



PALMDALE

a place to call home

**CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
38300 SIERRA HIGHWAY
SUITE B
PALMDALE, CA 93550
WEDNESDAY, JULY 19, 2023
5:00 PM
www.cityofpalmdale.org**

WELCOME

1. CALL MEETING TO ORDER

***Note: All City Council memberships are reflected in their City Council titles.**

2. ROLL CALL

MAYOR BETTENCOURT, MAYOR PRO TEM ALARCÓN, COUNCILMEMBERS
BISHOP, LOA, OHLSEN

3. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

4. PUBLIC COMMENT RULES:

“(California Government Code Section 54954.3).

(a) Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body’s consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 [section omitted].

(b) (1) The legislative body of a local agency may adopt reasonable regulations to ensure that the intent of the subdivision (a) is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.

(2) Notwithstanding paragraph (1), when the legislative body of a local agency limits

time for public comment, the legislative body of a local agency shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body of a local agency.”

In furtherance of Section 54954.3 of the Brown Act, the public is allotted to speak a total of three (3) minutes on the entirety of the Consent Calendar and Appointments, with two (2) minutes on the New Business item, and, if desired, an additional two (2) minutes on items not on the agenda that are within the subject matter jurisdiction of the City Council. As specified in the Brown Act, a speaker utilizing a translator will receive twice the amount of time specified.

5. **PUBLIC COMMENTS:**

CONSENT CALENDAR AND APPOINTMENTS: Now is the time for public participation on items listed on the Consent Calendar and Appointments. Each speaker is allotted three (3) minutes total on the entirety of the above sections.

6. **CONSENT CALENDAR**

All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by Council, in which case the item(s) will be removed from the Calendar and will be considered separately following this portion of the Agenda.

6.1 Approve the minutes from the previous meeting.

June 21, 2023 - CC/SA/IDA/PAA/PCA/PFA
[CC SA IDA PAA PCA PFA Mins 06 21 2023.pdf](#)

7. **APPOINTMENTS**

7.1 City Council Nomination and Appointment of one (1) Alternate Member for the Human Rights Advisory Committee.

[07_19_2023_Appoint_Alternate_Member_HRAC.docx](#)
[Mancilla, Tanya Janine Rincon.pdf](#)
[Sigala, Belen.pdf](#)
[Sartika, Hestia.pdf](#)

7.2 City Council Nomination and Appointment of four (4) Members to fill the current vacancies on the Mobile Home Park Rental Review Board.

[07_19_2023_Appoint_MHRRB_Members.docx](#)
[Henderson, Amber.pdf](#)
[McLaurin, Debra.pdf](#)
[Olguin, Hector Ramses Pacheco.pdf](#)

[Perkins, Richard.pdf](#)

- 7.3 City Council Nomination and Appointment of two (2) Housing Authority Tenant Member Commissioners.

[07_19_2023_Appoint_HA_Members.docx](#)

[Betts, Dianne.pdf](#)

[Cannata, Sandra.pdf](#)

[Chriss, Sandra.pdf](#)

[Denny, Phil.pdf](#)

[Fraga-Saenz, Christina.pdf](#)

[Gollner, Lana C. Morey.pdf](#)

[Griffith, Vard.pdf](#)

8. NEW BUSINESS

- 8.1 Presentation update for Economic Development.

PUBLIC COMMENTS: Now is the time for public participation on this item. Each speaker is allotted two (2) minutes.

9. ***NON-AGENDA PUBLIC COMMENTS: Now is the time for public participation on items not listed on the agenda. Each speaker is allotted two (2) minutes total on items not listed on the agenda.***

10. CITY COUNCIL ANNOUNCEMENTS AND REQUESTS FOR NEW AGENDA ITEMS

11. CITY MANAGER'S REPORT

12. ANNOUNCEMENT BY CITY ATTORNEY

13. **ADJOURN** meeting to August 2, 2023 at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

Americans with Disabilities Act (ADA) Accommodations

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (661) 267-5151 at least 72 hours prior to the meeting.

If you require oral Spanish translation, please contact the City Clerk's Office at (661) 267-5151 at least 72 hours prior to the meeting.

**MINUTES
CITY COUNCIL/SA/HA/IDA/PAA/PCA/PFA
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
JUNE 21, 2023**

www.cityofpalmdale.org

1) CALL MEETING TO ORDER

Mayor Bettencourt called the meeting to order at 5:00 p.m.

*Note: All City Council memberships are reflected in their City Council titles.

**2) ROLL CALL MAYOR BETTENCOURT, MAYOR PRO TEM ALARCÓN,
COUNCILMEMBERS BISHOP, LOA, OHLSEN, COMMISSIONERS FRAGA-
SAENZ, DENNY**

PRESENT: Laura Bettencourt, Andrea Alarcón, Austin Bishop, Eric Ohlsen, Richard J. Loa, Christina Fraga-Saenz, Phil Denny.

ABSENT: None.

3) PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

4) PRESENTATIONS

4.1) Councilmember Bishop presented a Commendation recognizing Fiona Currie, 12-year-old, for graduating from Los Angeles City College with a 4.0 GPA and an associate degree in studio arts.

4.2) Councilmember Ohlsen presented a Certificate of Recognition to Robert "Bobby" Breech, Atherine Blanco, and the Antelope Valley Cemetery District for their service to the veteran community.

5) WAIVER OF FULL READING OF RESOLUTION(S) and ORDINANCE(S)

Motion: Move to waive full reading of the Resolution (s) and/or Ordinance(s) to be considered and voted on at this meeting.

Moved by Andrea Alarcón, seconded by Richard J. Loa.

Vote: Motion carried (5-0)

Yes: Laura Bettencourt, Andrea Alarcón, Austin Bishop, Eric Ohlsen, Richard J. Loa.

6) PUBLIC COMMENT RULES:

(California Government Code Section 54954.3).

(a) Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 [section omitted].

(b) (1) The legislative body of a local agency may adopt reasonable regulations to ensure that the intent of the subdivision (a) is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.

(2) Notwithstanding paragraph (1), when the legislative body of a local agency limits time for public comment, the legislative body of a local agency shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body of a local agency."

In furtherance of Section 54954.3 of the Brown Act, the public is allotted to speak a total of three (3) minutes on the entirety of the Consent Calendar, Appointment(s), New Business and Closed Session, with two (2) minutes on each Public Hearing, and, if desired, an additional two (2) minutes on items not on the agenda that are within the subject matter jurisdiction of the City Council. As specified in the Brown Act, a speaker utilizing a translator will receive twice the amount of time specified.

7) PUBLIC COMMENTS:

The following individuals provided public comments: Jorge Ventura spoke regarding the Taco Festival; Eugene Hernandez commented regarding the unhoused; and Jason Zink spoke on Items 8.3, 8.4 and 8.5.

A motion was made and carried unanimously to close the Public Comments.

8) CONSENT CALENDAR

8.1) Adopt Resolution No. CC 2023-042, a Resolution of the City Council of the City of Palmdale establishing an appropriations limit for Fiscal Year 2023-24 pursuant to Article XIII B of the California Constitution and repeal Resolution No. CC 2022-067.

8.2) Approve purchase order 20240000 with Amazon Capital Services, Inc. dba Amazon Business in an amount not to exceed \$205,000.00 for FY 2023-24.

- 83) Adopt Resolution No. CC 2023-044, a Resolution of the City Council of the City of Palmdale Amending the City's Classification and Pay Plan for General Positions; Adopt Resolution No. CC 2023-045, a Resolution of the City Council of the City of Palmdale Amending the City's Classification and Pay Plan for Bargaining Unit Positions; and Adopt Resolution No. CC 2023-046, a Resolution of the City Council of the City of Palmdale Amending the City's Classification and Pay Plan for Parks and Recreation Unbenefited Positions.
- 84) Approve Second Amendment to Legal Services Agreement with Harper & Burns, LLP (A-8232) to increase the total amount of the Agreement by an additional \$400,000 not to exceed the sum of \$720,000.

Mayor Pro Tem Alarcón pulled Item 8.4 for discussion and made remarks on Items 8.3 and 8.5. City Manager Perez provided a detailed overview of Item 8.4. Discussion ensued regarding the cost and term of the contract and number of consulting legal contracts. Interim City Attorney Curley provided clarification on the streamlining of billings for consulting attorneys and firms.

Motion: Approve Second Amendment to Legal Services Agreement with Harper & Burns, LLP

Moved by Laura Bettencourt, seconded by Austin Bishop.

Vote: Motion carried (4-1)

Yes: Laura Bettencourt, Austin Bishop, Eric Ohlsen, Richard J. Loa.

No: Andrea Alarcón.

- 85) Approve authorizing City Manager to bind insurance coverages related to the agreement between VINSA, Inc. and City of Palmdale (A-7994) in an amount not to exceed \$2,750,000.

Motion: Approve all items listed on the Consent Calendar with the exception of 8.4.

Moved by Richard J. Loa, seconded by Eric Ohlsen.

Vote: Motion carried (5-0)

Yes: Laura Bettencourt, Andrea Alarcón, Austin Bishop, Eric Ohlsen, Richard J. Loa.

9) PUBLIC HEARING

- 9.1) Adopt Resolution No. CC 2023-043, a Resolution of the City Council of the City of Palmdale restating in its entirety the City of Palmdale Master Schedule of Fees and repealing all prior enactments inconsistent with this Resolution. Director of Finance Samson presented the staff report.

The following individuals provided public comments: Jason Zink and Xavier Flores spoke regarding waiving fees for Palmdale residents.

A motion was made and carried unanimously to close the Public Comments.

Mayor Pro Tem Alarcón spoke regarding support of residents and access to public facilities, special events, and parks. She provided three (3) suggestions: 1) Create equity in the deposit structure so that the security deposit is the same for all parks; 2) Do not increase the fees for youth sports; and 3) Do not implement the special event fees for the Jolly Holiday activity wristband, Springfest activity wristband, and the Bingo Card fee.

Recreation Manager Altobelli and Management Analyst I Kelley provided information to Council regarding the park fees and youth scholarships. Discussion ensued regarding disseminating scholarship information to schools and organizations, increased costs, use of American Rescue Plan Act (ARPA) funds, waiver or reduction of the general admission fee for the fireworks show, and the use of Measure AV funds for community events.

Motion: Adopt Resolution No. CC 2023-043 as proposed with the exception of the park security deposit fees ensuring that they are applied equitably to all parks throughout the City; eliminate the increase in youth sports; eliminate wristband fee for Springfest and Jolly Holiday, and the Bingo Card fee; and consideration of an admission fee reduction for the 4th of July event in 2024.

Moved by Andrea Alarcón, seconded by Austin Bishop.

Vote: Motion carried (5-0)

Yes: Laura Bettencourt, Andrea Alarcón, Austin Bishop, Eric Ohlsen, Richard J. Loa.

10) JOINT PUBLIC HEARING CC/SA/HA/IDA/PAA/PCA/PFA

10.1) Adopt Joint Resolution of the City Council of the City of Palmdale (No. CC 2023-041), the Successor Agency to the Community Redevelopment Agency of the City of Palmdale (No. SA 2023-003), the Palmdale Civic Authority (No. PCA 2023-001), the Housing Authority of the City of Palmdale (No. HA 2023-003), the Industrial Development Authority (No. IDA 2023-001), the Palmdale Airport Authority of the City of Palmdale (No. PAA 2023-001), and the Palmdale Financing Authority (No. PFA 2023-001) approving and adopting the City of Palmdale's Annual Budget for Fiscal Year 2023-24, and approving revenue and expenditure adjustments to Fiscal Year 2022-23.

City Manager Perez presented a video of the City's accomplishments and made remarks regarding the City's budget.

Director of Finance Samson provided a detailed PowerPoint presentation of the budget.

Council directed City Manager Perez to address the CARPing (Cadre of Administrative Reserve Personnel program) issue in the upcoming Sheriff's Department contract.

There was Council discussion regarding the Sheriff's Department being understaffed and the CARPing system.

Mayor Bettencourt recused herself from the discussion.

Discussion continued regarding deputy fatigue, community safety, minimum standard of servicing noted in the contract, disputing CARPing, and use of Code Enforcement staff for non-emergent items.

Acting Captain Rhea provided clarification on the CARPing system. Mayor Bettencourt rejoined the meeting.

Director of Finance Samson continued with the budget PowerPoint presentation.

Council discussion continued regarding the American Rescue Plan Act (ARPA) funds, disadvantaged and disproportionately impacted communities, and Capital Improvement Projects.

Mayor Bettencourt recessed the meeting from 7:46 pm - 8:03 pm.

The following individuals commented regarding the City's budget: Jason Zink, Marcos Alvarez, Felix Menendez, Arturo Perez, Xavier Flores, Lilia Galindo, Laurel Forrest, Eduardo Medina, Marisela Gomez, Stephanie Mavol, Azuceno Preciado, Allan Morales, Ismael Galvan, Shannon Wainwright, Vincent Allen, Ruth Sanchez, Diana Morales, Jasmine Graham, Jose Madera, Eugene Hernandez, and Steve Hill.

A motion was made and carried unanimously to close the Public Comments.

Councilmember Loa thanked the community for their comments on the budget and spoke regarding providing equal service across the City.

Mayor Pro Tem Alarcón spoke regarding community voices, community service providers, thanked staff, and proposed revisions to the Community Programs component of the Measure AV budget.

There was further Council discussion regarding the allocation of Measure AV funds, the grant process, and hiring of an Independent Consultant to manage the process.

Motion: Adopt Joint Resolution Nos. CC 2023-041, SA 2023-003, PCA 2023-001, HA 2023-003, IDA 2023-001, PAA 2023-001, PFA 2023-001.

Moved by Richard J. Loa, seconded by Laura Bettencourt.

Vote: Motion carried (6-1)

Yes: Laura Bettencourt, Austin Bishop, Eric Ohlsen, Richard J. Loa, Christina Fraga-Saenz, Phil Denny.

No: Andrea Alarcón.

Mayor Bettencourt called for a break at 9:09 pm - 9:17 pm.

Mayor Bettencourt adjourned the Housing Authority meeting at 9:18 pm.

11) APPOINTMENT

11.1) City Council Nomination and Appointment of one (1) Member to the Board of Library Trustees.

