant Agreement shall be binding upon and inure to the benefit of the Parties hereto and their successors and assigns. Except as provided in this Section 4.18, Owner shall neither transfer nor convey Owner's interest in the Property or any tenant, service provider, consultant, operator or similar person, firm or entity in privity with the owner without the express written consent of the City, which shall not be unreasonably withheld, conditioned or delayed. In determining whether to approve of such a sale, transfer, conveyance or assignment of the Owner's interest in the

Property, the City shall evaluate: (i) the financial ability of the proposed transferee to own and operate the Business Location that Participates in the Sales Process, or portion so transferred, and to meet the Owner's obligations under this Covenant Agreement; (ii) the fitness and experience of the proposed transferee and its managerial personnel to own and operate the Mall or portion so transferred thereof; and (iii) the ability of the proposed transferee to maintain a level of quality and service comparable to that maintained by the Owner for the Business Location that Participates in the Sales Process. Notwithstanding anything to the contrary contained in this Covenant Agreement, however, Owner may assign, without the City's consent, this Covenant Agreement, its interest in the Property and/or the Mall to any assignee provided that: (a) such assignment is pursuant to a sale of all or substantially all of Owner's assets; and (b) the applicable assignee has a credit rating (as determined by Moody's Investor Service) equal to or better than Owner's as of the time of the Effective Date. Upon the permitted sale, transfer or conveyance by Owner of its interest therein, such owner shall thereupon be relieved of its obligations under this Covenant Agreement from and after the date of sale, transfer or conveyance except with respect to any defaults in the performance of its obligations hereunder or thereunder which occurred prior to such sale, transfer or conveyance, and the transferee shall thereafter be solely responsible for the performance of all of the duties and obligations of Owner under this Covenant Agreement.

4.118 No Third-Party Beneficiaries. The performance of the respective obligations of the City and Owner under this Covenant Agreement are not intended to benefit any party other than the City or Owner, except as expressly provided otherwise herein. No person or entity not a signatory to this Covenant Agreement shall have any rights or causes of action against any party to this Covenant Agreement as a result of that party's performance or non-performance under this Covenant Agreement, except as expressly provided otherwise herein.

4.119 No Effect on Eminent Domain Authority. Nothing in this Covenant Agreement shall be deemed to limit, modify, or abridge or affect in any manner whatsoever the City's or City's eminent domain powers with respect to the Property, the Business Location that participates in the Sales Process, or any other property owned by Business Location that Participates in the Sales Process.

4.120 Warranty Against Payment of Consideration for Covenant Agreement. Owner warrants that it has not paid or given, and will not pay or give, any third-party any money or other consideration for obtaining this Covenant Agreement. Third-parties, for the purposes of this Section 4.20, shall not include persons to whom fees are paid for professional services if

rendered by attorneys, financial consultants, accountants, engineers, architects and the like when such fees are considered necessary by Owner.

4.221 Severability. The City and Owner declare that the provisions of this Covenant Agreement are severable. If it is determined by a court of competent jurisdiction that any term, condition or provision hereof is void, voidable, or unenforceable for any reason whatsoever, then such term, condition or provision shall be severed from this Covenant Agreement and the remainder of the Covenant Agreement enforced in accordance with its terms.

4.222 Further Acts and Releases. The City and Owner each agree, at their own sole cost and expense, to take such additional acts and execute such other documents as may be reasonable and necessary in the performance of their obligations hereunder.

4.223 Estoppels. At the request of Owner, the City shall promptly execute and

deliver

to Owner or such holder a written statement of the City as to any of the following matters as to
which Owner or such holder may inquire: (i) that no default or breach exists, or would exist with the passage of time, or giving of notice, or both, by Owner pursuant to this Covenant Agreement, if such be the case; (ii) the total amount of Covenant Payments made by the City to Owner pursuant to this Covenant Agreement prior to the date of such written statement; (iii) the amount
of any Covenant Payments earned by or due and owing to Owner pursuant to this Covenant ‘Agreement as of the date of such written statement; (iv) the Covenant Payments for a particular Computation Quarter; (v) if the City has determined that Owner is in default or breach hereunder, the nature of such default and the action or actions required to be taken by Owner to cure such default or breach; and (vi) any other matter affecting the rights or obligations of Owner hereunder as to which Owner or such holder may reasonably inquire. The form of any estoppel letter shall be prepared by Owner or such holder at its sole cost and expense and shall be reasonably acceptable in form and content to the City and Owner. The City may make any of the representations described above based on the actual current knowledge of the then-current City Manager.

4.224 Indemnity. The Parties hereby agree to indemnify and save and hold one another harmless from and against any third party claims for “damages” (which term shall mean actual cash expenditures arising out of, resulting from, or relating to any damage, liability, loss, cost or deficiency, including, but not limited to, reasonable attorneys’ fees and other costs and expenses incident to proceedings or investigations for the defense of any claim) brought against a Party arising out of, or resulting from any failure by the indemnifying Party to duly perform and observe any term, provision or covenant to be performed by that Party pursuant to this Agreement.

[Signatures on the following pages]

Salvador Mendez City Manager Pro Tem	Vendor Name Vendor Title

Alexandra Halfman
Acting City Attorney

Roxanne Faber
City Clerk

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **HOUSING DEPARTMENT**

DISTRICT: **ALL**

SUBJECT: **APPROVE DOWN-PAYMENT ASSISTANCE PROGRAM**

RECOMMENDATION

Staff recommend that the City Council:

1. Approve the Down-Payment Assistance Program (Program); and,

2. Authorize the City Manager Pro Tem or his designee to execute any documents related to the implementation of the Program and to review and approve non-substantial revisions to the Program.

BACKGROUND

The City Council approved the five-year plan (The Plan) for the State of California Department of Housing and Community Development's (HCD) Permanent Local Housing Allocation (PLHA) Program on July 14, 2020. The PLHA funding is generated from the Building Homes and Jobs Act, SB2, which established a $75 recording fee on real estate documents to increase the supply of affordable housing in California. The Plan includes providing down-payment assistance to those trying to purchase their first home.

DISCUSSION

The Program will assist low— and moderate-income households with incomes up to 150% of the Area Median income who wish to purchase their first home but do not have a sufficient down payment that will result in an affordable housing cost, which includes principal, interest, taxes, and insurance.

In addition, the high cost of housing and the costs associated with homeownership continue to challenge first-time homebuyers. Rising mortgage rates and insurance costs significantly impact affordability.

The Federal Housing Administration (FHA) has an important role through its lower downpayment requirement of 3.5% compared to the conventional loan requirement of 10% in providing first-time home buyers a lower entry cost to homeownership. The FHA

is anticipating a 40% reduction in staff as a result of federal policies, with the anticipated result of reduced availability of FHA-backed loan originations.

A limited number of deferred-payment second trust deed loans will be available to provide qualified households with down-payment assistance to purchase a single-family home (detached or attached), condominium, or townhome in the City of Palmdale. Assistance may be up to $100,000 to meet the affordability guidelines of the PLHA funding, with an average assistance of $66,000.

Potential homebuyers:

- Must not have had an ownership interest in a principal residence at any time within the past three (3) years;
- Are required to provide a minimum of 3.5% of the purchase price as their portion of the down payment for an FHA loan and a minimum of 10% down payment for a conventional loan;
- Must complete an approved in-person Homebuyer Education course; and,
- Must execute all documents related to the City loan, including Affordable Housing Covenants, Conditions, and Restrictions.

The provision of assistance, in accordance with the Program, promotes owner-occupied homeownership and provides an investment in our community.

FISCAL IMPACT

$410,100; Funds are budgeted in the Down-Payment Assistance account. An additional PLHA allocation of $394,090 is pending from HCD.

STRATEGIC PLAN

Goal IV: Maintain a desirable community where everyone wants to live, work and play.

D. Develop and maintain diverse programs and events that inspire growth, pride, and lifelong learning.

Prepared by:	Sophia Reyes, Director of Housing
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

Down-Payment Assistance Program Overview

ATTACHMENT – I

CITY OF PALMDALE
DOWN-PAYMENT ASSISTANCE PROGRAM

OVERVIEW

PROGRAM DESCRIPTION:

The Program offers down payment assistance with a limited number of zero-interest, deferred-payment second trust deed loans. It is specifically designed to provide qualified households with assistance when purchasing a house in the City of Palmdale.

The Program has been designed to assist families and individuals who wish to purchase a home but cannot secure a sufficient down payment to qualify for an affordable loan. This Program intends to offset some of the impact of high housing costs on households while encouraging investment in the community. A Program loan provides down payment assistance as a silent second mortgage to eligible first-time purchasers in the City of Palmdale. To qualify as a first-time home buyer, the Participant cannot have held an ownership interest in any property for the last 3 years.

Participants will be pre-screened for participation in the Program based on a basic eligibility questionnaire. Once screened, the Participant will submit a full application. The Participant will work with a primary lender and real estate agent to establish primary mortgage funding and locate a residence within the City. The participant will be required to complete an 8-hour Homebuyer Education Program Seminar before the close of escrow.

The Participant must contribute no less than 3.5% of the purchase price of the home as their portion of the down payment for and FHA loan and a minimum of 10% for a conventional loan. The primary lender must provide a fully amortized, 30-year fixed-rate mortgage. No adjustable-rate mortgages are acceptable under this Program. The City will provide a zero-interest 30-year deferred second mortgage. The combination of the Participant's down payment, the primary, and secondary mortgage allows for an affordable monthly housing cost. The Participant must occupy the residence as their primary residence for the 30 year term of the Program loan.

The Program also requires the execution of a Loan Agreement, Promissory Note, Second Deed of Trust, and Covenants, Conditions, and Restrictions (C,C & R's), which include the terms on the transfer of the property before the full term of the Program loan.

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DEPARTMENT**
ENGINEERING DIVISION

DISTRICT: **5**

SUBJECT: **ACCEPT NOTICE OF COMPLETION (NOC) FOR PUBLIC DRAINAGE IMPROVEMENTS FOR SIERRA HIGHWAY STORAGE LOCATED AT 37550 SIERRA HIGHWAY**

RECOMMENDATION

Staff recommend that the City Council:

1. Accept the NOC for completed public drainage improvements for Sierra Highway Storage located at 37550 Sierra Highway; and,

2. Authorize the City Manager Pro Tem or his designee to file the NOC and release the security for the completed public drainage improvements.

BACKGROUND

This project, located North of Avenue S and Sierra Highway, constructed public drainage improvements along 10th Street East and the existing City's right-of-way. The improvements include two parkway drains. The public improvements have been installed per the approved construction plans and inspected and approved by City Public Works inspection staff.

DISCUSSION

The NOC is presented in accordance with Section 16.110.060 of Palmdale's Municipal Code. This action will accept the improvements to the public street as complete and initiate the City's release of applicable securities posted for this project per the City's subdivision regulations.

The project's required public drainage improvements are listed in Exhibit A and shown in the Site Map. The improvements have been completed to the City Engineer's satisfaction as required in the Subdivision/Development Improvement Agreement between the developer and the City. After the developer fulfills a one-year maintenance

period, the improvements along 10th Street East will be transferred from the developer to the City.

FISCAL IMPACT

$1,000; The estimated annual maintenance cost for the two parkway drains is $1,000. Funds are made available annually in the drainage maintenance budget to maintain these assets.

STRATEGIC PLAN

Goal III: Invest in infrastructure to improve community livability.

C. Plan and maintain safe and attractive neighborhoods, streets, facilities, and public spaces with exciting programming that promotes active fun for everyone.

Prepared by:	Leonardo Torres, P.E. Director of Public Works
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

NOC
Exh A List of Completed Public Improvements
Site Map Location
Site Photo

RECORDING REQUESTED BY:

CITY OF PALMDALE

WHEN RECORDED MAIL TO:

CITY OF PALMDALE
OFFICE OF THE CITY CLERK
38300 SIERRA HIGHWAY, SUITE C
PALMDALE, CA 93550

Space above this line is for Recorder's Use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, is hereby given that:

1. The undersigned is owner or corporate officer of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is City of Palmdale, a Municipal Corporation.
3. The full address of the owner is 38300 Sierra Highway, Palmdale, CA 93550.
4. The nature of interest or estate of the owner is: **Drainage Improvements-Sierra Highway Mini Storage, LLC.**
5. A work of improvement on the property hereinafter described was completed on **March 24, 2025.**
6. The work done was: "**Drainage Improvements-Sierra Highway Mini Storage, LLC.**",
7. The name of the Contractor for such work of improvement: **Sierra Highway Mini Storage, LLC.**
8. The property on which said work of improvement was completed is in the City of Palmdale, County of Los Angeles, State of California, and is described as follows: **North of Avenue S and Sierra Highway.**
9. The address of said property is: **37550 Sierra Highway.**

Dated: **June 17, 2025**

CITY OF PALMDALE

Michael Lloyd, Acting City Engineer

VERIFICATION

I, the undersigned, say: I am the City Engineer, the declarant of the foregoing notice of completion; I have read the said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

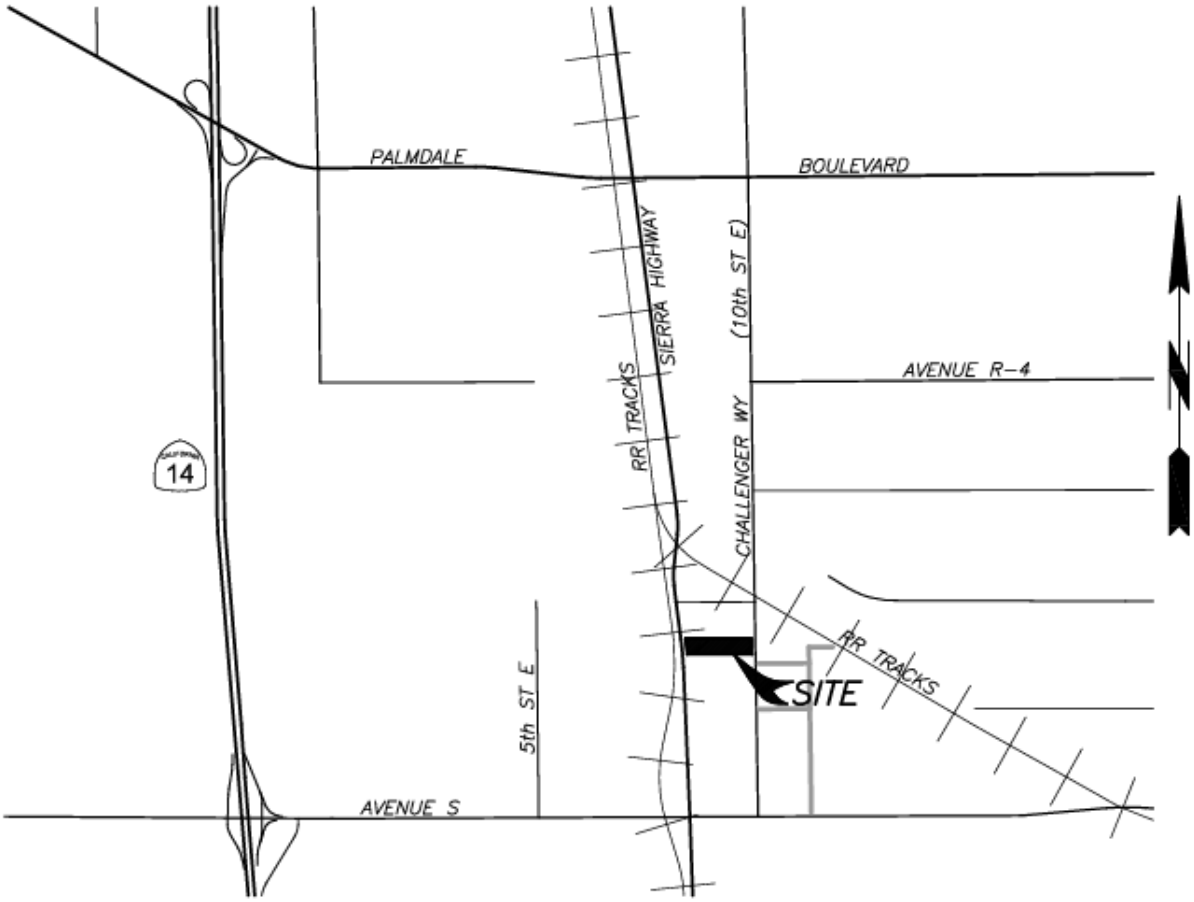
Executed on **June 17, 2025,** in the City of Palmdale, California.

Michael Lloyd, Acting City Engineer

EXHIBIT A
LIST OF COMPLETED PUBLIC IMPROVEMENTS

Tract/Project	Plan #	Quantity	Security
Sierra Highway Storage Drainage Improvements	ST 18-39	2 Parkway Drain	$4,200

EXHIBIT B
SITE MAP



VICINITY MAP
1" = 2000'

EXH C

North of Ave. S & Sierra Hwy





City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DEPARTMENT**
CAPITAL IMPROVEMENT PROGRAM DIVISION

DISTRICT: **4**

SUBJECT: **APPROVE AGREEMENT WITH PSOMAS FOR DESIGN SERVICES FOR PN 906, AVENUE T STREET IMPROVEMENT PROJECT, FOR A TOTAL NOT TO EXCEED AMOUNT OF $801,141 FOR A TERM OF 18 MONTHS FROM THE DATE OF THE NOTICE TO PROCEED**

RECOMMENDATION

Staff recommend that the City Council:

1. Approve Agreement No. A-9346 with PSOMAS for design services for PN 906, Avenue T Street Improvement Project, for a total not to exceed amount of $801,141, which includes a contract amount of $728,310, plus a 10% contingency amount of $72,831 for a term of 18 months from the date of the Notice to Proceed;

2. Authorize the City Manager Pro Tem or his designee to execute the Agreement No. A-9346 with PSOMAS, including minimal and/or non-substantial changes; and,

3. Authorize the City Manager Pro Tem or his designee to approve contract amendments for additional or changed scope of work up to the 10% contingency amount approved by the Council.

BACKGROUND

This project is located along Avenue T between 55th Street East and 80th Street East, a major arterial designated as a Truck route. The project proposes reconstructing the roadway pavement, and repaving the existing unimproved and improved shoulders, designing the proposed widening of the westbound approach of Avenue T to Pearblossom Highway to add a second westbound thru lane, and constructing a new traffic signal, curb ramps, and curb and gutter.

DISCUSSION

On March 12, 2025, a Request for Proposal was advertised electronically through Planet Bid to solicit professional design services to design the Avenue T Street Improvement Project.

On April 10, 2025, Seven (7) civil design firms submitted proposals. After a thorough review and evaluation of qualifications, the top three (3) civil design firms, Psomas, Parsons Engineering, and Lochner were selected for final evaluation.

Bidder	Location	Amount
1. Psomas	Santa Clarita, CA	$ 728,310
2. Parsons Engineering	Pasadena, CA	$ 952,000
3. Lochner (aka KOA)	Monterey Park, CA	$1,180,438

Based on qualifications, favorable reference checks, extensive experience providing the City with roadway design services, and the fee proposal, the staff recommended Psomas for awarding the professional design services

FISCAL IMPACT

$802,141; This project is funded using Senate Bill 1 (SB1).

STRATEGIC PLAN

Goal IV: Maintain a desirable community where everyone wants to live, work, and play.

B: Provide inclusive access to a variety of supportive services that build a resilient and healthy community.

Prepared by:	Leonard Torres, P.E., Director of Public Works
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

Agrmt No. A-9346 with Psomas

AGREEMENT NO. A-9346
CONTRACT FOR DESIGN PROFESSIONAL SERVICES
BETWEEN THE CITY OF PALMDALE AND PSOMAS

THIS CONTRACT FOR DESIGN PROFESSIONAL SERVICES ("Contract" herein) is made and entered into by and between the City of Palmdale a public body corporate and politic, (hereinafter called "CITY") and PSOMAS (hereinafter called "PROJECT DESIGNER"). This Contract shall become effective on the date of the last signatory.

RECITALS

WHEREAS**,** City desires to engage PROJECT DESIGNER to perform certain technical and professional services, as provided herein, in connection with that certain project identified as PN 906 AVENUE T STREET IMPROVEMENT PROJECT .

WHEREAS, PROJECT DESIGNER represents that PROJECT DESIGNER has the expertise and is qualified to perform the services described in this Contract and is duly registered under the laws of the State of California.

WHEREAS, PROJECT DESIGNER desires to accept such engagement.

NOW, THEREFORE, the parties agree as follows:

1 DESCRIPTION OF WORK

1.1 The City hereby engages PROJECT DESIGNER, and PROJECT DESIGNER accepts such engagement, to perform the following design professional services in a manner satisfactory to CITY:

PROJECT DESIGNER to provide professional civil and traffic engineering design, utility coordination, and public outreach services for PN 906, Avenue T Street Improvement Project.

Location: East Ave. T between 55th St. East and 80th St. East

Project:
a) Reconstruct roadway pavement;
b) Pave and repave existing unimprovements, and improve shoulders;
c) Design the proposed widening of Ave. T's westbound approach at 55th St. East;
d) Add a second westbound through lane; and,
e) Construct new traffic signals, curb ramps, and curb and gutters.

PROJECT DESIGNER Scope of Work:
1) Lead all coordination meetings with, but not limited to, rock mining companies (Quarry's), Southern California Edision, and Caltrans.
2) Deliverables include 100% construction drawings and specifications, bid

schedules, and cost estimates.
3) Prepare and conduct three (3) community outreach meetings and attend one (1) City Council meeting.

PROJECT DESIGNER's complete proposal attached as Exhibit "A".

1.2 Project deliverables shall be reviewed and approved by CITY to determine acceptable completion. CITY shall have the right to review and inspect the work during the course of its performance at such times as may be specified by CITY.

1.3 PROJECT DESIGNER shall not accept any change of scope, or change in contract provisions, unless issued in writing, as a contract change order or amendment and signed by CITY. Any extensions of time must be mutually agreed upon in writing and executed by both parties.

1.4 CITY shall provide to PROJECT DESIGNER, without charge, all data, program information, including reports, records, maps, and other information, now in CITY's possession, which may facilitate the timely performance of the work.

2 CITY PROJECT MANAGER

To provide the design professional services required by this Contract, PROJECT DESIGNER shall act under the authority and approval of a Project Manager appointed by the Director of Public Works/designee. The City Project Manager will oversee the work under this Contract, assist PROJECT DESIGNER with any necessary information, audit billings, and approve payments. PROJECT DESIGNER shall channel reports, deliverables and special requests through the City Project Manager.

3 PROJECT DESIGNER'S KEY PERSONNEL

PROJECT DESIGNER's Team and Key Personnel are as follows:

PROJECT DESIGNER'S KEY PERSONNEL
1. Arief Naftail - Project Manager/Traffic Engineering Lead
2. Jeff Chess - QA/QC Manager
3. Jeremy Johnson - Drainage and General Civil Engineering
4. Paul Gervacio - Caltrans D7 Permitting Lead
5. Sean Noonan - Environmental Lead
6. Daniel Rahe - Survey Lead
7. Dennis Kim - Utility and Right of Way
8. Abdul Mohammed Khan - Constructability Review
9. Patti Ransdell - Public Outreach
10. Roger W. Schlierkamp - Geotechnical and Pavement
11. Amina Mannan - Pavement and Geotechnical Engineering
12. Lacey Withers - Landscape Designer

This Design Professional Services Contract has been awarded to PROJECT DESIGNER based on its representation that those personnel and subcontractors listed above will perform the portions of the work listed above. PROJECT DESIGNER shall not deviate nor substitute any of these team members without prior written approval by CITY.

4 COMMENCEMENT AND COMPLETION OF WORK

The services for the Project shall commence when CITY, acting by and through its Project Manager, issues a written authorization to proceed. PROJECT DESIGNER shall complete all work described in the Description of Work and submit final deliverables within EIGHTEEN (18) MONTHS / FIVE HUNDRED and FORTY-EIGHT (548) calendar days of said authorization. PROJECT DESIGNER shall have no claim for compensation for any services or work, which has not been authorized by CITY's authorization to proceed.

5 TAXES

5.1 PROJECT DESIGNER shall pay all sales, consumer, use, and other similar taxes required to be paid by PROJECT DESIGNER in accordance with state and local laws.

5.2 PROJECT DESIGNER is an independent contractor and shall have no power or authority to incur any debt, obligation, or liability on behalf of CITY. No person employed by PROJECT DESIGNER or acting on its behalf, in connection with this Contract shall be considered the Agent or employee of CITY.

5.3 PROJECT DESIGNER shall be required to obtain a current City of Palmdale business license, as required by the Palmdale Municipal Code, before an Authorization to Proceed is issued.

6 PATENT FEES AND ROYALTIES

PROJECT DESIGNER shall pay all license fees and royalties and assume all costs incident to the use, in the performance of the work or the incorporation in the work of any invention, design, process, product or device which is the subject of patent rights or copyrights held by others. If a particular invention, design, process, product or device is specified by CITY for use in the performance of the work and if, to the actual knowledge of CITY, its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by CITY in the contract documents. PROJECT DESIGNER shall indemnify and hold harmless CITY and anyone directly or indirectly employed by CITY from and against all claims, damages, losses and expenses (including attorneys' fees) arising out of any infringement of patent rights or copyrights incident to the use in the performance of the work, or resulting from the incorporation in the work of any invention, design, process, product or device not specified by CITY, and shall defend all such claims in connection with any alleged infringement of such rights.

7 STANDARDS OF PERFORMANCE

7.1 PROJECT DESIGNER shall be responsible for the completeness and accuracy of its services and work and documents resulting there from, and CITY shall not be responsible for discovering deficiencies therein. PROJECT DESIGNER shall correct any such deficiencies or errors without additional compensation and without cost to CITY, except to the extent any such deficiency is directly attributable to deficiencies in CITY-furnished information.

7.2 PROJECT DESIGNER shall be familiar with CITY's Standard Details and Specifications and other relevant CITY regulations. PROJECT DESIGNER shall ensure there are no conflicts among the Contract Documents including, but not limited to, the CITY's Standard Specifications and Special Provisions for Construction Contracts, the plans and specifications prepared by PROJECT DESIGNER, any standard details or specifications incorporated therein by reference, and the Construction Contract.

8 PROJECT DESIGNER'S PERSONNEL

8.1 All services required under this Contract shall be performed by PROJECT DESIGNER, or under PROJECT DESIGNER's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services.

8.2 PROJECT DESIGNER shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Contract, and compliance with all reasonable performance standards established by CITY.

8.3 PROJECT DESIGNER shall be responsible for payment of all PROJECT DESIGNER's employees' and subcontractor's wages and benefits and shall comply with all requirements pertaining to the employer's liability, workers' compensation, unemployment insurance, and Social Security.

8.4 PROJECT DESIGNER shall indemnify and hold harmless CITY, and its respective officers, agents and employees from and against all claims, demands, damages or costs arising from PROJECT DESIGNER's acts or omissions with respect to any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices.

8.5 PROJECT DESIGNER shall pay, if required by applicable law, not less than the general prevailing hourly wage rates, as determined by the Director of the Department of Industrial Relations pursuant to the California Labor Code, for each craft, classification, or type of worker needed to perform the Contract. Copies of the prevailing rate of per diem wages are on file in the office of the Director of Public Works.

9 COMPENSATION

9.1 For all of work and services including the various phases of tasks as described in Section 1, Scope of Services, CITY shall pay to PROJECT DESIGNER an amount not to exceed the sum of SEVEN HUNDRED and TWENTY-EIGHT THOUSAND, THREE HUNDRED and TEN dollars ($728310), as follows:

FEE SCHEDULE
1. Completion of Project Design Management $91,680.00
2. Completion of Preliminary Research and Investigation $263,345.00
3. Completion of Preliminary Design $164,940.00
4. Completion of Final Design $170,405.00
5. Completion Construction Engineering Support and Services $23,290.00

Completion of Additional Services:
1. Reimbursable Allowance $14,650.00

TOTAL CONTRACT AMOUNT $728,310.00

PROJECT DESIGNER shall perform no work in excess of the total contract price without prior approval of CITY. Total contract price includes expenses related to travel to and from CITY to meet with City and to appear before City Council or any other board or commission of CITY.

9.2 An application and certification for payment form must be submitted to CITY which shall include the following: a clear, detailed invoice reflecting hours being billed for, a summary sheet showing percentage of work completed to date, amount/percent billed to date and current status of all tasks within the project; any/all backup documentation supporting the above items. Work schedule updates must also be included in the monthly progress payment requests.

9.3 PROJECT DESIGNER shall maintain adequate records and shall permit inspection and audit by CITY of PROJECT DESIGNER's charges under this Contract. PROJECT DESIGNER shall make such records available to CITY during normal business hours upon reasonable notice. Nothing herein shall convert such records into public records, and they will be available only to CITY and any specified public agencies. Such records shall be maintained by PROJECT DESIGNER for one (1) year following completion of the work under this Contract unless a longer period of time is required by state or federal law, in which event PROJECT DESIGNER shall retain its records for the time required by such laws.

9.4 No payment made hereunder by CITY to PROJECT DESIGNER, shall be construed as an acceptance by CITY of any work or materials, nor as evidence of satisfactory performance by PROJECT DESIGNER of its obligations under this Contract.

10 INDEMNIFICATION

To the fullest extent of the law, and consistent with Civil Code section 2782.8, PROJECT DESIGNER agrees to defend, indemnify, hold free and harmless the CITY, its elected and appointed officials, officers, agents and employees, at PROJECT DESIGNER's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against CITY, its elected and appointed officials, officers, agents, and employees to the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the PROJECT DESIGNER, its employees, and/or authorized subcontractors, in performing design professional services pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence, recklessness or willful misconduct of the PROJECT DESIGNER, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, recklessness, or willful misconduct of PROJECT DESIGNER, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the CITY, its elected and appointed officials, officers, agents, and employees based upon such negligence, recklessness, or willful misconduct, whether or not the PROJECT DESIGNER, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the PROJECT DESIGNER shall not be liable for the defense or indemnification of the CITY for claims, actions, complaints or suits arising out of the sole or active negligence or willful misconduct of the CITY. Further, in no event shall the cost to defend charged to the design professional exceed the design professional's proportionate percentage of fault, unless otherwise specified in Civil Code section 2782.8. This provision shall supersede and replace all other indemnity provisions contained either in the CITY's specifications or PROJECT DESIGNER's Proposal, which shall be of no force and effect.

11 INSURANCE

11.1 PROJECT DESIGNER, at its expense, shall maintain in effect at all times during the performance of work under this Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California. **Proof of Insurance, as identified in Section 11.8, must be reviewed, and accepted by the City Attorney**.

11.1.1 Workers' Compensation and Employer's Liability

- Workers' Compensation -- coverage as required by the State of California
- Employer's Liability
  $1,000,000.00 each accident
  $1,000,000.00 policy limit bodily injury
  $1,000,000.00 each employee bodily injury by disease

11.1.2 Professional Liability (Errors & Omissions) Insurance*

- $2,000,000 limit on a per occurrence basis

11.1.3 Commercial General Liability

- $2,000,000.00 limit on per occurrence basis
- $4,000,000.00 general aggregate limit

11.1.4 Commercial Automobile Liability

- $2,000,000.00 combined single limit including owned, non-owned and hired automobile coverage

11.2 All of PROJECT DESIGNER's policies shall contain an endorsement providing that written notice shall be given to CITY at least thirty (30) calendar days prior to termination, cancellation or reduction of coverage in the policy.

11.3 Policies providing for bodily injury and property damage coverage shall contain the following:

A. An endorsement extending coverage to the City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Contract. Such insurance shall be primary insurance, as respects the interest of the City, and any other insurance maintained by the City shall be considered excess coverage and not contributing insurance with the insurance required hereunder. The Certificate and endorsements shall state that: "The City of Palmdale, City of Palmdale in its capacity as the Successor Agency to the CRA, Palmdale Civic Authority, Housing Authority, Industrial Development Authority, Airport Authority, their officers, agents, employees and volunteers are named as additional insured".

B. "Severability of Interest" clause.

11.4 Promptly on execution of this Contract, and prior to commencement of any work, PROJECT DESIGNER shall deliver to CITY certificates of insurance and endorsements to all required policies demonstrating that PROJECT DESIGNER has the required coverage and showing the required named insureds. Within five (5) days of written request from CITY, PROJECT DESIGNER shall deliver to CITY full and complete copies of all insurance policies required by this Contract.

11.5 The requirements as to the types and limits of insurance to be maintained by PROJECT DESIGNER are not intended to and shall not in any manner limit or qualify PROJECT DESIGNER's liabilities and obligations under this Contract.

11.6 Any policy or policies of insurance that PROJECT DESIGNER elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Contract shall include a provision waiving the insurer's right of subrogation against CITY.

11.7 All insurance coverages must be maintained throughout the duration of this Contract.

11.8 Acceptable Proof of Insurance:

11.8.1 ACORD Certificate of Insurance listing all coverages, limits, deductibles and insureds; and endorsements for all applicable coverages if agent has authority to issue it; Additional insured Form CG20101185 or CG20100707 and CG20370704 or equivalent must be provided for general liability coverage. Additional insured form CA0001 must be provided for automobile liability coverage.

11.8.2 Agents must confirm that policy endorsements have been ordered from the respective insurance companies. Upon issuance, policy endorsements listing all insurers must be submitted to the City Attorney.

11.8.3 *When professional (E&O) liability coverage is provided on a “claims made basis”, PROJECT DESIGNER will continue to renew the insurance for a period of five (5) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover PROJECT DESIGNER, or its officers, employees, or agents during the time this Agreement was in effect.

11.9 Notwithstanding any other provision of this Contract, CITY may immediately terminate this Contract if, at any time PROJECT DESIGNER fails to maintain the required insurance for any period of time or fails to comply with any of the insurance requirements listed above.

11.10 PROJECT DESIGNER shall require any and all subcontractor's working on its behalf to provide insurance coverages and limits that are based on the scope of work and nature of risk being performed by the subcontractor. Any and all subcontractors working on behalf of PROJECT DESIGNER shall be subject to all other insurance requirements that are stated herein.

Any deviation in this requirement will be PROJECT DESIGNER's sole risk. PROJECT DESIGNER's insurance requirements in Section 11 will not be impacted and/or limited by such deviation.

12 TERMINATION WITHOUT CAUSE

City reserves the right to terminate this Contract or any part thereof for its sole convenience with fifteen (15) days written notice. In the event of such termination, PROJECT DESIGNER shall immediately stop all work hereunder, and shall immediately cause any of its suppliers and sub-consultants to cease such work. PROJECT DESIGNER shall also surrender to CITY all finished or unfinished documents or programs and other materials, which shall be City’s property. As compensation in full for services performed to the date of such termination, the PROJECT DESIGNER shall receive an amount equal to the value of the work

completed as of the termination date in accordance with the fee schedule or as negotiated between the parties. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Contract.

13 TERMINATION FOR CAUSE

13.1 If the City determines that the PROJECT DESIGNER has failed to supply an adequate working force, or to provide services of proper quality, or has failed in any other respect to satisfactorily perform the services specified in this Contract, the City shall give written notice to the PROJECT DESIGNER specifying all defaults to be remedied within thirty (30) days. Such notice shall set forth the basis for the City's dissatisfaction and suggest corrective measures. If, after thirty days, the PROJECT DESIGNER has failed to implement the corrective measures, the City may elect to terminate this Contract, in whole or in part.

13.2 In the event the City terminates this Contract in whole or in part as provided herein above, the City may procure, upon such terms and in such manner, as it may deem appropriate, services similar to those terminated.

13.3 If this Contract is terminated as provided above, the City may require the PROJECT DESIGNER to provide all finished or unfinished documents, data, studies, software, drawings, maps, photographs, reports, etc., prepared by the PROJECT DESIGNER. Upon such termination, the PROJECT DESIGNER shall be paid an amount equal to the value of the services provided and work performed as of the date of termination. Such payment by the City may take into consideration the costs associated with hiring another PROJECT DESIGNER to complete the services. In the event no new PROJECT DESIGNER is employed, the PROJECT DESIGNER shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents when such are delivered to CITY, and to authorized reimbursement expenses.

The above is in addition to any other remedies available by law or equity to the City.

13.4 If, after notice of termination of the Contract under the provisions of this Section 13, it is determined, for any reason, that the PROJECT DESIGNER was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 12.

14 DISPUTE RESOLUTION

All claims, disputes, and other matters in question between CITY and PROJECT DESIGNER arising out of, or relating to this Contract, or the breach thereof shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties.

15 OWNERSHIP OF DOCUMENTS

All documents, including, but not limited to, tracings, drawings, plans, specifications, original mylars, estimates, field notes, investigations, design analysis and studies which are prepared in the performance of this Contract are to be, and remain the property of, CITY. PROJECT DESIGNER shall furnish CITY, upon its request, originals or reproducible or electronic copies of technical specifications and of all other documents listed above. PROJECT DESIGNER shall endorse, by his professional seal, all plans and data furnished by him.

16 RE-USE OF DOCUMENTS

The parties agree the documents, drawings, specifications, and designs, although the property of CITY, are prepared for a specific project and are not intended nor represented by PROJECT DESIGNER to be suitable for re-use for any other project. Any reuse without written verification or adaptation by PROJECT DESIGNER for the specific purpose intended will be at CITY's sole risk and without liability or legal exposure to PROJECT DESIGNER.

17 SUBCONTRACTING, DELEGATION AND ASSIGNMENT

17.1 PROJECT DESIGNER shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of CITY; provided, however, that claims for money due or to become due to PROJECT DESIGNER from CITY under this Contract may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

A. The amount involved, together with PROJECT DESIGNER's analysis of such cost or price; and

B. A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of CITY.

C. The requirement to hire only those persons authorized by federal law to work in the United States.

17.2 Any assignment, delegation or subcontract shall be made in the name of PROJECT DESIGNER and shall not bind or purport to bind CITY and shall not release PROJECT DESIGNER from any obligations under this Contract including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or

subcontract shall result in any increase in the amount of total compensation payable to PROJECT DESIGNER under this Contract.

18 NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

18.1 In performance of this Contract, PROJECT DESIGNER shall not discriminate against any employee, subcontractor, or applicant for employment because of sex, color, race, religion, ancestry, national origin, disability, medical condition, marital status, sexual orientation, or age. PROJECT DESIGNER will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, ancestry, sex, national origin, handicap, or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

18.2 The provisions of subsection 18.1 above shall be included in all solicitations or advertisements placed by or on behalf of PROJECT DESIGNER for personnel to perform any services under this Contract. CITY shall have access to all documents, data and records of PROJECT DESIGNER and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection at, and on file with, the Palmdale City Clerk's Office.

19 FINANCIAL INTEREST CERTIFICATION

19.1 PROJECT DESIGNER warrants that no person has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee; and that no officer or employee of the CITY has any interest, financially or otherwise, in PROJECT DESIGNER's firm.

19.2 For breach or violation of this warranty, CITY shall have the right to annul this Contract without liability, or at its discretion to deduct from the Contract Price or consideration, the full amount of such commission, percentage, brokerage or contingent fee.

20 CONFLICT OF INTEREST

20.1 PROJECT DESIGNER stipulates that its officers and employees do not now have a conflict of interest and it further agrees for itself, its officers and its employees that it will not contract for or accept employment for the performance of any work or services with any individual business, corporation or government unit that would create a conflict of interest in the performance of its obligations pursuant to this Contract or which would cause PROJECT DESIGNER to be "financial interested" (as

provided in California Government Code Section 1090 et seq. or 87100 et seq.) in any contract or decision made by CITY on any matter.

20.2 PROJECT DESIGNER shall not employ any City official or employee to perform any work required pursuant to this Contract.

20.3 If PROJECT DESIGNER is a registered professional engineer or licensed land surveyor and the scope of work requires PROJECT DESIGNER's recommendation of the actual formula to spread the costs of an assessment district's improvements, then PROJECT DESIGNER shall not participate in making that recommendation if the additional elements set forth in Government Code section 87100.1(c) apply. Those additional elements are: (1) PROJECT DESIGNER has received income of $250 or more for professional services in connection with any parcel included in the benefit assessment district within 12 months prior to the creation of the district; and (2) the district includes other parcels in addition to those parcels for which PROJECT DESIGNER received the income. In the event a conflict of interest does arise in that context, City shall select a different PROJECT DESIGNER to recommend the actual formula to spread the costs of the assessment district's improvements and the costs of such services shall be deducted from the compensation to be paid to PROJECT DESIGNER.

20.4 To the extent required by the City Manager/designee, PROJECT DESIGNER shall complete and file with the City Clerk a Form 700 Statement of Economic Interests disclosing any reportable property interests, income, gifts, investments, or business positions.

21 COMPLIANCE WITH LAW

21.1 PROJECT DESIGNER shall comply with all state and federal laws, including but not limited to, the requirement to hire only those persons authorized by federal law to work in the United States. If PROJECT DESIGNER uses any subcontractors to complete this Contract, this same requirement shall be included in all subcontracts and strictly enforced by PROJECT DESIGNER.

21.2 The law of the state of California shall govern this Contract. The venue of any legal action, either formal or informal, shall be the County of Los Angeles.

22 NOTICES

Any notice required under this Contract shall be in writing, addressed to the appropriate party at its address on the signature page and given personally or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

23 ENTIRE CONTRACT AND AMENDMENTS

23.1 This Contract is the complete agreement between the parties and supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

23.2 No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by PROJECT DESIGNER hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

23.3 The failure of any party to enforce against another party any provision of this Contract shall not constitute a waiver of that party's right to enforce such a provision at a later time, and shall not serve to vary the terms of this Contract.

24 ATTORNEY'S FEES

If any action at law or in equity is brought to enforce or interpret any provisions of this Contract, the prevailing party in such action shall be entitled to reasonable attorney's fees, costs and necessary disbursements, in addition to such other relief as may be sought and awarded.

In Witness Whereof, the parties hereto have caused this Contract to be executed and attested by their respective officers thereunto duly authorized.

CITY OF PALMDALE:

SIGNATURE AREA

Salvador Mendez
City Manager Pro Tem

SIGNATURE AREA

ADDRESS FOR NOTICE:
CITY OF PALMDALE
38250 Sierra Highway
Palmdale, CA 93550

APPROVE AS TO FORM:

SIGNATURE AREA

Alexandra Halfman
Acting City Attorney

ATTEST:

SIGNATURE AREA

Roxanne Faber
City Clerk

PSOMAS:

SIGNATURE AREA

Jeff Chess
Vice President/Principal In Charge

ADDRESS FOR NOTICE:
PSOMAS
27200 Tourney Road. Suite 120. Valencia, CA 91355

---------- INTERNAL USE ONLY ----------

□Certificate(s) and Endorsement(s) attached
□Confirmed business name on contract with certificate(s)
□Attached Agreement Checklist and met all requirements

Avenue T Street Improvements

CITY OF PALMDALE









Project Number 906 | 04.10.25

PSOMAS

April 10, 2025

Jonathan Wu
Deputy Public Works Director
City of Palmdale
38250 Sierra Highway
Palmdale, CA 93550

Subject: Avenue T Street Improvement Project (NO. 906)

Dear Mr. Wu:

As a leading consulting firm with recent and ongoing experience with the City of Palmdale, our expertise, resources, and commitment will help achieve the project's goals for the community and businesses served. Our team is composed of experienced professionals dedicated to providing proven and sustainable solutions. Here are the highlights of our proposal:

Qualifications and Experience: Our team brings a wealth of experience in roadway, drainage, traffic, and pavement engineering, having successfully completed similar projects for local agencies. The joining segment on Pearblossom Highway, west of the 55th Street East intersection, which was successfully opened to the public in February 2021, is of particular note. We will leverage our technical expertise gained from this and other similar experiences to improve the project's efficiency and effectiveness.

Understanding and Approach: As described and illustrated on Pages 10 to 24, we have a comprehensive understanding of the project scope and are prepared to implement a strategic approach that addresses important design considerations and opportunities. Our proposed schedule is designed to deliver services expediently and reasonably, meeting the desired 12-month design schedule.

Commitment to Quality: We are dedicated to maintaining a high standard of quality in this endeavor. The team is committed to fostering strong working relationships with City staff and the community, making every effort to realize project objectives with professionalism. This commitment is why the team has retained subconsultants with longstanding and local experience, including:

- GMU Geotechnical – for pavement investigation, analysis, and reconstruction recommendations
- Circlepoint – for Public Outreach and Engagement with recent experiences in Lancaster, CA
- Withers Sandgren – for Landscape Architecture, with local Palmdale experience

We appreciate the opportunity to partner with the City of Palmdale on this important project. Our team is ready to provide the quality services you expect and deserve, and is open to refining our scope and fee to meet the City's budget expectations in accomplishing project objectives. Please feel free to contact me at 714.481.7956 or arief.naftali@psomas.com should you have any questions or require further information. Thank you for considering us as your trusted partner.

I have read, understood, and agreed to all statements in this request for proposal and acknowledge receipt of all addendums / amendments as well as to the terms, conditions, and attachments referenced.

Sincerely,

PSOMAS

Arief Naftali,
PE, TE, EE, RSP1, ENV SP
Vice President/
Psomas Project Manager

Jeff Chess,
PE, QSD, ENV SP
Vice President/Principal-in-Charge

27200 Tourney Road
Suite 400
Santa Clarita, CA 91355
Tel: 661.219.6000
www.Psomas.com

1 QUALIFICATIONS AND EXPERIENCE OF PROPOSER'S PERSONNEL 3

2 PROJECT APPROACH 10

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4 PROPOSED PERSONNEL 25

5 QUALITY ASSURANCE/QUALITY CONTROL PROCEDURES 32

6 PROJECT SCHEDULE 33

7 FEE SCHEDULE/ COST PROPOSAL 34

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1 Qualifications and Experience of Proposer's Personnel

PSOMAS

PRIMARY OFFICE

Santa Clarita, CA
27200 Tourney Road
Suite 400
Santa Clarita, CA 91355

Tel: 661.219.6000
www.Psomas.com

Santa Ana, CA
5 Hutton Centre Drive
Suite 300
Santa Ana, CA 92707

HEADQUARTERS

Los Angeles, CA
865 S Figueroa Street
Suite 3200
Los Angeles, CA 90017
213.223.1400

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150+ Engineers

143 LICENSED PROFESSIONAL Civil Engineers (PE)

Nearly 80 Years Experience

770+ Employees

100% EMPLOYEE OWNED

Firm Profile

Psomas is a full-service consulting firm that helps clients create value and deliver complex projects. Our core strength is our multi-disciplined teams of experts who produce award-winning projects for our clients through innovation, creativity, and cutting-edge technical expertise.

Psomas was founded in Southern California in 1946 and has grown to a full-service firm with 770+ employees in offices throughout California, Arizona, Utah, and Washington. The resources dedicated to this project will be out of our **Santa Clarita office, which is just a 30-minute drive from the City's offices**, and will have the backing and support of staff from our Santa Ana and Los Angeles offices.

Markets served include transportation, water, land development, and energy with the following services offered:

- Transportation and traffic engineering
- Civil engineering
- Land planning and urban design
- Environmental planning and resource management
- Land surveying and geospatial services including use of drones, 3D laser scanning and subsurface utility locating
- Site development engineering
- Water and wastewater engineering
- Land use entitlements
- Construction management
- GIS consulting
- Enterprise Asset Management



Arief Naftali, PE, TE, EE, RSP1, ENV SP, will serve as the project manager for the Avenue T Project. Arief successfully managed the recently opened **Pearblossom Highway Reconstruction Project**. As a licensed civil, traffic, and electrical engineer in California, Arief brings 25 years of professional experience to his role as a project manager. His expertise spans the design and management of various road, traffic, civil, site, highway, and engineering projects, including multi-modal, safety-related improvements. His resume can be found on Page 25. Arief will be supported by a resourceful group of professionals in Southern California, which boast the following composition.

Personnel by Discipline

177 professionals on staff at Psomas in 3 core disciplines:

Engineering	Surveying	Environmental

43	Licensed Engineers
14	Licensed Surveyors
23	Certified Environmental Staff
25	ENV SP Certified Staff
5	LEED Accredited Professionals

Project Team

Key staff, carefully selected to serve on this project, have similar project experience and strong expertise to get the job done. Their brief qualification and listing of projects experiences are demonstrated in the following few pages.

Key Personnel	Relevant Experience	Education/Certifications
 **Arief Naftali,** **PE, TE, EE, RSP1, ENV SP** *PE/California #64286* *TE/California #2296* *EE/California #21570* *Road Safety Professional #552* *Project Manager/* *Traffic Engineering Lead* Psomas	*Experience* • City of Eastvale, Cantu-Galleano/ River Road Archibald Medians • Riverside County Transportation Department (RCTD), Soboba Road Resurfacing PS&E • RCTD, Center Street/Stephens Avenue Resurfacing and Widening • City of Pasadena, Cordova Street Complete Street Project	*Education* 2004/MS/Civil Engineering (Transportation Engineering)/California State University, Long Beach 2001/MA/Organizational Management/ Azusa Pacific University 1999/BS/Civil Engineering/ California State Polytechnic University, Pomona *Certifications* Envision Sustainability Professional/Institute for Sustainable Infrastructure
 **Jeff Chess,** **PE, QSD, ENV SP** *PE/California #61632* *Principal-in-Charge/* *QA/QC Manager* Psomas	*Experience* • City of Beverly Hills, North Santa Monica Boulevard Reconstruction • City of Beverly Hills, Beverly Hills Gateways • City of Los Angeles, Proposition O Implementation, Stormwater Quality Improvement Program • City of Los Angeles, Proposition O Implementation, South La Cienega Blvd and Fairfax Avenue Stormwater BMP	*Education* 1993/BS/Civil Engineering/University of Southern California *Certifications* Qualified SWPPP Developer/Stormwater Multiple Application and Report Tracking System/C61632 Envision Sustainability Professional/Institute for Sustainable Infrastructure
 **Jeremy Johnson,** **PE, QSD/QSP, ENV SP** *PE/California #71475* *Drainage Lead* Psomas	*Experience* • City of Palmdale, Rancho Vista Boulevard/15th Street East • City of Palmdale, 45th Street East Extension Trunk Sewer Project • City of Beverly Hills, T-Alley Reconstruction Project • Lost Canyon Road Bridge Widening Over the Sand Canyon Wash	*Education* 2003/BS/Civil Engineering/San Diego State University, San Diego *Certifications* Envision Sustainability Professional/Institute for Sustainable Infrastructure/ Qualified SWPPP Developer/Practitioner/ California Stormwater Quality Association/20185
 **Paul Gervacio,** **PE, ENV SP** *PE/California #64714* *Caltrans D7 Permitting Lead* Psomas	*Experience* • State Route 138 Southbound Off-Ramp at Palmdale Boulevard and Interchange Improvements • SR-14/Palmdale Boulevard Interchange Improvements • State Route 126 at Hallock Drive Intersection Improvement Project (Santa Paula Bridge) • City of Los Angeles, Glendale-Hyperion Complex of Bridges Improvement Project P	*Education* 1999/BS/Civil Engineering/California State University, Sacramento *Certifications* Safety Assessment Program/California Office of Emergency Services/94168 Envision Sustainability Professional/Institute for Sustainable Infrastructure

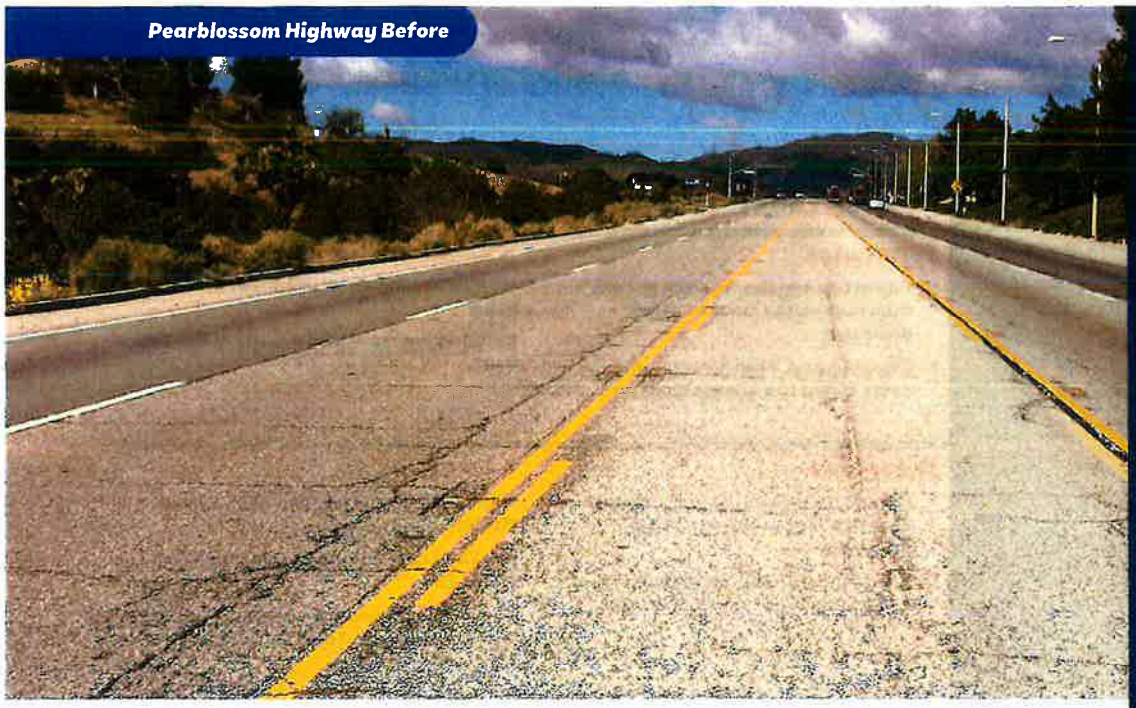
Key Personnel	Relevant Experience	Education/Certifications
 **Sean Noonan, AICP** *Environmental Planning and Permitting* Psomas	*Experience* ▸ SR-14/Palmdale Blvd. Interchange Improvements ▸ Lincoln Bridge Multi-Modal Improvements (LA TOS 27) ▸ Limonite Ave Widening, Bain to Homestead, Mitigated Negative Declaration ▸ SR-1 (Lincoln Blvd) Multimodal Improvements Project EIR/EA	*Education* 2014/MS/Urban and Regional Planning/ California State Polytechnic University, Pomona 2011/MA/Geography/California State University, Fullerton 2006/BA/History/University of California, Santa Barbara *Certifications* American Institute of Certified Planners/ American Planning Association/027853 Envision Sustainability Professional/Institute for Sustainable Infrastructure
 **Daniel Rahe, PLS** *PLS/California #9425* *Surveying and Monumentation* Psomas	*Experience* ▸ City of Los Angeles, Complete Streets Program (TOS 38) ▸ City of Los Angeles, Civil Engineering and Design Support Services for StreetsLA (TOS 702) ▸ City of Whittier, Colima Rd. Rehabilitation ▸ Huntington Dr. Multi-Modal Improvement Project	*Education* 2001/Coursework/Political Science/ University of Northern Colorado
 **Dennis Kim, Esq., PMP** *Attorney at Law/California #332639* *PMP/California* *Utilities and Right-of-Way* Psomas	*Experience* ▸ California High-Speed Rail Authority	*Education* 2012/JD/Law/Syracuse University, Syracuse 2005/BA/Economics/Knox College, Galesburg, Il *Certifications* Project Management Professional/Project Management Institute, Inc.
 **Abdul Mohammed Khan, PE, CCM, QSD** *PE/California #49264* *Constructability Review* Psomas	*Experience* ▸ SR 14 Palmdale Interchange Widening ▸ Pearblossom Hwy Reconstruction ▸ Rancho Vista Blvd. Offramp SR-14 Widening (Measure R) ▸ City of Los Angeles, Proposition O Implementation, South La Cienega Blvd and Fairfax Ave Stormwater BMP	*Education* 1987/MS/Civil Engineering/University of Illinois, Urbana-Champaign 1979/BS/Civil Engineering/Jawaharlal Nehru Technological University, India *Certifications* Certified Construction Manager/ Construction Management Association of America/6837 Qualified SWPPP Developer/Stormwater Multiple Application and Report Tracking System/49264
 **Patti Ransdell** *Public Outreach Lead* Circlepoint	*Experience* ▸ City of San Jose, San José 101/ Mabury Berryessa PA&ED ▸ City of Thousand Oaks, Thousand Oaks Boulevard Undergrounding ▸ City of Marin, SR 37 Ultimate Seal Level Resilience Project	*Education* 1990/BA/History with a minor in American Studies/California State University, Chico *Professional Affiliations* California Association of Public Information Officials (CAPIO) California Resource Recovery Association Women in Solid Waste and Recycling

Key Personnel	Relevant Experience	Education/Certifications
 **Roger W. Schlierkamp, MSC, PE** *PE/California #C81529* *Pavement and Geotechnical Engineering* GMU Pavement Engineering	*Experience* ▸ City of Los Angeles, Eastern Avenue from Huntington Drive to Valley Boulevard ▸ City of Carson, Main Street from E 228th Street to E Lomita Boulevard	*Education* MS/Civil Engineering/ University of Nevada, Reno BS/Civil Engineering/University of Nevada, Reno
 **Amina Mannan, PhD** *Pavement and Geotechnical Engineering* GMU Pavement Engineering	*Experience* ▸ City of Los Angeles, Eastern Avenue from Huntington Drive to Valley Boulevard ▸ City of Carson, Main Street from E 228th Street to E Lomita Boulevard	*Education* PhD/Civil Engineering/University of New Mexico, Albuquerque MS/Civil Engineering/University of Akron, Akron, OH BS/Civil Engineering/Bangladesh University of Engineering and Technology, Dhaka, Bangladesh
 **Lacey Withers, Landscape Architect** *RLA/California #3820* *Landscape Architect* Withers & Sandgren, Ltd.	*Experience* ▸ City of Palmdale Ave S, LMD's 72, 24 and 214 ▸ City of Pamona, Garey Avenue Streetscape Improvements ▸ City of Ontario, Edison Ave Landscape Medians	*Education* 1988/BS/Landscape Architecture/CA Poly Pomona *Certifications* LEED Green Associate

Relevant Project Experience

Psomas stands as a leader in roadway, civil, and traffic engineering works, offering a comprehensive suite of services designed to meet the diverse needs of public and private sector clients. With a focus on sustainability and innovation, Psomas provides consulting, management, and design services. Psomas' commitment to quality is evident in our ability to deliver projects that align with the strategic goals of their clients, confirming that each project is completed on time and within budget. as evidenced in the enclosed project experience, Psomas' professional teams collaborate closely with stakeholders to improve project outcomes, foster sustainable growth. and enhance the community.

In addition to engineering design services, **Psomas offers specialized services in environmental planning, surveying, and construction management.** Our experienced will be fully deployed on this project, and are committed to fulfilling what the City seeks to accomplish. By integrating advanced technology and innovative methodologies, Psomas endeavors to provide solutions that not only meet but exceed client expectations. Our dedication to continuous improvement and quality service underscores our reputation as a trusted partner in the development of transportation infrastructure, contributing to the enhancement of urban environments and the overall quality of life for the communities we serve. Some of our notable similar projects in the City of Palmdale and neighboring communities are highlighted on the following pages.



Pearblossom Highway Before

Pearblossom Highway Pavement Design from 25th Street to 55th Street East

Palmdale, CA | City of Palmdale

Psomas managed and designed the pavement reconstruction and safety improvement plans, specifications, and estimates (PS&E) on Pearblossom Highway, spanning from 55th to 25th Street East in Palmdale. This project covered 3.3 miles along one of the city's busiest truck corridors, providing a vital connection between SR-14 and SR-138/Palmdale Boulevard. With a speed limit of 60 mph, the highway comprised two travel lanes in each direction, featuring a dual left-turn lane from 55th to 30th Street East, and became a four-lane undivided highway west of 30th Street East. In 2010, the average daily traffic (ADT) ranged from 27,000 to 33,000 vehicles, with 10% being multi-axle trucks. The existing asphalt concrete pavement was notably deteriorated except for recent thin overlays on the westbound and eastbound lanes. The section between 45th and 53rd Street East lay within unincorporated Los Angeles County, requiring separate PS&E submission to the LACDPW for review and approval. Psomas' services included traffic index computation, utility coordination, surveying, geotechnical investigation, and multi-phase PS&E development, with added focus on safety and subsurface utility accommodation to enhance efficiency and reduce post-construction inconvenience.



KEY STAFF

- Arief Naftali
- Mohammad (Abdul) Khan
- Jeremy Johnson

REFERENCE

Marc Zuber
Assistant Engineer II
(661) 267-5354
mzuber@cityofpalmdale.org

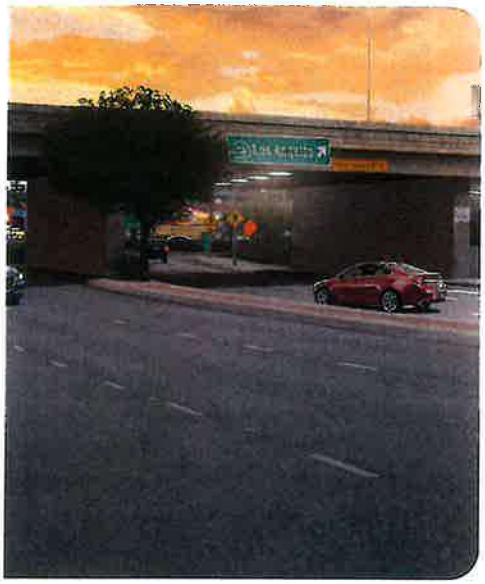
City of Palmdale
38250 Sierra Highway
Palmdale, CA 93550

Relevance to Project

- City of Palmdale joining roadway project
- Significant utility coordination
- Cost-effective pavement reconstruction solutions
- Construction staging & accelerated schedule
- Coordinated work with subcontractors and City with minimum disruption with City's daily business

SR-14/Palmdale Boulevard Interchange Improvements

Palmdale, CA | City of Palmdale



Psomas provided transportation engineering services for a highway interchange project in the City of Palmdale. They prepared a Project Study Report and are currently working on the PA&ED and PS&E deliverables. The project's goal is to enhance service levels by boosting capacity, reducing congestion, and improving overall operations and safety. Key elements include upgrading signals, modifying intersections, and reconfiguring SR 138 on- and off-ramps at Palmdale Boulevard. Specific improvements involve adding capacity to the southbound SR 138 off-ramp, widening SR 138 at the Avenue Q bridge, and upgrading the SR 138 northbound off-ramp and intersection systems at Palmdale Boulevard.

KEY STAFF

- Arief Naftali
- Jeff Chess
- Sean Noonan
- Paul Gervacio

REFERENCE

Hamed Hashemian, PE
Deputy Director of Public Works
(661) 267-5303
HHashemian@cityofpalmdale.org

City of Palmdale
38250 Sierra Highway
Palmdale, CA 93550

RELEVANCE TO PROJECT

- City of Palmdale major project
- Caltrans coordination and permitting
- Interdisciplinary expertise

Colima Road Rehabilitation

Whittier, CA | City of Whittier



Colima Road, spanning approximately 1.5 miles between Mar Vista Street and Lambert Street, serves as an essential four-lane connection for the City of Whittier. With a daily traffic volume exceeding 40,000 vehicles as of 2013, it features distinct sections with varying widths and configurations, including bike lanes and medians. The project included pavement reconstruction, curb ramp additions, and concrete repairs. Psomas provided civil and traffic engineering design services, developing detailed roadway plans, curb ramp reconstruction details, signing and striping plans, and temporary traffic control plans. Psomas also handled the encroachment permit with Caltrans District 7 and prepared the Engineer's Estimate and Special Provision. Comprehensive support was provided during construction.

KEY STAFF

- Arief Naftali
- Daniel Rahe

REFERENCE

Michelle Chapman, PE
Sr. Civil Engineer
(562) 567-9505
mchapman@cityofwhittier.org

City of Whittier
13230 Penn Street
Whittier, CA 90602

RELEVANCE TO PROJECT

- Full pavement reconstruction of arterial street
- Extensive utility coordination
- Multidisciplinary Psomas services involved

Crenshaw Boulevard Transportation Improvement Project

Inglewood, CA | City of Inglewood



The Inglewood Crenshaw Boulevard Transportation Improvement Project, approximately 2.95 miles long, aims to enhance infrastructure with street and pedestrian improvements, transit accessibility, traffic signal upgrades, streetscape enhancements, and landscaping. It seeks to boost connectivity to key destinations, transit ridership, and access to employment centers, educational facilities, healthcare, parks, and recreational sites. Tasks include intersection improvements, bus shelters, tree planting, and maintenance of existing infrastructure. Psomas' Certified Arborist assessed all trees in the public right-of-way and provided recommendations for tree removal, protection during construction, additional planting, and suitable species selection.

KEY STAFF

- Arief Naftali
- Daniel Rahe
- Sean Noonan
- Paul Gervacio

REFERENCE

Hunter Nguyen, PE
Senior Civil Engineer
310.412.8768
hhunter@
cityofinglewood.org

City of Inglewood
1 Manchester Boulevard
Inglewood, CA 90301

RELEVANCE TO PROJECT

- Roadway rehabilitation of major arterial street
- Extensive utility coordination
- Safety improvements

Lakewood Boulevard/Alondra Boulevard Intersection Improvements

Bellflower, CA | Caltrans D7, City of Bellflower



The Los Angeles Metro, in collaboration with the Gateway Cities Council of Governments, conducted a study to improve traffic flow at the Lakewood Boulevard/Alondra Boulevard Intersection in Paramount, one of 33 selected intersections. Psomas was hired to provide preliminary engineering and environmental clearance services, including roadway plans, traffic signal modifications, and ADA ramp upgrades. The project aims to add exclusive right-turn lanes to all approaches, extend the westbound left-turn lane on Alondra Boulevard, and meet ADA guidelines. The study highlighted significant traffic congestion issues, particularly during peak hours, which necessitated these improvements. Additionally, the environmental clearance process involves extensive coordination with various agencies to comply with CEQA regulations. The improvements are expected to enhance the overall traffic efficiency and safety in the area, reducing delays and improving accessibility for pedestrians and drivers alike.

KEY STAFF

- Arief Naftali

REFERENCE

Frank Preciado
Public Works Inspector
(562) 755-7158
fpreciado@bellflower.org

City of Bellflower
16600 Civic Center Drive
Bellflower, CA 90706

RELEVANCE TO PROJECT

- Caltrans D7 encroachment
- Arterial junction
- Traffic engineering services

2 Project Approach

Critical considerations and opportunities on this project are described within the following pages.

Cost effective and Sustainable Pavement Reconstruction

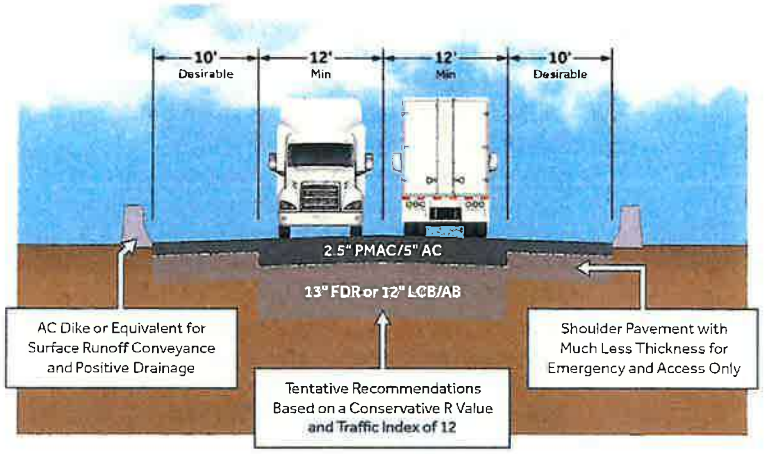
With the exception of a short segment, between 55th Street East and Fort Tejon Road, Avenue T is classified as a crosstown street, comparable to a minor arterial in the FHWA designation. Based on available records, the pavement section consists of 5-inch asphalt concrete (AC) over 6-inch crushed aggregate base (CAB) over 12-inch compacted subgrade. GMU Geotechnical has performed a visual assessment of AC conditions and described their observations as follows:

- Load-related and age-related cracking: High-severity alligator cracking within wheel paths and some potholes.
- Aging-related cracking: Medium- to high-severity block, transverse cracking, and high weathering.
- Edge cracking, no defined edge of the pavement
- Shoulders, curb, and gutter are not present in most of the project limits.
- **Overall condition: Very Poor**

New pavement section will need to meet 20-year design life, which tentatively corresponds to a Traffic Index of 12. The estimated traffic index is derived from an estimated 14,500 existing average daily traffic, to be confirmed at the beginning of design, and projecting it to 2045 based on a 2% growth year over year. Based on what was designed and ultimately constructed on Pearblossom Highway, from 55th Street East to 25th Street East, the Psomas team has tentatively developed a couple of pavement section options that can be considered as follows:

1. 2.5" PMAC over 5" AC over 13" FDR (full depth reclamation)
2. 2.5" PMAC over 5" AC over 6" LCB over 6" AB
3. Similar to Option no. 1 or 2 except PCC (9-in minimum) is used as the top layer.

Option 3 may present itself as the costliest option at the outset. Psomas will evaluate each of these options relative to their lifecycle cost while balancing it with available budgets, as well as expected operational and maintenance costs.



