PALMDALE

a place to call home

CITY COUNCIL MEETING
SUCCESSOR AGENCY
CITY COUNCIL CHAMBERS
38300 SIERRA HIGHWAY
SUITE B
PALMDALE, CA 93550
WEDNESDAY, OCTOBER 5, 2022
5:00 PM
7:00 PM
www.cityofpalmdale.org

WELCOME

The Council Chamber is open for in-person public comment and seating. The Mayor and/or one or more members of the City Council may participate virtually in this meeting.

How to observe the meeting virtually:

1. Spectrum local access Channel 27
2. Online live webcast at www.cityofpalmdale.org.

How to Submit Public Comments:

VERBAL PUBLIC COMMENT DURING THE MEETING – ZOOM Number: US: +1 669 444 9171 Webinar ID: 874 1985 2900 Passcode: 917086

Webinar attendee link https://us06web.zoom.us/j/87419852900?pwd=bXpiQWd3R2h5d1ArTEsxNnhJTGVCZz09.

Verbal comments must be limited to three (3) minutes. Public comments submitted will become part of the official meeting record.

The safety and well-being of employees and the public remains the City's top priority. The City of Palmdale appreciates your patience and understanding during these challenging times.

The City Council is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings in order to maximize transparency and public access.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (661) 267-5151 at least 72 hours prior to the meeting.

If you require oral Spanish translation, please contact the City Clerk's Office at (661) 267-5151 at least 72 hours prior to the meeting.

Your courtesy is requested to help our meetings run smoothly. If you'll be kind enough to follow these simple rules, we can make the best possible use of your time and ours:

- Please refrain from public displays or outbursts, such as unsolicited applause, comments, cheering, foul language or obscenities.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be asked to leave the meeting.
- Please turn off/mute your cell phones and mobile devices.

5:00 P.M.

1. **CALL MEETINGS TO ORDER**

2. **ROLL CALL**
   MAYOR HOFBAUER, MAYOR PRO TEM LOA,
   COUNCILMEMBERS CARRILLO, BISHOP, BETTENCOURT

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**
   The public is invited to comment on any closed session item listed below. Please submit a Speaker's Form to the City Clerk **BEFORE** this portion of the meeting begins. Each person addressing the Council is customarily given up to three minutes to speak (with double the time allotted to non-English speakers using a translator). The amount of time authorized may be adjusted by the chair. If you wish to provide information to the Council, please present the City Clerk with 7 copies. Otherwise, your materials will simply be added to the administrative record. If you are attending the meeting by phone, please press *9 to "raise your hand." If attending by personal computer, please click the "raise your hand" button. Press *6 to un-mute yourself, state your name and begin speaking.

4. **PRESENTATION BY CITY ATTORNEY**

4.1 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Ricci v. City of Palmdale, et al.
Los Angeles County Superior Court
Case No. 22STCV01269
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

4.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Shanae Smith, Patricia Nevarez and Michael "Mike" Behen vs. City of Palmdale, et al.
Los Angeles County Superior Court
Case No. 22STCV18219
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

4.3 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Name of case: John J. Murphy v. City of Palmdale
Los Angeles County Superior Court Case Number: 22STCV22544
Related City Claim Number: 2022-007

4.4 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Donald Ross D'Angelo v. City of Palmdale, et al.
Los Angeles County Superior Court
Case No. 21AVCV00441
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

5. **ANNOUNCEMENT BY CITY ATTORNEY**

6. **ADJOURN CLOSED SESSION MEETING**

7:00 P.M.

7. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE IN HONOR OF OUR TROOPS**

8. **PRESENTATIONS**

8.1 Presentation of a cute critter available for adoption at the Palmdale Animal Care Center.

8.2 Presentation of a Proclamation by Mayor and Council declaring October 2022 as Crime Prevention Month in the City of Palmdale.

8.3 Presentation of a Proclamation by Mayor and Council declaring October 2022 as Hindu American Awareness and Appreciation Month in the City of Palmdale.

9. **WAIVER OF FULL READING OF RESOLUTION(S) and ORDINANCE(S)**
Staff Recommendation: Move to waive full reading of the Resolution (s) and/or Ordinance(s) to be considered and voted on at this meeting. (Voice Vote - Requires a majority to waive.)

10. **PUBLIC COMMENTS ON LISTED AGENDA ITEMS (EXCLUDING PUBLIC HEARINGS)**
You may address the Council/Authority once per meeting during Public Comments. This portion of the public comment is on any item listed on the agenda, excluding public hearings (if any). Public comment on public hearing items (if any) will be heard when that matter is considered. To address the Council/Authority regarding an item on the agenda, please fill out a Speaker's Form and submit it to the City Clerk **BEFORE** the Mayor/Chair announces the item. Each person addressing the Council/Authority is customarily given up to three minutes to speak (with double the time allotted to non-English speakers using a translator). The amount of time authorized may be adjusted by the chair. If you wish to provide information to the Council, please present the City Clerk with 7 copies. Otherwise, your materials will simply be added to the administrative record. If you are attending the meeting by phone, please press *9 to "raise your hand." If attending by personal computer, please click the "raise your hand" button. Press *6 to un-mute yourself, state your name and begin speaking.

11. **CONSENT CALENDAR**
All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by Council, in which case the item(s) will be removed from the Calendar and will be considered separately following this portion of the Agenda.

11.1 Receive and file the Monthly Investment Activity Reports for August 2022. (Staff Reference: Director of Finance Samson)

1. Staff_Report_-_Investment_Report_July_2022.docx
02 Aug 2022 Investment Rpt City&Successor.pdf

11.2 Approve Agreement with Datalink Networks in the amount of $385,159 for continued Microsoft Office 365 G3 Licensing and Approve Blanket Purchase Order # 20230164 with Datalink for the purchase of various technical peripherals and services. (Staff Reference: Information Technology Manager Thompson)

Datalinks O365 Staff Report.docx
PO# 20230164.pdf
A-8052.pdf

11.3 Approve Purchase Order # 20230206 with HP, Inc. in the amount not to exceed of $94,626 for the purchase of new desktop and laptop computers and Approve Blanket Purchase Order # 20230205 with HP, Inc. in an amount not to exceed $75,000 for FY 2022-23 for the procurement of various computer-related equipment. (Staff Reference: Information Technology Manager Thompson)

HP Refresh Staff Report.docx
Naspo MNNVP-133 Amd 5.pdf
PO# 20230205.pdf
PO# 20230206.pdf

11.4 Adopt Resolution No. CC 2022-105, a Resolution of the City Council of the City of Palmdale Making Legally Required Findings for Extending Remote Teleconference Participation for Meetings of the City Council and its Related and/or Subordinate Legislative Bodies. (Staff Reference: Interim City Attorney Porter)

SR_-_RESO_Authorizing_Remote_Meetings_100522.docx
RESO_-105Continuing_Remote_Meeting_authorization_-_For_Oct_5_2022.docx

11.5 Notice of Completion - Accept Public Improvements for American Builders Supply at 37810 Sierra Highway. (Staff Reference: Acting Director of Public Works Glidden)

SR-10052022 20-08 final.docx
EXHIBIT A 20-08.docx
EXHIBIT B.docx
NOC_20-08 ST IMPROVEMENTS.doc

11.6 Approve Agreement with Knorr Systems, Inc. for maintenance and repair services of aquatics facilities equipment in an amount not to exceed $400,000 over a five-year contract term. (Staff Reference: Acting Director of Public Works Glidden)

SR Approve Agreement No. A-7748 Knorr Systems Inc.docx
Agreement No. A-7748 Knorr Systems Inc.pdf

11.7 Approve the minutes from the previous meetings. (Staff Reference: ActingCity Clerk Scott)

CC/SA - August 3, 2022

CC - August 17, 2022

City Council_SA 08 03 2022.pdf
CC Minutes 08 17 2022 5pm & 7pm.pdf
CC Minutes 08 17 2022 SM 7pm.pdf

12. **PUBLIC HEARING**

12.1 Public Hearing and Review of Proposed Ordinance No. 1593 for adoption. (Staff Reference: Interim City Attorney Porter).

ORDINANCE NO. 1593, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE ADDING CHAPTER 7 (UNLAWFUL POSSESSION OF A CATALYTIC CONVERTER PROHIBITED) OF TITLE 10 (VEHICLES AND TRAFFIC) OF THE PALMDALE MUNICIPAL CODE ESTABLISHING REGULATIONS PROHIBITING THE UNLAWFUL POSSESSION OF CATALYTIC CONVERTERS IN THE CITY

SR_Catalytic_Converter_Ordinance v4.docx
Catalytic_Converter_Ordinance_v3.docx

12.2 Public Hearing and Review of Proposed Resolution CC 2022-091 for adoption. (Staff Reference: Interim City Attorney Porter).

RESOLUTION NO. CC 2022-091, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE APPROVING ADOPTION OF ADMINISTRATIVE CITATIONS: UNLAWFUL POSSESSION OF A CATALYTIC CONVERTER.

SR_Admin_Cites_Reso_CC_2022-091.docx
Reso_CC_2022-091.doc

12.3 Public Hearing and Review of Proposed Ordinance No. 1598 for adoption. (Staff Reference: Interim City Attorney Porter)

ORDINANCE NO. 1598, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE REVISING MUNICIPAL CODE SECTION 2.08.010 REGARDING THE SELECTION OF THE MAYOR AND MAYOR PRO TEM

SR- Mayoral Selection - Sept 28.docx
Ord_-_Mayoral_Selection_-_Sept_28_2022.docx
RESO - 2017-008 - Mayor Pro Tem.pdf

12.4 Public Hearing to review the DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan and the proposed expenditure of Community Development Block Grant (CDBG) funds; review the DRAFT Substantial Amendment to the 2021-2022 Annual Action Plan and the proposed expenditure of Community Development Block Grant (CDBG) funds; receive pubic comments in compliance

with the requirements of the U.S. Department of Housing and Urban Development (HUD) and the City's Citizen Participation Plan; direct staff to incorporate the public comments into the two DRAFT Substantial Amendments; and approve the DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan and the DRAFT Substantial Amendment to the 2021-2022 Annual Action Plan. (Staff Reference Interim Assistant City Manager Miller - Presented by Housing Coordinator Nichols)

1_SR_Substantial_Amend_SAVES_Acq_10.05.2022.docx
2020-2024 Consolidated Plan and First Year Action Plan, Substantial Amendment #1 (PDF).pdf
2021-2022 Annual Action Plan - Amendment 3 (PDF).pdf

13. **NEW BUSINESS**

13.1 Adopt Resolution No. CC 2022-103, a Resolution of the City Council of the City of Palmdale, California, establishing the Norms and Procedures for the Council's Conduct of Public Business. (Staff Reference: Interim City Manager Perez, and Interim City Attorney Porter)

SR Conduct of Public Business.docx
Reso No CC 2022-103.pdf

14. **SPECIAL REPORT**

14.1 Presentation - Update on the investment grade audit performed on City facilities by Schneider Electric. (Staff Reference: Acting Director of Public Works Glidden)

Schneider Presentation (final).docx

15. **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

This portion of the Agenda allows an individual the opportunity to address the Council on any subject within the City's subject matter jurisdiction not on the Agenda. Under state legislation, in general, no action can be taken on items not specifically referenced on the Agenda, but may offer suggestions on how your concerns may best be resolved. To address the Council regarding a non-agenda item, please fill out a Speaker's Form and submit it to the City Clerk **BEFORE** the Mayor announces the item. Each person addressing the Council is customarily given up to three minutes to speak (with double the time allotted to non-English speakers using a translator). The amount of time authorized may be adjusted by the chair. If you wish to provide information to the Council, please present the City Clerk with 7 copies. Otherwise, your materials will simply be added to the administrative record. If you are attending the meeting by phone, please press *9 to "raise your hand." If attending by personal computer, please click the "raise your hand" button. Press *6 to un-mute yourself, state your name and begin speaking.

16. **INFORMATIONAL REPORT FROM MAYOR AND / OR COUNCILMEMBERS ON THEIR VARIOUS COMMITTEE MEMBERSHIPS AND MEETINGS ATTENDED AT PUBLIC EXPENSE**

16.1 COMMITTEE MEMBERSHIPS.

- ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
- ANTELOPE VALLEY TRANSIT AUTHORITY
- CALIFORNIA CONTRACT CITIES ASSOCIATION
- CITY OF PALMDALE AUDIT COMMITTEE
- CITY OF PALMDALE INVESTMENT OVERSIGHT COMMITTEE
- HIGH DESERT CORRIDOR JOINT POWERS AUTHORITY
- LEAGUE OF CALIFORNIA CITIES
- LOS ANGELES COUNTY SANITATION DISTRICT
- NORTH LOS ANGELES COUNTY TRANSPORTATION COALITION
- PALMDALE RECYCLED WATER AUTHORITY
- SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REGIONAL COUNCIL
- UNITED STATES/MEXICO SISTER CITIES ASSOCIATION
- CALIFORNIA STATE PRISON – LOS ANGELES COUNTY, CITIZENS ADVISORY COMMITTEE

16.2 MEETINGS ATTENDED AT PUBLIC EXPENSE
Bettencourt Informational Report 100522.docx

17. **CITY MANAGER'S REPORT**

18. **CITY COUNCIL REQUESTS FOR NEW AGENDA ITEMS**

19. **Adjourn** meeting to October 19, 2022 at 7:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **CITY MANAGER'S OFFICE – FINANCE DIVISION**

DISTRICT: **ALL**

SUBJECT: **RECEIVE AND FILE THE MONTHLY INVESTMENT ACTIVITY REPORTS FOR AUGUST 2022**

ISSUE

Receive and file the monthly investment activity reports for August 2022.

RECOMMENDATION

Staff recommends that the City Council accept the monthly investment activity report for City of Palmdale and Successor Agency for August 2022.

BACKGROUND

Pursuant to Section 16 of the City of Palmdale and Successor Agency Investment Policy, the City Treasurer shall prepare and present monthly and quarterly reports on investments to the City Manager/Executive Director and the City Council/Directors. The reports shall detail the type of investment, name of the issuer, purchase date, date of maturity, amount of deposit, and rate of interest. This information shall be provided for all City and Successor Agency pooled investments, as well as for Certificates of Participation, Revenue Bonds, Tax Allocation Bonds, Assessment Districts and Community Facilities District accounts which are managed by outside Fiscal Agents.

The monthly and quarterly reports provide a synopsis of the investment activity for the City of Palmdale and Successor Agency. The reports provide information on assets, allocations, average maturities, yields, and book valuations.

The interest rates presented are the most current rates available as of the date of this report.

The market values presented for pooled City and Successor Agency investments are based on closing prices for the related investment as of the date of this report. This information was obtained from the Wall Street Journal, Bloomberg Financial Markets, Capital Market Finances, or other reliable source of market prices.

DISCUSSION

Compliance with Investment Policy

For August, the invested portfolio amount for the City of Palmdale totaled $287,931,910 an increase of $12,359,889 from the previous month, and an increase of $69,601,563 in comparison to last year. The increase is due to some interest gains, contributions to investment accounts and new purchases.

The par value of Successor Agency's portfolio as of August was $11,412,142. The balance decreased by $1,385,531 from the last month due to withdrawal from Successor Agency LAIF investment fund.

All investments meet criteria appropriate to Section 8 of the Investment Policy. The portfolios are based on a combination of various investments, including CDs, Corporate Notes, U.S. Treasury Securities and Government Agency Paper, each adhering to portfolio percentage limitations.

The Finance Division is the custodian for the City and Successor Agency's investment portfolio and follows the three main principles of both entity's investment policy to 1) Investment in financial instruments that mitigate the risk of monetary losses stemming from market fluctuations; 2) Establish and maintain a portfolio that has sufficient liquidity to allow the City and Successor Agency to meet all anticipated cash requirements; and 3) Seek out investment instruments that provide a competitive market rate of return.

Liquidity

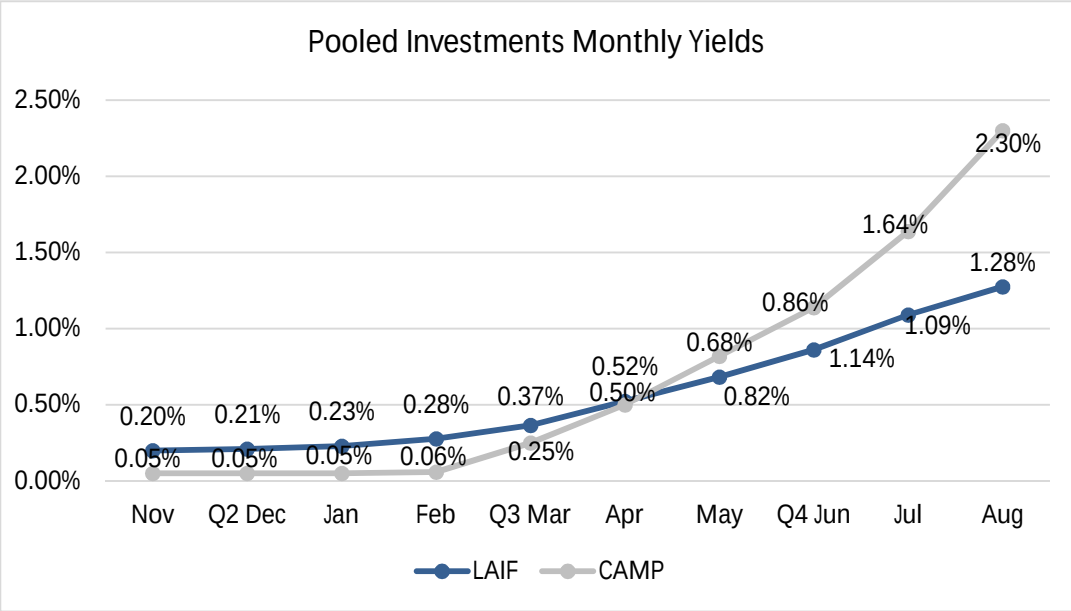
One core approach the Finance Division focuses on, is providing liquidity to measure up to the City and Successor Agency's operational requirements. Thus, the Finance Department is currently investing in two pooled funds, LAIF and CAMP. These are intended for the daily operational activities, used for economic uncertainties and maintenance needs. The pooled funds provide a higher liquidity ratio to ensure the City and Successor Agency meet cash flow requirements.

Total LAIF balance for the City of Palmdale at the end of August is $112,566,147, a $12,321,900 increase compared to the prior month due to quarterly interest earned and deposits made to the City's LAIF fund.

Successor Agency LAIF balance at the end of August was $5,407,822, a decrease of $3,300,000 from the previous month due to withdrawals made out of this account.

CAMP's balance for City of Palmdale is $250,155 compared to July's balance of $248,683, a slight increase due to interest earned.

The interest rates presented are the most current rates available as of the date of this report. As of August 31, 2022, the interest rates for LAIF and CAMP investments were at 1.276 percent and 2.30 percent, respectively. By comparison, the LAIF and CAMP interest rates at the end of July were at 1.09 percent and 1.64 percent. Both rates have slightly increased within this month. This time last year, LAIF and CAMP rates were at 0.221 percent and 0.05, respectively.



The chart above shows both the Local Agency Investment Fund and California Asset Management Program's average monthly yields beginning November 2021 through August 2022.

We anticipate the rates to increase in the upcoming months, considering the current state of the economy. In the current month, CAMP shows better performance than LAIF in interest rates, however, the historical trend shows that LAIF rates generally outperform CAMP rates. The difference between the performance of the two funds is partly due to the varying pool characteristics. CAMP's portfolio composition is much more subject to market volatility, resulting in performance variation.

Diversity

The Finance Division aims to diversify the investment portfolios to avoid incurring unreasonable and avoidable risks regarding specific security types or individual financial institutions.

City of Palmdale and Successor Agency's investment portfolios remain strongly diversified. The monthly reports include all investments held by both entities and current book values as of August 31, 2022.

It is anticipated that both the City of Palmdale and Successor Agency will have sufficient moneys to meet its expenditure requirements for the next 6 months as we continue to monitor any financial impact due to the Coronavirus pandemic and the current economic conditions and the impact on interest rates.

Attached are summaries of the investments on the City of Palmdale and Successor Agency's books as of August 31, 2022.

FISCAL IMPACT

There is no fiscal impact associated with the recommended actions for this report.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

B. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Gohar Avetisyan, Financial Analyst
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Acting City Attorney

ATTACHMENTS

1. Monthly Report on City of Palmdale Investments
2. Monthly Report on Successor Agency Investments

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022
CITY OF PALMDALE INVESTMENTS

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT/ INSTITUTION	FDIC Number	INTEREST RATE	PAR AMOUNT	PURCHASE AMOUNT	INVESTED AMOUNT
U.S. TREASURY SECURITIES					Yield			
05-31-19	04-30-24	CITY	9128286R6 U.S. Treasury Note		2.03	5,000,000.00	5,051,650.00	4,938,670.00
01-19-21	05-31-23	CITY	9128284S6 U.S. Treasury Note		2.75	2,815,000.00	2,985,994.41	2,811,030.85
03-19-21	12-31-25	CITY	9128285T3 U.S. Treasury Note		2.63	3,000,000.00	3,260,634.36	2,961,090.00
05-11-21	02-28-26	CITY	9128286F2 U.S. Treasury Note		0.66	3,000,000.00	3,261,331.50	2,945,970.00
05-11-21	12-31-24	CITY	9128283P3 U.S. Treasury Note		0.40	3,000,000.00	3,200,040.56	2,946,930.00
06-04-21	12-31-22	CITY	912828N30 U.S. Treasury Note		0.05	3,000,000.00	3,097,665.56	2,994,150.00
06-04-21	12-31-23	CITY	912828V23 U.S. Treasury Note		0.20	4,000,000.00	4,210,026.50	3,959,360.00
07-12-21	12-31-23	CITY	9128285U0 U.S. Treasury Note		2.63	5,000,000.00	5,289,959.94	4,977,950.00
07-12-21	12-31-25	CITY	9128285T3 U.S. Treasury Note		2.63	5,000,000.00	5,451,958.35	4,935,150.00
07-12-21	12-31-23	CITY	912828V23 U.S. Treasury Note		2.25	5,000,000.00	5,244,161.50	4,949,200.00
12-17-21	12-15-23	CITY	91282CBA8 U.S. Treasury Note		0.56	10,000,000.00	9,913,130.25	9,602,000.00
12-17-21	12-15-24	CITY	91282CDN8 U.S. Treasury Note (UBS)		0.85	10,000,000.00	10,045,505.25	9,531,600.00
12-22-21	12-15-23	CITY	91282CBA8 U.S. Treasury Note		0.56	5,000,000.00	4,957,270.88	4,801,000.00
12-22-21	12-15-24	CITY	91282CDN8 U.S. Treasury Note		0.88	5,000,000.00	5,018,208.38	4,765,800.00
12-20-21	12-15-24	CITY	91282CDN8 U.S. Treasury Note (Stifel)		1.00	5,000,000.00	5,017,187.50	4,765,820.00
			TOTAL U.S. TREASURY SECURITIES			$ 73,815,000.00	$ 76,004,724.94	$ 71,885,720.85
GOVERNMENT AGENCY PAPER								
06-05-19	06-05-23	CITY	3133EKPT7 Fed Farm Credit Bk		2.13	5,000,000.00	5,008,600.00	4,971,627.90
06-10-20	06-16-25	CITY	3133ELK37 Federal Farm Credit		0.78	5,000,000.00	5,000,000.00	4,672,635.10
08-07-20	05-06-24	CITY	3133EL2X1 Federal Farm Credit		0.42	2,000,000.00	2,000,000.00	1,905,188.04
08-27-20	11-27-24	CITY	3134GWNG7 Freddie Mac Domestic		0.50	2,000,000.00	2,000,000.00	1,885,345.78
04-01-21	04-01-25	CITY	3133EMUP5 Fed Farm Credit		0.71	5,000,000.00	5,000,000.00	4,682,977.35
05-11-21	09-04-25	CITY	3133EJYM5 FFCB Bond		0.59	1,000,000.00	1,103,275.25	999,450.00
05-11-21	09-04-25	CITY	3133EJYM5 FFCB Bond 0.57		0.57	2,000,000.00	2,208,460.00	1,998,900.00
06-04-21	11-07-25	CITY	3135G06G3 Fannie Mae		0.55	3,000,000.00	2,993,675.25	2,757,300.00
06-04-21	08-01-24	CITY	3130AMHH8 FHLB NOTE		0.41	4,000,000.00	4,000,000.00	3,809,357.72
06-07-21	06-07-24	CITY	3130AMQR6 FHLB NOTE		0.35	3,000,000.00	3,000,000.00	2,864,376.87
06-30-21	12-30-25	CITY	3130AMRQ7 FHLB NOTE		0.88	3,000,000.00	3,000,000.00	2,792,028.33
07-29-21	04-29-26	CITY	3130AN5C0 FHLB NOTE		1.05	4,000,000.00	4,010,455.13	3,730,680.00
12-17-21	11-12-25	CITY	3134GXBM5 FHLMC Note		1.15	1,150,000.00	1,125,785.50	1,055,366.50
12-17-21	12-30-24	CITY	3130AQDY6 FHLB		1.00	6,750,000.00	6,750,000.00	6,454,656.18
12-17-21	06-23-25	CITY	3133ENHW3 FFCB		1.17	10,000,000.00	10,000,000.00	9,422,494.90
12-20-21	07-30-25	CITY	3136G4ZP1 FANNIE MAE		0.65	3,500,000.00	3,444,175.00	3,255,845.57
12-20-21	09-24-25	CITY	3134GWUG9 FREDDIE MAC		0.57	10,000,000.00	9,806,600.00	9,209,435.10
12-21-21	12-22-26	CITY	3133ENJC5 FFCB		1.29	5,000,000.00	5,000,000.00	4,611,433.30
01-14-22	01-14-25	CITY	3130AQEA7 FHLB		1.05	7,000,000.00	7,000,000.00	6,656,914.81
06-29-22	08-12-25	CITY	3133EL3P7 Federal Farm Credit Bank		3.34	1,810,000.00	1,660,349.20	1,675,477.99
06-29-22	03-28-25	CITY	3130A5DH9 Federal Home Loan Bank		3.34	1,950,000.00	1,937,715.00	1,944,638.69
06-24-22	02-26-27	CITY	3130AL5A8 Federal Home Loan Bank		3.33	5,000,000.00	4,479,000.00	4,493,981.15
08-17-22	10-27-26	CITY	3134GW4C7 Freddie Mac Global Unsecured		0.80	5,000,000.00	4,539,500.00	4,539,500.00
	c = callable							
			TOTAL GOVERNMENT AGENCY PAPER			$ 96,160,000.00	$ 95,067,590.33	$ 90,389,611.28
CERTIFICATES OF DEPOSIT								
05-10-18	05-10-23	CITY	61747MX30 Morgan Stanley Bank Na	32992	3.15	245,000.00	245,000.00	546,098.34
05-11-18	05-11-23	CITY	87164WWF1 Synchrony Bank	27314	3.15	245,000.00	245,000.00	246,091.97
05-11-18	05-11-23	CITY	17312QL23 Citibank Na	7213	3.15	245,000.00	245,000.00	246,091.97
05-15-18	05-15-23	CITY	20033AYE0 Comenity Capital Bank	57570	3.10	245,000.00	245,000.00	245,960.65
			TOTAL CERTIFICATES OF DEPOSIT			$ 980,000.00	$ 980,000.00	$ 1,284,242.93

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022

CORPORATE NOTES							
03-10-20	03-01-23	CITY	30231GAR3 Exxon Mobil	2.73	1,000,000.00	1,045,330.00	999,932.43
03-10-20	11-03-22	CITY	594918BH6 Microsoft Corp	2.65	1,000,000.00	1,047,870.00	1,000,837.38
03-10-20	01-13-23	CITY	037833DE7 Apple Inc	2.40	1,000,000.00	1,041,800.00	999,766.91
03-10-20	12-14-22	CITY	92826CAC6 VISA Inc	2.80	1,500,000.00	1,572,135.00	1,501,316.52
06-10-20	04-15-23	CITY	30231GBL5 Exxon Mobil Corp	1.75	5,000,000.00	5,000,000.00	4,950,765.95
06-10-20	05-11-23	CITY	166764BV1 Chevron Corp	1.14	2,075,000.00	2,075,000.00	2,039,686.86
			TOTAL CORPORATE BONDS		$ 11,575,000.00	$ 11,782,135.00	$ 11,492,306.05
STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND							
09-01-84	n/a	CITY ACCOUNT	98-19-620	0.78	40,175,309.31	40,175,309.31	40,175,309.31
06/23/08	n/a	PCA ACCOUNT	40-19-060	0.78	37,298,768.41	37,298,768.41	37,298,768.41
	n/a	ARPA ACCOUNT	19-19-004	0.78	35,079,582.75	35,079,582.75	35,079,582.75
			TOTAL LAIF ACCOUNTS		$ 112,553,660.47	$ 112,553,660.47	$ 112,553,660.47
CAMP- CALIFORNIA ASSET MANAGEMENT PROGRAM							
6080-01	n/a	CITY ACCOUNT	6080-01	0.30	250,155.08	250,155.08	250,155.08
			TOTAL CAMP ACCOUNTS		$ 250,155.08	$ 250,155.08	$ 250,155.08
UBS FINANCIAL SERVICES							
n/a	n/a	CITY ACCOUNT		0.00	76,213.73	76,213.73	76,213.73
			TOTAL UBS FINANCIAL SERVICES ACCOUNTS		$ 76,213.73	$ 76,213.73	$ 76,213.73
			TOTAL CITY INVESTMENTS		$ 295,410,029.28	$ 296,714,479.55	$ 287,931,910.39

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022

LIBRARY INVESTMENTS

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT NUMBER	INTEREST RATE	INVESTED AMOUNT
STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND					
11-20-84	n/a	LIBRARY	16-19-012	0.78	12,487.14
		TOTAL LIBRARY INVESTMENTS			$ 12,487.14

FISCAL AGENT CASH

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT NUMBER	INTEREST RATE	INVESTED AMOUNT
BOND PROCEEDS					
SIERRA GATEWAY COMMUNITY FACILITIES DISTRICT 91-1					
Fiscal Agent: U.S. Bank National Association (fka First Trust)					
05-10-95	n/a	BOND	95421220	0.06	106.70
05-10-95	n/a	IMPROVEMENT	95421222	0.10	155,458.59
City Held Cash	(Fund 736-114000)	($255,912.67)			
		TOTAL SIERRA GATEWAY COMMUNITY FACILITIES DISTRICT 91-1			$ 155,565.29
BOND PROCEEDS					
RITTER RANCH COMMUNITY FACILITIES DISTRICT 93-1					
Fiscal Agent: U.S. Bank National Association (fka First Trust)					
04-06-95	n/a	RESERVE-SEN	95420880	n/a	0.00
04-06-95	n/a	IMPV-ACQUI	95420884	0.01	2,594,048.07
04-06-95	n/a	BOND	95420887	0.15	0.15
City Held Cash	(Fund 738-114000)	($1,000,675.82)			
		TOTAL RITTER RANCH COMMUNITY FACILITIES DISTRICT 93-1			$ 2,594,048.22
BOND PROCEEDS					
ANAVERDE COMMUNITY FACILITIES DISTRICT 2003-1					
Fiscal Agent: U.S. Bank National Association (fka First Trust)					
08-01-19	n/a	SP TAX - B BOND	242969000	0.00	1,185,889.70
08-01-19	n/a	RESERVE	242969003	0.00	722,947.91
08-01-19	n/a	SP TAX - REFUNDING BC	242969004	0.01	15,149.57
08-01-19	n/a	SP TAX - REFUNDING BC	242969005	0.01	300.42
City Held Cash	(Fund 734-114000)	$207,295.05			
		TOTAL ANAVERDE COMMUNITY FACILITIES DISTRICT 2003-1			$ 1,924,287.60

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022

BOND PROCEEDS
2005 $7.2M COMMUNITY FACILITIES DISTRICT 05-1 (TRADE AND COMMERCE CENTER)
Fiscal Agent: U.S. Bank National Association (fka First Trust)

08-02-05	n/a	SPEC TRB SER A/B	790330000	0.01	0.00
08-02-05	n/a	RESERVE FUND	790330002	0.01	0.00

City Held Cash (Fund 735-114000) $339,838.81

TOTAL 2005 $7.2M COMMUNITY FACILITIES DISTRICT 05-1 (TRADE AND COMMERCE CENTER) $ -

BOND PROCEEDS
2005 $7.2M COMMUNITY FACILITIES DISTRICT 05-1 (TRADE AND COMMERCE CENTER) REFUNDED 2021
Fiscal Agent: U.S. Bank National Association (fka First Trust)

	n/a	SPEC TRB SER A/B	251009000	0.01	903,446.37
	n/a	RESERVE FUND	251009001	0.01	639,057.15

City Held Cash

TOTAL 2005 $7.2M COMMUNITY FACILITIES DISTRICT 05-1 (TRADE AND COMMERCE CENTER) REFUNDED 2021 $ 1,542,503.52

BOND PROCEEDS
2006-1 Godde Hill Estate Sewer Improvements LOIB
Fiscal Agent: U.S. Bank National Association (fka First Trust)

11-08-06	n/a	REDEMPTION FUND	106844000	0.01	146,950.93
11-08-06	n/a	ADM EXP	106844002	0.01	1,597.24
11-08-06	n/a	RESERVE FUND	106844003	0.01	99,929.11

City Held Cash (Fund 739-114000) $1,633.81

TOTAL 2006-1 Godde Hill Estate Sewer Improvements LOIB $ 248,477.28

BOND PROCEEDS
2007 $19.9M COP Power Plant Land Acquisition
Fiscal Agent: U.S. Bank National Association (fka First Trust)

04-12-07	n/a	LEASE PAYMENT	112055000	0.01	0.00
04-12-07	n/a	RESERVE FUND	112055001	0.00	0.00

TOTAL 2007 $19.9M COP Power Plant Land Acquisition $ -

BOND PROCEEDS
2007 $6.5M COMMUNITY FACILITIES DISTRICT 05-1 (TRADE AND COMMERCE CENTER)
Fiscal Agent: U.S. Bank National Association (fka First Trust)

08-23-07	n/a	BOND FUND	117856000	0.01	0.00
08-23-07	n/a	RESERVE FUND	117856002	0.01	0.00

TOTAL 2007 $6.5M COMMUNITY FACILITIES DISTRICT 05-1 (TRADE AND COMMERCE CENTER) $ -

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022
FISCAL AGENT CASH

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT NUMBER	INTEREST RATE	INVESTED AMOUNT
BOND PROCEEDS					
2012 PFA $8.7M LEASE REVENUE BONDS					
Fiscal Agent: U.S. Bank National Association (fka First Trust)					
12-19-12	n/a	REVENUE FD	201546000	0.00	667,680.01
12-19-12	n/a	INTEREST ACCOUNT	201546001	n/a	0.00
12-19-12	n/a	PRINCIPAL ACCOUNT	201546002	n/a	0.00
		TOTAL 2012 PFA $8.7M LEASE REVENUE BONDS			$ 667,680.01
2013 HA PALMDALE TRANSIT VILLAGE HOMES LLC ESCROW					
Fiscal Agent: U.S. Bank National Association (fka First Trust)					
10-11-13	n/a	ESCROW FUND	206455000	0.00	2,979,512.65
		TOTAL 2013 HA TRANSIT VILLAGE HOMES ESCROW			$ 2,979,512.65
2015 HA DEBT SERVICE RESERVE					
Fiscal Agent: Bank of America					
11-19-15	n/a	DEBT SVC RESERVE	1257964992	0.08	39,169.35
		TOTAL 2015 HA DEBT SERVICE RESERVE			$ 39,169.35
PARS RESTRICTED CASH FOR PENSION STABILIZATION TRUST FUND					
05-23-18	n/a	CITY	104790895775 Public Agency Retirement Services	2.60	6,523,596.24
		TOTAL PARS PENSION TRUST FUND			$ 6,523,596.24
BOND PROCEEDS					
2015 HA $4.3M MULTIFAMILY HOUSING REVENUE BONDS					
Fiscal Agent: U.S. Bank National Association (fka First Trust)					
09-03-15	n/a	BOND FUND	277067000	0.00	74,971.31
09-03-15	n/a	INTEREST ACCT	277067001	0.01	6.95
09-03-15	n/a	BOND RESERVE	277067003	0.00	281,018.53
09-03-15	n/a	REPAIR & REPLACE FUN	277067004	0.00	1,143,861.32
		TOTAL 2015 HA $4.3M MULTIFAMILY HOUSING REVENUE BONDS			$ 1,499,858.11
BOND PROCEEDS					
2017 PFA $17.4M LEASE REVENUE BONDS					
Fiscal Agent: U.S. Bank National Association (fka First Trust)					
04-05-17	n/a	REVENUE FUND	271128000	0.00	0.64
04-05-17	n/a	PRINCIPAL ACCT	271128002	n/a	0.00
		TOTAL 2017 PFA $17.4M LEASE REVENUE BONDS			$ 0.64
	Total City Held Cash (XXX-114000)		($707,820.82)		
		GRAND TOTAL - FISCAL AGENT CASH			$ 16,632,195.39

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022
SUMMARY OF CASH AND INVESTMENTS

Cash on Hand			$	7,272,787
Pooled Cash Investments				
City:	$	281,904,367		
Insur Fund:		$6,027,543	$	287,931,910
Library Investments				$12,487
Subtotal			$	295,217,184
City/AD/CFD/PCA/PFA/HA Fiscal Agent Cash			$	16,632,195 *
Grand total			$	311,849,379

The interest rate quoted on LAIF, AIM, and Fiscal Agent/Trustee accounts is the most current rate available.
LAIF & AIM interest rates are as of August 31, 2022.

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022
CITY OF PALMDALE

POOLED CASH - LOCAL AGENCY INVESTMENT FUND (LAIF), CALIFORNIA ASSET MANAGEMENT PROGRAM (CAMP), & UBS FINANCIAL SERVICES
August 31, 2022

TRANSACTION DATE	DEPOSIT	WITHDRAWAL	INTEREST RECEIVED	BALANCE
CITY ACCOUNT 98-19-620				
Beginning Balance				$ 45,175,309.31
08/22/22		$ (5,000,000.00)		
Subtotal	$ -	$ (5,000,000.00)	$ -	$ 40,175,309.31
PCA ACCOUNT 40-19-060				
Beginning Balance				$ 37,298,768.41
		$ -		
Subtotal	$ -	$ -	$ -	$ 37,298,768.41
LIBRARY ACCOUNT 16-19-012				
Beginning Balance				$ 12,487.14
07/15/22		$ -		
Subtotal	$ -	$ -	$ -	$ 12,487.14
ARPA ACCOUNT 19-19-004				
Beginning Balance				$ 17,757,682.75
08/02/22	$ 17,321,900.00	$ -		
Subtotal	$ 17,321,900.00	$ -	$ -	$ 35,079,582.75
CAMP - CALIFORNIA ASSET MANAGEMENT PROGRAM				
Beginning Balance				$ 249,667.96
08/31/22		$ -	$ 487.12	
Subtotal	$ -	$ -	$ 487.12	$ 250,155.08
UBS Financial Services				
Beginning Balance				$ 38,711.20
08/31/22			$ 37,502.53	
Subtotal	$ -	$ -	$ 37,502.53	$ 76,213.73
Total	$ 17,321,900.00	$ (5,000,000.00)	$ 37,989.65	$ 112,892,516.42

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022
CITY OF PALMDALE

POOLED CASH - INVESTMENTS MATURED OR CALLED

August 31, 2022

TN = US Treasury
FP = Federal Paper
CD = Certificate of Deposit
C = Call
M = Maturity
CB = Corporate Bond

ISSUER	PURCHASE DATE	MATURITY DATE	REDEMPTION DATE	FACE VALUE REDEEMED	INTEREST RECEIVED	NET FUNDS	INVESTED AMOUNT	GAIN/ (LOSS)
				$ -	$ -	$ -	$ -	$0.00

Total Number of Transactions: 0

CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022
CITY OF PALMDALE

POOLED CASH - INVESTMENTS PURCHASED

August 31, 2022

TN = US Treasury
FP = Federal Paper
CD = Certificate of Deposit
CN = Corporate Notes

ISSUER	PURCHASE DATE		MATURITY DATE	FACE VALUE	PREMIUM / (DISCOUNT)	PURCHASE PRICE	ACCRUED INTEREST PURCHASED	NET PURCHASE	Yield
3134GW4C7 Freddie Mac Global Unsecured	08-17-22	FP	10-27-26	$ 5,000,000.00	$ (460,500.00)	$ 4,539,500.00	$ 12,222.22	$ 4,551,722.22	0.80%
					$ -			$ -	
					$ -			$ -	
					$ -			$ -	
					$ -				
				$ 5,000,000.00	$ (460,500.00)	$ 4,539,500.00	$ 12,222.22	$ 4,551,722.22	

Total Number of Transactions: 1

SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS
August 31, 2022

PURCHASE DATE	MATURITY DATE	FUND	ACCOUNT/ INSTITUTION	INTEREST RATE	INVESTED AMOUNT	TOTAL
STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND						
09-01-84	n/a	SA ACCOUNT	65-19-035	0.78	5,407,822.16	
TOTAL LAIF ACCOUNTS						$ 5,407,822.16
		FISCAL AGENT CASH				
BOND PROCEEDS						
CRA - 2002 Sub Lien Tax Allocation Bonds $5.3M ($5,329,748.25)						
Fiscal Agent: U.S. Bank National Association						
08-20-02	n/a	RESERVE FUND	94460700	0.01	528,687.37	
08-20-02	n/a	INTEREST ACCT	94460701	0.01	28.97	
08-20-02	n/a	PRINCIPAL ACCT	94460702	0.01	0.15	
TOTAL CRA - 2002 Sub Lien Tax Allocation Bonds $5.3M ($5,329,748.25)						$ 528,716.49
BOND PROCEEDS						
2016 SA $31.5M Tax Allocation Refunding Bonds Series A						
Fiscal Agent: U.S. Bank National Association (fka First Trust)						
04-26-16	n/a	DEBT SERVICE	245113000	0.00	5,258,200.00	
04-26-16	n/a	INTEREST ACCT	245113001	N/A	0.00	
TOTAL 2016 SA $31.5M Tax Allocation Refunding Bonds Series A						$ 5,258,200.00
GRAND TOTAL - FISCAL AGENT CASH						$5,786,916

SUMMARY OF CASH AND INVESTMENTS

Cash on Hand	$	217,404
Pooled Cash Investments	$	5,407,822
Successor Agency Fiscal Agent Cash	$	5,786,916
Grand total	$	11,412,142

* The interest rate quoted on LAIF and Fiscal Agent/Trustee accounts is the most current rate available.
LAIF interest rates are as of August 31, 2022.

SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE
TREASURER'S REPORT OF INVESTMENTS

POOLED CASH - LOCAL AGENCY INVESTMENT FUND (LAIF)
August 31, 2022

TRANSACTION DATE	DEPOSIT	WITHDRAWAL	INTEREST RECEIVED	BALANCE
SA ACCOUNT 65-19-035				
Beginning Balance				$ 8,707,822.16
08/22/25		$ (2,000,000.00)		
08/25/22		$ (1,300,000.00)		
Subtotal	$ -	$ (3,300,000.00)	$ -	$ 5,407,822.16

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **INFORMATION TECHNOLOGY**

DISTRICT: **ALL**

SUBJECT: **APPROVE AGREEMENT WITH DATALINK NETWORKS, INC. IN THE AMOUNT OF $385,159 FOR CONTINUED MICROSOFT OFFICE 365 G3 LICENSING AND APPROVE BLANKET PURCHASE ORDER #20230164 WITH DATALINK NETWORKS, INC IN AN AMOUNT NOT TO EXCEED $50,000 FOR FY 2022-23 FOR THE PROCUREMENT OF VARIOUS COMPUTER RELATED PERIPHERALS AND SERVICES.**

ISSUE

Approve Agreement with Datalink Networks, Inc. in the amount of $385,159 for continued Microsoft Office 365 G3 Licensing and Approve Blanket Purchase Order # 20230164 with Datalink Networks, Inc. in an amount not to exceed $50,000 for FY 2022-2023 for the procurement of various computer related peripherals and services.

RECOMMENDATION

Staff recommends that the City Council:

1. Approve Agreement No A-8052 with Datalink Networks, Inc. in the amount of $385,159 for continued Microsoft Office 365 G3 licensing.
2. Approve the Blanket Purchase Order # 20230164 with Datalink Networks, Inc. in an amount not to exceed $50,000 for the purchase of various computer related peripherals and service.

BACKGROUND

The Microsoft Office 365 suite is critical to City operations and provides all City email and Microsoft productivity applications (Word, Excel, PowerPoint, etc.). This agreement continues the same licensing levels currently utilized by current expiring agreements. The proposed agreement in the amount of $385,159 would allow for ongoing operation of these services over the next three years.

The Microsoft Corporation does not sell directly Government Licensing and requires to be purchased through an authorized reseller. The City has utilized Datalink Networks, Inc. cooperative purchasing agreement through Omnia Partner, Synnex (Contract

Number R200803). The use of Cooperative Purchasing is authorized in Palmdale Municipal Code §3.08.090 for the City to participate with other public agencies for the purpose of cooperative purchasing. While utilizing the Omnia Partner Agreement, the City requested quotes from the following vendors:

	Year 1	Qty	Total	Year 2	Qty	Total	Year 3	Qty	Total	Grand Total
Datalinks	$ 233.43	500	$ 116,715	$ 233.43	500	$ 116,715	$ 233.43	500	$ 116,715	$ 350,145
Insight	$ 234.06	500	$ 117,030	$ 234.06	500	$ 117,030	$ 234.06	500	$ 117,030	$ 351,090
Crayon	$ 236.97	500	$ 118,485	$ 236.97	500	$ 118,485	$ 236.97	500	$ 118,485	$ 355,455

DISCUSSION

Staff recommends that City Council Approve Agreement No A-8052 with Datalink Networks, Inc. in the amount of $385,159 for continued Microsoft Office 365 G3 licensing over the next three (3) years, and Approve Blanket Purchase Order # 20230164 in an amount not to exceed $50,000 for the procurement of various computer peripherals and services, and

FISCAL IMPACT

$385,159.00 for the three (3) year term; funds have been budgeted and are available for FY 2022-23 in account 15316001-721610, Information Technology Software. $50,000 has been budgeted and is available for FY 2022-23 in account 15316001-739500, Information Technology Equipment Under $5,000.

The following is an estimate of anticipated expenditures:

Description	**Est. Cost**
Year 1 (Coverage 11/1/2022-10/31/2023)	$116,715.00
Year 2 (Coverage 11/1/2023-10/31/2024)	$116,715.00
Year 3 (Coverage 11/1/2024-10/31/2025)	$116,715.00
10% Contingency (additional licensing if necessary)	$35,014.00
Total	$385,159.00

STRATEGIC PLAN

- Seek innovative, cost effective, customer focused methods of service delivery.
- Heighten communication and information sharing to internal and external stakeholders. Develop strategies to support the workforce to address new demands.
- Explore technology that is responsive to changing community needs and trends.
- Develop strategies to support the workforce to address new demands.

Prepared by:	Matthew Kunze, Information Technology Analyst II
Certified as to availability of Funds:	Janelle Samson, Finance Manager
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

1. Agreement No. A-8052
2. Purchase Order # 20230164

CITY OF PALMDALE

Purchase Order

PURCHASING DIVISION
PHONE: (661) 267-5444 FAX (661) 267-5454

BILL TO: ACCOUNTS PAYABLE
38300 Sierra Highway
Palmdale, CA 93550
(661) 267-5460

Revisions 000
Expiration Date 06/30/2023

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20230164**

NO SUBSTITUTIONS WITHOUT APPROVAL OF PURCHASING DIVISION. USE CITY OF PALMDALE ADDRESS SPECIFIED BELOW. MERCHANDISE MUST BE DELIVERED TO SPECIFIC DEPARTMENT.

VENDOR
DATALINK NETWORKS, INC.
28110 AVENUE STANFORD
UNIT A
VALENCIA, CA 91355

SHIP TO
cmantell
INFORMATION SERVICES DEPT
38300 SIERRA HWY
STE D
PALMDALE, CA 93550
Email: cmantell@cityofpalmdale.org
Phone: 661-267-5525

Vendor Phone Number	Vendor Fax Number	Requisition Number	Buyer
		230365	Matthew Harris

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
09/07/2022	10840		DESTINATION/NET 45	INFORMATION SERVICES

Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price
	ELECTRICAL, ELECTRONIC PRODUCTS (INCL COMPUTERS, P The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
1	THIS BLANKET PURCHASE ORDER FOR FY 2022-2023 IS PENDING CITY COUNCIL APPROVAL ON OCTOBER 5, 2022, COMMENCES OCTOBER 5, 2022, AND EXPIRES JUNE 30, 2023. COOPERATIVE PURCHASING THROUGH OMNIA PARTNER SYNNEX CONTRACT NO. R200803. ***15316001 - 739500***	1.0	EA	$50,000.00	$50,000.00 ***$50,000.00***

IMPORTANT: Read Terms and Conditions provided as part of this purchase order

By: _____
Approved City Representative

VENDOR COPY

Sales Tax	$0.00
Order Total	**$50,000.00**

A-8052

GSA SCHEDULE PARTICIPATING DEALER AGREEMENT

This GSA Schedule Participating Dealer Agreement ("Agreement") is made and entered into as of the last date of signature below ("Effective Date") by and between DATALINK NETWORKS, INC. ("Dealer"), having its place of business at 28110 AVE STANFORD, UNIT A, SANTA CLARITA, CA 91355, and SYNNEX Corporation ("SYNNEX"), having its place of business at 44201 Nobel Drive, Fremont, California 94538.

BACKGROUND

This Agreement governs the appointment of Dealer as a nonexclusive authorized dealer of Products (as defined below) to certain customers that purchase from SYNNEX's GSA Schedule. The General Terms and Conditions comprising the body of this Agreement set forth the general terms of such appointment.

AGREEMENT DOCUMENTS

The parties agree to be bound by this Agreement, which consists of this Signature Page, the General Terms and Conditions, and the applicable Exhibits indicated below:

_____ Exhibit A – Ordering Instructions

The duly authorized representatives of the parties have executed and delivered this Agreement as of the Effective Date.

SYNNEX Corporation	DATALINK NETWORKS, INC. (Reseller)
By: E-SIGNED by Daniel Brennan on 2021-01-07 15:00:10 EST	By: E-SIGNED by Maya Ohanyan on 2021-01-07 14:36:55 EST
Name: Daniel Brennan	Name: Maya Ohanyan
Title: Vice President & Senior Counsel	Title: ACCOUNTING & OPERATIONS MANAGER
Date: January 07, 2021	Date: January 07, 2021

P.S.A.

January 07, 2021

APPROVED AS TO FORM

_____

Scott E. Porter

Interim City Attorney



GENERAL TERMS AND CONDITIONS

SECTION 1 DEFINITIONS.

1.1 "Confidential Information" shall mean the information of a party, which information is conspicuously marked with "Confidential," or "Proprietary" or other similar legend. If Confidential Information is orally disclosed it shall be identified as such at the time of disclosure and a brief written non-confidential description of the information and confirmation of the confidential nature of the information shall be sent to the recipient within thirty (30) days after the disclosure. Quantities, schedules, pricing, sales reports and inventory reports shall be considered Confidential Information hereunder whether disclosed orally or in writing, or whether or not marked "Confidential" or "Proprietary." Confidential Information does not include information that: (1) was in the possession of, or was known by, the receiving party prior to its receipt from the disclosing party, without an obligation to maintain its confidentiality; (2) is or becomes generally known to the public without violation of this Agreement; (3) is obtained by the receiving party from a third party, without an obligation to keep such information confidential; or (4) is independently developed by the receiving party without use of Confidential Information.

1.2 "Customer" means departments, agencies, and entities of federal, state and local governments, and prime contractors purchasing on behalf of federal, state and local governments and educational institutions that are authorized to purchase from the GSA Schedule.

1.3 "Dealer" shall have the meaning set forth in the Signature Page.

1.4 "GSA Schedule" means SYNNEX's current General Services Administration Federal Supply Schedule No. 47QTCA19D00MM, Authorized Schedule Price List, any renewals thereof and other related contracts.

1.5 "GSA Schedule Price List" is the negotiated contractual pricing for the Products that will be paid by the Customer and which includes the Industrial Funding Fee (IFF).

1.6 "Products" means the products listed on the current SYNNEX GSA Schedule.

SECTION 2 APPOINTMENT AND LICENSE.

2.1 Appointment, License Grant and Sublicense. Subject to the terms and conditions of this Agreement and the qualification requirements delineated herein, SYNNEX hereby appoints Dealer, and Dealer hereby accepts the appointment, as a non-exclusive authorized dealer of Products to Customers who purchase Products off of the GSA Schedule. SYNNEX grants to Dealer a nontransferable and nonexclusive license during the term of this Agreement to distribute the Products and any software (only as incorporated in the Products) to Customers.

2.2 Authority. Except as expressly set forth in this Agreement, Dealer will have no authority to bind SYNNEX or its suppliers to any contract, representation, understanding, act or deed concerning SYNNEX, its suppliers or any Products covered by this Agreement without SYNNEX's prior written consent. This Agreement will not be deemed to establish a joint venture or partnership. Dealer will make no warranties or representations, such as representations concerning prices, terms of delivery and payment, or conditions of sale, relating to the Products unless SYNNEX authorizes such warranties and representations in writing. The parties recognize and agree that the dealer relationship referenced herein does not establish privity of contract between Dealer and Customer. Dealer expressly understands that the scope of its representation is limited to the terms of this Agreement.

2.3 Sales to End Users Only. Unless otherwise authorized by SYNNEX in writing, Dealer shall only sell Products to Customers who do not intend to further remarket such Products. Dealer shall not market the GSA Schedule to any other customers, or in any other manner, without the prior written agreement of SYNNEX.

2.4 Reserved Rights. This Agreement shall in no way limit SYNNEX's ability to sell, directly or indirectly, any Products to any Customers, whether off of GSA Schedule or otherwise, and Dealer shall not be entitled to any commission or other compensation with respect to such sales. SYNNEX shall be entitled to appoint other dealer(s) for any Customers without notice or liability to Dealer.

2.5 Procurement of Products. Any Products sold to Customer by Reseller under the GSA Schedule must be procured through SYNNEX.

SECTION 3 DEALER OBLIGATIONS.

3.1 GSA Schedule Pricing. Dealer shall comply with the GSA Schedule Price List that is located at https://www.synnexcorp.com/us/govsolv/pricing/.

3.2 Ordering Instructions. Dealer is authorized to bill Customer and accept payment on behalf of SYNNEX, subject to Dealer's commitment to the following requirements:

(A) Product purchased through this Agreement that references the GSA Schedule must be sourced, procured or otherwise fulfilled through SYNNEX. Failure to comply will result in immediate termination, whereupon Dealer shall be obligated to remit to SYNNEX 0.75% for the IFF and a 2% administration fee, both based on the price charged to Customer by Dealer. In addition, Dealer shall provide upon termination a point of sale report detailing such sales, which report shall include Customer name, purchase order number, part number, quantity and price paid by Customer.

(B) Dealer shall place orders and accept payment on behalf of SYNNEX Corporation.

(C) Customer purchase orders shall be made to SYNNEX Corporation in c/o Dealer, and shall include Dealer's billing information.

(D) Product(s) not listed on the SYNNEX GSA Schedule (i.e., "Open Market Products"), can be included on Customer purchase orders to Dealer. Dealer's quote to Customer and Customer's purchase order must clearly identify product as GSA or Open Market.

3.3 Customer Purchase Order Forms. Dealer agrees to provide a copy of the Customer's purchase order when placing an order to SYNNEX through this Agreement.

(A) At the time the order is placed by Dealer, SYNNEX will accrue monies for the IFF and track the total sale price to the Customer for GSA reporting requirements pursuant to the GSA Schedule. Procurement through SYNNEX alleviates Dealer of this responsibility.

3.4 Audit. SYNNEX shall, at all reasonable times and for three (3) years after termination or expiration of the GSA Schedule, have full access to Dealer's books, records, files and related correspondence relating to Dealer's performance under this Agreement.

SECTION 4 ORDERS AND DELIVERY

4.1 Ordering Information. Dealer shall ensure that Customers are eligible to purchase off of the GSA Schedule and that the ordering information is as required under the GSA Schedule.

4.2 Order Terms. All orders taken and all sales made under this Agreement shall be subject to all of the terms and conditions of the GSA Schedule. Except as otherwise set forth in this **Section 4.2**, Dealer's Product prices for Customers shall be as stated in the GSA Schedule Price List. Notwithstanding the foregoing, Dealer is authorized to offer spot price reductions to Customers as necessary, provided that no such spot price reduction shall reduce the price for any Product to a price the same as or lower than the Reseller's price for such Product from SYNNEX.

4.3 Order Acceptance. All orders shall be subject to SYNNEX's acceptance, and SYNNEX shall have no liability for any orders it rejects.

4.4 Shipment and Payment. SYNNEX will supply the Products for accepted orders subject to availability. Products will be shipped to Dealer only if so noted on Customer's purchase order.

4.5 Timely Shipment. SYNNEX will use commercially reasonable efforts to meet the Customer's requested delivery date at the location specified by the Customer.

4.6 Timely Processing. Dealer will use its best commercial efforts to process orders and to provide customer service and support in a timely manner.

4.7 Invoices. Dealer will invoice the Customer for orders within a reasonable time according to contract requirements.

SECTION 5 ADDITIONAL DUTIES OF DEALER

5.1 Best Efforts. Dealer shall use its best efforts to promote the GSA Schedule and sell the Products to Customers, all consistent with good business ethics and in a manner that will reflect favorably on SYNNEX.

5.2 Compliance. Dealer shall comply with (a) all applicable terms and conditions of the GSA Schedule; (b) all applicable federal, state and local laws, rules, regulations, ordinances and executive orders; and (c) all procedures, policies and practices in effect from time to time relating to the GSA Schedule. If either party receives any notice or becomes aware of any violation of any applicable law, statute, rule, regulation or ordinance by the Products or the distribution thereof, such party shall promptly notify the other party of such notice or violation.

5.3 Conduct of Dealer. Dealer shall at all times refrain from engaging in any illegal, unfair, or deceptive trade practices or unethical business practices whatsoever, whether with respect to the GSA Schedule, the Products or otherwise. Dealer shall not make any false or misleading representations to Customers or other persons with regard to SYNNEX, the GSA Schedule or the Products. Dealer shall not make any representations with respect to the specifications, features, or capabilities of Products which are not consistent with those described in the manufacturer's publicly-available Product documentation.

5.4 No Contract Modification. Dealer shall not to alter, change, or modify in any way, any contract or order under any contract between SYNNEX and any Customer. Dealer will indemnify and hold SYNNEX harmless from any alteration, change, or modification to a contract between SYNNEX and any Customer caused by the actions of Dealer.

5.5 Failure to comply with any of the provisions of this section will result in immediate termination of Dealer.

SECTION 6 QUALIFICATIONS OF DEALER

6.1 Authorizations. Dealer must hold and maintain vendor authorizations, where applicable, to resell Products from the GSA Schedule.

6.2 Good Standing. Dealer's business and credit accounts with SYNNEX must be current and in good standing. Dealer cannot have defaulted on any payments due to SYNNEX and must have a history of prompt and timely payments for all amounts due SYNNEX.

6.3 Dealer Financials. Dealer agrees to provide SYNNEX with updated credit information on request. Dealer understands and agrees that SYNNEX may order a credit report in connection with the Agreement.

SECTION 7 CONFIDENTIALITY.

7.1 Confidentiality Obligations. The receiving party shall protect the confidentiality and secrecy of the disclosing party's Confidential Information and shall prevent any improper disclosure or use thereof by its employees, agents, contractors or consultants, in the same manner and with the same degree of care (but in no event less than a reasonable degree of care) as it uses in protecting its own information of a confidential nature for a period of three (3) years from the date of such disclosure. Each party must inform its employees having access to the other's Confidential Information of restrictions required to comply with this **Section 7.1**. Each party agrees to provide notice to the other immediately after learning of or having reason to suspect a breach of any of the restrictions of this **Section 7.1**. Notwithstanding the foregoing, each party may disclose the other party's Confidential Information if and to the extent that such disclosure is required by applicable law, provided that the receiving party uses reasonable efforts to limit the disclosure and provides the disclosing party a reasonable opportunity to review the disclosure before it is made and to interpose its own objection to the disclosure.

Each party retains for itself all proprietary rights it possesses in and to all of its own Confidential Information. Accordingly, Confidential Information which the disclosing party may furnish to the receiving party shall be in the receiving party's possession pursuant only to a restrictive, nontransferable, nonexclusive license under which the receiving party may use such Confidential Information under the terms of this Agreement, solely for the purposes of satisfying its obligations hereunder. Each party understands that the party receiving Confidential Information may now or in the future be developing proprietary information internally, or receiving proprietary information from third parties in confidence that may be similar to disclosed Confidential Information. Nothing in this Agreement shall be construed as a representation or inference that the receiving party will not develop products, for itself or others, that compete with the products, processes, systems or methods contemplated by disclosed Confidential Information.

Each party acknowledges that any material violation of the rights and obligations provided in this **Section 7.1** may result in immediate and irreparable injury to the other party, and hereby agrees that the aggrieved party shall be entitled to immediate temporary, preliminary, and permanent injunctive relief against any such continued violations upon adequate proof, as required by applicable law. Notwithstanding **Section 13.6**, each party hereby submits itself to the personal jurisdiction of the courts of competent subject matter jurisdiction for purposes of entry of such injunctive relief.

SECTION 8 STAFFING.

8.1 Staffing. Each of the parties agrees not to solicit, hire or engage any employees of the other party that are directly involved in the activities of the other party in

connection with this Agreement during the period such employees are employed by the other party and for a period of one hundred eighty (180) days after the date of such employee's termination of employment from the other party. Each party acknowledges that any material violation of the rights and obligations provided in this **Section 8.1** may result in immediate and irreparable injury to the other party, and hereby agrees that the aggrieved party shall be entitled to immediate temporary, preliminary, and permanent injunctive relief against any such continued violations upon adequate proof, as required by applicable law. Notwithstanding **Section 13.6**, each party hereby submits itself to the personal jurisdiction of the courts of competent subject matter jurisdiction for purposes of entry of such injunctive relief.

SECTION 9 LIMITATION OF LIABILITY.

9.1 EXCEPT FOR A BREACH OF **SECTION 7.1** OR **SECTION 8.1**, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY CONSEQUENTIAL, EXEMPLARY, PUNITIVE, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES OR COSTS HOWSOEVER ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER OR NOT EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR COSTS. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR LOSS, DAMAGE, OR INJURY OF ANY KIND OR NATURE ARISING OUT OF OR IN CONNECTION WITH THESE TERMS AND CONDITIONS, OR ANY AGREEMENTS INTO WHICH THEY ARE INCORPORATED, OR ANY PERFORMANCE OR NONPERFORMANCE UNDER THESE TERMS AND CONDITIONS, IN EXCESS OF THE NET PURCHASE PRICE OF THE PRODUCTS OR SERVICES ACTUALLY DELIVERED TO AND PAID FOR HEREUNDER.

SECTION 10 INDEMNIFICATION

10.1 Dealer Indemnification. Dealer will indemnify, defend and hold harmless SYNNEX, its dealers, employees, successors, assigns, parent company and affiliated companies (each individually an "Indemnified Party" and collectively the "Indemnified Parties") from and against any and all claims, demands, causes of action, expenses (including reasonable attorneys' fees) and liabilities, arising out of Dealer's acts or omissions relating in any way to its activities in connection with this Agreement, or actual or alleged misrepresentation relating to any of the Indemnified Parties, the GSA Schedule, the Products or this Agreement, regardless of the form of action. Dealer shall pay any damages and costs assessed against the Indemnified Parties in connection with such claim. Any Indemnified Party shall have the right, at its own expense, to participate and be represented in any such action, suit or proceeding by its own attorneys. Dealer shall not enter into any settlement that affects an Indemnified Party's rights or interests without such Indemnified Party's prior written approval.

10.2 SYNNEX Indemnification. SYNNEX will indemnify, defend and hold harmless Dealer from and against any and all claims, demands, causes of action, expenses (including reasonable attorneys' fees) and liabilities, arising out of SYNNEX's

wrongful acts or omissions relating in any way to its activities in connection with this Agreement, or actual or alleged misrepresentation relating to the GSA Schedule, the Products or this Agreement, regardless of the form of action. SYNNEX shall pay any damages and costs assessed against Dealer in connection with such claim. Dealer shall have the right, at its own expense, to participate and be represented in any such action, suit or proceeding by its own attorneys. SYNNEX shall not enter into any settlement that affects Dealer's rights or interests without Dealer's prior written approval.

SECTION 11 INTELLECTUAL PROPERTY

11.1 Nothing contained in this Agreement shall give Dealer any interest, license or right in any trademark, name, logo, or other trade designation of SYNNEX or any SYNNEX parent or affiliated company. Dealer agrees that it will not at any time during or after this Agreement assert or claim any interest in, or do anything that may adversely affect the validity or enforceability of, any trade name, trademark or logo belonging to or licensed to any SYNNEX parent or affiliated company or the rights therein.

SECTION 12 TERM AND TERMINATION.

12.1 Term. The initial term of this Agreement shall commence on the Effective Date of this Agreement and continue until the expiration of the then-current GSA Schedule, with automatic one year renewals unless terminated according to one or more of the following provisions:

(A) At any time upon the mutual written agreement of both parties;

(B) By Dealer with or without cause upon thirty (30) days prior written notice of termination to SYNNEX;

(C) By either party, following a material breach of this Agreement by the other party and the breaching party's failure to cure such breach within thirty (30) days of it receiving written notice of such breach;

(D) By SYNNEX, immediately upon written notice, in the event Dealer breaches **Section 3.2(A)** or **Section 5**; and

(E) By either party upon the other party seeking an order for relief under the bankruptcy laws of the United States or similar laws of any other jurisdiction, a composition with or assignment for the benefit of creditors, or dissolution or liquidation.

(F) Notwithstanding the foregoing, SYNNEX may in its sole discretion, and without any further liability or obligation of any kind, revoke its appointment of Dealer by providing five (5) business days written notice.

12.2 Effect of Termination. The termination of this Agreement shall in no way affect the obligations of either party regarding orders accepted by SYNNEX prior to the effective date of such termination.

12.3 Return of Confidential Information. Upon termination of this Agreement by either party, each party shall return all originals and copies of Confidential Information or destroy the same with certification of such destruction, provided, however, that the Receiving Party may retain an archival copy of Confidential Information as required by record retention policies or law.

12.4 Survival. Provisions herein which by their nature extend beyond the termination or expiration of this Agreement will remain in effect until fulfilled.

SECTION 13 MISCELLANEOUS.

13.1 Entire Agreement and Modification. This Agreement shall constitute the entire agreement between the parties with respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties relating to such transactions. The Exhibits attached hereto are considered to be a part of this Agreement. No modification of this Agreement shall be binding, unless in writing and signed by an authorized representative of each party.

13.2 Assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. Neither party hereto shall in any way sell, transfer, assign, or otherwise dispose of any of the rights, privileges, duties and obligations granted or imposed upon it under this Agreement; *provided, however*, SYNNEX shall have the right to assign its rights, duties and responsibilities under this Agreement to an affiliate of SYNNEX. An affiliate of SYNNEX means any corporation, partnership or other business entity which controls, is controlled by, or is under common control with SYNNEX.

13.3 Severability. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, except in those instances where removal or elimination of such invalid, illegal, or unenforceable provision or provisions would result in a failure of consideration under this Agreement, such invalidity, illegality or unenforceability shall be severed and shall not affect any other provision hereof. Furthermore, the severed provision shall be replaced by a provision which comes closest to such severed provision, or part thereof, in language and intent, without being invalid, illegal or unenforceable.

13.4 Force Majeure. Neither party shall be liable to the other for any delay in performance or failure to perform, in whole or in part, due to labor dispute, strike, war or act of war (whether an actual declaration is made or not), insurrection, riot, civil commotion, act of public enemy, accident, fire, flood, earthquake, or other act of God, act of any governmental authority, judicial action, computer virus or worm, or similar causes beyond the reasonable control of such party. If any event of force majeure occurs, the party

affected by such event shall promptly notify the other party of such event and take all reasonable actions to avoid the effect of such event.

13.5 Independent Contractor. SYNNEX and Dealer are and shall be independent contractors to one another, and nothing herein shall be deemed to cause this Agreement to create an agency, partnership, or joint venture between the parties.

13.6 Disputes. Both parties agree to negotiate in good faith the settlement of any disputes that may arise under this Agreement. If necessary, such disputes shall be escalated to appropriate senior management of each party. In the event that such good faith settlements fail, excluding any and all disputes and controversies arising out of or in connection with **Sections 7.1** or **8.1**, any and all other disputes and controversies of every kind and nature between the parties arising out of or in connection with the existence, construction, validity, interpretation, or meaning, performance, non-performance, enforcement, operation, breach, continuance, or termination of this Agreement shall be submitted to binding arbitration, pursuant to the Rules of the American Arbitration Association, before a single arbitrator in Alameda County, California. In the event the parties cannot agree on the arbitrator, then an administrator of the American Arbitration Association shall select an appropriate arbitrator from among arbitrators of the American Arbitration Association with experience in commercial disputes related to technology products. In the event of any litigation arising out of this Agreement or its enforcement by either party, the prevailing party shall be entitled to recover as part of any judgment, reasonable attorneys' fees and court costs.

13.7 No Waiver. The failure of either party to require performance by the other party of any provision of this Agreement shall not affect the full right to require such performance at any later time, nor shall the waiver by a party of a breach of any provision of this Agreement be taken or held to be a waiver of the provision itself.

13.8 Jurisprudence. This Agreement shall be governed by and construed in accordance with the laws of California and the United Nations Convention on Contracts for the International Sale of Goods shall not apply.

13.9 Notice. All written notices required by this Agreement must be delivered in person or by means evidenced by a delivery receipt and will be effective upon receipt.

13.10 Exhibits. Each Exhibit attached hereto is incorporated herein by this reference. The parties may amend any Exhibit from time to time by entering into a separate written agreement, referencing such Exhibit and specifying the amendment thereto, signed by an authorized employee of each of the parties.

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A-8052

TD SYNNEX Cloud Services

CLOUD SOLUTION PROVIDER RESELLER AGREEMENT

GENERAL TERMS AND CONDITIONS

SECTION 1 DEFINITIONS

1.1 "**Agreement**" shall mean the Cloud Solution Provider Reseller Agreement, which contains the general terms and conditions of the Cloud Solution Provider program.

1.2 "**Claims**" shall mean any and all claims, liabilities, damages or causes of action.

1.3 "**Trademarks**" shall mean any name, logo and trademark of TD SYNNEX used by TD SYNNEX to identify the Services that TD SYNNEX provides to Reseller under this Agreement.

1.4 "**Marketplace**" shall mean the TD SYNNEX website that showcases viable cloud technology solutions and the vendors in which TD SYNNEX has partnered with to offer a complete package of cloud-based solutions for our resellers.

1.5 "**Confidential Information**" shall mean the information of a party, which information is conspicuously marked with "Confidential," or "Proprietary" or other similar legend. If Confidential Information is orally disclosed, it shall be identified as such at the time of disclosure and a brief written non-confidential description of the information and confirmation of the confidential nature of the information shall be sent to the recipient within thirty (30) days after the disclosure. Quantities, schedules and pricing shall be considered Confidential Information hereunder whether disclosed orally or in writing, or whether marked "Confidential" or "Proprietary." Confidential Information does not include information that: (1) was in the possession of, or was known by, the receiving party prior to its receipt from the disclosing party, without an obligation to maintain its confidentiality; (2) is or becomes generally known to the public without violation of this Agreement; (3) is obtained by the receiving party from a third party, without an obligation to keep such information confidential; or (4) is independently developed by the receiving party without use of Confidential Information.

1.6 "**Effective Date**" shall mean the date in which the Reseller accepts the terms and conditions of this Agreement.

1.7 "**End User**" shall mean the party who purchases Services from Reseller with no intent to further remarket the Services.

1.8 "**Intellectual Property**" shall mean all worldwide rights arising under contract, status, or common law, whether or not perfected, associated with (1) patents and patent applications; (2) works of authorship, including copyrights, mask works, moral rights, and neighboring rights; (3) the protection of trade and industrial secrets and confidential information; (4) any rights analogous to those set forth herein and any other proprietary rights relating to intangible or intellectual property now existing or later recognized in any jurisdiction; and (5) divisions, continuations, renewals, reissuances, reexaminations, applications and registrations, and extensions of the foregoing (as applicable) now existing or hereafter filed, issued, or acquired.

1.9 "**New Commerce Experience**" (NCE) means any Microsoft services provisioned under the modern billing platform, billing in arrears based on Microsoft's modern reconciliation.

1.10 "**Portal**" shall mean the TD SYNNEX online platform in which resellers are able to purchase and manage select services for their End User. It is accessible via TD SYNNEX's ECExpress primary webpage.

1.11 "**Purchase Order(s)**" or "**Order(s)**" shall mean each and every purchase order or other document issued by Reseller or End-Users to initiate a Service to an End User.

1.12 "**Reseller**" shall mean a TD SYNNEX customer who acknowledges, agrees, and accepts the terms and conditions of this Agreement.

1.13 "**Service(s)**" shall mean the Microsoft cloud products provided to Reseller in order to manage and resell to the End User.

1.14 "**Territory**" shall have the meaning specified by TD SYNNEX in which Reseller will be allowed to distribute the Services in accordance with this Agreement.

SECTION 2 APPOINTMENT, ELIGIBILITY AND RELATIONSHIP

2.1 Appointment, License Grant and Sublicense. Subject to the terms and conditions of this Agreement, TD SYNNEX hereby appoints Reseller as a nonexclusive reseller of the Services in the Territory and grants to Reseller a nontransferable and nonexclusive license during the term of this Agreement to distribute the Services in the Territory.

2.2 Authority. Reseller will have no authority to bind TD SYNNEX to any contract, representation, understanding, act or deed concerning TD SYNNEX or any Services covered by this Agreement without TD SYNNEX's prior written consent. This Agreement will not be deemed to establish a joint venture or partnership. Reseller will make no warranties or representations, such as representations concerning prices, terms of delivery and payment, or conditions of sale, relating to the Services unless TD SYNNEX authorizes such warranties and representations in writing.

2.3 Sales to End Users Only. Unless otherwise authorized by TD SYNNEX in writing, Reseller shall only sell Services to End Users who do not intend to further remarket such Services.

2.4 Compliance with Laws. Reseller is solely responsible for obtaining all licenses, approvals, or regulatory authorizations appropriate or necessary for Reseller to perform its obligations as set forth in this Agreement and to provide any services it may provide to its End Users. TD SYNNEX shall not be responsible for regulatory compliance of Reseller's services derived from Services. Reseller is independently responsible for ensuring that its activities (including the offering or providing of services or facilities) comply with applicable laws and government or other regulations. If either party receives any notice or becomes aware of any violation of any law, statute, rule, regulation or ordinance of the Territory by the Services or the distribution thereof, such party shall promptly notify the other party of such notice or violation. This is including Reseller's responsibility to confirm GCC, Academic, and/or Non-Profit eligibility of an end user prior to provisioning licenses.

SECTION 3 RESELLER OBLIGATIONS

3.1 Unless otherwise stated, Reseller is responsible for all equipment and facilities within its own network and for data and other communications circuits used to reach the facilities and network of the communications transport provider.

3.2 Reseller will establish and administer its own service agreements with End Users to cover the Services delivered under this Agreement. Reseller will not obligate TD SYNNEX to provide any services that are not detailed within this agreement.

(A) The Services consist of communications transport and application services only. TD SYNNEX does not operate or control the content transported. TD SYNNEX shall not have any liability or responsibility for the content of any communication transmitted via the Services hereunder. Reseller shall defend, indemnify and hold harmless TD SYNNEX from any and all Claims (including Claims by governmental entities seeking to impose penal sanctions) related to such content, and from any and all third-party Claims relating to Reseller's or its End-User's use of Services hereunder. Reseller agrees that it, its affiliates, and its End Users will not use (i) Service(s) for any purpose other than that for which it is intended or in violation of any law or regulation or in aid of any unlawful act; (ii) Service(s) so as to interfere with the use of the network by other customers or authorized users of the network; and (iii) Service(s) for transmission of any unsolicited distribution lists or other unsolicited electronic mailing ("Spamming").

3.3 Upon request, Reseller will provide TD SYNNEX with a forecast of anticipated sales of Services to be remarketed to End Users for each year this Agreement is in effect.

3.4 Reseller shall not represent itself as an agent or affiliate of TD SYNNEX or any Service provider for any purpose, nor give any warranty in relation to the Services, save to the extent that it may give the express warranties given by TD SYNNEX or the Service provider to Reseller.

3.5 Reseller will be responsible for all commitments it makes to End Users. All renewals, collections, promotions and sales of Service to End Users will be Reseller's sole responsibility. Reseller is responsible for on time renewals of Service between Reseller and TD SYNNEX regardless of End User renewal status.

3.6 Reseller will provide TD SYNNEX with a designated single point of contact. The Reseller designated contact will be responsible for receiving all calls from the Reseller's employees and End Users regarding the Services (such as questions about pricing, renewal or agreement information, policy clarification, etc.). If the Reseller designated contact is unable to answer the question, then that person shall contact TD SYNNEX for further

clarification. This point of contact will also be used by TD SYNNEX for CSP licensing concerns including but not limited to billing-related questions, contract issues, and upcoming renewals.

3.7 Resellers and End Users are responsible for complying with Microsoft security requirements, including but not limited to the security of their proprietary and confidential information and for maintaining a procedure external to the supported Products to reconstruct lost or altered End User's files, data, or programs. More information can be found https://docs.microsoft.com/en-us/partner-center/partner-security-requirements.

3.8 Reseller, when reselling Services, shall obtain in writing its End User's agreement with all the terms and conditions included in the most recent version of the Microsoft Customer Agreement: https://www.microsoft.com/licensing/docs/customeragreement. Reseller is also required to either attest End User acceptance of Microsoft Customer Agreement or have them electronically sign for Microsoft's records. Reseller shall also use commercially reasonable efforts to ensure that the End User adheres to the terms of the Microsoft Customer Agreement.

3.9 Reseller is responsible for reviewing the applicable Services with the End User, including the order requirements and final configurations.

3.10 By submitting a purchase order to TD SYNNEX, Reseller consents to being billed for the full term of the designated contract. Contract options for CSP licensing include but are not limited to twelve (12) months, thirty-six (36) months, six (6) years, or the life of the license. Choice in contract length will depend on the products ordered.

3.11 Reseller is responsible for payment of any changes made by the Reseller or End User within the terms of this Agreement.