Motion: Appoint Challen David

Moved by Austin Bishop, seconded by Richard J. Loa.

Vote: Motion carried (5-0)

Yes: Laura Bettencourt, Andrea Alarcón, Austin Bishop, Eric Ohlsen, Richard J. Loa.

Challen David provided her background and experience.

12) NEW BUSINESS

12.1) Discussion, direction and possible action on future public safety initiatives.

This item was addressed during the budget discussion.

13) CITY COUNCIL ANNOUNCEMENTS AND REQUESTS FOR NEW AGENDA ITEMS

Councilmember Bishop requested that staff go back to the Measure AV board and fund community groups through an equitable distribution of a to be determined dollar amount with a Professional Grant Administrator in place.

Discussion ensued regarding the allocation of Measure AV funds, other fund sources, and a professional Administrator for Measure AV grant funds.

14) CITY MANAGER'S REPORT

City Manager Perez reported on the following items: Flag Day event; Yellen Park groundbreaking; Juneteenth event; Summer Concerts and Family Movie Nights; Cine Gear Expo at Paramount Studios; and grand opening of the eastside Chick-fil- A and Trader Joe warehouse.

15) NON-AGENDA PUBLIC COMMENTS

The following individuals provided public input regarding Council and Committee Member conduct: Rich Gallego, Yul Gevargis, and Abraham Salcedo.

The following individuals provided input regarding the Measure AV budget: Abraham Salcedo, Marcos Alvarez, Mario Presents, Jason Zink, Ruth Sanchez, Stephanie Mayol, and Xavier Flores.

The following individuals provided public input: Laurel Forrest commented regarding ADA compliance; and Eugene Hernandez spoke regarding freedom of speech. Mayor Bettencourt directed staff to record Measure AV meetings.

Mayor Pro Tem Alarcón spoke in support of non-profits.

16) PRESENTATION BY CITY ATTORNEY

Interim City Attorney Curley confirmed items were properly agendaized.

16.1) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Shanae Smith, Patricia Nevarez and Michael "Mike" Behen vs. City of Palmdale, et al.

Los Angeles County Superior Court

Case No. 22STCV18219

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

162) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Maithi Ricci v. City of Palmdale, et al. Los Angeles County Superior Court Case No. 22STCV01269

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

16.3) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Ricky Thorstensen v. City of Palmdale, et al. Los Angeles County Superior Court Case No. 22STCV29463

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

16.4) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Kenya Torres vs. City of Palmdale, et al.

Los Angeles County Superior Court

Case No. 22STCV37041

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(d)(1).

16.5) PUBLIC EMPLOYMENT

Title: City Attorney

17) ANNOUNCEMENT BY CITY ATTORNEY

Attorney Halfman, Harper & Burns, LLP, announced Council was updated on Closed Session matters and there was no reportable action.

18) ADJOURNMENT

Mayor Bettencourt adjourned the meeting at 10:56 p.m. to July 12, 2023 at 5:00 p.m. in the City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 19th day of July, 2023.

Laura Bettencourt, Mayor

ATTEST:

Rochelle Scott, Acting City Clerk



City Council Staff Report

DATE: JULY 19, 2023
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER'S OFFICE – CITY CLERK DIVISION
DISTRICT: ALL
SUBJECT: CITY COUNCIL NOMINATION AND APPOINTMENT OF ONE (1) ALTERNATE MEMBER TO THE HUMAN RIGHTS ADVISORY COMMITTEE

ISSUE

City Council Nomination and Appointment of one (1) Alternate Member to the Human Rights Advisory Committee.

RECOMMENDATION

Staff recommends that pursuant to Palmdale Municipal Code 2.08.030, the City Council nominate and appoint one (1) individual to serve as the Alternate Member on the Human Rights Advisory Committee for a term to expire on April 30, 2025.

1. Mancilla, Tanya Janine Rincon (D5)	2. Sartika, Hestia (D4)
3. Sigala, Belen (Out of District Boundaries)	

BACKGROUND

The Human Rights Advisory Committee was created by the City Council to act in an advisory capacity providing advice and actionable recommendations to the Mayor, City Council and City Manager in their efforts to build a more inclusive community. Residency in the City of Palmdale is not required.

DISCUSSION

The City Clerk's Office was informed of the resignation of Covell Jenkins on June 15, 2023. The alternate, Elizabeth Henriquez, selected by Council at the April 5, 2023, meeting has filled the position.

The alternate position must now be filled. There are three (3) remaining qualified applicants who are interested in serving on the Committee. The applicant's district is listed for **informational purposes only**.

Report to Mayor and City Council

Re: City Council Nomination and Appointment of one (1) Alternate Member to the Human Rights Advisory Committee

July 19, 2023

Page 2

This item is brought forth for City Council Nomination and Appointment of one (1) Alternate Member to the Human Rights Advisory Committee for a term to expire April 2025.

A Livescan fingerprint submission via the California Department of Justice is required for the appointment to be complete. The State of California requires a Statement of Economic Interest Form 700 be filed within 30-days of the appointment.

FISCAL IMPACT

Approximately \$4,166 was spent on advertising this position, budgeted in Account No. 10112001-722310.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:

Certified as to availability of Funds:

Approved by:

Approved as to form:

Rochelle Scott, Acting City Clerk

Janelle Samson, Director of Finance

Ronda Perez, City Manager

William P. Curley, III, Interim City Attorney

ATTACHMENTS

Redacted Applications



Human Rights Advisory Committee Application

Human Rights Advisory Committee Information:

Date 3/8/23

Please Print

No.	Street	City	State	Zip
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Personal Information

(Please attach additional sheets, if necessary.)

1. Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties. If not, type N/A

n/a

2. Are you currently serving as an elected city or county official? If yes, please explain. If no, Type N/A

n/a

3. Yes ☐ No ☒ Do you or any members of your immediate family own any interest in any enterprise which does or might do business with the City and/or the Board/Commission?

4. Yes ☐ No ☒ Do you or any members of your immediate family own any interest in any real property adjacent to or within the City of Palmdale?

5. Yes ☐ No ☒ Do you or any members of your immediate family have any interests or associations which might present a conflict of interest?

6. List all current organizations and societies of which you are a member:

Palmdale Promise Parent Ambassador, PTA member and teachers aid volunteer at Dos Caminos School

7. Please describe any public service experience serving on a commission or public body?

8. How do you feel you would add value to the Human Rights Advisory Committee? What unique characteristics, qualifications, perceptions, and experiences would you bring to the Committee?

I can easily connect w/ everyone I come across. I am deeply compassionate about others and that may be why its so easy to do so. My professional experience w/ people of all ages & financial circumstances have given me knowledge and confidence to help others in a very effective way in every setting professional and not.

9. What are your long-term goals as a Human Right Advisory Committee member?

To promote this committee as well as the rest of the programs that are offered in a way that hasnt been done before. Through social media, events, schools, game nights, vendors. To have more meetings where the public can access information more easily and not be so intimidated to be a part of the cities voice.

10. What additional information would you like us to know to better assess your suitability for the Human Rights Advisory Committee?

Now more than ever especially with the Pandemic, there is a disconnect, even in ones own home at times. I am determined to research, study and learn anything I can to help nut sometimes all it takes is for someone to listen and talk with those that are in need instead of just seeing them as a statistic or talking at them and handing them informational brochures. We all long to feel accepted and loved.

Education, Training and Experience:

School	Name & Address	No. of Years Completed	Did you Graduate?	Degree or Diploma	GPA (i.e., A=4.0)
High School	Mira Monte, Mission Viejo		Yes ☒ No ☐		3.7
College / University	Antelope Valley College		Yes ☐ No ☐		
Vocational			Yes ☐ No ☐		
Other	CA	Licensed	Yes ☒ No ☐	Real Estate and Life and Health Insurance	

Employment History

List below all present and past employment for the last ten (10) years starting with your most recent employer. Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of Employer: Future Star Tutoring Services

Address: service was provided in each individuals home

No.	Street	City	State	Zip
1	1000	1000	1000	1000
2	1000	1000	1000	1000
3	1000	1000	1000	1000
4	1000	1000	1000	1000
5	1000	1000	1000	1000
6	1000	1000	1000	1000
7	1000	1000	1000	1000
8	1000	1000	1000	1000
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73	1000	1000	1000	1000
74	1000</			

Type of Business: Foster Youth Tutoring Services

Telephone No. (323) 419-8102 Your Supervisor's Name: Tom

Your Position and Duties: Tutor, Test, Assess placements , build trust and a connection with students

Major Accomplishments: was always requested to stay on with the student as long as they were approved

Dates of Employment: From 12/20/19 To 3/7/20

Reason for Leaving: due to covid, I could no longer enter their homes and zoom was not offered

Upon leaving, were you eligible for rehire? Yes ☒ No ☐

Name of Employer: RespiteWorks

Address: Mission Viejo, CA

No. Street	City	State	Zip
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Type of Business: Behavioral Health Support - Medical

Telephone No. (949) 861-7342 Your Supervisor's Name: Genesis

Your Position and Duties: Case worker , Provide relief for primary caregivers of disabled individuals

Major Accomplishments: promoting independence, performing care tasks on their behalf, and creating and implement lesson plan

Dates of Employment: From 11/20/15 To 4/4/16

Reason for Leaving: needed a fulltime position

Upon leaving, were you eligible for rehire? Yes ☒ No ☐

Name of Employer: Monex Deposit Company

Address: Newport Beach, CA
No. Street City State Zip

Type of Business: Investment/ Precious Metal Trade

Telephone No. (949) 752-1400 Your Supervisor's Name: Tracy

Your Position and Duties:

Major Accomplishments: Manage 12 account managers database, audit filesImplemented charts for budget and targets

Dates of Employment: From 9/5/16 To 3/1/17

Reason for Leaving: had my daughter

Upon leaving, were you eligible for rehire? Yes ☒ No ☐

References

List below three persons not related to you who have knowledge of your civic activity within the last three years.

Name: Oswaldo Valdivia

Address: [REDACTED]
No. Street City State Zip

Occupation: [REDACTED]

Telephone No. ([REDACTED]) Number of Years Acquainted: 1

Name: Josie Romero

Address: [REDACTED]
No. Street City State Zip

Occupation: [REDACTED]

Telephone No. ([REDACTED]) Number of Years Acquainted: 5

Name: Laura Leon

Address: [REDACTED]
No. Street City State Zip

Occupation: [REDACTED]

Telephone No. ([REDACTED]) Number of Years Acquainted: 7

Please read carefully, initial each paragraph and sign below:

I hereby certify that the answers given by me on this application are true and correct to the best of my knowledge, and that I have not withheld any information that might adversely affect my chances for appointment. I understand that any misstatement or omission of fact on this application or any documents used to obtain an appointment may result in rejection of this application or immediate discharge if I am appointed, regardless of the time elapsed before discovery of the misstatement or omission. I further certify that I, the applicant, have personally completed this application.

tr _____ (Initials)

I hereby authorize the City of Palmdale to investigate my references, prior employers, work record, education, and other matters related to my suitability for appointment and further, authorize the references I have listed, all prior employers, and all educational institutions attended, to disclose to the City of Palmdale any and all letters, reports, and other information related to my records, including, but not limited to, my performance reviews and evaluations, discipline, commendations, awards, and all other employment information, without giving me prior notice of such disclosure. By providing this page of the application to the references, prior employers, and educational institutions attended, I release them, to the fullest extent permitted by law, from any and all claims, demands, fees, and liabilities for providing the City of Palmdale with all information. I release the City of Palmdale, its agents, employees, and representatives, to the fullest extent permitted by law, from any and all claims, demands, fees, and liabilities that may result from any use or disclosure of such information by the City of Palmdale, or any of its agents, employees, and representatives. tr _____ (Initials)

I further understand and agree that as a condition to being appointed to the Human Rights Advisory Committee, I will be required to agree to conduct myself in accordance with the City of Palmdale's personnel practices and policies as set forth in the Human Resources Rules, the Brown Act, and the Public Records Acts, copies of which I will be provided and will review prior to accepting an appointment to the Human Rights Advisory Committee. To the fullest extent permitted by law, I expressly consent to, and I waive any rights of privacy I might otherwise have in connection with the City's Human Resources Rules in general and the above-described sections in particular.

tr _____ (Initials)

I understand that as part of the final selection process, I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for this Human Rights Advisory Committee position and that such information collected during the check will be kept confidential. tr _____ (Initials)

Applicant

Information:

REASONABLE ACCOMMODATIONS: Based on your understanding of the Human Rights Advisory Committee, will you require any special accommodations to apply and/or participate as a Member? ☐ Yes ☒ No If yes, what reasonable accommodations would be necessary to assist you in this area?

Foreign Languages: spanish ☒ Speak ☒ Read ☒ Write
_____ ☐ Speak ☐ Read ☐ Write

Specialized training/skills: _____

Computer Skills:

☒ Word	☒ Photoshop	☒ Excel	☒ Adobe Creator
☒ Access	☒ PowerPoint	☒ Publisher	☐ Other: _____

In Case of Emergency:

Whom should we notify?

Name

Relationship to Applicant

Home Phone:

Work Phone:

Physician's Name:

Phone:

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

AUTHORIZATION AND RELEASE

I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Authorization and Release set forth on this 8 day of March, 2023

Applicant's Signature:

Applicants are encouraged to attach a resume.

Applications may be mailed (postmarked the date of the deadline), e-mailed to cityclerkdepartment@cityofpalmdale.org or hand delivered to the office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550

For additional information, please contact the City Clerk at 661/267-5151

AREAS OF EXPERTISE

Working with children

In diverse settings and backgrounds/

Front Desk /

Seminar Spokesperson/

Hiring, Training, Sales/

Finance Educator/

Nonprofit Volunteer-Work/

High Volume Workload/

Quality Control/

Project jump starter/

PERSONAL SKILLS

Bilingual - Spanish (Fluent)

Compassionate

Considerate

Dependable

Willing to assist in extra tasks without being asked

Friendly

Tech Savvy

Detail-oriented

Focused

Hard-working

Quick Learner

PERSONAL SUMMARY

Detail-driven and highly motivated professional with a strong desire to provide the best possible customer journey and contribute to the families and company's success.