Psomas recognizes availability of Polymer Modified Asphalt Concrete (PMAC) local to the Palmdale area. A supplier such as Vulcan Materials has provided tested and inspected pavement materials to the adjacent Pearblossom Highway reconstruction completed four years ago. PMAC, which is currently being specified on Avenue R's arterial rehabilitation project, carries the following sustainable attributes:

Recycling Plastic Waste:
PMAC utilizes waste plastic, such as Recycling Plastic Waste: PMAC utilizes waste plastic, such as polyethylene bags, as a modifier in asphalt concrete. bags, as a modifier in asphalt concrete. This diverts plastic waste from landfills, addressing a significant environmental concern.

Reducing Reliance on Fossil Fuels:
The use of plastic in PMAC can reduce the amount of bitumen, a fossil fuel derivative, required in asphalt mixtures. This contributes to lowering the carbon footprint of road construction.

Enhanced Pavement Durability:
PMAC can create a more durable and longer-lasting road surface than traditional asphalt. This extended lifespan reduces the frequency of pavement reconstruction, minimizing resource consumption and environmental impact over time.

Bottom line, the adoption of PMAC aligns with broader sustainability goals that are within the City of Palmdale's aspirations by emphasizing waste reduction, resource efficiency, and environmental responsibility.

Traffic Flow Improvement

Psomas proposes to use **Synchro** and **SimTraffic** to analyze the benefit of adding another westbound through lane at 55th Street East. Specific focus and attention will be paid to speed and delay data as a measure of congestion between the existing and proposed scenarios. Reliable results will hinge on the team being mindful of the following considerations:

- Data Quality and Accuracy: Psomas will confirm that the data collected is accurate, comprehensive, and up-to-date. This includes traffic volumes, speeds, delays, geometric, and lane assignment details.
- Model Calibration and Validation: Adjust model parameters to reflect real-world traffic conditions accurately. This involves fine-tuning aspects like traffic flow characteristics, driver behavior, and signal timings.
- Performance Metrics: Psomas will examine the resulting key performance metrics such as average delay, queue lengths, level of service (LOS), and throughput to evaluate the effectiveness and reasonableness of the existing compared to those proposed.

Safety Enhancements

Five-year record available from the Transportation Injury Mapping System (January 2018 – December 2022) reveals more than 3,300 crashes with more than 120 people (3.6%) killed citywide. Safety incidents within the project limits are concentrated at the skewed junction of Pearblossom Highway – Avenue T at Fort Tejon Road, where there were five (5) crashes recorded as follows:

- Two crashes attributed to westbound vehicular rear-ends.
- One broadside crash between eastbound through and northbound through movements
- One sideswipe crash between two northbound traffic, presumably as a result of yield-based right-turn movement.

The addition of another westbound lane on Avenue T at 55th Street East will increase receiving capacity on the west leg of Fort Tejon Road and Avenue T. Another tentative safety improvement idea, which is subject to the review and approval of Caltrans, could involve the **elimination of yield-based right-turn movements** for the north-eastbound and south-westbound traffic flow directions. New radii will need to be large enough to allow seamless truck-turning under such a scenario.

These tentative safety improvements are illustrated in the following sketch:



A few safety and capacity improvements to be explored with Caltrans D7 at Fort Tejon Road and Avenue T – Pearblossom Hwy.

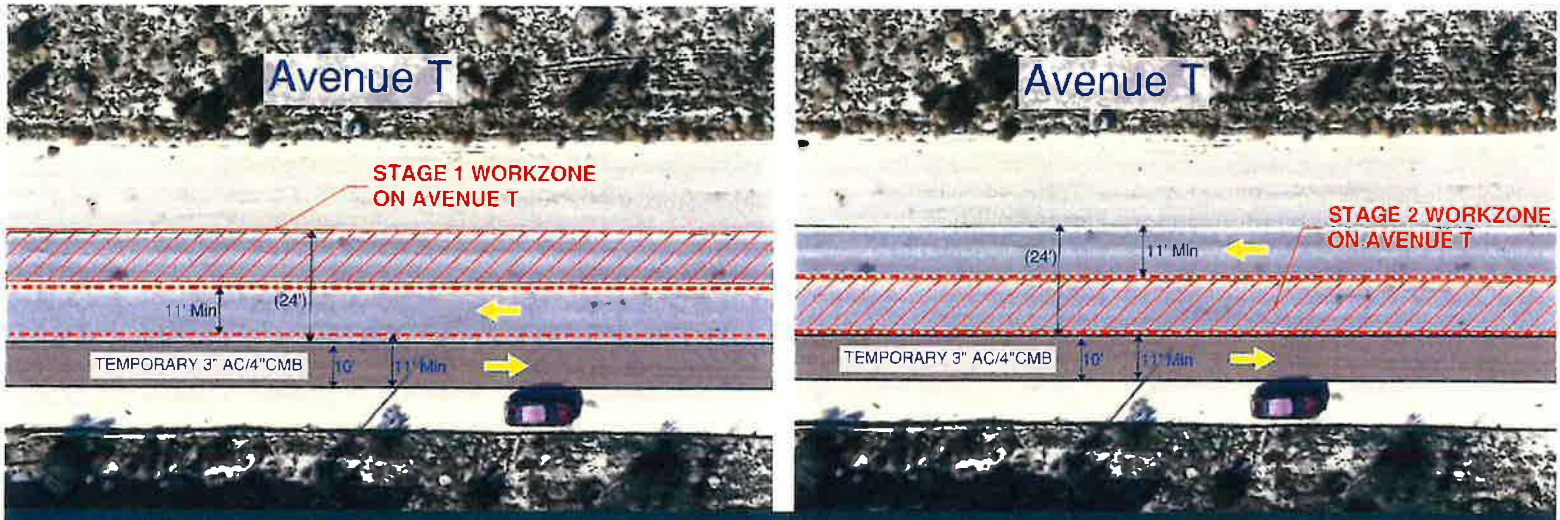
Public Outreach and Stakeholder Engagement

When conducting public outreach for Avenue T, several important considerations must be taken into account. Firstly, engaging with diverse community groups is crucial to incorporate the needs and concerns of all residents and businesses (including quarry operators). This includes reaching out to historically under-served populations and making language accessible. Secondly, transparency and clear communication about the project's scope, timeline, and potential impacts, including during construction activities, are essential to build trust and manage expectations. Thirdly, providing multiple channels for feedback, such as public meetings, online surveys, and social media platforms, can help gather a wide range of opinions and suggestions. Lastly, addressing environmental and safety concerns and demonstrating how Avenue T improvements will ultimately benefit the community in terms of traffic flow, safety, and access will help garner support and reduce ongoing concerns.

Construction Staging

Construction staging and keeping Avenue T operational and accessible during construction are critical to the City. Practically, this means keeping two-way traffic open at all times during construction activities, during pavement work. Available pavement widths on stretches within the project limits vary and can go down to as narrow as 24 feet from edge-to-edge of pavement. Providing at least an 11-foot lane for each direction of traffic available at all times points to the need for temporary asphalt concrete pavement and base to be built, for the few weeks that each construction phase sequence needs.

On the recent Pearblossom Highway project, Psomas has used a similar approach where a temporary, thin layer of asphalt concrete (AC) over crushed miscellaneous base (CMB) was installed to support additional shoulder pavement on a narrower segment for two-way traffic to persist during construction. On this project, this arrangement could look like below, where two (2) stages of construction using a 10-foot-wide minimum temporary or permanent shoulder AC over CMB is used.



Two-stage construction scenario that can be implemented along Ave T to maintain two-way traffic at all times.

Environmental Compliance and Utility Coordination

From CEQA perspective, provided that widening and/or additional capacity is not in play, the project would qualify as a categorical exemption pursuant to CEQA given that the project meets the definition of a **Class 1 exemption for existing facilities and a Class 2 exemption for replacement or reconstruction of existing facilities**, as outlined in Sections 15301 and 15302 of the State CEQA Guidelines, and because the project would not result in any foreseeable significant environmental effects.

Utility coordination will be led and facilitated by Dennis Kim, who is very experienced in resolving a significant number of utility and right-of-way relocations involved in the California High Speed Rail project. In this specific project, the team's approach would involve the following steps:

Early Identification of Utilities:
Gathering records from utility companies and the City of Palmdale, including prior right records.

Initial Utility Contact:
Informing utility companies about the project and their potential impacts, as applicable.

Utility Design Assessment:
Analyze potential conflicts between roadway design, existing utilities, and impacts expectations.

Design Adjustments:
Collaborate with utility companies to adjust designs or plan relocations to mitigate conflicts.

Review and Approval:
Utility firms will need to submit relocation plans for review and approval by the City and utility owners.

Utility Agreements and Reimbursements:
Draft and finalize agreements with utility companies outlining responsibilities, costs, and schedules.

Reimbursements: Process reimbursements for utility relocation costs as per agreements

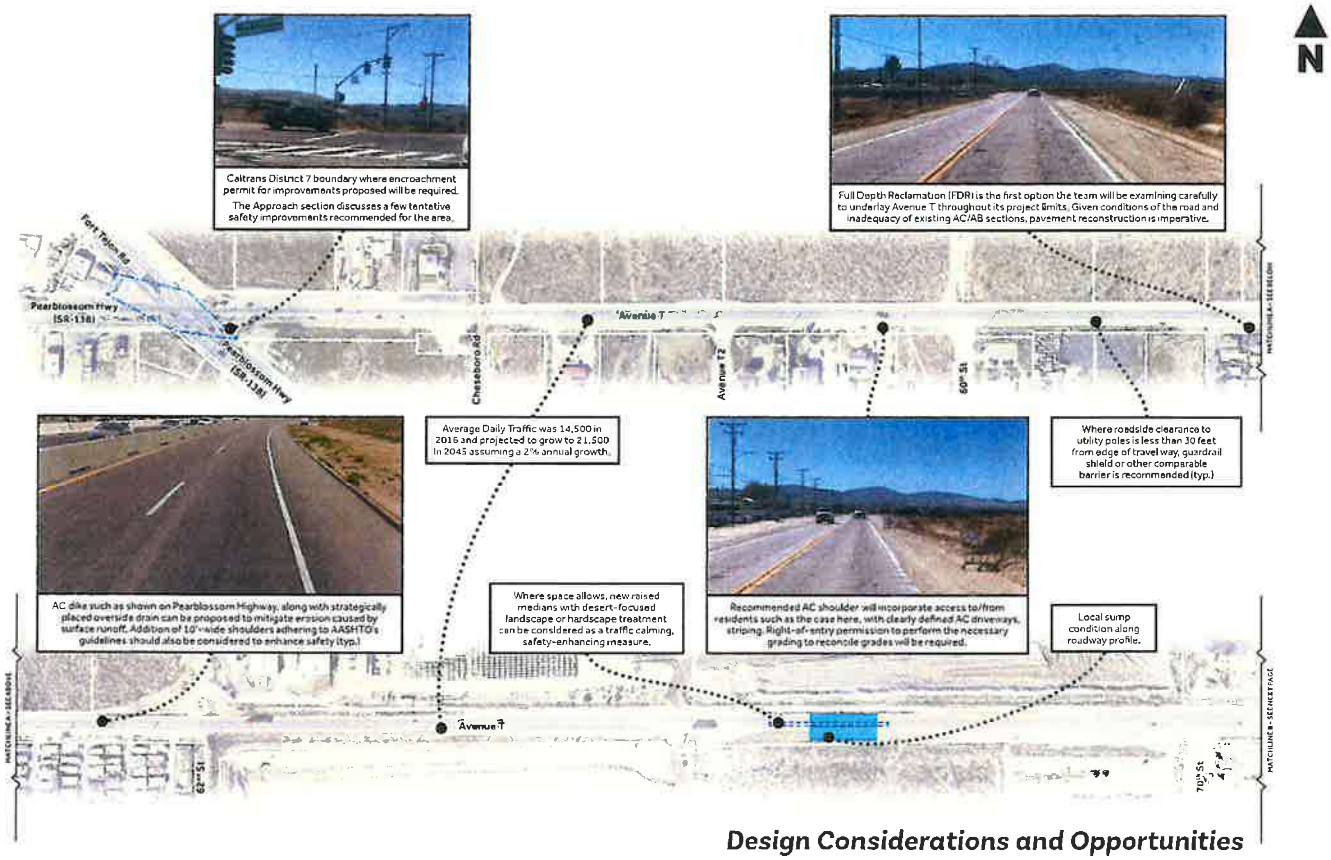
Drainage Solution and Sustainable Development Practices

Ave. T is a unique roadway with regard to its use, location, and climate, which directly affects the characteristics of the stormwater and its handling. Dominant quarry traffic contributes to dust, trackout, and other mining debris on the roadway. The location, with its sparse development and desert climate, results in hydrologic and surface hydraulic conditions very different from typical urban and suburban conditions. Furthermore, the stormwater runoff is not collected and discharged to a storm drain. The nature of these conditions shall be evaluated, analyzed, and documented in a drainage report. A roadway reconstruction, such as Ave. T has priorities for the handling of stormwater that include the following:

- Flood mitigation – The drainage report analysis shall thoroughly examine, through hydrologic analysis and anecdotal history, flood-prone areas of the roadway and appropriate mitigation measures to be implemented.
- Coordination with receiving drainage improvements – The drainage design for the new roadway shall be fully coordinated with the existing drainage elements, including catch basins and conveyance structures. The design shall also be fully coordinated with known off-site drainage elements yet to be constructed.
- Sustainable design – Stormwater quality measures shall be implemented to mitigate pollution from roadway runoff. Best management practices (BMPs) must be carefully scrutinized and selected as appropriate for the specific conditions of Ave. T. Stormwater treatment for Ave. T should give elevated consideration to the burden of maintenance and attenuation of runoff to prevent erosion.

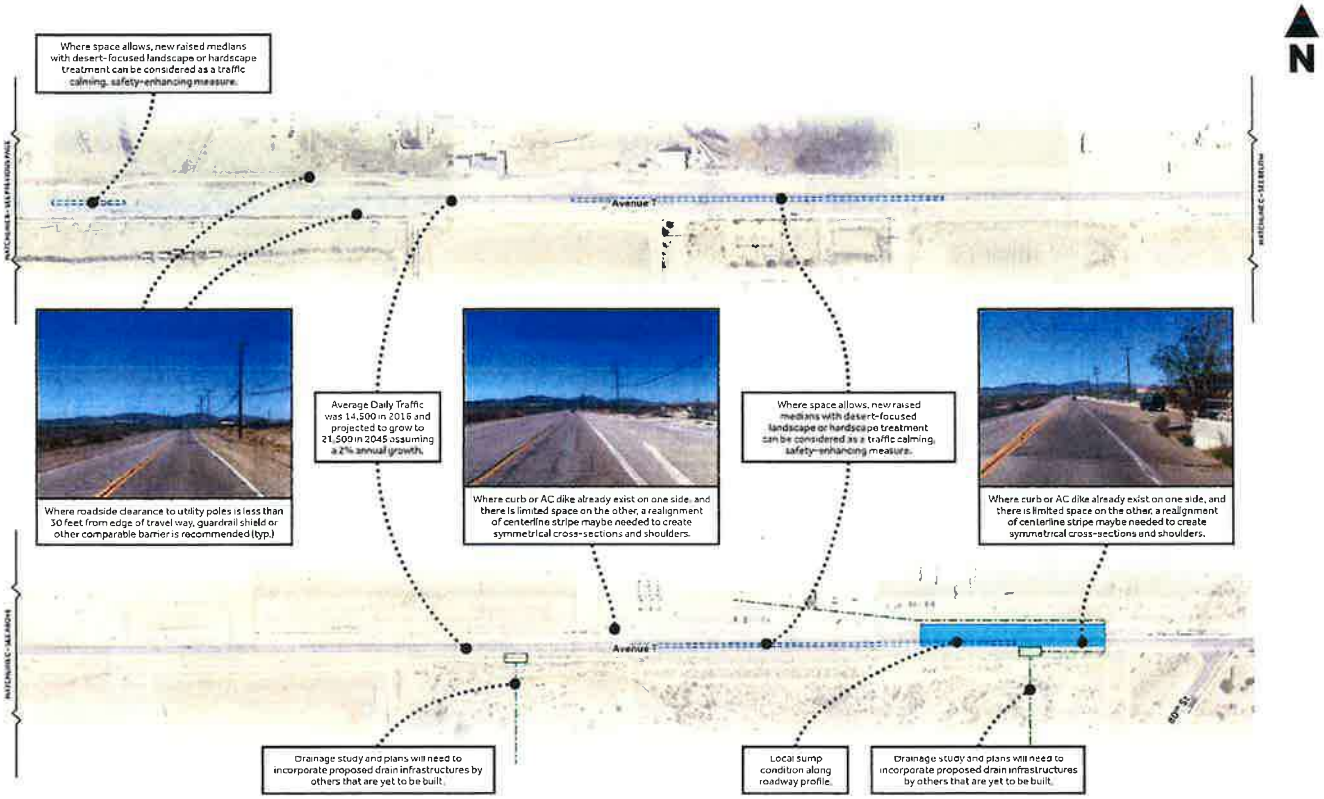
The above Project Approach's Key Considerations and Opportunities on the project corridor are illustrated in the following Exhibits.





Design Considerations and Opportunities

1 of 2



Design Considerations and Opportunities

2 of 2

Work Plan

Psomas acknowledges Civil Design Services' tasks that have been outlined in the RFP, and is providing affirmations, clarifications, edits, and/or supplements as follows:

Task 1: Project Design Management

1A. VIRTUAL PM

Psomas accepts this scope of work as shown in the RFP and will identify a few key personnel to the City for relevant training on Virtual PM.

Deliverable(s):

- Training notes and list of participating key personnel.

1B. PERMITTING:

Psomas will be leading the effort of obtaining encroachment permit from Caltrans District 7 for proposed improvements at the junction of Pearblossom Highway-Fort Tejon at Avenue T. With CEQA Categorical Exemption and minor improvements proposed, the team assumes that encroachment permit with no development of Design Standard Decision Document (DSDD) nor Storm Water Data Report (SWDR) are required. Initial meeting with Caltrans District 7 will be pursued to confirm this assumption. In going through Caltrans' TR-0416, excerpt shown below, the team believes the nature of improvements at the junction satisfies a streamlined encroachment permit criteria as follows.

Deliverable(s):

- Application package, authorization letter for Psomas to act on behalf of the City, and back-up drawings, documents associated with this checklist below.

No	Scope	True	False
1	Project has an approved environmental document (CE, ND, EIR, EIS, etc.) or project is CE by CEQA and/or NEPA and has completed studies or public outreach.	☒	☐
2	Project design and submittal is complete (at 100%) and the EPAP includes all required supporting documents, reports, etc.	☒	☐
3	Project doesn't involve any ROW conveyances (e.g., dedications, relinquishments, modifications to ROW limits, etc.).	☒	☐
4	Project doesn't propose constructing new structures (e.g., earth retaining structures such as retaining walls, tie backs, soil nails, sound walls, culverts, etc.) that are not per Caltrans Standard Plans.	☒	☐
5	Project doesn't propose conduits greater than 60" in diameter to be installed by trenchless methods or tunneling (diameter 30" and above) with depth of cover less than 15 feet.	☒	☐
6	Project doesn't propose high priority utilities, liquid and gas carrier pipes on or through bridges/structures.	☒	☐
7	Project doesn't propose structural modifications of Caltrans structures (certain superficial attachments are not considered structural modifications).	☒	☐
8	Project doesn't propose new permanent stormwater treatment facilities, create 5000 sq. ft. or more of new non-highway impervious surface or create 10,000 sq. ft. or more of newer highway impervious surface.	☒	☐
9	Project is not proposed in known slip/slide prone areas and proposed work will not adversely impact geological stability.	☒	☐
10	Project doesn't require agreements to be executed with Caltrans, or, an agreement is required but Caltrans standard templates can be used (e.g., maintenance, lease, Joint Use Agreements, etc.).	☒	☐
11	Project doesn't propose non-standard roadway design features (lane widths, super elevation, etc.) requiring a Design Standard Decision Document (Not applicable to utility-only projects).	☒	☐
12	Project doesn't require CTC action for other than funding approval (e.g., relinquishments, new public road connections, etc.).	☒	☐
13	Project doesn't propose new sound walls on bridges or modifications to existing sound walls on bridges.	☒	☐
14	Project doesn't propose increasing highway capacity or converting operational nature of highway lanes (e.g. converting to HOV or Toll lanes, etc.).	☒	☐
15	Project's total construction costs within the existing or future State highway right- of-way is $1 million or less. (Not applicable to utility-only projects).	☒	☐

Task 2: Preliminary Research and Investigation

2A. TOPOGRAPHICAL SURVEY

For ease of permitting (through Caltrans junction for example) and enhanced safety, Psomas' in-house survey team will use Mobile Terrestrial LiDAR Scanning technology to scan permanent improvements within the limits of the East Avenue T public right of way from 50th St E to 80th St E. Scan will be controlled by placement of painted high-definition targets on curb and sidewalk features at intervals no greater than 300 linear feet. Features to be depicted from scanned cloud are to include curb, edge of gutter, flowline, centerline, and edge of walk at 50' intervals, together with spot elevations in open areas, walls, trees 4" or greater in trunk diameter, fences, building faces within 5' of right of way, surface utility features, signage, striping, landscape features, drainage features, ramps, and returns of intersecting street curbs.

Conventional survey methods will be utilized to validate scans and identify utilities or features obscured by cover.

Elevations for all survey results will be relative to NAVD88 datum as measured from County of Los Angeles benchmarks and City of Palmdale benchmarks.

All survey control results are to be measured with GPS and Conventional survey instruments relative to County of Los Angeles centerline monuments and City of Palmdale monuments, and situated on NAD83 California State Plane coordinates.

Utilities will be depicted per surface evidence thereof. Invert measurement is not included. Utility detection is not included in this scope.

Title review and confirmation of adjoining parcel limits are not included in this scope. Should a conflict of conditions be discovered during design analysis, it is recommended that such conflicts be investigated with a title company on a case-by-case basis.

Deliverables: Non-annotated 3-dimensional base drawing of topographic features in AutoCAD format with DTM, together with a base drawing depicting established centerlines and limits of rights of way.

2B. UTILITY RESEARCH AND COORDINATION

Psomas accepts the scope of work outlined in the RFP. Drawing from its recent experience on Pearblossom Highway, the following utilities and their owners are expected.

No.	Utility Owners	Utilities
1	AT&T Distribution	Communication, Internet
2	City of Palmdale	Water, Storm Drain
3	Sunesys, LLC	Communication
4	SCE Distribution	Electrical
5	Southern California Gas	Gas
6	Time Warner	Communication, Internet

Deliverable(s):

- Utility record drawings as applicable, logs and their updates, prior-right determination,

2C. PAVEMENT SECTIONS

GMU will be leading geotechnical investigations to propose design recommendations for replacement of the existing pavement through the following steps:

2c.1 – Document Review, Pavement Surface Condition Assessment, Dig Alert Coordination, and Encroachment Permitting

GMU will conduct a document review of existing relevant records provided to us. The information obtained from this review, including construction as-built plans, specifications, existing section thicknesses, and dates of previous pavement improvements, will be considered in the engineering analysis.

GMU will perform a limited pavement surface condition assessment to identify the type, extent, and severity levels of the pavement distress in general accordance with ASTM D 6433.

Proposed pavement coring locations will be painted, and Dig Alert (Underground Service Alert) will be notified to identify potential conflicts with known underground utilities before proceeding with pavement coring.

GMU will apply for a City of Palmdale no-fee Encroachment Permit (EP), with support from

the City's Project Manager prior to proceeding with the field exploration tasks. We anticipate submitting an encroachment permit application to the City's Project Manager, along with required location maps, certificate of insurance, and business license. Pavement coring will be carried out by a Class "C" contractor, with their license number provided in the application. Our budget assumes that the city will issue one round of review comments, which GMU will address in that same round. We have assumed that no additional permits from other agencies will be required. If required, Caltrans encroachment permits or other permits can be obtained and charged on a time-and-materials basis as a supplement to this base scope.

2c.2 – Subsurface Exploration

GMU will conduct a total of 24 to 26 pavement corings (maximum spacing of the cores 500-ft) distributed throughout the project limits. Our budget assumes four (4) days of pavement corings will be performed between the hours of 8 am and 5 pm.

Subsurface exploration will be conducted to a maximum depth of four feet below the top of the existing asphalt surface using an electric-powered core drill. Sampling and excavation beneath the asphalt concrete (AC) section will be done manually with hand tools. The thickness of the existing AC and aggregate base (AB), if present, will be documented. Paving fabric, underlying Portland Cement Concrete (PCC), and/or Macadam layers will be logged, if encountered. Bulk samples of the subgrade soil will be collected. After sampling, core holes will be backfilled with soil cuttings or other appropriate materials and capped with Perma Patch.

Traffic control will involve single-lane closures in accordance with the WATCH, using cones, flaggers, and arrow boards to direct vehicles around the work zone. We assume that formal traffic control plans will not be required, and as such, the costs associated with preparing or stamping these plans are not included in our fee.

2c.3 – Laboratory Testing

We will perform laboratory testing on the samples collected from the pavement coring in our in-house Caltrans-certified pavement materials laboratory. Testing may include:

- R-value testing
- Sulfate content
- Maximum density and optimum moisture content
- Laboratory soil classification (Atterberg Limits and Percent Passing No. 200 Sieve)
- In-place moisture content

The type and quantity of tests will be determined based on the conditions encountered in the field. The proposed testing program does not include laboratory tests to develop mix design recommendations, such as those for cold or hot in-place recycled AC or full-depth reclamation with cement treatment. If these pavement improvement strategies are recommended later, mix design laboratory testing services can be offered under a separate proposal.

2c.4 – Engineering Analysis

Pavement engineering analysis will be performed per the Caltrans Highway Design Manual, latest edition.

Caltrans methodology considers the relationship between the traffic index (TI), subgrade soil strength (through R-value testing), and the gravel factors of the various pavement layers, to allow us to calculate the required replacement pavement thicknesses. Based on the information gathered from the previous tasks, pavement engineering analysis will be performed to develop cost-effective and viable pavement improvement recommendations. The subgrade soil condition, in-place structural section, traffic conditions, depth of cracking, construction costs of different repair methods, and more will be considered when developing the pavement improvement recommendations. Traffic Index computed by Psomas will be used as the basis for pavement design recommendations.

2c.5 – Pavement Evaluation and Design Recommendations Report

GMU will summarize the work, findings, conclusions, and recommendations into a single report. The report will include the following information:

- Summary of information gathered from the document review, if any;
- Project location and project limits map;
- Subsurface exploration (coring) location map;
- Pavement coring information summary table (asphalt concrete thickness, fabric, aggregate base thickness, subgrade soil type, underlying PCC, etc.);
- Select photographs of the pavement surface condition;
- Laboratory testing results;
- Results of our limited feasibility level infiltration testing;

- Pavement improvement recommendations to achieve the requested design life; and
- Pavement thickness recommendations for new pavement areas

Assumptions:

No-fee encroachment permit from the City of Palmdale will be obtained online for the proposed subsurface exploration. We have assumed that pavement corings will be performed outside of Caltrans right-of-way and permits from other agencies besides the City of Palmdale are not required. If required, Caltrans encroachment or other permits can be obtained and charged on a time-and-materials basis above the estimated budget.

No traffic control plans will be required and the costs of having traffic control plans prepared or stamped are not considered in our fee.

The team has assumed backfilling the boreholes with soil cuttings and surfacing them with Perma-Patch is acceptable. Sand blasting to remove Dig Alert markings, pavement grinding, and/or hot asphalt patch were not considered in our cost estimate.

GMU will not be responsible for repairing unmarked utilities that may be contacted during our subsurface exploration, such as sewer lines not marked by Dig Alert.

Resident notifications, including setting up no-parking signage or distributing notifications, are not required and the cost for these efforts are not considered in our estimate.
Scope of Work excludes the assessment of environmental characteristics, particularly those involving hazardous substances at the site. In the event that obviously suspicious subsurface materials are encountered visually or by odor in the geotechnical test borings, such drilling will be immediately terminated until further direction is received.

Deliverable(s):

- Draft and Final Geotechnical Report, Alternative Analysis, which will include preliminary estimates on pavement reconstruction options and scenarios.

2D. ENVIRONMENTAL

Psomas' in-house environmental team will take the lead on proceeding with CEQA Categorical Exemption documentation with City of Palmdale as lead agency. This task includes the preparation of a Categorical Exemption Memorandum for the project.

The project would qualify as a categorical exemption pursuant to CEQA given that the project meets the definition of a Class 1 exemption for existing facilities and a Class 2 exemption for replacement or reconstruction of existing facilities, as outlined in Sections 15301 and 15302 of the State CEQA Guidelines, and because the project would not result in any foreseeable significant environmental effects.

As part of this task, Psomas will prepare a first draft of the Categorical Exemption Memorandum for City review. The Memorandum will contain: an introduction, a review of each of the CEQA resource topics and thresholds, and a discussion of the applicability of a categorical exemption to the proposed project. Psomas will provide qualitative analyses for all of the CEQA environmental resource topics contained in the CEQA Initial Study Checklist (Appendix G of the State CEQA Guidelines).

The first draft of the Categorical Exemption Memorandum will be submitted electronically to the City for review.

Following the City's review of the first draft of the Categorical Exemption Memorandum, Psomas will revise the document and submit a final draft of the Categorical Exemption Memorandum for the City's review and approval.

Once the Memorandum is approved by the City, Psomas will prepare and file a Notice of Exemption (NOE) form with the County Clerk for the project and will file the NOE form with the State Clearinghouse via CEQAnet for the project, unless the City would prefer to file these notices.

Given that this project does not involve any federal funding nor are there any federal approvals required for this project, no NEPA environmental documentation is assumed to be required.

This scope assumes no work will occur within the Little Rock Wash, which traverses the eastern portion of the Project Site near 80th Street. Therefore, no biological resources technical report, jurisdictional delineation report, or regulatory permitting services would be required.

Deliverable(s):

- Categorical Exemption Memo, Notice of Exemption (NOE) for filing

Task 3: Traffic Analysis

Psomas will be performing a set of traffic evaluation to examine the benefit/impact of adding a second through lane at the junction of Fort Tejon-Pearblossom Highway and Avenue T and on the feasibility of converting Avenue T from two to a four-lane arterial for long term planning purposes only with no intent to incorporate it into the project necessarily. Traffic analysis scope of work will include the following:

1. **Collection of Average Daily Traffic with Classification and Turning Movement Counts.**
   Psomas will collect peak period counts in the morning (6- 9 AM), midday (10:30 – 1:30 PM), and evening (4 -7 PM) at the junction of Fort Tejon–Pearblossom Highway and Avenue T, complete with truck classifications. Average Daily Traffic Volumes with similar classifications will also be collected along Avenue T at three locations, one on west side of said junction and two more west and east of 70th Street East.

   Prevailing ambient growth will then be projected to estimate traffic volumes in 2045 which will be the basis of operational analysis and Traffic Index (TI) determination.

2. **Operational Analysis Evaluation**
   In order to assess relief in congestion and feasibility of a four lane corridor. The team will evaluate Level of Service (LOS) and delay along Avenue T, within the project limits. Psomas will prepare Synchro/SimTraffic evaluations for existing (2025) and future/ horizon year (2045) conditions. Queuing and delay at the Caltrans-owned junction and the corridor in general will be the team's focus. Operational micro-simulations will be done with SimTraffic and presented to the City for deliberations and decisions as required.

   No vehicle miles traveled (VMT) analysis or assessment is assumed required because of CEQA's Categorical Exemption (CE) stipulation for environmental clearance.

Deliverable(s):

- Draft and Final Draft Traffic Study Report

Task 4: Drainage Study/Plan

Psomas' drainage study will include performing the following assessments, analysis, and design.

4A. PRELIMINARY ASSESSMENT AND DATA COLLECTION:

The team will conduct a site visit and review record plans, proposed development plans, and topographic and utility surveys to prepare a thorough review of existing drainage conditions along the arterial corridor. We will gather hydrological data available from the Los Angeles County Hydrology Manual and develop existing and proposed hydrology assessments on pre- and post-improvement conditions per Los Angeles County requirements. Based on the data collected, we will prepare a preliminary drainage report to support the road drainage design and recommend appropriate water quality measures.

4B. PERFORM A DETAILED HYDROLOGICAL STUDY TO DETERMINE THE RUNOFF CHARACTERISTICS OF THE CORRIDOR

The next step involves conducting hydraulic modeling to assess the capacity and performance of existing drainage systems and identifying potential areas of improvement to mitigate flooding and enhance stormwater conveyance.

4C. DEVELOP CONCEPTUAL DESIGNS FOR DRAINAGE IMPROVEMENTS, INCLUDING THE SIZING AND PLACEMENT OF NEW DRAINAGE STRUCTURES

Psomas will present a conceptual design scenario for mitigating drainage deficiencies, as applicable, discuss and present it to the City for concurrence. Refinement of this concept will then lead to final drainage engineering plans.

4D. PREPARE DETAILED ENGINEERING PLANS AND SPECIFICATIONS FOR THE PROPOSED DRAINAGE IMPROVEMENTS

A total of 5 sheets on Drainage Improvement plans are estimated which will show plans and profiles of subsurface drain connections. No profile views are assumed required. Relevant elevations will be shown on plan views.

Deliverable(s):

- Draft and Final Drainage Report, Plans shown as follows

Task 5: Preliminary Design (60% and 80% PS&E)

Before 60% and 80% PS&E are developed, Psomas proposes to present Conceptual (30% level) Plans consisting of existing and proposed civil and traffic linework items that essentially illustrate items and improvements being proposed along the corridor, along with their corresponding striping and typical sections' layout for discussion and concurrence by the City. An accompanying Preliminary Engineer's Estimates will also be furnished for budgeting and planning purposes.

Deliverable(s):

- 6 sheets of 1"=40' plan views, and Preliminary Engineer's Estimate.

5A. & 5B PRELIMINARY STREET & STRIPING IMPROVEMENT PLANS

Psomas will furnish plans as listed in the RFP and expect to prepare the following, with their estimated number of sheets:

No.	Plans Description	Scales	Est. No. Of Sheets
1	Title Sheet with vicinity, index map	Not applicable	1
2	Notes and Typical Section	Not applicable	1
3	Street Improvement Plans & Profiles	1"=20', 1"=2'	21
4	Traffic Signal Modification Plan at Pearblossom–Fort Tejon/Avenue T	1"=20'	1
5	Drainage Improvement Plans	1"=20'	5
6	Signing and Striping Plans	1"=40' double stack	5
7	50-ft cross-sections for reference only (12 per sheet)	Varies	22
		Total	*56*

Assumptions:

Street Lighting Plans and Temporary Traffic Control Plans are excluded. Construction staging will be described and listed as part of the Technical Specifications document.

Landscape Architectural plans, specifications and estimates are currently excluded, subject to discussion with the City to determine its precise extents and scope.

5C. & 5D. PRELIMINARY PROJECT SPECIFICATIONS AND ENGINEER'S ESTIMATES

Psomas accepts scope of services described in the RFP and will include appropriate contingency percentages at 60% and 80% design milestones accordingly.

5E. MEETING WITH CITY STAFF

Up to 3 meetings (2 in person and 1 virtual) are assumed and expected across these design milestones.

5F. RIGHT OF WAY ENTRY

Psomas accepts scope of services as described in the RFP with the assumption that no easement, right of way acquisitions, whether temporary or permanent, is required.

5G. UTILITY COORDINATION

Psomas assumes four (4) meetings (2 in person and 2 virtual/remotely) with utility owners as part of this scope of work.

Task 6: Final Design (95% and 100% PS&E)

Up to three (3) additional meetings (2 in person and 1 virtual) are assumed and expected across these design milestones.

Task 7: Public Outreach

7A. PUBLIC ENGAGEMENT PLAN

Circlepoint will draft a robust Public Engagement Plan to serve as a living, breathing playbook for all stakeholder and community engagement efforts over the duration of the project. This plan will be updated throughout the design process as outreach and key project milestones unfold. Key elements of the plan will include:

- Communication Goals & Objectives
- Challenges & Opportunities
- Communication Channels & Tools
- Target Audiences

- Boilerplate & Tailored Messaging
- Key Performance Indicators

A complete Implementation Plan will be included within the Public Information Plan, which will outline key dates, deadlines, roles & responsibilities associated with each activity and milestone, effectively serving as a timeline for all outreach efforts throughout the project.

7B. STAKEHOLDER DATABASE

Circlepoint will create a thorough inventory of stakeholders for reference throughout all public outreach activities. This inventory will take the form of a database assembled from existing lists and contacts supplemented by research into the communities within and surrounding the project boundary. This database will continue to evolve as outreach unfolds and will simultaneously inform and track outreach efforts across all stakeholder categories, including property owners, businesses, elected officials, local government agencies and members of the general public.

7C. COMMUNICATIONS TOOLKITS

Circlepoint will provide a series of digital communications toolkits for key project milestones to be leveraged across all existing communications channels operated by the City and those of key project partners. These toolkits will be designed for simple "plug and play" distribution through all relevant channels to reach the maximum number of stakeholders and invested community members. Each toolkit will include a variety of material as best suits the current communications objectives, examples including:

- Website update copy
- E-blast content
- Newsletter copy
- Graphics
- Social media content
- Project fliers and FAQs

7D. PUBLIC AND COMMUNITY MEETINGS

Circlepoint will coordinate and facilitate up to four (4) community meetings to better familiarize the public with the project, convey important projects updates and – critically – gather valuable, direct feedback from the public on design concepts for improvements on Avenue T. The proposed breakdown of these meetings is as follows:

- Three (3) in-person community meetings
- One (1) virtual meeting

The three in-person meetings will be metered out to introduce the public to the project, collect initial feedback on existing conditions and get additional public weigh-in as concepts begin to take shape. After all three public meetings are held, a final virtual meeting will be conducted at 60% design completion, to allow for potential adjustments based on public response.

7E. COLLATERAL DEVELOPMENT

Circlepoint will lead development of printed material that will help convey project information and important updates to the public in a visually pleasing, easily digestible format. Potential collateral may include:

- Posters
- Fact Sheets
- Postcards
- Fliers
- Doorhangers

Given the notable Spanish-speaking population in Palmdale, all printed materials will be made available in Spanish as well as English.

ODCS

Other direct costs anticipated for this project include:

- Travel to community meetings
- Printing of collateral material
- Translation of project materials into Spanish

Deliverables:

- Draft and Final Public Information Plan (3-5 pages)
- Three (3) in-person community meetings + One (1) virtual meeting
  - Logistics sheets, planning and summaries in support of the meetings above
- Development of a Stakeholder Database
- Regular Digital Communications Toolkit delivery
- Development and printing of collateral material as needed, including:
  - Up to 2,500 doorhangers
  - Up to 1,000 fact sheets/mailers
  - Up to 2,500 postcards
  - Up to twenty (20) posters

Assumptions

- Up to two rounds of review on all project deliverables and collateral. ("Round of review" includes substantive changes to the content or look and feel of a document but does not include minor grammar or layout adjustments.)
- Circlepoint will coordinate and lead all community meetings, including the development of logistics and other planning.
- Circlepoint will provide up to two staff members to support each meeting
- Translation (Spanish) of all collateral material will be coordinated by Circlepoint with final translation approval by the City. For public meetings, coordination of interpretation may be provided, but any presentation materials will not be translated.
- Noticing materials will require attendees to request interpretation services for community meetings 72 hours prior to each meeting; interpretation services will be cancelled if no requests are received

Task 8: Construction Engineering Support Services (Contingent Item)

Psomas' 120 contingent hours are based on responding to questions and answers during bidding period, up to 10 RFIs and/or submittals during construction, and furnishing up to 34 record drawing sheets based on contractor's mark-ups at the conclusion of construction. No independent field verification is assumed to be required.

3 Project Understanding

The team's comprehensive Project Approach in the preceeding section comes from a deep understanding of the purpose and need of this project described herein.

The Avenue T Street Improvement Project, designated as PN 906, is a significant infrastructure initiative undertaken by the City of Palmdale. This project is strategically located along Avenue T, stretching from 55th Street East to 80th Street East, a major arterial and designated truck route. In 2021, the Psomas team completed a similar type of improvement on the west side of 55th Street East, along Pearblossom Highway through the City's westerly limit line past 25th Street East, and is ready to apply recent experiences by the team toward the success of this project.

It is our understanding that the primary project's objective is to enhance the roadway's functionality and safety, addressing both current and future transportation needs. The Psomas team is ready to realize said objective by offering complete services that address:

- **Roadway/Pavement Reconstruction:** The project involves the comprehensive reconstruction of the existing roadway pavement. This includes paving and repaving the unimproved and improved shoulders to improve the overall structural integrity and longevity of the road.
- **Traffic Flow Enhancement:** A critical component of the project is the design and implementation of a second westbound through lane at the 55th East intersection. This addition aims to alleviate congestion and improve traffic flow, particularly for heavy vehicles using this truck route. A tentative proposal on this is presented as part of the team's project approach as follows.
- **Traffic Signal and Safety Improvements:** The modification of traffic signal at Fort Tejon Road/Avenue T-Pearblossom Highway as required, along with the construction of curb ramps, curbs, and gutters to enhance safety for both vehicular and pedestrian traffic.
- **Public Outreach and Coordination:** The project includes a robust public outreach component, with Circlepoint, led by Susan Harden, with community familiarity tasked to conduct community meetings and engage with local stakeholders. This ensures that the concerns of residents and businesses are addressed, and the impact of construction is minimized.
- **Environmental and Utility Considerations:** The project will comply with environmental regulations, including the preparation of necessary documentation for CEQA clearance. Additionally, similar to what was done on the Pearblossom Highway project, Psomas will perform utility research, and coordination is essential to identify and manage any potential conflicts with existing infrastructure. Expected utilities and their owners include but are not limited to: AT&T Distribution, Palmdale Water, Sunesys, LLC, Southern California Edison (SCE), Antelope Valley Planning, Southern California Gas – Lancaster local, and Time Warner Cable.

In summary, the team realizes that the Avenue T Street Improvement Project is a comprehensive effort to improve transportation infrastructure, namely pavement to handle truck traffic, enhance safety, and engage the community, all while adhering to environmental and regulatory standards.

The project is poised to deliver quality improvements that will serve the City of Palmdale's residents and businesses for years (20 or more) to come.





4 Proposed Personnel

Organization Chart

Psomas has assembled a team of highly qualified and passionate professionals to provide the City of Palmdale with the right experience and expertise for this project. The organizational chart below represents the communication and reporting relationships of the team's key personnel, where cohesiveness and long-standing working history on similar projects exist. Resumes for key staff are available on the following pages of this proposal.

OUR PLEDGE TO THE CITY

Our proposed project manager and key staff will remain throughout the project unless approved otherwise by the City. The Psomas team has the necessary resources to commence work on this Project as soon as the City issues the Notice to Proceed (NTP). Our team has years of experience providing services similar to those described in the Project's scope of services, so the City can rest assured that the Psomas team will complete the work on time by strategically implementing resources per the proposed schedule on page 31. The following page illustrates the knowledge and expertise of our proposed staff in correlation to the work plan from page 16 of the RFP.

CITY OF PALMDALE

DEPUTY PUBLIC WORKS DIRECTOR
Jonathan Wu & City Staff

PSOMAS LEADERSHIP

Project Manager/Traffic Engineering Lead
Arief Naftali, PE, TE, EE, RSP1, ENV SP

QA/QC Manager
PRINCIPAL-IN-CHARGE
Jeff Chess, PE, QSD, ENV SP

Drainage and General Civil Engineering
Jeremy Johnson, PE, QSD/QSP, ENV SP

Caltrans D7 Permitting Lead
Paul Gervacio, PE, ENV SP

Utility & Right-of-Way
Dennis Kim, Esq., PMP

Constructability Review
Abdul Khan, PE, CCM, QSD

Survey Lead
Daniel Rahe, PLS

Environmental Lead
Sean Noonan, AICP

SUBCONSULTANTS

GEOTECHNICAL AND PAVEMENT
Roger W. Schlierkamp, MSc, PE
GMU GEOTECHNICAL, INC

PUBLIC OUTREACH
Patti Ransdell
CIRCLEPOINT

LANDSCAPE DESIGN
Lacey Withers, RLA
WITHERS SANDGREN

ARIEF NAFTALI,
PE, TE, EE, RSP1, ENV SP

Project Manager/ Traffic Engineering Lead – Psomas



Arief Naftali is a licensed civil, traffic, and electrical engineer in California with 25 years of experience. He specializes in designing and managing road, traffic, civil, site, highway, and engineering projects for various local and regional agencies in Southern California, including Caltrans. Arief's expertise covers roadway infrastructure, site development, active transportation, traffic engineering, outdoor electrical, and transportation planning projects. His portfolio includes a full range of projects from planning and design through construction.

Experience

Pearblossom Highway Pavement Design from 25th Street to 55th Street East, Project Manager – Palmdale, CA

Los Angeles Metro, Lakewood Boulevard/ Alondra Boulevard Intersection Improvements, Project Manager – Paramount, CA

City of Palmdale, Avenue R Complete Streets and Safe Routes to School, Traffic Manager – Palmdale / Los Angeles, CA

City of Whittier, Colima Road Rehabilitation, Design Manager – Whittier, CA

SR-14/Palmdale Boulevard Interchange Improvements, Traffic Manager – Palmdale, CA

Crenshaw Boulevard Transportation Improvement Project, Traffic Manager – Inglewood, CA

REGISTRATION

2003/CA/Professional Engineer/Civil/64286

2005/CA/Traffic Engineer/2296

2016/CA/Electrical Engineer/21570

Road Safety Professional Level 1/552 (ITE)

EXPERIENCE

With Psomas for 12 years; with other firms for 13 years

EDUCATION

2004/MS/Civil Engineering (Transportation Engineering)/ California State University, Long Beach

2001/MA/Organizational Management/Azusa Pacific University

1999/BS/Civil Engineering/ California State Polytechnic University, Pomona

CERTIFICATIONS

Envision Sustainability Professional/Institute for Sustainable Infrastructure

JEFF CHESS,
PE, QSD, ENV SP

Principal-in-Charge/ QA/QC Manager – Psomas



Jeff Chess has 31 years of experience in civil, structural, and environmental engineering, managing numerous public projects. He has overseen the design and studies for stormwater, wastewater, roadways, and site civil infrastructure. Jeff is well-versed in environmental aspects of land development, including hazardous waste mitigation and BMP implementation. He has extensive experience with permitting and approvals in Southern California and leads Psomas' Engineering Group's Quality Initiative.

Experience

City of Beverly Hills, North Santa Monica Boulevard Reconstruction, Principal-in-Charge – Beverly Hills, CA

City of Beverly Hills, Beverly Hills Gateways, Principal-in-Charge – Beverly Hills, CA

City of Los Angeles, Proposition O Implementation, Stormwater Quality Improvement Program, Project Manager – Los Angeles, CA

City of Los Angeles, Proposition O Implementation, South La Cienega Blvd and Fairfax Avenue Stormwater Best Management Practices (BMP), Project Manager – Los Angeles, CA

City of Los Angeles, Proposition O Implementation, Imperial Highway Stormwater Best Management Practices (BMP), Project Manager – Los Angeles, CA

Milton Green Street, Project Manager – Los Angeles, CA

REGISTRATION

2001/CA/Professional Engineer/Civil/61632

EDUCATION

1993/BS/Civil Engineering/ University of Southern California

EXPERIENCE

With Psomas for 22 years; with other firms for 9 years

CERTIFICATIONS

Qualified SWPPP Developer/Stormwater Multiple Application and Report Tracking System/C61632

Envision Sustainability Professional/ Institute for Sustainable Infrastructure

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers, Los Angeles Section

Construction Management Association of America, Southern California Chapter

University of Southern California, Architectural Guild

Asian American Architects/Engineers Association

JEREMY JOHNSON,

PE, QSD/QSP, ENV SP

Drainage and General Civil Engineering - Psomas



Jeremy Johnson has 21 years of experience managing and providing design services of commercial, industrial, municipal, and residential development projects. He has prepared Storm Water Management Plans (SWMP) and Storm Water Pollution Prevention Plans (SWPPP), as well as tentative tract maps, drainage, grading, site utilities, road design, hydrology studies, engineering research/reports, and quantity/cost estimates.

Experience

City of Palmdale, Rancho Vista Boulevard/15th Street East, **Project Manager** – **Palmdale, CA**

City of Palmdale, 45th Street East Extension Trunk Sewer Project, **Project Manager** – **Palmdale, CA**

City of Beverly Hills, T-Alley Reconstruction Project, **Project Engineer** – **Beverly Hills, CA**

Lost Canyon Road Bridge Widening Over the Sand Canyon Wash, **Project Manager** – **Santa Clarita, CA**

Cochran Street/Las Llajas Channel and Los Angeles Avenue/Tapo Canyon Channel, **Project Engineer** – **Simi Valley, CA**

The Old Road Widening Project, **Project Engineer** – **Santa Clarita, CA**

REGISTRATION

2007/CA/Professional Engineer/Civil/71475

EDUCATION

2003/BS/Civil Engineering/ San Diego State University, San Diego

EXPERIENCE

With Psomas for 18 years; with other firms for 4 years

CERTIFICATIONS

Envision Sustainability Professional/Institute for Sustainable Infrastructure/

Qualified SWPPP Developer/ Practitioner/California Stormwater Quality Association/20185

PROFESSIONAL AFFILIATIONS

American Public Works Association, Southern California Chapter

PAUL GERVACIO

PE, ENV SP

Caltrans D7 Permitting Lead -Psomas



Paul Gervacio brings 26 years of experience in transportation projects throughout California, specializing in intersection improvements, interchange design, highway design, local streets, bikeways, pedestrian projects, bridge replacements, roadway widening, and drainage improvements. His roles have included producing Project Study Reports (PSRs), Project Development Support (PDS), Project Reports (PRs), final Plans, Specifications, and Estimates (PS&E), project management, utility coordination, ADA compliance, and scheduling. Paul is highly regarded by clients for his technical skills and quality customer service.

Experience

SR-14/Palmdale Boulevard Interchange Improvements, **Project Engineer**-- **Palmdale, CA**

State Route 126 at Hallock Drive Intersection Improvement Project (Santa Paula Bridge), **Project Engineer** – **Santa Paula, CA**

City of Los Angeles, Glendale-Hyperion Complex of Bridges Improvement Project, **Design Engineer** – **Los Angeles, CA**

Wilshire Boulevard Bus Rapid Transit (BRT), **Project Engineer** – **Los Angeles, CA**

Wilshire Boulevard Pavement Analysis, **Project Engineer** – **Los Angeles, CA**

Broadway Streetscape Improvement - 1st to 12th Street, **Project Manager** – **Los Angeles, CA**

REGISTRATION

2003/CA/Professional Engineer/Civil/64714

EDUCATION

1999/BS/Civil Engineering/ California State University, Sacramento

EXPERIENCE

With Psomas for 20 years; with other firms for 6 years

CERTIFICATIONS

Safety Assessment Program/California Office of Emergency Services/94168

Envision Sustainability Professional/Institute for Sustainable Infrastructure/

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

American Public Works Association

DENNIS KIM, ESQ., PMP

Director of Right-of-Way and Utilities–Psomas



Dennis Kim is a leader in right-of-way and real property acquisition for transportation projects in California. Appointed by Governor Gavin Newsom, he delivered 99% of required properties and relocated 83% of utilities for the California High-Speed Rail Authority. He has managed a multi-billion-dollar real estate portfolio, overseeing over 2,200 property acquisitions. With a Juris Doctor degree and PMP certification, Dennis combines legal and operational expertise to facilitate efficient and cost-effective project delivery..

Experience

California High-Speed Rail Authority, **Chief Advising Officer** – **Sacramento, CA**

California High-Speed Rail Authority, **Chief of Third Parties**– **Sacramento, CA:**

California High-Speed Rail Authority, **Director of Real Property**– **Sacramento, CA**

REGISTRATION

2021/CA/Attorney-at-Law/332639

EDUCATION

2012/JD/Law/Syracuse University, Syracuse

2005/BA/Economics/Knox College, Galesburg

EXPERIENCE

With Psomas for 1 year; with other firms for 13 years

CERTIFICATIONS

Project Management Professional/Project Management Institute, Inc.

PROFESSIONAL AFFILIATIONS

Project Management Institute, Inc

DANIEL RAHE, PLS

Surveying Lead–Psomas



Daniel Rahe has 25 years of professional land surveying experience, leading construction, cadastral, subdivision, and right-of-way projects in multiple localities and jurisdictions. In his current role as Team Leader, Dan manages a large team of licensees and support staff and provides clients with a diverse range of geospatial services.

Experience

City of Los Angeles, Complete Streets Program (TOS 38), **Project Surveyor** – **Los Angeles, CA**

City of LA, Civil Engineering and Design Support Services for StreetsLA (TOS 702), **Survey Manager** – **Los Angeles, CA**

City of Whittier, Colima Road Rehabilitation, **Project Surveyor** – **Whittier, CA**

Huntington Drive Multi-Modal Improvement Project, **Project Surveyor** – **Los Angeles, CA**

West Santa Ana Branch Bikeway Phase 2, **Project Surveyor** – **Paramount, CA**

REGISTRATION

2017/CA/Professional Land Surveyor/9425

EDUCATION

2001/Coursework/Political Science/University of Northern Colorado

PROFESSIONAL AFFILIATIONS

Land Surveyors Association of California

EXPERIENCE

With Psomas for 9 years; with other firms for 16 years

SEAN NOONAN, AICP

Environmental Services -Psomas



Sean Noonan, AICP, is an Environmental Planner and Project Manager with 14 years of experience in public and private projects across Southern California. He prepares and manages CEQA/NEPA environmental documents, regulatory permitting, and compliance during design and construction. Sean's expertise lies in environmental consulting for transportation and infrastructure projects.

Experience

SR-14/Palmdale Boulevard Interchange Improvements, **Environmental Planner – Palmdale, CA**

Hyperion Avenue and Glendale Boulevard Intersection Improvements, **Environmental Planner – Los Angeles, CA**

SR-1 (Lincoln Boulevard) Multimodal Improvements Project EIR/EA, **Environmental Planner – Los Angeles, CA**

Limonite Avenue Widening, Bain to Homestead, Mitigated Negative Declaration, **Environmental Planner – Jurupa Valley, CA**

Central Harbor Boulevard Transit Corridor Project - PEA Memorandum, **Project Manager – Orange County, CA**

EDUCATION

2014/MS/Urban and Regional Planning/California State Polytechnic University, Pomona

2011/MA/Geography/ California State University, Fullerton

2006/BA/History/University of California, Santa Barbara

EXPERIENCE

With Psomas for 6 years; with other firms for 8 years

CERTIFICATIONS

American Institute of Certified Planners/ American Planning Association/027853

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

Environmental and Water Resources Institute

Association of Environmental Professionals

ABDUL MOHAMMED KHAN, PE, CCM, QSD

Constructability Review -Psomas



Abdul Khan has over 45 years of experience in managing multi-million-dollar infrastructure projects for both government and private sector clients. He has a proven history of delivering projects on time, within budget, and with high quality, specializing in project management, construction management, and design engineering. Abdul excels in training, leading cross-functional teams, and using software like MicroStation and Primavera. Additionally, he taught at the Caltrans Resident Engineer Academy.

Experience

SR 14 Palmdale Interchange Widening, **Construction Manager – Palmdale, CA**

Pearblossom Highway Reconstruction, **Construction Manager– Palmdale, CA**

Rancho Vista Boulevard Offramp SR-14 Widening (Measure R), **Senior Resident Engineer – Palmdale, CA**

Traffic Signal Modification Improvements at Eight Intersections, **Project Manager – Fountain Valley, CA**

City of Encinitas North Coast Highway 101 Streetscape Segment C Striping and Median Improvements from Basil Street to La Costa Avenue, **Construction Manager – Encinitas, CA**

REGISTRATION

1992/CA/Professional Engineer/Civil/49264

EDUCATION

1987/MS/Civil Engineering/ University of Illinois, Urbana-Champaign

1979/BS/Civil Engineering/ Jawaharlal Nehru Technological University, India

CERTIFICATIONS

Certified Construction Manager/Construction Management Association of America/6837

Qualified SWPPP Developer/ Stormwater Multiple Application and Report Tracking System/49264

EXPERIENCE

With Psomas for 8 years; with other firms for 38 years

ROGER W. SCHLIERKAMP,
MSC, PE

Geotechnical & Pavement- GMU Pavement Engineering



Roger Schlierkamp spearheads GMU's pavement engineering services, including evaluations, designs, PS&E development, construction management, mix design development, and pavement management planning. His extensive knowledge leads to innovative, practical, and cost-effective solutions. Roger has taught "Construction Materials and Testing" at Santiago Canyon College and contributes to the Greenbook Committee, influencing pavement construction specifications across Southern California.

Experience

Crenshaw Boulevard from 79th Street to I-105 Freeway, Pavement Design Engineer – Inglewood, CA

Annual Street Resurfacing Projects, 2020-2025, Pavement Design Engineer – San Fernando, CA

Main Street from E 228th Street to E Lomita Boulevard, Pavement Design Engineer – Carson, CA

Harbor Boulevard from Lincoln Avenue to North Street, Pavement Design Engineer – Anaheim, CA

REGISTRATION

CA/Professional Engineer/ Civil/C81529

EDUCATION

MS/Civil Engineering/ University of Nevada, Reno

BS/Civil Engineering/ University of Nevada, Reno

EXPERIENCE

With GMU for 11 years; with other firms for 4 years

PROFESSIONAL AFFILIATIONS

California Asphalt Pavement Association (CalAPA)

ASCE Orange County - Engineers without Borders

American Society of Civil Engineer (ASCE)

AGC

American Public Works Association (APWA)

Santiago Canyon College – Part Time Instruction (Construction Materials)

AMINA MANNAN,
PHD

Geotechnical & Pavement- GMU Pavement Engineering



Amina is a senior pavement and geotechnical engineer with 14 years of experience in pavement engineering and 5 years in geotechnical engineering. She specializes in pavement condition assessment, material testing, pavement evaluation and design, and mix design development. Amina has collaborated with state and local agencies, private clients, and civil engineering firms, including NMDOT, FDOT, and TxDOT. Her dual expertise enables her to provide high-quality, cost-effective, and reliable solutions.

Experience

Crenshaw Boulevard from 79th Street to I-105 Freeway, Pavement Design Engineer – Inglewood, CA

Annual Street Resurfacing Projects, 2020-2025, Pavement Design Engineer – San Fernando, CA

Main Street from E 228th Street to E Lomita Boulevard, Pavement Design Engineer – Carson, CA

Harbor Boulevard from Lincoln Avenue to North Street, Pavement Design Engineer – Anaheim, CA

Eastern Avenue from Huntington Drive to Valley Boulevard, Pavement Design Engineer – Los Angeles, CA

Hamilton Ave., Heil Ave., and Bolsa Ave. Pavement Evaluation Project, Pavement Design Engineer – Huntington Beach, CA

EDUCATION

PhD/Civil Engineering/ University of New Mexico, Albuquerque

MS/Civil Engineering/ University of Akron, Akron, OH

BS/Civil Engineering/ Bangladesh University of Engineering and Technology, Dhaka, Bangladesh

PUBLICATIONS

Author of over 40 journal and conference publications in pavement materials and engineering

EXPERIENCE

With GMU for 2 years; with other firms for 12 years

PATTI RANSDELL,

Public Outreach-
Circlepoint



Patti has 31 years of project management experience, specializing in creating community awareness strategies for public agency clients in the transportation and water sectors. She excels in developing high-quality communication tools, overseeing construction outreach programs, and managing public awareness campaigns for high-visibility projects. Her efficient and practical approach has allowed her to lead several controversial projects to success.

Experience

San José 101/Mabury Berryessa PA&ED, **Principal-in-Charge** – **San Jose, CA**

Thousand Oaks Boulevard Undergrounding, **Principal-in-Charge** – **Thousand Oaks, CA**

SR 37 Ultimate Seal Level Resilience Project, **Principal-in-Charge** – **Marin, CA**

La Paz Road Mobility Enhancements and Improvements, **Principal-in-Charge** – **Laguna Niguel, CA**

Napa 5-Way Intersection PA-ED Outreach , **Principal-in-Charge** – **Napa, CA**

Laguna Canyon Road Complete Street & Safety Enhancement , **Principal-in-Charge** – **Laguna Beach, CA**

EDUCATION

1990/BA/History with a minor in American Studies/ California State University, Chico

EXPERIENCE

With Circlepoint for 31

PROFESSIONAL AFFILIATIONS

California Association of Public Information Officials (CAPIO)

California Resource Recovery Association

Women in Solid Waste and Recycling

LACEY WITHERS,

RLA

Landscape Design-
Withers Sandgren



Lacey has over 30 years of experience in Landscape Architecture, serving as a designer and project manager for various projects, including parks, commercial, residential, institutional, and municipal developments. She excels in all phases of project implementation and managing multi-disciplinary teams for municipal projects, with a focus on conservation, sustainability, and resource management.

Experience

City of Palmdale Ave S, LMD's 72, 24 and 214, **Principal Project Manager** – **Palmdale CA**

Courson Park Renovation and Rancho Vista Park, **Principal Project Manager** – **Palmdale, CA**

Edison Ave Landscape Medians, **Principal Project Manager** – **Ontario, CA**

Garey Avenue Streetscape Improvements, **Principal Project Manager** – **Pomona, CA**

Puente Hills Landfill Park Master Plan, EIR and Outreach, **Principal Project Manager** – **Puente Hills, CA**

Azusa River Wilderness Park, **Principal Project Manager** – **Azusa, CA**

REGISTRATION

1991 /CA/Registered Landscape Architect/3820

EDUCATION

1988/BS/Landscape Architecture/CA Poly Pomona

EXPERIENCE

Founding Principal of Withers & Sandgren, since 1995

CERTIFICATIONS

LEED Green Associate

PROFESSIONAL AFFILIATIONS

ASLA

5 Quality Assurance/Quality Control Procedures

In the quality assurance stage, Psomas uses the kickoff meeting to determine your Quality Control Program (QCP) expectations.

QUALITY CONTROL PLAN SPECIFIC FOR AVENUE T STREET IMPROVEMENTS PROJECT COULD BE AS FOLLOWS:

Objectives

- To strive for optimal and constructable solutions to improving Avenue T.
- To thoroughly verify the accuracy and completeness of all project deliverables.
- To improve the quality of work through systematic checks and reviews.



Scope

This quality control plan applies to all phases of the project, including preliminary design, CEQA work, public outreach, and construction support.

QUALITY CONTROL PROTOCOL WOULD INCLUDE:

1. **Document Review and Approval:**
   All documents, including maps, designs, and reports, will undergo a thorough review process, including those generated by Psomas' subconsultants. The QC manager will be responsible for the initial review, followed by a secondary review by a designated senior engineer or manager. Review and quality control paper trail will be kept in the project folder for retrieval or examination as needed.

2. **Design Verification:**
   Design calculations and drawings will be checked for accuracy and constructability. Cross-verification with existing data and records will be conducted to improve consistency. In this case, cross-referencing the cross-sections, profiles and plan view details with the team's plans will be critical along the way.

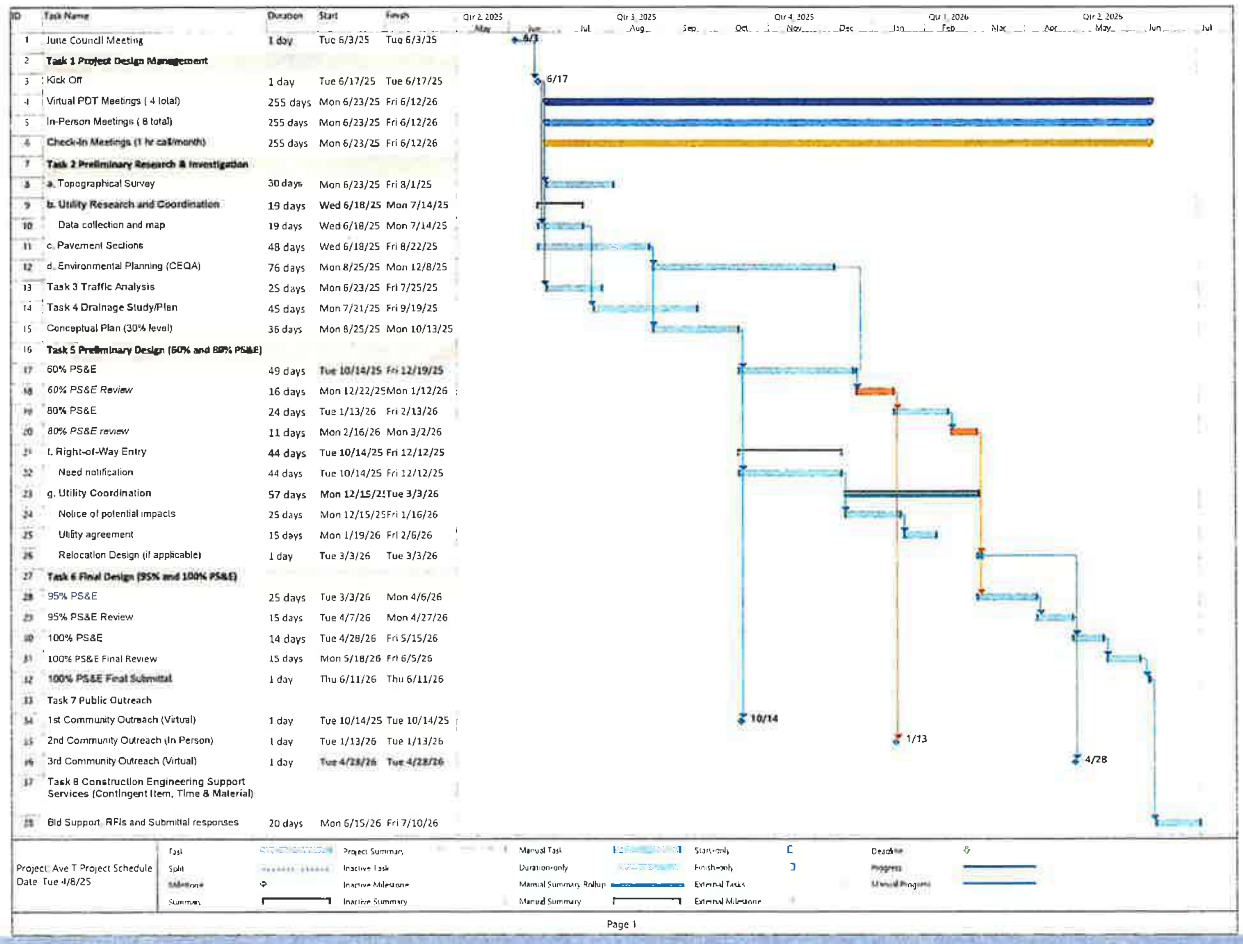
1. **PUBLIC OUTREACH MATERIALS:**
   All public outreach materials will be reviewed for clarity, accuracy, and context sensitivity. Translations in Spanish will be verified to improve accuracy (by native speakers as appropriate).

2. **Environmental Compliance:**
   Environmental reports and studies will be reviewed to endeavor compliance with CEQA requirements and project details. Any identified environmental risks will be documented and addressed promptly.

3. **Construction Plans and Specifications**:
   Will be reviewed at 60%, 80%, and 95% milestones across and within each discipline, including those submitted by the landscape subconsultants.

6 Project Schedule

Psomas has tailored a 12-month schedule as shown consisting of critical tasks and paths required to accomplish this project's objectives efficiently.