3.12 The Reseller shall be responsible for signing and adhering to the Microsoft Partner Agreement, which can be found at https://www.microsoft.com/en-us/licensing/news/introducing-microsoft-partner-agreement.

3.13 RESELLER SHALL USE ALL *TRADE*MARKS SOLELY IN THE TERRITORY AND SOLELY IN CONNECTION WITH THE SALE OF THE SERVICES UNDER THE TERMS AND CONDITIONS OF THIS AGREEMENT; *PROVIDED, HOWEVER,* ANY USE OF THE *TRADE*MARKS SHALL BE IN ACCORDANCE WITH TD SYNNEX'S CURRENT USAGE GUIDELINES FOR SUCH *TRADE*MARKS PROVIDED TO RESELLER OR POSTED ONLINE. TD SYNNEX MAY MODIFY THE *TRADE*MARKS MARKS WITHOUT NOTICE. UPON FIVE (5) BUSINESS DAYS PRIOR WRITTEN NOTICE BY TD SYNNEX TO RESELLER OF ANY MODIFCATION TO THE MARKS, RESELLER SHALL USE SUCH MODIFIED *TRADE*MARKS AND CEASE ANY USE OF THE *TRADE*MARKS PREVIOUSLY PROVIDED TO RESELLER.

SECTION 4 ORDERS

4.1 Services shall be ordered by submitting a Purchase Order to TD SYNNEX via electronic transmission in the Portal. Receipt of each Order shall be promptly confirmed by TD SYNNEX via Auto-generated email to the designated contact on the contract. In the event that the Portal is unavailable for purchase order submissions, a Purchase Order may be submitted via email to microsoftcsp@TD SYNNEX.com. Changes to a Purchase Order submitted in either fashion should also be made in the Portal.

4.2 All orders are subject to acceptance by TD SYNNEX and shall reference this Agreement.

(A) All Orders are subject to the terms and conditions of this Agreement. Unless agreed to in writing, no additional or different terms on the face or reverse side of any Order, or in any written communication, shall apply.

(B) Reseller may at any time issue new Orders for Services; however, they will not negate the existing orders. End users may at any time issue new Orders for Services through the designated End User Storefront, if Reseller has enabled this feature. This will also not negate any previous orders.

(C) Unless otherwise agreed in writing by TD SYNNEX, the minimum term for any Services Order is twelve (12) calendar months. Reseller is responsible for necessary payments for the full term of the Agreement, regardless of End User payment status.

(D) Cancellation fees are outlined in **Section 7** of **Exhibit A** attached hereto.

SECTION 5 FEES AND PAYMENT

5.1 **Payment.** TD SYNNEX will invoice Reseller for any fees that may be owed by Reseller to TD SYNNEX. If paying against a TD SYNNEX granted terms account, payment for such fees may be made by check, or wire

transfer and shall be due within the regularly designated time of Reseller's TD SYNNEX account. If Reseller opts for Credit Card as payment method, TD SYNNEX must be able to invoice ten (10) days after original Order creation date. Daily interest at the rate of one and one-half percent (1.5%) per month shall accrue and be charged, until paid, on all payments not received by TD SYNNEX within the time period stated above. In the event payment is not made by Reseller, TD SYNNEX reserves the right to suspend the Services as set forth in Section 5.6.

5.2 Credit. Reseller shall provide all financial information reasonably requested by TD SYNNEX for the purpose of establishing or continuing Reseller's credit limit. Reseller agrees that TD SYNNEX shall have the right to decline or extend credit to Reseller and to require Reseller to provide a Letter of Credit. TD SYNNEX shall have the right, without notice, to change or revoke Reseller's credit limit based on changes in TD SYNNEX's credit policies or Reseller's financial condition and/or payment record.

5.3 Price Changes. Pricing on a contract is protected for the duration of that contract designated in the Portal. TD SYNNEX may change monthly charges for ongoing Services upon thirty (30) days' written notice. Prepaid Services, if any, will not be subject to increases during the prepaid period. For consumption offerings and other arrears-based billing (i.e. NCE), pricing is subject to change at any time without notice. Reason for price change can include but is not limited to change in TD SYNNEX Delegated Admin Status, tax rate, quantity, capacities from Microsoft, and daily consumption rate.

5.4 Cancellations. If prepaid Services are cancelled by Reseller before the contract end date, TD SYNNEX will be under no obligation to offer a refund for the remaining unused Services. Cancellation policies for specific Services are detailed in **Section 7** of **Exhibit A**.

5.5 Billing Disputes. In the event of a billing dispute by Reseller concerning an invoice, Reseller shall submit to TD SYNNEX documentation identifying and substantiating the disputed amount within fifteen (15) days of the date of invoice written. ("Dispute"). Reseller's failure to notify TD SYNNEX within said timeframe shall constitute Reseller's acceptance of the invoice. The Parties will use reasonable efforts to settle the Dispute within ten (10) days after receipt of notice of the Dispute by TD SYNNEX. If the Parties resolve the dispute in favor of the Reseller, then TD SYNNEX will promptly issue a credit memo for the disputed amount. If the Parties resolve the dispute in favor of TD SYNNEX, and the Reseller has not already paid the disputed amount, then the Reseller must promptly pay the disputed amount within five (5) days after agreement is reached, including interest at the rate set forth in **Section 5.1**, from the due date until the date of actual payment. If the Parties are unable to resolve a dispute, the Parties shall follow the dispute resolution provision in **Section 10.6**. Disputes will only be reviewed if received within 60 days of original invoice date.

5.6 Suspension of Service. In the event Reseller does not pay charges due to TD SYNNEX by the due date (except for charges being disputed pursuant to **Section 5.5**), or if Reseller is unable to be invoiced, TD SYNNEX reserves the right to suspend all or any portion of the Services to the Reseller's End User until Reseller has paid in full all of the charges due to TD SYNNEX plus any late fees. TD SYNNEX shall give Reseller five (5) business days prior notice before suspending the Services. If Services are suspended due to non-payment, TD SYNNEX may reinstate Services to Reseller's End User only when Reseller provides TD SYNNEX with satisfactory assurance of Reseller's ability to pay for Services (deposit when it applies, letter of credit acceptable to TD SYNNEX. If Reseller makes no contact within (1) calendar week from the date of suspension, TD SYNNEX will initiate a hard disconnect which includes physical removal of connected ports, circuits, and licenses. For an End User to reconnect after hard disconnect, End User will have to go through the same processes and pay the same fees as if starting as a new End User on top of paying all outstanding balances.

5.7 Prices. Reseller is free to establish its own price list to End Users for the Services obtained.

5.8 Offsets. TD SYNNEX may offset amounts due to Reseller with any credits granted or credit memos issued to Reseller, or any other current amounts owed by TD SYNNEX to Reseller. Reseller, however, may not withhold payment of invoices due to TD SYNNEX in response to an impending TD SYNNEX credit due to Reseller.

5.9 Taxes. Reseller shall be responsible for all sales taxes, use taxes, withholding taxes, value added taxes, import and export taxes and any other similar taxes imposed by any federal, state, provincial or local governmental entity or any government entity in the Territory on the transactions contemplated by this Agreement, excluding taxes based on TD SYNNEX's net income. When TD SYNNEX has the legal obligation to pay or collect such taxes, the appropriate amount shall be invoiced to and paid by Reseller unless Reseller provides TD SYNNEX with a valid tax exemption certificate authorized by the appropriate taxing authority. TD SYNNEX charges sales tax for Microsoft

Cloud Solution Provider (CSP) products based off the End User's state location, and only where legally obligated. Reseller shall ensure that the End User's address identifies the End User's primary physical address.

5.10 **Company Changes**. Reseller shall promptly notify TD SYNNEX of all changes to Reseller's name, address, or of the sale of substantially all of its assets or if Reseller undergoes a merger, acquisition, consolidation or other reorganizations with the result that any other person or entity controls twenty-five percent (25%) or more of Reseller's capital stock or assets after such transaction. Any obligation of TD SYNNEX under the terms and conditions of the Agreement, or any separate agreement by TD SYNNEX to extend credit to Reseller shall terminate without notice if Reseller files a voluntary petition under a bankruptcy statute, or makes an assignment for the benefit of creditors, or if an involuntary petition under a bankruptcy statute is filed against Reseller, or if a receiver or trustee is appointed to take possession of the assets of Reseller.

SECTION 6 CONFIDENTIALITY

6.1 The receiving party shall protect the confidentiality and secrecy of the disclosing party's Confidential Information and shall prevent any improper disclosure or use thereof by its employees, agents, contractors or consultants, in the same manner and with the same degree of care (but in no event less than a reasonable degree of care) as it uses in protecting its own information of a confidential nature for a period of three (3) years from the date of such disclosure. Each party must inform its employees having access to the other's Confidential Information of restrictions required to comply with this Section 6.1. Each party agrees to provide notice to the other immediately after learning of or having reason to suspect a breach of any of the restrictions of this Section 6.1. Notwithstanding the foregoing, each party may disclose the other party's Confidential Information if and to the extent that such disclosure is required by applicable law, provided that the receiving party uses reasonable efforts to limit the disclosure and provides the disclosing party a reasonable opportunity to review the disclosure before it is made and to interpose its own objection to the disclosure.

6.2 Each party retains for itself all proprietary rights it possesses in and to all of its own Confidential Information. Accordingly, Confidential Information which the disclosing party may furnish to the receiving party shall be in the receiving party's possession pursuant only to a restrictive, nontransferable, nonexclusive license under which the receiving party may use such Confidential Information under the terms of this Agreement, solely for the purposes of satisfying its obligations hereunder. Each party understands that the party receiving Confidential Information may now or in the future be developing proprietary information internally or receiving proprietary information from third parties in confidence that may be similar to disclosed Confidential Information. Nothing in this Agreement shall be construed as a representation or inference that the receiving party will not develop products, for itself or others, that compete with the products, processes, systems or methods contemplated by disclosed Confidential Information.

6.3 Each party acknowledges that any material violation of the rights and obligations provided in this Section 6.1 may result in immediate and irreparable injury to the other party, and hereby agrees that the aggrieved party shall be entitled to immediate temporary, preliminary, and permanent injunctive relief against any such continued violations upon adequate proof, as required by applicable law. Notwithstanding **Section 10.7**, each party hereby submits itself to the personal jurisdiction of the courts of competent subject matter jurisdiction for purposes of entry of such injunctive relief.

SECTION 7 STAFFING

7.1 Each of the parties agrees not to solicit, hire or engage any employees of the other party that are directly involved in the activities of the other party in connection with this Agreement during the period such employees are employed by the other party and for a period of one hundred eighty (180) days after the date of such employee's termination of employment from the other party. Each party acknowledges that any material violation of the rights and obligations provided in this Section 7.1 may result in immediate and irreparable injury to the other party, and hereby agrees that the aggrieved party shall be entitled to immediate temporary, preliminary, and permanent injunctive relief against any such continued violations upon adequate proof, as required by applicable law. Notwithstanding **Section 10.7**, each party hereby submits itself to the personal jurisdiction of the courts of competent subject matter jurisdiction for purposes of entry of such injunctive relief.

SECTION 8 WARRANTY, LIMITATION OF LIABILITY AND INDEMNITY

8.1 **WARRANTY**. TD SYNNEX MAKES NO EXPRESS OR IMPLIED WARRANTIES OR REPRESENTATIONS WITH RESPECT TO ANY SERVICES THAT MAY BE SOLD UNDER THIS

AGREEMENT AND ANY SERVICES ARE PROVIDED ON AN "AS-IS" BASIS. TD SYNNEX DISCLAIMS WARRANTIES (INCLUDING, WITHOUT LIMITATION), FITNESS FOR A PARTICULAR PURPOSE, TITLE, MERCHANTABILITY, OR ANY IMPLIED WARRANTIES ARISING OUT OF A COURSE OF PERFORMANCE OR USAGE). TD SYNNEX MAKES NO REPRESENTATION THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE. SERVICES ARE NOT TO BE USED IN MEDICAL OR OTHER CIRCUMSTANCES WHERE FAILURE OR INTERRUPTION COULD CAUSE INJURY OR DEATH.

8.2 **LIMITATION OF LIABILITY**. EXCEPT FOR A BREACH OF **SECTION 6.1** OR **SECTION 7.1**, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY CONSEQUENTIAL, EXEMPLARY, PUNITIVE, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES OR COSTS HOWSOEVER ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER OR NOT EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR COSTS. TO THE EXTENT TD SYNNEX IS HELD LEGALLY LIABLE TO RESELLER, TD SYNNEX'S TOTAL LIABILITY IS LIMITED TO DIRECT DAMAGES FOR ANY CLAIM BASED ON A MATERIAL BREACH OF SERVICES, UP TO A MAXIMUM OF TWELVE (12) MONTHS OF THE RELATED SERVICES CHARGES FOR THE AFFECTED END USER PAID BY RESELLER DURING THE PERIOD OF MATERIAL BREACH.

8.3 **Reseller Indemnification.** Reseller agrees to indemnify TD SYNNEX and hold TD SYNNEX harmless from any liability or expense, including attorney's fees, incurred as a result of any claim that may be made against TD SYNNEX by End User or any third party that arises out of:

(A) Reseller's failure(s) to perform its obligations under this Agreement;

(B) Reseller's failure to comply with this Agreement; or

(C) Reseller's delivery of Services to End Users.

8.4 Reseller agrees to indemnify and hold TD SYNNEX harmless for all claims and related expenses incurred by TD SYNNEX during or after the Agreement as a result of: (a) Reseller's failure to require agreement by an End User to Services terms and conditions, including without limitation, warranty, limitations and remedies, and Service descriptions; (b) any changes to the End User Agreement or Services not authorized in writing by TD SYNNEX; and (c) any representations or commitments by Reseller regarding Services which create liabilities or obligations not so authorized by TD SYNNEX.

8.5 Reseller agrees, at TD SYNNEX's request to defend, and to indemnify TD SYNNEX against and hold TD SYNNEX harmless from any and all Claims, actions, losses, costs and expenses TD SYNNEX may incur as a result of: (i) any breach by Reseller, MSPs, downstream reseller, or End Users of lawful use of Services (ii) Reseller's or End Users' unauthorized use of the Service in a manner not contemplated by the services description, or (ii) any third party Claim solely in relation to Customer Content.

SECTION 9 **TERM AND TERMINATION**.

9.1 The initial term of this Agreement shall commence on the Effective Date and will remain in effect until terminated according to one or more of the following provisions:

(A) A mutual written agreement of both parties;

(B) With or without notice to Reseller, immediately upon termination of the Agreement between TD SYNNEX and the service provider.

(C) By either party with or without cause upon sixty (60) days prior written notice of termination to the other party;

(D) By either party, following a material breach of this Agreement by the other party and the breaching party's failure to cure such breach within thirty (30) days of it receiving written notice of such breach;

(E) By either party upon the other party seeking an order for relief under the bankruptcy laws of the United States or similar laws of any other jurisdiction, a composition with or assignment for the benefit of creditors, or dissolution or liquidation.

(F) By TD SYNNEX with implementation of updated Agreement terms, which Reseller will be required to sign in order to continue services.

9.2 **Return of Confidential Information**. Upon termination of this Agreement by either party, each party shall return all originals and copies of Confidential Information or destroy the same with certification of such destruction. Notwithstanding the foregoing, each Party may retain an archival copy of the other Party's confidential information as required by record retention policies or law.

9.3 **Survival**. Provisions herein which by their nature extend beyond the termination or expiration of this Agreement will remain in effect until fulfilled.

SECTION 10 MISCELLANEOUS.

10.1 **Entire Agreement and Modification.** This Agreement shall constitute the entire agreement between the parties with respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties relating to such transactions. The Exhibits attached hereto are a part of this Agreement. No modification of this Agreement shall be binding, unless in writing and signed by an authorized representative of each party.

10.2 **Assignment**. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. Neither party hereto shall in any way sell, transfer, assign, or otherwise dispose of any of the rights, privileges, duties and obligations granted or imposed upon it under this Agreement; *provided, however*, TD SYNNEX shall have the right to assign its rights, duties and responsibilities under this Agreement to an affiliate of TD SYNNEX. An affiliate of TD SYNNEX means any corporation, partnership or other business entity which controls, is controlled by, or is under common control with TD SYNNEX.

10.3 **Severability**. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, except in those instances where removal or elimination of such invalid, illegal, or unenforceable provision or provisions would result in a failure of consideration under this Agreement, such invalidity, illegality or unenforceability shall be severed and shall not affect any other provision hereof. Furthermore, the severed provision shall be replaced by a provision which comes closest to such severed provision, or part thereof, in language and intent, without being invalid, illegal or unenforceable.

10.4 **Force Majeure.** Neither party shall be liable to the other for any delay in performance or failure to perform, in whole or in part, due to labor dispute, strike, war or act of war (whether an actual declaration is made or not), insurrection, riot, civil commotion, act of public enemy, accident, fire, flood, earthquake, or other act of God, act of any governmental authority, judicial action, computer virus or worm, or similar causes beyond the reasonable control of such party. If any event of force majeure occurs, the party affected by such event shall promptly notify the other party of such event and take all reasonable actions to avoid the effect of such event.

10.5 **Independent Contractor**. TD SYNNEX and Reseller are and shall be independent contractors to one another, and nothing herein shall be deemed to cause this Agreement to create an agency, partnership, or joint venture between the parties.

10.6 **Disputes**. Both parties agree to negotiate in good faith the settlement of any disputes that may arise under this Agreement. If necessary, such disputes shall be escalated to appropriate senior management of each party. In the event that such good faith settlements fail, excluding any and all disputes and controversies arising out of or in connection with **Section 6.1** or **Section 7.1**, any and all other disputes and controversies of every kind and nature between the parties arising out of or in connection with the existence, construction, validity, interpretation, or meaning, performance, non-performance, enforcement, operation, breach, continuance, or termination of this Agreement shall be submitted to binding arbitration, pursuant to the Rules of the American Arbitration Association, before a single arbitrator in Alameda County, California. In the event the parties cannot agree on the arbitrator, then an administrator of the American Arbitration Association shall select an appropriate arbitrator from among arbitrators of the American Arbitration Association with experience in commercial disputes related to technology products. In the event of any litigation arising out of this Agreement or its enforcement by either party, the prevailing party shall be entitled to recover as part of any judgment, reasonable attorneys' fees and court costs.

10.7 **Jurisprudence**. This Agreement shall be governed by and construed in accordance with the laws of California and the United Nations Convention on Contracts for the International Sale of Goods shall not apply.

10.8 **Notice**. All written notices required by this Agreement must be delivered in person or by means evidenced by a delivery receipt and will be effective upon receipt.

10.9 Exhibits. Each Exhibit attached hereto is incorporated herein by this reference. The parties may amend any Exhibit from time to time by entering into a separate written agreement, referencing such Exhibit and specifying the amendment thereto, signed by an authorized employee of each of the parties.

EXHIBIT A

TD SYNNEX CLOUD SERVICES PARTNER SERVICES

SECTION 1 DEFINITIONS

1.1 "**Customer Content**" means End User information stored and/or processed through the Services (whether sent to, from, or by Customer.)

1.2 "**API**" means the Application Programming Interface used by Reseller to aggregate, provision, and add Ender Users to the Service(s).

1.3 "**Hosted Software**" means any software programs described in this Exhibit A and/or any links provided in this Exhibit A that are hosted by Vendor, or any other software programs hosted by Vendor from time to time, and offered under a software-as-a-service or cloud-computing delivery model. For clarity, "Hosted Software" is used in connection with Cloud Services.

1.4 "**Updates**" means new versions of the Cloud Services that contains patches, bug fixes, error corrections, minor enhancements and other maintenance releases, but that does not contain major enhancements or significant new functionality. Updates are generally designated by a change in the version number of software to the right of the decimal (e.g., Version 2.1 to Version 2.2).

1.5 "**Reserved Instance(s)**" means any Service purchased in Microsoft Azure as an upfront reserve on Windows or Linux Virtual Machines (VMs) in a one(1) year or three(3) year term, starting immediately after provisioning.

SECTION 2 OBJECTS

2.1 Establish a means for Resellers to easily transact services in a monthly billing model. Additionally, this will allow Resellers to procure Cloud Services to support their managed service practice through one portal.

SECTION 3 RESELLER'S RESPONSIBILITIES

3.1 Review training materials on use of the Portal.

3.2 Identify upsell/cross-sell opportunities.

3.3 Provide initial support to End User.

3.4 Manage and support a base of End Users with a recurring revenue model.

3.5 Make timely payments on a monthly or annual basis dependent on the term of the product ordered.

3.6 The Services ordered and access to Hosted Software shall be sold to and provisioned for Reseller by TD SYNNEX in accordance with the applicable Service Descriptions, the SLAs and the Terms of Use (collectively the "Service Terms,") set forth at by Microsoft.

SECTION 4 RESELLER'S OBLIGATIONS

4.1 TD SYNNEX will provide directly to the Reseller 24/7 support for this Agreement. Reseller is responsible for providing first-level support to the End User.

4.2 TD SYNNEX does not have a contractual relationship with End Users and Reseller expressly acknowledges and agrees that it shall be liable for all End User obligations under this Agreement by entering into substantially similar terms as this Agreement (and as amended) and the Services Descriptions. Specifically, Reseller shall establish and operate systems and procedures sufficient to provide initial and primary support to End Users including but not limited to, (i) take and log all calls, e-mails, faxes and other requests for assistance from End Users; (ii) determine whether the call requires escalation to TD SYNNEX or Microsoft (and to refer such call to TD SYNNEX or Microsoft if it does).

SECTION 5 DATA PRIVACY

5.1 TD SYNNEX operates as a data processor with no control over the type, substance or format of Customer Content. Reseller, as data controller, is responsible (i) to ensure that processing and disclosure of such information to TD SYNNEX complies with applicable laws; (ii) to inform End Users that their information will be processed by TD SYNNEX in the United States or other countries that may have less protective data protection laws than the region in

which they are situated (including the European Economic Area); (iii) to inform End User of how it will be used, and to assure that End User has all appropriate consents required for such transfer and use; and (iv) to inform relevant End User that communications transmitted through systems covered by the Services may be intercepted or monitored for purposes of the Services. To see the Microsoft data privacy guidelines, visit the website: https://www.microsoft.com/en-us/trust-center

5.2 In the normal course of providing the Services, TD SYNNEX does not require access to or use of the Customer Content, other than by machine-read or electronic methods. TD SYNNEX, its affiliates, agents or subcontractors may access or use the Customer Content if required to ensure proper functioning of the Service or as otherwise set forth in the service descriptions. TD SYNNEX may access, use or disclose Customer Content as required by law or court order. TD SYNNEX will give Reseller reasonable notice of any legally required disclosure to allow Reseller to seek a protective order or other appropriate remedy (except to the extent TD SYNNEX's compliance with the foregoing would cause it to violate a court order or other legal requirement). As between End User and TD SYNNEX, the Customer Content will remain the property of End User at all times.

SECTION 6 TRIALS.

6.1 Resellers may start a thirty (30) day trial for End users through Microsoft's Office 365 portal in adherence with Microsoft's Microsoft Cloud Agreement and Microsoft Partner Agreement.

6.2 At end of the thirty (30) day trial, Reseller will be responsible for any conversion of licenses into payable subscriptions with TD SYNNEX.

(A) No invoice or notification will be sent by TD SYNNEX at the expiration of the trial.

(B) Partners will have the ability to choose monthly or annual billing if/when trial is converted to paid subscription.

(C) Trial offerings ordered in New Commerce Experience will be auto-converted by Microsoft into the paid annual commit, monthly paid version of that service at the same quantity twenty-five (25) unless auto-renew option is turned off by Reseller.

6.3 Trial offerings will not be extended for any reason.

6.4 Trial offerings will be limited to the offer availability from Microsoft.

SECTION 7 BILLING

7.1 **Monthly License-Based Online Services (i.e.; Office 365, Dynamics 365, and Microsoft 365).** Subscriptions will become active at the time of provisioning in either the Portal or Microsoft Partner Center and will become available to the end user immediately. First invoice from TD SYNNEX to Reseller will be delayed until the first (1st) business day of the following month and will be a pre-billing for the month coming. Invoices may be delayed due to holidays, account issues, or system issues.

(A) **License Additions & Subtractions**: New license additions throughout the month will reflect on the next invoice sent on the first (1st) business day of the following month for one month's upfront charge. No proration will be added. Any licenses subtracted from a line item will be reflected on the next month's invoice. No refunds will be issued for time remaining on removed licenses. Start/end dates on the contact will not change when quantities are changed.

(B) **Upgrades & Downgrades**: Upgrades for paid monthly services are allowed and will reflect on the next month's invoice. No proration will be added. Downgrades for paid monthly services are allowed and will also not reflect until the next month's invoice with no proration or credit for the previous invoice. Charges will be based on the services that are active at the end of the last billing date of the previous month. The new product will receive a new contract number, and start/end dates.

(C) **Cancellations**: If Services are cancelled during the one-year commitment, TD SYNNEX will be under no obligation to refund reseller for time and services remaining. To prevent billing on the first (1st) business day of the following month, Reseller must cancel the licenses prior to the seventeenth (17th) of the current month. Failure to cancel by this time will incur one (1) month of additional charges. Services will cease immediately at the time of cancellation. No scheduled future cancellations will be allowed. No partial credits will be issued for any licenses cancelled or changed.

(D) **New Products**: Any new primary service added to an End User during the term of the contract will have a unique contract number and start/end dates from the other products if ordered on a different day.Add-On products will retain the end date of the primary product to which it is attached.

7.2 **Annual Usage-Based Online Services (i.e.; Office 365, Dynamics 365, and Microsoft 365).** TD SYNNEX will invoice Reseller up front for one full year of service based on the activation date of the service(s). Reseller will be billed for one (1) year of service on the first (1st) billing date of the following month.

(A) **License Additions & Subtractions:** License additions will share the same expiration date as the originally purchased licenses. Additional licenses will have a prorated cost to coincide with the original expiration date and will be invoiced to Reseller on the first billing date of the following month. License reductions will only be allowed at the renewal date. No Credits will be given for services no longer needed within the annual term.

(B) **Upgrades & Downgrades**: Upgrades are allowed and will be prorated based on the amount paid for the original license and the amount of time left on the one-year contract. Downgrades are not allowed for yearly services. Mixing of yearly and monthly services on the same contract is not allowed.

(C) **Cancellations**: Services cancelled within the first thirty (30) days of purchase will be refunded only after TD SYNNEX has been notified by Reseller that Services are cancelled, and TD SYNNEX has been issued the credit for said Services by Microsoft. The amount refunded to Reseller will match credit issued to TD SYNNEX by Microsoft. No cancellations are permitted after thirty (30 days) from the purchase date. Reseller is responsible for notifying TD SYNNEX of any annual cancellations made after invoicing to receive refund in accordance with thirty (30) day cancellation policy.

7.3 **Consumption Services (Legacy Azure).** TD SYNNEX will invoice the reseller on the first (1st) day of every month based on consumption reports received from Microsoft on the seventeenth (17th) day of the previous month.

(A) Usage reports are based on a full month of Azure services, and consumption of those services as reported by Microsoft (i.e.; September's Azure invoice will be for usage of July 17th through August 16th unless otherwise noted).

(B) If no services are consumed, no charges will accrue onto the Azure contract

(C) Azure contracts are subject to pricing changes from Microsoft at any time.

(D) Reseller acknowledges that TD SYNNEX offers certain solutions on the Microsoft Azure platform using pre-defined templates. Reseller acknowledges and agrees that Reseller shall be charged a fee as soon as Reseller starts any and/or all Azure Solutions, including but not limited to Azure Machine services and solutions while the machines are being created. TD SYNNEX shall bill Reseller monthly based on usage reports from Microsoft of Reseller's usage of the Solutions for the previous month and Reseller agrees to pay such fees. For the monthly Machine usage reports, Microsoft shall charge Reseller by the minute at a variable rate based on specific cost metrics. Reseller acknowledges that Azure Machine Learning services are customized for each end user and this customization may require additional set by Reseller.

7.4 **Modern Offers (Azure Reserved Instances, Subscription and Perpetual Software in CSP).** SYNNEX will start invoicing Reseller on the first (1st) of the month after Microsoft charges SYNNEX for the given order. For example, anything ordered in the month of January will start billing the reseller March 1st. Billing will either be up front or monthly based on the billing type ordered. Contract length may be one (1) year, three (3) years, or perpetual.

(A) **License Additions & Subtractions**: License additions will create a new contract number and new start and end dates, and a new billing cycle. A new purchase order number will be required. License reductions are not always allowed and must be a manual transaction requested by Reseller to SYNNEX. SYNNEX will not guarantee a credit to Reseller for unused Services.

(B) **Upgrades & Downgrades**: Upgrades are allowed but will be a manual transition requested by Reseller to TD SYNNEX. TD SYNNEX will not guarantee a credit to Reseller for unused services. Downgrades will be a manual transition requested by Reseller to TD SYNNEX. TD SYNNEX will not guarantee a credit to Reseller for unused Services.

(C) **Cancellations**: Microsoft has updated the cancelation window for Software Subscription services to seven (7) days from the time if provisioning. Credit for said cancelation will be prorated to the day, which means there is a 24-hour full cancelation window for these Services. Reserved Instances and Perpetual Software Services can be cancelled within the first thirty (30) days of purchase will be refunded only after SYNNEX has been notified by Reseller that Services are cancelled, and SYNNEX has been issued the credit for said Services by Microsoft. Cancellations after the thirty (30) days from provisioning date are not always allowed, and are not guaranteed to receive a refund.

(i) If or when a credit is given to TD SYNNEX by Microsoft, the amount refunded to Reseller may include up to a twenty percent (20%) restocking fee based on the original order cost, excluding monthly Reserved Instances.

(ii) A Monthly Reserved Instance cancellation will result in one final invoice billed to the reseller on the next first (1st) of month billing cycle at the standard monthly cost. No prorations or credits will be given.

(iii) Reseller is responsible for notifying TD SYNNEX of any cancellations made after invoicing to receive refund in accordance with thirty (30) day cancellation policy.

7.5 **New Commerce Experience License-Based Services (i.e. Office 365, Dynamics 365, and Microsoft 365).** Subscriptions will become active at the time of provisioning in either the Portal or Microsoft Partner Center and will become available to the end user immediately. TD SYNNEX will invoice Reseller in arrears based on the charges incurred from Microsoft on the first of the next month. For example, orders and changes made in the month of August will be charged to Reseller on October 1st. Invoices may be delayed due to holidays, account issues, or system issues. Reseller is obligated to complete the term of the selected contract commitment, regardless of selected billing cycle. The contract commit options are one (1) month, one (1) year, or three (3) years. Billing cycle options are one (1) month or one (1) year.

(A) **License Additions & Subtractions**: New license additions throughout the month will reflect on the corresponding invoice with a prorated charge to align with the term and billing cycle selected by the reseller on the original order. License subtractions can only be done within the cancelation window; a prorated credit will be issued based on the credit received from Microsoft. Start/end dates on the contact will not change when quantities are changed.

(B) **Upgrades & Downgrades**: Upgrades are allowed for Reserved Instances only, but will be a manual transition requested by Reseller to SYNNEX. SYNNEX will not guarantee a credit to Reseller for unused services. Downgrades are not always allowed, and will be a manual transition requested by Reseller to SYNNEX. SYNNEX will not guarantee a credit to Reseller for unused Services. If a full upgrade is completed, Reseller will keep the same contract and subscription ID.

(C) If partial upgrade is completed, Reseller will have two (2) separate line items on the contract, with two (2) separate subscription IDs. Reseller is responsible for reassigning any licenses to the End User.

(D) **Cancellations**: Reseller can cancel Services within three (3) days (UTC Time Zone) of purchase within the Portal.

(i) If services are cancelled within same day of purchase (end of day calculated by UTC time zone), Reseller will receive full credit.

(ii) If services are cancelled between on day two (2) or three (3) of purchase (end of day calculated by UTC time zone), Reseller will receive a prorated credit based on credit received from Microsoft.

(E) **New Products**: Any new primary service added to an End User during the term of the contract will have a unique contract number and start/end dates from the other products if ordered on a different day. Add-On products are also treated as standalones, and will have a unique contract number and start/end dates from the other Products, if ordered on a different day.

7.6 Contract Expiration. Contracts for prepaid (non-consumption based) Services lock in pricing for the full contract term. An email notification for renewal will be sent thirty (30) days prior to the anniversary date of the contract. If there are no issues with the contract, Reseller will have the option to renew or suspend Services at the end

of the contract (this excludes Modern Offers CSP Software Subscriptions and Azure Reserved Instances, as they will always require a new order from Reseller). If no response is given to TD SYNNEX on the renewal notification, the following will occur:

(A) **Contracts with no Price Changes or End of Life Products**: The same contract number and purchase order number submitted at original purchase date will be used to renew and continue service for the same contract period. The Agreement, as amended or updated, will apply.

(B) **Contracts Requiring Price Changes**: TD SYNNEX may change monthly charges for the referenced ongoing Services. The same contract number and purchase order number submitted at original purchase date will be used to renew and continue service for the same contract period. The Agreement, as amended or updated, will apply.

(C) **Contracts with End of Life Products**: The option to renew will not be given on the renewal notification. If issues are not resolved by the renewal date, the licenses will immediately expire, and the contract will terminate.

(D) **Contracts with Billing Issues**: If issues are not resolved by the renewal date, a termination warning will be sent by TD SYNNEX to Reseller. Reseller will have five (5) business days to resolve all outstanding billing issues on said contract before the licenses will be suspended.

(E) **Cancellations**. Notwithstanding the terms and conditions governing cancellation of Services in this Agreement, if cancellation of Services is due to any violation of the terms of this Agreement or the Customer Agreement – including if Reseller or a Customer is determined to be, or to have become, a denied party – then no refund will be provided in connection with the cancellation of any Services.

APPROVED AS TO FORM

_____

Scott E. Porter

Interim City Attorney

A-8052

OMNIA® PARTNERS #R200803 SYNNEX GOVSolv™

Cyber Security Solutions and Associated Products & Services

LETTER OF AUTHORIZATION

Date: Thursday, April 29, 2021

Reseller: Datalink Networks

Subject: OMNIA PARTNERS Contract #R200803 Eligibility

Dear Sir/Madam,

This letter is to document the status of Datalink Networks, as an authorized reseller with SYNNEX Corporation (hereinafter "SYNNEX").
OMNIA PARTNERS (OMNIA) is a nationwide SLED-focused state cooperative procurement contract that has over 140,000 agencies as members.
SYNNEX' OMNIA PARTNERS Contract #R200803 covers SYNNEX' full corporate line card for our Catalog award. Please refer to the attached line card for a listing of the manufacturers that are included in our OMNIA PARTNERS Contract #R200803.

SYNNEX' OMNIA PARTNERS Contract #R200803 can be verified & more information required for your due diligence can be accessed at the following link: **OMNIA website/SYNNEX page**

As an authorized reseller with SYNNEX, Datalink Networks is likewise an authorized reseller partner on the OMNIA PARTNERS Contract #R200803 and whose products can be procured through this contract through approved vendor authorizations.

If you require further information, please call me at (864) 349-4374.

Sincerely,

Ed Somers
Vice President, Public Sector and Vertical Markets

SYNNEX CORPORATION

SYNNEX GOVSolv™

39 Pelham Ridge Drive, Greenville, South Carolina 29615
Tele: 864.289.4374 Fax: 510.360.6532 E-mail: eds@synnex.com

datalinknetworks

QUOTE

Number AAAQ5119
Date Aug 5, 2022
Quote expires Sep 4, 2022

28110 Avenue Stanford, Unit A, Santa Clarita, CA 91355
t. 661-294-8822

Sold To	Ship To	Your Sales Rep
City of Palmdale Stuart Thompson 38300 Sierra Highway Palmdale, CA 93550	**City of Palmdale** Stuart Thompson 38300 Sierra Highway Palmdale, CA 93550	**Brian Wisdom** 661-705-8395 brianw@datalinknetworks.net
Phone 661-267-5100	**Phone** 661-267-5100	

COP - Office 365 Licenses - 08-05-2022

Terms	P.O. Number
Net 20, $10,000 - 50% Deposit See Details Below	

Qty	Description	Unit Price	Ext. Price
	Year 1 (Coverage 11/1/2022-10/31/2023)		
500	O365 G3 GCC Sub Per User	$233.43	$116,715.00
	Year 2 (Coverage 11/1/2023-10/31/2024)		
500	O365 G3 GCC Sub Per User	$233.43	$116,715.00
	Year 3 (Coverage 11/1/2024-10/31/2025)		
500	O365 G3 GCC Sub Per User	$233.43	$116,715.00

Qty	Description	Unit Price	Ext. Price

SubTotal	$350,145.00
Tax	$0.00
Shipping	**TBD**
Deposit Required	**$116,715.00**
Total	**$350,145.00**

Signature Date

Payments for monthly recurring services and/or labor are due to Datalink Networks on or before the first of each month. Unless otherwise stated, all monthly recurring services and/or labor carry a one year minimum contract period, with no early cancellation option, renewing each year, for an additional year, unless written notice of cancellation is received by Datalink Networks 30 days prior to renewal. Payments for all other purchases are due to Datalink Networks 20 days from invoice date. Purchases and/or projects in excess of $10,000 require 50% deposit. Datalink Networks has the right, in its sole and absolute discretion, to suspend Services upon failure to remit payment within 30 days of billing, until payment is brought current. Any fees associated with the collection of payment will be the sole responsibility of the client. Datalink Networks, Inc. reserves the right to withhold the provision of goods and/or services, to assess interest charges at the rate of 1.5% per month (18% APR), or the maxim allowed by law, and to rescind any and all discounts granted on goods and/or services, in the event of client failure to abide by the payment terms stated herein. This document supersedes any other written or oral agreement between the parties. Should client desire to employ or contract directly with Datalink Networks personnel (personnel defined as a current or former employee, representative or independent contractor of Datalink Networks, within the past 12 months), either during or at the conclusion of this Agreement, client shall pay a hiring fee to Datalink Networks equal to one hundred twenty-five percent (125%) of that person's current annual compensation. This hiring fee shall remain in effect for two years after termination or cancellation.

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **INFORMATION TECHNOLOGY**

DISTRICT: **ALL**

SUBJECT: **APPROVE PURCHASE ORDER # 20230206 WITH HP, INC. IN THE AMOUNT NOT TO EXCEED $94,626 FOR THE PURCHASE OF NEW COMPUTERS AND APPROVE BLANKET PURCHASE ORDER # 20230205 WITH HP, INC IN AN AMOUNT NOT TO EXCEED $75,000 FOR THE PROCUREMENT OF VARIOUS COMPUTER-RELATED EQUIPMENT.**

ISSUE

Approve Purchase Order # 20230206 with HP, Inc. in the amount not to exceed $94,626 for the purchase new of desktop and laptop computers and Approve Blanket Purchase Order # 202330205 with HP, Inc. in an amount not to exceed $75,000 for FY 2022-23 for the procurement of various computer-related equipment.

RECOMMENDATION

Staff recommends that the City Council:

1. Approve Purchase Order # 20230206 with HP, Inc. in the amount of $94,626 for the purchase of desktop and laptop computers to replace computer equipment at the end of their useful lives.
2. Approve Blanket Purchase Order # 20230205 with HP, Inc. in an amount not to exceed $75,000 for FY 2022-23 for the procurement of various computer-related equipment.

BACKGROUND

In 2018 the City started a three-year Computer Refresh project to replace obsolete computers. This Computer Refresh is projected to be continued for the next five years, replacing approximately 70 computers annually. Currently, the City has approximately Three Hundred and Fifty workstations, of which Eighty-Six are from the 2018 Computer Refresh and are at the end of useful life. The concern for the end of useful life computers is aging hardware (computers may begin to run more slowly, become more bogged down with files, etc.). An additional issue that many older computers often run into is the inability to support the newer operating systems, along with the most current security features. To ensure the City maintains an up-to-date computer inventory, the City recommends

beginning the next Computer Refresh. The City will purchase 25 laptops with docking stations and 45 desktop computers this fiscal year.

The City will purchase directly from HP, Inc. while utilizing the NASPO Cooperative Purchasing Agreement MNNVP-133. The use of Cooperative Purchasing is authorized in Palmdale Municipal Code §3.08.090 for the City to participate with other public agencies for the purpose of cooperative purchasing. Additionally, HP, Inc. is providing additional volume discounts to the NASPO Cooperative Agreement.

DISCUSSION

Staff recommends that the City Council Approve Purchase Order # 20230206 with HP, Inc. in the amount not to exceed $94,626 for the purchase new of desktop and laptop computers and Approve Blanket Purchase Order # 20230205 with HP, Inc. in an amount not to exceed $75,000 for FY 2022-23 for the procurement of various computer-related equipment.

FISCAL IMPACT

$94,626 has been budgeted for the Computer Refresh and is available for FY 2022-23 in account 15316001-774400, Information Technology Equipment Capitalized. $75,000 has been budgeted for additional equipment and is available for FY 2022-23 in account 15316001-739500, Information Technology Equipment Under $5,000.

STRATEGIC PLAN

- Seek innovative, cost effective, customer focused methods of service delivery.
- Heighten communication and information sharing to internal and external stakeholders. Develop strategies to support the workforce to address new demands.
- Explore technology that is responsive to changing community needs and trends.
- Develop strategies to support the workforce to address new demands.

Prepared by:	Candice Mantell, Senior Administrative Assistant
Certified as to availability of Funds:	Janelle Samson, Finance Manager
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

1. Purchase Order # 20230206
2. Purchase Order # 20230205
3. NASPO Agreement MNNVP-133

DocuSign Envelope ID: BE9EAB16-AC16-4261-967C-95AFDB64B876

STATE OF MINNESOTA
Office of State Procurement
112 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Voice: 651.296.2600
Fax: 651.297.3996

May 11, 2022

Debra Lee
HP, Inc.
3000 Hanover Street
Palo Alto, CA 94304

Dear Ms. Lee:

The following documents are enclosed for you to complete and return:

- Amendment No. 5 to NASPO Master Agreement No. MNNVP-133
- Workforce Certificate Information Form

Using the DocuSign process, please have the attached document(s) signed and routed for the State's execution by **May 20, 2022.**

If the Amendment is not properly executed it will be returned to you. Upon receipt of the properly executed document, and after signatures are obtained from the appropriate State authorities, a copy of the completed Amendment will be sent to your company.

If you have any questions, please feel free to contact me.

Sincerely,

Andy Doran
IT Acquisitions Supervisor
Enclosure(s)

cc: Elizabeth Leach

DocuSign Envelope ID: BE9EAB16-AC16-4261-967C-95AFDB64B876

AMENDMENT NO. 5 TO NASPO MASTER AGREEMENT NO. MNNVP-133

THIS AMENDMENT is by and between the State of Minnesota, acting through its Commissioner of Administration ("State"), and HP, Inc., 3000 Hanover Street, Palo Alto, CA 94304 ("Contractor" or "Contract Vendor").

WHEREAS, the State has a Contract with the Contractor identified as NASPO Master Agreement No. MNNVP-133, April 15, 2015, through July 31, 2022 ("Contract"), to provide Computer Equipment, Peripherals & Related Services; and

WHEREAS, Minn. Stat. § 16C.03, subd. 5, affords the Commissioner of Administration, or delegate pursuant to Minn. Stat. § 16C.03, subd. 16, the authority to amend contracts; and

WHEREAS, the terms of the Contract allow the State to amend the Contract as specified herein, upon the mutual agreement of the Office of State Procurement and the Contractor in a fully executed amendment to the Contract.

NOW, THEREFORE, it is agreed by the parties to amend the Contract as follows:

1. That NASPO Master Agreement No. MNNVP-133 is extended through February 28, 2023, at the same prices, terms, and conditions.

This Amendment is effective beginning August 1, 2022, or upon the date that the final required signatures are obtained, whichever occurs later, and shall remain in effect through contract expiration, or until the Contract is canceled, whichever occurs first.

Except as herein amended, the provisions of the Contract between the parties hereto are expressly reaffirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed intending to be bound thereby.

1. HP, Inc.

The Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

By: DocuSigned by: B79016A743E4400... (Signature)

Judith M. Alexander (Printed Name)

Title: Senior Counsel

Date: 5/12/2022

By: _____ (Signature)

_____ (Printed Name)

Title: _____

Date: _____

2. Office of State Procurement

In accordance with Minn. Stat. § 16C.03, subd. 3.

By: DocuSigned by: Elizabeth M. Randa 742DE739C8ED492...

Title: Acquisition Management Specialist

Date: 5/18/2022

3. Commissioner of Administration

Or delegated representative.

By: DocuSigned by: Luke Jannett 0266C0BD8EF44DE...

Date: 5/18/2022

DocuSign Envelope ID: BE9EAB16-AC16-4261-967C-95AFDB64B876

STATE OF MINNESOTA – WORKFORCE CERTIFICATE INFORMATION

Required by state law for ALL bids or proposals that could exceed $100,000

Complete this form and return it with your bid or proposal. The State of Minnesota is under no obligation to delay proceeding with a contract until a company becomes compliant with the Workforce Certification requirements in Minn. Stat. §363A.36.

BOX A – COMPANIES that have employed more than 40 full-time employees WITHIN MINNESOTA on any single working day during the previous 12 months, check one option below:

☐ Attached is our current Workforce Certificate issued by the Minnesota Department of Human Rights (MDHR).
☐ Attached is confirmation that MDHR received our application for a Minnesota Workforce Certificate on _____ (date).

BOX B – NON-MINNESOTA COMPANIES that have employed more than 40 full-time employees on a single working day during the previous 12 months in the state where it has its primary place of business, check one option below:

☑ Attached is our current Workforce Certificate issued by MDHR.
☑ We certify we are in compliance with federal affirmative action requirements.

BOX C – EXEMPT COMPANIES that have not employed more than 40 full-time employees on a single working day in any state during the previous 12 months, check option below if applicable:

☐ We attest we are exempt. If our company is awarded a contract, upon request, we will submit to MDHR within 5 business days after the contract is fully signed, the names of our employees during the previous 12 months, the date of separation, if applicable, and the state in which the persons were employed. Send to compliance.MDHR@state.mn.us.

By signing this statement, I certify that the information provided is accurate and that I am authorized to sign on behalf of the company.

Name of Company: HP Inc. Date May 12, 2022

Authorized Signature: _____ Telephone number: 954.249.5162

Printed Name and Title: Judith M. Alexander, Senior Counsel Email: judith.alexander@hp.com

For assistance with this form, contact:

Minnesota Department of Human Rights, Compliance Services

Web: http://mn.gov/mdhr/ TC Metro: 651-539-1095 Toll Free: 800-657-3704
Email: compliance.mdhr@state.mn.us TTY: 651-296-1283

DocuSign Envelope ID: BE9EAB16-AC16-4261-967C-95AFDB64B876

DEPARTMENT OF HUMAN RIGHTS

June 27, 2018

HP INC
1501 PAGE MILL ROAD
PALO ALTO CA 94305
ATTN: Stephanie Teasdale

RE: Workforce Certificate of Compliance

Congratulations, the Minnesota Department of Human Rights has reviewed and approved HP INC's application for a Workforce Certificate of Compliance. This Workforce Certificate allows you to execute contracts with the State of Minnesota; including state agencies, state departments, and the Metropolitan Council, that are likely to exceed $100,000.

Please be aware that the Department will periodically require and request information from you in order to ensure HP INC's compliance with equal employment opportunity laws and its good faith efforts to implement their Affirmative Action Plan.

Pursuant to Minn. Admin. Rule 5000.3580, an Annual Compliance Report is due each year during the four-year certification period on the anniversary date of the Certificate of Compliance.

For information regarding required reports and/or forms the Department will request from you on an annual and/or monthly basis, please visit the Contract Compliance section on the Department's website at www.mn.gov/mdhr/certificates.

If you have any questions, please contact Compliance Services at 651-539-1095 or Compliance.MDHR@state.mn.us.

Sincerely,

Kevin M. Lindsey, Commissioner
Minnesota Department of Human Rights

Enclosure(s)

DocuSign Envelope ID: BE9EAB16-AC16-4261-967C-95AFDB64B876

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **HP INC** is hereby certified as a contractor under the Minnesota Human Rights Act, §363A.

Certificate start date: **6/25/2018**
Certificate expiration date: **6/24/2022**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Kevin M. Lindsey, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER
Freeman Building • 625 Robert Street North • Saint Paul, MN 55155 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • Fax 651.296.9042 •
mn.gov/mdhr

DocuSign Envelope ID: BE9EAB16-AC16-4261-967C-95AFDB64B876

HP INC
ATTN: Stephanie Teasdale
1501 PAGE MILL ROAD
PALO ALTO CA 94305

CITY OF PALMDALE

Purchase Order

PURCHASING DIVISION
PHONE: (661) 267-5444 FAX (661) 267-5454
BILL TO: ACCOUNTS PAYABLE
38300 Sierra Highway
Palmdale, CA 93550
(661) 267-5460

Revisions 000
Expiration Date 06/30/2023

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20230205**

NO SUBSTITUTIONS WITHOUT APPROVAL OF PURCHASING DIVISION. USE CITY OF PALMDALE ADDRESS SPECIFIED BELOW. MERCHANDISE MUST BE DELIVERED TO SPECIFIC DEPARTMENT.

VENDOR
HP INC.
1501 PAGE MILL ROAD
PALO ALTO, CA 94304

SHIP TO
cmantell
INFORMATION SERVICES DEPT
38300 SIERRA HWY
STE D
PALMDALE, CA 93550
Email: cmantell@cityofpalmdale.org
Phone: 661-267-5525

Vendor Phone Number	Vendor Fax Number	Requisition Number	Buyer
		230418	Matthew Harris

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
09/12/2022	11420		DESTINATION/NET 45	INFORMATION SERVICES

Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price
	COMPUTERS, LAPTOP, HANDHELD, NOTEBOOK The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
1	THIS BLANKET PURCHASE ORDER FOR CITY WIDE COMPUTER EQUIPMENT FOR FY 2022-2023 IS PENDING CITY COUNCIL APPROVAL ON OCTOBER 5, 2022 AND EXPIRES JUNE 30, 2023. COOPERATIVE PURCHASING THROUGH NASPO CONTRACT NO. MNNVP-133. ***15316001 - 774400***	1.0	EA	$20,000.00	$20,000.00 ***$20,000.00***
2	Blanket purchase order for computers and peripherals. ***15316001 - 739500***	1.0	EA	$55,000.00	$55,000.00 ***$55,000.00***

IMPORTANT: Read Terms and Conditions provided as part of this purchase order

By: _____
Approved City Representative

VENDOR COPY

Sales Tax	$0.00
Order Total	**$75,000.00**

CITY OF PALMDALE

Purchase Order

PURCHASING DIVISION
PHONE: (661) 267-5444 FAX (661) 267-5454
BILL TO: ACCOUNTS PAYABLE
38300 Sierra Highway
Palmdale, CA 93550
(661) 267-5460

Revisions 000
Expiration Date 06/30/2023

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20230206**

NO SUBSTITUTIONS WITHOUT APPROVAL OF PURCHASING DIVISION. USE CITY OF PALMDALE ADDRESS SPECIFIED BELOW. MERCHANDISE MUST BE DELIVERED TO SPECIFIC DEPARTMENT.

VENDOR
HP INC.
1501 PAGE MILL ROAD
PALO ALTO, CA 94304

SHIP TO
cmantell
INFORMATION SERVICES DEPT
38300 SIERRA HWY
STE D
PALMDALE, CA 93550
Email: cmantell@cityofpalmdale.org
Phone: 661-267-5525

Vendor Phone Number	Vendor Fax Number	Requisition Number	Buyer
		230417	Matthew Harris

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
09/13/2022	11420		DESTINATION/NET 45	INFORMATION SERVICES

Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price
	COMPUTERS, LAPTOP, HANDHELD, NOTEBOOK The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
1	HP Z2 Mini Base Unit G9 - 32 GB - 256 SSD - i5 processor PURCHASE ORDER FOR CITY WIDE COMPUTER REFRESH FOR FY 2022-2023 IS PENDING CITY COUNCIL APPROVAL ON OCTOBER 5, 2022. COOPERATIVE PURCHASING THROUGH NASPO CONTRACT NO. 7-15-70-34-001. QUOTE 3789394 ***15316001 - 774400***	45.0	EA	$1,093.50	$49,207.50 ***$49,207.50***
2	PC Mounting bracket B300 ***15316001 - 774400***	45.0	EA	$20.00	$900.00 ***$900.00***
3	HP Elite 650 G9 - 32 GB - 256 SSD ***15316001 - 774400***	25.0	EA	$1,206.31	$30,157.75 ***$30,157.75***
4	HP TB 120W G4 Dock ***15316001 - 774400***	25.0	EA	$218.00	$5,450.00 ***$5,450.00***
5	Regulatory Fees ***15316001 - 774400***	1.0	EA	$125.00	$125.00 ***$125.00***
6	Sales Tax ***15316001 - 774400***	1.0	EA	$8,785.82	$8,785.82 ***$8,785.82***

IMPORTANT: Read Terms and Conditions provided as part of this purchase order

CONTINUED ON NEXT PAGE

VENDOR COPY

CITY OF PALMDALE

Purchase Order

PURCHASING DIVISION
PHONE: (661) 267-5444 FAX (661) 267-5454

BILL TO: ACCOUNTS PAYABLE
38300 Sierra Highway
Palmdale, CA 93550
(661) 267-5460

Revisions 000
Expiration Date 06/30/2023

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20230206**

NO SUBSTITUTIONS WITHOUT APPROVAL OF PURCHASING DIVISION. USE CITY OF PALMDALE ADDRESS SPECIFIED BELOW. MERCHANDISE MUST BE DELIVERED TO SPECIFIC DEPARTMENT.

VENDOR
HP INC.
1501 PAGE MILL ROAD
PALO ALTO, CA 94304

SHIP TO
cmantell
INFORMATION SERVICES DEPT
38300 SIERRA HWY
STE D
PALMDALE, CA 93550
Email: cmantell@cityofpalmdale.org
Phone: 661-267-5525

Vendor Phone Number	Vendor Fax Number	Requisition Number	Buyer
		230417	Matthew Harris

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
09/13/2022	11420		DESTINATION/NET 45	INFORMATION SERVICES

Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price

IMPORTANT: Read Terms and Conditions provided as part of this purchase order

By: _____
Approved City Representative

VENDOR COPY

Sales Tax	$0.00
Order Total	**$94,626.07**

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **CITY ATTORNEY'S OFFICE**

DISTRICT: **ALL**

SUBJECT: **ADOPT RESOLUTION NO. CC 2022-105, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE MAKING LEGALLY REQUIRED FINDINGS AND EXTENDING REMOTE TELECONFERENCE PARTICIPATION FOR MEETINGS OF THE CITY COUNCIL AND/OR ITS RELATED OR SUBORDINATE LEGISLATIVE BODIES**

ISSUE

Adopt Resolution No. CC 2022-105, a Resolution of the City Council of the City of Palmdale authorizing remote teleconference participation for meetings of the City Council and/or its subordinate legislative bodies for an additional 30-day period.

RECOMMENDATION

Staff recommends that the City Council:

1. Approve the resolution to thereby extend, for an additional 30-day period, the authority of the City Council, and all related and/or subordinate legislative bodies, to participate remotely in properly noticed meetings.

BACKGROUND

Since October 1, 2021 and through January 1, 2024, AB 361 has temporarily amended the Ralph M. Brown Act (California Government Code § 54950 *et seq*.) to provide more flexibility regarding participation in public meetings from a remote location. In layman's terms AB 361 allows "zoom" meetings if specified requirements are met.

If the City Council authorizes remote meetings, such initial authorization must expire no later than 30 days from the initial authorization. The City Council is authorized to thereafter extend the authorization if it makes one of various specified findings.

AB 361 requires several procedural safeguards to protect public participation during a remote meeting, key ones of which are summarized as follows:

1. The public must have the ability to address the legislative body directly and must be given information on how to address the legislative body;
2. The public must be provided with either a call-in or internet-based service option;
3. The legislative body must stop the meeting if the call-in or internet-based option fails;

4. The legislative body cannot require that public comments be submitted in advance (although this option can be provided);
5. Public speakers cannot be required to pre-register for public comment (except as required by an independent call-in or internet platform);
6. Members of the public must be given a reasonable time to register to provide public comment; and
7. Agencies that provide a timed public comment period shall not close the public comment period until that time period has expired.

DISCUSSION

The City Council adopted an initial AB 361 Resolution on June 15, 2022. This resolution has been extended multiple times. The most recent extension is set to expire on October 7, 2022. The question before the City Council is whether to extend this authority for an additional 30-day period. An extension of authority to remotely participate is allowed if (1) the state of emergency continues, and (2) a resolution with required findings has been adopted within the last 30 days.

The proposed resolution would be immediately effective and allow members of legislative bodies to continue to participate remotely for an additional thirty days if the agenda for the meeting has included the legally required participation noticing. The resolution would also allow the City Manager (or designee) to opt to not include such noticing, as there may be instances where it would be impractical, due to staffing considerations, to allow remote participation in meetings.

FISCAL IMPACT

There is no fiscal impact associated with this action.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Scott E. Porter, Interim City Attorney
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

1. Proposed Resolution No. CC 2022-105

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2022-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE MAKING LEGALLY REQUIRED FINDINGS AND EXTENDING REMOTE TELECONFERENCE PARTICIPATION FOR MEETINGS OF THE CITY COUNCIL AND ITS RELATED AND/OR SUBORDINATE LEGISLATIVE BODIES

WHEREAS, the City of Palmdale is committed to preserving and fostering public access and participation in meetings of the City Council and all its subordinate bodies, consistent with the Ralph M. Brown Act (California Government Code § 54950 *et seq*.); and

WHEREAS, Government Code § 54953(e) expressly allows cities to, during the existence of a state of emergency declared by the Governor pursuant to Government Code § 8625, allow teleconference participation in city meetings;

WHEREAS, on March 4, 2020, the Governor declared a state of emergency and such declaration continues to be in effect;

WHEREAS, state and local officials have imposed or recommended measures to promote social distancing, including requirements to not return to work within specified time frames for people who have tested positive for COVID-19;

WHEREAS, the City Council adopted Resolution No 2022-098 within the last thirty days, authorizing exemption from the requirements of Government Code section 54953(b)(3) from September 7, 2022 until October 7, 2022.

NOW THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The Recitals set forth above are correct and are incorporated by reference.

SECTION 2. The City Council finds that the state of emergency declared by the Governor remains in effect and state officials continue to impose or recommend measures to promote social distancing. Therefore, for agendas which include all the noticing required by Government Code § 54953(e), the City Council and its related and/or subordinate bodies, by this Resolution, shall continue to be exempt from the requirements of Government Code section 54953(b)(3) until the end of the day on

November 4, 2022. The City Council may conduct its meetings in a manner which allows telephonic participation by the members of the legislative body, staff, and the public. Such meetings shall be conducted consistent all requirements applicable to telephonic meetings. The City Clerk is directed to notice all such meetings to allow telephonic participation by the members of such bodies and the public and staff, except as otherwise directed by the City Manager, or the City Manager's designee.

SECTION 3. This Resolution shall take effect immediately upon its adoption and shall remain effective until the end of the day on November 4, 2022, unless the term of this resolution is extended or prematurely terminated.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 5th day of October, 2022.

_____
Steven D. Hofbauer, Mayor

APPROVED AS TO FORM:

_____
Scott E. Porter
Interim City Attorney

ATTEST:

_____
Rochelle Scott, Acting City Clerk

I, Rochelle Scott, Acting City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 5th day of October by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____ ABSENT: _____

Date: _____ _____
Rochelle Scott, Acting City Clerk

City Council Staff Report

DATE: **OCTOBER 05, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DEPARTMENT**
ENGINEERING DIVISION

DISTRICT: **5**

SUBJECT: **NOTICE OF COMPLETION – ACCEPT PUBLIC IMPROVEMENTS FOR AMERICAN BUILDERS SUPPLY AT 37810 SIERRA HIGHWAY**

ISSUE

Notice of Completion – Accept Public Improvements for American Builders Supply located at 37810 Sierra Highway.

RECOMMENDATION

Staff recommends that the City Council:

1. Accept the completed public improvements for American Builders Supply at 37810 Sierra Highway.

2. Authorize the Interim City Manager or her designee to file a Notice of Completion and release the security for the completed public improvements.

BACKGROUND

This project constructed street improvements at 37810 Sierra Highway. The public improvements have been installed per the approved construction plan, inspected, and approved by City Public Works inspection staff.

DISCUSSION

The required public improvements for the project listed in Exhibit “A” and shown in Exhibit “B” have been completed to the satisfaction of the City Engineer as required in the Subdivision/Development Improvement Agreement between the developer and the City. This council action will accept the public improvements as complete and will begin a one-year maintenance period, thereafter transferring maintenance responsibility of these improvements from the developer to the City of Palmdale. This council action will also initiate the City’s release of applicable securities posted for this project in accordance with the City’s subdivision regulations. This action is being taken pursuant to Section 16.110.060 of the City’s Municipal Code.

FISCAL IMPACT

The City's maintenance costs will incrementally increase as a result of acceptance of these improvements.

STRATEGIC PLAN

Goal III: Invest in infrastructure to improve community livability.

C. Plan and maintain safe and attractive neighborhoods, streets, facilities, and public spaces with exciting programming that promotes active fun for everyone.

Prepared by:	Lynn Glidden, Acting Director of Public Works
Certified as to availability of Funds:	Janelle Samson, Finance Manager
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

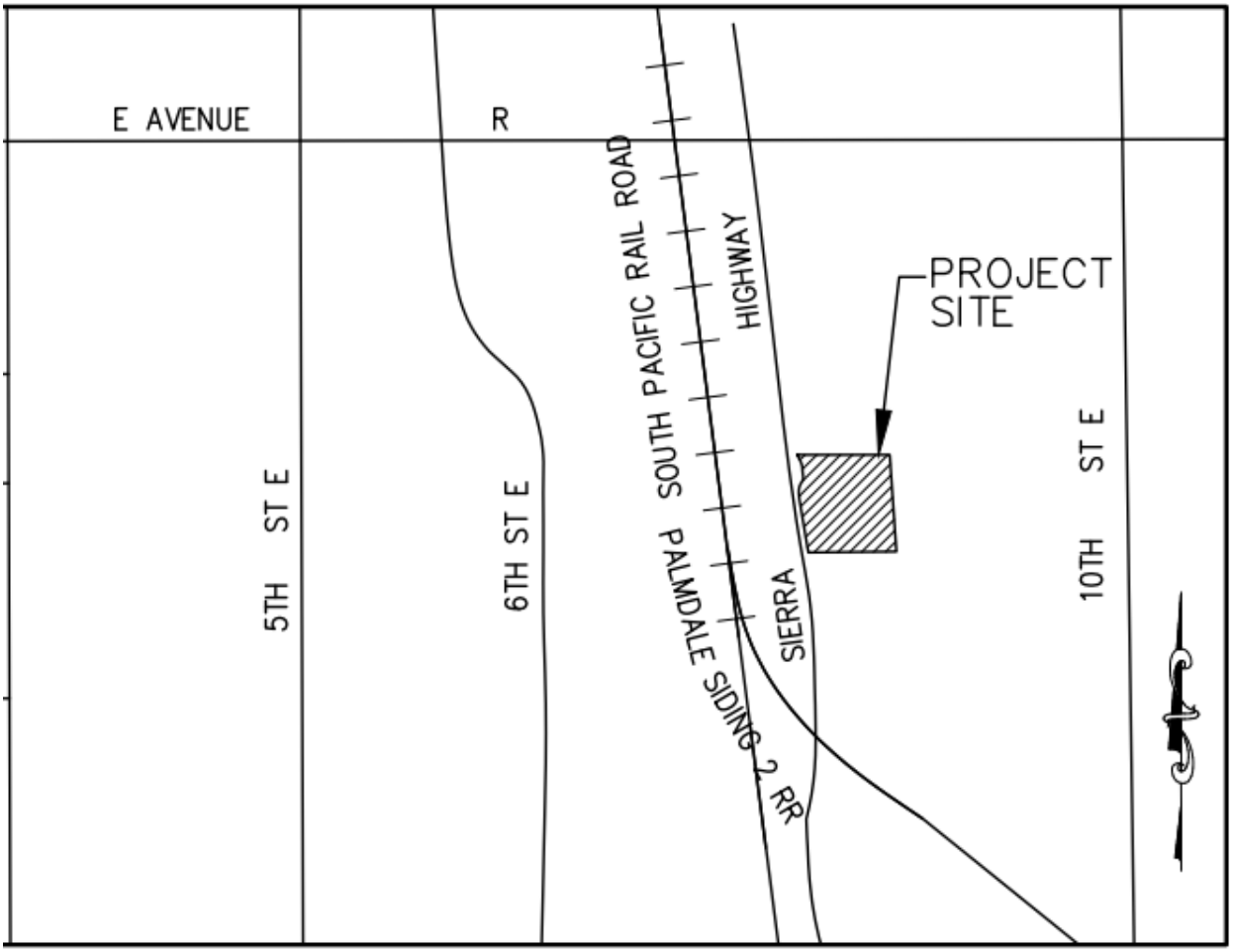
ATTACHMENTS

1. Exhibit A – List of Completed Public Improvements
2. Exhibit B – Site Map Location
3. Notice of Completion – American Builders Supply Street Improvements

EXHIBIT A
LIST OF COMPLETED PUBLIC IMPROVEMENTS

Tract/Project	Plan #	Quantity	Security
American Builders Supply	ST 20-08	321LF	$41,700
American Builders Supply	PC 20-08	563LF	$38,800
American Builders Supply	GD 20-08	1 PARKWAY DRAIN	$2,100

EXHIBIT B
SITE MAP



RECORDING REQUESTED BY:

CITY OF PALMDALE

WHEN RECORDED MAIL TO:

CITY OF PALMDALE
OFFICE OF THE CITY CLERK
38300 SIERRA HIGHWAY, SUITE C
PALMDALE, CA 93550

Space above this line is for Recorder's Use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, is hereby given that:

1. The undersigned is owner or corporate officer of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is City of Palmdale, a Municipal Corporation.
3. The full address of the owner is 38300 Sierra Highway, Palmdale, CA 93550.
4. The nature of interest or estate of the owner is: **Street Improvements-American Builders Supply.**
5. A work of improvement on the property hereinafter described was completed on **August 15, 2022**
6. The work done was: "**Street Improvements-American Builders Supply**",
7. The name of the Contractor for such work of improvement: **Patriot Construction and Development**
8. The property on which said work of improvement was completed is in the City of Palmdale, County of Los Angeles, State of California, and is described as follows: **South of Avenue R & Sierra Highway.**
9. The address of said property is: **37810 Sierra Hwy.**

Dated: **October 05, 2022**

CITY OF PALMDALE

Guillermo I. Padilla, City Engineer

VERIFICATION

I, the undersigned, say: I am the City Engineer, the declarant of the foregoing notice of completion; I have read the said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on **October 05, 2022,** in the City of Palmdale, California.

Guillermo I. Padilla, City Engineer

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DEPARTMENT**
MAINTENANCE DIVISION

DISTRICT: **All**

SUBJECT: **APPROVE AGREEMENT WITH KNORR SYSTEMS, INC. FOR MAINTENANCE AND REPAIR SERVICES OF AQUATICS FACILITIES EQUIPMENT IN AN AMOUNT NOT TO EXCEED $400,000 OVER A FIVE-YEAR CONTRACT TERM**

ISSUE

Approve agreement with Knorr Systems, Inc. for maintenance and repair services of aquatics facilities equipment in an amount not to exceed $400,000 over a five-year contract term.

RECOMMENDATION

Staff recommends that the City Council:

1. Approve Agreement No. A-7748 with Knorr Systems, Inc. for maintenance and repair services of aquatics facilities equipment in an amount not to exceed $400,000 over a five-year contract term.

2. Authorize the Interim City Manager or her designee to execute Agreement No. A-7748 with Knorr Systems, Inc., including minimal and/or non-substantive changes.

BACKGROUND

In the last 15 years, Knorr Systems, Inc. has provided all aquatics equipment for McAdam Park Pool, Drytown Water Park and Oasis Pool, Marie Kerr Pool; and for Courson Pool since it's opening in 2019. Each of these projects were competitively bid for the aquatic's component and, in each case, Knorr Systems, Inc. provided the most competitive bid to meet the required specifications.

In addition to Knorr Systems, Inc. providing all the aquatics equipment at these sites, they have also been contracted with the Public Works Maintenance Division since 2016 to provide annual preventative maintenance, inspections, and as needed repair services on the site equipment including pool heating systems, chemical control and/or feed systems, chlorination systems, pump control systems, and filtration systems.

Therefore, in August 2021, Resolution CC 2021-071 was adopted to authorize Knorr Systems, Inc. as a sole source provider for aquatic facilities equipment and services.

DISCUSSION

Knorr Systems, Inc. is well known in the Water Park Industry for providing all-in-one world class equipment, service, training, and daily operational support, with industry leading service warranty on their parts and labor. They are also local to Southern California and can provide timelier service to DryTown Water Park and other aquatic facilities to meet the City's needs.

With their strong reputation and high-quality service, manufacturers of the City's aquatics equipment all use Knorr Systems, Inc. as their sole source service provider and product distributor. This includes the following companies and products:

- BECS Technology (chemical control systems)
- Fluidra USA (EKO3 CO_2 and filtrations systems)
- H20 Technologies (Smart Pump Control Systems)
- Lochinvar (pool heaters)
- Neptune-Benson (ETS-UV disinfection systems)
- Sigura Water (Pulsar chemical feed/treatment systems)

Use of a single source contractor for aquatics equipment and service provides a great advantage in operating and maintaining these systems. Maintenance staff have become thoroughly familiar with the Knorr System, Inc's equipment systems, its replacement components, and regular maintenance schedules. This allows easier stocking of parts, as well as saving substantially on training and routine maintenance.

Staff recommends that the City Council approve Agreement No. A-7748 with Knorr Systems, Inc. for the maintenance and repair services of aquatic facilities in an amount not to exceed $400,000 over the five-year contract term.

FISCAL IMPACT

By using Knorr Systems, Inc. as a sole source provider, the City will receive direct pricing without a secondary party mark-up which will result in cost savings. The City of Palmdale and the aquatics facilities will receive industry leading service, quality parts, and labor at competitive and consistent rates.

Sufficient funds for these services are budgeted in Facilities Maintenance (10133005) and DryTown Water Park (30041005) accounts to sustain these services over the contract term.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

A. Manage resources, costs, and liabilities to ensure the City's long-term fiscal health.

Goal III: Invest in infrastructure to improve community livability.

B. Seek cost effective, customer focused methods of service delivery.
C. Plan and maintain safe and attractive neighborhoods, streets, facilities, and public spaces with exciting programming that promotes active fun for everyone.

Prepared by:	Lynn Glidden, Acting Director of Public Works
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

1. Agreement No. A-7748 Knorr Systems, Inc.

AGREEMENT NO. A-7748
CONTRACT FOR SERVICES
BETWEEN THE CITY OF PALMDALE AND KNORR SYSTEMS, INC.

This CONTRACT for services ("Contract" herein) is made and entered into this 5th day of October, 2022, by and between the City of Palmdale, a public body corporate and politic, (hereinafter called "CITY"), and KNORR SYSTEMS, INC., a California Corporation,(hereinafter called "CONTRACTOR"). The term of this Contract is Four (4) Years and Nine (9) Months,commencing on October 05, 2022, with CITY reserving the option to extend the agreement for 0 additional terms of one year each.

RECITALS

WHEREAS, CONTRACTOR represents that CONTRACTOR has the expertise and is qualified to perform the services described in this Contract.

NOW THEREFORE, CITY and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

1 CITY PROJECT MANAGER

To provide the services required by this Contract, CONTRACTOR shall act under the authority and approval of Public Works Director/designee, who shall oversee this Contract, the work performed by CONTRACTOR, assist CONTRACTOR with any necessary information, audit billings, and approve payments. The CONTRACTOR shall channel all contacts and requests through the City project manager.

2 DESCRIPTION OF WORK

2.1 CONTRACTOR shall provide the following services in a manner satisfactory to CITY:

CONTRACTOR shall provide pool equipment maintenance, service, and/or repair at City pool and aquatic facilities. Service and/or repair will be performed on an as needed basis.

Service and repair requests are separate from scheduled annual preventative maintenance visits. CONTRACTOR shall provide parts for annual preventative maintenance, replacement and/or repair for all components worn due to normal wear. CONTRACTOR shall provide new original equipment manufacturer (OEM) and parts. If it is necessary for the CONTRACTOR to replace any materials, parts or components, the CITY will be responsible for reimbursing the cost to the CONTRACTOR. Any non-warrantied work must be approved by the CITY. CONTRACTOR shall first submit a quote to the CITY for approval. The quote shall outline parts needed and estimated labor charge.

CONTRACTOR shall provide annual preventative maintenance and inspections on all

pool equipment listed below. The annual preventative maintenance and inspections shall be completed during the month of October through May. CONTRACTOR shall perform all annual preventative maintenance and inspection during City business hours, 6:30 a.m. to 4:00 p.m. Monday through Friday, excluding Holidays.

Upon final completion of any work performed under this agreement, CONTRACTOR shall schedule with CITY authorized representative a final inspection.

Safety Requirements
CONTRACTOR shall develop and maintain a safety program in compliance with Public Law 91-596 Occupational Safety and Health ACT (OSHA) Series 1910 Contractor personnel shall work in a safe manner and comply with all applicable safety requirements. CONTRACTOR shall be subject to safety inspections of all work performed under this agreement. CONTRACTOR shall make available, upon request by authorized CITY representative, all safety records applicable to this agreement. All unsafe incidents shall be immediately reported to CITY. A copy of CONTRACTOR safety program implemented for this agreement shall be provided to CITY for review and concurrence.

• Accident Reporting: CONTRACTOR shall maintain an accurate record of, and shall report to the CITY, exposure data, and all accidents resulting in death, traumatic injury, or occupational disease, incidental to work performed under this agreement.

• Damage Reporting: CONTRACTOR shall maintain an accurate record of, and shall report to CITY, damage to property, materials, supplies, and equipment incidental to work performed under this agreement. Damage resulting from CONTRACTOR negligence, as determined by CITY, shall be responsibility of CONTRACTOR.

• Environmental Protection: Compliance with all environmental Laws and Regulations. CONTRACTOR shall be knowledgeable of and comply with all applicable interstate, federal, state, and local laws, regulations, and requirements regarding environmental protection.

CONTRACTOR is solely responsible for any and all liability regarding release of any and all substances.

CONTRACTOR's business hours are 7:30 a.m. to 5:00 p.m. Monday through Friday. CONTRACTOR shall typically respond to emergency service requests within 24 hours.

Licenses
At all times during the term of this Contract, CONTRACTOR shall possess a valid and current Class C-61 / D-35 Pool and Spa Maintenance Specialty Contractor's License with the Contractors State License Board (CSLB) to perform the required work.

CONTRACTOR's CSLB license number is 562312. CONTRACTOR’s DIR registration number is 1000878960. Contractor hereby certifies that it holds the required license(s).

Payment Bonds
Unless otherwise expressly provided in the bid documents, if any individual project performed under the Contract exceeds $25,000, Contractor shall provide a payment bond in the full amount of the project. Such bond is requested by the CITY before work is to be performed on the specified project.

Prevailing Wage
This Contract calls for work to be performed constituting public works. All labor is to be paid at prevailing wage rates. CONTRACTOR to determine proper wage classification. CONTRACTOR and all subcontractors must be registered with the State of CA Department of Industrial Relations (DIR) as a public works contractor for the duration of the agreement and is responsible for any and all registration and/or renewal fees. CITY may request certified payroll records for any work performed under the term of the agreement. CONTRACTOR acknowledges and understands it must comply with the prevailing wage requirements as set for in Exhibit A.