COMPUTER SKILLS

- G Suite
 - Microsoft Office 365
 - Operating Systems
 - Web Browsers
 - Softwares
- Google Calendar, GMail, Docs, Drive, Sheets, Forms
Word, Excel, OneDrive, OneNote, Powerpoint, Outlook, Publisher
Microsoft Windows, macOS
Chrome, Firefox, Edge, Safari
SAP, Bluezone, Salesforce, Quickbooks, Statistical Softwares,

EDUCATION

- Current - Antelope Valley College - Major: Social Work
- CA Real Estate Sales Licence [REDACTED]
- Certificate - Completion of city of Palmdale Partners Academy
- CA Life and Health Insurance License
- High School Graduate

EXPERIENCE**Future Star Tutoring Services / Tutor / December 2019 - March 2020**

Working closely with CEO to continuously enhance and improve the support and services provided
Responsible for working with course syllabus, study guides, assessments, and other additional documents that assist in the student's academic success

JohnHart Real Estate/ Administrative Assistant and Sales Consultant / 2018- 2019

Co-Manage 40 designated agents. Responsible for the development and growth of their business by preparing, reviewing, auditing and submitting letters, presentations, agreements, offers and disclosures
Closed 120+ transactions, \$75mill+ in sales and trained office receptionist/assistant
Coach agents to on marketing techniques, cold calls and negotiating prices
Launched the implementation of new ideas to reach monthly targets

Monex Deposit Company / Account Manager Assistant / 2016-2017

Manage files, appointments, mail and invoices for 12 account managers
Use database and specific codes for all trades, create transactions, audit files
Implemented charts for budget and targets

RespiteWorks/ Behavioral Respite Case worker / 2015-2016**Pearl HomeCare Solutions for Senior Citizens / 2015-2016**

Provide relief for primary caregivers of disabled individuals by promoting independence, performing care tasks on their behalf, and creating and implement lesson plans with attainable goals and timelines as well as document, address, and report negative patterns

Rheon USA / Administrative Assistant and Customer Service / 2007 - 2015

Managed QAI for dept transactions as well as travel, transportation, scheduling & meeting arrangements
Project supervisor for spanish speaking territories and translator for letters, quotes and website
Managed all travel, transportation, scheduling & meeting arrangements for department managers
Conducted interviews, hired two team members and trained five team members
Selected by CEO to be spokesperson at Las Vegas seminar

Industry Data Research / Data Entry, Call Center / 2005-2007

Resolved data-management issues that helped elevate Net Promoter Score (NPS) from 89% to 95%
Reviewed work orders and accurately input data into the company database
Flagged accounts, provided follow up on accounts to prevent service delays
Provide customer support to 125+ customers/ day, assist with other office duties when needed

VOLUNTEER WORK

"I always wondered why somebody didn't do something about that, then I realized, I am somebody."

- (March 2023- Current) School Council member, Teachers assistant in reading comprehension, Palmdale Promise Parent Ambassador and PTA member at Dos Caminos, Palmdale
- (1999- Current) Petitioning, write/call congress & organizations,
- (2022) Gun Violence Awareness Walk/ Protest
- (2010-2022) Homeless Outreach throughout Orange and Los Angeles County
- (2017) CHOC- Filing, appointments, event coordination, follow up care
- (2010-2015) Orphanage Trips to Tijuana, Mexico
- (2016) Orange County Jail Ministry: Speaker, shared, resources, provided emotional support
- (2014- 2015) High School TA - Tutored Math, Grade tests, arrange packets

Rochelle Scott

From: noreply@civicplus.com
Sent: Thursday, February 16, 2023 10:20 AM
To: City Clerk Department
Subject: Online Form Submittal: Human Rights Advisory Committee

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization.

Human Rights Advisory Committee

Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550
(661) 267-5151

Human Rights Advisory Committee Application

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Human Rights Advisory Information:

Name	Belen Sigala	Out of District boundaries
Date	2/16/2023	
Business Telephone		
Home Telephone	Field not completed.	
Cell Phone		

Possession of a valid California driver's license and the ability to be insured with the City's insurance carrier is required.

Present Address	
City	Lancaster
State	CA
Zip Code	93535
Permanent Address if different from present address	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
(Section Break)	

Personal Information

(Please attach additional sheets, if necessary.)

Upload Additional Sheets	<i>Field not completed.</i>
Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.	Yes
Please Explain	Board Member for nonprofit
Are you currently serving as an elected city or county official?	No
Do you or any members of your immediate family own any interest in any enterprise which does or might do business with the City and/or the Board/Commission?	No

Do you or any members of your immediate family own any interest in any real property adjacent to or within the City of Palmdale?	No
Do you or any members of your immediate family have any interests or associations which might present a conflict of interest?	No
List all current organizations and societies of which you are a member.	AV Seed & Grow - Cultivar y Crecer
Please describe any public service experience serving on a commission or public body?	As a board member, we service families who have children with disabilities or other special needs; events are created to provide aid and resources throughout the year.
How do you feel you would add value to the Human Rights Advisory Committee? What unique characteristics, qualifications, perceptions, and experiences would you bring to the Committee?	I'm passionate about learning more about the community, take the knowledge and convert it into something that could aid those involved. For the past 2 years, I have immersed myself in advocating for families in need and it has only enhanced the need to do better for them.
What are your long-term goals as a Human Right Advisory Committee member?	This would be my first attempt to venture into something involving the city; I look forward to the opportunities to grow within in order to become n assets to the committee as well as an individual citizen.
What additional information would you like us to know to better assess your suitability for the Human Rights Advisory Committee?	I have experience creating awareness for important matters involving rights for certain individuals while encouraging equality, sensitivity, and improving community relationships amongst the people.

(Section Break)

Education, Training and Experience

High School

Name	Roosevelt High School
Address	456 S Mathews St, Los Angeles, CA 90033
Number of Years Completed	4
Did you Graduate?	Yes
Degree or Diploma	High School
GPA (i.e., A=4.0)	3.8

College/University

Name	East Los Angeles College
Address	1301 Avenida Cesar Chavez, Monterey Park, CA 91754
Number of Years Completed	2
Did you graduate?	Yes
Degree or Diploma	Associates
GPA (i.e., A=4.0)	3.9

Vocational

Name	<i>Field not completed.</i>
Address	<i>Field not completed.</i>
Number of Years Completed	<i>Field not completed.</i>
Did you graduate?	<i>Field not completed.</i>
Degree or Diploma	<i>Field not completed.</i>
GPA (i.e., A=4.0)	<i>Field not completed.</i>
Other	<i>Field not completed.</i>

Employment History

List below all present and past employment for the last ten (10) years starting with your most recent employer. Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of Employer	Keller Williams Antelope Valley
Address	<i>Field not completed.</i>
Type of Business	Real Estate
Telephone Number	<i>Field not completed.</i>
Your Supervisor's Name	Garett Rough
Your Position and Duties	Realtor - to promote my own business, generate leads, show commercial/residential/industrial properties, negotiate, and review all necessary legal documentation to protect my buyers and sellers. (Non-duties but still do: assist anyone with their events, answer phones, provide information to new inquiring individuals are thinking or pursuing real estate as a career)
Major Accomplishments	Networked with several individuals within the field who are also community advocates, who have taken me under their wing and have taught me a lot about the AV.
Dates of Employment	
From	8/24/2022
To	<i>Field not completed.</i>
Reason for Leaving	Currently self employed with agency
Upon leaving, were you eligible for rehire?	<i>Field not completed.</i>

Name of Employer	Moon & Yang
Address	<i>Field not completed.</i>
Type of Business	Employment Law

Telephone Number	<i>Field not completed.</i>
Your Supervisor's Name	Kane Moon
Your Position and Duties	Senior Legak Administrator- was the initial contact for all of our clients, answered all their questions relating to FEHA and other employment law questions; looked over legal documents for illegalities; recognized potential cases based on facts; assisted in mediations, deposition preps, negotiations, and business relations with other offices
Major Accomplishments	Helped build a law firm with only 1 employee (me) to a working 20+ firm within 5 years; successfully helped serviced all individuals who perceived that they were wronged and their rights were violated when employed or terminated.
Dates of Employment	
From	11/1/2003
To	3/12/2021
Reason for Leaving	Moved to AV during covid (2020) to take care of elderly parents; father needing surgeries. Could not provide the same efficiency and unlimited time to my position as I once could due to the daily distance. Also, hit the glass ceiling and wanted to continue to grow.
Upon leaving, were you eligible for rehire?	<i>Field not completed.</i>
(Section Break)	
Name of Employer	<i>Field not completed.</i>
Address	<i>Field not completed.</i>
Type of Business	<i>Field not completed.</i>
Telephone Number	<i>Field not completed.</i>
Your Supervisor's Name	<i>Field not completed.</i>
Your Position and Duties	<i>Field not completed.</i>
Major Accomplishments	<i>Field not completed.</i>
Dates of Employment	
From	<i>Field not completed.</i>

To	<i>Field not completed.</i>
Reason for Leaving	<i>Field not completed.</i>
Upon leaving, were you eligible for rehire?	<i>Field not completed.</i>

(Section Break)

References

List below three persons not related to you who have knowledge of your civic activity within the last three years.

Name	Rosie Sigala
Address	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
Occupation	
Telephone Number	
Number of Years Acquainted	34

(Section Break)

Name	Jennifer Torres
Address	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
Occupation	
Telephone Number	
Number of Years Acquainted	9

(Section Break)

Name	Marvin Zelada
Address	Field not completed.
City	Field not completed.
State	Field not completed.
Zip Code	Field not completed.
Occupation	
Telephone Number	
Number of Years Acquainted	8

(Section Break)

Please read carefully, initial each paragraph and sign below:

I hereby certify that the answers given by me on this application are true and correct to the best of my knowledge, and that I have not withheld any information that might adversely affect my chances for appointment. I understand that any misstatement or omission of fact on this application or any documents used to obtain an appointment may result in rejection of this application or immediate discharge if I am appointed, regardless of the time elapsed before discovery of the misstatement or omission. I further certify that I, the applicant, have personally completed this application.

Initials	BS
----------	----

I hereby authorize the City of Palmdale to investigate my references, prior employers, work record, education, and other matters related to my suitability for appointment and further, authorize the references I have listed, all prior employers, and all educational institutions attended, to disclose to the City of Palmdale any and all letters, reports, and other information related to my records, including, but not limited to, my performance reviews and evaluations, discipline, commendations, awards, and all other employment information, without giving me prior notice of such disclosure. By providing this page of the application to the references, prior employers, and educational institutions attended, I release them, to the fullest extent permitted by law, from any and all claims, demands, fees, and liabilities for

providing the City of Palmdale with all information. I release the City of Palmdale, its agents, employees, and representatives, to the fullest extent permitted by law, from any and all claims, demands, fees, and liabilities that may result from any use or disclosure of such information by the City of Palmdale, or any of its agents, employees, and representatives.

Initials

BS

I further understand and agree that as a condition to being appointed to the Human Rights Advisory Committee, I will be required to agree to conduct myself in accordance with the City of Palmdale's personnel practices and policies as set forth in the Human Resources Rules, the Brown Act, and the Public Records Acts, copies of which I will be provided and will review prior to accepting an appointment to the Human Rights Advisory Committee. To the fullest extent permitted by law, I expressly consent to, and I waive any rights of privacy I might otherwise have in connection with the City's Human Resources Rules in general and the above-described sections in particular.

Initials

BS

I understand that as part of the final selection process, I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for this Human Rights Advisory Committee position and that such information collected during the check will be kept confidential.

Initials

BS

(Section Break)

Applicant Information

REASONABLE
ACCOMMODATIONS

No

Foreign Language

Spanish

Do you?

Speak, Read , Write

Foreign Language

Field not completed.

Do you?	<i>Field not completed.</i>
Specialized training/skills:	<i>Field not completed.</i>
Computer Skills	Word, Photoshop, Excel, PowerPoint
(Section Break)	

In Case of Emergency

Whom should we notify?

Name	[REDACTED]
Relationship	[REDACTED]
Home Phone	[REDACTED]
Work Phone	<i>Field not completed.</i>
Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)	[REDACTED]
(Section Break)	

AUTHORIZATION AND RELEASE

I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Authorization and Release set forth on this day	2/16/2023
Electronic Signature Agreement	I agree.
Electronic Signature	Belen Sigala

Applicants are encouraged to attach a resume. *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Rochelle Scott

From: noreply@civicplus.com
Sent: Thursday, March 9, 2023 6:00 PM
To: City Clerk Department
Subject: Online Form Submittal: Human Rights Advisory Committee

CAUTION: This email originated from outside of the organization.

Human Rights Advisory Committee

Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550
(661) 267-5151

Human Rights Advisory Committee Application

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Human Rights Advisory Information:

Name	Hestia Sartika District 4
Date	<i>Field not completed.</i>
Business Telephone	<i>Field not completed.</i>
Home Telephone	<i>Field not completed.</i>
Cell Phone	

Possession of a valid California driver's license and the ability to be insured with the City's insurance carrier is required.

Present Address	
City	Palmdale
State	CA
Zip Code	93552
Permanent Address if different from present address	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
(Section Break)	

Personal Information

(Please attach additional sheets, if necessary.)