ID	Task Name	Duration	Start	Finish
1	June Council Meeting	1 day	Tue 6/3/25	Tue 6/3/25
2	**Task 1 Project Design Management**			
3	Kick Off	1 day	Tue 6/17/25	Tue 6/17/25
4	Virtual PDT Meetings (4 total)	255 days	Mon 6/23/25	Fri 6/12/26
5	In-Person Meetings (8 total)	255 days	Mon 6/23/25	Fri 6/12/26
6	Check-in Meetings (1 hr call/month)	255 days	Mon 6/23/25	Fri 6/12/26
7	**Task 2 Preliminary Research & Investigation**			
8	a. Topographical Survey	30 days	Mon 6/23/25	Fri 8/1/25
9	**b. Utility Research and Coordination**	19 days	Wed 6/18/25	Mon 7/14/25
10	Data collection and map	19 days	Wed 6/18/25	Mon 7/14/25
11	c. Pavement Sections	48 days	Wed 6/18/25	Fri 8/22/25
12	d. Environmental Planning (CEQA)	76 days	Mon 8/25/25	Mon 12/8/25
13	Task 3 Traffic Analysis	25 days	Mon 6/23/25	Fri 7/25/25
14	Task 4 Drainage Study/Plan	45 days	Mon 7/21/25	Fri 9/19/25
15	Conceptual Plan (30% level)	36 days	Mon 8/25/25	Mon 10/13/25
16	**Task 5 Preliminary Design (60% and 80% PS&E)**			
17	60% PS&E	49 days	Tue 10/14/25	Fri 12/19/25
18	*60% PS&E Review*	16 days	Mon 12/22/25	Mon 1/12/26
19	80% PS&E	24 days	Tue 1/13/26	Fri 2/13/26
20	*80% PS&E review*	11 days	Mon 2/16/26	Mon 3/2/26
21	f. Right-of-Way Entry	44 days	Tue 10/14/25	Fri 12/12/25
22	Need notification	44 days	Tue 10/14/25	Fri 12/12/25
23	g. Utility Coordination	57 days	Mon 12/15/25	Tue 3/3/26
24	Notice of potential impacts	25 days	Mon 12/15/25	Fri 1/16/26
25	Utility agreement	15 days	Mon 1/19/26	Fri 2/6/26
26	Relocation Design (if applicable)	1 day	Tue 3/3/26	Tue 3/3/26
27	**Task 6 Final Design (95% and 100% PS&E)**			
28	95% PS&E	25 days	Tue 3/3/26	Mon 4/6/26
29	95% PS&E Review	15 days	Tue 4/7/26	Mon 4/27/26
30	100% PS&E	14 days	Tue 4/28/26	Fri 5/15/26
31	100% PS&E Final Review	15 days	Mon 5/18/26	Fri 6/5/26
32	**100% PS&E Final Submittal**	1 day	Thu 6/11/26	Thu 6/11/26
33	Task 7 Public Outreach			
34	1st Community Outreach (Virtual)	1 day	Tue 10/14/25	Tue 10/14/25
35	2nd Community Outreach (In Person)	1 day	Tue 1/13/26	Tue 1/13/26
36	3rd Community Outreach (Virtual)	1 day	Tue 4/28/26	Tue 4/28/26
37	Task 8 Construction Engineering Support Services (Contingent Item, Time & Material)			
38	Bid Support, RFIs and Submittal responses	20 days	Mon 6/15/26	Fri 7/10/26

7 Fee Schedule/ Cost Proposal

Project Fee

Avenue T Improvements

Project No. 906

Description Consultant Services	Principal-In-Charge	Project Manager	Project Engineer	Staff Engineer	Project Assistant	Total Hours	Direct Labor Subtotal	PSOMAS Survey	PSOMAS Environmental	GMU Geotechnical	CirclePoint	Total Cost
	$305.00	$285.00	$200.00	$180.00	$140.00							
Task 1 Project Design Management												
a. Virtual Project Management (Virtual PM), including kick-off, 4 virtual, 8 in-person, 12 hr calls	8	64	64	32	12	**180**	$ 40,920					$ 40,920
b. Permitting (Caltrans Encroachment Permit)**	4	56	96	120	6	**282**	$ 58,820					$ 58,820
Task 2 Preliminary Research & Investigation												
a. Topographical Survey		8	16	20	2	**46**	$ 9,360	$ 129,000				$ 138,360
b. Utility Research and Coordination		8	16	18	2	**44**	$ 9,000					$ 9,000
c. Pavement Sections	2	6	22		2	**32**	$ 7,000			$ 77,200		$ 84,200
d. Environmental		4	8			**12**	$ 2,740		$ 10,085			$ 12,825
Task 3 Traffic Analysis		10	24	48	2	**84**	$ 16,570					$ 16,570
Task 4 Drainage Study & Plans	4	30	64	120	2	**220**	$ 44,450					$ 44,450
Task 5 Preliminary Design (60% and 80% PS&E)												
Preliminary Street Improvement Plans (est. 21 sheets)	10	50	150	320	1	**531**	$ 105,040					$ 105,040
Preliminary Striping Plans (est. 5 sheets)	4	10	30	60	1	**105**	$ 21,010					$ 21,010
Preliminary Specifications	2	12	20		4	**38**	$ 8,590					$ 8,590
Preliminary Engineer's Estimates	2	8	16	34	2	**62**	$ 12,490					$ 12,490
Right-of-Way Entry (4 assumed)	1	8	8	16	8	**41**	$ 8,185					$ 8,185
Utility Coordination	1	8	32	36	1	**78**	$ 15,605					$ 15,605
Task 6 Final Design (95% and 100% PS&E)												
a. 95% PS&E	1	32	64	140		**237**	$ 47,425					$ 47,425
b. 100% PS&E	1	24	50	108	1	**184**	$ 36,725					$ 36,725
Task 7 Public Outreach		24	32		8	64	$ 14,360				$ 76,591	$ 90,951
Task 8 Construction Engineering Support Services (Contingent Item, Time & Material)	2	34	68		16	**120**	$ 26,140					$ 26,140
Reimbursables (misc expense and vendors)											$ 19,030	$ 21,030
PROJECT TOTAL * =	42	396	780	1072	70	2360	$ 484,430	$ 129,000	$ 10,085	$ 77,200	$ 95,621	$ 798,336
STAFF UTILIZATION =	2%	17%	33%	45%	3%							

* Psomas is prepared to discuss how proposed scope, fee and assumptions can fit the City's available budget for achieving project goals

** Estimated fee can be further refined based on initial meeting with Caltrans District 7 as part of the permitting process

Legal Exceptions

Psomas has thoroughly reviewed the Sample Agreement provided with the RFP. We have provided our response for each section below (delete ~~blue~~/add orange). We kindly ask if the City can consider the requested changes to the contract.

10 INDEMNIFICATION

To the fullest extent of the law, and consistent with Civil Code section 2782.8, PROJECT DESIGNER agrees to ~~defend~~, indemnify, hold free and harmless the CITY, its elected and appointed officials, officers, agents and employees, at PROJECT DESIGNER's sole expense, from and against any and all third-party claims, demands, actions, suits or other legal proceedings brought against CITY, its elected and appointed officials, officers, agents, and employees to the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the PROJECT DESIGNER, its employees, and/or authorized subcontractors, in performing design professional services pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence, recklessness or willful misconduct of the PROJECT DESIGNER, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, recklessness, or willful misconduct of PROJECT DESIGNER, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the CITY, its elected and appointed officials, officers, agents, and employees based upon such negligence, recklessness, or willful misconduct, whether or not the PROJECT DESIGNER, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the PROJECT DESIGNER shall not be liable for the defense or indemnification of the CITY for claims, actions, complaints or suits arising out of the sole or active negligence or willful misconduct of the CITY. PROJECT DESIGNER will reimburse CITY for any expenditure, including reasonable attorney's fees, incurred by CITY in defending against claims or liabilities to the extent ultimately determined to be caused by the negligence, recklessness or willful misconduct of PROJECT DESIGNER. Further, in no event shall the cost to defend charged to the design professional exceed the design professional's proportionate percentage of fault, unless otherwise specified in Civil Code section 2782.8. This provision shall supersede and replace all other indemnity provisions contained either in the CITY's specifications or PROJECT DESIGNER's Proposal, which shall be of no force and effect.

11.2 All of PROJECT DESIGNER's policies shall contain an endorsement providing that written notice shall be given to CITY at least thirty (30) calendar days prior to ~~termination~~, cancellation ~~or reduction~~ of ~~coverage in~~ the policy, ten (10) days if cancellation is due to non-payment of premium. PROJECT DESIGNER shall provide at least thirty (30) days written notice to CITY prior to any coverage being terminated or reduced.

11.8.1 ACORD Certificate of Insurance listing all coverages, limits, deductibles and in-sureds; and endorsements for all applicable coverages if agent has authority to issue it; Additional insured Form CG2010 12 19~~11~~85 or CG2010 12 19~~07~~07 and CG2037 12 19~~07~~04 or equivalent must be provided for general liability coverage. Additional insured form CA0001 must be provided for automobile liability coverage.

CERTIFICATION OF PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF PALMDALE:

The undersigned, as Consultant, declares that: (1) this proposal is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this proposal shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of Palmdale to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents.

Consultant acknowledges receipt of all addenda, as follows:

Addendum No.	1	Date:	03/17/2025
Addendum No.	2	Date:	03/25/2025
Addendum No.	3	Date:	03/27/2025
Addendum No.	4	Date:	04/01/2025

Additionally, the undersigned, as Consultant, declares that: (1) Consultant has a full-time service office in Southern California; (2) Consultant has five or more years of experience performing similar work; (3) Consultant will self-perform the majority of the work; and (4) Consultant has three or more excellent references.

Consultant's Name: PSOMAS

Signature:		Title:	VP/Principal-in-Charge	Date:	04/10/2025
Signature:		Title:	VP/Project Manager	Date:	04/10/2025

RESPONDENT'S ACKNOWLEDGMENT OF LIABILITY INSURANCE REQUIREMENTS

THE CONSULTANT ACKNOWLEDGES THAT HE/SHE HAS READ LIABILITY INSURANCE REQUIREMENTS OF SECTION 11 OF THE SAMPLE AGREEMENT AND AGREES TO COMPLY WITH ALL THE LIABILITY INSURANCE PROVISIONS AND REQUIREMENTS. FAILURE OF THE RESPONDENT TO OBTAIN THE REQUIRED LIABILITY INSURANCE AFTER THE AWARD OF CONTRACT MAY CONSTITUTE A FAILURE TO EXECUTE THE CONTRACT AND SHALL RESULT IN THE FORFEITURE OF THE SECURITY OF THE RESPONDENT.

As the Consultant's representative, I understand and agree to comply with all provisions of the Liability Insurance as required under the Sample Agreement.

Signature:		Title:	VP/Principal-in-Charge	Date:	04/10/2025
Signature:		Title:	VP/Project Manager	Date:	04/10/2025

NONCOLLUSION DECLARATION FORM
[Public Contract Code Section 7106]

The undersigned declares:

I am the Principal-in-Charge *(Title)* of Psomas *(Firm)*, the party making the foregoing Proposal.

The Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Proposal is genuine and not collusive or sham. The Respondent has not directly or indirectly induced or solicited any other Respondent to put in a false or sham Proposal. The Respondent has not directly or indirectly colluded, conspired, connived, or agreed with any Respondent or anyone else to put in a sham Proposal, or to refrain from Proposalding. The Respondent has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Proposal price of the Respondent or any other Respondent or to fix any overhead, profit, or cost element of the Proposal price, or of that of any other Respondent. All statements contained in the Proposal are true. The Respondent has not, directly or indirectly, submitted his or her Proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Proposal depository, or to any member or agent thereof, to effectuate a collusive or sham Proposal, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Respondent that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Respondent.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 04/10/2025 *(Date)*, at Santa Clarita, CA *(City, State)*

Signature: [signature]
Printed Name: Jeff Chess
Date: April 10, 2025

PSOMAS

27200 Tourney Road
Suite 400
Santa Clarita, CA 91355

Tel: 661.219.6000

www.Psomas.com

Project Fee

Avenue T Improvements

Project No. 906

Psomas

Description Consultant Services	Principal-In-Charge	Project Manager	Project Engineer	Staff Engineer	Project Assistant	Total Hours	Direct Labor Subtotal	PSOMAS Survey	PSOMAS Environmental	GMU Geotechnical	CirclePoint	Total Cost
	$305.00	$285.00	$200.00	$180.00	$140.00							
Task 1 Project Design Management												
a. Virtual Project Management (Virtual PM), including kick-off, 4 virtual, 8 in-person, 12 hr calls	8	50	50	40	12	**160**	$ 35,570					$ 35,570
b. Permitting (Caltrans Encroachment Permit)**	4	50	96	116	4	**270**	$ 56,110					$ 56,110
Task 2 Preliminary Research & Investigation												
a. Topographical Survey		6	12	16	2	**36**	$ 7,270	$ 108,500				$ 115,770
b. Utility Research and Coordination		8	16	18	2	**44**	$ 9,000					$ 9,000
c. Pavement Sections (2 days of borings + GPR)	2	8	16		2	**28**	$ 6,370			$ 63,900		$ 70,270
d. Environmental		2	8			**10**	$ 2,170		$ 10,085			$ 12,255
Task 3 Traffic Analysis		10	24	48	2	**84**	$ 16,570					$ 16,570
Task 4 Drainage Study & Plans	4	28	60	100	2	**194**	$ 39,480					$ 39,480
Task 5 Preliminary Design (60% and 80% PS&E)												
Preliminary Street Improvement Plans (est. 21 sheets)	10	40	150	320	2	**522**	$ 102,330					$ 102,330
Preliminary Striping Plans (est. 5 sheets)	4	8	30	60	2	**104**	$ 20,580					$ 20,580
Preliminary Specifications	2	8	20		4	**34**	$ 7,450					$ 7,450
Preliminary Engineer's Estimates	2	8	16	34	2	**62**	$ 12,490					$ 12,490
Right-of-Way Entry (4 assumed)	1	4	8	16	4	**33**	$ 6,485					$ 6,485
Utility Coordination	1	8	32	36	1	**78**	$ 15,605					$ 15,605
Task 6 Final Design (95% and 100% PS&E)												
a. 95% PS&E	1	28	64	140		**233**	$ 46,285					$ 46,285
b. 100% PS&E	1	20	50	108	1	**180**	$ 35,585					$ 35,585
Task 7 Public Outreach		20	30		8	58	$ 12,820				$ 75,715	$ 88,535
Task 8 Construction Engineering Support Services (Contingent Item, Time & Material)	2	24	68		16	**110**	$ 23,290					$ 23,290
Reimbursables (misc expense and vendors)											$ 12,650	$ 14,650
PROJECT TOTAL * =	**42**	**330**	**750**	**1052**	**66**	**2240**	**$ 455,460**	**$ 108,500**	**$ 10,085**	**$ 63,900**	**$ 88,365**	**$ 728,310**
STAFF UTILIZATION =	2%	15%	33%	47%	3%							

* Psomas is prepared to discuss how further refinement of scope and assumptions can fit the City's budget and objectives

Updated on 5/6/2025

** Estimated fee can be further refined based on initial meeting with Caltrans District 7 as part of the permitting process

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DEPARTMENT**
CAPITAL IMPROVEMENT PROGRAM DIVISION

DISTRICT: **ALL**

SUBJECT: **ACCEPT NOTICE OF COMPLETION (NOC) FOR PN 741, EAST AVENUE S-8 AND 40TH STREET EAST ROUNDABOUT PROJECT**

RECOMMENDATION

Staff recommend that the City Council:

1. Accept the NOC for PN 741, East Avenue S-8 and 40th Street East Roundabout Project; and,

2. Authorize the City Manager Pro Tem or his designee to file the NOC and release the security for the completed public street improvement.

BACKGROUND

PN 741, East Roundabout project is located at the intersection of East Avenue S-8 and 40th Street East. The City completed improvements at the intersection by replacing the 4-way stop signs with a new roundabout. The project included:

- A roundabout designed for both passenger and large vehicles;
- New curbs, gutters, sidewalks, ADA ramps, and bike lanes;
- Raised medians with rock landscaping and pedestrian walkways;
- Streetlights, drainage improvements, and utility work; and,
- New signs and road markings.

A decorative rock design was placed in the center of the roundabout, along with a concrete pad to support a future art piece. In April 2025, the City installed the “Harmony” sculpture in collaboration with the Public Art team and local artists.

DISCUSSION

The NOC is presented by Section 16.110.060 of Palmdale's Municipal Code. This action will accept the roadway improvements as complete and initiate the City's release of applicable securities posted for this project by the City's subdivision regulations.

FISCAL IMPACT

$0; There is no fiscal impact associated with this action. Project cost totaled $4,868,580 and was funded using Measure R Local Return and Local Highway Safety Improvement Program Federal Grant funds.

STRATEGIC PLAN

Goal III: Invest in infrastructure to improve community livability.

C. Plan and maintain safe and attractive neighborhoods, streets, facilities, and public spaces with exciting programming that promotes active fun for everyone.

Prepared by:	Leonardo Torres, P.E. Director of Public Works
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

NOC
Project Photos

RECORDING REQUESTED BY:
City of Palmdale
Public Works Department

WHEN RECORDED MAIL TO:
City of Palmdale
Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550

PURSUANT TO CIVIL CODE SECTION
C.C. 3093

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. The City of Palmdale, a municipal corporation, is the owner in fee, of certain public improvement known as East Avenue S-8 & 40th Street East Roundabout Project, City Project Number PN 741.

2. The City's address is 38300 Sierra Highway, Palmdale, California 93550.

3. The general location of said public improvement is the intersection of East Avenue S-8 & 40th Street East in the City of Palmdale.

4. On January 24, 2024, a construction contract for said public improvement was awarded to R.C. Becker and Son, Inc., 28355 Kelly Johnson Parkway, Santa Clarita, CA 91355.

5. Work under said contract was completed on April 8, 2025, to the satisfaction of the City of Palmdale, and the City hereby accepts the project as complete.

Dated: June 17, 2025

Salvador Mendez, City Manager Pro Tem
City of Palmdale

VERIFICATION

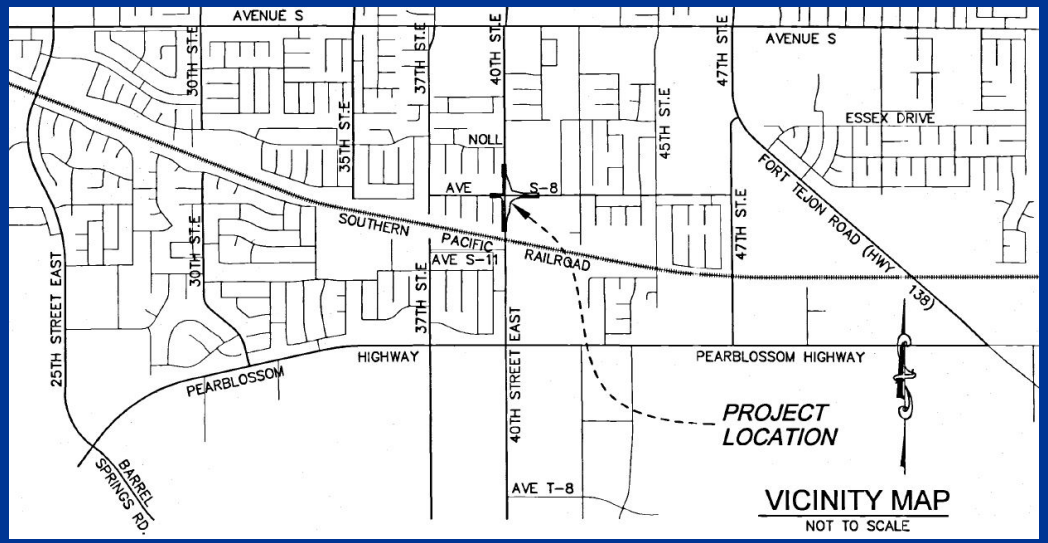
I, the undersigned, say: I am the Director of Public Works, the declarant of the foregoing notice of completion; I have read the said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

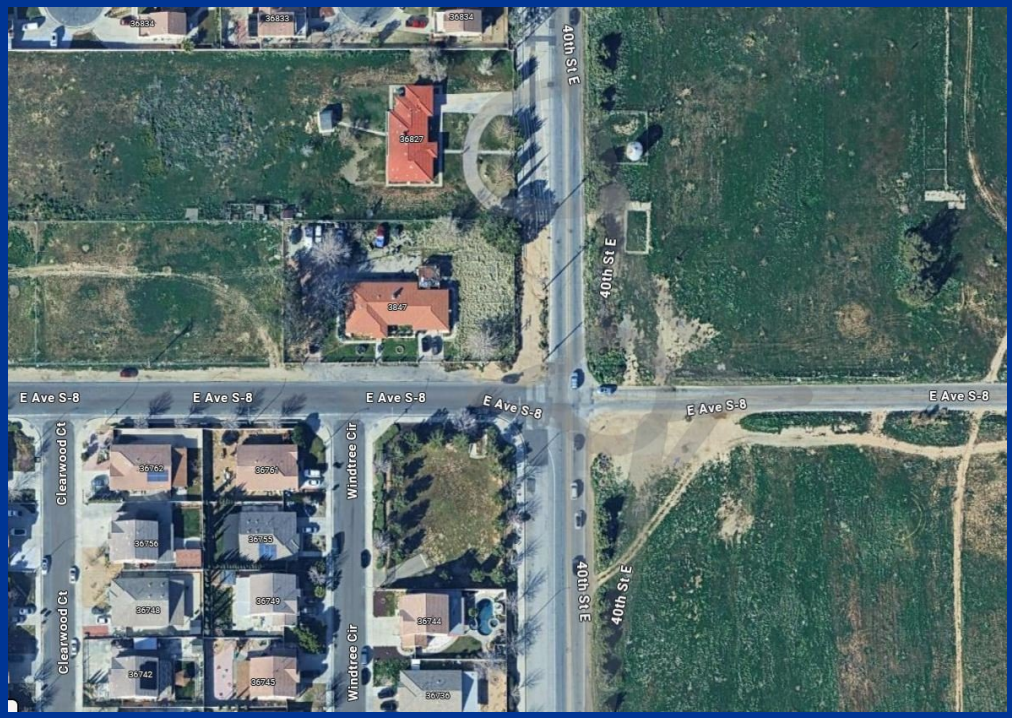
Executed on June 17, 2025, in the City of Palmdale, California.

Lee Torres, Director of Public Works

NOTICE OF COMPLETION
PN 741 – E AVE S-8 & 40TH ST E ROUNDABOUT

LOCATION: INTERSECTION OF E AVENUE S-8 & 40TH STREET EAST





COMPLETED PUBLIC IMPROVEMENTS



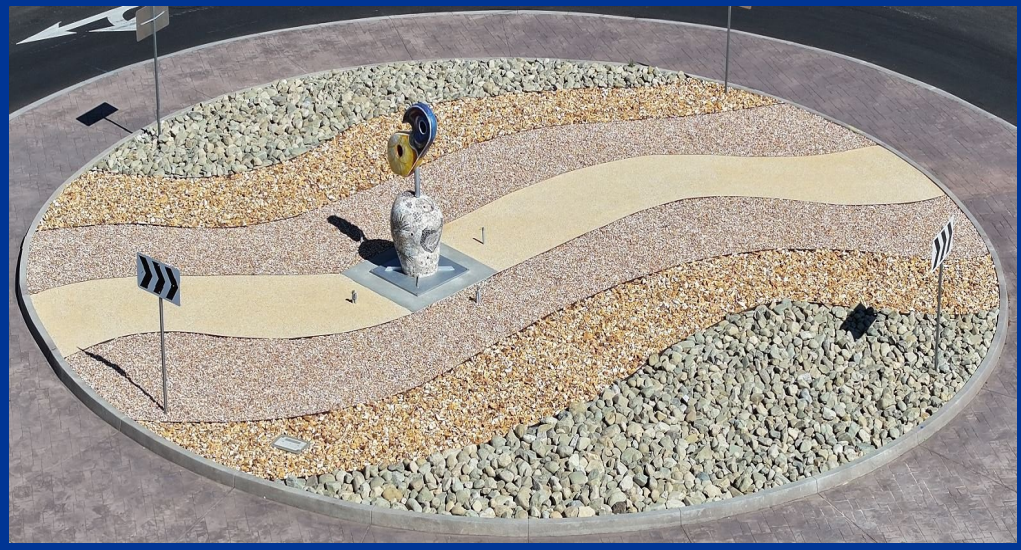
COMPLETED PUBLIC IMPROVEMENTS





‘HARMONY’ PUBLIC ART PIECE & ROCK LANDSCAPE DESIGN IN ROUNDABOUT CENTER





City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DEPARTMENT**
CAPITAL IMPROVEMENT PROGRAM DIVISION

DISTRICT: **5**

SUBJECT: **ACCEPT NOTICE OF COMPLETION (NOC) FOR PN 780, AVENUE Q-12 SIDEWALK GAP CLOSURE PROJECT**

RECOMMENDATION

Staff recommend that the City Council:

1. Accept the NOC for PN 780, the completed Avenue Q-12 Sidewalk Gap Closure Project; and,

2. Authorize the City Manager Pro Tem or his designee to file the NOC and release the security for the completed public street improvements.

BACKGROUND

Project No. 780, Avenue Q-12 Sidewalk Gap Closure, completed full street improvements along Avenue Q-12 between 10th Street East and 12th Street East. Work included:

- New sidewalks, curbs, gutters, and ADA-compliant ramps;
- Street paving and crosswalk upgrades;
- New street lighting and updated pavement markings;
- Utility and water system improvements; and,
- Traffic control planning and materials review

These upgrades improve safety and accessibility for pedestrians and drivers.

DISCUSSION

The NOC is presented by Section 16.110.060 of Palmdale's Municipal Code. This action will accept the roadway improvements as complete and initiate the City's release of applicable securities posted for this project by the City's subdivision regulations.

FISCAL IMPACT

$0; There is no fiscal impact associated with this action. Project cost totaled $1,436,421 and was funded using CDBG and Prop C funds.

STRATEGIC PLAN

Goal III: Invest in infrastructure to improve community livability.

C. Plan and maintain safe and attractive neighborhoods, streets, facilities, and public spaces with exciting programming that promotes active fun for everyone.

Prepared by:	Leonardo Torres, P.E. Director of Public Works
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

NOC
Project Photos

RECORDING REQUESTED BY:
City of Palmdale
Public Works Department

WHEN RECORDED MAIL TO:
City of Palmdale
Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550

PURSUANT TO CIVIL CODE SECTION
C.C. 3093

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. The City of Palmdale, a municipal corporation, is the owner in fee of certain public improvements known as the Avenue Q-12 Sidewalk Gap Closure Project, City Project Number PN 780.

2. The City's address is 38300 Sierra Highway, Palmdale, California 93550.

3. The general location of said public improvement is along Avenue Q-12, from 10th St. East to 12th St. East, in Palmdale, California 93350.

4. On April 20, 2022, a construction contract for said public improvement was awarded to R.C. Becker and Son, Inc., 28355 Kelly Johnson Parkway, Santa Clarita, CA 91355.

5. Work under said contract was completed on June 10 (TBD), 2025, to the satisfaction of the City of Palmdale, and the City hereby accepts the project as complete.

Dated: June 17, 2025

Salvador Mendez, City Manager Pro Tem
City of Palmdale

VERIFICATION

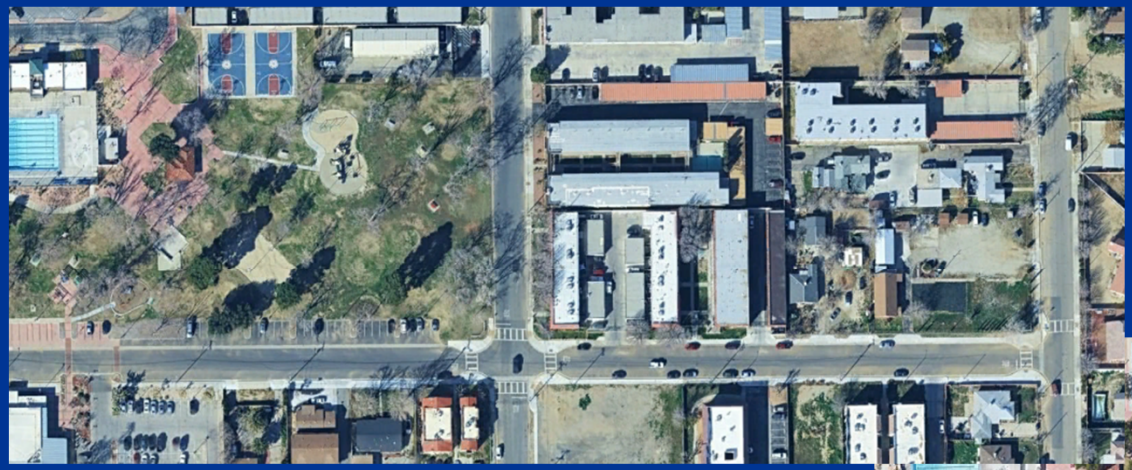
I, the undersigned, say: I am the Director of Public Works, the declarant of the foregoing notice of completion; I have read the said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

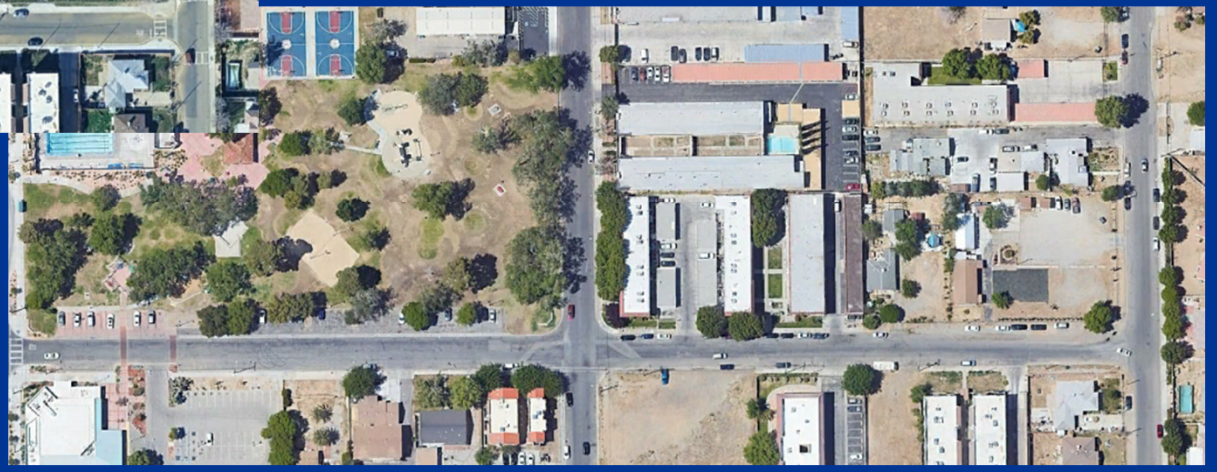
Executed on June 17, 2025, in the City of Palmdale, California.

Lee Torres, Director of Public Works

NOTICE OF COMPLETION
AVE Q-12 SIDEWALK GAP CLOSURE

TWO LANE MILES REPAVED AND NEW SIDEWALKS





COMPLETED PUBLIC IMPROVEMENTS

Q-12 ACROSS FROM COURSON PARK





COMPLETED PUBLIC IMPROVEMENTS

Q-12





Joint Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL COMMISSIONERS**

FROM: **OPERATIONS DEPARTMENT FINANCE DIVISION**

DISTRICT: **ALL**

SUBJECT: **ADOPT JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE NO. CC 2025-046, SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE NO. SA 2025-003, PALMDALE CIVIC AUTHORITY NO. PCA 2025-001, HOUSING AUTHORITY OF THE CITY OF PALMDALE NO. HA 2025-002, INDUSTRIAL DEVELOPMENT AUTHORITY NO. IDA 2025-001, PALMDALE AIRPORT AUTHORITY NO. PAA 2025-001, PALMDALE FINANCING AUTHORITY NO. PFA 2025-001, COLLECTIVELY THE APPROVING LEGISLATIVE BODIES (ALB) ADOPTING THE CITY OF PALMDALE'S ANNUAL BUDGET FOR FISCAL YEAR 2025-26 AND APPROVING REVENUE AND EXPENDITURE ADJUSTMENTS TO FISCAL YEAR 2024-25; ADOPT RESOLUTION NO. CC 2025-047, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE AMENDING THE CITY'S CLASSIFICATION AND PAY PLAN FOR GENERAL POSITIONS; ADOPT RESOLUTION NO. CC 2025-048, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE AMENDING THE CITY'S CLASSIFICATION AND PAY PLAN FOR BARGAINING UNIT POSITIONS; ADOPT RESOLUTION NO. CC 2025-049, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE AMENDING THE CITY'S CLASSIFICATION AND PAY PLAN FOR PARKS AND RECREATION UNBENEFITED POSITIONS; AND ADOPT RESOLUTION NO. CC 2025-050, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE AMENDING THE CITY'S CLASSIFICATION AND PAY PLAN FOR Y-RATED POSITIONS**

RECOMMENDATION

Staff recommend that the City Council, Chairs, Commissioners, Members, and Directors:

1. Hold a public hearing to accept public testimony;

2. Adopt Joint Resolution of the City Council of the City of Palmdale (No. CC 2025-046), the Successor Agency to the Community Redevelopment Agency of the City of Palmdale (No. SA 2025-003), the Palmdale Civic Authority (No. PCA 2025-001), the Housing Authority of the City of Palmdale (No. HA 2025-002), the Industrial Development Authority (No. IDA 2025-001), the Palmdale Airport Authority of the City of Palmdale (No. PAA 2025-001), and the Palmdale Financing Authority (No. PFA 2025-001) approving and adopting the City of Palmdale's Annual Budget for Fiscal Year 2025-26, and approving revenue and expenditure adjustments to Fiscal Year 2024-25;

3. Adopt Resolution No. CC 2025-047, a Resolution of the City Council of the City of Palmdale Amending the City's Classification and Pay Plan for General Positions;

4. Adopt Resolution No. CC 2025-048, a Resolution of the City Council of the City of Palmdale Amending the City's Classification and Pay Plan for Bargaining Unit Positions;

5. Adopt Resolution No. CC 2025-049, a Resolution of the City Council of the City of Palmdale Amending the City's Classification and Pay Plan for Parks and Recreation Unbenefited Positions; and,

6. Adopt Resolution No. CC 2025-050, a Resolution of the City Council of the City of Palmdale Amending the City's Classification and Pay Plan for Y-Rated Unbenefited Positions.

BACKGROUND

Each year the City is required to adopt a budget for its operation. The budget serves as the City's financial plan for the Fiscal Year beginning July 1 through June 30. It defines City priorities for the provision of services to the community.

According to the Palmdale Municipal Code: Chapter 3.04 Budget Adoption Procedures, the City Manager shall submit a proposed budget to the City Council no later than May 31 of each year. The proposed budget was brought before the City Council on May 21, 2025. Additionally, the City Council shall conduct a public hearing on the proposed budget before adoption and shall adopt a budget prescribing the spending policy of the City for the ensuing fiscal year on or before the thirtieth day of June of each year.

DISCUSSION

Staff are bringing forth the Proposed Budget for Fiscal Year 2025-26 for your review and consideration.

The Citywide budget represents all City funds, including the General Fund, Measure AV Fund, Special Revenue, Enterprise, Debt Service, and Capital Funds.

The following table summarizes the proposed Fiscal Year 2025-26 Citywide Budget:

Expenditures by Category	**FY 2026 Proposed**
Beginning Balance	$372,157,974
Revenue/Transfers In	422,052,830
Expenditures/Transfers Out	425,579,250
Surplus/(Deficit)	(3,526,420)
Estimated Ending Fund Balance-Before Reserves	368,631,555
Reserve Requirement	54,137,595
Estimated Ending Fund Balance	**$282,493,960**

Revenues

Estimating revenues for the upcoming fiscal year and forecasting out-years is essential to the budget development process. Revenue projections are formed by analyzing prior year actual receipts, trends, new revenue sources, grant opportunities, fees for services, and the State economic outlook. Citywide revenues are estimated to be $422,052,830.

The General Fund is the City's primary source of unrestricted revenue, with projected resources totaling $140,290,280. These resources are comprised of property tax, sales tax, other local taxes, fees, and charges for services. In November 2024, voters approved Measure PD, which increased the local sales tax rate by ¾ cent. This measure is expected to generate approximately $23.5 million in Fiscal Year 2025-26 and is included in the General Fund. Additionally, Measure AV, a general sales tax, is projected to generate $24,068,000 million in Fiscal Year 2025-26. While not required, the City reports Measure AV revenue separately from the General Fund to ensure transparency and accountability to the Measure AV Oversight Committee.

Operating Appropriations

The proposed FY 2025-26 operating budget includes $425,579,250 across all City funds. Of this total, $137,200,670 represents the General Fund operating budget. The proposed budget reflects a balanced and strategic approach to funding City operations and capital projects. It maintains core service levels while addressing key areas such as public safety, infrastructure, maintenance, and community programs. The level of funding proposed

ensures the City can continue delivering high-quality services to residents while also advancing long-term goals. The supporting schedules provide additional details on appropriations.

Capital Improvement Program
The proposed FY 2025-26 Capital Improvement Budget totals $31,805,060 and includes a range of projects, many funded by grants or other restricted sources. As capital projects often span multiple years, budgeted amounts may not be fully expended within a single fiscal year. The attached schedules detail all previously approved and proposed capital improvement projects.

Conclusion
The proposed FY 2025-26 Operating and Capital Budget maintains essential services and programs that reflect community needs and City Council priorities, while preserving healthy reserve levels. It presents a balanced approach to ongoing revenues and expenditures, reinforcing the City's commitment to long-term fiscal sustainability and responsible planning for the future.

FISCAL IMPACT

The Fiscal Year 2025-26 Operating and Capital Budget includes revenues totaling $422.1 million, and expenditures totaling $425.5 million. The proposed budget is compliant with all financial policies.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

B. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Janelle Samson, Director of Operations
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

Reso. No. CC 2025-046, SA 2025-003, PCA 2025-001, HA 2025-002, IDA 2025-001, PAA 2025-001, PFA 2025-001 approving the Fiscal Year 2025-26 Budget
Atch FY 2026 Budget at a Glance
Atch FY 2026 Proposed Operating and Capital Budget
Reso. No. CC 2025-047 General Position Classification and Pay Plan
Exh 1 General Classification and Pay Plan FY 2025-26
Exh 2 General Salary Schedule FY 2025-26
Reso. No. CC 2025-048 BU Classification and Pay Plan
Exh 1 BU Classification and Pay Plan FY 2025-26
Exh 2 BU Salary Schedule FY 2025-26
Reso. No. CC 2025-049 Parks & Recreation Unbenefited Positions
Exh 1 P&R Unbenefited Classification and Pay Plan FY 2025-26
Exh 2 P&R Unbenefited Salary Schedule FY 2025-26
Reso. No. CC 2025-050 Y-Rated Positions
Exh 1 Y-Rated Classification and Pay Plan FY 2025-26
Exh 2 Y-Rated Salary Schedule FY 2025-26

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE (NO. CC 2025-046)
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE (NO. SA 2025-003)
PALMDALE CIVIC AUTHORITY (NO. PCA 2025-001)
HOUSING AUTHORITY (NO. HA 2025-002)
INDUSTRIAL DEVELOPMENT AUTHORITY (NO. IDA 2025-001)
PALMDALE AIRPORT AUTHORITY (NO. PAA 2025-001)
PALMDALE FINANCING AUTHORITY (NO. PFA 2025-001)
COLLECTIVELY THE APPROVING LEGISLATIVE BODIES ('ALB')

A JOINT RESOLUTION OF THE APPROVING LEGISLATIVE BODIES APPROVING AND ADOPTING THE CITY OF PALMDALE'S ANNUAL BUDGET FOR FISCAL YEAR 2025-26, AND APPROVING REVENUE AND EXPENDITURE ADJUSTMENTS TO FISCAL YEAR 2024-25.

Intent of the Approving Legislative Bodies:

1. In accordance with the City of Palmdale Municipal Code Section 3.04.020, the City Manager shall submit a proposed budget to the City Council no later than May 31st of each year; and,

2. The City Manager has submitted a proposed budget to the Approving Legislative Bodies for the Fiscal Year 2024-25 for review, consideration and adoption; and,

3. The City Council has caused a public hearing to be held on said budget, as amended, on June 17, 2025, with public notice of the hearing published at least fourteen (14) days prior to said hearing, has further considered the proposed budget, and has made revisions therein; and,

4. Section 2.04.060 and 3.04.101 of the Palmdale Municipal Code require that the City Manager oversee and accomplish, with the professional staff's assistance, a budget prescribing the spending policy of the City for the ensuing fiscal year be adopted on or before the thirtieth day of June each year; and,

5. After consideration and analysis, the Approving Legislative Bodies, each separately, find it is in the interest of the health, welfare and safety of the City and each entity, its citizens and businesspersons, to adopt the financial plan within the budget for the receipt and expenditure of public monies in Fiscal Year 2025-26; and,

6. The City Council has approved a General Fund Operating Reserve Policy of 20% of operating expenditures, and that this Reserve Policy may fall below 20% in an emergency situation, such as economic downturns or natural disasters.

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE, THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT

AGENCY OF THE CITY OF PALMDALE, THE PALMDALE CIVIC AUTHORITY OF THE CITY OF PALMDALE, THE HOUSING AUTHORITY OF THE CITY OF PALMDALE, THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF PALMDALE, THE PALMDALE AIRPORT AUTHORITY OF THE CITY OF PALMDALE, AND THE PALMDALE FINANCING AUTHORITY OF THE CITY OF PALMDALE (COLLECTIVELY THE 'ALB') DO HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The Approving Legislative Bodies, and each of them, find in all respects as set forth in Section A-Intent of the Approving Legislative Bodies and hereby incorporate that Section A herein. Further, the Approving Legislative Bodies, and each of them, find that all lawfully required condition precedents to the adoption of this Joint Resolution have occurred as required by law.

SECTION 2. The original of the Budget of the Approving Legislative Bodies for the fiscal year 2025-26, as finally adopted by the Approving Legislative Bodies, shall be placed on file in the office of the City Clerk and shall be open to public inspection.

SECTION 3. The Approving Legislative Bodies, separately and on each entities own sole behalf, is approving all adjustments to the fiscal year 2024-25 revenues and expenditures as presented in the fiscal year 2025-26 Annual Budget document.

SECTION 4. The Budget of the Approving Legislative Bodies for fiscal year 2025-26 as amended, modified, revised, and corrected by each of the approving legislative bodies, on its own sole behalf, is hereby approved and adopted. The Budget is subject to the requirements of Article XIII B of the California Constitution.

SECTION 5. The Authorized Positions and Classification and Pay Plans, as amended and incorporated in the budget document, are hereby approved and adopted. The City Council recognizes and directs the City Manager to undertake all necessary or desirable revisions, reorganizations, hiring, not hiring, wage, classification, budget, and all matters directly or indirectly related to personnel, Human Resources, negotiations, and employee management decisions, without further action by, or presentation to, the City Council pursuant to Palmdale Municipal Code Section 2.04.060 and the City of Palmdale City Charter.

SECTION 6. That the Chief Financial Officer/City Treasurer is authorized to expend in accordance with the laws of the State of California and the law and Charter of the City of Palmdale on behalf of the Approving legislative Bodies new appropriations as stated in the "Adopted Annual Budget for Fiscal Year 2025-26," attached hereto and incorporated herein by reference.

SECTION 7. That the Chief Financial Officer/City Treasurer is authorized to validate, sign and pay all legal and contractual obligations of the City, including City Departments and agencies with check warrants up to the amounts appropriated in this budget.

SECTION 8. The Director of Operations/City Treasurer shall have the authority to receive any and all donations on behalf of the City and make the appropriate entries into the City financial records to enable the City to spend the donation on the purpose for which it was intended without presenting each item to the City Council for approval. These donations, received throughout the fiscal year by various departments from members of the community for a variety of purposes, are obligated and not discretionary. All donations more than such amount shall be approved by the appropriate Approving Legislative Body.

SECTION 9. That at the conclusion of fiscal year ending June 30, 2025, certain purchase orders will exist as outstanding encumbrances representing contractual obligations or previously budgeted funds. In addition, budgeted funds for certain items or projects in various stages of acquisition or development have previously been approved or will be approved by City Council to be carried forward to fiscal year 2025-26 as Continuing Appropriations. The Outstanding Encumbrances and Continuing Appropriations shall be deemed to be re-budgeted as an addition to the budget amounts previously set forth in the Resolution.

SECTION 10. The Successor Agency to the Community Redevelopment Agency of the City of Palmdale and the Housing Authority of the City of Palmdale, in its capacity as the entity assuming the housing functions of the former Redevelopment Agency, find and determine that the planning and administrative expenses set forth in the Budget to be paid from the Authority's Low and Moderate Income Housing Asset Fund, which was established pursuant to Section 9 of Assembly Bill 1484 (Health and Safety Code section 34176(d)), are necessary for the production, improvement or preservation of low-and moderate-income housing.

SECTION 11. Without prior approval of the Approving Legislative Bodies, and each of them, the City Manager/Executive Director/Secretary shall have authority to transfer within the same fund and category, but not from fund to fund, except for shifts in appropriations relating to personnel. A transfer from fund to fund in any amount, except as relates to personnel, shall be likewise approved by the respective Legislative Body of the Approving Legislative Bodies.

SECTION 12. That the City Council hereby approves the Capital Improvement Plan for Fiscal Year 2025-26, contingent upon the acceptance of the Planning Commissions' determination on September 11, 2025, that the Fiscal Year 2025-26 capital projects are consistent with the General Plan of the City of Palmdale. If a project is not deemed consistent, that project will be deleted from the Capital Improvement Project.

SECTION 13. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June, 2025.

Approved as to form:

_____
Richard J. Loa, Mayor
Chair

ATTEST:

_____
Alexandra Halfman, Acting City Attorney
Acting General Council/Authority Attorney

_____
Rochelle Scott, City Clerk
Agency Secretary/Authority Secretary

I, Rochelle Scott, City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 17th day of June, 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, City Clerk

CITY OF PALMDALE

Budget at a Glance

Fiscal Year 2025-26















Dear Palmdale Residents,

The City remains fiscally strong and committed to fostering a business-friendly environment. This strength is the result of thoughtful financial leadership by our City Council and a shared commitment to making Palmdale a fantastic place to live, work and play.

Our organizational vision is to deliver world-class service that enhances quality of life through innovation, passion, engagement and collaboration. City staff work diligently to invest in critical infrastructure, ensure long-term financial stability and build a thriving, welcoming community.

This document outlines the City's strategic goals and finances that support them. We are taking strong action to keep Palmdale a safe and desirable place for all who call it home.

Local funding drives our success thanks to strong support from Palmdale residents. Measure AV generates $22.5 million annually for essential city services, like public safety, infrastructure and economic development. Voters again showed their commitment to our City by approving Measure PD, which took effect April 1, 2025, and keeps tax revenues local and working for Palmdale.

I encourage our residents to explore the full City Budget and related financial documents at **www.CityOfPalmdaleCA.gov/Budget.** These resources reflect our commitment to every aspect of Palmdale's future, from economic diversification to housing strategies.

Thank you for your continued engagement and support.

Sincerely,

Salvador Mendez

Salvador Mendez
City Manager Pro Tem



Strategic Priorities

Our budget is a plan for spending that implements the City Council's priorities and strategic goals, delivers first-rate services and is responsive to the community's needs.

Building Culture & Community

- Maintain effective public safety and protect life, property and the environment.
- Provide high-quality recreation and open space opportunities.
- Launch a bold new brand identity for the City.
- Revitalize the Chimbole Cultural Center into a lively community hub.
- Expand DryTown Water Park with an exciting new thrill ride attraction.
- Transform 56 acres at SR-14 and Palmdale Boulevard for revolutionary development.

Economic Vitality & Innovation

- Support environmental sustainability through the application of green energy technologies such as zero-emissions hydrogen, microgrids and advanced energy initiatives.
- Promote innovation through tools such as high-speed broadband to streamline business processes and increase responsiveness to the community.
- Generate employment opportunities through job creation and workforce development.
- Build the contingency reserve to 30% in good times and utilize wisely in difficult times.
- Recruit and retain highly competent staff.
- Attract quality retail and dining to elevate the Palmdale lifestyle.

Social Unity

- Provide high-quality essential City services.
- Promote mental health and wellness through community partnerships.
- Engage youth through meaningful opportunities to contribute to our community.
- Create affordable, safe and secure housing.

Transportation & Infrastructure

- Enhance citywide mobility through impactful improvements such as the Rancho Vista Boulevard grade separation project.
- Continue responsible investment in key infrastructure, such as facilities, streets and vehicles.
- Partner with key agencies to restart air service at Palmdale Regional Airport.
- Champion the Center for Transportation Technology Excellence to position Palmdale as a nationwide leader in the transportation technology and innovation sector.
- Support the development of high-speed rail and the High Desert Corridor to solidify Palmdale as a major transportation hub.

Scan the QR code to view more details on the City's latest projects in line with these priorities.

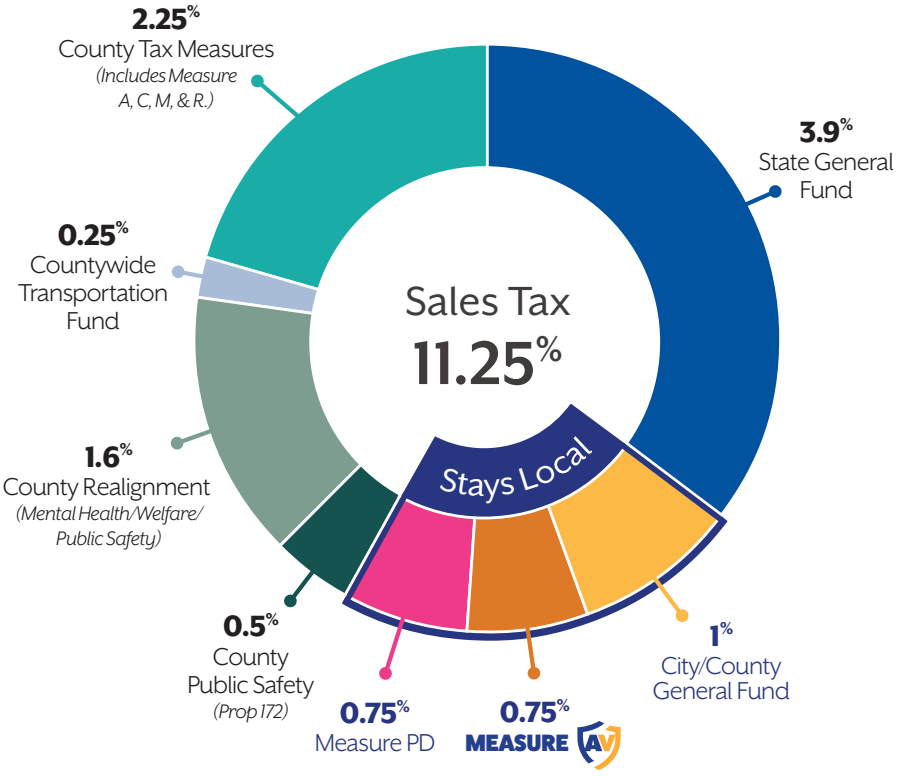
Palmdale Residents and the Budget

Where Does the City Get Its Money?

Sales Tax

For every dollar you spend, **you are taxed 11.25%**. How much of your sales tax does the City receive?

The City keeps 2.5% of sales tax.



Property Tax

For every dollar paid on property taxes:





Saving Residents Money

The City of Palmdale is dedicated to completing projects while saving you money.

Here are a few of the ways we are saving taxpayers' dollars:

Long-term Financial Planning

The City is committed to long-term comprehensive financial planning. It prepares and publicly presents, during the budget process, a detailed five-year forecast that includes an analysis of key revenues and expenditures, along with proposed measures to address any projected gaps.

Pension Stabilization Trust Fund

CalPERS: The City has taken many proactive steps to manage rising pension costs through the years. Most significant recent action was to allocate $1.25 million to the Pension Stabilization Trust Fund, which now has over $10.1 million reserved for future Unfunded Actuarial Liability (UAL) payments.

Grant Funding

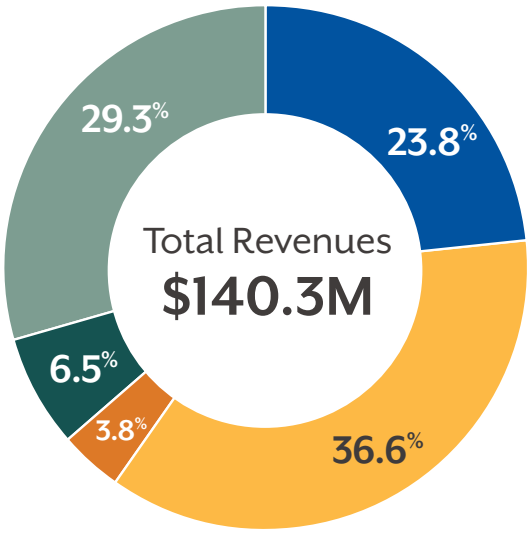
The City applies for and receives grants from a variety of sources at the local, state and federal levels. The funds received will go toward many citywide projects including Palmdale Boulevard/SR-14 interchange improvements, arterial road rehabilitation projects, Courson Park revitalization, housing development and rehabilitation projects, Avenue R signal synchronization, Rancho Vista Boulevard/ Sierra Highway grade separation and more.

Type of Grant	Amount
State	$ 3,645,270
Measure R	500,000
SAVES	25,000
Miscellaneous	5,850,990
Total Grant Funds for FY 25-26 Budget	**$ 10,021,260**



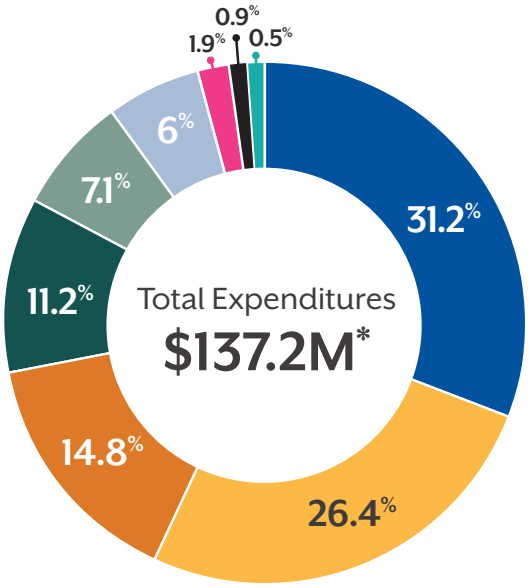
General Fund

The General Fund is the primary operating fund for the City, which provides activities, programs and services for the community. These revenue sources include property tax, sales tax, transient occupancy tax and service fees. Expenditures in the General Fund are primarily spent on public safety, building and safety, City infrastructure and government administration.



General Fund Revenues

Property Tax	$ 33.4M
Sales & Use Tax	51.4M
Transient Occupancy Tax (TOT)	5.3M
Franchise Fees	9.1M
Other	$ 41.1M



General Fund Expenditures

Operations	$ 42.8M
Public Safety	36.2M
Public Works	20.3M
Parks & Recreation	15.4M
Economic & Community Development	9.8M
City Manager's Office	8.2M
City Attorney	2.6M
Housing	1.2M
City Council	$ 0.7M

Fiscal Year 2025-26 Proposed Budget

Operating Budget	General Fund	All Funds
City Council	$ 645,270	$ 645,270
City Attorney	2,618,700	2,618,700
City Manager Department	8,272,970	9,976,490
Operations Department	30,797,080	123,811,240
Economic & Community Development Department	9,723,930	11,538,930
Public Safety Department	36,283,080	48,004,550
Housing Department	1,208,870	28,702,490
Parks & Recreation Department	15,382,230	21,403,900
Public Works Department	18,768,540	135,072,620
Total Operating Budget	**$ 123,700,670**	**$ 381,774,190**

Capital Budget	General Fund	All Funds
Bicycle and Pedestrian	—	—
Drainage	—	$ 300,000
Facilities	—	108,000
General Improvements	$ 12,000,000	12,000,000
Parks & Recreation	1,500,000	12,491,310
Streets	—	14,000,000
Traffic	—	120,000
Sewer and Watershed	—	4,785,750
Total Capital Budget	**13,500,000**	**43,805,060**
Total FY 26 Revenue	**140,290,280**	**422,052,830**
Total FY 26 Proposed Expenditure Budget	**$ 137,200,670**	**$ 425,579,250**



Investing In Our Future

The City invests in the future of our community by funding Capital Improvement Projects (CIP). Over the next year, improvement projects in the following categories will be implemented.

Total investment in the community: $292,774,910

Ongoing: $260,969,850 • FY 26 Additions: $31,805,060

General Improvements
$10,847,680

Ongoing: $10,847,680
FY 26 Additions: $0

Bicycle & Pedestrian
$740,140

Ongoing: $740,140
FY 26 Additions: $0

Sewer & Watershed
$15,542,380

Ongoing: $10,756,630
FY 26 Additions: $4,785,750

Parks & Recreation
$48,343,570

Ongoing: $35,852,260
FY 26 Additions: $12,491,310

Drainage
$8,111,150

Ongoing: $7,811,150
FY 26 Additions: $300,000

Facilities
$19,065,580

Ongoing: $18,957,580
FY 26 Additions: $108,000

Streets
$179,077,480

Ongoing: $165,077,480
FY 26 Additions: $14,000,000

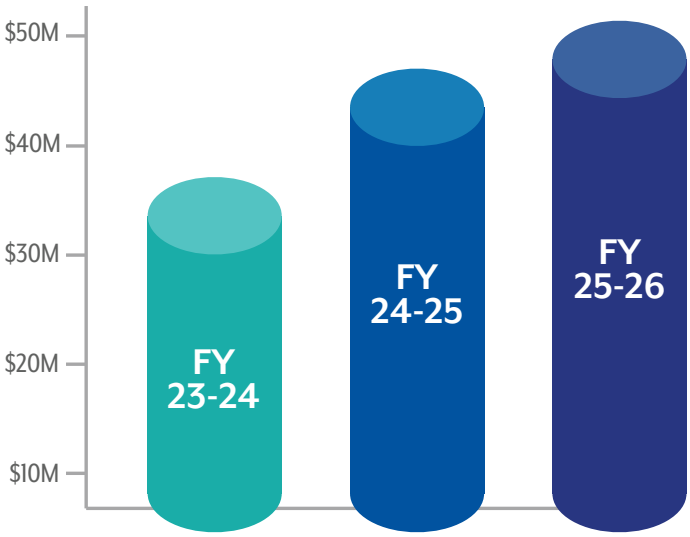
Traffic
$11,046,930

Ongoing: $10,926,930
FY 26 Additions: $120,000



Public Safety

Public Safety is a top priority for the City and provides the resources to keep residents safe. Crime will not stand in our community. Through initiatives such as Flock cameras, graffiti abatement and our aggressive stance on retail theft, we are making your safety our number one priority.



Public Safety Budget

FY 23-24	$ 36.0M
FY 24-25 (Projected)	$ 45.5M
FY 25-26 (Proposed)	$ 48.0M



Costs for law enforcement services are rising throughout the state due to changes in law, increased lawsuits and other expenses associated with policing services. The City will continue to seek innovative ways to manage rising costs to ensure residents have access to Sheriff's deputies and emergency services.

The Public Safety budget funds contracts with the Los Angeles County Sheriff's Department and Animal Care and Control, as well as City operating costs for personnel, vehicles and related expenses.

About the City of Palmdale

The City of Palmdale, with nearly 170,000 residents, sits perfectly nestled in the Antelope Valley against the picturesque backdrop of the San Gabriel Mountains. Our community thrives on its forward-thinking and innovative ethos, driving progress across various sectors, from transportation to aerospace to public safety. Families enjoy Palmdale's excellent schools, affordable housing, abundant recreational opportunities, diverse local culture and welcoming atmosphere, all within reach of the Los Angeles metropolitan area. Despite its urban proximity, Palmdale retains its identity as a desert oasis, boasting stunning landscapes, native Joshua trees and over 300 days of annual sunshine. Explore further at **www.CityOfPalmdaleCA.gov.**



CITY OF PALMDALE

www.CityOfPalmdaleCA.gov/StayingConnected



Fiscal Year 2025-26
Proposed Annual Operating and Capital Budget

CITY OF PALMDALE
FIVE YEAR GENERAL FUND AND CONSOLIDATED FUNDS PROJECTION

					YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
		FY 2023 Actuals	FY 2024 Actuals	FY 2025 Projected	FY 2026 Proposed	FY 2027 Projected	FY 2027 Projected	FY 2027 Projected	FY 2028 Projected
1	**BEGINNING FUND BALANCE**	73,269,500	92,576,350	102,985,207	83,366,137	86,455,747	91,000,227	93,092,807	92,387,397
2	REVENUES/TRANSFERS IN								
3	Property Tax	29,208,527	31,453,857	32,418,040	33,386,390	35,055,710	36,808,500	38,648,930	40,581,380
4	Sales And Use Tax	27,808,626	27,486,027	32,581,130	51,382,740	52,410,390	53,458,600	54,527,770	55,618,330
5	Transient Occupancy Tax	4,608,941	5,096,411	5,198,340	5,302,310	5,408,360	5,516,530	5,626,860	5,739,400
6	Franchise Fees	7,595,391	8,574,370	8,914,460	9,178,100	9,269,880	9,362,580	9,456,210	9,550,770
7	Use Of Property	3,783,921	3,892,008	3,290,070	3,481,880	3,551,520	3,622,550	3,695,000	3,768,900
8	License And Permits	5,525,829	6,723,302	5,035,820	5,460,440	5,569,650	5,681,040	5,794,660	5,910,550
9	Charges For Services	1,524,521	1,344,006	1,357,530	1,388,830	1,444,380	1,502,160	1,562,250	1,624,740
10	Development Charges For Services	3,190,946	2,944,663	3,172,810	3,265,850	3,363,830	3,464,740	3,568,680	3,675,740
11	Fines And Forfeitures	784,947	1,577,663	1,153,610	1,290,750	1,316,570	1,342,900	1,369,760	1,397,160
12	Other Revenue	5,790,501	12,632,441	11,083,420	13,352,000	6,000,000	6,000,000	6,000,000	6,000,000
13	Gain (Loss) Fair Value of Investments	-654,783	3,288,259	0	0	0	0	0	0
14	Transfer In	14,281,368	14,493,144	22,966,500	12,800,990	8,150,000	8,150,000	8,150,000	8,150,000
15	**Total Revenues**	**103,448,734**	**119,506,150**	**127,171,730**	**140,290,280**	**131,540,290**	**134,909,600**	**138,400,120**	**142,016,970**
16	EXPENDITURES/TRANSFERS OUT								
17	Salaries	16,911,909	17,906,418	21,761,490	22,374,990	23,269,990	24,200,790	25,168,820	26,175,570
18	Benefits	6,226,421	7,002,022	8,699,910	9,656,700	10,042,970	10,444,690	10,862,480	11,296,980
19	Organizational Development	443,678	518,233	727,740	826,900	835,170	843,520	851,960	860,480
20	Operating	8,841,748	24,259,852	18,754,030	13,467,410	13,871,430	14,287,570	14,716,200	15,157,690
21	Contract Services	13,732,984	14,961,012	26,077,940	25,455,430	25,964,540	26,483,830	27,013,510	27,553,780
22	Capital Outlay	1,806,038	2,494,167	8,813,520	13,966,380	2,000,000	2,000,000	2,000,000	2,000,000
23	County Contracts - Law Enforcement	12,992,270	18,079,108	21,546,520	22,095,200	24,746,620	27,716,210	31,042,160	34,767,220
24	County Contracts - Liability	2,773,013	3,307,590	3,569,030	3,729,640	4,028,010	4,350,250	4,698,270	5,074,130
25	County Contracts - Animal Control	1,491,007	2,251,652	3,200,000	4,000,000	4,120,000	4,243,600	4,370,910	4,502,040
26	Utilities	2,318,811	2,259,654	3,171,070	3,112,580	3,237,080	3,366,560	3,501,220	3,641,270
27	Debt Service	6,045,840	6,181,732	4,066,930	4,006,700	4,600,000	4,600,000	4,600,000	4,600,000
28	Transfers Out/Internal Svc Alloc.	10,558,167	8,859,353	24,132,620	12,988,740	8,000,000	8,000,000	8,000,000	8,000,000
29	Transfer Out to Reserves	-	1,016,500	2,270,000	1,520,000	2,280,000	2,280,000	2,280,000	2,280,000
30	**Total Expenditures**	**84,141,884**	**109,097,293**	**146,790,800**	**137,200,670**	**126,995,810**	**132,817,020**	**139,105,530**	**145,909,160**
31	Surplus/(Deficit) (Revenue - Expenditures)	19,306,850	10,408,857	(19,619,070)	3,089,610	4,544,480	2,092,580	(705,410)	(3,892,190)
32	**FUND BALANCE BEFORE RESERVES/RESTRICTIONS**	**92,576,350**	**102,985,207**	**83,366,137**	**86,455,747**	**91,000,227**	**93,092,807**	**92,387,397**	**88,495,207**
33	**20 % Reserve Requirement (30% Recommended)**	**16,828,377**	**32,729,188**	**44,037,240**	**41,160,201**	**38,098,743**	**39,845,106**	**41,731,659**	**43,772,748**
34	Restricted, Nonspendable and Assigned	**23,493,168**	**22,594,028**	**35,000,000**	**35,000,000**	**35,000,000**	**35,000,000**	**35,000,000**	**35,000,000**
35	**ENDING AVAILABLE BALANCE**	**52,254,805**	**47,661,991**	**4,328,897**	**10,295,546**	**17,901,484**	**18,247,701**	**15,655,738**	**9,722,459**

CITY OF PALMDALE
ESTIMATED FUND BALANCE
FISCAL YEAR 2025

Fund	Fund Description	FY 2025 Beginning Available Fund Balance	FY 2025 Revenues	FY 2025 Operating Expenditures	FY 2025 Capital Expenditures	Reserve Requirement	Nonspendable, Restricted and Assigned	FY 2025 Projected Ending Available Fund Balance
101, 150, 151	General Fund	102,985,206	127,171,730	138,442,440	8,348,360	44,037,240	35,000,000	4,328,896
153	Information Technology	1,694,410	4,860,720	4,565,720	-			1,989,410
154	Fleet Maintenance	4,045,780	6,335,550	6,040,550	-			4,340,780
156	Public Art Fund	1,873,370	250,000	80,620	447,650			1,595,100
157	Measure AV	21,616,066	23,563,000	14,924,940	22,458,930	3,738,387		4,056,809
158	American Rescue Funds	2,352,603	13,500,120	2,100,120	11,005,990			2,746,613
200	PEG Fund	833,029	120,000	275,000	-			678,029
201	Gas Tax Fund	13,225,701	4,977,490	1,799,690	12,949,770			3,453,731
202	Public Safety Fund	1,911,832	732,500	150,000	-			2,494,332
203	Prop A Fund	11,383,984	4,696,690	6,845,700	9,251,710			(16,736)
204/214	Prop C Funds	17,459,839	12,406,070	579,600	14,193,840			15,092,469
205	Air Quality Improvement Fund	353,582	7,500	-	253,240			107,842
206	Local Transp Fund Art 3	2,588	223,760	-	222,760			3,588
207	Local Transp Fund Art 8	(5,163,829)	20,444,030	10,609,540	4,429,490			241,171
208/218	Measure R Funds	12,634,815	101,096,450	-	101,215,520			12,515,745
209/219	Measure M Funds	11,045,373	9,481,620	-	9,373,580			11,153,413
210	Road Maint & Rehab Acct Fund	11,060,103	4,284,220	-	13,711,990			1,632,333
211	Measure A LA County Parks	(6,350)	5,937,900	-	5,931,550			-
220	Park Development Fund	3,146,241	1,350,000	269,600	3,504,170			722,471
221	Traffic Impact Fund	2,606,944	910,000	-	239,400			3,277,544
222-230	Drainage Funds	15,517,954	1,422,300	127,900	8,721,490			8,090,864
227	Fire Facilities Impact Fund	10,410,040	750,000	37,500	-			11,122,540
228	Sewer Upgrade Fund	489,594	7,500	-	424,450			72,644
229	Public Facilities Fund	2,133,681	495,000	-	940,170			1,688,511
240	Federal Funds Fund	(5,557,912)	25,732,010	-	20,177,530			(3,432)
241	State Grants Fund	(616,905)	2,481,320	552,480	1,515,640			(203,705)
242	Misc Grant/Developer Contrib	1,614,861	5,163,140	830,540	5,052,870			894,591
243	Federal Home Program	8,040,350	2,355,870	2,355,870	-			8,040,350
244	Federal Jobs Programs	(13,069)	94,120	94,000	-			(12,949)
245	HOME ARP Fund	(2,141)	2,091,050	57,500	-			2,031,409
250	Park Assessments Fund	2,902,714	3,135,700	3,152,940	15,510			2,869,964
251	Landscape Maintenance Fund	15,335,247	7,598,190	9,859,810	276,580			12,797,047
252	Street Lighting Assmnt Distr	4,040,883	1,336,950	1,205,020	-			4,172,813
253	Drainage Benefit Assessment	1,551,752	156,700	49,200	-			1,659,252
254	Sewer Maint Assessment Dist	34,747,327	6,542,300	5,034,100	9,445,660	10,424,198		16,385,669
255	Street Light County District	17,471,448	3,695,370	4,357,950	-			16,808,868
256	Street Light Dist #2 Anaverde	950,221	191,320	216,850	-			924,691
257	Street Light Dist #3 Ritter	377,802	74,480	116,640	-			335,642
258	Enhanced Infrastructure Financing Dist.	716,006	300,000	135,000	-			881,006
259	CFD 2022-1 Maintenance Service Dist.	140,039	44,480	22,030	-			162,489
260	Solid Waste	1,363,455	857,970	667,770	-			1,553,655
280	CDBG Fund	2,210,856	2,775,830	1,648,190	1,216,000			2,122,496
281	SAVES Grant Fund	(8,511)	-	-	-			(8,511)
291	Housing Authority Fund	1,501,144	195,710	219,820	-			1,477,034
292	Housing Facilities Fund	(543,986)	8,613,260	8,147,570	-			(78,296)
293	Housing Asset Fund	48,391,721	2,045,850	12,281,110	-			38,156,461
300	Water Park	4,931,645	2,306,000	2,246,480	1,646,000			3,345,165
350	Palmdale CCA	6,983,925	73,887,040	67,804,470	-	2,034,130		11,032,365
460	Successor Agency	6,701,436	74,681,430	73,923,680	-			7,459,186
480	AD88-1 10Th St West Improv	(65,786)	-	-	-			(65,786)
481	AD90-2 7Th St West Improvement	146,247	-	-	-			146,247
482	CFD 2003-1 Improvement Fund	13,094	-	-	-			13,094
483	CFD 91-1 Sierra Gateway Improv	166,304	-	-	-			166,304
484	CFD 93-1 Ritter Ranch Impr Fund	2,798,214	19,000	-	-			2,817,214
487	CFD 2022-3 Ritter Redemption	(750)	52,300	-	-			51,550
525	Debt Svc-PFA	35,168,015	5,168,680	5,392,330	-			34,944,365
580	OPEB Fiduciary Trust Funds	4,738,244	325,000	315,000	-			4,748,244
710	Palmdale Community Foundation	247,238	70,500	276,420	-			41,318
730	AD 88-1 10Th St West Redemption	80,630	5,000	-	-			85,630
732	AD 90-2 7Th St West Redemption	(117,957)	3,000	-	-			(114,957)
733	AD 87-1 Rancho Vista Rdmpt Fund	134,443	2,000	-	-			136,443
734	CFD 03-1 Anaverde Redemption	1,981,983	1,551,100	1,532,500	-			2,000,583
735	CFD 2005-1 Redemption Fund	1,796,022	1,076,400	977,500	-			1,894,922
736	CFD 91-1 Sierra Gateway Redempt	(86,688)	87,660	116,720	-			(115,748)
737	AD 91-2 52Nd St West Redemption	23,967	400	-	-			24,367
738	CFD 93-1 Ritter Ranch Rdmpt Fnd	220,780	1,500	52,910	-			169,370
739	AD 2006-01 Godde Hill Rdmp Fd	286,262	139,450	137,490	-			288,222
740	CFD 16-1 Joshua Ranch Wtr Rdmp	2,490,565	855,700	874,450	-			2,471,815
741	CFD 2022-2 Ritter Ranch Improv	(938)	3,040,400	10,000	-			3,029,462
	Total	**446,862,754**	**583,778,330**	**391,513,260**	**266,969,850**	**60,233,955**	**35,000,000**	**276,924,019**