POOL LOCATIONS / SITES

	LOCATION/SITE NAME	ADDRESS	ZIP CODE	SITE ABBR.
1	DryTown Water Park / Palmdale Oasis Pool	3850 E Avenue S	93550	DT/POP
2	Marie Kerr Park Pool	2723 Rancho Vista Blvd	93551	MKP
3	McAdam Park Pool	38115 30th Street East	93550	MP
4	Courson Park Pool	38224 10th Street East	93550	CP

POOL EQUIPMENT BY LOCATION / SITE

1 DryTown Water Park / Palmdale Oasis Pool (DT/POP)

EQUIPMENT NAME	SYSTEM TYPE	QTY
Lochinvar Swimming Pool Heating System	CPN2072	6
Lochinvar Swimming Pool Heating System	CPN1261	1
ETS UV System	ECF-215-6	1
BECS Chemical Control System	BECSys7	5
LMI Chemical Feed System	C771-26S	9
LMI Chemical Feed System	C121-362S1	10
Pulsar Chlorination System	P-IV	2
Eko3 pH-MTS System	CO2 Feed System	1
Eko3 High-Rate Filtration System	EKO-42210-T-3 (3-Tank System)	1
Eko3 High-Rate Filtration System	EKO-34193-T-5 (5-Tank System)	1
Eko3 High-Rate Filtration System	EKO-34153-T-3 (3-Tank System)	2
H2O Tech Circulation Pump Control System	SPCS	1

2 Marie Kerr Park Pool (MKP)

EQUIPMENT NAME	SYSTEM TYPE	QTY
Lochinvar Swimming Pool Heating System	CPN2072	2

BECS Chemical Control System	BECSys7	1
LMI Chemical Feed System	C771-26S	2
LMI Chemical Feed System	C121-362SI	2
US Filter High-Rate Filtration System	USF43-20-3 (3-Tank System)	1

3 McAdam Park Pool (MP)

EQUIPMENT NAME	SYSTEM TYPE	QTY
Lochinvar Swimming Pool Heating System	CPN2072	1
BECS Chemical Control System	BECSys7	1
Pulsar Chlorination System	P-IV	2
Eko3 Systems pH-MTS System	CO2 Systems	1

4 Courson Park Pool (CP)

EQUIPMENT NAME	SYSTEM TYPE	QTY
Lochinvar Crest Boiler Heating System	APO1500N	1
Lochinvar Splash Pad Heating System	ERN302-A	1
BECS Chemical Control System	BECSys7	1
BECS Chemical Control System	BECSys5	1
Sentry UV Light System	SAG 240-A	1
LMI Chemical Feed System	C771-26S	2
LMI Chemical Feed System	B121-392S1	2
Eko3 High-Rate Filtration System	EKO-42210-T-2 (2-tank system)	1
Pentair Triton High-Rate Sand Filter	TR140C-3	2
Vortex Wet Play System Controller	Command Center	1
Handicap Lift Spectrum Aquatics	Splash/PAL	1
H2O Tech Circulation Pump Control System	SPCS	2
Baldor Pool Circulation Pump Motor: 15 HP	EJMM2333T	1
Pentair Wet Play Booster Pump 3HP	WFK-12	1
Pentair Wet Play Booster Pump 2HP	XFK-8	1

POOL EQUIPMENT BY TYPE

	EQUIPMENT NAME	SYSTEM TYPE	SITE QTY	TOTAL QTY
1	Lochinvar Swimming Pool Heating System	CPN2072	DT/POP (6); MKP (2); MP (1)	9
	Lochinvar Swimming Pool Heating System	CPN1262	DT/POP	1
2	Lochinvar Swimming Pool Heating System	APO1500N	CP	1
3	Lochinvar Splash Pad Heating System	ERN302-A	CP	1
4	ETS UV Disinfection System	ECF-215-6	DT/POP	1
5	Sentry UV Light System	SAG 240-A	CP	1
6	BECS Chemical Control System	BECSys7	DT/POP (5); MKP (1); MP (1); CP (1)	8
	BECS Chemical Control System	BECSys5	CP	1

7	LMI Chemical Feed System	C771-26S	DT/POP (9); MKP (2); CP (2)	13
	LMI Chemical Feed System	C121-362S1	DT/POP (10); MKP (2)	12
	LMI Chemical Feed System	B121-392S1	CP (2)	2
8	Pulsar Chlorination System	P-IV	DT/POP (2); MP (2)	4
9	Eko3 pH-MTS System	CO2 Systems	DT/POP (1); MP (1)	2
10	Eko3 High-Rate Filtration System	EKO-42210-T-3	DT/POP	1
	Eko3 High-Rate Filtration System	EKO-42210-T-2	CP	1
	Eko3 High-Rate Filtration System	EKO-34193-T-5	DT/POP	1
	Eko3 High-Rate Filtration System	EKO-34153-T-3	DT/POP (2)	2
11	US Filter High-Rate Filtration System	USF43-20-3	MKP	1
12	Pentair Triton High-Rate Sand Filter	TR-140C-3	CP (2)	2
13	Vortex Wet Play System Controller	Command Center	CP	1
14	Spectrum Aquatics Handicap/Access Lift	Splash/PAL	CP	1
15	H2O Technologies Circulation Pump Control System/VFD	SPCS	DT/POP (1); CP (2)	3
16	Baldor Pool Circulation Pump Motor: 15 HP	EJMM2333T	CP	1
17	Pentair Wet Play Booster Pump: 3HP	WFK-12	CP	1
	Pentair Wet Play Booster Pump: 2HP	XFK-8	CP	1

Preventative maintenance and other as-needed services and repairs on pool equipment includes, but is not limited to, the following requirements:

1. Lochinvar Swimming Pool Heating Systems - CPN1262 and CPN2072

a. Log heater inlet, outlet, and delta temperature
b. Inspect flame condition and heat exchanger appearance
c. Disassemble heater, inspect, and clean gas manifolds, upper cabinet, and fans
d. De-soot and/or clean heat exchanger and inspect for irregularities
Equipment Maintenance Services Cost:
e. Clean and inspect the combustion chamber
f. Inspect refractory materials for cracks or irregularities
g. Clean burners and reinstall with new gaskets
h. Seal combustion chamber door with new gaskets
i. Install new hot surface ignitors and startup heater
j. Test and set gas manifold pressures and combustion chamber air pressure

k. Perform combustion analysis to verify and adjust CO2, NO, NOX emissions
l. Confirm seal on all internal gas manifold connections with leak detector
m. Inspect flame condition following maintenance service
n. Verify inlet, outlet, and delta temperatures
o. Inspect boost pump, bearing assembly, and 3-way valve operation
p. Inspect heater sub-loop piping

2. Lochinvar Swimming Pool Heating Systems – APO1500N

a. Monitor and log heater inlet, outlet, and delta temperature
b. Monitor and log primary loop pressure
c. Test relief valves and expansion tank for proper operation
d. Inspect primary loop piping for any leaks present
e. Inspect condensate neutralization trap
f. Verify boost pump operation and programming
g. Remove front panels for inspection and cleaning
h. Remove and clean heater blower with compressed air
i. Remove burner and disassemble combustion chamber
j. Clean and inspection burners
k. De-soot and/or clean heat exchanger and inspect for irregularities
l. Rinse and drain combustion chamber
m. Reassemble heater with new insulation burner plate, door gaskets and burner gaskets
n. Install new ignitors and flame rods and startup heater
o. Perform combustion analysis to verify and adjust CO2, NO, NOX emissions
p. Confirm seal on all internal gas manifold connections with leak detector
q. Inspect flame condition following maintenance service

3. Lochinvar Wet Play Heating System – ERN302-A

a. Log heater inlet, outlet, and delta temperature
b. Inspect flame condition and heat exchanger appearance
c. Disassemble heater, inspect, and clean gas manifolds, upper cabinet and fans
d. De-soot and/or clean heat exchanger and inspect for irregularities
e. Clean and inspect the combustion chamber
f. Inspect refractory materials for cracks or irregularities
g. Clean burners and reinstall with new gaskets
h. Seal combustion chamber door with new gaskets
i. Install new ignitor and flame rod and startup heater
j. Test and set gas manifold pressures and combustion chamber air pressure
k. Perform combustion analysis to verify and adjust CO2, NO, NOX emissions
l. Confirm seal on all internal gas manifold connections with leak detector
m. Inspect flame condition following maintenance service
n. Inspect bypass loop piping

4. ETS UV System - ECF-215-6

a. Log system flow rate, influent pressure, and effluent pressure
b. Clean and inspect sight glass and wiper system
c. Run quartz wiper to clean sleeves and verify proper operation

d. Replace the wiper carriage assembly lead screw nut and bushing
e. Inspect and clean dust filters in cabinet
f. Shut down system and isolate chamber for service
g. Clean UV sensor quartz window
h. Remove and clean/replace UV lamps at first/second service
i. Remove and clean/replace quartz thimble/sleeves at first/second service
j. Clean chamber and replace quad ring seal at each service
k. Test and set power levels and UV intensity
l. Inspect anodes and replace annually

5. Sentry SAG 240-A UV System

a. Log system flow rate, influent pressure, and effluent pressure
b. Clean and inspect sight glass and wiper system
c. Run quartz wiper to clean sleeves and verify proper operation
d. Replace the wiper carriage assembly lead screw nut and bushing
e. Inspect and clean dust filters in cabinet
f. Shut down system and isolate chamber for service
g. Clean UV sensor quartz window
h. Remove and clean/replace UV lamps at first/second service
i. Remove and clean/replace quartz thimble/sleeves at first/second service
j. Clean chamber and replace quad ring seal at each service
k. Test and set power levels and UV intensity
l. Inspect anodes and replace annually

6. BECSys7 and BECSys5 Chemical Control Systems

a. Test operation of the safety flow switch
b. Clean sensors
c. Calibrate controller
d. Complete chemical evaluation to confirm proper water balance utilizing both Saturation Index and Ryznar Index
e. Provide recommendations to make chemical corrections

7. LMI C771-26S, C121-362S1 and B121-392S1 Chemical Feed Pumps

a. Remove and clean chlorine injector to remove any calcification or buildup
b. Fine-tune chemical output to maintain chemical balance
c. Inspect suction and discharge tubing for wear
d. Disassemble pump wet end for cleaning and overhaul with factory overhaul kit
e. Replace chemical suction and discharge tubing and connection kit

8. Pulsar P-IV Chlorination Systems

a. Disassemble and inspect Pulsar chlorinator for proper wear
b. Remove and clean injector
c. Check chemical discharge tubing for wear
d. Replace Pulsar solenoid (24 volt) valve
e. Replace chemical discharge tubing

9. Eko3 Systems pH-MTS CO2 Feed Systems

a. Replace pH-MTS solenoid with new OEM solenoid
b. Calibrate chemical output to maintain chemical balance
c. Replace chemical discharge tubing and connection kits

10. Eko3 Systems High-Rate Filtration Systems (EKO42210, EKO34193, EKO34153)

a. Drain filter tanks and remove manway covers to inspect tank. internal components
b. Inspect media throughout the filters for proper consistency, contamination and flatness
c. Install cleaned manway covers, fill tanks and bleed air from the system
d. Disassemble and inspect backwash valve assemblies for overhaul
e. Clean, rebuild and lubricate backwash valves (recommended every 3 years)
f. Restart system and review for proper operation

11. USFilter High-Rate Filtration System (USF43-20)

a. Drain filter tanks and remove manway covers to inspect tank. internal components
b. Inspect media throughout the filters for proper consistency, contamination and flatness
c. Install cleaned manway covers, fill tanks and bleed air from the system
d. Disassemble and inspect backwash valve assemblies for overhaul
e. Clean, rebuild and lubricate backwash valves as necessary
f. Restart system and review for proper operation

12. Pentair Triton TR140C-3 Sand Filtration Tanks

a. Drain filter tanks and remove manway covers to inspect tank internal components
b. Inspect media throughout the filters for proper consistency, contamination and flatness
c. Install cleaned manway covers, fill tanks and bleed air from the system
d. Inspect condition of backwash valves
e. Restart system and review for proper operation

13. Vortex Wet Play System – Command Center

a. Test operation of the safety flow switch
b. Program accordingly
c. Calibrate water flow
d. Assure water is flowing properly to each feature

14. Spectrum XRC500 Access Lift

a. Remove any discoloration on stainless steel components with 3M scratch pad
b. Check all electrical connections for wear and or breakage
c. Check all mechanical connections on moving parts for tightness
d. Check battery for charging capabilities, report if replacement is required
e. Check lift for proper operation

15. H20 Technologies Circulation Pump Variable Frequency Drive - SPCS

a. Torque terminal connections to manufacturer recommendations
b. Inspect and clean air intake element
c. Perform operational test and verify proper system operation
d. Wipe down cabinet and remove any loose materials

16. Baldor Pool Circulation Pump Motor – EJMM2333T

a. Lubricate motor
b. Replace lip seals as necessary
c. Replace bearings as necessary
d. Check shaft for runout at sleeve area
e. Clean components
f. Reassemble
g. Restart pump and review for proper operation

17. Pentair Wet Play Booster Pumps – WFK-12 and XFK-8

a. Turn off motor, relieve pressure in system
b. Remove debris basket, empty, clean and replace
c. Clean lid, locking O-ring and sealing surface of pump strainer
d. Reprime pump, startup system and review for proper operation

2.2 CONTRACTOR shall have no claim for compensation for any services or work, which has not been authorized by CITY's Authorization to Proceed.

2.3 CONTRACTOR shall not accept any change of scope, or change in contract provisions, to this Contract unless issued in writing, as a contract change order or amendment and signed by CITY. Any extensions of time must be mutually agreed upon in writing and executed by both parties.

2.4 CONTRACTOR shall maintain in current status all Federal, State, and local licenses and permits required for the operation of the business conducted by the CONTRACTOR as applicable to this contract.

2.5 All work supplied under this Contract shall be fully guaranteed by CONTRACTOR for a minimum period of 60 days from the date of acceptance by CITY. Any defects of design, workmanship, or materials that would result in non-compliance with the Contract specifications shall be fully corrected by CONTRACTOR (including parts and labor) without cost to CITY. The written warranty shall be included with the delivered products to the using Department.

2.6 CITY shall provide to CONTRACTOR, without charge, all data, program information, including reports, records, maps, and other information, now in CITY's possession, which may facilitate the timely performance of the work.

3 CONTRACTOR'S KEY PERSONNEL

3.1 **Key Staff.** CITY reserves the right to review and approve CONTRACTOR'S staff including all subcontractors to be assigned to any project by CONTRACTOR during the term of this Contract.

This Contract has been awarded to CONTRACTOR based partially on the key personnel proposed to perform the services required herein. CONTRACTOR shall not change nor substitute any of these key staff for work on this Contract without prior written approval by CITY.

CONTRACTOR's Team and Key Personnel are as follows:

Not Applicable

This Services Contract has been awarded to CONTRACTOR based on its representation that those personnel and subcontractors submitted as part of its bid and listed above will perform the portions of the work listed above.

CONTRACTOR shall not deviate nor substitute any of these team members without prior written approval by CITY.

3.2 **Subcontractors.** During the performance of the Agreement, CONTRACTOR may engage such additional SUBCONTRACTORS as may be required for the timely completion of this Agreement. In the event of subcontracting, the sole responsibility for fulfillment of all terms and conditions of this Agreement rests with CONTRACTOR.

CONTRACTOR shall not enter into any Subcontract under this Contract for the performance of this Contract without the advance written approval of CITY. The subcontract shall incorporate by reference the terms and conditions of this Contract.

3.3 **Direct Responsibility.** All services required under this Contract shall be performed by CONTRACTOR, or under CONTRACTOR's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services.

3.3.1 CONTRACTOR shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Contract, and compliance with all reasonable performance standards established by CITY.

3.3.2 CONTRACTOR shall be responsible for payment of all CONTRACTOR's employees' and subcontractor's wages and benefits and shall comply with all requirements pertaining to the employer's liability, workers' compensation, unemployment insurance, and Social Security.

3.3.3 CONTRACTOR shall indemnify and hold harmless CITY, and its respective officers, agents and employees from and against all claims, demands, damages or costs arising from CONTRACTOR's acts or omissions with respect to any liability,

damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices.

4 ACCEPTANCE AND DOCUMENTATION

Each task shall be reviewed and approved by the Contract Project Manager to determine acceptable completion.

4.1 **Records**. The CONTRACTOR shall retain and shall contractually require each SUBCONTRACTOR to retain all data and other “records” relating to the acquisition and performance of the Contract for a period of five years after the completion of the Contract.

4.2 **Property of CITY.** All materials, including reports, computer programs and other deliverables, supplied or created under this Contract are the sole property of CITY. CONTRACTOR is not entitled to a patent or copyright on those materials and may not transfer the patent or copyright to anyone else. CONTRACTOR shall not use or release these materials without the prior written consent of CITY.

4.3 **Products.** All equipment, materials, parts, and other components incorporated in the work or services performed pursuant to this Contract shall be new, or the latest model and of the most suitable grade for the purpose intended. All work shall be performed in a skilled and workmanlike manner.

5 PRICE

CITY shall pay to CONTRACTOR an amount not to exceed Four Hundred Thousand dollars ($400000.00) for the completion of all the work and services described in Section 2, which sum shall include all costs or expenses incurred by CONTRACTOR, payable as follows:

Fiscal Year 2022/2023

ANNUAL PREVENTATIVE MAINTENANCE SERVICES:			
Equipment/System	**Type**	**FY 22/23**	**UOM**
Lochnivar Swimming Pool Heating System	CPN2072	$1,470.00	per system
Lochnivar Swimming Pool Heating System	CPN1262	$1,390.00	per system
Lochnivar Swimming Pool Heating System	APO1500N	$1,690.00	per system
Lochnivar Wet Play Heating System	ERN302-A	$1,125.00	per system
Sentry UV Light System	SAG 240-A	$2,490.00	per system
ETS UV System	ECF-215-6	$6,470.00	per system

SUBJECT TO BE ADDED FOR PREVENTATIVE MAINTENANCE DURING CONTRACT TERM:			
Equipment/System	**Type**	**FY 22/23**	**UOM**
BECS Chemical Control System	Controller	$1,113.00	per system
LMI Chemical Feed System	C771-26S	$1,242.00	per system
LMI Chemical Feed System	C121-362SI	$1,242.00	per system
LMI Chemical Feed System	B121-392S1	$1,242.00	per system
Pulsar Chlorination System	P-IV	$3,870.00	per system
Eko3 CO2 Feed System	pH-MTS	$1,310.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-3	$3,186.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-2	$2,315.00	per system
Eko3 High Rate Filtration System	EKO-34193-T-5	$5,524.00	per system
Eko3 High Rate Filtration System	EKO-34153-T-3	$3,186.00	per system
USFilter High Rate Filtration System	USF 43-20-3	$3,186.00	per system
H2O Technologies Circulation Pump Control System	SPCS	$677.00	per system
Pentair Triton High-Rate Sand Filters	TR140C-3	$1,015.00	per system
Vortex Wet Play System Controller	Command Center	$1,678.00	per system
Spectrum Aquatics Handicap Access Lift	Splash/PAL	$1,094.00	per system
Baldor Circulation Pump Motor: 15 HP	EJMM2333T	$1,925.00	per system
Pentair Wet play booster pump: 3HP	WFK-12	$756.00	per system
Pentair Wet play booster pump: 2HP	XFK-8	$756.00	per system
LABOR RATES & OTHER FEES (FOR AS NEEDED SERVICES AND REPAIRS)			
Item		**FY 22/23**	**UOM**
Standard Labor Rate		$190.00	per hour
Overtime Labor Rate (non-holiday)		$288.00	per hour
Holiday/Sunday Labor Rate		$288.00	per hour
Emergency Labor Rate		$288.00	per hour
Travel Rate (portal to portal)		$125.00	per hour
After-Hours/Holiday Travel Rate (portal to portal)		$170.00	per hour
Emergency Service Call Fee		$167.00	per job
Material/Parts Mark-Up**		30%	

Fiscal Year 2023/2024

ANNUAL PREVENTATIVE MAINTENANCE SERVICES:			
Equipment/System	**Type**	**FY 23/24**	**UOM**
Lochnivar Swimming Pool Heating System	CPN2072	$1,635.00	per system
Lochnivar Swimming Pool Heating System	CPN1262	$1,540.00	per system
Lochnivar Swimming Pool Heating System	APO1500N	$1,880.00	per system
Lochnivar Wet Play Heating System	ERN302-A	$1,250.00	per system
Sentry UV Light System	SAG 240-A	$2,770.00	per system
ETS UV System	ECF-215-6	$7,190.00	per system
SUBJECT TO BE ADDED FOR PREVENTATIVE MAINTENANCE DURING CONTRACT TERM:			

Equipment/System	Type	FY 23/24	UOM
BECS Chemical Control System	Controller	$1,238.00	per system
LMI Chemical Feed System	C771-26S	$1,380.00	per system
LMI Chemical Feed System	C121-362SI	$1,380.00	per system
LMI Chemical Feed System	B121-392S1	$1,380.00	per system
Pulsar Chlorination System	P-IV	$4,300.00	per system
Eko3 CO2 Feed System	pH-MTS	$1,460.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-3	$3,540.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-2	$2,575.00	per system
Eko3 High Rate Filtration System	EKO-34193-T-5	$6,138.00	per system
Eko3 High Rate Filtration System	EKO-34153-T-3	$3,540.00	per system
USFilter High Rate Filtration System	USF 43-20-3	$3,540.00	per system
H2O Technologies Circulation Pump Control System	SPCS	$754.00	per system
Pentair Triton High-Rate Sand Filters	TR140C-3	$1,128.00	per system
Vortex Wet Play System Controller	Command Center	$1,864.00	per system
Spectrum Aquatics Handicap Access Lift	Splash/PAL	$1,216.00	per system
Baldor Circulation Pump Motor: 15 HP	EJMM2333T	$2,135.00	per system
Pentair Wet play booster pump: 3HP	WFK-12	$839.00	per system
Pentair Wet play booster pump: 2HP	XFK-8	$839.00	per system
LABOR RATES & OTHER FEES (FOR AS NEEDED SERVICES AND REPAIRS)			
Item		**FY 23/24**	**UOM**
Standard Labor Rate		$215.00	per hour
Overtime Labor Rate (non-holiday)		$315.00	per hour
Holiday/Sunday Labor Rate		$315.00	per hour
Emergency Labor Rate		$315.00	per hour
Travel Rate (portal to portal)		$135.00	per hour
After-Hours/Holiday Travel Rate (portal to portal)		$189.00	per hour
Emergency Service Call Fee		$185.00	per job
Material/Parts Mark-Up**		30%	

Fiscal Year 2024/2025

ANNUAL PREVENTATIVE MAINTENANCE SERVICES:			
Equipment/System	**Type**	**FY 24/25**	**UOM**
Lochnivar Swimming Pool Heating System	CPN2072	$1,815.00	per system
Lochnivar Swimming Pool Heating System	CPN1262	$1,715.00	per system
Lochnivar Swimming Pool Heating System	APO1500N	$2,085.00	per system
Lochnivar Wet Play Heating System	ERN302-A	$1,390.00	per system
Sentry UV Light System	SAG 240-A	$3,075.00	per system
ETS UV System	ECF-215-6	$7,995.00	per system
SUBJECT TO BE ADDED FOR PREVENTATIVE MAINTENANCE DURING CONTRACT TERM:			

Equipment/System	Type	FY 24/25	UOM
BECS Chemical Control System	Controller	$1,375.00	per system
LMI Chemical Feed System	C771-26S	$1,530.00	per system
LMI Chemical Feed System	C121-362SI	$1,530.00	per system
LMI Chemical Feed System	B121-392S1	$1,530.00	per system
Pulsar Chlorination System	P-IV	$4,770.00	per system
Eko3 CO2 Feed System	pH-MTS	$1,619.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-3	$3,934.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-2	$2,860.00	per system
Eko3 High Rate Filtration System	EKO-34193-T-5	$6,820.00	per system
Eko3 High Rate Filtration System	EKO-34153-T-3	$3,934.00	per system
USFilter High Rate Filtration System	USF 43-20-3	$3,934.00	per system
H2O Technologies Circulation Pump Control System	SPCS	$837.00	per system
Pentair Triton High-Rate Sand Filters	TR140C-3	$1,253.00	per system
Vortex Wet Play System Controller	Command Center	$2,071.00	per system
Spectrum Aquatics Handicap Access Lift	Splash/PAL	$1,351.00	per system
Baldor Circulation Pump Motor: 15 HP	EJMM2333T	$2,375.00	per system
Pentair Wet play booster pump: 3HP	WFK-12	$932.00	per system
Pentair Wet play booster pump: 2HP	XFK-8	$932.00	per system
LABOR RATES & OTHER FEES (FOR AS NEEDED SERVICES AND REPAIRS)			
Item		**FY 24/25**	**UOM**
Standard Labor Rate		$235.00	per hour
Overtime Labor Rate (non-holiday)		$348.00	per hour
Holiday/Sunday Labor Rate		$348.00	per hour
Emergency Labor Rate		$348.00	per hour
Travel Rate (portal to portal)		$149.00	per hour
After-Hours/Holiday Travel Rate (portal to portal)		$210.00	per hour
Emergency Service Call Fee		$200.00	per job
Material/Parts Mark-Up**		30%	

Fiscal Year 2025/2026

ANNUAL PREVENTATIVE MAINTENANCE SERVICES:			
Equipment/System	**Type**	**FY 25/26**	**UOM**
Lochnivar Swimming Pool Heating System	CPN2072	$2,015.00	per system
Lochnivar Swimming Pool Heating System	CPN1262	$1,910.00	per system
Lochnivar Swimming Pool Heating System	APO1500N	$2,320.00	per system
Lochnivar Wet Play Heating System	ERN302-A	$1,542.00	per system
Sentry UV Light System	SAG 240-A	$3,422.00	per system
ETS UV System	ECF-215-6	$8,883.00	per system
SUBJECT TO BE ADDED FOR PREVENTATIVE MAINTENANCE DURING CONTRACT TERM:			
Equipment/System	**Type**	**FY 25/26**	**UOM**

BECS Chemical Control System	Controller	$1,527.00	per system
LMI Chemical Feed System	C771-26S	$1,702.00	per system
LMI Chemical Feed System	C121-362SI	$1,702.00	per system
LMI Chemical Feed System	B121-392S1	$1,702.00	per system
Pulsar Chlorination System	P-IV	$5,308.00	per system
Eko3 CO2 Feed System	pH-MTS	$1,800.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-3	$4,370.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-2	$3,177.00	per system
Eko3 High Rate Filtration System	EKO-34193-T-5	$7,570.00	per system
Eko3 High Rate Filtration System	EKO-34153-T-3	$4,370.00	per system
USFilter High Rate Filtration System	USF 43-20-3	$4,370.00	per system
H2O Technologies Circulation Pump Control System	SPCS	$929.00	per system
Pentair Triton High-Rate Sand Filters	TR140C-3	$1,394.00	per system
Vortex Wet Play System Controller	Command Center	$2,301.00	per system
Spectrum Aquatics Handicap Access Lift	Splash/PAL	$1,501.00	per system
Baldor Circulation Pump Motor: 15 HP	EJMM2333T	$2,650.00	per system
Pentair Wet play booster pump: 3HP	WFK-12	$1,036.00	per system
Pentair Wet play booster pump: 2HP	XFK-8	$1,036.00	per system

LABOR RATES & OTHER FEES (FOR AS NEEDED SERVICES AND REPAIRS)		
Item	**FY 25/26**	**UOM**
Standard Labor Rate	$265.00	per hour
Overtime Labor Rate (non-holiday)	$385.00	per hour
Holiday/Sunday Labor Rate	$385.00	per hour
Emergency Labor Rate	$385.00	per hour
Travel Rate (portal to portal)	$165.00	per hour
After-Hours/Holiday Travel Rate (portal to portal)	$230.00	per hour
Emergency Service Call Fee	$210.00	per job
Material/Parts Mark-Up**	30%	

Fiscal Year 2026/2027

ANNUAL PREVENTATIVE MAINTENANCE SERVICES:			
Equipment/System	**Type**	**FY 26/27**	**UOM**
Lochnivar Swimming Pool Heating System	CPN2072	$2,240.00	per system
Lochnivar Swimming Pool Heating System	CPN1262	$2,125.00	per system
Lochnivar Swimming Pool Heating System	APO1500N	$2,585.00	per system
Lochnivar Wet Play Heating System	ERN302-A	$1,715.00	per system
Sentry UV Light System	SAG 240-A	$3,800.00	per system
ETS UV System	ECF-215-6	$9,874.00	per system
SUBJECT TO BE ADDED FOR PREVENTATIVE MAINTENANCE DURING CONTRACT TERM:			
Equipment/System	**Type**	**FY 26/27**	**UOM**
BECS Chemical Control System	Controller	$1,695.00	per system

LMI Chemical Feed System	C771-26S	$1,891.00	per system
LMI Chemical Feed System	C121-362SI	$1,891.00	per system
LMI Chemical Feed System	B121-392S1	$1,891.00	per system
Pulsar Chlorination System	P-IV	$5,898.00	per system
Eko3 CO2 Feed System	pH-MTS	$2,001.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-3	$4,856.00	per system
Eko3 High Rate Filtration System	EKO-42210-T-2	$3,530.00	per system
Eko3 High Rate Filtration System	EKO-34193-T-5	$8,415.00	per system
Eko3 High Rate Filtration System	EKO-34153-T-3	$4,856.00	per system
USFilter High Rate Filtration System	USF 43-20-3	$4,856.00	per system
H2O Technologies Circulation Pump Control System	SPCS	$1,035.00	per system
Pentair Triton High-Rate Sand Filters	TR140C-3	$1,547.00	per system
Vortex Wet Play System Controller	Command Center	$2,556.00	per system
Spectrum Aquatics Handicap Access Lift	Splash/PAL	$1,668.00	per system
Baldor Circulation Pump Motor: 15 HP	EJMM2333T	$3,011.00	per system
Pentair Wet play booster pump: 3HP	WFK-12	$1,150.00	per system
Pentair Wet play booster pump: 2HP	XFK-8	$1,150.00	per system

LABOR RATES & OTHER FEES (FOR AS NEEDED SERVICES AND REPAIRS)		
Item	**FY 26/27**	**UOM**
Standard Labor Rate	$290.00	per hour
Overtime Labor Rate (non-holiday)	$424.00	per hour
Holiday/Sunday Labor Rate	$424.00	per hour
Emergency Labor Rate	$424.00	per hour
Travel Rate (portal to portal)	$180.00	per hour
After-Hours/Holiday Travel Rate (portal to portal)	$250.00	per hour
Emergency Service Call Fee	$220.00	per job
Material/Parts Mark-Up**	30%	

**Material Mark Up
If it is necessary for the CONTRACTOR to replace any materials, parts or components, the CITY will be responsible for reimbursing the cost to the CONTRACTOR. Any non-warrantied work must be approved by the CITY. The CONTRACTOR shall first submit a quote to the CITY for approval. The quote shall outline parts needed and estimated labor charge. Vendor invoice must be submitted for proof of cost with CITY invoice for reimbursement.

Pricing shall be firm fixed pricing for stated term and shall include all costs in accordance with all contract requirements, including but not limited to fully burdened labor, payroll and other taxes, fringes, license and permits, insurance, workforce productivity, coordination, transportation, field overhead, general and administrative

overhead, and profit. Payment shall be based on actual quantities and there is no guarantee the CITY shall require any certain quantity.

5.1 An application for payment form must be submitted to CITY which shall include the following: a clear, detailed invoice reflecting work being billed for, a summary sheet showing percentage of work completed to date, amount/percent billed to date and current status of all tasks within a project; any/all backup documentation supporting the above items. Work schedule updates must also be included with the payment requests.

5.2 CONTRACTOR shall maintain adequate records and shall permit inspection and audit by CITY of CONTRACTOR's charges under this Contract. CONTRACTOR shall make such records available to CITY during normal business hours upon reasonable notice. Nothing herein shall convert such records into public records, and they will be available only to CITY and any specified public agencies. Such records shall be maintained by CONTRACTOR for one (1) year following completion of the work under this Contract unless a longer period of time is required by state or federal law, in which event CONTRACTOR shall retain its records for the time required by such laws.

5.3 **Payment.** A separate invoice shall be issued for each shipment of material or service performed, and no payment will be issued prior to receipt of material and/or completion of specified services and receipt of a correct invoice.

6 TAXES

6.1 CONTRACTOR shall pay all sales, consumer, use, and other similar taxes required to be paid by CONTRACTOR in accordance with state and local laws.

6.2 CONTRACTOR is an independent contractor and shall have no power or authority to incur any debt, obligation, or liability on behalf of CITY. No person employed by CONTRACTOR or acting on its behalf, in connection with this Contract shall be considered the Agent or employee of CITY.

6.3 CONTRACTOR shall be required to obtain a current City of Palmdale business license, as required by the Palmdale Municipal Code, before an Authorization to Proceed is issued.

6.4 When equipment, materials or supplies generally taxable to CONTRACTOR are eligible for a tax exemption due to the nature of the work, CONTRACTOR shall assist the City in applying for and obtaining such tax credits and exemptions, which shall be paid or credited to the City.

7 PATENT FEES AND ROYALTIES

CONTRACTOR shall pay all license fees and royalties and assume all costs incident to the use, in the performance of the work or the incorporation in the work of any invention, design, process, program, product or device which is the subject of patent

rights or copyrights held by others. If a particular invention, design, process, program, product or device is specified in the contract documents for use in the performance of the work and if, to the actual knowledge of CITY, its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by CITY in the contract documents. CONTRACTOR shall indemnify and hold harmless CITY and anyone directly or indirectly employed by CITY from and against all claims, damages, losses and expenses (including attorneys' fees) arising out of any infringement of patent rights or copyrights incident to the use in the performance of the work, or resulting from the incorporation in the work of any invention, design, process, program, product or device not specified in the contract documents, and shall defend all such claims in connection with any alleged infringement of such rights.

8 INDEMNIFICATION

To the fullest extent permitted by law, CONTRACTOR and any subcontractors working on its behalf agree to indemnify CITY, its officers, employees, agents and elected and appointed boards (hereinafter “Indemnified Parties”) for any loss, claim, demand, cause of action, cost, expense, damage, obligation or liability which arises out of or is in any way connected with the performance of any work under this agreement, including any acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of CONTRACTOR, or its subcontractors, and regardless of any acts, omissions or negligence (whether active or passive) of any person or entity indemnified hereunder. At their own expense, CONTRACTOR and, as applicable, any subcontractors working on its behalf, shall defend any suit, claim or action against the Indemnified Parties founded upon such loss, claim, demand, cause of action, cost, expense, damage, obligation or liability. CONTRACTOR shall ensure that the contract of any subcontractor working under this agreement contain an indemnity agreement, requiring the subcontractor to indemnify and defend the Indemnified Parties pursuant the terms set forth above. CONTRACTOR shall indemnify the Indemnified Parties, and save it harmless from any and all loss, damage, costs, expenses and attorney's fees suffered or incurred on account of any breach of the aforesaid obligations and covenants, and any other provision or covenant of this agreement.

9 INSURANCE

9.1 CONTRACTOR, at its expense, shall maintain in effect at all times during the performance of work under this Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers listed “A” or better in the Best’s Insurance Guide and authorized to do business in the State of California. **Proof of Insurance, as identified in Section 9.8, must be reviewed and accepted by the City Attorney**.

9.1.1 Workers’ Compensation and Employer’s Liability

- Workers’ Compensation -- coverage as required by the State of California

- Employer's Liability -- $1,000,000.00 each accident
  $1,000,000.00 policy limit bodily injury
  $1,000,000.00 each employee bodily injury by disease

9.1.2 Commercial General Liability
- $2,000,000.00 limit on a per occurrence basis
- $4,000,000.00 general aggregate limit

9.1.3 Commercial Automobile Liability
- $2,000,000.00 combined single limit including owned, non-owned and hired automobile coverage

9.1.4 Pollution/Enviornmental Liability*
- $2,000,000 limit on a per occurrence basis

9.1.5 Professional (Errors & Omissions)*
- $2,000,000 limit on a per occurrence basis

9.2 All of CONTRACTOR's policies shall contain an endorsement providing that written notice shall be given to CITY at least thirty (30) calendar days prior to termination, cancellation, or reduction of coverage in the policy.

9.3 Policies providing for bodily injury and property damage coverage shall contain the following:

A. An endorsement extending coverage to the City as an additional insured, as respects liability arising out of the performance of any work under the Contract. Such insurance shall be primary insurance, as respects the interest of the City, and any other insurance maintained by the City shall be considered excess coverage and not contributing insurance with the insurance required hereunder. The certificates shall state: "The City of Palmdale, Successor Agency to the Community Redevelopment Agency of the City of Palmdale, Palmdale Civic Authority, Housing Authority, Industrial Development Authority, Airport Authority, their officers, agents, employees and volunteers are named as additional insured".

B. "Severability of Interest" Clause.

9.4 Promptly upon execution of this Contract, and prior to commencement of any work, CONTRACTOR shall deliver to CITY certificates of insurance and endorsements to all required policies demonstrating that CONTRACTOR has the required coverage and showing the required named insured. Within five (5) days of written request from CITY, CONTRACTOR shall deliver to CITY full and complete copies of all insurance policies required by this Contract.

9.5 The requirements as to the types and limits of insurance to be maintained by CONTRACTOR are not intended to and shall not in any manner limit or qualify CONTRACTOR's liabilities and obligations under this Contract.

9.6 Any policy or policies of insurance that CONTRACTOR elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Contract shall include a provision waiving the insurer's right of subrogation against CITY.

9.7 All insurance coverage must be maintained throughout the duration of this Contract.

9.8 Acceptable Proof of Insurance:

9.8.1 ACORD Certificate of Insurance listing all coverage, limits, deductibles and insured; and endorsements for all applicable coverage if agent has authority to issue it; or additional insured Form CG20100704 and CG20370704 or equivalent must be provided for general liability coverage. Additional insured form CA0001 must be provided for automobile liability coverage.

9.8.2 Binders of insurance for all coverage. Agents must confirm that policy endorsements have been ordered from the respective insurance companies. Upon issuance, policy endorsements and a corresponding Certificate of Insurance listing all insurers and coverage must be submitted to the City Attorney.

9.8.3 When pollution/environmental and/or professional (errors & omissions) liability is provided on a claims-made basis, CONTRACTOR will continue to renew the insurance for a period of five (5) years after this Agreement expires is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONTRACTOR, or its officers, employees or agents during the time this Agreement was in effect.

9.9 Notwithstanding any other provision of this Contract, CITY may immediately terminate this Contract if, at any time CONTRACTOR fails to maintain the required insurance for any period of time or fails to comply with any of the insurance requirements listed above.

10 TERMINATION WITHOUT CAUSE

City reserves the right to terminate this Contract or any part thereof for its sole convenience with fifteen (15) days written notice. In the event of such termination, CONTRACTOR shall immediately stop all work hereunder, and shall immediately cause any of its suppliers and subcontractors to cease such work. CONTRACTOR shall also surrender to CITY all finished or unfinished documents, processes, programs and other supplies and materials, which shall be City's property. As compensation in full for services performed to the date of such termination, the CONTRACTOR shall receive an amount equal to the value of the work completed as

of the termination date in accordance with the fee schedule or as negotiated between the parties. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Contract.

11 TERMINATION FOR CAUSE

If CITY determines that CONTRACTOR has failed to supply an adequate working force, or to provide services of proper quality, or has failed in any other respect to satisfactorily perform the services specified in this Contract, CITY shall give written notice to CONTRACTOR specifying all defaults to be remedied within thirty (30) days. Such notice shall set forth the basis for CITY's dissatisfaction and suggest corrective measures. If, after thirty days, CONTRACTOR has failed to implement appropriate corrective measures, CITY may elect to terminate this Contract in whole or in part.

11.1 In the event CITY terminates this Contract, in whole or in part, for cause, CITY may procure, upon such terms and in such manner, as it may deem appropriate, services similar to those terminated.

11.2 CONTRACTOR shall provide all finished or unfinished documents, data, studies, software, drawings, programs, processes, maps, photographs, reports, etc., prepared by CONTRACTOR within fifteen (15) working days after notice of termination. Upon such termination, CONTRACTOR shall be paid an amount equal to the value of the services provided and work performed as of the date of termination, taking into consideration the costs associated with hiring another CONTRACTOR to complete the services. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete documents when such are delivered to CITY, and to authorized reimbursement expenses. The above is in addition to any other remedies available by law or equity to CITY.

11.3 If, after notice of termination of the Contract under the provisions of this Section 11, it is determined, for any reason, that CONTRACTOR was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 10.

12 DISPUTE RESOLUTION

All claims, disputes, and other matters in question between CITY and CONTRACTOR arising out of or relating to this Contract or the breach thereof shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties.

13 OWNERSHIP OF PRODUCT

All product, data, documents, programs and software including, but not limited to, research, field notes, investigations, analysis, studies, processes, software, instructions for use and other manuals, whether complete or incomplete, which are prepared or produced in the performance of this Contract are to be, and remain the

property of CITY and shall be delivered to or left with CITY upon the completion or termination of this Agreement. CONTRACTOR shall furnish CITY, upon its request, originals and reproducible and electronic copies of product, data reports, studies and of all other documents listed above. Electronic copies shall be provided in an unprotected format which allows CITY to copy, reproduce and makes changes as CITY deems necessary.

14 DELEGATION AND ASSIGNMENT

14.1 CONTRACTOR shall not delegate or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of CITY; provided, however, that claims for money due or to become due to CONTRACTOR from CITY under this Contract may be assigned to a bank, trust company or other financial institution without such approval.

14.2 Any assignment, delegation or subcontract shall be made in the name of CONTRACTOR and shall not bind or purport to bind CITY and shall not release CONTRACTOR from any obligations under this Contract including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegates and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to CONTRACTOR under this Contract.

15 NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

15.1 In performance of this Contract, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of sex, color, race, religion, ancestry, national origin, disability, medical condition, marital status, sexual orientation, or age. CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their sex, color, race, religion, ancestry, national origin, disability, medical condition, marital status, sexual orientation or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

15.2 The provisions of subsection 15.1 above shall be included in all solicitations or advertisements placed by or on behalf of CONTRACTOR for personnel to perform any services under this Contract. CITY shall have access to all documents, data and records of CONTRACTOR and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection at, and on file with, the Palmdale City Clerk’s Office.

16 FINANCIAL INTEREST CERTIFICATION

16.1 CONTRACTOR warrants that no person has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee; and that no officer or employee of the CITY has any interest, financially or otherwise, in CONTRACTOR's firm.

16.2 For breach or violation of this warranty, CITY shall have the right to annul this Contract without liability or at its discretion to deduct from the Contract Price or consideration, the full amount of such commission, percentage, brokerage or contingent fee.

17 CONFLICT OF INTEREST

17.1 CONTRACTOR stipulates that its officers and employees do not now have a conflict of interest and it further agrees for itself, its officers and its employees that it will not contract for or accept employment for the performance of any work or services with any individual business, corporation or government unit that would create a conflict of interest in the performance of its obligations pursuant to this Contract or which would cause CONTRACTOR to be "financial interested" (as provided in California Government Code Section 1090 et seq. or 87100 et seq.) in any contract or decision made by CITY on any matter.

17.2 CONTRACTOR shall not employ any City official or employee to perform any work required pursuant to this Contract.

17.3 To the extent required by the City Manager or his designee, CONTRACTOR shall complete and file with the City Clerk a Form 700 Statement of Economic Interests disclosing any reportable property interests, income, gifts, investments, or business positions.

18 COMPLIANCE WITH LAW

18.1 CONTRACTOR shall comply with all state and federal laws, including but not limited to, the requirement to hire only those persons authorized by federal law to work in the United States. If CONTRACTOR uses any subcontractors to complete this Contract, this same requirement shall be included in all subcontracts and strictly enforced by CONTRACTOR.

18.2 The law of the state of California shall govern this Contract. The venue of any legal action, either formal or informal, shall be the County of Los Angeles.

19 NOTICES

Any notice required under this Contract shall be in writing, addressed to the appropriate party at its address on the signature page and given personally or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

20 ENTIRE AGREEMENT AND AMENDMENTS

20.1 This Contract is the complete Agreement between the parties and supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

20.2 No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by CONTRACTOR hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

20.3 The failure of any party to enforce against another party any provision of this Contract shall not constitute a waiver of that party's right to enforce such a provision at a later time, and shall not serve to vary the terms of this Contract.

21 ATTORNEY'S FEES

If any action at law or in equity is brought to enforce or interpret any provisions of this Contract, the prevailing party in such action shall be entitled to reasonable attorney's fees, costs and necessary disbursements, in addition to such other relief as may be sought and awarded.

In Witness Whereof, the parties hereto have caused this Contract to be executed and attested by their respective officers thereunto duly authorized.

CITY OF PALMDALE:

Steven D. Hofbauer Date
Mayor

ADDRESS FOR NOTICE:
CITY OF PALMDALE
39110 3rd Street East
Palmdale, Ca 93550

APPROVE AS TO FORM:

Scott E. Porter
Acting City Attorney

ATTEST:

Roxanne Faber
Acting City Clerk

KNORR SYSTEMS, INC.:

Tiadra Carter Date
Project Administrator

ADDRESS FOR NOTICE:
KNORR SYSTEMS, INC.
2221 Standard Avenue
Santa Ana, CA 92707

ATTEST: If Corporation

Secretary

EXHIBIT A

Prevailing Wage Requirements

1. This Contract calls for work to be performed constituting public works. Contractor and all subcontractors shall pay the general prevailing rate of per diem wages as determined and as published by the State Director of the Department of Industrial Relations pursuant to Article 2 of Chapter 1 of Part 7, of Division 2 of the State Labor Code, including, but not limited to, Sections 1770, 1771, 1773, 1773.2 and 1774.

2. This is a public work and requires the payment of prevailing wages for the work or craft in which the worker is employed for any public work done under the contract by Contractor or by any subcontractor pursuant to Section 1771 of the Labor Code. Pursuant to the provisions of Section 1773 of the Labor Code of the State of California, the City has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in this locality for each craft, classification, or type of workman needed to execute this contract from the Director of the Department of Industrial Relations. These rates are on file with the City or may be obtained at http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm.

Contractor shall post a copy of such wage rates at the job site and shall pay the adopted prevailing wage rates as a minimum. Contractor shall comply with the provisions of Sections 1775, 1776, 1777.5, 1777.6, and 1813 of the Labor Code. Pursuant to the provisions of 1775 of the Labor Code, Contractor shall forfeit to the City, as a penalty, not more than $200.00 for each calendar day, or portion thereof, for each laborer, worker, or mechanic employed, paid less than the stipulated prevailing rates for any work done under this Contract, by him or by any subcontractor under him, in violation of the provisions of this Agreement.

3. Contractors and subcontractors who are ineligible to bid for work on, or be awarded, a public works project pursuant to Labor Code Sections 1777.1 and 1777.7 are prohibited from bidding on, being awarded, or performing work as a subcontractor, on this Project pursuant to Public Contract Code Section 6109.

4. Contractor's attention is directed to the provisions in Sections 1774, 1775, 1776, 1777.5 and 1777.6 of the Labor Code. Contractor shall comply with the provisions in these Sections. The statutory provisions for penalties for failure to comply with the State's wage and hours laws will be enforced. Pursuant to Section 1775 of the Labor Code, the Contractor and any subcontractors, shall, as a penalty to the City forfeit the prescribed amounts per calendar day, or portion thereof, for each worker paid less than the prevailing wage rates.

5. Pursuant to Labor Code Section 1771.4, the Project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations.

6. Each Contractor and subcontractor shall furnish the records specified in Labor Code Section 1776 directly to the State Labor Commissioner at least monthly in the format prescribed by the State Labor Commissioner.

7. Sections 1774 and 1775 require the Contractor and all subcontractors to pay not less than the prevailing wage rates to all workmen employed in the execution of the Contract and specify forfeitures and penalties for failure to do so. The minimum wages to be paid are those determined by the State Director of the Department of Industrial Relations. Section 1776 requires the Contractor and all subcontractors to keep accurate payroll records, specifies the contents thereof, their inspection and duplication procedures and certain notices required of the Contractor pertaining to their location.

8. Section 1777.5 of the Labor Code requires Contractor or subcontractor employing workers in any apprenticeable occupation to apply to the Joint Apprenticeship Committee nearest the site of the public works project, which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen to be used in the performance of the Contract. The Contractor is required to make contributions to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticeable trade and if other contractors on the public works site are making such contributions. Information relative to apprenticeship standards, contributions, wage schedules and other requirements may be obtained from the State Director of Industrial Relations or from the Division of Apprenticeship Standards. Section 1777.6 of the Labor Code provides that it shall be unlawful to refuse to accept otherwise qualified employees as registered apprentices solely on the grounds of race, religious creed, color, national origin, ancestry, sex, or age.

9. Eight hours labor constitutes a legal day's work, as set forth in Labor Code Section 1810. The statutory provisions for penalties for failure to comply with the State's wage and hour laws will be enforced as set forth in Labor Code Section 1813.

WORKERS' COMPENSATION INSURANCE CERTIFICATE

Pursuant to Section 1861 of the State Labor Code, and all amendments thereto, each contractor to whom a public works contract has been awarded shall sign the following certificate and shall submit same to the City of Palmdale prior to performing any work on the contract:

> "I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of work of this contract."

NAME OF CONTRACTOR
Contractor

By _____
Print Name

_____
Signature

_____
Title

_____
Date

Section 3700 of the State Labor Code reads as follows:

> "Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> (a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.
>
> (b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employee."

MINUTES
CITY COUNCIL/SA/HA
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
AUGUST 3, 2022

www.cityofpalmdale.org

5:00 P.M.

1) MAYOR TO CALL MEETINGS TO ORDER

Mayor Hofbauer called the meeting to order at 5:01 p.m.

2) ROLL CALL
MAYOR HOFBAUER, MAYOR PRO TEM LOA,
COUNCILMEMBERS CARRILLO, BISHOP, BETTENCOURT

PRESENT: Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt, Steven Hofbauer.

ABSENT: None.

3) PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None.

4) PRESENTATION BY CITY ATTORNEY

Acting City Attorney Porter confirmed all items would be heard as listed.

4.1) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Shanae Smith, Patricia Nevarez and Michael "Mike" Behen vs. City of Palmdale, et al.
Los Angeles County Superior Court Case No. 22STCV18219
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

4.2) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Ricci v. City of Palmdale, et al.
Los Angeles County Superior Court Case No. 22STCV01269
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

4.3) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Government Code Section 54956.9(d)(1).
Name of case: John J. Murphy v. City of Palmdale;
Los Angeles County Superior Court Case Number: 22STCV22544
Related City Claim Number: 2022-007

4.4) CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property Address: 38820 3rd Street East and vacant land (APN 3006-008-06,14,15)
Negotiators for the City: Mike Miller, Director Neighborhood Services and Sophia Reyes, Housing Manager
Negotiator for Property Owner: The Rickey Thomas SEBO 2021 Trust Under
Negotiation: Price and terms of payment

4.5) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Leona Valley Town Council vs. City of Palmdale, et al.

Los Angeles County Superior Court Case No. 22STCP01932

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1)

4.6) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
In Re National Prescription Opiate Litigation

United States District Court - Northern District of Ohio, Eastern Division

Case No. 17-MD-2804

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

Mayor Hofbauer announced items 13.4 and 14.1 would be continued.

5) ANNOUNCEMENT BY CITY ATTORNEY

6) ADJOURN CLOSED SESSION MEETING

Mayor Hofbauer adjourned the Closed Session meeting at 7:01 p.m.

7:00 P.M.

7) PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE IN HONOR OF OUR TROOPS

8) PRESENTATIONS

8.1) Mayor Hofbauer presented a cute critter available for adoption at the Palmdale Animal Care Center.

8.2) Mayor Hofbauer presented a Commendation to outgoing Planning Commissioners Bart Avery.

8.3) Pueblo Y Salud and Sharon O'Hara DrPH provided a PowerPoint presentation to Council regarding Investigating the Relationship between Alcohol Outlet Density and Crime Rates in Palmdale, CA 2019-2020.

9) WAIVER OF FULL READING OF RESOLUTION(S) and ORDINANCE(S)

Motion: Move to waive full reading of the Resolution (s) and/or Ordinance(s) to be considered and voted on at this meeting.
Moved by Richard J Loa, seconded by Laura Bettencourt.

Vote: Motion carried (5-0)
Yes: Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt, Steven Hofbauer.

10) PUBLIC COMMENTS ON LISTED AGENDA ITEMS (EXCLUDING PUBLIC HEARINGS)

The following individuals provided public input:

Jason Zink commented regarding the AV Edge contract.

Marsha Furman expressed concerns regarding the enforcement of Item 14.2 masks mandates.

11) CONSENT CALENDAR

11.1) Receive and file the Monthly and Quarterly Investment Activity Reports for June 2022.(Staff Reference: Director of Finance Samson)

11.2) Approve First Amendment to Agreement with Eide Bailly to provide Audit Services for an additional amount of $75,000, and not to exceed amount of $398,792 for a 1 year term through June 30, 2023. (Staff Reference: Director of Finance Samson)

11.3) Approve Second Amendment to professional services Agreement with Lance, Soll, & Lunghard, LLP for an additional amount of $27,400, not to exceed amount of $237,400 for a four (4) year term through March 30, 2026. (Staff Reference: Director of Finance Samson)

11.4) Adopt Resolution No. CC 2022-085, a Resolution of the City Council of the City of Palmdale, authorizing the submission of the application for the 2022 Local Edward Byrne Memorial Justice Grant (JAG) Program to receive a Grant allocation of $50,943. (Staff Reference: Director Neighborhood Services Miller - Presented by Housing Coordinator Nichols)

11.5) Approve Memorandum of Understanding Between the City of Palmdale and Antelope Valley Economic Development and Growth Enterprise (AV EDGE) (Staff Reference: Director of Economic and Community Development Garibay - Presented by Sr. Economic Development Managing Analyst Schuler)

11.6) Award IFB 22-005-3400 Backflow Prevention Device Testing, Repair & Replacement and approve agreement with Greene Backflow in an amount not to exceed $240,000 over the contract term. (Staff Reference: Director of Public Works Heffernan)

11.7) Award IFB 22-004-3400 As Needed Professional Painting Services and approve agreement with US National Corp dba Jimenez Painting Company in an amount not to exceed $400,000 over the contract term. (Staff Reference: Director of Public Works Heffernan)

Councilmember Bishop pulled this item, recused himself, and stepped away from the dais.

Motion: Award IFB 22-004-3400 As Needed Professional Painting Services and approve agreement with US National Corp dba Jimenez Painting Company in an amount not to exceed $400,000 over the contract term.

Moved by Juan Carrillo, seconded by Laura Bettencourt.

Vote: Motion carried (4-0)
Yes: Richard J Loa, Juan Carrillo, Laura Bettencourt, Steven Hofbauer.

11.8) Notice of Completion - Accept completed project with Nu Line Technologies, LLC., for PN 751-B, Sanitary Sewer Pipeline Trenchless Rehabilitation Project, at various locations throughout the City. (Staff Reference: Director of Public Works Heffernan - Presented by Deputy Director of Public Works Glidden)

11.9) Notice of Completion - Accept completed project with Interior Demolition Inc., for PN 832, Avenue R Abatement and Demolition of 2 Commercial Buildings. (Staff Reference: Director of Public Works Heffernan - Presented by Deputy Director of Public Works Glidden)

11.10) Award construction agreement with Manhole Adjusting Inc., for PN 866, Sewer Manhole Adjustments and Rehabilitation Project, in the amount $340,000 for a term of 120 working days from the date of the Notice to Proceed. (Staff Reference: Director of Public Works Heffernan - Presented by Deputy Director of Public Works Glidden)

11.11) Approve Excess Costs Grant Agreement with Homes for Families for $800,000 for development of 56 unit CalVet REN Veteran housing located at Division and Taintor. (Staff Reference: Director Neighborhood Services Miller - Presented by Housing Manager Reyes)

11.12) Approve Grant from the City of Palmdale to the Housing Authority of the City of Palmdale of $1,200,000 of United States Treasury of Coronavirus Local Fiscal Recovery Funds (CSLRF Funds) under the American Rescue Plan Act (ARPA) for development of affordable housing in the City of Palmdale. (Staff Reference: Director Neighborhood Services Miller - Presented by Housing Manager Reyes)

11.13) Adopt Resolution No. CC 2022-087, a Resolution of the City Council of the City of Palmdale Making Legally Required Findings for Extending Remote Teleconference Participation for Meetings of the City Council and its Related and/or Subordinate Legislative Bodies. (Staff Reference: Acting City Attorney Porter)

11.14) Approve the minutes from the previous meetings. (Staff Reference: City Clerk/Agency Secretary Smith)

CC/SA/IDA/PAA/PCA/PFA - June 15, 2022
CC/SA/IDA/PAA/PCA/PFA - June 16, 2022

Motion: Approve all items listed on the Consent Calendar with the exception of item 11.7.
Moved by Richard J Loa, seconded by Juan Carrillo.

Vote: Motion carried (5-0)
Yes: Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt, Steven Hofbauer.

12) HOUSING AUTHORITY CONSENT CALENDAR

12.1) Accept Grant from the City of Palmdale to the Housing Authority of the City of Palmdale of $1,200,000 of United States Treasury of Coronavirus Local Fiscal Recovery Funds (CSLRF Funds) under the American Rescue Plan Act (ARPA) for development of affordable housing in the City of Palmdale. (Staff Reference: Director Neighborhood Services Miller - Presented by Housing Manager Reyes)
Neighborhood Services

12.2) Approve Excess Costs Loan Agreement with Ravello Mods Palmdale 118, LLC of $1,200,000 for development of 118 unit affordable rental housing located at 65th Street East and East Avenue S. (Staff Reference: Director of Neighborhood Services Miller - Presented by Housing Manager Reyes) Neighborhood Services

12.3) Approve the minutes from the previous meetings. (Staff Reference: Deputy City Clerk/Deputy Agency Secretary Scott)

HA - June 15, 2022
HA - June 16, 2022

Motion: Approve all item listed on the Consent Calendar. JC/Fraga-Saenz Moved by Juan Carrillo, seconded by Christina Fraga-Saenz.

Vote: Motion carried (7-0)
Yes: Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt, Steven Hofbauer, Christina Fraga-Saenz, Phil Denny.

Chair Hofbauer adjourned the Housing Authority at 7:50 p.m.

13) PUBLIC HEARING

13.1) Public Hearing and Review of Proposed Resolution No. CC 2022-065 for adoption, regarding an updated city-wide fee schedule. (Staff Reference: Director of Finance Samson)

Director of Finance Samson provided a brief overview of the staff report and read the title of Resolution No. CC 2022-065.

Adopt Resolution No. CC 2022-065, A Resolution of the City Council of the City of Palmdale restating in its entirety the Palmdale Master Schedule of Fees and repealing Resolution No.CC 2021-057

Mayor Hofbauer opened the Public Hearing.

The following individuals provided public input:

Jason Zink commented on fees for residents.

Xavier Flores commented on resident fees and alcohol administrative fees.

A motion was made and carried unanimously to close the Public Hearing.

Council directed staff to review programs related to swim lessons, literacy and CPR classes.

Motion: Adopt Resolution No. CC 2022-065.
Moved by Juan Carrillo, seconded by Laura Bettencourt.

Vote: Motion carried (5-0)
Yes: Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt, Steven Hofbauer.

13.2) Public Hearing and Review of Proposed Resolution No. CC 2022-084, regarding the issuance of California Municipal Finance Authority Solid Waste Disposal Revenue Bonds. (Staff Reference: Director of Finance Samson)

Finance Director Samson provided a brief overview of the staff report and read the title of Resolution No. CC 2022-084.

Adopt Resolution No. CC 2022-084, A Resolution of the City Council of the City of Palmdale approving a plan of finance for the issuance of the California Municipal Finance Authority Solid Waste Disposal Revenue Bonds (Waste Management, Inc. project) in an aggregate principal amount not to exceed $355,000,000 for the purpose of financing improvements to solid waste disposal facilities and certain other matters relating thereto.

Mayor Hofbauer opened the Public Hearing.

The following individuals provided public comments:

Jason Zink commented regarding the beautification of the landfill.

A motion was made and carried unanimously to close the Public Hearing.

Councilmember Bishop asked what improvements will take place for the twenty-five million dollars. Anthony Stubbs, California Municipal Finance Authority, stated the Palmdale landfill would be retrofitted, cleaned up, and made more presentable.

Motion: Adopt Resolution No. CC 2022-084.
Moved by Richard J Loa, seconded by Juan Carrillo.

Vote: Motion carried (5-0)
Yes: Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt, Steven Hofbauer.

13.3) Public Hearing and Review of Proposed Ordinance No. 1592 for introduction and adoption. (Staff Reference: Director of Economic and Community Development Garibay)

Director of Economic and Community Development Garibay presented the staff report and read the title of Ordinance No. 1592.

AN ORDINANCE OF THE CITY COUNCIL AMENDING SECTION 5.04.670 (TOBACCO/SMOKING PRODUCT RETAILER) OF CHAPTER 5.04 (BUSINESS REGULATION) OF TITLE 5 (BUSINESS LICENSES, TAXES, AND REGULATION) OF THE PALMDALE MUNICIPAL CODE TO BAN FLAVORED TOBACCO PRODUCTS

Discussion ensued regarding state law, and city enforcement.

Mayor Hofbauer made a motion to adopt Ordinance No. 1592 with the provision that the enforcement becomes effective in thirty (30) days, the motion was withdrawn.

Mayor Hofbauer opened the Public Hearing.

The following individuals provided public input:

The following individuals spoke in opposition to adopting Ordinance No. 1592: Randy Hawara, George Husri, Mark Shihady, Danny Hawara, Jason Zink, P. Traders, Inc., Tony Hawatameh, and Ben Sadi.

The following individuals spoke in favor of adopting Ordinance No. 1592: Nattie Hacovay, Sandy Logan, and Ruben Rodriguez, and Xavier Flores.

A motion was made and carried unanimously to close the Public Hearing.

Discussion ensued regarding non-smoking campaigns.

Motion: Adopt Ordinance No. 1592 as written.
Moved by Richard J Loa, seconded by Juan Carrillo.

Vote: Motion Failed (2-3)
Yes: Richard J Loa, Juan Carrillo.
No: Austin Bishop, Laura Bettencourt, Steven Hofbauer.

13.4) Public Hearing and Review of Proposed Ordinance No. 1593 for Adoption. (Staff Reference: Interim City Manager Ronda Perez - Presented by City Council Chief of Staff Terrie Zayas).

An Ordinance of the City Council of the City of Palmdale adding Chapter 9 (Unlawful Possession of a Catalytic Converter Prohibited) of Title 10 (Vehicles and Traffic) of the Palmdale Municipal Code Establishing Regulations Prohibiting the Unlawful Possession of Catalytic Converters in the City.

Motion: Continue the Public Hearing to the August 17, 2022 meeting. Moved by Steven Hofbauer, seconded by Richard J Loa.

Vote: Motion carried (5-0)
Yes: Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt, Steven Hofbauer.

14) NEW BUSINESS

14.1) Approve the Amended Employment Agreement between the City of Palmdale and Scott Porter, Interim City Attorney. (Staff Reference: Interim City Manager Perez)

Motion: Continue this item to the August 17, 2022 meeting.
Moved by Steven Hofbauer, seconded by Richard J Loa.

Vote: Motion carried (5-0)
Yes: Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt, Steven Hofbauer.

14.2) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE DIRECTING CITY STAFF AND THE SHERIFF TO NOT ENFORCE AGAINST THE PUBLIC COVID-19 RELATED MASK ORDERS OF THE LOS ANGELES COUNTY DEPARTMENT OF HEALTH

Mayor Hofbauer provided a brief over on this item.

Motion: Adopt Resolution CC 2022-089.
Moved by Steven Hofbauer, seconded by Richard J Loa.

Vote: Motion carried (4-1)
Yes: Richard J Loa, Austin Bishop, Laura Bettencourt, Steven Hofbauer.
No: Juan Carrillo.

15) INFORMATIONAL REPORT FROM MAYOR AND / OR COUNCILMEMBERS ON THEIR VARIOUS COMMITTEE MEMBERSHIPS AND MEETINGS ATTENDED AT PUBLIC EXPENSE

15.1) COMMITTEE MEMBERSHIPS.

- ANTELOPE VALLEY TRANSIT AUTHORITY - Mayor Pro Tem Loa attended the meet and greet.
- NORTH LOS ANGELES COUNTY TRANSPORTATION COALITION - Mayor Pro Tem Loa and Councilmember Carrillo attended the meeting. Councilmember Bishop attended the meeting and stated that the Coalition is looking to find money to fix the 14-freeway and said they need $20 million to get it shovel ready.
- PALMDALE RECYCLED WATER AUTHORITY - Councilmember Bishop announced a video and an event at the park is in the works to commemorate the ten-year anniversary.
- SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REGIONAL COUNCIL - Mayor Pro Tem Loa attended the Transportation meeting.

Mayor Pro Tem Loa - attended the Walmart grand opening on July 1st; Spanish Radio broadcast, Palmdale Boosters, Palmdale Sustainable Transportation Plan listening session, AV Edge installation dinner, and attended an Amigos De La Feria fundraiser event at the Fairgrounds.

Mayor Hofbauer reported the Mosquito Abatement District failed and encouraged the city to augment the district. Interim City Manager Perez stated that the

Measure AV Oversight Committee took up an item to request $50,000 from the City of Palmdale to bridge the funding gap. Attended Liability Trust Fund, complimented the Los Angeles County Sheriff's in Palmdale.

Councilmember Carrillo – attended National Night Out; Amigos De La Feria fundraiser event at the Fairgrounds; Palmdale Sustainable Transportation; Smash Mouth Concert in the Park; Aviation Selection; and the State of the City.

Councilmember Bishop – attended a press conference for spay and neuter program hosted by Karma Rescue; Sustainable Transportation Meeting for District 1, Smash Mouth Concert in the Park; AV Chamber Installation Dinner and accepted the Innovative City of the Year award; and the State of the City.

15.2) MEETINGS ATTENDED AT PUBLIC EXPENSE

16) CITY MANAGER'S REPORT

Interim City Manager Perez reported on the events held and announced upcoming events:

- The State of the City was held on August 2, 2022.
- The City of Palmdale's 60th Anniversary would be held on August 24, 2022 at Domenic Massari Park and several events were scheduled for the celebration.
- The General Plan would be presented at an upcoming meeting.
- Concerts in the park are on-going and a fireworks show would be held to culminate the end of summer events.

17) CITY COUNCIL REQUESTS FOR NEW AGENDA ITEMS

Mayor Hofbauer requested an update on the Aero Institute building and security for city facilities.

Councilmember Carrillo asked for an update on Pearland fees.

18) PUBLIC COMMENTS ON NON-AGENDA ITEMS

The following individuals provided public input:

Eugene Hernandez spoke regarding mosquito abatement, and Palmdale Library issues.

Jason Zink commented regarding the Antelope Valley Mosquito District, City of Palmdale 60th Anniversary, and Palmenthol Park.

Speaker identifying as Mickey Mouse expressed concerns regarding the posting of the agenda and ADA compliance, and submission of speaker slips.

19) Adjourn

Mayor Hofbauer adjourned the meeting at 9:55 p.m. to August 17, 2022 at 7:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 5th day of October 2022.

_____
Steven D. Hofbauer, Mayor

ATTEST:

_____
Rochelle Scott, Acting City Clerk

MINUTES
CITY COUNCIL
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
AUGUST 17, 2022

www.cityofpalmdale.org

5:00 P.M.

1) MAYOR TO CALL MEETINGS TO ORDER

Mayor Hofbauer called the meeting to order at 5:00 p.m.

2) ROLL CALL MAYOR HOFBAUER, MAYOR PRO TEM LOA, COUNCILMEMBERS CARRILLO, BISHOP, BETTENCOURT

PRESENT: Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

ABSENT: None.

3) PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Jason Zink expressed concerns regarding personnel matters.

4) PRESENTATION BY CITY ATTORNEY

Acting City Attorney Porter confirmed items would be heard as listed.

4.1) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Government Code Section 54956.9(d)(1).
Name of case: John J. Murphy v. City of Palmdale;
Los Angeles County Superior Court Case Number: 22STCV22544
Related City Claim Number: 2022-007

4.2) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Shanae Smith, Patricia Nevarez and Michael "Mike" Behen vs. City of Palmdale, et al.
Los Angeles County Superior Court
Case No. 22STCV18219
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

4.3) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Ricci v. City of Palmdale, et al.
Los Angeles County Superior Court
Case No. 22STCV01269
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

4.4) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Leona Valley Town Council vs. City of Palmdale, et al.
Los Angeles County Superior Court Case No. 22STCP01932
This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1)

5) ANNOUNCEMENT BY CITY ATTORNEY

Acting City Attorney Porter stated there was no reportable action taken.

6) ADJOURN CLOSED SESSION MEETING

7:00 P.M.

7) PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE IN HONOR OF OUR TROOPS

Phil Roberts, of the Navy Fleet Reserves, led the pledge of allegiance.

8) PRESENTATION

8.1) Mayor Hofbauer presented Certificates of Recognition to the District 51 Palmdale Little League, District Champions.

9) WAIVER OF FULL READING OF RESOLUTION(S) and ORDINANCE(S)

Motion: Move to waive full reading of the Resolution (s) and/or Ordinance(s) to be considered and voted on at this meeting.
Moved by Richard J Loa, seconded by Laura Bettencourt.

Vote: Motion carried (5-0)
Yes :Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

10) PUBLIC COMMENTS ON LISTED AGENDA ITEMS (EXCLUDING PUBLIC HEARINGS)

Jason Zink commented in opposition of Item 11.1 Project No. 852, asked Council to help with railroad track noise, and in support of Item 13.1 Measure AV grants.

Eugene Hernandez, and Erica Swartz spoke in support of Item 13.1 approval of Measure AV grants.

Marcos Alvarez expressed concerns regarding mental health awareness.

Rich Gallego provided a written comment in opposition of the disbursement of Measure AV grants.

A motion was made and carried unanimously to hear Item 13.1 Measure AV grants at this time.

11) CONSENT CALENDAR

11.1) Approve agreement with Parsons Transportation Group for environmental and design services for PN 852, Avenue P (Rancho Vista Boulevard) @ Sierra Highway Railroad Crossing Improvement Project, in the amount of $540,170. (Staff Reference: Director of Public Works Heffernan - Presented by Deputy Director of Public Works Glidden)

11.2) Adopt Resolution No. CC 2022-088, a Resolution of the City Council of the City of Palmdale Making Legally Required Findings for Extending Remote Teleconference Participation for Meetings of the City Council and its Related and/or Subordinate Legislative Bodies. (Staff Reference: Acting City Attorney Porter)

Motion: Approve all items listed on the Consent Calendar.
Moved by Richard J Loa, seconded by Juan Carrillo.

Vote: Motion carried (5-0)
Yes: Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

12) PUBLIC HEARING

12.1) Public Hearing and Review of Proposed Resolution No. CC 2022-086, Regarding the Palmdale East Avenue Q Complete Streets Study. (Director of Economic and Community Development Garibay - Presented by Associate Planner Alvarado)

Associate Planner Alvarado provided a detailed overview of the study and read the title of Resolution No. CC 2022-086.

ADOPT RESOLUTION NO. CC 2022-086, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE APPROVING THE PALMDALE EAST AVENUE Q COMPLETE STREETS STUDY.

Mayor Hofbauer opened the Public Hearing.

Jason Zink commented regarding a strategy, corridor, and provided ideas for development.

A motion was made and carried unanimously to close the Public Hearing.

Discussion ensued regarding the connectivity of Avenue Q and the railroad track, safety for bike riders, and access to the Sheriff's Department.

Motion: Adopt Resolution No. CC 2022-086.
Moved by Richard J Loa, seconded by Austin Bishop.

Vote: Motion carried (5-0)
Yes: Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

12.2) Public Hearing and Review of Proposed Ordinance No. 1588, an ordinance levying special taxes within the City. (Staff Reference: Director of Public Works Heffernan)

Director of Public Works Heffernan provided a brief overview of the staff report and read the title for Ordinance No. 1588.

ORDINANCE NO. 1588, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE LEVYING SPECIAL TAXES WITHIN CITY OF PALMDALE COMMUNITY FACILITIES DISTRICT NO. 2022-1 (CITYWIDE MAINTENANCE AND SERVICES)

Mayor Hofbauer opened the Public Hearing.

Public Comments: None.

A motion was made and carried unanimously to close the Public Hearing.

Discussion ensued regarding the benefits of forming a Community Facility District.

Motion: Introduce and adopt Ordinance No. 1588. Moved by Austin Bishop, seconded by Richard J Loa.

Vote: Motion carried (5-0)
Yes: Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

12.3) Public Hearing and Review of Proposed Ordinance No. 1594 for adoption. (Staff Reference: Director of Economic and Community Development Garibay - Presented by Senior Planner Magana)

Senior Planner Magana provided a PowerPoint presentation and read the title of Ordinance No. 1594.

ORDINANCE NO. 1594, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE APPROVING ZONING ORDINANCE AMENDMENT 21-006 AMENDING PALMDALE MUNICIPAL CODE CHAPTERS 17.42 (MEDIUM RESIDENTIAL, R-2), 17.43 (MULTIPLE RESIDENTIAL, R-3),
17.44 (HIGH DENSITY RESIDENTIAL, R-4), and 17.73 (MIXED-USE OVERLAY, MX) TO REQUIRE CONFORMANCE WITH THE DRAFT MULTI- FAMILY AND MIXED-USE DESIGN STANDARDS.

Mayor Hofbauer opened the Public Hearing.

A motion was made and carried unanimously to close the Public Hearing.

Motion: Introduce and adopt Ordinance No. 1594.
Moved by Richard J Loa, seconded by Austin Bishop.

Vote: Motion carried (5-0)

Yes: Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

12.4) Public Hearing and Review of Proposed Ordinance No. 1593 for Adoption. (Staff Reference: Interim City Manager Perez - Presented by City Council Chief of Staff Zayas).

Council Chief of Staff Zayas provided a brief presentation of this item and read the title of Ordinance No. 1593

ORDINANCE NO. 1593, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE ADDING CHAPTER 9 (UNLAWFUL POSSESSION OF A CATALYTIC CONVERTER PROHIBITED) OF TITLE 10 (VEHICLES AND TRAFFIC) OF THE PALMDALE MUNICIPAL CODE ESTABLISHING REGULATIONS PROHIBITING THE UNLAWFUL POSSESSION OF CATALYTIC CONVERTERS IN THE CITY.

Mayor Hofbauer opened the Public Hearing.

Eugene Hernandez suggested monitoring of junk yards.

A motion was made and carried unanimously to close the Public Hearing.

Motion: Move to continue the Public Hearing to October 5, 2022.
Moved by Steven Hofbauer, seconded by Richard J Loa.

Vote: Motion carried (5-0)
Yes: Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

Interim City Manager Perez asked Council if they desired to bring back the appeals process for the Measure AV grants to a future meeting. Mrs. Perez clarified that in the design of the grant process there was the allocation of an appeals process for those that were initially turned down or did not qualify for the initial round of $1.5M in grants. Council discussed and agreed that a new process should be established.

12.5) Public Hearing and Review of Proposed Resolution CC 2022-091 for adoption. (Staff Reference: Interim City Manager Perez - Presented by City Council Chief of Staff Zayas).

RESOLUTION NO. CC 2022-091, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE APPROVING ADOPTION OF ADMINISTRATIVE CITATIONS: UNLAWFUL POSSESSION OF A CATALYTIC CONVERTER

Motion: Move to continue Resolution No. CC 2022-091 to October 5, 2022.
Moved by Steven Hofbauer, seconded by Laura Bettencourt.

Vote: Motion carried (5-0)
Yes: Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

13) NEW BUSINESS

13.1) Award Measure AV Grant Program Funding, totaling $1,306,810, to grantees in Exhibit A and authorize Interim City Manager to enter into agreements ranging from $2,000 to $250,000. (Staff Reference: Interim City Manager Perez, Deputy Director of Parks and Recreation Dombrowski and Management Analyst Kelley)

Councilmember Bishop stated there were four businesses on the list that were a conflict for him Antelope Valley Partners for Health, Spring of Evolution DBA Wolf Connection, Community Action League, and the Ventura Foundation.

Mayor Pro Tem Loa announced from the dais that he is a member of the Board of Directors for Saint Mary's School and in close relationship with the Ventura Foundation.

Acting City Attorney Porter provided the process for voting on this item according to state law.

Mayor Pro Tem Loa and Councilmember Bishop recused themselves and left the dais.

Interim City Manager Perez provided a brief overview of the staff report.

Mayor Hofbauer made a substitute motion to approve the Ventura Foundation, the motion died for lack of a second.

Motion: Approve the award of Measure AV Grant funds to Saint Mary's School and the Ventura Foundation.
Moved by Juan Carrillo, seconded by Laura Bettencourt.

Vote: Motion carried (3-0)
Yes: Steven Hofbauer, Juan Carrillo, Laura Bettencourt.

Motion: Approve AV Partners for Health, Spring of Evolution DBA Wolf Gang, and Community Action League (2).
Moved by Juan Carrillo, seconded by Laura Bettencourt.

Vote: Motion Failed (2-2)
Yes: Juan Carrillo, Laura Bettencourt.
No: Steven Hofbauer, Richard J Loa.
Mayor Pro Tem Loa made a motion to have Council reconsider the approval of the Ventura Foundation, the motion died for a lack of a second.

Councilmember Bishop returned to the dais at 8:18 p.m.

Councilmember Carrillo made a substitute motion to include and add to the list the Dolores Huerta Foundation, Forget Us Not, and Kids Feeding Kids. Acting City Attorney Porter suggested considering the desired groups at a future meeting.

Discussion ensued regarding removing the Measure AV line item from the 2022/2023 budget, vetting of non-profits, and a sponsorship program through

the City Manager's Office.

Motion: Substitute motion to approve the remaining groups.
Moved by Juan Carrillo, seconded by Laura Bettencourt.

Vote: Motion carried (3-2)
Yes: Steven Hofbauer, Juan Carrillo, Laura Bettencourt.
No: Richard J Loa, Austin Bishop.

Mayor Hofbauer made a motion to approve the Vets 4 Vets (2), Little League, and Antelope Valley CERT, motion died for a lack of a second.

14) PUBLIC COMMENTS ON NON-AGENDA ITEMS

The following individuals provided public input:

Eric Ohlsen commented regarding Measure AV funding.

Eugene Hernandez spoke regarding speeding on 25th East and Avenue S.

Jason Zink commented regarding the Ring rebate program, drug overdoses, Santa Clarita Valley Economic Conference, State Economic Summit Conference Bakersfield, California Forward Conference, General Plan, and Palmenthol Historic site.

Christina Gherghel spoke regarding police misconduct.

15) ADJOURN

Mayor Hofbauer adjourned the meeting at 10:01 p.m. in honor of Firefighter Jamie Foster and Supervisor Carmen Ramirez.

PASSED, APPROVED, and ADOPTED this 5th day of October 2022.

_____
Steven D. Hofbauer, Mayor

ATTEST:

_____
Rochelle Scott, Acting City Clerk

MINUTES
CITY COUNCIL
SPECIAL MEETING
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
AUGUST 17, 2022

www.cityofpalmdale.org

7:00 P.M.

1) CALL MEETING TO ORDER

Mayor Hofbauer called the meeting to order at 8:34 p.m.

2) ROLL CALL MAYOR HOFBAUER, MAYOR PRO TEM LOA, COUNCILMEMBERS CARRILLO, BISHOP, BETTENCOURT

PRESENT: Steven Hofbauer, Richard J Loa, Juan Carrillo, Austin Bishop, Laura Bettencourt.

ABSENT: None.

3) PUBLIC COMMENTS

The following individuals provided public input:

Jason Zink and Eugene Hernandez commented on the lack of meeting information provided to the public.

4) WORKSHOP PRESENTATION

4.1) Planning Division and Development Activity Presentation. (Economic and Community Development Director Garibay - Presented by Planning Manager Taggart)

Planning Manager Taggert provided a detailed overview of the planning division. Mayor Hofbauer requested that staff provide Council with periodic updates on the general plan.

5) ADJOURN

Mayor Hofbauer adjourned the meeting at 8:49 p.m.

PASSED, APPROVED, and ADOPTED this 5th day of October, 2022.

_____
Steven D. Hofbauer, Mayor

ATTEST:

_____
Rochelle Scott, Acting City Clerk

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **CITY MANAGER'S OFFICE**

DISTRICT: **ALL**

SUBJECT: **INTRODUCTION AND ADOPTION OF ORDINANCE NO. 1593, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE ADDING CHAPTER 9 (UNLAWFUL POSSESSION OF A CATALYTIC CONVERTER PROHIBITED) TO TITLE 10 (VEHICLES AND TRAFFIC) OF THE PALMDALE MUNICIPAL CODE ESTABLISHING REGULATIONS PROHIBITING THE UNLAWFUL POSSESSION OF CATALYTIC CONVERTERS IN THE CITY**

ISSUE

Hold a continued public hearing and introduce and adopt Ordinance No. 1593, an Ordinance of the City Council of the City of Palmdale adding Chapter 9 (Unlawful Possession of a Catalytic Converter Prohibited) to Title 10 (Vehicles and Traffic) of the Palmdale Municipal Code establishing regulations prohibiting the unlawful possession of catalytic converters in the City.

RECOMMENDATION

Staff recommends that the City Council:

1. Hold a continued public hearing to accept public testimony; and
2. Adopt Ordinance No. 1593.

BACKGROUND

Catalytic converters, an external component of vehicles are accessible from the underside of a parked car. They convert most of a vehicle's emissions into less harmful forms, improving air quality and vehicle performance. Catalytic converters contain valuable materials such as platinum, palladium, and rhodium, rare metals that command ever-increasing prices on the recyclables market.