Upload Additional Sheets	HumanRightsAdvisory.pdf
Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.	Yes
Please Explain	As Vice President of Scholarship and later Regional Vice President of Technology for Phi Theta Kappa Honor Society International, I gained experience in cross-regional leadership communications, event management, and technical project delivery. I maintained relationships with stakeholders and local communities, and developed successful educational programs promoting diversity and cooperation. As Executive Liaison Officer in College of the Canyons' Student Government, I liaised between the board of education and trustees, gaining insight into local government operations.
Are you currently serving as an elected city or county official?	No

Do you or any members of your immediate family own any interest in any enterprise which does or might do business with the City and/or the Board/Commission?	No
Do you or any members of your immediate family own any interest in any real property adjacent to or within the City of Palmdale?	Yes
Do you or any members of your immediate family have any interests or associations which might present a conflict of interest?	No
List all current organizations and societies of which you are a member.	• Psi Beta Honor Society • Phi Theta Kappa Honor Society • Pathway to Law Program • IEEE (Institute of Electrical and Electronics Engineers) • Women Who Code (as a mentor) • Data Con LA (as Host and Executive)
Please describe any public service experience serving on a commission or public body?	As Vice President of Scholarship for Phi Theta Kappa at College of the Canyons, I conducted research and developed a successful mentorship program for students seeking career and educational guidance. This experience helped me develop skills that were transferable to my position as the Regional Vice President of Technology for Phi Theta Kappa Honor Society International, where I acted as a liaison between the regional, headquarters, and local community colleges. My responsibilities included managing cross-regional leadership communications and events, providing technical direction for project delivery, incident/problem management, and technical solutions for the region. Participating in Board meetings allowed me to anticipate and assess the success of upcoming activities, events, and regional network infrastructure, which enabled me to develop, implement, and present successful educational programs that promoted interregional cooperation and a positive attitude toward diversity. As the Executive Liaison Officer for the Student Government at College of the Canyons, I gained

insight into local government operations, worked with the board of education, board of trustees, and liaised between the two campuses.

My goal is to one day serve in my local government, and my involvement in public service organizations such as Phi Theta Kappa, Psi Beta Honor Society, Pathway to Law Program, IEEE, Student Government, as well as my volunteer work as a Host and Executive in Data Con LA, where I gained valuable experience in event planning and management. In addition to mentorship in Women Who Code, where I helped other women excel in their technology careers, has helped me develop the skills and experience needed to achieve this goal. Overall, my public service experience has focused on education, technology, diversity, and I am committed to advocating for the rights of minority and historically marginalized communities.

How do you feel you would add value to the Human Rights Advisory Committee? What unique characteristics, qualifications, perceptions, and experiences would you bring to the Committee?

As an immigrant woman who has experienced discrimination and abuse, I believe that I could bring a unique perspective to the Human Rights Advisory Committee. My experiences with discrimination within the math and engineering field have given me insight into issues related to employment and gender equality. Additionally, my personal experience of growing up in an abusive household, experiencing homelessness, and struggling to access food and basic needs has provided me with a deep understanding of issues related to social equity, housing, and poverty.

Furthermore, I have witnessed the struggles of my family members who are living with mental illness and identify as LGBTQ, which has given me insight into issues related to the rights of minority and historically marginalized communities. My experience navigating the legal system as an immigrant to obtain a divorce and restraining order for my mother has also given me a unique understanding of civil rights and the challenges that can arise when trying to access justice.

My personal experiences have led me to a life dedicated to public service and community advocacy. Through my work, I have gained an understanding of the lack of support for individuals and communities experiencing discrimination, poverty, mental illness, and unsafe home environments. I believe that my background and experiences could contribute to the Human Rights Advisory Committee's mission to promote and protect the human rights of all individuals, particularly those who are marginalized and vulnerable.

What are your long-term goals as a Human Right Advisory Committee member?

As a member of the Human Rights Advisory Committee, my long-term goal is to advocate for and address the issues faced by marginalized communities. My experiences as an immigrant woman who has faced discrimination and abuse have given me a unique perspective on the challenges that these communities face. My focus would be on promoting education, housing, employment, race relations, social equity, LGBTQ rights, gender equality, civil rights, and the rights of any other minority or historically marginalized communities. Having lived in an unsafe home, with family members suffering from mental health issues and disabilities, I aim to bring awareness and work towards a more inclusive and supportive community. I believe in the basic human rights of every individual and I am committed to working towards creating a society that upholds these values to help create a more just and equitable society where all individuals have access to the resources and support they need to thrive.

What additional information would you like us to know to better assess your suitability for the Human Rights Advisory Committee?

Field not completed.

(Section Break)

Education, Training and Experience

High School

Name	Allan F. Daily High
Address	Glendale
Number of Years Completed	2
Did you Graduate?	Yes
Degree or Diploma	Diploma
GPA (i.e., A=4.0)	2.5

College/University

Name	Iowa State University
Address	<i>Field not completed.</i>
Number of Years Completed	<i>Field not completed.</i>
Did you graduate?	Yes
Degree or Diploma	Degree
GPA (i.e., A=4.0)	2.5

Vocational

Name	<i>Field not completed.</i>
Address	<i>Field not completed.</i>
Number of Years Completed	<i>Field not completed.</i>
Did you graduate?	<i>Field not completed.</i>
Degree or Diploma	<i>Field not completed.</i>
GPA (i.e., A=4.0)	<i>Field not completed.</i>
Other	<i>Field not completed.</i>

(Section Break)

Employment History

List below all present and past employment for the last ten (10) years starting with your most recent employer. Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of Employer	<i>Field not completed.</i>
Address	<i>Field not completed.</i>
Type of Business	<i>Field not completed.</i>

Telephone Number	<i>Field not completed.</i>
Your Supervisor's Name	<i>Field not completed.</i>
Your Position and Duties	<i>Field not completed.</i>
Major Accomplishments	<i>Field not completed.</i>
Dates of Employment	
From	<i>Field not completed.</i>
To	<i>Field not completed.</i>
Reason for Leaving	<i>Field not completed.</i>
Upon leaving, were you eligible for rehire?	<i>Field not completed.</i>
(Section Break)	
Name of Employer	<i>Field not completed.</i>
Address	<i>Field not completed.</i>
Type of Business	<i>Field not completed.</i>
Telephone Number	<i>Field not completed.</i>
Your Supervisor's Name	<i>Field not completed.</i>
Your Position and Duties	<i>Field not completed.</i>
Major Accomplishments	<i>Field not completed.</i>
Dates of Employment	
From	<i>Field not completed.</i>
To	<i>Field not completed.</i>
Reason for Leaving	<i>Field not completed.</i>
Upon leaving, were you eligible for rehire?	<i>Field not completed.</i>
(Section Break)	
Name of Employer	<i>Field not completed.</i>
Address	<i>Field not completed.</i>

Type of Business	<i>Field not completed.</i>
Telephone Number	<i>Field not completed.</i>
Your Supervisor's Name	<i>Field not completed.</i>
Your Position and Duties	<i>Field not completed.</i>
Major Accomplishments	<i>Field not completed.</i>
Dates of Employment	
From	<i>Field not completed.</i>
To	<i>Field not completed.</i>
Reason for Leaving	<i>Field not completed.</i>
Upon leaving, were you eligible for rehire?	<i>Field not completed.</i>
(Section Break)	

References

List below three persons not related to you who have knowledge of your civic activity within the last three years.

Name	<i>Field not completed.</i>
Address	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
Occupation	<i>Field not completed.</i>
Telephone Number	<i>Field not completed.</i>
Number of Years Acquainted	<i>Field not completed.</i>
(Section Break)	
Name	<i>Field not completed.</i>

Address	Field not completed.
City	Field not completed.
State	Field not completed.
Zip Code	Field not completed.
Occupation	Field not completed.
Telephone Number	Field not completed.
Number of Years Acquainted	Field not completed.
(Section Break)	
Name	Field not completed.
Address	Field not completed.
City	Field not completed.
State	Field not completed.
Zip Code	Field not completed.
Occupation	Field not completed.
Telephone Number	Field not completed.
Number of Years Acquainted	Field not completed.
(Section Break)	

Please read carefully, initial each paragraph and sign below:

I hereby certify that the answers given by me on this application are true and correct to the best of my knowledge, and that I have not withheld any information that might adversely affect my chances for appointment. I understand that any misstatement or omission of fact on this application or any documents used to obtain an appointment may result in rejection of this application or immediate discharge if I am appointed, regardless of the time elapsed before discovery of the

misstatement or omission. I further certify that I, the applicant, have personally completed this application.

Initials

HS

I hereby authorize the City of Palmdale to investigate my references, prior employers, work record, education, and other matters related to my suitability for appointment and further, authorize the references I have listed, all prior employers, and all educational institutions attended, to disclose to the City of Palmdale any and all letters, reports, and other information related to my records, including, but not limited to, my performance reviews and evaluations, discipline, commendations, awards, and all other employment information, without giving me prior notice of such disclosure. By providing this page of the application to the references, prior employers, and educational institutions attended, I release them, to the fullest extent permitted by law, from any and all claims, demands, fees, and liabilities for providing the City of Palmdale with all information. I release the City of Palmdale, its agents, employees, and representatives, to the fullest extent permitted by law, from any and all claims, demands, fees, and liabilities that may result from any use or disclosure of such information by the City of Palmdale, or any of its agents, employees, and representatives.

Initials

HS

I further understand and agree that as a condition to being appointed to the Human Rights Advisory Committee, I will be required to agree to conduct myself in accordance with the City of Palmdale's personnel practices and policies as set forth in the Human Resources Rules, the Brown Act, and the Public Records Acts, copies of which I will be provided and will review prior to accepting an appointment to the Human Rights Advisory Committee. To the fullest extent permitted by law, I expressly consent to, and I waive any rights of privacy I might otherwise have in connection with the City's Human Resources Rules in general and the above-described sections in particular.

Initials

HS

I understand that as part of the final selection process, I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for this Human Rights Advisory Committee position and that such information collected during the check will be kept confidential.

Initials

HS

(Section Break)

Applicant Information

REASONABLE
ACCOMMODATIONS

Field not completed.

Foreign Language

Field not completed.

Do you?

Field not completed.

Foreign Language

Field not completed.

Do you?

Field not completed.

Specialized training/skills:

Field not completed.

Computer Skills

Field not completed.

(Section Break)

In Case of Emergency

Whom should we notify?

Name

[REDACTED]

Relationship

[REDACTED]

Home Phone

[REDACTED]

Work Phone

Field not completed.

Do you have any medical
history that we should be
aware of in the event of an
emergency? (Allergies,
medications, etc.)

Field not completed.

(Section Break)

AUTHORIZATION AND RELEASE

I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Authorization and Release set forth on this day	3/9/2023
---	----------

Electronic Signature Agreement	I agree.
-----------------------------------	----------

Electronic Signature	Hestia Sartika
----------------------	----------------

Applicants are encouraged to attach a resume.	HestiaSartika-02142023.pdf
--	--

Email not displaying correctly? [View it in your browser.](#)

Dear Human Rights Advisory Committee,

I am writing to express my interest in the Human Rights Advisory Committee position and am honored to apply for a position on your committee. As an immigrant from Indonesia, I have experienced discrimination, abuse, and financial hardship throughout my life. These experiences have given me a unique perspective on the importance of protecting the human rights of marginalized communities, including those who face challenges related to education, housing, employment, race relations, social equity, LGBTQ rights, gender equality, civil rights, and the rights of any other minority or historically marginalized communities.

My personal journey has inspired me to become an advocate for those who face similar challenges. As a woman who has experienced sexual, physical, and mental abuse, I understand the importance of creating safe spaces for survivors of trauma. Additionally, as someone who has faced discrimination within the math and engineering fields, I understand the importance of promoting diversity and inclusion in all areas of education and employment.

Growing up in a chaotic and abusive home, gave me an insight on the importance of safe and affordable housing for all individuals. My family struggled to put food on the table, and we often had to rely on food banks and community resources to survive. This experience has given me a deep appreciation for the importance of access to basic needs, such as food and shelter.

Furthermore, my family has also faced mental health challenges, including schizophrenia and bipolar disorder. My sister, who was born a lesbian, has also faced challenges navigating the world as a member of the LGBTQ community. Witnessing these struggles has given me a unique perspective on the importance of promoting mental health awareness and advocating for the rights of the LGBTQ community.

In my professional life, I have served as a Software Project Manager and as the Regional Vice President of Technology for Phi Theta Kappa Honor Society. Through my volunteer work with organizations such as Women Who Code and Data Con LA, I have also gained valuable experience working with diverse groups of people and advocating for the rights of marginalized communities.

I am committed to using my professional and personal experiences to make a difference in my community and beyond. I believe that my unique perspective and diverse background make me well-suited for a position on your committee. Thank you for your consideration.

Sincerely,

Hestia Sartika

Vice President of Honors in Action at College of the Canyons,
Regional VP of Technology NV/CA,
Phi Theta Kappa, Alpha Nu Xi Chapter
Project Manager, Software Engineer focus in UI/UX
BS. Management Information Systems
AA. Mathematics and Sciences





HESTIA SARTIKA

Palmdale, CA

ACTIVITIES

- Psi Beta Honor Society
- Phi Theta Kappa Honor Society
 - VP. Honors in Action
 - Regional VP of Technology
- 2014 IBM – ACM Programming Competition
- Iowa State University Women's Rugby & ISU Cultural Ambassador
- Data Con LA Volunteer & Host
- Women Who Code – Mentor
- NSF Scholar

IOWA STATE UNIVERSITY

- May 2017 - BS. Management Information Systems

COMMUNITY COLLEGE

- May 2012 – AS. Mathematics & Sciences
- December 2023 – AA. Psychology
- December 2023 – Cert. Project Management Professional (PMP)
- December 2023 – AS. Electrical & Computer Engineering
- December 2023 – AA. Paralegal Studies

CERTIFICATES

- June 2014 - Lean Six Sigma – White Belt

An Software Project Manager, Phi Theta Kappa Honor Society Regional Vice President of Technology, and mentor for Women Who Code, committed to implement the organization's mission and vision, by leveraging my professional experience and diverse educational background in Management Information Systems, Computer Science & Engineering, Paralegal Studies, and Psychology in order to provide an unmatched understanding of design and architecture for a new generation of scalable, technological standard that will help your company to spring forward.

WORK EXPERIENCE

June 2021 – Present

NV/CA REGIONAL VP OF TECHNOLOGY

Phi Theta Kappa Honor Society International.

- Started as Vice President of Scholarship, then elected as Regional Vice President of Technology.
- Applying project management expertise to organize tasks, allocate resources, keep to deadlines, and report progress.
- Drive business processes, automation, and efficiency. Identify efficiencies, offer innovations, and create solutions.
- Maintaining and expanding relationships with key stakeholders and the local community to ensure all performance objectives are met.
- Engaged in Board meetings to identify and evaluate future initiatives, events, and regional network performance, in addition to candidate interviews.
- Construct, execute, and deliver effective educational programs that foster inter-regional interactions and promote diversity.