CITY OF PALMDALE
ESTIMATED FUND BALANCE
FISCAL YEAR 2026

Fund	Fund Description	FY 2026 Estimated Beginning Available Fund Balance	FY 2026 Revenues	FY 2026 Operating Expenditures	FY 2026 Capital Expenditures	Reserve Requirement	Nonspendable, Restricted and Assigned	FY 2026 Projected Ending Available Fund Balance
101, 150, 151	General Fund	83,366,136	140,290,280	123,700,670	13,500,000	41,160,201	35,000,000	10,295,545
153	Information Technology	1,989,410	5,534,130	5,489,130	-			2,034,410
154	Fleet Maintenance	4,340,780	2,718,320	2,673,320	-			4,385,780
156	Public Art Fund	1,595,100	250,000	377,900	-			1,467,200
157	Measure AV	7,795,196	24,068,000	17,860,230	10,349,310	2,820,954		832,702
158	American Rescue Funds	2,746,613	-	-	-			2,746,613
200	PEG Fund	678,029	100,000	704,740	-			73,289
201	Gas Tax Fund	3,453,731	5,189,540	3,805,410	4,500,000			337,861
202	Public Safety Fund	2,494,332	742,000	582,000	-			2,654,332
203	Prop A Fund	(16,736)	4,545,430	4,476,970	50,000			1,724
204/214	Prop C Funds	15,092,469	3,907,950	2,267,100	3,120,000			13,613,319
205	Air Quality Improvement Fund	107,842	7,500	-	-			115,342
206	Local Transp Fund Art 3	3,588	133,630	-	-			137,218
207	Local Transp Fund Art 8	241,171	8,972,410	9,210,390	-			3,191
208/218	Measure R Funds	12,515,745	2,822,210	-	500,000			14,837,955
209/219	Measure M Funds	11,153,413	3,278,510	-	3,000,000			11,431,923
210	Road Maint & Rehab Acct Fund	1,632,333	4,436,310	-	6,000,000			68,643
211	Measure A LA County Parks	-	-	-	-			-
220	Park Development Fund	722,471	1,550,000	269,600	200,000			1,802,871
221	Traffic Impact Fund	3,277,544	860,000	-	-			4,137,544
222-230	Drainage Funds	8,090,864	1,462,550	277,900	1,500,000			7,775,514
227	Fire Facilities Impact Fund	11,122,540	775,000	35,000	-			11,862,540
228	Sewer Upgrade Fund	72,644	10,000	-	-			82,644
229	Public Facilities Fund	1,688,511	515,000	-	-			2,203,511
240	Federal Funds Fund	(3,432)	58,310	54,870	-			8
241	State Grants Fund	(203,705)	4,095,120	3,645,270	-			246,145
242	Misc Grant/Developer Contrib	894,591	5,630,860	5,650,990	200,000			674,461
243	Federal Home Program	8,040,350	1,337,460	1,337,460	-			8,040,350
244	Federal Jobs Programs	(12,949)	119,450	106,500	-			1
245	HOME ARP Fund	2,031,409	2,091,050	2,033,550	-			2,088,909
250	Park Assessments Fund	2,869,964	3,233,200	2,999,440	300,000			2,803,724
251	Landscape Maintenance Fund	12,797,047	7,935,430	10,732,740	585,750			9,413,987
252	Street Lighting Assmnt Distr	4,172,813	1,376,790	1,310,220	-			4,239,383
253	Drainage Benefit Assessment	1,659,252	256,400	54,760	-			1,860,892
254	Sewer Maint Assessment Dist	26,809,867	6,643,520	4,967,650	-	8,042,960		20,442,777
255	Street Light County District	16,808,868	3,782,780	4,818,970	-			15,772,678
256	Street Light Dist #2 Anaverde	924,691	199,590	238,720	-			885,561
257	Street Light Dist #3 Ritter	335,642	77,230	122,480	-			290,392
258	Enhanced Infrastructure Financing Dist.	881,006	360,000	50,000	-			1,191,006
259	CFD 2022-1 Maintenance Service Dist.	162,489	46,130	22,690	-			185,929
260	Solid Waste	1,553,655	1,321,340	1,474,000	-			1,400,995
280	CDBG Fund	2,122,496	3,476,100	2,554,710	-			3,043,886
281	SAVES Grant Fund	(8,511)	50,000	25,000	-			16,489
291	Housing Authority Fund	1,477,034	1,780,350	1,787,120	-			1,470,264
292	Housing Facilities Fund	(78,296)	8,931,130	8,920,320	-			(67,486)
293	Housing Asset Fund	38,156,461	1,989,630	2,647,670	-			37,498,421
300	Water Park	3,345,165	2,833,000	2,537,010	-			3,641,155
350	Palmdale CCA	13,066,495	71,030,670	70,449,410	-	2,113,480		11,534,275
460	Successor Agency	7,459,186	68,754,610	72,258,580	-			3,955,216
480	AD88-1 10Th St West Improv	(65,786)	-	-	-			(65,786)
481	AD90-2 7Th St West Improvement	146,247	-	-	-			146,247
482	CFD 2003-1 Improvement Fund	13,094	-	-	-			13,094
483	CFD 91-1 Sierra Gateway Improv	166,304	-	-	-			166,304
484	CFD 93-1 Ritter Ranch Impr Fund	2,817,214	20,140	-	-			2,837,354
487	CFD 2022-3 Ritter Redemption	51,550	53,870	-	-			105,420
525	Debt Svc-PFA	34,944,365	5,168,680	5,168,510	-			34,944,535
580	OPEB Fiduciary Trust Funds	4,748,244	325,000	350,000	-			4,723,244
710	Palmdale Community Foundation	41,318	-	-	-			41,318
730	AD 88-1 10Th St West Redemption	85,630	5,000	-	-			90,630
732	AD 90-2 7Th St West Redemption	(114,957)	3,000	-	-			(111,957)
733	AD 87-1 Rancho Vista Rdmpt Fund	136,443	2,000	-	-			138,443
734	CFD 03-1 Anaverde Redemption	2,000,583	1,551,000	1,529,320	-			2,022,263
735	CFD 2005-1 Redemption Fund	1,894,922	1,076,400	978,520	-			1,992,802
736	CFD 91-1 Sierra Gateway Redempt	(115,748)	88,660	111,590	-			(138,678)
737	AD 91-2 52Nd St West Redemption	24,367	500	-	-			24,867
738	CFD 93-1 Ritter Ranch Rdmpt Fnd	169,370	15,000	54,050	-			130,320
739	AD 2006-01 Godde Hill Rdmp Fd	288,222	146,980	141,230	-			293,972
740	CFD 16-1 Joshua Ranch Wtr Rdmp	2,471,815	886,070	899,400	-			2,458,485
741	CFD 2022-2 Ritter Ranch Improv	3,029,462	3,131,610	11,080	-			6,149,992
	Total	**372,157,974**	**422,052,830**	**381,774,190**	**43,805,060**	**54,137,595**	**35,000,000**	**279,493,960**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
REVENUES-ALL FUNDS (Excluding Transfers)

Category	2024 Actual	2025 Budget	2025 YTD Actual	2025 Projected	2026 Proposed	$ Chg	% Chg
PROPERTY TAXES	102,920,260	105,721,710	53,492,830	107,476,870	102,619,000	(4,857,870)	-4.5%
SALES & USE TAXES	64,072,078	69,687,620	44,679,441	70,380,160	88,509,840	18,129,680	25.8%
OTHER TAXES	8,827,064	8,931,600	8,080,631	8,981,710	9,214,850	233,140	2.6%
TRANSIENT OCC TAX	5,096,411	4,950,000	3,605,464	5,198,340	5,302,310	103,970	2.0%
FRANCHISE FEES	8,739,107	17,631,960	7,829,981	9,034,460	9,278,100	243,640	2.7%
SUBVENTIONS & GRANTS	18,905,927	179,981,560	32,845,769	182,256,030	27,211,050	(155,044,980)	-85.1%
DEVELOPER CONTRIB	40,940	50,000	178,171	50,000	50,000	-	0.0%
COUNTY CONTRIB	158,083	7,571,970	223,061	6,827,900	972,450	(5,855,450)	-85.8%
STATE CONTRIBUTIONS	-	1,000	-	-	1,000	1,000	0.0%
OTHER AGENCY CONTRIB	75,102	4,289,330	1,562,584	4,126,750	279,000	(3,847,750)	-93.2%
USE OF PROPERTY	19,628,600	14,025,670	17,207,175	15,066,680	16,104,800	1,038,120	6.9%
FAIR VALUE OF INVEST	5,787,244	-	-	-	-	-	0.0%
PARK DEVELOPMENT FEE	677,938	1,500,000	941,198	1,300,000	1,500,000	200,000	15.4%
DRAINAGE FEES	5,085,662	867,000	668,582	870,000	900,000	30,000	3.4%
SEWER UPGRADE FEES	3,195	900	2,170	2,200	2,200	-	0.0%
TRAFFIC IMPACT FEES	2,025,899	950,000	829,260	900,000	850,000	(50,000)	-5.6%
FACILITY IMPACT FEE	2,028,686	1,190,000	762,401	1,190,000	1,200,000	10,000	0.8%
LICENSES AND PERMITS	6,817,746	5,073,500	4,854,431	5,149,420	5,574,040	424,620	8.2%
CHRGS FOR SERVICES	71,489,306	75,769,070	64,772,207	77,832,040	75,462,670	(2,369,370)	-3.0%
DEV CHRGS FOR SVCS	3,281,263	3,355,610	2,725,774	3,422,810	3,515,850	93,040	2.7%
FINES & FORFEITURES	1,859,321	1,298,110	5,841,550	1,492,610	1,614,950	122,340	8.2%
SPECIAL ASSESSMENTS	25,088,291	27,893,230	21,852,692	27,915,680	28,633,500	717,820	2.6%
OTHER - REVENUE	13,546,828	6,770,210	5,128,600	12,513,410	14,630,800	2,117,390	16.9%
BOND PROCEEDS (OFS)	42,986,227	-	-	-	-	-	0.0%
GN/LS-SALE OF ASSET	82,891	15,090	180,725	80,820	-	(80,820)	-100.0%
	409,224,071	**537,525,140**	**278,264,696**	**542,067,890**	**393,426,410**	**(148,641,480)**	**-27.4%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
REVENUES-GENERAL FUND (Excluding Transfers)

Category	2024 Actual	2025 Budget	2025 YTD Actual	2025 Projected	2026 Proposed	$ Chg	% Chg
PROPERTY TAXES	31,453,857	31,738,000	19,316,932	32,418,040	33,386,390	968,350	3.0%
SALES & USE TAXES	27,486,027	32,436,590	17,836,655	32,581,130	51,382,740	18,801,610	57.7%
TRANSIENT OCC TAX	5,096,411	4,950,000	3,605,464	5,198,340	5,302,310	103,970	2.0%
FRANCHISE FEES	8,574,370	17,366,960	7,769,856	8,914,460	9,178,100	263,640	3.0%
SUBVENTIONS & GRANTS	25,000	-	-	-	-	-	0.0%
OTHER AGENCY CONTRIB	40,250	50,000	24,750	50,000	50,000	-	0.0%
USE OF PROPERTY	3,892,008	3,472,330	1,523,951	3,290,070	3,481,880	191,810	5.8%
FAIR VALUE OF INVEST	1,800,460	-	-	-	-	-	0.0%
LICENSES AND PERMITS	6,723,302	4,959,900	4,746,592	5,035,820	5,460,440	424,620	8.4%
CHRGS FOR SERVICES	1,344,006	1,291,810	1,177,948	1,357,530	1,388,830	31,300	2.3%
DEV CHRGS FOR SVCS	2,944,663	3,105,610	2,471,299	3,172,810	3,265,850	93,040	2.9%
FINES & FORFEITURES	1,577,663	973,910	5,515,628	1,153,610	1,290,750	137,140	11.9%
OTHER - REVENUE	12,567,192	5,237,000	4,689,938	11,033,420	13,302,000	2,268,580	20.6%
	105,013,006	**105,582,110**	**68,679,014**	**104,205,230**	**127,489,290**	**23,284,060**	**22.3%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-ALL FUNDS (Excluding Transfers)

Category	2024 Actual	2025 Budget	2025 YTD Actual	2025 Projected	2026 Proposed	$ Chg	% Chg
SALARIES	29,957,228	34,746,080	27,106,995	35,583,840	38,078,240	2,494,400	7.0%
BENEFITS	12,761,098	16,080,390	12,231,912	15,536,890	17,497,960	1,961,070	12.6%
ORG DEVELOPMENT	692,097	1,120,130	544,827	960,310	1,117,860	157,550	16.4%
OPERATING EXP	35,230,048	33,502,212	14,962,902	31,905,330	32,339,050	433,720	1.4%
CONTRACT SERVICES	85,831,578	115,420,710	85,533,141	111,674,040	116,540,300	4,866,260	4.4%
SOFTWARE	1,071,506	2,941,860	2,014,022	2,604,790	3,250,290	645,500	24.8%
CAPITAL OUTLAY	462,139	869,000	412,536	813,650	799,030	(14,620)	-1.8%
COUNTY CONTRACTS	33,063,090	35,730,060	24,946,845	36,682,550	39,040,690	2,358,140	6.4%
UTILITIES	7,030,131	9,162,050	6,624,885	9,077,720	9,472,150	394,430	4.3%
PROGRAM EXP	2,140,048	19,469,270	404,678	13,996,170	8,653,640	(5,342,530)	-38.2%
INTER-GOV SHARING	59,495,693	61,402,480	24,768,727	61,402,480	59,525,000	(1,877,480)	-3.1%
CAPITAL	45,723,749	275,952,090	99,099,567	272,943,210	46,719,790	(226,223,420)	-82.9%
DEBT SERVICE	26,467,892	22,196,050	15,936,391	22,341,690	23,055,040	713,350	3.2%
GN/LS-SALE OF ASSET	274,481	-	-	-	-	-	0.0%
	340,200,778	**628,592,382**	**314,587,429**	**615,522,670**	**396,089,040**	**(219,433,630)**	**-35.6%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-GENERAL FUND (Excluding Transfers)

Category	2024 Actual	2025 Budget	2025 YTD Actual	2025 Projected	2026 Proposed	$ Chg	% Chg
SALARIES	17,906,418	21,173,360	16,224,103	21,761,490	22,374,990	613,500	2.8%
BENEFITS	7,002,022	9,294,570	7,030,997	8,699,910	9,656,700	956,790	11.0%
ORG DEVELOPMENT	518,233	842,710	442,622	727,740	826,900	99,160	13.6%
OPERATING EXP	23,983,264	13,706,970	9,552,421	18,727,030	13,467,410	(5,259,620)	-28.1%
CONTRACT SERVICES	14,961,012	27,481,490	16,093,184	26,077,940	25,450,430	(627,510)	-2.4%
SOFTWARE	2,107	3,000	2,301	27,000	5,000	(22,000)	-81.5%
CAPITAL OUTLAY	93,892	453,870	132,853	326,160	270,980	(55,180)	-16.9%
COUNTY CONTRACTS	23,638,350	27,964,940	19,302,655	28,315,550	29,824,840	1,509,290	5.3%
UTILITIES	2,259,654	3,214,770	2,203,889	3,171,070	3,112,580	(58,490)	-1.8%
CAPITAL	2,400,275	7,340,190	6,166,438	8,487,360	13,695,400	5,208,040	61.4%
DEBT SERVICE	2,436,937	2,291,600	2,259,532	2,291,280	2,306,400	15,120	0.7%
GN/LS-SALE OF ASSET	274,481	-	-	-	-	-	0.0%
	95,476,644	**113,767,470**	**79,410,996**	**118,612,530**	**120,991,630**	**2,379,100**	**2.0%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-ALL FUNDS-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
1. City Council							
CITY COUNCIL	SALARIES	255,712	198,380	216,380	220,400	4,020	1.9%
	BENEFITS	153,264	210,600	210,600	196,280	(14,320)	-6.8%
	ORG DEVELOPMENT	28,052	57,500	57,500	54,500	(3,000)	-5.2%
	OPERATING EXP	76,944	77,700	77,720	77,800	80	0.1%
	CAPITAL OUTLAY	243	1,000	1,000	1,000	-	0.0%
	UTILITIES	4,671	3,600	4,700	4,700	-	0.0%
	TRANSFERS OUT	20,477	81,180	75,350	90,590	15,240	20.2%
CITY COUNCIL Total		**539,362**	**629,960**	**643,250**	**645,270**	**2,020**	**0.3%**
1. City Council Total		**539,362**	**629,960**	**643,250**	**645,270**	**2,020**	**0.3%**
2. City Attorney							
CITY ATTORNEY	SALARIES	72,533	300	-	-	-	0.0%
	BENEFITS	32,611	500	500	500	-	0.0%
	ORG DEVELOPMENT	12,249	6,500	6,500	4,500	(2,000)	-30.8%
	OPERATING EXP	2,021	4,000	4,000	2,000	(2,000)	-50.0%
	CONTRACT SERVICES	2,218,126	4,231,500	4,901,500	2,501,500	(2,400,000)	-49.0%
	CAPITAL OUTLAY	-	1,000	1,000	1,000	-	0.0%
	UTILITIES	873	300	500	500	-	0.0%
	TRANSFERS OUT	24,571	97,430	90,410	108,700	18,290	20.2%
CITY ATTORNEY Total		**2,362,984**	**4,341,530**	**5,004,410**	**2,618,700**	**(2,385,710)**	**-47.7%**
2. City Attorney Total		**2,362,984**	**4,341,530**	**5,004,410**	**2,618,700**	**(2,385,710)**	**-47.7%**
3. City Manager							
CITY CLERK	SALARIES	591,563	421,750	421,750	515,400	93,650	22.2%
	BENEFITS	241,233	192,400	196,400	223,900	27,500	14.0%
	ORG DEVELOPMENT	19,292	19,450	21,570	40,900	19,330	89.6%
	OPERATING EXP	12,403	13,360	15,240	17,480	2,240	14.7%
	CONTRACT SERVICES	61,784	210,200	437,500	43,920	(393,580)	-90.0%
	CAPITAL OUTLAY	1,057	1,500	1,500	1,500	-	0.0%
	UTILITIES	498	500	500	500	-	0.0%
	TRANSFERS OUT	45,048	187,620	165,750	199,280	33,530	20.2%
CITY CLERK Total		**972,877**	**1,046,780**	**1,260,210**	**1,042,880**	**(217,330)**	**-17.2%**
CITY MANAGER	SALARIES	1,173,380	1,549,060	1,550,060	1,338,830	(211,230)	-13.6%
	BENEFITS	514,320	714,920	704,420	595,240	(109,180)	-15.5%
	ORG DEVELOPMENT	92,031	131,730	134,960	119,510	(15,450)	-11.4%
	OPERATING EXP	18,608	893,150	143,150	2,241,500	2,098,350	1465.8%
	CONTRACT SERVICES	9,495	333,510	76,000	136,000	60,000	78.9%
	CAPITAL OUTLAY	2,261	73,760	73,760	50,000	(23,760)	-32.2%
	UTILITIES	1,818	2,060	1,920	1,920	-	0.0%
	CAPITAL	1,500,000	6,000,000	6,000,000	-	(6,000,000)	-100.0%
	TRANSFERS OUT	27,994	173,650	103,520	114,500	10,980	10.6%
CITY MANAGER Total		**3,339,907**	**9,871,840**	**8,787,790**	**4,597,500**	**(4,190,290)**	**-47.7%**
COMMUNICATIONS	SALARIES	397,577	196,910	196,910	265,060	68,150	34.6%
	BENEFITS	152,106	69,780	69,780	136,310	66,530	95.3%
	ORG DEVELOPMENT	10,962	5,800	1,800	23,000	21,200	1177.8%
	OPERATING EXP	1,157	3,000	3,000	3,000	-	0.0%
	CONTRACT SERVICES	918,052	2,162,690	2,051,520	2,470,000	418,480	20.4%
	CAPITAL OUTLAY	19,612	2,000	2,000	2,000	-	0.0%
	UTILITIES	1,041	600	600	600	-	0.0%
	CAPITAL	-	200,000	100,000	350,000	250,000	250.0%
	TRANSFERS OUT	24,605	97,430	90,410	108,700	18,290	20.2%
COMMUNICATIONS Total		**1,525,111**	**2,738,210**	**2,516,020**	**3,358,670**	**842,650**	**33.5%**
LEGISLATIVE AFFAIRS	SALARIES	155,864	120,000	70,000	190,820	120,820	172.6%
	BENEFITS	32,374	64,800	32,900	99,850	66,950	203.5%
	ORG DEVELOPMENT	7,083	9,600	-	13,350	13,350	0.0%
	CONTRACT SERVICES	237,266	663,200	310,000	451,200	141,200	45.5%
	UTILITIES	-	780	-	-	-	0.0%
LEGISLATIVE AFFAIRS Total		**432,588**	**858,380**	**412,900**	**755,220**	**342,320**	**82.9%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-ALL FUNDS-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
RECORDS MANAGEMENT	SALARIES	61,204	98,940	98,940	98,940	-	0.0%
	BENEFITS	6,306	47,020	47,020	10,300	(36,720)	-78.1%
	ORG DEVELOPMENT	-	1,500	1,500	3,000	1,500	100.0%
	OPERATING EXP	1,727	8,700	8,700	8,700	-	0.0%
	CONTRACT SERVICES	12,702	9,850	9,850	85,150	75,300	764.5%
	CAPITAL OUTLAY	-	1,000	1,000	1,000	-	0.0%
	UTILITIES	10,418	14,000	14,000	15,130	1,130	8.1%
RECORDS MANAGEMENT Total		**92,358**	**181,010**	**181,010**	**222,220**	**41,210**	**22.8%**
3. City Manager Total		**6,362,842**	**14,696,220**	**13,157,930**	**9,976,490**	**(3,181,440)**	**-24.2%**
4. Operations							
ASSESSMENT DIST / CFD	OPERATING EXP	500	-	-	-	-	0.0%
	CONTRACT SERVICES	923,543	1,124,040	1,134,040	1,159,770	25,730	2.3%
	DEBT SERVICE	2,338,858	2,356,950	2,356,950	2,352,760	(4,190)	-0.2%
	TRANSFERS OUT	147,000	232,610	232,610	235,350	2,740	1.2%
ASSESSMENT DIST / CFD Total		**3,409,902**	**3,713,600**	**3,723,600**	**3,747,880**	**24,280**	**0.7%**
FINANCE	SALARIES	1,297,914	1,335,200	1,335,700	1,671,090	335,390	25.1%
	BENEFITS	666,182	695,100	695,100	846,150	151,050	21.7%
	ORG DEVELOPMENT	26,672	112,100	52,860	54,720	1,860	3.5%
	OPERATING EXP	31,954	241,620	129,650	248,500	118,850	91.7%
	CONTRACT SERVICES	732,918	1,327,690	1,192,220	640,450	(551,770)	-46.3%
	CAPITAL OUTLAY	5,075	117,000	12,000	12,000	-	0.0%
	UTILITIES	1,503	2,000	1,000	2,000	1,000	100.0%
	DEBT SERVICE	203,562	189,420	189,420	172,700	(16,720)	-8.8%
	TRANSFERS OUT	4,879,025	4,893,590	4,874,870	4,952,410	77,540	1.6%
	GN/LS-SALE OF ASSET	274,481	-	-	-	-	0.0%
FINANCE Total		**8,119,286**	**8,913,720**	**8,482,820**	**8,600,020**	**117,200**	**1.4%**
GENERAL CITY	SALARIES	60,511	1,216,700	1,225,000	(420,000)	(1,645,000)	-134.3%
	BENEFITS	222,986	286,800	289,800	293,000	3,200	1.1%
	ORG DEVELOPMENT	105,844	152,000	152,000	150,000	(2,000)	-1.3%
	OPERATING EXP	695,700	3,019,610	2,722,300	1,418,000	(1,304,300)	-47.9%
	CONTRACT SERVICES	378,653	1,038,300	548,000	712,700	164,700	30.1%
	UTILITIES	65,877	101,500	76,500	76,500	-	0.0%
	CAPITAL	197,203	100,000	100,000	12,100,000	12,000,000	12000.0%
	DEBT SERVICE	15,694,560	9,180,160	9,403,660	9,138,910	(264,750)	-2.8%
	TRANSFERS OUT	8,515,119	10,690,730	20,991,420	9,583,010	(11,408,410)	-54.3%
GENERAL CITY Total		**25,936,452**	**25,785,800**	**35,508,680**	**33,052,120**	**(2,456,560)**	**-6.9%**
HUMAN RESOURCES	SALARIES	609,361	673,710	673,320	867,530	194,210	28.8%
	BENEFITS	276,398	314,300	314,300	482,320	168,020	53.5%
	ORG DEVELOPMENT	4,977	19,700	15,000	43,500	28,500	190.0%
	OPERATING EXP	1,762,079	2,265,850	2,059,000	2,046,000	(13,000)	-0.6%
	CONTRACT SERVICES	1,270,904	1,521,400	1,299,400	1,384,700	85,300	6.6%
	CAPITAL OUTLAY	-	16,060	20,000	17,780	(2,220)	-11.1%
	TRANSFERS OUT	28,668	116,660	105,480	126,810	21,330	20.2%
HUMAN RESOURCES Total		**3,952,388**	**4,927,680**	**4,486,500**	**4,968,640**	**482,140**	**10.7%**
INFORMATION TECHNOLOGY	SALARIES	753,711	786,400	786,400	927,980	141,580	18.0%
	BENEFITS	371,067	394,650	395,530	447,670	52,140	13.2%
	ORG DEVELOPMENT	10,623	10,000	6,500	17,000	10,500	161.5%
	OPERATING EXP	990,237	15,000	9,000	15,000	6,000	66.7%
	CONTRACT SERVICES	90,813	124,930	108,000	119,000	11,000	10.2%
	SOFTWARE	1,069,399	2,927,860	2,566,790	3,245,290	678,500	26.4%
	CAPITAL OUTLAY	176,134	155,000	175,000	210,000	35,000	20.0%
	UTILITIES	97,932	112,900	100,500	112,000	11,500	11.4%
	CAPITAL	307,063	940,200	743,000	929,930	186,930	25.2%
INFORMATION TECHNOLOGY Total		**3,866,978**	**5,466,940**	**4,890,720**	**6,023,870**	**1,133,150**	**23.2%**
RISK MANAGEMENT	SALARIES	37,353	212,500	225,000	343,340	118,340	52.6%
	BENEFITS	21,957	122,100	122,100	181,710	59,610	48.8%
	ORG DEVELOPMENT	3,277	28,460	4,300	11,500	7,200	167.4%
	OPERATING EXP	19,764,893	5,127,480	10,608,970	5,338,830	(5,270,140)	-49.7%
	CONTRACT SERVICES	1,179,442	1,238,250	1,214,750	1,233,250	18,500	1.5%
	CAPITAL OUTLAY	-	1,500	1,000	1,500	500	50.0%
RISK MANAGEMENT Total		**21,006,921**	**6,730,290**	**12,176,120**	**7,110,130**	**(5,065,990)**	**-41.6%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-ALL FUNDS-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
SUCCESSOR AGENCY	SALARIES	-	-	-	-	-	0.0%
	OPERATING EXP	1,635,344	200	200	200	-	0.0%
	CONTRACT SERVICES	1,224,883	1,248,430	1,224,930	1,151,800	(73,130)	-6.0%
	UTILITIES	97,520	107,100	107,100	104,450	(2,650)	-2.5%
	PROGRAM EXP	-	365,000	365,000	365,000	-	0.0%
	INTER-GOV SHARING	59,495,693	61,402,480	61,402,480	59,525,000	(1,877,480)	-3.1%
	DEBT SERVICE	10,232,070	10,585,230	10,512,870	10,828,670	315,800	3.0%
	TRANSFERS OUT	-	311,100	311,100	283,460	(27,640)	-8.9%
SUCCESSOR AGENCY Total		**72,685,511**	**74,019,540**	**73,923,680**	**72,258,580**	**(1,665,100)**	**-2.3%**
PALMDALE COMMUNITY FOUNDATION	OPERATING EXP	69,270	276,420	276,420	-	(276,420)	-100.0%
PALMDALE COMMUNITY FOUNDATION Total		**69,270**	**276,420**	**276,420**	**-**	**(276,420)**	**-100.0%**
EIFD	OPERATING EXP	-	-	135,000	50,000	(85,000)	-63.0%
EIFD Total		**-**	**-**	**135,000**	**50,000**	**(85,000)**	**-63.0%**
AMERICAN RESCUE PLAN ACT	SALARIES	-	-	-	-	-	0.0%
	OPERATING EXP	1,733,667	1,670,110	1,670,110	-	(1,670,110)	-100.0%
	CONTRACT SERVICES	208,925	410,130	410,130	-	(410,130)	-100.0%
	CAPITAL OUTLAY	27,216	19,780	19,780	-	(19,780)	-100.0%
	COUNTY CONTRACTS	2,000,000	-	-	-	-	0.0%
	UTILITIES	2,174	100	100	-	(100)	-100.0%
AMERICAN RESCUE PLAN ACT Total		**3,971,982**	**2,100,120**	**2,100,120**	**-**	**(2,100,120)**	**-100.0%**
4. Operations Total		**143,018,689**	**131,934,110**	**145,703,660**	**135,811,240**	**(9,892,420)**	**-6.8%**
5. Economic & Community Development							
ADMIN - ECONOMIC DEVELOPMENT	SALARIES	483,621	542,500	542,500	553,770	11,270	2.1%
	BENEFITS	206,629	252,680	252,680	243,290	(9,390)	-3.7%
	ORG DEVELOPMENT	15,622	14,500	14,500	14,500	-	0.0%
	OPERATING EXP	7,578	7,500	7,500	75,000	67,500	900.0%
	CONTRACT SERVICES	31,362	55,630	55,630	55,630	-	0.0%
	UTILITIES	540	1,300	1,300	1,300	-	0.0%
	TRANSFERS OUT	53,239	211,090	195,890	235,510	39,620	20.2%
ADMIN - ECONOMIC DEVELOPMENT Total		**798,590**	**1,085,200**	**1,070,000**	**1,179,000**	**109,000**	**10.2%**
BUILDING AND SAFETY	SALARIES	1,418,618	1,485,490	1,990,260	2,043,050	52,790	2.7%
	BENEFITS	721,421	793,400	980,100	1,059,550	79,450	8.1%
	ORG DEVELOPMENT	28,144	42,700	42,700	42,700	-	0.0%
	OPERATING EXP	988	4,500	4,500	19,000	14,500	322.2%
	CONTRACT SERVICES	538,274	977,460	750,500	750,750	250	0.0%
	CAPITAL OUTLAY	3,322	4,000	4,000	4,000	-	0.0%
	UTILITIES	6,574	5,800	6,660	7,140	480	7.2%
	TRANSFERS OUT	106,578	349,460	398,230	359,400	(38,830)	-9.8%
BUILDING AND SAFETY Total		**2,823,919**	**3,662,810**	**4,176,950**	**4,285,590**	**108,640**	**2.6%**
ECONOMIC DEVELOPMENT	SALARIES	281,981	368,700	369,700	474,710	105,010	28.4%
	BENEFITS	131,838	173,300	173,100	193,520	20,420	11.8%
	ORG DEVELOPMENT	33,963	51,250	26,350	38,420	12,070	45.8%
	OPERATING EXP	274,497	4,306,860	3,202,030	1,815,260	(1,386,770)	-43.3%
	CONTRACT SERVICES	430,609	594,220	608,000	789,000	181,000	29.8%
	CAPITAL OUTLAY	-	1,500	900	1,500	600	66.7%
	UTILITIES	1,110	1,400	70	1,400	1,330	1900.0%
	TRANSFERS OUT	24,571	97,430	90,410	108,700	18,290	20.2%
ECONOMIC DEVELOPMENT Total		**1,178,569**	**5,594,660**	**4,470,560**	**3,422,510**	**(1,048,050)**	**-23.4%**
PLANNING	SALARIES	814,636	1,064,140	1,067,640	1,233,100	165,460	15.5%
	BENEFITS	396,518	531,300	531,300	629,170	97,870	18.4%
	ORG DEVELOPMENT	16,866	20,540	20,540	21,920	1,380	6.7%
	OPERATING EXP	5,707	17,300	12,300	17,500	5,200	42.3%
	CONTRACT SERVICES	72,501	231,200	243,200	328,200	85,000	35.0%
	CAPITAL OUTLAY	2,908	3,000	3,000	3,000	-	0.0%
	UTILITIES	47	-	-	-	-	0.0%
	TRANSFERS OUT	49,145	197,850	180,820	217,390	36,570	20.2%
PLANNING Total		**1,358,327**	**2,065,330**	**2,058,800**	**2,450,280**	**391,480**	**19.0%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-ALL FUNDS-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
PALMDALE FILM STAGES	OPERATING EXP	45,905	125,000	90,000	180,000	90,000	100.0%
	UTILITIES	16,548	27,950	18,050	21,550	3,500	19.4%
PALMDALE FILM STAGES Total		**62,453**	**152,950**	**108,050**	**201,550**	**93,500**	**86.5%**
5. Economic & Community Development Total		**6,221,860**	**12,560,950**	**11,884,360**	**11,538,930**	**(345,430)**	**-2.9%**
6. Public Safety							
PUBLIC SAFETY	SALARIES	2,685,189	3,181,320	3,178,320	3,285,940	107,620	3.4%
	BENEFITS	1,068,392	1,932,280	1,936,600	1,827,230	(109,370)	-5.6%
	ORG DEVELOPMENT	15,683	25,500	25,500	36,000	10,500	41.2%
	OPERATING EXP	89,570	777,700	463,490	576,000	112,510	24.3%
	CONTRACT SERVICES	276,799	2,777,770	2,774,330	3,006,680	232,350	8.4%
	SOFTWARE	-	-	24,000	-	(24,000)	-100.0%
	CAPITAL OUTLAY	1,365	7,000	-	7,500	7,500	0.0%
	COUNTY CONTRACTS	31,063,090	35,730,060	36,682,550	39,040,690	2,358,140	6.4%
	UTILITIES	25,720	34,100	28,840	35,000	6,160	21.4%
	CAPITAL	583,314	-	-	-	-	0.0%
	DEBT SERVICE	150,000	-	-	-	-	0.0%
	TRANSFERS OUT	111,862	778,110	428,190	189,510	(238,680)	-55.7%
PUBLIC SAFETY Total		**36,070,983**	**45,243,840**	**45,541,820**	**48,004,550**	**2,462,730**	**5.4%**
6. Public Safety Total		**36,070,983**	**45,243,840**	**45,541,820**	**48,004,550**	**2,462,730**	**5.4%**
7. Housing							
AFFORDABLE HOUSING	SALARIES	496,670	774,810	918,010	933,830	15,820	1.7%
	BENEFITS	228,590	398,960	459,320	467,060	7,740	1.7%
	ORG DEVELOPMENT	19,154	26,690	26,300	31,200	4,900	18.6%
	OPERATING EXP	1,342,581	3,731,442	699,410	7,004,280	6,304,870	901.5%
	CONTRACT SERVICES	4,298,064	6,132,390	4,956,930	6,145,800	1,188,870	24.0%
	CAPITAL OUTLAY	22,370	30,000	37,470	25,950	(11,520)	-30.7%
	UTILITIES	1,028,315	1,440,430	1,479,100	1,561,220	82,120	5.6%
	PROGRAM EXP	2,140,048	18,717,500	13,178,980	6,948,550	(6,230,430)	-47.3%
	CAPITAL	405,165	1,523,310	439,650	435,000	(4,650)	-1.1%
	DEBT SERVICE	599,703	1,717,310	1,711,810	2,274,990	563,180	32.9%
	TRANSFERS OUT	159,718	633,280	587,670	706,520	118,850	20.2%
AFFORDABLE HOUSING Total		**10,740,376**	**35,126,122**	**24,494,650**	**26,534,400**	**2,039,750**	**8.3%**
CDBG	SALARIES	235,265	66,300	66,300	112,660	46,360	69.9%
	BENEFITS	19,528	21,500	21,500	21,500	-	0.0%
	ORG DEVELOPMENT	1,743	7,500	7,500	7,500	-	0.0%
	OPERATING EXP	99,254	1,324,300	192,600	227,700	35,100	18.2%
	CONTRACT SERVICES	66,511	139,870	137,370	85,500	(51,870)	-37.8%
	CAPITAL OUTLAY	-	100	-	100	100	0.0%
	UTILITIES	17,060	-	60,000	-	(60,000)	-100.0%
	PROGRAM EXP	-	386,770	452,190	1,340,090	887,900	196.4%
	DEBT SERVICE	321,874	347,520	347,520	373,040	25,520	7.3%
CDBG Total		**761,235**	**2,293,860**	**1,284,980**	**2,168,090**	**883,110**	**68.7%**
7. Housing Total		**11,501,611**	**37,419,982**	**25,779,630**	**28,702,490**	**2,922,860**	**11.3%**
8. Parks & Recreation							
COMMUNITY PROGRAMS	SALARIES	299,270	574,320	574,320	546,710	(27,610)	-4.8%
	BENEFITS	146,926	192,250	192,250	212,240	19,990	10.4%
	ORG DEVELOPMENT	2,835	6,350	4,350	10,350	6,000	137.9%
	OPERATING EXP	203,770	282,990	181,500	261,500	80,000	44.1%
	CONTRACT SERVICES	4,070	4,500	4,500	4,500	-	0.0%
	UTILITIES	606	8,300	6,300	7,300	1,000	15.9%
COMMUNITY PROGRAMS Total		**657,477**	**1,068,710**	**963,220**	**1,042,600**	**79,380**	**8.2%**
EVENTS & CULTURE	SALARIES	1,288,250	1,597,200	1,587,870	1,868,780	280,910	17.7%
	BENEFITS	392,744	395,700	395,700	446,770	51,070	12.9%
	ORG DEVELOPMENT	9,194	12,100	11,100	14,100	3,000	27.0%
	OPERATING EXP	833,969	1,323,100	1,306,720	1,493,700	186,980	14.3%
	CONTRACT SERVICES	872,145	2,188,000	1,955,550	2,484,500	528,950	27.0%
	SOFTWARE	2,107	3,000	3,000	5,000	2,000	66.7%
	CAPITAL OUTLAY	34,174	50,900	50,900	50,900	-	0.0%
	UTILITIES	76,516	102,500	102,200	122,750	20,550	20.1%
	CAPITAL	31,939	38,000	38,000	30,000	(8,000)	-21.1%
EVENTS & CULTURE Total		**3,541,038**	**5,710,500**	**5,451,040**	**6,516,500**	**1,065,460**	**19.5%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-ALL FUNDS-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
LIBRARY	SALARIES	34,448	5,500	5,500	5,500	-	0.0%
	BENEFITS	2,126	2,000	-	-	-	0.0%
	OPERATING EXP	293,296	376,000	409,400	376,000	(33,400)	-8.2%
	CONTRACT SERVICES	1,097,023	1,218,730	1,245,200	1,270,140	24,940	2.0%
	CAPITAL OUTLAY	5,955	10,000	5,000	5,000	-	0.0%
	UTILITIES	51,414	68,700	42,300	60,600	18,300	43.3%
	TRANSFERS OUT	49,145	194,850	180,820	217,390	36,570	20.2%
LIBRARY Total		**1,533,407**	**1,875,780**	**1,888,220**	**1,934,630**	**46,410**	**2.5%**
PARKS & FACILITIES	SALARIES	2,287,619	2,347,920	2,349,420	3,023,440	674,020	28.7%
	BENEFITS	595,237	651,920	651,920	1,018,750	366,830	56.3%
	ORG DEVELOPMENT	22,209	32,860	32,500	39,460	6,960	21.4%
	OPERATING EXP	492,605	449,000	432,650	638,100	205,450	47.5%
	CONTRACT SERVICES	176,197	526,200	504,700	622,600	117,900	23.4%
	SOFTWARE	-	11,000	11,000	-	(11,000)	-100.0%
	CAPITAL OUTLAY	88,410	148,000	146,000	221,000	75,000	51.4%
	UTILITIES	382,010	559,050	436,900	533,150	96,250	22.0%
	CAPITAL	24,430	491,540	487,540	419,300	(68,240)	-14.0%
	TRANSFERS OUT	351,423	1,213,630	1,323,790	1,284,140	(39,650)	-3.0%
PARKS & FACILITIES Total		**4,420,140**	**6,431,120**	**6,376,420**	**7,799,940**	**1,423,520**	**22.3%**
RECREATION SERVICES	SALARIES	2,399,467	2,615,430	2,616,490	2,811,490	195,000	7.5%
	BENEFITS	385,060	369,370	369,370	322,060	(47,310)	-12.8%
	ORG DEVELOPMENT	10,197	17,430	18,930	18,930	-	0.0%
	OPERATING EXP	188,336	224,950	222,400	280,940	58,540	26.3%
	CONTRACT SERVICES	182,512	259,700	211,000	245,000	34,000	16.1%
	CAPITAL OUTLAY	17,216	93,850	97,850	24,850	(73,000)	-74.6%
	UTILITIES	64,177	79,680	81,080	104,180	23,100	28.5%
RECREATION SERVICES Total		**3,246,964**	**3,660,410**	**3,617,120**	**3,807,450**	**190,330**	**5.3%**
EMERGENCY MANAGEMENT	SALARIES	130,218	151,000	151,000	157,000	6,000	4.0%
	BENEFITS	71,246	80,100	80,100	82,280	2,180	2.7%
	ORG DEVELOPMENT	5,981	500	10,280	10,800	520	5.1%
	OPERATING EXP	15,826	28,100	27,770	31,500	3,730	13.4%
	CONTRACT SERVICES	11,781	30,600	9,900	10,800	900	9.1%
	CAPITAL OUTLAY	512	1,000	3,750	8,400	4,650	124.0%
	UTILITIES	498	2,000	2,400	2,000	(400)	-16.7%
EMERGENCY MANAGEMENT Total		**236,061**	**293,300**	**285,200**	**302,780**	**17,580**	**6.2%**
8. Parks & Recreation Total		**13,635,087**	**19,039,820**	**18,581,220**	**21,403,900**	**2,822,680**	**15.2%**
9. Public Works							
CAPITAL IMPROVEMENT PROJECTS	SALARIES	351,913	-	-	-	-	0.0%
	BENEFITS	368,291	-	-	-	-	0.0%
	CAPITAL	42,476,894	262,593,870	260,969,850	31,805,060	(229,164,790)	-87.8%
CAPITAL IMPROVEMENT PROJECTS Total		**43,197,098**	**262,593,870**	**260,969,850**	**31,805,060**	**(229,164,790)**	**-87.8%**
ENGINEERING	SALARIES	1,724,143	2,411,900	2,461,100	2,716,440	255,340	10.4%
	BENEFITS	831,900	1,317,000	1,313,400	1,456,230	142,830	10.9%
	ORG DEVELOPMENT	23,127	52,720	47,720	63,520	15,800	33.1%
	OPERATING EXP	266,578	544,040	540,940	585,010	44,070	8.1%
	CONTRACT SERVICES	406,327	1,340,430	1,190,430	1,990,330	799,900	67.2%
	CAPITAL OUTLAY	2,000	15,200	12,000	16,200	4,200	35.0%
	UTILITIES	1,853,752	1,955,950	1,955,950	2,156,600	200,650	10.3%
	DEBT SERVICE	981,857	983,270	983,270	963,970	(19,300)	-2.0%
	TRANSFERS OUT	612,757	882,460	944,140	975,250	31,110	3.3%
ENGINEERING Total		**6,702,442**	**9,502,970**	**9,448,950**	**10,923,550**	**1,474,600**	**15.6%**
ENVIRONMENTAL	SALARIES	383,452	349,100	356,600	393,980	37,380	10.5%
	BENEFITS	185,635	197,150	195,230	205,450	10,220	5.2%
	ORG DEVELOPMENT	15,282	15,850	13,850	14,580	730	5.3%
	OPERATING EXP	5,762	6,500	1,300	5,000	3,700	284.6%
	CONTRACT SERVICES	202,978	1,302,300	447,740	1,110,710	662,970	148.1%
	UTILITIES	480	600	500	500	-	0.0%
ENVIRONMENTAL Total		**793,589**	**1,871,500**	**1,015,220**	**1,730,220**	**715,000**	**70.4%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-ALL FUNDS-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
MAINTENANCE	SALARIES	7,925,157	9,126,070	9,240,520	10,553,400	1,312,880	14.2%
	BENEFITS	4,432,696	5,019,210	5,017,210	6,077,640	1,060,430	21.1%
	ORG DEVELOPMENT	129,992	184,400	165,800	190,200	24,400	14.7%
	OPERATING EXP	4,258,914	5,619,680	5,511,310	6,419,300	907,990	16.5%
	CONTRACT SERVICES	8,521,439	14,607,000	14,352,130	14,802,890	450,760	3.1%
	CAPITAL OUTLAY	47,312	105,600	88,100	121,600	33,500	38.0%
	UTILITIES	3,217,817	4,525,050	4,544,850	4,535,300	(9,550)	-0.2%
	CAPITAL	197,741	4,065,170	4,065,170	650,500	(3,414,670)	-84.0%
	DEBT SERVICE	47,874	52,000	52,000	26,100	(25,900)	-49.8%
	TRANSFERS OUT	3,076,712	7,442,740	8,337,360	6,295,700	(2,041,660)	-24.5%
MAINTENANCE Total		**31,855,654**	**50,746,920**	**51,374,450**	**49,672,630**	**(1,701,820)**	**-3.3%**
PUBLIC WORKS - ADMINISTRATION	SALARIES	1,128,880	1,139,230	1,140,530	1,180,060	39,530	3.5%
	BENEFITS	(168,992)	569,700	(200,940)	(363,420)	(162,480)	80.9%
	ORG DEVELOPMENT	14,850	17,900	17,900	3,200	(14,700)	-82.1%
	OPERATING EXP	4,900	8,800	8,800	11,000	2,200	25.0%
	CONTRACT SERVICES	81,047	611,620	561,620	1,540,000	978,380	174.2%
	CAPITAL OUTLAY	2,597	4,000	4,000	6,000	2,000	50.0%
	UTILITIES	2,620	3,800	3,800	3,860	60	1.6%
	DEBT SERVICE	9,360	10,200	10,200	10,200	-	0.0%
	TRANSFERS OUT	6,840	14,440	26,190	11,590	(14,600)	-55.7%
PUBLIC WORKS - ADMINISTRATION Total		**1,082,102**	**2,379,690**	**1,572,100**	**2,402,490**	**830,390**	**52.8%**
PALMDALE CCA	SALARIES	121,749	135,300	168,300	164,990	(3,310)	-2.0%
	BENEFITS	54,510	69,600	89,600	85,410	(4,190)	-4.7%
	ORG DEVELOPMENT	6,194	37,000	20,000	25,000	5,000	25.0%
	OPERATING EXP	3,510	728,250	728,250	855,250	127,000	17.4%
	CONTRACT SERVICES	59,094,433	66,778,970	66,747,470	69,207,830	2,460,360	3.7%
	CAPITAL OUTLAY	2,403	5,250	52,640	5,250	(47,390)	-90.0%
	TRANSFERS OUT	4,095	-	-	-	-	0.0%
PALMDALE CCA Total		**59,286,894**	**67,754,370**	**67,806,260**	**70,343,730**	**2,537,470**	**3.7%**
9. Public Works Total		**142,917,778**	**394,849,320**	**392,186,830**	**166,877,680**	**(225,309,150)**	**-57.4%**
Grand Total		**362,631,197**	**660,715,732**	**658,483,110**	**425,579,250**	**(232,903,860)**	**-35.4%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-GENERAL FUND-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
1. City Council							
CITY COUNCIL	SALARIES	255,712	198,380	216,380	220,400	4,020	1.9%
	BENEFITS	153,264	210,600	210,600	196,280	(14,320)	-6.8%
	ORG DEVELOPMENT	28,052	57,500	57,500	54,500	(3,000)	-5.2%
	OPERATING EXP	76,944	77,700	77,720	77,800	80	0.1%
	CAPITAL OUTLAY	243	1,000	1,000	1,000	-	0.0%
	UTILITIES	4,671	3,600	4,700	4,700	-	0.0%
	TRANSFERS OUT	20,477	81,180	75,350	90,590	15,240	20.2%
CITY COUNCIL Total		**539,362**	**629,960**	**643,250**	**645,270**	**2,020**	**0.3%**
1. City Council Total		**539,362**	**629,960**	**643,250**	**645,270**	**2,020**	**0.3%**
2. City Attorney							
CITY ATTORNEY	SALARIES	72,533	300	-	-	-	0.0%
	BENEFITS	32,611	500	500	500	-	0.0%
	ORG DEVELOPMENT	12,249	6,500	6,500	4,500	(2,000)	-30.8%
	OPERATING EXP	2,021	4,000	4,000	2,000	(2,000)	-50.0%
	CONTRACT SERVICES	2,218,126	4,231,500	4,901,500	2,501,500	(2,400,000)	-49.0%
	CAPITAL OUTLAY	-	1,000	1,000	1,000	-	0.0%
	UTILITIES	873	300	500	500	-	0.0%
	TRANSFERS OUT	24,571	97,430	90,410	108,700	18,290	20.2%
CITY ATTORNEY Total		**2,362,984**	**4,341,530**	**5,004,410**	**2,618,700**	**(2,385,710)**	**-47.7%**
2. City Attorney Total		**2,362,984**	**4,341,530**	**5,004,410**	**2,618,700**	**(2,385,710)**	**-47.7%**
3. City Manager							
CITY CLERK	SALARIES	591,563	421,750	421,750	515,400	93,650	22.2%
	BENEFITS	241,233	192,400	196,400	223,900	27,500	14.0%
	ORG DEVELOPMENT	19,292	19,450	21,570	40,900	19,330	89.6%
	OPERATING EXP	12,403	13,360	15,240	17,480	2,240	14.7%
	CONTRACT SERVICES	61,784	210,200	437,500	43,920	(393,580)	-90.0%
	CAPITAL OUTLAY	1,057	1,500	1,500	1,500	-	0.0%
	UTILITIES	498	500	500	500	-	0.0%
	TRANSFERS OUT	45,048	187,620	165,750	199,280	33,530	20.2%
CITY CLERK Total		**972,877**	**1,046,780**	**1,260,210**	**1,042,880**	**(217,330)**	**-17.2%**
CITY MANAGER	SALARIES	1,142,455	1,464,460	1,465,460	1,214,490	(250,970)	-17.1%
	BENEFITS	498,026	673,920	663,420	541,060	(122,360)	-18.4%
	ORG DEVELOPMENT	92,031	131,730	134,960	119,510	(15,450)	-11.4%
	OPERATING EXP	16,708	118,150	118,150	1,116,500	998,350	845.0%
	CONTRACT SERVICES	9,495	283,510	26,000	86,000	60,000	230.8%
	CAPITAL OUTLAY	2,261	73,760	73,760	50,000	(23,760)	-32.2%
	UTILITIES	1,818	2,060	1,920	1,920	-	0.0%
	CAPITAL	1,500,000	6,000,000	6,000,000	-	(6,000,000)	-100.0%
	TRANSFERS OUT	27,994	173,650	103,520	114,500	10,980	10.6%
CITY MANAGER Total		**3,290,789**	**8,921,240**	**8,587,190**	**3,243,980**	**(5,343,210)**	**-62.2%**
COMMUNICATIONS	SALARIES	397,577	196,910	196,910	265,060	68,150	34.6%
	BENEFITS	152,106	69,780	69,780	136,310	66,530	95.3%
	ORG DEVELOPMENT	10,962	5,800	1,800	23,000	21,200	1177.8%
	OPERATING EXP	1,157	3,000	3,000	3,000	-	0.0%
	CONTRACT SERVICES	918,052	2,162,690	2,051,520	2,470,000	418,480	20.4%
	CAPITAL OUTLAY	-	2,000	2,000	2,000	-	0.0%
	UTILITIES	1,041	600	600	600	-	0.0%
	TRANSFERS OUT	24,605	97,430	90,410	108,700	18,290	20.2%
COMMUNICATIONS Total		**1,505,500**	**2,538,210**	**2,416,020**	**3,008,670**	**592,650**	**24.5%**
LEGISLATIVE AFFAIRS	SALARIES	79,864	60,000	70,000	190,820	120,820	172.6%
	BENEFITS	31,045	32,900	32,900	99,850	66,950	203.5%
	ORG DEVELOPMENT	7,083	9,600	-	13,350	13,350	0.0%
	CONTRACT SERVICES	237,266	663,200	310,000	451,200	141,200	45.5%
	UTILITIES	-	780	-	-	-	0.0%
LEGISLATIVE AFFAIRS Total		**355,258**	**766,480**	**412,900**	**755,220**	**342,320**	**82.9%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-GENERAL FUND-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
RECORDS MANAGEMENT	SALARIES	61,204	98,940	98,940	98,940	-	0.0%
	BENEFITS	6,306	47,020	47,020	10,300	(36,720)	-78.1%
	ORG DEVELOPMENT	-	1,500	1,500	3,000	1,500	100.0%
	OPERATING EXP	1,727	8,700	8,700	8,700	-	0.0%
	CONTRACT SERVICES	12,702	9,850	9,850	85,150	75,300	764.5%
	CAPITAL OUTLAY	-	1,000	1,000	1,000	-	0.0%
	UTILITIES	10,418	14,000	14,000	15,130	1,130	8.1%
RECORDS MANAGEMENT Total		**92,358**	**181,010**	**181,010**	**222,220**	**41,210**	**22.8%**
3. City Manager Total		**6,216,783**	**13,453,720**	**12,857,330**	**8,272,970**	**(4,584,360)**	**-35.7%**
4. Operations							
FINANCE	SALARIES	1,287,183	1,314,700	1,315,200	1,609,180	293,980	22.4%
	BENEFITS	661,746	683,100	683,100	815,480	132,380	19.4%
	ORG DEVELOPMENT	26,672	112,100	52,860	54,720	1,860	3.5%
	OPERATING EXP	16,642	34,500	26,000	29,500	3,500	13.5%
	CONTRACT SERVICES	722,918	1,317,690	1,182,220	630,450	(551,770)	-46.7%
	CAPITAL OUTLAY	5,075	117,000	12,000	12,000	-	0.0%
	UTILITIES	1,503	2,000	1,000	2,000	1,000	100.0%
	TRANSFERS OUT	87,829	387,790	369,070	446,610	77,540	21.0%
	GN/LS-SALE OF ASSET	274,481	-	-	-	-	0.0%
FINANCE Total		**3,084,050**	**3,968,880**	**3,641,450**	**3,599,940**	**(41,510)**	**-1.1%**
GENERAL CITY	SALARIES	7,050	1,165,000	1,165,000	(485,000)	(1,650,000)	-141.6%
	BENEFITS	198,475	260,000	260,000	260,000	-	0.0%
	ORG DEVELOPMENT	105,844	152,000	152,000	150,000	(2,000)	-1.3%
	OPERATING EXP	302,305	2,443,610	2,231,300	888,000	(1,343,300)	-60.2%
	CONTRACT SERVICES	339,138	987,800	506,000	641,000	135,000	26.7%
	UTILITIES	65,877	101,500	76,500	76,500	-	0.0%
	CAPITAL	197,203	100,000	100,000	12,100,000	12,000,000	12000.0%
	DEBT SERVICE	5,980,523	4,011,650	4,011,330	3,970,400	(40,930)	-1.0%
	TRANSFERS OUT	8,429,094	10,637,130	20,937,820	9,517,470	(11,420,350)	-54.5%
GENERAL CITY Total		**15,625,508**	**19,858,690**	**29,439,950**	**27,118,370**	**(2,321,580)**	**-7.9%**
HUMAN RESOURCES	SALARIES	609,361	673,710	673,320	867,530	194,210	28.8%
	BENEFITS	276,398	314,300	314,300	482,320	168,020	53.5%
	ORG DEVELOPMENT	4,977	19,700	15,000	43,500	28,500	190.0%
	OPERATING EXP	1,762,079	2,265,850	2,059,000	2,046,000	(13,000)	-0.6%
	CONTRACT SERVICES	1,270,904	1,521,400	1,299,400	1,384,700	85,300	6.6%
	CAPITAL OUTLAY	-	16,060	20,000	17,780	(2,220)	-11.1%
	TRANSFERS OUT	28,668	116,660	105,480	126,810	21,330	20.2%
HUMAN RESOURCES Total		**3,952,388**	**4,927,680**	**4,486,500**	**4,968,640**	**482,140**	**10.7%**
RISK MANAGEMENT	SALARIES	37,353	212,500	225,000	343,340	118,340	52.6%
	BENEFITS	21,957	122,100	122,100	181,710	59,610	48.8%
	ORG DEVELOPMENT	3,277	28,460	4,300	11,500	7,200	167.4%
	OPERATING EXP	19,764,893	5,127,480	10,608,970	5,338,830	(5,270,140)	-49.7%
	CONTRACT SERVICES	1,179,442	1,238,250	1,214,750	1,233,250	18,500	1.5%
	CAPITAL OUTLAY	-	1,500	1,000	1,500	500	50.0%
RISK MANAGEMENT Total		**21,006,921**	**6,730,290**	**12,176,120**	**7,110,130**	**(5,065,990)**	**-41.6%**
4. Operations Total		**43,668,867**	**35,485,540**	**49,744,020**	**42,797,080**	**(6,946,940)**	**-14.0%**
5. Economic & Community Development							
ADMIN - ECONOMIC DEVELOPMENT	SALARIES	483,621	542,500	542,500	553,770	11,270	2.1%
	BENEFITS	206,629	252,680	252,680	243,290	(9,390)	-3.7%
	ORG DEVELOPMENT	15,622	14,500	14,500	14,500	-	0.0%
	OPERATING EXP	7,578	7,500	7,500	75,000	67,500	900.0%
	CONTRACT SERVICES	31,362	55,630	55,630	55,630	-	0.0%
	UTILITIES	540	1,300	1,300	1,300	-	0.0%
	TRANSFERS OUT	53,239	211,090	195,890	235,510	39,620	20.2%
ADMIN - ECONOMIC DEVELOPMENT Total		**798,590**	**1,085,200**	**1,070,000**	**1,179,000**	**109,000**	**10.2%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-GENERAL FUND-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
BUILDING AND SAFETY	SALARIES	1,418,618	1,485,490	1,990,260	2,043,050	52,790	2.7%
	BENEFITS	721,421	793,400	980,100	1,059,550	79,450	8.1%
	ORG DEVELOPMENT	28,144	42,700	42,700	42,700	-	0.0%
	OPERATING EXP	988	4,500	4,500	19,000	14,500	322.2%
	CONTRACT SERVICES	538,274	977,460	750,500	750,750	250	0.0%
	CAPITAL OUTLAY	3,322	4,000	4,000	4,000	-	0.0%
	UTILITIES	6,574	5,800	6,660	7,140	480	7.2%
	TRANSFERS OUT	106,578	349,460	398,230	359,400	(38,830)	-9.8%
BUILDING AND SAFETY Total		**2,823,919**	**3,662,810**	**4,176,950**	**4,285,590**	**108,640**	**2.6%**
ECONOMIC DEVELOPMENT	SALARIES	281,981	368,700	369,700	474,710	105,010	28.4%
	BENEFITS	131,838	173,300	173,100	193,520	20,420	11.8%
	ORG DEVELOPMENT	33,963	51,250	26,350	38,420	12,070	45.8%
	OPERATING EXP	154	260	160	260	100	62.5%
	CONTRACT SERVICES	430,609	594,220	608,000	789,000	181,000	29.8%
	CAPITAL OUTLAY	-	1,500	900	1,500	600	66.7%
	UTILITIES	1,110	1,400	70	1,400	1,330	1900.0%
	TRANSFERS OUT	24,571	97,430	90,410	108,700	18,290	20.2%
ECONOMIC DEVELOPMENT Total		**904,226**	**1,288,060**	**1,268,690**	**1,607,510**	**338,820**	**26.7%**
PLANNING	SALARIES	814,636	1,064,140	1,067,640	1,233,100	165,460	15.5%
	BENEFITS	396,518	531,300	531,300	629,170	97,870	18.4%
	ORG DEVELOPMENT	16,866	20,540	20,540	21,920	1,380	6.7%
	OPERATING EXP	5,707	17,300	12,300	17,500	5,200	42.3%
	CONTRACT SERVICES	72,501	231,200	243,200	328,200	85,000	35.0%
	CAPITAL OUTLAY	2,908	3,000	3,000	3,000	-	0.0%
	UTILITIES	47	-	-	-	-	0.0%
	TRANSFERS OUT	49,145	197,850	180,820	217,390	36,570	20.2%
PLANNING Total		**1,358,327**	**2,065,330**	**2,058,800**	**2,450,280**	**391,480**	**19.0%**
PALMDALE FILM STAGES	OPERATING EXP	45,905	125,000	90,000	180,000	90,000	100.0%
	UTILITIES	16,548	27,950	18,050	21,550	3,500	19.4%
PALMDALE FILM STAGES Total		**62,453**	**152,950**	**108,050**	**201,550**	**93,500**	**86.5%**
5. Economic & Community Development Total		**5,947,516**	**8,254,350**	**8,682,490**	**9,723,930**	**1,041,440**	**12.0%**
6. Public Safety							
PUBLIC SAFETY	SALARIES	1,532,761	1,666,220	1,666,220	2,248,780	582,560	35.0%
	BENEFITS	635,418	890,960	894,320	1,295,860	401,540	44.9%
	ORG DEVELOPMENT	15,683	25,500	25,500	36,000	10,500	41.2%
	OPERATING EXP	88,457	392,760	388,070	525,000	136,930	35.3%
	CONTRACT SERVICES	145,381	1,884,140	1,880,700	2,120,590	239,890	12.8%
	SOFTWARE	-	-	24,000	-	(24,000)	-100.0%
	CAPITAL OUTLAY	1,365	7,000	-	7,500	7,500	0.0%
	COUNTY CONTRACTS	23,638,350	27,964,940	28,315,550	29,824,840	1,509,290	5.3%
	UTILITIES	25,720	34,100	28,840	35,000	6,160	21.4%
	CAPITAL	419,161	-	-	-	-	0.0%
	DEBT SERVICE	150,000	-	-	-	-	0.0%
	TRANSFERS OUT	111,862	778,110	428,190	189,510	(238,680)	-55.7%
PUBLIC SAFETY Total		**26,764,159**	**33,643,730**	**33,651,390**	**36,283,080**	**2,631,690**	**7.8%**
6. Public Safety Total		**26,764,159**	**33,643,730**	**33,651,390**	**36,283,080**	**2,631,690**	**7.8%**
7. Housing							
AFFORDABLE HOUSING	SALARIES	50,860	60,100	60,100	141,400	81,300	135.3%
	BENEFITS	23,164	35,180	32,900	82,250	49,350	150.0%
	ORG DEVELOPMENT	1,037	3,000	3,000	4,500	1,500	50.0%
	OPERATING EXP	11,958	11,900	12,100	12,150	50	0.4%
	CONTRACT SERVICES	57,163	60,400	66,600	246,300	179,700	269.8%
	CAPITAL OUTLAY	-	1,500	1,100	1,250	150	13.6%
	UTILITIES	12,010	13,700	14,500	14,500	-	0.0%
	TRANSFERS OUT	159,718	633,280	587,670	706,520	118,850	20.2%
AFFORDABLE HOUSING Total		**315,909**	**819,060**	**777,970**	**1,208,870**	**430,900**	**55.4%**
7. Housing Total		**315,909**	**819,060**	**777,970**	**1,208,870**	**430,900**	**55.4%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-GENERAL FUND-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
8. Parks & Recreation							
COMMUNITY PROGRAMS	SALARIES	114,969	104,700	104,700	186,590	81,890	78.2%
	BENEFITS	62,842	66,380	66,380	147,140	80,760	121.7%
	ORG DEVELOPMENT	2,835	6,350	4,350	10,350	6,000	137.9%
	OPERATING EXP	19,144	22,500	22,500	28,500	6,000	26.7%
	CONTRACT SERVICES	4,070	4,500	4,500	4,500	-	0.0%
	UTILITIES	498	-	-	-	-	0.0%
COMMUNITY PROGRAMS Total		**204,358**	**204,430**	**202,430**	**377,080**	**174,650**	**86.3%**
EVENTS & CULTURE	SALARIES	1,111,303	1,389,610	1,386,760	1,633,130	246,370	17.8%
	BENEFITS	304,353	301,360	301,360	345,000	43,640	14.5%
	ORG DEVELOPMENT	9,194	12,100	11,100	14,100	3,000	27.0%
	OPERATING EXP	239,844	456,500	453,500	423,500	(30,000)	-6.6%
	CONTRACT SERVICES	869,312	2,133,000	1,907,550	2,329,500	421,950	22.1%
	SOFTWARE	2,107	3,000	3,000	5,000	2,000	66.7%
	CAPITAL OUTLAY	34,174	50,900	50,900	50,900	-	0.0%
	UTILITIES	76,516	102,500	102,200	122,750	20,550	20.1%
	CAPITAL	31,939	38,000	38,000	30,000	(8,000)	-21.1%
EVENTS & CULTURE Total		**2,678,743**	**4,486,970**	**4,254,370**	**4,953,880**	**699,510**	**16.4%**
LIBRARY	SALARIES	29,386	-	-	-	-	0.0%
	BENEFITS	1,967	2,000	-	-	-	0.0%
	OPERATING EXP	221,055	261,500	294,900	261,500	(33,400)	-11.3%
	CONTRACT SERVICES	1,097,023	1,218,730	1,245,200	1,270,140	24,940	2.0%
	CAPITAL OUTLAY	5,955	10,000	5,000	5,000	-	0.0%
	UTILITIES	51,414	68,700	42,300	60,600	18,300	43.3%
	TRANSFERS OUT	49,145	194,850	180,820	217,390	36,570	20.2%
LIBRARY Total		**1,455,945**	**1,755,780**	**1,768,220**	**1,814,630**	**46,410**	**2.6%**
PARKS & FACILITIES	SALARIES	934,528	1,107,860	1,109,360	1,590,980	481,620	43.4%
	BENEFITS	401,587	469,850	469,850	812,500	342,650	72.9%
	ORG DEVELOPMENT	6,107	8,200	9,650	14,700	5,050	52.3%
	OPERATING EXP	247,104	106,000	89,650	283,100	193,450	215.8%
	CONTRACT SERVICES	4,151	111,100	98,600	271,100	172,500	174.9%
	CAPITAL OUTLAY	839	13,000	11,000	13,000	2,000	18.2%
	UTILITIES	47,280	48,250	57,600	51,250	(6,350)	-11.0%
	CAPITAL	-	5,000	1,000	65,400	64,400	6440.0%
	TRANSFERS OUT	351,423	1,213,630	1,323,790	1,284,140	(39,650)	-3.0%
PARKS & FACILITIES Total		**1,993,020**	**3,082,890**	**3,170,500**	**4,386,170**	**1,215,670**	**38.3%**
RECREATION SERVICES	SALARIES	2,386,978	2,602,390	2,603,990	2,798,060	194,070	7.5%
	BENEFITS	385,060	369,370	369,370	322,060	(47,310)	-12.8%
	ORG DEVELOPMENT	10,197	17,430	18,930	18,930	-	0.0%
	OPERATING EXP	186,808	218,700	219,900	274,690	54,790	24.9%
	CONTRACT SERVICES	182,512	259,700	211,000	245,000	34,000	16.1%
	CAPITAL OUTLAY	17,216	93,850	97,850	24,850	(73,000)	-74.6%
	UTILITIES	64,177	79,680	81,080	104,180	23,100	28.5%
RECREATION SERVICES Total		**3,232,947**	**3,641,120**	**3,602,120**	**3,787,770**	**185,650**	**5.2%**
EMERGENCY MANAGEMENT	BENEFITS	-	-	-	-	-	0.0%
	ORG DEVELOPMENT	5,981	500	10,280	10,800	520	5.1%
	OPERATING EXP	15,826	28,100	27,770	31,500	3,730	13.4%
	CONTRACT SERVICES	11,781	30,600	9,900	10,800	900	9.1%
	CAPITAL OUTLAY	512	1,000	3,750	8,400	4,650	124.0%
	UTILITIES	498	1,200	1,200	1,200	-	0.0%
EMERGENCY MANAGEMENT Total		**34,597**	**61,400**	**52,900**	**62,700**	**9,800**	**18.5%**
8. Parks & Recreation Total		**9,599,611**	**13,232,590**	**13,050,540**	**15,382,230**	**2,331,690**	**17.9%**
9. Public Works							
CAPITAL IMPROVEMENT PROJECTS	SALARIES	578	-	-	-	-	0.0%
	BENEFITS	794	-	-	-	-	0.0%
	CAPITAL	251,971	1,197,190	2,348,360	1,500,000	(848,360)	-36.1%
CAPITAL IMPROVEMENT PROJECTS Total		**253,344**	**1,197,190**	**2,348,360**	**1,500,000**	**(848,360)**	**-36.1%**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
EXPENDITURES-GENERAL FUND-BY DEPARTMENT/DIVISION