Theft of these parts are on the rise; individuals are incentivized to steal catalytic converters for multiple reasons including, but not limited to: the ease and undetectable nature of committing such thefts, potentially in a matter of seconds and using common tools such as a reciprocating saw; the ability to recycle them at scrap mental yards for h $200 to $1,200 in cash per catalytic converter; and loopholes in legislation protecting criminals from prosecution unless a victim can be identified.

A report by the National Insurance Crime Bureau details the recent dramatic increase in catalytic converter thefts. In 2018, there were 1,298 thefts for which a claim was filed. In 2019, 3,389 were reported and in 2020, catalytic converter thefts jumped to an astounding 14,433, a 325% increase in a single year. Though this reporting does not account for all crimes of this nature, it does examine an alarming trend.

DISCUSSION

The City of Palmdale is no exception to this national trend with residents and the City being victimized by this practice. To date, the Los Angeles County Sheriff Department Palmdale Station reported 184 catalytic converter related crimes. There is currently no City, State, or Federal legislation applicable within the City of Palmdale to define and punish catalytic converter thefts absent an identifiable victim. Additionally, there is currently no City, State, or Federal legislation applicable within the City of Palmdale requiring individuals to provide proof to law enforcement as to how they obtained catalytic converters. This limits law enforcement's ability to protect the public by preventing these thefts and seizing suspected stolen catalytic converters when there is no identifiable victim present. Preventing and punishing these crimes at present is nearly impossible due to the ease and speed with which they are committed and the difficulty of tracing a particular catalytic converter back to its prior owner (the victim); they typically have no identifying markers.

Individuals in possession of stolen catalytic converters can recycle them for a substantial profit at a relatively low risk, while victims are forced to pay for costly repairs. By criminalizing the mere possession of an unattached catalytic converter absent proof of ownership or lawful possession, the attached ordinance would combat this criminal activity by (1) Achieving deterrence by establishing zero-tolerance for catalytic converter thefts; (2) Establishing sanctions for possessing stolen catalytic converters; (3) Preventing criminals from profiting from the sale and recycling of stolen catalytic converters; (4) Providing indirect justice to the victims of catalytic converter theft cases that have gone or will go unsolved for the reasons discussed above; and (5) Minimizing the fiscal and personnel impact on the City of Palmdale and the Los Angeles County Sheriff's Department by reducing time invested in deterring and investigating catalytic converter thefts.

This item was first presented to the City Council on August 17, 2022. Council direction was provided to revise the ordinance to include three things: (1) a 24-hour minimum waiting period between a sale of a catalytic converters and payment, (2) requirement for purchasers to keep a record of the make, model, and year of vehicles, and (3) a requirement for daily transmittal by purchasers of records required to be kept related to purchase of catalytic converters. Business and Professions Code § 21610 will now implement the changes requested by the Council during the August 17, 2022, hearing. Specifically, Business & Professions Code § 21610(d) will provide a 72-hour waiting period for payments in person. Section 21610(b) will require Core Recyclers to maintain record of the name, address, and drivers' license number along with a clear photograph or video of the seller, and the year, make, model, license plate number, and vehicle

identification number of the vehicle from which the catalytic converter was removed along with sufficient documentation to distinguish individual catalytic converters. Section 21610(h) further requires Core Recyclers to make the above records available to local law enforcement upon request. In addition, state law will now limit from whom catalytic converters may be purchased to certain specific commercial and/or licensed businesses thereby eliminating legal walk-in sales.

Because the State has addressed the regulations requested by this Council, the ordinance presented to this Council seeks to address what state law does not. Specifically, the ordinance applies to possession and not the purchase of catalytic converters. The ordinance presented to the Council requires that anyone in possession of a catalytic converter, other than a Core Recycler who is regulated by state law, must have documentation providing legal ownership. This provision would provide the City an additional enforcement mechanism which should not be preempted by state law.

FISCAL IMPACT

There is no fiscal impact associated with introducing Ordinance No. 1593.

STRATEGIC PLAN

Goal I: Maintain effective public safety and protection for life, property, and the environment.

Objective A: Provide comprehensive and innovative safety services to prevent crime and promote a safe community.

Prepared by:	Terrie Zayas, City Council Chief of Staff
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

1. Ordinance No. 1593

CITY OF PALMDALE
COUNTY OF LOS ANGELES, CALIFORNIA
ORDINANCE NO. 1593

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE ADDING CHAPTER 9 (UNLAWFUL POSSESSION OF A CATALYTIC CONVERTER PROHIBITED) OF TITLE 10 (VEHICLES AND TRAFFIC) OF THE PALMDALE MUNICIPAL CODE ESTABLISHING REGULATIONS PROHIBITING THE UNLAWFUL POSSESSION OF CATALYTIC CONVERTERS IN THE CITY

WHEREAS the citizens of Palmdale have experienced catalytic converter thefts from automobiles over the past several years; and

WHEREAS*,* there is currently no City, State, or Federal legislation applicable within the City of Palmdale to define and punish catalytic converter thefts absent an identifiable victim; and

WHEREAS*,* there is currently no City, State, or Federal legislation applicable within the City of Palmdale requiring individuals to provide proof to law enforcement as to how they obtained catalytic converters, thus limiting law enforcement's ability to: (1) protect the public by preventing catalytic converter thefts and (2) seize suspected stolen catalytic converters when no victim is present; and

WHEREAS, catalytic converter thefts are on the rise because individuals are incentivized to commit catalytic converter thefts for multiple reasons including, but not limited to: (1) the ease and undetectable nature of committing such thefts, potentially in a matter of seconds and through the use of common tools such as a reciprocating saw; (2) the ability to recycle catalytic converters at scrap metal yards for high dollar returns ranging from $200 to $1,200 per catalytic converter; and (3) loopholes in legislation protecting criminals from prosecution unless a victim can be identified; and

WHEREAS, the citizens of Palmdale and the Los Angeles County Sheriff's Department are in need of legislation criminalizing mere possession of catalytic converters absent proof of ownership or lawful possession, for multiple reasons including, but not limited to: (1) achieving deterrence by establishing zero-balance for catalytic converter thefts; (2) establishing sanctions for possessing stolen catalytic converters; (3) preventing criminals from profiting from the sale and recycling of stolen catalytic converters; (4) providing indirect justice to the victims of catalytic converter theft cases that have gone or will go unsolved for the reasons discussed above; and (5) minimizing the fiscal and personnel impact on the City of Palmdale and the Los Angeles County Sheriff's Department by reducing the time invested in deterring and investigating catalytic converter thefts; and

WHEREAS, individuals who are in possession of stolen catalytic converters recycle them for substantial profit while victims of these thefts suffer tremendous consequences in the form of costly repairs, inconvenience, and feelings of a lack of safety in the community; and

WHEREAS, this Ordinance is necessary to provide the City of Palmdale and the Los Angeles County Sheriff's Department clear legal authority and option to issue a misdemeanor or administrative citation.

THE CITY COUNCIL OF THE CITY OF PALMDALE DOES ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated herein.

SECTION 2. Chapter 9 (Unlawful Possession of a Catalytic Converter Prohibited) of Title 10 (Vehicles and Traffic) of the City of Palmdale Municipal Code is hereby added to read as follows:

10.09.01 – Unlawful Possession of a Catalytic Converter Prohibited.

(a) It shall be unlawful for any person, other than a Core Recycler as defined in California Business and Professions Code Section 21610, to possess any catalytic converter that is not attached to a vehicle, unless the possessor has valid documentation or other proof to verify that they are in lawful possession of the catalytic converter.

(b) This section does not apply to a detached catalytic converter that has been tested, certified, and labeled or otherwise approved for reuse, and being bought or sold for purposes of reuse in accordance with the federal Clean Air Act (42 U.S.C. §7401 *et seq.*) and regulations under the Clean Air Act, as they may, from time to time, be amended.

10.09.02 – Definitions

a. For purposes of this section, "lawful possession" includes (1) being the lawful owner of the catalytic converter or (2) in possession of the catalytic converter with the lawful owner's written consent. It is not required to prove the catalytic converter was stolen to establish the possession is not a "lawful possession."

b. For purposes of this section, "documentation or other proof" means written document(s) that clearly identify the vehicle from which the catalytic converter

originated based on the totality of the circumstances, and includes, but is not limited to, the following types of documents:

1. Bill of Sale from the original owner with photographs

2. Documentation from the auto body shop providing that the owner relinquished the catalytic converter to the auto body shop.

3. Verifiable electronic communications from the previous owner to the possessor relinquishing ownership of the catalytic converter.

4. Photographs of the vehicle from which the catalytic converter originated.

10.09.03 – Violations

a. Each and every violation of this section shall constitute a separate violation and shall be subject to all remedies and enforcement measures authorized by the Palmdale Municipal Code. Each and every catalytic converter unlawfully possessed is a separate violation of this section.

b. It is unlawful and a misdemeanor subject to punishment in accordance with Chapter 12 of Title 1 of this Code, for any person to violate any provision of this section.

c. The remedies provided herein are not to be construed as exclusive remedies. The City is authorized to pursue any proceedings or remedies provided by law.

SECTION 3. Section 10.09.04 titled “Records” is hereby added to Chapter 9 (Unlawful Possession of a Catalytic Converter Prohibited) of Title 10 (Vehicles and Traffic) of the City of Palmdale Municipal Code is hereby added to read in its entirety as follows:

10.09.04 Records

Core Recyclers, as that term is defined in California Business & Profession Code 21610, must, submit all records related to the purchase of catalytic converters required under Section 21610(b) of the Business and Professions Code, to the Sheriff department by the close of every business day in which a converter was purchased.

SECTION 4. This Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines because there is no possibility that this Ordinance or its implementation would have a significant negative effect on the environment. (14 Cal. Code Regs. § 15061(b)(3).) City staff shall cause a Notice of Exemption to be filed as authorized by CEQA and the State CEQA Guidelines.

SECTION 5. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid, unconstitutional, or preempted by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional or preempted.

SECTION 6. The City Clerk shall certify to the adoption of this ordinance and shall cause this ordinance to be published or posted as required by law.

PASSED, APPROVED and **ADOPTED** this 5th day of October, 2022.

_____

Approved as to form: Steven D. Hofbauer, Mayor

ATTEST:

_____ _____

Scott Porter
Interim City Attorney

Rochelle Scott, Acting City Clerk

I, Rochelle Scott, Acting City Clerk of Palmdale, California, do hereby certify that the foregoing Ordinance was duly introduced, passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the _____ day of _____, 20___ effective on the ____ day of _____, 20___ by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____ABSENT: _____

Date: _____ _____

Rochelle Scott, Acting City Clerk

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **CITY MANAGER'S OFFICE**

DISTRICT: **ALL**

SUBJECT: **ADOPT RESOLUTION NO. CC 2022-091 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE ADOPTING ADMINISTRATIVE CITATIONS: UNLAWFUL POSSESSION OF A CATALYTIC CONVERTER**

ISSUE

Adopt Resolution No. CC 2022-091 a Resolution of the City Council of the City of Palmdale adopting Administrative Citations: Unlawful Possession of a Catalytic Converter.

RECOMMENDATION

Staff recommends that the City Council:

1. Adopt Resolution CC 2022-091.

BACKGROUND

Any action by the City to levy a new fee must be approved by ordinance or resolution. Before any new administrative citation can be appended, a public hearing must be held, and reasonable notice must be provided to the members of the community.

A Public Hearing Notice regarding the adoption of Resolution No. CC 2022-091 was published in the local newspaper of general circulation on August 8, 2022, and on August 17, 2022.

On August 3, 2022, the City Council adopted Resolution, No. CC 2022-065 adopting a citywide fee schedule. The Administrative Citation related to the Catalytic Converter fine amount was not included in Resolution CC 2022-065 as the fine had not been established prior to Resolution's adoption. The Catalytic Converter administrative citation will solely be adopted under Resolution No. CC 2022-091 and the fine amount will be consolidated with the city's next annual fee schedule.

DISCUSSION

The City Council has adopted Ordinance No. 1593 adding Chapter 9 (Unlawful Possession of a Catalytic Converter Prohibited of Title 10 (Vehicles and Traffic) of the Palmdale Municipal Code establishing regulations prohibiting the unlawful possession of catalytic converters in the City.

Adoption of Resolution No. CC 2022-091 establishes the administrative citation and the related fine amount for the unlawful possession of a catalytic converter as follows:

NEIGHBORHOOD SERVICES		
Description	FY 2023 Fee	Comments
Administrative Citations: Unlawful Possession of a Catalytic Converter		
For Violations of the following codes:		
a. 10.9 Vehicles and Traffic		
First	$500.00	Plus $125 late fee if applicable
Second	$1,000.00	Plus $250 late fee if applicable
Third	$2,500.00	Plus $625 late fee if applicable
Repeat Violations:		
The administrative citations fine amount of a second and third violation of the same Code provision by the same responsible party within one (1) year or three (3) years, as it applies to the violation, from the date of administrative citation shall equal a higher fine amount that is listed in this Resolution for a first violation of that Municipal Code section at the time of the second or third violation.		
Late Payment Charges:		
Payment of the administrative citation fine amount after twenty (20) days from the date of the administrative citation shall be subject to an additional late payment charge. The late payment charge shall equal twenty-five percent (25%) of the administrative citation fine amount due to the City. Late payment charges shall be in addition to the amount of the administrative citation amount.		
Collections Charge:		
In the event they city incurs costs to collect unpaid monies due to, inclusive of late payment charges, the collections charge shall equal thirty-five percent (35%) of the total amount due. The collections charge shall be in addition to the amount of administrative citations fine amount and the late payment charges.		

Adopting this fee will provide law enforcement flexibility by providing the option to issue a misdemeanor or administrative citation.

FISCAL IMPACT

Resolution No. CC 2022-091, if adopted will allow the Administrative Citation to be enacted and set a fine amount for violations to Palmdale Municipal Code 10.9, which will allow the City to better recoup costs and continue providing safety services to the community.

STRATEGIC PLAN

Goal I: Maintain effective public safety and protection for life, property, and the environment.

Objective A: Provide comprehensive and innovative safety services to prevent crime and promote a safe community.

Prepared by:	Terrie Zayas, Council Chief of Staff
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Acting City Attorney

ATTACHMENTS

1. Resolution No. CC 2022-091

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2022-091

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE APPROVING ADOPTION OF ADMINISTRATIVE CITATIONS: UNLAWFUL POSSESSION OF A CATALYTIC CONVERTER

WHEREAS, the City Council has determined that City Staff provides public safety services and public safety-related fees ("Administrative Citations"); and

WHEREAS*,* the City Council has adopted Ordinance No. 1593 adding Chapter 9 (Unlawful Possession of a Catalytic Converter Prohibited of Title 10 (Vehicles and Traffic) of the Palmdale Municipal Code; and

WHEREAS*,* the City Council finds that providing public safety services is of special importance to the general public*;* and

WHEREAS*,* the City desires to enforce Administrative Penalties to protect the public and deter criminal activity; and

WHEREAS*,* the City Council conducted a duly noticed public hearing on August 17. 2022 at which time the public was invited to make oral and written presentations as part of the meeting prior to the adoption of this Resolution; and

WHEREAS*,* at least ten (10) days prior to the public hearing referenced above, the City made available for public inspection information required under Government Code Section 66000, et seq., and

WHEREAS*,* the City published notice of the public hearing as described above in accordance with Government Code Sections 6062(a), 66014, 66016, 66017, and 66018 for the various Service Fees.

NOW THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF PALMDALE DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. Adopt Resolution No. CC 2022-091 to authorize the proposed Administrative Citations, attached hereto.

SECTION 2. Unless Federal or State regulations, or an ordinance of the City prohibits such or prescribes alternate procedures, any person subject to payment of the fines established hereunder may apply to the City Manager for a waiver or reduction of such fine. The application shall be made in writing and shall state in detail the factual basis for the request, including a description of the proposed activity, or other undertaking involved and the extraordinary benefits to the City resulting therefrom which justify the requested waiver or reduction of fines. The City Manager may consider the application and upon a finding of extraordinary benefit to the City, waive or reduce such fine. The determination of the City Manager shall be final and conclusive.

SECTION 3. The City Council hereby finds and determines that the new fines established in this Resolution are in an amount reasonably necessary to recover the costs of providing the service for which such fine is levied or authorized to be levied.

SECTION 4. The new fine set forth in this Resolution shall become effective on the first date that the fees can legally be enforced.

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SECTION 5. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and **ADOPTED** this 5th day of October, 2022.

Approved as to form:

_____
Steven D. Hofbauer, Mayor

ATTEST:

_____
Scott E. Porter
Interim City Attorney

_____
Rochelle Scott, Acting City Clerk

I, Rochelle Scott, Acting City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 5th day of October, 2022 by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____
Rochelle Scott, Acting City Clerk

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **CITY MANAGER'S OFFICE**

DISTRICT: **ALL**

SUBJECT: **INTRODUCTION AND ADOPTION OF ORDINANCE NO. 1598, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE REVISING MUNICIPAL CODE SECTION 2.08.010 REGARDING THE SELECTION OF THE MAYOR AND MAYOR PRO TEM**

ISSUE

Introduction and adoption of Ordinance No. 1598, an Ordinance of the City Council of the City of revising Municipal Code Section 2.08.010 regarding the selection of the Mayor and Mayor Pro Tem.

RECOMMENDATION

Staff recommends that the City Council:

1. Hold a public hearing to accept public testimony; and
2. Consider whether to adopt Ordinance No. 1598.

BACKGROUND

Currently, Palmdale's Mayor is directly elected. But when the new City Council is installed following the November 2022 election, the City will no longer have a directly elected Mayor.

Municipal Code 2.08.010 currently establishes that the for the one-year period following the election, the person serving as Mayor is to be decided by lot when it provides:

> "*Elected Mayor*. The office of the Mayor of the City shall, beginning at the end of the elected Mayor's term, be filled by one of the Councilmembers. The district from which the office of Mayor is initially filled shall be decided by lot as soon thereafter as reasonably practicable. Thereafter, the office of Mayor shall rotate every one year and will be decided by a majority of the City Council."

The Municipal Code does not currently establish any minimum requirements for who is to serve as the Mayor, or as Mayor Pro Tem, except that the person be a member of the City Council.

Mayor Pro Tem Loa requested that staff prepare an ordinance to update the procedures applicable to the selection of Mayor and Mayor Pro Tem. The proposed ordinance would do the following:

- Annual Reorganization. Establish that each year, a majority of the City Council is to select who will serve as Mayor and Mayor Pro Tem. In even-numbered years that decision is to occur immediately after the new City Council takes office (in the November/December time frame). In odd-numbered years, this would occur at the first regular meeting in December.
- Mayor / Mayor Pro Tem Qualifications. In addition to being on the City Council, to be appointed as Mayor or Mayor Pro Tem, the proposed ordinance would require the appointee (1) to have been on the Palmdale City Council for at least 11 months; and (2) not declined to serve in that capacity. If no person meets both requirements, then any member of the City Council may be appointed. The eleven month period is proposed (rather than twelve) to ensure that any newly elected councilmember could serve as Mayor or Mayor Pro Tem as early as the next council reorganization.
- Vacancies. If the position of Mayor is vacant, the Mayor Pro Tem would become the Mayor. If the position of Mayor Pro Tem is vacant, the councilmember with the longest tenure on the City Council would become Mayor Pro Tem, with ties being broken based upon which councilmember received the most votes at their last election.
- Removal. Even though the City Council is required to yearly determine who is to be Mayor and Mayor Pro Tem, the City Council always retains the discretion to remove/replace the Mayor and Mayor Pro Tem.

The proposed ordinance does not do any of the following:

- Impose Term Limits. The ordinance does not prohibit the City Council from voting to reappoint any particular Mayor and/or Mayor Pro Tem.
- Affect the Existing Directly Elected Mayor. The ordinance does not in any way limit the term of the existing directly elected Mayor.
- Conflict with Resolution 2017-008. Section 2 of existing City Council resolution 2017-008 establishes that the City Council has the authority to select the Mayor Pro Tem. This is still true. The only difference is that in addition to the authority stated in Section 2, if this ordinance is adopted, the Council's selection is subject to the requirements of subsection C of the newly proposed ordinance. The ordinance does not change the portions of Resolution 2017-008 which establish that the Mayor Pro Tem is to serve as the Vice Chair of the Successor Agency, the Palmdale Airport Authority, and the Palmdale Civic Authority, and as the Chair Pro Tem of the Industrial Development Authority.

FISCAL IMPACT

There is no fiscal impact associated with Ordinance No. 1598.

STRATEGIC PLAN

Goal I: Maintain a desirable community where everyone wants to live, work and play.

Objective C: Invest in staff and other human resource strategies to attract and retain a highly qualified, diverse, and creative workforce.

Prepared by:	Scott Porter, Interim City Attorney
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

1. Ordinance No. 1598
2. Resolution 2017-008

CITY OF PALMDALE
COUNTY OF LOS ANGELES, CALIFORNIA
ORDINANCE NO. 1598

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMDALE REVISING MUNICIPAL CODE SECTION 2.08.010 REGARDING THE SELECTION OF THE MAYOR AND MAYOR PRO TEM

WHEREAS, existing Palmdale Municipal Code section 2.08.010 provides as follows:

> "2.08.010 – Elected Mayor.
> The office of the Mayor of the City shall, beginning at the end of the elected Mayor's term, be filled by one of the Councilmembers. The district from which the office of Mayor is initially filled shall be decided by lot as soon thereafter as reasonably practicable. Thereafter, the office of Mayor shall rotate every one year and will be decided by a majority of the City Council."

WHEREAS, existing municipal code section 2.08.010 does not establish any qualifications for the position of Mayor or Mayor Pro Tem, nor does it expressly establish how vacancies in such positions are to be filled;

WHEREAS, it is in the public interest that the Mayor and Mayor Pro Tem each have a reasonable amount of experience on the City Council before serving in such capacities;

WHEREAS, the existing Municipal Code establishes that upon the termination of the term of the exiting directly elected Mayor that the new Mayor would be selected at random;

WHEREAS, the existing Municipal Code does not provide procedures for filling vacancies in the positions of Mayor and Mayor Pro Tem.

THE CITY COUNCIL OF THE CITY OF PALMDALE DOES ORDAIN AS FOLLOWS:

SECTION 1. Municipal Code Amendment. Municipal Code Section 2.08.010, currently entitled "Elected Mayor" shall be revised to provide as follows:

2.08.010. Selection of Mayor and Mayor Pro Tem

A. Annual Reorganization. Each year, a majority of the City Council shall select from among its members one person to serve as Mayor, and one person to serve as Mayor Pro Tem. In odd-numbered years, the City Council shall make such

selections during the first regular City Council meeting of December. In even-numbered years, the City Council shall make such selections immediately after the City Council confirms the official canvass of the municipal election results consistent with Government Code 36801, and California Elections Code 10261 and 10262.

B. Mayoral Qualifications. A majority of the City Council shall select the Mayor from among those City Council members who have served on the City Council for at least 11 months and who have not declined to serve as Mayor. If no person on the City Council meets both requirements, then the Council may select any of its members to serve as Mayor.

C. Mayor Pro Tem Qualifications. A majority of the City Council shall select the Mayor Pro Tem from among those members of the City Council who have served on the City Council for at least 11 months and who have not declined to serve as Mayor Pro Tem. If no person on the City Council meets both of these requirements, then the Council may select any of its members to serve as Mayor Pro Tem.

D. Filling Vacancies. If there becomes a vacancy in the position of Mayor, then the Mayor Pro Tem shall be Mayor until a new Mayor is selected. If there is a vacancy in the position of Mayor Pro Tem, the member of the City Council who is the longest serving member of the City Council shall become the Mayor Pro Tem; if two or more members of the City Council have served the same amount of time on the City Council, then of those persons, the Mayor Pro Tem shall be the person who received the most votes at their most recent election, notwithstanding the requirements of subsection C, above.

E. Removal. At any properly noticed regular meeting, a majority of the City Council may vote to remove the Mayor or Mayor Pro Tem, and to replace such person consistent with the requirements of subsection B or C of this section, if applicable.

SECTION 2. Existing Elected Mayor. Nothing in this ordinance shall be interpreted as in any way affecting the term of the existing directly elected Mayor.

SECTION 3. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, or invalid, or ineffective, provided the basic purposes of this Ordinance and the benefits to the City and the public are not substantially impaired. Specifically, this ordinance shall not be interpreted as affecting Resolution 2017-008, except to the extent that the discretion of

the council to appoint a Mayor Pro Tem pursuant to Section 2 of such resolution may be affected by new subsection C of Municipal Code section 2.08.010.

SECTION 4. CEQA. The City Council finds the approval of this ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) because the activity is not a project as defined in Section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly. Alternatively, the City Council finds the approval of this ordinance is not a project under CEQA Regulation Section 15061(b)(3) because it has no potential for causing a significant effect on the environment.

SECTION 5. Effective Date. This ordinance shall become effective 30 days after its adoption.

SECTION 6. Certification. The City Clerk shall certify to the adoption of this ordinance and shall cause this ordinance to be published or posted as required by law.

PASSED, APPROVED and **ADOPTED** this 5th day of October, 2022.

	_____
Approved as to form:	Steven D. Hofbauer, Mayor
	ATTEST:
_____	_____
Scott E. Porter Interim City Attorney	Rochelle Scott, Acting City Clerk

I, Rochelle Scott, Acting City Clerk of Palmdale, California, do hereby certify that the foregoing Ordinance was duly introduced, passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 5th day of October, 2022 effective on the ____ day of _____, 20___ by the following roll call vote:

AYES: _____

NOES:_____

ABSTAIN:_____ABSENT:_____

Date: _____ _____

Rochelle Scott, Acting City Clerk

CITY OF PALMDALE
COUNTY OF LOS ANGELES, CALIFORNIA
RESOLUTION NO. CC 2017-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE REPEALING RESOLUTION NO. CC 2011-015 AND PROVIDING FOR THE APPOINTMENT OF THE MAYOR PRO TEM BY A MAJORITY VOTE OF THE CITY COUNCIL

WHEREAS, it is the duty of the City Council to appoint a Mayor Pro Tem; and

WHEREAS, the position of Mayor Pro Tem is both an honor and responsibility; and

WHEREAS, the City Council adopted Resolution CC 2011-015 establishing a method to rotate the position of Mayor Pro Tem so that every Councilmember would have the opportunity to serve as the Mayor Pro Tem; and

WHEREAS, the City Council desires to repeal Resolution CC 2011-015 and appoint the Mayor Pro Tem by a simple majority of the City Council.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. Resolution CC 2011-015 is hereby repealed in its entirety.

SECTION 2. The Mayor Pro Tem shall be appointed by a majority vote of the City Council and shall serve at the pleasure of the City Council.

SECTION 3. The Councilmember appointed to be Mayor Pro Tem shall also serve as the Vice Chair of the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Housing Authority, the Palmdale Airport Authority and the Palmdale Civic Authority.

SECTION 4. The Councilmember appointed to be Mayor Pro Tem shall also serve as the Chair Pro Tem of the Industrial Development Authority.

SECTION 5. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 1st day of February, 2017, by the following vote:

AYES: Hofbauer, Carrillo, Bishop

NOES: Ledford, Bettencourt

ABSTAIN: None ABSENT: None

James C. Ledford, Mayor

ATTEST:

Rebecca J. Smith, City Clerk

Approved as to form:

Wm. Matthew Ditzhazy, City Attorney

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **NEIGHBORHOOD SERVICES**

HOUSING DIVISION

DISTRICT: **ALL**

SUBJECT: **PUBLIC HEARING TO REVIEW THE DRAFT SUBSTANTIAL AMENDMENT TO THE 2020-2024 CONSOLIDATED PLAN AND THE PROPOSED EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS; REVIEW THE DRAFT SUBSTANTIAL AMENDMENT TO THE 2021-2022 ANNUAL ACTION PLAN AND THE PROPOSED EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS; RECEIVE PUBLIC COMMENTS IN COMPLIANCE WITH THE REQUIREMENTS OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND THE CITY'S CITIZEN PARTICIPATION PLAN; DIRECT STAFF TO INCORPORATE THE PUBLIC COMMENTS INTO THE TWO DRAFT SUBSTANTIAL AMENDMENTS; AND APPROVE THE DRAFT SUBSTANTIAL AMENDMENT TO THE 2020-2024 CONSOLIDATED PLAN AND THE DRAFT SUBSTANTIAL AMENDMENT TO THE 2021-2022 ANNUAL ACTION PLAN.**

ISSUE

Public Hearing to review the DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan and the proposed expenditure of Community Development Block Grant (CDBG) funds; review the DRAFT Substantial Amendment to the 2021-2022 Annual Action Plan and the proposed expenditure of Community Development Block Grant (CDBG) funds; receive public comments in compliance with the requirements of the U.S. Department of Housing and Urban Development (HUD) and the City's Citizen Participation Plan; direct staff to incorporate the public comments into the two DRAFT Substantial Amendments; and approve the DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan and the DRAFT Substantial Amendment to the 2021-2022 Annual Action Plan.

RECOMMENDATION

Staff recommends that the City Council:

1. Review the DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan and the proposed expenditure of Community Development Block Grant (CDBG) funds;
2. Review the DRAFT Substantial Amendment to the 2021-2022 Annual Action Plan and the proposed expenditure of Community Development Block Grant (CDBG) funds;
3. Open a public hearing to receive public comments in compliance with the requirements of the U.S. Department of Housing and Urban Development (HUD) and the City's Citizen Participation Plan;
4. Direct staff to incorporate the public comments into the two DRAFT Substantial Amendments; and
5. Approve the DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan and the DRAFT Substantial Amendment to the 2021-2022 annual Action Plan.

BACKGROUND

The City of Palmdale Department of Neighborhood Services / Housing Division has prepared a DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan and a DRAFT Substantial Amendment to the 2021-2022 Annual Action Plan to reallocate available funds to acquire three parcels that contain an 8,250 square foot prefabricated metal warehouse building and 2 parcels of vacant land.

The Consolidated Plan is prepared every five years and identifies the housing and community development priorities that will be addressed with Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The Annual Action Plan provides the United States Department of Housing and Urban Development (HUD) with a summary of the proposed activities to be carried out with CDBG and HOME resources.

DISCUSSION

For more than 38 years, South Antelope Valley Emergency Services (SAVES) has provided food, short-term shelter, clothing, and transportation passes to assist the working poor, disadvantaged, emancipated youth, homeless and senior citizens in the South Antelope valley who need these services. SAVES serves approximately 6,000 unduplicated clients annually. In its current facility, SAVES offers a weekly food program; clothing for all members of the household; seasonal and holiday programs including holiday food and gift baskets, a birthday program and back-to-school programs; as well as services to individual clients needing temporary shelter, bus passes, and other services to meet the immediate needs of low- and moderate-income households. The day-to-day operations of SAVES and staffing are funded through the City's CDBG public service funds. Food is provided through a collaboration with the Los Angeles regional

Food Bank, federal programs, and daily contributions of local markets, stores, and restaurants.

The City Council approved on August 3, 2022 the acquisition of real property located at 38820 3rd Street and two adjacent parcels (APN 3006-008-006, APN 3006-008-014 and APN 3006-008-015). The building to be acquired is an 8,250 square foot prefabricated metal warehouse building which will be used to house the SAVES facility.

DESCRIPTION OF DRAFT SUBSTANTIAL AMENDMENT TO THE 2020-2024 CONSOLIDATED PLAN

The City has proposed the acquisition of property to house the South Antelope Valley Emergency Services (SAVES) to support their services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, food and necessities of life, homelessness prevention programs, case management, and temporary housing assistance. The City has proposed the following programming actions:

FROM:		TO:	
2020-2021 Business Assistance Program	$220,082	2021-2022 Public Facilities and Improvements Acquisition	$220,082
		Total	$220,082

DESCRIPTION OF DRAFT SUBSTANTIAL AMENDMENT TO THE 2021-2022 ANNUAL ACTION PLAN

The City has proposed the acquisition of property to house the South Antelope Valley Emergency Services (SAVES) to support their services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, food and necessities of life, homelessness prevention programs, case management, and temporary housing assistance. The City has proposed the following programming actions:

FROM:		TO:	
2021-2022 Administration and Planning	$192,674	2021-2022 Public Facilities and Improvements Acquisition	$192,674
2021-2022 Business Assistance Program	$100,000	2021-2022 Public Facilities and Improvements Acquisition	$100,000
Unspent funds from previous years' completed projects	$387,244	2021-2022 Public Facilities and Improvements Acquisition	$387,244
		Total	$679,918

In compliance with the City's approved Citizen Participation Plan and Implementing Regulation 24 CFR 91.105, a Public Notice was published in the Antelope Valley Press on September 5, 2022, to inform residents that the DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan and the DRAFT Substantial Amendment to the 2021-2022 Annual Action Plan were available for review and comments. Citizens were advised that

copies of the aforementioned documents were available for review on the City's website from September 5, 2022, to October 5, 2022, and the documents would be available in hardcopy format at the Neighborhood Services Department office, the Palmdale Public Library, and the Administration Building.

The public notice invited citizens to provide written comments to the Housing staff at the Department of Neighborhood Services, 38250 Sierra Highway, Palmdale, CA 93550 or via email to housingdivision@cityofpalmdale.org before 5:00 p.m. on October 5, 2022, and also during the public hearing on October 5, 2022 beginning at 7:00 p.m. at the City Council meeting in Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, CA 93550.

FISCAL IMPACT

The City will reallocate carryforward funds available from completed activities and unallocated funds to fund the purchase of the property.

Reprogram and transfer funds from:

28027001-737400-6104	Economic/Bus Opportunity Programs	$320,080
28027001-741990	Unprogrammed Funds	579,920

Reprogram and transfer funds to:

28027001-774503	SAVES Acquisition	$900,000

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

A. Manage resources, costs and liabilities to ensure the City's long-term fiscal health.

Prepared by:	Heather Nichols, Housing Coordinator
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

1. DRAFT Substantial Amendment to the 2020-2024 Consolidated Plan
2. DRAFT Substantial Amendment to the 2021-2022 Annual Action Plan



2020-2024 CONSOLIDATED PLAN

July 1, 2020 - June 30, 2025

2020-2021 ACTION PLAN

July 1, 2020 - June 30, 2021

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CITY COUNCIL

STEVEN D. HOFBAUER
Mayor

RICHARD J. LOA
Mayor Pro Tem

LAURA BETTENCOURT
Councilmember

AUSTIN BISHOP
Councilmember

JUAN CARRILLO
Councilmember

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(To be inserted prior to submission to HUD)

A: Alternate/Local Data Sources
B: Citizen Participation and Consultation
C: Grantee Unique Appendices
D: SF-424 and Certifications for the Annual Action Plan

Executive Summary

ES-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

Introduction

The City of Palmdale has prepared the 2020-2024 Consolidated Plan as required to receive federal Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The Consolidated Plan provides the United States Department of Housing and Urban Development (HUD) with a comprehensive assessment of the City's housing and community development needs and outlines the City's priorities, objectives and strategies for the investment of CDBG and HOME funds to address these needs over the next five years, beginning July 1, 2020 and ending June 30, 2025.

The City receives CDBG and HOME funds from HUD on a formula basis each year, and in turn, awards grants and loans to nonprofit, for-profit or public organizations for programs and projects in furtherance of this Plan. The CDBG and HOME programs generally provide for a wide range of eligible activities for the benefit of low- and moderate-income Palmdale residents.

The City of Palmdale is amending the 2020-21 Action Plan through this Substantial Amendment in order to facilitate the acquisition of property to be used to house the SAVES program. The acquisition of this property will require the reallocation of CDBG funds from the Business Assistance Program to the Public Facilities and Improvements Acquisition activities.

Community Development Block Grant (CDBG)

The Housing and Community Development Act of 1974 created the CDBG Program with three primary objectives against which HUD evaluates the Consolidated Plan and the City's performance under the Plan. Those primary objectives are decent housing, suitable living environments, and expanded economic opportunities for low- and moderate-income persons. The CDBG regulations require that each activity meet one of the following national objectives:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Meet other community development needs having a particular urgency (usually the result of a natural disaster).

HOME Investment Partnerships (HOME)

The Cranston-Gonzalez National Affordable Housing Act of 1990 created the HOME program to expand the supply of affordable housing for low- and moderate-income households. Often used in partnership with local nonprofit housing development organizations, the HOME program can support a wide range of affordable housing activities, including building, buying, and/or

rehabilitating rental and ownership housing or providing direct rental assistance to low- and moderate-income people.

For the 2020-2021 program year, the City will receive $1,589,883 of CDBG funds and $586,444 of HOME funds from HUD. The City will also repurpose $238,337 of HOME Community Housing Development Organization Reserve (CHDO Reserve) funds from prior years to assist households who lost income due to COVID-19.[1] CDBG and HOME funds are allocated to the activities listed below.

2020-2021 CDBG Activities

Fair Housing Services	$35,031
South Antelope Valley Emergency Services (SAVES)	$238,446
Section 108 Debt Service	$363,350
Public Facilities SAVES Acquisition	$220,082
ADA Public Facilities Improvements (Q-12)	$200,000
Spot Blight Acquisition & Demolition	$249,834
CDBG Program Administration	$282,897
Total	**$1,589,640**

2020-2021 HOME Activities

Tenant-Based Rental Assistance	$326,304
Juniper Grove	$351,866
HOME Program Administration	$146,463[2]
Total	**$824,633**

Summary of the objectives and outcomes identified in the Strategic Plan

The priority needs and goals identified in the Consolidated Plan needs assessment were identified based on analysis of information including the results of the City's 2020-2024 Consolidated Survey and housing and community development data elements required by HUD in the online Consolidated Plan system (the eCon Planning Suite) from the 2011-2015 American Community Survey (ACS) 5-Year Estimates and the Comprehensive Housing Affordability Strategy (CHAS) covering the same time period. Additional sources of information used to identify needs and

[1] For federal fiscal years 2017 through 2020, the CHDO Reserve requirement to set aside 15 percent of each HOME grant for projects owned, developed, or sponsored by CHDOs was waived by HUD so that the City may address the urgent needs of households who lost income in 2020 due to COVID-19.

[2] Pursuant to HUD Memorandum issued April 10, 2020, the City of Palmdale is exercising the waiver of the 10% Administration and Planning cap for the HOME program and increasing the allocation to administration to equal 25% of the HOME grant for FY2020 to pay for the increased cost of administering HOME-related activities to address the effects of COVID-19.

establish priorities were obtained through consultation with local nonprofit agencies involved in the development of affordable housing and the delivery of public services to low- and moderate-income residents and persons with special needs throughout the community. In consideration of community input and available data, the eight priority needs listed below are established as part of this Plan:

- Increase the supply of affordable housing
- Provide rental assistance to low-income households
- Ensure equal access to housing opportunities
- Prevent and eliminate homelessness
- Provide public services for residents, including those with special needs
- Improve public facilities and infrastructure
- Preserve the supply of affordable housing
- Expand economic opportunity for low-income residents

Consistent with HUD's national goals for the CDBG and HOME programs to provide decent housing opportunities, maintain a suitable living environment and expand economic opportunities for low- and moderate-income residents, the priority needs listed above will be addressed over the next five years through the implementation of CDBG and HOME funded activities aligned with the following measurable Strategic Plan goals:

Goal		Category	Needs Addressed	Outcome
1	Affordable Housing	Affordable Housing	Increase the supply of affordable housing Preserve the supply of affordable housing Provide rental assistance to low-income households	99 Household Housing Units 5 Household Housing Units 80 Households Assisted
2	Fair Housing Services	Affordable Housing	Ensure equal access to housing opportunities	1,500 Persons Assisted
3	Public Services including Homelessness	Homelessness Non-Housing Community Development	Prevent and eliminate homelessness Provide public services for residents, including those with special needs	25,000 Persons Assisted
4	Public Facilities and Infrastructure Improvements	Non-Housing Community Development	Improve public facilities and infrastructure	200,000 Persons Assisted

5	Economic Opportunity	Non-Housing Community Development	Expand economic opportunity for low-income residents and small business owners	5 Businesses Assisted 10 Jobs Created / Retained
6	Planning and Administration	Planning and Administration	All priority needs	Other: 2 Plans

Table 1 - Strategic Plan Summary

Evaluation of past performance

The investment of HUD resources during the 2015-2019 Program Years resulted in measurable accomplishments that contributed to positive outcomes for Palmdale residents. Together with other federal, state and local investments, HUD resources allowed the City of Palmdale and its partners to provide:

- Fair housing services to Palmdale residents
- Homelessness prevention and assistance
- Tenant-based rental assistance to extremely-low-income seniors
- Public Facility Improvements
- Construct 161 units of affordable housing at the Courson Arts Colony

Summary of citizen participation process and consultation process

The Consolidated Plan regulations at 24 CFR Part 91 provide the citizen participation and consultation requirements for the development of the Consolidated Plan. Chief among those requirements is the need to consult with the Continuum of Care (CoC) to address homelessness, Public Housing Authorities (PHA), business leaders, civic leaders and public or private agencies that address housing, health, social service, victim services, employment, or education needs of low-income individuals and families, homeless individuals and families, youth and/or other persons with special needs. Information supplied by these community stakeholders, together with the data supplied by HUD resulted in a well-informed planning document that reflects the housing, community and economic development needs and priorities for the City of Palmdale over the next five years.

The City revised its Citizen Participation Plan to reflect current HUD regulations and to add provisions for alternative citizen participation processes in the event of federally declared disasters or in situations where HUD provides supplemental appropriations. Generally, those changes involve situations where there are urgent community needs and result in a more streamlined public review and comment period.

In the development of the 2020-2024 Consolidated Plan, the City of Palmdale solicited feedback from residents through an online Resident Survey, two community meetings, and a public hearing prior to publication of the draft Consolidated Plan. The City consulted with numerous stakeholders in the private, nonprofit, and public sectors to gather data and information necessary to make informed choices about high priority needs and Strategic Plan goals. Efforts were made to encourage participation by low- and moderate-income persons, particularly those living in blighted areas and in areas where HUD funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods. The City also made efforts to

encourage the participation of minorities and non-English speaking persons in accordance with its Limited English Proficiency Plan, as well as persons with disabilities. The consultation process included representatives of the CoC, PHA, and other specified groups who completed surveys, provided local data and assisted the City to ensure practical coordination of strategies to maximize impact and to avoid duplication of effort.

Summary of public comments

Two community meetings were held to discuss the housing and community development needs in Palmdale. The meetings were held as follows:

Date: September 17, 2019
Time: 5:00 p.m. to 6:30 p.m.
Location: Larry Chimbole Cultural – Lilac Room
38350 Sierra Highway
Palmdale, CA 93550

Date: September 19, 2019
Time: 4:00 p.m. to 5:30 p.m.
Location: South Antelope Valley Emergency Services
1002 East Avenue Q-12
Palmdale, CA 93550



Community residents and stakeholders attended these meetings and received a presentation on the CDBG and HOME programs and discussed possible activity types that would be beneficial to low- and moderate-income residents. Participants were encouraged to record their views through the Resident Survey and to tell their family, friends, neighbors, and co-workers about the Resident Survey. Over 140 residents responded to the survey providing insight into those activities that would be most beneficial to residents.

A public hearing before the City Council to receive comments on the housing and community development needs in the community prior to publishing the draft Consolidated Plan was held on September 3, 2019. No public comments were received.

A public hearing to receive comments on the draft 2020-2024 Consolidated Plan and the draft 2020-2021 Annual Action Plan was held before the City Council on June 2, 2020. No public comments were received.

Summary of comments or views not accepted / reasons for not accepting them

All comments and views received by the City in the development of the Consolidated Plan were accepted and taken into consideration in the development of the Consolidated Plan.

Summary

Examination of 2011-2015 American Community Survey (ACS) 5-Year Estimates and the 2011-2015 Comprehensive Housing Affordability Strategy (CHAS) data, in addition to local data, as well as consultation with citizens and stakeholders revealed eight high priority needs to be addressed through the investment of an anticipated $11 million of CDBG and HOME funds over the five-year period of the Consolidated Plan. The investment of CDBG and HOME funds in eligible activities shall be guided principally by the ten goals of the Strategic Plan. Activities submitted for consideration in response to any solicitation or Notice of Funds Availability (NOFA) process must conform with one of the six Strategic Plan strategies and the associated action-oriented, measurable goals in order to receive consideration for CDBG and HOME funds.

The Process

PR-05 LEAD & RESPONSIBLE AGENCIES 24 CFR 91.200(B)

Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG and HOME Administrator	City of Palmdale	Neighborhood Services

Table 2 – Responsible Agencies

Narrative

The City of Palmdale Department of Neighborhood Services is the lead agency responsible for the administration of the CDBG and HOME programs. The Department of Neighborhood Services contracted with LDM Associates, Inc. to prepare the 2020-2024 Consolidated Plan.

In the development of this Consolidated Plan, the City developed and implemented a comprehensive citizen participation and consultation process and conducted a needs assessment and market analysis to identify levels of relative need regarding affordable housing, homelessness, special needs, and community development. This information was gathered through consultation with public officials and local agencies, public outreach and community meetings, review of demographic and economic data, and housing market analysis.

In the implementation of the 2020-2024 Consolidated Plan and each of the five Annual Action Plans, the Department of Neighborhood Services shall be responsible for all grants planning, management and monitoring duties necessary to comply with HUD regulations and City policy.

Consolidated Plan Public Contact Information:

Department of Neighborhood Services
Attn: Sophia Reyes, Housing Manager
38250 Sierra Highway
Palmdale, CA 93550
(661) 267-5164

PR-10 CONSULTATION - 91.100, 91.200(B), 91.215(L)

Introduction

The City of Palmdale consulted with representatives from multiple agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low- and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. To facilitate this consultation, the City solicited feedback through the following methods:

- Stakeholder surveys
- Individual stakeholder consultations
- Community meetings
- Public hearings
- Receipt of written comments

To gather the greatest breadth and depth of information, the City consulted with a wide variety of agencies, groups and organizations concerning the housing, community, and economic development needs of the community. Each of the agencies, groups or organizations consulted is represented below. The input received from these consultation partners helped establish and inform the objectives and goals described in the Strategic Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City recognizes the importance of careful coordination and alignment among various service providers to maximize the effectiveness of the CDBG and HOME programs. As a result, during the development of this Consolidated Plan, the City consulted closely with organizations that provide assisted housing, health services and other community-focused programs. Outreach efforts included surveys including specific questions associated with coordination, invitations to community meetings and follow-up in-person interviews where appropriate.

The City further recognizes the importance of continued coordination and alignment during the upcoming five-year planning period with these organizations and agencies. The City will strengthen relationships and alignment among these organizations in the implementation of the NOFA process for CDBG and HOME funds and through technical assistance provided to subrecipients of CDBG and HOME funds each year.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Los Angeles County's homeless system of care is comprised of a network of public, private, faith-based, for-profit, and non-profit service providers who utilize several federal, state and local resources to provide services for homeless people. The region's municipalities, including the City of Palmdale, also provide resources for services that assist the homeless and those at risk of becoming homeless. The County's non-profit community plays a key role in the current Continuum of Care (CoC) system. Hundreds of agencies throughout the County provide programs ranging from feeding the homeless on the street to creating permanent supportive housing opportunities. These services are available to homeless families with children, and single men and women.

The Los Angeles Homeless Services Authority (LAHSA) is the lead agency for the CoC in Los Angeles County. LAHSA guides the development of homeless strategies and the implementation of programs to end homelessness throughout the region. The City provided a detailed questionnaire to LAHSA to identify the CoC's perceived needs in the county and its objectives to address the needs of different homeless persons populations, specifically chronically homeless families and individuals, families with children, veterans, unaccompanied youth, and persons at risk of homelessness. Following the delivery and response to this questionnaire, the City followed up with the CoC to clarify existing needs and objectives and understand opportunities for collaboration and coordination during the 5-year planning process.

Coordination to address homelessness — including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth — is guided by the CoC. All service providers within the CoC can refer people with varying needs to the appropriate service provider(s) in their area.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City of Palmdale does not receive Emergency Solutions Grant (ESG) funds, but will continue to support the efforts of LAHSA and the County of Los Angeles in their development of performance standards for the County's ESG program that provide a measure to evaluate each subrecipients' effectiveness, such as how well the service provider succeeds at 1) targeting those who need the assistance most; 2) reducing the number of people living on the streets or

emergency shelters; 3) shortening the time people spend homeless; and 4) reducing each program participant's housing barriers or housing stability risks.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 3 provides a listing of each of the organizations consulted as part of this planning process.

1	**Agency/Group/Organization**	Los Angeles County Child Protective Services
	Agency/Group/Organization Type	Child Welfare Agency Services-Children Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
2	**Agency/Group/Organization**	Los Angeles County Health Department
	Agency/Group/Organization Type	Services-Health Health Agency Mental Health Agency/Facility
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis Lead-Based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
3	**Agency/Group/Organization**	AMCAL Multi-Housing, Inc.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
4	**Agency/Group/Organization**	Meta Housing Corporation
	Agency/Group/Organization Type	Housing

	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
5	**Agency/Group/Organization**	National Community Renaissance Dev Corp
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
6	**Agency/Group/Organization**	The Michaels Organization
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
7	**Agency/Group/Organization**	America's Job Center
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

8	**Agency/Group/Organization**	Advancing Communities Together Inc.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
9	**Agency/Group/Organization**	AHF Healthcare Center – Antelope Valley
	Agency/Group/Organization Type	Services – HIV/AIDS
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
10	**Agency/Group/Organization**	Federal Emergency Management Agency (FEMA)
	Agency/Group/Organization Type	Emergency Management Agency Floodplain Management Agency
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
11	**Agency/Group/Organization**	City of Palmdale Information Technology
	Agency/Group/Organization Type	Local Government
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

12	**Agency/Group/Organization**	Los Angeles County Development Authority
	Agency/Group/Organization Type	Housing Services - Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	In-Person Meeting Conference Calls This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
13	**Agency/Group/Organization**	Housing Authority of the City of Palmdale
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	In-Person Meeting Conference Calls This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
14	**Agency/Group/Organization**	Hispanic Chamber
	Agency/Group/Organization Type	Business Leader
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
15	**Agency/Group/Organization**	California Department of Technology
	Agency/Group/Organization Type	Broadband Advocates
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

16	**Agency/Group/Organization**	HighSpeedInternet.com
	Agency/Group/Organization Type	Broadband ISP
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
17	**Agency/Group/Organization**	Children's Bureau
	Agency/Group/Organization Type	Services-Children Foster Care Agency/Facility
	What section of the Plan was addressed by Consultation?	Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
18	**Agency/Group/Organization**	Kaiser Permanente
	Agency/Group/Organization Type	Health Agency Services-Health
	What section of the Plan was addressed by Consultation?	Market Analysis Lead-Based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
19	**Agency/Group/Organization**	Antelope Valley Domestic Violence Council dba Valley Oasis
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-Homelessness
	What section of the Plan was addressed by Consultation?	Anti-Poverty Strategy Non-Homeless Special Needs Housing Need Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

20	**Agency/Group/Organization**	Pennylane
	Agency/Group/Organization Type	Services-Unaccompanied Youth
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
21	**Agency/Group/Organization**	Vets4Veterans
	Agency/Group/Organization Type	Services-Homeless Veterans
	What section of the Plan was addressed by Consultation?	Needs Assessment Homelessness Needs - Veterans Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
22	**Agency/Group/Organization**	Desert Haven Enterprises
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
23	**Agency/Group/Organization**	Palmdale Chamber
	Agency/Group/Organization Type	Business Leader
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

24	**Agency/Group/Organization**	Palmdale School District
	Agency/Group/Organization Type	Services-Children Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
25	**Agency/Group/Organization**	Antelope Valley Union High School District
	Agency/Group/Organization Type	Services-Children Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
26	**Agency/Group/Organization**	L.A. County Board of Supervisors District 5
	Agency/Group/Organization Type	Other Government-County
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
27	**Agency/Group/Organization**	Legacy Commons (City of Palmdale)
	Agency/Group/Organization Type	Services-Elderly
	What section of the Plan was addressed by Consultation?	Non-housing Community Development Strategy Non-Homeless Special Needs Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

28	**Agency/Group/Organization**	City of Palmdale Economic Development
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Conference Calls In-Person Meetings This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
29	**Agency/Group/Organization**	Mental Health America, Antelope Valley
	Agency/Group/Organization Type	Mental Health Agency/Facility Services-Homeless Veterans
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis Homelessness Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
30	**Agency/Group/Organization**	Housing Rights Center
	Agency/Group/Organization Type	Services-Fair Housing
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meetings This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
31	**Agency/Group/Organization**	Antelope Valley Community Clinic
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Needs Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

32	**Agency/Group/Organization**	Palmdale Regional Medical Center
	Agency/Group/Organization Type	Health Agency
	What section of the Plan was addressed by Consultation?	Market Analysis Lead-Based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
33	**Agency/Group/Organization**	South Antelope Valley Emergency Services (SAVES)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meetings This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
34	**Agency/Group/Organization**	Los Angeles County Regional Broadband Consortium
	Agency/Group/Organization Type	Broadband Advocates
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

35	**Agency/Group/Organization**	Los Angeles Homeless Services Authority (LAHSA)
	Agency/Group/Organization Type	Continuum of Care - Information and Referral
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Conference Calls This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
36	**Agency/Group/Organization**	North LA County Regional Center
	Agency/Group/Organization Type	Services-Disabilities
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
37	**Agency/Group/Organization**	Victory Outreach
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

38	**Agency/Group/Organization**	Homeless Solutions Access Center
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
39	**Agency/Group/Organization**	Neighborhood Legal Services of Los Angeles County
	Agency/Group/Organization Type	Services-Fair Housing
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meetings This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
40	**Agency/Group/Organization**	Salvation Army-Palmdale
	Agency/Group/Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

41	**Agency/Group/Organization**	Westside Union School District
	Agency/Group/Organization Type	Services-Children Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
42	**Agency/Group/Organization**	City of Palmdale (Development Services)
	Agency/Group/Organization Type	Planning Organization Local Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
43	**Agency/Group/Organization**	City of Palmdale (Neighborhood Services)
	Agency/Group/Organization Type	Local Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
44	**Agency/Group/Organization**	City of Palmdale (Public Works)
	Agency/Group/Organization Type	Local Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

45	**Agency/Group/Organization**	City of Palmdale (Recreation and Culture)
	Agency/Group/Organization Type	Local Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
46	**Agency/Group/Organization**	The Trust for Public Land
	Agency/Group/Organization Type	Public Land Agency
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
47	**Agency/Group/Organization**	Southern California Association of Governments
	Agency/Group/Organization Type	Planning Organization
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
48	**Agency/Group/Organization**	State Assembly 36th District
	Agency/Group/Organization Type	State Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

49	**Agency/Group/Organization**	State Senate 21st Senate District
	Agency/Group/Organization Type	State Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
50	**Agency/Group/Organization**	U.S. Department of Housing and Urban Development
	Agency/Group/Organization Type	Federal Government
	What section of the Plan was addressed by Consultation?	All
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted with HUD concerning Consolidated Plan, CDBG, and HOME requirements.
51	**Agency/Group/Organization**	City of Palmdale City Council
	Agency/Group/Organization Type	Local Government Civic Leaders
	What section of the Plan was addressed by Consultation?	All
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	In-Person Meeting Public Hearings for the Consolidated Plan

Table 3 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The City maintains a list of agencies, organizations and other stakeholders that have expressed an interest in City's CDBG and HOME programs and invited representatives from each entity to participate at multiple points in the planning process. All agencies were strongly encouraged to attend meetings and participate in surveys. Any agency or organization that was not consulted and would like to be included in the City's list of stakeholders, the agency or organization may contact the Department of Neighborhood Services at (661) 267-5164.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority (LAHSA)	The Public Services including Homelessness goal of the Strategic Plan is consistent with the County of Los Angeles strategies to address homelessness.
2013-2021 Housing Element	City of Palmdale Development Services Department - Planning Division	The housing goals included in the Strategic Plan are consistent with the City of Palmdale Housing Element.

Table 4 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

In the development of the Consolidated Plan, the City afforded the following other public entities with the opportunity to provide input on the Consolidated Plan and welcomes their input concerning the future implementation of projects to address the ten Strategic Plan goals:

- City of Lancaster
- City of Santa Clarita
- Los Angeles County Development Authority
- State of California Department of Housing and Community Development

PR-15 CITIZEN PARTICIPATION

Summarize citizen participation process and how it impacted goal-setting

The City established and followed a process for the development of this five-year Consolidated Plan that included broad participation from the community. These activities were coordinated and implemented by the Community Programs Division of the Department of Neighborhood Services.

To assist in the identification of priority needs in the City, a survey was prepared and distributed to residents and stakeholders to obtain information necessary to identify needs, prioritize needs, and develop strategies to address community services, community facilities, infrastructure, neighborhood services, special needs services, businesses and jobs, and housing. The surveys were available online.

Community meetings to discuss the housing and community development needs in the community were held on September 17, 2019, and September 19, 2019. Residents in attendance received a presentation on the Consolidated Plan and discussed housing and community development needs with Community Programs Division Staff.

Three public hearings were held at different stages in the development of the Consolidated Plan. The first public hearing before the City Council to receive comments on the housing and community development needs in the community prior to publishing the draft Consolidated Plan was held on September 3, 2019. No public comments were received. The second public hearing was held on February 4, 2020, to adopt a revised Citizen Participation Plan that reflects regulatory updates and revised local contact information. No public comments were received. The third public hearing was held on June 2, 2020, before the Palmdale City Council to receive comments on the draft 2020-2024 Consolidated Plan, the 2020-2021 Annual Action Plan, a second revision to the Citizen Participation Plan to address COVID-19 requirements issued by HUD, and the Analysis of Impediments to Fair Housing Choice.

At each step in the process, the City was careful to ensure that low- and moderate-income residents, members of minority groups, agencies involved in the provision of services to these populations, and others who are directly impacted by the programs and activities supported by the Consolidated Plan programs had the opportunity to be actively involved.

In the preparation of the Consolidated Plan, the City followed the process established for citizen participation set forth in the Citizen Participation Plan. To promote greater public accessibility to program documents, the Citizen Participation Plan, Consolidated Plan, Action Plans, CAPERs, and Analysis of Impediments to Fair Housing choice are posted on the City website at: www.cityofpalmdale.org.

Citizen Participation Outreach

	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing	On August 19, 2019, a notice of public hearing appeared in the Antelope Valley Press notifying the public of a public hearing before the City Council on September 3, 2019, to discuss the housing, community and economic development needs of the City in anticipation of the 2020 Consolidated Plan.	No public comments received	No public comments received
2	Public Hearing	Non-targeted/broad community	A public meeting/hearing was held before the City Council on September 3, 2019 to receive public comments on the housing, community and economic development needs of the City in anticipation of the 2020 Consolidated Plan.	No public comments were received.	Not Applicable.
3	Internet Outreach	Non-targeted/broad community	Posting on the City of Palmdale website announcing the Consolidated Plan process and inviting residents to participate by completing a survey or attending a community meeting. Advertisements were also placed on Facebook and through other electronic communications including email.	141 Palmdale residents responded to the survey. The survey was available from September 2019 to December 2019.	All comments were accepted and incorporated into the survey results.

	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons
4	Consolidated Plan Needs Assessment Survey	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing	The Consolidated Plan survey was disseminated in electronic form in English and in Spanish to collect data from residents necessary to inform the City on the highest priority housing, community and economic development needs in Palmdale.	141 Palmdale residents responded to the survey. The survey was available from September 2019 to December 2019.	All comments were accepted and incorporated into the survey results.
5	Newspaper Ad	Non-Targeted Broad Community	Advertised the Community Meetings and survey availability in the Fall 2019 issue of Palmdale Magazine.	No public comments received	No public comments received
6	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing	On September 3, 2019, a public notice was published in the Antelope Valley Press notifying the public of the availability of the Consolidated Plan survey online and of two Community Meetings held on September 17, 2019 and September 19, 2019 to discuss the housing, community and economic development needs of the City.	No public comments received	No public comments received

	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons
7	Public Meetings	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing	Residents and stakeholders attended two Community Meetings held on September 17, 2019 and September 19, 2019 to discuss the housing, community and economic development needs of the City.	Participants heard a presentation about the Consolidated Plan and Action Plan. A facilitated discussion of community needs followed the presentation.	All comments were accepted.
8	Newspaper Ad	Non-targeted/broad community	On January 2, 2020, a public notice was published in the Antelope Valley Press notifying the public of the availability of the draft Citizen Participation Plan for public review and comment from January 2, 2020, to February 4, 2020 and inviting residents to submit written comments or to provide feedback directly to the City Council during a Public Hearing on February 4, 2020.	Not applicable.	Not applicable.

	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons
9	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing	Public hearing for the draft Citizen Participation Plan before the Palmdale City Council on February 4, 2020 at 7:00 p.m.	No public comments were received.	Not applicable.
10	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing	May 1, 2020, notice of the 30-day public review and comment period for the draft 2020-2024 Consolidated Plan, the 2020-2021 Annual Action Plan, the revised Citizen Participation Plan, and the Analysis of Impediments to Fair Housing Choice. The public notice invited interested residents to review the draft documents and to provide written comments by June 2, 2020. The draft documents were available on the City website and at the Office of Community Programs, the Palmdale Public Library, and the Administration Building. Residents were also invited to a public hearing to provide oral comments before the Palmdale City Council on June 2, 2020, at 7:00 p.m.	Not applicable.	Not applicable.

	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of Comments received	Summary of comments not accepted and reasons
11	Public Hearing	Non-targeted/broad community	Public hearing for the draft 2020-2024 Consolidated Plan, the 2020-2021 Annual Action Plan, the revised Citizen Participation Plan, and the Analysis of Impediments to Fair Housing Choice before the Palmdale City Council on June 2, 2020, at 7:00 p.m.	No public comments were received.	Not applicable.
12	15-day comment period	Non-targeted/ broad community	The City of Palmdale published a notice of comment period in the Antelope Valley Press and at offices at City Hall on September 5, 2022 – October 5, 2022, and a notice of public hearing on October 5, 2022, inviting the public to review and provide comment on the draft Action Plan and/ or attend a public hearing on October 5, 2022.	None	n/a
13	Public Hearing	Non-targeted/ broad community	A public meeting/hearing will be held before the City Council on October 5, 2022, to receive public comments on the Substantial Amendment to the 2021 Annual Action Plan and for City Council approval of the Substantial Amendment to the 2021 Action Plan.	None	n/a

Table 5 – Citizen Participation Outreach

Needs Assessment

NA-05 OVERVIEW

Needs Assessment Overview

The Consolidated Plan Needs Assessment examines housing, homelessness, non-homeless special needs and non-housing community development needs. The housing needs assessment section evaluates household income, tenure (renter or owner), housing cost as a function of household income, disproportionate need amongst racial and ethnic groups and public housing needs. The homeless needs assessment examines the sheltered and unsheltered homeless population in Los Angeles County to inform the City's strategy to address homelessness during the next five years. The non-homeless special needs assessment section evaluates the needs of people who are not homeless but due to various reasons are in need of services including but not limited to elderly, frail elderly, the severely mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS and victims of domestic violence. The non-housing community development needs assessment section discusses the need for public facilities, public infrastructure improvements and public services to benefit low- and moderate-income residents.

Methodology

To assess community needs, the City examined data, held community meetings, conducted a survey of residents and stakeholders, and consulted with experts and local stakeholders. The Needs Assessment primarily relies on the following sources of data:

- American Community Survey (2011-2015 5-year estimates)
- Comprehensive Housing Affordability Strategy (2011-2015 5-year estimates)
- ESRI Economic Data
- 2019 Point in Time Count

Consolidated Plan Survey for Residents and Stakeholders

Palmdale residents and program stakeholders had the opportunity to respond to the 2020-2024 Consolidated Plan survey to rate the need in Palmdale for housing facilities, housing services, community services, services for special needs populations, neighborhood services, community facilities, infrastructure and business and jobs services. The results of the 141 Palmdale residents who responded to the survey are represented in Figures 1-8 below. Responses to the open-ended questions may be found in Appendix B.

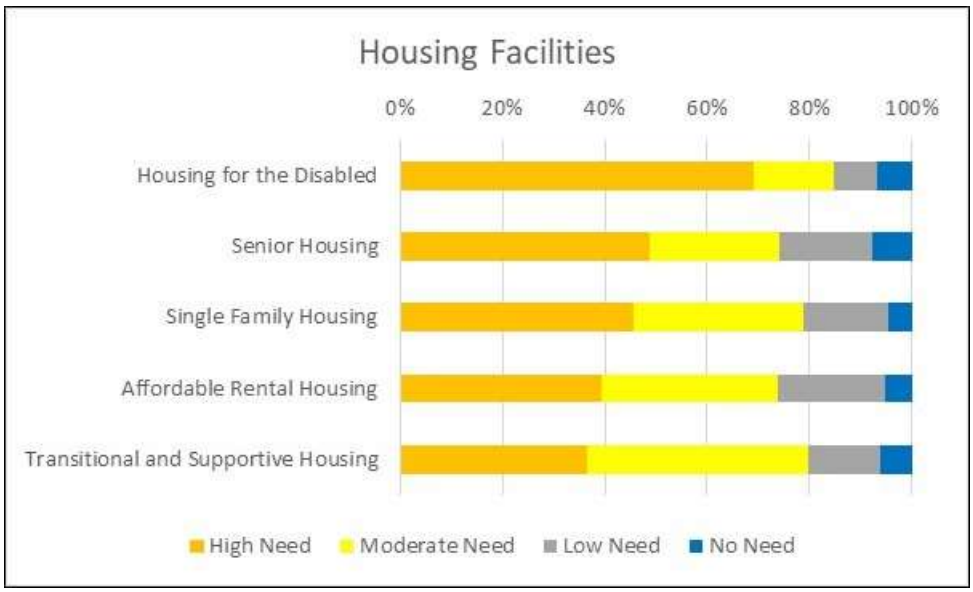


Figure 1: Need for Improved Housing Facilities

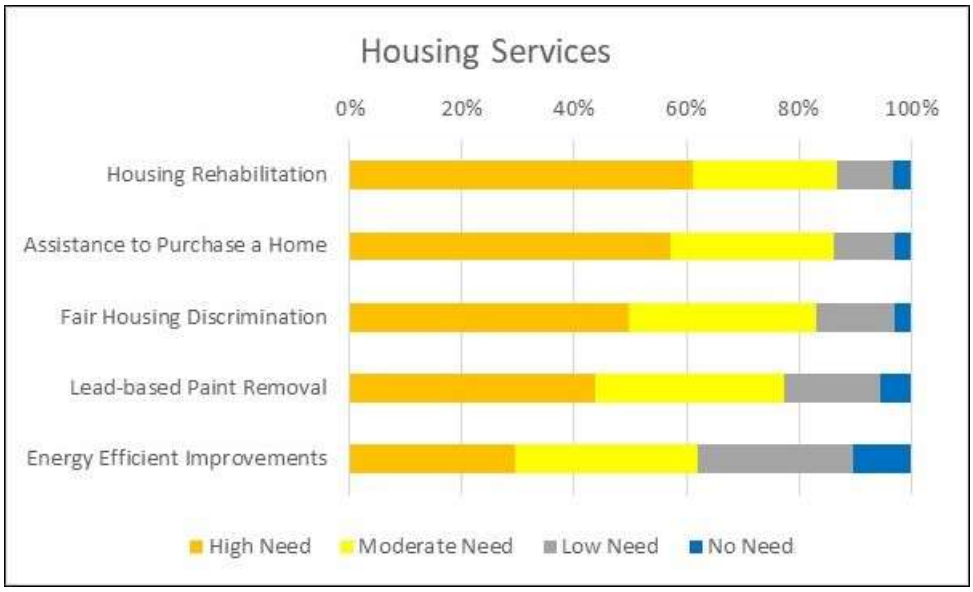


Figure 2: Need for Improved or Additional Housing Services

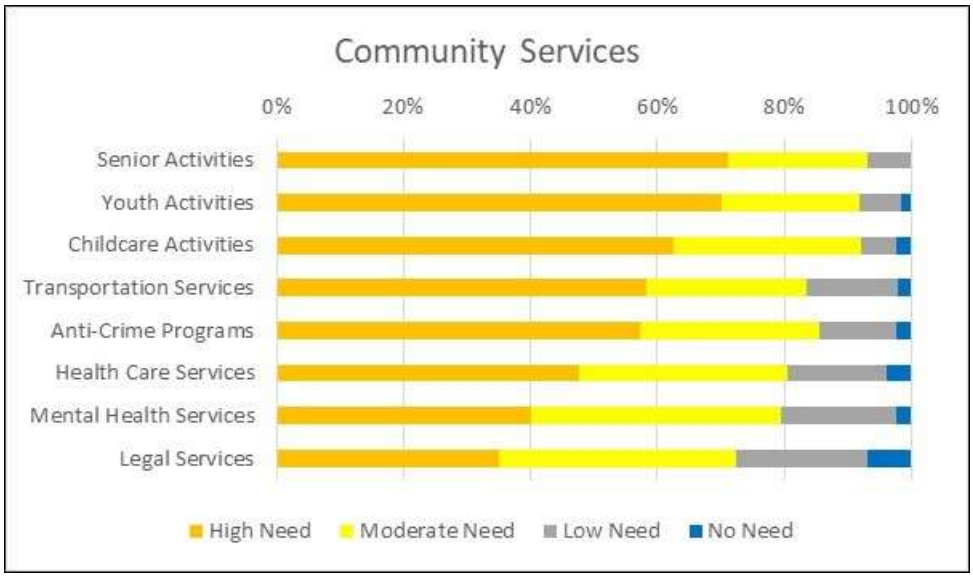


Figure 3: Need for Additional or Improved Community Services by Type or Target Population

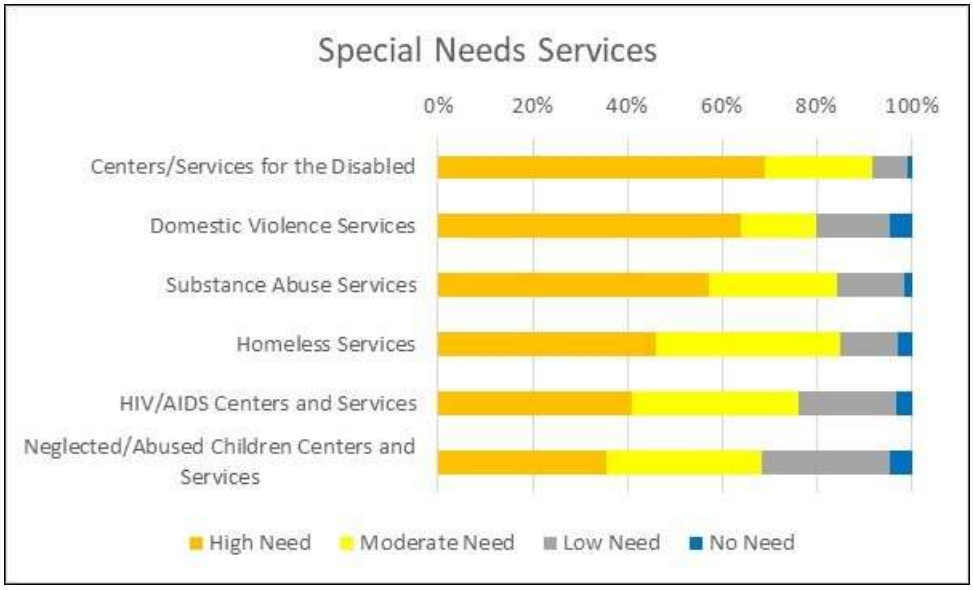


Figure 4: Need for Additional or Improved Services for Special Needs Populations

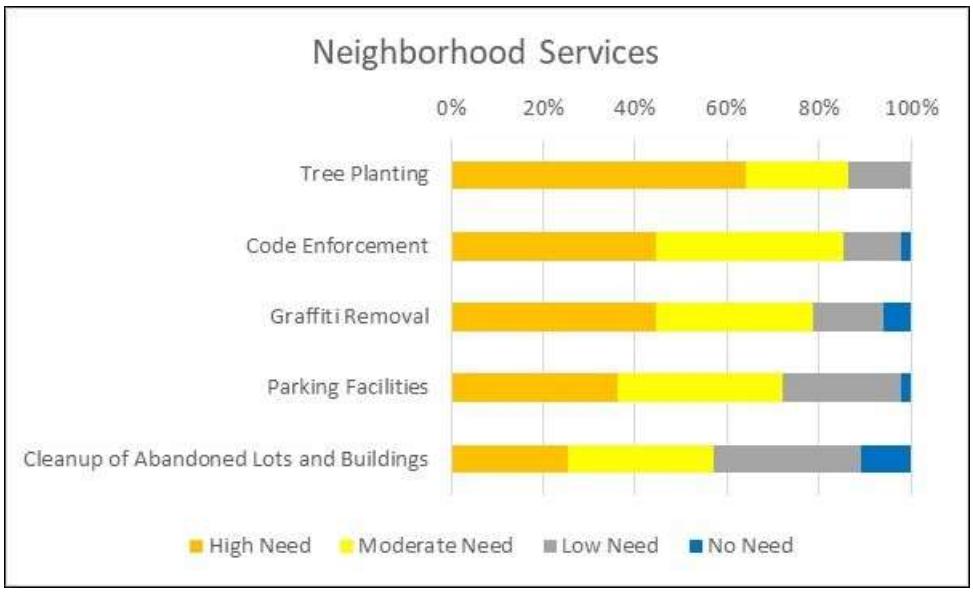


Figure 5: Need for Additional or Improved Neighborhood Services

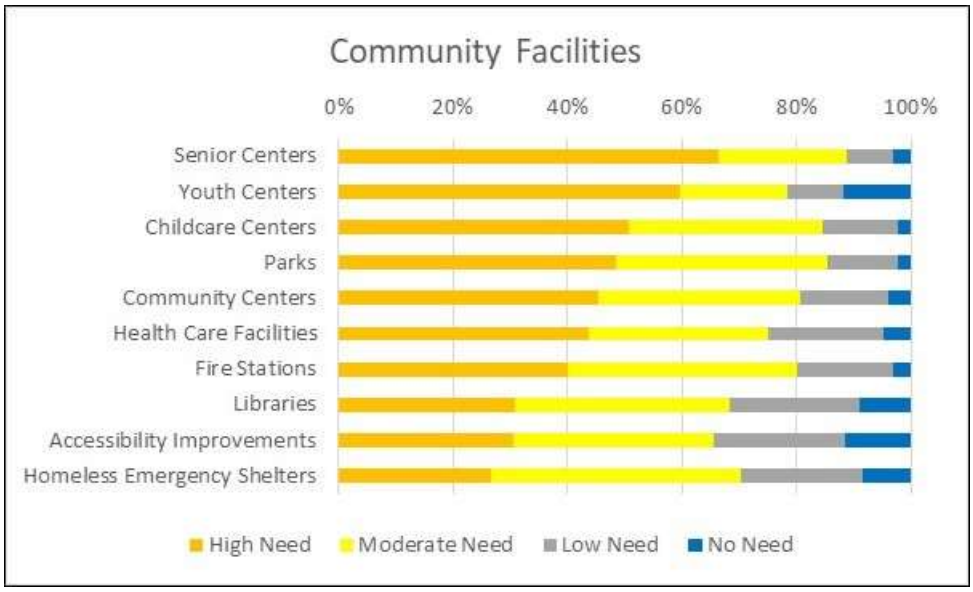


Figure 6: Need for Additional or Improved Community Facilities

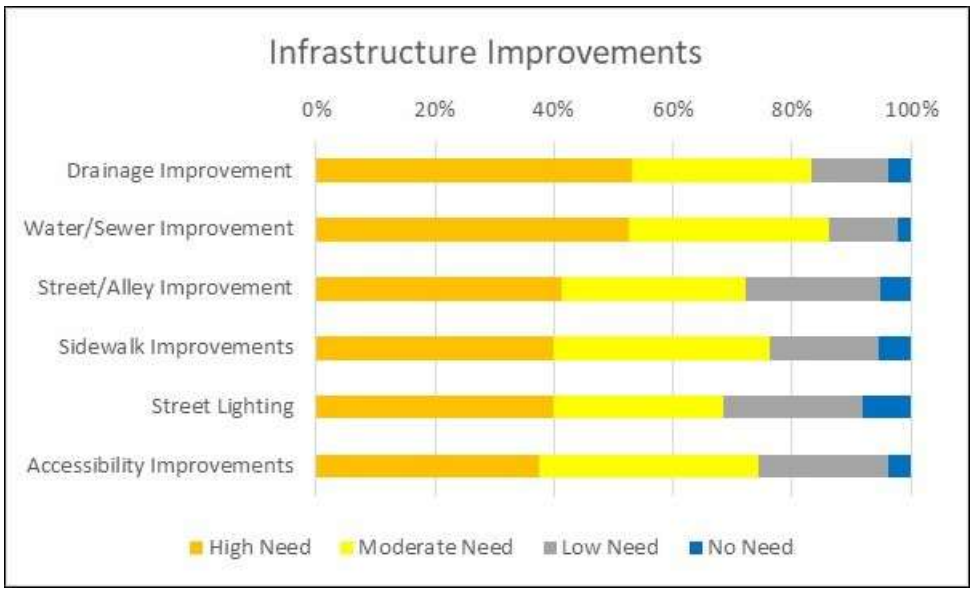


Figure 7: Need for Infrastructure Improvements

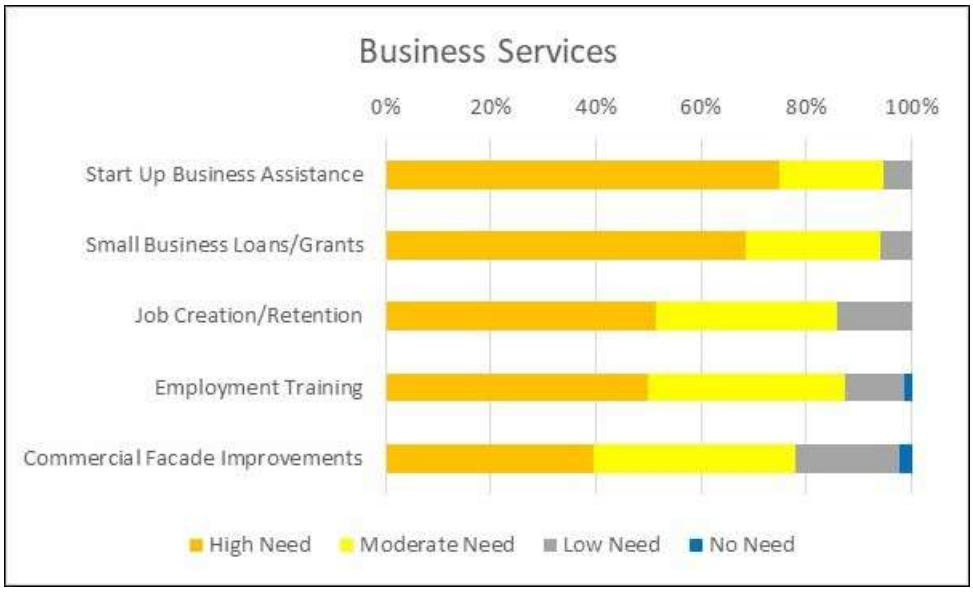


Figure 8: Need for Additional or Improved Business and Job Services

NA-10 HOUSING NEEDS ASSESSMENT - 24 CFR 91.205 (A,B,C)

Summary of Housing Needs

From 2009-2015, the City's population increased by 3 percent from 152,750 to 156,675 and the number of households increased by 13 percent from 37,759 to 42,720. The median household income decreased from $54,840 to $52,392. The City of Palmdale includes 42,720 households, of which 25,195 or 59 percent earn less than 80 percent of Area Median Income (AMI) and 17,525 or 41 percent earn more than 80 percent of AMI.