January 2020 – July 2021

SOFTWARE PROJECT MANAGER

Quikstor Self Storage and Software

- Leveraging project management expertise to identify and prioritize work streams, use resources, meet deadlines, and deliver status updates.
- Liaison to business, functional IT, and vendor/partner groups for support, acquisition implementations, system upgrades, and road planning.
- Facilitate morning stand-up meeting using all aspects of agile development and scrum practices.
- Direct application maintenance, troubleshooting, and support, including production issue repairs, improvement proposals, and IT Support group collaboration for problem resolution.
- Managed projects consisting of 6 engineers under a Technical Manager, CTO & CEO to collaborate with internal and external stakeholders toward gathering project requirements.
- Tracking project timelines through all phases of Software Development Life Cycle (SDLC), deliverables and assessing project risks, while proactively resolving issues as defined by the PMBOK guide.
- Investigate, debugged and fixed front end issues using Angular and backend issues using C# accessible through GIT, as well as writing SQL queries, batch scripting and stored procedures.
- Create & design mockups, gather spec requirements, technical documentations and sequence diagram using Postman and StopLight to access our web API and C#, increase efficiencies, solve problems, and discover root cause analysis.

- Designed & implemented UI/UX prototype for new upcoming features, researched and developed using C#, ASP.Net framework 4.5, to improve the software applications functionality.
- Created Workflows (WCF) using XAML and create reports forms (WPF) using DevExpress and WinForm.
- Created an excel sheet batch scripts for timesheets.
- We manage our projects through TFS & PBIs and Visual Studios 2017 shelvesets.
- Investigated, debugged, and fixed application problems reported by testers and collaborated with technical lead managers.
- Identify issues and implemented solutions to complex problems in large-scale front-end infrastructure. Present solution into project that decreases the process time in UI issues/bug reports between customer, tester to developer.
- Set-up web config file according to application needs & used IIS to export and import SQL data.

May 2013 – January 2016**IT SUPPORT TECHNICIAN (ITS)****Iowa State University**

- Carried out in-depth analysis, performed and troubleshoots preventative tests as well as prioritized major technical issues projects.
- Provided Tier 1 to Tier 3 support through a ticketing system resolved either in person or remotely through VPN and VMware for graduates and faculties that needs troubleshooting, PC/Thin Client/MAC hardware repair, maintenance, installations, configurations and classroom/office/meeting room set-ups.
- Repurpose and organize all computer parts such as (deleting) hard drives and memory cards. Supported, installed, configured and tested all network printers (TCP/IP, LAN), routers, switches and firewalls within the division. Image desktops and laptops using VDI desktop virtualization and SCCM through the school's VPN.
- Managed classroom and office setup accurately and effectively and resolve difficult technical issues for end users.
- Worked closely and independently with faculties and graduates within Iowa State University to replace, repair, install and configure defective software and hardware.
- Troubleshoot, imaged, formatted and repaired (in-person or through remote desktop control) network print servers, desktops, and network issues. Also utilized SharePoint to create WebForms and VPN to load Linux on Windows environment.

June 2014 – August 2014**BUSINESS INTELLIGENCE ANALYST (INTERN)****Payless ShoeSource**

- Developed a solution to implement a functional way to search users through Active Directory using HTML and XML.
- Responsible to align, strategize and manage teams within 3 different states, as well as multiple departments and to report back to the CTO.
- Documented projects throughout all Software Development Life Cycle (SDLC) phases from beginning to end using waterfall methodology and practices.
- Created a documented business analysis for internal Law and Security Department's SharePoint site and migrated their SharePoint system from highly sensitive information type Entity Data Collection (EDC) to a Web Data Connector (WDC).
- Integrated and migrated of a highly customized WSS 3.0 to SharePoint 2010 including the implementation and integration of Active Directory, SQL, SharePoint security, forms-based authentication and custom workflows.

August 2007 – June 2009**IT FIELD TECHNICIAN****H&R Block**

- Exceeded expectations by improving productivity and accomplishing goals a week prior to due dates.
- Provided Tier 1 to Tier 3 support to division that has been assigned to me which consisted of 20+ offices and classrooms that contains 10+ computers per office and/or classroom.
- Troubleshoot, imaged through Ghost servers and SCCM, formatted and repaired Windows 2003 servers, POS and e-file systems, network print servers, network issues for offices to communicate to World Head Quarters.

July 2005 – June 2007**WEB CONTENT ADMINISTRATOR****MySpace**

- Improved in the way the company identified spammers by patterns and its daily usage.
- Tracked issues of flagged users to update profiles in compliance to the Terms of Service (TOS) using HTML and CSS.

February 2015 – April 2015

“How To Use Objects Code and Concepts”

Pearson Textbook PLC: University of Tubingen – (Dr. Holger Gast)

- Edited textbook called “How To Use Objects Code and Concepts” written by Dr. Horger Gast of University of Tubingen that focuses on Java, C# programming and its tools to create and edit using Eclipse. Sample Textbook: (<https://goo.gl/Mup2aS>)

December 2012 – January 2013

“Introduction to Agile Methods”

Pearson Textbook PLC: Iowa State University – (Dr. Sondra Ashmore and Kristin Runyan)

- Edited Dr. Sondra Ashmore and Kristin Runyan comprehend and use "Introduction to Agile Methods" by researching, revising, evaluating, and rewriting it. Sample Textbook: (<https://goo.gl/8eZ3RT>)



City Council Staff Report

DATE: JULY 19, 2023
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: OFFICE OF THE CITY MANAGER
CITY CLERK DIVISION
DISTRICT: ALL
SUBJECT: CITY COUNCIL NOMINATION AND APPOINTMENT OF FOUR (4) MEMBERS TO FILL THE CURRENT VACANCIES ON THE MOBILE HOME PARK RENTAL REVIEW BOARD

ISSUE

City Council Nomination and Appointment of four (4) Members to fill the current vacancies on the Mobile Home Park Rental Review Board.

RECOMMENDATION

Pursuant to the Palmdale Municipal Code Section 2.08.030 staff recommends the following:

1. Nominate and Appoint the following individuals to fill the vacancies on the Mobile Home Park Rental Review Board for a two-year term to expire on June 30, 2025.

1. Amber Henderson (D3)	2. Debra McLaurin (D2)
3. Hector Ramses Pacheco Olguin (D5)	4. Richard Perkins (D1)

BACKGROUND

The Mobile Home Park Rental Review Board ("Board") consists of five (5) members. No member of the Board shall be a resident or owner of a mobile home park or an employee of a park owner; and no member shall have a financial interest (as defined by state law) in any mobile home or mobile home park, or have a parent, child, spouse or sibling with any such financial interest. Prior to his/her appointment to the Board, each member shall file a declaration to this effect with the City Clerk. As defined in Palmdale Municipal Code Section 5.44.030, Board members must have an ability to attend meetings, and have a basic knowledge of the guidelines of the Mobile Home Space Rent Control, Section 5.44 of the Palmdale Municipal Code. Applicants should also possess a fundamental knowledge of business accounting (receivables, depreciation, capital expenditures, profit, and loss statements, etc.).

Report to Mayor and City Council

Re: Nomination and Appointment of four (4) Members to fill the current vacancies on the MHRRB

July 19, 2023

Page 2

All members must be Palmdale residents. All members of the Board serve at the pleasure of the City Council, and any member may be removed, with or without cause, by a majority vote of the City Council.

DISCUSSION

Due to resignations and term expirations on the Mobile Home Rental Review Board, staff conducted a recruitment to fill the vacancies. A recruitment advertisement was placed in the AV Press for interested citizens to apply. The Communications Division also provided a press release to the public, including the application submittal deadline, and posted the advertisement on the City's Social Media pages. The Classified Ad and the application were made available on the Board & Commission webpage and the Mobile Home Rental Review Board webpage, as well as in the Office of the City Clerk. Staff received four (4) applications.

Although the annual meetings are held in February each year, the vacancies must be filled in the event a special board meeting is called.

FISCAL IMPACT

Approximately \$1,061 was spent in advertising cost, budgeted in Account No. 10112001-722310. The Chair is compensated \$150 per meeting, a maximum of \$300 per month, and all other Members \$100 per meeting, a maximum of \$200 per month.

STRATEGIC PLAN

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

- A. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:

Certified as to availability of Funds:

Approved by:

Approved as to form:

Rochelle Scott, Acting City Clerk

Janelle Samson, Director of Finance

Ronda Perez, City Manager

William P. Curley, III, Interim City Attorney

ATTACHMENTS

Redacted Applications

Rochelle Scott

From: noreply@civicplus.com
Sent: Thursday, June 22, 2023 9:06 AM
To: City Clerk Department
Subject: Online Form Submittal: Mobile Home Park Rental Review Board Volunteer Application

CAUTION: This email originated from outside of the organization.

Mobile Home Park Rental Review Board Volunteer Application

Mobile Home Park Rental Review Board Volunteer Application

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth, and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Mobile Home Park Rental Review Board Information:

Name	AMBER HENDERSON District 3
Email Address	[REDACTED]
Address	[REDACTED]
City	Palmdale
Zip Code	93550
Home Number	[REDACTED]
Occupation	Self employed
Business Phone	<i>Field not completed.</i>
Why are you interested in this position?	I want to be more involved with the city and I rent my home out right now so I feel like I may have knowledge to help me with this position.
Considering your previous experience and activities in business, labor,	Rental and management experience as well my organization skills.

professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

Have you had previous public service experience on a commission or public body?	No
What do you hope to accomplish in this position?	I hope to achieve fairness and equality for mobile home renters.
In your opinion, what is the goal of the Mobile Home Park Rental Review Board and what benefit does it provide to the City of Palmdale?	The importance is to regulate a set standard and that is important to the city so we dont have housing communities that fall below that standard or have unfair practices for the tenants.
List your education, highest year completed, and degrees, if any?	Some college (2 tears)
Have you read the guidelines of the Mobile Home Park Space Rent Control, Section No. 5.44, of the Palmdale Municipal Code? If so, briefly explain the purpose of the above and the Rental Review Board?	Community living regulations, rental and tenant regulations as well as park inspection and audit regulation.
Volunteer Information:	
REASONABLE ACCOMMODATIONS:	No
Please list all other languages you know.	
Language	English
Language Skills	Speak, Read, Write
Language	Field not completed.
Language Skills	Field not completed.

Specialized training/skills:	Management.
Computer Skills:	Word , Photoshop, Excel, Adobe Creator, Access, PowerPoint, Other
Other	Inventory control with OAK
Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program?	No
Please list	<i>Field not completed.</i>
Previous Volunteer/ Work Experience as it relates to your volunteer interests:	<i>Field not completed.</i>
In Case of Emergency:	
Whom should we notify?	
Name	
Relationship to Applicant	
Work Phone	
Physician's Name:	
Phone:	<i>Field not completed.</i>
Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)	None

AUTHORIZATION AND RELEASE

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a Livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of work as a Mobile Home Rental Review Board

Member/volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification.

As a City Volunteer, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted). I voluntarily agree to participate as a volunteer.

I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activities as a Mobile Home Rental Review Board Member/volunteer, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the 6/22/2023
Authorization and Release
set forth on this day.

Signature AMBER HENDERSON

Applicants are encouraged *Field not completed.*
to attach a resume.

A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

DECLARATION OF APPLICANT

I declare that I am not a resident or owner of a mobile home park, that I am not an employee of a park owner, and that I do not have a financial interest (as defined by state law) in any mobile home or mobile home park, or have a parent, child, spouse or sibling with any such financial interest.

Executed on this day 6/22/2023

Name (print) AMBER HENDERSON

Signature AMBER HENDERSON

Email not displaying correctly? [View it in your browser.](#)

Rochelle Scott

From: noreply@civicplus.com
Sent: Thursday, May 11, 2023 3:59 PM
To: City Clerk Department
Subject: Online Form Submittal: Mobile Home Park Rental Review Board Volunteer Application

CAUTION: This email originated from outside of the organization.

Mobile Home Park Rental Review Board Volunteer Application

Mobile Home Park Rental Review Board Volunteer Application

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth, and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Mobile Home Park Rental Review Board Information:

Name	Debra McLaurin	District 2
------	----------------	------------

Email Address	
---------------	--

Address	
---------	--

City	Palmdale
------	----------

Zip Code	93551
----------	-------

Home Number	
-------------	--

Occupation	Educational Leadership
------------	------------------------

Business Phone	
----------------	--

Why are you interested in this position?

I am interested in this position because it emphasizes creativity and innovation, two qualities I value highly in my work. I am excited to contribute to Palmdale's Mobile Home Park's growth by developing creative strategies for the Mobile Home Park. This board focuses on sustainability practices. I strongly believe that by working together, we can make an enormous impact while also focusing on healthy and innovative growth. I am confident that I can help bring sustainability. I look forward to the opportunity. The City of Palmdale is dedicated to ensuring that its Senior Communities have access to safe and affordable housing. The City has increased its efforts in recent years to provide better housing options for seniors and has taken a number of initiatives to address the housing concerns that seniors face.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

I strongly believe in the importance of meaningful work, which is why I am passionate about working in the education environment. I am driven by the desire to make a difference and feel that this industry will allow me to assist in a meaningful way. I value student equity and inclusion, accountability, collaboration, and inclusivity, and I strive to uphold these values in my personal and professional life. I am committed to empowering and educating young people, as I believe this is essential to impact a positive impact on their lives. Through my work in the education industry, I can make a difference in the lives of those around me, and that is something that I take great pride in. I strongly believe that these values are integral to achieving success, and I am dedicated to ensuring that all students have the same access to opportunities so that they can reach their full potential.

Have you had previous public service experience on a commission or public body?

Yes

Indicate the public agency, title of position, and duties.

Mobile Home Park Rental Review Board Chairman for the City of Palmdale.

What do you hope to accomplish in this position?

The City of Palmdale has developed a comprehensive strategy to address senior housing concerns. This strategy includes the establishment of a Senior Housing Task Force that is comprised of members from the City and the private sector. The Task Force is responsible for assessing the needs of seniors, identifying potential solutions, and developing strategies to address the housing issues that seniors face.