Department/Division	Category	2024 Actual	2025 Budget	2025 Projected	2026 Proposed	$ Chg	% Chg
ENGINEERING	SALARIES	846,326	1,389,300	1,393,800	1,254,520	(139,280)	-10.0%
	BENEFITS	382,919	753,900	751,150	673,140	(78,010)	-10.4%
	ORG DEVELOPMENT	7,053	17,200	14,200	23,000	8,800	62.0%
	OPERATING EXP	7,210	10,500	9,000	10,500	1,500	16.7%
	CONTRACT SERVICES	283,948	361,200	361,200	861,200	500,000	138.4%
	CAPITAL OUTLAY	2,000	3,400	3,000	4,400	1,400	46.7%
	UTILITIES	2,953	3,900	3,900	11,100	7,200	184.6%
	DEBT SERVICE	17,787	19,300	19,300	-	(19,300)	-100.0%
	TRANSFERS OUT	35,921	75,810	137,490	60,850	(76,640)	-55.7%
ENGINEERING Total		**1,586,117**	**2,634,510**	**2,693,040**	**2,898,710**	**205,670**	**7.6%**
ENVIRONMENTAL	SALARIES	94,784	83,400	89,900	120,000	30,100	33.5%
	BENEFITS	48,872	46,350	46,000	61,620	15,620	34.0%
	ORG DEVELOPMENT	478	1,000	550	600	50	9.1%
	OPERATING EXP	779	3,500	500	3,500	3,000	600.0%
	CONTRACT SERVICES	55,203	280,000	210,000	70,000	(140,000)	-66.7%
	UTILITIES	480	600	500	500	-	0.0%
ENVIRONMENTAL Total		**200,596**	**414,850**	**347,450**	**256,220**	**(91,230)**	**-26.3%**
MAINTENANCE	SALARIES	2,134,353	2,363,070	2,388,070	2,209,810	(178,260)	-7.5%
	BENEFITS	1,194,465	1,432,220	1,432,220	1,279,450	(152,770)	-10.7%
	ORG DEVELOPMENT	39,784	60,200	60,200	54,700	(5,500)	-9.1%
	OPERATING EXP	922,968	1,935,300	1,933,800	1,782,900	(150,900)	-7.8%
	CONTRACT SERVICES	4,126,848	6,041,900	5,925,000	6,240,550	315,550	5.3%
	CAPITAL OUTLAY	14,369	45,900	28,400	53,400	25,000	88.0%
	UTILITIES	1,863,967	2,696,550	2,709,350	2,574,400	(134,950)	-5.0%
	DEBT SERVICE	24,063	26,100	26,100	26,100	-	0.0%
	TRANSFERS OUT	239,124	504,710	915,310	405,080	(510,230)	-55.7%
MAINTENANCE Total		**10,559,942**	**15,105,950**	**15,418,450**	**14,626,390**	**(792,060)**	**-5.1%**
PUBLIC WORKS - ADMINISTRATION	SALARIES	1,128,880	1,139,230	1,140,530	1,046,930	(93,600)	-8.2%
	BENEFITS	(168,992)	569,700	(200,940)	(435,560)	(234,620)	116.8%
	ORG DEVELOPMENT	14,850	17,900	17,900	3,200	(14,700)	-82.1%
	OPERATING EXP	4,900	8,800	8,800	11,000	2,200	25.0%
	CONTRACT SERVICES	81,047	611,620	561,620	330,000	(231,620)	-41.2%
	CAPITAL OUTLAY	2,597	4,000	4,000	6,000	2,000	50.0%
	UTILITIES	2,620	3,800	3,800	3,860	60	1.6%
	DEBT SERVICE	9,360	10,200	10,200	10,200	-	0.0%
	TRANSFERS OUT	6,840	14,440	26,190	11,590	(14,600)	-55.7%
PUBLIC WORKS - ADMINISTRATION Total		**1,082,102**	**2,379,690**	**1,572,100**	**987,220**	**(584,880)**	**-37.2%**
9. Public Works Total		**13,682,100**	**21,732,190**	**22,379,400**	**20,268,540**	**(2,110,860)**	**-9.4%**
Grand Total		**109,097,292**	**131,592,670**	**146,790,800**	**137,200,670**	**(9,590,130)**	**-6.5%**

MEASURE AV
FY 2026 PROPOSED BUDGET
REVENUES & EXPENDITURES BY PROGRAM

Measure AV Category	Project Description	FY 2024 Actual	FY 2025 YTD Actual	FY 2025 Adopted	FY 2025 Projected	FY 2026 Proposed	$ Chg
REVENUES							
Revenue	General Sales Tax	22,587,610	13,535,829	22,520,000	23,068,000	23,568,000	500,000
	Interest Income	800,306	-	-	495,000	500,000	5,000
Revenue Total		**23,387,916**	**13,535,829**	**22,520,000**	**23,563,000**	**24,068,000**	**505,000**
EXPENDITURES							
A. Public Safety	**Animal Services**						
	Independent Operation Feasibility	67,359	-	-	-	-	-
	Animal Health Services	143,352	36,346	300,000	300,000	300,000	-
	Emergency Management	201,464	182,575	231,900	232,300	240,080	7,780
	Public Safety	1,336,988	971,559	2,130,520	2,104,060	1,303,330	(800,730)
	Public Safety Equipment	-	-	-	-	-	-
	Sheriff Contract						
	General Contract	1,838,470	1,262,400	1,893,600	2,051,400	2,143,710	92,310
	Infrastructure/Commercial	227,380	156,133	234,200	253,720	265,140	11,420
	Community Programs	4,092,650	2,810,267	4,215,400	4,566,690	4,772,190	205,500
	Economic Development	1,050,600	721,400	1,082,100	1,172,280	1,225,030	52,750
A. Public Safety Total		**8,958,263**	**6,140,680**	**10,087,720**	**10,680,450**	**10,249,480**	**(430,970)**
B. Infrastructure / CIP							
	Safe and Clean Parks						
	McAdam Park Cultural Art	-	-	150,000	150,000	-	(150,000)
	McAdam Park Battery Storage	442,795	441,786	559,840	559,840	-	(559,840)
	MK Park Pool Enclosure	65,925	13,444	702,530	702,530	-	(702,530)
	MK BOTW Concession Sitework	-	-	500,000	500,000	-	(500,000)
	Parks Master Plan	79,299	2,579	10,700	2,600	-	(2,600)
	General Park Improvements	2,427,865	720,293	2,809,300	1,759,420	1,009,410	(750,010)
	Graffiti Abatement Vehicles	145,077	-	156,950	156,950	-	(156,950)
	Abatement/Prevention/Maintenance Prgrms	-	-	285,000	47,030	2,361,830	2,314,800
	Street Sweeping Signage	121,154	292,250	446,620	356,620	-	(356,620)
	CIP Multi-Year Projects						-
	Sam Yellen Park	5,745,599	3,188,738	6,083,400	6,083,400	-	(6,083,400)
	McAdam Park Renovation	125,015	202,574	3,200,000	3,200,000	7,225,000	4,025,000
	Courson Revitalization Project	-	-	300,000	300,000	2,056,900	1,756,900
	Citywide Security	364,792	88,444	500,000	500,000	-	(500,000)
	Hammack Demolition	-	20,200	166,930	166,930	-	(166,930)
	Facility Improvements - Aero/EOC	112,020	33,981	616,000	616,000	58,000	(558,000)
	Chimbole/Library/City Hall Impr.	-	337,609	2,200,000	2,200,000	-	(2,200,000)
	Public Facility Energy Efficiency Projects / Sportsfield Lighting	5,957,637	2,758,217	6,202,390	6,202,390	-	(6,202,390)
	Memorial Honor Wall	2,275	-	10	-	-	-
B. Infrastructure / CIP Total		**15,589,453**	**8,100,115**	**24,889,670**	**23,503,710**	**12,711,140**	**(10,792,570)**
C. Community Programs							
	SAVES	89,609	74,048	447,090	435,090	279,340	(155,750)
	Unhoused Programs	135,025	62,317	150,000	100,000	150,000	50,000
	Mental Health Programs	-	-	750,000	-	1,100,000	1,100,000
	Community Partnership Programs	-	50,000	50,000	50,000	50,000	-
	Senior Programs/Legacy Commons	343,611	274,033	416,710	401,900	506,860	104,960
	Veteran Support	1,900	3,645	25,000	25,000	25,000	-
	Recreation Scholarships	13,232	6,132	20,000	20,000	30,000	10,000
	Community Events						
	Community Events	844,119	907,528	1,088,150	1,116,050	1,184,720	68,670
C. Community Programs Total		**1,427,496**	**1,377,703**	**2,946,950**	**2,148,040**	**3,325,920**	**1,177,880**
D. Economic Development							
	Economic Development						
	Business Retention	72,636	146,239	140,000	140,000	180,000	40,000
	Auto Mall Partnership	33,390	447,449	567,050	567,050	500,000	(67,050)
	Aerospace Incentive Program	62,500	62,500	687,500	62,500	500,000	437,500
	Property Acquisition & Entitlement	30,703	128,417	573,690	140,000	500,000	360,000
	Film & Tourism	75,114	20,683	88,360	42,320	135,000	92,680
D. Economic Development Total		**274,343**	**805,288**	**2,056,600**	**951,870**	**1,815,000**	**863,130**
Administrative Costs							
	Program Administration - 5% cap	77,972	70,530	78,500	89,800	98,000	8,200
	Audit Fees	10,000	-	10,000	10,000	10,000	-
Administrative Costs Total		**87,972**	**70,530**	**88,500**	**99,800**	**108,000**	**8,200**
Expenditure Total		**26,337,527**	**16,494,316**	**40,069,440**	**37,383,870**	**28,209,540**	**(9,174,330)**
Surplus/(Deficit)		**(2,949,611)**		**(17,549,440)**	**(13,820,870)**	**(4,141,540)**	
Beginning Fund Balance		**24,565,678**		**21,616,067**	**21,616,067**	**7,795,197**	
Change in Fund Balance		**(2,949,611)**		**(17,549,440)**	**(13,820,870)**	**(4,141,540)**	
Ending Fund Balance - Before Reserves		**21,616,067**		**4,066,627**	**7,795,197**	**3,653,657**	
Reserve Requirement - 10%		**2,633,753**		**4,006,944**	**3,738,387**	**2,820,954**	
Ending Fund Balance - After Reserves		**18,982,315**		**59,683**	**4,056,810**	**832,703**	

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
CAPITAL IMPROVEMENT PROGRAM - BY PROJECT AND FUNDING SOURCE

CIP	Org Description	Fund	Fund Description	2025 Projected Multi-Year Capital Projects	2026 Proposed Additions	Total Proposed Capital Improvement Budget
B0004	ADA COMPLIANCE	203	PROP A FUND	395,580	-	395,580
B0004	ADA COMPLIANCE	206	LOCAL TRANSP FUND ART 3	222,760	-	222,760
B0004 Total				**618,340**	**-**	**618,340**
B0013	ADA COMP-AVE Q 12/10TH-12TH E	280	CDBG FUND	66,000	-	66,000
B0013	ADA COMP-AVE Q 12/10TH-12TH E	214	PROP C LOCAL RETURN	55,800	-	55,800
B0013 Total				**121,800**	**-**	**121,800**
D0001	AMARGOSA DRAINAGE	222	AMARGOSA DRAINAGE FUND	20,000	-	20,000
D0001 Total				**20,000**	**-**	**20,000**
D0002	ANAVERDE DRAINAGE	223	ANAVERDE DRAINAGE FUND	20,000	-	20,000
D0002 Total				**20,000**	**-**	**20,000**
D0003	PORTAL RIDGE DRAINAGE	224	PORTAL RIDGE DRAINAGE FUND	20,000	-	20,000
D0003 Total				**20,000**	**-**	**20,000**
D0004	PEARLAND DRAINAGE	225	PEARLAND DRAINAGE FUND	19,620	-	19,620
D0004 Total				**19,620**	**-**	**19,620**
D0008	AMARGOSA CRK UPPER RECHG PROJ	156	PUBLIC ART FUND	90,000	-	90,000
D0008	AMARGOSA CRK UPPER RECHG PROJ	211	MEASURE A LA COUNTY PARKS	999,660	-	999,660
D0008	AMARGOSA CRK UPPER RECHG PROJ	222	AMARGOSA DRAINAGE FUND	286,370	300,000	586,370
D0008	AMARGOSA CRK UPPER RECHG PROJ	223	ANAVERDE DRAINAGE FUND	296,920	-	296,920
D0008	AMARGOSA CRK UPPER RECHG PROJ	224	PORTAL RIDGE DRAINAGE FUND	448,700	-	448,700
D0008	AMARGOSA CRK UPPER RECHG PROJ	225	PEARLAND DRAINAGE FUND	944,200	-	944,200
D0008	AMARGOSA CRK UPPER RECHG PROJ	226	LITTLEROCK DRAINAGE FUND	50,000	-	50,000
D0008	AMARGOSA CRK UPPER RECHG PROJ	230	BIG ROCK DRAINAGE FUND	73,400	-	73,400
D0008 Total				**3,189,250**	**300,000**	**3,489,250**
D0118	PEARLAND DRAINAGE PLAN STUDY	225	PEARLAND DRAINAGE FUND	502,280	-	502,280
D0118 Total				**502,280**	**-**	**502,280**
D0119	OASIS PARK BASIN UPGRADE	225	PEARLAND DRAINAGE FUND	1,160,000	-	1,160,000
D0119 Total				**1,160,000**	**-**	**1,160,000**
D0120	40TH E/AVE R DRAINAGE IMPRV	225	PEARLAND DRAINAGE FUND	2,300,000	-	2,300,000
D0120 Total				**2,300,000**	**-**	**2,300,000**
D0171	DRNG IMPR 25 W OLIVE DR/AVE S	225	PEARLAND DRAINAGE FUND	500,000	-	500,000
D0171 Total				**500,000**	**-**	**500,000**
D0173	TS HILARY-BERNARDIN WALL RPR	225	PEARLAND DRAINAGE FUND	80,000	-	80,000
D0173 Total				**80,000**	**-**	**80,000**
F0010	EOC TENANT IMPRV	157	MEASURE AV	616,000	58,000	674,000
F0010	EOC TENANT IMPRV	158	AMERICAN RESCUE PLAN FUND	3,801,830	-	3,801,830
F0010	EOC TENANT IMPRV	229	PUBLIC FACILITIES FUND	600,000	-	600,000
F0010	EOC TENANT IMPRV	240	FEDERAL FUNDS FUND	1,312,390	-	1,312,390
F0010 Total				**6,330,220**	**58,000**	**6,388,220**
F0028	PTC WAYFINDING SIGNAGE	203	PROP A FUND	36,800	50,000	86,800
F0028 Total				**36,800**	**50,000**	**86,800**
F0047	LIBRARY IMPROVEMENTS	241	STATE GRANTS FUND	675,620	-	675,620
F0047 Total				**675,620**	**-**	**675,620**
F0052	PLAYHOUSE HVAC UPGRADE	220	PARK DEVELOPMENT FUND	12,010	-	12,010
F0052	PLAYHOUSE HVAC UPGRADE	229	PUBLIC FACILITIES FUND	24,320	-	24,320
F0052 Total				**36,330**	**-**	**36,330**
F0060	PTC TRANSIT INFRSTR IMPR	209	MEASURE M FUND	1,660,520	-	1,660,520
F0060 Total				**1,660,520**	**-**	**1,660,520**
F0083	CITY WIDE SECURITY	157	MEASURE AV	500,000	-	500,000
F0083 Total				**500,000**	**-**	**500,000**
F0121	CITY DEV SVCS ELEVATOR REPAIR	229	PUBLIC FACILITIES FUND	118,850	-	118,850
F0121 Total				**118,850**	**-**	**118,850**
F0148	OASIS REC CNTR ROOF	101	GENERAL FUND	200,000	-	200,000
F0148 Total				**200,000**	**-**	**200,000**
F0156	HAMMACK CNT DEMO	157	MEASURE AV	166,930	-	166,930
F0156 Total				**166,930**	**-**	**166,930**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
CAPITAL IMPROVEMENT PROGRAM - BY PROJECT AND FUNDING SOURCE

CIP	Org Description	Fund	Fund Description	2025 Projected Multi-Year Capital Projects	2026 Proposed Additions	Total Proposed Capital Improvement Budget
F0161	CHIMBOLE/CITY HALL/LIBRARY IMP	157	MEASURE AV	2,200,000	-	2,200,000
F0161	CHIMBOLE/CITY HALL/LIBRARY IMP	158	AMERICAN RESCUE PLAN FUND	4,289,250	-	4,289,250
F0161 Total				**6,489,250**	**-**	**6,489,250**
F0164	FACILITIES REPAIR P&R BLDG	229	PUBLIC FACILITIES FUND	197,000	-	197,000
F0164 Total				**197,000**	**-**	**197,000**
F0178	SAVES TENANT IMPR	158	AMERICAN RESCUE PLAN FUND	1,618,000	-	1,618,000
F0178	SAVES TENANT IMPR	280	CDBG FUND	-	-	-
F0178 Total				**1,618,000**	**-**	**1,618,000**
F0188	TV LINC	158	AMERICAN RESCUE PLAN FUND	600,000	-	600,000
F0188 Total				**600,000**	**-**	**600,000**
G0007	PAVEMENT MANAGEMENT PROGRAM	207	LOCAL TRANSP FUND ART 8	485,650	-	485,650
G0007	PAVEMENT MANAGEMENT PROGRAM	214	PROP C LOCAL RETURN	250,000	-	250,000
G0007 Total				**735,650**	**-**	**735,650**
G0026	PUBLIC WORKS SOFTWARE UPGRADE	201	GAS TAX FUND	159,320	-	159,320
G0026 Total				**159,320**	**-**	**159,320**
G0030	GENERAL PLAN UPDATE	101	GENERAL FUND	85,320	-	85,320
G0030	GENERAL PLAN UPDATE	241	STATE GRANTS FUND	68,760	-	68,760
G0030 Total				**154,080**	**-**	**154,080**
G0095	PUB FAC ENERGY EFFICIENCY	101	GENERAL FUND	141,770	-	141,770
G0095	PUB FACILITY ENERGY EFFICIENCY	157	MEASURE AV	6,202,390	-	6,202,390
G0095 Total				**6,344,160**	**-**	**6,344,160**
G0096	BATTERY STORAGE MCADAM	157	MEASURE AV	559,840	-	559,840
G0096	BATTERY STORAGE PROJECT	205	AIR QUALITY IMPROVEMENT FUND	253,240	-	253,240
G0096 Total				**813,080**	**-**	**813,080**
G0157	DIGITAL EQUITY STUDY	241	STATE GRANTS FUND	297,390	-	297,390
G0157 Total				**297,390**	**-**	**297,390**
G0168	RECORD DIGITIZATION	158	AMERICAN RESCUE PLAN FUND	500,000	-	500,000
G0168 Total				**500,000**	**-**	**500,000**
G0172	DOT CHARGING FACILITY INFR	240	FEDERAL FUNDS FUND	1,844,000	-	1,844,000
G0172 Total				**1,844,000**	**-**	**1,844,000**
L0013	LMD DESIGN AND RENOVATION	251	LANDSCAPE MAINTENANCE FUND	276,580	-	276,580
L0013 Total				**276,580**	**-**	**276,580**
L0088	PALM BLVD/47TH LNDSCP	214	PROP C LOCAL RETURN	174,740	-	174,740
L0088 Total				**174,740**	**-**	**174,740**
L0193	LMD 24 BOLZ RANCH ROAD	251	LANDSCAPE MAINTENANCE FUND	-	287,120	287,120
L0193 Total				**-**	**287,120**	**287,120**
L0194	LMD 24 N-8 / BOLZ RANCH RD	251	LANDSCAPE MAINTENANCE FUND	-	298,630	298,630
L0194 Total				**-**	**298,630**	**298,630**
P0009	SAM YELLEN PARK	156	PUBLIC ART FUND	173,950	-	173,950
P0009	SAM YELLEN PARK	157	MEASURE AV	6,083,400	-	6,083,400
P0009	SAM YELLEN PARK	211	MEASURE A LA COUNTY PARKS	2,314,570	-	2,314,570
P0009	SAM YELLEN PARK	220	PARK DEVELOPMENT FUND	3,042,160	-	3,042,160
P0009 Total				**11,614,080**	**-**	**11,614,080**
P0027	DRY TOWN WP-REFURBISHMENT	250	PARK ASSESSMENTS FUND	15,510	300,000	315,510
P0027 Total				**15,510**	**300,000**	**315,510**
P0042	COMMUNITY PUBLIC ART PROJECTS	156	PUBLIC ART FUND	60,000	-	60,000
P0042	COMMUNITY PUBLIC ART PROJECTS	242	MISC GRANT/DEVELOPER CONTRIB	42,670	-	42,670
P0042 Total				**102,670**	**-**	**102,670**
P0052	MARIE KERR PARK N RIDE	203	PROP A FUND	4,728,610	-	4,728,610
P0052	MARIE KERR PARK N RIDE	211	MEASURE A LA COUNTY PARKS	1,617,320	-	1,617,320
P0052	MARIE KERR PARK N RIDE	224	PORTAL RIDGE DRAINAGE FUND	1,000,000	-	1,000,000
P0052 Total				**7,345,930**	**-**	**7,345,930**
P0055	ARNIE QUINONES PARK	220	PARK DEVELOPMENT FUND	100,000	200,000	300,000
P0055 Total				**100,000**	**200,000**	**300,000**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
CAPITAL IMPROVEMENT PROGRAM - BY PROJECT AND FUNDING SOURCE

CIP	Org Description	Fund	Fund Description	2025 Projected Multi-Year Capital Projects	2026 Proposed Additions	Total Proposed Capital Improvement Budget
P0105	**MK PARK SWIM DECK**	211	MEASURE A LA COUNTY PARKS	1,000,000	-	1,000,000
P0105 Total				**1,000,000**	**-**	**1,000,000**
P0109	**SPORTS FIELD MAINTENANCE**	157	MEASURE AV	918,620	1,009,410	1,928,030
P0109 Total				**918,620**	**1,009,410**	**1,928,030**
P0110	**PARK MASTER PLAN**	157	MEASURE AV	2,600	-	2,600
P0110 Total				**2,600**	**-**	**2,600**
P0117	**BOTW SNACK BAR**	101	GENERAL FUND	271,270	-	271,270
P0117	**BOTW SNACK BAR**	157	MEASURE AV	500,000	-	500,000
P0117	**BOTW SNACK BAR**	158	AMERICAN RESCUE PLAN FUND	196,910	-	196,910
P0117 Total				**968,180**	**-**	**968,180**
P0130	**MCADAM PARK RENO**	242	MISC GRANT/DEVELOPER CONTRIB	275,000	200,000	475,000
P0130	**MCADAM PARK RENOV**	157	MEASURE AV	3,200,000	7,225,000	10,425,000
P0130	**MCADAM PARK RENOV**	254	SEWER MAINT ASSESSMENT DIST	200,000	-	200,000
P0130 Total				**3,675,000**	**7,425,000**	**11,100,000**
P0131	**COURSON REVITALIZATION GRNT**	242	MISC GRANT/DEVELOPER CONTRIB	3,893,100	-	3,893,100
P0131	**COURSON REVITALIZATION**	101	GENERAL FUND	150,000	-	150,000
P0131	**COURSON REVITALIZATION**	157	MEASURE AV	300,000	2,056,900	2,356,900
P0131 Total				**4,343,100**	**2,056,900**	**6,400,000**
P0140	**MK PARK POOL ENCLOSURE**	157	MEASURE AV	702,530	-	702,530
P0140 Total				**702,530**	**-**	**702,530**
P0144	**BARREL SPRINGS TRL IMPR**	242	MISC GRANT/DEVELOPER CONTRIB	100,000	-	100,000
P0144 Total				**100,000**	**-**	**100,000**
P0151	**MCADAM CULTURAL ART**	156	PUBLIC ART FUND	75,000	-	75,000
P0151	**MCADAM CULTURAL ART**	157	MEASURE AV	150,000	-	150,000
P0151	**MCADAM CULTURAL ART**	220	PARK DEVELOPMENT FUND	75,000	-	75,000
P0151 Total				**300,000**	**-**	**300,000**
P0172	**PELONA VISTA P&R LIGHTING**	203	PROP A FUND	93,040	-	93,040
P0172 Total				**93,040**	**-**	**93,040**
P0180	**PLAYHOUSE INFR MAINT**	220	PARK DEVELOPMENT FUND	275,000	-	275,000
P0180 Total				**275,000**	**-**	**275,000**
P0181	**DT LITTLE MINER REFURB**	300	WATER PARK	180,000	-	180,000
P0181 Total				**180,000**	**-**	**180,000**
P0182	**DT PATHWAY LIGHTING RETROFIT**	300	WATER PARK	350,000	-	350,000
P0182 Total				**350,000**	**-**	**350,000**
P0183	**DT SPLASH POOL REPAIR**	300	WATER PARK	150,000	-	150,000
P0183 Total				**150,000**	**-**	**150,000**
P0184	**DT TWR B MECHANICAL REFURB**	300	WATER PARK	216,000	-	216,000
P0184 Total				**216,000**	**-**	**216,000**
P0185	**DT TWR B REPAIRS**	300	WATER PARK	750,000	-	750,000
P0185 Total				**750,000**	**-**	**750,000**
P0190	**ADA SIDEWALKS**	280	CDBG FUND	650,000	-	650,000
P0190 Total				**650,000**	**-**	**650,000**
P0191	**ADA PLAYGROUND IMPR**	280	CDBG FUND	500,000	-	500,000
P0191 Total				**500,000**	**-**	**500,000**
P0192	**DRYTOWN DROPSLIDE**	101	GENERAL FUND	1,500,000	1,500,000	3,000,000
P0192 Total				**1,500,000**	**1,500,000**	**3,000,000**
S0025	**STREET RESURFACING PROGRAM**	201	GAS TAX FUND	8,428,120	4,000,000	12,428,120
S0025	**STREET RESURFACING PROGRAM**	207	LOCAL TRANSP FUND ART 8	3,376,360	-	3,376,360
S0025	**STREET RESURFACING PROGRAM**	210	ROAD MAINT & REHAB ACCT FUND	8,274,760	6,000,000	14,274,760
S0025	**STREET RESURFACING PROGRAM**	214	PROP C LOCAL RETURN	5,049,220	3,000,000	8,049,220
S0025 Total				**25,128,460**	**13,000,000**	**38,128,460**
S0040	**RANCHO VISTA GRADE SEP PH II**	201	GAS TAX FUND	400,000	500,000	900,000
S0040	**RANCHO VISTA GRADE SEP PH II**	208	MEASURE R FUND	-	500,000	500,000
S0040 Total				**400,000**	**1,000,000**	**1,400,000**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
CAPITAL IMPROVEMENT PROGRAM - BY PROJECT AND FUNDING SOURCE

CIP	Org Description	Fund	Fund Description	2025 Projected Multi-Year Capital Projects	2026 Proposed Additions	Total Proposed Capital Improvement Budget
S0044	NO CO FORUM ITS EXPANSION	203	PROP A FUND	2,985,640	-	2,985,640
S0044	NO CO FORUMITS EXPANSION	204	PROP C FUND	4,061,850	-	4,061,850
S0044 Total				**7,047,490**	**-**	**7,047,490**
S0049	SR 138 PALMDALE BLVD 5TH/10TH	208	MEASURE R FUND	19,627,670	-	19,627,670
S0049 Total				**19,627,670**	**-**	**19,627,670**
S0050	SR 138/10TH ST W INTERCHANGE	208	MEASURE R FUND	23,577,670	-	23,577,670
S0050 Total				**23,577,670**	**-**	**23,577,670**
S0051	SR 138/PLMDL BLVD SB 14 RAMP	208	MEASURE R FUND	41,892,480	-	41,892,480
S0051	SR 138/PLMDL BLVD SB 14 RAMP	209	MEASURE M FUND	3,351,220	-	3,351,220
S0051 Total				**45,243,700**	**-**	**45,243,700**
S0055	SR 138 AVE N OVERCROSSING	208	MEASURE R FUND	6,256,620	-	6,256,620
S0055 Total				**6,256,620**	**-**	**6,256,620**
S0058	AVE R COMPLETE STRT & SAFE RTS	201	GAS TAX FUND	1,555,050	-	1,555,050
S0058	AVE R COMPLETE STRT & SAFE RTS	207	LOCAL TRANSP FUND ART 8	324,490	-	324,490
S0058	AVE R COMPLETE STRT & SAFE RTS	209	MEASURE M FUND	379,620	-	379,620
S0058	AVE R COMPLETE STRT & SAFE RTS	240	FEDERAL FUNDS FUND	2,705,900	-	2,705,900
S0058 Total				**4,965,060**	**-**	**4,965,060**
S0061	AVENUE R ITS SIGNAL SYNC	203	PROP A FUND	583,980	-	583,980
S0061	AVENUE R ITS SIGNAL SYNC	204	PROP C FUND	2,880,170	-	2,880,170
S0061 Total				**3,464,150**	**-**	**3,464,150**
S0062	COUNTY PAVEMENT PROJECT	218	MEASURE R LOCAL RETURN	365,550	-	365,550
S0062	COUNTY PAVEMENT PROJECT	219	MEASURE M LOCAL RETURN	575,090	-	575,090
S0062	COUNTY PAVEMENT PROJ CONTRIB	201	GAS TAX FUND	1,342,510	-	1,342,510
S0062	COUNTY PAVEMENT PROJ CONTRIB	254	SEWER MAINT ASSESSMENT DIST	364,800	-	364,800
S0062	COUNTY PAVEMENT PROJ	207	LOCAL TRANSP FUND ART 8	242,990	-	242,990
S0062	COUNTY PAVEMENT PROJ	210	ROAD MAINT & REHAB ACCT FUND	362,730	-	362,730
S0062 Total				**3,253,670**	**-**	**3,253,670**
S0066	HSIP ROUNDABOUT @ S-8 & 40TH E	208	MEASURE R FUND	60,360	-	60,360
S0066	HSIP ROUNDABOUT @ S-8 & 40TH E	240	FEDERAL FUNDS FUND	2,414,810	-	2,414,810
S0066	S8 & 40TH EST	156	PUBLIC ART FUND	48,700	-	48,700
S0066	S8 & 40TH EAST	218	MEASURE R LOCAL RETURN	1,578,010	-	1,578,010
S0066 Total				**4,101,880**	**-**	**4,101,880**
S0067	CIVIC CENTER COMPLETE STREETS	201	GAS TAX FUND	484,770	-	484,770
S0067	CIVIC CENTER COMPLETE STREETS	241	STATE GRANTS FUND	473,870	-	473,870
S0067	CIVIC CENTER COMPLETE STREETS	218	MEASURE R LOCAL RETURN	342,680	-	342,680
S0067	CIVIC CENTER COMPLETE STREETS	219	MEASURE M LOCAL RETURN	895,030	-	895,030
S0067 Total				**2,196,350**	**-**	**2,196,350**
S0072	RV AND SIERRA AT GRADE SEP	204	PROP C FUND	1,273,150	-	1,273,150
S0072 Total				**1,273,150**	**-**	**1,273,150**
S0075	RV BLVD SH RR SAFETY CROSSING	240	FEDERAL FUNDS FUND	3,700,250	-	3,700,250
S0075 Total				**3,700,250**	**-**	**3,700,250**
S0077	20TH STREET WEST BRIDGE	242	MISC GRANT/DEVELOPER CONTRIB	742,100	-	742,100
S0077 Total				**742,100**	**-**	**742,100**
S0125	AVE M SR14 TO 10TH PUB ART	218	MEASURE R LOCAL RETURN	255,000	-	255,000
S0125 Total				**255,000**	**-**	**255,000**
S0126	AVE M INTERCHG IMPRV	208	MEASURE R FUND	6,615,380	-	6,615,380
S0126 Total				**6,615,380**	**-**	**6,615,380**
S0142	AVE M GRADE SEPARATION	240	FEDERAL FUNDS FUND	1,500,000	-	1,500,000
S0142	AVE M GRADE SEPARATION	214	PROP C LOCAL RETURN	300,000	-	300,000
S0142	AVE M GRADE SEPARATION	219	MEASURE M LOCAL RETURN	500,000	-	500,000
S0142 Total				**2,300,000**	**-**	**2,300,000**
S0143	GUARDRAIL MAINTENANCE	201	GAS TAX FUND	80,000	-	80,000
S0143 Total				**80,000**	**-**	**80,000**
S0145	AVE R SH RR SAFETY CRS	240	FEDERAL FUNDS FUND	842,260	-	842,260
S0145 Total				**842,260**	**-**	**842,260**
S0146	SR138 PLMD BLVD SIDEWALK GAP C	209	MEASURE M FUND	550,000	-	550,000
S0146 Total				**550,000**	**-**	**550,000**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
CAPITAL IMPROVEMENT PROGRAM - BY PROJECT AND FUNDING SOURCE

CIP	Org Description	Fund	Fund Description	2025 Projected Multi-Year Capital Projects	2026 Proposed Additions	Total Proposed Capital Improvement Budget
S0169	PARKING ENF/SIGNAGE/SWEEPING	157	MEASURE AV	356,620	-	356,620
S0169 Total				**356,620**	**-**	**356,620**
S0177	AVTA BUS STOPS	203	PROP A FUND	100,000	-	100,000
S0177 Total				**100,000**	**-**	**100,000**
S0186	PALMDALE BLVD ACQ	201	GAS TAX FUND	500,000	-	500,000
S0186 Total				**500,000**	**-**	**500,000**
S0187	AVE T DESIGN & ENVIRONMENTAL	210	ROAD MAINT & REHAB ACCT FUND	2,500,000	-	2,500,000
S0187 Total				**2,500,000**	**-**	**2,500,000**
T0006	TRAFFIC SIGNAL LEFT PHASING	221	TRAFFIC IMPACT FUND	100,000	-	100,000
T0006 Total				**100,000**	**-**	**100,000**
T0027	15 E/SR 138 INTRSCTN IMPRVMT	204	PROP C FUND	148,910	-	148,910
T0027	15 E/DR 138 INTERSCTN IMPR	214	PROP C LOCAL RETURN	-	120,000	120,000
T0027 Total				**148,910**	**120,000**	**268,910**
T0031	AVE R 45TH ST E TRAFFIC SIGNAL	221	TRAFFIC IMPACT FUND	139,400	-	139,400
T0031 Total				**139,400**	**-**	**139,400**
T0032	RVB & DIVISION ST TRAFFIC	210	ROAD MAINT & REHAB ACCT FUND	745,290	-	745,290
T0032 Total				**745,290**	**-**	**745,290**
T0127	TRAFFIC SIGNAL M & 20TH E	219	MEASURE M LOCAL RETURN	1,462,100	-	1,462,100
T0127 Total				**1,462,100**	**-**	**1,462,100**
T0129	RVB & ARMFIELD SIGNAL	210	ROAD MAINT & REHAB ACCT FUND	679,210	-	679,210
T0129 Total				**679,210**	**-**	**679,210**
T0163	CITYWIDE SIGNAL MOD	240	FEDERAL FUNDS FUND	5,857,920	-	5,857,920
T0163	CITYWIDE SIGNAL MOD	218	MEASURE R LOCAL RETURN	644,100	-	644,100
T0163 Total				**6,502,020**	**-**	**6,502,020**
T0170	TECHNOLOGY DR & 3 ST E	210	ROAD MAINT & REHAB ACCT FUND	1,150,000	-	1,150,000
T0170 Total				**1,150,000**	**-**	**1,150,000**
U0001	STORM DRAIN UPGRADE	225	PEARLAND DRAINAGE FUND	1,000,000	1,200,000	2,200,000
U0001	STORM DRAIN UPGRADE	228	SEWER UPGRADE FUND	424,450	-	424,450
U0001	STORM DRAIN UPGRADE	254	SEWER MAINT ASSESSMENT DIST	2,700,000	-	2,700,000
U0001	STORM DRAIN UPGRADE	219	MEASURE M LOCAL RETURN	-	3,000,000	3,000,000
U0001 Total				**4,124,450**	**4,200,000**	**8,324,450**
U0002	LIFT STATION ELIM SEWER REPAIR	254	SEWER MAINT ASSESSMENT DIST	1,931,190	-	1,931,190
U0002 Total				**1,931,190**	**-**	**1,931,190**
U0003	CITY WIDE SEWER REPAIRS	254	SEWER MAINT ASSESSMENT DIST	249,670	-	249,670
U0003 Total				**249,670**	**-**	**249,670**
U0134	FLEET MAINTENANCE BLDG	254	SEWER MAINT ASSESSMENT DIST	4,000,000	-	4,000,000
U0134 Total				**4,000,000**	**-**	**4,000,000**
(blank)	CITY WIDE SECURITY	203	PROP A FUND	328,060	-	328,060
(blank) Total				**328,060**	**-**	**328,060**
Grand Total				**260,969,850**	**31,805,060**	**292,774,910**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
PERSONNEL REQUESTS

Ref	Dept.	Position Title Requested	Status	FTE	Union (Y/N)	Range	Funding Source	Base Salary	Benefits	Annual Salary & Benefits Amount
New Position Requests										
1	Operations	Manager I/II	FT	1	N	40/42	General Fund	141,856	92,206	234,060
2	E&CD	Technician I/II	FT	1	N	26/28	General Fund	71,635	46,563	118,200
3	E&CD	Deputy Director	FT	1	N	46	General Fund	172,390	112,054	284,440
4	Public Safety	Deputy Director	FT	1	N	46	General Fund	48,485	31,515	80,000
5	Parks & Recreation	Coordinator (Theater Operations)	FT	1	N	30	General Fund	15,996	10,397	26,390
6	Public Works	Superintendent	FT	1	N	38	General Fund/MAV	116,709	75,861	192,570
7	Public Works	Maintenance Specialist	FT	1	Y	30	ISF - Fleet Maint.	79,978	51,986	131,960
8	Public Works	Maintenance Specialist	FT	1	Y	30	TDA 8	79,978	51,986	131,960
9	Public Works	Maintenance Worker I/II	FT	1	Y	23/25	TDA 8	61,880	40,222	102,100
10	Public Works	Maintenance Helper (.5 FTE each)	PT	0.5	Y	14	TDA 8	36,421	23,674	60,090
11	Public Works	Maintenance Worker I/II	FT	2	Y	23/25	Sewer Maint. Fund	123,760	80,444	204,200
12	Public Works	Sr. Maintenance Specialist	FT	1	Y	33	Traffic Funds	91,437	59,434	150,870
13	Public Works	Maintenance Worker I/II	FT	1	Y	23/25	Landscape Maint.	61,880	40,222	102,100
14	Public Works	Administrative Assistant	FT	1	N	27	TDA 8 / GF	68,245	44,359	112,600
15	Public Works	Analyst I	FT	1	N	34	TDA 8 / Sewer / GF	96,013	62,408	158,420
16	Public Works	Inspector I	FT	1	N	31	General Fund	82,950	53,918	136,870
Reclassification Requests										
1	Operations	Account Clerk I	FT	1	N	22	General Fund	9,838	6,395	16,230
Title Change										
1	Public Works	Traffic Engineer	FT	1	N	44	TDA 8 / Sewer	-	-	-
2	Public Works	Coordinator I	FT	1	N	30	General Fund	-	-	-
		New Position Total		**16.5**				**1,359,451**	**883,643**	**2,243,060**

CITY OF PALMDALE
FY 2026 PROPOSED BUDGET
CAPITAL OUTLAY REQUESTS

Ref		Department	Division / Section	Quantity	Funding Source	
	Capital Outlay - Technology					
1	Evolve - Saas	City Manager	City Clerk	1	General Fund	17,500
2	Compliance Management Software	Housing	Housing	1	HAF / GF	50,000
3	Distributed Network Architecture (SD-WAN/SASE)	Operations	Information Technology	1	ISF	100,000
4	High Power Desktops	Operations	Information Technology	8	General Fund	25,000
5	iPad Refresh	Operations	Information Technology	60	ISF	50,000
6	Computer Refresh 920% Annually)	Operations	Information Technology	70	ISF	140,000
7	Laptops - Emergency Operations Center	Parks & Recreation	Emergency Management	30	General Fund	65,000
8	EOC Equipment	Parks & Recreation	Emergency Management	1	General Fund	205,000
9	GraniteNet Software (CCTV Inspections)	Public Works	Maintenance / Sewer	1	Sewer Maint.	64,600
10	HP Designjet T2600 Printer	Public Works	Maintenance / Traffic	1	Traffic Funds	13,000
11	Bluebeam Software	Public Works	All PW Divisions	1	Various	15,000
12	Lucity - Saas	Public Works	Maintenance	1	Various	84,640
			Subtotal			**829,740**
	Capital Outlay - Equipment					
13	Furniture - Desk / Chairs	Operations	Human Resources	1	General Funds	17,780
14	EOC Tenant Improvements FF&E	Parks & Recreation	Emergency Management	1	General Fund	4,000
15	Gymnasium Floor Covering - Oasis Rec Center	Parks & Recreation	Parks & Facilities	1	General Fund	48,000
16	Banquet Chairs - Legacy Commons	Parks & Recreation	Parks & Facilities	250	General Fund	63,000
17	Grind Lazer/Vacuum (Concrete)	Public Works	Maintenance / Streets	1	TDA 8	20,000
18	Mobile Lighting Trailers	Public Works	Maintenance / Fleet	2	ISF	60,000
19	72" Ground Seeder Attachment	Public Works	Maintenance / Parks	1	General Fund	10,500
			Subtotal			**223,280**
	Replacement Vehicles					
20	ZEV Transit/Cargo Van High-top	Parks & Recreation	SAVES	1	General Fund	85,000
21	ZEV Pickup w Lift Gate	Public Safety	Code Enforcement	1	General Fund	90,000
22	F150 Truck or ZEV Equivalent	Public Works	Maintenance / Parks	1	General Fund	85,000
23	F150 Truck or ZEV Equivalent	Public Works	Maintenance / Sewer	1	Sewer Maint. Fund	85,000
24	F550 Dump Truck with Plow	Public Works	Maintenance / Streets	1	TDA 8 / Gas Tax	130,000
			Subtotal			**475,000**
	New Vehicles With Position					
25	F150 Truck or ZEV Equivalent	Public Works	Maintenance	1		85,000
26	F150 Truck or ZEV Equivalent	Public Works	Maintenance	1		85,000
27	F150 Truck or ZEV Equivalent	Public Works	Maintenance	1		85,000
			Subtotal			**255,000**
			Total			**$ 1,783,020**

Acronyms

AB	Assembly Bill
ACA	Affordable Care Act
ACFR	Annual Comprehensive Financial Report
AD	Assessment District
ADA	Americans with Disabilities Act
AJCC	America's Job Center of California
AUMA	Adult Use of Marijuana Act
AVEK	Antelope Valley-Eastern Kern Water Agency
AVTA	Antelope Valley Transit Authority
CC	City Council
CCA	Community Choice Aggregation
CDBG	Community Development Block Grant
CFD	Community Facilities District
CIP	Capital Improvement Program
COP	Certificates of Participation
CRA	Community Redevelopment Agency
CSMFO	California Society of Municipal Finance Officers
DAB	Development Advisory Board
DDA	Disposition & Development Agreement
EOC	Emergency Operations Center
EPIC	Energy for Palmdale's Independent Choice
ERAF	Educational Revenue Augmentation Fund
FEMA	Federal Emergency Management Agency
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GAVEA	Greater Antelope Valley Economic Alliance
GFOA	Government Finance Officers Association
GIS	Geographical Information System
HSIP	Highway Safety Improvement Program
HUD	U.S. Department of Housing and Urban Development
HVAC	Heating, Ventilation and Air Conditioning
IDA	Industrial Development Authority
JAG	Justice Assistance Grant
LAD	Landscape Assessment District
LAIF	Local Agency Investment Fund
LED	Light Emitting Diode

LMD	Landscape Maintenance District
MHP	Mobile Home Park
MMRSA	Medical Marijuana Regulation and Safety Act
MTA	Metropolitan Transportation Authority
NPDES	National Pollution Discharge Elimination System
NSP	Neighborhood Stabilization Program
O&M	Operations and Maintenance
OPA	Owner Participation Agreement
OPEB	Other Post-Employment Benefits
PAA	Palmdale Airport Authority
PCA	Palmdale Civic Authority
PCF	Palmdale Community Foundation
PERS	Public Employees' Retirement System
PFA	Palmdale Financing Authority
PROP	Proposition
PSO	Public Security Officer
RDA	Redevelopment Agency
RFP	Request for Proposals
RORF	Redevelopment Obligation Retirement Fund
RPTTF	Redevelopment Property Tax Trust Fund
SA	Successor Agency
SARC	School Accountability Report Card
SAVES	South Antelope Valley Emergency Services
SB	Senate Bill
SCAG	Southern California Association of Governments
SERAF	Supplemental Educational Revenue Augmentation Fund
STPL	Surface Transportation Program – Local
TOT	Transient Occupancy Tax
VLF	Vehicle License Fee
WIA	Workforce Investment Act
WIOA	Workforce Innovation and Opportunity Act

Terms

Accrual Basis – The method of accounting under which revenues and expenses are recorded when they occur, regardless of the timing of related cash flows. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned.

ACFR – The Annual Comprehensive Financial Report of the City which shows the financial status of the City.

Adoption – Formal action by the City Council that sets the spending limits for the fiscal year.

Appropriation – City Council authorization permitting the City to incur obligations and expend resources during the fiscal year.

Assessed Valuation – An official governmental value placed upon real estate or other property as a basis for levying taxes.

Assessments – Levies that pay for improvements directly benefiting the property owners.

Audit – A review of the City's accounts by an independent auditing firm to substantiate year-end fund balances, reserves, and cash on hand.

Balanced Budget – The City's operating revenues equal or exceed its operating expenditures.

Base Budget – Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment to maintain service levels previously authorized by the City Council.

Beginning / Ending Fund Balance – Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

Bond – A funding tool representing a written promise to pay a specific sum (face value or principal amount) in the future (maturity date), plus interest. In local California government, bonds are only used to finance capital improvements. There are two types of bonds:

General Obligation Bond – A bond requiring a 2/3 vote of the registered voters and backed by the full faith, credit, and taxing power of the municipality.

Revenue Bond – A bond backed by either the revenue produced by the capital improvement or by commitment of a specific revenue source.

Bond Proceeds – Debt issuances derived from the sale of bonds for the purpose of constructing major capital facilities.

Budget – A financial plan listing proposed operational expenditures and revenue estimates for a particular time period. The budget is proposed until it has been approved and adopted by the City Council. Palmdale's budget encompasses one fiscal year (July 1 to June 30).

Budget Message – A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of principal budget items relative to the current year adopted budget.

Capital Budget – The appropriation of bonds, operating revenue, or fees for improvements to City facilities including buildings, streets, sewer lines, parks, traffic signals, drainage, etc.

Capital Improvement Program – A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. The City of Palmdale's Capital Improvement Program is a ten-year plan, which is updated annually.

Capital Improvement Projects (CIP) – A permanent addition to the City's assets, including the design, major renovation, construction, or purchase of land, buildings, or facilities. This includes physical structural improvements with a cost of $10,000 or more and a useful life of one year or more. Examples include a new park, building modifications, traffic signals, resurfacing of streets and drainage improvements.

Capital Outlay – A budget category that budgets all equipment having a unit cost of more than $5,000. Capital Outlay is budgeted in the operating budget as opposed to the capital improvement budget.

Contingency Fund – A budgetary reserve set aside for emergency or unanticipated expenditures.

Continuing Appropriation – Resources appropriated for a specific expenditure that is carried over from the prior fiscal year.

Debt Ratio – Total debt divided by total assets. Used by Finance to assess fiscal health, internal controls, etc.

Debt Service – Payments of principal and interest on an obligation resulting from the issuance of bonds, notes, or loans.

Debt Service Requirements – The amount of money required to pay principal and interest on outstanding debt or to accumulate monies for future retirement of term bonds.

Deficit – An excess of expenditures or expenses over resources.

Department – An organizational unit comprised of divisions or programs. This basic organizational unit of government is functionally unique in its delivery of services.

Division – An organizational component of a department.

Encumbrances – Resources committed for future expenditures as a result of signing executory contracts such as purchase orders and specific contracts for goods and services.

Enterprise Fund – An accounting entity that is financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis is financed or recovered primarily through user charges.

Expenditure – The actual spending of funds set aside by an appropriation.

Fiscal Year – A 12-month accounting period used by the City. The City of Palmdale's fiscal year begins July 1 and ends June 30.

Full Time Equivalent Position (FTE) – A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part time typist working 20 hours per week would be equivalent to 0.5 of a full-time position.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts to record revenue and expenditures.

Fund Balance – The amount of financial resources available for use.

GAAP – Generally Accepted Accounting Principles. Uniform standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

GASB – Governmental Accounting Standards Board is the current standards setting board for governmental GAAP.

General Fund – The primary fund of the City used to account for all revenues and expenditures related to municipal services and maintenance. Examples of departments financed by the General Fund include the City Council, Finance, Planning and Law Enforcement.

General Obligation Bond – A bond requiring a 2/3 vote of the registered voters and backed by the full faith, credit and taxing power of the municipality. This type of bond is used to finance capital improvements in local California governments.

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given time period.

Grant – A contribution by a government or other organization to support a specific purpose, activity, or facility.

Infrastructure – Facilities upon which the continuance and growth of a community depend such as roads, sewers, public buildings, parks, etc.

Interfund Transfers – The reallocation of money from one fund to another. The receiving fund must spend the transferred money in a way that complies with any restrictions placed on the money when it was originally received by the donor fund.

Investment Policy – A written, Council adopted policy delineating permitted investments of the City's idle cash. The City of Palmdale Investment Policy is typically updated and reaffirmed annually.

Major Fund – Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred.

Municipal Code – A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, business licensing, etc.

Objective – Desired output-oriented accomplishments that can be measured and achieved within a given time frame. Achievement of the objective advances the activity and organization toward a corresponding goal.

Operating Budget – Annual appropriation of funds for ongoing program costs including salaries and benefits, services and supplies, debt service, capital outlay, and capital improvements.

Operating Expenditures – Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Ordinance – A formal legislative enactment by the City Council that has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Palmdale Community Choice Aggregation (CCA) – The Palmdale CCA was formed in April 2019 through California Choice Energy Authority (CalChoice) via City Council resolution to purchase power on behalf of the City's residents.

Palmdale Community Foundation – A 501(c)(3) nonprofit organization organized under the California Nonprofit Public Benefit Corporation Law for public purposes.

PERS – Public Employees Retirement System.

Personnel – A budget category used to account for employee compensation including wages, salaries and fringe benefits such as health, life, and disability insurance, retirement, and car allowance/mileage.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function.

Property Tax – An *ad valorem* tax on real property based upon the value of the property.

Property Transfer Tax – A tax imposed whenever the ownership of real property changes.

Reimbursement – Payment of amount remitted on behalf of another party, department, or fund.

Reserve – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution – A special order of the City Council having a lower legal standing than an ordinance.

Resources – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning fund balances.

Revenue Bonds – A bond usually issued to construct facilities that is backed by either the revenue produced by the capital improvement or by commitment of a specific revenue source.

Revenues – Money received by the City from taxes, fees, permits, licenses, interest, etc. or from other governments during the fiscal year.

Special Revenue Funds – A fund used to account for revenues that are restricted in use by the City, State, or Federal Government.

Subventions – Intergovernmental revenues paid to the City by another government, such as the State.

Transfer – A transfer is a transaction whereby the fund receiving the revenue transfers money to the fund expending the revenue. An example would be an operating transfer from a Special Revenue Fund to the Capital Projects Fund for construction expenditures.

User Fees/Charges – Charges of a voluntary nature paid by the person receiving the service in exchange for the fee.

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2025-047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE AMENDING THE CITY'S CLASSIFICATION AND PAY FOR GENERAL POSITIONS.

NOW THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The City's Classification and Pay Plan for General Positions is amended as set forth in the attached Exhibit #1 and Exhibit #2.

SECTION 2. The City Clerk shall certify the passage and adoption of this resolution Amending the City's Classification and Pay Plan for General Positions. It is deemed to be effective June 30, 2025.

SECTION 3. Adoption of this Resolution is contingent upon the City Council approving the FY 2025-26 City of Palmdale budget.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June, 2025.

Approved as to form:

_____
Richard J. Loa, Mayor

ATTEST:

_____
Alexandra Halfman, Acting City Attorney

_____
Rochelle Scott, City Clerk

I, Rochelle Scott, City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 17th day of June, 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, City Clerk

CLASSIFICATION & PAY PLAN - GENERAL POSITIONS FY 2025-26

Effective June 30, 2025

TITLE	RANGE #	HOURLY RANGE
Intern	14	$18.21 - $20.54
Administrative Intern	18	$19.94 - $25.45
Office Assistant I	20	$21.99 - $28.06
Clerk I	20	$21.99 - $28.06
SAVES Assistant	22	$24.24 - $30.94
Clerk II	22	$24.24 - $30.94
Neighborhood Compliance Officer	24	$26.73 - $34.12
Senior Neighborhood Compliance Officer	26	$29.47 - $37.61
Technician I	26	$29.47 - $37.61
Administrative Assistant	27	$30.94 - $39.49
Coordinator I	30	$35.82 - $45.72

TITLE	RANGE #	MONTHLY RANGE
Office Assistant I	20	$3,812 - $4,864
Clerk I	20	$3,812 - $4,864
Account Clerk I	22	$4,202 - $5,363
Office Assistant II	22	$4,202 - $5,363
Clerk II	22	$4,202 - $5,363
SAVES Assistant	22	$4,202 - $5,363
Account Clerk II	24	$4,633 - $5,914
Neighborhood Compliance Officer	24	$4,633 - $5,914
Community Compliance Aide I	26	$5,108 - $6,519
Community Service Officer	26	$5,108 - $6,519
Senior Account Clerk	26	$5,108 - $6,519
Senior Neighborhood Compliance Officer	26	$5,108 - $6,519
Technician I	26	$5,108 - $6,519
Administrative Assistant	27	$5,363 - $6,845
Community Compliance Aide II	28	$5,630 - $7,190
Specialist	28	$5,630 - $7,190
Technician II	28	$5,630 - $7,190

TITLE	RANGE #	MONTHLY RANGE
Senior Administrative Assistant	29	$5,914- $7,545
Coordinator I	30	$6,209 - $7,925
Planning Aide	30	$6,209 - $7,925
Senior Technician	30	$6,209 - $7,925
Buyer	31	$6,519 - $8,322
City Council Legislative Aide	31	$6,519 - $8,322
Code Enforcement Officer I	31	$6,519 - $8,322
Executive Assistant	31	$6,519 - $8,322
Inspector I	31	$6,519 - $8,322
Assistant Planner	32	$6,845 - $8,736
Coordinator II	32	$6,845 - $8,736
Specialist Sr	32	$6,845 - $8,736
Supervising Technician	32	$6,845 - $8,736
Code Enforcement Officer II	33	$7,190 - $9,175
Inspector II	33	$7,190 - $9,175
Senior Buyer	33	$7,190 - $9,175
Supervisor I	33	$7,190 - $9,175
Analyst I	34	$7,545 - $9,634
Associate Planner	34	$7,545 - $9,634
Coordinator Sr	34	$7,545 - $9,634
Senior Engineering Technician	34	$7,545 - $9,634
Code Enforcement Officer Sr	35	$7,925 - $10,114
Inspector Sr	35	$7,925 - $10,114
Supervisor II	35	$7,925 - $10,114
Analyst II	36	$8,322 - $10,622
Supervising Coordinator	37	$8,736 - $11,142
Supervisor Sr	37	$8,736 - $11,142
Senior Planner	37	$8,736 - $11,142
Analyst Sr	38	$9,175 - $11,709
Safety Officer	38	$9,175 - $11,709
Superintendent	38	$9,175 - $11,709
Associate Engineer	39	$9,634 - $12,295
Project Manager	39	$9,634 - $12,295
Supervising Inspector	39	$9,634 - $12,295
Supervising Plan Reviewer	39	$9,634 - $12,295
Emergency Services Administrator	40	$10,114 - $12,910
Manager I	40	$10,114 - $12,910
Principal Planner	40	$10,114 - $12,910

TITLE	RANGE #	MONTHLY RANGE
Manager II	42	$11,142 - $14,232
Senior Civil Engineer	42	$11,142 - $14,232
City Clerk	43	$11,709 - $14,941
Building Official	44	$12,295 - $15,690
Traffic Engineer	44	$12,295 - $15,690
Manager Sr	44	$12,295 - $15,690
Deputy Director	46	$13,555 - $17,297
City Engineer	48	$14,941 - $19,072
Director	50	$16,474 - $21,029
Deputy City Manager	51	$17,297 - $22,079
Director of Public Works	51	$17,297 - $22,079
Assistant City Manager	55	$21,029 - $26,835
City Manager	Contract	Contract

City of Palmdale
Hourly Wage Range/Step Schedule - General Positions
Effective June 30, 2025

Range	Step A	Step B	Step C	Step D	Step E	Step F
14	N/A	N/A	18.21	19.00	19.94	20.54
15	16.61	18.21	19.00	19.94	20.95	21.99
16	18.21	19.00	19.94	20.95	21.99	23.10
17	19.00	19.94	20.95	21.99	23.10	24.24
18	19.94	20.95	21.99	23.10	24.24	25.45
19	20.95	21.99	23.10	24.24	25.45	26.73
20	21.99	23.10	24.24	25.45	26.73	28.06
21	23.10	24.24	25.45	26.73	28.06	29.47
22	24.24	25.45	26.73	28.06	29.47	30.94
23	25.45	26.73	28.06	29.47	30.94	32.48
24	26.73	28.06	29.47	30.94	32.48	34.12
25	28.06	29.47	30.94	32.48	34.12	35.82
26	29.47	30.94	32.48	34.12	35.82	37.61
27	30.94	32.48	34.12	35.82	37.61	39.49
28	32.48	34.12	35.82	37.61	39.49	41.48
29	34.12	35.82	37.61	39.49	41.48	43.53
30	35.82	37.61	39.49	41.48	43.53	45.72
31	37.61	39.49	41.48	43.53	45.72	48.01
32	39.49	41.48	43.53	45.72	48.01	50.40
33	41.48	43.53	45.72	48.01	50.40	52.93
34	43.53	45.72	48.01	50.40	52.93	55.58
35	45.72	48.01	50.40	52.93	55.58	58.35
36	48.01	50.40	52.93	55.58	58.35	61.28
37	50.40	52.93	55.58	58.35	61.28	64.28
38	52.93	55.58	58.35	61.28	64.28	67.55
39	55.58	58.35	61.28	64.28	67.55	70.93
40	58.35	61.28	64.28	67.55	70.93	74.48
41	61.28	64.28	67.55	70.93	74.48	78.20
42	64.28	67.55	70.93	74.48	78.20	82.11
43	67.55	70.93	74.48	78.20	82.11	86.20
44	70.93	74.48	78.20	82.11	86.20	90.52
45	74.48	78.20	82.11	86.20	90.52	95.04
46	78.20	82.11	86.20	90.52	95.04	99.79
47	82.11	86.20	90.52	95.04	99.79	104.78
48	86.20	90.52	95.04	99.79	104.78	110.03
49	90.52	95.04	99.79	104.78	110.03	115.52
50	95.04	99.79	104.78	110.03	115.52	121.32
51	99.79	104.78	110.03	115.52	121.32	127.38
52	104.78	110.03	115.52	121.32	127.38	133.74
53	110.03	115.53	121.32	127.38	133.74	140.42
54	115.53	121.32	127.38	133.74	140.42	147.45
55	121.32	127.38	133.74	140.42	147.45	154.82
56	127.38	133.74	140.42	147.45	154.82	162.55
57	133.74	140.42	147.45	154.82	162.55	170.68
58	140.42	147.45	154.82	162.55	170.68	179.22
59	147.45	154.82	162.55	170.68	179.22	188.19
60	154.82	162.55	170.68	179.22	188.19	197.59
61	162.55	170.68	179.22	188.19	197.59	207.48
62	170.68	179.22	188.19	197.59	207.48	217.84
63	179.22	188.19	197.59	207.48	217.84	228.75

City of Palmdale
Bi-weekly Wage Range/Step Schedule - General Positions
Effective June 30, 2025

Range	Step A	Step B	Step C	Step D	Step E	Step F
14	N/A	N/A	1,456.80	1,520.00	1,595.20	1,643.20
15	1,328.80	1,456.80	1,520.00	1,595.20	1,676.00	1,759.20
16	1,456.80	1,520.00	1,595.20	1,676.00	1,759.20	1,848.00
17	1,520.00	1,595.20	1,676.00	1,759.20	1,848.00	1,939.20
18	1,595.20	1,676.00	1,759.20	1,848.00	1,939.20	2,036.00
19	1,676.00	1,759.20	1,848.00	1,939.20	2,036.00	2,138.40
20	1,759.20	1,848.00	1,939.20	2,036.00	2,138.40	2,244.80
21	1,848.00	1,939.20	2,036.00	2,138.40	2,244.80	2,357.60
22	1,939.20	2,036.00	2,138.40	2,244.80	2,357.60	2,475.20
23	2,036.00	2,138.40	2,244.80	2,357.60	2,475.20	2,598.40
24	2,138.40	2,244.80	2,357.60	2,475.20	2,598.40	2,729.60
25	2,244.80	2,357.60	2,475.20	2,598.40	2,729.60	2,865.60
26	2,357.60	2,475.20	2,598.40	2,729.60	2,865.60	3,008.80
27	2,475.20	2,598.40	2,729.60	2,865.60	3,008.80	3,159.20
28	2,598.40	2,729.60	2,865.60	3,008.80	3,159.20	3,318.40
29	2,729.60	2,865.60	3,008.80	3,159.20	3,318.40	3,482.40
30	2,865.60	3,008.80	3,159.20	3,318.40	3,482.40	3,657.60
31	3,008.80	3,159.20	3,318.40	3,482.40	3,657.60	3,840.80
32	3,159.20	3,318.40	3,482.40	3,657.60	3,840.80	4,032.00
33	3,318.40	3,482.40	3,657.60	3,840.80	4,032.00	4,234.40
34	3,482.40	3,657.60	3,840.80	4,032.00	4,234.40	4,446.40
35	3,657.60	3,840.80	4,032.00	4,234.40	4,446.40	4,668.00
36	3,840.80	4,032.00	4,234.40	4,446.40	4,668.00	4,902.40
37	4,032.00	4,234.40	4,446.40	4,668.00	4,902.40	5,142.40
38	4,234.40	4,446.40	4,668.00	4,902.40	5,142.40	5,404.00
39	4,446.40	4,668.00	4,902.40	5,142.40	5,404.00	5,674.40
40	4,668.00	4,902.40	5,142.40	5,404.00	5,674.40	5,958.40
41	4,902.40	5,142.40	5,404.00	5,674.40	5,958.40	6,256.00
42	5,142.40	5,404.00	5,674.40	5,958.40	6,256.00	6,568.80
43	5,404.00	5,674.40	5,958.40	6,256.00	6,568.80	6,896.00
44	5,674.40	5,958.40	6,256.00	6,568.80	6,896.00	7,241.60
45	5,958.40	6,256.00	6,568.80	6,896.00	7,241.60	7,603.20
46	6,256.00	6,568.80	6,896.00	7,241.60	7,603.20	7,983.20
47	6,568.80	6,896.00	7,241.60	7,603.20	7,983.20	8,382.40
48	6,896.00	7,241.60	7,603.20	7,983.20	8,382.40	8,802.40
49	7,241.60	7,603.20	7,983.20	8,382.40	8,802.40	9,241.60
50	7,603.20	7,983.20	8,382.40	8,802.40	9,241.60	9,705.60
51	7,983.20	8,382.40	8,802.40	9,241.60	9,705.60	10,190.40
52	8,382.40	8,802.40	9,241.60	9,705.60	10,190.40	10,699.20
53	8,802.40	9,242.40	9,705.60	10,190.40	10,699.20	11,233.60
54	9,242.40	9,705.60	10,190.40	10,699.20	11,233.60	11,796.00
55	9,705.60	10,190.40	10,699.20	11,233.60	11,796.00	12,385.60
56	10,190.40	10,699.20	11,233.60	11,796.00	12,385.60	13,004.00
57	10,699.20	11,233.60	11,796.00	12,385.60	13,004.00	13,654.40
58	11,233.60	11,796.00	12,385.60	13,004.00	13,654.40	14,337.60
59	11,796.00	12,385.60	13,004.00	13,654.40	14,337.60	15,055.20
60	12,385.60	13,004.00	13,654.40	14,337.60	15,055.20	15,807.20
61	13,004.00	13,654.40	14,337.60	15,055.20	15,807.20	16,598.40
62	13,654.40	14,337.60	15,055.20	15,807.20	16,598.40	17,427.20
63	14,337.60	15,055.20	15,807.20	16,598.40	17,427.20	18,300.00

City of Palmdale
Monthly Wage Range/Step Schedule - General Positions
Effective June 30, 2025

Range	Step A	Step B	Step C	Step D	Step E	Step F
14	N/A	N/A	3,156	3,293	3,456	3,560
15	N/A	3,156	3,293	3,456	3,631	3,812
16	3,156	3,293	3,456	3,631	3,812	4,004
17	3,293	3,456	3,631	3,812	4,004	4,202
18	3,456	3,631	3,812	4,004	4,202	4,411
19	3,631	3,812	4,004	4,202	4,411	4,633
20	3,812	4,004	4,202	4,411	4,633	4,864
21	4,004	4,202	4,411	4,633	4,864	5,108
22	4,202	4,411	4,633	4,864	5,108	5,363
23	4,411	4,633	4,864	5,108	5,363	5,630
24	4,633	4,864	5,108	5,363	5,630	5,914
25	4,864	5,108	5,363	5,630	5,914	6,209
26	5,108	5,363	5,630	5,914	6,209	6,519
27	5,363	5,630	5,914	6,209	6,519	6,845
28	5,630	5,914	6,209	6,519	6,845	7,190
29	5,914	6,209	6,519	6,845	7,190	7,545
30	6,209	6,519	6,845	7,190	7,545	7,925
31	6,519	6,845	7,190	7,545	7,925	8,322
32	6,845	7,190	7,545	7,925	8,322	8,736
33	7,190	7,545	7,925	8,322	8,736	9,175
34	7,545	7,925	8,322	8,736	9,175	9,634
35	7,925	8,322	8,736	9,175	9,634	10,114
36	8,322	8,736	9,175	9,634	10,114	10,622
37	8,736	9,175	9,634	10,114	10,622	11,142
38	9,175	9,634	10,114	10,622	11,142	11,709
39	9,634	10,114	10,622	11,142	11,709	12,295
40	10,114	10,622	11,142	11,709	12,295	12,910
41	10,622	11,142	11,709	12,295	12,910	13,555
42	11,142	11,709	12,295	12,910	13,555	14,232
43	11,709	12,295	12,910	13,555	14,232	14,941
44	12,295	12,910	13,555	14,232	14,941	15,690
45	12,910	13,555	14,232	14,941	15,690	16,474
46	13,555	14,232	14,941	15,690	16,474	17,297
47	14,232	14,941	15,690	16,474	17,297	18,162
48	14,941	15,690	16,474	17,297	18,162	19,072
49	15,690	16,474	17,297	18,162	19,072	20,023
50	16,474	17,297	18,162	19,072	20,023	21,029
51	17,297	18,162	19,072	20,023	21,029	22,079
52	18,162	19,072	20,023	21,029	22,079	23,182
53	19,072	20,025	21,029	22,079	23,182	24,339
54	20,025	21,029	22,079	23,182	24,339	25,558
55	21,029	22,079	23,182	24,339	25,558	26,835
56	22,079	23,182	24,339	25,558	26,835	28,175
57	23,182	24,339	25,558	26,835	28,175	29,585
58	24,339	25,558	26,835	28,175	29,585	31,065
59	25,558	26,835	28,175	29,585	31,065	32,620
60	26,835	28,175	29,585	31,065	32,620	34,249
61	28,175	29,585	31,065	32,620	34,249	35,963
62	29,585	31,065	32,620	34,249	35,963	37,759
63	31,065	32,620	34,249	35,963	37,759	39,650

City of Palmdale
Yearly Wage Range/Step Schedule - General Positions
Effective June 30, 2025

Range	Step A	Step B	Step C	Step D	Step E	Step F
14	N/A	N/A	37,877	39,520	41,475	42,723
15	N/A	37,877	39,520	41,475	43,576	45,739
16	37,877	39,520	41,475	43,576	45,739	48,048
17	39,520	41,475	43,576	45,739	48,048	50,419
18	41,475	43,576	45,739	48,048	50,419	52,936
19	43,576	45,739	48,048	50,419	52,936	55,598
20	45,739	48,048	50,419	52,936	55,598	58,365
21	48,048	50,419	52,936	55,598	58,365	61,298
22	50,419	52,936	55,598	58,365	61,298	64,355
23	52,936	55,598	58,365	61,298	64,355	67,558
24	55,598	58,365	61,298	64,355	67,558	70,970
25	58,365	61,298	64,355	67,558	70,970	74,506
26	61,298	64,355	67,558	70,970	74,506	78,229
27	64,355	67,558	70,970	74,506	78,229	82,139
28	67,558	70,970	74,506	78,229	82,139	86,278
29	70,970	74,506	78,229	82,139	86,278	90,542
30	74,506	78,229	82,139	86,278	90,542	95,098
31	78,229	82,139	86,278	90,542	95,098	99,861
32	82,139	86,278	90,542	95,098	99,861	104,832
33	86,278	90,542	95,098	99,861	104,832	110,094
34	90,542	95,098	99,861	104,832	110,094	115,606
35	95,098	99,861	104,832	110,094	115,606	121,368
36	99,861	104,832	110,094	115,606	121,368	127,462
37	104,832	110,094	115,606	121,368	127,462	133,702
38	110,094	115,606	121,368	127,462	133,702	140,504
39	115,606	121,368	127,462	133,702	140,504	147,534
40	121,368	127,462	133,702	140,504	147,534	154,918
41	127,462	133,702	140,504	147,534	154,918	162,656
42	133,702	140,504	147,534	154,918	162,656	170,789
43	140,504	147,534	154,918	162,656	170,789	179,296
44	147,534	154,918	162,656	170,789	179,296	188,282
45	154,918	162,656	170,789	179,296	188,282	197,683
46	162,656	170,789	179,296	188,282	197,683	207,563
47	170,789	179,296	188,282	197,683	207,563	217,942
48	179,296	188,282	197,683	207,563	217,942	228,862
49	188,282	197,683	207,563	217,942	228,862	240,282
50	197,683	207,563	217,942	228,862	240,282	252,346
51	207,563	217,942	228,862	240,282	252,346	264,950
52	217,942	228,862	240,282	252,346	264,950	278,179
53	228,862	240,302	252,346	264,950	278,179	292,074
54	240,302	252,346	264,950	278,179	292,074	306,696
55	252,346	264,950	278,179	292,074	306,696	322,026
56	264,950	278,179	292,074	306,696	322,026	338,104
57	278,179	292,074	306,696	322,026	338,104	355,014
58	292,074	306,696	322,026	338,104	355,014	372,778
59	306,696	322,026	338,104	355,014	372,778	391,435
60	322,026	338,104	355,014	372,778	391,435	410,987
61	338,104	355,014	372,778	391,435	410,987	431,558
62	355,014	372,778	391,435	410,987	431,558	453,107
63	372,778	391,435	410,987	431,558	453,107	475,800

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2025-048

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE AMENDING THE CITY'S CLASSIFICATION AND PAY FOR BARGAINING UNIT POSITIONS.