The ACS and CHAS data in Tables 6-13 below focuses on households earning less than the AMI. Analysis of the data tables indicates a high need for housing assistance targeted at 16,710 households earning at or below 50 percent of AMI, of which 13,415 pay more than 30 percent of their income for housing costs and the 8,910 severely cost burdened households who pay more than 50 percent of their income for housing costs.

Table 7 presents the number of different household types in the City for different levels of income. Small Family Households consist of 2-4 family members, while large family households have more than 5 persons per household. The income levels are divided by different AMI levels corresponding with HUD income definitions as follows:

- 0-30 percent of AMI: extremely low-income - 22 percent of all households;
- 30-50 percent of AMI: low-income - 17 percent of all households;
- 50-80 percent of AMI: moderate-income - 20 percent of all households;
- 80-100 percent of AMI: medium-income - 10 percent of all households; and
- Greater than 100% of AMI: upper-income – 31 percent of all households.

Tables 8 and 9 indicate the number of renter- and owner-occupied households for different AMI levels that are experiencing housing problems. HUD defines four different housing problems as:

1. Lacks complete kitchen facilities: Household lacks a sink with piped water, a range or stove, or a refrigerator
2. Lacks complete plumbing facilities: Household lacks hot and cold piped water, a flush toilet and a bathtub or shower
3. Overcrowding / severe overcrowding: A household is considered to be overcrowded if there are more than 1.01 people per room. A household is considered severely overcrowded if there are more than 1.5 people per room.
4. Cost burden / severe cost burden: A household is considered cost burdened if the household pays more than 30 percent of its total gross income for housing costs. A household is considered severely cost burdened if the household pays more than 50 percent of its total income for housing costs. For renters, housing costs include rent paid

by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities.

Demographics	Base Year: 2009	Most Recent Year: 2015	% Change
Population	152,750	156,675	3%
Households	37,759	42,720	13%
Median Income	$54,840.00	$52,392.00	-4%

Table 6 - Housing Needs Assessment Demographics

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	9,575	7,135	8,485	4,350	13,175
Small Family Households	4,515	3,290	3,960	2,165	7,465
Large Family Households	1,845	1,860	2,564	1,085	1,945
Household contains at least one person 62-74 years of age	1,305	1,180	1,264	1,055	2,465
Household contains at least one person age 75 or older	874	810	805	250	855
Households with one or more children 6 years old or younger	3,350	2,085	2,395	969	2,429

Table 7 - Total Households Table

Data Source: 2011-2015 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	95	55	70	4	224	25	0	10	10	45
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	225	140	65	0	430	15	125	75	10	225
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	670	365	360	70	1,465	195	295	494	170	1,154
Housing cost burden greater than 50% of income (and none of the above problems)	4,100	855	130	0	5,085	1,705	1,295	535	160	3,695
Housing cost burden greater than 30% of income (and none of the above problems)	670	1,365	1,240	175	3,450	445	1,220	1,984	760	4,409
Zero/negative Income (and none of the above problems)	240	0	0	0	240	215	0	0	0	215

Table 8 – Housing Problems Table

Data Source: 2011-2015 CHAS

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	5,095	1,415	625	75	7,210	1,935	1,715	1,120	350	5,120
Having none of four housing problems	1,115	1,770	2,265	895	6,045	975	2,240	4,469	3,025	10,709
Household has negative income, but none of the other housing problems	240	0	0	0	240	215	0	0	0	215

Table 9 – Housing Problems 2

Data Source: 2011-2015 CHAS

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	3,005	1,240	865	5,110	1,055	1,355	1,299	3,709
Large Related	1,195	710	309	2,214	535	710	734	1,979
Elderly	695	355	75	1,125	535	550	360	1,445
Other	780	285	185	1,250	205	205	295	705
Total need by income	5,675	2,590	1,434	9,699	2,330	2,820	2,688	7,838

Table 10 – Cost Burden > 30%

Data Source: 2011-2015 CHAS

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	2,640	405	85	3,130	910	795	265	1,970
Large Related	945	230	4	1,179	440	280	145	865
Elderly	500	140	25	665	355	260	85	700
Other	685	110	20	815	125	90	100	315
Total need by income	4,770	885	134	5,789	1,830	1,425	595	3,850

Table 11 – Cost Burden > 50%

Data Source: 2011-2015 CHAS

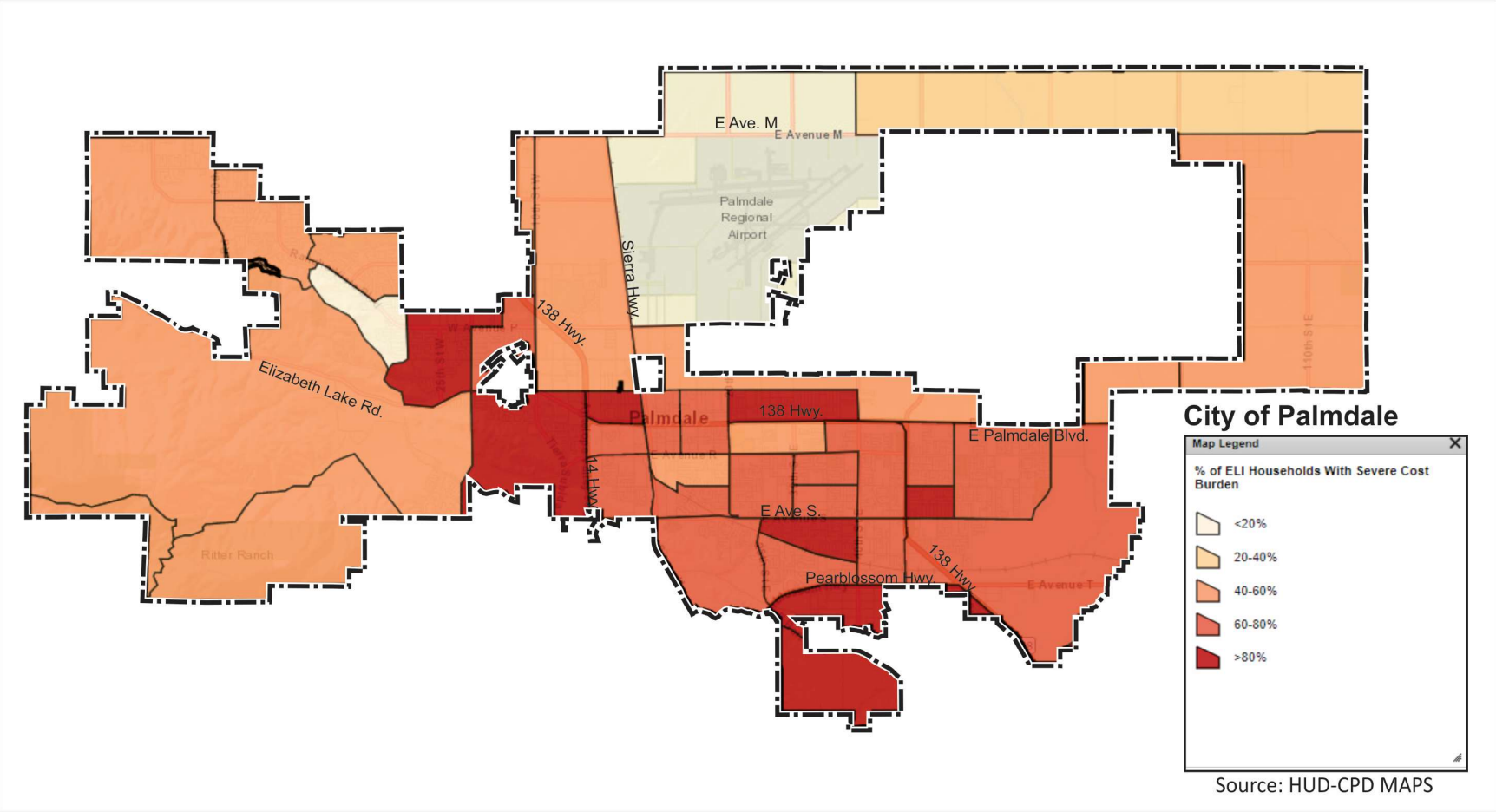


Figure 9: Extremely Low Income Households with Severe Cost Burden

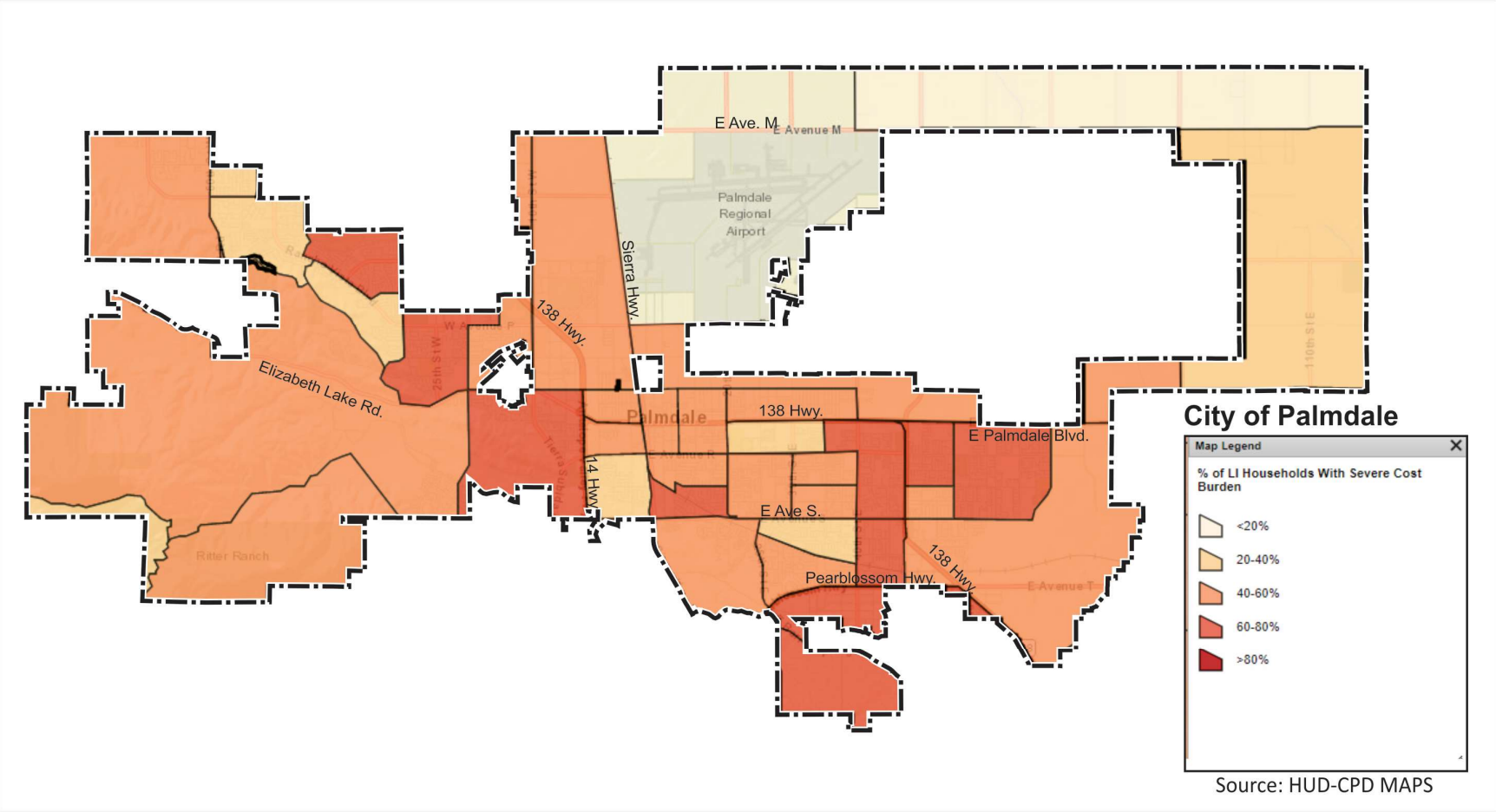


Figure 10: Low Income Households with Severe Cost Burden

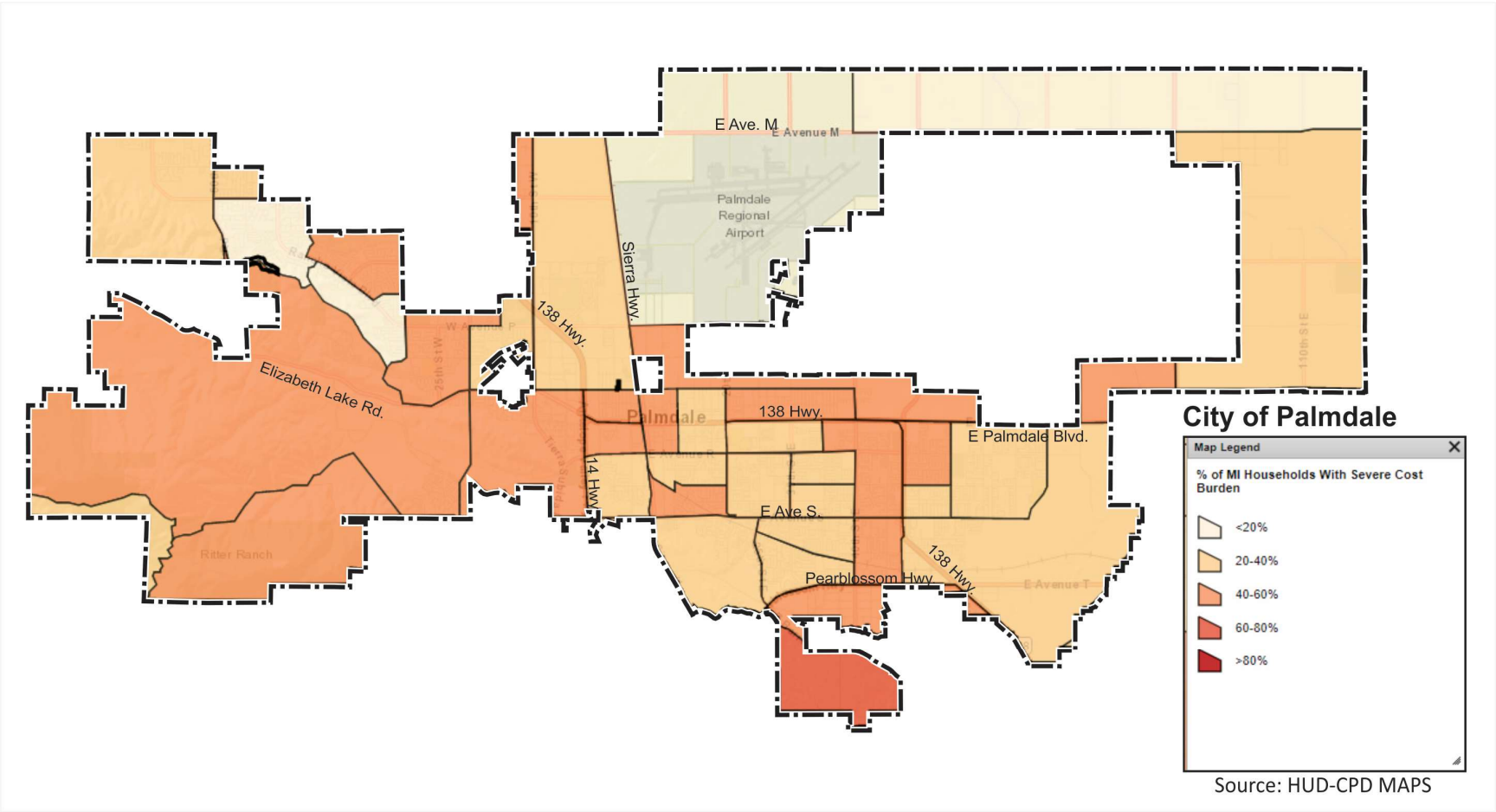


Figure 11: Moderate Income Households with Severe Cost Burden

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	785	355	190	60	1,390	154	255	399	144	952
Multiple, unrelated family households	105	150	245	15	515	50	135	165	34	384
Other, non-family households	4	0	0	0	4	0	25	10	0	35
Total need by income	894	505	435	75	1,909	204	415	574	178	1,371

Table 12 – Crowding Information – 1/2

Data Source: 2011-2015 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	2,710	1,160	750	4,620	640	925	1,645	3,210

Table 13 – Crowding Information – 2/2

Describe the number and type of single person households in need of housing assistance.

There are 6,552 single person households in the City, representing 15.3 percent of all households. Approximately 2,179 of the single person households are 65 years of age or older according to the ACS (S1101), indicating that approximately 4,373 single person households are ages 18-64. According to Table 10, 1,955 single person households categorized as "other" experienced a cost burden. Of those "other" households that are cost burdened and that are renting, most 0-30 percent of AMI. For homeowners, "other" households are relatively evenly distributed among the income categories, with 295 earning 50-80 percent of AMI, 205 earning 30-50 percent of AMI, and 205 earning 0-30 percent of AMI. According to Table 11, 1,130 single person households categorized as "other" experienced a severe cost burden. Of those "other" households experiencing a severe cost burden, the majority are renters earning 0-30 percent of AMI. By definition, single-person households do not experience housing overcrowding. No data is available for single-person households occupying substandard housing units.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Based on ACS data (S1810), of the total Civilian Noninstitutionalized Population age 18 and over (106,845) in Palmdale, an estimated 15,028 people have a disability and may require housing assistance. Of those over the age of 18 with disabilities, 2,610 are between 18-34 years of age, 7,291 are ages 35-64, and 5,127 are age 65 and over. The most prevalent disability type in Palmdale is ambulatory, affecting an estimated 8,220 residents aged 18 and over, followed by an estimated 5,723 residents with cognitive difficulties.

The State of California Department of Justice maintains statistics on domestic violence statewide by jurisdiction. In 2018, the Los Angeles County Sherriff's Department responded to a total of 951 calls related to domestic violence. Of these calls:

- 97 of these domestic incidents did not involve a weapon
- 854 calls involved a weapon
    - 12 domestic incidents involved a firearm
    - 21 domestic incidents involved a knife or cutting instruments
    - 125 domestic incidents involved other dangerous weapons
    - 696 domestic incidents involved personal weapons (i.e. feet or hands, etc.)

Therefore, if each one of these calls represented a household with member(s) who required housing assistance, it can be estimated that there were up to 951 households in 2018 who were in need of some form of housing assistance. The form of housing assistance required may vary depending on the specific circumstances of each case.

Providing housing assistance for special needs populations and low-income families is a priority for the City. The City recognizes that it is crucial to prioritize the creation of additional rental housing opportunities for low- and moderate-income households in general because Los Angeles County is a "high-cost area" as defined by the U.S. Department of Housing and Urban Development in the HUD Mortgagee Letter dated May 20, 2019. It is equally important to ensure that both new and existing affordable housing opportunities are accessible to special needs populations such as victims of domestic violence, persons with disabilities, single heads of household, seniors, and transition age youth. To address special needs populations, the City will also prioritize the provision of public services to remove barriers to accessing affordable housing.

What are the most common housing problems?

The most common housing problem in the City is cost burden, which affects 70 percent of low- and moderate-income households, including 9,699 renter households and 7,838 owner households who pay more than 30 percent of their monthly gross income for housing costs. According to data in Table 10 and Table 11, of the 9,699 cost-burdened renter households in Palmdale (households who pay more than 30 percent of their monthly gross income for housing costs), most are small and large related family households earning 0-30 percent of AMI, indicating a need for housing assistance targeted to extremely-low-income households. Of those renter households experiencing cost burden, 5,789 households experience a severe cost burden. Of the severely cost-burdened households, most are either small or large related family households.

Homeowner households also experience cost burden and severe cost burden. While cost burden for renter households was mostly concentrated in the group earning 0-30 percent of AMI, cost burden for homeowners is relatively evenly distributed among extremely-low-, low-, and moderate-income households.

There are 1,125 elderly households earning less than 80 percent of AMI that experience housing cost burden. Of those households, 665 are severely cost burdened. With the understanding that people (age 62+) have fixed incomes and are often unable to pursue employment, it is this group of extremely-low-income elderly households that continues to be the most in need of rental assistance so that these households may afford the costs of daily living and meet basic needs such as food and prescription drugs.

According to information presented in Table 12, the second most common housing problem in the City is overcrowding. Overcrowded housing conditions occur primarily for one of two reasons. First, a single-family household will be overcrowded because the housing unit they occupy is too small to accommodate the number of people in the family. Second, overcrowding occurs when more than one family occupies a housing unit. Of the households earning 0-80 percent of AMI in Palmdale:

- 3,027 (12.0 percent) are overcrowded
    - 1,834 are renter households (60.5 percent)
        - 1,330 are single-family households
        - 500 are multiple, unrelated family households
        - 4 are other, non-family households
    - 1,193 are owner households (39.4 percent)
        - 808 are single-family households
        - 350 are multiple, unrelated family households
        - 10 are other, non-family households

Based on the information in Table 12, single family renter households are having a difficult time renting a housing unit that is large enough to accommodate their families.

Are any populations/household types more affected than others by these problems?

According to data in Table 10 for households earning 0-80 percent of AMI, 8,819 small, related households are cost burdened, of which 5,110 are renters and 1,299 are owners. For renters, households that earn 0-30 percent of AMI experience more cost burden than other income groups. For owners, cost burden is more evenly distributed among the income levels. In both tenure types, small and large related family households are the largest groups experiencing cost burden. According to data in Table 11, renters earning 0-30 percent of AMI are the most heavily impacted by severe cost burden, while owners earning 0-50 percent of AMI are the most severely cost-burdened.

According to data in Table 12, overcrowded housing conditions primarily impact renter households with 60.6 percent of all overcrowded households comprised of renters. Of the renter households that are overcrowded, 47 percent earn between 0-30 percent of AMI, 26 percent earn 30-50 percent of AMI, 23 percent earn between 50-80 percent of AMI, and 4 percent earn between 80-100 percent of AMI. Housing overcrowding mostly impacts extremely low-income renters. Evaluation of information in Table 12 showing housing overcrowding by household type reveals that overcrowding primarily impacts single family households. It is also noteworthy that there are 515 multiple, unrelated family households renting overcrowded units and that there are 384 multiple, unrelated family households occupying owner housing units.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

The leading indicators of risk for homelessness include extremely low income and housing cost burden. Tables 10 and 11 indicate the number of currently housed households with housing cost burdens more than 30 percent and 50 percent, respectively, by household type, tenancy, and household income. Based on the data in Table 10, 8,005 (83.6 percent) of households earning 0-30 percent of AMI in the City experience a cost burden. Of these households, 5,675 (70.9 percent) are renters and 2,330 (29.1 percent) are owners. Most cost-burdened renter households are extremely low-income households. Of the 5,675 extremely low-income renters that are cost burdened, 4,770 are severely cost burdened, paying more than 50 percent of their income for

housing costs. Because this group has the lowest income and has housing costs that are less fixed than homeowners, this group is generally viewed as being the most at-risk of homelessness.

Additionally, according to Table 7, 3,350 of the 9,575 households earning less than 30 percent of AMI have one or more children 6 years old or younger.

While specific HUD data was unavailable in the format described in Table 13, kidsdata.org reports that in 2012-2016, 25.3 percent of Palmdale children, ages 0-17, lived in crowded households. This statistic may be indicative of the percent of low-income Palmdale children that are currently housed but may be at risk of residing in shelters or becoming unsheltered.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The assessment of at-risk populations is based on ACS and CHAS data in the Consolidated Plan using HUD definitions for household types and housing problems. In Palmdale, the group that is most at-risk of homelessness includes those renters who earn 0-30 percent of AMI because this group has the lowest income and has housing costs that are not fixed.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The leading indicators of risk for homelessness include extremely low income, housing cost burden, and severe cost burden. As discussed earlier, there are 4,770 extremely low income severely cost burdened renters in Palmdale. This group has the lowest income and has housing costs that are not fixed. Therefore, this group is viewed as being unstably housed and is generally the most at-risk of homelessness.

Discussion

Based on the data presented in Tables 6-13, the most significant housing needs exist for an estimated 39.1 percent of households earning 0-50 percent of AMI, including 8,265 renter households and 5,150 owner households who pay more than 30 percent of their monthly gross income for housing costs.

Of the 9,699 cost-burdened renter households in Palmdale (households who pay more than 30 percent of their monthly gross income for housing costs), an estimated 7,324 family households and 1,125 elderly households most in need of rental assistance.

To specifically address housing needs of the most vulnerable population segment, the City is placing a high priority on rental assistance for low- and moderate-income individuals, families, and seniors earning less than 80 percent of AMI and may, subject to funding availability, allocate HOME funding for Tenant-Based Rental Assistance Projects in Action Plans during the 2020-2024

planning period. Pursuant to HUD Regulations at 24 CFR 91.225(d), the City of Palmdale certifies as part of its Action Plan(s) from 2020-2024 that the use of HOME funds for tenant-based rental assistance is an essential element of the 2020-2024 Consolidated Plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

NA-15 DISPROPORTIONATELY GREATER NEED: HOUSING PROBLEMS – 91.205 (B)(2)

Introduction

HUD requires all grantees to compare and assess the need for housing for any racial or ethnic group present in the community that has disproportionately greater need in comparison to the needs of that category of need as a whole. A disproportionately greater need exists when the members of racial or ethnic group at an income level experience housing problems at a greater rate (10 percent or more) than the income level as a whole. For example, when evaluating 0-30 percent of AMI households, if 50 percent of the households experience a housing problem, but 60 percent or more of a particular racial or ethnic group of households experience housing problems, that racial or ethnic group has a disproportionately greater need. The housing problems identified in Tables 14-17 below are defined as:

1. Lacks complete kitchen facilities: Household lacks a sink with piped water, a range or stove, or a refrigerator
2. Lacks complete plumbing facilities: Household lacks hot and cold piped water, a flush toilet and a bathtub or shower
3. Overcrowding: A household is considered to be overcrowded if there are more than 1.01 people per room.
4. Cost burden: A household is considered cost burdened if the household pays more than 30 percent of its total gross income for housing costs. For renters, housing costs include rent paid by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities.

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	8,150	975	455
White	1,585	470	125
Black / African American	1,915	95	105
Asian	245	4	20
American Indian, Alaska Native	35	15	20
Pacific Islander	4	0	0
Hispanic	4,220	365	155

Table 14 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	5,715	1,425	0
White	940	540	0
Black / African American	810	80	0
Asian	235	49	0
American Indian, Alaska Native	20	15	0
Pacific Islander	0	0	0
Hispanic	3,625	720	0

Table 15 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	4,970	3,515	0
White	1,145	895	0
Black / African American	664	310	0
Asian	300	115	0
American Indian, Alaska Native	14	15	0
Pacific Islander	0	0	0
Hispanic	2,780	2,140	0

Table 16 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,360	2,985	0
White	465	860	0
Black / African American	234	290	0
Asian	30	165	0
American Indian, Alaska Native	0	10	0
Pacific Islander	0	0	0
Hispanic	550	1,605	0

Table 17 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

HUD Community Planning and Development Maps (CPD Maps)

The maps below illustrate the racial or ethnic composition of the City by Census Tract as reported in the 2011-2015 American Community Survey Estimates.

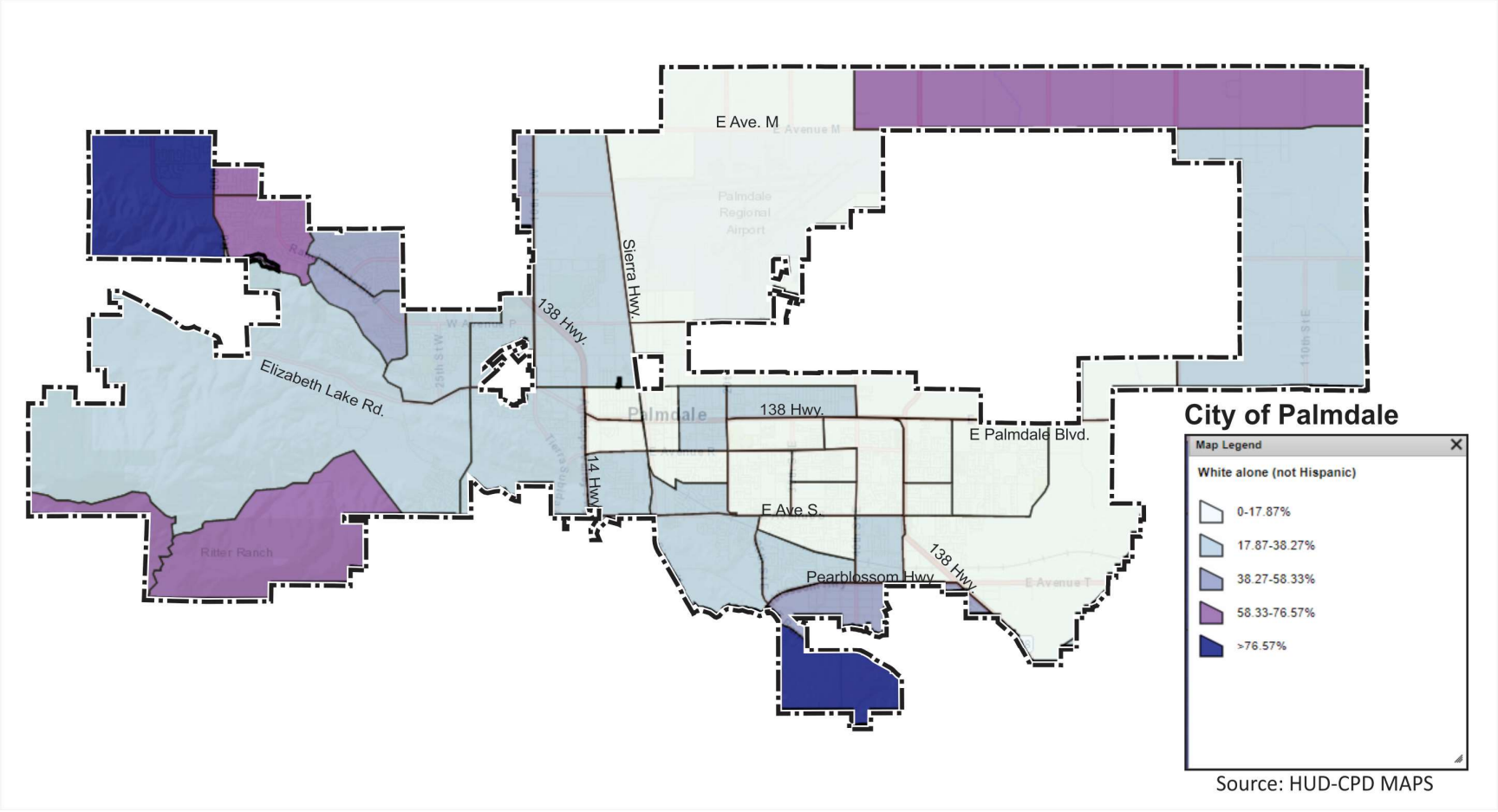


Figure 12: White alone (not Hispanic)

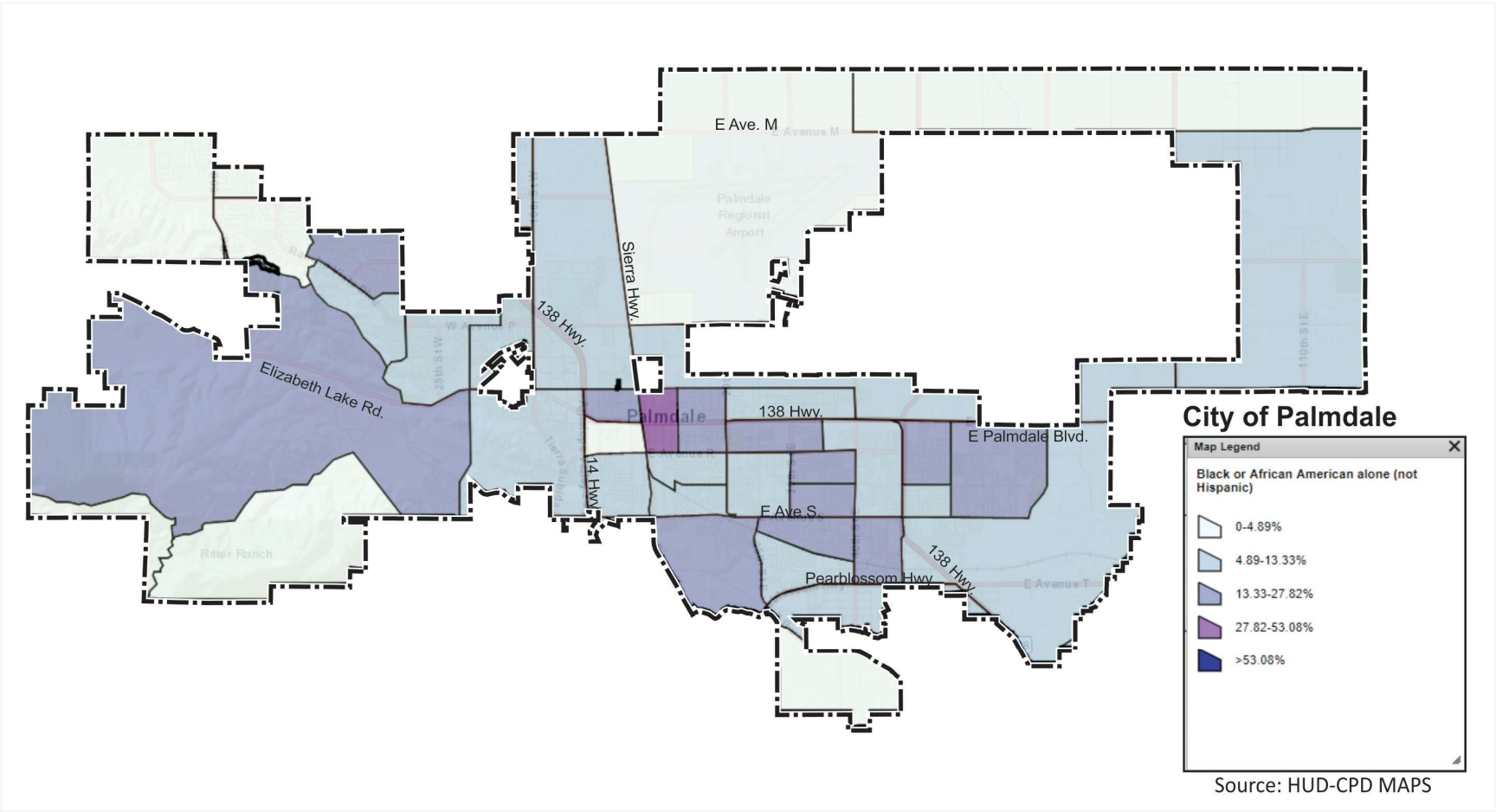


Figure 13: Black / African American

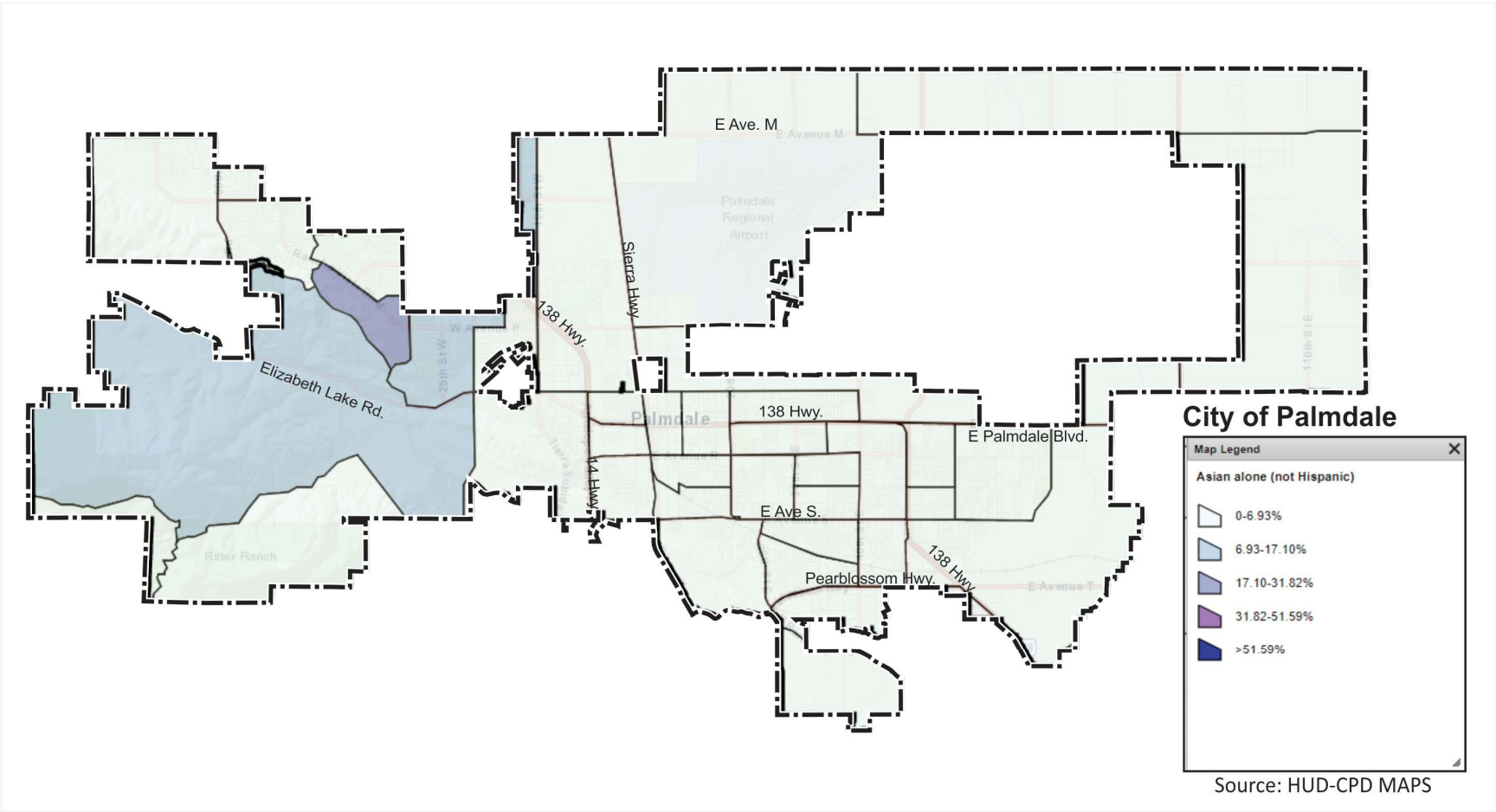


Figure 14: Asian

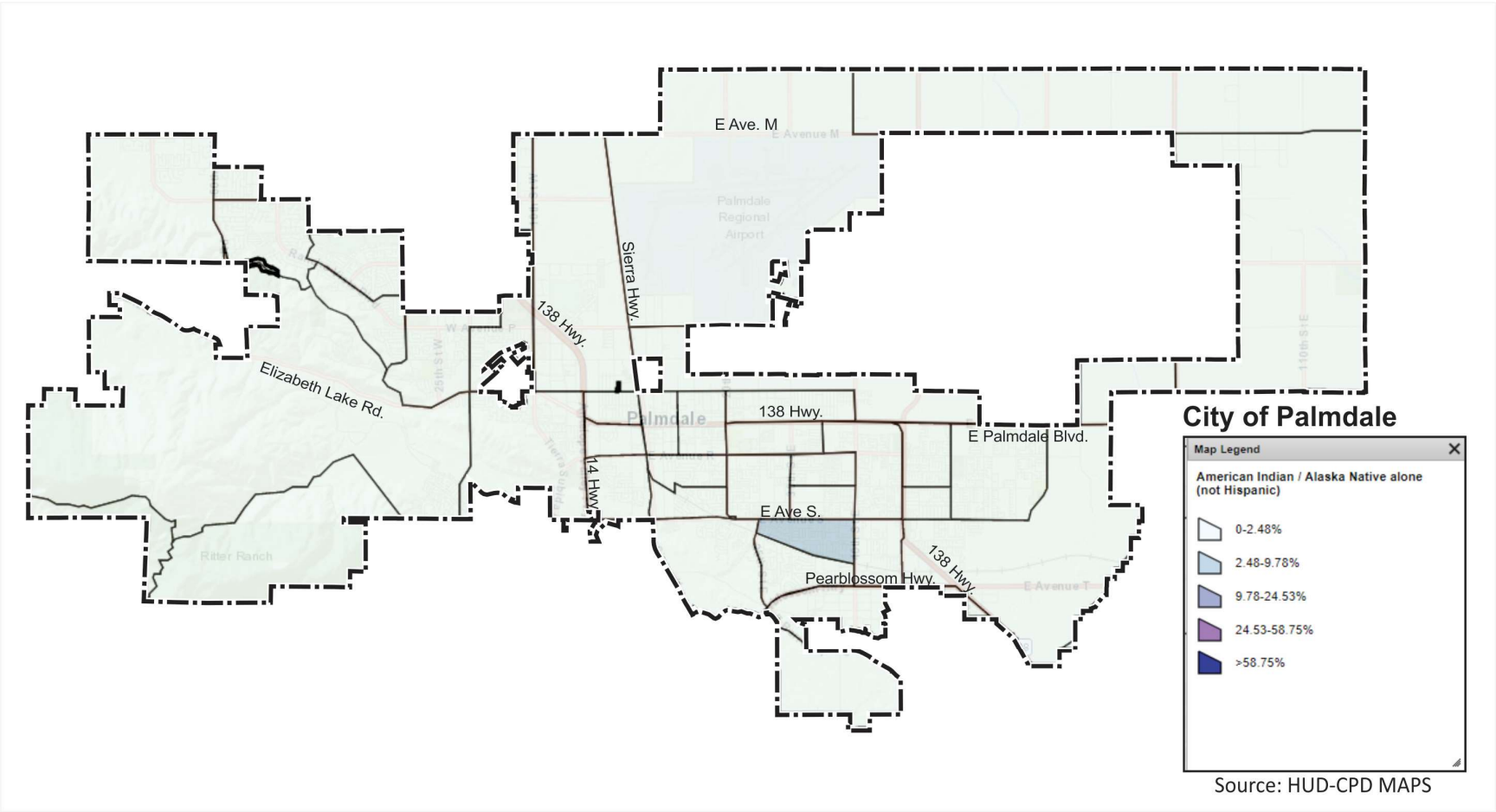


Figure 15: American Indian / Alaska Native

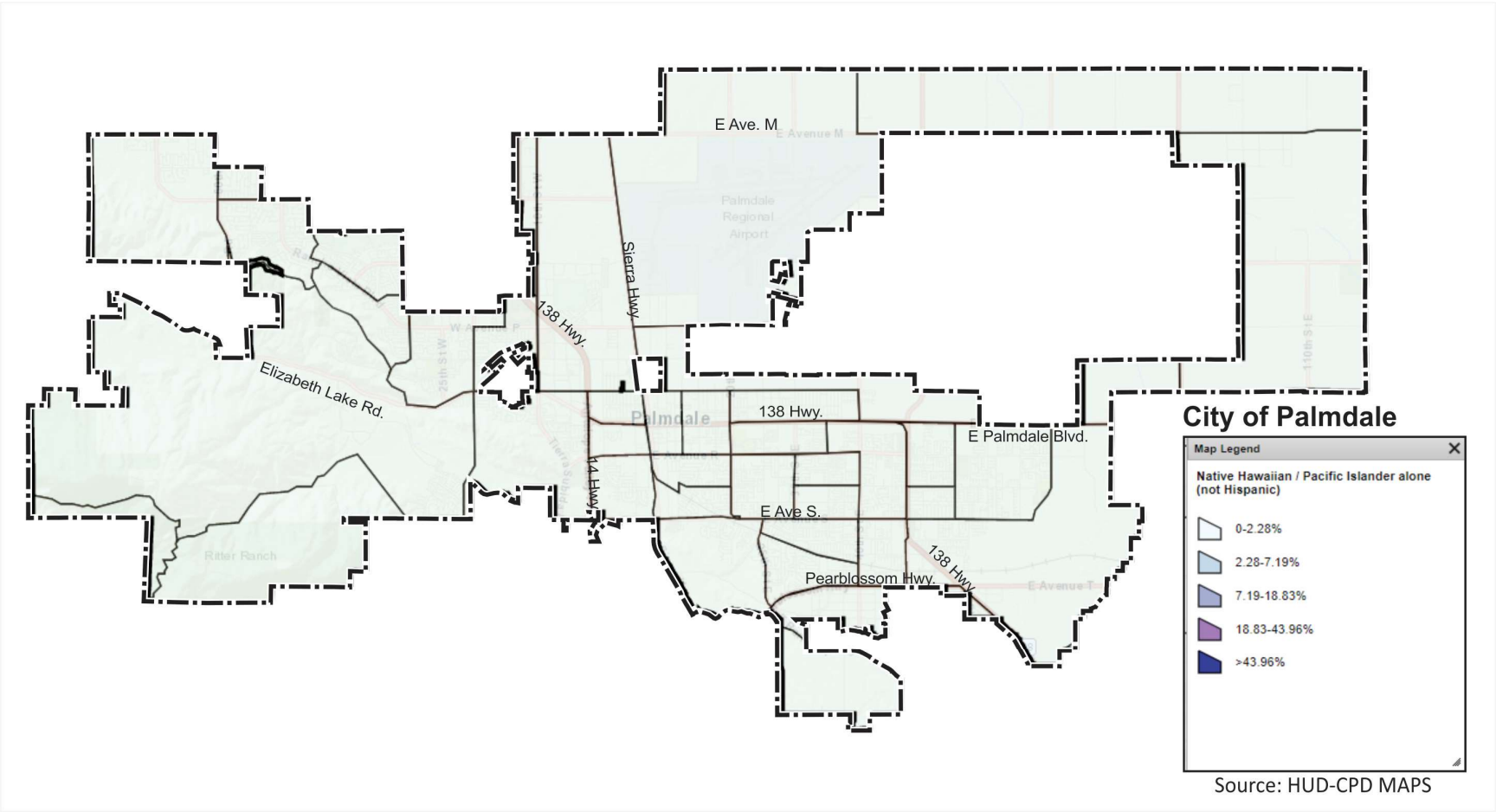


Figure 16: Native Hawaiian / Pacific Islander

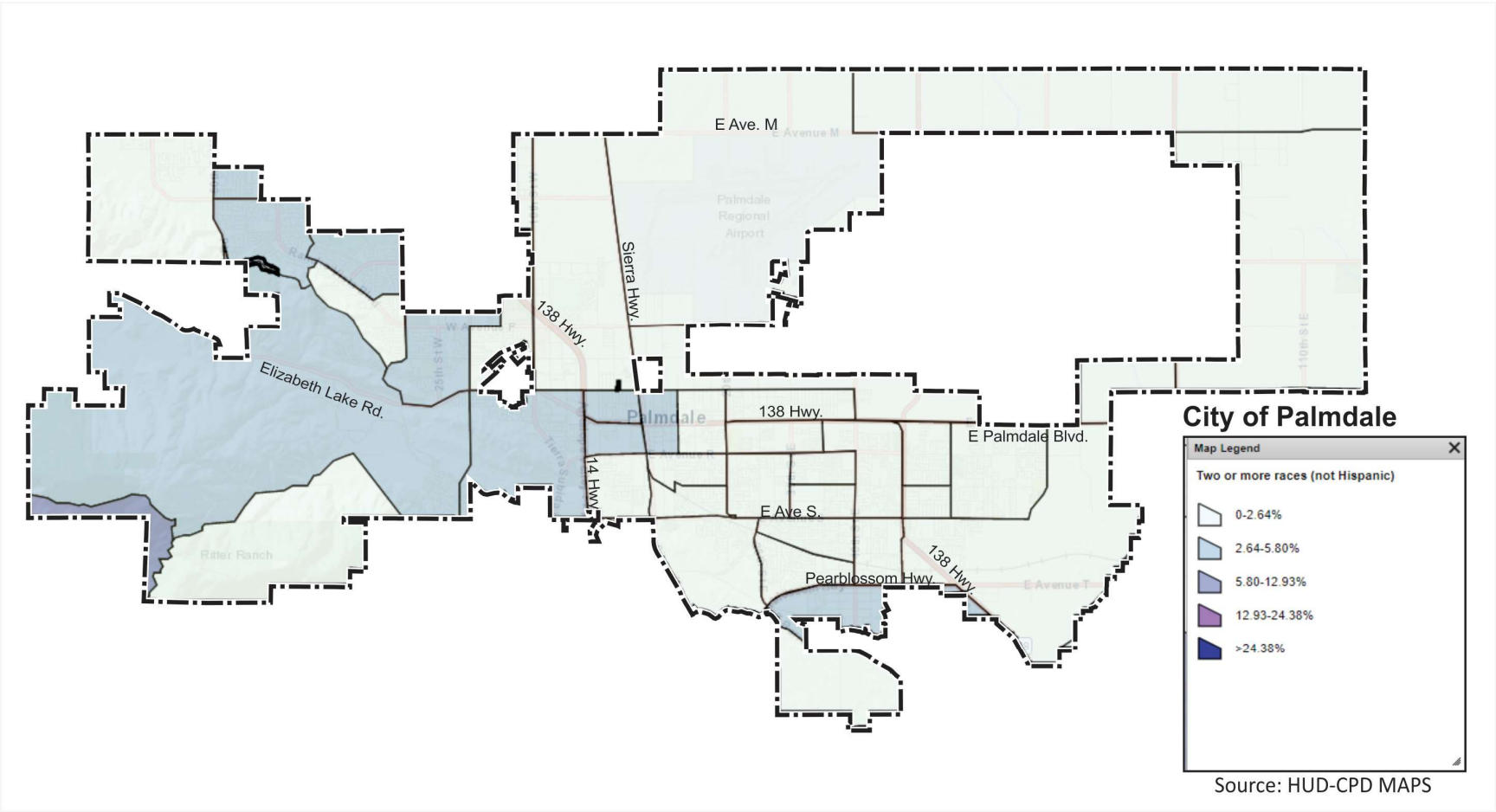


Figure 17: Two or more races

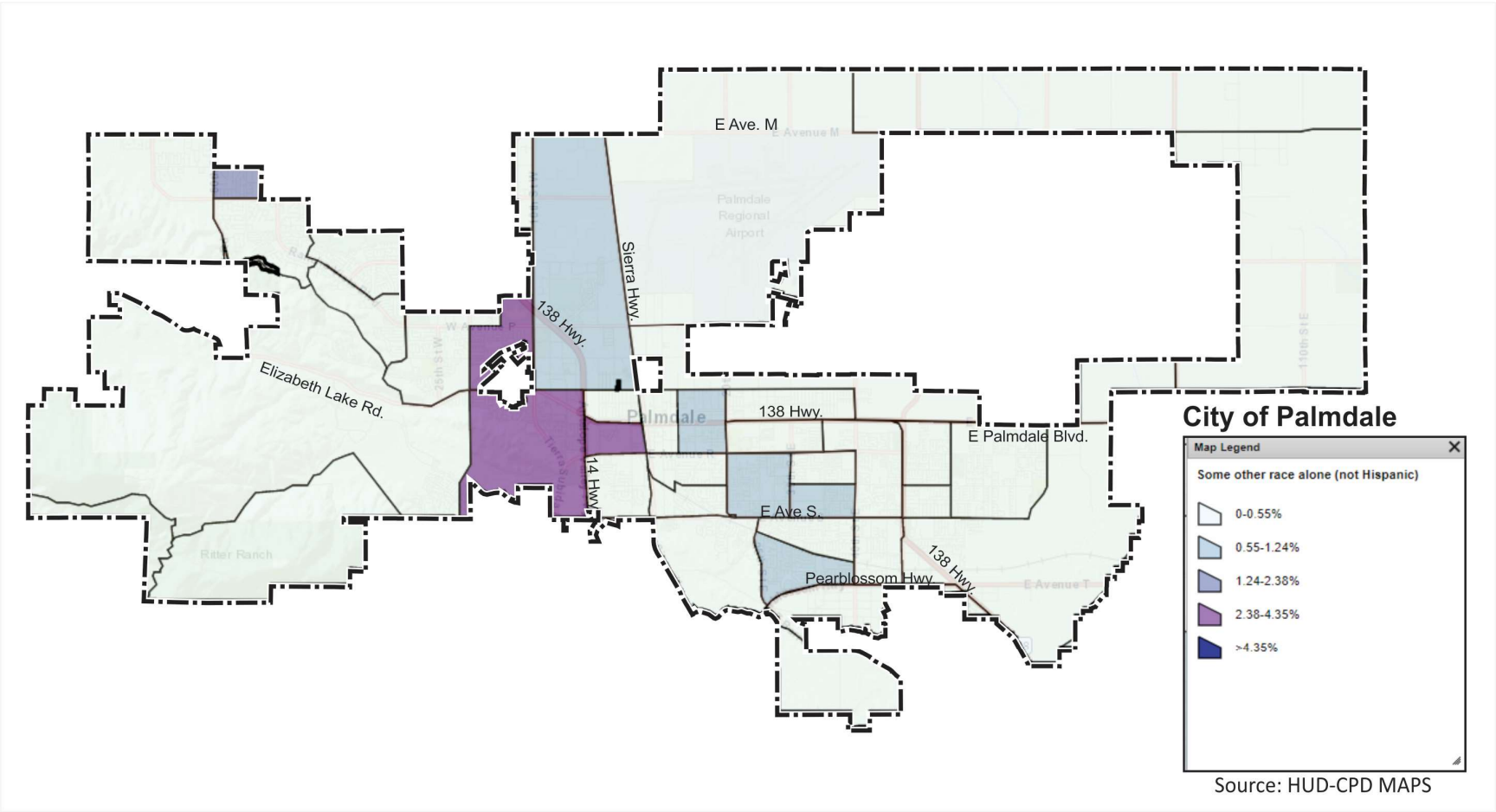


Figure 18: Some other race

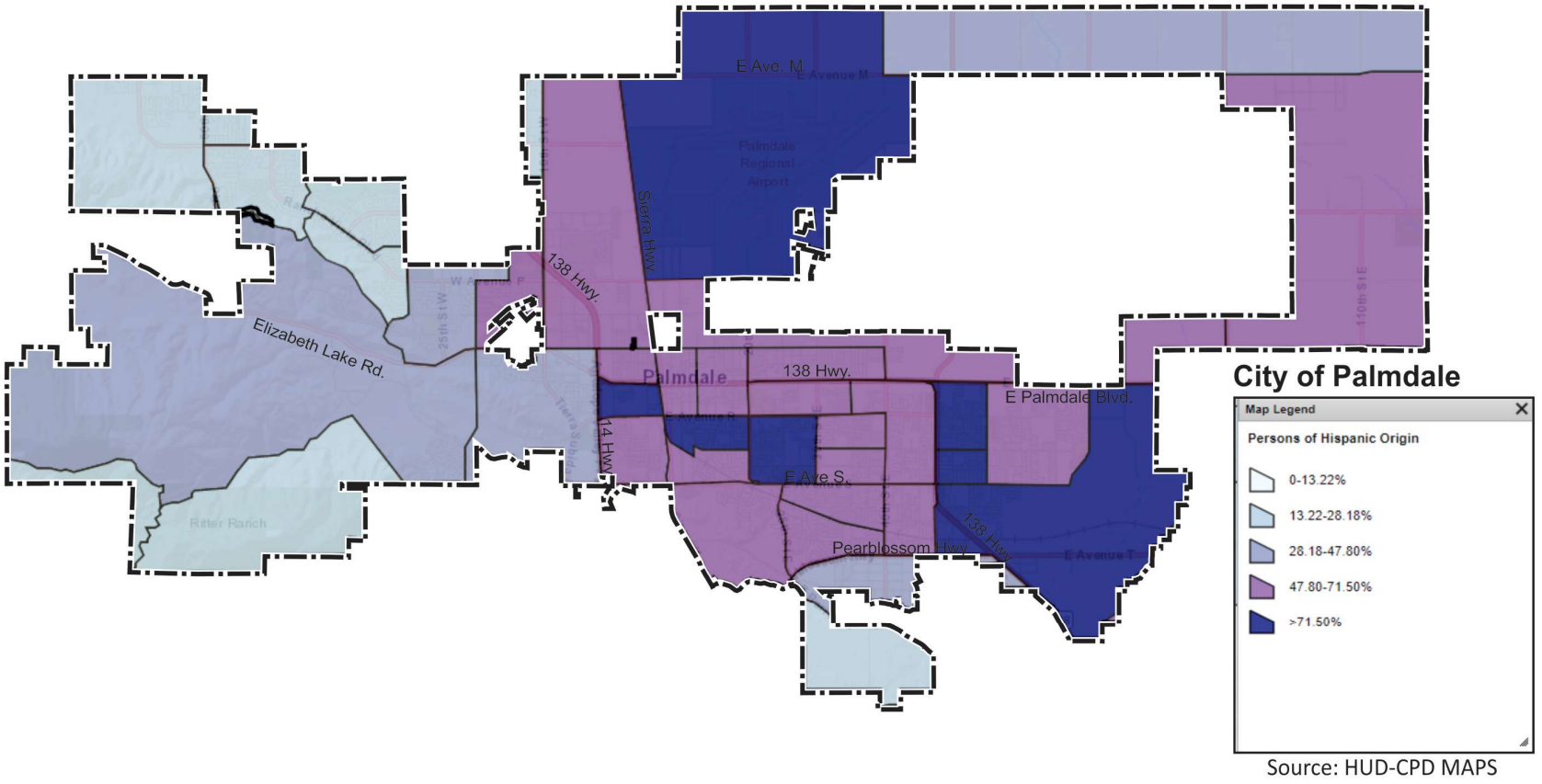


Figure 19: Hispanic

Discussion

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of housing problems relative to the percentage of all households in the given income category experiencing housing problems:

- Pacific Islander households with incomes 0-30 percent of AMI
- Black / African American households with income from 30-50 percent and 80-100 percent of AMI
- Asian households with incomes 50-80 percent of AMI

Pacific Islander households with income 0-30 percent of AMI with housing problems represent 0.049 percent of all households of similar incomes with housing problems.

Black / African American households with incomes 30-50 percent and 80-100 percent of AMI represent 15.9 percent of all households of similar incomes with housing problems.

Asian households with incomes 50-80 percent of AMI represent 6.04 percent of all households of similar income with housing problems.

NA-20 DISPROPORTIONATELY GREATER NEED: SEVERE HOUSING PROBLEMS – 91.205 (B)(2)

Introduction

Assessing housing conditions in the City provides the basis for developing strategies to maintain and preserve the quality of the housing stock. The ACS defines a "selected condition" as owner- or renter-occupied housing units having at least one of the following conditions: 1) lacking complete plumbing facilities; 2) lacking complete kitchen facilities; 3) more than one occupant per room; and 4) selected monthly housing costs greater than 30 percent of household income. Based on the definition of selected conditions, Table 36 shows that 37 percent of owner-occupied households in the City have at least one selected condition and 61 percent of all renter-occupied households in the City have at least one selected condition.

Definitions

A substandard condition is one that affects the health and safety of a resident's habitability. As defined by California Health and Safety Code, a substandard condition exists to the extent that it endangers the health and safety of its occupants or the public. Following is a list of substandard conditions:

- Inadequate sanitation.
- Structural hazards.
- Any nuisance which endangers the health and safety of the occupants or the public.
- All substandard plumbing, wiring, and/or mechanical equipment, unless it conformed to all applicable laws in effect at the time of installation and has been maintained in a good and safe condition.
- Faulty weather protection.
- The use of construction materials not allowed or approved by the health and safety code.
- Fire, health and safety hazards (as determined by the appropriate fire or health official).
- Lack of, or inadequate fire-resistive construction or fire-extinguishing systems as required by the health and safety code, unless the construction and/or systems conformed to all applicable laws in effect at the time of construction and/or installation and adequately maintained.
- Inadequate structural resistance to horizontal forces.
- Buildings or portions thereof occupied for living, sleeping, cooking, or dining purposes which were not designed or intended to be used for such occupancies.
- Inadequate maintenance which causes a building or any portion thereof to be declared unsafe.

'Standard' housing condition in the City of Palmdale is defined as being in conformance with the California State Health and Safety codes. For the purposes of the Consolidated Plan grant programs, a unit in substandard condition is considered suitable for rehabilitation provided that the estimated cost of rehabilitation does not exceed the estimated cost of reconstructing the unit.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	7,030	2,090	455
White	1,230	825	125
Black / African American	1,705	300	105
Asian	215	35	20
American Indian, Alaska Native	25	25	20
Pacific Islander	4	0	0
Hispanic	3,730	850	155

Table 18 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	3,130	4,010	0
White	550	925	0
Black / African American	545	345	0
Asian	180	109	0
American Indian, Alaska Native	10	25	0
Pacific Islander	0	0	0
Hispanic	1,830	2,515	0

Table 19 – Severe Housing Problems 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:
1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,745	6,734	0
White	335	1,699	0
Black / African American	99	870	0
Asian	130	290	0
American Indian, Alaska Native	0	35	0
Pacific Islander	0	0	0
Hispanic	1,135	3,785	0

Table 20 – Severe Housing Problems 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:
1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	425	3,920	0
White	30	1,300	0
Black / African American	70	455	0
Asian	0	195	0
American Indian, Alaska Native	0	10	0
Pacific Islander	0	0	0
Hispanic	265	1,890	0

Table 21 – Severe Housing Problems 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:
1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Discussion

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of severe housing problems relative to the percentage of all households in the given income category experiencing severe housing problems:

- Pacific Islander households with incomes 0-30 percent of AMI
- Black / African American households with incomes 30-50 percent of AMI
- Asian households with incomes 30-50 percent and 50-80 percent of AMI

Pacific Islander households with incomes 0-30 percent of AMI represent 0.057 percent of all households of similar income with severe housing problems.

Black / African American households with incomes 30-50 percent of AMI represent 17.41 percent of all households of similar income with severe housing problems.

Asian households with incomes 30-50 and 50-80 percent of AMI represent 6.36 percent of all households of similar income with severe housing problems.

NA-25 DISPROPORTIONATELY GREATER NEED: HOUSING COST BURDENS – 91.205 (B)(2)

Introduction

HUD defines cost burden as the extent to which gross housing costs, including utility costs, exceeds 30 percent of a given household's gross income. A household is considered severely cost burdened if gross housing costs, including utility costs, exceeds 50 percent of a household's gross income.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	22,360	9,965	9,885	505
White	8,645	2,500	1,955	125
Black / African American	2,575	1,600	2,324	105
Asian	1,105	350	455	20
American Indian, Alaska Native	125	70	10	20
Pacific Islander	4	0	4	0
Hispanic	9,475	5,315	4,895	205

Table 22 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

Discussion

Based on this analysis, 23.6 percent of all Palmdale households experience a cost burden and 23.4 percent of Palmdale households experience a severe cost burden, while 53.0 percent are not cost burdened or severely cost burdened. The following racial or ethnic groups were found to have a disproportionately greater cost burden or severe cost burden relative to the percentage of all households experiencing a cost burden or severe cost burden:

- 35.8 percent of Black / African American households experienced severe cost burden, which is a rate of 12.3 percent more than the City as a whole
- 34.1 percent of American Indian / Alaskan Native households experienced a cost burden, which is a rate of 10.5 percent more than the City as a whole

- 50.0 percent of Pacific Islander households experienced a severe cost burden, which is a rate of 26.6 percent more than the City as a whole

Based on the information in the table above, 60.4 percent of Black / African American households experience a cost burden or severe cost burden, while the jurisdiction as a whole experience these housing problems at a rate of 47.0 percent.

NA-30 DISPROPORTIONATELY GREATER NEED: DISCUSSION – 91.205(B)(2)

The following racial or ethnic groups had a disproportionately greater level of housing problems:

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of housing problems relative to the percentage of all households in the given income category experiencing housing problems:

- Pacific Islander households with incomes 0-30 percent of AMI
- Black / African American households with income from 30-50 percent and 80-100 percent of AMI
- Asian households with incomes 50-80 percent of AMI

Pacific Islander households with income 0-30 percent of AMI with housing problems represent 0.049 percent of all households of similar incomes with housing problems.

Black / African American households with incomes 30-50 percent and 80-100 percent of AMI represent 15.9 percent of all households of similar incomes with housing problems.

Asian households with incomes 50-80 percent of AMI represent 6.04 percent of all households of similar income with housing problems.

The following racial or ethnic groups had a disproportionately greater level of severe housing problems:

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of severe housing problems relative to the percentage of all households in the given income category experiencing severe housing problems:

- Pacific Islander households with incomes 0-30 percent of AMI
- Black / African American households with incomes 30-50 percent of AMI
- Asian households with incomes 30-50 percent and 50-80 percent of AMI

Pacific Islander households with incomes 0-30 percent of AMI represent 0.057 percent of all households of similar income with severe housing problems.

Black / African American households with incomes 30-50 percent of AMI represent 17.41 percent of all households of similar income with severe housing problems.

Asian households with incomes 30-50 and 50-80 percent of AMI represent 6.36 percent of all households of similar income with severe housing problems.

If they have needs not identified above, what are those needs?

No other housing needs for these specific racial or ethnic groups were identified through consultation with stakeholders or through citizen participation.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

Based on the data presented in section NA-15, there are 20,195 households in the City of Palmdale with incomes 0-100 percent of AMI who experience one or more of the four housing problems. According to Table 22 in section NA-25, 19,850 households or approximately 46.5 percent of all households in the City are cost burdened (9,965 households), severely cost burdened (9,885 households) or that have no or negative income but that are presumed to have a cost burden (505 households).

Examination of CPD Maps (Figures 12-19) reveals the following for each of the racial or ethnic groups determined to have a housing problem or a severe housing problem:

- White: According to Figure 12, high concentrations of this race are located in the northern, southern, and western regions of the City with most of these Census Tracts ranging from 58-76 percent; however, with a couple greater than 76 percent.
- Black / African American: According to Figure 13, the only concentration of this race is located in the central region of the City with one census tract that includes from 27-53 percent.
- Asian: According to Figure 14, higher concentrations of this race are located in the western region of the City with most of these Census Tracts ranging from 6-17 percent.
- American Indian / Alaska Native: According to Figure 15, there are no concentrations of this race in any particular area of the City. Each of the City's Census Tracts are comprised of fewer than 10 percent American Indian / Alaskan Native people.
- Pacific Islander: According to Figure 16, there are no concentrations of this race in any particular area of the City. Each of the City's census tracts are below 8 percent Native Hawaiian / Pacific Islander.
- Hispanic: According to Figure 19, high concentrations of this ethnicity are located in the southern, central, and northern regions of the City with most of these Census Tracts ranging from 47-71 percent; however, with a couple ranging more than 71 percent.

Based on the foregoing analysis of maps, none of these groups are isolated to one particular neighborhood in the City.

NA-35 PUBLIC HOUSING – 91.205(B)

Introduction

The Palmdale Housing Authority was formed in 1994 under State of California Housing Authority Law to actively improve existing neighborhoods, develop affordable housing opportunities and promote home ownership. The Palmdale Housing Authority does not administer Section 8 nor does it own HUD public housing developments.

The City is within the service area of the Los Angeles County Development Authority (LACDA). Public housing and other assisted housing programs are part of the County's efforts to address the affordable housing needs of low- and moderate-income families in Palmdale.

The data presented in tables below is for Palmdale. The narrative questions address the needs for the entire county, with specific references to the City of Palmdale. The data has been modified for data specific to LACDA public housing and Section 8 vouchers in Palmdale. LACDA currently manages an active portfolio of nearly 3,000 public housing units and more than 21,000 Section 8 vouchers. Of that, 1,989 Section 8 tenant-based vouchers, 21 project-based vouchers, 103 Veterans Affairs Supporting Housing vouchers, 18 Family Unification Program vouchers, and 3 Disabled vouchers are located in Palmdale

Totals in Use

Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	50	0	0	2,010	21	1,989	103	18	3

Table 23 - Public Housing by Program Type

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Alternate Data Source Name:

LACDA Public Housing and Section 8 Data for the City of Palmdale.

Characteristics of Residents

Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project-based	Tenant-based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	$12,771	0	0	$16037	$9431	16,101	$20,090	$20,111
Average length of stay	4	0	0	10	0	10	2	8
Average Household size	2	0	0	2	1	2	2	4
# Homeless at admission	50	0	0	357	12	345	103	0
# of Elderly Program Participants (>62)	5	0	0	374	6	368	29	2
# of Disabled Families	48	0	0	976	15	961	55	5
# of Families requesting accessibility features	0	0	0	0	0	0	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 24 – Characteristics of Public Housing Residents by Program Type

Alternate Data Source Name:
LACDA Public Housing and Section 8 Data for the City of Palmdale.

Race of Residents

Program Type									
Race	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	24	0	0	530	12	518	39	11	0
Black/African American	24	0	0	1,450	8	1442	64	7	3
Asian	0	0	0	9	0	9	0	0	0
American Indian/Alaska Native	1	0	0	12	0	12	0	0	0
Pacific Islander	1	0	0	9	1	8	0	0	0
Other	0	0	0	0	0	0	0	0	0

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 25 – Race of Public Housing Residents by Program Type

Alternate Data Source Name:
LACDA Public Housing and Section 8 Data for the City of Palmdale.

Ethnicity of Residents

Program Type									
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	11	0	0	346	2	344	13	10	0
Not Hispanic	39	0	0	1664	19	1645	90	8	3

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 26 – Ethnicity of Public Housing Residents by Program Type

Alternate Data Source Name:
LACDA Public Housing and Section 8 Data for the City of Palmdale.

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability in any program or activity that is conducted by federal agencies or that receives financial assistance from a federal agency. A housing provider may not deny or refuse to sell or rent to a person with a disability and may not impose application or qualification criteria, rental fees or sales prices and rental or sales terms or conditions that are different than those required of or provided to persons who are not disabled. Further, housing providers may not require persons with disabilities to live only on certain floors, or to all live in one section of the housing. Housing providers may not refuse to make repairs, and may not limit or deny someone with a disability access to recreational and other public and common use facilities, parking privileges, cleaning or janitorial services or any services which are made available to other residents.

County-wide LACDA has 976 vouchers for families with at least 1 disabled person in the family. LACDA has policies and procedures in place that are designed to provide assurances that all persons with disabilities, including applicants and current residents are provided with reasonable accommodations so that they may fully access and utilize LACDA's housing programs related services.

The Housing Choice Voucher program gives families the flexibility to search for rental units on the open market that meet their disability related needs. In Palmdale, LACDA estimates that 976 of the 2,010 households receiving a voucher have at least one member with a disability. LACDA provides resources through its website and at all offices on services available to households with disabilities.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

LACDA's primary goal is to fulfill the immediate needs of public housing residents: living in safe, decent and sanitary housing; and achieving self-sufficiency. The most pressing needs of residents include:

- Expand the supply of affordable housing
- Ensure equal access to housing opportunities
- Prevent and eliminate homelessness
- Provide public services for residents with special needs
- Improve public facilities and infrastructure
- Preserve the supply of affordable housing
- Expand economic opportunity for low-income residents
- Provide rental assistance to extremely low-income households including seniors

How do these needs compare to the housing needs of the population at large

The needs for additional services for county public housing residents align with the needs of low- and moderate-income households in Palmdale.

Discussion

According to Table 23, there are approximately 2,010 Section 8 Vouchers in use in the City of Palmdale, with 21 project-based vouchers and 1,989 tenant-based vouchers. There are 103 Veterans Affairs Supportive Housing vouchers, 18 Family Unification Program vouchers, and 3 Disabled vouchers.

According to Table 24, of the 1,642 Section 8 Vouchers held in Palmdale, 374 are held by elderly program participants aged 62 or older and 357 program participants were literally homeless at the time they received their Section 8 Voucher.

Most of the Section 8 Vouchers are held by families identified in Table 25 as Black / African American in terms of race (1,450 families) and the majority are non-Hispanic (1,664) according to Table 26.

NA-40 HOMELESS NEEDS ASSESSMENT – 91.205(C)

Introduction

There are four federally defined categories under which individuals and families may qualify as homeless: 1) literally homeless; 2) imminent risk of homelessness; 3) homeless under other Federal statues; and 4) fleeing/attempting to flee domestic violence.

According to the 2019 Annual Homeless Assessment Report (AHAR) to Congress, over one quarter of the nation's homeless population is in California and nearly half of all the nation's homeless individuals are in three states: California (27 percent), New York (16 percent), and Florida (five percent). California and New York have the highest rate of homelessness among all individuals, at 38 and 46 people per 10,000 individuals.[3]

Los Angeles County has more than 10 million residents and a geographic area of 4,081 square miles that includes 88 cities. Homelessness is addressed regionally through the Continuum of Care (CoC) led by the Los Angeles Homeless Services Authority (LAHSA), a joint powers authority of the City and County of Los Angeles that coordinates and manages over $300 million annually in federal, state, county and city funds for programs providing shelter, housing and services to men, women and children experiencing homelessness. The Los Angeles County Continuum of Care includes the entire county with the exception of the cities of Glendale, Pasadena and Long Beach, who administer and operate their own CoC systems. To facilitate planning and administration of services, LAHSA adopted eight regional Service Planning Areas (SPAs). The City of Palmdale is part of SPA 1 – Antelope Valley.

Nature and Extent of Homelessness in Los Angeles County vs. the National Average

To better understand the nature and extent of homelessness, every year on a single night in January, HUD requires communities across the country to conduct a comprehensive count of their homeless population. The most recent available data is from the Point in Time Homeless Count (PIT Count) held in January 2019 and conducted by the Los Angeles Homeless Service Authority (LAHSA). In recent years, HUD has expanded Point-in-Time (PIT) count data collection to include information on the number of young adults and children who are experiencing homelessness without a parent or guardian present.

Unaccompanied youth are people under the age of 25 who are not accompanied by a parent or guardian and do not have a parent presenting with or sleeping in the same place. Of the 36,361 unaccompanied homeless youth under the age of 25 nationally counted in 2018, California

[3] Source: https://files.hudexchange.info/resources/documents/2019-AHAR-Part-1.pdf

reported the largest number of homeless unaccompanied youth (12,396 people), accounting for one-third of all unaccompanied youth. Of that amount, Los Angeles County reported 2,452 unaccompanied youth: an eleven percent decrease over the previous year. Of the 2,452 unaccompanied youth, none were reported in SPA 1, which includes Palmdale. There were 154 Transition Age Youth (TAY) including young adults between the ages of 18-24 and 62 minor children in young families, defined as families with a head of household being 24 years of age or younger.

2019 PIT Count Results

The 2019 PIT Count reported that 58,936 men, women and children are homeless in Los Angeles County on any given night. Overall, 2019 PIT Count illustrates a 12 percent increase in homelessness when compared to the prior year PIT Count. The City of Palmdale 2019 PIT Count reported that 318 people are homeless on any given night.

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	973	163	0	0	0	0
Persons in Households with Only Children	601	86	0	0	0	0
Persons in Households with Only Adults	160	1897	0	0	0	0
Chronically Homeless Individuals	32	490	0	0	0	0
Chronically Homeless Families	76	20	0	0	0	0
Veterans	1	11	0	0	0	0
Unaccompanied Child	0	0	0	0	0	0

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons with HIV	8	45	0	0	0	0

Table 27 - Homeless Needs Assessment – 2019 SPA 1 Los Angeles County

Data Source Comments: Homeless Count & Survey Report

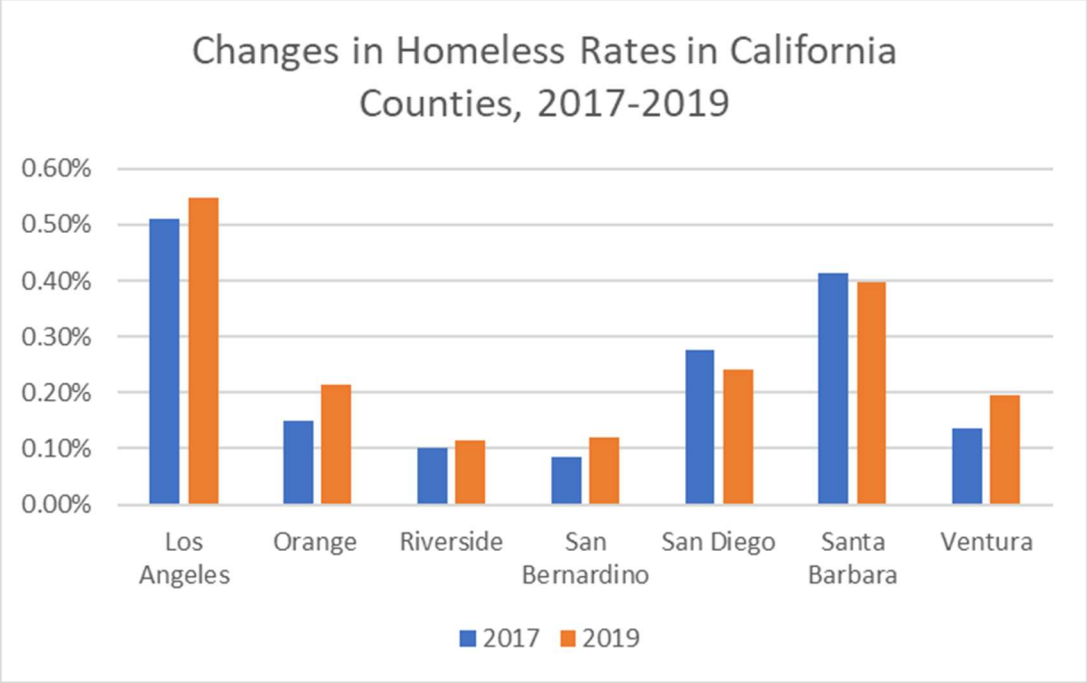


Figure 20: Changes in Homeless Rates in California Counties, 2017 and 2019

Data Source: California Department of Finance

Year	Unsheltered	Sheltered	Total
2013	12,934	22,590	35,524
2019	44,214	14,722	58,936

Table 28 – County Point-In-Time Homeless Counts

Indicate if the homeless population is Rural:	Has No Rural Homeless

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

A chronically homeless individual is an unaccompanied homeless individual (living in an emergency shelter or in an unsheltered location) with a disabling condition that has been continuously homeless for a year or more or has had at least four episodes of homelessness in the past three years. Of the 522 homeless individuals that were reported as chronically homeless in SPA 1, 32 individuals were sheltered, and 490 individuals were unsheltered.