In your opinion, what is the goal of the Mobile Home

In addition to the Senior Housing Task Force, the City of Palmdale also has a number of other initiatives in place to

Park Rental Review Board and what benefit does it provide to the City of Palmdale?

address senior housing concerns. The City has implemented a Senior Housing Incentive Program which provides incentives for developers to build affordable housing for seniors. The City also has a Homeownership Assistance Program which helps seniors purchase a home through the City's down payment assistance program.

The City of Palmdale is committed to making a difference in the lives of its Senior Communities. The City has developed a number of initiatives to help address senior housing concerns and is working hard to ensure that seniors in the City have access to safe and affordable housing. The City is committed to continuing to support the needs of its Senior Communities and making a difference in the lives of its seniors.

List your education, highest year completed, and degrees, if any?

AA Degree in Early Childhood Education with Emphasis on Preschool, BA Degree in Early Childhood Development, Masters Degree Educational Leadership, Graduated CU LAUDE, Honorary Awards Alpha Gama Sigma Honor Society, HITE and Honors Society, LA UP University Preschool Award, Phi Theta Kapp Society (Honors) and The Pinnacle National Honor Society.

Have you read the guidelines of the Mobile Home Park Space Rent Control, Section No. 5.44, of the Palmdale Municipal Code? If so, briefly explain the purpose of the above and the Rental Review Board?

Such mobile home park owner shall file with the city clerk a statement setting forth the basic facts upon which the claim for exemption rests, such as total number of spaces, number on long-term leases, identity of spaces on long term leases, expiration date for each long-term lease and any other information determined necessary by the city administrative officer to evaluate the claim.

Volunteer Information:

REASONABLE
ACCOMMODATIONS:

No

Please list all other languages you know.

Language

English

Language Skills

Speak, Read, Write

Language

Little Spanish

Language Skills

Speak, Read

Specialized training/skills:

Behavioral Therapy, Graduate specializing in Early Childhood Development, Master Teacher Preschool, Special Education and Educational Leadership

Computer Skills:	Word , Photoshop, Excel, Adobe Creator, Access, PowerPoint, Publisher, Other
------------------	--

Other	Website Design and WordPress
-------	------------------------------

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program?	No
--	----

Please list	N/A
-------------	-----

Previous Volunteer/ Work Experience as it relates to your volunteer interests:	Yes, I've volunteered for several years for the City of Palmdale Mobile Home Park Rental Review Board as the Chairman. As Chair, I have developed an in-depth understanding of the local rental market and the needs of tenants. I have used this expertise to ensure that the rental rates remain fair, while also ensuring that the tenants are treated with respect and their rights are not abused.
--	---

In Case of Emergency:

Whom should we notify?

Name	
------	--

Relationship to Applicant	
---------------------------	--

Work Phone	
------------	--

Physician's Name:	
-------------------	--

Phone:	
--------	--

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)	
---	--

AUTHORIZATION AND RELEASE

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a Livescan fingerprint scan submission via the California Department of Justice. I understand that information collected

during this background check will be limited to that appropriate to determining my suitability for particular types of work as a Mobile Home Rental Review Board Member/volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification.

As a City Volunteer, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted). I voluntarily agree to participate as a volunteer.

I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activities as a Mobile Home Rental Review Board Member/volunteer, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the 5/11/2023
Authorization and Release
set forth on this day.

Signature Debra McLaurin

Applicants are encouraged to attach a resume. [DMC New Revised Resume 4 24 23.docx](#)

A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

Email not displaying correctly? [View it in your browser.](#)

Rochelle Scott

From: noreply@civicplus.com
Sent: Tuesday, May 9, 2023 8:10 PM
To: City Clerk Department
Subject: Online Form Submittal: Mobile Home Park Rental Review Board Volunteer Application

CAUTION: This email originated from outside of the organization.

Mobile Home Park Rental Review Board Volunteer Application

Mobile Home Park Rental Review Board Volunteer Application

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth, and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Mobile Home Park Rental Review Board Information:

Name	Hector Ramses Pacheco Olguin	District 5
Email Address		
Address		
City	Palmdale	
Zip Code	93551	
Home Number		
Occupation	Self Employed	
Business Phone		
Why are you interested in this position?	I am deeply passionate about helping people live an affordable life, especially in today's challenging economic climate. Many families and individuals struggle to find affordable housing, and mobile home parks can be a viable solution for those seeking a more affordable option. However, I understand that living in a	

mobile home park comes with its own unique set of challenges and issues.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

I am an effective communicator and collaborator, with a proven track record of working with diverse groups to achieve common goals. I believe that effective communication and collaboration will be essential to the success of the Mobile Home Park Rental Review Board, and I am confident that I can contribute to a positive and productive team dynamic.

Have you had previous public service experience on a commission or public body?

No

What do you hope to accomplish in this position?

As a member of the Mobile Home Park Rental Review Board, I would have the opportunity to help ensure that residents are treated fairly and that their rights are protected. I believe that everyone deserves to have safe, clean, and affordable housing, and I am committed to doing my part to make this a reality for mobile home park residents.

In your opinion, what is the goal of the Mobile Home Park Rental Review Board and what benefit does it provide to the City of Palmdale?

I believe the goal of the Mobile Home Park Rental Review Board is to promote fair and equitable rental practices within mobile home parks, while also fostering a sense of community and collaboration. The benefit this Board is that it helps ensure that residents are treated fairly and that mobile home parks are well-maintained and provide a high standard of living.

List your education, highest year completed, and degrees, if any?

University of Riverside, Video Production and Marketing, Bachelor of Science - Class of 2017

Have you read the guidelines of the Mobile Home Park Space Rent Control, Section No. 5.44, of the Palmdale Municipal Code? If so, briefly explain the purpose of the above and the Rental Review Board?

I have - Mobile home owners are unique in that they have made a substantial investment in purchasing a mobile home but must rent a space in a mobile home park. Alternative sites for relocation are difficult to find due to various restrictions and costs associated with moving a mobile home. The resulting captive market creates an imbalance in bargaining power between park owners and mobile home park residents, particularly affecting those on fixed or low incomes. The purpose of the chapter is to protect mobile home park residents from excessive rent increases, prevent exploitation of the shortage of available mobile home lots, and provide a fair and reasonable return to park owners while enabling mobile home owners to preserve their equity in their mobile homes.

Volunteer Information:

REASONABLE
ACCOMMODATIONS: No

Please list all other languages you know.

Language English,

Language Skills Speak, Read, Write

Language Spanish

Language Skills Speak, Read, Write

Specialized training/skills: Understanding of financial management and budgeting.
Strong communication and conflict-resolution skills.
Ability to analyze data.
Ability to interpret legal contracts and agreements.

Computer Skills: Word , Photoshop, Adobe Creator, Access, PowerPoint,
Publisher, Other

Other ChatGPT, Canva, Wix, Squarespace

Is any or all of your
volunteer time to be
credited toward a project,
certification or degree
program for a school,
community organization or
religious program? No

Please list *Field not completed.*

Previous Volunteer/ Work
Experience as it relates to
your volunteer interests: *Field not completed.*

In Case of Emergency:

Whom should we notify?

Name

Relationship to Applicant

Work Phone

Physician's Name:

Phone: *Field not completed.*

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

No.

AUTHORIZATION AND RELEASE

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a Livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of work as a Mobile Home Rental Review Board Member/volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification.

As a City Volunteer, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted). I voluntarily agree to participate as a volunteer.

I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activities as a Mobile Home Rental Review Board Member/volunteer, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Authorization and Release set forth on this day.

5/9/2023

Signature

H.P Olguin

Applicants are encouraged to attach a resume.

Field not completed.

A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300

Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

Email not displaying correctly? [View it in your browser.](#)

Rochelle Scott

From: noreply@civicplus.com
Sent: Tuesday, May 9, 2023 2:56 PM
To: City Clerk Department
Subject: Online Form Submittal: Mobile Home Park Rental Review Board Volunteer Application

CAUTION: This email originated from outside of the organization.

Mobile Home Park Rental Review Board Volunteer Application

Mobile Home Park Rental Review Board Volunteer Application

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Mobile Home Park Rental Review Board Information:

Name	Richard Perkins	District 1
Email Address	[REDACTED]	
Address	[REDACTED]	
City	Palmdale	
Zip Code	93551	
Home Number	[REDACTED]	
Occupation	Logistics Rep	
Business Phone	Field not completed.	
Why are you interested in this position?	i am a home owner in the AV as well as soon to be a realtor so i think i can help and be valuable to the board	
Considering your previous experience and activities in business, labor, professional, social or other	I think my work in real estate as a consultant and soon to be licensed realtor i can bring a lot of knowledge to the job.	

organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

Have you had previous public service experience on a commission or public body?

No

What do you hope to accomplish in this position?

i hope to do the best job possible for the current and future residents.

In your opinion, what is the goal of the Mobile Home Park Rental Review Board and what benefit does it provide to the City of Palmdale?

I think the board can make sure the community has good guidelines for new and current tenants for equality and growth.

List your education, highest year completed, and degrees, if any?

I am currently finishing up my pre-law degree.

Have you read the guidelines of the Mobile Home Park Space Rent Control, Section No. 5.44, of the Palmdale Municipal Code? If so, briefly explain the purpose of the above and the Rental Review Board?

n/a

Volunteer Information:

REASONABLE
ACCOMMODATIONS:

No

Please list all other languages you know.

Language

english

Language Skills

Speak, Read, Write

Language

Field not completed.

Language Skills

Field not completed.

Specialized training/skills:

Field not completed.

Computer Skills:	Word , Photoshop, Excel, Adobe Creator, Access, PowerPoint, Publisher
Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program?	No
Please list	<i>Field not completed.</i>
Previous Volunteer/ Work Experience as it relates to your volunteer interests:	<i>Field not completed.</i>
In Case of Emergency:	
Whom should we notify?	
Name	[REDACTED]
Relationship to Applicant	[REDACTED]
Work Phone	[REDACTED]
Physician's Name:	[REDACTED]
Phone:	<i>Field not completed.</i>
Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)	N/a

AUTHORIZATION AND RELEASE

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a Livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of work as a Mobile Home Rental Review Board Member/volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification.

As a City Volunteer, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted). I voluntarily agree to participate as a volunteer.

I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activities as a Mobile Home Rental Review Board Member/volunteer, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the 5/9/2023
Authorization and Release
set forth on this day.

Signature jamar richard perkins

Applicants are encouraged to attach a resume. [Jamar-Perkins \(5\).pdf](#)

A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

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Jamar Perkins

On-site manager Swift transportation

Palmdale, CA 93551



Highly effective management professional emphasizing innovation and creativity in solving complex problems. Energetic and results-focused with success in developing and leading diverse teams to achieve outstanding results. Seasoned Operations Manager who excels at streamlining operations to decrease costs and promote organizational efficiency.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Truck Driver

RYDER INTERGRADED LOGISTICS - Sylmar, CA

September 2020 to February 2023

- Completed daily pre and post-trip inspection checklist
- Drove no touch freight and touch truck
- Delivered merchandise to clients
- Resolved customer complaints
- Loaded and unloaded trailer and tractor trailer
- Adhered to Department of Transportation (DOT) regulations

Data Analyst

Omni Agent Solutions - Woodland Hills, CA

June 2020 to September 2020

Designing and maintaining data systems and databases; this includes fixing coding errors and other data-related problems. Mining data from primary and secondary sources, then reorganizing said data in a format that can be easily read by either human or machine.

CSR - Customer Service Representative

SGPS Inc. Showrig - Compton, CA

August 2019 to March 2020

- Assisted customers with a warm and professional attitude
- Processed orders, exchanges, refunds and customer transactions
- Assisted customers with questions
- Interacted with customers through live chat
- Kept records of customer complaints
- Handled emails, inbound calls, and outbound calls
- Monitored claims and physician-related services
- Performed data entry for customer information, shipments and orders
- Took inventory

Bottle/label/filler machine operator

Barton Brands - Compton, CA

October 2018 to February 2019

<p>My job duties were to operate and monitor the filler ,labeler and bottle line</p>

- Maintained machining equipment
- Visually inspected equipment parts and deliveries
- Set up tools and production areas
- Managed production lines
- Ensured the packaging material inventory was accurate
- Excellent communication skills
- i was hired to clean up the production lines and properly dispose of production materials , after my work cleaning i was promoted and trained as a machine operator.

Call Center Representative

MediastratX - Cypress, CA

June 2018 to August 2018

On-Site Manager

Swift transportation - Decatur, GA

October 2014 to June 2018

- Investigated and resolved customer inquiries and complaints in an empathetic manner.
- Cross-trained and backed up other customer service managers.
- Adhered to all confidentiality requirements at all times.
- Met all customer call guidelines including service levels, handle time and productivity.
- Solved unresolved customer issues.
- Promptly responded to inquiries and requests from prospective customers.
- Strong leader of customer support staff.
- Scheduled staff shifts to cover peaks and lulls in customer inquiries.
- Trained staff on operating procedures and company services.
- Identified individual development needs with appropriate training.

Truck Driver Class A

Swift Transportation - Decatur, GA

October 2014 to February 2018

Delivery Driver

PepsiCo - Stone Mountain, GA

March 2015 to February 2016

d-bay delivery driver local

Warehouse supervisor

Pcca - Elkridge, MD

January 2012 to February 2014

- Supervised a team of 25 associates.
- Reduced employee turnover by 22% through • Established operational objectives and work plans and delegated assignments to subordinate managers.
- Directed the work of 5independent contractors.