NOW THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The City's Classification and Pay Plan for Bargaining Unit Positions is amended as set forth in the attached Exhibit #1 and Exhibit #2.

SECTION 2. The City Clerk shall certify the passage and adoption of this resolution Amending the City's Classification and Pay Plan for Bargaining Unit Positions. It is deemed to be effective June 30, 2025.

SECTION 3. Adoption of this Resolution is contingent upon the City Council approving the FY 2025-26 City of Palmdale budget.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June, 2025.

Approved as to form:

_____
Richard J. Loa, Mayor

ATTEST:

_____
Alexandra Halfman, Acting City Attorney

_____
Rochelle Scott, City Clerk

I, Rochelle Scott, City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 17th day of June, 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, City Clerk

Resolution CC: 2025-048
June 30, 2025

CLASSIFICATION & PAY PLAN - REPRESENTED POSITIONS
FY 2025-26
As of June 30, 2025

TITLE	RANGE #	HOURLY RANGE
Maintenance Helper	14	$18.43 - $21.35

TITLE	RANGE #	MONTHLY RANGE
Custodian I	22	$4,281 - $5,465
Maintenance Worker I	23	$4,498 - $5,737
Custodian II	24	$4,720 - $6,025
Maintenance Worker II	25	$4,957 - $6,327
Operator I	27	$5,465 - $6,977
Operator II	29	$6,025 - $7,691
Lead Custodian	30	$6,327 - $8,077
Maintenance Leadworker	30	$6,327 - $8,077
Maintenance Specialist	30	$6,327 - $8,077
Inspector I	31	$6,642 - $8,479
Operator Sr	31	$6,642 - $8,479
Traffic Sig Tech I	31	$6,642 - $8,479
Inspector II	33	$7,325 - $9,175
Senior Maintenance Specialist	33	$7,325 - $9,175
Traffic Sig Tech II	33	$7,325 - $9,175
Inspector Sr	35	$8,077 - $10,114
Senior Traffic Sig Tech	35	$8,077 - $10,114

City of Palmdale
Hourly Wage Range/Step Schedule - Bargaining Unit Positions
Effective June 30, 2025

Range	Step A	Step B	Step C	Step D	Step E	Step F
14	N/A	N/A	18.43	19.34	20.33	21.35
22	24.70	25.95	27.23	28.60	30.02	31.53
23	25.95	27.23	28.60	30.02	31.53	33.10
24	27.23	28.60	30.02	31.53	33.10	34.76
25	28.60	30.02	31.53	33.10	34.76	36.50
26	30.02	31.53	33.10	34.76	36.50	38.32
27	31.53	33.10	34.76	36.50	38.32	40.25
29	34.76	36.50	38.32	40.25	42.26	44.37
30	36.50	38.32	40.25	42.26	44.37	46.60
31	38.32	40.25	42.26	44.37	46.60	48.92
32	40.25	42.26	44.37	46.60	48.92	50.40
33	42.26	44.37	46.60	48.92	50.40	52.93
34	44.37	46.60	48.92	50.40	52.93	55.58
35	46.60	48.92	50.40	52.93	55.58	58.35

City of Palmdale
Bi-Weekly Range/Step Schedule - Bargaining Unit Positions
Effective June 30, 2025

Range	Step A	Step B	Step C	Step D	Step E	Step F
14	N/A	N/A	1,474.40	1,547.20	1,626.40	1,708.00
22	1,976.00	2,076.00	2,178.40	2,288.00	2,401.60	2,522.40
23	2,076.00	2,178.40	2,288.00	2,401.60	2,522.40	2,648.00
24	2,178.40	2,288.00	2,401.60	2,522.40	2,648.00	2,780.80
25	2,288.00	2,401.60	2,522.40	2,648.00	2,780.80	2,920.00
26	2,401.60	2,522.40	2,648.00	2,780.80	2,920.00	3,065.60
27	2,522.40	2,648.00	2,780.80	2,920.00	3,065.60	3,220.00
29	2,780.80	2,920.00	3,065.60	3,220.00	3,380.80	3,549.60
30	2,920.00	3,065.60	3,220.00	3,380.80	3,549.60	3,728.00
31	3,065.60	3,220.00	3,380.80	3,549.60	3,728.00	3,913.60
32	3,220.00	3,380.80	3,549.60	3,728.00	3,913.60	4,032.00
33	3,380.80	3,549.60	3,728.00	3,913.60	4,032.00	4,234.40
34	3,549.60	3,728.00	3,913.60	4,032.00	4,234.40	4,446.40
35	3,728.00	3,913.60	4,032.00	4,234.40	4,446.40	4,668.00

City of Palmdale
Monthly Wage Range/Step Schedule - Bargaining Unit Positions
Effective June 30, 2025

Range	Step A	Step B	Step C	Step D	Step E	Step F
14	N/A	N/A	3,195	3,352	3,524	3,701
22	4,281	4,498	4,720	4,957	5,203	5,465
23	4,498	4,720	4,957	5,203	5,465	5,737
24	4,720	4,957	5,203	5,465	5,737	6,025
25	4,957	5,203	5,465	5,737	6,025	6,327
26	5,203	5,465	5,737	6,025	6,327	6,642
27	5,465	5,737	6,025	6,327	6,642	6,977
29	6,025	6,327	6,642	6,977	7,325	7,691
30	6,327	6,642	6,977	7,325	7,691	8,077
31	6,642	6,977	7,325	7,691	8,077	8,479
32	6,977	7,325	7,691	8,077	8,479	8,736
33	7,325	7,691	8,077	8,479	8,736	9,175
34	7,691	8,077	8,479	8,736	9,175	9,634
35	8,077	8,479	8,736	9,175	9,634	10,114

City of Palmdale
Yearly Wage Range/Step Schedule - Bargaining Unit Positions
Effective June 30, 2025

Range	Step A	Step B	Step C	Step D	Step E	Step F
14	N/A	N/A	38,334	40,227	42,286	44,408
22	51,376	53,976	56,638	59,488	62,442	65,582
23	53,976	56,638	59,488	62,442	65,582	68,848
24	56,638	59,488	62,442	65,582	68,848	72,301
25	59,488	62,442	65,582	68,848	72,301	75,920
26	62,442	65,582	68,848	72,301	75,920	79,706
27	65,582	68,848	72,301	75,920	79,706	83,720
29	72,301	75,920	79,706	83,720	87,901	92,290
30	75,920	79,706	83,720	87,901	92,290	96,928
31	79,706	83,720	87,901	92,290	96,928	101,754
32	83,720	87,901	92,290	96,928	101,754	104,832
33	87,901	92,290	96,928	101,754	104,832	110,094
34	92,290	96,928	101,754	104,832	110,094	115,606
35	96,928	101,754	104,832	110,094	115,606	121,368

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2025-049

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE AMENDING THE CITY'S CLASSIFICATION AND PAY FOR PARKS AND RECREATION UNBENEFITED POSITIONS.

NOW THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The City's Classification and Pay Plan for Parks and Recreation Unbenefited Positions is amended as set forth in the attached Exhibit #1 and Exhibit #2.

SECTION 2. The City Clerk shall certify the passage and adoption of this resolution Amending the City's Classification and Pay Plan for Parks and Recreation Unbenefited Positions. It is deemed to be effective June 30, 2025.

SECTION 3. Adoption of this Resolution is contingent upon the City Council approving the FY 2025-26 City of Palmdale budget.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June, 2025.

Approved as to form:

_____
Richard J. Loa, Mayor

ATTEST:

_____
Alexandra Halfman, Acting City Attorney

_____
Rochelle Scott, City Clerk

I, Rochelle Scott, City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 17th day of June, 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, City Clerk

CLASSIFICATION & PAY PLAN - PARKS & RECREATION
UNBENEFITED POSITIONS FY 2025-26
As of June 30, 2025

TITLE	RANGE #	HOURLY RANGE
Program Leader I	1	$19.42 - $21.40
Program Leader II	2	$20.38 - $22.47
Lifeguard I	2	$20.38 - $22.47
Stage Assistant I	2	$20.38 - $22.47
Lifeguard II	3	$21.40 - $23.61
Stage Assistant II	3	$21.40 - $23.61
Senior Program Leader	4	$23.61 - $26.02
Senior Lifeguard	4	$23.61 - $26.02
Stage Assistant III	4	$23.61 - $26.02
Head Lifeguard	5	$24.77 - $27.32
Senior Stage Assistant	5	$24.77 - $27.32

City of Palmdale
Hourly Wage Range/Step Schedule
Parks And Recreation Unbenefited Positions

Range	Step A	Step B	Step C
1	19.42	20.38	21.40
2	20.38	21.40	22.47
3	21.40	22.47	23.61
4	23.61	24.77	26.02
5	24.77	26.02	27.32

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2025-050

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE AMENDING THE CITY'S CLASSIFICATION AND PAY FOR Y-RATED POSITIONS.

NOW THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The City's Classification and Pay Plan for Y-Rated Positions is amended as set forth in the attached Exhibit #1 and Exhibit #2.

SECTION 2. The City Clerk shall certify the passage and adoption of this resolution Amending the City's Classification and Pay Plan for Y-Rated Positions. It is deemed to be effective June 30, 2025.

SECTION 3. Adoption of this Resolution is contingent upon the City Council approving the FY 2025-26 City of Palmdale budget.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June, 2025.

Approved as to form:

_____
Richard J. Loa, Mayor

ATTEST:

_____
Alexandra Halfman, Acting City Attorney

_____
Rochelle Scott, City Clerk

I, Rochelle Scott, City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 17th day of June, 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, City Clerk

CLASSIFICATION & PAY PLAN – "Y" RATED POSITIONS
FY 2025-26
As of June 30, 2025

TITLE	RANGE #	HOURLY RANGE
Administrative Assistant	27	$40.64

City of Palmdale
Hourly Wage Range/Step Schedule - "Y" Rated Positions
FY 2025-26

Range	Step A	Step B	Step C	Step D	Step E	Step F
27	N/A	N/A	N/A	N/A	N/A	40.64

City of Palmdale
Bi-Weekly Wage Range/Step Schedule - "Y" Rated Positions
FY 2025-26

Range	Step A	Step B	Step C	Step D	Step E	Step F
27	N/A	N/A	N/A	N/A	N/A	3,251.47

City of Palmdale
Monthly Wage Range/Step Schedule - "Y" Rated Positions
FY 2025-26

Range	Step A	Step B	Step C	Step D	Step E	Step F
27	N/A	N/A	N/A	N/A	N/A	7,045

City of Palmdale
Annual Wage Range/Step Schedule - "Y" Rated Positions
FY 2025-26

Range	Step A	Step B	Step C	Step D	Step E	Step F
27	N/A	N/A	N/A	N/A	N/A	84,538

City Council Staff Report

DATE: **JUNE 17, 2025**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **OPERATIONS DEPARTMENT**
FINANCE DIVISION

DISTRICT: **ALL**

SUBJECT: **ADOPT RESOLUTION NO. CC 2025-043, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE RESTATING IN ITS ENTIRETY THE CITY OF PALMDALE MASTER SCHEDULE OF FEES AND PENALTIES AND REPEALING ALL PRIOR ENACTMENTS INCONSISTENT WITH THIS RESOLUTION**

RECOMMENDATION

Staff recommend that the City Council:

1. Adopt Resolution No. CC 2025-043, a Resolution of the City Council of the City of Palmdale restating in its entirety the City of Palmdale Master Schedule of Fees and Penalties and repealing all prior enactments inconsistent with this Resolution.

BACKGROUND

The State Constitution authorizes cities to impose user and regulatory fees on services and activities. However, the fees may not exceed the estimated reasonable cost of providing the service or performing the activity.

Periodically, the City Council adopts Fee Resolutions, which 1) revise existing fees, rates, or charges; 2) establish new fees, rates, or charges; or 3) revise headings or descriptive language for existing fees for the City's operating departments. Fee adjustments are necessary to keep pace with inflation and recover costs.

DISCUSSION

To better achieve the City's policy regarding cost recovery goals and to minimize General Fund subsidies for services provided, staff proposes adjustments to the Fee Schedule as outlined in the attached *City of Palmdale Master Schedule of Fees and Penalties.*

The U.S. Bureau of Labor Statistics publishes the Consumer Price Index (CPI) monthly, which measures changes in consumer goods prices over a 12-month period. From April 2024 to April 2025, the CPI for the Greater Los Angeles area increased by 3.0%. In alignment with this increase, the proposed fee schedule includes a 3.0% adjustment to most City-imposed fees. Applying the CPI adjustment allows the City to more effectively keep pace with rising operational costs and avoid larger, less predictable fee increases in future years. In addition to the standard CPI adjustment, certain fees are proposed to increase beyond 3.0% to reflect the actual cost of providing specific services.

Any action by the City to levy a new fee or service charge or to approve an increase in an existing fee or service must be approved by ordinance or resolution. Before any new fee or service charge can be added to the City of Palmdale Master Schedule of Fees, a public hearing must be held, and reasonable notice must be provided to the community members.

As such, Staff recommend that the City Council adopt Resolution No. CC 2025-043 and repeal all prior enactments inconsistent with it, authorizing the proposed adjustments to the City of Palmdale Master Schedule of Fees and Penalties, effective July 1, 2025.

A Public Hearing Notice was published in the Antelope Valley Press on June 2, 2025, June 9, 2025, and June 16, 2025. At that time, the public was invited to make oral and written presentations as part of the regularly scheduled meeting. Additionally, written notice has been provided to interested parties who filed written requests for mailed notice of the meeting on new or increased development-related fees or service charges at least 14 days before the public meeting.

FISCAL IMPACT

Resolution No. CC 2025-043, if adopted, would allow for certain adjustments to fees and the implementation of policies, resulting in increased revenues that offset the cost of providing services.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

A. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health.

Prepared by:	Janelle Samson, Director of Operations
Certified as to availability of Funds:	Janelle Samson, Director of Operations
Approved by:	Salvador Mendez, City Manager Pro Tem
Approved as to form:	Alexandra Halfman, Acting City Attorney

ATTACHMENTS

Reso. No. CC 2025-043
FY 2025-26 Proposed Master Schedule of Fees and Penalties

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2025-043

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE RESTATING IN ITS ENTIRETY THE CITY OF PALMDALE MASTER SCHEDULE OF FEES AND PENALTIES AND REPEALING ALL PRIOR ENACTMENTS INCONSISTENT WITH THIS RESOLUTION.

WHEREAS, The City Council has determined that City staff provides many types of services involving requests by City customers ("Applicants"), and the City imposes service fees ("Service Fees") and development-related fees ("Development Fees") upon Applicants to recover the costs of staff time, and other expenses related to providing these services; and

WHEREAS, Current Service Fees and Development Fees charged for the City's Services do not adequately recoup the City's costs of providing certain services, and thus, a significant amount of these costs are currently paid out of the City's general fund and, therefore, borne by the general public; and

WHEREAS, City Council finds that providing these Services is of special benefit to Applicants both separate and apart from the general benefit to the public; and therefore, in the interests of fairness to the general public, the City desires to recover better the costs of providing these Services from Applicants who have sought the City's services by revising its schedule of City-Wide Master Schedule of Fees and Penalties; and

WHEREAS, The City desires to adjust certain fees up to the actual costs incurred by the City in providing these services; and

WHEREAS, Notice of public hearing has been given pursuant to Government Code Section 6062a, and written notice has been provided to interested parties who filed written requests for mailed notice of meetings on new or increased development-related fees or service charges; and

WHEREAS, The City Council conducted a duly noticed public hearing on June 17, 2025, at which time the public was invited to make oral and written presentations as part of the meeting prior to the adoption of this Resolution; and

WHEREAS, Not less than ten (10) days prior to the public hearing referenced above, the City made available for public inspection information required under Government Code Section 66000, *et seq*.; and

WHEREAS, The City published notice of the public hearing as described above in accordance with Government Code Sections 6062(a), 66014, 66016, 66017, and 66018 for the various Service Fees and Development Fees specified in this Resolution.

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. In all respects, as set forth above, the Intent of the City Council is hereby incorporated by reference. Further, this Resolution repeals all prior enactments inconsistent with this Resolution.

SECTION 2. Adopt Resolution No. CC 2025-043 to authorize the proposed fees and charges for the fees, charges, and requirements set forth in the City of Palmdale Master Schedule of Fees and Penalties, attached hereto, and incorporated by reference herein.

SECTION 3. The fees, charges, and requirements set forth in the City of Palmdale Master Schedule of Fees and Penalties for Fiscal Year 2025-26 and incorporated herein by reference are hereby approved and adopted as the City of Palmdale Master Schedule of Fees and Penalties to be imposed as set forth therein.

SECTION 4. Unless Federal or State regulations or an ordinance of the City prohibits such or prescribes alternate procedures, any person subject to payment of the fees, rates, and charges established hereunder may apply, in writing, to the City Manager for a waiver or reduction of such fees, rates, or charges. The application shall state in detail the factual basis for the request, including a description of the proposed project, program, activity, or other undertaking involved and the extraordinary benefits to the City resulting therefrom, which justify the requested waiver or reduction of fees, rates, or charges. The City Manager may consider the application and waive or reduce such a fee, rate, or charge upon finding it of extraordinary benefit to the City. The recipient of the relief granted by the City Manager must indemnify and defend the City against all legal challenges which, from time to time, may be brought against the City or any official of the City for, or as a result of, matters arising from such relief, directly or indirectly. The determination of the City Manager shall be final and conclusive.

SECTION 5. The City Council hereby finds and determines that the existing, new, or increased fees, rates, and charges established in this Resolution are in an amount reasonably necessary to recover the costs of providing the service, review, document, facility, or commodity for which such fee, rate, or charge is levied or authorized to be levied.

SECTION 6. The new rates, fees, and charges set forth in this Resolution shall become effective on the later of July 1, 2025, or the first date that the fees can legally be enforced. The City Clerk is hereby directed to provide, in permanent form, a signed copy of the City of Palmdale Master Schedule of Fees and Penalties to each City department by and through each City department head.

SECTION 7. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 17th day of June, 2025.

_____
Richard J. Loa, Mayor

Approved as to form:

ATTEST:

_____
Alexandra Halfman
Acting City Attorney

_____
Rochelle Scott, City Clerk

I, Rochelle Scott, City Clerk of the City of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 17th day of June, 2025 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, City Clerk

City of Palmdale

Master Schedule of Fees & Penalties



Presented to the Palmdale City Council
June 17, 2025

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
A. General Fees					
Investigation Fee for Work constructed Without a Permit:					
The investigation fee (Contractor) shall be equal to and in addition to the permit fees specified, but in no event shall the investigation fee be less than listed.	$ 377.50	$ 388.75	$ 11.25	3.0%	
Exception 1: The investigation fee (Homeowner) when the Building Official has determined that the owner-builder of a one family or two family dwelling, accessory building or accessory structure, had no knowledge that a permit was necessary and had not previously applied for a permit from Building and Safety office of the City of Palmdale.	$ 215.50	$ 222.00	$ 6.50	3.0%	
Exception 2: The foregoing provisions shall not apply to emergency work when it shall be proved to the satisfaction of the Building Official that such work was urgently necessary and that it was not practical to obtain a permit therefore before the commencement of the work. In all such cases, a permit must be obtained as soon as it is practical to do so and if there is an unreasonable delay in obtaining such permit this exception shall not apply and the investigation fee shall be charged.					
The payment of the investigation fee shall not exempt any person from compliance with all other provisions nor from any penalty prescribed by law.					
Modifications Fee:					
A written application for the granting of such modifications shall be submitted together with a filing fee.					
up to 2 hours	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
Alternate Materials and Methods of Construction Fee:					
A written application for use of an alternate material or method of construction shall be submitted together with a filing fee.					
up to 2 hours	$ 226.50	$ 233.25	$ 6.75	3.0%	per hour
Additional fee above 2 hours	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
Appeals filing Fee:	$ 443.25	$ 456.50	$ 13.25	3.0%	
Noncompliance fee building for Group R, Division 3 Occupancies	$ 215.50	$ 222.00	$ 6.50	3.0%	
Noncompliance fee for all other occupancies, and shall be in addition to the fees specified elsewhere.	$ 377.50	$ 388.75	$ 11.25	3.0%	
Preliminary plan review Fees					
Building Per-site Evaluation (Commercial)					
Up to 2 hours	$ 226.50	$ 233.25	$ 6.75	3.0%	per hour
> 2 hours, or portion thereof (additional) per hour	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
Building Per-site Evaluation (Residential)					
Up to 2 hours	$ 226.50	$ 233.25	$ 6.75	3.0%	per hour
> 2 hours, or portion thereof (additional)	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
EXCEPTION: one staff member, not in excess of 15 minutes, shall charge no fee for a preliminary review.					
Special Inspector Registration fees	$ 151.00	$ 155.50	$ 4.50	3.0%	Annually
Special Inspector Registration Renewal Fee	$ 100.25	$ 103.25	$ 3.00	3.0%	Annually
B. Palmdale Building and Residential Code Permit and Plan Check Fees					
TABLE 1-A – Building Permit Fees*					
Total Valuation					
$0 to and including $700,	$ 45.25	$ 46.50	$ 1.25	2.8%	
More than $700 to and including $25,000,	$ 64.75	$ 66.75	$ 2.00	3.1%	
plus for each additional $1,000 or fraction thereof in excess of $1,000,	$ 23.00	$ 23.75	$ 0.75	3.3%	
$25,001 to and including $50,000,	$ 486.50	$ 501.00	$ 14.50	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $25,000,	$ 17.50	$ 18.00	$ 0.50	2.9%	
$50,001 to and including $100,000,	$ 826.00	$ 850.75	$ 24.75	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $50,000,	$ 13.25	$ 13.75	$ 0.50	3.8%	
$100,001 to and including $300,000,	$ 1,362.25	$ 1,403.00	$ 40.75	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $100,000	$ 9.00	$ 9.25	$ 0.25	2.8%	
$300,001 - $1million	$ 3,184.75	$ 3,280.25	$ 95.50	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $300,000	$ 8.50	$ 8.75	$ 0.25	2.9%	
$1 million -$10,000,000	$ 9,224.25	$ 9,501.00	$ 276.75	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $1 million	$ 8.00	$ 8.25	$ 0.25	3.1%	
Over 10 million	$ 77,168.50	$ 79,483.50	$ 2,315.00	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $10 million	$ 7.50	$ 7.75	$ 0.25	3.3%	
*Permit fees shall be increased by the following factors:					
SMIP Fees Group R - per $100,000 Valuation	$ 13.00	$ 13.00	$ -	0.0%	
SMIP Fees Other Occupancies - per $100,000 (PRC Code2705-2709.1)	$ 28.00	$ 28.00	$ -	0.0%	
BSASRF Fee per $100,000 Valuation(HSC 18931.6)	$ 4.00	$ 4.00	$ -	0.0%	
Building Valuation Fee as calculated from Table 1-A multiplied by the following factors:					
Combination permit Group R-3 and U	1.43	1.43			
Combination Pool Permit	2.00	2.00		0.0%	
Tenant Improvement	1.23	1.23		0.0%	
All other Occupancies	1.50	1.50		0.0%	
Partial Permit/Deferred Submittal Fee * (plus hourly review fee)	800.00	800.00	$ -	100.0%	flat fee
Certified Access Specialist (CASp)					
Inspection	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
Plan review	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
Records Report Letter	$ 131.75	$ 135.75	$ 4.00	3.0%	
The following fees shall be paid before a permit is issued, inspection made, occupancy allowed or device operated:					
In addition to the fees set forth in Items A thru W below, for issuance of each inspection application receipt (charge by the hour)	$ 34.50	$ 35.50	$ 1.00	2.9%	
A. For a site inspection not otherwise covered herein by a fee and which is regulated by the City of Palmdale	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
B. For inspection of any use, occupancy or change in use or occupancy: Group R or U Occupancy,(Residential)	$ 226.50	$ 233.25	$ 6.75	3.0%	

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
C. Occupancy groups other than R or U (Commercial)					
Affected floor area:					
Less than 5,000 square feet,	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
5,001 to 10,000 square feet,	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
10,000 to 100,000 square feet,	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
Above 100,000 square feet,	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
In addition to the aforementioned fees, the Building Official may require additional charges for review required by changes, additions or revisions of approved plans or reports, and for services beyond the initial and second check due to changes, omissions or errors on the part of the applicant. The payment of said fees shall not exempt any person from compliance with any provisions of this PBC.					
D. For inspection of the repair or rehabilitation of a building or structure declared substandard by notice filed with the Department of Registrar Recorder, the fee shall not be less than $122 per hour based on the number of hours required to complete the inspection	$ 131.75	$ 135.75	$ 4.00	3.0%	
E. For inspection of the demolition of a building or structure (including sewage system termination), $200	$ 215.50	$ 222.00	$ 6.50	3.0%	
F. For inspection or reinspection of Group A, Division 4 structures, each	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
G. For inspection of structures or devices regulated by Chapter 66:					
The first structure or device (charge by the hour no matter # of structures)	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
H. For application and investigation for relocation building permits as required by Chapter 68:					
Floor area: Up to 2,500 square feet (charge by the hour, not square footage)	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
I. For investigation and/or permit for trailer coaches as required by Chapter 69	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
J. For inspection outside of normal business hours, per hour	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour. 4 hr minimum
K. For inspection for which no fee is specifically indicated, per hour	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
L. For inspection of barriers for swimming pools, spas and hot tubs, per hour	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
M. For a single copy of a microfilmed permit	$ 3.00	$ 3.00	$ -	0.0%	
N. For determining occupant load for purposes of parking requirements pursuant to the Zoning Ordinance, per hour	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
O. For reproduction of or generation of standard permit reports per month (Statistical Report Permit)	$ 36.50	$ 37.50	$ 1.00	2.7%	
P. For assignment of house numbers	$ 56.00	$ 57.75	$ 1.75	3.1%	
Q. For additional review required by changes, additions or revisions of approved or resubmitted plans or reports, per hour	$ 146.75	$ 151.25	$ 4.50	3.1%	
R. For additional review required beyond the initial and second check of plans or reports	10% of original fee for each plan check after 3rd review	10% of original fee for each plan check after 3rd review	10% of original fee for each plan check after 3rd review	10% of original fee for each plan check after 3rd	
S. For the issuance of a certificate of occupancy	$ 107.75	$ 111.00	$ 3.25	3.0%	
T. For the issuance of a temporary certificate of occupancy	$ 161.75	$ 166.50	$ 4.75	2.9%	
U. For each extension of a temporary certificate of occupancy	$ 107.75	$ 111.00	$ 3.25	3.0%	
V. Notice and Order Processing Fees Service Fee					
(a) Processing	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(b) Recording or resending of notice	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(c) Preparation of Job Specifications	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(d) City Council Documents	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(e) Contract Cancellation	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(f) Contract Performance Inspection	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(g) Billing	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(h) Record Special Assessment	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(i) Filing of Special Assessment	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
Plan Checking or Review Fees for Buildings or Structures					
When an application for a building permit is submitted for review, whether or not plans and specifications are required by Section 106.4.2, *a fee shall be paid to the Building Official. Said fee shall be equal to 85 percent of the building permit fee* as set forth in Table 1-A, provided. In addition to the aforementioned fees, the Building Official may require additional charges for review required by changes, additions or revisions of approved plans or reports, and for services beyond the first and second check due to changes, omissions or errors on the part of the applicant. The payment of said fees shall not exempt any person from compliance with other provisions of this PBC.	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
$0 - $5,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$5,001 - $25,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$25,001 - $50,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$50,001 - $100,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$100,001 - $300,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$300,001 - $1million	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$1million - $10million	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
The fees specified in this section are separate fees from the permit fees specified above.					
Expedited Plan Check fee available for the processing of first time plan checks and re-checks for an additional 50% of the original Plan Check Fee.	Additional 50% of Original Plan Check Fee	Additional 50% of Original Plan Check Fee			

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Standard Plans					
The Building Official may approve a set of plans for a building or structure as a "standard plans," provided that the applicant has made proper application, submitted complete sets of plans as required by this section, and paid the plan checking fee required above, or fee listed for standard plans, whichever is greater.	50% plan check fee	50% plan check fee			
Plans shall reflect laws and ordinances in effect at the time a permit is issued except as provided herein below in this section. Nothing in this section shall prohibit modifying the permit set of plans to reflect changes in laws and ordinances, which have become effective since the approval of the standard plan. *The standard plans shall become null and void where the work required by such changes exceeds ten percent of the value of the building or structure. When it is desired to use an approved "standard plan" for an identical structure, two plot plans and one duplicate plan shall be submitted and a plan checking fee equal to 70 percent of the full plan checking fee required above shall be paid at the time application is made for such identical structure* . Such duplicate plans shall be compared, stamped and kept on the project site. In case of deviation from this standard plan, except as permitted in this section, complete plans, together with a full plan-checking fee, shall be submitted for the proposed work.					
Standard plans shall be valid for a period of one year from the date of approval. The standard plan can be extended by the Building Official an additional year upon payment of an extension fee equal to 30% of the original fee providing the standard plans are being restandardized under the same year codes as the original standard plan approval.					
107.4 Expiration of Plan Application					
Applications for building, grading, landscape and relocation building permits for which no permit is issued within one year following the date of application shall expire by limitation. Plans and specifications previously submitted may thereafter be returned to the applicant or destroyed by the Building Official or City Engineer. The Building Official or City Engineer may extend the time for action by the applicant for a period not exceeding six months beyond the one-year limit upon written request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken and upon payment of an extension fee equal to 25 percent of the plan check fee. No permit application shall be extended more than once. Once an application has expired, the applicant shall resubmit plans and specifications and pay a new 100% plan check fee.	25% of plan check fee	25% of plan check fee			
C. Electrical Code Permit and Plan Check Fees					
Except as otherwise provided in the PAP, at the time of filing an application a fee shall be paid to the City of Palmdale as set forth in this Section.					
Electrical Permit Fees.					
PERMITS					
For issuing permits, each	$ 34.50	$ 35.50	$ 1.00	2.9%	
System Fee Schedule					
(Note: The following do not include permit-issuance fees.)					
New Residential Buildings					
The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.					
For new multifamily residential buildings (apartments and condominiums) having three (3) or more living units not including garages, carports, and other noncommercial automobile storage areas constructed at the same time, per square foot	$ 0.11	$ 0.11	$ -	0.0%	
For garages, carports, and other accessory buildings, used in conjunction with multifamily residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.					
For new single or two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time, per square foot	$ 0.11	$ 0.11	$ -	0.0%	
For garages, carports and other minor accessory buildings constructed at the same time as single or two-family residential buildings, a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.					
Private Swimming Pools					
For new private, residential, in ground swimming pools for single or multi-family occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each	$ 80.75	$ 83.25	$ 2.50	3.1%	
New Commercial Swimming Pools / Spas	$ 80.75	$ 83.25	$ 2.50	3.1%	
For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools, each	$ 55.00	$ 56.75	$ 1.75	3.2%	
Carnivals and Circuses					
Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions:					
For electric generators and electrically driven rides, each	$ 28.00	$ 28.75	$ 0.75	2.7%	
For mechanically driven rides and walk-through attractions or displays having electric lighting, each					each ride/display with electrical + Electrical Permit Fee
For a system of area and booth lighting, each	$ 17.25	$ 17.75	$ 0.50	2.9%	
For permanently installed rides, booths, displays and attractions, use UNIT FEE SCHEDULE.					
Temporary Power Service					
For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances, each	$ 45.25	$ 46.50	$ 1.25	2.8%	
For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, fireworks stands, sales booths, additional pole, etc., each	$ 22.50	$ 23.25	$ 0.75	3.3%	

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Branch Circuit and Unit Fee Schedules					
(Note 1: The following do not include permit issuance fees. Note 2: Where appropriate either fee schedule may be used.)					
Branch Circuit Fees (Alternate to Unit Fees)					
Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles, which are supplied by these branch circuits, including their outlets.					
For 15 or 20 ampere 120 volt lighting or general use receptacles:					
First 10 branch circuits, each	$ 26.00	$ 26.75	$ 0.75	2.9%	
Each additional branch circuit from 11 to 40 inclusive	$ 26.00	$ 26.75	$ 0.75	2.9%	
Each additional branch circuit over 40	$ 26.00	$ 26.75	$ 0.75	2.9%	
For 15 or 20 ampere 208 volt to 277 volt lighting, each	$ 26.00	$ 26.75	$ 0.75	2.9%	
EXCEPTION. An individual multi wire branch circuit supplying one appliance may be counted as one circuit.					
Inspection not specified - 1/2 hr	$ 64.75	$ 66.75	$ 2.00	3.1%	
Inspection not specified - 1 hr	$ 129.25	$ 133.25	$ 4.00	3.1%	
Unit Fees (Alternate to Branch Circuit Fees)					
Receptacle, Switch, Lighting, or other:					
For receptacle, switch, lighting, or other outlets at which current is used or controlled, except services, feeders and meters					
First 20, each	$ 3.00	$ 3.00	$ -	0.0%	
Additional outlets, each	$ 1.00	$ 1.00	$ -	0.0%	
(Note: For multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.)					
Lighting Fixtures					
For lighting fixtures, sockets, or other lamp-holding devices:					
First 20, each	$ 3.00	$ 3.00	$ -	0.0%	
Additional fixtures, each	$ 2.00	$ 2.00	$ -	0.0%	
For pole or platform mounted lighting fixtures, each	$ 3.00	$ 3.00	$ -	0.0%	
For theatrical-type lighting fixtures or assemblies, each	$ 3.00	$ 3.00	$ -	0.0%	
Residential Appliances of Three Horsepower or Less					
For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food-waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating, each	$ 13.00	$ 13.50	$ 0.50	3.8%	
(Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.)					
Other Appliances of Three Horsepower or Less					
For any appliance installed in a nonresidential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment, each	$ 16.00	$ 16.50	$ 0.50	3.1%	
(Note 1: As used in the above sentence, “nonresidential occupancy” includes but is not limited to hotels and motels but excludes apartments and single-family dwellings. Note 2: For other types of air conditioners and other motor driven appliances having larger electrical ratings, see Power Apparatus.)					
Power Apparatus					
For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus with a rating as follows:					
Rating in horsepower (HP), kilowatts (KW), kilovolt-amperes (K-VA), or kilovolt-amperes-reactive (K-VAR):					
Rating over 3 and not over 10, each	$61.50	$ 63.25	$ 1.75	2.8%	
Rating over 10 and not over 50, each	$61.50	$ 63.25	$ 1.75	2.8%	
Rating over 50 and not over 100, each	$61.50	$ 63.25	$ 1.75	2.8%	
Rating over 100, each	$61.50	$ 63.25	$ 1.75	2.8%	
(Note 1: For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2.					
These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.)					
(Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.)					
Signs, Outline Lighting, and Marquees					
For signs, outline lighting systems, or marquees supplied from one branch circuit, each	$ 40.00	$ 41.25	$ 1.25	3.1%	
For additional branch circuits within the same sign, outline lighting system, or marquee, each	$ 13.00	$ 13.50	$ 0.50	3.8%	
Services, Switchboards, Switchboard Sections, Motor-Control-Centers and Panelboards					
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating, each					
up to 399 Amps	$ 41.00	$ 42.25	$ 1.25	3.0%	
400-1000 Amps	$ 78.75	$ 81.00	$ 2.25	2.9%	+ Electrical Permit Fee
over 1000 Amp	$ 167.25	$ 172.25	$ 5.00	3.0%	+ Electrical Permit Fee

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and over 399 amperes to 1,000 amperes in rating, each	$ 78.75	$ 81.00	$ 2.25	2.9%	
up to 399 Amps	$ 41.00	$ 42.25	$ 1.25	3.0%	+ Electrical Permit Fee
400-1000 Amps	$ 78.75	$ 81.00	$ 2.25	2.9%	+ Electrical Permit Fee
over 1000 Amp	$ 167.25	$ 172.25	$ 5.00	3.0%	+ Electrical Permit Fee
For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1,000 amperes in ratings, each	$ 167.25	$ 172.25	$ 5.00	3.0%	
Other Inspections					
For each extra inspection resulting from defective workmanship or materials, each	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
For inspection of electrical equipment for which no fee is herein set forth and for emergency inspections for the time consumed:					
General Inspection per Permit (Commercial)					
For the first 1/2 hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Or, for each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
General Inspection per Permit (Residential)					
For the first 1/2 hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Or, for each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
For any single hazardous location area, as defined in Article 100 of the National Electrical Code, larger than 2,000 sq. ft. or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sq. ft., a surcharge in addition to any other applicable fees, each	$ 226.50	$ 233.25	$ 6.75	3.0%	
For investigation and review of test reports from local testing laboratories, or to comply with the requirements of Section 83-3, alternate materials and methods: Reports for one (1) to ten (10) electrical items, apparatus, machine tools, appliances or other electrical equipment	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
For investigation of alternate materials and methods performed by the Chief Electrical Inspector, as required by Section 83-3 of the Palmdale Electrical Code:					
For the initial filing fee	$ 297.75	$ 306.75	$ 9.00	3.0%	
For each hour or fraction thereof, in excess of two	$ 146.75	$ 151.25	$ 4.50	3.1%	
In addition to the aforementioned fees, the Building Official may require additional charges for plan check services beyond the initial and second check when such additional work is due to changes, omissions or errors on the part of the plan check applicant.	$ 146.75	$ 151.25	$ 4.50	3.1%	
Photovoltaic System (PV)					
Residential (Not Solar APP+)					
Flat fee up to 10 Kw	$ 450.00	$ 450.00	$ -	0.0%	Gov Code 66015, Flat Fee
above 10 KW, $15 per KW (per Government Code 66015)	$ 15.00	$ 15.00	$ -	0.0%	Gov Code 66015, Flat Fee
Inspection (plus fully allocated hourly rate for re-inspection)	$ -	$ -	$ -	0.0%	included w/ PV permit
Re-inspection	$ 131.75	$ 135.75	$ 4.00	3.0%	
Solar APP+					
Residential					
Flat fee up to 10 Kw	$ 314.00	$ 314.00			Gov Code 66015, Flat Fee
above 10 KW, $15 per KW (per Government Code 66015)	$ 15.00	$ 15.00			Gov Code 66015, Flat Fee
Inspection (plus fully allocated hourly rate for re-inspection)					Included w/ PV Permit
Re-inspection	$ 131.75	$ 135.75	$ 4.25	3.4%	
Non-residential - Less than 600V					
Flat fee up to 50kW	$ 1,000.00	$ 1,000.00	$ -	0.0%	Gov Code 66015, Flat Fee
51kW to 250kW, $7 per kW	$ 7.00	$ 7.00	$ -	0.0%	Gov Code 66015, Flat Fee
Above 250kW, $5 per KW (per Government Code 66015)	$ 5.00	$ 5.00	$ -	0.0%	Gov Code 66015, Flat Fee
Non-residential - 600V or more					
Flat fee up to 50kW	$ 1,000.00	$ 1,000.00	$ -	0.0%	Gov Code 66015, Flat Fee
51kW to 250kW, $7 per kW	$ 7.00	$ 7.00	$ -	0.0%	Gov Code 66015, Flat Fee
Above 250kW, $5 per KW (per Government Code 66015)	$ 5.00	$ 5.00	$ -	0.0%	Gov Code 66015, Flat Fee
Thermal Photovoltaic Systems					
Flat fee up to 30kW	$ 1,000.00	$ 1,000.00	$ -	0.0%	Gov Code 66015, Flat Fee
30kW to 260kW, $7 per kW	$ 7.00	$ 7.00	$ -	0.0%	Gov Code 66015, Flat Fee
Above 260kW, $5 per kW or based on project valuation	$ 5.00	$ 5.00	$ -	0.0%	Gov Code 66015, Flat Fee
Pedestal					
Up to 399 Amps	$ 41.00	$ 42.25	$ 1.25	3.0%	
400 to 1000 Amps	$ 78.75	$ 81.00	$ 2.25	2.9%	
Over 1000 Amps	$ 167.25	$ 172.25	$ 5.00	3.0%	
Vehicle Charging Station					
Residential	$ 35.50	$ 36.50	$ 1.00	2.8%	
Commercial (based on project valuation)					Fee Based on Project Valuation
Electrical Plan Check Fees					
Plans are required to be submitted for any of the work described below. A plan checking fees shall be paid when the plans are submitted for review. With respect to the work described below wiring shall not be installed, nor any other work for which a permit is required shall be done, until the plans have been approved. Only after the plans have been approved may the applicant apply for an electrical permit for such work. Plans are required for the following:					
(1) An Installation where one or more services, switchboards, motor control centers or feeders have a rating of 400 amperes or larger at 600 volts or less;					
(2) Any installations rated above 600 volts;					
(3) Theaters or motion picture theaters;					
(4) Assembly rooms or similar places having an assemblage or seating capacity exceeding 500 persons;					
(5) A hospital or other health care facility falling within the scope of Article 517 of the Electrical code;					
(6) Installations in locations classed as hazardous locations by the provisions of Chapter 5 of the Electrical code;					
(7) Installation of lighting fixtures weighing more than 300 pounds;					
(8) Tenant improvement installations requiring review to verify compliance with the State's Electrical Energy Conservation requirements (Title 24). This energy plan check is in					

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
The fee for each plan check pursuant to subsection above shall be equal to seventy percent (70%) of the required permit fee, however, the minimum fee shall be	$ 146.75	$ 151.25	$ 4.50	3.1%	
Maintenance Electrician Registration Fee	$ 183.50	$ 189.00	$ 5.50	3.0%	annually
D. Plumbing/Sewer Permit and Plan Check Fees					
Plumbing Sewer and private sewage disposal permit fees shall be paid as follows. For the purpose of this section, a sanitary plumbing outlet on which or to which a plumbing fixture or appliance may be set or attached shall be construed to be a fixture. Built in dishwashers shall be construed fixtures whether individually trapped or not. Fees for reconnection and retest of existing plumbing systems in relocated buildings shall be based on the number of plumbing fixtures, gas systems, water heaters, etc., involved. When interceptor traps or house trailer site traps are installed at the same time as a house sewer on any lot, no sewer permit shall be required for the connection of any such trap to an appropriate inlet fitting provided in the house sewer by the permittee constructing such sewer. When a permit has been obtained to connect an existing building or existing work to the public sewer, or to connect to a new private disposal facility, backfilling of private sewage disposal facilities abandoned consequent to such connection is included in the house sewer permit.					
General Inspection per Permit (Commercial)					
For each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
General Inspection per Permit (Residential)					
For each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
Plumbing permit fees shall be as follows:					
For issuing each permit,	$ 34.50	$ 35.50	$ 1.00	2.9%	
In addition:					
For each plumbing fixture or trap or set of fixtures on one trap (including drainage, vent, water piping and backflow prevention devices therefore) (hose bibbs are considered fixtures),	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each permanent-type dishwasher, whether individually trapped or not,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For future stacks or branches, each waste inlet,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each roof drain,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each drainage or sewer backwater valve,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included),	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:					
Low pressure system:					
Five or fewer outlets,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each additional outlet over five,	$ 4.50	$ 4.75	$ 0.25	5.6%	
Medium or high pressure system:					
Each system,	$ 17.25	$ 17.75	$ 0.50	2.9%	
Additional fee for each outlet,	$ 4.50	$ 4.75	$ 0.25	5.6%	
For each gas meter not under control and maintenance of the serving gas	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each gas pressure regulator other than appliance regulators,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each water heater and/or vent,	$ 21.50	$ 22.25	$ 0.75	3.5%	
For repair or alteration of drainage and/or vent piping, each fixture,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each piece of water-treating equipment,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each water pressure regulator,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For potable water (Main Water Line) not covered elsewhere in fee schedule:					
1-1/2 inch and smaller,	$ 51.75	$ 53.25	$ 1.50	2.9%	
2 inches to 3 inches,	$ 51.75	$ 53.25	$ 1.50	2.9%	
Over three inches,	$ 51.75	$ 53.25	$ 1.50	2.9%	
For replacing water piping in a Residential/Multi -family building, (1) each fixture, each water-treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected	$ 8.50	$ 8.75	$ 0.25	2.9%	
For sprinkling systems on any one meter, each backflow prevention device	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each backflow prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping),	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each trap primer,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each solar potable water-heating system, including water heater and vent,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension),	$ 41.00	$ 42.25	$ 1.25	3.0%	
For each house sewer manhole,	$ 48.50	$ 50.00	$ 1.50	3.1%	
For each installation of a section of house sewer for future use,	$ 31.25	$ 32.25	$ 1.00	3.2%	
For the connection of each additional building or additional work to a house sewer,	$ 31.25	$ 32.25	$ 1.00	3.2%	
For the connection of a house sewer to a private sewage disposal system,	$ 31.25	$ 32.25	$ 1.00	3.2%	
For each private sewage disposal system (septic tank and seepage pit or pits and/or drain field),	$ 129.25	$ 133.25	$ 4.00	3.1%	
For each grey water system (storage tanks and disposal/irrigation fields),	$ 129.25	$ 133.25	$ 4.00	3.1%	
For each cesspool, overflow seepage pit, percolation test pit, swimming pool drywell, or drain field extension or replacement,	$ 48.50	$ 50.00	$ 1.50	3.1%	
For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof,	$ 31.25	$ 32.25	$ 1.00	3.2%	
On Site Sewer per 100 linear feet					
A plumbing plan checking fee as indicated shall be paid to the Plumbing Official at the time of submitting plans and specifications for work described in this subsection.					
Said fee shall be equal to 40 percent of the required plumbing permit.					
1. More than 216 waste fixture units;					
2. Potable water supply piping required to be 2" or larger; or					
3. Fuel gas piping required to be 2" or larger or containing medium or high pressure gas.					
If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:					
1. Combination waste and vent system	$ 178.00	$ 183.25	$ 5.25	2.9%	
2. Gas system containing an earthquake actuated shutoff valve	$ 62.50	$ 64.50	$ 2.00	3.2%	
3. Chemical waste system	$ 35.50	$ 36.50	$ 1.00	2.8%	

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
4. Rainwater system	$ 113.25	$ 116.75	$ 3.50	3.1%	
The minimum plan-checking fee (including all surcharges)	$ 146.75	$ 151.25	$ 4.50	3.1%	
For plan checking individual systems not required to be reviewed under subsection 103.11.1 above:					
1. Combination waste and vent system	$ 178.00	$ 183.25	$ 5.25	2.9%	
2. Gas system containing an earthquake actuated shutoff valve	$ 62.50	$ 64.50	$ 2.00	3.2%	
3. Chemical waste system	$ 35.50	$ 36.50	$ 1.00	2.8%	
4. Rainwater system	$ 113.25	$ 116.75	$ 3.50	3.1%	
5. Grey Water system	$ 99.25	$ 102.25	$ 3.00	3.0%	
Exception: Plan check is not required for an earthquake actuated gas shut-off valve if the valve has a pressure loss through it of less than 10 feet of equivalent length of pipe in the line that it is installed.					
In addition to the aforementioned fees, the Building Official may require additional charges for plan check services beyond the initial and second check when such additional work is due to changes, omissions or errors on the part of the plan check applicant.					
The payment of said fees shall not exempt any person from compliance with other provisions of this PPC.	$ 146.75	$ 151.25	$ 4.50	3.1%	
E. Mechanical Permit and Plan Check Fees					
General Inspection per Permit (Commercial)					
For the first 1/2 hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Or, for each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
General Inspection per Permit (Residential)					
For the first 1/2 hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Or, for each hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Permits required by this PMC shall, at the time of filing an application therefore, pay a fee as required by this section.					
1. For the issuance of each permit	$ 34.50	$ 35.50	$ 1.00	2.9%	
2. For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel-burning furnace, heater, boiler, and vented decorative appliance including vents attached thereto:					
Up to and including 100,000 Btu	$ 28.00	$ 28.75	$ 0.75	2.7%	
More than 100,000 Btu up to and including 500,000 Btu	$ 55.00	$ 56.75	$ 1.75	3.2%	
More than 500,000 Btu	$ 134.75	$ 138.75	$ 4.00	3.0%	
3. For each air inlet and air outlet served by any air conditioning system	$ 5.50	$ 5.75	$ 0.25	4.5%	
Or, when the number of air inlets and outlets is unknown, for each 1,000 square feet or fraction thereof of conditioned area	$ 38.75	$ 40.00	$ 1.25	3.2%	
(NOTE: An air-conditioning system includes heating and/or cooling.)					
4. For the installation, relocation or replacement of each appliance vent installed and not included in any appliance permit	$ 14.00	$ 14.50	$ 0.50	3.6%	
5. For the installation or alteration of each air-handling unit for air conditioning, including ducts attached thereto:					
Up to and including 2,000 cfm:					
Each unit up to 10	$ 14.00	$ 14.50	$ 0.50	3.6%	
Each unit over 10	$ 4.50	$ 4.75	$ 0.25	5.6%	
More than 2,000 cfm to and including 10,000 cfm	$ 42.00	$ 43.25	$ 1.25	3.0%	
More than 10,000 cfm	$ 70.25	$ 72.25	$ 2.00	2.8%	
NOTE: This fee shall not apply to an air-handling unit which is a portion of a factory-assembled air-conditioning appliance for which a permit is required elsewhere in this PMC.					
6. For each evaporative cooler other than portable type	$ 22.50	$ 23.25	$ 0.75	3.3%	
7. For ventilation fans which serve a single register:					
Each fan up to 10	$ 16.00	$ 16.50	$ 0.50	3.1%	
Each fan over 10	$ 6.50	$ 6.75	$ 0.25	3.8%	
8. For each ventilation system that is not a portion of any air-conditioning system for which a permit is required elsewhere in this PMC	$ 36.50	$ 37.50	$ 1.00	2.7%	
For the installation of each commercial kitchen hood, or product-conveying duct system, served by mechanical exhaust, including the fans and ducts attached thereto	$ 75.50	$ 77.75	$ 2.25	3.0%	
1. Spray booth	$ 75.50	$ 77.75	$ 2.25	3.0%	
2. Duct Detector	$ 11.00	$ 11.25	$ 0.25	2.3%	
3. For the installation of each fire damper	$ 12.00	$ 12.25	$ 0.25	2.1%	
4. For the alteration of an existing duct system for which a permit is not required elsewhere in this PMC	$ 8.50	$ 8.75	$ 0.25	2.9%	
F. Administrative Penalties					
Municipal Code Standard Fine for Building and Safety Violations					
Except as otherwise specifically set forth, the Administrative Citation Fine amount imposed for any violation of local building and safety codes determined to be an infraction is punishable by the following:					
First	$ 135.00	$ 139.00	$ 4.00	3.0%	Late fee is equal to 25% of fee
Second	$ 727.25	$ 749.00	$ 21.75	3.0%	Late fee is equal to 25% of fee
Third or More	$ 1,350.75	$ 1,391.25	$ 40.50	3.0%	Late fee is equal to 25% of fee
Third or More for Commercial Properties involving additional violations of same Ordinance within two years for failure to remove visible refuse or prohibit unauthorized uses	$ 2,597.50	$ 2,675.50	$ 78.00	3.0%	Late fee is equal to 25% of fee

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Mechanical Plan Check Fees					
1. Installations where the aggregate Btu input capacity for either comfort heating or comfort cooling is more than 500,000 BTU. Plans shall detail all the mechanical systems, including comfort heating systems, comfort cooling systems, refrigeration systems and ventilation systems and hoods.					
2. Installations of the following individual systems:					
(i) Food processing establishment containing a commercial-type I or II hood;					
(ii) Garage ventilation systems installed in compliance with the provisions of the Palmdale Building Code;					
(iii) Stair pressurization systems installed in compliance with the provisions of the Palmdale Building Code;					
(iv) Product conveying duct systems installed in compliance with Chapter 5 of this PMC;					
(v) Tenant improvement installations requiring review to verify compliance with the State's Energy Regulations.					
When a building permit is not required for that work the plan check fee shall be $29.00/1000 square feet of conditioned space;	$ 30.25	$ 31.25	$ 1.00	3.3%	
provided however, the minimum fee	$ 59.25	$ 61.00	$ 1.75	3.0%	
Direct-fired gas makeup and industrial air heaters					
The installer shall submit plans showing the proposed installation, indicating the location of the heater and such accessories as may be required to ensure the proper and safe performance of its function.					
A plan-checking fee shall be paid to the Mechanical Official at the time of submitting the plans and specifications. Said fee shall be:					
The fee shall be equal to 50 percent of the required mechanical permit fee as set forth in the PMC.	50% plan check fee	50% plan check fee			
EXCEPTION: Identical appliances of 100,000 Btu or less, installed in a single building:					
Up to and including 10, 50 percent of permit fee					
For each appliance over 10, an additional 5 percent of its permit fee					
If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:					
(i) Food processing establishments containing a commercial type I or II hood	$ 180.00	$ 185.50	$ 5.50	3.1%	
(ii) Garage ventilation systems installed in compliance with the provisions of Title 26 of the Palmdale City code	$ 180.00	$ 185.50	$ 5.50	3.1%	
(iii) Stair pressurization systems installed in compliance with the provisions of Title 26 of the Palmdale City code	$ 180.00	$ 185.50	$ 5.50	3.1%	
(iv) Product conveying systems installed in compliance with Chapter 5 of this PMC	$ 180.00	$ 185.50	$ 5.50	3.1%	
The minimum plan checking fee shall be	$ 146.75	$ 151.25	$ 4.50	3.1%	
In addition to the aforementioned fees, the Mechanical official may require additional charges at the rate listed per hour for plan check services beyond the initial and second check when such additional work is due to changes, omissions or errors on the part of the plan check applicant. The payment of said charges shall not exempt any person from compliance with other provisions of the PMC.	$ 146.75	$ 151.25	$ 4.50	3.1%	
Building Codes Bail Schedule					
Building Code 8.04.220 PMC Violations and Penalties Building Code Chapter 70, Excavation and Grading	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
8.04.290 PMC	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Electrical Code 8.04.390 PMC Violations and Penalties	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Electrical Code 8.04.370 PMC Permits and Inspection Procedures	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Housing Code 8.04.820 PMC Violations and Penalties	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Mechanical Code 8.04.720 PMC Penalties and Violations	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Plumbing Code 8.04.620 PMC Violations and Penalties	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Residential Rental Unit Inspection					
Permit Issuance Fee	$ 34.50	$ 35.50	$ 1.00	2.9%	First unit for multi-family pays permit issuance fee, all other units are included in permit.
GIS Fee	5% of total fee	5% of total fee			
Multi-Family	$ 89.40	$ 89.40	$ -	0.0%	
Single Family	$ 178.70	$ 178.70	$ -	0.0%	
Review of Site-Remedial Investigation and Cleanup Plan, Initial Deposit	$ 440.00	$ 440.00	$ -	0.0%	
*Subject to Building Official Approval					

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
A. General Fees					
Investigation Fee for Work constructed Without a Permit:					
The investigation fee (Contractor) shall be equal to and in addition to the permit fees specified, but in no event shall the investigation fee be less than listed.	$ 377.50	$ 388.75	$ 11.25	3.0%	
Exception 1: The investigation fee (Homeowner) when the Building Official has determined that the owner-builder of a one family or two family dwelling, accessory building or accessory structure, had no knowledge that a permit was necessary and had not previously applied for a permit from Building and Safety office of the City of Palmdale.	$ 215.50	$ 222.00	$ 6.50	3.0%	
Exception 2: The foregoing provisions shall not apply to emergency work when it shall be proved to the satisfaction of the Building Official that such work was urgently necessary and that it was not practical to obtain a permit therefore before the commencement of the work. In all such cases, a permit must be obtained as soon as it is practical to do so and if there is an unreasonable delay in obtaining such permit this exception shall not apply and the investigation fee shall be charged.					
The payment of the investigation fee shall not exempt any person from compliance with all other provisions nor from any penalty prescribed by law.					
Modifications Fee:					
A written application for the granting of such modifications shall be submitted together with a filing fee.					
up to 2 hours	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
Alternate Materials and Methods of Construction Fee:					
A written application for use of an alternate material or method of construction shall be submitted together with a filing fee.					
up to 2 hours	$ 226.50	$ 233.25	$ 6.75	3.0%	per hour
Additional fee above 2 hours	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
Appeals filing Fee:	$ 443.25	$ 456.50	$ 13.25	3.0%	
Noncompliance fee building for Group R, Division 3 Occupancies	$ 215.50	$ 222.00	$ 6.50	3.0%	
Noncompliance fee for all other occupancies, and shall be in addition to the fees specified elsewhere.	$ 377.50	$ 388.75	$ 11.25	3.0%	
Preliminary plan review Fees					
Building Per-site Evaluation (Commercial)					
Up to 2 hours	$ 226.50	$ 233.25	$ 6.75	3.0%	per hour
> 2 hours, or portion thereof (additional) per hour	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
Building Per-site Evaluation (Residential)					
Up to 2 hours	$ 226.50	$ 233.25	$ 6.75	3.0%	per hour
> 2 hours, or portion thereof (additional)	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
EXCEPTION: one staff member, not in excess of 15 minutes, shall charge no fee for a preliminary review.					
Special Inspector Registration fees	$ 151.00	$ 155.50	$ 4.50	3.0%	Annually
Special Inspector Registration Renewal Fee	$ 100.25	$ 103.25	$ 3.00	3.0%	Annually
B. Palmdale Building and Residential Code Permit and Plan Check Fees					
TABLE 1-A – Building Permit Fees*					
Total Valuation					
$0 to and including $700,	$ 45.25	$ 46.50	$ 1.25	2.8%	
More than $700 to and including $25,000,	$ 64.75	$ 66.75	$ 2.00	3.1%	
plus for each additional $1,000 or fraction thereof in excess of $1,000,	$ 23.00	$ 23.75	$ 0.75	3.3%	
$25,001 to and including $50,000,	$ 486.50	$ 501.00	$ 14.50	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $25,000,	$ 17.50	$ 18.00	$ 0.50	2.9%	
$50,001 to and including $100,000,	$ 826.00	$ 850.75	$ 24.75	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $50,000,	$ 13.25	$ 13.75	$ 0.50	3.8%	
$100,001 to and including $300,000,	$ 1,362.25	$ 1,403.00	$ 40.75	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $100,000	$ 9.00	$ 9.25	$ 0.25	2.8%	
$300,001 - $1million	$ 3,184.75	$ 3,280.25	$ 95.50	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $300,000	$ 8.50	$ 8.75	$ 0.25	2.9%	
$1 million -$10,000,000	$ 9,224.25	$ 9,501.00	$ 276.75	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $1 million	$ 8.00	$ 8.25	$ 0.25	3.1%	
Over 10 million	$ 77,168.50	$ 79,483.50	$ 2,315.00	3.0%	
plus for each additional $1,000 or fraction thereof in excess of $10 million	$ 7.50	$ 7.75	$ 0.25	3.3%	
*Permit fees shall be increased by the following factors:					
SMIP Fees Group R - per $100,000 Valuation	$ 13.00	$ 13.00	$ -	0.0%	
SMIP Fees Other Occupancies - per $100,000 (PRC Code2705-2709.1)	$ 28.00	$ 28.00	$ -	0.0%	
BSASRF Fee per $100,000 Valuation(HSC 18931.6)	$ 4.00	$ 4.00	$ -	0.0%	
Building Valuation Fee as calculated from Table 1-A multiplied by the following factors:					
Combination permit Group R-3 and U	1.43	1.43			
Combination Pool Permit	2.00	2.00		0.0%	
Tenant Improvement	1.23	1.23		0.0%	
All other Occupancies	1.50	1.50		0.0%	
Partial Permit/Deferred Submittal Fee * (plus hourly review fee)	800.00	800.00	$ -	100.0%	flat fee
Certified Access Specialist (CASp)					
Inspection	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
Plan review	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
Records Report Letter	$ 131.75	$ 135.75	$ 4.00	3.0%	
The following fees shall be paid before a permit is issued, inspection made, occupancy allowed or device operated:					
In addition to the fees set forth in Items A thru W below, for issuance of each inspection application receipt (charge by the hour)	$ 34.50	$ 35.50	$ 1.00	2.9%	
A. For a site inspection not otherwise covered herein by a fee and which is regulated by the City of Palmdale	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
B. For inspection of any use, occupancy or change in use or occupancy: Group R or U Occupancy,(Residential)	$ 226.50	$ 233.25	$ 6.75	3.0%	

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
C. Occupancy groups other than R or U (Commercial)					
Affected floor area:					
Less than 5,000 square feet,	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
5,001 to 10,000 square feet,	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
10,000 to 100,000 square feet,	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
Above 100,000 square feet,	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
In addition to the aforementioned fees, the Building Official may require additional charges for review required by changes, additions or revisions of approved plans or reports, and for services beyond the initial and second check due to changes, omissions or errors on the part of the applicant. The payment of said fees shall not exempt any person from compliance with any provisions of this PBC.					
D. For inspection of the repair or rehabilitation of a building or structure declared substandard by notice filed with the Department of Registrar Recorder, the fee shall not be less than $122 per hour based on the number of hours required to complete the inspection	$ 131.75	$ 135.75	$ 4.00	3.0%	
E. For inspection of the demolition of a building or structure (including sewage system termination), $200	$ 215.50	$ 222.00	$ 6.50	3.0%	
F. For inspection or reinspection of Group A, Division 4 structures, each	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
G. For inspection of structures or devices regulated by Chapter 66:					
The first structure or device (charge by the hour no matter # of structures)	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
H. For application and investigation for relocation building permits as required by Chapter 68:					
Floor area: Up to 2,500 square feet (charge by the hour, not square footage)	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
I. For investigation and/or permit for trailer coaches as required by Chapter 69	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
J. For inspection outside of normal business hours, per hour	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour. 4 hr minimum
K. For inspection for which no fee is specifically indicated, per hour	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
L. For inspection of barriers for swimming pools, spas and hot tubs, per hour	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
M. For a single copy of a microfilmed permit	$ 3.00	$ 3.00	$ -	0.0%	
N. For determining occupant load for purposes of parking requirements pursuant to the Zoning Ordinance, per hour	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
O. For reproduction of or generation of standard permit reports per month (Statistical Report Permit)	$ 36.50	$ 37.50	$ 1.00	2.7%	
P. For assignment of house numbers	$ 56.00	$ 57.75	$ 1.75	3.1%	
Q. For additional review required by changes, additions or revisions of approved or resubmitted plans or reports, per hour	$ 146.75	$ 151.25	$ 4.50	3.1%	
R. For additional review required beyond the initial and second check of plans or reports	10% of original fee for each plan check after 3rd review	10% of original fee for each plan check after 3rd review	10% of original fee for each plan check after 3rd review	10% of original fee for each plan check after 3rd	
S. For the issuance of a certificate of occupancy	$ 107.75	$ 111.00	$ 3.25	3.0%	
T. For the issuance of a temporary certificate of occupancy	$ 161.75	$ 166.50	$ 4.75	2.9%	
U. For each extension of a temporary certificate of occupancy	$ 107.75	$ 111.00	$ 3.25	3.0%	
V. Notice and Order Processing Fees Service Fee					
(a) Processing	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(b) Recording or resending of notice	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(c) Preparation of Job Specifications	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(d) City Council Documents	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(e) Contract Cancellation	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(f) Contract Performance Inspection	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(g) Billing	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(h) Record Special Assessment	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
(i) Filing of Special Assessment	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
Plan Checking or Review Fees for Buildings or Structures					
When an application for a building permit is submitted for review, whether or not plans and specifications are required by Section 106.4.2, *a fee shall be paid to the Building Official. Said fee shall be equal to 85 percent of the building permit fee* as set forth in Table 1-A, provided. In addition to the aforementioned fees, the Building Official may require additional charges for review required by changes, additions or revisions of approved plans or reports, and for services beyond the first and second check due to changes, omissions or errors on the part of the applicant. The payment of said fees shall not exempt any person from compliance with other provisions of this PBC.	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
$0 - $5,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$5,001 - $25,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$25,001 - $50,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$50,001 - $100,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$100,001 - $300,000	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$300,001 - $1million	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
$1million - $10million	85% of Permit Fee w/minimum fee of $146	85% of Permit Fee w/minimum fee of $146			
The fees specified in this section are separate fees from the permit fees specified above.					
Expedited Plan Check fee available for the processing of first time plan checks and re-checks for an additional 50% of the original Plan Check Fee.	Additional 50% of Original Plan Check Fee	Additional 50% of Original Plan Check Fee			