Families with children include at least one household member aged 18 or over, and at least one household member under the age of 18. According to the 2019 PIT Count for SPA 1, there were 1,136 homeless family members (those persons in family units with at least one adult and one child). Of that amount, 973 family members were living in emergency or transitional shelters and 163 were unsheltered.

Veterans are persons who have served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty. The 2019 PIT Count revealed 15 sheltered veterans and 103 unsheltered veterans in SPA 1. Of these homeless veterans, 11 were chronically homeless veterans that were unsheltered, and one chronically homeless veteran was sheltered.

Unaccompanied youth are individuals under the age of 18 years old, who are presumed to be emancipated if they are unsheltered without an adult. No unaccompanied youth were reported homeless according to the 2019 PIT Count for SPA 1.

The 2019 PIT Count indicated that 591 homeless individuals in SPA 1 were severely mentally ill, meaning that they have mental health problems that are expected to be of long continued and indefinite in duration and will substantially impair their ability to live independently. Of the 591 homeless individuals in SPA 1 that were reported as severely mentally ill, 98 individuals were sheltered and 493 individuals remained unsheltered.

The 2019 PIT Count indicated that there were 53 persons that were homeless and living with HIV/AIDS in SPA 1. Of the 53 persons, 8 were sheltered and 45 were unsheltered.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	128	857
Black or African American	601	657
Asian	2	43
American Indian or Alaska Native	3	63
Pacific Islander	3	51
Ethnicity:	**Sheltered:**	**Unsheltered (optional)**
Hispanic	414	405
Not Hispanic	20	46

Table 29– County Point-In-Time Homeless Counts

Data Source Comments: LASHA 2019 Los Angeles Homeless Count – SPA 1 Antelope Valley

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

According to the 2019 PIT Count, there were a total of 1,136 homeless persons in family units in the Los Angeles County Service Planning Area (SPA) 1. Of that amount, 973 were living in emergency or transitional shelters and 163 persons in family units were unsheltered. Of the total of 1,136 homeless persons in family units, 687 were children under the age of 18 years. Based on this data, 1,136 persons in family units require housing affordable to extremely low-income households to reduce the number of homeless families with children in SPA 1.

Veterans are persons who have served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty. The 2019 PIT Count revealed a total of 118 homeless veterans. Of that amount, 15 veterans were sheltered and 103 were unsheltered veterans in SPA 1. Among the homeless veterans, 11 were chronically homeless and unsheltered and one chronically homeless veteran was sheltered. In SPA 1, an estimated 118 homeless veterans require housing units that are affordable to extremely-low- or low-income households in order to reduce the number of homeless veterans.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

According to the 2019 PIT Count, of the 3,293 homeless persons counted in SPA 1, the majority (1,258 persons or 38 percent) identified as Black/African American, followed by 985 (30 percent) White and 819 (25 percent) identified as Hispanic/Latino. These statistics are similar to the

County, State and nation as a whole, where Black people are more likely than White people to experience homelessness in the United States.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

According to the 2019 PIT Count, of the 325 homeless persons in Palmdale, 279 were unsheltered and 46 were sheltered. Of the 279 unsheltered persons, the majority, or almost 41 percent (113), was living in campers or recreational vehicles; 29 percent (81) were living on the street; 16 percent (44) were living in makeshift shelters; and the remaining 14 percent were living in cars (20), vans (8) or tents (13).

In SPA 1, approximately 3,293 people were homeless, of which 1,171 or 35.5 percent were sheltered and 2,122 or 64.5 percent were unsheltered. Countywide, approximately 44,214 people or 75 percent of Los Angeles County's homeless people were unsheltered and living in uninhabitable living environments including living on the streets, in vehicles or in tents. Thus, the majority of homeless persons found in Palmdale, SPA region 1, and the County remain unsheltered. The lack of affordable housing, current economic conditions and barriers to receiving supportive services throughout the Los Angeles region contribute to homelessness.

Of the 325 homeless persons counted in Palmdale, 46 (14 percent) persons were in emergency shelters. In SPA 1, 511 homeless persons were in emergency shelters and 59 persons were in transitional housing. Countywide, 7,825 or 25 percent of homeless persons were in emergency shelters, 9 percent in transitional housing including safe haven shelters—a form of supportive housing that serves hard-to-reach homeless persons with severe mental illness who come primarily from the streets and have been unable or unwilling to participate in housing or supportive services. Significant gains were achieved in permanent supportive housing placements. Permanent supportive housing includes housing choice vouchers made available directly to individuals or families; sponsor-based projects in which community organizations administer housing vouchers on behalf of a Public Housing Authority directly; and Project-Based Vouchers, in which the subsidy is tied directly to a Public Housing Authority project site. In 2019, 165 units of permanent supportive housing and 289 units of rapid re-housing units [a form of permanent housing that is short-term (up to 3 months) and/or medium-term (for 3 to 24 months) tenant-based rental assistance] were available to homeless persons in SPA 1.

Discussion:

Within the past two years, Los Angeles County's homeless services system has doubled the number of people moving from homelessness into housing and tripled prevention, outreach, and engagement services. Yet, in 2019, the County as a whole experienced a 12 percent increase in the number of homeless persons, SPA region 1 experienced a 3 percent increase and the City of Palmdale a 44 percent increase (225 homeless persons counted in 2018 to 325 homeless persons counted in 2019).

The lack of affordable housing continues to be the primary factor of homelessness within the County and has led to high rent burdens, overcrowding, and substandard housing; forcing many people into homelessness and placing a growing number of people at risk of becoming homeless.

Los Angeles County remains committed to ending homelessness. Los Angeles County voter-approved Measure HHH supports the development of permanent affordable housing units through new construction or rehabilitation of existing buildings and provides vital, comprehensive human services in permanent supportive housing critical for housing retention.

NA-45 NON-HOMELESS SPECIAL NEEDS ASSESSMENT - 91.205 (B,D)

Introduction:

Special needs populations consist of persons who are not homeless but due to various reasons need services and supportive housing. Persons with special needs include the elderly, frail elderly, severely mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS and victims of domestic violence. The City of Palmdale will consider allocating CDBG public service funding to various programs that provide services to special needs populations, including but not limited to those serving the elderly, frail elderly, developmentally disabled, physically disabled, mentally disabled, persons with HIV/AIDS and victims of domestic violence.

Describe the characteristics of special needs populations in your community:

Elderly and Frail Elderly: The U.S. Department of Housing and Urban Development (HUD) defines elderly as a person who is 62 years of age or older. A frail elderly person is an elderly person who is unable to perform at least three "activities of daily living" including eating, bathing, or home management activities. Generally, elderly persons have lower incomes than the population at large. Based on 2011-2015 CHAS data, of the 10,863 households containing at least one elderly person, 57 percent (6,238) of households earn less than 80 percent of the Area Median Income in Palmdale.

Persons with Disabilities: HUD defines a disabled person as having a physical or mental impairment that substantially limits major life activities. The obstacle to independent living for these adults is not only their disability, but also the lack of financial resources. Additionally, persons with disabilities have high dependency on supportive services and may require accessibility modifications to accommodate their unique conditions. Based on ACS data, of the total Civilian Noninstitutionalized Population age 16 and over (112,5747) in Palmdale, 15,365 persons have a disability. Of these persons, 19.1 percent are employed and 75.6 percent are unemployed.

Alcohol and Other Drug Addictions: Drug abuse or substance abuse is defined as the use of chemical substances that lead to an increased risk of problems and an inability to control the use of the substance. According to the Centers for Disease Control and Prevention, there were 70,237 drug overdose deaths in the United States in 2017 and that of those deaths, 47,600 involved opioids. According to the CDC, the national 'opioid epidemic' began in the 1990s with increased prescribing of opioids such as Methadone, Oxycodone, and Hydrocodone. Beginning in 2010, CDC reported rapid increases in overdose deaths involving heroin. The third wave began in 2013 with

increases in overdose deaths involving synthetic opioids such as the illicitly manufactured fentanyl, often found in combination with heroin, counterfeit pills, and cocaine. Although California was among 10 states with the lowest drug overdose mortality in each year from 2014-2017, the proliferation of fentanyl is a significant and relatively new issue requiring increased public awareness and services.

HIV/AIDS: Human immunodeficiency virus infection (HIV) is a virus that weakens one's immune system by destroying important cells that fight diseases and infection. Acquired Immune Deficiency Syndrome (AIDS) is the final stage of the HIV infection. According to the 2017 Annual HIV Surveillance Report for Los Angeles County, there were 51,438 persons living with HIV countywide, with 843 people in the Antelope Valley Service Provision Area living with HIV at the end of 2017.

Victims of Domestic Violence: Domestic Violence includes, but is not limited to, felony or misdemeanor crimes of violence committed by a current or former spouse of the victim or by a person who is cohabitating with or has cohabited with the victim as a spouse. In 2018, the Los Angeles County Sherriff's Department responded to a total of 951 calls related to domestic violence, up from 886 calls in 2013. Of these calls in 2018, 97 of these domestic incidents did not involve a weapon. However, 854 calls involved a weapon of which 12 involved a firearm, 21 involved a knife or cutting instrument, 125 involved other dangerous weapons and 696 involved personal weapons such as feet or hands.

What are the housing and supportive service needs of these populations and how are these needs determined?

To determine the level of need and types of services needed by special needs populations, the City conducted surveys, consulted with local service providers and reviewed ACS data. Supportive services required for special needs populations include case management, medical or psychological counseling and supervision, childcare, transportation and job training provided for the purpose of facilitating a person's stability and independence.

In housing, accessibility modifications to accommodate persons with mobility disabilities may include, but are not limited to, wider doorways, no step thresholds, installation of ramps, grab bars, lowered countertops and accessible hardware. The needs of residents with sensory disabilities are different from those with mobility disabilities. Individuals with hearing disabilities require visual adaptations for such items as the telephone ringer, the doorbell and smoke alarms. Residents who are blind may require tactile marking of changes in floor level and stair edges and braille markings on appliances and controls. People with low vision may require large print markings and displays, contrasting colors to distinguish changes in level or transition from one area to another, proper lighting, and reduced glare from lighting and windows.

For persons with special needs, the high cost of living in Los Angeles County makes it very difficult for to maintain a stable residence. Often these segments of the population rely on support services from various Los Angeles's non-profit organizations to avoid becoming homeless or institutionalized.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

There were 51,438 persons living with HIV and 720 persons living with AIDS in Los Angeles County at the end of 2017. The number of persons living with HIV/AIDS in the County has decreased steadily since 2010. Males currently represent 88 percent of persons living with HIV/AIDS in Los Angeles County. Most of the persons (65 percent) living with HIV/AIDS are between the ages of 20 and 39 years old. About 48 percent of persons living with HIV/AIDS in the County are Latino, 18 percent White, 25 percent African American, and 5 percent Asian/Pacific Islander.

Severe HIV Disease is also known as Acquired Immunodeficiency Syndrome, or AIDS. The annual number of AIDS diagnoses in the County has steadily decreased since 2010 from greater than 1,000 cases to approximately 720 cases (as of (2017). According to the 2017 Los Angeles County Public Health Annual HIV Surveillance Report, the annual number of AIDS cases decreased for all races/ethnicities in the last 10 years. Half (50 percent) of AIDS diagnoses occurred among Latinos, followed by African Americans at 22 percent, and 19 percent among whites.

Discussion:

Palmdale residents with special needs include, but are not limited to the elderly, frail elderly, severely mentally ill, developmentally disabled, physically disabled, persons with alcohol and other drug addictions, persons with HIV/AIDS and victims of domestic violence. Challenges these special needs populations face include low income and high housing costs. This segment of the population also struggles for a decent quality of life that includes basic necessities, adequate food and clothing and medical care.

In the last five years, the City of Palmdale provided CDBG public service funds for activities including those support services for the homeless, including many with special needs and those living with HIV/AIDS.

NA-50 NON-HOUSING COMMUNITY DEVELOPMENT NEEDS – 91.215 (F)

Describe the jurisdiction's need for Public Facilities:

The City's need to construct new facilities or expand or renovate existing facilities continues to increase as the population expands. CDBG public facility projects that meet CDBG eligibility requirements align with the goals of the Strategic Plan, and address a CDBG National Objective will be considered for funding in the Annual Action Plans, with a focus on Americans with Disabilities Act (ADA) improvements to public facilities and infrastructure.

Within the Consolidated Plan, a goal has been established to improve public facilities used by low- and moderate-income residents. Such projects may include the construction of new facilities, rehabilitation of existing facilities or expansion of existing facilities to better meet the needs of Palmdale residents. Such facilities include, but are not limited to multi-service centers, community centers, parks, and recreation facilities. In addition, the strategy includes the installation of infrastructure in support of affordable housing.

The City of Palmdale has the Legacy Commons Senior Center which serves as a resource to help direct seniors to valuable outside resources and programs and also offers high-quality programming to enrich the lives of seniors, including educational classes, exercise programs, art education, health promotion, transportation, counseling, and support functions.

Parks and recreational facilities serve an important role in a community. They provide opportunities for resident interaction, and improve the overall aesthetic of a neighborhood. Funds can be used to acquire land, build or improve playgrounds or buildings used primarily for recreation, and develop open spaces that will serve low to moderate-income areas. The City of Palmdale has sixteen City parks, including numerous softball fields, baseball fields, soccer fields, volleyball courts, swimming pools, basketball courts, playground areas, and roller hockey rinks. The City considers parks and recreational facilities a low priority for residents in the Consolidated Plan.

How were these needs determined?

The needs identified for public facilities in the City were determined through citizen participation meetings and responses from the Consolidated Plan Survey. Within the Consolidated Plan, priority is given to facilities that primarily benefit low- income beneficiaries, particularly those with critically needed renovation or demonstrated need for expansion to accommodate the needs of low-income residents.

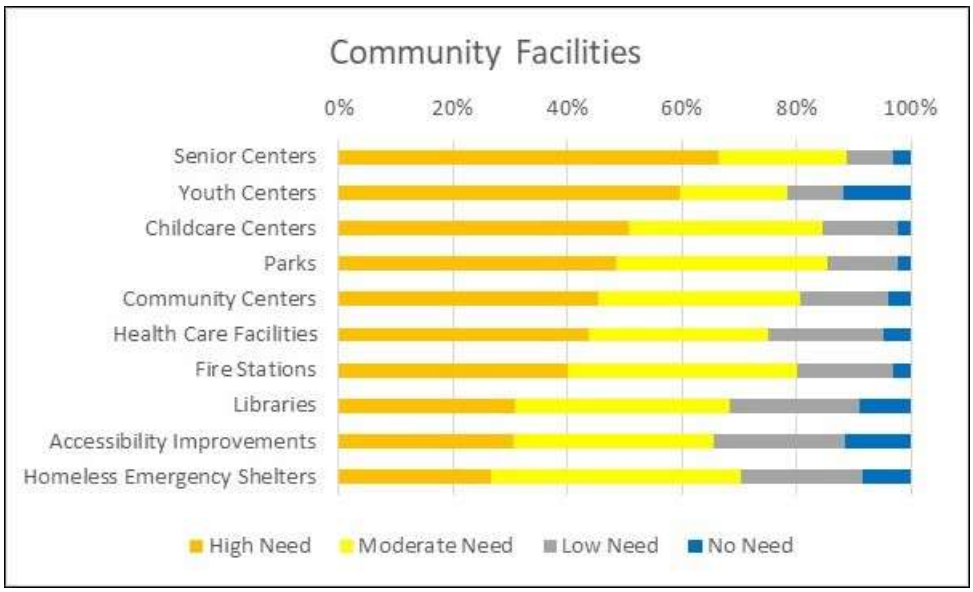


Figure 21: Need for Additional or Improved Community Facilities

Describe the jurisdiction's need for Public Improvements:

The City has on-going needs for public improvements and follows a Capital Improvement Plan (CIP) to meet those needs. The 2018-2028 Ten-Year Capital Improvement Plan includes 216 specific projects including general facilities, recreation & culture, streets, traffic, and watershed. ADA projects located throughout the City are included within the CIP. Public facilities improvements of this nature undertaken to benefit low- and moderate-income primarily residential areas would be considered consistent with this Consolidated Plan.

The City places a high priority on non-housing community development needs including those associated with public facilities improvements (ADA improvements) and infrastructure improvements. During the implementation of the 2020-2024 Consolidated Plan, the City will use CDBG funds to address these needs and provide a suitable living environment for low- and moderate-income people by installing accessibility features to ensure that public buildings and sidewalks are accessible to all persons. Barriers to accessibility were identified at various public facilities and sidewalks including but not limited to, building entrances that are not wheelchair accessible, service counters that are not wheelchair accessible, lack of ADA compliant door hardware, restrooms lacking wheelchair accessible lavatories, fixtures and ADA compliant water closets, ramps and steps lacking ADA compliant handrails, drinking fountains that are not wheelchair accessible and non-ADA compliant signage. There may also be a need for the installation of infrastructure in support of affordable housing. Where possible and consistent with the City's initiatives for public art and CDBG regulations at 24 CFR 570.201(c), such installations shall be incorporated into eligible public facilities and improvements projects that meet a CDBG National Objective.

How were these needs determined?

The needs identified for public infrastructure improvements in the City were determined in consultation with the City of Palmdale Public Works Department and review of the CIP. Respondents to the Consolidated Plan survey also indicated that improvements to drainage, water/sewer improvements, sidewalks, street lighting, and accessibility improvements are priorities for residents.

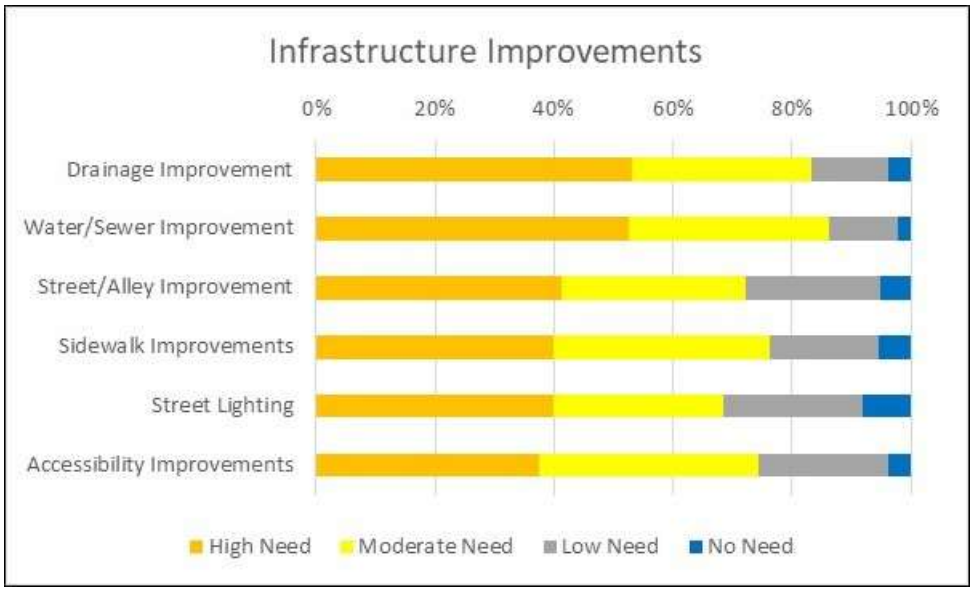


Figure 22: Need for Infrastructure Improvements

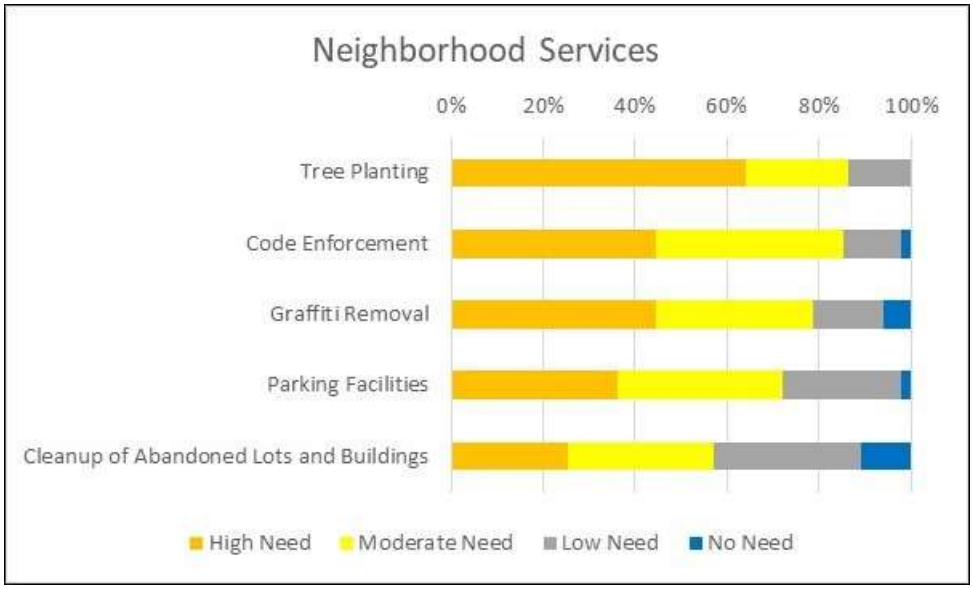


Figure 23: Need for Additional or Improved Neighborhood Services

Describe the jurisdiction's need for Public Services:

Public service activities are consistently ranked as a high priority by residents and other stakeholders. Pursuant to CDBG regulations, only 15 percent of the City's annual grant allocation (plus 15 percent of prior year program income) can be used for public service-type activities. The City proposes to focus funds on low- and moderate-income individuals and households at-risk of homelessness and those with special needs.

Palmdale residents rated senior and youth activities as high priorities in the Consolidated Plan survey. The City administers a number of youth programs through the Recreation & Culture Department. The Palmdale School District and the Antelope Valley Union High School District provide supportive programs as well. Local non-profits such as the Boys and Girls Club of the Antelope Valley provide services to the at-risk youth in the area. The City also feels the needs of at-risk youth are a high priority and will support programs that meet these needs using non-federal funds.

How were these needs determined?

Public service needs are based on the City's desire to ensure that high quality services are provided to residents to maintain a high quality of life and to promote the well-being of all Palmdale residents—particularly low- and moderate-income residents. As a result of the citizen participation and consultation process and in consideration of the local nonprofits and City Departments offering services, the City considers public services benefitting low- and moderate-income residents including residents with disabilities and residents who are homeless or at-risk of homelessness as a high priority in the Consolidated Plan.

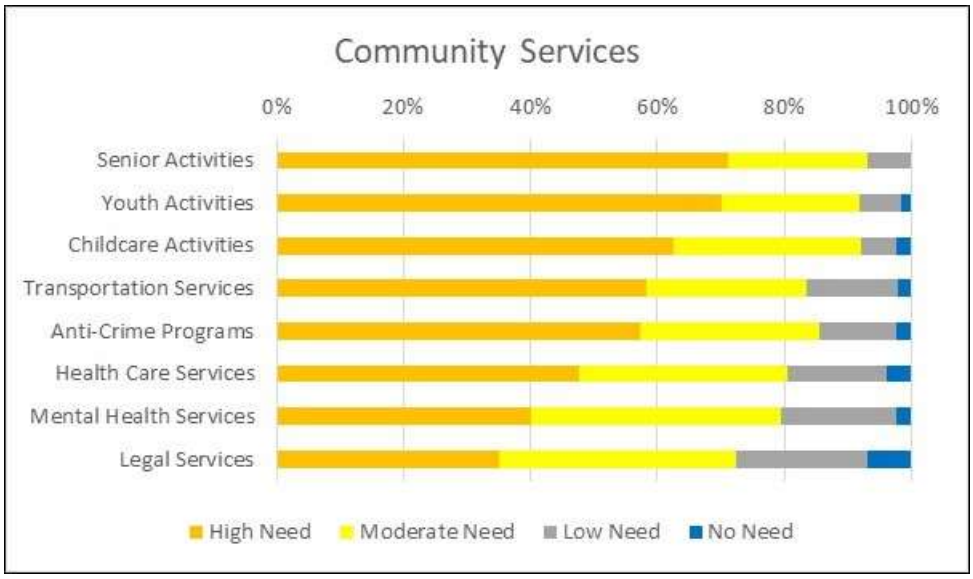


Figure 24: Need for Additional or Improved Community Services by Type or Target Population

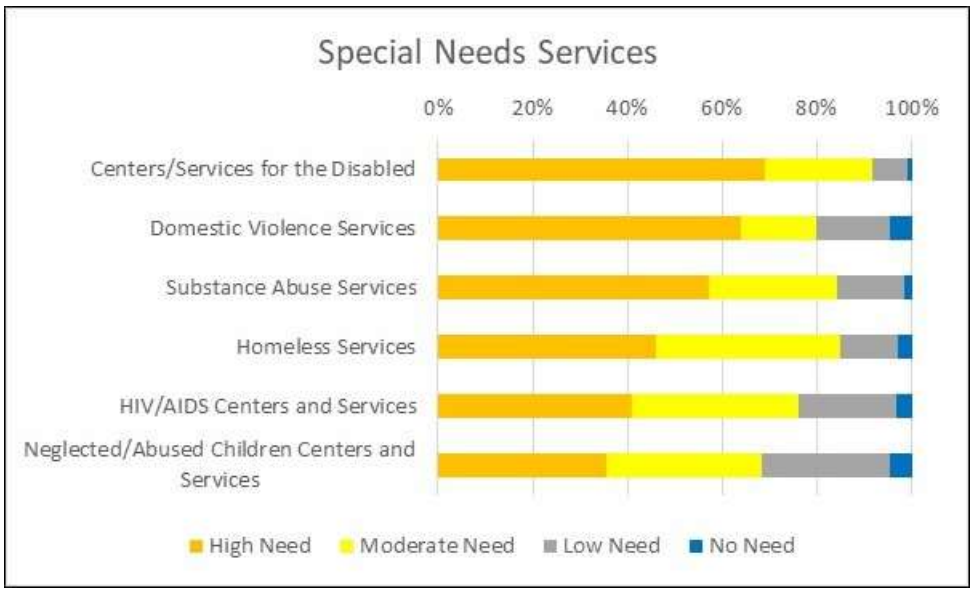


Figure 25: Need for Additional or Improved Services for Special Needs Populations

Housing Market Analysis

MA-05 OVERVIEW

Housing Market Analysis Overview:

The City analyzed existing housing market conditions in Palmdale in terms of housing supply, demand, condition and cost. Palmdale's housing stock primarily consists of single-family detached residential dwellings of three or more bedrooms, with approximately one quarter of the housing stock consisting of three or more bedroom rental units available in many different neighborhoods throughout the community.

Housing continues to become less affordable in Palmdale. From 2015 to 2020, the average rent for a one-bedroom apartment increased from $675 per month to $1,198 per month, a 77 percent increase in just five years. For a two-bedroom apartment, the increase was 82 percent from $825 per month to $1,500 per month. Three-bedroom apartments did not increase as much, but did go up in price from $1,400 per month to $1,798 per month, an increase of 28 percent in five years. According to Zillow, from January 2015 to January 2020, the median sales price rose from $206,000 to $324,000 (an increase of 57 percent).

Of the 25,195 households earning 0-80 percent of AMI in the City, 17,537 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 9,639 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 9,639 severely cost burdened households, 5,789 are renters. Of those severely cost burdened renter households, 5,655 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless.

According to Table 36 in Section MA-15, there are 11,240 housing units in the City of Palmdale affordable to households earning less than 50 percent of AMI. According to Table 7, there are 16,710 households in Palmdale who earn less than 50 percent of AMI, resulting in an estimated need for approximately 5,470 additional housing units that are affordable to households earning less than 50 percent of AMI.

In the last decade, the City has aggressively pursued opportunities to add to its inventory of affordable rental housing units and continues to pursue affordable housing development; however, the elimination of local Redevelopment Agencies by the State of California resulted in the loss of a crucial resource for the development and preservation of affordable housing. Statewide housing legislation enacted in 2019 has not yet produced sufficient revenue available at the local level to subsidize development of a sufficient number of affordable units to address the affordability mismatch at the 50 percent of AMI income level or less.

In light of scarce monetary resources available to create new affordable housing units and the uncertainty within the Southern California housing market as a result of the economic disruption caused by the COVID-19 pandemic in 2020, housing affordability problems likely will continue to be a difficult challenge for many Palmdale residents during the period of the 2020-2024 Consolidated Plan.

MA-10 NUMBER OF HOUSING UNITS – 91.210(A)&(B)(2)

Introduction

According to 2011-2015 ACS data, 84 percent of the City's housing stock is comprised of single-family housing (1-4 units). Multifamily housing (5+ units) accounts for only 11 percent of total housing units in the City and most of these dwelling units are in smaller multifamily structures containing fewer than 20 units. Mobile homes comprise 4 percent of the housing stock in the City.

Most of the City's ownership housing (93 percent) is comprised of larger units containing three or more bedrooms. In comparison, only 61 percent of the City's rental housing is comprised of larger units. The tables below indicate the number of residential properties in the City by property type, unit size and tenure.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	37,185	80%
1-unit, attached structure	630	1%
2-4 units	1,299	3%
5-19 units	3,430	7%
20 or more units	2,090	4%
Mobile Home, boat, RV, van, etc.	1,855	4%
Total	**46,489**	**100%**

Table 30 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	125	0%	285	2%
1 bedroom	165	1%	1,870	12%
2 bedrooms	1,685	6%	4,020	25%
3 or more bedrooms	24,995	93%	9,559	61%
Total	**26,970**	**100%**	**15,734**	**100%**

Table 31 – Unit Size by Tenure

Data Source: 2011-2015 ACS

Project	Address	Number of Units	Subsidy Type
New Beginning Outreach	513 E. Avenue Q4	4	RDA Housing Set-Aside
Palmdale Gardens	38601 10th Street East, Palmdale, CA 93550	76 assisted	Purchased with conventional mortgage Section 8 contract renewed annually
Palmdale East Q	1000 East Avenue Q, Palmdale, CA 93550	90 assisted	Purchased with tax credit finance 2002 Section 8 contract renewed annually
Palmdale Desert Club Apartments	37902 North 20th Street, Palmdale, CA 93550	80 assisted	Purchased with tax credit finance Section 8 contract renewed annually
Village Garden Apartments	1020 East Avenue R, Palmdale, CA 93550	80 assisted	Section 8 contract renewed annually
Desert View Apartments	38633 E 10th St.	55	Section 8 contract renewed annually
East 35th Street Apartments	37929 35TH ST E	48	Section 8 contract renewed annually
Palmdale Apartments	38002 15th St E	58	Section 8 contract renewed annually
Palmdalia Apartments	38040 11TH ST	64	Section 8 contract renewed annually
Queens Twelve	547 East Avenue Q-12	8	Section 8 contract renewed annually
Stanridge Homes #1	38941 Stanridge Ave.	6	Section 8 contract renewed annually
Stanridge Homes #2	38905 Stanridge Ave.	6	Section 8 contract renewed annually
Stanridge Homes #3	38904 Stanridge Ave.	6	Section 8 contract renewed annually
Sources: City of Palmdale Affordable Housing MultiFamily Rehab/Dev Database Dated May 14, 2019; HUD Multifamily Assistance & Section 8 Database, Accessed November 2, 2019.			

Table 32 - Units at Risk of Conversion

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

Use restrictions, as defined by State law, means any federal, state or local statute, regulation, ordinance or contract which as a condition of receipt of any housing assistance, including a rental subsidy, mortgage subsidy, or mortgage insurance, to an assisted housing development, establishes maximum limitations on tenant income as a condition of eligibility for occupancy.

As of May 2019, the City has a total of 958 affordable multifamily rental housing units that are not at risk of conversion to market rate housing. There are four locally-assisted units that are at-

risk of conversion as of January 1, 2022, as shown in the table above, as well as 577 Section 8 units that have contracts that generally renew annually through HUD.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

HUD requires that the City undertake an analysis of federal, state and locally assisted housing units that may be lost from the City's affordable housing stock. The expiration of affordability restrictions on government assisted rental units is the typical reason of this potential loss. Much of the housing at-risk of conversion from affordable housing to market rate housing is predominantly reserved for lower income households. There are 581 assisted units at risk of conversion as shown in Table 32; however, 577 of those units are on Section 8 contracts that generally renew on an annual basis and are not viewed as units that are expected to be lost from the housing inventory unless HUD determines that these contracts shall not be renewed.

Does the availability of housing units meet the needs of the population?

According to the 2011-2015 American Community Survey Estimates, there are 46,849 residential properties in Palmdale. Table 30 indicates that there are 44,944 residential properties (not including Mobile Home, boat, or RV units) available in the community. As shown in the following Housing Market Analysis section, extremely low-income households generally cannot afford to own or rent market rate housing and require assistance to obtain decent and affordable housing. A large percentage of households are at or below the area median income and experiencing a disproportionate housing need.

In addition to challenges associated with housing affordability, housing conditions are also of concern. With more than 20.5 percent of the housing units older than forty years of age, a large portion of the City's housing stock may need substantial rehabilitation, including roofing, plumbing, electrical, mechanical and structural repairs. The extent of housing needs in the City far exceeds the resources available to address those needs.

Describe the need for specific types of housing:

According to Table 36 in Section MA-15, there are 11,240 housing units in the City of Palmdale affordable to households earning less than 50 percent of AMI. According to Table 7, there are 16,710 households in Palmdale who earn less than 50 percent of AMI, resulting in an estimated need for approximately 5,470 additional housing units that are affordable to households earning less than 50 percent of AMI.

Discussion

The number and size of housing units in the City of Palmdale is sufficient for the number and type of households residing in the City according to the 2011-2015 ACS; however, housing affordability

continues to be a challenge for renters earning less than 50 percent of AMI. During the period of the 2020-2024 Consolidated Plan from July 1, 2020 to June 30, 2025, the City will prioritize the development of additional affordable rental housing units and the preservation of both rental and ownership units that are currently affordable to low- and moderate-income households. The City also intends to expand its current HOME-funded Tenant-Based Rental Assistance programs to include individuals and families who are not senior citizens. The current program is limited to extremely low-income seniors with severe cost burdens. The new TBRA programs will include households earning up to 80 percent of AMI.

MA-15 HOUSING MARKET ANALYSIS: COST OF HOUSING - 91.210(A)

Introduction

One of the most important factors in evaluating a community's housing market is the cost of housing and, even more significant, whether the housing is affordable to households who live there or would like to live there. Housing problems directly relate to the cost of housing in a community. If housing costs are relatively high in comparison to household income, a correspondingly high prevalence of housing cost burden and overcrowding occurs.

Tables 34 and 35 indicate the median home value and contract rent (not including utility or other associated costs). These values are self-reported by residents through the U.S. Census American Community Survey. However, in looking at more current housing sales and rental market data – the cost of housing has risen tremendously over the past five years.

Table 33 shows more recent rental housing cost information from Zumper, a rental listing aggregator, average rents for 1-bedroom, 2-bedroom, and 3-bedroom all rose from January 2015 to February 2020 and significantly exceeded the median contract rent as reported by the ACS 2011-2015 estimates documented in the Cost of Housing table below.

Similarly, owner-occupied housing costs have also increased over the past five years. According to Zillow, from January 2015 to January 2020, the median sales price rose from $206,000 to $324,000 (an increase of 57 percent), far outpacing the ACS estimates for median home value.

Based on the reported housing costs, Table 34 indicates the number of units that are currently affordable to households at different levels of the HUD Area Median Family Income (HAMFI). It is important to note, that just because a unit is affordable to residents at that income level, it does not necessarily mean that a household at that income level is occupying the unit.

Cost of Housing

	Jan. 2015	Feb. 2020	Percent Change
1-bedroom	$675	$1,198	77%
2-bedroom	$825	$1,500	82%
3-bedroom	$1,400	$1,798	28%

Table 33 – Rental Housing Cost Estimates

Data Source: Zumper Research (accessed 2/24/2020)

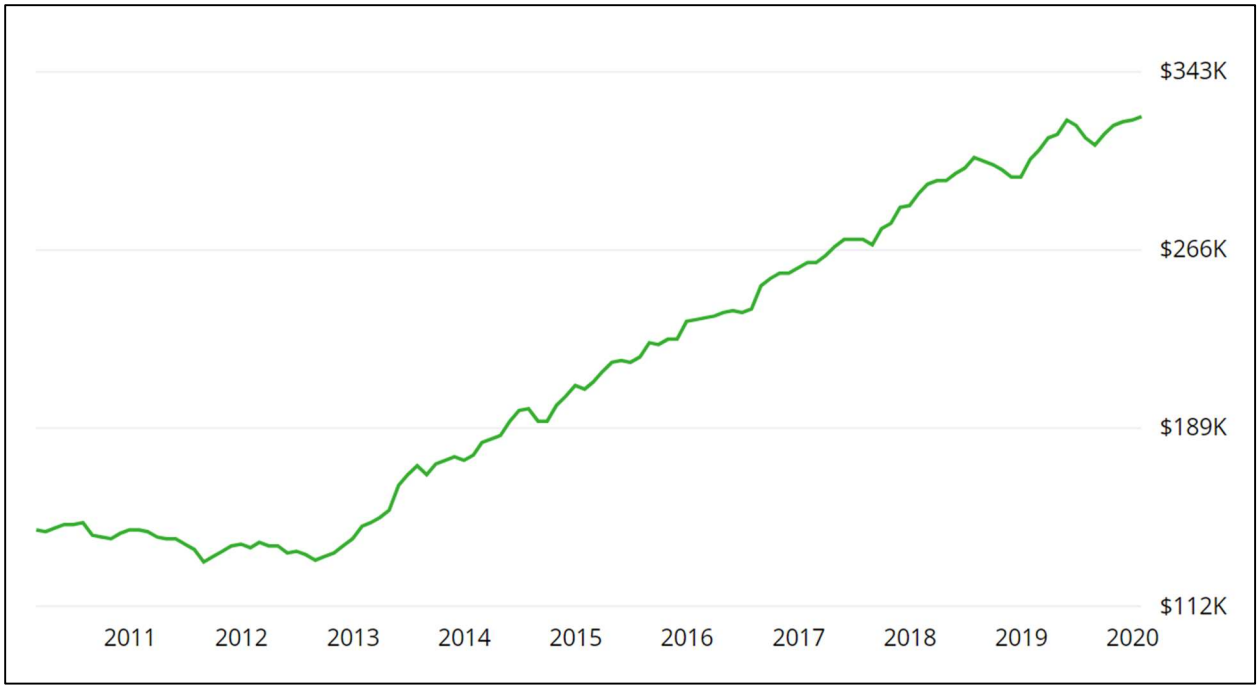


Figure 26: Change in Median Sales Price

Data Source: Zillow Research (accessed 2/24/2020)

	Base Year: 2009	Most Recent Year: 2015	% Change
Median Home Value	314,200	188,300	(40%)
Median Contract Rent	898	1,028	14%

Table 34 – Cost of Housing

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than $500	1,750	11.1%
$500-999	6,045	38.4%
$1,000-1,499	5,595	35.6%
$1,500-1,999	2,075	13.2%
$2,000 or more	280	1.8%
Total	**15,745**	**100.0%**

Table 35 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	1,415	No Data
50% HAMFI	5,470	4,355
80% HAMFI	11,880	11,145
100% HAMFI	No Data	15,209
Total	**18,765**	**30,709**

Table 36 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent ($)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	1,067	1,284	1,663	2,231	2,467
High HOME Rent	1,067	1,163	1,397	1,605	1,771
Low HOME Rent	848	909	1,091	1,260	1,406

Table 37 – Monthly Rent

Data Source: HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

According to the 2011-2015 ACS data in Table 7, there are 16,710 extremely-low- and low-income households in Palmdale who earn less than 50 percent of AMI. According to CHAS data in Table 34, there are 11,240 housing units in the City that are affordable to extremely-low- and low-income households who earn less than 50 percent of AMI. Subtracting the 11,240 units that are affordable to extremely-low- and low-income households who earn less than 50 percent of AMI from the 16,710 extremely-low- and low-income households who earn less than 50 percent of AMI in the City indicates a need for approximately 5,470 additional housing units that are affordable to households earning less than 50 percent of AMI.

Approximately 9,575 households earning less than 30 percent of AMI reside in the City; however, there are only approximately 1,415 dwelling units affordable to those at this income level; whereas all other income levels will not have difficulty finding affordable dwelling units. For example, there are 19,970 households earning between 30 percent and 100 percent of AMI who reside in the City for approximately 48,059 dwelling units affordable to those at an income level of greater than 30 percent of AMI. The shortage of affordable units is most prevalent for

extremely-low income households, of which there are 9,575 households and only 1,415 units affordable at their income level (a deficit of 8,160 units).

Although a housing unit may be considered affordable to a particular income group, this does not necessarily mean that the unit is actually occupied by a household in that income group. Therefore, the affordability mismatches are likely to be more severe than presented by the CHAS data.

According to Table 36 in Section MA-15, there are 11,240 housing units in the City of Palmdale affordable to households earning less than 50 percent of AMI. According to Table 7, there are 16,710 households in Palmdale who earn less than 50 percent of AMI, resulting in an estimated need for approximately 5,470 additional housing units that are affordable to households earning less than 50 percent of AMI.

How is affordability of housing likely to change considering changes to home values and/or rents?

The data presented in Tables 34 and 35 was sourced from 2011-2015 during a period of recovery in the housing market that is making housing less affordable in the City. As the housing market has recovered during the last five years, home values and rents increased, which will further exacerbate housing problems such as cost burden, severe cost burden and overcrowding—particularly for low- and moderate-income renter households who generally do not benefit from the historically affordable single-family home values. The impacts of economic disruption as a result of the COVID-19 pandemic were just beginning at the time this Consolidated Plan was adopted in spring 2020. Those impacts have the potential to drastically alter housing affordability for years to come.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

According to data in Table 37, the High HOME rents that are intended to be affordable to households earning 51-80 percent of AMI are generally lower than Fair Market Rents, except for efficiency units where the two values are identical. The median contract rent in Palmdale of $1,028 is in line with the Fair Market Rent for an efficiency unit, indicating that rents in Palmdale are generally more affordable than the market rents charged throughout Los Angeles County, where rents charged are generally higher as exhibited by the Fair Market Rents shown in Table 37. Based on this rent information, and the supply of housing that is affordable to households earning more than 30 percent of AMI as shown in Table 36, the City could either subsidize rents for extremely-low income households or subsidize development of units targeted at the extremely-low income level.

Discussion

Housing continues to become less affordable in Palmdale. Over the last five years, average rents for one- and two-bedroom apartments increased by 77 and 82 percent, respectively. According to Zillow, from January 2015 to January 2020, the median sales price rose from $206,000 to $324,000 (an increase of 57 percent). As the housing supply becomes less affordable and while median income continues to rise across Los Angeles County, the number of severely cost burdened low-income and extremely-low income renters has also gone up in Palmdale, significantly impacting the quality of life for 9,639 severely cost burdened households paying more than 50 percent of their income for housing, including 5,655 renter households considered the most at risk of becoming homeless.

MA-20 HOUSING MARKET ANALYSIS: CONDITION OF HOUSING – 91.210(A)

Introduction

Assessing housing conditions in the City provides the basis for developing strategies to maintain and preserve the quality of the housing stock. The ACS defines a "selected condition" as owner- or renter-occupied housing units having at least one of the following conditions: 1) lacking complete plumbing facilities; 2) lacking complete kitchen facilities; 3) more than one occupant per room; and 4) selected monthly housing costs greater than 30 percent of household income. Based on the definition of selected conditions, Table 38 shows that 37 percent of owner-occupied households in the City have at least one selected condition and 61 percent of all renter-occupied households in the City have at least one selected condition.

Definitions

A substandard condition is one that affects the health and safety of a resident's habitability. As defined by California Health and Safety Code, a substandard condition exists to the extent that it endangers the health and safety of its occupants or the public. Following is a list of substandard conditions:

- Inadequate sanitation.
- Structural hazards.
- Any nuisance which endangers the health and safety of the occupants or the public.
- All substandard plumbing, wiring, and/or mechanical equipment, unless it conformed to all applicable laws in effect at the time of installation and has been maintained in a good and safe condition.
- Faulty weather protection.
- The use of construction materials not allowed or approved by the health and safety code.
- Fire, health and safety hazards (as determined by the appropriate fire or health official).
- Lack of, or inadequate fire-resistive construction or fire-extinguishing systems as required by the health and safety code, unless the construction and/or systems conformed to all applicable laws in effect at the time of construction and/or installation and adequately maintained.
- Inadequate structural resistance to horizontal forces.
- Buildings or portions thereof occupied for living, sleeping, cooking, or dining purposes which were not designed or intended to be used for such occupancies.
- Inadequate maintenance which causes a building or any portion thereof to be declared unsafe.

'Standard' housing condition in the City of Palmdale is defined as being in conformance with the California State Health and Safety codes. For the purposes of the Consolidated Plan grant programs, a unit in substandard condition is considered suitable for rehabilitation provided that the estimated cost of rehabilitation does not exceed the estimated cost of reconstructing the unit.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	10,060	37%	9,525	61%
With two selected Conditions	684	3%	1,335	8%
With three selected Conditions	0	0%	45	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	16,230	60%	4,840	31%
Total	**26,974**	**100%**	**15,745**	**100%**

Table 38 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	7,165	27%	2,474	16%
1980-1999	15,945	58%	8,565	54%
1950-1979	3,668	14%	4,215	27%
Before 1950	199	1%	480	3%
Total	**26,977**	**100%**	**15,734**	**100%**

Table 39 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	3,867	14%	4,695	30%
Housing Units built before 1980 with children present	8,839	33%	5,150	33%

Table 40 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

	2015	2016	2017	2018	Total
EBLLs	21	31	18	18	**88**
Cases	0	1	0	0	**1**

Table 41 - Number of Elevated Blood Lead Levels and Cases

Data Source: California Department of Public Health: Childhood Lead Poisoning Prevention Branch, 2020.

Data Note for Table 41:

** *Definition: *EBLL means a BLL at or over 5 mcg/dL detected in capillary, whole venous, arterial, or cord blood (CDPH rounds BLLs to the nearest whole number so 4.5 mcg/dL would round to 5 mcg/dL).4.5 and greater. State cases before July 1, 2016 use the old definition and after July 1, 2016 the new definition is used. State case since July 1, 2016, means a child from birth up to age 21 years of age with one venous BLL ≥ 15 mcg/dL; or two BLLs ≥ 10 mcg/dL, the second of which must be venous and drawn at least 30 days after the first BLL. These BLLs do not have to be consecutive specimens. These children are eligible for full case management services. Prior to July 1, 2016, a child from birth up to age 21 years of age was eligible for full case management services if they had one venous BLL ≥ 20 mcg/dL; or two BLLs ≥ 15 mcg/dL, the second of which must have been venous and drawn at least 30 days after the first BLL. These BLLs must have been drawn at least 30 days apart but did not have to be consecutive specimens.*

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	No data		
Abandoned Vacant Units	No data		
REO Properties	No data		
Abandoned REO Properties	No data		

Table 42 - Vacant Units

Data Source: This information was not available from a reliable government source.

Need for Owner and Rental Rehabilitation

As the City's housing stock ages, a growing percentage of housing units may need rehabilitation to allow them to remain safe and habitable. The situation is of concern for low- and moderate-income homeowners who are generally not in a financial position to properly maintain their homes.

The age and condition of Palmdale's housing stock is an important indicator of potential rehabilitation needs. Commonly, housing over 30 years of age needs some form of major rehabilitation, such as roof replacement, electrical work and plumbing systems. Housing over 15 years of age will generally exhibit deficiencies in terms of paint, weatherization, heating / air-conditioning systems, hot water heaters and finish plumbing fixtures.

According to CHAS data showing the year that housing units were built categorized by owner and renter tenure:

- 3,867 or 15 percent of the 26,977 owner-occupied housing units in Palmdale were built 40 or more years ago (built prior to 1980)
- 15,945 or 59 percent of the 26,977 owner-occupied housing units in Palmdale were built between 30 and 40 years ago (built between 1980 and 1999)
- 4,695 or 30 percent of the 15,734 renter-occupied housing units in Palmdale were built 40 or more years ago (built prior to 1980)
- 8,565 or 54 percent of the 15,734 renter-occupied housing units in Palmdale were built between 30 and 40 years ago (built between 1980 and 1999)

According to CHAS data, 40 percent of Palmdale's low- and moderate-income owner-occupied households experience some form of housing problem. HUD defines housing problems as housing overcrowding, housing cost burden, or units that are lacking adequate kitchen or plumbing facilities. Low- and moderate-income households are those households earning less than 80 percent of Area Median Income for Los Angeles County, adjusted for household size as published by HUD annually. In numbers, there are 12,669 low- and moderate-income owner-occupied households, of which 4,770 have a housing problem and there are 12,525 low- and moderate-income renter-occupied households, of which 7,135 have a housing problem.

Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provide that all economic segments of the community have the means to ensure that

their property meets local standards and that all Palmdale residents have the opportunity to live in decent housing.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

Residents of any housing built before 1978 are considered to be at risk of containing some amount of lead-based paint. Older housing is more likely to have lead-based paint and the amount of lead pigment in the paint tends to increase with the age of the housing. The vast majority of Palmdale's housing stock (80 percent) was built after 1979, eliminating the residents of these homes from risk of lead-based paint hazards. Lead can cause severe damage in young children. It attacks the central nervous system, the neurological system, and can cause brain damage, IQ reduction, learning disabilities, decreased attention span, hyperactivity, growth inhibition, comas, seizures, and in some cases, death.

The most common source of child lead poisoning is exposure to lead-based paint (and lead-contaminated dust) in the child's home. Housing built before 1978 may contain some lead-based paint since the use of lead-based paint became illegal that year. Since the amount of lead pigment in the paint tends to increase with a home's age, older housing is more likely to have lead-based paint hazards.

According to 2011-2015 ACS 5-Year Estimates, there are 8,562 housing units built before 1980 that may contain lead-based paint, of which 3,867 are owner-occupied units and 4,695 are renter-occupied units. Data supplied from 2011-2015 CHAS for households built before 1980 with children present totaled to be greater than the number of units that were built before 1980; therefore, there is an error in the data. 2007-2011 ACS 5-Year Estimates data showed 8,263 units built before 1980 with children present, including 5,389 owner-occupied units and 2,874 renter-occupied units. According to data presented in Table 7, 59 percent of Palmdale's households are low- and moderate income households. By extension, it could be estimated that 4,875 housing units with lead-based paint hazards may be estimated to be occupied by low- and moderate-income families. However, the majority of low- and moderate-income households live in the eligible CDBG Census Tract/Block Groups where the housing stock is generally older than that of the balance of the City.

Number of Children with Elevated Blood Levels of Lead

The State of California mandates lead screening for all children who participate in publicly funded health programs. In California, screening typically occurs at ages one and two years. A blood level of 10 µg/dL or higher was previously referred to as an "elevated blood level (EBL)." However, as it is now recognized that there is no safe level of lead, and adverse effects occur at levels below

10 µg/dL, an "elevated" blood lead level is no longer defined at a particular cut point. Therefore, categories indicating increased levels of exposure are presented here.

In accordance with State of California regulations, *EBLL means a BLL at or over 5 mcg/dL detected in capillary, whole venous, arterial, or cord blood (CDPH rounds BLLs to the nearest whole number so 4.5 mcg/dL would round to 5 mcg/dL).4.5 and greater. State cases before July 1, 2016 used the old definition of 10 mcg/dL and after July 1, 2016 the new definition of 5 mcg/dL is used. State case since July 1, 2016, means a child from birth up to age 21 years of age with one venous BLL ≥ 15 mcg/dL; or two BLLs ≥ 10 mcg/dL, the second of which must be venous and drawn at least 30 days after the first BLL. These BLLs do not have to be consecutive specimens. These children are eligible for full case management services. Prior to July 1, 2016, a child from birth up to age 21 years of age was eligible for full case management services if they had one venous BLL ≥ 20 mcg/dL; or two BLLs ≥ 15 mcg/dL, the second of which must have been venous and drawn at least 30 days after the first BLL. These BLLs must have been drawn at least 30 days apart but did not have to be consecutive specimens.

The State records the number of children tested each year, the number of children with blood levels exceeding certain levels, and the number of reported cases. The chart below shows the number of children tested, BLLs indicating increased exposure, and cases in the City of Palmdale. Table 41 above provides these numbers for the prior 5 years.

Discussion

As noted in the needs assessment, a large share of owner and renter households experience at least one substandard housing condition. Based on the results of the Needs Assessment, the most prevalent condition is cost-burden – indicating that the housing stock is generally suitable for habitation. However, based on the age of the housing stock, a significant need exists for the preservation of older housing units occupied by low- and moderate-income households.

MA-25 PUBLIC AND ASSISTED HOUSING – 91.210(B)

Introduction

As indicated in section NA-35, the Palmdale Housing Authority does not administer Section 8 and does not own HUD Public Housing. Palmdale is within the service area of the Los Angeles County Development Authority (LACDA) for the purposes of Section 8 and Public Housing. The data presented in the tables below is for Palmdale and the narrative responses address the needs for the entire county, with specific references to the City of Palmdale.

Totals Number of Units

Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	50	0	0	2010	21	1989	103	18	3
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 43 – Total Number of Units by Program Type

Alternate Data Source Name:
LACDA Public Housing and Section 8 Data for the City of Palmdale.

Describe the supply of public housing developments:

Not applicable.

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

Not applicable. There are no public housing developments in the City of Palmdale.

Public Housing Condition

Public Housing Development	Average Inspection Score
N/A	N/A

Table 44 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

Not applicable. There are no public housing developments or units in the City of Palmdale. The Los Angeles County Development Authority (LACDA) inspects Housing Choice Voucher units to ensure they are up to standard and suitable for occupancy.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

LACDA's primary goal is to fulfill the immediate needs of public housing residents: living in safe, decent and sanitary housing; and achieving self-sufficiency. LACDA meets these needs by providing the following services to its residents year-round:

Educational Partnerships, which builds and coordinates productive partnerships with educational institutions. The program supports the residents in a variety of ways including English as a Second Language instruction, homework assistance, arts and crafts activities, and more. Students are able to receive real-life experiences in a variety of fields including after-school education, social services, criminal justice, the arts, human resources, information technology, and various fields of research.

Resident Services Programs provide supportive services to youth, families, seniors, and residents with disabilities within the public housing communities including youth development, education and literacy, resident empowerment, senior services, and workforce development.

Family Learning Centers address the need for education, literacy, and after-school programming in public housing. The centers, located at several large public housing developments provide after-school programs, adult education, training, technology, and other classes.

Resident Opportunities and Self-Sufficiency (ROSS) Program grants from HUD have allowed the LACDA to offer several programs, including the ROSS Family Grant, ROSS Family Self Sufficiency, and the ROSS Elderly and Persons with Disabilities Grants.

The Community Policing Program (CPP) provides onsite Community Policing Teams throughout the County of Los Angeles. The CPP ensures that LACDA's housing developments are safe for our residents. A fulltime Los Angeles Sheriff's Department (LASD) Sergeant, 4 Deputies, and a part-time Operations Assistant implement the community policing program at all LACDA sites, along with two fulltime Long Beach Police Department (LBPD) officers.

The Juvenile Justice Crime Prevention Act (JJCPA) Program provides prevention and intervention services for at-risk youth and their families at 4 housing sites. The JJCPA program provides prevention and intervention services for youth at the four (4) large housing sites: Carmelitos, Nueva Maravilla, Harbor Hills, and South Scattered Sites. These housing developments hold

summer programs and back-to-school events such as camping, other outdoor adventures, and a summer reading program. JJCPA non-profit partners also provide gang intervention, parenting, substance abuse prevention, and gender-specific services.

Discussion:

LACDA is well-positioned to maintain and expand the supply of affordable housing units in the City of Palmdale and throughout Los Angeles County through its partnerships with the State of California, the City of Palmdale and other cities throughout the County.

MA-30 HOMELESS FACILITIES AND SERVICES – 91.210(C)

Introduction

The 2019 Greater Los Angeles Homeless Count identified 58,936 homeless people in Los Angeles County. Although, this was a 12 percent increase from the prior year count of 52,765 homeless persons, since 2017, Los Angeles County's system of homeless services resulted in twice the number of people moving from homelessness into housing and tripled homeless prevention, outreach, and engagement services.

During 2018-2019, the Los Angeles County's Continuum of Care (CoC), known as Los Angeles Homeless Services Authority (LAHSA), assisted 21,631 people move into permanent housing. Ninety-two percent of those permanently placed stayed housed through the end of 2018 and did not return to homelessness. Compared to 2015, services provided by LAHSA resulted in twice as many people placed into permanent homes, prevented three times as many people from falling into homelessness (5,643), and provided outreach to three times as many people (34,110). In the past year, 75,796 people were helped through programs and services of Los Angeles County's homeless services system. Conversely, 23 percent (approximately 9,200 persons) of unsheltered persons experienced homelessness for the first time. Most (53 percent) reported economic hardship as the cause.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	6,209	4,341	1,273	5,343	0
Households with Only Adults	5,845	13	2,123	14,876	0
Chronically Homeless Households	0	0	0	6,665	0
Veterans	175	0	472	6,071	0
Unaccompanied Youth	39	0	0	0	0
Youth*	344	0	714	242	0

Table 45 - Facilities and Housing Targeted to Homeless Households

Data Source Comments: Source: 2019 Housing Inventory Count_ LA CoC Totals (Countywide)_LAHSA
*Includes transition age youth (ages 18-24)

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

In California, the primary programs for assisting families in poverty are CalWORKs, CalFresh, and Medi-Cal. These programs provide clients with employment assistance, discounted food, medical care, childcare, and cash payments to meet basic needs such as housing, health care and transportation. A short description of each is provided below.

CalWORKs

The California Work Opportunities for Kids (CalWORKs) program is a public assistance program that provides cash aid and services to eligible families that have a child or children in the home. Through this program, eligible families receive immediate short-term help with housing, food, utilities, clothing or medical care. Childcare is also available through this program.

CalFresh Program

CalFresh, known federally as the Supplemental Nutrition Assistance Program or SNAP, provides monthly food benefits to low-income individuals and families. CalFresh benefits encourage families to purchase more nutritious food, including fruit, vegetables and other healthy foods. The amount of benefits a household receives is dependent on a household size's countable income, and monthly expenses, such as housing and utilities. The program issues monthly benefits on an Electronic Benefit Transfer (EBT) card. Food may be purchased at any grocery store or farmers market that accepts EBT cards.

Medi-Cal

The California Medical Assistance Program (Medi-Cal or MediCal) serves low-income individuals, including families, seniors, persons with disabilities, children in foster care, pregnant women, and childless adults with incomes below 138% of federal poverty level. Benefits include ambulatory patient services, emergency services, hospitalization, maternity and newborn care, mental health and substance use disorder treatment, dental (Denti-Cal), vision, and long term care.

CDBG, HOME, and ESG Activities

Congress designed the CDBG, HOME and ESG programs to serve low-income people, some of which may meet the federal poverty definition, and at least 51 percent of whom are low- and moderate-income individuals and families. At least 70 percent of all CDBG funds must be used for activities that are considered under program rules to benefit low- to moderate-income persons. Additionally, every CDBG activity must meet one of three national objectives: 1) benefits low- and moderate-income persons (at least 51 percent of the beneficiaries must be low- to

moderate-income; 2) addresses slums or blight, or 3) meets a particularly urgent community development need.

Under the HOME Investment Partnerships Program (HOME), households must earn no more than 80 percent of the Area Median Income (AMI), adjusted for household size, to be eligible for assistance. Furthermore, 90 percent of a HOME Participating Jurisdiction's (PJ's) annual HOME allocation that is invested in affordable rental housing must go to assist households earning no more than 60 percent of AMI.

The Emergency Solutions Grant (ESG) program provides homeless persons with basic shelter and essential supportive services. It can assist with the operational costs of the shelter facility, and for the administration of the grant. ESG also provides short-term homeless prevention assistance to persons at imminent risk of losing their own housing due to eviction, foreclosure, or utility shutoffs. The County's ESG program is administered through its Continuum of Care provider Los Angeles Homeless Services Authority (LAHSA), LAHSA provides leadership, advocacy, planning and management of program funding for a vast network of local, non-profit agencies with missions to help people leave homelessness permanently. This network of agencies are dedicated to providing as much assistance as possible, including a variety of support services that assist with health, mental health, and employment training and opportunities.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

The City of Palmdale has been one of over 100 community groups, cities and county leaders who continue to actively participate in the planning and implementation of these strategies to address homelessness. As part of the County strategy, the City of Palmdale participated in a process to create a city-specific plan to prevent and combat homelessness. In addition to participating in County-wide stakeholder meetings and as a member of the Continuum of Care (CoC), the City of Palmdale participates in a regional approach to address homelessness within the Antelope Valley Service Planning Area No. 1 (SPA 1). SPA 1 covers approximately 2,500 square miles of desert and forest, from the Kern County line on the north, to the San Bernardino County line on the east, the Ventura County line on the west and the Angeles Forest on the south. For many Los Angeles County residents, the first entry into the CoC is through the County's Coordinated Entry System (CES). The CES facilitates the coordination and management of resources and services through a crisis response system. CES efficiently and effectively connects people to interventions that aim to rapidly resolve housing crises. In SPA 1, Valley Oasis is the point of entry for individuals

and families seeking emergency housing and supportive services directed to getting people off the streets and into a safe environment.

Other components of the CoC include bridge housing, designed as short-term housing for up to two years, where persons move into a more stabilized housing arrangement than an emergency shelter. The final component of the CoC is permanent housing, both with and without supportive services. The ultimate goal of the CoC system is to move people toward housing alternatives where they are able to reside permanently in safe and sanitary housing.

MA-35 SPECIAL NEEDS FACILITIES AND SERVICES – 91.210(D)

Introduction

Special needs populations consist of persons who are not homeless but due to various reasons are in need of services and supportive housing. Persons with special needs include, but are not limited to, the elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS and victims of domestic violence. The City of Palmdale will consider allocating CDBG public service funding to various programs that provide services to special needs populations, including but not limited to those serving the elderly, frail elderly, developmentally disabled, physically disabled, mentally disabled, persons with HIV/AIDS and victims of domestic violence.

HUD defines elderly as a person who is 62 years of age or older. A frail elderly person is an elderly person who is unable to perform at least three activities of daily living including eating, bathing, or home management activities. Generally, elderly persons have lower incomes than the population at large. Based on 2011-2015 CHAS data, of the 10,683 households containing at least one elderly person, 58 percent (6,238) households earn less than 80 percent of the Area Median Income in Palmdale.

HUD defines a disabled person as having a physical or mental impairment that substantially limits major life activities. The obstacle to independent living for these adults is not only their disability, but also the lack of financial resources. Additionally, persons with disabilities have high dependency on supportive services and may require accessibility modifications to accommodate their unique conditions. Based on ACS data, of the total Civilian Noninstitutionalized Population age 16 and over (112,5747), 15,365 persons have a disability. Of these persons, 19.1 percent are employed and 75.6 percent are unemployed.

Drug abuse or substance abuse is defined as the use of chemical substances that lead to an increased risk of problems and an inability to control the use of the substance. According to the Centers for Disease Control and Prevention, there were 70,237 drug overdose deaths in the United States in 2017 and that of those deaths, 47,600 involved opioids. According to the CDC, the national 'opioid epidemic' began in the 1990s with increased prescribing of opioids such as Methadone, Oxycodone, and Hydrocodone. Beginning in 2010, CDC reported rapid increases in overdose deaths involving heroin. The third wave began in 2013 with increases in overdose deaths involving synthetic opioids such as the illicitly manufactured fentanyl, often found in combination with heroin, counterfeit pills, and cocaine. Although California was among 10 states with the lowest drug overdose mortality in each year from 2014-2017, the proliferation of fentanyl is a significant and relatively new issue requiring increased public awareness and services.

Human immunodeficiency virus infection (HIV) is a virus that weakens one's immune system by destroying important cells that fight diseases and infection. Acquired Immune Deficiency Syndrome (AIDS) is the final stage of the HIV infection. According to the 2017 Annual HIV Surveillance Report for Los Angeles County, there were 51,438 persons living with HIV countywide, with 843 people in the Antelope Valley living with HIV at the end of 2017.

Domestic Violence includes, but is not limited to, felony or misdemeanor crimes of violence committed by a current or former spouse of the victim or by a person who is cohabitating with or has cohabited with the victim as a spouse. In 2018, the Los Angeles County Sherriff's Department responded to a total of 951 calls related to domestic violence, up from 886 calls in 2013. Of these calls in 2018, 97 of these domestic incidents did not involve a weapon. However, 854 calls involved a weapon of which 12 involved a firearm, 21 involved a knife or cutting instrument, 125 involved other dangerous weapons and 696 involved personal weapons such as feet or hands.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

To determine the level of need and types of services needed by special needs populations, including elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS and victims of domestic violence, the City conducted surveys, consulted with local service providers and reviewed ACS data. Supportive services required for special needs populations include case management, medical or psychological counseling and supervision, childcare, transportation and job training provided for the purpose of facilitating a person's stability and independence.

In housing, accessibility modifications to accommodate persons with mobility disabilities, elderly persons and frail elderly persons may include, but are not limited to, wider doorways, no step thresholds, installation of ramps, grab bars, lowered countertops and accessible hardware. The needs of residents with sensory disabilities are different from those with mobility disabilities. Individuals with hearing disabilities require visual adaptations for such items as the telephone ringer, the doorbell and smoke alarms. Residents who are blind may require tactile marking of changes in floor level and stair edges and braille markings on appliances and controls. People with low vision may require large print markings and displays, contrasting colors to distinguish changes in level or transition from one area to another, proper lighting, and reduced glare from lighting and windows.

For persons with special needs, the high cost of living in Los Angeles County makes it very difficult for to maintain a stable residence. Often these segments of the population rely on support services from various non-profit organizations to avoid becoming homeless or institutionalized.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Persons with special needs, such as the elderly and those with disabilities, must also have access to housing in the community. Community care facilities provide a supportive housing environment to persons with special needs in a group setting. According to the California Department of Social Services Community Care Licensing Division, there are 345 community care beds in Palmdale, with the majority serving adults and elderly persons.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

See below.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

During the 2020-2024 Consolidated Plan period, the Strategic Plan calls for the City to use CDBG funds to provide public services including services for homeless residents and residents at-risk of homelessness. Public services is generally inclusive of residents with special needs including, but not limited to those concerned with disabilities, domestic violence, substance abuse and HIV/AIDS.

MA-40 BARRIERS TO AFFORDABLE HOUSING – 91.210(E)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan Needs Assessment Survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Palmdale are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

For low- and moderate-income households, finding and maintaining decent affordable housing is difficult due to the high cost of housing in Palmdale and throughout Southern California in general. Based on evaluation of 2011-2015 ACS and CHAS data, there is a high need for housing units affordable for households earning less than 50 percent of AMI. Of the 25,195 households earning 0-80 percent of AMI in the City, 17,537 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 9,639 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 9,639 severely cost burdened households, 5,789 are renters. Of those severely cost burdened renter households, 5,655 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless. Consistent with available data, responses to the 2020-2024 Consolidated Plan Needs Assessment Survey indicate a high need for additional affordable housing in Palmdale.

In the last decade, the elimination of local Redevelopment Agencies by the State of California resulted in the loss of a crucial resource for the development and preservation of affordable housing. This was the most significant public policy change impacting affordable housing and residential investment. While there are mechanisms whereby certain affordable housing assets tied to the former Redevelopment Agencies may be utilized today, these resources are finite and scarce.

MA-45 NON-HOUSING COMMUNITY DEVELOPMENT ASSETS – 91.215 (F)

Introduction

The City places a high priority on non-housing community development needs including those associated with public facilities improvements (ADA improvements) and infrastructure improvements. During the implementation of the 2020-2024 Consolidated Plan, the City will use CDBG funds to address these needs and provide a suitable living environment for low- and moderate-income people by installing accessibility features to ensure that public buildings and sidewalks are accessible to all persons. Barriers to accessibility were identified at various public facilities and sidewalks including but not limited to, building entrances that are not wheelchair accessible, service counters that are not wheelchair accessible, lack of ADA compliant door hardware, restrooms lacking wheelchair accessible lavatories, fixtures and ADA compliant water closets, ramps and steps lacking ADA compliant handrails, drinking fountains that are not wheelchair accessible and non-ADA compliant signage. The assessment also revealed the need for the installation of infrastructure in support of affordable housing. Where possible and consistent with the City's initiatives for public art and CDBG regulations at 24 CFR 570.201(c), such installations shall be incorporated into eligible public facilities and improvements projects that meet a CDBG National Objective.

As a direct result of the COVID-19 pandemic in 2020 and in an effort to support the local economy, the City also places a high priority on economic development programs including assistance to small businesses and microenterprise businesses, job training, and development of infrastructure and other assistance models that support job creation and retention in Palmdale.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	707	37	2	0	-1
Arts, Entertainment, Accommodations	6,187	4,243	13	16	3
Construction	2,682	550	6	2	-4
Education and Health Care Services	9,144	5,434	19	21	1
Finance, Insurance, and Real Estate	2,272	820	5	3	-2
Information	1,583	481	3	2	-2
Manufacturing	5,976	5,776	13	22	10
Other Services	1,694	562	4	2	-1
Professional, Scientific, Management Services	2,984	1,011	6	4	-2
Public Administration	0	0	0	0	0
Retail Trade	6,501	5,819	14	22	9
Transportation and Warehousing	1,843	443	4	2	-2
Wholesale Trade	1,973	227	4	1	-3
Total	**43,546**	**25,403**	**100%**	**--**	**--**

Table 46 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	66,336
Civilian Employed Population 16 years and over	57,320
Unemployment Rate	13.62
Unemployment Rate for Ages 16-24	24.20
Unemployment Rate for Ages 25-65	7.99

Table 47 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	10,000
Farming, fisheries and forestry occupations	2,275
Service	6,795
Sales and office	14,490
Construction, extraction, maintenance and repair	7,095
Production, transportation and material moving	4,600

Table 48 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	25,925	48%
30-59 Minutes	10,550	20%
60 or More Minutes	16,995	32%
Total	**53,470**	**100%**

Table 49 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	10,540	1,873	6,785
High school graduate (includes equivalency)	12,540	1,595	6,080
Some college or Associate's degree	17,140	1,843	7,465
Bachelor's degree or higher	8,375	858	2,030

Table 50 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	230	1,095	2,410	5,340	2,875
9th to 12th grade, no diploma	4,020	3,360	3,220	3,768	1,015
High school graduate, GED, or alternative	5,318	5,380	5,634	9,205	2,945
Some college, no degree	6,760	5,975	5,129	9,775	2,670
Associate's degree	675	1,508	1,179	2,890	725
Bachelor's degree	534	1,930	1,605	4,190	1,290
Graduate or professional degree	0	650	1,050	1,860	688

Table 51 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	22,398
High school graduate (includes equivalency)	86,096
Some college or Associate's degree	93,801
Bachelor's degree	147,750
Graduate or professional degree	179,119

Table 52 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Palmdale is home to a variety of companies and industries. According to 2015 Longitudinal Employer Household Dynamics (LEHD) data shown in Table 48, the major employment sectors in the City of Palmdale included sales and office, management, business, and financial, construction, extraction, maintenance and repair, and service.

Palmdale is known as a hub for the aerospace and defense industries in Southern California. According to the City of Palmdale Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2019, the four of the top five employers in the area included Edwards Air Force Base (11,149 employees), China Lake NWC (9,906 employees), Northrop Grumman (4,200 employees), and Lockheed Martin (3,700 employees). Other top employers include the County of Los Angeles (4,211 employees), Antelope Valley Hospital Medical Center (2,425 employees), Antelope Valley Union High School District (2,500 employees), Walmart (1,922 employees) and all of the stores at the Antelope Valley Mall (1,800 employees combined).

Describe the workforce and infrastructure needs of the business community:

Referring to itself as the “aerospace capital of the United States”, the business community in Palmdale relies on a highly educated workforce. A diverse group of leading employers in aerospace industry, aftermarket automotive, healthcare, professional services, transportation, education, research, manufacturing and retail in Palmdale benefit from the generally low cost of doing business in Palmdale as a result of access to cost-effective transportation and Palmdale Federal Foreign Trade Zone which grants special tax breaks for companies that have relocated to Palmdale.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

According to ACS data in Table 49, over 52 percent of Palmdale residents have a commute time to work of more than 30 minutes, with 32 percent having a commute time to work of more than one hour. This is attributed in-part to a significant portion of the workforce that is commuting outside of the Antelope Valley to Los Angeles, San Bernardino, and Ventura for employment.

Two major transportation plans have the potential to re-shape the ways people commute to destinations outside the Antelope Valley for work and may also bring new businesses and jobs to Palmdale and the region. These include High Speed Rail and the High Desert Corridor.

High Speed Rail

According to the City of Palmdale website, planning for the arrival of high-speed rail in Palmdale began over 20 years ago and continues in anticipation of its arrival. Regional plans include connecting the Brightline/Virgin Trains USA High Speed Rail to the California High Speed Rail system in Palmdale via the High Desert Corridor route from Victorville, with the line terminating in Las Vegas. As a result, Palmdale residents will be able to travel to Las Vegas, and potentially beyond, via the Xpress West High Speed Train system in the future. The route from Las Vegas to Victorville is tentatively scheduled to be completed by late 2022 and to Palmdale by 2025.

However, the California system has encountered significant delays. This system is to stretch from San Francisco, Oakland and Sacramento in the north—with service to the Central Valley—and then to Palmdale and Los Angeles, and eventually San Diego in the south. However, as of early 2020 according to news reports in the *L.A. Times* and *San Francisco Chronicle*, the only construction activity on this project was concentrated in five counties: Madera, Fresno, Kings, Tulare, and Kern. The future of the project has uncertainties—Governor Newsom postponed further development until cost overruns, delays, and financing could be addressed. If built, the system has the potential to compete directly with air travel, boasting travel speeds of up to 220 miles per hour and making a run from San Francisco to Los Angeles in approximately 2.5 hours.

High Desert Corridor

The High Desert Corridor (HDC) project proposes the construction of a new, approximately 63-mile, east-west freeway/expressway linking State Route 14 with SR-18 to create an east/west freeway between Palmdale and Interstate 15 in San Bernardino County. This new freeway/expressway connection would link some of the fastest residential, commercial and

industrial growth areas in Southern California to increase commerce, accommodate residential growth and promote safe, efficient travel.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

According to Table 47, there are 66,336 Palmdale residents in the civilian labor force, including 48,595 employed and 6,169 unemployed. Palmdale's workforce includes 14,135 people with a high school diploma or equivalent (25 percent), 18,983 with some college (34 percent) and 9,233 (16 percent) with a bachelor's degree or higher level of educational attainment. The skills and education of the current workforce in Palmdale correspond to the employment opportunities in the City. Although there are a variety of job opportunities available in the City, 52 percent of the workforce commutes more than 30 minutes to work each day according to Table 49.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The City partners with the South Valley WorkSource Center who helps employers and job seekers to find the resources they need to match the right people to the right positions (businesses seeking workers). The Center offers prescreening services designed to match job candidate skills with a prospective employer's unique needs. The Center also offers assessments, workshops, training, job clubs, job availability, job fairs, and referral assistance.

Being part of the City's Federal Foreign Trade Zone (FTZ) offers international traders, importers and exporters outstanding opportunities to take advantage of special customs privileges. The City of Palmdale Foreign-Trade Zone (FTZ) consists of ten distinct sites encompassing 1,315 acres of FTZ-designated space and 50 buildings totaling nearly 1.5 million square feet of industrial space. The Palmdale FTZ allows qualifying companies to save money by deferring, reducing or eliminating duty taxes and by streamlining U.S. Customs clearances, giving the City a competitive edge in the global marketplace.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

No

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The City of Palmdale does not participate in a CEDS.

Discussion

Palmdale's location in central Los Angeles County separated from Los Angeles County by the San Gabriel Mountains, having the Palmdale Federal Foreign Trade Zone makes it a highly desirable location for a wide variety of businesses. Palmdale's location, infrastructure, and highly skilled workforce make it an ideal place for small and large companies to call home.

MA-50 NEEDS AND MARKET ANALYSIS DISCUSSION

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

Based on a review of CPD Maps, there are no specific areas of the City where multiple housing problems are concentrated. For this analysis, a concentration is defined as more than 75 percent of residents having a housing problem. All Census Tracts in the City experience cost burden to some extent, with between 20 and 70 percent of all households paying more than 30 percent of their monthly income for housing costs. Evaluation of maps showing housing overcrowding and substandard housing did not reveal discernable concentrations, although overcrowding is more prevalent for extremely-low-income households within the low- and moderate income areas.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

According to Figure 19, Hispanic households comprise at least 70 percent of the population in eight Census Tracts throughout the City, with these concentrations seen in the northern portion of the City and in the southeastern Census Tracts. For the purpose of this analysis, a concentration is defined as more than 75 percent of residents being from a particular race or ethnicity.

What are the characteristics of the market in these areas/neighborhoods?

In most cases, residents in these areas experience high levels of housing problems due to unaffordability of housing units. Due to high costs of rent in comparison to median income, the maps revealed that the central region of the City experiences higher percentages of overcrowding as defined has having between 1.01 occupants per room and 1.50 occupants per room. This may be due in part to multiple families combining incomes in effort to meet the affordability of the housing stock. The housing stock is a mix of owner-occupied single-unit detached dwellings and renter-occupied dwellings with a majority (80 percent) comprised of single-unit detached units comprised of approximately 93 percent owner-occupied units having three or more bedrooms and 54 percent of renter-occupied units having three or more bedrooms.

Are there any community assets in these areas/neighborhoods?

- Palmdale City Library
- Poncitlan Square
- Anaverde Park (AVP)
- South Valley WorkSource Center
- Arnie Quinones Park (AQP)
- Best of the West Softball Complex (BWSC)

- Chimbole Cultural Center (CCC)
- Melville J. Courson Park (CP)
- Desert Sands Park (DSP)
- Domenic Massari Park (DMP)
- DryTown Water Park (DT)
- Foothill Park (FP)
- Joshua Hills Park (JHP)
- Joe Davies Heritage Airpark
- Legacy Commons (LC)
- Legacy Park
- Manzanita Heights Park (MP)
- Marie Kerr Park (MKP)
- Marie Kerr Park Recreation Center (MKPRC)
- William J. McAdam Park (MP)
- Palmdale Amphitheater
- Palmdale Oasis Park (POP)
- Palmdale Oasis Park Recreation Center (POPRC)
- Palmdale Playhouse (PPH)
- Pelona Vista Park (PVP)
- Sam Yellen Park and Dog Park
- Barrel Springs Trail & Equestrian Arena

The Legacy Commons Senior Center serves as a resource to help direct seniors to valuable outside resources and programs and also offers high-quality programming to enrich the lives of seniors, including educational classes, exercise programs, art education, health promotion, transportation, counseling, and support functions.