Education

Associate in Political Science

College of the Canyons - Santa Clarita, CA

November 2020 to Present

Skills

- BUDGETING (Less than 1 year)
- BUYING/PROCUREMENT (Less than 1 year)
- COST REDUCTION (Less than 1 year)
- CUSTOMER RELATIONS (Less than 1 year)
- DETAIL-ORIENTED (Less than 1 year)
- Customer Service
- Team Lead
- Call Center
- Customer Care
- Operation
- Osha
- Site Safety
- Onsite
- Data Mining
- Live Chat
- Warehouse Supervisor Experience
- Adobe Acrobat
- Typing
- QuickBooks

Certifications and Licenses

Driver's License

CDL

Forklift Certified

August 2019 to Present

CDL A

Additional Information

Skills

- Cost reduction strategies • Human resources management
- Employee relations
- Expense reports
- Performance evaluations
- Work flow planning
- Detail-oriented
- Superb time management skills
- Project management
- Sales background
- Project planning and development
- Budgeting and forecasting
- Customer relations specialist
- Process improvement
- Organized
- Purchasing and procurement
- Unsurpassed work ethic
- Results-oriented
- Dependable
- Natural leader
- Logistics management
- Manufacturing
- Microsoft word
- As400
- Rt-pro



City Council Staff Report

DATE: JULY 19, 2023
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER DEPARTMENT
CITY CLERK DIVISION
DISTRICT: ALL
SUBJECT: CITY COUNCIL NOMINATION AND APPOINTMENT OF TWO (2)
HOUSING AUTHORITY TENANT MEMBER COMMISSIONERS

ISSUE

City Council Nomination and Appointment of two (2) Housing Authority Tenant Member Commissioners.

RECOMMENDATION

Staff recommends that pursuant to Palmdale Municipal Code Section 2.08.030, the City Council nominate and appoint two (2) Housing Authority Tenant Member Commissioners.

1. *Dianne Betts (D2)	2. *Sandra Cannata (D5)
3. *Sandra Chriss (D1)	4. *Phil Denny (D2)
5. *Christina Fraga-Saenz (D5)	6. Lana C. Morey Gollner (D2)
7. *Vard Griffith (D5)	

*Meets California Health & Safety Code §34130(b) age requirement.

BACKGROUND

The purpose of the Housing Authority (HA) of the City of Palmdale is to address the shortage of safe, sanitary housing for persons of low income. The term of office is two (2) years. Housing Authority members are not involved in the management of the Housing Authority properties. Members are subject to the provisions of the Ralph M. Brown Act and are required to attend city-sponsored trainings.

The HA is comprised of seven (7) Commissioners, five (5) City Council members and two (2) appointed Tenant members. Per California Health and Safety Code §34130(b), at least one of the appointed tenant members must be age 62 or older. The tenant members have the same equal voting rights as the five City Council members.

The HA properties are as follows:

- Boulders at the Ranch 1
- Boulders at the Ranch 2
- Boulders at the Lake
- La Quinta Apartments
- Summerwood
- Park Vista
- The Impressions

HA meetings are scheduled as needed and are usually held concurrent with City Council meetings.

DISCUSSION

City Council directed staff to open a recruitment for the Housing Authority Tenant Member Commissioners. A recruitment advertisement was placed in the AV Press for interested citizens to apply. The Communications Division also provided a press release to the public, including the application submittal deadline, and posted the advertisement on the City's Social Media pages. The Classified Ad and the application were made available on the Board & Commission webpage and the Housing Authority webpage, as well as in the Office of the City Clerk. Staff received thirteen applications, seven of the applications met the qualifications.

This item is brought forth for City Council Nomination and Appointment of two Housing Authority Tenant Member Commissioners for terms to expire September 2025.

A Livescan fingerprint submission via the California Department of Justice is required for the appointment to be complete. The State of California requires a Statement of Economic Interest Form 700 be filed within 30-days of the appointment.

FISCAL IMPACT

Approximately \$1175.88 was spent on advertising this position, budgeted in Account No. 10112001-722310. The Tenant Members receive \$100 per meeting, a maximum of \$200 per month.

STRATEGIC PLAN

Goal I: Maintain effective public safety and protection for life, property, and the environment.

D. Strengthen regional, state, and national partnerships to enhance our legislative presence.

Goal II: Ensure long-term fiscal health of the City and maintain funding for services.

C. Involve and expand engagement to enhance public oversight and transparency.

Prepared by:	Rochelle Scott, Acting City Clerk
Certified as to availability of Funds:	Janelle Samson, Director of Finance
Approved by:	Ronda Perez, City Manager
Approved as to form:	William P. Curley, III, Interim City Attorney

ATTACHMENTS

1. Redacted applications



P A L M D A L E
a place to call home

Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550
(661) 267-5151

Housing Authority

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Housing Authority Information:

Please Print or Type

Name: Dianne Betts District 2

Address: [REDACTED]

City: Palmdale Zip Code: CA Home Phone: [REDACTED]

Occupation: Accountant/Retired Bus. Phone: [REDACTED]

Why are you interested in this position? I live in Boulders 1, I attend the meetings that involve our park, and

I am interested and involved in proposed changes regarding our park, the tenants, and our community.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position. I have an accounting and contract background

with a business degree and I have worked for NGO's inconjunction with the military and DOD the last 25 years prior to

retiring.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties. This would be my first application into work on a

commission or public body.

What do you hope to accomplish as a Housing Authority Member? I would like to be sure the

tenants of our park are fairly represented, and we all have a clear understanding of any changes and that those

changes comply with our written agreements. That low-income are not overlooked, and to ensure that the interests

of both owners/authority and tenants are considered in the decision-making process.

Do you, your family member, or other connection who have a business at the property where you are a tenant, a business that receives a profit from the property where you are a tenant? Do you have a relationship (family member or other connection) with a vendor who receives a profit in the property where you are a tenant? If so, please explain.

No, I do not have a business or profit associations with the Boulders 1 park.

Are you a tenant in good standing at your residence? If not, please explain.

Yes, I am a tenant in good standing

In your opinion, what is the goal of the Housing Authority and what benefit does it provide to the City of Palmdale? The Housing Authority is an independant public agency that's goal is to

address the shortage of safe, sanitary housing for persons of low-income, the elderly, and persons with disabilities
at rents they can afford thereby benefiting the community at large.

List your education, highest year completed, and degrees, if any? Bachelors Degree in Business

with a Concentration in Accounting.

If you wish, you may attach a copy of your resume to this application.

Add this information at the bottom of the on-line form for the MHRRB.

Interested individuals may apply online at <https://www.cityofpalmdaleca.gov/376/Housing-Authority>. A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

Signed: *Dianne Betts*

APPLICANT INFORMATION:

REASONABLE ACCOMMODATIONS: Based on your understanding of the Volunteer Program, will you require any special accommodations to apply and/or participate as a volunteer? Yes No
If yes, what reasonable accommodations would be necessary to assist you in this area?

N/A

Foreign Languages: _____ ☐ Speak ☐ Read ☐ Write
_____ ☐ Speak ☐ Read ☐ Write

Specialized training/skills: _____

Computer Skills:

☐ Word ☐ Photoshop ☐ Excel ☐ Adobe Creator
☐ Access ☐ PowerPoint ☐ Publisher ☐ Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? ___ No ___ Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: I am a certified diver and I have

traveled to Belize & volunteered to hunt lion fish an invasive species not indigenous to the area.

In Case of Emergency:

Whom should we notify?

Applicant _____ Name _____ Relationship to _____

Home Phone: _____ Work Phone: NA

Physician's Name: _____ Phone: _____

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

No

City of Palmdale
Volunteer Agreement for Commissions and Boards

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 30 day of June,
20

Volunteer Signature *Dianne Betts*

RECEIVED

2023 JUN 21 PM 4:31

City Clerk Dept.



PALMDALE
a place to call home

Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550
(661) 267-5151

Housing Authority

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Housing Authority Information:

Please Print or Type

Name: Sandra Cannata District 5

Address: [REDACTED]

City: Palmdale Zip Code: 93550 Home Phone: [REDACTED]

Occupation: Part Time Accounts Receivable / Part Time Retired Bus. Phone: [REDACTED]

Why are you interested in this position? I have been a resident of the Boulders by the Lake for 6 years

and I am interested in giving back to my community.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position. _____

Please see attached

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties. _____

No

What do you hope to accomplish as a Housing Authority Member? _____

To support the council members and give back to my community.

Do you, your family member, or other connection who have a business at the property where you are a tenant, a business that receives a profit from the property where you are a tenant? Do you have a relationship (family member or other connection) with a vendor who receives a profit in the property where you are a tenant? If so, please explain.

No

Are you a tenant in good standing at your residence? If not, please explain.

Yes

In your opinion, what is the goal of the Housing Authority and what benefit does it provide to the City of Palmdale?

To support and give back to the community

List your education, highest year completed, and degrees, if any?

12th grade

If you wish, you may attach a copy of your resume to this application.

Add this information at the bottom of the on-line form for the MHRRB.

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Signed:



APPLICANT INFORMATION:

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If yes, what reasonable accommodations would be necessary to assist you in this area?

Foreign Languages: _____ ☐ Speak ☐ Read ☐ Write
_____ ☐ Speak ☐ Read ☐ Write

Specialized training/skills: _____

Computer Skills:

☒ Word ☒ Photoshop ☒ Excel ☐ Adobe Creator
☐ Access ☐ PowerPoint ☐ Publisher ☐ Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? No Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: _____

Animal Rescue, Homeless donations

In Case of Emergency:

Whom should we notify? _____
Name Relationship to

Applicant
Home Phone: _____ Work Phone: _____

Physician's Name: _____ Phone: _____

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

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I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 21ST day of JUNE,
2023

Volunteer Signature

Sandra Canete



Palmdale, CA 93550

Sandra Cannata

1971 - 1975

Royal High School
Simi Valley, Ca

- Creativity
- Leadership
- Organization
- Problem solving
- Teamwork

1980 - Present

Manager

Accounts Payable, Accounts Receivable, Payroll.

I am detail-oriented and have worked for the same company for over 40 years. Woodland Hills Camera and Telescopes started out as a small mom & pop store, and we built it up to a multi-million-dollar business. With a store front in Woodland Hills, Ca and internet sales around the world.

2017 - Present

Admin for Facebook Lost & Found Pet Groups

Antelope Valley Lost Pets Only

Antelope Valley Found Pets Only

Antelope Valley Lost & Found Pets Share Page

Lost and Found Dogs USA Network - The Group

I am active in our dog rescue community and have helped reunite many dogs with their families.

2005 - 2015

President

Suntree Townhomes Association

I lived at Suntree Townhomes for 17 years and was a hands-on president for 10 of those years. Suntree is a very large 250-unit townhome complex with beautiful well-maintained grounds. When I became president of the association because of past presidents mistakes we only had \$35,000 in our reserves. But with a lot of constant monitoring of the day-to-day running of the complex our reserves were at \$450,000 when I left that position. That is with keeping up with all the massive amount of maintenance that a complex of that size requires.

Rochelle Scott

From: noreply@civicplus.com
Sent: Wednesday, May 10, 2023 1:36 PM
To: City Clerk Department
Subject: Online Form Submittal: Housing Authority Application

CAUTION: This email originated from outside of the organization.

Housing Authority Application

Housing Authority Application

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth, and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Housing Authority Information: District 1

Name	sandra Chriss
------	---------------

Email Address	[REDACTED]
---------------	------------

Address	[REDACTED]
---------	------------

City	palmdale
------	----------

Zip Code	93550
----------	-------

Home Number	[REDACTED]
-------------	------------

Occupation	Manager
------------	---------

Business Phone	[REDACTED]
----------------	------------

Why are you interested in this position?	I use to be a supervisor property manager for many years, and I am a stickler for good housing, maintaining good living coditions, and having good tenants where we all can work together
--	---

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

I am a perople person, all of my previous jobs involve interacting with people.

Have you had previous public service experience on a commission or public body?

No

What do you hope to accomplish as a Housing Authority Member?

better conditions for both Tenant and Landlord

Do you, your family member, or other connection who have a business at the property where you are a tenant, a business that receives a profit from the property where you are a tenant? Do you have a relationship (family member or other connection) with a vendor who receives a profit in the property where you are a tenant? If so, please explain.

no

Are you a tenant in good standing at your residence? If not, please explain.

yes

In your opinion, what is the goal of the Housing Authority of Trustees and what benefit does it provide to the City of Palmdale?

making sure everything is up to cod, and maintaining good relationships

List your education, highest year completed, and degrees, if any?

Ged, Certification for fitness instructor

Applicant Information:

REASONABLE
ACCOMMODATIONS:

No

Please list all other languages you know.

Language english

Language Skills Speak, Read, Write

Language *Field not completed.*

Language Skills *Field not completed.*

Specialized training/skills: cosmetic Manager for skin care, property manager

Computer Skills: Word , Excel

Is any or all of your
volunteer time to be
credited toward a project,
certification or degree
program for a school,
community organization or
religious program?

No

Please list *Field not completed.*

Previous Volunteer/ Work
Experience as it relates to
your volunteer interests:

have volunteer for church organizations

In Case of Emergency:

Whom should we notify?

Name

Relationship to Applicant

Work Phone

Physician's Name:

Phone:

Do you have any medical
history that we should be
aware of in the event of an
emergency? (Allergies,
medications, etc.)

Volunteer Agreement for Commissions and Boards

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process, I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage that may arise in connection with the above-named activity, against the supervisor, the City of Palmdale, and its elected and appointed officials, agents, and employees.

I hereby agree to the Authorization and Release set forth on this day.	5/10/2023
--	-----------

Signature	Sandra Chriss
-----------	---------------

If you wish, you may attach a copy of your resume to this application.	business resume new 7 22.pdf
--	--

A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

Email not displaying correctly? [View it in your browser.](#)

Sandra Chriss

Professional Summary

E-Mail: [REDACTED]

A highly motivated and focused individual with 15 plus years' experience in retail Management, and Property Management. Customer Service, and incredible interpersonal and speaking ability with a talent for training and motivating others. Proven skills in diplomacy, interpersonal communication, and the ability to think fast on my feet while emphasizing client service. Skilled at understanding and relating to people from a wide variety of cultures and socioeconomic backgrounds.