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Standard Plans					
The Building Official may approve a set of plans for a building or structure as a "standard plans," provided that the applicant has made proper application, submitted complete sets of plans as required by this section, and paid the plan checking fee required above, or fee listed for standard plans, whichever is greater.	50% plan check fee	50% plan check fee			
Plans shall reflect laws and ordinances in effect at the time a permit is issued except as provided herein below in this section. Nothing in this section shall prohibit modifying the permit set of plans to reflect changes in laws and ordinances, which have become effective since the approval of the standard plan. *The standard plans shall become null and void where the work required by such changes exceeds ten percent of the value of the building or structure. When it is desired to use an approved "standard plan" for an identical structure, two plot plans and one duplicate plan shall be submitted and a plan checking fee equal to 70 percent of the full plan checking fee required above shall be paid at the time application is made for such identical structure* . Such duplicate plans shall be compared, stamped and kept on the project site. In case of deviation from this standard plan, except as permitted in this section, complete plans, together with a full plan-checking fee, shall be submitted for the proposed work.					
Standard plans shall be valid for a period of one year from the date of approval. The standard plan can be extended by the Building Official an additional year upon payment of an extension fee equal to 30% of the original fee providing the standard plans are being restandardized under the same year codes as the original standard plan approval.					
107.4 Expiration of Plan Application					
Applications for building, grading, landscape and relocation building permits for which no permit is issued within one year following the date of application shall expire by limitation. Plans and specifications previously submitted may thereafter be returned to the applicant or destroyed by the Building Official or City Engineer. The Building Official or City Engineer may extend the time for action by the applicant for a period not exceeding six months beyond the one-year limit upon written request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken and upon payment of an extension fee equal to 25 percent of the plan check fee. No permit application shall be extended more than once. Once an application has expired, the applicant shall resubmit plans and specifications and pay a new 100% plan check fee.	25% of plan check fee	25% of plan check fee			
C. Electrical Code Permit and Plan Check Fees					
Except as otherwise provided in the PAP, at the time of filing an application a fee shall be paid to the City of Palmdale as set forth in this Section.					
Electrical Permit Fees.					
PERMITS					
For issuing permits, each	$ 34.50	$ 35.50	$ 1.00	2.9%	
System Fee Schedule					
(Note: The following do not include permit-issuance fees.)					
New Residential Buildings					
The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.					
For new multifamily residential buildings (apartments and condominiums) having three (3) or more living units not including garages, carports, and other noncommercial automobile storage areas constructed at the same time, per square foot	$ 0.11	$ 0.11	$ -	0.0%	
For garages, carports, and other accessory buildings, used in conjunction with multifamily residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.					
For new single or two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time, per square foot	$ 0.11	$ 0.11	$ -	0.0%	
For garages, carports and other minor accessory buildings constructed at the same time as single or two-family residential buildings, a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.					
Private Swimming Pools					
For new private, residential, in ground swimming pools for single or multi-family occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each	$ 80.75	$ 83.25	$ 2.50	3.1%	
New Commercial Swimming Pools / Spas	$ 80.75	$ 83.25	$ 2.50	3.1%	
For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools, each	$ 55.00	$ 56.75	$ 1.75	3.2%	
Carnivals and Circuses					
Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions:					
For electric generators and electrically driven rides, each	$ 28.00	$ 28.75	$ 0.75	2.7%	
For mechanically driven rides and walk-through attractions or displays having electric lighting, each					each ride/display with electrical + Electrical Permit Fee
For a system of area and booth lighting, each	$ 17.25	$ 17.75	$ 0.50	2.9%	
For permanently installed rides, booths, displays and attractions, use UNIT FEE SCHEDULE.					
Temporary Power Service					
For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances, each	$ 45.25	$ 46.50	$ 1.25	2.8%	
For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, fireworks stands, sales booths, additional pole, etc., each	$ 22.50	$ 23.25	$ 0.75	3.3%	

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Branch Circuit and Unit Fee Schedules					
(Note 1: The following do not include permit issuance fees. Note 2: Where appropriate either fee schedule may be used.)					
Branch Circuit Fees (Alternate to Unit Fees)					
Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles, which are supplied by these branch circuits, including their outlets.					
For 15 or 20 ampere 120 volt lighting or general use receptacles:					
First 10 branch circuits, each	$ 26.00	$ 26.75	$ 0.75	2.9%	
Each additional branch circuit from 11 to 40 inclusive	$ 26.00	$ 26.75	$ 0.75	2.9%	
Each additional branch circuit over 40	$ 26.00	$ 26.75	$ 0.75	2.9%	
For 15 or 20 ampere 208 volt to 277 volt lighting, each	$ 26.00	$ 26.75	$ 0.75	2.9%	
EXCEPTION. An individual multi wire branch circuit supplying one appliance may be counted as one circuit.					
Inspection not specified - 1/2 hr	$ 64.75	$ 66.75	$ 2.00	3.1%	
Inspection not specified - 1 hr	$ 129.25	$ 133.25	$ 4.00	3.1%	
Unit Fees (Alternate to Branch Circuit Fees)					
Receptacle, Switch, Lighting, or other:					
For receptacle, switch, lighting, or other outlets at which current is used or controlled, except services, feeders and meters					
First 20, each	$ 3.00	$ 3.00	$ -	0.0%	
Additional outlets, each	$ 1.00	$ 1.00	$ -	0.0%	
(Note: For multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.)					
Lighting Fixtures					
For lighting fixtures, sockets, or other lamp-holding devices:					
First 20, each	$ 3.00	$ 3.00	$ -	0.0%	
Additional fixtures, each	$ 2.00	$ 2.00	$ -	0.0%	
For pole or platform mounted lighting fixtures, each	$ 3.00	$ 3.00	$ -	0.0%	
For theatrical-type lighting fixtures or assemblies, each	$ 3.00	$ 3.00	$ -	0.0%	
Residential Appliances of Three Horsepower or Less					
For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food-waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating, each	$ 13.00	$ 13.50	$ 0.50	3.8%	
(Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.)					
Other Appliances of Three Horsepower or Less					
For any appliance installed in a nonresidential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment, each	$ 16.00	$ 16.50	$ 0.50	3.1%	
(Note 1: As used in the above sentence, “nonresidential occupancy” includes but is not limited to hotels and motels but excludes apartments and single-family dwellings. Note 2: For other types of air conditioners and other motor driven appliances having larger electrical ratings, see Power Apparatus.)					
Power Apparatus					
For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus with a rating as follows:					
Rating in horsepower (HP), kilowatts (KW), kilovolt-amperes (K-VA), or kilovolt-amperes-reactive (K-VAR):					
Rating over 3 and not over 10, each	$61.50	$ 63.25	$ 1.75	2.8%	
Rating over 10 and not over 50, each	$61.50	$ 63.25	$ 1.75	2.8%	
Rating over 50 and not over 100, each	$61.50	$ 63.25	$ 1.75	2.8%	
Rating over 100, each	$61.50	$ 63.25	$ 1.75	2.8%	
(Note 1: For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2.					
These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.)					
(Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.)					
Signs, Outline Lighting, and Marquees					
For signs, outline lighting systems, or marquees supplied from one branch circuit, each	$ 40.00	$ 41.25	$ 1.25	3.1%	
For additional branch circuits within the same sign, outline lighting system, or marquee, each	$ 13.00	$ 13.50	$ 0.50	3.8%	
Services, Switchboards, Switchboard Sections, Motor-Control-Centers and Panelboards					
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating, each					
up to 399 Amps	$ 41.00	$ 42.25	$ 1.25	3.0%	
400-1000 Amps	$ 78.75	$ 81.00	$ 2.25	2.9%	+ Electrical Permit Fee
over 1000 Amp	$ 167.25	$ 172.25	$ 5.00	3.0%	+ Electrical Permit Fee

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and over 399 amperes to 1,000 amperes in rating, each	$ 78.75	$ 81.00	$ 2.25	2.9%	
up to 399 Amps	$ 41.00	$ 42.25	$ 1.25	3.0%	+ Electrical Permit Fee
400-1000 Amps	$ 78.75	$ 81.00	$ 2.25	2.9%	+ Electrical Permit Fee
over 1000 Amp	$ 167.25	$ 172.25	$ 5.00	3.0%	+ Electrical Permit Fee
For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1,000 amperes in ratings, each	$ 167.25	$ 172.25	$ 5.00	3.0%	
Other Inspections					
For each extra inspection resulting from defective workmanship or materials, each	$ 131.75	$ 135.75	$ 4.00	3.0%	per hour
For inspection of electrical equipment for which no fee is herein set forth and for emergency inspections for the time consumed:					
General Inspection per Permit (Commercial)					
For the first 1/2 hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Or, for each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
General Inspection per Permit (Residential)					
For the first 1/2 hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Or, for each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
For any single hazardous location area, as defined in Article 100 of the National Electrical Code, larger than 2,000 sq. ft. or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sq. ft., a surcharge in addition to any other applicable fees, each	$ 226.50	$ 233.25	$ 6.75	3.0%	
For investigation and review of test reports from local testing laboratories, or to comply with the requirements of Section 83-3, alternate materials and methods: Reports for one (1) to ten (10) electrical items, apparatus, machine tools, appliances or other electrical equipment	$ 146.75	$ 151.25	$ 4.50	3.1%	per hour
For investigation of alternate materials and methods performed by the Chief Electrical Inspector, as required by Section 83-3 of the Palmdale Electrical Code:					
For the initial filing fee	$ 297.75	$ 306.75	$ 9.00	3.0%	
For each hour or fraction thereof, in excess of two	$ 146.75	$ 151.25	$ 4.50	3.1%	
In addition to the aforementioned fees, the Building Official may require additional charges for plan check services beyond the initial and second check when such additional work is due to changes, omissions or errors on the part of the plan check applicant.	$ 146.75	$ 151.25	$ 4.50	3.1%	
Photovoltaic System (PV)					
Residential (Not Solar APP+)					
Flat fee up to 10 Kw	$ 450.00	$ 450.00	$ -	0.0%	Gov Code 66015, Flat Fee
above 10 KW, $15 per KW (per Government Code 66015)	$ 15.00	$ 15.00	$ -	0.0%	Gov Code 66015, Flat Fee
Inspection (plus fully allocated hourly rate for re-inspection)	$ -	$ -	$ -	0.0%	included w/ PV permit
Re-inspection	$ 131.75	$ 135.75	$ 4.00	3.0%	
Solar APP+					
Residential					
Flat fee up to 10 Kw	$ 314.00	$ 314.00			Gov Code 66015, Flat Fee
above 10 KW, $15 per KW (per Government Code 66015)	$ 15.00	$ 15.00			Gov Code 66015, Flat Fee
Inspection (plus fully allocated hourly rate for re-inspection)					Included w/ PV Permit
Re-inspection	$ 131.75	$ 135.75	$ 4.25	3.4%	
Non-residential - Less than 600V					
Flat fee up to 50kW	$ 1,000.00	$ 1,000.00	$ -	0.0%	Gov Code 66015, Flat Fee
51kW to 250kW, $7 per kW	$ 7.00	$ 7.00	$ -	0.0%	Gov Code 66015, Flat Fee
Above 250kW, $5 per KW (per Government Code 66015)	$ 5.00	$ 5.00	$ -	0.0%	Gov Code 66015, Flat Fee
Non-residential - 600V or more					
Flat fee up to 50kW	$ 1,000.00	$ 1,000.00	$ -	0.0%	Gov Code 66015, Flat Fee
51kW to 250kW, $7 per kW	$ 7.00	$ 7.00	$ -	0.0%	Gov Code 66015, Flat Fee
Above 250kW, $5 per KW (per Government Code 66015)	$ 5.00	$ 5.00	$ -	0.0%	Gov Code 66015, Flat Fee
Thermal Photovoltaic Systems					
Flat fee up to 30kW	$ 1,000.00	$ 1,000.00	$ -	0.0%	Gov Code 66015, Flat Fee
30kW to 260kW, $7 per kW	$ 7.00	$ 7.00	$ -	0.0%	Gov Code 66015, Flat Fee
Above 260kW, $5 per kW or based on project valuation	$ 5.00	$ 5.00	$ -	0.0%	Gov Code 66015, Flat Fee
Pedestal					
Up to 399 Amps	$ 41.00	$ 42.25	$ 1.25	3.0%	
400 to 1000 Amps	$ 78.75	$ 81.00	$ 2.25	2.9%	
Over 1000 Amps	$ 167.25	$ 172.25	$ 5.00	3.0%	
Vehicle Charging Station					
Residential	$ 35.50	$ 36.50	$ 1.00	2.8%	
Commercial (based on project valuation)					Fee Based on Project Valuation
Electrical Plan Check Fees					
Plans are required to be submitted for any of the work described below. A plan checking fees shall be paid when the plans are submitted for review. With respect to the work described below wiring shall not be installed, nor any other work for which a permit is required shall be done, until the plans have been approved. Only after the plans have been approved may the applicant apply for an electrical permit for such work. Plans are required for the following:					
(1) An Installation where one or more services, switchboards, motor control centers or feeders have a rating of 400 amperes or larger at 600 volts or less;					
(2) Any installations rated above 600 volts;					
(3) Theaters or motion picture theaters;					
(4) Assembly rooms or similar places having an assemblage or seating capacity exceeding 500 persons;					
(5) A hospital or other health care facility falling within the scope of Article 517 of the Electrical code;					
(6) Installations in locations classed as hazardous locations by the provisions of Chapter 5 of the Electrical code;					
(7) Installation of lighting fixtures weighing more than 300 pounds;					
(8) Tenant improvement installations requiring review to verify compliance with the State's Electrical Energy Conservation requirements (Title 24). This energy plan check is in					

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
The fee for each plan check pursuant to subsection above shall be equal to seventy percent (70%) of the required permit fee, however, the minimum fee shall be	$ 146.75	$ 151.25	$ 4.50	3.1%	
Maintenance Electrician Registration Fee	$ 183.50	$ 189.00	$ 5.50	3.0%	annually
D. Plumbing/Sewer Permit and Plan Check Fees					
Plumbing Sewer and private sewage disposal permit fees shall be paid as follows. For the purpose of this section, a sanitary plumbing outlet on which or to which a plumbing fixture or appliance may be set or attached shall be construed to be a fixture. Built in dishwashers shall be construed fixtures whether individually trapped or not. Fees for reconnection and retest of existing plumbing systems in relocated buildings shall be based on the number of plumbing fixtures, gas systems, water heaters, etc., involved. When interceptor traps or house trailer site traps are installed at the same time as a house sewer on any lot, no sewer permit shall be required for the connection of any such trap to an appropriate inlet fitting provided in the house sewer by the permittee constructing such sewer. When a permit has been obtained to connect an existing building or existing work to the public sewer, or to connect to a new private disposal facility, backfilling of private sewage disposal facilities abandoned consequent to such connection is included in the house sewer permit.					
General Inspection per Permit (Commercial)					
For each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
General Inspection per Permit (Residential)					
For each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
Plumbing permit fees shall be as follows:					
For issuing each permit,	$ 34.50	$ 35.50	$ 1.00	2.9%	
In addition:					
For each plumbing fixture or trap or set of fixtures on one trap (including drainage, vent, water piping and backflow prevention devices therefore) (hose bibbs are considered fixtures),	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each permanent-type dishwasher, whether individually trapped or not,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For future stacks or branches, each waste inlet,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each roof drain,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each drainage or sewer backwater valve,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included),	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:					
Low pressure system:					
Five or fewer outlets,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each additional outlet over five,	$ 4.50	$ 4.75	$ 0.25	5.6%	
Medium or high pressure system:					
Each system,	$ 17.25	$ 17.75	$ 0.50	2.9%	
Additional fee for each outlet,	$ 4.50	$ 4.75	$ 0.25	5.6%	
For each gas meter not under control and maintenance of the serving gas	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each gas pressure regulator other than appliance regulators,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each water heater and/or vent,	$ 21.50	$ 22.25	$ 0.75	3.5%	
For repair or alteration of drainage and/or vent piping, each fixture,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each piece of water-treating equipment,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each water pressure regulator,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For potable water (Main Water Line) not covered elsewhere in fee schedule:					
1-1/2 inch and smaller,	$ 51.75	$ 53.25	$ 1.50	2.9%	
2 inches to 3 inches,	$ 51.75	$ 53.25	$ 1.50	2.9%	
Over three inches,	$ 51.75	$ 53.25	$ 1.50	2.9%	
For replacing water piping in a Residential/Multi -family building, (1) each fixture, each water-treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected	$ 8.50	$ 8.75	$ 0.25	2.9%	
For sprinkling systems on any one meter, each backflow prevention device	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each backflow prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping),	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each trap primer,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For each solar potable water-heating system, including water heater and vent,	$ 17.25	$ 17.75	$ 0.50	2.9%	
For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension),	$ 41.00	$ 42.25	$ 1.25	3.0%	
For each house sewer manhole,	$ 48.50	$ 50.00	$ 1.50	3.1%	
For each installation of a section of house sewer for future use,	$ 31.25	$ 32.25	$ 1.00	3.2%	
For the connection of each additional building or additional work to a house sewer,	$ 31.25	$ 32.25	$ 1.00	3.2%	
For the connection of a house sewer to a private sewage disposal system,	$ 31.25	$ 32.25	$ 1.00	3.2%	
For each private sewage disposal system (septic tank and seepage pit or pits and/or drain field),	$ 129.25	$ 133.25	$ 4.00	3.1%	
For each grey water system (storage tanks and disposal/irrigation fields),	$ 129.25	$ 133.25	$ 4.00	3.1%	
For each cesspool, overflow seepage pit, percolation test pit, swimming pool drywell, or drain field extension or replacement,	$ 48.50	$ 50.00	$ 1.50	3.1%	
For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof,	$ 31.25	$ 32.25	$ 1.00	3.2%	
On Site Sewer per 100 linear feet					
A plumbing plan checking fee as indicated shall be paid to the Plumbing Official at the time of submitting plans and specifications for work described in this subsection.					
Said fee shall be equal to 40 percent of the required plumbing permit.					
1. More than 216 waste fixture units;					
2. Potable water supply piping required to be 2" or larger; or					
3. Fuel gas piping required to be 2" or larger or containing medium or high pressure gas.					
If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:					
1. Combination waste and vent system	$ 178.00	$ 183.25	$ 5.25	2.9%	
2. Gas system containing an earthquake actuated shutoff valve	$ 62.50	$ 64.50	$ 2.00	3.2%	
3. Chemical waste system	$ 35.50	$ 36.50	$ 1.00	2.8%	

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
4. Rainwater system	$ 113.25	$ 116.75	$ 3.50	3.1%	
The minimum plan-checking fee (including all surcharges)	$ 146.75	$ 151.25	$ 4.50	3.1%	
For plan checking individual systems not required to be reviewed under subsection 103.11.1 above:					
1. Combination waste and vent system	$ 178.00	$ 183.25	$ 5.25	2.9%	
2. Gas system containing an earthquake actuated shutoff valve	$ 62.50	$ 64.50	$ 2.00	3.2%	
3. Chemical waste system	$ 35.50	$ 36.50	$ 1.00	2.8%	
4. Rainwater system	$ 113.25	$ 116.75	$ 3.50	3.1%	
5. Grey Water system	$ 99.25	$ 102.25	$ 3.00	3.0%	
Exception: Plan check is not required for an earthquake actuated gas shut-off valve if the valve has a pressure loss through it of less than 10 feet of equivalent length of pipe in the line that it is installed.					
In addition to the aforementioned fees, the Building Official may require additional charges for plan check services beyond the initial and second check when such additional work is due to changes, omissions or errors on the part of the plan check applicant.					
The payment of said fees shall not exempt any person from compliance with other provisions of this PPC.	$ 146.75	$ 151.25	$ 4.50	3.1%	
E. Mechanical Permit and Plan Check Fees					
General Inspection per Permit (Commercial)					
For the first 1/2 hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Or, for each hour, or fraction thereof	$ 129.25	$ 133.25	$ 4.00	3.1%	
General Inspection per Permit (Residential)					
For the first 1/2 hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Or, for each hour, or fraction thereof	$ 64.75	$ 66.75	$ 2.00	3.1%	
Permits required by this PMC shall, at the time of filing an application therefore, pay a fee as required by this section.					
1. For the issuance of each permit	$ 34.50	$ 35.50	$ 1.00	2.9%	
2. For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel-burning furnace, heater, boiler, and vented decorative appliance including vents attached thereto:					
Up to and including 100,000 Btu	$ 28.00	$ 28.75	$ 0.75	2.7%	
More than 100,000 Btu up to and including 500,000 Btu	$ 55.00	$ 56.75	$ 1.75	3.2%	
More than 500,000 Btu	$ 134.75	$ 138.75	$ 4.00	3.0%	
3. For each air inlet and air outlet served by any air conditioning system	$ 5.50	$ 5.75	$ 0.25	4.5%	
Or, when the number of air inlets and outlets is unknown, for each 1,000 square feet or fraction thereof of conditioned area	$ 38.75	$ 40.00	$ 1.25	3.2%	
(NOTE: An air-conditioning system includes heating and/or cooling.)					
4. For the installation, relocation or replacement of each appliance vent installed and not included in any appliance permit	$ 14.00	$ 14.50	$ 0.50	3.6%	
5. For the installation or alteration of each air-handling unit for air conditioning, including ducts attached thereto:					
Up to and including 2,000 cfm:					
Each unit up to 10	$ 14.00	$ 14.50	$ 0.50	3.6%	
Each unit over 10	$ 4.50	$ 4.75	$ 0.25	5.6%	
More than 2,000 cfm to and including 10,000 cfm	$ 42.00	$ 43.25	$ 1.25	3.0%	
More than 10,000 cfm	$ 70.25	$ 72.25	$ 2.00	2.8%	
NOTE: This fee shall not apply to an air-handling unit which is a portion of a factory-assembled air-conditioning appliance for which a permit is required elsewhere in this PMC.					
6. For each evaporative cooler other than portable type	$ 22.50	$ 23.25	$ 0.75	3.3%	
7. For ventilation fans which serve a single register:					
Each fan up to 10	$ 16.00	$ 16.50	$ 0.50	3.1%	
Each fan over 10	$ 6.50	$ 6.75	$ 0.25	3.8%	
8. For each ventilation system that is not a portion of any air-conditioning system for which a permit is required elsewhere in this PMC	$ 36.50	$ 37.50	$ 1.00	2.7%	
For the installation of each commercial kitchen hood, or product-conveying duct system, served by mechanical exhaust, including the fans and ducts attached thereto	$ 75.50	$ 77.75	$ 2.25	3.0%	
1. Spray booth	$ 75.50	$ 77.75	$ 2.25	3.0%	
2. Duct Detector	$ 11.00	$ 11.25	$ 0.25	2.3%	
3. For the installation of each fire damper	$ 12.00	$ 12.25	$ 0.25	2.1%	
4. For the alteration of an existing duct system for which a permit is not required elsewhere in this PMC	$ 8.50	$ 8.75	$ 0.25	2.9%	
F. Administrative Penalties					
Municipal Code Standard Fine for Building and Safety Violations					
Except as otherwise specifically set forth, the Administrative Citation Fine amount imposed for any violation of local building and safety codes determined to be an infraction is punishable by the following:					
First	$ 135.00	$ 139.00	$ 4.00	3.0%	Late fee is equal to 25% of fee
Second	$ 727.25	$ 749.00	$ 21.75	3.0%	Late fee is equal to 25% of fee
Third or More	$ 1,350.75	$ 1,391.25	$ 40.50	3.0%	Late fee is equal to 25% of fee
Third or More for Commercial Properties involving additional violations of same Ordinance within two years for failure to remove visible refuse or prohibit unauthorized uses	$ 2,597.50	$ 2,675.50	$ 78.00	3.0%	Late fee is equal to 25% of fee

BUILDING & SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Mechanical Plan Check Fees					
1. Installations where the aggregate Btu input capacity for either comfort heating or comfort cooling is more than 500,000 BTU. Plans shall detail all the mechanical systems, including comfort heating systems, comfort cooling systems, refrigeration systems and ventilation systems and hoods.					
2. Installations of the following individual systems:					
(i) Food processing establishment containing a commercial-type I or II hood;					
(ii) Garage ventilation systems installed in compliance with the provisions of the Palmdale Building Code;					
(iii) Stair pressurization systems installed in compliance with the provisions of the Palmdale Building Code;					
(iv) Product conveying duct systems installed in compliance with Chapter 5 of this PMC;					
(v) Tenant improvement installations requiring review to verify compliance with the State's Energy Regulations.					
When a building permit is not required for that work the plan check fee shall be $29.00/1000 square feet of conditioned space;	$ 30.25	$ 31.25	$ 1.00	3.3%	
provided however, the minimum fee	$ 59.25	$ 61.00	$ 1.75	3.0%	
Direct-fired gas makeup and industrial air heaters					
The installer shall submit plans showing the proposed installation, indicating the location of the heater and such accessories as may be required to ensure the proper and safe performance of its function.					
A plan-checking fee shall be paid to the Mechanical Official at the time of submitting the plans and specifications. Said fee shall be:					
The fee shall be equal to 50 percent of the required mechanical permit fee as set forth in the PMC.	50% plan check fee	50% plan check fee			
EXCEPTION: Identical appliances of 100,000 Btu or less, installed in a single building:					
Up to and including 10, 50 percent of permit fee					
For each appliance over 10, an additional 5 percent of its permit fee					
If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:					
(i) Food processing establishments containing a commercial type I or II hood	$ 180.00	$ 185.50	$ 5.50	3.1%	
(ii) Garage ventilation systems installed in compliance with the provisions of Title 26 of the Palmdale City code	$ 180.00	$ 185.50	$ 5.50	3.1%	
(iii) Stair pressurization systems installed in compliance with the provisions of Title 26 of the Palmdale City code	$ 180.00	$ 185.50	$ 5.50	3.1%	
(iv) Product conveying systems installed in compliance with Chapter 5 of this PMC	$ 180.00	$ 185.50	$ 5.50	3.1%	
The minimum plan checking fee shall be	$ 146.75	$ 151.25	$ 4.50	3.1%	
In addition to the aforementioned fees, the Mechanical official may require additional charges at the rate listed per hour for plan check services beyond the initial and second check when such additional work is due to changes, omissions or errors on the part of the plan check applicant. The payment of said charges shall not exempt any person from compliance with other provisions of the PMC.	$ 146.75	$ 151.25	$ 4.50	3.1%	
Building Codes Bail Schedule					
Building Code 8.04.220 PMC Violations and Penalties Building Code Chapter 70, Excavation and Grading	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
8.04.290 PMC	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Electrical Code 8.04.390 PMC Violations and Penalties	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Electrical Code 8.04.370 PMC Permits and Inspection Procedures	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Housing Code 8.04.820 PMC Violations and Penalties	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Mechanical Code 8.04.720 PMC Penalties and Violations	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Plumbing Code 8.04.620 PMC Violations and Penalties	$100.00 - $500.00	$100.00 - $500.00	$ -	0.0%	
Residential Rental Unit Inspection					
Permit Issuance Fee	$ 34.50	$ 35.50	$ 1.00	2.9%	First unit for multi-family pays permit issuance fee, all other units are included in permit.
GIS Fee	5% of total fee	5% of total fee			
Multi-Family	$ 89.40	$ 89.40	$ -	0.0%	
Single Family	$ 178.70	$ 178.70	$ -	0.0%	
Review of Site-Remedial Investigation and Cleanup Plan, Initial Deposit	$ 440.00	$ 440.00	$ -	0.0%	
*Subject to Building Official Approval					

BUSINESS PERMITS					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Business Permit Fees For Specific Businesses					
Background (BG) Investigation Fee	$ 95.00	$ 97.75	$ 2.75	2.9%	
Adult-Oriented Business					
a. Application for Adult-Oriented Business Regulatory Permit	$ 2,793.25	$ 2,877.00	$ 83.75	3.0%	+BG *
b. Application for Transfer of Adult--Oriented Business Regulatory Permit	$ 2,513.75	$ 2,589.25	$ 75.50	3.0%	+BG *
c. Application for Adult-Oriented Business Entertainer Permit	$ 62.50	$ 64.50	$ 2.00	3.2%	+BG *
d. Annual renewal for Adult-Oriented Business Entertainer Permit	$ 49.00	$ 50.50	$ 1.50	3.1%	+BG *
Entertainment					
a. Application for permit	$ 307.25	$ 316.50	$ 9.25	3.0%	
b. Annual renewal of permit	$ 195.50	$ 201.25	$ 5.75	2.9%	
c. Application for one-day Entertainment Permit	$ 111.75	$ 115.00	$ 3.25	2.9%	
Fireworks Booth					
a. Application for permit	$ 220.00	$ 220.00	$ -	0.0%	
b. Public Safety enforcement	$ 558.75	$ 575.50	$ 16.75	3.0%	
Game Arcades					
a. Application for permit	$ 195.50	$ 201.25	$ 5.75	2.9%	
b. Annual renewal of permit	$ 167.50	$ 172.50	$ 5.00	3.0%	
c. The Applicable tax per machine shall be based upon the gross receipts as set forth in subsection Y.22 herein					
Gun Dealers					
a. Application for permit	$ 307.25	$ 316.50	$ 9.25	3.0%	
b. Annual renewal of permit	$ 167.50	$ 172.50	$ 5.00	3.0%	
Massage Establishments and Massage Technicians					
a. Application for Massage Establishment Permit	$ 2,793.25	$ 2,877.00	$ 83.75	3.0%	+BG *
b. Annual renewal of a Massage Establishment Permit	$ 2,513.75	$ 2,589.25	$ 75.50	3.0%	+BG *
c. Application for Massage Technician Permit	$ 62.50	$ 64.50	$ 2.00	3.2%	+BG *
d. Annual renewal of Massage Technician Permit	$ 49.00	$ 50.50	$ 1.50	3.1%	+BG *
e. If CAMTC Certificate - exempt from business permit but must obtain business license					
Pawnbrokers / Secondhand Dealers					
a. Application for permit	$ 195.50	$ 201.25	$ 5.75	2.9%	+BG *
b. Annual renewal of permit	$ 195.50	$ 201.25	$ 5.75	2.9%	+BG *
Sidewalk Vending Permit					
a. Sidewalk Vending - Appliation for permit	$ 84.00	$ 86.50	$ 2.50	3.0%	*Id Badge
b. Sidewalk Vending - Annual renewal of permit	$ 84.00	$ 86.50	$ 2.50	3.0%	*Id Badge
Mobile Vending Permit					
a. Mobile Vending: Vehicle Operator - Appliation for permit	$ 84.00	$ 86.50	$ 2.50	3.0%	*Id Badge
b. Mobile Vending: Vehicle Operator - Annual renewal of permit	$ 84.00	$ 86.50	$ 2.50	3.0%	*Id Badge
a. Mobile Vending: Pedestrain Solicitor - Application for permit	$ 84.00	$ 86.50	$ 2.50	3.0%	*Id Badge
b. Mobile Vending: Pedestrain Solicitor - Annual renewal of permit	$ 84.00	$ 86.50	$ 2.50	3.0%	*Id Badge
Tobacco/Smoking Products Retailer (GIS Fee Applies)					
a. Application for permit	$ 391.25	$ 403.00	$ 11.75	3.0%	+GIS Fee - 5% of total fee
b. Annual renewal of permit	$ 391.25	$ 403.00	$ 11.75	3.0%	+GIS Fee - 5% of total fee
Miscellaneous Business Permit Fees					
a. Issuance of duplicate permit	$ 17.00	$ 17.50	$ 0.50	2.9%	
b. Application for permit modification					50% of original application up to $56
c. Identification badge	$ 5.75	$ 6.00	$ 0.25	4.3%	
d. Business License Application Procedure Fee					
1. New application	$ 55.75	$ 57.50	$ 1.75	3.1%	
2. Annual Renewal	$ 17.00	$ 17.50	$ 0.50	2.9%	
Temporary License	$ 17.00	$ 17.50	$ 0.50	2.9%	
*BG = Background Investigation Fee					

CITY ATTORNEY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
City Attorney'S Office					
City Attorney	$ 350.00	$ 350.00	$ -	0.0%	Per hour
Assistant City Attorney	$ 315.00	$ 315.00	$ -	0.0%	Per hour
Deputy City Attorney	$ 315.00	$ 315.00	$ -	0.0%	Per hour
Legal Assistant/Paralegal Or Law Clerk	$ 250.00	$ 250.00	$ -	0.0%	Per hour
Administrative Assistant Or Office Assistant	$ 200.00	$ 200.00	$ -	0.0%	Per hour
Matters referred to outside counsel or contract counsel for handling will be charged at the rate(s) then in effect.					
Special Agreements					
1. Affordable Housing Agreement	$ 4,000.00	$ 4,120.00	$ 120.00	3.0%	plus City Attorney's actual hourly costs (see above)
2. Industrial Development Bonds Agreement	$ 4,000.00	$ 4,120.00	$ 120.00	3.0%	plus City Attorney's actual hourly costs (see above)
Facilities Use And Special Event Liability Insurance Coverage					
The City requires all facility users, vendors, entertainers, and performers to meet the City's minimum insurance requirements. If they cannot obtain their own insurance, they may qualify to purchase insurance by applying on-line at https://venueliability.com/CityofPalmdale. Insurance premiums for individual certificate holders will be determined based on the exposure and number of attendees at the event.					
Low Risk (Class 1)					As Quoted by the Insurance Carrier
Medium Risk (Class 2)					As Quoted by the Insurance Carrier
High Risk (Class 3)					As Quoted by the Insurance Carrier

CITY CLERK					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Agendas	$ -	$ -	$ -	0.0%	No Charge
Computer Generated Data	$ 5.75	$ 6.00	$ 0.25	4.3%	Per CD Plus $35.00/Hr (Charged to the Nearest Quarter Hour)
Document Reproduction					
Other Documents Prepared By Or For City					Cost of Reproduction
Photocopies	$ 0.26	$ 0.26	$ -	0.0%	Per Copy
Filing of Notice of Intent to Circulate Initiative Petition	$ 223.50	$ 230.25	$ 6.75	3.0%	Per Initiative Petion*
*To Be Refunded If Sufficiency of Petition Is Certified Within One Year of Filing					
Minutes of Any Specific Agency	$ 55.75	$ 57.50	$ 1.75	3.1%	Annually
Municipal Code Book Document Fee	$ 149.00	$ 153.50	$ 4.50	3.0%	Cost of Book
Postage					Cost of Postage
Recorded Media of Public Meetings	$ 4.60	$ 4.75	$ 0.15	3.3%	per CD or Flash Drive, Actual Cost
Statements of Economic Interests and Campaign Statements	$ 0.10	$ 0.10	$ -	0.0%	Per Page*
*A retrieval fee of up to $5.00 Per request for copies of statements which are five or more years old.					
Surveillance Camera Video Footage					
Media Data Storage					At Cost
Staff Time	$ 100.00	$ 103.00	$ 3.00	3.0%	per 15 minutes of video

PUBLIC SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Abatement of Wrecked, Inoperative, Dismantled or Abandoned Vehicles	$ 1,870.00	$ 1,925.00	$ 55.00	2.9%	per vehicle
Basketball Hoop Removal	$ 134.75	$ 138.75	$ 4.00	3.0%	per removal
Substandard Property Declaration	$ 437.00	$ 450.00	$ 13.00	3.0%	per declaration
Substandard Property Termination	$ 437.00	$ 450.00	$ 13.00	3.0%	per termination
Special Assessment Lien	$ 437.00	$ 450.00	$ 13.00	3.0%	per declaration
Special Assessment Lien Termination	$ 437.00	$ 450.00	$ 13.00	3.0%	per termination
Summary Abatement	$ 927.50	$ 955.25	$ 27.75	3.0%	per abatement
Vacant and Abandoned Property Registration Fee	$ 355.75	$ 366.50	$ 10.75	3.0%	per house, per year
Code Enforcement Inspections:					
Inspection of Premises to Verify Code Compliance	$ 107.75	$ 111.00	$ 3.25	3.0%	per inspection
Inspection of Declared Substandard Property	$ 107.75	$ 111.00	$ 3.25	3.0%	per inspection
Weekend or After Hours Inspection	$ 107.75	$ 111.00	$ 3.25	3.0%	per inspection
Code Enforcement Warrant Filing	$ 733.25	$ 755.25	$ 22.00	3.0%	per warrant
Emergency Pool Abatement	$ 1,078.50	$ 1,110.75	$ 32.25	3.0%	per abatement
Regulation of Food Facilities:					
Abatement of Equipment or Conveyance	$ 223.50	$ 230.25	$ 6.75	3.0%	per piece of equipment or conveyance
False Alarm Response Billing:					
Fourth and subsequent false alarm fees in a 12-month period	$ 161.25	$ -	$ (161.25)	-100.0%	Removal of fee
Illegal Sign Removal:					
Cardboard Sign	$ 11.00	$ 11.25	$ 0.25	2.3%	per sign
Installed Sign Structure	$ 11.00	$ 11.25	$ 0.25	2.3%	per sign
Storage	$ 5.50	$ 5.75	$ 0.25	4.5%	per day storage
Temporary Commercial Sign	$ 11.00	$ 11.25	$ 0.25	2.3%	per sign
Wood Commercial Sign	$ 11.00	$ 11.25	$ 0.25	2.3%	per sign
Investigation Photographs	$ 2.25	$ 2.25	$ -	0.0%	per photo
Property Owner Computer Research	$ 37.75	$ 39.00	$ 1.25	3.3%	per property
Animal Care And Control					
Cat License Fees:	$ 10.00	$ 10.00	$ -	0.0%	
Unaltered	$ 10.00	$ 10.00	$ -	0.0%	
Unaltered Late Fee	$ 10.00	$ 10.00	$ -	0.0%	
Spayed or Neutered	$ 5.00	$ 5.00	$ -	0.0%	
Spayed or Neutered Late Fee	$ 5.00	$ 5.00	$ -	0.0%	
Delinquency Charge					equal to amount of licensing
Dog License Fees:					
Unaltered	$ 60.00	$ 60.00	$ -	0.0%	
Unaltered Late Fee	$ 60.00	$ 60.00	$ -	0.0%	
Spayed or Neutered	$ 20.00	$ 20.00	$ -	0.0%	
Spayed or Neutered Late Fee	$ 20.00	$ 20.00	$ -	0.0%	
Field Enforcement	$ 40.00	$ 40.00	$ -	0.0%	
Senior Citizen Owner	$ 7.50	$ 7.50	$ -	0.0%	
Senior Citizen Owner Late Fee	$ 7.50	$ 7.50	$ -	0.0%	
Shopping Carts					
Failure to Retrieve Fine	$ 52.00	$ 53.50	$ 1.50	2.9%	per shopping cart
Administrative Penalties					
Municipal Code Standard Fine					
Except as otherwise specifically set forth, the Administrative Citation Fine amount imposed pursuant to Chapter 1.12 of the Municipal Code for a violation of the Palmdale Municipal Code by a person shall be:					
First	$ 100.00	$ 100.00	$ -	0.0%	Late fee is equal to 25% of fee
Second	$ 200.00	$ 200.00	$ -	0.0%	Late fee is equal to 25% of fee
Third	$ 500.00	$ 500.00	$ -	0.0%	Late fee is equal to 25% of fee
For violations of the following codes:					
a. 5.04.460(I)(2) Sidewalk Vending without a special business permit.					
First	$ 250.00	$ 250.00	$ -	0.0%	Late fee is equal to 25% of fee
Second	$ 500.00	$ 500.00	$ -	0.0%	Late fee is equal to 25% of fee
Third	$ 1,000.00	$ 1,000.00	$ -	0.0%	Late fee is equal to 25% of fee
For violations of the following codes:					
a. 8.04.240 Dust Control Measures;					
b. 8.04.430(A) and (B) "Safe & Sane" Fireworks on dates and times other than permitted;					
c. 8.28.030 Construction Noise at Prohibited Times;					
d. For all subsections of 8.38.030 Failure to register or maintain abandoned properties;					
e. 9.18.030(B) and (F) Loud Parties;					
f. For all subsections of 10.09.010 Unlawful possession of a Catalytic Converter.					
First	$ 500.00	$ 500.00	$ -	0.0%	Late fee is equal to 25% of fee
Second	$ 1,000.00	$ 1,000.00	$ -	0.0%	Late fee is equal to 25% of fee
Third	$ 2,500.00	$ 2,500.00	$ -	0.0%	Late fee is equal to 25% of fee

PUBLIC SAFETY					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
For violations of the following codes:					
a. For all subsections of 8.48.030 Illegal Dumping.					
First	$ 1,000.00	$ 1,000.00	$ -	0.0%	Late fee is equal to 25% of fee
Second	$ 1,500.00	$ 1,500.00	$ -	0.0%	Late fee is equal to 25% of fee
Third	$ 3,000.00	$ 3,000.00	$ -	0.0%	Late fee is equal to 25% of fee
For violations of the following codes:					
a. 8.04.430(C), 8.04.440, and 8.04.450 Illegal Fireworks;					
b. 9.30.050 Graffiti.					
First	$ 2,500.00	$ 2,500.00	$ -	0.0%	Late fee is equal to 25% of fee
Second	$ 5,000.00	$ 5,000.00	$ -	0.0%	Late fee is equal to 25% of fee
Third	$ 10,000.00	$ 10,000.00	$ -	0.0%	Late fee is equal to 25% of fee
Repeat Violations:					
The administrative citations fine amount of a second and third violation of the same Code provision by the same responsible party within one (1) year or three (3) years, as it applies to the violation, from the date of administrative citation shall equal a higher fine amount than is listed in this Resolution for a first violation of that Municipal Code section at the time of the second or third violation.					
Late Payment Charges:					
Payment of the administrative citation fine amount after twenty (20) days from the date of the administrative citation shall be subject to an additional late payment charge. The late payment charge shall equal twenty-five percent (25%) of the administrative citation fine amount due to the City. Late payment charges shall be in addition to the amount of the administrative citation amount.					
Collections Charge:					
In the event the City incurs costs to collect unpaid monies due to, inclusive of late payment charges, the collections charge shall equal thirty-five percent (35%) of the total amount due. The collections charge shall be in addition to the amount of administrative citations fine amount and the late payment charges.					
LASD Graffiti Investigator Fee (per incident) Welfare & Institutions Code Section 742.14(b)	$ -	$ -	$ -	0.0%	Actual cost of graffiti removal and time spent.
Graffiti Abatement/Restitution Fee (per incident) Welfare & Institutions Code Section 742.14(c)	$ -	$ -	$ -	0.0%	Actual cost of graffiti abatement required.
Parking Penalty Schedule	$ -	$ -	$ -	0.0%	See Schedule A.
Parking Violation Notice Copy	$ 2.25	$ 2.25	$ -	0.0%	
Vehicle Tow Release Administrative Fee	$ 93.00	$ 93.00	$ -	0.0%	

ECONOMIC DEVELOPMENT					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Filming Fees					
Deposit	Up to $500	Up to $500	$ -	0.0%	Dependent upon type and length of project
Filming Permit Processing Fee	$ 167.50	$ 172.50	$ 5.00	3.0%	plus staff hourly costs outside of normal business hours
Rental Rate	$ 33.50	$ 34.50	$ 1.00	3.0%	Per Hr. *For a facility not specifically listed in the Fee Schedule
Staff					Actual hourly costs
Palmdale Film Stage Fees:					
Live Shoots:					
Live Shoot/Filming	$ 161.75	$ 166.50	$ 4.75	2.9%	Per hour, 4-Hr minimum
Live Shoot/Filming for Student or School	$ 80.75	$ 83.25	$ 2.50	3.1%	Per hour, 4-Hr minimum
Prep/Strike/Hold Days	$ 80.75	$ 83.25	$ 2.50	3.1%	Per hour, 4-Hr minimum
Refundable Live Shoot Security Deposit Fee	$ 647.00	$ 666.50	$ 19.50	3.0%	Deposit required per rental
Still Shoots:					
Still Shoots	$ 100.00	$ 105.00	$ 5.00	5.0%	Per hour, 4-Hr minimum
Still Shoots for Student or School	$ 50.00	$ 50.00	$ -	0.0%	Per hour, 4-Hr minimum
Refundable Still Shoot Security Deposit Fee	$ 400.00	$ 410.00	$ 10.00	2.5%	Deposit required per rental
Community Use Fee:					
Live Shoot/Filming	$ 100.00	$ 105.00	$ 5.00	5.0%	Per hour, 4-Hr minimum
Prep/Strike/Hold Days	$ 50.00	$ 50.00	$ -	0.0%	Per hour, 4 -Hr minimum
Still Shoots	$ 75.00	$ 75.00	$ -	0.0%	Per hour, 4-HR minimum

ENGINEERING					
DESCRIPTION	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	COMMENTS
Annual Utility Permit	$ 380.00	$ 390.00	$ 10.00	2.6%	
As-Built Plan Review	$ 485.00	$ 500.00	$ 15.00	3.1%	per plan
Assessment District Formation					
Landscape District	$ 1,720.00	$ 1,770.00	$ 50.00	2.9%	+ Outside Costs
Streetlight District	$ 1,720.00	$ 1,770.00	$ 50.00	2.9%	+ Outside Costs
Block Party Encroachment Permit	$ 775.00	$ 800.00	$ 25.00	3.2%	processing fee
Bond Processing	$ 2,115.00	$ 2,180.00	$ 65.00	3.1%	per application
Borrow Site Plan Review/Inspection	$ 1,015.00	$ 1,045.00	$ 30.00	3.0%	
Certificate Of Compliance	$ 1,555.00	$ 1,600.00	$ 45.00	2.9%	per application
Certificate Of Correction	$ 700.00	$ 720.00	$ 20.00	2.9%	per application
Condemnation	Charge Hourly Rates	Charge Hourly Rates			per application + legal and consulting costs
Community Facilities District Annexation	$ 1,710.00	$ 1,760.00			+ Outside Costs
CLOMR/LOMR Review	Charge Hourly Rates	Charge Hourly Rates			
Flood Hazard Certification Review	$ 1,100.00	$ 1,135.00	$ 35.00	3.2%	
Curb & Gutter Encroachment Permit					Encroachment Permit Fee +Fees Listed
0-50LF	$ 270.00	$ 280.00	$ 10.00	3.7%	
each Additional 50 LF	$ 20.00	$ 20.00	$ -	0.0%	
Curb Core Encroachment Permit	$ 225.00	$ 230.00	$ 5.00	2.2%	
Deferred Improvement Agreement	$ 245.00	$ 250.00	$ 5.00	2.0%	
Drainage Facilities Reimbursement Agreement	$ 915.00	$ 940.00	$ 25.00	2.7%	
Driveway Approach Encroachment Permit					Encroachment Permit Fee +Fees Listed
Residential	$ 550.00	$ 565.00	$ 15.00	2.7%	
Commercial	$ 710.00	$ 730.00	$ 20.00	2.8%	
Encroachment Permit Extension	$ 95.00	$ 100.00	$ 5.00	5.3%	per application
Engineering Services, Other	$ 120.00	$ 125.00	$ 5.00	4.2%	
Erosion Control Annual Review	$ 375.00	$ 385.00	$ 10.00	2.7%	per year
Erosion Control Inspection					$110 + Fee Listed
0-1,000 CY	$ 250.00	$ 260.00	$ 10.00	4.0%	
1,001-10,000 CY	$ 250.00	$ 260.00	$ 10.00	4.0%	+$25 per 1,000 CY over 1,000 CY
10,001-50,000 CY	$ 490.00	$ 505.00	$ 15.00	3.1%	+$17 per 1,000 CY over 10,000 CY
50,001-100,000 CY	$ 1,322.00	$ 1,360.00	$ 38.00	2.9%	
Over 100,001 CY	$ 2,570.00	$ 2,645.00	$ 75.00	2.9%	+$25 per 1,000 CY over 100,000 CY
Erosion Control Plan Review					$140 + Fee Listed
0-1,000 CY	$ 230.00	$ 235.00	$ 5.00	2.2%	
1,001-10,000 CY	$ 230.00	$ 235.00	$ 5.00	2.2%	+$19 per 1,000 CY over 1,000 CY
10,001-50,000 CY	$ 410.00	$ 420.00	$ 10.00	2.4%	+$18 per 1,000 CY over 10,000 CY
50,001-100,000 CY	$ 1,305.00	$ 1,345.00	$ 40.00	3.1%	
Over 100,001 CY	$ 1,995.00	$ 2,055.00	$ 60.00	3.0%	
Final Parcel Map Checking	$ 8,855.00	$ 9,120.00	$ 265.00	3.0%	+ $50 per lot
Final Tract Map Checking					
5-25 Lots	$ 8,855.00	$ 9,120.00	$ 265.00	3.0%	per map + $156 per lot
26-50 Lots	$ 13,065.00	$ 13,455.00	$ 390.00	3.0%	per map + $127 per lot over 25 lots
51-100 Lots	$ 16,490.00	$ 16,985.00	$ 495.00	3.0%	per map + $106 per lot over 50 lots
> 100 Lots, each additional	$ 6,135.00	$ 6,320.00	$ 185.00	3.0%	
Final Map Amendment	$ 1,080.00	$ 1,110.00	$ 30.00	2.8%	
Landscape Plan Check Review					25% of original plan review fee ($15 minimum per review)
$1-$25,000	$ 150.00	$ 155.00	$ 5.00	3.3%	+4% CV
$25,000-$50,000	$ 1,500.00	$ 1,545.00	$ 45.00	3.0%	+4% CV
$50,000-$150,000	$ 3,225.00	$ 3,320.00	$ 95.00	2.9%	+3% CV
$150,001+	$ 6,465.00	$ 6,660.00	$ 195.00	3.0%	+3% CV
Landscape Inspection Fees					
$1-$25,000	$ 120.00	$ 125.00	$ 5.00	4.2%	+ 4.5% CV
$25,000-$50,000	$ 1,600.00	$ 1,650.00	$ 50.00	3.1%	+4% CV
$50,000-$150,000	$ 4,160.00	$ 4,285.00	$ 125.00	3.0%	+3.5% CV
$150,001+	$ 7,760.00	$ 7,995.00	$ 235.00	3.0%	
Front Yard Landscape Plan Check/Inspection	$ 690.00	$ 710.00	$ 20.00	2.9%	per application, + $155 per lot
Geotechnical Study Review					
Complex Study	Charge Hourly Basis	Charge Hourly Basis			Actual Costs
Single Family Residential:					
1-4 Lots	$ 280.00	$ 280.00	$ -	0.0%	
5 + Lots	$ 575.00	$ 575.00	$ -	0.0%	
Commercial:					
Less Than 1 Acre					
0-5 Acres	$ 1,200.00	$ 1,235.00	$ 35.00	2.9%	
5-20 Acres	$ 2,700.00	$ 2,780.00	$ 80.00	3.0%	acres
>20 Acres	Charge Hourly Basis	Charge Hourly Basis			
Grading Permit	$ 120.00	$ 125.00	$ 5.00	4.2%	
Grading Plan Check Fee					$300 + Fees Listed
0-50 CY	$ 595.00	$ 615.00	$ 20.00	3.4%	

ENGINEERING					
DESCRIPTION	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	COMMENTS
51-1,000 CY	$ 595.00	$ 615.00	$ 20.00	3.4%	+ $103 per 100 CY over 50 CY
1,001-10,000 CY	$ 1,650.00	$ 1,700.00	$ 50.00	3.0%	+ $177 per 1,000 CY over 1,000 CY
10,001-50,000 CY	$ 3,370.00	$ 3,470.00	$ 100.00	3.0%	+ $113 per 1,000 CY over 10,000 CY
50,001-100,000 CY	$ 8,250.00	$ 8,500.00	$ 250.00	3.0%	+ $70 per 1,000 CY over 50,000 CY
Over 100,001 CY	$ 12,020.00	$ 12,380.00	$ 360.00	3.0%	+ $70 per 10,000 CY over 100,000 CY
Grading Inspection Fee					Grading Permit Fee + Fees Listed
0-50 CY	$ 490.00	$ 505.00	$ 15.00	3.1%	
51-1,000 CY	$ 490.00	$ 505.00	$ 15.00	3.1%	+ $120 per 100 CY over 50 CY
1,001-10,000 CY	$ 1,720.00	$ 1,770.00	$ 50.00	2.9%	+ $153 per 1,000 CY over 1,000 CY
10,001-50,000 CY	$ 3,205.00	$ 3,300.00	$ 95.00	3.0%	+ $94 per 1,000 CY over 10,000 CY
50,001-100,000 CY	$ 7,265.00	$ 7,485.00	$ 220.00	3.0%	+ $57 per 1,000 CY over 50,000 CY
Over 100,001 CY	$ 10,335.00	$ 10,645.00	$ 310.00	3.0%	+ $57 per 10,000 CY over 100,000 CY
Grant Of Easement Document Review	$ 1,080.00	$ 1,110.00	$ 30.00	2.8%	per application
Haul Route Review	$ 345.00	$ 355.00	$ 10.00	2.9%	per application. Inspection -
Hydrology/Hydraulic Study Review					
<3 hours	$ 445.00	$ 460.00	$ 15.00	3.4%	per study
>3 hours charged	Hourly Rates	Hourly Rates			Hourly Rates
Improvement Agreement Extension	$ 965.00	$ 995.00	$ 30.00	3.1%	per application
Public Improvement Inspection Fees					Encroachment Permit Fee + Fees Listed
$1-$25,000	$ 120.00	$ 125.00	$ 5.00	4.2%	+4.5% CV
$25,000-$50,000	$ 1,600.00	$ 1,650.00	$ 50.00	3.1%	+4.5% CV
$50,000-$150,000	$ 4,160.00	$ 4,285.00	$ 125.00	3.0%	+3.5% CV
$150,001+	$ 7,760.00	$ 7,995.00	$ 235.00	3.0%	
Lien Agreement	Charge Hourly Rates	Charge Hourly Rates			
Lot Line Adjustment	$ 3,275.00	$ 3,375.00	$ 100.00	3.1%	
Lot Merger	$ 2,825.00	$ 2,910.00	$ 85.00	3.0%	
Plan Revision					
Minor	$ 445.00	$ 460.00	$ 15.00	3.4%	
Major	$ 1,200.00	$ 1,235.00	$ 35.00	2.9%	
Mapping Fee	$ 5.00	$ 5.00	$ -	0.0%	+ $35 per parcel
LMD IQ Controller Review	Charge Hourly Basis	Charge Hourly Basis			+ Equipment Charges
Monitoring Well Encroachment Permit	$ 740.00	$ 760.00	$ 20.00	2.7%	Encroachment Permit Fee + Fees Listed
Monumentation Inspection	$ 260.00	$ 270.00	$ 10.00	3.8%	+ $75 per monument
Native Desert Vegetation In-Lieu	$ 320.00	$ 330.00	$ 10.00	3.1%	per Joshua Tree removal
Native Desert Vegetation Report Review	$ 750.00	$ 775.00	$ 25.00	3.3%	per report
Native Desert Vegetation Permit	$ 160.00	$ 165.00	$ 5.00	3.1%	per permit
News rack Encroachment Permit					
Annual Renewal	$ 175.00	$ 180.00	$ 5.00	2.9%	+ $70 per device
New	$ 385.00	$ 395.00	$ 10.00	2.6%	+ $70 per device
Removal And Impound	$ 510.00	$ 525.00	$ 15.00	2.9%	for each device
Parade Permit Processing Fee:					
Residential	$ 550.00	$ 565.00	$ 15.00	2.7%	Encroachment Permit Fee + Fees Listed
Collector/Arterial Street	$ 1,995.00	$ 2,055.00	$ 60.00	3.0%	Encroachment Permit Fee + Fees Listed
Parkway Drain Encroachment Permit	$ 675.00	$ 695.00			Encroachment Permit Fee + Fees Listed
Public Improvement Plan Check Fees					
$1-$25,000	$ 150.00	$ 155.00	$ 5.00	3.3%	+ 4% CV
$25,000-$50,000	$ 1,500.00	$ 1,545.00	$ 45.00	3.0%	+ 4% CV
$50,000-$150,000	$ 3,225.00	$ 3,320.00	$ 95.00	2.9%	+ 3% CV
$150,001+	$ 6,465.00	$ 6,660.00	$ 195.00	3.0%	+ 3% CV
Expedited Plan Check Fee	135% x Standard Fee	135% x Standard Fee			
Plan Imaging	$ 5.00	$ 5.00	$ -	0.0%	per sheet
Redundant/Overtime Inspection					
Overtime Inspection	Redundant Inspection - Charge Hourly Rate Overtime Inspection - Charge Hourly Rate	Redundant Inspection - Charge Hourly Rate Overtime Inspection - Charge Hourly Rate			with a 2 hour minimum on weekdays and 4 hours minimum on weekends/nights/holidays
Redundant Inspection					per hour
Reimbursement Agreement	Charge Hourly Rates	Charge Hourly Rates			
Right-Of-Way Vacation	$ 650.00	$ 670.00	$ 20.00	3.1%	per application. + Charge Hourly Basis
Resident Change of Address	$ 285.00	$ 295.00	$ 10.00	3.5%	
Street Name Change	Charge Hourly Rates	Charge Hourly Rates			
Seismic/Fault Rupture Study Review	$ 1,500.00	$ 1,545.00	$ 45.00	3.0%	per application, + outside costs

ENGINEERING					
DESCRIPTION	**FY 2025 Fee**	**FY 2026 Proposed Fee**	**$ Chg**	**% Chg**	**COMMENTS**
Scaffold/Ped Canopy Encroach Permit	$ 385.00	$ 395.00	$ 10.00	2.6%	Encroachment Permit Fee + Fees Listed
Sewer Area Study Review	$ 595.00	$ 615.00	$ 20.00	3.4%	
Sewer Lateral Saddle Connection Inspection	$ 1,105.00	$ 1,140.00	$ 35.00	3.2%	Encroachment Permit Fee + Fees Listed
Sidewalk Encroachment Permit					Encroachment Permit Fee + Fees Listed
0-50 LF	$ 220.00	$ 225.00	$ 5.00	2.3%	
>50 LF, each additional	$ 30.00	$ 30.00	$ -	0.0%	
Signing & Striping Traffic Plan Review					per plan
2 sheets (min)	$ 1,280.00	$ 1,320.00	$ 40.00	3.1%	
>2 sheets	$ 135.00	$ 140.00	$ 5.00	3.7%	
Street Striping Traffic Inspection					
Minor	$ 615.00	$ 635.00	$ 20.00	3.3%	
Major	$ 1,150.00	$ 1,185.00	$ 35.00	3.0%	
Stormwater Plan Review/Inspection					
Plan Review	5% of grading plans review fee	5% of grading plans review fee			
Inspection	10% of grading Inspection fee	10% of grading Inspection fee			
Street Lighting Inspection					Encroachment Permit Fee + Fees Listed
1-12 Lights	$ 1,005.00	$ 1,035.00	$ 30.00	3.0%	
13-25 Lights	$ 1,710.00	$ 1,760.00	$ 50.00	2.9%	
26-50 Lights	$ 2,775.00	$ 2,860.00	$ 85.00	3.1%	
51-100 Lights	$ 4,010.00	$ 4,130.00	$ 120.00	3.0%	
100+ Lights	$ 6,495.00	$ 6,690.00	$ 195.00	3.0%	
Street Lighting Plan Review					
1-12 Lights	$ 875.00	$ 900.00	$ 25.00	2.9%	
13-25 Lights	$ 1,355.00	$ 1,395.00	$ 40.00	3.0%	
26-50 Lights	$ 2,230.00	$ 2,295.00	$ 65.00	2.9%	
51-100 Lights	$ 3,495.00	$ 3,600.00	$ 105.00	3.0%	
100+ Lights	$ 5,090.00	$ 5,245.00	$ 155.00	3.0%	
Street Patch Encroachment Permit					Encroachment Permit Fee + Fees Listed
0-100 SF	$ 320.00	$ 330.00	$ 10.00	3.1%	
101-200 SF, additional	$ 220.00	$ 225.00	$ 5.00	2.3%	
>200 SF	hourly rate	hourly rate			
Street Trench Encroachment Permit					Encroachment Permit Fee + Fees Listed
0-50 LF	$ 320.00	$ 330.00	$ 10.00	3.1%	
51-100 LF, additional	$ 85.00	$ 90.00	$ 5.00	5.9%	
101-200 LF, additional	$ 50.00	$ 50.00	$ -	0.0%	
201-300 LF , additional	$ 50.00	$ 50.00	$ -	0.0%	
Over 300+ LF - Charge Hourly Rates	hourly rate	hourly rate			
Subdivision Improvement Agreement					
Extension	$ 485.00	$ 500.00	$ 15.00	3.1%	
Supplemental Plan Review					
Per Study Plan	$ 445.00	$ 460.00	$ 15.00	3.4%	
> 3 hrs	hourly rates	hourly rates			
Temporary Encroachment Permit	$ 230.00	$ 235.00	$ 5.00	2.2%	
Traffic Control Plan Review					
2 sheets (min)	$ 1,280.00	$ 1,320.00	$ 40.00	3.1%	per plan
>2 sheets, each additional	$ 135.00	$ 140.00	$ 5.00	3.7%	per plan
Traffic Control Inspection (Non-Eng)					
Commercial & Utility permits only	$ 55.00	$ 55.00	$ -	0.0%	per day
Traffic Control Inspection (Eng)	$ 105.00	$ 110.00	$ 5.00	4.8%	per day
Traffic Control Signal Flash					
Minor	$ 300.00	$ 310.00	$ 10.00	3.3%	
Major	hourly rate	hourly rate			
Traffic Signal Plan Review	$ 2,470.00	$ 2,545.00	$ 75.00	3.0%	
Traffic Signal Modification Plan Review	$ 2,470.00	$ 2,545.00	$ 75.00	3.0%	
Traffic Study LOS Review 4 or less intersections	$ 3,855.00	$ 3,970.00	$ 115.00	3.0%	per study
Traffic Study LOS Review 5 or more intersections	$ 7,205.00	$ 7,420.00	$ 215.00	3.0%	per study
Traffic Study VMT and LOS Review 4 or less intersections	$ 6,650.00	$ 6,850.00	$ 200.00	3.0%	per study
Traffic Study VMT and LOS Review 5 or more intersections	$ 9,440.00	$ 9,725.00	$ 285.00	3.0%	per study
Traffic Signal Inspection	Charge Hourly Basis	Charge Hourly Basis			
Tree Tagging Fee					
Half-day	$ 1,030.00	$ 1,060.00	$ 30.00	2.9%	Minimum of one person
Full-day	$ 1,670.00	$ 1,720.00	$ 50.00	3.0%	Minimum of two people
Wireless Small Cell Ministerial Review	$ 1,650.00	$ 1,700.00	$ 50.00	3.0%	per application. Verified by Detailed level of effort study
Industrial Waste Annual Inspection	$ 460.00	$ 475.00	$ 15.00	3.3%	per inspection
Industrial Waste Reinspection	$ 205.00	$ 210.00	$ 5.00	2.4%	per inspection
Industrial Waste Reinstatement	$ 175.00	$ 180.00	$ 5.00	2.9%	per reinstatement plus Code
New Industrial Waste Inspection	$ 310.00	$ 320.00	$ 10.00	3.2%	per permit
Street Light Energy Cost Transfer to District	$ 480.00	$ 495.00		3.1%	per district
VMT Impact Analysis	$ 600.00	$ 620.00	$ 20.00	3.3%	
VMT Over Threshold	$ 261.00	$ 270.00	$ 9.00	3.4%	

FINANCE					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Application For Assessment	$ 503.00	$ 518.00	$ 15.00	3.0%	plus $30.00 per divided parcel
Assessment District Formation Fees	Variable	Variable			
Assessment District Payoff	$ 223.50	$ 230.25	$ 6.75	3.0%	*per payoff
**For Assessment Districts Formed After January 1, 1987*					
Credit Card Convenience Fee	$ 0.03	$ 0.03	$ -	0.0%	Per Government Code Section 6159 (h).
NSF Check Processing:					
First Returned Check	$ 28.00	$ 28.75	$ 0.75	2.7%	
Each Subsequent Returned Check	$ 39.25	$ 40.50	$ 1.25	3.2%	
Tender Of Bonds Fees:					
Tender Of Bonds In Payment Of Assessments	$ 558.75	$ 575.50	$ 16.75	3.0%	*plus minimum $550.00; total minimum $1,050.00
Tender Of Bonds In Payment Of Assessments					
Following a Foreclosure Sale	$ 558.75	$ 575.50	$ 16.75	3.0%	*plus minimum $550.00; total minimum $1,050.00

GIS					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
GIS Processing Fees will be applied to items within the following sections and ordinance to develop, monitor, and manage the City's					
GIS system:					
Building & Safety					
All permitting, plan checking, inspection, and processing fees adopted by City Ordinance or this section	5% of total fee	5% of total fee			
Business Permits					
a. Application for permit	5% of total fee	5% of total fee			
b. Annual renewal of permit	5% of total fee	5% of total fee			
Engineering					
All engineering fees and traffic plan reviews adopted by City ordinance or this section	5% of total fee	5% of total fee			
Planning					
All planning fees adopted by City Ordinance or this section	5% of total fee	5% of total fee			
Custom GIS Data Sets	$ 23.75	$ 24.50	$ 0.75	3.2%	per 1/4 hour
GIS Data Creation	$ 23.75	$ 24.50	$ 0.75	3.2%	per 1/4 hour
GIS Printout					
8 1/2 X 11	$ 0.30	$ 0.30	$ -	0.0%	each
11 X 17	$ 0.40	$ 0.40	$ -	0.0%	each
24 X 36	$ 6.15	$ 6.35	$ 0.20	3.3%	Coated paper
	$ 6.15	$ 6.35	$ 0.20	3.3%	Glossy paper
36 X 48	$ 15.65	$ 16.10	$ 0.45	2.9%	Coated paper
	$ 10.60	$ 10.90	$ 0.30	2.8%	Glossy paper
36 X 68	$ 23.50	$ 24.20	$ 0.70	3.0%	Coated paper
	$ 13.95	$ 14.35	$ 0.40	2.9%	Glossy paper
Custom Large Format Size (36" Max Height)	$ 30.20	$ 31.10	$ 0.90	3.0%	Sq. Ft. Coated plus paper
	$ 1.15	$ 1.20	$ 0.05	4.3%	per map
	$ 1.65	$ 1.70	$ 0.05	3.0%	Sq. Ft. Glossy plus paper
	$ 2.80	$ 2.90	$ 0.10	3.6%	per map
	$ 6.45	$ 6.65	$ 0.20	3.1%	

HOUSING					
Description	**FY 2025 Fee**	**FY 2026 Proposed Fee**	**$ Chg**	**% Chg**	**Comments**
Rent Control					
Mobile home Space Rent Control Registration Fee	$ 6.00	$ 6.00	$ -	0.0%	Annual per space under Rent Control
Mobile Home Rent Increase Applications And Appeals Filing Fee					
Fee For Appeal to Hearing officer	$ 3,352.00	$ 3,453.00	$ 101.00	3.0%	Initial Deposit*
**Initial Deposit Must Be Concurrently Paid By the Appellant With the Filing of the appeal and unused portion will be refunded following the Hearing Officer's final decision on the appeal. The appellant(s) shall be required to submit additional deposit(s) to the City based on estimates provided by the Hearing Officer and City Staff within five days of notification by the Department of Neighborhood Services of any additional estimated costs. If the Park Owner and Park Resident(s) both file an appeal of the board's decision (regardless of whom files the appeal first), the required deposit(s) shall be split equally between the appealing parties. The Hearing Officer may include an award of costs and expenses to the successful party on the appeal in accordance with PMC 5.44.100(D)*					
Filing Fee For Application For Special	$ 3,352.00	$ 3,453.00	$ 101.00	3.0%	Initial Deposit*
Rent Increase					
**Initial deposit must be paid by the Park Owner concurrently with the filing of the special rent increase application. Any unused portion will be refunded following the board's final decision. The Applicant shall also be required to submit additional deposit(s) (determined based on staff estimates) prior to commencement of the Board's Hearing on the application.*					