Parks and recreational facilities serve an important role in a community. They provide opportunities for resident interaction, and improve the overall aesthetic of a neighborhood. During the implementation of the 2020-2024 Consolidated Plan, CDBG funds may be used to provide for the rehabilitation of facilities or buildings used by residents for recreation, including but not limited to ADA improvements or the rehabilitation / reconstruction of facilities currently not in use. There are 16 parks in Palmdale that include 10 softball fields, 11 baseball fields, 24 soccer fields, five volleyball courts, five swimming pools, eight basketball courts, several park playground areas, and two roller hockey rinks.

Are there other strategic opportunities in any of these areas?

See discussion above.

MA-60 BROADBAND NEEDS OF HOUSING OCCUPIED BY LOW- AND MODERATE-INCOME HOUSEHOLDS

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

Palmdale residents have several options for broadband internet service. For broadband download speeds of 25 megabytes per second (mbps) or more, at least two fixed residential broadband providers service 100 percent of residents within the City limits. For download speeds of 100 mbps, two internet service providers service 100 percent of residents. According to broadbandnow.com, the average download speed in Palmdale is 72.31 mbps, based on speed tests conducted over the last 12 months.

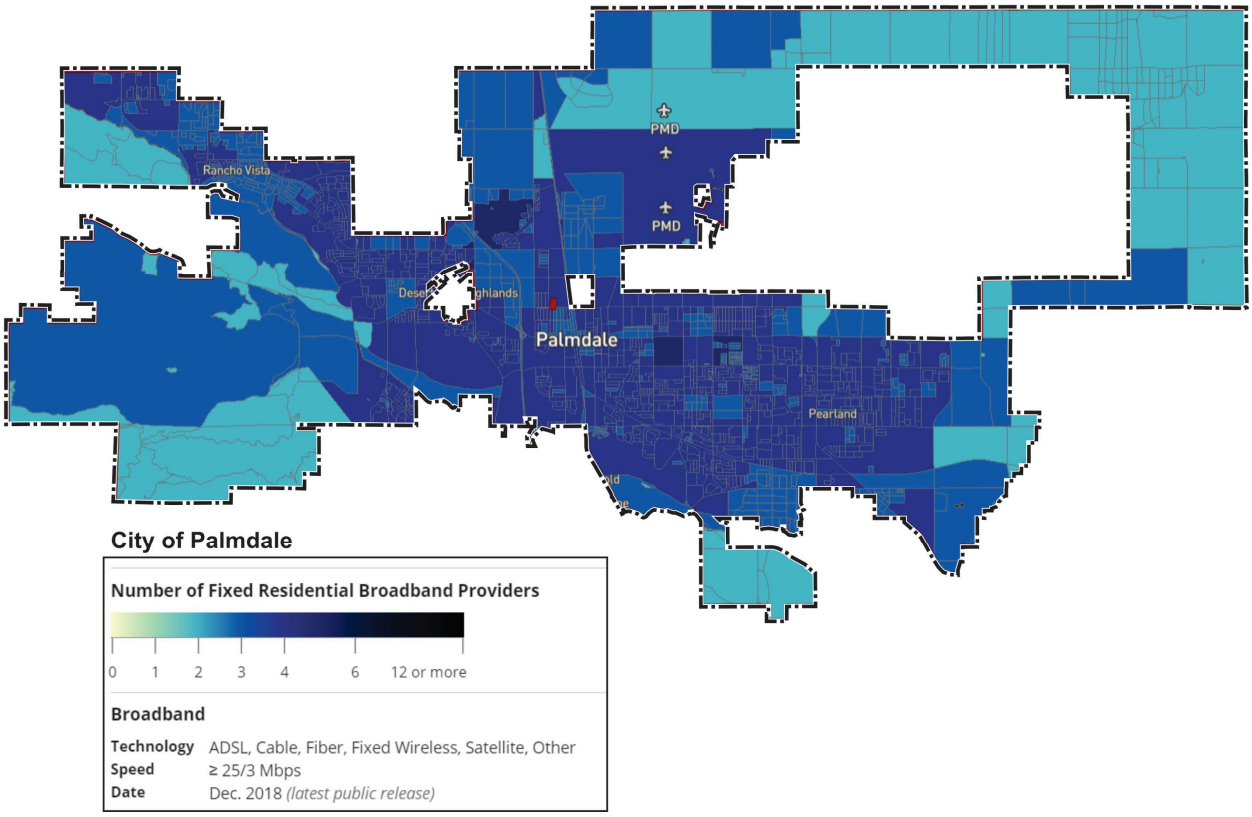


Figure 27: Broadband Access

Of those who participated in the Resident Survey for this Consolidated Plan, 81.7 percent of respondents indicated that they had access to broadband internet.

Palmdale complies with HUD's *Narrowing the Digital Divide Through Installation of Broadband Infrastructure in HUD-Funded New Construction and Substantial Rehabilitation of Multifamily Rental Housing* (81 FR 92626) rule that became effective January 19, 2017. Through this rule, all new HUD-funded multi-family construction or substantial rehabilitation has included broadband

infrastructure including cables, fiber optics, wiring and wireless connectivity to ensure that each unit has the infrastructure to achieve at least 25 mbps download and 3 mbps upload speeds.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

According to the FCC, 95 percent of Palmdale households have access to at least one wired internet provider at their address. Throughout the City, residents are serviced by multiple internet service providers who offer high speed internet. The three primary service providers in Palmdale include AT&T, Earthlink, and Spectrum with each covering more than 90 percent of City residents. Additional providers with service in some zip codes include Antlecom. ViaSat Internet and HughesNet are satellite-based services covering 100 percent of Palmdale, albeit at generally lower speeds than most of the other residential providers.

MA-65 HAZARD MITIGATION

Describe the jurisdiction's increased natural hazard risks associated with climate change.

Climate change has increased the prevalence and severity of natural hazard risks including drought, flash floods/storms, and extreme heat events in Palmdale. Intense dry seasons and wind conditions during the fall months have contributed to wildfires, and the area is prone to flash floods in during severe storm events.

The City of Palmdale General Plan Safety Element outlines several policies designed to ensure compatible development in areas within or adjacent to natural high fire risk areas, known as the wild-urban interface or "WUI". These include ensuring that structural setbacks from fire-prone vegetation for buildings near the National Forest are maintained in accordance with the standards and regulations established by the National Forest Service, encouraging dual access to properties in mountainous and high fire risk areas on approved all-weather surface roadways, providing fire-resistant landscaped buffer zones between high risk fire hazard areas and urban development, restricting access from development into the open space areas during periods of high fire risk, requiring that all new development proposals near designated wildfire hazard zones identify evacuation/emergency routes, coordinating fire prevention and protection service needs and facility planning with the Los Angeles County Fire District, consulting the Fire District on new development proposals and ensuring appropriate standards of development, and ensuring that all new development is served by a water system that meets fire flow requirements.

To minimize hazards associated with flood plains in the area, the City of Palmdale Safety Element calls for new development not to be exposed to flood hazards or to contribute to an existing flood hazard, requires that building foundations be elevated above the 100-year flood elevation, that grading of floodways is conducted in a manner that allows for groundwater recharge and protection of projects from flooding, requires that primary and secondary access and egress routes for all new development should be "dry" access located outside of the 100-year flood plain, requires that grading and other methods of water diversion be used to retard water runoff, where appropriate, requires that storm water drainage is designed for peak flow conditions, ensures that new development complies with floodplain zoning and watershed management regulations, promotes open space and recreational uses in designated flood zones, unless mitigation of the hazard can allow other types of development, and supports implementation of the City's Master Drainage Plan through the development review process and capital improvement program.

Describe the vulnerability of housing occupied by low- and moderate-income households to these risks.

Low- and moderate-income residents and special needs populations are especially vulnerable to the risks of climate-related hazards. The residences of low- and moderate-income households are more often in worse condition and thus are more susceptible to external weather conditions such as extreme heat or floods. Likewise, elderly residents are at a greater risk during extreme weather events such as extreme heat events.

Strategic Plan

SP-05 OVERVIEW

Strategic Plan Overview

The Strategic Plan is a guide for the City of Palmdale to establish its housing, community and economic development priorities, strategies and goals for the investment of CDBG and HOME funds from HUD over the next five years, beginning July 1, 2020 and ending June 30, 2025. The priority needs and goals established in this Strategic Plan (Plan) are based on analysis of information including the results of the City's 2020-2024 Consolidated Plan survey and housing and community development data elements required by HUD in the online Consolidated Plan system (the eCon Planning Suite) from the 2011-2015 American Community Survey (ACS) 5-Year Estimates and the Comprehensive Housing Affordability Strategy (CHAS) covering the same time period. Additional sources of information used to identify needs and establish priorities were obtained through consultation with local nonprofit agencies involved in the development of affordable housing and the delivery of public services to low- and moderate-income people, persons with special needs and those at risk of homelessness.

In consideration of community input and available data, the eight priority needs listed below are established as part of this Plan.

- Increase the supply of affordable housing
- Provide rental assistance to low-income households
- Ensure equal access to housing opportunities
- Prevent and eliminate homelessness
- Provide public services for residents, including those with special needs
- Improve public facilities and infrastructure
- Preserve the supply of affordable housing
- Expand economic opportunity for low-income residents

Consistent with HUD's national goals for the CDBG and HOME programs to provide decent housing opportunities, maintain a suitable living environment and expand economic opportunities for low- and moderate-income residents, the priority needs listed above will be addressed over the next five years through the implementation of CDBG and HOME funded activities aligned with the following six measurable Strategic Plan goals:

- Affordable housing
- Fair housing services
- Public services including homelessness

- Public facilities and infrastructure improvements
- Economic Opportunity
- Planning and Administration

Historically, the City of Palmdale has used the CDBG and HOME programs to support activities that meet one of the six goals or similar goals established in prior Consolidated Plans. Over the next five years, the City will continue to support the efforts of South Antelope Valley Emergency Services (SAVES) to address and prevent homelessness using CDBG public service funds. Additionally, other service providers and partners may be considered to receive funding to assist the City in meeting the goals of this Strategic Plan.

SP-10 GEOGRAPHIC PRIORITIES – 91.215 (A)(1)

Geographic Priority Areas

	Geographic Area Name
1	Low- and Moderate-Income Areas
2	Citywide

Table 53 - Geographic Priority Areas

Describe the basis for allocating investments geographically within the jurisdiction

According to data from the 2011-2015 American Community Survey 5-Year Estimates in HUD's eCon Planning Suite for the 2020-2024 Consolidated Plan, the City's household median income is $52,392. Evaluation of low- and moderate-income summary data from a special tabulation provided by the Census Bureau to HUD based on the 2011-2015 ACS indicates that 63 percent of the City's residents are members of low- and moderate-income families and that 49 of the City's 68 census tract block groups are mostly comprised of residents earning less than 80 percent of AMI.

Review of maps generated through HUD's Community Planning and Development mapping system (CPD Maps) using the same 2011-2015 ACS data reveals that approximately 18 of the 39 Palmdale Census Tracts are comprised of households earning incomes that are at or below the median household income in Palmdale of $52,392. All of these Census Tracts are located east of Sierra Highway. The Census Tracts with the lowest household incomes include those along Palmdale Boulevard from Sierra Highway in the west to 40th Street East and from Avenue Q to the north to Avenue R to the south.

Based on evaluation of CPD Maps data, the central part of the City exhibits a greater level of need for affordable housing or services for low- and moderate-income residents; therefore, one geographic priority is being established within the Consolidated Plan and efforts for allocation priorities in this area will be made to address this need.

SP-25 PRIORITY NEEDS - 91.215(A)(2)

Priority Needs

Table 54 – Priority Needs Summary

1	**Priority Need**	Increase the supply of affordable housing
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas Affected	Citywide
	Goals	Affordable Housing
	Description	Based on evaluation of 2011-2015 ACS and CHAS data, there is a high need for housing units affordable for low-income households. Of the 25,195 households earning 0-80 percent of AMI in the City, 17,537 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Of the 17,537 cost burdened households, 9,699 are renters, with 5,675 earning 0-30 percent of AMI, 2,590 earning 30-50 percent of AMI, and 1,434 earning 50-80 percent of AMI. Of the 17,537 cost-burdened households, 9,639 are severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of these, 5,789 are severely cost burdened renters. Of the severely cost burdened renters, 4,770 earn 0-30 percent of AMI, 885 earn 30-50 percent of AMI, and 134 earn 50-80 percent of AMI. Severely cost burdened renter households earning less than 80 percent of AMI are at-risk of homelessness, particularly those earning less than 50 or less than 30 percent of AMI.
	Basis for Relative Priority	Increasing the supply of housing units affordable for low-income households that are restricted for low-income households for a long term (generally 20-55 years or more) is rated as the highest priority need due to the number of severely cost burdened households in Palmdale. Additionally, responses to the 2020-2024 Consolidated Plan survey support the development of additional affordable housing units in Palmdale.

2	**Priority Need**	Provide rental assistance to low-income households
	Priority Level	High
	Population	Extremely Low Low
	Geographic Areas	Citywide
	Goals	Affordable Housing
	Description	According to ACS and CHAS data in Section NA-10 of the Consolidated Plan, of the 17,537 cost-burdened households in Palmdale (households who pay more than 30 percent of their monthly gross income for housing costs), 9,699 are cost burdened renter households—meaning that they pay more than 30 percent of their income for rent and utilities. Broadly, renter households earning less than 80 percent of AMI that experience cost burden or severe cost burden are viewed as being at-risk. Of those cost-burdened renters, 5,789 households are considered severely cost burdened renter households—meaning that they pay more than 50 percent of their income for rent and utilities. Of those severely cost-burdened renter households, 4,770 have incomes 0-30 percent of AMI, 885 have incomes 30-50 percent of AMI, and 134 have incomes 50-80 percent of AMI. Among this group, there are an estimated 500 elderly renters with incomes less than 30 percent of AMI. People (age 62+) have fixed incomes and are often unable to pursue employment. This group needs rental assistance so that they may afford the costs of daily living and healthcare.
	Basis for Relative Priority	To specifically address housing needs of these most vulnerable populations, the City is placing a high priority on rental assistance and may, subject to funding availability, allocate HOME funding for Tenant-Based Rental Assistance Projects in Action Plans during the 2020-2024 planning period. Pursuant to HUD Regulations at 24 CFR 91.225(d), the City of Palmdale certifies as part of its Action Plan(s) from 2020-2024 that the use of HOME funds for tenant-based rental assistance is an essential element of the 2020-2024 Consolidated Plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

3	**Priority Need**	Ensure equal access to housing opportunities	
	Priority Level	High	
	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Frail Elderly	Chronic Homelessness Individuals Families with Children Veterans Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Other: Members of protected classes
	Geographic Areas	Citywide	
	Goals	Fair Housing Services	
	Description	HUD mandates that all recipients of federal housing and community development assistance such as CDBG and HOME take actions to affirmatively further fair housing choice within their communities. The City of Palmdale will certify its compliance with HUD's requirement to affirmatively further fair housing choice in each Annual Action Plan requesting an annual allocation of CDBG and HOME funds.	
	Basis for Relative Priority	Affirmatively furthering fair housing choice by ensuring equal access to housing opportunities is a high priority for HUD and the City of Palmdale. In accordance with HUD requirements, this priority will be addressed using CDBG funds.	

4	**Priority Need**	Prevent and eliminate homelessness	
	Priority Level	High	
	Population	Extremely Low Low Chronic Homelessness Individuals Families with Children Mentally Ill	Chronic Substance Abuse Veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas	Citywide	
	Goals	Public Services including Homelessness	
	Description	According to the results of the most recent data available in May 2020 from The Los Angeles Homeless Service Authority (LAHSA) from the 2019 PIT Count, there were 58,936 men, women and children who were homeless in Los Angeles County on any given night. Overall, 2019 PIT Count illustrates a 12 percent increase in homelessness when compared to the prior year PIT Count. The Service Planning Area 1 PIT Count for the greater Antelope Valley area reported 3,293 people are homeless on any given night, including 2,122 unsheltered people, 1,171 sheltered people, and no unaccompanied minors. More specifically in the City of Palmdale, the 2019 PIT Count reported that 318 people are estimated to be homeless on any given night, including 46 people in emergency shelters, 112 people in recreational vehicles or campers, 81 people on the street, 39 people in makeshift shelters, 19 people in cars, 13 people in tents, and 8 people in vans.	
	Basis for Relative Priority	The City of Palmdale considers preventing and eliminating homelessness a high priority and will support CDBG public service activities that help prevent homelessness and that provide a structured path to stable housing for individuals and families who become homeless.	

5	**Priority Need**	Provide public services for residents, including those with special needs	
	Priority Level	High	
	Population	Extremely Low Low Moderate Victims of Domestic Violence	Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS
	Geographic Areas	Citywide	
	Goals	Public Services including Homelessness	
	Description	Consultation with stakeholders, service providers, and Palmdale residents revealed a desire to see additional or improved community services focused on senior activities, youth activities, and childcare activities. Other needs identified included transportation services and services to address healthcare. Programs that address those needs may also incorporate public art as a focus of the activity to create a more suitable living environment. Analysis of available data and consultation with organizations providing services for Palmdale residents with special needs revealed a high need for a range of additional services including, but not limited to, those addressing the needs of persons with disabilities, survivors of domestic violence, and substance abuse services.	
	Basis for Relative Priority	Public services including special needs services are rated as a high priority need based on feedback received from residents and stakeholders in response to the 2020-2024 Consolidated Plan survey.	

6	**Priority Need**	Improve public facilities and infrastructure
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas	Citywide
	Goals	Public Facilities and Infrastructure Improvements
	Description	An assessment of City public facilities and infrastructure improvements revealed the continuing need for the installation of accessibility features to ensure that public buildings and sidewalks are accessible to all persons. Barriers to accessibility were identified at various public facilities and sidewalks including but not limited to, building entrances that are not wheelchair accessible, service counters that are not wheelchair accessible, lack of ADA compliant door hardware, restrooms lacking wheelchair accessible lavatories, fixtures and ADA compliant water closets, ramps and steps lacking ADA compliant handrails, drinking fountains that are not wheelchair accessible and non-ADA compliant signage. The Needs Assessment of this Consolidated Plan also revealed the potential need for the installation of public infrastructure in support of affordable housing and a desire to incorporate public art into public facilities improvements projects where such projects otherwise meet a National Objective of the CDBG program.
	Basis for Relative Priority	Based on need, available resources, and feedback received from the 2020-2024 Consolidated Plan survey, the improvement of public facilities and infrastructure is rated as a high priority need for CDBG funds.

7	**Priority Need**	Preserve the supply of affordable housing
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas	Citywide
	Goals	Affordable Housing Preservation
	Description	As the City's housing stock ages, a growing percentage of housing units may need rehabilitation to allow them to remain safe and habitable. The situation is of particular concern for low- and moderate-income homeowners who are generally not in a financial position to properly maintain their homes, as well as for rental property owners that provide low-cost affordable housing. Housing over 30 years of age needs some form of major rehabilitation, such as roof replacement, electrical work and plumbing systems. Housing over 15 years of age will generally exhibit deficiencies in terms of paint, weatherization, heating / air-conditioning systems, hot water heaters and finish plumbing fixtures. According to CHAS data showing the year that housing units were built categorized by owner and renter tenure: • 3,867 or 15 percent of the 26,977 owner-occupied housing units in Palmdale were built 40 or more years ago (built prior to 1980) • 15,945 or 59 percent of the 26,977 owner-occupied housing units in Palmdale were built between 30 and 40 years ago (built between 1980 and 1999) • 4,695 or 30 percent of the 15,734 renter-occupied housing units in Palmdale were built 40 or more years ago (built prior to 1980) • 8,565 or 54 percent of the 15,734 renter-occupied housing units in Palmdale were built between 30 and 40 years ago (built between 1980 and 1999) According to CHAS data, 40 percent of Palmdale's low- and moderate-income owner-occupied households experience some form of housing problem. HUD defines housing problems as housing overcrowding, housing cost burden, or units that are lacking adequate kitchen or plumbing facilities.

	Basis for Relative Priority	Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provide that all economic segments of the community have the means to ensure that their property meets local standards and that all Palmdale residents have the opportunity to live in decent housing. Housing preservation is rated as a high priority need based on the results of the 2020-2024 Consolidated Plan survey.

8	**Priority Need**	Expand economic opportunity for low-income residents and small business owners
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas	Citywide
	Associated Goals	Economic Opportunity
	Description	The impact of COVID-19 has had an immediate and debilitating effect on small businesses throughout the City of Palmdale that were forced to temporarily close and/ or transition to remote business or takeout/ delivery services only. As a result, the vast majority of businesses have experienced a significant decline in revenue – limiting their ability to meet payroll as well as pay fixed operating costs such as rent, utilities, and insurance. As of March 30, 2020, an end date for the "Stay at Home" Executive Order has not yet been set. A survey conducted by Goldman Sachs found that more than 50 percent of small business owners stated that they could not continue operating their business for more than three months amid the current conditions caused by COVID-19. While Federal and State programs are under development to provide low-interest and forgivable loans to businesses, these programs may be burdensome for small and micro businesses and thus the City of Palmdale anticipates a gap in need may exist that must be addressed by the City.
	Basis for Relative Priority	Results from the 2020-2024 Consolidated Plan survey of residents and stakeholders taken prior to the onset of the COVID-19 pandemic revealed that approximately 70 percent of respondents supported startup business assistance and small business loans/grants as a high need. About half of all respondents indicated that job creation/retention and employment training were also high needs. Based on the survey results and the economic disruption caused by the stay-at-home orders issued by the State of California in the spring of 2020, the City is rating expansion of economic opportunity for low-income residents as a high priority need in the 2020-2024 Consolidated Plan.

SP-30 INFLUENCE OF MARKET CONDITIONS – 91.215 (B)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	The City of Palmdale may use HOME funds to provide Tenant-Based Rental Assistance to low-income households, particularly those impacted by COVID-19.
TBRA for Non-Homeless Special Needs	The City of Palmdale will continue to use HOME funds to provide Tenant-Based Rental Assistance to extremely low-income seniors experiencing a housing cost burden or severe housing cost burden.
New Unit Production	Based on land and development costs, it is more cost effective to subsidize the development of affordable multifamily rental units than to subsidize home purchase loans. In partnership with housing developers and Community Housing Development Organizations (CHDO), the City will use HOME funds to develop new affordable housing units for rental or for sale.
Rehabilitation	The City may invest HOME funds in programs that rehabilitate owner or renter occupied housing as a cost-effective means of preserving the supply of affordable housing. Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provide that all economic segments of the community have the means to ensure that their property meets local standards and that all Palmdale residents can live in decent housing.
Acquisition, including preservation	As the Needs Assessment and Market Analysis in this document have clearly shown, thousands of Palmdale households are cost burdened and likely eligible for newly acquired and rehabilitated affordable housing units if sufficient resources existed to develop an adequate supply to address the need. However, the City's resources are only sufficient to leverage other larger sources such as low-income housing tax credits for major projects or to invest in smaller scale projects that create as many affordable units as possible. The cost of land, labor and materials affects the total development costs and the number of units that the City can support in any given year. Another critical issue that influences the use of funds to acquire properties for the creation or preservation of affordable units is the lack of a permanent source of take-out/capital financing. Major affordable housing projects are generally comprised of a number of financing sources, all dependent on each other to move forward and result in the completion of a project.

Table 55 – Influence of Market Conditions

2SP-35 ANTICIPATED RESOURCES - 91.215(A)(4), 91.220(C)(1,2)

Introduction

The Strategic Plan goals included in this Consolidated Plan are based on resources that are reasonably anticipated to be available to the City from federal, state, local and private sources from July 1, 2020 through June 30, 2025. The actual resources available to support activities during the implementation of this Consolidated Plan may vary significantly due to factors outside of the City's control. For example, HUD formula grant allocations are subject to change each year based on a number of factors such as the amount of the national appropriation, changes in ACS population data applied to the CPD grant formulas, statutory changes to the CPD grant formulas, the addition or removal of entitlements receiving a particular CPD grant and the availability of reallocated funds. Additionally, state, local and private resources will vary significantly depending on economic conditions.

Anticipated Resources

Program	Uses of Funds	Anticipated Amount Available Year 1				Expected Amount Available Remainder of Plan	Narrative Description
		Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,589,640	0	0	1,589,640	6,359,289	Based on level funding in subsequent years.
HOME	Tenant-Based Rental Assistance Acquisition Homeowner rehab Multifamily rental rehab Multifamily rental new construction New construction for ownership	586,296	0	238,337	824,633	2,345,628	Based on level funding in subsequent years.

Table 56 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To address housing and community development needs in Palmdale, the City will leverage its CDBG and HOME entitlement grants with a variety of funding resources in order to maximize the effectiveness of available funds. The City and its development partners will continue to seek new opportunities to leverage federal funds, such as the Low Income Housing Tax Credit program and other State of California resources made available as a result of recent State laws that took effect in 2019 and 2020.

Federal Resources

- Continuum of Care (CoC) Program
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program

State Resources

- State Low-Income Housing Tax Credit Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding

Local Resources

- Los Angeles County CoC
- Los Angeles County Development Authority (LACDA)
- Southern California Home Financing Authority (SCHFA)

Private Resources

- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs

- United Way Funding
- Private Contributions

Matching Requirements

HOME

HUD requires HOME recipients (PJs) to match 25 percent of their HOME annual allocation. In accordance with 24 CFR 92.222, PJs satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. The match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For those PJs with both fiscal distress and Presidential disaster match reductions, the PJ may take the higher match reduction for the current fiscal year.

When a local jurisdiction meets one of the distress criteria, it is determined to be in fiscal distress and receives a 50 percent reduction of match. If a local jurisdiction satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100 percent reduction of match. The City of Palmdale has received a 100 percent match reduction from HUD, and therefore, is required to match 0 percent of HOME Funds using non-federal funds.

The City of Palmdale leverages HOME funds with other local and private non-federal resources even though it has received a 100 percent match reduction from the 25 percent matching requirement. Any funds that are used in a HOME activity in excess of the required match will be documented by the City and reported to HUD as part of the Consolidated Annual Performance and Evaluation Report (CAPER) each year.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

In 2011, the elimination of local Redevelopment Agencies by the State of California resulted in the loss of a crucial resource for the development and preservation of affordable housing. This negatively impacted affordable housing and residential investment. While there are mechanisms whereby certain affordable housing assets tied to the former Redevelopment Agencies may be utilized today, the available resources for affordable housing are scarce.

Land or property necessary to address the needs identified in the Consolidated Plan would need to be acquired using HUD grant funds or other resources.

Discussion

Assuming continued level funding of the CDBG and HOME programs, the City expects to spend several million dollars of CDBG and HOME funds on projects that provide affordable housing to low-income residents between July 1, 2020, and June 30, 2025. It is anticipated that

approximately $2 million of this will be spent on affordable housing development and preservation. Based on prior project experience, we anticipate that these funds will leverage other public and private funding, including but not limited to:

- Low-Income Housing Tax Credits
- Project-based Section 8 certificates
- Project financing at favorable interest rates from local lenders
- Private contributions to local CHDOs
- Private market real estate investments
- Market rate housing that subsidizes affordable units on the same development site

Assuming continued level funding of the CDBG program, the City expects to spend approximately $3.3 million of CDBG funds on public facilities and infrastructure improvement activities that promote a suitable living environment between July 2020 and June 2025. Anticipated projects include:

- Public Facilities Improvements (including ADA)
- Infrastructure Improvements (affordable housing)
- Section 108 Debt Service for prior Public Facilities Improvements

SP-40 INSTITUTIONAL DELIVERY STRUCTURE – 91.215(K)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Palmdale	Government	Economic Development Homelessness Ownership Planning Rental Neighborhood Improvements Public Facilities Public Services	Jurisdiction

Table 57 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The institutional delivery system in Palmdale addresses each of the Strategic Plan goals included in the Consolidated Plan. In some areas, there are multiple City Departments that possess the ability to use CDBG and HOME funds to deliver a full range of services to residents. Affordable Housing activities are funded and undertaken by the Department of Neighborhood Services, using a variety of funding sources and partnering with experienced affordable housing developers to maximize the number of affordable units that may be built or otherwise assisted. The Department of Neighborhood Services operates the South Antelope Valley Emergency Services (SAVES) program that facilitates access to healthy food and basic necessities of life by forming partnerships with the Los Angeles Regional Foodbank to bring thousands of pounds of food directly to Palmdale and neighboring communities to ensure that emergency food and daily food needs are met.

Any gaps in the institutional delivery system occur in areas that were not rated as high priority needs for Palmdale, and consequentially, are not part of the Strategic Plan. The City is addressing previous gaps in its institutional structure to deliver economic development activities to low- and moderate-income residents and business owners by mobilizing the Department of Community and Economic Development and funding economic opportunity programs with CDBG funds that will be implemented by the Economic Development Division in partnership with local organizations including the Chamber. These innovative new programs are designed to promote economic opportunity through financial assistance, capacity building, and advisory services as residents and businesses address the economic disruption caused by COVID-19 in 2020.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Type of Service	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X		
Legal Assistance	X		
Mortgage Assistance			
Rental Assistance	X	X	
Utilities Assistance	X	X	
Street Outreach Services			
Law Enforcement	X		
Mobile Clinics	X		
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X		
Child Care	X		
Education	X		
Employment and Employment Training	X		
Healthcare	X		
HIV/AIDS			
Life Skills	X		
Mental Health Counseling	X		
Transportation	X		

Table 58 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The City of Palmdale's CDBG public service cap funds will be focused on the provision of services to address the needs of homeless persons, particularly chronically homeless individuals, families with children, veterans and their families, and individuals and families in poverty through a comprehensive set of safety net services offered through SAVES.

Often, the primary obstacle to delivering services to homeless populations is the homeless individual's willingness to seek assistance and housing. To address this problem through direct outreach and engagement with linkages to available resources in the City and the region, the City of Palmdale will use 15 percent of its CDBG grant each year to support SAVES and other services

deemed necessary by the City Council. The City is optimistic that this investment in SAVES and other services will significantly reduce the number of homeless occupying areas not meant for human habitation such as parks, alleys, canyons, commercial and industrial areas.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Palmdale has a long track record of successful partnerships among public and private sector entities. The delivery system for the HUD grant programs is no exception. Communication and cooperation between the City of Palmdale Department of Neighborhood Services and the City Departments and third-party agencies and organizations that administer activities is strong. City staff continues to work closely with the other organizations to improve regulatory compliance, monitoring, cooperation and partnerships among agencies and technical capacity of organizations involved in project delivery.

The single most significant gap in the service delivery system remains the lack of available funding to support local programs in Palmdale that address affordable housing, services for low-income residents, homeless, and special needs populations. In Palmdale, this funding is limited to 15 percent of the annual allocation of CDBG funds. The City is not a direct recipient of Emergency Solutions Grant (ESG) funds. Most of the HUD funding to address homelessness is available through the Los Angeles Homeless Services Authority (LAHSA). State funding is not guaranteed and in times of fiscal crisis, has been or is expected to be severely reduced. Private sources have been reduced as foundation endowments and corporations find ways to address needs in an uncertain economy. Finally, as the City's HUD grants do not fully address the level of need for housing and community development activities in the City, it has been difficult to accommodate increasing levels of need in the community and increases in the cost of providing services to homeless and special needs populations.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

To address the lack of resources necessary to support local programs in Palmdale for special needs populations and persons experiencing homelessness, the City's Departments continue to facilitate strategic regional partnerships in L.A. County to bring resources into the Antelope Valley. The City's partnership between SAVES and the Los Angeles Regional Foodbank, forged during the previous planning cycle, is an example of the level of determination the City has to provide essential services to its residents. The Department of Neighborhood Services continues to search for alternate funding sources.

SP-45 GOALS SUMMARY – 91.215(A)(4)

2020-2024 Strategic Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 1 Affordable Housing	2020 - 2024	Affordable Housing	Citywide	• Provide rental assistance to low-income households • Increase the supply of affordable housing • Preserve the supply of affordable housing	CDBG: $850,410 HOME: $2,789,370	80 Households Assisted with Rental Assistance 99 Household Housing Units Constructed 5 Household Housing Units Rehabilitated
Description: Provide short- and medium-term rental assistance to individuals and families experiencing economic distress and at-risk of homelessness. In partnership with housing developers, leverage HOME and CDBG funds in support of the development or creation of rental housing opportunities that are affordable to households earning less than 30, 50, or 60 percent of Area Median Income, including units for individuals, families, persons with special needs, and persons experiencing homelessness or at-risk of homelessness. Subject to funding availability, design and implement programs for the preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households. Include, where appropriate, incentives for energy efficiency and conservation measures to increase sustainability and reduce monthly household utility costs to promote greater affordability.						
Goal 2 Fair Housing Services	2020 - 2024	Affordable Housing	Citywide	• Ensure equal access to housing opportunities	CDBG: $175,155	1,500 Persons Assisted
Description: Fulfill the HUD regulatory mandate to affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.						

2020-2024 Strategic Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 3 Public Services including Homelessness	2020 - 2024	Homelessness Non-Housing Community Dev.	Citywide	• Prevent and eliminate homelessness • Provide public services for residents, including those with special needs	CDBG: $1,192,375	25,000 Persons Assisted
Description: Provide public services designed to support a continuum of services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, food and necessities of life, homelessness prevention programs, case management, and temporary housing assistance. Provide public services for youth and seniors including but not limited to those concerned with nutrition, education, health, transportation, and recreation, including programs that incorporate the creation of public art as a focus of the activity to foster a more suitable living environment. Provide public services to persons with special needs including but not limited to those concerned with disabilities, domestic violence, substance abuse and HIV/AIDS.						
Goal 4 Public Facilities and Improvements	2020 - 2024	Non-Housing Community Dev.	Citywide	• Improve public facilities and infrastructure	CDBG: $3,816,750	200,000 Persons Assisted
Description: Improve public facilities and infrastructure to benefit low- and moderate-income people or those presumed under HUD regulations to be low- and moderate-income such as elderly people and disabled adults as well as residents of low- and moderate-income housing. This strategy includes the installation of infrastructure in support of affordable housing. Public improvements undertaken with CDBG funds may incorporate public art into projects that otherwise meet a National Objective of the CDBG program.						

2020-2024 Strategic Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 5 Economic Opportunity	2020 - 2024	Non-Housing Community Dev.	Citywide	• Expand economic opportunity for low-income residents and small business owners	CDBG: $500,000	5 Businesses Assisted 10 Jobs Created/ Retained
Description: Expand economic opportunity for low-income residents and business owners through technical assistance, small business loans/grants, and other forms of assistance to facilitate recovery from the economic disruption of early 2020. This includes activities focused on job creation/retention and employment training, in addition to financial and technical assistance to businesses including microenterprises.						
Goal 6 Planning and Administration	2020 - 2024	All	Citywide	All	CDBG: $1,414,725 HOME: $381,187	Other: 2 Plans
Description: Provide for the timely and compliant administration of the CDBG and HOME programs in accordance with HUD policy and federal regulations. Provide for housing, transportation, environmental and other studies or plans necessary to ensure sustainable long-term growth that includes decent housing and a suitable living environment for low- and moderate-income residents.						

Table 59 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

In accordance with Goal 1 above, the City anticipates serving 40 low-income households with tenant-based rental assistance, 40 extremely-low-income households with tenant-based rental assistance, building 99 units of new affordable rental housing for households earning less than 30, 50, or 60 percent of AMI, and preserving five units of affordable housing during the 2020-2024 Consolidated Plan period. HOME-assisted units shall meet the requirements of 24 CFR 92.254.

SP-50 PUBLIC HOUSING ACCESSIBILITY AND INVOLVEMENT – 91.215(C)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

Not applicable. The Los Angeles County Development Authority (LACDA) does not have a Section 504 Voluntary Compliance Agreement.

Activities to Increase Resident Involvements

LACDA encourages comment and participation by residents including minority and non-English speakers. Publications of the Consolidated Plan will be advertised in accordance with the City's Limited English Plan (LEP) and translation services will be available upon request. They will encourage comment and participation by low- and moderate-income residents, especially those living in areas where CDBG funds are proposed to be used. Community meetings in low-income areas are hosted with copies of the Consolidated Plan being available in the neighborhoods. A public hearing will be conducted to accept public comments on the draft plan before its approval and submittal to HUD.

Is the public housing agency designated as troubled under 24 CFR part 902?

No

Plan to remove the 'troubled' designation

Not applicable. LACDA is designated as High Performing PHA.

SP-55 BARRIERS TO AFFORDABLE HOUSING – 91.215(H)

Barriers to Affordable Housing

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Palmdale are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

For low- and moderate-income households, finding and maintaining decent affordable housing is difficult due to the high cost of housing in Palmdale and throughout Southern California in general. Based on evaluation of 2011-2015 ACS and CHAS data, there is a high need for housing units affordable for households earning less than 80 percent of AMI. Of the 25,195 households earning 0-80 percent of AMI in the City, 17,537 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Of the 17,537 cost burdened households, 9,699 are renters, with 5,675 earning 0-30 percent of AMI, 2,590 earning 30-50 percent of AMI, and 1,434 earning 50-80 percent of AMI. Of the 17,537 cost-burdened households, 9,639 are severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of these, 5,789 are severely cost burdened renters. Of the severely cost burdened renters, 4,770 earn 0-30 percent of AMI, 885 earn 30-50 percent of AMI, and 134 earn 50-80 percent of AMI. Severely cost burdened renter households earning less than 80 percent of AMI are at-risk of homelessness, particularly those earning less than 50 or less than 30 percent of AMI. Consistent with available data, responses to the 2020-2024 Consolidated Plan survey indicate a high need for additional affordable housing in Palmdale.

In the last decade, the elimination of local Redevelopment Agencies by the State of California resulted in the loss of a crucial resource for the development and preservation of affordable housing. This was the most significant public policy change impacting affordable housing and residential investment. While there are mechanisms whereby certain affordable housing assets tied to the former Redevelopment Agencies may be utilized today, these resources are finite and scarce.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

To address housing affordability and the lack of monetary resources for affordable housing, this Strategic Plan calls for the investment of a significant portion of CDBG and HOME funds for the development of 99 new affordable rental housing units and provision of tenant-based rental assistance to 80 households over the next five years. Although the City no longer has access to Redevelopment Housing Set-Aside funds, the City will continue to leverage its CDBG and HOME funds to attract private and other available public resources, including land to be acquired by the City or developers to facilitate affordable housing development. This strategy will increase the supply of affordable housing and preserve existing affordable housing in the City.

SP-60 HOMELESSNESS STRATEGY – 91.215(D)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies carried out locally by government agencies and a wide variety of community-based organizations and faith-based groups. Consistent with this approach, the City of Palmdale supports the efforts of the Los Angeles Homeless Service Authority (LAHSA), County Continuum of Care (CoC), and its member organizations that address homelessness in Service Provision Area 1 (SPA1) of Los Angeles County.

The City took proactive steps to address homelessness subsequent to the passage of Measure H in 2017 by conducting an extensive study of homelessness in Palmdale and preparing "Palmdale's Plan to Prevent and Combat Homelessness" that was approved by the City Council in June 2018. The homeless plan covers the period of July 1, 2018 through June 30, 2023. The homeless plan provided a comprehensive assessment of homelessness in Palmdale, identified resources available to address the challenge, opportunities for local and regional collaboration, and local goals to address the specific housing and supportive service needs of Palmdale's homeless residents.

Through an extensive four-week canvass of the city, the outreach teams built a bridge of trust and understanding between the community of service providers and the homeless community. Through repeated compassionate contact, relationships were formed and the outreach team gained an in-depth understanding of the issues homeless individuals in Palmdale are facing. Based on the four weeks spent surveying the homeless and the 188 homeless individuals encountered during that time, there were many instances where the outreach team would have multiple contacts with a single homeless individual. This approach built trust and understanding between the outreach team and a given homeless individual. It said "we are here" and "we care" about you. The challenge that lies ahead for the greater Palmdale community is to consistently deliver on these sentiments – "we are here" and "we care"—so that the small amount of trust and credibility built during the last four weeks draws people closer to local service providers, housing opportunities and economic opportunities—and further away from homelessness.

The survey included 22 questions designed to provide an in-depth understanding of the factors contributing to an individual person becoming and remaining homeless in Palmdale, the help that each individual homeless person needs to become stably housed, the barriers to assisting that person and their willingness to accept help. Evaluation of the 180 completed surveys provided the following profile of homeless individuals in Palmdale:

Homeless Plan Survey: Demographics

- 103 people identified as male
- 77 people identified as female
- 0 people identified as transgender or other
- The racial/ethnic breakdown includes:
    - 34 percent Black/African American
    - 32 percent Hispanic/Latino
    - 28 percent White
    - 5 percent Other
    - 1 percent Did not respond
- 70 percent of those responding to the interview question were single
- 78 percent of those responding to the interview question identified as heterosexual

Homeless Plan Survey: Support Networks

- Nearly 40 percent of homeless people interviewed have family in the Antelope Valley and would prefer to reunite with them instead of staying homeless
- Over 30 percent of homeless people interviewed indicated that they have family or friends that might be able to help them in some way; however, less than 10 percent granted the outreach team permission to contact them
- 49 percent of respondents who were asked if they would be willing to share a housing unit with someone else indicated yes, 39 percent said no and 12 percent said they were not sure

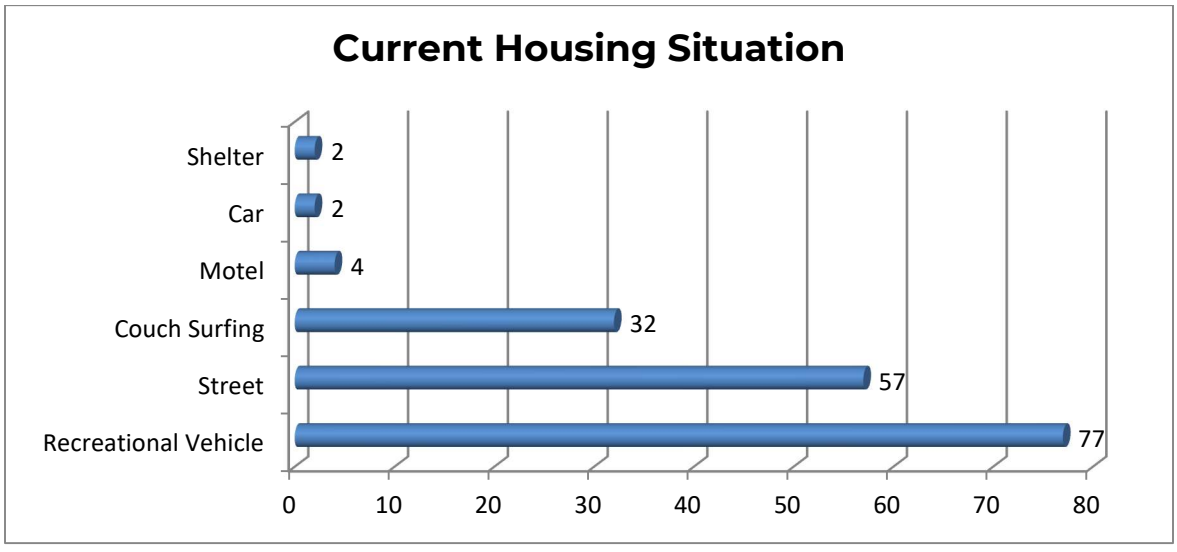


Figure 28: Homeless Plan Survey – Current Housing Situation

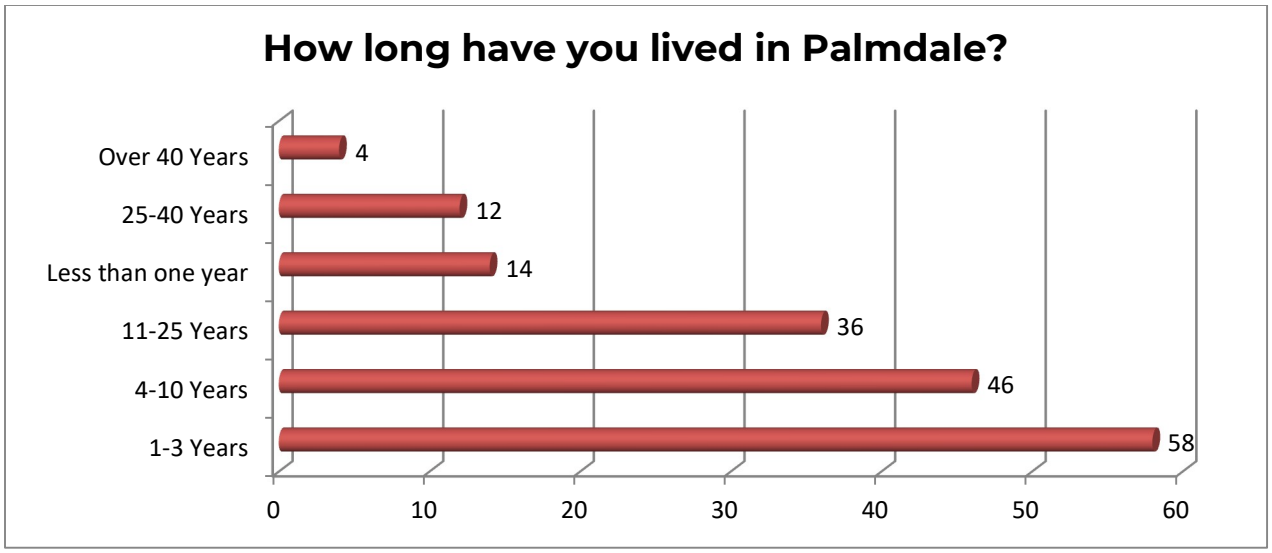


Figure 29: Homeless Plan Survey – Residence in Palmdale

Homeless Plan Survey: Education

- More than half of those responding to the education question have a High School Diploma
- Nearly a quarter of those responding to the question have either some college level coursework or a degree
- Nearly a quarter of those responding to the question have a vocational certificate
- Over 40 percent of those responding to the question were willing to enter an educational program to complete their education

Homeless Plan Survey: Employment

- Over 60 percent of respondents are receptive to employment in their field of skill
- Over 15 percent of respondents currently have at least part time employment

Homeless Plan Survey: Pets

- Only 15 percent of respondents had pets (e.g., dogs, cats, other)
- Of those respondents with pets, more than half (55 percent) indicated that the presence of pets is the reason they cannot find a suitable place to stay

Homeless Plan Survey: Substance Abuse

- 140 people indicated recent drug use and of those, 136 responded to a question asking if they were willing to enter a program to end their addiction
    - 40 people answered yes

Homeless Plan Survey: Domestic Violence and Abuse

- 34 percent of those responding to the question have been a victim of domestic abuse
- 23 percent of those responding to the question were a victim of parental or adult abuse in their childhood
- 14 percent of those responding to the question indicated they are currently homeless due to abuse
- 23 percent of respondents indicated they have been a victim of sexual abuse

Homeless Plan Survey: Crime

- 95 people indicated they had previously been incarcerated
- Of those previously incarcerated, the amount of time that had passed since last being incarcerated was:
    - 17 percent recently
    - 17 percent within the last 6 months
    - 10 percent 1 year ago
    - 23 percent 2-5 years ago
    - 6 percent 6-8 years ago
    - 9 percent 9-10 years ago
    - 18 percent over 11 years ago

Homeless Plan Survey: Health and Nutrition

- 16 percent of respondents eat less than once a day
- 40 percent of respondents eat at least once a day
- 44 percent of respondents eat at least twice a day
- 45 percent of respondents have a physical disability or condition that needs treatment now
- 44 percent of respondents are receiving or need to receive dental services
- 44 percent of respondents suffer from a mental or emotional condition that requires medical treatment
- 24 percent of respondents have been previously hospitalized for a mental health condition in the past
- 38 people indicated they feel anxious 24/7
- 38 people indicated they feel angry, resentful or have aggressive tendencies to others at most times
- 36 people reported they previously attempted suicide

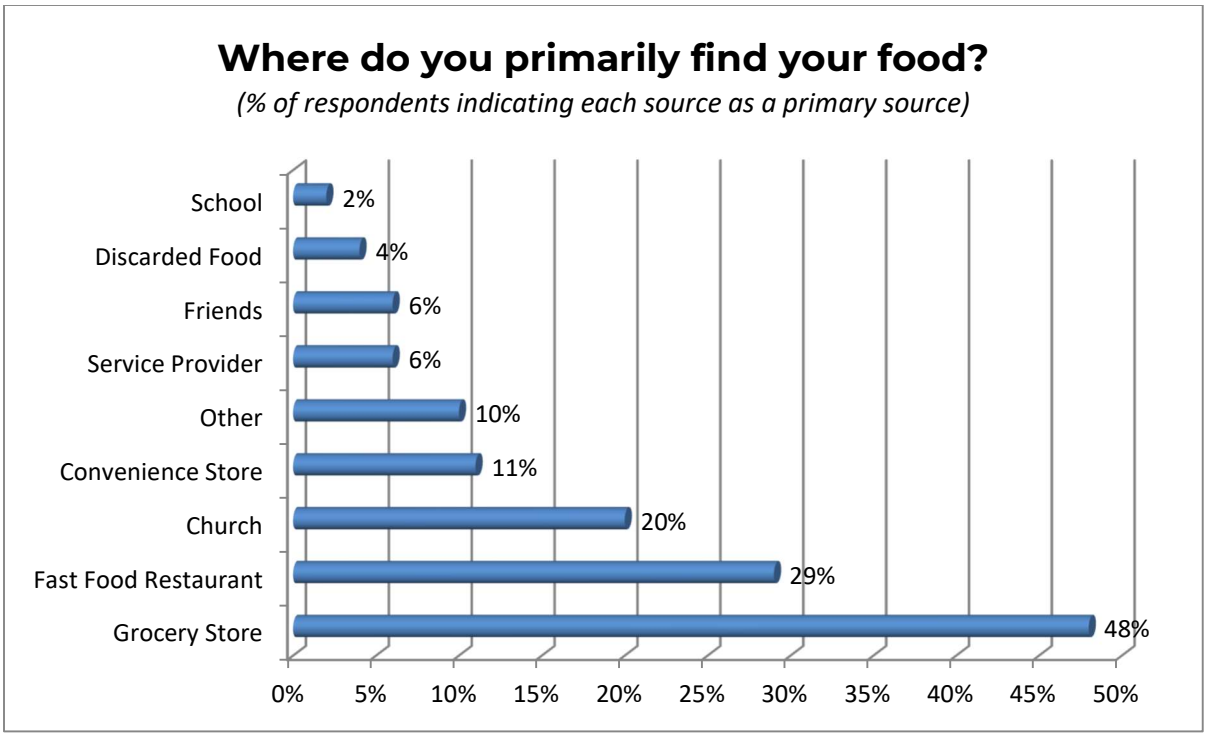


Figure 30: Homeless Plan Survey – Source of Food

The Department of Neighborhood Services is responsible for implementing the City's homeless plan, which include 1) homelessness prevention, 2) creation of pathways to housing including new housing opportunities, 3) empowerment of local service providers with resources/information, and 4) measuring/tracking local progress. Collaboration and accountability are at the heart of the local approach to prevent, reduce, and ultimately end homelessness.

In alignment with this strategy, the City will use CDBG public service funds to support City-administered programs to prevent homelessness and to expand the supply of affordable housing in Palmdale for low- and moderate-income residents.

Addressing the emergency and transitional housing needs of homeless persons

To address the emergency and transitional housing needs of homeless persons, the City of Palmdale strives to provide permanent housing that is closely aligned with supportive services that ensure that housing stability can be maintained. In partnership with local service providers and community partners, the City aims to explore and encourage opportunities for the development of housing units for homeless individuals and families that provide the needed supportive services along with housing, and to maximize the opportunities to create housing units in both small-scale properties and large integrated developments. However, because the demand for affordable housing far outpaces the region's supply, the City and the CoC continue

to rely on existing systems of emergency and transitional housing, including use of motel vouchers, in order to address the immediate needs of the homeless population.

Increasing the supply of permanent supportive housing for the most vulnerable populations is the key to reducing shelter stays and stays in temporary accommodations such as motels. Along with the CoC, homeless service providers in SPA1 continue to re-tool their programs and shift their focus to moving people quickly into permanent housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Leveraging CoC efforts, this Strategic Plan provides for the use of CDBG public service funds to support the social safety net activities of SAVES and HOME funds to provide short- and medium-term tenant-based rental assistance to keep individuals and families housed or to rapidly re-house individuals and families experiencing homelessness. Additionally, the homeless plan goals and efforts included in the foregoing paragraphs also will help homeless persons, especially chronically homeless individuals and families, families with children, veterans, and unaccompanied youth make the transition to permanent housing and independent living. The City's goals are consistent with HUD's goal to shorten the period that individuals and families experience homelessness and to facilitate access for homeless individuals and families to affordable housing units. The City's goals are aligned with HUD's goal to prevent individuals and families who were recently homeless from becoming homeless again.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

Through implementation of the collaborative goals of the City of Palmdale's homeless plan and implementation of best practices developed through the CoC, the community will be able to serve people discharged from publicly funded institutions or systems of care such as health care facilities or correction programs. Full implementation of the Coordinated Entry System will reduce the number of people discharged from publicly funded institutions into homelessness.

SP-65 LEAD BASED PAINT HAZARDS – 91.215(I)

Actions to address LBP hazards and increase access to housing without LBP hazards

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. This strategy requires the City to implement programs that protect children living in older housing from lead hazards. Residents of any housing built before 1978 are considered to be at risk of containing some amount of lead-based paint. Older housing is more likely to have lead-based paint and the amount of lead pigment in the paint tends to increase with the age of the housing. The vast majority of Palmdale's housing stock (80 percent) was built after 1979, eliminating the residents of these homes from risk of lead-based paint hazards. Lead can cause severe damage in young children. It attacks the central nervous system, the neurological system, and can cause brain damage, IQ reduction, learning disabilities, decreased attention span, hyperactivity, growth inhibition, comas, seizures, and in some cases, death. The most common source of child lead poisoning is exposure to lead-based paint (and lead-contaminated dust) in the child's home. Housing built before 1978 may contain some lead-based paint since the use of lead-based paint became illegal that year. Since the amount of lead pigment in the paint tends to increase with a home's age, older housing is more likely to have lead-based-paint hazards.

According to 2011-2015 ACS 5-Year Estimates, there are 8,562 housing units built before 1980 that may contain lead-based paint, of which 3,867 are owner-occupied units and 4,695 are renter-occupied units. Data supplied from 2011-2015 CHAS for households built before 1980 with children present totaled to be greater than the number of units that were built before 1980; therefore, there is an error in the data. 2007-2011 ACS 5-Year Estimates data showed 8,263 units built before 1980 with children present, including 5,389 owner-occupied units and 2,874 renter-occupied units.

To reduce lead-based paint hazards, the City of Palmdale takes the following actions:

- Include lead testing and abatement procedures. if necessary, in all housing rehabilitation activities for units built prior to January 1, 1978.
- Monitor the lead-poisoning data maintained by the State Department of Public Health.
- Educate residents on the health hazards of lead-based paint through the use of brochures and encourage screening children for elevated blood-lead levels.
- Disseminate brochures about lead hazards through organizations such as the Housing Right Center and the City's housing rehabilitation activities.

How are the actions listed above related to the extent of lead poisoning and hazards?

Over time, the actions listed above will promote greater awareness of the hazards of lead-based paint to children and will also address unsafe housing conditions in pre-1978 units where children may potentially be exposed to lead-based paint hazards.

How are the actions listed above integrated into housing policies and procedures?

The City of Palmdale requires the dissemination of brochures provided by the U.S. Environmental Protection Agency to all applicants as part of any housing rehabilitation activity. Any unit receiving assistance through the program that was built prior to January 1, 1978, is tested for lead-based paint. If lead-based paint is present, appropriate abatement procedures are implemented as part of the rehabilitation contract consistent with the requirements of 24 CFR Part 35.

SP-70 ANTI-POVERTY STRATEGY – 91.215(J)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

Similar to other communities in Los Angeles County and across the nation, poverty continues to be a significant challenge. According to 2011-2015 American Community Survey 5-Year Estimates data, there are 107,260 low- and moderate-income Palmdale residents earning less than 80 percent of AMI, amounting to approximately 63 percent of Palmdale residents. In an effort to meaningfully address this challenge, each of the goals included in the 2020-2024 Strategic Plan are aligned to support activities that promote the availability of affordable housing and provide services that directly benefit low- and moderate-income residents. In the implementation of the Consolidated Plan, the City will prioritize funding for activities that most effectively address these goals over the next five years. This strategy will emphasize using CDBG and HOME funds to help individuals and families rise out of poverty to long-term self-sufficiency.

The implementation of CDBG and HOME activities meeting the goals established in this Plan will help to reduce the number of poverty-level families by:

- Supporting activities that increase the supply of housing that is affordable to low- and moderate-income households;
- Supporting activities that ensure equal access to housing;
- Supporting public services that prevent and eliminate homelessness and that provide public services for residents, including those with special needs; and
- Supporting activities that expand economic opportunity for low-income residents and small business owners.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start provide pathways out of poverty for families who are ready to pursue employment and educational opportunities. Additionally in California, the primary programs that assist families in poverty are CalWORKS, CalFresh (formerly food stamps) and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition, and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence, and mental illness.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Palmdale's location in northern Los Angeles County is a high-cost housing area. Although housing costs temporarily declined and became more affordable during the economic recession in the early part of the period that informed the 2011-2015 ACS and CHAS datasets in the Consolidated Plan Needs Assessment, housing costs have increased substantially since 2015. National funding limitations on Section 8 Housing Choice Vouchers and long application wait lists for both conventional public housing and publicly-assisted, affordable housing limit the number of families in poverty that can benefit from these housing opportunities or programs.

The goals of this Strategic Plan are aligned to benefit low- and moderate-income residents in an effort to reduce the number of poverty-level families. For example, the goal to increase the supply of affordable housing available to families earning less than 30, 50, and 60 percent of AMI will provide additional affordable housing options for those families. The goal to expand economic opportunity for low-income residents and small business owners will provide a much-needed boost to a struggling local economy in the wake of the COVID-19 pandemic of 2020, where thousands of residents lost jobs and income streams due to the "Stay-at-Home" orders issued to prevent the spread of the virus. The public services including homelessness goal will provide vital safety net services including food, clothing, and motel vouchers to individuals and families who are barely getting by. Providing this range of targeted services allows all low- and moderate-income Palmdale residents appropriate support and resources to rise from poverty and become more self-sufficient.

SP-80 MONITORING – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

To ensure that CDBG and HOME funds are used efficiently and in compliance with applicable regulations, the City provides technical assistance to all subrecipients at the beginning of each program year and monitors subrecipients throughout the program year.

Technical Assistance

To enhance compliance with federal program regulations, the Department of Neighborhood Services provides technical assistance to prospective applicants for any CDBG or HOME Notice of Funding Availability (NOFA) upon request to review the Strategic Plan goals, program requirements and available resources with potential applicants. Additionally, technical assistance is provided during the implementation of CDBG or HOME funded projects to ensure that appropriate resources are provided in furtherance of compliance with the program regulations.

Activity Monitoring

All activities are monitored, beginning with a detailed review upon receipt of an application to determine eligibility, conformance with a National Objective and conformance with a Strategic Plan goal. This review also examines the proposed use of funds, eligibility of the service area, eligibility of the intended beneficiaries and likelihood of compliance with other federal requirements such as the National Environmental Policy Act, the System for Award Management (SAM) debarment list, prevailing wage, Minority and Women Business Enterprise, Section 3 and federal acquisition and relocation regulations, as applicable.

Subrecipients are required to submit an audit and other documentation to establish their capacity, and any findings noted in the audit are reviewed with the applicant. Eligible applications are then considered for funding. Once funded, desk monitoring includes ongoing review of required quarterly performance reports. For CDBG public service activities, an on-site monitoring is conducted once every year to ensure compliance. These reviews include both a fiscal and programmatic review of the subrecipient's activities. The reviews determine if the subrecipient is complying with the program regulations and City contract. Areas routinely reviewed include overall administration, financial systems, appropriateness of program expenditures, program delivery, client eligibility determination and documentation, reporting systems, and achievement toward achieving contractual goals. Following the monitoring visit, a written report is provided delineating the results of the review and any findings of non-compliance and the required corrective action. Subrecipients normally have 30 days to provide the City with corrective actions taken to address any noted findings. Individualized technical assistance is provided, as noted

above, as soon as compliance concerns are identified. For CDBG capital projects, monitoring also includes compliance with Davis-Bacon, Minority and Women's Business Enterprise (MBE/WBE) and Section 3. For HOME funded activities, annual monitoring is undertaken to ensure that for renter occupied units, household income, rents and utility allowances are in compliance with applicable limits pursuant to the affordability covenant. For ownership units, annual monitoring of occupancy is conducted throughout the affordability period.

Expected Resources

AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

Introduction

The Strategic Plan goals included in this Consolidated Plan are based on resources that are reasonably anticipated to be available to the City from federal, state, local and private sources from July 1, 2020, through June 30, 2025. The actual resources available to support activities during the implementation of this Consolidated Plan may vary significantly due to factors outside of the City's control. For example, HUD formula grant allocations are subject to change each year based on a number of factors such as the amount of the national appropriation, changes in ACS population data applied to the CPD grant formulas, statutory changes to the CPD grant formulas, the addition or removal of entitlements receiving a particular CPD grant and the availability of reallocated funds. Additionally, state, local and private resources will vary significantly depending on economic conditions.

Expected Resources

Program	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Plan	Narrative Description
		Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,589,640	0	0	1,589,640	6,359,289	Based on level funding in subsequent years.
HOME	Tenant-Based Rental Assistance Acquisition Homeowner rehab Multifamily rental rehab Multifamily rental new construction New construction for ownership	586,296	0	238,337	824,663	2,345,628	Based on level funding in subsequent years.

Table 60 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To address housing and community development needs in Palmdale, the City will leverage its CDBG and HOME entitlement grants with a variety of funding resources in order to maximize the effectiveness of available funds. The City and its development partners will continue to seek new opportunities to leverage federal funds, such as the Low Income Housing Tax Credit program and other State of California resources made available as a result of recent State laws that took effect in 2019 and 2020.

Federal Resources

- Continuum of Care (CoC) Program
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program

State Resources

- State Low-Income Housing Tax Credit Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding

Local Resources

- Los Angeles County CoC
- Los Angeles County Development Authority (LACDA)
- Southern California Home Financing Authority (SCHFA)

Private Resources

- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs

- United Way Funding
- Private Contributions

Matching Requirements

HOME

HUD requires HOME recipients (PJs) to match 25 percent of their HOME annual allocation. In accordance with 24 CFR 92.222, PJs satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. The match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For those PJs with both fiscal distress and Presidential disaster match reductions, the PJ may take the higher match reduction for the current fiscal year.

When a local jurisdiction meets one of the distress criteria, it is determined to be in fiscal distress and receives a 50 percent reduction of match. If a local jurisdiction satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100 percent reduction of match. The City of Palmdale has received a 100 percent match reduction from HUD, and therefore, is required to match 0 percent of HOME Funds using non-federal funds.

The City of Palmdale leverages HOME funds with other local and private non-federal resources even though it has received a 100 percent match reduction from the 25 percent matching requirement. Any funds that are used in a HOME activity in excess of the required match will be documented by the City and reported to HUD as part of the Consolidated Annual Performance and Evaluation Report (CAPER) each year.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

In 2011, the elimination of local Redevelopment Agencies by the State of California resulted in the loss of a crucial resource for the development and preservation of affordable housing. This negatively impacted affordable housing and residential investment. While there are mechanisms whereby certain affordable housing assets tied to the former Redevelopment Agencies may be utilized today, the available resources for affordable housing are scarce.

Land or property necessary to address the needs identified in the Consolidated Plan would need to be acquired using HUD grant funds or other resources.

Discussion

Assuming continued level funding of the CDBG and HOME programs, the City expects to spend several million dollars of CDBG and HOME funds on projects that provide affordable housing to low-income residents between July 1, 2020, and June 30, 2025. It is anticipated that

approximately $2.0 million of this will be spent on affordable housing development and preservation. Based on prior project experience, we anticipate that these funds will leverage other public and private funding, including but not limited to:

- Low-Income Housing Tax Credits
- Project-based Section 8 certificates
- Project financing at favorable interest rates from local lenders
- Private contributions to local CHDOs
- Private market real estate investments
- Market rate housing that subsidizes affordable units on the same development site

Assuming continued level funding of the CDBG program, the City expects to spend approximately $3.3 million of CDBG funds on public facilities and infrastructure improvement activities that promote a suitable living environment between July 2020 and June 2025. Anticipated projects include:

- Public Facilities Improvements (including ADA)
- Infrastructure Improvements (affordable housing)
- Section 108 Debt Service for prior Public Facilities Improvements

Annual Goals and Objectives

AP-20 ANNUAL GOALS AND OBJECTIVES

Goals Summary Information

2020-2021 Action Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 1 Affordable Housing	2020 - 2024	Affordable Housing	Citywide	• Provide rental assistance to low-income households • Increase the supply of affordable housing • Preserve the supply of affordable housing	HOME: $678,170	40 Households Assisted with Rental Assistance 99 Household Housing Units Constructed
Description: Provide short- and medium-term rental assistance to individuals and families experiencing economic distress and at-risk of homelessness. In partnership with housing developers, leverage HOME and CDBG funds in support of the development or creation of rental housing opportunities that are affordable to households earning less than 30, 50, or 60 percent of Area Median Income, including units for individuals, families, persons with special needs, and persons experiencing homelessness or at-risk of homelessness. Subject to funding availability, design and implement programs for the preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households. Include, where appropriate, incentives for energy efficiency and conservation measures to increase sustainability and reduce monthly household utility costs to promote greater affordability.						

2020-2021 Action Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 2 Fair Housing Services	2020 - 2024	Affordable Housing	Citywide	• Ensure equal access to housing opportunities	CDBG: $35,031	300 Persons Assisted
Description: Fulfill the HUD regulatory mandate to affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.						
Goal 3 Public Services including Homelessness	2020 - 2024	Homelessness Non-Housing Community Dev.	Citywide	• Prevent and eliminate homelessness • Provide public services for residents, including those with special needs	CDBG: $238,446	5,000 Persons Assisted
Description: Provide public services designed to support a continuum of services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, food and necessities of life, homelessness prevention programs, case management, and temporary housing assistance. Provide public services for youth and seniors including but not limited to those concerned with nutrition, education, health, transportation, and recreation, including programs that incorporate the creation of public art as a focus of the activity to foster a more suitable living environment. Provide public services to persons with special needs including but not limited to those concerned with disabilities, domestic violence, substance abuse and HIV/AIDS.						

2020-2021 Action Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 4 Public Facilities and Improvements	2020 - 2024	Non-Housing Community Dev.	Citywide	• Acquire and improve public facilities and infrastructure	CDBG: $1,033,432	20,596 Persons Assisted
Description: Improve public facilities and infrastructure to benefit low- and moderate-income people or those presumed under HUD regulations to be low- and moderate-income such as elderly people and disabled adults as well as residents of low- and moderate-income housing. This strategy includes the installation of infrastructure in support of affordable housing. Public improvements undertaken with CDBG funds may incorporate public art into projects that otherwise meet a National Objective of the CDBG program.						
Goal 5 Planning and Administration	2020 - 2024	All	Citywide	All	CDBG: $282,897 HOME: $146,463	Other: 1 Plan
Description: Provide for the timely and compliant administration of the CDBG and HOME programs in accordance with HUD policy and federal regulations. Provide for housing, transportation, environmental and other studies or plans necessary to ensure sustainable long-term growth that includes decent housing and a suitable living environment for low- and moderate-income residents.						

Table 61 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

In accordance with Goal 1 above, the City anticipates serving 20 low-income households with tenant-based rental assistance, 20 extremely-low income households with tenant-based rental assistance, building 99 units of new affordable rental housing for households earning less than 30, 50, or 60 percent of AMI during the 2020-2021 Program Year. HOME-assisted units shall meet the requirements of 24 CFR 92.254.

PROJECTS

AP-35 PROJECTS – 91.220(D)

Introduction

To address the high priority needs identified in the Strategic Plan to the 2020-2021 Consolidated Plan, the City of Palmdale will invest CDBG and HOME funds in projects that will provide short- and medium-term tenant-based rental assistance, increase the supply of affordable housing, provide fair housing services, provide public services for homeless residents and residents at-risk of homelessness, improve public facilities and infrastructure, and expand economic opportunity for low-income residents and small business owners. Together, these projects will address the housing, community and economic development needs of Palmdale residents-particularly those residents residing in the low- and moderate-income areas.

	Project Name
1	Tenant-Based Rental Assistance
2	Affordable Rental Housing
3	Fair Housing Services
4	South Antelope Valley Emergency Services (SAVES)
5	Section 108 Loan Debt Services & Trustee Fees
6	Public Facilities and Improvements
7	Economic Opportunity Programs
8	Planning and Administration

Table 62 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Based on the Strategic Plan, the City is allocating 100 percent of its CDBG funds (excluding CDBG Section 108 Debt Service & Trustee Fees funds and CDBG administration) and HOME funds (excluding HOME administration) for program year 2020-2021 to projects and activities that benefit low- and moderate-income people. Due to the nature of the projects and activities to be undertaken, investments in all projects concerning Public Facilities and Infrastructure Improvements, benefit low- and moderate-income limited clientele or housing preservation, affordability and development are available citywide.

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that

is not affordable to low-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City is investing CDBG and HOME funds through the 2020-2021 Action Plan in projects that will be used to provide rental assistance, increase the supply of affordable housing, ensure equal access to housing opportunities, provide for public facilities and infrastructure improvements, promote economic opportunity for low-income residents and small business owners, and provide public services to low- and moderate-income residents to prevent and eliminate homelessness.

AP-38 PROJECT SUMMARY

Table 63 Project Summary Information

1	**Project Name**	Tenant-Based Rental Assistance
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Provide rental assistance to low-income households
	Funding	HOME: $326,304
	Description	Provide short- and medium-term Tenant-Based Rental Assistance to low-income households.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 40 low-income households will benefit from the proposed activity.
	Location Description	Citywide
	Planned Activities	Tenant-Based Rental Assistance (40 households) $326,304

2	**Project Name**	Affordable Rental Housing
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Increase the supply of affordable housing
	Funding	HOME: $351,866
	Description	Provide assistance to facilitate the development of 99 new affordable rental housing units at Juniper Grove, to be developed by Meta Housing. The project will serve low- and very-low income households.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 99 low- and very-low income households will benefit from the proposed activity.
	Location Description	Citywide
	Planned Activities	Juniper Grove (99 households) $351,866

3	**Project Name**	Fair Housing Services
	Target Area	Citywide
	Goals Supported	Fair Housing Services
	Needs Addressed	Ensure equal access to housing opportunities
	Funding	CDBG: $35,031
	Description	Fulfill the HUD regulatory mandate to affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 people will benefit from the proposed activity.
	Location Description	Citywide
	Planned Activities	Housing Rights Center: Fair Housing Services (300 people) $35,031

4	**Project Name**	South Antelope Valley Emergency Services (SAVES)
	Target Area	Citywide
	Goals Supported	Public services including homelessness
	Needs Addressed	Prevent and eliminate homelessness Provide public services for residents, including those with special needs
	Funding	CDBG: $238,446
	Description	Support a continuum of services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, homeless prevention programs, case management and bridge housing.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 5,000 people will benefit from the proposed activities.
	Location Description	Citywide
	Planned Activities	South Antelope Valley Emergency Services (5,000 people) $238,475

5	**Project Name**	Section 108 Loan Debt Service
	Target Area	Citywide
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Not Applicable
	Funding	CDBG: $363,350
	Description	Annual debt service and trustee fees for Section 108 Loan Guarantee.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	Not Applicable
	Planned Activities	Section 108 Debt Service $363,350

6	**Project Name**	Public Facilities and Improvements
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Improve public facilities and Infrastructure
	Funding	CDBG: $449,834
	Description	Improve City of Palmdale public facilities and infrastructure to benefit low- and moderate-income people or those presumed under HUD regulations to be low- and moderate-income such as elderly people and disabled adults as well as residents of low- and moderate-income housing.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20,596 people will benefit from the proposed activities.
	Location Description	Low- and Moderate-Income Areas
	Planned Activities	ADA Public Facilities Improvements (16,946 people) $200,000 Spot Blight Acquisition and Demolition (3,650 people) $250,000

7	**Project Name**	Public Facilities and Improvements
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Improve public facilities and Infrastructure
	Funding	CDBG: $628,092
	Description	Improve public facilities and infrastructure with the acquisition of property to house SAVES to support a continuum of services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, food and necessities of life, homelessness prevention programs, case management, and temporary housing assistance.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 4,000 people will benefit from the proposed activities.
	Location Description	38220 3rd Street, Palmdale CA
	Planned Activities	Acquire property to house the SAVES program.

8	**Project Name**	Planning and Administration
	Target Area	Citywide
	Goals Supported	All
	Needs Addressed	All
	Funding	CDBG: $282,897 HOME: $146,463
	Description	This project provides for the administration of the CDBG and HOME programs. Funds may also be used to support comprehensive general plan housing element updates currently underway to comply with State law and to plan effectively for fair, affordable housing.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	Not Applicable
	Planned Activities	CDBG Program Administration and Plans $282,897 HOME Program Administration $146,463* ***Note:** Pursuant to HUD Memorandum issued April 10, 2020, by Acting Assistant Secretary for Community Planning and Development John Gibbs, the City of Palmdale is exercising the waiver of the 10% Administration and Planning Cap for the HOME program and increasing the allocation to administration to equal 25% of the HOME grant for FY2020 to pay for the increased cost of administering HOME-related activities to address the effects of COVID-19.

AP-50 GEOGRAPHIC DISTRIBUTION – 91.220(F)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance will be directed to the low- and moderate- income areas described in section SP-10 of the Consolidated Plan. These areas are comprised of low- and moderate-income Census Tract Block Groups as defined by HUD. Residents of these areas have median incomes at or below 80 percent of the area median income (AMI) based on household size for the County of Los Angeles. A total of 117,480 residents live in these Census Tract Block Groups, of which 87,805 or 75 percent are members of low- and moderate-income households according to HUD low- and moderate-income summary data available at the Census Tract Block Group level. Based on available data and mapping in NA-10 of the Consolidated Plan, these areas are primarily Hispanic.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	78
Low- and Moderate-Income Areas	22

Table 64 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

For the 2020-2021 program year, the City will invest $1,589,883 of CDBG funds, of which 22 percent is specifically targeted to benefit low- and moderate-income areas.

However, most of the City's investments are intended to benefit low- and moderate-income people. The only program activities that will not be qualified under a low- and moderate-income National Objective include administration, fair housing, Section 108 debt service, and the spot blight acquisition and demolition activity.

Discussion

Based on the Strategic Plan, the City is allocating 100 percent of its CDBG funds (excluding Section 108 Debt Service, administration, and the spot blight activity) and HOME funds (excluding Administration) for program year 2020-2021 to projects and activities that benefit low- and moderate-income people.

Affordable Housing

AP-55 AFFORDABLE HOUSING – 91.220(G)

Introduction

The City placed a high priority on affordable housing in the Consolidated Plan. The top three goals in the Consolidated Plan's Strategic Plan include Affordable Housing, Fair Housing Services, and Public Services including Homelessness. These goals establish a framework to invest CDBG and HOME funds to address the affordable housing needs of the City.

Increase the Supply of Affordable Housing

Based on evaluation of 2011-2015 ACS and CHAS data, there is a high need for housing units affordable for low-income households. Of the 25,195 households earning 0-80 percent of AMI in the City, 17,537 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Of the 17,537 cost burdened households, 9,699 are renters, with 5,675 earning 0-30 percent of AMI, 2,590 earning 30-50 percent of AMI, and 1,434 earning 50-80 percent of AMI.

Of the 17,537 cost-burdened households, 9,639 are severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of these, 5,789 are severely cost burdened renters. Of the severely cost burdened renters, 4,770 earn 0-30 percent of AMI, 885 earn 30-50 percent of AMI, and 134 earn 50-80 percent of AMI.

Severely cost burdened renter households earning less than 80 percent of AMI are at-risk of homelessness, particularly those earning less than 50 or less than 30 percent of AMI.

Increasing the supply of housing units affordable for low-income households that are restricted for low-income households for a long term (generally 20-55 years or more) is rated as the highest priority need due to the number of severely cost burdened households in Palmdale.

Additionally, preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provide that all economic segments of the community have the means to ensure that their property meets local standards and that all Palmdale residents have the opportunity to live in decent housing. During the 2020-2021 program year, the City prioritized funding for increasing the supply of affordable housing and providing rental assistance. Therefore, no rehabilitation projects are planned.

One Year Goals for the Number of Households to be Supported	
Homeless	20
Non-Homeless	119
Special-Needs	0
Total	139

Table 65 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	40
The Production of New Units	99
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	139

Table 66 - One Year Goals for Affordable Housing by Support Type

Discussion

The Strategic Plan identifies a high priority need to provide rental assistance to low-income households and to increase the supply of affordable housing. During the 2020-2021 program year, the City of Palmdale will invest HOME funds to provide rental assistance to 40 households and to support the development of Juniper Grove, which will provide 99 affordable rental housing units upon completion.

AP-60 PUBLIC HOUSING – 91.220(H)

Introduction

The City of Palmdale Housing Authority was formed in 1994 under State of California Housing Authority Law to actively improve existing neighborhoods and develop affordable housing opportunities using local, state and federal resources. The Palmdale Housing Authority does not administer Section 8 and does not own HUD Public Housing; however, the City is within the service area of the Los Angeles County Development Authority (LACDA) for the purposes of Section 8 and Public Housing.

Actions planned during the next year to address the needs to public housing

During the 2020-2021 program year, LACDA will continue providing housing and public services to existing residents of the City of Palmdale. LACDA takes in feedback of residents collected through resident surveys distributed throughout the City of Palmdale to improve services.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

LACDA actively encourages residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagement. Resident surveys were distributed with translation services available on request. Community meetings in low-income areas were hosted with copies of the Consolidated Plan draft being available in these areas. A public hearing is conducted to accept public comments on the draft plan before its approval and submittal to HUD. Grant funding is administered to increase housing availability and accessibility to residents to encourage greater participation in homeownership. LACDA also maintains quarterly newsletters for Section 8 tenants, public housing residents, and Section 8 property owners.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A, LACDA is designated as a High Performing Public Housing Agency.

Discussion

LACDA is well-positioned to continue providing Section 8 Housing Choice Vouchers in the City of Palmdale and throughout Los Angeles County.