Skills

Customer Service	Multi-tasking	Training	Communications
Detailed Oriented Supervisor	Organized	Retail-Sales	Property Management/

Personal Training Fitness

- * Interview, hire, train, and supervised staff of 25 or more employees: set up work schedules
- * Supervised other retail and Property Managers, on-site Resident Manager
- * Resolved operational matters which required my expertise
- * Knowledgeable in rent control/code enforcement policies
- * Prepared income and expense statements for both Retail and Property Management
- * Sports Training, Cross Training, Nutrition, Program Design, Theory and Application of strength
- * Studied all aspects of applying skin care and makeup, knowledgeable of skin care products and There effectiveness

Work Experience

Commercial extras 3-22 to present background work

Evolver 10-21 to present wine and alcohol demos

Fae2face Management-part time sales 7-2018-present

Sub-contractor for Cora, USA Utah Sales associate Part time since 2016-2018

Sub-contractor for Upfront Marketing, Arizona part time 2016- 2018

Sub-contractor for a company in Georgia sales nutrition supplements 2012-2016

Macy's antelope valley 3-2012-6-2014

Bally's Total Fitness Victory Blvd. North Hollywood, Calif., Personal Fitness Trainer 11-2010- 4-2011

Macy's Inc. Plymouth Meeting, Pennsylvania, Counter Manager/Skin Care Specialist 3-2005-8-2008

Macy's Inc. Fox Hills, Calif. Sales Associate/ Skin Care Specialist 3-2004-3-2005

Hemley Estates, Santa Ana. Calif. Property Manager Supervisor, 4-1998-2-2004

First federal Bank, Wilshire Blvd. Santa Monica, Calif., Loan Underwriter/ Loan Shipper 3-1997-6-2002

Education

2 year course in all aspects of Real Estate and Loan Underwriting, Property Management Los Angeles, California 1998-1999

3 month course with Clarins International School, study of the skin, 2005

Certified with AAA/ISMA American Aerobic Association International Sports Medicine



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2023 MAY 15 AM 8:34

PALMDALE City Clerk Dept.
a place to call home

Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550
(661) 267-5151

Housing Authority

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Housing Authority Information:

Please Print or Type

Name: Phil Denny District 2

Address: [REDACTED]

City: Palmdale Zip Code: 93551 Home Phone: [REDACTED]

Occupation: Retired Bus. Phone: [REDACTED]

Why are you interested in this position? I have held this position since December, 2021.

And would very much like to continue.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position. I cannot speak specifically for the position that

I am currently holding, however, in my forty-eight years of working experience, there were several organizations
that recognized my fine accomplishments. On my office wall at my home, are eight framed certificates and awards
that verify this.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties. _____

What do you hope to accomplish as a Housing Authority Member? The obvious is securing
good shelter for those without it. The fact that there are approximately 300 unhoused persons in the city of
Palmdale is distressing.

Do you, your family member, or other connection who have a business at the property where you are a tenant, a business that receives a profit from the property where you are a tenant? Do you have a relationship (family member or other connection) with a vendor who receives a profit in the property where you are a tenant? If so, please explain.

None of the above.

Are you a tenant in good standing at your residence? If not, please explain.

Yes, I am. Also, working with the Property Manager and Regional, I was able to get trees cut back to where Waste Management was able to better work. And sending in reports of speeding vehicles to the Property Manager's office. Plus having meetings with the PM herself, more has been accomplished. And we have more to discuss and will accomplish great things for this MHP.

In your opinion, what is the goal of the Housing Authority and what benefit does it provide to the City of Palmdale? The obvious goal would be to secure housing for those that are

without it. This is currently an ongoing process. The city of Palmdale would be a far worse place if the Housing Authority were not a part of it.

List your education, highest year completed, and degrees, if any? Associate of Arts degree from Barstow College, Barstow, California.

If you wish, you may attach a copy of your resume to this application.

Add this information at the bottom of the on-line form for the MHRRB.

Interested individuals may apply online at <https://www.cityofpalmdaleca.gov/376/Housing-Authority>. A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

Signed: Phil Denny

APPLICANT INFORMATION:

REASONABLE ACCOMMODATIONS: Based on your understanding of the Volunteer Program, will you require any special accommodations to apply and/or participate as a volunteer? Yes No
If yes, what reasonable accommodations would be necessary to assist you in this area?

Foreign Languages: _____ ☐ Speak ☐ Read ☐ Write
_____ ☐ Speak ☐ Read ☐ Write

Specialized training/skills: _____

Computer Skills:

☐ Word ☐ Photoshop ☐ Excel ☐ Adobe Creator
☐ Access ☐ PowerPoint ☐ Publisher ☐ Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? __ No __ Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: _____

In Case of Emergency:

Whom should we notify? _____
Name Relationship to

Applicant _____
Home Phone: _____ Work Phone: _____

Physician's Name: _____ Phone: _____

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

N/A

City of Palmdale
Volunteer Agreement for Commissions and Boards

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 15 day of May,
2023

Volunteer Signature

Phil Dennis



PALMDALE

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RECEIVED

2023 MAY -8 PM 2:13

City Clerk Dept.

Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550
(661) 267-5151

Housing Authority

The City of Palmdale is an equal opportunity employer and does not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the City Clerk's Office at 661/267-5151.

Housing Authority Information:

Please Print or Type

Name: Christina M. Fraga-Saenz District 5

Address: [REDACTED]

City: Palmdale Zip Code: 93550 Home Phone: [REDACTED]

Occupation: Disabled Bus. Phone: [REDACTED]

Why are you interested in this position? I see this as an opportunity to contribute my lived
experiences as a resident and home owner of the Boulders at the Lake since 1999, I am
passionate in serving my community and my desire to continue serving on the commission.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position. Palmdale Women's Club Parliamentarian-
we are dedicated to the community improvement through volunteer service and address
specific needs of our Palmdale community opportunities for all ages.

Association of Sister

Cities of Palmdale Member- promote peace through people to people relationships and
cultural exchange.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties. current COP Housing Authority Tenar

Commissioner since March 2019, Former COP Planning Commissioner District 1 4/2020 -

3/2023, Former COP Public Arts Commissioner-planning commissioner seat 6/2021 - 3/202

What do you hope to accomplish as a Housing Authority Member? to be a fair and fully
informed commissioner. Most importantly to see SOS Villages in Palmdale become a reality

continue the City's fight for foster children, our Veteran community and the residents of the

City of Palmdale's owned Apartment residents and our Boulders Communities live in a safe
and healthy environment.

Do you, your family member, or other connection who have a business at the property where you are a tenant, a business that receives a profit from the property where you are a tenant? Do you have a relationship (family member or other connection) with a vendor who receives a profit in the property where you are a tenant? If so, please explain.

NO

Are you a tenant in good standing at your residence? If not, please explain.

YES

In your opinion, what is the goal of the Housing Authority and what benefit does it provide to the City of Palmdale? the main goal is to address the shortage of safe, sanitary housing for persons of low income, but I feel since I've been a HA Commissioner City of Palmdale has gone beyond that to include our vulnerable foster children, aged out foster children and our Veteran community.

List your education, highest year completed, and degrees, if any? _____

California State University Northridge - 3 years

American Institute of Printing and Graphic Arts - Computer Graphic Artist (trade school)

If you wish, you may attach a copy of your resume to this application.

Add this information at the bottom of the on-line form for the MHRRB.

Interested individuals may apply online at

<https://www.cityofpalmdaleca.gov/376/Housing-Authority>. A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

Signed: _____



APPLICANT INFORMATION:

REASONABLE ACCOMMODATIONS: Based on your understanding of the Volunteer Program, will you require any special accommodations to apply and/or participate as a volunteer? ☐ Yes ☐ No
If yes, what reasonable accommodations would be necessary to assist you in this area?

Foreign Languages: _____ ☐ Speak ☐ Read ☐ Write
_____ ☐ Speak ☐ Read ☐ Write

Specialized training/skills: _____

Computer Skills:

☒ Word ☒ Photoshop ☐ Excel ☒ Adobe Creator
☐ Access ☐ PowerPoint ☐ Publisher ☐ Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? ☒ No ☐ Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: City of Palmdale

Community Volunteer, Desert Dumping Task Force- community organizer of illegal
dumping clean-up events. Foster Care Bags of Hope- disperse duffle bag full of personal
incidental items need for newly placed foster children, to end the garbage suitcase stigma.
In Case of Emergency:

Whom should we notify? _____
Name Relationship to

Applicant
Home Phone: _____ Work Phone: _____

Physician's Name _____ Phone: _____

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

City of Palmdale
Volunteer Agreement for Commissions and Boards

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 8th day of May,
2023

Volunteer Signature: _____





PALMDALE

a place to call home

Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550
(661) 267-5151

Housing Authority

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Housing Authority Information:

Please Print or Type

Name: Lana C. Morey Gollner District 2
Address: [REDACTED]
City: Palmdale CA Zip Code: 93551 Home cell
Phone: [REDACTED]
Bus. [REDACTED]
Occupation: N/A Phone: [REDACTED]

Why are you interested in this position? I work with
management well and inform
when things are not allowed in the park

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position. Been in management
in Restaurants + credit union at
20th Century Fox Studio, Getting
things done.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties. N/A

What do you hope to accomplish as a Housing Authority Member? make things
work great for the public,
problem solver.

Do you, your family member, or other connection who have a business at the property where you are a tenant, a business that receives a profit from the property where you are a tenant? Do you have a relationship (family member or other connection) with a vendor who receives a profit in the property where you are a tenant? If so, please explain.

No, I don't.

Are you a tenant in good standing at your residence? If not, please explain.

Yes I am.

In your opinion, what is the goal of the Housing Authority and what benefit does it provide to the City of Palmdale?

Assist people find
affordable housing. Subsidies the
City.

List your education, highest year completed, and degrees, if any?

High school,
and 5 mths of Court Reporting
at Merritt College

If you wish, you may attach a copy of your resume to this application.

Add this information at the bottom of the on-line form for the MHRRB.

Interested individuals may apply online at

<https://www.cityofpalmdaleca.gov/376/Housing-Authority>. A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

Signed:

Lana C. Moorey-Gallagher

APPLICANT INFORMATION:

REASONABLE ACCOMMODATIONS: Based on your understanding of the Volunteer Program, will you require any special accommodations to apply and/or participate as a volunteer? ☒ Yes ☐ No
If yes, what reasonable accommodations would be necessary to assist you in this area?

Comfortable chair for the meeting.

Foreign Languages:

Spanish

☒ Speak

☐ Read

☒ Write

☐ Speak

☐ Read

☐ Write

Specialized training/skills:

Mgmt, care giver + loan officer

Computer Skills:

☐

Word

☐

Photoshop

☐

Excel

☐

Adobe Creator

☐

Access

☐

PowerPoint

☐

Publisher

☐

Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? ☒ No ☐ Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: _____

Help seniors, I help my neighbors with trash, etc.

In Case of Emergency:

Whom should we notify? _____

Applicant

Home Phone: cell

Work Phone: cell

Physician's Name: _____

Phone: _____

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.) _____

City of Palmdale
Volunteer Agreement for Commissions and Boards

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 29th day of June 2023,
20 23

Volunteer Signature Lana C. Morrey Hallmor



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2023 JUL -5 PM 4: 48

P A L M D A L E

City Clerk Dept.

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Office of the City Clerk
38300 Sierra Highway, Suite C
Palmdale, CA 93550
(661) 267-5151

Housing Authority

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Housing Authority Information:

Please Print or Type

Name: Vard Griffith District 5
Address: [REDACTED]
City: Palmdale Zip Code: 93550 Home Phone: [REDACTED]
Occupation: Retired Bus. Phone: [REDACTED]

Why are you interested in this position? I would like to take
an active role in The Boulders community.

Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.

40 years in the banking industry dealing
with people and public service.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.

N/A

What do you hope to accomplish as a Housing Authority Member?

I hope to represent the interests of
the residents of The Boulders community

Do you, your family member, or other connection who have a business at the property where you are a tenant, a business that receives a profit from the property where you are a tenant? Do you have a relationship (family member or other connection) with a vendor who receives a profit in the property where you are a tenant? If so, please explain.

No

Are you a tenant in good standing at your residence? If not, please explain.

Yes

In your opinion, what is the goal of the Housing Authority and what benefit does it provide to the City of Palmdale?

The goal is to improve housing conditions for The Boulders at the Lake.

List your education, highest year completed, and degrees, if any?

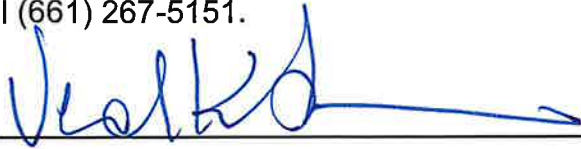
B.S. in Accounting from CSUN
(Business Administration)

If you wish, you may attach a copy of your resume to this application.

Add this information at the bottom of the on-line form for the MHRRB.

Interested individuals may apply online at

<https://www.cityofpalmdaleca.gov/376/Housing-Authority>. A hard copy may be e-mailed to cityclerkdepartment@cityofpalmdale.org, hand delivered or mailed (postmarked by the deadline) directly to the Office of the City Clerk at 38300 Sierra Hwy., Ste. C, Palmdale, CA 93550 by Thursday, May 18, 2023 at 6:00 p.m. Please return the completed application to the City Clerk, 38300 Sierra Highway, Suite C, Palmdale, CA 93550. For additional information, you may call (661) 267-5151.

Signed: 

APPLICANT INFORMATION:

REASONABLE ACCOMMODATIONS: Based on your understanding of the Volunteer Program, will you require any special accommodations to apply and/or participate as a volunteer? Yes No
If yes, what reasonable accommodations would be necessary to assist you in this area?

Foreign Languages:

No

☐ Speak

☐ Read

☐ Write

☐ Speak

☐ Read

☐ Write

Specialized training/skills: NO

Computer Skills:



Word



Photoshop



Excel



Adobe Creator



Access



PowerPoint



Publisher



Other: _____

Is any or all of your volunteer time to be credited toward a project, certification or degree program for a school, community organization or religious program? ☒ No ☐ Yes, please list _____

Previous Volunteer/ Work Experience as it relates to your volunteer interests: _____

Church Council, Home Owner's Association,
L.A. Food Pantry

In Case of Emergency:

Whom should we notify?

Name

Relationship to

Applicant

Home Phone: _____

Work Phone: _____

Physician's Name: _____

Phone: _____

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.) _____

City of Palmdale
Volunteer Agreement for Commissions and Boards

I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from the City's Volunteer Program. Further, I understand that as a volunteer, I am offering my services of my own free will without any expectation of compensation, benefits, or insurance of any kind (unless otherwise noted).

I voluntarily agree to participate in this program. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including death, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisor, the City of Palmdale and its elected and appointed officials, agents, and employees.

I hereby agree to the Volunteer Agreement set forth on this 1st day of July,
2023

Volunteer Signature