PARK & RECREATION					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Definitions:					
1. Agencies with proof of Internal Revenue Code IRC 501 (c) (3) (4) (5) and (6) are considered non-profits.					
2. Commercial use is defined as an event held for the purpose of generating monetary gain for the event sponsor(s).					
3. Direct program costs are exclusively incurred as a result of the program and are frequently variable, adjusting as program participation varies. Direct cost examples include part-time personnel, supplies, contract services and equipment. DryTown direct costs include the preceding expenses in addition to: full-time salaries, park utilities and equipment.					
4. Indirect program costs that are shared among several programs and are necessary to execute general day-to-day operations. Indirect cost examples include personnel overhead, utilities and custodial expenses. Indirect costs are not considered as fees and charges are determined.					
Policies					
1. Non-profit with verifiable status of IRC 501 (c) (3) (4) (5) or (6) are eligible for a 25% facility reservation rate reduction. Unless otherwise specified, facility reservation fees that are eligible for a rate reduction are noted by an *. Rate reductions do not apply to personnel fees, facility deposits or equipment rental. Similarly, program fees for non-residents will increase 25% and DryTown admission fees for non-residents will increase 15%. Services subject to non-resident increase are noted by an **.					
2. Unless otherwise specified, the rate for use of facilities for commercial purposes shall be charged at 200% of the hourly reservation fee, in addition to 5% gross admission ticket sales and gross alcohol sales. These fees may be reduced or waived if the applicant can demonstrate that residents of the City of Palmdale benefit from the use of facilities or the services being provided.					
3. Unless otherwise specified, set-up and clean-up charges are comprised of applicable facility hourly reservation rates.					
4. Park parking lots are generally not available for exclusive use reservations. If exclusivity can be accommodated and if parking fees are charged by the renter, 25% of parking fees collected are to be paid to the City.					
5. Parks & Recreation program and service fees are established by following specified cost recovery policies. Fees and charges are determined by identifying direct costs if providing services and apply the cost recovery goals stated below. Direct program costs are referenced in the definitions section. It is widely accepted that park and recreation systems are publicly financed, and therefore offer free or affordable services. The level of program subsidy will be based on an assessment of the community or social benefit, local market and economic conditions. As services have a greater appeal to individuals or groups of individuals, it is appropriate to charge fees for the services at an increasing rate of cost recovery. Cost recovery target categories include: Community Benefit/Access, free; Community Benefit, 0-25%; Balanced Beneficiaries, 25-50%; Substantial Individual Benefit, 50-75%; Exclusive Individual Benefit, 75-100%. Cost recovery categories are further defined in Exhibit L-1.					
General Fees					
1. Unless otherwise specified, a special event application processing fee of $250 may be charged for staff services required to process the application, which may include coordination with other City departments, or State and County government agencies. The fee is non-refundable and does not guarantee approval of the application.					
2. Unless otherwise specified, fees for personnel shall be calculated at hourly rate for staff wages, plus 45% for full-time benefits or 15% for part-time benefits and a 25% administrative fee. Unless the use warrants otherwise, staff will be scheduled to be on-site one-half hour before and after use. All personnel charges are a two-hour minimum.					
Barrel Springs Equestrian Arena					
Administrative Fee	$ 28.00	$ 28.75	$ 0.75	2.7%	
Arena Use Fee					
Profit events, full day	$ 139.75	$ 144.00	$ 4.25	3.0%	per day
Profit events, half day (6-hours or less)	$ 78.50	$ 80.75	$ 2.25	2.9%	
Overnight Camping	$ 11.50	$ 11.75	$ 0.25	2.2%	per vehicle
Commercial/For-profit event	$ 279.25	$ 287.75	$ 8.50	3.0%	
* Basketball Court					
Basketball Court	$ 21.25	$ 22.00	$ 0.75	3.5%	Per hour
Basketball Court with Lighting	$ 27.00	$ 27.75	$ 0.75	2.8%	Per hour
* Chimbole Cultural Center					
During posted facility operating hours, room rental rates are waived for IRC 501 (C) (3) (4) (5) and (6) non-profits.					
Ballroom - rehearsals, setup and cleanup	$ 79.50	$ 82.00	$ 2.50	3.1%	Per hour
Ballroom - with kitchen and stage	$ 219.25	$ 225.75	$ 6.50	3.0%	Per hour
Ballroom - with kitchen or stage	$ 208.75	$ 215.00	$ 6.25	3.0%	Per hour
Champagne Fountain	$ 39.50	$ 40.75	$ 1.25	3.2%	per day
Coffee Pot (30-cup)	$ 13.50	$ 14.00	$ 0.50	3.7%	per day per pot
Coffee Pot (100-cup)	$ 22.25	$ 23.00	$ 0.75	3.4%	per day per pot
Concert Grand Piano	$ 167.75	$ 172.75	$ 5.00	3.0%	per hour
Dance Floor	$ 211.50	$ 217.75	$ 6.25	3.0%	per day
Microphones	$ 35.75	$ 36.75	$ 1.00	2.8%	per day
Piano Tuning	$ 24.75	$ 25.50	$ 0.75	3.0%	plus cost of tuning
Projections System	$ 335.25	$ 345.25	$ 10.00	3.0%	per day
Security Deposit					
Birthday celebrations for minors	$ 809.00	$ 833.25	$ 24.25	3.0%	
Downstairs parties	$ 155.25	$ 160.00	$ 4.75	3.1%	
No alcohol	$ 448.00	$ 461.50	$ 13.50	3.0%	
Serving alcohol	$ 809.00	$ 833.25	$ 24.25	3.0%	
Sound System	$ 119.75	$ 123.25	$ 3.50	2.9%	per day
Spotlight	$ 44.75	$ 46.00	$ 1.25	2.8%	per day
Table service					
50-100 guests	$ 223.75	$ 230.50	$ 6.75	3.0%	plus $21 per hour for staffing
101-200 guests	$ 279.25	$ 287.75	$ 8.50	3.0%	plus $21 per hour for staffing
201-300 guests	$ 335.25	$ 345.25	$ 10.00	3.0%	plus $21 per hour for staffing
Television with VCR/DVD	$ 56.00	$ 57.75	$ 1.75	3.1%	per day
Joshua Room	$ 52.50	$ 54.00	$ 1.50	2.9%	Per hour
Lilac Room	$ 52.50	$ 54.00	$ 1.50	2.9%	Per hour
Manzanita Room	$ 198.00	$ 204.00	$ 6.00	3.0%	Per hour
Primrose Room	$ 52.50	$ 54.00	$ 1.50	2.9%	Per hour
Poncitlan Conference Room	$ 52.50	$ 54.00	$ 1.50	2.9%	Per hour
*** Desert Sands Park**					
Community Building	$ 42.50	$ 43.75	$ 1.25	2.9%	Per hour
Concession stand	$ 11.50	$ 11.75	$ 0.25	2.2%	per hour
Electricity Outside	$ 14.50	$ 15.00	$ 0.50	3.4%	per hour
Pavilion - 50 guests or less	$ 42.50	$ 43.75	$ 1.25	2.9%	per hour
Pavilion - 51+ guests	$ 56.00	$ 57.75	$ 1.75	3.1%	per hour
Security Deposit	$ 155.25	$ 160.00	$ 4.75	3.1%	
Drytown Water Park					
Park Buyout - In Season					3 hours

PARK & RECREATION					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
500 guests or less	$ 6,145.25	$ 6,895.00	$ 749.75	12.2%	
501-1,500 guests	$ 6,145.25	$ 6,895.00	$ 749.75	12.2%	plus $4.00 per person
Park Buyout - Out of Season					
500 guests or less	$ 251.50	$ 259.00	$ 7.50	3.0%	per hour plus expenses
501-750 guests	$ 307.25	$ 316.50	$ 9.25	3.0%	per hour plus expenses
751-1,000 guests	$ 391.25	$ 403.00	$ 11.75	3.0%	per hour plus expenses
Security Deposit	$ 1,117.25	$ 1,150.75	$ 33.50	3.0%	
Pavilion	$ 84.00	$ 86.50	$ 2.50	3.0%	7 hours daily
Pavilion area-2 pavilions	$ 167.75	$ 172.75	$ 5.00	3.0%	7 hours daily
Pavilion area-3 pavilions	$ 240.25	$ 247.50	$ 7.25	3.0%	7 hours daily
Luma Tube Rental	$ 10.50	$ 10.75	$ 0.25	2.4%	3 hours daily
Lounge Cabana Rental	$ 43.00	$ 44.25	$ 1.25	2.9%	7 hours daily
Cabana Rental	$ 86.25	$ 88.75	$ 2.50	2.9%	7 hours daily
Locker	$8.00-$12.00	$8.00-$12.00	$ -	$0.00	75-100%
*** Legacy Commons**					
Facility provides services to seniors who are 55 years of age and older; during facility operating hours reserved use is not permitted.					
Activity Room 1, 2, or 3	$ 42.50	$ 43.75	$ 1.25	2.9%	per hour
Auditorium	$ 99.50	$ 102.50	$ 3.00	3.0%	per hour
Auditorium & Nutrition Hall with Kitchen and stage	$ 208.75	$ 215.00	$ 6.25	3.0%	per hour
Coffee Pot (42-cup)	$ 13.50	$ 14.00	$ 0.50	3.7%	per day
Coffee Pot (100-cup)	$ 22.25	$ 23.00	$ 0.75	3.4%	per day
Nutrition Hall	$48.50-$104	$48.50-$104			per hour
Overhead projector with screen	$83-$145.50	$83-$145.50			per day
Patio	$ 42.50	$ 43.75	$ 1.25	2.9%	per hour
Security Deposit					
Activity Room or patio use	$ 155.25	$ 160.00	$ 4.75	3.1%	per hour
Auditorium & Nutrition Hall - no alcohol	$ 448.00	$ 461.50	$ 13.50	3.0%	
Birthday celebrations for minors	$ 809.00	$ 833.25	$ 24.25	3.0%	
Serving alcohol	$1 - $32.25	$1 - $32.25			
Setup/teardown of Auditorium and Nutrition Hall	$ 79.50	$ 82.00	$ 2.50	3.1%	per hour
Sound System with one microphone	$ 117.75	$ 121.25	$ 3.50	3.0%	per day
Television with DVD (activity room only)	$ 56.00	$ 57.75	$ 1.75	3.1%	per day
*** Marie Kerr Park**					
Community Building	$ 42.50	$ 43.75	$ 1.25	2.9%	per hour
Security Deposit	$ 155.25	$ 160.00	$ 4.75	3.1%	
Mobile Platform Stage					
4' x 8' Sections	$ 197.00	$ 203.00	$ 6.00	3.0%	each
Category 1: Palmdale Fire, Sheriff, Schools, and Chamber of Com	$ 326.50	$ 336.25	$ 9.75	3.0%	per day
Category 2: Palmdale based 501(c)(3) non-profits	$ 651.50	$ 671.00	$ 19.50	3.0%	per day
Category 3; Palmdale businesses and individuals	$ 1,307.25	$ 1,346.50	$ 39.25	3.0%	per day
Category 4: Non-Palmdale residents, groups, business organizations, and government agencies - both profit or non-profit	$ 1,955.50	$ 2,014.25	$ 58.75	3.0%	per day
Stage skirt	$ 97.50	$ 100.50	$ 3.00	3.1%	
Overnight Parking					
Convenience Fee	$ 62.75	$ 64.75	$ 2.00	3.2%	
Parking (self-contained only)	$ 24.75	$ 25.50	$ 0.75	3.0%	per vehicle
Palmdale Amphitheater					
Facility Use Application	$ 279.25	$ 287.75	$ 8.50	3.0%	
Grand Use - 3,001 - 10,000 patrons					fees based on 12-hour period, subject to per hour charge thereafter plus expenses
Commercial	$ 16,759.50	$ 17,262.25	$ 502.75	3.0%	
IRC 501 (c)(3)(4)(5)(6) groups - advertised public event	$ 5,586.50	$ 5,754.00	$ 167.50	3.0%	
IRC 501 (c)(3)(4)(5)(6) groups - private event	$ 6,145.25	$ 6,329.50	$ 184.25	3.0%	
Security Deposit	$1,500.00 - $3,500.00 plus expenses	$1,500.00 - $3,500.00 plus expenses	$ -	0.0%	
Small-medium use - 1,000 -3,000 patrons					4-hour minimum, subject to per hour charges thereafter
Commercial - private event	$ 391.25	$ 403.00	$ 11.75	3.0%	per hour plus expenses
Commercial-public event	$ 335.25	$ 345.25	$ 10.00	3.0%	per hour plus expenses
IRC 501 (c)(3)(4)(5)(6) groups - advertised public event	$ 251.50	$ 259.00	$ 7.50	3.0%	per hour plus expenses
IRC 501 (c)(3)(4)(5)(6) groups - private event	$ 279.25	$ 287.75	$ 8.50	3.0%	per hour plus expenses
Security Deposit	$250.00-$1,000, without equipment rental	$250.00-$1,000, without equipment rental	$ -	0.0%	
Traffic Support for Events: 1 road board, signal reprogramming, set-up and removal of roadway cones	$ 1,207.75	$ 1,244.00	$ 36.25	3.0%	per event day
Palmdale Playhouse					
Classroom Rental (available for use when renting theater)					
Commercial	$ 50.50	$ 52.00	$ 1.50	3.0%	per hour
Non-profit	$ 39.50	$ 40.75	$ 1.25	3.2%	per hour
Concert Piano	$ 223.75	$ 230.50	$ 6.75	3.0%	per day
Theatrical Equipment (as available)	$ -	$55.00-$120.00		100.0%	per use
Follow Spot Rental	$ 33.75	$ 34.75	$ 1.00	3.0%	per spot per day
Marley Floor	$ 54.00	$ 55.50	$ 1.50	2.8%	
Application Fee	$ 52.75	$ 54.25	$ 1.50	2.8%	
Lavalieres	$ 28.00	$ 28.75	$ 0.75	2.7%	each, per day
Monitor Mixing	$ 167.75	$ 172.75	$ 5.00	3.0%	Up to 8 mixes, must include monitor engineer
Multi-media projector	$ 84.00	$ 86.50	$ 2.50	3.0%	per day
Non-Theatrical Rental					6 hours
Catering/cleaning fee	$ 167.75	$ 172.75	$ 5.00	3.0%	
Security Deposit	$ 558.75	$ 575.50	$ 16.75	3.0%	
Theatre rental (commercial)	$ 810.25	$ 834.50	$ 24.25	3.0%	includes labor costs
Theatre rental (non-profit)	$ 670.75	$ 690.75	$ 20.00	3.0%	includes labor costs

PARK & RECREATION					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
Piano Tuning	$ 132.00	$ 175.00	$ 43.00	32.6%	House tuner
Studio Piano	$ 56.00	$ 57.75	$ 1.75	3.1%	per day
Theatre Rental					6 hours
Catering/Cleaning Fee	$ 167.75	$ 172.75	$ 5.00	3.0%	
Commercial	$ 1,173.25	$ 1,208.50	$ 35.25	3.0%	includes labor costs
Non-profit	$ 1,089.75	$ 1,122.50	$ 32.75	3.0%	
Security Deposit	$ 1,117.25	$ 1,150.75	$ 33.50	3.0%	
*** Park Event Open Space**					
150' x 150'	$ 87.25	$ 89.75	$ 2.50	2.9%	per hour
300' x 300'	$ 174.50	$ 179.75	$ 5.25	3.0%	per hour
Security Deposit	$250-$1,000	$250-$1,000	$ -	0.0%	$250-$1,000
Walk/Run	$ 112.00	$ 115.25	$ 3.25	2.9%	500 or less
Walk/Run, 501+	$ 279.25	$ 287.75	$ 8.50	3.0%	501 +
*** Library**					
Printing and Photocopies					
Black and White	$ 0.10	$ 0.10	$ -	0.0%	per page
Color	$ 0.25	$ 0.25	$ -	0.0%	per page
Other Fees					
Damaged Item	$ 2.00	$ 2.00	$ -	0.0%	If repairable
Collection Agency	$ 10.00	$ 10.25	$ 0.25	2.5%	per customer/referral
Replacement Costs					
Lost Print and non-print item	$ 5.00	$ 5.25	$ 0.25	5.0%	Processing fee per item, + list price
Lost case (video or audio)	$ 2.00	$ 2.00	$ -	0.0%	per item
Lost barcode	$ 2.00	$ 2.00	$ -	0.0%	per barcode
Library card replacement	$ 2.00	$ 2.00	$ -	0.0%	per card
Parkland Development Fees					
On July 1 each year, the referenced Park Development Impact Fees shall be adjusted by the Finance Director, based on the engineering					
news record index (ENRI). The Finance Director shall compute the percentage difference between ENRI on March 1 each year and the					
ENRI for the previous March 1 period. The new schedule of fees, as adjusted, shall be rounded to the nearest dollar and shall constitute					
the Parkland Development Impact Fee authorized by Chapter 3.34 of title three of the Palmdale Municipal Code, and shall be incorporated					
into this paragraph of the Fee Resolution at such time it is reinstated in its entirety, as amended.					
Single Family Dwelling Unit	$ 7,346.50	$ 7,567.00	$ 220.50	3.0%	per unit
Attached Dwelling Unit	$ 3,097.50	$ 3,190.50	$ 93.00	3.0%	per bedroom constructed. Capped at three bedroom maximum fee or $8,616)
Mobile Home Dwelling Unit	$ 5,136.75	$ 5,290.75	$ 154.00	3.0%	per unit
* Poncitlan Square					
Small Use - 100 or less patrons	$ 53.75	$ 55.25	$ 1.50	2.8%	per hour
Small Use with electricity - 100 or less patrons	$ 69.25	$ 71.25	$ 2.00	2.9%	per hour
*** Recreation Centers**					
Activity Room 1, 2, or 3	$ 42.50	$ 43.75	$ 1.25	2.9%	per hour, regular user
	$ 32.25	$ 33.25	$ 1.00	3.1%	per hour, non-profit user
Activity Room and Patio	$ 51.50	$ 53.00	$ 1.50	2.9%	per hour, regular user
	$ 38.50	$ 39.75	$ 1.25	3.2%	per hour, non-profit user
Additional Microphone	$ 35.75	$ 36.75	$ 1.00	2.8%	per day
Aerobic/Dance Studio	$ 42.50	$ 43.75	$ 1.25	2.9%	per hour
Chairs (gym only)	$ 40.50	$ 41.75	$ 1.25	3.1%	per day, $0.50 each additional chair
Gymnasium Floor Covering	$ 499.50	$ 514.50	$ 15.00	3.0%	per use
Gymnasium - Full Court (2-hour minimum)	$ 156.75	$ 161.50	$ 4.75	3.0%	per hour, regular user
	$ 117.75	$ 121.25	$ 3.50	3.0%	per hour, non-profit user
Gymnasium - Half Court (2-hour minimum)	$ 103.00	$ 106.00	$ 3.00	2.9%	per hour, regular user
	$ 77.25	$ 79.50	$ 2.25	2.9%	per hour, non-profit user
Gymnasium - Organized Youth League	$ 61.50	$ 63.25	$ 1.75	2.8%	per hour, non-profit user
Kitchen	$ 11.50	$ 11.75	$ 0.25	2.2%	per hour
Overhead Projector with Screen	$ 47.25	$ 48.75	$ 1.50	3.2%	per day
Security Deposit					
Gymnasium	$ 757.75	$ 780.50	$ 22.75	3.0%	
Activity Room	$ 155.25	$ 160.00	$ 4.75	3.1%	
Setup and teardown of gymnasium	$ 64.00	$ 66.00	$ 2.00	3.1%	per hour
Sound System with one microphone	$ 117.75	$ 121.25	$ 3.50	3.0%	per day, $32 additional microphone per day
Tables (gym only)	$ 1.50	$ 1.50	$ -	0.0%	per table per day
Television/DVD	$ 56.00	$ 57.75	$ 1.75	3.1%	per day
Volleyball Net	$ 91.75	$ 94.50	$ 2.75	3.0%	per day
*** Soccer Fields**					
Field Rental	$ 18.25	$ 18.75	$ 0.50	2.7%	per hour, per field
Lighting	$ 27.00	$ 27.75	$ 0.75	2.8%	per hour, per field
Lining	$ 112.00	$ 115.25	$ 3.25	2.9%	per field
Off season rate					
Palmdale organized youth soccer leagues					
Field	$ 10.25	$ 10.50	$ 0.25	2.4%	per hour
Field with lights	$ 14.50	$ 15.00	$ 0.50	3.4%	per hour
Season Rates					
Palmdale organized youth soccer leagues	$ 3.75	$ 3.75	$ -	0.0%	per hour, per field, practices and games
Palmdale organized youth football leagues	$ 6.75	$ 7.00	$ 0.25	3.7%	per hour, per field, practices and games
Palmdale Organized youth or adult leagues	$ 18.25	$ 18.75	$ 0.50	2.7%	per hour, per field, practices and games
Security Deposit	$ 145.25	$ 149.50	$ 4.25	2.9%	per hour, per field
Set-up and Lining	$ 190.25	$ 196.00	$ 5.75	3.0%	per hour, per field
Tournaments					
Field	$ 14.50	$ 15.00	$ 0.50	3.4%	per hour, per field
Field with lights	$ 26.00	$ 26.75	$ 0.75	2.9%	per hour, per field

PARK & RECREATION					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Comments
*** Softball Fields**					
Field lining and prepping	$ 44.75	$ 46.00	$ 1.25	2.8%	per field, per prep
Field Rental	$ 28.00	$ 28.75	$ 0.75	2.7%	per hour, per field
Field with Lights	$ 34.75	$ 35.75	$ 1.00	2.9%	per hour, per field
Season Rates (games only)					
Palmdale organized youth leagues	$ 18.25	$ 18.75	$ 0.50	2.7%	
Tournaments					
Field Preparation	$ 44.75	$ 46.00	$ 1.25	2.8%	per field, per prep
Lighting	$ 13.50	$ 14.00	$ 0.50	3.7%	per field, per hour
Single field, full day or more than 6 hours	$ 167.50	$ 172.50	$ 5.00	3.0%	per day, per field, includes 1 staff per 2 fields
Single field 1/2 day or 6-hours or less	$ 89.50	$ 92.25	$ 2.75	3.1%	per day, per field, includes 1 staff per 2 fields
Security Deposit	$ -	$ 250.00	$ 250.00	100.0%	per tournament
Temporary Outfield Fence (200')	$ -	$ 100.00	$ 100.00	100.0%	per field
Swimming Pools					
School swim team use will be charged fees based upon the terms of the any current reciprocal use agreement.					
Private pool use - 2 hour minimum					
50 patrons or less	$ 90.50	$ 93.25	$ 2.75	3.0%	for 2 hours. $43.50 each additional hour.
Security Deposit, Swimming Pools	$ 145.25	$ 149.50	$ 4.25	2.9%	
School use or non-profit groups - 2 hour minimum					
50 swimmers or less	$ 63.75	$ 65.75	$ 2.00	3.1%	per hour
Swim Team Use					
Security Deposit, Swimming Pools	$ 145.25	$ 149.50	$ 4.25	2.9%	
Swim Team Practice					
Regular User	$ 6.75	$ 7.00	$ 0.25	3.7%	per hour/lane, 3 lane minimum
Non-profit user	$ 5.75	$ 6.00	$ 0.25	4.3%	per hour/lane, 3 lane minimum
Timing System	$ 50.50	$ 52.00	$ 1.50	3.0%	per hour
* Roller Hockey Rink					
Roller Hockey Rink	$ 50.50	$ 52.00	$ 1.50	3.0%	per hour
Roller Hockey Rink with lighting	$ 70.75	$ 72.75	$ 2.00	2.8%	per hour
* Skate Park					
Skate Park	$ 35.75	$ 36.75	$ 1.00	2.8%	per hour
* Tennis Courts					
Tennis Court (single)	$ 18.25	$ 18.75	$ 0.50	2.7%	per hour, $6 per hour for each additional court
Tennis Courts with Lighting	$ 23.75	$ 24.50	$ 0.75	3.2%	per hour, $10 per hour for each additional court
* Volleyball Court					
Volleyball Court	$ 18.25	$ 18.75	$ 0.50	2.7%	per hour
Volleyball Court with lighting	$ 26.00	$ 26.75	$ 0.75	2.9%	per hour
* Futsal/Mini-Pitch Court					
Small Court/ 5 v 5	$ -	$ 30.00	$ 30.00	100.0%	per hour
Large Court/ 7 v 7	$ -	$ 40.00	$ 40.00	100.0%	per hour
Public Art Fee					
1. Municipal Development, Cost of $500,000 or more					
a) >1% or $5K of CIP Construction. Contribution capped at $250K	$ 5,000.00	$ 5,000.00	$ -	0.0%	Minimum Fee ($5K = $500K x 1%)
2. Private Development, Building Permit Valuation of $500,000 or more					
a) >.5% or $2.5K of Building Permit Valuation. Contribution capped at $250K	$ 2,500.00	$ 2,500.00	$ -	0.0%	Minimum Fee ($2.5K = $500K x .5%)
3. Residential Development w/no Funding for Repairs and Maintenance					
a) In-lieu Contribution = to the Program Allocation					
An owner or developer, at its discretion, may place a Public Art In-Lieu Contribution in an amount equal to the program allocation. The contribution shall be paid prior to the issuance of a building permit of the project on the development site and will be capped at $250,000 for single construction projects.					
4. Phase Development					
a) Based on the total number of building permits applied for and does not include any withdrawn permit applications. If an owner or developer chooses to stagger the application of building permits in accordance with a phase schedule (e.g. multiple phases of a residential tract), the contribution shall be applicable to the total number of building permits applied per phase of development.					
5. Mixed-Use and Residential Projects - (5) or more Residential Units					
a) Contribution requirement applies					
6. Exemptions - Private Development					
a) Non-profit Housing and Affordable Housing Developments with at least 20% of the units set aside for households with incomes of 80% or less of Area Median Income (AMI) pursuant to Health & Safety Code 50093(C) and Accessory Structures.					
b) Mixed-Use and Residential Projects that create four (4) or less residential units					
7. Exemptions - Municipal Development					
a) Costs of non-construction-related activities such as studies, design, reports, leases, and easements; including, without limitation, activities in the City's capital improvement budget that are designated as non-construction.					
b) The cost of environmental review, whether or not it is related to a construction project.					
c) Sewer and drainage projects and other below-ground construction.					
d) Capital Improvement Program projects that are designated as maintenance in the City's CIP budget or designated as non- construction projects in the CIP budget, retrofits (e.g., seismic or those required to meet legal requirements such as compliance with the Americans with Disabilities Act); site remediation; acquisition or installation of furniture, fixtures, and equipment; and affordable housing projects.					
e) Nothing is intended to prohibit the City Manager, in conjunction with the submission and approval of the annual capital budgets of the City and subject to the approval of the City Council, from designating additional funds, subject to applicable restrictions, to be utilized for public art.					
f) Appropriations for purposes of acquiring public art in order to carry out the provisions of this ordinance shall comply with applicable funding source requirements. If the source of funding or other applicable law or regulation with respect to any particular project prohibits or restricts the use of funds for public art, the amount of funds prohibited or restricted shall be excluded in calculating the public art fee contribution.					

PARK & RECREATION					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Direct Cost Recovery Goal
**Youth Sports					
Girl's Softball	$88.25	$91.00	$2.75	3.1%	25-50%
Baseball	$88.25	$91.00	$2.75	3.1%	25-50%
Basketball	$75.75	$78.00	$2.25	3.0%	25-50%
Coaches Pitch	$78.00	$80.25	$2.25	2.9%	25-50%
T-Ball	$78.00	$80.25	$2.25	2.9%	25-50%
Volleyball	$68.50	$70.50	$2.00	2.9%	25-50%
Adaptive Sports	$52.00	$53.50	$50.00	2.9%	25-50%
Sports Fundamental Classes	$52.00	$53.50	$1.50	2.9%	25-50%
**Adult Sports					
Basketball - Per Team	$826.00	$850.75	$24.75	3.0%	50-75%
Volleyball - Per Team	$405.25	$417.50	$12.25	3.0%	50-75%
Slow Pitch Softball - Per Team	$587.00	$604.50	$17.50	3.0%	50-75%
Kickball - Per Team	$587.00	$604.50	$17.50	3.0%	50-75%
Pickleball - Per Person	$26.00	$26.75	$0.75	2.9%	50-75%
Pickleball - Team	$0.00	$54.00	$54.00	100.0%	50-75%
**Aquatics					
Jr. Lifeguard	$91.50	$94.25	$2.75	3.0%	25-50%
Lifeguard Academy	$145.50	$149.75	$4.25	2.9%	50-75%
Membership - Lap Swim (10PK)	$41.50	$42.75	$1.25	3.0%	0-25%
Membership - Lap Swim (20PK)	$72.75	$75.00	$2.25	3.1%	0-25%
Membership - Lap Swim (40PK)	$135.00	$139.00	$4.00	3.0%	0-25%
Recreation Swim (per session)	$3.25	$3.25	$0.00	0.0%	0-25%
Membership - Recreation Swim (10Pk)	$31.25	$32.25	$1.00	3.2%	0-25%
Membership - Recreation Swim (20Pk)	$46.75	$48.25	$1.50	3.2%	0-25%
Membership - Recreation Swim (40Pk)	$83.00	$85.50	$2.50	3.0%	0-25%
Membership - Senior Lap Swim (10PK)	$20.75	$21.25	$0.50	2.4%	0-25%
Membership - Senior Lap Swim (20PK)	$36.25	$37.25	$1.00	2.8%	0-25%
Membership - Senior Lap Swim (40PK)	$67.50	$69.50	$2.00	3.0%	0-25%
Novice Swim Team	$91.50	$94.25	$2.75	3.0%	50-75%
Swim Lesson - Adaptive Swim	$54.00	$55.50	$1.50	2.8%	0-25%
Swim Lesson - Adult Swim	$54.00	$55.50	$1.50	2.8%	0-25%
Swim Lesson - Level 1	$54.00	$55.50	$1.50	2.8%	0-25%
Swim Lesson - Level 2	$54.00	$55.50	$1.50	2.8%	0-25%
Swim Lesson - Level 3	$54.00	$55.50	$1.50	2.8%	50-75%
Swim Lesson - Level 4	$54.00	$55.50	$1.50	2.8%	50-75%
Swim Lesson - Level 5	$54.00	$55.50	$1.50	2.8%	50-75%
Swim Lesson - Parent/Child	$25.00	$25.75	$0.75	3.0%	0-25%
Swim Lesson - Preschool	$54.00	$55.50	$1.50	2.8%	0-25%
Swim Lesson - Private Swim	$85.25	$87.75	$2.50	2.9%	75-100%
Water Exercise	$46.75	$48.25	$1.50	3.2%	50-75%
Special Events					
Discounts & Promos	0-25%	0-25%			-
Vendor Booth Fee	Free - $520	Free - $520			75-100%
Electricity	$27.00	$28.00	$1.00	3.7%	75-100%
Vendor Commission Fee	0-25%	0-25%			75-100%
Beverage Sales	50%-200% Mark-up	50%-200% Mark-up			75-100%
General Admission - Movie Night	$4.25	$4.50	$0.25	5.9%	0-25%
General Admission - Movie Night (12 & under)	Free	Free	Free	Free	0-25%
General Admission - Fireworks	$5.25	$5.50	$0.25	4.8%	0-25%
General Admission - Fireworks (12 & under)	Free	Free			0-25%
Headliner Concert - General Admission	$15.50-$46.75	$15.50-$46.75			25-50%
Headliner Concert - Preferred Seating	$26-$57	$26-$57			25-50%
Headliner Concert - Standing Room	$36-$67	$36-$67			25-50%
Group Seating Package	$415-$779.25	$100-$850			25-50%
Regional Concert - General Admission	$5.25-$15.50	$5.25-$15.50			0-25%
Regional Concert - Preferred Seating	$10.25-$20.75	$10.25-$20.75			0-25%
Regional Concert - Standing Room	$15.50-$26	$15.50-$26			0-25%
DryTown Water Park					
Discounts & Promos	0-25%	0-25%			-
**Season Pass - Limited, Excluding weekends, Holidays & Special Events	$80.00	$89.00	$9.00	11.3%	75-100%
**Season Pass - All Access	$99.00	$109.00	$10.00	10.1%	75-100%
**Season Pass Limited Weekend Daily Admission	$10.50	$12.00	$1.50	14.3%	75-100%
**Admission - Season Pass Under 2	Free	Free			75-100%
**Admission - 48" and over	$28.00	$30.00-$35.00			75-100%
**Admission - Under 48"	$23.00	$25.00-$30.00			75-100%
**Admission - Senior (65+)	$23.00	$25.00-$30.00			75-100%
Admission - Military (including family members)	$20.00	$22.00-$25.00			75-100%
Admission - Non-Swimmer	$10.00	$11.00	$10.00	10.0%	75-100%
Admission - Under 2	Free	Free			75-100%
Admission - Caregiver	Free	Free			75-100%
Admission - Sundown	$16.00	$17.00	$1.00	6.3%	75-100%
Admission - Family Glow Night	$18.00	$20.00	$2.00	11.1%	75-100%
Group Rate (20+ People)/ Person	$20.00	$22.00-$25.00			75-100%
Party Package - Bonanza (45 people)	$1,199.00	$1,299.00-$1,499.00			75-100%
Party Package - Eureka (30 people)	$849.00	$919.00-$1,049.00			75-100%
Party Package - Gold Nugget (30 people)	$449.00	$489.00-$579.00			75-100%
Party Package - Additional Guest/ Person	$20.00	$22.00-$25.00			75-100%
General Store - Non-taxable	50%-200% Mark-up	50%-200% Mark-up			75-100%
General Store - Taxable	50%-200% Mark-up	50%-200% Mark-up			75-100%
Locker	$8.00-$12.00	$8.00-$12.00			75-100%
Cabana Package (admission for 6, cabana and water)	$233.50	$299.00-$329.00			75-100%
Lounge Cabana Package (admission for 4, cabana & water)	$129.75	$159.00-$179.00			75-100%
Palmdale Playhouse					
Discounts & Promos	0-25%	0-25%			-
Contracted Performance Admission	$5.25-$207.75	$5.25-$207.75			25-50%
Performance Admission	$5.25-31	$5.25-31			25-50%
**All About Theatre	$48.50-$104	$48.50-$104			0-25%
**The Theatre Experience	$83-$145.50	$83-$145.50			25-50%

PARK & RECREATION					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	Direct Cost Recovery Goal
Concession Items	50%-200% Mark-up	50%-200% Mark-up			75-100%
Santa Claus Visit	$5.25	$5.50	$0.25	4.8%	0-25%
**Theatre Camp, Junior (9-11)	$151.00	$157.00	$6.00	4.0%	25-50%
**Summer Theatre Experience Camp (12-17)	$269.50	$280.00	$10.50	3.9%	25-50%
Fitness Walk T-shirt (event is free, t-shirt optional)	$8.25	$8.50	$8.00	3.0%	25-50%
Bus excursion admission (transportation is free)	$1 - $32.25	$1 - $32.25			25-50%
Transaction Fees - Per Contract Terms					
Admission/Product Value - $0.01 - $5.00	$0.75	$0.75	$0.00	0.0%	75-100%
Admission/Product Value - $5.01 - $10.00	$1.00	$1.00	$0.00	0.0%	75-100%
Admission/Product Value - $10.01 - $30.00	$1.50	$1.50	$0.00	0.0%	75-100%
Admission/Product Value - $30.01 - $40.00	$2.25	$2.25	$0.00	0.0%	75-100%
Admission/Product Value - $40.01 - $50.00	$3.25	$3.25	$0.00	0.0%	75-100%
Admission/Product Value - $50.01+	$5.00	$5.00	$0.00	0.0%	75-100%
Merchant Processing Fee	3.25%	3.25%	$0.00	0.0%	75-100%

PUBLIC WORKS					
DESCRIPTION	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	COMMENTS
Amargosa Drainage Fees					
Commercial and Industrial Development	$ 25,184.00	$ 25,939.50	$ 755.50	3.0%	per acre
Multi-Family Residential Development	$ 2,525.00	$ 2,600.75	$ 75.75	3.0%	per dwelling
Single Family Residential Development	$ 4,904.75	$ 5,052.00	$ 147.25	3.0%	per dwelling
Anaverde Drainage Fees					
Commercial and Industrial Development	$ 12,770.75	$ 13,153.75	$ 383.00	3.0%	per acre
Multi-Family Residential Development	$ 1,273.75	$ 1,312.00	$ 38.25	3.0%	per dwelling
Single Family Residential Development	$ 2,558.50	$ 2,635.25	$ 76.75	3.0%	per dwelling
Big Rock Drainage Fees					
Commercial and Industrial Development	$ 24,625.25	$ 25,364.00	$ 738.75	3.0%	per acre
Fire Facility Impact Fees					
Land Use Category Fees	$ 1.00	$ 1.00	$ -	0.0%	per sq. ft.
Follow-Up Plan Check Review *					
General Public Facility Dwelling Unit					
Single Family Dwelling Unit	$ 1,888.00	$ 1,944.75	$ 56.75	3.0%	per unit
Duplex or triplex dwelling unit	$ 1,083.75	$ 1,116.25	$ 32.50	3.0%	per unit
Apartment dwelling unit	$ 916.25	$ 943.75	$ 27.50	3.0%	per unit
Commercial	$ 245.75	$ 253.00	$ 7.25	3.0%	per 1,000 sq. ft.
Industrial	$ 290.50	$ 299.25	$ 8.75	3.0%	per 1,000 sq. ft.
**25% of original plan review fee after 3 reviews ($150 minimum per review)*					
Little Rock Drainage Fees					
Commercial and Industrial Development	$ 36,469.00	$ 37,563.00	$ 1,094.00	3.0%	per acre
Single Family Residential Development	$ 7,296.00	$ 7,515.00	$ 219.00	3.0%	per dwelling
Pearland Drainage Fees					
Commercial and Industrial Development	$ 33,709.00	$ 34,720.25	$ 1,011.25	3.0%	per acre
Multi-Family Residential Development	$ 3,374.25	$ 3,475.50	$ 101.25	3.0%	per dwelling
Single Family Residential Development	$ 6,748.50	$ 6,951.00	$ 202.50	3.0%	per dwelling
Portal Ridge Drainage Fees					
Commercial and Industrial Development	$ 24,089.25	$ 24,812.00	$ 722.75	3.0%	per acre
Multi-Family Residential Development	$ 2,424.50	$ 2,497.25	$ 72.75	3.0%	per dwelling
Single Family Residential Development	$ 4,815.50	$ 4,960.00	$ 144.50	3.0%	per dwelling
Sewage/R-O-W Spill Clean-Up					Actual Costs
Sign & Striping Traffic Plan Review					
First two sheets	$ 413.50	$ 426.00	$ 12.50	3.0%	
Each additional sheet	$ 167.50	$ 172.50	$ 5.00	3.0%	
Off-Site Directional Sign Program	$ 35.00	$ 35.00	$ -	0.0%	per month per location
Traffic Impact Fees					
Apartment	$ 1,307.25	$ 1,346.50	$ 39.25	3.0%	per DU
Condominium/Townhouse	$ 1,151.00	$ 1,185.50	$ 34.50	3.0%	per DU
Corporate Headquarters Building	$ 1.50	$ 1.50	$ -	0.0%	per gsf
General Heavy Industrial	$ 0.25	$ 0.25	$ -	0.0%	per gsf
General Light Industrial	$ 1.25	$ 1.25	$ -	0.0%	per gsf
General Office	$ 2.25	$ 2.25	$ -	0.0%	per gsf
Medical-Dental Office Building	$ 7.25	$ 7.50	$ 0.25	3.4%	per gsf
Manufacturing	$ 0.75	$ 0.75	$ -	0.0%	per gsf
Other Uses	$ 190.00	$ 195.75	$ 5.75	3.0%	per daily trip
Retail	$ 5.00	$ 5.25	$ 0.25	5.0%	per gsf
Single Family Residential	$ 1,877.00	$ 1,933.25	$ 56.25	3.0%	per DU
Warehousing	$ 1.00	$ 1.00	$ -	0.0%	per gsf
C&D Application Fee	$ 75.00	$ 77.25	$ 2.25	3.0%	flat fee
C&D Deposit (2% of estimated construction cost)	$1,000 - $100,000	$1,000 - $100,000	$ -		

EXHIBIT (N)

SEWER CAPACITY FEES						
Use Type/Category	Unit	Flow Factor (gpd)	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg
Residential						
Single family	Dwelling unit	1	$ 2,867.00	$ 2,953.00	$ 86.00	3.0%
Condominium	Dwelling unit	0.75	$ 2,149.75	$ 2,214.25	$ 64.50	3.0%
Multiple Family Residential	Dwelling unit	0.6	$ 1,719.50	$ 1,771.00	$ 51.50	3.0%
Mobile Homes	Dwelling unit	0.6	$ 1,719.50	$ 1,771.00	$ 51.50	3.0%
Senior Housing	Dwelling unit	0.6	$ 1,719.50	$ 1,771.00	$ 51.50	3.0%
Commercial/Industrial/Institutional						
Hotel/Motel/Rooming House	Per room	125	$ 1,195.75	$ 1,231.50	$ 35.75	3.0%
Store/Retail Sales	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Supermarket	Per 1000 ft^2	150	$ 1,433.50	$ 1,476.50	$ 43.00	3.0%
Shopping Center/Mixed Use	Per 1000 ft^2	325	$ 3,106.00	$ 3,199.25	$ 93.25	3.0%
Regional Mall	Per 1000 ft^2	150	$ 1,433.50	$ 1,476.50	$ 43.00	3.0%
Office Building	Per 1000 ft^2	200	$ 1,910.75	$ 1,968.00	$ 57.25	3.0%
Medical/Dental/Veterinary Clinic	Per 1000 ft^2	300	$ 2,867.00	$ 2,953.00	$ 86.00	3.0%
Restaurant	Per 1000 ft^2	1,000	$ 9,555.25	$ 9,842.00	$ 286.75	3.0%
Indoor Theatre	Per 1000 ft^2	125	$ 1,195.75	$ 1,231.50	$ 35.75	3.0%
Car Wash – Tunnel No Recycling	Per 1000 ft^2	3,700	$ 35,356.25	$ 36,417.00	$ 1,060.75	3.0%
Car Wash – Tunnel Recycling	Per 1000 ft^2	2,700	$ 25,801.00	$ 26,575.00	$ 774.00	3.0%
Car Wash – Wand Type	Per 1000 ft^2	700	$ 6,689.25	$ 6,890.00	$ 200.75	3.0%
Bank, Credit Union	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Service Shop/Auto Maint/Repair Shop	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Animal Kennel	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Gas Station	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Gas Station with Store	Per 1000 ft^2	200	$ 1,910.75	$ 1,968.00	$ 57.25	3.0%
Auto Sales	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Wholesale Outlet	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Nursery/Green House	Per 1000 ft^2	25	$ 239.25	$ 246.50	$ 7.25	3.0%
Manufacturing	Per 1000 ft^2	200	$ 1,910.75	$ 1,968.00	$ 57.25	3.0%
Lt Manufacturing =< 300,000 ft^2	Per 1000 ft^2	25	$ 239.25	$ 246.50	$ 7.25	3.0%
Lt Manufacturing > 300,000 ft^2	Per 1000 ft^2	10	$ 96.00	$ 99.00	$ 3.00	3.1%
Lumber Yard =< 300,000 ft^2	Per 1000 ft^2	25	$ 239.25	$ 246.50	$ 7.25	3.0%
Lumber Yard > 300,000 ft^2	Per 1000 ft^2	10	$ 96.00	$ 99.00	$ 3.00	3.1%
Warehousing =< 300,000 ft^2	Per 1000 ft^2	25	$ 239.25	$ 246.50	$ 7.25	3.0%
Warehousing > 300,000 ft^2	Per 1000 ft^2	10	$ 96.00	$ 99.00	$ 3.00	3.1%
Open Storage = < 300,000 ft^2	Per 1000 ft^2	25	$ 239.25	$ 246.50	$ 7.25	3.0%
Open Storage > 300,000 ft^2	Per 1000 ft^2	10	$ 96.00	$ 99.00	$ 3.00	3.1%
Drive-in Theater	Per 1000 ft^2	20	$ 191.25	$ 197.00	$ 5.75	3.0%
Night Club/Cocktail Lounge Bar	Per 1000 ft^2	350	$ 3,344.00	$ 3,444.25	$ 100.25	3.0%
Bowling/Skating	Per 1000 ft^2	150	$ 1,433.50	$ 1,476.50	$ 43.00	3.0%
Club & Lodge Halls (Fraternal or Civic)	Per 1000 ft^2	125	$ 1,195.75	$ 1,231.50	$ 35.75	3.0%
Auditorium/Amusement	Per 1000 ft^2	350	$ 3,344.00	$ 3,444.25	$ 100.25	3.0%
Golf Course/Park (structures & improvement)	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Campground/Marina/RV Park	Per site/slip	55	$ 525.25	$ 541.00	$ 15.75	3.0%
Convalescent Home, Beds	Per bed	125	$ 1,195.75	$ 1,231.50	$ 35.75	3.0%
Horse Stables or Stalls	Per stall	25	$ 239.25	$ 246.50	$ 7.25	3.0%
Laundromat	Per 1000 ft^2	3,825	$ 36,551.50	$ 37,648.00	$ 1,096.50	3.0%
Dry Cleaner - on Site	Per 1000 ft^2	200	$ 1,910.75	$ 1,968.00	$ 57.25	3.0%
Dry Cleaner - off Site	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Mortuary/Funeral Home	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Health Spa/Gym (without showers)	Per 1000 ft^2	300	$ 2,867.00	$ 2,953.00	$ 86.00	3.0%
Health Spa/Gym (with showers)	Per 1000 ft^2	600	$ 5,733.00	$ 5,905.00	$ 172.00	3.0%
Hospital	Per 1000 ft^2	250	$ 2,389.00	$ 2,460.75	$ 71.75	3.0%
Special Event Center, attendance	Attendance	10	$ 96.00	$ 99.00	$ 3.00	3.1%
College/University, Students	Students	20	$ 191.25	$ 197.00	$ 5.75	3.0%
School	Per 1000 ft^2	200	$ 1,910.75	$ 1,968.00	$ 57.25	3.0%
Library, Museum	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Post Office (local)	Per 1000 ft^2	100	$ 955.25	$ 984.00	$ 28.75	3.0%
Post Office (Regional)	Per 1000 ft^2	25	$ 239.25	$ 246.50	$ 7.25	3.0%
The minimum fee for all non-residential connections shall not be less than:			**$ 2,759.50**	**$ 2,842.25**	**$ 82.75**	**3.0%**

The fees for uses not specifically listed above, shall be computed by the Public Works Director, using a similar use designation or the expected average daily discharge to the sewer system times $8.78 per gallons per day.

EXHIBIT (N)

OTHER FEES				
DESCRIPTION	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg
Sewer Annexation/Withdrawal, per Study	$ 4,469.25	$ 4,603.25	$ 134.00	3.0%
Sewer Area Study Review	$ 335.00	$ 345.00	$ 10.00	3.0%
Sewer Facilities Reimbursement Agreement, per permit	$ 949.75	$ 978.25	$ 28.50	3.0%
Sewer Lateral Saddle Connect Inspection	$ 558.75	$ 575.50	$ 16.75	3.0%

PLANNING					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	COMMENTS
Additional Animal Permit					
New	$ 170.00	$ 175.00	$ 5.00	2.9%	
Renewal	$ 40.00	$ 40.00	$ -	0.0%	
Agreements, Other	$ 85.00	$ 90.00	$ 5.00	5.9%	per hour staff time plus City Attorney costs
Annexation Request Review	$ 4,470.00	$ 4,605.00	$ 135.00	3.0%	Plus $5 per acre plus applicable election costs and LAFCO fees
Appeal To City Staff	$ 270.00	$ 280.00	$ 10.00	3.7%	per appeal
Appeal To The Planning Commission	$ 810.00	$ 835.00	$ 25.00	3.1%	per appeal
Application Refund					
Application filed and/or distributed to affected departments or agencies - 75% of fees paid First meeting of the Development Advisory Board has been concluded or determination regarding completeness has been made - 50% of fees paid Applicant fails to respond to a second request for additional information - No Refund Second meeting of the Development Advisory Board has been concluded and/or conditions and/or staff report prepared - No Refund					
Conditional Use Permit (CUP)	$ 7,710.00	$ 7,940.00	$ 230.00	3.0%	Flat Fee
Expedited Conditional Use Permit (CUP)	$ 11,570.00	$ 11,915.00	$ 345.00	3.0%	150% of base CUP
Determination Of Unlisted Uses					
Determination of Unlisted Uses - Planning Director	$ 1,080.00	$ 1,110.00	$ 30.00	2.8%	
Determination of Unlisted Uses - Planning Commission	$ 4,850.00	$ 4,995.00	$ 145.00	3.0%	
Deferred Completion Agreement	$ 540.00	$ 555.00	$ 15.00	2.8%	per application
Development Agreement And Density Bonus					
Annual Review	$ 280.00	$ 290.00	$ 10.00	3.6%	per review plus $75 per hour per agreement plus actual City Attorney costs
Negotiation and Drafting	$ 3,720.00	$ 3,830.00	$ 110.00	3.0%	
Development Agreement Modification	$ 2,515.00	$ 2,590.00	$ 75.00	3.0%	per application plus actual City Attorney costs
Document Retrieval	$ 40.00	$ 40.00	$ -	0.0%	hour (charged to nearest 1/4 hour)
Environmental Categorical Exemption	$ 540.00	$ 555.00	$ 15.00	2.8%	Plus county fees
Environmental Initial Study	$ 3,675.00	$ 3,785.00	$ 110.00	3.0%	per application
Environmental Impact Report	$ 8,630.00	$ 8,890.00	$ 260.00	3.0%	
Fish And Wildlife Fees*	$ 30.00	$ 30.00	$ -	0.0%	
*plus applicable County processing and State Dept. of Fish and Wildlife fees					
General Plan Amendment	$ 3,350.00	$ 3,450.00	$ 100.00	3.0%	per application plus $50 per acre for forst 200 acres and $25 per acre for each additional acre
Hazardous Materials Facilities					
On-site facility (non-incinerator)	$ 11,175.00	$ 11,510.00	$ 335.00	3.0%	per application plus $75 per hour after 220 hours plus City Attorney
Off-site facility (including incinerators)	$ 27,935.00	$ 28,775.00	$ 840.00	3.0%	per application plus $75 per hour after 550 hours plus City Attorney
Local Assessment Committee (LAC)	$ 27,935.00	$ 28,775.00	$ 840.00	3.0%	per application plus $75 per hour after 550 hours plus City Attorney
Major Modifications					80% of original fee
Minor Site Plan Review	$ 1,080.00	$ 1,110.00	$ 30.00	2.8%	per application
Expedited Minor Site Plan Review	$ 1,612.00	$ 1,660.00	$ 48.00	3.0%	per application
Minor Exception Review	$ 1,080.00	$ 1,110.00	$ 30.00	2.8%	flat fee
Minor Use Permit	$ 3,000.00	$ 3,090.00	$ 90.00	3.0%	Per permit
Expedited Minor Use Permit	$ 4,500.00	$ 4,635.00	$ 135.00	3.0%	Per permit
Minor Modifications	$ 2,045.00	$ 2,105.00	$ 60.00	2.9%	per application
Expedited Minor Modification	$ 3,052.00	$ 3,145.00	$ 93.00	3.0%	per application
Off-Site Directional Sign Program	$ 35.00	$ 35.00	$ -	0.0%	per month per location
Parcel Map Waiver	$ 560.00	$ 575.00	$ 15.00	2.7%	per application
Planning Construction Inspection	$ 195.00	$ 200.00	$ 5.00	2.6%	per inspection
Planned Development	$ 3,350.00	$ 3,450.00	$ 100.00	3.0%	per application plus $50 per acre for first 10 acres and $25 per acre for each additional acre
Planning Sign Review	$ 270.00	$ 280.00	$ 10.00	3.7%	per application
Post Approval Plan Check	$ 270.00	$ 280.00	$ 10.00	3.7%	per plan type maximum $1,000 recheck after initial submittal
Preliminary Project Review To Development Advisory Board (DAB)- First Review (May be credited towards formal submittal, up to one year after comments are issued).	$ 1,967.00	$ 2,025.00	$ 58.00	2.9%	per application
Preliminary Project Review To Development Advisory Board (DAB)- Subsequent Review (Not eligible for credit toward formal submittal).	$ 984.00	$ 1,015.00	$ 31.00	3.2%	per review
Expedited Preliminary Project Review To Development Advisory Board (DAB)	$ 2,950.50	$ 3,040.00	$ 89.50	3.0%	150% of new base fee
Project Coordination Meeting	$ 984.00	$ 1,015.00	$ 31.00	3.2%	per meeting
Public Hearing Fee	$ 530.00	$ 545.00	$ 15.00	2.8%	
Public Hearing Noticing/Mailing					
Documents or maps, other					actual costs
Mailing	$ 1.75	$ 1.75	$ -	0.0%	per address per hearing
Noticing in paper of general circulation	$ 485.00	$ 500.00	$ 15.00	3.1%	per notice
Noticing: 1/8 page	$ 860.00	$ 885.00	$ 25.00	2.9%	per notice
Postage					cost of postage
Reclamation Plan	$ 2,235.00	$ 2,300.00	$ 65.00	2.9%	per application plus $20 per acre plus $75 per hour after 30 hours

PLANNING					
Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg	COMMENTS
Reclamation Plan Annual Inspection	$ 835.00	$ 860.00	$ 25.00	3.0%	per operator plus actual cost of City Engineer or Consultant
Sign Program	$ 340.00	$ 350.00	$ 10.00	2.9%	per program
Site Plan Review	$ 7,710.00	$ 7,940.00	$ 230.00	3.0%	flat fee
Expedited Site Plan Review	$ 11,570.00	$ 11,915.00	$ 345.00	3.0%	150% of base fee
	$ 3,855.00	$ 3,970.00	$ 115.00	3.0%	or flat fee if submitted with another applications
Shopping Cart Control Plan					
New	$ 165.00	$ 170.00	$ 5.00	3.0%	
Renewal	$ 85.00	$ 90.00	$ 5.00	5.9%	
Special Event Permit	$ 270.00	$ 280.00	$ 10.00	3.7%	
Specific Plan	$ 5,250.00	$ 5,410.00	$ 160.00	3.0%	per application plus $15 per residential unit and $25 per 1,000 sq ft of commercial/industrial floor area
Specific Plan Amendment	$ 2,515.00	$ 2,590.00	$ 75.00	3.0%	per application plus actual legal costs
Subdivision Development Plan Review	$ 1,135.00	$ 1,170.00	$ 35.00	3.1%	per application plus $40 per lot
Temporary Sign Review	$ 280.00	$ 290.00	$ 10.00	3.6%	per application
Temporary Use Permit:					
After Hours and Weekend Inspections	$ 270.00	$ 280.00	$ 10.00	3.7%	flat fee
Fireworks Stand	$ 270.00	$ 280.00	$ 10.00	3.7%	flat fee
In tract/off-site model home, off-site vehicle sales	$ 270.00	$ 280.00	$ 10.00	3.7%	flat fee
Special Events longer than 1-day	$ 270.00	$ 280.00	$ 10.00	3.7%	flat fee
Temporary Office, Trailer/Structure on construction site, Stockpiling	$ 270.00	$ 280.00	$ 10.00	3.7%	flat fee
Tentative Parcel Map	$ 5,390.00	$ 5,550.00	$ 160.00	3.0%	flat fee
Tentative Tract Map					
Small Maps 1-40 lots/units	$ 8,090.00	$ 8,335.00	$ 245.00	3.0%	flat fee
Large Maps 41 + lots/units -	$ 9,705.00	$ 9,995.00	$ 290.00	3.0%	flat fee
Time Extension					80% of the original fees involved
Variance	$ 1,955.00	$ 2,015.00	$ 60.00	3.1%	per application; 50% reduction if submitted with another application
Written Interpretation Of Policies And Regulations	$ 85.00	$ 90.00	$ 5.00	5.9%	per hour
Zone Change	$ 3,350.00	$ 3,450.00	$ 100.00	3.0%	per application plus $50 per acre for first 200 acres and $25 per acre for each additional acre
Zoning Clearance	$ 80.00	$ 80.00	$ -	0.0%	per application
Zoning Ordinance Or General Plan Document Fee	$ 225.00	$ 230.00	$ 5.00	2.2%	
Zoning Ordinance Amendment	$ 2,515.00	$ 2,590.00	$ 75.00	3.0%	per application plus actual cost for City Attorney or outside legal review
Zoning Verification / Cottage Food Operation	$ 165.00	$ 170.00	$ 5.00	3.0%	per application
Food Truck Vending in Residential Zone	$ 270.00	$ 280.00	$ 10.00	3.7%	

California Vehicle Code Violations					
Code Section	Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg
4000(a)	Unregistered Vehicle [3]	$ 110.70	$ 110.70	$ -	0.0%
	With proof of correction by due date [4]	$ 15.00	$ 15.00	$ -	0.0%
4454 (a)	Registration card [3]	$ 147.83	$ 147.83	$ -	0.0%
	With proof of correction by due date [4]	$ 15.00	$ 15.00	$ -	0.0%
4457	Stolen, lost, or damaged/mutilated license plates [3]	$ 154.58	$ 154.58	$ -	0.0%
	With proof of correction by due date [4]	$ 15.00	$ 15.00	$ -	0.0%
4462 (B)	Evidence of registration/plates wrong vehicle [3]	$ 147.83	$ 147.83	$ -	0.0%
5200	Display of license plates/missing plate(s) [3]	$ 103.95	$ 103.95	$ -	0.0%
	With proof of correction by due date [4]	$ 15.00	$ 15.00	$ -	0.0%
5201	Improper positioning of plates [3]	$ 103.95	$ 103.95	$ -	0.0%
	With proof of correction by due date [4]	$ 15.00	$ 15.00	$ -	0.0%
5202	Period of display	$ 103.95	$ 103.95	$ -	0.0%
5204 (a)	No license tabs (month and/or year)/expired license tabs [3]	$ 103.95	$ 103.95	$ -	0.0%
	With proof of correction by due date [4]	$ 15.00	$ 15.00	$ -	0.0%
21113 (a)	Unlawful parking - Public grounds	$ 161.33	$ 161.33	$ -	0.0%
21210	Bicycle Parking	$ 89.78	$ 89.78	$ -	0.0%
21211 (b)	Parked in bicycle path	$ 161.33	$ 161.33	$ -	0.0%
22500 (a)	Parking or stopping within an intersection	$ 161.33	$ 161.33	$ -	0.0%
22500 (b)	Parking or stopping on a crosswalk	$ 161.33	$ 161.33	$ -	0.0%
22500 (c)	Parking or stopping in safety zone, sign or red curb	$ 161.33	$ 161.33	$ -	0.0%
22500 (d)	Parking or stopping within 15ft of fire station driveway	$ 255.83	$ 255.83	$ -	0.0%
22500 (e)	Blocking driveway	$ 215.33	$ 215.33	$ -	0.0%
22500 (f)	Parking on sidewalk	$ 215.33	$ 215.33	$ -	0.0%
22500 (g)	Parking along excavation	$ 215.33	$ 215.33	$ -	0.0%
22500 (h)	Double parking	$ 215.33	$ 215.33	$ -	0.0%
22500 (i)	Parking in bus zone [5]	$ 681.08	$ 681.08	$ -	0.0%
22500 (j)	Parking in tunnel	$ 228.83	$ 228.83	$ -	0.0%
22500 (k)	Parking on a bridge	$ 215.33	$ 215.33	$ -	0.0%
22500 (l)	Blocking disabled access ramp [5]	$ 768.83	$ 768.83	$ -	0.0%
22500 (n)	Parking within 20 feet of a marked or unmarked crosswalk	$ -	$ 62.50	$ 62.50	100.0%
22500.1	Parking in a fire lane	$ 255.83	$ 255.83	$ -	0.0%
22502 (a)	Parking more than 18" from the curb	$ 215.33	$ 215.33	$ -	0.0%
22502 (e)	Curb parking - one way	$ 215.33	$ 215.33	$ -	0.0%
22505 (b)	State highway parking	$ 215.33	$ 215.33	$ -	0.0%
22507.8 (a)	Parking in disabled space without special identification [6]	$ 964.58	$ 964.58	$ -	0.0%
40226	Cancellation of fine upon proof of valid disabled placard	$ 90.45	$ 90.45	$ -	0.0%
22507.8 (b)	Obstruct, block or bar access to disabled parking [6]	$ 964.58	$ 964.58	$ -	0.0%
22507.8 (c)	Disabled parking boundary lines/crosshatched lines [6]	$ 964.58	$ 964.58	$ -	0.0%
22510	Parking in snow removal areas	$ 215.33	$ 215.33	$ -	0.0%
22513	Tow trucks soliciting business (Misdemeanor)	$ 141.08	$ 141.08	$ -	0.0%
22514	Parking within 15ft of a fire hydrant	$ 255.83	$ 255.83	$ -	0.0%
22515	Unattended vehicles/setting brakes	$ 215.33	$ 215.33	$ -	0.0%
22516	Locked door/no escape	$ 188.33	$ 188.33	$ -	0.0%
22517	Vehicle door open to traffic	$ 255.83	$ 255.83	$ -	0.0%
22520	Stopping or parking on freeway	$ 168.08	$ 168.08	$ -	0.0%
22520.5a	Vending on freeway	$ 157.28	$ 157.28	$ -	0.0%
22521	Parking on or near railroad track	$ 215.33	$ 215.33	$ -	0.0%
22522	Parking near sidewalk access ramps [3]	$ 763.43	$ 763.43	$ -	0.0%
22523(a)	Abandonment prohibited [7]	$ 390.83	$ 390.83	$ -	0.0%
22523(b)	Abandonment prohibited [7]	$ 390.83	$ 390.83	$ -	0.0%
22526(a)(b)	Anti-gridlock/blocking intersection [8]	$ 255.83	$ 255.83	$ -	0.0%
	2nd Violation	$ 332.78	$ 332.78	$ -	0.0%
	3rd Violation	$ 731.03	$ 731.03	$ -	0.0%
22951	Parking lots-street and alley parking (patron vehicle)	$ 201.83	$ 201.83	$ -	0.0%
23333	Stopping or parking in vehicular crossing	$ 174.83	$ 174.83	$ -	0.0%
25300	Emergency reflectors on disabled/parked vehicle	$ 174.83	$ 174.83	$ -	0.0%
27155	Fuel tank cap required	$ 116.78	$ 116.78	$ -	0.0%
31303(d)	Parking hazardous materials vehicle in residential area	$ 795.83	$ 795.83	$ -	0.0%

[1] Pursuant to Government Code Section 76000, an assessment of $5.00 shall be added to each parking penalty, consisting of $2.50 assessed for the Courthouse Construction Fund and $2.50 assessed for the Criminal Justice Facilities Construction Fund established by Los Angeles County. Said assessments are forwarded to Los Angeles County.

[2] Pursuant to Government Code Section 70372, an assessment of $4.50 shall be added to each penalty for violations of the California Vehicle Code and forwarded to Los Angeles County.

[3] Pursuant to California Vehicle Code Section 40225 (d), fifty (50% percent of the base penalty collected for an equipment or registration violation under section 40225 shall be paid to the State and the remaining portion shall be retained by the City or allocated pursuant to a contract between the City and its processing agency.

[4] Penalty upon proof of correction set by the California Vehicle Code Section 40225 (c).

[5] Minimum Parking penalty are set by California Vehicle Code Section 42001.5.

[6] Minimum Parking penalty are set by California Vehicle Code Section 42001.13.

[7] Minimum parking penalty are set by California Vehicle Code Section 22523 (c)

[8] Minimum parking penalty are set by California Vehicle Code Section 42001.1.

[9] Pursuant to Government Code Section 76000.3, an added penalty of $3.00 shall be imposed to each parking penalty. Payment of all monies collected are forwarded to the Los Angeles County for distribution.

Los Angeles County Code Violations					
Code Section	Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg
15.20.070	Failure to obey traffic signs	$ 228.83	$ 228.83	$ -	0.0%
15.20.130	Parking space markings	$ 201.83	$ 201.83	$ -	0.0%
15.44.120B	Parking in a non-designated parking area	$ 185.63	$ 185.63	$ -	0.0%
15.44.140	Failure to park in designated parking areas	$ 185.63	$ 185.63	$ -	0.0%
15.44.150	Use of restricted parking space by unauthorized person	$ 185.63	$ 185.63	$ -	0.0%
15.44.160	Vehicle maintenance in public parking areas	$ 185.63	$ 185.63	$ -	0.0%
15.52.040	Bicycle lanes-unauthorized parking	$ 185.63	$ 185.63	$ -	0.0%
15.64.010	Parking time limits	$ 185.63	$ 185.63	$ -	0.0%
15.64.020	Commercial loading zones	$ 215.33	$ 215.33	$ -	0.0%
15.64.030	Parking time limit - post office	$ 201.83	$ 201.83	$ -	0.0%
15.64.040	Parking at mail box	$ 201.83	$ 201.83	$ -	0.0%
15.64.050	Commercial parking 2am-6am in residential zone (over 10,000 lbs. vehicle weight)	$ 208.58	$ 208.58	$ -	0.0%
15.64.052	Commercial parking in residential zone by vehicle over 10,000 lbs. (anytime)	$ 546.08	$ 546.08	$ -	0.0%
15.64.100	Disconnected trailer on highway	$ 215.33	$ 215.33	$ -	0.0%
15.64.110	Parking in posted bus loading zone	$ 573.08	$ 573.08	$ -	0.0%
15.64.120	Parking in passenger loading zone (3 minutes max)	$ 215.33	$ 215.33	$ -	0.0%
15.64.130	No parking in alleys	$ 215.33	$ 215.33	$ -	0.0%
15.64.140	Posted temporary no parking area	$ 215.33	$ 215.33	$ -	0.0%
15.64.210	Unattended vehicle with key in ignition	$ 201.83	$ 201.83	$ -	0.0%
15.64.220	Parking on steep grades without turning wheels into the curb	$ 201.83	$ 201.83	$ -	0.0%
15.64.230	Parallel parking - over 18" from the curb	$ 201.83	$ 201.83	$ -	0.0%
15.64.240	Angle parking on highway between lines	$ 201.83	$ 201.83	$ -	0.0%
15.64.250	Double parking	$ 215.33	$ 215.33	$ -	0.0%
15.64.260	No parking anytime posted or red curb	$ 215.33	$ 215.33	$ -	0.0%
15.64.270	Parking on private/public property w/o consent	$ 215.33	$ 215.33	$ -	0.0%
15.64.271	Parking in front yard	$ 215.33	$ 215.33	$ -	0.0%
15.64.280	Parking wrong side of street - dual roadway	$ 215.33	$ 215.33	$ -	0.0%
15.64.290	Parking in parkway	$ 215.33	$ 215.33	$ -	0.0%
15.64.300	Blocking street or highway	$ 215.33	$ 215.33	$ -	0.0%
15.64.310	Unattended vehicle transporting hazardous materials	$ 771.53	$ 771.53	$ -	0.0%
15.64.320	Blocking driveway on private street	$ 215.33	$ 215.33	$ -	0.0%
15.64.350	Parked creating a traffic hazard	$ 215.33	$ 215.33	$ -	0.0%
15.64.360	Posted no parking adjacent to school	$ 215.33	$ 215.33	$ -	0.0%
15.64.370	Parking within 15 ft. of private road fire hydrant	$ 255.83	$ 255.83	$ -	0.0%
15.64.390	Parking in assigned parking spaces	$ 215.33	$ 215.33	$ -	0.0%
15.64.440	Parking at assigned taxicab stands	$ 161.33	$ 161.33	$ -	0.0%
15.76.080	Driving or riding vehicles on sidewalk	$ 215.33	$ 215.33	$ -	0.0%
17.04.370	Parks - Unauthorized parking	$ 215.33	$ 215.33	$ -	0.0%
19.04.980	Airports - Unauthorized parking	$ 201.83	$ 201.83	$ -	0.0%
19.04.990	Airports - Unauthorized clean/repair	$ 201.83	$ 201.83	$ -	0.0%

Palmdale Municipal Code Violations					
Code Section	Description	FY 2025 Fee	FY 2026 Proposed Fee	$ Chg	% Chg
8.36.050(F)(1)(a)	Parking vehicle on residential lot - front yard w/attached garage	$ 212.63	$ 212.63	$ -	0.0%
(b)	Parking vehicle on residential lot - front yard w/detached rear garage	$ 212.63	$ 212.63	$ -	0.0%
(c)	Parking vehicle on residential lot - front yard w/approved side yard	$ 212.63	$ 212.63	$ -	0.0%
(d)	Parking vehicle on residential lot - front yard w/approved circular driveway	$ 212.63	$ 212.63	$ -	0.0%
8.36.050(F)(2)(a)	Parking recreational vehicle on residential lot - front yard w/attached garage	$ 212.63	$ 212.63	$ -	0.0%
(b)	Parking recreational vehicle on residential lot - front yard w/detached rear garage	$ 212.63	$ 212.63	$ -	0.0%
(c)	Parking recreational vehicle on residential lot - front yard w/approved side yard	$ 212.63	$ 212.63	$ -	0.0%
8.36.050(F)(3)	Parking vehicle on residential side yard - not paved	$ 212.63	$ 212.63	$ -	0.0%
8.36.050(F)(5)	Parking recreational vehicle on residential side yard - not paved	$ 212.63	$ 212.63	$ -	0.0%
10.04.040	No commercial parking in residential zone (more than 10,000 lbs)	$ 546.08	$ 546.08	$ -	0.0%
10.04.050(A)	No commercial truck off designated truck route (more than 10,000 lbs)	$ 546.08	$ 546.08	$ -	0.0%
10.04.080	Shopping center traffic/fire access lanes	$ 232.88	$ 232.88	$ -	0.0%
10.04.150	RV, trailer, boat, camper parked over 72 hours - residential zone	$ 228.83	$ 228.83	$ -	0.0%
12.24.020(A)	Parking vehicle posted for sale	$ 228.83	$ 228.83	$ -	0.0%
(B)	Painting/repairing vehicle in street	$ 228.83	$ 228.83	$ -	0.0%
(C)	Commercial washing of vehicle	$ 228.83	$ 228.83	$ -	0.0%
12.36.040(A)(1)	Parking Restricted Where Restrictive Parking Signs Are Posted.	$ 185.62	$ 185.62	$ -	0.0%
17.87.080(D)(1)	Commercial vehicle in residential zone (over 10,000 lbs)	$ 546.08	$ 546.08	$ -	0.0%