AP-65 HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES – 91.220(I)

Introduction

The City will invest CDBG funds during the 2020-2021 program year to address high priority needs identified in the 2020-2024 Consolidated Plan including providing public services that address homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies carried out locally by government agencies and a wide variety of community-based organizations and faith-based groups. Consistent with this approach, the City of Palmdale supports the efforts of The Los Angeles Homeless Service Authority (LAHSA), County Continuum of Care (CoC), and its member organizations that address homelessness throughout Los Angeles County and more specifically in SPA1. In alignment with this strategy, the City will use CDBG funds to support local service providers as well as City run programs to prevent homelessness and to expand the supply of affordable housing in Palmdale for low- and moderate-income residents.

In February, 2016, the Los Angeles County Board of Supervisors and the City of Los Angeles approved a new joint Homeless Initiative plan to address homelessness in the Los Angeles region (Homeless Initiative). The strategies were developed after 18 policy summits that brought together more than 100 community organizations, 25 County departments and 30 cities including the City of Palmdale. In March, 2017, voters approved Measure H, a 10 year, 0.25% sales tax increase. Through the Homeless Initiative, the City was one of 47 Cities to receive a planning grant in 2017, resulting in the City of Palmdale's Homeless Plan, which identifies the local need and strategies to partner with local service providers to meet those needs. In this program year, the City will work with the CoC and the County to address the needs identified through collaboration and coordination of resources and services.

During the 2020-2021 Program Year, the City of Palmdale will provide rental assistance to 40 low-income households using HOME funds under the tenant-based rental assistance program to either prevent homelessness or address homelessness through re-housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

Through the Homeless Initiative, the County and CoC are working to strengthen and increase the availability of housing and services at all levels. The ultimate solution to ending homelessness is transitional to permanent housing closely aligned with supportive services that ensure housing stability can be maintained. However, because the demand for affordable housing far outpaces the region's supply, the CoC continues to rely on its emergency and bridge housing system in order to address the immediate needs of Los Angeles County's homeless population. At the same time, the only year-round emergency shelter in the Antelope Valley closed in August, 2017. As a result, the CoC is collaborating with a range of non-profit and community organizations to fill the gap, including providing funding for a local winter shelter. Additional funding has been infused in the community to provide families with emergency motel vouchers and provide households with rapid rehousing assistance.

Los Angeles County has implemented policy and program changes aimed at ensuring homeless persons in Los Angeles County are rapidly housed and offered an appropriate level of support services to meet their circumstances and keep them stably housed.

This increase in rapid rehousing and permanent supportive housing for the most vulnerable populations is attributed to Los Angeles County homeless service providers re-tooling their programs and shifting their focus to moving people quickly into permanent supportive housing throughout the County. Homelessness can be significantly reduced and the quality of life of our residents, especially those precariously housed or homeless can be improved.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Leveraging CoC efforts, this Strategic Plan provides for the use of CDBG public service funds to support the social safety net activities of SAVES and HOME funds to provide short- and medium-term tenant-based rental assistance to keep individuals and families housed or to rapidly re-house individuals and families experiencing homelessness. Additionally, the homeless plan goals and efforts included in the foregoing paragraphs also will help homeless persons, especially chronically homeless individuals and families, families with children, veterans, and unaccompanied youth make the transition to permanent housing and independent living. The City's goals are consistent with HUD's goal to shorten the period that individuals and families

experience homelessness and to facilitate access for homeless individuals and families to affordable housing units. The City's goals are aligned with HUD's goal to prevent individuals and families who were recently homeless from becoming homeless again.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

An individual or family is considered to be at-risk of becoming homeless if they experience extreme difficulty maintaining their housing and has no reasonable alternatives for obtaining subsequent housing. Homelessness often results from a complex set of circumstances that require people to choose between food, shelter and other basic needs. Examples of common circumstances that can cause homelessness include eviction, loss of income, insufficient income, disability, increase in the cost of housing, discharge from an institution, irreparable damage or deterioration to housing, and fleeing from family violence.

The "Approved Strategies to Combat Homelessness" published by L.A. County on February 9, 2016 (Homeless Initiative) are consistent with State and Federal initiatives for ending homelessness and consists of 47 strategies arranged by six guiding principles including A) Prevent Homelessness, B) Subsidize Housing, C) Increase Income, D) Provide Case Management and Services, E) Create a Coordinated System, and F) Increase Affordable/Homeless Housing. The Homeless Initiative represents a commitment by all stakeholders throughout the County to prevent and end homelessness.

Through implementation of the collaborative goals of the City of Palmdale's Homeless Plan and implementation of best practices developed through the CoC, the community will be able to serve people discharged from publicly funded institutions or systems of care such as health care facilities or correction programs. Full implementation of the Coordinated Entry System will reduce the number of people discharged from publicly funded institutions into homelessness.

Discussion

As part of this Action Plan, the City is investing $238,475 of CDBG funds in the City-sponsored South Antelope Valley Emergency Services program that will serve approximately 5,000 people with food, clothing and other essential services and referrals in an effort to prevent homelessness in Palmdale. Additionally, in 2020-2021 the City will implement the goals of the local Homeless Plan, which includes partnering with a local non-profit to provide Homeless Prevention and Rapid

Re-Housing Services utilizing Housing Asset Funds to prevent or rapidly rehouse individuals and families in Palmdale.

AP-75 BARRIERS TO AFFORDABLE HOUSING – 91.220(J)

Introduction

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Palmdale are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In the development of the 2013-2021 Housing Element, the City evaluated significant public policies affecting affordable housing development such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges and growth limitations. Based on this evaluation, the City determined that it has taken all necessary steps to ameliorate the negative effects of public policies that may have been a barrier to affordable housing. Moreover, the City is actively engaged with affordable housing developers concerning the siting of affordable housing and ensuring that the entitlement process runs smoothly from inception to completion.

Discussion

To address housing affordability and the lack of monetary resources for affordable housing, this Strategic Plan calls for the investment of a significant portion of CDBG and HOME funds for the development of 99 new affordable rental housing units and provision of tenant-based rental assistance to 80 households over the next five years. Although the City no longer has access to Redevelopment Housing Set-Aside funds, the City will continue to leverage its CDBG and HOME funds to attract private and other available public resources, including land to be acquired by the City or developers to facilitate affordable housing development. This strategy will increase the supply of affordable housing and preserve existing affordable housing in the City.

AP-85 OTHER ACTIONS – 91.220(K)

Introduction:

In the implementation of the 2020-2021 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meet underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City is investing CDBG and HOME funds through the 2020-2021 Annual Action Plan in projects that will provide public services to 5,000 low- and moderate-income people to prevent homelessness, rental assistance to 40 low-income households, and projects that provide the infrastructure necessary to facilitate access to public facilities where services are provided. To address underserved needs, the City is allocating the majority of its CDBG and HOME funds (excluding Section 108 Debt Service and Administration) for program year 2020-2021 to projects that benefit low- and moderate-income people.

Actions planned to foster and maintain affordable housing

In the implementation of the 2020-2021 Annual Action Plan, the City will invest HOME funds to foster affordable housing by partnering with housing developers in an effort to support the development of new rental housing units, including:

- Investing HOME funds in the Juniper Grove project to be developed by Meta Housing that will create 99 units of new affordable rental housing.

Actions planned to reduce lead-based paint hazards

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of Palmdale will conduct lead-based paint testing and risk assessments for future rehabilitation projects where the property to be assisted was built prior to January 1, 1978 and will incorporate safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35.

Actions planned to reduce the number of poverty-level families

The implementation of CDBG and HOME activities meeting the goals established in the 2020-2024 Consolidated Plan - Strategic Plan and this Annual Action Plan will help to reduce the number of poverty-level families by:

- Supporting activities that increase the supply of housing that is affordable to low- and moderate-income households;
- Supporting activities that ensure equal access to housing opportunities;
- Supporting public service activities that address homelessness and special needs populations;
- Supporting activities that improve public facilities and infrastructure; and
- Supporting economic opportunity programs to help families recover from the economic impacts of the COVID-19 pandemic that began in early 2020.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start provide pathways out of poverty for families who are ready to pursue employment and educational opportunities. Additionally in California, the primary programs that assist families in poverty are CalWORKS, CalFresh (formerly food stamps) and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence and mental illness.

Actions planned to develop institutional structure

To address the lack of resources necessary to support local programs in Palmdale for special needs populations and persons experiencing homelessness, the City's Departments continue to facilitate strategic regional partnerships in L.A. County to bring resources into the Antelope Valley. The City's partnership between SAVES and the Los Angeles Regional Foodbank, forged during the previous planning cycle, is an example of the level of determination the City has to provide essential services to its residents. The Department of Neighborhood Services continues to search for alternate funding sources.

Actions planned to enhance coordination between public and private housing and social service agencies

To enhance coordination between public and private housing and social service agencies, the City will continue consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in Palmdale—particularly the low-and moderate- income areas.

Discussion

In the implementation of the 2020-2021 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

Program Specific Requirements

AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.220(L)(1,2,4)

Introduction

In the implementation of programs and activities under the 2020-2021 Annual Action Plan, the City of Palmdale will follow all HUD regulations concerning the use of program income, forms of investment, overall low- and moderate-income benefit for the CDBG program and recapture requirements for the HOME program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	72.48%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. **A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

   The City does not use forms of investment other than what is included in § 92.205(b).

2. **A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

   The City's HOME-funded homebuyer programs incorporate a recapture provision in accordance with § 92.254 (a)(5)(ii). As a condition of funding, the homebuyer must enter into a HOME Participation Agreement with the City of Palmdale. The City's investment in the property is made as a forgivable loan in exchange for a 15-year affordability period as required under the HOME Program Regulations. The affordability period is enforced by a recorded affordability covenant against the property.

   Recapture of funds is required in the event of any of the following during the period of affordability:

   1. Sale of the property or transfer of any kind to non-income qualified homebuyers (excluding those related to the dissolution of marriage);
   2. When the residence ceases to be used as the primary residence, subleasing or renting of the property;
   3. Refinancing; and
   4. Failure to maintain the property in decent, safe, and sanitary condition.

   The funds subject to recapture include all funds advanced in connection with the City's homebuyer assistance, less forgiveness payments credited proportionally each year on the anniversary of the Note. HOME funds shall be recaptured from net proceeds, which are defined as the sales price minus superior loan repayment (other than HOME assistance) and closing costs. The City will recapture the entire amount of HOME funds invested from net proceeds, less any forgiveness payments credited. In the event that the net proceeds resulting from a sale are not sufficient to provide for the full return of the Borrower's original down payment and Borrower's cost of capital improvements to the Property (subject to City verification and approval), then the Borrower shall be entitled to recover their original down payment amount and City approved capital improvement amounts before the recapture of

the HOME Loan. The recaptured funds will be used to carry out HOME eligible activities.

3. **A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

   See above.

4. **Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

   The City does not intend to use HOME funds under the 2015-2016 Annual Action Plan to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Discussion

In the implementation of programs and activities under the 2020-2021 Annual Action Plan, the City of Palmdale will follow all HUD regulations concerning the use of CDBG and HOME funds.

Appendix A

Alternate or Local Data Sources

Appendix A - Alternate/Local Data Sources

1	**Data Source Name** LACDA Public Housing and Section 8 Data
	List the name of the organization or individual who originated the data set. Los Angeles County Development Authority (LACDA)
	Provide a brief summary of the data set. Data supplied for public housing and Section 8 in Palmdale.
	What was the purpose for developing this data set? To comply with HUD Consolidated Plan requirements.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The data is comprehensive for the City of Palmdale.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? The data reflects 2019 information.
	What is the status of the data set (complete, in progress, or planned)? Complete.
2	**Data Source Name** Homeless Count & Survey Report
	List the name of the organization or individual who originated the data set. Los Angeles Homeless Services Authority (LAHSA)
	Provide a brief summary of the data set. Data supplied for homelessness in L.A. County and the City of Palmdale.
	What was the purpose for developing this data set? To comply with HUD requirements.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The data is comprehensive for the County of Los Angeles.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? The data reflects 2019 information.
	What is the status of the data set (complete, in progress, or planned)? Complete.

Appendix B

Citizen Participation and Consultation

Appendix C

Grantee Unique Appendices

Appendix D

SF-424, SF-424D, and Action Plan Certifications

Annual Action Plan
Substantial Amendment
FY 2021-22

Draft
September 2022

CITY OF PALMDALE
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Version History

No.	Summary of Changes			
1	Published Draft for Public Comment:	9/20/22	Sent to HUD for Approval:	TBD
	Conducted Public Hearing:	TBD	Approved by HUD:	TBD
	Draft 2021-2022 Annual Action Plan Substantial Amendment.			

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Palmdale prepared the 2021-22 Action Plan as required to receive federal Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The Action Plan provides the United States Department of Housing and Urban Development (HUD) with a summary of the proposed activities to be carried out with CDBG and HOME resources.

The CDBG and HOME programs generally provide for a wide range of eligible activities for the benefit of low- and moderate-income Palmdale residents.

The City of Palmdale is amending the 2021-22 Action Plan through this Substantial Amendment in order to facilitate the acquisition of property to be used to house the SAVES program. The acquisition of this property will require the reallocation of funds between some CDBG activities. Additionally, the City has allocated an additional $387,244 of unallocated prior year funds in this Substantial Amendment.

Community Development Block Grant (CDBG)

The Housing and Community Development Act of 1974 created the CDBG Program with three primary objectives against which HUD evaluates the Consolidated Plan and the City's performance under the Plan. Those primary objectives are decent housing, suitable living environments, and expanded economic opportunities for low- and moderate-income persons. The CDBG regulations require that each activity meet one of the following national objectives:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Meet other community development needs having a particular urgency (usually the result of a natural disaster).

HOME Investment Partnerships (HOME)

The Cranston-Gonzalez National Affordable Housing Act of 1990 created the HOME program to expand the supply of affordable housing for low- and moderate-income households. Often used in partnership with local nonprofit housing development organizations, the HOME program can support a wide range of affordable housing activities, including building, buying, and/or rehabilitating rental and ownership housing or providing direct rental assistance to low- and moderate-income people.

For the 2021 program year, the City will receive $1,541,561of CDBG funds and $577,747 of HOME funds from HUD. Together with prior year resources available, an estimated $2,611,359 is available for the CDBG and HOME activities listed below.

2021 CDBG Activities

Fair Housing Services	$36,782
South Antelope Valley Emergency Services (SAVES)	$231,234
Section 108 Debt Service	$378,730
ADA Public Facilities & Street Improvements	$628,092
Public Facilities SAVES Acquisition	$679,918
CDBG Program Administration	$78,856
Total	**$2,033,612**

2021 HOME Activities

Tenant-Based Rental Assistance	$150,000
Affordable Housing Development (including CHDO set-aside)	$369,973
HOME Program Administration	$57,774
Total	**$577,747**

2. Summarize the objectives and outcomes identified in the Plan

The 2021 Annual Action Plan addresses the priority needs and goals established in the FY2020-24 Consolidated Plan. The eight priority needs listed below are established as part of this Plan:

- Increase the supply of affordable housing
- Provide rental assistance to low-income households
- Ensure equal access to housing opportunities
- Prevent and eliminate homelessness
- Provide public services for residents, including those with special needs
- Improve public facilities and infrastructure
- Preserve the supply of affordable housing
- Expand economic opportunity for low-income residents

3. Evaluation of past performance

The investment of HUD resources during the 2020 Program Year resulted in measurable accomplishments that contributed to positive outcomes for Palmdale residents. Together with other federal, state and local investments, HUD resources allowed the City of Palmdale and its partners to provide:

- Fair housing services to Palmdale residents
- Homelessness prevention and assistance
- Tenant-based rental assistance to extremely-low income seniors
- Public Facility Improvements
- Support affordable housing developments

4. Summary of Citizen Participation Process and consultation process

On December 15, 2020, Palmdale held a public hearing to receive public comments on the FY2020 CAPER and the FY2021 Annual Action Plan needs. On April 2, 2021, a public notice was published in the AV Press notifying the public that the 2021-2022 Draft Action Plan was available for review on the City's website, at the City Hall Administration Building, Community Services Division, and the public library from April 2, 2021, to May 4, 2021. Due to a lack of quorum the May 4, 2021, Council Meeting was cancelled. An additional notice was published in the AV Press on May 10, 2021, notifying the public that the City would continue to receive comments on the 2021-2022 Draft Action Plan through June 1, 2021, and that the Public Hearing was scheduled on a new date of June 1, 2021.

5. Summary of public comments

There were no public comments received during the public comment period held April 2, 2021, through June 1, 2021, nor during the public hearing held before the City Council on June 1, 2021.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments or views received.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG and HOME Administrator	City of Palmdale	Neighborhood Services

Table 1 - Responsible Agencies

Narrative

The City of Palmdale Department of Neighborhood Services is the lead agency responsible for the administration of the CDBG and HOME programs. The Department of Neighborhood Services contracted with LDM Associates, Inc. to prepare the 2021 Annual Plan and this Substantial Amendment.

In the development of this Consolidated Plan, the City developed and implemented a comprehensive citizen participation and consultation process and conducted a needs assessment and market analysis to identify levels of relative need regarding affordable housing, homelessness, special needs, and community development. This information was gathered through consultation with public officials and local agencies, public outreach and community meetings, review of demographic and economic data, and housing market analysis.

In the implementation of the 2021 Annual Plan and each of the five Annual Action Plans, the Department of Neighborhood Services shall be responsible for all grants planning, management and monitoring duties necessary to comply with HUD regulations and City policy.

Consolidated Plan Public Contact Information

Department of Neighborhood Services / Housing Division
Attn: Sophia Reyes, Housing Manager
38250 Sierra Highway
Palmdale, CA 93550
(661) 267-5164

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Palmdale consulted with representatives from multiple agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low- and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. To facilitate this consultation, the City solicited feedback through the following methods:

- Stakeholder surveys
- Individual stakeholder consultations
- Community meetings
- Public hearings
- Receipt of written comments

To gather the greatest breadth and depth of information, the City consulted with a wide variety of agencies, groups and organizations concerning the housing, community and economic development needs of the community as part of the Consolidated Plan process. Each of the agencies, groups or organizations consulted is represented below. The input received from these consultation partners helped establish and inform the objectives and goals described in the Strategic Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City recognizes the importance of careful coordination and alignment among various service providers to maximize the effectiveness of the CDBG and HOME programs. As a result, during the development of this Consolidated Plan, the City consulted closely with organizations that provide assisted housing, health services and other community-focused programs. Outreach efforts included surveys including specific questions associated with coordination, invitations to community meetings and follow-up in-person interviews where appropriate.

The City further recognizes the importance of continued coordination and alignment during the upcoming five-year planning period with these organizations and agencies. The City will strengthen relationships and alignment among these organizations in the implementation of the NOFA process for CDBG and HOME funds and through technical assistance provided to subrecipients of CDBG and HOME funds each year.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Los Angeles County's homeless system of care is comprised of a network of public, private, faith-based, for-profit, and non-profit service providers who utilize several federal, state and local resources to provide services for homeless people. The region's municipalities, including the City of Palmdale, also provide resources for services that assist the homeless and those at risk of becoming homeless. The County's non-profit community plays a key role in the current Continuum of Care (CoC) system. Hundreds of agencies throughout the County provide programs ranging from feeding the homeless on the street to creating permanent supportive housing opportunities. These services are available to homeless families with children, and single men and women.

The Los Angeles Homeless Services Authority (LAHSA) is the lead agency for the CoC in Los Angeles County. LAHSA guides the development of homeless strategies and the implementation of programs to end homelessness throughout the region. The City provided a detailed questionnaire to LAHSA to identify the CoC's perceived needs in the county and its objectives to address the needs of different homeless persons populations, specifically chronically homeless families and individuals, families with children, veterans, unaccompanied youth and persons at risk of homelessness. Following the delivery and response to this questionnaire, the City followed up with the CoC to clarify existing needs and objectives and understand opportunities for collaboration and coordination during the 5-year planning process.

Coordination to address homelessness — including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth — is guided by the CoC. All service providers within the CoC can refer people with varying needs to the appropriate service provider(s) in their area.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City of Palmdale does not receive Emergency Solutions Grant (ESG) funds, but will continue to support the efforts of LAHSA and the County of Los Angeles in their development of performance standards for the County's ESG program that provide a measure to evaluate each subrecipients' effectiveness, such as how well the service provider succeeds at 1) targeting those who need the assistance most; 2) reducing the number of people living on the streets or emergency shelters; 3) shortening the time people spend homeless; and 4) reducing each program participant's housing barriers or housing stability risks.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	Los Angeles County Child Protective Services
	Agency/Group/Organization Type	Child Welfare Agency Services-Children Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
2	Agency/Group/Organization	Los Angeles County Health Department
	Agency/Group/Organization Type	Services-Health Health Agency Mental Health Agency/Facility
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis Lead-Based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
3	Agency/Group/Organization	AMCAL Multi-Housing, Inc.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
4	Agency/Group/Organization	Meta Housing Corporation
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
5	Agency/Group/Organization	National Community Renaissance Dev Corp
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
6	Agency/Group/Organization	The Michaels Organization
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
7	Agency/Group/Organization	America's Job Center
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

8	Agency/Group/Organization	Advancing Communities Together Inc.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
9	Agency/Group/Organization	AHF Healthcare Center – Antelope Valley
	Agency/Group/Organization Type	Services – HIV/AIDS
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
10	Agency/Group/Organization	Federal Emergency Management Agency (FEMA)
	Agency/Group/Organization Type	Emergency Management Agency Floodplain Management Agency
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
11	Agency/Group/Organization	City of Palmdale Information Technology
	Agency/Group/Organization Type	Local Government
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

12	Agency/Group/Organization	Los Angeles County Development Authority
	Agency/Group/Organization Type	Housing Services - Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	In-Person Meeting Conference Calls This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
13	Agency/Group/Organization	Housing Authority of the City of Palmdale
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	In-Person Meeting Conference Calls This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
14	Agency/Group/Organization	Hispanic Chamber
	Agency/Group/Organization Type	Business Leader
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
15	Agency/Group/Organization	California Department of Technology
	Agency/Group/Organization Type	Broadband Advocates
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
16	Agency/Group/Organization	HighSpeedInternet.com
	Agency/Group/Organization Type	Broadband ISP

	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
17	Agency/Group/Organization	Children's Bureau
	Agency/Group/Organization Type	Services-Children Foster Care Agency/Facility
	What section of the Plan was addressed by Consultation?	Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
18	Agency/Group/Organization	Kaiser Permanente
	Agency/Group/Organization Type	Health Agency Services-Health
	What section of the Plan was addressed by Consultation?	Market Analysis Lead-Based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
19	Agency/Group/Organization	Antelope Valley Domestic Violence Council dba Valley Oasis
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-Homelessness
	What section of the Plan was addressed by Consultation?	Anti-Poverty Strategy Non-Homeless Special Needs Housing Need Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
20	Agency/Group/Organization	Pennylane
	Agency/Group/Organization Type	Services-Unaccompanied Youth
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
21	Agency/Group/Organization	Vets4Veterans
	Agency/Group/Organization Type	Services-Homeless Veterans
	What section of the Plan was addressed by Consultation?	Needs Assessment Homelessness Needs - Veterans Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
22	Agency/Group/Organization	Desert Haven Enterprises
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
23	Agency/Group/Organization	Palmdale Chamber
	Agency/Group/Organization Type	Business Leader
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

24	Agency/Group/Organization	Palmdale School District
	Agency/Group/Organization Type	Services-Children Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
25	Agency/Group/Organization	Antelope Valley Union High School District
	Agency/Group/Organization Type	Services-Children Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
26	Agency/Group/Organization	L.A. County Board of Supervisors District 5
	Agency/Group/Organization Type	Other Government-County
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
27	Agency/Group/Organization	Legacy Commons (City of Palmdale)
	Agency/Group/Organization Type	Services-Elderly
	What section of the Plan was addressed by Consultation?	Non-housing Community Development Strategy Non-Homeless Special Needs Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

28	Agency/Group/Organization	City of Palmdale Economic Development
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Conference Calls In-Person Meetings This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
29	Agency/Group/Organization	Mental Health America, Antelope Valley
	Agency/Group/Organization Type	Mental Health Agency/Facility Services-Homeless Veterans
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis Homelessness Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
30	Agency/Group/Organization	Housing Rights Center
	Agency/Group/Organization Type	Services-Fair Housing
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meetings This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
31	Agency/Group/Organization	Antelope Valley Community Clinic
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Needs Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

32	Agency/Group/Organization	Palmdale Regional Medical Center
	Agency/Group/Organization Type	Health Agency
	What section of the Plan was addressed by Consultation?	Market Analysis Lead-Based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
33	Agency/Group/Organization	South Antelope Valley Emergency Services (SAVES)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meetings This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
34	Agency/Group/Organization	Los Angeles County Regional Broadband Consortium
	Agency/Group/Organization Type	Broadband Advocates
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

35	Agency/Group/Organization	Los Angeles Homeless Services Authority (LAHSA)
	Agency/Group/Organization Type	Continuum of Care - Information and Referral
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Conference Calls This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
36	Agency/Group/Organization	North LA County Regional Center
	Agency/Group/Organization Type	Services-Disabilities
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
37	Agency/Group/Organization	Victory Outreach
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

38	Agency/Group/Organization	Homeless Solutions Access Center
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
39	Agency/Group/Organization	Neighborhood Legal Services of Los Angeles County
	Agency/Group/Organization Type	Services-Fair Housing
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meetings This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
40	Agency/Group/Organization	Salvation Army-Palmdale
	Agency/Group/Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

41	Agency/Group/Organization	Westside Union School District
	Agency/Group/Organization Type	Services-Children Services-Education Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
42	Agency/Group/Organization	City of Palmdale (Development Services)
	Agency/Group/Organization Type	Planning Organization Local Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
43	Agency/Group/Organization	City of Palmdale (Neighborhood Services)
	Agency/Group/Organization Type	Local Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
44	Agency/Group/Organization	City of Palmdale (Public Works)
	Agency/Group/Organization Type	Local Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

45	Agency/Group/Organization	City of Palmdale (Recreation and Culture)
	Agency/Group/Organization Type	Local Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey In-Person Meeting This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
46	Agency/Group/Organization	The Trust for Public Land
	Agency/Group/Organization Type	Public Land Agency
	What section of the Plan was addressed by Consultation?	Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
47	Agency/Group/Organization	Southern California Association of Governments
	Agency/Group/Organization Type	Planning Organization
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
48	Agency/Group/Organization	State Assembly 36th District
	Agency/Group/Organization Type	State Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.

49	Agency/Group/Organization	State Senate 21st Senate District
	Agency/Group/Organization Type	State Government
	What section of the Plan was addressed by Consultation?	Needs Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey This consultation provided the stakeholder an opportunity to actively participate in the planning effort. The City requested input concerning the topics highlighted above from this stakeholder.
50	Agency/Group/Organization	U.S. Department of Housing and Urban Development
	Agency/Group/Organization Type	Federal Government
	What section of the Plan was addressed by Consultation?	All
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted with HUD concerning Consolidated Plan, CDBG, and HOME requirements.
51	Agency/Group/Organization	City of Palmdale City Council
	Agency/Group/Organization Type	Local Government Civic Leaders
	What section of the Plan was addressed by Consultation?	All
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	In-Person Meeting Public Hearings for the Consolidated Plan

Table 2 - Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The City maintains a list of agencies, organizations and other stakeholders that have expressed an interest in City's CDBG and HOME programs and invited representatives from each entity to participate at multiple points in the planning process. All agencies were strongly encouraged to attend meetings and participate in surveys. Any agency or organization that was not consulted and would like to be included in the City's list of stakeholders, the agency or organization may contact the Department of Neighborhood Services at (661) 267-5164.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority (LAHSA)	The Public Services including Homelessness goal of the Strategic Plan is consistent with the County of Los Angeles strategies to address homelessness.
2013-2021 Housing Element	City of Palmdale Economic and Community Development Department - Planning Division	The housing goals included in the Strategic Plan are consistent with the City of Palmdale Housing Element.

Table 3 - Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

In the development of the Consolidated Plan, the City afforded the following other public entities with the opportunity to provide input on the Consolidated Plan and welcomes their input concerning the future implementation of projects to address the ten Strategic Plan goals:

- City of Lancaster
- City of Santa Clarita
- Los Angeles County Development Authority
- State of California Department of Housing and Community Development

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

In accordance with the City of Palmdale's Citizen Participation Plan, the City invites residents to actively contribute to the development of the Annual Action Plan. The City conducted a public hearing on December 15, 2020, during the development of the Action Plan to gather comment and feedback on potential activities. The City also published the Action Plan for public review for a 30-day comment period and will facilitate a second comment period on June 1, 2021, to approve the Action Plan.

The City will conduct a public hearing on October 5, 2022, to gather comment and feedback on proposed activities and reallocation of funds. The City also published the Action Plan for public review for a 15-day comment period prior to the public hearing.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted / broad community	A public meeting/hearing was held before the City Council on December 15, 2020, to receive public comments on the housing, community and economic development needs of the City in anticipation of the 2021 Annual Action Plan.	None	n/a	n/a
2	30-day comment period	Non-targeted / broad community	The City of Palmdale published a notice of comment period in the Antelope Valley Press and at offices at City Hall on April 2, 2021 – May 4, 2021, and a notice of public hearing on May 10, 2021 inviting the public to review and provide comment on the draft Action Plan and/ or attend a public hearing on June 1, 2021.	None	n/a	n/a
3	Public Hearing	Non-targeted / broad community	A public meeting/hearing was held before the City Council on June 1, 2021, to receive public comments on the 2021 Annual Action Plan and for City Council approval of the 2021 Action Plan.	None	n/a	n/a
4	15-day comment period	Non-targeted / broad community	The City of Palmdale published a notice of comment period in the Antelope Valley Press and at offices at City Hall on September 20, 2022 – October 5, 2022, and a notice of public hearing on October 5, 2022, inviting the public to review and provide comment on the draft Action Plan and/ or attend a public hearing on October 5, 2022.	None	n/a	n/a
5	Public Hearing	Non-targeted / broad community	A public meeting/hearing will be held before the City Council on October 5, 2022, to receive public comments on the Substantial Amendment to the 2021 Annual Action Plan and for City Council approval of the Substantial Amendment to the 2021 Action Plan.	None	n/a	n/a

Table 4 – Citizen Participation Outreach

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The Strategic Plan goals included in this Consolidated Plan are based on resources that are reasonably anticipated to be available to the City from federal, state, local and private sources from July 1, 2021 through June 30, 2022. The actual resources available to support activities during the implementation of this Consolidated Plan may vary significantly due to factors outside of the City's control. For example, HUD formula grant allocations are subject to change each year based on a number of factors such as the amount of the national appropriation, changes in ACS population data applied to the CPD grant formulas, statutory changes to the CPD grant formulas, the addition or removal of entitlements receiving a particular CPD grant and the availability of reallocated funds. Additionally, state, local and private resources will vary significantly depending on economic conditions.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,541,561	$0	$492,051	$2,033,612	$6,076,696	Based on level funding in subsequent years.
HOME	Public - federal	Admin and Planning Housing Public Services	577,747	$0	$0	$577,747	$2,310,988	Based on level funding in subsequent years.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To address housing and community development needs in Palmdale, the City will leverage its CDBG and HOME entitlement grants with a variety of funding resources in order to maximize the effectiveness of available funds. The City and its development partners will continue to seek new opportunities to leverage federal funds, such as the Low Income Housing Tax Credit program and other State of California resources made available as a result of recent State laws that took effect in 2019 and 2020.

Federal Resources

- Continuum of Care (CoC) Program
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- YouthBuild
- Federal Low-Income Housing Tax Credit Program
- Emergency Food and Shelter Program (EFSP)

State Resources

- State Low-Income Housing Tax Credit Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding

Local Resources

- Los Angeles County CoC
- Los Angeles County Development Authority (LACDA)
- Southern California Home Financing Authority (SCHFA)

Private Resources

- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs
- United Way Funding
- Private Contributions

HOME Matching Requirements

HUD requires HOME recipients (PJs) to match 25 percent of their HOME annual allocation. In accordance with 24 CFR 92.222, PJs satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. The match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For those PJs with both fiscal distress and Presidential disaster match reductions, the PJ may take the higher match reduction for the current fiscal year.

When a local jurisdiction meets one of the distress criteria, it is determined to be in fiscal distress and receives a 50 percent reduction of match. If a local jurisdiction satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100 percent reduction of match. The City of Palmdale has received a 100 percent match reduction from HUD, and therefore, is required to match 0 percent of HOME Funds using non-federal funds.

The City of Palmdale leverages HOME funds with other local and private non-federal resources even though it has received a 100 percent match reduction from the 25 percent matching requirement. Any funds that are used in a HOME activity in excess of the required match will be documented by the City and reported to HUD as part of the Consolidated Annual Performance and Evaluation Report (CAPER) each year.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

In 2011, the elimination of local Redevelopment Agencies by the State of California resulted in the loss of a crucial resource for the development and preservation of affordable housing. This negatively impacted affordable housing and residential investment. While there are mechanisms whereby certain affordable housing assets tied to the former Redevelopment Agencies may be utilized today, the available resources for affordable housing are scarce.

Land or property necessary to address the needs identified in the Consolidated Plan would need to be acquired using HUD grant funds or other resources.

Discussion

Assuming continued level funding of the CDBG and HOME programs, the City expects to spend several million dollars of CDBG and HOME funds on projects that provide affordable housing to low-income residents between July 1, 2020, and June 30, 2025. It is anticipated that approximately $2.0 million of this will be spent on affordable housing development and preservation. Based on prior project experience, we anticipate that these funds will leverage other public and private funding, including but not limited to:

- Low-Income Housing Tax Credits
- Project-based Section 8 certificates
- Project financing at favorable interest rates from local lenders
- Private contributions to local CHDOs
- Private market real estate investments

- Market rate housing that subsidizes affordable units on the same development site

Assuming continued level funding of the CDBG program, the City expects to spend approximately $3.3 million of CDBG funds on public facilities and infrastructure improvement activities that promote a suitable living environment between July 2020 and June 2025. Anticipated projects include:

- Public Facilities Improvements (including ADA)
- Infrastructure Improvements (affordable housing)
- Section 108 Debt Service for prior Public Facilities

AP-20 Annual Goals and Objectives

Goals Summary Information

2020-2024 Strategic Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 1 Affordable Housing	2020 - 2024	Affordable Housing	Citywide	• Provide rental assistance to low-income households • Increase the supply of affordable housing • Preserve the supply of affordable housing	HOME: $519,973	40 Households Assisted with Rental Assistance MF New Construction Activities: TBD
Description: Provide short- and medium-term rental assistance to individuals and families experiencing economic distress and at-risk of homelessness. In partnership with housing developers, leverage HOME and CDBG funds in support of the development or creation of rental housing opportunities that are affordable to households earning less than 30, 50, or 60 percent of Area Median Income, including units for individuals, families, persons with special needs, and persons experiencing homelessness or at-risk of homelessness. Subject to funding availability, design and implement programs for the preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households. Include, where appropriate, incentives for energy efficiency and conservation measures to increase sustainability and reduce monthly household utility costs to promote greater affordability.						
Goal 2 Fair Housing Services	2020 - 2024	Affordable Housing	Citywide	• Ensure equal access to housing opportunities	CDBG: $36,782	300 Persons Assisted
Description: Fulfill the HUD regulatory mandate to affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.						

2020-2024 Strategic Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 3 Public Services including Homelessness	2020 - 2024	Homelessness Non-Housing Community Dev.	Citywide	• Prevent and eliminate homelessness • Provide public services for residents, including those with special needs	CDBG: $231,234	4,000 Persons Assisted
Description: Provide public services designed to support a continuum of services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, food and necessities of life, homelessness prevention programs, case management, and temporary housing assistance. Provide public services for youth and seniors including but not limited to those concerned with nutrition, education, health, transportation, and recreation, including programs that incorporate the creation of public art as a focus of the activity to foster a more suitable living environment. Provide public services to persons with special needs including but not limited to those concerned with disabilities, domestic violence, substance abuse and HIV/AIDS.						
Goal 4 Public Facilities and Improvements	2020 - 2024	Non-Housing Community Dev.	Citywide	• Acquire and improve public facilities and infrastructure	CDBG: $1,308,012	15,000 Persons Assisted
Description: Improve public facilities and infrastructure to benefit low- and moderate-income people or those presumed under HUD regulations to be low- and moderate-income such as elderly people and disabled adults as well as residents of low- and moderate-income housing. This strategy includes the installation of infrastructure in support of affordable housing and acquisition of property to house SAVES to support a continuum of services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, food and necessities of life, homelessness prevention programs, case management, and temporary housing assistance. Public improvements undertaken with CDBG funds may incorporate public art into projects that otherwise meet a National Objective of the CDBG program.						

2020-2024 Strategic Plan Goals

Goal Name	Time Period	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Goal 5 Planning and Administration	2020 - 2024	All	Citywide	All	CDBG: $78,856 HOME: $57,747	Other: 1
Description: Provide for the timely and compliant administration of the CDBG and HOME programs in accordance with HUD policy and federal regulations. Provide for housing, transportation, environmental and other studies or plans necessary to ensure sustainable long-term growth that includes decent housing and a suitable living environment for low- and moderate-income residents. CDBG funds will also be used to make annual repayment on Section 108 loan.						

Table 6 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

In accordance with Goal 1 above, the City anticipates serving 40 extremely-low- or low-income households with tenant-based rental assistance. HOME-assisted units shall meet the requirements of 24 CFR 92.254.

AP-35 Projects – 91.220(d)

Introduction

To address the high priority needs identified in the Strategic Plan to the Consolidated Plan, the City of Palmdale will invest CDBG and HOME funds in projects that will provide short- and medium-term tenant-based rental assistance, increase the supply of affordable housing, provide fair housing services, provide public services for homeless residents and residents at-risk of homelessness, improve public facilities and infrastructure, and expand economic opportunity for low-income residents and small business owners. Together, these projects will address the housing, community and economic development needs of Palmdale residents-particularly those residents residing in the low- and moderate-income areas.

Projects

#	Project Name
1	Tenant-Based Rental Assistance
2	Affordable Rental Housing
3	Affordable Rental Housing (CHDO)
4	Fair Housing Services
5	South Antelope Valley Emergency Services (SAVES)
6	Section 108 Loan Debt Services & Trustee Fees
7	Public Facilities and Improvements
8	Public Facilities and Improvements
9	Planning and Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Based on the Strategic Plan, the City is allocating 100 percent of its CDBG funds (excluding CDBG Section 108 Debt Service & Trustee Fees funds and CDBG administration) and HOME funds (excluding HOME administration) for program year 2021 to projects and activities that benefit low- and moderate-income people. Due to the nature of the projects and activities to be undertaken, investments in all projects concerning Public Facilities and Infrastructure Improvements, benefit low- and moderate-income limited clientele or housing preservation, affordability and development are available citywide.

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City is investing CDBG and HOME funds through the 2021 Action Plan in projects that will be used to provide rental assistance, increase the supply of affordable housing, ensure equal access to housing opportunities, provide for public facilities and infrastructure improvements, promote economic opportunity for low-income residents and small business owners, and provide public services to low- and moderate-income residents to prevent and eliminate homelessness.

AP-38 Project Summary

Project Summary Information

1	Project Name	Tenant-Based Rental Assistance
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Provide rental assistance to low-income households
	Funding	HOME: $150,000
	Description	Provide short- and medium-term Tenant-Based Rental Assistance to low-income households.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 40 low-income households will benefit from the proposed activity.
	Location Description	Citywide
	Planned Activities	Tenant-Based Rental Assistance in accordance with HOME Program regulations.

2	Project Name	Affordable Rental Housing
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Increase the supply of affordable housing
	Funding	HOME: $283,310
	Description	TBD: The City will conduct a public hearing to amend the Action Plan once a suitable project is identified
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Citywide
	Planned Activities	TBD: The City will conduct a public hearing to amend the Action Plan once a suitable project is identified

3	Project Name	Affordable Rental Housing (CHDO)
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Increase the supply of affordable housing
	Funding	HOME: $86,663 (CHDO set-aside)
	Description	TBD: The City will conduct a public hearing to amend the Action Plan once a suitable project is identified for CHDO development or rehabilitation of affordable rental housing.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Citywide
	Planned Activities	TBD: The City will conduct a public hearing to amend the Action Plan once a suitable project is identified

4	Project Name	Fair Housing Services
	Target Area	Citywide
	Goals Supported	Fair Housing Services
	Needs Addressed	Ensure equal access to housing opportunities
	Funding	CDBG: $36,782
	Description	Fulfill the HUD regulatory mandate to affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 people will benefit from the proposed activity.
	Location Description	Citywide
	Planned Activities	Housing Rights Center: Fair Housing Services

5	Project Name	South Antelope Valley Emergency Services (SAVES)
	Target Area	Citywide
	Goals Supported	Public services including homelessness
	Needs Addressed	Prevent and eliminate homelessness Provide public services for residents, including those with special needs
	Funding	CDBG: $231,234
	Description	Support a continuum of services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, homeless prevention programs, case management and bridge housing.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 4,000 people will benefit from the proposed activities.
	Location Description	Citywide
	Planned Activities	South Antelope Valley Emergency Services

6	Project Name	Section 108 Loan Debt Service
	Target Area	Citywide
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Not Applicable
	Funding	CDBG: $378,730
	Description	Annual debt service and trustee fees for Section 108 Loan Guarantee.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	Not Applicable
	Planned Activities	Section 108 Debt Service $378,730

7	Project Name	Public Facilities and Improvements
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Improve public facilities and Infrastructure
	Funding	CDBG: $628,092
	Description	Improve City of Palmdale public facilities and infrastructure to benefit low- and moderate-income people or those presumed under HUD regulations to be low- and moderate-income such as elderly people and disabled adults as well as residents of low- and moderate-income housing as well as conduct ADA improvements to existing city public facilities and spaces.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 15,000 people will benefit from the proposed activities.
	Location Description	Activities will be conducted in areas that qualify as low- or moderate-income areas
	Planned Activities	Conduct sidewalk, lighting and street improvements to Avenue Q-12 (between 10th and 12th Streets) Conduct ADA improvements and upgrades to the Chimbole Cultural Center

8	Project Name	Public Facilities and Improvements
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Improve public facilities and Infrastructure
	Funding	CDBG: $628,092
	Description	Improve public facilities and infrastructure with the acquisition of property to house SAVES to support a continuum of services in the Antelope Valley to prevent and eliminate homelessness including but not limited to emergency services, food and necessities of life, homelessness prevention programs, case management, and temporary housing assistance.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 4,000 people will benefit from the proposed activities.
	Location Description	38820 3rd Street Palmdale, CA
	Planned Activities	Acquire property to house the SAVES program.

9	Project Name	Planning and Administration
	Target Area	Citywide
	Goals Supported	All
	Needs Addressed	All
	Funding	CDBG: $78,856 HOME: $57,774
	Description	This project provides for the administration of the CDBG and HOME programs. Funds may also be used to support comprehensive general plan housing element updates currently underway to comply with State law and to plan effectively for fair, affordable housing.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	Not Applicable
	Planned Activities	CDBG Program Administration and Plans $78,856 HOME Program Administration $57,774

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance will be directed to eligible low- and moderate- income areas where applicable. These areas are comprised of low- and moderate-income Census Tract Block Groups as defined by HUD. Residents of these areas have median incomes at or below 80 percent of the area median income (AMI) based on household size for the County of Los Angeles. A total of 117,480 residents live in these Census Tract Block Groups, of which 87,805 or 75 percent are members of low- and moderate-income households according to HUD low- and moderate-income summary data available at the Census Tract Block Group level. Based on available data and mapping in the Consolidated Plan, these areas are primarily Hispanic.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

For the 2021 program year, the City will invest 100% of CDBG funds (excluding administration and Section 108 debt service) to be targeted to low- and moderate-income residents.

Discussion

Not applicable.

AP-55 Affordable Housing – 91.220(g)

Introduction

The City placed a high priority on affordable housing in the Consolidated Plan. The top three goals in the Consolidated Plan's Strategic Plan include Affordable Housing, Fair Housing Services, and Public Services including Homelessness. These goals establish a framework to invest CDBG and HOME funds to address the affordable housing needs of the City.

Increase the Supply of Affordable Housing

Based on evaluation of 2011-2015 ACS and CHAS data, there is a high need for housing units affordable for low-income households. Of the 25,195 households earning 0-80 percent of AMI in the City, 17,537 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Of the 17,537 cost burdened households, 9,699 are renters, with 5,675 earning 0-30 percent of AMI, 2,590 earning 30-50 percent of AMI, and 1,434 earning 50-80 percent of AMI.

Of the 17,537 cost-burdened households, 9,639 are severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of these, 5,789 are severely cost burdened renters. Of the severely cost burdened renters, 4,770 earn 0-30 percent of AMI, 885 earn 30-50 percent of AMI, and 134 earn 50-80 percent of AMI.

Severely cost burdened renter households earning less than 80 percent of AMI are at-risk of homelessness, particularly those earning less than 50 or less than 30 percent of AMI.

Increasing the supply of housing units affordable for low-income households that are restricted for low-income households for a long term (generally 20-55 years or more) is rated as the highest priority need due to the number of severely cost burdened households in Palmdale.

Additionally, preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provide that all economic segments of the community have the means to ensure that their property meets local standards and that all Palmdale residents have the opportunity to live in decent housing. During the 2021 program year, the City prioritized funding for increasing the supply of affordable housing and providing rental assistance. Therefore, no rehabilitation projects are planned.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	40
Special-Needs	0
Total	40

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	40
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	40

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Once affordable rental housing projects are determined, the City will amend the FY2021 AAP to include these new projects.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Palmdale Housing Authority was formed in 1994 under State of California Housing Authority Law to actively improve existing neighborhoods and develop affordable housing opportunities using local, state and federal resources. The Palmdale Housing Authority does not administer Section 8 and does not own HUD Public Housing; however, the City is within the service area of the Los Angeles County Development Authority (LACDA) for the purposes of Section 8 and Public Housing.

Actions planned during the next year to address the needs to public housing

During the 2021-2022 program year, LACDA will continue providing housing and public services to existing residents of the City of Palmdale. LACDA takes in feedback of residents collected through resident surveys distributed throughout the City of Palmdale to improve services.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

LACDA actively encourages residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagement. Resident surveys were distributed with translation services available on request. Community meetings in low-income areas were hosted with copies of the Consolidated Plan draft being available in these areas. A public hearing is conducted to accept public comments on the draft plan before its approval and submittal to HUD. Grant funding is administered to increase housing availability and accessibility to residents to encourage greater participation in homeownership. LACDA also maintains quarterly newsletters for Section 8 tenants, public housing residents, and Section 8 property owners.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable. LACDA is considered a High Performing PHA.

Discussion

LACDA is well-positioned to continue providing Section 8 Housing Choice Vouchers in the City of Palmdale and throughout Los Angeles County.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City will invest CDBG funds during the 2021-2022 program year to address high priority needs identified in the 2020-2024 Consolidated Plan including providing public services that address homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies carried out locally by government agencies and a wide variety of community-based organizations and faith-based groups. Consistent with this approach, the City of Palmdale supports the efforts of The Los Angeles Homeless Service Authority (LAHSA), County Continuum of Care (CoC), and its member organizations that address homelessness throughout Los Angeles County and more specifically in SPA1. In alignment with this strategy, the City will use CDBG funds to support local service providers as well as City run programs to prevent homelessness and to expand the supply of affordable housing in Palmdale for low- and moderate-income residents.

In February 2016, the Los Angeles County Board of Supervisors and the City of Los Angeles approved a new joint Homeless Initiative plan to address homelessness in the Los Angeles region (Homeless Initiative). The strategies were developed after 18 policy summits that brought together more than 100 community organizations, 25 County departments and 30 cities including the City of Palmdale. In March 2017, voters approved Measure H, a 10 year, 0.25% sales tax increase. Through the Homeless Initiative, the City was one of 47 Cities to receive a planning grant in 2017, resulting in the City of Palmdale's Homeless Plan, which identifies the local need and strategies to partner with local service providers to meet those needs. In this program year, the City will work with the CoC and the County to address the needs identified through collaboration and coordination of resources and services.

Addressing the emergency shelter and transitional housing needs of homeless persons

Through the Homeless Initiative, the County and CoC are working to strengthen and increase the availability of housing and services at all levels. The ultimate solution to ending homelessness is transitional to permanent housing closely aligned with supportive services that ensure housing stability can be maintained. However, because the demand for affordable housing far outpaces the region's supply, the CoC continues to rely on its emergency and bridge housing system in order to address the immediate needs of Los Angeles County's homeless population. At the same time, the only year-round emergency shelter in the Antelope Valley closed in August, 2017. As a result, the CoC is collaborating with a range of non-profit and community organizations to fill the gap, including providing funding for a local winter shelter. Additional funding has been infused in the community through Project Roomkey to provide families with emergency motel vouchers and provide households with rapid rehousing assistance.

Los Angeles County has implemented policy and program changes aimed at ensuring homeless persons in Los Angeles County are rapidly housed and offered an appropriate level of support services to meet their circumstances and keep them stably housed.

This increase in rapid rehousing and permanent supportive housing for the most vulnerable populations is attributed to Los Angeles County homeless service providers re-tooling their programs and shifting their focus to moving people quickly into permanent supportive housing throughout the County. Homelessness can be significantly reduced and the quality of life of our residents, especially those precariously housed or homeless can be improved.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Leveraging CoC efforts, this Strategic Plan provides for the use of CDBG public service funds to support the social safety net activities of SAVES and HOME funds to provide short- and medium-term tenant-based rental assistance to keep individuals and families housed or to rapidly re-house individuals and families experiencing homelessness. Additionally, the homeless plan goals and efforts included in the foregoing paragraphs also will help homeless persons, especially chronically homeless individuals and families, families with children, veterans, and unaccompanied youth make the transition to permanent housing and independent living. The City's goals are consistent with HUD's goal to shorten the period that individuals and families experience homelessness and to facilitate access for homeless individuals and families to affordable housing units. The City's goals are aligned with HUD's goal to prevent individuals and families who were recently homeless from becoming homeless again.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

An individual or family is considered to be at-risk of becoming homeless if they experience extreme difficulty maintaining their housing and has no reasonable alternatives for obtaining subsequent housing. Homelessness often results from a complex set of circumstances that require people to choose between food, shelter and other basic needs. Examples of common circumstances that can cause homelessness include eviction, loss of income, insufficient income, disability, increase in the cost of housing, discharge from an institution, irreparable damage or deterioration to housing, and fleeing from family violence.

The "Approved Strategies to Combat Homelessness" published by L.A. County on February 9, 2016 (Homeless Initiative) are consistent with State and Federal initiatives for ending homelessness and consists of 47 strategies arranged by six guiding principles including A) Prevent Homelessness, B) Subsidize Housing,

C) Increase Income, D) Provide Case Management and Services, E) Create a Coordinated System, and F) Increase Affordable/Homeless Housing. The Homeless Initiative represents a commitment by all stakeholders throughout the County to prevent and end homelessness.

Through implementation of the collaborative goals of the City of Palmdale's Homeless Plan and implementation of best practices developed through the CoC, the community will be able to serve people discharged from publicly funded institutions or systems of care such as health care facilities or correction programs. Full implementation of the Coordinated Entry System will reduce the number of people discharged from publicly funded institutions into homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Palmdale are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In the development of the 2013-2021 Housing Element, the City evaluated significant public policies affecting affordable housing development such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges and growth limitations. Based on this evaluation, the City determined that it has taken all necessary steps to ameliorate the negative effects of public policies that may have been a barrier to affordable housing. Moreover, the City is actively engaged with affordable housing developers concerning the siting of affordable housing and ensuring that the entitlement process runs smoothly from inception to completion.

AP-85 Other Actions – 91.220(k)

Introduction

In the implementation of the 2021-2022 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meet underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City is investing CDBG and HOME funds through the 2021-2022 Annual Action Plan in projects that will provide public services to low- and moderate-income people to prevent homelessness, rental assistance to low-income households, and projects that provide the infrastructure necessary to facilitate access to public facilities where services are provided. To address underserved needs, the City is allocating the majority of its CDBG and HOME funds (excluding Section 108 Debt Service and Administration) for program year 2021-2022 to projects that benefit low- and moderate-income people.

Actions planned to foster and maintain affordable housing

In the implementation of the 2021-2022 Annual Action Plan, the City will invest HOME funds to foster affordable housing by partnering with housing developers in an effort to support the development of new rental housing units, and provide tenant-based rental assistance to low-income tenants requiring affordable housing..

Actions planned to reduce lead-based paint hazards

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of Palmdale will conduct lead-based paint testing and risk assessments for future rehabilitation projects where the property to be assisted was built prior to January 1, 1978 and will incorporate safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35.

Actions planned to reduce the number of poverty-level families

The implementation of CDBG and HOME activities meeting the goals established in the 2020-2024 Consolidated Plan - Strategic Plan and this Annual Action Plan will help to reduce the number of poverty-level families by:

- Supporting activities that increase the supply of housing that is affordable to low- and moderate-income households;
- Supporting activities that ensure equal access to housing opportunities;
- Supporting public service activities that address homelessness and special needs populations;
- Supporting activities that improve public facilities and infrastructure; and
- Supporting economic opportunity programs to help families recover from the economic impacts of the COVID-19 pandemic that began in early 2020.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start provide pathways out of poverty for families who are ready to pursue employment and educational opportunities. Additionally in California, the primary programs that assist families in poverty are CalWORKS, CalFresh (formerly food stamps) and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence and mental illness.

Actions planned to develop institutional structure

To address the lack of resources necessary to support local programs in Palmdale for special needs populations and persons experiencing homelessness, the City's Departments continue to facilitate strategic regional partnerships in L.A. County to bring resources into the Antelope Valley. The City's partnership between SAVES and the Los Angeles Regional Foodbank, forged during the previous planning cycle, is an example of the level of determination the City has to provide essential services to its residents. The Department of Neighborhood Services continues to search for alternate funding sources.

Actions planned to enhance coordination between public and private housing and social service agencies

To enhance coordination between public and private housing and social service agencies, the City will continue consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in Palmdale—particularly the low-and moderate-income areas.

Discussion

In the implementation of the 2021-2022 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

In the implementation of programs and activities under the 2021 Annual Action Plan, the City of Palmdale will follow all HUD regulations concerning the use of program income, forms of investment, overall low- and moderate-income benefit for the CDBG program and recapture requirements for the HOME program.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	$104,807
5. The amount of income from float-funded activities	0
Total Program Income:	$104,807

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. The years covered that include this Annual Action Plan (2019, 2020, and 2021).	100%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   The City does not use forms of investment other than what is included in § 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   The City's HOME-funded homebuyer programs incorporate a recapture provision in accordance with § 92.254 (a)(5)(ii). As a condition of funding, the homebuyer must enter into a HOME Participation Agreement with the City of Palmdale. The City's investment in the property is made as a forgivable loan in exchange for a 15-year affordability period as required under the HOME Program Regulations. The affordability period is enforced by a recorded affordability covenant against the property.

   Recapture of funds is required in the event of any of the following during the period of affordability:

   1. Sale of the property or transfer of any kind to non-income qualified homebuyers (excluding those related to the dissolution of marriage);
   2. When the residence ceases to be used as the primary residence, subleasing or renting of the property;
   3. Refinancing; and
   4. Failure to maintain the property in decent, safe, and sanitary condition.

   The funds subject to recapture include all funds advanced in connection with the City's homebuyer assistance, less forgiveness payments credited proportionally each year on the anniversary of the Note. HOME funds shall be recaptured from net proceeds, which are defined as the sales price minus superior loan repayment (other than HOME assistance) and closing costs. The City will recapture the entire amount of HOME funds invested from net proceeds, less any forgiveness payments credited. In the event that the net proceeds resulting from a sale are not sufficient to provide for the full return of the Borrower's original down payment and Borrower's cost of capital improvements to the Property (subject to City verification and approval), then the Borrower shall be entitled to recover their original down payment amount and City approved capital improvement amounts before the recapture of the HOME Loan. The recaptured funds will be used to carry out HOME eligible activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units

acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

See above.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds under the 2021 Annual Action Plan to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Discussion

In the implementation of programs and activities under the 2021 Annual Action Plan, the City of Palmdale will follow all HUD regulations concerning the use of CDBG and HOME funds.

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **CITY MANAGER'S OFFICE**
CITY ATTORNEY

DISTRICT: **ALL**

SUBJECT: **ADOPT RESOLUTION NO. CC 2022-103, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE, CALIFORNIA, ESTABLISHING THE NORMS AND PROCEDURES FOR THE COUNCIL'S CONDUCT OF PUBLIC BUSINESS**

ISSUE

Adopt Resolution No. CC 2022-103, a Resolution of the City Council of the City of Palmdale, California, establishing the norms and procedure for the Council's conduct of public business.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. CC 2022-103.

BACKGROUND

In 2021, the City Manager directed staff to prepare a draft Code of Conduct for City Council public business. Staff surveyed several cities to obtain their rules and standards for the operation of their City Council meetings. It is recognized that establishing norms and procedures for the Council's conduct of public business is essential to local government. It strengthens the faith and confidence of the people of the city in their governing body and ensures efficient City Council meetings.

DISCUSSION

Staff recommends Council discussion and adoption of the norms and procedures provided in attached Resolution No. CC 2022-103. The purpose of these Norms and Procedures is to promote communication, understanding, fairness, and trust among the members of the City Council and staff concerning their roles, responsibilities, and expectations for management of the business of the City of Palmdale.

FISCAL IMPACT

There is no fiscal impact.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Ronda Perez, Interim City Manager
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

1. Resolution No. CC 2022-103

CITY COUNCIL
CITY OF PALMDALE, CALIFORNIA
RESOLUTION NO. CC 2022-103

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE, CALIFORNIA, ESTABLISHING THE NORMS AND PROCEDURES FOR THE COUNCIL'S CONDUCT OF PUBLIC BUSINESS

RECITALS

A. It is the intent of the City Council to conduct its business in an orderly and fair manner.

~~A.~~B. The City Council desires to protect freedom of speech to the maximum extent practical while preserving the ability of the City Council to operate an efficient and inclusive meeting.

~~B.~~C. There are basic rights of due process and opportunity to address issues with equity, fairness and equal protection of the law.

~~C.~~D. Certain parliamentary procedures have been found to be useful in order to assure that the communication and process of government are fair, reasonable and just.

~~D.~~E. The City has a duty to proceed with the business of government in an efficient and orderly fashion.

~~E.~~F. The Council desires to establish uniform norms and procedures in order to accomplish these goals.

~~F.~~G. The Council recognizes that these norms and procedures are guidelines intended to reflect common sense.

~~G.~~H. City Council is defined to include City Council Members, the Mayor Pro Tem and the Mayor.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PALMDALE, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. Recitals

~~-~~The above recitals are true and correct and are a substantial part of this resolution.

SECTION 2. Act in the Public Interest

A. Council Members and staff recognize that stewardship of the public interest must be the primary concern and shall work for the common good of the entire Palmdale community.

B. Council Members strive to assure fair and equal treatment of all persons, claims, and transactions coming before the City Council, Commissions and Boards.

SECTION 3. Advocacy

Council Members shall represent the official policies or positions of the City Council when designated as delegates for this purpose.

~~A. As officials elected to nonpartisan office, when representing an individual opinion or position, Council Members will explicitly state they do not represent the City Council of the City, nor should allow the inference that they do.~~

SECTION 4. Role of the Mayor

A. Authority of the Chair

1. The Mayor, subject to the appeal of the majority of the City Council, shall have the authority to streamline the business of the Council by either seeking clarification of motions that appear to be out of order or by ruling any such motions out of order. In so ruling, the Mayor should be courteous and fair, and should presume that the moving party is acting in good faith. Any Council Member may bring forward an appeal on the procedural process of conducting the City Council meeting.

2. The Mayor''s position is as a leader among equals; the City Manager goes to the Mayor as the duly selected representative leader of the City Council.

B. Mayor to Facilitate Council Meetings

1. The Mayor is the presiding officer at all City Council meetings. In the Mayor's absence, the Mayor Pro Tem shall be the presiding officer.

2. All questions and remarks from the Council should be addressed to the Mayor.

3. The Mayor shall decide all questions of order, subject, however, to an appeal to the Council.

4. The Mayor shall recognize the Council Members, City Manager, and speakers

desiring to provide public comment. The Mayor should generally allow other Council Members to speak first on items before the Council and then the Mayor shall comment.

5. The Mayor should not permit unauthorized remarks from the audience including applause, stamping of feet, whistles, yells or shouting, and/or similar demonstrations which delay or impede the meeting.

6. The Mayor shall designate a time limit for public comment based after considering the number of speakers desiring to speak on a particular matter. Upon expiration of that time limit, the Mayor should inform the speaker that time has expired and promptly move on to the next speaker or issue on the agenda.

7. The Mayor and Councilmembers should attempt to generally refrain from ~~not engage in~~ back-and-forth conversation with speakers.

8. If a speaker becomes abusive, boisterous, or discourteous, or refuses to stop talking when that speaker's time has ended, an immediate declaration may be made by the Mayor that the Council is in recess. Upon reconvening the meeting, if the prior speaker attempts to resume, the speaker can either be informed that the speaking opportunity has expired or be allowed to complete the balance of the time remaining for the speaking opportunity.

9. The Mayor should manage the agenda in a manner that seeks to move the meeting along. The Mayor may call for a short recess during a Council meeting when deemed necessary.

10. The Mayor will represent the City and the majority opinion of the Council on all actions/positions taken by the Council.

SECTION 5. Role of the Mayor and City Council and Council Ad Hoc Committees

A. City Council Conduct in General

1. Council Members should treat everyone with courtesy. Council Members should allow room for dialogue with each other. When discussing an agenda item, Council Members should allow the opportunity to dialogue with each other to build consensus on an item. Any Council Member shall have the right to express dissent from, or protest to, or comment upon, any action of the Council, and have the option to enter the reason into the minutes, such as "I would like the minutes to show that I am opposed to this action for the following reasons..."

2. ~~Once a vote is taken on an issue, Council Members should support the decision made by the Council.~~ If a Council Member who voted in favor of the decision, whether the decision was to approve or deny, wants it to be reconsidered, that Council Member should make a motion at the meeting where the decision is made or at the next regular meeting request agendizing the matter for reconsideration. A Council Member voting in the minority is not entitled to make a motion to reconsider. When possible, the Council should attempt to reach consensus on an issue. When this is not possible, the majority vote shall prevail. However, the Council should respect the opinion of the minority.

3. During a vote by acclamation, in the event a Council Member does not verbally indicate their position and do not vocalize their abstention, the vote shall be recorded as if they acquiesced to the motion.

4. Council Members should publicly share substantive information, which they may have received from sources outside the public decision-making process, which is relevant to a matter under consideration by the Council and Commissions.

B. City Council Conduct with Staff

1. Council Members should always feel free to speak directly with the City Manager on matters of interest or concern.

2. Council Members should respect and adhere to the City's form of government, which is a Charter City operating under a Council-Manager form of government, with the City Council acting as the legislative body of the City. Council is the visionary policy maker; the City Manager is responsible for implementation of Council majority policies.

3. Council directs the City Manager to implement Council policy decisions through the administrative functions of the City.

4. When possible, Council Members should seek answers to questions on an item on the agenda from the City Manager prior to the meeting. Council Members are also encouraged to let the City Manager know of questions that will be asked publicly or during the Council Meeting to allow staff an opportunity to be prepared to give a response.

5. With the exception of closed session discussions permitted by the Brown Act, Council Members will not get involved in personnel issues. This includes hiring, firing, promoting, disciplining; and all other forms of personnel matters, which are the responsibility of the City Manager. If a Council Member is unhappy about a department or an employee, the Council

Member may discuss the situation with the City Manager. Council Members should treat staff professionally, refrain from public criticism of an individual employee, and avoid involvement in administrative functions.

6. To be consistent with requirements of the California Fair Political Practices Commission (FPPC), individual Council Members must not use their influence to impact a decision on a matter or project for which they have a conflict of interest. For example, except as authorized by applicable law, Councilmembers may not discuss or meet with the City Manager, staff, or Commissioners about projects or issues in which the Council Member has a prohibited conflict of interest. ~~Individual Council Members must not discuss or meet with the City Manager, staff, or Commissioners about projects or issues in which the Council Member has a conflict of interest.~~

7. To preserve the highest degree of public trust and consistent with the requirements of California State Law, including Assembly Bill 1234 (2005) regarding ethics training, individual council members will adhere to laws and guidelines regarding ethical use of public resources, particularly pertaining to personal, political or other purposes not authorized by state law, and to transparency, disclosure and reporting requirements.

C. City Council Conduct with the Public

1. Council Members should make the public feel welcome and should listen courteously and attentively to all public comments before the Council without partiality, prejudice or disrespect.

2. Council Members should make no promises to the public on behalf of the City Council and avoid debating issues with members of the public.

D. City Council Conduct with Other Agencies, Entities and the Public

1. Council Members should project a positive image of the City when dealing with other agencies, entities and the public at large.

2. Council Members should be clear about representing the City or personal interests to members of other agencies. Individual Council Members can lobby or discuss with other legislators, government officials, or developers, issues that have been adopted by the Council or are Council policy; they should not represent themselves as the City if it is only an individual issue.

3. Council Members should show tolerance and respect for other agencies' opinions and issues, and agree to disagree with them when necessary.

E. City Council Conduct with Boards & Commissions

1. Council should treat all members of the Boards & Commissions with appreciation and respect.

2. Commissioners or Committee members may address the Council on items discussed by their respective bodies, but this should be limited to the chair or a representative appointed by the Commission or Committee, and should be done only when asked by the majority of the Commission or Committee. This will not take precedence over any individual's first amendment right to address the Council as an individual.

F. City Council Conduct with the Media and on Social Media

1. Council Members will refrain from providing confidential information. ~~"off the record" information (discussing inside information).~~ Providing background information is acceptable.

2. Council Members shall represent the City's official position when speaking on behalf of the City to the media. This rule does not limit a Councilmember's ability to speak on their own behalf. Individual Council Members should indicate if they are making comments that represents their own opinion and not of the Council majority, particularly on Social Media platforms.

3. Council Members are encouraged to inform the Mayor or City Manager of interviews or comments made to the media about City projects or issues so the City Manager can inform the rest of the City Council of issues that could be of interest.

~~4. Council Members shall not publicly make false statements, circulate unsubstantiated rumors, or otherwise make statements which, though technically accurate, may be misleading to the public.~~

G. Obtaining the Floor

1. Any member of the Council wishing to speak must first obtain the floor by being recognized by the Mayor. The Mayor must recognize any Council Member who seeks the floor when appropriately entitled to do so.

2. With the concurrence of the Mayor, a Council Member holding the floor may address a question to another Council Member, and that Council Member may respond while the floor is still held by the Council Member asking the question. A Council Member may opt to not answer a question while another Council Member has the floor.

3. Before the question is called, there shall be an opportunity for all Council

Members to speak. Council Members are encouraged to allow room for dialogue in order to build consensus on an item or agree to disagree. When the question is called, no further debate shall occur. A motion is required in the event of an objection to ending the debate.

H. City Council Ad Hoc Committees

1. Council Ad Hoc Committees are temporary committees of fewer than a majority of the Council formed for a specific task or objective. Ad Hoc Committees dissolve upon completion of the task or objective. The role of Council Ad Hoc Committees is to develop program and policy recommendations for the full Council's consideration at meetings of the City Council. The scope of work to be studied by Council Ad Hoc Committees shall be established by the full Council. Expansion of the scope of work shall return to the full Council for concurrence.

2. Council Ad Hoc Committees will not make final and binding decisions on behalf of the City, nor will they commit the City's financial resources, nor direct staff.

SECTION 6. Role of City Staff

A. City staff will provide written analysis and information on all agenda items prior to the meetings. Additionally, a copy of the materials, including technical reports, will be available to the public.

B. The City Manager and staff will be available to answer questions of individual Council Members prior to and during Council meetings. Staff will respond to questions from the public during City Council meetings when requested to do so by the City Manager. Staff will not debate issues with the public or the Council.

C. Council Members and staff who participate in meetings with other agencies outside the City should be apprised of any follow up correspondence to that party; City Manager and all Council Members should receive a copy of that correspondence.

D. It is staff's role to make recommendations to the City Council based on professional judgment and analysis of issues. The City Manager will implement Council majority direction.

E. The City Manager should inform Council as soon as possible of upcoming issues, particularly issues that will impact the City significantly and may be coming before the Council on short notice.

F. The City Manager should advise management to become aware of, and sensitive

to, potentially political or controversial issues coming before the Council.

G. City staff will implement all Council majority policies as directed by the City Manager.

SECTION 7. Role of the Public

A. Members of the public attending the Council meetings should observe the same rules and decorum applicable to the Council and staff.

B. Members of the public wishing to speak during the public participation portion of the City Council meeting shall be limited to the comment time posted on the agenda, or as adjusted by the Mayor before the public comment period. Comments should be completed by the time has expired.

C. All speakers must approach the podium when recognized by the Mayor. Members of the public shall only speak from the podium and shall address comments to the Mayor and not to staff or to members of the audience.

D. Applause, stamping of feet, whistles, yells, or shouting, and/ or similar demonstrations are unacceptable public behavior, and impede speakers' ability to be heard during their limited speaking time. Applause is allowed during the Presentation section of the agenda.

E. Members of the public should not make any defamatory and/or slanderous remarks regarding public officials or City staff, or become boisterous while addressing the Council or while attending the Council meeting in a manner that impedes the City Council's ability to conduct an orderly meeting. However, the public is not prohibited from criticizing policies, procedures, programs and/or services of the City or acts or omissions of the Council Members in carrying out their respective responsibilities as public officials.

F. Members of the public should turn off or switch to silent mode any electronic equipment, pagers and cellular telephones while attending a City Council meeting

G. Members of the public shall not approach individual Council Members while the meeting is in progress.

H. If a member of the public desires to provide written materials (10 copies recommended) to the Council during a Council meeting, all such materials shall be given directly to the City Clerk. At no time shall the public provide the materials directly to members of the Council during a Council meeting.

SECTION 8. Council Requests

A. All Council requests dealing with policy issues, and those requests which may be construed as direction, go through the City Manager. Council should not direct employees. Council Members can make general inquiries for information of staff and should copy or notify the City Manager of such inquiries. If the City Manager determines that a request by an individual Council Member of City Manager or staff requires creation of reports or undertaking of analysis that will involve a significant amount of time, the individual Council Member shall be advised to make the request of the entire Council at an agendized meeting.

B. Any request from City Council requiring financing must go through the City Manager.

C. The City Attorney undertakes legal work at the request of a majority of the City Council, the City Manager, and Department Heads or their designees. Individual Council Members may contact the City Attorney concerning conflicts of interest. Individual Council Members may also request legal opinions and advice of the City Attorney, provided that such work does not require more than 1/2 hour to complete. The results of such work will be shared with all Council Members, only if applicable to the City Council or future item to be considered by the City Council. If the work is anticipated to require more than 1/2 hour to complete, the City Attorney will so advise and the Council Member can make the request of the entire Council at an agendized meeting.

SECTION 9. Presentations and Events

A. Council Member presentations during a Council meeting are limited to the item or issue being deliberated, with the exception of Council Comments. To ensure that the appropriate presentation equipment is available and time is provided on the agenda, Council Members shall inform the Mayor and provide the City Manager advance notice of the intent to make a presentation. Presentations by individual Council Members regarding an item on the agenda that include a video, PowerPoint, or other visual aids are limited to the same time frame as public comments. Individual Council Members will provide a copy of the presentation to the full City Council at least twenty-four hours in advance of the meeting.

B. All Council Members will be informed and invited to events, activities, groundbreakings, ribbon cuttings, etc., that acknowledge a Citywide accomplishment. The Mayor should preside at each event on behalf of the City Council and should work with the City Manager to determine who should speak at each event. If the Mayor is not available, to preside at an event, the Mayor Pro Tem should preside. Council Members may preside at an event if the Mayor and Mayor Pro Tem are not available.

C. During public presentations, the Mayor, and, if the Mayor deems appropriate, a Council Member who was highly involved in the project, should represent the City.

SECTION 10. Council Agenda

A. The City Manager is responsible for setting the agenda for Council Meetings. The City Manager will consult with the Mayor and council members on a draft agenda prior to posting. Additionally, during a Council meeting, any Council Member or the Mayor can put items on a future agenda, with a verbal majority of the Council.

B. Consistent with requirements of the Brown Act, the Mayor or majority of the Council may call a special meeting. A council member may request the City Manager determine if a majority of the Council would like a special meeting called.

C. Either the City Manager, staff or Council Members can present agenda topics.

D. The City Manager should try to research ahead of time any ~~controversial~~ agenda item, what the issues might be, and try to avoid any "surprise" conflicts. In a democratic process it should be recognized that sometimes this is unavoidable.

E. Council Members will be given sufficient lead and preparation time for reviewing agendas. If an individual Council Member feels that they have not been given sufficient time to review the agenda and materials, the Council Member can ask the Council to continue the item. An item can be continued with a majority vote.

F. Correspondence received by a Council Member or City staff regarding an agenda item should be forwarded to the City Clerk and City Manager to be retained as part of the record and for distribution to the Council and public.

G. Direction provided at Council meetings should be in the form of a motion or by consensus. Individual direction provided by a Council Member during a meeting will be evaluated by the City Manager.

H. If Council members request additional information on an agenda item after the agenda is posted, Staff will include the information in its presentation during the Council meeting and provide copies to the Council and the public.

SECTION 11. Public Correspondence

A. City letterhead with all Council Member names should be used for responses to policy issues.

B. The Mayor may use City letterhead to sign a letter on behalf of the City if such correspondence is authorized by the City Council.

C. City letterhead with City seal only should be used by individual Council Members for responses to constituent letters, so ~~long as it is not a policy issue, or as~~ long as the Council Member indicates it is an individual opinion not the policy of the Council.

D. Council Members should respond to an e-mail inquiry if they are comfortable with the Council's policy and stand on the issue; if not, Council Members are free to refer an email inquiry to the City Manager.

E. Council Members are encouraged to forward email correspondence, and phone calls and their responses, to the City Manager or designee who will monitor responses and track the request, suggestion, issue, etc.

SECTION 12. Closed Session Confidentiality

A. All matters discussed and information presented during closed sessions shall be private and confidential, and the disclosure by any person of the topics or details of such matters is expressly prohibited unless approved in advance by a majority of the City Council.

B. Although the City Attorney may take minutes of the meeting, other notes in closed session should not be taken; however, if a Council Member feels it is necessary, then only cursory notes should be permitted. Council Members will return written documents to staff at the end of each closed session.

SECTION 13. Compliance and Enforcement

A. Council Members have the primary responsibility to ensure that ethical standards are understood and met by the Council, and that the public can continue to have full confidence in the integrity of government.

B. It is the role of the Mayor and the Council to intervene when actions of members are in violation of the standard norms and procedures.

SECTION 14. Administration

A. The Council may review and revise the City Council norms and procedures as needed by amendment of this resolution.

B. During City Council discussions, deliberations, and proceedings, the Mayor, Mayor Pro Tem, and Council Members have been equally designated to ensure checks and balances with the primary responsibility to ensure that

Council Members, staff and members of the public adhere to the Council's norms and procedures.

SECTION 15. Certification. The City Clerk shall certify to the passage and adoption hereof. The City Clerk shall provide a copy of this resolution to all newly elected Council Members.

PASSED, APPROVED and **ADOPTED** this 5th day of October, 2022.

Approved as to form:

Steven D. Hofbauer, Mayor

ATTEST:

Scott E. Porter, Interim City Attorney

Rochelle Scott, Acting City Clerk

I, Rochelle Scott, Acting City Clerk of Palmdale, California, do hereby certify that the foregoing resolution was duly passed, approved, and adopted by the City Council of the City of Palmdale at a regular meeting of said Council held on the 5th day of October 2022 by the following roll call vote:

AYES:

NOES:

ABSTAIN: ABSENT:

Date:

Rochelle Scott, Acting City Clerk

City Council Staff Report

DATE: **OCTOBER 5, 2022**

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS**

DISTRICT: **ALL**

SUBJECT: **PRESENTATION – UPDATE ON THE INVESTMENT GRADE AUDIT PERFORMED ON CITY FACILITIES BY SCHNEIDER ELECTRIC**

ISSUE

Presentation - Update on the investment grade audit performed on City facilities by Schneider Electric.

RECOMMENDATION

The intent of this presentation is to provide the Council with updated information on the completed Phase 1 investment grade audit performed by Schneider Electric, anticipated final proposed list of recommended projects for Phase 1, and anticipated timeline for the projects.

BACKGROUND

Palmdale signed an agreement on October 2021 with Schneider Electric to perform an investment grade audit on behalf of the City. The purpose of the audit was to evaluate City operations at almost all City facilities to determine the use of utilities and to identify any efficiencies that could provide value to the City.

After extensive reviews of utility bills, thorough inspections of facilities, and interviews with several staff members, Schneider has prepared their Phase 1 investment grade audit report and have several recommendations for the City. The recommendations provide a wide range of benefits to the City, including, but not limited to:

- Realizing utility savings,
- Replacing equipment operating beyond its serviceable lifespan and overdue for replacement, and
- Helping the City to realize added savings and benefits beyond utility savings.

Phase 2 of Schneider Electric's studies will address future needs at the City's Maintenance Facility based on changes in policies affecting Maintenance operations and potential microgrid projects that may be eligible for upcoming grant opportunities.

DISCUSSION

No decisions are intended to be made during this workshop item. Staff from Public Works and Schneider Electric will be presenting the Phase 1 findings, discussing proposed projects, project funding recommendations, and anticipated timelines. The required agreements will be brought forth for Council approval at a future City Council Meeting.

FISCAL IMPACT

There is no fiscal impact associated with this item.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services

D. Pursue alternative financing opportunities for continued infrastructure improvements and quality community programs.

Goal III: Invest in infrastructure to improve community livability.

C. Plan and maintain safe and attractive neighborhoods, streets, facilities, and public spaces with exciting programming that promotes active fun for everyone.

Prepared by:	Lynn Glidden, Acting Director of Public Works
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, Interim City Manager
Approved as to form:	Scott E. Porter, Interim City Attorney

ATTACHMENTS

None

CITY OF PALMDALE
OFFICE OF THE CITY COUNCIL

M E M O R A N D U M

TO: City Clerk

FROM: Laura Bettencourt, Councilmember

SUBJECT: Monthly Informational Report – Events and Meetings

DATE: October 5, 2022

During the period September 1, through September 30, 2022, I attended the following meetings and events:

September 7:	Council Meeting
September 12:	SOS Children's Village "Thank You, City of Palmdale" Press Conference
September 14:	AV Latino Business Expo 2022
September 15:	Palmdale Sheriff Station Community Town Hall
September 17:	Homes 4 Families Rainbow Build SALVA Hispanic Heritage Month Annual Celebration
September 18:	Vets4Veterans Classic Car & Motorcycle Show
September 30:	California Contract Cities Fall Educational Summit